



SHIRE OF WAGIN

ORDINARY MEETING OF COUNCIL

Agenda

22 November 2016

President and Councillors

An Ordinary meeting of Council is called for Tuesday 22nd November 2016 commencing at 7.00 pm in the Shire of Wagin Council Chamber, 2 Arthur Road Wagin.

A handwritten signature in black ink, appearing to read 'B A Roderick', written in a cursive style.

B A Roderick
DEPUTY CHIEF EXECUTIVE

18th November 2016

Contents

1. OPENING
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)
3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
4. PUBLIC QUESTION TIME
5. APPLICATION FOR LEAVE OF ABSENCE
6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A maximum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Note: That, under Section 5.65 of the Local Government Act 1995, care should be exercised by all Councillors to ensure that a "financial interest" is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the act.

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

COUNCIL DECISION

Moved: Cr.

Seconded: Cr.

That the Minutes of the Ordinary Council Meeting of 25th October 2016 be confirmed as true and accurate.

Carried

TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 8th NOVEMBER 2016

COUNCIL DECISION

Moved: Cr.

Seconded: Cr.

That the Minutes of the Tourism & Promotion Advisory Committee Meeting 8th November 2016 be received.

Carried

ASSET MANAGEMENT COMMITTEE MEETING 9th NOVEMBER 2016

COUNCIL DECISION

Moved: Cr.

Seconded: Cr.

That the Minutes of the Asset Management Committee Meeting 9th November 2016 be received.

Carried

- | | | |
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DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wagin. The Shire of Wagin warns that anyone who has any application lodged with the Shire of Wagin must obtain and should only rely on written confirmation of the outcome

of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Gifts & Travel Register

Just a reminder about your obligations as a Councillors regarding the Gifts & Travel Register.

The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer, rather than in an annual return. All contributions to travel over \$200 must also be disclosed.

Note: - These amounts are accumulative so any gift with an accumulative value over a 12 month period must also be declared

9. STATUS REPORT – NOVEMBER 2016

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
25 Nov 2014	2598	CEO	Airport Lease of Land	Lease of Reserve No 20595 to the Wagin Aero Club for 10 years at a cost of \$400 pa indexed to CPI, also lease The Aero Club room, club hanger and fuel shed for 10 years with a termination clause of 3 months' notice either party. Leases to be signed with Lessee's subject to mutual agreement with respect to insurance item 7.1A.		Leases prepared,
22 Mar 2016	2960					
28 April 2015	2702	CEO	Puntapin Rock Dam		That Council advise Water Corp that it is prepared to accept the responsibility and vesting of the Puntapin Dam and associated reserves and infrastructure.	
22 Mar 2016	2958 & 2959	DCEO	Information Technology IT Plan & Reserve	That Wallis Computers be engaged to develop an IT plan for the Wagin Shire and Council to change the current admin furniture and equipment reserve to include IT reserve.		Completed
22 Mar 2016 28 June	2966 & 3022	DCEO	Historic Drink Fountain	Council to erect an information plaque on the history of the Tudhoe Street historic fountain	Quote excepted from Broun Precision Painting @ a cost of	Painter engaged

2016 27 Sept 2016	3111			and seek quote for the repainting of fountain.	\$2,350.	
26 Apr 2016	2993	CEO	Airport Hangar and Clubrooms Lease	That Council send a letter of thanks and advise the lease fee is \$400 per annum and they will have to provide their own public liability insurance.		Letter sent
26 April 2016	3002	DCEO	Administration Traineeship	To be considered in the 2016/2017 budget process.		Applicants shortlisted, Interviews scheduled
23/08/20 16	3099			That Council advertise for a 1 year administration traineeship October / November		
23 August 2016	3079	CEO	Tourism training	That Council approach the Chamber of Commerce to collectively hold a tourism training workshop for shire staff		Awaiting for Chamber of Commerce to respond
23 August 2016	3080	CEO / DCEO	Townscape Painting Policy	That Council refer the Townscape Painting amendments to the Townscape enhancement committee.		Completed
27 Sept 2016				That Council adopt the revised Townscape Painting/Shop Facades Policy # 4		
27 Sept 2016	3109/ 3110	DCEO	Purchase of new Community Bus	That Staff obtain a changeover price for the existing Community Bus with a standard model 2016 Toyota Coaster	That the new 2016 Toyota Standard 21 seater manual coaster community bus. Be purchased	New bus has been ordered – delivery in December 2016
27 Sept 2016	3115	DCEO	Additional Christmas Street Lights	That the Shire expend \$5,000 on the purchase and erection of extra Christmas street lights to run across from Mitchell Hall to the IGA and Landcare building with a recoup of up to 50% \$2,500 from the Wagin Chamber		Approvals have been completed & light to be installed by 1 st of December 2016

				of Commerce.		
27 Sept 2016	3123	CEO	MOU between Shire of Wagin and the Wagin Aero Club for the maintenance of the Wagin airfield	That the council endorse the MOU between the Shire of Wagin and the Wagin Aero Club and that it be signed by both parties.		Wagin Aero Club have discussed, awaiting reply
27 Sept 2016	3126	CEO/D CEO	Christmas/New year office opening hours 2016	That Council approve the closure of the Shire office on 28, 29 & 30 of December re-opening 3 of January 2017		Staff advised, will commence community advertising closer to the period
25 Oct 2016	3143	CEO	Review of Councillor numbers	That the Shire advertises considering a reduction of Councillors for the Wagin Shire.		
25 Oct 2016	3147	CEO	Plastic Bag Ban	That Council respond to the WALGA plastic Bag survey taking into account comments made by Council		
25 Oct 2016	3148	CEO	Lot 1846 Tudor Street, Wagin – Bus Parking Bay	That Council advise the Department of Finance that it would like to have this lot vested in under a Management Order as a car park / recreation reserve with the power to lease and licence activities at the site		

			HEALTH, BUILDING & PLANNING			
26 Oct 2010	1482	CEO	Wagin Frail Aged – Land Tenure	Enter into the WA Health Services.	Letter written to D.O.H.	On-going
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
26 Mar 2013	2126	CEO/MOW	Extensions to Caravan Park	Power and Water		On-going
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Collate Library survey - Completed	On-going
23 Sept 2014	Water Rotary Club	CEO	Wagin Rotary Club – Cemetery Upgrade	Progress Stage One of the Cemetery Upgrade being new fence along Arthur Rd, new flora along Arthur Rd and remove problem trees within cemetery area.	Fence installed area cleaned.	Shelter Design
25 Nov 2014	2596 & 2597	CEO	MOU Unigrain – Supply of Bore Water	The Shire have the right to take 20% of desalinated water and may request a monthly allocation of .5ml if this exceeds the 20%The Shire will pay on a cost plus basis also a copy of the MOU to go to Morton Seed and Grain (Unigrain) for comment.		
22 Mar 2016	2955	CEO	Cost of Waste Disposal – other location versus coverage of Wagin waste site	That figures be prepared to identify cost of taking rubbish to Narrogin versus coverage at the Wagin waste site.	Narrogin increasing Landfill licence before considering Wagin request.	
22 Mar 2016	2956	CEO	Long Life Globes –Safe Disposal	That Council write to the Health Department for clarification on safe disposal of halogen light globes.		Deposit Bucket Located at the Armadale Refuse Site
26 Apr 2016	2980	CEO	Cemetery – Entrance Shelter	Asset Management Committee Meeting 3 March 2016 That the drawing design by Darren Smith be approved for the shelter		

				at the Wagin Cemetery.		
28 June 2016	3033	PEHO	Wagin Amateur Swimming Club – Clubrooms	That Council rescind motion 2743 as development for clubrooms did not go ahead due to a better site being found, Council approve the new area to place the clubrooms		Shed being constructed
23 August 2016	3092	DCEO	Endorsement of the Wagin Cricket Club's CSRFF small grant application		That Council support and endorse the small grant application submitted by the Cricket club to upgrade the cricket nets	Application sent to Department of Sport and Recreation Notification of success in November 2016
23 August 2016	3094	URP	Proposed Road Closure - Spratt Road and portion of Kersley Road	That Council resolve to initiate the advertising of the road closure subject to Water Corp covering all costs associated with the closure		
23 August 2016	3095	URP	Proposed Subdivision – No. 71 Rifle Street North, Wagin	That Council advise the Western Australian Planning Commission it unconditionally supports the subdivision of this lot.		Approved and Complete

			WORKS & SERVICES			
25 Nov 2014	2590	MOW	Upgrade of RAV Networks	MOW to approach Main Roads to investigate and upgrade the status of these networks.	Waiting for Main Roads to Access Roads	Main Roads to assess
27 Sept 2016	3108			That the Manager of Works and CEO select the highest priority roads to be submitted to Main Roads for RAV assessment		
25 Nov 2014	2591	MOW	Hotmix at Swimming Pool	Hotmix the drive through drop off and disabled parking areas.	Capital Programme	2017/2018
27 Oct 2015	2845	CEO	Heating of Toddler Pool	The CEO to investigate the costs involved with the heating of the toddler pool.		quote being obtained
15 Dec 2015	2894	MOW	Tudor Street Slabs	That the old slabs between Tavistock and Upland Streets be removed.		As time permits
22 Mar 2016	2951	MOW	Desalination Tank Water	Council to investigate further storage of water for irrigating the town.		Grant applied for to construct new Dam.
24 May 2016	3006	MOW/DCEO	Paving Extension / removal of hedge / shrubs – area between the recreation centre and the Eric Farrow Pavilion	That council endorse the removal of the shrubs/hedge on the eastern side of the Recreation Centre and extend the brick paving between the Rec and the Eric Farrow.	2016/2017 Budget	To be completed November/December 2016
28 June 2016	3024	MOW/DCEO	Tavistock Street Upgrade – Pedestrian parking & safety plan	That Council support the Tavistock Street upgrade (Blackspot) and pedestrian / parking safety plan		2016/2017 Budget
27 Sept 2016	3113	MOW/DCEO	Planting of Trees in identified streets	That 15 trees on the northern side of Upland St, between McKenna and Scadden St's be removed and replaced with non-invasive trees from the Council's tree planting list		Trees to be removed in November 2016 Complete

27 Sept 2016	3116	DCEO	Commercial Fence along lot 31 Tudhoe Street, Wagin	That Council write to the owners of Lot 31 Tudhoe Street, Wagin a request permission to remove the rear boundary fence.		Letter sent to owners on 3 October 2016 Awaiting reply
25 Oct 2016	3134	MOW	Tender for supply and lay bitumen	That Council accept the quote from Bitutek to supply and lay bitumen @ \$211,306.80 ex GST for the 2016/17 financial year		Advised those that submitted tenders of the successful tenderer.
25 Oct 2016	3135	MOW / CEO	Additional Parking – Leake Lane	That Council support the creation of a parking area off Leake Lane, that the design of the parking area is within the Telephone Exchange Land, CEO to negotiate with Telstra for a lease of this land		Letter sent to Telstra.
25 Oct 2016	3136	MOW	Komatsu Loader Scales	That the Manager of Works purchase an electronic set of scales for the Komatsu Loader.		Scales have been purchased to be fitted in November.

10. REPORTS OF COMMITTEES

10.1 TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 8th NOVEMBER 2016

OPENING:

The Chairman opened the meeting at 7.06 pm.

ATTENDANCE:

Cr G West	Chairperson
Cr T French	Shire of Wagin
Fiona Dawson	
Dennis Bishop	RRaMM
Norm Chilcott	
Sherryl Chilcott	
Robin Hoysted	Lions
Stephanie Stutley	Wagin Historical Village
Andrew Edmonds	Chamber of Commerce
Darren Spencer	WAGS

Staff:

Peter Webster	CEO
Brian Roderick	DCEO

APOLOGIES

Cr P Blight	Shire of Wagin
Cherie Toovey	
Tim Quartermaine	Rotary

DECLARATION OF INTEREST:

Nil

CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEES RECOMMENDATION

Moved: Mrs Fiona Dawson

Seconded: Mrs Sherryl Chilcott

That the minutes of the Tourism and Promotion Advisory Committee Meeting held 22nd October 2016 be confirmed as true and accurate.

Carried 9/0

CORRESPONDENCE AND REPORTS

Tourism Customer Service Workshop

Information has been forwarded to the Wagin Chamber of Commerce regarding a Customer Service workshop with Jurek Leon. The cost is \$2700 for two half day workshops. It is proposed that the Shire & Chamber will contribute 50-50 on the cost of this workshop. I understand that they are to have a meeting shortly where this will be discussed.

Signage on approaches to Wagin

It is proposed to upgrade the Shire Boundary signs in the 2016/17 budget. Councils Townscape Enhancement Committee are considering improvements to the town entry signage as part of this.

Our request to include **“Wagin – It’s Central”** has also been submitted to the committee

OTHER BUSINESS

Caravan & Camping Show – March 2017

Further enquires were made to the AGO regarding the Caravan & Camping Show.

The event is well worth doing and a space has been booked for Wagin. I would suggest that we discuss HOW and WHO will be involved.

Just thought I'd let you know that AGO has booked exhibitor space for a large multi-regional AGO stand at the 2017 WA Caravan and Camping Show.

You may be aware that each year we invite sub-regional tourism groups to 'join' us on the AGO stand at a subsidised rate and some time ago you expressed an interest that perhaps Wagin might like to join the AGO stand for 2017.

*I'm writing to let you know that we have reserved a spot for Wagin Tourism on our stand and the cost for to 'join' will be at a subsidised rate of **\$1,300 inc GST** and we will allocate you a 3m x 3m area in the “AGO tourism area”.*

We will organise a desk and chair/s for your booth, but you will need to bring your own banners, your brochures and brochure display (if you have one) as well as organise personnel to “man” the stand during show hours.

The 2017 show dates are from Wednesday 22 to Sunday 26 March 2017, to be held at the Claremont Showgrounds, Perth. Further show information can be found here:

<http://www.caravanandcampingshow.com.au/>

Those interested are asked to nominate. To date we have Cr G West attending.

A USB has been filled with photos of the Wagin area and needs to be edited for use at this Show.

New & Updated Brochures / Town desk pads

There is an urgent need to update and new the "Wagin Tourist Brochures". We have approx. ½ box left and if we are to attend the Caravan & Camping Show we will need a considerable number.

I have a copy of the Katanning brochure which is of a size that would encompass both the brochure and desk pad into one item.

A quote for the work was obtained from a company in Albany. The Cost is in the region of \$8,500 plus set \$2,300.

Discussion and assistance needed if we are to have this together by early March 2017.

The Committee discussed various ideas for a new brochure.

A good example was from Katanning. The Committee are to gather the required information for a brochure similar to Katanning's. A meeting has been called for **17th of November at 7pm to further discuss the brochure.**

Information gathering by the Committee needed:

North East section	G West P Webster D Spencer
South East	R Hoystead B Roderick
South West	F Dawson
North West	T French S Chilcott

Sunday Times

This matter was raised by Cherie Toovey at the August meeting. This matter will be held in abeyance until early February 2017

Town Walk Quiz / Puzzle

Some work has been undertaken on this by Sheryl Chilcott & Donna George. A sample of what is being proposed is attached.

Any thoughts?

General Business

"Rural Heritage"

"The Cows are coming"

Toodyay

Suggested brochure theme

Using Sheep instead of Cows

Information Bay Townscape Committee to consider.

NEXT MEETING

The next meeting's of the Wagin Tourism & Promotion Advisory Committee will be held at the Shire Office Wagin commencing at **7 pm on Thursday 17th of November 2016 and 10am on Saturday 10th December 2016**

CLOSURE

There being no further items to discuss the chairperson thanked all in attendance and declared to meeting closed at 8.03 pm

Items raised for future reference

- *Russell Godrich – Wagin TV Feature CEO to obtain prices*
- *Farm Stay's – Japanese students*

10.2 ASSET MANAGEMENT COMMITTEE MEETING 9th NOVEMBER 2016

OPENING

Meeting opened at 7.06 pm

ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr G T Hegarty Cr G K B West Cr J L C Ballantyne Mr P Powell	Chairman Member Member Rotary
Staff:	Mr P R Webster	Chief Executive Officer
Visitors:	Nil	
Apologies:	Cr R C Walker Cr C Brockwell Mr T Baxter Mr W Longmuir	Member Member Rotary WAGS

DECLARATION OF INTEREST

Nil

CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Cr. G K B West

Seconded: Cr. J L C Ballantyne

That the Minutes of the Asset Management Committee Meeting of 3rd March 2016 be confirmed true and accurate.

Carried 4/0

CORRESPONDENCE AND REPORTS

10.2.1 CEMETERY SHELTER

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Various
AUTHOR OF REPORT:	CEO
SENIOR OFFICER:	CEO
DATE OF REPORT:	
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Design and Report Detail

BRIEF SUMMARY:

Designs for the proposed shelter have finally arrived. Slavin Architects have done the design work.

BACKGROUND/COMMENT

The design that Darren Smith submitted for the new shelter was the preferred design.

Due to Darren Smith's health issues other designs were sort.

Slavin Architects have done work for the Shire of Wagin in the past so they were asked to use the concept that Darren Smith provided and design the shelter.

The estimated cost of this design is \$289,000 however this is only an indicative figure as the actual cost will be lower than this.

Slavin Architects have written: -

Sorry it's taken so long to get this together.

I've attached plan, section and elevations, and a perspective

I've tried not to stray too far from the sketch you had prepared - although we've detailed it completely differently and made it longer so that it will accommodate a cortege under shelter.

We've stayed with the higher stone walls, although I've reduced them to 1800 instead of the full height originally shown to keep the space a bit lighter.

The walls will form the backs for seating - a bit sheltered but still open to the cortege.

The roof's been broken into three elements. The upper roof extends each end beyond the two lower sections.

The two lower roofs are slightly curved to make the whole space look a little softer and to help avoid it looking too industrial.

There are no gables or gutters proposed - therefore no maintenance above ground level.

We'd recommend Revolution Roofings 'True Oak 5' which is a bit deeper, and therefore has a longer span. That will look a lot neater and less cluttered with structure.

The structure would be circular steel tube for the columns and parts of the trusses, and rectangular hollow sections for the purlins, so that the screws will be concealed from below.

I don't know how it will work, but we've designed the whole of the structure so it can be built in small, manageable modules. It should be possible to have it fabricated locally.

We're suggesting that the structure be well-detailed steel, zinc-blasted and painted with something like Dulux Weathermax - an epoxy which is shop-applied. It's proving to be an incredibly durable finish.

It's important that great attention is given to the way the steel is detailed - that will make the difference between it being a shed and a place of reverence.

I hope this is what you were expecting - we've put quite a bit of time into looking at alternatives, but keep coming back to this simple solution as the best. It will elegant and maintenance free.

As you know we're the architects now for the Metropolitan Cemeteries Board. One of the reasons we've focussed on the dignity, low maintenance, etc., for this one is that we're seeing the need to reduce life-cycle costing on these structures - especially given the expectation of their service life can be almost indefinitely long.

I look forward to your thoughts.

All the best
Murray Slavin
马睿

I have also spoken with Murray Slavin about constructing the shelter in two parts. : -

- a) Shelter
- b) Rock walls

This way the cost can be spread over two years as well as time to obtain grant funding through, for example, the Development Commissions – Community Chest.

The committee's thoughts on this design would be appreciated.

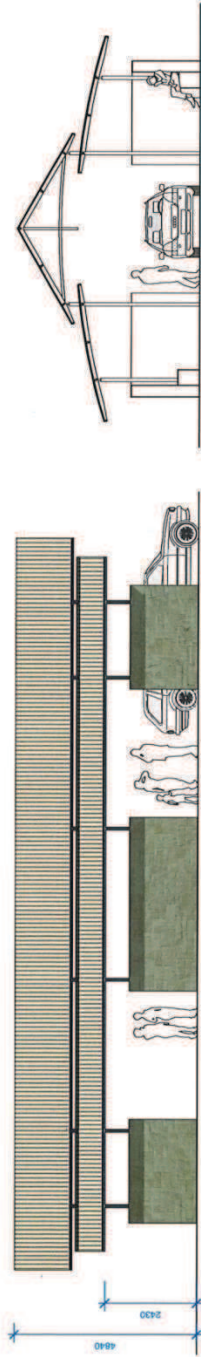
OFFICERS RECOMMENDATION & COMMITTEE'S DECISION

Moved: Cr. G K B West

Seconded: Mr. P Powell

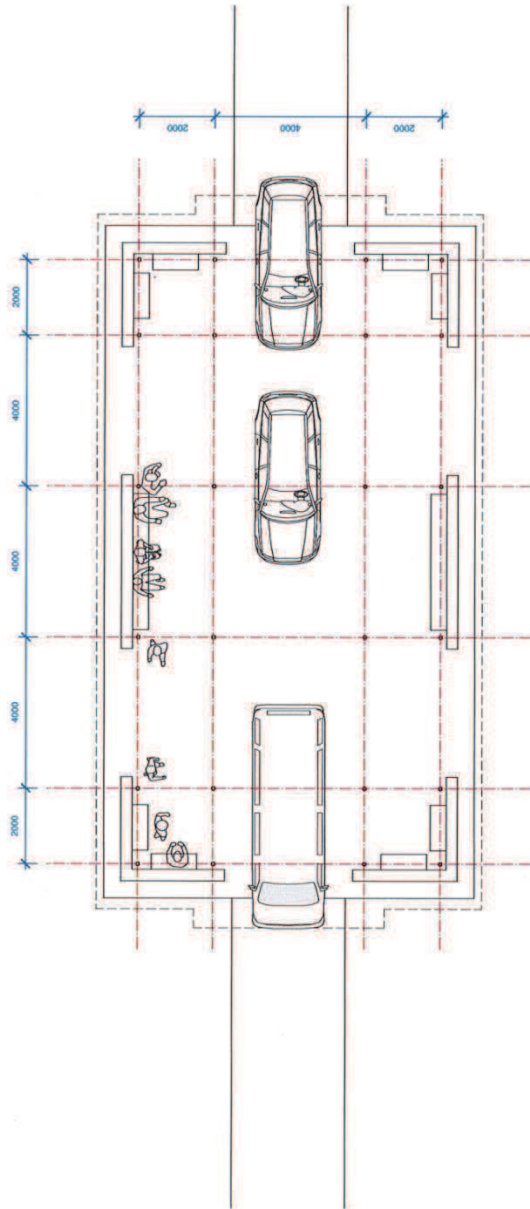
That Council accepts the design of the Cemetery Shelter as prepared by Slavin Architects, and that Council proceed to have engineering plans prepared for the design.

Carried 4/0



SECTION
Scale: 1:100

ELEVATION
Scale: 1:100



FLOOR PLAN
Scale: 1:100

Shavin



Shavin

REPORT DETAIL



Project: Shire of Wagin Building: Wagin Cemetery - Covered Area		Details: Budget Cost Indication 1			
Item No.	Item Description	Quantity	Unit	Rate	Amount

WAGIN CEMETERY - COVERED AREA

<u>DEMOLITION WORKS</u>					
1	No demolition works required		Note		
<u>SITE PREPARATION</u>					
2	Site preparation		Item		3,000
<u>CONCRETE WORKS AND EXCAVATIONS</u>					
3	Concrete bases incl. excavation & reinforcement	11	m3	450.00	4,950
4	Concrete footings size 600x300 for external walls incl. excavation, reinforcement and compaction	32	m	100.00	3,200
5	Concrete sundries		Item		800
<u>MASONRY</u>					
6	300 Thick limestone block walls	60	m2	250.00	15,000
7	Capping	32	m	65.00	2,080
8	Brickwork sundries		Item		1,500
<u>STRUCTURAL STEELWORK</u>					
9	Base plate and h.d.b.	24.00	No.	125.00	3,000
10	Structural steelwork - Roof Structure & Columns		Item		50,000
11	Attached connections		Item		4,250
12	Bolts		Item		1,600
13	Shop Drawings & Sundry Detailing		Item		7,950
14	Painting to structural steelwork		Item		3,000
<u>METALWORK</u>					
15	Provision for Signage		PSum		3,000
16	Extruded aluminium park seating size 1200L x 415W x 600H	8	No.	400.00	3,200
17	Do. but 3600L x 415W x 600H	2	No.	900.00	1,800
<u>ROOFING AND ROOF PLUMBING</u>					
18	Roof covering - Colorbond Custom Orb (raking)	120	m2	55.00	6,600
19	Do. but curved	148	m2	60.00	8,880
20	Safety wire.	268	m2	5.00	1,340
21	Ridge capping	57	m	40.00	2,280
22	Barge capping	28	m	40.00	1,120
23	Fascia capping	77	m	40.00	3,080
24	Roof plumbing - Gutters, downpipes		Excl		

CostX
Job No: 1838
Cost Base Date:
Date of Printing: 8/11/2016

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Use of the Wilde and Woollard name and logo under Licence from Wilde and Woollard Australia Pty Ltd

WILDE AND WOOLLARD (WA)
Unit 1 / Ground Floor
1008 Wellington Street
West Perth, WA 6005

REPORT DETAIL



Project: Shire of Wagin		Details: Budget Cost Indication 1			
Building: Wagin Cemetery - Covered Area					
Item No.	Item Description	Quantity	Unit	Rate	Amount

WAGIN CEMETERY - COVERED AREA

(Continued)

25	Roofing sundries		Item		2,300
	<u>PAINTING</u>				
26	Anti graffiti treatment		Excl		
	<u>ELECTRICAL SERVICES</u>				
27	Provision for power connection		PSum		15,000
28	Lighting fittings		Item		9,500
	<u>ROADWORKS</u>				
29	Bitumen road surface complete	175	m2	70.00	12,250
	<u>LANDSCAPING AND RETICULATION</u>				
30	Provision for landscaping & reticulation		Excl		
31	Allow making good to area adjacent to the covered area		Item		5,000
	<u>ON-COSTS</u>				
32	Design Contingency		Item		9,000
33	Contract Contingency		Item		10,000
34	Preliminaries		Item		24,000
35	Locality Allowance		20%		43,736
	ESTIMATED BUILDING COST		\$		262,416
	<u>PROFESSIONAL FEES</u>				
36	Provision for Professional Fees - Architect, Structural, Electrical		Item		26,242
37	Q.S fees - Budget Cost Planning		Item		520
38	Q.S fees - Contract Administration		Excl		

WAGIN CEMETERY - COVERED AREA TOTAL

289,178

ASSUMPTIONS AND EXCLUSIONS

	<u>ASSUMPTIONS AND EXCLUSIONS</u>				
	<u>ASSUMPTIONS</u>				
39	Unless otherwise indicated on drawings, all finishes and specifications are assumed				\$ 129,150.
	<u>GENERAL EXCLUSIONS</u>				
40	Goods & Services Tax. (G.S.T.)				
41	Escalation				

REPORT DETAIL



Project: Shire of Wagin	Details: Budget Cost Indication 1
Building: Wagin Cemetery - Covered Area	

Item No.	Item Description	Quantity	Unit	Rate	Amount
----------	------------------	----------	------	------	--------

ASSUMPTIONS AND EXCLUSIONS

(Continued)

42	Excavation in rock.				
43	Demolition				
44	Roof plumbing				
45	Stormwater drainage				
46	Anti graffiti treatment				
47	Roadwork beyond covered area				
48	Landscaping				
49	Hydraulic services				
50	Communications				
51	Power up-grade.				
52	Transformer				
	<u>GENERALLY</u>				
53	This Cost Indication is based on drawings received on 01-11-2016				

ASSUMPTIONS AND EXCLUSIONS TOTAL

0

REPORT SUMMARY



Project: Shire of Wagin		Details: Budget Cost Indication 1		
Building: Wagin Cemetery - Covered Area				
Code	Trade Description	Trade %	Cost/ m2	Trade Total
	WAGIN CEMETERY - COVERED AREA	100.01		289,178
	ASSUMPTIONS AND EXCLUSIONS	0.00		0
	ESTIMATED BUILDING CONTRACT			289,178
NOTE: ALL COSTS EXCLUDE GST				
ESTIMATED PROJECT TOTAL		100.00		289,178

GENERAL BUSINESS

a) Roadway from Main Road along western fence

The works gang has commenced dropping off gravel for the roadway and parking area along the western fence. This work will be done on the back load basis and should be completed by the end of December 2016. The gravel will be spread and levelled early in 2017.

b) Niche Wall – Consideration to future position & design of new wall.

c) Future Cemetery extensions – consideration of the Cemetery for future expansion.

CONSULTATION/COMMUNICATION

Council

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 7.24 pm.

10.2.1 CEMETERY SHELTER

COMMITTEE'S RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council accepts the design of the Cemetery Shelter as prepared by Slavin Architects, and that Council proceed to have engineering plans prepared for the design.

Carried

11. FINANCE REPORTS – OCTOBER 2016

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 November 2016
PREVIOUS REPORT(S):	19 October 2016
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Monthly Financial Report and Payments List

BRIEF SUMMARY:

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND:

The financial statements for October 2016 and corresponding list of account payments are attached for Council to adopt.

COMMENT:

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council adopts the Financial Reports for the period ending 31 October 2016 as presented.

Carried

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That EFT Payments EFT4911 – EFT5018, Cheque Payments 4717 – 4731 and Direct Debit Payments from the Municipal Account totalling \$540,582.43 and EFT Payments EFT5019 – EFT5020 and Cheque Payments 2403 – 2407 from the Trust Account totalling \$2,509.47 for the month of October 2016 be endorsed and accepted for payment.

Carried

SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
INFORMATION SUMMARY
For the Period Ended 31 October 2016

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on page 31.

Statement of Financial Activity by reporting program

Is presented on page 41 and shows a surplus as at 31 October 2016 of \$2,122,677.

	% Collected / Completed	Annual Budget	YTD Actual
Significant Projects			
Plant and Equipment Changeovers	18%	\$ 468,000	\$ 83,742
Capital Works Program	17%	\$ 1,727,375	\$ 293,001
Footpath Program	0%	\$ 84,200	\$ -
	17%	\$ 2,279,575	\$ 376,743
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	37%	\$ 2,919,221	\$ 1,074,234
Non-operating Grants, Subsidies and Contributions	23%	\$ 1,401,706	\$ 325,734
	32%	\$ 4,320,927	\$ 1,399,968
Rates Levied	99%	\$ 2,131,730	\$ 2,119,476

% Compares current ytd actuals to annual budget

		YTD Actual - Prior Year	YTD Actual
Financial Position			
Adjusted Net Current Assets	96%	\$ 2,215,346	\$ 2,122,677
Cash and Equivalent - Unrestricted	108%	\$ 1,714,783	\$ 1,846,565
Cash and Equivalent - Restricted	96%	\$ 1,122,964	\$ 1,077,605
Receivables - Rates	97%	\$ 501,390	\$ 486,932
Receivables - Other	366%	\$ 47,337	\$ 173,485
Payables	102%	\$ 328,257	\$ 335,667

% Compares current ytd actuals to prior year actuals at the same time

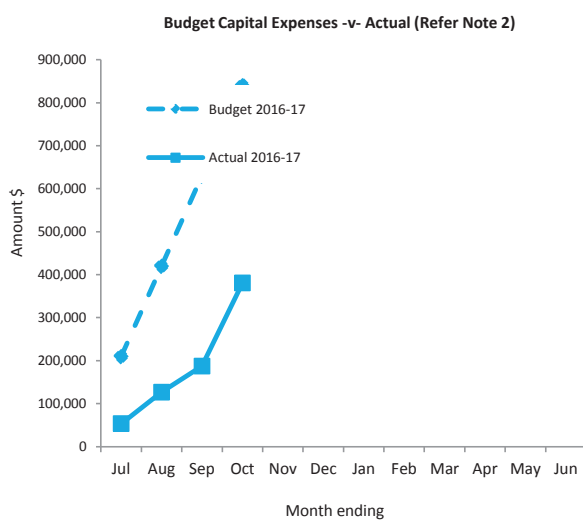
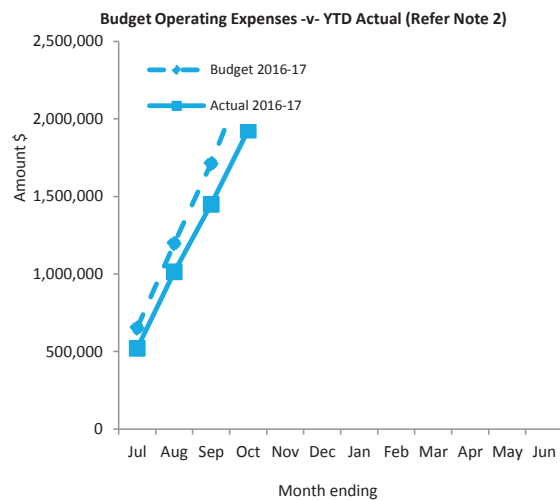
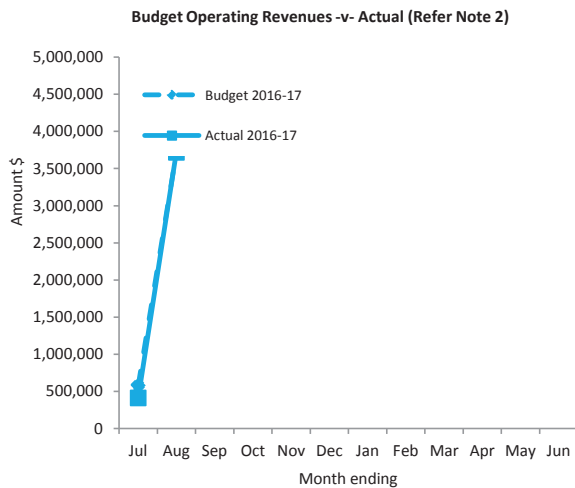
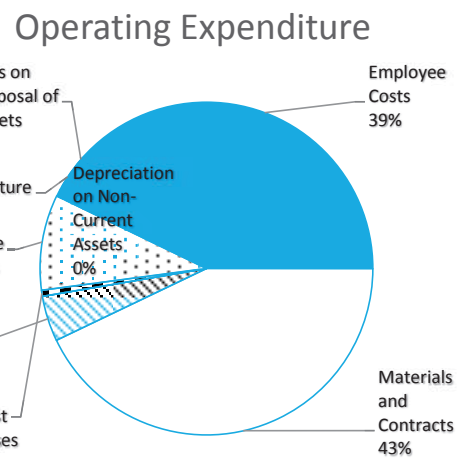
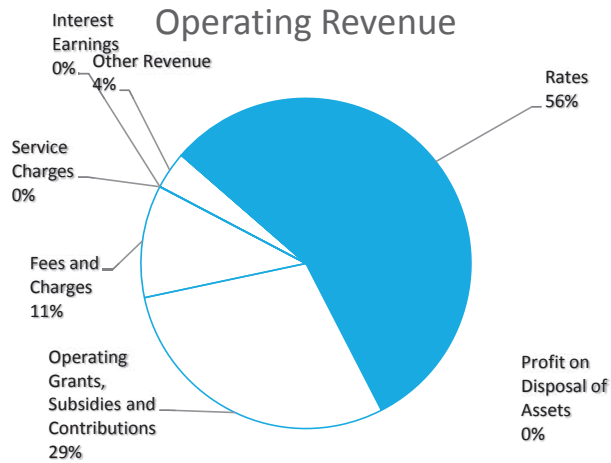
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the

Preparation

Prepared by:
Date prepared:

Tegan Murray, Manager of Finance
17 November 2016

**SHIRE OF WAGIN
INFORMATION SUMMARY
For the Period Ended 31 October 2016**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2016

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Variance (b)-(a)
		\$	\$	\$	\$
Opening Funding Surplus(Deficit)	3	347,220	347,220	341,938	(5,282)
Revenue from operating activities					
Governance		14,452	4,332	1,472	(2,860)
General Purpose Funding - Rates	9	2,131,730	2,131,730	2,119,476	(12,254)
General Purpose Funding - Other		2,599,799	1,142,036	894,844	(247,192)
Law, Order and Public Safety		82,290	22,570	23,400	830
Health		83,136	20,756	14,463	(6,293)
Education and Welfare		390,277	184,582	196,541	11,959
Community Amenities		375,848	320,198	326,454	6,256
Recreation and Culture		114,480	14,288	15,081	793
Transport		154,962	124,794	128,398	3,604
Economic Services		92,200	29,021	24,651	(4,370)
Other Property and Services		157,660	52,616	36,623	(15,993)
		6,196,834	4,046,923	3,781,403	
Expenditure from operating activities					
Governance		(383,666)	(173,841)	(140,207)	33,634
General Purpose Funding		(422,665)	(134,147)	(123,904)	10,243
Law, Order and Public Safety		(309,948)	(83,411)	(74,153)	9,258
Health		(289,155)	(97,164)	(94,329)	2,835
Education and Welfare		(488,101)	(172,619)	(136,043)	36,576
Community Amenities		(557,244)	(175,170)	(208,260)	(33,090)
Recreation and Culture		(1,171,203)	(332,026)	(265,546)	66,480
Transport		(1,313,496)	(227,823)	(254,640)	(26,817)
Economic Services		(258,304)	(75,223)	(77,245)	(2,022)
Other Property and Services		(1,415,657)	(846,309)	(553,382)	292,927
		(6,609,439)	(2,317,733)	(1,927,708)	
Operating activities excluded from budget					
Add back Depreciation		1,209,889	1,432	0	(1,432)
Adjust (Profit)/Loss on Asset Disposal	8	24,648	0	0	0
Adjust Provisions and Accruals		0	0	(3,708)	(3,708)
Amount attributable to operating activities		821,932	1,730,622	1,849,987	
Investing Activities					
Non-operating Grants, Subsidies and Contributions	11	1,401,706	360,054	325,734	(34,320)
Proceeds from Disposal of Assets	8	137,000	0	42,163	42,163
Land and Buildings	13	(91,000)	(30,332)	(38,506)	(8,174)
Furniture and Equipment	13	(24,000)	(8,000)	(6,103)	1,897
Plant and Equipment	13	(468,000)	(156,000)	(83,742)	72,258
Infrastructure Assets - Roads	13	(1,727,375)	(575,792)	(293,001)	282,791
Infrastructure Assets - Footpaths	13	(84,200)	(28,068)	0	28,068
Infrastructure Assets - Other	13	(126,000)	(42,004)	0	42,004
Amount attributable to investing activities		(981,869)	(480,142)	(53,455)	
Financing Activities					
Proceeds from New Debentures		200,000	0	0	0
Self-Supporting Loan Principal		16,641	0	5,501	5,501
Transfer from Reserves	7	109,000	0	0	0
Advances to Community Groups		(200,000)	0	0	0
Repayment of Debentures	10	(76,437)	0	(21,292)	(21,292)
Transfer to Reserves	7	(236,487)	0	0	0
Amount attributable to financing activities		(187,283)	0	(15,791)	
Closing Funding Surplus(Deficit)	3	0	1,597,700	2,122,677	524,977

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2016

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Variance (b)-(a)
		\$	\$	\$	\$
Opening Funding Surplus (Deficit)	3	347,220	347,220	341,938	(5,282)
Revenue from operating activities					
Rates	9	2,131,730	2,118,692	2,119,476	784
Operating Grants, Subsidies and Contributions	11	3,062,911	1,347,494	1,105,445	(242,049)
Fees and Charges		749,189	446,441	416,693	(29,748)
Service Charges		0	0	0	0
Interest Earnings		49,052	6,500	1,056	(5,444)
Other Revenue		194,500	127,796	138,734	10,938
Profit on Disposal of Assets	8	9,452	0	0	
		6,196,834	4,046,923	3,781,403	
Expenditure from operating activities					
Employee Costs		(2,367,962)	(821,806)	(744,668)	77,138
Materials and Contracts		(2,266,228)	(1,095,397)	(826,619)	268,778
Utility Charges		(340,193)	(113,408)	(85,127)	28,281
Depreciation on Non-Current Assets		(1,209,889)	(1,432)	0	1,432
Interest Expenses		(38,415)	(12,804)	(11,409)	1,395
Insurance Expenses		(185,193)	(185,193)	(178,631)	6,562
Other Expenditure		(167,459)	(87,693)	(81,255)	6,438
Loss on Disposal of Assets	8	(34,100)	0	0	
		(6,609,439)	(2,317,733)	(1,927,708)	
Operating activities excluded from budget					
Add back Depreciation		1,209,889	1,432	0	(1,432)
Adjust (Profit)/Loss on Asset Disposal	8	24,648	0	0	0
Adjust Provisions and Accruals		0	0	(3,708)	(3,708)
Amount attributable to operating activities		821,932	1,730,622	1,849,987	
Investing activities					
Grants, Subsidies and Contributions	11	1,401,706	360,054	325,734	(34,320)
Proceeds from Disposal of Assets	8	137,000	0	42,163	42,163
Land and Buildings	13	(91,000)	(30,332)	(38,506)	(8,174)
Furniture and Equipment	13	(24,000)	(8,000)	(6,103)	1,897
Plant and Equipment	13	(468,000)	(156,000)	(83,742)	72,258
Infrastructure Assets - Roads	13	(1,727,375)	(575,792)	(293,001)	282,791
Infrastructure Assets - Footpaths	13	(84,200)	(28,068)	0	28,068
Infrastructure Assets - Other	13	(126,000)	(42,004)	0	42,004
Amount attributable to investing activities		(981,869)	(480,142)	(53,455)	
Financing Activities					
Proceeds from New Debentures		200,000	0	0	0
Proceeds from Advances		0	0	0	0
Self-Supporting Loan Principal		16,641	0	5,501	5,501
Transfer from Reserves	7	109,000	0	0	0
Advances to Community Groups		(200,000)	0	0	0
Repayment of Debentures	10	(76,437)	0	(21,292)	(21,292)
Transfer to Reserves	7	(236,487)	0	0	0
Amount attributable to financing activities		(187,283)	0	(15,791)	
Closing Funding Surplus (Deficit)	3	0	1,597,700	2,122,677	524,977

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

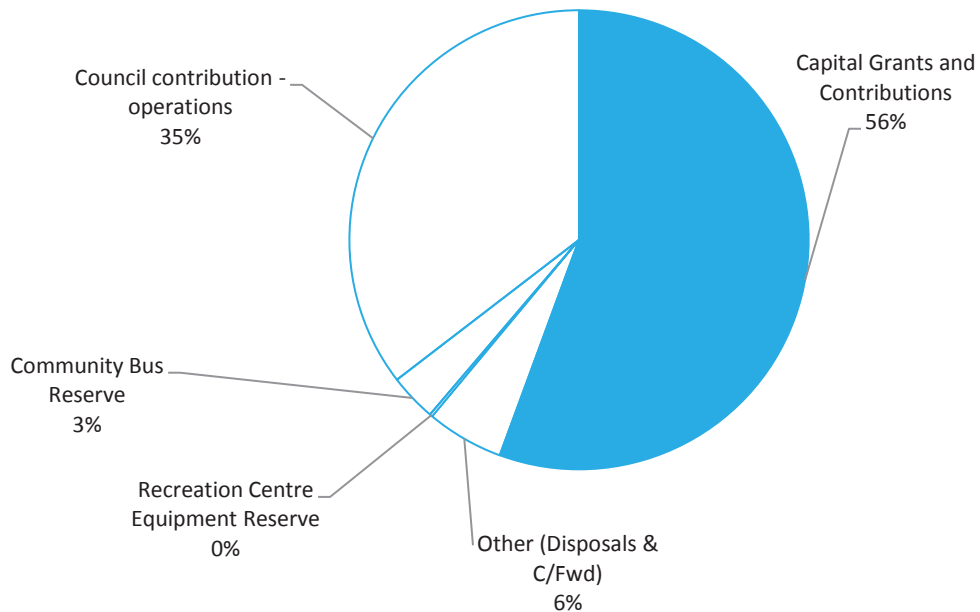
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2016

Capital Acquisitions

	Note	Annual Budget	YTD Budget (d)	YTD Actual (c)	Variance (d) - (c)
		\$	\$	\$	\$
Land and Buildings	13	91,000	30,332	38,506	8,174
Furniture and Equipment	13	24,000	8,000	6,103	(1,897)
Plant and Equipment	13	468,000	156,000	83,742	(72,258)
Infrastructure Assets - Roads	13	1,727,375	575,792	293,001	(282,791)
Infrastructure Assets - Footpaths	13	84,200	28,068	0	(28,068)
Infrastructure Assets - Other	13	126,000	42,004	0	(42,004)
Capital Expenditure Totals		2,520,575	840,196	421,352	(418,844)
Capital acquisitions funded by:					
Capital Grants and Contributions		1,401,706	360,054	325,734	
Other (Disposals & C/Fwd)		137,000	0	42,163	
Council contribution - Cash Backed Reserves					
Recreation Centre Equipment Reserve		5,000	0	0	
Community Bus Reserve		84,000	0	0	
Council contribution - operations		892,869	480,142	53,455	
Capital Funding Total		2,520,575	840,196	421,352	

Budgeted Capital Acquisitions Funding



SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 1: Significant Accounting Policies

(r) Program Classifications (Function/Activity)

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control City/Town/Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$20,000.

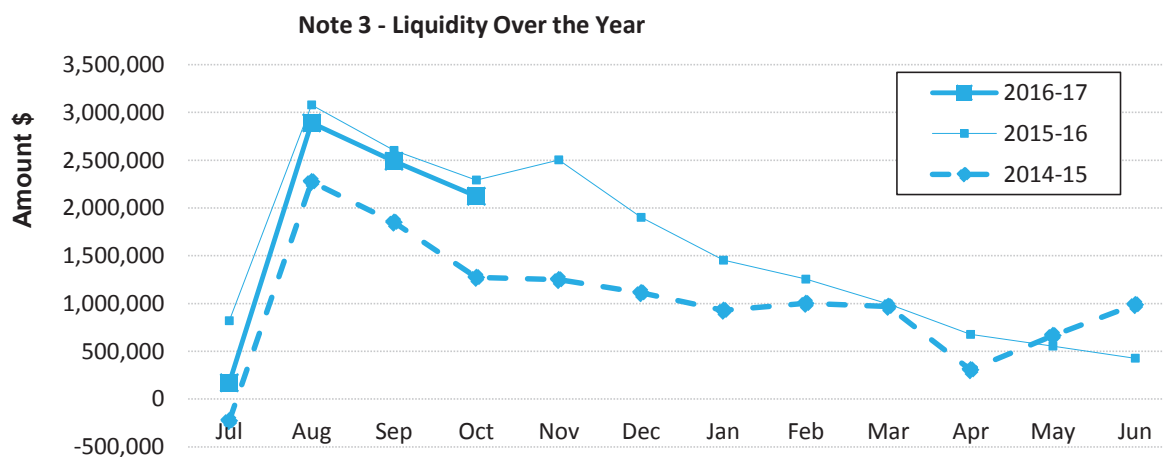
Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$		
General Purpose Funding - Other	(247,192)	Timing	Not in accordance with timing in budget
Operating Expense			
Governance	33,634	Timing	Not in accordance with timing in budget
Education and Welfare	36,576	Timing	Not in accordance with timing in budget
Community Amenities	(33,090)	Timing	Not in accordance with timing in budget
Recreation and Culture	66,480	Timing	Not in accordance with timing in budget
Transport	(26,817)	Timing	Not in accordance with timing in budget
Other Property and Services	292,927	Timing	Not in accordance with timing in budget
Investing Activities			
Non-operating Grants, Subsidies and Contributions	(34,320)	Timing	Not in accordance with timing in budget
Proceeds from Disposal of Assets	42,163	Timing	Not in accordance with timing in budget
Plant and Equipment	72,258	Timing	Not in accordance with timing in budget
Infrastructure Assets - Roads	282,791	Timing	Not in accordance with timing in budget
Infrastructure Assets - Footpaths	28,068	Timing	Not in accordance with timing in budget
Infrastructure Assets - Other	42,004	Timing	Not in accordance with timing in budget

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2016	31 Oct 2015	31 Oct 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	274,120	1,714,783	1,846,565
Cash Restricted	4	1,077,605	1,122,964	1,077,605
Receivables - Rates	6	52,352	501,390	486,932
Sundry Debtors	6	407,005	47,337	173,485
Interest / ATO Receivable		0	0	0
Loans Receivable - Clubs/Institutions		16,641	7,166	11,139
Inventories		29,721	47,653	29,721
		1,857,443	3,441,293	3,625,446
Less: Current Liabilities				
Sundry Creditors		(328,257)	(31,193)	(335,667)
Trust Liability		0	12,634	14,643
Regional Refuse Group Accrued Funds		(93,001)	(77,259)	(93,001)
Provisions - Loans, Annual & Long Service Leave		(417,506)	(383,404)	(396,214)
		(838,765)	(479,221)	(810,239)
Less: Cash Reserves	7	(1,077,605)	(1,122,964)	(1,077,605)
Less: Loans Receivable - Clubs/Institutions		(16,641)	(7,166)	(11,139)
Add: Provisions - Loans, Annual & Long Service Leave		417,506	383,404	396,214
Net Current Funding Position		341,938	2,215,346	2,122,677



Comments - Net Current Funding Position

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	80,235			80,235	NAB	0.10%	At Call
Trust Bank Account			51,671	51,671	NAB	0.10%	At Call
Municipal Cash Maximiser Account	450,438			450,438	NAB	0.70%	At Call
WA Treasury Overnight Cash Deposit Facility	314,592			314,592	WATC	1.45%	At Call
Cash On Hand	1,300			1,300	N/A	Nil	On Hand
(b) Term Deposits							
General Fund Term Deposits		1,077,605		1,077,605	NAB	3.00%	28-Dec-16
Municipal Investment Term Deposit 1	500,000			500,000	NAB	2.30%	23-Nov-16
Municipal Investment Term Deposit 2	500,000			500,000	NAB	2.70%	23-Dec-16
Total	1,846,565	1,077,605	51,671	2,975,841			

Comments/Notes - Investments

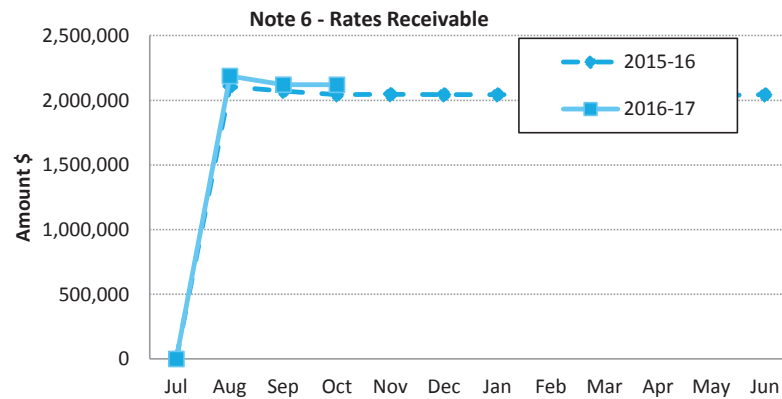
SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 6: Receivables

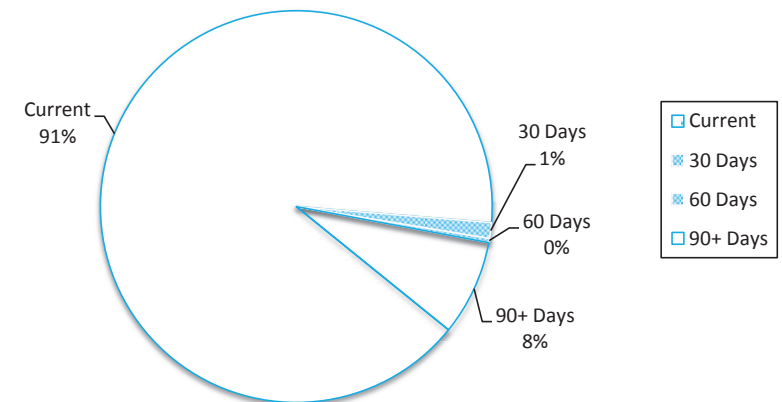
Receivables - Rates Receivable	30 June 2016	31 Oct 2016
	\$	\$
Opening Arrears Previous Years	17,368	52,352
Levied this year	2,266,203	2,356,641
<u>Less</u> Collections to date	(2,231,219)	(1,922,061)
Equals Current Outstanding	52,352	486,932
Net Rates Collectable	52,352	486,932
% Collected	97.71%	79.79%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	167,616	2,415	626	14,613	185,270
Balance per Trial Balance					
Sundry Debtors					185,270
Receivables - Other					0
Total Receivables General Outstanding					185,270

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



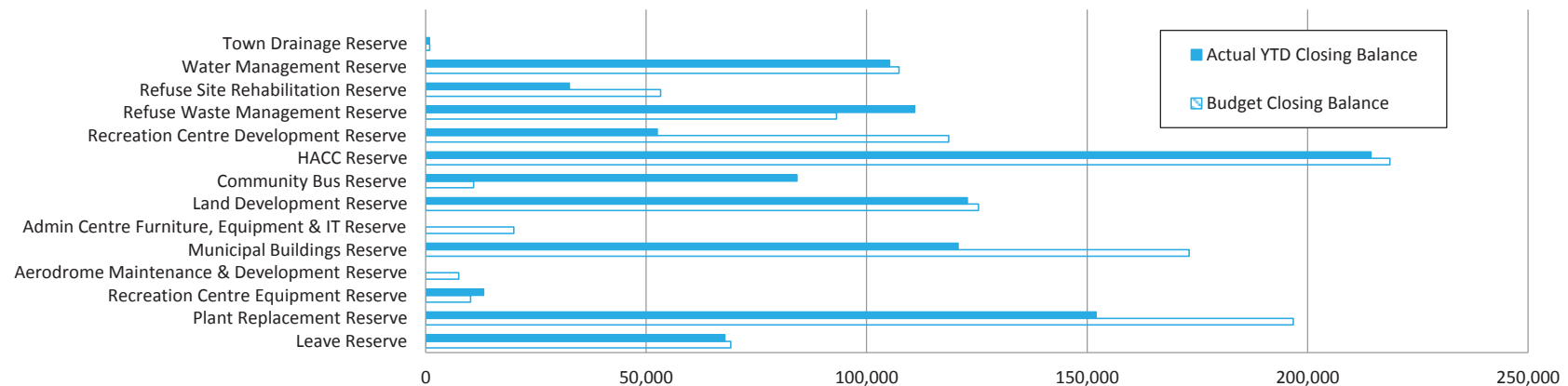
Comments/Notes - Receivables Rates

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	67,856	1,357	0	0	0	0	0	69,213	67,856
Plant Replacement Reserve	152,059	3,041	0	41,634	0	0	0	196,734	152,059
Recreation Centre Equipment Reserve	13,147	263	0	1,800	0	(5,000)	0	10,210	13,147
Aerodrome Maintenance & Development Reserve	0	0	0	7,500	0	0	0	7,500	0
Municipal Buildings Reserve	120,755	2,415	0	50,000	0	0	0	173,170	120,755
Admin Centre Furniture, Equipment & IT Reserve	0	0	0	20,000	0	0	0	20,000	0
Land Development Reserve	122,895	2,458	0	0	0	0	0	125,353	122,895
Community Bus Reserve	84,202	1,684	0	9,000	0	(84,000)	0	10,886	84,202
HACC Reserve	214,388	4,288	0	0	0	0	0	218,676	214,388
Recreation Centre Development Reserve	52,581	1,052	0	65,000	0	0	0	118,633	52,581
Refuse Waste Management Reserve	110,928	2,219	0	0	0	(20,000)	0	93,147	110,928
Refuse Site Rehabilitation Reserve	32,633	653	0	20,000	0	0	0	53,286	32,633
Water Management Reserve	105,247	2,105	0	0	0	0	0	107,352	105,247
Town Drainage Reserve	914	18	0	0	0	0	0	932	914
	1,077,605	21,553	0	214,934	0	(109,000)	0	1,205,092	1,077,605

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 8: Disposal of Assets

Asset Description	Budget				YTD Actual			
	Net Book		Proceeds	Profit	Net Book		Profit	(Loss)
	Value				Value			
	\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment								
Admin Vehicle	16,548	20,000	3,452					
Community Bus	10,000	16,000	6,000					
Isuzu Truck 6t	42,000	40,000		(2,000)	42,000	41,385		(615)
Isuzu Crew Cab	35,000	30,000		(5,000)				
Roller Multi-tyre	56,000	30,000		(26,000)				
John Deere Mower	2,100	1,000		(1,100)	2,100	777		(1,323)
	161,648	137,000	9,452	(34,100)	44,100	42,163	0	(1,937)

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	Budget				YTD Actual			
				Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	10.0134	731	7,782,437	779,287	2,000	500	781,787	779,287	1,618	(52)	780,852
UV	0.7660	347	170,883,500	1,308,968	1,000	0	1,309,968	1,308,968	0	0	1,308,968
Sub-Totals		1,078	178,665,937	2,088,255	3,000	500	2,091,755	2,088,254	1,618	(52)	2,089,820
Minimum Payment	Minimum										
	\$										
GRV	540.00	162	316,775	87,480	0	0	87,480	87,480	0	0	87,480
UV	540.00	37	1,687,200	19,980	0	0	19,980	19,980	0	0	19,980
Sub-Totals		199	2,003,975	107,460	0	0	107,460	107,460	0	0	107,460
		1,277	180,669,912	2,195,715	3,000	500	2,199,215	2,195,714	1,618	(52)	2,197,280
Concession							(78,073)				(77,804)
Amount from General Rates							2,121,142				2,119,476
Ex-Gratia Rates							10,588				0
Totals							2,131,730				2,119,476

Comments - Rating Information

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2016	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 131 - Recreation Centre Development	83,893	0	0	7,705	83,893	76,188	0	5,240
Loan 139 - Swimming Pool Redevelopment	261,631	0	2,667	10,873	258,964	250,758	3,342	13,163
Economic Services								
Loan 140 - Puntapin Dam Pipeline	21,742	0	5,349	21,742	16,393	0	233	586
Other Property and Services								
Loan 137 - Staff Housing	203,448	0	3,576	10,945	199,873	192,503	4,056	11,949
Loan 138 - Doctor Housing	114,419	0	4,200	8,532	110,219	105,887	3,587	7,042
Self Supporting Loans								
Loan 133 - Wagin Bowling Club (SSL)	25,116	0	5,501	16,640	19,615	8,476	191	435
Proposed Wagin Ag Society (SSL)	0	200,000	0	0	0	200,000	0	0
	710,248	200,000	21,292	76,437	688,956	833,811	11,409	38,415

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
			\$	\$		\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGCC	Operating	0	905,039	0	226,260	905,039		905,039	225,686		0
Grants Commission - Roads	WALGCC	Operating	0	463,449	0	115,862	463,449		463,449	115,990		0
Well Aged Housing Grant Funding	CLGF	Operating	0	1,024,624	0	682,808	1,024,624		1,024,624	431,696	(431,696)	0
Integrated Planning - Strategic Community Plan	Dept. of Local Government	Operating - Tied	21,259	0	0	0	0		0	0	0	21,259
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	7,860	31,440	0	7,860	31,440		31,440	7,860	(16,216)	(496)
FESA Grant - Operating SES	Dept. of Fire & Emergency Serv.	Operating - Tied	6,625	26,500	0	6,625	26,500		26,500	6,625	(3,408)	9,842
Community Amenities												
Contributions to Community Bus Replacement	Service Clubs	Non-operating	0	0	7,000	4,664	7,000		7,000	1,000		1,000
Education and Welfare												
HACC Recurrent Grant	Metro Health Board	Operating	0	319,534	0	159,768	319,534		319,534	175,743		0
CACP Funding	Metro Health Board	Operating - Tied	37,791	0	0	0	0		0	0	(1,380)	36,411
Recreation and Culture												
Community Pool Revitalisation Grant Income	Dept. of Sport & Rec	Operating - Tied	0	32,000	0	0	32,000		32,000	0	(3,636)	(3,636)
Contributions to Rec Centre Air Conditioning	Sporting Clubs	Non-operating	0	0	18,000	18,000	18,000		18,000	18,000		18,000
Kidsport Grant	Sport for All	Operating - Tied	3,485	0	0	0	0		0	0	(2,361)	1,124
Can You See My Mind Grant	Healthways	Operating - Tied	8,800	6,000	0	0	6,000		6,000	0	(13,529)	(4,729)
Transport												
Direct Road Grants	Main Roads WA	Operating	0	110,635	0	110,635	110,635		110,635	110,635		0
Road Project Grants	Regional Road Group	Non-operating	0	0	335,605	134,242	335,605		335,605	134,242	(100,981)	33,261
Roads To Recovery Grant	Roads to Recovery	Non-operating	0	0	517,394	172,465	517,394		517,394	141,809	(115,340)	26,469
Main Roads Bridge Grant	Main Roads WA	Non-operating	0	0	447,000	0	447,000		447,000	0	0	0
Main Roads Black Spot Program	Black Spot Program	Non-operating	0	0	76,707	30,683	76,707		76,707	30,683	(8,258)	22,425
TOTALS			85,820	2,919,221	1,401,706	1,669,872	4,320,927	0	4,320,927	1,399,968	(696,804)	160,930
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	2,823,281	0	1,295,333	2,823,281	0	2,823,281	1,059,749	(431,696)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		85,820	95,940	0	14,485	95,940	0	95,940	14,485	(40,530)	59,775
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,401,706	360,054	1,401,706	0	1,401,706	325,734	(224,579)	101,155
TOTALS			85,820	2,919,221	1,401,706	1,669,872	4,320,927	0	4,320,927	1,399,968	(696,804)	160,930

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

















Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2016	Amount Received	Amount Paid	Closing Balance 31 Oct 2016
	\$	\$	\$	\$
Deposits - Town Hall	1,400	500	(1,100)	800
Deposits - Community Bus	600	450	(300)	750
Deposits - Rec Ctr & EFP	4,162	1,500	(2,300)	3,362
Deposits - Animal Trap	0	0	0	0
BCITF	519	1,334	(1,305)	548
Building Services Levy	1,667	975	(2,642)	0
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	4,619	0	0	4,619
Unclaimed Monies	1,484	0	0	1,484
Transport Licensing	14,344	0	0	14,344
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
In Lieu of Public Open Space	8,200	0	0	8,200
Staff Christmas Fund	5,470	4,105	0	9,575
Trust Accounts Recievable	-191	0	0	(191)
Cemetery Shelter Contributions	8,000	0	0	8,000
	50,454	8,864	(7,647)	51,671












SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 13: Capital Acquisitions

Assets	Account	Annual Budget \$	YTD Actual \$	Strategic Reference / Comment
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>				
Land and Buildings				
Recreation and Culture				
 Eric Farrow/Recreation Centre - Shrubs/Paving	B1701	(6,000)	0	Completed
 Recreation Centre - Air Conditioning	B1702	(35,000)	(28,875)	
 Sportsground - Ablutions Upgrade	B1703	(15,000)	(988)	
Recreation and Culture Total		(56,000)	(29,863)	
Transport				
 Depot - Solar Panels	E167458	(10,000)	(8,174)	
Transport Total		(10,000)	(8,174)	
Other Property and Services				
 2 Ballagin St - Reroofing	E167475	(25,000)	0	
Other Property and Services Total		(25,000)	0	
Land and Buildings Total		(91,000)	(38,506)	
Furniture & Equipment				
Governance				
 IT Upgrade Project	E167742	(20,000)	(2,607)	
Governance Total		(20,000)	(2,607)	
Economic Services				
 Caravan Park - Washing Machine & Dryer	E167781	(4,000)	(3,496)	Completed
Economic Services Total		(4,000)	(3,496)	
Furniture & Equipment Total		(24,000)	(6,103)	
Plant and Equipment				
Governance				
 Admin Vehicle	E167746	(42,000)	0	
Governance Total		(42,000)	0	
Community Amenities				
 Community Bus	E167759	(110,000)	0	
Community Amenities Total		(110,000)	0	
Transport				
 Isuzu Truck 6t (P16)	E167761	(100,000)	(79,542)	Completed
 Isuzu Crew Cab (P21)	E167761	(80,000)	0	
 Roller Multi-tyre	E167761	(120,000)	0	
 John Deere Mower	E167761	(7,000)	(4,200)	Completed
 Komatsu Loader Rake	E167761	(9,000)	0	
Transport Total		(316,000)	(83,742)	
Plant and Equipment Total		(468,000)	(83,742)	
Roads				
Transport				
 Capital Works Program	E167103	(1,727,375)	(293,001)	
Transport Total		(1,727,375)	(293,001)	
Roads Total		(1,727,375)	(293,001)	
Footpaths				
Transport				
 Footpath Program	E167124	(84,200)	0	
Transport Total		(84,200)	0	
Footpaths Total		(84,200)	0	

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 13: Capital Acquisitions

Assets	Account	Annual Budget \$	YTD Actual \$	Strategic Reference / Comment
Infrastructure - Other				
Community Amenities				
 Cemetery Upgrade	E167191	(45,000)	(470)	
Community Amenities Total		(45,000)	(470)	
Recreation and Culture				
 Wetlands Pond - Cementing	E167758	(20,000)	0	
Recreation and Culture Total		(20,000)	0	
Transport				
 Airport Development	E167782	(20,000)	0	
 Townscape & Tourism	E167136	(41,000)	0	
Transport Total		(61,000)	0	
Infrastructure - Other Total		(126,000)	0	
Capital Expenditure Total		(2,520,575)	(421,352)	
Level of Completion Indicators				
 0%  20%  40%  60%  80%  100%  Over 100%				Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.

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SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
For the Period Ended 31 October 2016

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	779,287	779,287	779,287
I031010	GRV Minimums	Inc	87,480	87,480	87,480
I031015	UV	Inc	1,308,968	1,308,968	1,308,968
I031020	UV Minimums	Inc	19,980	19,980	19,980
I031025	GRV Interim Rates	Inc	2,000	600	1,618
I031030	UV Interim Rates	Inc	1,000	300	0
I031035	Back Rates	Inc	500	150	(52)
I031040	Ex-Gratia Rates (CBH)	Inc	10,588	0	0
I031045	Discount Allowed	Inc	(78,073)	(78,073)	(77,804)
I031050	Instalment Admin Charge	Inc	7,000	7,000	7,916
I031055	Account Enquiry Fee	Inc	3,500	1,168	930
I031060	(Rate Write Offs)	Inc	(10,000)	0	(13)
I031065	Penalty Interest	Inc	7,500	2,500	2,590
I031070	Emergency Services Levy	Inc	95,000	95,000	96,349
I031075	ESL Penalty Interest	Inc	400	132	142
I031090	Rate Legal Charges	Inc	30,000	10,000	712
			2,265,130	2,234,492	2,228,101
E031005	Valuation Expenses	Exp	(11,000)	(1,456)	(187)
E031010	Legal Costs/Expenses	Exp	(525)	(176)	0
E031015	Title Searches	Exp	(1,000)	(332)	(398)
E031020	Rate Recovery Expenses	Exp	(30,000)	(10,000)	(129)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(1,627)
E031030	Emergency Services Levy	Exp	(95,000)	(31,666)	(33,954)
E031040	Rate Refunds	Exp	(1,790)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,729)	(2,729)	(2,480)
E031100	Administration Allocated	Exp	(89,862)	(29,956)	(29,954)
			(233,906)	(78,315)	(68,728)
Other General Purpose Funding					
I032005	Grants Commission General	C	905,039	226,260	225,686
I032010	Grants Commission Roads	C	463,449	115,862	115,990
I032020	Administration Rental	Inc	30,000	10,000	11,336
I032025	Photocopies, Publications, PA & Projector Hire	Inc	500	168	265
I032030	Reimbursements	Inc	100	32	0
I032035	SS Loans Interest Reimb.	Inc	435	144	191
I032040	Bank Interest	Inc	20,000	4,000	1,056
I032045	Reserves Interest	Inc	21,552	0	0
I032055	Commissions & Recoups	Inc	700	0	0
I032105	Well Aged Housing Grant Funding	S	1,024,624	682,808	431,696
			2,466,399	1,039,274	786,218
E032005	Bank Fees and Charges	Exp	(10,000)	(3,332)	(4,894)
E032015	Interest on Loans	Exp	(38,415)	(12,804)	(11,409)
E032030	Audit Fees & Other Services	Exp	(15,000)	(5,000)	(4,179)
E032035	Administration Allocated	Exp	(104,084)	(34,696)	(34,695)
E032075	Integrated Planning	Exp	(21,260)	0	0
			(188,759)	(55,832)	(55,176)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
	Total General Purpose Income		4,731,529	3,273,766	3,014,319
	Total General Purpose Expenditure		(422,665)	(134,147)	(123,904)
	Governance				
	Members of Council				
I041020	Other Income Relating to Members	Inc	1,000	1,000	0
			1,000	1,000	0
E041005	Sitting Fees	Exp	(15,000)	(5,000)	(2,050)
E041010	Training	Exp	(2,000)	(668)	0
E041015	Members Travelling	Exp	(2,000)	(668)	(36)
E041025	Election Expenses	Exp	(2,500)	(2,500)	(731)
E041030	Other Expenses	Exp	(6,000)	(2,000)	(711)
E041035	Conference Expenses	Exp	(12,000)	(12,000)	(9,409)
E041040	Presidents Allowance	Exp	(12,000)	(4,000)	(3,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(1,000)	(1,000)
E041055	Refreshments and Receptions	Exp	(12,000)	(4,000)	(1,819)
E041060	Presentations	Exp	(1,500)	(500)	(725)
E041065	Insurance	Exp	(7,593)	(7,593)	(7,593)
E041070	Public Relations	Exp	(500)	(168)	(212)
E041075	Subscriptions	Exp	(23,000)	(23,000)	(24,018)
E041100	Administration Allocated	Exp	(98,440)	(32,812)	(32,813)
			(197,533)	(95,909)	(84,116)
	Other Governance				
I042030	Profit on Sale of Asset	Inc	3,452	0	0
I042045	Admin Reimbursements	Inc	10,000	3,332	1,472
			13,452	3,332	1,472
E042005	Administration Salaries	Exp	(594,980)	(198,328)	(179,932)
E042010	Administration Superannuation	Exp	(61,738)	(20,580)	(20,445)
E042011	Loyalty Allowance	Exp	(4,558)	(1,520)	(1,140)
E042012	Housing Allowance Admin	Exp	(17,840)	(9,840)	(10,032)
E042015	Insurance	Exp	(25,090)	(25,090)	(22,868)
E042020	Staff Training	Exp	(17,000)	(5,668)	(3,829)
E042030	Printing & Stationary	Exp	(30,000)	(10,000)	(10,905)
E042035	Phone, Fax & Modem	Exp	(14,000)	(4,668)	(3,865)
E042040	Office Maintenance	Exp	(50,550)	(19,510)	(17,055)
E042045	Advertising	Exp	(14,000)	(4,668)	(2,569)
E042050	Office Equipment Maintenance	Exp	(4,000)	(1,332)	(1,159)
E042055	Postage & Freight	Exp	(5,000)	(1,668)	(1,439)
E042060	Vehicle Running Expenses	Exp	(8,000)	(2,668)	(2,299)
E042065	Legal Expenses	Exp	(5,000)	(1,668)	(723)
E042070	Garden Expenses	Exp	(7,000)	(2,336)	(2,735)
E042075	Conference & Training	Exp	(12,000)	(4,000)	(5,893)
E042080	Computer Support	Exp	(60,000)	(52,000)	(54,133)
E042085	Other Expenses	Exp	(5,000)	(1,668)	(404)
E042090	Administration Allocated	Exp	(186,134)	(62,044)	(62,045)
E042095	Fringe Benefits Tax	Exp	(20,000)	(5,000)	(6,690)
E042100	Staff Uniforms	Exp	(4,000)	(300)	(936)
E042115	Cash Round Off Control	Exp	0	0	(1)
E042120	Depreciation - Other Governance	Exp	(110,112)	0	0
E042125	Less Administration Allocated	Exp	1,069,869	356,624	356,623
E042155	Lease of Photocopier	Exp	0	0	(612)
E042170	LG Conference - Other Shire Expenditure (Recouped)	Exp	0	0	(1,005)
			(186,133)	(77,932)	(56,090)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
	Total Governance Income		14,452	4,332	1,472
	Total Governance Expenditure		(383,666)	(173,841)	(140,206)
	Law, Order & Public Safety				
	Fire Prevention				
I051010	FESA - Operating Grant	S	31,440	7,860	7,860
I051015	Sale of Fire Maps	Inc	300	100	68
I051030	Bush Fire Infringements	Inc	450	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051075	SES Operating Grant	S	26,500	6,625	6,625
			62,690	18,585	18,553
E051005	Bushfire Brigade DFES Operation Expenditure	Exp	(31,440)	(20,372)	(16,457)
E051010	Communication Mtce	Exp	(3,500)	(1,168)	(1,682)
E051015	Advertising & Other Expenses	Exp	(3,000)	(3,000)	(2,310)
E051025	Town Block Burn Off	Exp	(5,500)	(2,750)	(2,121)
E051050	Shared Emergency Services Mgr	Exp	(12,000)	(3,000)	(2,209)
E051060	SES Operation Expenditure	Exp	(26,500)	(8,866)	(3,408)
E051100	Administration Allocated	Exp	(56,945)	(18,980)	(18,982)
E051190	Depreciation - Fire Prevention	Exp	(80,115)	0	0
			(219,000)	(58,136)	(47,169)
	Animal Control				
I052005	Dog Fines and Fees	Inc	3,000	1,000	1,985
I052010	Hire of Animal Traps	Inc	50	50	82
I052015	Dog Registration	Inc	5,000	2,300	2,204
I052016	Cat Registration	Inc	1,000	460	576
I052020	Reimbursements	Inc	500	125	0
			9,550	3,935	4,847
E052005	Ranger Salary	Exp	(26,000)	(8,668)	(5,515)
E052007	Ranger Telephone	Exp	(1,000)	(332)	(327)
E052010	Pound Maintenance	Exp	(3,122)	(1,054)	(4,287)
E052015	Dog Control Insurance	Exp	(743)	(743)	(665)
E052020	Legal Fees	Exp	(500)	(168)	0
E052025	Training & Conference	Exp	(4,000)	(1,336)	(120)
E052030	Ranger Services Other	Exp	(1,000)	(336)	(102)
E052035	Administration Allocated	Exp	(24,300)	(8,100)	(8,100)
E052190	Depreciation - Animal Control	Exp	(2,983)	0	0
			(63,648)	(20,737)	(19,116)
	Other Law, Order & Public Safety				
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin	Inc	10,000	0	0
			10,050	50	0
E053005	Abandoned Vehicles	Exp	(800)	(268)	(218)
E053010	Emergency Services	Exp	(500)	(406)	(357)
E053045	CCTV & Security	Exp	(15,000)	(200)	(165)
E053055	Mosquito Control	Exp	(11,000)	(3,664)	(7,128)
			(27,300)	(4,538)	(7,868)
	Total Law, Order & Public Safety Income		82,290	22,570	23,400
	Total Law, Order & Public Safety Expenditure		(309,948)	(83,411)	(74,153)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Health					
Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(6,720)	(2,240)	(2,107)
E071190	Depreciation - Infant Health	Exp	0	0	0
			(6,720)	(2,240)	(2,107)
Preventative Services - Admin & Inspections					
I074005	Food Vendor's Licences	Inc	273	0	0
I074015	Contrib. Regional Health Scheme	Inc	57,620	19,208	12,733
I074020	Reimbursements	Inc	19,150	0	45
			77,043	19,208	12,778
E074005	EHO Salary	Exp	(99,500)	(33,168)	(21,850)
E074008	EHO Leave/Wages Liability	Exp	(35,000)	(35,000)	(46,513)
E074010	EHO Superannuation	Exp	(9,500)	(3,168)	(2,338)
E074015	Other Control Expenses	Exp	(7,200)	(4,248)	(7,242)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(15,000)	(5,000)	(1,987)
E074030	Conferences & Training	Exp	(1,500)	(500)	0
E074100	Administration Allocated	Exp	(26,354)	(8,784)	(8,785)
			(194,054)	(89,868)	(88,715)
Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	3,643	1,216	1,122
I076015	Reimbursements - IPN Medical	Inc	1,000	0	0
I076020	Meeting Room Fees	Inc	1,000	332	564
I076040	Reimbursements - Dr Norris	Inc	450	0	0
			6,093	1,548	1,686
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(8,652)	(3,888)	(2,706)
E076025	Depreciation - Other Health	Exp	(22,229)	0	0
E076030	Doctors Vehicle Mtce	Exp	(2,000)	(668)	(350)
E076040	IPN Medical Services	Exp	(55,000)	0	0
			(87,881)	(4,556)	(3,056)
Health - Preventative Services					
E077010	Analytical Expenses	Exp	(500)	(500)	(450)
			(500)	(500)	(450)
Total Health Income			83,136	20,756	14,464
Total Health Expenditure			(289,155)	(97,164)	(94,328)
Education & Welfare					
Pre Schools					
I083035	Day Care Lease	Exp	7,156	2,384	2,687
I083036	Day Care Reimbursements	Exp	2,000	668	176
			9,156	3,052	2,863
E080010	Kindegarten Maintenance (Daycare)	Exp	(13,716)	(5,302)	(11,128)
E080190	Depreciation - Pre-Schools	Exp	(4,301)	(1,432)	0
			(18,017)	(6,734)	(11,128)
Other Education					
E081030	Contribution - Wagin Youth Care	Exp	(2,000)	(2,000)	(2,000)
			(2,000)	(2,000)	(2,000)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
HACC Program					
I082010	HACC Recurrent Grant	Inc	319,534	159,768	175,743
I082015	Meals on Wheels	Inc	20,000	6,668	4,338
I082020	HACC Fee for Service	Inc	34,000	11,332	10,239
I082030	Reimbursements	Inc	200	68	0
			373,734	177,836	190,320
E082010	Co-ordinator Salary	Exp	(63,000)	(21,000)	(19,108)
E082015	Home Mtce Salary	Exp	(22,000)	(7,332)	(7,073)
E082020	Respite Salaries	Exp	(1,200)	(400)	0
E082025	Home Help Salaries	Exp	(130,000)	(43,332)	(35,871)
E082030	Superannuation	Exp	(20,000)	(6,668)	(5,246)
E082035	Other Expenses	Exp	(5,500)	(1,828)	(858)
E082040	Travelling - Mileage	Exp	(16,000)	(5,332)	(4,368)
E082045	Staff Training	Exp	(2,000)	(668)	(350)
E082050	Staff Training Salaries	Exp	(6,200)	(2,068)	0
E082055	Subscriptions	Exp	(3,000)	(1,000)	(1,335)
E082060	Telephone & Postage	Exp	(3,800)	(1,268)	(1,130)
E082065	Advertising & Stationery	Exp	(1,834)	(612)	0
E082070	Insurance	Exp	(7,600)	(7,600)	(5,641)
E082075	Office Accommodation	Exp	(34,000)	(11,332)	(11,336)
E082080	Plant & Equipment Mtce	Exp	(13,000)	(5,834)	(5,087)
E082085	Consumable Supplies	Exp	(2,600)	(868)	(1,219)
E082090	Expenditure from Donations	Exp	(2,000)	(664)	(532)
E082100	Administration Allocated	Exp	(28,710)	(9,572)	(9,570)
E082110	Meals on Wheels Expenditure	Exp	(40,000)	(13,332)	(5,423)
E082190	Depreciation - HACC	Exp	(10,881)	0	0
			(413,325)	(140,710)	(114,147)
Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	7,387	3,694	3,358
			7,387	3,694	3,358
E083010	Wagin Frail Aged Exp	Exp	(7,387)	(7,387)	(7,387)
E083020	Comm. Aged Care Expenses	Exp	(47,372)	(15,788)	(1,380)
			(54,759)	(23,175)	(8,767)
Total Education & Welfare Income			390,277	184,582	196,541
Total Education & Welfare Expenditure			(488,101)	(172,619)	(136,042)
Community Amenities					
Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	236,160	236,160	237,165
I102020	Refuse Site Fees	Inc	10,000	3,332	12,049
			246,160	239,492	249,214
E101005	Domestic Refuse Collection	Exp	(51,054)	(17,020)	(16,484)
E101010	Recycling Pick-Up	Exp	(84,570)	(28,188)	(29,682)
E101015	Refuse Site Mtce	Exp	(102,891)	(34,359)	(45,416)
E101025	Refuse Site Attendant	Exp	(55,930)	(19,654)	(17,697)
			(294,445)	(99,221)	(109,278)
Sanitation - Other					
I102002	Commercial Collection Charges	Inc	70,600	64,346	65,896
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	13,588	4,528	3,312
I102015	Sale of Refuse Scrap	Inc	4,000	1,000	0
			92,188	69,874	69,208

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E102005	Commercial Collection	Exp	(14,993)	(4,996)	(4,575)
E102010	Bulk Rubbish Collection	Exp	(13,410)	(4,472)	(4,326)
E101020	Chemical Drum Disposal Costs	Exp	(5,500)	0	0
E102035	Refuse Site Rehabilitation	Exp	(10,000)	0	0
E102190	Depreciation - Sanitation	Exp	(6,290)	0	0
			(50,193)	(9,468)	(8,901)
Sewerage					
I104005	Septic Tank Fees	Inc	500	500	215
			500	500	215
E104005	Sewerage Treatment Plant	Exp	(333)	(124)	(81)
			(333)	(124)	(81)
Regional Refuse Group					
I102006	Regional Refuse Group	Inc	0	0	0
			0	0	0
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
Town Planning					
I106005	Planning Fees	Inc	10,000	3,332	727
			10,000	3,332	727
E106005	Town Planning Expenses	Exp	(40,000)	(13,332)	(29,852)
E106100	Administration Allocated	Exp	(30,116)	(10,040)	(10,039)
			(70,116)	(23,372)	(39,891)
Other Community Amenities					
I107005	Cemetery Fees	Inc	13,000	4,332	5,341
I107010	Community Bus Income	Inc	8,000	2,668	1,749
I107020	Profit on Sale of Asset	Inc	6,000	0	0
I107025	Community Bus Contributions	Inc	7,000	4,664	1,000
			34,000	11,664	8,090
E107005	Cemetery Mtce	Exp	(17,057)	(5,721)	(13,107)
E107010	Public Convenience Mtce	Exp	(49,870)	(17,052)	(14,424)
E107015	Community Bus Operating	Exp	(2,000)	(664)	(3,031)
E107100	Administration Allocated	Exp	(58,642)	(19,548)	(19,547)
E107190	Depreciation - Other Comm Amenities	Exp	(14,588)	0	0
			(142,157)	(42,985)	(50,109)
Total Community Amenities Income			382,848	324,862	327,454
Total Community Amenities Expenditure			(557,244)	(175,170)	(208,260)
Recreation & Culture					
Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	3,000	1,000	2,149
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,025	1,340	1,325
			7,125	2,440	3,474
E111005	Town Hall Mtce	Exp	(45,912)	(17,790)	(26,585)
E111010	Other Halls Mtce	Exp	(4,556)	(1,817)	(526)
E111190	Depreciation - Public Halls	Exp	(28,083)	0	0
			(78,551)	(19,607)	(27,111)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Swimming Pool					
I112005	Community Pool Revitalisation Grant Income	S	32,000	0	0
I112010	Swimming Pool Admission	Inc	35,000	3,000	2,927
I112015	Swimming Pool Miscellaneous Income	Inc	100	0	0
I112020	Reimbursements	Inc	500	0	0
I112040	Swimming Pool Community Room Hire	Inc	300	100	0
			67,900	3,100	2,927
E112005	Pool Staff Salary	Exp	(73,532)	(24,512)	(4,854)
E112010	Superannuation	Exp	(7,353)	(2,452)	(404)
E112015	Swimming Pool Maintenance	Exp	(115,208)	(43,474)	(27,926)
E112020	Swimming Pool Other Expenses	Exp	(5,000)	(2,664)	(3,221)
E112025	Community Pool Revitalisation Grant Expenditure	Exp	(32,000)	(10,668)	(3,636)
E112190	Depreciation - Swimming Pools	Exp	(42,367)	0	0
			(275,460)	(83,770)	(40,041)
Other Recreation & Sport					
I113005	Sportsground Rental	Inc	6,855	2,284	0
I113015	Power Reimbursements	Inc	6,000	1,500	0
I113020	Recreation Centre Hire	Inc	7,000	2,332	1,877
I113025	Reimbursements Other	Inc	100	100	6,045
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	50	0
I113040	Other Recreation & Sport Contributions	Inc	18,000	18,000	18,000
I113055	Eric Farrow Pavillion Hire	Inc	7,000	2,332	757
			46,805	26,598	26,679
E113005	Sportsground Mtce	Exp	(93,847)	(31,617)	(22,776)
E113010	Sportsground Building Mtce	Exp	(24,663)	(14,115)	(11,492)
E113015	Wetlands Park Mtce	Exp	(49,634)	(16,834)	(22,737)
E113020	Parks & Gardens Mtce	Exp	(44,080)	(14,696)	(19,380)
E113025	Puntapin Rock Mtce	Exp	(2,237)	(751)	(7,065)
E113030	Recreation Centre Mtce	Exp	(62,831)	(25,706)	(19,363)
E113035	Rec Staff Salaries	Exp	(25,000)	(8,332)	(7,706)
E113040	Superannuation	Exp	(2,729)	(908)	(960)
E113045	Other Expenses	Exp	(3,000)	(1,000)	(528)
E113065	Eric Farrow Pavilion Mtce	Exp	(22,726)	(9,014)	(5,198)
E113070	Rec Centre Sports Equipment	Exp	(2,500)	(832)	(975)
E113100	Administration Allocated	Exp	(101,555)	(33,852)	(33,852)
E113101	Kidsport Grant Expenditure	Exp	(3,485)	(1,160)	(2,361)
E113190	Depreciation - Other Rec & Sport	Exp	(200,630)	0	0
			(638,917)	(158,817)	(154,393)
Library					
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(46,600)	(15,536)	(14,026)
E115015	Library Building Mtce	Exp	(6,270)	(2,350)	(1,757)
E115020	Library Other Expenses	Exp	(6,500)	(3,126)	(2,666)
E115190	Depreciation - Libraries	Exp	(2,025)	0	0
			(61,395)	(21,012)	(18,449)
Other Culture					
I119015	Contribution to Woolorama	Cont	1,000	0	0
I119020	Reimbursements	Reim	3,500	0	0
I119031	Other Culture Grant Funds	Reim	6,000	0	0
			10,500	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(67,932)	(23,268)	(2,414)
E116015	Mtce - Tudhoe St Community Centre	Exp	(8,551)	(3,597)	(2,112)
E116020	Historical Village	Exp	(4,087)	(2,691)	(1,987)
E116040	Great Southern Concert Band	Exp	(400)	(400)	(400)
E116045	Community Development Events	Exp	(14,500)	(4,836)	(4,611)
E116046	Community Development Equipment Maintenance	Exp	(1,000)	(332)	0
E116055	Other Culture Grant Funds Exp	Exp	(19,800)	(13,196)	(13,529)
E116190	Depreciation - Other Culture	Exp	(110)	0	0
			(116,880)	(48,820)	(25,552)
Total Recreation & Culture Income			132,480	32,288	33,080
Total Recreation & Culture Expenditure			(1,171,203)	(332,026)	(265,546)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	110,635	110,635	110,635
I121010	Road Project Grants	Inc	335,605	134,242	134,242
I121015	Roads to Recovery Grant	Inc	517,394	172,465	141,809
I121020	Reimbursements	Inc	0	0	1,800
I121025	Contribution - St Lighting	Inc	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	447,000	0	0
I121076	Main Roads Black Spot Program	Inc	76,707	30,683	30,683
			1,490,841	448,025	419,169
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	40,000	13,332	15,763
			40,000	13,332	15,763
E122005	Road Maintenace	Exp	(120,000)	(40,000)	(37,352)
E122006	Maintenance Grading	Exp	(150,000)	(50,004)	(66,840)
E122007	Rural Tree Pruning	Exp	(70,000)	(23,332)	(22,539)
E122008	Rural Spraying	Exp	(15,000)	(5,000)	(11,976)
E122009	Town Site Spraying	Exp	(30,000)	(10,000)	(11,396)
E122010	Depot Mtce	Exp	(17,828)	(6,596)	(4,771)
E122011	Town Reserve & Verg Mtce	Exp	(2,000)	(668)	(327)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(7,500)	(6,327)
E122025	Street Cleaning	Exp	(50,000)	(16,668)	(15,412)
E122030	Street Trees	Exp	(37,000)	(12,336)	(11,754)
E122035	Traffic & Street Signs Mtce	Exp	(6,000)	(1,996)	(2,941)
E122045	Townscape	Exp	(10,000)	(3,340)	(4,074)
E122050	Crossovers	Exp	(500)	(168)	0
E122055	RoMan Data Collection	Exp	(15,000)	(13,000)	(11,579)
E122060	Street Lighting	Exp	(62,000)	(20,668)	(21,208)
E122090	Graffiti Removal	Exp	(1,000)	(336)	0
E122100	Administration Allocated	Exp	(42,183)	(14,060)	(14,061)
E122190	Depreciation - Roads	Exp	(600,000)	0	0
E147120	Storm Damage	Exp	0	0	(9,602)
			(1,251,011)	(225,672)	(252,159)
Road Plant Purchases					
E123010	Loss on Sale of Asset	Exp	(34,100)	0	0
			(34,100)	0	0
Aerodrome					
I126015	Aerodrome Reimbursements	Inc	100	100	0
I126020	Aerodrome Hangar Lease	Inc	727	727	200
			827	827	200

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E126005	Aerodrome Maintenance	Exp	(5,825)	(2,151)	(2,483)
E126190	Depreciation - Aerodromes	Exp	(22,560)	0	0
			(28,385)	(2,151)	(2,483)
	Total Transport Income		1,531,668	462,184	435,132
	Total Transport Expenditure		(1,313,496)	(227,823)	(254,642)
	Economic Services				
	Rural Services				
I131020	Reimbursements	Inc	700	232	0
			700	232	0
E131006	Weeds Control - Bridal Creeper	Exp	(3,000)	(3,000)	0
E131020	Landcare	Exp	(50,000)	0	(226)
E131030	Rural Towns Program	Exp	(23,000)	(7,804)	(7,042)
E131100	Administration Allocated	Exp	(12,530)	(4,176)	(4,177)
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(2,038)	(790)
E131190	Depreciation - Rural Services	Exp	(1,340)	0	0
			(94,870)	(17,018)	(12,235)
	Tourism & Area Promotion				
I132005	Caravan Park Fees	Inc	58,000	19,332	20,644
I132010	Reimbursements	Inc	500	125	210
I132015	RV Area Fees	Inc	9,000	3,000	1,779
			67,500	22,457	22,633
E132010	Wagin Tourism Committee	Exp	(200)	0	0
E132015	Caravan Park Manager Salary	Exp	(24,520)	(8,640)	(10,852)
E132020	Caravan Park Mtce	Exp	(40,419)	(13,855)	(18,473)
E132025	Subsidy Historic Village	Exp	(8,350)	(8,350)	(8,350)
E132030	Donation - Great Sth Dist Displ	Exp	(600)	(600)	(600)
E132040	Tourism Promotion & Subscripts	Exp	(10,000)	(3,332)	(4,260)
E132050	Administration Allocated	Exp	(55,277)	(18,424)	(18,426)
E132190	Depreciation - Tourism	Exp	(7,550)	0	0
			(146,916)	(53,201)	(60,961)
	Building Control				
I133005	Building Licenses	Inc	10,000	3,332	1,630
I133010	Swimming Pool Inspection Fees	Inc	5,000	0	0
			15,000	3,332	1,630
E133010	New Swimming Pool Inspections	Exp	0	0	0
			0	0	0
	Other Economic Services				
I134005	Water Sales	Inc	9,000	3,000	389
			9,000	3,000	389
E134005	Water Supply - Standpipes	Exp	(15,000)	(5,004)	(4,049)
E134190	Depreciation - Other Economic Services	Exp	(1,518)	0	0
			(16,518)	(5,004)	(4,049)
	Total Economic Services Income		92,200	29,021	24,652
	Total Economic Services Expenditure		(258,304)	(75,223)	(77,245)
	Other Property & Services				

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Private Works					
I141005	Private Works Income	Inc	70,000	23,332	8,045
			70,000	23,332	8,045
E141005	Private Works	Exp	(45,000)	(15,004)	(5,475)
E141100	Administration Allocated	Exp	(7,711)	(2,572)	(2,570)
			(52,711)	(17,576)	(8,045)
Public Works Overheads					
I143020	Reimbursements	Inc	100	100	0
			100	100	0
E143005	Engineering Salaries	Exp	(86,660)	(28,888)	(26,524)
E143007	Engineering Administration Salaries	Exp	(50,107)	(16,704)	(15,765)
E143009	Housing Allowance Works	Exp	(17,000)	(13,000)	(13,168)
E143015	CEO's Salary Allocation	Exp	(43,842)	(14,616)	(13,311)
E143020	Engineering Superannuation	Exp	(80,000)	(26,668)	(25,094)
E143025	Engineering - Other Expenses	Exp	(3,000)	(1,004)	(1,250)
E143030	Sick Holiday & Allowances Pay	Exp	(155,000)	(51,668)	(39,624)
E143045	Insurance on Works	Exp	(32,120)	(32,120)	(29,722)
E143050	Protective Clothing	Exp	(9,000)	(3,000)	(4,578)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(332)	(250)
E143065	MOW - Vehicle Expenses	Exp	(5,000)	(1,664)	(2,195)
E143075	Telephone Expenses	Exp	(2,000)	(668)	(668)
E143080	Staff Licenses	Exp	(585)	(196)	(327)
E143085	Safety Equipment & Meetings	Exp	0	0	(752)
E143090	Conferences & Courses	Exp	(2,000)	(668)	0
E143095	Staff Training	Exp	(16,000)	(5,336)	(10,338)
E143105	Admin Allocated	Exp	(5,695)	(1,900)	(1,898)
E143200	LESS PWOH ALLOCATED	Exp	510,009	170,008	152,339
			0	(28,424)	(33,125)
Plant Operation Costs					
I144005	Sale of Scrap	Inc	3,000	1,000	991
I144010	Reimbursements	Inc	5,000	1,668	1,024
			8,000	2,668	2,015
E144010	Fuel & Oils	Exp	(130,000)	(43,332)	(35,441)
E144020	Tyres & Tubes	Exp	(13,000)	(4,332)	(3,853)
E144030	Parts & Repairs	Exp	(65,000)	(21,668)	(10,446)
E144040	Plant Repair - Wages	Exp	(61,693)	(20,564)	(18,585)
E144050	Insurance and Licences	Exp	(34,000)	(29,463)	(33,272)
E144060	Expendable Tools-Consumables only	Exp	(8,000)	(2,668)	(5,963)
E144075	Minor Plant & Equipment <\$3000	Exp	(8,000)	(2,668)	(946)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	311,693	103,900	101,554
			(8,000)	(20,795)	(6,952)
Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,122,130)	(707,376)	(705,224)
E146200	Less Sal , Allow, Super Allocated	Exp	2,122,130	707,380	705,224
			0	4	0
Unclassified					
I147005	Commission - Vehicle Licensing	Inc	52,000	17,332	16,453
I147035	Banking errors	Inc	0	0	125
I147050	Council Staff Housing Rental	Inc	25,000	8,332	9,190
I147070	Council Housing Reimbursements	Inc	1,000	332	255
I147120	Charge on Private use of Shire Vehicle	Inc	1,560	520	540
			79,560	26,516	26,563

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E147015	Community Requests & Events - CEO Allocation	Exp	(6,500)	(2,172)	(432)
E147035	Banking Errors	Exp	0	0	(125)
E147050	Council Housing Maintenance	Exp	(59,102)	(22,490)	(14,796)
E147055	Consultants	Exp	(25,000)	(8,332)	(4,115)
E147070	4WD Resource Sharing Group	Exp	(1,500)	(500)	(1,127)
E147090	Building Maintenance	Exp	(10,000)	(4,540)	(2,859)
E147100	Administration Allocated	Exp	(141,331)	(47,112)	(47,110)
E147130	Depreciation - Unclassified	Exp	(52,207)	0	0
E147150	Community Requests Budget	Exp	(31,580)	(10,528)	0
E147151	Community Donations/Sponsorship	Exp	(3,100)	(1,032)	(3,000)
E167460	Well Aged Housing Project	Exp	(1,024,626)	(682,812)	(431,696)
			(1,354,946)	(779,518)	(505,260)
Total Other Property & Services Income			157,660	52,616	36,623
Total Other Property & Services Expenditure			(1,415,657)	(846,309)	(553,382)
Total Income			7,598,540	4,406,977	4,107,137
Total Expenditure			(6,609,439)	(2,317,733)	(1,927,708)
Net Deficit (Surplus)			989,101	2,089,244	2,179,429

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 31 October 2016

Payment	Date	Name	Description	Amount
Municipal Account List of Payments				
EFT Payments				
EFT4911	7/10/2016	Australian Services Union	Payroll deductions	(52.70)
EFT4912	7/10/2016	Child Support Agency	Payroll deductions	(245.56)
EFT4913	7/10/2016	Hif Insurance	Payroll deductions	(34.70)
EFT4914	7/10/2016	Lgrceu	Payroll deductions	(9.70)
EFT4915	7/10/2016	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(495.00)
EFT4916	7/10/2016	Shire Of Wagin Payroll Creditors	Payroll deductions	(60.00)
EFT4917	7/10/2016	Albany Camera House	Custom sized print x 12 Pearl paper & canvas - Can You See My Mind Art Exhibition	(2,310.00)
EFT4918	7/10/2016	Great Southern Quarries P/I	Truckload of Bluemetel Dust	(66.00)
EFT4919	7/10/2016	Marleys Diesel & Ag	20L ATF3 Automatic Transmission Fluid for P15 Bomag Roller	(110.00)
EFT4920	7/10/2016	R J Broun Painting	Progress Payment Painting of the exterior Wagin Town Hall.	(6,000.00)
EFT4921	7/10/2016	Sheridans For Badges	2 x name badges for Gordon Tester Environmental Health Officer / Building Surveyor.	(73.04)
EFT4922	7/10/2016	The University of Western Australia	Service Learning Unit SVLG4001 Contribution	(2,000.00)
EFT4923	7/10/2016	W A Country Health Service-Wheatbelt	Main Meals and Sweets supplied in August 2016	(1,302.40)
EFT4924	7/10/2016	Wagin Meats	1kg Sausages 1x pack of meat patties - Works	(41.20)
EFT4925	13/10/2016	Down To Earth Training & Assessing	Traffic Management Refresher Course - 30th September 2016 - Works Crew	(2,205.00)
EFT4926	13/10/2016	Fuel Distributors Of WA Pty Ltd	205L Rubia 7900 15/40 Engine Oil	(894.61)
EFT4927	13/10/2016	Great Southern Waste Disposal	Refuse Collection September 2016	(14,103.86)
EFT4928	13/10/2016	Hamersley Refrigeration	Remaining Balance for Airconditioning in Rec Centre 4x cassette systems supplied and installed Daikin inverter reverse cycle	(14,162.50)
EFT4929	13/10/2016	Hollywood Touch	4x PVC7303 Panels for Swimming Pool Fencing	(560.00)
EFT4930	13/10/2016	Ibis Styles Albany	2 x Rooms and meals for Deb Stephens & Callum Ballantyne - licensing training course Check in 5/10/2016, check out 06/10/2016	(335.00)
EFT4931	13/10/2016	Kulbardi Hill Consulting	Information Panel for Water Fountain Option 2: 600mm x 400mm Etched Aluminium Panel on Angled Pedestal Post	(2,178.00)
EFT4932	13/10/2016	Moore Stephens	Nuts & Bolts and Finance Essentials Workshop 28/11 29/11 2016 - Sue English	(1,564.20)
EFT4933	13/10/2016	NNT Uniforms	3 x Dresses for Tegan Murray, 3 x shirts for Darcey Yates, DFES Printed Material: 2 x Orange T Cards, 20 x Vuey Tuey's, 20 x	(520.72)
EFT4934	13/10/2016	Quality Press	Pocket Books and handling charge as per Estimate 348,573	(271.26)
EFT4935	13/10/2016	Wa Rangers Association Inc.	3 Year Membership to WA Rangers Association Expires 31 December 2018	(120.00)
EFT4936	13/10/2016	Wa Reticulation Supplies	Alprene Saddle 90mm and Plug for Storm Water Catchment Dams	(21.25)
EFT4937	13/10/2016	Wagin NAB AFL Auskick	Kidsport Auskick Annual Memberships: Bert Williams, Ronald Williams, Latika Baxter, Talegan Baxter, Oreyk Rosina, Yorick Gibb, Malachai Gibb, Zane Baxter	(560.00)
EFT4938	13/10/2016	Wagin Pre-mix Concrete	Concrete apron for Dog Pound	(198.00)
EFT4939	13/10/2016	White Building Co. Pty. Ltd	Progress Claim number 2 for unit development on Khedive Street	(94,378.53)
EFT4940	13/10/2016	Zenien	Rectify CCTV server issues on 9/08/2016 - disabled failed drives	(181.50)
EFT4941	17/10/2016	Fuel Distributors Of WA Pty Ltd	5000L Diesel	(5,603.25)
EFT4942	17/10/2016	Kleenheat Gas	Infant Health Centre, Caravan Park, 32 Ballagin St - 2 x 45KG Cylinders - facility fee/cylinder service charge to September 2017	(200.10)
EFT4943	17/10/2016	Western Australian Local Government Ass Walga	Interpretation of Local Government Industry Award 2010 course - Darcey Yates 2nd December 2016. Customer Service & Complaints Handling Course - Deb Stephens 29 November 2016	(1,089.00)
EFT4944	21/10/2016	Australian Services Union	Payroll deductions	(52.70)
EFT4945	21/10/2016	Child Support Agency	Payroll deductions	(245.56)
EFT4946	21/10/2016	Hif Insurance	Payroll deductions	(34.70)
EFT4947	21/10/2016	Lgrceu	Payroll deductions	(9.70)
EFT4948	21/10/2016	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(495.00)
EFT4949	21/10/2016	Shire Of Wagin Payroll Creditors	Payroll deductions	(60.00)
EFT4950	21/10/2016	Australian Taxation Office	September 2016 BAS	(42,188.00)
EFT4951	24/10/2016	A&C Antz Electrical	Move and replace GPO at SES Building	(127.11)
EFT4952	24/10/2016	Australia Post	Postage for September 2016	(337.64)
EFT4953	24/10/2016	Ses Volunteer's Association Of Western Australia (sesva)	Promotional SES - LED Pens x 50, License Plate Surrounds x 5, Balloons x 100 and postage	(122.60)
EFT4954	24/10/2016	South West Isuzu	Fuel Filter for P14 Isuzu Tip Truck	(87.87)
EFT4955	24/10/2016	Wagin Mechanical Repairs	Car Service on Wagin 1 CEO Vehicle 24,000 kms.	(360.00)
EFT4956	24/10/2016	Wallis Computer Solutions	Annual Billing for 2016 - ITS GOLD Wagin Depot, Wagin Library, Wagin Mobile Staff (Building Officer) and Wagin Main Office, SynergySoft MSA. BKP Datto & Platinum	(32,265.92)
EFT4957	24/10/2016	Westcoast Blinds Wa	Deposit Payment for 4 x Ziptrak Blind 3940 x 2800 includes installation + GST for Swimming Pool	(4,000.00)
EFT4958	24/10/2016	ePromotions 247	Orange Beanies (hats) for SES Members	(109.52)
EFT4959	27/10/2016	Afgri Equipment Australia Pty Ltd	Spray Filter Screen, Air Filter and 3 x Chainsaw Chains	(229.01)
EFT4960	27/10/2016	Albany V-Belt & Rubber	Clean 4 x Air Filters	(118.58)
EFT4961	27/10/2016	Alexander Galt And Co Pty Ltd	Shower Heads & Taps for Sportsground and Caravan Park and other hardware and reticulation supplies	(2,179.80)
EFT4962	27/10/2016	Ampac Debt Recovery	Commissions and Costs for the month of September 2016	(83.60)
EFT4963	27/10/2016	Andrew Taylor	Reimbursement for Protective Clothing - Work Boots	(199.95)
EFT4964	27/10/2016	Arrow Bronze	Plaque for Mrs Margret Meagher (Normington)	(463.26)
EFT4965	27/10/2016	Australias Golden Outback	Australias Golden Outback Half Page Promotion for 2017 Holiday Planner	(2,670.00)

Payment	Date	Name	Description	Amount
EFT4966	27/10/2016	Beaurepaires	Repair back tyre on P09 Refuse Loader	(113.50)
EFT4967	27/10/2016	Courier Australia	Deliveries from JR & A Hersey, Sunny Brushware Suppliers, Sigma Chemicals, Jason Signmakers	(371.11)
EFT4968	27/10/2016	David Gray & Co Pty Ltd	1x 20L Mosquito ULV	(2,194.50)
EFT4969	27/10/2016	Daycrest Pty Ltd	HACC Coordinator Car Unleaded - September 2016	(223.18)
EFT4970	27/10/2016	Department Of Fire & Emergency Services	ESL Income Local Government	(4,921.42)
EFT4971	27/10/2016	Doms Delicatessen Of Wagin	15x Rounds of Sandwich Traffic Management Course - 30/09/2016, Milk, Afternoon tea for Marv Bunter 7/9/16	(119.50)
EFT4972	27/10/2016	Dorma Australia Pty Ltd	Fix front sliding door - Replacement Battery and Callout Fee	(381.81)
EFT4973	27/10/2016	Environmental Health Australia (NSW) Incorporated	Food Handling Course link for Shire Website 1 year subscription and setup fee	(880.00)
EFT4974	27/10/2016	Environmental Health Australia (SA) Inc	3 x AFSA Books and postage	(130.55)
EFT4975	27/10/2016	H+H Architects	Architectural Services for Wagin Cottage Homes Proposed Stage 3	(1,719.61)
EFT4976	27/10/2016	It Vision	Changes to Dog Renewal Template - registration fees & charges update	(484.00)
EFT4977	27/10/2016	Jason Signmakers	Replacement Street Signs, Sand Bags, TD1's and Directional Signage	(2,498.38)
EFT4978	27/10/2016	JR & A Hersey Pty Ltd	1x carton Bushmans Aeroguard 1x box medium disposable gloves 1x box 'smoked safety glasses'	(290.40)
EFT4979	27/10/2016	Katanning Glass Supplies	Reglaze window at Airstrip Fuel Shed plus travel	(224.95)
EFT4980	27/10/2016	Keynote Conferences	The Waste & Recycle Conference 15 & 16 Of September 2016 Option 9 Early Registration Thursday & Friday for Peter Webster.	(1,300.00)
EFT4981	27/10/2016	Komatsu Australia Pty Ltd	100 grader blades - 7 foot STD carbon \$45.90 ea, as per quote	(5,049.00)
EFT4982	27/10/2016	LGISWA	Property Insurances, Public Liability and Workers Compensation Insurance - 2nd Instalments 2016 2017	(73,225.71)
EFT4983	27/10/2016	Landgate - Midland	Other DLI Invoices for September 2016	(99.40)
EFT4984	27/10/2016	Leisure Institute Of Wa Aquatic	Country Pool Managers Aquatics Seminar attendance for Kim and Jen \$90 x 2 October 20th 2016 Margaret Wilson Centre, Collie	(300.00)
EFT4985	27/10/2016	Len Calneggia	RoMan Data Input 31/08/16 to 21/09/2016 26 hours Normal Time @ \$70/hour and 7 hours Data Input @ \$35/hour plus travel	(3,402.02)
EFT4986	27/10/2016	Lions Cancer Institute	Donation to The Lions Cancer Institute for their Free Mobile Cancer Screening Unit	(200.00)
EFT4987	27/10/2016	Meals On Wheels Wagin	Meals on Wheels Quarterly Return Payment for July, August, September 2016 319 meals @ \$2.01 per meal	(641.19)
EFT4988	27/10/2016	Momar Australia Pty Ltd	1 x carton Mo-Flo Instant Drain Unblocker, 1 x carton Moly DSD	(918.50)
EFT4989	27/10/2016	Morgan Rural Services Pty Ltd	Road side spraying sealed roads only as per quote and spraying of Refuse Site	(13,476.10)
EFT4990	27/10/2016	Narrogin Hire Service & Reticulation	6 x Hunter i21 Sprinklers for Wetlands Park	(417.60)
EFT4991	27/10/2016	Perth Scientific Pty Ltd	Thermometer - Thermocouple Type T TTX 100 / TTX 110	(220.00)
EFT4992	27/10/2016	Phoenix Paints	Metalfix 1000 - special White 10L - Road Maintenance	(454.01)
EFT4993	27/10/2016	Protector Fire Services - Albany	repairs to Fire Extinguishers and Hydrants at Town Hall and Rec Centre	(1,814.73)
EFT4994	27/10/2016	Putland Motors	Supply and Replace Blades on HACC Lawnmower	(37.80)
EFT4995	27/10/2016	Quick Corporate	October stationary order on-line reference number 773966.	(946.98)
EFT4996	27/10/2016	Royal Life Saving Society Wa	Royal Life Saving Uniforms - \$80 Kim - 1 shirt, 1 shorts \$270 - Jen - 2 shirts, 4 shorts, 1 bathers	(390.40)
EFT4997	27/10/2016	Security & Key Pty Ltd	4 Door Entry Sets with plugs for Recreation Centre (Refer Schedule)	(552.96)
EFT4998	27/10/2016	Shire Of Lake Grace	Reimbursement for 1/6 portion of 4WDL Executive Officer Hours January to September 2016	(1,172.60)
EFT4999	27/10/2016	Shire Of West Arthur	Shared CESM Position for July to September 2016	(2,429.61)
EFT5000	27/10/2016	Sigma Chemicals	24 x Cal Hypo Pulsar Biquettes 20KG Buckets, 32 x Cal Hypo All Purpose Tablets 20KG Buckets, 12 x Hydrochloric Acid 20L drums, 12 x 20L DG Drum Poly and 1 x pallet - Swimming Pool Make Festoon Lighting for Town Hall - Can you See My Mind Art Exhibition Ceiling Rose, Lamp Holder, 200mm Junction Box, 1.5m Flex Cable and Labour. Check pump in Warwick Street	(11,576.54)
EFT5001	27/10/2016	Sprigg Electrical Services	2x 1 Piece Tractor Broom Part - 1102	(2,030.50)
EFT5002	27/10/2016	Sunny Brushware Suppliers	Chainsaw Course - 18th October 2016 Elsie Wallas	(1,500.40)
EFT5003	27/10/2016	Swit Manjimup Tafe	Advertising in Katanning and Narrogin Newspapers for Can You See My Mind exhibition. Public Notice Narrogin Observer 15/9/16	(196.39)
EFT5004	27/10/2016	The West Australian	proposed road closure of Soratt & Kerslev Road	(854.40)
EFT5005	27/10/2016	Thomas Mangalavite	Gravel 3000m2 @ \$1.20/m CP198 Murdock Road	(3,960.00)
EFT5006	27/10/2016	Urban Rural Perspectives	Town Planning Consulting Services, general & Refuse Site, provided during September 2016	(1,854.37)
EFT5007	27/10/2016	Visimax	2x Dangerous Dog Signs (DD2)	(63.40)
EFT5008	27/10/2016	Wagin Bowling Club Inc	Reimbursement for Power Bill to 3 August 2016	(25.95)
EFT5009	27/10/2016	Wagin Community Resource Centre	Wagin Woolpress - Leake Lane Notice, Heavy Haulage Public Meeting and Council Corner. Act Belong Commit Printing	(432.20)
EFT5010	27/10/2016	Wagin District Farmers Co-operative	Refreshments for Kitchen, 4WDL and Council Meeting, Cleaning Supplies for various places, HACC Groceries, Depot Refreshments and refreshments for Traffic Management Course	(600.32)
EFT5011	27/10/2016	Wagin Earthmoving	Mulch 3.5km Murdock Rd, Mulch 1.7km Ballagin Rd, Mulch 600m Robinson Rd	(5,819.00)
EFT5012	27/10/2016	Wagin Gas Electrics	Supply and Replace Sump Pump at Town Hall, repair 2nd Scoreboard at Rec Centre, change blown lights at Town Hall and check burnt out power point and Bain Marie at Rec Centre	(1,220.02)
EFT5013	27/10/2016	Wagin Motel	Accommodation for Prof Lyn Beazley 7th October - Can You See My Mind Art Exhibition	(130.00)
EFT5014	27/10/2016	Wagin Mower Repairs	Service HACC Honda Lawnmower, 2 x Trickle Chargers, repairs to Mozzie Sprayer, Nylon Cutter Head for Brush Cutter, Throttle Handle for Brush Cutter, Echo Pin & Clip, 6 x blades and 1 x belt for Toro Mower. repair chainsaw and sharpen chain	(1,094.41)

Payment	Date	Name	Description	Amount
EFT5015	27/10/2016	Wagin Newsagency	Newspapers from 12/09/16 to 16/10/16, card for printing pool season passes, Whiteboard Markers for BFB Training	(110.84)
EFT5016	27/10/2016	Wagin Truck Centre	Gasket Jointing Paper and 4 Hose Clamps	(23.70)
EFT5017	27/10/2016	Wagin Window & Carpet Cleaning	Professional cleaning of carpet in small area of the EFP Carpet steam cleaned, front area of EFP plus spot clean, large area of EFP cleaned for Bird Poo plus deodorised, Professional cleaning of red carpet in lounge areas of Rec Centre	(1,294.70)
EFT5018	27/10/2016	Western Australia Police	National Police Check for 15 Volunteers @ \$14.90 each	(223.50)
EFT Payments Total				(392,999.76)
Cheque Payments				
4717	7/10/2016	Shire of Wagin Lotto Syndicate	Payroll deductions	(220.00)
4718	7/10/2016	Telstra	Phone Usage Depot - charges to 22 September 2016 and HACC charges to 22 September 2016	(159.51)
4719	7/10/2016	Water Corporation	Water Usage: Daycare, Doctor Surgery, Median Strip Tavistock St, Town Hall, Community Centre, Park at Arthur Rd, Admin Office, Caravan Park - to 20/9/2016 or 21/9/2016	(2,777.76)
4720	13/10/2016	Darkan Roadhouse	Unleaded Fuel for HACC Car - September 2016	(101.00)
4721	17/10/2016	Telstra	Bulk Phone Bill September 2016, staff mobiles, office internet, landlines & faxes, Shire facility internet, landlines & faxes	(2,328.46)
4722	21/10/2016	Shire of Wagin Lotto Syndicate	Payroll deductions	(220.00)
4723	24/10/2016	Marilyn Joy Pike	Refund - overcharged for Senior Pool Pass	(105.00)
4724	24/10/2016	Synergy	Electricity Bill Various Shire facilities, including Street Lights to late September 2016	(20,763.25)
4725	24/10/2016	Telstra	Phone Bill Ambulance Assoc Hut Usage to 3 November 2016	(47.85)
4726	27/10/2016	Department Of Transport	12 Months Vehicle Registration W10000	(384.30)
4727	27/10/2016	Kleenheat Gas	Marks Court 2 x 45kg Cylinders - facility fee/cylinder service charge to October 2017	(69.30)
4728	27/10/2016	Synergy	Electricity Bill to various Shire facilities including the Recreation Centre, to mid October 2016	(1,220.65)
4729	27/10/2016	Wagin District High School	Donation for Country Week 2016 as not able to use the Community Bus (Shire generally donates the mileage)	(280.00)
4730	27/10/2016	Wagin General Practice	Medical for Gordon Tester - EHO and Charlie Warren - Works	(320.00)
4731	31/10/2016	Christopher Robin Bell	Rates refund for assessment A839 7 MITCHELL ST WAGIN 6315	(472.89)
Cheque Payments Total				(29,469.97)
Direct Debit Payments				
DD2159.18	3/10/2016	Department Of Transport	Daily Licensing Takings 29/09/16	(8,371.05)
DD2159.19	4/10/2016	Department Of Transport	Daily Licensing Takings 30/09/16	(2,092.50)
DD2209.1	5/10/2016	Department Of Transport	Daily Licensing Takings 03/10/16	(5,929.75)
DD2162.1	6/10/2016	Walgs	Payroll deductions	(5,700.29)
DD2162.10	6/10/2016	Hostplus	Superannuation contributions	(161.88)
DD2162.2	6/10/2016	Amp Super	Superannuation contributions	(177.63)
DD2162.3	6/10/2016	Rest Administration	Superannuation contributions	(812.57)
DD2162.4	6/10/2016	Australian Super Administration	Superannuation contributions	(1,284.54)
DD2162.5	6/10/2016	Hesta Super Fund	Superannuation contributions	(208.00)
DD2162.6	6/10/2016	Mtaa Super	Superannuation contributions	(171.66)
DD2162.7	6/10/2016	Concept One The Industry Superannuation Fund	Superannuation contributions	(193.56)
DD2162.8	6/10/2016	Matrix Superannuation	Superannuation contributions	(66.54)
DD2162.9	6/10/2016	Prime Super	Superannuation contributions	(52.40)
DD2209.12	6/10/2016	Department Of Transport	Daily Licensing Takings 04/10/16	(2,752.45)
DD2209.21	7/10/2016	Department Of Transport	Daily Licensing Takings 05/10/16	(7,247.15)
DD2209.22	10/10/2016	Western Australian Treasury Corporation	Loan Repayment 133B October 2016	(1,422.88)
DD2209.23	10/10/2016	Department Of Transport	Daily Licensing Takings 06/10/16	(4,927.00)
DD2209.24	11/10/2016	Department Of Transport	Daily Licensing Takings 07/10/16	(665.80)
DD2209.25	12/10/2016	Department Of Transport	Daily Licensing Takings 10/10/16	(3,313.45)
DD2209.26	13/10/2016	Department Of Transport	Daily Licensing Takings 11/10/16	(5,475.30)
DD2209.27	14/10/2016	Department Of Transport	Daily Licensing Takings 12/10/16	(3,750.05)
DD2209.2	17/10/2016	Department Of Transport	Daily Licensing Takings 13/10/16	(3,088.50)
DD2209.3	18/10/2016	Department Of Transport	Daily Licensing Takings 14/10/16	(5,227.15)
DD2209.4	18/10/2016	Western Australian Treasury Corporation	Loan Repayment 138 October 2016	(7,787.04)
DD2209.5	19/10/2016	Department Of Transport	Daily Licensing Takings 17/10/16	(4,770.30)
DD2187.1	20/10/2016	Walgs	Payroll deductions	(5,815.00)
DD2187.10	20/10/2016	Prime Super	Superannuation contributions	(95.52)
DD2187.11	20/10/2016	Hostplus	Superannuation contributions	(161.88)
DD2187.2	20/10/2016	Amp Super	Superannuation contributions	(177.63)
DD2187.3	20/10/2016	IOOF Investment Mangement Limited	Superannuation contributions	(201.33)
DD2187.4	20/10/2016	Rest Administration	Superannuation contributions	(978.81)
DD2187.5	20/10/2016	Australian Super Administration	Superannuation contributions	(1,289.31)
DD2187.6	20/10/2016	Hesta Super Fund	Superannuation contributions	(208.00)
DD2187.7	20/10/2016	Mtaa Super	Superannuation contributions	(171.66)
DD2187.8	20/10/2016	Concept One The Industry Superannuation Fund	Superannuation contributions	(188.81)
DD2187.9	20/10/2016	Matrix Superannuation	Superannuation contributions	(88.24)
DD2209.6	20/10/2016	National Australia Bank	NAB Connect Fee October 2016	(77.98)
DD2209.7	20/10/2016	Department Of Transport	Daily Licensing Takings 18/10/16	(9,218.75)
DD2209.8	21/10/2016	Department Of Transport	Daily Licensing Takings 19/10/16	(8,474.80)
DD2209.10	24/10/2016	Western Australian Treasury Corporation	Loan Repayment 137 October 2016	(1,907.86)
DD2209.9	24/10/2016	Department Of Transport	Daily Licensing Takings 20/10/16	(3,197.65)
DD2209.11	25/10/2016	Messages On Hold Australia Pty Ltd	Provision of Programming and Equipment 23/10/16 - 22/01/17	(518.68)
DD2209.13	25/10/2016	Classic Finance Pty Ltd	Photocopier Lease Payment October 2016	(222.20)
DD2209.14	25/10/2016	Department Of Transport	Daily Licensing Takings 21/10/16	(2,316.75)
DD2209.15	26/10/2016	Department Of Transport	Daily Licensing Takings 24/10/16	(896.70)
DD2209.16	27/10/2016	Department Of Transport	Daily Licensing Takings 25/10/16	(3,199.05)
DD2209.17	28/10/2016	Department Of Transport	Daily Licensing Takings 26/10/16	(1,711.45)
DD2209.18	31/10/2016	Department Of Transport	Daily Licensing Takings 27/10/16	(1,345.20)
Direct Debit Payments Total				(118,112.70)
Municipal Account List of Payments Total				(540,582.43)

Payment	Date	Name	Description	Amount
Trust Account List of Payments				
EFT Payments				
EFT5019	31/10/2016	Callum Ballantyne	REFUND BOND FOR HIRE OF CHAIRS	(100.00)
EFT5020	31/10/2016	EW & RJ Pugh	BOND REFUND FOR HIRE OF CHAIRS	(100.00)
EFT Payments Total				(200.00)
Cheque Payments				
2403	17/10/2016	Building And Construction Industry Training Fund	BCITF fee for Unigrain, Gilmac and Greg Williams	(1,309.27)
2404	17/10/2016	Building Commission	BSL for Unigrain, Gilmac and Greg Williams	(898.80)
2405	17/10/2016	Shire Of Wagin	BSL and BCITF Commissions for Unigrain, Gilmac & Greg Williams	(39.75)
2406	31/10/2016	Building Commission	BRB BSL Wagin Swimming Club - Shed at Pool	(56.65)
2407	31/10/2016	Shire Of Wagin	BRB BSL Wagin Swimming Club - Shed at Pool Commission	(5.00)
Cheque Payments Total				(2,309.47)
Trust Account List of Payments Total				(2,509.47)
Credit Card List of Payments				
Chief Executive Officer - Peter Webster				
Credit Card	20/09/2016	Coles Express	CEO Fuel	(35.24)
Credit Card	22/09/2016	Officeworks Online	3 Tier Document Organisers for Tourism	(206.95)
Credit Card	26/09/2016	Magshop Online	Country Style Magazine Subscription for Library	(74.95)
Credit Card	26/09/2016	Officeworks Online	Flipchart Pad 50 Leaf for Bushfire Brigade	(173.83)
Credit Card	26/09/2016	Isubscribe	ABC Gardening Australia & Organic Gardener Magazine Subscriptions for Library	(104.95)
Credit Card	3/10/2016	WA Library Supplies	Wire Book Easels for Library	(30.80)
Credit Card	4/10/2016	Royal Life Saving Society WA	Lifeguard Requalification Training - J Bannerman & K Hough	(270.00)
Credit Card	5/10/2016	Planett	Works Uniforms	(2,569.96)
Credit Card	5/10/2016	Westnet	Internet Charges	(343.78)
Credit Card	5/10/2016	Planett	Polo Shirts	(139.28)
Credit Card	6/10/2016	Sunglasses Hut	Sunglasses - J Bannerman	(229.00)
Credit Card	7/10/2016	Bruce Rock Roadhouse	Accommodation for Lifeguard Training - J Bannerman & K Hough	(187.00)
Credit Card	13/10/2016	Slimline Warehouse	Wall Mounted Ashtray for Swimming Pool	(166.10)
Credit Card	14/10/2016	NAB	Card Fee	(9.00)
Chief Executive Officer - Peter Webster Total				(4,540.84)
Deputy Chief Executive Officer - Brian Roderick				
Credit Card	15/09/2016	The Art Scene	Canvas on MDF (11) for CYSMM Exhibition	(260.15)
Credit Card	3/10/2016	Scott Printers	Touring Catalogue (750) for CYSMM Exhibition	(2,160.42)
Credit Card	13/10/2016	Wagin Post Office	Passport Photos - G Tester	(51.00)
Credit Card	14/10/2016	NAB	Card Fee	(9.00)
Deputy Chief Executive Officer - Brian Roderick Total				(2,480.57)
Manager of Works - Allen Hicks				
Credit Card	19/09/2016	Australian Lock Supplies	Hold Back Digital Lock for Caravan Park	(144.00)
Credit Card	22/09/2016	Shire of Wagin	Staff Licence	(41.80)
Credit Card	22/09/2016	Shire of Wagin	Staff Licence	(75.90)
Credit Card	7/10/2016	Workwear Hub	Works Uniforms	(1,358.85)
Credit Card	13/10/2016	Planett	Freight for Works Uniforms (Paid on CEO CC)	(153.48)
Credit Card	14/10/2016	Mobile Mate	Screen Protector for Ranger Mobile Phone	(23.55)
Credit Card	14/10/2016	NAB	Card Fee	(9.00)
Manager of Works - Allen Hicks Total				(1,806.58)
Manager of Finance - Tegan Murray				
Credit Card	14/10/2016	NAB	Card Fee	(9.00)
Manager of Finance - Tegan Murray Total				(9.00)
Credit Card List of Payments Total				(8,836.99)

12. REPORTS OF OFFICERS

12.1 WORKS REPORT – NOVEMBER 2016

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 November 2016
PREVIOUS REPORT(S):	18 October 2016
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Plant report

CONSTRUCTION CREW:

The Construction Crew have completed 1.2km of gravel sheeting on Jeffris Road and 3km of gravel sheeting on Heights Road. Cleared, widened and gravel sheeted a 2km section on Dongolocking Road ready for seal work in February/March 2017. **Concrete footpath in Johnston Street and Vesper Street.**

UPCOMING WORKS:

The Construction Crew will commence clearing, widening and gravel sheeting a 3km section on Lime Lake West Road. Clear, widen and gravel sheet 2.5km on Ball Road. New kerbing on various streets. Patching sealed roads has commenced on rural roads, seal roads in the town site will be patched after rural roads are complete.

ROAD MAINTENANCE:

The Works Crew have been installing culverts on Jaloran Road and Warup North Road. Gravel patching blow outs on Warup North and Robinson Road. General road maintenance issues as they arise. The Maintenance graders are currently regrading school bus routes.

TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, tree removal, weed spraying town streets, patching pot holes, stump grinding old tree stumps in various locations around town and slashing vacant blocks. Also removed 15 trees from Upland Street, stumps will be ground out after kerbing has been removed.

BUILDING MAINTENANCE:

The Building Maintenance Officer has been carrying out maintenance jobs when reported such as changing light globes, fixing water leaks at the Rec Centre, Caravan Park maintenance, cleaning out gutters and other small maintenance jobs. The Building Maintenance Officer has carried out various jobs at the Swimming Pool such as putting up

shade sales, installing cement footing, removing spoil and back filling with sand for paving and other minor jobs.

RANGER SERVICES:

The Ranger call-outs have been average in November with dogs wandering at large; some have been rehomed to WISH in Perth. The Shire has had complaints about an increase in feral cat numbers in the town site.

PLANT / MACHINERY:

General servicing has been carried out on shire plant and equipment. The load scales have been installed on the Komatsu loader.

COUNCILLOR'S INFORMATION

Nil

CONSULTATION / COMMUNICATION:

Nil

STATUTORY / LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council receive the Manager of Works Officer report the month of November 2016.

Carried

PLANT REPORT			Nov-16		
PLANT	OPERATOR	KM / HOURS	SERVICE DUE	REGO	COMMENTS
KOMATSU GRADER P-12	G RILEY	4,957	5,000	W.10272	
KOMATSU LOADER P-11	J PRAETZ	5,148	5,500	W.454	Scales Fitted
KOMATSU GRADER P-10	C WARREN	2,107	2,500	W.284	
ISUZU TRUCK P-14	VARIOUS	252,516	266,000	W.1002	
BOMAG ROLLER P-15	B BUCK	7,122	7,102	W.7862	
ISUZU TRUCK P-16	VARIOUS	2,173	5,000	W.1012	New Truck
CASE BACKHOE P47	N COOK	3,162	3,500	W.242	
TORO MOWER P-43	S SICELY	405	500	NEW	
TORO MOWER P-18	S SICELY	1,174	1,142	W.9630	
VIB ROLLER P-19	VARIOUS	972	1,000	W.841	
JOHN DEERE P-20	VARIOUS	2,991	3,000	W.9618	Service
ISUZU P-21	C WARREN	76,977	82,000	W.676	
JOHN DEERE P-22	E WALLAS	22	100	W.487	
TOYOTA UTE P-24	T SIMMS	78,575	80,000	W.1010	
TOYOTA UTE P-25	E WALLAS	69,818	71,000	W.1001	
TOYOTA UTE P-26	G RILEY	74,376	82,000	W.1022	
TRITON UTE P-27	A TAYLOR	26,980	29,000	W.1007	
MAHINDRA P-38	N COOK	11,843	20,000	W.1044	
TRITON UTE P-85	S SICELY	24,378	30,000	W.9655	
ISUZU D MAX P-04	A HICKS	58,484	58,000	W.1008	
ATV MOTORBIKE P-92	T LEARY	778	1,000	W.026	
WCM LOADER P-09	REFUSE SITE		2,000	W.10292	
TENNANT MINI SWEEP P-48	T LEARY	1,766	2,000		
BOBCAT P-39	VARIOUS	2,342	2,450		
ISUZU TRUCK P-40	A CLAVEY	110,000	111,174	W.437	
ISUZU TRUCK P-42	S HISKINS	79,468	83,000	W.1015	
ISUZU D-MAX WAGON P-01	P WEBSTER			W.1	
ISUZU D-MAX WAGON P-02	B RODERICK			W.001	
NISSAN X-TRAIL P-08	G TESTER			W.10000	
PACIFIC ROLLER P-46	VARIOUS	3,570	3,750		

12.2 ENVIRONMENTAL HEALTH / BUILDING SURVEYOR OFFICERS REPORT – OCTOBER / NOVEMBER 2016

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	8 November 2016
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

Development Report -October

BACKGROUND/COMMENT:

Report provided on a monthly basis for Councils information consisting of Planning, Building and Health activities for the month of October 2016.

Development Applications: 1. Industrial Zoned Property, 40 Vernal Street Wagin, Construction of Steel Framed and Roofed verandah additions on two sides of existing shed.

Building Permits: Nil return for October.

Onsite Effluent Disposal Approvals: Nil return for October

Complaints

- 1.Overflowing leach drain.
- 2.Unsightly land.

BUILDING

Statistical reporting to the Australian Bureau of Statistics is slowly being phased out and replaced with a modern comprehensive reporting platform direct to the Building Commission who in turn will forward the information to the ABS.

HEALTH

The free to residents electronic food handling training program I'm Alert, is now available on Councils website. This program will assist food handling personnel to comply with the statutory requirements under the Food Act 2008 that requires all food handlers to be able to demonstrate knowledge of food handling.

Mosquitoes continue to be a community concern and while Council staff are undertaking a comprehensive mosquito control program it was considered prudent to provide residents with up to date information on personal protection and measures that individuals can take to avoid being bitten.

This has been achieved by placing the required information on Councils website.

CONSULTATION/COMMUNICATION:

Not Applicable

STATUTORY/LEGAL IMPLICATIONS:

Reporting requirements on use of delegated authority are attended to in this report.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council receive the Environmental Health / Building Surveyors Officer's report for the months of October / November 2016.

Carried



12.3 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2016

PROPONENT:	Deputy Chief Executive Officer
OWNER:	Deputy Chief Executive Officer
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 October 2016
PREVIOUS REPORT(S):	19 October 2016
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Letter from Minister for Local Government, Community Services, Seniors and Volunteering – Youth Development Traineeship Program, Ray Ryder Report, Wagin Gymkhanarama 2016 Report, Email from Carolyn Webster Secretary Wagin Agricultural Society Inc.

BRIEF SUMMARY:

The following report details the activities that fall under the control of the DCEO in the months of October and November 2016.

Item	
Strategic Planning	We have commenced consultation with the community for the next major review of the Strategic Community plan and Corporate Business Plan. We will also be surveying the staff in an effort to update the Workforce Plan.
Corporate Services	<p>Information Technology We have booked IT Vision to come to Wagin on the 5th and 6th December to install the new Building Module and carry out the staff training on the new module. We are also undertaking essential record keeping training whilst they are in Wagin.</p> <p>Traineeship We received seven application for the Traineeship position, we will be interviewing four applicants on Monday 21st November, it is hoped we can advise who the successful trainee by Tuesday's Council meeting. I am pleased to advise that we were successful Youth Development Traineeship grant application, through the R4R Country Local Government Fund we will be receiving \$17,000 to offset the cost of employing the trainee.</p> <p>Finance Unfortunately Council's external auditor's Butler Setinerri has been rather slow in completing the Audit after their visit, this has resulted in the Audit report not being available for Council to receive an adopt at the November Council meeting. The audit report will now be delivered in December along with Council's Annual Report for 2015/2016. This will again mean we will have to hold the Annual Electors Meeting in February 2017. It is still planned for the audit partner to address Council regarding the Audit report at the December meeting.</p> <p>Annual Report I am currently putting the 2015/2016 Annual Report together and ensuring all statutory requirements is met.</p>

Wagin Cottage Homes	<div><div></div><div><p>In the past month the following has been undertaken or completed.</p><ul style="list-style-type: none">• All roofing has been completed• Gyprocking is currently being done.• Windows & glass sliding doors are being installed.• The units will be at lock up stage shortly. two units<p>Expenditure to the 30th October 2016 is \$432,696.</p></div></div>																																										
Townscape	<p>The Trees in Upland Street have been removed, they are currently being stump grinded. We will then look at replacing with suitable trees.</p> <p>Staff and contractors will attempt to erect the stays and guide wires that supports the new Xmas lights at the end of this month. Phil Sprigg will be engaged to hang the new lights and connect to a power supply.</p> <p>The damaged Trent Street directional sign panel has been replaced in the main street and we will now present new locations for more panels to the next Committee meeting.</p> <p>The new verge garden bed at the corner of Upland and Tudor streets has been damaged by works carried out by NBN contactors. Shire gardeners have reinstated the garden bed and we have billed the costs to the NBN.</p> <div></div>																																										
Health and Aged Care	<p>HOME AND COMMUNITY CARE REPORT OCTOBER 2016</p> <p>CLIENTS:</p> <p>83 clients receive one or more services for October</p> <p>62 Housekeeping 5 Social Support 0 Shopping 3 Personal Care 15 Centre Based Day care 0 Meal Preparation 36 Gardening 5 Meals on Wheels 9 Transport</p> <p>HOME AND COMMUNITY CARE - MDS FOR OCTOBER 2016</p> <table><tr><th>TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)</th><th>MONTHLY CONTRACTED</th><th>HOURS PROVIDED</th><th>VARIANCE</th><th>CONTRACTED</th><th>YEAR TO DATE</th></tr><tr><td>Domestic Assistance</td><td>287</td><td>227</td><td>-60</td><td>3451</td><td>932</td></tr><tr><td>Social Support</td><td>74</td><td>24</td><td>-50</td><td>896</td><td>95</td></tr><tr><td>Personal Care</td><td>16</td><td>23</td><td></td><td>197</td><td>81</td></tr><tr><td>Centre Based Day Care</td><td>125</td><td>90</td><td>-35</td><td>1500</td><td>312</td></tr><tr><td>Respite Care</td><td>1½</td><td>-</td><td>-</td><td>20</td><td></td></tr><tr><td>Case Planning / Review</td><td>12</td><td>-</td><td>-</td><td>145</td><td></td></tr></table>	TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE	Domestic Assistance	287	227	-60	3451	932	Social Support	74	24	-50	896	95	Personal Care	16	23		197	81	Centre Based Day Care	125	90	-35	1500	312	Respite Care	1½	-	-	20		Case Planning / Review	12	-	-	145	
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	<table><tr><td>Home Maintenance</td><td>121</td><td>63</td><td>-58</td><td>1459</td><td>235</td></tr><tr><td>Transport</td><td>87</td><td>26</td><td>-61</td><td>1050</td><td>102</td></tr><tr><td>Meals on Wheels</td><td></td><td>113</td><td></td><td></td><td>432</td></tr><tr><td>Other Food Service</td><td></td><td>0</td><td></td><td></td><td></td></tr></table>	Home Maintenance	121	63	-58	1459	235	Transport	87	26	-61	1050	102	Meals on Wheels		113			432	Other Food Service		0			
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Tourism and Promotion	<p>The Shire Facebook page currently has 600 likes which is an increase of 16 since the last report.</p> <p>The most popular post this month was about the Pool Opening day sausage sizzle – which reached 685 people and got 5 shares and a few people commenting.</p> <ul style="list-style-type: none">• Ray Ryder Free community concert – advertising – reached 209 people• Full Weekend Planned (Ray Ryder, CRC Markets and Blue Bazaar flyers) reached 327 people• Ray Ryder – video of warm up, encouraging people to attend – reached 139 people• Kidsport giving details of the new way parents can submit their kidsport forms – 321 people• Pool Opens Monday flyer – reached 592 people• Pool Opening Day Sausage Sizzle flyer – reached 685 people• CBH group have launched a safe driving campaign – reached 96 people• Movemeber Advertising – 69 people• Prohibited Burning – reached 243 people <p>We had a comment from the public asking about the removal of trees in Upland Street. This month the SAM trailer was at the depot – as it has been reading speed wrong.</p> <p>New RV and Dump Point signs have been erected for the RV area at the Showgrounds.</p> <p>Wagin Trots – Giant Ram</p> <p>We have removed another tree and trimmed others which has now left just one tree on private land blocking the view of the Ram from the Rec Centre Judges Box. Mat Spurr to approach the land owner regarding the tree. Once this has been rectified the Shire will look at upgrading the existing lighting. Ongoing</p>																								
Library/ Gallery	<p>Library Report : October-November 2016</p> <p>This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period, and is submitted in advance of the monthly council meeting.</p> <p>Library Events:</p> <p>The Library talk on the Australian Constitution given by John Christensen on October 29th was an unexpected but welcome addition to our library event list. It was well attended, with 15 attendees, and the following question time showed a wide range of queries answered by John. The Friends of Wagin Library & Gallery and other library patrons supplied an extensive morning tea selection appreciated by all.</p> <p>Library News:</p> <p>Chesney Dawson, aged 12, has started assisting Tina Svendsen with the monthly children’s Storytime sessions. Chesney does a secondary reading of the story and assists with the rhymes and activities. Jessica Hamersley and Tina reported that the 0-3 year olds from last month’s Storytime were particularly excited to have Chesney involved, and this session was especially enjoyed by the children and their parents. Because of this, Chesney’s participation will become a regular feature. For Chesney, this assists her to fulfil home schooling requirements.</p>																								

	<p>Library Regular Activities:</p> <ul style="list-style-type: none"> • Wagin Library & Gallery Book Club will hold monthly meeting in the Library on Saturday afternoon November 12th. • Our monthly Rhymetime Story session will be held in the Library on November 24th. Jessica Hamersley attended last month's session as our specialist observer. Feedback provided by our chosen observers is used by Tina and Stephanie to plan or adapt future Storytime sessions for continued enjoyment and success. • Our Waratah Lodge regular readers enjoy books provided for them each Thursday morning to meet their individual reading tastes. • The public access computer is being used more often. There are still some older library patrons who refuse to use it, and require library staff to search for information, mostly requests for availability of inter-library loan items from the State Library. <p>Library Statistics: This month's tallies cover a few days less than the usual monthly totals. This was so that Council meeting agenda could be set early due to CEO being away next week.</p> <ul style="list-style-type: none"> • 461 patron visits • Another 6 new borrowers, same number as last month • 55 inter-library loan requests from Wagin Library & Gallery patrons. This number doesn't include requested items sent to other state public libraries from our collection. • 4 requests for information searches undertaken for Wagin library patrons by library staff. (Having the public access computer is helping reduce the number of patron queries) • 11 public access computer users • 10 community members enjoyed free tea or coffee in the library. • 19 library patrons came in to have some quiet reading time in the library. • 2 visitors to see the paintings from the two Art Collections housed in the library. <p>Up and coming events: No extra events planned at this time.</p>
Sport And Recreation	<p>Swimming Pool Manager's Report The pool opened on Monday 31st October 2016, on Saturday 5th November the opening of the pool season was officially opened with a sausage sizzle and the inflatable water course in action for two hours. An incredible 254 people came through the gates and enjoyed the pool facility. Total entries as of Sunday 6/11/16 is 552 – pretty good for the first week!</p> <p>Sport and Recreation Officer's Report The past four weeks at The Wagin Recreation Centre has seen a lot of basketball. The Junior Basketball competition now is in full swing with numbers averaging 50 children participating. Sub juniors particularly popular, with juniors enjoying enough numbers for a fixture. Mens Basketball has been a great success with the four teams very evenly talented. With only one round to go before finals, the competition is enthusiastic. School sports and cricket are also utilizing the Rec due to the inclement weather we are experiencing.</p> <ul style="list-style-type: none"> -Junior Basketball to continue, with also a Wagin vs Darkan night -Men's Basketball running into finals -School Sports with volleyball -Cricket depending on weather playing indoor cricket -Tennis -Stay on Your Feet -Badminton to start. Date to be confirmed -Indoor Hockey to recommence. Date to be confirmed

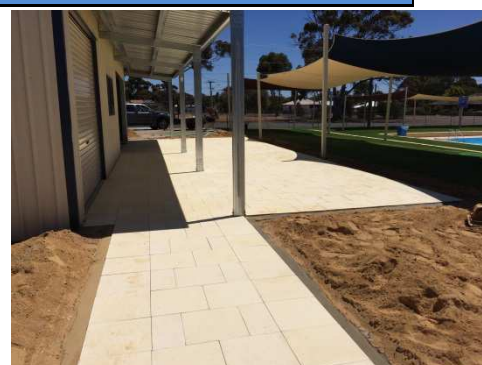
Oct/Nov		Mens Basketball	Junior Basketball	General Admit	School Sports
Monday	17/10/2016			4	
Tuesday	18/10/2016		43		
Wednesday	19/10/2016	25			
Thursday	20/10/2016				
Friday	21/10/2016				
Monday	24/10/2016				
Tuesday	25/10/2016		55		
Wednesday	26/10/2016	25			
Thursday	27/10/2016				
Friday	28/10/2016				
Monday	31/10/2016				
Tuesday	1/11/2016		49		
Wednesday	2/11/2016	22			
Thursday	3/11/2016				
Friday	4/11/2016				
Monday	7/11/2016				
Tuesday	8/11/2016		50		
Wednesday	9/11/2016	24			
Thursday	10/11/2016				10
Friday	11/11/2016				
		96	197	4	10
	Total	307			

Community Events and Grants

Swimming Pool Revitalisation Grant

The new BBQ area is close to being finished with just the seating and lighting to be installed. The new shades will be installed by the end of November, under this grant funding we have as been able to erect new fencing and install paving for the new Swimming Club shed.

Jen has been busy getting the pool up to scratch for the season, water testing has been done and sent off with results expected by 24th October. Depending on weather the Pool could open as early as Tuesday 25th October with a proper opening and sausage sizzle on Saturday 5th November.



Wagin Cricket Club DSR CSRFF Small Grant Application

The Wagin Cricket Club Small Grant Application has been submitted to the Department of Sport and Recreation and we are now just waiting for an answer on success of application,

	<p>this will be known in November.</p> <p><u>Community Music Event</u> Country Rocker Ray Ryder and his band with his “Bringin It to the Country” tour. Wagin Showgrounds Sat 12th November – Please see attached report.</p> <p><u>Wagin Gymkhanarama 2016</u> Please refer attached report and financial figures from Sue Dowson. Council’s total contribution including in kind and cash contribution amounted to \$3,500</p> <p><u>Wagin Christmas Street Carnival</u> We have commenced our assistance to the Wagin Action Group in planning and promotion of this year’s Christmas Street Carnival. The annual event will be held on Friday 16th December.</p> <p>Other <u>Wagin Ag Society Purchase of Land</u> Surveying of the lots has been completed; we are now waiting for new certificate of titles to be issued so settlement can be completed. Settlement should take place in the next two weeks.</p>
	<p><u>Sportsground Redevelopment</u> On the 31st October the CEO and I attended the formal presentation of the University of WA students projects for the Shire of Wagin. This included the Sportsground Redevelopment, Waste Management facility and Aquaponics. The presentations were held for all Wheatbelt Shires involved in the program, our five students did extremely well and the presentation was extremely impressive. We are trying to organise for them to deliver a presentation to Council but this time of year is very difficult. However, they will be sending down all the hard copy material and findings for our projects in due course.</p> <p><u>CCTV</u> The two new cameras and new server will be installed within the next few weeks.</p> <p><u>Community Bus</u> The new Toyota Coaster Community Bus has been ordered and we will hopefully take delivery in late December.</p> <p><u>Bushfire Incident</u> The Shire was impacted with two fire incidents on Tuesday 15th November. The first fire was west of the town near Warup North Road and the second east of town in Ballaying off the Bullock Hills Road. In what was catastrophic fire conditions the local Bushfire Volunteers did an amazing job getting the fires under control. Ross and Carol Goldsmith, all FCO’s and Bushfire volunteers should be congratulated on their efforts.</p> <p>Council’s works crew all attended and did a terrific job under the leadership of Manager of Works Allen Hicks. An Incident Control Centre was set up in the Shire Council Chambers with Sgt Mick Williams putting together an Incident Management Team. We did experience a few issues with communications and road closures, a debrief was held on Thursday, the outcomes of the debrief will be made available to Council.</p> <p>I would also like to acknowledge and thank the Administration staff for their efforts in what was a very stress-full day.</p>

CONSULTATION/COMMUNICATION:
Shire Staff

STATUTORY/LEGAL IMPLICATIONS:
Nil

POLICY IMPLICATIONS:
Nil

FINANCIAL IMPLICATIONS:
N/A

STRATEGIC IMPLICATIONS:
N/A

VOTING REQUIREMENTS:
Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council receive the Deputy Chief Executive Officer's report for the months of November 2016.

Carried



**Minister for Local Government; Community Services;
Seniors and Volunteering; Youth**

Our Ref: 57-00299

Mr Peter Webster
Chief Executive Officer
Shire of Wagin
PO Box 82
WAGIN WA 6315

Dear Mr Webster

**COUNTRY LOCAL GOVERNMENT FUND – YOUTH DEVELOPMENT
TRAINEESHIP PROGRAM**

I am pleased to inform you that I have approved funding of \$17,000 for the Shire of Wagin to offer a Customer Service/Licensing Officer Youth Development Traineeship.

This funding is conditional on the successful negotiation of a grant agreement. A representative from my Department of Local Government and Communities will be in contact with you shortly to develop the agreement for the project.

Should you require additional information, please contact Narelle Edmonds, Senior Grants Officer at my Department, on (08) 6552 1400.

I wish you well with this worthwhile initiative.

Yours sincerely

**HON PAUL MILES MLA
MINISTER FOR LOCAL GOVERNMENT; COMMUNITY SERVICES;
SENIORS AND VOLUNTEERING; YOUTH**

*Brian
include in your agenda.*

Level 8, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Telephone: +61 8 6552 6600 Facsimile: +61 8 6552 6601 Email: Minister.Miles@dpc.wa.gov.au

RAY RYDER COMMUNITY EVENT

SATURDAY 12TH NOVEMBER 2016

The Band arrived at midday and seemed happy with the location –

3pm the people for the markets started arriving to set up.

At 4.30 they completed their sound check – the lighting guy needed a fuse, which we tried to locate (Shane Dawson found one in his shed). When they left, their sound girl stayed and played Ray's music through the system.

People started setting up for the music event about 5.30, using the chairs or setting up on fake grass.

Support Act Dana Ballantyne was well attended – and very good. Crowd loved the songs, danced and sang along to all the popular music she played. Locho sang one with Dana backup.

Ray Ryder started at 7.35 – variation of cover songs and his music, variation of rock, romantic and bluesy songs. Community feedback was to have more cover songs – which people could sing and dance along too, rather than Ray's slower songs that they didn't know. He had a dance comp- with his cd as a prize, got loads of people up to sing for comp.

There was in the vicinity of 90 people who attended the event.

General comments from people were:

- very good
- well received
- great music
- great night
- good with the crowd
- should be more of the same

Finished singing at around 9.30pm – crowd called for encore – didn't play one. Spent the next half hour signing autographs and talking to people, encouraging people – and was really good with community members.

Music Workshop Sunday

10 attendees – comments afterwards were very good, highly worthwhile.

Business owner wishes to have Saturday busking options to encourage people in music.

WAGIN GYMKHANARAMA 2016 REPORT TO COUNCIL

Another successful Gymkhanarama was held this year with entries increasing from last year's number of 53 to 70 riders this year. Although the weather was testing the event ran smoothly without incident or issue.

Our Sponsorship support this year was well patronised by local businesses very few that we approached declined to sponsor and many of them had contributed last year as well.

The Sponsor's Sundowner held on the Friday night for the first time was well accepted with 60 people attending and we were pleased to have representatives from the Shire attend.

The majority of purchases made for our event were made in Wagin, purchases were made through Galts, IGA, Wagin Co Op, Wagin Meats to name a few. Local accommodation was well patronised and I am sure that the service stations received business as well.

Attendance by spectators was up marginally even with the poor weather but people did gather in the Rec centre and observe the events on the main oval. The Jackpot Barrel event went ahead on the Saturday night at the Rodeo Arena but was shut down straight after as the rain increased.

Representation from Pony Club Association Western Australia again this year from their Executive Officer Lee-Anne Smith who also attended our inaugural event in 2015. Lee-Anne is an avid supporter of our event and this year coordinated the STRIVE Leadership program with our event, this program offers the opportunity to selected WA Pony Club Members giving them the opportunity to develop their personal leadership skills and Pony Club Pathway Plan. I have asked Lee-Anne to write a report to Council to outline PCAWA involvement and outcomes from attending our event.

The Wagin Riding and Pony Club would like to thank the Shire for its contribution thus allowing our event to take place. The cooperation from Allen and the Works crew is paramount to the running of this event and we hope that this relationship stays strong as it will be imperative to its future, we are now confident the Wagin Gymkhanarama will become an annual competition.

We have started preparations for 2017 and are keen to secure September 9th and 10th 2017. We will approach the appropriate sporting bodies to make sure that this date is available before we commit.

BUDGET WAGIN GYMKHANARAMA 2016

Income

Sponsorship/ Cash Components	
Department of Sport and Rec	2,250.00
Healthways	2,000.00
Mitavite	1,500.00
Unigrain	500.00
Shire of Wagin	1,000.00
Local Sponsorship	4,200.00
Entry fees	2,455.00
TOTAL	\$13,902.00

Expenditure

Expenditure Items	
Judges fees	1,375.00
Ambulance	990.00
Advertising/Promotion	2,407.90
Prizes	3,083.42
Administration/Program	1,433.00
Catering (Sundowner and Officials meals)	2,383.23
Equipment (purchased for event)	2,200.00
TOTAL	\$13,872.55

Peter Webster

From: Wagin Agricultural Society <secretary@woolorama.com.au>
Sent: Thursday, 10 November 2016 3:00 PM
To: Peter Webster
Subject: Accommodation
Attachments: image002.jpg

Dear Peter,

I was hoping that you might work on the councillors to see if they could billet our two visitors from Goulburn. Bed availability in Wagin is very tight and I am told that Mitchell Hall is not opening its rooms.

Cheers and good luck, I am depending on you.

Carolyn

Carolyn Webster

Secretary

Wagin Agricultural Society Inc.

PO Box 241 Wagin WA 6315

Ph: 08 9861 1611

Fax: 08 9861 1622

Email: secretary@woolorama.com.au

Web: woolorama.com.au

From: Cr Phillip Blight [<mailto:sp@wagin.wa.gov.au>]
Sent: Friday, 4 November 2016 1:19 PM
To: Wagin Agricultural Society <secretary@woolorama.com.au>
Subject: Re: Test Email

Hi Carolyn,

It's working!

Yes it is good news re Goulburn however they did ask me about accommodation. Do you have that covered?

Regards

Phil



Sent from my iPhone

On 4 Nov. 2016, at 11:16 am, Wagin Agricultural Society

<secretary@woolorama.com.au> wrote:

Dear Phil,

This is a test email which will also place your email into my contact list.

Good news about the fellows coming to Woolorama from Goulburn.

Cheers

Carolyn

Carolyn Webster

Secretary

Wagin Agricultural Society Inc.

PO Box 241 Wagin WA 6315

12.4 CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2016

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	CEO
SENIOR OFFICER:	N/A
DATE OF REPORT:	
PREVIOUS REPORT(S):	19 October 2016
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	

WATERING WA TOWNS PROGRAM

The CEO proposes on submitting three projects: -

- a) Upgrade water tanks at Lime Lake and Ballaying
- b) Install 250kl tank at airport for firefighting and ground watering
- c) Aquaponics project
- d) New Dam north of existing "Brown Dam"

REVIEW OF WARDS & REPRESENTATION

Adverts were placed in the West Australian on Friday 28th October 2016 as well as the Narrogin Observer and Wool Press seeking comment from the public on Ward & Member representation.

Closing date for comment is 13th December 2016

This matter will be further discussed at the December 2016 Council meeting.

TELSTRA – PARKING LEAKE LANE

The CEO has been speaking with Telstra about leasing portion of their Exchange. I have suggested that we would like a lease in the first instant of 5years with a 5 year option. After this the lease can be reviewed. This also allows Council to see if the land is required. Telstra are to be in contact with the CEO shortly.

OUTSTANDING RATES

Just to keep Council informed regarding some outstanding rates.

There are two property owners who have large amounts of outstanding rates and letters have been written to them requesting payment by the 31st December 2016. If the amounts are still outstanding after that time legal action will commence.

Both are disputing the legal fees and have rates that are in arrears for more than 4 years.

CENTRAL COUNTRY ZONE (CCZ) OF WALGA

The arrangements for the next meeting of the Central Country Zone meeting to be held in Lake Grace hosted by the Shire of Lake Grace have commenced. Details for the meeting are provided below.

Meeting Date	Friday 2 December 2016
Meeting Type	In-person meeting
Venue	Lake Grace Sporting Precinct off Bishop Street, Lake Grace
Meeting Commences	9.30am Tea and Coffee from 9.00am
Morning Tea	10.30am

All items for inclusion in the Meeting Agenda must be with me no later than Friday 18 November 2016

Delegate numbers are required by Wednesday 23rd November 2016

It is anticipated that the meeting papers will be made available to participants by Friday 25 November 2016.

Delegates to the CCZ are Cr Blight & Cr Lloyd with the CEO attending. Do any other Councillors wish to attend?

AERO CLUB - MOU

Although I have not had any "official" correspondence from the Aero Club about accepting the Shires offer of an MOU for work at the Airfield, I understand that they agree with the concept and will be signing the MOU and in turn the lease agreement in due course.

AIRPORT DEVELOPMENT

Council allocated funds to bring in gravel and dirt to fill an area for future hangars. This has been achieved through the CBH contractor who had fill to dispose of at no cost to Council. The area will be levelled in December and I will discuss the relocation of the fence with the aero Club soon.

On another note I have had an aircraft mechanic contact me about the possibility of setting up his workshop in Wagin. The person currently works at the Royal Aero Club in Perth. I plan to meet him in early December 2016 to discuss why he should come to Wagin. For information aircraft mechanics are rare in rural areas with one in Albany & another in Manjimup. I understand all others are in Perth.

ROAD SIDE VERGE CLEARING

It has come to the notice of the Manager of Works & CEO that extensive road verge clearing has been undertaken on Robinson Rd Cancanning.

Photos of the clearing are available.

These photos, along with other information has been sent to the Depart of Environmental Regulation making them aware of the clearing & expressing concern at the extent of the clearing

No approach was made to the Shire for permission to clear the verge. The fence line has been moved in approx. 5 m however considerable clearing was done outside that 5m area.

CROSS FACULTY WHEATBELT PROJECT

The DCEO & CEO attended a presentation at UWA of five towns that were involved in this program. The other areas / areas were: -

- Shire of Gin Gin
- Shire of Mt Marshall
- New Norcia Townsite
- Shire of Wagin
- Shire of Goomalling

Each group gave a 10 min overview of their project with a Q&A following.

Their work is then assessed by the tutors, marked and returned to each group. A final report should be with the Shire of Wagin in the next week or so.

The projects that were undertaken in Wagin were

- 1) Waste Management
- 2) New combined Sports complex (Cricket, Hockey, Tennis & Bowls)
- 3) Aquaponics Project

Dates

11th – 18th Nov 2016 CEO on Annual leave

18th November 2016 WALGA President & CEO meeting – Wagin 9am

22nd November 2016 Council meeting

2nd December 2016 CCZ WALGA meeting – Lake Grace

13th December 2016 4WDL – EM's & CEO – Williams

20th December 2016 Council meeting

25th December 2016 Christmas Day

26th December 2016 Boxing Day

27th December 2016 Shire Office closes

1st January 2017 New Years Day

3rd January 2017 Shire Office Reopens

26th January 2017 Australia Day

4th April 2017 RRG Meeting – Wickepin?

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council receive the Chief Executive Officer's report for the month of November 2016.

Carried

13. AGENDA ITEMS

13.1 CHANGES TO THE SCHEDULE OF FEES AND CHARGES 2016/2017

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy CEO
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th November 2016
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FM.FE.1
ATTACHMENTS:	Nil

BRIEF SUMMARY:

For Council to approve changes to the Schedule of Fees and Charges for the 2016/2017 financial year.

BACKGROUND:

The Local Government Act 1995, Part 6 – Financial management, Division 5 – Financing local government activities, Subdivision 2 – Fees and charges, 6.16. Imposition of fees and charges states in point (3) Fees and charges are to be imposed when adopting the annual budget but may be – (a) imposed* during a financial year; and (b) amended* from time to time during a financial year. *Absolute majority required.

At the June Council meeting the Schedule of Fees and Charges were formally adopted to commence as at the 1st July 2016.

COMMENT:

Staff would like Council to consider additions to the Schedule of Fees and Charges in relation to health related matters.

In previous and current Fees and Charges Schedules staff have neglected to add fees and charges for a number of health relates matters, this has been brought to our attention by Council's new Environmental Health Officer/ Building Surveyor(EHO/BS). Upon consultation with Council's CEO and EHO/BS the health fees and charges as stated in the resolution are added to Councils Schedule.

CONSULTATION/COMMUNICATION:

Council Staff

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Schedule of Fees and Charges 2016/2017
Budget 2016/2017

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council adopts the following amendments to the Schedule of Fees and Charges for the 2016/2017 financial year.

HEALTH RELATED FEES:

FOOD PREMISES FEES	2016/2017 (Exc GST)
Application for registration / Notification of Food Premises	110.00
Review of Registration / Notification of Food Premises	100.00
Transfer of Registration Fee	62.00
Plans Assessment Fee – Small – Residential	78.00
Plans Assessment Fee	155.00
Plans Assessment Fee – Supermarkets or Premises > 2	240.00
Inspection of Premises on request	173.00
Request for copy of Condemnation Certificate	80.00
Copy of Food Sampling Results Certificate	27.00
Temporary Food Business Assessment Fee (Per Occasion)	40.00
Temporary Food Business Assessment Fee (Annual)	180.00

LODGING HOUSE REGISTRATION FEES	2016/2017 (Exc GST)
Application for Registration of Lodging House – Less than 15 Lodgers	354.00
Renewal of Registration of Lodging House – Less than 15 Lodgers	236.00
Application for Registration of Lodging House – 15 or More Lodgers	506.00
Renewal of Registration of Lodging House – 15 or More Lodgers	338.00

TEMPORARY ACCOMMODATION APPROVAL FEES	2016/2017 (Exc GST)
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	235.00

GENERAL FEES	2016/2017 (Exc GST)
Request for a Section 39 Liquor Certificate	190.00
Premises Plan Assessment Fee – miscellaneous	155.00
Request for Inspection of Premises – miscellaneous	173.00
Request for Premises Inspection Report	153.00
Reports to Settlement Agents	103.00
Copy of Certificate of Analysis	27.00

ITINERANT FOOD VANS/TRADERS	2016/2017 (Exc GST)
Application or Renewal of Itinerant Food Van / Traders Permit Fee	
Per Occasion	30.00
One Month	100.00
Twelve Months	600.00
For the first two years the fee is set at 50% of the stated amount as an encouragement to establish new businesses in the Shire	

STALL HOLDERS	2016/2017 (Exc GST)
Application or Renewal of Stallholders Permit Fee	
Per Occasion	30.00
One Month	40.00
Twelve Months	600.00
Not for profit community group and charities are exempt from the above fees	

WATER SAMPLING FEE	2016/2017 (Exc GST)
Chemical Swimming Pool Sample	14.00
Micro / Amoeba Swimming Pool Sample	34.00
Private Water Supply Sampling Fee	72.00

EFFLUENT DISPOSAL FEE	2016/2017 (Exc GST)
Local Government application fee – paid to Local Gov.	118.00
When EDPH approval is required / Health Department of WA application fee	
a) With a local government report	51.00
b) Without a local government report	110.00
Local government report fee	118.00
Fee for the grant of a permit to use an apparatus	118.00
Request for re-inspection	123.00

Carried

13.2 STATE LEVEL 3 PRE-FORMED (INCIDENT MANAGEMENT) TEAMS

PROPONENT:	WALGA
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy CEO
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 th November 2016
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	WALGA Letter and Information Email from CESM

BRIEF SUMMARY:

For Council to nominate personnel for new State Bushfire Level 3 Pre-Formed (Incident Management) Teams.

BACKGROUND/COMMENT:

WALGA have written to Council inviting Council to consider participating in State Bushfire Level 3 Pre-formed Incident management teams. This initiative has come from the Commissioner of Fire and Emergency Services inviting Local Governments to nominate personnel for newly created state performed incident managed teams. These performed teams will only be in-acted if there is a state bushfire level 3 incident.

The State are developing five teams and have identified nine positions that could be filled by a local government officer or emergency services volunteer. Critical to the success of these performed teams is the inclusion of local knowledge provided by local officers or volunteers.

The author was involved in a teleconference held by DFES and numerous local governments across the Great Southern and Wheatbelt. There were concerns raised amongst the smaller shires in providing key personnel to these teams while still having to manage their own crews or staff during a major incident. I have attached an email from the shire's CESM highlighting this concern.

The Shire of Wagin's CEO, Peter Webster, and the Shire of Wagin's Chief Bushfire Control Officer, Ross Goldsmith, have both agreed to put forward their nomination as a Deputy Operations Officer (local). Management also approached Travis Hammersley to nominate as a Sector Commander, Mr Hammersley is very interested in the position however he has advised he is not qualified to take up the role.

The WALGA letter and preformed position descriptions and information are attached for your information.

CONSULTATION/COMMUNICATION:

DFES, Shire President, CESM, Other Local Government Authorities

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995

POLICY IMPLICATIONS:
Nil

FINANCIAL IMPLICATIONS:
Nil

STRATEGIC IMPLICATIONS:
Nil

VOTING REQUIREMENTS:
Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council nominate the Shire of Wagin CEO Mr Peter Webster and the Shire of Wagin Chief Bushfire Control Officer Mr Ross Goldsmith to the position of Deputy Operations Officer (local) as part of the State Bushfire Level 3 Pre-Formed (Incident Management) Teams.

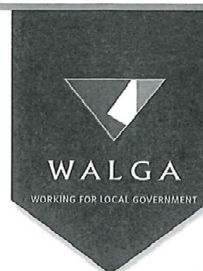
Carried

COPY

SHIRE OF WAGIN

24 OCT 2016

RECEIVED



18 October 2016

Mr Peter Webster
Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

Officer		Comment
Action Required		
Information Only		
Actioned		
Scanned		

Our Ref: MP:LC

U.E.O.

Dear Peter

STATE BUSHFIRE LEVEL 3 PRE-FORMED (INCIDENT MANAGEMENT) TEAMS

I am writing to you in the lead up to the 2016/17 Bushfire season to invite you to consider participating in State Bushfire Level 3 Preformed Incident Management Teams. I have received a request from the Commissioner Fire and Emergency Services, Mr Wayne Gregson inviting local governments to join the State Preformed Incident Management Teams.

Following the Waroona Fire, the Special Inquirer, Mr Euan Ferguson recommended the implementation of preformed incident management teams prior to the 2016/17 southern bushfire season. DFES as the Hazard Management Agency for Fire are responsible for coordinating this initiative and are working with Department of Parks and Wildlife and the various volunteer associations to bring this to fruition prior to the start of the season.

Critical to the success of these preformed teams is the inclusion of local knowledge provided through the inclusion of competent local government officers and emergency services volunteers from the area where the emergency is occurring.

The State are developing five teams and have identified nine positions that could be filled by a local government officer or emergency service volunteer. The positions are attached with some guidance as to the requirements of the positions and the types of people who could fill these roles.

It is proposed that Local Governments identify personnel to fill the nine roles, plus some redundancy for unavailability or contingency either by a single Local Government where capacity exists or a numbering of neighbouring councils who may pool resources through a 'zone' approach.

The assessment of your capacity and capability to participate in the teams is at the discretion of your organisation, and given the timing of the request, you will need to carefully consider how you choose to proceed. I encourage you to be critical of your organisations ability to maintain 'business as usual' activities, possible recovery activities along with support to response. Advice from your appropriate managers/staff within your organisation along with your Chief Bushfire Officer will assist in your decision and it is also recommended you discuss with your neighbouring Shires as the capacity to fill these roles may be greater where resources can be shared.

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au

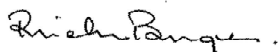
DFES Superintendents will be making contact shortly, to discuss these requirements, outline training opportunities for those nominated and the proposed timelines in more detail.

I encourage you to consider this opportunity in the spirit of working collaboratively with the relevant agencies in order to prepare and support the response efforts to protect our communities from the devastating impacts of bushfires that we have witnessed in recent years.

Should you wish further information on this initiative please contact Melissa Pexton, Senior Policy Advisor at WALGA on 92132080 or email MPexton@walga.asn.au.

I wish you all the very best for a safe bushfire season.

Kind regards



Ricky Burges
Chief Executive Officer

Attachments

- Local Government positions preformed incident management teams.
- Local Government Advisor position description

Local Government Positions for Level 3 Pre Formed Incident Management Teams 2016/17

Incident Controller and Staff		Agency	Brief Desc'n	Preferred candidate(s)	Pre-requisites
Incident Controller		P&W/DFES			
Deputy Incident Controller					
Deputy Incident Controller (not on call)					
Operations Section					
Deputy Operations Officer (local)		LG/Vol	Provides local knowledge input to Operations Officer	OBFCO/DBFCO/CESM	L2 Operations Officer (preferred) OR significant, relevant operational experience; + as for 'Runner'
Sector Commander		LG/Vol	Provides local knowledge for relevant sector/supervises predominantly BFB crews	FCO/BFB Captain	Sector Commander competency; + as for 'Runner'
Planning Section					
LGA Advisor(s)		LG	Refer (proposed) LGA Advisor role statement	LGA staff (eg, perhaps Local Recovery Co-Ord, Env. Health Officer, Budding Surveyor, Ranger?)	Refer (proposed) LGA Advisor role statement (attached)
Situation Support Officer		LG/Vol	See pre-requisites	FCO/BFB Captain	Lived locally for some time - can provide local knowledge for Intel/Situation
Logistics Section					
Deputy Logistics Officer (local)		LG/Vol	See pre-requisites	Rel. more senior LGA staff (preferred) or volunteer (no need to be BFB vol/member)	Lived locally for some time - can provide local knowledge for Logistics

Facilities Unit				
Accommodation Officer	LG/Vol	<p>Focusses on details relating to accommodation requirements/arrangements for IMT, field crews. Supports LG Deputy Logs Off</p>	More junior LGA staff (preferred) or volunteer (no need to be BFB vol/member)	Lived locally for some time - can provide local knowledge for Logistics
Ground Support Unit				
Runner	LG/Vol	<p>Delivers supplies, food/drinks, documents, messages etc to field crews. May also gather specific information/map certain things, if required</p>	BFB volunteer	<p>Suitable 4WD vehicle, high-band VHF WAERN radio, fire blanket (preferred), has successfully completed/possesses 'WAERN radio use', 'burn-over' & 'map reading' (not just ESD) drills/skills (annually refreshed)</p>
Runner	LG/Vol			
Runner (Info) (NB: MLOs to be used to escort media)	LG/Vol			

LGA ADVISOR FUNCTIONS

Purpose

Local knowledge is immensely valuable to inform planning activities during an emergency and should be harnessed to make the process more efficient.

Role

The role of a Local Government Authority Advisor (LGAA) is to work collaboratively and effectively with the Incident Management Team (IMT) Planning Unit to identify key threats or concerns that may impact the local community. The LGAA identifies local issues that are subsequently used to frame and shape the content of the incident action plan. This approach ensures key local interests and priorities are being considered and managed effectively by the IMT.

Reporting

Reports to the Planning Officer.

Key Focus Points

- Community groups potentially at risk or potentially vulnerable:
 - culturally and linguistically diverse populations
 - information on difficult or potentially dangerous land owners
- Population and demographic information i.e. Australian Business Register (ABR)
- Locations of safer places
- Critical infrastructure types and locations
- Culturally and environmentally significant locations
- Local emergency management arrangement important areas for attention, including local recovery plan.
- Historical bushfire behaviour information and points to note:
 - fuel load information
 - bushfire prone areas
- Local roadways, access trails traffic and transport route management including school bus routes
- Impacts to individuals, families, households, businesses and communities:
 - short to medium, medium to longer term horizons
- Local public health management (via local government Environmental Health Officer/s):
 - health, hygiene services and waste management key points or considerations
- Primary producers key issues and recovery management strategies
- Tourism considerations – campsites, caravan parks, accommodation sites, planned events etc.
- Community and stakeholder outreach management:
 - medium and method
 - return of community consideration themes or issues
- Assistance animals, companion pet management key points or issues
- Livestock management/welfare issues key points or issues
- Management of localised spontaneous volunteer's recommendations.

Brian Roderick

From: CIRIC Andriena <Andriena.Ciric@dfes.wa.gov.au>
Sent: Monday, 14 November 2016 12:25 PM
To: Nicole Wasmann ; Belinda Knight; Brian Roderick
Cc: Peter Webster
Subject: Level 3 Preformed teams

Importance: High

A teleconference was held this morning regarding identifying local people to be imbedded into Level 3 Pre formed teams if a significant fire event occurred in our patch.

I have suggested that:

- LG CEO/DCEO as LG advisor

CBFCO/DCBFCO/SFO/CESM would be suitable contacts to undertake role of Deputy Operations Officer &/or Sector Commander
CESM as Situations Officer/Logistics Officer
Runners/Accommodation unit positions to be filled by DFES processes and contacts such as SES.

Comment was made that there is limited capacity within the LG to identify additional people for the above roles, being mindful of business continuity that in any large event LG staff such as works managers etc. will be heavily committed managing their own crews and admin staff being point of contact to the community. There is also a reluctance for farmer response to be taken off fire-ground to undertake roles such as runners that could easily be done by people not necessarily local.

Comment was also made, and taken on board that these people should be activated by through the LG rather than the SAO (Situation Analysis Officer).

Please advise if you are willing for this information to be provided to the DFES regional Superintendent ASAP. I have contacted the CBFCO/DCBFCO/SFO to ensure they are willing to have their names put forward.

Kind Regards

Andriena Ciric

Community Emergency Services Manager | Shires of West Arthur, Wagin & Woodanilling | Department of Fire & Emergency Services

Mob: 0438 971 267 | Fax: 08 9736 2212 | andriena.ciric@dfes.wa.gov.au | www.dfes.wa.gov.au
31 Burrowes St, DARKAN WA 6392

13.3 DUAL FIRE CONTROL OFFICERS – SHIRE OF WICKEPIN

PROPONENT:	Shire of Wickepin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	8 th November 2016
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ES.VO.1
ATTACHMENTS:	Letter Shire of Wickepin

BRIEF SUMMARY:

Seeking to have two (2) Fire Control Officers (FCO's) from the Shire of Wickepin appointed within the Shire of Wagin

BACKGROUND/COMMENT:

The dual appointment is undertaken each year and the Shire of Wagin will be seeking to have a number of its FCO appointed for the Shire of Wickepin and others. See attached letter

CONSULTATION/COMMUNICATION:

Shire of Wickepin

STATUTORY/LEGAL IMPLICATIONS:

Bush Fires Act 1953

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That the Shire of Wagin appoint Mr Lachlan White & Mr Daniel White to the position of Fire Control Officers for the 2016/17 Fire season

Carried



SHIRE OF WAGIN

07 NOV 2016

RECEIVED

77 Wogolin Road, PO Box 19
WICKEPIN WA 6370
Phone: 08 9888 1005
Fax: 08 9888 1074
www.wickepin.wa.gov.au

Shire of Wickepin

Contact: Mark Hook
File: ES.APN.901

Peter Webster
Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

2 November 2016

Dear Peter,

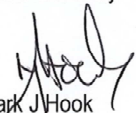
Dual Fire Control Officers 2016/2017

Council is seeking the appointment of the following Dual Fire Control Officers with the Shire of Wagin for the 2016-17 fire season:

Lachlan White
Daniel White

I trust you will find this satisfactory and I seek your Council's consent to the appointment.

Yours sincerely


Mark J Hook
Chief Executive Officer

Officer		Comment
Action Required		CEO.
Information Only		
Actioned		
Scanned		

A "Fortunate Place" enjoying a pleasant lifestyle with quality services and a strong and expanding community

13.4 DUAL FIRE CONTROL OFFICERS – SHIRE OF WILLIAMS

PROPONENT:	Shire of Williams
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 th November 2016
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ES.VO.1
ATTACHMENTS:	Letter Shire of Williams

BRIEF SUMMARY:

Seeking to have one (1) Fire Control Officer (FCO) from the Shire of Williams appointed within the Shire of Wagin

BACKGROUND/COMMENT:

The dual appointment is undertaken each year and the Shire of Wagin will be seeking to have a number of its FCO appointed for the Shire of Williams and others. See attached letter

CONSULTATION/COMMUNICATION:

Shire of Williams

STATUTORY/LEGAL IMPLICATIONS:

Bush Fires Act 1953

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That the Shire of Wagin appoint Mr Gilbert Medlen to the position of Fire Control Officer for the 2016/17 Fire season

Carried



SHIRE OF WILLIAMS

BROOKING STREET, WILLIAMS, WESTERN AUSTRALIA.

OFFICE HOURS: MONDAY TO FRIDAY: 8.30 a.m. to 5.00 p.m.

TELEPHONE (08) 9885 1005 FACSIMILE (08) 9885 1020 EMAIL shire@williams.wa.gov.au

All communications to be addressed to the Chief Executive Officer, P.O. Box 96, Williams, W.A. 6391.

COPY

SHIRE OF WILLIAMS

11 NOV 2016

RECEIVED

Your Ref:

Our Ref:

5.10.1

8th November 2016

Mr. Peter Webster
Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

Officer		Comment
Action Required	✓	Kirshy - EA
Information Only		Agenda Item
Actioned		
Scanned		

Dear Peter,

RE: Dual Registered Fire Control Officer

The Shire of Williams would like to nominate Gilbert Medlen as a dual registered Fire Control Officer for your Shire for the 2016/17 fire season. Mr Medlen has previously been nominated for this role.

I would also like to confirm that Chris Piesse has been accepted as a dual registered Fire Control Officer for this Shire.

I trust that you will agree to this request.

Yours faithfully,

Geoff McKeown
Chief Executive Officer

13.5 LEAKE LANE REVIEW

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Leake Lane
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	8th November 2016
PREVIOUS REPORT(S):	June & September 2016
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.RO.1
ATTACHMENTS:	Letter from Wagin Volunteer Fire Brigade

NOTE: -

This matter was to be reconsidered after two months of operation. The CEO had advertised seeking Public Comment regarding the operation of Leake Lane.

Only two (2) written comments have been received

- 1) Mr G West since the lane was made one way.
- 2) Wagin Volunteer Fire Brigade (WVFB) is attached

The letter received from Mr West was regarding comments he has received from users of Leake Lane regarding the turning of the lane into a one way street. He is suggesting that the lane should be one way only as follows: -

- 6am – 6pm – (Mon to Fri)
- 6am – 12noon – (Saturday)
- Erect 2 x NO ENTRY signs at either end of Leake lane indicating times
- Remove the NO ENTRY sign from Trimdon St and add hours signs under the current no through road
- Remove the One Way sign from Tudhoe St

The letter from the WVFB advises that their members are concerned about getting to the fire station in times of emergency as indicated in their letter as well as other problems they see happening. They suggest that the One Way sign be moved approx. 50m further south along LEAKE Lane to overcome the problem

COMMENT: -

Whilst I understand the confusion that some have, especially the trucks drivers, I believe by having set hours for either direction is not a good idea, nor is moving the One Way sign 50m further along Leake Lane. It will create additional confusion.

Based on the feedback we have received only two comments the author believes that Council should resolve to keep the current one way status of Leake Lane.

CONSULTATION/COMMUNICATION

Public notice

Public discussion

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Leake Lane remains as a one way Street from Tudhoe Street to Trimdon Street.

Carried

12 Oct 2016 6:11PM HP LASERJET FAX

0898612427

p.1

RD. RO.1

1CR8363

SHIRE OF WAGIN

13 OCT 2016

RECEIVED

WAGIN VOLUNTEER FIRE BRIGADE

PO Box 300 Wagin W.A. 6315 PH 08 9861 1751

12th October 2016

Shire of Wagin
PO Box 200
Wagin WA 6315

To Peter Webster,

RE: Leake Lane

I am writing on behalf of the Wagin Volunteer Fire Brigade to inform you that the current setup of Leake Lane does not suit our brigade and the easy, safe and efficient entrance to our station, especially if coming from the north west of town. As it is configured currently our members cannot park behind our station without either breaking the law by travelling the wrong way down Leake Lane or by entering Leake Lane from the Tudhoe Street end. These actions are either illegal or potentially slows down our turnout to emergency incidents.

An alternative suggestion would be to move the one way sign approx. 50m further south on Leake Lane. This would then give our members easy access to our rear carpark without potentially breaking any laws.

If you would like to talk about this further, our Captain, Travis Hamersley, can be contacted on 0429 616 660

Yours Sincerely,

Brenden Hall
Secretary,
Wagin Volunteer Fire Brigade.

Officer		Comment
Action Required		LEO.
Information Only		
Actioned		
Scanned		

13.6 DEVELOPMENT APPLICATION – SHED / 51 JOHNSON STREET, WAGIN

PROPONENT:	Jos Brummelman
OWNER:	Jos Brummelman
LOCATION/ADDRESS:	51 Johnson Street - Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 November 2016
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A1837
ATTACHMENTS:	Letter from proponent, Site and Structural Plans and Correspondence.

BRIEF SUMMARY:

Council is requested to consider the development application from Mr Jos Brummelman Proprietor of “Wagin Duck & Game” to establish a rural industry on Lot 795 Beaufort Road being a steel framed and clad shed for the purpose of rearing ducklings.

This application also has implications for Councils Outbuilding Policy No 16.

BACKGROUND/COMMENT:

The development is proposed to be sited on Rural zoned land situated at Lot 795 Beaufort Road which is 1.6527 hectares in area.

Wagin Duck & Game have recently gained Health Department Approval to operate a small duck processing plant on an adjacent Lot at 812 Richards Street.

The proposed shed will be used to rear the ducklings which will later be transferred to a rural property immediately west of Lot 795 Beaufort Street where they will remain until fully grown prior to being processed at 812 Richards Street which is immediately east of Lot 795 Beaufort Street.

It is considered that there will be limited, if any noise or odour impact on adjacent properties.

CONSULTATION/COMMUNICATION:

No consultation is considered necessary with properties east, west and south of Lot 795 Beaufort Street as they are owned or occupied by the proponent.

The owners of Lot 811 Richards Street, the nearest rural zoned property north of Lot 795 Beaufort Street have not been consulted at the time of writing this report.

STATUTORY/LEGAL IMPLICATIONS:

Shire of Wagin Town Planning Scheme No2

This application is referred to Council as it is a Rural Industry which is classified as an “AA” use under Councils Town planning Scheme No2.

An “AA” use means that that the use is not permitted unless the Council has granted planning approval.

POLICY IMPLICATIONS:

The General Provisions of Councils Outbuilding Policy are as stated below;

- i) Except where associated with agricultural, commercial and industrial purposes the Council will not approve an outbuilding on any land classified 'Residential', 'Commercial' or 'Rural' zone which does not contain an approved dwelling.
- ii) Where land classified 'Residential', 'Commercial' or 'Rural' zone does not contain an approved dwelling, Council may grant planning approval for the construction of an outbuilding where:
 - a) All required planning and building permit approvals have been issued by the Shire of Wagin for the erection of a dwelling on the land; and
 - b) The landowner provides the Shire with an appropriate written assurance that construction of the approved dwelling on the land will be completed within two (2) years of the date of issuance of conditional planning approval for the outbuilding.

At present there is a barn style shed completed to lockup stage on this property.

An application to convert the Class 10(a) shed into a Class 1(a) house has been made to Council but approval has not been issued due to various aspects of the application lacking the required information.

It is suggested that Councils Outbuilding Policy will be complied with in regards to a dwelling house being constructed on this site, however, not in the sequence stated in the policy.

In this instance it is suggested that while clause (ii) (a) has yet to be fully complied with, clause (ii) (b) can and should be imposed as a condition on this planning approval.

FINANCIAL IMPLICATIONS:

Not Applicable

STRATEGIC IMPLICATIONS:

Council's strategic plan for economic development has an objective to increase in the number and diversity of businesses in the town and district.

Approval of this rural industry will achieve this objective.

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council approve of the development of a duckling rearing shed by Jos Brummelman at Lot 795 Beaufort Street, Wagin subject to the following conditions.

1. Consultation with the neighbouring property owner being undertaken, and if no objections received during the consultation period, development approval be issued, if objections are received the matter be returned to Council for further deliberation.

2. The proponent to provide Council with a statutory declaration that he will obtain all necessary permits to complete the existing Class 10(a) shed to Class 1(a) house conversion and complete construction of the house within 24 months of the date of the development approval for the duckling rearing shed.

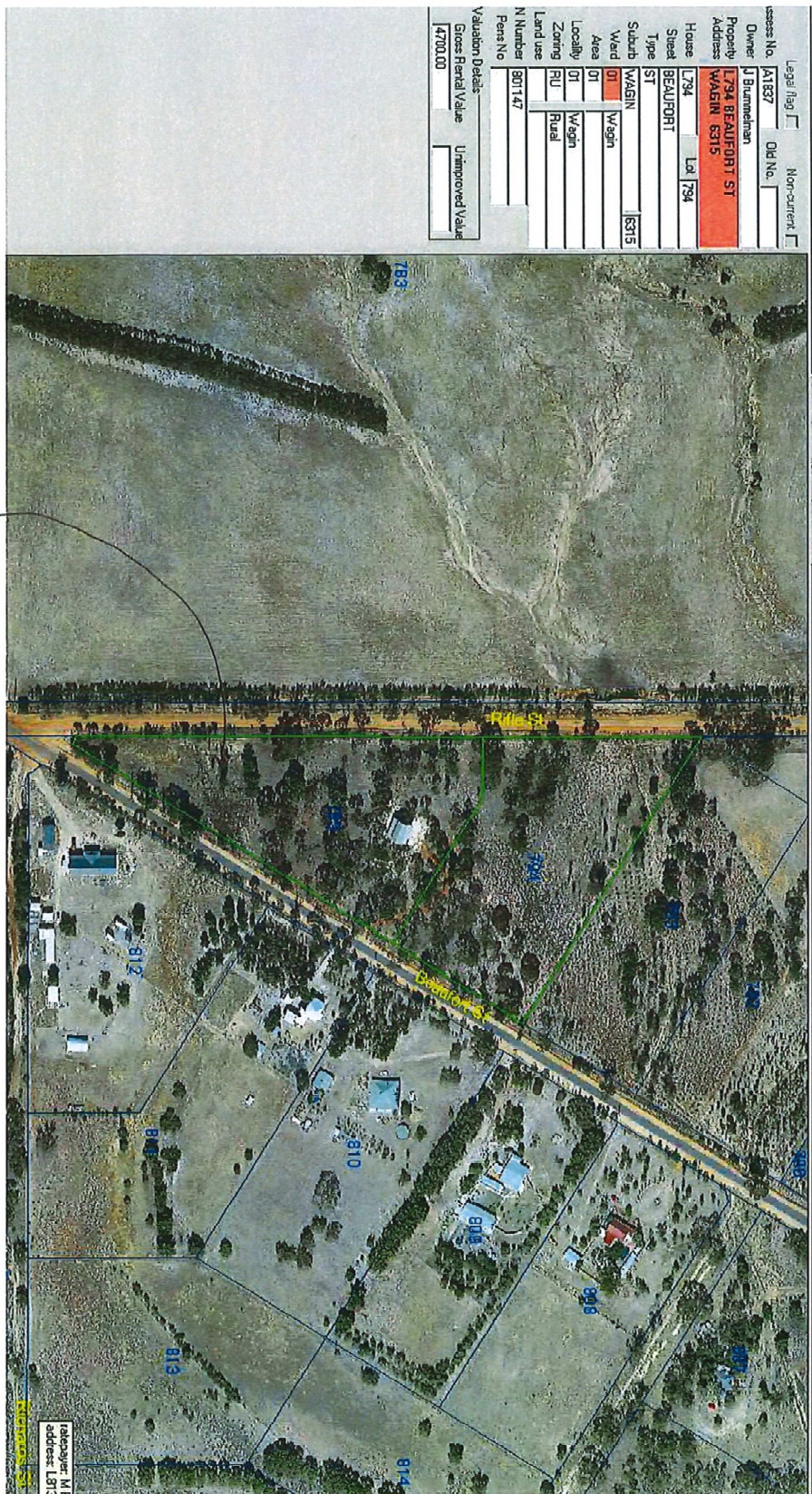
Carried

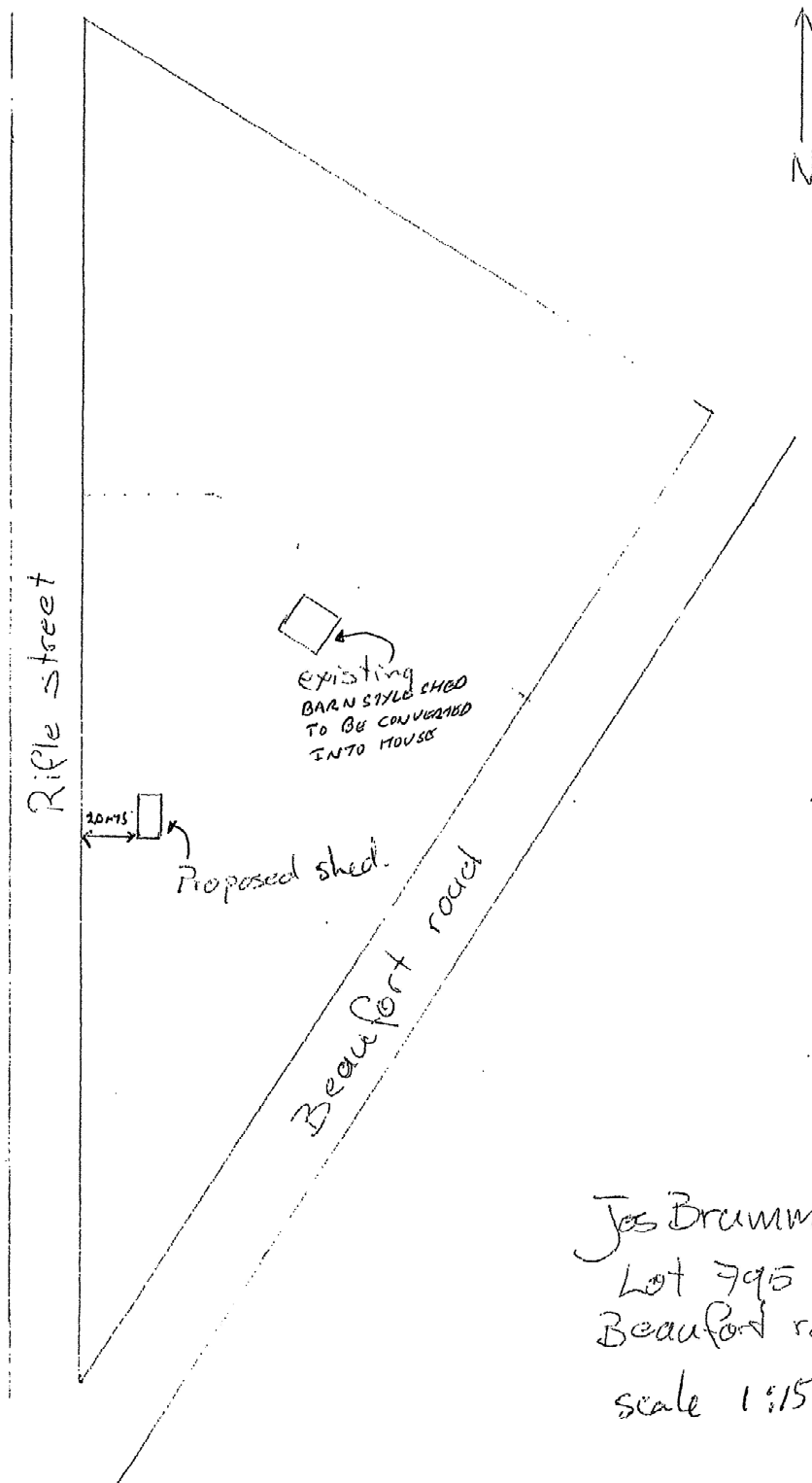
To who it concerns,

This shed is to help grow our business "Wagin Duck&Game". The shed will be used mainly for raising newly hatched ducklings to 2 to 2.5 weeks of age. In this time they need warmth and protection from the weather. After this period they will go outside on another property to free-range in a paddock. Being so young they don't produce any noise or smells. Part of the shed will be used for storage bagged duckfood.

regards

Jos Brummelman
0400093776
Wagin Duck&Game





Jos Brummelman
Lot 795
Beaufort rd.
scale 1:1500

13.7 PROPOSED ROAD CLOSURE – SPRATT & PORTION OF KERSLEY ROAD, WAGIN

PROPONENT:	Water Corporation
OWNER:	
LOCATION/ADDRESS:	Spratt & Kersley Roads, Wagin
AUTHOR OF REPORT:	J Douglas & C Famiano- Consultant Urban and Rural Perspectives
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 November 2016
PREVIOUS REPORT(S):	
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.RO.1
ATTACHMENTS:	Plans 1 to 4 and Attachment 1

SUMMARY

This report recommends that Council resolve to request the Hon. Minister for Lands to grant final approval to permanently close Spratt Road and a portion of Kersley Road, Wagin in accordance with the details shown on the attached Plan 4 to enable the Water Corporation to install new drainage infrastructure required to accommodate the disposal of treated effluent from the town's existing wastewater treatment facility on Reserve 31096.

BACKGROUND & COMMENT

At its Ordinary Meeting held on 23 August 2016 the Wagin Shire Council resolved to conditionally support and proceed with public advertising of the proposed closure of Spratt Road and a portion of the Kersley Road road reserves (see Item 13.4).

As Council is aware the road closure proposal was initiated following receipt of a written request from the Water Corporation seeking Council's support for the permanent closure of Spratt Road and a portion of Kersley Road to allow for the installation of new drainage infrastructure required to help improve the operational efficiency of the town's existing wastewater treatment facility on adjoining Reserve 31096 (see Plans 1 to 3).

Council's resolution to support the proposal was conditional upon the Water Corporation's written agreement to the following:

- i) maintaining a legal right of access from the Wagin Airfield to Lot 1 Brockman Road, Wagin across the relevant portion of Kersley Road proposed to be closed; and
- ii) payment of all costs associated with the project's implementation and indemnifying the State of Western Australia against any possible costs and/or claims.

By correspondence to the Shire's Chief Executive Officer dated 6 September 2016 the Water Corporation confirmed its agreement to the abovementioned conditions.

The proposal was subsequently advertised for public comment in accordance with the specific requirements of the Land Administration Act and Regulations for the minimum required period of thirty five (35) days, concluding on 28 October 2016. The advertising process included a notice in a local newspaper, correspondence to all relevant government agencies and nearby landowners and display of the relevant report and plans at the Shire administration centre.

At the conclusion of public advertising a total of six (6) submissions had been received by the Shire, all of which were from government agencies. A summary of all submissions received is provided in the attached 'Schedule of Submissions' (see Attachment 1).

A detailed review of the submissions received following completion of public advertising has revealed that all respondents are generally supportive of and have no objections to the proposal.

Given the outcomes from public advertising and the fact no objections were received, it is recommended that Council now resolve to proceed to request the Hon. Minister for Lands to grant final approval to close Spratt Road and portion of Kersley Road, Wagin in accordance with the details shown on the attached Plan 4.

STATUTORY ENVIRONMENT

- Land Administration Act 1997
- Land Administration Regulations 1998
- Planning and Development Act 2005

POLICY IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Completed in accordance with the specific requirements of the *Land Administration Act 1997* and *Land Administration Regulations 1998* (see Attachment 1 – Schedule of Submissions).

FINANCIAL IMPLICATIONS

The administrative costs associated with progressing the proposed road closure are estimated to be in the order of **\$5,000.00 excluding GST**. Council should note this estimate does not include the costs associated with the required survey works or acquisition of the land comprising the closed road reserve areas from the State of Western Australia which will be confirmed by the Department of Lands in due course. As previously mentioned the Water Corporation has provided written agreement to meet all costs associated with the project's implementation.

STRATEGIC IMPLICATIONS

Nil

CULTURAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority required.

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council resolve to:

1. Note all submissions received during public advertising of the proposal to permanently close Spratt Road and a portion of Kersley Road, Wagin;
2. Endorse the 'Schedule of Submissions' including Council's recommendations in respect of each submission as provided in Attachment 1 to this report;
3. Request the Hon. Minister for Lands to grant final approval to permanently close Spratt Road and a portion of Kersley Road in accordance with the details shown on the attached Plan 4;
4. Authorise the Shire Administration to prepare and submit the required documentation and plans to the Department of Lands requesting the Hon. Minister for Lands' formal consideration and final approval to the road closure proposal including confirmation of the Water Corporation's written agreement to indemnify the State of Western Australia against any possible costs and/or claims arising from the project's implementation; and
5. Advise those government agencies that prepared and lodged submissions during public advertising of Council's decision to proceed with the project by requesting the Hon. Minister for Lands' final approval.

Carried

ATTACHMENT 1 - SCHEDULE OF SUBMISSIONS
PROPOSED ROAD CLOSURE - SPRATT ROAD & PORTION OF KERSLEY ROAD, WAGIN
SHIRE OF WAGIN

NO	NAME/ADDRESS	DESCRIPTION OF AFFECTED PROPERTY	SUMMARY OF SUBMISSION	COUNCIL'S RECOMMENDATION
1.	Telstra Locked Bag 3820 BRISBANE QLD 4000	N/A	<ul style="list-style-type: none"> Telstra confirmed there are no telecommunication assets within the area of the proposed road closure and therefore raised no objections to the proposal. Notwithstanding the above, Telstra advised it is the responsibility of the landowner/developer to undertake a dig-before-you-dig enquiry to confirm whether there are any Telstra assets within or in close proximity to the proposed road closure area. Where assets are identified, a Telstra accredited 'Asset Plant Locator' is required to perform cable location, potholing and physical exposure prior to the commencement of any works. 	<ul style="list-style-type: none"> That the comments provided by Telstra regarding the need to confirm the location of any telecommunication infrastructure within close proximity of the proposed road closure area and the use of accredited contractors be duly noted. That the Water Corporation (i.e. developer) be advised of its obligations to make the necessary enquiries with Telstra to identify and protect all Telstra assets prior to the commencement of any works within and adjacent to the proposed road closure area.
2.	Department of Parks and Wildlife Locked Bag 104 BENTLEY DELIVERY CENTRE WA 6983	Crown Reserve 2087	<ul style="list-style-type: none"> The Department of Parks and Wildlife raised no objections to the road closure proposal and confirmed that formal access to the adjoining 'A' class Nature Reserve No.2087 is located further south of the subject area and will not be impacted. 	<ul style="list-style-type: none"> That the comments provided by the Department of Parks and Wildlife be duly noted and that no action be taken in relation to its submission.
3.	Western Power GPO Box L921 PERTH WA 6842	N/A	<ul style="list-style-type: none"> Western Power raised no objection to the proposed road closure but advised it will need to be contacted regarding any future works within close proximity to its electricity supply network given the location of existing overhead power lines and/or underground cables in the immediate area. 	<ul style="list-style-type: none"> That the comments provided by Western Power regarding its support for the proposal and the need to contact them prior to any future works within close proximity to its electricity supply network be duly noted. That the Water Corporation (i.e. developer) be advised of its obligations to make the necessary enquiries with Western Power to identify and protect all Western Power assets prior to the commencement of any works within and adjacent to the proposed road closure area.

ATTACHMENT 1 - SCHEDULE OF SUBMISSIONS
PROPOSED ROAD CLOSURE - SPRATT ROAD & PORTION OF KERSLEY ROAD, WAGIN
SHIRE OF WAGIN

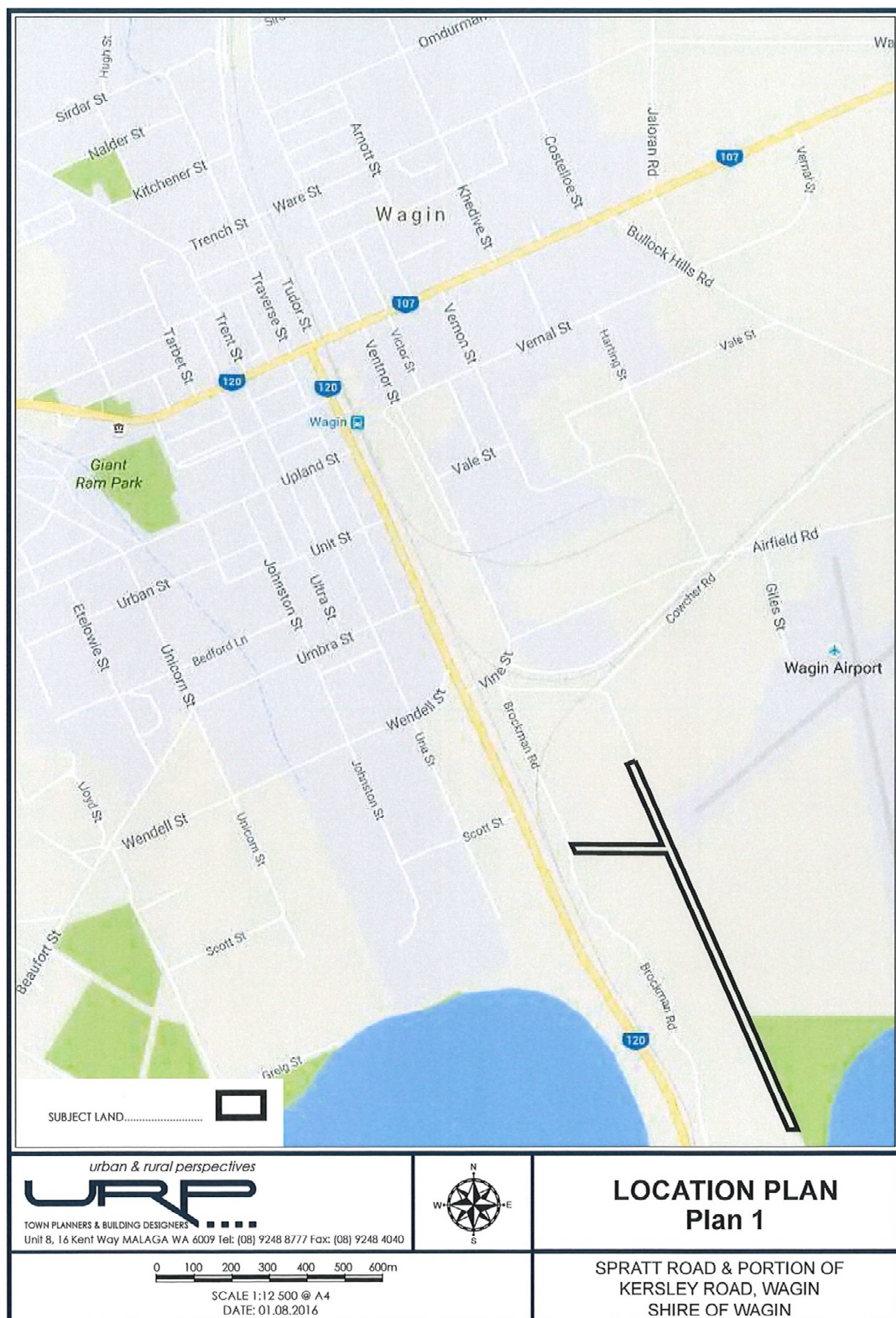
4.	Department of Aboriginal Affairs PO Box 3153 EAST PERTH WA 6892	N/A	<ul style="list-style-type: none"> The Department of Aboriginal Affairs advised that its review of the Aboriginal Sites Register and the DAA database has confirmed there are no known heritage places within the proposed road closure area. As such the proposal will not require approvals under the Aboriginal Heritage Act 1972. The Department also advised of the Water Corporation's obligation to refer to the State's Aboriginal Heritage Due Diligence Guidelines to identify any potential risk any future proposed works may have to Aboriginal heritage values. 	<ul style="list-style-type: none"> That the comments provided by the Department of Aboriginal Affairs be duly noted and the Water Corporation be advised of its obligation to refer to the State's Aboriginal Heritage Due Diligence Guidelines to identify any potential risk any future proposed works may have to Aboriginal heritage values.
5.	Department of Environment Regulation Locked Bag 33 CLOISTERS SQUARE WA 6850	N/A	<ul style="list-style-type: none"> The Department of Environment Regulation advised it has not provided any formal advice to the Water Corporation regarding the proposed road closure and future intended development and use of the land. The Department also advised that no formal application has been received from the Water Corporation to construct an infiltration channel within the Kersley Road road reserve for the disposal of treated sewage from the Wagin Wastewater Treatment Plant. Notwithstanding the above, the Department recognises that an application for the proposed works will be lodged by the Water Corporation once the road closure process has been finalised and the Water Corporation has gained control of the subject land. The Department also recognises the proposed works will provide the Water Corporation with greater control of the discharge of treated sewage and the ability to reduce the risk to human health and the environment. 	<ul style="list-style-type: none"> That the comments provided by the Department of Environment Regulation be duly noted and that no action be taken in relation to its submission.

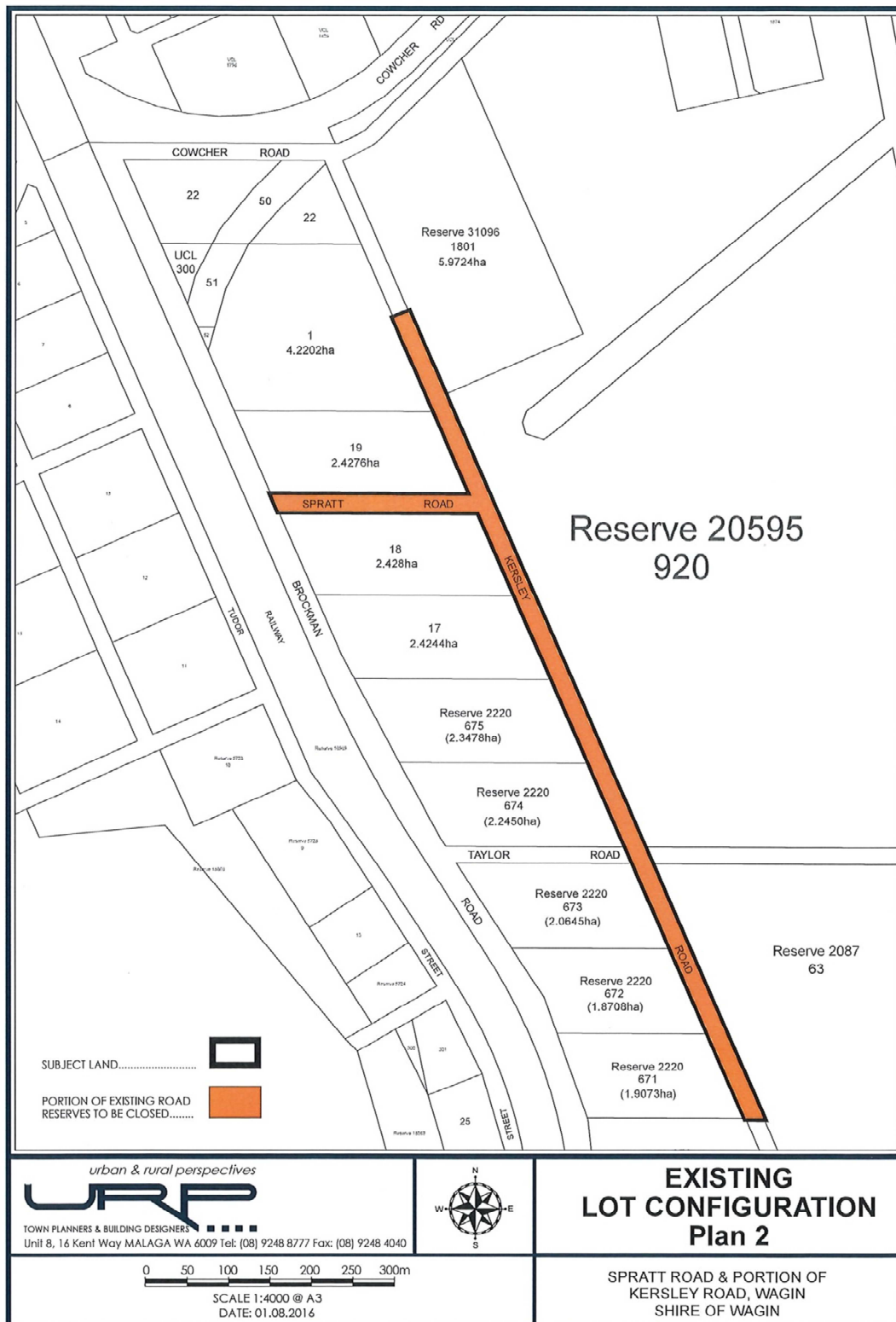
ATTACHMENT 1 - SCHEDULE OF SUBMISSIONS
PROPOSED ROAD CLOSURE - SPRATT ROAD & PORTION OF KERSLEY ROAD, WAGIN
SHIRE OF WAGIN

6.	Department of Planning Locked Bag 2506 PERTH WA 6001	N/A	<ul style="list-style-type: none"> The Department of Planning raised no objections to the proposed road closure. Notwithstanding the above, the Department advised that WAPC DC Policy No.1.1 entitled 'Subdivision of Land – General Principles' requires that all lots have direct frontage and access to a constructed public road. The proposed road closure will result in the lots south of Spratt Road having sole frontage to Brockman Road which is currently unconstructed. In light of the above the Department recommended that the Shire consider upgrading Brockman Road to a constructed standard to ensure that the lots south of Spratt Road have connection to the road system within the locality. 	<ul style="list-style-type: none"> That the comments provided by the Department of Planning be duly noted and that no action be taken in relation to its submission for the following reasons: <ul style="list-style-type: none"> i) The two privately owned lots immediately south of Spratt Road (abutting Brockman Road) are undeveloped 'Rural' zoned lots that are not being used for any specific purpose/s and do not therefore currently require access to a constructed public roadway; ii) The remaining lots south of Spratt Road through to Lymburner Road are either vested in or owned by the Shire of Wagin and reserved under the Shire's current and proposed new consolidated Local Planning Scheme No.2 for public purposes (i.e. government requirements & landfill) with access to these landholdings currently provided by a constructed portion of Brockman Road which connects directly to Tudor Street / Great Southern Highway; iii) The Shire's Health, Building & Planning Policy No.11 entitled 'Development of Lots Abutting Unconstructed Roads' and Clause 31(3) of the Shire's proposed new consolidated Local Planning Scheme No.2, a now seriously entertained planning proposal, require that where an application for development approval is made on a lot abutting an unconstructed road, Council has the right to refuse the application until the road has been constructed or approve the application subject to a condition that the applicant contribute to the cost of constructing the road or require other permanent access arrangements be made to the satisfaction of the Council;
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ATTACHMENT 1 - SCHEDULE OF SUBMISSIONS
PROPOSED ROAD CLOSURE - SPRATT ROAD & PORTION OF KERSLEY ROAD, WAGIN
SHIRE OF WAGIN

				iv) In light of point iii) above, it is contended there are adequate planning mechanisms and controls in place to ensure that the two privately owned lots immediately south of Spratt Road are provided with suitable access to the local road network if and when a development application is received for those lots in the future.
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13.8 DEVELOPMENT APPLICATION – PROPOSED LEAN – TO STRUCTURE FOR UNDERCOVER PARKING

PROPONENT:	Wayne & Bronwyn Hegarty on behalf of Bronwayne PTY
OWNER:	Bronwayne PTY
LOCATION/ADDRESS:	Lot 466 (No. 40) Vernal Street, Wagin
AUTHOR OF REPORT:	J Douglas & Steve Pandevski- Consultant Urban and Rural Perspectives
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 November 2016
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3 and A459
ATTACHMENTS:	Plans 5 to 10

SUMMARY

This report recommends that a development application submitted by Wayne and Bronwyn Hegarty on behalf of Bronwayne Pty Ltd (Landowner) seeking Council's approval for the construction of a new 190m² lean-to structure abutting an existing industrial building on Lot 466 (No.40) Vernal Street, Wagin for undercover vehicle parking purposes be approved subject to conditions.

BACKGROUND

The applicant is seeking Council's development approval to construct a new lean-to structure along the northern and eastern sides of the existing industrial building on Lot 466 (No.40) Vernal Street, Wagin to provide undercover vehicle parking.

Lot 466 is located in the Wagin townsite's designated industrial area on the southern side of Vernal Street and east of Vernon Street. The lot is rectangular in shape, comprises a total area of approximately 4,045m² and has direct frontage and access to Vernal Street along its northern boundary (see Plans 5 & 6).

The property has been developed and used for industrial purposes and contains a number of buildings and other improvements associated with that use (see Plan 7).

The proposal contained in the application represents a modification to a lean to structure previously approved by Council at its Ordinary Meeting held in February 2016 (Resolution 2929). The main difference is the lean to structure approved in February 2016 was 6.5 metres wide, 3.8 metres high and covered a total area of approximately 229m², whilst the lean to structure proposed in this latest application is 5.5 metres wide, 4.25 metres high and covers an area of approximately 190m². As was the case with the original approved application, the new lean to will be a steel framed, open sided structure covered with zincalume Trimdeck (i.e. steel) sheeting.

COMMENT

Zoning & Land Use Permissibility

Lot 466 is classified 'Industrial' zone under the Shire of Wagin's current operative Town Planning Scheme No.2 (TPS No.2).

A key objective of the land's current 'Industrial' zoning classification is to primarily accommodate uses which involve the manufacture of goods or allied uses such as fuel storage, fuel sales, vehicle repairs, public utilities and showrooms for bulky goods. Other uses listed in the Zoning Table of TPS No.2 may be permitted at the discretion of Council if they are considered to be an integral part of the industrial environment and where Council is satisfied they will benefit the local community and not result in being a nuisance.

Following a detailed review of the proposal the reporting officers' have formed the view the proposed new lean-to structure on Lot 466 is:

- a) substantially similar to that approved by Council in February 2016;
- b) will not compromise the objectives of the land's current 'Industrial' zoning classification as it will merely provide an additional covered area to be used for the parking of vehicles associated with the existing approved industrial use of the land; and
- c) has significant scope to be supported and conditionally approved by Council.

Land Subject to Dampness and Flooding

The rear portion of Lot 466 is identified in TPS No.2 as being potentially affected by dampness and/or flooding during extreme storm events. Notwithstanding this fact, the proposed lean-to structure will be attached to an existing building contained within the front portion of the lot and will not therefore be within the affected area identified in TPS No.2. Given these findings no action or conditions are required to address the specific requirements of TPS No.2.

Development Standards

Development standards relating to 'Industrial' zoned land (i.e. setbacks, plot ratio, landscaping, car parking, fencing, building facade materials, etc.) are contained in TPS No.2 and Council's 'Industrial Zone' policy.

Pursuant to clause 4.5 of TPS No.2 Council may choose to impose or vary one or all of its prescribed development standards when considering and determining any application for development approval.

In this instance the reporting officers' have formed the view the proposal to construct a lean-to structure on Lot 466 for undercover parking purposes is minor in nature and scale, does not alter the existing approved use of the land and should therefore proceed as submitted without the need to impose any conditions requiring additional on-site landscaping, modifications to the construction materials and colours, requirements for sealed, drained and marked car parking, etc.

A review of existing land uses and development on adjoining Industrial zoned lots clearly indicates a consistent standard of development with gravel car parking areas, minimal landscaping and similar, steel framed and clad buildings. With that in mind it is concluded the proposed lean-to structure is unlikely to have any detrimental impacts upon the existing amenity or character of the immediate locality, will be consistent with the stated objective of the land's current 'Industrial' zoning classification in TPS No.2 and may therefore be supported and approved by Council subject to conditions and advice notes to ensure that:

- i) it is constructed in a timely manner;
- ii) all stormwater drainage is suitably managed and disposed of; and
- iii) the site is maintained to a suitable standard of presentation.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a new 190m² lean-to structure abutting an existing industrial building on Lot 466 (No. 40) Vernal Street, Wagin to be used for undercover vehicle parking purposes is capable of being implemented in a proper and orderly manner and is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality subject to the imposition of a number of conditions. As such it is recommended that Council exercise discretion and grant conditional approval to the application.

STATUTORY ENVIRONMENT

- Shire of Wagin Town Planning Scheme No.2
- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Amendment Regulations 2015 (LPS Amendment Regulations) – As the land in question is not located within a designated 'bushfire prone area' a Bushfire Attack Level (BAL) assessment is not required in this particular instance.

POLICY IMPLICATIONS

- Shire of Wagin 'Industrial Zone' policy

COMMUNITY CONSULTATION

Not required

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

CULTURAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority required

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That the application for development approval submitted by Wayne and Bronwyn Hegarty on behalf of Bronwayne Pty Ltd (Landowner) seeking Council's approval to construct a new 190m² lean-to structure abutting an existing industrial building on Lot 466 (No. 40) Vernal Street, Wagin to be used for undercover vehicle parking purposes be **APPROVED** subject to compliance with the following conditions and advice notes:

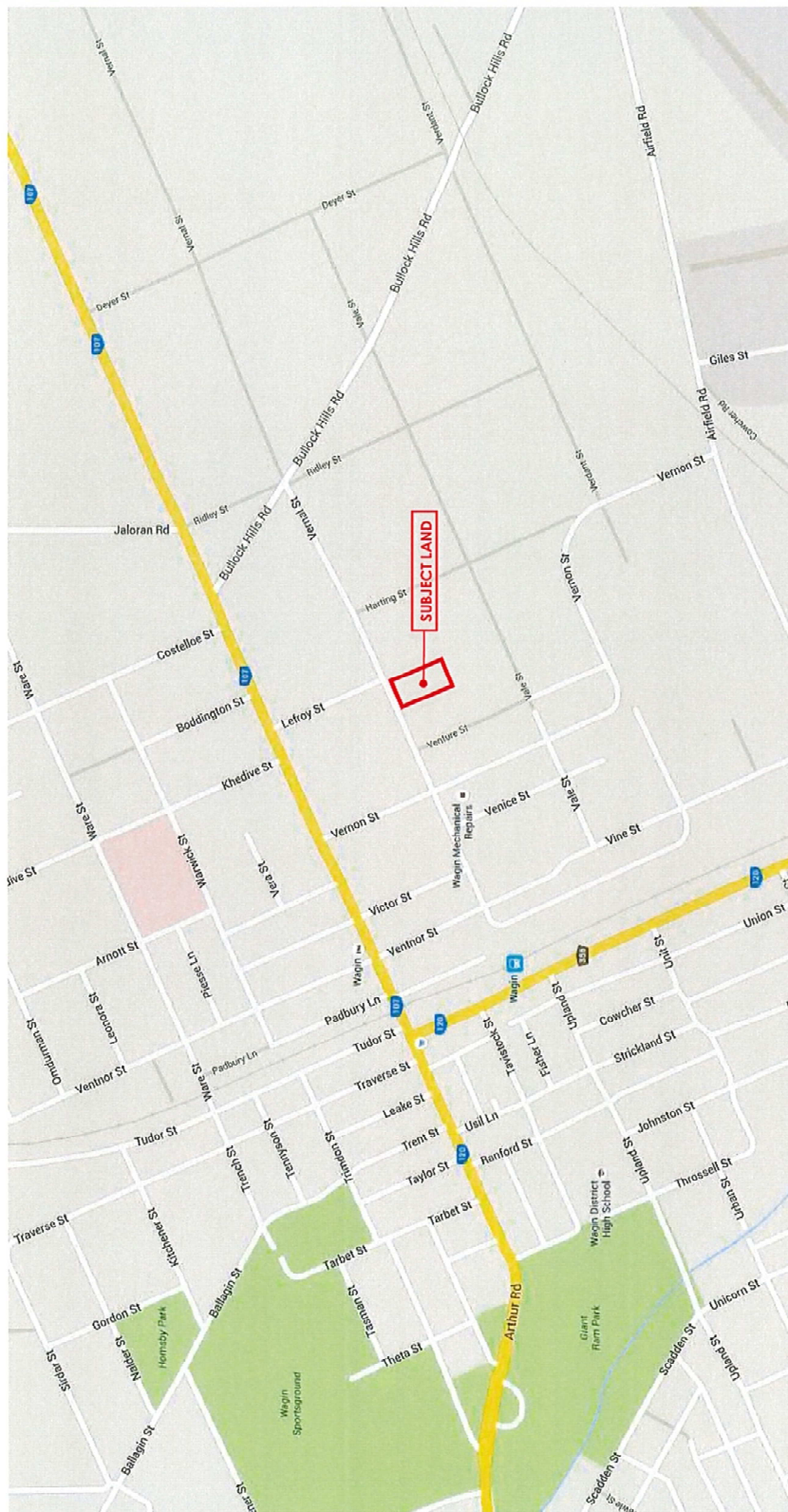
Conditions

1. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.
2. All stormwater generated by the new lean-to structure shall be managed and disposed of to the specifications and satisfaction of the Shire of Wagin.
3. The property shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire of Wagin.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wagin having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
3. The new development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements shall be submitted with the building permit application.
4. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
5. If the applicants / owners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made to the State Administrative Tribunal within 28 days of this determination.

Carried



PLANNING APPLICATION—PROPOSED LEAN-TO
LOT 446 (NO. 40) VERNAL STREET, WAGIN



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N.T.S

urban & rural perspectives
TOWN PLANNERS & BUILDING DESIGNERS
UNIT 8, 14 Kent Way MALAGA WA 6009 Tel: (08) 9248 8777

PLAN 5
LOCATION PLAN



PLAN 7

AERIAL SITE PLAN

PLANNING APPLICATION—PROPOSED LEAN TO
LOT 466 (NO.40) VERNAL STREET, WAGIN



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N.T.S

urban & rural perspectives
URP
TOWN PLANNERS & BUILDING DESIGNERS

UNIT 5, 11 Kent Way MALACA, WA 6207 Tel: (08) 9248 8777

**All Dimensions and Details To be
Checked by Builder Prior To Construction.**



**Proposed Covered Parking (Attached)
Wagin Earthmoving - BS & RW Hegarty
40 (Lot 466) Vernal St Wagin**

Bruce S Hegarty

Wagin Shire

Plan Reg 162



PLAN Scale 1: 100

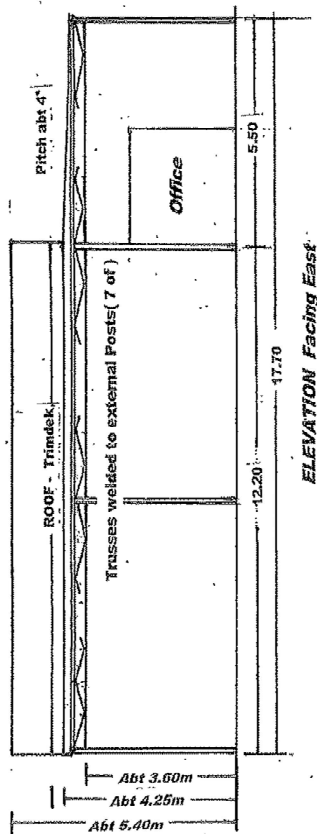
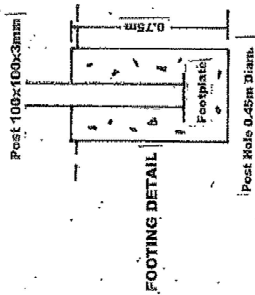
Proposed Covered Parking (Attached) Wagin Earthmoving - BS & RW Hegarty

40 (Lot 466) Vernal St Wagon

Page 1

All Dimensions and Details To be

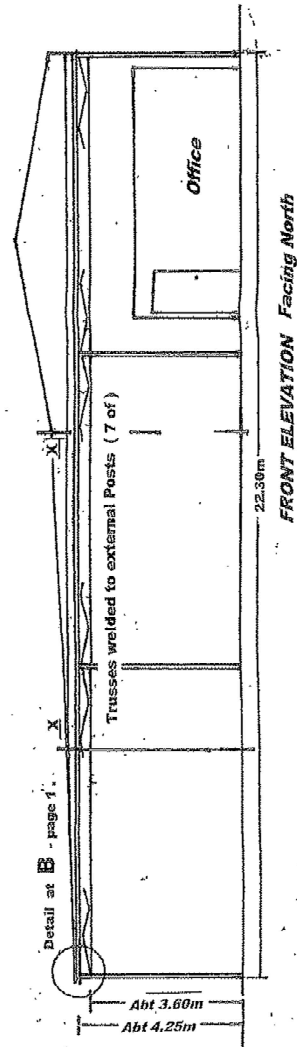
Checked by Builder Prior To Construction .



CONSTRUCTION

Project involves manufactured trusses (as per details at B)
Attached (welded) to the posts of the wall of the existing
Building . Details of wall at X to X shown at A - page 1 .
Trusses welded to external posts (7 of) as shown at B -page 1 .
Purlins of C120 attached to rafter/ trusses by techscrews .
Roof cladding - TRINDEX - attached by techscrews .
Bracing as shown .

Scale 1 : 100



PLAN 10 ELEVATIONS

WAGIN SHIRE

Proposed Covered Parking (Attached) Wagin Earthmoving - BS & RW Hegarty
40 (Lot 466) Vernal St Wagin

13.9 SUBDIVISION APPLICATION – PROPOSED BOUNDARY REALIGNMENT

PROPONENT:	PH & KE Gow (Licensed Surveyors) on behalf of Willyama Pty Ltd
OWNER:	Willyama Landowner Pty Ltd
LOCATION/ADDRESS:	Lots 1926, 1928 & 1929 Jaloran Road, Jaloran
AUTHOR OF REPORT:	J Douglas & C Famianco- Consultant Urban and Rural Perspectives
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 November 2016
PREVIOUS REPORT(S):	
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.SU.1 and A2210
ATTACHMENTS:	Plans 11 to 14

SUMMARY

This report recommends that a subdivision application submitted to the Western Australian Planning Commission (WAPC) by PH & KE Gow (Licensed Surveyors) on behalf of Willyama (WA) Pty Ltd (Landowner) and referred to the Shire of Wagin for review and comment be supported by Council subject to compliance with State Planning Policy 3.7 and the associated Guidelines as these apply to the mitigation and management of any future potential bushfire risk.

BACKGROUND

PH & KE Gow (Licensed Surveyors), acting on behalf of the current landowners, has submitted a subdivision application to the Western Australian Planning Commission (WAPC) seeking approval to realign the common boundaries between Lots 1926, 1928 & 1929 Jaloran Road, Jaloran.

The subject landholdings are located approximately 16 kilometres north-east of the Wagin townsite and comprise a total combined area of approximately 161.8317 hectares. All lots have direct frontage and access Jaloran Road which is constructed to a gravel standard and physically dissects the subject land (see Plans 11 & 12).

Lots 1926, 1928 & 1929 have been extensively cleared and are currently used for broadacre agricultural purposes (i.e. cropping & grazing). The land comprises some scattered stands of native vegetation and a creek line that traverses the property in a south-east direction. The land also contains a number of physical improvements associated with its current rural use including numerous dams, internal access tracks, firebreaks and fencing throughout (see Plan 13).

The applicant has provided the following justification in support of the application:

- The proposal realigns the existing boundaries to avoid the lots being physically dissected by the Jaloran Road road reserve;
- The proposed boundary realignment will help facilitate the proposed sale of the land to the adjoining landowners on the northern and southern sides of Jaloran

Road;

- The proposed new lots will continue to be used for broadacre agricultural purposes; and
- The proposed boundary realignment will not result in the creation of any additional lots or dwelling entitlements.

Specific details of the proposed subdivision (i.e. boundary realignment) are shown on the attached Plan 14 and summarised in the following table:

Lot Particulars	Existing Land Area (Approximate)	Proposed Land Area (Approximate)
Existing Lot 1929	66.479 ha	-
Existing Lot 1928	55.7125 ha	-
Existing Lot 1926	39.6409 ha	-
Proposed Lot A – Rural land	-	64.5767 ha
Proposed Lot B – Rural land	-	62.638 ha
Proposed Lot C – Rural land	-	34.617 ha

COMMENT

In considering the subdivision application Council is required to have due regard for provisions contained in the following planning documents prior to formulating its response to the WAPC:

- Shire of Wagin Town Planning Scheme No.2;
- WAPC Development Control Policy No.DC 3.4 – *Subdivision of Rural Land*; and
- WAPC State Planning Policy 3.7 - *Planning in Bushfire Prone Areas*

The following is an assessment of the subdivision proposal in the context of the specific requirements of these planning documents to determine and confirm its general suitability.

Shire of Wagin Town Planning Scheme No.2

Lots 1926, 1928 & 1929 are currently classified 'Rural' zone in the Shire of Wagin Town Planning Scheme No.2 (TPS No.2).

A key objective of the land's current 'Rural' zoning classification is to retain the predominant use of the land for agricultural purposes, single residential and public recreation uses. Alternative uses may be permitted at the discretion of Council where such use is considered to be an integral part of the rural environment, is of benefit to the local community and will not result in being a nuisance.

TPS No.2 does not contain any provisions or policy statements which either support or prohibit the subdivision of any land classified 'Rural' zone in the Shire.

Given the above the reporting officers have concluded the proposed subdivision is generally consistent with the objectives of the land's current 'Rural' zoning classification in TPS No.2 and may therefore be supported by Council.

WAPC Development Control Policy No.DC3.4 – Subdivision of Rural Land

The Western Australian Planning Commission's (WAPC's) Development Control Policy No.DC3.4 provides guidance on the matters to be considered by the Commission when determining applications for the subdivision of rural land throughout Western Australia. A key objective of Policy No.DC3.4 is to minimise the ad-hoc fragmentation of rural land throughout the State.

Despite the fact the further subdivision of agricultural land is generally not supported by the WAPC, section 6.3 of Policy No.DC3.4 enables the rationalisation of farming land through boundary realignments to improve farm management.

The following is an assessment of the subdivision proposal in the context of the relevant criteria set out in section 6.3 of Policy No.DC3.4:

a) *There is no increase in the number of lots.*

The proposal will not result in the creation of any additional lots or dwelling entitlements.

c) *The new boundaries achieve improved environmental and land management practices and minimises adverse impacts on rural land use.*

The proposed new lot boundaries have been formulated with due regard for the physical division caused by the current alignment of Jaloran Road through the land which makes ongoing use and management difficult. The proposed lot configuration will help to improve future management of the land and will provide for the creation of lots that can continue to be used independently for broadacre agricultural purposes.

b) *No new roads are created, unless supported by the local government.*

The application does not propose the construction of any new road reserves.

c) *New vehicle access points on State roads are minimised.*

According to the Shire's records Jaloran Road is not identified as a State road. Furthermore, the application does not propose or require additional vehicle access points along Jaloran road.

d) *Rural living sized lots (1-40ha) created as a result of the rationalisation have appropriate buffers from adjoining farming uses and may have notifications placed on title advising that the lot is in a rural area and may be impacted by primary production*

The proposal does not include or propose the creation of any rural living type lots.

Given the above findings it is concluded the proposed subdivision is consistent with the criteria contained in section 6.3 of WAPC Policy No.DC 3.4 and may therefore be supported by Council.

WAPC State Planning Policy 3.7 - Planning in Bushfire Prone Areas

A portion of the subject landholdings (i.e. the north-western part of Lot 1929) has been identified by the Department of Fire and Emergency Services (DFES) as being located within a designated 'Bushfire Prone Area'.

Clause 6.2(a) of State Planning Policy 3.7 expressly states that any subdivision or development application within designated bushfire prone areas relating to land that has or will have a Bushfire Hazard Level (BHL) above low and/or where a Bushfire Attack Level (BAL) rating above BAL-LOW applies is required to comply with the various measures contained in that policy.

Clause 6.4 of State Planning Policy 3.7 expressly states any subdivision application to which clause 6.2 applies is to be accompanied by the following information:

- a) a BAL Contour Map to determine the indicative acceptable BAL ratings across the subject site, in accordance with the Guidelines. BAL Contour Maps should be prepared by an accredited Bushfire Planning Practitioner;
- b) the identification of any bushfire hazard issues arising from the BAL Contour Map; and
- c) an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the subdivision site.

Council should note the application received by the WAPC and referred to the Shire for review and comment was not accompanied by any of the abovementioned information. As such the Shire is unable to assess and provide comment on the suitability of the subdivision proposal in the context of the specific requirements of State Planning Policy 3.7 or the WAPC's Guidelines for Planning in Bushfire Prone Areas.

In light of the above it is recommended the WAPC be advised of the lack of information regarding the future potential bushfire risk and the Shire's inability to provide any advice or recommendations in respect of this matter.

CONCLUSION

It is concluded from this assessment that the proposed subdivision of Lots 1926, 1928 & 1929 Jaloran Road, Jaloran is:

- i) unlikely to compromise the objectives for land classified 'Rural' zone in the Shire of Wagin's current operative Town Planning Scheme No.2;
- ii) consistent with the criteria and general requirements of the WAPC's Development Control Policy No.DC3.4;
- iii) generally aligned with the outcomes intended by the current town planning framework applicable to the immediate locality; and
- iv) capable of being implemented in a proper and orderly manner subject to compliance with the policy measures prescribed in WAPC State Planning Policy 3.7 entitled *Planning in Bushfire Prone Areas* and the associated Guidelines.

As such it is recommended that Council advise the WAPC that it supports the proposed subdivision subject to compliance with State Planning Policy 3.7 and the associated Guidelines as these apply to the mitigation and management of any future potential bushfire risk.

STATUTORY ENVIRONMENT

- Shire of Wagin Town Planning Scheme No.2.
- Planning and Development Act 2005 (as amended)

POLICY IMPLICATIONS

- WAPC Development Control Policy No.DC 3.4 – *Subdivision of Rural Land*
- State Planning Policy 3.7 - *Planning in Bushfire Prone Areas*

COMMUNITY CONSULTATION

Not required.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority required

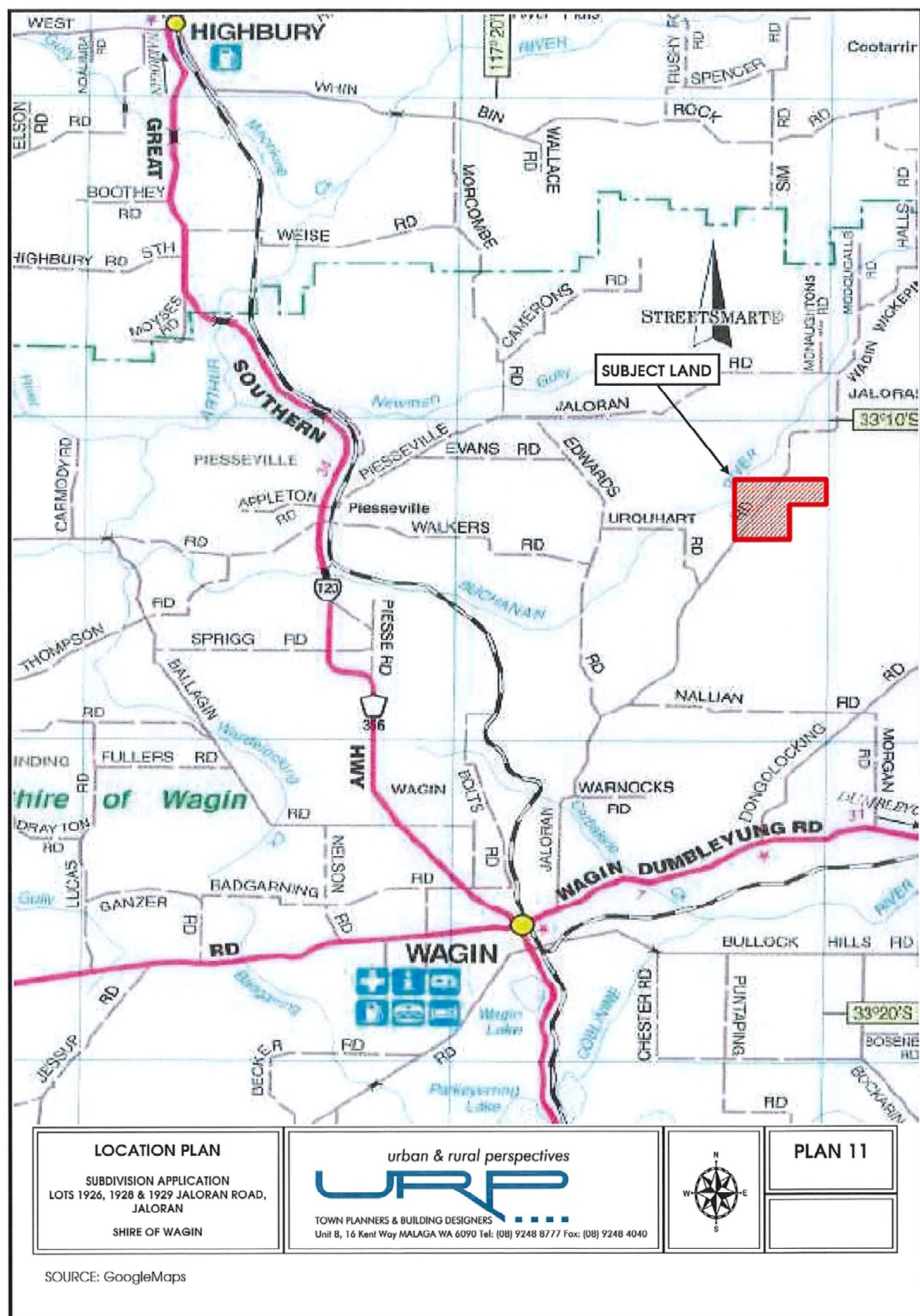
OFFICER RECOMMENDATION

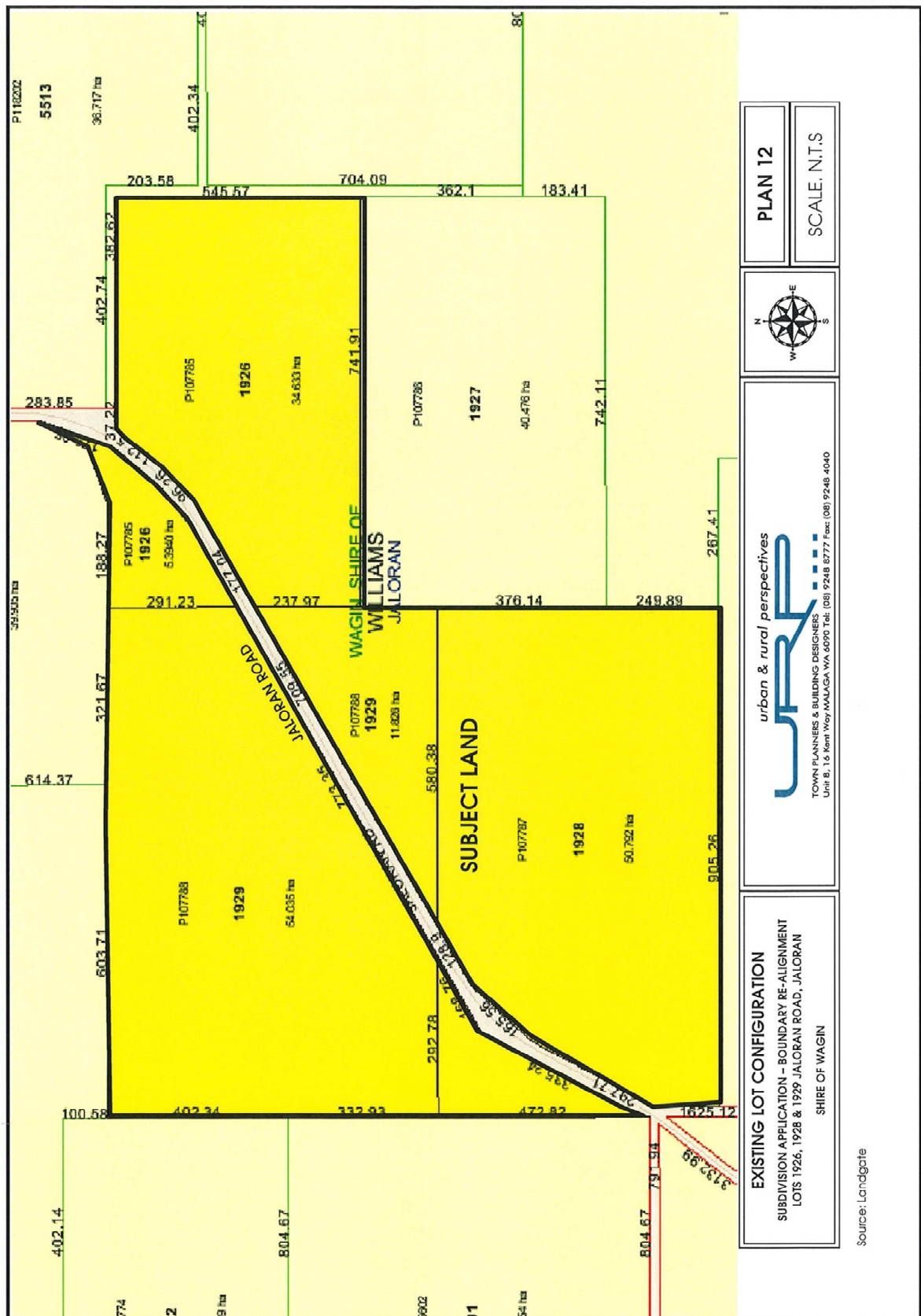
Moved: Cr.

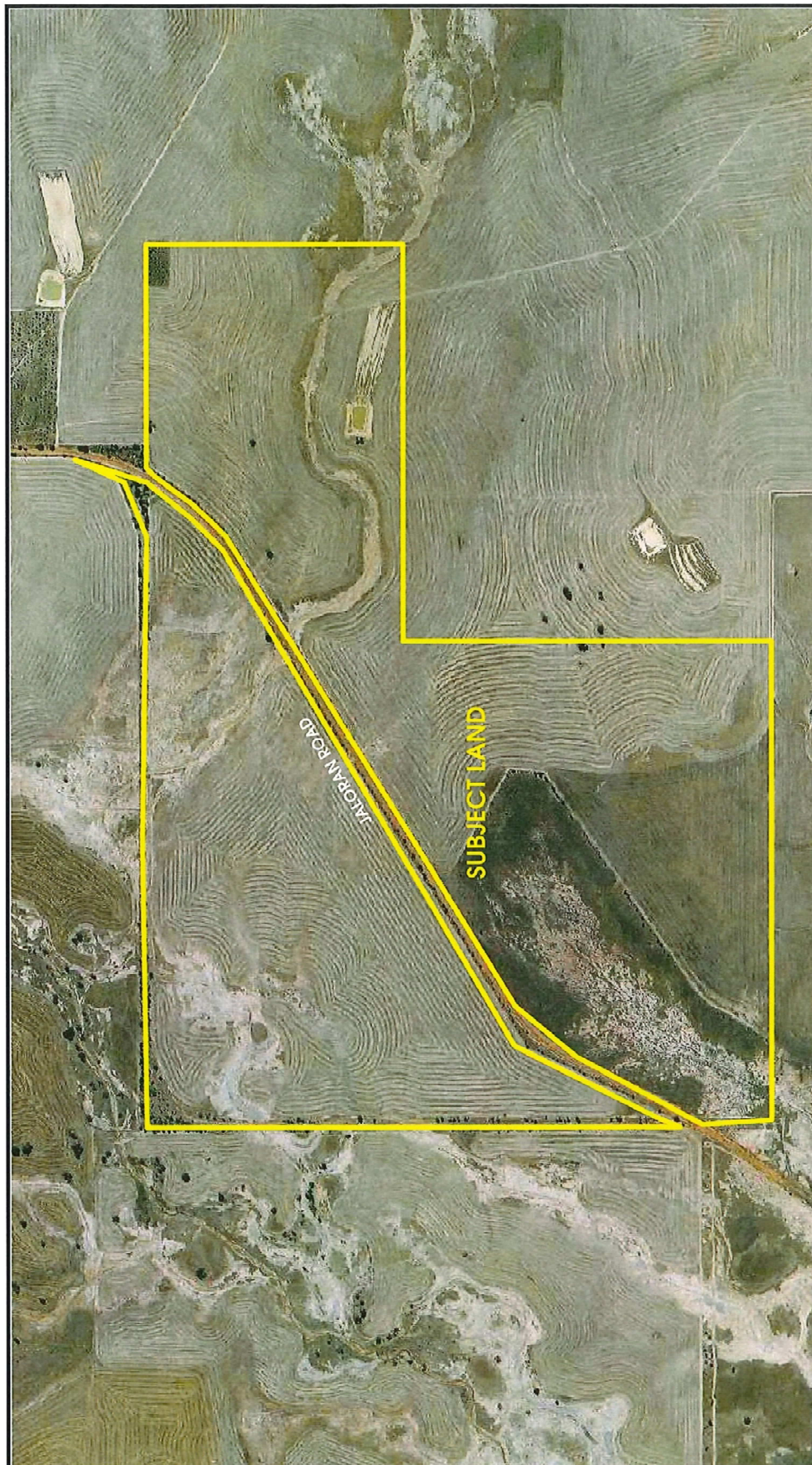
Seconded: Cr.

That Council advise the Western Australian Planning Commission that it supports the application submitted by PH & KE Gow (Licensed Surveyors) on behalf of Willyama (WA) Pty Ltd (Landowner) to subdivide Lots 1926, 1928 & 1929 Jaloran Road, Jaloran to create three (3) new separately titled lots in accordance with the details of the plan submitted in support of the application subject to compliance with State Planning Policy 3.7 and the associated Guidelines as these apply to the mitigation and management of any future potential bushfire risk.

Carried



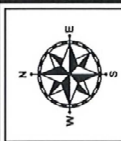




AERIAL SITE PLAN
 SUBDIVISION APPLICATION – BOUNDARY RE-ALIGNMENT
 LOTS 1926, 1928 & 1929 JALORAN ROAD, JALORAN
 SHIRE OF WAGIN

urban & rural perspectives

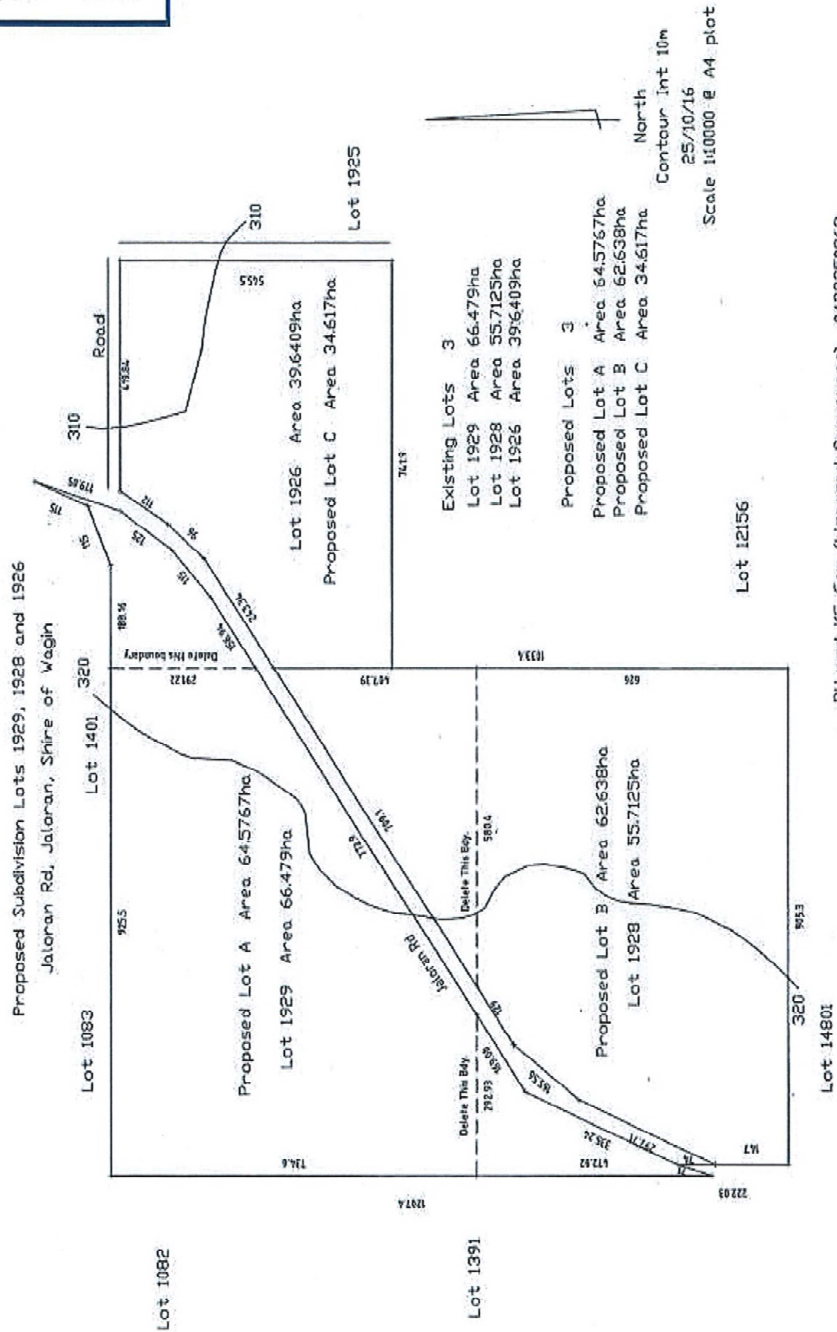
 TOWN PLANNERS & BUILDING DESIGNERS
 Unit 6, 16 Kent Way MALAGA WA 6000 Tel: (08) 9248 8777 Fax: (08) 9248 4040



PLAN 13
 SCALE: N.T.S

Source: Landgate

DEPARTMENT OF PLANNING	
DATE	FILE
27/10/2016	154468



PH and KE Gow (Licensed Surveyors) 0428250962

PROPOSED SUBDIVISION PLAN
SUBDIVISION APPLICATION – BOUNDARY RE-ALIGNMENT
LOTS 1926, 1928 & 1929 JALORAN ROAD, JALORAN
SHIRE OF WAGIN

urban & rural perspectives
TOWN PLANNERS & BUILDING DESIGNERS
Unit B, 1 & Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



PLAN 14

SCALE: N.T.S

13.10 PROPOSED CONSOLIDATION OF SHIRE OF WAGIN TOWN PLANNING SCHEME NO. 2

PROPONENT:	Shire of Wagin
OWNER:	
LOCATION/ADDRESS:	Shire of Wagin Municipal District
AUTHOR OF REPORT:	J Douglas & C Famiano- Consultant Urban and Rural Perspectives
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 November 2016
PREVIOUS REPORT(S):	
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.No.8
ATTACHMENTS:	Attachment 2 – Schedule of Submissions under separate cover

SUMMARY

This report documents the outcomes from public advertising of the amended, consolidated version of the Shire of Wagin Town Planning Scheme No.2 and recommends that Council resolve to request the Minister for Planning's approval under section 87(2) of the Planning and Development Act 2005 to modify the Scheme in accordance with the recommendations contained in the attached Schedule of Submissions to enable publication of the final consolidated version of the Scheme in the Government Gazette.

BACKGROUND

As Council is aware the Shire has been progressing the proposed consolidation of its current operative Town Planning Scheme No.2 (TPS No.2) for the following purposes:

- i) To update the format of the Scheme Text to bring it into line with the contemporary planning standards prescribed in the recently introduced *Planning and Development (Local Planning Schemes) Regulations 2015*;
- ii) To incorporate a number of new planning controls in the Scheme Text to ensure consistency with new planning legislation and policy and address a range of land use and development issues that have arisen since TPS No.2 was first gazetted in January 1999;
- iii) To correct a number of minor errors and anomalies in the Scheme Text;
- iv) To update the Scheme Maps to reflect changes to cadastral boundaries resulting from subdivision development over the past seventeen (17) years, particularly in the agricultural areas of the Shire; and
- v) To update the Scheme Maps to reflect changes to the boundaries, classification and use of various Crown reserves throughout the Shire.

Following the Minister for Planning's approval to an amended, consolidated draft version of Town Planning Scheme No.2 and in accordance with the specific requirements of Section 81 of the *Planning and Development Act 2005*, the Shire's administration referred the Scheme to the Environmental Protection Authority (EPA) for processing and "environmental clearance" under Section 48A of the *Environmental Protection Act 1986*. By correspondence dated 11 April 2016 the EPA advised the Shire the consolidated Scheme does not require assessment under Part IV Division 3 of the *Environmental Protection Act 1986* and it is not

necessary for it to provide any advice or recommendations in respect of the new Scheme.

Following environmental clearance by the EPA the consolidated Scheme was advertised for public comment in accordance with the specific requirements of clause 84 of the *Planning and Development Act 2005* for a period of 87 days (commencing on 8 June and concluding on 2 September 2016). This process included an appropriate notice in the West Australian Newspaper, correspondence to all relevant government agencies and service authorities and public display of the Scheme at the Shire's administration centre and the Perth office of the Western Australian Planning Commission (WAPC).

COMMENT

At the conclusion of public advertising a total of fourteen (14) submissions had been received by the Shire in respect of the consolidated Scheme, all of which were from government agencies including one from the Shire itself. A summary of the submissions received is provided in the attached Schedule of Submissions (see Attachment 2).

A detailed review of the submissions has revealed no objections were raised to the proposed Scheme. A number of suggestions were however made regarding modifications to the Scheme Text and Maps to address various points of concern identified.

In accordance with the specific requirements of the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council is now required to consider all submissions received in respect of the Scheme, determine whether or not the Scheme should be supported with or without modification and then refer the Scheme to the Western Australian Planning Commission for consideration, assessment and final approval by the Minister for Planning.

Given the outcomes from public advertising it is recommended that Council now resolve to support and finally adopt the amended version of the consolidated Scheme subject to the various additional modifications recommended in the attached Schedule of Submissions and submit the relevant documentation to the WAPC seeking the Minister for Planning's final approval.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Environmental Protection Act 1986

POLICY IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Completed on 2 September 2016 for a period of seventy seven (87) days. See comments provided previously above.

FINANCIAL IMPLICATIONS

Allowance has been made in Council's budget for the 2016/2017 financial year to progress and finalise the proposed consolidation of Town Planning Scheme No.2.

STRATEGIC IMPLICATIONS

The proposed consolidation of the Shire of Wagin Town Planning Scheme No.2 is considered to be consistent with the *Shire of Wagin Strategic Community Plan 2015 – 2025* as it applies specifically to the following key strategic goals:

- **Economic Development**
 - *Progression of economic strategies and initiatives;*
 - *Further planning and development of community facilities at the Aerodrome; and*
 - *Support the development of diverse commercial properties to support the attraction and retention of small business and housing of key workers in the region.*
- **Buildings & Infrastructure**
 - *Development of CBD*
 - *Review and upgrade of the Caravan Park , RV Area and surrounds*
- **Community Services and Social Environment**
 - *Support aged services for Wagin and the wider area in collaboration with neighbouring Shires*
 - *Support development initiatives for housing options for residents from all age groups*
 - *Promote and encourage the growth of arts, entertainment and cultural development, including youth activities with community involvement.*
 - *Continued support for tourism and related infrastructure development*
- **Town and Natural Environment**
 - *Continued monitoring and response to environmental issues facing the Shire and its community*
 - *Improve Waste management in town and Shire.*
 - *Research and commission a new waste management site and progress rehabilitation of existing site.*
- **Council Leadership**
 - *Development of a long term asset management plan for all Shire Assets including:*
 - a) *Review of current use of the Shire's community service buildings*
 - b) *Development of a property management and development plan*
 - *Support for business growth and related infrastructure through consultation, grants and incentives.*
 - *Continue focus on youth and community development*

CULTURAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority required

OFFICERS RECOMMENDATION

Moved: Cr.

Seconded: Cr.

That Council resolve to:

1. Determine the submissions received on the amended consolidated version of the Shire of Wagin Town Planning Scheme No.2 in accordance with the recommendations contained in the attached Schedule of Submissions;
2. Request the Minister for Planning's approval to modify the Shire of Wagin Town Planning Scheme No.2 in accordance with the recommendations contained in the attached Schedule of Submissions;
3. Authorise the Shire Administration to prepare and submit all the necessary documentation to the Western Australian Planning Commission requesting the Minister for Planning's approval to the recommended modifications to the Shire of Wagin Town Planning Scheme No.2 under section 87(2) of the Planning and Development Act 2005; and
4. If the Minister for Planning approves the proposed amendments under section 87(2) of the Planning and Development Act 2005, authorise the Shire Administration to incorporate the approved amendments into the consolidated Scheme and arrange publication of the final consolidated version of the Shire of Wagin Town Planning Scheme No.2 in the Government Gazette in accordance with section 92(2) of the Planning and Development Act 2005.

Carried

14. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

- a) Elected Members
- b) Officer's

15. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;*
- (b) the personal affairs of any person;*
- (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) a matter that if disclosed, would reveal:*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person;*

Where the trade secret or information is held by, or is about, a person other than the local government.

- (f) a matter that if disclosed, could be reasonably expected to:*
 - 1 impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - 2 endanger the security of the local government's property; or*
 - 3 prejudice the maintenance or enforcement of any lawful measure for protecting public safety;*
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) such other matters as may be prescribed.*

COUNCIL DECISION

Moved: Cr.

Seconded: Cr.

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried

16.1 COMMUNITY EMERGENCY SERVICES MANAGER (CESM)

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	8 th November 2016
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ES.SP.2
ATTACHMENTS:	MOU – DFES, Shire of West Arthur, Shire of Wagin and the Shire of Woodanilling for the provision of CESM

COUNCIL DECISION

Moved: Cr.

Seconded: Cr.

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried

17. CLOSURE