



MINUTES

SPECIAL MEETING OF COUNCIL

21 JULY 2020



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Bill Atkinson
ACTING CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Minutes for the Special Meeting of Council to be held in the Council Chambers, Wagin on
Tuesday 21 July 2020 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7:02pm.

2. DECLARATION OF PURPOSE OF MEETING

The purpose of this meeting is for Council to review and make necessary changes to the draft 2020/2021 budget prior to Ordinary Meeting of Council on 28 July 2020.

3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr David Atkins	
Cr Sheryll Chilcott	
Cr Bronwyn Hegarty	
Cr Bryan Kilpatrick	
Cr Wade Longmuir	
Cr Lyn Lucas	
Cr Jason Reed	
Cr Geoff West	
Brian Roderick	Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Tegan Hall	Manager of Finance

3.2 APOLOGIES

Bill Atkinson	Acting Chief Executive Officer
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3.3 APPROVED LEAVE OF ABSENCE

3.4 VISITORS

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.



5. PETITIONS/DEPUTATIONS/PRESENTATIONS

6. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

6.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

6.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

6.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

7. REPORTS TO COUNCIL

SUSPEND STANDING ORDERS

4317 COUNCIL DECISION

Moved Cr GKB West

Seconded Cr B Kilpatrick

That the Standing Orders be suspended so Council and Staff can review the Draft Budget Document.

Carried 10/0

RESUME STANDING ORDERS

4318 COUNCIL DECISION

Moved Cr GKB West

Seconded Cr S Chilcott

That the Standing Orders be resumed

Carried 10/0

7.1 MANAGER OF FINANCE

7.1.1 DRAFT BUDGET 2020/2021

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	13 July 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	Under separate cover – Attachment 1 2020/2021 Draft Budget



OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

Council to review, make necessary changes and endorse the final 2020/2021 draft budget for staff to then prepare in the prescribed statutory format for adoption.

Carried 0/0

4319 COUNCIL DECISION

Moved Cr G Ball

Seconded Cr S Chilcott

With the necessary agreed changes to achieve a balanced budget and a 1% rate increase, staff to now prepare the 2020/2021 draft budget in the prescribed statutory format for adoption.

Carried 10/0

Reason of Difference - Council wished to factor in a 1% rate increase in the 2020/2021 Budget

BRIEF SUMMARY

A Draft Budget for 2020/2021 is presented to Council for review, discussion and endorsement.

BACKGROUND/COMMENT

Council in recent years have received a draft budget for discussion and endorsement in late July and have given staff direction to complete a budget for formal adoption in August so Council rates can be sent out. This year however, the intention is to adopt the Annual Budget 2020/2021 at the July Council Meeting.

The Draft Budget has been formulated from the recent Budget workshop, Council and Committee meeting resolutions and the recently reviewed Strategic Community Plan and Corporate Business Plan, also reference to the existing Asset Management Plan and Long Term Financial Plan.

The Draft Budget has been presented to Council with a **0% increase** on the rate in the dollar and deficit of \$95,996. This amount needs to be cut from the budget to achieve a balanced budget (\$0 surplus/deficit position).

Should Council not wish to make cuts or reduce expenditure, then it would need to source funds from Reserve, raise loans or adjust the rate increase upwards.

A surplus of \$1,126,116 has been carried forward from 2019/20. Included in this figure is a total of \$836,172 consisting of the early Financial Assistance Grant (FAGs) payment and carried forward capital and operating items not carried out in 2019/20.

CONSULTATION/COMMUNICATION

- Council
- Shire of Wagin Senior Staff

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31 August.



- Local Government Financial Management Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A plan for Council's operations and capitals works for the 2020/2021 financial year.

STRATEGIC IMPLICATIONS

The draft budget has been prepared with reference to Council's Community Strategic Plan and Corporate Business Plan.

VOTING REQUIREMENTS

Absolute Majority

8. CLOSURE

With no further business to be discussed the Chairperson closed the meeting at 8:27pm

I certify that this copy of the Minutes is a true and
Correct records of the meeting held on
21 July 2020

Signed

Presiding Elected Member

Date: