



# MINUTES

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# LOCAL EMERGENCY MANAGEMENT COMMITTEE

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5 OCTOBER 2021

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**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER





## SHIRE OF WAGIN

Minutes for the Local Emergency Management Committee Meeting held in the Council Chambers, Wagin on Wednesday 5 October 2021 commencing at 7.07pm

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## 1. OFFICIAL OPENING

Opened the meeting 7.07pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

P Blight	Shire President
T Cook	VFRS
M Davies via Teams	DCBA
T Pickering	Wagin District High School
J Brummelman	St John Ambulance
A Howell	St John Ambulance
S Bickers	Wagin Police
L Elms	SES
L Lucas	SES
B Roderick	Wagin Shire
D George	Wagin Shire

### 2.2 APOLOGIES

C Forrest	VFRS
S Vogel	DFES
R Goldsmith	CBFCO
C Goldsmith	BFB
J Innes	Wagin Medical Centre
J McFadyen	Western Power
A Smith	SEMC

## 3. PUBLIC FORUM

## 4. PETITIONS/DEPUTATIONS/PRESENTATIONS

## 5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



**6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 10 NOVEMBER 2020**

**COMMITTEE DECISION**

Moved Cr L Lucas

Seconded T Cook

That the minutes of the Local Emergency Management Committee Meeting held on 10 Nov 2020 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 0/0





**7. STATUS REPORT – OCTOBER 2021**

Date	Description	Responsible Person	Action	Status	Comments
05/10/2021	St John Ambulance	R Willey	<ul style="list-style-type: none"> <li>Down on volunteers – unable to call for more till Feb 2021</li> <li>Business as usual</li> </ul>	Business as Usual	Refer to General Business – 9.1.3
05/10/2021	WAPOL		<ul style="list-style-type: none"> <li>Full contingent of staff</li> <li>Overview of border restrictions</li> <li>Evacuation Models required</li> <li>Request to notify local police regarding any people isolating in town.</li> </ul>		Refer to General Business – 9.1.1
05/10/2021	Waratah Lodge	A Mitchell	<ul style="list-style-type: none"> <li>Residents being cared for in their rooms</li> <li>Emergency plan &amp; drills ongoing</li> </ul>	Business as usual	
05/10/2021	Shire of Wagin	EHO & CEO	Public Events of larger than 500 require a COVID safety plan approved by the Health Directorate – anything under 500 can be approved by Local Government.	Business as usual	Current funding applications for: <ul style="list-style-type: none"> <li>Mitigation</li> <li>Tanks</li> <li>Emergency Generator</li> </ul>
05/10/2021	VFRS	T Cook		Business as usual	Refer to General Business – 9.1.6
05/10/2021	SES	Cr L Lucas	Doing Water bombing training ATM	Business as usual	

05/10/2021	Roadwise	R Thornton	Handouts provided – stats to note: <ul style="list-style-type: none"> <li>• Country roads have 91.4% of length</li> <li>• With only 19% of use</li> <li>• But 48% of killed or seriously injured</li> </ul>		Offered to attend any meetings/clubs/groups etc to present information around the topic
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## 8. CORRESPONDENCE AND REPORTS

### 8.1.1 MT LATHAM FIRE MITIGATION OPTIONS

Mount Latham continues to receive funding for mitigation works – with current plans for the creation of a larger fire break around the infrastructure giving higher levels of protection for the communication towers, along with installing an alternate exit point from the infrastructure heading north to the next line of accessible breaks.

### 8.1.2 STREET CARNIVAL – COVID PLAN TBA

Wagin Christmas Street Carnival date is set for Friday December 17<sup>th</sup>, 2021, in Tavistock Street, from 5.30pm to 8.30pm. Shire staff will close off the street from 4.30pm, allowing people currently in the street for various reasons the ability to leave via the Foodworks carpark, this ensures all contractors have sufficient time to set up items and equipment safely as needed.

The event includes live music, food, street entertainers, markets and side show type rides, along with an area for people to sit and enjoy the atmosphere.

### 8.1.3 POWER SUPPLY TO EVACUATION CENTRE

The Shire has recently purchased a generator for emergency use if the power supply is affected. The generator can be connected to the shire office as incident control point or transferred to the sports ground to run an evacuation centre if required – in this circumstance the incident control point would also transfer to the Recreation centre.

Currently the shire office has the ability for the generator to plug straight in and run the office, however the sports ground power connection would need to be done by an electrician until we are in a position to install a connection at the mains board, at a cost of approx. \$4,147.

## 9. GENERAL BUSINESS

### 9.1.1 OIC UPDATE

- Introduction and overview of current status of station and staff
- Request for updated information related to LEMC
- Overview & handout of the LANSAs
- Station refurbishment nearing completion, to be followed by official opening event

### 9.1.2 Power Supply to Evacuation Centre

- Committee requested a test run at shire office to ensure functionality
- Suggestion to ensure power connection at Rec centre grounds is completed
- Discussion around potential need for additional generator to run incident control at LG office and Evac centre at Rec grounds. Could be sourced/borrowed locally if the need arose.

### 9.1.3 St John Contact change

- Jos Brummelman is the new chair of St John, Wagin
  - [jos@brummelman.net](mailto:jos@brummelman.net)
  - 0400 093 776
- One of the ambulances is due for replacement & changes in Lotterywest funding means the money will need to be sourced locally, with funding runs ramping up soon.
- All crew must have full vaccinations





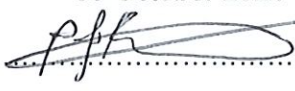
- Narrogin now have a full crew so Wagin doing less for them, but still the busiest area with 31 callouts this month
- 9.1.4 Wagin District High School
- Planning underway for evacuation drill, working with police, VFRS, SES & St John
  - Staff encouraged to double vax
- 9.1.5 SES
- Busy period with a number of call outs over a wide area
  - Recent approval of minibus to provide transport for full crew to call outs
  - New rescue vehicle has been allocated to Ngn SES along with an incident control vehicle which will provide cover over the region.
- 9.1.6 VFRS
- COVID vaccinations are mandator for all crew
  - Struggling to find sufficient numbers for day shifts with work changes
  - Building extension to station sheds to provide for more requirements
- 9.1.7 DBCA
- Currently preseason training underway
  - Joint exercise planned with Narrogin
  - Water bombing training coming up soon, Ngn & Katanning
- 9.1.8 Shire of Wagin
- Handouts provided – exercise options for future meeting
  - NBN installation arranged for Rec Centre for use during emergency

**10. CLOSURE**

Next Meeting to be planned and scheduled before Woolorama with an exercise relating to Woolorama – to be arranged by WAPOL, St John, School, Hospital, SES & VFRS.

With no further business to be discussed the Presiding Member closed the meeting at 8.10pm

I certify that this copy of the Minutes is a true and Correct records of the meeting held on 05 October 2021

Signed .....  .....

Presiding Elected Member

Date: 9/8/2022 .....

