



AGENDA

ORDINARY MEETING OF COUNCIL

21 DECEMBER 2021



SHIRE OF WAGIN
NOTICE OF MEETING

Dear President and Councillors,

The next Ordinary Meeting of Council will be held

ON: Tuesday 21 December 2021

WHERE: Council Chambers, Shire Office

AT: 7:00pm

Bill Atkinson
CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday 21 December 2021 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at _____pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Wade Longmuir	
Cr Bryan Kilpatrick	
Cr Bronwyn Hegarty	
Cr Geoff West	
Cr Sherryl Chilcott	
Cr Dale Lloyd	
Bill Atkinson	Chief Executive Officer
Emily Edwards	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Tegan Hall	Manager of Finance

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Ann O'Brien

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

5. APPLICATION FOR LEAVE OF ABSENCE

6. PUBLIC FORUM



7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 23 NOVEMBER 2021

COUNCIL DECISION

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held on Tuesday 23 November 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0



10. STATUS REPORT – NOVEMBER 2021

FINANCE AND ADMINISTRATION

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam currently underway	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	First statement sign has been completed and reinstalled. It will take a number of months to upgrade all four statements	Work is in progress on the second entry statement. New Comment: Remaining two to be completed in second half of the financial year.
26 May 2020	4277	CEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	Budgeted in the 2021/22 Financial Year



27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	Construction of building to accommodate project prioritised in LRCIP. Funding approved Wagin Historical Village to manage project. Project underway	
25 May 2021	4562	CEO/ EHOB		That the quote No. 5014 submitted by Central Great Southern Sheds (Ranbuild) for the supply and erection of a 15090mm x 32000mm shed, complete with 100 mm reinforced concrete floor at a total cost (including GST) of \$125,632.30 be accepted, subject to the shed being completed not later than the 15 November 2021.	New Comment: Ancillary work underway (windows, verandah, doors etc)	



27 April 2021	4524	CEO	Lot 32 Trent Street (former Road Board Office)	<p>1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin.</p> <p>2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.</p>	Followed up with Department of Lands October 2021.	Application made – April 2021
25 May 2021	4550	CEO	South West Settlement Agreement	<p>1. That Council offer no comment on the Template Noongar Heritage Agreement for Local Government and the Cultural Heritage Bill (Draft) 2020.</p> <p>2. That Council invite the South West Land and Sea Council to conduct an information session in Wagin to provide an overview of the implications and the implementation of the South West Settlement Agreements.</p>	No Response	
22 June 2021	4579	CEO	Proposed Installation of Telecommunications Tower – Shire Administration Building (Field Solutions Group (FSG))	That Council delegate authority to the Chief Executive Officer, Shire President and Deputy Shire President to execute the contract with Field Solutions Group, Facility Licence.	<p>Proponent to forward a draft contract</p> <p>No further communication from proponent.</p>	



27 July 2021	4597	CEO/EA	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	Awaiting LRCIP Phase 3 for Library relocation. Homecare relocation in progress. Request for Quote on works underway. IT Company engaged to install point to point server from administration office.	
28 September 2021	4643	CEO	National Bank Building – Wagin	That the Shire advise the National Australia Bank that it would be interested in accepting unconditional freehold ownership of the building, whilst at the same time, agreeing that the building will not be used for any purpose that may compromise the reputation of NAB, during the Shires period of ownership.	Refer to item in October agenda.	
26 October 2021	4663	CEO		That Council confirm That the gift of the Wagin <i>National Australia Bank</i> premises is appropriate. Its approval to accept the gift, subject to the conditions attached to the <i>Deed of Gift</i> being to the satisfaction of the CEO.	New Comment: Deed of Gift completed, settlement of property underway.	



23 November 2021	4678	CEO/RATE S	Request for Group (Contiguous) Rating	New Action: That approval be given to the application for Wagin lots 395 and 398 to be group (contiguously) rated.	New Comment: Application referral by Landgate. Applicant advised.	
23 Novemebr 2021	4679	CEO/EA	Development Proposal & Request to Purchase Shire Lot 429 Tudhoe Street	<ol style="list-style-type: none"> 1. New Action: That Council agree in principle to a proposed development that conforms with the provisions of the Town Planning Scheme on portion of existing Lot 430 2. That tenders be called for the sale of Lot 429 subject to the excision of the Jaloran Road reserve from the Lot. 	New Comment: Tenders called, close 16/12/2021	

23 November 2021	4681 & 4682	CEO /DCEO	4WDL Tourism & Key Worker Housing Projects	<p>New Action: That Council participate in the following 4WDL initiative:</p> <ol style="list-style-type: none"> 1. Development of a <i>Tourism Action Plan</i> focusing primarily on a review of tourist accommodation (subject to a majority of the other five 4WDL members agreeing to participate) with a contribution of \$3000. 2. Commissioning of a study and report into <i>Key Worker Housing</i> in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000. 	<p>New Comment: Tourism Action Plan Terms of Reference completed. Consultant to be engaged.</p> <p>Key worker housing Terms of Reference to be finalised.</p>	
23 November 2021	4684	CEO/DCEO	Shire of Wagin 2020/2021 Annual Report and Setting the Date of Annual General Meeting of Electors	<p>New Action:</p> <ol style="list-style-type: none"> 1. Receives and adopts the Annual Report for the Shire of Wagin for the period 1 July 2020 to 30 June 2021 2. Acknowledge, with appreciation, the efforts of the OAG and its agent, AMD in carrying out an expedient audit of the Shire's 2020/21 books of account. 3. Hold the Annual General Meeting of Electors on Tuesday 21st December 2021 at 6.30 pm at the Shire Administration Office - Council Chambers 	<p>New Comment:</p> <p>Letter written to OAG</p> <p>Meeting advertised</p>	



23 November 2021	4687	CEO/EA	Local Government Reform Feedback	<p>New Action: That Shire of Wagin make a submission regarding the Local Government Reform and give delegation to the CEO to compile councillor responses and submit.</p>	<p>New Comment: Extended closing date for submissions</p>	
23 November 2021	4688	CEO	Proposed Used of Wagin Town Lots 438,437,891, 893	<p>New Action:</p> <ol style="list-style-type: none"> 1. That further information be sought on the proposed use of Wagin Town lots 438,437,891 and 893 and should the proposed uses be outside of the permitted uses for the land under which these lots are zoned, then the property owner be required to submit the required development applications/planning/building approvals accordingly. 2. That planning and legal advice be sought on this matter as deemed necessary. 	<p>New Comment:</p> <p>Legal advice being sought.</p>	



HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
20 Nov 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220	Sportsground & Recreation Precinct Masterplan report was presented to Final Community Meeting. Some changes were requested. Masterplan will be changed and presented to the August Council Meeting for endorsement.	Staff have engaged a surveying contractor to carry out underground site survey.
26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study	Final Report to be adopted by Council at August Meeting	Survey carried out, results to be disseminated at the next meeting of the Steering Committee.
25 Feb 2020	4200			That Council Receive and Endorse the Sportsground & Recreation Precinct Masterplan feasibility study report, endorse masterplan option 5 and issue the report for further community comment.	Final Masterplan adopted by Council and has been distributed to the Community. Staff will now engage a contractor to carry out site survey and report back to Council.	Once minutes of the meeting 30 August 2021 are adopted, staff will engage an architect to confirm and draw the elements of the sports hub in relation to the sports hub and property boundary. Part time project manager to be engaged to move the development forward in accordance with Masterplan and Committee/Council direction

2 Sept 2019	4096	Town Planner	Land Tenure options for new telecommunications infrastructure (mobile phone base station)	That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018	<p>Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires.</p> <p>Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021</p> <p>Advice given (August 2021) that installation expected to be completed by March 2022.</p>	<p>Could be 2 years before tower is erected 2020.</p> <p>Some land tenure issues that need to be followed up.</p>
23 November 2021	4677	CEO	4 Unicorn Street - Bed and Breakfast Application	New Action: That Council grant development approval for the operation of a Bed and Breakfast business to operate from 4 Unicorn Street, Wagin.	New Comment: Development approval conveyed to applicant.	



WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
15 December 2020	4474	CEO/DCEO /MOW	Local Roads and Community Infrastructure Program Round 2	<p>That the following projects be prioritised for indicative funding through Round 2 of the Local Roads and Community Infrastructure Program totalling \$279,000;</p> <ol style="list-style-type: none"> 1. Shed – Wagin Historical Village 2. Bullocks Hills Road widening 3. Tudhoe, Tudor and Tavistock Street – Pressure Cleaning and Sealing 4. Wagin War Memorial 5. Stubbs Street kerbing 6. Johnston Street kerbing 7. Tudhoe Street Kerbing 8. Bojanning Park 	<p>Funding application submitted to funding body for projects approval.</p> <p>Funding approved for all projects.</p> <p>Start works between October and December 2021</p> <p>In progress. Completion date has been put back until 30 June 2022.</p>	
26 October 2021	4662	DCEO/CEO	Local Roads and Community Infrastructure Program Round 3	<p>That the draft program for works to be undertaken through the LRCIP Phase 3 allocation be adjusted to accommodate culvert upgrades and drainage improvements instead of water storage upgrades for sports oval reticulation supply</p>	<p>New Comment: Closing date for submissions extended. Proposed to finalise in early 2022.</p>	



23 November 2021	4685	DCEO/CLO	Wetlands Park – Ninja Park Playground Development	New Action: That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST.	New Comment: Installation to commence 26 April 2022.	
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11. FINANCIAL REPORTS

11.1. FINANCIAL REPORTS – NOVEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 December 2021
PREVIOUS REPORT(S):	10 November 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none">• Monthly Financial Report• Payments List (under separate cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council adopts the Financial Reports for the period ending 30 November 2021 as presented.

Carried 0/0

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That EFT Payments EFT11387 – EFT11482, EFT11486 – EFT11488 Cheque Payments 5537 – 5545 and Direct Debit Payments from the Municipal Account totalling \$334,402.08 and EFT Payments EFT11380 – EFT11386, EFT11483 – EFT11485 Cheque Payment 2612 from the Restricted Funds Account totalling \$2,100.00 for the month of November 2021 be endorsed and accepted for payment.

Carried 0/0

BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND/COMMENT

The financial statements for November 2021 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.



****Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting****

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 30th of November 2021 is \$2,869,440 compared to \$2,408,764 in 2020. This figure includes the contract assets and liabilities (listed as income and expenses in advance) as per Australian Accounting Standard AASB 15. The grant income is recognised as revenue when expenditure occurs due to specific performance obligations.

Rates received as at the end of November amounted to \$2,388,271 or 90% which compares with 88% at the same time last year. State road funds have been recouped as soon as practicable with the Direct Grant and Road Project Grants first 40% applied for and received. Lotterywest funding of \$195,713 has been received in advance of project commencement.

The Shire has a total of \$2,618,917 invested in interest bearing accounts which are currently earning interest of 0.05% on Treasury OCDF (\$908,867) and 0.28% on Reserve Term Deposit (\$1,710,050). In our current economic climate interest rates are dismal almost to the point of non-existent. The term deposit interest rates with Treasury are less than the on-call account therefore funds will remain where they are for the time being.

The sundry debtor situation continues to be closely monitored with action having been initiated to follow through to recover long outstanding amounts and through entering payment arrangements where applicable, for those debtors having trouble.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 11	Trust Fund

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2021/22 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2021/22 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Buildings	33%	359,620	118,517
Plant & Equipment	28%	170,000	47,860
Furniture & Equipment	38%	59,552	22,584
Infrastructure - Roads	17%	1,251,195	215,369
Footpaths	0%	48,000	0
Infrastructure - Other	24%	479,012	113,475
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	52%	1,422,200	742,812
Non-operating Grants, Subsidies and Contributions	54%	1,364,052	731,265
Rates Levied	100%	2,430,396	2,422,243

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 30 Nov 2020	Year to Date Actual 30 Nov 2021
Adjusted Net Current Assets	119%	\$ 2,408,764	\$ 2,869,440
Cash and Equivalent - Unrestricted	114%	\$ 2,827,803	\$ 3,217,731
Cash and Equivalent - Restricted	103%	\$ 1,657,399	\$ 1,710,050
Receivables - Rates	94%	\$ 366,073	\$ 344,461
Receivables - Other	33%	\$ 191,756	\$ 62,498
Payables	93%	\$ 320,995	\$ 299,819

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 December 2021
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

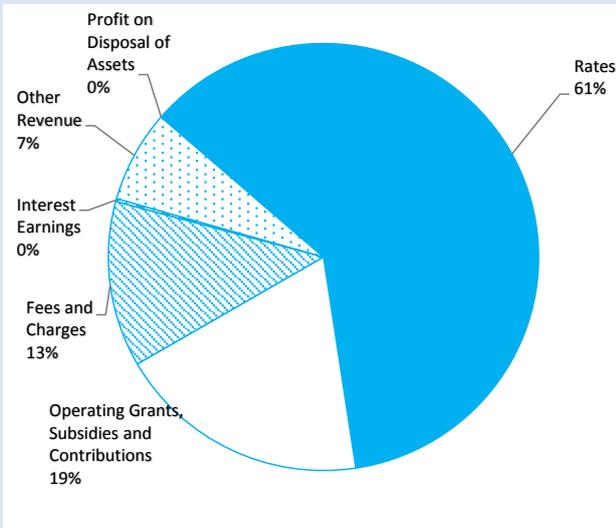
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

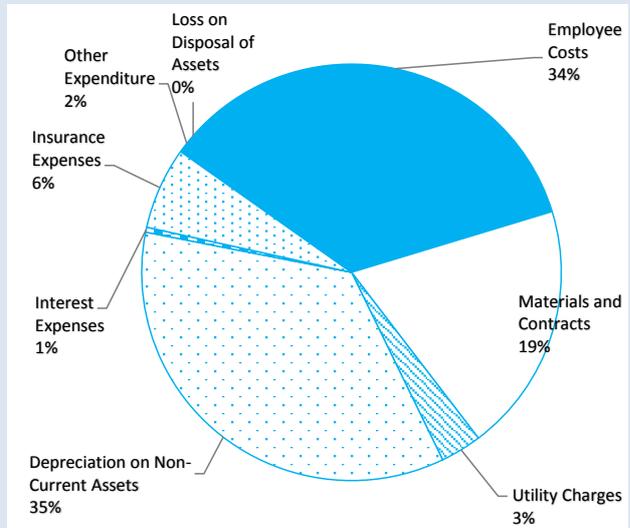
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

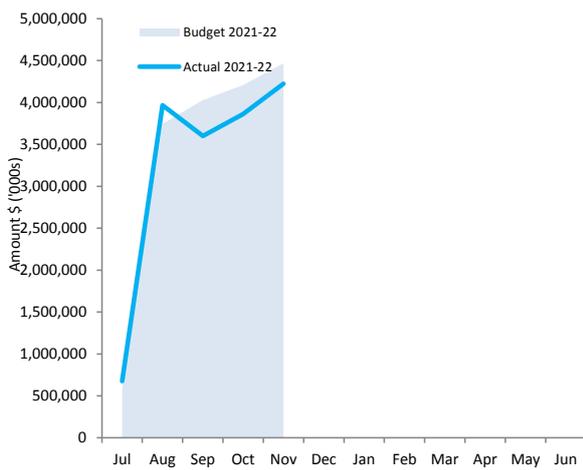
OPERATING REVENUE



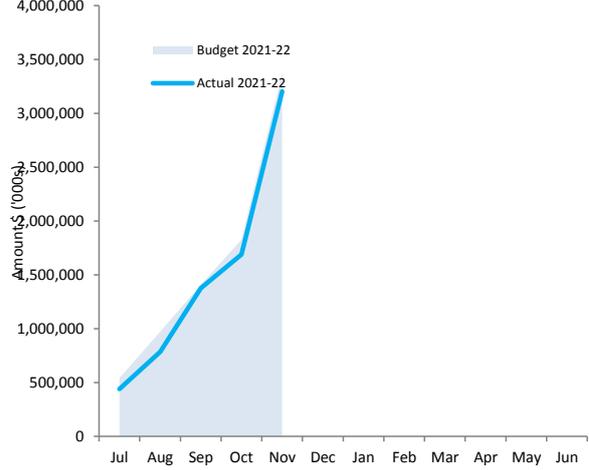
OPERATING EXPENSES



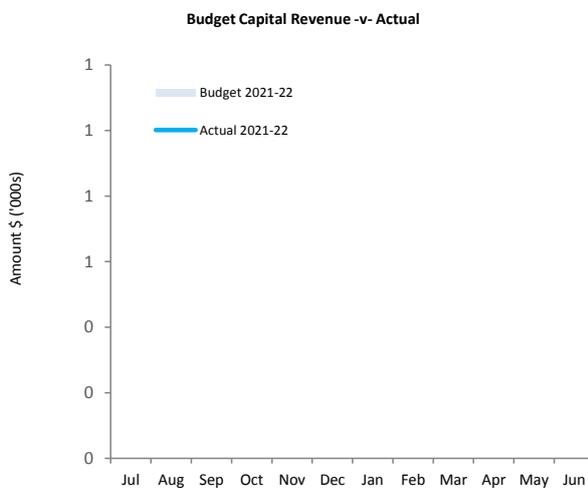
Budget Operating Revenues -v- Actual



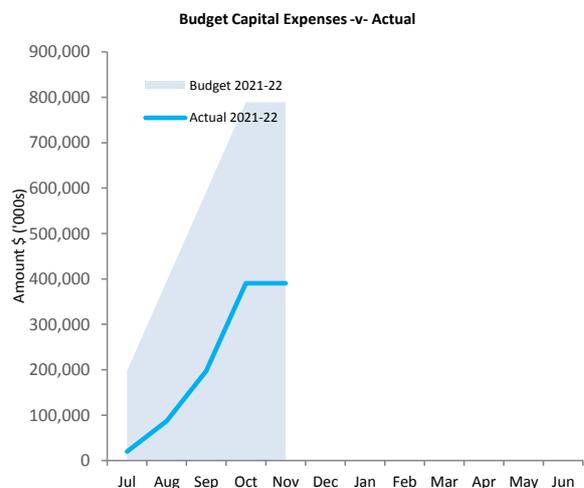
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
Revenue from operating activities						
Governance		6,000	3,085	4,637	1,552	
General Purpose Funding - Rates	5	2,430,397	2,427,481	2,422,244	(5,237)	
General Purpose Funding - Other		875,261	489,909	527,343	37,435	▲
Law, Order and Public Safety		118,944	36,648	69,501	32,853	▲
Health		62,680	24,320	43,964	19,644	
Education and Welfare		662,087	309,283	238,259	(71,024)	▼
Community Amenities		369,450	331,905	328,333	(3,572)	
Recreation and Culture		91,455	25,964	38,535	12,571	
Transport		197,817	163,117	157,018	(6,099)	
Economic Services		214,700	89,455	68,631	(20,824)	▼
Other Property and Services		132,460	55,485	58,881	3,396	
		5,161,251	3,956,651	3,957,346		
Expenditure from operating activities						
Governance		(457,923)	(276,379)	(237,447)	38,932	▲
General Purpose Funding		(413,253)	(182,681)	(194,874)	(12,193)	
Law, Order and Public Safety		(259,528)	(129,191)	(130,910)	(1,719)	
Health		(267,093)	(110,915)	(101,975)	8,940	
Education and Welfare		(715,720)	(308,488)	(239,704)	68,784	▲
Community Amenities		(547,210)	(227,149)	(213,599)	13,550	
Recreation and Culture		(1,415,522)	(605,599)	(523,650)	81,949	▲
Transport		(2,857,935)	(1,191,002)	(1,262,298)	(71,296)	▼
Economic Services		(389,739)	(154,414)	(98,839)	55,575	▲
Other Property and Services		(376,580)	(183,040)	(199,147)	(16,107)	
		(7,700,503)	(3,368,858)	(3,202,443)		
Operating activities excluded from budget						
Non-cash amounts excluded from operating activities		2,726,185	1,135,283	1,102,018	(33,265)	▼
Amount attributable to operating activities		186,933	1,723,076	1,856,921		
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10	1,364,052	511,236	266,842	(244,394)	▼
Proceeds from Disposal of Assets	6	41,000	0	0	0	
Capital Acquisitions	7	(2,367,379)	(986,405)	(517,805)	468,600	▲
Amount attributable to investing activities		(962,327)	(475,169)	(250,963)		
Financing Activities						
Self-Supporting Loan Principal		19,925	0	9,887	9,887	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(28,575)	(28,575)	▼
Transfer to Reserves	9	(642,736)	0	(1,419)	(1,419)	
Amount attributable to financing activities		(508,200)	0	(20,107)		
Closing Funding Surplus(Deficit)	1(b)	0	2,531,498	2,869,440		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus (Deficit)	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
Revenue from operating activities						
Rates	5	2,430,396	2,427,481	2,422,243	(5,238)	
Operating Grants, Subsidies and Contributions	10	1,422,200	734,235	753,973	19,739	
Fees and Charges		839,443	531,474	496,407	(35,066)	▼
Interest Earnings		34,086	11,357	8,559	(2,798)	
Other Revenue		425,546	242,525	276,162	33,637	▲
Profit on Disposal of Assets	6	9,580	9,580	0	(9,580)	
		5,161,251	3,956,651	3,957,345		
Expenditure from operating activities						
Employee Costs		(2,875,828)	(1,209,794)	(1,085,537)	124,257	▲
Materials and Contracts		(1,326,731)	(603,891)	(620,477)	(16,586)	
Utility Charges		(377,293)	(137,933)	(101,896)	36,037	▲
Depreciation on Non-Current Assets		(2,727,261)	(1,136,359)	(1,128,864)	7,495	
Interest Expenses		(27,905)	(11,625)	(12,441)	(816)	
Insurance Expenses		(201,777)	(201,737)	(204,189)	(2,452)	
Other Expenditure		(155,204)	(59,015)	(49,040)	9,975	
Loss on Disposal of Assets	6	(8,504)	(8,504)	0		
		(7,700,503)	(3,368,858)	(3,202,444)		
Operating activities excluded from budget						
Non-cash amounts excluded from operating activities		2,726,185	1,135,283	1,102,018	(33,265)	▼
Amount attributable to operating activities		186,933	1,723,076	1,856,919		
Investing activities						
Non-operating grants, subsidies and contributions	10	1,364,052	511,236	266,842	(244,394)	▼
Proceeds from Disposal of Assets	6	41,000	0	0	0	
Capital acquisitions	7	(2,367,379)	(986,405)	(517,805)	468,600	▲
Amount attributable to investing activities		(962,327)	(475,169)	(250,962)		
Financing Activities						
Self-Supporting Loan Principal		19,925	0	9,887	9,887	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(28,575)	(28,575)	▼
Transfer to Reserves	9	(642,736)	0	(1,419)	(1,419)	
Amount attributable to financing activities		(508,200)	0	(20,107)		
Closing Funding Surplus (Deficit)	1(b)	0	2,531,498	2,869,440		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
General Purpose Funding - Other	37,435	▲	Permanent	Financial Assistance Grants higher than budgeted.
Law, Order and Public Safety	32,853	▲	Timing	BFB/SES grant income higher than YTD budget due to contract liability movement.
Education and Welfare	(71,024)	▼	Timing	Homecare income lower than YTD budget which is offset by lower expenditure.
Economic Services	(20,824)	▼	Timing	Water Sales lower than YTD budget which is offset by lower expenditure.
Expenditure from operating activities				
Governance	38,932	▲	Timing	Councillor Training/Conferences, Subscriptions and Administration Salaries under YTD budget.
Education and Welfare	68,784	▲	Timing	Homecare expenditure lower than YTD budget which is offset by lower income.
Recreation and Culture	81,949	▲	Timing	Swimming Pool & sportsground expenses under YTD budget.
Transport	(71,296)	▼	Timing	Storm Damage repairs carried out - expenditure will even out as the year progresses.
Economic Services	55,575	▲	Timing	Caravan Park & Standpipe expenditure under YTD budget.
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(244,394)	▼	Timing	Contract assets/liabilites movement which is offset by capital expenditure.
Capital Acquisitions	468,600	▲	Timing	Contract assets/liabilites movement which is offset by capital funding.

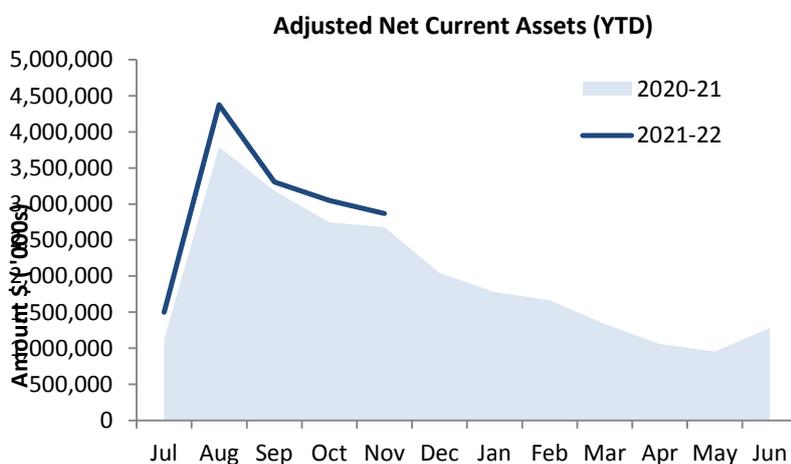
	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 30 Nov 2020	Year to Date Actual 30 Nov 2021
		\$	\$	\$
Adjusted Net Current Assets				
Current Assets				
Cash Unrestricted	3	1,441,404	2,827,803	3,217,731
Cash Restricted	3	1,708,631	1,657,399	1,710,050
Receivables - Rates	4	67,957	366,073	344,461
Receivables - Other	4	173,764	191,756	62,498
Loans receivable		19,925	19,333	19,925
Interest / ATO Receivable		0	0	0
Accrued Income / Expenses In Advance		34,896	11,275	63,753
Inventories		34,903	38,574	34,903
		3,481,479	5,112,213	5,453,320
Less: Current Liabilities				
Payables		(188,047)	(320,995)	(299,819)
Accrued Expenses / Income In Advance		(244,213)	(668,651)	(517,015)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(432,084)	(350,641)	(403,509)
		(901,416)	(1,377,359)	(1,257,415)
Unadjusted Net Current Assets		2,580,063	3,734,854	4,195,906
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(1,708,631)	(1,657,399)	(1,710,050)
Less: Loans receivable		(19,925)	(19,333)	(19,925)
Add: Provisions - Loans, Annual & Long Service Leave		432,084	350,641	403,509
Adjusted Net Current Assets		1,283,591	2,408,764	2,869,440

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$2.87 M

Last Year YTD
Surplus(Deficit)
\$2.41 M

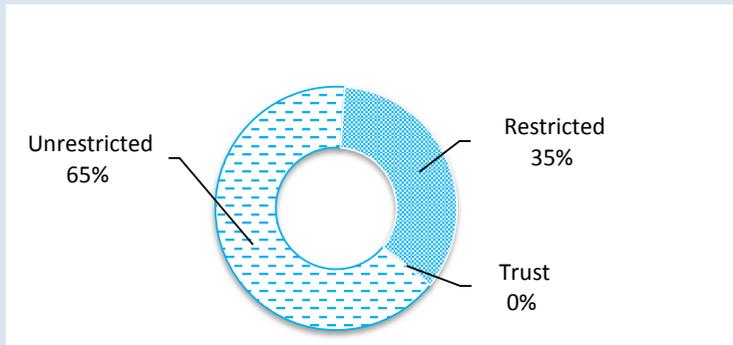
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	2,287,990			2,287,990	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	908,867			908,867	Treasury	0.05%	At Call
Restricted Funds Account	19,525			19,525	NAB/BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
Term Deposits							
Municipal Investment - Term Deposit		1,710,050		1,710,050	BWA	0.28%	31-Jan-22
Total	3,217,731	1,710,050	0	4,927,781			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Total Cash	Unrestricted
\$4.93 M	\$3.22 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2021	30 November 2021
	\$	\$
Opening Arrears Previous Years	63,810	67,957
Levied this year	2,612,152	2,664,775
Less Collections to date	(2,608,005)	(2,388,271)
Equals Current Outstanding	67,957	344,461
Net Rates Collectable	67,957	344,461
% Collected	99.84%	89.62%

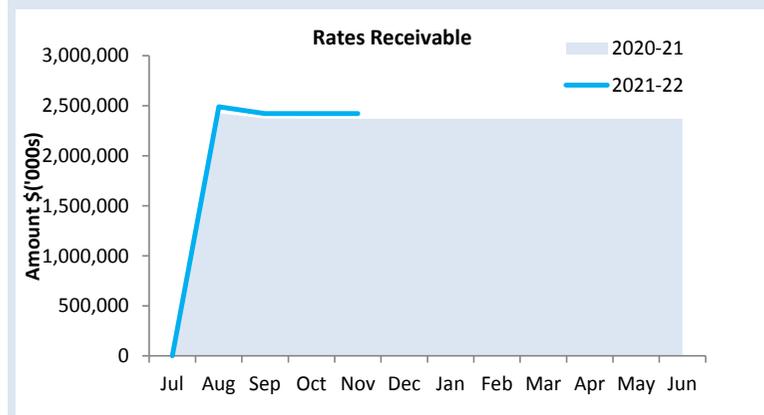
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	20,653	8,796	1,622	35,283	66,354
Percentage	31%	13%	2%	53%	
Balance per Trial Balance					
Sundry debtors					66,354
Loans receivable - clubs/institutions					19,925
Doubtful Debtors					(3,856)
Total Receivables General Outstanding					82,423
Amounts shown above include GST (where applicable)					

KEY INFORMATION

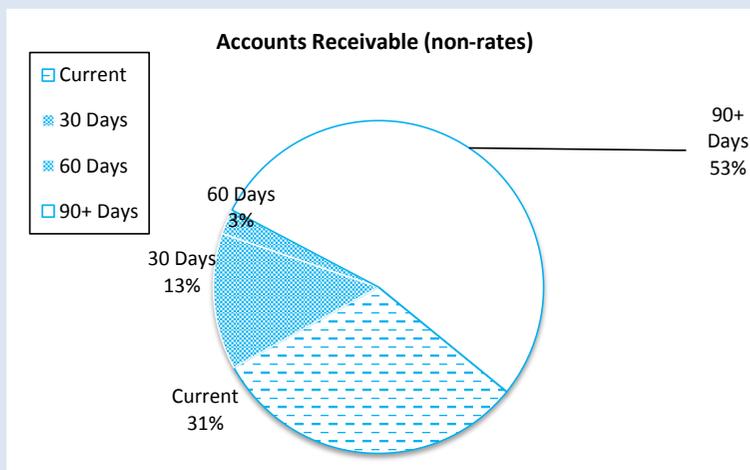
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
90%	\$344,461



Debtors Due
\$82,423
Over 30 Days
69%
Over 90 Days
53%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

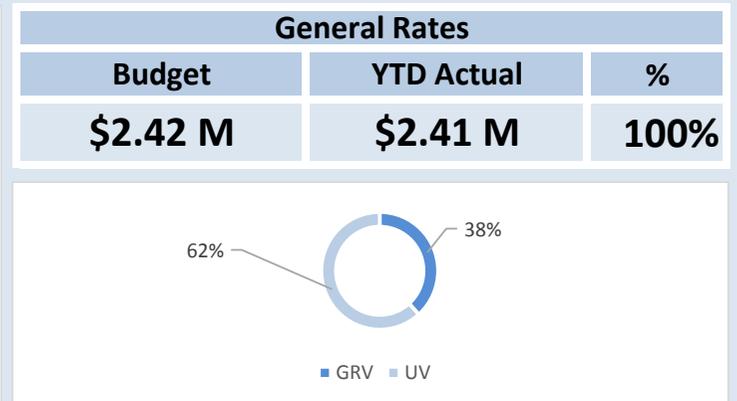
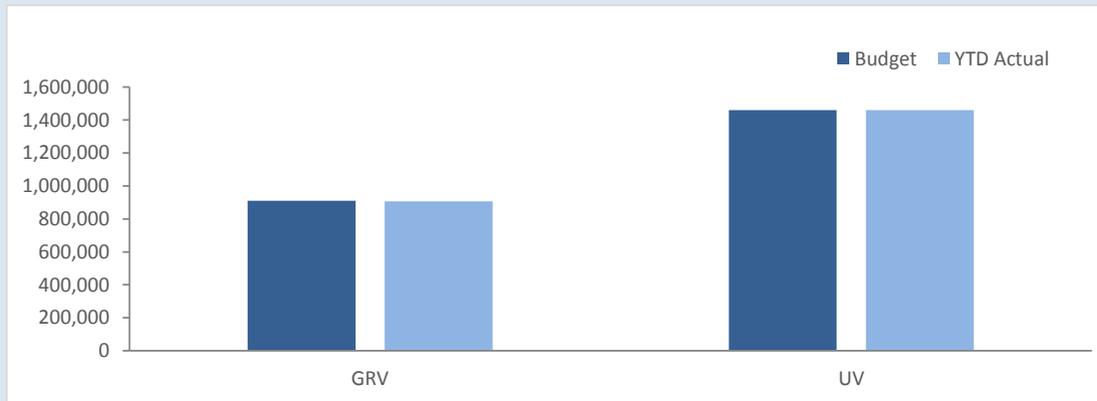
General Rate Revenue

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.113772	746	7,973,769	907,193	2,000	1,000	910,193	907,192	-72	-68	907,051
UV	0.006325	293	230,560,500	1,458,295	2,000	0	1,460,295	1,458,296	1,714	0	1,460,010
	Minimum \$										
GRV	600	145	278,599	87,000	0	0	87,000	87,000	0	0	87,000
UV	600	85	5,180,775	51,000	0	0	51,000	51,000	0	0	51,000
Sub-Totals		1,269	243,993,643	2,503,488	4,000	1,000	2,508,488	2,503,487	1,642	-68	2,505,061
Discount							(90,859)				(97,116)
Amount from General Rates							2,417,629				2,407,945
Ex-Gratia Rates							12,767				14,298
Total General Rates							2,430,396				2,422,243

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

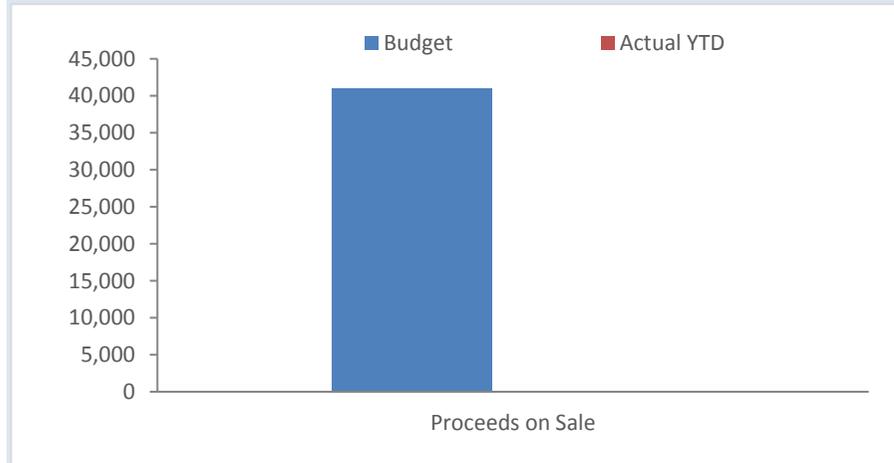


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P05	Doctor Vehicle	26,504	18,000		(8,504)				
P27	Building Maintenance Utility	5,917	15,000	9,083					
P48	Tennant Street Sweeper	7,503	8,000	497					
		39,924	41,000	9,580	(8,504)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$41,000	\$0	0%

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(359,620)	(149,840)	(118,517)	31,323
Plant & Equipment	(170,000)	(70,830)	(47,860)	22,970
Furniture & Equipment	(59,552)	(24,815)	(22,584)	2,231
Infrastructure - Roads	(1,251,195)	(521,330)	(215,369)	305,961
Footpaths	(48,000)	(20,000)	0	20,000
Infrastructure - Other	(479,012)	(199,590)	(113,475)	86,115
Capital Expenditure Totals	(2,367,379)	(986,405)	(517,805)	468,600

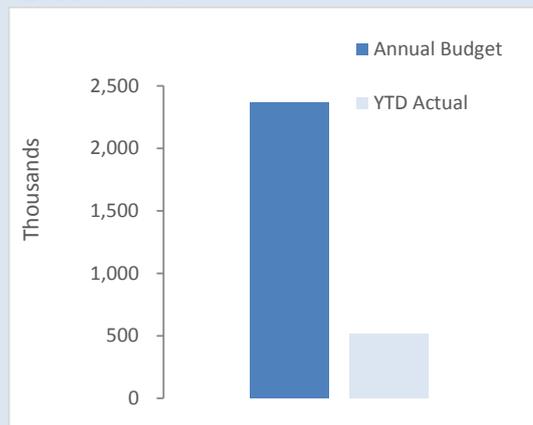
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	1,364,052	511,236	731,265	220,029
Other (Disposals & C/Fwd)	41,000	0	0	0
Cash Backed Reserves				
Recreation Development Reserve	85,500	0	0	0
Sportsground Precinct Redevelopment Reserve	60,000	0	0	0
Contribution - operations	816,827	475,169	(213,461)	(688,630)
Capital Funding Total	2,367,379	986,405	517,805	(468,600)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



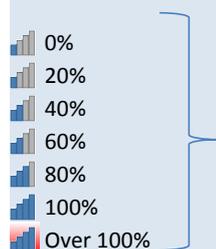
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.37 M	\$0.52 M	22%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.36 M	\$0.73 M	54%

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance	
Capital Expenditure						
Buildings						
	Court House Development	B2201	(200,000)	(71,925)	(8,327)	63,598
	Historical Village - 'History of Wagin' Shed	B2202	(92,620)	(50,000)	(80,608)	(30,608)
	Rec Centre Court Surface Upgrades	E167780	(20,000)	(8,335)	(20,150)	(11,815)
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(15,000)	(6,250)	0	6,250
	Solar Panels - Shire Buildings	E167130	(10,000)	(4,165)	0	4,165
	Staff Housing Upgrades (2 Ballagin St)	E167475	(22,000)	(9,165)	(9,432)	(267)
			(359,620)	(149,840)	(118,517)	31,323
Plant & Equipment						
	Doctor Vehicle (P05)	E167751	(40,000)	(16,665)	(45,668)	(29,003)
	Building Maintenance Utility (P27)	PE2201	(32,000)	(21,666)	0	21,666
	Tennant Street Sweeper (P48)	PE2202	(48,000)	(32,499)	0	32,499
	Mini Excavator & Trailer	PE2203	(50,000)	0	(2,192)	(2,192)
			(170,000)	(70,830)	(47,860)	22,970
Furniture & Equipment						
	CCTV Upgrade	E167110	(17,552)	(7,315)	(4,584)	2,731
	Emergency Services Generator	E167776	(25,000)	(10,415)	(18,000)	(7,585)
	Pool Blankets (50m Pool)	E167756	(17,000)	(7,085)	0	7,085
			(59,552)	(24,815)	(22,584)	2,231
Infrastructure - Roads						
	Capital Works Program	E167103	(1,251,195)	(521,330)	(215,369)	305,961
			(1,251,195)	(521,330)	(215,369)	305,961
Footpaths						
	Footpath Program	E167124	(48,000)	(20,000)	0	20,000
			(48,000)	(20,000)	0	20,000
Infrastructure - Other						
	Bojanning Park Upgrades	IO2201	(27,233)	(85,005)	(26,900)	58,105
	Giant Ram Lighting	IO2202	(5,000)	0	0	0
	Pool Filtration Works	IO2203	(45,000)	(20,000)	(49,144)	(29,144)
	Sportsground Precinct Redevelopment	IO2204	(60,000)	(15,000)	(7,749)	7,251
	War Memorial Upgrades	IO2205	(20,000)	(20,000)	(11,577)	8,423
	Wetlands Park Upgrade	IO2206	(202,779)	(10,000)	(576)	9,424
	Main Streets Paving, Cleaning & Sealing	IO2207	(20,000)	(24,585)	(17,528)	7,057
	Townscape	IO2208	(39,000)	0	0	0
	Water Storage Upgrades	E167132	(60,000)	(25,000)	0	25,000
			(479,012)	(199,590)	(113,475)	86,115
Capital Expenditure Total			(2,367,379)	(986,405)	(517,805)	468,600

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

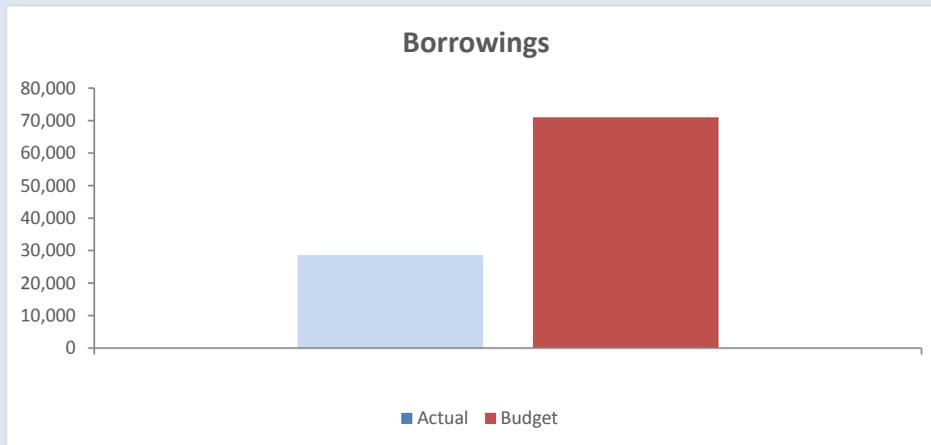
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	40,030	0	0	0	10,553	40,030	29,477	0	2,392
Loan 139 - Swimming Pool Redevelopment	201,300	0	0	6,919	14,016	194,381	187,284	5,099	10,021
Other Property and Services									
Loan 137 - Staff Housing	141,515	0	0	6,050	14,778	135,465	126,736	3,489	8,116
Loan 138 - Doctor Housing	65,970	0	0	5,719	11,617	60,251	54,353	2,068	3,957
	448,814	0	0	18,688	50,964	430,126	397,850	10,657	24,486
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	117,416	0	0	9,887	19,925	107,529	97,491	1,785	3,419
	117,416	0	0	9,887	19,925	107,529	97,491	1,785	3,419
Total	566,230	0	0	28,575	70,889	537,655	495,341	12,442	27,905

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

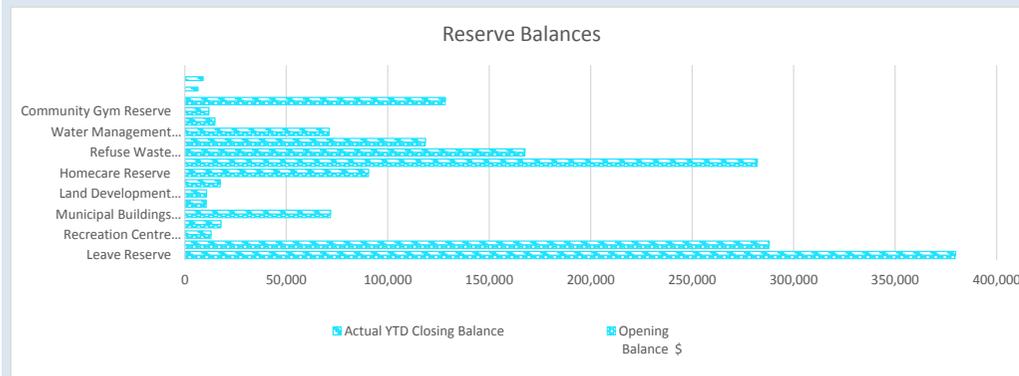


Principal Repayments	\$28,575
Interest Earned	\$8,559
Interest Expense	\$12,442
Reserves Bal	\$1.71 M
Loans Due	\$.54 M

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	379,536	3,795	315			(40,000)		343,331	379,851
Plant Replacement Reserve	287,746	2,877	239	171,000		0		461,623	287,985
Recreation Centre Equipment Reserve	12,926	129	11	1,800		0		14,855	12,937
Aerodrome Maintenance & Development Reserve	17,855	179	15	7,900		0		25,934	17,870
Municipal Buildings Reserve	71,763	718	60			0		72,481	71,823
Admin Centre Furniture, Equipment & IT Reserve	10,538	105	9	5,000		0		15,643	10,547
Land Development Reserve	10,753	108	9			0		10,861	10,762
Community Bus Reserve	17,430	174	14			0		17,604	17,444
Homecare Reserve	90,464	905	75			0		91,369	90,539
Recreation Development Reserve	281,894	2,819	234	30,000		(85,500)		229,213	282,128
Refuse Waste Management Reserve	167,510	1,675	139	25,950		0		195,135	167,650
Refuse Site Rehabilitation Reserve	118,546	1,185	98	20,000		0		139,731	118,644
Water Management Reserve	71,077	711	59			0		71,788	71,136
Electronic Sign Reserve	14,854	149	12			0		15,003	14,866
Community Gym Reserve	11,888	119	10	4,000		0		16,007	11,898
Sportsground Precinct Redevelopment Reserve	128,324	1,283	107	60,000		(60,000)		129,607	128,431
Emergency/Bushfire Control Reserve	6,527	65	5			0		6,592	6,532
Community Events Reserve	9,000	90	7			0		9,090	9,007
Staff Housing Reserve	0	0		300,000		0		300,000	0
	1,708,631	17,086	1,419	625,650	0	(185,500)	0	2,165,867	1,710,050

KEY INFORMATION



Grants and Contributions

		Annual Budget	YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions					
General Purpose Funding					
Grants Commission - General	1032005	441,970	220,985	246,206	25,221
Grants Commission - Roads	1032010	224,849	112,425	128,317	15,893
Law, Order and Public Safety					
DFES Grant - Operating Bush Fire Brigade	1051010	58,893	14,723	26,650	11,927
Western Power Grant - Ballaying Water Tank	1051070	0	0	2,635	2,635
DFES Grant - Operating SES	1051075	31,201	7,800	15,601	7,801
Education and Welfare					
Homecare Recurrent Grant	1082010	346,450	173,225	173,476	251
HCP Government Funds	1082045	182,500	76,040	18,391	(57,649)
Recreation and Culture					
Volunteering WA	1119030	1,000	0	0	0
WA Police - Christmas Street Carnival	1119030	0	0	2,500	2,500
Transport					
Direct Road Grants	1121005	129,037	129,037	129,037	0
Operating Contributions					
Rec Centre Equipment Contributions	1113030	1,800	0	0	0
Contribution to Woolorama	1119015	1,000	0	0	0
Contribution - St Lighting	1121025	3,500	0	0	0
Operating grants, subsidies and contributions Total		1,422,200	734,235	742,812	8,578
Non-operating grants, subsidies and contributions					
Recreation and Culture					
Wetlands Park Playground Upgrade Contribution	1113040	198,776	173,776	191,154	17,378
Transport					
Road Project Grants	1121010	307,605	123,042	141,174	18,132
Roads To Recovery Grant	1121015	312,145	78,036	207,950	129,914
Main Roads Bridge 18/19 Funding	1121076	0	0	74,251	74,251
LRCIP Funding	1121076	545,526	136,382	116,737	(19,645)
Non-operating grants, subsidies and contributions Total		1,364,052	511,236	731,265	220,029
Grand Total		2,786,252	1,245,471	1,474,077	228,607

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 30 Nov 2021
	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	1,100	800	(700)	1,200
Deposits - Community Bus	900	750	(450)	1,200
Deposits - Rec Ctr & EFP	2,362	3,600	(3,600)	2,362
Deposits - Animal Trap	0	75	(50)	25
BCITF	0	490	(490)	0
Deposit - Community Gym Key	4,530	1,830	(1,050)	5,310
Building Services Levy	260	904	(843)	322
Nomination Deposits	0	320	(240)	80
Pre-Paid Rates	0	0	0	0
Other Deposits	6,819	150	(150)	6,819
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	39	1	0	40
Cemetery Shelter Contributions	0	0	0	0
	18,177	8,920	(7,573)	19,525

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 30 NOVEMBER 2021

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	907,192	907,192	907,192
I031010	GRV Minimums	Inc	87,000	87,000	87,000
I031015	UV	Inc	1,458,296	1,458,296	1,458,296
I031020	UV Minimums	Inc	51,000	51,000	51,000
I031025	GRV Interim Rates	Inc	2,000	835	(72)
I031030	UV Interim Rates	Inc	2,000	835	1,714
I031035	Back Rates	Inc	1,000	415	(68)
I031040	Ex-Gratia Rates (CBH)	Inc	12,767	12,767	14,298
I031045	Discount Allowed	Inc	(90,859)	(90,859)	(97,116)
I031050	Instalment Admin Charge	Inc	6,000	6,000	5,137
I031055	Account Enquiry Fee	Inc	2,500	1,040	1,210
I031060	(Rate Write Offs)	Inc	(5,000)	0	(18)
I031065	Penalty Interest	Inc	8,000	3,335	3,171
I031070	Emergency Services Levy	Inc	118,062	118,062	118,238
I031075	ESL Penalty Interest	Inc	500	210	202
I031080	Instalment Interest	Inc	4,000	1,665	3,779
I031090	Rate Legal Charges	Inc	10,000	4,165	4,208
			2,574,458	2,561,958	2,558,171
E031005	Valuation Expenses	Exp	(35,000)	(1,250)	(228)
E031010	Legal Costs/Expenses	Exp	(1,000)	(415)	0
E031015	Title Searches	Exp	(600)	(250)	(326)
E031020	Rate Recovery Expenses	Exp	(10,000)	(4,165)	(5,273)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(1,995)
E031030	Emergency Services Levy	Exp	(118,062)	(59,031)	(70,669)
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	(2,352)
E031100	Administration Allocated	Exp	(94,432)	(39,345)	(39,345)
			(264,394)	(108,756)	(120,188)
Other General Purpose Funding					
I032005	Grants Commission General	Inc	441,970	220,985	246,206
I032010	Grants Commission Roads	Inc	224,849	112,425	128,317
I032020	Administration Rental	Inc	36,000	15,000	15,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	625	283
I032030	Reimbursements	Inc	100	40	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,195	0	0
I032040	Bank Interest	Inc	5,000	2,085	191
I032045	Reserves Interest	Inc	17,086	4,272	1,419
I032055	Commissions & Recoups	Inc	500	0	0
			731,200	355,432	391,416
E032005	Bank Fees and Charges	Exp	(12,000)	(5,000)	(4,944)
E032015	Interest on Loans	Exp	(27,905)	(11,625)	(12,441)
E032030	Audit Fees & Other Services	Exp	(20,400)	(20,400)	(20,400)
E032035	Administration Allocated	Exp	(88,554)	(36,900)	(36,900)
			(148,859)	(73,925)	(74,685)
Total General Purpose Income			3,305,658	2,917,390	2,949,587
Total General Purpose Expenditure			(413,253)	(182,681)	(194,873)
Governance					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Members of Council					
I041020	Other Income Relating to Members	Inc	1,000	1,000	0
			1,000	1,000	0
E041005	Sitting Fees	Exp	(20,000)	(5,000)	(4,813)
E041010	Training	Exp	(8,000)	(2,000)	(64)
E041015	Members Travelling	Exp	(1,000)	(250)	(274)
E041025	Election Expenses	Exp	(3,000)	(3,000)	(409)
E041030	Other Expenses	Exp	(8,000)	(3,335)	(2,588)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(5,366)
E041040	Presidents Allowance	Exp	(12,000)	(3,000)	(3,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(750)	(750)
E041055	Refreshments and Receptions	Exp	(14,000)	(5,835)	(6,826)
E041060	Presentations	Exp	(2,500)	(1,040)	(853)
E041065	Insurance	Exp	(11,807)	(11,807)	(11,807)
E041070	Public Relations	Exp	(2,000)	(835)	(592)
E041075	Subscriptions	Exp	(35,000)	(35,000)	(24,773)
E041100	Administration Allocated	Exp	(105,484)	(43,950)	(43,950)
			(235,791)	(125,802)	(106,065)
Other Governance					
I042030	Profit on Sale of Asset	Inc	0	0	0
I042045	Admin Reimbursements	Inc	5,000	2,085	4,637
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			5,000	2,085	4,637
E042005	Administration Salaries	Exp	(711,447)	(296,435)	(285,977)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(78,594)	(32,750)	(30,940)
E042011	Loyalty Allowance	Exp	(8,200)	(3,415)	(2,781)
E042012	Housing Allowance Admin	Exp	(7,700)	(7,700)	(8,001)
E042015	Insurance	Exp	(22,528)	(22,528)	(25,369)
E042020	Staff Training	Exp	(14,000)	(5,835)	(1,103)
E042025	Removal Expenses	Exp	(8,000)	(8,000)	0
E042030	Printing & Stationery	Exp	(30,000)	(12,500)	(9,142)
E042035	Phone, Fax & Modem	Exp	(6,000)	(2,500)	(2,465)
E042040	Office Maintenance	Exp	(61,164)	(26,875)	(19,444)
E042045	Advertising	Exp	(10,000)	(4,165)	(5,933)
E042050	Office Equipment Maintenance	Exp	(3,000)	(1,250)	(779)
E042055	Postage & Freight	Exp	(4,000)	(1,665)	(1,006)
E042060	Vehicle Running Expenses	Exp	(8,000)	(3,335)	(4,644)
E042065	Legal Expenses	Exp	(3,000)	(1,250)	(213)
E042070	Garden Expenses	Exp	(10,000)	(4,170)	(4,983)
E042075	Conference & Training	Exp	(11,000)	(4,585)	(1,991)
E042080	Computer Support	Exp	(90,000)	(76,000)	(89,619)
E042085	Other Expenses	Exp	(1,500)	(625)	(429)
E042090	Administration Allocated	Exp	(222,132)	(92,555)	(92,555)
E042095	Fringe Benefits Tax	Exp	(15,000)	(3,750)	(4,875)
E042100	Staff Uniforms	Exp	(4,000)	0	(724)
E042115	Cash Round Off Control	Exp	0	0	1
E042120	Depreciation - Other Governance	Exp	(53,504)	(22,294)	(22,428)
E042125	Less Administration Allocated	Exp	1,161,637	484,020	484,020
E042155	Lease of Photocopier	Exp	(1,000)	(415)	0
E042160	CEO Recruitment	Exp	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0
			(222,132)	(150,577)	(131,380)
Total Governance Income			6,000	3,085	4,637
Total Governance Expenditure			(457,923)	(276,379)	(237,445)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Law, Order & Public Safety					
Fire Prevention					
I051010	BFB Operating Grant	Inc	58,893	14,723	40,342
I051015	Sale of Fire Maps	Inc	300	125	0
I051025	Reimbursements	Inc	3,000	1,250	0
I051030	Bush Fire Infringements	Inc	2,000	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	2,635
I051075	SES Operating Grant	Inc	31,201	7,800	13,070
			99,394	27,898	60,047
E051005	BFB Operation Expenditure	Exp	(64,486)	(42,694)	(40,342)
E051010	Communication Mtce	Exp	(4,000)	(1,780)	(1,732)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,021)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(1,670)	(200)
E051025	Town Block Burn Off	Exp	(5,000)	(5,000)	(6,713)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(7,535)
E051060	SES Operation Expenditure	Exp	(31,201)	(14,218)	(13,070)
E051100	Administration Allocated	Exp	(58,788)	(24,495)	(24,495)
E051190	Depreciation - Fire Prevention	Exp	(16,157)	(6,732)	(6,773)
			(186,132)	(99,089)	(102,881)
Animal Control					
I052005	Dog Fines and Fees	Inc	7,000	2,915	1,282
I052006	Cat Fines and Fees	Inc	300	125	0
I052010	Hire of Animal Traps	Inc	100	100	36
I052015	Dog Registration	Inc	6,000	4,835	2,708
I052016	Cat Registration	Inc	600	600	495
I052020	Reimbursements	Inc	500	125	0
			14,500	8,700	4,521
E052005	Ranger Salary	Exp	(15,000)	(6,250)	(5,808)
E052007	Ranger Telephone	Exp	(1,000)	(415)	(412)
E052010	Pound Maintenance	Exp	(2,047)	(862)	(513)
E052015	Dog Control Insurance	Exp	(232)	(232)	(232)
E052020	Legal Fees	Exp	(1,000)	(415)	0
E052025	Training & Conference	Exp	(1,500)	0	0
E052030	Ranger Services Other	Exp	(25,000)	(10,420)	(9,756)
E052035	Administration Allocated	Exp	(25,613)	(10,670)	(10,670)
E052190	Depreciation - Animal Control	Exp	(1,004)	(418)	(421)
			(72,396)	(29,682)	(27,812)
Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	5,000	0	4,932
I053055	Reimbursements	Inc	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			5,050	50	4,932
E053005	Abandoned Vehicles	Exp	(500)	(210)	(126)
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(210)	(91)
E053045	CCTV & Security	Exp	0	0	0
E053055	Mosquito Control	Exp	0	0	0
			(1,000)	(420)	(217)
Total Law, Order & Public Safety Income			118,944	36,648	69,500
Total Law, Order & Public Safety Expenditure			(259,528)	(129,191)	(130,910)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Health					
Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,200)	(3,537)	(3,229)
			(9,200)	(3,537)	(3,229)
Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	200	120
I074015	Contrib. Regional Health Scheme	Inc	50,000	20,835	16,198
I074020	Reimbursements	Inc	0	0	0
			50,800	21,035	16,318
E074005	EHO Salary	Exp	(105,000)	(43,750)	(48,311)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(11,000)	(4,585)	(3,835)
E074015	Other Control Expenses	Exp	(8,000)	(4,495)	(2,848)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(2,325)	(2,645)
E074030	Conferences & Training	Exp	(3,000)	(1,250)	(150)
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(24,643)	(10,270)	(10,270)
E074190	Depreciation - Prevent Services	Exp	(7,892)	(3,288)	(3,308)
			(164,535)	(69,963)	(71,367)
Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	1,825	1,655
I076015	Reimbursements - IPN Medical	Inc	2,500	0	0
I076020	Meeting Room Fees	Inc	3,500	1,460	1,445
I076025	Saleof Doctors Vehicle	Inc	0	0	24,545
I076040	Reimbursements - Dr Norris	Inc	1,500	0	0
			11,880	3,285	27,645
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,379)	(5,928)	(4,927)
E076025	Depreciation - Other Health	Exp	(21,810)	(9,087)	(9,142)
E076030	Doctors Vehicle Mtce	Exp	(12,004)	(10,234)	(1,181)
E076040	IPN Medical Services	Exp	(46,665)	(11,666)	(11,666)
			(92,858)	(36,915)	(26,916)
Health - Preventative Services					
E077010	Analytical Expenses	Exp	(500)	(500)	(463)
			(500)	(500)	(463)
Total Health Income			62,680	24,320	43,963
Total Health Expenditure			(267,093)	(110,915)	(101,975)
Education & Welfare					
Pre Schools					
I083035	Day Care Lease	Exp	8,568	3,570	3,566
I083036	Day Care Reimbursements	Exp	5,500	1,834	845
			14,068	5,404	4,411
E080010	Kindegarten Maintenance (Daycare)	Exp	(13,475)	(5,539)	(5,752)
E080190	Depreciation - Pre-Schools	Exp	(4,105)	(1,710)	(1,721)
			(17,580)	(7,249)	(7,473)
Other Education					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	0
			(2,600)	(2,600)	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
HACC Program					
I082010	CHSP & HACC Grant	Inc	346,450	173,225	173,476
I082015	Meals on Wheels	Inc	5,000	2,085	1,757
I082020	CHSP Fee for Service	Inc	85,000	35,415	27,097
I082030	Reimbursements	Inc	500	210	0
I082040	HCP Client Daily Fee	Inc	20,000	8,335	2,810
I082045	HCP Government Funds	Inc	182,500	76,040	18,391
			639,450	295,310	223,531
E082010	Management & Admin Salaries	Exp	(116,000)	(48,335)	(51,821)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,750)	(14,480)	(11,418)
E082020	Nursing Salaries	Exp	(3,000)	(1,250)	(5,805)
E082025	Care Workers Salaries	Exp	(299,500)	(124,790)	(70,188)
E082030	Superannuation	Exp	(45,000)	(18,750)	(13,061)
E082035	Other Expenses	Exp	(3,000)	(1,250)	(1,211)
E082040	Travelling - Mileage	Exp	(40,000)	(16,665)	(12,075)
E082045	Staff Training	Exp	(3,000)	(1,250)	540
E082050	Staff Training Salaries	Exp	(2,000)	(835)	(547)
E082055	Subscriptions	Exp	(7,500)	(3,125)	(4,827)
E082060	Telephone & Postage	Exp	(1,200)	(500)	(778)
E082065	Advertising & Stationery	Exp	(1,000)	(420)	0
E082070	Insurance	Exp	(5,000)	(5,000)	(4,683)
E082075	Office Accommodation	Exp	(36,000)	(15,000)	(15,000)
E082080	Plant & Equipment Mtce	Exp	(10,000)	(5,076)	(8,787)
E082085	Consumable Supplies	Exp	(6,000)	(2,500)	(622)
E082090	Expenditure from Donations	Exp	0	0	(1,403)
E082095	HCP Expenses	Exp	(20,000)	(8,335)	(432)
E082100	Administration Allocated	Exp	(28,696)	(11,955)	(11,955)
E082110	Meals on Wheels Expenditure	Exp	(5,000)	(2,085)	(1,608)
E082120	Loss on Sale of Asset	Exp	0	0	0
E082130	Homecare COVID Funding Expenditure	Exp	0	0	0
E082190	Depreciation - HACC	Exp	(18,825)	(7,844)	(7,891)
			(685,471)	(289,445)	(223,572)
Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	8,569	8,569	8,569
I083040	Other Welfare Income	Inc	0	0	1,740
			8,569	8,569	10,309
E083010	Wagin Frail Aged Exp	Exp	(8,569)	(8,569)	(8,659)
E083020	Comm. Aged Care Expenses	Exp	(1,500)	(625)	0
E083050	Other Welfare Exp	Exp	0	0	0
			(10,069)	(9,194)	(8,659)
Total Education & Welfare Income			662,087	309,283	238,251
Total Education & Welfare Expenditure			(715,720)	(308,488)	(239,704)
Community Amenities					
Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	243,100	243,100	242,532
I102020	Refuse Site Fees	Inc	21,000	8,750	5,490
			264,100	251,850	248,022
E101005	Domestic Refuse Collection	Exp	(68,000)	(28,335)	(26,794)
E101010	Recycling Pick-Up	Exp	(78,000)	(32,500)	(25,785)
E101015	Refuse Site Mtce	Exp	(122,500)	(51,093)	(46,751)
E101025	Refuse Site Attendant	Exp	0	0	0
			(268,500)	(111,928)	(99,330)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Sanitation - Other					
I102002	Commercial Collection Charges	Inc	64,350	64,350	64,350
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	16,500	6,875	5,989
			<u>84,850</u>	<u>71,225</u>	<u>70,339</u>
E102005	Commercial Collection	Exp	(13,000)	(5,415)	(5,190)
E102010	Bulk Rubbish Collection	Exp	(16,500)	(6,875)	(6,024)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(16,305)	(6,793)	(6,835)
			<u>(50,805)</u>	<u>(19,083)</u>	<u>(18,049)</u>
Sewerage					
I104005	Septic Tank Fees	Inc	500	500	0
			<u>500</u>	<u>500</u>	<u>0</u>
E104005	Sewerage Treatment Plant	Exp	(500)	(187)	(35)
			<u>(500)</u>	<u>(187)</u>	<u>(35)</u>
Regional Refuse Group					
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			<u>0</u>	<u>0</u>	<u>0</u>
Town Planning					
I106005	Planning Fees	Inc	4,000	1,665	882
			<u>4,000</u>	<u>1,665</u>	<u>882</u>
E106005	Town Planning Expenses	Exp	(15,000)	(6,250)	(7,051)
E106100	Administration Allocated	Exp	(30,122)	(12,550)	(12,550)
			<u>(45,122)</u>	<u>(18,800)</u>	<u>(19,601)</u>
Other Community Amenities					
I107005	Cemetery Fees	Inc	12,000	5,000	5,774
I107010	Community Bus Income	Inc	4,000	1,665	3,316
I107025	Other Community Amenities Contributions	Inc	0	0	0
			<u>16,000</u>	<u>6,665</u>	<u>9,090</u>
E107005	Cemetery Mtce	Exp	(26,009)	(10,929)	(15,111)
E107010	Public Convenience Mtce	Exp	(57,224)	(24,199)	(20,131)
E107015	Community Bus Operating	Exp	(4,000)	(2,417)	(1,666)
E107100	Administration Allocated	Exp	(66,741)	(27,810)	(27,810)
E107190	Depreciation - Other Comm Amenities	Exp	(28,309)	(11,796)	(11,867)
			<u>(182,283)</u>	<u>(77,151)</u>	<u>(76,585)</u>
Total Community Amenities Income			<u>369,450</u>	<u>331,905</u>	<u>328,333</u>
Total Community Amenities Expenditure			<u>(547,210)</u>	<u>(227,149)</u>	<u>(213,600)</u>
Recreation & Culture					
Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	2,000	835	334
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,848	2,020	1,836
			<u>6,948</u>	<u>2,955</u>	<u>2,170</u>
E111005	Town Hall Mtce	Exp	(25,745)	(12,930)	(9,702)
E111010	Other Halls Mtce	Exp	(6,126)	(2,781)	(3,931)
E111190	Depreciation - Public Halls	Exp	(56,338)	(23,475)	(23,616)
			<u>(88,209)</u>	<u>(39,186)</u>	<u>(37,249)</u>
Swimming Pool					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I112010	Swimming Pool Admission	Inc	30,000	4,500	13,000
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0
I112020	Reimbursements	Inc	600	600	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0
			30,600	5,100	13,000
E112005	Pool Staff Salary	Exp	(72,000)	(30,000)	(18,043)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(8,000)	(3,335)	(508)
E112015	Swimming Pool Maintenance	Exp	(111,412)	(48,475)	(43,689)
E112020	Swimming Pool Other Expenses	Exp	(3,500)	(2,625)	(2,511)
E112190	Depreciation - Swimming Pools	Exp	(187,255)	(78,023)	(78,493)
			(382,167)	(162,458)	(143,244)
	Other Recreation & Sport				
I113005	Sportsground Rental	Inc	7,907	3,954	2,483
I113015	Power Reimbursements	Inc	6,500	2,710	737
I113020	Recreation Centre Hire	Inc	8,000	3,335	3,127
I113025	Reimbursements Other	Inc	0	0	14
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	50	2,232
I113040	Other Recreation & Sport Contributions	Inc	198,776	173,776	576
I113055	Eric Farrow Pavillion Hire	Inc	5,000	2,085	3,923
I113065	Community Gym Membership	Inc	12,000	5,000	7,441
			240,033	190,910	20,533
E113005	Sportsground Mtce	Exp	(93,521)	(37,175)	(32,612)
E113010	Sportsground Building Mtce	Exp	(23,818)	(14,299)	(14,119)
E113015	Wetlands Park Mtce	Exp	(69,518)	(28,628)	(23,392)
E113020	Parks & Gardens Mtce	Exp	(49,200)	(19,798)	(20,446)
E113025	Puntapin Rock Mtce	Exp	(2,501)	(1,081)	(1,041)
E113030	Recreation Centre Mtce	Exp	(57,024)	(29,356)	(25,400)
E113035	Rec Staff Salaries	Exp	(18,000)	(7,500)	(7,403)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(1,800)	(750)	(1,908)
E113045	Other Expenses	Exp	(1,200)	(500)	(555)
E113050	Norrington Lake Mtce	Exp	(3,400)	(1,420)	(1,358)
E113065	Eric Farrow Pavilion Mtce	Exp	(21,505)	(10,235)	(10,890)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(835)	(413)
E113095	Community Gym Expenditure	Exp	(8,000)	(3,291)	(2,231)
E113100	Administration Allocated	Exp	(105,094)	(43,790)	(43,790)
E113190	Depreciation - Other Rec & Sport	Exp	(271,345)	(113,061)	(112,838)
			(727,926)	(311,719)	(298,396)
	Library				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(48,000)	(20,000)	(21,414)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(10,547)	(4,496)	(2,283)
E115020	Library Other Expenses	Exp	(7,200)	(3,537)	(1,730)
E115190	Depreciation - Libraries	Exp	(1,400)	(583)	(587)
			(67,147)	(28,616)	(26,014)
	Other Culture				
I116035	Long Table Experience Income	Inc	0	0	0
I116065	Electronic Sign Advertising Income	Inc	1,500	625	909
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	9,000	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I119030	Community Events Income	Inc	1,000	0	0
I119031	Other Culture Grant Funds	Inc	0	0	2,500
			12,500	625	3,409
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0
E116010	Woolorama Costs & Maintenance	Exp	(60,075)	(24,834)	(3,567)
E116015	Community Centre Mtce	Exp	(11,537)	(5,123)	(2,277)
E116020	Historical Village	Exp	(2,070)	(1,660)	(1,868)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(24,163)	(10,065)	(1,634)
E116046	Community Development Equipment Maintenance	Exp	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116060	Betty Terry Theatre Expenditure	Exp	(3,140)	(1,360)	(1,814)
E116065	Electronic Sign Expenditure	Exp	(3,600)	(1,200)	(1,666)
E116070	Court House Expenditure	Exp	(5,000)	(2,216)	(827)
E116190	Depreciation - Other Culture	Exp	(39,988)	(16,662)	(5,095)
			(150,073)	(63,620)	(18,748)
	Total Recreation & Culture Income		290,231	199,740	39,112
	Total Recreation & Culture Expenditure		(1,415,522)	(605,599)	(523,651)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	129,037	129,037	129,037
I121010	Road Project Grants	Inc	307,605	123,042	2,966
I121015	Roads to Recovery Grant	Inc	312,145	78,036	96,501
I121020	Reimbursements	Inc	1,000	0	91
I121025	Contribution - St Lighting	Inc	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0
I121076	LRCIP Funding	Inc	545,526	136,382	166,799
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,298,813	466,497	395,394
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	18,750	23,920
			45,000	18,750	23,920
E122005	Road Maintenance	Exp	(110,000)	(45,830)	(50,990)
E122006	Maintenance Grading	Exp	(220,000)	(91,670)	(103,441)
E122007	Rural Tree Pruning	Exp	(80,000)	(33,340)	(47,624)
E122008	Rural Spraying	Exp	(12,000)	(5,000)	(2,652)
E122009	Town Site Spraying	Exp	(20,000)	(8,340)	(7,943)
E122010	Depot Mtce	Exp	(25,248)	(10,554)	(10,032)
E122011	Town Reserve & Verg Mtce	Exp	(5,000)	(2,085)	(4,330)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(9,380)	(5,804)
E122015	Rural Numbering	Exp	(100)	(35)	0
E122020	Footpath Mtce	Exp	(5,000)	(2,090)	(1,706)
E122025	Street Cleaning	Exp	(45,000)	(18,750)	(13,411)
E122030	Street Trees	Exp	(65,000)	(27,085)	(14,942)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(1,665)	(2,862)
E122045	Townscape	Exp	(60,000)	(25,000)	(16,331)
E122050	Crossovers	Exp	(500)	(210)	(143)
E122055	RoMan Data Collection	Exp	(11,500)	(4,790)	(6,930)
E122060	Street Lighting	Exp	(70,000)	(29,165)	(28,126)
E122090	Graffiti Removal	Exp	(100)	(40)	0
E122100	Administration Allocated	Exp	(49,019)	(20,425)	(20,425)
E122105	Loss on Sale of Asset	Exp	0	0	0
E122190	Depreciation - Roads	Exp	(1,922,254)	(800,939)	(803,992)
E147120	Storm Damage - Not Claimable	Exp	(83,000)	(34,585)	(102,661)
			(2,810,221)	(1,170,978)	(1,244,345)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	9,580	9,580	0
			9,580	9,580	0
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
Aerodrome					
I126015	Aerodrome Reimbursements	Inc	0	0	0
I126020	Aerodrome Hangar Lease	Inc	9,700	5,750	3,971
			9,700	5,750	3,971
E126005	Aerodrome Maintenance	Exp	(11,448)	(4,913)	(2,751)
E126190	Depreciation - Aerodromes	Exp	(36,266)	(15,111)	(15,202)
			(47,714)	(20,024)	(17,953)
Total Transport Income			1,363,093	500,577	423,285
Total Transport Expenditure			(2,857,935)	(1,191,002)	(1,262,298)
Economic Services					
Rural Services					
I131020	Landcare Reimbursements	Inc	75,700	31,540	33,244
			75,700	31,540	33,244
E131020	Landcare	Exp	(100,700)	(31,540)	(33,324)
E131030	Rural Towns Program	Exp	(18,000)	(6,244)	(4,126)
E131100	Administration Allocated	Exp	(14,609)	(6,085)	(6,085)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(4,350)	(2,113)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(143,309)	(48,219)	(45,648)
Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	70,000	29,165	26,783
I132010	Reimbursements	Inc	1,000	415	52
I132015	RV Area Fees	Inc	15,000	6,250	5,646
I132035	Tourism Income	Inc	0	0	0
			86,000	35,830	32,481
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(32,000)	(13,625)	(14,268)
E132020	Caravan Park Mtce	Exp	(58,041)	(22,470)	(1,506)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	(8,460)	0
E132035	RV Area Maintenance	Exp	(6,000)	(2,500)	(2,386)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(6,250)	(738)
E132050	Administration Allocated	Exp	(58,489)	(24,370)	(24,370)
E132190	Depreciation - Tourism	Exp	(11,388)	(4,745)	(4,774)
			(189,378)	(82,420)	(48,042)
Building Control					
I133005	Building Licenses	Inc	8,000	3,335	2,202
I133010	Swimming Pool Inspection Fees	Inc	0	0	(164)
			8,000	3,335	2,038
Other Economic Services					
I134005	Water Sales	Inc	45,000	18,750	868
			45,000	18,750	868
E134005	Water Supply - Standpipes	Exp	(55,000)	(22,920)	(4,290)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(855)	(860)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(57,052)	(23,775)	(5,150)
	Total Economic Services Income		214,700	89,455	68,631
	Total Economic Services Expenditure		(389,739)	(154,414)	(98,840)
	Other Property & Services				
	Private Works				
I141005	Private Works Income	Inc	20,000	8,335	5,690
			20,000	8,335	5,690
E141005	Private Works	Exp	(15,000)	(6,245)	(3,594)
E141100	Administration Allocated	Exp	(2,767)	(1,155)	(1,155)
			(17,767)	(7,400)	(4,749)
	Public Works Overheads				
I143020	Reimbursements	Inc	500	500	0
			500	500	0
E143005	Engineering Salaries	Exp	(103,000)	(42,915)	(41,628)
E143007	Engineering Administration Salaries	Exp	(52,749)	(21,980)	(24,748)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(18,000)	(14,500)	(12,618)
E143015	CEO's Salary Allocation	Exp	(57,940)	(24,140)	(24,513)
E143020	Engineering Superannuation	Exp	(98,043)	(40,850)	(41,902)
E143025	Engineering - Other Expenses	Exp	(5,000)	(2,085)	(1,290)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(75,000)	(64,491)
E143045	Insurance on Works	Exp	(33,201)	(33,201)	(33,201)
E143050	Protective Clothing	Exp	(8,000)	(3,335)	(786)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(415)	(140)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(2,920)	(3,349)
E143075	Telephone Expenses	Exp	(1,500)	(625)	(587)
E143080	Staff Licenses	Exp	(500)	(210)	(88)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(1,665)	(577)
E143090	Conferences & Courses	Exp	(1,500)	(625)	0
E143095	Staff Training	Exp	(16,000)	(6,670)	(1,251)
E143105	Administration Allocated	Exp	(1,040)	(435)	(435)
E143200	LESS PWOH ALLOCATED	Exp	589,473	245,620	218,537
			0	(25,951)	(33,066)
	Plant Operation Costs				
I144005	Sale of Scrap	Inc	1,500	625	1,500
I144010	Reimbursements	Inc	4,000	1,665	4,191
			5,500	2,290	5,691
E144010	Fuel & Oils	Exp	(120,000)	(50,000)	(64,244)
E144020	Tyres & Tubes	Exp	(20,000)	(8,335)	(8,838)
E144030	Parts & Repairs	Exp	(70,000)	(29,165)	(30,961)
E144040	Plant Repair - Wages	Exp	(20,000)	(8,335)	(6,746)
E144050	Insurance and Licences	Exp	(30,000)	(25,423)	(28,867)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(4,165)	(161)
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(3,335)	(2,559)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(415)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	279,000	116,255	113,314
			0	(12,918)	(29,063)
	Salaries & Wages				
E146010	Gross Salaries, Allowances & Super	Exp	(2,442,985)	(1,017,910)	(1,069,811)
E146200	Less Sal , Allow, Super Allocated	Exp	2,442,985	1,017,915	1,069,811
			0	5	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
	Unclassified				
I147005	Commission - Vehicle Licensing	Inc	46,000	19,165	19,977
I147006	Commission - TransWA	Inc	500	210	36
I147035	Banking errors	Inc	0	0	4,286
I147050	Council Staff Housing Rental	Inc	47,840	19,935	20,964
I147065	Insurance Reimbursement	Inc	5,000	2,085	0
I147070	Council Housing Reimbursements	Inc	4,000	1,665	1,317
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	1,300	1,184
I147121	Reimbursement - Community Requests	Inc	0	0	0
			106,460	44,360	47,764
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(1,250)	(1,772)
E147035	Banking Errors	Exp	0	0	0
E147050	Council Housing Maintenance	Exp	(83,519)	(36,393)	(31,725)
E147055	Consultants	Exp	(32,000)	0	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(415)	(800)
E147090	Building Maintenance	Exp	(8,000)	(3,800)	(2,305)
E147100	Administration Allocated	Exp	(185,414)	(77,260)	(77,260)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(1,665)	(1,595)
E147130	Depreciation - Unclassified	Exp	(31,064)	(12,943)	(13,021)
E147150	Community Requests Budget	Exp	(7,316)	(3,050)	(2,058)
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	(2,000)
			(358,813)	(136,776)	(132,536)
	Total Other Property & Services Income		132,460	55,485	59,145
	Total Other Property & Services Expenditure		(376,580)	(183,040)	(199,414)
	Total Income		6,525,303	4,467,887	4,224,444
	Total Expenditure		(7,700,503)	(3,368,858)	(3,202,710)
	Net Deficit (Surplus)		(1,175,200)	1,099,029	1,021,734



12. REPORTS TO COUNCIL

12.1 CHIEF EXECUTIVE OFFICER

12.1.1 CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER/DECEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 December 2021
PREVIOUS REPORT(S):	23 November 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Chief Executive Officers report for November/December 2021.

Carried 0/0

BRIEF SUMMARY

1. CONTIGUOUS RATING PROPOSAL

The application to have Lots 395 & 398 Boddington Street Wagin contiguously rated (refer to November Council Minutes) was not approved by the Landgate Valuation Services on the basis that:

"We have reviewed the grouping request.

The ownership is identical for both lots and both properties are abutting however lot 398 is a bush property.

The 2 properties don't demonstrate common use therefore we cannot group the properties in this circumstance."

This advice has been conveyed to the applicant.

2. LOCAL GOVERNMENT REFORM PROPOSALS – UPDATE

Councillors have been circulated with details of the proposed Local Government Reform measures. Advice from the Department of Local Government and Cultural Industries has been received to the effect that the submission period for responses has been extended to the 25 February 2022.

WALGA is coordinating a sector response and has advised of the following timeline:

- Friday 28 January 2022 - Local Governments requested to provide feedback to WALGA by 5pm 28 January 2022



- February 2022 – Zone Meetings to consider a draft sector submission
 - 1.
- Wednesday 23 February at 4pm – WALGA Special Meeting of State Council via video conference to endorse submission
 - 2.
- Friday 25 February - WALGA to present submission to the State Government.

Any input from Councillors by the 20 January would be appreciated in order that responses may be collated into one document.

3. WAGIN SENIORS CHRISTMAS FUNCTION

The annual pre-Christmas luncheon was held on Tuesday 7th December and was an outstanding success with over 100 attendees. This event had its beginnings some years ago and has previously been run by other organisations including the School which ran it for about 10 years with the Golf Club being the venue and the Home Economics students preparing the meal.

Wagin Homecare has run the event since 2017 and an enquiry has been made as to whether another organisation should take a turn next year in order to share the significant effort and time associated with organising and conducting the function. This year, donations covered the cost of food, however, if the time of Wagin Homecare staff was quantified, the extent to which the event was subsidised was \$2300.

Viewpoints are invited.

4. WORKS AND SERVICE COMMITTEE MEETING

There are several items that the Manager of Works and the CEO would like to address with the Works and Services Committee in the first half of January if possible. These include inspections of roads servicing CBH facilities, some deteriorated infrastructure at the Recreation Ground and a drainage issue on the Bullock Hills Road. There has also been a request for the installation of digital speed signage in town. Additionally, it would be a good opportunity to discuss priorities for Phase 3 of the LRCIP funding. It would be helpful to ascertain what members of the committee would be available for a meeting on or around the 12 January 2022.

5. RESIGNATION – MRS TEGAN HALL – MANAGER OF FINANCE

It is with regret that I received the resignation of the Shires long-term Finance Manager, Tegan Hall. Tegan has been with the Shire of Wagin for nearly nine years and has been highly respected and valued for the role she has played in managing the finances of the Shire. Tegan's last day with the Shire of Wagin will be Thursday the 13 January 2022. Tegan carries with her our appreciation for a job well done and the hope and confidence that she will enjoy her new role with the Shire of Lake Grace.



6. CLAIM FOR FLOOD DAMAGE RESTITUTION – FLOOD EVENT JULY 2021

Staff have been heavily engaged in discussions with DFES in navigating the criteria to lodge a claim under the *Disaster Recovery Funding Arrangements Western Australia* (DRFAWA). This system replaced the former funding arrangements known as *WANDRRA* which was managed by Main Roads Western Australia.

The floods in July caused significant damage to the Shires gravel road network and required emergency and reconstruction works to a value of approximately \$128,000. The event was not declared (activated) until October after which applications could be submitted to claim for up to 75% of eligible expenditure incurred. The change in criteria from the former *WANDRRA* system and the required documentation and breakdown of costs to meet the evidence requirements of *DRFAWA* has presented some challenges with Wagin's (intended) claim and has resulted in a protracted exchange of emails between the Shire and DFES. A teleconference meeting was held between the Shire and DFES staff concerned on Wednesday 16 December and there is optimism that notwithstanding some departure from due process, the Shire can provide the required evidence to substantiate a claim.

BACKGROUND/COMMENT

Nil

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



**12.1.2. PROPOSAL TO CALL TENDERS:
A) FORMER EHO/BUIDING SURVEYORS VEHICLE
B) LEASE OFFICE SPACE FORMER NAB BUILDING – TUDOR STREET**

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	07 December 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A11 & PL.TE.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That approval be given to call tenders for:

- A) Former EHO/Building Surveyors Vehicle (2018 Holden Commodore)**
- B) Lease of office space – former National Australia Bank building**

Carried 0/0

BRIEF SUMMARY

Given that the next meeting of Council is not scheduled until the 22nd February 2022, it is believed to be timely to call tenders for the disposal of the former EHO/Building Surveyors vehicle which is currently surplus to requirements and to lease the (bottom storey) office space of the National Australia Bank building, subject to settlement of the property and transfer of ownership to the Shire of Wagin. This would allow the tender process to be completed and for recommendations to be presented to Council at its February Council meeting.

BACKGROUND/COMMENT

The Shire's Building Surveyor/ Environmental Health Officer functions are working satisfactorily by way of utilising a mix of in-house staff and external assistance. The Holden Commodore previously allocated to the former EHO/Building Surveyor is surplus to requirements. The vehicle is a 2018 model and has travelled 94000 kilometres.

The National Australia Bank Building which is being gifted to the Shire is comprised of street front offices and a residence at the rear with upstairs bedrooms. The residence requires renewal of kitchen and bathroom before being leased. The street front office space is in a condition suitable for occupation and there have been several expressions of interest by third parties in leasing this space.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 – section 3.58 – Disposition of Property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Proceeds from the proposed sale of the vehicle and income from the lease of the office space will contribute positively to the financial position of the Shire.



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.1.3. TENDER FOR PURCHASE OF (PORTION OF) SHIRE LOT 429 TUDHOE STREET, WAGIN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Lot 429 on Deposited Plan 223181 Tudhoe Street, Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 December 2021
PREVIOUS REPORT(S):	23 November 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	DB.BD.2
ATTACHMENTS:	<ul style="list-style-type: none">• Tender Advertisement 01 21/22• Mr R Edward – Tender Submission• Plans of Proposed Subdivision/Amalgamation

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council accept the tender submitted by Mr Raymond Edward (*The Proponent*) to purchase portion of Lot 429 on Deposited Plan 223181 Tudhoe Street, Wagin subject to the proponent initiating and meeting all costs associated with the subdivision of Lot 429 to excise and amalgamate the portion to be purchased with the eastern portion of adjoining Lot 430 on Deposited Plan 223181 to create one (1) new separately titled lot. This is subject to the proponent also satisfying the relevant planning requirements of other agencies when seeking clearances to any conditions imposed by the Western Australian Planning Commission (WAPC).
2. That the proponent agrees to the preparation of a suitable deed of agreement with the Shire of Wagin and registration of a drainage easement in favour of the Shire on the certificate of title of the new lot/s to be created, including all associated costs.
3. That, pending feasibility, a conjoint application be submitted to the WAPC to formalise the new alignment of Jaloran Road as a public road reserve which will include the remaining balance portion of Lot 429 and the existing road reserve area comprising the now redundant, disused portion of Jaloran Road, with all costs associated with this aspect of the proposal to be met by the Shire.
4. That approval be given to the proponent carrying out earthworks, including filling the new Lot (comprising Lot 430 and the relevant portion of Lot 429) in advance of the subdivision/amalgamation formalities being concluded and the change of ownership of the new Lot being effected, on the condition that the alignment of the required drainage easement is not filled in and that if, for any reason, the proposal does not proceed, that the fill on the new Lot shall remain in situ at no cost to the Shire.

BRIEF SUMMARY

This report recommends that the tender submitted by Mr Raymond Edward to purchase portion of Wagin Town Lot 429, be accepted subject to conditions.

BACKGROUND/COMMENT

Council at its meeting on the 3 November resolved:

- 1. That Council agree in principle to the proposed development of a new agricultural parts and mechanical workshop on portion of existing Lot 430*
- 2. That tenders be called for the sale of Lot 429 subject to the excision of the Jaloran road reserve from the Lot.*

Tenders were called accordingly, and a tender was received from Mr Raymond Edward, a copy of which attaches to this report.

The intent behind this proposal is reiterated as follows:

The proponent wishes to build a new agricultural parts and mechanical workshop business on part of Wagin Lot 430. The western portion of this Lot accommodates *Midalia Steel*. It is intended to subdivide off the eastern portion of this Lot to accommodate the proponent's new business. The proponent also seeks to acquire the western portion of the adjoining Lot 429 with the intention of amalgamating it with the eastern portion of Lot 430. It is understood the relevant portion of Lot 429 is intended to be used for vehicle access and parking.

Lot 429 is intersected by the realigned section of Jaloran Road. The road reserve will need to be excised off Lot 429 and dedicated as a public roadway prior to the remaining balance portion of Lot 429 being disposed of.

The following advice has been provided by the Shires consultant planner, Mr Joe Douglas on the proposal:

Please note the following key points in response that will need to be considered and addressed moving forward:

1. The new alignment of Jaloran Road through the Shire owned Lot 429 Tudhoe Street, Wagin has not yet been formalised in any way and has not therefore been recognised by Landgate as shown on the latest available Landgate plan and aerial photo attached.

2. Given the proponent's intention to subdivide off a portion of Lot 430 located immediately west and his desire to also excise, acquire and develop a portion of the Shire owned Lot 429 immediately east, the smart move here to save on the significant application fees payable to the Western Australian Planning Commission (WAPC) would be for the applicant to prepare and lodge a subdivision application that includes both lots. That application would need to seek approval for the two proposed new lots and creation of the new road reserve area required to accommodate and formalise the new alignment of Jaloran Road. You can authorise the inclusion of Lot 429 in that application by signing the landowner section of the application form if Council is agreeable to the entire proposal in-principle.

3. There is also no reason why the required subdivision application cannot also seek approval to realign the existing drain from Costelloe Street through the subject land to Tudhoe Street. The Shire could, when responding to the WAPC's referral request during processing of the application, request a condition be imposed on any subdivision approval to be issued requiring the existing drain to be realigned at the applicant's expense to a standard acceptable to the Shire and a suitable drainage easement created over the property containing the new drain to provide the Shire with rights of access to maintain and repair the new drain if/when required. That easement would generally be formalised by way of a deed of agreement between the Shire and landowner which must be paid for by the proponent and then registered on the title of the new lot containing the new drain.

4. I note from my research all of the land in question here has been designated by the Fire and Emergency Services Commissioner of WA as being bushfire prone. This means any subdivision application to be prepared and submitted to the WAPC must be accompanied by a Bushfire Attack Level (BAL) Assessment prepared by a suitably qualified bushfire practitioner as well as a Bushfire Management Plan if the bushfire risk rating identified in the BAL assessment is BAL-12.5 or greater.

5. Please note the WAPC has 90 days to make a final decision on any subdivision application it receives. As such, I can't see the proponent being in a position to undertake any works on the land until such time as the subdivision application is approved. Please note the only works that will be permitted will be those required to create the new lots and the new drainage infrastructure.

6. Once the subdivision process has been completed in its entirety and new titles issued, which generally takes about six (6) to (8) months from when the subdivision application is approved, the proponent can then prepare and lodge a development application for all the works and improvements required to accommodate the proposed new agricultural parts and mechanical repair workshop. The use class for which approval should be requested is 'Trade Supplies' which is not actually listed in the Shire of Wagin Local Planning Scheme No.3 and will therefore require public advertising for a minimum period of 28 days before Council is able to make a final decision. The development application must be accompanied by all the information listed on the Shire's development application checklist where relevant as well as the Bushfire Attack Level (BAL) Assessment and Bushfire Management Plan referred to above that explains how the proposed development will respond to the bushfire risk.

7. Lastly, because the proposed development will rely upon direct access to/from Tudhoe Street which is a State Road controlled by Main Roads WA, a Traffic Impact Statement will need to be prepared by a suitably qualified consultant to confirm the proposed vehicle access arrangements will be acceptable and comply with all the relevant standards. The Traffic Impact Statement must be submitted with the development application so it can be referred to Main Roads WA for review and comment and used as a basis for the Shire's assessment and final recommendation to Council regarding the issuance of development approval.

8. Once Council has granted conditional development approval that's when all the site development works associated with the proposed 'Trade Supplies' use would be authorised to proceed. I can't see that happening until the latter half of 2022 given the approval processes that must be followed. Any building works would also require a separate septic tank application and approval as well as a building permit approval which also take a bit of time and effort to prepare.

The proponent is keen to expedite the land acquisition and planning processes in order to establish his business as soon as possible. Whilst the planning (subdivision/amalgamation)



timelines are beyond the control of the Shire, the sale of the land formalities relating to Lot 429 may be carried out reasonably quickly if Council elects to dispose of the property by tender.

The sale would need to be conditional upon the proponent initiating and meeting the costs associated with the subdivision of Lot 429 to excise the realigned section of Jaloran Road.

Another matter of relevance to the Shire is the drainage that currently traverses Lots 430 and 429, will necessarily need to be diverted because of the development of both Lots. This diversion will require the placement of a drainage easement on each of the Lots to ensure that upstream flooding does not occur. (refer to point 3 above).

In terms of the remaining balance portion of Lot 429, this land can be used to formalise the new alignment of Jaloran Road as a public road reserve which will include the existing road reserve area comprising the now redundant, disused portion of Jaloran Road.

CONSULTATION/COMMUNICATION

- Mr Joe Douglas – Director/Principal Town Planner *Exurban Rural & Regional Planning*

STATUTORY/LEGAL IMPLICATIONS

Shire of Wagin Local Planning Scheme No.2.

Lots 430 and 429 are zoned *Service Commercial* with the future proposed use of the land the subject of the subdivision proposal (i.e. trade supplies) requiring Council's development approval in due course prior to the commencement of development.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The costs associated with Town Planning advice and in advertising tenders are catered for within existing budget provisions. The income derived from the sale of portion of Lot 429 (the subject matter of Tender 01 21/22) will be budgeted for in the 2021/22 financial year. All costs associated with that component of the subdivision required to create the proposed new road reserve area for Jaloran Road would need to be met by the Shire out of current budget provisions for consultants.

STRATEGIC IMPLICATIONS

The proposed development aligns with the Shire's Economic Development strategy: *(To) Support the attraction and retention of small business and housing of key workers within the region.*

VOTING REQUIREMENTS

Simple Majority



TENDER 01 21/22

PURCHASE OF (PORTION OF) WAGIN TOWN LOT 429

Tenders are invited for the purchase of a portion of Wagin Town Lot 429

The Lot has frontages to Tudhoe Street and Jaloran Road. It is zoned “*Commercial*” and is intersected by the new alignment of Jaloran Road. The road reserve created by the realignment of Jaloran Road will need to be excised from existing Lot 429, at the purchaser’s cost, prior to settlement.

Tenders are to specify:

- The proposed use and development of Lot 429
- The timeframe for development
- The price offered for the portion of Lot 429 (after excision of the Jaloran road reserve)
- Commitment to meeting survey, planning and other costs associated with the excision of the Jaloran road reserve and the creation of amended boundaries for Lot 429
- Agreement to the creation of a drainage easement through Lot 429 if required by the Shire.

The Shire is adhering to the provisions of section 3.58 of the Local Government Act 1995 which governs the disposition of property.

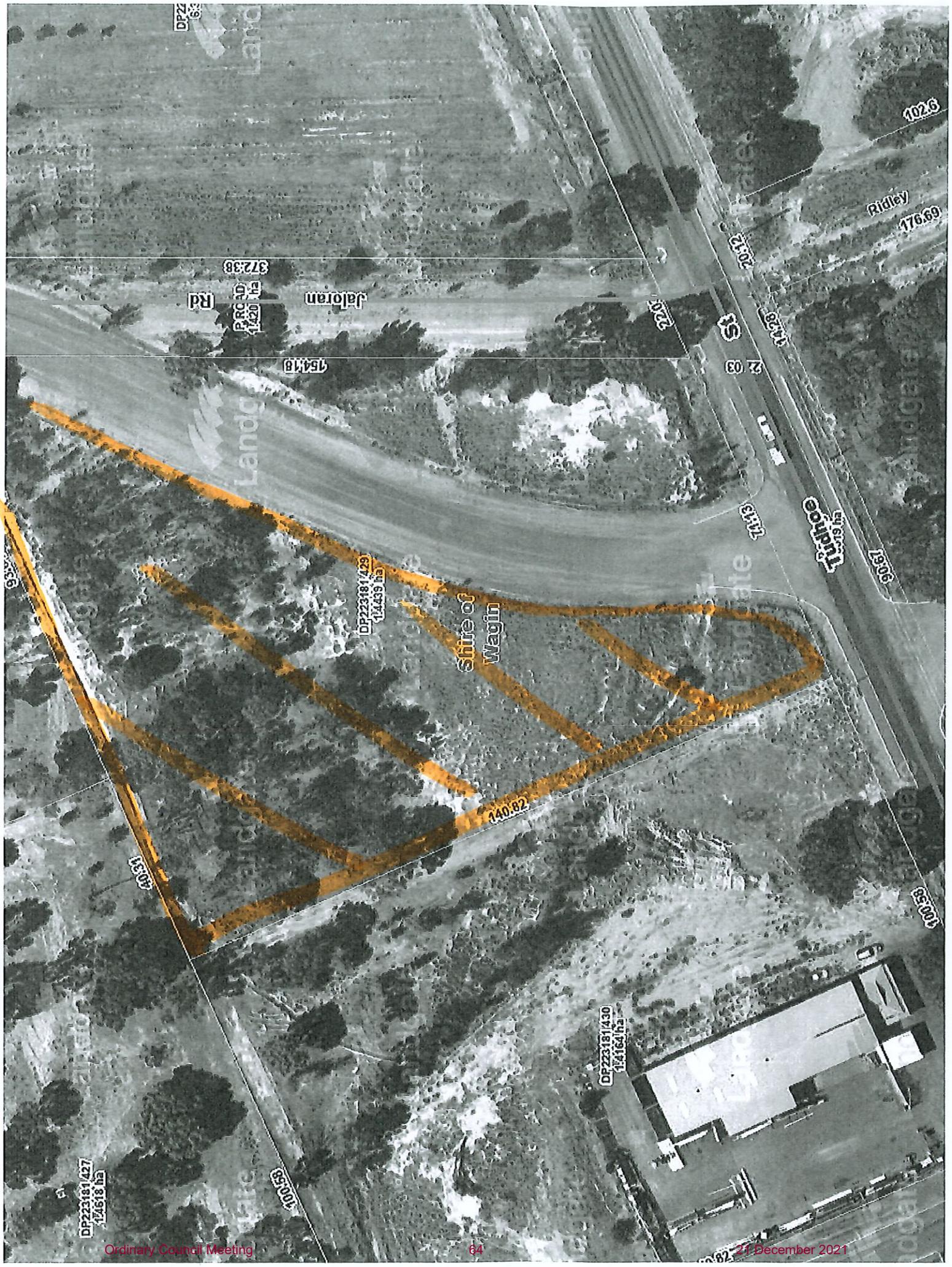
The criteria for deciding which tender will be accepted will be based on what the land is intended to be used for, which is considered by Council to be the most acceptable tender.

Enquiries about any aspect of the tender may be directed to Bill Atkinson on 98611177.

Tenders bearing the tender reference number 01 21/22 will be received to noon on Thursday 16th December 2021 and may be submitted in a sealed envelope or by email ceo@wagin.wa.gov.au

Lowest or any tenders will not necessarily be accepted.

W.T. ATKINSON
Chief Executive Officer
PO Box 200
WAGIN WA 6315



SHIRE OF WAGIN

1 6 DEC 2021

RECEIVED

TENDER REFERENCE NUMBER 01 21/22

Dear Wagin Shire President,

I would like to make an offer to purchase a portion of land owned by the Shire of Wagin on Title lot 429. I am interested in the land to the west of the newly realigned Jaloran Road once a new survey line has been established to exclude the eastern end of the title.

I am in the process of acquiring the eastern Half of the Midalia steel Block from a local owner, this is the vacant land adjoining Midalia Steel.

If the two parcels of land were acquired, then it is proposed to build a new agricultural parts and mechanical workshop to service the Wagin and greater region. The building is intended to be located on the western side of the block with eastern side to be used as parking and hard stand for road trains and farming equipment waiting service. At the moment a 30 meter by 40 metre workshop with a 200 square metre show floor is planned for the site. Lindsay Francisco will be moving his Minding Auto Electrics to operate and manage the new business.

We accept that a drainage easement would need to be established on the lot.

We would fund our share of the costs associated with the survey and planning of the amended lot.

If the purchase is successful, then it is hoped that earthworks could commence during January so building may start before the onset of winter 2022.

We would like to Tender with reference number 01 21/22 \$22000

Thankyou for considering this offer

Yours Faithfully Raymond Edward Box 192 Wagin 6315



12.1.4. SOUTHWEST NATIVE TITLE SETTLEMENT – PUNTAPIN ROCK AND DAM

PROPONENT:	Native Title Agreements and Partnerships – Department of Planning, Lands and Heritage (DPLH)
OWNER:	N/A
LOCATION/ADDRESS:	Lot No 81 Deposited Plan 233158 – Reserve 2571 Lot No 500 Deposited Plan 71884 – Reserve 2572
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	29 November 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GR.SL.17
ATTACHMENTS:	<ul style="list-style-type: none">• Email Correspondence – DPLH• Map depicting Settlement Area

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council offer the following responses outlining its position on the parcels of land the subject of this enquiry:

Survey Number 122 D 8316 (Part of Reserve 2571 - Site of Puntapin Dam)

- 1. The Shire is not supportive of the transfer of this land (dam) to the Noongar people under the Settlement.**
- 2. The Shire has a long-held interest in the land as it uses the dam to reticulate parks, gardens and ovals in the Wagin townsite. It is also a supplementary water source for emergency firefighting operations and water for stock during drought conditions.**
- 3. The Shire has been in negotiations for several years, with the Water Corporation, to take ownership of the dam. The Water Corporation is currently assessing the deteriorated condition of the dam with a view to bringing it up to a safe operational standard in advance of transfer to the Shire of Wagin. The Shire has reticulation infrastructure at the site (pump and piping). All of this infrastructure will need to be maintained if the dam is to be used for its current purpose.**
- 4. The land parcel currently has power connected.**
- 5. It is proposed that the land (dam) will be upgraded and continued to be used for the purposes outlined in point 2 above.**
- 6. Yes – Survey Number 81 DP 233158 (Puntapin Rock). This provides a catchment area for the dam and some of the rock channelling has been destroyed and needs replacing if water runoff into the dam is to be optimised. This should be done as soon as possible once tenure arrangements have been finalised.**

7. No town planning scheme amendments are proposed.
8. There are current management issues associated with the land. The dam has been allowed to deteriorate to the point where major works are required to bring it up to a safe operational level. There have been ongoing discussions between the Shire of Wagin and the Water Corporation regarding the deteriorated condition of the dam.
9. No additional comments.

Survey Number 500 DP 718841 (Part of Reserve 2572 section south of Puntaping Road)

1. The Shire has no objection to the transfer of this land to the Noongar People under the settlement.
2. The Shire has no interest in the land other than the wish to see the natural environment preserved.
3. The Shire has no existing or planned infrastructure within the land parcel that requires protection.
4. The land parcel is not subject to any mandatory services other than the adjacent local road.
5. There are no future proposals identified for the land.
6. There are no future proposals for the adjoining land.
7. No town planning scheme amendments are proposed.
8. There are no known land management issues associated with the land.
9. No additional comments.

Survey Number 81 DP233158 (Part of Reserve 2571 Site of Puntapin Rock)

1. The Shire has no objection to the transfer of this land to the Noongar People under the settlement.
2. The Shire has an interest in the land insofar as it provides a water catchment to the adjacent dam which is used for community water supply services (See Survey Number 122 D 8316 (Dam) above)
The land (rock) is a popular tourist location, and the Shire maintains a toilet block and a refuse removal service on land adjacent, at the foot of the rock.
3. The Shire has no existing or planned infrastructure within the land parcel that requires protection. It does however wish to see the existing rock channelling infrastructure retained and damaged channelling restored.
4. The land parcel is not subject to any mandatory connection to services.
5. The Shire does not have any future proposals for the land other than supporting the custodians of the land to recognise it as an area of cultural significance and retaining and improving where practicable, the rock water catchment channels.
6. There are no future proposals for the adjoining land other than those identified in Survey Number 122 D 8316 (Dam - above) and the retention of the toilet block and refuse bin if they are to be retained.
7. No town planning scheme amendments are proposed.
8. There is a degree of unauthorised land use with vehicles accessing the rock and causing damage The Shire has previously brought this to the attention of

the Water Corporation and efforts have been made to prevent unauthorised vehicular access. It is expected that this will need to be managed into the future.

9. The proposed transfer would recognise and formalise the cultural significance of the land for the Noongar people. The Shire seeks consideration towards the retention of drainage infrastructure to optimise catchment of water into the dam on land adjacent.

Survey Number 121 D 41462 (Entrance Road to Puntapin Dam)

1. The Shire is not supportive of the transfer of this land (entrance road to dam) to the Noongar people under the Settlement.
2. The Shire has a long-held interest in the land as it accommodates the entrance road to the dam (see Survey Number 122 D 8316)
3. In order to have continues to the dam, the Shire plans to maintain the existing road into the future.
4. The land parcel is not subject to any mandatory services other than the adjacent local road and Shire water pipeline.
5. There are no future proposals identified for the land beyond current usage.
6. There are no future proposals for the adjoining land other than those identified in Survey Number 122 D 8316 (Dam) above).
7. No town planning scheme amendments are proposed.
8. There are no known land management issues associated with the land.
9. No additional comments.

Survey Number 83 DP100079 (Site of Parking Area and Toilets Block)

1. The Shire has no objection to the transfer of this land to the Noongar People under the settlement
2. The Shire maintains a toilet block and refuse removal bins on the land.
3. If Puntapin Rock Survey Number 81 DP233158 is retained as a tourist/visitor site, there will be a continued expectation that the existing facilities (2 above) are maintained.
4. The land parcel is not subject to any mandatory services other than the adjacent local road.
5. There are no future proposals identified for the land.
6. There are no future proposals for the adjoining land other than those identified in Survey Number ID 81 DP 23318 (above) and the retention of the toilet block and refuse bin if they are to be retained.
7. No town planning scheme amendments are proposed.
8. There are no known land management issues associated with the land.
9. No additional comments.

Carried 0/0



BRIEF SUMMARY

This report recommends that Council takes the opportunity to respond to the invitation to comment on the proposed transfer of land under the South West native Title Settlement.

BACKGROUND/COMMENT

The attached email correspondence from the DPLH clearly explains the background to this report.

There are five parcels of land involved in this instance and incorporate land encompassing Puntapin Rock, Puntapin dam and access road and some adjacent areas. The proposed responses are framed in the recommendation to this report.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- South West Native Title Settlement Agreement

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The preservation of a long-term strategic water supply asset has strategic implications for the community.

VOTING REQUIREMENTS

Simple Majority

From: Southwest Settlement <swsettlement@dplh.wa.gov.au>

Sent: Friday, 26 November 2021 3:09 PM

To: Shire of Wagin <shire@wagin.wa.gov.au>

Subject: South West Native Title Settlement - Land Base Consultation - Land List 635

Dear Sir/Madam,

Request for Comment – Proposed Transfer of Land under the South West Native Title Settlement

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/south-west-native-title-settlement>

Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to swsettlement@dplh.wa.gov.au. In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, **please provide your comments by 7 January 2022**. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred.

If you have any queries, please do not hesitate to contact me on the details below.

Kind regards,

Jos Lankester | Project Officer | Native Title Agreements and Partnerships
 140 William Street, Perth WA 6000
 6552 4526
www.dplh.wa.gov.au





12.1.5. LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM (LRCIP) PHASE 3

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 December 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	<ul style="list-style-type: none">LRCIP Funding Summary

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924

- Wagin Court House Upgrades - \$130,000
- Moore Street – Bitumen Seal - \$80,000
- Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000
- Roadworks – Culverts - \$60,000
- Lighting of Giant Ram & Pathway - \$2500
- History Shed Fit Out – Historical Village - \$11,000
- Kerbing (Morris/Sawle/Stubbs Streets) - \$43700

And that the remainder of the LRCIP Phase 3 allocation (\$290724) be prioritised by Council at its Ordinary meeting in February 2022.

Carried 0/0

BRIEF SUMMARY

Council has, through its budget process, prioritised some projects for LRCIP Phase 3 however has yet to formally prioritise what the remainder of the allocation should be applied to.

BACKGROUND/COMMENT

Due to the fact that some projects are ready to be progressed and that funds cannot be applied retrospectively; it is believed that approval should be sought for those projects that have been prioritised rather than wait until a determination is made as to what the balance of the allocation should be spent on.



Advance notice is given that kerbing works, thought to have been covered in LRCIP Phase 2, but actually provided for in Phase 3 have inadvertently been carried out on Morris, Sawle and Stubbs Streets (composite value of \$20,323). This means that these costs will have to be met from Shire funds and will require a budget variation during the budget review process scheduled for March. It is expected that this expenditure will be covered by offsets by savings elsewhere in the budget.

CONSULTATION/COMMUNICATION

- A/DCEO
- Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

Local Roads & Community Infrastructure Program (LRCIP) 2020/2021 to 2022/2023

Local Roads & Community Infrastructure Program Phase 1 - \$348,962

Projects to be completed by 30th June 2021

Project	LRCIP Budget	LRCIP Funds Expended	Shire Funds	Completed	Comments
Wetlands Park Development	\$180,000	\$180,000	\$274	Yes	
Additional Footpath and Kerbing Program	\$58,962	\$58,962	\$0	Yes	
Ticket Box – Wagin Sportsground Entrance	\$10,000	\$10,000	\$3,720	Yes	
Community Centre Park Development & Street Furniture	\$50,000	\$50,000	\$0	Yes	
Giant Ram Painting	\$25,000	\$25,000	\$2,060	Yes	
CCTV Upgrade	\$25,000	\$25,000	\$10,013	Yes	Shire Funds of \$27,565. Unspent funds to be carried over to 20/21 to complete project
	\$348,962	\$348,962	\$16,067	\$365,029	

Local Roads & Community Infrastructure Program Phase 2 - \$279,590

Projects to be completed by 30th June 2022

Project	LRCIP Budget	LRCIP Funds Expended	Shire Funds	Start Date	Comments
Historical Village Precinct - History Shed	\$136,700	\$44,080	\$0	Jun-21	\$92,620 carried over to 21/22 to complete project
Bullock Hills Road - Widening	\$47,000	\$0	\$0	Oct-21	
Main CBD Paving Clean and Seal	\$20,000	\$0	\$0	Oct-21	
Wagin War Memorial Upgrades	\$20,000	\$0	\$0	Aug-21	
Stubbs Street - Kerbing	\$3,890	\$0	\$0	Sep-21	
Johnston Street - Kerbing	\$17,000	\$0	\$0	Sep-21	
Tudhoe Street - Kerbing	\$10,000	\$0	\$0	Sep-21	
Bojanning Park Upgrades	\$25,000	\$0	\$0	Aug-21	
	\$279,590	\$44,080	\$0		

Local Roads & Community Infrastructure Program Phase 3 - \$687,924

Projects to commence from 1st January 2022 and to be completed by 31st December 2023

Project	LRCIP Budget	LRCIP Funds Expended	2021/2022 Year	2022/2023 Year	Comments
Wagin Court House Upgrades	\$130,000	\$0	\$130,000	\$0	
Moore Street Construct and Seal	\$80,000	\$0	\$80,000	\$0	
Extension of Footpath & Kerbing Program	\$43,700	\$0	\$43,700	\$0	
Cemetery Improvements - Construct and seal west entrance & gravel sheet carpark	\$70,000	\$0	\$70,000	\$0	
Road Works - Culverts	\$60,000	\$0	\$60,000		
Lighting of Giant Ram & pathway	\$2,500	\$0	\$2,500		
History Shed Fit Out - Historical Village	\$11,000	\$0	\$11,000		
	\$397,200	\$0	\$397,200	\$0	\$290,724



12.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

12.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 December 2021
PREVIOUS REPORT(S):	17 November 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Acting Deputy Chief Executive Officer's report for November 2021

Carried 0/0

BRIEF SUMMARY

The following report details the activities that fall under the control of the A/DCEO for the months of November and December 2021.

BACKGROUND/COMMENT

SPORTSGROUND DEVELOPMENT

After lengthy information sessions with John Case the Shire's Project Officer, his extensive review and work on the Sportsground Masterplan, he has identified a number of unforeseen and unidentified possible issues that need clarification from the Steering Committee. The Chairperson and the Committee will need to discuss prior to a recommendation to Council and decisions regarding the next steps in the process.

John and the ADCEO will meet with the Chairperson (Cr Blight) at the beginning of the new year to progress a meeting with the committee prior to the February Council meeting, where decision of the Committee will be presented to Council.

John continues to report on the issues that have arisen and continue to arise in his endeavour to seek the best way forward for the Shire and timeframe associated. He will work with local contractors to answer pressing questions of the Masterplan as he sees fit.

CORPORATE SERVICES

Local Roads and Community Infrastructure Program (LRCIP) – Phase 3 Work Schedule

After further discussion with the CEO and the item in this December agenda, it is proposed that the funding phase 3 be portioned out and submitted in two partial work schedules, the



known works that can commence as at 01 January (or when approved) and the following at a later date when additional consultation with Council has occurred and the forecast for the 2022/2023 budget occurs. Given the major RADs funding project programmed for the end of 2022, the works crew availability could potentially be stretched towards the end of next year but still leave 12 months of proposed works that could be accounted for.

Mandatory COVID Vaccinations for Local Government Employees

As mandated by the State Government in November 2021, all Local Government administration and associated staff are required to have administered their first dose of a COVID vaccine by 31 December 2021 and second dose by 31 January 2022. To date, proof has been provided by all but the non-required staff that are either single or double dosed.

Integrated Planning and Reporting - Major Review

The beginning of the major review process is underway and will take approximately 6-8 months to complete and with support of management staff, the review be undertaken internally. More of the process is identified in the agenda item contained.

AGED CARE

HEMOCARE REPORT NOVEMBER 2021

CLIENTS:

94 clients received one or more services for November

Service	Number of Services
Domestic Assistance	171
Social Support	28
Shopping	14
Nursing	8
Personal Care	2
Social Support - Group	49
Meal Preparation	9
Gardening	73
Meals on Wheels	29
Transport	61

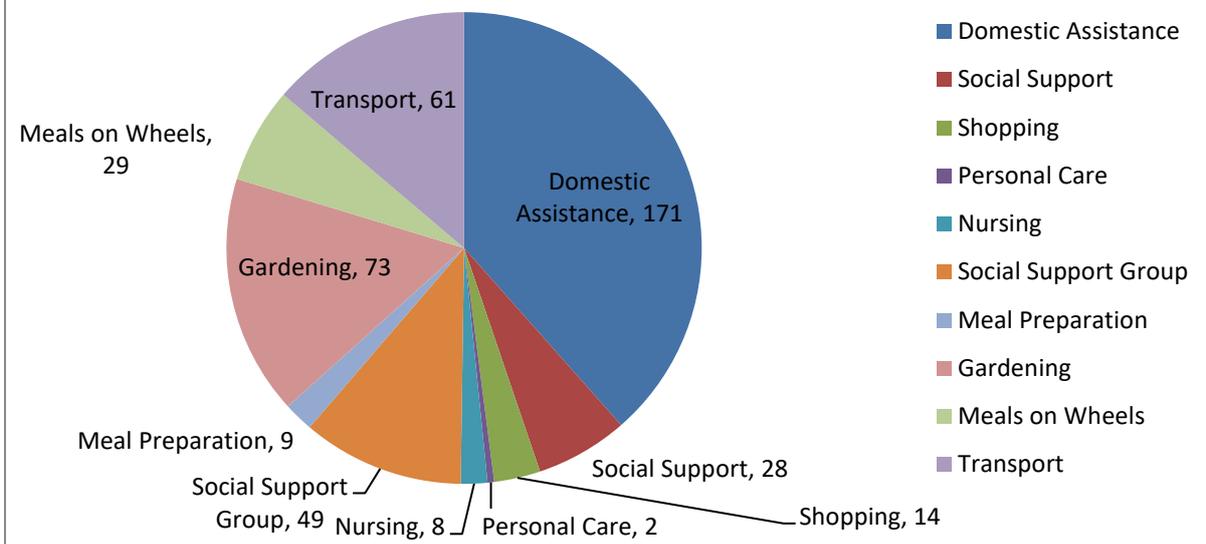


SERVICES:

Service	Number of Services
Domestic Assistance	171
Social Support	28
Shopping	14
Nursing	8
Personal Care	2
Social Support - Group	49
Meal Preparation	9
Gardening	73
Meals on Wheels	29
Transport	61

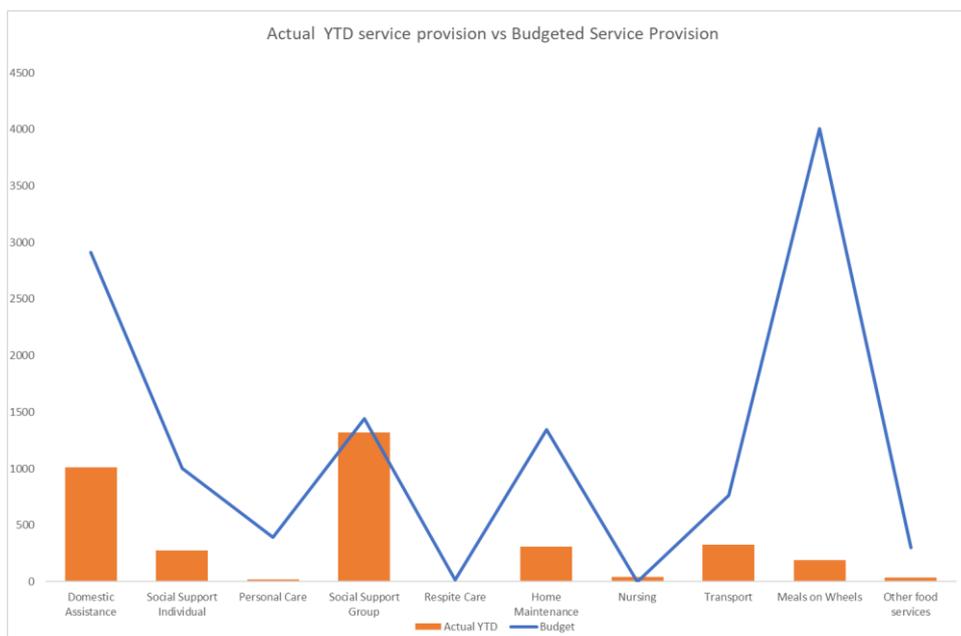


Wagin Homecare # Services November 2021



Wagin Homecare Complete Service Provision November 2021

Types of services provide	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	202	-41	2913	1013
Social Support Individual	83	45	-38	1001	277
Personal Care	33	2	-31	390	20
Social Support Group	120	388	268	1442	1319
Respite Care	2	0	-2	18	6
Home Maintenance	112	80	-32	1344	311
Nursing	0	9	9	0	43
Transport	64	61	-3	762	328
Meals on Wheels	334	29	-305	4011	187
Other food services	25	10	-15	299	37





FIRE CONTROL

Ballaying Water Tank

Installation of the Ballaying water storage tank commenced on Thursday 16 December 2021. The additional three tanks are still in production and will happen when the contractor advises they are ready for install.

TOWNSCAPE:

Wetlands Park Playground Development

Stage 3 – Ninja Park Contractor has been engaged and park has been ordered. Project Manager, Peter Kelsey from Adventure + has scheduled installation to start on 26th April 2022, but will confirmed closer to this date.

TOURISM:

Nov/Dec 2021 Shire Facebook Report

09/12/2021

The Shire Facebook page has posted 14 times since the last report in July with the biggest audience award's going to the customer service position ad with over 2,300 people checking out the 2 posts on the job.

- Paragliders in Wagin – 17th Nov – 441 people & 5 share
- Wagin Flyer – 17th Nov – 667 people
- Pool closure due to weather – 18th Nov – 584 people & 2 shares
- Job Opportunity Ad – 19th Oct – 982 people & 4 shares
- Pool Closure, cold weather – 21st Nov – 439 people & 1 share
- New Councillor swearing in – 24th Nov – 779 people & 1 share
- RFDS chopper open day – 25th Nov – 283 people & 4 shares
- Shire CSO position – 25th Nov – 1,134 people & 4 shares
- Cat in the pound – 29th Nov – 492 people & 1 share
- Some statement about something (Annual Electors Meeting Notice) – 2nd Dec – 243 people & 2 shares
- Christmas Street Carnival Flyer – 3rd Dec – 909 people & 7 shares
- Shire CSO position – 6th Dec – 1,207 people & 6 shares
- Pool closed for swim club event – 7th Dec – 286 people
- Vaccination Clinic at Wagin Town Hall – 8th Dec – 255 people & 2 shares

With changes to Facebooks layout – we can now advise on new information:

Post reach is 3,259 – the reach is the number of people who saw any content from our fb page or about our page

Post views is 470 – this is the number of times our pages profile has been viewed by people, including those logged into fb and those not logged in.

Post engagement is 1,537 – this is the people who have had any interactions with our posts – including likes, shares and comments

Our pages statistics state we currently have 1,646 followers, with 5 new followers.



Wagin Woolorama currently has 3,852 followers.

RECREATION AND CULTURE

Library Report November/December 2021

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Update:

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm

Library Events:

- Library Book Club was held at Wagin Library & Gallery on Saturday November 13th from 2pm to 4pm. Our next Book Club was held on Saturday December 11th at Cresswells from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.

Library Regular Activities:

- WLG Book Club was held on November 13th from 2pm to 4pm. Our next Book Club was held on Saturday December 11th from 2pm to 4pm at Cresswells.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- **Friends of Wagin Library & Gallery meeting was held Thursday November 25th at 4.30pm. Our next Friends Meeting will be held on Thursday February 24th at 4.30pm.**

Library Statistics:

- 1 new borrower at the library during this reporting period;
- 192 patron visits for November/December reporting period;
- 9 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 8 inter-library loan requests from other public libraries throughout WA for our items; 0 not supplied.
- 1 request for information searches undertaken for Wagin library patrons by library staff;
- 3 public access computer user/s; 0 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 29 community members enjoyed free tea or coffee in the library;
- 1 community member and library patrons spent time reading and relaxing in the library.
- 26 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:



Guest book: More new comments entered, and available on Library coffee table to view during Library hours.

Up and coming news and events:

- Story Time Wednesday 1st December 10am -11am then on Friday 3rd December 1.30pm -2.30pm

Wagin Memorial Swimming Pool November 2021 Report

Wagin Pool opened the 2021/22 season on the 31st of October with an excellent roll out of patrons who enjoyed their first swim and a free sausage sizzle. The month of November has had good numbers despite some windy cool weather conditions. The early morning lappers never seem to mind too much what the weather serves up and continued to filter in from 5.30am until 9am week days in good numbers. The Wagin Swimming Club also started their season with a good number of swimmers training every Wednesday from 3.30pm until 6pm. Great to see the number of Dolphins participating in the young group at 3.30pm.

Baby classes with Christie proving very popular and providing a great service to the young swimmers a couple of times slots a week.

The pre season maintenance has proven to be beneficial with no major problems arising. The quality of the 50m water is extremely high with many positive comments from patrons. The loop system installed by Wetdecks has proven successful with now no chance of overflow from the filters and the sight glass making life easier to monitor water levels. The new 50m pool blankets also doing an excellent job warming the water to a comfortable level, ranging between 22 and 26 degrees. More maintenance is needed on one of the blanket rollers.

The 50m chlorinator still has issues but has been “tweaked” to a point where it is in a fashion doing its job but must be treated with kit gloves. A replacement chlorinator has been ordered and expected with a three-week delivery delay.

The Youth Early Intervention Project card has been well utilized by the children with the offer of free entry to the pool. This will continue until funds are depleted.

The BBQ area which is a great asset to the pool has been well used already with Christmas gatherings, birthdays, and general use. Also the basketball pad is in constant use with many children just coming to the pool to use that facility.



Entry Figures for November

Nov-21	Adults Paid	Child Paid	Family Paid	Spectator	Education Dept	Under 5	Adult Pass	Child Pass	Family Pass	Y.E.I.P	Totals
31/10/2021	17	35	9	8		16			3		88
2/11/2021	2	4					7				13
3/11/2021	3	42	1	20		7	9		11		93
4/11/2021	10	27	2	7		7	9	1	3	8	74
5/11/2021		13	1	4			10	3		10	41
6/11/2021	4	8		2		2	1	15	2	7	41
7/11/2021	6	19	2	7		4		6	5	8	57
8/11/2021											
9/11/2021	2						10	1			13
10/11/2021	8	24	1	15		2	9	11	8	3	81
11/11/2021	9	11	1	4		3	11	2	3		44
12/11/2021	2	10		1	29	3		9	2	1	57
13/11/2021	10	18	4	9		5		3	3	5	57
14/11/2021	6	10	1			1		2	5		25
15/11/2021											
16/11/2021	5	16	3	3		4	8	1	4	6	50
17/11/2021	4	21	2	15		7	9	1	9	2	70
18/11/2021	2						9				11
19/11/2021	1	3					8	1			13
20/11/2021	13	30	3	9		21		1	2	5	84
21/11/2021	3	7	1	6		4		1	2		24
22/11/2021											
23/11/2021	10	20	1	8	3	9	11	5	3	5	75
24/11/2021	7	37	1	19		11	12	2	15	5	109
25/11/2021	11	26	1	8	8	6	11	3	6	2	82
26/11/2021	10	30	1	10		13	14	4	9	8	99
27/11/2021	31	42	4	9		14	1	2	3	12	118
28/11/2021	36	36	5	6		19		5	10	5	122
29/11/2021											
30/11/2021	8	11	3	3	5	10	12	2	3	4	61
Totals	220	500	47	173	45	168	161	81	111	96	1602

Entry Figures for December to date.

Dec-21	Adult Paid	Child Paid	Family Paid	Spectator	Education Dept	Under 5s	Adult Pass	Child Pass	Family Pass	Y.E.I.P	Totals
1/12/2021	12	29	1	18		4	15	1	13	3	96
2/12/2021	3	5	1		8		16	4	1	1	39
3/12/2021	6	5		1			12	4	1	7	36
4/12/2021	8	24	1	6		5	2	2	5	12	65
5/12/2021	15	23	4	4		18	1	6	8	10	89
6/12/2021											
7/12/2021	4	8		2	4	1	16	4	3	5	47
8/12/2021	22	40	3	15		9	13	4	13	14	133
9/12/2021	30	18	4	4	7	18	15	4	10	12	122
10/12/2021	12	12	1	2		32	11	6	1		77
11/12/2021	4	17	1	7		3		3	5	4	44
12/12/2021		30	2	35			1	1	10		79
13/12/2021											
14/12/2021	9	4		5	3	9	13	2		6	51
Totals	125	215	18	99	22	99	115	41	70	74	878



Coming Up at the Wagin Swimming Pool

- Swimming Club to start up again in 1st term 2022
- Dolphins finished
- Baby classes to continue
- Vacation swimming classes 17th – 23rd December and 29th December – 7th January
- Interim swimming classes 14th to 25th February

Repairs and Maintenance required in the Future

- 50m pool will be in need of a paint
- 50m gutters definitely will need re-sealing
- Learn to swim pool bucket feature will require a paint and check
- Some cracked and broken tiles will need to be looked at on the 50m barging
- Maintenance on expansion joint seals in both pools will be needed
- Installation of a powerpoint at the BBQ

PROJECTS:

Wagin Courthouse

Works have commenced at the Wagin Courthouse for the relocation of the Wagin Homecare and eventually the Wagin Public Library. Contract builder, Brent Norrie will commence construction works on the Courthouse, NAB and other various large contract building jobs for the Shire towards the end of January.

The Courthouse has been prepared for recarpeting in late January, early February with Homecare fit out of the front three offices to take place immediately after.

Installation by Wallis Computer Solutions of the point-to-point server has already been completed and awaiting hardware relocation.

Bojanning Park

The Park is near completion upon awaiting the arrival of the BBQ that was scheduled to be delivered for install in November. The supplier has advised that the BBQ is still in transit and delivery now looks like being early in the new year.

EVENTS:

Australia Day

Application has been made to National Australia Day Council for funding for an Australia Day event similar to last year. This funding includes funds that will be spent on a mural on the outside of the recently upgraded Wetlands Park toilets, as well as entertainment and catering.

OTHER

Staffing

Customer Service Officer

The recruitment process has recently been completed to fill the role of an additional full time customer service officer. Appointment was made on Wednesday 15 December, Miss Zoe Enright was successful and appointed to compliment the customer service contingent. Zoe is a young local Wagin community member who will be a great asset to the Shire of Wagin team.

Grants

Grant Body	Grant Amount	Grant Detail / Reason
National Australia Day Council SUCCESSFUL	\$20,000	Australia Day Event
Lotterywest - SUCCESSFUL	\$173,776	Stage 2 of the Wetlands Playground Development – <i>Installation date 26 April 2022</i>
Roadwise SUCCESSFUL	\$2,500	Contribution to the Annual Christmas Street Carnival
Lotterywest SUCCESSFUL	\$8,000	Contribution to the Annual Christmas Street Carnival
SUCCESSFUL	\$61,236	Bushfire Brigades Water Tank – Badjarning, Ballaying, Cancanning and Lime Lake. Fire-fighting water storage tanks for local Brigades throughout the Shire.
Dept of Local govt and Communities UNSUCCESSFUL	\$1,000	Thank a Volunteer Function

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.2.2. 2022 WOOLORAMA ART PIECE SPONSORSHIP

PROPONENT:	Wagin Agricultural Society Inc
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 December 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.17
ATTACHMENTS:	<ul style="list-style-type: none">Diamond Sponsorship Level & Benefits

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council approve the increase of the 2022 Wagin Woolorama Art Piece Sponsorship to \$1,500.

Or

2. That Council approve the increase of the 2022 Wagin Woolorama Art Piece Sponsorship to \$ xxxxxx

Carried 0/0

BRIEF SUMMARY

The purpose of this report is to increase the sponsorship of the art piece at the Wagin Woolorama from \$1,000 to \$1,500.

BACKGROUND/COMMENT

The Shire of Wagin receives the winning art piece post event to display in the Shire Administration Office.

The following correspondence was received from the Wagin Woolorama Sponsorship Coordinator regarding the increase of the Shire's art piece sponsorship from \$1,000 to \$1,500.

From: sponsorship@woolorama.com.au <sponsorship@woolorama.com.au>

Sent: Friday, 3 December 2021 9:20 AM

To: 'ceo@wagin.wa.gov.au' <ceo@wagin.wa.gov.au>

Subject: 2022 Wagin Woolorama Sponsorship

Good morning

I am contacting you today as the 50th Wagin Woolorama is fast approaching and I would like to confirm the Shire of Wagin continued involvement with the Wagin Woolorama through their sponsorship support.



The Shire of Wagin supports the event with around \$50,000 in services through maintenance of the Wagin Show Grounds and also a cash price for an art pieces that is brought each year. The value of the art piece has been \$1,000 (excluding GST) for some time and to make sure we keep getting a high level of artist entering the competition we would like to increase the amount to \$1,500 (ex GST). By increasing the amount it will ensure artist keep coming back to the Woolorama and also ensure the quality of work that the Shire then purchases.

Could you please let me know as soon as possible if this increase can be facilitated or if you require additional information. This will then be printed in the Show Schedule that is coming out in January 2022.

I have also attached the latest Sponsorship benefit document. The Shire of Wagin falls into the Diamond Level which is our top level.

I look forward to hearing from you.

Kind regards

Carmen Keed
Sponsorship Coordinator
Wagin Agricultural Society Inc.

It has been ascertained that the \$1,000 art piece sponsorship has remained the same for consecutive years (from 2017). The cumulative price change from 2017 to 2021 (compounded inflation rate) is 13.39%. The value of \$1000 from 2017 to 2021 would now be \$1134

CONSULTATION/COMMUNICATION

- Chief Executive Officer
- A/Deputy Chief Executive Officer

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Increase from \$1,000 budget allocation to \$1,500 for the 2021/2022 financial year with potential of remaining a consistent at \$1,500.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

Waggin Woolorama

Sponsorship Levels & Benefits

www.woolorama.com.au

sponsorship@woolorama.com.au



**COME CELEBRATE
WITH US NEXT YEAR!**

Diamond Level

+ \$7,500 (Excluding GST)

Electronic Show Entry pass (valid each day - single daily use only) or Rodeo Entry Pass	10**
General Parking passes (valid both days)	6
Sponsors Thursday night Appreciation Invite	6
Invite to the Presidents Lunch that takes place, Friday of the show	2
Logo and link to company/organisation website on Woolorama Web site under (the year) Sponsors page	Yes
Logo and link to company/organisation website on Woolorama Web site under Major Sponsors page	Yes
Sponsors logo to feature on the Woolorama home page in Sponsor Stack	Yes
Name of company/organisation and larger logo listed in the Official Show Program under Diamond level (subject to time of printing)	Yes
Name of company/organisation and logo listed in the Show Schedule under Diamond level (subject to time of printing)	Yes
Subject to time of printing - logo used on flyers, posters and other advertising material produced by Woolorama	Yes
Subject to time of printing - logo in Diamond level section, printed on large direction signs used around the show	Yes
1x Pre-Event Group Sponsor Social Media Post	Yes
1x Pre-Event Advertising Social Media Post (specific to sponsor)	Yes
1x Event Photography Social Media Post (photography to be taken during event)	Yes
1x Post-Event Group Sponsor Social Media Post	Yes
1x Post-Event Advertising Social Media Post (specific to sponsor)	Yes
Company/organisation mentioned on PA system playing during the 2-day show	Yes
Details passed onto Farm Weekly for the opportunity to advise in the Official Show Program and/or the show Schedule (subject to time of printing) Cost of advertising and if advertising approved, determined by Farm Weekly	Yes
If sponsoring a prize - name mentioned in the Show Schedule near section (subject to time of printing)	Yes

Woolorama Diamond Sponsor 2022 - 2024

Page 1 of 2

Wagin Woolorama

Sponsorship Levels & Benefits

www.woolorama.com.au

sponsorship@woolorama.com.au



**COME CELEBRATE
WITH US NEXT YEAR!**

Continued.....

1 x piece of signage provided by the sponsor to be placed in the sponsored area by the Head Steward in key location. ***	Yes
1 x piece of signage provided by the sponsor to be placed around the show grounds in a key area. Final placement up to event organisers	Yes
1 x piece of signage to be produced by the Woolorama of the sponsor's logo to be used at main gates into the show. Signage design to be provided by Sponsor. Signage to be kept and stored by Woolorama for use in future shows	Yes
50% Discount off the price of a Trade Fair stand ****	Yes

All sponsorship amounts are excluding GST. Sponsorship is measured in the dollar value of cash, vouchers, product or services.

*** Applies only if a sponsor of the Rodeo and is in place of general event tickets*

**** Final decision over the size of the signage and the location is subject to the Head Steward and Event Organisers.*

***** Subject to the availability of sites*

*The Wagin Agricultural Society has the right to exclude a sponsor or cancel a sponsor at any time if they do not align with the values of the society or are seen to damage the image of the Woolorama event. If a Sponsorship is cancelled by the Ag Society all sponsorship given (cash, vouchers, or product) will be returned as soon as possible from date of cancellation ***

If the Wagin Woolorama is cancelled due to COVID related restrictions all sponsorship given (cash, vouchers, or product) will be returned as soon as possible from the date of cancellation.

Sponsorship levels and amounts to be reviewed after the 2024 Woolorama event.

Woolorama Diamond Sponsor 2022 - 2024

Page 2 of 2



12.2.3. INTERGRATED PLANNING AND REPORTING – STRATEGIC COMMUNITY PLAN (SCP) AND CORPORATE BUSINESS PLAN (CBP) MAJOR REVIEW

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	08 December 2021
PREVIOUS REPORT(S):	27 July 2021 – CBP Review
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	<ul style="list-style-type: none">• Strategic Community Plan and Corporate Business Plan (under separate cover)• Review Process Flowchart

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council endorse the major review process of the Strategic Community Plan and Corporate Business Plan.

Carried 0/0

BRIEF SUMMARY

The purpose of this report is to present the proposed major review process of the Strategic Community Plan and Corporate Business Plan for Councils consideration.

BACKGROUND/COMMENT

In accordance with *section 5.56(1)* of the *Local Government Act 1995*, local governments are required undertake a major strategic review of the Strategic Community Plan and Corporate Business Plan. This process reengages with the community on the vision and key choices for the coming ten and four years. The four-yearly major strategic review is a regulatory requirement.

Major Review Planning

This review aligns with the timing of the recent election cycle and by doing this, aligns the democratic and planning cycles to provide an early opportunity for the Council to engage in the strategy setting process, which is a major objective of Council's governance role.

A major strategic review needs to be tailored to the circumstances of each local government. Relevant consideration includes size/capacity, current practice, aspirations for improvement and the nature and extent of potential change.

Informing strategies

A major review has identified the need to update and review all of the Shires informing strategies. The process for the Strategic Community Plan and Corporate Business Plan varies from the review process of the Long-Term Financial Plan, Asset Management Plan and the Workforce plan that can all be undertaken internally with the incorporation of the input received from the community engagement process of the SCP and CBP.

Document	Purpose
Strategic Community Plan	The Strategic Community Plan is a strategic document that provides direction for the Shire (and the community) over a 10 to 15-year period. The Shire's Strategic Community Plan was last endorsed in
Corporate Business Plan	The Corporate Business Plan is an operational document that activates the Strategic Community Plan over a four-year period. The Corporate Business Plan was last endorsed in July 2021
Long-term Financial Plan	The Long-term Financial Plan is a document that shows how the Shire will be able to pay for managing its assets, carrying out capital works, and providing services over a 10-year period. The Long-term Financial Plan was last endorsed in June 2018 as part of the Strategic Resource Plan 2018-2033. In accordance with DLGC guidelines, the plan should be reviewed annually and through both the minor and major strategic reviews. This document is currently under review
Asset Management Plan	Asset planning is intended to integrate the expected cost of looking after assets with long term financial planning. The Shire's Asset Management Plan was last endorsed in June 2018 as part of the Strategic Resource Plan 2018-2033. In accordance with DLGC guidelines, the plan should be reviewed regularly. This document is currently under review
Workforce Plan	Workforce planning is intended to ensure that the Shire employs the right people to deliver the right asset management, service provision and capital works. (Albeit this is to some degree hypothetical and aspirational due to skills and labour shortages) The Shire's Workforce Plan was due for review in 2017. In accordance with DLGC guidelines the plan should be reviewed regularly. This document is currently under review

Previous Reviews

In July 2021 the Council adopted the Corporate Business Plan two-yearly review which updates the Key Activities and Strategies for the short term 2021-2025 projecting forward the

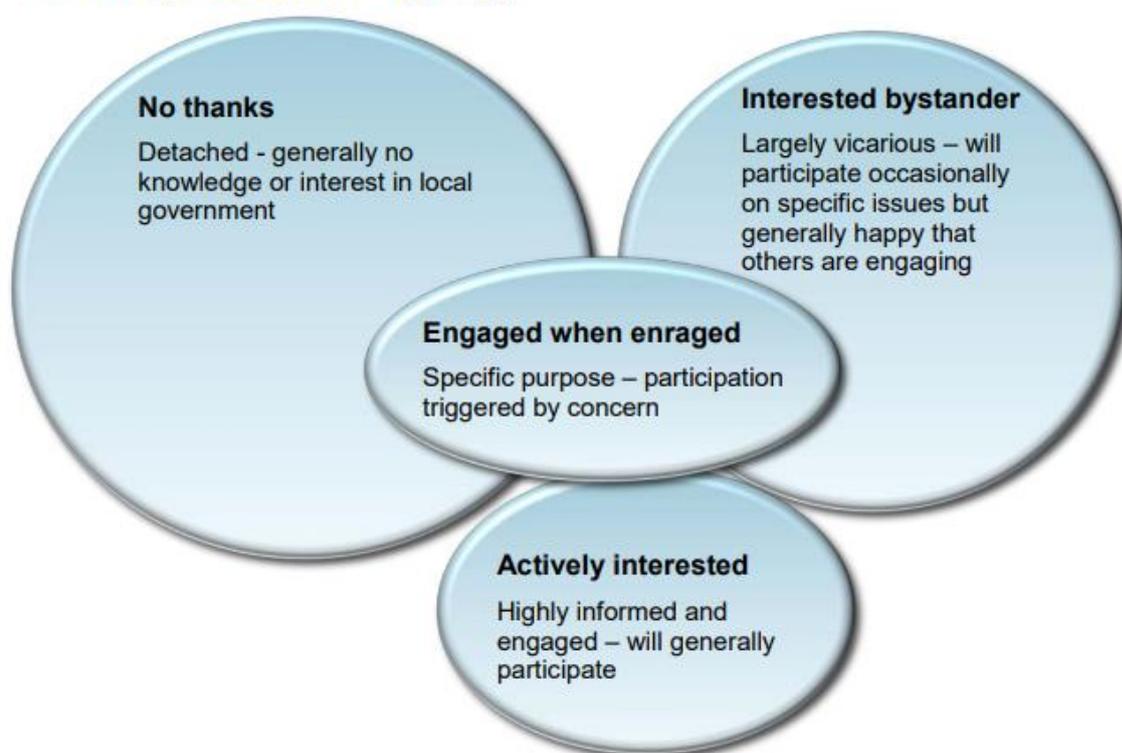
timeline on when anticipated objectives can realistically achieved. This major review reviews those timelines again should any Key Result Areas be completed or updated.

Community Consultation

The Department of Local Government and Communities (DLGC) Integrated Planning and Reporting Framework and Guidelines state that the steps in the major review process themselves are highly scalable. An example, community engagement can be more or less extensive. Conversations at a local fair (Woolorama proposed) in a country local government can achieve a high level of engagement that cannot potentially be met in a large metropolitan local government.

Community participation will, in most local government communities will have at least some people who generally participate in engagement activities, those who rarely do and every possibility in between. The following shows the Typology of expected community participation. With this in mind, a careful engagement process is proposed to be undertaken.

Community Participation - Typology



Proposed Engagement

Internal Management	
	The Management Team has met to discuss the review process and what involvement is required and who will be undertaking what task, compiling the community survey. Management Staff will also be encouraged to provide feedback as survey results. There is support within the Management Team to

	manage the process in-house as far as practicable rather than engaging external consultants. It is believed that as well as saving costs, managing the process in-house will result in greater ownership of the plan/s and will probably better align expectations with capacity.
Elected Members	Information to be presented to Council (agenda item) regarding the review process, engagement, a general overview of what has been achieved since the last major review. Elected Members will be greatly encouraged to participate in the engagement process with the community to understand its needs and how Council can implement the proposed review changes.
Shire Employees	The survey will be distributed to all Shire employees to gauge satisfaction in their perspective. The majority employees are ratepayers of the Shire. Their participation will be encouraged.

External	
Stakeholders	Community Participants
Period of Engagement	2 months, February – April 2022
Level of Engagement	Consult
Method of Engagement	Survey Monkey Survey, Woolorama Stall, Hardcopy Survey
Advertising	Local Newspaper, <i>Woolpress</i> , Shire Facebook, Noticeboard

Other	
Integrated Planning and Reporting Guidelines	Consultation of the Integrated Planning and Reporting guidelines produced by the Department of Local Government and Communities provides, in detail, the process and level of community engagement required for a successful review.
LG Professionals	IPR Webinar – What LG Reform means for IPR Practitioners was a webinar held regarding potential aspects that impact the IPR process including; <ul style="list-style-type: none"> • Community Engagement Charter (4.1) • Ratepayer Satisfaction Surveys (4.2) • A Council Plan to be reviewed every 8 years, Asset Management Plan to be reviewed every 10 years, and Long-Term Financial Plan to be reviewed every 4 years (6.2) • Service Plans and Project Plans (6.2)



- Templates for all of the above

CONSULTATION/COMMUNICATION

- Management Team
- Department of Local Government and Communities
- LG Professionals (LG Reform – What it means to the IPR Process)

STATUTORY/LEGAL IMPLICATIONS

- **LOCAL GOVERNMENT ACT 1995 - SECT 5.56**

5.56 . *Planning for the future*

- 1) *A local government is to plan for the future of the district.*
- 2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

- **LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 19C**

19C . **Strategic community plans, requirements for (Act s. 5.56)**

- 1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- 2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*
- 3) *A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.*
- 4) *A local government is to review the current strategic community plan for its district at least once every 4 years.*
- 5) *In making or reviewing a strategic community plan, a local government is to have regard to —*
 - a) *the capacity of its current resources and the anticipated capacity of its future resources; and*
 - b) *strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and*
 - c) *demographic trends.*
- 6) *Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.*
- 7) *A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*
- 8) *If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*
- 9) *A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.*
- 10) *A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.*



POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Sufficient funds exist within the 2021/2022 Annual budget to address this review process and the advertising associated.

STRATEGIC IMPLICATIONS

Encompasses the entirety of the Strategic Community Plan and the Corporate Business Plan Key Result Areas and the Anticipated, Measurable Outcomes.

VOTING REQUIREMENTS

Simple Majority

OVERVIEW OF THE INTEGRATED PLANNING & REPORTING PROCESS (IPR) FOR THE MAJOR REVIEW OF THE STRATEGIC COMMUNITY PLAN (SCP) & THE CORPORATE BUSINESS PLAN (CBP)

Dec 2021 Preparation of Review

Management met to prepare a process to undertake the major review required in the 2021/2022 year.

Dec 2021 Report to Council

Staff to collate a report on the progress since the last SCP/CBP review

January 2022 Community Survey

Preparation and feedback on survey by 10 Jan prior to distribution of survey. This is part of the community engagement process.

January 2022 Update Profile, Strategic Context & other IPR plans

Review & update community and economic profile for the Shire. Update informing strategies including the Long-Term Financial, Asset Management and Workforce Plans with relevant Shire personnel.

January 2022 Preparation of Document

Undertake a review of current document, formatting and prepare template for addition of updated community feedback

February 2022 Preparation for Engagement

Survey now open - Staff to prepare for the community engagement process after guidance from Council

March 2022 Community Engagement

Shire have stall at Woolorama as major engagement opportunity with the Community.

Early - April 2022 Community Engagement – Forum

Forum be held to maximise participation in the process. If required, other engagement activities to be initiated by staff upon conclusion of Woolorama and Forum.

April 2022 Draft SCP/CBP – presentation to Council

Council's opportunity to review the community feedback received and draft document and make changes as deemed necessary,

May 2022 Consultation

Draft document is advertised for comment and

June 2022 Adoption

The SCP/CBP, LTFFP, WFP and AMP are formally adopted by Council.





12.3 MANAGER OF WORKS

12.3.1 WORKS AND SERVICES REPORT – NOVEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	7 December 2021
PREVIOUS REPORT(S):	16 November 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Manager of Works Officer report for the month of November 2021.

Carried 0/0

BRIEF SUMMARY

NIL

BACKGROUND/COMMENT

CONSTRUCTION CREW

- Lime Lake Road West has been reopened. Andrews Road is still closed, waiting for water to subside.
- Reseals have been carried out on Edwards Road (floodway), Marks Court, Pederick Drive, Rec Ground, Unicorn Street and Wendell Street.
- The drain on Padbury Lane has been realigned to improve water control.
- Reinstated unseal roads after recent rains. Evans, Painters and Stott Roads were the worst affected roads, while another six were repaired with the odd load of gravel and a grade.
- Gravel sheeted 1.5km of Andrews Road from the boundary end (sandy section) and installed a 300mm culvert pipe and head walls.

UPCOMING WORKS

- Seal widen 1.2km section of Bullock Hills Road.
- Construct and seal Puntapin/Bullock Hills Road intersection.
- Stabilise and seal Moore Street.

ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise.

Maintenance grading various roads as weather permits.



TOWN MAINTENANCE

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes and other general works.

PLANT / MACHINERY

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required

COUNCILLOR'S INFORMATION

Roz Derrick's last day with the Shire was the 8/12/2021. I have started training two outside staff members to maintenance grade, until we can find a final trim grader operator.

CONSULTATION/COMMUNICATION

NIL

STATUTORY/LEGAL IMPLICATIONS

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority



PLANT REPORT				Nov 2021		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	35,964	39,000	W.1	
ISUZU D-MAX WAGON P-02	E EDWARDS	1/11/2018	68,410	70,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	30,016	30,000	W.1008	Service Due
MAZDA CX5 - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
HOLDEN COMMODORE P-08		6/11/2018		94,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,210	1/02/2022	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	1,226	1,500	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	3,863	4,150	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	3,233	3,500	W.041	
ISUZU TRUCK P-14	S HISKINS	3/12/2019	54,750	54,000	W.1002	Service Due
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,606	9,650	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	98,333	100,000	W.1012	
KUBOTA MOWER P-18	M TITO	31/10/2019	263	300		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,838	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,047	4,000	W.9618	Service Due
ISUZU P-21	C WARREN	17/03/2017	72,218	73,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	442	521	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	10,744	15,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	11,012	15,000	W.1001	
TRITON UTE P-26	S SICELY	14/11/2014	80,261	80,000	W.1022	Service Due
TRITON UTE P-27	M WUBBELS	6/11/2014	89,233	90,000	W.1007	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	59,446	70,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,734	3,900	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	74,589	75,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	173,332	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,113	1,112		Service Due
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,854	5,750	W.10552	Service Due
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,089	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	3,814	4,057	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	45,374	52,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,429	30/11/2021	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	407	400		Service Due
TOYOTA UTE P-85	VARIOUS	29/10/2020	7,989	15,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	38,000	40,000	W.10796	



12.3.2 REQUEST FOR REPLACEMENT KERBING ON REDUNDANT CROSSOVER – 15 WARE STREET, WAGIN

PROPONENT:	V.M Atkinson
OWNER:	V.M Atkinson
LOCATION/ADDRESS:	15 Ware Street, Wagin
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Manager of Works
DATE OF REPORT:	14 December 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	WT Atkinson – Chief Executive Officer
FILE REFERENCE:	A478
ATTACHMENTS:	<ul style="list-style-type: none">• Letter from Proponent• Photograph

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council approve the replacement of the length of kerbing along the front of the dwelling located at 15 Ware Street and reinstate the continuation of the footpath along the street.

Carried 0/0

BRIEF SUMMARY

The attached correspondence was received from the owner of 15 Ware Street to request the placement of kerbing across the redundant original crossover.

BACKGROUND/COMMENT

The proponent proposes that the redundant crossover in discussion could be easily remedied with the replacement of the 6-meter length of kerbing to fill in the old cross over and reinstate the footpath.

An inspection has been made of the section in question and the redundant crossover would not affect the ability to enter the property, which is now located on Arnott Street. This request is unlikely to have any adverse impact on road users and only minimal disruption to footpath users.

CONSULTATION/COMMUNICATION

- Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS



Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Manager of Works
Shire of Wagin
PO Box 200
WAGIN WA 6315

V.M. Atkinson
15 Ware Street
WAGIN 6315

28th October 2021

Dear Sir, REQUEST FOR KERBING ACROSS REDUNDANT CROSSOVER

There is an original crossover in Ware Street at the front of this address which has long been redundant, as vehicular access to the property is via a crossover in Arnott Street.

There have been occasions where visitors to the property have driven their vehicles over the redundant crossover to park on the street verge. Vehicles have sometimes been driven beyond the street verge onto the front paving within the property boundary, thereby causing damage which results in inconvenience and time and expense to repair.

I am informed that this matter could be easily remedied by blocking off the redundant crossover with three lengths of second-hand kerbing (of which the Shire has an ample supply, and which is in keeping with the rest of the kerbing in the street) and some gravel backfill.

Your consideration towards this request would be appreciated.

Yours faithfully,

VM Atkinson

Officer		Comment Mow
Action Required		
Information Only		
Actioned		
Scanned		





12.4 MANAGER OF FINANCE

Nil

12.5 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

12.5.1 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – NOVEMBER 2021

*****Report to be distributed at Ordinary Council Meeting 21 December 2021*****

12.6 TOWN PLANNER REPORT

12.6.1. DEVELOPMENT APPLICATION – PROPOSED NEW TELECOMMUNICATIONS INFRASTRUCTURE (WIRELESS BROADBAND)

PROPONENT:	Crisp Wireless Pty Ltd on behalf of Mr Peter J Spooner (Landowner)
OWNER:	Mr Peter J Spooner (Landowner)
LOCATION/ADDRESS:	Lot 13885 (No.1436) Collanilling Road, Cancanning
AUTHOR OF REPORT:	Mr Joe Douglas - Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 December 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A1612
ATTACHMENTS:	<ul style="list-style-type: none">• Attachments 1

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the development application submitted by Crisp Wireless Pty Ltd on behalf of Mr Peter J Spooner (Landowner) to construct new telecommunications infrastructure on Lot 13885 (No.1436) Collanilling Road, Cancanning be APPROVED subject to compliance with the following conditions and advice notes:

Conditions

- (1)The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
- (2)Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.

(3) The proposed development shall be commenced within a period of two (2) years from the date of this approval. If the proposed development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.

(4) The clearing of any existing native vegetation on the land to accommodate the proposed development is not permitted unless otherwise approved by Council.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner are reminded of their obligation to ensure compliance with the requirements of the Shire of Wagin Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk.
4. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
5. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the local government's determination.

Carried 0/0

BRIEF SUMMARY

This report recommends that a development application submitted by Crisp Wireless Pty Ltd on behalf of Mr Peter J Spooner (Landowner) to construct new telecommunications infrastructure on Lot 13885 (No.1436) Collanilling Road, Cancanning be approved subject to conditions.

BACKGROUND/COMMENT

BACKGROUND

Crisp Wireless Pty Ltd have submitted a development application on behalf of Mr Peter J Spooner (Landowner) seeking Council's approval to install a new 30 metre high telecommunications tower and associated infrastructure in the south-eastern portion of Lot 13885 (No.1436) Collanilling Road, Cancanning to improve wireless broadband coverage throughout the locality.



It is understood from information provided by the applicant that no clearing of any existing native vegetation will be required to accommodate the proposed development and that all access to the proposed new telecommunications infrastructure will be via the land's frontage to Rowells Road immediately east.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

Lot 13885 is located approximately 21 kilometres north-east of the Wagin townsite in the locality of Cancanning. The subject land is irregular in shape, comprises a total area of approximately 1,033.85 hectares and has direct frontage and access to Dongolocking and Collanilling Roads along its western boundaries and Rowells Road along its eastern boundary, all of which are constructed local roads under the care, control and management of the Shire of Wagin.

Lot 13885 is gently sloping from east-to-west, has been extensively cleared throughout, with the exception of a number of small stands of native vegetation that have been retained for land management purposes, and is currently used for broadacre agricultural purposes (i.e. cropping and grazing).

The property contains a number of improvements associated with its current use including a single house and associated outbuildings, numerous farm sheds, grain storage silos, stock holding yards, cleared and fenced paddocks, farm dams, unsealed internal access tracks, firebreaks and boundary fencing.

It is significant to note Lot 13885 is not designated as being flood prone or subject to inundation during extreme storm events despite containing a small number of intermittent creek lines throughout and contains no buildings or places of European or Aboriginal cultural heritage significance.

A significant proportion of the property, including that area where the proposed new telecommunications infrastructure is proposed to be constructed, has been designated by the Fire and Emergency Services Commissioner of WA as being bushfire prone. Notwithstanding this fact, as the proposed development will not result in the intensification of land usage, increase the number of employees on the land, the occupation of employees on site for any considerable amount of time, or an increase to the overall bushfire threat, a bushfire attack level (BAL) assessment and bushfire management plan are not required in support of the application.

Existing adjoining and other nearby land uses are predominantly rural in nature (i.e. broadacre cropping & grazing) on lots ranging in size from 36 to 437 hectares.



Location & Lot Configuration Plan (Source: Landgate)

Comment

Lot 13885 is classified 'Rural' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2).

Council's stated objectives for the development and use of any land classified 'Rural' zone are as follows:

- a) *The Rural zone is to be used predominantly for agricultural, single residential and public recreation uses; and*
- b) *Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the rural environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

The use class 'Telecommunications Infrastructure' is listed in Table 2 of LPS2 as being a discretionary (i.e. 'D') use on any land classified 'Rural' zone which means it is not permitted unless Council has exercised its discretion and granted development approval.

The application has been assessed with due regard for all relevant elements of the Shire's local planning framework including LPS2, the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and State Planning Policies 2.5 and 5.2 entitled *Rural Planning* and *Telecommunications Infrastructure* respectively. This assessment has confirmed the proposal is compliant or capable of compliance with the following requirements:

- Land capability and suitability;
- Lot boundary setbacks;
- Land use compatibility;
- Amenity of the locality including potential environmental, visual and social impacts;
- On-site vehicle access and parking; and
- Flood, stormwater drainage and bushfire risk management.

The proposal is also consistent with the general aims and objectives of LPS2 and has considerable merit for the following reasons:

- i) It will assist implementation of the *State Planning Strategy 2050* (2014) which advocates for the provision of an effective state-wide telecommunications network;
- ii) It will be located in an area dominated and characterised by broadacre farming activities

on large sized lots. Furthermore, it is unlikely to be visually prominent when viewed from any significant viewing locations in the locality such as scenic routes, lookouts and recreation sites;

- iii) It will not detract from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land in the locality;
- iv) Its location on the subject land will not compromise environmental, cultural heritage, social and visual landscape values;
- v) The scale, materials, external colours and finishes of the proposed infrastructure are not inconsistent with other existing similar developments within the Shire's broadacre agricultural areas and could be expected to fit into the surrounding landscape without raising any major concerns or objections;
- vi) It will not generate significant volumes of vehicular traffic or place undue loads on existing essential service infrastructure in the immediate locality;
- vii) It will not generate any electromagnetic radiation or other emissions given the nature of the proposed telecommunication service (i.e. wireless broadband); and
- viii) The location of the proposed infrastructure will facilitate continuous network coverage and address current communication coverage deficiencies in the immediate locality which will be of significant benefit to the local community and travelling public.

In light of all of the above, it is concluded the proposal to construct and operate new telecommunications infrastructure on a portion of Lot 13885 (No.1436) Collanilling Road, Cancanning is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of standard conditions to ensure the development proceeds in a proper and orderly manner. As such, it is recommended Council exercise its discretion and grant conditional development approval

CONSULTATION/COMMUNICATION

Not required or deemed necessary.

STATUTORY/LEGAL IMPLICATIONS

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

POLICY IMPLICATIONS

- State Planning Policy 2.5 - *Rural Planning*
- State Planning Policy 5.2 - *Telecommunications Infrastructure*

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the applicant.

All costs associated with the proposed development will be met by the applicant.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond, the cost of which cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to



\$60,000 excluding GST depending upon how far the matter proceeds through the review process

STRATEGIC IMPLICATIONS

Shire of Wagin Strategic Community Plan 2018-2028 – The proposal for Lot 13885 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan as it applies to the following:

- Economic Development:
 - *Progression of economic strategies and initiatives;*
 - *Seeking opportunities for regional wide economic or community development for the benefit of local people in the Shire.*
- Community Services & Social Environment:
 - *Continued support for tourism and related infrastructure development.*
 - *Establish Wi-Fi hotspots.*
- Town and Natural Environment:
 - *Continued monitoring and response to environmental issues facing the Shire.*

VOTING REQUIREMENTS

Simple Majority



Planning Approval

Prepared for: Shire of Wagin

Attention:

Date: 24/11/2021

Location: 1436 Collanilling Road,
Cancanning

Commercial in Confidence

Vision Statement

To be the first choice for broadband internet in regional Western Australia by providing first class infrastructure with a consistent focus on excellent customer service and ongoing regional community consultation to ensure our program meets the needs of country WA.

Background

CRISP Wireless is a Network owner/operator licensee for Wireless Broadband services in Western Australia.

We provide a unique telecommunications solution that utilises Point to Point secured wireless connectivity between sites as well as community wireless services and subscriber broadband.

Quality Information

Prepared for:

Cancanning Tower site

Prepared by:

CRISP Wireless Pty Ltd

Address: PO Box 1004, Narrogin WA 6312

Email: lballard@crispwireless.com.au

Document number:

Revision	Revision Date	Details	Authorization		
			Prepared By	Reviewed By	Authorised By
A	24/11/2021	Proposal	Leigh Ballard	Jeremy Devenish	Leigh Ballard

Revision History:

Proposal

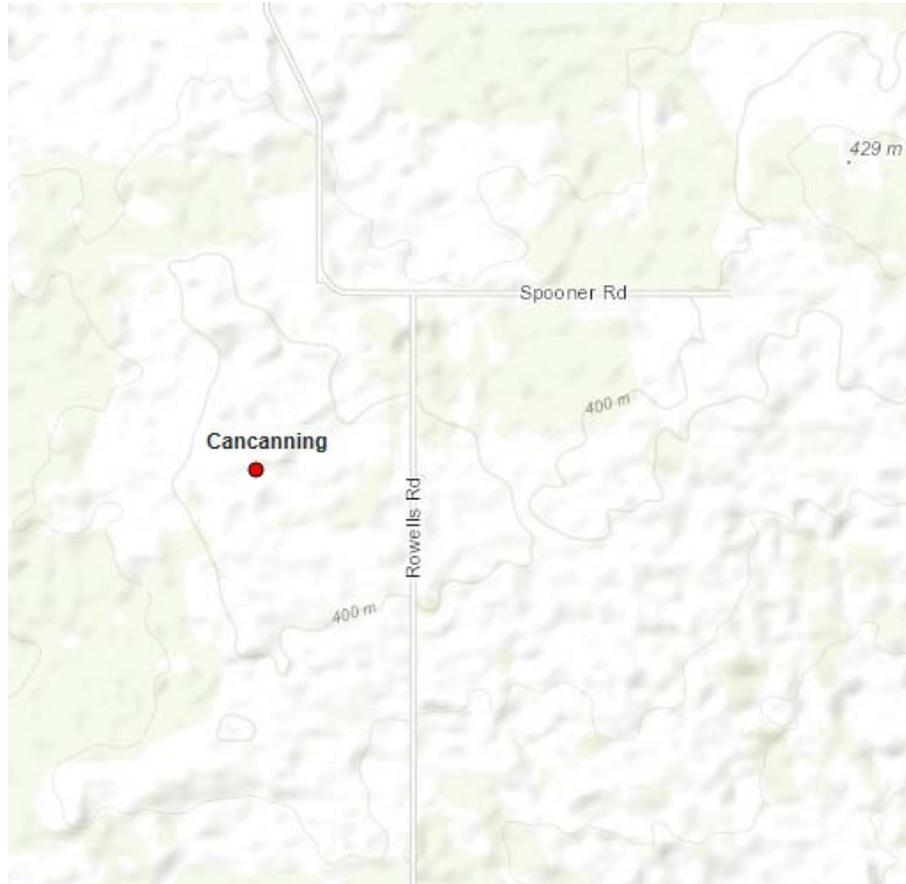
CRISP Wireless proposes to extend our fixed wireless network across the wheatbelt. We are proposing to build 30m communications tower on 1436 Collanilling Road, Wagin WA 6315. The land area is currently zoned rural for the purpose of general farming. The site proposed will not affect the current farming practices.

This can be seen below on aerial maps.

Photo 1



Photo 2



The 30m tower and communications hut will be similar to the below photo.



ATTACHMENT 1

Access to the land will be via the Rowells Road, then onto farm tracks. We envisage this to have minimal traffic on it whilst erecting the tower and less once complete.

Photo 4 shows that the site is 74m from the closest boundary.

Photo 4



WESTERN



AUSTRALIA

REGISTER NUMBER	
13885/DP205466	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
1	17/5/2010

RECORD OF CERTIFICATE OF TITLE
 UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 2734 FOLIO 377

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
 REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 13885 ON DEPOSITED PLAN 205466

REGISTERED PROPRIETOR:
 (FIRST SCHEDULE)

PETER JOHN SPOONER OF 1436 COLLANILLING ROAD, CANCEANNING

(T M013768) REGISTERED 8/8/2012

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
 (SECOND SCHEDULE)

1. H198068 PROFIT A' PRENDRE. CERTAIN RIGHTS AND INTERESTS TO BP REFINERY (KWINANA) PTY LTD OF 763 MASON ROAD, KWINANA FOR A PERIOD OF 40 YEARS FROM AND INCLUDING 1ST JANUARY 1999 - SEE DEPOSITED PLAN 205466. REGISTERED 17/8/1999.
2. *M013769 MORTGAGE TO BANK OF WESTERN AUSTRALIA LTD REGISTERED 8/8/2012.
3. *M601066 CHARGE TO VAUGHAN PURKISS SPOONER, ADA ELIZABETH SPOONER, BOTH OF POST OFFICE BOX 247, WAGIN REGISTERED 7/4/2014.
4. *M689132 CAVEAT BY THE REGISTRAR OF TITLES LODGED 30/6/2014.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

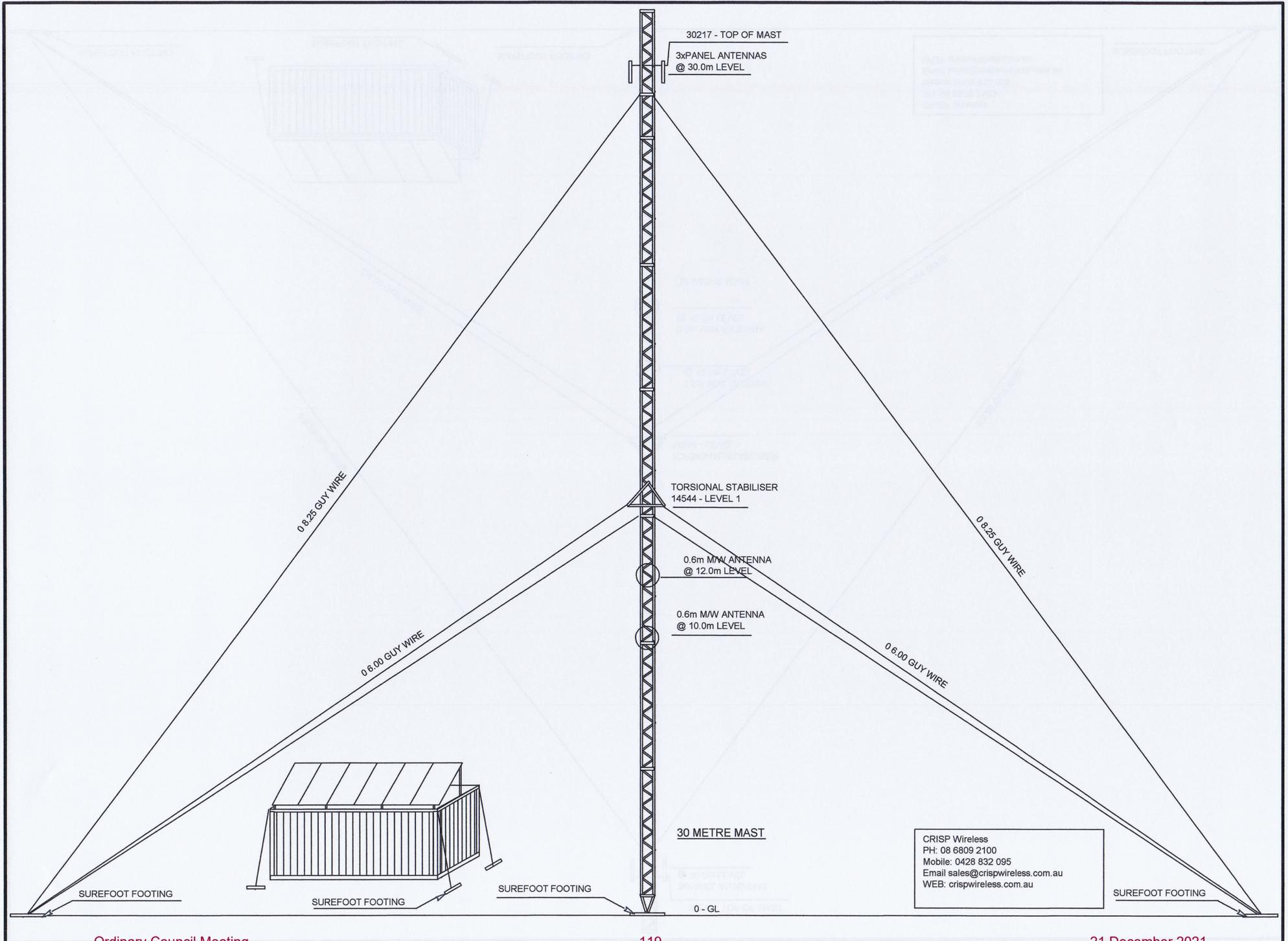
-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP205466
 PREVIOUS TITLE: LR3084-441
 PROPERTY STREET ADDRESS: 1436 COLLANILLING RD, CANCEANNING.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF WAGIN

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING M013769



Contact List

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Project Manager

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M: 0404802890

SHIRE OF WAGIN
LOCAL PLANNING SCHEME NO.2



APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details – Attach a separate sheet where there are more than two landowners		
Name/s: Peter John Spooner of 1436 Collanilling Road, Cancanning		
ABN (if applicable): 72 891 510 767		
Address: 1436 Collanilling Road, Cancanning		
Postcode: 6315		
Phone: (work): (home): (mobile): 0447 616 063	Fax:	E-mail: peter.spooner@bigpond.com
Contact person: Peter John Spooner		
Signature: 		Date: 24/11/21
Signature:		Date:
<i>NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		
Applicant Details		
Name: CRISP Wireless Pty Ltd		
Address: Suite 4, Paringa Centre 2 Williams Road Narrogin WA 6312		
P O Box 1004, Narrogin WA 6312 Postcode:		
Phone: (work): 08 6809 2100 (home): (mobile):	Fax:	E-mail: lballard@crispwireless.com.au
Contact person for correspondence: Leigh Ballard		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 24/11/2021

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 13885	House/Street No:	Location No:
Diagram or Plan No: 205466	Certificate of Title Volume No: 2734	Folio No: 377
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Collanilling Road	Suburb: Cancanning	
Nearest street intersection: Spooners Road and Rowells Road, Cancanning		
Proposed Development:		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Communication Repeater Point		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: General farming		
Approximate cost of proposed development: \$20,000		
Estimated time of completion: 4-6 weeks		
OFFICE USE ONLY		
Acceptance Officer's initials:		Date received:
Local government reference no:		

(1 of 4) [Navigation icons]

Property Information



Landgate

1436 COLLANILLING RD,
CANCANNING

Lot on Plan P205466 13885
Land ID Number 2048098
Area 1033.8541 ha
Local Government WAGIN

[Products Available](#)

[Zoom to](#)

LEGEND

-  Container
-  Mast
-  Stay wires

Shire of
Wagin

CANCANNING



Farm Track

Shire of
Wagin

CANCANNING

Rowells Rd



13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

16. CLOSURE