



AGENDA

LOCAL EMERGENCY MANAGEMENT COMMITTEE

9 AUGUST 2022



SHIRE OF WAGIN
NOTICE OF MEETING

Dear President, Councillors and Committee Members,

The next Local Emergency Management Committee Meeting will be held

ON: Tuesday 9th August 2022

WHERE: Council Chambers, Shire of Wagin
Or via Teams online

AT: 5.30pm

Bill Atkinson
CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.



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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Agenda for the Local Emergency Management Committee Meeting to be held in the Council Chambers, Wagin on Tuesday 9th August 2022 commencing at 5.30pm.

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1. OFFICIAL OPENING

Opened the meeting _____ pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

P Blight	Wagin Shire President
T Cook	Volunteers Fire & Rescue Service
R Goldsmith	Wagin Bushfire Brigade
A Newhouse	Wagin District High School
F Htun	Wagin District Hospital
L Lucas	Wagin State Emergency Service
L Elms	State Emergency Service
J Brummelman	Wagin St John Ambulance
S Bickers	Wagin Police OIC
R Flett	Wagin Homecare
J Spadaccini	Dept of Communities
N Blackburn	Dept of Communities
John Paul Collins	Dept of Primary Industries & Regional Attractions
Dr Anna Erickson	Dept of Primary Industries & Regional Attractions
M Davies	Dept of Biodiversity, Attractions & Conservation
X White	Wagin Bushfire Brigade
M Russell	Waratah Lodge
A Smith	State Emergency Management
I McCabe	Wagin Shire Acting Deputy Chief Executive Officer
D George	Wagin Shire Community Liaison Officer

2.2 APOLOGIES

3. PUBLIC FORUM

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a



5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 5 OCTOBER 2021

COMMITTEE DECISION

Moved

Seconded

That the minutes of the Local Emergency Management Committee Meeting held on 5th October 2021 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 0/0



7. STATUS REPORT

Date	Description	Responsible Person	Action	Status	Comments
	St John Ambulance				
	WAPOL				
	Waratah Lodge				
29/07/2022	Shire of Wagin	D George	<p>Updates to LEMA – as per email details sent to all members.</p> <p>New staff contacts – Ian McCabe as Acting DCEO and is to step up to Acting CEO Oct 2022.</p> <p>NBN installation at Rec Centre complete.</p>		<p>Current funding applications for:</p> <ul style="list-style-type: none"> • Installation of three access points of emergency water at the Airport, depot & tanker trailer – Dept of Water.
	VFRS	T Cook/C Forrest			
	SES	L Lucas			
	Roadwise	R Thornton			



8. CORRESPONDENCE AND REPORTS

8.1.1 LEMA REVIEW & DISCUSSION PAPER - SEMC

- The LEMA review is a significant opportunity to reshape Local Emergency Management Arrangements.
- The aim of the LEMA review is to improve processes and develop fit-for-purpose and adaptive local level emergency arrangements, that considers the changing risk landscape.
- DFES on behalf of the SEMC and WALGA will work together with key stakeholders to identify issues with LEMA and develop options to streamline LEMA processes.
- The Consultation process will seek representative feedback to identify opportunities and design new approaches, rather than only identifying problems.
- During this review we welcome your input, and all options will be considered.
- The outcome of the LEMA review will be an Improvement Plan that includes implementation actions. It is intended that the Improvement Plan will be finalised by June 2023.

The purpose of this Discussion Paper is to invite thought and consideration of the current issues with LEMA and potential opportunities to improve the process. It is not intended for public distribution but will be provided to key stakeholders to facilitate the consultation process. The LEMA review is a significant opportunity to reshape the current Local Emergency Management Arrangements and improve processes, so they better fit with the changing landscape of emergency management, as well as ensure they are fit-for-purpose, contemporary, scalable, and sustainable.

It is acknowledged that emergency management is complex, with many layers, roles, and responsibilities. The principle of 'don't do more: do differently' means during this review, priority will be given to exploring ways to do things differently, more simply and to leverage existing processes, rather than adding more layers and complexity.

The LEMA review will see WALGA and the SEMC Business Unit work together with key stakeholders to identify issues with LEMA, and to investigate and develop options for streamlining the LEMA process. Consultation will be shaped so that it helps with the design of new approaches, rather than only identifying the problems.

Consultation with local governments will begin shortly and the Project Managers will be conducting a consultation session at the September Local EM Forums.

The printed report will be available at the August meeting.

8.1.3 MAIN ROADS REQUEST REGARDING EVACUATION CENTRE OPTIONS

Mainroads Western Australia, Narrogin requested further details around the capacity of our evacuation centres.

The base format resulted in the following result by using the SEMC equation of floor area:

Recreation Centre	220 persons – Auditorium
	54 persons – Front Area
Eric Farrow Pavilion	150 persons
Town Hall	150 persons

This result may be subject to change on assessment by an Environmental Health Officer.



9. GENERAL BUSINESS

9.1.1 FOOT AND MOUTH DISEASE – POTENTIAL IMPACTS TO WAGIN

With the outbreak of Foot and Mouth in Bali, staff were asked to facilitate a presentation by people with the skills to give advice on the actions which may be called into play should the disease arrive in Australia.

With a presentation to be run by Dr Anna Erickson – DPIRD field Vet from Narrogin or John Paul Collins – Research Scientist – DPIRD, Katanning, if Dr Erickson is not available, which can be followed up with a review of current plans in place locally.

9.1.2 UHF CHANNEL 5 REPEATER USE – LOCAL KNOWLEDGE REVIEW

Concern has been raised regarding the local ability to use the channel suitably in an emergency situation which may limit the response time.

A suggestion has been made regarding the opportunity during quiet times to pre warn people with a phone call – and request they have a go, and if they struggle to walk them through the steps.

9.1.3 EXERCISE – EMERGENCY GENERATOR TEST RUN

The Shire has recently purchased a generator for use during an emergency. Staff recommends a trial run at the admin office to assess levels of function prior to the emergency situation. Staff will arrange the generator to be set up at the office, with an electrician on hand, and run through the process of connection and activation.

Staff are in the process of ensuring the exercise will be actioned safely, with the correct equipment on hand. More information to follow on timing.

9.1.4 COVID UPDATE

On the 29th of July 2022, WA Health reported a total of 4,423 new cases to 6pm. There were 27,557 active cases in Western Australia to that date.

As of 6pm, 28th July there were 424 people with COVID-19 in hospital, 17 in ICU.

Sadly, this report includes three deaths, which were reported to WA Health 28th July 2022 – dating back to 8 May – a woman in her 80s, a woman in her 70s, and a woman in her 60s.

Total case breakdown:

Region	Active (new to 6pm, 29th July)	
Metropolitan	22,008	(3,522)
Goldfields	594	(90)
Great Southern	537	(93)
Kimberley	446	(72)
Midwest	480	(103)
Pilbara	728	(104)
Southwest	1,836	(293)
Wheatbelt	501	(75)

Advice

Vaccinate, practice good hygiene, use sanitiser, cover mouth and nose with a tissue or your elbow when coughing or sneezing. Stay at least 1.5 m from others and avoid crowded places where possible. Wear masks, especially in crowds, confined places or on public transport and avoid contact with people who are unwell. Stay home if you are unwell.



9.1.5 LEMA DETAIL UPDATE

Staff have updated the LEMA, mainly with contact details for staff changes both at the LG and other agencies connected to the LEMC. Updated LEMA was sent to all members prior to the meeting for their review.

COMMITTEE DECISION

Moved

Seconded

That the Local Emergency Management Arrangements update, circulated to all Committee Members, be accepted as a true and accurate updated plan.

Carried 0/0

9.1.6 VEHICLE IDENTIFICATION STICKERS

The current stickers expire in November, new stickers have been ordered and will be on hand prior to the start of the 2022/2023 fire season.

10. CLOSURE