



MINUTES

CEO REVIEW COMMITTEE

17 AUGUST 2021



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Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Minutes for the CEO Review Committee Meeting held in the Council Chambers, Wagin on
Tuesday 17 August 2021 commencing at 4:12pm

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Unconfirmed



1. OPENING

Presiding Member, Cr Phillip Blight opened the meeting at 4:12pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 ATTENDANCE

Cr Phillip Blight
Cr Greg Ball
Cr Bryan Kilpatrick
Cr Sherryl Chilcott
Bill Atkinson

Shire President
Deputy Shire President

Chief Executive Officer

2.2 APOLOGIES

3. CORRESPONDENCE AND REPORTS

4. GENERAL BUSINESS/DISCUSSION POINTS

4.1 CEO PERFORMANCE REVIEW

The Chief Executive Officer was presented with a summary of the review matrix.

- *The Chief Executive Officer left the room at 4:15pm*

A comprehensive matrix of the review results was received and discussed by the committee

- *The Chief Executive Officer returned to the room at 4:25pm*

The Chairman congratulated the CEO on his performance having received a positive review.

COMMITTEE RECOMMENDATION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That the Committee recommend to Council that

1. It be confirmed that:
 - The performance review of the CEO has been carried out
 - The minimum standards with respect to the performance review have been met
2. That Council endorses the performance review of the CEO by Absolute Majority decision
3. That the CEO be congratulated on a job well done to date.

Carried 4-0



5. CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 4:47pm

I certify that this copy of the Minutes is a true and
Correct records of the meeting held on
17 August 2021

Signed

Presiding Elected Member

Date:

Unconfirmed