



AGENDA

WORKS AND SERVICES COMMITTEE

18 FEBRUARY 2021



SHIRE OF WAGIN
NOTICE OF MEETING

Dear President and Councillors Ball, Kilpatrick, Longmuir, West and J Reed,

The next Works and Services Committee Meeting will be held

ON: Thursday 18 February 2021

WHERE: Council Chambers, Shire Office

AT: 3:00pm

Bill Atkinson
CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Agenda for the Works and Services Committee meeting to be held in the Council Chambers on Thursday 18 February 2021 commencing at 3:00pm

CONTENTS

1.	OFFICIAL OPENING	5
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	5
2.1	ATTENDANCE	5
2.2	APOLOGIES.....	5
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
4.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	5
5.	CONFIRMATION OF PREVIOUS MEETING MINUTES	6
5.1	MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 13 OCTOBER 2020.....	6
6.	CORRESPONDENCE AND REPORTS	6
6.1.1.	CRICKET PITCH – PROPOSED REPLACEMENT.....	6
6.1.2.	APPLICATION OF UNALLOCATED <i>ROAD TO RECOVERY</i> FUNDING (R2R).....	8
6.1.3.	REVIEW OF RESTRICTED ACCESS VEHICLE (RAV) CLASSIFICATIONS CBH ACCESS ROADS - WAGIN	10
6.1.4.	2020/2021 WORKS PROGRAM.....	13
6.1.5.	2020/2021 PLANT REPLACEMENT PROGRAM	15
7.	INSPECTIONS	17
8.	GENERAL BUSINESS	17
8.1	TOWN SQUARE SIGNAGE – CR GEOFF WEST	17
9.	CLOSURE	17



1. OFFICIAL OPENING

The Chairperson, Cr G R Ball opened the meeting _____ pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Greg Ball	Chairperson
Cr Bryan Kilpatrick	Councillor
Cr Geoff West	Councillor
Cr Jason Reed	Councillor
Cr Wade Longmuir	Councillor
Bill Atkinson	Chief Executive Officer
Allen Hicks	Manager of Works
Kayla Lloyd	Administrator of Works/Finance
Emily Edwards	Executive Assistant

2.2 APOLOGIES

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 13 OCTOBER 2020

COMMITTEE DECISION

Moved Cr

Seconded Cr

That the minutes of the Works and Services Committee meeting held on 13 October 2020 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0

6. CORRESPONDENCE AND REPORTS

6.1.1. CRICKET PITCH – PROPOSED REPLACEMENT

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Wagin Sportsground Oval
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 January 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.10
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the Committee recommend to Council that the cricket pitch at the Sportsground Oval be replaced.

Carried 0/0

BRIEF SUMMARY

The cricket pitch on the Wagin Sportsground oval was replaced last year in time for the cricket season. The new (concrete) pitch was installed over the top on the old pitch, thereby raising its original level significantly. The surrounding turf has grown up level with the height of the new pitch and it now out of sync with the fall of the oval. The pitch is deemed to be unplayable and fixtures for the current season have been reprogrammed accordingly.

BACKGROUND/COMMENT

When the new pitch was constructed there were several issues to contend with. These included the need to widen it beyond the width of the original pitch. After some discussion between members of the Cricket Club, the concrete contractor and Shire personnel, it was decided to overlay the new pitch on top of the old concrete surface of the original pitch which had sustained some cracking.

The increased height of the pitch has resulted in it being unfit for purpose and is anticipated to also cause problems with hockey being played on the oval. There is consensus that the only way to correct the problem is to take up the pitch in its entirety, and to construct a new pitch which conforms to the level of the oval.

There has been \$7,817 spent on the pitch to date, with a further \$4,790 for the turf contractor to install the synthetic turf. It is estimated a further \$10,000 is required for the Shire to remove both the old and new concrete bases, lay a new concrete base at the correct height and make good the grass surrounds. The synthetic turf can then be installed. I have included the following table pertaining to the total costs versus allocated budget.

Income		Expenditure		
Shire	10,000.00	Contractor - New Cement Pad for pitch	6,500.00	Expended
DSR - CSRFF	3,387.00	Shire Labour and Plant	1,316.94	Expended
Total Budget	13,387.00	Contractor - New Synthetic Turf	4,790.00	To be Expended
		Costs to rectify Pitch and Grass Surrounds	10,000.00	
		Total Expenditure	22,606.94	
		Over Budget	-9,219.94	

If the oval is to be used for hockey, the pitch should be replaced beforehand (in the current financial year).

CONSULTATION/COMMUNICATION

- Deputy CEO
- Manager of Works and Services
- Representatives of the Wagin Hockey and Cricket Clubs

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The additional cost of a new concrete base pitch and to remedy the grass surrounds will have a negative impact on the budget and will be a discussion point during Council's budget review process.

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority



6.1.2. APPLICATION OF UNALLOCATED ROAD TO RECOVERY FUNDING (R2R)

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 January 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.PR.4
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the Committee recommend to Council that the unallocated R2R Funding for the 2020/21 Financial Year be applied to the following projects:

- **Regravelling of Bolt Road 2.30 Kilometres - \$67,145**
- **Installation of Concrete Floodway Moore Street - \$23,000**

Carried 0/0

BRIEF SUMMARY

It has been ascertained that the Shire's funding allocation from the Federal Government *Roads to Recovery* program for the 2020/21 financial year has been underallocated by \$90,145. This report recommends the allocation of this amount to two projects to be completed within the current financial year.

BACKGROUND/COMMENT

The Shires allocation from the R2R funding pool was increased in 2019/20 from \$222,000 to \$312,145. This was understood to be a "one-off" increase for that year only, after which the allocation would revert to \$222,000 per annum. The Shires 2020/21 Budget was constructed on this basis.

It has been conveyed however, that the \$312,145 annual allocation was to apply for five consecutive years from 2019/20. This means that there is \$90,145 left to allocate in the current financial year.

The following projects have been nominated for Council's consideration:

Bolts Road – Gravelling of 2.30 kilometres. (Cost \$67,145) This road was gravelled many years ago and the gravel surface is severely depleted. Whilst the road is graded from time to time, it quickly returns to a corrugated condition. If the road was regravelled, it would lend itself to having a bitumen surface applied should Council deem this a priority, in the short to medium term. In addition to benefitting the users of this road, it would significantly reduce the need to find gravel in the future, in an environment of diminishing gravel resources.



Moore Street – Installation of Concrete Floodway (Cost \$23,000) This would entail constructing a concrete floodway to accommodate water runoff into the adjacent dam (The “White Dam”) approaches to the floodway would be gravelled. If this floodway was installed it would maintain a low-lying section during rainfall events and reduce maintenance in the long term.

CONSULTATION/COMMUNICATION

- Manager of Works and Services
- Deputy CEO

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



6.1.3. REVIEW OF RESTRICTED ACCESS VEHICLE (RAV) CLASSIFICATIONS CBH ACCESS ROADS - WAGIN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	01 February 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.MT.4
ATTACHMENTS:	Plan of RAV Ratings

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

For Committee consideration

Carried 0/0

BRIEF SUMMARY

During the last harvest there were some enquiries about RAV ratings on access roads/streets to the Wagin CBH receival facility. The intention of this report is to prompt some discussion on this matter with the objective of reviewing which roads/streets should be reclassified to a different RAV rating.

BACKGROUND/COMMENT

A plan attaches which shows current RAV ratings.

The main contention is that some farmers and contractors either have, or are intending to use Network 7 configurations (up to 36.5 metres with a maximum permitted mass of 107.5 tonnes) in place of Network 4 configurations (up to 27.5 metres with a maximum permitted mass of 87.5 tonne). The challenges in accommodating the RAV 7 configurations in built up areas include the road geometry with respect to manoeuvrability of vehicles without having to cut corners and driving on the wrong side of the road. Vehicles damaging kerbs, drains, guideposts and other infrastructure is also a consideration.

If the Shire is either initiates or is agreeable to a change in RAV status, Main Roads WA assesses the suitability or otherwise of the proposed change to classification before it may be approved.

CONSULTATION/COMMUNICATION

- Manager of Works



STATUTORY/LEGAL IMPLICATIONS

Main Roads WA – RAV Network

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be determined, subject to what expenditure may be required to upgrade roads/streets to accommodate an increased RAV rating.

STRATEGIC IMPLICATIONS

Nil

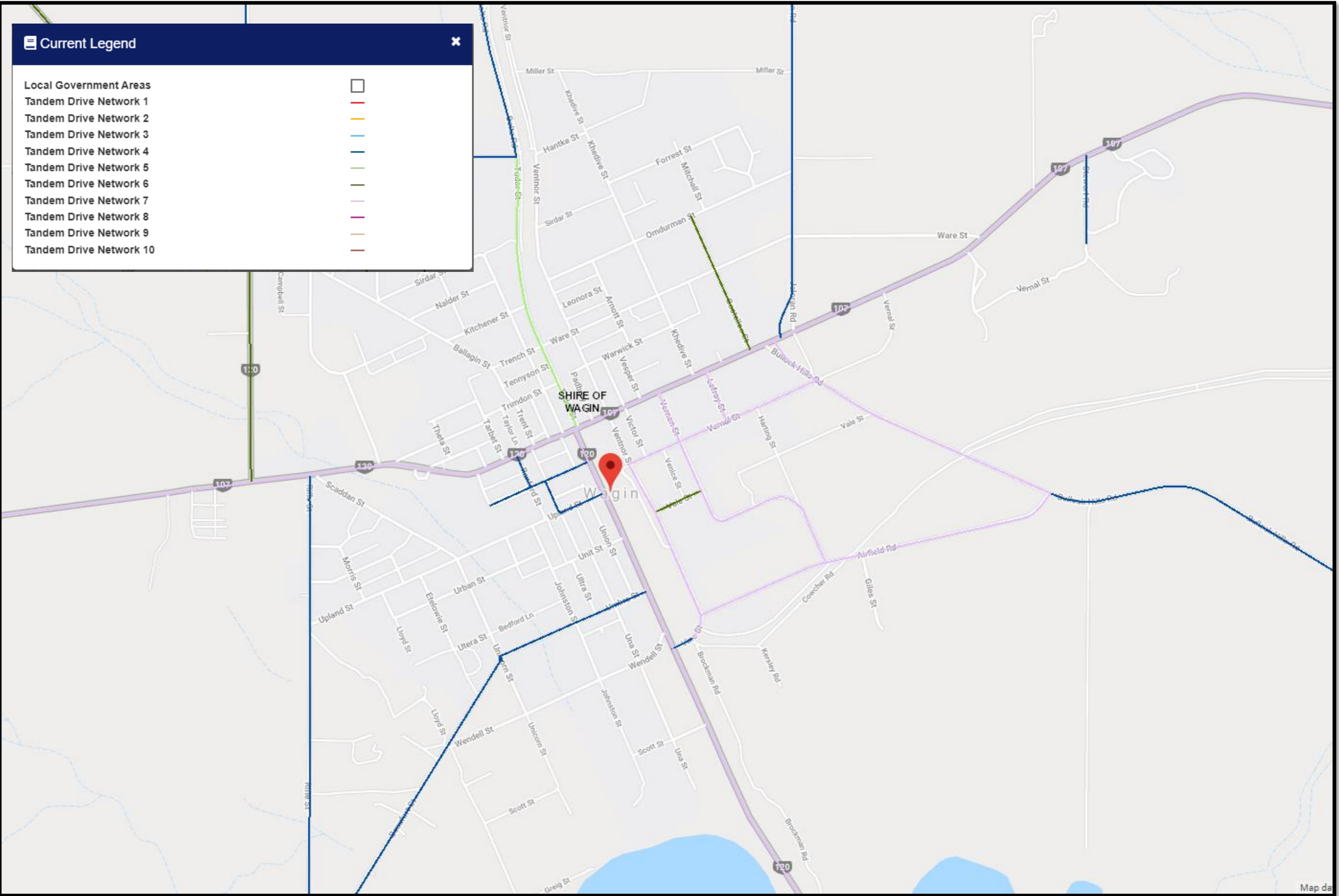
VOTING REQUIREMENTS

Simple Majority



Current Legend

- Local Government Areas
- Tandem Drive Network 1
- Tandem Drive Network 2
- Tandem Drive Network 3
- Tandem Drive Network 4
- Tandem Drive Network 5
- Tandem Drive Network 6
- Tandem Drive Network 7
- Tandem Drive Network 8
- Tandem Drive Network 9
- Tandem Drive Network 10





6.1.4. 2020/2021 WORKS PROGRAM

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	03 February 2021
PREVIOUS REPORT(S):	11 August 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.MT.2
ATTACHMENTS:	2020/2021 Works Program

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

The 2020/2021 Works Program, as presented, be discussed.

Carried 0/0

BRIEF SUMMARY

To review the 2020/2021 Works Program.

BACKGROUND/COMMENT

The Works Committee is to review the 2020/2021 Works Program to discuss and prioritise any works.

This is an opportunity for members to have an input into current and future works.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

2020/2021 Budget Allocation

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



2020/2021 DRAFT 10 YEAR ROAD / FOOTPATH PROGRAM

CAPITAL RENEWA	R-No	DESCRIPTION	COST	RRG	RTR	LR CIP	SHIRE	START	FINISH	LENGTH	DAYS	COMMENTS	START	FINISH
Bullock Hills	4	Reconstruct Seal Widen	80,056		60,056		20,000	7.61	8.61	1.00	10	Ongoing	18.1.2021	2.2.2021
Badgaring	64	Clear Widen and Form	20,000				20000	5.38	7.38	2.00	15	Finish	24.7.2020	4.8.2020
Beaufort	4	Extend culverts	30,000				30,000	6.82	9.54	3.43	20	Ongoing		
Beaufort	2	mulch/Clear Widen verg	50,000				50,000	1.60	6.60	5.00	15	Ongoing	2.10.2020	7.10.2020
Bullockhills	2	Extend culverts	30,000				30,000	5.02	8.66	3.64	20	Ongoing		
Gofer Ramps	Various	cement crossovers	5,000				5,000				15	Finish	8.1.2021	
FOOT PATHS														
Trimdon Street	139	Trent to Leake Lane	25,000			25,000		0.144	0.20	0.056	5	Ongoing		
strickland Street	114	Upland to Unit	35,000				35,000	0.20	0.40	0.20	4	Finish		
Arnott St	155	Ware to Leonora	33,000				33,000	0.12	0.25	0.13	4	Ongoing		
KERBING														
Ballagin St	176	East Side	17,000				17,000	0.58	0.34	0.24	5	Ongoing		
Ballagin St	176	West Side	20,000				20,000	0.550	0.270	0.28	5	Finish		
Strickland St	114	West Side	17,000				17,000	0.00	0.19	0.19	4	Ongoing		
Nalder st	148	Both Sides	16,000				16,000	0.00	0.19	0.19	4	Ongoing		
RESEALS														
Norring	9	Reseal	60,000		60,000			3.49	6.63	3.14	4	Finish	12.1.2021	
Rifle st (golf club road)	126	Reseal	25,000		25,000			2.12	3.32	1.20	2	Finish	3.2.2021	
Unicorn st	157	Reseal	7,000		7,000			0.00	0.12	0.12	1	Finish	3.2.2021	
Beaufort	2	Reseal	70,000		70,000			1.56	5.70	4.14	4	Ongoing	13.1.2021	
Corrector Seals		Swimming pool entrance	23,000				23,000			417 m2	1	Finish	8.12.2020	8.12.2020
CAPITAL UPGRADE														
Buttfield	58	Gravel Sheet	28,000				28,000	0.00	0.54	0.54	5	Ongoing	5.8.2020	7.8.2020
Sprigg	34	clear widen/form	25,000				25,000	0.00	3.00	3.00	15	Ongoing		
Bolt	65	Gravel Sheet	90,000		90,000			0.00	2.30	2.30	10	Finish		
Rural spraying	Various	all bitumen shoulders	12,000				12,000			264 km	20	8000	16.7.2020	31.7.2020
Gundaring Nth	39	Gravel Sheet	48,000				48,000	2.56	5.56	3.00	12	Ongoing	31.8.2020	9.8.2020
Piessville Jaloran	22	Gravel Sheet	48,000				48,000	0.24	3.11	2.87	15	Ongoing	18.8.2020	1.9.2020
Robinson R	87	Gravel Sheet	42,000				42,000	6.10	9.64	3.54	5	Finish	14.7.2020	21.7.2020
Dongolocking	1	Reconstruct Seal Widen	225,453	150,302			75,151	3.21	6.21	3.00	14	Ongoing		
Jaloran	5	Reconstruct Seal Widen	225,453	150,302			75,151	14.50	15.74	1.24	5	Finish		
GENERAL WORKS														
MAINTENANCE	Various	Bridge/Drainage	27,500				27,500					Various		
MAINTENANCE	Various	Unscheduled	110,000				110,000					Various		
MAINTENANCE	Various	Mtce/Grade/etc	220,000				220,000					Rural Roads		
WOOLORAMA/PREP			55,000				55,000							
RURAL TREE PRUNING	Various	Clear Widen and form	95,000				95,000				20	Ongoing		
TOTAL			\$ 1,814,462	\$ 300,604	\$ 312,056	\$ 25,000	\$ 1,176,802				254			
Capital Only			1,306,962	300,604	312,056	25,000	669,302							
Blackspot Funding							1,306,962							
RRG Funding			300604											
Roads to recovery Fundir			312,056											



6.1.5. 2020/2021 PLANT REPLACEMENT PROGRAM

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	03 February 2021
PREVIOUS REPORT(S):	11 August 2020
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PL.AC.1
ATTACHMENTS:	2020/2021 Plant Replacement Spreadsheet

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

The 2020/2021 Plant Replacement Program, as presented, be discussed.

Carried 0/0

BRIEF SUMMARY

To review the Plant Replacement Program.

BACKGROUND/COMMENT

The Works Committee to review the 2020/2021 Plant Replacement Program to discuss the changeover of future vehicles within the Works and Construction Department.

This is an opportunity for members to have an input into prioritising changeovers, and to comment on trade-ins that have been undertaken already.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

2020/2021 Budget Allocation

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2020/2021 - 2029/2030

Plant #	Description	Year Purchased	Replacement Period (Years)	2019/20 Budget	2019/20 Actual	2020/21 Budget	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
P01	Isuzu MU-X LST SUV Wagon (2019) - CEO	2019/2020	4	20,000	9,364				22,000				24,000		
P02	Isuzu MU-X LST SUV Wagon (2018) - DCEO	2018/2019	4					20,000				22,000			
P04	Isuzu D-Max Crew Ute (2017) - MOW	2016/2017	4			18,000			20,000				22,000		
P05	Mazda CX5 GT SUV Wagon (2018) - Doctor	2017/2018	4				22,000				24,000				26,000
P08	Holden ZB Commodore Calais (2018) - EHO/BS	2018/2019	4					16,000					18,000		
P09	WCM 30 Front End Loader (2006) - Refuse Site	2011/2012	Not Replacing												
P10	Komatsu Grader (2014)	2014/2015	7			220,000								250,000	
P11	Komatsu Loader (2018)	2017/2018	5 to 6						200,000						200,000
P12	Komatsu Grader (2018)	2018/2019	7								240,000				
P14	Isuzu Side Tipper Truck 13t (2019)	2019/2020	5 to 7	160,000	144,804							130,000			
P15	Bomag Multi Tyred Roller (2007) - Maint Grade	2007/2008	Not Specified												
P16	Isuzu Truck 6t (2016)	2016/2017	5 to 7					55,000					65,000		
P18	Kubota Ride on Mower (2019)	2019/2020	10		22,706										25,000
P19	Dynapac Steel Roller (2009)	2007/2008	10				135,000								
P20	John Deere Tractor (2005)	2005/2006	Not Specified				65,000								
P21	Isuzu Crew Cab (2016)	2016/2017	5 to 7					50,000					60,000		
P22	John Deere Mower (2015)	2015/2016	6 to 10					8,000							
P24	Toyota Hilux Workmate Ttop (2010) - Other	2010/2011	4 to 10			20,000								22,000	
P25	Toyota Hilux Workmate Ttop (2010) - Gardener (Elsie)	2010/2011	4 to 10	20,000		20,000					20,000				
P26	Mitsubishi Triton Ttop (2014) - Gardener (Mike)	2014/2015	4 to 10							18,000					
P27	Mitsubishi Triton Ttop (2014) - Building Maintenance	2014/2015	4 to 10				17,000						18,000		
P38	Mahindra Pick-up Ttop (2016) - Ranger	2015/2016	4 to 10					14,000			16,000				20,000
P39	Case Skid Steer (2013)	2013/2014	8 to 10				40,000								
P40	Isuzu Side Tipper Truck 13t (2018)	2018/2019	5 to 7							120,000					
P42	Isuzu Side Tipper Truck 13t (2013)	2013/2014	5 to 7					140,000						135,000	
P43	Toro Ride on Mower (2013)	2013/2014	10	28,000						20,000					20,000
P47	Caterpillar Backhoe Loader (2012)	2015/2016	10							90,000					
P48	Tennant Street Sweeper (2008)	2015/2016	6 to 10				40,000					50,000			
P49	Multipac Multi Tyred Roller (2016)	2016/2017	10									120,000			
P50	Toyota Hilux Workmate Ttop (2017) - Gardener (Tracy)	2017/2018	4 to 10						18,000					18,000	
P51	Forklift (2018)	2018/2019	Not Specified												
P52	Kubota RTV Gator (2019)	2019/2020	Not Specified	20,000	20,953										
P85	Toyota Hilux Workmate Ttop (2010) - Maint Grader	2010/2011	4 to 10			20,000					18,000				
P94	Toyota Hilux Workmate Ttop (2019) - Mechanic	2019/2020	4 to 10		24,803										26,000
	Stump Grinder/Mulcher - Operating Expenditure			9,000	9,000										
TOTAL				257,000	231,630	298,000	319,000	303,000	260,000	248,000	318,000	322,000	207,000	425,000	317,000
RESERVE FUND				2019/20	Actual	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2026/27	2026/27	2026/27
Opening Balance				233,074	233,074	302,669	310,722	297,937	300,896	346,913	405,852	395,969	381,888	482,526	367,176
Interest				5,827	4,225	6,053	6,214	5,959	6,018	6,938	8,117	7,919	7,638	9,651	7,344
Transfer In				40,000	65,370	2,000	0	0	40,000	52,000	0	0	93,000	0	0
Transfer Out				0	0	0	19,000	3,000	0	0	18,000	22,000	0	125,000	17,000
Closing Balance				278,901	302,669	310,722	297,937	300,896	346,913	405,852	395,969	381,888	482,526	367,176	357,520
Municipal Contribution				297,000	297,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000



7. INSPECTIONS

8. GENERAL BUSINESS

8.1 TOWN SQUARE SIGNAGE – CR GEOFF WEST

9. CLOSURE