



MINUTES

ORDINARY MEETING OF COUNCIL

25 JULY 2023



Agendas and Minutes are available on the Shire website www.wagin.wa.gov.au
Alternative formats are also available upon request.

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Ian McCabe
CHIEF EXECUTIVE OFFICER



Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on Tuesday 25 July 2023 commencing at 7pm

CONTENTS

1.	OFFICIAL OPENING	7
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	7
2.1	ATTENDANCE	7
2.2	APOLOGIES.....	7
2.3	APPROVED LEAVE OF ABSENCE.....	7
2.4	VISITORS.....	7
3.	RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE	7
4.	PUBLIC QUESTION TIME	7
5.	APPLICATION FOR LEAVE OF ABSENCE	8
6.	PUBLIC FORUM	8
7.	PETITIONS/DEPUTATIONS/PRESENTATIONS	8
8.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	8
8.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A	8
8.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6.....	8
8.3	DISCLOSURE OF IMPARTIALITY INTEREST – LOCAL GOVERNMENT (ADMINISTRATION) REGULATION 19AA	8
9.	CONFIRMATION OF PREVIOUS MEETING MINUTES	8
9.1	MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 27 JUNE 2023	8
9.2	MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE 20 JUNE 2023	9
9.3	MINUTES FROM THE SPECIAL MEETING OF COUNCIL 11 JULY 2023	51
10	FINANCIAL REPORTS	52
10.1	FINANCIAL REPORTS – JUNE 2023.....	52
10.2	SCHEDULE OF ACCOUNTS PAYMENTS – JUNE 2023	88
10.3	RATING STRATEGY: DIFFERENTIAL RATES FOR GROSS RENTAL VALUE PROPERTIES.....	95



10.4	ADOPTION OF 2023/24 BUDGET AND SETTING OF RATES LEVELS	105
10.5	REPORTING MONTHLY VARIANCES.....	172
11	REPORTS TO COUNCIL	174
11.1	CHIEF EXECUTIVE OFFICER	174
11.1.1	CHIEF EXECUTIVE OFFICERS REPORT – JULY 2023	174
11.1.2	NEW POLICY: CHILD SAFE AWARENESS	178
11.2	ACTING DEPUTY CHIEF EXECUTIVE OFFICER.....	184
11.2.1	ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – JULY 2023 ..	184
11.2.2	LEASE RENEWALS: WAGIN HISTORICAL VILLAGE, WAGIN RIDING AND PONY CLUB, WAGIN GUN CLUB.....	194
11.2.3	NEW POLICY: WAGIN RECREATIONAL VEHICLE SITE.....	231
11.3	MANAGER OF WORKS.....	236
11.3.1	WORKS AND SERVICES REPORT – JULY 2023.....	236
11.4	MANAGER OF FINANCE	240
11.5	TOWN PLANNER REPORT	240
12	ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS	240
13	URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING	240
14	CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)	241
14.1.1	AMENDMENT TO LEASE – LEASE OF ROOMS TO DENTIST (CONFIDENTIAL).....	241
14.1.2	CONTRACT ACTING CEO (CONFIDENTIAL).....	242
15	CLOSURE	243



1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight, opened the meeting at 7 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bronwyn Hegarty	Elected Member
Cr Wade Longmuir	Elected Member
Cr Bryan Kilpatrick	Elected Member
Cr Ann O'Brien	Elected Member
Cr Sherryl Chilcott	Elected Member
Ian McCabe	Chief Executive Officer
Donna George	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Kirsty Simkins	Executive Assistant

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West	Elected Member
---------------	----------------

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.



5. APPLICATION FOR LEAVE OF ABSENCE

6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Local Government (Administration) Regulation 19AA

- Cr S M Chilcott declared an Impartiality Interest in item 11.2.2 – *Lease Renewals – Wagin Historical Village*

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 27 JUNE 2023

4992 COUNCIL DECISION

Moved Cr B L Kilpatrick

Seconded Cr B S Hegarty

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 circulated to all Councillors, be confirmed as a true and accurate record.

Carried 7/0



**9.2 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT
COMMITTEE 20 JUNE 2023**

4993 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

- 1. That the Minutes of the Local Emergency Management Committee Meeting held on Tuesday 20 June 2023, as attached, be received.**

Carried 7/0



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

20 JUNE 2023
Ordinary Council Meeting



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Ian McCabe
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



SHIRE OF WAGIN

Minutes for the Local Emergency Management Committee Meeting to be held in the Council Chambers, Wagin on Tuesday 20 June 2023 at 2.00pm

CONTENTS

1.	OFFICIAL OPENING	5
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	5
2.1	ATTENDANCE	5
2.2	APOLOGIES	5
3.	PUBLIC FORUM	5
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
5.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	5
5.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A	5
5.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6 4	
5.3	DISCLOSURE OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C	5
6.	CONFIRMATION OF PREVIOUS MEETING MINUTES	6
6.1	MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 9 AUGUST 2022	6
7.	STATUS REPORT – JUNE 2023	35
8.	CORRESPONDENCE AND REPORTS	35
9.	GENERAL BUSINESS	35
9.1.1	CONTACT LIST REVIEW AND UPDATE.....	35
9.1.2	ANNUAL REPORTING SURVEY	35
9.1.3	WAGIN LEMC EXERCISE	35
9.1.4	EVACUATION CENTRE TRAINING - DUMBLEYUNG	35
9.1.5	OFFICER IN CHARGE UPDATE	39
9.1.6	LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS	39
9.1.7	PREPARATION FOR WINTER.....	39
9.1.8	VALIDATION OF RISK ASSESSMENTS	39
9.1.9	CONFIRMATION OF EVACUATION ARRANGEMENTS	39
10.	CLOSURE	40



1. OFFICIAL OPENING

Opened the meeting 2.08 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phil Blight	Shire President
Simon Vogel	DFES
Annie Randall	St John Ambulance
Jo Spadaccini	Dept. of Communities
Lynda Elms	SES
Sgt Simon Bickers	Wagin Police OIC
Inspector R Alexander	Great Southern District Police
Robyn Flett	Wagin Homecare
Ian McCabe	CEO
Donna George	Acting DCEO

2.2 APOLOGIES

Amber Ward	Wagin DHS
Ty Cook	Wagin VFRS
Lyn Lucas	SES
Mitchel Davies	Dept. Biodiversity, Conservation and Attractions

3. PUBLIC FORUM

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 9 AUGUST 2022

COMMITTEE DECISION

Moved Simon Bickers Seconded Robyn Flett

That the minutes of the Local Emergency Management Committee Meeting held on 9 August 2022 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 10/0



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

9 AUGUST 2022

Ordinary Council Meeting

PBB

16

25 July 2023

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

SHIRE OF WAGIN

Minutes for the Local Emergency Management Committee Meeting held in the Council Chambers, Wagin on Tuesday 9 August, commencing at 5.37pm

CONTENTS

1.	OFFICIAL OPENING.....	4
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	4
2.1	ATTENDANCE	4
2.2	APOLOGIES	4
3.	PUBLIC FORUM	4
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
5.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	4
5.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A.....	4
5.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6 4	
5.3	DISCLOSURE OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C	5
6.	CONFIRMATION OF PREVIOUS MEETING MINUTES.....	5
6.1	MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 5 OCTOBER 2021	5
7.	STATUS REPORT – AUGUST 2022.....	6
8.	CORRESPONDENCE AND REPORTS	11
8.1.1	LEMA REVIEW & DISCUSSION PAPER - SEMC	11
8.1.2	MAIN ROADS REQUEST REGARDING EVACUATION CENTRE OPTIONS.....	27
9.	GENERAL BUSINESS	27
9.1.1	FOOT AND MOUTH DISEASE – POTENTIAL IMPACTS TO WAGIN.....	27
9.1.2	UHF CHANNEL 5 REPEATER USE – LOCAL KNOWLEDGE REVIEW	27
9.1.3	EXERCISE – EMERGENCY GENERATOR TEST RUN	27
9.1.4	COVID UPDATE	27
9.1.5	LEMA DETAIL UPDATE.....	28
9.1.6	VEHICLE IDENTIFICATION STICKERS	28
10.	CLOSURE.....	28

1. OFFICIAL OPENING

Opened the meeting 5.37pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

P Blight	Shire President
T Cook	VFRS
R Goldsmith	CBFCO
F Htun	Wagin District Hospital HSM – via MS Teams
L Lucas	SES – via MS Teams
A Howell	St John Ambulance
S Bickers	Wagin Police Sgt
R Flett	Wagin Homecare – via MS Teams
J P Collins	DPIRD
J Thomas	DPIRD
B Halford	DFES
I McCabe	Acting DCEO
D George	CLO

Ms R. Flett joined the meeting at 5.40pm

2.2 APOLOGIES

M Davies	DBCA
L Elms	SES
X White	Deputy CBFCO
B Atkinson	CEO

3. PUBLIC FORUM

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

There were no disclosures.

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 5 OCTOBER 2021

COMMITTEE DECISION

Moved S Bickers

Seconded T Cook

That the minutes of the Local Emergency Management Committee Meeting held on 5 October 2021 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record with one amendment of removing J Bridger and inserting S Bickers from status report pg. 6.

Carried 11/0

7. STATUS REPORT – AUGUST 2022

Date	Description	Responsible Person	Action	Status	Comments
9/08/2022	St John Ambulance	A Howell	<ul style="list-style-type: none"> Replacement Ambulance arrival date unclear. Fundraising for ambulance ongoing with need for additional \$30,000 Training courses planned to provide ambulance driver training to both WAPOL and DFES to alleviate crew shortages 	<ul style="list-style-type: none"> Short on volunteers Currently 2nd busiest volunteer run sub centre in Wheatbelt 	
9/08/2022	WAPOL	S Bicker	<ul style="list-style-type: none"> One new staff member starting soon, who will also attend land search training providing additional resources locally 	<ul style="list-style-type: none"> Remaining staff levels at one down 	
9/08/2022	VFRS	T Cook	<ul style="list-style-type: none"> Stations renovations are on track with improvements providing crews with more health and wellbeing options onsite. Wagin crew received a nomination for the WAFES and are through to finals. 		WAFES - Western Australian Fire and Emergency Services Awards, with winners announced 10 September.
09/08/2022	SES	L Lucas	<ul style="list-style-type: none"> Recent bad weather has resulted in a number of call outs 	<ul style="list-style-type: none"> Volunteers will attend SWORD training which focuses on logistics 	SWORD - State-Wide Operational Response Division

9/08/2022	BFB	R Goldsmith	Nothing to report at this time		
9/08/2022	DPIRD	JP Collins & J Thomas	Advised they will email information through to staff to attach		Refer to item: 9.1.1 for further information
29/07/2022	Shire of Wagin	D George	<ul style="list-style-type: none"> • Update to LEMA – as per email details sent out to members • New Staff member – Ian McCabe as Acting DCEO and is to step up to Acting CEO Oct 2022 • NBN installation at Rec Centre complete. 		Current funding applications for installation of three access points for emergency water: <ul style="list-style-type: none"> • Airport • Tanker trailer – mobile • Pump connection to weir
9/08/2022	Wagin Homecare	R Flett	<ul style="list-style-type: none"> • Emergency plans in place 		See attached document
9/08/2022	Wagin District Hospital	F Htun	<ul style="list-style-type: none"> • Fully staffed at the moment 	<ul style="list-style-type: none"> • All staff coping well with COVID protocol requirements 	



Agency Name:	Department of Primary Industries and Regional Development	Date: 4 August 2022
Report prepared by:	Helen Kent	Position: Emergency Preparedness Coordinator – Incident & Emergency Management Branch

Situation Report:

1. **Declared incidents** – DPIRD is managing:

- Seven (7) plant pest/disease level 1 & 2 Incidents
- Nil animal pest/disease incidents

2. **State alerts and investigations**

DPIRD is currently investigating a further four (4) pests and diseases.

3. **National alerts & investigations**

DPIRD and other state jurisdictions continue to monitor reported outbreaks of:

- **African Swine Fever** – Republic of Korea, Thailand, Vietnam, Malaysia Philippines and India
- **Lumpy Skin Disease** – Vietnam, Thailand, Malaysia and Indonesia
- **Foot and Mouth Disease** – Indonesia

Further information about Foot and Mouth Disease prevention and preparedness is available on DPIRD’s website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

NB: There are, currently, no known incidences of these diseases in Australia.

4. **Severe Tropical Cyclone Seroja (Recovery)**

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA (DRFAWA) assistance to primary producers impacted by TC Seroja.

5. **COVID 19**

DPIRD:

- continues to monitor information from the Department of Health
- communicates to staff regarding the management of COVID in the workplace

6. Southwest Land Division Fires:

- DPIRD District Recovery Coordinator, Rob Cossart, is working in to support communities recovering from the bushfires which occurred in early February 2022.
- Affected local governments: Corrigin, Narrogin, Bridgetown and Denmark

Issues:

No issues to report

DPIRD's role in emergency management

The Department of Primary Industries and Regional Development plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery.
- Provision of support to other HMAs by:
 - coordinating animal welfare for natural hazard emergencies such as bushfires, cyclones and floods;
 - contributing to the Controlling Agency's impact statement in relation to impacts to primary industries (where an impact statement is required)
 - managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding.

Wagin Homecare – Emergency planning

- Emergency contingency plan for Homecare staff
 - Sign in/out board for all staff on shift,
 - Scheduling Database (Sandwai) denotes workers on
 - All contact phone numbers in Manager's mobile
 - In case of emergency – take photo of board
 - Contact workers/instruct/ for meeting point
 - In case of no manager on shift, contact Admin Officer
 - Purchase another mobile for Admin officer with workers mobile
 - Create What's App group for staff for bulk message

- Current COVID Management plan – info via DOH
 - Meeting with RN monthly or immediately post an outbreak (Local/Perth)
 - RATS for workers
 - Mask wearing with clients
 - Health check with client prior to entry for service
 - Clients comply with contact to office to cancel services when close contact or with unwell COVID
 - Still provide essential service – Full PPE if Personal Care is required
 - Revisit training for donning/doffing and disposal prior to service

- St John First Responder – emergency medical Information cards
 - Rolling out now, to have them in all client's houses
 - Information sessions about the purpose

8. CORRESPONDENCE AND REPORTS

8.1.1 LEMA REVIEW & DISCUSSION PAPER - SEMC

LEMA review discussion paper and key points documents attached to the minutes.

- The LEMA review is a significant opportunity to reshape Local Emergency Management Arrangements.
- The aim of the LEMA review is to improve processes and develop fit-for-purpose and adaptive local level emergency arrangements, that considers the changing risk landscape.
- DFES on behalf of the SEMC and WALGA will work together with key stakeholders to identify issues with LEMA and develop options to streamline LEMA processes.
- The Consultation process will seek representative feedback to identify opportunities and design new approaches, rather than only identifying problems.
- During this review we welcome your input, and all options will be considered.
- The outcome of the LEMA review will be an Improvement Plan that includes implementation actions. It is intended that the Improvement Plan will be finalised by June 2023.

The purpose of this Discussion Paper is to invite thought and consideration of the current issues with LEMA and potential opportunities to improve the process. It is not intended for public distribution but will be provided to key stakeholders to facilitate the consultation process.

The LEMA review is a significant opportunity to reshape the current Local Emergency Management Arrangements and improve processes, so they better fit with the changing landscape of emergency management, as well as ensure they are fit-for-purpose, contemporary, scalable, and sustainable.

It is acknowledged that emergency management is complex, with many layers, roles, and responsibilities. The principle of 'don't do more: do differently' means during this review, priority will be given to exploring ways to do things differently, more simply and to leverage existing processes, rather than adding more layers and complexity.

The LEMA review will see WALGA and the SEMC Business Unit work together with key stakeholders to identify issues with LEMA, and to investigate and develop options for streamlining the LEMA process. Consultation will be shaped so that it helps with the design of new approaches, rather than only identifying the problems.

Consultation with local governments will begin shortly and the Project Managers will be conducting a consultation session at the September Local EM Forums.

The printed report were made available at the meeting.



Local Emergency Management Arrangements (LEMA) Review

Key Messages



SEMC
STATE EMERGENCY
MANAGEMENT COMMITTEE

PBB

-
- The LEMA review is a significant opportunity to reshape Local Emergency Management Arrangements.
 - The aim of the LEMA review is to improve processes and develop fit-for-purpose and adaptive local level emergency arrangements, that considers the changing risk landscape.
 - DFES on behalf of the SEMC and WALGA will work together with key stakeholders to identify issues with LEMA and develop options to streamline LEMA processes.
 - The consultation process will seek representative feedback to identify opportunities and design new approaches, rather than only identifying problems.
 - During this review we welcome your input, and all options will be considered.
 - The outcome of the LEMA review will be an Improvement Plan that includes implementation actions. It is intended that the Improvement Plan will be finalised by June 2023.
 - LEMA that are scheduled for review before June 2023 should proceed as planned so obligations under the EM Act are maintained.
 - Feedback and questions can be sent to LEMAreview@dfes.wa.gov.au





SEMC supported by the Department of Fire and Emergency Services

PRBA



Local Emergency Management Arrangements (LEMA) Review

Discussion Paper
June 2022



SEMC
STATE EMERGENCY
MANAGEMENT COMMITTEE

PBB

Acknowledgements

The project acknowledges the funding contributions of the Commonwealth Government's Natural Disaster Resilience Program (NDRP) and State Government funding through All West Australians Reducing Emergencies (AWARE), and in-kind contributions from the Department of Fire and Emergency Services (DFES).

This project is delivered in partnership with the WA Local Government Association (WALGA).

Department of Fire and Emergency Services

20 Stockton Bend Cockburn
Western Australia 6063
www.dfes.wa.gov.au
www.semc.wa.gov.au
LEMAreview@dfes.wa.gov.au

© Government of Western Australia
May 2022

Acknowledgement of Traditional Owners

This discussion paper was prepared on the lands of the Beeliar Noongar people.

The Department of Fire and Emergency Services and the State Emergency Management Committee recognise the traditional custodianship of the Noongar people, and of Aboriginal and Torres Strait Islander nations across the State. We acknowledge their rich culture and ongoing relationship with the land and pay our respects to elders past, present and emerging.

Disclaimer

This discussion paper has been prepared by the Department of Fire and Emergency Services (DFES) on behalf of the State Emergency Management Committee (SEMC) for consultation purposes only.

The paper does not represent the views or position of DFES, SEMC or the Western Australian Government. Any representation, statement, opinion, or advice expressed or implied in this publication is made in good faith and on the basis that DFES and its employees are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be in respect of any representation, statement, opinion or advice referred to herein.

Professional advice should be obtained before applying the information contained in this document to particular circumstances.



Purpose

The purpose of this Discussion Paper is to invite thought and consideration of the current issues with LEMA and potential opportunities to improve the process. It is not intended for public distribution but will be provided to key stakeholders to facilitate the consultation process.

The LEMA review is a significant opportunity to reshape the current Local Emergency Management Arrangements and improve processes, so they better fit with the changing landscape of emergency management, as well as ensure they are fit-for-purpose, contemporary, scalable, and sustainable.

It is acknowledged that emergency management is complex, with many layers, roles, and responsibilities. The principle of 'don't do more: do differently' means during this review, priority will be given to exploring ways to do things differently, more simply and to leverage existing processes, rather than adding more layers and complexity.

The LEMA review will see WALGA and the SEMC Business Unit work together with key stakeholders to identify issues with LEMA, and to investigate and develop options for streamlining the LEMA process. Consultation will be shaped so that it helps with the design of new approaches, rather than only identifying the problems.

LEMA Review

During this review, every suggestion is welcome, and all options are on the table – this could include adapting the current LEMA model through to legislative reform of the EM Act.

Outcome of the LEMA Review

At the completion of the LEMA review, a LEMA Improvement Plan –including an implementation plan – will be developed. The Improvement Plan will identify opportunities to:

1. Support local governments and communities to develop fit-for-purpose, contemporary, scalable, and sustainable LEMA.
2. Improve community and stakeholder knowledge of, and engagement with, LEMA with an aim to enhancing community preparedness and resilience.
3. Streamline process for documentation, approval, and updates to reduce costs and time and encourage currency.
4. Improve the effectiveness of the LEMA as a communication tool.
5. Identify options for increasing participation in LEMA in communities that are not currently engaged in planning for emergencies.

The Implementation Plan will outline the processes and resources necessary to make the proposed changes, such as legislative change, policy change, or development of new reporting processes.

LEMA review activities

The LEMA review will consist of the following key activities:

1. Undertake consultation and engagement with relevant state government agencies including Hazard Management Agencies (HMA) and local governments to obtain feedback to inform the LEMA review.
2. Prepare a draft consultation and recommendations report.
3. Consider the design of pilot projects or exercises to test new LEMA approaches with local governments.
4. Develop a LEMA Improvement Plan that includes an implementation plan.

Background

Local government is for all Western Australians and works for the benefit of local communities. It is known that good connections between local governments and community organisations results in a better response in an emergency.

Local governments assist state government agencies by providing advice and resources to manage emergencies and undertake their responsibilities during an emergency in close cooperation with, or directly supported by, state government departments and other agencies.

The community looks to state and local governments to keep them well-informed before, during and after an emergency.

This specialised knowledge and experience of local and state governments will be invaluable for the LEMA review, as emergency management in WA is a coordinated operation. Multiple organisations and all levels of government work together to maintain community safety and increase resilience against emergencies and disasters.

A finding from the Community Development and Justice Standing Committee inquiry into Emergency Services Legislation in Western Australia in 2002¹ found that without the active and willing involvement of local authorities, Western Australia is unlikely to have a world class emergency management system.

The key features of world's best practice in emergency management are:

- a relevant and responsive emergency management organisation
- competent and detailed planning at all levels of government
- interdepartmental/ interagency cooperation
- civic leadership
- a capable and current legislative and regulatory framework.

In WA, the Emergency Management Framework is a suite of legislation, policy, plans, procedures, guidelines, and a governance structure to facilitate effective management of emergencies. This framework aligns to and complements international, national, and state frameworks and policies including the Sendai Framework², National Strategy for Disaster Resilience³ and the National Disaster Risk Reduction Framework⁴.

WA Emergency Management Framework⁵

The arrangements for Emergency Management are defined in the *Emergency Management Act 2005* (the EM Act) and the *Emergency Management Regulations 2006* (the EM Regulations).

The State Emergency Management Committee (SEMC) was established under the EM Act with responsibilities to advise the Minister on emergency management arrangements and preparedness, engage and coordinate across all sectors to minimise the effects of emergencies and manage communications, develop, and coordinate risk management and prepare Emergency Management Policies and Plans. The SEMC works across all hazards defined in the EM Act and prescribed in the EM Regulations.

The SEMC has oversight of the Emergency Management Policy (EM Policy), Plan, Procedures and Guidelines:

- [State EM Policy](#) – provides a strategic framework for emergency management in the State and identifies roles and responsibilities of emergency management agencies and other public authorities
- [State EM Plan](#) – documents the agreed Western Australian EM arrangements to prevent, prepare for, respond to, and recover from hazards

¹ [Community Development and Justice Standing Committee, Emergency Services Legislation in Western Australia, Report No. 2 2002](#)

² [What is the Sendai Framework? | UNDRR](#)

³ [National Strategy for Disaster Resilience | Knowledge Hub \(aidr.org.au\)](#)

⁴ [National Disaster Risk Reduction \(homeaffairs.gov.au\)](#)

⁵ [Emergency Management \(semc.wa.gov.au\)](#)

- [State EM Procedure](#) – supports the effective implementation of the State EM Policy
- [State EM Guidelines](#) – informal instructions designed to provide detailed assistance to EMAs in undertaking their role by proposing specific methods for conducting activities.

These documents outline the roles of emergency management districts and District Emergency Management Committees (DEMC) and local arrangements, including Local Emergency Management Committees (LEMC) and LEMA.

LEMA

Local Emergency Management Arrangements (LEMA) are the collection of all emergency management strategies, plans, agreements, and other documentation applicable to the local government district. In an emergency any of this information can be utilised depending on the circumstances.

In late 2019 SEMC approved a sector-led review of LEMA requirements and responsibilities.

This review was driven by reports from across the local government sector that highlighted current LEMA inclusions, processes for development and effectiveness are overdue for review to determine whether they are fit-for-purpose.

There is a need to consider other approaches that may better build, support, and communicate emergency management capability.

Current Local Emergency Management Arrangements

Local governments are significantly involved in emergency management via State policy and legislation. This involvement allows for a greater degree of local ownership and provides access to local knowledge.

As outlined in section 36 of the EM Act, local governments are required to prepare and maintain LEMA. LEMA are the collection of all emergency management strategies, plans, agreements, and other documentation that detail prevention, preparedness, response, and recovery for a local government district. It outlines the emergencies that are likely to occur, defines roles and responsibilities, resources, and facilities within the community, as well as recovery arrangements.

Local governments must ensure that LEMA are consistent with the EM Policy and Plan, State Hazard Plans and State Support Plans and once endorsed by their Council deliver a copy of LEMA, and any amendments, to the SEMC as soon as is practicable after they are prepared. State Emergency Management Procedure 3.8 outlines the process for developing and reviewing LEMA.

Further, they must ensure LEMA are reviewed and tested in accordance with SEMC procedures and keep a copy of LEMA at the local government offices, making them available for inspection, free of charge, by members of the public during office hours.

Issues with LEMA

Some issues that local governments have reported about LEMA to date include:

- Due to size, maturity, competing priorities and resources, some local governments struggle to complete LEMA.
- The planning that goes into creating the LEMA is often of more value than the final document.
- Preparation is onerous.
- Often the most useful parts of the LEMA are the contact lists and asset registers.
- Needs to focus more on the local government community, resources, and contacts, rather than a template completion exercise.
- A requirement for LEMA to be publicly available often results in an information issue, as the public version can end up being heavily redacted.
- Current process has become more about compliance with legislation, rather than increasing community resilience.
- LEMA needs to build local level capacity to respond in a way that best suits the community (rather than a 'one-size-fits-all' approach).
- Work is often duplicated within local government.
- Current reporting is based on compliance and does not capture shared resourcing arrangements between local governments.

⁶ Emergency management agencies incorporate HMAs, combat agencies and support organisations.

Key stakeholders and consultation

A project steering group has been established to act in an advisory capacity, provide expert input and review documentation. The steering group includes representatives from DFES, WALGA and the Department of Local Government, Sport and Cultural Industries.

It is anticipated the steering group will meet at key points in the review.

During the consultation phase of the review, meetings will be held with key stakeholders from state government emergency management agencies⁶, a representative range of local governments of various sizes, locations, maturity and resources, District Emergency Management Advisors (DEMAs), and other individuals involved in the LEMA process.

Consultation – what we need from you

The primary purpose of engagement during the LEMA review is to first understand the current situation thoroughly – to hear experiences, issues and ideas and receive feedback from local governments and other key stakeholders – and then co-design in collaboration, so initiatives are developed in response to the identified issues.

The following dot points are intended to provide options for consideration and prompt discussions.

Options for consideration

Process considerations

- What information should a LEMA contain so it is useful?
- How do we introduce synergies and efficiencies into the LEMA process?
- Is there an opportunity to leverage the Integrated Planning and Reporting (IPR) process for LEMA planning and/or reporting?
- How do we capture best practice to inform better policy and practice alignment, so the process is not just compliance and 'box ticking'?
- How do we introduce assurance and continuous improvement (lessons learned) into LEMA? Further, is there a way to introduce incentives for local governments who are compliant with LEMA and show evidence of incorporating lessons learned into LEMA?

Emergency management considerations

- Are LEMA used in an emergency?
- What are the current identified gaps in an emergency?
- How can emergency information and work undertaken by local governments be given more prominence on their websites?
- How do we ensure LEMA is widely shared so the community and EM agencies knows what to expect and how to act in an emergency?
- Would it be useful for emergency management agencies to access the LEMA via a secure central website?

Reporting considerations

- A 'complete LEMA' may not be a completed template; it could be the completion of all requirements but undertaken through different purposes. Consider how this can be reported to the SEMC.

- What are local government annual timeframes, and how does this fit in with LEMA?
- What other reports do local governments currently prepare for the State – is there duplication?
- Could LEMA be leveraged from existing data, procedures, and reporting?
- Could the LEMC Annual Report be used as a reporting mechanism for new/updated/reviewed LEMA throughout the year?
- Could the LEMC Annual Report include a section on assurance and lessons management?

Other considerations

- Is legislative change necessary? If so, what needs to change?
- How do we make sure that everyone in the community can access the information from LEMA, regardless of language, ability or location while acknowledging data privacy and sensitivity? For example, could an accessible or simple English version of the LEMA be developed as part of a local government's Disability Access and Inclusion Plan (DAIP)?
- LEMA recognises the principles of community-leadership and that response should be driven from as close to the community as possible. Local involvement has been complicated over time by regulations, technology, and resourcing arrangements, so how do we link and develop the LEMA and networks to enable local leadership?
- LEMA devolves many responsibilities for local governments for planning, response, and recovery, but as many local governments are small, they have limited capacity to cope with the consequences of a major disaster and recovery needs. How can we address these capability gaps through current district and state arrangements?

With these points in mind, can we normalise emergency management by integration into local government business as usual, and aligning with to day-to-day operations? Streamlining existing planning and reporting requirements could reduce duplication and the potential of non-compliance of LEMA.

Project delivery

The LEMA review project consists of the following phases:

Stakeholder management April - May 2022

- Establish a steering group of key stakeholders and hold first meeting

Discussion paper April - June 2022

- Undertake research, preliminary engagement and desktop scanning to develop a discussion paper that will guide the consultation phase

Consultation July - September 2022

- Engagement with identified state and local governments for feedback on LEMA

Review and reporting November 2022

- Draft consultation and recommendations report

Design December 2022 to February 2023

- Design pilot project or exercises to test new LEMA approaches with local governments

Next steps June 2023

- Approval of LEMA Improvement Plan and Implementation Plan

Related projects

As noted under options for consideration, attention should be given to how other local government processes, reporting and legislative requirements can be streamlined into the LEMA. The benefits of doing this will allow local governments to reduce the time spent on preparing reports, documents, and data to fulfil their obligations and requirements and decrease duplication.

State Risk Project – Local

In 2013 the SEMC initiated the State Risk Project, which was designed to build a comprehensive and consistent understanding of the risks faced at state, district, and local levels.

The local level phase of the project commenced in 2017, with local government participation and support for the project being very strong.

The local level component of the State Risk Project (SRP) aims to:

- Help local governments to understand their risk.
- Assist local governments to complete the emergency risk management (ERM) process as required by existing policy.
- Allow the State to gain a comprehensive understanding of current risks at the local level.
- Provide information to enable future mitigation at all levels which will reduce the future cost of disasters.

Local governments that have completed a compliant ERM process can use their risk registers as supporting documents when applying for mitigation funding.

Methodology and tools to assist local governments in mitigating assessed risk are currently under development.

The local level phase of the State Risk Project is anticipated to be completed at the end of 2022.

Annual and Preparedness Report Capability Survey

Each year, the DFES State Capability Team conducts the Annual and Preparedness Capability Report Survey on the behalf of the SEMC.

The survey is sent to 170 organisations that comprise the Western Australian emergency management sector, including all local governments.

The survey assesses capability in line with the SEMC's Capability Framework. This includes assessing 23 capability topics relevant to local governments, including recovery, evacuations, impact assessment, among others

Information collected through the survey provides local governments insight into their emergency management capabilities, such as strengths and areas in need of improvement, year-on-year comparisons, and how they are tracking compared with other local governments of a similar size and population.

Data from the survey also informs the annual Emergency Preparedness Report, which is provided to the Minister for Emergency Services, as well as various other products, including individual local government capability summary reports.

Integrated Planning and Reporting Framework⁷

Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this information to operational functions.

Three key stakeholders are involved in the development of an integrated plan: the Council, the community and the local government administration led by the Chief Executive Officer.

The Council, community, and administration each has a unique role and responsibilities for the development of effective and sustainable integrated plans for the local area and reporting on the progress of those plans.

A successful integrated planning and reporting process will deliver a:

- Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy
- Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan
- clearly stated vision for the future viability of the local government area.

The Integrated Planning and Reporting Guidelines provide a process that aims to:

- ensure community input is explicitly and reliably generated
- provide the capacity for location-specific planning where appropriate
- update long term objectives with these inputs
- identify the resourcing required to deliver long-term objectives
- clearly convey long term financial implications and strategies.

⁷ <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/integrated-planning-and-reporting>

The framework:

- recognises that planning for a local government is holistic in nature and driven by the community
- builds organisational and resource capability to meet community need
- optimises success by understanding the integration and interdependencies between the components
- emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.

Legislative requirements

All local governments are required to produce a plan for the future under section 5.56 (1) of the *Local Government Act 1995*.

The *Local Government (Administration) Regulations 1996* provide a brief outline of the minimum requirements to meet this obligation, which includes the development of a Strategic Community Plan and a Corporate Business Plan.

Comprehensive Review of State Emergency Management Arrangements Roles and Responsibilities

Emergency Management in Western Australia relies on a broad network of emergency management stakeholders to carry out the roles and responsibilities assigned within the *Emergency Management Act 2005* and *Emergency Management Regulations 2006*.

The roles and responsibilities of these agencies and organisations are referenced across the supporting suite of emergency management documents, including:

- State Emergency Management Policy
- State Emergency Management Plan
- State Hazard Plans
- State Support Plans.

The State Emergency Management Policy Branch has initiated a review to confirm if these roles and responsibilities are accurately reflected across the suite of emergency management documents. The review also aims to assist stakeholders to identify their roles and responsibilities as they are currently spread across various documents.

Consultation to support the review will be undertaken in two phases (commencing in 2022), including:

Phase 1: consultation with officers, agencies or entities with roles and responsibilities currently identified in the State Emergency Management Framework. Other stakeholders may be contacted if their roles and responsibilities cross multiple hazard or support functions. Agencies will be invited to review their current roles and responsibilities and where required, submit their amendments.

The State Emergency Management Policy Branch will then consolidate any proposed amendments to the suite of emergency management documents that arise from Phase 1 of the consultation.

Phase 2: broad consultation with the emergency management sector on the proposed amendments to the suite of emergency management documents.

The findings of the LEMA review will be used to inform this project. It is noted that further consultation with local governments may be required as part of the roles and responsibilities review.

Relevant legislation

[Local Government Act 1995](#)

[Emergency Management Act 2005](#)

[Bushfires Act 1954](#)

[Fire and Emergency Services Act 1998](#)

[Public Health Act 2016](#)

[Planning and Development Act 2005](#)

[Environmental Protection Act 1986](#)

[Waste Avoidance and Resource Recovery Act 2007](#)



SEMC supported by the Department of Fire and Emergency Services

PBB

8.1.2 MAIN ROADS REQUEST REGARDING EVACUATION CENTRE OPTIONS

Mainroads Western Australia, Narrogin requested further details around the capacity of our evacuation centres.

The base format resulted in the following result by using the SEMC equation of floor area:

Recreation Centre	220 persons – Auditorium
	54 persons – Front Area
Eric Farrow Pavilion	150 persons
Town Hall	150 persons

This result may be subject to change on assessment by an Environmental Health Officer.

9. GENERAL BUSINESS

9.1.1 FOOT AND MOUTH DISEASE – POTENTIAL IMPACTS TO WAGIN

- Introduction and overview of current status of station and staff
- Request for updated information related to LEMC
- Overview and handout of the LANSAs
- Station refurbishment nearing completion, to be followed by official opening event

9.1.2 UHF CHANNEL 5 REPEATER USE – LOCAL KNOWLEDGE REVIEW

- Local opportunity to utilise UHF repeater if more people had training
- Suggestion to upskill FCO's and senior BFB members to provide critical information to all with radios for better spread of data across the fire ground.
- Suggestion that the Shire create a communication plan.

9.1.3 EXERCISE – EMERGENCY GENERATOR TEST RUN

- Specific Generator cable connection required, ordered via electrician.
- Will have test run once arranged and advise on result.

9.1.4 COVID UPDATE

As at 6pm 29 July 2022, WA Health reported a total of 4,423 new cases. There were 27,557 active cases in Western Australia to that date.

As of 6pm 28 July there were 424 people with COVID-19 in hospital with 17 in ICU.

This report includes three historical deaths dating back to 8 May, a woman in her 80s, a woman in her 70s, and a woman in her 60s.

Total case breakdown:

Region	Active (new to 6pm, 29 th July)	
Metropolitan	22,008	(3,522)
Goldfields	594	(90)
Great Southern	537	(93)
Kimberley	446	(72)
Midwest	480	(103)
Pilbara	728	(104)
Southwest	1,836	(293)
Wheatbelt	501	(75)

Health Advice

Vaccinate, practice good hygiene, use sanitiser, cover mouth and nose with a tissue or your elbow when coughing or sneezing. Stay at least 1.5 m from others and avoid crowded places where possible. Wear masks, especially in crowds, confined places or on public transport and avoid contact with people who are unwell. Stay home if you are unwell.

9.1.5 LEMA DETAIL UPDATE

- Updates have been made to the Local Emergency Management Arrangements
- Request to committee for feedback on alterations: draft LEMA to be re-circulated.

9.1.6 VEHICLE IDENTIFICATION STICKERS

Current emergency vehicle identification stickers are due to expire Sept 2022, new stickers have been ordered and staff will advise when they have arrived.

Discussion regarding who should have a sticker additional to emergency volunteers, concern raised over providing them to people with no training and the potential risk on the fire ground. DFES advised best practice was to provide an escort with training to assist any contractor who is required on site.

10. CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 6.54pm.

I certify that this copy of the Minutes is a true and
Correct records of the meeting held on
9 August 2022

Signed

Presiding Elected Member

Date:



7. STATUS REPORT – JUNE 2023

Date	Description	Responsible Person	Action	Status	Comments
20/06/2023	St John Ambulance	A Randall	<ul style="list-style-type: none"> • New Van arrived two weeks ago. • Organising an unveiling • Critically low for numbers • Second busiest centre in the Wheatbelt • Attending callouts over transfers 		Planning an unveiling event locally for new van.
20/06/2023	WAPOL	S Bickers	<ul style="list-style-type: none"> • One new staff member starting soon who will also attend land search training providing additional resources locally. • Introduced guest – Inspector Rhonda Alexander, in charge of the northern sector of the Great Southern • The refurbishment of the Wagin Station is complete • Currently down one staff member • Current crime stats are on par with 2022 • Planned speed checks in the main street from 27 to 29 June – members are invited to attend to view the process if they wish. 	<ul style="list-style-type: none"> • Remaining staff levels at one down 	



		Inspector R Alexander	<ul style="list-style-type: none"> • Great Southern 3-4% position vacancy rate • Theft from retail is an issue • Personal home security needs to be raised / improved 		The great southern vacancy rates are in a better standing than the city counterparts.
20/06/2023	SES	L Elms	<ul style="list-style-type: none"> • Ready for winter / lots of resources • Some minor incidences • Attended eastern states floods • Awaiting rescue unit / ute • Membership – 28 • New super – Craig Smith • Plans for – building space • Flood boat funding query TBA 		<p>Experience gained in attending the eastern state floods will assist volunteers in on training other members.</p> <p>Plans are in place to build a new SES shed in Wagin for training and storage.</p>
20/06/2023	Shire of Wagin	D George	<ul style="list-style-type: none"> • Shire Generator in place, needs a trial run at Shire office to check that it works and what it works. • Local law – BFB's active 23rd • IT disaster planning 1st draft • Shire is looking into a Bushfire Risk Management Officer - TBA • Recent incident – EHO / worksafe / were engaged to ensure correct steps taken. Complete 		
20/06/2023	Wagin Homecare	R Flett	<ul style="list-style-type: none"> • Report as presented • Vulnerable persons list 		See attached document
20/06/2023	DFES	S Vogel	<ul style="list-style-type: none"> • Training season, taking advantage of the time of year in getting prepared 		
20/06/2023	Dept of Communities	J Spadaccini	<ul style="list-style-type: none"> • Emergency relief and support unit 		Advised the local government is in a good place if an evacuation is



			<ul style="list-style-type: none">• Local Emergency Management plan updates with a new template on the cards - TBA• Various locations of experience with centres open over state and east		required. Sportsground offers a range of amenities to add value for community.
--	--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--------------------------------------------------------------------------------



8. CORRESPONDENCE AND REPORTS

9. GENERAL BUSINESS

A review of the local emergency management arrangements is suggested, with a plan to meet specific to this item and discuss with local parties then distribute LEMA for review by committee. Agreed that shire staff and local police would liaise to review.
September meeting date TBA planning an evening meeting

9.1.1 CONTACT LIST REVIEW AND UPDATE

See attached for current information on contacts. (Under Confidential Cover) Please review and update as needed.

Please note, as some contacts are privately owned numbers – responding with a mobile phone number will be taken as an agreement that the number can be published in the document.

9.1.2 ANNUAL REPORTING SURVEY

Each year LEMC's are required to submit an annual report on activities undertaken during the financial year. Completing this survey fulfils LEMCs' annual reporting requirements set out in Section 40 of the *Emergency Management Act (2005)*.

In previous years, this reporting requirement was fulfilled by participation in the Annual and Preparedness Report Capability Survey.

The survey was discussed with some additional information provided from the committee for inclusion.

The final document is attached. (Under Confidential Cover)

9.1.3 WAGIN LEMC EXERCISE

Thursday 15 June saw a multi service exercise at the Wagin District High School to trial an evacuation, assess the process, communication, current plans in play and report on any issues around the exercise as run – being a gas leak resulting in a total evacuation.

Identified issues included a school plan to lock doors once rooms were inspected, which caused a delay when a child went missing in re-searching with limited keys for emergency crews. A communication issues which a debrief resulted in a plan to resolve in a similar situation as well as a layout challenge with some volunteers not being familiar with the school.

The exercise provided good training to all services as well as a good understanding by children of what would occur in an event.

9.1.4 EVACUATION CENTRE TRAINING - DUMBLEYUNG

Tuesday 11 July there will be evacuation centre training at the Dumbleyung Town Hall, Cnr Harvey and Dawson St, Dumbleyung.

The purpose of this training is to inform Department of Communities staff and stakeholders on the operation of an Evacuation Centre in the case of an activation within the District. Topics discussed include:

- Department's mandated responsibility to provide welfare services during an emergency.
- Outline the services provided by the Department of Communities and our key stakeholders.
- How to setup the evacuation centre and deliver services to the affected community.
- The Department's role in Recovery and services provided.

This training is very important for all, as you may be called upon in an emergency such as the Denmark/Corrigin bushfires last year to provide assistance to evacuees.

The Department of Communities is mandated by the Emergency Management Act 2005 as the agency to provide the provision of Welfare Support for all emergencies state-wide as referred to in the State Emergency Welfare Plan.

The Dept encourages all members of the shire and the community who would take part in an emergency evacuation to attend the training, if only to provide a good understanding of the process involved.

9.1.5 OFFICER IN CHARGE UPDATE

Simon Bickers OIC Update
As per status report.

9.1.6 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Planned review of document with Shire and Wagin Police.

9.1.7 PREPARATION FOR WINTER

Post the 2017 floods, requests were made for a rescue boat to be allocated locally, with the nearest one currently being Esperance. At the time of the meeting, no information was available on the option of a boat being located regionally.

9.1.8 VALIDATION OF RISK ASSESSMENTS

Flood – 2017 – discussion around the flood markers at two metres along Ballagin / Tarwonga Rds post search and rescue operation with no decision made.

9.1.9 CONFIRMATION OF EVACUATION ARRANGEMENTS

The Shire of Wagin and Department of Communities will open an evacuation centre, depending on the decision and request of the incident management team and the incident controller.

Depending on the nature of the incident, the location may be local or elsewhere ensuring the safety of the community in getting to the location.

The Incident controller will ensure the safety of the community is paramount and this may result in people travelling to another town, or people from another town travelling to Wagin to evacuate.

The evacuation centre may be opened by the Shire – on instruction from the ISG – and manned until the Dept of Communities arrives to take over however in the situation where access is restricted or dangerous, shire facilitation may continue as needed.



10. CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 3.45 pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 20 June 2022

Signed:

.....
Presiding Elected Member

Date:

.....

Attachment to Status Report

Wagin Homecare – Emergency planning Update

Manager of Wagin Homecare – Robyn Flett

20/06/2023

- Greater requirements in Aged Care for risk assessment
 - Training for staff is underway

- Current COVID Management plan – info via DOH
 - Meeting with RN monthly or immediately post an outbreak (Local/Perth)
 - Workers RAT on symptoms or when out of ‘bubble’ (out of town on weekends or socialising in different groups)
 - Health check with client prior to entry for service still our process
 - Clients comply with contact to office to cancel services when close contact or with unwell COVID
 - Still provide essential service – Full PPE if Personal Care is required

- St John First Responder – emergency medical Information cards
 - Have them in most of our client’s houses
 - Common location for the cards is on the fridge
 - Feedback to St Johns and other emergency services to be completed.



9.3 MINUTES FROM THE SPECIAL MEETING OF COUNCIL 11 JULY 2023

4994 COUNCIL DECISION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

- 1. That the Minutes of the Special Meeting of Council held on Tuesday 11 July 2023 circulated to all Councillors, be confirmed as a true and accurate record.**

Carried 7/0



10 FINANCIAL REPORTS

10.1 FINANCIAL REPORTS – JUNE 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	17 July 2023
PREVIOUS REPORT(S):	15 June 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
STRATEGIC DOCUMENT REFERENCE	Approved Budget 2022 / 23
ATTACHMENTS:	1. Monthly Financial Report

OFFICER RECOMMENDATION/4995 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B S Hegarty

That Council:

1. Adopts the Financial Report for the period ending 30 June 2023 as presented.

Carried 7/0

OFFICER RECOMMENDATION/4996 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That council:

1. Note the early payment of the Federal Assistance grants for 2023/24 and that the funds need to be recognised as 2022/23 revenue.
2. Therefore, the budget for Grants Commission general is amended from \$341,574 to \$1,519,706 and the budget for Grants Commission roads is amended from \$119,618 to \$736,133.

Carried 7/0



BRIEF SUMMARY

The June 2023 Monthly Financial Report is attached for Council to review and adopt.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 30 June 2023 is \$2,827,597 compared to \$1,959,274 in June 2022.

Payment of 2022/23 rates have been strong with \$2,781,158 being collected by the end of June which equates to 100.5% of 2022/23 rates raised. Payment plans in place are being monitored. Total rates outstanding are \$37,369.

Shire has a total of \$3,909,476 invested in interest bearing accounts which are currently earning interest of 4.05% on Treasury OCDF (\$843,248) and 4.20% on Treasury Reserve Term Deposit (\$2,033,474) and 1.25% Telnet Saver (\$1,032,754).

Please note a further \$1,500,000 was transferred from the Municipal account to the Treasury OCDF on 5 July following receipt of the early payment of the 2023/24 FAG monies on 30 June.

The shire was advised that the 2023/24 FAG monies were going to be paid in early July but they were in fact paid on the 30 June. An amount of \$1,794,647 was received and is included in the adjusted net current assets. As advised by the Grants Commission the funds need to be recognised as revenue for 2022/23 and a budget amendment made to reflect the actual income for the year. This will see the general grant increase to \$1,519,706 and the road grant to \$736,133. The funds will be carried forward as part of the opening surplus for 2023/24. The amounts have been calculated at 100% of the grants for 2022/2023 so there will be no monies to include as income in the 2023/2024 budget. Confirmation of final allocations for the 2023/24 year are due to be completed in August and this may see some minor adjustment to funds paid.

Please be advised that these are preliminary June financials. The actual amounts contained in the report are subject to final 2022/23 year end adjustment and audit. The audit is scheduled to take place in October and the final accounts will be confirmed by the auditor and presented to council as part of the annual financial report for 2022/23.

CONSULTATION/COMMUNICATION

Nil



STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2022/23 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity by Nature or Type	
Note 1	Net Current Assets
Note 2	Explanation of Material Variances
Note 3	Cash and Investments
Note 4	Receivables
Note 5	Rate Revenue
Note 6	Disposal of Assets
Note 7	Capital Acquisitions
Note 8	Borrowings
Note 9	Reserves
Note 10	Grants and Contributions
Note 11	Trust Fund
Note 12	Budget Amendments
Chart of Accounts - Detail	

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2022/23 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2022/23 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Buildings	26%	230,930	60,082
Plant & Equipment	123%	465,486	571,697
Furniture & Equipment	93%	100,571	93,140
Infrastructure - Roads	82%	1,791,701	1,465,818
Footpaths	10%	88,825	9,151
Infrastructure - Other	39%	281,070	110,846
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	257%	1,191,693	3,057,264
Non-operating Grants, Subsidies and Contributions	151%	1,298,117	1,959,403
Rates Levied	100%	2,520,969	2,511,176

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 30 Jun 2022	Year to Date Actual 30 Jun 2023
Adjusted Net Current Assets	143%	\$ 1,978,417	\$ 2,827,597
Cash and Equivalent - Unrestricted	125%	\$ 2,383,622	\$ 2,977,079
Cash and Equivalent - Restricted	134%	\$ 2,288,740	\$ 3,066,228
Receivables - Rates	75%	\$ 49,890	\$ 37,369
Receivables - Other	107%	\$ 145,380	\$ 155,866
Payables	125%	\$ 143,275	\$ 178,723

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2023
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

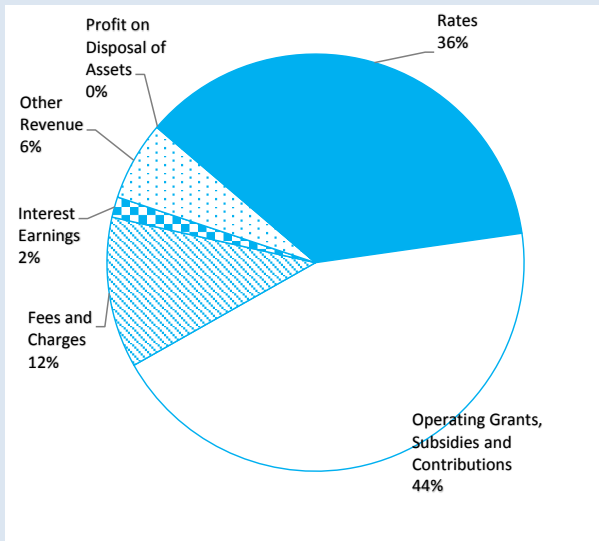
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

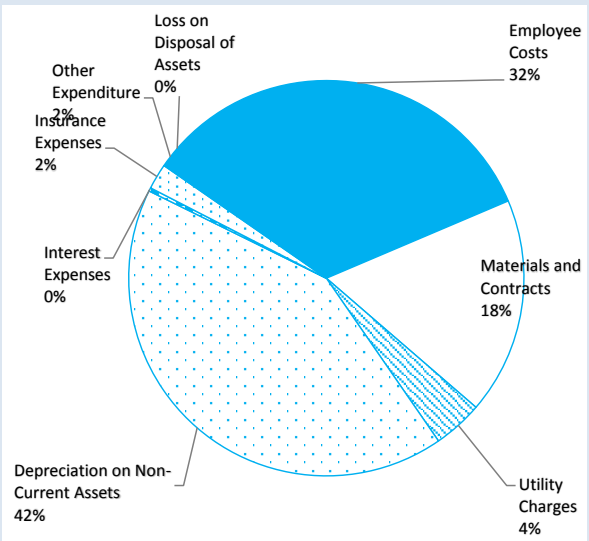
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

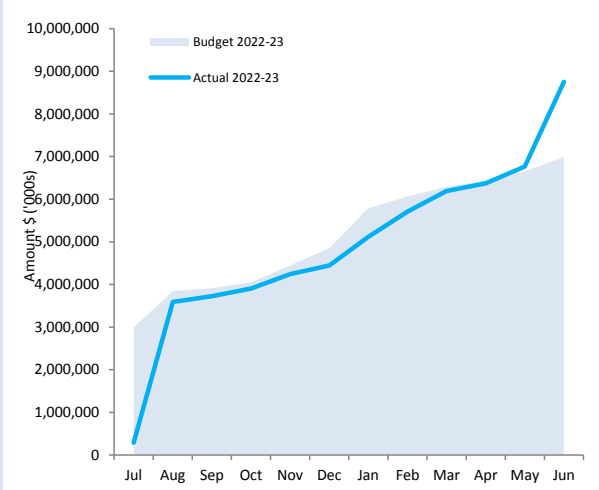
OPERATING REVENUE



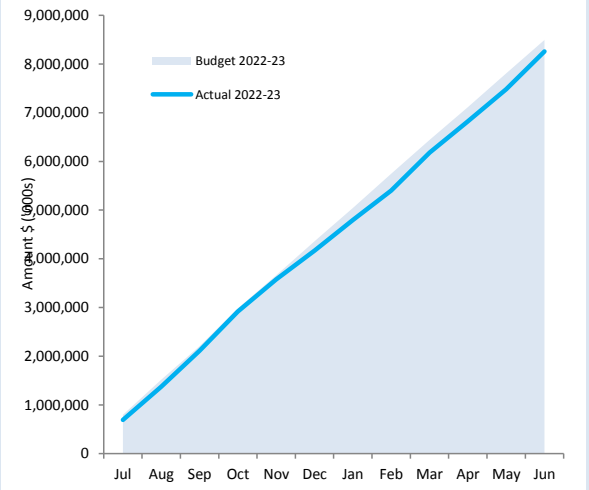
OPERATING EXPENSES



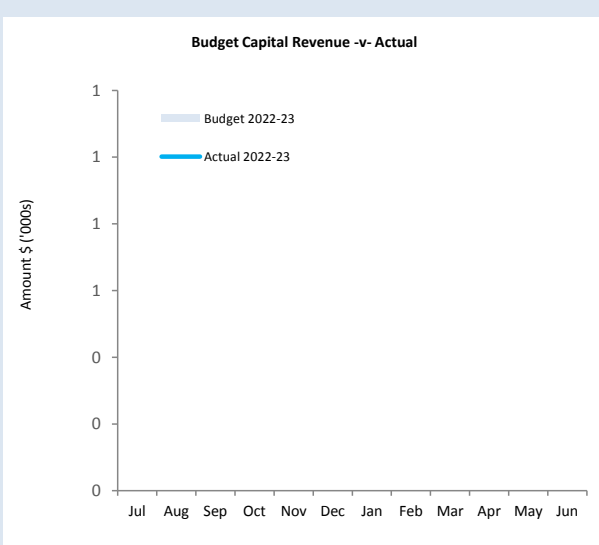
Budget Operating Revenues -v- Actual



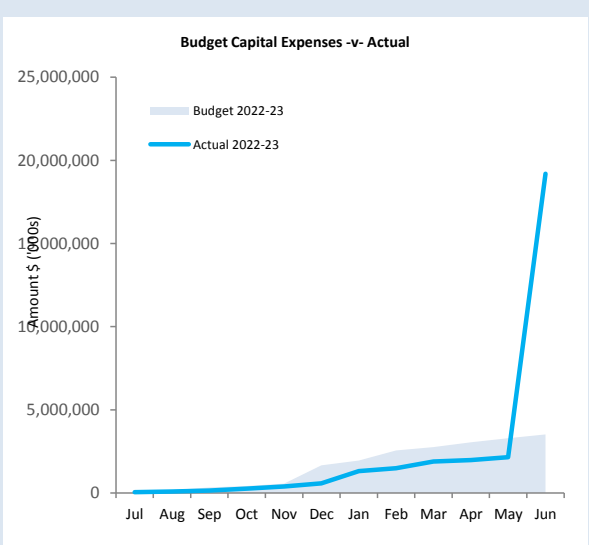
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	\$	
Opening Funding Surplus(Deficit)	1(b)	1,968,880	1,959,274	1,959,274	1,959,274		(0)
Revenue from operating activities							
Governance		36,636	36,636	36,636	19,014		(17,622)
General Purpose Funding - Rates	5	2,525,969	2,513,921	2,518,921	2,515,184		(3,737)
General Purpose Funding - Other		615,893	725,069	720,069	2,540,678	1,820,609	▲
Law, Order and Public Safety		134,695	129,695	129,695	124,337		(5,358)
Health		12,680	10,108	10,108	8,233		(1,875)
Education and Welfare		635,130	635,130	635,130	620,946		(14,184)
Community Amenities		356,586	393,658	393,658	424,390		30,732 ▲
Recreation and Culture		101,922	113,922	113,922	131,215		17,293
Transport		258,591	257,044	257,044	205,465		(51,579) ▼
Economic Services		192,250	192,250	192,250	177,492		(14,758)
Other Property and Services		120,060	120,060	120,060	140,444		20,384 ▲
		4,990,412	5,127,493	5,127,493	6,907,398		
Expenditure from operating activities							
Governance		(595,709)	(584,059)	(584,059)	(514,519)	69,540	▲
General Purpose Funding		(396,357)	(396,357)	(396,357)	(393,734)	2,623	
Law, Order and Public Safety		(299,746)	(324,513)	(324,513)	(330,292)	(5,779)	
Health		(192,185)	(192,185)	(192,185)	(153,830)	38,355	▲
Education and Welfare		(706,080)	(706,180)	(706,180)	(776,479)	(70,299)	▼
Community Amenities		(628,373)	(659,266)	(659,266)	(655,376)	3,890	
Recreation and Culture		(1,898,417)	(1,927,899)	(1,927,899)	(1,853,473)	74,426	▲
Transport		(2,831,071)	(2,831,071)	(2,831,071)	(2,788,237)	42,834	▲
Economic Services		(388,429)	(388,429)	(388,429)	(368,898)	19,531	
Other Property and Services		(484,005)	(484,005)	(484,005)	(422,932)	61,073	▲
		(8,420,373)	(8,493,965)	(8,493,965)	(8,257,770)		
Operating activities excluded from budget							
Non-cash amounts excluded from operating activities		(80,881)	3,348,441	(79,334)	52,669	132,003	
Amount attributable to operating activities		(83,067)	(18,031)	(18,031)	2,160,765		
Investing Activities							
Non-operating Grants, Subsidies and Contributions	10	1,298,117	1,858,381	1,858,381	1,845,297	(13,084)	
Proceeds from Disposal of Assets	6	227,972	226,354	226,354	12,718	(213,636)	▼
Capital Acquisitions	7	(2,958,583)	(3,520,057)	(3,520,057)	(2,310,735)	1,209,322	▲
Amount attributable to investing activities		(1,432,494)	(1,435,322)	(1,435,322)	(452,720)		
Financing Activities							
Self-Supporting Loan Principal		30,573	30,573	20,228	30,573	10,345	
Transfer from Reserves	9	8,000	8,000	8,000	0	(8,000)	
Repayment of Debentures	8	(74,569)	(92,808)	(68,420)	(92,808)	(24,388)	▼
Transfer to Reserves	9	(417,322)	(452,322)	(24,000)	(777,488)	(753,488)	▼
Amount attributable to financing activities		(453,318)	(506,557)	(64,192)	(839,722)		
Closing Funding Surplus(Deficit)	1(b)	(0)	(636)	441,729	2,827,597		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

BY NATURE OR TYPE

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus (Deficit)	1(b)	\$ 1,968,880	1,959,274	1,959,274	\$ 1,959,274	\$ 0	
Revenue from operating activities							
Rates	5	2,520,969	2,513,921	2,513,921	2,511,176	(2,745)	
Operating Grants, Subsidies and Contributions	10	1,195,693	1,270,542	1,270,542	3,043,970	1,773,428	▲
Fees and Charges		783,363	778,868	778,868	807,785	28,917	▲
Interest Earnings		24,727	76,977	76,977	109,635	32,658	▲
Other Revenue		384,779	407,851	407,851	424,272	16,421	
Profit on Disposal of Assets	6	80,881	79,334	79,334	10,558	(68,776)	
		4,990,412	5,127,493	5,127,493	6,907,396		
Expenditure from operating activities							
Employee Costs		(2,605,950)	(2,615,269)	(2,615,269)	(2,660,312)	(45,043)	▼
Materials and Contracts		(1,640,979)	(1,697,567)	(1,697,567)	(1,463,561)	234,006	▲
Utility Charges		(370,229)	(372,136)	(372,136)	(335,926)	36,210	▲
Depreciation on Non-Current Assets		(3,427,775)	(3,427,775)	(3,427,775)	(3,458,468)	(30,693)	▼
Interest Expenses		(24,225)	(24,225)	(24,225)	(23,079)	1,146	
Insurance Expenses		(173,703)	(173,703)	(173,703)	(173,131)	572	
Other Expenditure		(177,512)	(183,290)	(183,290)	(143,292)	39,998	▲
Loss on Disposal of Assets	6	0	0	0	0		
		(8,420,373)	(8,493,965)	(8,493,965)	(8,257,768)		
Operating activities excluded from budget							
Add back Depreciation		3,427,775	3,427,775	3,427,775	3,458,468	30,693	▲
Adjust (Profit)/Loss on Asset Disposal	6					0	
Non-cash amounts excluded from operating activities		(80,881)	3,348,441	(79,334)	52,669	132,003	
Amount attributable to operating activities		(83,067)	3,409,744	(18,031)	2,160,764		
Investing activities							
Non-operating grants, subsidies and contributions	10	1,298,117	1,858,381	1,858,381	1,845,297	(13,084)	
Proceeds from Disposal of Assets	6	227,972	226,354	226,354	12,718	(213,636)	▼
Capital acquisitions	7	(2,958,583)	(3,520,057)	(3,520,057)	(2,310,735)	1,209,322	▲
Amount attributable to investing activities		(1,432,494)	(1,435,322)	(1,435,322)	(452,720)		
Financing Activities							
Self-Supporting Loan Principal		30,573	30,573	20,228	30,573	10,345	
Transfer from Reserves	9	8,000	8,000	8,000	0	(8,000)	
Repayment of Debentures	8	(74,569)	(92,808)	(68,420)	(92,808)	(24,388)	▼
Transfer to Reserves	9	(417,322)	(452,322)	(24,000)	(777,488)	(753,488)	▼
Amount attributable to financing activities		(453,318)	(506,557)	(64,192)	(839,722)		
Closing Funding Surplus (Deficit)	1(b)	(0)	3,427,139	441,729	2,827,597		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance. This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

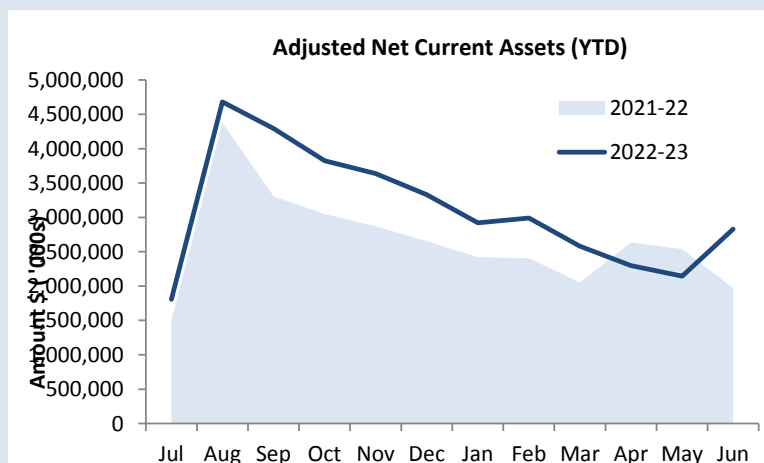
	Ref Note	Last Years Closing 30 June 2022	This Time Last Year 30 Jun 2022	Year to Date Actual 30 Jun 2023
Adjusted Net Current Assets				
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	2,383,622	2,383,622	2,977,079
Cash Restricted	3	2,288,740	2,288,740	3,066,228
Receivables - Rates	4	49,890	49,890	37,369
Receivables - Other	4	145,380	145,380	155,866
Loans receivable		30,573	30,573	21,164
Interest / ATO Receivable		0	0	0
Accrued Income / Expenses In Advance		43,168	43,168	35,709
Inventories		52,102	52,102	63,263
		4,993,475	4,993,475	6,356,680
Less: Current Liabilities				
Payables		(162,417)	(143,275)	(178,723)
Accrued Expenses / Income In Advance		(515,398)	(515,398)	(262,968)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	0
Provisions - Loans, Annual & Long Service Leave		(477,920)	(477,920)	(560,643)
		(1,192,808)	(1,173,665)	(1,002,333)
Unadjusted Net Current Assets		3,800,667	3,819,810	5,354,346
Adjustments and exclusions permitted by FM Reg 32				
Less: Profit on asset disposals		0		
Add: Loss on asset disposals		0		
Less: Cash reserves	3	(2,288,740)	(2,288,740)	(3,066,228)
Less: Loans receivable		(30,573)	(30,573)	(21,164)
Add: Provisions - Loans, Annual & Long Service Leave		477,920	477,920	560,643
Adjusted Net Current Assets		1,959,274	1,978,417	2,827,597

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD
Surplus(Deficit)
\$2.83 M**

**Last Year YTD
Surplus(Deficit)
\$1.98 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
General Purpose Funding - Other	1,820,609	▲	Permanent	23/24 FAG received on 30 June 2023
Community Amenities	30,732	▲	Permanent	Proceeds of RRG following its' wind-up
Transport	(51,579)	▼	Timing	Timing of profit on trucks being sold - C/fwd to 23/24
Other Property and Services	20,384	▲		
Expenditure from operating activities				
Governance	69,540	▲	Permanent	Administration costs running under budget
Health	38,355	▲	Permanent	Relcoation of Dr less than budgeted.
Education and Welfare	(70,299)	▼	Permanent	Homecare wages higher than budgeted.
Recreation and Culture	74,426	▲	Permanent	Pool costs and Other Recreation maintenance running below budget
Transport	42,834	▲	Permanent	Road maintenance jobs & Street trees expense lower
Other Property and Services	61,073	▲	Timing	Consultant costs lower than budgeted
Investing Activities				
Proceeds from Disposal of Assets	(213,636)	▼	Timing	Items not yet disposed of - will c/fwd to 2023/24
Capital Acquisitions	1,209,322	▲	Timing	Timing of capital projects /plant purchases - being c/fwd to 23/24
Financing Activities				
Repayment of Debentures	(24,388)	▼	Timing	Early Repayment of Loan # 131
Transfer to Reserves	(753,488)	▼	Permanent	Funds for plant purchases pit to reserves and interest higher than budgeted

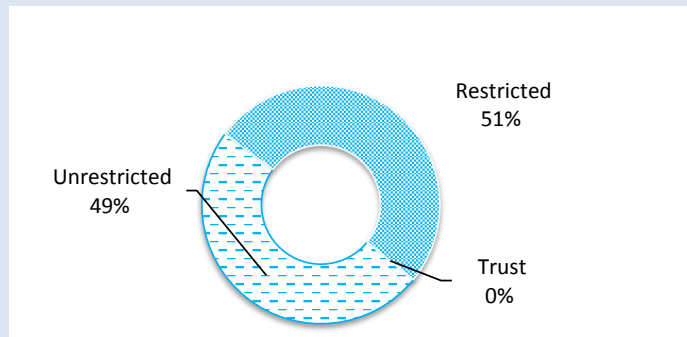
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,250			1,250	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	2,109,279			2,109,279	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	843,248			843,248	Treasury	4.05%	At Call
Restricted Funds Account	23,302			23,302	BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
Reserve Fund - Telnet Saver		1,032,754		1,032,754	BWA	1.25%	At Call
Term Deposits							
Reserve Investment - Term Deposit		2,033,474		2,033,474	Treasury	4.20%	08-Sep-23
Total	2,977,079	3,066,228	0	6,043,307			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Total Cash	Unrestricted
\$6.04 M	\$2.98 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2022	30 June 2023
	\$	\$
Opening Arrears Previous Years	67,957	49,890
Levied this year	2,665,551	2,768,637
Less Collections to date	(2,683,618)	(2,781,158)
Equals Current Outstanding	49,890	37,369
Net Rates Collectable	49,890	37,369
% Collected	100.68%	100.45%

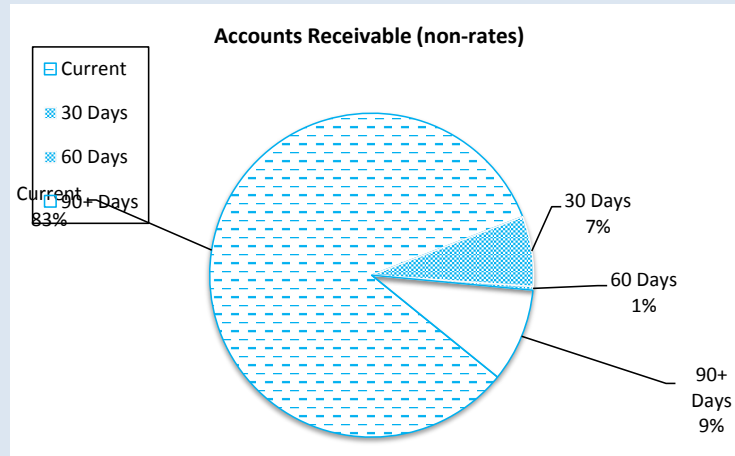
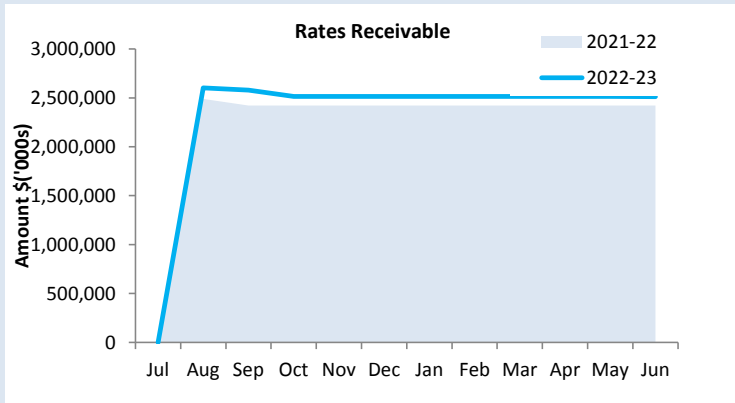
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	133,215	11,211	573	14,957	159,956
Percentage	83%	7%	0%	9%	
Balance per Trial Balance					
Sundry debtors					159,956
Loans receivable - clubs/institutions					21,164
Doubtful Debtors					(2,012)
Total Receivables General Outstanding					179,108
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
100.45%	\$37,369

Debtors Due
\$179,108
Over 30 Days
17%
Over 90 Days
9%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

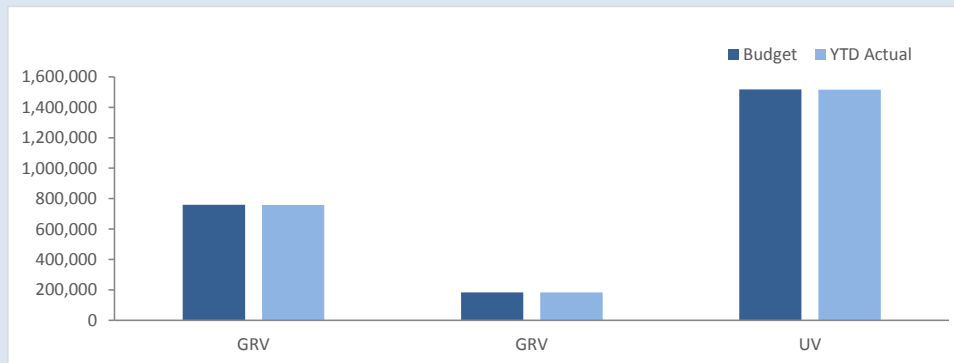
**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue		Budget						YTD Actual				
		Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE		\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate												
GRV	Non-commercial	0.086830	675	8,705,834	755,928	3,000	1,000	759,928	755,928	1,226	121	757,275
GRV	Commercial	0.115080	65	1,592,996	183,322			183,322	183,322	0	0	183,322
UV		0.005683	297	266,695,055	1,515,628	2,000		1,517,628	1,515,628	999	0	1,516,627
Minimum \$												
GRV	Non Commercial	625	137	211,386	85,625	0	0	85,625	85,625	0	0	85,625
GRV	Commercial	625	13	37,025	8,125	0	0	8,125	8,125	0	0	8,125
UV		625	84	5,800,546	52,500	0	0	52,500	52,500	0	0	52,500
Sub-Totals			1,271	283,042,842	2,601,128	5,000	1,000	2,607,128	2,601,127	2,225	121	2,603,474
Rates Written Off												(4,008)
Discount								(97,500)				(103,144)
Amount from General Rates								2,509,628				2,496,321
Ex-Gratia Rates								16,341				14,855
Total General Rates								2,525,969				2,511,177

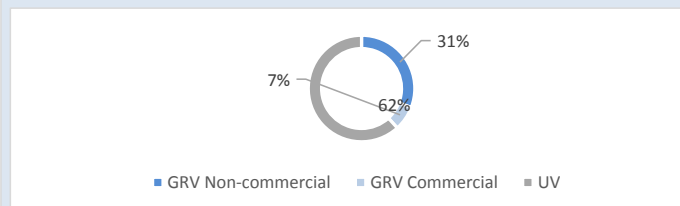
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$2.51 M	\$2.5 M	99%

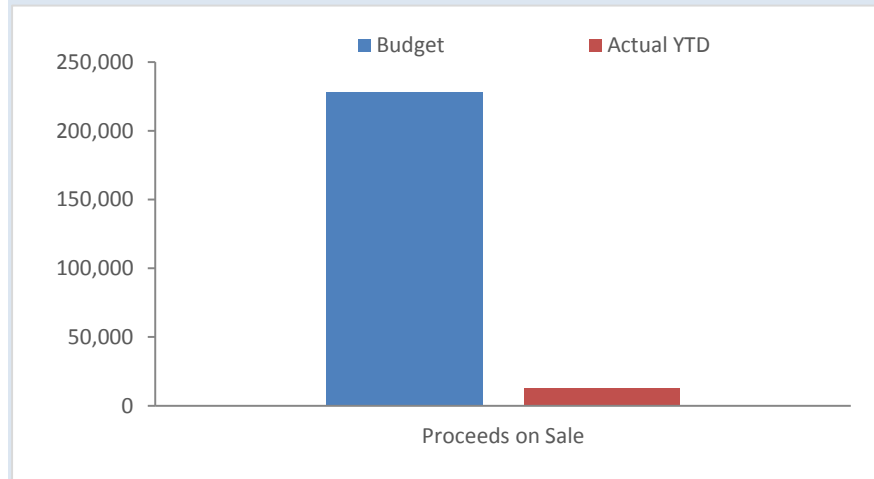


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
PO2Y19	DCEO Vehicle	6,182	36,818	30,636					
P16Y17	Isuzu Truck	42,722	45,227	2,505					
P21Y17	Isuzu Crew Cab	32,863	36,136	3,273					
P22Y17	John Deere Mower	0	700	700					
P38Y16	Mahindra Pick-up - Ranger	5,916	13,636	7,720		5,846	12,718	6,872	
P42	Isuzu Side-tipper	59,408	95,455	36,047					
		147,091	227,972	80,881	0	5,846	12,718	6,872	0

KEY INFORMATION



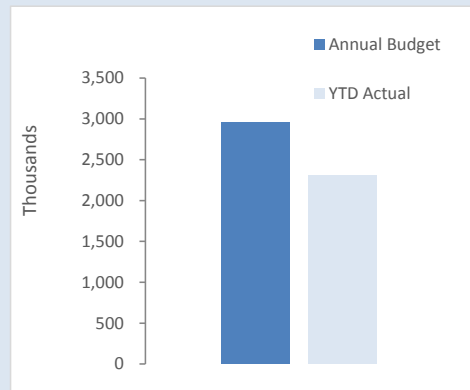
Proceeds on Sale		
Budget	YTD Actual	%
\$227,972	\$12,718	6%

Capital Acquisitions	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$		\$	\$	\$
Buildings	(230,930)	(230,930)	(230,930)	(60,082)	170,848
Plant & Equipment	(465,486)	(1,014,578)	(1,014,578)	(571,697)	442,881
Furniture & Equipment	(100,571)	(100,571)	(100,571)	(93,140)	7,431
Infrastructure - Roads	(1,791,701)	(1,791,701)	(1,791,701)	(1,465,818)	325,883
Footpaths	(88,825)	(88,825)	(88,825)	(9,151)	79,674
Infrastructure - Other	(281,070)	(293,452)	(293,452)	(110,846)	182,606
Capital Expenditure Totals	(2,958,583)	(3,520,057)	(3,520,057)	(2,310,735)	1,209,322
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	1,298,117	1,858,381	1,858,381	1,845,297	(13,084)
Other (Disposals & C/Fwd)	227,972	226,354		12,718	12,718
Cash Backed Reserves					
Recreation Development Reserve				0	0
Sportsground Precinct Redevelopment Reserve				0	0
Contribution - operations	1,432,494	1,435,322	1,661,676	452,720	(1,208,957)
Capital Funding Total	2,958,583	3,520,057	3,520,057	2,310,735	(1,209,322)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



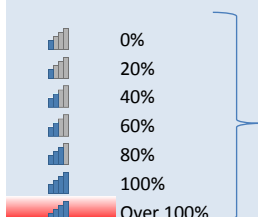
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.96 M	\$2.31 M	78%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.3 M	\$1.85 M	142%

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance
Capital Expenditure						
Buildings						
	Court House Development	B2201	(171,093)	(171,093)	(171,093)	157,338
	Historical Village - 'History of Wagin' Shed	B2202	(9,887)	(9,887)	(9,887)	(37)
	NAB Building	B2203	(15,000)	(15,000)	(15,000)	(10,878)
	Historical Village - Shed Fit-out	B2204	(11,000)	(11,000)	(11,000)	475
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(3,950)	(3,950)	(3,950)	3,950
	New Roof - Caravan park Ablutions	B2301	(20,000)	(20,000)	(20,000)	20,000
			(230,930)	(230,930)	(230,930)	170,848
Plant & Equipment						
	DCEO Vehicle (P02Y19)	E167741	(54,049)	(54,049)	(54,049)	54,049
	Fire Engine - Volvo 2020	PE2307	0	(490,674)	(490,674)	0
	Water Tanker Trailer	P96	0	(58,418)	(58,418)	17,820
	Isuzu Truck (P16Y17)	PE2301	(87,658)	(87,658)	(87,658)	87,658
	Isuzu Crew Cab (P21Y17)	PE2302	(74,404)	(74,404)	(74,404)	74,404
	New Ride-on vMower (P27Y17)	PE2303	(9,000)	(9,000)	(9,000)	3,305
	Mahindra Pick-Up Ranger (P38Y16)	PE2304	(25,720)	(25,720)	(25,720)	(180)
	Isuzu Side-Tipper (P42)	PE2305	(204,655)	(204,655)	(204,655)	204,655
	Plant Attachment - Broom	PE2306	(10,000)	(10,000)	(10,000)	1,170
			(465,486)	(1,014,578)	(1,014,578)	442,881
Furniture & Equipment						
	CCTV Upgrade	E167110	(8,571)	(8,571)	(8,571)	780
	IT & Medical Equipment - Medical Centre	FE303	(75,000)	(75,000)	(75,000)	(1,350)
	60 x New Chairs	FE2301	(9,000)	(9,000)	(9,000)	0
	New Treadmill Community Gym	FE2302	(8,000)	(8,000)	(8,000)	8,000
			(100,571)	(100,571)	(100,571)	7,431
Infrastructure - Roads						
	Capital Works Program - Roads	E167103	(1,492,946)	(1,492,946)	(1,492,946)	292,433
	Capital Works Program - Airstrip	IO1901	(298,755)	(298,755)	(298,755)	33,450
			(1,791,701)	(1,791,701)	(1,791,701)	325,883
Footpaths						
	Footpath Program	E167124	(88,825)	(88,825)	(88,825)	79,674
			(88,825)	(88,825)	(88,825)	79,674
Infrastructure - Other						
	Emergency Water Water - CWSP	IO028	0	(37,143)	(37,143)	11,740
	Pump & Emergency Water Connection - Dam via Wier	IO029	0	(9,242)	(9,242)	(542)
	Giant Ram Lighting	IO2202	(7,050)	(7,050)	(7,050)	7,050
	Sportsground Precinct Redevelopment	IO2204	(150,000)	(125,000)	(125,000)	118,746
	War Memorial Upgrades	IO2205	(6,850)	(6,850)	(6,850)	(636)
	Wetlands Park Redevelopment	IO2206	(54,695)	(45,692)	(45,692)	2,084
	Wetlands Park BBQ Shelters	IO2301	(15,000)	(15,000)	(15,000)	5,288
	Main Streets Paving, Cleaning & Sealing	IO2207	(2,475)	(2,475)	(2,475)	884
	Townscape	IO2208	(30,000)	(30,000)	(30,000)	22,991
	Mural - toilet Building	IO2302	(15,000)	(15,000)	(15,000)	15,000
			(281,070)	(293,452)	(293,452)	182,606
Capital Expenditure Total			(2,958,583)	(3,520,057)	(3,520,057)	1,209,322

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

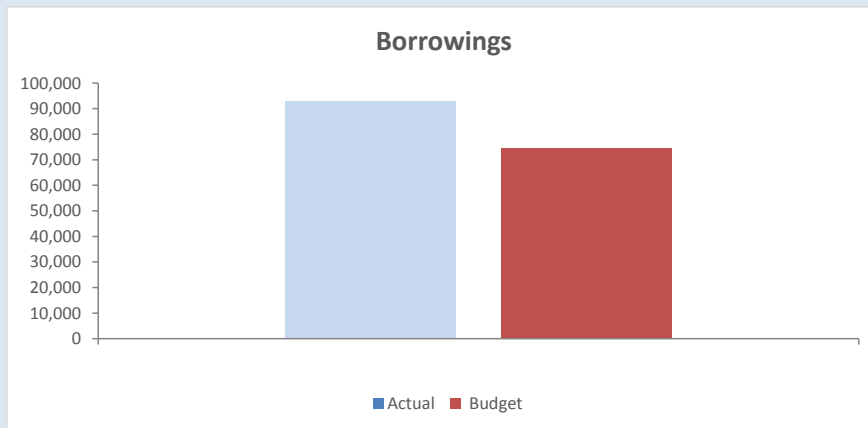
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	29,477	0	0	29,477	11,238	-0	18,239	910	1,707
Loan 139 - Swimming Pool Redevelopment	187,284	0	0	14,746	14,746	172,538	172,538	9,291	9,291
Other Property and Services									
Loan 137 - Staff Housing	126,737	0	0	15,693	15,693	111,044	111,044	7,201	7,201
Loan 138 - Doctor Housing	54,353	0	0	12,357	12,357	41,996	41,996	3,217	3,217
	397,851	0	0	72,273	54,034	325,578	343,817	20,619	21,416
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	97,491	0	0	20,535	20,535	76,956	76,956	2,809	2,809
	97,491	0	0	20,535	20,535	76,956	76,956	2,809	2,809
Total	495,342	0	0	92,808	74,569	402,534	420,773	23,428	24,225

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

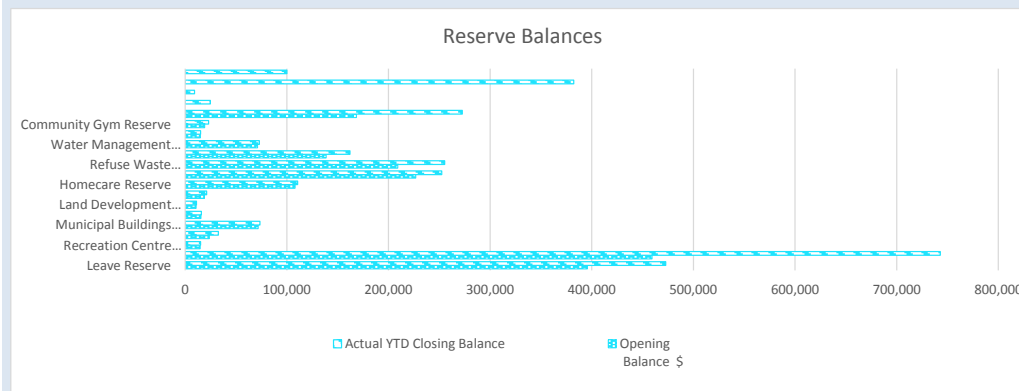


Principal Repayments	\$92,808
Interest Earned	\$109,635
Interest Expense	\$23,428
Reserves Bal	\$3.07 M
Loans Due	\$.4 M

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	395,708	3,957	9,705		67,356			399,665	472,769
Plant Replacement Reserve	459,304	4,593	11,265	61,836	272,292			525,733	742,860
Recreation Centre Equipment Reserve	14,751	148	362					14,899	15,113
Aerodrome Maintenance & Development Reserve	23,740	237	582	8,500	8,393			32,477	32,715
Municipal Buildings Reserve	71,902	719	1,763					72,621	73,666
Admin Centre Furniture, Equipment & IT Reserve	15,559	156	382					15,715	15,940
Land Development Reserve	10,774	108	264					10,882	11,038
Community Bus Reserve	19,006	190	466		1,648			19,196	21,121
Homecare Reserve	108,061	1,081	2,650					109,142	110,711
Recreation Development Reserve	226,940	2,269	5,566	20,000	20,000			249,209	252,506
Refuse Waste Management Reserve	209,291	2,093	5,133	29,436	40,987			240,820	255,411
Refuse Site Rehabilitation Reserve	138,775	1,388	3,404	20,000	20,000			160,163	162,179
Water Management Reserve	71,214	712	1,747					71,926	72,961
Electronic Sign Reserve	14,883	149	365					15,032	15,248
Community Gym Reserve	19,174	192	470	2,550	3,316	(8,000)		13,916	22,960
Sportsground Precinct Redevelopment Reserve	168,573	1,686	4,134	100,000	100,000			270,259	272,707
Emergency/Bushfire Control Reserve	12,069	121	296		12,363			12,190	24,727
Community Events Reserve	9,017	90	221					9,107	9,239
Staff Housing Reserve	300,000	3,000	7,358	75,000	75,000			378,000	382,358
Roadwork Reserve	0	0	0	100,000	100,000			100,000	100,000
	2,288,740	22,889	56,133	417,322	721,354	(8,000)	0	2,720,951	3,066,228

KEY INFORMATION



Grants and Contributions

		Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions						
General Purpose Funding						
Grants Commission - General	I032005	254,698	341,574	341,574	1,519,706	1,178,132
Grants Commission - Roads	I032010	152,645	119,618	119,618	736,133	616,515
Law, Order and Public Safety						
DFES Grant - Operating Bush Fire Brigade	I051010	77,405	77,405	77,405	77,360	(45)
DFES Grant - Operating SES	I051075	32,590	32,590	32,590	32,777	187
Education and Welfare						
Homecare Recurrent Grant	I082010	378,309	378,309	378,309	375,111	(3,198)
HCP Government Funds	I082045	138,200	138,200	138,200	102,584	(35,616)
Recreation and Culture						
Community Events Income	I119030	2,000	32,000	32,000	32,000	0
Lotterywest - Street Carnival	I119030	10,000	0	0	15,130	15,130
All Good Refund Centre - Street Carnival	I119030	0	1,000	1,000	16,130	15,130
Transport						
Direct Road Grants	I121005	138,346	138,346	138,346	141,414	3,068
Operating Contributions						
Rec Centre Equipment Contributions	I113030	1,500	1,500	1,500	1,800	300
Contribution to Woolorama	I119015	1,000	1,000	1,000	0	(1,000)
Contribution - St Lighting	I121025	5,000	5,000	5,000	7,120	2,120
Operating grants, subsidies and contributions Total		1,191,693	1,266,542	1,266,542	3,057,264	1,790,722
Non-operating grants, subsidies and contributions						
Recreation and Culture						
Wetlands Park Playground Upgrade Contribution	I113040	54,695	45,692	45,692	45,692	0
Law, Order and Public Safety						
DFES Grant - Capital Projects - New Fire Engine	I051011	0	490,674	490,674	490,674	(0)
Community Water Supply Project	I053060	0	78,593	78,593	70,734	(7,859)
Transport						
Road Project Grants	I121010	395,186	395,186	395,186	351,189	(43,997)
Roads To Recovery Grant	I121015	312,145	312,145	312,145	311,046	(1,099)
RADS - Airport Upgrade	I126015	298,755	298,755	298,755	253,628	(45,127)
Main Roads Bridge 18/19 Funding	I121070	0	0	0	0	0
LRCIP Funding	I121076	237,336	237,336	237,336	436,440	199,104
Non-operating grants, subsidies and contributions Total		1,298,117	1,858,381	1,858,381	1,959,403	101,022
Grand Total		2,489,810	3,124,923	3,124,923	5,016,667	1,891,744

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 30 Jun 2023
	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	900	2,400	(1,900)	1,400
Deposits - Community Bus	900	1,650	(1,800)	750
Deposits - Rec Ctr & EFP	2,662	9,038	(7,500)	4,200
Deposits - Animal Trap	25	200	(150)	75
CTF	0	821	(821)	0
Deposit - Community Gym Key	5,580	2,760	(1,590)	6,750
Building Services Levy	329	1,773	(1,712)	391
Nomination Deposits	0	0	0	0
Other Deposits	6,819	750	(150)	7,419
Unclaimed Monies	2,147	0	(0)	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	40	0	(40)	0
Cemetery Shelter Contributions	0	0	0	0
	19,422	19,393	(15,663)	23,152

SHIRE OF WAGIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 12

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL Account Code/ Job #	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	
23/08/2022		Budget Adoption		Opening Surplus(Deficit)		(9,606)	(9,606)	
22/11/2022	CE007	Support of Christmas Strret Carnival Event	4892	Operating Expenses		(8,482)	(18,088)	
22/11/2022	E081030	Support to the Chaplain Programme - Youthcæ	4896	Operating Expenses		(2,600)	(20,688)	
20/12/2022	E032010/E113075	Early payout of loan # 131	4902 + 4948	Capital Expenses		(18,239)	(38,927)	
23/08/2022	P96, IO028 & IO02	Community Water Supply Program	4851	Capital Expens	78,593	(115,603)	(75,937)	
28/03/2023	E116055	Australia Day	4948	Operating Expenses		(30,000)	(105,937)	Budget review
28/03/2023	I119030	Australia Day - grant	4948	Operating Rev	30,000		(75,937)	Budget review
28/03/2023	PE2307	DFES - New Fire Truck	4948	Capital Expenses		(490,674)	(566,611)	Budget review
28/03/2023	I051011	DFES - Capital Grant	4948	Operating Rev	490,674		(75,937)	Budget review
28/03/2023	E019001	Transfers to Reserves - Include Interest	4948	Capital Expenses		(35,000)	(110,937)	Budget review
28/03/2023	I032005	FAG - General Purpose	4948	Operating Rev	86,876		(24,061)	Budget review
28/03/2023	I032010	FAG - Roads	4948	Operating Revenue		(33,027)	(57,088)	Budget review
28/03/2023	I031040	Ex-gratia Rates - CBH	4948	Operating Revenue		(1,485)	(58,573)	Budget review
28/03/2023	I031045	Discount Allowed	4948	Operating Revenue		(5,563)	(64,136)	Budget review
28/03/2023	I031050	Instalment Admin Charge	4948	Operating Revenue		(1,923)	(66,059)	Budget review
28/03/2023	I032040	Muni Interest	4948	Operating Rev	24,250		(41,809)	Budget review
28/03/2023	I032045	Reserve Interest	4948	Capital Revent	28,000		(13,809)	Budget review
28/03/2023	E042160	CEO Recruitment	4948	Operating Exp	11,650		(2,159)	Budget review
28/03/2023	E051020	Fire Fighting/Emergency Service Expenses	4948	Operating Expenses		(6,000)	(8,159)	Budget review
28/03/2023	E051025	Town Block Burn Off	4948	Operating Expenses		(2,000)	(10,159)	Budget review
28/03/2023	E051040	Other Bushfire Expenditure	4948	Operating Expenses		(2,600)	(12,759)	Budget review
28/03/2023	E051045	Mt Latham & Condingning Repeaters	4948	Operating Expenses		(500)	(13,259)	Budget review
28/03/2023	E052015	Animal Control Insurance	4948	Operating Expenses		(867)	(14,126)	Budget review
28/03/2023	E053055	Mosquito Control	4948	Operating Expenses		(2,000)	(16,126)	Budget review
28/03/2023	I053040	Safer Wagin	4948	Operating Revenue		(5,000)	(21,126)	Budget review
28/03/2023	I076020	Meeting Room Fees	4948	Operating Revenue		(2,572)	(23,698)	Budget review
28/03/2023	E083020	Seniors Xmas Lunch	4948	Operating Exp	2,500		(21,198)	Budget review
28/03/2023	E102007	Regional Refuse Group	4948	Operating Expenses		(30,893)	(52,091)	Budget review
28/03/2023	I102006	Regional Refuse Group	4948	Operating Rev	37,072		(15,019)	Budget review
28/03/2023	I119020	Reimbursements	4948	Operating Revenue		(9,000)	(24,019)	Budget review
28/03/2023	I122100	Profit on sale of assets	4948	Operating Revenue		(1,547)	(25,566)	Budget review
28/03/2023	IO2206	Wetlands Park Upgrade	4948	Capital Expens	9,003		(16,563)	Budget review
28/03/2023	IO2204	Sportsground Precinct Redevelopment	4948	Capital Expens	25,000		8,437	Budget review
28/03/2023	I113040	Other Sport & Rec - Grants	4948	Operating Revenue		(9,003)	(566)	Budget review
Amended Budget Cash Position as per Council Resolution					823,618	(824,184)	(566)	

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 30 JUNE 2023

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	939,250	939,250	939,250	939,249
I031010	GRV Minimums	Inc	93,750	93,750	93,750	93,750
I031015	UV	Inc	1,515,628	1,515,628	1,515,628	1,515,628
I031020	UV Minimums	Inc	52,500	52,500	52,500	52,500
I031025	GRV Interim Rates	Inc	3,000	3,000	3,000	1,226
I031030	UV Interim Rates	Inc	2,000	2,000	2,000	999
I031035	Back Rates	Inc	1,000	1,000	1,000	121
I031040	Ex-Gratia Rates (CBH)	Inc	16,341	14,856	14,856	14,855
I031045	Discount Allowed	Inc	(97,500)	(103,063)	(103,063)	(103,144)
I031050	Instalment Admin Charge	Inc	6,000	4,077	4,077	4,077
I031055	Account Enquiry Fee	Inc	2,500	2,500	2,500	4,350
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	(5,000)	(4,008)
I031065	Penalty Interest	Inc	8,000	8,000	8,000	5,249
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	126,394
I031075	ESL Penalty Interest	Inc	500	500	500	279
I031080	Instalment Interest	Inc	4,000	4,000	4,000	4,250
I031090	Rate Legal Charges	Inc	20,000	20,000	20,000	10,814
			2,688,669	2,679,698	2,679,698	2,666,589
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(9,000)	(8,622)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(500)	0
E031015	Title Searches	Exp	(600)	(600)	(600)	(28)
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(10,000)	(9,752)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,686)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(126,700)	(126,788)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	(1,000)	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	(2,300)	(2,540)
E031100	Administration Allocated	Exp	(104,549)	(104,549)	(104,549)	(104,544)
			(256,649)	(256,649)	(256,649)	(253,960)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	254,698	341,574	341,574	1,519,706
I032010	Grants Commission Roads	Inc	152,645	119,618	119,618	736,133
I032020	Administration Rental	Inc	36,000	36,000	36,000	36,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	1,500	1,500	558
I032030	Reimbursements	Inc	100	100	100	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	750	25,000	25,000	38,734
I032045	Reserves Interest	Inc	7,000	35,000	35,000	58,142
I032055	Commissions & Recoups	Inc	500	500	500	0
			453,193	559,292	559,292	2,389,273
E032005	Bank Fees and Charges	Exp	(12,000)	(12,000)	(12,000)	(11,067)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(25,000)	(25,000)	(25,000)	(26,000)
E032035	Administration Allocated	Exp	(102,708)	(102,708)	(102,708)	(102,708)
			(139,708)	(139,708)	(139,708)	(139,775)
Total General Purpose Income			3,141,862	3,238,990	3,238,990	5,055,862
Total General Purpose Expenditure			(396,357)	(396,357)	(396,357)	(393,735)
Governance						
Members of Council						

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
1041020	Other Income Relating to Members	Inc	1,000	1,000	1,000	0
			1,000	1,000	1,000	0
E041005	Sitting Fees	Exp	(24,365)	(24,365)	(24,365)	(20,544)
E041010	Training	Exp	(8,000)	(8,000)	(8,000)	0
E041015	Members Travelling	Exp	(700)	(700)	(700)	(547)
E041025	Election Expenses	Exp	(3,000)	(3,000)	(3,000)	0
E041030	Other Expenses	Exp	(8,000)	(8,000)	(8,000)	(9,354)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(7,329)
E041040	Presidents Allowance	Exp	(12,300)	(12,300)	(12,300)	(12,300)
E041045	Deputy Presidents Allowance	Exp	(3,075)	(3,075)	(3,075)	(3,075)
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(12,000)	(7,227)
E041060	Presentations	Exp	(2,500)	(2,500)	(2,500)	(2,028)
E041065	Insurance	Exp	(13,325)	(13,325)	(13,325)	(13,325)
E041070	Public Relations	Exp	(2,000)	(2,000)	(2,000)	(30)
E041075	Subscriptions	Exp	(35,000)	(35,000)	(35,000)	(35,990)
E041100	Administration Allocated	Exp	(118,133)	(118,133)	(118,133)	(118,128)
			(252,398)	(252,398)	(252,398)	(229,877)
Other Governance						
1042030	Profit on Sale of Asset	Inc	30,636	30,636	30,636	3,686
1042045	Admin Reimbursements	Inc	5,000	5,000	5,000	15,328
1042050	Paid Parental Leave Reimbursement	Inc	0	0	0	0
			35,636	35,636	35,636	19,014
E042005	Administration Salaries	Exp	(714,073)	(714,073)	(714,073)	(722,238)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(36,280)
E042010	Administration Superannuation	Exp	(86,447)	(86,447)	(86,447)	(89,540)
E042011	Loyalty Allowance	Exp	(8,046)	(8,046)	(8,046)	(7,293)
E042012	Housing Allowance Admin	Exp	(13,578)	(13,578)	(13,578)	(13,820)
E042015	Insurance	Exp	(25,969)	(25,969)	(25,969)	(26,543)
E042020	Staff Training	Exp	(10,000)	(10,000)	(10,000)	(9,707)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	(10,000)	(4,960)
E042030	Printing & Stationery	Exp	(30,000)	(30,000)	(30,000)	(20,097)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(7,000)	(3,570)
E042040	Office Maintenance	Exp	(62,000)	(62,000)	(62,000)	(51,862)
E042045	Advertising	Exp	(18,000)	(18,000)	(18,000)	(5,999)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(3,000)	(2,929)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(4,000)	(2,546)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(16,000)	(12,227)
E042065	Legal Expenses	Exp	(25,000)	(25,000)	(25,000)	(2,814)
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(12,000)	(11,037)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(10,000)	(4,116)
E042080	Computer Support	Exp	(130,000)	(130,000)	(130,000)	(110,940)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(3,000)	(1,624)
E042090	Administration Allocated	Exp	(270,719)	(270,719)	(270,719)	(270,720)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(15,000)	(18,180)
E042100	Staff Uniforms	Exp	(4,000)	(4,000)	(4,000)	(1,141)
E042115	Cash Round Off Control	Exp	0	0	0	(2)
E042120	Depreciation - Other Governance	Exp	(126,097)	(126,097)	(126,097)	(125,230)
E042125	Less Administration Allocated	Exp	1,278,618	1,278,618	1,278,618	1,278,600
E042155	Lease of Photocopier	Exp	0	0	0	0
E042160	DCEO/CEO Recruitment	Exp	(18,000)	(6,350)	(6,350)	(7,828)
E042165	Paid Parental Leave	Exp	0	0	0	0
			(343,311)	(331,661)	(331,661)	(284,643)
Total Governance Income			36,636	36,636	36,636	19,014
Total Governance Expenditure			(595,709)	(584,059)	(584,059)	(514,520)

Law, Order & Public Safety

Fire Prevention

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I051010	BFB Operating Grant	Inc	77,405	77,405	77,405	75,973
I051011	DFES - Capital Projects Grant	Inc	0	490,674	490,674	490,674
I051015	Sale of Fire Maps	Inc	50	50	50	45
I051025	Reimbursements	Inc	1,000	1,000	1,000	742
I051030	Bush Fire Infringements	Inc	2,000	2,000	2,000	1,364
I051040	Donations	Inc	0	0	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	32,590	32,590	32,590	31,409
			117,045	607,719	607,719	604,207
E051005	BFB Operation Expenditure	Exp	(77,405)	(77,405)	(77,405)	(64,997)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(4,000)	(4,093)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,234)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(10,000)	(10,000)	(15,975)
E051025	Town Block Burn Off	Exp	(5,000)	(7,000)	(7,000)	(6,425)
E051040	Other Bushfire Expenditure	Exp	0	(2,600)	(2,600)	(3,045)
E051045	Mt Latham & Condonning Repeats	Exp	0	(500)	(500)	(532)
E051060	SES Operation Expenditure	Exp	(32,590)	(32,590)	(32,590)	(32,701)
E051100	Administration Allocated	Exp	(64,701)	(64,701)	(64,701)	(64,704)
E051190	Depreciation - Fire Prevention	Exp	(25,484)	(25,484)	(25,484)	(49,816)
			(215,680)	(226,780)	(226,780)	(244,522)
	Animal Control					
I052005	Dog Fines and Fees	Inc	5,000	5,000	5,000	5,597
I052006	Cat Fines and Fees	Inc	300	300	300	378
I052010	Hire of Animal Traps	Inc	100	100	100	55
I052015	Dog Registration	Inc	6,000	6,000	6,000	3,938
I052016	Cat Registration	Inc	700	700	700	838
I052020	Reimbursements	Inc	500	500	500	0
			12,600	12,600	12,600	10,806
E052005	Ranger Salary	Exp	(18,700)	(18,700)	(18,700)	(12,398)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(1,000)	(887)
E052010	Pound Maintenance	Exp	(2,960)	(2,960)	(2,960)	(2,890)
E052015	Dog Control Insurance	Exp	(314)	(1,181)	(1,181)	(1,181)
E052020	Legal Fees	Exp	(500)	(500)	(500)	0
E052025	Training & Conference	Exp	(500)	(500)	(500)	(45)
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(25,000)	(29,480)
E052035	Administration Allocated	Exp	(29,784)	(29,784)	(29,784)	(29,784)
E052190	Depreciation - Animal Control	Exp	(1,308)	(1,308)	(1,308)	(2,146)
			(80,066)	(80,933)	(80,933)	(78,811)
	Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	50	0
I053040	Safer Wagin Income	Inc	5,000	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Community Water Supply Program Grant	Inc	0	78,593	78,593	70,734
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			5,050	78,643	78,643	70,734
E053005	Abandoned Vehicles	Exp	(500)	(500)	(500)	0
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(11,300)	(11,300)	(496)
E053045	CCTV & Security	Exp	0	0	0	(956)
E053055	Mosquito Control	Exp	(3,000)	(5,000)	(5,000)	(5,174)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	0	0	0	(334)
			(4,000)	(16,800)	(16,800)	(6,960)
	Total Law, Order & Public Safety Income		134,695	698,962	698,962	685,747
	Total Law, Order & Public Safety Expenditure		(299,746)	(324,513)	(324,513)	(330,293)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,150)	(9,150)	(9,150)	(10,397)
			(9,150)	(9,150)	(9,150)	(10,397)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	800	800	800	357
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			800	800	800	357
E074005	EHO Salary	Exp	(10,000)	(10,000)	(10,000)	(3,000)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	(5,550)
E074010	EHO Superannuation	Exp	0	0	0	(315)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(7,000)	(5,926)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	(500)	(500)	(500)	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(26,112)	(26,112)	(26,112)	(26,112)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(43,612)	(43,612)	(43,612)	(40,903)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,380	4,380	4,380	4,077
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	2,500	1,922
I076020	Meeting Room Fees	Inc	3,500	928	928	927
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	1,500	949
			11,880	9,308	9,308	7,875
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,021)	(12,021)	(12,021)	(12,024)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	(46,902)	(47,529)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(5,000)	(1,639)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(45,000)	(45,000)	(45,000)	(36,504)
E076055	Doctor Retention & Relocation	Exp	(20,000)	(20,000)	(20,000)	(4,371)
E076060	Assets under \$5k	Exp	(10,000)	(10,000)	(10,000)	0
			(138,923)	(138,923)	(138,923)	(102,067)
Health - Preventative Services						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
Total Health Income			12,680	10,108	10,108	8,232
Total Health Expenditure			(192,185)	(192,185)	(192,185)	(153,830)
Education & Welfare						
Pre Schools						
I083035	Day Care Lease	Exp	8,568	8,568	8,568	9,003
I083036	Day Care Reimbursements	Exp	5,500	5,500	5,500	4,296
			14,068	14,068	14,068	13,299
E080010	Kindegarten Maintenance (Daycare)	Exp	(12,123)	(12,123)	(12,123)	(14,181)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(25,918)	(25,918)
			(38,041)	(38,041)	(38,041)	(40,099)
Other Education						
E081020	School Oval Mtce	Exp	0	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	0	(2,600)	(2,600)	(2,600)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			0	(2,600)	(2,600)	(2,600)
	Homecare Program					
I082010	CHSP & HACC Grant	Inc	378,309	378,309	378,309	375,111
I082015	Meals on Wheels	Inc	5,000	5,000	5,000	1,943
I082020	CHSP Fee for Service	Inc	75,000	75,000	75,000	103,922
I082025	Donations	Inc	0	0	0	591
I082030	Government Pay Reimbursement	Inc	0	0	0	2,293
I082031	Homecare - Other Income	Inc	0	0	0	115
I082040	HCP Client Daily Fee	Inc	15,984	15,984	15,984	11,922
I082045	HCP Government Funds	Inc	138,200	138,200	138,200	102,584
			612,493	612,493	612,493	598,481
E082010	Management & Admin Salaries	Exp	(130,000)	(130,000)	(130,000)	(137,410)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0	(16,765)
E082015	Maintenance & Gardening Salaries	Exp	(38,040)	(38,040)	(38,040)	(34,913)
E082020	Nursing Salaries	Exp	(30,000)	(30,000)	(30,000)	(40,989)
E082025	Care Workers Salaries	Exp	(235,000)	(235,000)	(235,000)	(279,881)
E082030	Superannuation	Exp	(45,822)	(45,822)	(45,822)	(49,098)
E082035	Other Expenses	Exp	(13,000)	(13,000)	(13,000)	(4,468)
E082040	Travelling - Mileage	Exp	(19,000)	(19,000)	(19,000)	(27,866)
E082045	Staff Training	Exp	(2,160)	(2,160)	(2,160)	(450)
E082050	Staff Training Salaries	Exp	(3,356)	(3,356)	(3,356)	0
E082055	Subscriptions	Exp	(9,752)	(9,752)	(9,752)	(6,006)
E082060	Telephone & Postage	Exp	(2,565)	(2,565)	(2,565)	(1,335)
E082065	Advertising & Stationery	Exp	(1,000)	(1,000)	(1,000)	(1,341)
E082070	Insurance	Exp	(7,700)	(7,700)	(7,700)	(7,698)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(36,000)	(36,000)
E082080	Plant & Equipment Mtce	Exp	(26,359)	(26,359)	(26,359)	(19,777)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(4,500)	(7,521)
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(1,500)	(1,289)
E082095	HCP Expenses	Exp	(6,000)	(6,000)	(6,000)	(6,255)
E082100	Administration Allocated	Exp	(21,368)	(21,368)	(21,368)	(21,372)
E082110	Meals on Wheels Expenditure	Exp	(3,605)	(3,605)	(3,605)	(2,232)
E082120	Loss on Sale of Asset	Exp	0	0	0	0
E082130	Homecare Retention Bonus Expenditure	Exp	0	0	0	(2,293)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	(19,644)	(19,644)
			(656,371)	(656,371)	(656,371)	(724,603)
	Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	8,569	8,569	8,569	9,167
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			8,569	8,569	8,569	9,167
E083010	Wagin Frail Aged Exp	Exp	(9,168)	(9,168)	(9,168)	(9,177)
E083020	Seniors Xmas Lunch	Exp	(2,500)	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(11,668)	(9,168)	(9,168)	(9,177)
	Total Education & Welfare Income		635,130	635,130	635,130	620,947
	Total Education & Welfare Expenditure		(706,080)	(706,180)	(706,180)	(776,479)
	Community Amenities					
	Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	235,500	235,500	235,500	253,453
I102020	Refuse Site Fees	Inc	15,000	15,000	15,000	18,816
			250,500	250,500	250,500	272,269
E101005	Domestic Refuse Collection	Exp	(48,000)	(48,000)	(48,000)	(46,315)
E101006	Green Waste Collection	Exp	(23,000)	(23,000)	(23,000)	(23,028)
E101010	Recycling Residential	Exp	(70,500)	(70,500)	(70,500)	(70,425)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E101015	Refuse Site Mtce	Exp	(128,500)	(128,500)	(128,500)	(120,287)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(270,000)	(270,000)	(270,000)	(260,055)
Sanitation - Other						
I102002	Commercial Collection Charges	Inc	66,586	66,586	66,586	65,119
I102005	Reimbursement Drummuster	Inc	4,000	4,000	4,000	3,979
I102010	Charges Bulk Rubbish	Inc	15,000	15,000	15,000	15,572
			85,586	85,586	85,586	84,670
E102005	Commercial Collection	Exp	(13,650)	(13,650)	(13,650)	(13,736)
E102010	Bulk Cardboard Collection	Exp	(16,000)	(16,000)	(16,000)	(15,866)
E102020	Recycling Commercial	Exp	0	0	0	(2,369)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	(5,000)	(5,000)	(3,925)
E102190	Depreciation - Sanitation	Exp	(18,148)	(18,148)	(18,148)	(18,148)
			(52,798)	(52,798)	(52,798)	(54,044)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	500	0
			500	500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(500)	(37)
			(500)	(500)	(500)	(37)
Regional Refuse Group						
I102006	Regional Refuse Group	Inc	0	37,072	37,072	37,071
			0	37,072	37,072	37,071
Regional Refuse Group						
E102007	Regional Refuse Group Expenses	Exp	0	(30,893)	(30,893)	(30,893)
			0	(30,893)	(30,893)	(30,893)
Town Planning						
I106005	Planning Fees	Inc	4,000	4,000	4,000	7,001
			4,000	4,000	4,000	7,001
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(15,000)	(14,914)
E106100	Administration Allocated	Exp	(66,566)	(66,566)	(66,566)	(66,564)
			(81,566)	(81,566)	(81,566)	(81,478)
Other Community Amenities						
I107005	Cemetery Fees	Inc	12,000	12,000	12,000	18,316
I107010	Community Bus Income	Inc	4,000	4,000	4,000	5,061
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			16,000	16,000	16,000	23,377
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(40,000)	(52,682)
E107010	Public Convenience Mtce	Exp	(56,428)	(56,428)	(56,428)	(49,360)
E107015	Community Bus Operating	Exp	(3,674)	(3,674)	(3,674)	(3,413)
E107100	Administration Allocated	Exp	(72,439)	(72,439)	(72,439)	(72,444)
E107190	Depreciation - Other Comm Amenities	Exp	(50,968)	(50,968)	(50,968)	(50,969)
			(223,509)	(223,509)	(223,509)	(228,868)
Total Community Amenities Income			356,586	393,658	393,658	424,388
Total Community Amenities Expenditure			(628,373)	(659,266)	(659,266)	(655,375)
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	2,000	2,000	2,000	4,998
I111010	Reimbursements	Inc	100	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			2,100	2,100	2,100	4,998
E111005	Town Hall Mtce	Exp	(28,555)	(28,555)	(28,555)	(19,475)
E111010	Other Halls Mtce	Exp	(6,153)	(6,153)	(6,153)	(2,115)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	(202,711)	(202,711)
			(237,419)	(237,419)	(237,419)	(224,301)
	Swimming Pool					
I112010	Swimming Pool Admission	Inc	30,000	30,000	30,000	24,643
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	600	600	600	100
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,600	30,600	30,600	24,743
E112005	Pool Staff Salary	Exp	(109,500)	(109,500)	(109,500)	(92,040)
E112008	Pool Leave/Wages Liability	exp	0	0	0	(1,249)
E112010	Superannuation	Exp	0	0	0	0
E112015	Swimming Pool Maintenance	Exp	(118,388)	(118,388)	(118,388)	(118,480)
E112020	Swimming Pool Other Expenses	Exp	(5,850)	(5,850)	(5,850)	(1,744)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(9,291)	(9,291)	(9,291)	(9,188)
E112190	Depreciation - Swimming Pools	Exp	(197,388)	(197,388)	(197,388)	(197,387)
			(440,417)	(440,417)	(440,417)	(420,088)
	Other Recreation & Sport					
I113005	Sportsground Rental	Inc	8,795	8,795	8,795	7,995
I113015	Power Reimbursements	Inc	5,000	5,000	5,000	7,374
I113020	Recreation Centre Hire	Inc	5,000	5,000	5,000	3,703
I113025	Reimbursements Other	Inc	0	0	0	2,518
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	1,500	1,800
I113035	Sporting Club Leases	Inc	0	0	0	2,232
I113040	Other Recreation & Sport Contributions	Inc	54,695	45,692	45,692	45,692
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	5,000	4,873
I113065	Community Gym Membership	Inc	13,800	13,800	13,800	15,358
I113079	SS Loan 142 - Interest & Gtee Fee Reimbursement	Inc	0	0	0	0
			93,790	84,787	84,787	91,545
E113005	Sportsground Mtce	Exp	(115,555)	(115,555)	(115,555)	(103,738)
E113010	Sportsground Building Mtce	Exp	(24,931)	(24,931)	(24,931)	(23,557)
E113015	Wetlands Park Mtce	Exp	(70,011)	(70,011)	(70,011)	(64,798)
E113020	Parks & Gardens Mtce	Exp	(49,099)	(49,099)	(49,099)	(72,281)
E113025	Puntapin Rock Mtce	Exp	(2,506)	(2,506)	(2,506)	(1,860)
E113030	Recreation Centre Mtce	Exp	(65,780)	(65,780)	(65,780)	(52,774)
E113035	Rec Staff Salaries	Exp	(19,853)	(19,853)	(19,853)	(4,415)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	(140)
E113040	Superannuation	Exp	(2,085)	(2,085)	(2,085)	(2,440)
E113045	Other Expenses	Exp	(1,200)	(1,200)	(1,200)	(562)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(3,400)	(3,150)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,145)	(23,145)	(23,145)	(22,918)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(2,000)	(1,615)
E113075	Interest on Loan 131 - Rec Centre	Exp	(1,707)	(1,707)	(1,707)	(910)
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	0	0	0	0
E113095	Community Gym Expenditure	Exp	(11,250)	(11,250)	(11,250)	(12,043)
E113100	Administration Allocated	Exp	(116,535)	(116,535)	(116,535)	(116,532)
E113190	Depreciation - Other Rec & Sport	Exp	(392,093)	(392,093)	(392,093)	(393,657)
			(901,150)	(901,150)	(901,150)	(877,390)
	Library					
I115005	Lost Books	Inc	50	50	50	0
I115010	Reimbursements	Inc	100	100	100	0
			150	150	150	0
E115005	Library Staff Salaries	Exp	(52,700)	(52,700)	(52,700)	(50,670)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E115008	Library Leave/Wages Liability	Exp	0	0	0	(2,352)
E115015	Library Building Mtce	Exp	(10,481)	(10,481)	(10,481)	(4,474)
E115020	Library Other Expenses	Exp	(7,800)	(7,800)	(7,800)	(4,714)
E115030	Library IT	Exp	0	0	0	0
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	(16,210)	(16,209)
			(87,191)	(87,191)	(87,191)	(78,419)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	3,000	2,045
I119015	Contribution to Woolorama	Inc	1,000	1,000	1,000	0
I119020	Reimbursements	Inc	9,000	0	0	0
I119030	Community Events Income	Inc	2,000	32,000	32,000	32,000
I119031	Other Culture Grant Funds	Inc	10,000	1,000	1,000	16,130
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	4,977	4,977	4,977	5,445
			29,977	41,977	41,977	55,620
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	0
E116010	Woolorama Costs & Maintenance	Exp	(65,136)	(65,136)	(65,136)	(65,847)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,809)	(2,809)	(2,809)	(2,758)
E116015	Community Centre Mtce	Exp	(15,837)	(15,837)	(15,837)	(8,039)
E116020	Historical Village	Exp	(2,166)	(2,166)	(2,166)	(2,909)
E116025	Heritage Review	Exp	0	0	0	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(31,463)	(29,945)	(29,945)	(27,690)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	(31,000)	(31,000)	(31,195)
E116060	Betty Terry Theatre Expenditure	Exp	(3,215)	(3,215)	(3,215)	(2,375)
E116065	Electronic Sign Expenditure	Exp	(2,500)	(2,500)	(2,500)	(5,043)
E116070	Court House Expenditure	Exp	(4,836)	(4,836)	(4,836)	(4,921)
E116075	NAB Building Expenditure	Exp	(4,586)	(4,586)	(4,586)	(2,679)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	(99,193)	(99,817)
			(232,241)	(261,723)	(261,723)	(253,273)
Total Recreation & Culture Income			156,617	159,614	159,614	176,906
Total Recreation & Culture Expenditure			(1,898,417)	(1,927,899)	(1,927,899)	(1,853,471)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	138,346	138,346	138,346	141,414
I121010	Road Project Grants	Inc	395,186	395,186	395,186	211,549
I121015	Roads to Recovery Grant	Inc	312,145	312,145	312,145	311,046
I121020	Reimbursements	Inc	1,000	1,000	1,000	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	5,000	7,120
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRICIP Funding	Inc	237,336	237,336	237,336	461,974
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,089,013	1,089,013	1,089,013	1,133,103
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	55,000	55,000	55,000	39,403
			55,000	55,000	55,000	39,403
E122005	Road Maintenance	Exp	(110,000)	(110,000)	(110,000)	(84,550)
E122006	Maintenance Grading	Exp	(200,000)	(200,000)	(200,000)	(213,549)
E122007	Rural Tree Pruning	Exp	(80,000)	(80,000)	(80,000)	(78,957)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(10,000)	(10,158)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(20,000)	(21,284)
E122010	Depot Mtce	Exp	(19,418)	(19,418)	(19,418)	(20,607)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(10,000)	(3,250)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(22,500)	(18,829)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(5,000)	(3,645)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(45,000)	(44,089)
E122030	Street Trees	Exp	(65,000)	(65,000)	(65,000)	(47,506)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(4,000)	(1,692)
E122045	Townscape	Exp	(45,000)	(45,000)	(45,000)	(45,632)
E122050	Crossovers	Exp	(500)	(500)	(500)	(869)
E122055	RoMan Data Collection	Exp	(11,500)	(11,500)	(11,500)	(7,547)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(70,000)	(69,286)
E122090	Graffiti Removal	Exp	0	0	0	(219)
E122100	Administration Allocated	Exp	(53,499)	(53,499)	(53,499)	(53,496)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(2,002,289)	(2,002,289)	(2,002,289)	(2,005,095)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(2,356)
			(2,773,706)	(2,773,706)	(2,773,706)	(2,732,616)
Road Plant Purchases						
I122100	Profit on Sale of Asset	Inc	50,245	48,698	48,698	6,872
			50,245	48,698	48,698	6,872
E123010	Loss on Sale of Asset	Exp	0	0	0	0
			0	0	0	0
Aerodrome						
I126015	Aerodrome Reimbursements/Grants	Inc	298,755	298,755	298,755	253,628
I126020	Aerodrome Hangar Lease	Inc	9,000	9,000	9,000	10,656
			307,755	307,755	307,755	264,284
E126005	Aerodrome Maintenance	Exp	(12,404)	(12,404)	(12,404)	(10,222)
E126190	Depreciation - Aerodromes	Exp	(44,961)	(44,961)	(44,961)	(45,397)
			(57,365)	(57,365)	(57,365)	(55,619)
Total Transport Income			1,502,013	1,500,466	1,500,466	1,443,662
Total Transport Expenditure			(2,831,071)	(2,831,071)	(2,831,071)	(2,788,235)
Economic Services						
Rural Services						
I131020	Landcare Reimbursements	Inc	78,250	78,250	78,250	76,174
			78,250	78,250	78,250	76,174
E131020	Landcare	Exp	(112,000)	(112,000)	(112,000)	(99,733)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(18,000)	(16,737)
E131100	Administration Allocated	Exp	(16,055)	(16,055)	(16,055)	(16,056)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(10,000)	(11,173)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(156,055)	(156,055)	(156,055)	(143,699)
Tourism & Area Promotion						
I132005	Caravan Park Fees	Inc	70,000	70,000	70,000	69,642
I132010	Reimbursements	Inc	1,000	1,000	1,000	44
I132015	RV Area Fees	Inc	15,000	15,000	15,000	7,687
I132035	Tourism Income	Inc	0	0	0	0
			86,000	86,000	86,000	77,373
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(33,000)	(33,000)	(33,000)	(35,320)
E132020	Caravan Park Mtce	Exp	(50,886)	(50,886)	(50,886)	(45,691)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	(3,225)
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	(8,500)	(8,460)
E132035	RV Area Maintenance	Exp	(8,598)	(8,598)	(8,598)	(10,720)
E132040	Tourism Promotion & Subscripts	Exp	(19,500)	(19,500)	(19,500)	(5,835)
E132050	Administration Allocated	Exp	(70,392)	(70,392)	(70,392)	(70,392)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E132190	Depreciation - Tourism	Exp	(19,446)	(19,446)	(19,446)	(19,446)
			(210,322)	(210,322)	(210,322)	(199,089)
	Building Control					
I133005	Building Licenses	Inc	8,000	8,000	8,000	3,908
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
I142010	Sale of Land	Inc	0	0	0	0
			8,000	8,000	8,000	3,908
	Other Economic Services					
I134005	Water Sales	Inc	20,000	20,000	20,000	20,037
			20,000	20,000	20,000	20,037
E134005	Water Supply - Standpipes	Exp	(20,000)	(20,000)	(20,000)	(24,057)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(2,052)	(2,052)
			(22,052)	(22,052)	(22,052)	(26,109)
	Total Economic Services Income		192,250	192,250	192,250	177,492
	Total Economic Services Expenditure		(388,429)	(388,429)	(388,429)	(368,897)
	Other Property & Services					
	Private Works					
I141005	Private Works Income	Inc	20,000	20,000	20,000	24,832
			20,000	20,000	20,000	24,832
E141005	Private Works	Exp	(15,000)	(15,000)	(15,000)	(5,872)
E141100	Administration Allocated	Exp	(3,053)	(3,053)	(3,053)	(3,048)
			(18,053)	(18,053)	(18,053)	(8,920)
	Public Works Overheads					
I143020	Reimbursements	Inc	500	500	500	24,000
I143040	Workers Compensaion	Inc	0	0	0	0
			500	500	500	24,000
E143005	Engineering Salaries	Exp	(117,801)	(117,801)	(117,801)	(109,366)
E143007	Engineering Administration Salaries	Exp	(62,007)	(62,007)	(62,007)	(62,735)
E143008	Works Leave/Wages Liability	Exp	0	0	0	(10,986)
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(17,031)	(15,980)
E143015	CEO's Salary Allocation	Exp	(60,886)	(60,886)	(60,886)	(68,978)
E143020	Engineering Superannuation	Exp	(120,687)	(120,687)	(120,687)	(109,194)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(5,000)	(3,444)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(165,000)	(166,247)
E143040	Workers Compensation	Exp	0	0	0	(380)
E143045	Insurance on Works	Exp	(38,318)	(38,318)	(38,318)	(38,318)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(8,000)	(2,870)
E143055	Fringe Benefits	Exp	(1,000)	(1,000)	(1,000)	(312)
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(1,000)	(622)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(8,000)	(7,819)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(1,500)	(1,282)
E143080	Staff Licenses	Exp	(500)	(500)	(500)	(104)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(4,000)	(2,041)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,500)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(15,000)	(4,296)
E143105	Administration Allocated	Exp	(1,156)	(1,156)	(1,156)	(1,152)
E143200	LESS PWOH ALLOCATED	Exp	628,377	628,377	628,377	605,992
			(9)	(9)	(9)	(134)
	Plant Operation Costs					
I144005	Sale of Scrap	Inc	1,500	1,500	1,500	0
I144010	Reimbursements	Inc	4,000	4,000	4,000	0
			5,500	5,500	5,500	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(180,000)	(177,966)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(20,000)	(14,327)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(85,000)	(73,395)
E144040	Plant Repair - Wages	Exp	(25,000)	(25,000)	(25,000)	(31,601)
E144050	Insurance and Licences	Exp	(35,000)	(35,000)	(35,000)	(29,482)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(10,000)	(10,000)	(2,339)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(1,000)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(8,000)	(6,623)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	364,000	364,000	364,000	335,369
			0	0	0	(364)
	Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,339,945)	(2,339,945)	(2,339,945)	(2,670,360)
E146200	Less Sal , Allow, Super Allocated	Exp	2,339,945	2,339,945	2,339,945	2,670,360
			0	0	0	0
	Unclassified					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	50,000	46,394
I147006	Commission - TransWA	Inc	500	500	500	164
I147007	Reimbursement - OHS	Inc	500	500	500	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	34,300	34,300	34,300	32,661
I147065	Insurance Reimbursement	Inc	0	0	0	1,656
I147070	Council Housing Reimbursements	Inc	0	0	0	2,338
I147085	NAB Buiding Rent	Inc	8,400	8,400	8,400	8,400
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	360	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			94,060	94,060	94,060	91,613
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(3,000)	(172)
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(92,214)	(92,214)	(92,214)	(75,630)
E147051	Interest on Loan 137 - Staff Housing	Exp	(7,201)	(7,201)	(7,201)	(7,148)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(3,217)	(3,217)	(3,217)	(3,074)
E147055	Consultants	Exp	(40,000)	(40,000)	(40,000)	(21,519)
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(1,000)	(500)
E147090	Building Maintenance	Exp	(8,000)	(8,000)	(8,000)	(4,159)
E147100	Administration Allocated	Exp	(140,848)	(140,848)	(140,848)	(140,844)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(10,000)	(4,385)
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	(136,963)	(136,963)
E147150	Community Requests Budget	Exp	(20,000)	(20,000)	(20,000)	(19,100)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(3,500)	(18)
			(465,943)	(465,943)	(465,943)	(413,512)
	Total Other Property & Services Income		120,060	120,060	120,060	140,445
	Total Other Property & Services Expenditure		(484,005)	(484,005)	(484,005)	(422,930)
	Total Income		6,288,529	6,985,874	6,985,874	8,752,695
	Total Expenditure		(8,420,373)	(8,493,965)	(8,493,965)	(8,257,765)
	Net Deficit (Surplus)		(2,131,844)	(1,508,091)	(1,508,091)	494,930



10.2 SCHEDULE OF ACCOUNTS PAYMENTS – JUNE 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	17 July 2023
PREVIOUS REPORT(S):	15 June 2023
DISCLOSURE OF INTEREST:	NIL
STRATEGIC DOCUMENT REFERENCE	Local government (Financial Management) Regulations 1996
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	1. Payments List

OFFICER RECOMMENDATION/4997 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council:

- 1 Endorses the list of accounts paid by the Chief Executive Officer under delegated authority, during June:
 - EFT Payments EFT13498 – EFT13620, Cheque Payments 167 – 173 and Direct Debit Payments DD5212.22 – DD5274.1 from the Municipal Account totalling \$432,256.54.
 - EFT Payments EFT13567 – EFT13625 from the Restricted Funds Account totalling \$1,214.87.
 - Credit card Payments totalling \$9,275.56.

Carried 7/0

BRIEF SUMMARY

This item presents the schedule of payments made during March for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.



All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local government (Financial Management) Regulations 1996

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction. (

2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name; (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2022/23 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 30 June 2023

Municipal Funds Account - List of Payments

Cheque Payment

Chq/EFT	Date	Name	Description	Amount
167	09/06/2023	Synergy	Electricity Usage	(6,204.74)
168	09/06/2023	Telstra	Admin Office Phones, Faxes and Staff Mobiles - May 2023	(805.06)
169	23/06/2023	Synergy	Electricity Usage	(5,113.91)
170	30/06/2023	Department Of Transport	Application to Transfer - Water Tanker Trailer (P96)	(19.40)
171	30/06/2023	Shire Of Wagin	Shire Petty Cash Recoup	(34.65)
172	30/06/2023	Synergy	Electricity Usage	(14,145.32)
173	30/06/2023	Telstra	DCEO, CEO and SES Ipad - June 2023	(66.89)
Cheque Payments Total				(26,389.97)

EFT Payments

EFT13498	08/06/2023	Australian Services Union	Payroll deductions	(25.90)
EFT13499	08/06/2023	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT13500	09/06/2023	3e Advantage Pty Limited	Photocopier charges 1/05/2023 - 31/05/2023	(1,158.07)
EFT13501	09/06/2023	Acb United Pty Ltd	Engine - Old loader (P09)	(13,288.00)
EFT13502	09/06/2023	Ampac Debt Recovery	Commissions and costs for the month of May 2023	(396.00)
EFT13503	09/06/2023	Atc Work Smart	E-Rua's wages - (One fortnight)	(1,364.35)
EFT13504	09/06/2023	Accumax Global Pty Ltd	Polyethylene 4 drum bund - Swimming Pool	(1,311.27)
EFT13505	09/06/2023	Acorn Trees & Stumps	Removal of three trees - Courthouse, Trim four trees under powerlines - Townsite	(5,160.00)
EFT13506	09/06/2023	Alexander Galt And Co Pty Ltd	Hardware supplies	(259.95)
EFT13507	09/06/2023	Australia Day Council Of Wa	2023 Gold membership subscription - Community Citizen of the Year Awards	(720.00)
EFT13508	09/06/2023	Australia Post	Postage - May 2023	(256.04)
EFT13509	09/06/2023	Australian Communications Authority	License renewal for land mobile/ambulatory system	(983.00)
EFT13510	09/06/2023	Bitumen Distributors Pty Ltd	3x 200L drums of emulsion - Road maintenance	(693.00)
EFT13511	09/06/2023	C & D Cutri	Perform fungal treatment on two bridges - Norrington Road and Beaufort Road	(8,140.00)
EFT13512	09/06/2023	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - May 2023	(180.77)
EFT13513	09/06/2023	Esa	3m Control console cable including postage - Recreation Centre	(155.10)
EFT13514	09/06/2023	Exurban	Town planning consulting services - May 2023	(856.55)
EFT13515	09/06/2023	Fuel Distributors Of Wa Pty Ltd	Unleaded fuel - Homecare Managers Vehicle (P80), Diesel - Homecare Bus (P83)	(185.81)
EFT13516	09/06/2023	Goodyear Autocare Wagin	4x New tyres - MOW Vehicle (P04)	(1,216.00)
EFT13517	09/06/2023	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(540.63)
EFT13518	09/06/2023	Iga X-press	Jumbo toilet rolls - Public Conveniences	(391.35)
EFT13519	09/06/2023	Itr Western Australia	Pad as stabilisers, bolts and washers - Cat Backhoe (P47)	(847.13)
EFT13520	09/06/2023	Local Government Professionals Australia Wa	Local Government training centralised registration system for cats and dogs - Michelle Muller	(50.00)
EFT13521	09/06/2023	Mcg Fire Services	Service and install fire equipment - NAB Building	(429.00)
EFT13522	09/06/2023	Marleys Diesel & Ag	200L 15w40 oil - Works Depot, Oil Filter - Multipac Roller (P49)	(1,295.97)
EFT13523	09/06/2023	Midalia Steel Pty Ltd	Patio tube and brackets - Swimming Pool, 27m Purlin galv, 48m custom orb zincalume, 100x100x3 Duragalplus, 500x Screws - Works Depot	(1,854.15)
EFT13524	09/06/2023	Narrogin Hardware And Building Supplies	4 pack ratchet tie downs - Building Maintenance	(30.00)
EFT13525	09/06/2023	Officeworks	June stationery order, Office chair - Admin Office	(768.14)
EFT13526	09/06/2023	Public Transport Authority	Trans WA ticket sales minus agent commission	(114.51)
EFT13527	09/06/2023	Shire Of Dumbleyung	Wheatbelt Development Commission final contribution towards FY23 4WDL Regional Worker Housing Analysis	(198.00)
EFT13528	09/06/2023	St Luke's Family Practice Wagin	Management Fees - February, March, April and May 2023 minus Doctor accommodation costs and accreditation payment to IPN	(5,041.18)
EFT13529	09/06/2023	Ten47 Plumbing	Replace toilet pan - Admin Office, Resolve issue with dump point - Caravan Park	(929.50)
EFT13530	09/06/2023	Team Global Express Pty Ltd	Delivery charges	(36.51)
EFT13531	09/06/2023	Tool Kit Depot	1x Makita brushless chainsaw and brushless blower - Works Depot	(978.00)
EFT13532	09/06/2023	Wa Country Health Service - Wheatbelt	Main meals and sweets supplied May 2023	(237.60)
EFT13533	09/06/2023	Wagin Agri Services	Chemical - Townsite Spraying	(760.00)
EFT13534	09/06/2023	Wagin District Farmers Co-operative	Admin Office kitchen refreshments, cleaning supplies, kitchen refreshments - Works Depot, catering supplies - Homecare	(385.75)
EFT13535	09/06/2023	Wagin Meats	Sausages and Burgers - Works Depot Leaving BBQ	(95.90)
EFT13536	09/06/2023	Wagin Truck Centre	1x Oil filter wrench strap - Works Depot, 2x Mud flaps - 6T Isuzu Truck (P16)	(127.50)
EFT13537	09/06/2023	Wallis Computer Solutions	NBN - Admin Office, Library & Rec Centre - June 2023, Agreement Fusion - Admin Office - June 2023	(455.18)
EFT13538	09/06/2023	West Arthur Community Resource Centre	Room hire May 2023 - Homecare	(51.40)
EFT13539	09/06/2023	Western Australian Local Government Association	Two day course HR Toolkit - CEO, One day course in HR training in State employment law - CEO	(1,727.00)

EFT13540	09/06/2023 Youthcare	Donation towards Chaplaincy services at Wagin School	(2,600.00)
EFT13541	21/06/2023 Australian Taxation Office	BAS - May 2023	(25,665.00)
EFT13542	22/06/2023 Australian Services Union	Payroll deductions	(25.90)
EFT13543	22/06/2023 Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT13544	23/06/2023 A G Brookes Excavations	Attend fire with excavator - Refuse Site	(1,485.00)
EFT13545	23/06/2023 Abc Containers	Sea container - Sportsground	(6,490.00)
EFT13546	23/06/2023 Atc Work Smart	E-Rua's wages - (Two fortnights)	(2,719.72)
EFT13547	23/06/2023 Beaufort	Repair tyre - Bobcat (P39), 1x New tyre - Forklift (P51)	(78.34)
EFT13548	23/06/2023 Canvas Works South West	Repairs (stitching) to shade sails - Recreation Oval/ EFP Playground equipment	(2,640.00)
EFT13549	23/06/2023 Elders Rural Services Australia Limited	1x Safety Boots - Dave Hoysted (Works Crew)	(154.00)
EFT13550	23/06/2023 Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle (P80)	(136.01)
EFT13551	23/06/2023 Great Southern Rammed Earth & Concrete	Supply and lay concrete footpath - Trench Street	(9,790.00)
EFT13552	23/06/2023 Great Southern Waste Disposal	Management of facility & refuse collection - May 2023	(29,764.52)
EFT13553	23/06/2023 Hersey's Safety Pty Ltd	100x Jarrah guide posts, 200x Red delineators and 200x Clear delineators - Road maintenance	(1,881.00)
EFT13554	23/06/2023 Ian James Mccabe	Reimbursement for May internet charges - 5 Marks Court	(92.00)
EFT13555	23/06/2023 Independence Australia	HCP expenses - Homecare	(55.60)
EFT13556	23/06/2023 Katanning Glazing And Security	All weather stripping to entry door and window - Administration Office	(110.00)
EFT13557	23/06/2023 Marleys Diesel & Ag	20L Hydraulic oil - Works Depot	(124.30)
EFT13558	23/06/2023 Metal Artwork Creations	1x Door plaque - Manager of Finance	(22.00)
EFT13559	23/06/2023 Narrogin Pumps Solar And Spraying	Service and re-condition feature pool pump - Wagin Pool, Install seal kit - Wetlands Pump	(476.89)
EFT13560	23/06/2023 Preston Rowe Paterson Perth Pty Ltd	Infrastructure revaluation, Roads revaluation - full inspection	(20,350.00)
EFT13561	23/06/2023 Seek Limited	Advertisement for Executive Manager Community And Corporate 14 June 2023	(434.50)
EFT13562	23/06/2023 Shire Of Narrogin	Health Officer - April and May 2023	(747.72)
EFT13563	23/06/2023 St Luke's Family Practice Wagin	Pre employment medical - Shane De Souza (works)	(180.00)
EFT13564	23/06/2023 Wa Contract Ranger Services Pty Ltd	Ranger services 31/05/2023, 1/06/2023 & 8/06/2023	(1,097.25)
EFT13565	23/06/2023 Wagin Community Resource Centre	Wool Press 15 June 2023 Two full colour page advertisements - Community Development Officer Vacant Position, Public Notice for Shire of Wagin Bush Fire Brigade Local Law 2023	(120.00)
EFT13566	23/06/2023 Wagin Historical Village	2022/2023 Subsidy for Wagin Historical Village	(8,460.00)
EFT13568	30/06/2023 3e Advantage Pty Limited	Photocopier charges 1/06/2023 - 30/06/2023	(1,038.68)
EFT13569	30/06/2023 Adv Technical Consulting	500 sheet printer feeder, Powered USB hub - Medical centre	(715.00)
EFT13570	30/06/2023 Atc Work Smart	E-Rua's wages (One fortnight)	(1,364.35)
EFT13571	30/06/2023 Alexander Galt And Co Pty Ltd	Hardware supplies	(1,532.49)
EFT13572	30/06/2023 Australian Taxation Office	FBT - Return 30-04-2023 final payment	(449.72)
EFT13573	30/06/2023 Bks Electrical Pty Ltd	Installation of two CCTV cameras including linking to main system	(8,570.00)
EFT13574	30/06/2023 Benjamin Robert Ball	Rates refund for assessment A95 9 TRIMDON ST WAGIN 6315	(40.46)
EFT13575	30/06/2023 Boc Gases	R020D2 Oxygen, R020G Oxygen, R040G Dissolved Acetylene, R065E2 Argoshield, Container Service Charge 29.05.2023 - 27.06.2023	(58.10)
EFT13576	30/06/2023 Bronwyn Hegarty	Members sitting fees and communication allowance 4/4	(906.50)
EFT13577	30/06/2023 Bryan Leslie Kilpatrick	Members sitting fees and communication allowance 4/4	(823.00)
EFT13578	30/06/2023 Bullivants	Slings and chains - Works Depot	(448.97)
EFT13579	30/06/2023 C.e.s. Midland	Solar bollards - Wetlands Park	(1,198.43)
EFT13580	30/06/2023 Cea	Rear view mirror and hydraulic oil filter - Dynapac Roller (P19)	(223.55)
EFT13581	30/06/2023 Command A Com	Update names on phone display - Admin Office	(77.00)
EFT13582	30/06/2023 Cr Phillip Blight	Members sitting fees, communication allowance and president allowance 4/4	(4,645.00)
EFT13583	30/06/2023 Fuel Distributors Of Wa Pty Ltd	Unleaded fuel - Homecare Managers Vehicle (P80)	(76.84)
EFT13584	30/06/2023 Geoffrey Kenneth Benjamin West	Members sitting fees and communication allowance 4/4	(906.50)
EFT13585	30/06/2023 Goodyear Autocare Wagin	2x Batteries - Old Loader (P09), Replace tyre - Box Trailer (P32)	(630.50)
EFT13586	30/06/2023 Gregory Robert Ball	Members sitting fees, communication allowance, Deputy Presidents allowance and travel allowance 4/4	(1,569.35)
EFT13587	30/06/2023 Grillex Pty Ltd	Four post shelter and drinking fountain - Wetlands Park	(14,768.60)
EFT13588	30/06/2023 Hersey's Safety Pty Ltd	200x Red delineators and 200x Clear delineators - Road maintenance	(616.00)
EFT13589	30/06/2023 Ictouch Pty Ltd	ICTouch NBN Services June 2023 - Medical Centre	(540.00)
EFT13590	30/06/2023 Iga X-press	Toilet rolls and papertowel - Public Conveniences, newspapers, kitchen refreshments, Admin office supplies, Library supplies and invoice books - refuse site	(970.53)
EFT13591	30/06/2023 Independence Australia	HCP expenses - Wagin Homecare	(76.20)
EFT13592	30/06/2023 James Wallis	Reimbursement for working with children check - Homecare	(87.00)

EFT13593	30/06/2023	Komatsu Australia Pty Ltd	500hr Service Kit - Mini excavator (P13), 5000hr Service - Komatsu grader (P12)	(4,774.33)
EFT13594	30/06/2023	Liberty Oil Australia Pty Ltd	10,000L Diesel and 2,000L Unleaded	(19,875.60)
EFT13595	30/06/2023	Mjb Industries	7x 300mm Headwalls and 20x 375mm Concrete Pipes	(8,792.08)
EFT13596	30/06/2023	Midalia Steel Pty Ltd	2x Lengths tube - Swimming Pool	(76.27)
EFT13597	30/06/2023	Muriel Ann O'Brien	Members sitting fees and communication allowance 4/4	(844.00)
EFT13598	30/06/2023	Ray Ford Signs	Dogs on leash signs - RV site	(46.20)
EFT13599	30/06/2023	Shane De Souza	Reimbursement for 2x work pants	(120.00)
EFT13600	30/06/2023	Sherryl Maree Chilcott	Members sitting fees and communication allowance 4/4	(760.50)
EFT13601	30/06/2023	Sigma Chemicals	Pool chemical - Swimming Pool	(479.60)
EFT13602	30/06/2023	Site Environmental And Remediation Services (wa) Pty Ltd	Site inspection and report with remediation recommendations - Dongolocking Rd	(1,980.00)
EFT13603	30/06/2023	Sound Garden Centre Wagin	Plants - Town Square and Wetlands Park	(240.68)
EFT13604	30/06/2023	St Luke's Family Practice Wagin	Management Fees - June 2023 minus Doctor accommodation costs	(3,565.83)
EFT13605	30/06/2023	Steve Taylor	Toolbox meeting, WHS inductions and rigging inspection	(1,210.00)
EFT13606	30/06/2023	Strategic Leadership Consulting	Preparatory work for CEO Review	(1,650.00)
EFT13607	30/06/2023	Team Global Express Pty Ltd	Delivery charges	(157.95)
EFT13608	30/06/2023	Tool Kit Depot	1x Makita brushless Impact wrench - Works Depot	(574.27)
EFT13609	30/06/2023	Wa Contract Ranger Services Pty Ltd	Ranger Services 15/06/2023 & 19/06/2023, 26/06/2023 & 27/06/2023	(1,672.00)
EFT13610	30/06/2023	Wa Reticulation Supplies	2x Pumps - Emergency water connection	(6,650.78)
EFT13611	30/06/2023	Wade Joseph Longmuir	Members sitting fees and communication allowance 4/4	(906.50)
EFT13612	30/06/2023	Wagin Agri Services	8x 6m Poly pipe - Emergency water connection	(744.00)
EFT13613	30/06/2023	Wagin Community Resource Centre	2023/2024 Business membership	(80.00)
EFT13614	30/06/2023	Wagin Gas Electrics	Resolve hot water issue and replace bain marie plug - Recreation Centre, Resolve issue with power connection - Town Hall, Repair fault and replace fluorescent lights with LED lights - Works Depot	(2,757.26)
EFT13615	30/06/2023	Wagin Mowers	Set of Mower Blades - Rover Mower (P53), 2x Blades - John Deere Mower (P22). Repair push mower	(241.49)
EFT13616	30/06/2023	Wagin Truck Centre	2x Flashing lamps - Old Loader (P09), 1x 24v Alarm Kit, 1x Pressure switch, 1x Temperature switch - Works Depot	(968.45)
EFT13617	30/06/2023	Waratah Lodge	Application for Lifetime Membership	(10.00)
EFT13618	30/06/2023	Western Australian Local Government Association	WALGA People and Culture Seminar 27 July 2023	(310.00)
EFT13619	30/06/2023	Westrac Equipment	3000hr service - Cat Grader (P10)	(3,792.11)
EFT13620	30/06/2023	Willamarra Aboriginal Corporation	Balance of Community Grant Funds 2022/2023	(829.36)
EFT Payments Total				(275,919.99)

Direct Debit Payments

DD5212.22	01/06/2023	Department Of Transport	Daily Licensing Takings 30/05/2023	(2,565.20)
DD5212.24	02/06/2023	Department Of Transport	Daily Licensing Takings 31/05/2023	(5,672.75)
DD5212.25	05/06/2023	Bankwest	Merchant Fee May 2023	(451.77)
DD5218.1	08/06/2023	Aware Super	Payroll deductions	(5,168.23)
DD5218.10	08/06/2023	Prime Super	Superannuation contributions	(261.57)
DD5218.11	08/06/2023	Smartmonday Prime	Superannuation contributions	(118.24)
DD5218.12	08/06/2023	National Mutual Retirement Fund	Superannuation contributions	(163.43)
DD5218.2	08/06/2023	Hub24 Super Fund	Superannuation contributions	(233.60)
DD5218.3	08/06/2023	Asgard Super	Superannuation contributions	(125.26)
DD5218.4	08/06/2023	Netwealth Superannuation	Superannuation contributions	(297.73)
DD5218.5	08/06/2023	Rest Administration	Superannuation contributions	(1,576.33)
DD5218.6	08/06/2023	Hesta Super Fund	Superannuation contributions	(795.90)
DD5218.7	08/06/2023	Australian Super Administration	Superannuation contributions	(2,747.93)
DD5218.8	08/06/2023	Hostplus	Superannuation contributions	(93.03)
DD5218.9	08/06/2023	North Personal Superannuation	Superannuation contributions	(269.94)
DD5228.1	26/06/2023	Bankwest	Mastercard statement to 06 Jun 2023	(5,908.01)
DD5243.1	22/06/2023	Aware Super	Payroll deductions	(5,292.52)
DD5243.10	22/06/2023	Prime Super	Superannuation contributions	(300.11)
DD5243.11	22/06/2023	Smartmonday Prime	Superannuation contributions	(145.89)
DD5243.12	22/06/2023	National Mutual Retirement Fund	Superannuation contributions	(163.43)
DD5243.2	22/06/2023	Hub24 Super Fund	Superannuation contributions	(233.60)
DD5243.3	22/06/2023	Asgard Super	Superannuation contributions	(112.81)
DD5243.4	22/06/2023	Netwealth Superannuation	Superannuation contributions	(297.73)
DD5243.5	22/06/2023	Rest Administration	Superannuation contributions	(1,581.90)
DD5243.6	22/06/2023	Hesta Super Fund	Superannuation contributions	(715.13)
DD5243.7	22/06/2023	Australian Super Administration	Superannuation contributions	(2,794.49)
DD5243.8	22/06/2023	Hostplus	Superannuation contributions	(77.65)
DD5243.9	22/06/2023	North Personal Superannuation	Superannuation contributions	(269.94)
DD5259.1	06/06/2023	Department Of Transport	Daily Licensing Takings 01/06/2023	(7,324.75)
DD5259.10	28/06/2023	Department Of Transport	Daily Licensing Takings 26/06/2023	(2,242.50)
DD5259.11	07/06/2023	Department Of Transport	Daily Licensing Takings 02/06/2023	(2,237.60)
DD5259.12	29/06/2023	Department Of Transport	Daily Licensing Takings 27/06/2023	(643.80)
DD5259.13	30/06/2023	Department Of Transport	Daily Licensing Takings 28/06/2023	(14,240.95)
DD5259.17	08/06/2023	Department Of Transport	Daily Licensing Takings 06/06/2023	(9,817.90)
DD5259.18	09/06/2023	Department Of Transport	Daily Licensing Takings 07/06/2023	(3,024.65)
DD5259.19	12/06/2023	Department Of Transport	Daily Licensing Takings 08/06/2023	(9,781.75)

DD5259.2	16/06/2023	Department Of Transport	Daily Licensing Takings 14/06/2023	(1,805.10)
DD5259.20	13/06/2023	Department Of Transport	Daily Licensing Takings 09/06/2023	(1,616.20)
DD5259.21	14/06/2023	Department Of Transport	Daily Licensing Takings 12/06/2023	(4,468.00)
DD5259.22	15/06/2023	Sandwai Pty Ltd	June Monthly Fee for Sandwai	(484.00)
DD5259.23	15/06/2023	Department Of Transport	Daily Licensing Takings 13/06/2023	(4,699.20)
DD5259.3	19/06/2023	Aussie Broadband Pty Ltd	Broadband June 2023	(316.00)
DD5259.4	20/06/2023	Department Of Transport	Daily Licensing Takings 16/06/2023	(2,260.70)
DD5259.5	21/06/2023	Department Of Transport	Daily Licensing Takings 19/06/2023	(1,598.20)
DD5259.6	22/06/2023	Department Of Transport	Daily Licensing Takings 20/06/2023	(7,741.40)
DD5259.7	23/06/2023	Department Of Transport	Daily Licensing Takings 21/06/2023	(2,315.15)
DD5259.8	26/06/2023	Western Australian Treasury Corporation	Loan Repayment 137 June 2023	(1,907.86)
DD5259.9	27/06/2023	Department Of Transport	Daily Licensing Takings 23/06/2023	(4,082.50)
DD5266.1	19/06/2023	Department Of Transport	Daily Licensing Takings 15/06/2023	(6,001.70)
DD5274.1	30/06/2023	Bankwest	Mastercard - Slimline Warehouse - Room Dividers	(2,902.55)
Direct Debit Payments Total				(129,946.58)
Municipal Account - Payments Total				(432,256.54)

Restricted Funds Account - List of Payments

EFT Payments

EFT13567	23/06/2023	Arts Narrogin Incorporated	COMMUNITY BUS BOND REFUND	(150.00)
EFT13621	30/06/2023	Jordan Ghasseb	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13622	30/06/2023	Matthew Robert Spurr	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13623	30/06/2023	Trent Cooper	VENUE HIRE BOND REFUND	(300.00)
EFT13624	30/06/2023	Department Of Mines, Industry Regulation And Safety	App # 99933 Nathan Clifford Pearce	(669.87)
EFT13625	30/06/2023	Shire Of Wagin	App # 99930 Nathan Cook	(35.00)
EFT Payments Total				(1,214.87)
Restricted Funds Account - Payments Total				(1,214.87)

SHIRE OF WAGIN STATEMENT OF MASTERCARD PAYMENTS For the Period Ended 6 June 2023

Credit Card List of Payments

Chief Executive Officer - Ian McCabe

Credit Card	6/05/2023	Bunnings	Laundry Items - outfit NAB apartment	(54.99)
Credit Card	6/05/2023	Super Cheap Auto	W001 - Wiper Fluid	(6.99)
Credit Card	6/05/2023	Kmart	Heater & towels - outfit NAB Apartment	(134.25)
Credit Card	11/05/2023	Doms Deli Wagin	Lunch - Wheatbelt Freight meeting	(41.74)
Credit Card	16/05/2023	Rebecca West	Dr Accommodation x 11 nights - March - April	(2,035.00)
Credit Card	30/05/2023	Vistaprint Australia	Tips Passes, Calendars and Business cards	(262.72)
Credit Card	2/06/2023	State Law Publisher	Bush Fire Brigade Local Law	(1,986.40)
Chief Executive Officer - Ian McCabe				(4,522.09)

Acting Deputy Chief Executive Officer - Donna George

Credit Card	11/05/2023	Quest Innaloo	Accommodation & Meals - Staff DoT Training	(1,067.92)
Credit Card	12/05/2023	WANEWS	Online Newspaper Monthly Subscription	(28.00)
Credit Card	20/05/2023	Bunnings	Decking Oil - Wetlands Park Maintenance	(290.00)
Acting Deputy Chief Executive Officer - Total				(1,385.92)

Manager of Works - Allen Hicks

Manager of Works - Allen Hicks Total				0.00
---------------------------------------------	--	--	--	-------------

Manager of Finance - Jenny Goodbourn

Manager of Finance - Jenny Goodbourn Total				0.00
---------------------------------------------------	--	--	--	-------------

Fees and Charges

Fees and Charges Total				0.00
-------------------------------	--	--	--	-------------

Credit Card List of Payments Total

Credit Card List of Payments Total				(5,908.01)
-------------------------------------------	--	--	--	-------------------

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 6 July 2023

Credit Card List of Payments		
Chief Executive Officer - Ian McCabe		
Credit Card	7/06/2023 Officeworks	Shredder for office (535.00)
Credit Card	27/06/2023 8 Slice Pty Ltd - Warwick	Card used in error - CEO reimbursed shire (9.99)
Chief Executive Officer - Ian McCabe		(544.99)
Acting Deputy Chief Executive Officer -Donna George		
Credit Card	12/06/2023 Thinggz Gifts Armadale	Comforter set for NAB apartment (45.00)
Credit Card	12/06/2023 WANEWS	Online Newspaper Monthly Subscription (28.00)
Credit Card	26/06/2023 Slimline Warehouse	Room Dividers for Rec Centre (2,145.24)
Credit Card	5/07/2023 Kmart	Furnishings for NAB apartment (426.00)
Acting Deputy Chief Executive Officer - Total		(2,644.24)
Manager of Works - Allen Hicks		
Credit Card	26/06/2023 Bunnings	Spade Bits for Jackhammer (139.32)
Manager of Works - Allen Hicks Total		(139.32)
Manager of Finance - Jenny Goodbourn		
Manager of Finance - Jenny Goodbourn Total		0.00
Fees and Charges		
Credit Card	6/07/2023 Annual Fee	Annual Fee - Allen Hicks' card (39.00)
Fees and Charges Total Total		(39.00)
Credit Card List of Payments Total		(3,367.55)



10.3 RATING STRATEGY: DIFFERENTIAL RATES FOR GROSS RENTAL VALUE PROPERTIES

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	17 July 2023
PREVIOUS REPORT(S):	22 June 2023
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	RV.VA.1; RV.VA.3
ATTACHMENTS:	1. Item 13.1 of 27 June is attached. 2. Statement of Objectives and Reasons for differential rates in 2023/24.

OFFICER RECOMMENDATION/4998 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

1. That Council adopt a rating strategy that utilises differential rates for properties that are valued by Gross Rental Values (GRV) and categorises these as Non-Commercial / Industrial; and Commercial / Industrial;
2. That differential rates be applied to gross rental valued properties as recommended in the draft financial budget for the financial year 2023/24.

Carried by Absolute Majority 7/0

BRIEF SUMMARY

Council considered the rating strategy for 2023/24 at the Ordinary Meeting of Council held 27 June 2023. This included differentiating properties within the Gross Rental Value category by land use, to consider differential rates in 2023/24 and to provide public notice for consultation on the matter. Advertising closes at 4 pm on Monday 24 July. At the time of writing this agenda item no submissions have been received and the recommendation is to implement differential rates as proposed.

BACKGROUND/COMMENT

Council's draft budget for 2023/24 and the supporting rates modelling is addressed elsewhere in this agenda.



Section 6.26 (1) of the Local Government Act 1995 states: 'Except as provided, all land within a district is rateable land.' The Minister determines the method for valuation of land and Council determines a rate based on that valuation to make up any budget deficiency.

The Local Government Act 1995 provides for rates applied uniformly or differentially. Differential rates recognise that land use is not the same in all cases and allows for categorising properties according to like use. Land may be categorised as unimproved (generally agricultural) or Gross Rental Value (GRV).

As part of last years' budget deliberations and following a GRV revaluation by the Valuer General, Council decided to proceed with differential rates.

The creation of differentiated categories allows for the setting of rates by land use and supports the principles of objectivity; fairness and equity; consistency; transparency; and administrative efficiency, by comparing like properties.

Two GRV categories were established: Non-commercial / Industrial; and Commercial / Industrial.

Advertising of the proposal was authorised by the absolute majority decision of 27 June 2023 (resolution 4987):

OFFICER RECOMMENDATION

- 1. That Council continues to endorse a rating strategy that utilises differential rates for properties that are valued by Gross Rental Values (GRV) and categorises these as Non-Commercial / Industrial; and Commercial / Industrial;**
- 2. That Council adopt the Statement of Objectives and Reasons for Differential Rates in 2023/24 as attached to this item;**
- 3. That pursuant to sections 6.32, 6.33 and 6.35 of the Local Government Act 1995, adopt an increase to rate yield of 3.8% across all categories to meet the proposed rate setting for the 2023/24 budget as detailed below:**



Proposed Rates 2023/24				
Genera Rates:	# of Prop	Rate in the \$	Rateable Value	Projected Income 2023/24
GRV Non-commercial	678	0.091866	8,572,660	787,536
GRV Commercial	65	0.122728	1,550,486	190,288
Unimproved Value (UV)	296	0.006070	258,810,543	1,570,980
Subtotal	1039			2,548,804
Minimum Rates			Minimum Rate \$	
GRV Non-commercial	134		650	87,100
GRV Commercial	14		650	9,100
Unimproved Value (UV)	88		650	57,200
Subtotal	236			153,400
TOTAL	1275			2,702,204

And:

4. That local Public Notice be given for a period of at least 21 days to allow for public submissions to be considered by Council.

Carried 0/0

Public Notice commenced 1 July 2023 via the official website, shire noticeboards, statewide newspaper and social media. Public comment and submissions were invited within 21 days to 24 July with no submissions received. Submissions received after issue of the agenda will be tabled for Council’s consideration.

The proposal for differential rates as detailed in the Objectives and Reasons published by the Shire of Wagin remains supported and recommended for adoption by Council.

CONSULTATION/COMMUNICATION

Full council; Mr I McCabe, Chief Executive Officer; Mrs D George, Acting DCEO, Mrs S. English, Finance Officer; public consultation as prescribed by regulation.

STATUTORY/LEGAL IMPLICATIONS

Division 6 of the Local Government Act 1995; Valuation of Land Act 1978; Local Government (Financial Management) Regulations 1996; Part 1A Local Government (Administration) Regulations 1996; s. 1.7 Local Government Act 1995.



POLICY IMPLICATIONS

There is no direct relevant policy but Shire of Wagin council policies F.10 Rate concession incentives – commercial properties has a strategic and operational relationship.

FINANCIAL IMPLICATIONS

This strategy does not affect rates revenue yield. Differential rates apply a structural apportionment of the rates burden according to land use. This recognises land use and property (type) valuations as measured by the Valuer-General.

STRATEGIC IMPLICATIONS

Differential rating provides Council with greater flexibility in setting rates and support strategic and financial decision making.

VOTING REQUIREMENTS

Absolute majority.

13.1 RATING STRATEGY: DIFFERENTIAL RATES FOR GROSS RENTAL VALUE PROPERTIES; OBJECTIVES AND REASONS.

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	22 June 2023
PREVIOUS REPORT(S):	5 July 2022
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	RV.VA.1; RV.VA.3
ATTACHMENTS:	<ol style="list-style-type: none">1. Objectives and Reasons for Differential Rates in 2023/20242. Rate Modelling + 3.8%.

OFFICER RECOMMENDATION/4987 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

- 1. That Council continues to endorse a rating strategy that utilises differential rates for properties that are valued by Gross Rental Values (GRV) and categorises these as Non-Commercial / Industrial; and Commercial / Industrial;**
- 2. That Council adopt the Statement of Objectives and Reasons for Differential Rates in 2023/24 as attached to this item;**
- 3. That pursuant to sections 6.32, 6.33 and 6.35 of the Local Government Act 1995, adopt an increase to rate yield of 3.8% across all categories to meet the proposed rate setting for the 2023/24 budget as detailed below:**

Proposed Rates 2023/24				
Genera Rates:	# of Prop	Rate in the \$	Rateable Value	Projected Income 2023/24
GRV Non-commercial	678	0.091866	8,572,660	787,536
GRV Commercial	65	0.122728	1,550,486	190,288
Unimproved Value (UV)	296	0.006070	258,810,543	1,570,980
Subtotal	1039			2,548,804
Minimum Rates			Minimum Rate \$	
GRV Non-commercial	134		650	87,100
GRV Commercial	14		650	9,100
Unimproved Value (UV)	88		650	57,200
Subtotal	236			153,400
TOTAL	1275			2,702,204

And:

4. That local Public Notice be given for a period of at least 21 days to allow for public submissions to be considered by Council.

Carried 8/0

BRIEF SUMMARY

As part of the 2023/24 budget preparations this item requires council to adopt the proposed rate in the dollar to enable a balanced budget to be prepared and to complete the required advertising for imposing differential rates.

Preparation of the draft 2023/24 budget indicates a budget deficiency requiring an increase in rates yield of 3.8% (+\$0.101 million).

BACKGROUND/COMMENT

As part of last years' budget deliberations Council reviewed the basis on which they raise the annual rates and decided to establish differential rating within the GRV category. This decision requires an absolute majority and public notice of the proposed charge is mandatory with at least 21 days allowed for submissions. Any submission is to be considered by Council when making decisions to impose a rate.

Differential rates were implemented following a revaluation of GRV properties in the district by the Valuer General last year. The revaluation resulted in a disparity between the

increases in values of residential and non-residential properties. Creating two different categories based on the land usage offered a more equitable way of dealing with this disparity and making a fair increase across the board.

The principle of differential rates is **objective** because it is based on land use; it allows for **fairness and equity** and promotes **consistency** in rate application because like properties are categorised; and it is **transparent** because applying a rate to like properties is well understood and will result in less variability. Administratively, rating like properties in a category removes the skewing of rate calculation where anomalies may potentially create issues of fairness and equity requiring additional administration.

Imposition of differential rates for 2023/24 financial year. Preparation of the 2023/24 budget indicates a budget deficiency requiring an increase in rates yield of 3.8%% (+\$0.101 million). As the valuations are still consistent with the revaluations applied last year it would make sense to proceed on a differential basis as the reasons and objectives for imposition of rates on via this methodology has not changed.

It is therefore recommended that Council continues with the system of differential rates characterised by land use. To raise the budget deficit and be able to achieve a balanced budget the follow categories and rates in the dollar are proposed:

Rate Category	Rate in the \$	Minimum Payment
GRV – Non-Commercial/Industrial	\$0.091866	\$650
GRV – Commercial/Industrial	\$0.122728	\$650
UV General	\$0.006070	\$650

Public Notice. Local public notice is required where differential rates are proposed to be introduced. Should Council approve the proposal to apply differential rates, local public notice will be given in accordance with s. 1.7 of the Local Government Act 1995 for a period of at least 21 days and a report prepared for Council summarising any submissions.

CONSULTATION/COMMUNICATION

Full Council; Chief Executive Officer; Senior Management Staff.

STATUTORY/LEGAL IMPLICATIONS

Division 6 of the Local Government Act 1995; Valuation of Land Act 1978; Local Government (Financial Management) Regulations 1996;

POLICY IMPLICATIONS

While there are no direct implications under current policy, there is strategic relevance to policy F.10 Rate Concession Incentives – Commercial Properties.

FINANCIAL IMPLICATIONS

This recommendation does not impact the revenue of the local government.

STRATEGIC IMPLICATIONS

This proposal will provide Council with greater flexibility in strategic and financial decision making.

VOTING REQUIREMENTS

Absolute Majority



Objectives and Reasons for Proposed Differential Rates for the 2023/24 Financial Year.

In accordance with Section 6.36 of the Local government Act 1995, the Shire of Wagin is required to publish its Objectives and Reasons for the implementing of differential rates.

The Shire of Wagin intends to impose differential general rates and minimum payments for the 2023/24 financial year as summarised in the following table:

Rate Category	Rate in the \$	Minimum Payment
GRV – Non-Commercial/Industrial	\$0.091866	\$650
GRV – Commercial/Industrial	\$0.122728	\$650
UV General	\$0.006070	\$650

Overall Objective

The purpose of the levying of rates is to meet Councils budget requirements in each financial year in order to deliver services and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Wagin. The application of differential rating maintains equality in the rating of the properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Gross Rental Value (GRV)

The Local Government Act 1995 determines that properties of a non-rural purpose be rated using Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Value General determines the GRV for all properties within the Shire of Wagin every five to six years and assigns a GRV. A revaluation was carried out in 2022 with the valuation effective from 1 July 2022. Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred. In these instances, Council recalculates the rates for the affected properties and issues interim rate notices.

The following categories of GRV are proposed for the 2023/24 financial year:

GRV – Non-Commercial/Industrial

This rating category consists of properties which have a predominantly residential use. The object of the rate for this category is to be the base by which all other GRV rated properties are assessed. The reason is to ensure that all ratepayers make a reasonable contribution towards works, services and facilities within the Shire.

The proposed rate in the dollar for this category is 9.1866 cents, with a minimum rate of \$650.00.

GRV- Commercial/Industrial

This rating category consists of properties used predominantly for Commercial or Industrial purposes that are located within the townsites. The object of the rate for this category is to raise additional revenue to fund the costs associated with the higher level of service provided to the properties in this category. The reason is that the Shire incurs higher costs to service these areas including carparking, landscaping and other amenities. In addition, costs associated with tourism and economic development activities are incurred by council that also have a benefit to these ratepayers.

The proposed rate in the dollar for this category is 12.2728 cents, with a minimum rate of \$650.00.

Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

UV

The Shire of Wagin has one UV category. Included in this category are properties that are used exclusively for rural use – either residential or commercial and mining tenements. The reason for this rating category is to ensure that all ratepayers make a reasonable contribution to the cost of providing works, services and facilities within the Shire. The proposed rate in the dollar for this category is 0.06070 cents, with a minimum rate of \$650.00.

Summary

In arriving at the proposed rates in the dollar Council has attempted to balance the need for revenue to fund essential services, facilities and infrastructure to the entire community.

Any submissions by electors or ratepayers in respect of the proposed Differential Rates and Minimum Payments should be addressed to the Chief Executive Officer, Shire of Wagin and lodged by 4.30pm Monday 24 July 2023.

All submissions may be sent to PO Box 200 WAGIN WA 6315 or hand delivered to the shire administration 2 Arthur Rd WAGIN or shire@wagin.wa.gov.au

Ratepayers are welcome to contact the Shire Finance Department regarding the differential rating categories on 9861 1177 or email mfcs@wagin.wa.gov.au



10.4 ADOPTION OF 2023/24 BUDGET AND SETTING OF RATES LEVELS

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	19 July 2023
PREVIOUS REPORT(S):	10 August 2022
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	<ol style="list-style-type: none">1. Draft Budget 2023/242. Organisation Chart (workforce)3. Courthouse Project Report

CARRIED EN BLOCK

RATE IN DOLLAR AND MINIMUM RATES

OFFICER RECOMMENDATION/4999 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council impose the following Rates and Charges 2023/24:

Rate Type	Minimum Rate \$	Rate in \$
GRV Non-Commercial	650	0.091866
GRV Commercial	650	0.122728
UV	650	0.004803

RATE DISCOUNT

That Council offer a discount of 5% applicable to current year rates only to ratepayers upon full payment of all current rates including any arrears by no later than 4.30pm Tuesday 19 September 2023.

Carried by Absolute Majority 7/0



DUE DATE AND PAYMENT FOR INSTALMENTS

OFFICER RECOMMENDATION/5000 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That Council offer both two instalment options and four instalment options and that Council set the instalment payment dates as

First Instalment:	19 September 2023 - both options
Second Instalment:	20 November 2023 – four instalments only
Second & Third Instalments:	22 January 2024 – both options
Fourth Instalment:	22 March 2024 – four instalments only

Carried by Absolute Majority 7/0

INTEREST AND INSTALMENT CHARGES

OFFICER RECOMMENDATION/5001 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council adopt the following charges and interest rates in relation to rate debtors in the 2023/24 Budget.

- i. Interest on overdue rates and general debtors – 7%
- ii. Interest on rate instalment payments – 5.5%
- iii. Instalment administration fee (per instalment) - \$6.50
- iv. Penalty interest will be calculated on all outstanding rates after 19 September 2023

Carried by Absolute Majority 7/0

RUBBISH SERVICE CHARGES

OFFICER RECOMMENDATION/5002 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr M A O'Brien

That Council set rubbish service charges for domestic services at \$358.00 and commercial services at \$360.00 per service for the 2023/24 year.

Carried by Absolute Majority 7/0



RATES CONCESSIONS

OFFICER RECOMMENDATION/5003 COUNCIL RESOLUTION

Moved Cr M A O'Brien

Seconded Cr B L Kilpatrick

That Council make provision in the 2023/24 Budget concession on the following rate and refuse waivers and concessions:

St John Ambulance	Rubbish	100%	\$360
Wagin Care & Share	Rubbish	100%	\$360
Wagin CWA	Rates	100%	\$1,257
Wagin CWA	Rubbish	100%	\$360
Waratah Lodge	Rubbish	100%	\$360
			\$2,697

Carried by Absolute Majority 7/0

FEES & CHARGES 2023/24

OFFICER RECOMMENDATION/5004 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That Council adopts the Schedule of Fees and Charges for the 2023/24 financial year as presented.

Carried by Absolute Majority 7/0

BUDGET ADOPTION

OFFICER RECOMMENDATION/5005 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That Council adopt the 2023/24 Budget as presented.

Carried by Absolute Majority 7/0



BRIEF SUMMARY

The 2023/24 budget is presented to Council for Adoption and setting of rating levels.

BACKGROUND/COMMENT

The 2023/24 budget has been prepared following on from the Budget Workshops held on 23 May 2023 and 22 June 2023, and the Draft Budget review held prior to today's Ordinary Council Meeting.

Further to the Budget Workshops and draft budget review all changes have been incorporated into this document along with all committed projects not completed as at 30 June 2023. The 2023/24 Budget has been prepared to include a 3.8% increase in the rate revenue.

A balanced budget with an anticipated surplus of \$0 at year end has been prepared and has been converted to the required statutory format for final adoption. The above recommendations are required for Council to formally adopt the 2023/24 Budget.

CONSULTATION/COMMUNICATION

Elected Members; Chief Executive Officer, Manager of Works, Acting DCEO.

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995, s. 6.2 – Council must adopt a Budget in the form and manner prescribed by 31 August.
- Local Government Financial Management Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The adoption of budget will enable Council to operate financially in 2023/24

STRATEGIC IMPLICATIONS

Council's Strategic Community Plan was the key document when formulating the budget.

VOTING REQUIREMENTS

Absolute Majority



23 — 24

ANNUAL BUDGET SHIRE OF WAGIN

01

Executive Summary

Rates Income

The budget has been formulated with an overall increase of 3.8% in rate revenue with the minimum rates increasing from \$625 to \$650. This year the shire has continued with differential rating within the GRV category. This followed on from the revaluation of GRV properties carried out by the Valuer General last year which saw a wide variance between commercial and residential property value increases. By adopting differential rates it is possible to set a different rate in the dollar for each sub- group and thereby make a more equitable change for everyone. Rate increases assist in provision of service delivery that meets reasonable community needs. It also ensures that critical infrastructure asset renewal is somewhat funded over the time frame of the Long-Term Financial Plan.

Grants

The total of the annual Financial Assistance Grant was paid in advance on 30 June 2023 and had to be classified as 2022/23 income, having been received in that financial year. The remaining figure for 2023/24, if any, is yet to be confirmed. We have therefore not included any further amount in the 2023/24 budget.

Regional Road Group funds have increased to \$552,448 for the Dongolocking and Ballagin Road Projects. This includes an amount of \$188,536 carried forward from a 2022/23 project. Roads to Recovery funding for the 2023/24 year remains the same at \$312,145. The untied Direct Road Grants amount has increased to \$151,694.

Council has carried forward \$240,967 of unexpended grant funds received in the 2022/23 year. The balance of the grants carried forward is outlined in the table below:

Regional Road Group	\$139,640
Bridge Grant – Main Roads to complete	\$74,251
LRCIP Funding	\$24,322
DFES	\$2,754

A year on year comparison of major grant income is outlined below:

Grant	2022/23	2023/24
General Purpose Grant	\$1,519,706	0
General Purpose Road Grant	\$736,133	0
Roads to Recovery	\$312,145	\$312,145
Road Project Grant	\$395,186	\$363,912
Road Direct Grant	\$141,414	\$151,694

Reserve Accounts

Council commence the new financial year with \$3,066,229 in its reserve accounts. This budget proposal includes transfers to and from reserves and interest with a predicted increase overall in reserve funds of \$168,448.

Transfer to Reserves:

• Plant Replacement - Interest	\$ 22,269
• Aerodrome Maintenance and Development	\$ 9,767
• Recreation Centre Development for Rec Centre Flooring and Sportsground Lighting	\$ 20,000
• Refuse Waste Management as per Waste Management Budget	\$ 5,514
• Refuse Site Rehabilitation as per Waste Management Budget	\$ 20,000
• Community Gym	\$ 2,875
• Sportsground Precinct Redevelopment	\$ 85,000
• Housing Reserve	\$ 75,000

Transfer from Reserves: Leave Reserve

• Plant Replacement	\$143,957
•	

The above transfers and interest earned will give Council a closing balance of \$3,234,677 at the end of the 2023/24 financial year.

Debt Servicing

The outstanding loan principal at 1 July 2023 is \$402,533 inclusive of Self-Supporting Loans. The principal repayments for 2023/24 amount to \$67,881 and interest payable \$20,785 leaving a balance of \$394,652 at 30 June 2024. The self-supporting component of the above loan balance as at 1 July 2023 is \$76,955 with principal repayments of \$22,560 and interest of \$3,602. A new SSL of \$60,000 to assist the Wagin Bowls Club is included in the budget. This will bring the self-supporting loan balance to \$114,396 at 30 June 2024.

Works Program

There is \$1,702,292 in Council's Capital Works Program. This is broken down into capital road works of \$1,416,792, Footpaths of \$228,000 and Kerbing of \$57,500. Council's contribution to these works totals \$837,698 while the balance of the \$1,702,292 is derived from grant funding.

Capital Expenditure

The following major capital expenditure items have been factored in the budget:

• Court House Development	\$ 157,338
• NAB Building – Refurbishment of Residence	\$ 6,000
• New Roof – Caravan Park Ablutions Block	\$ 64,750
• Upgrade toilet at sportsground for disabled access	\$ 35,000
• Rec Centre – Update showers – home and away	\$ 15,000
• Recreation Centre – New Chairs	\$ 18,500
• New server – Admin office	\$ 18,000
• New CEO Vehicle	\$ 46,672
• Isuzu Truck	\$ 89,500
• Isuzu Crew Cab	\$ 77,430
• Multi Tyre Roller	\$ 205,000
• New Gardeners Ute	\$ 31,193
• Side Tipper	\$ 211,434
• MOW Vehicle	\$ 58,102
• CWSP Tanker Trailer	\$ 17,820
• Capital Works Programme	\$ 1,702,292
• Sportsground Precinct Redevelopment	\$ 150,000
• Swimming Pool - Pool gutters & lining	\$ 88,150
• CWSP Emergency Water Tank	\$ 11,740
• Wetlands Park BBQ Shelters	\$ 5,288
• Townscape	\$ 30,000

Capital Income includes provision for the sale or trade of the following assets:

- Sale of Vehicles and Plant \$275,453



SHIRE OF WAGIN
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Chart of Accounts	26

SHIRE'S VISION

To have a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

SHIRE OF WAGIN
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue		\$	\$	\$
Rates	2(a)	2,618,623	2,511,176	2,525,969
Grants, subsidies and contributions	10	768,281	3,043,970	1,191,693
Fees and charges	13	822,908	807,785	787,363
Interest revenue	11(a)	128,682	109,635	19,750
Other revenue	11(b)	364,315	424,272	384,756
		4,702,809	6,896,838	4,909,531
Expenses				
Employee costs		(2,874,534)	(2,660,312)	(2,863,499)
Materials and contracts		(1,772,310)	(1,463,561)	(1,383,432)
Utility charges		(359,668)	(335,926)	(370,229)
Depreciation	6	(3,351,231)	(3,458,468)	(3,427,773)
Finance costs	11(d)	(20,785)	(23,079)	(24,225)
Insurance		(202,712)	(173,131)	(173,703)
Other expenditure		(292,798)	(143,292)	(177,512)
		(8,874,038)	(8,257,769)	(8,420,373)
		(4,171,229)	(1,360,931)	(3,510,842)
Capital grants, subsidies and contributions	10	974,682	1,845,297	1,298,117
Profit on asset disposals	5	90,919	10,558	80,881
Loss on asset disposals		(5,396)	0	0
		1,060,205	1,855,855	1,378,998
Net result for the period		(3,111,024)	494,924	(2,131,844)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		0	26,370,471	0
Total other comprehensive income for the period		0	26,370,471	0
Total comprehensive income for the period		(3,111,024)	26,865,395	(2,131,844)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		\$ 2,618,623	\$ 2,539,766	\$ 2,515,969
Grants, subsidies and contributions		580,847	2,773,088	847,045
Fees and charges		822,908	807,785	787,363
Interest revenue		128,682	109,635	19,750
Other revenue		364,315	424,272	384,756
		4,515,375	6,654,546	4,554,883
Payments				
Employee costs		(2,874,534)	(2,585,422)	(2,863,499)
Materials and contracts		(1,747,310)	(1,501,936)	(1,323,433)
Utility charges		(359,668)	(335,926)	(370,229)
Finance costs		(20,985)	(23,429)	(24,425)
Insurance		(202,712)	(173,131)	(173,703)
Other expenditure		(292,798)	(143,292)	(177,512)
		(5,498,007)	(4,763,136)	(4,932,801)
Net cash provided by (used in) operating activities	4	(982,632)	1,891,410	(377,918)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for financial assets at amortised cost - self supporting loans		(60,000)	0	
Payments for purchase of property, plant & equipment	5(a)	(1,051,819)	(724,919)	(796,987)
Payments for construction of infrastructure	5(b)	(1,987,470)	(1,585,816)	(2,161,596)
Capital grants, subsidies and contributions		974,682	1,845,297	1,298,117
Proceeds from sale of property, plant and equipment	5(a)	275,453	12,718	227,972
Proceeds on financial assets at amortised cost - self supporting loans		22,560	30,573	30,573
Net cash provided by (used in) investing activities		(1,826,594)	(422,147)	(1,401,921)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(67,881)	(92,808)	(74,569)
Proceeds on disposal of financial assets at amortised cost - term deposits		0	2,000,000	(7,414)
Proceeds from new borrowings	7(a)	60,000	0	0
Net cash provided by (used in) financing activities		(7,881)	1,907,192	(81,983)
Net increase (decrease) in cash held		(2,817,107)	3,376,455	(1,861,822)
Cash at beginning of year		6,043,307	2,672,362	2,672,362
Cash and cash equivalents at the end of the year	4	3,226,200	6,048,817	810,540

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	2(a)	\$ 2,603,204	\$ 2,496,321	\$ 2,509,628
Rates excluding general rates	2(a)	15,419	14,855	16,341
Grants, subsidies and contributions	10	768,281	3,043,970	1,191,693
Fees and charges	13	822,908	807,785	787,363
Interest revenue	11(a)	128,682	109,635	19,750
Other revenue	11(b)	364,315	424,272	384,756
Profit on asset disposals	5	90,919	10,558	80,881
		4,793,728	6,907,396	4,990,412
Expenditure from operating activities				
Employee costs		(2,874,534)	(2,660,312)	(2,863,499)
Materials and contracts		(1,772,310)	(1,463,561)	(1,383,432)
Utility charges		(359,668)	(335,926)	(370,229)
Depreciation	6	(3,351,231)	(3,458,468)	(3,427,773)
Finance costs	11(d)	(20,785)	(23,079)	(24,225)
Insurance		(202,712)	(173,131)	(173,703)
Other expenditure		(292,798)	(143,292)	(177,512)
Loss on asset disposals	5	(5,396)	0	0
		(8,879,434)	(8,257,769)	(8,420,373)
Non-cash amounts excluded from operating activities	3(b)	3,265,708	3,511,137	3,346,892
Amount attributable to operating activities		(819,998)	2,160,764	(83,069)
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	10	974,682	1,845,297	1,298,117
Proceeds from disposal of assets	5	275,453	12,718	227,972
Proceeds from financial assets at amortised cost - self supporting loans		22,560	30,573	30,573
		1,272,695	1,888,588	1,556,662
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(1,051,819)	(724,919)	(796,987)
Payments for construction of infrastructure	5(b)	(1,987,470)	(1,585,816)	(2,161,596)
Payments for financial assets at amortised cost - self supporting loans	7(a)	(60,000)	0	
		(3,099,289)	(2,310,735)	(2,958,583)
Amount attributable to investing activities		(1,826,594)	(422,147)	(1,401,921)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new borrowings	7(a)	60,000	0	0
Transfers from reserve accounts	8(a)	143,957	0	8,000
		203,957	0	8,000
Outflows from financing activities				
Repayment of borrowings	7(a)	(67,881)	(92,808)	(74,569)
Transfers to reserve accounts	8(a)	(312,405)	(777,488)	(417,322)
		(380,286)	(870,296)	(491,891)
Amount attributable to financing activities		(176,329)	(870,296)	(483,891)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	3	2,827,597	1,959,274	1,968,880
Amount attributable to operating activities		(819,998)	2,160,764	(83,069)
Amount attributable to investing activities		(1,826,594)	(422,147)	(1,401,921)
Amount attributable to financing activities		(176,329)	(870,296)	(483,891)
Surplus or deficit at the end of the financial year	3	(0)	2,827,597	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAGIN
FOR THE YEAR ENDED 30 JUNE 2024
INDEX OF NOTES TO THE BUDGET**

Note 1	Basis of Preparation	6
Note 2	Rates and Service Charges	8
Note 3	Net Current Assets	12
Note 4	Reconciliation of cash	14
Note 5	Fixed Assets	15
Note 6	Depreciation	16
Note 7	Borrowings	17
Note 8	Reserve Accounts	19
Note 9	Revenue Recognition	20
Note 10	Program Information	21
Note 11	Other Information	23
Note 12	Elected Members Remuneration	24
Note 13	Fees and Charges	25

1(a) **BASIS OF PREPARATION**

The annual budget is a forward looking document and has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2023/24 Budgeted rate revenue	2023/24 Budgeted interim rates	2023/24 Budgeted back rates	2023/24 Budgeted total revenue	2022/23 Actual total revenue	2022/23 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) General rates										
GRV Non-Commercial	Gross rental valuation	0.091866	678	8,572,660	787,536	3,000	1,000	791,536	757,275	759,928
GRV Commercial	Gross rental valuation	0.122728	296	1,550,485	190,288			190,288	183,322	183,322
Unimproved Valuations	Unimproved valuation	0.004803	65	327,083,073	1,570,980	2,000		1,572,980	1,516,627	1,517,628
Total general rates			1,039	337,206,218	2,548,804	5,000	1,000	2,554,804	2,457,224	2,460,878
(ii) Minimum payment										
		\$								
GRV Non-Commercial	Gross rental valuation	650	134		87,100			87,100	85,625	85,625
GRV Commercial	Gross rental valuation	650	14		9,100			9,100	8,125	8,125
Unimproved Valuations	Unimproved valuation	650	88		57,200			57,200	52,500	52,500
Total minimum payments			236	0	153,400	0	0	153,400	146,250	146,250
Total general rates and minimum payments			1,275	337,206,218	2,702,204	5,000	1,000	2,708,204	2,603,474	2,607,128
(iv) Ex-gratia rates										
CBH							15,419	15,419	14,855	16,341
Total ex-gratia rates			0	0	0	0	15,419	15,419	14,855	16,341
					2,702,204	5,000	16,419	2,723,623	2,618,329	2,623,469
Discounts (Refer note 2(g))								(100,000)	(103,144)	(97,500)
Waivers or Concessions (Refer note 2(h))								(5,000)	(1,280)	
Total rates					2,702,204	5,000	16,419	2,618,623	2,513,905	2,525,969

The Shire did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

19/09/2023

Option 2 (Two Instalments)

19/09/2023

22/01/2024

Option 3 (Four Instalments)

19/09/2023

20/11/2023

22/01/2024

22/03/2024

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	19/09/2023	0	0.00%	7.00%
Option two				
First instalment	19/09/2023	6.50	5.50%	7.00%
Second instalment	22/01/2024	6.50	5.50%	7.00%
Option three				
First instalment	19/09/2023	6.50	5.50%	7.00%
Second instalment	20/11/2023	6.50	5.50%	7.00%
Third instalment	22/01/2024	6.50	5.50%	7.00%
Fourth instalment	22/03/2024	6.50	5.50%	7.00%

	2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	5,000	4,077	6,000
Instalment plan interest earned	4,000	4,250	4,000
Unpaid rates and service charge interest earned	6,000	5,249	8,000
	15,000	13,576	18,000

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV - Non-Commercial	Land & Properties with a predominantly residential use	The object of the rate is to be the base by which all other GRV properties are assessed. The reason for the differential rate is to ensure that all ratepayers make a fair and equitable contribution towards works, services and facilities within the Shire.	
GRV - Commercial	Land & Properties with a predominantly Commercial or Industrial use.	The object of the rate for this category is to raise additional revenue to fund the costs associated with the higher level of services provided to the properties in this category. These services include carparking, landscaping and other amenities including costs associated with tourism and economic development that are of benefit to these ratepayers.	
UV	Land & Properties that are predominantly of a rural purpose including mining tenements.	There is no differential rating within the UV category. The reason for this category is to ensure that all ratepayers make a reasonable contribution to the cost of providing works, services and facilities within the Shire.	

(d) Differential Minimum Payment

There is no differential Minimum Payment. The Minimum Payment has been set at \$650 across all categories.

(e) Variation in Adopted Differential Rates to Local Public Notice

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
GRV Non-Commercial	0.091866	0.091866	N/A - No difference
GRV Commercial	0.122728	0.122728	N/A - No difference
Unimproved Valuations	0.006070	0.004803	Following the annual revaluation of UV properties the rate in the dollar needed to be adjusted down to obtain the required 3.8% increase in yield.
Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
GRV Non-Commercial	650	650	N/A - No difference
GRV Commercial	650	650	N/A - No difference
Unimproved Valuations	650	650	N/A - No difference

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

The Shire did not raise any specified area rates for the year ended 30 June 2024.

(f) Service Charges

The Shire did not raise service charges for the year ended 30th June 2024.

(g) Early payment discounts

Rate, fee or charge to which discount is granted	Type	Discount %	Discount (\$)	2023/24 Budget	2022/23 Actual	2022/23 Budget	Circumstances in which discount is granted
Rates	Rate	5.00%	\$	\$ 100,000	\$ 103,144	\$ 97,500	Rates paid in full by the due date - 19th September 2023
				100,000	103,144	97,500	

(h) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Type	Waiver/Concession	Discount %	Discount (\$)	2023/24 Budget	2022/23 Actual	2022/23 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
St John Ambulance	Fee and charge	Waiver	100.00%	\$ 358	\$ 360	\$ 338	\$	338 1st Bin Waived, Remaining Payable	To assist community groups
Wagin Care & Share	Fee and charge	Waiver	100.00%	358	360	338		338 1st Bin Waived, Remaining Payable	To assist community groups
Wagin CWA	Rate	Waiver	100.00%	1,257	1,257	1,280		1,064 Council Resolution	To assist community groups
Wagin CWA	Fee and charge	Waiver	100.00%	358	360	338		338 1st Bin Waived, Remaining Payable	To assist community groups
Waratah Lodge	Fee and charge	Waiver	100.00%	358	360	338		338 1st Bin Waived, Remaining Payable	To assist community groups
					2,697	2,632		2,416	

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
 Financial assets
 Receivables
 Contract assets
 Inventories
 Other assets

Less: current liabilities

Trade and other payables
 Contract liabilities
 Long term borrowings
 Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	3,272,420	6,043,307	810,543
	22,560	21,164	2,007,414
	143,235	193,235	155,226
	0	25,534	0
	63,263	63,263	42,102
	0	10,175	
	3,501,478	6,356,678	3,015,285
	(203,523)	(178,723)	(249,288)
	0	(262,968)	(80,958)
7	(58,605)	(66,486)	0
	(494,156)	(494,156)	(403,352)
	(756,284)	(1,002,333)	(733,598)
	2,745,194	5,354,345	2,281,687
3(c)	(2,745,194)	(2,526,750)	(2,281,686)
	0	2,827,595	0

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation
 Non-cash movements in non-current assets and liabilities:
 - Pensioner deferred rates
 - Employee provisions

Non cash amounts excluded from operating activities

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	(90,919)	(10,558)	(80,881)
5	5,396	0	0
6	3,351,231	3,458,468	3,427,773
	0	(11,664)	
	0	74,891	
	3,265,708	3,511,137	3,346,892

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
 Less: Current assets not expected to be received at end of year
 - Current financial assets at amortised cost - self supporting loans
 - Rates receivable
 - Accrued creditors
 Add: Current liabilities not expected to be cleared at end of year
 - Current portion of borrowings
 - Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

8	(3,234,677)	(3,066,229)	(2,720,952)
	(21,164)	(21,164)	30,573
	(42,115)		
	0		5,510
	58,605	66,486	7,475
	494,157	494,157	395,708
	(2,745,194)	(2,526,750)	(2,281,686)

3(d) NET CURRENT ASSETS (CONTINUED)

MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ 206,192	\$ 2,977,079	\$ 810,543
Term deposits		3,066,228	3,066,228	
Total cash and cash equivalents		3,272,420	6,043,307	810,543
Held as				
- Unrestricted cash and cash equivalents	3(a)	37,743	2,977,078	21,557
- Restricted cash and cash equivalents	3(a)	3,234,677	3,066,229	788,986
		3,272,420	6,043,307	810,543
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		3,234,677	3,066,229	788,986
- Restricted financial assets at amortised cost - term deposits	3(a)	0	0	2,007,414
		3,234,677	3,066,229	2,796,400
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	8	3,234,677	3,066,229	2,720,952
Unspent capital grants, subsidies and contribution liabilities		0	0	75,448
		3,234,677	3,066,229	2,796,400
Reconciliation of net cash provided by operating activities to net result				
Net result		(3,111,025)	494,924	(2,131,842)
Depreciation	6	3,351,231	3,458,468	3,427,773
(Profit)/loss on sale of asset	5	(85,523)	(10,558)	(80,881)
(Increase)/decrease in receivables		50,000	(9,629)	40,000
(Increase)/decrease in contract assets		25,534	14,258	39,792
(Increase)/decrease in inventories		0	(11,161)	10,000
(Increase)/decrease in other assets		0	(6,799)	
Increase/(decrease) in payables		24,800	(20,765)	49,800
Increase/(decrease) in contract liabilities		(262,968)	(246,921)	(434,440)
Increase/(decrease) in employee provisions		0	74,890	
Capital grants, subsidies and contributions		(974,682)	(1,845,297)	(1,298,117)
Net cash from operating activities		(982,633)	1,891,410	(377,915)

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget Additions	2023/24 Budget Disposals - Net Book Value	2023/24 Budget Disposals - Sale Proceeds	2023/24 Budget Disposals - Profit or Loss	2022/23 Actual Additions	2022/23 Disposals - Net Book Value	2022/23 Actual Disposals - Sale Proceeds	2022/23 Actual Disposals - Profit or Loss	2022/23 Budget Additions	2022/23 Budget Disposals - Net Book Value	2022/23 Budget Disposals - Sale Proceeds	2022/23 Budget Disposals - Profit or Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Property, Plant and Equipment												
Buildings - non-specialised	278,088	0	32,727	32,727	60,082			0	230,930			0
Furniture and equipment	36,500			0	93,140			0	100,571			0
Plant and equipment	737,231	189,930	242,726	52,796	571,697	5,846	12,718	6,872	465,486	147,091	227,972	80,881
Total	1,051,819	189,930	275,453	85,523	724,919	5,846	12,718	6,872	796,987	147,091	227,972	80,881
(b) Infrastructure												
Infrastructure - roads	1,474,292			0	1,200,513			0	1,791,701			0
Other infrastructure	513,178			0	385,303			0	369,895			0
Total	1,987,470	0	0	0	1,585,816	0	0	0	2,161,596	0	0	0
Total	3,039,289	189,930	275,453	85,523	2,310,735	5,846	12,718	6,872	2,958,583	147,091	227,972	80,881

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

6. DEPRECIATION

By Class

Buildings - non-specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Other infrastructure
 Other infrastructure - Drainage

By Program

Governance
 Law, order, public safety
 Health
 Education and welfare
 Community amenities
 Recreation and culture
 Transport
 Economic services
 Other property and services

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
1,059,430	1,060,054	1,059,430
42,263	42,731	42,311
335,626	306,049	279,487
1,396,042	1,542,180	1,540,207
449,539	439,122	438,006
68,332	68,332	68,332
3,351,232	3,458,468	3,427,773
125,149	125,230	126,097
82,798	52,296	26,792
46,902	47,529	46,902
45,562	45,562	45,562
66,546	69,116	69,116
927,666	909,782	907,593
1,900,260	2,050,492	2,047,250
19,386	21,498	21,498
136,963	136,963	136,963
3,351,232	3,458,468	3,427,773

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 50 Years
Furniture and equipment	4 to 10 Years
Plant and equipment	5 to 15 Years
Infrastructure - roads	20 to 80 Years
Other infrastructure	20 Years
Other infrastructure - Drainage	80 Years

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2023	2023/24 Budget New Loans	2023/24 Budget Principal Repayments	Budget Principal outstanding 30 June 2024	2023/24 Budget Interest Repayments	Actual Principal 1 July 2022	2022/23 Actual New Loans	2022/23 Actual Principal Repayments	Actual Principal outstanding 30 June 2023	2022/23 Actual Interest Repayments	Budget Principal 1 July 2022	2022/23 Budget New Loans	2022/23 Budget Principal Repayments	Budget Principal outstanding 30 June 2023	2022/23 Budget Interest Repayments
Rec Centre Developme	131	NAB	6.40%	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 29,477	\$ 0	\$ (29,477)	\$ 0	\$ (910)	\$ 29,477	\$ 0	\$ (11,238)	\$ 18,239	\$ (1,707)
Swimming Pool Redeve	139	WATC	6.00%	172,538	(16,664)	155,874	(6,230)	187,284	187,284	(14,746)	172,538	(9,291)	187,284	187,284	(14,746)	172,538	(9,291)	
Staff Housing	137	WATC	6.00%	111,044	(13,144)	97,900	(2,430)	126,737	126,737	(15,693)	111,044	(7,201)	126,737	126,737	(15,693)	111,044	(7,201)	
Doctor Housing	138	WATC	5.10%	41,996	(15,514)	26,482	(8,523)	54,353	54,353	(12,357)	41,996	(3,217)	54,353	54,353	(12,357)	41,996	(3,217)	
				325,578	0	(45,322)	280,256	(17,183)	397,851	0	(72,273)	325,578	(20,619)	397,851	0	(54,034)	343,817	(21,416)
Self Supporting Loans																		
Wagin Ag Society	141	WATC	3.0%	76,956	0	(21,164)	55,792	(2,180)	97,491	0	(20,535)	76,956	(2,809)	97,491	0	(20,535)	76,956	(2,809)
Bowls Club	0	WATC	4.7%	0	60,000	(1,395)	58,605	(1,422)	0	0	0	0	0	0	0	0	0	0
				76,956	60,000	(22,560)	114,396	(3,602)	97,491	0	(20,535)	76,956	(2,809)	97,491	0	(20,535)	76,956	(2,809)
				402,534	60,000	(67,881)	394,653	(20,785)	495,342	0	(92,808)	402,534	(23,428)	495,342	0	(74,569)	420,773	(24,225)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

7. BORROWINGS

(b) New borrowings - 2023/24

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
				%	\$	\$	\$	\$
New Bowling Greens	Wagins Bowls Club	SSL	15	4.74%	60,000	2,817	60,000	0
					60,000	2,817	60,000	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(d) Credit Facilities

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	19,000	19,000	19,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	19,000	19,000	19,000
Loan facilities			
Loan facilities in use at balance date	394,653	402,534	420,773

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	472,769	12,146		484,915	395,708	77,061		472,769	395,708	3,957		399,665
(b) Plant Reserve	742,860	22,269	(143,957)	621,172	459,303	283,557		742,860	459,304	66,429		525,733
(c) Aerodrome Maintenance & Development Reserve	32,715	10,751		43,466	23,740	8,975		32,715	23,740	8,737		32,477
(d) Recreation Centre Equipment Reserve	15,113	453		15,566	14,751	362		15,113	14,751	148		14,899
(e) Municipal Buildings Reserve	73,666	2,207		75,873	71,903	1,763		73,666	71,902	719		72,621
(f) Admin Centre Furniture, Equipment & IT Reserve	15,940	478		16,418	15,558	382		15,940	15,559	156		15,715
(g) Land Development Reserve	11,038	331		11,369	10,774	264		11,038	10,774	108		10,882
(h) Community Bus Reserve	21,121	2,083		23,204	19,007	2,114		21,121	19,006	190		19,196
(i) Homecare Reserve	110,711	6,977		117,688	108,061	2,650		110,711	108,061	1,081		109,142
(j) Recreation Development Reserve	252,506	27,566		280,072	226,940	25,566		252,506	226,940	22,269		249,209
(k) Refuse Site/Waste Management Reserve	255,411	12,821		268,232	209,291	46,120		255,411	209,291	31,529		240,820
(l) Refuse Site Rehabilitation Reserve	162,179	24,860		187,039	138,775	23,404		162,179	138,775	21,388		160,163
(m) Water Management Reserve	72,961	2,186		75,147	71,214	1,747		72,961	71,214	712		71,926
(n) Electronic Sign Reserve	15,248	457		15,705	14,883	365		15,248	14,883	149		15,032
(o) Community Gym Reserve	22,960	3,540		26,500	19,174	3,786		22,960	19,174	2,742	(8,000)	13,916
(p) Sportsground Precinct Redevelopment Reserve	272,707	93,174		365,881	168,573	104,134		272,707	168,573	101,686		270,259
(q) Emergency Bushfire Control Reserve	24,727	370		25,097	12,068	12,659		24,727	12,069	121		12,190
(r) Community Events Reserve	9,239	277		9,516	9,018	221		9,239	9,017	90		9,107
(s) Staff Housing Reserve	382,358	86,459		468,817	300,000	82,358		382,358	300,000	78,000		378,000
(t) Roadwork Reserve	100,000	3,000		103,000	0	100,000		100,000	100,000			100,000
	3,066,229	312,405	(143,957)	3,234,677	2,288,741	777,488	0	3,066,229	2,288,741	440,211	(8,000)	2,720,952

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	Provide provisions to meet Council's Long Service Leave and Accrued Annual Leave liabilities to minimise the effect on Council's budget annually.
(b) Plant Reserve	Ongoing	Provide funds for the ongoing replacement and upgrading of plant necessary in the performance of Council's core functions.
(c) Aerodrome Maintenance & Development Reserve	Ongoing	Provide for major maintenance (eg resealing of runway area) and development works (eg runway reconstruction) at the Wagin Airstrip.
(d) Recreation Centre Equipment Reserve	Ongoing	Provide funds for the purchase of equipment, fixtures and fittings at the Wagin Community Recreation Centre.
(e) Municipal Buildings Reserve	Ongoing	Provide funds for the upgrading, renovating or restoration of existing Council owned buildings as well as construction of new Council owned buildings.
(f) Admin Centre Furniture, Equipment & IT Reserve	Ongoing	Provide for the purchase of furniture, fittings, equipment and IT requirements in relation to the Council Administration Building.
(g) Land Development Reserve	Ongoing	Provide funds for the purchase and development of land within the Wagin Shire as the need arises and Council see fit.
(h) Community Bus Reserve	Ongoing	Provide funds to for the maintenance, upgrade and change-over of the Wagin Community Bus.
(i) Homecare Reserve	Ongoing	Provide funds to meet HACC staff leave provisions, replacement of plant and equipment and on-going operations of the HACC program.
(j) Recreation Development Reserve	Ongoing	Provide funds for the expansion, upgrading and development of Council's Recreation and Sporting facilities.
(k) Refuse Site/Waste Management Reserve	Ongoing	Provide funds for a new Waste site, on-going operation with the Shire's waste management and recycling program and working towards zero waste.
(l) Refuse Site Rehabilitation Reserve	Ongoing	Provide funds to rehabilitate the existing refuse site once the site has been decommissioned.
(m) Water Management Reserve	Ongoing	To ensure Council spends the surplus Rural Town Funds on measures and projects in line with Council's Water Management Plan.
(n) Electronic Sign Reserve	Ongoing	Provide funds for the purchase and installation of an electronic sign in the Wagin townsite in the near future.
(o) Community Gym Reserve	Ongoing	Provide funds to allow for the maintenance, upgrade and change-over of the Wagin Community Gym and equipment as required.
(p) Sportsground Precinct Redevelopment Reserve	Ongoing	Provide funds for the future Sportsground Precinct Redevelopment.
(q) Emergency Bushfire Control Reserve	Ongoing	Provide funds during unexpected times of extreme emergency recovery and provide adequate assistance to bushfire requirements.
(r) Community Events Reserve	Ongoing	Provide funds for future Community Events.
(s) Staff Housing Reserve	Ongoing	Provide funds for future Housing requirements.
(t) Roadwork Reserve	Ongoing	Provide funds for weather events or other circumstances that would have an impact on the road work programme.

9. REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10 PROGRAM INFORMATION

(a) Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

General purpose funding

To collect revenue to allow for the provision of services and facilities for the community.

To collect revenue to allow for the provision of services and facilities for the community.

Law, order, public safety

To collect revenue to allow for the provision of services and facilities for the community.

Includes costs associated with fire prevention and control, control of dogs, cats and other animals, abandoned vehicles, enforcement of associated local laws and other aspects of public safety including emergency services.

Health

To provide an operational framework for environmental and community health.

Includes costs associated with providing doctor, maternal and infant health services, analytical expenses ie water sampling, and the running of the Regional Health Scheme together with the Shire of Williams.

Education and welfare

To provide services and facilities to the elderly, disadvantaged, children and youth of the community.

Includes costs associated with providing a building for daycare, administering and running of the Wagin Home and Community Care Program, including Community Aged Care Packages and some assistance to Wagin Frail Aged Lodge.

Community amenities

To provide required essential services for the community.

Includes provision for the collection and disposal of residential, commercial and industrial refuse, provide an effective waste recycling service, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

Recreation and culture

To establish and effectively manage infrastructure, resources and provide opportunities which will help the social well-being of the community.

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, Wagin Recreation Centre, sportsground maintenance and sportsground buildings/ facility maintenance, the provision of recreational services and programs, library services together with a contribution towards the costs associated with the running of the Wagin Woolorama.

Transport

To provide safe, effective and efficient transport services to the community.

Includes construction and maintenance of Council's Infrastructure assets including roads, bridges footpaths, parking facilities, townscape, street trees and street lighting. Also, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

Economic services

To help promote the Shire and its economic wellbeing

Includes area promotion, tourism, economic and community development, control of declared flora and fauna, the Rural Town's programme, Landcare, LCDC projects, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

Other property and services

To monitor and control Council's overhead operating accounts and other miscellaneous items.

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside works crew, costs associated with the running of all Council plant and other unclassified revenue and expenses. 133

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10 PROGRAM INFORMATION (Continued)

(b) Income and expenses

	2023/24	2022/23	2022/23
	Budget	Actual	Budget
Income excluding grants, subsidies and contributions	\$	\$	\$
Governance	37,977	19,014	36,636
General purpose funding	2,936,512	2,800,022	2,739,496
Law, order, public safety	18,700	14,200	24,700
Health	8,834	8,233	12,680
Education and welfare	133,337	143,251	118,621
Community amenities	402,876	424,390	356,586
Recreation and culture	83,013	81,285	82,445
Transport	109,085	56,931	115,245
Economic services	185,653	177,492	192,250
Other property and services	109,460	140,444	120,060
	4,025,447	3,865,262	3,798,719
Grants, subsidies and contributions			
General purpose funding	0	2,255,839	407,343
Law, order, public safety	93,316	110,137	109,995
Education and welfare	516,771	477,695	516,509
Recreation and culture	1,500	49,930	14,500
Transport	156,694	148,534	143,346
	768,281	3,042,135	1,191,693
Capital grants, subsidies and contributions			
Law, order, public safety	7,856	561,408	0
Recreation and culture	0	45,692	54,695
Transport	966,826	1,238,197	1,243,422
	974,682	1,845,297	1,298,117
Total Income	5,768,410	8,752,694	6,288,529
Expenses			
Governance	(550,131)	(514,519)	(595,709)
General purpose funding	(366,067)	(393,734)	(396,357)
Law, order, public safety	(434,114)	(330,292)	(299,746)
Health	(193,205)	(153,830)	(192,185)
Education and welfare	(730,432)	(776,479)	(706,080)
Community amenities	(739,334)	(655,376)	(628,373)
Recreation and culture	(2,165,204)	(1,853,473)	(1,898,416)
Transport	(2,714,983)	(2,788,237)	(2,831,071)
Economic services	(488,248)	(368,898)	(388,429)
Other property and services	(497,717)	(422,932)	(484,005)
Total expenses	(8,879,435)	(8,257,770)	(8,420,371)
Net result for the period	(3,111,025)	494,924	(2,131,842)

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

11. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2023/24 Budget	2022/23 Actual	2022/23 Budget
Investments			
- Reserve accounts	89,089	58,142	7,000
- Other funds	29,593	38,734	750
Other interest revenue	10,000	9,499	12,000
	<u>128,682</u>	<u>106,375</u>	<u>19,750</u>

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.

(b) Other revenue

Reimbursements and recoveries	364,315	424,272	384,756
	<u>364,315</u>	<u>424,272</u>	<u>384,756</u>

The net result includes as expenses

(c) Auditors remuneration

Audit services	27,500	26,000	25,000
	<u>27,500</u>	<u>26,000</u>	<u>25,000</u>

(d) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	20,785	23,428	24,225
	<u>20,785</u>	<u>23,428</u>	<u>24,225</u>

(e) Write offs

General rate	5,000	4,008	5,000
	<u>5,000</u>	<u>4,008</u>	<u>5,000</u>

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

12. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Elected member - 1			
President's allowance	15,656	12,300	12,300
Meeting attendance fees	6,398	4,320	4,505
Other expenses	1,250		
ICT expenses	755	1,040	1,240
Travel and accommodation expenses	100		
	24,159	17,660	18,045
Elected member 2			
Deputy President's allowance	3,918	3,075	3,075
Meeting attendance fees	3,278	2,002	2,482
Other expenses	1,250		
ICT expenses	755	1,040	1,190
Travel and accommodation expenses	100	547	
	9,301	6,664	6,747
Elected member 3			
Meeting attendance fees	3,278	2,273	2,482
Other expenses	1,250		
ICT expenses	755	1,040	1,090
Travel and accommodation expenses	100		
	5,383	3,313	3,572
Elected member 4			
Meeting attendance fees	3,278	2,044	2,482
Other expenses	1,250		
ICT expenses	755	1,290	1,090
Travel and accommodation expenses	100		
	5,383	3,334	3,572
Elected member 5			
Meeting attendance fees	3,278	1,940	2,482
Other expenses	1,250		
ICT expenses	755	1,040	1,090
Travel and accommodation expenses	100		
	5,383	2,980	3,572
Elected member 6			
Meeting attendance fees	3,278	2,586	2,482
Other expenses	1,250		
ICT expenses	755	1,290	1,090
Travel and accommodation expenses	100		
	5,383	3,876	3,572
Elected member 7			
Meeting attendance fees	3,278	2,086	2,482
Other expenses	1,250		
ICT expenses	755	1,040	1,090
Travel and accommodation expenses	100		
	5,383	3,126	3,572
Elected member 8			
Meeting attendance fees	935	2,211	2,482
Other expenses	250		
ICT expenses	260	1,040	1,090
Travel and accommodation expenses	50		
	1,495	3,251	3,572
Elected member 9			
Meeting attendance fees		1,085	2,482
ICT expenses		520	1,090
	0	1,605	3,572
Total Elected Member Remuneration	61,870	45,806	49,796
President's allowance	15,656	12,300	12,300
Deputy President's allowance	3,918	3,075	3,075
Meeting attendance fees	27,001	20,544	24,361
Other expenses	9,000	0	0
ICT expenses	5,545	9,340	10,060
Travel and accommodation expenses	750	547	0
	61,870	45,806	49,796

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

13. FEES AND CHARGES

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
By Program:			
General purpose funding	66,000	52,583	66,000
Law, order, public safety	17,200	12,214	18,200
Health	4,834	5,362	8,680
Education and welfare	118,685	126,789	104,552
Community amenities	381,476	367,167	337,586
Recreation and culture	72,220	65,847	67,645
Transport	10,893	10,656	9,000
Economic services	105,000	101,273	113,000
Other property and services	46,600	65,893	62,700
	822,908	807,785	787,363

The subsequent pages detail the Chart of Accounts, Capital Expenditure, Plant Replacement Program, Road Program and Fees and Charges of the local government.

Shire of Wagin
OPERATING INCOME & EXPENDITURE DETAIL
Annual Budget 2023/2024

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
	General Purpose Funding			
	Rate Revenue			
I031005	GRV	939,250	939,249	977,824
I031010	GRV Minimums	93,750	93,750	96,200
I031015	UV	1,515,628	1,515,628	1,570,980
I031020	UV Minimums	52,500	52,500	57,200
I031025	GRV Interim Rates	3,000	1,226	3,000
I031030	UV Interim Rates	2,000	999	2,000
I031035	Back Rates	1,000	121	1,000
I031040	Ex-Gratia Rates (CBH)	16,341	14,855	15,419
I031045	Discount Allowed	(97,500)	(103,144)	(100,000)
I031050	Instalment Admin Charge	6,000	4,077	5,000
I031055	Account Enquiry Fee	2,500	4,350	4,000
I031060	(Rate & Sdry Debtor Write Offs)	(5,000)	(4,008)	(5,000)
I031065	Penalty Interest	8,000	5,249	6,000
I031070	Emergency Services Levy	126,700	126,394	126,700
I031075	ESL Penalty Interest	500	279	500
I031080	Instalment Interest	4,000	4,250	4,000
I031090	Rate Legal Charges	20,000	10,814	20,000
		2,688,669	2,666,589	2,784,823
E031005	Valuation Expenses	(9,000)	(8,622)	(9,000)
E031010	Legal Costs/Expenses	(500)	0	(500)
E031015	Title Searches	(600)	(28)	(600)
E031020	Rate Recovery Expenses	(10,000)	(9,752)	(10,000)
E031025	Printing Stationery Postage	(2,000)	(1,686)	(2,000)
E031030	Emergency Services Levy	(126,700)	(126,788)	(126,700)
E031040	Rate Refunds	(1,000)	0	(1,000)
E031041	Rates & Rubbish Waivers/Concessions	(2,300)	(2,540)	(2,689)
E031100	Administration Allocated	(104,549)	(104,544)	(91,347)
		(256,649)	(253,960)	(243,836)
	Other General Purpose Funding			
I032005	Grants Commission General	254,698	1,519,706	0
I032010	Grants Commission Roads	152,645	736,133	0
I032020	Administration Rental	36,000	36,000	36,000
I032025	Photocopies, Publications, PA & Projector Hire	1,500	558	1,000
I032030	Reimbursements	100	0	100
I032040	Bank Interest	750	38,734	25,000
I032045	Reserves Interest	7,000	58,142	89,089
I032055	Commissions & Recoups	500	0	500
		453,193	2,389,273	151,689
E032005	Bank Fees and Charges	(12,000)	(11,067)	(10,000)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E032030	Audit Fees & Other Services	(25,000)	(26,000)	(27,500)
E032035	Administration Allocated	(102,708)	(102,708)	(84,731)
		(139,708)	(139,775)	(122,231)
	Total General Purpose Income	3,141,862	5,055,862	2,936,512
	Total General Purpose Expenditure	(396,357)	(393,735)	(366,067)
	Governance			
	Members of Council			
I041020	Other Income Relating to Members	1,000	0	250
		1,000	0	250
E041005	Sitting Fees	(24,365)	(20,544)	(26,999)
E041010	Training	(8,000)	0	(7,000)
E041015	Members Travelling	(700)	(547)	(750)
E041020	Communication Allowance	0	0	(5,545)
E041025	Election Expenses	(3,000)	0	(20,000)
E041030	Other Expenses	(8,000)	(9,354)	(19,400)
E041035	Conference Expenses	(10,000)	(7,329)	(10,000)
E041040	Presidents Allowance	(12,300)	(12,300)	(15,656)
E041045	Deputy Presidents Allowance	(3,075)	(3,075)	(3,918)
E041055	Refreshments and Receptions	(12,000)	(7,227)	(12,000)
E041060	Presentations	(2,500)	(2,028)	(2,500)
E041065	Insurance	(13,325)	(13,325)	(14,007)
E041070	Public Relations	(2,000)	(30)	(2,000)
E041075	Subscriptions	(35,000)	(35,990)	(36,000)
E041100	Administration Allocated	(118,133)	(118,128)	(129,268)
		(252,398)	(229,877)	(305,043)
	Other Governance			
I042030	Profit on Sale of Asset	30,636	3,686	32,727
I042045	Admin Reimbursements	5,000	15,328	5,000
I042050	Paid Parental Leave Reimbursement	0	0	0
		35,636	19,014	37,727
E042005	Administration Salaries	(714,073)	(722,238)	(887,906)
E042008	Admin Leave/Wages Liability	0	(36,280)	0
E042010	Administration Superannuation	(86,447)	(89,540)	(112,735)
E042011	Loyalty Allowance	(8,046)	(7,293)	(10,072)
E042012	Housing Allowance Admin	(13,578)	(13,820)	(13,582)
E042015	Insurance	(25,969)	(26,543)	(28,537)
E042020	Staff Training	(10,000)	(9,707)	(10,000)
E042025	Removal Expenses	(10,000)	(4,960)	(10,000)
E042030	Printing & Stationery	(30,000)	(20,097)	(25,000)
E042035	Phone, Fax & Modem	(7,000)	(3,570)	(7,000)
E042040	Office Maintenance	(62,000)	(51,862)	(65,290)
E042045	Advertising	(18,000)	(5,999)	(15,000)
E042050	Office Equipment Maintenance	(3,000)	(2,929)	(3,000)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E042055	Postage & Freight	(4,000)	(2,546)	(4,000)
E042060	Vehicle Running Expenses	(16,000)	(12,227)	(16,000)
E042065	Legal Expenses	(25,000)	(2,814)	(10,000)
E042070	Garden Expenses	(12,000)	(11,037)	(12,000)
E042075	Conference & Training	(10,000)	(4,116)	(10,000)
E042080	Computer Support	(130,000)	(110,940)	(168,000)
E042085	Other Expenses	(3,000)	(1,624)	(3,000)
E042090	Administration Allocated	(270,719)	(270,720)	(245,486)
E042095	Fringe Benefits Tax	(15,000)	(18,180)	(15,000)
E042100	Staff Uniforms	(4,000)	(1,141)	(5,000)
E042115	Cash Round Off Control	0	(2)	0
E042120	Depreciation - Other Governance	(126,097)	(125,230)	(125,149)
E042125	Less Administration Allocated	1,278,618	1,278,600	1,581,669
E042155	Lease of Photocopier	0	0	0
E042160	DCEO/CEO Recruitment	(18,000)	(7,828)	(25,000)
		(343,311)	(284,643)	(245,088)
	Total Governance Income	36,636	19,014	37,977
	Total Governance Expenditure	(595,709)	(514,520)	(550,131)
	Law, Order & Public Safety			
	Fire Prevention			
I051010	BFB Operating Grant	77,405	75,973	64,242
I051011	DFES - Capital Projects Grant	0	490,674	
I051015	Sale of Fire Maps	50	45	50
I051025	Reimbursements	1,000	742	1,000
I051030	Bush Fire Infringements	2,000	1,364	2,000
I051035	ESL Admin Fee	4,000	4,000	4,000
I051040	Donations	0	0	0
I051050	SES Call-out Income	0	0	0
I051070	Other Bushfire Grants Income	0	0	0
I051075	SES Operating Grant	32,590	31,409	29,074
		117,045	604,207	100,366
E051005	BFB Operation Expenditure	(77,405)	(64,997)	(64,242)
E051010	Communication Mtce	(4,000)	(4,093)	(4,000)
E051015	Advertising & Other Expenses	(2,500)	(2,234)	(2,500)
E051020	Fire Fighting/Emergency Services Expenses	(4,000)	(15,975)	(14,000)
E051025	Town Block Burn Off	(5,000)	(6,425)	(6,000)
E051040	Other Bushfire Expenditure	0	(3,045)	(18,500)
E051045	Mt Latham & Condinging Repeats	0	(532)	(500)
E051060	SES Operation Expenditure	(32,590)	(32,701)	(29,074)
E051100	Administration Allocated	(64,701)	(64,704)	(85,915)
E051190	Depreciation - Fire Prevention	(25,484)	(49,816)	(75,871)
		(215,680)	(244,522)	(300,602)
	Animal Control			
I052005	Dog Fines and Fees	5,000	5,597	5,000

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
I052006	Cat Fines and Fees	300	378	300
I052010	Hire of Animal Traps	100	55	100
I052015	Dog Registration	6,000	3,938	5,000
I052016	Cat Registration	700	838	700
I052020	Reimbursements	500	0	500
		12,600	10,806	11,600
E052005	Ranger Salary	(18,700)	(12,398)	(11,000)
E052007	Ranger Telephone	(1,000)	(887)	(1,000)
E052010	Pound Maintenance	(2,960)	(2,890)	(2,969)
E052015	Dog Control Insurance	(314)	(1,181)	(166)
E052020	Legal Fees	(500)	0	
E052025	Training & Conference	(500)	(45)	(500)
E052030	Ranger Services Other	(25,000)	(29,480)	(25,000)
E052035	Administration Allocated	(29,784)	(29,784)	(78,950)
E052190	Depreciation - Animal Control	(1,308)	(2,146)	(2,998)
		(80,066)	(78,811)	(122,583)
	Other Law, Order & Public Safety			
I053005	Abandoned Vehicles/Fines	50	0	50
I053040	Safer Wagin Income	5,000	0	
I053055	Reimbursements	0	0	0
I053060	Community Water Supply Program Grant	0	70,734	7,856
		5,050	70,734	7,906
E053005	Abandoned Vehicles	(500)	0	
E053040	Safer Wagin Expenditure	(500)	(496)	(500)
E053045	CCTV & Security	0	(956)	(1,500)
E053055	Mosquito Control	(3,000)	(5,174)	(5,000)
E053090	Depreciation - Other Law, Order & Public Safety	0	(334)	(3,929)
		(4,000)	(6,960)	(10,929)
	Total Law, Order & Public Safety Income	134,695	685,747	119,872
	Total Law, Order & Public Safety Expenditure	(299,746)	(330,293)	(434,114)
	Health			
	Maternal & Infant Health			
E071005	Medical Centre Mtce - Infant Health Centre	(9,150)	(10,397)	(8,420)
		(9,150)	(10,397)	(8,420)
	Preventative Services - Admin & Inspections			
I074005	Food Licences & Fees	800	357	500
I074015	Contrib. Regional Health Scheme	0	0	0
I074020	Reimbursements	0	0	0
		800	357	500
E074005	EHO Salary	(10,000)	(3,000)	(10,000)
E074008	EHO Leave/Wages Liability	0	(5,550)	0
E074010	EHO Superannuation	0	(315)	(550)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E074015	Other Control Expenses	(7,000)	(5,926)	(7,000)
E074020	EHO/Building Surveyor Vehicle Expenses	0	0	0
E074030	Conferences & Training	(500)	0	0
E074100	Administration Allocated	(26,112)	(26,112)	(48,449)
E074190	Depreciation - Prevent Services	0	0	0
		(43,612)	(40,903)	(65,999)
	Other Health			
I076010	Rent - Medical Centre-Dentist	4,380	4,077	4,334
I076015	Reimbursements - Medical Practice	2,500	1,922	2,500
I076020	Meeting Room Fees	3,500	927	0
I076040	Reimbursements - Dr Norris	1,500	949	1,500
		11,880	7,875	8,334
E076020	Medical Centre Mtce - Dr & Dentist Surgery	(12,021)	(12,024)	(16,384)
E076025	Depreciation - Other Health	(46,902)	(47,529)	(46,902)
E076030	Doctors Vehicle Mtce	(5,000)	(1,639)	(5,000)
E076035	Loss on Sale of Asset	0	0	0
E076040	St Lukes Medical Services	(45,000)	(36,504)	(50,000)
E076055	Doctor Retention & Relocation	(20,000)	(4,371)	
E076060	Assets under \$5k	(10,000)	0	
		(138,923)	(102,067)	(118,286)
	Health - Preventative Services			
E077010	Analytical Expenses	(500)	(463)	(500)
		(500)	(463)	(500)
	Total Health Income	12,680	8,232	8,834
	Total Health Expenditure	(192,185)	(153,830)	(193,205)
	Education & Welfare			
	Pre Schools			
I083035	Day Care Lease	8,568	9,003	9,205
I083036	Day Care Reimbursements	5,500	4,296	5,500
		14,068	13,299	14,705
E080010	Kindegarten Maintenance (Daycare)	(12,123)	(14,181)	(15,081)
E080190	Depreciation - Pre-Schools	(25,918)	(25,918)	(25,918)
		(38,041)	(40,099)	(40,999)
	Other Education			
E081030	Contribution - Wagin Youth Care	0	(2,600)	(2,600)
		0	(2,600)	(2,600)
	Homecare Program			
I082010	CHSP & HACC Grant	378,309	375,111	408,771
I082015	Meals on Wheels	5,000	1,943	2,500
I082020	CHSP Fee for Service	75,000	103,922	87,000
I082025	Donations	0	591	0

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
I082030	Government Pay Reimbursement	0	2,293	0
I082031	Homecare - Other Income	0	115	0
I082035	Profit On Sale of Asset	0	0	0
I082040	HCP Client Daily Fee	15,984	11,922	19,980
I082045	HCP Government Funds	138,200	102,584	108,000
		612,493	598,481	626,251
E082010	Management & Admin Salaries	(130,000)	(137,410)	(139,624)
E082013	Homecare Wages/Contract Liability	0	(16,765)	0
E082015	Maintenance & Gardening Salaries	(38,040)	(34,913)	(34,752)
E082020	Nursing Salaries	(30,000)	(40,989)	(35,963)
E082025	Care Workers Salaries	(235,000)	(279,881)	(255,596)
E082030	Superannuation	(45,822)	(49,098)	(51,733)
E082035	Other Expenses	(13,000)	(4,468)	(5,000)
E082040	Travelling - Mileage	(19,000)	(27,866)	(25,000)
E082045	Staff Training	(2,160)	(450)	(1,800)
E082050	Staff Training Salaries	(3,356)	0	(3,500)
E082055	Subscriptions	(9,752)	(6,006)	(5,900)
E082060	Telephone & Postage	(2,565)	(1,335)	(1,400)
E082065	Advertising & Stationery	(1,000)	(1,341)	(1,200)
E082070	Insurance	(7,700)	(7,698)	(8,281)
E082075	Office Accommodation	(36,000)	(36,000)	(36,000)
E082080	Plant & Equipment Mtce	(26,359)	(19,777)	(20,000)
E082085	Consumable Supplies	(4,500)	(7,521)	(4,500)
E082090	Function & Catering Supplies	(1,500)	(1,289)	(1,500)
E082095	HCP Expenses	(6,000)	(6,255)	(6,000)
E082100	Administration Allocated	(21,368)	(21,372)	(17,788)
E082110	Meals on Wheels Expenditure	(3,605)	(2,232)	(2,500)
E082120	Loss on Sale of Asset	0	0	0
E082130	Homecare Retention Bonus Expenditure	0	(2,293)	0
E082190	Depreciation - Homecare	(19,644)	(19,644)	(19,644)
		(656,371)	(724,603)	(677,681)
	Other Welfare			
I083010	Wagin Frail Aged Reimb	8,569	9,167	9,152
I083040	Seniors Xmas Lunch Income	0	0	0
		8,569	9,167	9,152
E083010	Wagin Frail Aged Exp	(9,168)	(9,177)	(9,152)
E083020	Seniors Xmas Lunch	(2,500)	0	0
E083050	Other Welfare Exp	0	0	0
		(11,668)	(9,177)	(9,152)
	Total Education & Welfare Income	635,130	620,947	650,108
	Total Education & Welfare Expenditure	(706,080)	(776,479)	(730,432)
	Community Amenities			
	Sanitation - Household Refuse			
I101005	Domestic Collection	235,500	253,453	269,216

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
I102020	Refuse Site Fees	15,000	18,816	18,000
		250,500	272,269	287,216
E101005	Domestic Refuse Collection	(48,000)	(46,315)	(55,401)
E101006	Green Waste Collection	(23,000)	(23,028)	(27,227)
E101010	Recycling Residential	(70,500)	(70,425)	(65,294)
E101015	Refuse Site Mtce	(128,500)	(120,287)	(152,614)
		(270,000)	(260,055)	(300,536)
	Sanitation - Other			
I102002	Commercial Collection Charges	66,586	65,119	68,760
I102005	Reimbursement Drummuster	4,000	3,979	4,000
I102010	Charges Bulk Rubbish	15,000	15,572	17,400
		85,586	84,670	90,160
E102005	Commercial Collection	(13,650)	(13,736)	(16,089)
E102020	Recycling Commercial	0	(2,369)	(15,187)
E102010	Bulk Cardboard Collection	(16,000)	(15,866)	(18,500)
E101020	Chemical Drum Disposal Costs	(5,000)	(3,925)	(4,500)
E102190	Depreciation - Sanitation	(18,148)	(18,148)	(15,695)
		(52,798)	(54,044)	(69,971)
	Sewerage			
I104005	Septic Tank Fees	500	0	500
		500	0	500
E104005	Sewerage Treatment Plant	(500)	(37)	(500)
		(500)	(37)	(500)
	Regional Refuse Group			
I102006	Regional Refuse Group	0	37,071	0
		0	37,071	0
	Regional Refuse Group			
E102007	Regional Refuse Group Expenses	0	(30,893)	0
		0	(30,893)	0
	Town Planning			
I106005	Planning Fees	4,000	7,001	5,000
		4,000	7,001	5,000
E106005	Town Planning Expenses	(15,000)	(14,914)	(15,000)
E106100	Administration Allocated	(66,566)	(66,564)	(109,547)
		(81,566)	(81,478)	(124,547)
	Other Community Amenities			
I107005	Cemetery Fees	12,000	18,316	15,000
I107010	Community Bus Income	4,000	5,061	5,000
I107025	Other Community Amenities Contributions	0	0	0
		16,000	23,377	20,000

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E107005	Cemetery Mtce	(40,000)	(52,682)	(40,000)
E107010	Public Convenience Mtce	(56,428)	(49,360)	(56,196)
E107015	Community Bus Operating	(3,674)	(3,413)	(4,000)
E107100	Administration Allocated	(72,439)	(72,444)	(92,733)
E107190	Depreciation - Other Comm Amenities	(50,968)	(50,969)	(50,851)
		(223,509)	(228,868)	(243,780)
	Total Community Amenities Income	356,586	424,388	402,876
	Total Community Amenities Expenditure	(628,373)	(655,375)	(739,334)
	Recreation and Culture			
	Public Halls & Civic Centres			
I111005	Town Hall Hire	2,000	4,998	4,000
I111010	Reimbursements	100	0	100
I111015	Town Hall Lease -L Piesse	0	0	0
		2,100	4,998	4,100
E111005	Town Hall Mtce	(28,555)	(19,475)	(30,413)
E111010	Other Halls Mtce	(6,153)	(2,115)	(11,602)
E111190	Depreciation - Public Halls	(202,711)	(202,711)	(202,711)
		(237,419)	(224,301)	(244,726)
	Swimming Pool			
I112010	Swimming Pool Admission	30,000	24,643	30,000
I112015	Swimming Pool Miscellaneous Income	0	0	0
I112020	Reimbursements	600	100	500
I112025	CSRFF Grant - Swim Pool Stage 2	0	0	0
		30,600	24,743	30,500
E112005	Pool Staff Salary	(109,500)	(92,040)	(122,579)
E112008	Pool Leave/Wages Liability	0	(1,249)	0
E112010	Superannuation	0	0	(12,383)
E112015	Swimming Pool Maintenance	(118,388)	(118,480)	(119,242)
E112020	Swimming Pool Other Expenses	(5,850)	(1,744)	(7,088)
E113076	Interest on Loan 139 - Swimming Pool	(9,291)	(9,188)	(8,523)
E112190	Depreciation - Swimming Pools	(197,388)	(197,387)	(221,266)
		(440,417)	(420,088)	(491,081)
	Other Recreation & Sport			
I113005	Sportsground Rental	8,795	7,995	8,795
I113015	Power Reimbursements	5,000	7,374	5,000
I113020	Recreation Centre Hire	5,000	3,703	5,000
I113025	Reimbursements Other	0	2,518	1,000
I113030	Rec Centre Equipment Contributions	1,500	1,800	1,500
I113035	Sporting Club Leases	0	2,232	2,000
I113040	Other Recreation & Sport Contributions	54,695	45,692	0
I113055	Eric Farrow Pavillion Hire	5,000	4,873	5,000
I113065	Community Gym Membership	13,800	15,358	14,375
I113079	SS Loan 142 - Interest & Gtee Fee Reimbursement	0	0	1,422

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
		93,790	91,545	44,092
E113005	Sportsground Mtce	(115,555)	(103,738)	(123,057)
E113010	Sportsground Building Mtce	(24,931)	(23,557)	(24,662)
E113015	Wetlands Park Mtce	(70,011)	(64,798)	(77,953)
E113020	Parks & Gardens Mtce	(49,099)	(72,281)	(67,359)
E113025	Puntapin Rock Mtce	(2,506)	(1,860)	(2,706)
E113030	Recreation Centre Mtce	(65,780)	(52,774)	(63,759)
E113035	Rec Staff Salaries	(19,853)	(4,415)	(18,000)
E113038	Rec Staff Leave/Wages Liability	0	(140)	0
E113040	Superannuation	(2,085)	(2,440)	(1,980)
E113045	Other Expenses	(1,200)	(562)	(3,200)
E113050	Norrington Lake Mtce	(3,400)	(3,150)	(3,400)
E113065	Eric Farrow Pavilion Mtce	(23,145)	(22,918)	(23,220)
E113070	Rec Centre Sports Equipment	(2,000)	(1,615)	(2,000)
E113075	Interest on Loan 131 - Rec Centre	(1,707)	(910)	0
E113078	Interest on Loan 142 - SSL Bowls Club	0	0	(1,422)
E113095	Community Gym Expenditure	(11,250)	(12,043)	(11,500)
E113115	Bowls Club Financial Assistance	0	0	(60,000)
E113100	Administration Allocated	(116,535)	(116,532)	(203,037)
E113190	Depreciation - Other Rec & Sport	(392,093)	(393,657)	(388,286)
		(901,150)	(877,390)	(1,075,541)
	Library			
I115005	Lost Books	50	0	50
I115010	Reimbursements	100	0	100
		150	0	150
E115005	Library Staff Salaries	(52,700)	(50,670)	(50,969)
E115008	Library Leave/Wages Liability	0	(2,352)	0
E115015	Library Building Mtce	(10,481)	(4,474)	(11,347)
E115020	Library Other Expenses	(7,800)	(4,714)	(7,917)
E115030	Library IT	0	0	(12,800)
E115190	Depreciation - Libraries	(16,210)	(16,209)	(16,210)
		(87,191)	(78,419)	(99,243)
	Other Culture			
I116065	Electronic Sign Advertising Income	3,000	2,045	3,000
I119015	Contribution to Woolorama	1,000	0	0
I119020	Reimbursements	9,000	0	0
I119030	Community Events Income	2,000	32,000	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	4,977	5,445	2,671
I119031	Other Culture Grant Funds	10,000	16,130	0
		29,977	55,620	5,671
E116005	Subsidy Woolorama Committee	(500)	0	(500)
E116010	Woolorama Costs & Maintenance	(65,136)	(65,847)	(68,634)
E113077	Interest on Loan 141 - SSL Wagin Ag	(2,809)	(2,758)	(2,180)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E116015	Community Centre Mtce	(15,837)	(8,039)	(16,449)
E116020	Historical Village	(2,166)	(2,909)	(2,930)
E116025	Heritage Review	0	0	(12,130)
E116045	Community Development Events	(31,463)	(27,690)	(14,000)
E116046	Community Development Equipment Maintenance	0	0	0
E116055	Other Culture Grant Funds Exp	0	(31,195)	(11,000)
E116060	Betty Terry Theatre Expenditure	(3,215)	(2,375)	(6,485)
E116065	Electronic Sign Expenditure	(2,500)	(5,043)	(4,500)
E116070	Court House Expenditure	(4,836)	(4,921)	(6,059)
E116075	NAB Building Expenditure	(4,586)	(2,679)	(10,554)
E116190	Depreciation - Other Culture	(99,193)	(99,817)	(99,193)
		(232,241)	(253,273)	(254,614)
	Total Recreation & Culture Income	156,617	176,906	84,513
	Total Recreation & Culture Expenditure	(1,898,418)	(1,853,471)	(2,165,204)
	Transport			
	Streets Roads Bridges & Depot Construction			
I121005	Direct Road Grants	138,346	141,414	151,694
I121010	Road Project Grants	395,186	211,549	552,448
I121015	Roads to Recovery Grant	312,145	311,046	312,145
I121020	Reimbursements	1,000	0	0
I121025	Contribution - St Lighting	5,000	7,120	5,000
I121070	Main Roads Bridge Grant	0	0	0
I121076	LRCIP Funding	237,336	461,974	102,233
I147125	Storm Damage Reimbursements	0	0	0
		1,089,013	1,133,103	1,123,520
	Streets Roads Bridges & Depot Maintenance			
I122055	Diesel Fuel Rebate Income	55,000	39,403	40,000
		55,000	39,403	40,000
E122005	Road Maintenance	(110,000)	(84,550)	(130,000)
E122006	Maintenance Grading	(200,000)	(213,549)	(180,000)
E122007	Rural Tree Pruning	(80,000)	(78,957)	(65,000)
E122008	Rural Spraying	(10,000)	(10,158)	(10,000)
E122009	Town Site Spraying	(20,000)	(21,284)	(20,000)
E122010	Depot Mtce	(19,418)	(20,607)	(21,444)
E122011	Town Reserve & Verg Mtce	(10,000)	(3,250)	(10,000)
E122012	Bridge & Drainage Mtce	(22,500)	(18,829)	(22,500)
E122015	Rural Numbering	0	0	
E122020	Footpath Mtce	(5,000)	(3,645)	(5,000)
E122025	Street Cleaning	(45,000)	(44,089)	(45,000)
E122030	Street Trees	(65,000)	(47,506)	(50,000)
E122035	Traffic & Street Signs Mtce	(4,000)	(1,692)	(4,000)
E122045	Townscape	(45,000)	(45,632)	(70,000)
E122050	Crossovers	(500)	(869)	(500)
E122055	RoMan Data Collection	(11,500)	(7,547)	(10,000)
E122060	Street Lighting	(70,000)	(69,286)	(70,000)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E122090	Graffiti Removal	0	(219)	0
E122100	Administration Allocated	(53,499)	(53,496)	(83,169)
E122105	Loss on Sale of Asset	0	0	0
E122190	Depreciation - Roads	(2,002,289)	(2,005,095)	(1,853,148)
E147120	Storm Damage - Not Claimable	0	(2,356)	0
		(2,773,706)	(2,732,616)	(2,649,761)
	Road Plant Purchases			
I122100	Profit on Sale of Asset	50,245	6,872	58,192
		50,245	6,872	58,192
E123010	Loss on Sale of Asset	0	0	(5,396)
		0	0	(5,396)
	Aerodrome			
I126015	Aerodrome Reimbursements/Grants	298,755	253,628	0
I126020	Aerodrome Hangar Lease	9,000	10,656	10,893
		307,755	264,284	10,893
E126005	Aerodrome Maintenance	(12,404)	(10,222)	(12,714)
E126190	Depreciation - Aerodromes	(44,961)	(45,397)	(47,112)
		(57,365)	(55,619)	(59,826)
	Total Transport Income	1,502,013	1,443,662	1,232,605
	Total Transport Expenditure	(2,831,071)	(2,788,235)	(2,714,983)
	Economic Services			
	Rural Services			
I131020	Landcare Reimbursements	78,250	76,174	79,653
I131155	Other Rural Services Income	0	0	0
		78,250	76,174	79,653
E131020	Landcare	(112,000)	(99,733)	(115,000)
E131030	Rural Towns Program	(18,000)	(16,737)	(18,000)
E131100	Administration Allocated	(16,055)	(16,056)	(29,060)
E131140	Water Management Plan / Harvesting	(10,000)	(11,173)	(10,000)
E131190	Depreciation - Rural Services	0	0	0
		(156,055)	(143,699)	(172,060)
	Tourism & Area Promotion			
I132005	Caravan Park Fees	70,000	69,642	70,000
I132010	Reimbursements	1,000	44	1,000
I132015	RV Area Fees	15,000	7,687	10,000
		86,000	77,373	81,000
E132010	Wagin Tourism Committee	0	0	0
E132015	Caravan Park Manager Salary	(33,000)	(35,320)	(35,238)
E132020	Caravan Park Mtce	(50,886)	(45,691)	(55,039)
E132023	Caravan Leave/Wages Liability	0	(3,225)	0

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E132025	Subsidy Historic Village	(8,500)	(8,460)	(8,500)
E132035	RV Area Maintenance	(8,598)	(10,720)	(10,000)
E132040	Tourism Promotion & Subscripts	(19,500)	(5,835)	(14,500)
E132050	Administration Allocated	(70,392)	(70,392)	(148,525)
E132190	Depreciation - Tourism	(19,446)	(19,446)	(17,334)
		(210,322)	(199,089)	(289,136)
	Building Control			
I133005	Building Licenses	8,000	3,908	5,000
I133010	Swimming Pool Inspection Fees	0	0	0
		8,000	3,908	5,000
	Other Economic Services			
I134005	Water Sales	20,000	20,037	20,000
		20,000	20,037	20,000
E134005	Water Supply - Standpipes	(20,000)	(24,057)	(25,000)
E134190	Depreciation - Other Economic Services	(2,052)	(2,052)	(2,052)
		(22,052)	(26,109)	(27,052)
	Total Economic Services Income	192,250	177,492	185,653
	Total Economic Services Expenditure	(388,429)	(368,897)	(488,248)
	Other Property & Services			
	Private Works			
I141005	Private Works Income	20,000	24,832	20,000
		20,000	24,832	20,000
E141005	Private Works	(15,000)	(5,872)	(15,000)
E141100	Administration Allocated	(3,053)	(3,048)	(3,428)
		(18,053)	(8,920)	(18,428)
	Public Works Overheads			
I143020	Reimbursements	500	24,000	11,000
		500	24,000	11,000
E143005	Engineering Salaries	(117,801)	(109,366)	(118,891)
E143007	Engineering Administration Salaries	(62,007)	(62,735)	(64,406)
E143008	Works Leave/Wages Liability	0	(10,986)	0
E143009	Housing Allowance Works	(17,031)	(15,980)	(17,031)
E143015	CEO's Salary Allocation	(60,886)	(68,978)	(58,688)
E143020	Engineering Superannuation	(120,687)	(109,194)	(123,644)
E143025	Engineering - Other Expenses	(5,000)	(3,444)	(5,000)
E143030	Sick Holiday & Allowances Pay	(165,000)	(166,247)	(165,000)
E143040	Workers Compensation	0	(380)	0
E143045	Insurance on Works	(38,318)	(38,318)	(37,752)
E143050	Protective Clothing	(8,000)	(2,870)	(8,000)
E143055	Fringe Benefits	(1,000)	(312)	(500)
E143060	CEO's Vehicle Allocation	(1,000)	(622)	(1,000)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E143065	MOW - Vehicle Expenses	(8,000)	(7,819)	(8,000)
E143075	Telephone Expenses	(1,500)	(1,282)	(1,500)
E143080	Staff Licenses	(500)	(104)	(500)
E143085	Safety Equipment & Meetings	(4,000)	(2,041)	(4,000)
E143090	Conferences & Courses	(1,500)	0	(1,500)
E143095	Staff Training	(15,000)	(4,296)	(15,000)
E143105	Administration Allocated	(1,156)	(1,152)	
E143200	LESS PWOH ALLOCATED	628,377	605,992	630,412
		(9)	(133)	0
	Plant Operation Costs			
I144005	Sale of Scrap	1,500	0	500
I144010	Reimbursements	4,000	0	500
		5,500	0	1,000
E144010	Fuel & Oils	(180,000)	(177,966)	(180,000)
E144020	Tyres & Tubes	(20,000)	(14,327)	(20,000)
E144030	Parts & Repairs	(85,000)	(73,395)	(85,000)
E144040	Plant Repair - Wages	(25,000)	(31,601)	(30,000)
E144050	Insurance and Licences	(35,000)	(29,482)	(37,500)
E144060	Expendable Tools-Consumables only	(10,000)	(2,339)	(10,000)
E144065	MV Insurance Claim Expenses	(1,000)	0	(1,000)
E144075	Minor Plant & Equipment <\$5000	(8,000)	(6,623)	(8,000)
E144200	LESS POC ALLOCATED-PROJECTS	364,000	335,369	371,500
		0	(365)	0
	Salaries & Wages			
E146010	Gross Salaries, Allowances & Super	(2,339,945)	(2,670,360)	(2,849,974)
E146200	Less Sal , Allow, Super Allocated	2,339,945	2,670,360	2,849,974
		0	0	0
	Unclassified			
I147005	Commission - Vehicle Licensing	50,000	46,394	50,000
I147006	Commission - TransWA	500	164	500
I147007	Reimbursement - OHS	500	0	0
I147035	Banking errors	0	0	0
I147050	Council Staff Housing Rental	34,300	32,661	18,200
I147065	Insurance Reimbursement	0	1,656	0
I147070	Council Housing Reimbursements	0	2,338	0
I147085	NAB Buiding Rent	8,400	8,400	8,400
I147120	Charge on Private use of Shire Vehicle	360	0	360
		94,060	91,613	77,460
E147015	Community Requests & Events - CEO Allocation	(3,000)	(172)	(3,000)
E147035	Banking Errors	0	0	0
E147050	Council Housing Maintenance	(92,214)	(75,630)	(95,000)
E147051	Interest on Loan 137 - Staff Housing	(7,201)	(7,148)	(6,230)
E147052	Interest on Loan 138 - Doctor Housing	(3,217)	(3,074)	(2,430)
E147055	Consultants	(40,000)	(21,519)	(55,000)
E147070	4WD Resource Sharing Group	(1,000)	(500)	(7,500)

COA	Description	Budget 2022/2023	Actual 2022/2023	Budget 2023/2024
E147090	Building Maintenance	(8,000)	(4,159)	(5,000)
E147100	Administration Allocated	(140,848)	(140,844)	(130,236)
E147115	Occupational Health & Safety (OHS)	(10,000)	(4,385)	(10,000)
E147130	Depreciation - Unclassified	(136,963)	(136,963)	(136,963)
E147150	Community Requests Budget	(20,000)	(19,100)	(24,430)
E147151	Community Donations/Sponsorship	(3,500)	(18)	(3,500)
		(465,943)	(413,512)	(479,289)
	Total Other Property & Services Income	120,060	140,445	109,460
	Total Other Property & Services Expenditure	(484,005)	(422,930)	(497,717)

Total Income	6,288,529	8,752,695	5,768,410
Total Expenditure	(8,420,373)	(8,257,765)	(8,879,435)
Net Deficit (Surplus)	(2,131,844)	494,930	(3,111,025)

**CAPITAL EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2024**

		2023/24 Budget
		\$
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
Other Culture	Court House Development	157,338
Other Culture	NAB Building	6,000
Rec & Culture - Other	Upgrade toilet at sportsground to provide full disabled a	35,000
Rec & Culture - Other	Rec Centre - Update Showers- Home and Away	15,000
Economic Services	New Roof -Caravan Park Ablutions	64,750
		<u>278,088</u>
Furniture and Equipment		
Governance - Other	New Server	18,000
Rec & Culture - Other	Rec Centre 100 x New Chairs	18,500
		<u>36,500</u>
Plant and Equipment		
Governance - Other	CEO Vehicle (P02Y19)	46,672
Other Law, Order & Public S	CSWP Water Tanker Trailer	17,820
Transport	MOW - New Ute (P04Y21)	58,102
Transport	Multi Tyre Roller (P15)	205,000
Transport	Isuzu Truck (P16Y17)	89,590
Transport	Isuzu Crew Cab (P21Y17)	77,430
Transport	Isuzu Side-Tipper (P42)	211,424
Transport	Toyota Hilux -Gardeners Ute (P50)	31,193
		<u>737,231</u>
TOTAL PROPERTY, PLANT AND EQUIPMENT		<u>1,051,819</u>
INFRASTRUCTURE		
Roads		
Transport	Capital Works Program	1,474,292
		<u>1,474,292</u>
Footpaths		
Transport	Footpath Program	228,000
		<u>228,000</u>
Other		
Swimming Pools	Swimming Pool - Paint Pool Gutters & Lining	88,150
Other Rec & Sport	Sportsground Precinct Redevelopment	150,000
Other Law, Order & Public S	CWSP - Emergency water tank at airfield	11,740
Other Law, Order & Public S	CWSP - Pump & Water Connection - Dam via Wier	5,288
Streets, Roads & Bridges	Townscape	30,000
		<u>285,177</u>
TOTAL INFRASTRUCTURE		<u>1,987,469</u>
TOTAL CAPITAL EXPENDITURE		<u>3,039,288</u>

SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2023/2024 - 2032/2033

Plant #	Description	Year Purchased	Replacement Period (Years)	2022/23 Actual	2023/24 Budget	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
P01	Isuzu MU-X LST SUV Wagon (2019) - DCEO	2019/2020	4						24,000				26,000	
P02	Isuzu MU-X LST SUV Wagon (2018) - CEO	2018/2019	4		13,944			22,000				24,000		
P04	Isuzu D-Max Crew Ute (2020) - MOW	2020/2021	4		17,193				22,000				24,000	
P05	Toyota Kluger AWD Hybrid (2021) - Doctor	2021/2022	4				24,000				26,000			
P09	WCM 30 Front End Loader (2006) - Refuse Site	2011/2012	Not Replacing											
P10	Caterpillar Grader	2020/2021	7							250,000				
P11	Komatsu Loader (2018)	2017/2018	5 to 6			200,000					200,000			
P12	Komatsu Grader (2018)	2018/2019	7				240,000							240,000
P13	Komatsu PC18MR-3 Crawler Excavator (2021)	2021/2022	10										30,000	
P14	Isuzu Side Tipper Truck 13t (2019)	2019/2020	5 to 7					130,000					150,000	
P15	Bomag Multi Tyred Roller (2007) - Maint Grade	2007/2008	Not Specified		190,000									
P16	Isuzu Truck 6t (2016)	2016/2017	5 to 7		44,363						65,000			
P17	Mahindra Pick Up (2022) - BMO	2021/2022	4 to 10						18,000					
P18	Kubota Ride on Mower (2019)	2019/2020	10								25,000			
P19	Dynapac Steel Roller (2009)	2007/2008	10									135,000		
P20	John Deere Tractor (2005)	2005/2006	Not Specified						65,000					
P21	Isuzu Crew Cab (2016)	2016/2017	5 to 7		41,294							60,000		
P22	John Deere Mower (2015)	2015/2016	Not Replacing											
P53	Rover King Ride on Mower	2022/2023	6 to 10	5,696										7,000
P24	Toyota Hilux Workmate Ttop (2020) - Gardener	2020/2021	4 to 10							22,000				
P25	Toyota Hilux Workmate Ttop (2020) - Gardener	2020/2021	4 to 10				20,000					20,000		
P26	Mitsubishi Triton Ttop (2014) - Gardener (Mike)	2014/2015	4 to 10			18,000						20,000		
P38	Mahindra Pick-up Ttop (2016) - Ranger	2015/2016	4 to 10	13,182			16,000				20,000			
P39	Case Skid Steer (2013)	2013/2014	8 to 10				40,000						50,000	
P40	Isuzu Side Tipper Truck 13t (2018)	2018/2019	5 to 7			120,000						150,000		
P42	Isuzu Side Tipper Truck 13t (2013)	2013/2014	5 to 7		120,515					135,000				
P43	Toro Ride on Mower (2013)	2013/2014	10			20,000					20,000			
P47	Caterpillar Backhoe Loader (2012)	2015/2016	10			90,000								
P48	Tennant Street Sweeper (2008)	2015/2016	6 to 10					50,000						60,000
P49	Multipac Multi Tyred Roller (2016)	2016/2017	10					120,000						
P50	Toyota Hilux Workmate Ttop (2017) - Gardener (Tracy)	2017/2018	4 to 10		16,648					18,000				
P51	Forklift (2018)	2018/2019	Not Specified											
P52	Kubota RTV Gator (2019)	2019/2020	Not Specified											
P85	Toyota Hilux Workmate Ttop (2020) - Gardener - Watering	2020/2021	4 to 10				18,000						20,000	
P94	Toyota Hilux Workmate Ttop (2019)	2019/2020	4 to 10								26,000			
P46	Billy Goat Industrial Vacuum	2021/2022	8								7,000			
P23	Trailer for Komatsu Crawler Excavator	2021/2022	10										12,000	
New	Plant Attachments (broom)			8,830										
TOTAL				27,708	443,957	448,000	358,000	322,000	129,000	425,000	389,000	409,000	312,000	307,000

RESERVE FUND	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Opening Balance	459,304	742,861	621,190	485,613	437,326	424,072	603,554	490,625	411,437	302,437	296,486
Interest	11,265	22,286	12,424	9,712	8,747	8,481	12,071	9,812		6,049	5,930
Transfer In	272,292	0	0	0	0	171,000	0	0	0	0	0
Transfer Out	0	143,957	148,000	58,000	22,000	0	125,000	89,000	109,000	12,000	7,000
Closing Balance	742,861	621,190	485,613	437,326	424,072	603,554	490,625	411,437	302,437	296,486	295,416

Municipal Contribution	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
-------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**ROAD PROGRAM
FOR THE YEAR ENDED 30 JUNE 2024**

Road	No	Budget Cost	Wages	POC	PWOH	Materials / Contracts	Total	Funding Source				
								RRG	R2R	LRCIP	RAD	Shire
Capital Renewal												
23/24 -R2R - Bullock Hills Road		\$ 92,821.00	\$ 8,750.00	\$ 13,941.00	\$ 8,750.00	\$ 61,380.00	\$ 92,821.00		\$ 92,821			
23/24 - R2R - Beaufort Road		\$ 114,637.00	\$ 10,830.00	\$ 17,707.00	\$ 10,830.00	\$ 75,270.00	\$ 114,637.00		\$ 114,637			
23/24 - Dwelyerdine		\$ 55,000.00	\$ 12,680.00	\$ 20,074.00	\$ 12,680.00	\$ 9,566.00	\$ 55,000.00					\$ 55,000
23/24 - R2R - Hyde road		\$ 44,542.00	\$ 8,724.00	\$ 12,923.00	\$ 8,724.00	\$ 14,171.00	\$ 44,542.00		\$ 44,542			
RRG - Piesseville Tarwonga		\$ 150,682.00	\$ 2,980.00	\$ 1,150.00	\$ 2,980.00	\$ 143,572.00	\$ 150,682.00	\$ 100,455				\$ 50,227
23/24 - Heights road		\$ 42,000.00	\$ 8,876.00	\$ 13,569.00	\$ 8,876.00	\$ 10,679.00	\$ 42,000.00					\$ 42,000
23/24 - Angwins Road		\$ 48,975.00	\$ 11,520.00	\$ 18,001.00	\$ 11,520.00	\$ 7,934.00	\$ 48,975.00					\$ 48,975
		\$ 548,657	\$ 64,360	\$ 97,365	\$ 64,360	\$ 322,572	\$ 548,657	\$ 100,455	\$ 252,000	\$ -	\$ -	\$ 196,202
Reseals												
23/24 - Etelowie Street		\$ 30,453	\$ 734	\$ 368	\$ 734	\$ 28,617	\$ 30,453					30,453
23/24 - Theta Street		\$ 11,325	\$ 650	\$ 230	\$ 650	\$ 9,795	\$ 11,325					11,325
23/24 -Vine Street		\$ 18,222	\$ 352	\$ 184	\$ 352	\$ 17,334	\$ 18,222					18,222
		\$ 60,000	\$ 1,736	\$ 782	\$ 1,736	\$ 55,746	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Capital Upgrade												
23/24 - Town - Main Drain /Padbury Lane		\$ 20,000	\$5,580.00	\$3,270.00	\$5,580.00	\$ 5,570	\$ 20,000					\$ 20,000
22/23 - RRG - Dongolocking Road C/FWD from 22/23		\$ 282,804	\$26,448.00	\$26,046.00	\$26,448.00	\$ 203,862	\$ 282,804	\$ 188,536				\$ 94,268
23/24 - RRG - Dongolocking Road		\$ 395,186	\$31,532.00	\$45,104.00	\$31,532.00	\$ 287,018	\$ 395,186	\$ 263,457				\$ 131,729
23/24 - Morgan Road		\$ 30,000	\$6,454.00	\$9,786.00	\$6,454.00	\$ 7,306	\$ 30,000					\$ 30,000
23/24 - R2R - Bhen-ord Road		\$ 31,000	\$7,036.00	\$11,102.00	\$7,036.00	\$ 5,826	\$ 31,000		\$ 31,000			
23/24 - R2R - Delyanine Nth		\$ 29,145	\$6,667.00	\$9,967.00	\$6,667.00	\$ 5,844	\$ 29,145		\$ 29,145			
23/24 -Culverts - Various - Extend		\$ 20,000	\$3,762.00	\$4,908.00	\$3,762.00	\$ 7,568	\$ 20,000					\$ 20,000
		\$ 808,135	\$87,479.00	\$110,183.00	\$87,479.00	\$ 522,994	\$ 808,135	\$ 451,993	\$ 60,145	\$ -	\$ -	\$ 295,997
Footpaths												
22/23 - Tarbet Street - CP254		\$ 40,000	\$ 3,031	\$ 4,073	\$ 3,031	\$ 29,865	\$ 40,000					\$ 40,000
22/23 -Upland Street - CP255		\$ 40,000	\$ 3,031	\$ 4,073	\$ 3,031	\$ 29,865	\$ 40,000					\$ 40,000
23/24 - Ware Street		\$ 48,000	\$ 3,237	\$ 4,049	\$ 3,237	\$ 37,477	\$ 48,000					\$ 48,000
23/24 -Arthur Road		\$ 65,000	\$ 2,379	\$ 3,151	\$ 2,379	\$ 57,091	\$ 65,000					\$ 65,000
23/24 - Lukin Street		\$ 35,000	\$ 3,708	\$ 3,922	\$ 3,708	\$ 23,662	\$ 35,000					\$ 35,000
		\$ 228,000	\$ 15,386	\$ 19,268	\$ 15,386	\$ 177,960	\$ 228,000	\$ -	\$ -	\$ -	\$ -	\$ 228,000
Kerbing												
23/24 - Tarbet Street		\$ 15,000	\$ 2,747	\$ 3,685	\$ 2,747	\$ 5,821	\$ 15,000					\$ 15,000
23/24 - Leonora street		\$ 22,500	\$ 3,263	\$ 4,867	\$ 3,263	\$ 11,107	\$ 22,500					\$ 22,500
23/24 - Ware Street		\$ 20,000	\$ 2,547	\$ 3,911	\$ 2,547	\$ 10,995	\$ 20,000					\$ 20,000
		\$ 57,500	\$ 8,557	\$ 12,463	\$ 8,557	\$ 27,923	\$ 57,500	\$ -	\$ -	\$ -	\$ -	\$ 57,500
Total		\$ 1,702,292	\$ 177,518	\$ 240,061	\$ 177,518	\$ 1,107,195	\$ 1,702,292	\$ 552,448	\$ 312,145	\$ -	\$ -	\$ 837,699
\$ 9												
Total for 2023/2024		\$ 1,880,526	\$ 219,394	\$ 321,071	\$ 219,394	\$ 1,120,667	\$ 1,880,526	\$ 395,186	\$ 312,145	\$ 418,020	\$ 298,755	\$ 456,420

E167103	\$ 1,416,792	\$ 153,575	\$ 208,330	\$ 153,575	\$ 901,312	\$ 1,416,792
E167124	\$ 228,000	\$ 15,386	\$ 19,268	\$ 15,386	\$ 177,960	\$ 228,000
E167103	\$ 57,500	\$ 8,557	\$ 12,463	\$ 8,557	\$ 27,923	\$ 57,500
	\$ 1,702,292	\$ 177,518	\$ 240,061	\$ 177,518	\$ 1,107,195	\$ 1,702,292



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
GENERAL PURPOSE FUNDING				
Rate Revenue				
Co-operative Bulk Handling Grain Storage Facilities -				
Charge per tonne in lieu of rates (Agreement indexed to percentage increase in rates each year)	1031040.100	N	\$0.068573 x 238300 tonnes rate increase	\$0.07255 x 238300 tonnes in line with rate increase
Rates Instalment Administration Charge (Charge to offset additional postage and handling)	1031050.156	N	\$ 6.00	\$ 6.50
Rate Inquiry Standard (settlement agents)	1031055.156	N	\$ 57.50	\$ 60.85
Rate Inquiry Complex (settlement agents)	1031055.156	N	\$ 115.00	\$ 121.70
Electoral Roll	1031055.156	Y	\$ 20.00	\$ 21.20
Other General Purpose Funding				
Photocopies				
A4 Copies - Black and White - per side	1032025.156	Y	\$ 0.50	\$ 0.50
A4 Copies - Colour - per side	1032025.156	Y	\$ 0.70	\$ 0.70
A3 Copies - Black and White - per side	1032025.156	Y	\$ 0.90	\$ 0.90
A3 Copies - Colour - per side	1032025.156	Y	\$ 1.50	\$ 1.50
Laminating				
A4	1032025.156	Y	\$ 1.60	\$ 1.60
A3	1032025.156	Y	\$ 2.60	\$ 2.60
General Administration Fee				
Per hour - Minimum charge \$5.00	1032025.156	Y	\$	\$ 35.00
Printed Copy of the Agenda or Minutes				
Note: Available free online	1032025.156	Y	\$	\$ 15.00
Equipment				
PA System - Community Groups and Sporting Clubs	1032025.156	Y	\$ 60.00	\$ 63.50
PA System	1032025.156	Y	\$ 160.00	\$ 169.30
Projector and Screen	1032025.156	Y	\$ 60.00	\$ 63.50
Bond on PA System / Projector and Screen	1100070	N	\$ 150.00	\$ 150.00
Promotional Items				
Emu's Watering Place Book	1032025.156	Y	\$ 15.00	\$ 15.00
Tie Pin	1032025.156	Y	\$ 5.00	\$ 5.00
Lapel Pins	1032025.156	Y	\$ 7.00	\$ 11.00
Fridge Magnets	1032025.156	Y	\$ 0.50	\$ 0.50
Cloth Bags	1032025.156	Y	\$ 3.00	\$ 3.00
Ceramic Mugs	1032025.156	Y	\$ 15.00	\$ 5.00
Ballpoint Pens	1032025.156	Y	\$ 2.00	\$ 2.00
Postcards	1032025.156	Y	\$ 0.50	\$ 0.50
LAW, ORDER AND PUBLIC SAFETY				
Fire Prevention				
Fire Maps				
A1	1051015.156	Y	\$ 25.00	\$ 25.00
Note: FCO's = no charge				
Town Blocks - Burning Off Fees (Fees to cover insurance charge per block)	1051025.121	N	Cost Recovery + \$50 Insurance Cost	Cost Recovery + \$50 Insurance Cost
Animal Control				
Dog Impound Fees				
Daily Pound Fee	1052005.152	Y	\$ 25.00	\$ 25.00
Impound and Release Fee	1052005.152	Y	\$ 100.00	\$ 105.80
Destruction of Dog	1052005.152	Y	\$ 75.00	\$ 79.35
After Hours Release Fee	1052005.152	Y	\$	\$ 50.00
Dog Fines in accordance with Dog Act / Shire Local Law				
Cat Impound Fees				
Daily Pound Fee	1052006.152	Y	\$ 25.00	\$ 25.00
Impound and Release Fee	1052006.152	Y	\$ 100.00	\$ 105.80
Destruction of Cat	1052006.152	Y	\$ 75.00	\$ 79.35
After Hours Release Fee	1052006.152	Y	\$	\$ 50.00
Cat Fines in accordance with Cat Act / Shire Local Law				
Hire of Animal Traps				
Hire per week	1052010.156	Y	\$ 20.00	\$ 20.00
Hire per week - pensioner and concession card	1052010.156	Y	\$	\$ 10.00
Deposit	1100025	N	\$ 50.00	\$ 50.00
Deposit - pensioner and concession card	1100025	N	\$ -	\$ -



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Dog Registration				
Statutory Charges set by WA Government (subject to change)				
Sterilised Dog - 1 year	1052015.156	Y \$	20.00	\$ 20.00
Sterilised Dog - 3 years	1052015.156	Y \$	42.50	\$ 42.50
Sterilised Dog - Lifetime	1052015.156	Y \$	100.00	\$ 100.00
Unsterilised Dog - 1 year	1052015.156	Y \$	50.00	\$ 50.00
Unsterilised Dog - 3 years	1052015.156	Y \$	120.00	\$ 120.00
Unsterilised Dog - Lifetime	1052015.156	Y \$	250.00	\$ 250.00
Pensioner	1052015.156	Y	50% off	50% off
Working Dog	1052015.156	Y	25% of fee	25% of fee
Transfer of Dog Registration	1052015.156	Y \$	15.00	\$ 15.00
Application to keep more than 2 dogs	1052015.156	Y \$	80.00	\$ 80.00
50% off fees for registration of dogs after 31 May - 1 year only				
**refund may apply to unsterilised dog becoming sterilised				
Cat Registration				
Statutory Charges set by WA Government (subject to change)				
1 Year	1052016.156	Y \$	20.00	\$ 20.00
Registered after 31 May to 31 October	1052016.156	Y \$	10.00	\$ 10.00
3 Years	1052016.156	Y \$	42.50	\$ 42.50
Life Registration	1052016.156	Y \$	100.00	\$ 100.00
Breeder Registration - per breeding cat	1052016.156	Y \$	100.00	\$ 100.00
Pensioner	1052016.156	Y	50% off	50% off
Transfer of Cat Registration	1052016.156	Y \$	15.00	\$ 15.00
Dangerous/Restricted Breed Requirements				
Statutory Charges set by WA Government (subject to change)				
Dangerous Dog/Restricted Breed Collar	1052020.121	Y \$	50.00	\$ 50.00
Dangerous Dog/Restricted Breed Sign WA on sheetmetal	1052020.121	Y \$	40.00	\$ 40.00

As per legislation

HEALTH

Preventative Services - Administration and Inspection

Food Premises Fees

Application for registration / notification of food premises	1074005.156	N \$	116.00	\$ 123.00
Review of registration / notification of food premises	1074005.156	N \$	105.00	\$ 111.00
Transfer of Registration Fee	1074005.156	N \$	65.00	\$ 69.00
Plans Assessment Fee - Small - Residential	1074005.156	N \$	82.00	\$ 87.00
Plans Assessment Fee	1074005.156	N \$	183.00	\$ 194.00
Plans Assessment Fee - Supermarkets or Premises > 2	1074005.156	N \$	252.00	\$ 267.00
Inspection of Premises on request	1074005.156	N \$	182.00	\$ 193.00
Request for copy of Condemnation Certificate	1074005.156	N \$	84.00	\$ 89.00
Copy of Food Sampling Results Certificate	1074005.156	N \$	28.00	\$ 30.00
Temporary Food Business Assessment Fee (per occasion)	1074005.156	N \$	42.00	\$ 44.00
Temporary Food Business Assessment Fee (annual)	1074005.156	N \$	182.00	\$ 193.00

Lodging House Registration Fees

Application for Registration of Lodging House < 15 lodgers	1074005.156	N \$	354.00	\$ 375.00
Renewal of Registration of Lodging House < 15 lodgers	1074005.156	N \$	236.00	\$ 250.00
Application for Registration of Lodging House 15 or more lodgers	1074005.156	N \$	506.00	\$ 535.00
Renewal of Registration of Lodging House 15 or more lodgers	1074005.156	N \$	338.00	\$ 358.00

Temporary Accommodation Approval Fees

Application for Approval to camp (Regulation 11 Caravan Parks and Camping Grounds Regulations 1997)	1074005.156	N \$	247.00	\$ 261.00
-----------------------------------------------------------------------------------------------------	-------------	------	--------	-----------

General Fees

Request for a Section 39 Liquor Certificate	1074005.156	N \$	200.00	\$ 212.00
Premises Plan Assessment Fee - miscellaneous	1074005.156	N \$	163.00	\$ 172.00
Request for Inspection of Premises - miscellaneous	1074005.156	N \$	182.00	\$ 193.00
Request for Premises Inspection Report	1074005.156	N \$	163.00	\$ 172.00
Reports to Settlement Agents	1074005.156	N \$	108.00	\$ 114.00
Copy of Certificate of Analysis	1074005.156	N \$	28.00	\$ 30.00

Itinerant Food Vans / Traders

Application or Renewal of Itinerant Food Van / Traders Permit Fee				
Per Occasion	1074005.156	N \$	32.00	\$ 34.00
One Month	1074005.156	N \$	63.00	\$ 67.00
Twelve Months	1074005.156	N \$	315.00	\$ 333.00

For the first 12 months the fee is set at 50% of the stated amount as an encouragement to establish new businesses in the Shire



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Water Sampling Fee				
Chemical Swimming Pool Sample	1074005.156	N \$	15.00	\$ 16.00
Micro / Amoeba Swimming Pool Sample	1074005.156	N \$	36.00	\$ 38.00
Private Water Supply Sampling Fee	1074005.156	N \$	76.00	\$ 80.00
Effluent Disposal Fee				
Local Government application fee - paid to local government When EDPH approval is required / Health Department of WA application fee:	1074005.156	N \$	124.00	\$ 131.00
a) with a local government report	1074005.156	N \$	54.00	\$ 57.00
b) without a local government report	1074005.156	N \$	116.00	\$ 123.00
Local government report fee	1074005.156	N \$	124.00	\$ 131.00
Fee for the grant of a permit to use an apparatus	1074005.156	N \$	124.00	\$ 131.00
Request for re-inspection	1074005.156	N \$	129.00	\$ 136.00

Other Health

Lease of Buildings/Offices/Land				
AR Norris Dental Surgery - per month increasing annually by CPI	1076010.153	Y \$	375.52	\$397.30

EDUCATION AND WELFARE

Pre Schools

Lease of Buildings/Offices/Land				
Wagin Daycare Centre - per month increasing annually by CPI	1083035.153	Y \$	736.00	\$ 778.68

Wagin Homecare - Commonwealth Home Support Programme

Support Service	Number of Days offered per week	Fee for each client
Ordinary Hours of Service Mon. - Fri. 9am - 4pm; additional hours by arrangement, Mon- Fri. 7am - 7pm		
Domestic Assistance	5 days a week	\$ 12.00 per hour
Gardening / Home Maintenance	3 days a week	\$ 12.00 per hour
Social Support Individual	5 days a week	\$ 12.00 per hour
Social Support Group	Fortnightly, outings & day trips	\$ 12.00 per event
Transport - Local up to 30km	5 days a week	\$ 3.00 per way
Transport - 31km to 60km	5 days a week	\$ 12.00 per way
Transport - 61km to 99km	5 days a week	\$ 22.00 per way
Transport - Group	5 days a week	\$ 6.00 per trip
Personal Care	7 days a week	\$ 12.00 per hour
Medication Prompt and Delivery	7 days a week	\$ 12.00 per hour
Meal Preparation	5 days a week	\$ 12.00 per hour
Shopping with Client or by list	5 days a week	\$ 12.00 per hour
Meals on Wheels - 1 Course meal	5 days a week (inc P/H)	\$ 10.00 per meal
Meals on Wheels - 2 Course meal	5 days a week (inc P/H)	\$ 14.00 per meal

Wagin Homecare - Home Care Packages

Support Service	2022/23	2023/24
Ordinary Hours of Service Mon. - Fri. 9am - 4pm; additional hours by arrangement, Mon- Fri. 7am - 7pm		
Domestic Assistance	\$60 / hr	\$ 72.00 per hour
Gardening / Home Maintenance	\$60 / hr	\$ 72.00 per hour
Social Support Individual	\$60 / hr	\$ 72.00 per hour
Social Support Group	\$120 / event	\$ 144.00 per event
Transport	\$1 / km	\$ 1.60 per km
Transport - Group	\$35 / event	\$ 1.60 per km
Personal Care	\$60 / hr	\$ 72.00 per hour
Medication Prompt and Delivery	\$60 / hr	\$ 72.00 per hour
Meal Preparation	\$60 / hr	\$ 72.00 per hour
Shopping with Client or by list	\$60 / hr	\$ 72.00 per hour
Meals on Wheels - 1 Course meal	\$9 / meal	\$ 10.00
Meals on Wheels - 2 Course meal	\$13 / meal	\$ 14.00
Clinical Care	\$114 / hr	\$ 137.00 per hour

Further details as per myagedcare.gov.au

Other Welfare

Wagin Frail Aged Lodge - Lot 310 Arnott Street				
Leased by Wagin Frail Aged Management Committee From Council Land Leased To Council by Health Department	I1083010.156	Y \$	1.00	\$ 1.00



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
COMMUNITY AMENITIES				
Sanitation - Household Refuse				
Refuse Disposal Fees				
Domestic Rubbish Service Fee (residential) 1 bin per annum	1101005.156	N	\$ 338.00	\$ 358.00
Additional Service	1101005.156	N	\$ 338.00	\$ 358.00
Domestic Rubbish Service Fee (residential) 240L additional charge	1101005.156	N	\$ 20.00	\$ 21.00
Note - charges based on recovery of costs associated with the collection, recycling and disposal of refuse				
Bin Replacement Fees				
Replacement Whole Recycling / Green Bin	1101005.156	Y	\$ 135.00	\$ 135.00
Replacement Recycling / Green Bin Lid	1101005.156	Y	\$ 25.00	\$ 25.00
Replacement Bin Wheels	1101005.156	Y	\$ 25.00	\$ 25.00
Refuse Site Fees				
1 x 120L or 240L Mobile Garbage Bin (and units 240L thereafter)	1102020.156	Y	\$ 6.00	\$ 6.50
Car Boot Load	1102020.156	Y	\$ 6.00	\$ 6.50
Station Wagon Boot Load	1102020.156	Y	\$ 12.00	\$ 13.00
Van / Utility / Trailer (not exceeding 1.8m x 2.2m)	1102020.156	Y	\$ 16.00	\$ 17.00
Truck (per tonne)	1102020.156	Y	\$ 20.00	\$ 21.00
Bulk Bin (per m3)	1102020.156	Y	\$ 15.00	\$ 16.00
Computers / Televisions / Paint tins / Plastic Car parts / Gas Bottles	1102020.156	Y	\$ 2.00	\$ 2.00
Asbestos (\$212/m3 or part thereof)	1102020.156	Y	\$ 200.00	\$ 212.00
Septage - Resident per litre	1102020.156	Y	\$ 0.05	\$ 0.05
Septage - Non Resident per litre	1102020.156	Y	\$ 0.10	\$ 0.10
10L Waste Oil (to be disposed in the Oil Recycling Facility) (and units of 10L thereafter)	1102020.156	Y	\$ 6.00	\$ 6.50
Separated Recyclables	1102020.156		\$ -	\$ -
DrumMUSTER washed containers	1102020.156		\$ -	\$ -
Non-DrumMUSTER chemical containers	1102020.156	Y	\$ 2.00	\$ 2.00
Cardboard - separated per 1100L or part thereof	1102020.156	Y	\$ 37.00	\$ 39.00
Annual Refuse Site Pass	1102020.156	Y	\$ 37.00	\$ 39.00
Dumping of cardboard in refuse site - penalty	1102020.156	N	\$ 110.00	\$ 116.00
Sanitation - Other				
Refuse Disposal Fees				
Commercial / Industrial Refuse (per annum service)	1102002.156	N	\$ 340.00	\$ 360.00
Town Planning and Regional Development				
Statutory Charges set by WA Government (subject to change)				
1. Determining a development application (other than for an extractive industry) where the development had not commenced or been carried out and the estimated cost of the development is -				
a) not more than \$50,000	1106005.156		\$ 147.00	\$ 147.00
b) more than \$50,000 but not more than \$500,000			0.32% of the estimated cost of development	
c) more than \$500,000 but not more than \$2.5 million			\$1,700 + 0.257% for every \$1 in excess of \$500,000	
d) more than \$2.5 million but not more than \$5 million			\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	
e) more than \$5 million but not more than \$21.5 million			\$12,633 + 0.123% for every \$1 in excess of \$5 million	
f) more than \$21.5 million			\$ 34,196	\$ 34,196.00
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out			The fee in Item 1 plus, by way of penalty, twice that fee	
3. Determining a development application for an extractive industry where the development has <u>not</u> commenced or been carried out			\$ 739.00	
4. Determining a development application for an extractive industry where the development has commenced or been carried out			The fee in Item 3 plus, by way of penalty, twice that fee	
5A. Determining an application to amend or cancel development approval			\$ 295.00	
5. Providing a subdivision clearance for -				
a) not more than 5 lots (per lot)			\$ 73.00	\$ 73.00
b) more than 5 lots but not more than 195 lots			\$73 per lot for the first 5 lots then \$35 per lot	
c) more than 195 lots			\$ 7,393.00	\$ 7,393.00
6. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has <u>not</u> commenced			\$ 222.00	
7. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has commenced			The fee in Item 6 plus, by way of penalty, twice that fee	
8. Determining an application for the renewal of an approval of a home occupation or home business where the application is made before the approval expires			\$ 73.00	



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
9. Determining an application for the renewal of an approval of a home occupation or home business where the application is made after the approval has expired			The fee in Item 8 plus, by way of penalty, twice that fee	
10. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has <u>not</u> commenced or been carried out		\$	295.00	\$ 295.00
11. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out			The fee in Item 10 plus, by way of penalty, twice that fee	
12. Public advertising of development applications, scheme amendments, Structure Plans, Activity Centre Plans or Development Plans			Cost plus 10% administration fee plus 10% GST	
13. Providing a zoning certificate		\$	73.00	\$ 73.00
14. Replying to a property settlement questionnaire		\$	73.00	\$ 73.00
15. Providing written planning advice		\$	73.00	\$ 73.00
16. Scheme Amendments				
a) upon lodgement of the Scheme Amendment request with the local government			\$1,350 plus 10% GST	\$1,350 plus 10% GST
b) following initiation of Scheme Amendment by the local government and prior to referral to the EPA for environmental clearance			\$1,350 plus 10% GST	\$1,350 plus 10% GST
17. Structure Plans, Activity Centre Plans or Development Plans				
a) upon lodgement of the Structure Plan, Activity Centre Plan or Development Plan with the local government			\$1,350 plus 10% GST	\$1,350 plus 10% GST
b) following adoption of the Structure Plan, Activity Centre Plan or Development Plan by the local government and prior to public advertising			\$1,350 plus 10% GST	\$1,350 plus 10% GST

In accordance with state planning fees

Other Community Amenities

Cemetery Fees

Interment

Burial Fee - Interment in grave 2.1m deep (Machine)	1107005.156	Y	\$ 1,000.00	\$ 1,058.00
Burial Fee - Interment in grave 2.1m deep (by Hand)				\$ 1,500.00
Placement of Ashes in an existing grave	1107005.156	Y	\$ 147.00	\$ 156.00
Additional depth of 0.3m	1107005.156	Y	\$ 326.00	\$ 345.00
Interment without due notice - additional charge	1107005.156	Y	\$ 273.00	\$ 289.00
Interment on weekends or public holidays - additional charge	1107005.156	Y	\$ 441.00	\$ 467.00
Interment not in usual hours - additional charge	1107005.156	Y	\$ 221.00	\$ 234.00

Land for Burial (additional burial fees)

A Grant of Right of Burial issued for each lot

2.4m x 1.2m x 2.1m

Pre-need (reserved in advance maximum period 10 years)	1107005.156	N	\$ 200.00	\$ 211.60
Renewable (subject to any increased charges)	1107005.156	N	\$ 200.00	\$ 211.60

Re-opening

Interment	1107005.156	Y	\$ 1,000.00	\$ 1,058.00
Exhumation	1107005.156	Y	\$ 1,680.00	\$ 1,778.00
Re-burial after exhumation	1107005.156	Y	\$ 630.00	\$ 667.00

Disposal of Ashes

Brick Niche Single (plus cost of plaque and fixing)	1107005.156	Y	\$ 130.00	\$ 138.00
Brick Niche Double (plus cost of plaque and fixing)	1107005.156	Y	\$ 160.00	\$ 170.00
Single Niche Wall Reservation	1107005.156	Y	\$ 90.00	\$ 96.00
Double Niche Wall Reservation	1107005.156	Y	\$ 120.00	\$ 127.00

Miscellaneous Charges

Permission to erect headstone	1107005.156	Y	\$ 70.00	\$ 74.10
Permission to erect monument	1107005.156	Y	\$ 70.00	\$ 74.10
Erect a name plate	1107005.156	Y	\$ 70.00	\$ 74.10
Copy of right of burial	1107005.156	Y	\$ 42.00	\$ 45.00
Grave Number plate	1107005.156	Y	\$ 42.00	\$ 45.00

Licenses

Funeral Directors Annual License	1107005.156	Y	\$ 220.00	\$ 233.00
Single Funeral Permit	1107005.156	Y	\$ 105.00	\$ 112.00
Monumental Masons Annual License	1107005.156	Y	\$ 220.00	\$ 233.00
Single Monumental Masons Permit	1107005.156	Y	\$ 85.00	\$ 90.00



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Community Bus Hire				
Deposit	1100015	N	\$ 150.00	\$ 150.00
Rate per kilometre	1107010.156	Y	\$ 0.75	\$ 0.80
Hirer to refill fuel tank upon return				
Cleaning Fee (if applicable)	1107010.156	Y		\$ 50.00

RECREATION AND CULTURE

Public Halls and Civic Centres

Town Hall

Commercial Functions < 3 hours	1111005.153	Y	\$ 155.00	\$ 155.00
Non Commercial Functions < 3 hours	1111005.153	Y	\$ 105.00	\$ 105.00
Commercial Functions > 3 hours	1111005.153	Y	\$ 260.00	\$ 260.00
Non Commercial Functions > 3 hours	1111005.153	Y	\$ 210.00	\$ 210.00
Non Profit and Charitable Organisations	1111005.153	Y	50% Commercial	50% of non-commercial
Education Department	1111005.153	Y	\$ -	\$ -
Rehearsal	1111005.153	Y	\$ 30.00	\$ 30.00
Bond	1100010	N	\$ 300.00	\$ 300.00

Lesser Hall

Commercial Functions < 3 hours	1111005.153	Y	\$ 95.00	\$ 95.00
Non Commercial Functions < 3 hours	1111005.153	Y	\$ 65.00	\$ 65.00
Commercial Functions > 3 hours	1111005.153	Y	\$ 160.00	\$ 160.00
Non Commercial Functions > 3 hours	1111005.153	Y	\$ 105.00	\$ 105.00
Non Profit and Charitable Organisations	1111005.153	Y	50% Commercial	50% of non-commercial
Bond	1100010	N	\$ 300.00	\$ 300.00

Town Hall Kitchen

Kitchen Use Only	1111005.153	Y	\$ 60.00	\$ 60.00
Non Profit and Charitable Organisations	1111005.153	Y	50% Commercial	50% of non-commercial
Community Rooms (Charge per Meeting) Room Only	1111005.153	Y	\$ 40.00	\$ 20.00
Community Rooms (Charge per Meeting) with kitchen				\$ 40.00
Hire of Trestles (per Trestle)	1111005.153	Y	\$ 10.00	\$ 10.00
Hire of Chairs (per Chair)	1111005.153	Y	\$ 0.60	\$ 0.60
Bond on Trestles/Chairs (per Hire)	1100010	N	\$ 100.00	\$ 100.00

Other Hall Hire where fee is not specified

Donation to the management committee of the hall - minimum \$50		Y		Minimum \$50.00
-----------------------------------------------------------------	--	---	--	-----------------

Lease of Buildings/Offices/Land

Part NAB Building Legal Office - per month increasing annually by CPI	1111015.153	Y	\$ 770.00	\$ 814.65
-----------------------------------------------------------------------	-------------	---	-----------	-----------

Swimming Pool

Single Entrance Fees

Adult	1112010.157	Y	\$ 4.00	\$ 4.00
Children (4 - 16 years) / Pensioner / Concession	1112010.157	Y	\$ 4.00	\$ 2.00
Spectators - Adult	1112010.157	Y	\$ 1.00	\$ 1.00
Children Participating in activities run by Education Department	1112010.157	Y	\$ 2.50	\$ 2.00
Wallet Program				\$ 2.00
Family (up to two adults; up to four children)	1112010.157	Y	\$ 14.00	\$ 12.00

Seasonal Fees

Family (up to two adults; up to four children)	1112010.157	Y	\$ 350.00	\$ 300.00
Individual - Adults and Children	1112010.157	Y	\$ 150.00	\$ 175.00
Pensioners / Concession	1112010.157	Y	\$ 95.00	\$ 87.50

Half Season Fees - from 1 January to end of season only

Family (up to two adults; up to four children)	1112010.157	Y	\$ 230.00	\$ 150.00
Individual - Adults and Children	1112010.157	Y	\$ 100.00	\$ 75.00
Pensioners and concession	1112010.157	Y	\$ 67.00	\$ 48.00

Staff Entry

NIL

Other

New Services - demand dependent and may be withdrawn at any time

Aqua aerobics (per class)				\$ 10.00
(Seniors) Aqua Aerobics (per class)				\$ 6.00
(Adult) Lessons (one on one)				\$ 40.00
(child) Lessons - 1st child				\$ 15.00
(child) Lessons - extra child				\$ 14.00



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Other Recreation and Sport				
Ground and Recreation Centre Usage Fees for Club				
Wagin Cricket Club	I113005.153	Y \$	1,175.00	\$ 1,175.00
Wagin Football Club	I113005.153	Y \$	2,645.00	\$ 2,645.00
Wagin Hockey Club	I113005.153	Y \$	1,175.00	\$ 1,175.00
Wagin Swimming Club	I113005.153	Y \$	1,585.00	\$ 1,585.00
Wagin Trotting Club	I113005.153	Y \$	2,215.00	\$ 2,215.00
Other				
Luncheon Booth (Casual Hire Fees)	I113005.153	Y \$	60.00	\$ 63.50
Lease with Wesfarmers Pty Ltd	I113005.153	Y \$	22.00	\$ 22.00
Circus (per day including utilities and ablutions)	I113005.153	Y \$	340.00	\$ 360.00
Wagin Recreation Centre (Casual Hire)				
Public Lounge / Members Lounge Area				
Commercial Functions < 3 hours	I113020.153	Y \$	155.00	\$ 155.00
Non Commercial Functions < 3 hours	I113020.153	Y \$	105.00	\$ 105.00
Commercial Functions > 3 hours	I113020.153	Y \$	260.00	\$ 260.00
Non Commercial Functions > 3 hours	I113020.153	Y \$	210.00	\$ 210.00
Non Profit and Charitable Organisations	I113020.153	Y	50% Commercial	50% of non-commercial
Bond	I100020	N \$	300.00	\$ 300.00
Kitchen Hire (Only)	I113020.153	Y \$	70.00	\$ 70.00
Non Profit and Charitable Organisations	I113020.153	Y	50% Commercial	50% of non-commercial
Recreation Centre Fees				
Entrance Fees				
Adult Entry	I113020.153	Y \$	3.00	\$ 3.00
Junior Entry	I113020.153	Y \$	2.00	\$ 2.00
Concessions Entry	I113020.153	Y \$	2.00	\$ 2.00
Training Fees				
Adult	I113020.153	Y \$	2.00	\$ 2.00
Junior	I113020.153	Y \$	1.00	\$ 1.00
Concession	I113020.153	Y \$	1.00	\$ 1.00
Spectator	I113020.153	\$	-	\$ -
Lease of Reserves to Sporting Clubs				
Great Southern Go Kart Club (Location 15269)	I113035.156	Y \$	11.00	\$ 11.00
Wagin Golf Club (Reserve # 30444)	I113035.156	Y \$	11.00	\$ 11.00
Wagin Gun Club (Reserve # 30734)	I113035.156	Y \$	11.00	\$ 11.00
Wagin Riding Club	I113035.156	Y \$	11.00	\$ 11.00
Wagin Tennis Club (Reserve # 11339 and Lot 921)	I113035.156	Y \$	11.00	\$ 11.00
Eric Farrow Pavilion				
Whole Complex				
Commercial	I113055.153	Y \$	350.00	\$ 371.00
Non Commercial	I113055.153	Y \$	275.00	\$ 291.00
Non Profit and Charitable Organisations	I113055.153	Y	50% Commercial	50% of non-commercial
Bond	I100020	N \$	300.00	\$ 300.00
Large Function Area (including Bar)				
Commercial Functions < 3 hours	I113055.153	Y \$	180.00	\$ 191.00
Non Commercial Functions < 3 hours	I113055.153	Y \$	140.00	\$ 149.00
Commercial Functions > 3 hours	I113055.153	Y \$	300.00	\$ 318.00
Non Commercial Functions > 3 hours	I113055.153	Y \$	250.00	\$ 265.00
Non Profit and Charitable Organisations	I113055.153	Y	50% Commercial	50% of non-commercial
Bond	I100020	N \$	300.00	\$ 300.00
Small Function Area (including Bar)				
Commercial Functions < 3 hours	I113055.153	Y \$	150.00	\$ 159.00
Non Commercial Functions < 3 hours	I113055.153	Y \$	100.00	\$ 106.00
Commercial Functions > 3 hours	I113055.153	Y \$	225.00	\$ 239.00
Non Commercial Functions > 3 hours	I113055.153	Y \$	175.00	\$ 186.00
Non Profit and Charitable Organisations	I113055.153	Y	50% Commercial	50% of non-commercial
Bond	I100020	N \$	300.00	\$ 300.00
Other				
Setup and cleaning costs (per hour)	As per hire code	Y \$	40.00	\$ 50.00



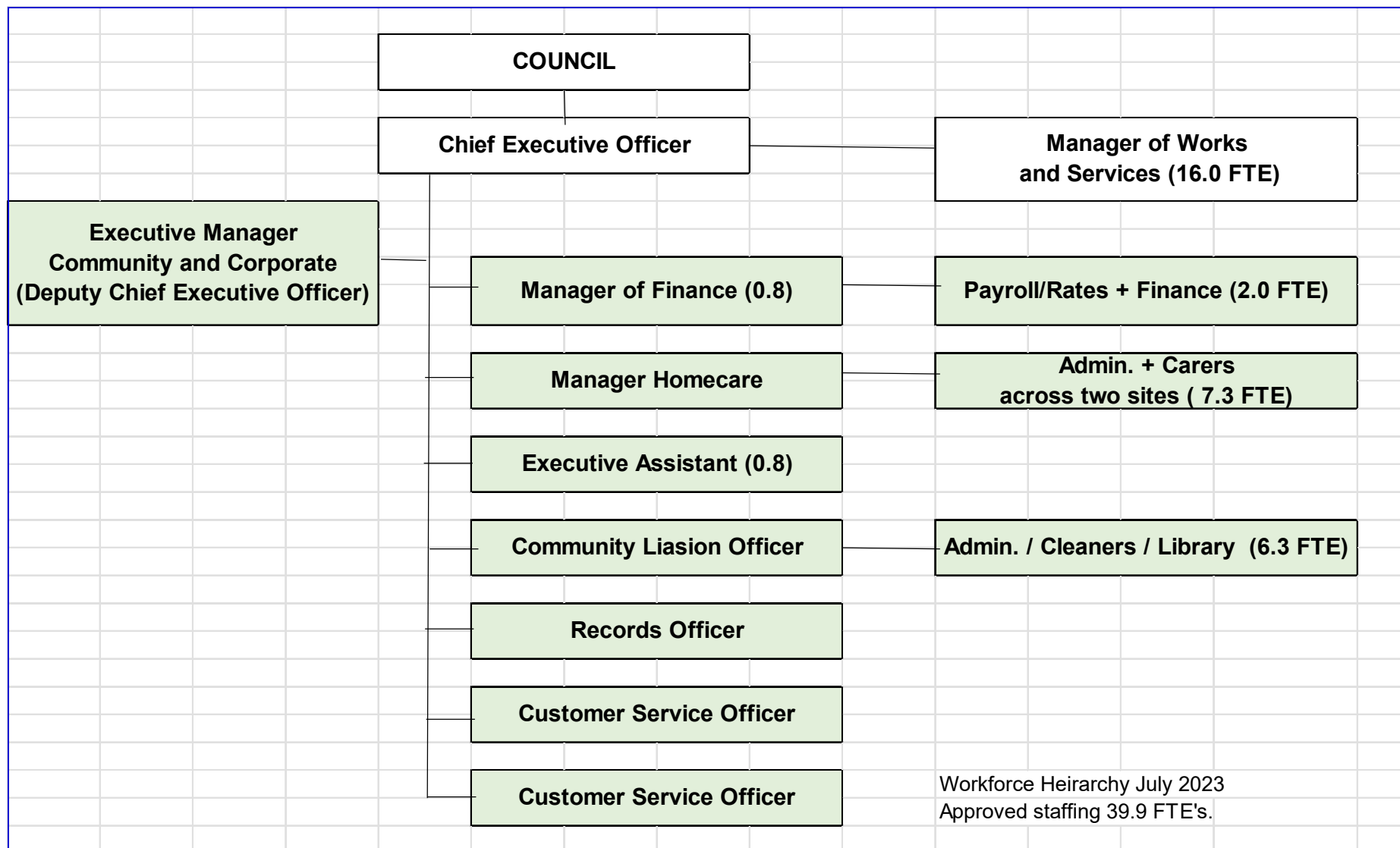
Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Community Gym				
One Month Membership (only valid as a once off)	I113065.153	Y \$	25.00	\$ 30.00
Six Month Membership (1 July or 1 January start)	I113065.153	Y \$	100.00	\$ 106.00
Annual Membership (1 July to 30 June)	I113065.153	Y \$	175.00	\$ 186.00
Pensioner/Student Six Month Membership (whole months)	I113065.153	Y \$	65.00	\$ 53.00
Pensioner/Student Annual Month Membership (1 July to 30 June)	I113065.153	Y \$	110.00	\$ 93.00
Key Bond (Refundable)	I100035	N \$	30.00	\$ 50.00
Replacement Key	I113065.153	Y \$	50.00	\$ 75.00
Staff Membership (bond and replacement fees payable)				NIL
Electronic Advertising Sign				
Shire events and meetings (unlimited)	I116065.156	Y \$	-	\$ -
Shire community advice (unlimited)	I116065.156	Y \$	-	\$ -
Shire facility opening and closing (unlimited)	I116065.156	Y \$	-	\$ -
Woolorama and community events which are primarily not for profit or where the proceeds are returned directly to the Wagin community (up to 28 days)	I116065.156	Y \$	-	\$ -
Local sporting events (up to 14 days)	I116065.156	Y \$	-	\$ -
Regional events outside of shire (up to 7 days)	I116065.156	Y \$	500.00	\$ 500.00
Regional significant events held in the Shire of Wagin (Commercial) (up to 14 days)	I116065.156	Y \$	250.00	\$ 250.00
Local business - 15 minutes per business per day (per annum)	I116065.156	Y \$	250.00	\$ 250.00
Church services (up to 7 days)	I116065.156	Y \$	-	\$ -
Emergency warnings and advice (as required)	I116065.156	Y \$	-	\$ -
Local roadworks and road closures (as required)	I116065.156	Y \$	-	\$ -
TRANSPORT				
Aerodromes				
Lease of Buildings/Offices/Land				
Airstrip Hangar - per annum increasing annually by CPI	I126020.153	Y \$	532.00	\$ 563.00
Wagin Aero Club - per annum increasing annually by CPI	I126020.153	Y \$	532.00	\$ 563.00
Hangar #4 and Workshop - per annum increasing annually by CPI	I126020.153	Y \$	9,232.06	\$ 9,767.52
ECONOMIC SERVICES				
Tourism and Area Promotion				
Caravans (2 Persons)				
per Week (or per week as per lease)	I132005.153	Y \$	115.00	\$ 125.00
per Night	I132005.153	Y \$	23.00	\$ 25.00
Additional Person per Night	I132005.153	Y \$	3.00	\$ 3.00
Note: < 16 yrs no additional charge				
Tent Sites (2 Persons)				
per Week	I132005.153	Y \$	85.00	\$ 85.00
per Night	I132005.153	Y \$	16.00	\$ 16.00
Additional Person per Night	I132005.153	Y \$	3.00	\$ 3.00
Caravan Park RV Area				
per Week - no power or water	I132005.153	Y \$	80.00	\$ 85.00
per Night - no power or water	I132005.153	Y \$	15.00	\$ 15.00
Ablutions use only	I132005.153	Y \$	3.00	\$ 3.00
RV Area				
Per Van per Night - power and water	I132015.153	Y \$	10.00	\$ 10.00



Schedule of Fees and Charges 2023/24

Description	GL Code	GST	2022/23	2023/24
Building Control				
Building Fees				
Statutory Charges set by WA Government (subject to change)				
<u>Shire</u>				
<i>Class 1 (House), Class 10 (Shed, Patio, Pool)</i>				
Certified Application - 0.19% Cost of Construction Fee - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
<i>Class 2 - 9 (Commercial)</i>				
Certified Application - 0.09% Cost of Construction Fee - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Occupancy Permit for Completed Building (Commercial) - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Demolition Permit - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Application to Extend a Building Permit/Demolition Permit - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Building Approval Applications for Unauthorised Work - 0.38% of Work Value - Minimum Fee	1133005.151	Y	\$ 110.00	\$ 110.00
Septic Tank Application	1133005.151	N	\$ 236.00	\$ 236.00
Local Government Report on a Septic System	1133005.151	N	\$ 56.00	\$ 56.00
<u>Building Services Levy (BSL)</u>				
Over \$45,000 Cost of Construction - 0.137% of Work Value	1133005.151	N	\$ 61.65	\$ 61.65
Under \$45,000 Cost of Construction - Minimum Fee	1133005.151	N	\$ 61.65	\$ 61.65
Demolition Permit - 0.137% of Work Value - Minimum Fee	1133005.151	N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate - Minimum Fee	1133005.151	N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate for Unauthorised Work - Minimum Fee	1133005.151	N	\$ 123.30	\$ 123.30
<u>Construction Training Fund (CTF formally BCITF)</u>				
Over \$20,000 Cost of Construction - 0.2% Cost of Construction				
Under \$20,000 Cost of Construction - no fee				
All Building Fees in accordance with Building Regulations 2012				
Swimming Pool Inspection Fees				
Private Swimming Pool Inspection Fee	1133010.156	N	\$ 58.45	\$ 58.45
Other Economic Services				
Standpipe Fees				
Charge per kilolitre: Commercial Use - Ballagin Street (Sportsground)	1134005.156	N	\$ 9.22	\$ 9.22
Swipe card for use at this facility (deposit)			\$ 20.00	\$ 20.00
Note: Ballagin Standpipe charges to be aligned to Water Corporation charges and subject to change				
Charge per kilolitre: Commercial Use - All Other Shire Standpipes	1134005.156	N	\$ 2.90	\$ 3.10
Vernon Street Desalination Tanks - Charge per kilolitre	1134005.156	N	\$ 0.50	\$ 0.50
Administration fee per invoice	1134005.156	Y	\$ 6.00	\$ 6.50
OTHER PROPERTY AND SERVICES				
Private Works				
Plant Hire Fees				
Grader	1141005.156	Y	\$ 200.00	\$ 212.00
Loader / Backhoe	1141005.156	Y	\$ 168.00	\$ 178.00
Front End Loader	1141005.156	Y	\$ 200.00	\$ 212.00
Vibrating Roller	1141005.156	Y	\$ 139.00	\$ 148.00
Multi Wheel Roller	1141005.156	Y	\$ 142.00	\$ 151.00
Truck (Large)	1141005.156	Y	\$ 158.00	\$ 168.00
Truck (Small)	1141005.156	Y	\$ 126.00	\$ 134.00
Tractor	1141005.156	Y	\$ 142.00	\$ 151.00
Tractor Mower	1141005.156	Y	\$ 126.00	\$ 134.00
Bobcat	1141005.156	Y	\$ 137.00	\$ 145.00
Ride on Mower	1141005.156	Y	\$ 176.00	\$ 187.00
Sundry Minor Plant	1141005.156	Y	\$ 126.00	\$ 134.00
Labour Only	1141005.156	Y	\$ 83.00	\$ 87.90
Works Manager Labour	1141005.156	Y	\$ 120.00	\$ 127.00
All Plant hired to be operated by Council Staff (excludes Community Bus)				
Minor Plant - not to be hired out unless approved by CEO				
Materials				
Sand/Gravel per m3	1141005.156	Y	\$ 35.00	\$ 45.00
Blue Metal per m3	1141005.156	Y	Variable	\$ 25.00





Shire of Wagin

Wagin Library & Gallery re-location

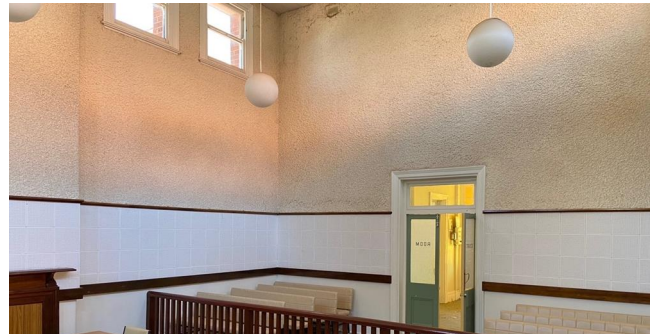
Wagin Courthouse

Background

The Shire of Wagin received \$130,000 via the Local Roads & Community Infrastructure Program (LRCIP) funding round – phase 3. This was the third round provided by the Australian Government, to local Shires for various local community infrastructure projects. The grant specific to the Courthouse identified the relocation of the Wagin Library & Gallery from the current site to the Wagin Courthouse and any upgrades or works required to ensure the venue is fit for purpose.

Original submissions to Infrastructure Australia by the then Deputy Chief Executive Officer, were specific to the Library & Gallery only, although some variations have been made to support other operations. The project has been reviewed to ensure these variations can meet the needs of the original project as approved by grantors and better define the project:

- Re-locate the library and gallery to the Courthouse;
- Create suitable storage for art and leverage the gallery as an attraction;
- Offer other relevant services, such as community and visitor information services; and possibly host other community borrowing services.
- Once vacated, the current library is to be occupied by Home Care Services.



Progress to date

Staff have completed some work within the courthouse towards the end goal of being fit for purpose.

- Carpets installed in the front two office areas.

- New fit-for-purpose shelving – purchased and onsite
- Flooring within the court room has been removed and the original barrier between Dept of Justice staff and viewers was taken down
- None of the original court room infrastructure has been removed, as it will be retained onsite:
 - Witness box
 - Judges area
 - Defendant box
 - Dividing barrier
- Plumbing issues identified and the guilty trees removed to allow reinstatement of new pipe works for bathroom and kitchen facilities to work properly. Arranged repair/replacement, work has been completed at the time of this report.
- A quote has been received for painting throughout, \$52,000 – alternatives are to be considered.
- A discussion has been held with two local handymen regarding some internal works to continue with the plans for the gallery area.
 - Resolution in regard to the popcorn wall finish on the internal walls of the courtroom
 - Discussed painting/paneling/cleaning and ongoing maintenance of each.
 - Installation of flooring (lino style) in gallery and back storerooms to aid moving internal art display systems, cleaning and access by patrons.
 - Repairs to internal walls in front right hand office area
- Request for quote sent to SKD – security key distributors – for a new shire key system throughout building (delivered July 2023).
- Cleaned through the front area and toilets.
- Information Technology: wireless relay and hub and wall connections installed.
- Seating – obtained from town hall excess to needs which are stylish, fit for purpose and suitable for ability limited people.
- Air conditioning installed in court room area and air conditioning serviced in library area.
- New Signage ordered
- Repairs to wall and Painting front office area – Shire maintenance is completing works.
- Flooring – arranged quote for a firm surface (lino style) for ease of moving display and cleaning
- Display – quotes received for movable wall panels with art hangers
- Lighting – contact made with Narrogin Arts regarding their system of lighting to highlight art display





Current

Staff have identified a list of requirements – these are steps which must be taken to ensure the venue is fit for purpose, both by way of the Library part of the facility and the Gallery part.

Library Needs:

- Addressing rising damp issue:
 - Report from Dan Turner (Civil) RPEQ MIEAust NER
 - “It is important that the rising damp in the Old Courthouse is brought under control before transferring the Wagin Town Library to the building.”
 - Advice on repair works is in Dan’s report, specifically pgs., 9, 10, 11, 12, 13 and 14
 - Contact various specialists in this field for pricing to resolve.
- Disability access throughout
- ACROD parking bay – front of venue
- Storage
 - 2 back rooms suitable – minor works needed to facilitate best use
- Tourism support – additional supplies and signage to provide tourism information to tourists and locals.

Gallery Needs

- Storage space for use during traveling shows/exhibitions
- Security – cameras, protecting the asset once it has become more visible

Future

Staff have identified a number of items which could easily fit within the scope of works around the redevelopment of the Wagin Courthouse into the Wagin Library and Gallery, assuming the funding goes this far, staff will need to address on a need/must basis in discussion with Library staff and friends of the library and gallery.

Library Wants:

- New painting throughout the building
- Public Access Ipad's – research, Reading the daily paper, submitting job applications (funding occasionally is offered to support this)
- New interactive learning tools – children focused (funding is occasionally offered to support this)
- New floor rugs and kid's seats – for story time and general reading
- Adult friendly area for reading and research
- Additional training for staff – in local tourism guidance and Art display and protection
- Staff parking – rear of venue



Gallery Wants:

- New overhead lights within venue – with additional support for specific art lighting and a way to clean them.
- Audio tour – headphones people can use to tour the venue and have each art piece explained to them – highly useful for disabled people or people with reading impairment
- Door installed out to North side with patio area renovated for use by Library and Gallery patrons.



Other requirements:

- Flooring and window treatments in back south room – potential future use by Toy Library

- Mural on external wall – south side – incorporating Library and Gallery
- Opportunity for indigenous display – physical items rather than paintings



10.5 REPORTING MONTHLY VARIANCES

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	19 July 2023
PREVIOUS REPORT(S):	10 August 2022
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/5006 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That Council:

1. **Adopt a material variance of +/- \$20,000 by program from the base figure for the financial year 2023/24 and report these variances by way of supporting note in the 'Monthly Statement of Financial Activity'.**

Carried 7/0

BRIEF SUMMARY

Council, each financial year, is required to adopt a percentage and/or value in reporting material variances in monthly financial reporting.

BACKGROUND/COMMENT

Regulation 34 (5) of the Local Government (Financial Management) Regulations, relating to the preparation of monthly financial reports to Council, states that each financial year, a local government is to adopt a percentage or value, calculated in accordance with Australian Accounting Standard (AAS) 5, Materiality, to be used in statements or financial activity for reporting material variances. Council, for a number of financial years has opted for reporting on material variances in value only and this value was set at \$20,000.

The reporting of variances is done on the differences between the actual figures and the monthly budget for each program. The monthly budget is estimated and is often not achieved due to unforeseen events or delays. It is therefore sensible to make this reporting simple by selecting an amount and set this amount to \$20,000.

CONSULTATION/COMMUNICATION

Not applicable.



STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996, regulation 34.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

- *Manager of Finance Jenny Goodbourn left the room at 7.20 pm and did not return.*



11 REPORTS TO COUNCIL

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 CHIEF EXECUTIVE OFFICERS REPORT – JULY 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Ian McCabe, Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	21 June 2023
PREVIOUS REPORT(S):	16 May 2023
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	All Key Result Areas; CEO Employment Agreement; s.5.41 Local Government Act 1995
ATTACHMENTS:	1. Status Report

OFFICER RECOMMENDATION/5007 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G R Ball

That Council:

1. Receive the Chief Executive Officer's report as presented.

Carried 7/0

BRIEF SUMMARY

The following item details activities within the CEO portfolio.

BACKGROUND/COMMENT

The Chief Executive Officer (CEO) is appointed by Council to manage the day-to-day affairs of the local government and to perform the functions of the office as defined by section 5.41 of the Local Government Act 1995.

Key meetings and activities since my June report include:

- 21 June, meeting with the President, Cr P. Blight.
- 21 June, tendered resignation as CEO Shire of Wagin.
- 22 June, meeting with ratepayer.



- 23 June, with the President Cr P. Blight and Cr B. Kilpatrick, Western Australian Local Government Association (WALGA) zone meeting in Dumbleyung.
- 27 June, meeting with major supplier Great Southern Waste, contract signing.
- 27 June, Council meeting.
- 28 June, meeting with recruitment supplier.
- 3 July, recruitment interviews.
- 3 July, meeting with President Cr P. Blight.
- 10 July, with Cr's Blight and Kilpatrick, recruitment interviews.
- 11 July, with President Cr P. Blight, in-person meeting at Dumbleyung of 4WDL local government group (Wagin, Williams, Woodanilling, West Arthur, Dumbleyung and Lake Grace).
- 11 July, Special Meeting of Council to appoint acting CEO and confirm end date of current CEO employment agreement.
- 18 July, meeting with ratepayer.
- 19 July, meeting with Cr P. Blight.
- Various other matters including operational management; human resources management; conclusion of budget; community liaison; council matters (including: recruitment of acting CEO, recruitment of acting deputy CEO, recruitment of nominal deputy CEO, recruitment of community development officer); planning and development matters; expired leases; government orders relating to council; grant funding and budget; completing and processing annual returns; training arrangements; providing support for regional connectivity grant submissions; review of 2023/24 fees and charges; addressing information technology vulnerabilities; negotiating employee assistance programme arrangements; addressing Home Care compliance; concluding Badgarning Dam water project; negotiating matters related to medical services; annual report preparations; concluding waste contract renewal; preparing and submitting audit related report to the Minister for Local Government; conducting technical staff salary review; matters related to small assets; review of traineeships arrangements; consulting on cultural awareness, disability access and inclusion and other inclusion matters; reviewing expired Equal Employment Opportunity planning; matters related to public image and record keeping; review of library software arrangements).

This is my last report to the Council and community of Wagin as I cease duty (officially) on Sunday 6 August. There are significant challenges in local government, but it remains a highly interesting, productive and affirming sector to work in. Much of the good work the team at Wagin delivers is quietly done in the community and is aimed at improving outcomes for others. I'm particularly proud of my role in securing and delivering continued medical services in this district with a



significant project that has expanded access to general practitioners and allied health, while equipping the practice with new equipment and a complete re-fit of information and communications technologies.

In closing, I take this opportunity to sincerely thank those who have supported me since arriving in Wagin in March 2022 and I wish the local government and community the very best for the future.

CONSULTATION/COMMUNICATION

Members of staff; community; council.

STATUTORY/LEGAL IMPLICATIONS

No direct legislative reference but the position of CEO is a legislated role as described by s. 5.41 of the Local Government Act 1995.

POLICY IMPLICATIONS

No direct policy reference.

FINANCIAL IMPLICATIONS

No financial impact to this item.

STRATEGIC IMPLICATIONS

The CEO references all Key Result Areas of Council.

VOTING REQUIREMENTS

Simple Majority.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
1	28/04/2015 23/05/2023	2702 and 4969	<p>Puntapin Rock Dam</p> <p>1.3 Promote tourism and heritage; 2.6 Care and restoration of heritage; 2.10 Optimise water harvesting; 4.3 Maintain and improve natural environment and recreational areas; 5.3 Plan for sustainable resources; 5.8 Advocate for strategic infrastructure.</p>	<p>Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire.</p> <p>Assessment of Dam Completed</p> <p>Water Corporation to provide further information and options regarding transfer</p> <p>June 2019: awaiting finalisation of SW Native Title Settlement</p>	In progress.	<p>15 November 2022: key contacts established; seeking status report from Water Corp.</p> <p>WaterCorp presented to council at February 2023 meeting. There is some consensus for an MOU with a May 2023 target. Item to be tabled OMC May 2023 (item 11.1.3).</p> <p>23 May 2023: Resolution 4969 affirms the transfer but seeks clarity on the Management Plan for Puntapin Rock prior to concluding arrangements.</p> <p>21 June: meeting with Dept. Lands and Water Corp to table local government positions, agree to information gathering and understand future process.</p> <p>Shire will make information submissions in July 2023 to DPLH to support survey which will contribute to Ministerial decisions. It is expected that a positive position will be enabled by end of calendar year to enable commencement of restoration works at the dam.</p>
2	23-Nov-21	4681 and 4682	<p>4WDL Tourism and Key Worker Housing Projects</p> <p>1.1 Diversity of businesses; 1.3 Increase tourism and promotion; 1.5 Explore affordable accommodation; 2.9 Investigate future housing and expansion;</p>	<p>That Council participate in the following 4WDL initiative:</p> <ol style="list-style-type: none"> Short Stay Accommodation Plan Completed; Commissioning of a study and report into Key Worker Housing in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000. 	In progress.	<p>Key Worker housing in progress; refer to A. CEO report with reference to 4WDL group</p> <p>Consultant provided a presentation to CEO's 19 January 2023 summarising data provided late Oct. / early Nov. 2022; a report to 4WDL members was provided 7 March 2023. 19 July 2023: draft budget provision made for \$6,500 contribution to development of a business case.</p>
3	23/05/2023	4970	Proposed MOU renewal Wagin Woodanilling Landcare Zone		In progress.	
4	23/05/2023	4972	Joint Planning Strategy: DPLH / Wagin / West Arthur / Williams		In progress.	<p>19 June 2023: initial meeting of Wagin, Williams, West Arthur CEO's with DPLH to scope regional planning strategy which will address the absence of a local planning strategy and the overdue local planning scheme.</p>



11.1.2 NEW POLICY: CHILD SAFE AWARENESS

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Ian McCabe, Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	18 July 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan; Key Result Area 3.1 Keep Family Friendly Country Lifestyle.
ATTACHMENTS:	<ol style="list-style-type: none">1. Draft policy A.29 Child Safe Awareness2. Template provided by Department of Communities

OFFICER RECOMMENDATION/5008 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council:

1. Approve the inclusion of the new policy Child Safe Awareness into Council's Policy Manual; and,
2. Request the Chief Executive Officer to implement the policy.

Carried 7/0

BRIEF SUMMARY

This new policy is to meet the local government's obligations arising out of the state government's commitment on behalf of the community to recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) applicable to Western Australia.

BACKGROUND/COMMENT

In 2018 the State Government accepted or accepted in principle, all 310 recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) applicable to Western Australia.



The Royal Commission acknowledged the role that local governments play in creating and maintaining child safety in their communities and made a number of recommendations aimed at using this role to promote the safety and wellbeing of children and young people.

The Child Safe Awareness Policy template has been developed in response to Royal Commission Recommendation 6.12 and commits local governments in WA to build and maintain child safety awareness and knowledge by providing information for the organisations and individuals that operate in their communities and promoting child safe messages.

Following the Western Australian Local Government Association's State Council support of the template on 3 March 2023, the Department of Local Government, Sport and Cultural Industries (DLGSC) has created a landing page for the template and associated implementation resources so that all local government staff can access the most current versions of the documents when required.

DLSGC recommends that local governments use the template to create their own Child Safe Awareness Policy and fulfill their obligations under the Royal Commission Recommendation 6.12.

CONSULTATION/COMMUNICATION

This template and advice by issued by Local Government Alert to the CEO.

STATUTORY/LEGAL IMPLICATIONS

This policy does not create new legal bindings for Council; however, it does affirm any duty of care the local government and community organisations may have toward users of facilities or participants of events.

POLICY IMPLICATIONS

This is a new policy.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this item.

STRATEGIC IMPLICATIONS

A safe environment for families is a key value of this local government.

VOTING REQUIREMENTS

Simple majority.

A.29 CHILD SAFE AWARENESS

POLICY NUMBER	A.29
POLICY TYPE	ADMINISTRATION
DATE ADOPTED	
REVIEW DATE	
DELEGATION APPLICABLE	NO

OBJECTIVE

The Shire of Wagin supports and values all children and young people. The Shire of Wagin makes a commitment to support the safety and wellbeing of all children and young people, including protection from abuse. This Child Safe Awareness policy is one of the ways the Shire of Wagin demonstrates its commitment to being child safe and a zero-tolerance approach to child abuse.

This policy aims to reduce the risk of harm and child sexual abuse in our communities by encouraging child safe environments to be created and maintained. The Shire of Wagin is committed to encouraging local organisations to be child safe and ensure children are safe and empowered.

This Child Safe Awareness policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that the Shire of Wagin is uniquely placed within the local community to demonstrate leadership by supporting organisations to be child safe and to protect children and young people from harm and/or abuse. The Shire of Wagin will promote the safety and wellbeing of children across the community.

Consistent with the National Principles for Child Safe Organisations and Commonwealth Child Safe Framework, this policy provides a framework that outlines the role of the Shire of Wagin in supporting local organisations to be child safe through access to resources, awareness raising and sharing relevant information.

GUIDELINES

Scope

The safety and wellbeing of children is everyone's responsibility. This Child Safe Awareness policy applies to all, employees, volunteers, trainees, work experience students, interns, and anyone else who undertakes work on behalf of the Shire of

Wagin, regardless of their work related to children or young people. It applies to occupants of Shire of Wagin facilities and venues, including visitors, contractors and suppliers.

Please do not change wording of this section

Definitions

Abuse: Abuse is an act, or a failure to act, towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional and sexual abuse, and neglect.

Child/Children: Means a person under 18 years of age, and in the absence of positive evidence as to age, means a person who appears to be under 18 years of age.

Child Safe Organisation: is defined in the Royal Commission Final Report as one that:

- creates an environment where children's safety and wellbeing are at the centre of thought, values, and actions
- places emphasis on genuine engagement with and valuing of children and young people
- creates conditions that reduce the likelihood of harm to children and young people
- creates conditions that increase the likelihood of identifying any harm, and
- responds to any concerns, disclosures, allegations, or suspicions of harm.

Note: in the context of local governments, this would involve referring concerns to the Department of Communities or WA Police to respond as appropriate.

Implementation of the National Principles for Child Safe Organisations give effect to the above.

Child safe: For the purpose of this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.

Harm: Harm, in relation to a child, means any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance; or a series or combination of acts, omissions or circumstances.

Wellbeing: Wellbeing of children and young people includes the care, development, education, health and safety of children and young people.

Please do not change wording of this section. (Please add in any additional principles that may apply).

Policy Principles

- The rights of children and young people are upheld.
- Children and young people are respected, listened to, and informed about their rights.
- Children and young people have the fundamental right to be safe and cared for.
- Children and young people have the right to speak up, be heard and taken seriously without the threat of negative consequences.
- The safety and best interests of children and young people are a primary consideration when making decisions that concern them.
- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps support organisations to understand what they must do to help reduce the risk of harm and abuse.
- Communities are informed and involved in promoting the safety and wellbeing of children and young people including protection from harm.
- Collaboration with the community and our partners promotes the safety, participation and empowerment of all children and young people.

Please do not change wording of this section

Policy Functions

[Local Government] will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation.

- Developing a process to deliver child safe messages (for example at [Local Government] venues, grounds and facilities or events).
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

Responsibilities

The Shire of Wagin has a leadership role in our community to support relevant organisations to be child safe and promote child safe practices.

Although the Shire of Wagin is not legally responsible for providing oversight of compliance with child safe practices, it will take any reasonable steps to engage with persons who utilise Shire of Wagin facilities to operate in alignment with the Child Safe Awareness policy.

The Shire of Wagin will determine which roles across the organisation will directly support the implementation of the Child Safe Awareness policy.

Related Shire of Wagin Policies

- Employee Code of Conduct
- Occupational Safety and Health
- Elected Members Records Management
- Grievance
- Social Media
- Wagin Shire Electronic Advertising sign
- Risk Management
- Use of Information Technology and Communications Policy
- Record Keeping Plan
- Strategic Community Plan
- Working with Children Checks / National Police Checks

Related Legislation and Policy

Include here a list of any legislation or policy frameworks that inform local government requirements, for example:

- Child Care Services Act 2007
- Children and Community Services Act 2004
- Civil Liability Act 2002
- Corruption, Crime and Misconduct Act 2003
- Equal Opportunity Act 1984
- Freedom of Information Act 1997
- Local Government Act 1995
- National Principles for Child Safety Organisations
- Parliamentary Commissioner Act 1971
- Public Interest Disclosure Act 2003r
- Public Sector Management Act 1994
- United Nations Convention on the Rights of the Child (CRC)
- Work Health and Safety Act 2020
- Working with Children (Criminal Record Checking) Act 2004

Review

This policy will be reviewed every two years or upon the introduction of other relevant policy or legislation related to the safety and wellbeing of children and young people.

HISTORY

RESPONSIBLE OFFICER

- **Chief Executive Officer**

From: Department of Local Government, Sport and Cultural Industries
<newsletter@dlgsc.wa.gov.au>
Sent: Monday, 12 June 2023 10:32 AM
To: Ian McCabe
Subject: Child Safe Awareness Policy template for local government



Department of
**Local Government, Sport
and Cultural Industries**



LGAlert))

Child Safe Awareness Policy template for local government

In 2018 the State Government accepted or accepted in principle, all 310 recommendations from the [Royal Commission into Institutional Responses to Child Sexual Abuse](#) (Royal Commission) applicable to Western Australia.

The Royal Commission acknowledged the role that local governments play in creating and maintaining child safety in their communities and made a number of recommendations aimed at using this role to promote the safety and wellbeing of children and young people.

The Child Safe Awareness Policy template (the template) has been developed in response to Royal Commission Recommendation 6.12 and commits local governments in WA to build and maintain child safety awareness and knowledge by providing information for the organisations and individuals that operate in their communities and promoting child safe messages.

Following WALGA State Council support of the template on 3 March 2023, DLGSC has created a [landing page](#) for the template and associated implementation resources so that all local government staff can access the most current versions of the documents when required.

DLSGC recommends that local governments use the template to create their own Child Safe Awareness Policy and fulfill their obligations under the Royal Commission Recommendation 6.12.

If you have any questions about the template, please contact DLGSC's Child Safeguarding Implementation Unit by [email](#).

You are receiving this email because you are a CEO of a local government in Western Australia and/or are an officer of a local government authority.

Our postal address is: Department of Local Government, Sport and Cultural Industries
GPO Box R1250, Perth, WA 6844

[unsubscribe from this list](#) [update subscription preferences](#)

Copyright ©

2023 Department of Local Government, Sport and Cultural Industries. All rights reserved.



11.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

11.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – JULY 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	13 July 2023
PREVIOUS REPORT(S):	21 June 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	Strategic Community Plan
ATTACHMENTS:	1. Status Report

OFFICER RECOMMENDATION/5009 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr W J Longmuir

That Council:

1. Receive the Deputy Chief Executive Officer's report as presented.

Carried 7/0

BRIEF SUMMARY

The following report details activities within the DCEO portfolio.

BACKGROUND/COMMENT

Acting Deputy CEO (A. DCEO)

The Deputy Chief Executive Officer is an operational role delivering administration that is beneficial for the community.

Attended evacuation centre training at Dumbleyung, as a refresher for the processes and requirements around opening a centre locally. This provided some revision of options, especially as the centre may be opened for a neighbouring town, therefore aiding people who are not familiar with the area. The officer will be arranging local training later in the year to coincide with the next Local Emergency Management Committee (LEMC) meeting, allowing local people to attend and gain an understanding, with a review to close the meeting.



CORPORATE SERVICES

BUILDING OFFICER

Permit No.	Owner	Builder	Location	Description	Value	Fees
99936	C & B Thill	Timothy Young-Wai Yuen	1 Hunt Street	Verandah	\$8,645	\$171.65

There has been a greater than normal number of animals through the Wagin pound in the last month with high numbers not being microchipped or registered. Staff have been advertising the requirements on the electronic sign to spread the word further on the legal duties of a pet owner. A lot of the animals have moved onto the shelter for re-homing due to no owner coming forward, some have been surrendered and a few have been returned to their owner once the microchipping and registration was complete. Staff will investigate options on what other shires do to ensure the local pet owners have the information around the regulations on having a pet so they can be aware of their due diligence.

COMMUNITY DEVELOPMENT OFFICER

The shire Facebook page has been quieter this month with less postings in general although more on pets picked up than previous months.

Social Media – June/July	Date	Post reach
Community Garden topic	21 June	926
Cats in the pound	10 July	873
Position Vacant Ad	15 June	817
Dog in the pound	4 July	628
Road works Notice	28 June	348

The shire has purchased six large, raised garden beds with suitable screening plants to be installed in front of the recently sea container at the Wagin Sports ground. This will provide an attractive, low maintenance barrier between the road and the container. Arrangements have also been made to paint the container and install power and lighting to increase its utility.

A grant application has been submitted to the Department of Communities for the installation of a community garden area at the local CWA hall on Trent St in Wagin. Staff have reviewed the options over a number of years, with various community members advising support of such an activity. The locality of the CWA hall provides a raft of supporting factors around the space, parking, amenities, centrally located as well as the added benefit to the local CWA group with the potential of new members to participate in the activity.



WAGIN CARAVAN PARK

Numbers for the Caravan Park remain high with good responses over the administration counter regarding the layout, the facilities and the cleanliness. The month of June saw more people staying overnight, with higher numbers for the first week at 60 bed nights, then remaining steady for the rest of the month with a total of 262 bed nights (persons multiplied by number of nights stayed).

SWIMMING POOL

No swimming pool report at this time.

LIBRARY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery (WLG) which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Events:

- WLG Book Club was held on Saturday 8 July; the next Book Club will be held on Saturday 12 August at the WLG
- Children's Book Club is held every Tuesday afternoon
- Story Time is held every Wednesday and Fridays

Library Regular Activities:

- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of Wagin Library & Gallery meeting was held on Thursday 6 July; the next Friends Meeting will be held on Thursday 27 July at 4.30pm.

Library Statistics

	This Month	Last Month
Patron Visits	282	203
Phone Transactions	38	30
Inter Library Loans	29	27
Community Connections	39	25
Information search request	6	1

HEMOCARE

Manager Report June 2023

Aged Care providers, such as the Shire of Wagin, are required to document all key personnel with the Aged Care Quality and Safety Commission. Approved providers



should be well aware of the definition of key personnel; this is not changing. Broadly speaking, the key personnel of an entity are those responsible for key aspects of an approved provider’s operations, which ultimately underpin the quality of care and services provided to care recipients.

Key personnel include managers, board members and anyone else with “significant influence over planning, directing or controlling the activities of the approved provider.” At a service level, it also includes managers and senior nurses. The commission is tasked with assessing and monitoring quality of care and services against the Aged Care Standards. They can provide information and resources to help service providers and consumers understand the Standards.

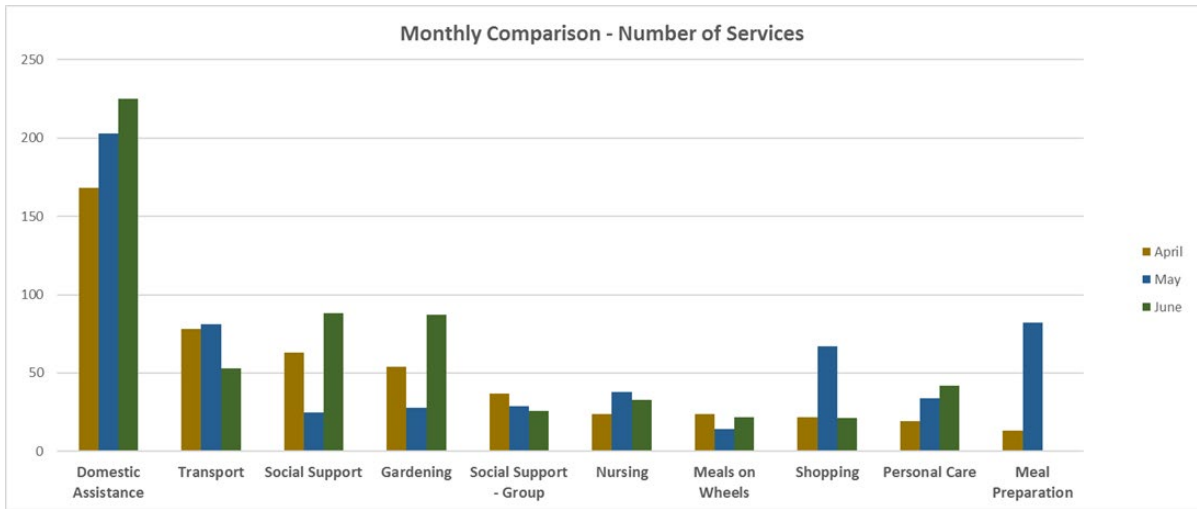
Policies and procedures

Policies and procedures as well as our Home Care Package Agreement are now somewhat outdated. The shire has investigated options for a new set of policies and procedures from various legal Consultants and once complete, the documents will then require some Wagin specific customisation.

Report for June 2023:

- 82 unique clients received seven or more services in June; Domestic Assistance (68.3%); Gardening (58.5%); and Transport (39.0%) are the services in greatest demand.
- There were 609 service deliveries in June; Domestic Assistance (36.9%), Transport (14.4%) and Social Support Individual (14.3%) are the services in greatest demand.

Service	Number of Clients	Service	Number of Services
Domestic Assistance	56	Domestic Assistance	225
Gardening	48	Gardening	53
Transport	32	Transport	88
Social Support - Group	17	Social Support	87
Nursing	15	Social Support - Group	26
Social Support	18	Nursing	33
Shopping	7	Shopping	22
Meal Preparation	5	Meals on Wheels	21
Personal Care	6	Personal Care	42
Meals on Wheels	1	Meal Preparation	12



CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.



VOTING REQUIREMENTS

Simple Majority.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
1	27-Jul-21	4597	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	In progress.	Homecare relocation planning in progress. Requests for Quotes on works underway. IT point to point server connection from administration office installed. 17 March 2023: An assessment of future costs and resource requirements is underway for both Homecare and the library. When complete a decision will be made about occupation of the Courthouse. Planning is now underway for the library to relocate to the Courthouse, timing TBC. See report attached to budget report with overview of work to date and work to follow.
2	22-Mar-22	4742	Sportsground Precinct Redevelopment 2.8 Investigate planning and development of sporting facilities;	That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one.	In progress.	Refer Committee Minutes and DCEO report; items for Council.
3	2-Aug-22	4828		1. List the Sportsground Redevelopment as a Council project within strategic planning with appropriate planning and reporting to be developed for future decision making; 2. Approve delegated authority to the CEO within delegation 30 and purchasing and other policy to initiate request for tender(s) for Stage 1 of the project: a) demolition of the primary site; and b) assessment of future need; 3. Allocate the amount of \$150,000 within the draft 2022/23 financial budget for this purpose. 4. Where external funding becomes available and appropriate, seek Council Approval to modify financial planning for this project.		Stage 1 approved by Council August 2022. Related documents now being prepared; Committee meeting 14 September 2022 support for project definition and bowls club to remain at current site (endorsed by Council 27 September 2022). 3 January 2023: acting CEO met with Bowls Club committee 13 December 2022 to understand priorities; agreement made that CEO would be given financial reporting and quotes in order to provide advice on how to best progress the financial / grants needs of the club.
4	22-Mar-22	4747	Minutes from the Bushfire Advisory Committee 17 March 2022; Western Power – Pole Top Insulators 3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive within council's capacity;	That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-24 AND install dispersion plates at the same time	In progress.	A number of communications with Western Power and regulators has produced material for a briefing paper. This was shared with Council and then with WALGA and members of 4WDL (economic grouping). WALGA referred author to other material; 4WDL members made no comment.
5						Forward work is to review pole top fire reporting local and at Western Power and DFES to identify risk or process issues.
6						Cr Blight and A.CEO met 2 October 2022 with DG DMIRS (regulator) to brief and seek contact. Update: CEO held an online meeting 7 December 2022 with Director of Safety at regulating Department of Mines, Industrial Relations and Safety with promise of further engagement with DMIRS and Western Power.
7						Acting CEO met via Teams with DMIRS (regulator) 7 December 2022; agreement to seek meeting with Western Power and to present to the WALGA zone early 2023.
8	28-Jun-22	4812		That Council write to the Minister of Energy advising of Council Resolution 4775 (26 April 2022, technical matters related to power pole Insulators), seeking material information and advice.		Council briefed 2 August 2022; ministerial letter not sent pending outcomes of Western Power / regulator discussions/ Wrote to Minister 19 April 2023. No response as yet.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
9					In progress.	A representative of DMIRS presented at a recent WALGA zone meeting. This presentaiton indicated the current investigation process is unsatisfactory and the matter will have to be escalated. (Note above item)



Disclosure of Interest Affecting Impartiality in Item 11.2.2 – Cr S M Chilcott

Prior to any consideration regarding Item 11.2.2 – Lease renewals – Wagin Historical Village, Cr S M Chilcott declared a Impartiality interest.

11.2.2 LEASE RENEWALS: WAGIN HISTORICAL VILLAGE, WAGIN RIDING AND PONY CLUB, WAGIN GUN CLUB

PROPONENT:	Not Applicable
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Various locations, district of Wagin
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer (DCEO)
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	6 JUNE 2023
PREVIOUS REPORT(S):	Not known (in excess of ten years)
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CP.LO.1
STRATEGIC DOCUMENT REFERENCE:	3.7 Support community activities
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Draft lease Wagin Historical Village. 2. Draft lease Wagin Adult Riding and Pony Club. 3. Draft lease Wagin Gun Club. 4. Emailed letter Wagin Gun Club.

OFFICER RECOMMENDATION/5010 COUNCIL RSOLUTION

Moved Cr G R Ball

Seconded Cr M A O'Brien

That Council:

- 1. Approves the renewal of leases with the following community groups as attached to this item:**
 - **Wagin Historical Village**
 - **Wagin Riding and Pony Club**
 - **Wagin Gun Club**
- 2. Authorise the President and CEO to affix the common seal and execute the said leases.**

Carried 7/0



BRIEF SUMMARY

A number of community groups have agreements and leases with the Shire of Wagin to utilise local government venues, shire land or reserve land which is vested in the Shire. This item addresses the renewal of expired leases.

BACKGROUND/COMMENT

The Shire holds leases and agreements for a variety of community groups, and these documents require updating on expiry. This may include a review of any fees and charges and specifics to use. The intent to lease the areas is advertised locally for a minimum of two weeks to allow consultation on the proposed renewals.

The lease renewals presented here included the Wagin Historical Village, The Wagin Riding and Pony Club and the Wagin Gun Club.

The lease on the Wagin Gun Club Inc on Lot 1804 Reserve 30734 Bullock Hills Road was last renewed on 31 January 2009 for a period of 10 (ten) years. The lease expired on 31 January 2019 and expiry was not addressed. The term of the previous lease was ten (10) years, and the officer proposes to lease the land for a ten (10) year period from 1 February 2019 to 31 January 2029. The annual fee for the lease stands at ten dollars (\$10.00) per year. This item proposes one peppercorn per year on demand, consistent with other like leases.

The benefits to the community of Wagin to support the renewal of this lease is in providing a broad section of the community a safe and local place to meet and practice their clay target skills. The club has a number of highly skilled members who have represented the state in National championship events over the past few years. The club is also now shooting state qualifying rounds at their Olympic Trap layout, only the 3rd ground in WA to offer this discipline.

Correspondence from the Wagin Gun club in support of renewing the lease is attached.

The Wagin Riding and Pony Club lease over a portion of Lot 1809, reserve 11339 was last renewed 1 February 2009 for a period of ten (10) years. The lease expired on 31 January 2019 and unfortunately expiry was not addressed. The term of the previous lease was ten (10) years, and the officer proposes to lease the land for a ten (10) year period from 1 February 2019 to 31 January 2029. The annual fee for the lease stands at ten dollars (\$10.00) per year. This item proposes one peppercorn per year on demand, consistent with other like leases.

The benefit to the Community of Wagin to continue to support this organisation is in providing a safe, local, accessible location for Wagin and surrounds to attend and improve skills, both around the rider and the horse.



The Wagin Historical Village is located on Lot 9 and part of Lot 52 (as delineated by the existing fence line west of the Village) through to Lot 50, within the Wagin Sportsground area off Ballagin Street in Wagin. The ten (10) year lease expires in June 2023 and the officer proposes to renew the lease for the term of a further ten (10) year period through to 1 July 2033. The annual fee for the lease stands at one dollar (\$1.00) per year. This item proposes one peppercorn per year on demand, consistent with other like leases.

The benefit to the Community of Wagin in continued support of this museum is in the provision of a unique, historically accurate location for tourists, school groups and interested parties to attend and review buildings, clothing, retail and commercial businesses and vehicles in one location. The continued support also ensures that people who are seeking information about Wagin historically – either by way of opportunities and the traditional way of life, or the local pioneers who worked hard to establish the town as it stands currently.

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations; Land Administration Act 1997.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

VOTING REQUIREMENTS

Simple Majority.



Lease:

**Between SHIRE OF WAGIN (“The Lessor”) and
WAGIN HISTORICAL VILLAGE INC (“The Lessee”)**

This agreement for lease is made on the 25th day of July 2023

BETWEEN:

SHIRE OF WAGIN of 2 Arthur Road, Wagin in the State of Western Australia (hereinafter called “the Lessor” which shall include its successors and transferees) of the one part.

AND

THE WAGIN HISTORICAL VILLAGE INC of Ballagin Road Wagin in the said State (hereinafter called “the lessee”) of the other part.

WHEREAS the Lessor is the duly registered proprietor all that piece of land being:

Lot 9 on diagram 35033 and Part Lot 52 on diagram 66329 Wagin as delineated by existing fence line west of village to Lot 50, comprised in Certificate of Tiles Volume 1400 Folio 929 and Volume 1673 Folio 029.

(Hereinafter called “the Land”)

AND WHEREAS the Lessor has agreed to lease the Land to the Lessee upon the terms and conditions set out in this Agreement for Lease.

NOW IT IS AGREED as follows:

1. The Lessor leases the Land to the Lessee for the term of TEN YEARS (10) and from the date hereof, at an annual rental of ONE PEPPERCORN per annum, payable on demand.
2. The Lessee shall use the Land as a Historical Museum, for the benefit of tourism and citizens of Wagin and surrounding districts.
3. The Lessee HEREBY CONVENANTS with the Lessor as follows:
 - a. To pay to the Lessor the rent hereby reserved without any deduction at the times and in the manner aforesaid.
 - b. To promptly pay all charges for water, sewerage, electricity, telephone and all other charges for which the Lessee is responsible.
 - c. To perform discharge and execute all such requisitions and works as are or may be required or directed to be executed done by the Lessee (as occupier of otherwise) or under or in pursuance of any Act (Federal or State) now or hereafter in force relating to or affecting the Land or any part thereof and/or under or in pursuance of any by-law or requisition

under any such Act and/or indemnify the Lessor from being required to perform discharge or execute and such requisition work.

- d. Not to do or lease undone or cause or permit or suffer to be done or left undone any matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any local or public authority or within the meaning of any Act (Federal or State) now or hereafter in force or of any by-law thereunder may exist or arise or continue upon or about or in connection with the Land or the user thereof of any business carried on upon the same and forthwith to abate any such nuisance or alleged nuisance and carry out and comply with all the provisions of an Act or the requisitions of any local or public authority in reference thereto.
 - e. In all respects to comply with the Health Act, the relevant Water Supply Sewerage and Drainage Act, the Factories and Shops Act, and every statutory modification thereof for the time being in force and all other Acts and rules regulations and by-laws thereunder respectively affecting the Demised Premises and/or the owner or occupier thereof, or the business carries on upon the Land, and punctually to comply with any order of requisition made or issued under the said Acts rules or requisitions or any of them.
 - f. Not to assign transfer sub-let or part with possession of the Land or any part thereof except in the ordinary course of operation of the Lessee, which is to construct, maintain the buildings on the land.
4. **INSURANCE:** The Lessor is responsible for paying the cost to insure all buildings on the said land, the Lessee will be responsible for all other insurances applicable including but not limited to public liability.

IN WITNESS the execution by the parties the day and year first herein before appearing.

THE COMMON SEAL of
THE SHIRE OF WAGIN was
Hereunto affixed in the presence
Of:

Shire President

Chief Executive Officer

AND

WAGIN HISTORICAL VILLAGE INC

President

Secretary / Committee Member

Date





Lease:

**Between SHIRE OF WAGIN and
WAGIN RIDING AND PONY CLUB INC**

THIS AGREEMENT FOR LEASE is made the twenty fifth day of July Two Thousand and Twenty-Three

BETWEEN:

SHIRE OF WAGIN of Wagin in the State of Western Australia (Hereinafter called “the Lessor”) of the one part,

AND

WAGIN RIDING AND PONY CLUB INC. of Wagin in the said State (Hereinafter called “the Lessee”) of the other part.

WHEREAS:

By way of Management Order H074947 care control and management of the property being a portion of Wagin Town Lot 1809 reserve 11339 (Crown Lease 3058/663) set aside and fenced for specific use by the Wagin Riding and Pony club (the “land”) was given to the Lessor with power to lease for any term not exceeding 21 years subject to the consent of the Minister for Lands.

NOW IT IS AGREED AND THIS DEED WITNESSES as follows: -

1. The Lessor hereby leases and the Lessee shall take on lease the said land for a term of ten (10) years from the twenty fifth day of July, Two Thousand and Twenty-Three and expiring on the twenty fourth day of July Two Thousand and Thirty-Three for the annual rental of ONE PEPPERCORN per annum payable on demand.
2. The Lessee covenants with the Lessor as follow:
 - a) To use the said land for the purposes of equestrian and activities associated therewith.
 - b) To pay the rent hereinbefore reserved at the times and in the manner aforesaid to the Lessor without any deduction or abatement whatsoever.
 - c) To pay all Shire rates, water rates, land tax and other charges levied on or in respect of the land or in respect of the utilities and services connected to or servicing the Land.
 - d) To comply with and observe all regulations and orders which may be made in respect of the land or any part thereof under the provisions of any Act now or

~ 2 ~

hereafter in force and without limiting the generality of the foregoing under the provisions of the Local Government Act 1960, the Health Act 1911, the Plant Diseases Act 1914, The Bush Fires Act 1954, the Agricultural and Related Resources Protection Act 1976 or any Act or Acts amending the same or any other statutory order regulation or bylaw now or hereafter in force or made or given by any Minister, Department, Health Boards, Shire Council, Drainage Board or other competent authority or person.

e) To Maintain Premises:

- i. To well and sufficiently maintain uphold support and keep all buildings and outbuildings on the Land in the same state of repair and condition as they were at the commencement of the term (fair wear and tear and loss and damage by earthquake, fire, storm or tempest expected) and not to make any structural alterations thereto without the prior written approval of the Lessor and also to well and sufficiently maintain uphold support and keep all dividing and other fences, gates, dams, contour banks, tanks, windmills, wells, piping, reticulation, troughing and other accessories and improvements for the time being standing and being on the Land in the state of repair and condition as they were at the commencement of the term (fair wear and tear excepted) and also to clean out and keep open in good working order any and all access roads, drains and culverts, water courses, dams and soakwells and to keep them free from pollution by rubbish, stock or otherwise.
- ii. Not to make any structural alterations or additions to the Land without the prior written approval of the Lessor such consent to be in the absolute discretion of the Lessor.
- iii. To advise the Lessor in writing of all or any changes whatever to the said land caused in any way within ten days from such changes having been affected.

f) To Pass on Notices:

To forthwith give notice to the Lessor of any damage to the Land or of any notice received by the Lessee from any statutory public or municipal authority with respect to the Land.

g) Entry by Lessor:

~ 3 ~

To permit the Lessor and the Lessor's agents with or without workmen and others to enter upon the Land at all reasonable hours for the purpose of viewing the condition thereof and to repair replace and make good any defect or want of reparation then found for which the Lessee is responsible hereunder and to pay to the Lessor on demand all monies, costs, charges and expenses reasonably incurred by the Lessor under or in connection with the exercise of the powers hereby granted.

h) Assignment:

Not without the previous consent in writing of the Lessor (which consent the Lessor shall have an absolute power to grant or refuse despite the provisions of Sections 80 and 82 of the Property Law Act 1969 and any rule of law or equity to the contrary) wither in equity or at law assign, transfer, mortgage, sublet or part with the possession or occupation of the Lessees' interest I this lease or the Land or any part thereof PROVIDED THAT the Lessor shall not unreasonably withhold consent to an assignment or sublease of the whole of the Land to a person who is reputable, respectable, responsible and financially sound the proof of which shall be upon the Lessee subject to any necessary third party consents (including without limitation any consent required from the Minister of Lands) being forthcoming AND PROVIDED FURTHER THAT is shall be a condition to the granting of any such consent that the proposed transferee or assignee and such guarantors as the Lessor may require shall first execute a Deed of Covenant to be prepared by the Lessor's Solicitors at the expense of the Lessee in which shall be repeated by such proposed transferee or assignee and such guarantors as aforesaid with the Lessor the covenants and conditions on the part of the Lessee herein contained.

i) No Nuisance:

Not do or leave undone or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any local authority or body all within the meaning of any Statute (State or Federal) now or hereafter in force or any by-law thereunder may exist arise or continue upon or in connection with the said land or any business carried on upon the same AND forthwith to abate any such

~ 4 ~

nuisance or alleged nuisance and carry out and comply with all the provisions of every Statute or by-law and of every requisition of any public or local authority in reference thereto.

j) Observe Policies:

Not to do or permit anything by which any of the policies of insurance hereinbefore or hereafter referred to do or may become void or voidable or as a result of which the rate of premium thereon is or may be increased by if any increased premium shall be payable by reason of any act, neglect, default or omission of the Lessee then to pay to the relevant insurer immediately the amount of that increase and to notify the Lessor in writing of that increase.

k) Indemnity

To indemnify and keep indemnified the Lessor from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgements, orders, decrees, damages, costs, loss and expenses which the Lessor may suffer or incur in connection with the loss of life, personal injury or damage to property or otherwise arising out of or from any use by the Lessee of the Land or any part thereof or the improvements thereon occasioned wholly or in part by the act, neglect, default or omission of the Lessee or of any employee, license, agent, visitor or contractor of the Lessee or any other person using or upon the Land with the Lessees' consent or approval (express or implied) whether the same occurs on the Land or elsewhere.

l) No Auction:

Not to hold an auction sale upon the Land without first obtaining the written consent of the Lessor.

m) Cost of Lease:

To pay the costs of and incidental to the instructions for and the preparation execution and stamping of this Lease and all usual counterparts and copies thereof, and all stamp duty assessed thereon.

n) Costs of Remedying Default:

~ 5 ~

To pay all costs, charges and expenses (including solicitor's costs and surveyor's and valuer's fees) incurred by the Lessor by reason of any default of the Lessee hereunder or for the purposes of or incidental to the compliance by the Lessor with the provisions of section 81 of the Property Law Act 1969.

o) Interest:

To pay on demand to the Lessor interest at the rate of 14% per annum on any instalment of rental not paid on its due date and on any monies expended by the Lessor pursuant to the powers granted hereunder and on any other monies due or payable to the Lessor pursuant to the terms hereof, computed in each case daily rests from the due date or the date of expenditure as the case may be until paid by the Lessee.

p) Fire breaks and Fire Control:

To provide, at the cost of the Lessee, effective fire breaks and all other firefighting equipment which may be required from time to time for the protections of the Land or which may be required by law and to the specifications of the District and Shire Fire Control Officers or such other additional requirements imposed by the Lessor in its reasonable discretion.

q) No Abandonment:

Not to abandon the Land or to cease to carry on the lessees farming operations thereon.

r) Yield up Premises:

At the expiration or sooner determination of the of the term to peaceably and quietly yield up and deliver to the Lessor the Land in such good and substantial repair order and condition as shall be consistent with the due punctual observance and performance of the covenants herein contained.

s) Insurance:

- i. To take out and maintain at the expense of the Lessee from the commencement of the term and keep maintained throughout the

~ 6 ~

term with a reputable insurance company to be approved by the Lessor the policies of insurance set out in the Schedule to a minimum sum insured of \$20 million for public liability and indemnity insurance in the joint names of the Lessor and the Lessee.

- ii. To pay all premiums for the insurances detailed in the preceding paragraph within seven (7) days before the same becomes due for payments and immediately upon written demand by the Lessor to deliver to the Lessor copies of all such policies of insurance and copies of all receipts for the current years premiums for the time being payable in respect thereof.

t) Signage:

Not to erect or maintain on the Land any signs, placards or other advertising material without the Lessors written approval first had and obtained

u) Use

The Land shall only be used for the purposes of equestrian and ancillary activities and no other use without the prior written consent of the Lessor in its absolute discretion.

LESSORS COVENANTS

- 3. The Lessor to the intent that the obligations hereunder shall continue throughout the term of the lease HEREBY COVENANTS with the Lessee that the Lessee paying the rent hereby reserved and observing and performing the several covenants and conditions on the Lessee's part herein contained shall peaceably hold and enjoy the Land during the term without an interruption by the Lessor or any person rightfully claiming under or in trust for the Lessor.

DEFAULT PROVISIONS

- 4. In case:

- i. Any rental hereby reserved, or any part thereof shall at any time be in arrears for seven (7) days after the same shall have become due (whether or not any formal or legal demand shall have been made therefore):
- ii. (subject to the provisions of the Bankruptcy Act 1966) the Lessee becomes bankrupt or the Lessee suffers any interest in the Lease to be taken in execution
- iii. The Lessee calls a meeting of creditors or makes any composition or arrangement with or assignment for the benefit of creditors or suffers any execution under any legal process to issue or be levied upon or against any of the goods or chattels of such Lessees
- iv. The Lessee breaches or fails to observe and perform any other of the Lessees covenants and the Lessee fails to remedy such breach if it is capable of remedy and to make reasonable compensation in money to the Lessor for the breach within fourteen (14) days (which the parties hereto expressly agree shall be a reasonable period) or such further time as the Lessor may allow after the service of any notice required by Section 81 of the Property Law Act.

THEN and in any of the said cases this Lease and the Term shall at the option of the Lessor cease, determine and be absolutely void and the Lessor may thereupon without notice re-enter upon, occupy and resume possession of the Land or any part thereof in the name of the whole but without releasing the Lessee from liability for rental, outgoings or other monies or interest accrued up to such determination or for any antecedent breach of the Lessee's covenant.

NOTICES

5. Any notice or demand require to be given to or made or served hereunder shall be held to be sufficiently given, make or served if post to any party hereto in a registered letter addressed to that party at their address hereinbefore appearing or to their address as last known or if served personally on them and shall be deemed to be received by and served on the date such a letter would in the

ordinary course of post have reached such address or on the date such a notice is served personally.

DAMAGES FOR BREACH OF ESSENTIAL TERMS

6. The covenants by the Lessee in this lease

a) To pay the rental and the outgoings in respect of the Land at the times and in the manner herein respectively prescribed:

i. Not to assign, transfer, mortgage, sublet or part with possession of or permit to be assigned, transferred, mortgaged, sublet or the possession of the Lessees' interest in the Lease or the Land or any part thereof parted with; and

ii. Not to abandon the Land or cease to carry on business thereon

are essential terms of this Lease and any breach of any such covenants shall be regarded by the Lessor and the Lessee as a fundamental breach of the Lessee of this Lease

b) If the Lessor determines this Lease following a breach of any of the said essential terms then (without prejudicing or limiting any other right or remedy of the Lessor arising from such breach or otherwise under this Lease) the Lessor shall be entitled to recover from the lessee and the Lessee hereby covenants to pay the Lessors as and by way of liquidation damages for that breach the aggregate of the rental outgoings and other monies and interest which would have been payable by the Lessee for the unexpired residue of the Term remaining after such determination after making allowance therefore which the Lessor by taking reasonable steps to relet the Land obtains or could reasonably be expected to obtain by reletting the Land for that unexpired residue of the Term on reasonable terms as to rental and otherwise **PROVIDED THAT:**

i. any such reletting shall not be required to be on like terms as are herein expressed or implied;

~ 9 ~

- ii. the acceptance by the Lessor of arrears or any late payment of the rental outgoings or other monies or interest shall not constitute a waiver of the essentiality of the Lessee's obligations to make payments;
 - iii. the Lessor's entitlement to recover damages as aforesaid shall not be prejudiced or limited if:
 - I. The Lessee abandon or vacate the Land;
 - II. The Lessor elects to re-enter the Land or determine this Lease;
 - III. The Lessor accepts the Lessees' repudiation of this Lease; or
 - IV. The parties' conduct constitutes a surrender by operation of law;
 - iv. the Lessor shall be entitled to institute proceedings to recover damages as aforesaid either before or after any of the events or matters referred to in sub-paragraph (c); and
 - v. any conduct by the Lessor to mitigate damages shall not of itself constitute acceptance of the Lessees' breach or repudiation or a surrender by operation of law.
- c) Nothing herein expressed and implied shall be construed to mean that any other of the Lessees' covenants may not be an essential term.

OPTION FOR RENEWAL

- 7 (1) The Lessor offers a renewal of this Lease ("Renewed Lease") to the Lessee on the terms set out in this clause ("Option"). The Option lapses unless the Lessee exercises the Option strictly in accordance with this clause.
- (2) The Lessee may only exercise the Option if:
- a) There is no subsisting breach of any lease covenants by the Lessee at the date of serving notice of exercise of the Option and also at the date of expiry of the term of this Lease; and

~ 10 ~

b) The Lessee serves on the Lessor notice of exercise of the Option ("Option Notice") during a period before the date of expiry of the term of this Lease, being the period between the First Exercise Date and the last Exercise Date inclusive as set out in the Schedule.

(3) The Renewed Lease is for the further term set out in the Schedule commencing the day after the date of expiry of the term of this Lease. Except for this clause the covenants of the Renewed Lease must be identical to this Lease mutatis mutandis.

(4) Subject to any statutory prohibition, the Rent for the term of the Renewed Lease shall be identical to the Rent payable under this Lease immediately before the expiration of the term of this Lease.

(5) After the Lessee exercises the Option at the cost of the Lessee the Lessor must subject to the Lessee a form of lease incorporating the lease conditions for the Renewed Lease. Within 14 days of tender of his lease form, the Lessee must execute the form and return it to the Lessor for execution and stamping.

GOODS AND SERVICES TAX

7. (1) Where a goods and services tax or other statutory imposition is imposed by either or both the Commonwealth or State governments ("GST"), then the Lessee indemnifies and will indemnify the Lessor so that the Lessor receives the Rent, costs and all other payments due to the Lessor as contemplated in this Lease (whether directly to the Lessor or to any third party) without any deduction for GST.

(2) All sums payable under this Lease are deemed to be exclusive of GST and the Lessee must pay to the Lessor the amount of any GST at the same time and in the same manner as such sum is due and payable

IN WITNESS WHEREOF the parties hereto have hereunto set their hands the day and year first hereinbefore appearing.

~ 11 ~

THE SCHEDULE

INSURANCES:

Property:

Property Insurance in the full reinstatement sum covering fire fusion theft and burglary explosion storm and tempest lighting subsidence or collapse riot strikes impact by vehicles or aircraft articles dropped from aircraft sprinkler leakage water damage and malicious damage and all other perils as we are normally insured against by prudent Lessees and owners for the following:-

- a) The Land including loss of rent;
- b) All stock-in-trade, Lessee's fittings and property of every description owned by the Lessee and contained within or upon or used in connection with the Land and any undertaking of the Lessee conducted upon the Land.

Public Risk:

Public risk insurance for a minimum of \$20 million covering liability in respect of bodily injury property damage product liability contractual liability for and in respect of the following:-

- a) The occupation and use of the Land by the Lessee and persons acting with the Lessee's authority and permission; and
- b) The undertaking carried on by the Lessee upon the Land.

Indemnity:

Insurances for a minimum sum of \$20 million covering the Lessee's obligations under any covenants contained in the Lease to indemnify the Lessor.

Option for Renewal:

Term of Option for Renewal: 10 years commencing on 24 July 2023

First Exercise Date: 9 months before expiry of the term

~ 12 ~

Last Exercise Date:

6 months before expiry of the term



~ 13 ~

THE COMMON SEAL of SHIRE OF WAGIN on the _____ of _____, 2023

Was hereunto affixed in the presence of:

SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

THE COMMON SEAL of WAGIN RIDING AND PONY CLUB (INC)

Was hereunto affixed in the presence of:

SEAL HOLDER

SEAL HOLDER

~ 14 ~



Lease:

**Between SHIRE OF WAGIN and
WAGIN GUN CLUB INC**

THIS AGREEMENT TO LEASE is made the twenty fifth (25) day of July, Two Thousand and Twenty-Three

BETWEEN:

SHIRE OF WAGIN of Wagin in the State of Western Australia (Hereinafter called “the Lessor”) of the one part,

AND

WAGIN GUN CLUB INC. of Wagin in the said State (Hereinafter called “the Lessee”) of the other part.

WHEREAS:

By way of Management Order H074947 care control and management of the property being Lot 1804, Reserve 30734, Bullock Hills Road (the “land”) was given to the Lessor with power to lease for any term not exceeding 21 years subject to the consent of the Minister for Lands.

NOW IT IS AGREED AND THIS DEED WITNESSES as follows: -

1. The Lessor hereby leases and the Lessee shall take on lease the said land for a term of ten (10) years from the twenty fifth day of July Two Thousand and Twenty-Three and expiring on twenty fourth day of July Two Thousand and Thirty- Three, for the annual rental of one peppercorn per annum payable on demand.
2. The Lessee covenants with the Lessor as follow:
 - a) To use the said land for the purposes of the sport of clay target shooting and activities associated therewith.
 - b) To pay the rent hereinbefore reserved at the times and in the manner aforesaid to the Lessor without any deduction or abatement whatsoever.
 - c) To pay all Shire rates, water rates, land tax and other charges levied on or in respect of the land or in respect of the utilities and services connected to or servicing the Land.
 - d) To comply with and observe all regulations and orders which may be made in respect of the land or any part thereof under the provisions of any Act now or hereafter in force and without limiting the generality of the foregoing under the

~ 2 ~

provisions of the Local Government Act 1960, the Health Act 1911, the Plant Diseases Act 1914, The Bush Fires Act 1954, the Agricultural and Related Resources Protection Act 1976 or any Act or Acts amending the same or any other statutory order regulation or bylaw now or hereafter in force or made or given by any Minister, Department, Health Boards, Shire Council, Drainage Board or other competent authority or person.

e) To Maintain Premises:

- i. To well and sufficiently maintain uphold support and keep all buildings and outbuildings on the Land in the same state of repair and condition as they were at the commencement of the term (fair wear and tear and loss and damage by earthquake, fire, storm or tempest expected) and not to make any structural alterations thereto without the prior written approval of the Lessor and also to well and sufficiently maintain uphold support and keep all dividing and other fences, gates, dams, contour banks, tanks, windmills, wells, piping, reticulation, troughing and other accessories and improvements for the time being standing and being on the Land in the state of repair and condition as they were at the commencement of the term (fair wear and tear excepted) and also to clean out and keep open in good working order any and all access roads, drains and culverts, water courses, dams and soakwells and to keep them free from pollution by rubbish, stock or otherwise.
- ii. Not to make any structural alterations or additions to the Land without the prior written approval of the Lessor such consent to be in the absolute discretion of the Lessor.
- iii. To advise the Lessor in writing of all or any changes whatever to the said land caused in any way within ten days from such changes having been affected

f) To Pass on Notices:

To forthwith give notice to the Lessor of any damage to the Land or of any notice received by the Lessee from any statutory public or municipal authority with respect to the Land.

~ 3 ~

g) Entry by Lessor:

To permit the Lessor and the Lessor's agents with or without workmen and others to enter upon the Land at all reasonable hours for the purpose of viewing the condition thereof and to repair replace and make good any defect or want of reparation then found for which the Lessee is responsible hereunder and to pay to the Lessor on demand all monies, costs, charges and expenses reasonably incurred by the Lessor under or in connection with the exercise of the powers hereby granted.

h) Assignment:

Not without the previous consent in writing of the Lessor (which consent the Lessor shall have an absolute power to grant or refuse despite the provisions of Sections 80 and 82 of the Property Law Act 1969 and any rule of law or equity to the contrary) wither in equity or at law assign, transfer, mortgage, sublet or part with the possession or occupation of the Lessees' interest I this lease or the Land or any part thereof PROVIDED THAT the Lessor shall not unreasonably withhold consent to an assignment or sublease of the whole of the Land to a person who is reputable, respectable, responsible and financially sound the proof of which shall be upon the Lessee subject to any necessary third party consents (including without limitation any consent required from the Minister of Lands) being forthcoming AND PROVIDED FURTHER THAT is shall be a condition to the granting of any such consent that the proposed transferee or assignee and such guarantors as the Lessor may require shall first execute a Deed of Covenant to be prepared by the Lessor's Solicitors at the expense of the Lessee in which shall be repeated by such proposed transferee or assignee and such guarantors as aforesaid with the Lessor the covenants and conditions on the part of the Lessee herein contained.

i) No Nuisance:

Not do or leave undone or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any local authority or body all within the meaning of any Statute (State or Federal) now or hereafter in force or any by-law thereunder may exist arise or continue upon or in connection with the said land

~ 4 ~

or any business carried on upon the same AND forthwith to abate any such nuisance or alleged nuisance and carry out and comply with all the provisions of every Statute or by-law and of every requisition of any public or local authority in reference thereto.

j) Observe Policies:

Not to do or permit anything by which any of the policies of insurance hereinbefore or hereafter referred to do or may become void or voidable or as a result of which the rate of premium thereon is or may be increased by if any increased premium shall be payable by reason of any act, neglect, default or omission of the Lessee then to pay to the relevant insurer immediately the amount of that increase and to notify the Lessor in writing of that increase.

k) Indemnity

To indemnify and keep indemnified the Lessor from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgements, orders, decrees, damages, costs, loss and expenses which the Lessor may suffer or incur in connection with the loss of life, personal injury or damage to property or otherwise arising out of or from any use by the Lessee of the Land or any part thereof or the improvements thereon occasioned wholly or in part by the act, neglect, default or omission of the Lessee or of any employee, license, agent, visitor or contractor of the Lessee or any other person using or upon the Land with the Lessees' consent or approval (express or implied) whether the same occurs on the Land or elsewhere.

l) No Auction:

Not to hold an auction sale upon the Land without first obtaining the written consent of the Lessor.

m) Cost of Lease:

To pay the costs of and incidental to the instructions for and the preparation execution and stamping of this Lease and all usual counterparts and copies thereof, and all stamp duty assessed thereon.

~ 5 ~

n) Costs of Remedying Default:

To pay all costs, charges and expenses (including solicitor's costs and surveyor's and valuer's fees) incurred by the Lessor by reason of any default of the Lessee hereunder or for the purposes of or incidental to the compliance by the Lessor with the provisions of section 81 of the Property Law Act 1969.

o) Interest:

To pay on demand to the Lessor interest at the rate of 14% per annum on any instalment of rental not paid on its due date and on any monies expended by the Lessor pursuant to the powers granted hereunder and on any other monies due or payable to the Lessor pursuant to the terms hereof, computed in each case daily rests from the due date or the date of expenditure as the case may be until paid by the Lessee.

p) Fire breaks and Fire Control:

To provide, at the cost of the Lessee, effective fire breaks and all other firefighting equipment which may be required from time to time for the protections of the Land or which may be required by law and to the specifications of the District and Shire Fire Control Officers or such other additional requirements imposed by the Lessor in its reasonable discretion.

q) No Abandonment:

Not to abandon the Land or to cease to carry on the lessees farming operations thereon.

r) Yield up Premises:

At the expiration or sooner determination of the of the term to peaceably and quietly yield up and deliver to the Lessor the Land in such good and substantial repair order and condition as shall be consistent with the due punctual observance and performance of the covenants herein contained.

s) Insurance:

~ 6 ~

- i. To take out and maintain at the expense of the Lessee from the commencement of the term and keep maintained throughout the term with a reputable insurance company to be approved by the Lessor the policies of insurance set out in the Schedule to a minimum sum insured of \$20 million for public liability and indemnity insurance in the joint names of the Lessor and the Lessee.
- ii. To pay all premiums for the insurances detailed in the preceding paragraph within seven (7) days before the same becomes due for payments and immediately upon written demand by the Lessor to deliver to the Lessor copies of all such policies of insurance and copies of all receipts for the current years premiums for the time being payable in respect thereof.

t) Signage:

Not to erect or maintain on the Land any signs, placards or other advertising material without the Lessors written approval first had and obtained

u) Use

The Land shall only be used for the purposes of clay target sport and ancillary activities and no other use without the prior written consent of the Lessor in its absolute discretion.

LESSORS COVENANTS

- 3. The Lessor to the intent that the obligations hereunder shall continue throughout the term of the lease HEREBY COVENANTS with the Lessee that the Lessee paying the rent hereby reserved and observing and performing the several covenants and conditions on the Lessee's part herein contained shall peaceably hold and enjoy the Land during the term without an interruption by the Lessor or any person rightfully claiming under or in trust for the Lessor.

DEFAULT PROVISIONS

- 4. In case:

~ 7 ~



- i. Any rental hereby reserved, or any part thereof shall at any time be in arrears for seven (7) days after the same shall have become due (whether or not any formal or legal demand shall have been made therefore):
- ii. (subject to the provisions of the Bankruptcy Act 1966) the Lessee becomes bankrupt or the Lessee suffers any interest in the Lease to be taken in execution
- iii. The Lessee calls a meeting of creditors or makes any composition or arrangement with or assignment for the benefit of creditors or suffers any execution under any legal process to issue or be levied upon or against any of the goods or chattels of such Lessees
- iv. The Lessee breaches or fails to observe and perform any other of the Lessees covenants and the Lessee fails to remedy such breach if it is capable of remedy and to make reasonable compensation in money to the Lessor for the breach within fourteen (14) days (which the parties hereto expressly agree shall be a reasonable period) or such further time as the Lessor may allow after the service of any notice required by Section 81 of the Property Law Act.

THEN and in any of the said cases this Lease and the Term shall at the option of the Lessor cease, determine and be absolutely void and the Lessor may thereupon without notice re-enter upon, occupy and resume possession of the Land or any part thereof in the name of the whole but without releasing the Lessee from liability for rental, outgoings or other monies or interest accrued up to such determination or for any antecedent breach of the Lessee's covenant.

NOTICES

5. Any notice or demand require to be given to or made or served hereunder shall be held to be sufficiently given, make or served if post to any party hereto in a registered letter addressed to that party at their address hereinbefore appearing or to their address as last known or if served personally on them and shall be deemed to be received by and served on the date such a letter would in the

ordinary course of post have reached such address or on the date such a notice is served personally.

DAMAGES FOR BREACH OF ESSENTIAL TERMS

6. The covenants by the Lessee in this lease

a) To pay the rental and the outgoings in respect of the Land at the times and in the manner herein respectively prescribed:

i. Not to assign, transfer, mortgage, sublet or part with possession of or permit to be assigned, transferred, mortgaged, sublet or the possession of the Lessees' interest in the Lease or the Land or any part thereof parted with; and

ii. Not to abandon the Land or cease to carry on business thereon

are essential terms of this Lease and any breach of any such covenants shall be regarded by the Lessor and the Lessee as a fundamental breach of the Lessee of this Lease

b) If the Lessor determines this Lease following a breach of any of the said essential terms then (without prejudicing or limiting any other right or remedy of the Lessor arising from such breach or otherwise under this Lease) the Lessor shall be entitled to recover from the lessee and the Lessee hereby covenants to pay the Lessors as and by way of liquidation damages for that breach the aggregate of the rental outgoings and other monies and interest which would have been payable by the Lessee for the unexpired residue of the Term remaining after such determination after making allowance therefore which the Lessor by taking reasonable steps to relet the Land obtains or could reasonably be expected to obtain by reletting the Land for that unexpired residue of the Term on reasonable terms as to rental and otherwise **PROVIDED THAT:**

i. any such reletting shall not be required to be on like terms as are herein expressed or implied;

~ 9 ~

- ii. the acceptance by the Lessor of arrears or any late payment of the rental outgoings or other monies or interest shall not constitute a waiver of the essentiality of the Lessee's obligations to make payments;
 - iii. the Lessor's entitlement to recover damages as aforesaid shall not be prejudiced or limited if:
 - I. The Lessee abandon or vacate the Land;
 - II. The Lessor elects to re-enter the Land or determine this Lease;
 - III. The Lessor accepts the Lessees' repudiation of this Lease; or
 - IV. The parties' conduct constitutes a surrender by operation of law;
 - iv. the Lessor shall be entitled to institute proceedings to recover damages as aforesaid either before or after any of the events or matters referred to in sub-paragraph (c); and
 - v. any conduct by the Lessor to mitigate damages shall not of itself constitute acceptance of the Lessees' breach or repudiation or a surrender by operation of law.
- c) Nothing herein expressed and implied shall be construed to mean that any other of the Lessees' covenants may not be an essential term.

OPTION FOR RENEWAL

- 7 (1) The Lessor offers a renewal of this Lease ("Renewed Lease") to the Lessee on the terms set out in this clause ("Option"). The Option lapses unless the Lessee exercises the Option strictly in accordance with this clause.
- (2) The Lessee may only exercise the Option if:
- a) There is no subsisting breach of any lease covenants by the Lessee at the date of serving notice of exercise of the Option and also at the date of expiry of the term of this Lease; and

~ 10 ~

b) The Lessee serves on the Lessor notice of exercise of the Option ("Option Notice") during a period before the date of expiry of the term of this Lease, being the period between the First Exercise Date and the last Exercise Date inclusive as set out in the Schedule.

(3) The Renewed Lease is for the further term set out in the Schedule commencing the day after the date of expiry of the term of this Lease. Except for this clause the covenants of the Renewed Lease must be identical to this Lease mutatis mutandis.

(4) Subject to any statutory prohibition, the Rent for the term of the Renewed Lease shall be identical to the Rent payable under this Lease immediately before the expiration of the term of this Lease.

(5) After the Lessee exercises the Option at the cost of the Lessee the Lessor must subject to the Lessee a form of lease incorporating the lease conditions for the Renewed Lease. Within 14 days of tender of his lease form, the Lessee must execute the form and return it to the Lessor for execution and stamping.

GOODS AND SERVICES TAX

7. (1) Where a goods and services tax or other statutory imposition is imposed by either or both the Commonwealth or State governments ("GST"), then the Lessee indemnifies and will indemnify the Lessor so that the Lessor receives the Rent, costs and all other payments due to the Lessor as contemplated in this Lease (whether directly to the Lessor or to any third party) without any deduction for GST.

(2) All sums payable under this Lease are deemed to be exclusive of GST and the Lessee must pay to the Lessor the amount of any GST at the same time and in the same manner as such sum is due and payable

IN WITNESS WHEREOF the parties hereto have hereunto set their hands the day and year first hereinbefore appearing.

~ 11 ~

THE SCHEDULE

INSURANCES:

Property:

Property Insurance in the full reinstatement sum covering fire fusion theft and burglary explosion storm and tempest lighting subsidence or collapse riot strikes impact by vehicles or aircraft articles dropped from aircraft sprinkler leakage water damage and malicious damage and all other perils as we are normally insured against by prudent Lessees and owners for the following:-

- a) The Land including loss of rent;
- b) All stock-in-trade, Lessee's fittings and property of every description owned by the Lessee and contained within or upon or used in connection with the Land and any undertaking of the Lessee conducted upon the Land.

Public Risk:

Public risk insurance for a minimum of \$20 million covering liability in respect of bodily injury property damage product liability contractual liability for and in respect of the following:-

- a) The occupation and use of the Land by the Lessee and persons acting with the Lessee's authority and permission; and
- b) The undertaking carried on by the Lessee upon the Land.

Indemnity:

Insurances for a minimum sum of \$20 million covering the Lessee's obligations under any covenants contained in the Lease to indemnify the Lessor.

Option for Renewal:

Term of Option for Renewal: 10 years commencing on July 25 2033

First Exercise Date: 9 months before expiry of the term

~ 12 ~

Last Exercise Date: 6 months before expiry of the term

~ 13 ~

THE COMMON SEAL of SHIRE OF WAGIN

Was hereunto affixed in the presence of:

SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

THE COMMON SEAL of WAGIN GUN CLUB (INC)

Was hereunto affixed in the presence of:

SEAL HOLDER

SEAL HOLDER

Dated:

~ 14 ~



Wagin Clay Target Club

Sam West
President,
PO Box 13,
Wagin 6315

Telephone 08 98611006
Fax 08 98611323

The President of the Wagin Shire,
Cr Philip Blight
2 Arthur Road,
Wagin WA 6315

Dear Sir,

"The Wagin Gun Club Inc" wishes to renew their lease at the grounds near the "Bullock Hills Road" for another 10 years.

This club has been a very successful small organisation developing many State representatives. This year we have 4 members representing in the WA **Open** State team at the National Championships in a team of 5 and 1 in the **Junior** State team. They are Cameron Browne, Eric Featherstone, Sandra Moffatt, Sam West and our junior Jax Moffatt.

We are now shooting state qualifying rounds at our Olympic Trap layout. This is only the 3rd ground in WA to offer an Olympic discipline. Our open Saltbush Carnival continues to be one of the leading open shoots in the State.

Last calendar year we engaged a contractor to reclaim any lead in the fallout zone. A certificate of completion is attached.

We trust council will consider renewing our lease favourably.

Yours faithfully

Sam West
0429952235

balgun@bigpond.com



11.2.3 NEW POLICY: WAGIN RECREATIONAL VEHICLE SITE

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer (DCEO)
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	14 July 2023
PREVIOUS REPORT(S):	February 2014
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CP.MT.2
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	1. Draft policy HBP.28 RECREATIONAL VEHICLE SITE – RECREATION GROUND

OFFICER RECOMMENDATION/5011 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council:

1. Approve the new policy HBP.28 Recreational Vehicle Site – Recreational Ground' and request its inclusion in the policy manual, with the amendment maximum stay of 120 hours (five days).
2. That the Schedule of Fees and Charges be amended to reflect this policy.

Carried by Absolute Majority 7/0

Change in recommendation: draft policy was to maintain current practice of 72 hours; experience and community support for a longer period reflects the period arrived at in the resolution.

BRIEF SUMMARY

The RV area at the Wagin Sports Ground is used by Recreational Vehicles for short term camping. The voting requirement is Absolute Majority as amendment to the schedule of Fees and Charges will be required.

BACKGROUND/COMMENT

Staff have identified the lack of a policy support to use of the RV area at the Wagin Sports ground. Currently obligations of persons occupying the camping area are largely assumed and this item has been prepared to clarify responsibilities of users.

Recreational Vehicle (RV) means purpose built recreational vehicles, caravans, buses, coaches or other types of vehicles primarily designed and constructed to provide occupancy to a person or persons that are licensed to operate of a road.

Staff have researched other similar local government processes around the RV areas regionally and how they work together for the best outcome for both users and the LG.

Specific items have been identified which will provide guidance to staff management of the area.

- A maximum stay period of 72 hours (current practice)
- Constructing, erecting or maintaining a fixed annex is not permitted whether or not attached to RV or otherwise, where poles or other means are used to fix an annex to the ground, a tree or other fixed point. (Annexes that do not require fixing to the ground, and that form part of the RV, are permitted).
- Clothes lines external to an RV are not permitted
- Dogs are welcome but must be kept leashed and picked up after
- Please note that rubbish bins are not provided, please take your rubbish with you
- No camp or open fires are permitted without written consent of the shire.

Area Map





CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

This is a new policy.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability access and Inclusion Plan.

VOTING REQUIREMENTS

Absolute Majority.



HBP.28

RECREATIONAL VEHICLE SITE – RECREATION GROUND

POLICY NUMBER	HBP. 28
POLICY TYPE	Health Building and Planning
DATE ADOPTED	
REVIEW DATE	25 July 2023
DELEGATION APPLICABLE	Chief Executive Officer

OBJECTIVE

To provide advice on managing the grassed area north of Kitchener Street within the Wagin Recreation Ground, commonly known as the “RV area”.

The intention of this policy is to ensure that the Shire of Wagin meets its obligations to successfully manage the upkeep and maintenance associated with travellers camping within the area and ensure a safe and healthy environment. The policy also provides campers with clear guidelines on their obligations in regard to the RV area during the period of their stay.

This policy defines ‘RV AREA’ shall cover the grassed area north of Kitchener Street, between the current Historical Village and Sheep dog trial area, within the Wagin Recreation Ground. Refer to Area Map at the foot of this document.

Hours of Use

Recreational vehicles may use these areas for 120 hours (five days) only.

Permitted vehicle types

Recreational Vehicle (RV) means purpose built recreational vehicles, caravans, buses, coaches or other types of vehicles primarily designed and constructed to provide occupancy to a person or persons that are licensed to operate on a road.

A recreational vehicle using this area must be fitted with an operable integrated black water waste system with a holding tank within the RV. The RV must also have a grey water waste system fitted with the system being capable of capturing grey water without it being deposited on the ground (an integrated holding tank is not required). Grey water captured must be disposed of off-site or at the RV dump point onsite (located at just off Kitchener Street in the Wagin Sportsground).

Camping clubs and organisations

Any caravan club, group, association or organisation wishing to make use of the RV area needs to make direct contact with the Shire of Wagin to gain approval for the terms of use during their stay with the following details:

- Minimum numbers of campers (20 vehicles or more)
- Duration of stay - negotiable
- Use of other venues if requested (additional costs will be incurred)
- Access to ablution block

Other Conditions

- Constructing, erecting or maintaining a fixed annex is not permitted whether or not attached to the RV or otherwise where poles or other means are used to fix an annex to the ground, a tree or other fixed point. (Annexes that do not require fixing to the ground, and that form part of the RV, are permitted).
- Clothes lines external to an RV are not permitted.
- Dogs are welcome but must be kept leashed and waste picked up and disposed of properly.
- Please note that rubbish bins are not provided and all rubbish is to be removed by RV users.
- No camp or open fires are permitted without written consent of the shire.

Area Map



GUIDELINES

Nil

HISTORY

Nil

RESPONSIBLE OFFICER

- Deputy Chief Executive Officer



11.3 MANAGER OF WORKS

11.3.1 WORKS AND SERVICES REPORT – JULY 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Ian McCabe, Chief Executive Officer
DATE OF REPORT:	18 July 2023
PREVIOUS REPORT(S):	21 June 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	2022/23 Approved Budget
ATTACHMENTS:	1. Plant report 2. Status Report

OFFICER RECOMMENDATION/5012 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That Council

- 1. Receive the Manager of Works Officers Report as presented.**

Carried 7/0

BRIEF SUMMARY

This item is a regular report from the Manager of Works.

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Construct concrete footpath on Trench Street.
- Badgarning Dam remove trees and laid new gravel road from Badgarning dam to new water tank.
- Works crew carried out building maintenance works.

UPCOMING WORKS:

- Construct, cement stabilise and seal shoulders 3.1km section of Dongolocking Road, Unable to complete due to asbestos in gravel. Will be carried over to 2023-24 budget.
- Construct concrete footpath on Upland Street and Tarbet street. Unable to complete this year due to contractors' health issue.



ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

Maintenance grading on the north side of Shire and removing suckers on road verges as weather permits.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees, cleaning out culverts and drains, patching potholes as time permits. Gardening crew has been planting seedlings in various location and pots around town.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing and mechanical repairs to be carried out by Marley Diesel and Ag as required.

CONSULTATION/COMMUNICATION

Chief Executive Officer

STATUTORY/LEGAL IMPLICATIONS

No direct implications to this item

POLICY IMPLICATIONS

No direct implications to this item

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority



PLANT REPORT				Jul-23		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	D GEORGE	29/10/2019	56,405	61,000	W.1	
ISUZU D-MAX WAGON P-02	I MCCABE	1/11/2018	117,176	125,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	73,188	75,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,267	1/03/2024	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	3,023	3,000	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	5,372	5,565	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	5,196	5,589	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	306	527		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	96,834	100,580	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	10,835	10,900	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	117,123	126,229	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	7,866	10,000	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	472	500		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2,196	2,446	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,319	4488	W.9618	
ISUZU P-21	C WARREN	17/03/2017	92,405	95,000	W.676	
JOHN DEERE P-22	S SICELY	10/08/2016	595	600	W.487	Service Due
TOYOTA UTE P-24	M TITO	17/11/2020	27,881	26,000	W.1010	Service Due
TOYOTA UTE P-25	S SICELY	25/11/2020	22,907	28,000	W.1001	
TRITON UTE P-26	J PRAETZ	14/11/2014	99,140	110,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	13/01/2023	3,312	5,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	4,061	4,300	W.10553	
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	114,049	117,758	W.437	
ISUZU TRUCK P-42	VARIOUS	6/02/2014	189,264	207,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,249	1,282		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6,344	6,630	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,127	4,400	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,309	4,900	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	62,776	60,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,498	7/06/2024	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	700	680		
ROVER MOWER P-53	VARIOUS	5/09/2022	141.6	200		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	21,347	25,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	63,698	65,000	W.10796	

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
1	1-Dec-21	4698	Local Roads and Community Infrastructure (round 3)	That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924:	-	-
2	27-Sep-22	4865	5.3 Sustainable resources: Purchase and sale of Trucks	<p>That action be taken to purchase the following vehicles outright, without trade:</p> <ul style="list-style-type: none"> · Tip Truck (Approx. 13 tonne); <p>And to dispose of the following units once the new units have been delivered:</p> <ul style="list-style-type: none"> · Dual Cab Truck · Tip Truck (Approx. 6 tonne) · 2013 Isuzu Tip Truck (P42) · 2016 Isuzu Tip Truck (P 16) · 2016 Isuzu Dual Cab (P 21) 	In progress	<p>Item 11.1.5 20 December 2022; decisions 4907, 4908, 4909:</p> <p>the structure of WALGA's online vendorpanel application does not allow the acceptance of purchases from all three tenderors; consequently, new individual request for quotes will be posted in January 2023 and returned to council February 2023.</p> <p>Vehicles ordered; delivery to be advised 20 March 2023. 21 June: delivery of all trucks expected in the last quarter of the 2023 calendar year.</p>



11.4 MANAGER OF FINANCE

Nil

11.5 TOWN PLANNER REPORT

Nil

12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr Chilcott:

- Attended the Funeral of Ken Turnor which was well attended and featured a vintage fire truck.
- Housing shortage in Katanning is a regional issue.

Cr Hegarty:

- Can advise that Waratah Lodge has been acquired by Juniper with likely commencement in October 2023.

Note Cr Chilcott congratulated Cr Hegarty on her work on the Board of Waratah to enable this acquisition.

Cr O'Brien:

- Recently attended the Goomalling Hospital with patients of high and low care. The Community is caring for low care patients.

13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

5013 COUNCIL DECISION

Moved Cr P J Blight

Seconded Cr S M Chilcott

A motion of condolence was passed recognising Harley Pederick's time on Council with a suitable conveyance letter to be sent to the family.

Carried 7/0



5014 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B S Hegarty

That Council move behind closed doors and the meeting be closed to the public at 8.14pm in accordance with sections 5.23(2)(b) of the Local Government Act 1995 to allow Council to discuss items.

Carried 7/0

- *Manager of Works Allen Hicks left the room at 8.14 pm and did not return.*

14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

14.1.1 AMENDMENT TO LEASE – LEASE OF ROOMS TO DENTIST (CONFIDENTIAL)

PROPONENT:	Mr A.R. Norris (lessee)
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Lot 299 Tavistock Street Wagin
AUTHOR OF REPORT:	Ian McCabe, Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	19 July 2023
PREVIOUS REPORT(S):	21 March 2023
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	LS.AG.1
STRATEGIC DOCUMENT REFERENCE:	Key Result Area 3.2 Retention of medical services
ATTACHMENTS:	<ol style="list-style-type: none">1. Report from CEO (confidential).2. Email correspondence, Mr A.R. Norris (confidential).3. Existing clause 13.07 (confidential).4. Amended Schedule to lease (confidential).



OFFICER RECOMMENDATION/5015 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council:

1. Approve amendment to the renewal of lease to A.R. Norris for rooms at the medical centre as per the attached confidential report and confidential attachments.
2. Authorise the President and CEO to execute the lease schedule and affix the common seal.

Carried by Absolute Majority 7/0

14.1.2 CONTRACT ACTING CEO (CONFIDENTIAL)

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Ian McCabe, Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	20 July 2023
PREVIOUS REPORT(S):	5 July 2023
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	PE.AR.1
STRATEGIC DOCUMENT REFERENCE:	All Council plans
ATTACHMENTS:	1. Draft contract of employment, Mark John Hook (confidential).

OFFICER RECOMMENDATION/5016 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council:

1. Approve the attached employment agreement, with an annual Total Reward Package of \$195,199, appointing the acting CEO Mark John Hook for a period of six months commencing 7 August 2023, expiring 7 February 2024.
2. Agree that this contract is renewable, subject to contract terms and conditions, for a further period of up to six months, if so agreed by an Absolute Majority council resolution.



3. Authorise the President and CEO to execute the contract and affix the Common Seal.
4. Authorise the CEO to conclude any employment related matters to implement this decision.

Carried by Absolute Majority 7/0

5017 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr M A O'Brien

That Council move out from behind closed doors and the meeting be opened to the public at 8.24 pm.

Carried 7/0

Note: Cr Blight thanked Ian McCabe CEO for his tenure and wishes him good health and prosperity in his future endeavours.

15 CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 8.24 pm

I certify that this copy of the Minutes is a true and Correct records of the meeting held on
25 July 2023

Signed 

Presiding Elected Member

Date: 22/8/2023