



# MINUTES

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# SPECIAL MEETING OF COUNCIL

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20 JULY 2021



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**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



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## SHIRE OF WAGIN

Minutes for the Special Meeting of Council held in the Council Chambers, Wagin on  
Tuesday 20 July 2021 commencing at 7pm

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## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7.06pm.

## 2. DECLARATION OF PURPOSE OF MEETING

The purpose of this meeting is for Council to review and make necessary changes to the draft 2021/2022 budget prior to Special Council Meeting on 03 August 2021.

## 3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 3.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr David Atkins	
Cr Sheryll Chilcott	
Cr Bronwyn Hegarty	
Cr Bryan Kilpatrick	
Cr Wade Longmuir	
Bill Atkinson	Chief Executive Officer
Brian Roderick	Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Tegan Hall	Manager of Finance

### 3.2 APOLOGIES

Cr Lyn Lucas  
Cr Jason Reed  
Cr Geoff West

### 3.3 APPROVED LEAVE OF ABSENCE

### 3.4 VISITORS

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*

## 5. PETITIONS/DEPUTATIONS/PRESENTATIONS



## 6. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 6.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

Nil

### 6.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

### 6.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

Nil

## 7. REPORTS TO COUNCIL

### SUSPEND STANDING ORDERS

#### MOTION/4585 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That the Standing Orders be suspended at 7:04pm so Council and Staff can review the Draft Budget Document.

Carried 7/0

### RESUME STANDING ORDERS

#### MOTION/4586 COUNCIL RESOLUTION

Moved Cr W J Longmuir

Seconded Cr G R Ball

That the Standing Orders be resumed 8:08pm

Carried 7/0

## 7.1 MANAGER OF FINANCE

### 7.1.1 DRAFT BUDGET 2021/2022

PROPONENT:

Shire of Wagin

OWNER:

Shire of Wagin

LOCATION/ADDRESS:

Shire of Wagin

AUTHOR OF REPORT:

Manager of Finance

SENIOR OFFICER:

Chief Executive Officer

DATE OF REPORT:

15 July 2021

PREVIOUS REPORT(S):

Nil

DISCLOSURE OF INTEREST:

Nil

FILE REFERENCE:

FM.BU.1

ATTACHMENTS:

- 2021/2022 Draft Budget (under separate cover)



## MOTION/4587 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

With the necessary agreed changes to achieve a balanced budget and a 2.9% rate increase, staff to now prepare the 2021/2022 draft budget in the prescribed statutory format for adoption.

Carried 7/0

## OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

With the necessary agreed changes to achieve a balanced budget and a 3% rate increase, staff to now prepare the 2021/2022 draft budget in the prescribed statutory format for adoption.

Carried 0/0

*Reason for difference – through savings identified in the draft budget the rate increase could be reduced to 2.9%.*

## BRIEF SUMMARY

A Draft Budget for 2021/2022 is presented to Council for review, discussion and endorsement.

## BACKGROUND/COMMENT

Council in recent years have received a draft budget for discussion and endorsement in late July and have given staff direction to complete a budget for formal adoption in August so Council rates can be sent out.

The Draft Budget has been formulated from the recent Budget workshop, Council and Committee meeting resolutions, Council's Strategic Community Plan, Corporate Business Plan and other informing documents.

The Draft Budget has been presented to Council with a **3% increase** on the rate in the dollar and deficit of \$64,235. This amount needs to be cut from the budget to achieve a balanced budget (\$0 surplus/deficit position).

Should Council not wish to make cuts or reduce expenditure, then it would need to source funds from Reserve, raise loans or adjust the rate increase upwards.

A surplus of \$1,283,591 has been carried forward from 2020/21. Included in this figure is a total of \$881,121 consisting of the early Financial Assistance Grant (FAGs) payment and carried forward capital and operating items not carried out in 2020/21.

## CONSULTATION/COMMUNICATION

- Shire of Wagin Senior Staff

## STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31 August.
- Local Government Financial Management Regulations 1996



**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

A plan for Council's operations and capitals works for the 2021/2022 financial year.

**STRATEGIC IMPLICATIONS**

The draft budget has been prepared with reference to Council's Community Strategic Plan and Corporate Business Plan.

**VOTING REQUIREMENTS**

Absolute Majority

**8. CLOSURE**

With no further business to be discussed the Chairperson closed the meeting at 8:14pm

I certify that this copy of the Minutes is a true and  
Correct records of the meeting held on  
20 July 2021

Signed .....

Presiding Elected Member

Date: .....