



# MINUTES

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# WORKS AND SERVICES COMMITTEE

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3 MAY 2023



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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Ian McCabe**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



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## SHIRE OF WAGIN

Minutes for the Works and Services Committee meeting held in the Council Chambers on  
Wednesday 3 May 2023 commencing at 3:00pm

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## 1. OFFICIAL OPENING

With the absence of the Chairperson: Cr Bryan Kilpatrick assumed the role of Chair by show of hands by the Committee. Acting Chairperson, Cr B L Kilpatrick opened the meeting 3.05 pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Bryan Kilpatrick	Councillor
Cr Geoff West	Councillor
Cr Wade Longmuir	Councillor
Ian McCabe	Chief Executive Officer
Dave Hoysted	Acting Manager of Works
Jenny Goodbourn	Manager of Finance
Kirsty Simkins	Executive Assistant
Ajay Yadav	Administration Officer

### 2.2 APOLOGIES

Allen Hicks	Manager of Works
Cr Greg Ball	Chairperson

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES



**5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD  
15 JUNE 2022**

**COMMITTEE DECISION**

**Moved Cr G K B West**

**Seconded Cr W J Longmuir**

**That the minutes of the Works and Services Committee meeting held on 15 June 2022 and circulated to all Councillors, be confirmed as a true and accurate record.**

**Carried 3/0**

**6. CORRESPONDENCE AND REPORTS**

Nil



## **7. GENERAL BUSINESS**

### **7.1 2023/2024 ROAD AND FOOTPATH PROGRAM (DRAFT)**

#### **OFFICER RECOMMENDATION**

**That the proposed Road and Footpath Program be provided for within the Shire's 2023/24 financial year budget**

#### **COMMITTEE RECOMMENDATION**

**Moved Cr W J Longmuir**

**Seconded Cr G K B West**

**That the proposed Road and Footpath Program once completed be provided for within the Shire's 2023/24 financial year budget**

**Carried 3/0**





Dongolocking	N		Head wall	6.50	375mm						precast	\$299
Piesseville-Tarwonga	W		Head wall	1.8								
Piesseville-Tarwonga	W		Head wall	2.27								
Piesseville-Tarwonga	W		Head wall/Pipe	3.35		1 metre						
Thompson road	W		Head wall	4.85								
Thompson road	E		Head wall	5.67								
Thompson road	Both		Head walls	6.28								
Thompson road	E		Head wall	7.69								
Noble road	Both		Head walls	10.39								
Noble road	W		Head wall	10.6								
Hieghts-Tie road			Head wall	0.71								
Hieghts road			Head walls	4.3								
Wagin-Wickipin road			culvert	5.54								
Beafort road			culvert broken	11.69								
Jaloran road	Both		Head walls/ 5 pipes	18.82	375mm	9.2 / 4 pipes			112	precast		299
Piesseville-Tarwonga gravel section												

## FLOODWAYS

Road	Number	Type/Loads	S.L.K	Width	Length	M2	GPS	GPS	thickness	M2 cost	Total cost
Quicks	23	Cement/ 1 load	4.34	7	12	84	33.13231	117.5355	150mm	107	\$10,688
Jaloran	5	Cement/ 3 loads	10.05	1	60	60	33.22631	1.17E+08	150mm	107	
Flagstaff	48	Cement/ 2 loads	0.36	6	45	270	33.44312	1.17E+08	150mm	107	
Pederick	40	Cement/ 4 loads	2.07	1	51	51	33.43987	1.17E+08	150mm	107	
Warup Nth	15		2.7								
Thompson	31		4.3								
Thompson			4.08								



## 7.2 2023/2024 PLANT REPLACEMENT PROGRAM (DRAFT)

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the proposed Plant Replacement Program be provided for within the Shire's 2023/2024 financial year budget

Carried 0/0

### COMMITTEE RECOMMENDATION

Moved Cr W J Longmuir

Seconded Cr

1. That the proposed Plant Replacement Program be received;
2. That once updated, the Plant Replacement Program be considered for inclusion within the Shire's 2023/2024 financial year budget.

Carried 3/0

**SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2022/2023 - 2031/2032**

Plant #	Description	Year Purchased	Replacement Period (Years)	2021/22 Actual	2022/23 Budget	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
P01	Isuzu MU-X LST SUV Wagon (2019) - CEO	2019/2020	4			22,000				24,000				26,000
P02	Isuzu MU-X LST SUV Wagon (2018) - DCEO	2018/2019	4		17,231				22,000				24,000	
P04	Isuzu D-Max Crew Ute (2020) - MOW	2020/2021	4			20,000				22,000				24,000
P05	Toyota Kluger AWD Hybrid (2021) - Doctor	2021/2022	4	21,123				24,000				26,000		
P09	WCM 30 Front End Loader (2006) - Refuse Site	2011/2012	Not Replacing											
P10	Caterpillar Grader	2020/2021	7								250,000			
P11	Komatsu Loader (2018)	2017/2018	5 to 6			200,000						200,000		
P12	Komatsu Grader (2018)	2018/2019	7					240,000						
P13	Komatsu PC18MR-3 Crawler Excavator (2021)	2021/2022	10	36,000										30,000
P14	Isuzu Side Tipper Truck 13t (2019)	2019/2020	5 to 7						130,000					150,000
P15	Bomag Multi Tyred Roller (2007) - Maint Grade	2007/2008	Not Specified											
P16	Isuzu Truck 6t (2016)	2016/2017	5 to 7		42,381					65,000				
P17	Mahindra Pick Up (2022) - BMO	2021/2022	4 to 10	16,786						18,000				
P18	Kubota Ride on Mower (2019)	2019/2020	10									25,000		
P19	Dynapac Steel Roller (2009)	2007/2008	10				135,000							
P20	John Deere Tractor (2005)	2005/2006	Not Specified			65,000								
P21	Isuzu Crew Cab (2016)	2016/2017	5 to 7		38,268					60,000				
P22	John Deere Mower (2015)	2015/2016	6 to 10		9,000									
P24	Toyota Hilux Workmate Ttop (2020) - Gardener	2020/2021	4 to 10								22,000			
P25	Toyota Hilux Workmate Ttop (2020) - Gardener	2020/2021	4 to 10					20,000					20,000	
P26	Mitsubishi Triton Ttop (2014) - Gardener (Mike)	2014/2015	4 to 10				18,000						20,000	
P38	Mahindra Pick-up Ttop (2016) - Ranger	2015/2016	4 to 10		12,084			16,000				20,000		
P39	Case Skid Steer (2013)	2013/2014	8 to 10			40,000								50,000
P40	Isuzu Side Tipper Truck 13t (2018)	2018/2019	5 to 7				120,000						150,000	
P42	Isuzu Side Tipper Truck 13t (2013)	2013/2014	5 to 7		109,200						135,000			
P43	Toro Ride on Mower (2013)	2013/2014	10				20,000					20,000		
P47	Caterpillar Backhoe Loader (2012)	2015/2016	10				90,000							
P48	Tennant Street Sweeper (2008)	2015/2016	6 to 10						50,000					
P49	Multipac Multi Tyred Roller (2016)	2016/2017	10						120,000					
P50	Toyota Hilux Workmate Ttop (2017) - Gardener (Tracy)	2017/2018	4 to 10			18,000					18,000			
P51	Forklift (2018)	2018/2019	Not Specified											
P52	Kubota RTV Gator (2019)	2019/2020	Not Specified											
P85	Toyota Hilux Workmate Ttop (2020) - Gardener - Watering	2020/2021	4 to 10					18,000						20,000
P94	Toyota Hilux Workmate Ttop (2019)	2019/2020	4 to 10									26,000		
P46	Billy Goat Industrial Vacuum	2021/2022	8	6,511								7,000		
P23	Trailer for Komatsu Crawler Excavator	2021/2022	10	11,590										12,000
New	Plant Attachments (broom )				10,000									
<b>TOTAL</b>				<b>92,010</b>	<b>238,164</b>	<b>365,000</b>	<b>383,000</b>	<b>318,000</b>	<b>322,000</b>	<b>189,000</b>	<b>425,000</b>	<b>324,000</b>	<b>214,000</b>	<b>312,000</b>

<b>RESERVE FUND</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>2030/31</b>	<b>2031/32</b>
Opening Balance	287,746	459,302	525,731	471,246	397,671	387,624	373,376	491,844	376,681	360,214	446,214
Interest	556	4,593	10,515	9,425	7,953	7,752	7,468	9,837	7,534		8,924
Transfer In	171,000	61,836	0	0	0	0	111,000	0	0	86,000	0
Transfer Out	0	0	65,000	83,000	18,000	22,000	0	125,000	24,000		12,000
<b>Closing Balance</b>	<b>459,302</b>	<b>525,731</b>	<b>471,246</b>	<b>397,671</b>	<b>387,624</b>	<b>373,376</b>	<b>491,844</b>	<b>376,681</b>	<b>360,214</b>	<b>446,214</b>	<b>443,139</b>

<b>Municipal Contribution</b>	<b>263,010</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
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### 7.3 GENERAL BUSINESS

Cr West discussed some possible variations to the plant replacement program and agreed with Committee support to meet the CEO Ian McCabe to seek advice.

### 8 CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 3.46 pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 3 May 2023

Signed:

*Greg Ball*  
.....  
Chairperson

Date:

.....  
*8<sup>th</sup> September 2023*  
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