



AGENDA

ORDINARY MEETING OF COUNCIL

24 NOVEMBER 2020



SHIRE OF WAGIN

NOTICE OF MEETING

Dear President and Councillors,

The next Ordinary Meeting of Council will be held

ON: Tuesday 24 NOVEMBER 2020

WHERE: Council Chambers, Shire Office

AT: 7:00pm

Bill Atkinson
ACTING CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
ACTING CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on
Tuesday 24 November 2020 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at _____pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight
Cr Greg Ball
Cr Bryan Kilpatrick
Cr Sheryll Chilcott
Cr Wade Longmuir
Cr Lyn Lucas
Cr David Reed
Cr Jason Reed
Cr David Atkins
Cr Bronwyn Hegarty
Bill Atkinson
Brian Roderick
Allen Hicks
Tegan Hall
Emily Edwards

Shire President
Deputy Shire President

Acting Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works
Manager of Finance
Executive Assistant

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

5. APPLICATION FOR LEAVE OF ABSENCE



6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS – PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 27 OCTOBER 2020

COUNCIL DECISION

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held on Tuesday 27 October 2020 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0

9.2 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 10 NOVEMBER 2020

COUNCIL DECISION

Moved Cr

Seconded Cr

That the Minutes of the Local Emergency Management Committee Meeting held on 10 November 2020 as attached, be received.

Carried 0/0



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

10 NOVEMBER 2020
Ordinary Meeting of Council



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Bill Atkinson
ACTING CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Minutes for the Local Emergency Management Committee Meeting held in the Council Chambers, Wagin on Tuesday 10 November 2020 commencing at 7.00pm

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1. OFFICIAL OPENING

Opened the meeting 7.05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phil Blight	Chairperson
Bill Atkinson	Acting CEO
Trevor Brandy	EHO – Shire of Wagin
Ty Cook	VFRS Captain
Sgt John Bridger	WAPOL
Donna George	Community Liaison Officer
Rodney Thornton	Roadwise
Robyn Willey	St John Ambulance
Simon Vogel	DFES
Cr Lyn Lucas	SES

2.2 APOLOGIES

Mitchell Davies	Dept of Bio, Conservation & Attractions
Jo Spadaccini	Dept of Communities
Neville Blackburn	Dept of Communities
John Paul Collins	Dept of Primary Industries & Regional Dev
Tracy Pickering	Wagin District High School
Anne Mitchell	Waratah Lodge
John McFadyen	Western Power
Robin Hoystead	Silverchain
Amanda Howell	St John
Kim Nottle	Homecare
Cathy Morey	Main Roads
Tony Peplow	Water Corporation
Londa Finlayson	Medical Centre
Niall Gibson	Salvation Army

3. PUBLIC FORUM

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6



5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 04 AUGUST 2020

COMMITTEE DECISION

Moved CEO Bill Atkinson

Seconded EHO Trevor Brandy

That the minutes of the Local Emergency Management Committee Meeting held on 04 August 2020 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 10/0



7. STATUS REPORT – NOVEMBER 2020

Date	Description	Responsible Person	Action	Status	Comments
10/11/2020	St John Ambulance	R Willey	<ul style="list-style-type: none"> Down on volunteers – unable to call for more till Feb 2021 Business as usual 	Business as Usual	
10/11/2020	WAPOL	J Bridger	<ul style="list-style-type: none"> Full contingent of staff Overview of border restrictions Evacuation Models required Request to notify local police regarding any people isolating in town. 		
10/11/2020	Waratah Lodge	A Mitchell	<ul style="list-style-type: none"> Residents being cared for in their rooms Emergency plan & drills ongoing 	Business as usual	
10/11/2020	Shire of Wagin	EHO & CEO	Public Events of larger than 500 require a COVID safety plan approved by the Health Directorate – anything under 500 can be approved by Local Government.	Business as usual	Current funding applications for: <ul style="list-style-type: none"> Mitigation Tanks Emergency Generator
10/11/2020	VFRS	T Cook	NA	Business as usual	
10/11/2020	SES	Cr L Lucas	Doing Water bombing training ATM	Business as usual	
10/11/2020	Roadwise	R Thornton	Handouts provided – stats to note: <ul style="list-style-type: none"> Country roads have 91.4% of length With only 19% of use 		Offered to attend any meetings/clubs/groups etc to present information around the topic



			<ul style="list-style-type: none">• But 48% of killed or seriously injured		
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8. CORRESPONDENCE AND REPORTS

9. GENERAL BUSINESS

9.1.1 WARATAH LODGE – UPDATE

“I am sorry I am looking like an apology for the LEMAC meeting, the update re COVID is that the health department has said the “resident’s to be cared for within the facility in their own rooms where possible, in accordance with the resident’s preferences and Advanced Care Directives/Goals of care, subject to support and resources being provided from the Commonwealth and State (IP&C expertise, PPE, Public Health)”

From our perspective this poses difficulties, however, plans etc will be completed, otherwise business as usual in all areas.

Consideration of the Emergency Plan and Drills are progressing slowly, as not a current priority.”

9.1.2 EHO – T BRANDY – UPDATE ON PUBLIC EVENTS

Public Events of more than 500 person are required to be approved by the Health Directorate, under 500 persons can be approved by the Local Government Environmental Health Officer (EHO) with the required COVID plan and associated rulings under the Emergency Management Act.

9.1.3 STREET CARNIVAL – DEC 18 – COVID PLAN IN PLACE

9.1.4 AUSTRALIA DAY EVENT – JAN 26 – COVID PLAN IN PLACE

9.1.5 COVID 19 & EVACUATION PLAN – SGT BRIDGER

Local Police are seeking evacuation plans from local locations which hold several people:

- School
- Waratah
- Cottage Homes
- Hospital
- Day Care
- Shire office

Currently some confusion over who would do what for whom.

Suggestion to arrange an email desktop activity and send an email to members asking them to plan and provide their evacuation for several scenarios:

- COVID 19 outbreak
- Fire
- Flood
- Power outage during heatwave

Once we have some plans back, we can then evaluate where additional assistance will be needed.



9.1.6 DFES – S VOGEL – UPDATE

Currently the land is very dry, giving some concern over the fire danger, with the forecast La Niña weather patterns, the bureau are expecting a flood in the state during the season. DFES are available to assist if needed.

9.1.27 WOOLORAMA UPDATE

At the time of the last meeting between the Secretary and the EHO – the event was planned to go ahead – all attending aware that the event may be pulled at the last minute.

10. CLOSURE



10. STATUS REPORT – OCTOBER 2020

FINANCE AND ADMINISTRATION

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		New Comment: Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire.	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4111	DCEO/DG	Wetlands Playground Development	That the Wetlands Park Development Business Case / Project Brief be endorsed, and a quotation be sought to engage a Landscape Architect to develop a design plan	Advertisement period completed with minor feedback considered by the Townscape Committee and changes to plan effected where necessary.	Old playground has been disassembled and area cleared. Development will be in full swing in November/December. New Comment: Progress is tracking well with elements going in and development taking shape.
26 Nov 2019	4145	That Ecoscape be engaged to carry out the Wetlands Park Playground design		Plan now finalised.		
24 March 2020	4218	That the Wetlands Park Playground Concept Master Plan be endorsed, advertise the proposed Master Plan for public comment for a period of 21 days and staff to commence the process to secure grant funds for stages 1,2 & 3 of the project.		Work to commence once Budget has been adopted 2020/2021		



FINANCE AND ADMINISTRATION

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
22 September 2020	4394	DCEO	Electronic Information Sign	That Quotations are invited for the supply, delivery, framing cabinet & header board, erection, software supply, commissioning and technical support for a double- sided LED Electronic Display Sign.	As per Council Resolution, Request for Quotations have been advertised. Please refer to agenda item.	
27 October 2020	4430	DCEO		That the Quotation from ICatcher Digital Signs for \$48,657 plus GST be accepted for the supply, installation and commissioning of an LED Double-Sided Electronic Display Sign.	New Comment: Winning supplier has been notified and sign is currently being built. Expect installation and commissioning in late January.	
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	Entry Statements have been cleaned. Awaiting contractor to complete refurbishment	To be staged over the next few months In progress



24 March 2020	4219	DCEO/DG	Giant Ram Appearance issues and maintenance	That maintenance work and painting of 'Bart' the Giant Ram be considered in the 2020 /2021 Council Budget	Staff obtaining quotes for the 20/21 budget. Quotes received and will be factored into the 20/21 budget.	Painting Contractor selected, working through options with scaffolding or cherry picket. Works should commence in November New Comment: Painting commenced on Monday 16 November and scheduled for completion on Saturday 21 November. Will be done within budget.
24 March 2020	4230	MOW	Gopher Friendly Footpaths	That the Manager of Works assess the current gopher crossings and present costings for the 2020/2021 budget.	Survey underway & Ramp sites marked	Ramps will be installed as time permits.
26 May 2020	4277	ACEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs being obtained	New Comment: Quote from contractor being followed up.
26 May 2020	4278	ACEO	Implementation of Proposed Annual Flowering Program and Enhancement of Specified Areas	Undertake program within the parameters of the current Townscape Program	Commenced and progressing	Program initiated; seasonal rotational planting programmed.



25 August 2020	4363	ACEO	Contract – Waste Management	That Council 2. That contract documentation be prepared to govern the provisions Tender No 5 2017/18 – Provision of Refuse, Recycling, Green Waste Collection Services & Refuse Site Maintenance.	In Progress	New Comment: Refer to Agenda Item in November Council Agenda
25 August 2020	4366	ACEO	Review of Councillor Representation	That item 13.1.4 Review of Councillor Representation be laid on the table until Ordinary Meeting of Council on 27 October 2020.	.	
27 October 2020	4418	ACEO		2. That it be recorded that Council has considered public submissions received on the Review of Councillor Representation. 3. That Council has determined that the number of elected members to represent the electors of the Shire of Wagin should be nine (9) and should take effect from the ordinary Council elections scheduled in 2021.	New Comment: Proposal to reduce Council Membership to 9, submitted to Local Government Advisory Board.	

28 July 2020	4344	ACEO/ DCEO/ CPO	Town Square Redevelopment Stages 1 & 2	<p>1. That the Wagin Town Square Development be comprised of Stage 1 being a portion of the area commencing north of the Library through to Tudhoe Street and from the western side of the toilet block through to Tudhoe Street and that Stage 2 be comprised of the remainder of the lot.</p> <p>2. That Stage 1 of the development proceeded with.</p> <p>3. That engineering advice be sought on the feasibility of accommodating the entry and egress of 19-metre-long vehicles through the area deemed to be Stage 2.</p> <p>4. That the area to accommodate the proposed electronic display sign be relocated eastwards into the garden area provided for in Stage 1 (south west corner) with the objective of maintaining the same distance from Tudhoe Street as per the current approval from Main Roads WA.</p> <p>5. That provision be made in Stage 1 to accommodate a future electric charging station.</p>	<p>Construction programmed for November 2020.</p> <p>New Comment: Construction has commenced. Hot mixing, bitumen work and kerbing to be all completed in November. Paving to commencing in late December and also the Shelters.</p>	
22 September 2020	4396	DCEO/ CPO		That Council adopt the final concept plan for the Town Square Redevelopment and authorise works to proceed accordingly.	Progressing	



25 August 2020	4364	ACEO	Lease of Lot 666 Brockman Road	That tenders be called for the lease of Lot 666 Brockman Road Wagin for a ten (10) year period and that costs associated with the process be met by the proponent should the proponent be the successful tenderer.	Tenders called. Tenders closed 14 October, please refer to agenda item including in October Agenda.	
27 October 2020	4423	ACEO		New Action: Given that only one tender was received and deemed compliant, Council accepts the tender submitted by Cybervale Pty Ltd for the lease of Lot 666 Brockman Road Wagin for a ten (10) year period.	New Comment: Lease Documents completed for execution.	
25 August 2020	4367	ACEO	Lease of portion of Lot 76 Ballagin Road	That tenders be called for the lease of portion of Lot 76 Ballagin Street, Wagin (known as the "Old Drive-In Theatre Kiosk and Ablution") for a period of ten years.	Tenders Called Tenders closed 14 October, please refer to agenda item including in October Agenda.	
27 October 2020	4424	ACEO		New Action: 1. Given that only one tender was received and deemed compliant, That the tender received from the Wagin Youth Group Inc for the lease of portion of Lot 76 Ballagin Street, Wagin (Known as the "Old Drive-In Theatre Kiosk and Ablution") for a period of ten (10) years, be accepted. 2. That a lease agreement be drawn up governing the conditions of the lease including the provision for the Lessee to sublease portions of the site with the approval of Council.	New Comment: Lease Documents completed for execution.	



27 October 2020	4425	ACEO	Lease of Wagin Lots 260 & portion of Wagin Lots 259 & 1777	New Action: That tenders be called for the lease of Wagin Lots 260 and portion of Wagin Lots 259 & 1777 (Known as the Wagin Bowling Club Inc) for a period of ten years.	New Comment: Refer to agenda item in November Agenda	
25 August 2020	4377	ACEO/EA	Recruitment of Chief Executive Officer	That John Phillips Consulting be engaged to assist Council with the selection process for a Chief Executive Officer.	Meeting held with CEO Review Committee on Monday 14 September 2020	Ongoing, Applications close 18 October 2020
22 September 2020	4401	ACEO/EA		That Council endorse: 1. The amended CEO recruitment process timeline 2. The CEO recruitment advertising/media schedule	Advertising schedule adopted and underway	New Comment: CEO Interviews scheduled for 21 November 2020

22 September 2020	4389	ACEO	Betty Terry Community Theatre	<p>1. That Council accept the gift of the Betty Terry Community Theatre building as offered with the following conditions:</p> <ul style="list-style-type: none"> • The \$8000 being the balance owed for the projector is paid to the estate of the late Francis Lintorn-Terry; • The Shire rates on the property for the 2020/21 financial year be waived; • That all conditions outlined and agreed to in the discussion points recorded at the meeting held on the 3rd July 2020 being adhered to; • That the ownership of the building be transferred to the Shire of Wagin. <p>2. That the Shire organise a separate water service to the cinema.</p> <p>3. That the Shire place a plaque on the Cinema building to acknowledge the contribution of Mr and Mrs Frank Lintorn-Terry in bringing movies to Wagin and in establishing the Betty Terry Community Theatre.</p> <p>4. That the Shire payout the \$5000 provided by Ms Pia Lambert to Betty Terry Community Theatre Inc loan for the projector equipment and to raise a debtors invoice to the group for \$13,000 (being the payout of the \$5000 loan referred to and the residual \$8000 amount owing to the estate of the late Francis Lintorn-Terry for the projector, on the condition that the money is repaid over a 3 year period.</p> <p>5. That settlement of the property proceeds forthwith.</p>	Awaiting response from Executor.	New Comment: Settlement of Property underway.
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<p>22 September 2020</p>	<p>4390</p> <p>4402</p> <p>4403</p> <p>4404</p>	<p>ACEO/EA</p>	<p>Wagin Airfield</p>	<p>1. That proposed lease of hanger site "B" on Reserve 20595 be subject to the provisions of section 18 of the Land Administration Act 1997 (Ministerial Approval) and section 3.58 of the Local Government Act 1995 (Disposal of Property) being adhered to.</p> <p>2. That tenders be called for the lease of proposed hanger site "B"</p> <p>When approval has been obtained from the Hon Minister for Lands, that the current lease agreement relating to hanger and land, be amended to correctly describe the land (Reserve 20595) upon which the hanger is situated."</p> <p>When approval has been obtained from the Hon Minister for Lands, that the current lease agreements relating to land leased to third parties for hanger sites, be amended to correctly describe the land (Reserve 20595) upon which the hangers are located</p> <p>That subject to legal advice a draft lease agreement be constructed to govern the ownership details of hanger buildings, the conditions with respect to the on- sale of hanger buildings and the conditions around the extension of hanger leases beyond the stipulated initial 20-year term."</p>	<p>Draft Lease Agreement completed. New Comment: Submitted to Department of Planning, Heritage and Land for approval.</p>	
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<p>27 October 2020</p> <p>Ordinary Meeting of Council</p>	<p>4419</p>	<p>ACEO</p>	<p>Wagin Airfield Leases</p>	<p>New Action: 1. That existing Hangar Lessees be advised of anomalies with respect to their current hangar leases and the requirement to enter into revised lease agreements;</p> <p>2. That Council agree in principle for hangar leases to be for a period of 21 years with an option to extend for a further 21 years (subject to Ministerial approval);</p> <p>3. That Council agree in principle for hangar lease agreements to provide that the ownership of hangar buildings remain with the Lessees (subject to conditions);</p> <p>4. That Council agree in principle to Lessees to disposing of hangar buildings to new Lessees (subject to conditions);</p> <p>5. That the Draft lease agreement, as amended subject to, not contravening, legislation regarding the storage of flammable materials, template be approved subject to the acceptance in full by other parties.</p> <p>6. That Ministerial approval be obtained for the Shire of Wagin to lease hangar sites to current Lessees (and future Lessees as required) and for the lease of premises for the operation of the existing airplane machinery mechanical repair and maintenance business;</p> <p>7. That the provisions of section 3.58 of the Local Government Act 1995 (Disposal of Property) be carried out for the hangar sites in question and for the premises used for the airplane machinery mechanical repair and maintenance business.</p>	<p>New Comment: Submitted to Department of Planning, Heritage and Land for approval.</p>	<p>24 November 2020</p>
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27 October 2020	4415	ACEO	History of Wagin	<p>New Action: That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.</p>	<p>New Comment: Proponent invited to discuss next steps.</p>
27 October 2020	4416	EA	Connecting to Country	<p>New Action: That Council support the submission of a project to be funded through the Connecting to Country Grant Program for activities to improve understanding of Country, ancestry and kinship connections with a view to developing leadership within the community.</p> <p>That Council accept the Offer of Sergeant John Bridger to coordinate the project if funding is allocated.</p>	<p>New Comment: Application for funding submitted.</p>
27 October 2020	4420	ACEO/EA	Code of Conduct	<p>New Action: That Council adopt the draft Code of Conduct, as presented.</p>	<p>New Comment: Implementation of new Code of Conduct underway, to be signed by all staff and councillors.</p>
27 October 2020	4421	ACEO/ MOW	Bojanning Park	<p>New Action: That Council approve of initiatives to rejuvenate Bojanning Park within the framework of the 2020/21 financial year budget and utilising any grant funding that may be attracted towards this project.</p>	<p>New Comment: Installation of playground equipment programmed.</p>



27 October 2020	4422	ACEO/EA/ MOW	Pederick Gas Producer Unit	<p>New Action: 1. Approve of the proposal to paint and display (under cover) the Pederick Gas Producer Unit at the Wagin Historical Village;</p> <p>2. Prepare an information board to provide an overview of the Pederick Gas Producer Units and the role they played throughout Australia during the second World War years.</p>	<p>New Comment: Works programmed.</p>	
27 October 2020	4417	ACEO/CSO	Local Laws Review	<p>New Action :That Council, in accordance with the provisions of section 3.16 of the Local Government Act 1995:</p> <p>1.Propose that no changes be made to the following Local Laws: a. Standing Orders 09/10/2001 b. Shire of Wagin Extractive Industries Local Law 12/07/2016 c. Local Law Relating to Pest Plants 10/05/2002 d. Unsightly Land and Refuse, Rubbish or Disused Material on Land Local Law 02/05/2008 e. Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 04/12/2001 f. Cemeteries Local Law 04/12/2001 g. Control of Refuse on Building Sites 04/12/2001 h. Fencing Local Law 04/12/2001 i. Local Government Property Local Law 04/12/2001 j. Dogs Local Laws 04/12/2001</p> <p>2.Propose that the following Local Laws be amended as per the relevant attachments a.Health Local Laws 09/04/2002</p> <p>3.Propose that the following Local Law be adopted: a.Shire of Wagin Bushfire Brigades Local Law</p> <p>4.Propose that the following Local Law be repealed: a.General and Halls 27/07/1923</p> <p>5.Provide a copy of all Local Laws, proposed amendments, proposed repeals and proposed new Local Laws listed above, on the Shire of Wagin website and made available for viewing at the Shire of Wagin Administration Office and Wagin Library</p> <p>6.Advertise that submissions regarding these Local Law changes will be accepted until close of business on the 15th of January 2021</p>	<p>New Comment: Advertising of Repeal, Adoption and Amendments underway.</p>	



HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Enquiry initiated for use of the Courthouse. New Comment: Refer to November Agenda item.	Refer #3776 Fin & Admin
20 Nov 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220	Sportsground & Recreation Precinct Masterplan report was presented to Final Community Meeting. Some changes were requested. Masterplan will be changed and presented to the August Council Meeting for endorsement. Final Report to be adopted by Council at August Meeting	Phase 1 in progress, and report to be presented to Council Phase 1 report completed, presentation to Council 27/06/2019. Phase 2 in progress
26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study		
25 Feb 2020	4200			That Council Receive and Endorse the Sportsground & Recreation Precinct Masterplan feasibility study report, endorse masterplan option 5 and issue the report for further community comment.	Final Masterplan adopted by Council and has been distributed to the Community. Staff will now engage a contractor to carry out site survey and report back to Council.	



HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
2 Sept 2019	4094	ACEO/CD	Wagin Vintage Caravan Museum (proposed)	That Council give in principle support to the establishment of the Wagin Vintage Caravan Museum and that Council support the use of the Exhibition shed in November 2019 to accommodate the display of vintage caravans at the same time as this years Albany Caravan Show	Exhibition Shed available other than when required by Woolarama. Further direction to be determined.	
2 Sept 2019	4096	Town Planner	Land Tenure options for new telecommunications infrastructure (mobile phone base station)	That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018	Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires. Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021	Could be 2 years before tower is erected 2020. Some land tenure issues that need to be followed up.



HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2020	4267	Exurban Rural & Regional Planning	Road Closure & Land Acquisition Request / Lot 2 (170) Bolts Road, Wagin	1. That Council initiate the process required under the land administration Act and land regulations to permanently close the road to allow the road reserve to be acquired for amalgamation. 2. Advertise the road closure proposal for a minimum of 35 days, provide written notification of the proposal to adjoining and potentially affected land owners then asses all submission, prepare final report and recommendation to Council on whether to proceed with the proposal by written submission to the Department of Lands for consideration and final determination by the Minister for Lands.	Minister requested to grant approval Approval from Regional Officer required and initiated.	Advertising Completed
22 September 2020	4399	EHOB	Development Application – Proposed Oversized Shed	That the development application submitted by Mr Chris Norwell (Landowner) to construct and use a new 164m2 shed on Lot 1 (No.7) Unit Street, Wagin for the storage of personal equipment be APPROVED	Awaiting Engineer confirmation prior to issuing Building Permit	



WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
27 Feb 2018	3456	MOW	Audit of Piesseville – Tarwonga Road from Thompson Road through to Dohle’s S Bend	That Council audit the potential hazard on these S – bends to determine whether the Camber on the bends is correct	Status Same	Engineer contacted .
24 March 2020	4228	MOW	Truck Parking Area – Collie Lake King Road	That Council design and cost a truck parking bay at lot 436 Collie Lake King Road.	Action on hold. In communication with donor of Land. New Comment: Refer to November agenda item.	Proposed to have this reviewed by Works & Services Committee
24 March 2020	4229	MOW	BP Crossover – Ranford Street	That the Manager of Works assess the Ranford Street crossover at BP and bring a proposal to Council.	New Action: Completed.	BP to carry out repairs to crossover.



WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
23 June 2020	4298		Traffic Islands- Ventnor Street	That budget provision of \$5,000 be made for traffic islands to be installed in Ventnor Street, between Tudhoe Street and Vernal Street. The profile of the proposed islands to be carried out by way of sandbagging during harvest to Main Roads specifications, to ascertain their probable impact, prior to them being installed.	Islands to be sandbagged at end of October	
28 July 2020	4325	ACEO/EA	Water Bomber Infrastructure at Airfield	That the proposal to provide water bomber infrastructure at the Wagin Airfield be progressed and that a grant application for contributory funding through the Regional Airports Development Scheme be submitted.	Application submitted for RADs Funding Round 2021/23 by EA on 04/08/2020	



25 August 2020	4352	MOW	Works and Services Committee Action Items	<p>1. That Council;</p> <p>a) Trim the Trees on Tarbet Street nearest the fence and the dead tree be removed.</p> <p>b) Reduce the Tudhoe Street Nib in conjunction with the Town Square redevelopment.</p> <p>c) Remove and replace trees on Traverse Street outside the Mitchell Hall Hotel with appropriate species.</p> <p>d) Remove two (2) trees to the west on Ventnor Street between Tudhoe and Warwick Street, under the powerlines.</p> <p>e) Remove two (2) trees on verge of 28 Ballagin Street and replace with appropriate species.</p> <p>f) Remove tree on verge of 26 Umbra Street and replace with appropriate species.</p> <p>g) Remove tree and cut kerb at 4 Unit Street with any repairs to driveway be at the owners expense.</p> <p>2. That the parking area at the cemetery be defined by a pine log fence to extend north – south from the perimeter of where graves are located to the adjacent paddock, immediately west of the newly constructed shelter (and excluding the roadway) and west from the abovementioned fence, along the perimeter of where the graves are located up to the roadway on the west side (third entrance) of the cemetery, and;</p> <p>3. That compacted gravel be placed in the hollows around the limestone blocks on the western side of the shelter.</p>	<p>a) Completed</p> <p>b) Nib removed as part of Town Square consideration</p> <p>c) Removed Only</p> <p>d) Completed</p> <p>e) Completed (only one)</p> <p>f) Completed</p> <p>g) Completed</p> <p>3. Pine logs ordered as per council resolution October 2020.</p> <p>3. Completed</p>	
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25 August 2020	4355	DCEO	Ticket Box	That Council approve a 2.5 metre x 2 metre brick ticket box be built with a covering 5 metre x 4 metre gable roof patio at the south western corner of the Sportsground entrance. The new ticket box and shelter will be fixed, however there will be provision to move part of the structure if required.	Obtaining quotations in line with scope of works. New Comment: Waiting on second quote. Programmed for February 2021.
22 September 2020	4391	ACEO	Proposed Gate – Kersley Road	That the proposal for the proponent to place a gate across Kersley Road between Deposited Plan 63223/50 and the Water Corporation property opposite, be advertised and submissions invited, to enable Council to consider the proposal.	New Comment: Refer to November agenda item.
27 October 2020	4427	ACEO/MO W	Wagin Golf Club Boundary Fence	New Action: That approval be granted to the Wagin Golf Club Inc to erect a fence along the northern boundary of the Golf Course and for the Shire to provide assistance by way of clearing the fenceline.	New Comment: Programmed for February 2021
27 October 2020	4429	DCEO	Cricket Pitch Upgrade	New Action: That Council upgrade the cricket pitch at the Wagin Sportsground within the 2020/21 budget allocation of \$10,000	New Comment: Concrete base poured, pitch base curing, cricket club completing remedial works to grass area surrounding the pitch. Synthetic Turf to be laid in 3 rd week of December



11. FINANCIAL REPORTS

11.1. FINANCIAL REPORTS – OCTOBER 2020

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	19 November 2020
PREVIOUS REPORT(S):	21 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none">• Monthly Financial Report• Payments List (under separate cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council adopts the Financial Reports for the period ending 31 October 2020 as presented.

Carried 0/0

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That EFT Payments EFT10030 – EFT10082, EFT10084 – EFT10121 Cheque Payments 5397 – 5404 and Direct Debit Payments from the Municipal Account totalling \$362,732.87 and EFT Payment EFT10083 Cheque Payments 2565 – 2569 from the Trust Account totalling \$3,040.16 for the month of October 2020 be endorsed and accepted for payment.

Carried 0/0

BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND/COMMENT

The financial statements for October 2020 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.



****Gentle Reminder – The Acting Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting****

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

Rates received as at the end of October amounted to \$2,238,701 or 86% which compares with 74% at the same time last year. State road funds have been recouped as soon as practicable with the Direct Grant and 40% of Road Project Grants applied for and received. Also of note is the initial \$174k for the LRCIP projects has been received.

The Shire has a total of \$4,035,149 invested in interest bearing accounts which are currently earning interest of 0.2% on Treasury OCDF (\$2,377,750) and 0.64% on Reserve Term Deposit (\$1,657,399). In our current economic climate interest rates are dismal almost to the point of non-existent. The term deposit interest rates with Treasury are less than the on-call account therefore funds will remain where they are for the time being.

The sundry debtor situation continues to be closely monitored with action having been initiated to follow through to recover long outstanding amounts and through entering payment arrangements where applicable, for those debtors having trouble.

The Office of the Auditor General remain in the process of finalising the audit. Changes to the Local Government Financial Management Regulations on the 6th of November 2020 have delayed the process significantly. At this stage management are optimistic in the Audit Committee Meeting being held in December 2020. This poses issues in regards to the LG Act as the Annual Report (which includes the Audited Annual Financials) is required to be adopted within 2 months from the date the auditors report becomes available. As such we would be required to hold a Special Council Meeting in late January or early February 2021 to adopt the Audited Annual Financials, Audit Report and Annual Report to comply with these regulations. The Annual Electors Meeting could then be held prior to the February 2021 Ordinary Meeting of Council.

The impact of these changes to the regulations specific to the Shire of Wagin is the removal of the Golf Course from our asset register (which was only added back in 2018), plant and equipment are no longer required to be revalued as part of the fair value valuations and the fair value valuations are now on a 5 year cycle (rather than 3 yearly).

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 5	Rate Revenue
Note 6	Disposal of Assets
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Note 11	Trust Fund

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2020**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2020/21 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2020/21 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Buildings	0%	20,000	0
Plant & Equipment	5%	523,000	23,667
Furniture & Equipment	3%	173,837	4,413
Infrastructure - Roads	17%	1,122,464	192,306
Footpaths	0%	121,962	0
Infrastructure - Other	10%	670,250	65,007
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	42%	1,296,447	543,429
Non-operating Grants, Subsidies and Contributions	40%	919,823	371,774
Rates Levied	100%	2,380,726	2,370,104

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 31 Oct 2019	Year to Date Actual 31 Oct 2020
Adjusted Net Current Assets	93%	\$ 2,955,589	\$ 2,747,724
Cash and Equivalent - Unrestricted	131%	\$ 2,224,720	\$ 2,923,522
Cash and Equivalent - Restricted	120%	\$ 1,380,038	\$ 1,657,399
Receivables - Rates	82%	\$ 534,766	\$ 437,203
Receivables - Other	24%	\$ 418,465	\$ 99,128
Payables	105%	\$ 232,267	\$ 243,613

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18 November 2020
Prepared by: Manager of Finance
Reviewed by: Deputy Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

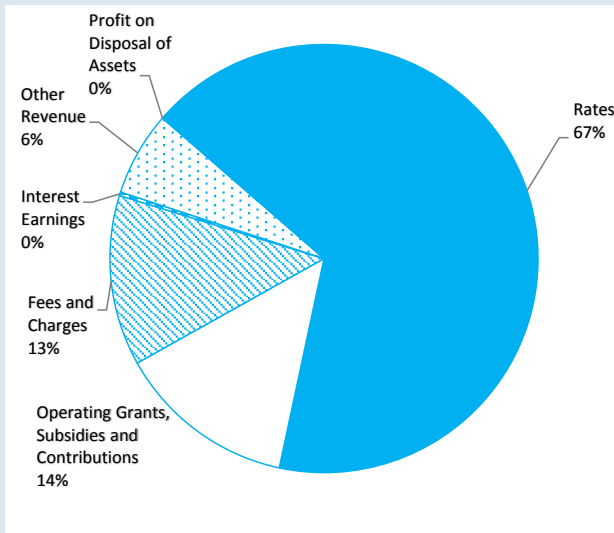
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

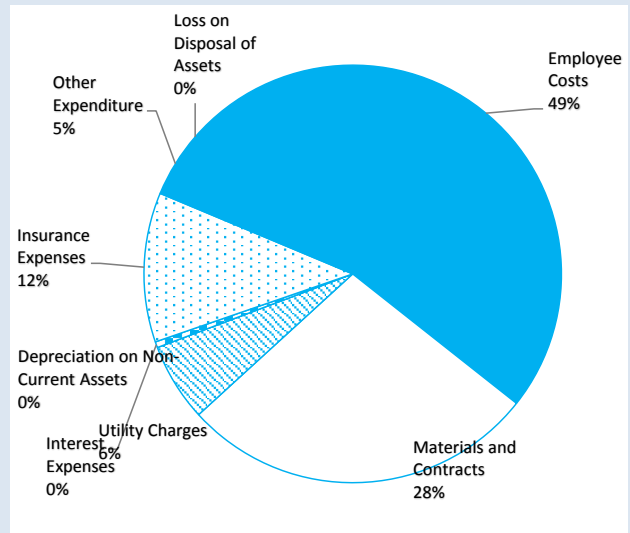
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

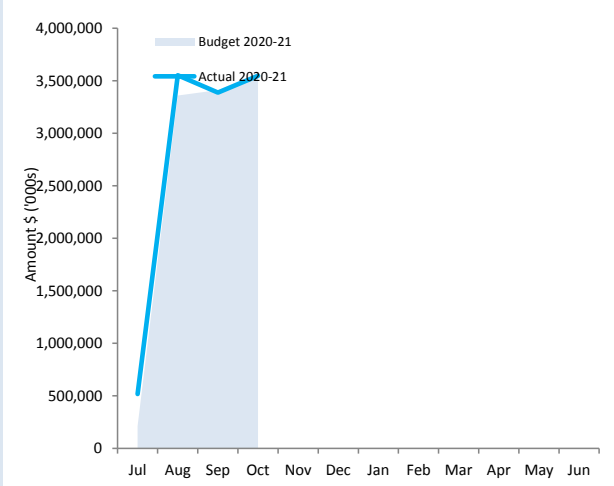
OPERATING REVENUE



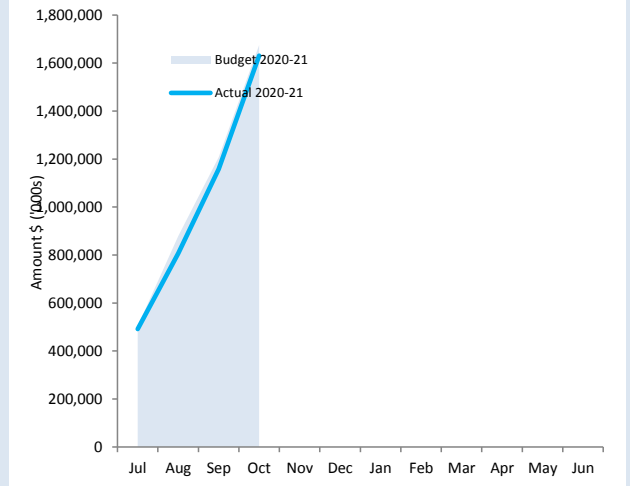
OPERATING EXPENSES



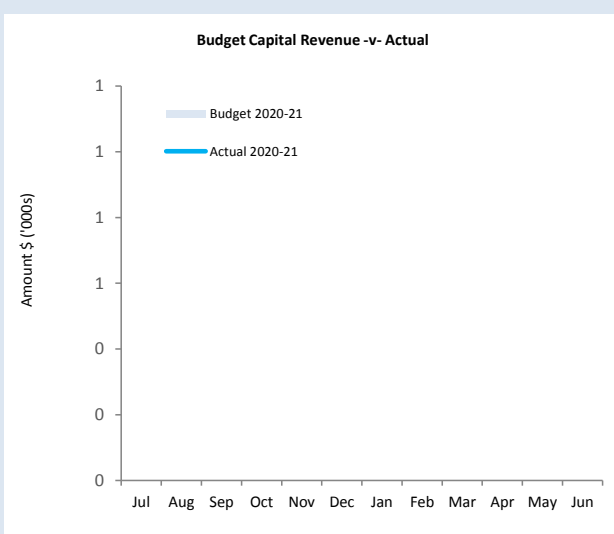
Budget Operating Revenues -v- Actual



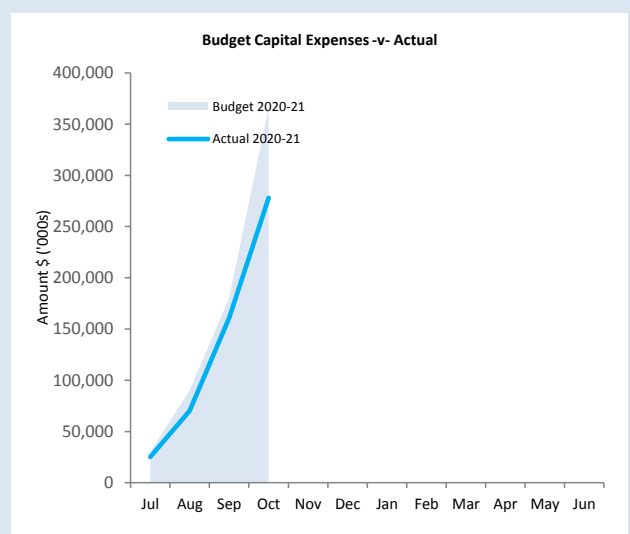
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2020**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus(Deficit)	1(b)	1,126,116	1,126,116	1,122,347	(3,769)	
Revenue from operating activities						
Governance		6,000	2,668	200	(2,468)	
General Purpose Funding - Rates	5	2,380,727	2,377,394	2,370,105	(7,289)	
General Purpose Funding - Other		899,685	323,105	316,397	(6,708)	
Law, Order and Public Safety		180,991	62,920	65,667	2,747	
Health		60,132	19,280	19,067	(213)	
Education and Welfare		404,715	180,067	192,079	12,012	
Community Amenities		364,325	324,325	331,585	7,260	
Recreation and Culture		95,113	16,296	19,440	3,144	
Transport		227,480	156,103	147,114	(8,989)	
Economic Services		226,700	67,564	53,539	(14,025)	
Other Property and Services		110,900	37,304	24,033	(13,271)	
		4,956,768	3,567,026	3,539,226		
Expenditure from operating activities						
Governance		(448,060)	(211,715)	(155,776)	55,939	▲
General Purpose Funding		(386,202)	(112,481)	(121,866)	(9,385)	
Law, Order and Public Safety		(298,841)	(95,534)	(90,884)	4,650	
Health		(244,376)	(71,296)	(64,207)	7,089	
Education and Welfare		(455,086)	(157,402)	(204,260)	(46,858)	▼
Community Amenities		(564,900)	(173,630)	(169,752)	3,878	
Recreation and Culture		(1,330,731)	(266,360)	(281,121)	(14,761)	
Transport		(2,677,076)	(348,034)	(355,615)	(7,581)	
Economic Services		(388,758)	(114,687)	(97,025)	17,662	
Other Property and Services		(354,213)	(123,591)	(90,217)	33,374	▲
		(7,148,243)	(1,674,730)	(1,630,723)		
Operating activities excluded from budget						
Add Back Depreciation		2,566,921	0	0	0	
Adjust (Profit)/Loss on Asset Disposal	6	(17,992)	0	0	0	
Adjust Provisions and Accruals		0	0	334	334	
Amount attributable to operating activities		357,454	1,892,296	1,908,837		
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10	919,823	8,000	8,799	799	
Proceeds from Disposal of Assets	6	195,000	0	7,414	7,414	
Capital Acquisitions	7	(2,631,513)	(365,815)	(285,394)	80,421	▲
Amount attributable to investing activities		(1,516,690)	(357,815)	(269,181)		
Financing Activities						
Self-Supporting Loan Principal		19,333	0	0	0	
Transfer from Reserves	9	267,278	0	0	0	
Repayment of Debentures	8	(67,403)	(1,128)	(13,190)	(12,062)	
Transfer to Reserves	9	(186,088)	0	(1,089)	(1,089)	
Amount attributable to financing activities		33,120	(1,128)	(14,279)		
Closing Funding Surplus(Deficit)	1(b)	0	2,659,469	2,747,724		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2020**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus (Deficit)	1(b)	1,126,116	1,126,116	1,122,347	(3,769)	
Revenue from operating activities						
Rates	5	2,380,726	2,377,394	2,370,104	(7,290)	
Operating Grants, Subsidies and Contributions	10	1,296,447	493,586	478,864	(14,722)	
Fees and Charges		778,680	456,658	455,628	(1,030)	
Interest Earnings		52,063	15,977	9,682	(6,295)	
Other Revenue		430,860	223,411	224,946	1,535	
Profit on Disposal of Assets	6	17,992	0	0	0	
		4,956,768	3,567,026	3,539,225		
Expenditure from operating activities						
Employee Costs		(2,533,808)	(819,445)	(803,180)	16,265	
Materials and Contracts		(1,281,814)	(483,390)	(449,731)	33,658	▲
Utility Charges		(372,039)	(124,080)	(98,557)	25,523	▲
Depreciation on Non-Current Assets		(2,566,921)	0	0	0	
Interest Expenses		(31,391)	(10,464)	(7,458)	3,006	
Insurance Expenses		(187,283)	(187,283)	(188,894)	(1,611)	
Other Expenditure		(174,987)	(50,068)	(82,904)	(32,836)	▼
Loss on Disposal of Assets	6	0	0	0		
		(7,148,243)	(1,674,730)	(1,630,724)		
Operating activities excluded from budget						
Add back Depreciation		2,566,921	0	0	0	
Adjust (Profit)/Loss on Asset Disposal	6	(17,992)	0	0	0	
Adjust Provisions and Accruals		0	0	334	334	
Amount attributable to operating activities		357,454	1,892,296	1,908,835		
Investing activities						
Non-operating grants, subsidies and contributions	10	919,823	8,000	8,799	799	
Proceeds from Disposal of Assets	6	195,000	0	7,414	7,414	
Capital acquisitions	7	(2,631,513)	(365,815)	(285,394)	80,421	▲
Amount attributable to investing activities		(1,516,690)	(357,815)	(269,180)		
Financing Activities						
Self-Supporting Loan Principal		19,333	0	0	0	
Transfer from Reserves	9	267,278	0	0	0	
Repayment of Debentures	8	(67,403)	(1,128)	(13,190)	(12,062)	
Transfer to Reserves	9	(186,088)	0	(1,089)	(1,089)	
Amount attributable to financing activities		33,120	(1,128)	(14,279)		
Closing Funding Surplus (Deficit)	1(b)	0	2,659,469	2,747,724		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

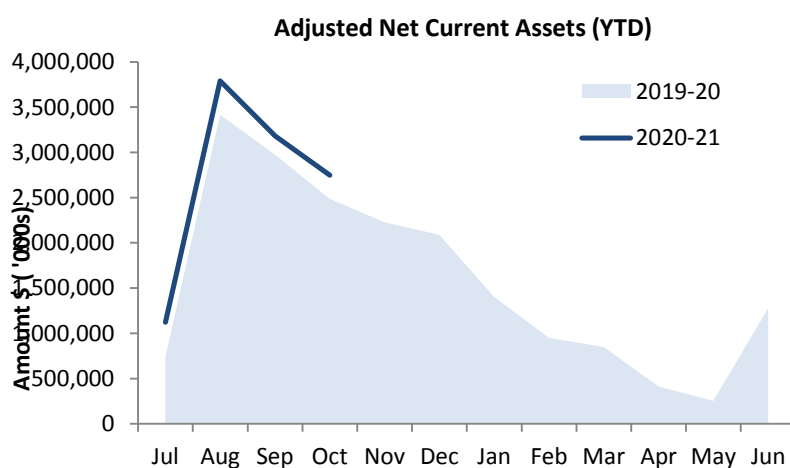
	Ref Note	Last Years Closing 30 June 2020	This Time Last Year 31 Oct 2019	Year to Date Actual 31 Oct 2020
		\$	\$	\$
Adjusted Net Current Assets				
Current Assets				
Cash Unrestricted	3	1,246,490	2,224,720	2,923,522
Cash Restricted	3	1,680,778	1,380,038	1,657,399
Receivables - Rates	4	63,810	534,766	437,203
Receivables - Other	4	136,401	418,465	99,128
Loans receivable		19,333	18,758	19,333
Interest / ATO Receivable		0	0	0
Accrued Income / Expenses In Advance		29,241	0	0
Inventories		38,574	46,978	38,574
		3,214,627	4,623,724	5,175,159
Less: Current Liabilities				
Payables		(247,789)	(232,267)	(243,613)
Accrued Expenses / Income In Advance		(107,308)	0	(470,019)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(376,307)	(358,953)	(363,117)
		(768,476)	(628,292)	(1,113,820)
Unadjusted Net Current Assets		2,446,151	3,995,432	4,061,339
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(1,680,778)	(1,380,038)	(1,657,399)
Less: Loans receivable		(19,333)	(18,758)	(19,333)
Add: Provisions - Loans, Annual & Long Service Leave		376,307	358,953	363,117
Adjusted Net Current Assets		1,122,347	2,955,589	2,747,724

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$2.75 M

Last Year YTD

Surplus(Deficit)

\$2.96 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Expenditure from operating activities				
Governance	55,939	▲	Timing	Admin Salaries and Computer Support under YTD Budget pending IT Support invoice.
Education and Welfare	(46,858)	▼	Timing	Contract Liability movement - non cash.
Other Property and Services	33,374	▲	Timing	Council Housing Maintenance under YTD budget.
Investing Activities				
Capital Acquisitions	80,421	▲	Timing	Capital Works Program under YTD budget.

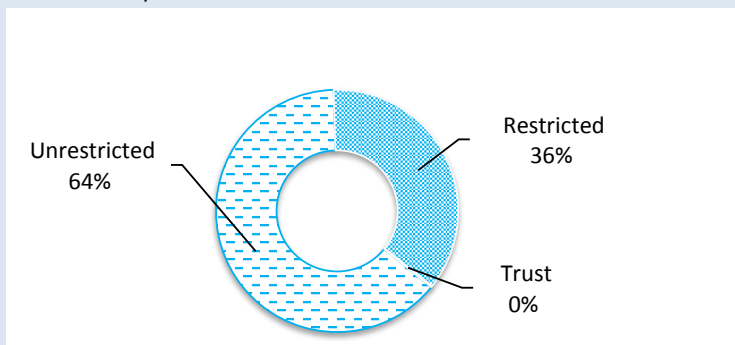
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	518,581			518,581	NAB	Nil	At Call
Overnight Cash Deposit Facility	2,377,750			2,377,750	Treasury	0.20%	At Call
Restricted Funds Account	25,841			25,841	NAB	Nil	At Call
Trust Fund			8,200	8,200	NAB	Nil	At Call
Term Deposits							
Municipal Investment - Term Deposit		1,657,399		1,657,399	NAB	0.64%	27-Dec-20
Total	2,923,522	1,657,399	8,200	4,589,122			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Total Cash	Unrestricted
\$4.59 M	\$2.92 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2020	31 October 2020
	\$	\$
Opening Arrears Previous Years	56,891	63,810
Levied this year	2,592,059	2,612,094
Less Collections to date	(2,585,140)	(2,238,701)
Equals Current Outstanding	63,810	437,204
Net Rates Collectable	63,810	437,204
% Collected	99.73%	0.00%

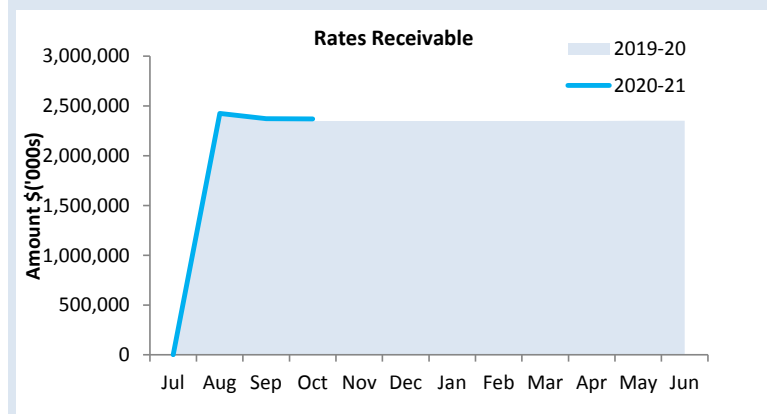
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	46,987	27,838	0	26,804	101,628
Percentage	46%	27%	0%	26%	
Balance per Trial Balance					
Sundry debtors					101,628
Loans receivable - clubs/institutions					19,333
Doubtful Debtors					(2,500)
Total Receivables General Outstanding					118,461
Amounts shown above include GST (where applicable)					

KEY INFORMATION

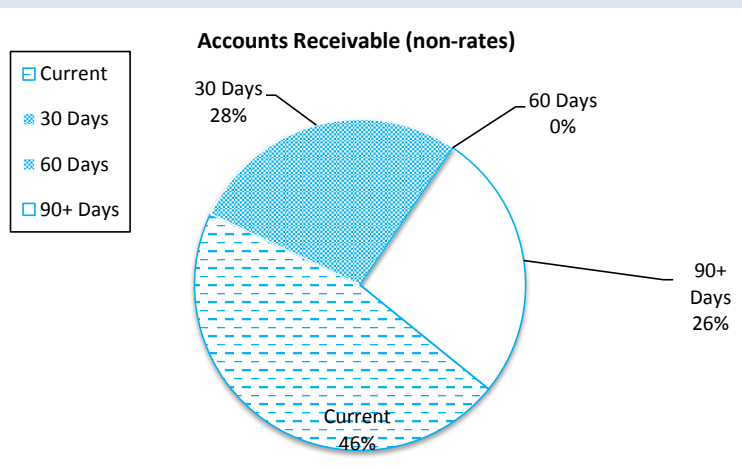
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
0%	\$437,204



Debtors Due
\$118,461
Over 30 Days
54%
Over 90 Days
26%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

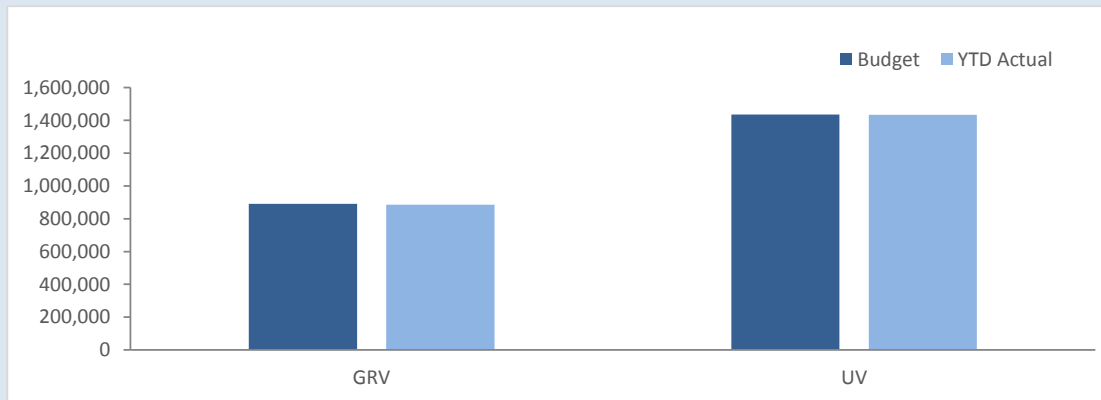
General Rate Revenue

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.111450	746	7,969,475	888,174	2,000	1,000	891,174	888,174	-1,189	-784	886,201
UV	0.006820	304	210,173,000	1,432,960	2,000	0	1,434,960	1,432,960	48	0	1,433,007
	Minimum \$										
GRV	580	144	280,029	83,520	0	0	83,520	83,520	0	0	83,520
UV	580	77	3,270,037	44,660	0	0	44,660	44,660	0	0	44,660
Sub-Totals		1,271	221,692,541	2,449,314	4,000	1,000	2,454,314	2,449,314	-1,141	-784	2,447,388
Discount							(86,105)				(89,801)
Amount from General Rates							2,368,209				2,357,587
Ex-Gratia Rates							12,517				12,517
Total General Rates							2,380,726				2,370,104

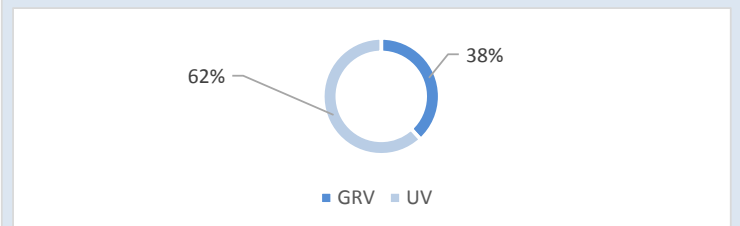
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$2.37 M	\$2.36 M	100%

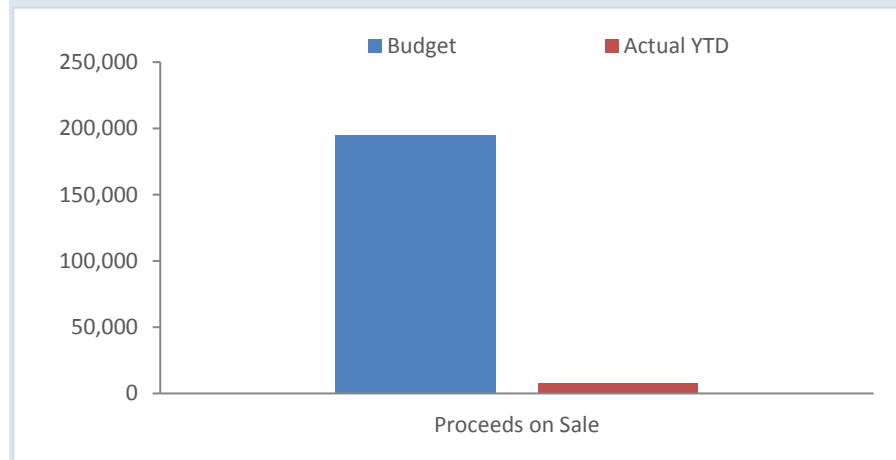


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P04	MOW Vehicle	20,055	30,000	9,945					
P10	Komatsu Grader	136,110	140,000	3,890					
P24	Toyota Hilux Workmate Ttop	6,806	7,500	694					
P25	Toyota Hilux Workmate Ttop Tipper	7,231	10,000	2,769					
P85	Toyota Hilux Workmate Ttop	6,806	7,500	694		7,414	7,414		
		177,008	195,000	17,992	0	0	7,414	7,414	0

KEY INFORMATION



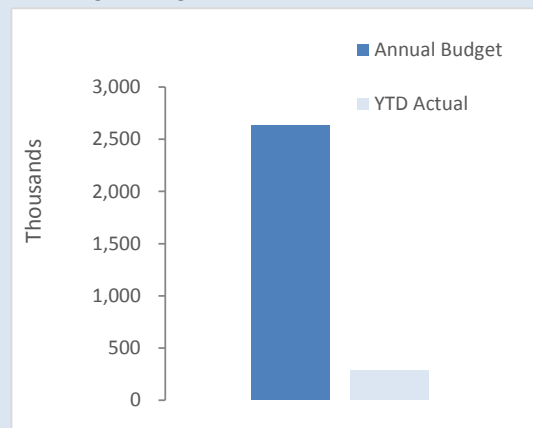
Proceeds on Sale		
Budget	YTD Actual	%
\$195,000	\$7,414	4%

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(20,000)	0	0	0
Plant & Equipment	(523,000)	(23,000)	(23,667)	(667)
Furniture & Equipment	(173,837)	(5,565)	(4,413)	1,152
Infrastructure - Roads	(1,122,464)	(270,000)	(192,306)	77,694
Footpaths	(121,962)	0	0	0
Infrastructure - Other	(670,250)	(67,250)	(65,007)	2,243
Capital Expenditure Totals	(2,631,513)	(365,815)	(285,394)	80,421
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	919,823	8,000	371,774	363,774
Other (Disposals & C/Fwd)	195,000	0	7,414	7,414
Cash Backed Reserves				
Plant Replacement Reserve	28,000	0	0	0
Municipal Buildings Reserve	50,000	0	0	0
Recreation Development Reserve	30,000	0	0	0
Electronic Sign Reserve	66,272	0	0	0
Sportsground Precinct Redevelopment Reserve	70,000	0	0	0
Contribution - operations	1,272,418	357,815	(93,794)	(451,609)
Capital Funding Total	2,631,513	365,815	285,394	(80,421)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



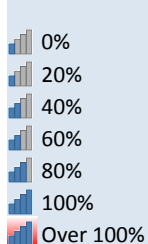
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.63 M	\$0.29 M	11%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$0.92 M	\$0.37 M	40%

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Capital Expenditure					
Buildings					
	Solar Panels - Admin Office	E167744	(20,000)	0	0
			(20,000)	0	0
Plant & Equipment					
	MOW Vehicle (P04)	PE2101	(48,000)	(23,000)	0
	Komatsu Grader (P10)	PE2102	(390,000)	0	0
	Toyota Hilux Workmate Ttop (P24)	PE2103	(27,500)	0	0
	Toyota Hilux Workmate Ttop (P25)	PE2104	(30,000)	0	0
	Toyota Hilux Workmate Ttop (P85)	PE2105	(27,500)	0	0
			(523,000)	(23,000)	(23,667)
				(23,667)	(667)
Furniture & Equipment					
	IT Upgrade Project	E167742	(20,000)	0	0
	CCTV Upgrade	E167110	(52,565)	(565)	(594)
	Electronic Advertising Sign	FE2101	(66,272)	0	0
	Community Centre - Park Furniture	FE2102	(30,000)	0	0
	Depot Hoist	E167763	(5,000)	(5,000)	(3,818)
			(173,837)	(5,565)	(4,413)
				(4,413)	1,152
Infrastructure - Roads					
	Capital Works Program	E167103	(1,122,464)	(270,000)	(192,306)
			(1,122,464)	(270,000)	(192,306)
				(192,306)	77,694
Footpaths					
	Footpath Program	E167124	(121,962)	0	0
			(121,962)	0	0
Infrastructure - Other					
	Cemetery Upgrade	E167191	(8,000)	0	0
	Community Centre/RSL Park Development	E167125	(20,000)	(10,000)	(8,495)
	Cricket Pitch - Replacement of Existing	IO2101	(15,000)		0
	Giant Ram Painting	IO2102	(25,000)	(4,000)	(4,735)
	Sportsground Precinct Redevelopment	IO2103	(70,000)	(3,000)	(2,915)
	Ticket Box - Sportsground Entrance	IO2104	(10,000)	(250)	(189)
	Town Centre Development	IO2105	(180,000)	(20,000)	(19,157)
	Wetlands Park Upgrade	IO2106	(217,250)	(30,000)	(26,694)
	Airport Development	E167782	(50,000)	0	(227)
	Street Lighting	IO2107	(15,000)	0	(1,200)
	Townscape	IO2108	(60,000)	0	(1,395)
			(670,250)	(67,250)	(65,007)
				(65,007)	2,243
Capital Expenditure Total			(2,631,513)	(365,815)	(285,394)
				(285,394)	80,421

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

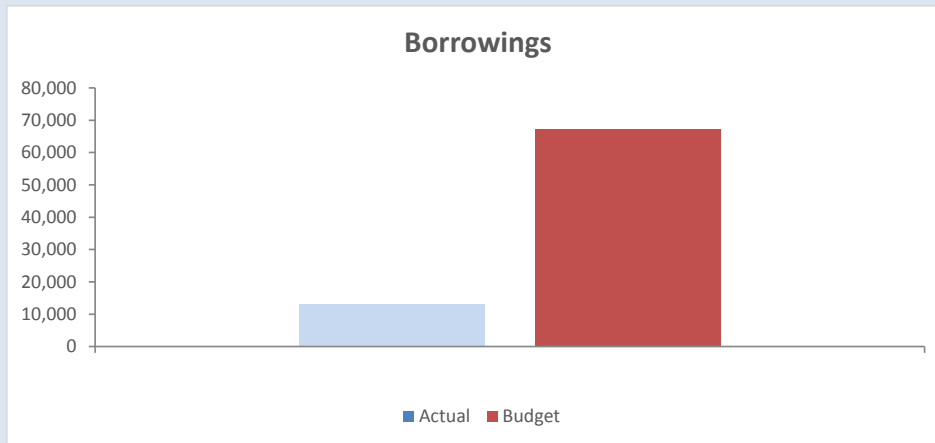
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	49,939	0	0	0	9,909	49,939	49,939	0	3,035
Loan 139 - Swimming Pool Redevelopment	214,622	0	0	3,267	13,322	211,355	214,622	2,742	10,715
Other Property and Services									
Loan 137 - Staff Housing	155,432	0	0	4,547	13,917	150,885	155,432	3,085	8,977
Loan 138 - Doctor Housing	76,891	0	0	5,377	10,922	71,515	76,891	2,411	4,653
	496,884	0	0	13,190	48,070	483,694	496,884	8,237	27,380
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	136,749	0	0	0	19,333	136,749	136,749	0	4,011
	136,749	0	0	0	19,333	136,749	136,749	0	4,011
Total	633,633	0	0	13,190	67,403	620,443	633,633	8,237	31,391

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

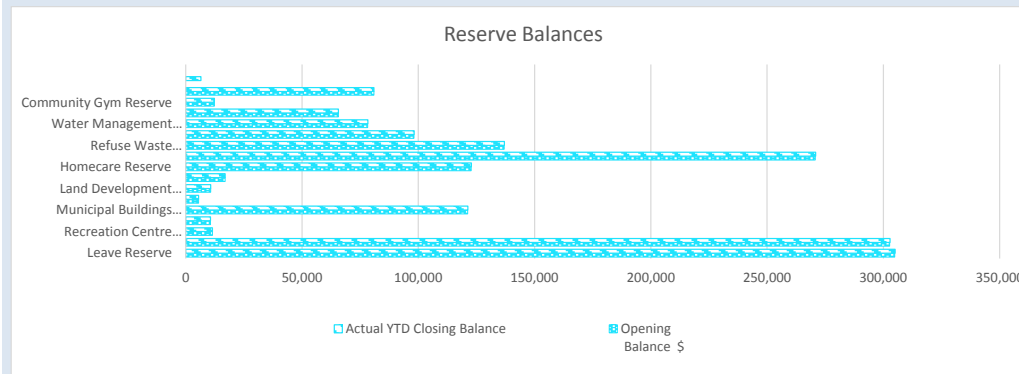


Principal Repayments	\$13,190
Interest Earned	\$9,682
Interest Expense	\$8,237
Reserves Bal	\$1.66 M
Loans Due	\$.62 M

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	304,895	3,049	200	0	0	0	0	307,944	305,096
Plant Replacement Reserve	302,669	3,027	199	0	0	(28,000)	0	277,696	302,868
Recreation Centre Equipment Reserve	11,479	115	8	1,800	0	(2,000)	0	11,394	11,487
Aerodrome Maintenance & Development Reserve	10,630	106	7	7,900	0	0	0	18,636	10,637
Municipal Buildings Reserve	121,264	1,213	80	0	0	(50,000)	0	72,477	121,344
Admin Centre Furniture, Equipment & IT Reserve	5,516	55	4	5,000	0	0	0	10,571	5,519
Land Development Reserve	10,709	107	7	0	0	0	0	10,816	10,716
Community Bus Reserve	16,974	170	11	0	0	0	0	17,144	16,986
Homecare Reserve	122,789	1,228	81	0	0	(9,206)	0	114,811	122,870
Recreation Development Reserve	270,680	2,707	178	60,000	0	(35,000)	0	298,387	270,858
Refuse Waste Management Reserve	136,947	1,369	90	19,825	0	0	0	158,141	137,037
Refuse Site Rehabilitation Reserve	98,142	981	65	20,000	0	0	0	119,123	98,206
Water Management Reserve	78,255	783	51	0	0	(5,000)	0	74,038	78,306
Electronic Sign Reserve	65,616	656	43	0	0	(66,272)	0	0	65,659
Community Gym Reserve	12,337	123	8	0	0	(1,800)	0	10,660	12,345
Sportsground Precinct Redevelopment Reserve	80,906	809	53	50,000	0	(70,000)	0	61,715	80,960
Emergency/Bushfire Control Reserve	6,500	65	4	0	0	0	0	6,565	6,504
Community Events Reserve	0	0	0	5,000	0	0	0	5,000	0
	1,656,310	16,563	1,089	169,525	0	(267,278)	0	1,575,120	1,657,399

KEY INFORMATION



Grants and Contributions

		Annual Budget	YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions					
General Purpose Funding					
Grants Commission - General	1032005	455,916	113,979	110,493	(3,487)
Grants Commission - Roads	1032010	219,016	54,754	56,212	1,458
Law, Order and Public Safety					
DFES Grant - Operating Bush Fire Brigade	1051010	56,550	28,275	27,539	(736)
DFES Grant - MAF Funding	1051070	55,250	0	27,625	27,625
DFES Grant - Operating SES	1051075	29,140	14,570	27,308	12,738
Education and Welfare					
HACC Recurrent Grant	1082010	317,000	145,668	148,612	2,944
Recreation and Culture					
Volunteering WA	1119030	1,000	0	0	0
WA Police Force - Christmas Street Carnival	1119031	0	0	3,300	3,300
NADC - Australia Day Messaging & Branding	1119031	0	0	1,000	1,000
NADC - Australia Day 2021 COVID Safe Grants Program	1119031	0	0	20,000	20,000
Transport					
Direct Road Grants	1121005	121,340	121,340	121,340	0
Regional Airports Development Scheme (RADs)	1126015	30,000	15,000	0	(15,000)
Operating Contributions					
Contribution to New Cricket Pitch	1113025	5,000	0	0	0
Rec Centre Equipment Contributions	1113030	1,800	0	0	0
Contribution to Woolorama	1119015	1,000	0	0	0
Contribution - St Lighting	1121025	3,435	0	0	0
Operating grants, subsidies and contributions Total		1,296,447	493,586	543,429	49,843
Non-operating grants, subsidies and contributions					
Community Amenities					
Contributions to Cemetery Upgrade	1107025	8,000	8,000	0	(8,000)
Recreation and Culture					
Wetlands Park Playground Upgrade Contribution	1113040	33,200	0	0	0
Transport					
Road Project Grants	1121010	307,605	0	123,042	123,042
Roads To Recovery Grant	1121015	222,056	0	0	0
Main Roads Bridge 18/19 Funding	1121076	0	0	74,251	74,251
LRCIP Funding	1121076	348,962	0	174,481	174,481
Non-operating grants, subsidies and contributions Total		919,823	8,000	371,774	363,774
Grand Total		2,216,270	501,586	915,203	413,617

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	TRUST ACCOUNT			Closing Balance 31 Oct 2020
	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	
	\$	\$	\$	\$
In Lieu of Public Open Space	8,200	0	0	8,200
	8,200	0	0	8,200

Description	CASH MAXIMISER ACCOUNT			Closing Balance 31 Oct 2020
	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	800	900	(100)	1,600
Deposits - Community Bus	750	450	(450)	750
Deposits - Rec Ctr & EFP	3,155	2,100	(2,400)	2,855
Deposits - Animal Trap	100	0	(50)	50
BCITF	0	824	(824)	0
Deposit - Community Gym Key	2,760	960	(390)	3,330
Building Services Levy	185	2,085	(2,147)	123
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	6,679	0	0	6,679
Unclaimed Monies	1,733	414	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	126	0	0	126
Cemetery Shelter Contributions	8,000	0	0	8,000
	24,468	7,734	(6,361)	25,841

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 OCTOBER 2020

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	888,174	888,174	888,174
I031010	GRV Minimums	Inc	83,520	83,520	83,520
I031015	UV	Inc	1,432,960	1,432,960	1,432,960
I031020	UV Minimums	Inc	44,660	44,660	44,660
I031025	GRV Interim Rates	Inc	2,000	668	(1,189)
I031030	UV Interim Rates	Inc	2,000	668	48
I031035	Back Rates	Inc	1,000	332	(784)
I031040	Ex-Gratia Rates (CBH)	Inc	12,517	12,517	12,517
I031045	Discount Allowed	Inc	(86,105)	(86,105)	(89,801)
I031050	Instalment Admin Charge	Inc	8,000	8,000	2,255
I031055	Account Enquiry Fee	Inc	2,500	832	1,210
I031060	(Rate Write Offs)	Inc	(5,000)	0	(7)
I031065	Penalty Interest	Inc	12,000	4,000	3,725
I031070	Emergency Services Levy	Inc	113,467	113,467	113,047
I031075	ESL Penalty Interest	Inc	700	232	244
I031080	Instalment Interest	Inc	3,500	1,168	4,005
I031090	Rate Legal Charges	Inc	10,000	3,332	11,119
			2,525,893	2,508,425	2,505,703
E031005	Valuation Expenses	Exp	(10,000)	(1,000)	(352)
E031010	Legal Costs/Expenses	Exp	(1,000)	(332)	0
E031015	Title Searches	Exp	(600)	(200)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(3,332)	(10,085)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,359)
E031030	Emergency Services Levy	Exp	(113,467)	(28,367)	(33,687)
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,810)	(2,810)	(2,846)
E031100	Administration Allocated	Exp	(91,322)	(30,440)	(30,440)
			(232,199)	(68,481)	(79,769)
Other General Purpose Funding					
I032005	Grants Commission General	Inc	455,916	113,979	110,493
I032010	Grants Commission Roads	Inc	219,016	54,754	56,212
I032020	Administration Rental	Inc	36,000	12,000	12,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	500	142
I032030	Reimbursements	Inc	100	32	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,924	0	0
I032040	Bank Interest	Inc	20,000	6,668	863
I032045	Reserves Interest	Inc	16,563	4,141	1,089
I032055	Commissions & Recoups	Inc	500	0	0
			754,519	192,074	180,799
E032005	Bank Fees and Charges	Exp	(12,000)	(4,000)	(4,323)
E032015	Interest on Loans	Exp	(31,391)	(10,464)	(8,237)
E032030	Audit Fees & Other Services	Exp	(22,000)	0	0
E032035	Administration Allocated	Exp	(88,612)	(29,536)	(29,536)
			(154,003)	(44,000)	(42,096)
Total General Purpose Income			3,280,412	2,700,499	2,686,501
Total General Purpose Expenditure			(386,202)	(112,481)	(121,866)
Governance					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Members of Council					
I041020	Other Income Relating to Members	Inc	1,000	1,000	0
			1,000	1,000	0
E041005	Sitting Fees	Exp	(18,000)	(4,500)	(6,875)
E041010	Training	Exp	(8,000)	(2,668)	0
E041015	Members Travelling	Exp	(1,000)	(250)	(239)
E041025	Election Expenses	Exp	0	0	0
E041030	Other Expenses	Exp	(5,000)	(1,250)	(1,460)
E041035	Conference Expenses	Exp	(10,475)	(3,492)	0
E041040	Presidents Allowance	Exp	(12,000)	(3,000)	(3,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(750)	(750)
E041055	Refreshments and Receptions	Exp	(10,000)	(3,332)	(2,458)
E041060	Presentations	Exp	(2,500)	(832)	(1,201)
E041065	Insurance	Exp	(9,298)	(9,298)	(10,473)
E041070	Public Relations	Exp	(3,000)	(1,000)	(121)
E041075	Subscriptions	Exp	(32,000)	(32,000)	(24,270)
E041100	Administration Allocated	Exp	(106,833)	(35,612)	(35,612)
			(221,106)	(97,984)	(86,459)
Other Governance					
I042030	Profit on Sale of Asset	Inc	0	0	0
I042045	Admin Reimbursements	Inc	5,000	1,668	200
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			5,000	1,668	200
E042005	Administration Salaries	Exp	(679,782)	(226,596)	(200,800)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(75,307)	(25,104)	(24,660)
E042011	Loyalty Allowance	Exp	(5,400)	(1,800)	(1,785)
E042012	Housing Allowance Admin	Exp	(9,590)	(7,322)	(8,411)
E042015	Insurance	Exp	(21,996)	(21,996)	(21,996)
E042020	Staff Training	Exp	(14,000)	(4,668)	(1,146)
E042025	Removal Expenses	Exp	(8,000)	0	0
E042030	Printing & Stationery	Exp	(30,000)	(10,000)	(13,413)
E042035	Phone, Fax & Modem	Exp	(10,000)	(3,332)	1,680
E042040	Office Maintenance	Exp	(56,015)	(21,567)	(29,893)
E042045	Advertising	Exp	(8,000)	(2,668)	(4,391)
E042050	Office Equipment Maintenance	Exp	(3,000)	(1,000)	(2,065)
E042055	Postage & Freight	Exp	(4,000)	(1,332)	(1,016)
E042060	Vehicle Running Expenses	Exp	(8,000)	(2,668)	(4,215)
E042065	Legal Expenses	Exp	(3,000)	(1,000)	(1,545)
E042070	Garden Expenses	Exp	(10,000)	(3,336)	(4,575)
E042075	Conference & Training	Exp	(11,000)	(3,668)	0
E042080	Computer Support	Exp	(90,000)	(70,000)	(41,314)
E042085	Other Expenses	Exp	(1,500)	(500)	(604)
E042090	Administration Allocated	Exp	(226,954)	(75,652)	(75,652)
E042095	Fringe Benefits Tax	Exp	(15,000)	(3,750)	(4,708)
E042100	Staff Uniforms	Exp	(4,000)	(1,332)	(2,413)
E042115	Cash Round Off Control	Exp	0	0	4
E042120	Depreciation - Other Governance	Exp	(51,071)	0	0
E042125	Less Administration Allocated	Exp	1,129,161	376,392	376,392
E042155	Lease of Photocopier	Exp	(2,500)	(832)	(404)
E042160	CEO Recruitment	Exp	(8,000)	0	(2,386)
E042165	Paid Parental Leave	Exp	0	0	0
			(226,954)	(113,731)	(69,316)
Total Governance Income			6,000	2,668	200
Total Governance Expenditure			(448,060)	(211,715)	(155,776)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Law, Order & Public Safety					
Fire Prevention					
I051010	BFB Operating Grant	Inc	56,550	28,275	23,764
I051015	Sale of Fire Maps	Inc	300	100	68
I051025	Reimbursements	Inc	3,000	1,000	0
I051030	Bush Fire Infringements	Inc	1,500	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	167
I051070	Other Bushfire Grants Income	Inc	55,250	0	0
I051075	SES Operating Grant	Inc	29,140	14,570	16,443
			149,740	47,945	44,442
E051005	BFB Operation Expenditure	Exp	(56,550)	(34,178)	(23,764)
E051010	Communication Mtce	Exp	(3,000)	(1,800)	(2,636)
E051015	Advertising & Other Expenses	Exp	(2,000)	(2,000)	(2,065)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(2,000)	(664)	(347)
E051025	Town Block Burn Off	Exp	(5,000)	(1,664)	(2,295)
E051040	Other Bushfire Grants Expenditure	Exp	(55,250)	0	0
E051060	SES Operation Expenditure	Exp	(29,140)	(11,712)	(16,443)
E051100	Administration Allocated	Exp	(55,413)	(18,472)	(18,472)
E051190	Depreciation - Fire Prevention	Exp	(15,936)	0	0
			(224,289)	(70,490)	(66,022)
Animal Control					
I052005	Dog Fines and Fees	Inc	6,000	2,000	2,310
I052006	Cat Fines and Fees	Inc	300	100	0
I052010	Hire of Animal Traps	Inc	100	100	0
I052015	Dog Registration	Inc	7,500	4,000	2,427
I052016	Cat Registration	Inc	600	600	286
I052020	Reimbursements	Inc	500	125	0
			15,000	6,925	5,023
E052005	Ranger Salary	Exp	(13,000)	(4,336)	(4,718)
E052007	Ranger Telephone	Exp	(1,000)	(332)	(327)
E052010	Pound Maintenance	Exp	(1,045)	(377)	(1,023)
E052015	Dog Control Insurance	Exp	(231)	(231)	(230)
E052020	Legal Fees	Exp	(500)	(500)	(1,438)
E052025	Training & Conference	Exp	(1,500)	(500)	0
E052030	Ranger Services Other	Exp	(25,000)	(8,336)	(8,865)
E052035	Administration Allocated	Exp	(24,285)	(8,096)	(8,096)
E052190	Depreciation - Animal Control	Exp	(991)	0	0
			(67,552)	(22,708)	(24,697)
Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	16,201	8,000	16,202
I053055	Reimbursements	Inc	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			16,251	8,050	16,202
E053005	Abandoned Vehicles	Exp	(500)	(168)	0
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(168)	(164)
E053045	CCTV & Security	Exp	0	0	0
E053055	Mosquito Control	Exp	(6,000)	(2,000)	0
			(7,000)	(2,336)	(164)
Total Law, Order & Public Safety Income			180,991	62,920	65,667
Total Law, Order & Public Safety Expenditure			(298,841)	(95,534)	(90,884)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Health					
Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(7,432)	(2,551)	(2,003)
			(7,432)	(2,551)	(2,003)
Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	0	30
I074015	Contrib. Regional Health Scheme	Inc	50,000	16,668	16,617
I074020	Reimbursements	Inc	0	0	0
			50,800	16,668	16,647
E074005	EHO Salary	Exp	(99,000)	(33,000)	(30,740)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(9,660)	(3,220)	(3,344)
E074015	Other Control Expenses	Exp	(8,000)	(3,996)	(4,482)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(1,944)	(2,469)
E074030	Conferences & Training	Exp	(3,000)	(1,000)	0
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(23,727)	(7,908)	(7,908)
E074190	Depreciation - Prevent Services	Exp	(7,784)	0	0
			(156,171)	(51,068)	(48,943)
Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	4,332	1,444	1,313
I076015	Reimbursements - IPN Medical	Inc	1,000	0	0
I076020	Meeting Room Fees	Inc	3,500	1,168	1,107
I076040	Reimbursements - Dr Norris	Inc	500	0	0
			9,332	2,612	2,420
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(10,097)	(4,533)	(10,892)
E076025	Depreciation - Other Health	Exp	(21,511)	0	0
E076030	Doctors Vehicle Mtce	Exp	(2,000)	(978)	(2,116)
E076040	IPN Medical Services	Exp	(46,665)	(11,666)	0
			(80,273)	(17,177)	(13,008)
Health - Preventative Services					
E077010	Analytical Expenses	Exp	(500)	(500)	(253)
			(500)	(500)	(253)
Total Health Income			60,132	19,280	19,067
Total Health Expenditure			(244,376)	(71,296)	(64,207)
Education & Welfare					
Pre Schools					
I083035	Day Care Lease	Exp	8,472	2,824	2,888
I083036	Day Care Reimbursements	Exp	3,000	1,000	943
			11,472	3,824	3,831
E080010	Kindegarten Maintenance (Daycare)	Exp	(9,774)	(3,868)	(3,803)
E080190	Depreciation - Pre-Schools	Exp	(4,049)	0	0
			(13,823)	(3,868)	(3,803)
Other Education					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	0
			(2,600)	(2,600)	0
HACC Program					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I082010	HACC Recurrent Grant	Inc	317,000	145,668	148,612
I082015	Meals on Wheels	Inc	10,000	3,332	2,091
I082020	HACC Fee for Service	Inc	58,000	19,332	27,023
I082030	Reimbursements	Inc	500	168	4,800
			385,500	168,500	182,526
E082010	Co-ordinator Salary	Exp	(62,000)	(20,668)	(21,558)
E082013	HACC Wages/Contract Liability	Exp	0	0	(42,479)
E082015	Home Mtce Salary	Exp	(28,000)	(9,332)	(8,793)
E082020	Respite Salaries	Exp	(500)	(168)	0
E082025	Home Help Salaries	Exp	(163,000)	(54,332)	(58,038)
E082030	Superannuation	Exp	(22,000)	(7,332)	(8,310)
E082035	Other Expenses	Exp	(3,000)	(1,000)	(382)
E082040	Travelling - Mileage	Exp	(26,000)	(8,668)	(9,441)
E082045	Staff Training	Exp	(1,000)	(332)	(125)
E082050	Staff Training Salaries	Exp	(2,000)	(668)	0
E082055	Subscriptions	Exp	(4,000)	(2,332)	(3,511)
E082060	Telephone & Postage	Exp	(2,500)	(832)	194
E082065	Advertising & Stationery	Exp	(500)	(168)	0
E082070	Insurance	Exp	(5,000)	(5,000)	(4,641)
E082075	Office Accommodation	Exp	(36,000)	(12,000)	(12,000)
E082080	Plant & Equipment Mtce	Exp	(9,000)	(4,407)	(4,152)
E082085	Consumable Supplies	Exp	(6,000)	(2,000)	(231)
E082090	Expenditure from Donations	Exp	(3,000)	(1,000)	(700)
E082100	Administration Allocated	Exp	(26,852)	(8,952)	(8,952)
E082110	Meals on Wheels Expenditure	Exp	(12,000)	(4,000)	(3,079)
E082120	Loss on Sale of Asset	Exp	0	0	0
E082130	Homecare COVID Funding Expenditure	Exp	0	0	(5,280)
E082190	Depreciation - HACC	Exp	(18,568)	0	0
			(430,920)	(143,191)	(191,478)
	Other Welfare				
I083010	Wagin Frail Aged Reimb	Inc	7,743	7,743	3,871
I083040	Other Welfare Income	Inc	0	0	1,850
			7,743	7,743	5,721
E083010	Wagin Frail Aged Exp	Exp	(7,743)	(7,743)	(7,743)
E083020	Comm. Aged Care Expenses	Exp	0	0	(1,239)
E083050	Other Welfare Exp	Exp	0	0	0
			(7,743)	(7,743)	(8,982)
	Total Education & Welfare Income		404,715	180,067	192,079
	Total Education & Welfare Expenditure		(455,086)	(157,402)	(204,260)
	Community Amenities				
	Sanitation - Household Refuse				
I101005	Domestic Collection	Inc	242,450	242,450	241,990
I102020	Refuse Site Fees	Inc	20,000	6,668	6,285
			262,450	249,118	248,275
E101005	Domestic Refuse Collection	Exp	(66,000)	(22,000)	(21,842)
E101010	Recycling Pick-Up	Exp	(72,000)	(24,000)	(29,994)
E101015	Refuse Site Mtce	Exp	(134,000)	(44,753)	(36,352)
E101025	Refuse Site Attendant	Exp	0	0	0
			(272,000)	(90,753)	(88,188)
	Sanitation - Other				
I102002	Commercial Collection Charges	Inc	63,375	63,375	63,988
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	15,500	5,168	5,574

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			82,875	68,543	69,562
E102005	Commercial Collection	Exp	(13,000)	(4,332)	(4,478)
E102010	Bulk Rubbish Collection	Exp	(15,500)	(5,168)	(5,850)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(15,729)	0	0
			(49,229)	(9,500)	(10,328)
Sewerage					
I104005	Septic Tank Fees	Inc	500	500	0
			500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(203)	(31)
			(500)	(203)	(31)
Regional Refuse Group					
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
Town Planning					
I106005	Planning Fees	Inc	2,500	832	2,209
			2,500	832	2,209
E106005	Town Planning Expenses	Exp	(30,000)	(10,000)	(5,254)
E106100	Administration Allocated	Exp	(30,151)	(10,052)	(10,052)
			(60,151)	(20,052)	(15,306)
Other Community Amenities					
I107005	Cemetery Fees	Inc	12,000	4,000	11,064
I107010	Community Bus Income	Inc	4,000	1,332	477
I107025	Other Community Amenities Contributions	Inc	8,000	8,000	0
			24,000	13,332	11,541
E107005	Cemetery Mtce	Exp	(26,844)	(9,044)	(14,422)
E107010	Public Convenience Mtce	Exp	(61,609)	(21,005)	(18,326)
E107015	Community Bus Operating	Exp	(4,000)	(2,189)	(2,266)
E107100	Administration Allocated	Exp	(62,646)	(20,884)	(20,884)
E107190	Depreciation - Other Comm Amenities	Exp	(27,921)	0	0
			(183,020)	(53,122)	(55,898)
Total Community Amenities Income			372,325	332,325	331,585
Total Community Amenities Expenditure			(564,900)	(173,630)	(169,752)
Recreation & Culture					
Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	1,200	400	1,116
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,788	1,596	1,451
			6,088	2,096	2,567
E111005	Town Hall Mtce	Exp	(22,508)	(10,193)	(10,058)
E111010	Other Halls Mtce	Exp	(7,119)	(2,638)	(1,912)
E111190	Depreciation - Public Halls	Exp	(55,567)	0	0
			(85,194)	(12,831)	(11,970)
Swimming Pool					
I112010	Swimming Pool Admission	Inc	35,000	0	1,886
I112015	Swimming Pool Miscellaneous Income	Inc	105	0	0
I112020	Reimbursements	Inc	600	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			35,705	0	1,886
E112005	Pool Staff Salary	Exp	(71,000)	0	(5,047)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(6,800)	0	(865)
E112015	Swimming Pool Maintenance	Exp	(116,855)	(37,261)	(43,861)
E112020	Swimming Pool Other Expenses	Exp	(4,000)	(2,000)	(1,884)
E112190	Depreciation - Swimming Pools	Exp	(183,948)	0	0
			(382,603)	(39,261)	(51,657)
	Other Recreation & Sport				
I113005	Sportsground Rental	Inc	7,820	2,500	2,455
I113015	Power Reimbursements	Inc	6,000	2,000	967
I113020	Recreation Centre Hire	Inc	10,000	3,332	2,036
I113025	Reimbursements Other	Inc	5,500	500	1,185
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	50	50
I113040	Other Recreation & Sport Contributions	Inc	33,200	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	1,668	977
I113065	Community Gym Membership	Inc	7,500	4,000	5,315
			76,870	14,050	12,985
E113005	Sportsground Mtce	Exp	(106,716)	(35,869)	(28,861)
E113010	Sportsground Building Mtce	Exp	(19,837)	(11,687)	(13,811)
E113015	Wetlands Park Mtce	Exp	(56,449)	(19,315)	(31,829)
E113020	Parks & Gardens Mtce	Exp	(55,287)	(18,432)	(18,418)
E113025	Puntapin Rock Mtce	Exp	(2,303)	(803)	(955)
E113030	Recreation Centre Mtce	Exp	(59,362)	(26,428)	(24,461)
E113035	Rec Staff Salaries	Exp	(18,000)	(6,000)	(9,232)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(1,800)	(600)	(1,323)
E113045	Other Expenses	Exp	(1,200)	(400)	(636)
E113050	Norring Lake Mtce	Exp	(2,080)	(696)	(621)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,680)	(9,524)	(8,077)
E113070	Rec Centre Sports Equipment	Exp	(3,000)	(1,000)	(938)
E113095	Community Gym Expenditure	Exp	(9,300)	(3,098)	(8,631)
E113100	Administration Allocated	Exp	(100,969)	(33,656)	(33,656)
E113190	Depreciation - Other Rec & Sport	Exp	(234,569)	0	0
			(694,552)	(167,508)	(181,449)
	Library				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(49,500)	(16,500)	(16,571)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(7,368)	(2,754)	(5,805)
E115020	Library Other Expenses	Exp	(10,792)	(4,192)	(1,679)
E115190	Depreciation - Libraries	Exp	(1,381)	0	0
			(69,041)	(23,446)	(24,055)
	Other Culture				
I116035	Long Table Experience Income	Inc	0	0	0
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	7,500	0	0
I119030	Community Events Income	Inc	1,000	0	0
I119031	Other Culture Grant Funds	Inc	0	0	2,000
			9,500	0	2,000
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E116010	Woolorama Costs & Maintenance	Exp	(63,291)	(10,793)	(2,892)
E116015	Community Centre Mtce	Exp	(11,664)	(4,311)	(4,288)
E116020	Historical Village	Exp	(1,838)	(1,438)	(1,525)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(18,300)	(6,104)	(1,284)
E116046	Community Development Equipment Maintenance	Exp	(500)	(168)	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	(2,000)
E116190	Depreciation - Other Culture	Exp	(3,248)	0	0
			(99,341)	(23,314)	(11,989)
Total Recreation & Culture Income			128,313	16,296	19,440
Total Recreation & Culture Expenditure			(1,330,731)	(266,360)	(281,121)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	121,340	121,340	121,340
I121010	Road Project Grants	Inc	307,605	0	8,799
I121015	Roads to Recovery Grant	Inc	222,056	0	0
I121020	Reimbursements	Inc	1,000	0	0
I121025	Contribution - St Lighting	Inc	3,435	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0
I121076	LRCIP Funding	Inc	348,962	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,004,398	121,340	130,139
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	15,000	17,326
			45,000	15,000	17,326
E122005	Road Maintenance	Exp	(120,000)	(39,996)	(30,173)
E122006	Maintenance Grading	Exp	(220,000)	(150,000)	(106,982)
E122007	Rural Tree Pruning	Exp	(95,000)	(31,672)	(68,398)
E122008	Rural Spraying	Exp	(12,000)	(4,000)	(9,703)
E122009	Town Site Spraying	Exp	(20,000)	(6,672)	(7,222)
E122010	Depot Mtce	Exp	(27,813)	(9,876)	(10,342)
E122011	Town Reserve & Verg Mtce	Exp	(3,000)	(996)	(304)
E122012	Bridge & Drainage Mtce	Exp	(27,500)	(9,172)	(1,895)
E122015	Rural Numbering	Exp	(100)	(100)	(371)
E122020	Footpath Mtce	Exp	(5,000)	(1,672)	(2,168)
E122025	Street Cleaning	Exp	(35,000)	(11,672)	(10,423)
E122030	Street Trees	Exp	(85,000)	(28,336)	(26,285)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(1,332)	(892)
E122045	Townscape	Exp	(20,000)	(6,713)	(22,490)
E122050	Crossovers	Exp	(500)	(168)	(1,192)
E122055	RoMan Data Collection	Exp	(6,500)	(6,500)	(6,300)
E122060	Street Lighting	Exp	(60,000)	(20,000)	(27,082)
E122090	Graffiti Removal	Exp	(100)	(100)	0
E122100	Administration Allocated	Exp	(47,387)	(15,796)	(15,796)
E122190	Depreciation - Roads	Exp	(1,843,670)	0	0
E147120	Storm Damage - Not Claimable	Exp	0	0	(605)
			(2,632,570)	(344,773)	(348,623)
Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	17,992	0	0
			17,992	0	0
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
Aerodrome					
I126015	Aerodrome Reimbursements	Inc	30,000	15,000	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I126020	Aerodrome Hangar Lease	Inc	8,713	4,763	8,448
			38,713	19,763	8,448
E126005	Aerodrome Maintenance	Exp	(8,346)	(3,261)	(6,994)
E126190	Depreciation - Aerodromes	Exp	(36,160)	0	0
			(44,506)	(3,261)	(6,994)
	Total Transport Income		1,106,103	156,103	155,913
	Total Transport Expenditure		(2,677,076)	(348,034)	(355,615)
Economic Services					
Rural Services					
I131020	Landcare Reimbursements	Inc	75,700	25,232	24,513
			75,700	25,232	24,513
E131020	Landcare	Exp	(100,700)	(25,232)	(25,145)
E131030	Rural Towns Program	Exp	(18,000)	(6,060)	(6,861)
E131100	Administration Allocated	Exp	(14,823)	(4,940)	(4,940)
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(1,868)	(4,982)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(138,523)	(38,100)	(41,928)
Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	85,000	20,332	20,797
I132010	Reimbursements	Inc	1,000	332	64
I132015	RV Area Fees	Inc	10,000	3,332	1,675
I132035	Tourism Income	Inc	0	0	0
			96,000	23,996	22,536
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(30,000)	(10,332)	(8,483)
E132020	Caravan Park Mtce	Exp	(57,553)	(19,571)	(20,240)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	0	0
E132035	RV Area Maintenance	Exp	(5,000)	(1,664)	(1,063)
E132040	Tourism Promotion & Subscripts	Exp	(22,000)	(7,336)	(1,155)
E132050	Administration Allocated	Exp	(58,042)	(19,348)	(19,348)
E132190	Depreciation - Tourism	Exp	(12,156)	0	0
			(193,211)	(58,251)	(50,289)
Building Control					
I133005	Building Licenses	Inc	5,000	1,668	3,660
			5,000	1,668	3,660
Other Economic Services					
I134005	Water Sales	Inc	50,000	16,668	2,831
			50,000	16,668	2,831
E134005	Water Supply - Standpipes	Exp	(55,000)	(18,336)	(4,808)
E134190	Depreciation - Other Economic Services	Exp	(2,024)	0	0
			(57,024)	(18,336)	(4,808)
	Total Economic Services Income		226,700	67,564	53,539
	Total Economic Services Expenditure		(388,758)	(114,687)	(97,025)
Other Property & Services					
Private Works					
I141005	Private Works Income	Inc	20,000	6,668	2,516

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			20,000	6,668	2,516
E141005	Private Works	Exp	(10,000)	(3,332)	(1,573)
E141100	Administration Allocated	Exp	(2,726)	(908)	(908)
			(12,726)	(4,240)	(2,481)
	Public Works Overheads				
I143020	Reimbursements	Inc	500	500	0
			500	500	0
E143005	Engineering Salaries	Exp	(98,510)	(32,836)	(30,835)
E143007	Engineering Administration Salaries	Exp	(46,000)	(15,332)	(19,757)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(16,500)	(12,500)	(13,597)
E143015	CEO's Salary Allocation	Exp	(57,005)	(19,000)	(19,732)
E143020	Engineering Superannuation	Exp	(98,599)	(32,868)	(33,651)
E143025	Engineering - Other Expenses	Exp	(5,000)	(1,668)	(1,304)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(30,000)	(29,604)
E143045	Insurance on Works	Exp	(32,141)	(32,141)	(32,141)
E143050	Protective Clothing	Exp	(8,000)	(2,668)	(2,330)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(332)	(55)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(2,336)	(1,839)
E143075	Telephone Expenses	Exp	(1,500)	(500)	216
E143080	Staff Licenses	Exp	(500)	(168)	(132)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(1,332)	(405)
E143090	Conferences & Courses	Exp	(1,500)	(500)	0
E143095	Staff Training	Exp	(16,000)	(5,336)	(946)
E143105	Administration Allocated	Exp	(1,016)	(340)	(340)
E143200	LESS PWOH ALLOCATED	Exp	575,271	191,760	184,311
			0	1,903	(2,142)
	Plant Operation Costs				
I144005	Sale of Scrap	Inc	1,500	500	109
I144010	Reimbursements	Inc	8,000	2,668	490
			9,500	3,168	599
E144010	Fuel & Oils	Exp	(140,000)	(46,664)	(41,237)
E144020	Tyres & Tubes	Exp	(20,000)	(6,668)	(1,209)
E144030	Parts & Repairs	Exp	(50,000)	(16,668)	(11,687)
E144040	Plant Repair - Wages	Exp	(40,000)	(13,332)	(10,415)
E144050	Insurance and Licences	Exp	(30,000)	(30,000)	(28,775)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(3,332)	(4,340)
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(2,668)	(1,744)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(332)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	299,000	99,672	101,122
			0	(19,992)	1,714
	Salaries & Wages				
E146010	Gross Salaries, Allowances & Super	Exp	(2,350,000)	(783,332)	(812,604)
E146200	Less Sal , Allow, Super Allocated	Exp	2,350,000	783,336	812,604
			0	4	0
	Unclassified				
I147005	Commission - Vehicle Licensing	Inc	46,000	15,332	11,384
I147006	Commission - TransWA	Inc	500	168	48
I147035	Banking errors	Inc	0	0	300
I147050	Council Staff Housing Rental	Inc	20,280	6,760	6,860
I147065	Insurance Reimbursement	Inc	5,000	1,668	0
I147070	Council Housing Reimbursements	Inc	6,000	2,000	1,245
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	1,040	1,080

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I147121	Reimbursement - Community Requests	Inc	0	0	0
			80,900	26,968	20,917
E147015	Community Requests & Events - CEO Allocation	Exp	(6,000)	(2,000)	(300)
E147035	Banking Errors	Exp	0	0	(401)
E147050	Council Housing Maintenance	Exp	(70,446)	(26,602)	(20,767)
E147055	Consultants	Exp	(25,000)	0	(1,300)
E147070	4WD Resource Sharing Group	Exp	(1,000)	(332)	0
E147090	Building Maintenance	Exp	(8,000)	(3,200)	(1,404)
E147100	Administration Allocated	Exp	(167,403)	(55,800)	(55,800)
E147115	Occupational Health & Safety (OHS)	Exp	(1,500)	(500)	0
E147130	Depreciation - Unclassified	Exp	(30,638)	0	0
E147150	Community Requests Budget	Exp	(28,000)	(9,332)	(7,337)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	0
			(341,487)	(101,266)	(87,309)
Total Other Property & Services Income			110,900	37,304	24,033
Total Other Property & Services Expenditure			(354,213)	(123,591)	(90,217)
Total Income			5,876,591	3,575,026	3,548,024
Total Expenditure			(7,148,243)	(1,674,730)	(1,630,723)
Net Deficit (Surplus)			(1,271,652)	1,900,296	1,917,301



12. REPORTS TO COUNCIL

12.1 ACTING CHIEF EXECUTIVE OFFICER

12.1.1 ACTING CHIEF EXECUTIVE OFFICER REPORT – OCTOBER/NOVEMBER 2020

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	13 November 2020
PREVIOUS REPORT(S):	14 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Acting Chief Executive Officer report for October/November 2020

Carried 0/0

BRIEF SUMMARY

BACKGROUND/COMMENT

1. EXTENSION OF TRAFFIC ISLAND FLOWER BEDS – EAST END OF TUDHOE STREET

There has been an ongoing positive response (from both locals and visitors) to the traffic island flower beds that have been established on the western approach to town in the vicinity of the Shire Office.

This has precipitated some enquiries as to whether the concept may be extended to the east end of Tudhoe Street in the traffic island/nibs from the Palace Hotel to Vesper Street. There is also some potential to carry out some plantings in the vicinity of Beaurepaires. In discussing resourcing issues with the Manager of Works and the Head Gardener, it has been determined that this would be achievable if Council is supportive of this idea. The Manager of Works has devised a method of reticulating the flower beds which will cut down on the time involved in watering the plants. Costs of implementing the additional flower beds would be contained within existing budget parameters.



2. ROUND 2 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCIP) – FURTHER INFORMATION

Earlier this year, the Federal Government allocated \$500M nationwide to this program as part of its measures to stimulate the economy to help offset the impacts of Covid 19.

Wagin Shire's share of this funding was \$348,962 which has been allocated to projects in the 2020/21 financial year.

The Federal Government has announced a further round of LRCIP of \$1 Billion for projects which are required to be completed by the 31st December 2021.

Whilst it was previously assumed that if the same formula was used to allocate this funding, Wagin's allocation would be double that of its previous allocation, advice has been received that the allocation will be \$279,590. Whilst this is disappointing in terms of previous expectations, it is nevertheless still a substantial amount that has not been factored into the Shire's budget program. The Shire's program of funding for this amount needs to be submitted and approved and the funds acquitted by the 31st December 2021.

Council needs to set some priorities for this funding, ideally at its December meeting. This will allow staff to formalise submissions and to begin planning to enable the projects to be commenced early in the 2021 calendar year. To facilitate some discussion, staff have listed some projects here) for consideration.

IDEA'S BANK: (Not in order of any priority)

1. Stage 2 of the Wetlands Park Development (This would complete the development as Stages 1 & 3 will be completed in the current financial year). \$160,000
2. Bullock Hills Road (Bocarring Hill) 1.28 km of widening from 3.8 metres to 7.0 metres.
3. Bullock Hills Road – widening of bitumen approaches with Puntaping Road.
4. Trimdon Street/Ballagin Road – extend footpath on west side of Ballagin Road to link Trimdon Street to footpath past swimming pool,
5. Stubbs Street – Complete kerbing.
6. Johnston Street – Replace kerbing
7. Tudhoe, Tudor and Tavistock Streets – Pressure clean and seal paving.
8. Wagin War Memorial – Paint and polish hardstand area around memorial and install lighting.
9. Sheds – Historical Village precinct – To accommodate vintage Caravan Club and *Lost Businesses of Wagin* historical paraphernalia.
10. Service islands (adjacent to caravan sites) - replace gravel surfaces with concrete.
11. Swimming Pool Filtration – Upgrade sand filtration system with pressure filtration system.

In order to progress applications/approvals, a decision as to priorities at Councils meeting scheduled for the 15th December 2020 would be useful.

3. WHEATBELT EDUCATION REGION – STAKEHOLDER CONSULTATION SESSION

On the 6th November 2020, the CEO participated in the above session hosted by the Dept of Education Director General, Ms Lisa Rodgers and the Wheatbelt Regional Executive Director, Mr Neil Darby. The session was attended by representatives of agency partners and community groups as well as Aboriginal Elders who contribute to the education and welfare of students and their schools in the region. The objective of the session was to determine what was working and what was not working in Wheatbelt communities.



The plight of the schools in the region in trying to access paediatric and psychological services was discussed as were the challenges associated with engaging with students who are subject to, or who witness domestic violence in their home environment.

There was an uplifting story from Ms Donnelle Slater, a well-respected educator, who took a coordinated approach to issues in Brookton by addressing the aspects of learning/health and wellbeing, culture/extracurricular activities/family dynamics and school attendance. It is believed that there would be much to be gained in learning more about how this was achieved and how it could be replicated in Wagin. Ms Slater has advised that she would be prepared to visit Wagin to discuss the approach she has taken in addressing the challenges referred to. Ms Tracy Pickering, the Principal of the Wagin District High School and Sgt John Bridger of the Wagin Police have both advised that they would like to be involved when Ms Slater visits Wagin.

4. REQUEST FOR PLACEMENT OF CLOTHING CHARITY BIN

Ashronia Community Services Inc has requested approval to place a clothing charity bin in Wagin (see attached information). As there does not seem to be a precedent for this, Councils viewpoint on this proposal along with suggested site/s (if amenable) would be appreciated, in order that a response may be forwarded to the applicant.

5. MEETING WITH DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT REPRESENTATIVES TO DISCUSS OUTCOMES OF WAGINS INVOLVEMENT IN RURAL TOWNS PROGRAM AND WATER HARVESTING OPPORTUNITIES

On Wednesday the 11th November 2020, Dr Richard George and Mr Bob Paul of Water Science Agricultural Resource Management and Assessment, Sustainability and Biosecurity (DPIRD) met with Cr Jason Reid, the Manager of Works and the Acting CEO, to discuss Wagins involvement in and the outcomes of, the *Rural Towns Program* which was implemented in 2000. It was a positive and enlightening discussion in that the bore monitoring and pumping of saline water in Wagin has been the standout story of the program.

In general terms, the saline water table over that period has fallen from within 2 metres of the ground surface to around 11 metres.

Subsequent to the meeting, Dr George has advised:

"Bill, Allan,

Thank you for your time yesterday. Can you please pass this to Jason as I didn't get his email.

Bob and I appreciated the feedback and acknowledge the effort and support of Wagin across two decades work since RTP project started. Results from the joint investment is as good as any observed of the 39 towns across the 2-decade work.

There are some standout messages that emerge

- *Wagin used a science-based approach to manage an emerging problem in the 1990s*
- *Wagin has managed rising water tables and salinity risk to the town's infrastructure/community*
- *The value of the pumped saline water was realised, by Unigrain*
- *The balance between pumping and use, has tipped, and needs to be rebalanced to ensure the water value is retained*



- *There is an opportunity to share Wagin's experience in managing salinity and using otherwise 'waste' water*
- *Wagin's capture and storage of surface water is also exemplary*

In the immediate future I see actions as

- DPIRD (Bob) to update the PowerPoint and share with the group – with some added words to explain the meanings of the slides shown*
- DPIRD (Bob) to develop a monitoring plan with Allan (bore water levels, salinity, yield)*
- Wagin and Unigrain to investigate the opportunity of pumping of a 4th bore nominated (near weir)*
- Wagin and Unigrain, with DPIRD support, to look at changing the bore field (3 pumps) operation to reduce the set pumping rates to get a more even delivery cycle.*
- The value and benefits of the work outcomes could be evaluated (saved costs, gained benefits)*

As flagged, there is an opportunity for Wagin to tell a good story in this and we may have the ability to seek Ministers involvement. The State is working on a major WaterSmart Farm project and the example here would be one describe as a way forward.

Bill, if you wish to have this story presented to the Council, we would be happy to come and do that when it's convenient.

These are my thoughts and welcome your input.

Regards

Richard"

It is believed that Councillors would find the presentation interesting. The fact that Wagin has effectively dealt with the towns rising salinity situation means that buildings are less susceptible to rising damp and associated damage, essential infrastructure is less likely to deteriorate, the threat to vegetation and parks and gardens is considerably lessened and it places Wagin in a situation of comparative advantage over other towns that face the threat of rising water tables.

There was also discussion about water harvesting opportunities to lessen the reliance and limitation of scheme water which is drawn from the Harris and Stirling dams near Collie and supplementary desalinated seawater.

6. PUNTAPIN DAM UPDATE

The Acting CEO sent the following email to Mr Mick Irving, Manager - Customer & Stakeholder

Great Southern and South West Regions Water Corporation on the 15th October 2020.

In order to update my Council on the situation with a view to progressing this matter, I need to confirm/clarify the following:

- *Is it the intent of the Water Corporation to transfer the dam to the Shire of Wagin at some stage?*
- *If so, are there any impediments to the transfer taking place before the remedial works are carried out to the dam? (The Shire may be prepared to take over*

management of the asset in its current condition and could indemnify the Water Corporation against any future liability);

- Should the Shire take over management of the asset, it would intend to use the dam as a non-potable supplementary supply to water parks, gardens and ovals in town and as an emergency supply for stock water and firefighting purposes. Would there be any issues with the transfer of the asset as a non-potable water source?
- It seems that the Water Corporation has chosen to be bound to the engineering standards set out by the Australian National Committee on Large Dams (ANCOL) Are you able to clarify what constitutes a “large dam”? Could the Puntapin Dam be reclassified so that it does not fall under the standards set by ANCOL?

The Shire and the wider community view this asset as an extremely valuable water supply. No one wants to see this asset deteriorate to the point of no return. It seems that the Water Corporation is not giving any priority to programming remedial works. The notion of replacing the dam seems bewildering if the intention is to hand the dam over to the Shire at some stage – it would be appreciated if you could advise of the rationale behind this

The great concern is that unless remediation/repair works are carried out, the dam will sustain further damage and an asset will be lost resulting in a greater reliance by the town on scheme water. The exceptional catchment of water off Puntapin Rock would then be a wasted resource. This seems to be at significant odds to the aspirations of the Water Corporations WaterWise program.

The dam is the asset of the Water Corporation which has the responsibility of maintaining it. If it intends to retain the asset, then some urgent priority needs to be given to repairing it. If it is unable to maintain it, then moves should be made to transfer it to the Shire of Wagin which would maintain the dam and use the water for public purposes, and as an emergency water supply.

Some recent photographs of the damage at the dam attach for your information.

Mr Irving has kindly agreed to discuss these issues with Council at its November meeting.

7. CHRISTMAS DECORATION COMPETITION

Cr Geoff West has suggested that the Shire consider conducting a *Christmas Decoration Competition* which would attract some prize money for the most outstanding decoration/s. It is believed that Wagin has held Christmas lights competitions in the past. If Council is supportive of this idea, then some guidelines around the competition would need to be established, how the competition would be judged and the amount of prize money from donors determined.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Acting Chief Executive Officer Report – Item 1.



Bill Atkinson

From: lawrenceshave1 <lawrenceshave1@dodo.com.au>
Sent: Saturday, 7 November 2020 12:49 PM
Subject: Placement Charity Bin
Attachments: IMG_0007 (3).JPG; IMG_0018.JPG; ATT00001.txt

Administrations Office

WEST AUSTRALIAN CITY COUNCILS

REF: Placement of Clothing Charity Bin

Dear Sir/Madam,

Ashronia Community Services Incorporated is a registered West Australian Charity (Licence Number 20706) that supplies Emergency Aid to Victims effected by Earth Quakes, Bush Fires, Droughts or Tropical Storms throughout Australia and distributed to Community Centres supporting relief effects of the victims or through Churches that know and care for people needs within their communities.

As a Charity we do collect second hand clothing, shoes and Manchester Etc through placement of our Steel Charity Bins, and I am asking the Council if possible, could we place a Ashronia Community Charity bin in one of your Community Centres Car Park.

Our Collections Bins are emptied once every 2 weeks and we take full responsibility of our Charity Bins (For an example, we have had one Clothing Collecting Bin located at the Surf Life Saving Club at Secret Harbour for about 15years) and also we are prepared to collect any ?Overfill? that is directed by the council ranger or the management of the Community Centre ?Day or Night?

In His Service

Pastor Lawrence (Lofty) Shave

Administrations

Ashronia Community Services Inc

16 Port Kembla Drive

Bibra Lake. 6163.

Perth. Western Australia

Phone (08) 9434-5002

Email LawrenceShave1@dodo.com.au

Emergency Mobile (24hours) 0403-349-825

Charity Licence Number 20706

POSTAL ADDRESS:

P.O. Box 1207

Fremantle. W.A. 6160.





12.1.2. WAGIN COURTHOUSE AND FUTURE USE POTENTIAL

PROPONENT:	Department of Planning, Lands and Heritage
OWNER:	Crown Reserve 46814
LOCATION/ADDRESS:	81 Tudor Street Wagin
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A129
ATTACHMENTS:	<ul style="list-style-type: none">• Plan of Courthouse• Extract from Shire of Wagin Municipal Heritage Inventory• Photos

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council advise the Department of Planning, Lands and Heritage that it seeks to hold a Management Order over Reserve 46814 with power to lease and that the Shire utilise the building for public purposes and office premises.

Carried 0/0

BRIEF SUMMARY

The Department of Planning, Lands and Heritage wishes to dispose of the property known as the *Wagin Courthouse*. This report recommends that Council consider accepting a Management Order for the building, principally for public purposes and office premises.

BACKGROUND/COMMENT

The Procurement, Infrastructure & Contract Services section of the Department of Justice has been tasked with facilitating the disposal of the Courthouse and has enquired whether the Shire might be interested in utilising the building.

A preliminary inspection was made of the premises on Wednesday the 28th October 2020 (Crs Ball, Longmuir, Atkins ,the EHO and CEO) and it was concluded that the building held some potential to accommodate a library as well as for other purposes .In addition to the courthouse space, there are two large spacious offices at the front of the building which could accommodate a number of uses and three smaller offices at the rear. Another inspection was made of the building on Thursday the 6th November 2020 by several members of staff. There is some enthusiasm at the prospect for using the building for the following purposes:

- Library
- Art Gallery
- Toy Library
- Children's Activity Room



- Wagin Homecare Office
- Meeting Room
- Wagin History Workspace (Research/collation of historical records, information and photographs, display of local and regional art and contemporary photographs). This would complement the activities of the Wagin Historical Village and would allow the *History of Wagin* initiative agreed to in principle by Council at its October meeting to get some traction. This would be dependent on volunteer input.
- Visitor information could also be provided out of the building to complement what is available at the Historical Village. This would assist visitors who either do not intend to visit the Historical Village and/or who are visiting town outside of the hours that the Historical Village is not open.

There is a strong prevailing viewpoint that the opportunity exists to revitalise this part of town. The proposed uses of the Courthouse building would result in a high level of interactive activity across the demographic age spectrum of Wagin, from children to seniors.

CONSULTATION/COMMUNICATION

- Assistant Project Officer – Department of Justice
- Manager – Land Management Central, Dept of Planning, Lands & Heritage
- Elected Members and Staff

STATUTORY/LEGAL IMPLICATIONS

- **Land Administration Act 1997**

41. Reserving Crown land, Minister's powers as to

Subject to section 45(6), the Minister may by order reserve Crown land to the Crown for one or more purposes in the public interest.

46. Care, control and management of reserves

- (1) The Minister may by order place with any one person or jointly with any 2 or more persons the care, control and management of a reserve for the same purpose as that for which the relevant Crown land is reserved under section 41 and for purposes ancillary or beneficial to that purpose and may in that order subject that care, control and management to such conditions as the Minister specifies.
- (2) The Minister may, with the consent of the management body of a reserve and of the holders of any interests within the reserve, by order vary any condition to which the care, control and management of the reserve is subject.

- Shire of Wagin Municipal Heritage Inventory.

The Courthouse building was constructed in 1912 and is currently listed on the Shire of Wagin Municipal Heritage Inventory with a Category 2 classification being: *The place is considered to have a high level of significance valued by the local community; maximum encouragement should be provided to the owner under the town planning scheme to conserve the significance of the place.*

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

This report has been written on the premise that the building will be transferred to the Shire on an as-is basis and without any cost of purchase.

The recurrent costs associated with holding the building (utilities/insurance/estimated annual building maintenance allocation), are expected to be in the order of \$10,500)

There would be an offsetting factor should part of the building be leased out to third parties.

The set-up costs associated with relocating the Library and providing some furnishings, air conditioning etc have yet to be established, pending further investigation.

There is no current budget provision for this project and if the transaction/redevelopment takes place in the current financial year, then some budget variances would occur. Some improvements could be staged and catered for in future budget allocations.

In order to establish some timelines around this proposal, should it proceed, the following enquiry was made with those handling the transaction:

Our preliminary inspection of the Courthouse has shown that it has some potential for the Shire to use for public purposes (e.g.- Library/Art Gallery etc). I am preparing a report for my next Council meeting suggesting that the Shire accept the reserve on an as-is basis. On confirmation that the Council wishes to pursue this, what would be the process (including probable timeline) for the Shire taking possession of the building?

The following response was received from the Department of Planning, Lands & Heritage:

I can confirm that the application has been received by our Acceptance team to assess the request, but they are currently four weeks behind in assessing proposals and allocating case numbers.

Once a case number is available, you will receive an acknowledgement email and the case will be allocated to the Land Management team for investigation.

The whole process of investigation and seeking approvals usually takes 6-12 months. It may take longer sometimes, as our Department also depend on other Department priorities and timeframes.

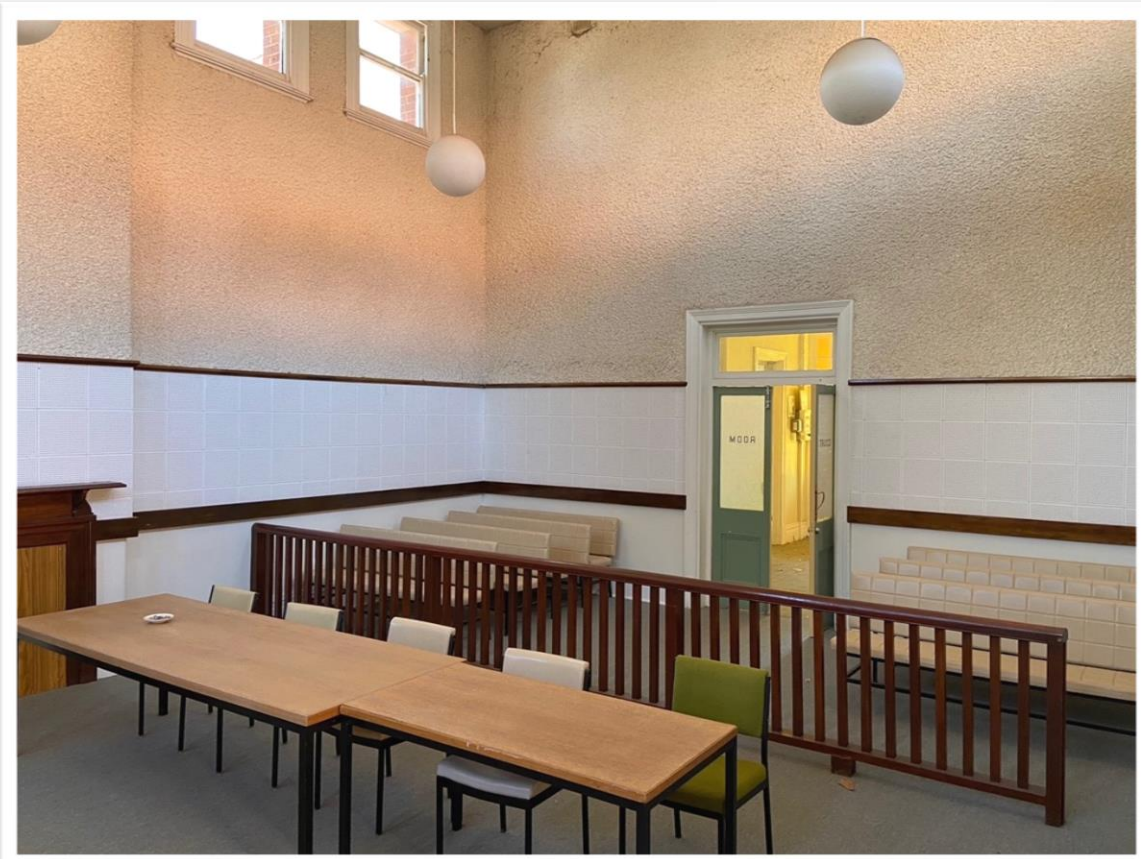
STRATEGIC IMPLICATIONS

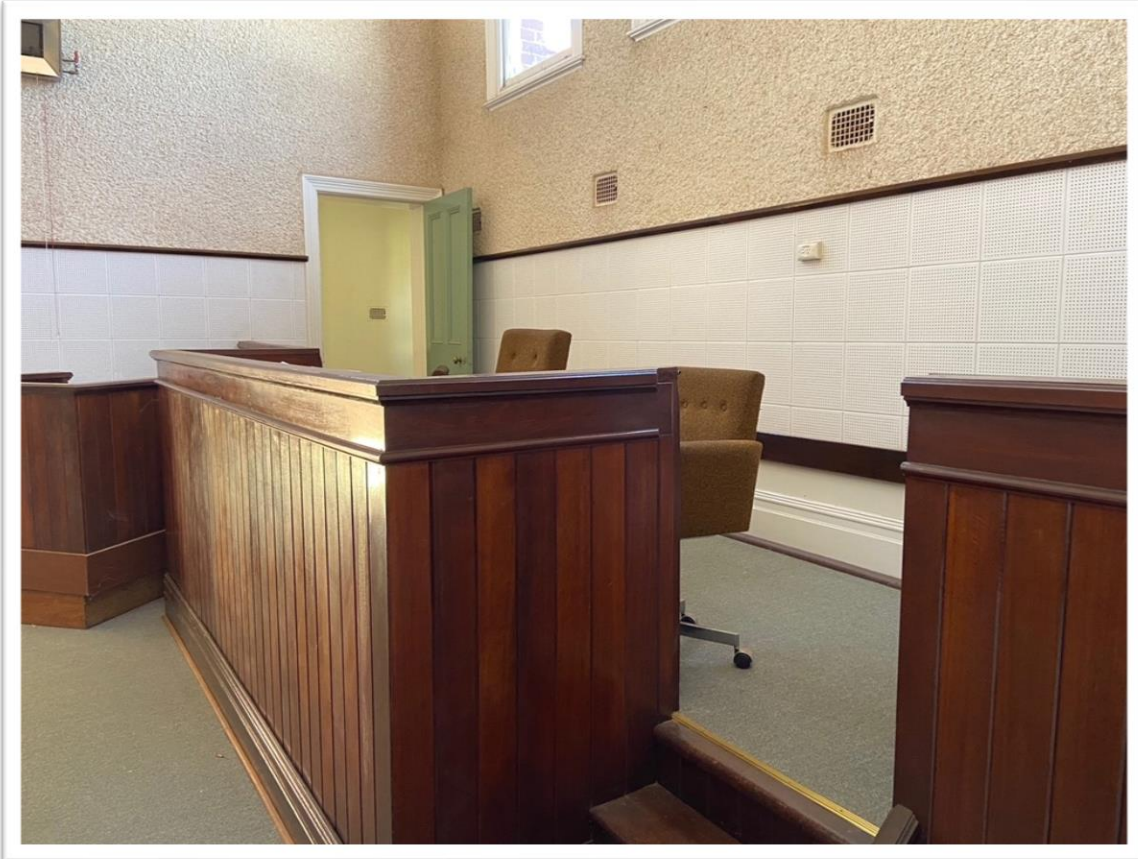
The Courthouse comprises part of an architecturally significant precinct in a prominent part of town. There are ample parking opportunities immediately adjacent and opposite the building. The future uses of the building have the potential to revitalise a quiet area of Wagin's central business precinct and provide a community hub of activity.

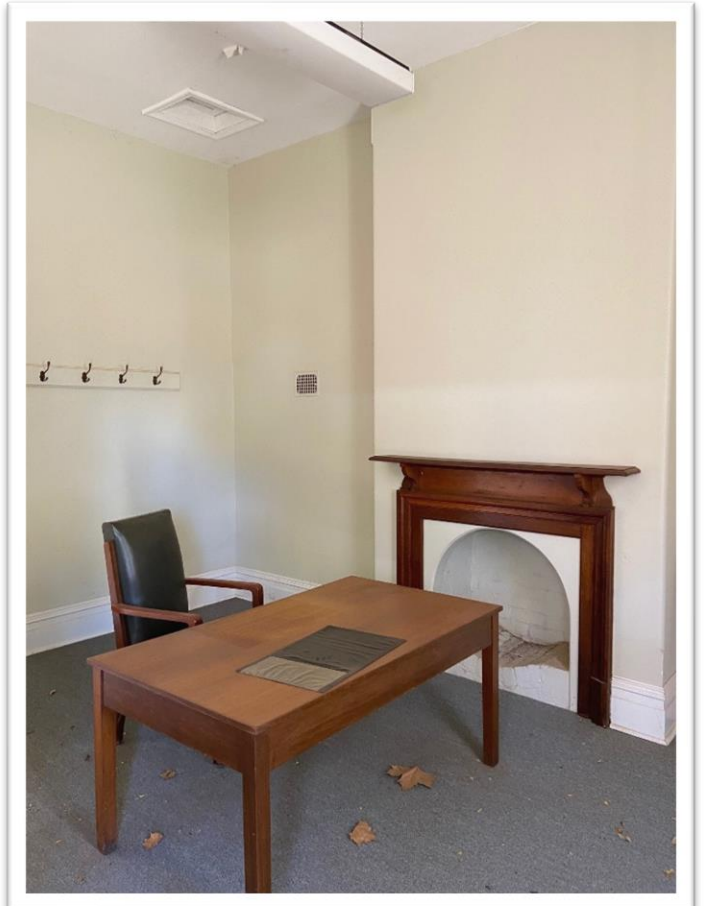
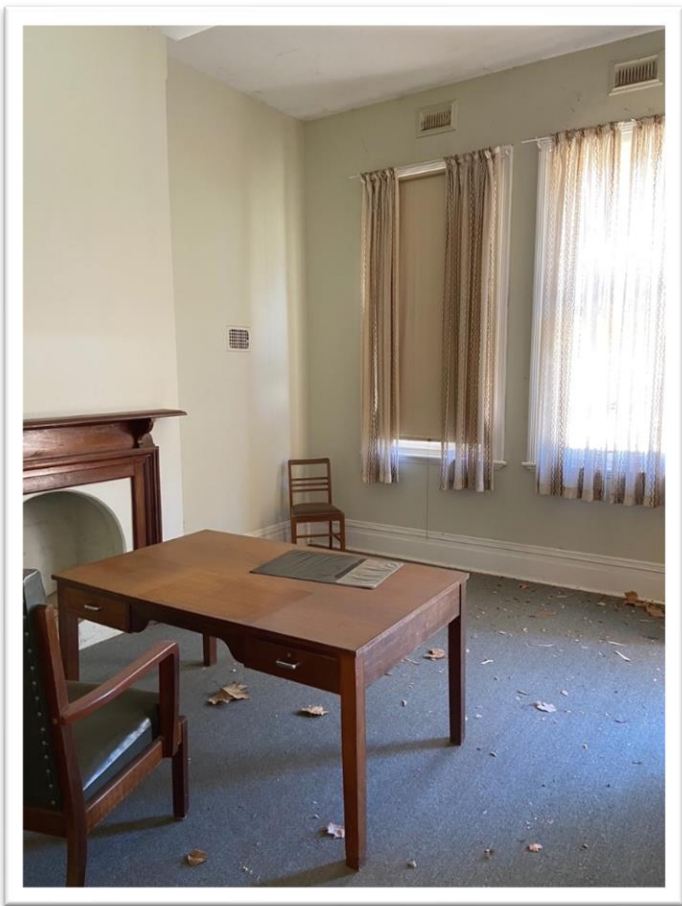
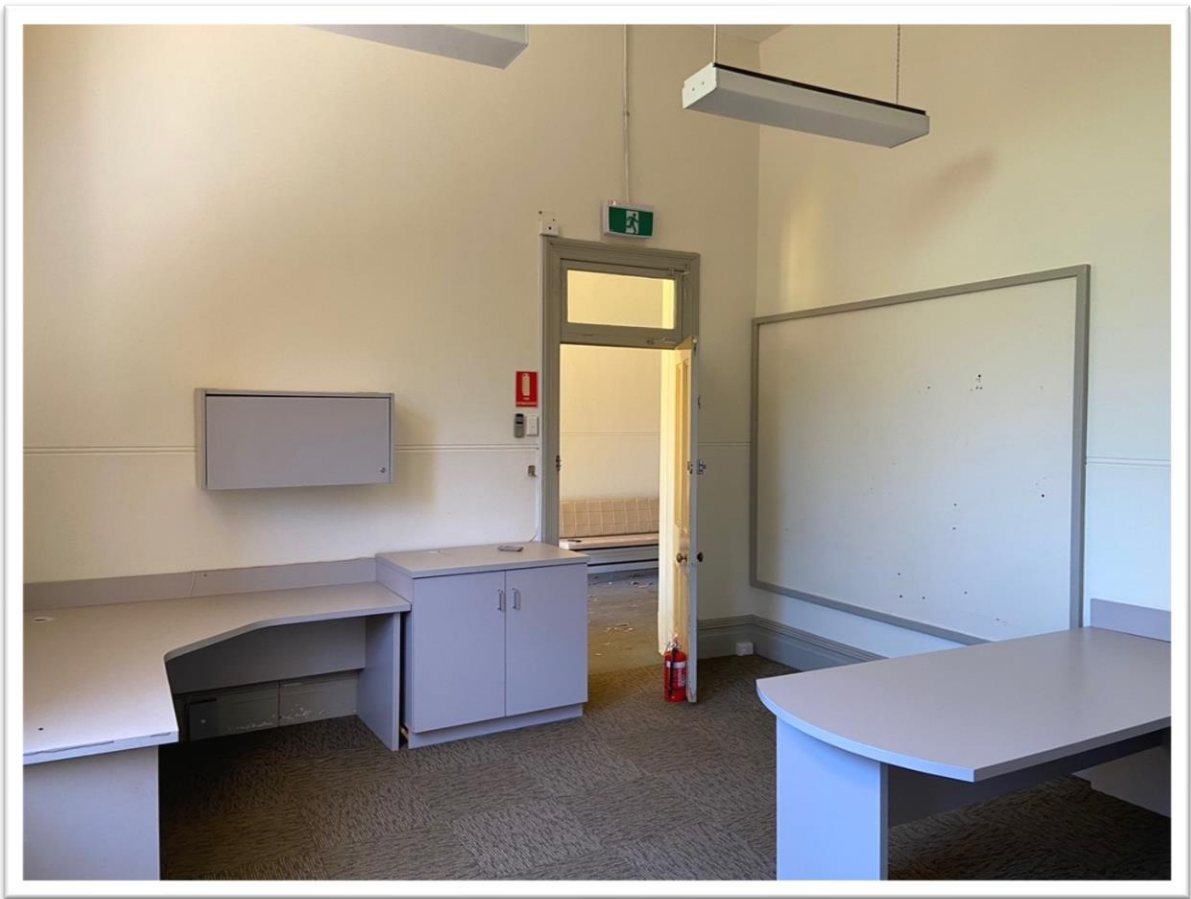
Wagin is faced with major challenges as to how its historical buildings will be retained and maintained into the future. The recent acquisition of the Cinema building in Trent Street by the Shire, coupled with the potential acquisition of the Courthouse demonstrates the value that Council places on the preservation and continued usage of buildings which represent the built heritage of Wagin.

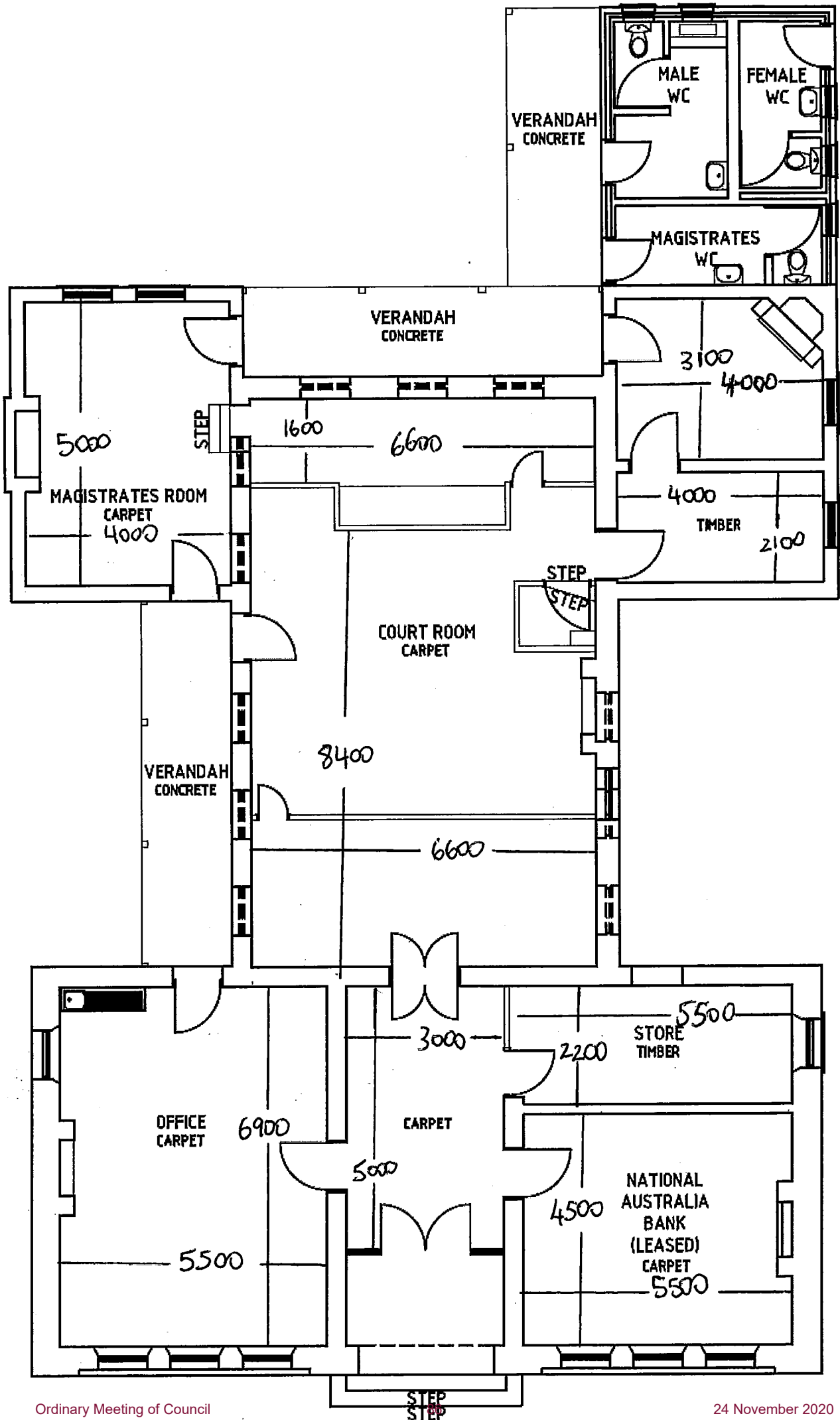
VOTING REQUIREMENTS

Simple Majority







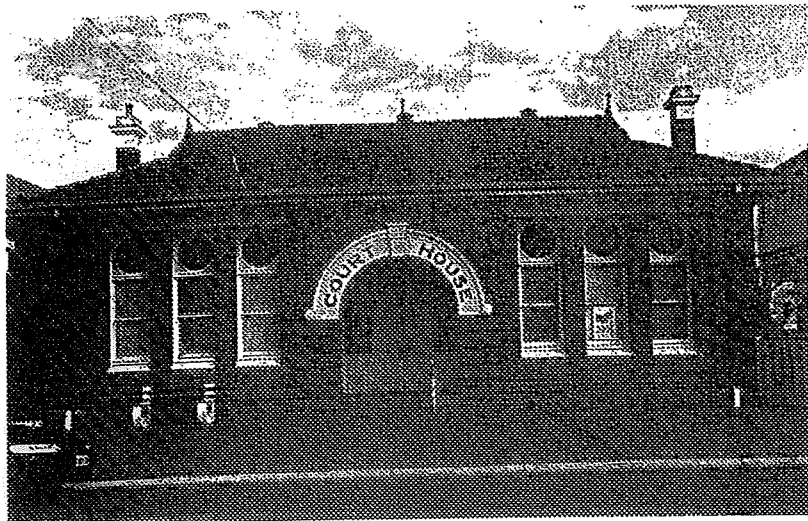


PLACE RECORD

DATE OF ASSESSMENT 04/06/1996

LAST REVISION DATE

SITE NO. 15

**PREVIOUS LISTINGS**

The National Trust of Australia (WA) -
 Heritage Council of WA -
 Database No. 2635
 Australian Heritage Commission -
 Local Government Authority - Wagin
 Heritage Trail

Film No. 2 Neg. No. 02 Date 15/05/1996

PLACE NAME	Court House	TYPE OF PLACE	Court House
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Former or Other Names		Map Reference	
Address	Tudor Street, Wagin		

Lot/Location	Lot 62/5757	Diagram/Plan	
Reserve Details		Vesting	NA
		C/T: Vol/Folio	

OWNER NAME	Ministry of Justice	Owner Contacted	Yes
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Address/Phone/Fax	Westralia Square, 141 St Georges Terrace, Perth (09) 264 1711		
Occupied	Yes	Occupier Name	Wagin Court House and APB (front room)
Public Accessibility	Restricted		

DATE BUILT	1912	Source of Date	Newspaper
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ARCHITECT/DESIGNER/CONTRACTOR	Contractor: Mr Menzies		
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HISTORIC THEME	Social & Civic		
-----------------------	----------------	--	--

CONSTRUCTION	Brick walls with a timber framed hipped roof covered with tiles.		
---------------------	--	--	--

INTEGRITY	High	AUTHENTICITY	High	CONDITION	Good
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PHYSICAL EVIDENCE

The building is set back from the building line of Tudor Street. The forecourt gives this well proportioned building a formal setting.

The facade is symmetrical about a central arched opening with a recessed and elevated concrete porch.

The porch has timber panelled doors and glazed side lights. The brickwork over the doorway is laid in stretcher bond, indicating the doorway has at some stage been altered.

The walls are tuck-pointed red brickwork laid in english bond and modelled to the end piers. The walls are built on a stone-faced plinth. The voussoirs of the arch are rendered and bears the name of the building. The arch is supported at its springing points by brick modelled piers. The rendered archway has a pronounced keystone and is decorated by a hood mould.

Shire of Wagin Municipal Inventory

Either side of this central porch are three regularly spaced double-hung sash windows with unusual circular fanlights, now covered. The windows are heavily recessed with rendered sills.

The roof features vented gablets, metal vents, decorative terra-cotta ridge motifs, tall brick chimneys with rendered tops and wide, timber battened eaves.

The rear of the building has a concrete verandah covered by a lean-to roof. The rear of the building is surrounded by concrete slabs.

The interior comprised a jury room, prisoners' room and a map and survey room.

In 1963, plans for a new toilet block were prepared.¹ The toilet block is constructed of brickwork and has a lean-to roof that connects to the existing verandah roof.

Interior refurbishment including acoustic treatment were carried out in 1966, by the Public Works Department.

The office in front of the court house is used by the Agricultural Department as Weeds and Seeds office.

ORIGINAL USE	Court House	Later/Current Use(s)	Court House and Office
---------------------	-------------	-----------------------------	------------------------

DOCUMENTARY EVIDENCE

As early as 1905, petitions were made to the Minister for Justice on the need for a Court House in Wagin.² In 1911, tenders were called for the building of a Court House and Lands Office:

The plans have been drawn up for a very fine imposing structure, which would probably run into something like a couple of thousand pounds. At the present time, however, £750 is the total amount placed on the estimates. ... It will depend on the growth of the town and the energy of the representatives whether the balance will be erected in the future.³

Mr T. P. Menzies won the contract on 2 May 1912, with a tender of £2,212.⁴

In August 1912, the *Southern Argus* commented that, "Mr Menzies is getting the roof on the new Court House and Lands Office, the cost of these being about £2,500."⁵

The Court House was completed on 11 December 1912, when the R. M. Mr Burt presided.⁶

STATEMENT OF SIGNIFICANCE

The place has aesthetic value for its design which evolved from adaptation to local climate: the wide eaves, the roof vents, and vented gablets provide air circulation through the building.

The place, for its building form and its well proportioned facade makes a positive contribution to the streetscape and townscape of Wagin.

The place has historic and social value, as a demonstration the development that occurred in Wagin around the turn-of-the-century as it became the service centre of the district.

CONSERVATION ACTION Category 2

Place is considered to have a high level of significance valued by the local community; maximum encouragement should be provided to the owner under the town planning scheme to conserve the significance of the place.

Bibliography

1. PWD 1911-12; PWD 1912-13; Western Australian Building Management Authority Plan Room File No. 5/501/0, shelf 923.
2. *Southern Argus*, 26 August 1905.
3. *Southern Argus*, 28 January 1911, p. 6.
4. *Government Gazette*, 1912.
5. *Southern Argus*, 31 August 1912, p. 5.
6. *Southern Argus*, 14 December 1912, p.

Wagin Heritage Trail: Settlement and Development of the Wagin District (pamphlet, Western Australian Heritage Committee, n.d.).



12.1.3. REGIONAL AIRPORTS PROGRAM – ROUND 2 PROPOSAL TO SUBMIT GRANT APPLICATION

PROPONENT:	N/A
OWNER:	Reserve 20595
LOCATION/ADDRESS:	Wagin Aerial Landing Ground
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.1
ATTACHMENTS:	<ul style="list-style-type: none">• AusIndustry – <i>Grant Opportunity Guidelines – Regional Airports Program – Round 2. (Excerpt)</i>• Plan of Runways

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That an application be submitted through the *Regional Airports Program – Round 2* for the upgrade of the North/South runway at the Wagin Aerial Landing Ground

Carried 0/0

BRIEF SUMMARY

The Australian Government has released details of the *Regional Airports Program Round 2* which provides that small projects of up to \$300,000 may be applied for (without contributory funding) by local governments to improve all weather capacity of aerodromes.

BACKGROUND/COMMENT

It has been determined that the North/South gravel airstrip at the Wagin Aerial Landing Ground could be significantly improved as an all-weather strip if stabilisation works were carried out and the strip was resheeted with compacted gravel. The southern end of the strip is situated in a low-lying, saline area which is subject to water intrusion.

It is believed that the proposal would meet two of the intended outcomes of the program, being:

- *Improve the safety of aircraft, operators and passengers using regional airports or aerodromes;*
- *Meet the operational requirements of aeromedical and other emergency services in the region.*

Projects are required to be completed by the 30th April 2023.

A preliminary costing has been carried out at just under \$280,000. If the Shire was successful in attracting a grant for the project as proposed, it is intended that the project would be carried out by the Shires Works Crew under the supervision of the Manager of Works.



CONSULTATION/COMMUNICATION

- Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The project would help promote the Wagin Aerial Landing Ground as a significant aviation hub.

VOTING REQUIREMENTS

Simple Majority



Australian Government
Department of Industry, Science,
Energy and Resources
Department of Infrastructure,
Transport, Regional Development
and Communications

AusIndustry

business.gov.au
13 28 46

Grant Opportunity Guidelines

Regional Airports Program – Round 2

Opening date:	3 November 2020
Closing date and time:	15 December 2020 on 5:00pm AEDT Please take account of time zone differences when submitting your application.
Commonwealth policy entity:	Department of Infrastructure, Transport, Regional Development and Communications
Administering entity:	Department of Industry, Science, Energy and Resources
Enquiries:	If you have any questions, contact us on 13 28 46.
Date guidelines released:	2 November 2020
Type of grant opportunity:	Open competitive

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1. Regional Airports Program Round 2 grant opportunity: processes

The Regional Airports Program is designed to achieve Australian Government objectives

This grant opportunity is part of the above grant program, which contributes to the Department of Infrastructure, Transport, Regional Development and Communications' Outcome 2, Program 2.3. The Department works with stakeholders to plan and design the grant program according to the Commonwealth Grants Rules and Guidelines.



The grant opportunity opens

We publish the grant guidelines on business.gov.au and GrantConnect.



You complete and submit a grant application

You complete the application form, addressing all the eligibility and assessment criteria in order for your application to be considered.



We assess all grant applications

We review the applications against eligibility criteria and notify you if you are not eligible. We assess eligible applications against the assessment criteria including an overall consideration of value with relevant money and compare it to other eligible applications.



We make grant recommendations

We provide advice to the decision maker on the merits of each application.



Grant decisions are made

The decision maker decides which applications are successful.



We notify you of the outcome

We advise you of the outcome of your application.



We enter into a grant agreement

We will enter into a grant agreement with successful applicants. The type of grant agreement is based on the nature of the grant and proportional to the risks involved.



Delivery of grant

You undertake the grant activity as set out in your grant agreement. We manage the grant by working with you, monitoring your progress and making payments.



Evaluation of the Regional Airports Program

We evaluate the specific grant activity and Regional Airports Program as a whole. We base this on information you provide to us and that we collect from various sources.

2. About the grant program

The \$100 million Regional Airports Program (the program) will run over four years from 2019-20 to 2022-23. The program was announced as part of the 2019-20 Budget.

The objective of the program is to improve the safety and accessibility of airports or aerodromes in regional areas of Australia by assisting airport or aerodrome owners/operators to undertake essential works, promoting aviation safety and access for regional communities.

The intended outcomes of the program are to:

- improve the safety of aircraft, operators and passengers using regional airports or aerodromes
- facilitate improved delivery of essential goods and services such as food supplies, health care and passenger air services
- improve the connectivity of Australia's regions to domestic and global market opportunities
- meet the operational requirements of aeromedical and other emergency services in the region.

If there are any further grant opportunities as part of this program we will publish the opening and closing dates and any other relevant information on business.gov.au and [GrantConnect](#).

We administer the program according to the [Commonwealth Grants Rules and Guidelines](#) (CGRGs)¹.

2.1. About the Regional Airports Program – Round 2 grant opportunity

These guidelines contain information for the Regional Airports Program – Round 2 grant opportunity.

This document sets out:

- the eligibility and assessment criteria
- how we consider and assess grant applications
- how we notify applicants and enter into grant agreements with grantees
- how we monitor and evaluate grantees' performance
- responsibilities and expectations in relation to the opportunity.

The Department of Industry, Science, Energy and Resources (the department/we) is responsible for administering this grant opportunity on behalf of Department of Infrastructure, Transport, Regional Development and Communications.

We have defined key terms used in these guidelines in the glossary at section 14.

You should read this document carefully before you fill out an application.

3. Grant amount and grant period

The Australian Government has announced a total of \$100 million for the program over four years from 2019-20 to 2022-23. For this grant opportunity up to \$58.8 million is available over two years from 2020-21 to 2022-23.

3.1. Grants available

The minimum grant amount is \$20,000.

¹ <https://www.finance.gov.au/government/commonwealth-grants/commonwealth-grants-rules-guidelines>

The maximum grant amount is \$5 million.

We expect that most grants will be between \$20,000 and \$3 million, depending on the scope and complexity of the project.

The grant amount will be up to 50 per cent of eligible project costs (grant percentage), unless:

- where the applicant (you) and a third party (could include State, Territory or local government or other non-government funding) are both contributing to eligible project costs, the grant amount will be up to 33.3 per cent of eligible project costs or
- where the applicant meets the Small Project criteria in section 3.2 as an Australian local government agency or body or an Aboriginal and Torres Strait Islander Corporation (as defined in the Glossary at section 14) and the total project cost is equal to or less than \$300,000, the grant amount will be up to 100 per cent of eligible costs.

You can fund your contribution from any source including State, Territory and local government. If you are seeking State or Territory Government co-funding, you should follow the appropriate State or Territory Government application process where applicable and advise in your application the status of your application, as this will impact your grant percentage.

Your contribution can be either cash and/or in-kind. Where you provide in-kind contributions, you must calculate the equivalent dollar value. You should calculate in-kind labour at \$39/hour, and use the retail or market price for any goods that you would have otherwise purchased.

3.2. Small Projects

Small Projects are for minor works to maintain the capability of the airport.

You are eligible to apply for Small Projects if you are an Australian local government agency or body or an Aboriginal and Torres Strait Islander Corporation (as defined in the Glossary at section 14) and the total project cost is equal to or less than \$300,000.

Small Projects are still required to meet the Eligibility Criteria and will be assessed against other applications under the Assessment Criteria.

Multiple applications for work related to one airport will be considered together in determining the co-funding requirement.

If your total project cost is greater than \$300,000 you will be required to provide 50 per cent co-funding of the total project cost (i.e. including the first \$300,000 of eligible project expenditure). This includes multiple applications for one airport.

We recognise that some organisations may want to join together as a group to deliver a project, for joint applications refer to 7.2.

3.3. Project period

The maximum project period is up to two years.

You must complete your project by 30 April 2023.

4. Eligibility criteria

We cannot consider your application if you do not satisfy all eligibility criteria.

4.1. Who is eligible?

To be eligible you must:

- have an Australian Business Number (ABN)

- be an owner and/or operator of an existing aerodrome or airport in a regional area in Australia. and be one of the following entities:

- an entity incorporated in Australia (including incorporated trustees on behalf of a trust)
- an Australian local government agency or body as defined in the Glossary at section 14
- an Australian State or Territory Government agency or body
- a corporate Commonwealth entity
- an Aboriginal and Torres Strait Islander Corporation registered under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth).

State agencies or other eligible entities may apply on behalf of aerodrome owners/operators. In such cases, the state agency or other eligible entity will be the lead applicant in a joint application and will be wholly responsible for the project, including administering, reporting and acquitting all project expenditure. Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. For further information on joint applications, refer to section 7.2.

4.2. Additional eligibility requirements

We can only accept applications where:

- your aerodrome is identified as Inner Regional or Outer Regional as defined by the 2016 Australian Statistical Geographic Standard (ASGS) Remoteness Area²
- your aerodrome or airport's passenger throughput was below 250,000 passengers (from all flight types) in 2019.
- you can provide evidence from your board or Council (or chief executive officer or equivalent if there is no board) that the project is supported by the applicant organisation, and that the organisation is willing to accept responsibility to complete the project and meet the costs of the project not covered by grant funding.

We cannot waive the eligibility criteria under any circumstances.

4.3. Who is not eligible?

You are not eligible to apply if you are:

- an individual
- a partnership
- the owner/operator of a federally-leased airport
- any organisation not included in section 4.1
- a trust (however, an incorporated trustee may apply on behalf of a trust)
- a non-corporate Commonwealth entity.

5. What the grant money can be used for

5.1. Eligible activities

To be eligible your activities must directly relate to the project and can include:

- works to improve all weather capability of the aerodrome and aircraft safety including:

² <https://www.nationalmap.gov.au/#share=s-tJQMAssPrSlqxMuqTJAYWCYU27E>

- sealing and/or re-sealing and/or re-sheeting of aircraft pavements
- extending or strengthening a runway, taxiway parking bays and/or related areas
- repair, restoration and/or reconstruction of the airstrip, taxiway and/or apron, and
- airside drainage works.
- works to enhance aerodrome safety for aircraft operations including:
 - installation or restoration of animal fencing
 - provision of navigational aids and safety equipment
 - works to reduce safety hazards at an aerodrome, and
 - provision of safety related operational and/or training manuals and training for key operational personnel.
- works to better enable night time operations including:
 - installation of runway and taxiway lighting
 - provision of power for aerodrome lighting, and
 - installation of Pilot Activated Lighting Control systems.

We may also approve other activities.

5.2. Eligible expenditure

You can only spend grant funds on eligible expenditure you have incurred on an agreed project as defined in your grant agreement. Eligible expenditure items are:

- Contractor costs
 - costs associated with contractors who undertake project activities (including capital items and materials purchased by contractor)
- Employee costs
 - the portion of employee costs directly related to undertaking core elements of the project
- Aviation-safety related staff training
 - costs associated with the provision of aviation-safety related staff training
- Capital expenditure
 - for the purchase of assets, including:
 - power provisions
 - lighting and control systems
 - markers and navigational aids
 - training materials
- Materials
 - costs associated with the purchase of materials for:
 - airstrip sealing, re-sealing and sheeting
 - repair, restoration and reconstruction or drainage works
- Independent Audit Report
 - costs of an independent audit of project expenditure up to a maximum of 1 per cent of total eligible project expenditure (mandatory for projects over \$500,000 or where we request one).

We may update the guidance on eligible and ineligible expenditure from time to time. If your application is successful, the version in place when you submitted your application applies to your project.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your project may be eligible for grant funding. The Program Delegate makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

You must incur the project expenditure between the project start and end date for it to be eligible unless stated otherwise.

You may start your project from the date we notify you that your application is successful. We are not responsible for any expenditure you incur until a grant agreement is executed.

5.3. What you cannot use the grant for

Expenditure items that are not eligible are:

- costs that cannot be directly linked to improving the safety and accessibility of your aerodrome
- payment of salaries for existing staff or contractors not directly employed on core elements of the project
- aerodrome landside infrastructure costs such as works on terminals, hangars, commercial developments and aerodrome buildings
- security screening equipment, staff or buildings
- purchase of motor vehicles, heavy plant and equipment
- project or tender planning, design, research or feasibility costs
- costs associated with the introduction or expansion of commercial air services to the aerodrome
- contingency costs
- safety related staff training costs not directly related to aviation safety
- routine operational expenses, including communications, accommodation, office computing facilities, printing and stationery, postage, legal and accounting fees and bank charges, and
- ongoing routine maintenance activities such as slashing and mowing.

6. The assessment criteria

You must address all assessment criteria in your application. We will assess your application based on the weighting given to each criterion.

The application form asks questions that relate to the assessment criteria below. The amount of detail and supporting evidence you provide in your application should be relative to the project size, complexity and grant amount requested. You should provide evidence to support your answers. The application form displays size limits for answers.

We will only consider funding applications that score at least 50 per cent against each assessment criterion, as these represent best value for money.

6.1. Assessment criterion 1

Demonstrated need for your project (50 points)

You should demonstrate this by explaining:

- a. the extent of need to improve general access, all weather access and/or safety of the airstrip to facilitate delivery of essential services to the community (where applicable, attach evidence to support your application, including airstrip inspection or engineering reports)
- b. the extent to which upgrades are required to support the operation of aeromedical flights and/or other essential air services to the community
- c. the extent to which the project is time critical and the extent to which it cannot proceed without grant funding.

6.2. Assessment criterion 2

Capacity, capability and resources to deliver the project (30 points)

You should demonstrate this by explaining:

- a. your track record managing similar projects
- b. your plan to manage the project including addressing scope, implementation plan, procurement and works, timeframes, budget and risk management (including work health and safety)
- c. your strategy to maintain the project outcomes beyond the term of the grant funding.

6.3. Assessment criterion 3

Impact/benefit of grant funding on your project (20 points)

You should demonstrate this by explaining:

- a. the benefits to be provided to the communities serviced by the aerodrome (including what services the community relies upon the aerodrome for)
- b. total investment the grant will leverage (including the level of State/Territory Government co-funding and/or the contribution to other Commonwealth Government programs).

7. How to apply

Before applying you should read and understand these guidelines, the [sample application form](#) and the [sample grant agreement](#) published on business.gov.au and GrantConnect.

To apply, you must:

- complete the [online application form](#) via business.gov.au
- provide all the information requested
- address all eligibility and assessment criteria
- include all necessary attachments.

You should retain a copy of your application for your own records.

You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth). If we consider that you have provided false or misleading information we may not progress your application. If you find an error in your application after submitting it, you should call us immediately on 13 28 46.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

DISCLAIMER This email and any attachments are confidential and may contain legally privileged and/or copyright material. You should not read, copy, use or disclose any of the information contained in this email without authorization. If you have received it in error please contact us at once by return email and then delete both emails. There is no warranty that this email is error or virus free.'. If the disclaimer can't be applied, attach the message to a new disclaimer message.





12.1.4. FUTURE USE OF LOT 436 COLLIE – LAKE KING ROAD

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Lot 436 Collie – Lake King Road
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2020
PREVIOUS REPORT(S):	<i>Works and Services Committee (Minutes) 17/3/2020 & Inspection of Area by Works & Services Committee 11th August 2020.</i>
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A432
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

This report recommends that Wagin Lot 436 Tudhoe Street, Wagin be revegetated.

Carried 0/0

BRIEF SUMMARY

Council, at its meeting of the 20th November 2018, resolved to accept the conditional gift of this land from Mr Chris Ball. The conditions associated with the offer were:

- The land was to be used exclusively by Council for the benefit of the citizens of the Shire of Wagin and visitors
- The land not to be used for agriculture;
- The land not to be sold.

A subsequent proposal to establish a truck parking bay on the land met with strong opposition from neighbouring landholders (due to security issues) and the situation remained unresolved.

BACKGROUND/COMMENT

The Acting CEO has been in communication with the donor of the land and with a party interested in acquiring the land for agricultural purposes. The donor has advised that he would like the Shire to utilise the land for the wider community benefit, as originally proposed and would not like to see the land sold.

This report recommends that the area be revegetated next winter with the tree line being set back a sufficient distance from the road, in order to avoid sight distance issues at the intersection with the Collie Lake King Road. Revegetation of the area would eventually result in less maintenance of the land than leaving it unused and requiring weed control on at least an annual basis. The Lot has an area of 6957 square metres. Mr Ball the donor of the land is supportive of this proposed use and has offered to access and convey some advice as to what vegetation, native to the area, should be planted.



The possibility of flagging this revegetation project as a *Landcare* initiative and possibly involving the school was also discussed with Mr Ball. The revegetated area may also benefit the Shire as a recognised offset when application for clearing permits are made to clear vegetation to widen local roads in the future.

CONSULTATION/COMMUNICATION

- Mr Chris Ball
- Neighbouring landholders

STATUTORY/LEGAL IMPLICATIONS

If this recommendation is adopted, it will be necessary for Council to rescind its previous motion to establish a truck bay on the land in question.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Provision would be made in the Shires 2021/22 financial year budget for the revegetation works.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.1.5. CHILDREN'S CROSSING – TAVISTOCK STREET, WAGIN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Tavistock Street, WAGIN
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.LI.1
ATTACHMENTS:	<ul style="list-style-type: none">• Photo

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council endorse the actions taken to remove the identified pedestrian crossing in Tavistock Street and removal of "Crossing Ahead" signage.

That investigations be carried out with respect to installing further traffic calming measures in the vicinity.

Carried 0/0

BRIEF SUMMARY

A request was made to the Shire to place the associated "Crossing Ahead" signage further away from the actual crossing. The Commissioner of Main Roads has the sole authority for installation of signs and lines associated with pedestrian crossings.

The crossing in Tavistock Street was installed by the Shire in early 2019 and enquiries with Main Roads WA have revealed that it does not conform to any standard. Notwithstanding the good intentions behind the installation of the crossing, the retention of it would leave the Shire legally exposed. The decision was taken to remove the crossing and to investigate what additional/alternative traffic calming measures might be taken in the interests of pedestrian safety in the area.

BACKGROUND/COMMENT

With respect to the crossing, there was the following exchange of email correspondence between the Shire and main Roads WA:

Shire enquiry:

It has come to my attention that the crossing in Tavistock Street opposite the school was installed some time ago by the Shire. I am aware that the responsibility for the warrant for crosswalks lie with MRWA/Dept of Transport. I am seeking advice on the following, if you are able to assist:

- 1. Is it within the legal capacity of the Shire to install and maintain a crossing such as the one to which I refer?*
- 2. If so, are you aware of any specific requirements with respect to signage and liability associated with the crossing?*

Main Roads WA response:

The 'device' would obviously not conform to any standard. (The issue of parking in the proximity would be just one of the matters to have corrected). The WA Traffic Code cites the CMR as the only authority for installation of signs and lines. Some of those are delegated to the LGA, but (with the exception of parking) no regulatory devices are included in the delegation.

Reg 297 of the Code, also defines that it is an offence to install maintain etc. etc. a device which 'purports' to be a regulatory device.

Apart from the warrants and the nature of risks introduced by zebra Crossings, I expect that it is possible that the Shire could be committing an offence with the device.

Having said that, the concept is valid in that the Shire should consider the shortest and most confined route across the road. They may remove or reconfigure the parking to enable a kerbed and perhaps elevated platform into the parking lane. Reduced parking and an elevated platform would provide protected ped approach, and perhaps also incorporate grab rails. They could also place ped warning signs suitably displaced on each approach to the site. I recommend removal of the zigzag lines as a priority. The warning signing configuration is critical, and if you require I can have one of our folks assist with advice.

My further advice is never to consider zebra or crosswalk crossings. They have the extraordinary distinction of directing pedestrian folks to the most dangerous point, providing regulatory priority and delivering an appalling crash / injury rate. It is far better to have no device at all, until you get to the very high volumes associated with Metro traffic. Happy to discuss the matter with you further if you think that valuable.

An inspection was made of the area by three Councillors and the CEO and it was concurred that it was necessary to remove the crossing in order to avoid the risk of potential claims should an accident occur. There was some discussion around what other measures could be taken to help reduce the possibility of accidents in the area.

The crossing has since been removed (white lines blacked out) and the "Crossing Ahead" signage has been removed. Main Roads WA has advised that it is appropriate for the symbolic Children Silhouette signage to remain, but perhaps relocated a little further away from where it is currently positioned. It was recommended that while it was up to the Shires discretion to lift the height of the bitumen surface over the former crossing (as a vehicle slowing measure), it should remain the same colour as the rest of the road so as to not define the area as a crossing and bring about a "hidden liability" issue should pedestrians identify it as a crossing due to being a different colour. Advice was also given that the Shire had discretion as to where it places nibs in proximity of the former crossing to help slow traffic in the area. I

It is proposed to reinspect the area with a view to identifying the optimum sting for nibs and to program works accordingly.

CONSULTATION/COMMUNICATION

- Main Roads WA
- Crs Ball, Kilpatrick and Longmuir
- Ms Tracy Pickering – Principal – Wagin District High School



STATUTORY/LEGAL IMPLICATIONS

Western Australian Traffic Code – Regulation 97

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority





12.1.6. GATE PERMIT APPLICATION – KERSLEY ROAD (MR D.MORGAN)

PROPONENT:	Mr Dean Morgan
OWNER:	N/A
LOCATION/ADDRESS:	Deposited Plans 51587/1 & 6323/50
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	28 October 2020
PREVIOUS REPORT(S):	Ordinary Meeting 22 September 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A1083
ATTACHMENTS:	<ul style="list-style-type: none">• Notice calling for comments/submissions

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

- That Council approve the application by Mr Dean Morgan for the placement of a gate across Kersley Road between Deposited Plan 63223/50 and the Water Corporation property opposite, subject to a key being provided to the Shire;
- That this approval be reviewed should the placement of the gate result in unintended consequences which impact adversely on the Shires operations or the community at large.

Carried 0/0

BRIEF SUMMARY

Council at its meeting on the 22nd September 2020 resolved:

That the proposal for the proponent to place a gate across Kersley Road between Deposited Plan 63223/50 and the Water Corporation property opposite, be advertised and submissions invited, to enable Council to consider the proposal.

Local advertising was carried out accordingly and adjoining landholders advised of the proposal. The call for submissions/comments closed on the 16th September 2020. No submissions were received.

It is recommended that Council approve of this application subject to any conditions it wishes to impose.

BACKGROUND/COMMENT

Ordinary Meeting Minutes – Pages 145-150

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Permission to have gate across public thoroughfare — Sch. 9.1 cl. 5(1)

- (1) A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.
- (2) The local government may, before dealing with the application, require the applicant to publish notice of the application in such manner as the local government thinks fit.
- (3) Permission granted by the local government under this regulation —
 - (a) must be in writing; and
 - (b) must specify the period for which it is granted; and
 - (c) must specify each condition imposed under subregulation (4); and
 - (d) may be renewed from time to time; and
 - (e) may be cancelled by giving written notice to the person to whom the permission was granted.
- (4) The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, conditions on the construction, placement and maintenance of the gate or other device across the public thoroughfare.
- (5) The local government may, when renewing permission granted under this regulation or at any other time, vary any condition imposed by it under subregulation (4) and the variation takes effect when written notice of it is given to the person to whom the permission was granted.
- (6) The local government may at any time, by written notice given to the person to whom permission was granted under this regulation, cancel the permission and request the person responsible for the gate or other device to remove it within a time specified in the request.
- (7) A person to whom a request is made under subregulation (6) must comply with the request.
Penalty: a fine of \$5 000.
- (8) A local government must keep a register of gates and other devices constructed in accordance with a permission granted under this regulation.

Gate across thoroughfare not to be left open — Sch. 9.1 cl. 5(2)

A person who is responsible for a gate registered under regulation 9(8) must ensure that the gate is not left open.

Penalty: a fine of \$1 000.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



**APPLICATION TO PLACE GATE ACROSS PUBLIC THOROUGHFARE
KERSLEY ROAD - WAGIN**

An application has been received from Mr Dean Morgan, for permission to place a gate across Kersley Road between Deposited Plan 63223/50 and the Water Corporation property opposite.

Comments or objections to this proposal will be received up to 4.00pm, Friday 16th October 2020 and may be lodged in writing or by email ceo@wagin.wa.gov.au.

Enquiries may be directed to Bill Atkinson on 98 611177

**W.T. ATKINSON
CHIEF EXECUTIVE OFFICER
PO BOX 200
WAGIN WA 6315**



12.1.7. TENDER 06 20-21 FOR LEASE OF WAGIN LOT 260 AND PORTION OF WAGIN LOTS 259 & 1777

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Wagin Bowling Club – Cnr Thornton & Theta Streets
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	19 November 2020
PREVIOUS REPORT(S):	27 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LS.AG.1
ATTACHMENTS:	<ul style="list-style-type: none">• Tender – Wagin Bowling Club Inc• Plan of Lease Area

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

Given that only one tender was received and deemed compliant, the tender submitted by the Wagin Bowling Club Inc for Wagin Lots 260 and portion of Wagin Lots 259 & 1777 (Tender 06 20-21) for a period of ten years be accepted.

Carried 0/0

BRIEF SUMMARY

The subject land is an area situated on Wagin Lots 260,258 and portion of Wagin Lots 259,177 & 257. The land is currently held under lease by the Wagin Bowling Club Inc until the 11th December 2020. The Bowling Club wishes to enter a further lease with some amendments to the area specified within the current lease. (Deletion of Lots 257 & 258 and portion of Lot 1777). The area required for a new lease is depicted on the attached plan).

Tenders were called for the lease of the land in question for a ten-year period. A tender was received from the Wagin Bowling Club Inc to lease the property for an annual consideration of \$10.00 per annum.

BACKGROUND/COMMENT

Only one tender was received and was compliant with the tender requirements. If the recommendation attaching to this report is accepted, then an agreement will be drawn up to govern the provisions of the lease.

CONSULTATION/COMMUNICATION

Nil



STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 – section 3.58 – Disposition of Property

- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether it is the highest tender.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

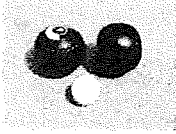
Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



WAGIN BOWLING CLUB INC.

PO Box 194 Wagin WA 6315 | Phone 9861 1475 | ABN 63 986 149 453

The CEO
Shire of Wagin
PO Box 200
WAGIN WA 6315

Dear Bill

Tender 06/20-21 - LEASE OF WAGIN TOWN LOT 260 & PTN OF WAGIN TOWN LOTS 259 & 1777


The Wagin Bowling Club wishes to submit a Tender for the on-going lease and use of the above lots in question for a further ten (10) year period to December 2030.

The intended use of the land is to continue with the operation of the Wagin Bowling Club, including competition and social bowls plus use of the club house for bowling club days, events and external events.

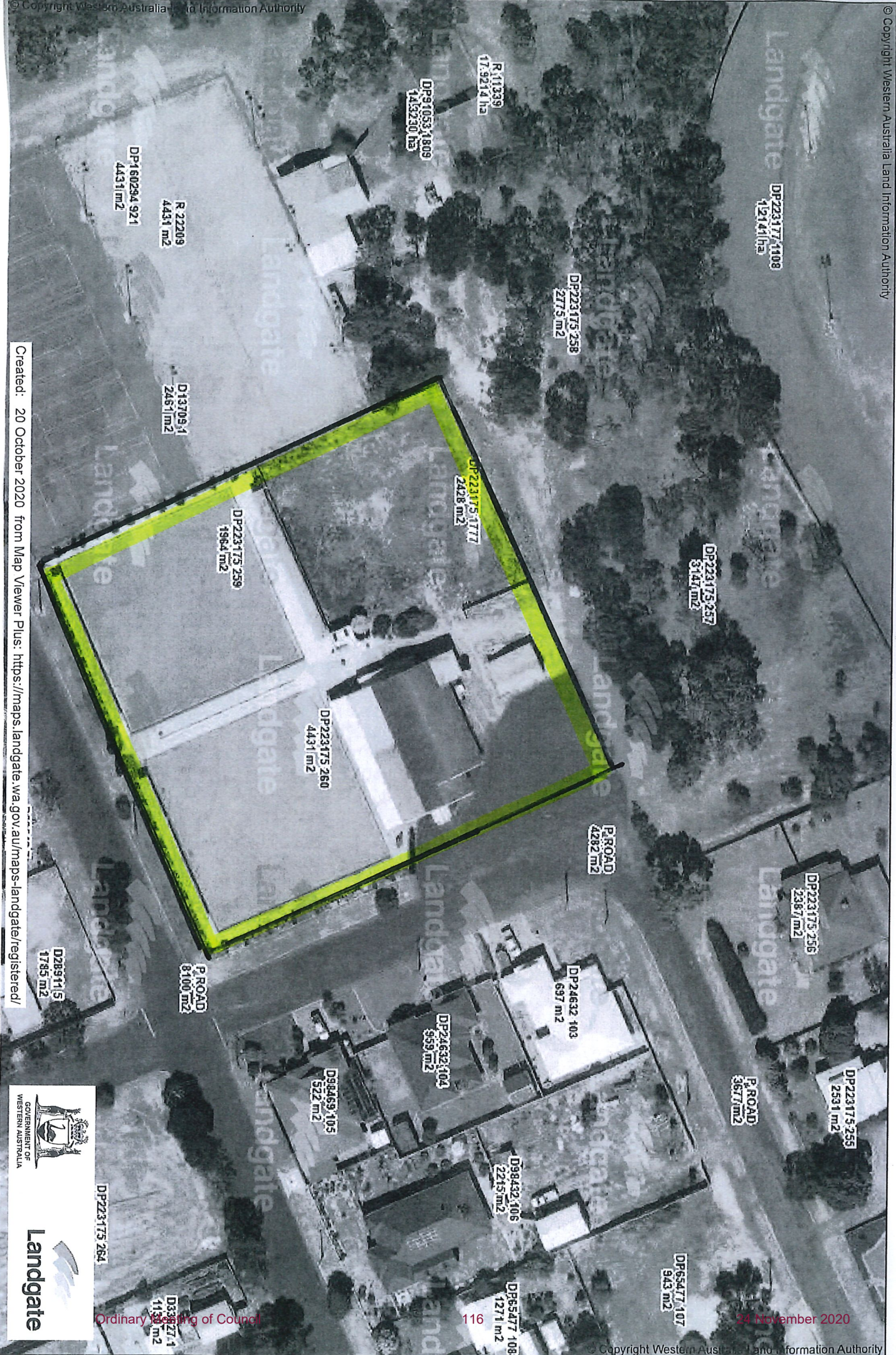
The annual consideration the Bowling Club is providing is the nominal annual rental amount of \$10.00. This is the same amount as the previous lease.

The Bowling Club Committee confirm that we will adhere to the provisions of the Shire's Fire Management Requirements during the term of the proposed lease period.

Yours faithfully


Bronwyn Hegarty
Secretary

16th October 2020



Created: 20 October 2020 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>

Landgate



12.1.8. MODEL STANDARDS FOR CEO RECRUITMENT, PERFORMANCE AND TERMINATION

PROPONENT:	WALGA
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	04 November 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.CM.2
ATTACHMENTS:	<ul style="list-style-type: none">Infopage from WALGA

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council endorses the *Draft Local Government (Administration) Amendment Regulations - Model Standards for CEO Recruitment, Performance and Termination* from WALGA with no further comments

Carried 0/0

BRIEF SUMMARY

Council Consideration/Feedback required regarding the changes to the *Draft Local Government (Administration) Amendment Regulations - Model Standards for CEO Recruitment, Performance and Termination* supplied by WALGA.

BACKGROUND/COMMENT

In an email dated 28 October 2020 from Tony Brown, Executive Manager Governance & Organisational Services at WALGA, requested the considerations from Councils regarding the changes to the Model Standards for CEO Recruitment, Performance and Termination.

In consecutive emails, Tony Brown has secured the extension date for feedback until 06 December 2020.

WALGA has been successful in advocating for an extension to the consultation period for the Draft Local Government (Administration) Amendment Regulations (No.2) 2020, to prescribe the Model Standards for CEO recruitment and performance. The Department of Local Government, Sport & Cultural Industries has advised that the consultation period has been extended to Sunday 6 December 2020.

WALGA is looking to obtain sector feedback and prepare an item for Zone consideration during the November round of Zone meetings. The first Zone meeting is on Friday 20 November 2020, to enable an item to be prepared, feedback on this matter is requested by Friday 13 November 2020. I understand that this is still difficult for many Local Governments to respond to.



It is also expected that the Department will circulate draft Local Government (Model Code of Conduct) Regulations 2020 in the near future and that the consultation timeline will be the same.

CONSULTATION/COMMUNICATION

- WALGA
 - 1.

STATUTORY/LEGAL IMPLICATIONS

Local Government (Administration) Amendment Regulations - Model Standards for CEO Recruitment, Performance and Termination

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

INFOPAGE

To: All Local Governments

From: Tony Brown
Executive Manager Governance &
Organisational Services

Date: 2 November 2020

Priority: High

Subject: **UPDATE:** Draft *Local Government (Administration) Amendment Regulations (No.2) 2020* – Model standards for CEO recruitment, performance and termination



Operational Area:	Governance
Key Issues:	<ul style="list-style-type: none">• Amendments to the <i>Local Government Act 1995</i> to provide for mandatory model standards for CEO recruitment, performance and termination were passed in 2019 but are yet to come into effect.• Consultation on draft <i>Local Government (Administration) Amendment Regulations (No.2) 2020</i> prescribing the proposed model standards is open until Friday 13 November.• Local Governments are requested to provide a response to WALGA by 13 November.
Action:	Council Consideration Required: Feedback Requested – 13 November 2020

Background

The *Local Government Legislation Amendment Act 2019* introduced numerous amendments to the *Local Government Act 1995*, including the yet to commence insertion of new sections introducing mandatory Model Standards for CEO recruitment, performance and termination.

In March 2019 the Department of Local Government, Sport and Cultural Industries invited WALGA and other parties to participate in the CEO Recruitment, Performance Review and Termination Working Group to develop Model Standards. The Department discontinued the Working Group in May 2019 and released a Consultation Paper without endorsement by the Working Group in October 2019.

At the WALGA State Council meeting held in December 2019, based on sector feedback, State Council resolved to request that the Working Group be reconvened to develop and endorse Model Standards for further sector consultation, and identified several concerns with the proposals in the Consultation Paper. Throughout 2020, WALGA sought advice from the Department on the progress of draft regulations and a sector consultation process. The Department has now released the draft *Local Government (Administration) Amendment Regulations (No.2) 2020* (Draft Regulations), to prescribe the Model Standards, together with Explanatory Notes. Both documents are available via the [Department's website](#). A short consultation period will close on Sunday 6 December 2020, following WALGA's advocacy for further time to enable Councils to consider this matter.

WALGA notes that the Working Group was not reconvened, and the Draft Regulations include several elements that were highlighted as matters of concern by the sector. Due to the short time frame WALGA provides the following information as our initial concerns;

1. Requirement to re-advertise CEO positions after 10 years of continuous service

Section 5.39(2)(b) of the *Local Government Act* already limits CEO contracts to a maximum of 5 years and Councils have general competence powers to consider whether to renew the incumbent's contract or advertise the position. Suggesting that a Council must re-advertise the position of a CEO after 10 years is likely to prove unworkable or counterproductive in any case as:

- Councils conducting a selection process known to involve an incumbent CEO will risk allegations of non-compliance with Section 5.40 of the Local Government Act *'Principles affecting Local Government employees'* due to actual or perceived bias, nepotism and lack of merit and equity in relation to other applicants;
- May result in CEOs actively seeking alternative employment as the 10 year horizon approaches, meaning that a CEO that has provided satisfactory or perhaps exemplary service will be unnecessarily lost to the local government;
- Where a CEO is re-employed as a consequence of re-advertising after the 10 year period, this process has incurred unnecessary costs and time waste for the LG, distracting from achieving its strategic objectives and may further entrench perceptions that contracts are for life, thus negating the very purpose of this proposal.

Further, Division 3 of the Draft Regulations seeks to improve the capacity of local governments to effectively manage CEO employment. This is a far more appropriate and adapted mechanism to address a perceived issue of 'contracts for life', by ensuring that the performance of CEOs, whether long serving or newly appointed, is appropriately assessed and managed.

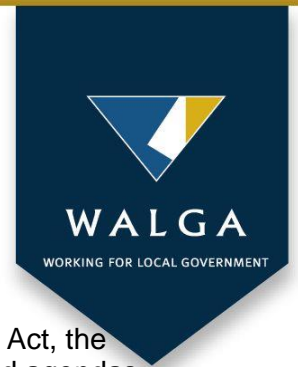
2. Independent panel member

Clause 8 of the Draft Regulations requires the selection panel to include at least one person who is neither a council member nor an employee of the local government. There is no guidance on the skills, experience or knowledge of the independent person, or their role on the panel. This has the potential to pose significant risk to the local government, as there are inadequate controls on the conduct of such a person (i.e. they will not be captured by a Code of Conduct as Panel is not a committee of Council). WALGA supports the ongoing use of an independent qualified and licensed recruitment consultant to provide guidance (as opposed to active participation) in both the recruitment process and to assist with obligations to finalise the employment of a CEO.

3. Transparency and procedural fairness – Schedule 2

The consultation draft emphasised that it is essential that the recruitment process is transparent and appropriately documented. Similar commentary featured in the *Report of the Inquiry into the City of Perth*, however the Draft Regulations fail to address these issues.

The selection panel is 'established' under cl.8 of Schedule 2 of the Draft Regulations, with no reference to the formation of a committee of Council under Sec. 5.8 of the Act. Cl. 9(4) of Schedule 2 includes a reference to the selection panel acting in accordance with the principles of s.5.40 of the Act. Similarly, cl.14 requires the local government to ensure confidentiality of information provided, rather than imposing this responsibility equally on the selection panel, or individual panel members.



If the selection panel were established as a committee in accordance with s.5.8 of the Act, the requirements relating to the calling and convening of meetings, keeping of minutes and agendas, confidentiality, declaration of conflicts of interest and application of the Code of Conduct would apply.

The Draft Regulations will delete current r.18C, requiring a local government to approve a process for the selection and appointment of a CEO. Schedule 2 does not include a similar requirement for the selection panel to follow a process decided upon by the Council. This removes Council from important input in, or oversight of, the process by which the selection panel assesses the candidates and makes recommendations.

4. Council decision making authority

Schedule 2, Cl. 9(2)(a) requires the selection panel to recommend one or more applicants it considers suitable, with Cl. 9(2)(b) requiring that it advise Council if it considers no applicants are suitable. In the second event, Cl. 10 requires the local government to carry out a new recruitment process. Bypassing Council in this decision-making process appears to directly conflict with Sec. 5.36(2) of the Act, where it is the Council that determines if a person is or is not suitably qualified to be employed as CEO.

WALGA is seeking to coordinate a sector response and seeks feedback from Member Local Governments on the Draft Regulation. Please provide any comments by **4pm Friday 13th November 2020** to governance@walga.asn.au.

For further information please contact:

Executive Manager Governance & Organisational Services, Tony Brown
on 9213 2051 or email tbrown@walga.asn.au or Manager Governance, James McGovern on 9213 2093
or email jmcgovern@walga.asn.au



12.1.9. 2021 COUNCIL MEETING DATES AND TIME

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Executive Assistant
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	04 November 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council set the following dates for the Ordinary Meetings of Council for 2021 and consideration for the respective start time be _____;

- 23 February 2021
- 23 March 2021
- 27 April 2021
- 25 May 2021
- 22 June 2021
- 27 July 2021
- 24 August 2021
- 28 September 2021
- 26 October 2021
- 23 November 2021
- 21 December 2021

Carried 0/0

BRIEF SUMMARY

A review of the Meeting Dates for 2021 and a recommendation for Council to consider the respective start time of future meetings.

BACKGROUND/COMMENT

As per the Local Government Act 1995 and Local Government (Administration) Regulations 1996, Council is required to review the meeting dates for the next 12 months and to give local public notice of the dates on which and the time and place that an Ordinary Meeting of Council will be held

In addition to setting the meeting dates, Council may wish to take this opportunity to review the commencement time of meetings to suit the majority of members.

Below is a comparison of surrounding Local Governments and the start times of their Ordinary Council Meetings;



Local Government	Date/Month	Time	# of Councillors
Kulin	3 rd Wednesday of Month	1:00pm/3:00pm	9
Lake Grace	3 rd Wednesday of Month	1:30pm	9
Kojonup	3 rd Tuesday of Month	3:00pm	8
Dumbleyung	3 rd Thursday of Month	3:30pm	9
Williams	3 rd Wednesday of Month	3:30pm	9
Wickepin	3 rd Wednesday of Month	3:30pm	8
Woodanilling	3 rd Tuesday of Month	4pm	6
Broomehill-Tambellup	3 rd Thursday of Month	4:30pm	7
West Arthur	3 rd Tuesday of Month	6pm	7
Katanning	4 th Tuesday of Month	6pm	9
Narrogin	4 th Tuesday of Month	7pm	9

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995 s.5.25(1)(g)
- Local Government (Administration) Regulations 1996 reg.12

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority



12.2 DEPUTY CHIEF EXECUTIVE OFFICER

12.2.1 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – OCTOBER 2020

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	18 November 2020
PREVIOUS REPORT(S):	20 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Deputy Chief Executive Officer's report for October 2020.

Carried 0/0

BRIEF SUMMARY

The following report details the activities that fall under the control of the DCEO for the months of October and November 2020.

BACKGROUND/COMMENT

SPORTSGROUND DEVELOPMENT

The Sportsground Precinct Master Plan was endorsed by Council at the August meeting of Council. The final plan has now been made available to the community in different mediums, it has also been emailed out to all interested persons and community clubs / groups.

Staff, within the next few months, will look at engaging an engineering firm to carry out the site survey of the area. Staff will also look at engaging a country-based cost/quantity surveyor to provide accurate costings. There is \$70,000 in the 2020/2021 budget to carry out these tasks.

Next year, staff will look at assembling a Steering Committee to progress this development.

CORPORATE SERVICES

Local Roads and Community Infrastructure Program (LRCIP)

All six of Council's projects were approved under the (LRCIP) guidelines. 50% of the total grant funds of \$348,962 has been received. Staff have completed the first quarterly progress report. Signage has been put up acknowledging the Commonwealth Government with the funding of these projects.



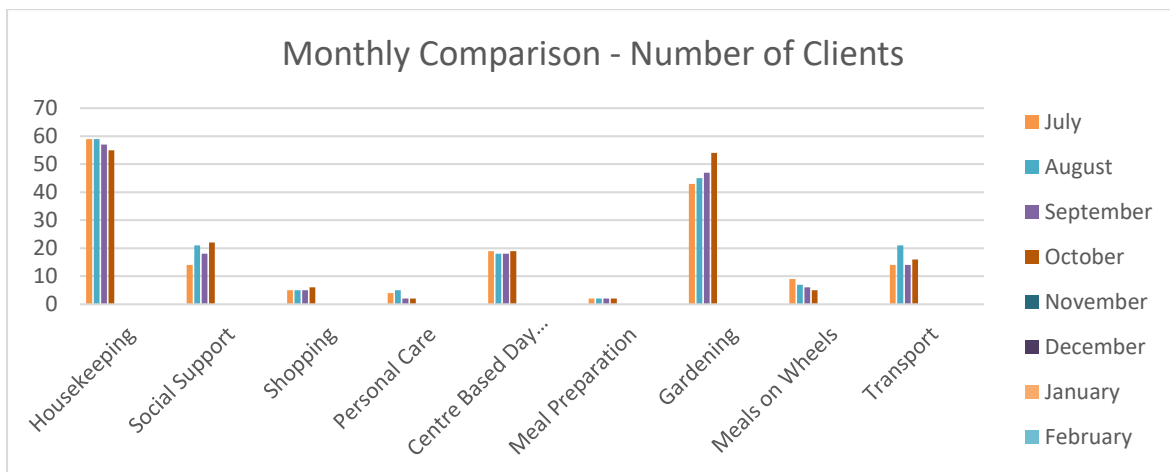
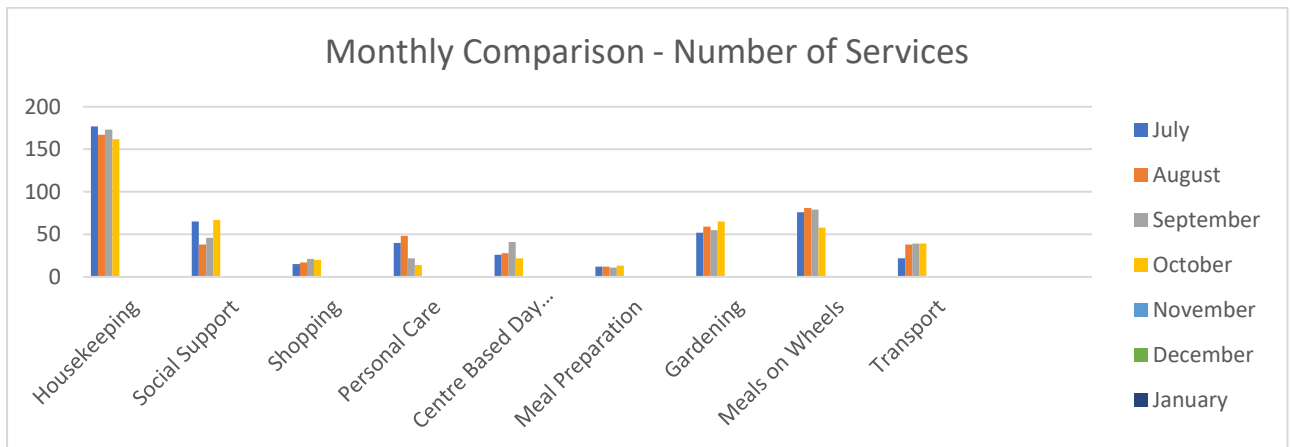
AGED CARE

HEMOCARE REPORT OCTOBER 2020

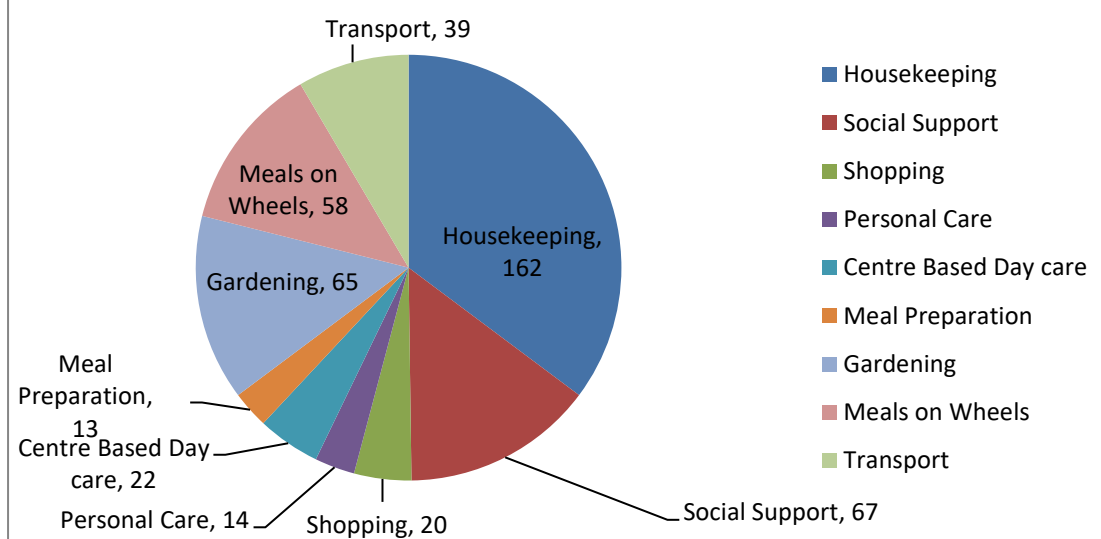
CLIENTS:

87 clients received one or more services for October

Service	Number of Clients
Housekeeping	55
Social Support	22
Shopping	6
Personal Care	2
Centre Based Day care	19
Meal Preparation	2
Gardening	54
Meals on Wheels	5
Transport	16



Wagin Homecare Report October 2020



Wagin Homecare Complete Service Provision October 2020

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	205	-38	2913	852
Social Support	54	65	11	651	227
Personal Care	16	6	-10	190	46
Centre Based Day Care	120	72	-48	1442	402
Respite Care	1.5	0	-1.5	18	0
Home Maintenance	112	72	-40	1344	255
Transport	63	35	-28	762	135
Meals on Wheels	334	58	-276	4011	294
Other food services	25	13	-12	299	48

TOWNSCAPE

Town Square Project

The works crew have been very busy with preparing the area for bitumen chip-sealing and hot mixing, which took place late this week. The concrete cross-over have been installed and kerbing will take place next week and then the brick paving works can begin.

In conjunction with the above project the Community Centre park area is also progressing with the lawn and concrete path removed, paving will begin shortly followed by the installation of the picnic shelter.

New lawn will be laid in early December in both areas and the two heritage shelters at the Town Square will also be erected.



Wetlands Park Playground Development

Works that have been completed include the removal of the old playground equipment, the new concrete and stone creek bed, the concrete picnic pad and a significant amount of earth works. The shelter was been ordered and carpentry repairs completed to the old gazebo. Design elements and items continue to be sourced and procured and we are now waiting for all the items to be installed, erected or built, this will continue to be progressed and the park will take shape over the next two months.

Electronic Advertising Sign

A purchase order has been issued to ICatcher Digital Signs who have ordered all the components of the sign and will begin building it once they have received.

The electricity and data cables have been installed underground to the site.

It is anticipated that the sign will be installed and fully commissioned by the end of January 2021.

Giant Ram Painting

The painting of the Giant Ram commenced on Monday 16th November, there has been a few challenges with acquiring the correct boom lift, issues with the weight of the machine on the pavers and high-pressure hose unit breakdowns.

However, the upgrade to the iconic Ram is progressing and it is still scheduled to be completed this Saturday 21st November.

TOURISM

Wise Wines came to Wagin on October 30th as planned and spent the whole day here visiting our popular spots, Lake Nouring, Puntapin etc, then met up at the Wetlands Park with almost all of the local names to do the filming, unfortunately Makisha was unable to attend.

They started with Harley and talked about Pederick's Engineering, about Bart and some of the older details around Wagin.

Then Phil, with discussions around the opportunities in Wagin for people and business and the suggestion of changing Bart's name to something inclusive of the gin, along with a suggestion of adding a Ewe to the park whose name could be EweGin.

Londa was next on camera with conversations around kids and working and all the bright things which include Londa. Then came Brendan with talk around sporting in Wagin & Lyn Smith around life in Wagin and volunteering.

Everyone got about three – five minutes of filming so it will be interesting to see what we get at the end.

We then took a drive out to Phil's farm and Kate sent up a drone to take some shots of the work – unfortunately there was a break down and the promised ride in a harvester was not forthcoming.



With some extra stops on the way back into town, we left the crew to continue sightseeing/filming around town, and Greg was heading off to speak with Gen Harvey from Landcare regarding what the unique Wagin flavour might be, they stayed overnight and left the next day for the next gin town.

Nov 2020 Shire Facebook Report

13/11/2020

The Shire Facebook page has posted 18 times since the last report in September with the biggest audience award being the first steps to the upgrade to the Wetlands Park.

- Australian Event Awards Link – 20th Oct – 237 people
- NASA Moon Landing link – 20th Oct – 160 people
- Citizenship Award Nomination link – 26th Oct – 326 people
- Community Garden Grants Now Open – 28th Oct – 303 people
- Trots Flyer – 29th Oct – 703 people
- Pool opening flyer – 29th Oct – 667 people
- Movies Flyer – 29th Oct – 754 people
- Wetlands Park upgrade has begun – 30th Oct – 1166 people
- Homecare – Wagin’s Seniors Christmas Lunch – 1st Nov – 483 people
- Homecare – job opportunity – 4th Nov – 585 people
- Astrotourism flyer – 5th Nov – 307 people
- Road Safety Message – 6th Nov – 268 people
- Swimming teacher training opportunity – 6th Nov – 293 people
- Astrotourism flyer – 8th Nov – 234 people
- Medical Centre booking change information – 9th Nov – 674 people
- Remembrance Day – 11th Nov – 1018 people
- Movie Flyer – 12th Nov – 272 people
- Sporting Club information – 12th Nov – 142 people

Our total page “likes” is at 1265 – up by 7 from last month.

To compare our likes to other shire pages:

- Wickepin 808
- Williams 489
- Kondinin 450
- Lake Grace 621
- Kojonup 1093

Wagin Woolorama Page took another step forward to 2826 likes.

RECREATION AND CULTURE

Library Report October/November 2020

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period, and is submitted in advance of the monthly council meeting.

Library Update:



- No Updates

Library Events:

- Library Book Club was held at Cresswells on Saturday 14th November 2pm to 4pm.

Library Regular Activities:

- WLG Book Club was held at Cresswells on Saturday 14th November 2pm to 4pm. Our next Book Club will be held on December 12th 2pm to 4pm.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- **Friends of Wagin Library & Gallery meeting was held Thursday October 29th at 4.30pm. Our next Friends Meeting will be held on Thursday November 26th at 4.30pm.**

Library Statistics:

- 0 new borrowers at the library during this reporting period;
- 170 patron visits for October November reporting period;
- 16 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 20 inter-library loan requests from other public libraries throughout WA for our items; 0 not supplied.
- 2 requests for information searches undertaken for Wagin library patrons by library staff;
- 2 public access computer user/s; 0 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 30 community members enjoyed free tea or coffee in the library;
- 1 community members and library patrons spent time reading and relaxing in the library.
- 28 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

Up and coming news and events:

- No Events until permitted

Wagin Swimming Pool Report October 2020

Season 2020/21 kicked off on 31/10/2020 with beautiful weather and a good crowd of patrons numbering around 100. Unfortunately, weather since then has been on the cooler side hence lower patron numbers. The month of October was all about readying the pool for the season ahead. General maintenance was carried out all winter so as to keep water, pumps, and filtration systems working over. The pool surrounds were also kept immaculate by Mick Tito and crew over winter.



Some Maintenance Work Completed

- all pools fully vacuumed manually
- pool walls and floor scrubbed
- railings polished
- pool decks pressure cleaned
- assemble new leisure pool blanket
- fix foot valve in 50m balance tank
- Wetdecks came down to fix 200mm pipe into 50m balance tank
- had trouble with 50m pool chlorinator control box but problem solved eventually
- pump rooms cleaned and new batch of chemicals delivered
- shade cloth fixed to north and south fences helping with the leaf problem and privacy
- new pavers on the terraced area
- 6 x 6m basketball pad and basketball backboard installed
- shade sails erected
- gutters and all drainage points cleaned
- installation of waste water tank and pump utilizing water for reticulation.
- automatic shut off valve installed for the 50m pool
- kiosk and first aid rooms stocked and cleaned

Many other jobs completed prior to 31st October opening. A lot of cleaning in readiness for hopefully a busy season.

Recreation Centre Report

October / November 2020

Activity has slowed down regarding the Wagin Recreation Centre, the following sport and activity is still taking place, with the organiser obtaining a key from the Shire office to utilise the facility:

- Cardio tennis and skills training in full swing
- Yoga with Tara twice a week in E.F.P
- Fitness twice a week with some sessions out-doors depending on weather
- Stay on your feet every Monday
- Under 19 basketball training Mondays
- Ad-hoc games of men's basketball

Trots have commenced a new season with good numbers in attendance.

OTHER

Grants

Department of Sport and Recreation – CSRFF Grant – Upgrade Cricket Pitch

The Shire has been successful with their grant application for \$3,387 to assist with the upgrade of the cricket pitch at the Wagin Sportsground.



Due to a significant crack found in the existing concrete pitch it was decided a new concrete base will be poured to ensure the new pitch will last well into the future.

This will increase the cost of the project and Council's contribution, however the total costs and the Shire's cost are still well within budget. The Cricket Club members will be providing a fair bit of inn-kind labour to keep the Shire's cost down.

Covid Safe Australia Day \$20,000 Grant

The Shire of Wagin has been successful in their \$20,000 application of the above grant to hold an Australia Day event on the 26th January 2021.

The Commonwealth Government grant, through the National Australia Day Council, will allow the Shire to organise a much larger scale Australia Day celebration in a Covid safe environment.

A meeting was held on the 13th November to address the planning of the event, this was attended by Cr Atkins, Cr Hegarty, the Presidents of the Lions and Rotary Clubs and Shire staff.

A timetable was drawn up in regard to a program for the day, the thought is to start the breakfast a half hour later from 8.00am to 9.00am in a bid to keep everyone there for all the planned activities and entertainment.

Proposed Timetable:

8.00am:	Breakfast
9.00am – 9.45am:	Australia Day Awards and Ambassador Address
9.45am - 2.00pm	Markets and stalls
10.00am – 1.00pm	Kids rides, entertainment and face painting
10.15am – 11.30am	Local Music Act
11.30am – 12.30pm	Lunch
12.00pm – 2.00pm	Monty Cotton (Flaming Galahs)
1.00pm – 6.00pm	Pool open, free to the public

The committee also agreed to approach the Betty Terry Theatre group to see if they would show Australian movies in the afternoon for free and we could pay them from the grant funds.

Other issues discussed were the park layout, power, stage, gazebos, shade, lunch, refreshments and nominal charges for ice creams and commercially provided coffees.

Staff will ensure the Committee is kept up to date as the planning progresses.

Other grants applied for are contained below, Staff will keep Council up to date with the success of each grant.

Grant Body	Grant Reason
------------	--------------



	Grant Amount	
Co-operative Bulk Handling NOT SUCCESSFUL	14,647.00	Generator and Adaptor Plug for Wagin Evacuation Centre (Wagin Recreation Centre)
Department of Sport and Recreation SUCCESSFUL	3,387.57	Upgrade Cricket Pitch
Community Grants Hub STILL UNDER CONSIDERATION	10,000.00	Saluting and Servicing Program- RSL War memorial Upgrade
DFES STILL UNDER CONSIDERATION	46,941.95	BFB Water Tanks, one for each Brigaded other than Piesseville
DFES STILL UNDER CONSIDERATION	4,489.39	BFB Flexi Water Tank for Piesseville Bush Fire Brigade
RAC NOT SUCCESSFUL	14,456.00	Wetlands Park Swing Set and Artwork and Landscaping at the War memorial Upgrade
Lotterywest STILL UNDER CONSIDERATION	5,000.00	Additional grant funds for the Xmas Street Carnival
Disability Inclusion Week SUCCESSFUL	\$1,000.00	Support patrons with disabilities attending the Street Carnival
Total	99,921.91	

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.3 MANAGER OF WORKS

12.3.1 WORKS AND SERVICES REPORT – OCTOBER 2020

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	17 November 2020
PREVIOUS REPORT(S):	14 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Manager of Works Officer report for the month of October 2020.

Carried 0/0

BRIEF SUMMARY

NIL

BACKGROUND/COMMENT

CONSTRUCTION CREW

- Town Square - Gravel and compact ready for seal
- Wetlands Park - Prepare for new playground
- Community Centre upgrade

UPCOMING WORKS

Clear, widen and form Sprigg Road.

Maintenance grade shoulders on Piesseville-Tarwonga Road as weather permits.

ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise.

TOWN MAINTENANCE

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes and other general works.

PLANT / MACHINERY

General servicing has been carried out on the Shire plant and mechanical repairs as required. Most plant repairs and servicing up to date.

COUNCILLOR'S INFORMATION



Date	Meter Reading (m3)	Pumping Rate (L/S)	Pressure Main Gauge (KPA)	Water Level (M)
Nalder Street Bore				
07-Jul-20	599308.00	2.83	375.00	24.50
11-Aug-20	605565.00	2.30	375.00	27.90
15-Sep-20	611955.00	2.08	375.00	27.70
05-Oct-20	615604.00	2.33	350.00	29.70
10-Nov-20	622010.00	3.10	350.00	26.50
6406				-3.2
Victor Street Bore				
07-Jul-20	695602.00	2.00	350.00	13.80
11-Aug-20	700684.00	1.68	360.00	15.20
15-Sep-20	705540.00	1.66	360.00	15.90
05-Oct-20	708327.00	1.66	350.00	15.80
10-Nov-20	713276.00	1.67	350.00	15.80
4949				0.0
Warwick Street Bore				
07-Jul-20	566875.00	2.16	325.00	9.10
11-Aug-20	569887.00	2.60	325.00	14.80
15-Sep-20	572702.00	2.66	325.00	14.70
05-Oct-20	573294.00	2.66	350.00	14.60
10-Nov-20	575848.00	2.75	350.00	12.80
2554				-1.8

CONSULTATION/COMMUNICATION

NIL

STATUTORY/LEGAL IMPLICATIONS

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority



PLANT REPORT				Oct-20		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	19,735	29,000	W.1	
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	43,091	55,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	88	1,000	W.1008	New
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018	67,576	68,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,119	3,350	W.10292	
KOMATSU GRADER P-10	S DESOUZA	20/10/2014	6,744	7,000	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	2,603	2,900	W.10707	
KOMATSU GRADER P-12	R DERRICK	15/01/2019	1,997	2,000	W.041	
ISUZU TRUCK P-14	S HISKINS	3/12/2019	24,201	40,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,137	9,220	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	82,408	85,000	W.1012	
KUBOTA MOWER P-18	M TITO	31/10/2019	124	200		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,674	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,812	4,000	W.9618	
ISUZU P-21	R DERRICK	17/03/2017	59,617	73,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	366	400	W.487	
TOYOTA UTE P-24	VARIOUS	16/09/2010	80	100	W.1010	New
TOYOTA UTE P-25	A HOPKINS	16/09/2010	105,656	110,000	W.1001	
TRITON UTE P-26	M TITO	14/11/2014	64,787	75,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	79,870	90,000	W.1007	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	54,019	60,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,409	3,500	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	39,320	40,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	164,953	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	998	1,000		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,295	5,500	W.10552	
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	2,029	2,050	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	2,353	2,410	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	32,387	40,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,356	30/11/2020	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	229	400		
TOYOTA UTE P-85	S DESOUZA	29/10/2020	361	1,000	W.863	New
TOYOTA UTE P-94	J YATES	23/10/2019	20,280	20,000	W.10796	Service Due



12.4 MANAGER OF FINANCE

12.5 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

12.5.1 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – NOVEMBER 2020

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	18 November 2020
PREVIOUS REPORT(S):	10 October 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PH.MO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of November.

Carried 0/0

BRIEF SUMMARY

Development Report

BACKGROUND/COMMENT

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of November.

DEVELOPMENT APPLICATIONS

BUILDING PERMITS

Permit No.	Owner	Builder	Location	Description	Value	Fees
99830	Kevin Marley	S+SJ Scardetta	124 Tudhoe Street Wagin	Steel Framed Shelter	\$19,000	\$166.65
99855	Gilmac Pty Ltd	Infinity Energy	Lot 1000 Wagin/Dumbleyung Road Wagin	Solar Panels	\$704,768	\$1,339.00
99856	K.Kellow	Owner	34 Ballagin Road	S/F Shed	\$2,000	\$166.65
99857	N Cook	Modular Homes	Lot 1 (1) Rifle Street North	S/F Dwelling	\$324,037	\$1,036



99792	G Eckerseley	Owner	97 Khedive Street	Shade Area	\$5,000	\$166.65
99860	T Thomson	Owner	11 Nenke Street	S/F Shed	\$16,220	\$166.65
99859 D	C Norwell	Owner	7 Unit Street	Shed Demolition	\$1,000	\$166.65
99859	C Norwell	Owner	7 Unit Street	S/F Shed	\$19,500	\$166.65

BUILDING FINALS (BA7)

1. 10 Sawle Street – S/F Carport
2. Lot 2 Bullock Hills – S/F Patio
3. 33 Urban Street - Swimming pool

CERTIFICATES OF OCCUPANCY

Nil

EFFLUENT DISPOSAL SYSTEM – CERTIFICATE TO USE

Nil

BUILDING ISSUES

Nil

HEALTH/PLANNING/BUILDING ADVISE

- Effluent water discharge notification - George Street Wagin (< 1KL)
- Moran Hotel – number of enquiries with regards to purchase and allowed usage (5)
- COVID 19 and Events plan for Wagin Burnouts.
- Itinerant Food Vendor - Fresh fish van from Exmouth permit to operate from town park car park on the 03.12.2020.
- Ross River Virus alert – with the La Ninya event predicted for this summer, the Health Directorate have placed an alert for coastal areas between Kalbarri and Mandurah to be vigilant about mosquito activity in those areas.

AQUATIC FACILITIES PRESTART WATER SAMPLING

All prestart water sampling for public pools have been completed with results being returned as satisfactory.

DEPARTMENT OF ENVIRONMENT AND REGULATION ANNUAL WASTE AUDIT

The now mandatory annual waste audit for the Shire of Wagin has been completed, the audit is a requirement under section 18c of the Waste Avoidance and Resources Recovery Regulations with the final report being handed to the Minister to be tabled in Parliament.

WAIVED PLUMBING FEES

As part of the state governments Covid relief package arrangements, the office of mines industry regulation and safety building and energy have waived all plumbing application and registration fees. The fees only effect connections to sewer and licence registration for plumbers, it does not affect septic tank applications that are legislated under the Public Health Act.



LOCAL GOVERNMENT REPORTING REQUIREMENTS UNDER THE PUBLIC HEALTH ACT

The Public Health Act will eventually repeal most of the provisions in the Health (Miscellaneous Provisions) Act 1911 and part of the requirement is for the Local government authorises officer to report annually to the Chief Health Officer on public health risks that were identified and managed. The reporting requirement will not be mandatory until stage 5 is introduced but the executive director of the environmental health directorate is requesting all local authorities to complete the reporting system for this year.

Most of the reporting requirements are currently being carried out now with only a few minor areas needing to be included.

FOOD RECALLS/COMPLAINTS

There were 6 recall notices issued by the Health Department of WA.

- . Chilli Sauce – presence of foreign matter.
- . Frozen Shredded Coconut – Salmonella Typhoidmurium
- . Bounce Protein Balls – plastic contaminants
- . Blue Frog Breakfast Cereal – undeclared allergens (gluten)
- . Riccis Bikkies – presence of foreign matter
- . Mr Black Coffee milk stout – excessive fermentation.

FOOD SAMPLING

The next round of food sampling will involve buffet style foods sampled from a Bain Marie for bacterial content.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Associated Building and Health Fees

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.6 TOWN PLANNER REPORT

13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

16. CLOSURE