



## AGENDA

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# SPECIAL MEETING OF COUNCIL

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20 JULY 2021



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## SHIRE OF WAGIN

### NOTICE OF MEETING

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Dear President and Councillors,

The next Special Meeting of Council will be held

**ON:** Tuesday 20 JULY 2021

**WHERE:** Council Chambers, Shire Office

**AT:** 7:00pm

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Bill Atkinson  
**CHIEF EXECUTIVE OFFICER**

*Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.*



## **DISCLAIMER**

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER



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## SHIRE OF WAGIN

Agenda for the Special Meeting of Council to be held in the Council Chambers, Wagin on  
Tuesday 20 July 2021 commencing at 7pm

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## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at \_\_\_\_\_pm.

## 2. DECLARATION OF PURPOSE OF MEETING

The purpose of this meeting is for Council to review and make necessary changes to the draft 2021/2022 budget prior to Special Council Meeting on 03 August 2021.

## 3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 3.1 ATTENDANCE

Cr Phillip Blight  
Cr Greg Ball  
Cr David Atkins  
Cr Sheryll Chilcott  
Cr Bronwyn Hegarty  
Cr Bryan Kilpatrick  
Cr Wade Longmuir  
Cr Lyn Lucas  
Cr Jason Reed  
Bill Atkinson  
Brian Roderick  
Allen Hicks  
Tegan Hall  
Emily Edwards

Shire President  
Deputy Shire President  
  
Chief Executive Officer  
Deputy Chief Executive Officer  
Manager of Works  
Manager of Finance  
Executive Assistant

### 3.2 APOLOGIES

### 3.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West

### 3.4 VISITORS

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*

## 5. PETITIONS/DEPUTATIONS/PRESENTATIONS



## 6. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 6.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 6.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 6.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

## 7. REPORTS TO COUNCIL

### 7.1 MANAGER OF FINANCE

#### 7.1.1 DRAFT BUDGET 2021/2022

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>2021/2022 Draft Budget (under separate cover)</li></ul>

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

With the necessary agreed changes to achieve a balanced budget and a 3% rate increase, staff to now prepare the 2021/2022 draft budget in the prescribed statutory format for adoption.

Carried 0/0



## **BRIEF SUMMARY**

A Draft Budget for 2021/2022 is presented to Council for review, discussion and endorsement.

## **BACKGROUND/COMMENT**

Council in recent years have received a draft budget for discussion and endorsement in late July and have given staff direction to complete a budget for formal adoption in August so Council rates can be sent out.

The Draft Budget has been formulated from the recent Budget workshop, Council and Committee meeting resolutions, Council's Strategic Community Plan, Corporate Business Plan and other informing documents.

The Draft Budget has been presented to Council with a **3% increase** on the rate in the dollar and deficit of \$64,235. This amount needs to be cut from the budget to achieve a balanced budget (\$0 surplus/deficit position).

Should Council not wish to make cuts or reduce expenditure, then it would need to source funds from Reserve, raise loans or adjust the rate increase upwards.

A surplus of \$1,283,591 has been carried forward from 2020/21. Included in this figure is a total of \$881,121 consisting of the early Financial Assistance Grant (FAGs) payment and carried forward capital and operating items not carried out in 2020/21.

## **CONSULTATION/COMMUNICATION**

- Shire of Wagin Senior Staff

## **STATUTORY/LEGAL IMPLICATIONS**

- Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31 August.
- Local Government Financial Management Regulations 1996

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

A plan for Council's operations and capitals works for the 2021/2022 financial year.

## **STRATEGIC IMPLICATIONS**

The draft budget has been prepared with reference to Council's Community Strategic Plan and Corporate Business Plan.

## **VOTING REQUIREMENTS**

Absolute Majority



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## 8. CLOSURE