



MINUTES

ORDINARY MEETING OF COUNCIL

26 MARCH 2024

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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on Tuesday 26 March 2024.

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1 OFFICIAL OPENING

The Presiding Member, Cr Blight declared the meeting open at 7:00pm

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLORS

Cr Phillip Blight	Shire President
Cr Greg Ball	Elected Member
Cr Sherryl Chilcott	Elected Member
Cr Wade Longmuir	Elected Member
Cr Ann O'Brien	Elected Member
Cr Geoff West	Elected Member

STAFF

Dr Kenneth Parker	Chief Executive Officer
John Fathers	Deputy Chief Executive Officer
Donna Fawcett	Manager of Finance
Amy Kippin	Executive Assistant

VISITORS

Mr Leigh Ballard	Crisp Wireless
Azhar Awang	Executive Manager Development and Regulatory Services Shire of Narrogin

APOLOGIES

Cr Bryan Kilpatrick	Deputy Shire President
Allen Hicks	Manager of Works

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

2.2 PUBLIC QUESTIONS

Nil

3 APPLICATION FOR LEAVE OF ABSENCE

Nil

4 PETITIONS AND DEPUTATIONS

Mr Leigh Ballard from Crisp Wireless will give a short presentation about proposed telecommunications towers development in the Shire of Wagin.

Amy Kippin left the meeting at 7:14pm and returned at 7:16pm during Mr Ballard's presentation.

5 DISCLOSURE OF INTERESTS

Item 8.1.11: The Chief Executive Officer has declared a financial interest in the matter as it relates to the Chief Executive Officer's employment (nature). The extent is that the author of the report is the Chief Executive Officer.

Item 8.3.2: The Chief Executive Officer has declared an impartiality interest as the potential sites of properties is located near the CEO residence.

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 27 FEBRUARY 2024

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5136

Moved Cr G R Ball Seconded Cr M A O'Brien

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 27 February 2024 be confirmed as a true and accurate record.

CARRIED UNANIMOUSLY 6/0

**6.2 MINUTES FROM THE AUDIT COMMITTEE MEETING HELD
12 MARCH 2024**

OFFICER RECOMMENDATION COUNCIL RESOLUTION 5137

Moved Cr S M Chilcott Seconded Cr G R Ball

That Council ACCEPT the Unconfirmed Minutes of the Audit Committee Meeting held on Tuesday 12 March 2024.

That Council ADOPT the committee recommendation to:

- 1. APPROVES the 2023 Compliance Audit Return for the period 1 January 2023 to 31 December 2023.**
- 2. AUTHORISES the Shire President and Chief Executive Officer to certify the Compliance Audit Return**
- 3. AUTHORISES the certified Compliance Audit Return being submitted to the Department of Local Government, Sport and Cultural Industries.**

CARRIED UNANIMOUSLY 6/0

7 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr Blight: Introduction Meeting held with Main Roads Wheatbelt Regional Director, Shire CEO & Shire President.

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 FINANCIAL REPORTS – FEBRUARY 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Monthly Financial Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5138

Moved **Cr G R Ball** **Seconded** **Cr M A O'Brien**

That Council ADOPT the Financial Report for the period ending 29 February 2024 as presented.

CARRIED UNANIMOUSLY 6/0

Notation: The Manager of Finance advised Council of an error in the Financial Report for February 2024. An amended Financial Report was distributed at the meeting and appears corrected in these minutes.

BRIEF SUMMARY

The February 2024 Monthly Financial Report is attached for Council to review and adopt.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well.

The Shire of Wagin started 2023/24 in a strong financial position with early payment of the Financial Assistance Grants on 30 June forming a major part of the carried forward balance from 2022/23.

The closing surplus as at the 29 February 2024 is \$2,075,036.

Total rates outstanding at the end of February are \$274,435. Payments to the end of February were \$2,959,995 with many people paying by the due date which was 19 September 2023. Approximately 17% have elected to pay by instalment, taking up either the 2 or 4 instalments option. Those who have not made payment or an arrangement are being monitored or have been forwarded to our collection agent for recovery action to be taken.

The Shire has a total of \$5,038,560 invested in interest bearing accounts which are currently earning interest of 4.30% on Treasury OCDF (\$1,905,346) and 4.36% on Treasury Reserve Term Deposit (\$2,076,140) and 1.25% Telnet Saver (\$1,057,074).

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS⁴

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 29 FEBRUARY 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Var.
	Note	(a)		(b)	(c)	(c) - (b)	
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
General Rates		2,618,623	2,618,623	2,621,615	2,603,445	(18,170)	
Rates (excluding general rate)		0	0	0	15,420	15,420	
Grants, subsidies and contributions		768,281	848,786	731,057	771,080	40,023	▲
Fees and charges		822,908	822,908	672,310	652,494	(19,816)	
Interest Revenue		128,682	128,682	70,871	118,128	47,257	▲
Other revenue		364,315	364,315	283,682	345,762	62,080	▲
Profit on asset disposals		90,919	90,919	90,919	146,875	55,956	▲
		4,793,728	4,874,233	4,470,454	4,653,203	182,749	
Expenditure from operating activities							
Employee costs		(2,873,551)	(2,873,551)	(1,989,972)	(1,994,580)	(4,608)	
Materials and contracts		(1,723,292)	(1,723,292)	(1,178,509)	(1,237,617)	(59,108)	▼
Utility charges		(359,668)	(359,668)	(239,600)	(218,309)	21,291	▲
Depreciation		(3,351,231)	(3,351,231)	(2,234,020)	(2,246,032)	(12,012)	
Finance Costs		(20,785)	(20,785)	(12,847)	(13,217)	(370)	
Insurance		(202,713)	(202,713)	(161,186)	(209,021)	(6,308)	
Other expenditure		(342,798)	(342,798)	(270,851)	(222,410)	48,441	▲
Loss on asset disposals		(5,396)	(5,396)	0	(5,118)	(5,118)	
		(8,879,434)	(8,879,434)	(6,086,985)	(6,146,304)	(59,319)	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,265,708	2,143,101	2,172,822	29,721	▲
Amount attributable to operating activities		(819,998)	(739,493)	526,570	679,720	153,151	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	603,932	356,906	(247,026)	▼
Proceeds from disposal of assets		275,453	275,453	32,727	331,227	298,500	▲
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	10,582	10,502	(80)	
		1,272,695	1,272,695	647,241	698,636	51,395	
Outflows from investing activities							
Payments for financial assets at amortised cost - self supporting loans		(60,000)	(60,000)	(60,000)	(60,000)	0	
Payments for property, plant and equipment		(1,051,819)	(1,054,219)	(1,054,203)	(918,427)	135,776	
Payments for construction of infrastructure		(1,987,470)	(1,996,120)	(1,441,223)	(1,055,149)	386,074	▲
		(3,099,289)	(3,110,339)	(2,555,426)	(2,033,577)	521,849	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	
Amount attributable to investing activities		(1,826,594)	(1,837,644)	(1,908,185)	(1,334,941)	573,244	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new loans		60,000	60,000	60,000	60,000	0	
Transfer from reserves		143,957	143,957	60,090	60,090	0	
		203,957	203,957	120,090	120,090	0	
Outflows from financing activities							
Repayment of borrowings		(67,881)	(67,881)	(39,891)	(39,532)	359	
Transfer to reserves		(312,405)	(312,405)	(110,074)	(121,484)	(11,410)	
		(380,286)	(380,286)	(149,965)	(161,016)	(11,051)	
Amount attributable to financing activities		(176,329)	(176,329)	(29,875)	(40,926)	(11,051)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,827,597	2,771,183	2,771,183	2,771,183	0	
Amount attributable to operating activities		(819,998)	(739,493)	526,570	679,720	153,151	
Amount attributable to investing activities		(1,826,594)	(1,837,644)	(1,908,185)	(1,334,941)	573,244	
Amount attributable to financing activities		(176,329)	(176,329)	(29,875)	(40,926)	(11,051)	
Surplus or deficit after imposition of general rates	(a)	4,676	17,717	1,359,692	2,075,036	715,344	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance		37,977	37,977	36,055	39,595	3,540	▲
General Purpose Funding - Rates	6	2,618,623	2,618,623	2,621,615	2,603,445	(18,170)	▼
General Purpose Funding - Other		317,889	398,394	302,335	357,046	54,711	▲
Law, Order and Public Safety		112,016	112,016	85,558	80,283	(5,275)	▼
Health		8,834	8,834	4,880	2,684	(2,196)	▼
Education and Welfare		650,108	650,108	540,936	579,708	38,772	▲
Housing		0	0	0	0	0	
Community Amenities		402,876	402,876	378,560	383,065	4,505	▲
Recreation and Culture		84,513	84,513	59,116	65,070	5,954	▲
Transport		265,779	265,779	244,719	299,847	55,128	▲
Economic Services		185,653	185,653	123,744	133,306	9,562	▲
Other Property and Services		109,460	109,460	72,936	109,154	36,218	▲
		4,793,728	4,874,233	4,470,454	4,653,203		
Expenditure from operating activities							
Governance		(550,132)	(550,132)	(421,583)	(297,032)	124,551	▲
General Purpose Funding		(366,067)	(366,067)	(254,746)	(280,238)	(25,492)	▼
Law, Order and Public Safety		(434,114)	(434,114)	(292,423)	(311,793)	(19,370)	▼
Health		(193,204)	(193,204)	(120,551)	(125,361)	(4,810)	▼
Education and Welfare		(730,432)	(730,432)	(506,798)	(584,411)	(77,613)	▼
Community Amenities		(739,335)	(739,335)	(494,222)	(484,388)	9,834	▲
Recreation and Culture		(2,165,203)	(2,165,203)	(1,480,874)	(1,498,066)	(17,192)	▼
Transport		(2,714,983)	(2,714,983)	(1,821,103)	(1,831,241)	(10,138)	▼
Economic Services		(488,248)	(488,248)	(329,097)	(308,850)	20,247	▲
Other Property and Services		(497,716)	(497,716)	(365,588)	(424,924)	(59,336)	▼
		(8,879,434)	(8,879,434)	(6,086,985)	(6,146,304)		
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,265,708	2,143,101	2,172,822	29,721	▲
Amount attributable to operating activities		(819,998)	(739,493)	526,570	679,720	153,151	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	603,932	356,906	(247,026)	▼
Proceeds from disposal of assets		275,453	275,453	32,727	331,227	298,500	▲
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	10,582	10,502	(80)	▼
		1,272,695	1,272,695	647,241	698,636	51,395	
Outflows from investing activities							
Payments for financial assets at amortised cost - self		(60,000)	(60,000)	(60,000)	(60,000)	0	
Payments for property, plant and equipment	S	(1,051,819)	(1,054,219)	(1,054,203)	(918,427)	135,776	▲
Payments for construction of infrastructure		(1,987,470)	(1,996,120)	(1,441,223)	(1,055,149)	386,074	▲
		(3,099,289)	(3,110,339)	(2,555,426)	(2,033,577)	521,849	
Non-cash amounts excluded from investing activities	2(b)	0	0	0	0	0	
Amount attributable to investing activities		(1,826,594)	(1,837,644)	(1,908,185)	(1,334,941)	573,244	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new loans		60,000	60,000	60,000	60,000	0	
Transfer from Reserves		143,957	143,957	60,090	60,090	0	▲
		203,957	203,957	120,090	120,090	0	
Outflows from financing activities							
Repayment of borrowings		(67,881)	(67,881)	(39,891)	(39,532)	359	▲
Transfer to Reserves		(312,405)	(312,405)	(110,074)	(121,484)	(11,410)	▼
		(380,286)	(380,286)	(149,965)	(161,016)	(11,051)	
Amount attributable to financing activities		(176,329)	(176,329)	(29,875)	(40,926)	(11,051)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year							
Amount attributable to operating activities		(819,998)	(739,493)	526,570	679,720		
Amount attributable to investing activities		(1,826,594)	(1,837,644)	(1,908,185)	(1,334,941)		
Amount attributable to financing activities		(176,329)	(176,329)	(29,875)	(40,926)		
Surplus or deficit after imposition of general rates	1	4,676	17,717	1,359,692	2,075,036		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

		Supplementary	
	Informati	30 June 2024	29 February 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,043,307	5,309,977
Trade and other receivables	7	203,918	363,391
Other financial assets	8	21,164	11,953
Inventories	8	63,263	63,263
Contract assets	8	25,534	25,534
Other assets	8	10,175	0
TOTAL CURRENT ASSETS		6,367,362	5,774,119
NON-CURRENT ASSETS			
Trade and other receivables		69,937	69,937
Other financial assets		137,280	195,989
Property, plant and equipment		20,446,427	20,204,265
Infrastructure		128,965,345	128,745,582
TOTAL NON-CURRENT ASSETS		149,618,990	149,215,773
TOTAL ASSETS		155,986,351	154,989,892
CURRENT LIABILITIES			
Trade and other payables	9	178,723	397,108
Other liabilities	12	278,098	178,981
Borrowings	11	66,486	28,246
Employee related provisions	12	524,736	524,736
TOTAL CURRENT LIABILITIES		1,048,042	1,129,070
NON-CURRENT LIABILITIES			
Borrowings	11	336,047	394,755
Employee related provisions		33,047	33,047
TOTAL NON-CURRENT LIABILITIES		369,094	427,802
TOTAL LIABILITIES		1,417,136	1,556,872
NET ASSETS		154,569,215	153,433,020
EQUITY			
Retained surplus		33,608,012	32,410,422
Reserve accounts	4	3,071,820	3,133,215
Revaluation surplus		117,889,383	117,889,383
TOTAL EQUITY		154,569,215	153,433,020

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 29 February 2024
Current assets			
Cash and cash equivalents	3,272,420	6,043,307	5,309,977
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	206,705
Receivables	143,235	166,548	156,687
Other current assets	63,263	120,137	100,750
	<u>3,501,478</u>	<u>6,367,362</u>	<u>5,774,119</u>
Less: Current liabilities			
Payables	(203,523)	(178,723)	(397,108)
Borrowings	0	(66,486)	(28,246)
Contract liabilities	(58,605)	(278,098)	(178,981)
Provisions	(494,156)	(524,736)	(524,736)
	<u>(756,284)</u>	<u>(1,048,042)</u>	<u>(1,129,070)</u>
Net Current Assets	2,745,194	5,319,319	4,645,049
Less: Total adjustments to net current assets	(c) (2,745,194)	(2,548,137)	(2,570,013)
Closing funding surplus / (deficit)	<u>0</u>	<u>2,771,183</u>	<u>2,075,036</u>

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(90,919)	(90,919)	(146,875)
Less: Movement in liabilities associated with restricted cash		0	0	68,547
Add: Loss on asset disposals		5,396	0	5,118
Add: Depreciation on assets		3,351,231	2,234,020	2,246,032
Total non-cash items excluded from operating activities		<u>3,265,708</u>	<u>2,143,101</u>	<u>2,172,822</u>

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 29 February 2024
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,234,677)	(3,071,820)	(3,133,215)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(11,953)
Less: Rates Receivable	(42,115)		
Add: Borrowings	58,605	66,486	28,246
Add: Provisions employee related provisions	494,157	478,362	546,909
Total adjustments to net current assets	<u>(2,745,194)</u>	<u>(2,548,137)</u>	<u>(2,570,013)</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Explanation of variances	
		Timing	Permanent
Grants, subsidies and contributions	40,023	▲ HCP grant received prior to expectation (\$26k)	SLWA - Library Technology Grant (\$4k), Lotterywest - Christmas Street Carnival (\$11k)
Interest Revenue	47,257	▲	Term deposit interest above budget expectation
Other revenue	62,080	▲	Key items include an unbudgeted Workers Comp income (\$26k) and insurance reimbursement (\$18k)
Profit on asset disposals	55,956	▲ Sale proceeds on plant above budget.	
Materials and contracts	(59,108)	▼ Under allocation on plant operating costs (\$19k) and PWO (\$54k). Rates adjusted and anticipate full correction by EOFY	
Utility charges	21,291	▲ Below YTD budget on various items; likely to be timing of invoices	
Other expenditure	48,441	▲ Below YTD budget on various items.	Below YTD budget - Election Expenses (\$20k)
Non-cash amounts excluded from operating activities	29,721	▲ Profit on asset disposals greater than YTD budget (\$55k)	Unbudgeted movement in leave reserve (\$68k), Depreciation also over budget (\$12k)
Proceeds from capital grants, subsidies and contributions	(247,026)	▼ Grant income totalling \$158k held as liability until expended	
Proceeds from disposal of assets	298,500	▲ Timing of disposal of plant prior to budget expectation. Sale proceeds also above budget.	
Payments for construction of infrastructure	386,074	▲ Timing of projects as detailed in 'Capital Acq Details' sheet	

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
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SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2,827,597	\$2,771,183	\$2,771,183	\$0
Closing	\$4,676	\$1,359,692	\$2,075,036	\$715,344

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$5,309,977	40.6%
Restricted Cash	\$2,158,136	40.6%
	\$3,151,841	59.4%

Refer to Note 3 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$397,108	
0 to 30 Days	\$283,019	96.5%
Over 30 Days		3.5%
Over 90 Days		0%

Refer to Note 9 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$156,687	91.5%
Trade Receivable	\$274,435	
Over 30 Days	\$156,687	64.6%
Over 90 Days		32.4%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$819,998)	\$526,570	\$679,720	\$153,151

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$	% Variance
YTD Actual	\$2,618,865	
YTD Budget	\$2,621,615	(0.1%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$	% Variance
YTD Actual	\$771,080	
YTD Budget	\$731,057	5.5%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$	% Variance
YTD Actual	\$652,494	
YTD Budget	\$672,310	(2.9%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1,826,594)	(\$1,908,185)	(\$1,334,941)	\$573,244

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$	%
YTD Actual	\$331,227	
Adopted Budget	\$275,453	20.2%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$	% Spent
YTD Actual	\$1,973,577	
Adopted Budget	\$3,039,289	(35.1%)

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$	% Received
YTD Actual	\$356,906	
Adopted Budget	\$974,682	(63.4%)

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$176,329)	(\$29,875)	(\$40,926)	(\$11,051)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$39,532
Interest expense	\$13,217
Principal due	\$423,001

Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$3,133,215
Interest earned	\$51,281

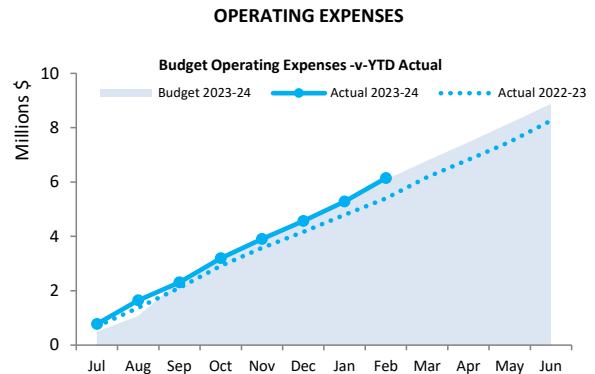
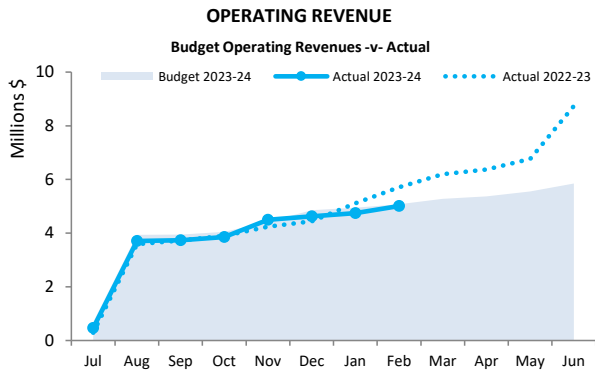
Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

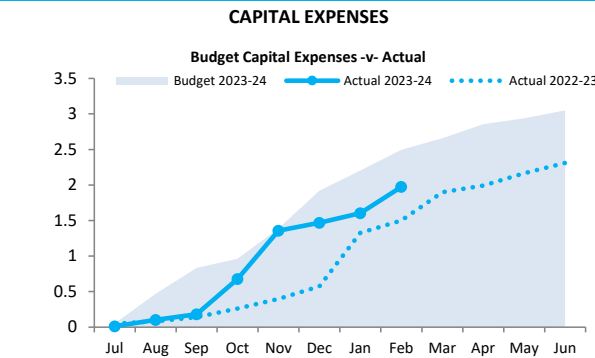
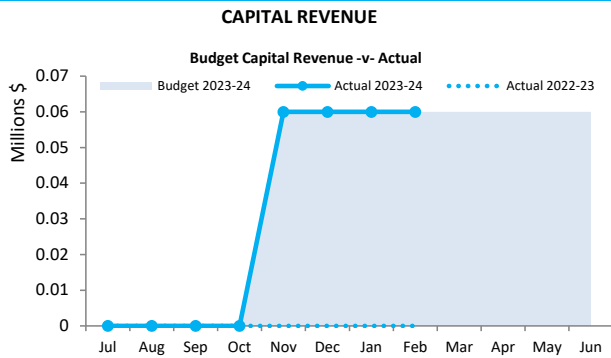
SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

2 KEY INFORMATION - GRAPHICAL

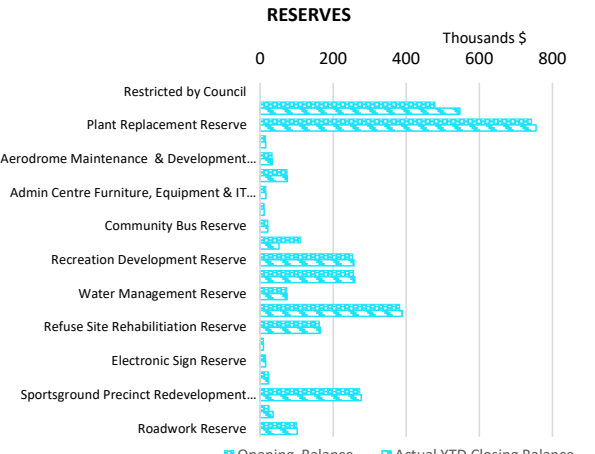
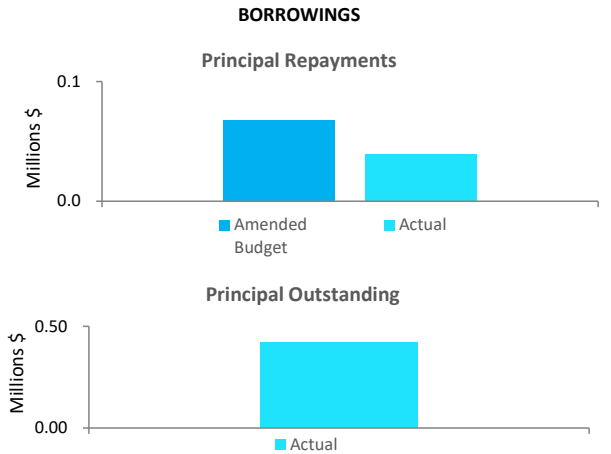
OPERATING ACTIVITIES



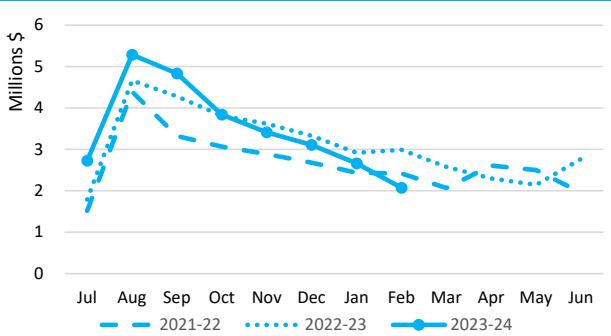
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash	Cash and cash equivalents	1,250	0	1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	251,540	0	251,540		Bankwest	NIL	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facil	Cash and cash equivalents	1,905,346	0	1,905,346		WATC	4.30%	N/A
Restricted Funds Account	Cash and cash equivalents	0	18,626	18,626		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	1,057,074	1,057,074		Bankwest	1.25%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	2,076,140	2,076,140		WATC	4.36%	12/03/24
Total		2,158,136	3,151,841	5,309,977	0			
Comprising								
Cash and cash equivalents		2,158,136	3,151,841	5,309,977	0			
Financial assets at amortised cost		0	0	0	0			
		2,158,136	3,151,841	5,309,977	0			

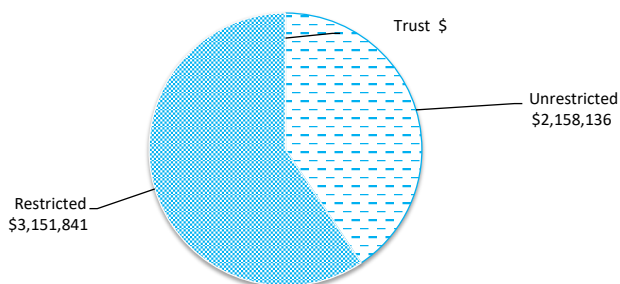
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	478,362	12,146	8,457	0	60,090	0	0	490,508	546,909
Plant Replacement Reserve	742,860	22,269	12,363	0	0	(143,957)	0	621,172	755,224
Recreation Centre Reserve	15,113	453	253	0	0	0	0	15,566	15,366
Aerodrome Maintenance & Developme	32,715	984	545	9,767	0	0	0	43,466	33,260
Municipal Buildings Reserve	73,666	2,207	1,231	0	0	0	0	75,873	74,897
Admin Centre Furniture, Equipment & I	15,940	478	266	0	0	0	0	16,418	16,207
Land Development Reserve	11,038	331	185	0	0	0	0	11,369	11,222
Community Bus Reserve	21,121	583	353	1,500	0	0	0	23,204	21,473
Homecare Reserve	110,711	3,317	1,373	3,660	0	0	(60,090)	117,688	51,994
Recreation Development Reserve	252,506	7,566	4,217	20,000	0	0	0	280,072	256,722
Refuse Waste Management Reserve	255,411	7,307	4,261	5,514	0	0	0	268,232	259,672
Water Management Reserve	72,961	2,186	1,220	0	0	0	0	75,147	74,180
Staff Housing Reserve	382,358	11,459	6,376	75,000	0	0	0	468,817	388,734
Refuse Site Rehabilitation Reserve	162,179	4,860	2,707	20,000	0	0	0	187,039	164,886
Community Events Reserve	9,239	277	154	0	0	0	0	9,516	9,393
Electronic Sign Reserve	15,248	457	255	0	0	0	0	15,705	15,502
Community Gym Reserve	22,960	665	383	2,875	0	0	0	26,500	23,343
Sportsground Precinct Redevelopment I	272,707	8,174	4,539	85,000	0	0	0	365,881	277,246
Emergency/Bushfire Control Reserve	24,727	370	491	0	10,113	0	0	25,097	35,332
Roadwork Reserve	100,000	3,000	1,652	0	0	0	0	103,000	101,652
	3,071,820	89,089	51,281	223,316	70,203	(143,957)	(60,090)	3,240,268	3,133,215

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land - vested in and under the control of Council	0	0	0	6,480	6,480
Buildings	278,088	278,088	278,076	222,193	(55,883)
Furniture and equipment	36,500	38,900	38,900	17,966	(20,934)
Plant and equipment	737,231	737,231	737,227	671,788	(65,439)
Infrastructure - roads	1,474,292	1,474,292	1,029,463	816,617	(212,846)
Infrastructure - other	513,178	521,828	411,760	238,532	(173,228)
Payments for Capital Acquisitions	3,039,289	3,050,339	2,495,426	1,973,577	(521,849)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	603,932	356,906	(247,026)
Borrowings	60,000	60,000	60,000	60,000	0
Other (disposals & C/Fwd)	275,453	275,453	32,727	331,227	298,500
Cash backed reserves					
Homecare Reserve	0	0	60,090	60,090	0
Plant Replacement Reserve	143,957	143,957	0	0	0
Contribution - operations	1,585,197	1,596,247	1,738,677	1,165,353	(573,324)
Capital funding total	3,039,289	3,050,339	2,495,426	1,973,577	(521,849)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

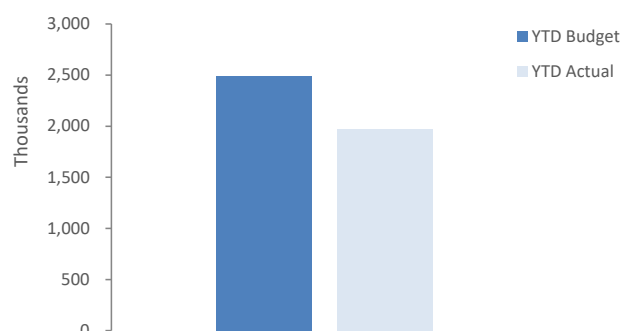
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

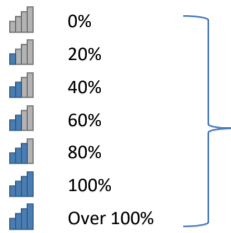
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

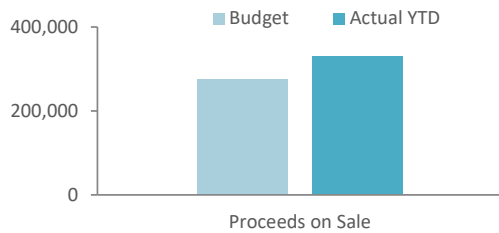
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget	YTD Actual		
				\$	\$	\$	\$	\$	
Land									
Economic Services									
E167465		515	Creation of Lot 429 Tudhoe Street	0	0	0	(6,480)	(6,480)	
Total - Economic Services				0	0	0	(6,480)	(6,480)	
Total - Land				0	0	0	(6,480)	(6,480)	
Buildings									
Governance									
E167744	B2406	521	Marks Court Solar HWS (CEO Residence)	0	0	0	(6,154)	(6,154)	
Total - Governance				0	0	0	(6,154)	(6,154)	
Health									
E167702	B2403	521	Air-Con - Dentist Rooms	0	0	0	(7,746)	(7,746)	
E167702	B2405	521	Air-Con Medical Centre	0	0	0	(6,717)	(6,717)	
Total - Health				0	0	0	(14,463)	(14,463)	
Education & Welfare									
E167790	B2302	521	Relocation to Wagin Town Hall	0	(55,000)	(55,000)	(42,191)	12,809	
Total - Education & Welfare				0	(55,000)	(55,000)	(42,191)	12,809	
Recreation And Culture									
E167784	B2201	521	Court House Upgrades	(157,338)	(102,338)	(102,328)	(89,353)	12,975	
E167784	B2203	521	NAB Building	(6,000)	(6,000)	(5,998)	(4,779)	1,219	
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	(35,000)	0	35,000	
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	(15,000)	0	15,000	
Total - Recreation And Culture				(213,338)	(158,338)	(158,326)	(94,132)	64,194	
Economic Services									
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	(64,750)	(65,254)	(504)	
Total - Economic Services				(64,750)	(64,750)	(64,750)	(65,254)	(504)	
Total - Buildings				(278,088)	(278,088)	(278,076)	(222,193)	55,883	
Plant & Equipment									
Governance									
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	(46,672)	(46,672)	0	46,672	
E167746	PE2405	525	DCEO - Isuzu MUX	0	0	0	(54,561)	(54,561)	
Total - Governance				(46,672)	(46,672)	(46,672)	(54,561)	(7,889)	
Law, Order & Public Safety									
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(17,816)	(15,931)	1,885	
Total - Law, Order & Public Safety				(17,820)	(17,820)	(17,816)	(15,931)	1,885	
Transport									
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	(89,590)	(89,590)	0	
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(77,430)	(77,430)	(78,060)	(630)	
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(211,424)	(211,424)	(212,424)	(1,000)	
E167761	PE2401	525	MOW - New Ute	(58,102)	(58,102)	(58,102)	(48,036)	10,066	
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(205,000)	(205,000)	(173,186)	31,814	
E167761	PE2403	525	Toyota Hilux - Gardener	(31,193)	(31,193)	(31,193)	0	31,193	
Total - Transport				(672,739)	(672,739)	(672,739)	(601,296)	71,443	
Total - Plant & Equipment				(737,231)	(737,231)	(737,227)	(671,788)	65,439	
Furniture & Equipment									
Governance									
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	(18,000)	0	18,000	
Total - Governance				(18,000)	(18,000)	(18,000)	0	18,000	
Other Health									
Recreation & Culture									
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	(18,500)	(17,966)	534	
E167756	FE2404	523	Sports Ground - PA System - Contribution	0	(2,400)	(2,400)	0	2,400	
Total - Recreation & Culture				(18,500)	(20,900)	(20,900)	(17,966)	2,934	
Total - Furniture & Equipment				(36,500)	(38,900)	(38,900)	(17,966)	20,934	
Infrastructure - Roads									
Transport									
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	(282,800)	(275,883)	6,917	
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	(30,922)	(86,630)	(55,708)	
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	(38,192)	(92,358)	(54,166)	
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	(55,000)	(35,738)	19,262	
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	0	(42,558)	(42,558)	
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	(150,680)	(10,233)	140,447	
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	(42,000)	(32,392)	9,608	
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	(48,974)	(41,741)	7,233	
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	(30,453)	(13,395)	17,058	
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	(11,325)	(5,842)	5,483	
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	(18,222)	(13,427)	4,795	
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	(6,658)	0	6,658	
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	(197,592)	(76,317)	121,275	
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(26,936)	3,064	
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	0	(31,109)	(31,109)	
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	(29,145)	(29,176)	(31)	
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	0	(2,884)	(2,884)	
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	(15,000)	0	15,000	
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	(22,500)	0	22,500	
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	(20,000)	0	20,000	
Total - Transport				(1,474,292)	(1,474,292)	(1,029,463)	(816,617)	212,846	
Total - Infrastructure - Roads				(1,474,292)	(1,474,292)	(1,029,463)	(816,617)	212,846	

5 CAPITAL ACQUISITIONS - DETAILED

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				\$	\$	\$	\$	\$
Infrastructure - Other								
Law, Order & Public Safety								
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(11,732)	0	11,732
E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
Total - Law, Order & Public Safety				(11,740)	(11,740)	(11,732)	0	11,732
Recreation & Culture								
E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	(88,150)	(84,685)	3,465
E167758	IO2403	543	Goal Posts	0	(8,650)	(8,650)	(8,830)	(180)
E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	(49,980)	(1,561)	48,419
E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	(5,288)	(103)	5,185
Total - Recreation & Culture				(243,438)	(252,088)	(152,068)	(95,178)	56,890
Transport								
E167136	IO2401	543	Townscape	(30,000)	(30,000)	(19,984)	(1,836)	18,148
Total - Transport				(30,000)	(30,000)	(19,984)	(1,836)	18,148
Total - Infrastructure - Other				(285,178)	(293,828)	(183,784)	(97,015)	86,769
Infrastructure - Footpaths								
Transport								
E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	(40,000)	(39,821)	179
E167124	CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	(39,992)	(37,881)	2,111
E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	(47,996)	0	47,996
E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	(64,988)	(39,694)	25,294
E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	(35,000)	(24,122)	10,878
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(227,976)	(141,517)	86,459
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(227,976)	(141,517)	86,459
Grand Total				(3,039,289)	(3,050,339)	(2,495,426)	(1,973,577)	521,849

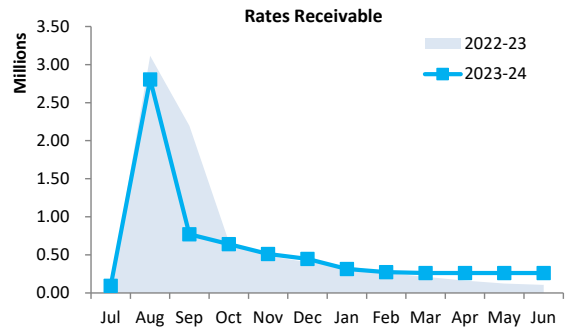
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land								
LA20B	Lot 220 Vernal Street					19,000	15,000	0	(4,000)
	Plant and equipment								
	Governance								
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	35,000	35,000	0
	Transport								
				0	0			0	0
				0	0			0	0
P04Y21	Toyota Hilux (MOW)	34,790	40,909	6,119	0	34,001	41,818	7,817	0
P15	2007 Bomag Roller	20,396	15,000	0	(5,396)	20,118	19,000	0	(1,118)
P16Y17	Isuzu Truck	38,430	45,227	6,797	0	35,171	70,409	35,238	0
P21Y17	Isuzu Crew Cab	29,562	36,136	6,574	0	27,055	43,409	16,354	0
P42	Isuzu Side-tipper	56,405	90,909	34,504	0	54,124	106,591	52,467	0
P50	Toyota Hilux (Gardener)	10,347	14,545	4,198	0	0	0	0	0
		189,930	275,453	90,919	(5,396)	189,470	331,227	146,875	(5,118)



7 RECEIVABLES

Rates receivable	30 June 2023	29 Feb 2024
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	3,010,794	3,129,330
Less - collections to date	(3,011,652)	(2,959,995)
Gross rates collectable	105,099	274,435
Net rates collectable	105,099	274,435
% Collected	96.6%	91.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(678)	35,728	14,508	17,326	32,102	98,986
Percentage	(0.7%)	36.1%	14.7%	17.5%	32.4%	
Balance per trial balance						
Sundry receivable						98,986
Other Receivables						(4,090)
LSL Receivables (Current)						10,682
Total receivables general outstanding						156,687

Amounts shown above include GST (where applicable)

KEY INFORMATION

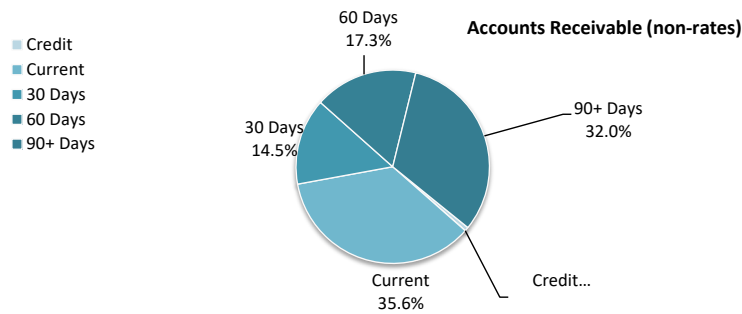
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 29 February 2024
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	21,164	0	(9,211)	11,953
Inventory				
Fuel and materials (including gravel)	63,263	0	0	63,263
Accrued income	10,175	0	(10,175)	0
Contract assets				
Contract assets	25,534	0	0	25,534
Total other current assets	120,137	0	(19,386)	100,750

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

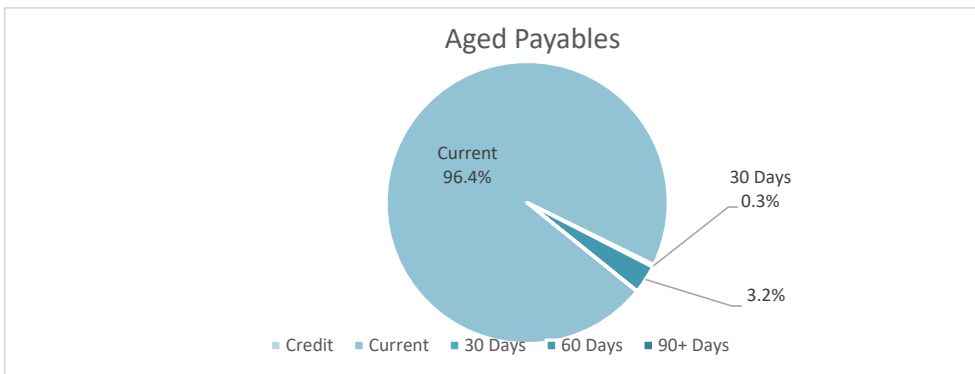
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	273,193	806	9,153	(132)	283,019
Percentage	0%	96.5%	0.3%	3.2%	0%	
Balance per trial balance						
Sundry creditors						283,019
Accrued interest on borrowings						1,989
Bonds and deposits held						18,403
Total payables general outstanding						397,108

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	787,536	(303)	204	787,437
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	190,288	0	0	190,288
Unimproved value									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	1,570,980	1,060	0	1,572,040
Sub-Total		1,039	337,428,705	2,548,804	5,000	1,000	2,554,804	2,548,803	757	204	2,549,765
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	650	134	200,950	87,100	0	0	87,100	87,100	0	0	87,100
Commercial	650	14	37,764	9,100	0	0	9,100	9,100	0	0	9,100
Unimproved value											
UV	650	88	7,337,166	57,200	0	0	57,200	57,200	0	0	57,200
Sub-total		236	7,575,880	153,400	0	0	153,400	153,400	0	0	153,400
		1,275	345,004,585	2,702,204	5,000	1,000	2,708,204	2,702,203	757	204	2,703,165
Discount							(100,000)				(99,698)
Amount from general rates							2,608,204				2,603,466
Rates Written Off							(5,000)				(21)
Ex-gratia rates CBH							15,419	15,420	0	0	15,420
Total general rates							2,618,623				2,618,865
Total		1,275					2,618,623				2,618,865

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans			Principal Repayments			Principal Outstanding		Interest Repayment	
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture												
Swimming Pool Redevelopment	139	172,539	0	0	0	(11,561)	(15,514)	(15,514)	160,978	157,025	(6,466)	(8,523)
Other property and services												
Staff Housing	137	111,043	0	0	0	(10,998)	(16,664)	(16,664)	100,045	94,379	(4,265)	(6,230)
Doctor Housing	138	41,996	0	0	0	(6,470)	(13,144)	(13,144)	35,525	28,852	(1,317)	(2,430)
		325,577	0	0	0	(29,030)	(45,322)	(45,322)	296,548	280,256	(12,048)	(17,183)
Self supporting loans												
Recreation and culture												
Wagin Ag Society	141	76,955	0	0	0	(10,502)	(21,164)	(21,164)	66,453	55,791	(1,170)	(2,180)
Wagin Bowls Club	142	0	60,000	60,000	60,000	0	(1,395)	(1,395)	60,000	58,605	0	(1,422)
		76,955	60,000	60,000	60,000	(10,502)	(22,560)	(22,560)	126,453	114,396	(1,170)	(3,602)
Total		402,532	60,000	60,000	60,000	(39,532)	(67,881)	(67,881)	423,001	394,652	(13,217)	(20,785)
Current borrowings		66,486							28,246			
Non-current borrowings		336,047							394,755			
		402,533							423,001			

All debenture repayments were financed by general purpose revenue.
 Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget
	Actual	Budget						
	\$	\$				\$	%	\$
	60,000	60,000	Wagin Bowls Club	Debenture	15	30,108	5.71	60,000
	60,000	60,000				30,108		60,000

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 29 February 2024
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		17,885	0	92,516	(88,674)	21,727
- Capital grant/contribution liabilities		260,213	0	253,947	(356,906)	157,254
Total other liabilities		278,098	0	346,463	(445,580)	178,981
Employee Related Provisions						
Annual leave		194,417	0	0	0	194,417
Long service leave		272,389	0	0	0	272,389
Total Employee Related Provisions		466,805	0	0	0	466,805
Other Provisions						
Provision for LSL On-costs (Current)		31,683	0	0	0	31,683
Provision for Annual Leave On-costs (Current)		26,248	0	0	0	26,248
Total Other Provisions		57,931	0	0	0	57,931
Total other current assets		802,833	0	346,463	(445,580)	703,716
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 29 FEBRUARY 2024
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	YTD
	1 July 2023	in Liability	Reduction (As revenue)	29 Feb 2024	Liability 29 Feb 2024	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	0	37,256	49,675	37,256
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	23,123	30,830	23,123
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	1,387	47,452	(48,839)	0	0	64,242	48,180	64,242	48,839
DFES Grant - ESL Admin Contribution		0	0	0	0	0	0	0	4,000
DFES Grant -Operating SES	1,367	20,736	(14,593)	7,510	7,510	29,074	21,804	29,074	14,593
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	377,000	408,771	377,218
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	72,000	108,000	98,115
Homecare - Donations	0	0	0	0	0	0	0	0	500
Recreation and culture									
SLWA - Library Technology Grant	0	4,155	(4,155)	0	0	0	0	0	4,155
Lotterywest - Christmas Street Carnival	0	20,174	(11,087)	9,087	9,087	0	0	0	11,087
Youth Engagement Grant	10,000	0	(10,000)	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0
DDC DDWA - Betty Terry Disability Step	0			0		0			500
Direct Grant (MRWA)	0	0	0	0	0	151,694	151,694	151,694	151,694
	17,885	92,516	(88,674)	21,727	21,727	761,781	731,057	842,286	771,080
Operating contributions									
Recreation and culture									
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	0	1,500	0
Contribution to Street Lighting	0	0	0	0	0	5,000	0	5,000	0
	0	0	0	0	0	6,500	0	6,500	0
TOTALS	17,885	92,516	(88,674)	21,727	21,727	768,281	731,057	848,786	771,080

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2024	Current Liability 29 Feb 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies									
Law, order, public safety									
Community Water Supply Project	0	0	0	0	0	7,856	7,856	7,856	0
Transport									
R2R -2023/24 Bullocks Hill Road	0	0	0	0	0	92,821	30,630	92,821	0
R2R - 2023/24 Beaufort Road	0	2,475	(2,475)	0	0	114,637	37,830	114,637	2,475
R2R - 2023/24 Hyde Road	0	44,542	(42,558)	1,984	1,984	44,542	14,698	44,542	42,558
R2R -2023/24 Behn-ord Road	0	31,000	(31,000)	0	0	31,000	10,230	31,000	31,000
R2R - 2023/24 Delyanine North Road	0	29,145	(29,142)	3	3	29,145	9,617	29,145	29,142
RRG - 2023/24 Ballagin Road	0	40,182	(10,233)	29,949	29,949	100,455	80,364	100,455	10,233
RRG - 2023/24 Dongolocking Road	0	105,383	(76,317)	29,066	29,066	263,457	210,764	263,457	76,317
RRG - 2022/23 Dongolocking Road	139,640	0	(139,640)	0	0	188,536	150,828	188,536	139,640
Bridge Funding from 2018-2019	74,251	(74,251)	0	0	74,251	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	12,767	25,536	0
LRCIP -Phase 3	24,322	1,220	(25,542)	0	0	76,697	38,348	76,697	25,542
Economic services									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	260,213	179,696	(356,906)	83,003	157,254	974,682	603,932	974,682	356,906
TOTALS	260,213	179,696	(356,906)	83,003	157,254	974,682	603,932	974,682	356,906

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 29 Feb 2024
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	1,400	1,400	(2,500)	300
Deposits - Community Bus	750	1,350	(1,350)	750
Deposits - Rec Centre & EFP	4,200	5,100	(7,200)	2,100
Deposits - Animal Trap	75	150	(150)	75
BCITF	0	1,602	(1,522)	80
Building Services Levy	390	1,248	(1,187)	452
Nomination Deposits	0	400	(400)	0
Other Deposits	7,419	600	(1,500)	6,519
Unclaimed Monies	2,147	0	(2,147)	0
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	6,750	2,770	(1,190)	8,330
Sub-Total	23,152	14,621	(19,146)	18,626
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	23,152	14,621	(19,146)	18,626

**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Budget adoption - correction to budget balance			4,676		4,676
	Year end adjustments and correction to employee leave provisi		Opening Surplus(Deficit)		(56,414)	(51,739)
	Variations					(51,739)
I032005	FAG - General Grant		Operating Revenue	49,675		(2,064)
I032010	FAG - Road Grant		Operating Expenses	30,830		28,766
IO2403	Goal Posts	5046	Capital Expenses		(8,650)	20,116
B2201	Court House	5074	Capital Expenses	55,000		75,116
B2302	Homecare relocation to Town Hall	5074	Capital Expenses		(55,000)	20,116
FE2404	Wagin Trotting Club - PA System	5078	Capital Expenses		(2,400)	17,716
				140,181	(122,464)	17,717

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	977,824	977,824	977,824	977,823
I031010	GRV Minimums	Inc	96,200	96,200	96,200	96,200
I031015	UV	Inc	1,570,980	1,570,980	1,570,980	1,570,980
I031020	UV Minimums	Inc	57,200	57,200	57,200	57,200
I031025	GRV Interim Rates	Inc	3,000	3,000	2,000	(3,543)
I031030	UV Interim Rates	Inc	2,000	2,000	1,328	4,300
I031035	Back Rates	Inc	1,000	1,000	664	204
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	15,419	15,420
I031045	Discount Allowed	Inc	(100,000)	(100,000)	(100,000)	(99,698)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	4,897
I031055	Account Enquiry Fee	Inc	4,000	4,000	2,664	2,596
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	(21)
I031065	Penalty Interest	Inc	6,000	6,000	4,000	8,837
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	131,163
I031075	ESL Penalty Interest	Inc	500	500	328	549
I031080	Instalment Interest	Inc	4,000	4,000	4,000	4,368
I031090	Rate Legal Charges	Inc	20,000	20,000	13,328	473
			2,784,823	2,784,823	2,777,635	2,771,748
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(6,000)	(540)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(328)	(658)
E031015	Title Searches	Exp	(600)	(600)	(400)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(6,664)	(2,160)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,723)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(95,025)	(117,564)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	(2,689)	(2,611)
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(60,896)	(60,896)
			(243,836)	(243,836)	(174,002)	(186,152)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	0	49,675	37,256	37,256
I032010	Grants Commission Roads	Inc	0	30,830	23,123	23,123
I032020	Administration Rental	Inc	36,000	36,000	24,000	21,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	664	872
I032030	Reimbursements	Inc	100	100	64	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	16,664	57,307
I032045	Reserves Interest	Inc	89,089	89,089	44,544	45,897
I032055	Commissions & Recoups	Inc	500	500	0	0
I032080	Other General Purpose Income	Inc	0	0	0	3,288
I032190	WALGA House Units	Inc	0	0	0	0
			151,689	232,194	146,315	188,743
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(6,664)	(8,559)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	(17,600)	(29,040)
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(56,480)	(56,488)
			(122,231)	(122,231)	(80,744)	(94,087)
Total General Purpose Income			2,936,512	3,017,017	2,923,950	2,960,491
Total General Purpose Expenditure			(366,067)	(366,067)	(254,746)	(280,239)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Governance						
Members of Council						
I041020	Other Income Relating to Members	Inc	250	250	0	0
			250	250	0	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	(13,498)	(14,675)
E041010	Training	Exp	(7,000)	(7,000)	(3,500)	(22)
E041015	Members Travelling	Exp	(750)	(750)	(374)	(171)
E041020	Communication Allowance	Exp	(5,545)	(5,545)	(2,772)	(3,640)
E041025	Election Expenses	Exp	(20,000)	(20,000)	(20,000)	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(12,928)	(7,224)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(4,117)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	(7,828)	(7,828)
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	(1,958)	(1,959)
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(8,000)	(6,922)
E041060	Presentations	Exp	(2,500)	(2,500)	(1,664)	(385)
E041065	Insurance	Exp	(14,007)	(14,007)	(14,006)	(14,007)
E041070	Public Relations	Exp	(2,000)	(2,000)	(1,328)	(30)
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(30,656)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(86,176)	(86,176)
			(305,043)	(305,043)	(220,032)	(177,812)
Other Governance						
I042030	Profit on Sale of Asset	Inc	32,727	32,727	32,727	35,000
I042045	Admin Reimbursements	Inc	5,000	5,000	3,328	4,595
			37,727	37,727	36,055	39,595
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(614,700)	(558,715)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(7,768)
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(78,040)	(68,502)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(6,968)	(4,270)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(9,398)	(11,558)
E042015	Insurance	Exp	(28,537)	(28,537)	(28,536)	(31,194)
E042020	Staff Training	Exp	(10,000)	(10,000)	(6,664)	(9,940)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	(10,000)	(9,499)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(16,664)	(14,530)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(4,664)	(2,561)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(43,488)	(42,880)
E042045	Advertising	Exp	(15,000)	(15,000)	(10,000)	(3,609)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(1,992)	(2,312)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(2,664)	(2,896)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(10,656)	(15,054)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(6,664)	(1,200)
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(7,984)	(9,450)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(6,664)	(2,083)
E042080	Computer Support	Exp	(168,000)	(168,000)	(112,000)	(104,588)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(2,000)	(3,105)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(163,656)	(163,656)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(7,500)	(12,584)
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	(5,000)	(1,458)
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	(83,425)	(78,356)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	1,054,440	1,054,448
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(25,000)	(16,664)	(11,902)
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(245,089)	(201,551)	(119,222)
Total Governance Income			37,977	37,977	36,055	39,595
Total Governance Expenditure			(550,132)	(550,132)	(421,583)	(297,034)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Law, Order & Public Safety						
Fire Prevention						
I051010	BFB Operating Grant	Inc	64,242	64,242	48,180	48,839
I051015	Sale of Fire Maps	Inc	50	50	32	23
I051020	Town Block Burn Fees	Inc	0	0	0	545
I051025	Reimbursements	Inc	1,000	1,000	0	416
I051030	Bush Fire Infringements	Inc	2,000	2,000	2,000	455
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Other Income	Inc	0	0	0	4,958
I051075	SES Operating Grant	Inc	29,074	29,074	21,804	14,593
			100,366	100,366	76,016	73,829
E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(42,808)	(67,215)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(2,664)	(3,371)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(9,304)	(4,157)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	(6,000)	(9,422)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(12,328)	(741)
E051045	Mt Latham & Condonning Repeats	Exp	(500)	(500)	(328)	(607)
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(19,376)	(14,593)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(57,272)	(57,280)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(50,566)	(50,511)
			(300,602)	(300,602)	(203,146)	(209,948)
Animal Control						
I052005	Dog Fines and Fees	Inc	5,000	5,000	3,328	3,724
I052006	Cat Fines and Fees	Inc	300	300	200	142
I052010	Hire of Animal Traps	Inc	100	100	64	55
I052015	Dog Registration	Inc	5,000	5,000	5,000	2,251
I052016	Cat Registration	Inc	700	700	700	282
I052020	Reimbursements	Inc	500	500	250	0
			11,600	11,600	9,542	6,454
E052005	Ranger Salary	Exp	(11,000)	(11,000)	(7,606)	(10,062)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(664)	(262)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(1,968)	(4,499)
E052015	Dog Control Insurance	Exp	(166)	(166)	(164)	(166)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(328)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(16,656)	(18,942)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(52,632)	(52,632)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	(1,994)	(1,996)
			(122,583)	(122,583)	(82,012)	(88,559)
Other Law, Order & Public Safety						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	7,856	7,856	7,856	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	7,856	0
E053005	Abandoned Vehicles	Exp	0	0	0	(288)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(328)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(1,000)	(7,587)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(3,320)	(2,357)
E053056	Community Water Supply Programme	Exp	0	0	0	(350)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	(2,617)	(2,703)
			(10,929)	(10,929)	(7,265)	(13,285)
Total Law, Order & Public Safety Income			119,872	119,872	93,414	80,283

			(434,114)	(434,114)	(292,423)	(311,792)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Total Law, Order & Public Safety Expenditure						
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(5,584)	(4,355)
			(8,420)	(8,420)	(5,584)	(4,355)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	500	500	328	102
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	328	102
E074005	EHO Salary	Exp	(10,000)	(10,000)	(6,664)	(3,240)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(360)	(356)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(4,656)	(611)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(32,296)	(32,296)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(43,976)	(36,503)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	2,888	1,647
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	1,664	626
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	309
			8,334	8,334	4,552	2,582
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(10,904)	(12,552)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	(31,259)	(36,432)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(3,328)	(1,723)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	(25,000)	(33,333)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(70,491)	(84,040)
Health - Preventative Services						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
Total Health Income			8,834	8,834	4,880	2,684
Total Health Expenditure			(193,204)	(193,204)	(120,551)	(125,361)
Education & Welfare						
Pre Schools						
I083035	Day Care Lease	Exp	9,205	9,205	6,136	6,017
I083036	Day Care Reimbursements	Exp	5,500	5,500	3,664	3,867
			14,705	14,705	9,800	9,884
E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(10,024)	(8,007)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(17,274)	(17,255)
			(40,999)	(40,999)	(27,298)	(25,262)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Other Education						
E081020	School Oval Mtce	Exp	0	0	0	(1,008)
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	(2,600)	(2,600)
			(2,600)	(2,600)	(2,600)	(3,608)
Homecare Program						
I082010	CHSP & HACC Grant	Inc	408,771	408,771	377,000	377,218
I082015	Meals on Wheels	Inc	2,500	2,500	1,664	943
I082020	CHSP Fee for Service	Inc	87,000	87,000	58,000	70,740
I082025	Donations	Inc	0	0	0	500
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	13,320	13,156
I082045	HCP Government Funds	Inc	108,000	108,000	72,000	98,115
			626,251	626,251	521,984	560,672
E082010	Management & Admin Salaries	Exp	(139,624)	(139,624)	(96,660)	(94,531)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,752)	(34,752)	(24,056)	(45,356)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(24,894)	(27,478)
E082025	Care Workers Salaries	Exp	(255,596)	(255,596)	(176,948)	(205,298)
E082030	Superannuation	Exp	(51,733)	(51,733)	(35,812)	(35,909)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(3,320)	(7,254)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(16,664)	(19,514)
E082045	Staff Training	Exp	(1,800)	(1,800)	(1,200)	0
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(2,328)	0
E082055	Subscriptions	Exp	(5,900)	(5,900)	(3,928)	(8,561)
E082060	Telephone & Postage	Exp	(1,400)	(1,400)	(928)	(1,560)
E082065	Advertising & Stationery	Exp	(1,200)	(1,200)	(800)	(762)
E082070	Insurance	Exp	(8,281)	(8,281)	(8,280)	(8,241)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(24,000)	(21,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(13,320)	(10,920)
E082083	Computer Equipment and Support	Exp	0	0	0	(20,736)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(3,000)	(932)
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(1,000)	(705)
E082095	HCP Expenses	Exp	(6,000)	(6,000)	(4,000)	(11,653)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(11,856)	(11,856)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(1,664)	(1,044)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	(13,090)	(13,078)
			(677,681)	(677,681)	(467,748)	(546,388)
Other Welfare						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	9,152	9,152
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	9,152	9,152
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(9,152)	(9,152)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(9,152)	(9,152)
Total Education & Welfare Income			650,108	650,108	540,936	579,708
Total Education & Welfare Expenditure			(730,432)	(730,432)	(506,798)	(584,410)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Community Amenities						
Sanitation - Household Refuse						
I101005	Domestic Collection	Inc	269,216	269,216	269,216	268,743
I102020	Refuse Site Fees	Inc	18,000	18,000	12,000	14,029
			287,216	287,216	281,216	282,772
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(36,928)	(37,237)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(18,144)	(18,946)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(43,528)	(42,517)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(101,720)	(107,743)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(200,320)	(206,443)
Sanitation - Other						
I102002	Commercial Collection Charges	Inc	68,760	68,760	68,760	68,040
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	944
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	11,600	11,520
			90,160	90,160	80,360	80,504
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(10,720)	(11,025)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(12,328)	(11,960)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(10,120)	(8,808)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	(4,500)	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	(10,452)	(10,449)
			(69,971)	(69,971)	(48,120)	(42,242)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	328	0
			500	500	328	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(328)	(37)
			(500)	(500)	(328)	(37)
Town Planning						
I106005	Planning Fees	Inc	5,000	5,000	3,328	3,789
			5,000	5,000	3,328	3,789
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(10,000)	0
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(73,024)	(73,032)
			(124,547)	(124,547)	(83,024)	(73,032)
Other Community Amenities						
I107005	Cemetery Fees	Inc	15,000	15,000	10,000	14,067
I107010	Community Bus Income	Inc	5,000	5,000	3,328	1,932
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	13,328	15,999
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(26,640)	(34,016)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(37,440)	(37,812)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(2,648)	(4,282)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(61,816)	(61,824)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	(33,886)	(24,700)
			(243,781)	(243,781)	(162,430)	(162,634)
Total Community Amenities Income			402,876	402,876	378,560	383,064
Total Community Amenities Expenditure			(739,335)	(739,335)	(494,222)	(484,388)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	4,000	4,000	2,664	1,351
I111010	Reimbursements	Inc	100	100	64	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			4,100	4,100	2,728	1,351
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(20,256)	(38,261)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(7,720)	(4,561)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	(135,137)	(134,956)
			(244,727)	(244,727)	(163,113)	(177,778)
Swimming Pool						
I112010	Swimming Pool Admission	Inc	30,000	30,000	25,500	17,466
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	500	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	26,000	17,466
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(84,860)	(82,002)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(8,568)	(2,685)
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(79,472)	(89,474)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(4,720)	(3,353)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	(6,390)	(6,466)
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	(147,500)	(147,993)
			(491,081)	(491,081)	(331,510)	(331,973)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,795	8,795	4,397	2,509
I113010	Sportsground Reimbursements	Inc	0	0	0	7,222
I113015	Power Reimbursements	Inc	5,000	5,000	3,328	1,229
I113020	Recreation Centre Hire	Inc	5,000	5,000	3,328	1,872
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	218
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	1,505
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	3,328	4,340
I113065	Community Gym Membership	Inc	14,375	14,375	9,576	9,520
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	1,422	1,422	0	0
			44,092	44,092	26,957	28,415
E113005	Sportsground Mtce	Exp	(123,057)	(123,057)	(82,008)	(76,205)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(16,400)	(30,531)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(51,952)	(48,031)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(44,880)	(44,526)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(1,792)	(205)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(42,472)	(44,350)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(12,456)	(1,954)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(1,368)	(2,461)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(2,128)	(283)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(2,248)	(5,268)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(15,464)	(20,110)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(1,328)	(778)
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	0	0
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(7,640)	(4,731)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	(60,000)	(60,000)
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(135,352)	(135,360)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	(258,850)	(258,537)
			(1,075,541)	(1,075,541)	(736,338)	(733,330)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Library						
I115005	Lost Books	Inc	50	50	32	0
I115010	Reimbursements & Grants	Inc	100	100	64	4,155
			150	150	96	4,155
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(35,274)	(40,897)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(11,347)	(11,347)	(7,536)	(3,969)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(5,256)	(2,029)
E115030	Library IT	Exp	(12,800)	(12,800)	(12,796)	(5,895)
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	(10,801)	(10,792)
			(99,242)	(99,242)	(71,663)	(63,582)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	2,000	227
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	1,200
I119030	Community Events Income	Inc	0	0	0	11,087
I119031	Other Culture Grant Funds	Inc	0	0	0	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	1,335	1,170
			5,671	5,671	3,335	13,684
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(68,634)	(45,728)	(54,072)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	(1,090)	(1,170)
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(10,944)	(6,809)
E116020	Historical Village	Exp	(2,930)	(2,930)	(1,936)	(2,422)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(12,128)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	(10,500)	(15,076)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(11,000)	(11,000)	(15,254)
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(4,296)	(2,844)
E116065	Electronic Sign Expenditure	Exp	(4,500)	(4,500)	(2,992)	(3,140)
E116070	Court House Expenditure	Exp	(6,059)	(6,059)	(4,000)	(4,309)
E116075	NAB Building Expenditure	Exp	(10,554)	(10,554)	(7,008)	(14,509)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	(66,128)	(71,302)
			(254,613)	(254,613)	(178,250)	(191,407)
Total Recreation & Culture Income			84,513	84,513	59,116	65,071
Total Recreation & Culture Expenditure			(2,165,203)	(2,165,203)	(1,480,874)	(1,498,070)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	441,956	226,190
I121015	Roads to Recovery Grant	Inc	312,145	312,145	103,005	105,174
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	102,233	102,233	51,115	25,542
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,123,520	747,770	508,600

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	26,664	28,274
			40,000	40,000	26,664	28,274
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(86,648)	(63,775)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(119,984)	(122,472)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(43,312)	(58,077)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(6,664)	(5,329)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(13,312)	(13,164)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(14,256)	(14,491)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(6,656)	(4,303)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(14,984)	(9,969)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(3,312)	(739)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(29,984)	(30,974)
E122030	Street Trees	Exp	(50,000)	(50,000)	(33,320)	(40,195)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(2,656)	(3,285)
E122045	Townscape	Exp	(70,000)	(70,000)	(63,312)	(57,541)
E122050	Crossovers	Exp	(500)	(500)	(320)	(160)
E122055	RoMan Data Collection	Exp	(10,000)	(10,000)	(5,000)	(8,711)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(46,664)	(47,139)
E122090	Graffiti Removal	Exp	0	0	0	0
E122100	Administration Allocated	Exp	(83,169)	(83,169)	(55,440)	(55,448)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	(1,235,413)	(1,250,917)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	0
			(2,649,761)	(2,649,761)	(1,781,237)	(1,786,689)
Road Plant Purchases						
I122100	Profit on Sale of Asset	Inc	58,192	58,192	58,192	111,875
			58,192	58,192	58,192	111,875
E123010	Loss on Sale of Asset	Exp	(5,396)	(5,396)	0	(1,118)
			(5,396)	(5,396)	0	(1,118)
Aerodrome						
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	8,169	8,004
			10,893	10,893	8,169	8,004
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(8,464)	(12,070)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(31,402)	(31,365)
			(59,826)	(59,826)	(39,866)	(43,435)
Total Transport Income			1,232,605	1,232,605	840,795	656,753
Total Transport Expenditure			(2,714,983)	(2,714,983)	(1,821,103)	(1,831,242)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Economic Services						
Rural Services						
I131020	Landcare Reimbursements	Inc	79,653	79,653	53,096	56,721
			79,653	79,653	53,096	56,721
E131020	Landcare	Exp	(115,000)	(115,000)	(76,648)	(79,921)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(11,984)	(4,396)
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(19,368)	(19,376)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(6,640)	(8,784)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(172,060)	(172,060)	(114,640)	(112,477)
Tourism & Area Promotion						
I132005	Caravan Park Fees	Inc	70,000	70,000	46,664	40,860
I132010	Reimbursements	Inc	1,000	1,000	664	909
I132015	RV Area Fees	Inc	10,000	10,000	6,664	4,858
I132035	Tourism Income	Inc	0	0	0	0
			81,000	81,000	53,992	46,627
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(24,388)	(25,270)
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(36,672)	(20,379)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	(8,500)	0
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(6,656)	(10,747)
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(9,656)	(5,193)
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(99,016)	(99,016)
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	(11,553)	(12,071)
			(289,136)	(289,136)	(196,441)	(172,676)
Building Control						
I133005	Building Licenses	Inc	5,000	5,000	3,328	2,824
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
I142010	Sale of Land	Inc	0	0	0	0
			5,000	5,000	3,328	2,824
Other Economic Services						
I134005	Water Sales	Inc	20,000	20,000	13,328	27,134
			20,000	20,000	13,328	27,134
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(16,648)	(22,212)
E134020	Land Sale Costs	Exp	0	0	0	(120)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(1,368)	(1,366)
			(27,052)	(27,052)	(18,016)	(23,698)
Total Economic Services Income			185,653	185,653	123,744	133,306
Total Economic Services Expenditure			(488,248)	(488,248)	(329,097)	(308,851)
Other Property & Services						
Private Works						
I141005	Private Works Income	Inc	20,000	20,000	13,328	15,830
			20,000	20,000	13,328	15,830
E141005	Private Works	Exp	(15,000)	(15,000)	(9,992)	(13,061)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(2,280)	(2,288)
			(18,428)	(18,428)	(12,272)	(15,349)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Public Works Overheads						
I143020	Reimbursements	Inc	11,000	11,000	7,328	1,169
I143040	Workers Compensaion	Inc	0	0	0	26,426
			11,000	11,000	7,328	27,595
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(82,306)	(72,840)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(44,586)	(48,580)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(11,790)	(16,134)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(40,626)	(67,091)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(85,598)	(77,272)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(3,320)	(4,258)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(110,000)	(117,223)
E143040	Workers Compensation	Exp	0	0	0	(36,892)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(37,752)	(38,051)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(5,328)	(3,388)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(664)	(1,728)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(5,320)	(4,825)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(1,000)	(1,457)
E143080	Staff Licenses	Exp	(500)	(500)	(328)	(128)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(2,656)	(3,684)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,000)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(9,984)	(1,314)
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	420,272	412,665
			0	0	(21,986)	(82,200)
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	328	0
I144010	Reimbursements	Inc	500	500	328	2,985
			1,000	1,000	656	2,985
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(119,992)	(108,608)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(13,328)	(10,386)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(56,656)	(25,600)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(19,992)	(22,316)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(37,498)	(34,861)
E144060	Minor Tools and Consumables	Exp	(10,000)	(10,000)	(6,664)	(2,355)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(664)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(5,328)	(3,677)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	247,664	185,977
			0	0	(12,458)	(21,826)
Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(1,973,054)	(2,008,559)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	1,973,054	2,008,559
			0	0	0	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	Unclassified					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	33,328	35,064
I147006	Commission - TransWA	Inc	500	500	328	97
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	18,200	18,200	12,128	8,000
I147065	Insurance Reimbursement	Inc	0	0	0	10,400
I147070	Council Housing Reimbursements	Inc	0	0	0	3,259
I147085	NAB Buiding Rent	Inc	8,400	8,400	5,600	5,925
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	240	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	51,624	62,745
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(2,000)	(500)
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(63,128)	(50,230)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(4,152)	(4,265)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	(1,215)	(1,317)
E147055	Consultants	Exp	(55,000)	(55,000)	(36,664)	(25,499)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(5,000)	(7,036)
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(3,312)	(1,891)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(86,824)	(86,824)
E147105	Cost to Sell Council Property	Exp	0	0	0	(7,924)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(6,664)	(85)
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	(91,305)	(91,254)
E147140	Loss on Sale of Asset	Exp	0	0	0	(4,000)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(16,280)	(24,170)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(2,328)	(553)
			(479,289)	(479,289)	(318,872)	(305,548)
	Total Other Property & Services Income		109,460	109,460	72,936	109,155
	Total Other Property & Services Expenditure		(497,716)	(497,716)	(365,588)	(424,923)
	Total Income		5,768,410	5,848,915	5,074,386	5,010,110
	Total Expenditure		(8,879,434)	(8,879,434)	(6,086,985)	(6,146,310)
	Net Deficit (Surplus)		(3,111,024)	(3,030,519)	(1,012,599)	(1,136,200)

8.1.2 SCHEDULE OF ACCOUNTS PAYMENTS – FEBRUARY 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Payments List

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5139

Moved Cr S M Chilcott Seconded Cr W J Longmuir

That Council ENDORSE the list of accounts paid by the Chief Executive Officer's delegate during February 2024: -

EFT Payments EFT14442 – EFT14443, EFT14448 – EFT14504, EFT14509-EFT14569 and EFT14574-EFT14575, Cheque Payments 233 and Direct Debit Payments DD5502.1– DD5550.28 from the Municipal Account totalling \$724,575.58.

EFT Payments EFT14446 – EFT14447 and EFT14570 - 14573 from the Restricted Funds Account totalling \$600.00.

Credit card Payments totalling \$3,148.45.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

This item presents the schedule of payments made during February 2024 for Council approval in accordance with *Regulation 13 of the Local Government (Financial Management) Regulations 1996*.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 29 February 2024

Municipal Funds Account - List of Payments

Cheque Payment

Chq/EFT	Date	Name	Description	Amount
233	08/02/2024	Commissioner Of Police	Firearms Licence Renewal 2024	(166.00)
Cheque Payments Total				(166.00)

EFT Payments

EFT14442	01/02/2024	Australian Services Union	Payroll deductions	(26.50)
EFT14443	01/02/2024	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT14448	08/02/2024	3e Advantage Pty Limited	Photocopier Charges 1/01/2024 - 31/01/2024	(985.26)
EFT14449	08/02/2024	A G Brookes Excavations	Mulch Suckers near Ballagin Road Bridge	(2,200.00)
EFT14450	08/02/2024	Alexander Galt And Co Pty Ltd	Hardware Supplies	(462.30)
EFT14451	08/02/2024	Apps Plumbing & Gas Wagin	Supply & Install stormwater pipe - Sports Ground, Repair leaking garden tap & 2x taps in ladies showers - Swimming Pool, Replace Valve - RV Area, Replace 2x Outdoor Taps - Woolorama Offices & Repair boiling water unit in kitchen - Admin Office	(14,452.90)
EFT14452	08/02/2024	Australia Post	Admin & Homecare Postage - January 2024	(482.17)
EFT14453	08/02/2024	C & D Cutri	Level 1 Bridge Inspections	(1,760.00)
EFT14454	08/02/2024	C.e.s. Midland	Tucano Solar Courtyard Light - Other Parks	(178.12)
EFT14455	08/02/2024	Chefmaster Australia	3x Cartons of Bin Liners & Chux Wipes - Public Conveniences	(350.33)
EFT14456	08/02/2024	D J Turner Pty Ltd	On site safety inspection of all seating options - Wagin Sportsground	(550.00)
EFT14457	08/02/2024	Donna Marie George	Reimbursement for Lunch - Community Bus Wheel Alignment	(34.00)
EFT14458	08/02/2024	Edwards Isuzu Ute	Supply & Fit Canvas Front Seat Covers - MOW Vehicle (P04)	(463.00)
EFT14459	08/02/2024	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle	(90.87)
EFT14460	08/02/2024	Goodyear Autocare Wagin	Batteries - Mitsubishi Triton Tipper Ute (P26) & Tennant Street Sweeper (P48)	(431.00)
EFT14461	08/02/2024	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(120.00)
EFT14462	08/02/2024	Great Southern Rammed Earth & Concrete	Supply and Lay footpath - Upland Street, Install Disability Ramp - Betty Terry Theatre & Footpath Works - Lukin Street	(41,448.00)
EFT14463	08/02/2024	Great Southern Waste Disposal	Management of Facility & Refuse Collection - December 2023	(28,558.86)
EFT14464	08/02/2024	Halanson Earthmoving	Push 1000m Gravel - Bullock Hills Shoulders, Screen 1600m Gravel - Dongolocking Road Shoulders	(8,855.00)

Chq/EFT	Date	Name	Description	Amount
EFT14465	08/02/2024	Hanson Construction Materials Pty Ltd	Supply & Deliver 30 Tonne 5mm Ballast & 30 Tonne 10mm Ballast - Ballagin Road	(4,630.58)
EFT14466	08/02/2024	Heather Bartram	Relief Pool Manager - December 2023 & January 2024	(3,696.00)
EFT14467	08/02/2024	Hersey's Safety Pty Ltd	100x White Posts, 200x Reflectors - Hyde Road	(1,595.00)
EFT14468	08/02/2024	Iga X-press	Newspapers, Kitchen Refreshments, Admin Office Supplies, Brake Fluid - Loader (P09), Leaving Card & Gift Voucher - Kirsty Simkins, Swimming Pool Refreshments, Bushfire Brigade Refreshments	(1,258.45)
EFT14469	08/02/2024	Katanning Furnishings	1x Couch -Recreation Centre	(1,199.00)
EFT14470	08/02/2024	Kathryn Wilkinson	Reimbursement for Police Clearance - Homecare	(58.70)
EFT14471	08/02/2024	Liberty Oil Australia Pty Ltd	5,000L Diesel	(9,265.00)
EFT14472	08/02/2024	Marindust Sales	Supply 1 x Complete set of 9.0 meter x 100 mm diam. tapered AFL Goals - Sportsground Oval	(9,713.00)
EFT14473	08/02/2024	Marleys Diesel & Ag	Repairs to Bushfire Tanker Trailer (P96)	(949.97)
EFT14474	08/02/2024	Momar Australia Pty Ltd	12x Cans of Moly DSD & Freight - Works Depot	(663.74)
EFT14475	08/02/2024	Moore	2024 LG Annual Budget Workshop (23/02/2023) - John Fathers (EMCCS) and Donna Fawcett (MOF)	(5,412.00)
EFT14476	08/02/2024	Officeworks	Various Equipment - Homecare Relocation	(253.04)
EFT14477	08/02/2024	Palace Hotel	Re-stock Council Fridge	(51.60)
EFT14478	08/02/2024	Parrys Department Store	Protective Clothing - Works	(78.20)
EFT14479	08/02/2024	Potterkin Pty Ltd	Design, Create, Facilitate & Deliver Corten panels - x3 run workshop for Australia Day	(7,000.00)
EFT14480	08/02/2024	Property Supervision Services	Gardening - Homecare	(1,882.50)
EFT14481	08/02/2024	Putland Motors	Car Service - Darkan Homecare Vehicle (P86)	(322.05)
EFT14482	08/02/2024	Ray Ford Signs (Powerhouse Signs)	Signage - Australia Day Art	(256.08)
EFT14483	08/02/2024	Robbie Monck	Tree Report - Sportsground	(720.00)
EFT14484	08/02/2024	Sigma Chemicals	Chemicals - Swimming Pool	(4,877.07)
EFT14485	08/02/2024	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - February 2024	(9,166.66)
EFT14486	08/02/2024	Stirling Asphalt	Supply & Lay Intersection Mix - Dongolocking / Collanilling Roads	(21,681.00)
EFT14487	08/02/2024	Swat Wagin	Internal & External Pest Spray - Recreation Centre	(957.00)
EFT14488	08/02/2024	Team Global Express Pty Ltd	Delivery Charges	(470.27)
EFT14489	08/02/2024	The West Australian	Australia Day Advertising	(396.00)
EFT14490	08/02/2024	True Track Truck Aligning	Wheel Alignment - Community Bus (P07)	(165.00)
EFT14491	08/02/2024	Wa Contract Ranger Services Pty Ltd	Ranger Services 9/01/2024, 16/01/2024, 21/01/2024 & 25/01/2024	(1,985.50)

Chq/EFT	Date	Name	Description	Amount
EFT14492	08/02/2024	Wagin District Farmers Co-operative	Admin Office Kitchen Refreshments, Cleaning Supplies, Library Supplies, Rose Feed & Reticulation Supplies - Other Parks, Cat Food - Pound, Works Depot Kitchen Refreshments, Australia Day Breakfast Supplies & Mt Latham Fire Refreshments	(1,178.97)
EFT14493	08/02/2024	Wagin Gas Electrics	Repair Vacuum Cleaner - EFP & Rec Centre, Extend Electrical Cord on Vacuum - Swimming Pool, Replace gas regulator - Gordon Street Residence & Replace RCD Pump at Weir	(1,049.95)
EFT14494	08/02/2024	Wagin Meats	100 Sausages - Australia Day Pool BBQ	(233.00)
EFT14495	08/02/2024	Wagin Mechanical Repairs	Fuel Filter - Toyota Hilux (P50)	(67.60)
EFT14496	08/02/2024	Wagin Motel	2x Queen Rooms - Australia Day Ambassador & Partner (25 January 2024)	(320.00)
EFT14497	08/02/2024	Wallis Computer Solutions	Change User - Mark Hook to Kenneth Parker (CEO), Monthly Billing - February VMVault NBN Wireless Service & Agreement Fusion - Internet February 2024 - Admin Office	(1,055.78)
EFT14498	08/02/2024	Western Stabilisers	Cement Stabilise 3980m2 - Bullock Hills Road, Cement Stabilise 4208m2 - Beaufort Road	(44,433.58)
EFT14499	08/02/2024	Win Television Wa Pty Ltd	Shire of Wagin Television Advert	(297.00)
EFT14500	08/02/2024	Women in Leadership Australia	Online Women in Leadership Course: Skills for Workplace Impact - 2x Admin Office Employees	(2,750.00)
EFT14501	15/02/2024	Moore australia	Review the Shire of Wagin systems in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996 and Regulation 17 of the Local Government (Audit) Regulations 1996.	(24,367.82)
EFT14502	15/02/2024	Australian Services Union	Payroll deductions	(26.50)
EFT14503	15/02/2024	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT14504	20/02/2024	Australian Taxation Office	January BAS	(18,277.00)
EFT14509	22/02/2024	35 Degrees South	1st Progress Invoice - Conduct a Sub-Division/Road Widening Survey of Lot 429 Tudhoe Street, Wagin	(1,166.00)
EFT14510	22/02/2024	Afgri Equipment Australia Pty Ltd	1 x Fuel Filter- John Deere Tractor (P20)	(71.38)
EFT14511	22/02/2024	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,288.65)
EFT14512	22/02/2024	Amy Kippin	Reimbursement for Pre-Employment Medical, Police Clearance & Meals for Trelis Training	(163.90)
EFT14513	22/02/2024	Apps Plumbing & Gas Wagin	Clear Toilet Blockage - Admin Office	(110.00)
EFT14514	22/02/2024	Asphalt in a Bag	50x Bags of Coldmix Bitumen - Sportsground	(1,402.50)
EFT14515	22/02/2024	Atc Work Smart	Trainee Wages - 2x Fortnights	(3,338.98)
EFT14516	22/02/2024	Australian Community Media	Advertising - Woolorama Show Schedule	(275.00)

Chq/EFT	Date	Name	Description	Amount
EFT14517	22/02/2024	B L Woodhouse	Final Payment. Repairs to all damages in Commentators Box - Recreation Centre & Secure Fire Extinguisher - RV Area, Repairs - Marks Court Residence, Repair Gutter - Admin Office, Repair Merino Shed Door - Sportsground	(5,432.00)
EFT14518	22/02/2024	Bks Electrical Pty Ltd	Installation and Set up of CCTV System - Court House (Library)	(4,411.00)
EFT14519	22/02/2024	Cashregisters Direct	Roller Part for Register - Swimming Pool	(112.00)
EFT14520	22/02/2024	Chefmaster Australia	Bin Liners - Woolorama & Street Cleaning	(2,297.13)
EFT14521	22/02/2024	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - January 2024	(156.21)
EFT14522	22/02/2024	Corsign Wa Pty Ltd	Signage - Ballagin / Piesseville-Tarwonga Road	(2,801.70)
EFT14523	22/02/2024	Cresswells	Carpet Tiles for Storage Room - Town Hall	(140.00)
EFT14524	22/02/2024	Elders Rural Services Australia Limited	2x Safety Boots - Works Crew	(264.00)
EFT14525	22/02/2024	Ew & Rj Pugh	Empty Backwash Tank of Sediment & Sludge - Swimming Pool	(1,215.50)
EFT14526	22/02/2024	Goodchild Services	Repair Ice Machine - Works Depot	(136.84)
EFT14527	22/02/2024	Goodyear Autocare Wagin	Change Over Tyres -Toyota Hilux Workmate Utes (P50) & (P24)	(165.00)
EFT14528	22/02/2024	Great Southern Rammed Earth & Concrete	Supply & Lay Concrete Footpath - Arthur Road (Wetlands Park)	(41,197.66)
EFT14529	22/02/2024	Great Southern Waste Disposal	Management of Facility & Refuse Collection - January 2024	(32,444.94)
EFT14530	22/02/2024	Hall Electrical & Data Services	Supply & Install Data Points in Offices, Mount Supplied Coms Cabinet and Test Points - Homecare Relocation to Town Hall	(4,718.90)
EFT14531	22/02/2024	Hersey's Safety Pty Ltd	Cans of Spray Mark - Dongolocking Road & Woolorama	(1,090.10)
EFT14532	22/02/2024	Iga X-press	2x Cartons Toilet Rolls & 4x Cartons Papertowel - Wetlands Park Public Toilets, Newspapers, Kitchen Refreshments, Batteries - Library	(631.89)
EFT14533	22/02/2024	Independence Australia	HCP Expense - Wagin Homecare	(733.60)
EFT14534	22/02/2024	JB Hi-Fi Group Pty Ltd	Samsung Galaxy Tab S9 11' Wi-Fi 128GB (Graphite) - Library	(4,154.74)
EFT14535	22/02/2024	Katanning Glazing And Security	Reglaze Window - Commentating Box at Rec Centre	(1,481.70)
EFT14536	22/02/2024	Katanning Plant Hire & Concrete Supplies	Supply & Deliver 10m ³ Concrete - Dongolocking Road	(5,390.00)
EFT14537	22/02/2024	Lgiswa	Employee Assistance Programme for 39 Full Time Equivalent Employees	(4,009.50)
EFT14538	22/02/2024	Liberty Oil Australia Pty Ltd	2000L Unleaded, 5000L Diesel	(13,150.10)
EFT14539	22/02/2024	Mcppest Pest Control	Termite Inspections - 5x Shire Bridges	(1,375.00)
EFT14540	22/02/2024	Midalia Steel Pty Ltd	Black Pipe - Other Parks & Gardens	(104.34)
EFT14541	22/02/2024	Mjb Industries	2 x 750mm Concrete pipe - Dongolocking Road	(699.84)
EFT14542	22/02/2024	Muriel Ann O'brien	Members Sitting Fees & Communication Allowance 2/4	(1,195.00)
EFT14543	22/02/2024	Narrogin Bearing Service	1x Box of Gorilla Tape - Woolorama	(225.00)
EFT14544	22/02/2024	Narrogin Carpet Court	Repairs to Window Blinds - Eric Farrow Pavilion	(75.00)

Chq/EFT	Date	Name	Description	Amount
EFT14545	22/02/2024	Narrogin Packaging And Motorcycles	Toilet Supplies - Woolorama & 4x Boxes Papertowels & 1x Box of Urinal Pads - Public Conveniences	(4,624.40)
EFT14546	22/02/2024	Narrogin Technology Solutions	3x Toners, 1x Cannon Multifunction Printer & 1x Brother Printer - Admin Office	(1,684.00)
EFT14547	22/02/2024	Narrogin Toyota	2x Boxes Vacuum Bags - Recreation Centre	(68.53)
EFT14548	22/02/2024	Officeworks	Stationery Order - Admin, Dettol - Homecare	(982.78)
EFT14549	22/02/2024	Peter Lloyd	Reimbursement for Disability Ramp - Recreation Centre	(114.90)
EFT14550	22/02/2024	Premier Workplace Solutions	2x Cable Protectors - Australia Day	(1,958.00)
EFT14551	22/02/2024	Property Supervision Services	Gardening - Homecare	(2,237.50)
EFT14552	22/02/2024	Public Transport Authority	Trans WA Ticket Sales Minus Agent Commission	(54.06)
EFT14553	22/02/2024	Ray Ford Signs (Powerhouse Signs)	Woolorama Sign - Sheep Shed	(1,419.66)
EFT14554	22/02/2024	South Regional Tafe	AUSCHEM Course - 2x Works Employees	(150.00)
EFT14555	22/02/2024	Swat Wagin	Internal & External Pest Spray - Eric Farrow Pavilion	(715.00)
EFT14556	22/02/2024	Synergy	Electricity Usage	(38,080.27)
EFT14557	22/02/2024	Team Global Express Pty Ltd	Delivery Charges	(474.57)
EFT14558	22/02/2024	The Wilson - Dalglish Family Trust	Design, Fabrication and Fitting of Swing Out Fast Fills - 35,000L tanker (P996)	(10,500.00)
EFT14559	22/02/2024	Trevor John Parsons	Remove Current Asbestos Roof and Replace - Caravan Park	(71,225.00)
EFT14560	22/02/2024	Wa Contract Ranger Services Pty Ltd	Ranger Services 30/01/2024 & 6/02/2024	(1,097.25)
EFT14561	22/02/2024	Wagin & Herald Street Veterinary Clinics	Euthanise 3x Cats	(120.00)
EFT14562	22/02/2024	Wagin Gas Electrics	Inspect Emergency Exit Signs - Eric Farrow Pavilion, Replaced Emergency Exit Signs - Recreation Centre, Repairs to lights - RV Toilet Block, Test Pump Switch - Weir & Repairs to Electrics Post Break in Damages - Dog Trial Kiosk	(1,995.40)
EFT14563	22/02/2024	Wagin Mechanical Repairs	Supply & Fit Cell-Fi Booster Unit - Town Bushfire Brigade & Service - Ranger Vehicle	(2,064.90)
EFT14564	22/02/2024	Wagin Mowers	Trimmer Line & Edger Blade - Small Plant (P30)	(75.00)
EFT14565	22/02/2024	Wagin Truck Centre	Fuel Filter & Parts - Mitsubishi Triton (P26)	(67.95)
EFT14566	22/02/2024	Wagin Volunteer Fire Brigade	Hazard Reduction Burn of Town Blocks	(1,200.00)
EFT14567	22/02/2024	Wagin Youth Centre Inc.	Community Grant 2023/2024	(3,000.00)
EFT14568	22/02/2024	Wallis Computer Solutions	2 Year ProSupport Warranty Extension - CEO & DCEO Laptops	(958.65)
EFT14569	22/02/2024	Westrac Equipment	Troubleshoot Hydraulic System (Travel costs only) - Caterpillar Grader (P10) & 1x Oil	(1,282.24)
EFT14574	29/02/2024	Australian Services Union	Payroll deductions	(26.50)
EFT14575	29/02/2024	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
				(568,136.58)
Direct Debit Payments				
DD5502.1	01/02/2024	Aware Super	Payroll deductions	(6,495.21)

Chq/EFT	Date	Name	Description	Amount
DD5502.2	01/02/2024	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5502.3	01/02/2024	Bt Panorama	Superannuation contributions	(130.91)
DD5502.4	01/02/2024	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5502.5	01/02/2024	Active Super	Superannuation contributions	(113.08)
DD5502.6	01/02/2024	R E I Super	Superannuation contributions	(206.10)
DD5502.7	01/02/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation contributions	(507.70)
DD5502.8	01/02/2024	Hesta Super Fund	Payroll deductions	(709.11)
DD5502.9	01/02/2024	Rest Administration	Superannuation contributions	(1,264.24)
DD5514.1	01/02/2024	Telstra	Admin Office Phones, Faxes and Staff Mobiles - January 2024	(1,182.60)
DD5522.1	26/02/2024	Bankwest	Mastercard to 6 Feb 2024	(8,386.65)
DD5526.1	15/02/2024	Aware Super	Payroll deductions	(6,756.58)
DD5526.2	15/02/2024	Bt Panorama	Superannuation contributions	(123.64)
DD5526.3	15/02/2024	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5526.4	15/02/2024	Active Super	Superannuation contributions	(139.85)
DD5526.5	15/02/2024	R E I Super	Superannuation contributions	(206.10)
DD5526.6	15/02/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation contributions	(507.70)
DD5526.7	15/02/2024	Hesta Super Fund	Payroll deductions	(742.49)
DD5526.8	15/02/2024	Rest Administration	Superannuation contributions	(1,251.27)
DD5526.9	15/02/2024	Australian Super Administration	Superannuation contributions	(1,838.81)
DD5534.1	22/02/2024	Telstra	Phone Bill Ambulance Assoc Hut charges to 3 March 2024	(47.85)
DD5546.1	29/02/2024	Aware Super	Payroll deductions	(6,828.14)
DD5546.2	29/02/2024	Bt Panorama	Superannuation contributions	(189.10)
DD5546.3	29/02/2024	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5546.4	29/02/2024	R E I Super	Superannuation contributions	(206.10)
DD5546.5	29/02/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation contributions	(507.70)
DD5546.6	29/02/2024	Hesta Super Fund	Payroll deductions	(680.31)
DD5546.7	29/02/2024	Rest Administration	Superannuation contributions	(1,258.74)
DD5546.8	29/02/2024	Australian Super Administration	Superannuation contributions	(2,056.31)
DD5546.9	29/02/2024	Hostplus	Superannuation contributions	(222.23)
DD5550.1	02/02/2024	Payrix	Synergy On Line Transaction Fee	(51.83)
DD5550.2	13/02/2024	Department Of Transport	Daily Licensing Takings 09/02/2024	(10,517.55)
DD5550.3	14/02/2024	Department Of Transport	Daily Licensing Takings 12/02/2024	(2,847.00)
DD5550.4	15/02/2024	Department Of Transport	Daily Licensing Takings 13/02/2024	(2,814.50)
DD5550.5	15/02/2024	Sandwai Pty Ltd	February Monthly Fee for Sandwai	(484.00)
DD5550.6	16/02/2024	Department Of Transport	Daily Licensing Takings 14/02/2024	(2,206.50)
DD5550.7	16/02/2024	Aussie Broadband Pty Ltd	Broadband February 2024	(330.00)
DD5550.8	19/02/2024	Department Of Transport	Daily Licensing Takings 15/02/2024	(307.15)

Chq/EFT	Date	Name	Description	Amount
DD5550.9	20/02/2024	Department Of Transport	Daily Licensing Takings 16/02/2024	(4,560.65)
DD5502.10	01/02/2024	Australian Super Administration	Superannuation contributions	(1,557.08)
DD5502.11	01/02/2024	Hostplus	Superannuation contributions	(245.66)
DD5502.12	01/02/2024	North Personal Superannuation	Superannuation contributions	(296.93)
DD5502.13	01/02/2024	Prime Super	Superannuation contributions	(284.91)
DD5502.14	01/02/2024	Smartmonday Prime	Superannuation contributions	(147.99)
DD5502.15	01/02/2024	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5510.17	01/02/2024	Department Of Transport	Daily Licensing Takings 30/01/2024	(6,293.35)
DD5510.18	02/02/2024	Department Of Transport	Daily Licensing Takings 31/01/2024	(2,413.05)
DD5510.19	05/02/2024	Bankwest	Merchant Fee Swimming Pool January 2024	(429.03)
DD5526.10	15/02/2024	Hostplus	Superannuation contributions	(231.93)
DD5526.11	15/02/2024	North Personal Superannuation	Superannuation contributions	(296.93)
DD5526.12	15/02/2024	Prime Super	Superannuation contributions	(295.61)
DD5526.13	15/02/2024	Smartmonday Prime	Superannuation contributions	(152.82)
DD5526.14	15/02/2024	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5546.10	29/02/2024	North Personal Superannuation	Superannuation contributions	(296.93)
DD5546.11	29/02/2024	Prime Super	Superannuation contributions	(284.91)
DD5546.12	29/02/2024	Smartmonday Prime	Superannuation contributions	(188.28)
DD5546.13	29/02/2024	Hub24 Super Fund	Superannuation contributions	(259.64)
DD5550.10	21/02/2024	Department Of Transport	Daily Licensing Takings 19/02/2024	(3,739.80)
DD5550.11	22/02/2024	Department Of Transport	Daily Licensing Takings 20/02/2024	(2,550.50)
DD5550.12	05/02/2024	Department Of Transport	Daily Licensing Takings 01/02/2024	(8,314.50)
DD5550.13	23/02/2024	Department Of Transport	Daily Licensing Takings 21/02/2024	(968.35)
DD5550.14	26/02/2024	Department Of Transport	Daily Licensing Takings 22/02/2024	(27,629.75)
DD5550.15	26/02/2024	Western Australian Treasury Corporation	Loan Repayment 137 - February 2024	(1,907.86)
DD5550.16	27/02/2024	Department Of Transport	Daily Licensing Takings 23/02/2024	(2,710.40)
DD5550.17	28/02/2024	Department Of Transport	Daily Licensing Takings 26/02/2024	(3,154.40)
DD5550.18	29/02/2024	Department Of Transport	Daily Licensing Takings 27/02/2024	(2,559.35)
DD5550.22	06/02/2024	Department Of Transport	Daily Licensing Takings 02/02/2024	(848.60)
DD5550.23	07/02/2024	Department Of Transport	Daily Licensing Takings 05/02/2024	(3,523.65)
DD5550.24	08/02/2024	Department Of Transport	Daily Licensing Takings 06/02/2024	(3,947.70)
DD5550.25	09/02/2024	Department Of Transport	Daily Licensing Takings 07/02/2024	(830.25)
DD5550.26	09/02/2024	Payrix	Synergy On Line Transaction Fee	(6.93)
DD5550.27	12/02/2024	Department Of Transport	Daily Licensing Takings 08/02/2024	(5,539.05)
DD5550.28	12/02/2024	Western Australian Treasury Corporation	Loan Repayment 139 February 2024	(6,009.05)
Direct Debit Payments Total				(156,273.00)

Chq/EFT	Date	Name	Description	Amount
Municipal Account - Payments Total				(724,575.58)
Restricted Funds Account - List of Payments				
EFT Payments				
EFT14446	08/02/2024	Kerry L Webb	Bond Refund - Animal Trap	(50.00)
EFT14447	08/02/2024	Malcolm Stewart	Bond Refund - Community Gym Fob	(50.00)
EFT14570	22/02/2024	Department of Justice	Bond Refund - Venue Hire	(300.00)
EFT14571	22/02/2024	Georgina Gell	Bond Refund - Equipment Hire	(100.00)
EFT14572	22/02/2024	Jean Rose Ozoa Meredith	Bond Refund - Community Gym Fob	(50.00)
EFT14573	22/02/2024	Rowena Gallano	Bond Refund - Community Gym Fob	(50.00)
EFT Payments Total				(600.00)
Restricted Funds Account - Payments Total				(600.00)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 5 March 2024

Credit Card List of Payments

Chief Executive Officer - Ken Parker

Credit Card	21/02/2024	Online Workwear		(144.65)
Credit Card	22/02/2024	Online Workwear		(9.50)
Credit Card	1/03/2024	Woolorama	Site Booking - Home & Lifestyle Pavilion	(485.50)
Chief Executive Officer - Ken Parker Total				(639.65)

Deputy Chief Executive Officer - Jonathan Fathers

Credit Card	9/02/2024	Quest Innaloo	Staff Accommodation - TRELIS Training	(880.30)
Credit Card	13/02/2024	Cresswell Department Store	Catering - RAC Grant Funding Discussion	(31.00)
Credit Card	18/02/2024	United Mt Barker	Fuel - DCEO Vehicle	(121.26)
Credit Card	25/02/2024	United Mt Barker	Fuel - DCEO Vehicle	(102.77)
Credit Card	1/03/2024	My Commerce.com	SAP Crystal Reports Software	(709.50)
Credit Card	3/03/2024	EF Fuelco	Fuel - DCEO Vehicle	(83.85)
Deputy Chief Executive Officer - Jonathan Fathers Total				(1,928.68)

Community Liaison Officer - Donna George

Credit Card	7/02/2024	Puma Wagin Roadhouse	Wall Chargers	(106.50)
Credit Card	11/02/2024	Amazon AU Marketplace	Vacuum Cleaner Bags - Admin Office	(31.00)
Credit Card	23/02/2024	CSIRO Publishing	Books	(41.99)
Credit Card	3/03/2024	Bunnings	High Pressure Cleaner Hose - Swimming Pool	(79.00)

Chq/EFT	Date	Name	Description	Amount
Community Liaison Officer - Donna George Total				(258.49)
Manager of Works - Allen Hicks				
Credit Card	13/02/2024	Steele's Guns and Outdoors	Firearm Repairs	(50.00)
Credit Card	15/02/2024	Crommelins Machinery	Parts for Plant Repair - Gardening Equipment	(179.70)
Credit Card	27/02/2024	Canva	Postcards for Woolorama and Admin Office	(71.00)
Manager of Works - Allen Hicks Total				(300.70)
Manager of Finance - Donna Fawcett				
				0.00
Manager of Finance -Donna Fawcett Total				0.00
Fees and Charges				
Fee	1/03/2024	Bankwest	Foreign Transaction Fee	(20.93)
Fees and Charges Total				(20.93)
Credit Card List of Payments Total				(3,148.45)

8.1.3 CHIEF EXECUTIVE OFFICER'S ACTIVITY REPORT

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	NIL

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5140

Moved **Cr G R Ball** **Seconded** **Cr M A O'Brien**

That Council NOTE the Chief Executive Officer's Report.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

The following report details activities within the CEO portfolio.

BACKGROUND/COMMENT

This report is the second Chief Executive Officer report since the CEO's commencement at the end of January 2024. Since the last report the CEO has continued to meet with stakeholders and the community and progressed a range of initiatives and refinements to procedures and practices.

Woolorama 2024

The CEO had the pleasure of attending both days of Woolorama in a combination of professional and personal capacity. Overall, the Woolorama attracted an estimated 26,000 attendees over the two days.

Formal engagements included the opening evening and President's Lunch attended by His Excellency the Honourable Chris Dawson APM. Other professional duties including transporting delegates from the airport and meeting with exhibitors at the event.

A debrief was held with Council and in the time between the publication of this report and the Council Meeting, the CEO will attend the Agricultural Society's post meeting. The investment to rectify work health and safety issues prior to the event paid dividends as anecdotally a worksafe inspection on the Friday did not identify any major issues. One issue that will need to be addressed in 2025 is the carpeting in the Recreation Centre which lifted in several places when exhibitors brought in their displays and stands. Officers are examining options for carpet titling or equivalent which is used for major event to protect indoor playing surfaces.

Overall, Officers consider the 2024 Woolorama to be a tremendous success and have identified opportunities to leverage the event in 2025.

Local Planning Strategy

At the May 2023 Ordinary Council Meeting Council agreed that a Local Planning Strategy be prepared in conjunction with the Shires of West Arthur and Williams. On 5 March the Chief Executive Officer met with the Department of Planning who is drafting the Strategy on behalf of the Shire.

The Local Planning Strategy is a key strategic document that guides all planning decisions. It is important that the document reflects the community's aspirations as it relates to supporting industry, commercial activity and agriculture.

This initial engagement with the Department provided an opportunity to discuss matters such as housing which is discussed in a separate report, renewable energy and prospective industry expansion.

The Local Planning Strategy will be discussed in more detail at a Council Forum before consideration of releasing a draft for community engagement.

Local Roads and Community Infrastructure

Following discussion at the Council Forum in February, Officers have been gathering information to inform a paper proposing projects for Council to consider as part of the LRCI Round 4.

Officers note that one of the projects discussed was cabins at the RV park. This concept is discussed in a separate paper to this agenda where the broader accommodation challenge and response is discussed. Overall, contend that a meaningful number cabins at the RV park could not be funded with the quantum of LRCI Round 4 and alternative options for short term accommodation are to be explored. This is detailed in a separate paper to this agenda.

As such Officers are preparing an alternative proposal for the community component of LRCI being investment in club facilities for cricket and hockey which are not currently fit for purpose. Council has previously resolved to demolish the cricket and hockey club rooms and Officers are preparing a proposal for new club facilities to be constructed in a custom made shed. This is being proposed given the challenges to repairing the existing structure and seeking quotes to examine the feasibility of doing so.

Preliminary discussions with club representatives indicate that they would not be opposed to a shed accommodation with appropriate facilities. Officers are assessing the costs of a custom made shed. If costs permit, Officers are examining improvements to the Wetlands Park, namely replacing broken seating, as a secondary LRCI project and works to the Historical Village as a tertiary project. The proposal will be presented to Council once Officers are confident in the feasibility.

Renewable energy

The issue of renewable energy projects is being felt at neighbouring local governments. The topic is being discussed at the 19 March 2024 Council Forum. The Shire adopted a general Council Policy in 2023.

Officers have had a series of meetings in this space to ensure that the matter is dealt with in a systematic and ordered manner.

The CEO has attended the following meetings / events for the period since the last report

Date	Meeting Attended
21 February	Cr O'Brien
22 February	Site visit 7 Vernal St
22 February	Outdoor workcrew BBQ appreciation
23 February	Wagin Wickepin / Jaloran Rd inspection
27 February	Homecare Christmas Luncheon
27 February	Site visit Walker Farm
27 February	Ordinary Council Meeting
28 February	Central and Upper GS Car Club
29 February	SES facility site visit
29 February	Friends of the library
1 March	WA Police regarding CCTV
5 March	Department of Planning regarding Local Planning Strategy
5 March	Community Recreation Centre
5 March	Narrogin planning team
7 March	Upper Great Southern - Regional Operations Advisory Committee Meeting (DFES) (Partial attendance)
7 March	Official opening of Woolorama
8 March	Woolorama (tickets privately purchased)
9 March	Woolorama, including Presidents Lunch and Rodeo (tickets privately purchased)
12 March	Main Roads regarding excising of land
12 March	Audit Committee
12 March	Woolorama Debrief
13 March	4WDL – Lake Grace
14 March	Inspection of dam cover as part of Katanning Landcare site tour and inspection of Flat Rocks Wind Farm, Shire of Broomehill Tambellup and Kojonup
14 March	WALGA regarding State Award Negotiations
14 March	Lacour Energy regarding renewable energy projects in the region
15 March	Regional Roads Group
15 March	CSIRO regarding water security
19 March	Arts Narrogin
19 March	Resident
19 March	Council Forum

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
26 Swimming Pool inspection	BS	12 March 2024	2 properties
20 Payment of Accounts	MoF	February 2024	Payments as per Schedule of Accounts February 2024

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

8.1.4 PROPOSED OVERSIZE OUTBUILDING – LOT 709 (NO.18) RIFLE NORTH STREET, WAGIN

PROPONENT:	Briana Mason Gavin Townsend
OWNER:	Above
LOCATION/ADDRESS:	18 Rifle North Street, Wagin
AUTHOR OF REPORT:	Planning Assistant
SENIOR OFFICER:	Executive Manager Development & Regulatory Services
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A670
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	1 Planning Application 2 Schedule of submissions

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5141

Moved Cr G R Ball Seconded Cr W J Longmuir

That the development application submitted by Briana Mason to construct an oversized outbuilding on Lot 709 (No.18) Rifle North Street, Wagin, be APPROVED subject to compliance with the following conditions and advice notes:

Conditions

- 1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**
- 2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.**
- 3. The outbuilding is for domestic purposes only and shall not be used for commercial, industrial or habitation purposes.**
- 4. All drainage run-off associated with the development shall be contained on site or connected to the Shire’s storm water drainage system to the satisfaction of the Chief Executive Officer**
- 5. The property shall be maintained in a neat and tidy condition at all times to the satisfaction of the Chief executive Officer.**
- 6. On the completion of the outbuilding, the existing driveway to the south is to be relocated to the middle of the property.**

7. The proposed development shall be substantially completed within a period of two (2) years from the date of this approval. If the proposed development is not substantially completed within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a Building Permit Application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of development, including any proposed earthworks.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. No construction works shall commence on the land prior to 7am without the local government's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
6. The applicants/landowners are reminded of their obligation to ensure compliance with the requirements of the Shire of Wagin Annual Fire Management Notice to help guard against any future potential bushfire risk.
7. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.

8. If the applicants/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted to the State Administrative Tribunal within 28 days of the local government's determination.

CARRIED 5/1

**For: Cr Ball, Cr Chilcott, Cr Longmuir, Cr O'Brien, Cr West
Against: Cr Blight**

BRIEF SUMMARY

Council's consideration is requested in regard to an application for an oversized outbuilding for domestic workshop and storage to be located at Lot 701 (No.19) Rifle North Street, Wagin. The proposal has exceeded the maximum allowable floor area and height as per the Shire Policy HBP.16 – Development of Outbuildings in the Townsite of Wagin and Council is requested to consider the proposed variation.

A full copy of the development application received, including supporting plans is provided in Attachment 1

BACKGROUND/COMMENT

The site comprises a single residential dwelling, a small outbuilding shed, and an existing round yard. The property is predominantly clear of vegetation, with only small remnants present. An aerial image of the site is shown below (Source: *PlanWA.*)



Adjacent properties, particularly those towards the south side (Hunt Street), consist of smaller lots averaging around 1000 square meters. Conversely, at the rear boundary of the property, towards Nenke Street maintain larger lot sizes, averaging approximately 16,000 square meters. Lot 709 – (no. 18) Rifle North Street stands as one of the larger lots in the area, zoned R17.5. It shares the same zoning designation with adjacent lots, both to the side and rear. The properties opposite the front boundary towards Rifle North Street are zoned as rural and consist of farming land, with a dwelling.

The proposed outbuilding is intended for personal storage and workshop purposes. The lot, zoned as Residential (R17.5), spans an extensive 18,227 square meters, with the current land use being a single residential dwelling. The proposed outbuilding details include an estimated cost of \$20,000, a ridge height of 4.7 meters, a mezzanine ridge height of 5.95 meters, and a total floor area of 520.33 square meters.

It is also noted that the proposal included a sea container attached to the proposed outbuilding. The sea container is approximately 12m x 2.35m and is proposed to be used for the secure storage for the applicants tool and equipment for personal use. As the proposed sea container is located from any street view and attached to the proposed outbuilding, it is considered that this would not impact the visual amenity of the area.

Assessment and Compliance:

An assessment has been conducted in accordance with the Shire of Wagin Local Planning Scheme No.2 (LPS2), the Residential Design Codes, and the Shire of Wagin's Outbuilding Policy HBP 16. The review of these requirements has found non-compliance with the R-code provisions. Upon assessment against the Shire of Wagin

Planning Scheme No. 2 and the State Planning Policy 7.3 Residential Design Codes 2021, specific deviations from the regulations were identified. The proposed outbuilding exceeds the maximum allowable floor area and ridge height outlined in the Shire Policy HBP.16 – Development of Outbuildings in the Townsite of Wagin.

Residential Design Codes Provisions Review: 5.4.3 Outbuildings

Upon review against the deemed-to-comply provisions outlined in the R-code Clause 5.4.3 Outbuildings deemed-to-Comply, the following findings have been made:

Design Principles (P3): The development commendably adheres to the fundamental design principle, ensuring that outbuildings do not compromise the streetscape's aesthetic appeal or the visual harmony of neighbouring properties. This aspect aligns with the overarching objective of preserving the overall visual amenity within the residential context.

Deemed-to-Comply (C3): In terms of deemed-to-comply requirements, the evaluation reveals the following observations: Assessed against the provision- C3: Pertaining to outbuildings associated with a dwelling site, reviewed as Large outbuilding. The development is appropriately categorised as a large outbuilding, as its floor area exceeds the threshold specified for small outbuildings. With a floor area measuring 520.33m² including the mezzanine floor ((82.91m²) against a lot area of 18,227m², the development surpasses the permissible limit for small outbuildings. However, despite its classification as a large outbuilding, certain discrepancies have been noted:

The wall height surpasses the maximum allowable limit of 2.4m, with the highest mezzanine ridge height recorded at 5950 mm and the highest mezzanine eaves height at 5250 mm, thus exceeding the specified the deemed to comply provisions of the Residential Design Codes-. Additionally, the ridge height exceeds the prescribed maximum of 4.2m, further deviating from the stipulated guidelines.

The request by the applicant to have the proposed height and size of the outbuilding exceeding the maximum allowable under the residential Codes and the Policy on Outbuilding is required for the storage of larger vehicles such as a horse float and camper trailer and other personal vehicles.

Situated approximately 45 meters from the southern boundary and away from the main residential development to the south of the site, the proposed outbuilding also lies north of the existing residential building. Consequently, it would not adversely impact neighbouring residential properties to the south in terms of overlooking and overshadowing.

To the east and north of the subject property, the residential lots are very large lots ranging well above 1 hectare (10,000m²). It is also noted that these larger residential properties have large outbuildings similar to the proposal.

Based on the location, significant setback from the property boundaries and the very large size property, it is considered that the proposal would not significantly impact the surrounding Residential properties to the south.

Given the above assessment, it is recommended that the Council support the variation on the height and the total floor area.

Setback Compliance: The proposed setbacks for the development align with the requirements. The proposed front setback, which is 67 meters, meets and exceeds the minimum front setback requirement for Residential Zone R17.5, which is 6 meters.

Review against the Outbuilding Policy - Maximum Outbuilding Size & Height:

The floor area and height of the shed exceed the stipulated maximums for lots over 2,000m² in the Residential Zone: 150m² for floor area, 4 meters for wall height, and 5.5 meters for ridge height.

As the proposed outbuilding is located approximately 45m away from the neighbouring residential buildings to the south and located to the side of the existing residential dwelling on the site, the wall and ridge height variation would not greatly impact the existing residential buildings to the south of the subject property.

Submissions

During the submissions period through the written notifications to adjoining properties, the following issues were raised:

Increased Traffic and Noise Level

There were concerns about the amount of traffic using the existing driveway to the south of the property, leading to a rise in noise levels. The applicant responded by explaining that the traffic primarily consists of family members visiting regularly. However, due to the proximity of the driveway to adjoining residential developments, the noise level could still be noticeable to neighbouring properties.

The applicant has stated that he intends to relocate the existing driveway to the middle of the property on the completion of the shed, which would significantly reduce the noise and traffic impact to adjoining properties

Concern with an enterprise or Business being operated from the property.

There were concerns regarding the possibility of an enterprise or business being operated from the property. The applicant clarified that while they possess residual plant and equipment from a previous business (including a small agitator truck, skid steer, and small excavator), these are intended for personal use in building the shed and undertaking landscaping and ground work on the property. The applicant gave assurance that no commercial business activities are planned on the property.

As a condition of approval, it is recommended that the shed is to be used for storage and domestic purposes and not to be used for commercial or habitation purposes.

CONSULTATION/COMMUNICATION

As a result of the non-compliance and variation in height and size, the adjoining landowners were notified to provide comments on the proposal.

Letters were dispatched on the 12th of February 2024, accompanied by the submitted plans. A 14-day period was provided for comments, and the consultation period concluded on the 26th of February 2024.

Three submissions were received regarding the proposed oversized outbuilding expressing concerns over various issues. The applicant was provided with these concerns and requested to address how they would be resolved.

Details of these submissions are included in Attachment 2 – Schedule of Submissions.

STATUTORY/LEGAL IMPLICATIONS

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

POLICY IMPLICATIONS

- State Planning Policy 7.3 Residential Design Codes 2021 Volume 1
- Shire Of Wagin Policy Manual- – Health, Building & Planning- Outbuilding Policy HBP16 Development Of Outbuildings In The Townsite Of Wagin

FINANCIAL IMPLICATIONS

The Application for Planning Consent fee of \$147 has at the date of writing the report, not been paid.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Mr Awang left the meeting at 7:42pm after the consideration of Item 8.1.4 and did not return.

SHIRE OF WAGIN LOCAL PLANNING SCHEME NO.2



FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details

Name/s:

BRIANA MASON

ABN (if applicable):

Postal Address:

18 RIFLE ST WAGIN Postcode: 6315

Work Phone:

Fax:

E-mail:

Home Phone:

Mobile Phone: 0409228013

GAVTOWNSEND@OUTLOOK.COM.AU

Contact Person for Correspondence:

Signature:

Date:

28/11/23

Signature:

Date:

NOTES:

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
 - 1 director of the company, accompanied by the company seal; or
 - 2 directors of the company; or
 - 1 director and 1 secretary of the company; or
 - 1 director if a sole proprietorship company.
 Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Wagin where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

Applicant Details (if different from owner)

Name/s:

Address:

Postcode:

Work Phone:	Fax:	E-mail:
Home Phone:		
Mobile Phone:		
Contact Person for Correspondence:		
Signature:		Date:
<p>NOTES:</p> <p>i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold.</p> <p>ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full.</p> <p>iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 the information and plans provided with this application may be made available by the local government for public viewing in connection with the application.</p> <p>iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full.</p> <p>v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.</p>		
Property Details		
NOTE: The details provided must match those shown on the relevant Certificate/s of Title.		
Lot No: 709	House/Street No: 18	Location No:
Survey Diagram or Plan No: 223185	Certificate of Title Volume No: 1085	Certificate of Title Folio No: 412
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):		
Street name: RIFLE NORTH STREET	Suburb: WAGIN	
Nearest street intersection:		
Proposed Development:		
Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. a Form 2) must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		

Description of proposed works and/or land use:
BUILD MACHINERY/WORKSHOP
Description of exemption claimed (if relevant):
Nature of any existing buildings and/or land use:
Approximate cost of proposed development (excluding GST):
> \$20,000
OFFICE USE ONLY
Date application received:
Received by:
Application reference number:
Application fee payable: \$
Date of receipt of application fee from applicant:
Receipt number for application fee:

32%

WESTERN




AUSTRALIA

REGISTER NUMBER 709/DP223185	
DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 18/4/2008

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 1085 FOLIO 412

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 709 ON DEPOSITED PLAN 223185

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

BRIANA JOY MASON OF 18 RIFLE NORTH STREET WAGIN WA 6315

(T P584809) REGISTERED 13/6/2023

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

- *P584810 MORTGAGE TO SECURE FUNDING PTY LTD REGISTERED 13/6/2023.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

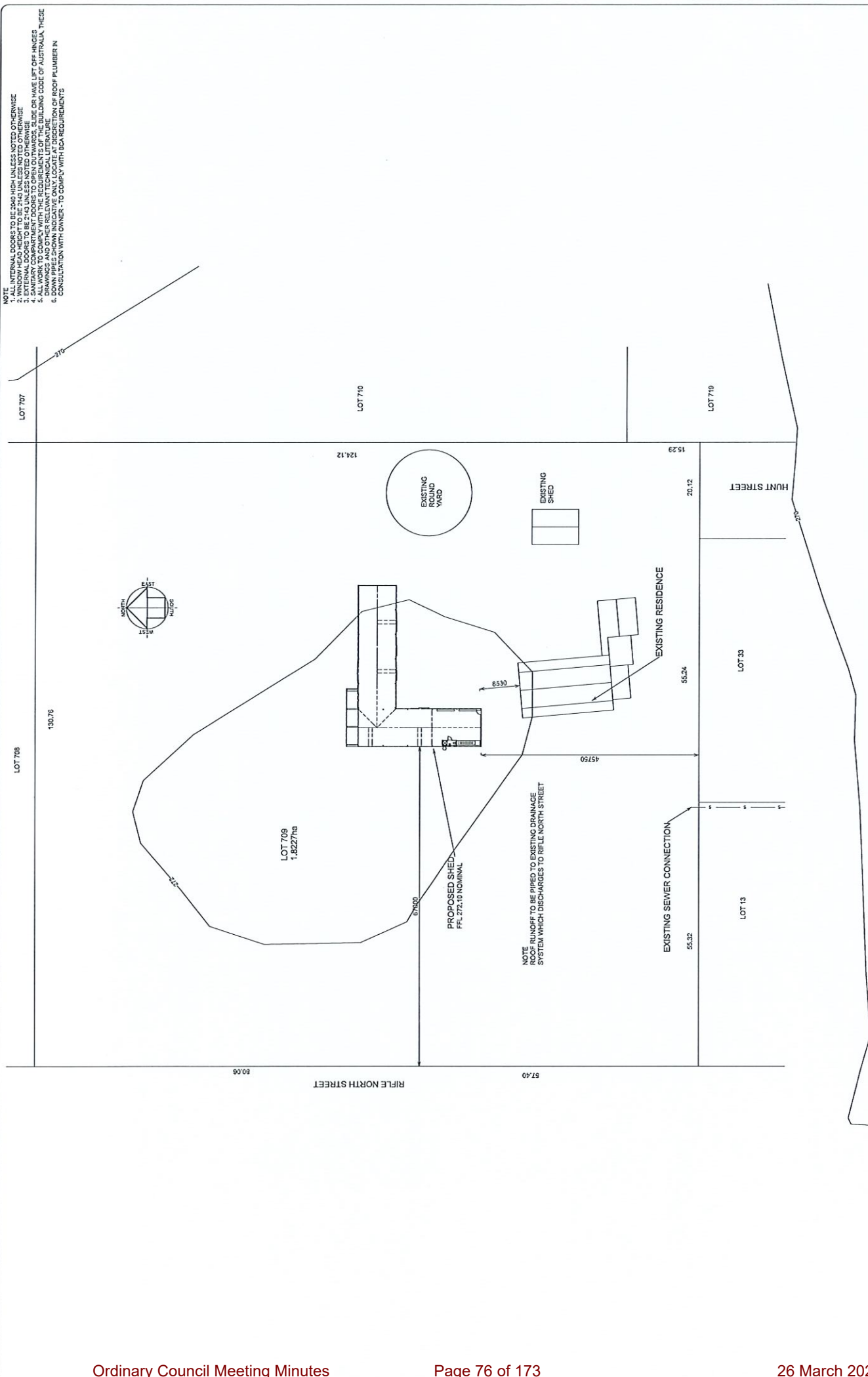
SKETCH OF LAND: 1085-412 (709/DP223185)
PREVIOUS TITLE: 684-184
PROPERTY STREET ADDRESS: 18 RIFLE NORTH ST, WAGIN.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF WAGIN

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING L454202

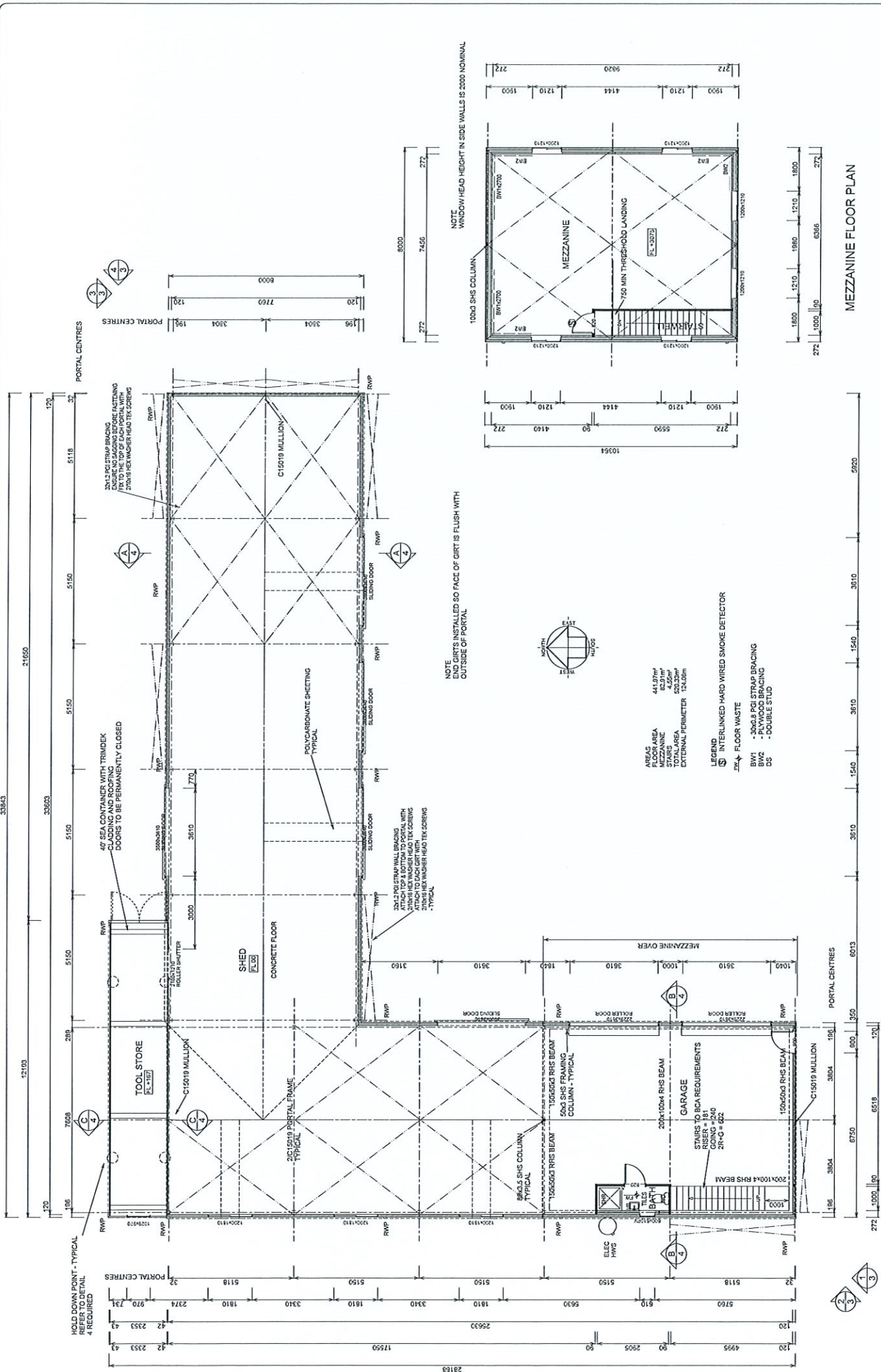
**PROPOSED SHED
FOR MR G. & MRS B. TOWNSEND
LOT 709 - 18 RIFLE NORTH STREET
WAGIN**



AVON VALLEY DESIGN & DRAFTING SERVICE ©
56 WOODLEY FARM DRIVE
NORTHAM W.A. 6401
Mobile 0419 909 485



Design Matters <small>Architectural & Engineering Services</small>	SITE PLAN		
	DRAWN S.R.C.	DATE NOV 2023	SCALE 1:500
JOB NUMBER 23016	SHEET No 1 OF 6	ISSUE A	PRINTED 10/03/24 AM 12:11:03 VERSION X13
PROJECT PROPOSED SHED FOR MR G. & MRS B. TOWNSEND LOT 709 - 18 RIFLE NORTH STREET WAGIN	COPYRIGHT © AVON VALLEY DESIGN AND DRAFTING SERVICE	A2	AMENDMENTS A. ISSUED FOR CLIENT REVIEW
BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE DIMENSIONS ARE SHOWN IN RED IN THESE DRAWINGS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS	AVON VALLEY DESIGN AND DRAFTING SERVICE <small>AVON VALLEY DESIGN AND DRAFTING SERVICE</small> ABN 44 819 114 721 55 WOODLEY FARM DRIVE NORTHAM W.A. 6401 Phone: 08 9425 1111 Email: avonvtda@ppend.com	NOT FOR CONSTRUCTION	



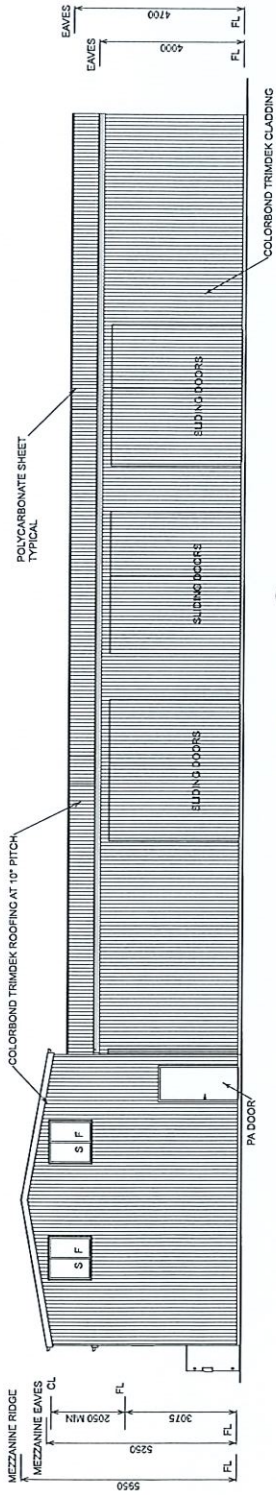
FLOOR PLANS	
DRAWN S.R.C.	DATE NOV 2023
JOB NUMBER 23016	SCALE 1:100
SHEET No 2 OF 6	ISSUE A

PROJECT
PROPOSED SHED FOR MR G. & MRS B. TOWNSEND
LOT 709 - 18 RIFLE NORTH STREET
WAGIN

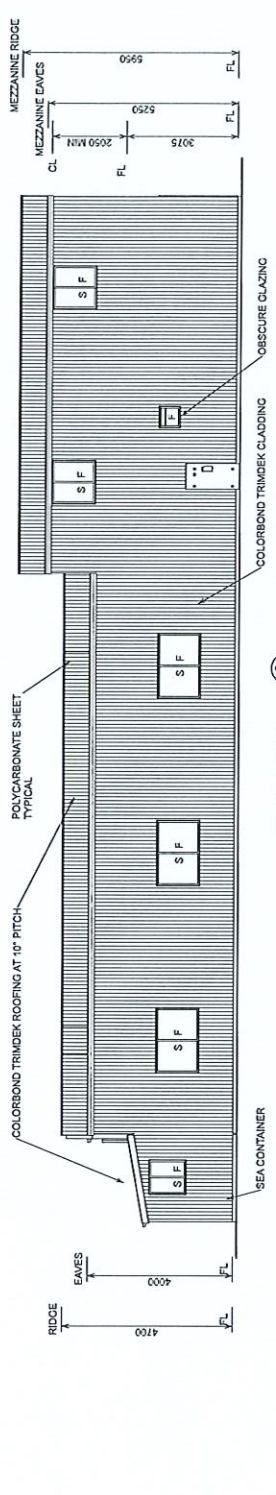
AVON VALLEY DESIGN
 AND DRAFTING SERVICE
 A2
 AIN 44 810 114 721
 52 WOOLLEY PARK DRIVE
 WAGIN WA 6157
 MOBILE: 0419 900 485
 E-mail: avonvde@bigpond.com

BUILDERS SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
 WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE DRAWINGS
 WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS
 AMENDMENTS
 A. ISSUED FOR CLIENT REVIEW

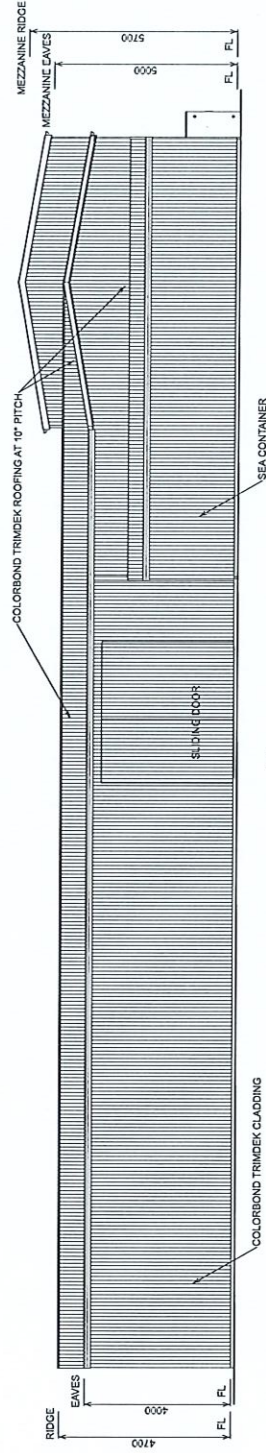
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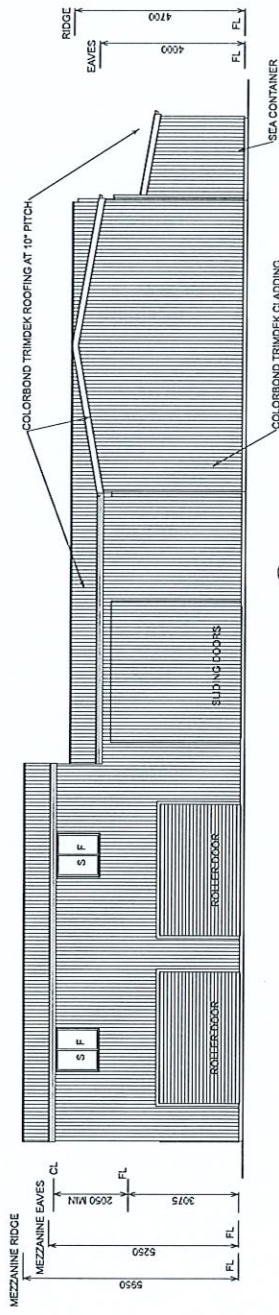
ELEVATION 1/2



ELEVATION 2/2



ELEVATION 3/2



ELEVATION 4/2

BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
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NOT FOR CONSTRUCTION

AVON VALLEY DESIGN
 AND DRAFTING SERVICE

ABN 44 818 114 721
 55 WOODLEY FARM DRIVE
 WAGIN WA 6157
 MOBILE: 0418 909 485
 E-mail: avonval@bippond.com

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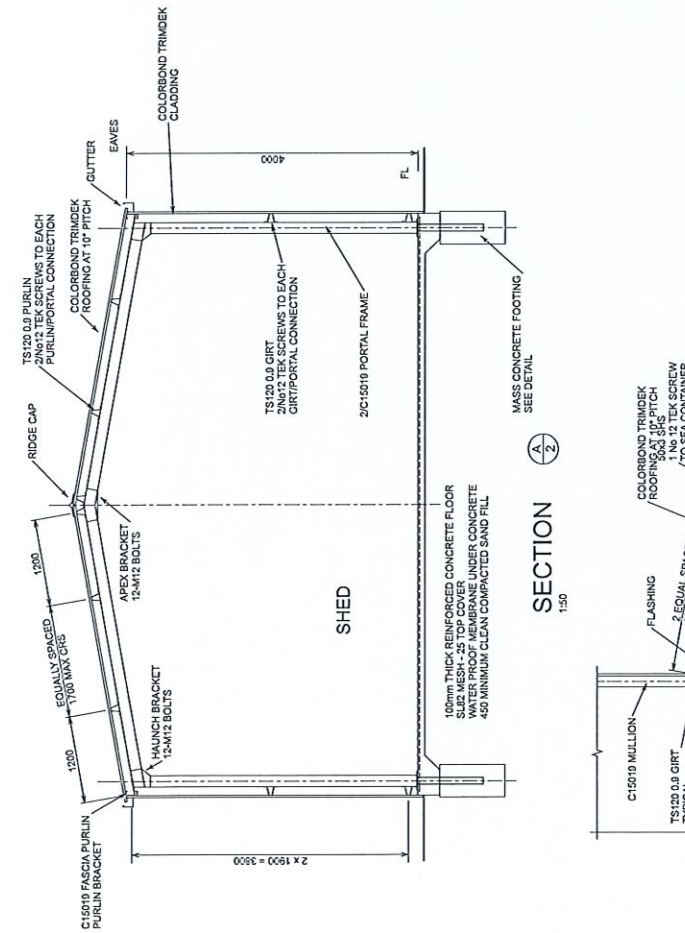
PROJECT
**PROPOSED SHED
 FOR MR G. & MRS B. TOWNSEND
 LOT 709 - 18 RIFLE NORTH STREET
 WAGIN**

ELEVATIONS

DESIGN Matters	SCALE	DATE	ISSUE
	1:100	NOV 2023	3 of 6
DRAWN	S.R.C.	NOV 2023	SCALE
JOB NUMBER	23016		SHEET No
			3 of 6
			ISSUE
			A

PRINTED: 2023/12/27 AM 7:51:02023 VERSION 3/3

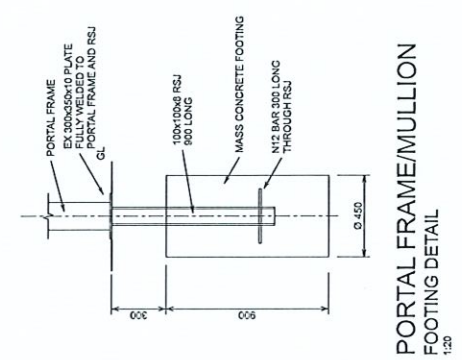
NOTE
 1. MEZZANINE TO COMPLY WITH ENERGY EFFICIENCY REQUIREMENTS AS PER AS/NZS 5300:2016
 2. STANDARD GLAZING IN ALUMINIUM FRAMES TO ALL WINDOWS
 3. INSULATION TO CEILING
 4. INSULATION TO EXTERNAL WALLS
 5. EXHAUST FANS AND RANGEHOODS TO BE SEALED
 6. EXTERNAL FLY SCREENS TO ALL SLIDING WINDOWS.
 7. EXHAUST FANS AND RANGEHOODS TO BE SEALED
 8. ALL EXTERNAL WINDOWS AND DOORS TO BE SEALED



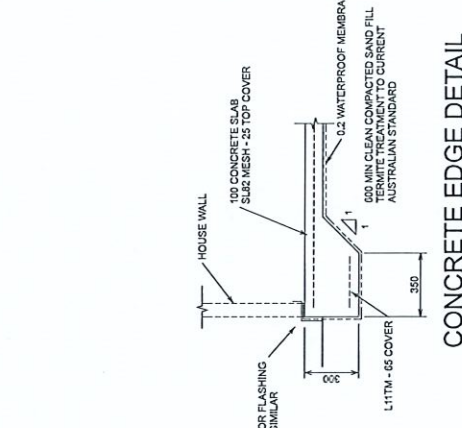
SECTION 1-1
 1:50

SECTION 2-2
 1:50

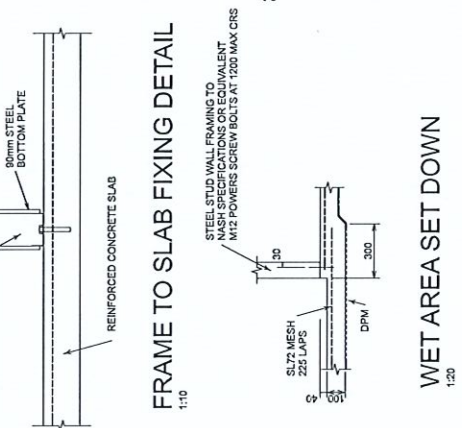
SECTION 3-3
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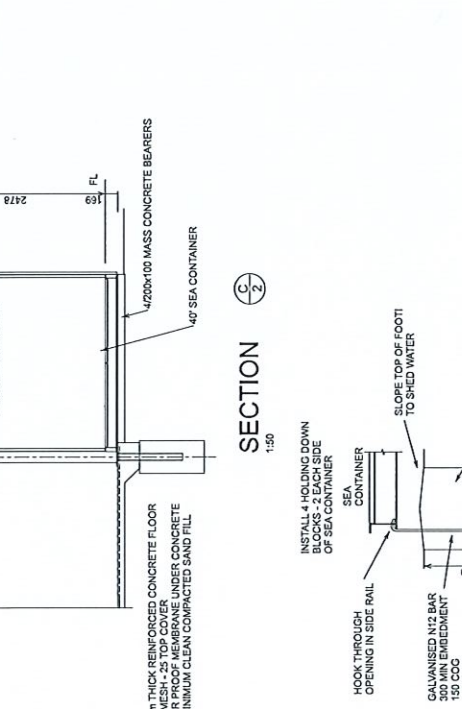
PORTAL FRAME/MULLION FOOTING DETAIL
 1:20



CONCRETE EDGE DETAIL
 1:20



FRAME TO SLAB FIXING DETAIL
 1:10



WET AREA SET DOWN
 1:20

Design Waters <small>Engineering & Architecture</small>	SECTIONS & DETAILS	
	DRAWN S.R.C. 23016	DATE NOV 2023 SCALE 1:20, 1:50 SHEETING 4 OF 6 ISSUE A
PROJECT PROPOSED SHED FOR MR G. & MRS B. TOWNSEND LOT 709 - 18 RIFLE NORTH STREET WAGIN	COPYRIGHT © AVON VALLEY DESIGN AND DRAFTING SERVICE <small>ASN 44 819 114 721 55 WOODLEY FARM DRIVE WAGIN WA 6157 MOBILE 0849 809 485 E-mail : avonvds@optusnet.com.au</small>	
	BUILDERS SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS AMENDMENTS A. ISSUED FOR CLIENT REVIEW	
NOT FOR CONSTRUCTION		
SEA CONTAINER HOLDING DOWN DETAIL 1:20		

FASTENERS FOR WALL FRAMES:

1. THE FASTENERS USED FOR ALL FRAME CONNECTIONS ARE TO BE T17W BUILDERS M6 x 1.0 x 15.0 FLUSH HEAD CX FRAME SCREWS WITH A LIMIT STATE SHEAR STRENGTH EQUAL TO 8.0kN.
2. FASTENERS ARE TO BE AS FOLLOWS:
- a) STUDS WITH NO BRACES - 2 SCREWS EACH END OR 40mm WELD
- b) STUDS WITH BRACES - 2 SCREWS EACH END OR 70mm WELD
- c) BOXED STUDS - 2 SCREWS EACH END OR 40mm WELD
- d) INTERNAL WALL BRACING - 2 SCREWS EACH END OR 40mm WELD
- e) WINDOW HEADS & SILL PLATES UP TO 3500mm LONG - 2 SCREWS EACH END OR 40mm WELD
- f) FASTENER CENTER TO CENTER & CENTER TO SECTION EDGE SPACING TO BE NOT LESS THAN 3x THE FASTENER DIAMETER.

WALL FINISHES:

1. PROVIDE MIN 50mm CLEARANCE TO EDGE OF CONCRETE FOR ANCHORS.
2. LOCATE ANCHORS MAXIMUM 50mm FROM A STUD.
3. EXTERNAL WALLS TO HAVE 100mm THICK INSULATION WITH 100mm G.C.
4. EXTERNAL WALL TO BE FINISHED TO 1500mm G.C.
5. 2x10 MEDIUM DUTY ANCHORS @ 800c EACH SIDE OF BRACES AND OPENINGS
6. INTERNAL WALLS:
- a) 8mm RAKASET ANKA BOLTS @ MAX 1200mm G.C.
- b) 8mm RAKASET ANKA BOLT EACH END OF FRAMES AND ADJACENT TO OPENINGS.
- c) 8mm RAKASET ANKA BOLT EACH END OF FRAMES AND ADJACENT TO STUDS.
7. CONNECT INTERNAL WALLS TO EXTERNAL WALLS USING 2x1200 HWO TBS. TOP, CENTRE & BOTTOM. ENSURE A TRIMMING STUD IS PROVIDED IN THE EXTERNAL WALL FRAME TO SUIT THE CONNECTING INTERNAL FRAME WALL.
8. PROVIDE 100mm GROSS WALLS OR FOR THE WALL LENGTH (FOR INTERNAL WALLS THAT HAVE ONE END FREE).
9. INTERNAL WALLS ARE TO BE CONNECTED TO THE ROOF STRUCTURE TO ACHIEVE REQUIRED STABILITY AND TO PROVIDE LATERAL STABILITY TO THE WALLS (SEE BRACING DETAILS).
10. REFER TO DETAIL OR SHEET 17 FOR FRAMING OVER LIMESTONE RETAINING WALL.



STUDS:

1. STUDS TO BE 76 x 32 x 1.0 C650 7.5mm LIPPED STUDS.
2. MAXIMUM WALL HEIGHT: 3000mm FOR ROOFS UP TO 15°
3. 2750mm FOR ROOFS OVER 15° UP TO 25° MAXIMUM
4. STUD ADJACENT TO OPENINGS (NOT CONNECTED TO A BRACING WALL).

WALL HEIGHT	OPENING WIDTH	STUDS
UP TO 3000mm	UP TO 1000mm	SINGLE STUD
UP TO 3000mm	1000 TO 3500mm	DOUBLE/BOX
3000 TO 3500mm	UP TO 1000mm	DOUBLE/BOX

BRACING:

BRACING WALL LOCATIONS AND CONFIGURATIONS ARE SHOWN ON THE DRAWINGS. BRACING WALL NOGGINGS ARE TO BE:

WALL HEIGHT	BRACE WALL LENGTH	NOGGINGS
UP TO 3500mm	500mm TO 1000mm	2 ROWS
UP TO 3500mm	Over 1000mm	1 ROW

ALL BRACING CONNECTION POINTS ARE TO HAVE A MAXIMUM ECCENTRICITY OF WEB CENTER LINES OF 20mm (UNLESS NOTED OTHERWISE).

WALL TOP AND BOTTOM PLATE

TOP AND BOTTOM PLATES TO BE AS PER STUDS. NOTCH THE FLANGE LIPS LOCALLY TO SUIT RAFTERS & TRUSSES OVER THE TOP PLATE ARE TO BEAR OVER A STUD (OR OVER A WEB TRUSSED HEADS).

EXTERNAL WALL WINDOW HEADS & SILLS: WINDOW HEAD SECTION TO BE:

OPENING WIDTH	SECTION
UP TO 2400mm	SINGLE STUD
2400mm TO 3500mm	DOUBLE STUD

TRUSSED HEADS OVER OPENINGS ARE TO HAVE ALL DIAGONAL MEMBER PLATES AT 45° OR MORE. A VERTICAL WEB IS TO BE LOCATED AT EACH ROOF MEMBER.

STEELWORK NOTES:

1. ALL STEELWORK SHALL BE TO AS4300
2. ALL SHS & RHS MEMBERS SHALL BE GRADE 450 TO AS/NZS 1163
3. ALL ROLLED SECTIONS SHALL BE GRADE 300 TO AS/NZS 3079.1
4. ALL WELDS SHALL BE 6mm CONTINUOUS FILLET WELDS UNLESS NOTED OTHERWISE
5. ALL STEELWORK AND BOLTS SHALL BE CORROSION PROTECTED AS PER SPECIFICATION

CORROSION PROTECTION:

1. ALL EXPOSED STEEL CONNECTIONS SHALL BE PROTECTED AGAINST CORROSION BY GALVANISING TO AS/NZS 4391, AS/NZS 4394, AS 1307 & AS 1214.
2. MINIMUM PROTECTION LEVEL SHALL BE Z275
3. MINIMUM STRAP CROSS SECTION AREA SHALL BE 21mm²
4. STEEL GRADE SHALL BE Q350 OR GREATER

GLAZING NOTES:

1. ALL GLAZING TO COMPLY WITH BCA PART 3.6 AND AS247 & AS1788
2. INSTALL FLASHING TO ALL OPENINGS IN ACCORDANCE WITH BCA VOL. 2 CLAUSE 3.5.4.6

WELEBAR NOTES:

1. WATERPROOFING OF WET AREAS TO COMPLY WITH BCA VOL. 2 PART 3.8.1 AND SHALL COMPLY WITH AS3740

PLUMBING NOTES:

1. PLUMBING AND DRAINAGE TO COMPLY WITH AS/NZS 3550 AND BCA
2. HWS TO HAVE 5 STAR RATING AND PIPEWORK SHALL NOT BE MORE THAN 20m TO THE FURTHEST OUTLET OR 2.0m OF INTERNAL VOLUME
3. ALL SHOWERHEADS MUST BE 3 STAR WELS RATED MIN
4. GARDEN TAPS SHALL BE 4 STAR WELS RATED MIN

DESIGN DATA:

1. ROOF LIVE LOAD IS 0.25 kPa TO AS/NZS 1170.1
2. WIND LOADS ARE TO AS/NZS 1170.2 FOR THE WIND REGION A1 AND TERRAIN CATEGORY 1
3. WIND CLASSIFICATION = N2
4. IMPORTANCE LEVEL = 2
5. FOOTINGS ARE DESIGNED TO FOUND ON TYPE M SOILS DEFINED IN AS3979

EARTHWORK NOTES:

1. TOP SOIL TO BE REMOVED
2. ALL SOIL TO BE IMPORTED AND COMPACTED TO 98% MAXIMUM
3. CLEAN SAND FILL TO BE IMPORTED AND COMPACTED IN 300 MAX LAYERS
4. ALL SOIL UNDER FOOTINGS AND SLABS SHALL BE WELL COMPACTED
5. SOIL SHALL BE COMPACTED TO ACHIEVE 98% OF THE MODIFIED MAXIMUM PERCENT PROCTOR
6. PERM PENETROMETER READINGS TAKEN IN COMPACTED SAND SHALL BE 7 BLOWS PER 300 OR BETTER
7. ALL SOILS TO BE TESTED TO AS/NZS 1997.1.1
8. SOIL TYPE - REFER TO BCA VOL. 2 PART 3.1.1
9. ALL WATER TO BE DIVERTED AWAY FROM HOUSE AND SEPTIC SYSTEM FROM COMMENCEMENT OF CONSTRUCTION
10. ALL SITES EXCEPT 'A' & 'S' CLASSES REQUIRE A BASE INSPECTION

CONCRETE NOTES:

1. ALL CONCRETE WORK SHALL BE TO AS 3600
2. ALL CONCRETE SHALL BE MEDIUM IMPACT RESISTANT
3. WATERPROOF MEMBRANE SHALL BE MEDIUM IMPACT RESISTANT POLYETHYLENE FILM 0.2mm THICK UNDER SLAB AND UP SIDES TO GROUND LEVEL WITH OVERLAP JOINTS. ALL PENETRATIONS SHALL BE TAPED OR SEALED WITH OVERLAP JOINTS. ALL PENETRATIONS SHALL BE REPAIRED WITH AN ADEQUATE PATCH AND TAPE
4. ALL WELDED WIRE MESH SHALL BE GRADE 500L TO AS/NZS 4671
5. ALL CONCRETE SHALL BE CURED BY SPRAYING WITH WATER TO AS/NZS 4671
6. ALL CONCRETE SHALL BE CURED BY SPRAYING WITH WATER TO AS/NZS 4671 SURFACES CONTINUOUSLY WET FOR A PERIOD OF 7 DAYS MINIMUM AFTER POURING
7. ALL CONCRETE ITEMS EXCEPT REINFORCING CURBES IN CONCRETE OR BELOW GROUND SHALL BE HOT DIP GALVANISED AND PAINTED WITH BITUMINOUS PAINT TO MANUFACTURERS SPECIFICATIONS.

AMENDMENTS:

A. ISSUED FOR CLIENT REVIEW

NOT FOR CONSTRUCTION

AVON VALLEY DESIGN AND DRAFTING SERVICE

AVN 44 819 114 721
50 WOOLLEY FARM DRIVE
MOBILE VIC 3408
E-mail: avonvalleydesign@gmail.com

SECTIONS & DETAILS

SECTION: **SLAB & FOOTINGS**

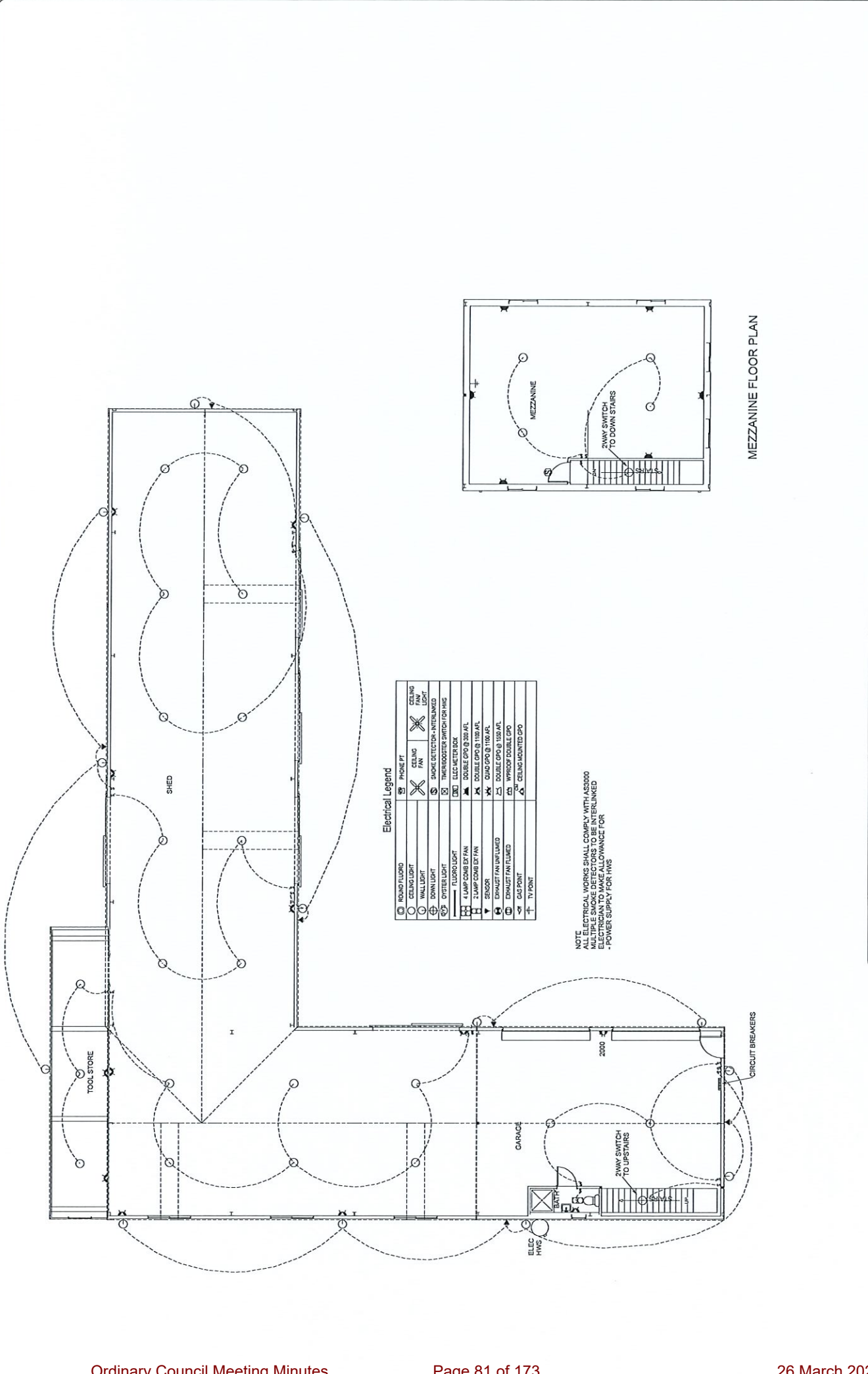
SCALE: 1:20, 1:50

DATE: NOV 2023

ISSUE: 5 of 6

JOB NUMBER: 23016

DESIGN MATTERS



MEZZANINE FLOOR PLAN

Electrical Legend

○	ROUND FLUOR	☎	PHONE PT	⊗	CEILING FAN	⊗	CEILING FAN
○	WALL LIGHT	⊗	CEILING FAN	⊗	SMOKE DETECTOR - INTERLINKED	⊗	SMOKE DETECTOR - INTERLINKED
○	DOWN LIGHT	⊗	SMOKE DETECTOR	⊗	SMOKE DETECTOR SWITCH OR HWS	⊗	SMOKE DETECTOR SWITCH OR HWS
○	OUTER LIGHT	⊗	SMOKE DETECTOR	⊗	SMOKE DETECTOR SWITCH OR HWS	⊗	SMOKE DETECTOR SWITCH OR HWS
○	FLOOR LIGHT	⊗	ELEC METER BOX	⊗	ELEC METER BOX	⊗	ELEC METER BOX
○	LAMP SHIEL BY FAN	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL
○	LAMP SHIEL BY FAN	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL
○	SENSOR	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL	⊗	DOUBLE GPO @ 150A FL
○	EXPANDED FAN (UNLIM)	⊗	WIPROOF DOUBLE GPO	⊗	WIPROOF DOUBLE GPO	⊗	WIPROOF DOUBLE GPO
○	EXPANDED FAN (UNLIM)	⊗	CEILING MOUNTED GPO	⊗	CEILING MOUNTED GPO	⊗	CEILING MOUNTED GPO
○	EXPANDED FAN (UNLIM)	⊗	TY POINT	⊗	TY POINT	⊗	TY POINT

NOTE
 ALL ELECTRICAL WORKS SHALL COMPLY WITH AS/NZS000
 MULTIPLE SMOKE DETECTORS TO BE INTERLINKED
 AMENDMENTS
 - POWER SUPPLY FOR HWS

DESIGN MATTERS
 ELECTRICAL PLAN

DRAWN S.R.C. DATE NOV 2023 SCALE 1:100
 JOB NUMBER 23016 SHEET NO 6 OF 6 ISSUE A
 PRINTED: 10/32/23 10:45:25 AM 25/11/2023 VER:GSDN.X13

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 PROJECT
 PROPOSED SHED
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 ABN 44 819 114 721
 50 WOOLLEY FARM DRIVE
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 MOBILE: 0810 080 485
 E-mail: avondr@avonvalleydesign.com.au

BUILDERS SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
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 AMENDMENTS
 A. ISSUED FOR CLIENT REVIEW

NOT FOR CONSTRUCTION

SUBMISSIONS	COMMENTS	OFFICER COMMENT	RECOMMENDATION
<p>Public 1</p>	<p>I am writing to address concerns re: the development of oversized outbuilding at 18 Rifle St nth, Wagin.</p> <p>As you can see from the attached picture 18 Rifle St Nth has a driveway directly along my north-facing fence line. My lounge, dining room and rear bedroom are 3.4 metres from the fence line adjoining their driveway.</p> <p>I already have issues with the amount of traffic using this driveway and the noise that is produced all day and night. Vehicles are cars, utes, light rigid trucks including a rigid truck and dog trailer (Ampol fuel tanker). I have not approached our neighbour at this point, but this development proposal raises concerns for both myself and my wife.</p>	<p>Noted</p> <p>We have been advised by the applicant that the Ampol fuel tanker was a once of job that they need to complete and we have been assured that this will not be repeated. The applicant has also advised that they have some residual plant and equipment (small agitator truck, skid steer, small excavator etc.) left from their previous company which they have retained for the purpose of building the shed and doing some landscaping and groundworks to the property. After which time it is their intention to house it in the shed until</p>	<p>Incorporate the following advice note.</p> <p>The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.</p>

SUBMISSIONS	COMMENTS	OFFICER COMMENT	RECOMMENDATION
	<p>Our concerns are that a development of this size indicates several possibilities:</p> <ul style="list-style-type: none"> • An increase of people coming in and out of this property • Some form of enterprise or business being run from the property • Increased activity and noise in a supposedly quiet residential area 	<p>they are able to liquidate it. The applicant also have personal vehicles consisting of an SUV and two 4WD utilities (all modern late models) as well as a ski boat, a collection of cars, a horse float, camper, caravan and sports bikes that need to be garaged.</p> <p>The applicant has also advised that once the outbuilding is completed the applicant will be relocating the existing driveway to the middle of the property , which will resolved the issues of traffic movement and noise to the neighbouring properties to the south.</p> <p>The applicant has families living with them and visiting them on regular basis and would have more than the average traffic movement.</p> <p>The applicant has advised that there is no business to be set up on the property.</p> <p>Any noise level should be within the prescribed hours as per the Noise Regulations.</p> <p>With the relocation of the existing driveway to the middle of the property</p>	<p>Include a condition stipulating that:</p> <p>The outbuilding is for domestic purposes only and shall not be used for commercial, industrial or habitation purposes.</p> <p>Include an Advice Note:</p> <p>No construction works shall commence on the land prior to 7am without the local government’s written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.</p>

SUBMISSIONS	COMMENTS	OFFICER COMMENT	RECOMMENDATION
	<p>Either of these items suggests an increase of vehicle traffic and activities which will only amplify the current noise and will be a disturbance and cause of stress to our daily life.</p> <p>We personally have no objection to them building as this is their property and they can do what they want with it, but definitely have concerns to a possible increase in the vehicle noise pollution we may have to endure. I was previously living in Perth and escaped the city life for a quiet regional life but we are worried that we may have to put up with an increase to an already existing noise issue from our neighbour on this impending matter.</p> <p>I appreciate the information you have sent and I am hoping for my queries to be addressed soon. Thank you! Kind Regards</p>	<p>upon the completion of the proposed outbuilding will reduce the noise issue impacting the neighbouring properties to the south.</p> <p>Refer to above comments.</p>	

SUBMISSIONS	COMMENTS	OFFICER COMMENT	RECOMMENDATION
Public 2	<p>Dear Kiralee</p> <p>We received your letter regarding the oversized shed proposal on Rifle Street. We are concerned as to the proposed use of this very large shed in a residential location. Our concerns are noise and vehicle movements and the prospect that a business may be conducted out of these premises. Can you please provide more information regarding this.</p> <p>We'd also be interested when this proposal will be presented to Shire. Your prompt response would be appreciated as we have only just received your correspondence in the post and closure is 26 February 2024.</p> <p>Also, can all future correspondence be addressed to both John and myself as joint owners of 11 Nenke St</p>	<p>The applicant has stated that they have some residual plant and equipment, including a small agitator truck, skid steer, and small excavator, leftover from their previous company. These items are retained for the purpose of constructing the shed and performing landscaping and groundworks on the property. Once this work is completed, they intend to house the equipment in the shed until it is liquidated. Additionally, they own several personal vehicles, including an SUV and two 4WD utilities, along with a ski boat, collection of cars, a horse float, a camper, a caravan, and a couple of sports bikes that require garage space.</p>	<p>Include a condition stipulating stating that any use or modifications to the proposal and plans requires further approval.</p>
Public 3	<p>Re the notification received from Wagin Shire to neighbours close to 18 Rifle North Street Wagin for comment we wish to advise we have not received this letter as away on holiday.</p> <p>We were informed by a neighbour that an oversized shed application has been put forward and would like to be advised on its intended use.</p> <p>Is it for a commercial/business enterprise and its position on property?</p>	<p>:</p> <p>Please refer to the previous comments above.</p>	

**8.1.5 SOUTH WEST NATIVE TITLE SETTLEMENT – LAND BASE
CONSULTATION – LAND LIST 1268**

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	Council Resolution 5127
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GR.SL.26
ATTACHMENTS:	Attachment 1 – Response from the Department of Planning, Lands and Heritage Attachment 2 – Consolidated responses received to date from land holders

OFFICER RECOMMENDATION

Moved

Seconded

That Council

- 1) **NOTES** that the Department of Planning, Lands and Heritage has declined the Shire’s request for extension to allow for public engagement
- 2) **NOTES** that the Department of Planning, Lands and Heritage has advised that comments received from the Shire will be included in the formal land offer
- 3) **REITERATES** its objection to the transfer of the six lots
- 4) **REQUESTS** that responses received on the proposed transfer are forwarded to the Department of Planning, Lands and Heritage as they are received commencing with those contained in attachment 2
- 5) **INVITES** residents who have concerns regarding the matter to contact the Department of Planning, Lands and Heritage as this is a State Government proposal.
- 6) **REQUESTS** that the Chief Executive Officer write to the Director Generals of the Department of the Premier and Cabinet and Department of Planning, Lands and Heritage requesting an update on the South West Native Title initiative in the Shire of Wagin

COUNCIL RESOLUTION 5142

Moved Cr S M Chilcott **Seconded** Cr G K B West

That Council

- 1) NOTES that the Department of Planning, Lands and Heritage has declined the Shire's request for extension to allow for public engagement**
- 2) NOTES that the Department of Planning, Lands and Heritage has advised that comments received from the Shire will be included in the formal land offer**
- 3) REITERATES its objection to the transfer of the six lots**
- 4) REQUESTS that responses received on the proposed transfer are forwarded to the Department of Planning, Lands and Heritage and local members Shelley Payne MLC, Peter Rundle MLA, Steve Martin MLC, Darren West MLC as they are received commencing with those contained in attachment 2**
- 5) INVITES residents who have concerns regarding the matter to contact the Department of Planning, Lands and Heritage as this is a State Government proposal.**
- 6) REQUESTS that the Chief Executive Officer write to the Director Generals of the Department of the Premier and Cabinet and Department of Planning, Lands and Heritage requesting an update on the South West Native Title initiative in the Shire of Wagin**

CARRIED 5/1

For: Cr Ball, Cr Blight, Cr Chilcott, Cr O'Brien, Cr West

Against: Cr Longmuir

Reason for varying officer recommendation: Council want to ensure that the State MPs are aware of community concerns of South West Native Title Settlement Activities.

BRIEF SUMMARY

At the 27 February 2024 Ordinary Council Meeting, Council considered making comment on the potential transfer of six land parcels to the Noongar Boodja Land Sub Pty Ltd and part of the South West Native Title Settlement.

Council resolved to object to the transfer pending further consultation and request an extension. Officers provided advice of this resolution to the Department of Planning, Lands and Heritage on the following day (28 February 2028) and wrote to all neighbouring properties to provide the opportunity to comment. Officers asked that responses from the public be provided by Friday, 29 March 2024.

On 7 March 2024, the Department advised that it would not approve the Shire's request for an extension but would include any comments received in the formal land offer (Attachment 1). As such Officers recommend that Council resolves that all responses received to date and responses received going forward on the matter are forwarded by the Shire to the Department.

BACKGROUND/COMMENT

The South West Native Title Settlement is a native title agreement reached between the State Government and the six Noongar Agreement Groups. The settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits.

Since 2021, the State Government has written to Shire seeking comment on over 40 lots in six instances that Officers can readily identify. On each occasion the State Government has sought comment principally on the Shire's knowledge of the use of the land in question, future development proposals and land management issues. While the Shire has provided comment in the past, it has not been updated by the Department on the project as it applies to Wagin and the status of the more than 40 lots flagged is not known.

At the 27 February 2024 Ordinary Council Meeting, Council considered making comment about the potential transfer of six land parcels. At the meeting Council resolved to object to the transfer pending further consultation and request an extension.

In response to the Shire's request for an extension, the Department has advised:

"Given the high volumes of land undergoing consideration and our impending Year 3 deadline (29 March 2023), we have no further allowance in our project timeframes to provide for extensions.

Please be advised that officer-level comment is sufficient for consultation requirements under the Land Administration Act 1997, however we appreciate the Shire will provide comments as soon as practical and I can assure you that any comments provided by the Shire prior to the land being formally offered will be included in the offer of the land."

Notwithstanding, in accordance with the Council's resolution Officers had wrote to neighbouring properties of the six lots requesting comment.

The Shire has received three letters in response shown in attachment 2 from:

- Wagin AeroClub
- CBH Group
- Noel and Adelina Pollard.

Each of the letters expresses concerns regarding the transfer. As this is a State Government proposal to which the Shire has no discretion, Officers propose that all three responses received to date and any further submissions received from the public are forwarded to the Department of Planning, Lands and Heritage.

On 17 March 2024, the Shire was advised that a public resident's meeting regarding the matter would be held on Wednesday, 20 March 2024. As this meeting is being held after the publication of the notice paper, the outcomes of this meeting are not known.

CONSULTATION/COMMUNICATION

As detailed in this report.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Kenneth Parker

From: Southwest Settlement <swsettlement@dplh.wa.gov.au>
Sent: Thursday, 7 March 2024 11:43 AM
To: Kenneth Parker
Cc: Daniel Nonis
Subject: RE: South West Native Title Settlement - Land Base Consultation - Land List 1268

OFFICIAL

Hi Kenneth,

Sorry for the delay in responding.

Please be advised that the Department of Planning, Lands and Heritage works in accordance with ILUA-prescribed timeframes, including a 40-day timeframe for referral comments to be received. As a result, delays experienced in receiving referral responses has a significant impact on our ability to progress land towards the point of formal offer in line with the obligations outlined under the Noongar Land Base Strategy.

Given the high volumes of land undergoing consideration and our impending Year 3 deadline (29 March 2023), we have no further allowance in our project timeframes to provide for extensions.

Please be advised that officer-level comment is sufficient for consultation requirements under the *Land Administration Act 1997*, however we appreciate the Shire will provide comments as soon as practical and I can assure you that any comments provided by the Shire prior to the land being formally offered will be included in the offer of the land.

Kind regards,

Dee Bell

Senior State Land Officer | Native Title Agreements and Partnerships

Department of Planning, Lands and Heritage

140 William Street, Perth WA 6000

wa.gov.au/dplh |



The Department is responsible for planning and managing land and heritage for all Western Australians – now and into the future

The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders, past and present.

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From: Kenneth Parker <ceo@wagin.wa.gov.au>
Sent: Thursday, March 7, 2024 10:15 AM
To: Southwest Settlement <swsettlement@dplh.wa.gov.au>
Subject: FW: South West Native Title Settlement - Land Base Consultation - Land List 1268

You don't often get email from ceo@wagin.wa.gov.au. [Learn why this is important](#)

From: [Shire of Wagin](#)
To: [Amy Kippin](#)
Cc: [Kenneth Parker](#)
Subject: FW: Feed back Wagin Aero Club
Date: Tuesday, 5 March 2024 8:40:52 AM

Shire of Wagin

Shire of Wagin
2 Arthur Road, Wagin, WA, 6315

Ph: 08 9861 1177

E: shire@wagin.wa.gov.au



www.wagin.wa.gov.au

Wagin is home of the Giant Ram and Wagin Woolorama

"Disclaimer by the Shire of Wagin: This email is private and confidential. If you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way. The views expressed in this email are those of the author, and do not represent those of the Shire of Wagin unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Wagin accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email."

From: gregb7@bigpond.com <gregb7@bigpond.com>

Sent: Monday, 4 March 2024 3:37 PM

To: Shire of Wagin <shire@wagin.wa.gov.au>

Cc: 'Greg Ball' <gregb7@bigpond.com>

Subject: Feed back Wagin Aero Club

Dear Kenneth,

The lots nearest to the North South runway, the triangular shape one and the one east of CBH are of some concern.

Runway 16 approach is over these two lots.

There are parameters for safe aircraft operation that may be affected if, after a transfer, structures were be able to be put in place that were not required to comply with local planning rules.

The Aero Club would be more comfortable with the transfer if the lots in question would be subject to Shire planning controls.

Regards Greg Ball

President Wagin AeroClub

OUR REF: 1865283679-126265
YOUR REF: KWP:ASK GR.SL.19
ENC: Network Planning - Property
DIRECT LINE: 9237 9600

7 March 2024

Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

EMAILED: shire@wagin.wa.gov.au

**WAGIN – SOUTH WEST NATIVE TITLE SETTLEMENT – PROPOSAL TO
TRANSFER LAND LOTS 473, 730, 300, 501 WAGIN AND LOTS 310 & 311 GUNDARING**

We write regarding the Shire of Wagin letter dated 29 February 2024 to CBH seeking adjoining landowner's comments on the State Government proposal to transfer Wagin Lots 473, 730, 300, 501, Lots 310 and 311 Gundaring as part of the South West Native Title Settlement.

As the Shire of Wagin may be aware, CBH has previously sought to purchase portion Wagin Lot 300, Lot 473 and Lot 501 via the Department of Planning, Lands and Heritage in recent years as part of CBH's longer term strategic network plan for Wagin.

CBH owns all land surrounding Lot 473 specifically, and the interest in acquisition of Wagin Lots 300 (portion only), 473 and 501 by CBH (subject to all necessary due diligence) will enable future master planning and expansion to occur over time in a logical planned manner.

CBH Wagin remains a key strategic grain receival site as part of CBH's grain network within regional Western Australia.

CBH would still look to secure Lots 300(portion only), Lot 473 and Lot 501 (subject to all necessary due diligence) to ensure CBH has the ability to cater for future master planning and expansion opportunities of a key strategic grain receival site located within regional Western Australia and concurs with the Shires view not to transfer these specific lots 300, 473 and 501 as part of the State Government proposal.

Yours Faithfully

Lee Nilan

Lee Nilan
Manager - Property & Land
CBH Group

Lots 300, 473 and 501

Lots 300, 473 and 501 are located in the south of the townsite near th
CSBP facilities.



34 GUNDARING SOUTH ROAD

WAGIN, WA 6315

Adel_1158@yahoo.com.au

1 March 2024

RE

DEPARTMENT OF PLANNING

LANDS & HERITAGE

THE CEO

SHIRE OF WAGIN

Dear Sir

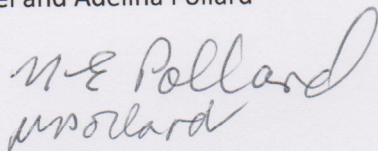
Further to our meeting yesterday regarding the transfer of Lot 311-310 on Bullock Hills Rd. It is Lot 311 which affects us the most as it adjoins our property across the Gundaring South Rd.

This Salt Lake is surrounded by Salt Trees and if these trees were removed the Salt would move onto our property like a bushfire.

In winter when the Lake is full there is abundant bird life and even Black swan. We feel that if this was to change Hands it would be a disaster to all adjoining landowners, and we strongly urge the Shire to keep these Lake system as they have been for many years.

Yours Faithfully

Noel and Adelina Pollard

Handwritten signature in cursive script, appearing to read "N & A Pollard" on the top line and "npollard" on the bottom line.

8.1.6 SECTION 91 LICENCE OVER RESERVE 26937, WAGIN TOWN LOT 1778

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil.
FILE REFERENCE:	GR.SL.17
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Correspondence from the Department of Planning, Lands and Heritage

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5143

Moved Cr G R Ball Seconded Cr W J Longmuir

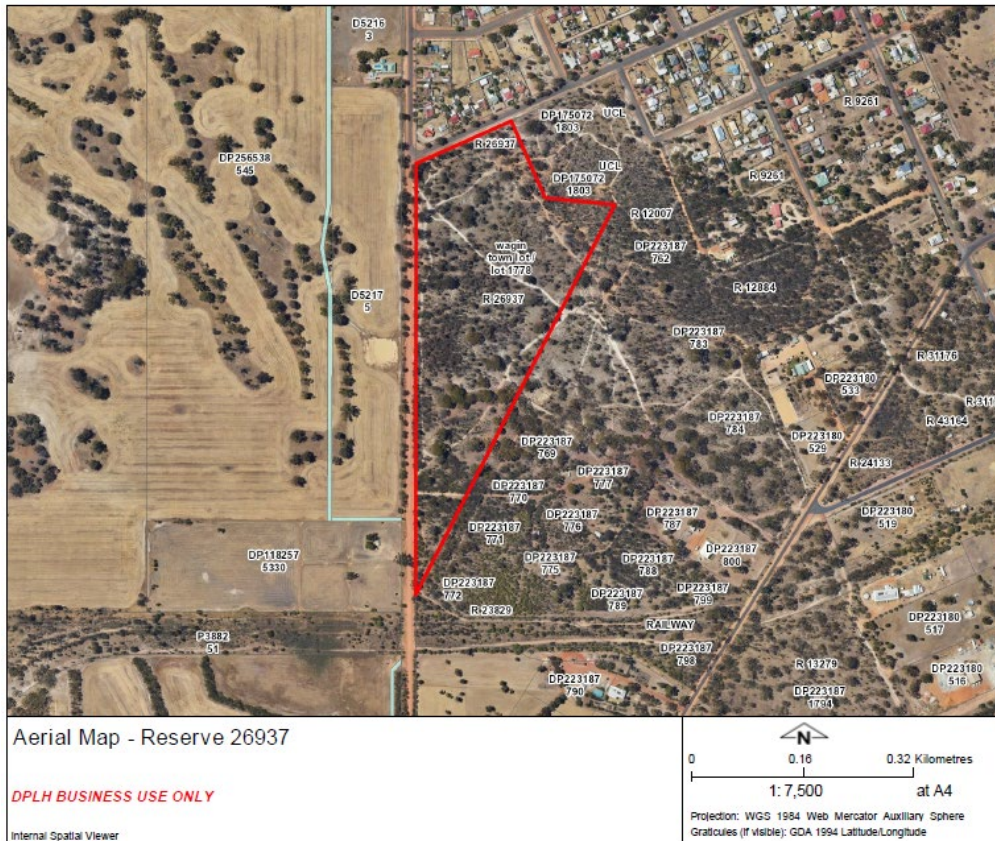
That Council

1. **NOTES** that correspondence seeking feedback from adjoining property owners had been sent but no written feedback was received
2. **NOTES** that one landholder indicated his objection verbally to Officers
3. **RESPONDS** to the Department of Planning, Lands and Heritage that it **DECLINES TO COMMENT** on the issuing of the licence over Reserve 26937, Wagin Town Lot 1778 - Pin 646843 to the Wilamara Aboriginal Corporation

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

On 28 February 2024 the Shire received correspondence from the State Government Department of Planning, Lands and Heritage proposing to grant a section 91 Licence over Reserve 26937, Wagin Town Lot 1778 - Pin 646843 under the *Land Administration Act 1997* for 2 years on the condition the Wilamara Aboriginal Corporation may need to remove any infrastructure it locates on the land prior to the land being transferred to the Noongar Land Estate (NLE) under the South West Native Title Settlement (Attachment 1).



The land has been identified for possible inclusion into the NLE in the next 2 years. The licence is for access to Reserve 26937 for the purpose of 'Land and Cultural Activities.'

In turn, the Shire wrote to adjoining property owners seeking their views.

Shire emails from 2021 from a past CEO indicate that the Crown Reserve is unmanaged and that at the time members of the local Aboriginal community had expressed a desire to access the land to conduct land management and traditional purposes. The Shire did not object to this at the time and would improve management of the reserve.

Neighbouring Crown Land was flagged for transfer in 2021 of which Council at the time did not object to following a public comment period.

No adjoining property owners have submitted written objections.

While several land holders attended the Shire to enquire about the correspondence, only one Mr Mick Biddulph asked that his verbal objection be passed on to Council.

Officers recommend that the Shire declines to comment as the proposal is a State Government matter to which the Shire has received little direct community interest.

CONSULTATION/COMMUNICATION

As detailed in this report.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



Your ref:
Our ref: **File No: 00491 -1963**
Case: 2301008
Enquiries: Beth Fowler (08) 6551 9231
Email: Beth.Fowler@dph.wa.gov.au

Shire of Wagin
Attention: Chief Executive Officer
2 Arthur Road
PO Box 200
WAGIN WA 6315

Dear Madam/Sir

PROPOSED REQUEST FOR ACCESS TO RESERVE 26937 BEING WAGIN TOWN LOT 1778 - PIN 646843 – SHIRE OF WAGIN

The Department of Planning, Lands and Heritage (Department) has received a proposal from Caroline Williams, Wilamara Aboriginal Corporation, for access to Reserve 26937 for the purpose of 'Land and Cultural Activities.' The land is described as Reserve 26937, Wagin Town Lot 1778 - Pin 646843 and is shown on the accompanying graphic.

The Department propose to grant a section 91 Licence over Reserve 26937, Wagin Town Lot 1778 - Pin 646843 under the *Land Administration Act 1997* for 2 years on the condition the Wilamara Aboriginal Corporation may need to remove any infrastructure it locates on the land prior to the land being transferred to the Noongar Land Estate (NLE) under the South West Native Title Settlement. Please note that the land has been identified for possible inclusion into the NLE in the next 2 years.

To facilitate the progression of this proposal, the Department, in accordance with section 14 of the *Land Administration Act 1997*, seeks the views of the Shire of Wagin regarding the proposal, within **42 calendar days** of the date of this letter.

Should you require an extension of the 42-day consultation period, please write to the Department, **prior** to the expiration of the period, outlining the reasons for the required extension and the proposed extended timeframe required.

If a response is not received within 42 calendar days of the date of this letter, or within any extended period that may subsequently be granted, it will be deemed that the Shire of Wagin has no objections to the proposal.

Please note that unless we are advised that there are reasons of confidentiality, the comments that are received from Shire of Wagin may be sent to the proponent for their consideration and advised to contact Shire of Wagin for further clarification if required.

For further enquiries please contact Ms Beth Fowler, State Land Officer, Land Use Management – Goldfields Esperance Wheatbelt on telephone 08 6551 9231 or at Beth.Fowler@dplh.wa.gov.au quoting the file and case number.

Yours sincerely

Beth Fowler

State Land Officer | Land Use Management
Department of Planning, Lands and Heritage
140 William Street, Perth WA 6000
wa.gov.au/dplh | 6551 9231

28 February 2024

8.1.7 SHORT-TERM RENTAL ACCOMMODATION REGULATIONS – PROPOSED RESPONSE TO REQUEST FOR COMMENT

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	DB.BD.2
STRATEGIC DOCUMENT REFERENCE:	Building and Infrastructure
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5144

Moved Cr G R Ball Seconded Cr S M Chilcott

That Council APPROVES the proposed submission to the State Government Short-Term Rental Accommodation Regulations as contained in this report.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

On 11 March 2024, the Shire received correspondence from the Department of Energy, Mines, Industry Regulation and Safety requesting comment on the Short-Term Rental Accommodation Regulations. The Shire requested and was granted an extension on the two-week comment period in order for the matter to be presented to Council.

BACKGROUND/COMMENT

The Short-Term Rental Accommodation Act will introduce a raft of requirements on property owners who use their property to accommodate travellers on platforms such as Airbnb and Stayz.

The reforms announced include the establishment of a mandatory statewide registration scheme for all STRA properties; new planning requirements for STRA premises in the Perth metropolitan area, including the need for development approval for un-hosted STRA properties that operate for more than 90 nights in a 12-month period; and an incentive scheme, open for at least six months, to encourage property owners to return their STRA properties to the long-term rental market.

The provisions of the Act will apply to residential premises that are let on a short-term basis, where no guest is accommodated for more than three months within a 12-month period but will not include traditional forms of accommodation such as hotels, motels and caravan parks that are already regulated under existing legislation and planning schemes.

The scheme will apply to hosted and un-hosted STRA, irrespective of how it may be used from time to time—holiday or tourism, business, medical or other purpose.

However, it will not apply to premises that have a dedicated purpose of providing refuge, emergency, respite or disability accommodation.

Local government will not be exempt from the provisions meaning that if the Shire was to use the NAB building, for example, as a short-term accommodation facility it would need to register and comply with the requirements of the legislation.

Local governments will be responsible for regulation and compliance but will receive no additional support from the State Government to administer the State Government's legislation.

The following is proposed as the Shire's submission:

"The need for greater utilisation of STRA in the Wheatbelt was highlighted in the 4WDL Report into Short Term Accommodation which recommended that local governments reduce restrictions on STRA properties and advocate that the State Government also reduces regulations.

The State Government's proposal goes the other way by increasing regulation of STRA properties *and* represents an additional compliance requirement on local governments without commensurate support from the State Government.

The experience in the Wheatbelt is very different from that in areas of the State where tensions exist between residents and tourists. Unlike districts with communities that oppose STRA, Officers suggest that the Shire's position should be to encourage STRA. This position was supported by the 4WDL report.

As such, the provisions in the Bill or the Regulations are not supported.

In the event that the Bill is passed, Officers recommend that the regulations apply the same exemption to local governments as is proposed to apply to State Government agencies. This will ensure that local governments like the Shire are able to provide STRA accommodation in underutilised facilities that are required in communities where demand for STRA accommodation has not been met with supply."

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Without an exemption, the provisions of the legislation would apply to local governments, including the Shire.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are immediate financial implications.

STRATEGIC IMPLICATIONS

The provision of short term accommodation options is considered to be of strategic importance.

VOTING REQUIREMENTS

Simple Majority

8.1.8 ACCOMMODATION AND HOUSING – OVERVIEW OF ACTIVITIES

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT	24 October 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.15
STRATEGIC DOCUMENT REFERENCE:	Building and Infrastructure
ATTACHMENTS:	Attachment 1 - 4WDL Long Term Housing Study Documents Attachment 2 – 4WDL Short Term Accommodation Plan (both attachments under separate cover due to file size)

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5145

Moved Cr G R Ball Seconded Cr M A O'Brien

That Council

1. **NOTES** a separate paper to this Agenda proposes to issue a tender for a transportable home for the purposes of long-term accommodation for Shire employees
2. **SUPPORTS** the proposal to renovate the accommodation quarters at the NAB Building in the first instance for Shire short term employee, contractor and guest short term accommodation
3. **ADOPTS** the following budget amendment to the 2023/2024 adopted annual budget to facilitate improvements to the NAB building:

		Original Budget	New Budget	Budget Impact
Capital Expenditure	Purchase of land and buildings (Job No. B2203 – Account E167784)	(\$6,000)	(\$16,000)	(\$10,000)

4. **NOTES** the 4WDL Local Housing Plan, Key Worker Investment Concepts and business case documents in Attachment 1
5. In relation, to the 4WDL housing project, **RESOLVES** in principle support for the direction of the project and **RECOMMENDS** that the business case incorporate options for higher density dwelling types that will yield greater numbers of workers per dwelling
6. **NOTES** that the preparation of the Shire's Long Planning Strategy represents a potential device to reduce planning barriers to commercial residential development
7. **REQUESTS** that further exploration and advocacy for long-term accommodation initiatives is included in the Shire's draft Corporate Business Plan
8. **NOTES** the 4WDL Short Stay Tourism Accommodation (SSTA) 2023 plan in Attachment 2

9. REQUESTS that further investigation into options for Short Stay Accommodation is included in the Shire's draft Corporate Business Plan

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

Accommodation is recognised as a key challenge to the community at all levels of government in Australia. The availability and affordability of accommodation is a constraint to economic growth, community viability and liveability.

The problem with 'accommodation' is experienced at the Shire in several forms. Each of these forms have varying reasons and potential mitigations. Officers are of the view that accommodation as a holistic problem must be broken down and considered separately as distinct challenges with commensurate responses. These being:

- Long-term accommodation for Shire employees
- Short-term accommodation for Shire contractors
- Long term accommodation for the broader community and especially new workers
- Short-term accommodation for contractors and holiday makers.

This paper summarises the Shire's current response to each of these areas and flags future potential activities.

BACKGROUND/COMMENT

A combination of market and broader public policy failures has resulted in a nationwide accommodation problem. The reasons for this are complex and to some extent debated, however, the impact of accommodation problem can be clearly seen in the difficulty of different accommodation customers finding it difficult to find suitable long term or short term accommodation.

As overwhelming as the accommodation situation is from a public policy perspective, the accommodation challenge needs to be broken down and unpacked from a Shire perspective.

These being in the first instance:

- Long-term accommodation for Shire employees
- Short-term accommodation for Shire contractors and visitors
- Long term accommodation for the broader community and especially new workers
- Short-term accommodation for contractors and holiday makers.

A summary of the Shire's current and longer term approach to each of these challenges is provided below.

Long-term accommodation for Shire employees

At the October 2023 Ordinary Council Meeting Council was presented with a report regarding staff housing. The report catalogued the current stock and made recommendations to sell a property and construct either a 4x2 or 3x2 residence with funds from the Staff Housing Reserve. Council resolved to accept the second part of the recommendation.

At the 20 February 2024 Council Forum the issue was discussed further and the need to diversify the Shire's housing stock was highlighted. At the Council Forum the risk posed by a lack of long-term staff accommodation was explored. Namely, there is a readily identified risk as a member of the Shire's current executive does not utilise the Shire's housing stock and in the event of their departure, attraction of a person to the role would rely on housing provision – which the Shire does not currently have.

In the immediate term, Officers are examining the opportunity to tender for a transportable home to be constructed on Shire owned property on either 8 or 10 Khedive Street or 8 Marks Court. This would commence with advertising of a tender which is dealt with in a separate paper to Council.

If Council proceeded with eventually awarding a tender this would likely consume the reserve funds being \$468,817 at the end of 2023-24. This would need to be a separate decision for Council.

Short-term accommodation for Shire contractors and visitors

The Shire utilises a range of contractors and has visitors that require short-term accommodation from time to time. With some investment the NAB Building at 83 Tudor St is an ideal location for short-term accommodation.

The NAB building has five bedrooms, one bathroom and shared kitchen and living facilities.

One important caveat is accessibility as the living quarters are on the second storey and require the scaling of staircase.

Repairs and required to the laundry and a second bathroom. The property also requires smoke alarms to be installed. The veranda is currently blocked based on concerns with its integrity and would require professional inspection.

With the essential repairs above, the rooms are partially furnished and with some general clean up and acquisition of a few modern conveniences would be suitable appear comfortable for short term use.





If Council agrees, it would be proposed that the NAB building be put into regular use following inspection and all clear from the Shire's contracted building / health inspector.

The Shire has consulted with the commercial tenants who occupy the ground floor who have advised that they do not particularly object to it being utilised as a short term accommodation for contractors and visitors but have reservations regarding its use for non-Shire related accommodation at commercial rates if that was contemplated in the future by Council.

At this time, Officers have not obtained quotations for the work given the inherent difficulties in securing contractors.

The 2023/2034 adopted budget included a sum of \$6,000.00 (in Job No. B2203) to continue the fitout of the NAB Building. To date \$4,778.66 has been spent with a further \$277.27 committed, being a total of \$5,055.93. It is anticipated that this allocation will be fully spent by the end of the financial year.

As such Officers recommend that Council allocate an additional \$10,000 for the NAB building works, should Council wish to proceed, to be funded through the closing position of the half yearly budget review of \$11,622.

If Council agree to this amendment, the total budget allocation to the NAB building fitout would be \$16,000.

This would enable another Shire built asset to be put into use which could be used for short term accommodation or sold into the future.

Long term accommodation for the broader community and especially new workers

Housing for the broader community is an especially challenging issue. The 4WDL has partnered with the Wheatbelt Development Commission (WDC) to undertake a comprehensive key worker housing study across the 4WDL LGA's. Each of the six participating LGA's contributed \$2,180 towards this activity and the WDC committed \$18,000.

The initial product was the 4WDL Key Worker Housing Analysis which was presented to the 4WDL in July 2023 catalogued the gap between available housing supply and demand.

In respect to Wagin, the issue is primarily the availability of serviced lots but underutilised existing stock and land held by the State Government under consideration for transfer as part of the South West Native Title Settlement is also a challenge.

Over 15 per cent of properties in the Shire are unoccupied which indicates that underutilisation / suitability of existing stock is also problematic. In greater metropolitan Perth the rate of unoccupied properties is half of that the Shire.

In the time since the initial analysis, the consultants have produced a 4WDL Local Housing Plan, Key Worker Investment Concepts and business case documents.

Overall, the work has to date catalogued vacant residential lots, demand and identified sites where additional dwellings could be constructed to achieve 33 dwellings across the 4WDL membership.

Thirty-three dwellings across the six member local governments is forecast to result in 45 workers.

Shire held land on 8, 10 Khedive St and 3 Omdurman Street has been flagged in the study as potential sites for grouped dwellings.

The cost of three dwellings on Khedive Street is estimated to be \$1.59m which exceeds local government capacity to development.

As such the plan for 4WDL is to employ the business case to seek State and Commonwealth funding.

The next step is for 4WDL members to consider supporting the business case for State funding.

The proposal put forward to 4WDL member local governments is to relinquish serviced residential land owned by local government for the construction of this private housing should funding become available. At the recent 4WDL meeting it was also suggested that local governments would need to provide a financial commitment.

Officers are not convinced that the 4WDL business case will attract the interest of the State or Commonwealth Government in a competitive funding environment.

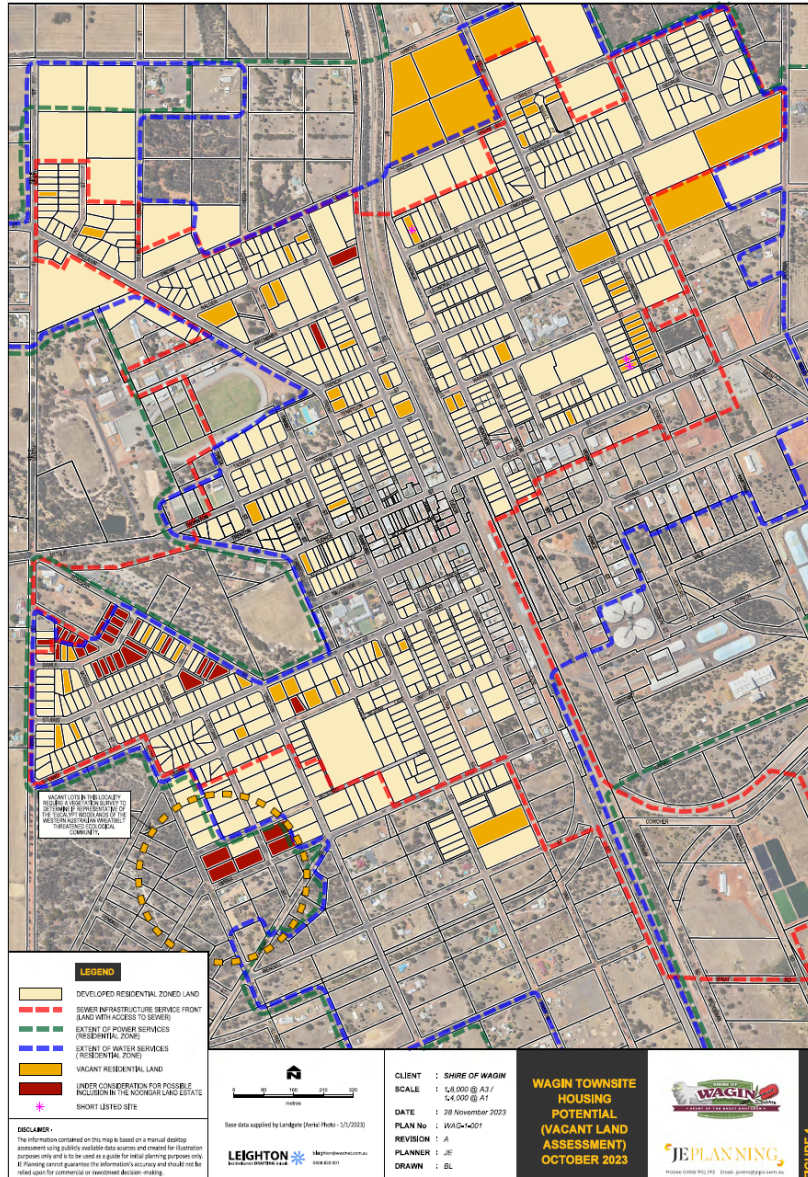
At this time the proposal brought forward is for traditional housing which would result in an average of 1.5 workers per property. Officers are of the view that developments that maximise workers per property are likely to yield a better response. This perspective is shared by the Wheatbelt Development Commission representative who attended the meeting.

Where the State Government has funded regional housing projects in the recent past they have been for social housing at a much greater scale. On the other hand, the 4WDL have been advised that Commonwealth Government may be committing \$1B nationally to housing initiatives and that the business case prepared by group could serve to unlock this funding eventually.

On balance, Officers recommend that the Shire commits in principle to the initiative and suggests that the project look at ways to achieve greater worker yield through dwelling type. At this stage, Officers do not recommend that Council commits to relinquishing land as serviced land ready for development already exists in the Shire. Any land transaction would also need to comply with the requirements of the Act.

In respect to broader recommendations, the 4WDL study suggests that the Shire:

- Investigate the possibility of recoding areas in town from R17.5 to R30 to increase development potential. This if enacted would permit developments of greater density but would need to be carefully considered with thorough community engagement through preparation of the Shire's Local Planning Strategy
- Advocate for servicing of properties that are zoned residential in the Shire's North and East
- Advocate for upgrades of waste water systems to support development of these properties.



Discussions with the Officers of the Department of Planning indicate that the State Government is unlikely to support zoning of additional residential land in the Shire because of the currency level of occupancy of residential properties.

One key area that the 4WDL Local Housing Plan and Key Worker Investment Concepts document does not discuss is the ways that government can improve the occupancy rate of the existing housing stock.

Long-term accommodation will not be solved by a single action or resolution of Council. While the 4WDL's approach is welcomed and a useful data set, Officers advise Council that ultimately strategies that seek to correct the market failure are required to be pursued.

Short-term accommodation for contractors

The 4WDL group has also examined the issue of short-term accommodation for contractors and holiday makers. In January 2023, the 4WDL published the Short Stay Tourism Accommodation (SSTA) plan.

For the Shire of Wagin, the identified gaps were park cabins in the caravan park, activating unused homes, refurbishing hotels/motels and activating unused but habitable buildings. The estimated investment to add 114 visitor spaces was \$2.3m in Shire investment and \$5m in private investment. This would be an expansion of the estimated 369 current beds which according to the report is made up of:

- 34 hotel
- 30 motel
- 15 B&B
- 20 lodge
- 240 Caravan Park
- 30 Campground.

In respect to park cabins, which were discussed at the 20 February Council Forum, six two-bedroom cabins would cost approximately \$800k in an initial capital investment. The Shires of Mt Magnet and Moora have been mentioned as potential locations where local government investment in cabins at their caravan park has been successful. Officers have contacted the CEOs of these local governments. The Shire of Moora speaks highly of the investment but at the time of preparation of the report had not been able to furnish the initial or ongoing costs.

Overall, the five recommendations generally from the 4WDL report were to:

- advocate for changes to planning rules to encourage SSTA development
- investigate establishing a program to support the private sector to upgrade or re-purpose underutilised facilities
- investigate and identify sources of finance to upgrade and repurpose underutilised facilities
- identify sites for existing short stay accommodation
- investigate removing barriers at a Shire level.

The six recommendations for the Shire of Wagin specifically were:

- actively support owners of existing facilities to refurbish
- determine occupancy rates of properties suitable for SSTA
- explore adding new park cabins
- identify Shire properties for SSTA
- identify other vacant buildings for conversion to SSTA
- investigate the viability of project managing or funding SSTA facilities.

In respect to restrictions on SSTA in Wagin from a regulatory perspective, the Farm/Bed & Breakfast Accommodation Policy and *Health Local Law 2001* could be theoretical restrictions. In practice, as the Shire does not pursue investigations without complaints and there does not appear to be a history of complaints in this area, the extent that these regulatory provisions restrict SSTA is probably not great. However, there may be benefits in signalling to those interested in establishing SSTA that the Shire supports the endeavour by exploring repealing / significantly reducing the theoretical regulatory restrictions.

Likewise the State Government is introducing requirements on SSTAs including mandatory registration and payment to the State Government of a registration fee. These reforms and a proposed response are dealt with in a separate paper to Council.

Conclusion

As described in this paper, the issues concerning accommodation are complex and not unique to the Shire. Local government can not solve the issues alone, especially where there has been market failure and macro-economic and taxation policies pursued by State and Commonwealth Government which arguably have contributed to the situation.

Officers are working systematically to identify opportunities for the Shire to mitigate the challenges and introduce responses that are fiscally responsible and consistent with the Shire's resource constraints.

In this paper, Officers have identified short term responses namely a tender for additional staff home and NAB building renewal as well as longer term responses to investigate short term holiday accommodation as well as long term housing for new residents and key workers.

CONSULTATION/COMMUNICATION

This paper describes consultation undertaken including with the lease holders at the NAB and 4WDL.

STATUTORY/LEGAL IMPLICATIONS

This paper deals with potential upgrades / repairs to the NAB building which would be required to comply with legislation.

POLICY IMPLICATIONS

Council has a policy in respect to Employee Housing. The policy provides conditions for employee's utilising housing and generally provides that: "*Council is to regularly review the numbers and types of staff housing it has as to the appropriateness, age and location with the view of renewing older homes in line with Council's Strategic Plan*". The policy is in need of review with a framework for allocating housing as 'executive' and 'other' that does not align to current practice.

FINANCIAL IMPLICATIONS

It is proposed that the costs of renovating the NAB building are funded through the mid year budget surplus. It is estimated that these renovations will cost \$10,000.

If Council agree to this amendment, the total budget allocation to the NAB building fitout for 2023-24 would be \$16,000.

STRATEGIC IMPLICATIONS

The issue of accommodation both in respect to general community accommodation and Shire Officer accommodation is considered to be of strategic importance.

VOTING REQUIREMENTS

Absolute Majority

8.1.9 FOOD TRUCKS INITIATIVE TRIAL

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ED.IN.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5146

Moved Cr M A O'Brien Seconded Cr W J Longmuir

That Council

1. **AGREES** to a Food Trucks initiative trial which will encourage Food Trucks to operate in the Shire on a scheduled basis per the Officer's report for a period of six months
2. In accordance with section 5.42 of the Local Government Act 1995 **DELEGATES** to the Chief Executive Officer the power to waive fees under section 6.12 of the Act related to applications to operate a food truck during the trial period
3. In accordance with section 5.42 of the Local Government Act 1995 **DELEGATES** to the Chief Executive Officer the powers to issue permits and conditions on permits under the Shire's Activities and Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000
4. **NOTES** that the initiative is a trial and the terms of which such as the location and schedule may be varied by Officers as the trial progresses.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

Food Trucks are a means to activate public space and increase community vibrancy. Following interest from Food Truck vendors who attended the recent Woolorama, Officers are proposing a six month trial that would schedule trucks to visit the Shire to increase foot traffic in town and ensure that brick and motor businesses are not negatively impacted.

BACKGROUND/COMMENT

Following Woolorama, several Food Truck Vendors have been in contact exploring opportunities to service Wagin.

Food trucks can be a means to increase community vibrancy and foot traffic in public places but must be managed to avoid impact on existing retailers. When managed effectively, Officers contend that Food Trucks can assist existing brick and motor retailers by attracting customers to the Town which can lead to impulse or convenience shopping. In other words, while attending the Food Truck a customer might also drop into the nearby grocery store or deli because it is nearby where otherwise the customer would not have been in the area.

Council has a policy H27 Mobile and Itinerant Vendors and Commercial Activities in Public Places which provides a framework for approving food truck operations to balance the needs of the community, local business and vendors alike.

Officers are proposing a trial initiative to encourage Food Truck vendors to operate on an occasional basis to activate public space and avoid prejudicing the Shire's permanent retail and service base.

The trial is intended to operate for a period of six months.

Food trucks on occasion operate in the Shire. The Shire has three mobile vendors that have been approved to operate:

- Runnin Roasts
- Exmouth Seafood
- The Fresh Fish Van

Only Runnin Roasts serves 'ready to eat' food and pays on a per occasion basis.

As part of the application process Council sets a fee for Itinerant Food Trucks per the below rates:

- Per Occasion \$34
- One Month \$67
- Twelve Months \$333

Officers are proposing a trial whereby Food Trucks are actively encouraged to apply to operate, scheduled in an ordered fashion and have the fees for operating waived to encourage them to operate during the trial. While the fee waiver is largely symbolic, it signifies the Shire's interest in supporting the initiative to welcome Food Trucks in a responsible manner.

Officers are proposing that the trial would involve arranging a schedule for one food truck to operate no more than three times a twice month at the car park next to the Old Roads Board Building or Shire carpark adjacent to the Wetlands Park.

The trial would operate for six months and is proposed to involve 'ready to eat' Food Trucks.

The participating food truck vendor would need to be approved in accordance with Council's policy but would have their fees waived for that day of operation.

If the Food Truck wished to apply for additional days outside of the trial it could do so but fees would apply. Also, such applications would need to be assessed to ensure that local businesses were not impacted and applications for multiple days use could be taken to Council.

As part of the initiative, Officers would seek to limit one Food Truck at a time. To aid in the success of the program, once a schedule was determined it would be promoted on social media and Wagin Woolpress.

The scheduling of food trucks would be prepared mindful of the days that other food vendors operate in the Shire and also days and times that would maximise community activation. As such it would be intended that the days would be a weekday and weekends.

Food trucks could apply to operate outside of the trial and these would be treated like any other application. Also, such applications would need to be assessed to ensure that local businesses were not impacted and applications for multiple days outside of the trial could be taken to Council by Officers.

Council's policy H27 Mobile and Itinerant Vendors and Commercial Activities in Public Places could be described as prescriptive. As part of the trial to encourage food trucks to operate in a way that benefits the broad community, Officers would propose that the policy is applied during the trial within the spirit but not the strict enforcement. For example, the policy states that public liability insurance cover of \$20 million is required where an activity occurs on local government managed land which Officers suggest may discourage take-up if strictly applied.

As part of the trial, Officers would propose taking recommendations for the alteration of the policy in due course to the Council for consideration. As a trial it may be necessary to adjust the details of the trial to ensure its viability.

CONSULTATION/COMMUNICATION

Informal consultation has been undertaken with several food vendors. As the trial does not propose to substantially deviate from the Council's policy, Officers have not consulted with existing food vendors in the town.

STATUTORY/LEGAL IMPLICATIONS

In addition to the Policy, the Shire has an *Activities on Thoroughfares and Trading in Thoroughfares Local Law 2000*. The local law, while originally created in 2000, provides a framework that does not appear to be in significant conflict to the Policy.

For the avoidance of any doubt, it is proposed that Council formally delegates the 'local government's' function to issue permits under the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000*.

POLICY IMPLICATIONS

As discussed in this paper.

FINANCIAL IMPLICATIONS

There would be limited financial impact on the Shire as the quantum of fees proposed to be waived is limited and would be unlikely to have been yielded without the initiative.

STRATEGIC IMPLICATIONS

1.1 Increase in the number and diversity of businesses in the town and district.

1.3 Increase tourism and promotion of town and heritage.

1.7 Support and Promote Wagin as a business opportunity

3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.

VOTING REQUIREMENTS

Absolute Majority

8.1.10 COMMUNITY WATER SUPPLIES PARTNERSHIP (CWSP) PROGRAM – WATER SECURITY STRATEGY

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GS.PR.33
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5147

Moved Cr G R Ball Seconded Cr S M Chilcott

That Council

- 1) REQUESTS that an application to the Department of Water and Environmental Regulation’s Community Water Supplies Partnership program is prepared**
- 2) NOTES that a one-third funding contribution will be required by the Shire**

CARRIED UNANIMOUSLEY 6/0

BRIEF SUMMARY

Water security has been identified as issue of strategic importance for the Shire. As such Officers have been investigating opportunities to invest to protect the Shire’s water future.

Officers note that the Department of Water and Environmental Regulation administer a Community Water Supplies Partnership program which provides grants of up to \$100,000 based on a one-third local government co-contribution. The grants are designed to:

- assist broadacre farming communities in establishing or improving non-potable water supplies;
- increase water available for emergency livestock and firefighting to better prepare communities for periods of low rainfall;
- ensure water is available for public amenities to reduce reliance on potable water supplies for non-potable needs; and
- provide assistance to areas that have a history of water deficiency or where on-farm and non-potable community water supplies are unreliable.

Following discussions with the Department, Officers propose seeking funding for the preparation of a Water Security Strategy for the Shire which will:

- catalogue current water use;
- identify means of expanding surface water sources and potential groundwater solutions; and
- water storage solutions.

Officers emphasise that the Strategy aims to provide practical and scientific guidance to identify means of better capture of surface water and long-term storage solutions.

BACKGROUND/COMMENT

At the 27 February 2024 Council received an Officer briefing on the topic of water security in advance of Council's consideration of whether to accept transfer of Puntapin Dam from the Water Corporation.

During this discussion it was noted that the Shire operates two primary dams to store water as well as a weir to capture surface water. The Shire also uses Puntapin Dam for about 70 per cent of its non-potable water. At the February 2024 meeting Council resolved to accept transfer of Puntapin Dam following the completion of repairs by Water Corporation.

Anecdotally, surface collection during the winter months exceeds storage in the Shire's weir and with the revised storage capacity of Puntapin Dam in order to meet future water demands, Officers consider it important to investigate long term water security through improved water collection and storage.

To that end Officers are proposing the preparation of a Water Security Strategy. Importantly, Officers propose that the strategy employ science to:

- catalogue current water use;
- identify means of expanding surface water sources and potential groundwater solutions; and
- water storage solutions.

Understanding the topography and hydrography of the townsite is considered critical to maximising runoff catchment and water storage. In short, the Strategy is planned to identify how to practically capture and store more water, which might include recommendations for an additional dam or dams.

To partially fund the preparation of the Water Security Strategy, Officers propose that an application be made to the Community Water Supplies Partnership program administered by the Department of Water and Environmental Regulation. The grants program which provides grants of up to \$100,000 based on a one-third local government co-contribution.

Officers have discussed the concept of a Water Security Strategy with the Department who are receptive of the idea and note that such a Strategy is important to identify capital works and unlock further grants.

As an example of a Strategy, Officers point to the [Shire of West Arthur's Water Supply Security Strategy Stage 1](#). In the case of the Shire's proposed strategy an emphasis would be on the potential adaptation options (chapter 7) and recommendations (chapter 8) would be required to ensure that the Strategy delivered on its promise. In the case of West Arthur, the Strategy prepared in 2021 cost in the order of

\$13,500. With inflation and the greater complexity of the Shire, a cost estimate of the range of \$21,000 to \$30,000 is projected. A one-third split would see the State Government contribute between \$14,000 and \$20,000 and the Shire between \$7,000 and \$10,000. These are estimates only and quotes are being obtained.

As part of the grant application process, the Shire must seek and receive quotes. In the interests of efficiency quotes are being sought in parallel to preparation of this agenda item.

The quotes received will be provided to Council following publication of this agenda report with an amended Officer's Recommendation as required.

The project would be contingent on obtaining funding through the Community Water Supplies Partnership program and will not proceed without the grant. Potential suppliers have been advised this caveat.

CONSULTATION/COMMUNICATION

Preliminary discussions have been held between Officers and DWER regarding suitability of the proposal. DWER have advised that a Water Security Strategy would be considered important in securing additional funding into the future.

Officers have also prepared a short brief for the purpose of requesting quotes.

Officers have discussed the project with potential providers, including the CSIRO who have provided several hydrogeological studies prepared in the 2005. These studies deal principally with salinity in the townsite but could be a useful technical input to the study.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

In the 2023-24 Budget Council allocated \$55,000. Officers anticipate that the remaining budget in that account will be sufficient for the Shire's component which at the time of preparation of this report was estimated to be between \$7,000 and \$10,000.

STRATEGIC IMPLICATIONS

2.10 – Optimise water harvesting and storage

VOTING REQUIREMENTS

Simple Majority

8.1.11 PROCESS FOR CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	The Chief Executive Officer has declared a financial interest in the matter as it relates to the Chief Executive Officer's employment (nature). The extent is that the author of the report is the Chief Executive Officer.
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 – Draft Process for CEO Employment Review

OFFICER RECOMMENDATION

That Council

1. In accordance with Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*, AGREES to the CEO Performance Review process set out in Attachment 1.
2. AGREES to the Probationary Review criteria being achievement against the Key Duties / Responsibilities in the CEO's Contract
3. NOTES that the performance criteria for the 2024/25 performance review will be presented for Council's consideration at the April 2024 Ordinary Council Meeting
4. CALLS for a CEO Review Committee to be held at 5:30PM on 11 June 2024 for the purpose of making recommendations to Council regarding the CEO's Probationary Review

**ALTERNATE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION
5148**

Moved Cr W J Longmuir Seconded Cr G R Ball

That Council

- 1. In accordance with Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*, AGREES to the CEO Performance Review process set out in Attachment 1.

*Subsequent annual performance reviews under section 5.38 will review the CEO performance against the Key Result Areas determined by mutual agreed between the Council and CEO. These Key Result Areas will be the performance criteria for non-probationary reviews under Schedule 2, Regulation 16 of the Local Government (Administration) Regulations 1996.***
- 2. AGREES to the Probationary Review criteria being achievement against the Key Duties / Responsibilities in the CEO's Contract**
- 3. NOTES that the performance criteria for the 2024/25 performance review will be presented for Council's consideration at the April 2024 Ordinary Council Meeting**
- 4. CALLS for a CEO Review Committee to be held at 5:30PM on 11 June 2024 for the purpose of making recommendations to Council regarding the CEO's Probationary Review**

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

Section 5.38 of the *Local Government Act 1995* establishes that the performance of the Chief Executive Officer must be reviewed annually. The requirements associated with the review of the CEO are expanded upon in a combination of Regulations, including the Standards for CEO Recruitment and Selection, Performance Review and Termination and the stipulations of the CEO's contract of employment.

Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996* (Administration Regulations) states that the local government and CEO must agree on

- the process by which the CEO's performance will be reviewed; and
- any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.

Regulation 16 also states that the process must be set out in a written document.

This paper proposes a written process for reviewing the CEO's performance in accordance with the legislative and contractual framework, including the process and criteria for assess performance in the probationary period.

BACKGROUND/COMMENT

The annual review of the CEO's performance is required under Schedule 2, Regulation 17 of the Administration Regulations to be carried out in an impartial and transparent manner and based on evidence in respect of the contractual performance criteria and any additional performance criteria.

The CEO's contract also provides for a series of requirements for the performance review:

- Clause 2.3 provides that there is to be a probationary period of six months but that within 5 months the Council is to assess performance and advise of an outcome.
- Clause 4.1 provides that within 3 months of commencement performance criteria are to be determined by mutual agreement.
- Clause 4.3 provides that the Council in consultation with the CEO is to determine who the reviewer will be.

This paper deals with the written process for the annual performance review for both the initial probationary period and subsequent reviews and the criteria to be used for the probationary review.

It is proposed that the performance criteria required by Clause 4.1 of the contract for the annual performance review are set by Council at the April 2024 Ordinary Council Meeting. In future years it is proposed that the criteria be set in August in line with adoption of the budget to ensure alignment between the Corporate Business Plan annual review, annual budget and CEO performance indicators.

Written process for annual performance review

It is proposed that the written process for annual performance review be the following:

The process for annual performance review must be conducted in accordance with legislation, including the Standards for CEO Recruitment and Selection, Performance Review and Termination and the CEO's contract.

Where the CEO's contract specifies a probationary performance review, the probationary review will be the first formal review of performance and cover the period until the cycle of annual review commences.

Probationary review

The probationary review shall be conducted against the Key Duties / Responsibilities that form the contractual performance criteria under Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*. To avoid any doubt, the Key Duties / Responsibilities for the 2024 probationary review are:

1. Responsible for effective day to day operations of the local government
2. In consultation with Council, review develop and implement strategic and service delivery plans for the Shire
3. Co-ordinate, in conjunction with the Senior Management Team, an overall system of fiscal management to reflect Council's aims and objectives
4. Implement and manage the requirements of the integrated planning framework
5. Formulate and implement a Human Resource Management Program, which ensures the appropriate supervision and management of the local government
6. Institute a staff training program that will improve staff skills across the board, which assist staff in focusing on service delivery to the community
7. Administer the legal, statutory and election process of the local government's operations and be the chief advisor to Council on these matters to ensure the local government is operating within the statutes and all legal requirements are carried out
8. On behalf of the local government, make effective representation of the issues, views, policies and needs of the local government, as necessary
9. Ensure the development and maintenance of sound communications and good relationships between the local government, government departments, volunteers and the community at large
10. Ensure that the road infrastructure database is maintained and road grant applications are considered and lodged in a timely manner
11. Ensure reports and recommendations submitted to Council are well written and based on sound judgement with appropriate recommendations
12. Ensure that the Council's statutory compliance obligations are met.

The probationary review in 2024 will be conducted by the CEO Review Committee who will make a recommendation to the Council.

Prior to CEO Review Committee meeting, the CEO will prepare a statement of achievement against the twelve Key Duties / Responsibilities and distribute to all elected members. This will occur no later than 28 May 2024.

Elected members will have the opportunity to provide comment against the state of achievement prepared by the CEO by 4 June 2024. Any comments received will be formally presented to the CEO Review Committee meeting.

The CEO Review Committee will then meet to consider both on 11 June 2024 and make a recommendation regarding the probation for consideration at the 25 June 2024 Ordinary Council Meeting.

This will enable the Council to meet its obligation under Clause 2.3 of the CEO's contract to within 5 months of commencement assess performance and advise of an outcome.

To avoid any doubt, this probationary review constitutes a review under section 5.38 of the Act.

Annual performance reviews

Subsequent annual performance reviews under section 5.38 will review the CEO performance against the Key Result Areas determined mutual agreed between the Council and CEO. These Key Result Areas for will be the performance criteria for non-probationary reviews under Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*.

Annual reviews of performance shall occur in line with budget adoption, review of Corporate Business Plan and setting of new Key Result Areas each financial year. As a guide these will occur in August each year but may be adjusted to align with the adoption of the budget and Corporate Business Plan review.

Annually, the Chief Executive Officer will prepare a statement of achievement against the criteria. Elected members will be provided with an opportunity to comment. Any comments received will be formally presented to the CEO Review Committee who will make a recommendation to Council.

Council will then make a resolution regarding the performance review and set Key Performance Indicators with the CEO's agreement for the following financial year.

CONSULTATION/COMMUNICATION

This matter was discussed at the Council Forum held on 19 March 2024.

STATUTORY/LEGAL IMPLICATIONS

The legal framework associated with CEO performance review is discussed throughout this paper and the Officer's recommendation accords with legislation.

POLICY IMPLICATIONS

It is proposed that the written process will become a formal policy of Council.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

5. Council Leadership

VOTING REQUIREMENTS

Simple Majority

A30 PROCESS FOR CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

POLICY NUMBER	A30
POLICY TYPE	COUNCIL
DATE ADOPTED	DRAFT
REVIEW DATE	
DELEGATION APPLICABLE	NO

OBJECTIVE

The process for annual performance review must be conducted in accordance with legislation, including the Standards for CEO Recruitment and Selection, Performance Review and Termination and the CEO's contract.

Where the CEO's contract specifies a probationary performance review, the probationary review will be the first formal review of performance and cover the period until the cycle of annual review commences.

Probationary review

The probationary review shall be conducted against the Key Duties / Responsibilities that form the contractual performance criteria under Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*. To avoid any doubt, the Key Duties / Responsibilities for the 2024 probationary review are:

1. Responsible for effective day to day operations of the local government
2. In consultation with Council, review develop and implement strategic and service delivery plans for the Shire
3. Co-ordinate, in conjunction with the Senior Management Team, an overall system of fiscal management to reflect Council's aims and objectives
4. Implement and manage the requirements of the integrated planning framework
5. Formulate and implement a Human Resource Management Program, which ensures the appropriate supervision and management of the local government
6. Institute a staff training program that will improve staff skills across the board, which assist staff in focusing on service delivery to the community
7. Administer the legal, statutory and election process of the local government's operations and be the chief advisor to Council on these matters to ensure the local government is operating within the statues and all legal requirements are carried out
8. On behalf of the local government, make effective representation of the issues, views, policies and needs of the local government, as necessary
9. Ensure the development and maintenance of sound communications and good relationships between the local government, government departments, volunteers and community at large
10. Ensure that the road infrastructure database is maintained and roads grant applications are considered and lodged in a timely manner
11. Ensure reports and recommendations submitted to Council are well written and based on sound judgement with appropriate recommendations
12. Ensure that the Council's statutory compliance obligations are met.

The probationary review in 2024 will be conducted by the CEO Review Committee who will make a recommendation to the Council.

Prior to CEO Review Committee meeting, the CEO will prepare a statement of achievement against the twelve Key Duties / Responsibilities and distribute to all elected members. This will occur no later than 28 May 2024.

Elected members will have the opportunity to provide comment against the state of achievement prepared by the CEO by 4 June 2024. Any comments received will be formally presented to the CEO Review Committee meeting.

The CEO Review Committee will then meet to consider both on 11 June 2024 and make a recommendation regarding the probation for consideration at the 25 June 2024 Ordinary Council Meeting.

This will enable the Council to meet its obligation under Clause 2.3 of the CEO's contract to within 5 months of commencement assess performance and advise of an outcome.

To avoid any doubt, this probationary review constitutes a review under section 5.38 of the Act.

Annual performance reviews

Subsequent annual performance reviews under section 5.38 will review the CEO performance against the Key Result Areas determined mutual agreed between the Council and CEO. These Key Result Areas for will be the performance criteria for non-probationary reviews under Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*.

Annual reviews of performance shall occur in line with budget adoption, review of Corporate Business Plan and setting of new Key Result Areas each financial year. As a guide, these will occur in August each year but may be adjusted to align with the adoption of the budget and Corporate Business Plan review.

Annually, the Chief Executive Officer will prepare a statement of achievement against the criteria. Elected members will be provided with an opportunity to comment. Any comments received will be formally presented to the CEO Review Committee who will make a recommendation to Council.

Council will then make a resolution regarding the performance review and set Key Performance Indicators with the CEO's agreement for the following financial year.

GUIDELINES

Local Government Act 1995

HISTORY

Nil

RESPONSIBLE OFFICER

Chief Executive Officer

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER REPORT

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5149

Moved Cr Chilcott Seconded Cr O'Brien

That Council NOTE the Deputy Chief Executive Officer's report.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

Note that the Chief Executive Officer has recently approved a change of my title from Executive Manager Community and Corporate Services to Deputy Chief Executive Officer.

Meetings attended:

- RAC – Grant funding - social space ideas for youth
- Wagin Agricultural Society – Handover for Woolorama
- Police – CCTV proposals
- Dumbleyung Lake Bike and Walk Trail Masterplan Working Group Meeting
- Audit Committee meeting
- Wagin Bowling Club – Query about self supporting loan
- Wagin Agricultural Society – Woolorama handback

I have also been involved with:

- GLGSC – Local government reform webinar
- Moore budget workshop
- Overseeing the budget review
- Overseeing preparation of February financials and other end of month processes
- Building maintenance co-ordination
- Setting up an Intranet with links to legal documents, vesting orders and certificates of title. This is a work in progress and is intended to incorporate other corporate materials such as forms, corporate plans and other reference materials.

BUILDING OFFICER

Building Permits – February

Nil

COMMUNITY OFFICERS

Social Media

Since the last Council meeting, the shire has posted 6 times with topics varying from sports, events, lost pets to advice about works on local roads.

Date	Topic	Post reach
Feb 28 th	Wagin Co-op request for Sunday trading	1725
Mar 1 st	Main Roads advice for Dumbleyung Road	1436
Mar 10 th	Wetlands Park	975
Feb 16 th	Lost Dog	551
Feb 27 th	Indoor Soccer at the Rec Centre	494

RAC Grant Options

We have been successful in receiving a grant from RAC specific to street calming, ensuring community members and the travelling public are safe when travelling on foot, by bicycle and in vehicles. The original application focused on provision of an activity centre and installation of three solar powered speed alert signs, to be able to be installed with capacity to move to a few different locations depending on the need at the time. Locations under consideration are Arthur Road near the Wetlands Park, Tudhoe Street near the motel and Tudor Street near the Grain feeds weighbridge, noting that approval from Main Roads is required for all these locations. Other location options are Tavistock Street, Upland Street, Ranford Street and Ballagin Street near the Swimming pool and/or near the sports ground entry. The remaining grant monies can be spent in a variety of ways, subject to Council approval. Below are some current ideas for the funding to be used, which will be presented to Council at the next meeting.

- Road calming – installation of street murals on the road to slow traffic, however other shires who have installed this form of street calming have found more issue with people assuming they are pedestrian crossings and near misses occurring.
- Extension of the footpath in front of the Dom's Deli- take out a car park and making it a seating area, surrounded by concrete planters. This would give people a place to sit and rest/eat/meet and reduce the distance for people to cross the road.
- Green time – Shinrin yoku 'forest bathing' – enhancing/expanding current space to encourage people to spend time in nature, which boosts creativity and concentration = safer road spaces.
- Wifi space – provision of an area with free wifi located for community use. People can stop and sit (around plants for some forest bathing at the same time) giving people a safe space to connect.
- Seating space – A location to be chosen which provides a good view of the town and install seating – giving opportunities for people to connect and focus on the world around us, we could have a couple of these locations.
- Wisdom seating – basic square block seating, covered with words of wisdom, jokes, funny historical facts – making people sit and read, taking the time to learn and rest.
- Photo wall – pictures of various community members on a central wall in the shape of the shire footprint. Similar to the Wickepin shire's piece.

Emergency

The Bushfire brigade AGM has been scheduled for 3 April at 7pm, immediately followed by the general meeting. The LEMC meeting is scheduled for 10 April at 7pm – both at the Shire office.

Electronic Sign

The sign access is back up and running with two staff members having access and being able to update events and advertising as required.

Woolorama

The Shire stand at the Woolorama was successful with a large number of community members asking questions about various topics from street trees to homecare, the cemetery to the new CEO. The display covered the sporting groups of Wagin and a lot of people stopped to take pictures of the clubs they were keen to participate in. We also had a PowerPoint presentation which displayed a wide range of images and our supplied seating saw quite a few people sit and watch.

SWIMMING POOL

The month of February was very busy with over 4,000 people coming through gates. Numbers were up by 929 compared to February 2023.

Month	2021/2022	2022/2023	2023/2024	Difference between 22/23 23/24
November	2,188	2,482	2,537	Up 55
December	2,471	3,083	3,518	Up 435
January	1,559	2,055	2,822	Up 767
February	2,577	3,164	4,093	Up 929
March	677	1,716		

It great to see this number of people and the pool being used so much. This uptick in numbers was helped with the hotter weather than usual and also great improvement in behaviour of the children attending the pool, making it a more enjoyable environment for all. We have also found having the added bonus of keeping the kiosk open later and providing various specials has encouraged people to come and to stay.

Also this month we average 25-27 laps swimmer in the morning with one day having a record 31 people braving the early morning to get their laps in.

Events held:

Wagin In-term Swimming lessons
Dumbleyung In-term Swimming lessons
Wagin Swimming Carnival
Leap year pool Party/Free Sausage sizzle

Events to come:

End season easter egg hunt and free sausage sizzle
Shutting on Thursday 28th of February 2024
Laps swimmer final day a breakfast

Maintenance & first Aid provided by Pool Manager

Fixed air lock in water heater line.
Repaired switch to pool cover machine.
Fixed air lock in chlorinator.
Bee stings.

CARAVAN PARK

The caravan park was closed for the first half of February due to the roof replacement project. For the remainder of the month, there were 150 attendees.

WAGIN LIBRARY AND GALLERY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period.

Library Update:

- Since December 2023 we have 18 new patrons joining the Wagin Library & Gallery.

Library Events:

- Book Club was held on Saturday 10 February from 12pm to 2pm and Saturday 2 March from 2pm-4pm.
- Library Lovers' Day Wednesday 14 February, Blind Date with a book 10am-12pm then 2pm-5pm.
- Board Games afternoon Tuesday 13 February 3.30pm-5pm.

Library Regular Activities:

- Book Club was held Saturday February from 12pm to 2pm.
- Story Time Wednesday's from 10am-11am the again on Friday's from 1.30pm-2.30pm.
- Children's Book Club Tuesday's 3.30pm – 4.30pm.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics:

	This Month - February 2024	This Month - January 2024
Patron Visits	275	313
Phone Transactions	26	30
Inter Library Loans	23	15
Community Connections	29	22
Information search request	0	0

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

Coming news and events:

- Easter Story Time Wednesday 27 March and Easter Egg Hunt 10am- 11am.
- World Poetry Day Thursday 21 March 'Share your poems with us' 3pm-4pm.
- Tolkein Reading Day Monday 25 March 'Read a paragraph of his books'
- Tuesday 26 March 'Purple Day-Epilepsy Australia' Read a purple book or wear purple 2pm -5pm.

HEMECARE

Manager's Report

Wagin Community Stakeholders Workshop – February 13, 2024 (Care Together Project - Presented by Care Co-operative Wagin)

Service providers and other essential service stakeholders gathered in the Lesser Hall to discuss health and aged care service provision for the communities of Wagin, West Arthur and surrounds.

A separate attachment has been provided which contains the presentation and attendee feedback.

Christmas Function

Wagin Homecare clients finally got to celebrate Christmas 2023 together, via a gathering at the Lesser Hall on 27 February. Support workers catered for more than 50 clients, offering a healthy and colourful meal with some exquisite desserts to pamper and delight. It was an amazing opportunity for clients to meet up with friends and for staff, a chance to connect in a social setting. For all of us, this is our way of giving back to this integral demographic.

I am proud to say we could offer this festivity to all, free of charge. This is mostly due to the savvy networking of support workers to gather food and decorations that did not cost the entity and we were able to pass that on to clients.

Our CEO spent the morning with staff and clients and took time to listen to some of the issues our elders face when seeking services to support them to remain living at home.

Training and Upskilling of Staff

All Homecare staff have now enrolled with TAFE, most to complete the Certificate III – Individual Support (Aging). For one of our workers, undertaking Certificate IV will be another step closer to the eventual dream to become a Registered Nurse, via considered scheduling, we ensure each worker is exposed to services that contribute to the training pathway they have outlined via our professional development reviews (carried out each year with the manager). I am passionate about staff development and this hefty commitment each worker has made to study demonstrates that the team is destined to achieve the high quality and safe service that we aspire to. We also support the academic training with discussions on study topics in our staff

meetings and rostering each worker so they are exposed to the real-life situations for the practical element they will be required to demonstrate competency.

Administration staff have enrolled in courses to meet basic industry standards and provide that much-needed background to the work we carry out each day. We appreciate that this will be a tough year in terms of study and work obligations and so we have some simple strategies in place to support each other.

- Workers will attend face-to-face lectures at Narrogin TAFE each fortnight.
- There are now two workstations permanently set up for staff to utilise for online training and assessments.
- Staff are invited to stay back after shift to study and collaborate.
- TAFE lecturers make themselves available for questions during these sessions.

On behalf of the staff and myself, we are grateful that Council is supporting staff development. This demonstrates to the community that there are career pathways in aged care and potentially in Council care about the quality of training required. Local jobs are vital to retaining our youth and their families to remain living to work in Wagin.

Relocation of Wagin Homecare to the Town Hall

Homecare has officially left the Shire Administration building.

A big thanks to the Works Manager and his team for facilitating the move. Works and Homecare support and administration staff relocated the office furniture on Thursday 29 February (well ahead of schedule). Special mention to Kristie Johansson for taking time on the public holiday, Monday 4 March, to set up the staff room in preparation for workers to begin their shift on Tuesday morning.

Statistical Report of Services for February 2024:

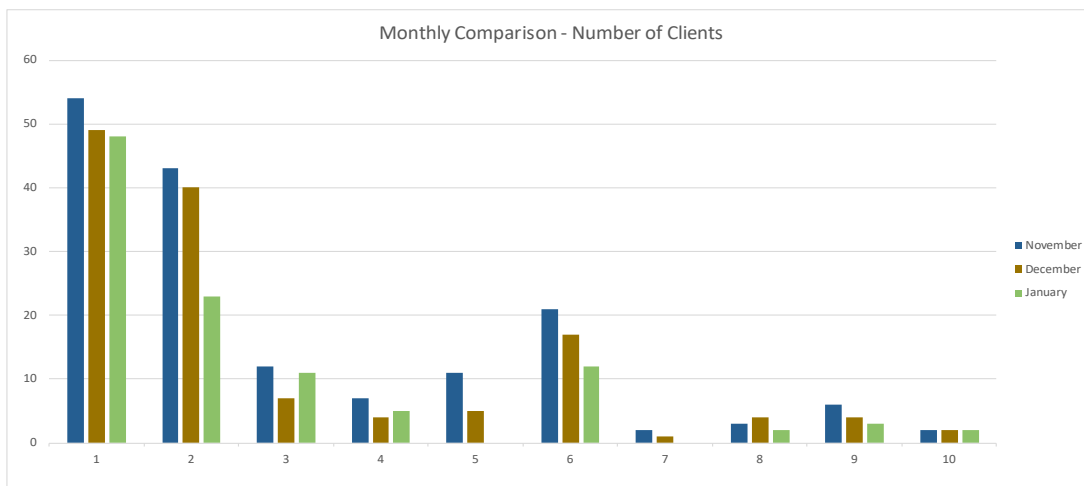
3 CHSP and 7 HCP clients received seven or more services in February; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 380 CHSP service deliveries in February and 134 services for HCP packages.

Home Care Packages (HCP)

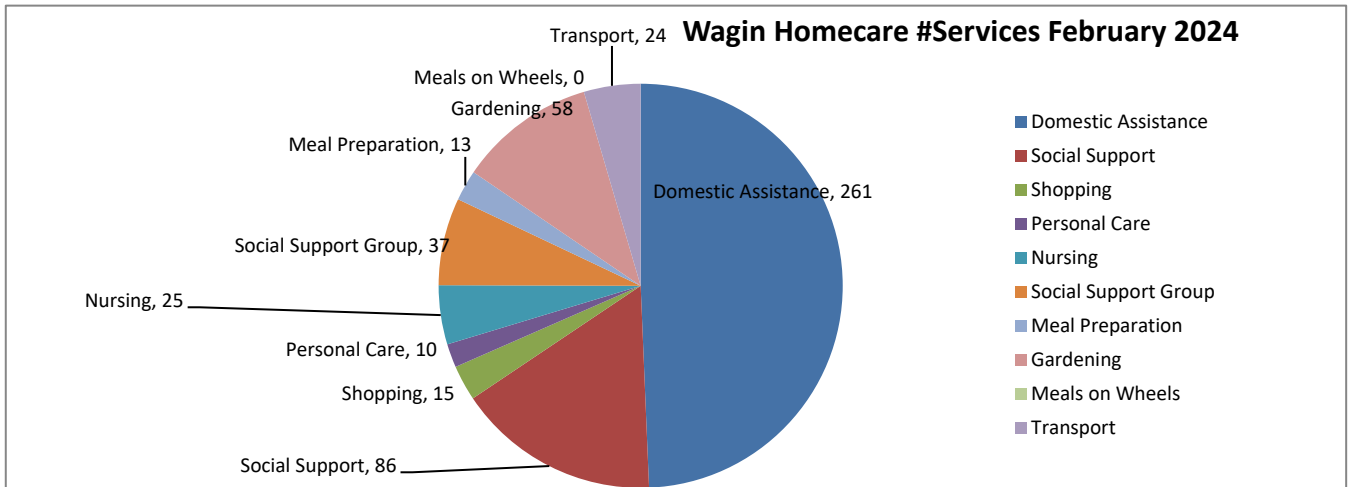
Types of services provided	Format	Provided
Domestic Assistance	(Hours)	31
Social Support Group	(Hours)	16
Social Support Individual	(Hours)	35
Home Maintenance	(Hours)	12
Transport	(#Trips)	11
Meals on Wheels	(#Meals)	0
Nursing	(Hours)	17
Personal Care	(Hours)	7
Other food services	(Hours)	5
Respite Care	(Hours)	0

Commonwealth Home Support Package (CHSP)

Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	230	222	-8
Social Support Group	(Hours)	21	140	119
Social Support Individual	(Hours)	51	83	32
Home Maintenance	(Hours)	46	106	60
Transport	(#Trips)	13	64	51
Meals - Community and Home Support	(#Meals)	0	225	225
Nursing	(Hours)	8	16	8
Personal Care	(Hours)	3	33	30
Other food services	(Hours)	8	27	19
Respite Care	(Hours)	0	1	1



NUMBER	DATA
1	Domestic Assistance
2	Gardening
3	Transport
4	Nursing
5	Social Support Group
6	Social Support Individual
7	Meals on Wheels
8	Shopping
9	Meal Preparation
10	Personal Care



Homecare Financial Summary:

Budget, actual and forecast actual figures have been provided for the Homecare business unit. The current EOY projection is an operating deficit of \$98,807, which is \$47,377 more than budgeted, although the current actual figures include some staff long service leave payouts totalling over \$10,000.

This over budget amount has been impacted by computer hardware and support totalling \$20,736.00 relating to the Homecare move. This was more appropriately allocated to operating that the Building Capital budget item. The overall costs associated with this project now sit at approximately \$63,000. It will be recommended in the budget review that the additional funds be transferred from the Homecare Reserve Fund.

Other line items over budget relate to maintenance and gardening, due to a decision last year to contract this service out, meaning that the whole contractor cost is now being allocated to this item, rather than being spread among salaries, oncosts and vehicle costs.

Care worker salaries and HCP expenses are also over the predicted budget, due to additional staffing costs for increasing client numbers. These expenses will be offset by the increased HCP client fees and government reimbursements.

Shire Of Wagin
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
29 February 2024

HOME CARE PROGRAM		Revised Budget		YTD Budget		YTD Actual		YTD		Forecast Actual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Variance	Variance	Revenue	Expenditure
GL #	IOB #	\$	\$	\$	\$	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE											
E082010	Management & Admin Salaries		139,624		96,660		94,531	2,129	2%		141,073
E082013	Homecare Leave/Wages Liability GEN		0		0		0	0	0%		0
E082015	Maintenance & Gardening Salaries		34,752		24,056		45,356	(21,300)	(89%)		56,940
E082020	Nursing Salaries		35,963		24,894		27,478	(2,584)	(10%)		39,466
E082025	Care Workers Salaries		255,596		176,948		205,298	(28,350)	(16%)		290,497
E082030	Superannuation		51,733		35,812		35,909	(97)	(0%)		53,154
E082035	Other Expenses		5,000		3,320		7,254	(3,934)	(118%)		8,920
E082040	Travelling - Mileage		25,000		16,664		19,514	(2,850)	(17%)		27,847
E082045	Staff Training		1,800		1,200		0	1,200	100%		600
E082050	Staff Training Salaries		3,500		2,328		0	2,328	100%		1,167
E082055	Subscriptions		5,900		3,928		8,561	(4,633)	(118%)		10,528
E082060	Telephone & Postage		1,400		928		1,560	(632)	(68%)		2,027
E082065	Advertising & Stationery		1,200		800		762	38	5%		1,162
E082070	Insurance		8,281		8,280		8,241	39	0%		8,241
E082075	Office Accommodation		36,000		24,000		21,000	3,000	13%		27,000
E082080	Plant & Equipment M/bc		20,000		13,320		10,920	2,400	18%		17,586
E082083	Computer Equipment and Support		0		0		20,736	(20,736)	0%		20,736
E082085	Consumable Supplies		4,500		3,000		932	2,068	69%		2,432
E082090	Function & Catering Supplies		1,500		1,000		705	295	29%		1,205
E082095	HCP Expenses		6,000		4,000		11,653	(7,653)	(191%)		13,653
E082100	Administration Allocated		17,788		11,856		11,856	0	0%		17,788
E082110	Meals on Wheels Expenditure		2,500		1,664		1,044	620	37%		1,877
E082120	Loss on Sale of Asset		0		0		0	0	0%		0
E082130	Homecare Retention Bonus Expenditure		0		0		0	0	0%		0
E082190	Depreciation - Homecare		19,644		13,090		13,078	12	0%		19,626
OPERATING REVENUE											
I082010	CHSP & HACC Grant	408,771		377,000		377,218		218	0%	408,771	
I082015	Meals on Wheels	2,500		1,664		943		(721)	(43%)	1,776	
I082020	CHSP Fee for Service	87,000		58,000		70,740		12,740	22%	99,740	
I082025	Donations	0		0		500		500	0%	500	
I082030	Government Pay Reimbursement	0		0		0		0	0%	0	
I082031	Homecare - Other Income	0		0		0		0	0%	0	
I082040	HCP Client Daily Fee	19,980		13,320		13,156		(164)	(1%)	19,816	
I082045	HCP Government Funds	108,000		72,000		98,115		26,115	36%	134,115	
SUB-TOTAL		626,251	677,681	521,984	467,748	560,672	546,389			664,718	763,525
Operating Surplus / (Deficit)			(51,430)		54,236		14,282				(98,807)
CAPITAL EXPENDITURE											
E167790	Land and Buildings - Homecare						0				
	B2302 Relocation To Wagin Town Hall		55,000		55,000		42,191	12,809	23%		45,000
CAPITAL REVENUE											
SUB-TOTAL		0	55,000	0	55,000	0	42,191			0	45,000
TOTAL - HOME CARE PROGRAM		626,251	732,681	521,984	522,748	560,672	588,580			664,718	808,525

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2023/24 approved budget.

VOTING REQUIREMENTS

Simple Majority.

8.3 MANAGER OF FINANCE

8.3.1 ANNUAL BUDGET REVIEW – DECEMBER 2023

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Budget Review – December 2023

OFFICER RECOMMENDATION

That Council

1. **ADOPTS** the 2023/2024 mid year budget review as attached.
2. **ADOPTS** the following budget amendments to the 2023/2024 adopted annual budget:

Operating Revenue	Surplus carried forward	Amend budget by	(\$51,738)
	Grants, subsidies and contributions	Amend budget by	\$120,185
Operating Revenue	Profit on asset disposals	Amend budget by	\$58,878
Non cash contra	Contra of Profit on asset disposals	Amend budget by	(\$58,878)
Operating Expenditure	Materials and contracts	Amend budget by	(\$50,800)
Operating Expenditure	Employee Costs	Amend budget by	(\$27,000)
Capital Expenditure	Purchase of land and buildings	Amend budget by	(\$22,737)
Capital Expenditure	Purchase of plant and equipment	Amend budget by	\$29,929
Capital Expenditure	Purchase and constructions of infrastructure other	Amend budget by	(\$15,650)
Capital Revenue	Proceeds from disposal of assets	Amend budget by	\$91,527
	Transfer to Leave Reserve	Amend budget by	(\$60,090)
	Transfer to Emergency / Bushfire Control Reserve	Amend budget by	(\$10,113)
	Transfer from Plant Replacement Reserve	Amend budget by	(\$84,456)
	Transfer from Homecare Reserve	Amend budget by	\$70,090
	Transfer to Emergency / Bushfire Control Reserve	Amend budget by	\$22,475

ALTERNATE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5150**Moved Cr M A O'Brien Seconded Cr G R Ball****That Council**

- 1. ADOPTS the 2023/2024 mid year budget review as attached.**
- 2. ADOPTS the following budget amendments to the 2023/2024 adopted annual budget:**

Operating Revenue	Surplus carried forward	Amend budget by	(\$51,738)
	Grants, subsidies and contributions	Amend budget by	\$120,185
Operating Revenue	Profit on asset disposals	Amend budget by	\$58,878
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Capital Expenditure	Purchase of land and buildings	Amend budget by	(\$22,737)
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	Transfer from Plant Replacement Reserve	Amend budget by	(\$84,456)
	Transfer from Homecare Reserve	Amend budget by	\$70,090
	Transfer from Emergency / Bushfire Control Reserve	Amend budget by	\$22,475

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

To consider the Shire of Wagin's financial position as at 31 December 2023 and performance for the period 1 July 2023 to 31 December 2023 in relation to the adopted annual budget and projections estimated for the remainder of the financial year.

BACKGROUND/COMMENT

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The report for the period 1 July 2023 to 31 December 2023 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2024 and is presented for Council's consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated significant variances were captured within the review document where possible.

The material variance levels which have been reported for the budget review are based upon management judgement where explanations are considered appropriate. The budget review report includes at Note 4 a summary of predicted variances contained within the Statement of Financial Activity.

Features of the budget review include:

Opening surplus	\$4,676
Financial Assistance Grants, WA State Library Grant and Australia Day Grant not included in budget estimates. Increased HCP client fees and government reimbursements	\$120,185
Increase in profits on disposal of plant items from budget estimates	\$58,878
Contra of increase in profits on disposal of plant items from budget estimates above	(\$58,878)
Court House upgrade funds redirected to Homecare relocation to Wagin Town Hall	\$55,000
Homecare relocation to Wagin Town Hall	(\$45,000)
Sale of land not included in budget estimates	\$37,000
Increased proceeds on disposal of plant items	\$54,527
Care worker salaries over budget estimates	(\$27,000)
Increased Woolorama costs due to work health and safety audit	(\$31,000)
Employee Assistance Program not included in budget estimates	(\$3,645)
Additional IT costs for Homecare move to Wagin Town Hall	(\$20,000)
Costs incurred on sale of Council land	(\$2,000)
Cost for Australia Day events	(\$15,000)

STATUTORY/LEGAL IMPLICATIONS

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
 - (d) include the following -
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the Local Government Act 1995 provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Authorisation of expenditure through budget amendments recommended. Other specific financial implications are as outlined in the body of this report.

STRATEGIC IMPLICATIONS

The budget review has been developed having regard for the Shire of Wagin's integrated planning and reporting documents adopted by Council.

VOTING REQUIREMENTS

Absolute Majority



23

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24

**BUDGET REVIEW
SHIRE OF WAGIN**

SHIRE OF WAGIN

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2023

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

		Budget v Actual				Estimated	Predicted	
Note	Adopted Budget (a)	Updated Budget Estimates	Year to Date Actual	Year to Date Budget	Year at End Amount (b)	Variance (a) - (b)		
	\$	\$	\$		\$	\$		
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates	2,618,623	2,618,623	2,618,883	2,620,617	2,618,623	0		
Grants, subsidies and contributions	768,281	848,786	700,168	669,603	888,466	120,185	▲	
Fees and charges	822,908	822,908	576,887	586,695	822,908	0		
Interest revenue	128,682	128,682	97,026	65,623	128,682	0		
Other revenue	364,315	364,315	307,702	247,162	364,315	0		
Profit on asset disposals	90,919	90,919	42,817	58,192	149,797	58,878	▲	
	4,793,728	4,874,233	4,343,481	4,247,892	4,972,791	179,063		
Expenditure from operating activities								
Employee costs	(2,873,551)	(2,873,551)	(1,461,096)	(1,458,475)	(2,900,551)	(27,000)	▲	
Materials and contracts	(1,723,292)	(1,723,292)	(910,750)	(911,074)	(1,774,092)	(50,800)	▲	
Utility charges	(359,668)	(359,668)	(129,621)	(179,700)	(359,668)	0		
Depreciation	(3,351,231)	(3,351,231)	(1,696,850)	(1,675,526)	(3,351,231)	0		
Finance costs	(20,785)	(20,785)	(10,086)	(9,679)	(20,785)	0		
Insurance	(202,713)	(202,713)	(209,021)	(140,576)	(202,713)	0		
Other expenditure	(342,798)	(342,798)	(201,352)	(249,893)	(342,798)	0		
Loss on asset disposals	(5,396)	(5,396)	(1,118)	0	(5,396)	0		
	(8,879,434)	(8,879,434)	(4,619,894)	(4,624,923)	(8,957,234)	(77,800)		
Non-cash amounts excluded from operating activities	3,265,708	3,265,708	1,723,277	1,617,334	3,206,830	(58,878)	▼	
Amount attributable to operating activities	(819,998)	(739,493)	1,446,864	1,240,303	(777,613)	42,385		
INVESTING ACTIVITIES								
Inflows from investing activities								
Capital grants, subsidies and contributions	974,682	974,682	285,295	603,932	974,682	0		
Proceeds from disposal of assets	275,453	275,453	110,818	0	366,980	91,527	▲	
Proceeds from self supporting loans	22,560	22,560	10,502	10,582	22,560	0		
	1,272,695	1,272,695	406,616	614,514	1,364,222	91,527		
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting loans	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	0		
Purchase of land held for resale						0		
Purchase of investment property						0		
Purchase of intangible assets						0		
Purchase of land and buildings	(278,088)	(278,088)	(121,652)	(250,576)	(300,825)	(22,737)	▲	
Purchase of plant and equipment	(737,231)	(737,231)	(658,770)	(690,555)	(707,302)	29,929	▼	
Purchase of furniture and equipment	(36,500)	(38,900)	(8,375)	(20,900)	(36,500)	0		
Purchase and construction of infrastructure-roads	(1,474,292)	(1,474,292)	(532,537)	(675,827)	(1,474,292)	0		
Purchase and construction of infrastructure-other	(513,178)	(521,828)	(148,357)	(280,296)	(528,828)	(15,650)	▲	
	(3,099,289)	(3,110,339)	(1,529,692)	(1,978,154)	(3,107,747)	(8,458)		
Non-cash amounts excluded from investing activities	0	0	0		0	0		
Amount attributable to investing activities	(1,826,594)	(1,837,644)	(1,123,076)	(1,363,640)	(1,743,525)	83,069		
FINANCING ACTIVITIES								
Cash inflows from financing activities								
Proceeds from advances						0		
Proceeds from new borrowings	60,000	60,000	60,000	60,000	60,000	0		
Proceeds from new leases liabilities						0		
Transfers from reserve accounts	143,957	166,432	60,090	60,090	152,066	8,109	▲	
	203,957	226,432	120,090	120,090	212,066	8,109		
Cash outflows from financing activities								
Advances of self supporting loans						0		
Payments for principal portion of lease liabilities						0		
Repayment of borrowings	(67,881)	(67,881)	(32,838)	(33,237)	(67,881)	0		
Transfers to reserve accounts	(312,405)	(382,608)	(119,070)	(110,074)	(382,608)	(70,203)	▼	
	(380,286)	(450,489)	(151,908)	(143,311)	(450,489)	(70,203)		
Amount attributable to financing activities	(176,329)	(224,057)	(31,818)	(23,221)	(238,423)	(62,094)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	2,827,597	2,771,183	2,771,183	2,771,183	2,771,183	(56,414)	▼	
Amount attributable to operating activities	(819,998)	(739,493)	1,446,864	1,240,303	(777,613)	42,385		
Amount attributable to investing activities	(1,826,594)	(1,837,644)	(1,123,076)	(1,363,640)	(1,743,525)	83,069		
Amount attributable to financing activities	(176,329)	(224,057)	(31,818)	(23,221)	(238,423)	(62,094)		
Surplus or deficit after imposition of general rates	4,676	(30,011)	3,063,153	2,624,624	11,622	6,946	▲	

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Wagin to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Wagin controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

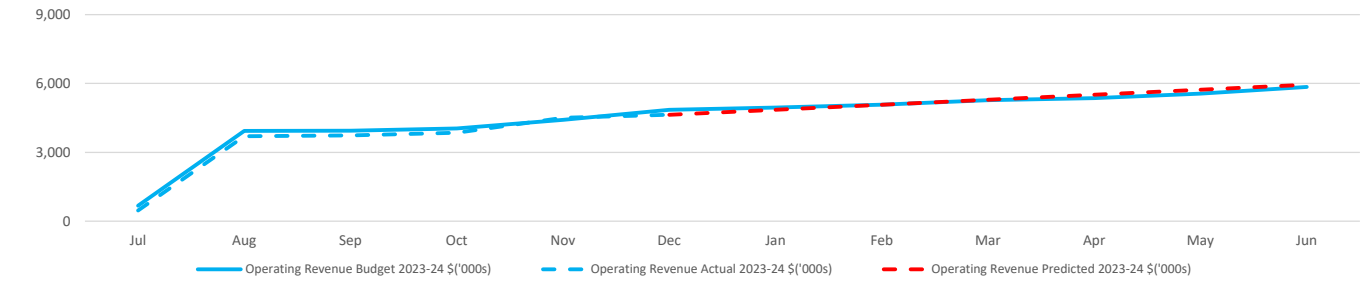
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICES

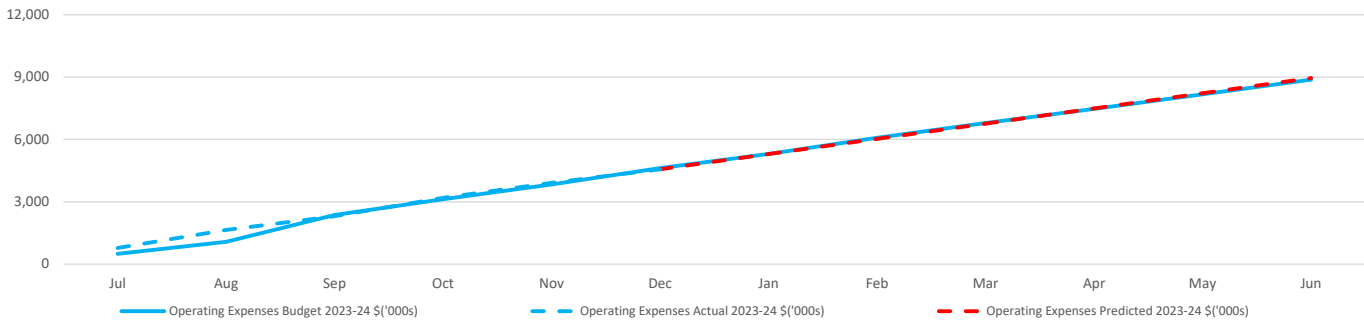
Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

2. SUMMARY GRAPHS - BUDGET REVIEW

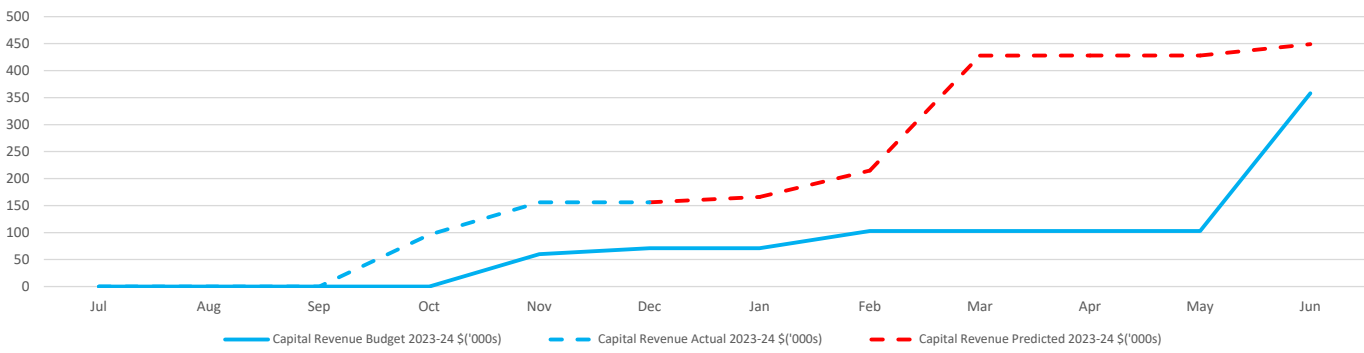
Operating Revenue



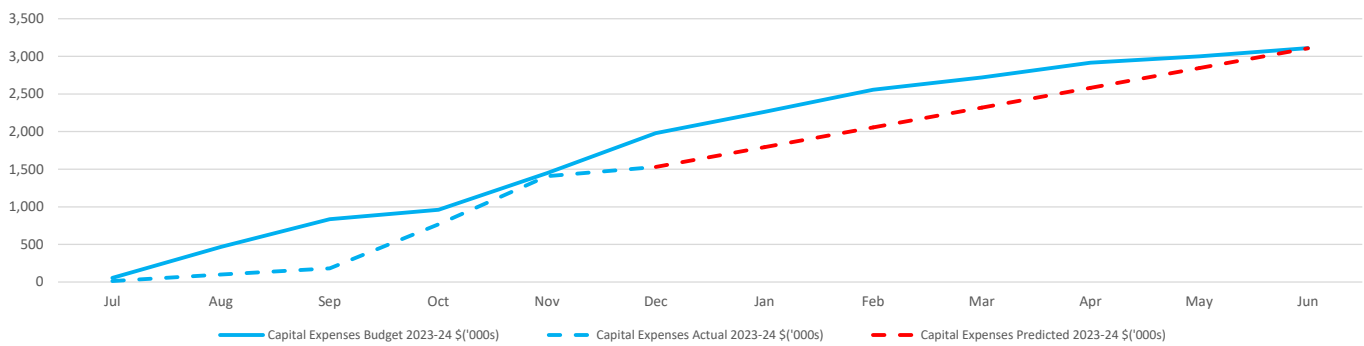
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF WAGIN
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2023

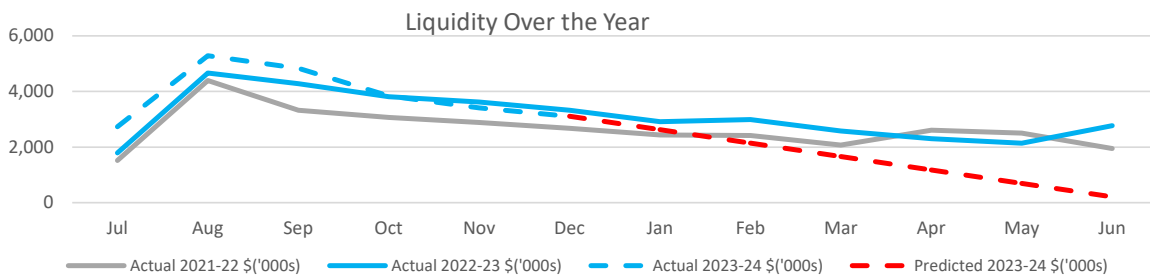
3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Year to Date Actual 31 December 2023	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$
(a) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents	6,043,307	3,272,420	6,015,331	3,862,886
Financial assets	21,164	22,560	11,953	22,560
Trade and other receivables	203,917	143,235	481,709	130,000
Inventories	63,263	63,263	63,263	63,263
Other assets	10,175	0	0	0
Contract assets	25,534	0	25,534	25,534
Assets classified as held for sale				
	6,367,360	3,501,478	6,597,790	4,104,243
Less: current liabilities				
Trade and other payables	(178,718)	(203,523)	(115,077)	(534,109)
Contract liabilities	(17,885)	0	(256,445)	(17,885)
Capital grant/contribution liability	(260,213)			(150,000)
Lease liabilities				
Borrowings	(66,486)	(58,605)	(34,939)	(58,605)
Employee related provisions	(524,737)	(494,156)	(524,736)	(524,736)
Other provisions				
	(1,048,039)	(756,284)	(931,197)	(1,285,335)
Net current assets	5,319,321	2,745,194	5,666,593	2,818,908
Less: Total adjustments to net current assets	(2,548,138)	(2,745,193)	(2,603,441)	(2,807,285)
Closing funding surplus / (deficit)	2,771,183	0	3,063,152	11,623
(b) Non-cash amounts excluded from operating activities				
The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to operating activities				
Less: Profit on asset disposals	(6,872)	(90,919)	(42,817)	(149,797)
Less: Reversal of prior year loss on revaluation of fixed assets				
Less: Non-cash grants and contributions for assets				
Less: Movement in liabilities associated with restricted cash	82,654		68,126	
Less: Fair value adjustments to financial assets at fair value through profit or loss	(3,684)			
Less: Share of net profit of associates and joint ventures accounted for using the equity method				
Add: Loss on disposal of assets	0	5,396	1,118	5,396
Add: Loss on revaluation of fixed assets				
Add: Depreciation on assets	3,458,468	3,351,231	1,696,850	3,351,231
Non-cash movements in non-current assets and liabilities:				
Financial assets at amortised cost				
Investment property				
Pensioner deferred rates	(11,664)	0		
Assets held for sale				
Employee benefit provisions	(32,705)	0		
Other provisions				
Contract liabilities				
Inventory				
Non-cash amounts excluded from operating activities	3,486,197	3,265,708	1,723,277	3,206,830

SHIRE OF WAGIN
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 31 DECEMBER 2023

3 NET CURRENT FUNDING POSITION
 EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Year to Date Actual 31 December 2023	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$
(c) Investing activities excluded from budgeted deficiency				
The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to investing activities				
Movement in non-current capital grant/contribution liability				
Less: Grants, subsidies and contributions for assets received in-kind				
Less: Movement in current unspent capital grants associated with restricted cash				
Less: Movement in non-current capital expenditure provisions				
Less: Movement in current capital expenditure provision associated with restricted cash				
Add: Property, plant and equipment received for substantially less than fair value				
Add: Infrastructure received for substantially less than fair value				
Non cash amounts excluded from investing activities	0	0	0	0
(d) Current assets and liabilities excluded from budgeted deficiency				
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserve accounts	(3,071,822)	(3,234,677)	(3,130,800)	(3,296,769)
Less: Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(11,953)	(21,164)
Less : Current assets not expected to be received at end of year				
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	66,486	58,605	34,939	58,605
- Rates receivable		(42,114)	(42,114)	(42,114)
- Current portion of lease liabilities				
- Employee benefit provisions	478,362	494,157	546,488	494,157
- Current portion of provisions held in reserve				
Add: Contract liability not expected to be cleared at end of year				
Add: Change in accounting policy				
Total adjustments to net current assets	(2,548,138)	(2,745,193)	(2,603,441)	(2,807,285)



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Wagin classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Wagin applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

Contract assets primarily relate to the Shire of Wagin's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the Shire of Wagin's obligation to transfer goods or services to a customer for which the Shire of Wagin has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the Shire of Wagin has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Wagin's operational cycle. In the case of liabilities where the Shire of Wagin does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Wagin's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Wagin prior to the end of the financial year that are unpaid and arise when the Shire of Wagin becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Wagin recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Wagin's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Wagin's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Wagin's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Wagin's obligations for long-term employee benefits where the Shire of Wagin does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

SHIRE OF WAGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2023

4 PREDICTED VARIANCES

		Variance
		\$
Revenue from operating activities		
4.1	Grants, subsidies and contributions Unbudgeted Financial Assistance Grants (FAGs), WA State Library Grant and Australia Day Grant. BFB and SES grants to be under budget by \$22k due to under expenditure in 2022/2023 (this amount to be offset by reserve transfer). The FAGs are a permanent variance. The remaining grants are associated with expenditure to be completed this year. Increased HCP client fees and government reimbursements.	120,185 ▲
4.2	Profit on asset disposals Increase in profits on disposal of plant items from budget estimates.	58,878 ▲
Expenditure from operating activities		
4.3	Employee costs Care worker salaries and HCP expenses over the predicted budget due to additional staffing costs for increasing client numbers.	(27,000) ▲
4.4	Materials and contracts Increased cost for Woolorama due to WHS issues, unbudgeted Employee Assistance Program, IT costs for Homecare move to Wagin Town Hall (originally budgeted in Purchase of Land and Buildings), costs for sale of land. These costs partly offset by savings on election expenses, DCEO/CEO recruitment and lighting audit of the showgrounds coming in under budget. Homecare Maintenance and Gardening over budget estimates due to a decision last year to contract this service out, meaning that the whole contractor cost is now being allocated to this item, rather than being spread among salaries, oncosts and vehicle costs. HCP expenses over budget estimate due to increasing client numbers. These expenses will be offset by the increased HCP client fees and government reimbursements and savings in Homecare office rental costs.	(50,800) ▲
4.5	Non-cash amounts excluded from operating activities Contra of increase in profits on disposal of plant items from budget estimates (above)	(58,878) ▼
Inflows from investing activities		
4.6	Proceeds from disposal of assets Sale of land not included in budget estimates and increased proceeds on disposal of plant items	91,527 ▲
Outflows from investing activities		
4.7	Purchase of land and buildings Homecare relocation to Wagin Town Hall, costs related to the creation Lot 429 Tudhoe Street, replacement solar hot water system for CEO residence, and air conditioners for medical centre	(22,737) ▲
4.8	Purchase of plant and equipment Savings achieved in purchase cost of new plant (MOW utility and multi tyred roller)	29,929 ▼
4.9	Purchase and construction of infrastructure-other Replacement shade sail for Swimming Pool and goal posts for sportsground	(15,650) ▲
Cash inflows from financing activities		
4.10	Transfers from reserve accounts Transfers to and from Homecare Reserve (+\$70k) and reduced transfer from Plant Reserve due to savings in plant purchases (-\$84k). Unbudgeted transfer from Emergency/Bushfire Control Reserve due to reduced operating grants (+\$22k)	8,109 ▲
Cash outflows from financing activities		
4.11	Transfers to reserve accounts Transfer to Leave Reserve (\$60k) and Emergency/Bushfire Control Reserve (\$10k)	(70,203) ▼
4.12	Surplus or deficit at the start of the financial year Year end adjustments and correction to employee leave provision calculations variations	(56,414) ▼
4.13	Surplus or deficit after imposition of general rates Due to variances described above	11,622 ▲

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 5 Budget Amendments

Job # / GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
	Budget adoption - correction to budget balance		Opening Surplus(Deficit)		4,676		4,676
	Year end adjustments and correction to employee leave provision calculations variations		Opening Surplus(Deficit)			(56,414)	(51,738)
IO32005	FAG - General Grant		Operating Revenue		49,675		(2,063)
IO32010	FAG - Road Grant		Operating Revenue		30,830		28,767
IO2403	Goal Posts	5046	Capital Expenses			(8,650)	20,117
B2201	Court House	5074	Capital Expenses		55,000		75,117
B2302	Relocation To Wagin Town Hall	5074	Capital Expenses			(55,000)	20,117
E116010	Woolorama Costs & Maintenance		Operating Expenses			(31,000)	(10,883)
IO2404 / E167757	Swimming Pool Shade Sail		Capital Expenses			(7,000)	(17,883)
E167702	Purchase Buildings - Other Health		Capital Expenses			(7,746)	(25,629)
E167702	Purchase Buildings - Other Health		Capital Expenses			(6,717)	(32,346)
CEI026 / I119031	Australia Day Grant (NADC)		Operating Revenue		15,000		(17,346)
CE028 / E116055	Australia Day Grant (NADC) - Expenditure		Operating Expenses			(15,000)	(32,346)
CEI027 / I115010	State Library Grant (SLWA)		Operating Revenue		4,155		(28,191)
CEO37 / E115030	State Library Grant (SLWA) - Expenditure (IT)		Operating Expenses			(4,155)	(32,346)
PE204 / E167746	CEO Camry Hybrid		Capital Revenue		46,672		14,326
PE205 / E167746	DCEO - Isuzu MUX		Capital Expenses			(54,561)	(40,235)
B2406 / E167744	Marks Court HWS (CEO Residence)		Capital Expenses			(6,154)	(46,389)
E167465	Creation of Lot 429 Tudhoe Street		Capital Expenses			(12,120)	(58,509)
E147075	Employee Assistance		Operating Expenses			(3,645)	(62,154)
E082083	Homecare Computer Equipment and Support		Operating Expenses			(20,000)	(82,154)
B2302 / E167790	Relocation To Wagin Town Hall		Capital Expenses		10,000		(72,154)
IO19001	Transfer from Homecare Reserve		Capital Revenue		10,000		(62,154)
I147200	Proceeds on Disposal of Lot 7 Vernal Street		Capital Revenue		15,000		(47,154)
E147105	Cost to Sell Council Property (Vernal Street)		Operating Expenses			(2,000)	(49,154)
E041025	Election Expenses		Operating Expenses		20,000		(29,154)
E042160	DCEO/CEO Recruitment		Operating Expenses		13,000		(16,154)
E113005	Sportsground Mtce		Operating Expenses		8,000		(8,154)
I122175	Proceeds on Disposal of Assets		Capital Revenue		54,527		46,373
E167761	Purchase Plant & Equipment - Road Plant Purchases		Capital Expenses		37,818		84,191
IO19001	Transfer from Reserves		Capital Revenue			(24,366)	59,825
I142010	Sale of Land		Capital Revenue		22,000		81,825
E019001	Transfer to Reserves		Capital Expenses			(70,203)	11,622
IO19001	Transfer from Reserves		Capital Revenue		22,475		34,097
IO51010	BFB Operating Grant		Operating Revenue			(17,517)	16,580
IO51075	SES Operating Grant		Operating Revenue			(4,958)	11,622
E082015	Homecare Maintenance & Gardening Salaries		Operating Expenses			(20,000)	(8,378)
E082025	Care Workers Salaries		Operating Expenses			(27,000)	(35,378)
E082095	HCP Expenses		Operating Expenses			(5,000)	(40,378)
E082075	Homecare Office Accommodation		Operating Expenses		9,000		(31,378)
IO82020	CHSP Fee for Service		Operating Revenue		15,000		(16,378)
IO82045	HCP Government Funds		Operating Revenue		28,000		11,622
				0	470,828	(459,206)	11,622

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 6 Capital Acquisitions

Account Number	Job Number	Account/Job Description	Adopted Budget	Amended Budget	YTD Actual	Projected Actual	Impact on Annual Budget	Status / Comment
Land								
Economic Services								
E167465		Creation of Lot 429 Tudhoe Street	0	0	0	(12,120)	12,120	Subdivision costs - realignment of Jaloran Rd
Total - Economic Services			0	0	0	(12,120)	12,120	
Total - Land			0	0	0	(12,120)	12,120	
Buildings								
Governance								
E167744	B2406	Marks Court Solar HWS (CEO Residence)	0	0	0	(6,154)	6,154	Urgent replacement
Total - Governance			0	0	0	(6,154)	6,154	
Health								
E167702	B2403	Air-Con - Dentist Rooms	0	0	(7,746)	(7,746)	7,746	Urgent replacement
E167702	B2405	Air-Con Medical Centre	0	0	(6,717)	(6,717)	6,717	Urgent replacement
Total - Health			0	0	(14,463)	(14,463)	14,463	
Education & Welfare								
E167790	B2302	Relocation to Wagin Town Hall	0	(55,000)	(29,233)	(45,000)	45,000	Council resolution 5074 (24/10/2023). Reduction to that figure due to computer costs being charged to operating costs
Total - Education & Welfare			0	(55,000)	(29,233)	(45,000)	45,000	
Recreation And Culture								
E167784	B2201	Court House Upgrades	(157,338)	(102,338)	(73,178)	(102,338)	(55,000)	Council resolution 5074 (24/10/2023)
E167784	B2203	NAB Building	(6,000)	(6,000)	(4,779)	(6,000)	0	
E167780	B2401	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	0	(35,000)	0	
E167780	B2402	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	0	(15,000)	0	
Total - Recreation And Culture			(213,338)	(158,338)	(77,956)	(158,338)	(55,000)	
Economic Services								
E167787	B2301	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	0	(64,750)	0	
Total - Economic Services			(64,750)	(64,750)	0	(64,750)	0	
Total - Buildings			(278,088)	(278,088)	(121,652)	(288,705)	10,617	
Plant & Equipment								
Governance								
E167746	PE2404	CEO - Camry Hybrid	(46,672)	(46,672)	0	0	(46,672)	CEO vehicle swapped with DCEO
E167746	PE2405	DCEO - Isuzu MUX	0	0	(54,561)	(54,561)	54,561	and that vehicle was traded
Total - Governance			(46,672)	(46,672)	(54,561)	(54,561)	7,889	
Law, Order & Public Safety								
E167111	P96	Water Tanker Trailer	(17,820)	(17,820)	(2,914)	(17,820)	0	
Total - Law, Order & Public Safety			(17,820)	(17,820)	(2,914)	(17,820)	0	
Transport								
E167761	PE2301	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	(89,590)	(89,590)	0	Overall plant replacement
E167761	PE2302	Isuzu Crew Cab - NPR 190-65	(77,430)	(77,430)	(78,060)	(78,060)	630	program has resulted in
E167761	PE2305	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(211,424)	(212,424)	(212,424)	1,000	expenditure savings
E167761	PE2401	MOW - New Ute	(58,102)	(58,102)	(48,036)	(48,036)	(10,066)	
E167761	PE2402	Multi Tyre Roller	(205,000)	(205,000)	(173,186)	(173,186)	(31,814)	
E167761	PE2403	Toyota Hilux - Gardener	(31,193)	(31,193)	0	(33,625)	2,432	

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 6

Capitla Acquisitions

Total - Transport

Total - Plant & Equipment

(672,739)	(672,739)	(601,296)	(634,921)	(37,818)
(737,231)	(737,231)	(658,770)	(707,301)	(29,930)

Furniture & Equipment

Governance

E167742 FE2401 New Server - Administration

(18,000) (18,000) 0 (18,000) 0

Total - Governance

(18,000) (18,000) 0 (18,000) 0

Other Health

Recreation & Culture

E167284 FE2402 100 x New Chairs

(18,500) (18,500) (8,375) (18,500) 0

E167756 FE2404 Sports Ground - PA System - Contribution

0 (2,400) 0 (2,400) 0

Total - Recreation & Culture

(18,500) (20,900) (8,375) (20,900) 0

Total - Furniture & Equipment

(36,500) (38,900) (8,375) (38,900) 0

Infrastructure - Roads

Transport

E167103 CP152 2022/23 RRG Dongolocking Road - Reconstruct Seal Widen (282,804) (282,804) (247,578) (282,804) 0

E167103 CP344 2023/24 - R2R - Bullocks Hill Road (92,821) (92,821) (481) (92,821) 0

E167103 CP345 2023/24 - R2R - Beaufort Road (114,637) (114,637) (2,923) (114,637) 0

E167103 CP346 2023/24 - Shire - Dwelyerdine Road (55,000) (55,000) (31,613) (55,000) 0

E167103 CP347 2023/24 - R2R - Hyde Road (44,542) (44,542) (39,730) (44,542) 0

E167103 CP348 2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga) (150,682) (150,682) 0 (150,682) 0

E167103 CP349 2023/24 - Shire - Heights Road (42,000) (42,000) (28,078) (42,000) 0

E167103 CP350 2023/24 - Shire - Angwins Road (48,975) (48,975) (41,741) (48,975) 0

E167103 CP351 2023/24 - Shire - Etelowie Street (30,453) (30,453) (13,395) (30,453) 0

E167103 CP352 2023/24 - Shire - Theta Street (11,325) (11,325) (5,842) (11,325) 0

E167103 CP353 2023/24 - Shire - Vine Street (18,222) (18,222) (13,427) (18,222) 0

E167103 CP357 2023/24 - Shire - Main Drain/Padbury Lane (20,000) (20,000) 0 (20,000) 0

E167103 CP358 2023/24 - RRG - Dongolocking Road (395,186) (395,186) (20,847) (395,186) 0

E167103 CP359 2023/24 - Shire - Morgan Road (30,000) (30,000) (26,936) (30,000) 0

E167103 CP360 2023/24 - R2R - Behn-ord Road (31,000) (31,000) (27,919) (31,000) 0

E167103 CP361 2023/24 - R2R - Delyanine North Road (29,145) (29,145) (29,142) (29,145) 0

E167103 CP362 2023/24 - Shire - Culverts - Various - Extend (20,000) (20,000) (2,884) (20,000) 0

E167103 CP363 2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton (15,000) (15,000) 0 (15,000) 0

E167103 CP364 2023/24 - Shire - Leonora Street - Kerbing Both Sides (22,500) (22,500) 0 (22,500) 0

E167103 CP365 2023/24 - Shire - Ware Street - Kerbing Both Sides (20,000) (20,000) 0 (20,000) 0

Total - Transport (1,474,292) (1,474,292) (532,537) (1,474,292) 0

Total - Infrastructure - Roads (1,474,292) (1,474,292) (532,537) (1,474,292) 0

Infrastructure - Other

Law,Order & Public Safety

E167112 IO028 250,000L Emergency Water Tank - Wagin Airfield (11,740) (11,740) 0 (11,740) 0

E167112 IO029 Pump & Emergency Water Connection - Dams via wier 0 0 0 0 0

Total - Law,Order & Public Safety (11,740) (11,740) 0 (11,740) 0

Recreation & Culture

E167757 IO2402 Paint Pool Gutters and Lining (88,150) (88,150) (84,685) (88,150) 0

E167758 IO2403 Goal Posts 0 (8,650) 0 (8,650) 8,650 Council resolution 5046

E167758 IO2204 Sportsground Precinct Redevelopment (150,000) (150,000) (1,561) (150,000) 0 (26/09/2023)

E167757 IO2404 Swimming Pool Shade Sail 0 0 0 (7,000) 7,000 Urgent repair / replacement

E167758 IO2301 Wetlands Park BBQ Shelters (5,288) (5,288) (103) (5,288) 0

Total - Recreation & Culture (243,438) (252,088) (86,348) (259,088) 15,650

Transport

E167136 IO2401 Townscape (30,000) (30,000) (1,836) (30,000) 0

Total - Transport (30,000) (30,000) (1,836) (30,000) 0

SHIRE OF WAGIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
 FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 6 Capital Acquisitions

Total - Infrastructure - Other				(285,178)	(293,828)	(88,185)	(300,828)	15,650
Infrastructure - Footpaths								
Transport								
E167124	CP254	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe		(40,000)	(40,000)	(39,821)	(40,000)	0
E167124	CP255	2022/23 - Shire Upland Street - Footpath Tudor To Strickland		(40,000)	(40,000)	0	(40,000)	0
E167124	CP354	2023/24 - Shire - Ware Street (Arnott to Khedive)		(48,000)	(48,000)	0	(48,000)	0
E167124	CP355	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge		(65,000)	(65,000)	0	(65,000)	0
E167124	CP356	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)		(35,000)	(35,000)	(20,352)	(35,000)	0
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(60,173)	(228,000)	0
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(60,173)	(228,000)	0
Capital Expenditure Total				(3,039,289)	(3,050,339)	(1,469,692)	(3,050,146)	8,457

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 7 Disposal of Assets

Asset Ref.	Asset description	Budget				YTD Actual				Forecast Actual				Status / Comment
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	
		Value	Proceeds			Value	Proceeds			Value	Proceeds			
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$			
	Land													
	Lot 220 (7) Vernal Street, Wagin			0	0	19,000	15,000	0	(4,000)	19,000	15,000		(4,000)	Council resolution 5095 (28/11/2023)
	Plant and equipment													
	Governance													
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	35,000	35,000	0	0	35,000	35,000	0	Overall plant replacement program
	Transport													
P04Y21	Toyota Hilux (MOW)	34,790	40,909	6,119	0	34,001	41,818	7,817	0	34,001	41,818	7,817	0	has resulted in higher
P15	2007 Bomag Roller	20,396	15,000	0	(5,396)	20,118	19,000	0	(1,118)	20,118	19,000	0	(1,118)	sale proceeds and
P16Y17	Isuzu Truck	38,430	45,227	6,797	0	0	0	0	0	35,723	68,403	32,680	0	profits
P21Y17	Isuzu Crew Cab	29,562	36,136	6,574	0	0	0	0	0	27,480	42,078	14,598	0	
P42	Isuzu Side-tipper	56,405	90,909	34,504	0	0	0	0	0	54,510	103,681	49,171	0	
P50	Toyota Hilux (Gardener)	10,347	14,545	4,198	0	0	0	0	0	9,469	20,000	10,531	0	
		189,930	275,453	90,919	(5,396)	73,119	110,818	42,817	(5,118)	200,301	344,980	149,797	(5,118)	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 8 Reserve Accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Original Budget Transfers to (+)	Projected Transfers To (+)	Original Budget Transfers From (-)	Projected Transfers From (+)	Budget Closing Balance	Projected Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	
Restricted by Council									
Leave reserve	472,769	12,146	8,036	0	60,090	0	0	484,915	545,005
Plant Replacement Reserve	742,860	22,269	11,781	0	0	(143,957)	(59,501)	621,172	705,628
Recreation Centre Reserve	15,113	453	241	0	0	0	0	15,566	15,566
Aerodrome Maintenance & Developn	32,715	984	520	9,767	9,767	0	0	43,466	43,466
Municipal Buildings Reserve	73,666	2,207	1,174	0	0	0	0	75,873	75,873
Admin Centre Furniture, Equipment &	15,940	478	254	0	0	0	0	16,418	16,418
Land Development Reserve	11,038	331	176	0	0	0	0	11,369	11,369
Community Bus Reserve	21,121	583	336	1,500	1,500	0	0	23,204	23,204
Homecare Reserve	110,711	3,317	1,333	3,660	3,660	0	(70,090)	117,688	47,598
Recreation Development Reserve	252,506	7,566	4,019	20,000	20,000	0	0	280,072	280,072
Refuse Waste Management Reserve	255,411	7,307	4,061	5,514	5,514	0	0	268,232	268,232
Water Management Reserve	72,961	2,186	1,162	0	0	0	0	75,147	75,147
Staff Housing Reserve	382,358	11,459	6,077	75,000	75,000	0	0	468,817	468,817
Refuse Site Rehabilitation Reserve	162,179	4,860	2,580	20,000	20,000	0	0	187,039	187,039
Community Events Reserve	9,239	277	147	0	0	0	0	9,516	9,516
Electronic Sign Reserve	15,248	457	243	0	0	0	0	15,705	15,705
Community Gym Reserve	22,960	665	365	2,875	2,875	0	0	26,500	26,500
Sportsground Precinct Redevelopmen	272,707	8,174	4,325	85,000	85,000	0	0	365,881	365,881
Emergency/Bushfire Control Reserve	24,727	370	464	0	10,113	0	(22,475)	25,097	12,736
Roadwork Reserve	100,000	3,000	1,573	0	0	0	0	103,000	103,000
	3,066,228	89,089	48,866	223,316	293,519	(143,957)	(152,066)	3,234,676	3,296,769

8.3.2 ISSUING OF TENDER FOR CONSTRUCTION OF STAFF HOUSING

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	The Chief Executive Officer has declared an impartiality interest as the potential sites of properties is located near the CEO residence.
FILE REFERENCE:	CP.MT.15
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5151

Moved Cr S M Chilcott Seconded Cr M A O'Brien

That Council RESOLVES to call for tenders for the construction of a transportable 3 x 2 residence for the purpose of staff housing on Lot 70 (8) Marks Court.

CARRIED 5/1

**For: Cr Ball, Cr Blight, Cr Chilcott, Cr O'Brien, Cr Longmuir
Against: Cr West**

BRIEF SUMMARY

This report recommends that tenders be called for the construction of a 3 x 2 transportable residence for the purpose of staff housing.

BACKGROUND/COMMENT

In September 2023 the Acting Chief Executive Officer was requested by Council to prepare a report on the current and future housing needs for the Shire of Wagin.

At its meeting on 4 October 2023, Council resolved:

'That the Strategic Staff Housing Plan 2023/2033 as presented by the Acting Chief Executive Officer be received with the removal of point 1 Sell 5 Arnott Street to Juniper for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.'

The Shire of Wagin Strategic Staff Housing Plan shapes the replacement and management of staff and other housing stocks to achieve the following objectives:

1. To provide adequate and acceptable housing to all members of staff
2. To dispose of older stocks of other and staff housing
3. To improve the quality of other and staff housing
4. To provide opportunities for staff to purchase their current staff house
5. To improve the current level of GROH housing stock

The desired outcomes of the plan are to provide staff housing under 15 years of age, manage the existing level of housing stocks, and provide additional GROH housing. Except for the CEO residence at 5 Marks Court, all current staff houses are more than 25 years old and are requiring increasing levels of maintenance.

The plan recommended that Council look at constructing or purchasing either a four by two executive style house or a three by two residence to alleviate any issue with providing adequate staff housing into the future. The plan included examples of transportable homes which would be relatively quick and easy to construct but also aim to provide an appropriate level of specification and finish.

Several Shire owned sites have been considered with a focus on cleared blocks of an appropriate size with power and water supply. It is considered that Lot 70 (8) Marks Court, Lot 19 (8) Khedive Street, or Lot 18 (10) Khedive Street would be the most suitable options.

Lot 18 Khedive Street has minor vegetation and Lot 19 is a cleared block, with both blocks measuring 1012 m². Lot 70 Marks Court is a cleared block and the smallest at 981m².

The Shire of Wagin Strategic Staff Housing Plan identifies that future housing should be designed with water-wise gardens and lawns while having adequate storage provisions for recreational equipment such as caravans and boats. The smaller of the three blocks would be conducive to meeting these provisions.

It is also noted that the Khedive Street blocks have been identified for possible future development and expansion of Wagin Cottage Homes, situated across the road at Lot 1832 Khedive Street. The Khedive Street blocks were also identified in the 4WDL accommodation study for possible development as part of a wider accommodation project.

It is recommended that a 3 x 2 residence be constructed as opposed to a four-bedroom residence. A three-bedroom residence will have lower construction costs, and be more suitable for single or couples, while still accommodating potential staff with children.

This report seeks Council approval to call tenders for the construction of a 3 x 2 transportable residence at Lot 70 (8) Marks Court

Following the advertising of tenders, any tenders received would be presented for Council's consideration.

At that time Council will be asked to approve that funds from the Staff Housing Reserve be used to fund the site works, construction and landscaping of the new residence. The predicted 2023/2024 closing balance of that reserve fund is \$468,847.

CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 - s 3.57 – *Tenders for Providing Goods and Services*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Tender advertising costs are currently provided for within existing budget provisions.

STRATEGIC IMPLICATIONS

The Strategic Community Plan 2020-2030 Key Activities and Strategies for the Short Term 2020-2024 (Buildings and Infrastructure) provides:

2.7 Upgrade of staff housing as a recruitment and retention strategy.

VOTING REQUIREMENTS

Simple Majority

8.4 MANAGER OF WORKS

8.4.1 WORKS AND SERVICES REPORT

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2024/24 Approved Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5152

Moved Cr G R Ball Seconded Cr G K B West

That Council NOTE the Manager of Work's report.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW

- New kerbing to Tarbet, Leonora.
- Tiding up after Woolorama event
- Grading of Rural Roads various areas
- New footpath installed on Ware Street – backfilled and compacted, this completes the footpath program
- Sports ground oval Verdi mowing deep coring and fertilising

TOWNS CREW

- Attending to community requests and events (Woolorama)
- Attending to maintenance works at the Wagin Sports Ground
- Attending to safety items at the Wagin Sports Ground
- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens
- Spraying for ants/ weeds
- Street sweeping

UPCOMING WORKS

- Ballagin Road – Repair of rutted areas
- New kerbing Ware Street
- Tidying up and maintenance works
- Stage 2 - Cement Stabilising works to be completed on Dongolocking Road.
- Bitumen sealing of shoulders will commence on the 15th of April for Dongolocking Road
- Culvert extension on Bullockhills and Beaufort road

ROAD MAINTENANCE

The Works crew have attended to public requests, and general road maintenance issues including blowouts on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE

The town crew have been undertaking community requests, and removing fallen trees. The gardening crew has been busy with the aftermath of the Woolorama event and the extra visitors to our town.

PLANT / MACHINERY

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs are to be carried out by Marley Diesel and Ag as required.

Servicing of the Komatsu Grader was carried out by Komatsu

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT				Mar-24		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	Ken Parker	29/10/2019	77,444	80,000	W.1	
ISUZU D-MAX WAGON P-02	J FATHERS	11/10/2023	17,497	15,000	W.001	Service Booked
ISUZU D MAX P-04	A HICKS	27/10/2023	9,169	13,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021	72,197	80,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,280	1/03/2024	W.10292	Service Due
CAT GRADER P-10	J PRAETZ	14/01/2021	3,608	3,800	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	6,030	6,550	W.10707	
KOMATSU GRADER P-12	S DE SOUZA	15/01/2019	5,962	6,200	W.041	Service booked
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	375	527		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	114,848	120,580	W.1002	
WN ROLLER P-15	VARIOUS	6/12/2023	112	550	W.7862	
ISUZU TRUCK P-16	VARIOUS	21/11/2023	4,377	15,000	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	11,970	20,000	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	549	600		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2,386	2,446	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,497	4750	W.9618	
ISUZU P-21 (NEW)	VARIOUS	27/10/2023	5,090	5,000	W.676	service booked
JOHN DEERE P-22	S SICELY	10/08/2016	649	700	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	33,268	40,000	W.1010	
TOYOTA UTE P-25	S SICELY	25/11/2020	36,778	37,000	W.1001	service due
TRITON UTE P-26	J PRAETZ	14/11/2014	108,063	110,000	W.1022	service due
MAHINDRA P-38	L STANBRIDGE	13/01/2023	8,755	15,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	4,163	4,300	W.10553	
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	131,653	140,000	W.437	

PLANT REPORT				Mar-24		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU TRUCK P-42	VARIOUS	27/10/2023	8,634	15,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,315	1,400		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6,546	7,000	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,176	4,400	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	5,051	5,400	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	67,873	70,000	W.924	being traded
FORKLIFT P-51	VARIOUS	30/11/2018	16,536	7/06/2024	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	760	880		
ROVER MOWER P-53	VARIOUS	5/09/2022	264	300		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	27,399	35,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	71,916	75,000	W.10796	

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - COUNCIL POLICY HBP28 RECREATIONAL VEHICLE SITE – RECREATION GROUND

ELECTED MEMBER:	Cr West
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil.

ELECTED MEMBER RECOMMENDATION

That Council **AMENDS** Council Policy HBP28 Recreational Vehicle Site – Recreation Ground by deleting the text “Recreational vehicles may use these areas for 120 hours (five days) only,” and inserting the text “Recreational vehicles may use these areas for 480 hours (twenty days) with long durations with Chief Executive Officer.”

OFFICER RECOMMENDATION

That Council **RESOLVES NOT** to amend the Council Policy HBP28 Recreational Vehicle Site – Recreation Ground at this time.

ALTERNATE ELECTED MEMBER RECOMMENDATION

Moved Cr G K B West **Seconded** Cr S M Chilcott

That Council **AMENDS** Council Policy HBP28 Recreational Vehicle Site – Recreation Ground by deleting the text “Recreational vehicles may use these areas for 120 hours (five days) only,” and inserting the text “Recreational vehicles may use these areas for 336 hours (14 days) with long duration with Chief Executive Officer.”

MOTION LOST 3/3

For: Cr West, Cr Chilcott, Cr Longmuir
Against: Cr Ball, Cr Blight, Cr O’Brien

The Presiding Member, Cr Blight used his casting vote and voted against the motion.

OFFICER COMMENT

A request for a Notice of Motion to amend Council Policy HBP28 Recreational Vehicle Site – Recreation Ground was received from Cr West on 26 February 2024. In accordance with the Shire’s Standing Orders, the Policy was presented to the next available Council Meeting.

Council Policy HBO28 provides advice on managing the grassed area north of Kitchener Street within the Wagin Recreation Ground, commonly known as the “RV area”.

Currently, recreational vehicles may use these areas for 120 hours (five days) only. Councillor West’s motion proposes to expand the use to twenty days.

Officers have examined the policies of other local governments to assess whether the change would be consistent with practices at other local governments. This comparison concludes that the Shire is already one of the most generous in respect to permitted use by Recreational Vehicles. A summary of maximum permitted stays of select local governments is provided below:

- Narrogin – 3 days
- Katanning – 2 days
- Kojonup – 3 days
- Woodanilling 3 days (Woodanilling Recreation Reserve)
7 days (Lake Queerearrup)
- Wickepin 1 day
- Dardanup 1 day
- Esperance 7 days
- Coolgardie 3 days
- Bunbury 2 days

Council Policy HBP28 was adopted in July 2023. At the time the practice in the Shire was to have a 72 hour limit. The policy adopted by Council lifted the limit to 120 hours (5 days).

Officers do not support the notice of motion as permitting longer stays of Recreational Vehicles may have unintended consequences.

The Shire’s site is not designed or intended for stays of this period. Officers are concerned about the health implications given that waste collection does not occur at the site.

Officers do not believe that the expansion would assist in the issues identified with the availability of short stay accommodation and could even reduce availability if users stay for longer periods during peak times.

VOTING REQUIREMENTS

Simple Majority

Cr West left the meeting at 9:14pm after the consideration of item 9.1 and did not return.

9.2 NOTICE OF MOTION – WATER CORPORATION ASSET MANAGEMENT

ELECTED MEMBER:	Cr O'Brien
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	WS.LI.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Correspondence from the Water Corporation 20 March 2024

ELECTED MEMBER RECOMMENDATION AND COUNCIL RESOLUTION 5153

Moved Cr M A O'Brien Seconded Cr G R Ball

That Council REQUESTS that the Chief Executive Officer writes to the Chief Executive Officer of the Water Corporation to express Council's concerns regarding the five burst water mains that have occurred in the Shire townsite to date in 2024 resulting in service disruptions to residents and the delays in repairing associated infrastructure and seeking the Water Corporation's proposed response to ensure that service continuity and that Shire assets are protected into the future.

CARRIED UNANIMOUSLY 5/0

OFFICER COMMENT

A request for a Notice of Motion was received from Cr O'Brien on 19 March 2024. The Notice of Motion requests that the Chief Executive Officer write to the CEO of the Water Corporation regarding recent Water Corporation infrastructure failures that have resulted in property damage and service outages in the Shire.

Officers have identified five instances since the start of the year where burst water mains have occurred. These include three instances on Traverse St and one instance each on Tavistock and Ventor Streets. Full associated pavement and streetscape repairs following these burst water mains are in some cases still outstanding.

In a coincidence of timing, on Wednesday, 20 March 2024, the Chief Executive Officer received correspondence Water Corporation thanking the Shire for the support of the Shire in recent outages. The correspondence while a welcome appreciation of the Shire's efforts in this regard does not highlight the steps that Water Corporation is taking to ensure supply and repair to infrastructure when breaks do occur.

VOTING REQUIREMENTS

Simple Majority

Our Ref: 169695365

20 March 2024

Kenneth Parker
Chief Executive Officer
Shire of Wagin
Via email: ceo@wagin.wa.gov.au

Dear Mr Parker

RE: Thank you for your ongoing support to Water Corporation

On behalf of Water Corporation, I would like to personally thank you for the Shire's outstanding support to our team in Narrogin recently.

We have had several burst water mains in the area, and your team has been very helpful with the provision of backfill dirt so that we can quickly and safely restore the work area/s.

Your team has been very cooperative with these requests, allowing our operators to collect as required, and even delivered the backfill dirt to us on some occasions.

This has been helpful to ensure we can continue to supply safe and reliable water and wastewater services to communities in Narrogin, and across the region.

Yours sincerely

Kym Walker

Kym Walker
Manager Customer & Stakeholder - Great Southern Region
Water Corporation

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11 URGENT BUSINESS

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

12 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION 5154

Moved Cr S M Chilcott Seconded Cr W J Longmuir

That Council move behind closed doors and the meeting be closed to the public in accordance with sections 5.23(2)(a) and 5.23(2)(c) of the Local Government Act 1995 to allow Council to discuss matters affecting a contract which may be entered into by the Shire.

CARRIED UNANIMOUSLY 5/0

12.1 ASSIGNMENT OF LEASE – OFFICE SPACE – 83 TUDOR STREET WAGIN

PROPONENT:	Piesse Legal Pty Ltd
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Lot 50 (83) Tudor Street, Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LS.AG.1
STRATEGIC DOCUMENT REFERENCE:	N/A
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5155

Moved Cr G R Ball

Seconded Cr S M Chilcott

That authority be granted to the Shire President and the Chief Executive Officer to affix the common seal of the Council to an Assignment of Lease for the office space at Lot 50 (83) Tudor Street, Wagin from Larina Piesse to Piesse Legal Pty Ltd.

CARRIED UNANIMOUSLY 5/0

This report is confidential in accordance with section 5.23 of the Local Government Act 1995 matter relating to the information about the business, professional, commercial or financial affairs of a person. A full report is provided to Elected Members under separate cover. The report is not available for publication.

COUNCIL RESOLUTION 5156

Moved

Cr S M Chilcott

Seconded

Cr M A O'Brien

That Council reopen to the public

CARRIED UNANIMOUSLY 5/0

At 9:20pm Officers assisting the meeting reopened the meeting to the public.

The public returned to the meeting at 9:20pm

13 CLOSURE

With no further business to discuss Presiding Member, Cr Blight declared the meeting closed at 9:21pm

I certify that this copy of the minutes is a true and correct record of the meeting held on
26 March 2024

Signed

23/4/2024

Presiding Elected Member

Date:

23/4/2024