



# AGENDA

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# WORKS AND SERVICES COMMITTEE

---

18 MAY 2021



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**SHIRE OF WAGIN**  
**NOTICE OF MEETING**

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Dear President and Councillors Ball, Kilpatrick, Longmuir, West and J Reed,

The next Works and Services Committee Meeting will be held

**ON: Tuesday 18 May 2021**

**WHERE: Council Chambers, Shire Office**

**AT: 3:00pm**

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Bill Atkinson  
**CHIEF EXECUTIVE OFFICER**

*Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.*



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The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER



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## SHIRE OF WAGIN

Agenda for the Works and Services Committee meeting to be held in the Council Chambers on Tuesday 18 May 2021 commencing at 3:00pm

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## 1. OFFICIAL OPENING

The Chairperson, Cr G R Ball opened the meeting \_\_\_\_\_ pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Greg Ball	Chairperson
Cr Bryan Kilpatrick	Councillor
Cr Geoff West	Councillor
Cr Jason Reed	Councillor
Cr Wade Longmuir	Councillor
Bill Atkinson	Chief Executive Officer
Allen Hicks	Manager of Works
Kayla Lloyd	Administrator of Works/Finance

### 2.2 APOLOGIES

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 FEBRUARY 2021

#### COMMITTEE DECISION

Moved Cr

Seconded Cr

That the minutes of the Works and Services Committee meeting held on 18 February 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0

## 6. CORRESPONDENCE AND REPORTS

### 6.1.1. PROPOSED INSTALLATION OF LEVY BANK – WAGIN TOWN WEIR

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Vernal Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Photograph</li></ul>

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the Committee recommend to Council that the height of the north side of the town weir be increased in order to help prevent flooding of Wagin Town Lots 464 & 465 and to increase the water storage capacity of the weir.

Carried 0/0

#### BRIEF SUMMARY

This report recommends lifting the height of the north bank of the weir to prevent overflow from the weir into adjacent Lots. This would also increase the holding capacity of the weir



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### **BACKGROUND/COMMENT**

In times of sustained rainfall, the weir overflows onto land on the north side, some of which is privately owned. Whilst all of the land in this vicinity is low lying and forms part of the natural water catchment of the town, there would be an opportunity to help prevent flooding of the adjacent industrial Lots and to increase the storage capacity of the weir. It is proposed that landfill spoil would be utilised for this purpose.

The weir fulfills an important part of the water storage infrastructure which provides water to the oval, wetlands park and other public areas of town. Water is pumped from the weir to the dam on the North Wagin Nature Reserve and from thence to reticulated areas within the townsite.

### **CONSULTATION/COMMUNICATION**

- Manager of Works

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

This work could be carried out under the Shires maintenance budget with the costs comprising fixed operational costs which are contained within the budget.

### **STRATEGIC IMPLICATIONS**

NIL

### **VOTING REQUIREMENTS**

Simple Majority





### 6.1.2. PADBURY LANE & VENTNOR STREET – DRAINAGE IMPROVEMENT WORKS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	<ul style="list-style-type: none"><li>• Padbury Lane (West side of Ventnor Street)</li><li>• Ventnor Street (Between Ware Street and Padbury Lane)</li></ul>
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	07 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Photographs</li></ul>

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That the Committee recommend that Council give consideration to funding drainage improvement works in Padbury Lane and Ventnor Streets comprising:**

- 1. Lifting the section of Padbury Lane running north/south and shaping the camber to fall east/west.**
- 2. Burying Shire water pipes to improve direct drainage off the Padbury Lane into the drain.**
- 3. Installing a diagonal box culvert at the Southern termination of Padbury Lane to supplement the existing box culvert.**
- 4. Reducing the level of Padbury Lane between Ventnor Street and the drain to help alleviate runoff into adjacent properties and to direct water into the drain.**
- 5. Widening the bitumen seal on the west side of Ventnor Street, from the Ware Street intersection to align with the wider bitumen seal south of Padbury Lane.**
- 6. Kerb widened section when it has been sealed.**

**Carried 0/0**

#### BRIEF SUMMARY

This report recommends that improvements be made to Padbury Lane and a section of Ventnor Street to help alleviate the drainage issues that some adjoining properties sustain during high rainfall events.

#### BACKGROUND/COMMENT

The area in question has been inspected by the Manager of Works and the CEO in company with some residents whose properties back on to Padbury Lane. The town's main drain which transports storm water north/south is situated between Padbury Lane and the Railway



Reserve. In times of high rainfall, the drain can overflow and encroach on to Padbury Lane and into adjacent properties. In very high or extreme rainfall events (as experienced in March 2017), this is likely to reoccur due to the terrain of the area and the natural fall of the terrain.

There are however some measures that can be taken to help alleviate the situation as articulated in the recommendation to this report.

If all of the works were carried out, the estimated cost would be:

Ventnor Street Works: \$26,000

Padbury lane Works: \$17,500

**Total** **\$43,500**

### **CONSULTATION/COMMUNICATION**

- Manager of Works
- Mrs Sharon Cooper (Resident)
- Mr Keith West (Resident)

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

The cost of the proposed works would need to be provided for in the Shires 2021/22 Program of Works.

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

*FADBURY LANE*



PADBURY LANE



PADBURY LANE



VENTNOR STREET LOOKING NORTH



VENTNOR STREET LOOKING SOUTH





### 6.1.3. ULTRA STREET – DRAINAGE/PONDING ISSUE

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Ultra Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Letter – Mrs J Nagle</li><li>• Email to Mrs Nagle</li><li>• Photographs</li></ul>

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That the Committee recommend that Council give consideration to funding drainage improvement works in Ultra Street by way of widening the bitumen seal on the west side of the street, installing kerbing and gravelling from the kerbing to the property boundary fences.**

**Carried 0/0**

#### BRIEF SUMMARY

There has been a long-standing problem with water ponding along the west side of Ultra Street and creating difficulties for residents in Johnston Street, accessing the rear of their properties (from Ultra Street).

#### BACKGROUND/COMMENT

The attached correspondence and photographs explain the situation. There are a couple of options in addressing this matter as explained in the attached email correspondent to the complainant. The long-term solution would be to carry out bitumen widening and kerbing works in accordance with the recommendation.

#### CONSULTATION/COMMUNICATION

- Manager of Works

#### STATUTORY/LEGAL IMPLICATIONS

Nil

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

The cost of the proposed works as recommended (\$26000) would need to be provided for in the Shires 2021/22 program of Works.



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## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## Bill Atkinson

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**From:** Bill Atkinson  
**Sent:** Thursday, 6 May 2021 2:30 PM  
**To:** jonagle56@gmail.com  
**Cc:** Allen Hicks  
**Subject:** Drainage - Ultra Street

Dear Mrs Nagle,

Thank you for your letter of concern about the drainage issue in Ultra Street and associated access to properties.

There appears to be a couple of options with respect to addressing this issue, being:

- Installation of pipes under crossovers. This would be the cheapest solution, however is unlikely to stop all ponding and would require the pipes to be cleared of debris on a regular basis.
- Widening of bitumen seal along the west side of the street, installation of kerbing and gravelling from the kerbing to the property boundary fences. The cost of this solution would be relatively high, however it would provide a permanent solution which would require little ongoing maintenance. Because of the cost, this work would need to be budgeted for and would need to be carried out next summer because of the bitumen work involved.

The Shires Works Committee will inspect the area when it next meets and will consider which option should be taken up when determining priorities for the budget. I will keep you informed of developments.

### **BILL ATKINSON**

Chief Executive Officer

Shire of Wagin

Ph 98611177

Fax 98611204

Mob 0429611493

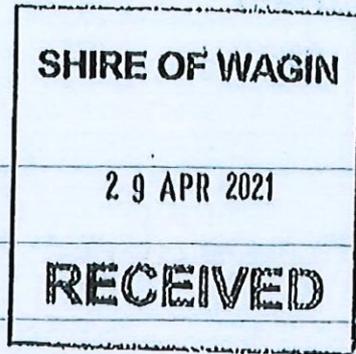


### ***"Disclaimer by the Shire of Wagin:***

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W. PR2 3



17 JOHNSTON ST  
WAGIN

WA 6315  
28<sup>th</sup> APRIL

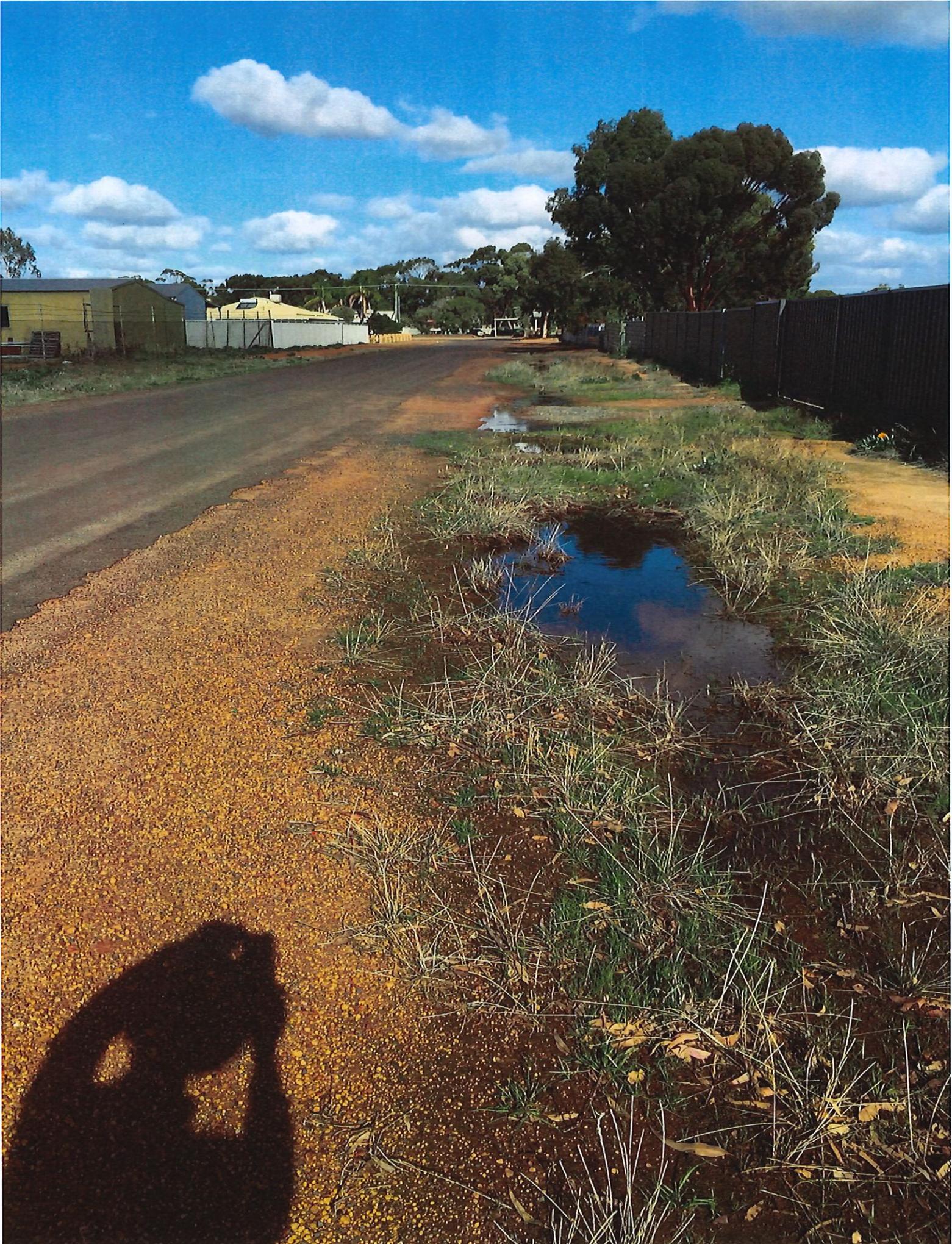
To whom it may concern  
SHIRE OF WAGIN

Regarding the DRAINAGE at the  
back of our property 17 JOHNSTON ST

THE DRAINAGE at the back of our  
property which is ULTRA NEED NEEDS  
URGENT ATTENTION before  
winter.

A couple of years ago we  
complained & you put blue metal  
in our drive way telling us  
a cross over would be put in  
when it dried out.

ULTRA STREET LOOKING SOUTH.



ULTRA STREET





**7. GENERAL BUSINESS**

**7.1 2020/2021 PLANT REPLACEMENT PROGRAM**

SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2020/2021 - 2029/2030													
Plant #	Description	Year Purchased	Replacement Period (Years)	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
P01	Isuzu MU-XLST SUV Wagon (2019) - CEO	2019/2020	4				22,000				24,000		
P02	Isuzu MU-XLST SUV Wagon (2018) - DCEO	2018/2019	4			20,000				22,000			
P04	Isuzu D-Max Crew Ute (2017) - MOW	2016/2017	4	18,000			20,000				22,000		
P05	Mazda CX5 GT SUV Wagon (2018) - Doctor	2017/2018	4		22,000				24,000				26,000
P08	Holden ZB Commodore Calais (2018) - EHO/BS	2018/2019	4			16,000				18,000			
P09	WCM 30 Front End Loader (2006) - Refuse Site	2011/2012	Not Replacing										
P10	Komatsu Grader (2014)	2014/2015	7	250,000								250,000	
P11	Komatsu Loader (2018)	2017/2018	5 to 6				200,000						200,000
P12	Komatsu Grader (2018)	2018/2019	7						240,000				
P14	Isuzu Side Tipper Truck 13t (2019)	2019/2020	5 to 7							130,000			
P15	Bomag Multi Tyred Roller (2007) - Maint Grade	2007/2008	Not Specified										
P16	Isuzu Truck 6t (2016)	2016/2017	5 to 7			55,000					65,000		
P18	Kubota Ride on Mower (2019)	2019/2020	10										25,000
P19	Dynapac Steel Roller (2009)	2007/2008	10		135,000								
P20	John Deere Tractor (2005)	2005/2006	Not Specified		65,000								
P21	Isuzu Crew Cab (2016)	2016/2017	5 to 7			50,000					60,000		
P22	John Deere Mower (2015)	2015/2016	6 to 10			8,000							
P24	Toyota Hilux Workmate Ttop (2010) - Other	2010/2011	4 to 10	20,000								22,000	
P25	Toyota Hilux Workmate Ttop (2010) - Gardener (Elsie)	2010/2011	4 to 10	20,000					20,000				
P26	Mitsubishi Triton Ttop (2014) - Gardener (Mike)	2014/2015	4 to 10					18,000					
P27	Mitsubishi Triton Ttop (2014) - Building Maintenance	2014/2015	4 to 10		17,000						18,000		
P38	Mahindra Pick-up Ttop (2016) - Ranger	2015/2016	4 to 10			14,000			16,000				20,000
P39	Case Skid Steer (2013)	2013/2014	8 to 10		40,000								
P40	Isuzu Side Tipper Truck 13t (2018)	2018/2019	5 to 7					120,000					
P42	Isuzu Side Tipper Truck 13t (2013)	2013/2014	5 to 7			140,000						135,000	
P43	Toro Ride on Mower (2013)	2013/2014	10					20,000					20,000
P47	Caterpillar Backhoe Loader (2012)	2015/2016	10					90,000					
P48	Tennant Street Sweeper (2008)	2015/2016	6 to 10		40,000					50,000			
P49	Multipac Multi Tyred Roller (2016)	2016/2017	10							120,000			
P50	Toyota Hilux Workmate Ttop (2017) - Gardener (Tracy)	2017/2018	4 to 10				18,000					18,000	
P51	Forklift (2018)	2018/2019	Not Specified										
P52	Kubota RTV Gator (2019)	2019/2020	Not Specified										
P85	Toyota Hilux Workmate Ttop (2010) - Maint Grader	2010/2011	4 to 10	20,000					18,000				
P94	Toyota Hilux Workmate Ttop (2019) - Mechanic	2019/2020	4 to 10										26,000
	Stump Grinder/Mulcher - Operating Expenditure												
<b>TOTAL</b>				<b>328,000</b>	<b>319,000</b>	<b>303,000</b>	<b>260,000</b>	<b>248,000</b>	<b>318,000</b>	<b>340,000</b>	<b>189,000</b>	<b>425,000</b>	<b>317,000</b>
<b>RESERVE FUND</b>				<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2026/27</b>	<b>2026/27</b>	<b>2026/27</b>
Opening Balance				302,669	277,696	264,250	266,535	311,866	370,103	359,505	326,695	444,229	328,114
Interest				3,027	5,554	5,285	5,331	6,237	7,402	7,190	6,534	8,885	6,562
Transfer In				0	0	0	40,000	52,000	0	0	111,000	0	0
Transfer Out				28,000	19,000	3,000	0	0	18,000	40,000	0	125,000	17,000
<b>Closing Balance</b>				<b>277,696</b>	<b>264,250</b>	<b>266,535</b>	<b>311,866</b>	<b>370,103</b>	<b>359,505</b>	<b>326,695</b>	<b>444,229</b>	<b>328,114</b>	<b>317,676</b>
<b>Municipal Contribution</b>				<b>300,000</b>									



7.2 2020/2021 WORKS PROGRAM

2020/2021 DRAFT 10 YEAR ROAD / FOOTPATH PROGRAM														
CAPITAL RENEWA	R-No	DESCRIPTION	COST	RRG	RTR	LR CIP	SHIRE	START	FINISH	LENGTH	DAYS	COMMENTS	START	FINISH
Bullock Hills	4	Reconstruct Seal Widen	80,056		60,056		20,000	7.61	8.61	1.00	10	Ongoing	18.1.2021	2.2.2021
Badgaring	64	Clear Widen and Form	20,000				20000	5.38	7.38	2.00	15	Finish	24.7.2020	4.8.2020
Beaufort	4	Extend culverts	30,000				30,000	6.82	9.54	3.43	20	Ongoing		
Beaufort	2	mulch/Clear Widen verg	50,000				50,000	1.60	6.60	5.00	15	Ongoing	2.10.2020	7.10.2020
Bullockhills	2	Extend culverts	30,000				30,000	5.02	8.66	3.64	20	Ongoing		
Gofer Ramps	Various	cement crossovers	5,000				5,000				15	Finish	8.1.2021	
<b>FOOT PATHS</b>														
Trimdon Street	139	Trent to Leake Lane	25,000			25,000		0.144	0.20	0.056	5	Ongoing		
strickland Street	114	Upland to Unit	35,000				35,000	0.20	0.40	0.20	4	Finish		
Arnott St	155	Ware to Leonora	33,000				33,000	0.12	0.25	0.13	4	Ongoing		
<b>KERBING</b>														
Ballagin St	176	East Side	17,000				17,000	0.58	0.34	0.24	5	Ongoing		
Ballagin St	176	West Side	20,000				20,000	0.550	0.270	0.28	5	Finish		
Strickland St	114	West Side	17,000				17,000	0.00	0.19	0.19	4	Ongoing		
Nalder st	148	Both Sides	16,000				16,000	0.00	0.19	0.19	4	Ongoing		
<b>RESEALS</b>														
Norring	9	Reseal	60,000		60,000			3.49	6.63	3.14	4	Finish	12.1.2021	
Rifle st ( golf club road )	126	Reseal	25,000		25,000			2.12	3.32	1.20	2	Finish	3.2.2021	
Unicorn st	157	Reseal	7,000		7,000			0.00	0.12	0.12	1	Finish	3.2.2021	
Beaufort	2	Reseal	70,000		70,000			1.56	5.70	4.14	4	Ongoing	13.1.2021	
Corrector Seals		Swimming pool entrance	23,000				23,000			417 m2	1	Finish	8.12.2020	8.12.2020
<b>CAPITAL UPGRADE</b>														
Buttfield	58	Gravel Sheet	28,000				28,000	0.00	0.54	0.54	5	Ongoing	5.8.2020	7.8.2020
Sprigg	34	clear widen/form	25,000				25,000	0.00	3.00	3.00	15	Ongoing		
Bolt	65	Gravel Sheet	90,000		90,000			0.00	2.30	2.30	10	Finish		
Rural spraying	Various	all bitumen shoulders	12,000				12,000			264 km	20	8000	16.7.2020	31.7.2020
Gundaring Nth	39	Gravel Sheet	48,000				48,000	2.56	5.56	3.00	12	Ongoing	31.8.2020	9.8.2020
Piessville Jalaran	22	Gravel Sheet	48,000				48,000	0.24	3.11	2.87	15	Ongoing	18.8.2020	1.9.2020
Robinson R	87	Gravel Sheet	42,000				42,000	6.10	9.64	3.54	5	Finish	14.7.2020	21.7.2020
Dongolocking	1	Reconstruct Seal Widen	225,453	150,302			75,151	3.21	6.21	3.00	14	Ongoing		
Jalaran	5	Reconstruct Seal Widen	225,453	150,302			75,151	14.50	15.74	1.24	5	Finish		
<b>GENERAL WORKS</b>														
MAINTENANCE	Various	Bridge/Drainage	27,500				27,500					Various		
MAINTENANCE	Various	Unscheduled	110,000				110,000					Various		
MAINTENANCE	Various	Mtce/Grade/etc	220,000				220,000					Rural Roads		
WOOLORAMA/PREP			55,000				55,000							
RURAL TREE PRUNING	Various	Clear Widen and form	95,000				95,000				20	Ongoing		
<b>TOTAL</b>			<b>\$ 1,814,462</b>	<b>\$ 300,604</b>	<b>\$ 312,056</b>	<b>\$ 25,000</b>	<b>\$ 1,176,802</b>				254			
Capital Only			<b>1,306,962</b>	<b>300,604</b>	<b>312,056</b>	<b>25,000</b>	<b>669,302</b>							
Blackspot Funding							<b>1,306,962</b>							
RRG Funding			300604											
Roads to recovery Fundin			312,056											



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## **8. INSPECTIONS**

**8.1 JOHNSTON STREET KERBING (PROPOSED) WEST SIDE**

**8.2 AIRFIELD (DRAINAGE ISSUES)**

**8.3 PUNTAPIN DAM**

## **9. CLOSURE**