



MINUTES

ORDINARY MEETING OF COUNCIL

24 OCTOBER 2023



Agendas and Minutes are available on the Shire website www.wagin.wa.gov.au
Alternative formats are also available upon request.

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Mark Hook
ACTING CHIEF EXECUTIVE OFFICER



Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

| 1. Economic Development | 2. Buildings and Infrastructure | 3. Community Services and Social Environment | 4. Town and Natural Environment | 5. Council Leadership |
|---|---|---|--|---|
| 1.1 Increase in the number and diversity of businesses in the town and district. | 2.1 Improve road conditions on all Shire and State roads. | 3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate. | 4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop. | 5.1 Support and provide incentives for more businesses and retail opportunities. |
| 1.2 Support more job/ training opportunities, and entities especially for young people. | 2.2 Monitor heavy vehicle movements through the townsite. | 3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services. | 4.2 Improve town approach and entry statements. | 5.2 Foster Communication with the community. |
| 1.3 Increase tourism and promotion of town and heritage. | 2.3 Improvement in condition and appearance of the main streets of the Town and improved signage. | 3.3 Housing, Job and training especially for young people. | 4.3 Maintain and improve natural environment and recreation areas | 5.3 Plan services and activities based on sustainability, affordability and resources. |
| 1.4 Facilitate Broadband and other associated electronic media infrastructure | 2.4 Continue to upgrade Footpaths in town. | 3.4 Progress the Wagin Community Recreational Hub | 4.4 Improved waste management in town and Shire. | 5.4 Encourage and acknowledge volunteering. |
| 1.5 Explore affordable accommodation for workers. | 2.5 Refine Infrastructure to support arts, culture, entertainment and library services. | 3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region. | 4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD | 5.5 Be responsive to community aspirations and requirements within the capacity of council. |
| 1.6 Aid retention and encourage more government services in Wagin. | 2.6 Encourage greater care and restoration or preservation of heritage buildings. | 3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities. | | 5.6 Council to have a sound strategy to the sustainability to the Shire |
| 1.7 Support and Promote Wagin as a business opportunity. | 2.7 Develop a safe fenced playground for children in a park environment | 3.7 Support community activities with resources and facilities as required. | | 5.7 Investigate rebranding of the Shire. |
| 1.8 Determine further waste management options. | 2.8 Investigate planning and development of sporting facilities | 3.8 Investigate to establish Wi-Fi Hotspots | | 5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire |
| 1.9 Maintain and improve the freight network in the Shire | 2.9 Investigate future housing and expansion for tourist and other attractions. | 3.9 Promote and Enhance the Wagin caravan and camping experience. | Shire of Wagin Strategic Community Plan - Key Results Areas | |
| | 2.10 Optimise water harvesting and storage | | | |



SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday 24 October 2023 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7.05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

| | |
|---------------------|---|
| Cr Phillip Blight | President |
| Cr Bryan Kilpatrick | Deputy President |
| Cr Geoff West | Elected Member |
| Cr Wade Longmuir | Elected Member |
| Cr Greg Ball | Elected Member |
| Cr Ann O'Brien | Elected Member |
| Cr Sherryl Chilcott | Elected Member |
| Mark Hook | Acting Chief Executive Assistant |
| John Fathers | Executive Manager Community and Corporate |
| Allen Hicks | Manager of Works |
| Kirsty Simkins | Executive Assistant |

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

2.4 VISITORS

Robyn Flett Wagin Homecare Manager

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.



5. APPLICATION FOR LEAVE OF ABSENCE

6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

ROBYN FLETT – WAGIN HOMECARE MANAGER

Robyn presented Council with a summary of events and happenings with Wagin Homecare.

Note: Robyn Flett Manager of Wagin Homecare, left the meeting at 7.21 pm and did not return.

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.60b

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Local Government (Administration) Regulation 19AA

- Cr S M Chilcott declared an Impartiality Interest in item 11.2.2. – *Wagin Trotting Club – Request for contribution towards PA System*

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 26 SEPTEMBER 2023

5068 COUNCIL DECISION

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 26 September 2023 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 7/0



9.2 MINUTES FROM THE SPECIAL MEETING OF COUNCIL 09 OCTOBER 2023

5069 COUNCIL DECISION

Moved Cr B L Kilpatrick

Seconded Cr G K B West

- 1. That the Minutes of the Special Meeting of Council held on Monday 09 October 2023 circulated to all Councillors, be confirmed as a true and accurate record.**

Carried 7/0



10 FINANCIAL REPORTS

10.1 FINANCIAL REPORTS – SEPTEMBER 2023

| | |
|------------------------------|---|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Jenny Goodbourn, Manager of Finance |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | 18 October 2023 |
| PREVIOUS REPORT(S): | 15 September 2023 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | FM.FI.1 |
| STRATEGIC DOCUMENT REFERENCE | Approved Budget 2023/24 |
| ATTACHMENTS: | 1. Monthly Financial Report |

OFFICER RECOMMENDATION/5070 COUNCIL RESOLUTION

Moved Cr W J Longmuir

Seconded Cr S M Chilcott

That Council:

1. Adopts the Financial Report for the period ending 30 September 2023 as presented.

Carried 7/0

BRIEF SUMMARY

The September 2023 Monthly Financial Report is attached for Council to review and adopt.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well. The main change in the Statement of Financial Activity is that opening surplus/deficit



is no longer shown at the first line but included in a summary at the bottom of the page. There have also been changes to how the investing activities and financing activities are grouped under inflow or outflow categories to make it easier to understand.

Other changes have mainly been in terminology e.g. depreciation on non-current assets is now just depreciation; repayment of debentures is now repayment of borrowings; operating grants, subsidies and contributions is now grants, subsidies and contributions; non-operating grants, subsidies and contributions are now capital grants, subsidies and contributions etc. etc.

The Shire of Wagin is starting 2023/24 in a strong financial position with early payment of the Financial Assistance Grants on the 30th June forming a major part of the carried forward balance from 2022/23.

The closing surplus as at the 30 September 2023 is \$4,836,897.

Total rates outstanding at the end of September are \$774,849. Payments to the end of September were \$2,458,215 with many people paying by the due date which was the 19th September. Approximately 17% have elected to pay by instalment, taking up either the 2 or 4 instalments option. Those who have not made payment or an arrangement will now be followed up and recovery action taken.

The Shire has a total of \$5,459,605 invested in interest bearing accounts which are currently earning interest of 4.05% on Treasury OCDF (\$2,363,552) and 4.12% on Treasury Reserve Term Deposit (\$2,055,012) and 1.25% Telnet Saver (\$1,041,041).

Please be advised that these are preliminary September financials. The carry forward amount has been adjusted in line with the 2022/23 Annual Financial Report, which is currently with the auditors following their on-site visit last week. Once the report has been fully audited and approved by the OAG it will be presented to council as part of the annual financial report for 2022/23.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NATURE

| | Ref | Adopted Budget | Amended Budget | YTD Budget | YTD Actual | Variance \$ | Var. |
|--|------|--------------------|--------------------|--------------------|--------------------|-------------|------|
| | Note | (a) | | (b) | (c) | (c) - (b) | |
| | | \$ | \$ | \$ | \$ | \$ | |
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| General Rates | | 2,618,623 | 2,618,623 | 2,619,120 | 2,598,472 | (20,648) | ▼ |
| Rates (excluding general rate) | | 0 | 0 | 0 | 15,420 | 15,420 | |
| Grants, subsidies and contributions | | 768,281 | 768,281 | 304,214 | 421,630 | 117,416 | ▲ |
| Fees and charges | | 822,908 | 822,908 | 456,184 | 451,093 | (5,091) | |
| Interest Revenue | | 128,682 | 128,682 | 34,144 | 40,123 | 5,979 | |
| Other revenue | | 364,315 | 364,315 | 186,723 | 199,978 | 13,255 | |
| Profit on asset disposals | | 90,919 | 90,919 | 0 | 0 | 0 | |
| | | 4,793,728 | 4,793,728 | 3,600,385 | 3,726,717 | 126,332 | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | | (2,874,533) | (2,874,533) | (764,035) | (813,450) | (49,415) | ▼ |
| Materials and contracts | | (1,772,310) | (1,772,310) | (478,852) | (404,264) | 74,588 | ▲ |
| Utility charges | | (359,668) | (359,668) | (89,850) | (58,305) | 31,545 | ▲ |
| Depreciation | | (3,351,231) | (3,351,231) | (837,785) | (842,576) | (4,791) | |
| Finance Costs | | (20,785) | (20,785) | (3,687) | (3,855) | (168) | |
| Insurance | | (202,713) | (202,713) | (70,285) | (108,506) | (38,221) | ▼ |
| Other expenditure | | (292,798) | (292,798) | (81,241) | (78,156) | 3,085 | |
| Loss on asset disposals | | (5,396) | (5,396) | 0 | 0 | 0 | |
| | | (8,879,434) | (8,879,434) | (2,325,735) | (2,309,112) | 16,623 | |
| Non-cash amounts excluded from operating activities | (b) | 3,265,708 | 3,265,708 | 837,785 | 846,356 | 8,571 | |
| Amount attributable to operating activities | | (819,998) | (819,998) | 2,112,435 | 2,263,960 | 151,525 | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | | 974,682 | 974,682 | 220,978 | 12,998 | (207,980) | ▼ |
| Proceeds from disposal of assets | | 275,453 | 275,453 | 0 | 0 | 0 | |
| Proceeds from financial assets at amortised cost - self supporting loans | | 22,560 | 22,560 | 0 | 0 | 0 | |
| | | 1,272,695 | 1,272,695 | 220,978 | 12,998 | (207,980) | |
| Outflows from investing activities | | | | | | | |
| Payments for financial assets at amortised cost - self supporting loans | | (82,560) | (82,560) | 0 | 0 | 0 | |
| Payments for property, plant and equipment | | (1,051,819) | (1,051,819) | (583,578) | (24,843) | 558,735 | |
| Payments for construction of infrastructure | | (1,987,470) | (1,987,470) | (278,641) | (158,000) | 120,641 | ▲ |
| | | (3,121,849) | (3,121,849) | (862,219) | (182,843) | 679,376 | |
| Non-cash amounts excluded from investing activities | (c) | 0 | 0 | 0 | 0 | 0 | |
| Amount attributable to investing activities | | (1,849,154) | (1,849,154) | (641,241) | (169,845) | 471,396 | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Proceeds from new loans | | 60,000 | 60,000 | 0 | 0 | 0 | |
| Transfer from reserves | | 143,957 | 143,957 | 0 | 0 | 0 | |
| | | 203,957 | 203,957 | 0 | 0 | 0 | |
| Outflows from financing activities | | | | | | | |
| Repayment of borrowings | | (45,322) | (45,322) | (8,042) | (7,878) | 164 | |
| Transfer to reserves | | (312,405) | (312,405) | (24,992) | (24,232) | 760 | |
| | | (357,727) | (357,727) | (33,034) | (32,110) | 924 | |
| Amount attributable to financing activities | | (153,770) | (153,770) | (33,034) | (32,110) | 924 | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | | 2,827,597 | 2,771,183 | 2,771,183 | 2,771,183 | 0 | |
| Amount attributable to operating activities | | (819,998) | (819,998) | 2,112,435 | 2,263,960 | 151,525 | |
| Amount attributable to investing activities | | (1,849,154) | (1,849,154) | (641,241) | (169,845) | 471,396 | |
| Amount attributable to financing activities | | (153,770) | (153,770) | (33,034) | (32,110) | 924 | |
| Surplus or deficit after imposition of general rates | (a) | 4,676 | (51,738) | 4,209,343 | 4,833,188 | 623,845 | ▲ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

PROGRAM

| Note | Adopted Annual Budget | Amended Annual Budget (d) | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. ▲▼ |
|--|-----------------------|---------------------------|------------------------|--------------------|-----------------|---------|
| | \$ | \$ | \$ | \$ | \$ | |
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| Governance | 37,977 | 37,977 | 1,248 | 9 | (1,239) | ▼ |
| General Purpose Funding - Rates | 6 2,618,623 | 2,618,623 | 2,619,120 | 2,598,472 | (20,648) | ▼ |
| General Purpose Funding - Other | 317,889 | 317,889 | 181,114 | 219,751 | 38,637 | ▲ |
| Law, Order and Public Safety | 112,016 | 112,016 | 24,812 | 19,470 | (5,342) | ▼ |
| Health | 8,834 | 8,834 | 1,830 | 1,152 | (678) | ▼ |
| Education and Welfare | 650,108 | 650,108 | 164,354 | 277,068 | 112,714 | ▲ |
| Housing | 0 | 0 | 0 | 0 | 0 | |
| Community Amenities | 402,876 | 402,876 | 353,195 | 357,382 | 4,187 | ▲ |
| Recreation and Culture | 84,513 | 84,513 | 16,541 | 9,936 | (6,605) | ▼ |
| Transport | 265,779 | 265,779 | 164,416 | 168,357 | 3,941 | ▲ |
| Economic Services | 185,653 | 185,653 | 46,404 | 42,588 | (3,816) | ▼ |
| Other Property and Services | 109,460 | 109,460 | 27,351 | 32,532 | 5,181 | ▲ |
| | 4,793,728 | 4,793,728 | 3,600,385 | 3,726,717 | | |
| Expenditure from operating activities | | | | | | |
| Governance | (550,132) | (550,132) | (213,565) | (174,108) | 39,457 | ▲ |
| General Purpose Funding | (366,067) | (366,067) | (87,901) | (92,468) | (4,567) | ▼ |
| Law, Order and Public Safety | (434,114) | (434,114) | (109,103) | (111,930) | (2,827) | ▼ |
| Health | (193,204) | (193,204) | (48,646) | (48,011) | 635 | ▲ |
| Education and Welfare | (730,432) | (730,432) | (198,833) | (214,298) | (15,465) | ▼ |
| Community Amenities | (739,335) | (739,335) | (183,611) | (161,753) | 21,858 | ▲ |
| Recreation and Culture | (2,165,203) | (2,165,203) | (533,999) | (467,933) | 66,066 | ▲ |
| Transport | (2,714,983) | (2,714,983) | (679,788) | (779,237) | (99,449) | ▼ |
| Economic Services | (488,248) | (488,248) | (120,563) | (99,870) | 20,693 | ▲ |
| Other Property and Services | (497,716) | (497,716) | (149,726) | (159,506) | (9,780) | ▼ |
| | (8,879,434) | (8,879,434) | (2,325,735) | (2,309,112) | | |
| Non-cash amounts excluded from operating activities | (b) 3,265,708 | 3,265,708 | 837,785 | 846,356 | 8,571 | |
| Amount attributable to operating activities | (819,998) | (819,998) | 2,112,435 | 2,263,960 | 151,525 | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 974,682 | 974,682 | 220,978 | 12,998 | (207,980) | ▼ |
| Proceeds from disposal of assets | 275,453 | 275,453 | 0 | 0 | 0 | |
| Proceeds from financial assets at amortised cost - self supporting loans | 22,560 | 22,560 | 0 | 0 | 0 | |
| | 1,272,695 | 1,272,695 | 220,978 | 12,998 | (207,980) | |
| Outflows from investing activities | | | | | | |
| Payments for financial assets at amortised cost - self | (82,560) | (82,560) | 0 | 0 | 0 | |
| Payments for property, plant and equipment | S (1,051,819) | (1,051,819) | (583,578) | (24,843) | 558,735 | ▲ |
| Payments for construction of infrastructure | (1,987,470) | (1,987,470) | (278,641) | (158,000) | 120,641 | ▲ |
| | (3,121,849) | (3,121,849) | (862,219) | (182,843) | 679,376 | |
| Non-cash amounts excluded from investing activities | 2(b) 0 | 0 | 0 | 0 | 0 | |
| Amount attributable to investing activities | (1,849,154) | (1,849,154) | (641,241) | (169,845) | 471,396 | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Proceeds from new loans | 60,000 | 60,000 | 0 | 0 | 0 | |
| Transfer from Reserves | 143,957 | 143,957 | 0 | 0 | 0 | |
| | 203,957 | 203,957 | 0 | 0 | 0 | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (45,322) | (45,322) | (8,042) | (7,878) | 164 | ▲ |
| Transfer to Reserves | (312,405) | (312,405) | (24,992) | (24,232) | 760 | ▲ |
| | (357,727) | (357,727) | (33,034) | (32,110) | 924 | |
| Amount attributable to financing activities | (153,770) | (153,770) | (33,034) | (32,110) | 924 | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 2,827,597 | 2,771,183 | 2,771,183 | 2,771,183 | | |
| Amount attributable to operating activities | (819,998) | (819,998) | 2,112,435 | 2,263,960 | | |
| Amount attributable to investing activities | (1,849,154) | (1,849,154) | (641,241) | (169,845) | | |
| Amount attributable to financing activities | (153,770) | (153,770) | (33,034) | (32,110) | | |
| Surplus or deficit after imposition of general rates | 1 4,676 | (51,738) | 4,209,343 | 4,833,188 | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

| | | Supplementary | |
|--------------------------------------|-----------|--------------------|--------------------|
| | Informati | 30 June 2023 | 30 September 2023 |
| | | \$ | \$ |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 3 | 6,043,307 | 7,637,900 |
| Trade and other receivables | 7 | 203,918 | 772,469 |
| Other financial assets | 8 | 21,164 | 21,164 |
| Inventories | 8 | 63,263 | 63,263 |
| Contract assets | 8 | 25,534 | 25,534 |
| Other assets | 8 | 10,175 | 0 |
| TOTAL CURRENT ASSETS | | 6,367,362 | 8,520,331 |
| NON-CURRENT ASSETS | | | |
| Trade and other receivables | | 69,937 | 69,937 |
| Other financial assets | | 137,280 | 137,280 |
| Property, plant and equipment | | 20,446,427 | 20,111,105 |
| Infrastructure | | 128,965,345 | 128,640,934 |
| TOTAL NON-CURRENT ASSETS | | 149,618,990 | 148,959,257 |
| TOTAL ASSETS | | 155,986,351 | 157,479,588 |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 9 | 178,723 | 107,981 |
| Other liabilities | 12 | 278,098 | 419,352 |
| Borrowings | 11 | 66,486 | 58,609 |
| Employee related provisions | 12 | 524,736 | 524,736 |
| TOTAL CURRENT LIABILITIES | | 1,048,042 | 1,110,677 |
| NON-CURRENT LIABILITIES | | | |
| Borrowings | 11 | 336,047 | 336,047 |
| Employee related provisions | | 33,047 | 33,047 |
| TOTAL NON-CURRENT LIABILITIES | | 369,094 | 369,094 |
| TOTAL LIABILITIES | | 1,417,136 | 1,479,770 |
| NET ASSETS | | 154,569,215 | 155,999,818 |
| EQUITY | | | |
| Retained surplus | | 33,608,012 | 35,014,382 |
| Reserve accounts | 4 | 3,071,820 | 3,096,053 |
| Revaluation surplus | | 117,889,383 | 117,889,383 |
| TOTAL EQUITY | | 154,569,215 | 155,999,818 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 September 2023

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

| | Adopted Budget Opening 30 June 2023 | Last Year Closing 30 June 2023 | Year to Date 30 September 2023 |
|--|--|---|---|
| Current assets | | | |
| Cash and cash equivalents | 3,272,420 | 6,043,307 | 7,637,900 |
| Financial assets at amortised cost | 22,560 | 0 | 0 |
| Rates receivables | 0 | 37,369 | 702,051 |
| Receivables | 143,235 | 166,548 | 70,419 |
| Other current assets | 63,263 | 120,137 | 109,961 |
| | 3,501,478 | 6,367,362 | 8,520,331 |
| Less: Current liabilities | | | |
| Payables | (203,523) | (178,723) | (107,981) |
| Borrowings | 0 | (66,486) | (58,609) |
| Contract liabilities | (58,605) | (278,098) | (419,352) |
| Provisions | (494,156) | (524,736) | (524,736) |
| | (756,284) | (1,048,042) | (1,110,677) |
| Net Current Assets | 2,745,194 | 5,319,319 | 7,409,655 |
| Less: Total adjustments to net current assets | (c) (2,745,194) | (2,548,137) | (2,576,467) |
| Closing funding surplus / (deficit) | 0 | 2,771,183 | 4,833,188 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| Notes | Adopted Budget | YTD Budget (a) | YTD Actual (b) |
|--|------------------|----------------------|----------------------|
| | \$ | \$ | \$ |
| Non-cash items excluded from operating activities | | | |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (90,919) | 0 | 0 |
| Less: Movement in liabilities associated with restricted cash | 0 | 0 | 3,780 |
| Add: Loss on asset disposals | 5,396 | 0 | 0 |
| Add: Depreciation on assets | 3,351,231 | 837,785 | 842,576 |
| Total non-cash items excluded from operating activities | 3,265,708 | 837,785 | 846,356 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

| | Adopted Budget Opening 30 June 2023 | Last Year Closing 30 June 2023 | Year to Date 30 September 2023 |
|--|---|---|---|
| Adjustments to net current assets | | | |
| Less: Reserves - restricted cash | (3,234,677) | (3,071,820) | (3,096,053) |
| Less: - Financial assets at amortised cost - self supporting loans | (21,164) | (21,164) | (21,164) |
| Less: Rates Receivable | (42,115) | | |
| Add: Borrowings | 58,605 | 66,486 | 58,609 |
| Add: Provisions employee related provisions | 494,157 | 478,362 | 482,142 |
| Total adjustments to net current assets | (2,745,194) | (2,548,137) | (2,576,467) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

| Nature or type | Var. \$ | Explanation of positive variances | | Explanation of negative variances | |
|---|-----------|---|---|-----------------------------------|-----------|
| | | Timing | Permanent | Timing | Permanent |
| | \$ | | | | |
| | | ↑↑ | | | |
| Revenue from operating activities | | | | | |
| Grants, subsidies and contributions | 117,416 | ▲ CHSP Grant 50% paid up front | FAGS grants \$19k received - not budgeted as 100% paid 30-06-2023 | | |
| Expenditure from operating activities | | | | | |
| Employee costs | (49,415) | ▼ Employee terminations | | | |
| Materials and contracts | 74,588 | ▲ Timing of projects | | | |
| Utility charges | 31,545 | ▲ Timing of invoices | | | |
| Insurance | (38,221) | ▼ Being paid in two instalments | | | |
| Investing activities | | | | | |
| Proceeds from capital grants, subsidies and contributions | (207,980) | ▼ Held as liability until expended | | | |
| Payments for construction of infrastructure | 120,641 | ▲ Jobs not commenced until Budget adopted | | | |
| Surplus or deficit after imposition of general rates | 623,845 | ▲ | C/Fwd funds & projects | | |

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
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SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding surplus / (deficit) Components

| Funding surplus / (deficit) | | | | |
|-----------------------------|----------------|----------------|----------------|-----------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$2.83 M | \$2.77 M | \$2.77 M | \$0.00 M |
| Closing | \$0.00 M | \$4.21 M | \$4.83 M | \$0.62 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|---------------------------|----------|------------|
| | \$7.64 M | % of total |
| Unrestricted Cash | \$4.52 M | 59.1% |
| Restricted Cash | \$3.12 M | 40.9% |

Refer to Note 0 - Cash and Financial Assets

| Payables | | \$0.11 M | % Outstanding |
|----------------|----------|----------|---------------|
| Trade Payables | \$0.08 M | | |
| 0 to 30 Days | | | 93.6% |
| Over 30 Days | | | 6.3% |
| Over 90 Days | | | 0% |

Refer to Note 0 - Payables

| Receivables | | |
|------------------|----------|---------------|
| | \$0.07 M | % Collected |
| Rates Receivable | \$0.77 M | 76.2% |
| Trade Receivable | \$0.07 M | % Outstanding |
| Over 30 Days | | 29.3% |
| Over 90 Days | | 20.8% |

Refer to Note 0 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.82 M) | \$2.11 M | \$2.26 M | \$0.15 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|---------------|----------|------------|
| YTD Actual | \$2.61 M | % Variance |
| YTD Budget | \$2.62 M | (0.2%) |

Refer to Statement of Financial Activity

| Operating Grants and Contributions | | |
|------------------------------------|----------|------------|
| YTD Actual | \$0.42 M | % Variance |
| YTD Budget | \$0.30 M | 38.6% |

Refer to Note 0 - Operating Grants and Contributions

| Fees and Charges | | |
|------------------|----------|------------|
| YTD Actual | \$0.45 M | % Variance |
| YTD Budget | \$0.46 M | (1.1%) |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$1.85 M) | (\$0.64 M) | (\$0.17 M) | \$0.47 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|------------------|----------|----------|
| YTD Actual | \$0.00 M | % |
| Adopted Budget | \$0.28 M | (100.0%) |

Refer to Note 0 - Disposal of Assets

| Asset Acquisition | | |
|-------------------|----------|---------|
| YTD Actual | \$0.18 M | % Spent |
| Adopted Budget | \$3.04 M | (94.0%) |

Refer to Note 0 - Capital Acquisitions

| Capital Grants | | |
|----------------|----------|------------|
| YTD Actual | \$0.01 M | % Received |
| Adopted Budget | \$0.97 M | (98.7%) |

Refer to Note 0 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.15 M) | (\$0.03 M) | (\$0.03 M) | \$0.00 M |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | \$0.01 M |
| Interest expense | (\$0.00 M) |
| Principal due | \$0.39 M |

Refer to Note 0 - Borrowings

| Reserves | |
|------------------|----------|
| Reserves balance | \$3.10 M |
| Interest earned | \$0.02 M |

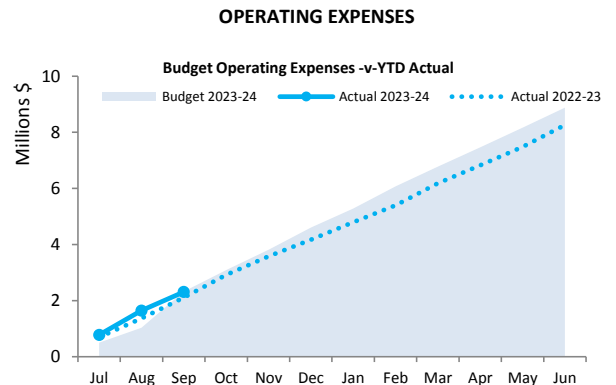
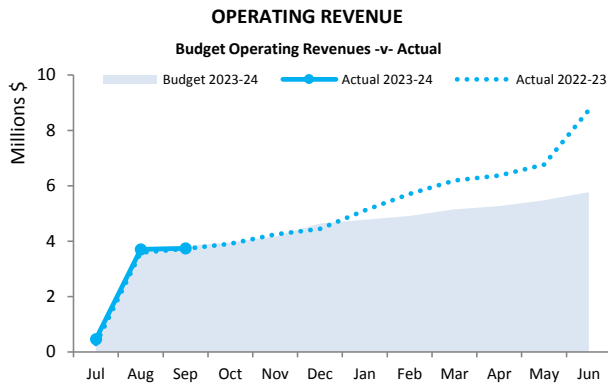
Refer to Note 0 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

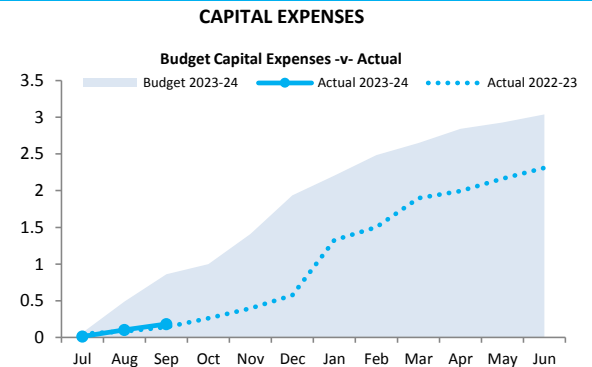
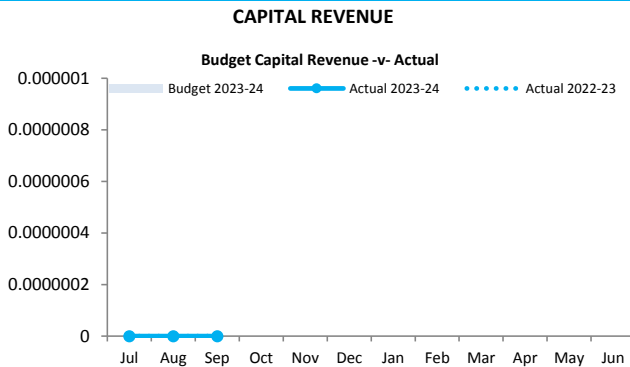
SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 KEY INFORMATION - GRAPHICAL

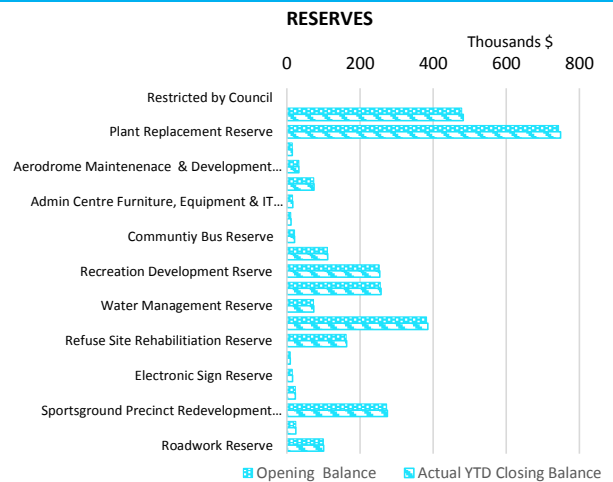
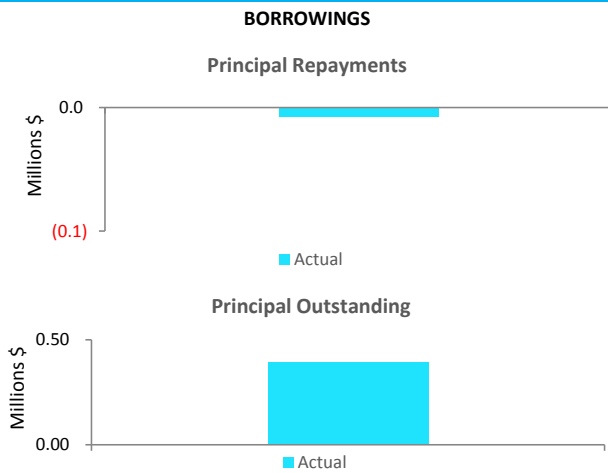
OPERATING ACTIVITIES



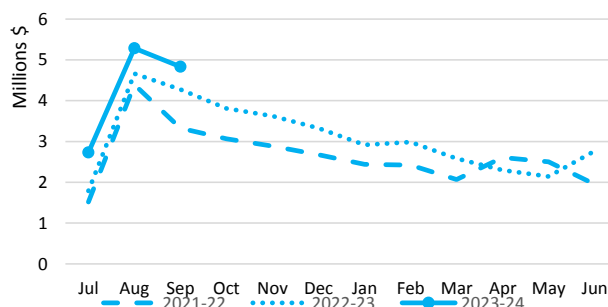
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

| Description | Classification | Unrestricted | Restricted | Total Cash | Trust | Institution | Interest Rate | Maturity Date |
|--|---------------------------|------------------|------------------|------------------|----------|-------------|---------------|---------------|
| | | \$ | \$ | \$ | \$ | | | |
| Cash on hand | | | | | | | | |
| Petty Cash | Cash and cash equivalents | 1,250 | 0 | 1,250 | | N/A | NIL | On hand |
| Municipal Cash at Bank | Cash and cash equivalents | 2,152,344 | 0 | 2,152,344 | | Bankwest | NIL | On hand |
| At Call Deposits | | | | | | | | |
| Treasury Overnight Cash Deposit Facility | Cash and cash equivalents | 2,363,552 | 0 | 2,363,552 | | WATC | 4.05% | N/A |
| Restricted Funds Account | Cash and cash equivalents | 0 | 24,702 | 24,702 | | Bankwest | 0.00% | N/A |
| Reserve Cash at Bank | Cash and cash equivalents | 0 | 1,041,041 | 1,041,041 | | Bankwest | 1.25% | N/A |
| Term Deposits | | | | | | | | |
| Reserve Investment Account 1 | Cash and cash equivalents | 0 | 2,055,012 | 2,055,012 | | WATC | 4.12% | 12/12/23 |
| Total | | 4,517,146 | 3,120,754 | 7,637,900 | 0 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 4,517,146 | 3,120,754 | 7,637,900 | 0 | | | |
| Financial assets at amortised cost | | 0 | 0 | 0 | 0 | | | |
| | | 4,517,146 | 3,120,754 | 7,637,900 | 0 | | | |

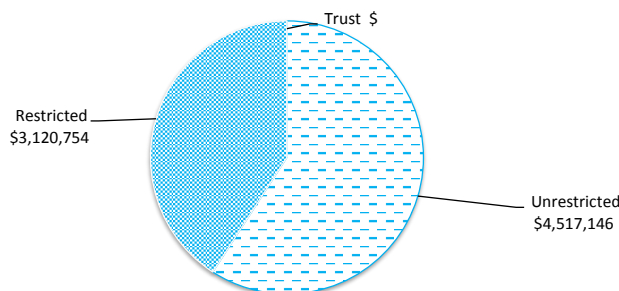
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4 RESERVE ACCOUNTS

| Reserve name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---------------------------------------|------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Restricted by Council | | | | | | | | | |
| Leave reserve | 478,362 | 12,146 | 3,780 | 0 | 0 | 0 | 0 | 490,508 | 482,142 |
| Plant Replacement Reserve | 742,860 | 22,269 | 5,842 | 0 | 0 | (143,957) | 0 | 621,172 | 748,702 |
| Recreation Centre Reserve | 15,113 | 453 | 120 | 0 | 0 | 0 | 0 | 15,566 | 15,233 |
| Aerodrome Maintenance & Developm | 32,715 | 984 | 258 | 9,767 | 0 | 0 | 0 | 43,466 | 32,973 |
| Municipal Buildings Reserve | 73,666 | 2,207 | 585 | 0 | 0 | 0 | 0 | 75,873 | 74,250 |
| Admin Centre Furniture, Equipment & I | 15,940 | 478 | 127 | 0 | 0 | 0 | 0 | 16,418 | 16,067 |
| Land Development Reserve | 11,038 | 331 | 88 | 0 | 0 | 0 | 0 | 11,369 | 11,126 |
| Communtiy Bus Reserve | 21,121 | 583 | 167 | 1,500 | 0 | 0 | 0 | 23,204 | 21,288 |
| Homecare Resereve | 110,711 | 3,317 | 879 | 3,660 | 0 | 0 | 0 | 117,688 | 111,589 |
| Recreation Development Rserve | 252,506 | 7,566 | 2,000 | 20,000 | 0 | 0 | 0 | 280,072 | 254,506 |
| Refuse Waste Management Reserve | 255,411 | 7,307 | 2,019 | 5,514 | 0 | 0 | 0 | 268,232 | 257,430 |
| Water Management Reserve | 72,961 | 2,186 | 579 | 0 | 0 | 0 | 0 | 75,147 | 73,540 |
| Staff Housing Reserve | 382,358 | 11,459 | 3,020 | 75,000 | 0 | 0 | 0 | 468,817 | 385,377 |
| Refuse Site Rehabilitation Reserve | 162,179 | 4,860 | 1,283 | 20,000 | 0 | 0 | 0 | 187,039 | 163,462 |
| Community Events Reserve | 9,239 | 277 | 73 | 0 | 0 | 0 | 0 | 9,516 | 9,312 |
| Electronic Sign Reserve | 15,248 | 457 | 121 | 0 | 0 | 0 | 0 | 15,705 | 15,369 |
| Community Gym Reserve | 22,960 | 665 | 182 | 2,875 | 0 | 0 | 0 | 26,500 | 23,141 |
| Sportsground Precinct Redevelopment I | 272,707 | 8,174 | 2,144 | 85,000 | 0 | 0 | 0 | 365,881 | 274,852 |
| Emergency/Bushfire Control Reserve | 24,727 | 370 | 194 | 0 | 0 | 0 | 0 | 25,097 | 24,921 |
| Roadwork Reserve | 100,000 | 3,000 | 774 | 0 | 0 | 0 | 0 | 103,000 | 100,774 |
| | 3,071,820 | 89,089 | 24,232 | 223,316 | 0 | (143,957) | 0 | 3,240,268 | 3,096,053 |

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted | Amended | | YTD Actual | YTD Actual Variance |
|--|------------------|------------------|----------------|----------------|---------------------|
| | Budget | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ | \$ |
| Buildings | 278,088 | 278,088 | 81,646 | 14,022 | (67,624) |
| Furniture and equipment | 36,500 | 36,500 | 18,500 | 8,375 | (10,125) |
| Plant and equipment | 737,231 | 737,231 | 483,432 | 2,446 | (480,986) |
| Infrastructure - roads | 1,474,292 | 1,474,292 | 171,845 | 136,500 | (35,345) |
| Infrastructure - other | 513,178 | 513,178 | 106,796 | 21,500 | (85,296) |
| Payments for Capital Acquisitions | 3,039,289 | 3,039,289 | 862,219 | 182,843 | (679,376) |
| Capital Acquisitions Funded By: | | | | | |
| | \$ | \$ | \$ | \$ | \$ |
| Capital grants and contributions | 974,682 | 974,682 | 220,978 | 12,998 | (207,980) |
| Other (disposals & C/Fwd) | 275,453 | 275,453 | 0 | 0 | 0 |
| Cash backed reserves | | | | | |
| Plant Replacement Reserve | 143,957 | 143,957 | 0 | 0 | 0 |
| Contribution - operations | 1,585,197 | 1,441,240 | 641,241 | 169,845 | (471,396) |
| Capital funding total | 3,039,289 | 3,039,289 | 862,219 | 182,843 | (679,376) |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

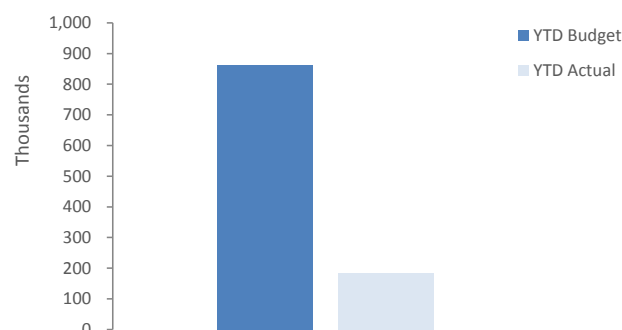
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

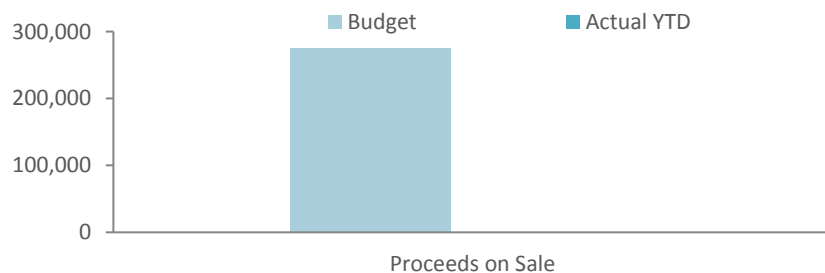


**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

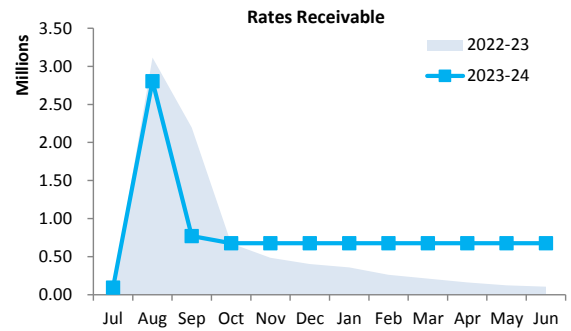
6 DISPOSAL OF ASSETS

| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|------------|----------------------------|----------------|----------------|---------------|----------------|----------------|----------|----------|----------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Plant and equipment | | | | | | | | |
| | Governance | | | | | | | | |
| P02Y19 | DCEO Vehicle | 0 | 32,727 | 32,727 | 0 | 0 | 0 | 0 | 0 |
| | Transport | | | | | | | | |
| P04Y21 | Toyota Hilux (MOW) | 34,790 | 40,909 | 6,119 | 0 | 0 | 0 | 0 | 0 |
| P15 | 2007 Bomag Roller | 20,396 | 15,000 | 0 | (5,396) | 0 | 0 | 0 | 0 |
| P16Y17 | Isuzu Truck | 38,430 | 45,227 | 6,797 | 0 | 0 | 0 | 0 | 0 |
| P21Y17 | Isuzu Crew Cab | 29,562 | 36,136 | 6,574 | 0 | 0 | 0 | 0 | 0 |
| P42 | Isuzu Side-tipper | 56,405 | 90,909 | 34,504 | 0 | 0 | 0 | 0 | 0 |
| P50 | Toyota Hilux (Gardener) | 10,347 | 14,545 | 4,198 | 0 | 0 | 0 | 0 | 0 |
| | | 189,930 | 275,453 | 90,919 | (5,396) | 0 | 0 | 0 | 0 |



7 RECEIVABLES

| Rates receivable | 30 Jun 2023 | 30 Sep 2023 |
|--------------------------------|----------------|----------------|
| | \$ | \$ |
| Opening arrears previous years | 105,957 | 105,099 |
| Levied this year | 3,010,794 | 3,124,296 |
| Less - collections to date | (3,011,652) | (2,459,614) |
| Gross rates collectable | 105,099 | 769,781 |
| Net rates collectable | 105,099 | 769,781 |
| % Collected | 96.6% | 76.2% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|---------|---------|---------|---------|----------|---------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (1,003) | 46,189 | 1,706 | 3,685 | 13,249 | 63,826 |
| Percentage | (1.6%) | 72.4% | 2.7% | 5.8% | 20.8% | |
| Balance per trial balance | | | | | | |
| Sundry receivable | | | | | | 63,826 |
| Other Receivables | | | | | | (4,090) |
| LSL Receivables (Current) | | | | | | 10,682 |
| Total receivables general outstanding | | | | | | 70,419 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

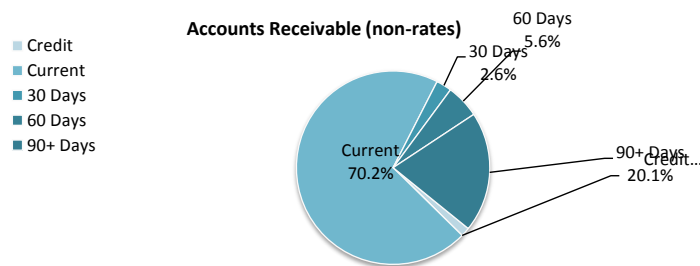
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2023 | Asset Increase | Asset Reduction | Closing Balance 30 September 2023 |
|--|-----------------------------------|-------------------|--------------------|---|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Other financial assets at amortised cost | | | | |
| Financial assets at amortised cost - self supporting loans | 21,164 | 0 | 0 | 21,164 |
| Inventory | | | | |
| Fuel and materials (including gravel) | 63,263 | 0 | 0 | 63,263 |
| Other Assets | | | | |
| Accrued income | 10,175 | 0 | (10,175) | 0 |
| LSL Receivables (Current) | 0 | 0 | 0 | 0 |
| Contract assets | | | | |
| Contract assets | 25,534 | 0 | 0 | 25,534 |
| Total other current assets | 120,137 | 0 | (10,175) | 109,961 |
| Amounts shown above include GST (where applicable) | | | | |

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023
 9 PAYABLES

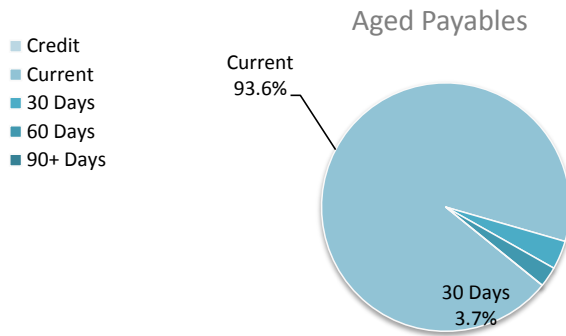
OPERATING ACTIVITIES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 75,988 | 3,026 | 2,145 | 0 | 81,158 |
| Percentage | 0% | 93.6% | 3.7% | 2.6% | 0% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 81,158 |
| Accrued interest on borrowings | | | | | | 1,989 |
| Bonds and deposits held | | | | | | 24,833 |
| Total payables general outstanding | | | | | | 107,981 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

| General rate revenue | Budget | | | | | | YTD Actual | | | | |
|----------------------------------|-----------------------|-------------------------|--------------------|------------------|-----------------|--------------|------------------|------------------|------------------|---------------|------------------|
| | Rate in \$ (cents) | Number of Properties | Rateable Value | Rate Revenue | Interim Rate | Back Rate | Total Revenue | Rate Revenue | Interim Rates | Back Rates | Total Revenue |
| RATE TYPE | | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Gross rental value | | | | | | | | | | | |
| Non-commercial | 0.089977 | 678 | 8,752,637 | 787,536 | 3,000 | 1,000 | 791,536 | 787,536 | (650) | 0 | 786,886 |
| Commercial | 0.119453 | 65 | 1,592,995 | 190,288 | 0 | 0 | 190,288 | 190,288 | 0 | 0 | 190,288 |
| Unimproved value | | | | | | | | | 0 | | |
| UV | 0.004803 | 296 | 327,083,073 | 1,570,980 | 2,000 | 0 | 1,572,980 | 1,570,980 | (144) | 0 | 1,570,836 |
| Sub-Total | | 1,039 | 337,428,705 | 2,548,804 | 5,000 | 1,000 | 2,554,804 | 2,548,803 | (794) | 0 | 2,548,009 |
| Minimum payment | Minimum \$ | | | | | | | | | | |
| Gross rental value | | | | | | | | | | | |
| Non-commercial | 650 | 134 | 200,950 | 87,100 | 0 | 0 | 87,100 | 87,100 | 0 | 0 | 87,100 |
| Commercial | 650 | 14 | 37,764 | 9,100 | 0 | 0 | 9,100 | 9,100 | 0 | 0 | 9,100 |
| Unimproved value | | | | | | | | | | | |
| UV | 650 | 88 | 7,337,166 | 57,200 | 0 | 0 | 57,200 | 57,200 | 0 | 0 | 57,200 |
| Sub-total | | 236 | 7,575,880 | 153,400 | 0 | 0 | 153,400 | 153,400 | 0 | 0 | 153,400 |
| | | 1,275 | 345,004,585 | 2,702,204 | 5,000 | 1,000 | 2,708,204 | 2,702,203 | (794) | 0 | 2,701,409 |
| Discount | | | | | | | (100,000) | | | | (99,158) |
| Amount from general rates | | | | | | | 2,608,204 | | | | 2,602,251 |
| Rates Written Off | | | | | | | (5,000) | | | | (13) |
| Ex-gratia rates CBH | | | | | | | 15,419 | 15,420 | 0 | 0 | 15,420 |
| Total general rates | | | | | | | 2,618,623 | | | | 2,617,658 |
| Total | | 1,275 | | | | | 2,618,623 | | | | 2,617,658 |

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

| Information on borrowings | Loan No. | 1 July 2023 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|------------------------------------|----------|-------------|-----------|----------------|----------------------|----------------|-----------------------|----------------|---------------------|----------------|
| | | | Actual | Adopted Budget | Actual | Adopted Budget | Actual | Adopted Budget | Actual | Adopted Budget |
| Particulars | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Recreation and culture | | | | | | | | | | |
| Swimming Pool Redevelopment | 139 | 172,539 | 0 | 0 | (3,805) | (15,514) | 168,734 | 157,025 | 2,204 | 8,523 |
| Other property and services | | | | | | | | | | |
| Staff Housing | 137 | 111,043 | 0 | 0 | (4,073) | (16,664) | 106,970 | 94,379 | 1,651 | 6,230 |
| Doctor Housing | 138 | 41,996 | 0 | 0 | 0 | (13,144) | 41,996 | 28,852 | | 2,430 |
| | | 325,577 | 0 | 0 | (7,878) | (45,322) | 317,700 | 280,256 | 3,855 | 17,183 |
| Self supporting loans | | | | | | | | | | |
| Recreation and culture | | | | | | | | | | |
| Wagin Ag Society | | 76,955 | 0 | 0 | 0 | (21,164) | 76,955 | 55,791 | 0 | 2,180 |
| Wagin Bowls Club | | 0 | 0 | 60,000 | 0 | (1,395) | 0 | 58,605 | 0 | 1,422 |
| | | 76,955 | 0 | 60,000 | 0 | (22,560) | 76,955 | 114,396 | 0 | 3,602 |
| Total | | 402,532 | 0 | 60,000 | (7,878) | (67,881) | 394,655 | 394,652 | 3,855 | 20,785 |
| Current borrowings | | 66,486 | | | | | 58,609 | | | |
| Non-current borrowings | | 336,047 | | | | | 336,047 | | | |
| | | 402,533 | | | | | 394,655 | | | |

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

| Particulars | Amount Borrowed Actual | Amount Borrowed Budget | Institution | Term Years | Interest Rate | Amount (Used) Budget |
|-------------|------------------------|------------------------|------------------|------------|---------------|----------------------|
| | \$ | \$ | | | % | \$ |
| | 0 | 60,000 | Wagin Bowls Club | 15 | TBA | 60,000 |

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2023 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 30 September 2023 |
|--|------|-----------------------------------|--|-----------------------|------------------------|---|
| | | \$ | | \$ | \$ | \$ |
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| - Contract liabilities | | 17,885 | 0 | 25,047 | (17,580) | 25,352 |
| - Capital grant/contribution liabilities | | 260,213 | 0 | 146,785 | (12,998) | 394,000 |
| Total other liabilities | | 278,098 | 0 | 171,832 | (30,578) | 419,352 |
| Employee Related Provisions | | | | | | |
| Annual leave | | 194,417 | 0 | 0 | 0 | 194,417 |
| Long service leave | | 272,389 | 0 | 0 | 0 | 272,389 |
| Total Employee Related Provisions | | 466,805 | 0 | 0 | 0 | 466,805 |
| Other Provisions | | | | | | |
| Provision for LSL On-costs (Current) | | 31,683 | 0 | 0 | 0 | 31,683 |
| Provision for Annual Leave On-costs (Current) | | 26,248 | 0 | 0 | 0 | 26,248 |
| Total Other Provisions | | 57,931 | 0 | 0 | 0 | 57,931 |
| Total other current assets | | 802,833 | 0 | 171,832 | (30,578) | 944,087 |
| Amounts shown above include GST (where applicable) | | | | | | |

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

| Provider | Unspent operating grant, subsidies and contributions liability | | | | | Operating grants, subsidies and contributions revenue | | | | | |
|---|--|---------------|-----------------|---------------|---------------|---|----------------|----------------|------------|----------|----------------|
| | Liability | Increase | Liability | Liability | Current | Adopted | Amended | Amended | Budget | YTD | YTD |
| | 1 July 2023 | in | Reduction | 30 Sep 2023 | Liability | Budget | YTD | Annual | Variations | Expected | Revenue |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | | | | |
| General purpose funding | | | | | | | | | | | |
| Grants Commission - General (WALGGC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12,419 |
| Grants Commission - Roads (WALGGC) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7,708 |
| Law, order, public safety | | | | | | | | | | | |
| DFES Grant - Operating Bush Fire Brigade | 1,387 | 14,892 | (16,279) | 0 | 0 | 64,242 | 16,060 | 64,242 | 0 | 0 | 16,279 |
| DFES Grant - ESL Admin Contribution | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DFES Grant -Operating SES | 1,367 | 6,001 | (1,301) | 6,067 | 6,067 | 29,074 | 7,268 | 29,074 | 0 | 0 | 1,301 |
| Education and welfare | | | | | | | | | | | |
| Homecare - CHSP Operating Grant | 0 | 0 | 0 | 0 | 0 | 408,771 | 102,192 | 408,771 | 0 | 0 | 207,666 |
| Homecare - HCP Operating Grant | 0 | 0 | 0 | 0 | 0 | 108,000 | 27,000 | 108,000 | 0 | 0 | 24,564 |
| Homecare - Donations | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Recreation and culture | | | | | | | | | | | |
| Australia Day Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Library Grant | 0 | 4,155 | 0 | 4,155 | 4,155 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dept of Communities - Thank a Volunteer Day | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lotterywest - Christmas Street Carnival | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Youth Engagement Grant | 10,000 | 0 | 0 | 10,000 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Heritage Review Grant | 5,130 | 0 | 0 | 5,130 | 5,130 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transport | | | | | | | | | | | |
| Direct Grant (MRWA) | 0 | 0 | 0 | 0 | 0 | 151,694 | 151,694 | 151,694 | 0 | 0 | 151,694 |
| | 17,885 | 25,047 | (17,580) | 25,352 | 25,352 | 761,781 | 304,214 | 761,781 | 0 | 0 | 421,630 |
| Operating contributions | | | | | | | | | | | |
| Recreation and culture | | | | | | | | | | | |
| Rec Centre Equipment Contributions | 0 | 0 | 0 | 0 | 0 | 1,500 | 0 | 1,500 | 0 | 0 | 0 |
| Transport | | | | | | | | | | | |
| Contribution to Street Lighting | 0 | 0 | 0 | 0 | 0 | 5,000 | 0 | 5,000 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 | 6,500 | 0 | 6,500 | 0 | 0 | 0 |
| TOTALS | 17,885 | 25,047 | (17,580) | 25,352 | 25,352 | 768,281 | 304,214 | 768,281 | 0 | 0 | 421,630 |

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | | | | |
|-------------------------------------|--|----------------|-----------------|----------------|----------------|---|----------------|----------------|------------|----------------|---------------|
| | Liability | Increase | Liability | Liability | Current | Adopted | Amended | Amended | Budget | YTD | |
| | 1 July 2023 | in | Reduction | 30 Sep 2023 | Liability | Budget | YTD | Annual | Variations | Expected | |
| | Liability | Liability | (As revenue) | 30 Sep 2023 | 30 Sep 2023 | Revenue | Budget | Budget | | | Revenue |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Capital grants and subsidies | | | | | | | | | | | |
| Law, order, public safety | | | | | | | | | | | |
| Community Water Supply Project | 0 | 0 | 0 | 0 | 0 | 7,856 | 0 | 7,856 | 0 | 7,856 | 0 |
| Transport | | | | | | | | | | | |
| R2R -2023/24 Bullocks Hill Road | 0 | 0 | 0 | 0 | 0 | 92,821 | 0 | 92,821 | 0 | 92,821 | 0 |
| R2R - 2023/24 Beaufort Road | 0 | 0 | 0 | 0 | 0 | 114,637 | 0 | 114,637 | 0 | 114,637 | 0 |
| R2R - 2023/24 Hyde Road | 0 | 0 | 0 | 0 | 0 | 44,542 | 0 | 44,542 | 0 | 44,542 | 0 |
| R2R -2023/24 Behn-ord Road | 0 | 0 | 0 | 0 | 0 | 31,000 | 0 | 31,000 | 0 | 31,000 | 0 |
| R2R - 2023/24 Delyanine North Road | 0 | 0 | 0 | 0 | 0 | 29,145 | 0 | 29,145 | 0 | 29,145 | 0 |
| RRG - 2023/24 Ballagin Road | 0 | 40,182 | 0 | 40,182 | 40,182 | 100,455 | 40,182 | 100,455 | 0 | 100,455 | 0 |
| RRG - 2023/24 Dongolocking Road | 0 | 105,383 | 0 | 105,383 | 105,383 | 263,457 | 105,382 | 263,457 | 0 | 263,457 | 0 |
| RRG - 2022/23 Dongolocking Road | 139,640 | 0 | (2,094) | 137,546 | 137,546 | 188,536 | 75,414 | 188,536 | 0 | 188,536 | 2,094 |
| Bridge Funding from 2018-2019 | 74,251 | 0 | 0 | 74,251 | 74,251 | 0 | 0 | 0 | 0 | 0 | 0 |
| LRCIP -Phase 2 | 0 | 0 | 0 | 0 | 0 | 25,536 | 0 | 25,536 | 0 | 25,536 | 0 |
| LRCIP -Phase 3 | 24,322 | 1,220 | (10,904) | 14,638 | 14,638 | 76,697 | 0 | 76,697 | 0 | 76,697 | 10,904 |
| Economic services | | | | | | | | | | | |
| Sale of Land - Raymond Edward | 22,000 | 0 | 0 | 22,000 | 22,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 260,213 | 146,785 | (12,998) | 394,000 | 394,000 | 974,682 | 220,978 | 974,682 | 0 | 974,682 | 12,998 |

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

| Description | Opening Balance 1 July 2023 | Amount Received | Amount Paid | Closing Balance 30 Sep 2023 |
|---|-----------------------------------|--------------------|----------------|--------------------------------|
| | \$ | \$ | \$ | \$ |
| Restricted Cash - Bonds and Deposits | | | | |
| Deposits - Town Hall | 1,400 | 0 | (300) | 1,100 |
| Deposits - Community Bus | 750 | 450 | (450) | 750 |
| Deposits - Rec Centre & EFP | 4,200 | 2,400 | (1,500) | 5,100 |
| Deposits - Animal Trap | 75 | 100 | (100) | 75 |
| BCITF | 0 | 180 | (180) | 0 |
| Building Services Levy | 390 | 206 | (206) | 390 |
| Nomination Deposits | 0 | 400 | (400) | 0 |
| Other Deposits | 7,419 | 150 | 0 | 7,569 |
| Unclaimed Monies | 2,147 | 0 | 0 | 2,147 |
| Deposit - Refuse Site Key | 20 | 0 | 0 | 20 |
| Deposit - Community Gym Key | 6,750 | 1,150 | (350) | 7,550 |
| Sub-Total | 23,152 | 5,036 | (3,486) | 24,702 |
| Trust Funds | | | | |
| Nil | | | | |
| Sub-Total | 0 | 0 | 0 | 0 |
| | 23,152 | 5,036 | (3,486) | 24,702 |

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|--|--------------------|--------------------------|----------------------------|----------------------------|--------------------------------|
| | | | | \$ | \$ | \$ |
| | Budget adoption - correction to budget balance | | | 4,676 | | 4,676 |
| | Year end adjustments and correction to employee leave provision calc | | Opening Surplus(Deficit) | | (56,414) | (51,739) |
| | Variations | | | | | (51,739) |
| | | | | 4,676 | (56,414) | (51,738) |

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

17 CHART OF ACCOUNTS

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--|--|------|---------------|----------------|------------|------------|
| General Purpose Funding | | | | | | |
| Rate Revenue | | | | | | |
| I031005 | GRV | Inc | 977,824 | 977,824 | 977,824 | 977,823 |
| I031010 | GRV Minimums | Inc | 96,200 | 96,200 | 96,200 | 96,200 |
| I031015 | UV | Inc | 1,570,980 | 1,570,980 | 1,570,980 | 1,570,980 |
| I031020 | UV Minimums | Inc | 57,200 | 57,200 | 57,200 | 57,200 |
| I031025 | GRV Interim Rates | Inc | 3,000 | 3,000 | 750 | (3,890) |
| I031030 | UV Interim Rates | Inc | 2,000 | 2,000 | 498 | (144) |
| I031035 | Back Rates | Inc | 1,000 | 1,000 | 249 | (525) |
| I031040 | Ex-Gratia Rates (CBH) | Inc | 15,419 | 15,419 | 15,419 | 15,420 |
| I031045 | Discount Allowed | Inc | (100,000) | (100,000) | (100,000) | (99,158) |
| I031050 | Instalment Admin Charge | Inc | 5,000 | 5,000 | 5,000 | 2,646 |
| I031055 | Account Enquiry Fee | Inc | 4,000 | 4,000 | 999 | 710 |
| I031060 | (Rate & Sdry Debtor Write Offs) | Inc | (5,000) | (5,000) | 0 | (13) |
| I031065 | Penalty Interest | Inc | 6,000 | 6,000 | 1,500 | 1,393 |
| I031070 | Emergency Services Levy | Inc | 126,700 | 126,700 | 126,700 | 131,065 |
| I031075 | ESL Penalty Interest | Inc | 500 | 500 | 123 | 72 |
| I031080 | Instalment Interest | Inc | 4,000 | 4,000 | 4,000 | 4,298 |
| I031090 | Rate Legal Charges | Inc | 20,000 | 20,000 | 4,998 | 473 |
| | | | 2,784,823 | 2,784,823 | 2,762,440 | 2,754,550 |
| E031005 | Valuation Expenses | Exp | (9,000) | (9,000) | (2,250) | (438) |
| E031010 | Legal Costs/Expenses | Exp | (500) | (500) | (123) | (455) |
| E031015 | Title Searches | Exp | (600) | (600) | (150) | 0 |
| E031020 | Rate Recovery Expenses | Exp | (10,000) | (10,000) | (2,499) | 0 |
| E031025 | Printing Stationery Postage | Exp | (2,000) | (2,000) | (2,000) | (1,196) |
| E031030 | Emergency Services Levy | Exp | (126,700) | (126,700) | (31,675) | (38,984) |
| E031040 | Rate Refunds | Exp | (1,000) | (1,000) | 0 | 0 |
| E031041 | Rates & Rubbish Waivers/Concessions | Exp | (2,689) | (2,689) | (2,689) | (2,611) |
| E031100 | Administration Allocated | Exp | (91,347) | (91,347) | (22,836) | (22,836) |
| | | | (243,836) | (243,836) | (64,222) | (66,520) |
| Other General Purpose Funding | | | | | | |
| I032005 | Grants Commission General | Inc | 0 | 0 | 0 | 12,419 |
| I032010 | Grants Commission Roads | Inc | 0 | 0 | 0 | 7,708 |
| I032020 | Administration Rental | Inc | 36,000 | 36,000 | 9,000 | 9,000 |
| I032025 | Photocopies, Publications, PA & Projector Hire | Inc | 1,000 | 1,000 | 249 | 188 |
| I032030 | Reimbursements | Inc | 100 | 100 | 24 | 0 |
| I032035 | SS Loans Interest & GFee Reimb. | Inc | 0 | 0 | 0 | 0 |
| I032040 | Bank Interest | Inc | 25,000 | 25,000 | 6,249 | 15,513 |
| I032045 | Reserves Interest | Inc | 89,089 | 89,089 | 22,272 | 18,848 |
| I032055 | Commissions & Recoups | Inc | 500 | 500 | 0 | 0 |
| I032190 | WALGA House Units | Inc | 0 | 0 | 0 | 0 |
| | | | 151,689 | 151,689 | 37,794 | 63,676 |
| E032005 | Bank Fees and Charges | Exp | (10,000) | (10,000) | (2,499) | (4,765) |
| E032015 | Interest on Loans | Exp | 0 | 0 | 0 | 0 |
| E032030 | Audit Fees & Other Services | Exp | (27,500) | (27,500) | 0 | 0 |
| E032035 | Administration Allocated | Exp | (84,731) | (84,731) | (21,180) | (21,183) |
| | | | (122,231) | (122,231) | (23,679) | (25,948) |
| Total General Purpose Income | | | 2,936,512 | 2,936,512 | 2,800,234 | 2,818,226 |
| Total General Purpose Expenditure | | | (366,067) | (366,067) | (87,901) | (92,468) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|-------------------------------------|----------------------------------|------|---------------|----------------|------------|------------|
| Governance | | | | | | |
| Members of Council | | | | | | |
| I041020 | Other Income Relating to Members | Inc | 250 | 250 | 0 | 0 |
| | | | 250 | 250 | 0 | 0 |
| E041005 | Sitting Fees | Exp | (26,999) | (26,999) | (6,749) | 0 |
| E041010 | Training | Exp | (7,000) | (7,000) | (1,750) | (22) |
| E041015 | Members Travelling | Exp | (750) | (750) | (187) | 0 |
| E041020 | Communication Allowance | Exp | (5,545) | (5,545) | (1,386) | 0 |
| E041025 | Election Expenses | Exp | (20,000) | (20,000) | (20,000) | 0 |
| E041030 | Other Expenses | Exp | (19,400) | (19,400) | (4,848) | 0 |
| E041035 | Conference Expenses | Exp | (10,000) | (10,000) | (10,000) | (4,117) |
| E041040 | Presidents Allowance | Exp | (15,656) | (15,656) | (3,914) | 0 |
| E041045 | Deputy Presidents Allowance | Exp | (3,918) | (3,918) | (979) | 0 |
| E041055 | Refreshments and Receptions | Exp | (12,000) | (12,000) | (3,000) | (1,379) |
| E041060 | Presentations | Exp | (2,500) | (2,500) | (624) | 0 |
| E041065 | Insurance | Exp | (14,007) | (14,007) | (7,003) | (7,004) |
| E041070 | Public Relations | Exp | (2,000) | (2,000) | (498) | (30) |
| E041075 | Subscriptions | Exp | (36,000) | (36,000) | (36,000) | (30,656) |
| E041100 | Administration Allocated | Exp | (129,268) | (129,268) | (32,316) | (32,316) |
| | | | (305,043) | (305,043) | (129,254) | (75,524) |
| Other Governance | | | | | | |
| I042030 | Profit on Sale of Asset | Inc | 32,727 | 32,727 | 0 | 0 |
| I042045 | Admin Reimbursements | Inc | 5,000 | 5,000 | 1,248 | 9 |
| | | | 37,727 | 37,727 | 1,248 | 9 |
| E042005 | Administration Salaries | Exp | (887,906) | (887,906) | (239,050) | (221,272) |
| E042008 | Admin Leave/Wages Liability | Exp | 0 | 0 | 0 | (7,768) |
| E042010 | Administration Superannuation | Exp | (112,735) | (112,735) | (30,349) | (28,682) |
| E042011 | Loyalty Allowance | Exp | (10,072) | (10,072) | (2,710) | (1,892) |
| E042012 | Housing Allowance Admin | Exp | (13,582) | (13,582) | (3,655) | (11,375) |
| E042015 | Insurance | Exp | (28,537) | (28,537) | (14,268) | (13,774) |
| E042020 | Staff Training | Exp | (10,000) | (10,000) | (2,499) | (415) |
| E042025 | Removal Expenses | Exp | (10,000) | (10,000) | 0 | (1,000) |
| E042030 | Printing & Stationery | Exp | (25,000) | (25,000) | (6,249) | (6,055) |
| E042035 | Phone, Fax & Modem | Exp | (7,000) | (7,000) | (1,749) | (882) |
| E042040 | Office Maintenance | Exp | (65,290) | (65,290) | (16,308) | (14,820) |
| E042045 | Advertising | Exp | (15,000) | (15,000) | (3,750) | (1,367) |
| E042050 | Office Equipment Maintenance | Exp | (3,000) | (3,000) | (747) | (374) |
| E042055 | Postage & Freight | Exp | (4,000) | (4,000) | (999) | (844) |
| E042060 | Vehicle Running Expenses | Exp | (16,000) | (16,000) | (3,996) | (3,042) |
| E042065 | Legal Expenses | Exp | (10,000) | (10,000) | (2,499) | 0 |
| E042070 | Garden Expenses | Exp | (12,000) | (12,000) | (2,994) | (3,855) |
| E042075 | Conference & Training | Exp | (10,000) | (10,000) | (2,499) | (2,083) |
| E042080 | Computer Support | Exp | (168,000) | (168,000) | (42,000) | (75,380) |
| E042085 | Other Expenses | Exp | (3,000) | (3,000) | (750) | (1,325) |
| E042090 | Administration Allocated | Exp | (245,486) | (245,486) | (61,371) | (61,371) |
| E042095 | Fringe Benefits Tax | Exp | (15,000) | (15,000) | (3,750) | (6,348) |
| E042100 | Staff Uniforms | Exp | (5,000) | (5,000) | 0 | 0 |
| E042120 | Depreciation - Other Governance | Exp | (125,149) | (125,149) | (31,285) | (28,823) |
| E042125 | Less Administration Allocated | Exp | 1,581,669 | 1,581,669 | 395,415 | 395,418 |
| E042160 | DCEO/CEO Recruitment | Exp | (25,000) | (25,000) | (6,249) | (1,255) |
| E042165 | Paid Parental Leave | Exp | 0 | 0 | 0 | 0 |
| | | | (245,089) | (245,089) | (84,311) | (98,585) |
| Total Governance Income | | | 37,977 | 37,977 | 1,248 | 9 |
| Total Governance Expenditure | | | (550,132) | (550,132) | (213,565) | (174,109) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|---|---|------|---------------|----------------|------------|------------|
| Law, Order & Public Safety | | | | | | |
| Fire Prevention | | | | | | |
| I051010 | BFB Operating Grant | Inc | 64,242 | 64,242 | 16,060 | 16,279 |
| I051015 | Sale of Fire Maps | Inc | 50 | 50 | 12 | 0 |
| I051025 | Reimbursements | Inc | 1,000 | 1,000 | 0 | 0 |
| I051030 | Bush Fire Infringements | Inc | 2,000 | 2,000 | 0 | 0 |
| I051035 | ESL Admin Fee | Inc | 4,000 | 4,000 | 0 | 0 |
| I051050 | SES Call-out Income | Inc | 0 | 0 | 0 | 0 |
| I051075 | SES Operating Grant | Inc | 29,074 | 29,074 | 7,268 | 1,301 |
| | | | 100,366 | 100,366 | 23,340 | 17,580 |
| E051005 | BFB Operation Expenditure | Exp | (64,242) | (64,242) | (16,053) | (22,920) |
| E051010 | Communication Mtce | Exp | (4,000) | (4,000) | (999) | (1,894) |
| E051015 | Advertising & Other Expenses | Exp | (2,500) | (2,500) | (2,500) | (2,051) |
| E051020 | Fire Fighting/Emergency Services Expenses | Exp | (14,000) | (14,000) | (3,489) | (3,286) |
| E051025 | Town Block Burn Off | Exp | (6,000) | (6,000) | 0 | (2,232) |
| E051040 | Other Bushfire Expenditure | Exp | (18,500) | (18,500) | (4,623) | 0 |
| E051045 | Mt Latham & Condinging Repeats | Exp | (500) | (500) | (123) | (130) |
| E051060 | SES Operation Expenditure | Exp | (29,074) | (29,074) | (7,266) | (1,301) |
| E051100 | Administration Allocated | Exp | (85,915) | (85,915) | (21,477) | (21,480) |
| E051190 | Depreciation - Fire Prevention | Exp | (75,871) | (75,871) | (18,966) | (19,124) |
| | | | (300,602) | (300,602) | (75,496) | (74,418) |
| Animal Control | | | | | | |
| I052005 | Dog Fines and Fees | Inc | 5,000 | 5,000 | 1,248 | 924 |
| I052006 | Cat Fines and Fees | Inc | 300 | 300 | 75 | 142 |
| I052010 | Hire of Animal Traps | Inc | 100 | 100 | 24 | 36 |
| I052015 | Dog Registration | Inc | 5,000 | 5,000 | 0 | 642 |
| I052016 | Cat Registration | Inc | 700 | 700 | 0 | 145 |
| I052020 | Reimbursements | Inc | 500 | 500 | 125 | 0 |
| | | | 11,600 | 11,600 | 1,472 | 1,889 |
| E052005 | Ranger Salary | Exp | (11,000) | (11,000) | (2,958) | (4,126) |
| E052007 | Ranger Telephone | Exp | (1,000) | (1,000) | (249) | (98) |
| E052010 | Pound Maintenance | Exp | (2,969) | (2,969) | (738) | (1,829) |
| E052015 | Dog Control Insurance | Exp | (166) | (166) | (82) | (83) |
| E052020 | Legal Fees | Exp | 0 | 0 | 0 | 0 |
| E052025 | Training & Conference | Exp | (500) | (500) | (123) | 0 |
| E052030 | Ranger Services Other | Exp | (25,000) | (25,000) | (6,246) | (6,734) |
| E052035 | Administration Allocated | Exp | (78,950) | (78,950) | (19,737) | (19,737) |
| E052190 | Depreciation - Animal Control | Exp | (2,998) | (2,998) | (749) | (756) |
| | | | (122,583) | (122,583) | (30,882) | (33,363) |
| Other Law, Order & Public Safety | | | | | | |
| I053005 | Abandoned Vehicles/Fines | Inc | 50 | 50 | 0 | 0 |
| I053040 | Safer Wagin Income | Inc | 0 | 0 | 0 | 0 |
| I053055 | Reimbursements | Inc | 0 | 0 | 0 | 0 |
| I053060 | Community Water Supply Program Grant | Inc | 7,856 | 7,856 | 0 | 0 |
| I053075 | Covert Cameras for CCTV System | Inc | 0 | 0 | 0 | 0 |
| | | | 7,906 | 7,906 | 0 | 0 |
| E053005 | Abandoned Vehicles | Exp | 0 | 0 | 0 | (288) |
| E053010 | Emergency Services | Exp | 0 | 0 | 0 | 0 |
| E053040 | Safer Wagin Expenditure | Exp | (500) | (500) | (123) | 0 |
| E053045 | CCTV & Security | Exp | (1,500) | (1,500) | (375) | (2,684) |
| E053055 | Mosquito Control | Exp | (5,000) | (5,000) | (1,245) | (154) |
| E053090 | Depreciation - Other Law, Order & Public Safety | Exp | (3,929) | (3,929) | (982) | (1,023) |
| | | | (10,929) | (10,929) | (2,725) | (4,149) |
| Total Law, Order & Public Safety Income | | | 119,872 | 119,872 | 24,812 | 19,469 |
| Total Law, Order & Public Safety Expenditure | | | (434,114) | (434,114) | (109,103) | (111,930) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--|--|------|---------------|----------------|------------|------------|
| Health | | | | | | |
| Maternal & Infant Health | | | | | | |
| E071005 | Medical Centre Mtce - Infant Health Centre | Exp | (8,420) | (8,420) | (2,094) | (1,814) |
| | | | (8,420) | (8,420) | (2,094) | (1,814) |
| Preventative Services - Admin & Inspections | | | | | | |
| I074005 | Food Licences & Fees | Inc | 500 | 500 | 123 | 68 |
| I074015 | Contrib. Regional Health Scheme | Inc | 0 | 0 | 0 | 0 |
| I074020 | Reimbursements | Inc | 0 | 0 | 0 | 0 |
| | | | 500 | 500 | 123 | 68 |
| E074005 | EHO Salary | Exp | (10,000) | (10,000) | (2,499) | (1,740) |
| E074008 | EHO Leave/Wages Liability | Exp | 0 | 0 | 0 | 0 |
| E074010 | EHO Superannuation | Exp | (550) | (550) | (135) | (191) |
| E074015 | Other Control Expenses | Exp | (7,000) | (7,000) | (1,746) | (247) |
| E074020 | EHO/Building Surveyor Vehicle Expenses | Exp | 0 | 0 | 0 | 0 |
| E074030 | Conferences & Training | Exp | 0 | 0 | 0 | 0 |
| E074035 | Loss on Sale of Asset | Exp | 0 | 0 | 0 | 0 |
| E074100 | Administration Allocated | Exp | (48,449) | (48,449) | (12,111) | (12,111) |
| E074190 | Depreciation - Prevent Services | Exp | 0 | 0 | 0 | 0 |
| | | | (65,999) | (65,999) | (16,491) | (14,289) |
| Other Health | | | | | | |
| I076010 | Rent - Medical Centre-Dentist | Inc | 4,334 | 4,334 | 1,083 | 1,084 |
| I076015 | Reimbursements - Medical Practice | Inc | 2,500 | 2,500 | 624 | 0 |
| I076020 | Meeting Room Fees | Inc | 0 | 0 | 0 | 0 |
| I076025 | Saleof Doctors Vehicle | Inc | 0 | 0 | 0 | 0 |
| I076040 | Reimbursements - Dr Norris | Inc | 1,500 | 1,500 | 0 | 0 |
| | | | 8,334 | 8,334 | 1,707 | 1,084 |
| E076020 | Medical Centre Mtce - Dr & Dentist Surgery | Exp | (16,384) | (16,384) | (4,089) | (4,241) |
| E076025 | Depreciation - Other Health | Exp | (46,902) | (46,902) | (11,724) | (13,746) |
| E076030 | Doctors Vehicle Mtce | Exp | (5,000) | (5,000) | (1,248) | (957) |
| E076035 | Loss on Sale of Asset | Exp | 0 | 0 | 0 | 0 |
| E076040 | St Lukes Medical Services | Exp | (50,000) | (50,000) | (12,500) | (12,500) |
| E076055 | Doctor Retention & Relocation | Exp | 0 | 0 | 0 | 0 |
| E076060 | Assets under \$5k | Exp | 0 | 0 | 0 | 0 |
| | | | (118,285) | (118,285) | (29,561) | (31,444) |
| Health - Preventative Services | | | | | | |
| E077010 | Analytical Expenses | Exp | (500) | (500) | (500) | (463) |
| | | | (500) | (500) | (500) | (463) |
| Total Health Income | | | 8,834 | 8,834 | 1,830 | 1,152 |
| Total Health Expenditure | | | (193,204) | (193,204) | (48,646) | (48,010) |
| Education & Welfare | | | | | | |
| Pre Schools | | | | | | |
| I083035 | Day Care Lease | Exp | 9,205 | 9,205 | 2,301 | 2,124 |
| I083036 | Day Care Reimbursements | Exp | 5,500 | 5,500 | 916 | 2,239 |
| | | | 14,705 | 14,705 | 3,217 | 4,363 |
| E080010 | Kindegarten Maintenance (Daycare) | Exp | (15,081) | (15,081) | (3,759) | (4,932) |
| E080190 | Depreciation - Pre-Schools | Exp | (25,918) | (25,918) | (6,479) | (6,533) |
| | | | (40,999) | (40,999) | (10,238) | (11,465) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--|------------------------------------|------|---------------|----------------|------------|------------|
| Other Education | | | | | | |
| E081020 | School Oval Mtce | Exp | 0 | 0 | 0 | 0 |
| E081030 | Contribution - Wagin Youth Care | Exp | (2,600) | (2,600) | (2,600) | (2,600) |
| | | | (2,600) | (2,600) | (2,600) | (2,600) |
| Homecare Program | | | | | | |
| I082010 | CHSP & HACC Grant | Inc | 408,771 | 408,771 | 102,192 | 207,666 |
| I082015 | Meals on Wheels | Inc | 2,500 | 2,500 | 624 | 566 |
| I082020 | CHSP Fee for Service | Inc | 87,000 | 87,000 | 21,750 | 32,079 |
| I082025 | Donations | Inc | 0 | 0 | 0 | 0 |
| I082030 | Government Pay Reimbursement | Inc | 0 | 0 | 0 | 0 |
| I082031 | Homecare - Other Income | Inc | 0 | 0 | 0 | 0 |
| I082040 | HCP Client Daily Fee | Inc | 19,980 | 19,980 | 4,995 | 3,254 |
| I082045 | HCP Government Funds | Inc | 108,000 | 108,000 | 27,000 | 24,564 |
| | | | 626,251 | 626,251 | 156,561 | 268,129 |
| E082010 | Management & Admin Salaries | Exp | (139,624) | (139,624) | (37,590) | (35,070) |
| E082013 | Homecare Leave/Wages Liability GEN | Exp | 0 | 0 | 0 | 0 |
| E082015 | Maintenance & Gardening Salaries | Exp | (34,752) | (34,752) | (9,355) | (22,388) |
| E082020 | Nursing Salaries | Exp | (35,963) | (35,963) | (9,681) | (10,142) |
| E082025 | Care Workers Salaries | Exp | (255,596) | (255,596) | (68,813) | (68,549) |
| E082030 | Superannuation | Exp | (51,733) | (51,733) | (13,927) | (13,820) |
| E082035 | Other Expenses | Exp | (5,000) | (5,000) | (1,245) | (383) |
| E082040 | Travelling - Mileage | Exp | (25,000) | (25,000) | (6,249) | (8,795) |
| E082045 | Staff Training | Exp | (1,800) | (1,800) | (450) | 0 |
| E082050 | Staff Training Salaries | Exp | (3,500) | (3,500) | (873) | 0 |
| E082055 | Subscriptions | Exp | (5,900) | (5,900) | (1,473) | (3,921) |
| E082060 | Telephone & Postage | Exp | (1,400) | (1,400) | (348) | (515) |
| E082065 | Advertising & Stationery | Exp | (1,200) | (1,200) | (300) | (325) |
| E082070 | Insurance | Exp | (8,281) | (8,281) | (4,140) | (4,121) |
| E082075 | Office Accommodation | Exp | (36,000) | (36,000) | (9,000) | (9,000) |
| E082080 | Plant & Equipment Mtce | Exp | (20,000) | (20,000) | (4,995) | (5,786) |
| E082085 | Consumable Supplies | Exp | (4,500) | (4,500) | (1,125) | (69) |
| E082090 | Function & Catering Supplies | Exp | (1,500) | (1,500) | (375) | (471) |
| E082095 | HCP Expenses | Exp | (6,000) | (6,000) | (1,500) | (2,328) |
| E082100 | Administration Allocated | Exp | (17,788) | (17,788) | (4,446) | (4,446) |
| E082110 | Meals on Wheels Expenditure | Exp | (2,500) | (2,500) | (624) | (576) |
| E082190 | Depreciation - Homecare | Exp | (19,644) | (19,644) | (4,910) | (4,951) |
| | | | (677,681) | (677,681) | (181,419) | (195,656) |
| Other Welfare | | | | | | |
| I083010 | Wagin Frail Aged Reimb | Inc | 9,152 | 9,152 | 4,576 | 4,576 |
| I083040 | Seniors Xmas Lunch Income | Inc | 0 | 0 | 0 | 0 |
| | | | 9,152 | 9,152 | 4,576 | 4,576 |
| E083010 | Wagin Frail Aged Exp | Exp | (9,152) | (9,152) | (4,576) | (4,576) |
| E083020 | Seniors Xmas Lunch | Exp | 0 | 0 | 0 | 0 |
| E083050 | Other Welfare Exp | Exp | 0 | 0 | 0 | 0 |
| | | | (9,152) | (9,152) | (4,576) | (4,576) |
| Total Education & Welfare Income | | | 650,108 | 650,108 | 164,354 | 277,068 |
| Total Education & Welfare Expenditure | | | (730,432) | (730,432) | (198,833) | (214,297) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--|---|------|---------------|----------------|------------|------------|
| Community Amenities | | | | | | |
| Sanitation - Household Refuse | | | | | | |
| I101005 | Domestic Collection | Inc | 269,216 | 269,216 | 269,216 | 268,968 |
| I102020 | Refuse Site Fees | Inc | 18,000 | 18,000 | 4,500 | 5,668 |
| | | | 287,216 | 287,216 | 273,716 | 274,636 |
| E101005 | Domestic Refuse Collection | Exp | (55,401) | (55,401) | (13,848) | (9,613) |
| E101006 | Green Waste Collection | Exp | (27,227) | (27,227) | (6,804) | (5,257) |
| E101010 | Recycling Residential | Exp | (65,294) | (65,294) | (16,323) | (9,992) |
| E101015 | Refuse Site Mtce | Exp | (152,614) | (152,614) | (38,145) | (35,496) |
| E101025 | Refuse Site Attendant | Exp | 0 | 0 | 0 | 0 |
| | | | (300,536) | (300,536) | (75,120) | (60,358) |
| Sanitation - Other | | | | | | |
| I102002 | Commercial Collection Charges | Inc | 68,760 | 68,760 | 68,760 | 68,400 |
| I102005 | Reimbursement Drummuster | Inc | 4,000 | 4,000 | 0 | 944 |
| I102010 | Charges Bulk Rubbish | Inc | 17,400 | 17,400 | 4,350 | 2,920 |
| | | | 90,160 | 90,160 | 73,110 | 72,264 |
| E102005 | Commercial Collection | Exp | (16,089) | (16,089) | (4,020) | (2,835) |
| E102010 | Bulk Cardboard Collection | Exp | (18,500) | (18,500) | (4,623) | (2,960) |
| E102020 | Recycling Commercial | Exp | (15,187) | (15,187) | (3,795) | (2,072) |
| E101020 | Chemical Drum Disposal Costs | Exp | (4,500) | (4,500) | 0 | 0 |
| E102190 | Depreciation - Sanitation | Exp | (15,695) | (15,695) | (3,922) | (3,956) |
| | | | (69,971) | (69,971) | (16,360) | (11,823) |
| Sewerage | | | | | | |
| I104005 | Septic Tank Fees | Inc | 500 | 500 | 123 | 0 |
| | | | 500 | 500 | 123 | 0 |
| E104005 | Sewerage Treatment Plant | Exp | (500) | (500) | (82) | (19) |
| | | | (500) | (500) | (82) | (19) |
| Town Planning | | | | | | |
| I106005 | Planning Fees | Inc | 5,000 | 5,000 | 1,248 | 3,201 |
| | | | 5,000 | 5,000 | 1,248 | 3,201 |
| E106005 | Town Planning Expenses | Exp | (15,000) | (15,000) | (3,750) | 0 |
| E106100 | Administration Allocated | Exp | (109,547) | (109,547) | (27,384) | (27,387) |
| | | | (124,547) | (124,547) | (31,134) | (27,387) |
| Other Community Amenities | | | | | | |
| I107005 | Cemetery Fees | Inc | 15,000 | 15,000 | 3,750 | 6,270 |
| I107010 | Community Bus Income | Inc | 5,000 | 5,000 | 1,248 | 1,010 |
| I107025 | Other Community Amenities Contributions | Inc | 0 | 0 | 0 | 0 |
| | | | 20,000 | 20,000 | 4,998 | 7,280 |
| E107005 | Cemetery Mtce | Exp | (40,000) | (40,000) | (9,990) | (16,259) |
| E107010 | Public Convenience Mtce | Exp | (56,196) | (56,196) | (14,040) | (12,285) |
| E107015 | Community Bus Operating | Exp | (4,000) | (4,000) | (993) | (1,086) |
| E107100 | Administration Allocated | Exp | (92,733) | (92,733) | (23,181) | (23,184) |
| E107190 | Depreciation - Other Comm Amenities | Exp | (50,851) | (50,851) | (12,711) | (9,352) |
| | | | (243,781) | (243,781) | (60,915) | (62,166) |
| Total Community Amenities Income | | | 402,876 | 402,876 | 353,195 | 357,381 |
| Total Community Amenities Expenditure | | | (739,335) | (739,335) | (183,611) | (161,753) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|---|---|------|---------------|----------------|------------|------------|
| Recreation & Culture | | | | | | |
| Public Halls & Civic Centres | | | | | | |
| I111005 | Town Hall Hire | Inc | 4,000 | 4,000 | 999 | 159 |
| I111010 | Reimbursements | Inc | 100 | 100 | 24 | 0 |
| I111015 | Town Hall Lease -L Piesse | Inc | 0 | 0 | 0 | 0 |
| | | | 4,100 | 4,100 | 1,023 | 159 |
| E111005 | Town Hall Mtce | Exp | (30,413) | (30,413) | (7,596) | (6,289) |
| E111010 | Other Halls Mtce | Exp | (11,602) | (11,602) | (2,895) | (1,681) |
| E111190 | Depreciation - Public Halls | Exp | (202,711) | (202,711) | (50,677) | (51,094) |
| | | | (244,727) | (244,727) | (61,168) | (59,064) |
| Swimming Pool | | | | | | |
| I112010 | Swimming Pool Admission | Inc | 30,000 | 30,000 | 0 | 0 |
| I112015 | Swimming Pool Miscellaneous Income | Inc | 0 | 0 | 0 | 0 |
| I112020 | Reimbursements | Inc | 500 | 500 | 0 | 0 |
| I112025 | CSRFF Grant - Swim Pool Stage 2 | Inc | 0 | 0 | 0 | 0 |
| | | | 30,500 | 30,500 | 0 | 0 |
| E112005 | Pool Staff Salary | Exp | (122,579) | (122,579) | (33,001) | (27,624) |
| E112008 | Pool Leave/Wages Liability | exp | 0 | 0 | 0 | 0 |
| E112010 | Superannuation | Exp | (12,383) | (12,383) | (3,332) | 0 |
| E112015 | Swimming Pool Maintenance | Exp | (119,242) | (119,242) | (29,802) | (17,382) |
| E112020 | Swimming Pool Other Expenses | Exp | (7,088) | (7,088) | (1,770) | (2,221) |
| E113076 | Interest on Loan 139 - Swimming Pool | Exp | (8,523) | (8,523) | (2,130) | (2,204) |
| E112190 | Depreciation - Swimming Pools | Exp | (221,266) | (221,266) | (55,315) | (55,771) |
| | | | (491,081) | (491,081) | (125,350) | (105,202) |
| Other Recreation & Sport | | | | | | |
| I113005 | Sportsground Rental | Inc | 8,795 | 8,795 | 4,397 | 2,509 |
| I113015 | Power Reimbursements | Inc | 5,000 | 5,000 | 1,248 | 846 |
| I113020 | Recreation Centre Hire | Inc | 5,000 | 5,000 | 1,248 | 592 |
| I113025 | Reimbursements Other | Inc | 1,000 | 1,000 | 1,000 | 0 |
| I113030 | Rec Centre Equipment Contributions | Inc | 1,500 | 1,500 | 0 | 0 |
| I113035 | Sporting Club Leases | Inc | 2,000 | 2,000 | 2,000 | 595 |
| I113040 | Other Recreation & Sport Contributions | Inc | 0 | 0 | 0 | 0 |
| I113055 | Eric Farrow Pavillion Hire | Inc | 5,000 | 5,000 | 1,248 | 1,507 |
| I113065 | Community Gym Membership | Inc | 14,375 | 14,375 | 3,591 | 3,728 |
| I113079 | SS Loan 142 - Interest & Gtee Fee Reimbursement | Inc | 1,422 | 1,422 | 0 | 0 |
| | | | 44,092 | 44,092 | 14,732 | 9,777 |
| E113005 | Sportsground Mtce | Exp | (123,057) | (123,057) | (30,753) | (19,194) |
| E113010 | Sportsground Building Mtce | Exp | (24,662) | (24,662) | (6,150) | (6,981) |
| E113015 | Wetlands Park Mtce | Exp | (77,953) | (77,953) | (19,482) | (17,719) |
| E113020 | Parks & Gardens Mtce | Exp | (67,359) | (67,359) | (16,830) | (15,674) |
| E113025 | Puntapin Rock Mtce | Exp | (2,706) | (2,706) | (672) | (40) |
| E113030 | Recreation Centre Mtce | Exp | (63,759) | (63,759) | (15,927) | (13,419) |
| E113035 | Rec Staff Salaries | Exp | (18,000) | (18,000) | (4,844) | (1,336) |
| E113038 | Rec Staff Leave/Wages Liability | Exp | 0 | 0 | 0 | 0 |
| E113040 | Superannuation | Exp | (1,980) | (1,980) | (532) | (714) |
| E113045 | Other Expenses | Exp | (3,200) | (3,200) | (798) | (141) |
| E113050 | Norring Lake Mtce | Exp | (3,400) | (3,400) | (843) | (1,794) |
| E113065 | Eric Farrow Pavilion Mtce | Exp | (23,220) | (23,220) | (5,799) | (7,121) |
| E113070 | Rec Centre Sports Equipment | Exp | (2,000) | (2,000) | (498) | (692) |
| E113075 | Interest on Loan 131 - Rec Centre | Exp | 0 | 0 | 0 | 0 |
| E113078 | Interest on Loan 142 - SSL Bowls Club | Exp | (1,422) | (1,422) | 0 | 0 |
| E113095 | Community Gym Expenditure | Exp | (11,500) | (11,500) | (2,865) | (1,146) |
| E113115 | Bowls Club Financial Assistance | Exp | (60,000) | (60,000) | 0 | 0 |
| E113100 | Administration Allocated | Exp | (203,037) | (203,037) | (50,757) | (50,760) |
| E113190 | Depreciation - Other Rec & Sport | Exp | (388,286) | (388,286) | (97,070) | (97,869) |
| | | | (1,075,541) | (1,075,541) | (253,820) | (234,600) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|---|---|------|---------------|----------------|------------|------------|
| Library | | | | | | |
| I115005 | Lost Books | Inc | 50 | 50 | 12 | 0 |
| I115010 | Reimbursements & Grants | Inc | 100 | 100 | 24 | 0 |
| | | | 150 | 150 | 36 | 0 |
| E115005 | Library Staff Salaries | Exp | (50,969) | (50,969) | (13,718) | (14,359) |
| E115008 | Library Leave/Wages Liability | Exp | 0 | 0 | 0 | 0 |
| E115015 | Library Building Mtce | Exp | (11,347) | (11,347) | (2,826) | (1,537) |
| E115020 | Library Other Expenses | Exp | (7,917) | (7,917) | (1,971) | (901) |
| E115030 | Library IT | Exp | (12,800) | (12,800) | (6,397) | 0 |
| E115190 | Depreciation - Libraries | Exp | (16,210) | (16,210) | (4,051) | (4,086) |
| | | | (99,242) | (99,242) | (28,963) | (20,883) |
| Other Culture | | | | | | |
| I116035 | Long Table Experience Income | Inc | 0 | 0 | 0 | 0 |
| I116065 | Electronic Sign Advertising Income | Inc | 3,000 | 3,000 | 750 | 0 |
| I119015 | Contribution to Woolorama | Inc | 0 | 0 | 0 | 0 |
| I119020 | Reimbursements | Inc | 0 | 0 | 0 | 0 |
| I119030 | Community Events Income | Inc | 0 | 0 | 0 | 0 |
| I119031 | Other Culture Grant Funds | Inc | 0 | 0 | 0 | 0 |
| I113078 | SS Loan 141 - Interest & Gtee Fee Reimbursement | Inc | 2,671 | 2,671 | 0 | 0 |
| | | | 5,671 | 5,671 | 750 | 0 |
| E116005 | Subsidy Woolorama Committee | Exp | (500) | (500) | 0 | 0 |
| E116010 | Woolorama Costs & Maintenance | Exp | (68,634) | (68,634) | (17,148) | (2,439) |
| E113077 | Interest on Loan 141 - SSL Wagin Ag | Exp | (2,180) | (2,180) | 0 | 0 |
| E116015 | Community Centre Mtce | Exp | (16,449) | (16,449) | (4,104) | (2,048) |
| E116020 | Historical Village | Exp | (2,930) | (2,930) | (726) | (950) |
| E116025 | Heritage Review | Exp | (12,130) | (12,130) | (6,062) | 0 |
| E116035 | Long Table Experience Expenditure | Exp | 0 | 0 | 0 | 0 |
| E116045 | Community Development Events | Exp | (14,000) | (14,000) | 0 | (1,367) |
| E116046 | Community Development Equipment Maintenance | Exp | 0 | 0 | 0 | 0 |
| E116055 | Other Culture Grant Funds Exp | Exp | (11,000) | (11,000) | (4,999) | 0 |
| E116060 | Betty Terry Theatre Expenditure | Exp | (6,485) | (6,485) | (1,611) | (1,049) |
| E116065 | Electronic Sign Expenditure | Exp | (4,500) | (4,500) | (1,122) | (963) |
| E116070 | Court House Expenditure | Exp | (6,059) | (6,059) | (1,500) | (1,589) |
| E116075 | NAB Building Expenditure | Exp | (10,554) | (10,554) | (2,628) | (10,860) |
| E116190 | Depreciation - Other Culture | Exp | (99,193) | (99,193) | (24,798) | (26,917) |
| | | | (254,613) | (254,613) | (64,698) | (48,182) |
| Total Recreation & Culture Income | | | 84,513 | 84,513 | 16,541 | 9,936 |
| Total Recreation & Culture Expenditure | | | (2,165,203) | (2,165,203) | (533,999) | (467,931) |
| Transport | | | | | | |
| Streets Roads Bridges & Depot Construction | | | | | | |
| I121005 | Direct Road Grants | Inc | 151,694 | 151,694 | 151,694 | 151,694 |
| I121010 | Road Project Grants | Inc | 552,448 | 552,448 | 220,978 | 2,094 |
| I121015 | Roads to Recovery Grant | Inc | 312,145 | 312,145 | 0 | 0 |
| I121020 | Reimbursements | Inc | 0 | 0 | 0 | 0 |
| I121025 | Contribution - St Lighting | Inc | 5,000 | 5,000 | 0 | 0 |
| I121070 | Main Roads Bridge Grant | Inc | 0 | 0 | 0 | 0 |
| I121076 | LRCIP Funding | Inc | 102,233 | 102,233 | 0 | 10,904 |
| I147125 | Storm Damage Reimbursements | Inc | 0 | 0 | 0 | 0 |
| | | | 1,123,520 | 1,123,520 | 372,672 | 164,692 |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--|---------------------------------|------|---------------|----------------|------------|------------|
| Streets Roads Bridges & Depot Maintenance | | | | | | |
| I122055 | Diesel Fuel Rebate Income | Inc | 40,000 | 40,000 | 9,999 | 12,358 |
| | | | 40,000 | 40,000 | 9,999 | 12,358 |
| E122005 | Road Maintenance | Exp | (130,000) | (130,000) | (32,493) | (30,615) |
| E122006 | Maintenance Grading | Exp | (180,000) | (180,000) | (44,994) | (94,424) |
| E122007 | Rural Tree Pruning | Exp | (65,000) | (65,000) | (16,242) | (32,699) |
| E122008 | Rural Spraying | Exp | (10,000) | (10,000) | (2,499) | (5,329) |
| E122009 | Town Site Spraying | Exp | (20,000) | (20,000) | (4,992) | (7,652) |
| E122010 | Depot Mtce | Exp | (21,444) | (21,444) | (5,346) | (4,404) |
| E122011 | Town Reserve & Verg Mtce | Exp | (10,000) | (10,000) | (2,496) | (65) |
| E122012 | Bridge & Drainage Mtce | Exp | (22,500) | (22,500) | (5,619) | (6,158) |
| E122015 | Rural Numbering | Exp | 0 | 0 | 0 | 0 |
| E122020 | Footpath Mtce | Exp | (5,000) | (5,000) | (1,242) | (68) |
| E122025 | Street Cleaning | Exp | (45,000) | (45,000) | (11,244) | (7,900) |
| E122030 | Street Trees | Exp | (50,000) | (50,000) | (12,495) | (9,950) |
| E122035 | Traffic & Street Signs Mtce | Exp | (4,000) | (4,000) | (996) | (2,102) |
| E122045 | Townscape | Exp | (70,000) | (70,000) | (17,487) | (54,699) |
| E122050 | Crossovers | Exp | (500) | (500) | (120) | (160) |
| E122055 | RoMan Data Collection | Exp | (10,000) | (10,000) | (5,000) | (7,830) |
| E122060 | Street Lighting | Exp | (70,000) | (70,000) | (17,499) | (12,081) |
| E122090 | Graffiti Removal | Exp | 0 | 0 | 0 | 0 |
| E122100 | Administration Allocated | Exp | (83,169) | (83,169) | (20,790) | (20,793) |
| E122105 | Loss on Sale of Asset | Exp | 0 | 0 | 0 | 0 |
| E122190 | Depreciation - Roads | Exp | (1,853,148) | (1,853,148) | (463,283) | (467,291) |
| E147120 | Storm Damage - Not Claimable | Exp | 0 | 0 | 0 | 0 |
| | | | (2,649,761) | (2,649,761) | (664,837) | (764,220) |
| Road Plant Purchases | | | | | | |
| I122100 | Profit on Sale of Asset | Inc | 58,192 | 58,192 | 0 | 0 |
| | | | 58,192 | 58,192 | 0 | 0 |
| E123010 | Loss on Sale of Asset | Exp | (5,396) | (5,396) | 0 | 0 |
| | | | (5,396) | (5,396) | 0 | 0 |
| Aerodrome | | | | | | |
| I126015 | Aerodrome Reimbursements/Grants | Inc | 0 | 0 | 0 | 0 |
| I126020 | Aerodrome Hangar Lease | Inc | 10,893 | 10,893 | 2,723 | 4,304 |
| | | | 10,893 | 10,893 | 2,723 | 4,304 |
| E126005 | Aerodrome Maintenance | Exp | (12,714) | (12,714) | (3,174) | (3,143) |
| E126190 | Depreciation - Aerodromes | Exp | (47,112) | (47,112) | (11,777) | (11,875) |
| | | | (59,826) | (59,826) | (14,951) | (15,018) |
| Total Transport Income | | | 1,232,605 | 1,232,605 | 385,394 | 181,354 |
| Total Transport Expenditure | | | (2,714,983) | (2,714,983) | (679,788) | (779,238) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|--------------------------------------|--|------|---------------|----------------|------------|------------|
| Economic Services | | | | | | |
| Rural Services | | | | | | |
| I131020 | Landcare Reimbursements | Inc | 79,653 | 79,653 | 19,911 | 22,317 |
| | | | 79,653 | 79,653 | 19,911 | 22,317 |
| E131020 | Landcare | Exp | (115,000) | (115,000) | (28,743) | (20,517) |
| E131030 | Rural Towns Program | Exp | (18,000) | (18,000) | (4,494) | (2,384) |
| E131100 | Administration Allocated | Exp | (29,060) | (29,060) | (7,263) | (7,266) |
| E131140 | Water Management Plan / Harvesting | Exp | (10,000) | (10,000) | (2,490) | (1,244) |
| E131190 | Depreciation - Rural Services | Exp | 0 | 0 | 0 | 0 |
| | | | (172,060) | (172,060) | (42,990) | (31,411) |
| Tourism & Area Promotion | | | | | | |
| I132005 | Caravan Park Fees | Inc | 70,000 | 70,000 | 17,499 | 15,890 |
| I132010 | Reimbursements | Inc | 1,000 | 1,000 | 249 | 0 |
| I132015 | RV Area Fees | Inc | 10,000 | 10,000 | 2,499 | 750 |
| I132035 | Tourism Income | Inc | 0 | 0 | 0 | 0 |
| | | | 81,000 | 81,000 | 20,247 | 16,640 |
| E132010 | Wagin Tourism Committee | Exp | 0 | 0 | 0 | 0 |
| E132015 | Caravan Park Manager Salary | Exp | (35,238) | (35,238) | (9,484) | (10,219) |
| E132020 | Caravan Park Mtce | Exp | (55,039) | (55,039) | (13,752) | (8,591) |
| E132023 | Caravan Leave/Wages Liability | Exp | 0 | 0 | 0 | 0 |
| E132025 | Subsidy Historic Village | Exp | (8,500) | (8,500) | 0 | 0 |
| E132035 | RV Area Maintenance | Exp | (10,000) | (10,000) | (2,496) | (1,861) |
| E132040 | Tourism Promotion & Subscripts | Exp | (14,500) | (14,500) | (3,621) | (1,148) |
| E132050 | Administration Allocated | Exp | (148,525) | (148,525) | (37,131) | (37,131) |
| E132190 | Depreciation - Tourism | Exp | (17,334) | (17,334) | (4,333) | (4,369) |
| | | | (289,136) | (289,136) | (70,817) | (63,319) |
| Building Control | | | | | | |
| I133005 | Building Licenses | Inc | 5,000 | 5,000 | 1,248 | 946 |
| I133010 | Swimming Pool Inspection Fees | Inc | 0 | 0 | 0 | 0 |
| I142010 | Sale of Land | Inc | 0 | 0 | 0 | 0 |
| | | | 5,000 | 5,000 | 1,248 | 946 |
| Other Economic Services | | | | | | |
| I134005 | Water Sales | Inc | 20,000 | 20,000 | 4,998 | 2,686 |
| | | | 20,000 | 20,000 | 4,998 | 2,686 |
| E134005 | Water Supply - Standpipes | Exp | (25,000) | (25,000) | (6,243) | (4,622) |
| E134190 | Depreciation - Other Economic Services | Exp | (2,052) | (2,052) | (513) | (517) |
| | | | (27,052) | (27,052) | (6,756) | (5,139) |
| | Total Economic Services Income | | 185,653 | 185,653 | 46,404 | 42,589 |
| | Total Economic Services Expenditure | | (488,248) | (488,248) | (120,563) | (99,869) |
| Other Property & Services | | | | | | |
| Private Works | | | | | | |
| I141005 | Private Works Income | Inc | 20,000 | 20,000 | 4,998 | 2,907 |
| | | | 20,000 | 20,000 | 4,998 | 2,907 |
| E141005 | Private Works | Exp | (15,000) | (15,000) | (3,747) | (2,039) |
| E141100 | Administration Allocated | Exp | (3,428) | (3,428) | (855) | (858) |
| | | | (18,428) | (18,428) | (4,602) | (2,897) |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|-------------------------------|-------------------------------------|------|---------------|----------------|------------|------------|
| Public Works Overheads | | | | | | |
| I143020 | Reimbursements | Inc | 11,000 | 11,000 | 2,748 | 0 |
| I143040 | Workers Compensaion | Inc | 0 | 0 | 0 | 0 |
| | | | 11,000 | 11,000 | 2,748 | 0 |
| E143005 | Engineering Salaries | Exp | (118,891) | (118,891) | (32,008) | (26,906) |
| E143007 | Engineering Administration Salaries | Exp | (64,406) | (64,406) | (17,339) | (13,562) |
| E143008 | Works Leave/Wages Liability | Exp | 0 | 0 | 0 | 0 |
| E143009 | Housing Allowance Works | Exp | (17,031) | (17,031) | (4,585) | (13,595) |
| E143015 | CEO's Salary Allocation | Exp | (58,688) | (58,688) | (15,799) | (39,792) |
| E143020 | Engineering Superannuation | Exp | (123,644) | (123,644) | (33,288) | (29,534) |
| E143025 | Engineering - Other Expenses | Exp | (5,000) | (5,000) | (1,245) | (288) |
| E143030 | Sick Holiday & Allowances Pay | Exp | (165,000) | (165,000) | (41,250) | (35,930) |
| E143040 | Workers Compensation | Exp | 0 | 0 | 0 | (11,483) |
| E143045 | Insurance on Works | Exp | (37,752) | (37,752) | (18,876) | (19,176) |
| E143050 | Protective Clothing | Exp | (8,000) | (8,000) | (1,998) | (296) |
| E143055 | Fringe Benefits | Exp | (500) | (500) | 0 | 0 |
| E143060 | CEO's Vehicle Allocation | Exp | (1,000) | (1,000) | (249) | (444) |
| E143065 | MOW - Vehicle Expenses | Exp | (8,000) | (8,000) | (1,995) | (1,801) |
| E143075 | Telephone Expenses | Exp | (1,500) | (1,500) | (375) | (1,294) |
| E143080 | Staff Licenses | Exp | (500) | (500) | (123) | (43) |
| E143085 | Safety Equipment & Meetings | Exp | (4,000) | (4,000) | (996) | (1,672) |
| E143090 | Conferences & Courses | Exp | (1,500) | (1,500) | (375) | 0 |
| E143095 | Staff Training | Exp | (15,000) | (15,000) | (3,744) | 0 |
| E143105 | Administration Allocated | Exp | 0 | 0 | 0 | 0 |
| E143200 | LESS PWOH ALLOCATED | Exp | 630,412 | 630,412 | 157,602 | 151,573 |
| | | | 0 | 0 | (16,643) | (44,243) |
| Plant Operation Costs | | | | | | |
| I144005 | Sale of Scrap | Inc | 500 | 500 | 123 | 0 |
| I144010 | Reimbursements | Inc | 500 | 500 | 123 | 0 |
| | | | 1,000 | 1,000 | 246 | 0 |
| E144010 | Fuel & Oils | Exp | (180,000) | (180,000) | (44,997) | (36,936) |
| E144020 | Tyres & Tubes | Exp | (20,000) | (20,000) | (4,998) | (555) |
| E144030 | Parts & Repairs | Exp | (85,000) | (85,000) | (21,246) | (9,748) |
| E144040 | Plant Repair - Wages | Exp | (30,000) | (30,000) | (7,497) | (6,621) |
| E144050 | Insurance and Licences | Exp | (37,500) | (37,500) | (18,749) | (21,795) |
| E144060 | Expendable Tools-Consumables only | Exp | (10,000) | (10,000) | (2,499) | (60) |
| E144065 | MV Insurance Claim Expenses | Exp | (1,000) | (1,000) | (249) | 0 |
| E144075 | Minor Plant & Equipment <\$5000 | Exp | (8,000) | (8,000) | (1,998) | (557) |
| E144200 | LESS POC ALLOCATED-PROJECTS | Exp | 371,500 | 371,500 | 92,874 | 74,268 |
| | | | 0 | 0 | (9,359) | (2,004) |
| Salaries & Wages | | | | | | |
| E146010 | Gross Salaries, Allowances & Super | Exp | (2,849,974) | (2,849,974) | (767,299) | (804,747) |
| E146200 | Less Sal , Allow, Super Allocated | Exp | 2,849,974 | 2,849,974 | 767,299 | 804,747 |
| | | | 0 | 0 | 0 | 0 |

| COA | Description | Type | Annual Budget | Amended Budget | YTD Budget | YTD Actual |
|---------|--|------|--------------------|--------------------|--------------------|--------------------|
| | Unclassified | | | | | |
| I147005 | Commission - Vehicle Licensing | Inc | 50,000 | 50,000 | 12,498 | 14,064 |
| I147006 | Commission - TransWA | Inc | 500 | 500 | 123 | 12 |
| I147007 | Reimbursement - OHS | Inc | 0 | 0 | 0 | 0 |
| I147035 | Banking errors | Inc | 0 | 0 | 0 | 63 |
| I147050 | Council Staff Housing Rental | Inc | 18,200 | 18,200 | 4,548 | 4,700 |
| I147065 | Insurance Reimbursement | Inc | 0 | 0 | 0 | 7,382 |
| I147070 | Council Housing Reimbursements | Inc | 0 | 0 | 0 | 1,183 |
| I147085 | NAB Buiding Rent | Inc | 8,400 | 8,400 | 2,100 | 2,222 |
| I147120 | Charge on Private use of Shire Vehicle | Inc | 360 | 360 | 90 | 0 |
| I147121 | Reimbursement - Community Requests | Inc | 0 | 0 | 0 | 0 |
| | | | 77,460 | 77,460 | 19,359 | 29,626 |
| E147015 | Community Requests & Events - CEO Allocation | Exp | (3,000) | (3,000) | (750) | 0 |
| E147035 | Banking Errors | Exp | 0 | 0 | 0 | (63) |
| E147050 | Council Housing Maintenance | Exp | (95,000) | (95,000) | (23,673) | (20,026) |
| E147051 | Interest on Loan 137 - Staff Housing | Exp | (6,230) | (6,230) | (1,557) | (1,651) |
| E147052 | Interest on Loan 138 - Doctor Housing | Exp | (2,430) | (2,430) | 0 | 0 |
| E147055 | Consultants | Exp | (55,000) | (55,000) | (13,749) | (2,859) |
| E147070 | 4WD Resource Sharing Group | Exp | (7,500) | (7,500) | (1,875) | (6,634) |
| E147090 | Building Maintenance | Exp | (5,000) | (5,000) | (1,242) | (881) |
| E147100 | Administration Allocated | Exp | (130,236) | (130,236) | (32,559) | (32,559) |
| E147115 | Occupational Health & Safety (OHS) | Exp | (10,000) | (10,000) | (2,499) | 0 |
| E147130 | Depreciation - Unclassified | Exp | (136,963) | (136,963) | (34,240) | (34,522) |
| E147150 | Community Requests Budget | Exp | (24,430) | (24,430) | (6,105) | (11,170) |
| E147151 | Community Donations/Sponsorship | Exp | (3,500) | (3,500) | (873) | 0 |
| | | | (479,289) | (479,289) | (119,122) | (110,365) |
| | Total Other Property & Services Income | | 109,460 | 109,460 | 27,351 | 32,533 |
| | Total Other Property & Services Expenditure | | (497,716) | (497,716) | (149,726) | (159,509) |
| | Total Income | | 5,768,410 | 5,768,410 | 3,821,363 | 3,739,717 |
| | Total Expenditure | | (8,879,434) | (8,879,434) | (2,325,735) | (2,309,114) |
| | Net Deficit (Surplus) | | (3,111,024) | (3,111,024) | 1,495,628 | 1,430,603 |



10.2 SCHEDULE OF ACCOUNTS PAYMENTS – SEPTEMBER 2023

| | |
|------------------------------|--|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Jenny Goodbourn, Manager of Finance |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | 17 October 2023 |
| PREVIOUS REPORT(S): | 15 September 2023 |
| DISCLOSURE OF INTEREST: | Nil |
| STRATEGIC DOCUMENT REFERENCE | Local government (Financial Management) Regulations 1996 |
| FILE REFERENCE: | FM.FI.1 |
| ATTACHMENTS: | 1. Payments List |

OFFICER RECOMMENDATION/5071 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council:

- 1 Endorses the list of accounts paid by the Chief Executive Officer under delegated authority, during September:
 - EFT Payments EFT13846 – EFT13945, Cheque Payments 192 – 202 and Direct Debit Payments DD5328.1 – DD5357.28 from the Municipal Account totalling \$458,643.59.
 - EFT Payments EFT13891 – EFT13947 from the Restricted Funds Account totalling \$1,291.65.
 - Credit card Payments totalling \$3,855.02.

Carried 7/0

BRIEF SUMMARY

This item presents the schedule of payments made during September for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.



All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local government (Financial Management) Regulations 1996

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction. (

2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name; (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 30 September 2023

Municipal Funds Account - List of Payments

Cheque Payment

| | | | | |
|------------------------------|------------|-------------------------------|--|--------------------|
| 192 | 07/09/2023 | Department Of Transport | 12 Months Registration - Fleet Licensing | (1,801.95) |
| 193 | 07/09/2023 | Synergy | Electricity Usage | (9,019.54) |
| 194 | 07/09/2023 | Telstra | Admin Office Phones, Faxes and Staff Mobiles - August 2023, Replacement Handset - Manager of Works, TIM Platform to 24 August 2023, DCEO, CEO & SES Ipad - August 2023 | (1,556.35) |
| 195 | 07/09/2023 | Water Corporation | Various Shire Water Bills July - September 2023 | (700.37) |
| 196 | 18/09/2023 | Ross Sydney Hunt | Rates refund for assessment A749 19 Mitchell Street WAGIN WA 6315 | (577.12) |
| 197 | 21/09/2023 | Commissioner of State Revenue | A151 - CL Douglas - 1 Lukin St Wagin ESL Accidentally claimed for 2023 instead of 2022. | (44.00) |
| 199 | 21/09/2023 | Shire Of Wagin | Homecare Petty Cash | (385.95) |
| 200 | 21/09/2023 | Synergy | Electricity Usage | (364.55) |
| 201 | 21/09/2023 | Telstra | Phone Bill Ambulance Assoc Hut charges to 3 October 2023 | (47.85) |
| 202 | 21/09/2023 | Water Corporation | Various Shire Water Bills July - September 2023 | (10,199.75) |
| Cheque Payments Total | | | | (24,697.43) |

EFT Payments

| | | | | |
|----------|------------|---|---|-------------|
| EFT13846 | 07/09/2023 | 3e Advantage Pty Limited | Photocopier Charges 1/08/2023 - 31/08/2023 | (1,137.50) |
| EFT13847 | 07/09/2023 | Aagri Equipment Australia Pty Ltd | Oil Filter, Fuel Filter & Spindle - John Deere Mower (P22) | (185.00) |
| EFT13848 | 07/09/2023 | Alexander Galt And Co Pty Ltd | Hardware Supplies | (624.25) |
| EFT13849 | 07/09/2023 | Angela Jade | Reimbursement for Police Clearance - Admin | (58.70) |
| EFT13850 | 07/09/2023 | Atc Work Smart | E-Rua's Wages - Split 76 Hours (Date paid 19/08/2023) | (1,437.08) |
| EFT13851 | 07/09/2023 | Australia Post | Admin, Rates & Homecare Postage - August 2023 | (1,563.47) |
| EFT13852 | 07/09/2023 | Boc Gases | R020D2 Oxygen, R020G Oxygen 29.07.2023 - 28.08.2023 | (5.94) |
| EFT13853 | 07/09/2023 | Bunnings Group Ltd (Australia) | 100x Screening Designer Ekodeck Leatherwood - Wetlands Park | (1,740.42) |
| EFT13854 | 07/09/2023 | Command A Com | Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - August 2023 | (147.08) |
| EFT13855 | 07/09/2023 | Doms Delicatessen Of Wagin | Morning Tea Supplies - Ajay's Last Day | (20.00) |
| EFT13856 | 07/09/2023 | Earthtrack Group | ETG SPL9800 Light Replacement - Town Square | (1,219.57) |
| EFT13857 | 07/09/2023 | Fuel Distributors Of Wa Pty Ltd | Unleaded Fuel - Homecare Managers Vehicle | (100.05) |
| EFT13858 | 07/09/2023 | Ga Franz | Repairs to paving - Swimming Pool | (363.00) |
| EFT13859 | 07/09/2023 | Goodyear Autocare Wagin | Battery - Isuzu Crew Cab (P21), Battery & Puncture Repair - Kubota RTV (P52) | (467.00) |
| EFT13860 | 07/09/2023 | Great Southern Fuel Supply | Unleaded Fuel - Darkan Homecare Vehicle | (442.87) |
| EFT13861 | 07/09/2023 | Hall Electrical & Data Services | Assist with Transfer of Data Rack from CLO Office to Server Room - Admin Office | (3,684.16) |
| EFT13862 | 07/09/2023 | Helene Pty Ltd T/as Lo-go Appointments Wa | Alan Lamb - Acting Deputy CEO 38 Hours, week ending 25 August 2023 | (7,403.61) |
| EFT13863 | 07/09/2023 | Independence Australia | HCP Expenses - Wagin Homecare | (878.00) |
| EFT13864 | 07/09/2023 | Janette Innes | Reimbursement for Police Clearance - Admin | (58.70) |
| EFT13865 | 07/09/2023 | Katanning Glazing And Security | Replace broken window - Omdurman Street Residence | (416.90) |
| EFT13866 | 07/09/2023 | Landgate - Midland | Geospatial Data - 4WDL Resource Sharing Group Initiative | (147.40) |
| EFT13867 | 07/09/2023 | Liberty Oil Australia Pty Ltd | 5,000L Diesel, 2,000L Unleaded Fuel | (13,950.30) |
| EFT13868 | 07/09/2023 | Marleys Diesel & Ag | Replace Hydraulic Hose & 20L Hydraulic Oil - Komatsu Loader (P11) | (233.18) |
| EFT13869 | 07/09/2023 | Metal Artwork Creations | 50x Ram Lapel Pins - Tourism | (450.89) |
| EFT13870 | 07/09/2023 | Midalia Steel Pty Ltd | 1200 x 2400 Mesh - Swimming Pool | (61.06) |
| EFT13871 | 07/09/2023 | Officeworks | Stationery Order for Admin & Pool - September 2023 | (685.48) |
| EFT13872 | 07/09/2023 | Palace Hotel | Restock Council Bar Fridge | (303.96) |
| EFT13873 | 07/09/2023 | Pet Friendly | Business Advertising on PetFriendly Website for Wagin Caravan Park | (77.00) |
| EFT13874 | 07/09/2023 | Property Supervision Services | Gardening - Homecare | (2,401.20) |
| EFT13875 | 07/09/2023 | Shire Of Woodanilling | Long Service Leave Reimbursement - Sue Dowson | (7,768.25) |
| EFT13876 | 07/09/2023 | State Library Of WA | Better Beginnings Subscription | (148.50) |
| EFT13877 | 07/09/2023 | T-quip | V Belt & Set of Mower Blades - Toro Mower (P43) | (123.60) |
| EFT13878 | 07/09/2023 | Team Global Express Pty Ltd | Delivery Charges | (267.95) |
| EFT13879 | 07/09/2023 | Ten47 Plumbing | Install hot water system & repair shower taps - Arnott Street Residence, Resolve Hot Water Issue - Rec Centre | (682.00) |
| EFT13880 | 07/09/2023 | Tutt Bryant Equipment - Wa | 4x Safety Plates - Bomag Roller (P15) | (99.97) |
| EFT13881 | 07/09/2023 | Wagin Agri Services | 4.2m Gate - Delyanine North Road, 2x Boxes of Gloves - Public Conveniences, Chemical & Spray Gun - Town Site Spraying, Chemical & Chemical Jug - Rural Spraying | (1,799.90) |
| EFT13882 | 07/09/2023 | Wagin Chamber Of Commerce | Painting of Main Street in Wagin | (50,000.00) |

| | | | | |
|----------|------------|---|--|--------------------|
| EFT13883 | 07/09/2023 | Wagin District Farmers Co-operative | Admin Office Kitchen Refreshments, Cleaning Supplies, Works Depot Kitchen Refreshments, Homecare Catering Supplies | (366.84) |
| EFT13884 | 07/09/2023 | Wagin District High School | Donation for School Presentation 2023 | (30.00) |
| EFT13885 | 07/09/2023 | Wagin Gas Electrics | Reconnect power supply for tank pump - Fuel Tanker Trailer | (261.80) |
| EFT13886 | 07/09/2023 | Wagin Mechanical Repairs | Annual service - Wedgecarrup Fire Truck, Service - Homecare Ute (P27) | (2,591.60) |
| EFT13887 | 07/09/2023 | Wagin Panel & Paint | Excess for Replacement Windscreens - Isuzu Crew Cab (P21) & Isuzu Tip Truck (P14) | (600.00) |
| EFT13888 | 07/09/2023 | Wagin Truck Centre | Coolant Electrical Probe - WCM Loader (P09), On/Off Toggle Switch - Isuzu Crew Cab (P21) | (71.45) |
| EFT13889 | 07/09/2023 | Wallis Computer Solutions | Annual Billing 2023/2024 (6 months Contract Extension) - IT'S GOLD, Synergy Soft MSA, WSC Management PC, MSA-MlaaS-Sophos, BKP DATTO & PLATINUM, NBN - Admin Office, Library & Rec Centre - September 2023, Agreement Fusion - Admin Office - September 2023 | (28,562.38) |
| EFT13890 | 07/09/2023 | Western Australian Local Government Association | Full Delegate 2023 Local Government Convention - Mark Hook ACEO, Planning Training - Michelle Muller | (1,934.00) |
| EFT13892 | 14/09/2023 | Australian Services Union | Payroll Deductions | (26.50) |
| EFT13893 | 14/09/2023 | Wagin Woodanilling Landcare Zone | Payroll Deductions | (42.00) |
| EFT13894 | 18/09/2023 | Hazel Joy Toovey | Rates refund for assessment A1603 Unit 2 12 Trent Street | (268.97) |
| EFT13895 | 21/09/2023 | A G Brookes Excavations | Move Roller - Behn-Ord Road, Remove debris & mulch 3.5km of shoulders (both sides) - Norring Road, Remove Trees - Angwin Road | (34,677.50) |
| EFT13896 | 21/09/2023 | Alexander Galt And Co Pty Ltd | Hardware Supplies, Hot Water System - Arnott Street Residence | (1,620.60) |
| EFT13897 | 21/09/2023 | Angela Jade | Reimbursement for Cutlery - Town Hall | (32.50) |
| EFT13898 | 21/09/2023 | Apps Plumbing & Gas Wagin | Repairs to burst pipe - Caravan Park | (597.30) |
| EFT13899 | 21/09/2023 | Atc Work Smart | E-Rua's Wages - Split 76 Hours (Date paid 02/09/2023) | (1,437.08) |
| EFT13900 | 21/09/2023 | Australian Communications Authority | License Renewal Telstra Radio Terminal, Mt Latham 1919061/1 - 1919064/1 | (1,078.00) |
| EFT13901 | 21/09/2023 | Australian Taxation Office | August BAS | (70,578.00) |
| EFT13902 | 21/09/2023 | Bks Electrical Pty Ltd | Rectify CCTV Server Fault | (264.00) |
| EFT13903 | 21/09/2023 | Bob Waddell & Associates Pty Ltd | Assistance with new monthly financial statements | (82.50) |
| EFT13904 | 21/09/2023 | Boya Equipment Pty Ltd | Oil & Fuel Filter - Kubota Mower (P18) | (86.33) |
| EFT13905 | 21/09/2023 | Crown Promenade Perth | Accommodation for WALGA Convention - Cr Blight, Cr Ball, Cr Kilpatrick & ACEO | (2,878.00) |
| EFT13906 | 21/09/2023 | D J Turner Pty Ltd | Inspect Judges box upstairs and assess requirements for repair - Rec Centre | (264.00) |
| EFT13907 | 21/09/2023 | Fuel Distributors Of Wa Pty Ltd | Diesel - Homecare Bus, Unleaded Fuel - Homecare Managers Vehicle | (192.46) |
| EFT13908 | 21/09/2023 | Goodyear Autocare Wagin | Battery - Toyota Hilux Workmate (P94) | (228.00) |
| EFT13909 | 21/09/2023 | Great Southern Waste Disposal | Management of Facility & Refuse Collection - August 2023 | (31,589.36) |
| EFT13910 | 21/09/2023 | Halanson Earthmoving | Push 3500m Gravel - Heights Road, Push 1200m Gravel - Behn-Ord Road, Push 1500m Gravel - Beaufort Road, Push 1250m Gravel - Dwelyerdine Road, Push 1250m Gravel - Angwins Road | (14,305.50) |
| EFT13911 | 21/09/2023 | Hall Electrical & Data Services | Install Power Connection and Lighting - Sportsground Sea Container | (503.50) |
| EFT13912 | 21/09/2023 | Ictouch Pty Ltd | NBN Services September 2023 - Medical Centre | (540.00) |
| EFT13913 | 21/09/2023 | Iga X-press | Jumbo Toilet Rolls - Public Conveniences | (260.90) |
| EFT13914 | 21/09/2023 | Katanning Glazing And Security | Install security door - Omdurman Street Residence | (1,238.50) |
| EFT13915 | 21/09/2023 | Komatsu Australia Pty Ltd | 500hr Service Kit - Komatsu Loader (P11) | (143.56) |
| EFT13916 | 21/09/2023 | Larry Stanbridge | Reimbursement for 2x Cat Nets | (89.98) |
| EFT13917 | 21/09/2023 | Leisure Institute Of Wa Aquatic | 3x LIWA Polo Shirts, 2x LIWA Hoodies plus postage - Pool Manager | (187.00) |
| EFT13918 | 21/09/2023 | Liberty Oil Australia Pty Ltd | 5,000L Diesel | (10,423.50) |
| EFT13919 | 21/09/2023 | Michael Wubbels | Reimbursement for Lunch (Bunbury Trip) | (12.99) |
| EFT13920 | 21/09/2023 | Property Supervision Services | Gardening - Homecare | (2,619.20) |
| EFT13921 | 21/09/2023 | Public Transport Authority | Trans WA ticket sales minus agent commission | (54.06) |
| EFT13922 | 21/09/2023 | Rachel Bairstow | Reimbursement for Meals - Training | (66.90) |
| EFT13923 | 21/09/2023 | Shirley Marsh | Reimbursement for Working with Children Check - Homecare | (87.00) |
| EFT13924 | 21/09/2023 | Slater-gartrell Sports | 2x Aluminium Folding Goals - Rec Centre | (657.80) |
| EFT13925 | 21/09/2023 | St Luke's Family Practice Management Trust | Management Fee for Wagin Practice - August 2023 | (4,583.33) |
| EFT13926 | 21/09/2023 | Team Global Express Pty Ltd | Delivery Charges | (96.73) |
| EFT13927 | 21/09/2023 | Wa Contract Ranger Services Pty Ltd | Ranger Services 22/08/2023, 24/08/2023, 31/08/2023, 5/09/2023 & 8/09/2023 | (1,881.00) |
| EFT13928 | 21/09/2023 | Wa Country Health Service - Wheatbelt | Main Meals and Sweets Supplied August 2023 | (247.50) |
| EFT13929 | 21/09/2023 | Wagin Community Resource Centre | Full Page Colour Advertisement in Wagin Wool Press - Manager of Finance Position | (60.00) |
| EFT13930 | 21/09/2023 | Wagin Mechanical Repairs | Oil & Fuel Filter - Isuzu Crew Cab (P21), Oil & Fuel Filter - Isuzu Tip Truck (P40) | (269.20) |

| | | | | |
|---|------------|---|--|---------------------|
| EFT13931 | 21/09/2023 | Wagin Mowers | Bench Mounted Chain Grinder - Works Depot, Service Kit - Rover Mower (P53) | (410.20) |
| EFT13932 | 21/09/2023 | Wagin Truck Centre | 11x Wiper Blades - Works Depot | (65.45) |
| EFT13933 | 21/09/2023 | Wallis Computer Solutions | ITS GOLD 2022/2023 Agreement Overage Hours | (6,204.88) |
| EFT13934 | 21/09/2023 | West Arthur Community Resource Centre | Homecare Printing Costs - July 2023 | (32.35) |
| EFT13935 | 21/09/2023 | Western Australian Local Government Association | Central Country Zone - Annual Subscription 2023/2024 | (1,600.00) |
| EFT13944 | 28/09/2023 | Australian Services Union | Payroll Deductions | (26.50) |
| EFT13945 | 28/09/2023 | Wagin Woodanilling Landcare Zone | Payroll Deductions | (42.00) |
| EFT Payments Total | | | | (328,224.64) |
| Direct Debit Payments | | | | |
| DD5328.1 | 04/09/2023 | Department Of Transport | Daily Licensing Takings 31/08/2023 | (11,896.40) |
| DD5333.1 | 26/09/2023 | Bankwest | Tag Testing Machine & Adaptor | (3,930.37) |
| DD5335.1 | 14/09/2023 | Aware Super | Payroll deductions | (6,003.30) |
| DD5335.2 | 14/09/2023 | Hub24 Super Fund | Superannuation contributions | (257.44) |
| DD5335.3 | 14/09/2023 | Asgard Super | Superannuation contributions | (153.54) |
| DD5335.4 | 14/09/2023 | Netwealth Superannuation | Superannuation contributions | (328.44) |
| DD5335.5 | 14/09/2023 | Active Super | Superannuation contributions | (238.73) |
| DD5335.6 | 14/09/2023 | R E I Super | Superannuation contributions | (190.73) |
| DD5335.7 | 14/09/2023 | Hesta Super Fund | Payroll deductions | (718.21) |
| DD5335.8 | 14/09/2023 | Rest Administration | Superannuation contributions | (1,231.92) |
| DD5335.9 | 14/09/2023 | Australian Super Administration | Superannuation contributions | (1,684.93) |
| DD5348.1 | 28/09/2023 | Aware Super | Payroll deductions | (5,981.12) |
| DD5348.2 | 28/09/2023 | Hub24 Super Fund | Superannuation contributions | (257.44) |
| DD5348.3 | 28/09/2023 | Asgard Super | Superannuation contributions | (134.95) |
| DD5348.4 | 28/09/2023 | Netwealth Superannuation | Superannuation contributions | (328.44) |
| DD5348.5 | 28/09/2023 | Active Super | Superannuation contributions | (238.73) |
| DD5348.6 | 28/09/2023 | R E I Super | Superannuation contributions | (147.54) |
| DD5348.7 | 28/09/2023 | Rest Administration | Superannuation contributions | (1,275.79) |
| DD5348.8 | 28/09/2023 | Hesta Super Fund | Superannuation contributions | (731.05) |
| DD5348.9 | 28/09/2023 | Australian Super Administration | Superannuation contributions | (1,608.98) |
| DD5357.1 | 01/09/2023 | Payrix | Synergy On Line Transaction Fee | (70.37) |
| DD5357.2 | 14/09/2023 | Department Of Transport | Daily Licensing Takings 12/09/2023 | (2,254.15) |
| DD5357.3 | 15/09/2023 | Department Of Transport | Daily Licensing Takings 13/09/2023 | (2,280.75) |
| DD5357.4 | 15/09/2023 | Payrix | Synergy On Line Transaction Fee | (226.49) |
| DD5357.5 | 18/09/2023 | Department Of Transport | Daily Licensing Takings 14/09/2023 | (10,290.50) |
| DD5357.6 | 18/09/2023 | Aussie Broadband Pty Ltd | Broadband September 2023 | (316.00) |
| DD5357.7 | 19/09/2023 | Department Of Transport | Daily Licensing Takings 15/09/2023 | (6,351.00) |
| DD5357.8 | 20/09/2023 | Department Of Transport | Daily Licensing Takings 18/09/2023 | (5,436.75) |
| DD5357.9 | 21/09/2023 | Department Of Transport | Daily Licensing Takings 19/09/2023 | (4,908.20) |
| DD5323.21 | 01/09/2023 | Department Of Transport | Daily Licensing Takings 30/08/2023 | (1,241.45) |
| DD5323.22 | 04/09/2023 | Bankwest | Merchant Fee Swimming Pool August 2023 | (814.23) |
| DD5335.10 | 14/09/2023 | Hostplus | Superannuation contributions | (219.00) |
| DD5335.11 | 14/09/2023 | North Personal Superannuation | Superannuation contributions | (296.93) |
| DD5335.12 | 14/09/2023 | Prime Super | Superannuation contributions | (282.71) |
| DD5335.13 | 14/09/2023 | Smartmonday Prime | Superannuation contributions | (151.21) |
| DD5335.14 | 14/09/2023 | National Mutual Retirement Fund | Superannuation contributions | (179.91) |
| DD5348.10 | 28/09/2023 | Hostplus | Superannuation contributions | (245.96) |
| DD5348.11 | 28/09/2023 | North Personal Superannuation | Superannuation contributions | (296.93) |
| DD5348.12 | 28/09/2023 | Prime Super | Superannuation contributions | (295.61) |
| DD5348.13 | 28/09/2023 | Smartmonday Prime | Superannuation contributions | (115.82) |
| DD5348.14 | 28/09/2023 | National Mutual Retirement Fund | Superannuation contributions | (179.91) |
| DD5357.10 | 22/09/2023 | Department Of Transport | Daily Licensing Takings 20/09/2023 | (3,061.90) |
| DD5357.11 | 22/09/2023 | Payrix | Synergy On Line Transaction Fee | (856.84) |
| DD5357.12 | 05/09/2023 | Department Of Transport | Daily Licensing Takings 01/09/2023 | (2,278.35) |
| DD5357.13 | 26/09/2023 | Department Of Transport | Daily Licensing Takings 21/09/2023 | (2,131.80) |
| DD5357.14 | 26/09/2023 | Western Australian Treasury Corporation | Loan Repayment 137 September 2023 | (1,907.86) |
| DD5357.15 | 27/09/2023 | Department Of Transport | Daily Licensing Takings 22/09/2023 | (1,632.10) |
| DD5357.16 | 28/09/2023 | Department Of Transport | Daily Licensing Takings 26/09/2023 | (1,759.05) |
| DD5357.17 | 29/09/2023 | Department Of Transport | Daily Licensing Takings 27/09/2023 | (1,676.65) |
| DD5357.18 | 29/09/2023 | Payrix | Synergy On Line Transaction Fee | (93.01) |
| DD5357.22 | 06/09/2023 | Department Of Transport | Daily Licensing Takings 04/09/2023 | (1,470.45) |
| DD5357.23 | 07/09/2023 | Department Of Transport | Daily Licensing Takings 05/09/2023 | (2,289.00) |
| DD5357.24 | 08/09/2023 | Department Of Transport | Daily Licensing Takings 06/09/2023 | (2,143.00) |
| DD5357.25 | 08/09/2023 | Payrix | Synergy On Line Transaction Fee | (248.88) |
| DD5357.26 | 11/09/2023 | Department Of Transport | Daily Licensing Takings 07/09/2023 | (5,448.30) |
| DD5357.27 | 12/09/2023 | Department Of Transport | Daily Licensing Takings 08/09/2023 | (2,890.75) |
| DD5357.28 | 13/09/2023 | Department Of Transport | Daily Licensing Takings 11/09/2023 | (2,041.65) |
| Direct Debit Payments Total | | | | (105,721.52) |
| Municipal Account - Payments Total | | | | (458,643.59) |

Restricted Funds Account - List of Payments**EFT Payments**

| | | | | |
|--|------------|---|-----------------------------------|-------------------|
| EFT13891 | 07/09/2023 | Natalie Reed | COMMUNITY GYM FOB BOND REFUND | (30.00) |
| EFT13936 | 21/09/2023 | Amelia Grace Thornton | VENUE HIRE BOND REFUND | (300.00) |
| EFT13937 | 21/09/2023 | Cheryl Pederick | VENUE HIRE BOND REFUND | (300.00) |
| EFT13938 | 21/09/2023 | Cr Phillip Blight | REFUND OF NOMINATION DEPOSIT | (100.00) |
| EFT13939 | 21/09/2023 | Craig Story | COMMUNITY GYM FOB BOND REFUND | (50.00) |
| EFT13940 | 21/09/2023 | Darcey Elizabeth Yates | COMMUNITY BUS BOND REFUND | (150.00) |
| EFT13941 | 21/09/2023 | Geoffrey Kenneth Benjamin West | REFUND OF NOMINATION DEPOSIT | (100.00) |
| EFT13942 | 21/09/2023 | Sherryl Maree Chilcott | REFUND OF NOMINATION DEPOSIT | (100.00) |
| EFT13943 | 21/09/2023 | Wade Joseph Longmuir | REFUND OF NOMINATION DEPOSIT | (100.00) |
| EFT13946 | 30/09/2023 | Department Of Mines, Industry Regulation And Safety | App # 99942 Andrew Louis Dearsley | (56.65) |
| EFT13947 | 30/09/2023 | Shire Of Wagin | App # 99942 Andrew Louis Dearsley | (5.00) |
| EFT Payments Total | | | | (1,291.65) |
| Restricted Funds Account - Payments Total | | | | (1,291.65) |

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 5 October 2023

Credit Card List of Payments**Acting Chief Executive Officer - Mark Hook**

| | | | | |
|---|------------|----------|-------------------------------|-----------------|
| Credit Card | 30/09/2023 | Bunnings | High Pressure Cleaner - Depot | (668.00) |
| Acting Chief Executive Officer - Mark Hook Total | | | | (668.00) |

Acting Deputy Chief Executive Officer - Donna George

| | | | | |
|---|------------|-----------------------|---|-----------------|
| Credit Card | 8/09/2023 | RLSSWA | Safety Signage for Pool | (494.90) |
| Credit Card | 12/09/2023 | Appliance Testing Pty | Electrical Test Tags | (92.40) |
| Credit Card | 13/09/2023 | Kmart | Refund - Cutlery for Town Hall | 225.00 |
| Credit Card | 14/09/2023 | WANews | Refund - subscription cancelled | 15.99 |
| Credit Card | 22/09/2023 | Test Tag Standards | Training Course - Electrical Safety Standards | (159.50) |
| Acting Deputy Chief Executive Officer - Donna George Total | | | | (505.81) |

Manager of Works - Allen Hicks

| | | | | |
|---|------------|----------------|-----------------------------------|-------------------|
| Credit Card | 19/09/2023 | Shire of Wagin | 12 Months Licence - Community Bus | (604.65) |
| Credit Card | 21/09/2023 | Onlineworkwear | Protective Clothing | (1,008.32) |
| Manager of Works - Allen Hicks Total | | | | (1,612.97) |

Manager of Finance - Jenny Goodbourn

| | | | | |
|---|------------|----------------|---------------------|-------------------|
| Credit Card | 04/10/2023 | Onlineworkwear | Protective Clothing | (1,068.24) |
| Manager of Finance - Jenny Goodbourn Total | | | | (1,068.24) |

Fees and Charges

| | | | | |
|---|--|--|--|-------------------|
| Fees and Charges Total | | | | 0.00 |
| Credit Card List of Payments Total | | | | (3,855.02) |



11 REPORTS TO COUNCIL

11.1 ACTING CHIEF EXECUTIVE OFFICER

11.1.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT – OCTOBER 2023

| | |
|-------------------------------|--|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Mark Hook, Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 18 October 2023 |
| PREVIOUS REPORT(S): | 15 September 2023 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| STRATEGIC DOCUMENT REFERENCE: | All Key Result Areas; CEO Employment Agreement; s.5.41 Local Government Act 1995 |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/5072 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council:

1. Receive the Chief Executive Officer's report as presented.

Carried 7/0

BRIEF SUMMARY

The following item details activities within the CEO portfolio.

BACKGROUND/COMMENT

The Chief Executive Officer (CEO) is appointed by Council to manage the day-to-day affairs of the local government and to perform the functions of the office as defined by section 5.41 of the Local Government Act 1995.

Town Planning

Mr Prodanovic has been given planning approval for construction of a steel framed and Colourbond clad storage shed at Lot 51 Arthur Road, Wagin.



Mr Prodanovic was forwarded by email a letter advising him to stop work on his property as he has placed three sea containers on the property contravening the above planning approval. This is also contrary to Councils Planning Policy

HBP.19. USE OF SEA CONTAINERS AND TRANSPORTABLE STRUCTURES

The use of sea containers and transportable structures for purposes other than the transportation of goods (e.g. storage, shed, workshop etc.) has the potential to have a negative impact upon the visual amenity of areas in which they are located due to the general size and appearance of such structures. In order to guard against the potential negative impact of such usage Council requires that all proposals of this type be submitted to Council for its formal planning approval prior to commencement.

Mr Prodanovic has been advised that failure to comply with any of the conditions of the development approval issued to him on the 11 July 2023, constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the Shire of Wagin.

A person who commits an offence under the Planning and Development Act 2005, is liable to a fine of \$200 000, and in the case of a continuing offence, a further fine of \$25 000 for each day during which the offence continues.

Long Service Leave

Manager of Works Mr Allen Hicks has requested deferral of his Long Service Leave, the Acting CEO has agreed to defer Mr Hick's LSL to a date suitable to him.

Puntapin Rock

The Acting CEO was requested to attend a fire at Puntapin Rock that had been lit without the issuing of a Permit to Burn. The CEO and Manger of Works attended Puntapin Rock and requested that to further fires be lit without a fire permit and agreed that due to the size of the burning heaps the persons in attendance stay with the fires until they are completely out. The persons in attendance agreed to the directions given by the Acting CEO so no further action was taken. All fires were out the next day and no further fires have been lit.

Wagin Woolorama

Cement Render front gate entrance

Quote from Allan Cardy for the cement rendering of the front gate entrance pillars has been received at a cost of \$12,000, this has been placed in the 2024/25 budget workshop estimates for Councils consideration.



Kerbing

Manager of Works has completed the plan for the replacement of the necessary kerbing repairs for approximately 297.3 metres of kerbing at a cost of \$17,823.50. This has also been placed in the 2024/25 budget workshop estimates.

Damage to Cricket Pitch

After the last Woolorama damage was noticed to the artificial turf cricket pitch caused by it being run over by a tractor. This was referred to Council's insurer LGIS who have accepted the damage claim, and a purchase order has been given to Slater Gartrell to replace the damaged artificial grass cricket pitch. If there is any excess this will be payable by the Wagin Woolorama.

Manager of Finance

The Manager of Finance position was advertised through the West Australian and closed on the 13 October 2023, with one application received who was not suitable, the advertisement will be run again to close on 1 December 2023.

Review of Financial Management and Risk and Internal Control Systems

A Request for Quotation has been issued for the Review of Financial Management and Risk and Internal Control Systems.

Consultants have been asked to review the Shire of Wagin systems in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996 and Regulation 17 of the Local Government (Audit) Regulations 1996 and provide a report to the CEO outlining:

- the systems investigated.
- the findings of those investigations, and
- Identifying the opportunities and providing recommendations to continuously improve and enhance the systems.

The closing date for the RFQ was 13th October 2023 and the successful company was Moore Australia at a price of \$25,850.

There was \$25,000 allocated in the 2023/24 adopted budget for this review under E147055 Consultants.

Auditors

The AMD Audit team have been in the office for a few days undertaking the final Audit for 2022/23. The CEO and Manager of Finance attended an exit audit meeting with the auditors, they were very complimentary to Jenny and her finance team for the great work they do. They advised there were no major issues with the audit and audit should be finalised on time.



The CEO has attended the following meetings for October 2023.

| September 2023 | Meeting Attended |
|-----------------------|---|
| 29 th | 2 Wheels to Wagin |
| October 2023 | |
| 3 rd | Unigrain regarding water from airfield tanks |
| 9 th | Special Meeting of Council CEO recruitment |
| 12 th | Audit Exit meeting |
| 12 th | Emma Draper- Wheatbelt Regional Officer - Department of Local Government, Sport and Cultural Industries General catch-up regarding Sport and Recreation in the Shire of Wagin. |
| | |

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the Local Government Act 1995 the CEO must undertake the following.

5.46. Register of, and records relevant to, delegations to CEO and employees.

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken for the Month of August by the CEO and other staff.

| No. | Delegation Name | Delegation To | Delegation Exercised | When Exercised |
|-----------------|---|----------------------|-----------------------------|-----------------------|
| Delegation No:1 | Abandoned Vehicles | CEO | | |
| Delegation No:3 | Agreement to Payment of Rates and Service Charges | CEO | | |
| Delegation No:5 | Approval/Refusal Building Applications | BS | | |
| Delegation No:6 | Authorised Officers | CEO | | |



| | | | | |
|------------------|---|--|--|--|
| Delegation No:7 | Authorised Officer Caravan Park & Camping Ground | CEO | | |
| Delegation No:8 | Authorised Officers Dog Act | CEO | | |
| Delegation No:9 | Authorisation of Officers to exercise certain provisions about Land | CEO | | |
| Delegation No:10 | Bushfire Polices 2 Suspend Prohibited & Restricted Burning Period, 3 Use of Council Equipment 6 Issuing Infringements | CEO in conjunction with CBFCO | | |
| Delegation No:11 | Clearing of Rural Road Intersections & Fence lines on Road Reserves | CEO MW | | |
| Delegation No:12 | Closure of Thoroughfares | CEO MW | | |
| Delegation No:13 | Declared Noxious Weed Control | CEO MW | | |
| Delegation No:14 | Donation Requests | CEO | | |
| Delegation No:15 | Dumping of Grain | CEO | | |
| Delegation No:16 | Firewood Collection on Road Reserves | CEO DCEO MW MF | | |
| Delegation No:17 | Investments | CEO MF DCEO | | |
| Delegation No:18 | Legal Representation – Costs Indemnification | CEO | | |
| Delegation No:20 | Payment of Accounts | CEO MF DCEO MW Shire President | | |
| Delegation No:21 | Planning Applications | CEO Shire Planner(contract) | | |
| Delegation No:22 | Power and Duties – Food Act 2008 | CEO EHO | | |



| | | | | |
|------------------|--|--|--|--|
| Delegation No:23 | Registration Officers Dog Act | CEO DCEO MF CSO EA FO – Payroll FO – Rates AO WA contract Ranger Services | | |
| Delegation No:24 | Road Train Permits | CEO Shire president MW | | |
| Delegation No:25 | Septic Tank Approvals | CEO EHO | | |
| Delegation No:26 | Swimming Pool Inspections | CEO BS | | |
| Delegation No:27 | Townscape Painting Subsidies | CEO | | |
| Delegation No:28 | Use of Common Seal | CEO Shire President | | |
| Delegation No:29 | Permission to keep more than Two Dogs | CEO DCEO | | |
| Delegation No:30 | Tendering for Goods and Services | CEO | | |

CONSULTATION/COMMUNICATION

Members of staff; community; council.

STATUTORY/LEGAL IMPLICATIONS

No direct legislative reference but the position of CEO is a legislated role as described by s. 5.41 of the Local Government Act 1995.

POLICY IMPLICATIONS

No direct policy reference.

FINANCIAL IMPLICATIONS

No financial impact to this item.

STRATEGIC IMPLICATIONS

The CEO references all Key Result Areas of Council.

VOTING REQUIREMENTS

Simple Majority.



11.1.2 CHRISTMAS FUNCTION AND HOLIDAY PERIOD OFFICE HOURS 2023/24

| | |
|-------------------------------|--|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Kirsty Simkins Executive Assistant |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | 10 October 2023 |
| PREVIOUS REPORT(S): | 13 September 2023 |
| DISCLOSURE OF INTEREST: | The author has an interest in common with staff and Council of the shire |
| FILE REFERENCE: | CM.CO.1 |
| STRATEGIC DOCUMENT REFERENCE: | |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/5073 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That Council:

1. That Council host the annual Shire of Wagin Christmas function at Wagin District Club on Friday 8 December 2023.

And,

2. That Council approve the following office closure dates for the 2023/24 Christmas / New Year period:

Monday 25 December 2023 Christmas Day Public Holiday (Closed)

Tuesday 26 December 2023 Boxing Day Public Holiday (Closed)

Wednesday 27 December 2023 to Friday 29 December 2023 (Closed) ****

**** Note: Annual Leave period

Monday 1 January 2024 New Year's Day Public Holiday (Closed)

Administration office to re-open Tuesday 2 January 2024.

Carried 7/0



BRIEF SUMMARY

The Shire of Wagin hosts an annual Christmas function to recognise loyal service and thank elected members and staff for their efforts during the past year. Office closure at this time of year is required by public holidays and reduced levels of business allows for the taking of some annual leave.

Approval of this item is requested to allow for preparation of rosters and confirmation of arrangements.

BACKGROUND/COMMENT

The annual Shire of Wagin elected member and staff function is planned for Friday 8 December 2023. Planning is underway for a suitable catered event to occur at the Wagin District Club for all staff and councillors with their partners to celebrate the completion of a busy year and thank all for their efforts. It is council policy that any award presentations, such as significant anniversaries of service, be recognised at these events.).

This event is included in budgeted items for 2023/24.

Service arrangements for the Christmas / New Year period are:

- Outside staff will stand down close of business Wednesday 22 December and utilise annual leave and public holidays;
- Some outdoor staff will return Tuesday 8 January 2023 with remaining team members returning later in the month, depending on leave balances;
- A skeleton crew will maintain critical services;
- The indoor team will work until close of business Friday 22 December 2023 and utilise annual leave and public holidays;
- Administration will re-open Tuesday 2 January 2024.

Wherever possible staff will take annual leave to recharge after a busy year and manage leave credits.

Emergency contacts and closure dates will be provided to members of parliament, regulatory authorities, other local governments, emergency service entities and key community contacts. Appropriate information will be posted to the shire's official website about closure, services and contacts. Notices will be placed at administration and library in line with local public notice requirements advising of these arrangements.

Information related to the management of fire and harvest ban notices and other emergency related information will be prepared in liaison with fire control officers and distributed to stakeholders.



CONSULTATION/COMMUNICATION

Manager of Finance; Executive assistant, Community Liaison Officer; full council and staff of the Shire of Wagin; Wagin District Club.

STATUTORY/LEGAL IMPLICATIONS

Observance of public holidays is an entitlement of the Local Government Officers' (Western Australia) Award 2023.

All other closure dates are recognition of lower rates of business activity due to season.

POLICY IMPLICATIONS

There is no direct policy implication of this item. The annual function is referenced at policy A.8 Elected Member and Employee Loyalty Service Recognition.

FINANCIAL IMPLICATIONS

No direct financial implication as the event is budgeted and all leave entitlements are within budgets or reserves for that purpose.

STRATEGIC IMPLICATIONS

There are no direct strategic implications to this item. However, the end of year function is an important means of recognition and for bringing diverse functions together.

VOTING REQUIREMENTS

Simple majority.



11.1.3 WAGIN HOMECARE RELOCATION

| | |
|-------------------------------|--|
| PROPONENT: | Mark Hook, Acting Chief Executive Officer |
| OWNER: | Shire of Wagin |
| LOCATION/ADDRESS: | Wagin Town Hall, Tudor Street |
| AUTHOR OF REPORT: | Mark Hook, Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 4 October 2023 |
| PREVIOUS REPORT(S): | Unknown |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CS.SP.27 |
| STRATEGIC DOCUMENT REFERENCE: | 3. Community Services and Social Environment |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION

1. That Wagin Homecare be moved into the following areas at the Wagin Town Hall for administration purposes.
 - 8 Meeting Room
 - 9 Reception
 - 10,11,12, Offices
 - 13 Offices
2. That Wagin Homecare utilise Wagin Town Hall foyer area as their main entrance.
3. That Wagin Homecare utilise the Lesser Hall and Kitchen facilities for programs etc.
4. That the cost of the move of Wagin Homecare be taken from the Budget allocation B2201 Court House Development to the cost of \$55,000
5. That Wagin Homecare staff manage all the necessary requirements for the Move to the Wagin Town Hall within the budget figures of \$55,000.



5074 COUNCIL DECISION

Moved: Cr S M Chilcott

Seconded: Cr M A O'Brien

1. That Wagin Homecare be moved into the following areas at the Wagin Town Hall for administration purposes.
 - 8 Meeting Room
 - 9 Reception
 - 10,11,12, Offices
 - 13 Offices
2. That Wagin Homecare utilise the Lesser Hall and Kitchen facilities for programs etc.
3. That the cost of the move of Wagin Homecare be taken from the Budget allocation B2201 Court House Development to the cost of \$55,000
4. That Wagin Homecare staff manage all the necessary requirements for the Move to the Wagin Town Hall within the budget figures of \$55,000.

Carried 7/0

Note: Reason for change in recommendation - Council wanted to remove point 2. That Wagin Homecare utilise Wagin Town Hall foyer area as their main entrance. As it is too restrictive, the decision on entry should be made by Homecare staff.

BRIEF SUMMARY

Wagin Home Care is requesting Council move the administration of Home Care from the Shire Administration centre at 2 Arthur Street to the old Road Board offices situated in the Wagin Town Hall.

BACKGROUND/COMMENT

The Wagin Home Care program is funded by the Australian Government and is administered by the Shire of Wagin. Wagin Homecare target groups are the frail aged and their carer's.

The aim of the Home Care program is to help consumers and carers to remain living independently in their own homes and the community.

Services provided are:

- House Keeping / Domestic Assistance and Laundry
- Home Maintenance/Gardening inc Wood chopping



- Meals / Other Food Services
- Transport
- Clinical and Personal Care
- Flexible Respite
- Social Support (Group)
- Social Support - In home, assisting with paperwork, taking client shopping, banking or to attend appointments.
- Meals on Wheels - Prepared and delivered to client's home for mid-day meal.

These services are designed to help people maintain independence, improve quality of life, and prevent premature entry into residential care. In line with the service philosophy of fostering independence, Wagin Homecare employs a wellness approach to service delivery. The independence of service users is supported, fostered, and encouraged. The services are designed to ensure people maintain their independence and enhance their health and lifestyle choices.

Wagin Homecare work closely with clients and their loved ones to develop and deliver a care and support plan in accordance with their needs, preferences, and goals.

Fees are assessed according to income level. Services are available regardless of cultural background, marital status, or financial circumstances.

Wagin overall has a stable ageing population but has had a small decline in all 0 – 54 age groups with growth in the 55 – 64 years, 65 – 74 age groups and the 85+ age group.

- 55 – 64 age group is 15.3% of total population.
- 65 – 74 age group is 8.9% of total population.
- 75 – 85+ age group is 46.4% of total population
- 65 – 85+ years age group is 17% of total population

The Shire of Wagin resolved at an Ordinary Meeting of Council on the 27 July 2021 to relocate Wagin Homecare administration from the Shire of Wagin Administration Office to the newly acquired Court House as part of the relocation of the Wagin Library.

That Council proceeds with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.

On the 18 April 2023 it appears that a decision was made not to move the Homecare Administration to the Wagin Court house but to move Wagin Homecare to the existing Old Road Board Building currently used by the Wagin Library.



Figure 1 Old Road Board Office Library.

The reason for this decision appears to be that the funding received for the change of the Court house was for the moving of the Wagin Library only and so the building can only be used by the Shire of Wagin for the Library.

There is no record of this decision other than a comment in a report from the Homecare Manager Robyn Flett to the previous CEO Ian McCabe outlining the Homecare dissatisfaction with this decision.

Extract from report.

Meeting Purpose: Inform Wagin Homecare of the directive to change the plan to move Homecare from shire offices to the courthouse and the new proposed move to the current Library building.

Mr Ian McCabe CEO Shire of Wagin did advise the Manager of Home Care by email on 19 April 2023 the following:

I briefed council last night and they are very supportive, particularly as this allows other strategies to also progress including tourism and culture (art gallery, tourism information centre, library modernisation)



Mrs Robyn Flett Manger of Wagin Home Care forwarded the following comments to the previous CEO Mr Ian McCabe via email regarding the decision to move Wagin Home Care to the Old Wagin Road Board Building (Library).

We offer the following points and attached tables of our perceived 'Pros and Cons' to demonstrate that a decision to move Wagin Homecare business and staff to the Library building or even the Courthouse has not been adequately planned for.

There has not been sufficient:

- strategic planning with Homecare by the CEO, DCEO with assistance from the Finance Manager (due to Jenny's experience working in Homecare) to understand the current roles and responsibilities as provider with the manager of Wagin Homecare*
- Understanding of the financial impacts on the business under the new reforms*
- Understanding of the roles and responsibilities of manager and staff of Homecare*
- Space required for staff to work effectively and with respect to client confidentiality. Space for staff to have breaks, training, and meetings with respect to client and staff confidentiality.*
- Understanding the current financial position of Wagin Homecare*
- Strategic planning for potential expansion or to explore a decision to decline as provider of aged care services in the future.*
- Understanding of space and layout required for staff of daily operations for staff to work more effectively.*
- In the consultation with staff and clients about the appropriateness of the current Library building*

Kasey and I visited the current Library building on 20 April to explore the layout and proposed refurbishment for our move there. Post that visit we consulted Homecare staff to seek their input.

Staff presented us with a general view that they are.

- 'Being shunted about without consideration',*
- They 'don't feel valued by the shire or councillors'.*
- Specifically, the sharing of the public toilets for most staff demonstrated these points for them.*

Post this conversation with staff the Town Hall and its suitability was raised. Kasey and I visited the Town Hall on 21 April to scope the layout.

We offer the attached table of 'Pros and Cons' as an alternative move to the Town Hall.



I also note that Kasey and I along with assistance from Wagin Homecare staff would like to offer to

- 1. To take on the planning of the move to the Town Hall.*
- 2. To liaise with CEO, DCEO, Manager of Finance and or Donna,*
- 3. if possible, seek extra funding to support the move*
- 4. manage the budget*
- 5. acquire quotes*
- 6. liaise with trades*
- 7. Assist with cleaning and preparation for the refurbishment*



WAGIN HOMECARE PROPOSED MOVE TO CURRENT LIBRARY BUILDING – TOWN CENTRE

| PROS | | CONS | |
|------|---|------|---|
| 1. | <p>Single purpose building – Wagin Homecare only tenants</p> <p>Car park area- plenty of space. Located – town centre</p> <p>Enough space for administration</p> <p>Someone occupying the building</p> <p>Has heating/cooling</p> <p>Has a safe – Perfect for storing archives and valuables.</p> | 1. | <p>Accessibility – Entries will need ramps/ Handrails installed. Also, front entry is quite narrow for some client access.</p> <p>Expense to fit out the building to be more suitable for our purpose including IT</p> <p>No private toilets No hot water – infection control</p> <p>Not enough space for entire organisation to operate from</p> <p>Lack of staff lunchroom or training room. Same situation as now</p> <p>Concertina doors will still not offer privacy for client personal information in meetings and handovers</p> |
| | <p>Access to Public toilets -</p> | | <p>No hot water – Infection Control</p> <p>Toilets are of most concern for us – sharing with the public for females specifically – we have approx. 6 staff rostered on in Wagin most days The toilets being prominent – in view of public</p> <p>Having to lock the doors of Library building if we're on our own and need to use the toilet.</p> <p>Access to the toilet in inclement weather</p> <p>Wagin Homecare staff feel as if shire and council do not value them as shire workers with having to use the public toilets and be moved into a space that doesn't address the sensitive and impactful work they do</p> <p>We refer to WHS legislation</p> |

The following comments were forwarded to the Wagin Homecare Manger on 19 April 2023 by Mr Ian McCabe CEO Shire of Wagin.

Currently you have 42m2 of floor space – a move to the library would provide a minimum of 65m2 with access to additional storage (minimum +50%). That is not luxurious, but I do sincerely believe it is adequate for Home Care administrative purposes. I propose no increase to the charge we make for accommodation and will work with you to ensure a fit out to an appropriate professional standard to ensure your people can be properly



accommodated as they complete their important work. Additionally, the location will work to the advantage of Home Care with good parking and community profile. Further, a single tenant occupancy will ensure you and your clients of privacy. Non-administrative functions such as cooking, and events will have to be held in the home or at other facilities. This will assist in maximising the utility of those other facilities. While this may result in a disappointing delay and a reduction in your team's expectations, I do believe this is the right decision. I briefed council last night and they are very supportive, particularly as this allows other strategies to also progress including tourism and culture (art gallery, tourism information centre, library modernisation). For your information, I plan to re-purpose your current space for 'regulatory services' within the Works area (building / development / rangers / (asset management) / hot desk for emergency services) I look forward to your support and engagement in the planning and move and would like to commence project planning as soon as possible to agree on a target date and key milestones.

The Wagin Home Care is requesting Council not move the administration of Home Care from the Shire Administration centre at 2 Arthur Street to the Old Road Board Building (Wagin Library) move Wagin Homecare Administration to the old Road Board offices situated in the Wagin Town Hall.

The floor plan for the Wagin Town Hall is as follows.



WAGIN TOWN HALL CONDITION REPORT - FLOOR PLAN SHOWING AREAS OF PRIORITY
 NOT TO SCALE - AUGUST 98
 DAVID HEAVER ARCHITECT



Figure 2 - Wagin Town Hall Tudor Street

Figure 3 – Aerial Photo Wagin Town Hall



The Area Wagin Homecare wish to utilise for their administration area the following areas as shown on floor plan above.

- 8 Meeting Room
- 9 Reception
- 10,11,12, Offices
- 13 Offices

With the foyer being used as the main entrance.

Wagin Homecare would utilise the Lesser Hall and Kitchen facilities for programs etc.

The Wagin Homecare employee structure is as follows:

- Number of staff = 14 shire employees +1 contractor (gardener)
 - Manager – Full Time
 - Admin Officer – P/PPT
 - 1x Registered Nurse – P/PT
 - 5 x P/Part Time P/PT
 - 6 x Casual

The number of workstations required at the Wagin Town Hall would be:

5 x workstations for

- Manager
- Nurse
- 2 Administration officers
- Support Worker
- Hot Desk – laptop

For Council to consider the move to the Town Hall the old road board office areas would need to have modifications undertaken to bring them to a suitable standard for office space, this would include lighting and wiring for computers etc. Works would be required for the computer systems to be linked back to Councils main server in the Wagin Administration Centre. This would not be hard as there is already a link at the Old Court House, so it would require a WI-FI signal from the Wagin Town Hall to the Old Court House then to the Wagin Administration centre.

Other modifications to the Old Road Board Offices would be Painting, Carpeting window treatments and heating and cooling etc. Office equipment would be moved from the Shire Administration Offices. Filing Cabinets and a safe have already been purchased by homecare in 2022/23 Financial year.



The existing washroom facilities at the hall would be sufficient for the staff and the visitors of Homecare. The Kitchen facilities in the Office Area 10,11,12 would need a minor upgrade to bring it up to current standards.

There is ample parking around the Wagin Town Hall for staff and visitors with good accessible access for the elderly.

The Old Road Board Library Building appears to be inadequate for the Wagin Homecare but would lend itself to be utilised as community meeting rooms for local sporting or community groups. This would allow each group to store records etc in a secure environment.

There would be some works required to bring the Old Road Board Library Building up to standards for community office meeting rooms after the library has vacated the building.

Costs should be minimal but there has been no costing carried out on this to date, as until the library vacates it is unsure what is required, ie new floor coverings painting etc.

The moving of Wagin Homecare from the Shire of Wagin Administration Centre would free up existing office space and allow other staff to utilise the Homecare area freeing up space currently over filled in the Administration Centre.

The utilisation of the office areas at the Wagin Town Hall by the Wagin Home Care administration staff allows for better use of these areas and would allow the Wagin Town Hall to be utilised for Home Care programs etc.

Homecare clients would have more access to the Homecare administration staff especially during held events. This will assist with better relationships and better outcomes for service delivery.

Homecare could take on more collaboration events with the Wagin CRC and other community organisations given they would have ready access to the commercial kitchen and wouldn't be limited by space (as they are when hiring the Eric Farrow Pavilion).

The office area at the Town Hall could be leased or periodically rented to other Allied Health professionals visiting Wagin.

Wagin Homecare will undertake all the cleaning requirements of the office areas so an additional cleaner would not be required to clean these areas.

Homecare would be onsite and be able to do inspections of the Wagin Town Hall for Council after events held at the Wagin Town Hall.



CONSULTATION/COMMUNICATION

Consultation has been undertaken with the Manger of Wagin Homecare Mrs Robyn Flett and Homecare staff.

Consultation has been undertaken with Mrs Donna George Community Liaison officer and Manager of Corporate Services Mr John Fathers.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has budgeted the following for the Wagin Town Hall in the 2023/24 adopted budget.

Town Hall

- | | | |
|---|------|---------|
| • Contractor Repair Ceiling in Green Room, Replace Toilet Ceiling & Repair Cracks | J009 | \$5,000 |
| • Patch and Paint Repair - Front Office | J009 | \$4,000 |
| • Missing brick front wall | J009 | \$ 120 |
| • External light cover (Heritage specific) | J009 | \$ 600 |

Total Town Hall **\$9,720**

Council has budgeted the following to finalise the Move of the Library and Homecare to the Old Court House.

Land and Buildings

| | | |
|-------------------------|-------|-----------|
| Court House Development | B2201 | \$157,338 |
|-------------------------|-------|-----------|

The anticipated cost for the required works at the Wagin Town Hall for the Office areas is.

- | | |
|-------------------------------------|----------|
| • Floor coverings window treatments | \$11,000 |
| • Painting | \$ 4,000 |
| • Heating Cooling | \$20,000 |
| • Electrical | \$10,000 |
| • Sundry | \$ 5,000 |

Total **\$55,000**

STRATEGIC IMPLICATIONS

Key Results Areas

3. Community Services and Social Environment



-
- 3.2 Retain the school and hospital and grow health, Doctor services, allied health, and aged care services.

Key Activities and Strategies for the Short Term 2021-2025

- 3.0 Community Services and Social Environment
- 3.1 Ongoing monitoring of Homecare services
- 3.2 Support aged services for Wagin and the wider area in collaboration with neighbouring Shires
- 3.7 Monitor medical, health, aged care services

VOTING REQUIREMENTS

Simple Majority



11.1.4 STRATEGIC STAFF HOUSING PLAN 2023 – 2033

| | |
|-------------------------------|---|
| PROPONENT: | Shire of Wagin |
| OWNER: | Shire of Wagin |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Mark Hook, Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 4 October 2023 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CP.MT.15 |
| STRATEGIC DOCUMENT REFERENCE: | Building and Infrastructure |
| ATTACHMENTS: | STRATEGIC STAFF HOUSING PLAN 2023 - 2033 |

OFFICER RECOMMENDATION

1. That the Strategic Staff Housing Plan 2023/2033 as presented by the Acting Chief Executive officer be received

Carried 0/0

5075 COUNCIL DECISION

Moved Cr S M Chilcott

Seconded Cr G R Ball

1. That the Strategic Staff Housing Plan 2023/2033 as presented by the Acting Chief Executive officer be received with the removal of point 1 Sell 5 Arnott Street to Juniper for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.

Carried 7/0

Note: Reason for change in recommendation - Council wanted to remove point 1. Sell 5 Arnott Street to Juniper for sale on the open market with the funds from the sale placed in the Staff Housing Reserve. As the property is currently being leased by Juniper.

BRIEF SUMMARY

The attached Strategic Staff Housing Plan 2023/2033 outlines Council current and future housing needs.

The report recommends the following actions be taken by the Shire of Wagin for future housing requirements.



1. Sell 5 Arnott Street to Juniper or list for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.
2. Place in the 2024/25 Budget Estimates to purchase or construct either a 4 X 2 or a 3 X2 residence with funds for the Staff Housing Reserve in the 2024/25 Budget

BACKGROUND/COMMENT

The CEO was requested by Council to prepare a report on the current and future housing needs for the Shire of Wagin.

Attached to this agenda item is the Strategic Staff Housing Plan 2023 - 2033 prepared by the Acting CEO.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil -

STRATEGIC IMPLICATIONS

Key Results Areas

2. Buildings and Infrastructure

2.9 Investigate future housing and expansion for tourist and other attractions.

Key Activities and Strategies for the Short Term 2021-2025

2.0 Buildings and Infrastructure

2.7 Upgrade of staff housing as a recruitment and retention strategy

VOTING REQUIREMENTS

Simple Majority

MarionE@



Strategic Staff Housing Plan

2023/2033

Mark J Hook 3/10/2023

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INTRODUCTION

The Shire of Wagin Strategic Staff Housing Plan will shape the replacement of councils Staff Housing and Other housing stocks to achieve the following objectives and outcomes.

OBJECTIVES

1. To provide adequate and acceptable housing to all members of staff
2. To dispose of older stocks of other and staff housing
3. To improve the quality of other and staff housing
4. To provide opportunities for staff to purchase their current staff house.
5. To improve the current level of GROH Housing Stock

OUTCOMES

1. To provide staff housing under 15 years of age
2. To manage the existing level of housing stocks
3. To provide additional GROH Housing

GOVERNMENT REGIONAL OFFICERS' HOUSING (GROH) PROGRAM

The Shire of Wagin currently has no Housing rented to GROH personnel.

Who is Eligible for GROH accommodation?

GROH accommodation is provided at the discretion of the employing agency. However, several conditions are stipulated in the GROH Eligibility Policy, including:

The employee / tenant must not be recruited locally, and

The employee/ tenant and their partner must not own a property within 50km of their place of employment, in which they could reasonably reside.

Other eligibility conditions can be set at the discretion of the employing agency. For example, the agency may limit the eligibility for GROH housing to positions over a certain level. In addition, the agency determines the size of property that will be provided for singles, couples and families. STRATEGIC COMMUNITY PLAN 2012-2022

This Strategic Staff Housing Plan meets the following requirements of the Shire of Wagin Strategic Community Plan 2020/2030 adopted by the Shire of Wagin in 2013 and reviewed in 2020.

| 1. Economic Development | 2. Buildings and Infrastructure | 3. Community Services and Social Environment | 4. Town and Natural Environment | 5. Council Leadership |
|---|---|---|--|---|
| 1.1 Increase in the number and diversity of businesses in the town and district. | 2.1 Improve road conditions on all Shire and State roads. | 3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate. | 4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop. | 5.1 Support and provide incentives for more businesses and retail opportunities. |
| 1.2 Support more job/ training opportunities, and entities especially for young people. | 2.2 Monitor heavy vehicle movements through the townsite. | 3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services. | 4.2 Improve town approach and entry statements. | 5.2 Foster Communication with the community. |
| 1.3 Increase tourism and promotion of town and heritage. | 2.3 Improvement in condition and appearance of the main streets of the Town and improved signage. | 3.3 Housing, Job and training especially for young people. | 4.3 Maintain and improve natural environment and recreation areas | 5.3 Plan services and activities based on sustainability, affordability and resources. |
| 1.4 Facilitate Broadband and other associated electronic media infrastructure | 2.4 Continue to upgrade Footpaths in town. | 3.4 Progress the Wagin Community Recreational Hub | 4.4 Improved waste management in town and Shire. | 5.4 Encourage and acknowledge volunteering. |
| 1.5 Explore affordable accommodation for workers. | 2.5 Refine Infrastructure to support arts, culture, entertainment and library services. | 3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region. | 4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD | 5.5 Be responsive to community aspirations and requirements within the capacity of council. |
| 1.6 Aid retention and encourage more government services in Wagin. | 2.6 Encourage greater care and restoration or preservation of heritage buildings. | 3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities. | | 5.6 Council to have a sound strategy to the sustainability to the Shire |
| 1.7 Support and Promote Wagin as a business opportunity. | 2.7 Develop a safe fenced playground for children in a park environment | 3.7 Support community activities with resources and facilities as required. | | 5.7 Investigate rebranding of the Shire. |
| 1.8 Determine further waste management options. | 2.8 Investigate planning and development of sporting facilities | 3.8 Investigate to establish Wi-Fi Hotspots | | 5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire |
| 1.9 Maintain and improve the freight network in the Shire | 2.9 Investigate future housing and expansion for tourist and other attractions. | 3.9 Promote and Enhance the Wagin caravan and camping experience. | | |
| | 2.10 Optimise water harvesting and storage | | | |
| | | | | |
| | | | | |

| 1.0 Economic Development | Key Role | Accountable | Timelines | | | | | Anticipated objectives | Performance Measures |
|--|----------|---------------|-----------|---------|---------|---------|---------|--|--|
| | | | 2020/21 | 2021/22 | 2022/23 | 2023/24 | 2024/25 | | |
| 1.1 Progression of economic strategies and initiatives | Shire | CEO | X | X | X | X | X | Improvement in the Shire of Wagin economy | Number of new ventures, employment opportunities and businesses |
| 1.2 Further development of facilities at the Aerodrome | Shire | CEO | X | X | | | | Roads and facilities in place at the Aerodrome | Additional development |
| 1.3 Identify waste requirements for future needs | Shire | CEO | X | X | X | X | X | Appropriate and affordable waste management systems | Ongoing waste capacity with an annual waste information statement to Council |
| 1.4 Continued development of relationships and partnerships for effective regional development | Shire | CEO/Council | X | X | X | X | X | Regional cooperation and resource sharing to meet community and service delivery needs | Number of joint projects and resource sharing activities |
| 1.5 Support the attraction and retention of small business and housing of key workers in the region. | Shire | CEO / Council | X | X | X | X | X | Diverse business community with housing for key workers | Progress on development initiatives |
| 1.6 Maintain and improve freight movements in the Shire | Shire | CEO / Council | X | X | X | X | X | Provide suitable freight network to meet the requirements of the Shire | Enhanced capacity of freight network |
| | | | | | | | | | |

| 2.0 Buildings and Infrastructure | Key Role | Accountable | Timelines | | | | | Anticipated objectives | Performance Measures |
|--|-------------|-------------|-----------|---------|---------|---------|---------|---|--|
| | | | 2020/21 | 2021/22 | 2022/23 | 2023/24 | 2024/25 | | |
| 2.1 Collaboration with CBH and neighbouring Shires for restricted access vehicles (RAV) upgrades | CEO / Works | CEO / Works | X | X | X | X | X | Improved management of heavy haulage traffic on the Shire's road network Develop a Network Plan for our Shire and surrounding shires | Level of interaction and resulting strategy development. Regular review of plan |
| 2.2 Development of CBD | Shire | CEO / Works | X | X | X | X | X | A more vibrant and ambient Central business district | A management plan and resourced strategies and timelines in place - Townsquare and Townscape |
| 2.3 Review and upgrade of the Caravan Park, RV Area and surrounds | Shire | CEO / Works | | X | | X | | A caravan park that attracts tourists and other people to stay in the town | The progress of development and visitor's experience |
| 2.4 Refurbishment of the Shire's Administration Centre Building | Shire | Council | | | X | | | An appropriate administration centre building able to accommodate staff and business needs. | Progress of refurbishment |
| 2.5 Security and potential expansion and storage of the Shire's Water Harvesting and Storage Program | Shire | Works | X | X | X | X | X | Reduction in costs of water using natural resources | Ongoing harvesting of water for non-potable use in the town |
| 2.6 Review and upgrade Bushfire facilities and equipment as required | Shire | CEO | X | X | X | X | X | Well- equipped bushfire brigades | Suitability, reliability and availability of equipment |
| 2.7 Upgrade of staff housing as a recruitment and retention strategy | Shire | CEO/Council | | X | | X | | Appropriate accommodation for key shire staff | Progress of upgrade strategies |
| 2.8 Transport, Drainage, Footpath, Kerbing and Lighting maintenance and upgrades | Shire | CEO / Works | X | X | X | X | X | Maintain Transport corridors to a contemporary standard | Community feedback Progress on Road, footpaths and kerbing upgrades and maintenance |

| 3.0 Community Services and Social Environment | Key Role | Accountable | Timelines | | | | | Anticipated objectives | Performance Measures |
|---|-----------------------------|---------------|-----------|---------|---------|---------|---------|--|--|
| | | | 2020/21 | 2021/22 | 2022/23 | 2023/24 | 2024/25 | | |
| 3.1 Ongoing monitoring of Homecare services | Shire | CEO | X | X | X | X | X | Appropriate and sustainable services | Status of care and support services in the Shire |
| 3.2 Support aged services for Wagin and the wider area in collaboration with neighbouring Shires | Shire | CEO | X | X | X | X | X | Regional aged care services established for the benefit of Wagin residents | Monitoring the demand of aged-care services |
| 3.3 Review of services, location and facilities of the library | Shire | CEO | X | X | X | | | Appropriate library services and facilities to meet community need | Progress against objectives |
| 3.4 Identify and initiate opportunities for communication and joint ventures with government services | Shire | CEO | X | X | X | X | X | Ongoing- as opportunity arises | Progress toward realising Increased government services |
| 3.5 Monitor and progress of the swimming pool filtration | Shire | CEO | | X | | | X | Increases facilities at the Pool | Development progress |
| 3.6 Support development initiatives for housing options for residents from all age groups | Shire | CEO / Council | X | X | X | X | X | Ongoing – no specific actions other than a response to opportunities | Progress toward realising Increased housing opportunities |
| 3.7 Monitor medical, health, aged care services | Shire and service providers | CEO | X | X | X | X | X | A range of sustainable medical and health services to meet community needs | Status of current services against the identified need |
| 3.8 Promote and encourage the growth of arts, entertainment and community events, including youth activities with community involvement and Woolorama | Shire | CEO | X | X | X | X | X | Increased arts, culture and entertainment opportunities in Wagin | The number of successful well attended events. Continued success of Woolorama. |
| 3.9 Progress Sport and Recreation Facility Master Plan | Shire | CEO | X | X | X | X | X | Progress of Masterplan with consolidation of community facilities. | New sporting and community facilities in place and being used by the community. |
| 3.10 Continued support for tourism and related infrastructure development | Shire | CEO / Council | X | X | X | X | X | The increase of Shire attractions profile and improved visitor facilities and amenities in Wagin | Increase in number of visitors and upgrade of tourist facilities |
| 3.11 Maximise revenue of Electronic Advertising Sign | Shire | CEO | X | X | X | X | X | Generate advertising revenue to cover operating and replacement costs of the Electronic Sign | Awareness of the community and an increase in numbers at events and increase in visitors/tourists stopping Income covering costs and Reserve Account balance increasing each year |

CURRENT HOUSING STOCKS

The current housing stocks owned by Council are for the purposes of staff housing. They vary in size and where possible the larger houses are made available for staff members with families.

The Shire of Wagin Strategic Staff Housing Plan has been categorised into 3 groups.

Group 1

Executive Housing – housing reserved for Council’s Executive Staff members as per contract agreements.

Group 2

Staff Housing – housing reserved for Works Crew Employees and Administration Staff.

Group 3

Other Housing – Housing reserved for other than staff housing.

ELIGIBILITY FOR HOUSING

The eligibility and conditions for Housing vary between the three groups.

Factors Affecting Eligibility for Group 1 and Group 2

Staff Housing eligibility is restricted to.

1. Councils Executive Staff
2. Council Works Crew Employees and Administration Staff.

Wherever possible Council should encourage staff to purchase existing Housing Stock.

Council currently provides a housing allowance to employees who provide their own housing, which is reviewed annually during Budget preparations.

1. Executive Staff \$6,000 per year paid fortnightly.
2. Other Staff \$1,000 per year paid annually.

Staff employed by the Shire of Wagin are entitled to a subsidised rental or housing whilst employed by Council, upon termination Council owned housing must be vacated within 14 days and rent is deducted accordingly from the employee’s termination payment.

Maternity Leave

Employee on Maternity Leave are entitled to the conditions of their existing housing arrangements for a period of 12 months from the commencement of Maternity Leave. If the employee does not return to full time employment after 12 months, they will have to vacate the premises.

Long Service Leave

Staff on Long Service Leave are permitted to remain in Council housing.

Rent

Rents are determined by Council on an annual basis and should be subject to CPI.

Council housing rents are heavily subsidized to provide accommodation at rates significantly better than that in the private rental market and are reviewed annually during Budget preparations.

Bond Money

Payment of the Bond equivalent to four weeks rent is to be paid by the employee via a Payroll Deduction and held in trust by Council.

Factors Affecting Eligibility for Other Housing

Council does supply Staff Housing to private rentals and government agencies eligibility is restricted to:

1. Aged or seniors with senior's card or Pensioner Health Benefits CARD
2. Government Employees such as Police, Hospital and Education.

ESTIMATED REMAINING LIFE YEARS (ERLY)

The Estimated Remaining Life Years (ERLY) is the remaining life of the asset, taking into consideration the effective age of the asset. Where appropriate, allowances have been made for assets that have undergone refurbishment and extensions which can extend the ERLY of the asset.

ASSET CONDITION ASSESSMENT RATING

1. **Very Good Condition:** - Building is new or has been extensively re modelled and modernised.
2. **Good Condition:** -Building has been well maintained and has been possibly refurbished.
3. **Moderate Condition:** - Building has been regularly maintained throughout
4. **Poor Condition:** - Building in need of overall maintenance no obvious structural defects.
5. **Very Poor Condition:** - Building in disrepair or uninhabitable with possible structural problems.

| 1. Very Good Condition | 2. Good Condition | 3. Moderate Condition | 4. Poor Condition | 5. Very Poor Condition |
|-------------------------------|--------------------------|------------------------------|--------------------------|-------------------------------|
| 100% – 91% of EEWL | 90% – 71% of EEWL | 70% – 21% of EEWL | 20% – 6% of EEWL | 5% – 0% of EEWL |

The above table represents the Asset Condition Assessment Rating based on the Estimated Economic Working Life (EEWL) and the Estimated Remaining Life Years (ERLY) of an asset.

CURRENT HOUSING STOCK

Following are the details of each property currently owned by Council with a recommendation for the future of the property.

All future housing should be diverse enough to cater for Family units, Couples and Single units.

All Current and future housing should be designed or purchased to meet the following criteria:


1. Minimal Maintenance requirements for buildings and gardens
2. Meet existing energy efficiency ratings.
3. Water wise gardens and lawns
4. Adequate storage provisions for tenant's personal belongings and recreational equipment such as caravans and boats.

STAFF HOUSING


STAFF HOUSING- CEO RESIDENCE Lot 73 Marks Street

| | |
|--|--|
| LGIS Register No 139 |  |
| Title Number | |
| Description of Asset Brick Custom Orb Roof | |
| Current Use | Group 1 Executive Housing 1 - CEO Residence |
| Purchase/ Construction Date | Built July 2013 |
| Fair Value | No Fair Value Found |
| Insured Figure | \$683,000 |
| Condition | 1. Very Good Condition: - Building is new or has been extensively re modelled and modernized. |
| Estimated Remaining Life Years | 34 |
| RECOMMENDATION | That Council retains this property |


STAFF HOUSING – 2 Ballagin Street

| | |
|--|---|
| <p>LGIS Register No - 136</p> |  |
| <p>Lot 330 Deposited Plan 223177tle Number</p> | |
| <p>Description of Asset</p> <p>Brick and tile clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and double garage under main roof</p> | |
| <p>Current Use</p> | <p>Group 1</p> <p>Staff Housing – Deputy CEO</p> |
| <p>Purchase Price</p> | <p>\$476,000</p> |
| <p>Fair Value 6/2012</p> | <p>Building \$260,000 Land \$40,000 - Includes paving, fencing, reticulation, patio, rainwater tank and garden shed</p> |
| <p>Insured Figure</p> | <p>\$476,00</p> |
| <p>Condition</p> | <p>2. Good Condition: -Building has been well maintained and has been possibly refurbished.</p> |
| <p>Estimated Remaining Life Years</p> | <p>32</p> |
| <p>RECOMMENDATION</p> | <p>That Council retains this property</p> |

STAFF HOUSING – 5 Omdurman Street

| | |
|--|---|
| <p>LGIS Register No 134</p> |  |
| <p>Title Number Lot 20 Diagram 33811</p> | |
| <p>Description of Asset Brick and tile clad three-bedroom residence on concrete footings and slab with carport and open front and rear verandas under the main roof</p> | |
| <p>Current Use</p> | <p>Group 2 Staff Housing – Swimming Pool Manager. (Rachael Bairstow)</p> |
| <p>Fair Value 6/2012</p> | <p>Buildings \$190,000 Land \$55,00 - Includes storeroom, paving, fencing, reticulation, patios, rainwater tank and detached workshop</p> |
| <p>Insured Figure</p> | <p>\$486,000</p> |
| <p>Condition</p> | <p>3. Moderate Condition: - Building has been regularly maintained throughout</p> |
| <p>Estimated Remaining Life Years</p> | <p>22</p> |
| <p>RECOMMENDATION</p> | <p>That Council retains this property</p> |


STAFF HOUSING – 14 Gordon Street

| | |
|--|---|
| LGIS Register Number 135 |  |
| Title Number Lot 7 Deposited Plan 8391 | |
| Description of Asset Brick and tile clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and single carport under main roof | |
| Current Use | Group 1 Staff Housing – Manager of Finance. (Empty now) |
| Fair Value 6/2012 | Buildings \$220,000 Land \$40,000 - Includes paving, fencing, reticulation, patios, rainwater tank and detached garage |
| Insured Figure | \$521,000 |
| Condition | 3 Moderate Condition: - Building has been regularly maintained throughout |
| Estimated Remaining Life Years | 23 |
| RECOMMENDATION | That Council retains this property |


STAFF HOUSING – 32 Ballagin Street

| | |
|---|--|
| LGIS Register Number 133 |  |
| Title Number Lot 6 Diagram 29499 | |
| Description of Asset Brick and tile clad four-bedroom residence on concrete footings and slab with split system air-conditioning and single garage under main roof. | |
| Current Use | Group 2 Staff Housing – Grader Driver (Jim Praetz) |
| Fair Value 6/2012 | Building \$215,000 Land \$55,00 - Includes fencing, paving, reticulation, patio, double garage, and garden shed |
| Insured Figure | \$453,000 |
| Condition | 3 Moderate Condition: - Building has been regularly maintained throughout |
| Estimated Remaining Life Years | 28 |
| RECOMMENDATION | That Council retains this property |


OTHER HOUSING – 5 Arnott Street

| | |
|--|--|
| LGIS Register Number 137 |  |
| Title Number Lot 896 Deposited Plan 223175 | |
| Description of Asset Timber framed and plastic weatherboard and iron clad residence on timber footings with timber floors and split air-conditioning | |
| Current Use | Group 3 Other Housing – Reserved for Nurse at Waratah. |
| Fair Value 6/2012 | Building \$130,000 Land \$70,000 - Includes paving, fencing, reticulation, patio, rainwater tank, gazebo and detached shed with carport |
| Insured Figure | \$325,000 |
| Condition | 4 Poor Condition: - Building in need of overall maintenance no obvious structural defects. |
| Estimated Remaining Life Years | 25 |
| RECOMMENDATION | That Council Offer this residence to Juniper or list the property for sale on the open market |

OTHER HOUSING – 68 Khedive Street

| | |
|---|---|
| LGIS Register Number 77 |  |
| Title Number Lot 55 Deposited Plan 33786 | |
| Description of Asset Brick and iron clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and double garage under main roof | |
| Current Use | Group 3 Other Housing – Doctors Residence. |
| Fair Value 6/2012 | Building \$378,000 Land \$42,000 - Includes paving, fencing, reticulation and garden shed |
| Insured Figure | \$498,000 |
| Condition | 1 Very Good Condition: - Building is new or has been extensively re modelled and modernized. |
| Estimated Remaining Life Years | 48 |
| RECOMMENDATION | That Council retains this property |

OTHER HOUSING – Wagin NAB Building 83 Tudor Street

| | |
|---|---|
| <p>LGIS Register Number</p> <p>12</p> |  |
| <p>Title Number 3</p> | |
| <p>Description of Asset</p> <p>Two storey commercial building in Federation Academic classic style Built 1912 Tuck Pointed Brick work laid in English bond with painted and rendered pilasters windowsills and plinths. Exterior walls on side elevations are fair-faced laid in stretcher bond.</p> | |
| <p>Current Use</p> | <p>Group 3</p> <p>Other Housing – Vacant previously used for Locum Doctor and staff member.</p> <p>Lower story used commercial Tennant</p> |
| <p>Fair Value</p> | <p>No Fair Value found</p> |
| <p>Insured Figure</p> | <p>\$2,090,000</p> |
| <p>Condition</p> | <p>Overall Rating</p> |
| <p>Estimated Remaining Life Years</p> | |
| <p>RECOMMENDATION</p> | <p>That Council retains this property</p> |

Councils current staff housing is adequate to full fill the requirements of staff at this moment.

Current Executive staff structure for the Shire of Wagin is as follows.

- Chief Executive Officer
- Executive Manager of Community & Corporate Services (Deputy CEO)
- Manager of Finance
- Manager of Works

All the current Executive Staff are in a Council House except for the Manager of Works who owns his own residence.

The Grader Driver currently rents one of Councils Executive Staff Housing as it is not required by the current Manager of Works.

If the Manager of Works was to retire soon Council would need to have the grader driver vacate the premises at 32 Ballagin Street for the new Manager of Works or construct or purchase a new residence in Wagin.

If Council was to employ its own Health Building Planning Officer as it has done in the past Council would not have Housing to accommodate this position.

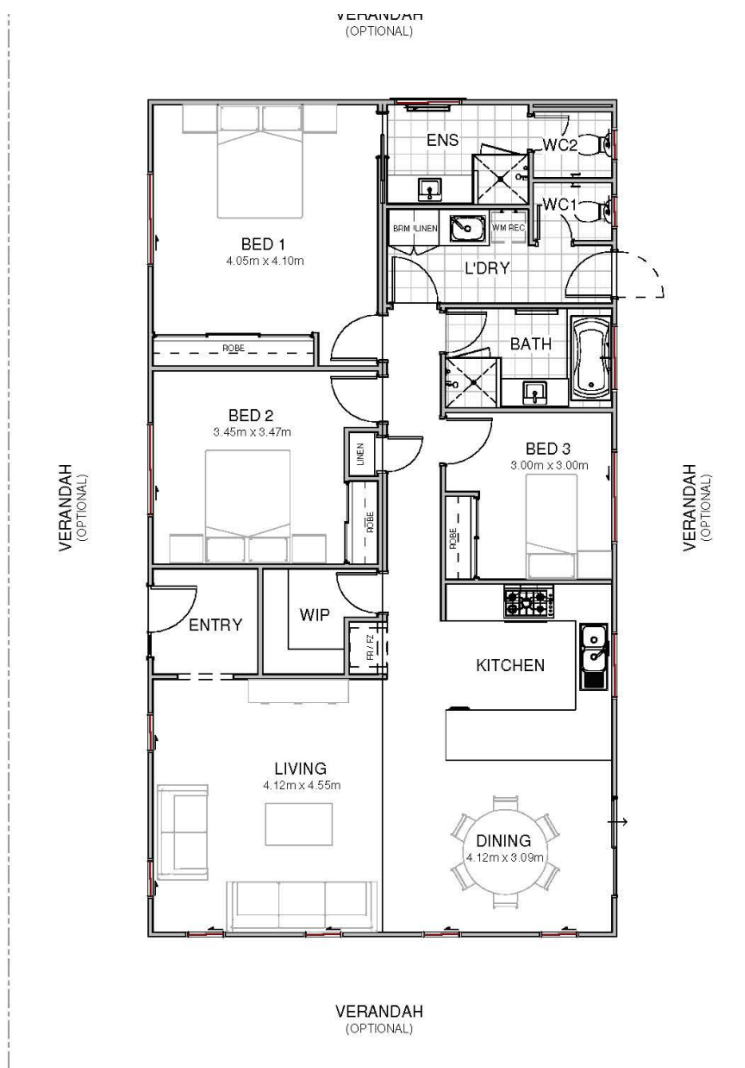
Or it would need other staff to vacate a currently occupied residence.

Council needs to look at constructing or purchasing either a four by two executive style house or a three by two residence to alleviate any issue with providing adequate staff housing into the future.

5 Arnott Street is currently utilised by Juniper for nursing staff and is surplus to Councils requirements. This residence should be either offered to Juniper or placed on the open market, with the funds received from the sale placed in the Staff Housing Reserve.



Jasper 3x2 Modular Home by Modular WA



Jasper 3X2 Modular style home Floor Plan by Modular WA



Teague - 4X2 Modular Style Home by Modular WA



Teague - 4X2 Modular Style floor plan Modular WA

Staff are hard to attract at the moment and the supply of staff housing should be seen as a way of attracting staff to Wagin and to keep the existing staff at the Shire of Wagin.

Council current Reserve for Staff Housing as of 30 June 2023 is \$382,358.

Council has budgeted the following in the 2023/2024 adopted budget.

Staff Housing Reserve

| | |
|--------------------------------|-----------|
| • Opening Balance 30 June 2023 | \$382,358 |
| • Transfer to Reserve | \$75,000 |
| • Interest Earned | \$11,459 |
| • Balance as of 30 June 2024 | \$468,817 |

If Council sells 5 Arnott Street and places the funds in the Staff Housing Reserve there should be enough funds from the Staff Housing Reserve to construct or purchase a suitable staff residence.

Council has adequate vacant land to build one additional house on in the Wagin townsite.

Price List

As a standard unit there are a few extra finishing items required inside on all the standard homes for flooring, blinds & AC. Roughly these would add \$14-30k depends on size of home & options.

A total finished installed price will depend on requirements for pad prep & service connections of power, water, septic onsite.

These will all be extras in terms of pricing. As a guide these might total \$40-60k.

Carports & verandas are also an extra on the pricing below.

WA RANGE

TRADITIONAL ELEVATIONS

11th March 2023

| DESIGN | MODULES | FEATURES | SIZE (m ²) | PRICE |
|-----------|---------|---|------------------------|------------|
| BURRA | 1 | 1 bed x 1 bath | 50 | \$ 139,100 |
| CLIFTON | 1 | 2 bed x 1 bath | 61 | \$ 152,200 |
| AUGUSTA | 1 | 2 bed x 1 bath | 72 | \$ 156,500 |
| CRYSTAL | 2 | 3 bed x 1 bath | 101 | \$ 221,300 |
| ECLIPSE | 2 | 2 bed x 2 bath | 101 | \$ 220,600 |
| OTTAWAY | 2 | 2 bed x 2 bath , alfresco on main slab, separate living | 113 | \$ 234,700 |
| KARAKIN | 2 | 3 bed x 2 bath (With Wertherx cladding) | 119 | \$ 265,400 |
| HERDSMAN | 2 | 3 bed x 2 bath | 121 | \$ 235,400 |
| RICHMOND | 2 | 4 bed x 2 bath | 121 | \$ 242,600 |
| JASPER | 2 | 3 bed x 2 bath | 126 | \$ 254,600 |
| LOCHHART | 2 | 3 bed x 2 bath with separate living area | 121 | \$ 243,200 |
| ANGOVE | 3 | 4 bed x 2 bath | 164 | \$ 314,600 |
| SEABROOK | 3 | 4 bed x 2 bath, study, alfresco on main slab, Outdoor Kitchen | 190 | \$ 341,400 |
| MURIN | 3 | 4 bed x 2 bath, games | 181 | \$ 316,500 |
| MEGENTA | 3 | 4 bed x 2 bath, study, games | 186 | \$ 326,400 |
| TEAGUE | 3 | 4 bed x 2 bath, study & theatre | 185 | \$ 331,000 |
| WARRAMBOO | 3 | 4 bed x 2 bath, study | 186 | \$ 322,400 |
| ARGYLE | 4 | 5 bed x 2 bath, office, games room | 246 | \$ 415,700 |

- Prices are inclusive of transport to a level and accessible site with 200kms of Perth GPO
- Prices include all items listed on the Modular WA Standard Inclusion and Finishes list
- Prices include GST and can be changed without notice
- Prices for cyclonic upgrades available on request

STANDARD INCLUSIONS AND FINISHES

PRELIMINARIES

- Custom Design Service Available
- Site Inspection & Soil Classification Report PS Allowance
- Energy Assessment & Compliance
- Independent Building Surveyor Certification
- Building Permit application including fees
- Water Corporation standard application including fees
- Home owner's indemnity insurance policy
- Award winning HIA member
- HIA lump sum (fixed price) contract
- Six month maintenance period
- 10 year structural warranty
- Personalised prestart consultation service to assist with client product & colour selections
- Delivery within 200km of Perth GPO

QUALITY STRUCTURE

- Design & site specific structural engineered building
- Fully engineered pre-stressed concrete floor to S-Class site
- Termite barrier to all external walls
- Engineered 90mm steel wall & roof frame system
- R2.5 insulation batts to all external walls
- R4 insulation batts to internal ceilings
- R1.3 55mm anticon insulation below roof sheets
- Zinalume corrugated roof sheeting
- Colorbond fascia, gutters (slotted) & downpipes
- Smooth Duraplank or Colorbond exterior cladding installed over waterproof membrane and thermal break
- Full painting to all external cladding and surfaces
- Jason Windows quality powder coated aluminium windows & sliding doors including flyscreens & wide range of colours
- Breeze locks to all windows
- Obscure glazing to ensuites, bathrooms & toilets

EXTERNAL FINISHES

- Painted hardwood double rebate frame all external doors
- Painted solid feature entry door
- Powder coated aluminium security screen/fly door
- Painted solid half-light door to hinged laundry door
- Powder coated aluminium security screen/fly door
- Zanda door furniture including deadlocks to external doors
- LED lighting included to all external doors
- Two external double power points included
- Two garden taps
- Combination electric & gas rebated meterbox

INTERNAL

- Modern splayed primed pine skirting boards included
- Fully painted internal walls, skirting boards, ceilings, doors & frames included throughout home
- Flushed plasterboard walls & ceilings with 55mm cove cornice
- Metal corner beads to all wall corners & full window surrounds
- Flush panel doors and metal frames
- Zanda lever door furniture

- Privacy locks to bathrooms, ensuites & toilets
- Built in robes to all bedrooms with white shelf & chrome rail
- Hardwired smoke alarms
- LED light fittings to ceilings throughout
- One digital television point and one phone point
- Double power point to each room

BATHROOMS, ENSUITES, LAUNDRY & TOILETS

- Upgraded water resistant plasterboard to walls & ceilings of bathrooms, ensuites, laundry and toilets
- Floor tiling from Builder's 300x300mm ceramic \$44m2 prime cost range to all wet areas
- Wall tiling from Builder's 400x200mm ceramic \$44m2 prime cost range to all wet areas
- 2m wall tiling to showers, 200mm splash above vanity benchtops & 200mm high skirting to wet areas.
- Hobless shower recesses with framed pivot shower door
- Framed mirror to full width of vanity cabinets
- Locally made custom cabinetry with laminate benchtops, soft close cupboards & ABS edging
- Inset china basins to vanity benchtops
- Alder chrome mixer taps throughout
- Chrome double towel rails 750mm
- Stainless steel 45L laundry trough – metal combo unit or inset to custom cabinetry as per design with 400mm high tiled splash
- Close coupled toilet suites with soft close lid
- Exhaust fans with draft stopper to ensuites, bathrooms & toilets all fully ducted externally.
- Continuous flow gas hot water system

CUSTOM KITCHEN

- Westinghouse electric oven ss, 600 or 900mm as per design.
- Westinghouse gas cooktop ss, 600 or 900mm as per design.
- Westinghouse range hood ss, 600 or 900mm as per design.
- Locally made custom cabinetry with laminate benchtops, soft close cupboards & drawers with ABS edging
- 1 & ¼ bowl stainless steel sink with single end drainer
- Alder chrome mixer tap to sink
- Dishwasher recess with electrical & plumbing provisions
- Tiled splashback 400mm high around kitchen & up to rangehood at the width of cooktop.

EXCLUDED ITEMS - SITEWORKS & OPTIONAL EXTRAS

- Any planning fees, such as DA, R-code variations, etc.
- Any headwork fees from power & water authorities
- BAL Classification Report & any required building upgrades
- Earthworks
- Onsite electrical & plumbing join up & service run-ins
- LPG bottles as required
- Carports, alfrescos and verandahs
- Colorbond roofing
- Floor coverings
- Window furnishings
- Air-conditioning systems

RECOMMENDATIONS

1. Sell 5 Arnott Street to Juniper or list for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.
2. Place in the 2024/2025 Budget Estimates to purchase or construct either a 4X2 or a 3X2 residence with funds for the Staff Housing Reserve in the 2024/2025 Budget

VACANT LAND AVAILABLE FOR HOUSING

Council Vacant Lots

| Ref # | Loc / Lot # | Land Area | Value | Street # | Street Address | Zoning and Comment |
|-------|-------------|---------------------------------------|-----------------------|----------|----------------|--|
| 10 | 1721 & 1722 | 896m ² & 837m ² | \$5,000 for both lots | 7 | Sawle Street | Zoned Residential |
| | | | | | | |
| Ref # | Loc / Lot # | Land Area | Fair Value | Street # | Street Address | Comment |
| 12 | 74 | 1265m ² | \$75,000 | 7 | Marks Crt | Fully underground serviced residential lot in prime area |
| 13 | 70 | 981m ² | \$60,000 | 8 | Marks Crt | Fully underground serviced residential lot in prime area |

Property Map Enquiry - A1077 5 Sawle Street WAGIN WA 6315 - [CEO/WAG/SOW-S12RDS]SynergySoft

Home Display Settings

File Systems Search Save Query Cancel Lookup First Previous Next Last Codes Related Information Searches Tools Spooler Window Help

1: 500 Full Extent Zoom In Zoom Out Pan Identify Locate Measure Select Point Map Legend

System Nav Edit Navigate Menus Navigate Info Selection Legend

Systems Property Map Enquiry - A1077 5 Sawle Street WAGIN WA 6315 X

Search PickList Property Financial Summary Ownership Parcel Memos

Legal flag Non-current

Assets No. A1077 Old No.

Owner Shire Of Wagin

Property Address **5 SAWLE STREET WAGIN WA 6315**

House 5 Lot 1722

Street Sawle

Type Street

Suburb WAGIN 6315

Ward 01 Wagin

Area 01

Locality 01 Wagin

Zoning RE Residential

Land use

VEN Number 800736

Pens No

Valuation Details

| | |
|--------------------|------------------|
| Gross Rental Value | Unimproved Value |
| 0.00 | |

ratepayer: address: 11436283

ratepayer: address: 11436283

Sawle St

Morris St

Workflow

A1077 Items

- Process History (0)
- Comments (0)
- Work Items (0)
- Central Records (0)
- 0 Associated Coversheet ...
- 0 Associated Attachment ...
- Create New Coversheet I...

My Open Items

Property Map Enquiry A1077

A1077 Items

9:09 AM 10/10/2023

Property Map Enquiry - A2019 8 Marks Court WAGIN WA 6315 - [CEO/WAG/SOW-S12RDS]SynergySoft

Home Display Settings

File Systems Search Save Query Cancel Lookup First Previous Next Last Codes Related Information Searches Tools Spooler Window Help

1: 500 Full Extent Zoom In Zoom Out Pan Identify Locate Measure Select Point Map Legend

System Nav Edit Property Map Enquiry - A2019 8 Marks Court WAGIN WA 6315 X

Systems

Rates And Property

Dogs System

Mapping

- Property Map Enquiry
- Dog Map Enquiry
- Building Map Enquiry
- Map Data Refresh
- Dola Pin Update
- Access Statements
- User Reports For Mapping
- Structural Views

Names And Addresses

Rate Modelling

Rates

Rates & Property

Favourites

Financial Management

Rates And Property

Technical

In House Developments

Search PickList Property Financial Summary Ownership Parcel Memos

Legal flag Non-current

Assess No. A2019 Old No.

Owner Shire Of Wagin

Property Address **8 MARKS COURT WAGIN WA 6315**

House 8 Lot 70

Street Marks

Type Court

Suburb WAGIN 6315

Ward 01 Wagin

Area 01

Locality 01 Wagin

Zoning VA Vacant

Land use

VEN Number 1703429

Pens No

Valuation Details

| | |
|--------------------|----------------------|
| Gross Rental Value | Unimproved Value |
| 0.00 | <input type="text"/> |

73 ratepayer: T Mangalavite A737 736 address: 84 Khedive Street 649328

Workflow

A2019 Items

- Process History (0)
- Comments (0)
- Work Items (0)
- Central Records (0)
- 0 Associated Coversheet ...
- 0 Associated Attachment ...
- Create New Coversheet I...

My Open Items

Property Map Enquiry A2019

A2019 Items

9:11 AM 10/10/2023



11.1.5 HBP.29 LOCAL PLANNING POLICY – WIND TURBINES

| | |
|--------------------------------------|---|
| PROPONENT: | Mark Hook, Acting Chief Executive Officer |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Mark Hook, Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 9 October 2023 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.PO.1 |
| STRATEGIC DOCUMENT REFERENCE: | |
| ATTACHMENTS: | <ol style="list-style-type: none"> 1. DLPH Position Statement 2. HBP.29 Local Planning Policy – Wind Turbines |

OFFICER RECOMMENDATION/5076 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

1. That the attached Policy HBP 29 Local Planning Policy Wind Turbines be adopted.

Carried 7/0

BRIEF SUMMARY

Council is being requested to adopt the new Planning Policy HBP 29 Local Planning Policy Wind Turbines.

BACKGROUND/COMMENT

Currently the Shire of Wagin has no Local planning Policy in relation to the establishment of Wind Farms or Wind Turbines within the Shire of Wagin. The objective of the attached policy HBP 29 is to allow for the construction of Wind Turbines, where they are ancillary to existing development, throughout the Shire of Wagin without compromising the local character and setting of the area or the amenity of neighbouring properties. Provide for the protection of the quality of the streetscape and amenity (particularly visual and acoustic amenity) of nearby properties from the impact of Renewable Energy Systems. provide guidance for the development of renewable energy systems on land controlled under Shire of Wagin LPS No 2.

Generally, an application for a development the size of a wind farm would be determined by a Development Assessment Panel (DAP). It is easier for Council in the



DAP hearings if Council has a Local planning Policy that covers this type of development.

CONSULTATION/COMMUNICATION

Shire of Narrogin Town Planners.
Shire president Shire of Wagin.
WALGA Governance section Mr Tony Brown.

STATUTORY/LEGAL IMPLICATIONS

Planning and Development Act 2005
Shire of Wagin LPS No 2
Development Assessment Panel Regulations 2011

POLICY IMPLICATIONS

New Policy

FINANCIAL IMPLICATIONS

Nil -

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



Department of Planning,
Lands and Heritage



*We're working for
Western Australia.*

Position Statement:

Renewable energy facilities

March 2020

Disclaimer

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formats on application to the
Communications Branch.

1. Policy intent

This document outlines the Western Australian Planning Commission (WAPC) requirements to support the consistent consideration and provision of renewable energy facilities within Western Australia. It supersedes *Planning Bulletin 67 Guidelines for Wind Farm Development (2004)*.

The policy identifies assessment measures to facilitate appropriate development of renewable energy facilities. It seeks to ensure these facilities are in areas that minimise potential impact upon the environment, natural landscape and urban areas while maximising energy production returns and operational efficiency.

When reviewed and where relevant, the WAPC will support amendments to incorporate the statutory content from this Position Statement into the *Planning and Development (Local Planning Schemes) Regulations 2015* as model or deemed provisions.

2. Renewable energy facilities in Western Australia

The *Western Australian Planning Commission's State Planning Strategy 2050* promotes renewable energy initiatives.

The local planning framework, principally administered by local government, can effectively manage the development assessment of renewable energy facilities.

Renewable energy facilities in Western Australia are principally wind turbine and solar array systems. Other systems include geothermal, biogas, ocean power and hydro-electric power for on-grid and off-grid locations.

Renewable energy can enhance local economies and easily connect into the network grid. The contribution that renewable energy facilities make to the reduction in carbon emissions is an important consideration for the growth of the industry, as well as the socio-economic benefits to the State.

3. Application of this policy

This position statement applies to the preparation and assessment of planning instruments including region and local planning schemes, planning strategies, and structure plans; as well as in the assessment of subdivision and development applications in Western Australia.

4. Policy objectives

The objectives of this position statement are to:

- guide the establishment of renewable energy facilities to support the *State Energy Transformation Strategy (March 2019)*
- outline key planning and environmental considerations for the location, siting and design of renewable energy facilities
- promote the consistent consideration and assessment of renewable energy facilities
- facilitate appropriate development of renewable energy facilities while minimising any potential impact upon the environment, natural landscape, and urban areas
- encourage informed public engagement early in the renewable energy facility planning process.

5. Policy measures

5.1 State Planning Framework

Regional and sub-regional strategies, as provided for by *State Planning Policy 1 State Planning Framework*, may provide objectives related to renewable energy, general principles for location in the regions and general guidance for renewable energy facilities in the local planning framework.

5.2 Local planning framework

Local governments should address renewable energy facilities in their local planning framework.

5.2.1 Local planning strategy

The local planning strategy should indicate landscape protection areas that should exclude renewable energy facilities. Where a local government does not have an approved strategy, the subject site may require detailed evaluation as to the landscape qualities as part of the overall planning assessment. On and off the grid renewable energy facility considerations may be included in a local planning strategy. For example, areas of high environmental and landscape value may be unsuitable for large scale wind or solar farm development. Visual landscape

analysis, including view shed mapping, may be undertaken to enable important views and landscape character to be identified and protected.

Competing land uses on rural land should be taken into consideration when determining appropriate locations for renewable energy facilities. The provisions of *State Planning Policy 2.5 Rural Planning* need to be considered when assessing appropriate locations for these facilities. Large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value.

Where practicable, the agricultural use of land should continue after installation of a renewable energy facility. The future growth of regional towns and urban growth areas should not be compromised by renewable energy facilities impacting upon locations that will accommodate future sensitive land uses such as residential dwellings, particularly on the urban-rural fringe.

5.2.2 Local planning scheme

Where applicable, local planning schemes should contain the land use definition of renewable energy facility as per section 6 below, in lieu of the existing definition for a wind farm.

It is recommended that a renewable energy facility be designated in the zoning table of a local planning scheme as an 'A' use (not permitted without discretion and giving notice) of land within the appropriate zones. 'A' land uses require public advertising before the proposal can be determined.

Special Control Areas may be applied within local planning schemes to create special provisions, for example to protect air flight paths, regionally or locally significant key views, or valued landscapes from incompatible land use or development. A renewable energy facility may be specified as an 'X' use (not permitted) in these areas.

Local planning schemes should include provisions to provide direction on matters such as the location, permissibility, terms of operation and development standards of a renewable energy facility. Measures may address potential impacts such as setbacks and vegetation screening from sensitive land uses.

Where the local government has not adopted a local planning strategy, or the local planning scheme does not include provisions to guide decision making on renewable energy facilities, consideration of the above issues may be incorporated into a local planning policy.

5.2.3 Local planning policy

A local planning policy can be used to provide specific development standards applicable to renewable energy facilities, and any other matters required to guide the local government in its decision making on a renewable energy facility.

5.3 Renewable energy facility proposals

5.3.1 Community consultation

Early consultation with the community and stakeholders by the proponents is encouraged to ensure that the proposal is compatible with existing land uses on and near the site.

The local government should be consulted with respect to the community consultation program.

Relevant stakeholders may include:

- Air Services Australia
- Australian Wind Alliance
- Civil Aviation Safety Authority
- Clean Energy Council
- Department of Biodiversity, Conservation and Attractions
- Department of Agriculture, Water and Environment (Australian Government)
- Department of Industry, Science, Energy and Resources (Australian Government)

- Department of Defence (Australian Government)
- Department of Fire and Emergency Services
- Department of Jobs, Tourism, Science and Innovation
- Department of Mines, Industry Regulation and Safety
- Department of Planning, Lands and Heritage
- Department of Primary Industries and Regional Development
- Department of Water and Environmental Regulation
- Electricity network provider
- Energy Policy WA
- Environmental Protection Authority
- Local government
- Main Roads Western Australia
- National Farmers Federation
- Western Australian Planning Commission

5.3.2 Environmental impact

An environmental survey of the site should be conducted prior to the commencement of the renewable energy facility design. The type, location and significance of flora and fauna, particularly rare endangered or threatened communities that may be impacted, should be described and mapped so that remnant native vegetation and sensitive areas can be avoided.

Facilities should be located near the grid to minimise clearing of vegetation for grid connection power lines. Solar arrays over a large area may have a significant effect on the clearing of native vegetation. Already cleared farming land may offer a practical solution to minimise any environmental impact.

To understand the impact of wind turbines on birds and bats, the following matters should be considered:

- stopover sites, local bird species roosting and nesting sites
- location of bat colonies
- areas of high raptor activity
- the cumulative impact of wind turbines on migration routes.

The positioning of wind turbines outside of migratory routes may reduce the risk of avian strikes. An avian study should be undertaken when this risk is identified.

Proposals that may have a detrimental impact upon the environment should be referred to the Department of Water and Environmental Regulation (DWER) and the Environmental Protection Authority (EPA). The proposal could be referred by the decision-making authority, the proponent, or any individual.

The EPA *Environmental Factor Guideline - Flora and vegetation* (December 2016) and *EPA Environmental Factor Guideline - Social Surroundings* (December 2016) should be used to inform the environmental assessment.

The EPA will determine whether the proposal should be subject to an environmental impact assessment (see *EPA Guidance Statement No.33 Environmental Guidance for Planning and Development* (May 2008) for further information).

Referral to the Commonwealth Minister for the Environment through the Department of Agriculture, Water and Environment, under the *Environment Protection and Biodiversity Conservation Act 1999*, may also be required for matters of national environmental significance.

5.3.3 Visual and landscape impact

The location and siting of a renewable energy facility may require a visual and landscape impact assessment that addresses:

- landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values

- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

Visual Landscape Planning in WA: a manual for evaluation, assessment, siting and design, (November 2007) and the Australian Wind Energy Association and the Australian Council of National Trusts Publication *Wind Farms and Landscape Values (2005)* provide detailed guidance on visual landscape impact assessments.

5.3.4 Noise impact (wind turbine proposals)

The minimum recommended distance between noise-sensitive land uses and a wind turbine is 1,500 metres*.

* Evidence suggests that there are unlikely to be any significant effects on physical or mental health for noise-sensitive land uses at distances greater than 1,500m from wind turbines Source: National Health and Medical Research Council (February 2015 ref # EH57)

The minimum distance may be reduced with the approval of the local government, based upon advice from DWER.

Proposals for new wind turbines within 1,500 metres of an existing or new noise-sensitive premises (excluding caretaker dwellings) will require an acoustic study to enable the local government to determine the acceptability of a lesser separation distance. The acoustic study should be completed by a qualified acoustic consultant and include the provision of suitable noise attenuation measures, where required. Noise emissions from renewable energy facilities, including wind turbines, are required to meet the standards prescribed under the *Environmental Protection (Noise) Regulations 1997*. The *South Australian Environmental Protection Authority – Wind Farms Environmental Noise Guidelines (2009)* should also be referenced for assessment purposes. These guidelines acknowledge the potential for operation in the presence of higher wind-induced background noise levels.

5.3.5 Public and aviation safety

Appropriate measures should be provided, in consultation with the local government, to manage public access near a renewable energy facility (particularly wind turbines)

and any public building, road or pathway including visitor facilities such as car parks, platforms, information facilities and toilets.

Wind turbines proposed in areas subject to cyclones need to be designed and constructed to enable safe stowage if high winds are forecast.

Proponents of wind turbine proposals should refer to the *National Airports Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installation (Wind Farms) / Wind Monitoring Towers* to determine any potential aviation safety risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.

Wind turbines and solar arrays in bushfire prone areas should be designed and maintained so they are not a bushfire risk to surrounding bushland, and where possible should not be in bushfire prone areas with an 'extreme' bushfire hazard level or bushfire attack level (BAL) - 40 or BAL- Flame Zone. A minimum 10 metres clearance to combustible vegetation in the form of an Asset Protection Zone (APZ) is recommended. The APZ should be managed in a low threat state, in accordance with the *Guidelines for Planning in Bushfire Prone Areas (DPLH/DFES: 2017)*.

5.3.6 Heritage

Some locations may hold Aboriginal heritage, natural or historic heritage significance which may impact site suitability. An assessment should address:

- local archaeological and ethnographical records
- any impact upon the natural environment that have aesthetic, historical, scientific or social significance or other special value for the present and future community
- any impact upon the historic heritage characteristics of adjoining/nearby places with an impact assessment of the proposal undertaken where relevant.

Consultation with the Department of Planning, Lands and Heritage may be required if heritage issues are identified. Appropriate consultation should be undertaken with respect to Aboriginal heritage matters.

5.3.7 Construction impact

It is important to accommodate the full scope of works to occur on the site in the development of a renewable energy facility. Consideration needs to be given to potential staging that may occur including one type of renewable energy being

subsequently complemented by a second type of renewable energy to supplement continuity of feed into the grid, for example, wind turbines supplemented by solar arrays on the same site.

Key matters that should be addressed during the construction phase are:

- a site construction management plan that identifies standards and procedures for the construction of the development including the management of environmental emissions such as dust and noise
- site disturbance should be minimised during construction through careful siting and measures to address erosion, drainage run-off, flooding, water quality, retention of remnant vegetation, stabilisation of top soil, and weed and disease hygiene
- vehicle and machinery access and movement.

A decommissioning program should be separately developed in relation to removal of the facility and any rehabilitation requirements.

6. Definitions

Caretaker dwelling has the same meaning as under the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.

Sensitive land uses comprise land uses that are residential or institutional in nature, where people live or regularly spend extended periods of time. These include dwellings, short-stay accommodation, schools, hospitals and child care centres and generally exclude commercial or industrial premises.

HBP.29 LOCAL PLANNING POLICY – WIND TURBINES

| | |
|------------------------------|--|
| POLICY NUMBER | HBP.29 |
| POLICY TYPE | Health Building and Planning |
| DATE ADOPTED | 24 October 2023 (Council Resolution # 5076) |
| REVIEW DATE | 13 September 2023 |
| DELEGATION APPLICABLE | NO |

OBJECTIVE

To allow for the construction of Wind Turbines, where they are ancillary to existing development, throughout the Shire of Wagin without compromising the local character and setting of the area or the amenity of neighbouring properties.

Provide for the protection of the quality of the streetscape and amenity (particularly visual and acoustic amenity) of nearby properties from the impact of Renewable Energy Systems.

Provide guidance for the development of renewable energy systems on land controlled under Shire of Wagin LPS No 2.

Definition

Wind farm is defined in the Shire of Wagin Local Planning Scheme No. 2 as:

“means premises used to generate electricity by wind force and any associated turbine, building or other structure but does not include anemometers or turbines used primarily to supply electricity for a domestic property or for private rural use.”

A wind turbine is defined as:

“any equipment that is used to convert and then store and/or transfer energy from the wind into usable electrical energy. The term includes any equipment used in the activity such as base, blades, generator, pole, tower, transformer, vane, wire, inverter, batteries etc”.

A domestic wind turbine is defined as:

“Any wind energy system that is used to generate electricity for domestic energy consumption”.

Maximum Height: The vertical height from natural ground level to the highest point of the proposed Wind Turbine e.g., the tip of the generator blade at its highest point.

Policy Provisions:

Panning Approval is required for all Wind Turbines. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations, and manufacturer’s specifications, decommissioning and end of life plan, and details demonstrating compliance with the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire’s Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g., a qualified Heritage Advisor), unless

determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

If proposing to connect a Wind Turbine to the electric utility supply, a copy of the agreement between the proponent and the Agency, which demonstrates that the turbine complies with relevant requirements, shall be submitted with the application for planning approval.

Wind Turbines and any infrastructure required to support the turbine or allow for its operation must not adversely affect the amenity of the locality by reason of visual impacts or the emission of noise.

In the Residential and Town Centre zones only Domestic Wind Turbines are permissible, and such turbines are only permissible on lot sizes greater than 800m² with a maximum of one turbine per lot. The Maximum Height of Domestic Wind Turbines shall be:

- 6m for pole mounted turbines; and
- 3m above the roofline for roof mounted turbines.

The Maximum Height for Wind Turbines in zones other than the Residential and Town Centre zones shall be:

- 10m for pole mounted turbines; and
- 7.5m above the roofline for roof mounted turbines.

Wind Turbines are not permitted between the building and the street alignment and must meet the relevant zone's side and rear boundary setbacks.

All Wind Turbines must be:

- a) fitted with some form of automatic breaking, manual breaking, and speed protection and locked:
 - i. to allow for maintenance; and
 - ii. to allow the unit to cease operations during noise sensitive periods.
- b) maintained to avoid adverse impacts on adjoining properties; and
- c) constructed of non-reflective materials.

Proposed variations must be advertised in accordance with clause 4.8 of Shire of Wagin LPS No.2. No other provisions may be varied.

GUIDELINES

All Wind Turbines are required to comply with the Environmental Protection (Noise) Regulations 1997 and require Building Approval after the issuance of a valid Planning Approval. In addition, wind energy systems that connect to the electric utility supply must comply with the requirements of the relevant public authorities.

The provisions in this policy should not restrict advances in renewable energy technology being implemented within the Shire of Wagin. Where a proposal does not meet the specific requirements of this policy, discretion shall be applied in determining any development application in accordance with the objectives of this Policy.

Where a variation to the Renewable Energy System development standards is proposed the wind energy system shall be treated as an 'A' use and advertised in accordance with the requirements for a 'Simple DA' under the Shire of Wagin LPS No 2, 4.8 Advertising of Applications.

The following information must be submitted where planning approval is sought for large renewable energy systems:

- a) A traffic management assessment, particularly where wind farms are proposed.

- b) Preparation of specific environmental assessments, particularly where the proposal may result in impacts upon flora and fauna.
- c) Fire management plan.
- d) Visual and landscape Impact assessment.
- e) A noise impact assessment.
- f) Decommissioning and End of Life Plan.
- g) Community Consultation.
- h) Public and Aviation Safety.
- i) Heritage.
- j) Construction Impact

Acts and Regulations

*Shire of Wagin Local Planning Scheme No 2
Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2
Deemed Provisions (Part 2)*

HISTORY

- Nil

RESPONSIBLE OFFICER

- Chief Executive Officer



11.2 EXECUTIVE MANAGER COMMUNITY AND CORPORATE

11.2.1 EXECUTIVE MANAGER COMMUNITY AND CORPORATE REPORT – OCTOBER 2023

| | |
|------------------------------|--|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Whole of District |
| AUTHOR OF REPORT: | John Fathers, Executive Manager Community and Corporate |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | 11 October 2023 |
| PREVIOUS REPORT(S): | 15 September 2023 – Donna George, Acting Deputy Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| STRATEGIC DOCUMENT REFERENCE | Strategic Community Plan |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/5077 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council:

1. Receive the Executive Manager Community and Corporate report as presented.

Carried 7/0

BRIEF SUMMARY

The following report details activities within the Executive Manager Community and Corporate portfolio.

BACKGROUND/COMMENT

EXECUTIVE MANAGER COMMUNITY AND CORPORATE

I started at the Shire of Wagin on Monday 2 October 2023 and have received a warm welcome from councillors and staff alike. I have begun familiarising myself with staff, projects and documentation. In particular, I have inspected and had multiple conversations with staff in regard to progressing with key elements of the Courthouse upgrades.

In the absence of the Acting Chief Executive Officer for two days in my starting week, I arranged a special meeting of the Council to approve the position description for the substantive CEO and appoint a Committee to act as the selection panel.



BUILDING OFFICER

| Permit No. | Owner | Builder | Location | Description | Value | Fees |
|------------|-----------|----------|------------------|-------------|----------|----------|
| 99934 | D English | My Patio | 113 Tudor Street | Patio | \$12,580 | \$171.65 |

We have also followed up on a construction which does not have a building permit.

COMMUNITY OFFICERS

The Community Officers have been making plans and sourcing the funding to support those plans for events and activities within the community.

We have been successful in the Lotterywest funding application for Christmas Street Carnival so have been confirming bookings with the rides and the entertainment and are currently seeking expressions of interest for stall holders.

A recent funding submission to the Department of Water and Environmental Regulation (DWER) for an additional emergency water tank has been submitted. The proposed installation location is the Sports ground, near the dog trial yard. This water would be accessible for an emergency situation, which includes the opportunity to provide assistance to farmers during a drought.

Auspire has opened the grant applications for Australia Day and we are planning a new and exciting event for the community.

The Community Officers have also submitted an expression of interest to the WA Police Force to run a number of free community events over the warmer months, including music, games and activities for young and old.

The Campervan and Motorhome Club of Australia came to Wagin over a five day period in October, staying at the RV area. The club made use of the Eric Farrow Pavilion for various activities, hired the community bus to go touring, arranged catering by community groups for a few of their evenings and had a musical event with the exclusive Peggy Sue and the Loose Strings performing. The club's camping resulted in a huge 226 nights of stay for the members over the five nights in Wagin.

SWIMMING POOL

The repainting of the Wagin Swimming Pool is going well with no unforeseen issues. The 50-metre pool is complete and being refilled. The learn to swim pool will be complete by Friday 13 October. The Pool Manager will then complete the process of getting the water quality to standard prior to the pre-opening test. We are currently aiming at an early November opening, which will be subject to the completion of the final works.

CARAVAN PARK

September saw good numbers once again, with a quiet start for the first week and over 70 each week following seeing a total for the month of 275 staying at the park.

LIBRARY



Transition to Courthouse:

The upgrades to the Courthouse for the Library are progressing with the planned move date holding fast for a November opening at this stage. Some of the bigger ticket items which we have needed to process prior to the venue being suitable are: Removing three trees which had taken over the plumbing system and caused massive damage, replacing the damaged pipe works so the plumbing system functions, rising damp treatment, patching and painting in one room and the bathrooms, carpeting four rooms and entryway, renovating the witness and accused boxes to be functional, removal of old gas heaters and replacing with air conditioning units, installation of CCTV (giving the librarian constant views of the 3 rooms in use), cleaning of walls in large room (required a scissor lift to reach the heights) along with lots of smaller tasks.

Wagin Library & Gallery (WL&G):

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Update:

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.

Library Events:

- WL&G Book Club will be held on Saturday 14 October from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am and Fridays 1.30pm to 2.30pm.
- Children's Book Club is held every Tuesday 3.30pm to 4.30pm.

Library Regular Activities:

- WL&G Book Club was on Saturday 9 September 9th from 2pm to 4pm at Wagin Library & Gallery. Our next Book Club will be held on Saturday 14 October from 2pm to 4pm at Wagin Library & Gallery.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program is available as required.

Library Statistics:

| | September | Last Month |
|----------------------------|-----------|------------|
| Patron Visits | 216 | 179 |
| Phone Transactions | 22 | 23 |
| Inter Library Loans | 12 | 17 |
| Community Connections | 23 | 17 |
| Information search request | 3 | 0 |

Patron Comments and Suggestions:



Guest book: More new comments entered and available on library coffee table to view during Library hours.

Coming news and events:

- Story Time Wednesdays from 10am-11am and on Friday's from 1.30pm-2.30pm.
- Children's Book Club Tuesdays 3.30pm – 4.30pm.

HEMECARE

Manager Report September 2023

Annual Reporting

The Aged Care Financial Report has been completed for 2022/23. This information is specific to Home Care Packages (HCP). We currently service four HCP and have two more coming on in October.

With the assistance and oversight from the Manager of Finance, this report captures the information on income and expenses for providing care services including:

Fees for the provision of services such as care and package management

- Other financial information including unspent package funds
- Information about wages, salary costs, labour costs and hours and related expenses

Annual Service Reviews

Annual Service Reviews are underway for Wagin and West Arthur Homecare clients. It is a requirement for aged care providers to review the services of all clients annually. These reviews generally take place in the home of the client with the purpose of assessing the ongoing needs and often changing circumstances for individuals care so that they can remain living safely and independently in their own home. This is how we ensure that clients are at the centre of care and service planning.

Face to face meetings are essential to garner important and relevant feedback and, in this way, we continue to improve quality and specific service delivery. It is also an opportunity to offer information about aged care services in general which is often daunting for care recipients. It can take approximately four months for reviews to be completed.

Annual Staff Reviews

As part of our ongoing performance and development for staff, annual assessments of their performance are documented via a formal one on one interview. This captures the employee's current performance but also their perceived career pathway as a Shire of Wagin employee. Employees have an opportunity to offer feedback and ideas which results in improvements of processes for the Homecare service.

Training has been the major request from all employees and as such we have applied for free training provided by the State Government. Predominately this will be TAFE Certificates in Aged Care and Community Services and Certificate IV in Business for our Administration Officer who currently prepares our financial reports.



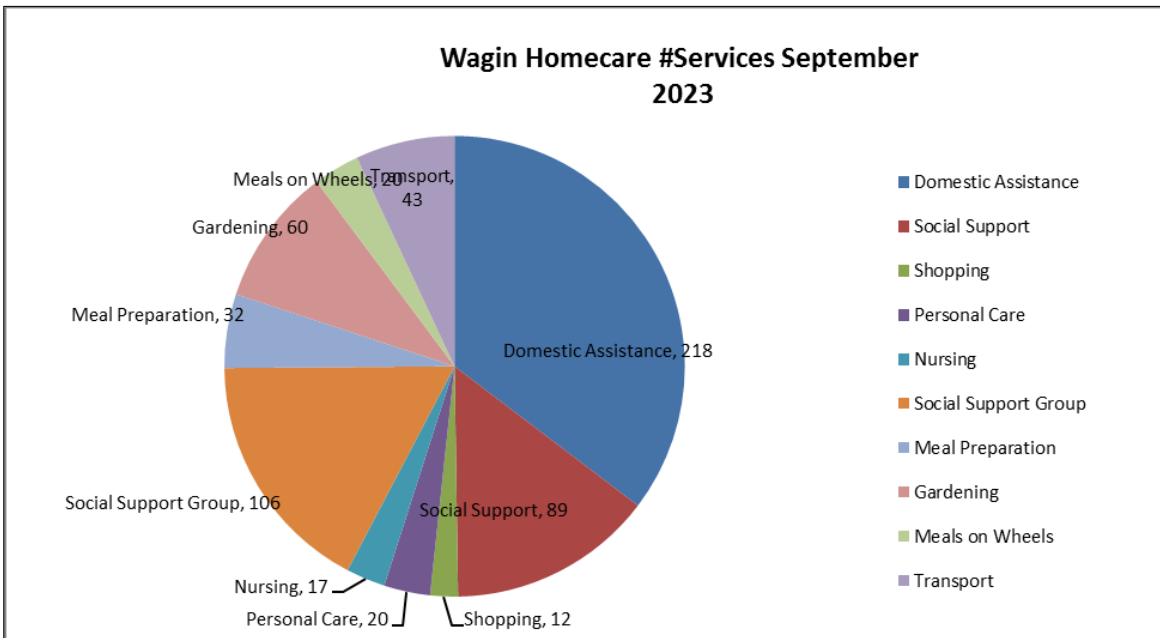
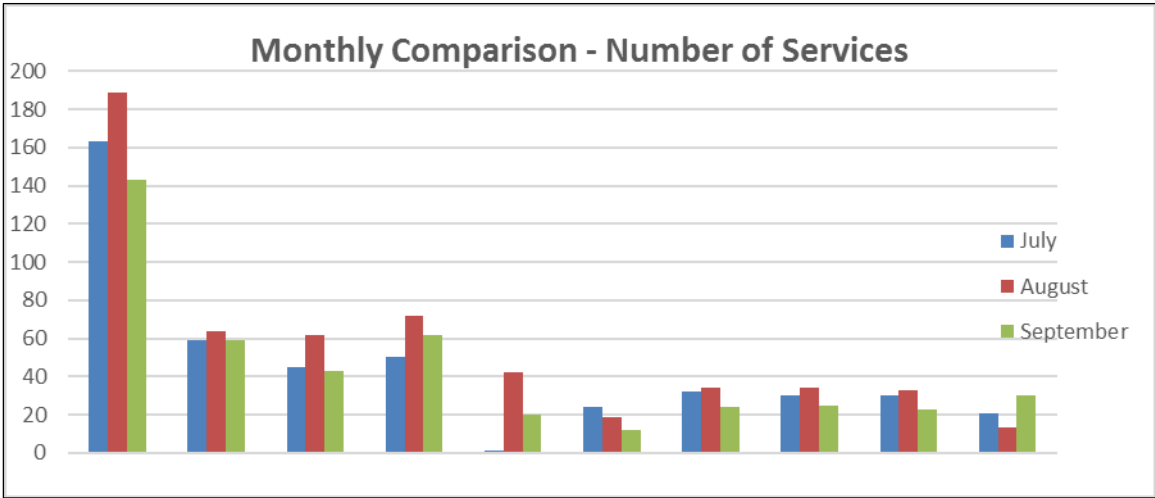
We have reached out to Narrogin TAFE and the Commonwealth Service Delivery Division to see how the Shire of Wagin can be fully funded for upskilling and trainee pathways as well as the consideration of funding of backfilling staff (while they train offsite at Narrogin TAFE) as well as supervision in service for the purpose demonstrating competency. As one of the recommendations handed down from the Aged Care Reforms, specific and relevant qualifications will be required by care workers to remain compliant. Service Providers must deliver up to date and relative training to all care workers to ensure safe practice. I hope to have an update on this in the November report.

Statistics - September 2023

A total of 88 unique clients received seven or more services in September; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 605 service deliveries in September for Commonwealth Home Support Program (CHSP) and 136 services for HCP packages.

| Commonwealth Home Support Package (CHSP) | | | | |
|--|----------|----------|------------|----------|
| Types of services provided | Format | Provided | Contracted | Variance |
| Domestic Assistance | (Hours) | 218 | 222 | 5 |
| Social Support Group | (Hours) | 106 | 140 | 34 |
| Social Support Individual | (Hours) | 89 | 83 | -6 |
| Home Maintenance | (Hours) | 60 | 106 | 46 |
| Transport | (#Trips) | 43 | 64 | 21 |
| Meals - Community and Home Support | (#Meals) | 20 | 225 | 205 |
| Nursing | (Hours) | 17 | 16 | -1 |
| Personal Care | (Hours) | 20 | 33 | 13 |
| Other food services | (Hours) | 32 | 27 | -5 |
| Respite Care | (Hours) | 0 | 1 | 1 |

| Home Care Packages (HCP) | | |
|----------------------------|----------|----------|
| Types of services provided | Format | Provided |
| Domestic Assistance | (Hours) | 21 |
| Social Support Group | (Hours) | 24 |
| Social Support Individual | (Hours) | 60 |
| Home Maintenance | (Hours) | 4 |
| Transport | (#Trips) | 13 |
| Meals on Wheels | (#Meals) | 0 |
| Nursing | (Hours) | 8 |
| Personal Care | (Hours) | 0 |
| Other food services | (Hours) | 6 |
| Respite Care | (Hours) | 0 |



CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2023/24 approved budget.



STRATEGIC IMPLICATIONS

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

VOTING REQUIREMENTS

Simple Majority.



Disclosure of Interest Affecting Impartiality in Item 11.2 – Cr S M Chilcott

Prior to any consideration regarding Item 11.2 – Wagin Trotting Club – Request for contribution towards PA system Cr S M Chilcott declared an impartiality interest

11.2.2 WAGIN TROTTING CLUB – REQUEST FOR CONTRIBUTION TOWARDS PA SYSTEM

| | |
|-------------------------------|--|
| PROPONENT: | Wagin Trotting Club |
| OWNER: | Shire of Wagin |
| LOCATION/ADDRESS: | Wagin Sports Ground, Recreation Centre |
| AUTHOR OF REPORT: | John Fathers, Executive Manager Community and Corporate Services |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | 10 October 2023 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CS.SP.15 & PL.AS.1 |
| STRATEGIC DOCUMENT REFERENCE: | |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/5078 COUNCIL RESOLUTION

Moved Cr W J Longmuir

Seconded Cr B L Kilpatrick

1. That Council approve an unbudgeted contribution of \$2,400.00 to the Wagin Trotting Club (excluding GST) towards a new PA system at the Wagin Sports Ground, subject to the equipment becoming an asset of the Shire and thereby being available for use by all users of the Recreation Centre.

Carried by Absolute Majority 7/0

BRIEF SUMMARY

The Wagin Trotting Club has installed a PA system in the Recreation Centre and is seeking a contribution towards the cost of the equipment.

BACKGROUND/COMMENT

The Wagin Trotting Club has installed a replacement PA system in the Recreation Centre. The Club advised some time ago that the previous system was not fit for purpose as the amplifier was not powerful enough to adequately project the full impact of the race caller's commentary.



The Club advised that the system is also used by Gymkhanarama, other sporting clubs and users of the Recreation Centre. The current system was purchased by the Wagin Trotting Club, but it sees the equipment as a community resource for that facility. It is agreed that the equipment could potentially be used by others such as the Woolorama event, Gymkhanarama and football.

The system comprises the following elements and was installed at a cost of \$7,171.40 (excluding GST):

- 1 x 240w mixer amplifier 6 input
- 1 x Bosch Plena series power amplifier 120w
- 6 x wall mount speaker - 15 watt
- 5 x large horn speaker - 30 watt
- 2 x horn speaker - 10 watt
- 1 x Mipro dual channel diversity receiver
- 2 x Mipro rechargeable handheld radio microphone 5NB
- 1 x MP80 dual charging station

The Wagin Trotting Club applied for approval in November 2022 and again in January 2023. It would appear the former CEO had discussions with the Club about this matter, but there is no record of the outcome of those discussions.

It is noted that at the last meeting of the Sportsground Advisory Committee held on 13 June 2022 that, this was raised and noted that *'Sound system as a facility asset requires proper assessment'* (Item 9.3 page 11).

While the Shire should not be seen to be encouraging unauthorised installation of equipment in Shire facilities, it appears they have made attempts to seek approval.

There is an annual call for community projects as part of the budget process and the project was not included in this. Applications over \$10,000 will only be considered as part of a 1/3 Council Contribution 2/3 Organisation/Group Contribution basis. While the project under consideration is under that value, on this occasion, the Council could consider a contribution on this basis. This would amount to approximately \$2,400.

CONSULTATION/COMMUNICATION

Comment has been sought from the Trotting Club in relation previous discussions with the former CEO, but no response has been received to date.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.



* *Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

The Shire's Asset Management Policy requires capitalisation of assets where the replacement cost is greater than \$5,000.

FINANCIAL IMPLICATIONS

Unbudgeted expenditure of \$2,400 (GST Exclusive).

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.



11.3 MANAGER OF WORKS

11.3.1 WORKS AND SERVICES REPORT – OCTOBER 2023

| | |
|------------------------------|---|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Whole of District |
| AUTHOR OF REPORT: | Allen Hicks, Manager of Works |
| SENIOR OFFICER: | Mark Hook, Acting Chief Executive Officer |
| DATE OF REPORT: | |
| PREVIOUS REPORT(S): | 15 September 2023 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| STRATEGIC DOCUMENT REFERENCE | 2023/24 Approved Budget |
| ATTACHMENTS: | 1. Plant report 2. Status Report |

OFFICER RECOMMENDATION/5079 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr M A O'Brien

That Council

1. Receive the Manager of Works Officers Report as presented.

Carried 7/0

BRIEF SUMMARY

This item is a regular report from the Manager of Works.

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Angwins road clear widen and gravel sheet 2.2 km north of Dwelyerdine.
- Dwelyerdine road clear widen and gravel sheet 3.2km east of Angwins road.
- Town site all shire vacant blocks have been slashed.
- Norring lake public side, ski club and voting club have been slashed and wipper snipped.

UPCOMING WORKS:

- Stabilising of Dongolocking Road and application of bitumen
- Construction of new footpath Tarbet Street
- Tidying up and maintenance works



ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

Maintenance grading on the north side of Shire and removing suckers on road verges as weather permits.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees, cleaning out culverts and drains, patching potholes as time permits. Gardening crew has been planting seedlings in various location and pots around town.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Marley Diesel and Ag as required.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority



| PLANT REPORT | | | | Sep-23 | | |
|------------------------|-----------------|---------------|------------|-------------|---------|----------|
| PLANT | OPERATOR | PURCHASE DATE | KM / HOURS | SERVICE DUE | REGO | COMMENTS |
| ISUZU D-MAX WAGON P-01 | M HOOK | 29/10/2019 | 65,491 | 70,000 | W.1 | |
| ISUZU D-MAX WAGON P-02 | J FATHERS | 11/10/2023 | 0 | 5,000 | W.001 | |
| ISUZU D MAX P-04 | A HICKS | 17/11/2020 | 79,420 | 88,000 | W.1008 | |
| TOYOTA KLUGER - P-05 | P VAN MARSEVEEN | 13/10/2021 | | 15,000 | W.1479 | |
| WCMLOADER P-09 | REFUSE SITE | 30/06/2012 | 3,267 | 1/03/2024 | W.10292 | |
| CAT GRADER P-10 | J PRAETZ | 14/01/2021 | 3,328 | 3,500 | W.284 | |
| KOMATSU LOADER P-11 | G EVANS | 21/03/2018 | 5,593 | 6,000 | W.10707 | |
| KOMATSU GRADER P-12 | S DE SOUZA | 15/01/2019 | 5,450 | 5,589 | W.041 | |
| KOMATSU EXCAVATOR P-13 | VARIOUS | 10/12/2021 | 341 | 527 | | |
| ISUZU TRUCK P-14 | S HISKINS | 3/12/2019 | 103,534 | 120,580 | W.1002 | |
| BOMAG ROLLER P-15 | VARIOUS | 3/01/2008 | 11,029 | 10,900 | W.7862 | |
| ISUZU TRUCK P-16 | VARIOUS | 19/10/2010 | 119,474 | 126,229 | W.1012 | |
| MAHINDRAP-17 | M WUBBELS | 21/03/2022 | 9,534 | 10,000 | W.10955 | |
| KUBOTA MOWER P-18 | M TITO | 31/10/2019 | 494 | 500 | | |
| VIBE ROLLER P-19 | VARIOUS | 3/01/2008 | 2,210 | 2,446 | W.841 | |
| JOHN DEERE P-20 | VARIOUS | 9/02/2006 | 4,340 | 4488 | W.9618 | |
| ISUZU P-21 | S DE SOUZA | 17/03/2017 | 96,284 | 105,000 | W.676 | |
| JOHN DEERE P-22 | S SICELY | 10/08/2016 | 603 | 700 | W.487 | |
| TOYOTA UTE P-24 | M TITO | 17/11/2020 | 25,517 | 26,000 | W.1010 | |
| TOYOTA UTE P-25 | S SICELY | 25/11/2020 | 30,560 | 37,000 | W.1001 | |
| TRITON UTE P-26 | J PRAETZ | 14/11/2014 | 102,341 | 110,000 | W.1022 | |
| MAHINDRA P-38 | L STANBRIDGE | 13/01/2023 | 4,690 | 5,000 | W.1044 | |
| BOBCAT P-39 | VARIOUS | 17/09/2013 | 4,063 | 4,300 | W.10553 | |
| ISUZU TRUCK P-40 | J CHAMBERLAIN | 29/03/2019 | 118,956 | 127,758 | W.437 | |
| ISUZU TRUCK P-42 | VARIOUS | 6/02/2014 | 189,650 | 207,000 | W.1015 | |
| TORO MOWER P-43 | M TITO | 12/09/2013 | 1,266 | 1,282 | | |
| CAT BACKHOE P-47 | VARIOUS | 21/09/2015 | 6,417 | 6,630 | W.10552 | |
| TENNANT SWEEPER P-48 | D HOYSTED | 16/10/2015 | 2,127 | 4,400 | W.10554 | |
| MULTIPAC ROLLER P-49 | VARIOUS | 9/01/2017 | 4,963 | 4,900 | W.860 | |
| TOYOTA UTE P-50 | T SIMMS | 15/12/2017 | 64,079 | 70,000 | W.924 | |
| FORKLIFT P-51 | VARIOUS | 30/11/2018 | 16,510 | 7/06/2024 | W.10729 | |
| KUBOTA RTV P-52 | VARIOUS | 31/10/2019 | 715 | 880 | | |
| ROVER MOWER P-53 | VARIOUS | 5/09/2022 | 160 | 200 | | |
| TOYOTA UTE P-85 | G ARNOLD | 29/10/2020 | 23,345 | 25,000 | W.863 | |
| TOYOTA UTE P-94 | D HOYSTED | 23/10/2019 | 66,732 | 75,000 | W.10796 | |



11.4 MANAGER OF FINANCE

Nil

11.5 TOWN PLANNER REPORT

Nil

Note: Allen Hicks Manager of Works, left the meeting at 8.35 pm and did not return.

12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr West:

- Discuss the idea of holding information sessions prior to Council Meetings.

(Acting CEO – Mark Hook has offered to draw up terms of Reference)

Cr Chilcott:

- Updated Council on the Betty Terry Theatre and the Committee's decision to change the seating.

(Acting CEO – Mark Hook offered the Committee to contact the Shire's Community Officers to explore grant funding opportunities.)

President Blight:

- Updated Council on information received from the CEO Recruitment Consultant - Lydia Highfield, the CEO position vacant as advertised closes on 2 November 2023 with a good amount of interest being generated.

13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

15 CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 8.49 pm

I certify that this copy of the Minutes is a true
and Correct records of the meeting held on
24 October 2023

Signed 

Presiding Elected Member

Date: 28/11/2023