



# MINUTES

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# ORDINARY MEETING OF COUNCIL

---

28 SEPTEMBER 2021



## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



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## SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on  
Tuesday 28 September 2021 commencing at 7:16pm

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## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7:16pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bryan Kilpatrick	
Cr Sherryl Chilcott	
Cr Lyn Lucas	
Cr Bronwyn Hegarty	
Cr Geoff West	
Bill Atkinson	Chief Executive Officer
Brian Roderick	Deputy Chief Executive Officer
Emily Edwards	Executive Assistant

### 2.2 APOLOGIES

Cr Wade Longmuir	
Cr David Atkins	
Cr Jason Reed	
Allen Hicks	Manager of Works

### 2.3 APPROVED LEAVE OF ABSENCE

Nil

### 2.4 VISITORS

Mrs. Ann O'Brien	Councillor Elect
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## 3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*



## 5. APPLICATION FOR LEAVE OF ABSENCE

### 4628 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr L A Lucas

That B L Kilpatrick be granted a Leave of Absence from the 26 October 2021 Ordinary Meeting of Council.

Carried 7/0

## 6. PUBLIC FORUM

Nil

## 7. PETITIONS/DEPUTATIONS/PRESENTATIONS/

Nil

## 8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

- Deputy Chief Executive Officer, B Roderick declared a Financial Interest in item 12.1.2 – *Appointment of Acting Chief Executive Officer*
- Cr G R Ball declared a Financial Interest in item 15.2 – *Request to enter into payment arrangement – Debtor 618*

### 8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

### 8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

- Cr G R Ball declared an Impartiality Interest in item 12.2.3 – *Wagin Cricket Club – Indoor cricket net proposal in the exhibition shed.*

## 9. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 24 AUGUST 2021

### 4629 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B S Hegarty

That the Minutes of the Ordinary Meeting of Council held on Tuesday 24 August 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 7/0



**9.2 MINUTES FROM THE SPORTGROUND PRECINCT REDEVELOPMENT  
COMMITTEE MEETING HELD 17 AUGUST 2021**

**4630 COUNCIL RESOLUTION**

**Moved Cr S M Chilcott**

**Seconded Cr G K B West**

**That the Minutes of the Sportsground Precinct Redevelopment Committee Meeting held on 30 August 2021 as attached, be received.**

**Carried 7/0**

**RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Minutes of the Sportsground Precinct Redevelopment Committee Meeting held on 30 August 2021 as attached be received and the recommendations be adopted as decisions of Council.**

*Reason for difference – Council received the minutes only and not actioned committee recommendations due to further investigation required prior to engaging a consultant.*



# MINUTES

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# SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

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30 AUGUST 2021





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**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER



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## SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held in the Wagin Recreation Centre, Wagin on Tuesday 30 August 2021 commencing at 5:30pm

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## 1. OFFICIAL OPENING

Opened the meeting 5:39 pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Paul Powell	Wagin Agricultural Society
Brendan Hall	Wagin Cricket Club
Fiona Dawson	Wagin Pony Club
Campbell Clifton	Community Member
Stephen van Schalkwyk	Community Member
Brian Roderick	Deputy Chief Executive Officer
Donna George	Community Liaison Officer

### 2.2 APOLOGIES

Dwight Kellow	Wagin Hockey Club
Bronwyn Hegarty	Wagin Bowling Club
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 29 JUNE 2021

#### COMMITTEE DECISION

Moved Mr Brendan Hall

Seconded Mr Campbell Clifton

That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 29 June 2021 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 6/0

## 6. CORRESPONDENCE AND REPORTS

### 6.1 WAGIN SPORTSGROUND AND RECREATION PRECINCT MASTERPLAN - FEASIBILITY STUDY REPORT

<b>PROPONENT/OWNER:</b>	N/A
<b>LOCATION/ADDRESS:</b>	N/A
<b>AUTHOR OF REPORT:</b>	Deputy Chief Executive Officer
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	26 August 2021
<b>PREVIOUS REPORT(S):</b>	24 <sup>th</sup> June 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.25
<b>ATTACHMENTS:</b>	Nil

#### COMMITTEE ACTION

*Committee members to take note of the final order of preference results for the elements of the Sportsground Precinct redevelopment.*

#### STAFF COMMENT

As per completed Precinct order of preference sheets and discussion from the last steering committee meeting, the following is a final list of project elements that the Committee have advised that they would like all of the project elements undertaken as part of the development planning – a “Whole Package” Project.

The updated Order of Preference ranking sheet is enclosed for the Committee’s information.



## Order of Preference Ranking Result Sheet

<b>Sportsground Precinct - Option 5 Order of Preference Results</b>												
<b>Item Number</b>	<b>Respondent</b>										<b>Value</b>	<b>Rank</b>
	Paul	Bron	Cam	Stephen	Fiona	Howie	Wade	Dwight	Brendan	Phil		
1 - Creation of a new sporting Hub - Cricket, Hockey, Tennis & Bowls with Clubhouse	8	1	1	3	5	6	1	1	1	4	<b>437</b>	<b>1</b>
2 - Tennis Courts to be constructed to cater for hockey training	8	2	14	4	6	7	2	2	2	5	<b>374</b>	<b>2</b>
4 - The Constrcution of a new contemporary Sheep Pavilion adjacent to new entry	1	8	4	1	7	1	3	15	15	1	<b>357</b>	<b>3</b>
3 - The extension of Kitchener Street to Great Souhern Highway	1	3	3	5	3	15	6	8	8	7	<b>349</b>	<b>4</b>
6 - Construction of a new service road to the south of the new sheep pavilion	1	7	6	6	4	3	8	12	12	11	<b>316</b>	<b>5</b>
9 - Removal of trotting stalls and replacement with multipurpose horse and cattle stalls	5	10	7	9	12	4	5	5	5	9	<b>315</b>	<b>6</b>
5 - Demolition of the Merno and British Breeds pavilions - create a central entertainmanet hub	1	9	5	2	8	1	7	16	16	2	<b>314</b>	<b>7</b>
7 - Relocation of Sideshow Alley to the Northern Anchor	7	11	2	7	2	8	4	17	17	3	<b>302</b>	<b>8</b>
13 - Landscaping and shade and seating to be introduced as required	11	14	11	13	10	5	14	11	10	14	<b>190</b>	<b>9</b>
16 - The addition of a single basketball court on the west side of the new clubhouse	14	6	9	16	11	16	11	9	11	13	<b>182</b>	<b>10</b>
12 - Internal Roads to be upgraded as required	10	13	10	12	16	10	16	10	9	15	<b>167</b>	<b>11</b>
17 - Extension and upgrade of the existing playground	17	15	13	17	17	17	13	3	4	12	<b>146</b>	<b>12</b>
11 - Covering of the equestrian arena - or relocate to Tennis courts site	15	17	17	11	15	14	17	7	7	10	<b>140</b>	<b>13</b>
15 - Minor works to the CWA dining hall and the Stockman's bar	13	5	16	15	13	13	12	13	13	17	<b>140</b>	<b>13</b>



## 6.2 GROUND AND SITE PLANS / SURVEY / POWER & UTILITY SERVICES, FUNDING AND AG SOCIETY SHEEP SHED

<b>PROPONENT/OWNER:</b>	N/A
<b>LOCATION/ADDRESS:</b>	N/A
<b>AUTHOR OF REPORT:</b>	Deputy Chief Executive Officer
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	26 <sup>th</sup> August 2021
<b>PREVIOUS REPORT(S):</b>	24 <sup>th</sup> June 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.25
<b>ATTACHMENTS:</b>	Nil

### COMMITTEE COMMENT

*The Committee agreed that the Sportsground utility map was a comprehensive utility blueprint that gave an insight into the significant utility infrastructure located at the Sportsground. The biggest concern was the sewer line that was located under Kitchener Street, which ran through the middle of the proposed sporting hub footprint.*

*As the marked sewer line was an internal sportsground line, it was thought it could be redirected to the sewer line that ran past the Historical Village and then re-joined back to the original line, missing the new dub development.*

*It was agreed further engineering/surveying advice was required with regards to the existing sewer line.*

### COMMITTEE ACTION

The following actions were requested by the Steering Committee:

1. Shire staff to engage a suitably qualified surveyor to survey the sportsground area in question to determine if the proposed sporting hub could be achieved in relation to the utility and sewer infrastructure. Determine if the building elements of the sporting hub could be built around the existing sewer line.
2. That the Wagin Agricultural Society determine the size and specifications of their new proposed Sheep Shed, including the required fit out.
3. Cr Blight, Deputy CEO and Community Liaison Officer to meet to determine the funding process and research grant funding opportunities, including looking at other Local Government's who have completed similar grant funded development projects.

### STAFF COMMENT

Staff have engaged Subsurface Mapping and Aarron Caldwell Surveying to carry out the underground surveying of the sportsground hub area, I have attached the following map detailing the underground services.



Utility Sketch Legend	
	ELEC - Electrical (DBVD)
	ELEC - Electrical (Other)
	TEL - Telstra Network
	NBN - NBN Co
	COMMS - Communications
	MRWA - MRWA Electrical - Comms MRWA
	PTA - PTA Public Transport Authority
	COP - NXG City of Perth - Nextgen
	OF - OPT Optic Fibre - Optus
	TPG - VOC TPG Telecom - Vocas
	WPC - WPD Western Power Comms Western Power Data
	WM - Water Main
	WS - Water Service
	FIRE - Fire Water System
	RT - RTM Retio - Retio Main
	RTC - Retio Control Cable
	GM - GS Gas Main - Gas Service
	GHP - CHP HP Gas - City HP Gas
	AB GAS - Abandoned Gas
	SW - Storm Water
	SEW - Sewer
	PSEW - PVT Pressure - Private Sewer
	UNID EML / GPR - Unidentified Detection
	UNID PIPE / CABLE - Unidentified Pipe/Cable
	Unverified (Colour By Type)
	Assumed Route (Unverified) QL-D
	Taken From Record (Unverified) QL-D
	Electric Bank
	Protection Slabbing
	Protection Sleeve
	Concrete Encasement
	Utility Feature (Colour By Type)
	Utility Markers (Colour By Type)
	RT Valve / Sprinkler
	Pothole QL-A
	Power Pole / Dome
	NDD Extents
	Traffic / Street Light
	Survey Area
	Cover, Chamber Feature ID

REV	DESCRIPTION	SA	GW	DATE
0	Electronic Locate Class B	SA	GW	13/08/2021

STATUS: ISSUED FOR INFORMATION

**SUBSURFACE MAPPING**  
www.subsurfacemapping.com.au

CLIENT:	Shire of Wagin
PROJECT:	Sportsground Precinct
SITE:	Wagin Oval
TITLE:	Underground Services Sketch
DATE:	28 September 2021
SCALE:	N.T.S.
DRAWING NO.:	SM1152-01-SK-102
CHECKED:	G. Warren
DATE:	13/08/2021
BY:	S. Anderson
REV:	0



The map is very difficult to read in this size, we have blown up a copy, this will be provided at the meeting for the Committee to view.

Staff have plotted the proposed clubhouse, bowling green and tennis courts on the map, this will be analysed and discussed at the meeting.

***The Committee could now look at proposing the following:***

- 1. Engage a draughtsman/architect to confirm and draw the elements of the Sports Hub (club house, greens, courts, fencing, lighting) in relation to the services and property boundaries.***
- 2. Engage an architect to undertake the detail design of the club house, tennis courts, bowling green, fencing, lighting, sheep pavilion, horse stalls and other infrastructure requirements.***
- 3. Engage suitable qualified builders, contractors and suppliers, with the assistance of staff, to fully cost each element of the Sportsground Precinct plan.***

#### COMMITTEE DECISION

Moved Mr Stephen van Schalwyk

Seconded Cr Mrs Fiona Dawson

***That the Committee recommend to Council that a draughtsman/architect be engaged to confirm and draw the elements of the Sports Hub (club house, greens, courts, fencing, lighting) in relation to the services and property boundaries.***

Carried 6/0

#### Project Funding

Cr Blight and staff have met regarding funding options, the main funding option would be the next round of the **Building Better Regions** funding, this is a federal grant aimed at regional infrastructure projects that creates jobs, drives growth and builds stronger regional communities into the future.

The Australian Government has announced \$250 million in the 2021/22 Budget towards this new round, however it is unclear if we will be ready to make an application with this project. However, the Australian government has not released the date when this funding round will be open.

**The Community Sporting and Recreation Facilities Fund (CSRFF)** is a state government grant, with the WA government investing \$12.5 million in the current budget. The maximum grant offered for standard grant applications is one third of the total estimated project cost (excluding GST) up to a maximum grant of \$2 million.

CSRFF can fund new or upgraded facilities which will maintain or increase physical activity, or result in a more rational use of facilities. Priority will be given to projects that lead to facility sharing and rationalisation. Multi-purpose facilities reduce infrastructure required to meet similar needs and increase sustainability.



Examples of projects which will be considered for funding include:

- New playing surfaces e.g. ovals, courts, synthetic surfaces etc.
- Change rooms and ablutions
- Sports storage
- Clubrooms including social space, kitchen, administration areas and viewing areas. Please note that these areas have a minimal impact on physical activity and would be considered a lower priority.

### **CSRFF annual grants**

Annual grants will be awarded to projects with a planning and construction process that will be complete within 12 months and have a total project cost (exclusive of GST) of \$300,001–\$500,000. Grants given in this category must be claimed by 15 June in the next financial year.

Examples of annual projects:

- Upgrades to clubrooms/pavilions
- Court or bowling green construction
- Reticulation system for a grassed playing field

### **Value of total project**

\$300,001 to \$500,000, exclusive of GST.

### **Value of grant**

- Minimum grant of \$100,001
- Maximum grant of \$166,666

Note the maximum grant may increase to 50% funding if a development bonus is approved.

### **CSRFF Annual and forward planning grants**

Forward planning grants will be given to the more complex projects that require a planning period of between one and three years. Grants in this category will have a total project cost (exclusive of GST) of over \$500,001 and may be allocated in one or a combination of the years in the next triennium.

Examples of forward planning grant projects:

- Multipurpose leisure/recreation centre
- Swimming pool – new or major upgrade including heating to allow increased use
- Construction of large synthetic fields
- Playing field construction
- Clubroom – new or major upgrade
- Large ablution block/change rooms

### **Funding availability**

Most applicants request funding in the first year but few achieve any physical progress. Major projects require time to prepare and for appropriate processes to be followed.

Applicants are given the opportunity to indicate their preferred year(s) of claim on the application form, however, as funds are limited, there is no guarantee that their preferred year(s) of claim will coincide with the year of offer. It may also be necessary to allocate funding to some larger projects over two or three financial years. Most projects will have funding allocated in Years 2 or 3 of the triennium.

Where applicants request funding in Year 1, all planning documentation must be in place to allow such progress to occur, e.g. architectural drawings, building approvals, other funding.

### **Value of total project**

\$500,001 and over, exclusive of GST.

### **Value of grant**

- Minimum grant of \$166,667
- Maximum grant of \$2,000,000

The CSRFF annual and forward planning grant round targets projects involving a detailed level of planning. The total project cost for the grant must be over \$300,000. Grants given in this category can be claimed up to three financial years following the date of approval, depending on the requirements and approved details of the project.

Examples of annual projects:

- construction of grass or synthetic playing fields
- reticulation system for a grassed playing field
- new or upgraded swimming pool or leisure centre
- new or upgraded changerooms and pavilions
- court or bowling green construction.

## **2023/24 annual and forward planning round**

### **June 2022**

- Advertising in The West Australian Newspaper and regional newspapers.
- Application forms available from local governments (metro area only) and department regional offices (regional WA only).

### **August 2022**

- Applications to be lodged at local government by the end of August 2021. Applicants should check the closing date with their local government, as they do vary.

### **September 2022**

- Applications are assessed by local government staff and recommendations prepared. Local governments are required to rate and rank all applications they receive in order of priority.
- Applications presented at local government council meeting.
- Applications must be lodged at DLGSC regional offices by 4pm on 30 September 2021.



## October 2022

- Applications are assessed by DLGSC regional managers.
- Applications are assessed by State Sporting Associations.

## December 2022/January 2023

- CSRFF Advisory Committee considers applications and makes recommendations to the Minister.
- Hon Minister for Sport and Recreation considers recommendations and grants approvals.
- Successful/unsuccessful applicants notified.

## 1 July 2023

- Funds available.

Other grants that could be sources include Lotterywest, Age Friendly Communities, Aboriginal Community Infrastructure, Connecting to Country, Safer Communities and CBH.

The Shire of Pingelly built their Recreation and Cultural Centre by attracting the following grant funds and contributions:

Lotterywest	\$1,000,000
National Stronger Regions Fund (Now call Building Better Regions Fund)	\$3,888,595
Bendigo Bank	\$150,000
Department of Sport and Recreation	\$350,000
CBH - Playground Funding	\$10,000
<b>Total</b>	<b>\$5,398,595</b>

### COMMITTEE COMMENT

*The Committee requested staff to organise a meeting with representatives of the Shire of Pingelly to look through their Recreation and Cultural centre and ascertain how they went about and how they attracted grant funding for their project.*

### Ag Society Sheep Shed

Wagin Ag Society representatives to give an update on the proposed sheep sheds with regards to size and specifications on the proposed sheep shed to be built.

***Paul Powell, from the Wagin Agricultural Society, advised that no definitive work has been undertaken on the detail and specifications on the proposed sheep shed. This is due to the Ag Society President, Howie Ward, being away on leave and the concept of also taking into account the configuration of the cattle shed to incorporate horse stalls for trots.***



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***Investigations will be undertaken on other similar facilities at rural ag shows with information and specifications brought to the next meeting.***

## **7. GENERAL BUSINESS**

### Wagin Golf Club

Mr Cam Clifton brought up a potential issue that the Wagin Golf Club have diminishing members and players and is concerned for the future of the Golf club as this development does not include them.

The Committee Chairman advised that representatives of the Golf Club will need to approach the Shire separately if they have concerns about their future, it is important that this Steering Committee focus on the findings and recommendations of the adopted Sportsground Precinct Masterplan Feasibility Study.

## **8. CLOSURE**

There was no date set for the next Committee meeting.

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6.48 pm.



## 10. STATUS REPORT – AUGUST 2021

FINANCE AND ADMINISTRATION						
Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire.  Assessment of Dam currently underway	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	First statement sign has been completed and reinstalled. It will take a number of months to upgrade all four statements	Work on remaining signs will be carried out when time permits. To be completed by June 2022
26 May 2020	4277	CEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	Budgeted in the 2021/22 Financial Year

22 June 2021	4582	CEO	Wagin Airfield	<p>That Council</p> <ol style="list-style-type: none"> <li>Note that the current occupier of Site 4 has not submitted a tender for the lease of the hangar and workshop (Tender 08-2021) at the Wagin Aerial landing Ground.</li> <li>Advise the occupier of site 4 that as he has no legal basis to continue the occupancy of the hangar and workshop owned by the Shire at the Wagin Aerial Landing Ground, that he be required to vacate the premises not later than the 31 July 2021.</li> <li>That if the premises are not vacated by the 31 July 2021, that eviction proceedings be initiated.</li> </ol>	Occupier of Site 4 advised.	<b>New Comment:</b> Site 4 to be leased to another party
27 July 2021	4594			<p>That Council</p> <p>Note that there were no submissions objecting to the proposed lease of the Hangar &amp; Workshop (Site 4) at the Wagin Aerial Landing Ground to Mr Gregory Ball.</p> <p>Enter a three (3) year lease agreement with the proponent at the assessed annual market rental of \$7800.00 + GST with annual CPI increases to apply.</p> <p>Agree to the lease agreement including a clause that the agreement may be terminated by either party with three months' notice.</p>		
27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	<p>Construction of building to accommodate project prioritised in LRCIP. Funding approved</p> <p>Wagin Historical Village to manage project.</p> <p>Project underway</p>	

25 May 2021	4562	CEO/ EHOB		<p>That the quote No. 5014 submitted by Central Great Southern Sheds (Ranbuild) for the supply and erection of a 15090mm x 32000mm shed, complete with 100 mm reinforced concrete floor at a total cost (including GST) of \$125,632.30 be accepted, subject to the shed being completed not later than the 15 November 2021.</p>	<p><b>New Comment:</b> Concrete slab poured. Shed due to be erected.</p>	
27 April 2021	4524	CEO	<p>Lot 32 Trent Street (former Road Board Office)</p>	<p>1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin.</p> <p>2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.</p>		<p>Application made – April 2021</p>

25 May 2021	4550	CEO	South West Settlement Agreement	<p>1. That Council offer no comment on the Template Noongar Heritage Agreement for Local Government and the Cultural Heritage Bill (Draft) 2020.</p> <p>2. That Council invite the South West Land and Sea Council to conduct an information session in Wagin to provide an overview of the implications and the implementation of the South West Settlement Agreements.</p>	No Response	
22 June 2021	4579	CEO	Proposed Installation of Telecommunications Tower – Shire Administration Building	That Council delegate authority to the Chief Executive Officer, Shire President and Deputy Shire President to execute the contract with Field Solutions Group, Facility Licence.	<b>New Comment:</b> Proponent to forward a draft contract	
22 June 2021	4583	CEO	Staff Recruitment	That Council; 1. Commence the recruitment process for a Deputy Chief Executive Officer in late August 2021 with a view to the successful applicant commencing duties in November/December 2021.	<b>New Comment:</b> In house appointment made for Acting Deputy Chief Executive Officer for a period of three months.	





27 July 2021	4597	CEO/EA	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.		
24 August 2021	4626	CEO	National Bank Building – Wagin	<b>New Action:</b> That the National Australia Bank be advised that the Shire is considering accepting ownership of the Wagin National Bank building, however, is undertaking a due diligence process in accordance with usual business practice.	<b>New Comment:</b> Due diligence report completed.	



**HEALTH, BUILDING AND PLANNING**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
20 Nov 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220	Sportsground & Recreation Precinct Masterplan report was presented to Final Community Meeting. Some changes were requested. Masterplan will be changed and presented to the August Council Meeting for endorsement.	Staff have engaged a surveying contractor to carry out underground site survey.
26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study	Final Report to be adopted by Council at August Meeting	Survey carried out, results to be disseminated at the next meeting of the Steering Committee.
25 Feb 2020	4200			That Council Receive and Endorse the Sportsground & Recreation Precinct Masterplan feasibility study report, endorse masterplan option 5 and issue the report for further community comment.	Final Masterplan adopted by Council and has been distributed to the Community. Staff will now engage a contractor to carry out site survey and report back to Council.	<b>New Comment:</b> Once minutes of the meeting 30 August 2021 are adopted, staff will engage an architect to confirm and draw the elements of the sports hub in relation to the sports hub and property boundary.

<p>2 Sept 2019</p>	<p>4096</p>	<p>Town Planner</p>	<p>Land Tenure options for new telecommunications infrastructure (mobile phone base station)</p>	<p>That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018</p>	<p>Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires.</p> <p>Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021</p> <p><b>New Comment:</b> Advice given (August 2021) that installation expected to be completed by March 2022.</p>	<p>Could be 2 years before tower is erected 2020.</p> <p>Some land tenure issues that need to be followed up.</p>
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**WORKS AND SERVICES**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
15 December 2020	4474	CEO/DCEO /MOW	Local Roads and Community Infrastructure Program Round 2	<p>That the following projects be prioritised for indicative funding through Round 2 of the Local Roads and Community Infrastructure Program totalling \$279,000;</p> <ol style="list-style-type: none"> <li>1. Shed – Wagin Historical Village</li> <li>2. Bullocks Hills Road widening</li> <li>3. Tudhoe, Tudor and Tavistock Street – Pressure Cleaning and Sealing</li> <li>4. Wagin War Memorial</li> <li>5. Stubbs Street kerbing</li> <li>6. Johnston Street kerbing</li> <li>7. Tudhoe Street Kerbing</li> <li>8. Bojanning Park</li> </ol>	<p>Funding application submitted to funding body for projects approval.</p> <p>Funding approved for all projects.</p> <p><b>New Comment: Start works between October and December 2021</b></p>	
24 August 2021	4620	MOW	Flood Damaged Roads	<p><b>New Action:</b> That the proposed funding arrangements to repair damage to flood affected roads throughout the Shire be accepted and the 2021/22 Road program be adjusted accordingly.</p>	<p><b>New Comment:</b> Action Completed</p>	





**\*\*Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting\*\***

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure at the 31<sup>st</sup> of July 2021 is \$1,499,302 compared to \$862,300 in 2020. This figure includes the contract assets and liabilities (listed as income and expenses in advance) as per Australian Accounting Standard AASB 15. The grant income is recognised as revenue when expenditure occurs due to specific performance obligations.

State road funds have been recouped as soon as practicable with the Direct Grant and Road Project Grants first 40% applied for and received.

The Shire has a total of \$2,617,486 invested in interest bearing accounts which are currently earning interest of 0.05% on Treasury OCFD (\$908,714) and 0.10% on Reserve Term Deposit (\$1,708,772). In our current economic climate interest rates are dismal almost to the point of non-existent. The term deposit interest rates with Treasury are less than the on-call account therefore funds will remain where they are for the time being.

The sundry debtor situation continues to be closely monitored with action having been initiated to follow through to recover long outstanding amounts and through entering payment arrangements where applicable, for those debtors having trouble.

#### **CONSULTATION/COMMUNICATION**

Nil

#### **STATUTORY/LEGAL IMPLICATIONS**

Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 July 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire of Wagin for the 2021/22 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2021/22 financial year.

	<b>% Completed</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Capital Expenditure</b>			
Buildings	0%	359,620	0
Plant & Equipment	0%	170,000	0
Furniture & Equipment	0%	59,552	0
Infrastructure - Roads	1%	1,251,195	11,246
Footpaths	0%	48,000	0
Infrastructure - Other	2%	479,012	8,523
<b>Grants, Subsidies and Contributions</b>			
Operating Grants, Subsidies and Contributions	17%	1,422,200	235,669
Non-operating Grants, Subsidies and Contributions	28%	1,364,052	382,142
Rates Levied	0%	2,430,396	0

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>	<b>* Note</b>	<b>This Time Last Year 31 Jul 2020</b>	<b>Year to Date Actual 31 Jul 2021</b>
Adjusted Net Current Assets	174%	\$ 862,300	\$ 1,499,302
Cash and Equivalent - Unrestricted	156%	\$ 941,102	\$ 1,464,315
Cash and Equivalent - Restricted	103%	\$ 1,656,310	\$ 1,708,772
Receivables - Rates	123%	\$ 49,529	\$ 60,722
Receivables - Other	92%	\$ 244,288	\$ 224,495
Payables	218%	\$ 113,806	\$ 248,061

*\* Note: Compares current ytd actuals to prior year actuals at the same time*

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 17 September 2021  
Prepared by: Manager of Finance  
Reviewed by: Deputy Chief Executive Officer

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

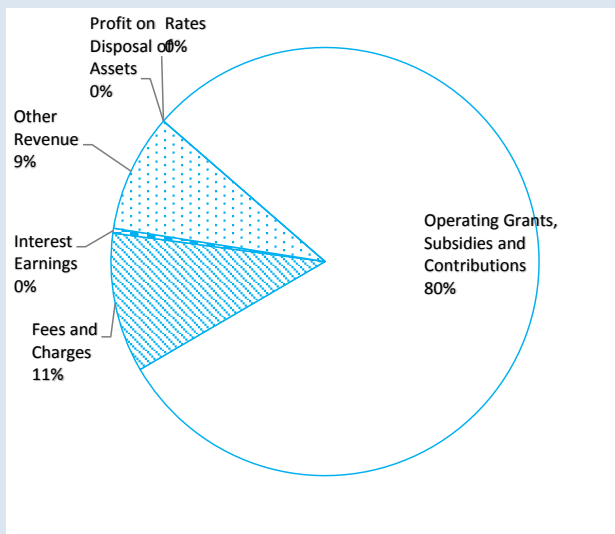
**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

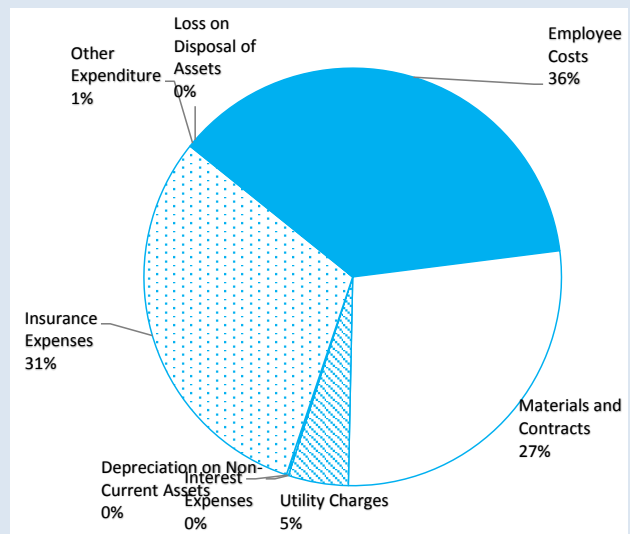
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

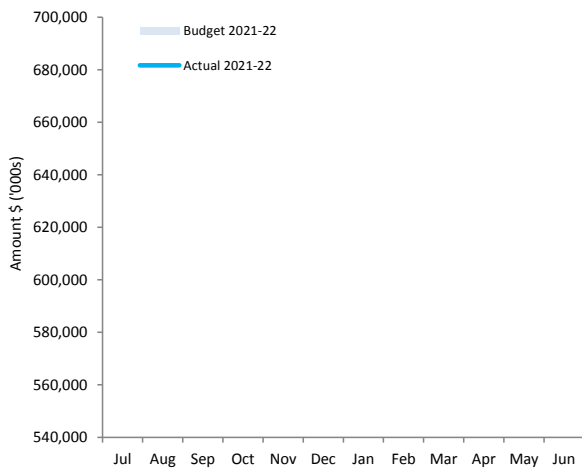
**OPERATING REVENUE**



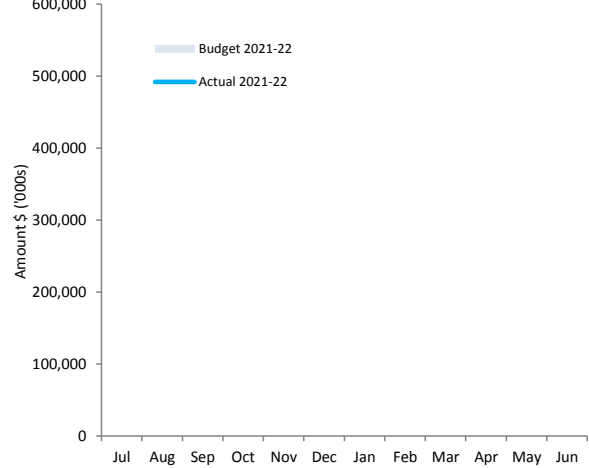
**OPERATING EXPENSES**



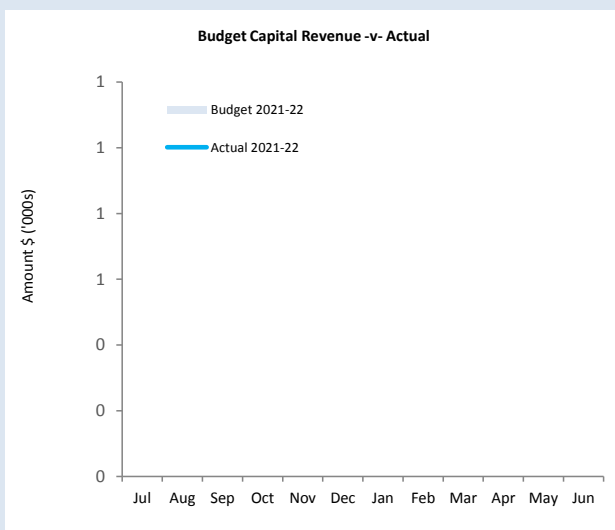
**Budget Operating Revenues -v- Actual**



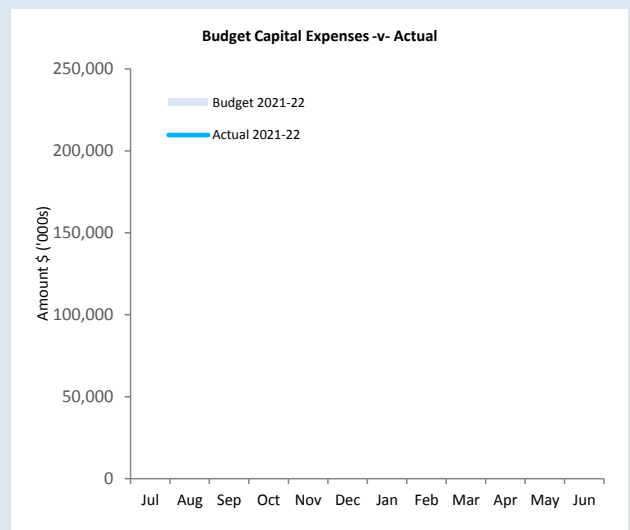
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH EDUCATION AND WELFARE</b>	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<b>HOUSING</b>	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<b>TRANSPORT ECONOMIC SERVICES</b>	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
<b>Opening Funding Surplus(Deficit)</b>	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
<b>Revenue from operating activities</b>						
Governance		6,000	417	3,153	2,736	
General Purpose Funding - Rates	5	2,430,397	417	0	(417)	
General Purpose Funding - Other		875,261	5,633	4,409	(1,224)	
Law, Order and Public Safety		118,944	1,050	20,835	19,785	
Health		62,680	4,824	4,978	154	
Education and Welfare		662,087	111,744	99,331	(12,413)	
Community Amenities		369,450	4,791	5,220	429	
Recreation and Culture		91,455	3,322	2,120	(1,202)	
Transport		197,817	132,787	132,897	110	
Economic Services		214,700	17,891	11,434	(6,457)	
Other Property and Services		132,460	10,997	9,462	(1,535)	
		<b>5,161,251</b>	<b>293,873</b>	<b>293,839</b>		
<b>Expenditure from operating activities</b>						
Governance		(457,923)	(108,845)	(70,493)	38,352	▲
General Purpose Funding		(413,253)	(19,790)	(18,503)	1,287	
Law, Order and Public Safety		(259,528)	(46,747)	(46,248)	499	
Health		(267,093)	(19,392)	(13,197)	6,195	
Education and Welfare		(715,720)	(64,844)	(46,596)	18,248	
Community Amenities		(547,210)	(43,486)	(36,768)	6,718	
Recreation and Culture		(1,415,522)	(94,106)	(58,269)	35,837	▲
Transport		(2,857,935)	(75,734)	(64,153)	11,581	
Economic Services		(389,739)	(26,590)	(17,161)	9,429	
Other Property and Services		(376,580)	(40,790)	(67,772)	(26,983)	▼
		<b>(7,700,503)</b>	<b>(540,323)</b>	<b>(439,160)</b>		
<b>Operating activities excluded from budget</b>						
Non-cash amounts excluded from operating activities		2,726,185	0	0	0	
<b>Amount attributable to operating activities</b>		<b>186,933</b>	<b>(246,450)</b>	<b>(145,321)</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	10	1,364,052	296,818	382,142	85,324	▲
Proceeds from Disposal of Assets	6	41,000	0	0	0	
Capital Acquisitions	7	(2,367,379)	(216,584)	(19,769)	196,815	▲
<b>Amount attributable to investing activities</b>		<b>(962,327)</b>	<b>80,234</b>	<b>362,372</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		19,925	0	0	0	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(1,198)	(1,198)	
Transfer to Reserves	9	(642,736)	0	(140)	(140)	
<b>Amount attributable to financing activities</b>		<b>(508,200)</b>	<b>0</b>	<b>(1,338)</b>		
<b>Closing Funding Surplus(Deficit)</b>	1(b)	<b>0</b>	<b>1,117,375</b>	<b>1,499,302</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JULY 2021**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**BY NATURE OR TYPE**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
<b>Opening Funding Surplus (Deficit)</b>	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
<b>Revenue from operating activities</b>						
Rates	5	2,430,396	417	0	(417)	
Operating Grants, Subsidies and Contributions	10	1,422,200	230,858	235,669	4,812	
Fees and Charges		839,443	38,854	30,955	(7,899)	
Interest Earnings		34,086	1,417	1,078	(339)	
Other Revenue		425,546	22,327	26,136	3,809	
Profit on Disposal of Assets	6	9,580	0	0	0	
		5,161,251	293,873	293,838		
<b>Expenditure from operating activities</b>						
Employee Costs		(2,875,828)	(235,454)	(160,757)	74,697	▲
Materials and Contracts		(1,326,731)	(149,172)	(120,066)	29,106	▲
Utility Charges		(377,293)	(12,205)	(20,442)	(8,237)	
Depreciation on Non-Current Assets		(2,727,261)	0	0	0	
Interest Expenses		(27,905)	(2,325)	(710)	1,615	
Insurance Expenses		(201,777)	(137,066)	(134,523)	2,543	
Other Expenditure		(155,204)	(4,101)	(2,663)	1,438	
Loss on Disposal of Assets	6	(8,504)	0	0	0	
		(7,700,503)	(540,323)	(439,161)		
<b>Operating activities excluded from budget</b>						
Non-cash amounts excluded from operating activities		2,726,185	0	0	0	
<b>Amount attributable to operating activities</b>		<b>186,933</b>	<b>(246,450)</b>	<b>(145,323)</b>		
<b>Investing activities</b>						
Non-operating grants, subsidies and contributions	10	1,364,052	296,818	382,142	85,324	▲
Proceeds from Disposal of Assets	6	41,000	0	0	0	
Capital acquisitions	7	(2,367,379)	(216,584)	(19,769)	196,815	▲
<b>Amount attributable to investing activities</b>		<b>(962,327)</b>	<b>80,234</b>	<b>362,373</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		19,925	0	0	0	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(1,198)	(1,198)	
Transfer to Reserves	9	(642,736)	0	(140)	(140)	
<b>Amount attributable to financing activities</b>		<b>(508,200)</b>	<b>0</b>	<b>(1,338)</b>		
<b>Closing Funding Surplus (Deficit)</b>	1(b)	<b>0</b>	<b>1,117,375</b>	<b>1,499,302</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
<b>Expenditure from operating activities</b>				
Governance	38,352	▲	Timing	Subscriptions & Admin Salaries under YTD budget.
Recreation and Culture	35,837	▲	Timing	Swimming Pool expenses under YTD budget.
Other Property and Services	(26,983)	▼	Timing	PWOH & POC allocation not in line with budget. Non cash item
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	85,324	▲	Timing	LRCIP Funding and Main Roads Bridge to be expended.
Capital Acquisitions	196,815	▲	Timing	Capital Works Program under YTD budget.

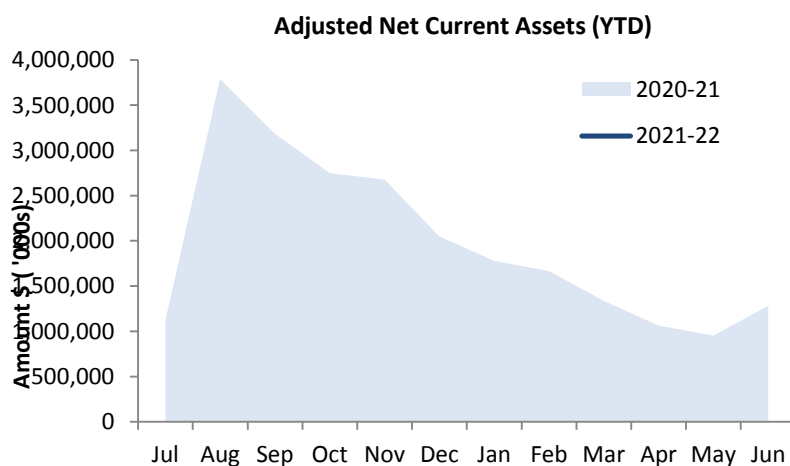
	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 31 Jul 2020	Year to Date Actual 31 Jul 2021
		\$	\$	\$
<b>Adjusted Net Current Assets</b>				
<b>Current Assets</b>				
Cash Unrestricted	3	1,441,404	941,102	1,464,315
Cash Restricted	3	1,708,631	1,656,310	1,708,772
Receivables - Rates	4	67,957	49,529	60,722
Receivables - Other	4	173,764	244,288	224,495
Loans receivable		19,925	19,333	19,925
Interest / ATO Receivable		0	0	0
Accrued Income / Expenses In Advance		34,896	9,253	0
Inventories		34,903	38,574	34,903
		3,481,479	2,958,389	3,513,132
<b>Less: Current Liabilities</b>				
Payables		(188,047)	(113,806)	(248,061)
Accrued Expenses / Income In Advance		(244,213)	(269,568)	0
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(432,084)	(376,757)	(430,886)
		(901,416)	(797,202)	(716,019)
<b>Unadjusted Net Current Assets</b>		<b>2,580,063</b>	<b>2,161,186</b>	<b>2,797,113</b>
<b>Adjustments and exclusions permitted by FM Reg 32</b>				
Less: Cash reserves	3	(1,708,631)	(1,656,310)	(1,708,772)
Less: Loans receivable		(19,925)	(19,333)	(19,925)
Add: Provisions - Loans, Annual & Long Service Leave		432,084	376,757	430,886
<b>Adjusted Net Current Assets</b>		<b>1,283,591</b>	<b>862,300</b>	<b>1,499,302</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**  
**Surplus(Deficit)**  
**\$1.5 M**

**Last Year YTD**  
**Surplus(Deficit)**  
**\$.86 M**

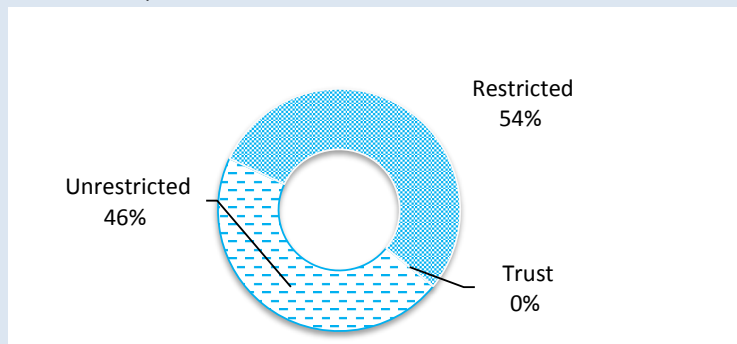
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 3  
CASH AND INVESTMENTS**

<b>Cash and Investments</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Trust</b>	<b>Total YTD Actual</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>			
<b>Cash on Hand</b>							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Fund	536,099			536,099	NAB	Nil	At Call
Overnight Cash Deposit Facility	908,714			908,714	Treasury	0.05%	At Call
Restricted Funds Account	18,152			18,152	NAB	Nil	At Call
Trust Fund			0		NAB	Nil	At Call
<b>Term Deposits</b>							
Municipal Investment - Term Deposit		1,708,772		1,708,772	NAB	0.10%	30-Jul-21
<b>Total</b>	<b>1,464,315</b>	<b>1,708,772</b>	<b>0</b>	<b>3,173,087</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

<b>Total Cash</b>	<b>Unrestricted</b>
<b>\$3.17 M</b>	<b>\$1.46 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates Receivable	30 June 2021	31 July 2021
	\$	\$
Opening Arrears Previous Years	63,810	67,957
Levied this year	2,612,152	0
Less Collections to date	(2,608,005)	(7,235)
Equals Current Outstanding	<b>67,957</b>	<b>60,722</b>
<b>Net Rates Collectable</b>	<b>67,957</b>	<b>60,722</b>
% Collected	99.84%	#DIV/0!

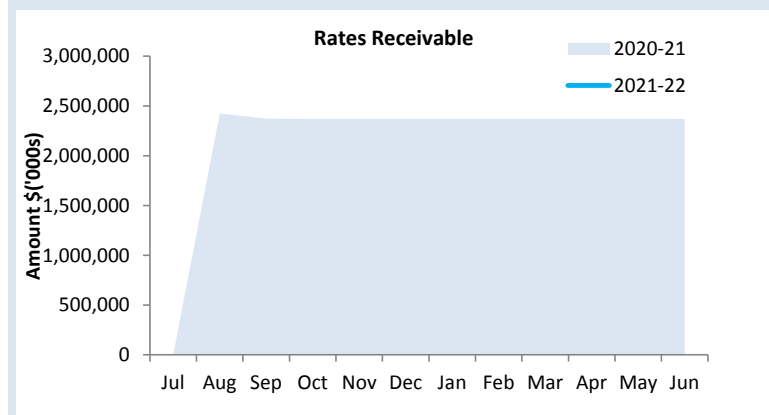
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	151,263	30,253	3,727	43,109	228,351
Percentage	66%	13%	2%	19%	
<b>Balance per Trial Balance</b>					
Sundry debtors					228,351
Loans receivable - clubs/institutions					19,925
Doubtful Debtors					(3,856)
<b>Total Receivables General Outstanding</b>					<b>244,421</b>
<b>Amounts shown above include GST (where applicable)</b>					

**KEY INFORMATION**

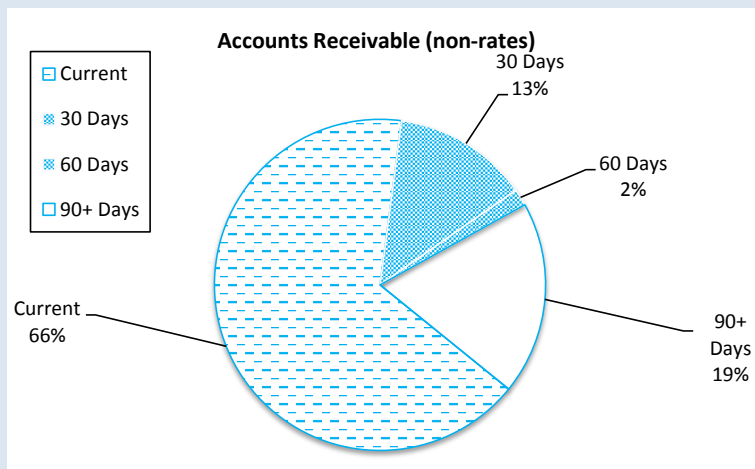
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>#DIV/0!</b>	<b>\$60,722</b>



<b>Debtors Due</b>
<b>\$244,421</b>
<b>Over 30 Days</b>
<b>34%</b>
<b>Over 90 Days</b>
<b>19%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

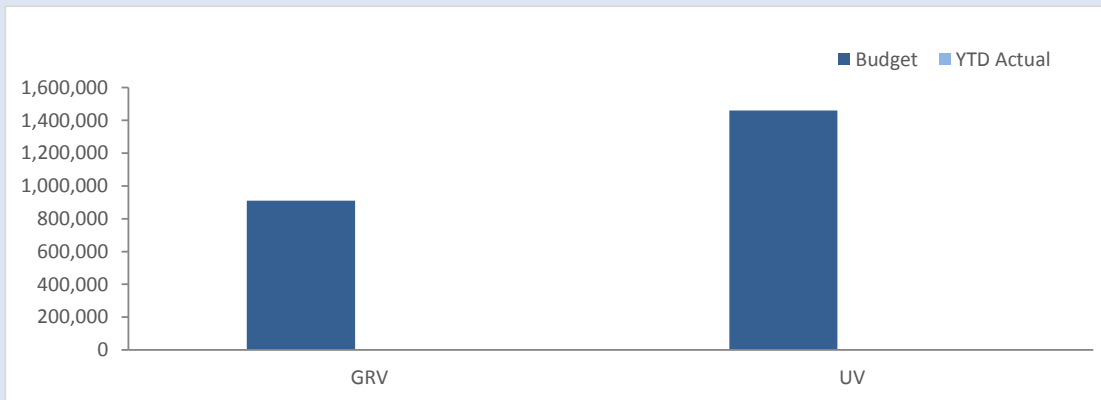
**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	0.113772	746	7,973,769	907,193	2,000	1,000	910,193	0	0	0	0
UV	0.006325	293	230,560,500	1,458,295	2,000	0	1,460,295	0	0	0	0
	Minimum \$										
GRV	600	145	278,599	87,000	0	0	87,000	0	0	0	0
UV	600	85	5,180,775	51,000	0	0	51,000	0	0	0	0
<b>Sub-Totals</b>		<b>1,269</b>	<b>243,993,643</b>	<b>2,503,488</b>	<b>4,000</b>	<b>1,000</b>	<b>2,508,488</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Discount							(90,859)				0
<b>Amount from General Rates</b>							<b>2,417,629</b>				<b>0</b>
Ex-Gratia Rates							12,767				0
<b>Total General Rates</b>							<b>2,430,396</b>				<b>0</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**



General Rates		
Budget	YTD Actual	%
<b>\$2.42 M</b>	<b>\$. M</b>	<b>0%</b>

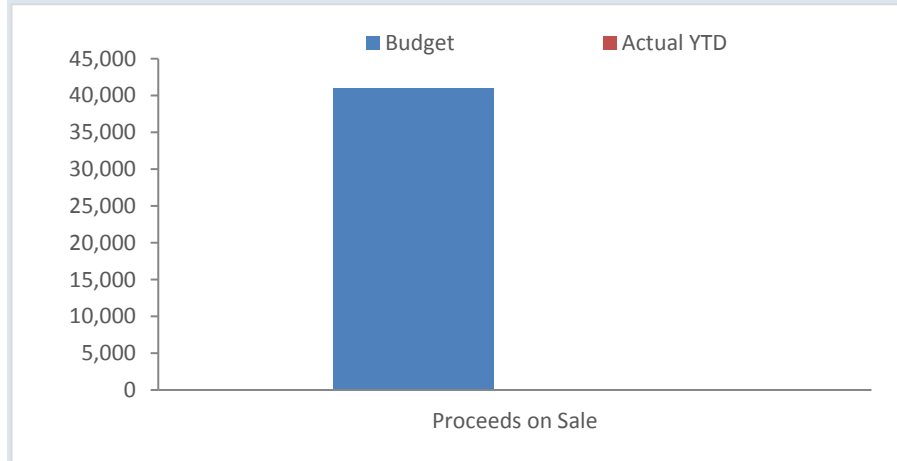
Category	Percentage
GRV	0%
UV	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P05	Doctor Vehicle	26,504	18,000		(8,504)				
P27	Building Maintenance Utility	5,917	15,000	9,083					
P48	Tennant Street Sweeper	7,503	8,000	497					
		<b>39,924</b>	<b>41,000</b>	<b>9,580</b>	<b>(8,504)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$41,000</b>	<b>\$0</b>	<b>0%</b>

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(359,620)	(5,583)	0	5,583
Plant & Equipment	(170,000)	0	0	0
Furniture & Equipment	(59,552)	(97,735)	0	97,735
Infrastructure - Roads	(1,251,195)	(104,266)	(11,246)	93,020
Footpaths	(48,000)	(4,000)	0	4,000
Infrastructure - Other	(479,012)	(5,000)	(8,523)	(3,523)
<b>Capital Expenditure Totals</b>	<b>(2,367,379)</b>	<b>(216,584)</b>	<b>(19,769)</b>	<b>196,815</b>

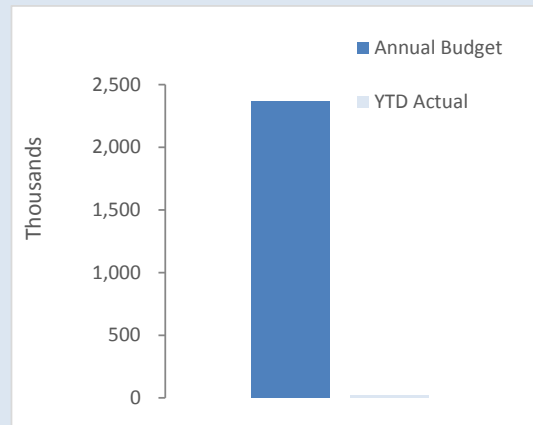
**Capital Acquisitions Funded By:**

	\$	\$	\$	\$
Capital grants and contributions	1,364,052	296,818	382,142	85,324
Other (Disposals & C/Fwd)	41,000	0	0	0
Cash Backed Reserves				
Recreation Development Reserve	85,500		0	0
Sportsground Precinct Redevelopment Reserve	60,000		0	0
Contribution - operations	816,827	(80,234)	(362,372)	(282,138)
<b>Capital Funding Total</b>	<b>2,367,379</b>	<b>216,584</b>	<b>19,769</b>	<b>(196,815)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



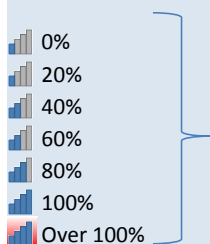
Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$2.37 M</b>	<b>\$.02 M</b>	<b>1%</b>
Capital Grant	Annual Budget	YTD Actual	% Received
	<b>\$1.36 M</b>	<b>\$.38 M</b>	<b>28%</b>

# Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Capital Expenditure</b>					
<b>Buildings</b>					
█	Court House Development	B2201	(200,000)	0	0
█	Historical Village - 'History of Wagin' Shed	B2202	(92,620)	0	0
█	Rec Centre Court Surface Upgrades	E167780	(20,000)	(1,667)	0
█	Depot Upgrades - Shed Wall & Electric Gate	E167458	(15,000)	(1,250)	0
█	Solar Panels - Shire Buildings	E167130	(10,000)	(833)	0
█	Staff Housing Upgrades (2 Ballagin St)	E167475	(22,000)	(1,833)	0
			(359,620)	(5,583)	0
					5,583
<b>Plant &amp; Equipment</b>					
█	Doctor Vehicle (P05)	E167751	(40,000)	0	0
█	Building Maintenance Utility (P27)	PE2201	(32,000)	0	0
█	Tennant Street Sweeper (P48)	PE2202	(48,000)	0	0
█	Mini Excavator & Trailer	PE2203	(50,000)	0	0
			(170,000)	0	0
					0
<b>Furniture &amp; Equipment</b>					
█	CCTV Upgrade	E167110	(17,552)	(1,463)	0
█	Emergency Services Generator	E167776	(25,000)	(66,272)	0
█	Pool Blankets (50m Pool)	E167756	(17,000)	(30,000)	0
			(59,552)	(97,735)	0
					97,735
<b>Infrastructure - Roads</b>					
█	Capital Works Program	E167103	(1,251,195)	(104,266)	(11,246)
			(1,251,195)	(104,266)	(11,246)
					93,020
					93,020
<b>Footpaths</b>					
█	Footpath Program	E167124	(48,000)	(4,000)	0
			(48,000)	(4,000)	0
					4,000
					4,000
<b>Infrastructure - Other</b>					
█	Bojanning Park Upgrades	IO2201	(27,233)	0	(8,523)
█	Giant Ram Lighting	IO2202	(5,000)	0	0
█	Pool Filtration Works	IO2203	(45,000)	0	0
█	Sportsground Precinct Redevelopment	IO2204	(60,000)	0	0
█	War Memorial Upgrades	IO2205	(20,000)	0	0
█	Wetlands Park Upgrade	IO2206	(202,779)	0	0
█	Main Streets Paving, Cleaning & Sealing	IO2207	(20,000)	0	0
█	Townscape	IO2208	(39,000)	0	0
█	Water Storage Upgrades	E167132	(60,000)	(5,000)	0
			(479,012)	(5,000)	(8,523)
					(3,523)
<b>Capital Expenditure Total</b>			(2,367,379)	(216,584)	(19,769)
					196,815

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

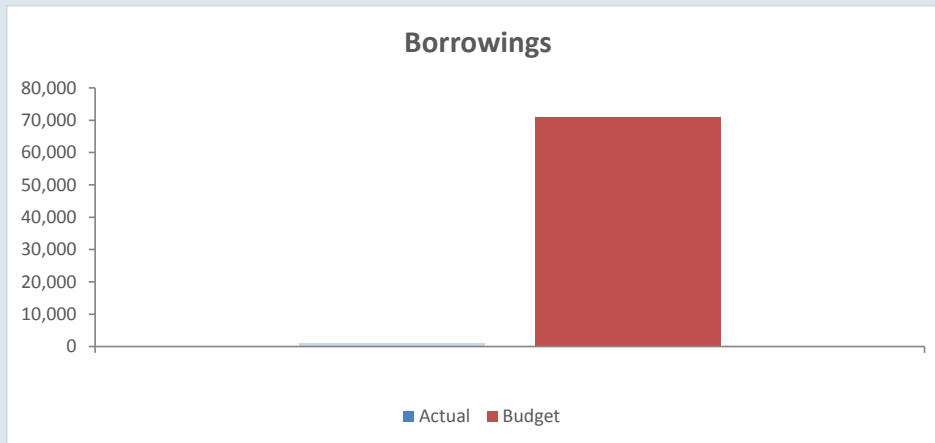
**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 131 - Recreation Centre Development	40,030	0	0		10,553	40,030	29,477		2,392
Loan 139 - Swimming Pool Redevelopment	201,300	0	0		14,016	201,300	187,284		10,021
<b>Other Property and Services</b>									
Loan 137 - Staff Housing	141,515	0	0	1,198	14,778	140,317	126,736	710	8,116
Loan 138 - Doctor Housing	65,970	0	0		11,617	65,970	54,353		3,957
	448,814	0	0	1,198	50,964	447,616	397,850	710	24,486
<b>Self supporting loans</b>									
<b>Recreation and Culture</b>									
Loan 141 - Wagin Ag Society (SSL)	117,416	0	0		19,925	117,416	97,491		3,419
	117,416	0	0	0	19,925	117,416	97,491	0	3,419
<b>Total</b>	566,230	0	0	1,198	70,889	565,032	495,341	710	27,905

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

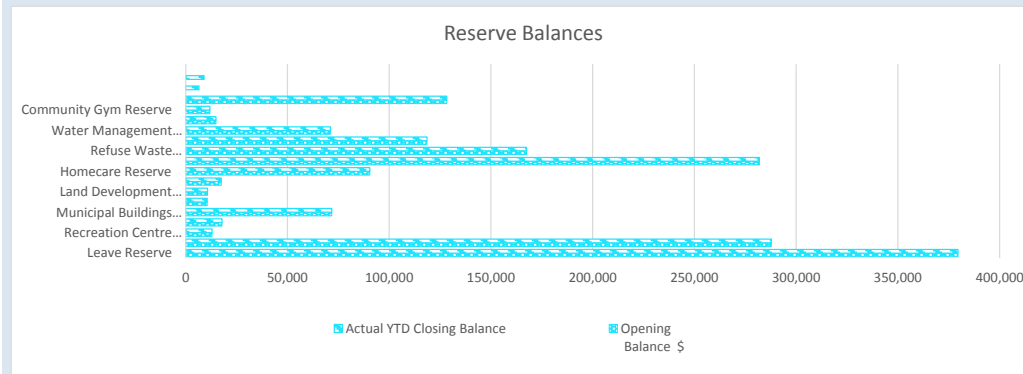


<b>Principal Repayments</b>	<b>\$1,198</b>
<b>Interest Earned</b>	<b>\$1,078</b>
<b>Interest Expense</b>	<b>\$710</b>
<b>Reserves Bal</b>	<b>\$1.71 M</b>
<b>Loans Due</b>	<b>\$.57 M</b>

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	379,536	3,795	31			(40,000)		343,331	379,567
Plant Replacement Reserve	287,746	2,877	24	171,000		0		461,623	287,770
Recreation Centre Equipment Reserve	12,926	129	1	1,800		0		14,855	12,927
Aerodrome Maintenance & Development Reserve	17,855	179	1	7,900		0		25,934	17,857
Municipal Buildings Reserve	71,763	718	6			0		72,481	71,769
Admin Centre Furniture, Equipment & IT Reserve	10,538	105	1	5,000		0		15,643	10,539
Land Development Reserve	10,753	108	1			0		10,861	10,754
Community Bus Reserve	17,430	174	1			0		17,604	17,431
Homecare Reserve	90,464	905	7			0		91,369	90,472
Recreation Development Reserve	281,894	2,819	23	30,000		(85,500)		229,213	281,917
Refuse Waste Management Reserve	167,510	1,675	14	25,950		0		195,135	167,524
Refuse Site Rehabilitation Reserve	118,546	1,185	10	20,000		0		139,731	118,555
Water Management Reserve	71,077	711	6			0		71,788	71,082
Electronic Sign Reserve	14,854	149	1			0		15,003	14,855
Community Gym Reserve	11,888	119	1	4,000		0		16,007	11,889
Sportsground Precinct Redevelopment Reserve	128,324	1,283	11	60,000		(60,000)		129,607	128,335
Emergency/Bushfire Control Reserve	6,527	65	1			0		6,592	6,527
Community Events Reserve	9,000	90	1			0		9,090	9,001
Staff Housing Reserve	0	0		300,000		0		300,000	0
	<b>1,708,631</b>	<b>17,086</b>	<b>140</b>	<b>625,650</b>	<b>0</b>	<b>(185,500)</b>	<b>0</b>	<b>2,165,867</b>	<b>1,708,772</b>

KEY INFORMATION



Grants and Contributions

		Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Operating grants, subsidies and contributions</b>					
<b>General Purpose Funding</b>					
Grants Commission - General	1032005	441,970	0	0	0
Grants Commission - Roads	1032010	224,849	0	0	0
<b>Law, Order and Public Safety</b>					
DFES Grant - Operating Bush Fire Brigade	1051010	58,893	0	10,529	10,529
DFES Grant - MAF Funding	1051070	0	0	0	0
DFES Grant - Operating SES	1051075	31,201	0	7,800	7,800
<b>Education and Welfare</b>					
Homecare Recurrent Grant	1082010	346,450	86,613	86,863	251
HCP Government Funds	1082045	182,500	15,208	1,440	(13,768)
<b>Recreation and Culture</b>					
Volunteering WA	1119030	1,000	0	0	0
<b>Transport</b>					
Direct Road Grants	1121005	129,037	129,037	129,037	0
<b>Operating Contributions</b>					
Rec Centre Equipment Contributions	1113030	1,800	0	0	0
Contribution to Woolorama	1119015	1,000	0	0	0
Contribution - St Lighting	1121025	3,500	0	0	0
<b>Operating grants, subsidies and contributions Total</b>		<b>1,422,200</b>	<b>230,858</b>	<b>235,669</b>	<b>4,812</b>
<b>Non-operating grants, subsidies and contributions</b>					
<b>Recreation and Culture</b>					
Wetlands Park Playground Upgrade Contribution	1113040	198,776	173,776	191,154	17,378
<b>Transport</b>					
Road Project Grants	1121010	307,605	123,042	0	(123,042)
Roads To Recovery Grant	1121015	312,145	0	0	0
Main Roads Bridge 18/19 Funding	1121076	0	0	74,251	74,251
LRCIP Funding	1121076	545,526	0	116,737	116,737
<b>Non-operating grants, subsidies and contributions Total</b>		<b>1,364,052</b>	<b>296,818</b>	<b>382,142</b>	<b>85,324</b>
<b>Grand Total</b>		<b>2,786,252</b>	<b>527,676</b>	<b>617,811</b>	<b>90,135</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 11  
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 31 Jul 2021
	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	1,100	0	0	1,100
Deposits - Community Bus	900	150	(150)	900
Deposits - Rec Ctr & EFP	2,362	600	(600)	2,362
Deposits - Animal Trap	0	50	(50)	0
BCITF	0	490	(490)	0
Deposit - Community Gym Key	4,530	120	(90)	4,560
Building Services Levy	260	473	(473)	260
Nomination Deposits	0	0	0	0
Pre-Paid Rates	0	0	0	0
Other Deposits	6,819	0	0	6,819
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	39	0	(55)	(16)
Cemetery Shelter Contributions	0	0	0	0
	<b>18,177</b>	<b>1,883</b>	<b>(1,908)</b>	<b>18,152</b>

**SHIRE OF WAGIN**  
**STATEMENT OF OPERATING INCOME AND EXPENDITURE**  
**FOR THE PERIOD ENDED 31 JULY 2021**

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>					
<b>Rate Revenue</b>					
I031005	GRV	Inc	907,192	0	0
I031010	GRV Minimums	Inc	87,000	0	0
I031015	UV	Inc	1,458,296	0	0
I031020	UV Minimums	Inc	51,000	0	0
I031025	GRV Interim Rates	Inc	2,000	167	0
I031030	UV Interim Rates	Inc	2,000	167	0
I031035	Back Rates	Inc	1,000	83	0
I031040	Ex-Gratia Rates (CBH)	Inc	12,767	0	0
I031045	Discount Allowed	Inc	(90,859)	0	0
I031050	Instalment Admin Charge	Inc	6,000	0	0
I031055	Account Enquiry Fee	Inc	2,500	208	110
I031060	(Rate Write Offs)	Inc	(5,000)	0	0
I031065	Penalty Interest	Inc	8,000	667	900
I031070	Emergency Services Levy	Inc	118,062	0	0
I031075	ESL Penalty Interest	Inc	500	42	62
I031080	Instalment Interest	Inc	4,000	333	0
I031090	Rate Legal Charges	Inc	10,000	833	0
			<u>2,574,458</u>	<u>2,500</u>	<u>1,072</u>
E031005	Valuation Expenses	Exp	(35,000)	(250)	(157)
E031010	Legal Costs/Expenses	Exp	(1,000)	(83)	0
E031015	Title Searches	Exp	(600)	(50)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(833)	(1,840)
E031025	Printing Stationery Postage	Exp	(2,000)	0	(302)
E031030	Emergency Services Levy	Exp	(118,062)	0	0
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	0	0
E031100	Administration Allocated	Exp	(94,432)	(7,869)	(7,869)
			<u>(264,394)</u>	<u>(9,085)</u>	<u>(10,168)</u>
<b>Other General Purpose Funding</b>					
I032005	Grants Commission General	Inc	441,970	0	0
I032010	Grants Commission Roads	Inc	224,849	0	0
I032020	Administration Rental	Inc	36,000	3,000	3,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	125	159
I032030	Reimbursements	Inc	100	8	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,195	0	0
I032040	Bank Interest	Inc	5,000	417	38
I032045	Reserves Interest	Inc	17,086	0	140
I032055	Commissions & Recoups	Inc	500	0	0
			<u>731,200</u>	<u>3,550</u>	<u>3,337</u>
E032005	Bank Fees and Charges	Exp	(12,000)	(1,000)	(245)
E032015	Interest on Loans	Exp	(27,905)	(2,325)	(710)
E032030	Audit Fees & Other Services	Exp	(20,400)	0	0
E032035	Administration Allocated	Exp	(88,554)	(7,380)	(7,380)
			<u>(148,859)</u>	<u>(10,705)</u>	<u>(8,335)</u>
<b>Total General Purpose Income</b>			<u>3,305,658</u>	<u>6,050</u>	<u>4,408</u>
<b>Total General Purpose Expenditure</b>			<u>(413,253)</u>	<u>(19,790)</u>	<u>(18,502)</u>
<b>Governance</b>					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Members of Council</b>					
I041020	Other Income Relating to Members	Inc	1,000	0	0
			1,000	0	0
E041005	Sitting Fees	Exp	(20,000)	0	0
E041010	Training	Exp	(8,000)	0	0
E041015	Members Travelling	Exp	(1,000)	0	0
E041025	Election Expenses	Exp	(3,000)	0	0
E041030	Other Expenses	Exp	(8,000)	(667)	0
E041035	Conference Expenses	Exp	(10,000)	0	0
E041040	Presidents Allowance	Exp	(12,000)	0	0
E041045	Deputy Presidents Allowance	Exp	(3,000)	0	0
E041055	Refreshments and Receptions	Exp	(14,000)	(1,167)	(635)
E041060	Presentations	Exp	(2,500)	(208)	(21)
E041065	Insurance	Exp	(11,807)	(11,807)	(11,724)
E041070	Public Relations	Exp	(2,000)	(167)	0
E041075	Subscriptions	Exp	(35,000)	(35,000)	(24,773)
E041100	Administration Allocated	Exp	(105,484)	(8,790)	(8,790)
			(235,791)	(57,806)	(45,943)
<b>Other Governance</b>					
I042030	Profit on Sale of Asset	Inc	0	0	0
I042045	Admin Reimbursements	Inc	5,000	417	3,153
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			5,000	417	3,153
E042005	Administration Salaries	Exp	(711,447)	(59,287)	(40,217)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(78,594)	(6,550)	(5,603)
E042011	Loyalty Allowance	Exp	(8,200)	(683)	(506)
E042012	Housing Allowance Admin	Exp	(7,700)	0	(121)
E042015	Insurance	Exp	(22,528)	(11,264)	(11,264)
E042020	Staff Training	Exp	(14,000)	(1,167)	0
E042025	Removal Expenses	Exp	(8,000)	0	0
E042030	Printing & Stationery	Exp	(30,000)	(2,500)	(1,465)
E042035	Phone, Fax & Modem	Exp	(6,000)	(500)	(351)
E042040	Office Maintenance	Exp	(61,164)	(8,089)	(4,337)
E042045	Advertising	Exp	(10,000)	(833)	(945)
E042050	Office Equipment Maintenance	Exp	(3,000)	(250)	(217)
E042055	Postage & Freight	Exp	(4,000)	(333)	(128)
E042060	Vehicle Running Expenses	Exp	(8,000)	(667)	(1,870)
E042065	Legal Expenses	Exp	(3,000)	(250)	0
E042070	Garden Expenses	Exp	(10,000)	(834)	(1,075)
E042075	Conference & Training	Exp	(11,000)	(917)	(900)
E042080	Computer Support	Exp	(90,000)	(35,000)	(33,842)
E042085	Other Expenses	Exp	(1,500)	(125)	0
E042090	Administration Allocated	Exp	(222,132)	(18,511)	(18,511)
E042095	Fringe Benefits Tax	Exp	(15,000)	0	0
E042100	Staff Uniforms	Exp	(4,000)	0	0
E042115	Cash Round Off Control	Exp	0	0	0
E042120	Depreciation - Other Governance	Exp	(53,504)	0	0
E042125	Less Administration Allocated	Exp	1,161,637	96,804	96,804
E042155	Lease of Photocopier	Exp	(1,000)	(83)	0
E042160	CEO Recruitment	Exp	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0
			(222,132)	(51,039)	(24,548)
<b>Total Governance Income</b>			6,000	417	3,153
<b>Total Governance Expenditure</b>			(457,923)	(108,845)	(70,490)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Law, Order &amp; Public Safety</b>					
<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	58,893	0	10,529
I051015	Sale of Fire Maps	Inc	300	25	0
I051025	Reimbursements	Inc	3,000	250	0
I051030	Bush Fire Infringements	Inc	2,000	0	0
I051035	ESL Admin Fee	Inc	4,000	0	0
I051050	SES Call-out Income	Inc	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	0
I051075	SES Operating Grant	Inc	31,201	0	7,800
			99,394	275	18,329
E051005	BFB Operation Expenditure	Exp	(64,486)	(30,344)	(27,366)
E051010	Communication Mtce	Exp	(4,000)	(516)	(111)
E051015	Advertising & Other Expenses	Exp	(2,500)	0	(1,946)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(334)	(177)
E051025	Town Block Burn Off	Exp	(5,000)	0	0
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(103)
E051060	SES Operation Expenditure	Exp	(31,201)	(4,510)	(6,790)
E051100	Administration Allocated	Exp	(58,788)	(4,899)	(4,899)
E051190	Depreciation - Fire Prevention	Exp	(16,157)	0	0
			(186,132)	(40,603)	(41,392)
<b>Animal Control</b>					
I052005	Dog Fines and Fees	Inc	7,000	583	22
I052006	Cat Fines and Fees	Inc	300	25	0
I052010	Hire of Animal Traps	Inc	100	0	18
I052015	Dog Registration	Inc	6,000	167	0
I052016	Cat Registration	Inc	600	0	0
I052020	Reimbursements	Inc	500	0	0
			14,500	775	40
E052005	Ranger Salary	Exp	(15,000)	(1,250)	(810)
E052007	Ranger Telephone	Exp	(1,000)	(83)	(82)
E052010	Pound Maintenance	Exp	(2,047)	(194)	(14)
E052015	Dog Control Insurance	Exp	(232)	(232)	(116)
E052020	Legal Fees	Exp	(1,000)	(83)	0
E052025	Training & Conference	Exp	(1,500)	0	0
E052030	Ranger Services Other	Exp	(25,000)	(2,084)	(1,700)
E052035	Administration Allocated	Exp	(25,613)	(2,134)	(2,134)
E052190	Depreciation - Animal Control	Exp	(1,004)	0	0
			(72,396)	(6,060)	(4,856)
<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	0	0
I053040	Safer Wagin Income	Inc	5,000	0	2,466
I053055	Reimbursements	Inc	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			5,050	0	2,466
E053005	Abandoned Vehicles	Exp	(500)	(42)	0
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(42)	0
E053045	CCTV & Security	Exp	0	0	0
E053055	Mosquito Control	Exp	0	0	0
			(1,000)	(84)	0
<b>Total Law, Order &amp; Public Safety Income</b>			118,944	1,050	20,835
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(259,528)	(46,747)	(46,247)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Health</b>					
<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,200)	(469)	(497)
			(9,200)	(469)	(497)
<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	800	0	0
I074015	Contrib. Regional Health Scheme	Inc	50,000	4,167	4,404
I074020	Reimbursements	Inc	0	0	0
			50,800	4,167	4,404
E074005	EHO Salary	Exp	(105,000)	(8,750)	(5,419)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(11,000)	(917)	(795)
E074015	Other Control Expenses	Exp	(8,000)	(2,499)	(958)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(801)	(565)
E074030	Conferences & Training	Exp	(3,000)	(250)	0
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(24,643)	(2,054)	(2,054)
E074190	Depreciation - Prevent Services	Exp	(7,892)	0	0
			(164,535)	(15,271)	(9,791)
<b>Other Health</b>					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	365	328
I076015	Reimbursements - IPN Medical	Inc	2,500	0	0
I076020	Meeting Room Fees	Inc	3,500	292	245
I076040	Reimbursements - Dr Norris	Inc	1,500	0	0
			11,880	657	573
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,379)	(2,430)	(2,093)
E076025	Depreciation - Other Health	Exp	(21,810)	0	0
E076030	Doctors Vehicle Mtce	Exp	(12,004)	(722)	(354)
E076040	IPN Medical Services	Exp	(46,665)	0	0
			(92,858)	(3,152)	(2,447)
<b>Health - Preventative Services</b>					
E077010	Analytical Expenses	Exp	(500)	(500)	(463)
			(500)	(500)	(463)
<b>Total Health Income</b>			62,680	4,824	4,977
<b>Total Health Expenditure</b>			(267,093)	(19,392)	(13,198)
<b>Education &amp; Welfare</b>					
<b>Pre Schools</b>					
I083035	Day Care Lease	Exp	8,568	714	970
I083036	Day Care Reimbursements	Exp	5,500	0	386
			14,068	714	1,356
E080010	Kindergarten Maintenance (Daycare)	Exp	(13,475)	(1,369)	(1,502)
E080190	Depreciation - Pre-Schools	Exp	(4,105)	0	0
			(17,580)	(1,369)	(1,502)
<b>Other Education</b>					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	0	0
			(2,600)	0	0
<b>HACC Program</b>					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I082010	CHSP & HACC Grant	Inc	346,450	86,613	<b>86,863</b>
I082015	Meals on Wheels	Inc	5,000	417	<b>366</b>
I082020	CHSP Fee for Service	Inc	85,000	7,083	<b>8,724</b>
I082030	Reimbursements	Inc	500	42	<b>0</b>
I082040	HCP Client Daily Fee	Inc	20,000	1,667	<b>582</b>
I082045	HCP Government Funds	Inc	182,500	15,208	<b>1,440</b>
			<b>639,450</b>	<b>111,030</b>	<b>97,975</b>
E082010	Management & Admin Salaries	Exp	(116,000)	(9,667)	<b>(9,198)</b>
E082013	Homecare Wages/Contract Liability	Exp	0	0	<b>0</b>
E082015	Maintenance & Gardening Salaries	Exp	(34,750)	(2,896)	<b>(1,419)</b>
E082020	Nursing Salaries	Exp	(3,000)	(250)	<b>(630)</b>
E082025	Care Workers Salaries	Exp	(299,500)	(24,958)	<b>(10,380)</b>
E082030	Superannuation	Exp	(45,000)	(3,750)	<b>(2,413)</b>
E082035	Other Expenses	Exp	(3,000)	(250)	<b>0</b>
E082040	Travelling - Mileage	Exp	(40,000)	(3,333)	<b>(2,589)</b>
E082045	Staff Training	Exp	(3,000)	(250)	<b>0</b>
E082050	Staff Training Salaries	Exp	(2,000)	(167)	<b>(203)</b>
E082055	Subscriptions	Exp	(7,500)	(625)	<b>(2,145)</b>
E082060	Telephone & Postage	Exp	(1,200)	(100)	<b>(137)</b>
E082065	Advertising & Stationery	Exp	(1,000)	(84)	<b>0</b>
E082070	Insurance	Exp	(5,000)	(2,500)	<b>(2,341)</b>
E082075	Office Accommodation	Exp	(36,000)	(3,000)	<b>(3,000)</b>
E082080	Plant & Equipment Mtce	Exp	(10,000)	(2,260)	<b>(3,376)</b>
E082085	Consumable Supplies	Exp	(6,000)	(500)	<b>0</b>
E082090	Expenditure from Donations	Exp	0	0	<b>(467)</b>
E082095	HCP Expenses	Exp	(20,000)	(1,667)	<b>(121)</b>
E082100	Administration Allocated	Exp	(28,696)	(2,391)	<b>(2,391)</b>
E082110	Meals on Wheels Expenditure	Exp	(5,000)	(417)	<b>0</b>
E082120	Loss on Sale of Asset	Exp	0	0	<b>0</b>
E082130	Homecare COVID Funding Expenditure	Exp	0	0	<b>0</b>
E082190	Depreciation - HACC	Exp	(18,825)	0	<b>0</b>
			<b>(685,471)</b>	<b>(59,065)</b>	<b>(40,810)</b>
	<b>Other Welfare</b>				
I083010	Wagin Frail Aged Reimb	Inc	8,569	0	<b>0</b>
I083040	Other Welfare Income	Inc	0	0	<b>0</b>
			<b>8,569</b>	<b>0</b>	<b>0</b>
E083010	Wagin Frail Aged Exp	Exp	(8,569)	(4,285)	<b>(4,284)</b>
E083020	Comm. Aged Care Expenses	Exp	(1,500)	(125)	<b>0</b>
E083050	Other Welfare Exp	Exp	0	0	<b>0</b>
			<b>(10,069)</b>	<b>(4,410)</b>	<b>(4,284)</b>
	<b>Total Education &amp; Welfare Income</b>		<b>662,087</b>	<b>111,744</b>	<b>99,330</b>
	<b>Total Education &amp; Welfare Expenditure</b>		<b>(715,720)</b>	<b>(64,844)</b>	<b>(46,594)</b>
	<b>Community Amenities</b>				
	<b>Sanitation - Household Refuse</b>				
I101005	Domestic Collection	Inc	243,100	0	<b>0</b>
I102020	Refuse Site Fees	Inc	21,000	1,750	<b>1,537</b>
			<b>264,100</b>	<b>1,750</b>	<b>1,537</b>
E101005	Domestic Refuse Collection	Exp	(68,000)	(5,667)	<b>(5,023)</b>
E101010	Recycling Pick-Up	Exp	(78,000)	(6,500)	<b>(5,156)</b>
E101015	Refuse Site Mtce	Exp	(122,500)	(10,313)	<b>(11,124)</b>
E101025	Refuse Site Attendant	Exp	0	0	<b>0</b>
			<b>(268,500)</b>	<b>(22,480)</b>	<b>(21,303)</b>
	<b>Sanitation - Other</b>				

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I102002	Commercial Collection Charges	Inc	64,350	0	0
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	16,500	1,375	1,142
			84,850	1,375	1,142
E102005	Commercial Collection	Exp	(13,000)	(1,083)	(988)
E102010	Bulk Rubbish Collection	Exp	(16,500)	(1,375)	(1,177)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(16,305)	0	0
			(50,805)	(2,458)	(2,165)
<b>Sewerage</b>					
I104005	Septic Tank Fees	Inc	500	0	0
			500	0	0
E104005	Sewerage Treatment Plant	Exp	(500)	(29)	(17)
			(500)	(29)	(17)
<b>Regional Refuse Group</b>					
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
<b>Town Planning</b>					
I106005	Planning Fees	Inc	4,000	333	147
			4,000	333	147
E106005	Town Planning Expenses	Exp	(15,000)	(1,250)	(562)
E106100	Administration Allocated	Exp	(30,122)	(2,510)	(2,510)
			(45,122)	(3,760)	(3,072)
<b>Other Community Amenities</b>					
I107005	Cemetery Fees	Inc	12,000	1,000	1,527
I107010	Community Bus Income	Inc	4,000	333	866
I107025	Other Community Amenities Contributions	Inc	0	0	0
			16,000	1,333	2,393
E107005	Cemetery Mtce	Exp	(26,009)	(2,313)	(584)
E107010	Public Convenience Mtce	Exp	(57,224)	(5,379)	(3,157)
E107015	Community Bus Operating	Exp	(4,000)	(1,505)	(907)
E107100	Administration Allocated	Exp	(66,741)	(5,562)	(5,562)
E107190	Depreciation - Other Comm Amenities	Exp	(28,309)	0	0
			(182,283)	(14,759)	(10,210)
<b>Total Community Amenities Income</b>			369,450	4,791	5,220
<b>Total Community Amenities Expenditure</b>			(547,210)	(43,486)	(36,768)
<b>Recreation &amp; Culture</b>					
<b>Public Halls &amp; Civic Centres</b>					
I111005	Town Hall Hire	Inc	2,000	167	20
I111010	Reimbursements	Inc	100	0	0
I111015	Town Hall Lease -L Piesse	Inc	4,848	404	367
			6,948	571	387
E111005	Town Hall Mtce	Exp	(25,745)	(5,822)	(3,170)
E111010	Other Halls Mtce	Exp	(6,126)	(865)	(193)
E111190	Depreciation - Public Halls	Exp	(56,338)	0	0
			(88,209)	(6,687)	(3,363)
<b>Swimming Pool</b>					
I112010	Swimming Pool Admission	Inc	30,000	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0
I112020	Reimbursements	Inc	600	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0
			30,600	0	0
E112005	Pool Staff Salary	Exp	(72,000)	(6,000)	(42)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(8,000)	(667)	0
E112015	Swimming Pool Maintenance	Exp	(111,412)	(14,319)	(7,626)
E112020	Swimming Pool Other Expenses	Exp	(3,500)	(2,125)	(634)
E112190	Depreciation - Swimming Pools	Exp	(187,255)	0	0
			(382,167)	(23,111)	(8,302)
	<b>Other Recreation &amp; Sport</b>				
I113005	Sportsground Rental	Inc	7,907	0	0
I113015	Power Reimbursements	Inc	6,500	542	0
I113020	Recreation Centre Hire	Inc	8,000	667	152
I113025	Reimbursements Other	Inc	0	0	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	0	0
I113040	Other Recreation & Sport Contributions	Inc	198,776	173,776	191,154
I113055	Eric Farrow Pavillion Hire	Inc	5,000	417	159
I113065	Community Gym Membership	Inc	12,000	1,000	968
			240,033	176,402	192,433
E113005	Sportsground Mtce	Exp	(93,521)	(6,161)	(3,540)
E113010	Sportsground Building Mtce	Exp	(23,818)	(9,161)	(4,862)
E113015	Wetlands Park Mtce	Exp	(69,518)	(5,760)	(4,033)
E113020	Parks & Gardens Mtce	Exp	(49,200)	(3,426)	(3,432)
E113025	Puntapin Rock Mtce	Exp	(2,501)	(265)	(143)
E113030	Recreation Centre Mtce	Exp	(57,024)	(8,512)	(8,887)
E113035	Rec Staff Salaries	Exp	(18,000)	(1,500)	(2,509)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(1,800)	(150)	(299)
E113045	Other Expenses	Exp	(1,200)	(100)	(223)
E113050	Norring Lake Mtce	Exp	(3,400)	(284)	0
E113065	Eric Farrow Pavilion Mtce	Exp	(21,505)	(2,619)	(2,631)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(167)	0
E113095	Community Gym Expenditure	Exp	(8,000)	(625)	(235)
E113100	Administration Allocated	Exp	(105,094)	(8,758)	(8,758)
E113190	Depreciation - Other Rec & Sport	Exp	(271,345)	0	0
			(727,926)	(47,488)	(39,552)
	<b>Library</b>				
I115005	Lost Books	Inc	50	0	0
I115010	Reimbursements	Inc	100	0	0
			150	0	0
E115005	Library Staff Salaries	Exp	(48,000)	(4,000)	(2,929)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(10,547)	(1,142)	(364)
E115020	Library Other Expenses	Exp	(7,200)	(1,445)	(562)
E115190	Depreciation - Libraries	Exp	(1,400)	0	0
			(67,147)	(6,587)	(3,855)
	<b>Other Culture</b>				
I116035	Long Table Experience Income	Inc	0	0	0
I116065	Electronic Sign Advertising Income	Inc	1,500	125	455
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	9,000	0	0
I119030	Community Events Income	Inc	1,000	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I119031	Other Culture Grant Funds	Inc	0	0	0
			12,500	125	455
E116005	Subsidy Woolorama Committee	Exp	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(60,075)	(5,100)	(1,264)
E116015	Community Centre Mtce	Exp	(11,537)	(1,515)	(644)
E116020	Historical Village	Exp	(2,070)	(743)	(749)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(24,163)	(2,013)	(318)
E116046	Community Development Equipment Maintenance	Exp	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116060	Betty Terry Theatre Expenditure	Exp	(3,140)	(412)	(170)
E116065	Electronic Sign Expenditure	Exp	(3,600)	0	(52)
E116070	Court House Expenditure	Exp	(5,000)	(450)	0
E116190	Depreciation - Other Culture	Exp	(39,988)	0	0
			(150,073)	(10,233)	(3,197)
	<b>Total Recreation &amp; Culture Income</b>		290,231	177,098	193,275
	<b>Total Recreation &amp; Culture Expenditure</b>		(1,415,522)	(94,106)	(58,270)
<b>Transport</b>					
<b>Streets Roads Bridges &amp; Depot Construction</b>					
I121005	Direct Road Grants	Inc	129,037	129,037	129,037
I121010	Road Project Grants	Inc	307,605	123,042	0
I121015	Roads to Recovery Grant	Inc	312,145	0	0
I121020	Reimbursements	Inc	1,000	0	91
I121025	Contribution - St Lighting	Inc	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	74,251
I121076	LRCIP Funding	Inc	545,526	0	116,737
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,298,813	252,079	320,116
<b>Streets Roads Bridges &amp; Depot Maintenance</b>					
I122055	Diesel Fuel Rebate Income	Inc	45,000	3,750	3,486
			45,000	3,750	3,486
E122005	Road Maintenance	Exp	(110,000)	(9,166)	(19,597)
E122006	Maintenance Grading	Exp	(220,000)	(18,334)	(19,514)
E122007	Rural Tree Pruning	Exp	(80,000)	(6,668)	(729)
E122008	Rural Spraying	Exp	(12,000)	(1,000)	0
E122009	Town Site Spraying	Exp	(20,000)	(1,668)	(321)
E122010	Depot Mtce	Exp	(25,248)	(2,476)	(1,880)
E122011	Town Reserve & Verg Mtce	Exp	(5,000)	(417)	(961)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(1,876)	(1,333)
E122015	Rural Numbering	Exp	(100)	(7)	0
E122020	Footpath Mtce	Exp	(5,000)	(418)	(1,513)
E122025	Street Cleaning	Exp	(45,000)	(3,750)	(1,958)
E122030	Street Trees	Exp	(65,000)	(5,417)	(1,979)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(333)	(537)
E122045	Townscape	Exp	(60,000)	(5,000)	(3,676)
E122050	Crossovers	Exp	(500)	(42)	(143)
E122055	RoMan Data Collection	Exp	(11,500)	(958)	0
E122060	Street Lighting	Exp	(70,000)	(5,833)	(5,395)
E122090	Graffiti Removal	Exp	(100)	(8)	0
E122100	Administration Allocated	Exp	(49,019)	(4,085)	(4,085)
E122105	Loss on Sale of Asset	Exp	0	0	0
E122190	Depreciation - Roads	Exp	(1,922,254)	0	0
E147120	Storm Damage - Not Claimable	Exp	(83,000)	(6,917)	(45)
			(2,810,221)	(74,373)	(63,666)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	9,580	0	0
			9,580	0	0
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements	Inc	0	0	0
I126020	Aerodrome Hangar Lease	Inc	9,700	0	282
			9,700	0	282
E126005	Aerodrome Maintenance	Exp	(11,448)	(1,361)	(485)
E126190	Depreciation - Aerodromes	Exp	(36,266)	0	0
			(47,714)	(1,361)	(485)
<b>Total Transport Income</b>			1,363,093	255,829	323,884
<b>Total Transport Expenditure</b>			(2,857,935)	(75,734)	(64,151)
<b>Economic Services</b>					
<b>Rural Services</b>					
I131020	Landcare Reimbursements	Inc	75,700	6,308	5,902
			75,700	6,308	5,902
E131020	Landcare	Exp	(100,700)	(6,308)	(5,902)
E131030	Rural Towns Program	Exp	(18,000)	(282)	(96)
E131100	Administration Allocated	Exp	(14,609)	(1,217)	(1,217)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(1,110)	(296)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(143,309)	(8,917)	(7,511)
<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	70,000	5,833	4,102
I132010	Reimbursements	Inc	1,000	83	3
I132015	RV Area Fees	Inc	15,000	1,250	373
I132035	Tourism Income	Inc	0	0	0
			86,000	7,166	4,478
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(32,000)	(3,125)	(2,106)
E132020	Caravan Park Mtce	Exp	(58,041)	(3,340)	(1,207)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	0	0
E132035	RV Area Maintenance	Exp	(6,000)	(500)	(61)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(1,250)	(300)
E132050	Administration Allocated	Exp	(58,489)	(4,874)	(4,874)
E132190	Depreciation - Tourism	Exp	(11,388)	0	0
			(189,378)	(13,089)	(8,548)
<b>Building Control</b>					
I133005	Building Licenses	Inc	8,000	667	1,006
I133010	Swimming Pool Inspection Fees	Inc	0	0	(55)
			8,000	667	951
<b>Other Economic Services</b>					
I134005	Water Sales	Inc	45,000	3,750	103
			45,000	3,750	103
E134005	Water Supply - Standpipes	Exp	(55,000)	(4,584)	(1,102)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	0	0
			(57,052)	(4,584)	(1,102)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
	<b>Total Economic Services Income</b>		214,700	17,891	<b>11,435</b>
	<b>Total Economic Services Expenditure</b>		(389,739)	(26,590)	<b>(17,162)</b>
	<b>Other Property &amp; Services</b>				
	<b>Private Works</b>				
I141005	Private Works Income	Inc	20,000	1,667	<b>355</b>
			20,000	1,667	<b>355</b>
E141005	Private Works	Exp	(15,000)	(1,249)	<b>(76)</b>
E141100	Administration Allocated	Exp	(2,767)	(231)	<b>(231)</b>
			(17,767)	(1,480)	<b>(307)</b>
	<b>Public Works Overheads</b>				
I143020	Reimbursements	Inc	500	0	<b>0</b>
			500	0	<b>0</b>
E143005	Engineering Salaries	Exp	(103,000)	(8,583)	<b>(6,147)</b>
E143007	Engineering Administration Salaries	Exp	(52,749)	(4,396)	<b>(3,796)</b>
E143008	Works Leave/Wages Liability	Exp	0	0	<b>0</b>
E143009	Housing Allowance Works	Exp	(18,000)	(500)	<b>(462)</b>
E143015	CEO's Salary Allocation	Exp	(57,940)	(4,828)	<b>(4,457)</b>
E143020	Engineering Superannuation	Exp	(98,043)	(8,170)	<b>(7,809)</b>
E143025	Engineering - Other Expenses	Exp	(5,000)	(417)	<b>(203)</b>
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(15,000)	<b>(12,419)</b>
E143045	Insurance on Works	Exp	(33,201)	(16,601)	<b>(16,726)</b>
E143050	Protective Clothing	Exp	(8,000)	(667)	<b>0</b>
E143055	Fringe Benefits	Exp	(1,000)	0	<b>0</b>
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(83)	<b>(32)</b>
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(584)	<b>(1,178)</b>
E143075	Telephone Expenses	Exp	(1,500)	(125)	<b>(124)</b>
E143080	Staff Licenses	Exp	(500)	(42)	<b>0</b>
E143085	Safety Equipment & Meetings	Exp	(4,000)	(333)	<b>0</b>
E143090	Conferences & Courses	Exp	(1,500)	(125)	<b>0</b>
E143095	Staff Training	Exp	(16,000)	(1,334)	<b>(460)</b>
E143105	Administration Allocated	Exp	(1,040)	(87)	<b>(87)</b>
E143200	LESS PWOH ALLOCATED	Exp	589,473	49,124	<b>31,141</b>
			0	(12,751)	<b>(22,758)</b>
	<b>Plant Operation Costs</b>				
I144005	Sale of Scrap	Inc	1,500	125	<b>0</b>
I144010	Reimbursements	Inc	4,000	333	<b>770</b>
			5,500	458	<b>770</b>
E144010	Fuel & Oils	Exp	(120,000)	(10,000)	<b>(6,226)</b>
E144020	Tyres & Tubes	Exp	(20,000)	(1,667)	<b>(80)</b>
E144030	Parts & Repairs	Exp	(70,000)	(5,833)	<b>(734)</b>
E144040	Plant Repair - Wages	Exp	(20,000)	(1,667)	<b>(1,113)</b>
E144050	Insurance and Licences	Exp	(30,000)	(654)	<b>(22,034)</b>
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(833)	<b>(67)</b>
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(667)	<b>(1,450)</b>
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(83)	<b>0</b>
E144200	LESS POC ALLOCATED-PROJECTS	Exp	279,000	23,251	<b>13,170</b>
			0	1,847	<b>(18,535)</b>
	<b>Salaries &amp; Wages</b>				
E146010	Gross Salaries, Allowances & Super	Exp	(2,442,985)	(203,582)	<b>(183,509)</b>
E146200	Less Sal , Allow, Super Allocated	Exp	2,442,985	203,583	<b>183,509</b>
			0	1	<b>0</b>

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
	<b>Unclassified</b>				
I147005	Commission - Vehicle Licensing	Inc	46,000	3,833	<b>3,859</b>
I147006	Commission - TransWA	Inc	500	42	<b>(3)</b>
I147035	Banking errors	Inc	0	0	<b>174</b>
I147050	Council Staff Housing Rental	Inc	47,840	3,987	<b>4,067</b>
I147065	Insurance Reimbursement	Inc	5,000	417	<b>0</b>
I147070	Council Housing Reimbursements	Inc	4,000	333	<b>0</b>
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	260	<b>240</b>
I147121	Reimbursement - Community Requests	Inc	0	0	<b>0</b>
			<b>106,460</b>	<b>8,872</b>	<b>8,337</b>
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(250)	<b>0</b>
E147035	Banking Errors	Exp	0	0	<b>0</b>
E147050	Council Housing Maintenance	Exp	(83,519)	(10,279)	<b>(8,373)</b>
E147055	Consultants	Exp	(32,000)	0	<b>0</b>
E147070	4WD Resource Sharing Group	Exp	(1,000)	(83)	<b>0</b>
E147090	Building Maintenance	Exp	(8,000)	(1,400)	<b>(601)</b>
E147100	Administration Allocated	Exp	(185,414)	(15,452)	<b>(15,452)</b>
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(333)	<b>0</b>
E147130	Depreciation - Unclassified	Exp	(31,064)	0	<b>0</b>
E147150	Community Requests Budget	Exp	(7,316)	(610)	<b>(1,747)</b>
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	<b>0</b>
			<b>(358,813)</b>	<b>(28,407)</b>	<b>(26,173)</b>
	<b>Total Other Property &amp; Services Income</b>		<b>132,460</b>	<b>10,997</b>	<b>9,462</b>
	<b>Total Other Property &amp; Services Expenditure</b>		<b>(376,580)</b>	<b>(40,790)</b>	<b>(67,772)</b>
	<b>Total Income</b>		<b>6,525,303</b>	<b>590,691</b>	<b>675,979</b>
	<b>Total Expenditure</b>		<b>(7,700,503)</b>	<b>(540,323)</b>	<b>(439,154)</b>
	<b>Net Deficit (Surplus)</b>		<b>(1,175,200)</b>	<b>50,368</b>	<b>236,825</b>



## 12. REPORTS TO COUNCIL

### 12.1 CHIEF EXECUTIVE OFFICER

#### 12.1.1 CHIEF EXECUTIVE OFFICER REPORT – AUGUST/SEPTEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	24 August 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>ACED Proposal (under separate cover)</li></ul>

#### OFFICER RECOMMENDATION/ 4633 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr S M Chilcott**

**That Council receive the Chief Executive Officer report for August/September 2021.**

**Carried 7/0**

#### BRIEF SUMMARY

##### 1. 2021 LOCAL GOVERNMENT ELECTIONS

At the close of nominations on Thursday the 9th of September, three nominations were received for the four vacancies. Congratulations are extended to Crs Ball and Kilpatrick who were re-elected and to Mrs Ann O'Brien who has been elected for her first term. Cr David Atkins has advised that whilst it was his intention to renominate for a further term, due to his recent promotion to Sergeant of Police and his posting to Jerramungup in this capacity, it would have been difficult for him to commit to the office of Councillor for the ensuing term.

An extraordinary election is proposed to be held on Friday the 17<sup>th</sup> December 2021 (to afford adherence to the timelines associated with the process involved). The Shires of Boddington, Wandering and Williams also did not have enough candidates to fill positions and the CEO of Williams, Mr Geoff McKeown has kindly offered to administer a joint approach to coordinate the advertising and notices associated with the extraordinary vacancies now existing in the four Shires.

##### 2. AGRICULTURAL COMMUNITY ECONOMIC DEVELOPMENT PROPOSAL (ACED) – MS KYLIE WHITEHEAD

Ms Whitehead is the proprietor of the *WA Tourism & Regional Development Consultancy*. In September 2019, she addressed Council on the Shire becoming involved (in conjunction with the Shires of Narrogin, Wickepin and Dumbleyung) in a *Visitorism Growth and Development Programme*. The objective of the programme is to attract more visitors to the area which would





increase business and tourism opportunities. Some details of her proposal attaches under separate cover.

It has been ascertained that, thus far, none of the nominated Shires have committed to this project. Whilst this proposal may have some potential there are concerns around the fact that this has not been initiated from within the community, it is heavily dependent on significant volunteer commitment and input and there is some intangibility around the outcomes. Additionally, at present there is no in-house spare capacity within the Shire due to staff managing a number of current projects and there may also not be much spare capacity within the community, due to the already heavy volunteer input in several other areas.

If, however, Council sees this project as a priority, further information will be sought, and a report prepared which will provide details on the financial and resourcing implications if the Shire became involved.

**BACKGROUND/COMMENT**

Nil

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority



Declaration of a Financial Interest in Item 12.1.2 – B Roderick

Prior to any consideration regarding Item 12.1.2 - Appointment of Acting Chief Executive Officer, B Roderick declared a financial interest and left the room.

- B Roderick left the room at 7:33pm

**12.1.2. APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

**PROPONENT:** N/A  
**OWNER:** N/A  
**LOCATION/ADDRESS:** N/A  
**AUTHOR OF REPORT:** Chief Executive Officer  
**SENIOR OFFICER:** Chief Executive Officer  
**DATE OF REPORT:** 22 September 2021  
**PREVIOUS REPORT(S):** Nil  
**DISCLOSURE OF INTEREST:** Nil  
**FILE REFERENCE:** CM.LE.2  
**ATTACHMENTS:** Nil

**OFFICER RECOMMENDATION/ 4634 COUNCIL RESOLUTION**

**Moved Cr G K B West**

**Seconded Cr S M Chilcott**

**That Mr Brian Roderick be appointed Acting Chief Executive Officer from the 01 October 2021 to the 11 October 2021**

**Carried 7/0**

**BRIEF SUMMARY**

Council Policy No 22 provides that Council appoints an Acting Chief Executive Officer in the event that the Chief Executive Officer is absent on leave of more than 5 days.

**BACKGROUND/COMMENT**

The CEO seeks to take annual leave from the 1<sup>st</sup> October to the 11<sup>th</sup> October 2021 inclusive.

**CONSULTATION/COMMUNICATION**

- Deputy Chief Executive Officer

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Title:	<b>22. TEMPORARY EMPLOYMENT OR APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER (CEO)</b>
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<b>Objective:</b>	<p>To provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer (A/CEO) for the period of less than one year; and in periods of extended leave or absences appoint a person to perform the duties of the Chief Executive Officer.</p>
<b>Policy Statement:</b>	<p><b>Policy Statement</b></p> <p>Section 5.36 of the <i>Local Government Act 1995</i> requires that local government is to employ a CEO and such other persons as the Council believes are necessary to enable the function of the local government and the functions of Council to be performed.</p> <p>Section 5.39 of the Act (amended in July 2019) requires the Shire to have a policy on the temporary employment of a CEO. On the basis, where a CEO is to be externally recruited for periods of less than one year, Council approval shall be required for the recruitment process and the appointment of any recommended candidate.</p> <p>In accordance with Section 5.36(2) &amp; 5.37(1) of <i>the Local Government Act 1995</i>, all Senior Employees employed by the Shire are considered to be suitably qualified to act in the position of Chief Executive Officer and the Deputy Chief Executive Officer is designated as a Senior Employee for the purposes of the Act.</p> <p><b>Procedures</b></p> <p><u>Appointment of Acting CEO for period of less than one year</u></p> <p>Where an Acting CEO is to be externally recruited, Council approval shall be required for the recruitment process and the appointment of any recommended candidate as per Shire's Administration Policy #1.</p> <p><u>Appointment of Senior Employee as Acting CEO, in the event of extended absences by current CEO</u></p> <p><u>In the event of planned absences (e.g. Annual or Long Service Leave) of greater than 5 days an appointment of an Acting CEO is made through a Council Resolution.</u></p> <p>In the event of unplanned absences (e.g. Sick or Personal Leave) of greater than 5 days, Council will be required to hold a Special Council Meeting where DCEO or other designated Senior Employee will be appointed by Council Resolution.</p> <p>Appointment to the role of Acting CEO must be confirmed in writing and requires an absolute majority vote.</p> <p>In all the circumstances outlined above any Senior Employee who is appointed Acting CEO will receive the same salary (cash component) as the CEO's current salary whilst acting in this position.</p>

## FINANCIAL IMPLICATIONS

Nil



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## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority



- Cr G K B West left the room at 7:34pm
- Cr G K B West and B Roderick returned to the room at 7:34pm

### 12.1.3. EXTRAORDINARY ELECTION – PROPOSED DATE

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer (Acknowledgement to Mr G McKeown CEO Shire of Williams for providing much of the text).
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.RE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• 2021 Election Timetable</li></ul>

### OFFICER RECOMMENDATION/ 4635 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr G R Ball

**That an Extraordinary Election to fill one (1) vacancy be conducted on Friday 17 December 2021 and that the approval of the Electoral Commissioner to use the existing electoral roll for the election be sought.**

**Carried 7/0**

### BRIEF SUMMARY

At the close of nominations for the 2021 Local Government Elections, three (3) nominations for the four (4) vacancies were received. The candidates who nominated were declared elected. As there is one vacancy remaining there is a requirement to conduct an extraordinary election.

### BACKGROUND/COMMENT

When applying the requirements of section 4.9 of the *Local Government Act 1995*, Council or the President needs to fix the date within one month after 10 September 2021 (s.4.9(1)). Further, the extraordinary election needs to occur within 4 months after 10 September 2021 unless otherwise approved by the Electoral Commissioner (s.4.9(2)).

An electoral roll is to be prepared for each election, except for some extraordinary elections. A new roll need not be prepared for an extraordinary election if the Election Day is less than 100 days after the Election Day for another election for the local government, i.e., is held before 24 January 2022. This is subject to the CEO and the Electoral Commissioner agreeing that the earlier roll is suitable for use for the extraordinary election.

If the Council or President decide on a date for the extraordinary election before 24 January 2022, the existing roll can be used with the approval of the Electoral Commissioner. If Council would like to give eligible electors an opportunity to apply to go on the roll for the extraordinary election a process of advertising will need to be undertaken.



A draft timetable follows, as attached, which proposes the Election Day to be Friday, 17 December 2021.

## CONSULTATION/COMMUNICATION

- Chief Executive Officer – Shire of Williams

## STATUTORY/Legal IMPLICATIONS

### 4.9. Election day for extraordinary election

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —
  - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
  - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —
  - (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
  - (b) advise the CEO of the day fixed.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

There will be additional costs incurred if state-wide advertising in *The West Australian* is used. There is the alternative of a public notice on the Shire's website, in a newsletter circulating in the district, on the Shire notice board and social media.

The Shire will not be able to participate in a WALGA facilitated process; WALGA does not coordinate extraordinary elections due to local governments choosing different election days. Similarly, the Department of Local Government, Sport and Cultural Industries will not be publishing notices on its website for extraordinary elections.

## STRATEGIC IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority



## Elections Timetable Template

### Local Government Elections 2021

Enter election date>> 17/12/2021

Note: Please manually adjust dates in the 'Date' column which fall on a public holiday to the next business day.

	Days from Polling Day	Election Activities or Events	Relevant Act sections or Regulations	Day	Date
	273 to 92	If an elected member's office becomes vacant on or between these days, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled until the ordinary election.	LGA s4.16(4) LGA s4.17(2)	Fri to Thu	19/03/2021 to 16/09/2021
	91	If an elected member's office becomes vacant on or after this day the vacancy will remain unfilled until the ordinary election.	LGA s4.16(2)(3) LGA s4.17(1)	Fri	17/09/2021
	80	Last day for local governments to gain agreement from the Electoral Commissioner to conduct the election (compulsory if intent is to hold a postal election).	LGA s4.20 (2)(3)(4) LGA s4.61 (2)(4)	Tue	28/09/2021
	80	A decision for the Electoral Commissioner to conduct the election cannot be rescinded after this day.	LGA s4.20(6) LGA s4.61(5)	Tue	28/09/2021
	70 to 56	Between these days, the CEO of the local government is to give Statewide public notice of the closing date and time for elector enrolments.	LGA s4.39(2)	Fri to Fri	8/10/2021 to 22/10/2021
	56	Last day for the local government's CEO to advise the Electoral Commissioner of the need to prepare an updated residents roll.	LGA s4.40(1)	Fri	22/10/2021
<b>Close of Rolls</b>	56	Advertising may begin for council nominations from 56 days, and no later than 45 days, before election day.	LGA s4.47(1)	Fri	22/10/2021
	50	<b>Close of Rolls – 5.00pm</b>	LGA 4.39(1)	Thu	<b>28/10/2021</b>
<b>Nominations Open</b>	45	Last day for advertisement to be placed calling for council nominations.	LGA s4.47(1)	Tue	2/11/2021
	44	<b>Nominations Open</b> First day for candidates to lodge completed nomination papers, in the prescribed form, with the Returning Officer. Nominations are open for 8 days.	LGA s4.49(a)	Wed	<b>3/11/2021</b>
<b>Close of Nominations</b>	38	If a candidate's nomination is withdrawn not later than 4.00pm on this day, the candidate's deposit is to be refunded.	LGA s4.50 Reg. 27(5)	Tue	9/11/2021
	37	<b>Close of Nominations – 4.00pm</b>	LGA 4.49(a)	Wed	<b>10/11/2021</b>
	36	Last day for the Electoral Commissioner to prepare an updated residents roll for the election. Last day for the local government's CEO to prepare an owners and occupiers roll.	LGA s4.40(2) LGA s4.41(1)	Thu	11/11/2021
	36	Returning Officer to give Statewide public notice of the election as soon as practicable but no later than 19 days before election day.	LGA s4.64(1)		As soon as practicable
	22	The preparation of any consolidated roll (combined roll of residents, owners and occupiers) under regulation 18(1) is to be completed on or before this day.	LGA s4.38(1) Reg. 18(1)(2)	Thu	25/11/2021
	19	Last day for the Returning Officer to give Statewide public notice of the election.	LGA s4.64(1)	Sun	28/11/2021
	4	Close of absent voting and close of postal vote applications for 'voting in person' elections – 4.00pm.	LGA s4.68(1)(c) Reg. 37(3)(4)	Mon	13/12/2021
<b>Election Day</b>	1	Close of early voting for 'voting in person' elections – 4.00pm.	LGA s4.71(1)(e) Reg. 59(2)	Thu	16/12/2021
	0	<b>Election Day</b> Close of poll – 6.00pm.	LGA s4.7 LGA s4.68(1)(e)	Fri	<b>17/12/2021</b>
	2	Election results declared and published.	LGA s4.77		As soon as practicable
	2 - 14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election. (See Online 'Form 20' at <a href="http://www.dlqc.wa.gov.au">www.dlqc.wa.gov.au</a> )	LGA s4.79(1)(2) Reg. 81		As soon as practicable
	Within 28 days of result publication	An invalidity complaint can be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA s4.81(1)		As applicable
	Within 2 months of result declaration	Newly elected members to make their declarations of office.	LGA s2.29(1)(2) LGA s2.32(c) LGA s2.34(1)(c)		As soon as practicable
	Within 3 months of members making declarations	Newly elected members to lodge their Primary Returns with the local government's CEO.	LGA s5.75(1)		As soon as practicable



## 12.2 DEPUTY CHIEF EXECUTIVE OFFICER

### 12.2.1 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – AUGUST 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	18 August 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/ 4636 COUNCIL RESOLUTION

**Moved Cr L A Lucas**

**Seconded Cr G K B West**

**That Council receive the Deputy Chief Executive Officer's report for August 2021**

**Carried 7/0**

#### BRIEF SUMMARY

The following report details the activities that fall under the control of the DCEO for the months of August and September 2021.

#### BACKGROUND/COMMENT

##### SPORTSGROUND DEVELOPMENT

The final Sportsground underground mapping and surveying maps were presented to the steering committee at the last meeting held on the 30<sup>th</sup> August 2021.

Please refer to the enclosed meeting minutes, there is a motion requesting Council approve the engagement of a draughtsman/architect to confirm and draw the elements of the Sports Hub (club house, greens, courts, fencing, lighting) in relation to the services and property boundaries. Also other information pertaining to funding and the Wagin Agricultural infrastructure requirements.

#### CORPORATE SERVICES

##### Budget and Rates

The rates due and discount claim date finished on the Friday 24<sup>th</sup> September. The Manager of Finance will update Council on rates received and outstanding info in her monthly reports.

##### Local Roads and Community Infrastructure Program (LRCIP)

##### **Phase 1 \$348,962**

The Shire's six nominated projects must be finished by the 30<sup>th</sup> June 2021, below is an update on the projects:

Wagin Wetlands Park Development	<b>-Completed</b>
Wagin – Upgrade Footpaths and Kerbing	<b>-Completed</b>
Wagin Sportsground – Ticket Box Construction	<b>-Completed</b>





Community Centre Park Wagin -Completed  
Wagin Giant Ram Painting- Wetlands Park -Completed  
Shire of Wagin CCTV Upgrade -Completed (LRCIP) component

Phase 1 must be audited and acquitted by the 31<sup>st</sup> October 2021

### Phase 2 - \$279 590

The LRCIP Phase 2 projects have all been approved as per Council's projects nomination form. There are eight projects, with the Historical Village Shed and Bojanning Park upgrades already commenced and the other six projects programmed to be completed by the end of the calendar year. We have received a part payment of \$195,731.

### Phase 3 - \$697 924

Following the 2021/2022 Federal Budget, we have just received advise that will another phase of the Local Roads and Community Infrastructure Program commencing in January 2022. This will be Phase 3, under this new phase the Shire of Wagin's allocation will be \$697,924.

The funding body will provide a greater time frame to complete new projects under phase 3, with all projects to be completed within eighteen months by the 30<sup>th</sup> June 2023.

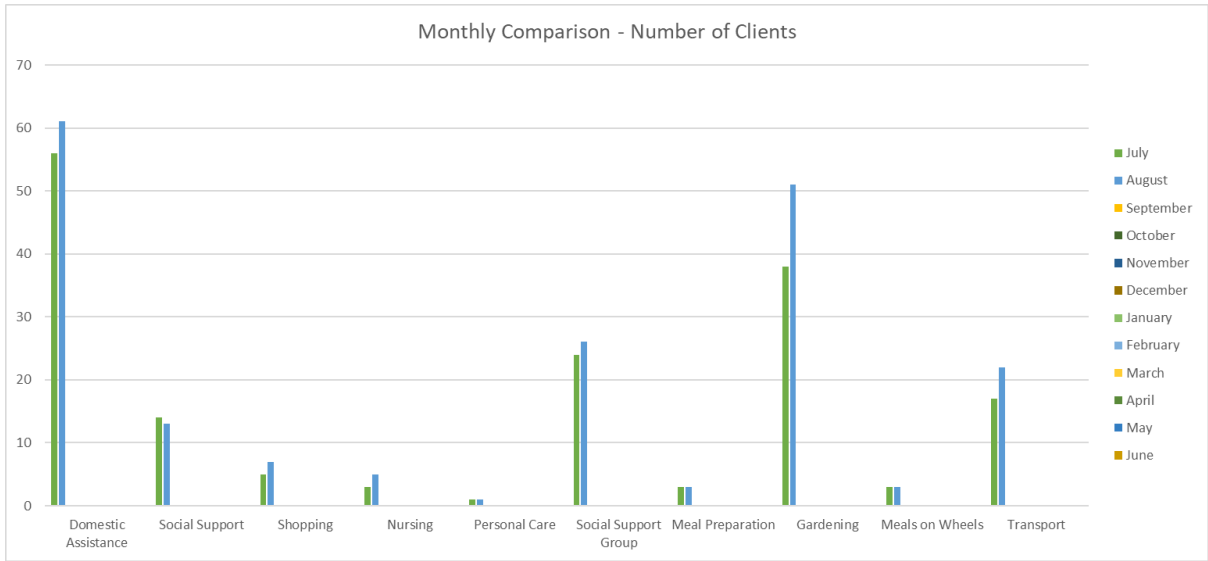
## AGED CARE

### HEMOCARE REPORT AUGUST 2021

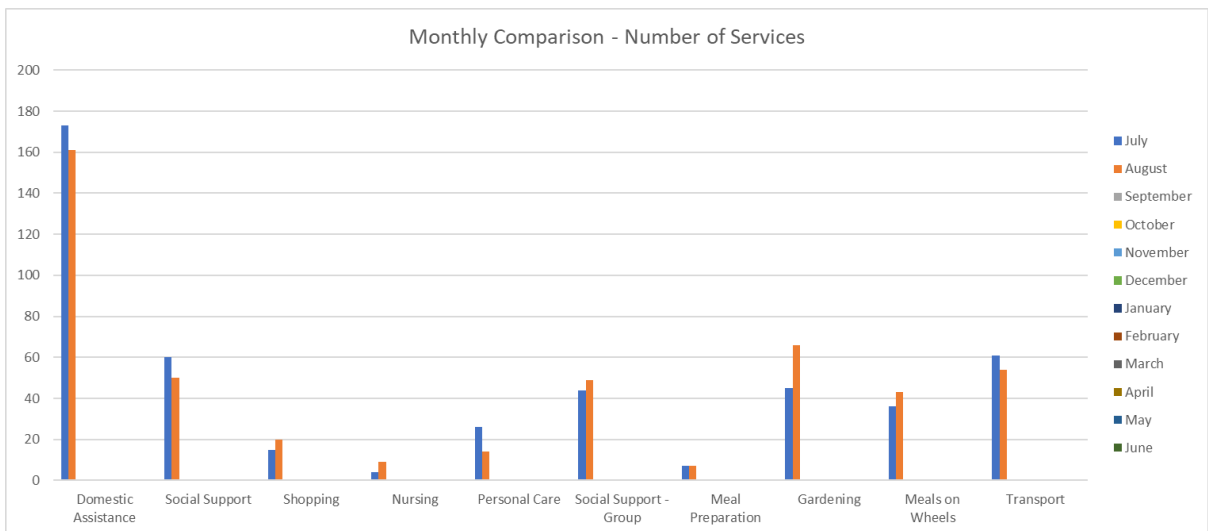
#### CLIENTS:

94 clients received one or more services for August .

Service	Number of Clients
Domestic Assistance	61
Social Support	13
Shopping	7
Nursing	5
Personal Care	1
Social Support Group	26
Meal Preparation	3
Gardening	51
Meals on Wheels	3
Transport	22



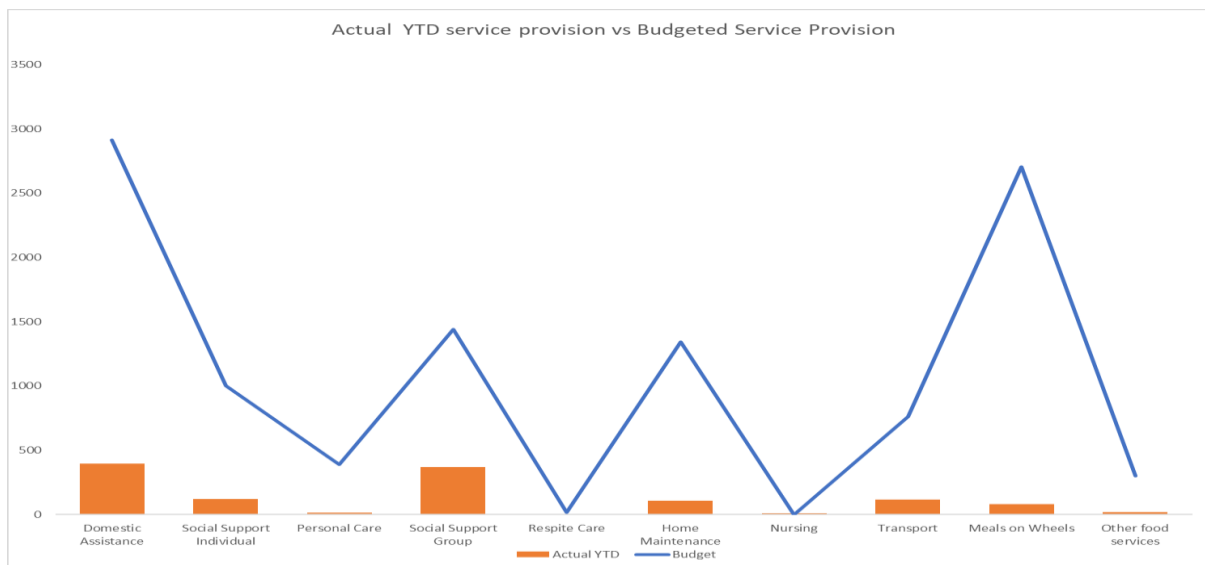
Service	Number of Services
Domestic Assistance	161
Social Support	50
Shopping	20
Nursing	9
Personal Care	14
Social Support - Group	49
Meal Preparation	7
Gardening	66
Meals on Wheels	43
Transport	54



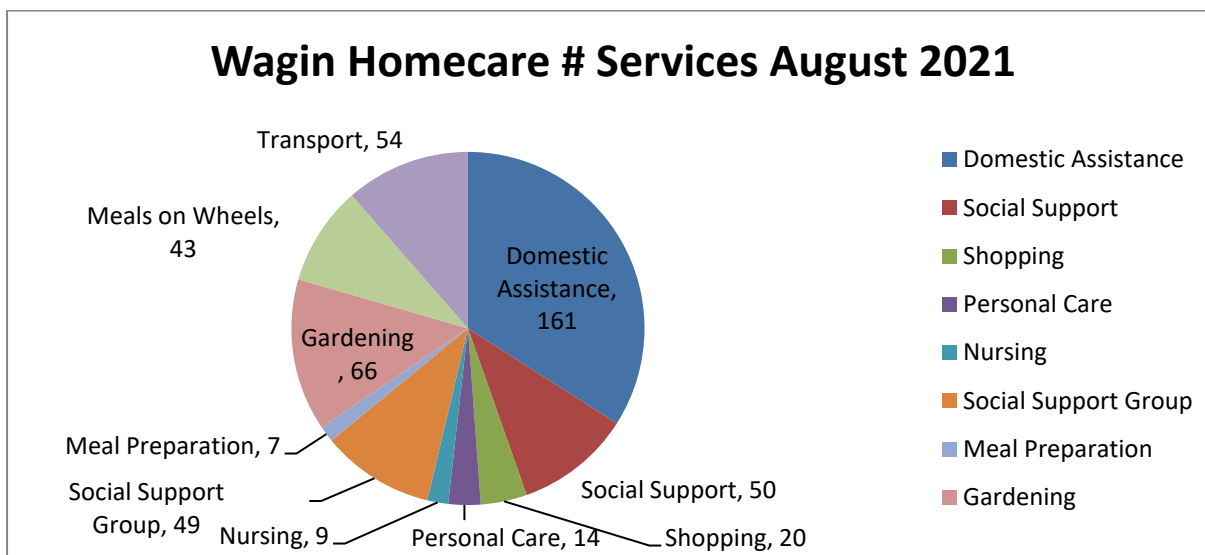


## Wagin Homecare Complete Service Provision August 2021

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	185	-58	2913	397
Social Support Individual	83	50	-33	1001	121
Personal Care	33	4	-29	390	13
Social Support Group	120	195	75	1442	368
Respite Care	2	6	5	18	6
Home Maintenance	112	64	-48	1344	109
Nursing	0	8	8	0	12
Transport	64	54	-10	762	115
Meals on Wheels	226	44	-182	2707	80
Other food services	25	8	-17	299	18



## Wagin Homecare # Services August 2021





## TOWNSCAPE

### Town Square Project

Installation of the bin surrounds and erection of plaques acknowledging Mrs Jarick and the Cousins Bakery will complete the project in full. The official opening will be held on Friday the 15<sup>th</sup> October.

### Wetlands Park Playground Development

Stage 1 of the project is now complete, with just a couple of bin surrounds to be installed.

Stage 3 – Ninja Park, we are still working with different contactors to find the most suitable design, unfortunately it will take a number of months to procure equipment due to supply issues surrounding Covid.

### Main Streets Paving Cleaning and Sealing

This is programmed in to be undertaken in mid-October, we be advising the business owners and community in general in due course.

## TOURISM

### August/Sept 2021 Shire Facebook Report

21/09/2021

The Shire Facebook page has posted 24 times since the last report in July with the biggest audience award's going to a dog in the pound – with a massive 46,505 community reach and 320 shares.

- Wagin Woody Landcare AGM Info – 13<sup>th</sup> August – 249 people
- CRC event flyer – 15<sup>th</sup> August – 267 people
- Road Update – 16<sup>th</sup> August – 379 people & 6 shares
- Kidsport flyer – 16<sup>th</sup> August – 728 people & 4 shares
- Swimming Lessons Notice – 17<sup>th</sup> August – 819 people & 5 shares
- Grader Operator Position Vacant – 17<sup>th</sup> August – 1271 people & 7 shares
- Movie flyer – 22<sup>nd</sup> August – 1,569 people & 6 shares
- Shire Media Release – Road Network – 25<sup>th</sup> August – 1,048 people & 3 shares
- Workplace wellbeing workshop – 29<sup>th</sup> August – 252 people
- Father's Day workshop flyer – 29<sup>th</sup> August – 269 people
- Mosquito Advice – 30<sup>th</sup> August – 2,405 people & 9 shares
- Cat in the pound – 30<sup>th</sup> August – 873 people & 1 share
- September Events – 31<sup>st</sup> August – 697 people & 4 share
- Nominations for Council – 2<sup>nd</sup> September – 544 people & 6 shares
- Movie Flyer – 5<sup>th</sup> September – 548 people & 1 share
- Library Notice – 7<sup>th</sup> September – 300 people
- Declaration of Election result – 9<sup>th</sup> September – 583 people
- Community awards flyer – 11<sup>th</sup> September – 727 people & 7 shares
- Dog in the pound – 11<sup>th</sup> September – 1,083 people & 7 shares
- CRC AGM flyer – 12<sup>th</sup> September – 444 people & 1 share
- Carer Advice – 17<sup>th</sup> Sept – 709 people & 4 shares



- Movie flyer – 19<sup>th</sup> Sept – 450 people & 2 shares
- Dog in the pound – 19<sup>th</sup> Sept - 46,608 people & 321 shares
- Dog in the pound – 20<sup>th</sup> Sept – 928 people & 4 shares

With changes to Facebooks layout – we can now advise on new information:

**Audience:**

Men – 30.9% across all age ranges

Women – 69.1% across all age ranges

Which puts more women checking in this month than last month.

Page Reach Up by 204.4% from last report to 29,790

This massive jump is mainly due to the lost dog post going state-wide.

Our pages statistics state we currently have 1,616 followers, with 3 new followers.

Wagin Woolorama currently has 3,425 followers.

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

**Library Update:**

- No Updates

**Library Events:**

- Library Book Club was held at Cresswells on Saturday August 14<sup>th</sup> from 2pm to 4pm. Our Book Club will be held at Wagin Library & Gallery on Saturday September 11<sup>th</sup> from 2pm to 4pm.
- Story Time Friday September 24<sup>th</sup> 1.30pm to 2.30pm.

**Library Regular Activities:**

- WLG Book Club was held on August 14<sup>th</sup> at Cresswells from 2pm to 4pm. Our next Book Club was held on Saturday September from 2pm to 4pm at Wagin Library & Gallery.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- **Friends of Wagin Library & Gallery meeting was held Thursday May 27<sup>th</sup> at 4.30pm. Our next Friends Meeting will be held on Thursday September 30<sup>th</sup> at 4.30pm.**

**Library Statistics:**

- 3 new borrowers at the library during this reporting period;
- 250 patron visits for August/September reporting period;
- 23 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 46 inter-library loan requests from other public libraries throughout WA for our items; 2 not supplied.
- 4 requests for information searches undertaken for Wagin library patrons by library staff;



- 0 public access computer user/s; 0 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 31 community members enjoyed free tea or coffee in the library;
- 14 community members and library patrons spent time reading and relaxing in the library.
- 26 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

#### **Patron Comments and Suggestions:**

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

#### **August 2021 Wagin Recreation Centre Report**

This month sees the end of most winter sporting activity with a lot of finals scheduled for early September. Netball for juniors and ladies, and hockey falls in this category. Training for both continued in august but with lower numbers.

Fitness classes, yoga, and stay on your feet all continued but again with lower numbers. Fitness held twice weekly dependant on numbers, as with yoga classes with Tara Cook. Basketball in this month with a group of children was cancelled due to behavioural issues and lack of parental support. Tennis with Megan Henry utilising the rec up to 3 or 4 times a week. Tennis ladies also taking advantage of playing indoors on wet days.

Work on the court surface to start in the next couple of months to fix the bubbling under the court surface and make court 2 suitable for competitive use. New lights to be installed down the centre of courts 1 and 2 to improve full court coverage as there was a low light issue through the middle of both courts. Old concrete splatter in the western store room has been chipped off so as there is less wear on the nylon wheels of the carpet rollers.

#### **Activity**

- Netball for ladies and juniors finished for the season
- Brooke Batts fitness classes to continue twice weekly until weather warms and then will be taken outside
- Stay on your feet every Monday morning
- Yoga with Tara Cook twice a week
- Hockey completed
- Megan Henry to continue private coaching and tennis classes
- Junior Basketball to be confirmed
- Childrens school holiday sport and activities day organised

#### **Wagin Memorial Swimming Pool**

Update on the pool. The new refurbishment of the gravity feed filter has nearly been completed and is now running. A few problems to still be sorted as the water flow through the filter sand is a lot quicker and working out a way to control it. This is a good thing as it means water turnover is a lot quicker, so cleaner and better quality water. The refurbished pump for the



50 m pool is installed and running. Cleaning of the 50 m pool is now under way and will be sparkling for opening on the 31<sup>st</sup> of October.

	<b>Aug-21</b>	<b>Junior Netball</b>	<b>Ladies Netball</b>	<b>Fitness Brooke</b>	<b>Yoga Tara</b>	<b>Basketball</b>	<b>Hockey</b>
1/08/2021	Sunday						
2/08/2021	Monday					12	
3/08/2021	Tuesday	17	20	10			
4/08/2021	Wednesday				6		
5/08/2021	Thursday						
6/08/2021	Friday				5		
7/08/2021	Saturday						
8/08/2021	Sunday						
9/08/2021	Monday						
10/08/2021	Tuesday	31		11			
11/08/2021	Wednesday				5		
12/08/2021	Thursday			8			
13/08/2021	Friday				4		
14/08/2021	Saturday						
15/08/2021	Sunday						
16/08/2021	Monday						
17/08/2021	Tuesday			7			
18/08/2021	Wednesday	33	27		5		
19/08/2021	Thursday			5			20
20/08/2021	Friday				5		
21/08/2021	Saturday						
22/08/2021	Sunday						
23/08/2021	Monday						
24/08/2021	Tuesday						
25/08/2021	Wednesday	31	10				
26/08/2021	Thursday		10				25
27/08/2021	Friday						
28/08/2021	Saturday						
29/08/2021	Sunday						
30/08/2021	Monday						
31/08/2021	Tuesday			7			
		<b>112</b>	<b>67</b>	<b>48</b>	<b>30</b>	<b>12</b>	<b>45</b>
<b>314</b>							



## PROJECTS

### CCTV

As part of the current upgrade the Police now have access and footage of the CCTV system at the Police Station. Additional IT work has been completed by Wallis Computers, new cameras at the Wetlands Park and Tavistock Street still require to be installed.

### Solar Panel Systems

Administration Office (2020/2021) – Installation of the 10kw system has been completed and is operational.

Caravan Park (2021/2022) – in the current Budget there is a further \$10,000 allocated to installing a solar panel system on another Shire facility. Staff have earmarked the Caravan Park as the most logical next facility. Last financial year Council expended \$9,560 in electricity costs. This will be progressed in the coming months

### Bojanning Park

The playground perimeter copper leg surrounds have been painted white, ready for some indigenous art-work. The in-ground trampoline and BBQ have been ordered and will be ready to install in late October. We are still working on quotations for the gazebo, concrete pad and table and chairs.

### Wagin War Memorial

The concrete floor polishing will be undertaken in the next few weeks, this will be followed by installation of lighting and seats. It is the intention of staff to have this upgrade completed before Remembrance day.

### 2 Ballagin Street Upgrades

The painter has commenced the painting work at the residence, he is residing at 2 Ballagin St, this has saved the Shire accommodation costs and will make it easier and quicker for the contractor to undertake the work.

Quotes have been obtained for replacement carpets, wood laminate flooring and blinds. This will be installed in November towards the end of the current DCEO's tenure.

## EVENTS

### **Christmas Street Carnival**

The annual Christmas Street Carnival is scheduled for Friday the 17<sup>th</sup> December, staff will again be working with WAG's to ensure this is another successful community event for all to enjoy.

## OTHER

### Grants

#### **Annual Street Christmas Carnival**

Staff were successful with Lotterwest grant funding for the annual Christmas Street Carnival to the tune of \$8,000. We are still yet to hear from Roadwise regarding their funding.





## DFES - Water Tank Storage for Fire Fighting

The Shire's Community Liaison Officer was successful in securing \$61,236 in funding to install four more water storage tanks in Badjarning, Ballaying, Cancanning and Lime Lake. This is a tremendous result for Council and for the brigades fire-fighting capabilities.

Grant Body	Grant Amount	Grant Reason
Lotterywest <b>SUCCESSFUL</b>	\$173,776	Stage 2 of the Wetlands Playground Development
Roadwise <b>Under Consideration</b>	\$4,738	Contribution to the Annual Christmas Street Carnival
Lotterywest <b>SUCCESSFUL</b>	\$8,000	Contribution to the Annual Christmas Street Carnival
<b>Bushfire Brigades Water Tank – Badjarning, Ballaying, Cancanning and Lime Lake</b> <b>SUCCESSFUL</b>	\$61,236	Fire-fighting water storage tanks for local Brigades throughout the Shire.
<b>Total</b>	<b>\$247,750</b>	

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority



## 12.2.2. CHRISTMAS FUNCTION AND OFFICE HOURS OVER CHRISTMAS / NEW YEAR

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	21 September 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION/ 4637 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr L A Lucas

Hold the annual Shire Christmas function at the Wagin Bowling Club on Friday 26<sup>th</sup> November 2021.

Approve the following Shire office opening and closure dates for the 2021 / 2022 Christmas – New Year period:

Friday 24 <sup>th</sup> December	Open as normal
Monday 27 <sup>th</sup> December	Office Closed – Public Holiday
Tuesday 28 <sup>th</sup> December	Office Closed – Public Holiday
Wednesday 29 <sup>th</sup> December	Office Closed
Thursday 30 <sup>th</sup> December	Office Closed
Friday 31 <sup>st</sup> December	Office Closed
Monday 3 <sup>rd</sup> January	Office Closed – Public Holiday
Tuesday 4 <sup>th</sup> January	Open as normal

Carried 7/0

### BRIEF SUMMARY

To allow for the approval of staff leave, planning and preparation for the annual Christmas function and opening of the Shire Administration Office over the Christmas – New Year period

### BACKGROUND/COMMENT

It is proposed to hold the annual Christmas Function on the Friday 26<sup>th</sup> November, this is one week earlier than normal so it does not clash with the Wagin Trot meeting that is scheduled on the Friday 3<sup>rd</sup> December.

Last year we held the Shire Christmas function at the Wagin Recreation Centre with a catered in-formal meal and drinks function. It was very good night that was enjoyed by those that attended with good feedback. However, this was the second year in a row it has been held in



the Recreation centre and as such staff are proposing that this year's event be held at the Wagin Bowling Club.

Previous Christmas functions held at the Bowling Club has been received well, particularly the opportunity for everyone to mix together over a fun game of bowls. The Bowling Club also allows the administration staff to enjoy the night with no organising or work required on the night. The Bowling Club function is a costlier function with the anticipated cost around the \$4,000 mark.

The outside staff will be standing down for the Christmas/New Year period on the Wednesday 22<sup>nd</sup> December with some staff returning to work on Tuesday 4<sup>th</sup> January 2022 and some not returning until mid and latter parts of January. There will be a skeleton crew working throughout to ensure maintenance of facilities throughout the town.

This year it is proposed to close the administration office outside of public holidays for three working days from Wednesday 29<sup>th</sup> December to the Friday 31<sup>st</sup> December and re-opening on Tuesday 4<sup>th</sup> January 2022. This will give all administration staff a reasonable break over the period during our quietest period.

Staff will need to utilise annual leave or accumulated rostered days off for the three days outside the normal public holidays allocated.

Emergency contacts for the entire period will be provided to Police and other emergency services. Management, through the Fire Control Officers, will ensure harvest ban information is faxed to media outlets and registered recipients via the SMS process.

The following opening and closure dates are proposed for the 2021 / 2022 Christmas – New Year period:

Friday 24 <sup>th</sup> December	Open as normal
Monday 27 <sup>th</sup> December	Office Closed – Public Holiday
Tuesday 28 <sup>th</sup> December	Office Closed – Public Holiday
Wednesday 29 <sup>th</sup> December	Office Closed
Thursday 30 <sup>th</sup> December	Office Closed
Friday 31 <sup>st</sup> December	Office Closed
Monday 3 <sup>rd</sup> January	Office Closed – Public Holiday
Tuesday 4 <sup>th</sup> January	Open as normal

The closure of the office on the above dates will be advertised at the Shire Office, the website, Facebook and through Council Corner in the Wagin Woolpress.

### **CONSULTATION/COMMUNICATION**

- Shire President
- Chief Executive Officer

### **STATUTORY/LEGAL IMPLICATIONS**

Nil



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## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

A Christmas function has been budgeted for in the 2021/22 Budget.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority



### Declaration of an Impartiality Interest in Item 12.2.3 - Cr G R Ball

Prior to any consideration regarding Item 12.2.3 – Wagin Cricket Club – Indoor cricket net proposal in the exhibition shed, Cr G R Ball declared an impartiality interest.

#### **12.2.3. WAGIN CRICKET CLUB – INDOOR CRICKET NET PROPOSAL IN THE EXHIBITION SHED**

PROPONENT:	Wagin Cricket Club
OWNER:	N/A
LOCATION/ADDRESS:	Wagin Sportsground, Ballagin St
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Wagin Cricket Club request letter</li></ul>

#### **OFFICER RECOMMENDATION/ 4638 COUNCIL RESOLUTION**

**Moved Cr S M Chilcott**

**Seconded Cr G K B West**

**That Council grant approval to the Wagin Cricket Club to utilise the Exhibition Shed at the Wagin Sportsground and set up a movable indoor single cricket net facility from the 1<sup>st</sup> August to two weeks prior to the annual Woolorama show each year.**

**Carried 7/0**

#### **BRIEF SUMMARY**

The Wagin Cricket Club has written to the Shire requesting approval for the establishment of an indoor single net cricket pitch for bowling machine and batting practice at the Exhibition Shed (Grandstand) at the Wagin Sportsground.

#### **BACKGROUND/COMMENT**

The Cricket Club has owned a top line good bowling machine for a number of years, however it is a very under-utilised by the players due to the difficulties in setting up and packing away the machine at the outdoor practice nets.

The Club has identified the Exhibition Shed (Grandstand) as an ideal venue to set up an indoor net facility that will allow for the bowling machine to be permanently set up during the duration of the cricket season.

The net would be 3m wide, 3.6m high fully enclosed with weighted down sides to prevent any possibility of ball escape and damage to the building. The lowest point of the trusses in the centre of the building is approx. 3.6m and this is the level the cables would run east west the

I have spoken to the Wagin Agricultural Society (Ag Society) who have confirmed that the Cricket Club has sought their permission to utilise the Exhibition Shed outside of the



Woolorama usage period. The proposal was considered at the September Ag Society committee meeting and approval was granted as per the proposal submitted.

Normally, this type of proposal would be considered at a Sportsground Advisory committee meeting, whilst a meeting has been scheduled for October the proposal only impacts the Ag Society and as they have given their consent and to expedite the process the proposal is being put straight to Council.

In order to put net away to allow exhibitors to set up during Woolorama they will just slide nets to the east or west end out of the way. If cables or nets are still in the way, they we would be happy to remove them completely which should be an easy job also. Astroturf would be rolled down as the pitch and not glued, this also allows easy removal of the turf. Banners from sponsors may be hung on one end of the shed while the cricket net is up and then removed when the net is put away.

The author is recommending that this approval be granted subject the new net facility being removed two weeks prior to the Woolorama show. This is a full week before the Ag Society takes possession of the entire Showground facility

As mentioned by the proponent, currently the vintage caravans are housed in the Exhibition Shed, the owners of the vans have agreed to re-locate the vans back to the Ray Johnson Pavilion, this has also been approved by the Ag Society.

The proponent has advised that the facility would be used on average for four hours per week during the season, this electricity consumption would be minimal, currently the Cricket Club pay an annual Sportsground usage fee of \$1,165 per season. Council could look at increasing this to cover additional power usage in the Exhibition Shed.

The cost of the net facility will be met by the Cricket Club and they are looking at sourcing external funding to establish the facility. It is pleasing to see an empty Shire building being utilised by the community for recreational and sporting pursuits, the proponent is aware of the current Sportsground Precinct masterplan where this building is earmarked for demolition to make way for a new sportsground hub facility.

#### **CONSULTATION/COMMUNICATION**

- Chief Executive Officer
- Wagin Cricket Club President
- Wagin Agricultural Society

#### **STATUTORY/LEGAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Minimal additional electricity usage and cost.

#### **STRATEGIC IMPLICATIONS**

- 2.8 Investigate planning and development of sporting facilities



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3.7 Support community activities with resources and facilities as required

**VOTING REQUIREMENTS**

Simple Majority

**From:** Ben Ball <[BALLBEN@bigpond.com](mailto:BALLBEN@bigpond.com)>  
**Sent:** Monday, 13 September 2021 3:41 PM  
**To:** Shire of Wagin <[shire@wagin.wa.gov.au](mailto:shire@wagin.wa.gov.au)>  
**Cc:** [brendenjameshall@gmail.com](mailto:brendenjameshall@gmail.com)  
**Subject:** att; Wagin CEO Bill Atkinson

Gday Bill

Below is a letter to councillors as suggested by Brian Roderick regarding a proposal for the wagin cricket club to be allowed use of the grandstand building outside of Woolorama dates. Please relay as required

Dear Wagin Shire Council

In my duties as President of the Wagin Cricket Club for 2021/22 I am pursuing the establishment of an indoor single net cricket pitch for bowling machine practice. The club is fortunate to have in its possession a top notch bowling machine however it gets little use as it is cumbersome to transport to the outdoor cricket nets prior to practice and put away again following practice. The construction of a shed near the cricket nets has not been allowed, I believe due to the requirement of the trots to have total visibility of the horses around the track. An indoor net is ideal as it is all weather and also would allow night training.

Having looked at several sites in proximity to the cricket oval the grandstand building seems ideal. The location is great as players are able to walk straight under the grandstand and have access to the bowling machine during team practice on the cricket ground as well as potentially prior to batting on game day. Currently the vintage caravans are stored in this area following movement from storage in the elders pavilion however I have been in contact with Brian Noble and he is happy for us to move them back to the elders building for temporary storage. Without speaking for him it appears they are looking to potentially move the caravans to the Brunswick area as a potential site for a museum has been identified.

Paul Powell has been contacted regarding this proposal and in principle has no issues to our use of the building outside of Woolorama and their committee has been contacted formally for comment. Although their tenure of the building I believe only exists for a short period around the event it is in the clubs interest to ensure harmony around the shared use of resources.

In relation to Wooloramas use of the grandstand, the construction of a temporary cricket net would have no impact I believe on their use of the building.

The net would be 3m wide, 3.6m high fully enclosed with weighted down sides to prevent any possibility of ball escape and damage to the building. The lowest point of the trusses in the centre of the building is approx. 3.6m and this is the level the cables would run east west the full length of the grandstand to hang the net. In order to put net away to allow exhibitors to set up during Woolorama one can just slide nets to the east or west end out of the way. If cables or nets are still in the way we would be happy to remove them completely which should be an easy job also. Astro turf would be rolled down as the pitch and not glued, this also allows easy removal of the turf. Banners from sponsors may be hung on one end of the shed while the cricket net is up and then removed when the net is put away.



In short the only modification exhibitors will see during Woolorama is a 3.5m wide steel bearer parallel to the ground set at 3.6m height to allow hanging of cables (one on east end and one on west end). This is required as the upright existing poles are too narrow to mount the cables to.

Ideally we would set the net up approx. 1 august each year and remove 27 february. Of course in this uncertain covid climate of event dates changing, in the event of Woolorama dates moving we would remove the net as required around the event, or any other uses as required by the shire. Use of the facility would be between the hours of 7am and 9pm in order to reduce the potential noise impact to nearby residents although this is unlikely. The club would use a combination lock in order to secure access to a key to open the southern door of the building.

I believe that should the club be allowed use of the area we would be able to secure funding to make the project a reality. This would greatly assist skill development in the club particularly for junior players.

On a different issue the club is appreciative of the shires refurbishment of the central cricket pitch and we are looking forward to playing on it. Some sand needs placing around the edge of the pitch to remove the step and associated risk of injury and I believe this is in train. The grounds also are looking fantastic.

Please feel free to contact me via phone or email to communicate any wishes regarding this matter

Thankyou  
Ben Ball  
0427211178

Sent from [Mail](#) for Windows



## 12.3 MANAGER OF WORKS

### 12.3.1 WORKS AND SERVICES REPORT – AUGUST 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	17 August 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/ 4639 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr G K B West

That Council receive the Manager of Works report for the month of August 2021

Carried 7/0

#### BRIEF SUMMARY

NIL

#### BACKGROUND/COMMENT

##### CONSTRUCTION CREW

- The recent storm has caused damage to 63 rural roads, each road has damage in various sections
- The works staff have reinstated all damaged sections on the roads
- There are still three roads closed: Dellyanine North, Lime Lake West and Andrews Road which are still too wet to carry out repairs at this time. Dellyanine North Road will only need a grade, the damage on Lime Lake West and Andrews Road is unknown until water subsides
- The Crew have unblocked numerous culverts which are blocked with washed sand and debris, this job is ongoing as almost every culvert was blocked
- Rural tree pruning, all roads have been cleared in this year program
- Gravel sheeting on a 3.6km section of Robinson Road is completed

##### UPCOMING WORKS

- Gravel sheet 2.8km of Walker Road - west of Edwards Road
- Seal widen 1.2km of Bullock Hills Road
- Puntapin intersection seal

##### ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise.

Maintenance grading various roads as weather permits.



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## **TOWN MAINTENANCE**

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes and other general works.

## **PLANT / MACHINERY**

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marley's Diesel & Ag as required.

## **COUNCILLOR'S INFORMATION**

Bomag Roller is still at Marley's Diesel & Ag waiting for parts.

## **CONSULTATION/COMMUNICATION**

NIL

## **STATUTORY/LEGAL IMPLICATIONS**

NIL

## **POLICY IMPLICATIONS**

NIL

## **FINANCIAL IMPLICATIONS**

NIL

## **STRATEGIC IMPLICATIONS**

NIL

## **VOTING REQUIREMENTS**

Simple Majority



PLANT REPORT				June 2021		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	32,837	39,000	W.1	
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	62,800	60,000	W.001	Service Due
ISUZU D MAX P-04	A HICKS	17/11/2020	23,281	30,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018	95,636	94,000	W.10000	Service Due
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,191	1/02/2022	W.10292	
CAT GRADER P-10	R DERRICK	14/01/2021	946	1,000	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	3,529	3,400	W.10707	Service Due
KOMATSU GRADER P-12	S DESOUZA	15/01/2019	2,889	3,000	W.041	
ISUZU TRUCK P-14	S HISKINS	3/12/2019	46,822	54,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,398	9,220	W.7862	At Mechanics
ISUZU TRUCK P-16	VARIOUS	19/10/2010	94,412	100,000	W.1012	
KUBOTA MOWER P-18	M TITO	31/10/2019	232	300		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,806	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,957	4,000	W.9618	
ISUZU P-21	R DERRICK	17/03/2017	69,279	73,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	427	521	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	8,979	15,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	8,862	15,000	W.1001	
TRITON UTE P-26	S DESOUZA	14/11/2014	77,281	80,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	86,949	90,000	W.1007	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	58,411	60,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,656	3,900	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	66,453	75,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	171,860	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,064	1,112		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,757	5,750	W.10552	Service Due
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	2,072	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	3,605	4,057	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	42,900	52,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,419	30/11/2021	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	373	400		
TOYOTA UTE P-85	VARIOUS	29/10/2020	6,645	15,000	W.863	
TOYOTA UTE P-94	J YATES	23/10/2019	35,109	40,000	W.10796	



**12.4 MANAGER OF FINANCE**

**12.5 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR**

**12.5.1 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – SEPTEMBER 2021**

**PROPONENT:** N/A  
**OWNER:** N/A  
**LOCATION/ADDRESS:** N/A  
**AUTHOR OF REPORT:** Environmental Health Officer / Building Surveyor  
**SENIOR OFFICER:** Chief Executive Officer  
**DATE OF REPORT:** 09 September 2021  
**PREVIOUS REPORT(S):** 09 August 2021  
**DISCLOSURE OF INTEREST:** Nil  
**FILE REFERENCE:** PH.MO.1  
**ATTACHMENTS:** Nil

**OFFICER RECOMMENDATION/ 4640 COUNCIL RESOLUTION**

**Moved Cr B L Kilpatrick**

**Seconded Cr G K B West**

**That Council receive the Environmental Health Officer / Building Surveyors Report for the month of August 2021.**

**Carried 7/0**

**BRIEF SUMMARY**

Development Report

**BACKGROUND/COMMENT**

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of August.

**DEVELOPMENT APPLICATIONS**

**BUILDING PERMITS**

Permit No.	Owner	Builder	Location	Description	Value	Fees
99896	Ryan Scardetta	Owner	52 Omdurman Street Wagin	BG Pool	\$10,000	\$171.65
99897	Bevin Kellow	Daniel Dwayne	40a Ventnor Street Wagin	S/F Shed	\$18,843	\$171.65

**BUILDING FINALS (BA7) – FINAL CERTIFICATES RECEIVED - NIL**



## **CERTIFICATES OF OCCUPANCY**

Nil

## **EFFLUENT DISPOSAL SYSTEM – CERTIFICATE TO USE**

Nil

## **BUILDING ISSUES**

### **Building Commission – BCA 2019 amendment update**

Items of interest discussed;

1. Energy Efficiency upgrade from a minimal 6-star rating to 7 stars.
2. Condensation issues as result of higher thermal performance requirements in habitable dwellings.
3. Noncombustible eaves lining for habitable buildings closer than 450mm to the boundary.
4. Incidental structures (sheds patios carports and alike) over \$20,000 don't require a registered builder.
5. Lessons learned for Cyclone Seroja;
  - a. Impact damage from flying debris contributed to most of the damage, trees breaking windows and letting air pressure into the building blowing off the roof.
  - b. Entrance doors blowing open and creating the same effect.
  - c. Corroding tie down mechanisms due to the saline environment.
  - d. Upgrading the standard from a wind region "B" to a wind region "C" this is only recommended at this stage as legislation requirements can take time to catchup.

### **Wagin Waste Data Audit for 2020-2021**

Under the regulation 18c of the Waste Avoidance and Resource Recovery Regulations 2008, a nominate person for the Shire is required to complete the annual waste data and recycling tonnages. The report has been submitted and as noted there is not a lot of change from last year except that around a third of recyclables that usually go into landfill have been recycled due to the introduction of the container deposit scheme.

## **HEALTH/PLANNING/BUILDING ADVISE**

### **FOUR YEARLY PRIVATE SWIMMING POOL INSPECTIONS**

As at the time of writing, 65 privately owned swimming pools have been inspected out of the 81 listed, 9 have been decommissioned leaving 12 left to do, inspections have now continued with mostly rural properties left to do.

## **FOOD RECALLS/COMPLAINTS**

Nil

## **COMPLAINTS/ADVICE**

1. Building enquiry (Dwelling) on Lot 54 (66) Khedive Street – Consultation request from the Department of Communities on any issues with the proposed Dwelling, the Department is exempt from any Planning and Building Permits but they have been caught out in the past and are now seeking Local Authority involvement.
2. Application to Trade in a Public Place – sale of children's clothing from the 11<sup>th</sup> - 13<sup>th</sup> of October 2021.



3. Enquiry for an Application to Trade in a Public Place – ‘Up in Smoke’ a slow cooked, bbq food van.
4. Wagin Foodworks freezer break down – seizure and condemn notice issued for affected food.
5. Lot 14 (37) Omdurman Street – request for Building Permits relating to property as a condition of sale.
6. Request from Aurizon Rail on requirements for a temporary office and toilet facilities during the upcoming grain harvest.
7. Smoke complaint – Wagin Waste Transfer Station – advised complainant staff will consider wind direction when carrying out future green waste burns.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Associated Building and Health Fees

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority



## 12.5.2 DEVELOPMENT APPLICATION – USE OF SEA CONTAINER FOR TEMPORARY STORAGE

PROPONENT:	Betty Terry Community Theatre Inc
OWNER:	N/A
LOCATION/ADDRESS:	Lot 200 (6) Trent Street, Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 September 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A123
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Development Application</li></ul>

### OFFICER RECOMMENDATION/ 4641 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr L A Lucas

That the development application submitted by the applicant to place a sea container for temporary purposes on lot 200 (6) Trent Street Wagin for a period of 12 months be APPROVED subject to compliance with the following conditions and advice notes:

#### Conditions

1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The sea container is removed after a period of 12 months from the date of approval.
4. That the proposed setback for the sea container be at least 3.0 meters from the main building for fire separation purposes.

#### Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.



3. If the applicant or landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted to the State Administrative Tribunal within 28 days of the determination.

Carried 7/0

### BRIEF SUMMARY

This report recommends that a development application to use a sea container for temporary storage of furniture at the Betty Terry Community Theatre Inc be approved.

### BACKGROUND/COMMENT

#### BACKGROUND

The applicant is seeking Council's development approval to store furniture while refurbishment is taking place in the main building.

A copy of the submitted Development application is attached in support of the application in Attachment 1. The subject land is zoned "Commercial" under the Shire of Wagin Local Planning Scheme No 2 and under Council Adopted Policy 19 the application requires Council approval.

There is no delegated authority for staff to approve the application.

#### COMMENT

Lot 200 (6) Trent Street is classified 'Residential' under the Shire of Wagin Local Planning Scheme No.2 (LPS2). The transportable container is well shielded visually from the laneway and the adjoining neighbor and is a small building measuring 21m<sup>3</sup> in floor area.

Council's contract planning officer has been involved with the conditions on this application with his areas of expertise noted during writing.



Proposed site for sea container



### **CONSULTATION/COMMUNICATION**

The is no requirement under the Scheme to advertise the proposal.

### **STATUTORY/LEGAL IMPLICATIONS**

Shire of Wagin Local Planning Scheme No.2

Councils contract planning officer has been involved with the conditions on this application with his areas of expertise noted during writing.

### **POLICY IMPLICATIONS**

Policy No 19 – Use of Sea containers and Transportable Structures.

### **FINANCIAL IMPLICATIONS**

Associated Building and Health Fees

### **STRATEGIC IMPLICATIONS**

The proposal is generally consistent with the Shire of Wagin Strategic Community & Corporate Business Plan 2018 to 2028 as it applies specifically to the following activities and strategies:

- 3.1 Keep the family friendly country lifestyle, community spirit, safe community with low crime rate.*
- 3.7 Support community activities with resources and facilities as required.*

### **VOTING REQUIREMENTS**

Simple Majority

LP No. 3  
A123

b COPY

SHIRE OF WAGIN

SHIRE OF WAGIN LOCAL PLANNING SCHEME NO.2



08 SEP 2021

RECEIVED

FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

**Owner Details**

Name/s:

**Shire of Wagin**

ABN (if applicable):

Postal Address: **PO Box 200, Wagin**

Postcode: **6315**

Work Phone: 9861 1177

Fax:

E-mail:

Home Phone:

Mobile Phone:

Contact Person for Correspondence:

Signature:

Date:

Signature:

Date:

**NOTES:**

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
  - 1 director of the company, accompanied by the company seal; or
  - 2 directors of the company; or
  - 1 director and 1 secretary of the company; or
  - 1 director if a sole proprietorship company.Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Wagin where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

**Applicant Details (if different from owner)**

Name/s:

**Betty Terry Community Theatre Inc**

Address:

**PO Box 270, Wagin 6315**

Postcode:

Work Phone:

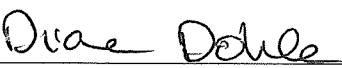
Fax:

E-mail:

Home Phone:

Mobile Phone: **Di 0427611163**

**[btctwagin@gmail.com](mailto:btctwagin@gmail.com) and  
[ad.dohle1@bigpond.com](mailto:ad.dohle1@bigpond.com)**

Contact Person for Correspondence: <b>Di Dohle (Chairperson)</b>		
Signature: 	Date: <b>31/8/21</b>	
<b>NOTES:</b>		
<p>i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold.</p> <p>ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full.</p> <p>iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 the information and plans provided with this application may be made available by the local government for public viewing in connection with the application.</p> <p>iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full.</p> <p>v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.</p>		
<b>Property Details</b>		
NOTE: The details provided must match those shown on the relevant Certificate/s of Title.		
Lot No: Lot 200	House/Street No: 6	Location No:
Survey Diagram or Plan No:	Certificate of Title Volume No:	Certificate of Title Folio No:
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):		
Street name: <b>Trent Street</b>	Suburb: <b>WAGIN</b>	
Nearest street intersection: <b>Tudhoe and Trent Street, Wagin</b>		
<b>Proposed Development:</b>		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. a Form 2) must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: <b>Shipping container (20 foot) to be placed on lot for storage.</b>		

Description of exemption claimed (if relevant):

Nature of any existing buildings and/or land use:

**Cinema currently on land**

Approximate cost of proposed development (excluding GST):

**Nil**

**OFFICE USE ONLY**

Date application received:

Received by:

Application reference number:

Application fee payable: \$

Date of receipt of application fee from applicant:

Receipt number for application fee:





## 12.6 TOWN PLANNER REPORT

## 13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

### Cr PJ Blight

- Attended the Zone Executive Meeting with Darren West MLC and Shelly Payne MLC
- Cr PJ Blight, Cr G R Ball, Cr B L Kilpatrick, Cr S M Chilcott and the CEO attended the 2021 WALGA Conference/AGM on Monday 20<sup>h</sup> and Tuesday 21<sup>st</sup> September.
- Attended Mayor & Presidents forum on Sunday 19 September 2021.

### Cr L A Lucas

- Wagin State Emergency Services awarded funding for a general rescue utility and a SESVA minibus used as a resource for the Upper Great Southern in emergencies. This resource is a community use resource.

### Cr B S Hegarty

- Waratah recently appointed a short-term manager, Julie Christensen. Julie will be in the role for approximately 3-6 months.
- Waratah was awarded funding valued at \$1,292,192 for improvements and building renovations.
- Annual General Meeting for Wagin Frail Aged Inc. will take place on 25 October 2021.

### Cr G K B West

- Attended State Budget breakfast in Northam upon invitation from Darren West MLC. Representative of Waratah and Wagin Historical Village

## 14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

*Nil*

## 15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

- *Deputy Chief Executive Officer and Mrs Ann O'Brien left the meeting at 8:36pm*

## MOTION/4642 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr L A Lucas**

**That Council move behind closed doors and the meeting be closed to the public at 8:36pm in accordance with sections 5.23(2)(b) of the Local Government Act 1995 to allow Council to discuss items which relate to matters of the personal affairs of any person.**

**Carried 7/0**



## 15.1 NATIONAL BANK BUILDING – TUDOR STREET WAGIN

PROPONENT:	National Australia Bank
OWNER:	National Australia Bank
LOCATION/ADDRESS:	Tudor Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 September 2021
PREVIOUS REPORT(S):	16 August 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A11
ATTACHMENTS:	

### AMENDED MOTION/ 4643 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That the Shire advise the National Australia Bank that it would be interested in accepting unconditional freehold ownership of the building, whilst at the same time, agreeing that the building will not be used for any purpose that may compromise the reputation of NAB, during the Shires period of ownership.

Carried 7/0

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council advise the National Australia Bank that it would be interested in taking ownership of its Wagin premises.

Or

That Council advise the National Australia Bank that it does not wish to take ownership of its Wagin premises.

Carried 0/0

*Reason for difference – Council wished to accept ownership of the building with consideration given to the conditions directed by the National Australia Bank.*



Declaration of a Financial Interest in Item 15.2 - Cr G R Ball

Prior to any consideration regarding Item 15.2 Request to enter into payment arrangement – Debtor No. 618, Cr G R Ball declared a financial interest and left the room.

- Cr G R Ball left the room at 8:55pm

**15.2 REQUEST TO ENTER INTO PAYMENT ARRANGEMENT – DEBTOR NO 618**

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Wagin Airfield, Giles Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 September 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Cr Greg Ball – Financial Interest
FILE REFERENCE:	CP.MT.1
ATTACHMENTS:	

**MOTION/ 4644 COUNCIL RESOLUTION**

Moved Cr B L Kilpatrick

Seconded Cr G K B West

**That Council agree to the repayment arrangements with respect to the outstanding amount due to the Shire by Debtor Number 618 as specified in the report presented by the CEO on this matter and that the interest rate on outstanding monies be tied to the current bank rate for secured personal loans.**

**Carried 6/0**

**OFFICER RECOMMENDATION**

Moved Cr

Seconded Cr

That Council agree to the repayment arrangements with respect to the outstanding amount due to the Shire by Debtor Number 618.

Carried 0/0

*Reason for difference – Council wished to state the interest rate in which outstanding monies will be tied to by Debtor 618.*





- *Cr B L Kilpatrick left the room at 9:04pm*
- *Cr B L Kilpatrick and Cr G R Ball returned to the room at 9:05pm*

**MOTION/4645 COUNCIL RESOLUTION**

**Moved Cr L A Lucas**

**Seconded Cr S M Chilcott**

**That Council move out from behind closed doors and the meeting be opened to the public at 9:08pm**

**Carried 7/0**

**16. CLOSURE**

With no further business to be discussed the Presiding Member closed the meeting at 9:10pm

I certify that this copy of the Minutes is a true and  
Correct records of the meeting held on  
28 September 2021

Signed .....

Presiding Elected Member

Date: .....