



## AGENDA

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# ORDINARY MEETING OF COUNCIL

---

22 NOVEMBER 2022



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**SHIRE OF WAGIN**  
**NOTICE OF MEETING**

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**Dear President and Councillors,**

**The next Ordinary Meeting of Council will be held**

**ON: Tuesday 22 November 2022**

**WHERE: Council Chambers, Shire Office**

**AT: 7:00pm**

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Ian McCabe  
**ACTING CHIEF EXECUTIVE OFFICER**

*Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.*



## **DISCLAIMER**

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Ian McCabe**  
ACTING CHIEF EXECUTIVE OFFICER



## **Community Strategic Vision**

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

## **Council's Mission and Philosophy**

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

## **Council's Guiding Values**

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

*Shire of Wagin Strategic Community Plan 2020 - 2030*

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



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## SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on  
Tuesday 22 November 2022 commencing at 7pm

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## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight, opened the meeting at \_\_\_\_\_pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bronwyn Hegarty	Elected Member
Cr Sherryl Chilcott	Elected Member
Cr Wade Longmuir	Elected Member
Cr Dale Lloyd	Elected Member
Cr Geoff West	Elected Member
Cr Ann O'Brien	Elected Member
Ian McCabe	Acting Chief Executive Officer
Donna George	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Kirsty Simkins	Executive Assistant

### 2.2 APOLOGIES

### 2.3 APPROVED LEAVE OF ABSENCE

Cr Bryan Kilpatrick

### 2.4 VISITORS

## 3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*

## 5. APPLICATION FOR LEAVE OF ABSENCE



## 6. PUBLIC FORUM

## 7. PETITIONS/DEPUTATIONS/PRESENTATIONS

## 8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

**8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act**  
Section 5.60a

**8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act**  
Section 5.6

**8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation**  
Section 34c

## 9. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 25 OCTOBER 2022

#### COUNCIL DECISION

Moved Cr

Seconded Cr

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 October 2022 circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0

### 9.2 MINUTES FROM THE CEO RECRUITMENT AND SELECTION COMMITTEE 25 OCTOBER 2022 AND 11 NOVEMBER 2022

*Note – to be received as a Confidential Late Item*

#### COUNCIL DECISION

Moved Cr

Seconded Cr

1. That the CEO Recruitment and Selection Committee held on Tuesday 25 October 2022 and 11 November 2022 as attached be received and the recommendations be adopted as decisions of Council.

Carried 0/0



## 10 FINANCIAL REPORTS

### 10.1 FINANCIAL REPORTS – OCTOBER 2022

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 November 2022
PREVIOUS REPORT(S):	12 October 2022
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Monthly Financial Report</li><li>• Payments List (under separate cover)</li></ul>

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council adopts the Financial Reports for the period ending 31 October 2022 as presented.

Carried 0/0

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That EFT Payments EFT12577– EFT12682, Cheque Payments 89 – 98 and Direct Debit Payments DD4959.1 - DD4987.32 from the Municipal Account totalling \$485,593.26 and EFT Payments EFT12672 – EFT12684 and Cheque Payment # 14 from the Restricted Funds Account totalling \$1,881.04 for the month of October 2022 be endorsed and accepted for payment.

Carried 0/0

#### BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.



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## **BACKGROUND/COMMENT**

The financial statements for October 2022 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 31 October 2022 is \$3,824,000 compared to \$2,810,080 in October 2021.

Rates for 2022/23 were raised at the end of August and notices issued with a due date of 13 October 2022. Payments have been strong with \$2,199,706 being collected by the end of October which equates to 79.5%. Final notices have been issued and we have had quite a few debtors enter into arrangements for payment of their rates. Those who do not contact us or set up an arrangement will be referred for debt collection after expiry of the notice. Total rates outstanding are \$618,998.

The Shire has a total of \$3,210,234 invested in interest bearing accounts which are currently earning interest of 2.3% per annum through Treasury's Overnight Cash Deposit Facility (OCDF) (\$913,775) and 2.55% through a Treasury Reserve Term Deposit (\$2,007,414) and 0.85% Bankwest Telenet Saver (\$289,045).

The closing/carried forward balances as at 30 June 2022 are still subject to final verification by the auditors. The auditors were on site 18 and 19 October and were happy with the information provided. However, they have advised that there are still areas they need to complete and then this will need to be reviewed by the OAG. It is therefore unlikely that we will receive the audited annual financials in time for the December meeting which is frustrating and will have a flow on impact for the timing of the Annual Electors' Meeting.

## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

Local Government (Financial Management) Regulations 1996

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil



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## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 October 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 5	Rate Revenue
Note 6	Disposal of Assets
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Note 10	Grants and Contributions
Note 11	Trust Fund
Note 12	Budget Amendments
Chart of Accounts - Detail	

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire of Wagin for the 2022/23 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2022/23 financial year.

	<b>% Completed</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Capital Expenditure</b>			
Buildings	9%	230,930	20,481
Plant & Equipment	1%	465,486	5,696
Furniture & Equipment	12%	100,571	12,570
Infrastructure - Roads	11%	1,791,701	188,427
Footpaths	0%	88,825	0
Infrastructure - Other	13%	281,070	35,252
<b>Grants, Subsidies and Contributions</b>			
Operating Grants, Subsidies and Contributions	37%	1,195,693	447,874
Non-operating Grants, Subsidies and Contributions	35%	1,298,117	454,075
Rates Levied	100%	2,525,969	2,515,055
2022-23 Budget not yet adopted			
% Compares current ytd actuals to annual budget			

<b>Financial Position</b>	<b>* Note</b>	<b>This Time Last Year 31 Oct 2021</b>	<b>Year to Date Actual 31 Oct 2022</b>
Adjusted Net Current Assets	136%	\$ 2,810,080	\$ 3,824,000
Cash and Equivalent - Unrestricted	136%	\$ 2,907,704	\$ 3,952,063
Cash and Equivalent - Restricted		\$ -	\$ 2,296,459
Receivables - Rates	149%	\$ 416,094	\$ 618,998
Receivables - Other	31%	\$ 250,588	\$ 78,341
Payables	174%	\$ 150,257	\$ 261,879

\* Note: Compares current ytd actuals to prior year actuals at the same time

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 15 December 2021  
Prepared by: Manager of Finance  
Reviewed by: Chief Executive Officer

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

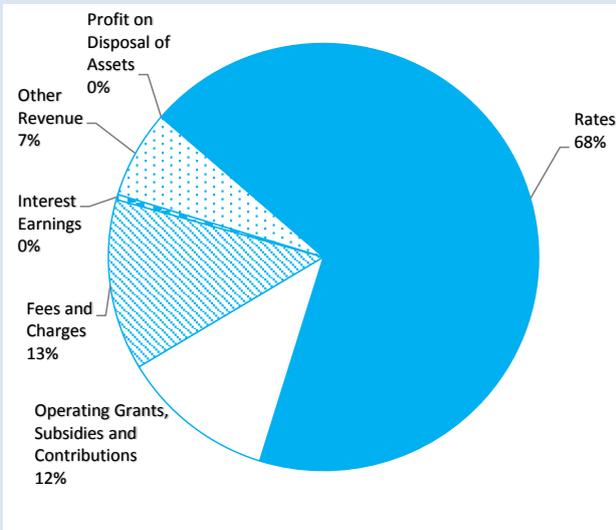
**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

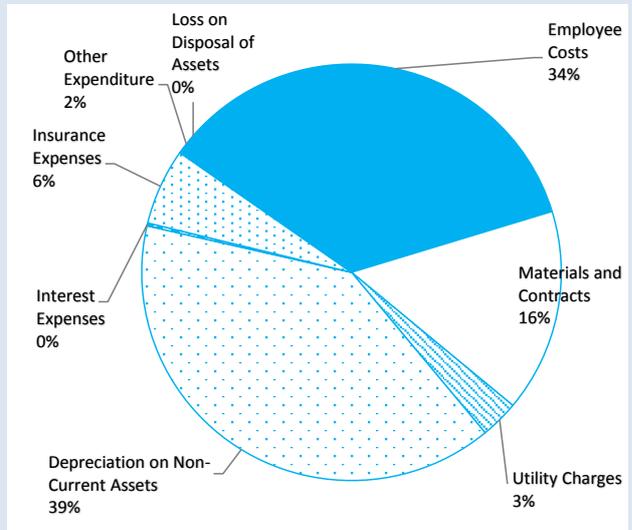
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

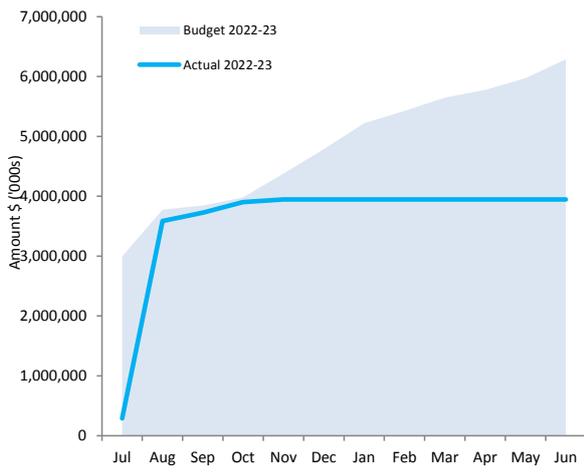
**OPERATING REVENUE**



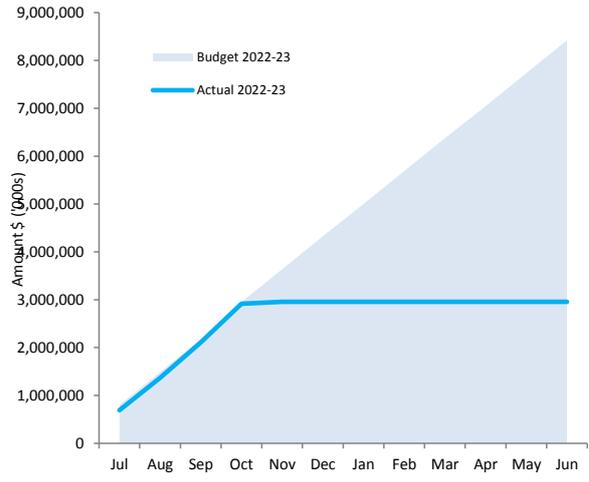
**OPERATING EXPENSES**



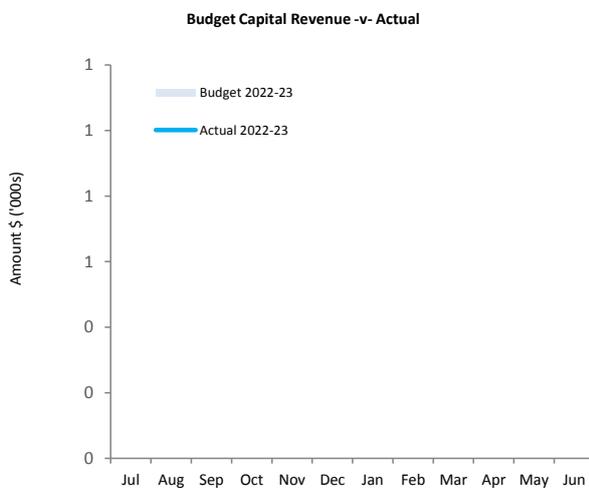
**Budget Operating Revenues -v- Actual**



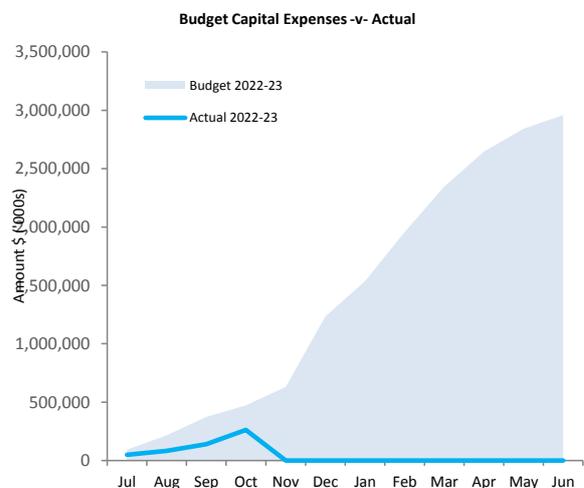
**Budget Operating Expenses -v- YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**STATUTORY REPORTING PROGRAMS**

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH EDUCATION AND WELFARE</b>	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<b>HOUSING</b>	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<b>TRANSPORT ECONOMIC SERVICES</b>	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
<b>Opening Funding Surplus(Deficit)</b>	1(b)	\$ 1,968,880	\$ 1,968,880	\$ 1,968,924	\$ 44	
<b>Revenue from operating activities</b>						
Governance		36,636	6,000	7,643	1,643	
General Purpose Funding - Rates	5	2,525,969	2,522,637	2,515,398	(7,239)	
General Purpose Funding - Other		620,870	260,738	273,363	12,625	
Law, Order and Public Safety		134,695	64,620	45,478	(19,142)	
Health		12,680	2,628	1,770	(858)	
Education and Welfare		635,130	213,141	178,183	(34,958)	▼
Community Amenities		356,586	315,581	373,532	57,951	▲
Recreation and Culture		96,945	15,920	20,037	4,117	
Transport		258,591	161,128	153,775	(7,353)	
Economic Services		192,250	64,084	56,016	(8,068)	
Other Property and Services		120,060	39,736	51,669	11,933	
		<b>4,990,412</b>	<b>3,666,213</b>	<b>3,676,864</b>		
<b>Expenditure from operating activities</b>						
Governance		(595,709)	(248,672)	(238,899)	9,773	
General Purpose Funding		(420,582)	(137,485)	(85,680)	51,805	▲
Law, Order and Public Safety		(299,746)	(121,859)	(113,441)	8,418	
Health		(192,185)	(52,344)	(45,947)	6,397	
Education and Welfare		(706,080)	(242,358)	(263,336)	(20,978)	▼
Community Amenities		(628,373)	(209,105)	(207,272)	1,833	
Recreation and Culture		(1,884,611)	(660,551)	(552,428)	108,123	▲
Transport		(2,831,071)	(946,939)	(1,073,601)	(126,662)	▼
Economic Services		(388,429)	(128,460)	(107,783)	20,677	▲
Other Property and Services		(473,587)	(202,002)	(229,384)	(27,382)	▼
		<b>(8,420,373)</b>	<b>(2,949,775)</b>	<b>(2,917,771)</b>		
<b>Operating activities excluded from budget</b>						
Non-cash amounts excluded from operating activities		3,346,894	1,142,604	1,154,969	12,365	
<b>Amount attributable to operating activities</b>		<b>(83,067)</b>	<b>1,859,042</b>	<b>1,914,061</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	10	1,298,117	316,817	225,986	(90,831)	▼
Proceeds from Disposal of Assets	6	0	0	0	0	
Capital Acquisitions	7	(2,958,583)	(472,199)	(262,425)	209,774	▲
<b>Amount attributable to investing activities</b>		<b>(1,660,466)</b>	<b>(155,382)</b>	<b>(36,439)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		20,535	0	0	0	
Transfer from Reserves	9	0	0	0	0	
Repayment of Debentures	8	(74,569)	0	(14,826)	(14,826)	
Transfer to Reserves	9	0	0	(7,718)	(7,718)	
<b>Amount attributable to financing activities</b>		<b>(54,034)</b>	<b>0</b>	<b>(22,545)</b>		
<b>Closing Funding Surplus(Deficit)</b>	1(b)	<b>171,316</b>	<b>3,672,540</b>	<b>3,824,002</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	\$	
<b>Opening Funding Surplus (Deficit)</b>	1(b)	1,968,880	1,968,880	1,968,880	<b>1,968,924</b>	44	
<b>Revenue from operating activities</b>							
Rates	5	2,525,969	2,525,969	2,522,637	<b>2,515,055</b>	(7,582)	
Operating Grants, Subsidies and Contributions	10	1,191,693		467,351	<b>427,052</b>	(40,299)	▼
Fees and Charges		787,363	787,363	460,297	<b>475,656</b>	15,359	
Interest Earnings		19,750	19,750	6,002	<b>14,506</b>	8,504	
Other Revenue		384,756	384,756	209,926	<b>244,594</b>	34,668	▲
Profit on Disposal of Assets	6	80,881	80,881	0	<b>0</b>	0	
		<u>4,990,412</u>	<u>3,798,719</u>	<u>3,666,213</u>	<u><b>3,676,862</b></u>		
<b>Expenditure from operating activities</b>							
Employee Costs		(2,863,497)	(2,863,497)	(974,567)	<b>(988,817)</b>	(14,250)	
Materials and Contracts		(1,383,432)	(1,383,432)	(469,033)	<b>(459,790)</b>	9,243	
Utility Charges		(370,229)	(370,229)	(123,412)	<b>(86,569)</b>	36,843	▲
Depreciation on Non-Current Assets		(3,427,775)	(3,427,775)	(1,142,604)	<b>(1,154,969)</b>	(12,365)	
Interest Expenses		(24,225)	(24,225)	(8,076)	<b>(6,601)</b>	1,475	
Insurance Expenses		(173,703)	(173,703)	(173,703)	<b>(173,131)</b>	572	
Other Expenditure		(177,512)	(177,512)	(58,380)	<b>(47,895)</b>	10,485	
Loss on Disposal of Assets	6	0	0	0	<b>0</b>		
		<u>(8,420,373)</u>	<u>(8,420,373)</u>	<u>(2,949,775)</u>	<u><b>(2,917,771)</b></u>		
<b>Operating activities excluded from budget</b>							
Non-cash amounts excluded from operating activities		3,346,894	3,346,894	1,142,604	<b>1,154,969</b>	12,365	
<b>Amount attributable to operating activities</b>		<b>(83,067)</b>	<b>(1,274,760)</b>	<b>1,859,042</b>	<b>1,914,060</b>		
<b>Investing activities</b>							
Non-operating grants, subsidies and contributions	10	1,298,117	1,298,117	316,817	<b>225,986</b>	(90,831)	▼
Proceeds from Disposal of Assets	6	0	0	0	<b>0</b>	0	
Capital acquisitions	7	(2,958,583)	0	(472,199)	<b>(262,425)</b>	209,774	▲
<b>Amount attributable to investing activities</b>		<b>(1,660,466)</b>	<b>1,298,117</b>	<b>(155,382)</b>	<b>(36,439)</b>		
<b>Financing Activities</b>							
Self-Supporting Loan Principal		20,535	20,535	0	<b>0</b>	0	
Transfer from Reserves	9		0	0	<b>0</b>	0	
Repayment of Debentures	8	(74,569)	(74,569)	0	<b>(14,826)</b>	(14,826)	
Transfer to Reserves	9	0	(440,211)	0	<b>(7,718)</b>	(7,718)	
<b>Amount attributable to financing activities</b>		<b>(54,034)</b>	<b>(494,245)</b>	<b>0</b>	<b>(22,545)</b>		
<b>Closing Funding Surplus (Deficit)</b>	1(b)	<b>171,316</b>	<b>1,497,992</b>	<b>3,672,540</b>	<b>3,824,000</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **SIGNIFICANT ACCOUNTING POLICIES**

#### **CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

#### **EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### **PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### **INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

OPERATING ACTIVITIES  
NOTE 1(b)  
ADJUSTED NET CURRENT ASSETS

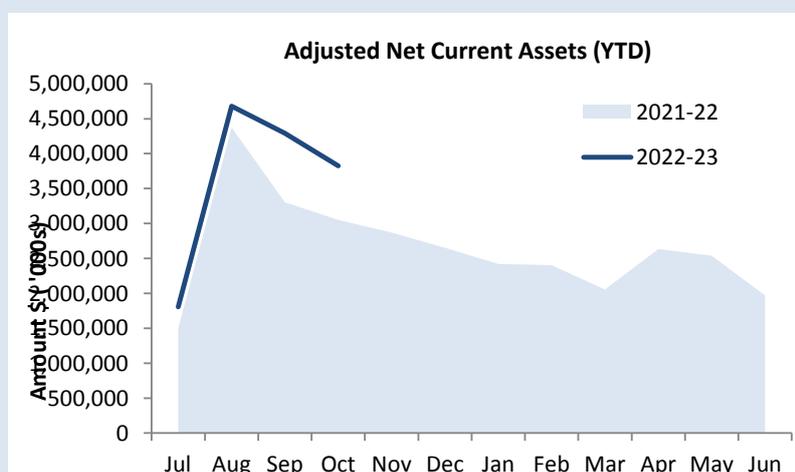
	Ref Note	Last Years Closing 30 June 2022	This Time Last Year 31 Oct 2021	Year to Date Actual 31 Oct 2022
<b>Adjusted Net Current Assets</b>		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	2,383,622	2,907,704	3,952,063
Cash Restricted	3	2,288,740	0	2,296,459
Receivables - Rates	4	49,890	416,094	618,998
Receivables - Other	4	145,380	250,588	78,341
Loans receivable		30,573	19,925	30,573
Interest / ATO Receivable		0	0	40,066
Accrued Income / Expenses In Advance		43,168	87,353	123,705
Inventories		52,102	34,903	52,102
		4,993,475	3,716,567	7,192,308
<b>Less: Current Liabilities</b>				
Payables		(143,275)	(150,257)	(261,879)
Accrued Expenses / Income In Advance		(515,398)	(699,235)	(779,396)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	0
Provisions - Loans, Annual & Long Service Leave		(477,920)	(419,678)	(463,094)
		(1,173,665)	(1,306,241)	(1,504,369)
<b>Unadjusted Net Current Assets</b>		<b>3,819,810</b>	<b>2,410,327</b>	<b>5,687,938</b>
<b>Adjustments and exclusions permitted by FM Reg 32</b>				
Less: Profit on asset disposals		11,043		
Add: Loss on asset disposals		(1,393)		
Less: Cash reserves	3	(2,288,740)	0	(2,296,459)
Less: Loans receivable		(30,573)	(19,925)	(30,573)
Add: Provisions - Loans, Annual & Long Service Leave		477,920	419,678	463,094
<b>Adjusted Net Current Assets</b>		<b>1,968,924</b>	<b>2,810,080</b>	<b>3,824,000</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**  
**Surplus(Deficit)**  
**\$3.82 M**

**Last Year YTD**  
**Surplus(Deficit)**  
**\$2.81 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
<b>Revenue from operating activities</b>				
<b>Expenditure from operating activities</b>				
Recreation and Culture	108,123	▲	Timing	Pool costs and Woolorama budget timing
Transport	(126,662)	▼	Timing	Road maintenane jobs higher - capital jobs lower
Economic Services	20,677	▲	Timing	Timing of expenditure - toursim & caravan park
Other Property and Services	(27,382)	▼	Timing	Allocation of overheads and plant
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	(90,831)	▼	Timing	Recognition of grant monies as expended
Capital Acquisitions	209,774	▲	Timing	Timing of capital projects

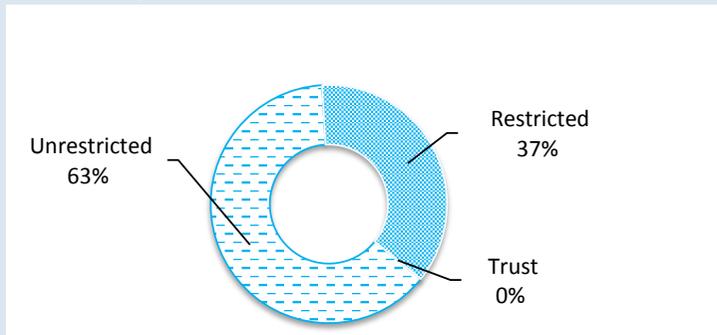
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES  
NOTE 3  
CASH AND INVESTMENTS**

<b>Cash and Investments</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Trust</b>	<b>Total YTD Actual</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Petty Cash and Floats	1,250			1,250	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Fund	3,013,665			3,013,665	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	913,775			913,775	Treasury	2.30%	At Call
Restricted Funds Account	23,373			23,373	BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
Reserve Fund - Telnet Saver		289,045		289,045	BWA	0.85%	At Call
<b>Term Deposits</b>							
Reserve Investment - Term Deposit		2,007,414		2,007,414	Treasury	2.55%	06-Dec-22
<b>Total</b>	<b>3,952,063</b>	<b>2,296,459</b>	<b>0</b>	<b>6,248,522</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

<b>Total Cash</b>	<b>Unrestricted</b>
<b>\$6.25 M</b>	<b>\$3.95 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates Receivable	30 June 2022	31 October 2022
	\$	\$
Opening Arrears Previous Years	67,957	49,890
Levied this year	2,665,551	2,768,814
Less Collections to date	(2,683,618)	(2,199,706)
Equals Current Outstanding	<b>49,890</b>	<b>618,998</b>
<b>Net Rates Collectable</b>	<b>49,890</b>	<b>618,998</b>
% Collected	100.68%	79.45%

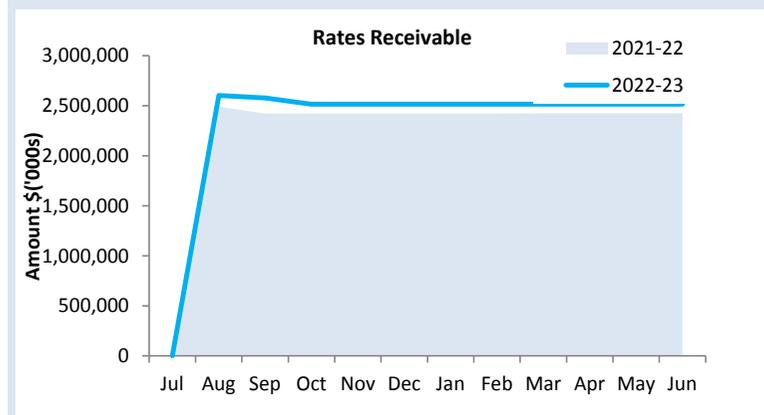
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	33,021	24,389	3,223	19,720	80,353
Percentage	41%	30%	4%	25%	
<b>Balance per Trial Balance</b>					
Sundry debtors					80,353
Loans receivable - clubs/institutions					30,573
Doubtful Debtors					(2,012)
<b>Total Receivables General Outstanding</b>					<b>148,980</b>
<b>Amounts shown above include GST (where applicable)</b>					

**KEY INFORMATION**

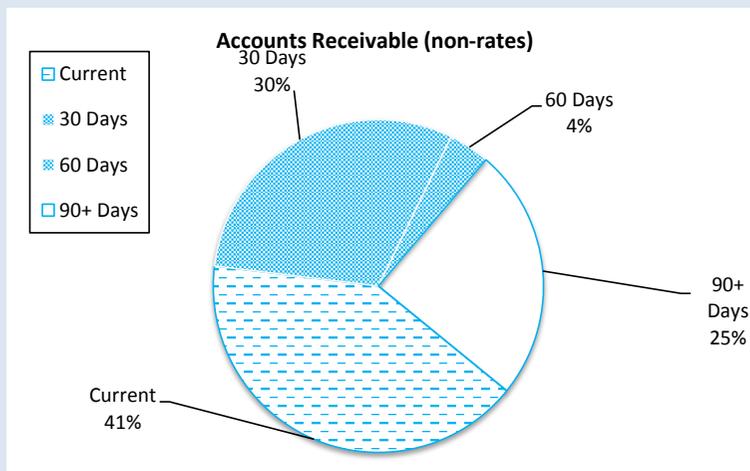
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>79.45%</b>	<b>\$618,998</b>



<b>Debtors Due</b>
<b>\$148,980</b>
<b>Over 30 Days</b>
<b>59%</b>
<b>Over 90 Days</b>
<b>25%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

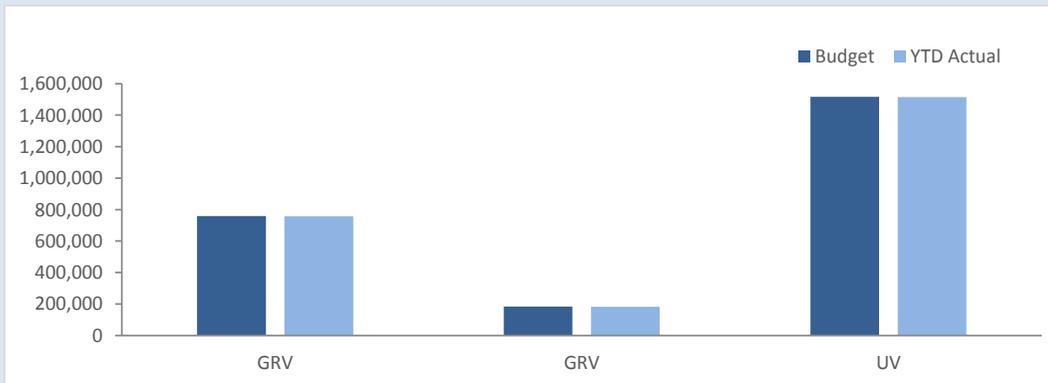
**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

General Rate Revenue		Budget						YTD Actual				
		Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>		\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>												
GRV	Non-commercial	0.086830	675	8,705,834	755,928	3,000	1,000	759,928	755,928	1,844	41	757,813
GRV	Commercial	0.115080	65	1,592,996	183,322			183,322	183,322	-344	0	182,977
UV		0.005683	297	266,695,055	1,515,628	2,000		1,517,628	1,515,628	0	0	1,515,628
		Minimum \$										
GRV	Non Commercial	625	137	211,386	85,625	0	0	85,625	85,625	0	0	85,625
GRV	Commercial	625	13	37,025	8,125	0	0	8,125	8,125	0	0	8,125
UV		625	84	5,800,546	52,500	0	0	52,500	52,500	0	0	52,500
<b>Sub-Totals</b>			<b>1,271</b>	<b>283,042,842</b>	<b>2,601,128</b>	<b>5,000</b>	<b>1,000</b>	<b>2,607,128</b>	<b>2,601,127</b>	<b>1,500</b>	<b>41</b>	<b>2,602,668</b>
Discount								(97,500)				(102,469)
<b>Amount from General Rates</b>								<b>2,509,628</b>				<b>2,500,199</b>
Ex-Gratia Rates								16,341				14,855
<b>Total General Rates</b>								<b>2,525,969</b>				<b>2,515,055</b>

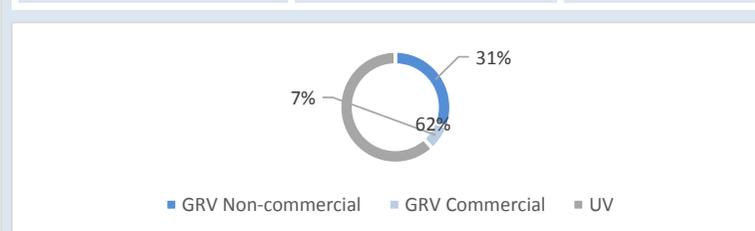
**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**



General Rates		
Budget	YTD Actual	%
<b>\$2.51 M</b>	<b>\$2.5 M</b>	<b>100%</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
		0	0	0	0	0	0	0	0

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
\$0	\$0	

Capital Acquisitions	Adopted Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(230,930)	(86,869)	(20,481)	66,388
Plant & Equipment	(465,486)	(34,720)	(5,696)	29,025
Furniture & Equipment	(100,571)	(13,712)	(12,570)	1,142
Infrastructure - Roads	(1,791,701)	(193,178)	(188,427)	4,751
Footpaths	(88,825)	0	0	0
Infrastructure - Other	(281,070)	(143,720)	(35,252)	108,468
<b>Capital Expenditure Totals</b>	<b>(2,958,583)</b>	<b>(472,199)</b>	<b>(262,425)</b>	<b>209,774</b>

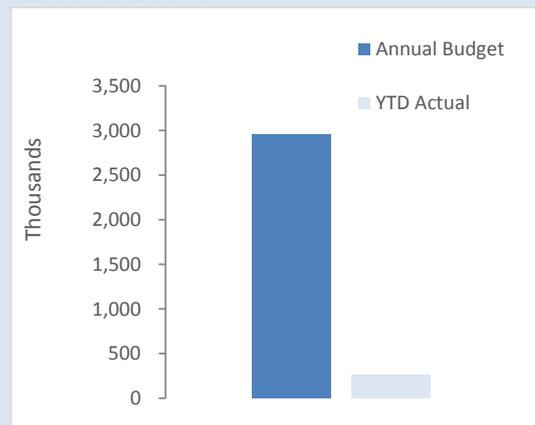
**Capital Acquisitions Funded By:**

	\$	\$	\$	\$
Capital grants and contributions	1,298,117	316,817	454,075	137,258
Other (Disposals & C/Fwd)	0		0	0
Cash Backed Reserves				
Recreation Development Reserve			0	0
Sportsground Precinct Redevelopment Reserve			0	0
Contribution - operations	1,660,466	155,382	(191,650)	(347,032)
<b>Capital Funding Total</b>	<b>2,958,583</b>	<b>472,199</b>	<b>262,425</b>	<b>(209,774)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



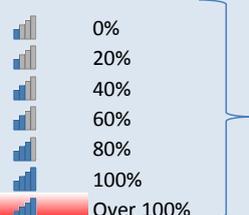
Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$2.96 M</b>	<b>\$0.26 M</b>	<b>9%</b>
Capital Grant	Annual Budget	YTD Actual	% Received
	<b>\$1.3 M</b>	<b>\$0.45 M</b>	<b>35%</b>

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Adopted Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance	
<b>Capital Expenditure</b>						
<b>Buildings</b>						
	Court House Development	B2201	(171,093)	(57,032)	(6,243)	50,789
	Historical Village - 'History of Wagin' Shed	B2202	(9,887)	(9,887)	(4,945)	4,942
	NAB Building	B2203	(15,000)	(5,000)	(2,234)	2,766
	Historical Village - Shed Fit-out	B2204	(11,000)	(11,000)	(5,507)	5,493
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(3,950)	(3,950)	(1,552)	2,398
	New Roof - Caravan park Ablutions	B2301	(20,000)	0	0	0
			(230,930)	(86,869)	(20,481)	66,388
<b>Plant &amp; Equipment</b>						
	DCEO Vehicle (P02Y19)	E167741	(54,049)	0	0	0
	Isuzu Truck (P16Y17)	PE2301	(87,658)	0	0	0
	Isuzu Crew Cab (P21Y17)	PE2302	(74,404)	0	0	0
	New Ride-on vMower (P27Y17)	PE2303	(9,000)	(9,000)	(5,696)	3,305
	Mahindra Pick-Up Ranger (P38Y16)	PE2304	(25,720)	(25,720)	0	25,720
	Isuzu Side-Tipper (P42)	PE2305	(204,655)	0	0	0
	Plant Attachment - Broom	PE2306	(10,000)	0	0	0
			(465,486)	(34,720)	(5,696)	29,025
<b>Furniture &amp; Equipment</b>						
	CCTV Upgrade	E167110	(8,571)	(5,712)	0	5,712
	IT & Medical Equipment - Medical Centre	FE303	(75,000)	0	(8,070)	(8,070)
	60 x New Chairs	FE2301	(9,000)	0	(4,500)	(4,500)
	New Treadmill Community Gym	FE2302	(8,000)	(8,000)	0	8,000
			(100,571)	(13,712)	(12,570)	1,142
<b>Infrastructure - Roads</b>						
	Capital Works Program - Roads	E167103	(1,492,946)	(193,178)	(188,427)	4,751
	Capital Works Program - Airstrip	E167782	(298,755)	0	0	0
			(1,791,701)	(193,178)	(188,427)	4,751
<b>Footpaths</b>						
	Footpath Program	E167124	(88,825)	0	0	0
			(88,825)	0	0	0
<b>Infrastructure - Other</b>						
	Giant Ram Lighting	IO2202	(7,050)	(4,700)	(1,346)	3,354
	Sportsground Precinct Redevelopment	IO2204	(150,000)	(50,000)	0	50,000
	War Memorial Upgrades	IO2205	(6,850)	(6,850)	(5,105)	1,745
	Wetlands Park Redevelopment	IO2206	(54,695)	(54,695)	(17,614)	37,081
	Wetlands Park BBQ Shelters	IO2301	(15,000)	(15,000)	(7,768)	7,232
	Main Streets Paving, Cleaning & Sealing	IO2207	(2,475)	(2,475)	0	2,475
	Townscape	IO2208	(30,000)	(10,000)	(3,418)	6,582
	Mural - toilet Building	IO2302	(15,000)	0	0	0
			(281,070)	(143,720)	(35,252)	108,468
<b>Capital Expenditure Total</b>			(2,958,583)	(472,199)	(262,425)	209,774

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

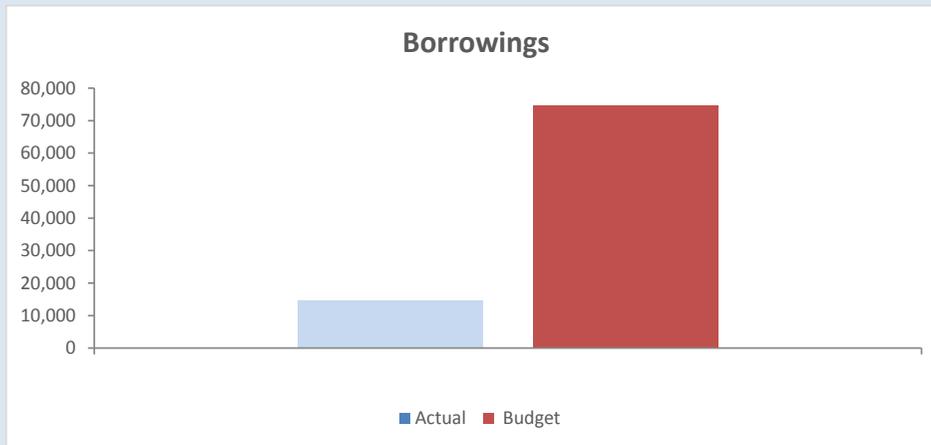
**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 131 - Recreation Centre Development	29,477	0	0		11,238	29,477	18,239		1,707
Loan 139 - Swimming Pool Redevelopment	187,284	0	0	3,616	14,746	183,668	172,538	2,393	9,291
<b>Other Property and Services</b>									
Loan 137 - Staff Housing	126,737	0	0	5,127	15,693	121,610	111,044	2,505	7,201
Loan 138 - Doctor Housing	54,353	0	0	6,083	12,357	48,270	41,996	1,704	3,217
	397,851	0	0	14,826	54,034	383,025	343,817	6,601	21,416
<b>Self supporting loans</b>									
<b>Recreation and Culture</b>									
Loan 141 - Wagin Ag Society (SSL)	97,491	0	0	0	20,535	97,491	76,956		2,809
	97,491	0	0	0	20,535	97,491	76,956	0	2,809
<b>Total</b>	495,342	0	0	14,826	74,569	480,516	420,773	6,601	24,225

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

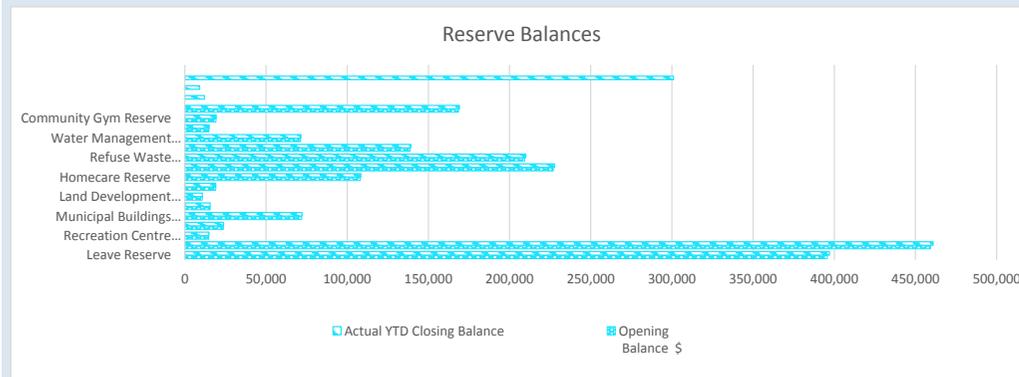


<b>Principal Repayments</b>	<b>\$14,826</b>
<b>Interest Earned</b>	<b>\$14,506</b>
<b>Interest Expense</b>	<b>\$6,601</b>
<b>Reserves Bal</b>	<b>\$2.3 M</b>
<b>Loans Due</b>	<b>\$48 M</b>

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	395,708	3,957	1,334					399,665	397,043
Plant Replacement Reserve	459,304	4,593	1,549	61,836				525,733	460,853
Recreation Centre Equipment Reserve	14,751	148	50					14,899	14,801
Aerodrome Maintenance & Development Reserve	23,740	237	80	8,500				32,477	23,820
Municipal Buildings Reserve	71,902	719	242					72,621	72,145
Admin Centre Furniture, Equipment & IT Reserve	15,559	156	52					15,715	15,611
Land Development Reserve	10,774	108	36					10,882	10,810
Community Bus Reserve	19,006	190	64					19,196	19,070
Homecare Reserve	108,061	1,081	364					109,142	108,425
Recreation Development Reserve	226,940	2,269	765	20,000				249,209	227,705
Refuse Waste Management Reserve	209,291	2,093	706	29,436				240,820	209,997
Refuse Site Rehabilitation Reserve	138,775	1,388	468	20,000				160,163	139,243
Water Management Reserve	71,214	712	240					71,926	71,454
Electronic Sign Reserve	14,883	149	50					15,032	14,933
Community Gym Reserve	19,174	192	65	2,550		(8,000)		13,916	19,239
Sportsground Precinct Redevelopment Reserve	168,573	1,686	568	100,000				270,259	169,141
Emergency/Bushfire Control Reserve	12,069	121	41					12,190	12,110
Community Events Reserve	9,017	90	30					9,107	9,048
Staff Housing Reserve	300,000	3,000	1,012	75,000				378,000	301,012
Roadwork Reserve	0	0	0	100,000				100,000	0
	<b>2,288,740</b>	<b>22,889</b>	<b>7,718</b>	<b>417,322</b>	<b>0</b>	<b>(8,000)</b>	<b>0</b>	<b>2,720,951</b>	<b>2,296,459</b>

KEY INFORMATION



Grants and Contributions

		Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance
<b>Operating grants, subsidies and contributions</b>						
<b>General Purpose Funding</b>						
Grants Commission - General	I032005	254,698	254,698	63,675	85,394	21,719
Grants Commission - Roads	I032010	152,645	152,645	38,161	29,905	(8,257)
<b>Law, Order and Public Safety</b>						
DFES Grant - Operating Bush Fire Brigade	I051010	77,405	77,405	38,702	38,658	(45)
DFES - ESL Admin Contribution	I051035	4,000	4,000	4,000	4,000	0
DFES Grant - Operating SES	I051075	32,590	32,590	16,295	16,482	187
<b>Education and Welfare</b>						
Homecare Recurrent Grant	I082010	378,309	378,309	126,104	94,653	(31,451)
HCP Government Funds	I082045	138,200	138,200	46,068	37,370	(8,698)
<b>Recreation and Culture</b>						
Volunteering WA	I119030	2,000	2,000	0	0	0
WA Police - Christmas Street Carnival	I119030	10,000	10,000	0	0	0
<b>Transport</b>						
Direct Road Grants	I121005	138,346	138,346	138,346	141,414	3,068
<b>Operating Contributions</b>						
Rec Centre Equipment Contributions	I113030	1,500	1,500	0	0	0
Contribution to Woolorama	I119015	1,000	1,000	0	0	0
Contribution - St Lighting	I121025	5,000	5,000	0	0	0
<b>Operating grants, subsidies and contributions Total</b>		<b>1,195,693</b>	<b>1,195,693</b>	<b>471,351</b>	<b>447,874</b>	<b>(23,477)</b>
<b>Non-operating grants, subsidies and contributions</b>						
<b>Recreation and Culture</b>						
Wetlands Park Playground Upgrade Contribution	I113040	54,695	54,695	54,695	17,614	(37,081)
<b>Law, Order and Public Safety</b>						
Community Water Supply Project	I053060	0	0	0	7,859	7,859
<b>Transport</b>						
Road Project Grants	I121010	395,186	395,186	158,074	158,074	0
Roads To Recovery Grant	I121015	312,145	312,145	104,048	2,307	(101,741)
RADS - Airport Upgrade	I126015	298,755	298,755	0	190,117	190,117
Main Roads Bridge 18/19 Funding	I121076	0	0	0	0	0
LRCIP Funding	I121076	237,336	237,336	0	78,103	78,103
<b>Non-operating grants, subsidies and contributions Total</b>		<b>1,298,117</b>	<b>1,298,117</b>	<b>316,817</b>	<b>454,075</b>	<b>137,258</b>
<b>Grand Total</b>		<b>2,493,810</b>	<b>2,493,810</b>	<b>788,168</b>	<b>901,949</b>	<b>113,781</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NOTE 11  
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 31 Oct 2022
	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	900	1,100	(200)	1,800
Deposits - Community Bus	900	450	(450)	900
Deposits - Rec Ctr & EFP	2,662	4,800	(2,400)	5,062
Deposits - Animal Trap	25	50	0	75
BCITF	0	0	0	0
Deposit - Community Gym Key	5,580	660	(300)	5,940
Building Services Levy	329	376	(314)	391
Nomination Deposits	0	0	0	0
Other Deposits	6,819	150	0	6,969
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	40	1	0	41
Cemetery Shelter Contributions	0	0	0	0
	<b>19,422</b>	<b>7,587</b>	<b>(3,664)</b>	<b>23,345</b>



**SHIRE OF WAGIN**  
**STATEMENT OF OPERATING INCOME AND EXPENDITURE**  
**FOR THE PERIOD ENDED 31 OCTOBER 2022**

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>					
<b>Rate Revenue</b>					
I031005	GRV	Inc	939,250	939,250	939,249
I031010	GRV Minimums	Inc	93,750	93,750	93,750
I031015	UV	Inc	1,515,628	1,515,628	1,515,628
I031020	UV Minimums	Inc	52,500	52,500	52,500
I031025	GRV Interim Rates	Inc	3,000	1,000	1,844
I031030	UV Interim Rates	Inc	2,000	668	0
I031035	Back Rates	Inc	1,000	1,000	41
I031040	Ex-Gratia Rates (CBH)	Inc	16,341	16,341	14,855
I031045	Discount Allowed	Inc	(97,500)	(97,500)	(102,469)
I031050	Instalment Admin Charge	Inc	6,000	6,000	2,340
I031055	Account Enquiry Fee	Inc	2,500	832	1,360
I031060	(Rate Write Offs)	Inc	(5,000)	0	(359)
I031065	Penalty Interest	Inc	8,000	2,668	1,617
I031070	Emergency Services Levy	Inc	126,700	126,700	126,668
I031075	ESL Penalty Interest	Inc	500	168	90
I031080	Instalment Interest	Inc	4,000	1,332	4,076
I031090	Rate Legal Charges	Inc	20,000	6,668	1,350
			2,688,669	2,667,005	2,652,540
E031005	Valuation Expenses	Exp	(9,000)	(3,000)	(324)
E031010	Legal Costs/Expenses	Exp	(500)	(168)	0
E031015	Title Searches	Exp	(600)	(200)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(3,332)	(1,350)
E031025	Printing Stationery Postage	Exp	(2,000)	(650)	(1,329)
E031030	Emergency Services Levy	Exp	(126,700)	(31,675)	0
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	(2,540)
E031100	Administration Allocated	Exp	(104,549)	(34,848)	(34,848)
			(256,649)	(76,173)	(40,391)
<b>Other General Purpose Funding</b>					
I032005	Grants Commission General	Inc	254,698	63,675	85,394
I032010	Grants Commission Roads	Inc	152,645	38,161	29,905
I032020	Administration Rental	Inc	36,000	12,000	12,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	500	109
I032030	Reimbursements	Inc	100	32	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,977	0	0
I032040	Bank Interest	Inc	750	252	4,470
I032045	Reserves Interest	Inc	7,000	1,750	4,343
I032055	Commissions & Recoups	Inc	500	0	0
			458,170	116,370	136,221
E032005	Bank Fees and Charges	Exp	(12,000)	(4,000)	(4,452)
E032015	Interest on Loans	Exp	(24,225)	(8,076)	(6,601)
E032030	Audit Fees & Other Services	Exp	(25,000)	(15,000)	0
E032035	Administration Allocated	Exp	(102,708)	(34,236)	(34,236)
			(163,933)	(61,312)	(45,289)
<b>Total General Purpose Income</b>			3,146,839	2,783,375	2,788,761
<b>Total General Purpose Expenditure</b>			(420,582)	(137,485)	(85,680)
<b>Governance</b>					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Members of Council</b>					
I041020	Other Income Relating to Members	Inc	1,000	1,000	0
			1,000	1,000	0
E041005	Sitting Fees	Exp	(24,365)	(6,091)	(5,794)
E041010	Training	Exp	(8,000)	(2,000)	0
E041015	Members Travelling	Exp	(700)	(175)	(137)
E041025	Election Expenses	Exp	(3,000)	(3,000)	0
E041030	Other Expenses	Exp	(8,000)	(8,000)	(2,604)
E041035	Conference Expenses	Exp	(10,000)	(2,500)	(7,265)
E041040	Presidents Allowance	Exp	(12,300)	(3,075)	(3,075)
E041045	Deputy Presidents Allowance	Exp	(3,075)	(769)	(769)
E041055	Refreshments and Receptions	Exp	(12,000)	(4,000)	(1,643)
E041060	Presentations	Exp	(2,500)	(832)	(140)
E041065	Insurance	Exp	(13,325)	(13,325)	(13,325)
E041070	Public Relations	Exp	(2,000)	(668)	0
E041075	Subscriptions	Exp	(35,000)	(35,000)	(27,478)
E041100	Administration Allocated	Exp	(118,133)	(39,376)	(39,376)
			(252,398)	(118,811)	(101,606)
<b>Other Governance</b>					
I042030	Profit on Sale of Asset	Inc	30,636	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	7,643
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			35,636	5,000	7,643
E042005	Administration Salaries	Exp	(714,073)	(238,024)	(240,970)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(86,447)	(28,816)	(31,113)
E042011	Loyalty Allowance	Exp	(8,046)	(2,684)	(2,438)
E042012	Housing Allowance Admin	Exp	(13,578)	(4,528)	(8,820)
E042015	Insurance	Exp	(25,969)	(25,969)	(26,543)
E042020	Staff Training	Exp	(10,000)	(3,332)	(734)
E042025	Removal Expenses	Exp	(10,000)	0	(4,410)
E042030	Printing & Stationery	Exp	(30,000)	(10,000)	(7,690)
E042035	Phone, Fax & Modem	Exp	(7,000)	(2,332)	(1,029)
E042040	Office Maintenance	Exp	(62,000)	(24,101)	(20,488)
E042045	Advertising	Exp	(18,000)	(6,000)	(6,112)
E042050	Office Equipment Maintenance	Exp	(3,000)	(1,000)	(729)
E042055	Postage & Freight	Exp	(4,000)	(1,332)	(625)
E042060	Vehicle Running Expenses	Exp	(16,000)	(5,937)	(4,383)
E042065	Legal Expenses	Exp	(25,000)	(8,332)	0
E042070	Garden Expenses	Exp	(12,000)	(4,000)	(2,911)
E042075	Conference & Training	Exp	(10,000)	(3,332)	(1,155)
E042080	Computer Support	Exp	(130,000)	(43,332)	(63,094)
E042085	Other Expenses	Exp	(3,000)	(1,000)	(677)
E042090	Administration Allocated	Exp	(270,719)	(90,240)	(90,240)
E042095	Fringe Benefits Tax	Exp	(15,000)	(3,750)	(6,124)
E042100	Staff Uniforms	Exp	(4,000)	0	(560)
E042115	Cash Round Off Control	Exp	0	0	(1)
E042120	Depreciation - Other Governance	Exp	(126,097)	(42,032)	(42,254)
E042125	Less Administration Allocated	Exp	1,278,618	426,212	426,200
E042155	Lease of Photocopier	Exp	0	0	0
E042160	CEO Recruitment	Exp	(18,000)	(6,000)	(395)
E042165	Paid Parental Leave	Exp	0	0	0
			(343,311)	(129,861)	(137,295)
<b>Total Governance Income</b>			36,636	6,000	7,643
<b>Total Governance Expenditure</b>			(595,709)	(248,672)	(238,901)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Law, Order &amp; Public Safety</b>					
<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	77,405	38,702	31,813
I051015	Sale of Fire Maps	Inc	50	16	45
I051025	Reimbursements	Inc	1,000	332	0
I051030	Bush Fire Infringements	Inc	2,000	0	0
I051040	Donations	Inc	0	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	0
I051075	SES Operating Grant	Inc	32,590	16,295	2,504
			117,045	59,345	38,362
E051005	BFB Operation Expenditure	Exp	(77,405)	(44,567)	(31,813)
E051010	Communication Mtce	Exp	(4,000)	(1,396)	(1,641)
E051015	Advertising & Other Expenses	Exp	(2,500)	(832)	(2,234)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(1,446)	(2,078)
E051025	Town Block Burn Off	Exp	(5,000)	(3,098)	(4,173)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(10,112)
E051060	SES Operation Expenditure	Exp	(32,590)	(12,201)	(2,504)
E051100	Administration Allocated	Exp	(64,701)	(21,568)	(21,568)
E051190	Depreciation - Fire Prevention	Exp	(25,484)	(8,496)	(8,588)
			(215,680)	(93,604)	(84,711)
<b>Animal Control</b>					
I052005	Dog Fines and Fees	Inc	5,000	1,668	5,192
I052006	Cat Fines and Fees	Inc	300	100	0
I052010	Hire of Animal Traps	Inc	100	32	0
I052015	Dog Registration	Inc	6,000	3,000	1,629
I052016	Cat Registration	Inc	700	300	294
I052020	Reimbursements	Inc	500	125	0
			12,600	5,225	7,115
E052005	Ranger Salary	Exp	(18,700)	(6,232)	(3,791)
E052007	Ranger Telephone	Exp	(1,000)	(332)	(250)
E052010	Pound Maintenance	Exp	(2,960)	(1,005)	(578)
E052015	Dog Control Insurance	Exp	(314)	(314)	(1,181)
E052020	Legal Fees	Exp	(500)	(168)	0
E052025	Training & Conference	Exp	(500)	(168)	0
E052030	Ranger Services Other	Exp	(25,000)	(8,336)	(9,935)
E052035	Administration Allocated	Exp	(29,784)	(9,928)	(9,928)
E052190	Depreciation - Animal Control	Exp	(1,308)	(436)	(441)
			(80,066)	(26,919)	(26,104)
<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	5,000	0	0
I053055	Reimbursements	Inc	0	0	0
I053060	Community Water Supply Program Grant	Inc	0	0	7,859
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			5,050	50	7,859
E053005	Abandoned Vehicles	Exp	(500)	(168)	0
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(168)	(182)
E053045	CCTV & Security	Exp	0	0	(450)
E053055	Mosquito Control	Exp	(3,000)	(1,000)	(1,995)
			(4,000)	(1,336)	(2,627)
<b>Total Law, Order &amp; Public Safety Income</b>			134,695	64,620	53,336

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(299,746)	(121,859)	<b>(113,442)</b>
<b>Health</b>					
<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,150)	(3,052)	<b>(2,894)</b>
			(9,150)	(3,052)	<b>(2,894)</b>
<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	800	0	<b>42</b>
I074015	Contrib. Regional Health Scheme	Inc	0	0	<b>0</b>
I074020	Reimbursements	Inc	0	0	<b>0</b>
			800	0	<b>42</b>
E074005	EHO Salary	Exp	(10,000)	(3,332)	<b>0</b>
E074008	EHO Leave/Wages Liability	Exp	0	0	<b>0</b>
E074010	EHO Superannuation	Exp	0	0	<b>0</b>
E074015	Other Control Expenses	Exp	(7,000)	(2,332)	<b>(245)</b>
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	<b>0</b>
E074030	Conferences & Training	Exp	(500)	(168)	<b>0</b>
E074035	Loss on Sale of Asset	Exp	0	0	<b>0</b>
E074100	Administration Allocated	Exp	(26,112)	(8,704)	<b>(8,704)</b>
E074190	Depreciation - Prevent Services	Exp	0	0	<b>0</b>
			(43,612)	(14,536)	<b>(8,949)</b>
<b>Other Health</b>					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	1,460	<b>1,346</b>
I076015	Reimbursements - IPN Medical	Inc	2,500	0	<b>0</b>
I076020	Meeting Room Fees	Inc	3,500	1,168	<b>382</b>
I076025	Saleof Doctors Vehicle	Inc	0	0	<b>0</b>
I076040	Reimbursements - Dr Norris	Inc	1,500	0	<b>0</b>
			11,880	2,628	<b>1,728</b>
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,021)	(5,357)	<b>(3,861)</b>
E076025	Depreciation - Other Health	Exp	(46,902)	(15,636)	<b>(15,805)</b>
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(2,013)	<b>(1,363)</b>
E076035	Loss on Sale of Asset	Exp	0	0	<b>0</b>
E076040	IPN Medical Services	Exp	(45,000)	(11,250)	<b>(12,612)</b>
E076055	Doctor Retention & Relocation	Exp	(20,000)	0	<b>0</b>
E076060	Assets under \$5k	Exp	(10,000)	0	<b>0</b>
			(138,923)	(34,256)	<b>(33,641)</b>
<b>Health - Preventative Services</b>					
E077010	Analytical Expenses	Exp	(500)	(500)	<b>(463)</b>
			(500)	(500)	<b>(463)</b>
<b>Total Health Income</b>			12,680	2,628	<b>1,770</b>
<b>Total Health Expenditure</b>			(192,185)	(52,344)	<b>(45,947)</b>
<b>Education &amp; Welfare</b>					
<b>Pre Schools</b>					
I083035	Day Care Lease	Exp	8,568	2,856	<b>2,981</b>
I083036	Day Care Reimbursements	Exp	5,500	1,832	<b>535</b>
			14,068	4,688	<b>3,516</b>
E080010	Kindegarten Maintenance (Daycare)	Exp	(12,123)	(4,697)	<b>(2,805)</b>
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(8,640)	<b>(8,734)</b>
			(38,041)	(13,337)	<b>(11,539)</b>

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Other Education</b>					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	0	0	0
			0	0	0
<b>Homecare Program</b>					
I082010	CHSP & HACC Grant	Inc	378,309	126,104	94,653
I082015	Meals on Wheels	Inc	5,000	1,668	749
I082020	CHSP Fee for Service	Inc	75,000	25,000	33,000
I082030	Reimbursements	Inc	0	0	0
I082040	HCP Client Daily Fee	Inc	15,984	5,328	4,312
I082045	HCP Government Funds	Inc	138,200	46,068	37,370
			612,493	204,168	170,084
E082010	Management & Admin Salaries	Exp	(130,000)	(43,332)	(42,237)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(38,040)	(12,680)	(11,291)
E082020	Nursing Salaries	Exp	(30,000)	(10,000)	(12,022)
E082025	Care Workers Salaries	Exp	(235,000)	(78,332)	(96,117)
E082030	Superannuation	Exp	(45,822)	(15,276)	(16,670)
E082035	Other Expenses	Exp	(13,000)	(4,332)	(2,238)
E082040	Travelling - Mileage	Exp	(19,000)	(6,332)	(7,904)
E082045	Staff Training	Exp	(2,160)	(720)	(450)
E082050	Staff Training Salaries	Exp	(3,356)	(1,120)	0
E082055	Subscriptions	Exp	(9,752)	(3,252)	(1,736)
E082060	Telephone & Postage	Exp	(2,565)	(856)	(222)
E082065	Advertising & Stationery	Exp	(1,000)	(336)	(671)
E082070	Insurance	Exp	(7,700)	(2,568)	(7,698)
E082075	Office Accommodation	Exp	(36,000)	(12,000)	(12,000)
E082080	Plant & Equipment Mtce	Exp	(26,359)	(9,845)	(8,269)
E082085	Consumable Supplies	Exp	(4,500)	(1,500)	(5,841)
E082090	Funtion & Catering Supplies	Exp	(1,500)	(500)	(111)
E082095	HCP Expenses	Exp	(6,000)	(2,000)	(2,807)
E082100	Administration Allocated	Exp	(21,368)	(7,124)	(7,124)
E082110	Meals on Wheels Expenditure	Exp	(3,605)	(1,200)	(603)
E082120	Loss on Sale of Asset	Exp	0	0	0
E082130	Homecare Retention Bonus Expenditure	Exp	0	0	0
E082190	Depreciation - Homecare	Exp	(19,644)	(6,548)	(6,620)
			(656,371)	(219,853)	(242,631)
<b>Other Welfare</b>					
I083010	Wagin Frail Aged Reimb	Inc	8,569	4,285	4,584
I083040	Seniors Xmas Lunch Income	Inc	0	0	0
			8,569	4,285	4,584
E083010	Wagin Frail Aged Exp	Exp	(9,168)	(9,168)	(9,167)
E083020	Seniors Xmas Lunch	Exp	(2,500)	0	0
E083050	Other Welfare Exp	Exp	0	0	0
			(11,668)	(9,168)	(9,167)
<b>Total Education &amp; Welfare Income</b>			635,130	213,141	178,184
<b>Total Education &amp; Welfare Expenditure</b>			(706,080)	(242,358)	(263,337)
<b>Community Amenities</b>					
<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	235,500	235,500	253,415
I102020	Refuse Site Fees	Inc	15,000	5,000	6,398
			250,500	240,500	259,813
E101005	Domestic Refuse Collection	Exp	(48,000)	(16,000)	(11,553)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E101006	Green Waste Collection	Exp	(23,000)	(7,668)	(6,188)
E101010	Recycling Pick-Up	Exp	(70,500)	(23,500)	(17,721)
E101015	Refuse Site Mtce	Exp	(128,500)	(42,937)	(28,574)
E101025	Refuse Site Attendant	Exp	0	0	0
			(270,000)	(90,105)	(64,036)
	<b>Sanitation - Other</b>				
I102002	Commercial Collection Charges	Inc	66,586	62,917	65,657
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	15,000	5,000	3,893
			85,586	67,917	69,550
E102005	Commercial Collection	Exp	(13,650)	(4,552)	(3,426)
E102010	Bulk Rubbish Collection	Exp	(16,000)	(5,332)	(3,967)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(18,148)	(6,052)	(6,115)
			(52,798)	(15,936)	(13,508)
	<b>Sewerage</b>				
I104005	Septic Tank Fees	Inc	500	500	0
			500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(119)	(37)
			(500)	(119)	(37)
	<b>Regional Refuse Group</b>				
I102006	Regional Refuse Group	Inc	0	0	37,071
			0	0	37,071
	<b>Regional Refuse Group</b>				
E102007	Regional Refuse Group Expenses	Exp	0	0	(30,893)
			0	0	(30,893)
	<b>Town Planning</b>				
I106005	Planning Fees	Inc	4,000	1,332	1,236
			4,000	1,332	1,236
E106005	Town Planning Expenses	Exp	(15,000)	(5,000)	(4,326)
E106100	Administration Allocated	Exp	(66,566)	(22,188)	(22,188)
			(81,566)	(27,188)	(26,514)
	<b>Other Community Amenities</b>				
I107005	Cemetery Fees	Inc	12,000	4,000	4,838
I107010	Community Bus Income	Inc	4,000	1,332	1,024
I107025	Other Community Amenities Contributions	Inc	0	0	0
			16,000	5,332	5,862
E107005	Cemetery Mtce	Exp	(40,000)	(13,450)	(12,551)
E107010	Public Convenience Mtce	Exp	(56,428)	(19,360)	(16,402)
E107015	Community Bus Operating	Exp	(3,674)	(1,807)	(2,007)
E107100	Administration Allocated	Exp	(72,439)	(24,148)	(24,148)
E107190	Depreciation - Other Comm Amenities	Exp	(50,968)	(16,992)	(17,176)
			(223,509)	(75,757)	(72,284)
	<b>Total Community Amenities Income</b>		356,586	315,581	373,532
	<b>Total Community Amenities Expenditure</b>		(628,373)	(209,105)	(207,272)
	<b>Recreation &amp; Culture</b>				
	<b>Public Halls &amp; Civic Centres</b>				
I111005	Town Hall Hire	Inc	2,000	668	4,372

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0
			2,100	768	4,372
E111005	Town Hall Mtce	Exp	(28,555)	(12,669)	(8,821)
E111010	Other Halls Mtce	Exp	(6,153)	(2,329)	(599)
E111190	Depreciation - Public Halls	Exp	(202,711)	(67,572)	(68,311)
			(237,419)	(82,570)	(77,731)
	<b>Swimming Pool</b>				
I112010	Swimming Pool Admission	Inc	30,000	0	950
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0
I112020	Reimbursements	Inc	600	0	100
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0
			30,600	0	1,050
E112005	Pool Staff Salary	Exp	(109,500)	(36,500)	(6,820)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	0	0	0
E112015	Swimming Pool Maintenance	Exp	(118,388)	(45,845)	(30,907)
E112020	Swimming Pool Other Expenses	Exp	(5,850)	(1,952)	(1,075)
E112190	Depreciation - Swimming Pools	Exp	(197,388)	(65,800)	(66,517)
			(431,126)	(150,097)	(105,319)
	<b>Other Recreation &amp; Sport</b>				
I113005	Sportsground Rental	Inc	8,795	4,398	2,509
I113015	Power Reimbursements	Inc	5,000	1,668	961
I113020	Recreation Centre Hire	Inc	5,000	1,668	1,421
I113025	Reimbursements Other	Inc	0	0	0
I113030	Rec Centre Equipment Contributions	Inc	1,500	0	0
I113035	Sporting Club Leases	Inc	0	0	777
I113040	Other Recreation & Sport Contributions	Inc	54,695	54,695	17,614
I113055	Eric Farrow Pavillion Hire	Inc	5,000	1,668	2,793
I113065	Community Gym Membership	Inc	13,800	4,600	5,698
			93,790	68,697	31,773
E113005	Sportsground Mtce	Exp	(115,555)	(38,873)	(23,968)
E113010	Sportsground Building Mtce	Exp	(24,931)	(14,335)	(14,283)
E113015	Wetlands Park Mtce	Exp	(70,011)	(24,234)	(19,285)
E113020	Parks & Gardens Mtce	Exp	(49,099)	(16,472)	(20,844)
E113025	Puntapin Rock Mtce	Exp	(2,506)	(836)	(801)
E113030	Recreation Centre Mtce	Exp	(65,780)	(29,795)	(23,545)
E113035	Rec Staff Salaries	Exp	(19,853)	(6,620)	(1,859)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(2,085)	(696)	(766)
E113045	Other Expenses	Exp	(1,200)	(400)	(333)
E113050	Norring Lake Mtce	Exp	(3,400)	(1,181)	(1,089)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,145)	(9,646)	(10,591)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(668)	(1,123)
E113095	Community Gym Expenditure	Exp	(11,250)	(3,752)	(2,168)
E113100	Administration Allocated	Exp	(116,535)	(38,844)	(38,844)
E113190	Depreciation - Other Rec & Sport	Exp	(392,093)	(130,700)	(132,225)
			(899,443)	(317,052)	(291,724)
	<b>Library</b>				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(52,700)	(17,568)	(17,496)
E115008	Library Leave/Wages Liability	Exp	0	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E115015	Library Building Mtce	Exp	(10,481)	(3,841)	(1,688)
E115020	Library Other Expenses	Exp	(7,800)	(3,290)	(1,572)
E115190	Depreciation - Libraries	Exp	(16,210)	(5,404)	(5,462)
			(87,191)	(30,103)	(26,218)
	<b>Other Culture</b>				
I116035	Long Table Experience Income	Inc	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	1,000	455
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	9,000	0	0
I119030	Community Events Income	Inc	2,000	0	0
I119031	Other Culture Grant Funds	Inc	10,000	0	0
			25,000	1,000	455
E116005	Subsidy Woolorama Committee	Exp	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(65,136)	(22,332)	(3,214)
E116015	Community Centre Mtce	Exp	(15,837)	(5,791)	(2,460)
E116020	Historical Village	Exp	(2,166)	(1,698)	(2,234)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(31,463)	(10,484)	(3,441)
E116046	Community Development Equipment Maintenance	Exp	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116060	Betty Terry Theatre Expenditure	Exp	(3,215)	(1,576)	(1,186)
E116065	Electronic Sign Expenditure	Exp	(2,500)	(902)	(1,727)
E116070	Court House Expenditure	Exp	(4,836)	(3,358)	(2,993)
E116075	NAB Building Expenditure	Exp	(4,586)	(1,524)	(758)
E116190	Depreciation - Other Culture	Exp	(99,193)	(33,064)	(33,427)
			(229,432)	(80,729)	(51,440)
	<b>Total Recreation &amp; Culture Income</b>		151,640	70,615	37,650
	<b>Total Recreation &amp; Culture Expenditure</b>		(1,884,611)	(660,551)	(552,432)
	<b>Transport</b>				
	<b>Streets Roads Bridges &amp; Depot Construction</b>				
I121005	Direct Road Grants	Inc	138,346	138,346	141,414
I121010	Road Project Grants	Inc	395,186	158,074	1,293
I121015	Roads to Recovery Grant	Inc	312,145	104,048	108,896
I121020	Reimbursements	Inc	1,000	0	0
I121025	Contribution - St Lighting	Inc	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0
I121076	LRCIP Funding	Inc	237,336	0	90,324
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,089,013	400,468	341,927
	<b>Streets Roads Bridges &amp; Depot Maintenance</b>				
I122055	Diesel Fuel Rebate Income	Inc	55,000	18,332	5,768
			55,000	18,332	5,768
E122005	Road Maintenance	Exp	(110,000)	(36,664)	(46,634)
E122006	Maintenance Grading	Exp	(200,000)	(66,668)	(118,320)
E122007	Rural Tree Pruning	Exp	(80,000)	(26,672)	(71,268)
E122008	Rural Spraying	Exp	(10,000)	(3,332)	(9,671)
E122009	Town Site Spraying	Exp	(20,000)	(6,672)	(9,998)
E122010	Depot Mtce	Exp	(19,418)	(7,184)	(6,515)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(3,332)	(1,133)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(7,504)	(5,570)
E122015	Rural Numbering	Exp	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(1,672)	(881)
E122025	Street Cleaning	Exp	(45,000)	(15,000)	(14,358)
E122030	Street Trees	Exp	(65,000)	(21,668)	(11,230)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(1,332)	(731)
E122045	Townscape	Exp	(45,000)	(15,039)	(35,665)
E122050	Crossovers	Exp	(500)	(168)	0
E122055	RoMan Data Collection	Exp	(11,500)	(5,750)	(7,318)
E122060	Street Lighting	Exp	(70,000)	(23,332)	(23,103)
E122090	Graffiti Removal	Exp	0	0	(36)
E122100	Administration Allocated	Exp	(53,499)	(17,832)	(17,832)
E122105	Loss on Sale of Asset	Exp	0	0	0
E122190	Depreciation - Roads	Exp	(2,002,289)	(667,428)	(674,744)
E147120	Storm Damage - Not Claimable	Exp	0	0	(221)
			(2,773,706)	(927,249)	(1,055,228)
<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	50,245	0	0
			50,245	0	0
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements/Grants	Inc	298,755	0	0
I126020	Aerodrome Hangar Lease	Inc	9,000	4,450	6,592
			307,755	4,450	6,592
E126005	Aerodrome Maintenance	Exp	(12,404)	(4,706)	(3,222)
E126190	Depreciation - Aerodromes	Exp	(44,961)	(14,984)	(15,151)
			(57,365)	(19,690)	(18,373)
<b>Total Transport Income</b>			1,502,013	423,250	354,287
<b>Total Transport Expenditure</b>			(2,831,071)	(946,939)	(1,073,601)
<b>Economic Services</b>					
<b>Rural Services</b>					
I131020	Landcare Reimbursements	Inc	78,250	26,084	25,981
			78,250	26,084	25,981
E131020	Landcare	Exp	(112,000)	(38,072)	(25,082)
E131030	Rural Towns Program	Exp	(18,000)	(6,134)	(6,090)
E131100	Administration Allocated	Exp	(16,055)	(5,352)	(5,352)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(3,461)	(6,697)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(156,055)	(53,019)	(43,221)
<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	70,000	23,332	24,656
I132010	Reimbursements	Inc	1,000	332	44
I132015	RV Area Fees	Inc	15,000	5,000	3,246
I132035	Tourism Income	Inc	0	0	0
			86,000	28,664	27,946
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(33,000)	(11,355)	(11,653)
E132020	Caravan Park Mtce	Exp	(50,886)	(17,418)	(13,717)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(8,598)	(2,868)	(3,264)
E132040	Tourism Promotion & Subscripts	Exp	(19,500)	(6,500)	(542)
E132050	Administration Allocated	Exp	(70,392)	(23,464)	(23,464)
E132190	Depreciation - Tourism	Exp	(19,446)	(6,480)	(6,553)
			(210,322)	(68,085)	(59,193)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Building Control</b>					
I133005	Building Licenses	Inc	8,000	2,668	740
I133010	Swimming Pool Inspection Fees	Inc	0	0	0
I142010	Sale of Land	Inc	0	0	0
			8,000	2,668	740
<b>Other Economic Services</b>					
I134005	Water Sales	Inc	20,000	6,668	1,348
			20,000	6,668	1,348
E134005	Water Supply - Standpipes	Exp	(20,000)	(6,672)	(4,678)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(684)	(692)
			(22,052)	(7,356)	(5,370)
<b>Total Economic Services Income</b>			192,250	64,084	56,015
<b>Total Economic Services Expenditure</b>			(388,429)	(128,460)	(107,784)
<b>Other Property &amp; Services</b>					
<b>Private Works</b>					
I141005	Private Works Income	Inc	20,000	6,668	4,333
			20,000	6,668	4,333
E141005	Private Works	Exp	(15,000)	(4,996)	(935)
E141100	Administration Allocated	Exp	(3,053)	(1,016)	(1,016)
			(18,053)	(6,012)	(1,951)
<b>Public Works Overheads</b>					
I143020	Reimbursements	Inc	500	0	4,032
			500	0	4,032
E143005	Engineering Salaries	Exp	(117,801)	(39,268)	(35,291)
E143007	Engineering Administration Salaries	Exp	(62,007)	(20,668)	(21,691)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(5,676)	(12,057)
E143015	CEO's Salary Allocation	Exp	(60,886)	(20,296)	(31,568)
E143020	Engineering Superannuation	Exp	(120,687)	(40,228)	(38,719)
E143025	Engineering - Other Expenses	Exp	(5,000)	(1,668)	(418)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(55,000)	(53,232)
E143045	Insurance on Works	Exp	(38,318)	(38,318)	(38,318)
E143050	Protective Clothing	Exp	(8,000)	(2,668)	(476)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(332)	(149)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(3,031)	(3,417)
E143075	Telephone Expenses	Exp	(1,500)	(500)	(314)
E143080	Staff Licenses	Exp	(500)	(168)	(89)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(1,332)	(421)
E143090	Conferences & Courses	Exp	(1,500)	(500)	0
E143095	Staff Training	Exp	(15,000)	(5,004)	(4,296)
E143105	Administration Allocated	Exp	(1,156)	(384)	(384)
E143200	LESS PWOH ALLOCATED	Exp	628,377	209,464	198,434
			(9)	(25,577)	(42,406)
<b>Plant Operation Costs</b>					
I144005	Sale of Scrap	Inc	1,500	500	0
I144010	Reimbursements	Inc	4,000	1,332	600
			5,500	1,832	600
E144010	Fuel & Oils	Exp	(180,000)	(60,000)	(65,170)
E144020	Tyres & Tubes	Exp	(20,000)	(6,668)	(8,187)
E144030	Parts & Repairs	Exp	(85,000)	(28,336)	(23,123)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E144040	Plant Repair - Wages	Exp	(25,000)	(8,332)	(11,671)
E144050	Insurance and Licences	Exp	(35,000)	(26,173)	(28,742)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(3,332)	(404)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(332)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(2,668)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	364,000	121,336	99,320
			0	(14,505)	(37,977)
	<b>Salaries &amp; Wages</b>				
E146010	Gross Salaries, Allowances & Super	Exp	(2,339,945)	(779,980)	(926,476)
E146200	Less Sal , Allow, Super Allocated	Exp	2,339,945	779,984	926,476
			0	4	0
	<b>Unclassified</b>				
I147005	Commission - Vehicle Licensing	Inc	50,000	16,668	14,890
I147006	Commission - TransWA	Inc	500	168	168
I147007	Reimbursement - OHS	Inc	500	168	0
I147035	Banking errors	Inc	0	0	11,565
I147050	Council Staff Housing Rental	Inc	34,300	11,432	13,266
I147065	Insurance Reimbursement	Inc	0	0	0
I147070	Council Housing Reimbursements	Inc	0	0	15
I147085	NAB Buiding Rent	Inc	8,400	2,800	2,800
I147120	Charge on Private use of Shire Vehicle	Inc	360	0	0
I147121	Reimbursement - Community Requests	Inc	0	0	0
			94,060	31,236	42,704
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(1,000)	0
E147035	Banking Errors	Exp	0	0	0
E147050	Council Housing Maintenance	Exp	(92,214)	(34,808)	(36,757)
E147055	Consultants	Exp	(40,000)	(13,332)	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(332)	0
E147090	Building Maintenance	Exp	(8,000)	(2,668)	(2,019)
E147100	Administration Allocated	Exp	(140,848)	(46,948)	(46,948)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(3,332)	(1,175)
E147130	Depreciation - Unclassified	Exp	(136,963)	(45,656)	(46,155)
E147150	Community Requests Budget	Exp	(20,000)	(6,668)	(14,157)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(1,168)	0
			(455,525)	(155,912)	(147,211)
	<b>Total Other Property &amp; Services Income</b>		120,060	39,736	51,669
	<b>Total Other Property &amp; Services Expenditure</b>		(473,587)	(202,002)	(229,545)
	<b>Total Income</b>		<b>6,288,529</b>	<b>3,983,030</b>	<b>3,902,847</b>
	<b>Total Expenditure</b>		<b>(8,420,373)</b>	<b>(2,949,775)</b>	<b>(2,917,941)</b>
	<b>Net Deficit (Surplus)</b>		<b>(2,131,844)</b>	<b>1,033,255</b>	<b>984,906</b>



## 11 REPORTS TO COUNCIL

### 11.1 ACTING CHIEF EXECUTIVE OFFICER

#### 11.1.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2022

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 November 2022
PREVIOUS REPORT(S):	18 October 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	1. Status Report

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council receive the Acting Chief Executive Officer's report as presented.

Carried 0/0

#### BRIEF SUMMARY

The following item details activities within the CEO portfolio.

#### BACKGROUND/COMMENT

The Chief Executive Officer (CEO) is appointed by Council to manage the day-to-day affairs of the local government and to perform the functions of the office as defined by the Local Government Act 1995. In particular, the CEO is a contract role with agreed Key Performance Indicators (KPI's).

The acting CEO refers to the Key Results Areas (KRA's) from the Strategic Community Plan in the absence of contracted KPI's and these are reproduced at the front of this Council Agenda for reference by the Community and Council.

The acting CEO assumes responsibility for all operational KRA's.

#### Functions of the Chief Executive Officer (s.5.41 Local Government Act 1995)

##### 5.41. Functions of CEO

The CEO's functions are to —



- 
- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and
  - (b) ensure that advice and information is available to the council so that informed decisions can be made; and
  - (c) cause council decisions to be implemented; and
  - (d) manage the day to day operations of the local government; and
  - (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and
  - (f) speak on behalf of the local government if the mayor or president agrees; and
  - (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and
  - (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
  - (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

#### **Key meetings and activities since 18 October**

- 21 October: at Perth, acting CEO attended the 2022 People and Culture seminar hosted by West Australian Local Government Association (WALGA); key speakers included Dr Jacqueline Boaks, Curtin University (ethics and leadership), Melissa Watson, Manager Integrity Promotion, Public Sector Commission (compliance), Daniel Hill, Special Counsel, Mills Oakley (workplace safety), Mark Newman, CEO City of Mandurah (performance), various WALGA presenters on specialist subject matter such as award transition and workforce planning;
- 24 October: joint exercise with insurer Local Government Insurance Service (LGIS) / Marsh and managed services provider Wallis Computer Solutions to assess cyber-security; representing the local government, Waratah Lodge Annual General Meeting;
- 25 October: business meeting, St Luke's Family Practice, Katanning; business meeting, LGIS; cyber-security assessments; ordinary meeting of Council;
- 26 October: meet Principal of Wagin District High School and tour the school and facilities, discuss mutual interests, concerns and opportunities;
- 27 October: team meeting; cyber-security assessments;

- 31 October: completion of cyber-security project commitments;
- 2 November: business meeting, Wagin Medical Centre; review of statutory requirements, monthly financial reporting;
- 3 November: meeting with ratepayer; meeting to provide feedback to young job seeker;
- 4 November: with Manager of Works and Leading Hand, employment interviews;
- 8 November: with Manager of Works, acting Deputy CEO, Community Development Officer and representatives of stakeholder groups, site visit to review proposed First Aid Post, Wagin Sportsground; on-site meeting, Betty Terry Theatre committee to assess the facility and discuss issues associated with the building;
- 9 November: team meeting; tree planting and recognition ceremony for the Platinum Jubilee of Her Majesty Queen Elizabeth II (deceased) with ten beautiful crepe myrtles planted by the shire's very effective gardens crew; with Cr Bryan Kilpatrick, at Woodanilling, Wagin-Woodanilling Landcare Zone committee meeting.
- Various other matters relating to staff, operations and community.



*The Shire of Wagin gardens crew at the tree planting ceremony.  
(Picture: D. George).*



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## **Wagin Medical Centre**

At the ordinary meeting of 2 August 2022, Council awarded the tender for general practitioner medical services to Dr Nicolas duPreez of St Luke's Family Practice Pty Ltd.

The current operator IPN Medical Centre Pty Ltd (a division of Sonic Healthcare, a national health provider) will exit 31 January 2023. St Luke's Family Practice Pty Ltd will commence service 6 February 2023 with current staff to remain in place.

Since the award of the tender, Dr duPreez and team have been visiting Wagin Medical Centre regularly to ensure business practices are understood and meet everyone's expectations, as well as liaise with the Shire of Wagin, owner of the medical centre.

Recently, all procurement and related contractual matters were completed for the medical centre by the acting CEO. This will see a complete replacement of all information and communications technology (computers, phone and network equipment) as well as the replacement of required medical equipment. This means all assets within the centre will be owned by the Shire of Wagin.

A supplier has been appointed to manage the professional installation of equipment and ensure all systems are operating prior to 6 February 2023. At this point in time all arrangements appear to be on track with a low risk of service interruption.

Key Result Areas: 3.2 Retain and grow medical services; 5.5 Be responsive to community aspirations within capacity of council.

## **4WDL Housing Project**

In late 2021, local government economic grouping, 4WDL (Wagin, Williams, Woodanilling, West Arthur, Dumbleyung and Lake Grace), decided to investigate the local and regional demand for short stay accommodation and key worker housing.

The acting CEO recently completed an information survey to identify key data about rates, dwellings, building licence applications and construction (2012 to present), vacant land, perceived demand for housing for state services (police, teaching, health), local economic conditions and the shire's own workforce planning and demand for housing.

In addition, the shire made available an additional survey to assess local business demand for housing and key workers, making this available via the shire's official website and promoting via social media, email and news items. When the survey closed 4 November, seven Wagin businesses had responded.

Key Result Areas: 1.5 Explore affordable accommodation for workers.



## **Other Matters**

All councillors have completed five modules of elected member training. This is an achievement for individual councillors but also a major part of governance and risk management in local government.

Indications from the auditor are that the Office of Auditor General will not complete their certification of accounts in time for acceptance of the annual report and an annual electors' meeting in December 2022. As no council meeting is programmed for January 2023, it is likely the annual report will be tabled at both events in February 2023.

I'd like to thank the shire's records officer, Ms Deb Stephens, for her assistance to me with many information requests in the last seven months but particularly in recent weeks. My thanks also to the Gardens crew, for a high standard of delivery which attracts many positive comments from visitors and others, and to my colleagues across the business who do a great job every day.

Thank you to all volunteers and those who care for others.

In closing, a reminder to all community members to please drive safely and consider all road users – the shire wants you all to get home safely.

## **CONSULTATION/COMMUNICATION**

Elected Members; administration and works staff of the Shire of Wagin; community members of the district.

## **STATUTORY/LEGAL IMPLICATIONS**

Section 5.41 Local Government Act 1995 and related legislation, regulations and commercial law.

## **POLICY IMPLICATIONS**

All council policy is relevant.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications to this item.

## **STRATEGIC IMPLICATIONS**

The role of CEO is a strategic, advisory and operational role and as such is an important part of delivering Council's Strategic Plans.

## **VOTING REQUIREMENTS**

Simple majority.

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
1	28/4/2015	2702	1.3 Promote tourism and heritage; 2.6 Care and restoration of heritage; 2.10 Optimise water harvesting; 4.3 Maintain and improve natural environment and recreational areas; 5.3 Plan for sustainable resources; 5.8 Advocate for strategic infrastructure. Puntapin Rock Dam	Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam Completed Water corporation to provide further information and options regarding transfer June 2019: awaiting finalisation of SW Native Title Settlement		15 November 2022: key contacts established; seeking status report from Water Corp.
2	25/2/2020	4188	1.3 Promote tourism and heritage Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	Nearing completion	First and second signs up; third is awaiting installation. Works on the fourth (south) TBC..
3	26/05/2020	4277	1.3 Promote tourism and heritage: Wagin Trotting Club - Illumination of Bart the Gian Ram		<b>Complete</b>	
4	27/10/2020	4415	1.3 Promote tourism and heritage; History of Wagin - Wagin Historical Society	Shed complete; power connection underway;	Close to completion	LRCIP \$11,000; Management by Wagin Historical Village
5	27-Jul-21	4597	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.		Homecare relocation planning in progress. Requests for Quotes on works underway. IT point to point server connection from administration office installed.
6	23-Nov-21	4681 and 4682	1.1 Diversity of businesses; 1.3 Increase tourism and promotion; 1.5 Explore affordable accommodation; 2.9 Investigate future housing and expansion; 4WDL Tourism and Key Worker Housing Projects	That Council participate in the following 4WDL initiative: 1. Short Stay Accommodation Plan Completed; 2. Commissioning of a study and report into Key Worker Housing in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000.	1 Consultant advertising to commence shortly. 4 participating LG's out of 6; Draft Report received for Tourism Action Plan	Key Worker housing in progress; refer to A. CEO report with reference to 4WDL group
7	22-Mar-22	4742	2.8 Investigate planning and development of sporting facilities; Sportsground Precinct Redevelopment	That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one.	Committee meetings 27 April, 1 June and 21 June; MOU formed and all clubs committed; budget submission prepared.	Refer Committee Minutes and DCEO report; items for Council.
8	2-Aug-22	4828		1. List the Sportsground Redevelopment as a Council project within strategic planning with appropriate planning and reporting to be developed for future decision making; 2. Approve delegated authority to the CEO within delegation 30 and purchasing and other policy to initiate request for tender(s) for Stage 1 of the project: a) demolition of the primary site; and b) assessment of future need; 3. Allocate the amount of \$150,000 within the draft 2022/23 financial budget for this purpose. 4. Where external funding becomes available and appropriate, seek Council Approval to modify financial planning for this project.		Stage 1 approved by Council August 2022. Related documents now being prepared; Committee meeting 14 September 2022 support for project definition and bowls club to remain at current site (endorsed by Council 27 September 2022).
9	22-Mar-22	4747	3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive within council's capacity; Minutes from the Bushfire Advisory Committee 17 March 2022	That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-24 AND install dispersion plates at the same time	To be followed up with Bushfire Committee Chair.	A number of communications with Western Power and regulators has produced material for a briefing paper. This was shared with Council and then with WALGA and members of 4WDL (economic grouping).
10					DCEO wrote to Western Power May 2022; follow-up 22 June 2022.	Forward work is to review pole top fire reporting local and at Western Power and DFES to identify risk or process issues.

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
11						New Comment:: Cr Blight and A.CEO met 2 October 2022 with DG DMIRS (regulator) to brief and seek contact.
12	28-Jun-22	4805	3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive wityhin council's capacity;Future Management Arrangements for Volunteer Bush Fire Brigades	1. That Council advise WALGA that it does not support its position as detailed in the paper entitled "Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position"	Submission sent (historical)	
13				2. That Council endorse the (draft) attached response from the Shire of Wagin to WALGA's proposed advocacy position.		
14				3. That Council recommend to WALGA, that should a working group be formed to assess options for the management of volunteer Bush Fire Brigades in Western Australia that the DFES Commissioner (or his delegate), the President of Bushfire Volunteers State President and rurally based representatives be included as members of the working group.		
15				4. That this matter be listed as a priority for discussion and determination at the 2022 WA Local Government Convention.		
16	28-Jun-22	4812	3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive wityhin council's capacity; Western Power – Pole Top Insulators	That Council write to the Minister of Energy advising of Council Resolution 4775 (26 April 2022, technical matters related to power pole Insulators), seeking material information and advice.		Council briefed 2 August 2022.
17	2-Aug-22	4825	All Key Result Areas: Recruitment of Chief Executive Officer – Shire of Wagin	That Council adopts the following process for the Chief Executive Officer recruitment and selection: 1. Establishes the Chief Executive Officer (CEO) Recruitment and Selection Committee and in accordance with Section 5.8 and Section 5.9(2)(a) of the Local Government Act 1995 adopts the Terms of Reference proposed in this report. 2. Authorises the Chief Executive Officer Recruitment and Selection Committee to manage the process of recruiting a Chief Executive Officer in accordance with the Terms of Reference as proposed and as follows: • The Chief Executive Officer Recruitment and Selection Committee is to be an Advisory Committee to Council for the duration of the CEO recruitment process in accordance with the Terms of Reference as proposed in this report:	In progress.	Position advertised 1 October 2022; interview process concluded 11 November 2022.

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
18				<p>The Chief Executive Officer Recruitment and Selection Committee is to coordinate the recruitment process in an appropriately confidential manner, to attract and select appropriate candidates, whilst adhering to the provisions of the Shire of Wagin Policy on Standards for CEO Recruitment, Performance and Termination; The Chief Executive Officer Recruitment and Selection Committee is to coordinate the advertising, search for candidates, short listing, development of interview process, conducting interviews, screening, assessing, conducting, conducting referee checks, writing reports and contract preparation.</p> <p>The CEO Recruitment and Selection Committee is to report back to Council throughout the process and provide Council with sufficient advice to permit a decision to be made at a Meeting of Council regarding the final selection, appointment and contracting of the CEO.</p>		
19				3. Appoints all Councillors to the CEO Recruitment and Selection Committee and appoints Mr Ronald Walker as the independent person on the Committee.		
20	44775	4833	Request for Tender 07 of 2021/22 Provision of Medical Services to Wagin	1. That the attached confidential tender assessment be considered for tenders received for the Provision of Medical Services to Wagin (Tender 07 2021-22); and, 2. That Council accept the recommended tender of Dr N Du Preez and a contract be negotiated by the CEO for the delivery of general practitioner medical services	All parties notified, contract prepared for signing; Contract signed	18 October 2022: related procurement for IT, medical equipment and telephony activated through RFQ 3, 4, 5; regular transition meetings taking place. In progress.
21	44831	4864	Request to Rename Bojanning Park	That Council advertise inviting submissions from the Community for the naming / renaming of Bojanning Park	Advertising commenced closing date 17 October 2022	Submission period ended – report for council will be presented November, 2022.
22	44831	4867	Christmas Function and Holiday Period	<p>1. That Council host the annual Shire of Wagin Christmas function at Wagin Bowling Club on Friday 2 December 2022.</p> <p>2. That Council approve the following office closure dates for the 2022/23 Christmas / New Year period:</p> <p>Monday 26 December 2022 Christmas Day Public Holiday (Closed);</p> <p>Administration office to re-open Tuesday 3 January 2023.</p> <p>Monday 2 January 2023 New Year's Day Public Holiday (Closed)</p> <p>Wednesday 28 December 2022 to Friday 30 December 2022 (Closed) ****</p> <p>Tuesday 27 December 2022 Boxing Day Public Holiday (Closed)</p>	Venue has been hired and quotes for catering sought and accepted.	In progress. **** Note: Annual Leave period
23	44831	4869	Disaster Recovery Planning for Information Technology	<p>1. That Council supports the preparation of business continuity planning for information and communications technology;</p> <p>2. That the attached Statement of Intent is adopted as a guide to this planning; and,</p> <p>3. That such documentation when prepared should integrate with other disaster and corporate planning of the shire.</p>	In progress.	Meeting held with managed services provider 12 October seeking advice and agreement on approach; to be progressed. CEO participated in cyber security project with managed services provider and insurer (refer CEO report November 2022).

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
24	44831	4873	All Key Result Areas: Review of Councillor Representation	1. That Council advise the DLGSC of its intention to undertake a process and to include a plan outlining the potential changes to be implemented for the ordinary elections to be held in 2023. 2. That Council initiate a ward and representation review to determine the specific changes to the structure of Council for the 2023 to be completed by 14th February 2023.	New comment: Letter sent to the Minister for Housing, Land, Homelessness, Local Government 28/09/2022	



### 11.1.2 LEASE OF 5 ARNOTT STREET WAGIN

PROPONENT:	Waratah Lodge
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	8 November 2022
PREVIOUS REPORT(S):	Not applicable
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CS.SP.23
ATTACHMENTS:	1. Letter from proponent

### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

- 1. That Council approve the making of a conditional lease with Waratah Lodge for the property at 5 Arnott Street Wagin, with no financial rent to be paid for a period of 12 months.**

**Carried 0/0**

### BRIEF SUMMARY

This report recommends the conditional leasing of council property for a nil dollar amount for a period of one year. This will support the financial and operational viability of Waratah Lodge and meet several Key Result Areas of Council's Strategic Plan.

This proposal was published in a Public Notice as required by s.3.58 of the Local Government Act 1995. A summary of any submissions will be presented at the meeting.

### BACKGROUND/COMMENT

Wagin Frail Aged Care Inc. and the Waratah Lodge have been delivering quality aged care services to the community since 1984. This means the vulnerable loved ones of hundreds of families have been able to remain in the community they know while maintaining important and dignified connections.

This is an important contribution to family life; moreover, this is an important contribution to the Wagin community, providing witness to compassion and service and respect for all community members.

Economically, Waratah Lodge is a significant local employer with close to 30 individuals providing care and ancillary services to those who are resident. In addition,



Waratah acquires kitchen services from the Wagin District Hospital, maintaining an under-utilised function.

This proximity and support of the hospital does several things:

- Maintains the *possibility* of expanded hospital services in Wagin, particularly if formulated as a Multi-Purpose Service with the Lodge;
- Demonstrates the value in leveraging existing assets;
- Demonstrates the value of the existing range of health care services in Wagin, particularly for the aged as a complete package: Waratah Lodge; Shire of Wagin Homecare; state health services through the hospital and a high standard general practice at the Wagin Medical Centre. Each of these dimensions are important for the health and well-being of the community.

Waratah Lodge is supported by a wholly volunteer board and operates in a building owned by the Shire of Wagin, on land leased by the Shire from the Department of Health on a peppercorn lease. This is in turn leased to Waratah on the same terms.

As a small operator of aged care services with just 18 beds, Waratah is below the threshold commonly accepted for viability, which is 30 or more beds. This is not uncommon in rural or regional areas which accommodate numbers appropriate to their community, not to a commercial scale which may be found in large centres or the metropolitan area. This may have to change in the future.

Waratah has faced financial and operational challenges over a sustained period. In the short term this may be dealt with the usual can-do attitude of country and service people dedicated to a task; but when combined with the economic and employment effects of a global pandemic, the risks associated with operations increase.

This has been exacerbated by the Royal Commission into Aged Care which recommended increased regulation and professional staffing requirements, particularly as they relate to registered nurses.

The Board of Wagin Frail Aged Care Inc. is facing these challenges head on, exploring whatever options are available to improve viability or seek support. A Round Table with stakeholders was held at the Shire of Wagin 14 October 2022 with alternative operational and funding models being examined.

A Registered Nurse will enter Australia in December 2022 for employment at Waratah Lodge. This item recommends that the council property at 5 Arnott Street Wagin, which is adjacent to the Waratah Lodge, be made available for the purpose of housing that Registered Nurse. This will demonstrate support to the Board of Wagin Frail Aged Care Inc. and convey to the community the collaborative nature of this venture, in the form of a conditional lease with Waratah to house a Registered Nurse at nil rent for a



period of one year. This will align with the period of development of strategies to support the long-term viability of Waratah.

This arrangement would be revisited in 2023.

The approximate value in forgone rent would be \$15,600 if the property were made available to the general market. However, this property is earmarked for use for housing Council staff and is not occupied. While there may be some impact on shire staffing arrangements, this is not yet ascertained, and shire administration will build this item's recommendation into workforce planning for the year ahead.

A Public Notice was made 8 November 2022 as required by the Local Government Act 1995. Council will receive a report as to any submissions at the ordinary meeting for inclusion in the minutes.

### **CONSULTATION/COMMUNICATION**

President Cr P. Blight; Chair Wagin Frail Aged Care Inc.; Manager, Waratah Lodge Inc.; the community of Wagin.

### **STATUTORY/LEGAL IMPLICATIONS**

Disposal of property must be made known to the public in accordance with s.3.58 of the Local Government Act 1995.

### **POLICY IMPLICATIONS**

There is no relevant policy.

### **FINANCIAL IMPLICATIONS**

This is an emergency issue and was not considered in budget papers. While the notional value of foregone rent approximates \$15,600 over one year, there was no plan to publicly lease this property. Accordingly, there is either nil or low impact on the financial results of the local government but potentially a significant contribution to the community of Wagin in support for the aged, employment and health services.

### **STRATEGIC IMPLICATIONS**

The following Shire of Wagin Strategic Community Plan Key Result Areas are relevant:

1.6 Aid retention of government services...

3.2 Retain...aged care services

3.7 Support community activities

5.5 Be responsive to community aspirations and requirements within Council's capacity

### **VOTING REQUIREMENTS**

Absolute majority.



6 Arnott Street  
WAGIN WA 6315  
ABN 24 229 482 291  
Charties Lic. CC22102

WAGIN FRAIL AGED Inc  
Established 1984

Ph 08 98611755  
Fax 08 9861 1766  
manager@waratahlodge.org.au

Ian McCabe  
Acting Chief Executive Officer  
Shire of Wagin  
2 Arthur Road  
Wagin WA 6315

02/11/2022

Good Morning Ian

We have viewed the property at 5 Arnott Street with a view to accommodating our new Registered Nurse

Waratah Lodge would like to formally request to take out a lease on this property

Regards

Maree Russell  
Facility Manager



### 11.1.3 REQUEST TO RENAME BOJANNING PARK

PROPONENT:	Mr Charlie Williams
OWNER:	Not Applicable
LOCATION/ADDRESS:	Wagin Town Lots 1746 and 1747 (Reserve 27106)
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	10 November 2022
PREVIOUS REPORT(S):	29 August 2022
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	PK.DE.1
ATTACHMENTS:	1. Letter from proponent 2. Public Notice

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council make no change to the current name of Bojanning Park at this time.

Carried 0/0

### BRIEF SUMMARY

This item reports matters related to the Council Decision #4864 of 27 September 2022 and recommends no change to the current name of Bojanning Park at this time.

### BACKGROUND/COMMENT

In late August 2022 Wagin Elder Mr Charlie Williams made a written request to Council to rename Bojanning Park to William Wallam Park (see attachment 1). This request did not include indications of support from other community members.

This request was founded in a desire to recognise respected Elder Mr Wallam's contribution to Wagin youth and sport, particularly basketball and football. The status of Mr William (Bill) Wallam, his contribution to Wagin and his importance as a past Elder is acknowledged.

The park currently named Bojanning was for many years known informally by the streets that border it (Stubbs, Upland or Morris). In time it was named for the Bojanning Aboriginal Progress Association, an Aboriginal Corporation that partnered the Shire of Wagin and Wagin Landcare District Committee to rehabilitate the Wagin lakes system in the late 1990's.



While naming this place as Bojanning may not have particular significance beyond that reference, there has been some discussion of a rock and cave known as Bojanning.

The naming of the park has never been formalised through the Landgate geographical naming process.

At the meeting of 27 September 2022 Council Decided to seek community submissions on the proposal:

4864 COUNCIL RESOLUTION

Moved: Cr G R Ball

Seconded: Cr S M Chilcott

That Council advertise inviting submissions from the Community for the naming / renaming of *Bojanning Park*

Carried 8/0

Advertising of a Public Notice seeking submissions on the proposal was placed through available channels 3 – 17 October 2022 (refer attachment 2). The public notice allowed for verbal submissions if required. No verbal submissions were received. Three written submissions were received by email:

- One suggested an alternative name recognising former shire president Cr E.R. Blight (1977-1986);
- One suggested an alternative name recognising past Aboriginal Elder Angus Wallam;
- One made no recommendation but stated more information should have been presented in the Public Notice about the meaning of Bojanning and alternate arguments about the name.

In addition, there were conversations on social media involving two of the above authors affirming those submissions. One strand of the exchange made clear there is insufficient information to consider a name change or propose alternatives.

While the suggestion and personal importance of re-naming the park is acknowledged, the consideration of the name of the park is perhaps premature. It may be preferable that it be considered in the context of a broader question of Council's planning for recreational facilities or recognition of historical persons or events or a broader engagement with the Aboriginal community of Wagin. If this grounded work and consultation is completed first within an accepted and known process, there will be



sufficient evidence and community support for any possible naming or re-naming (of any site).

Administratively, this could flow from consultation for Council's Strategic Community Plan and when properly considered will allow for formal recognition and naming under the state's Landgate protocols. This is important because this will allow for a consistent, measured approach to the naming of any park, street, facility or other site under the jurisdiction of the local government. A policy position may be required to support this approach.

However, this is not a process that would flow solely from an individual proposal and would take time within an agreed process to be considered.

In the meantime, the local government commits to engagement with the Aboriginal and wider community to understand how individuals and others may be recognised for their contribution to the Wagin community and seek to promote that recognition. This will be conveyed to Mr Williams and other Elders and any other member of the community in regard to this and related subjects.

With respect to all persons who made a proposal or submission and due consideration of related issues, it is recommended that there be no change to the name of the Bojanning Park at this time.

### **CONSULTATION/COMMUNICATION**

The community and Elders of Wagin; Ms D. Stephens, Records Officer; Shire of Wagin Library; administration staff.

### **STATUTORY/LEGAL IMPLICATIONS**

The following legislation is relevant; the 'Policies and Standards' is the key document in consideration of naming protocols:

- Policies and Standards for Geographical Naming in Western Australia Version 03:2017 (see: <https://www0.landgate.wa.gov.au/?a=46421> )
- Land Administration Act 1997
- Land Information Authority Regulations 2007
- Australian/New Zealand Standard AS/NZS 4819:2011 Rural and urban addressing

### **POLICY IMPLICATIONS**

There is no policy relevant to this item.



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## **FINANCIAL IMPLICATIONS**

There are no financial implications to this item.

## **STRATEGIC IMPLICATIONS**

The following Key Result Areas are relevant:

- 1.3 promotion of town and heritage;
- 3.7 Support community activities and facilities...
- 4.3 Maintain and improve natural environment and recreation areas
- 5.2 Foster communication with the community
- 5.5 Be responsive to community aspirations...

## **VOTING REQUIREMENTS**

Simple majority.

COPY

Mr Bill Atkinson  
CEO  
Shire of Wagin  
PO Box 200  
WAGIN WA 6315

Dear Bill,

RENAMING OF BOJANNING PARK

I would like to request that Council consider renaming *Bojanning Park* to *William Wallam Park* in recognition of the work carried out by the late William (Bill) Wallam in promoting and organising sport, particularly basketball and football, for the young people of Wagin over many years.

Bill Wallam was also involved in developing the park and installing the basketball half court and other improvements. I believe that the renaming of the park would be a fitting acknowledgement of the part that he played in improving things for Wagin.

Yours sincerely



Charlie Williams  
26<sup>th</sup> August 2022

Officer		Comment
Action Required		NED
Priority		



## **CALL FOR SUGGESTIONS ON THE FUTURE NAMING OF BOJANNING PARK**

Over the last 12 months several improvements have been made to Bojanning Park (situated adjacent to Stubbs, Morris and Upland Streets Wagin). These improvements have included renovation of the basketball backboard and signage and the installation of playground equipment, trampoline, BBQ and shelter with seating.

There has been a suggestion that the Park could be renamed to perhaps better reflect its history or location and Council is inviting your ideas on whether the current name is appropriate or what other name(s) should be considered.

If you have an opinion on this, please forward your idea(s) to the Shire of Wagin by email [shire@wagin.wa.gov.au](mailto:shire@wagin.wa.gov.au), or phone 9861 1177 or by speaking to one of our staff in person.

Your ideas and comments are welcome up to close of business Monday 17 October 2022.

**Ian McCabe**  
**Acting Chief Executive Officer**



#### 11.1.4 COUNCIL MEETING DATES IN 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 November 2022
PREVIOUS REPORT(S):	18 November 2021
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	GV.CM.2
ATTACHMENTS:	1. Draft Public Notice 2. Public Holidays 2023

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That Council approve the following dates for ordinary meetings of Council, being the fourth Tuesday of each month other than January, when no meeting will be held, and other than April and December, when meetings will be held the third Tuesday of those months to avoid a clash with public holidays:

**Tuesday 28 February 2023**  
**Tuesday 28 March 2023**  
**Tuesday 18 April 2023**  
**Tuesday 23 May 2023**  
**Tuesday 27 June 2023**  
**Tuesday 25 July 2023**  
**Tuesday 22 August 2023**  
**Tuesday 26 September 2023**  
**Tuesday 24 October 2023**  
**Tuesday 28 November 2023**  
**Tuesday 19 December 2023**

2. That the commencement time for ordinary meetings be 4.30 pm
3. That this decision be published by local Public Notice in accordance with regulations.

**Carried 0/0**



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## **BRIEF SUMMARY**

This item proposes meeting dates and times of ordinary meetings of Council for 2023.

## **BACKGROUND/COMMENT**

Section 5.3 (1) Of the Local Government Act 1995 specifies that local governments hold ordinary Council meetings not less than once each three months.

Regulation 12 (1) and (2) (a) of the Local Government (Administration) Regulations 1996 requires that the local government publish on its official website the meeting details of the ordinary meetings of council.

This item does not address meetings of any standing Committee.

The following points are relevant:

### **Staff work hours.**

Currently, ordinary council meetings commence at 7pm. An ordinary workday for council employees commences 7am or 8am dependent on the role. Some staff will have travel commitments in addition to those hours. This could mean the workday will exceed 12 hours depending on the extent of the meeting (ordinary work hours are 7.6 hours per workday).

In addition, there is an element of cost, either financial or nominal but the length of workday should be considered for all staff who have to attend to ensure an informative meeting and maintain concentration and travel safely.

The commencement of meetings at an earlier time than currently will enable staff to attend during or close to ordinary business hours.

### **Public Participation**

There is a low rate of public participation in council meetings. Consideration should be given to whether this can be improved by a change in commencement time.

The receipt of other meeting participants may be enhanced by commencing meetings that more closely align with business hours.

### **Use of technologies**

The state government's response to the global pandemic included changed arrangements for the attendance of meetings and the use of technologies. It is highly likely this will be retained, and elected members will have the opportunity to attend remotely. The government proposes that all council meetings be recorded and made available to the public.



### **Quality of meeting**

Ideally, the commencement time of all meetings will be when all participants are at their best. It is recognised that elected members have careers, households and businesses and this impacts on their availability and flexibility. Equally, this could be seen as reflecting the wider community and it is legitimate to examine commencement times with all considerations and stakeholders brought to bear.

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer; administration staff.

### **STATUTORY/LEGAL IMPLICATIONS**

Part 5 Division 2 of the Local Government Act 1995, in particular, Local Government Act 1995 s.5.25(1)(g); and, regulation 12 Local Government (Administration) Regulations 1996, which deals with the publication of meeting details.

### **POLICY IMPLICATIONS**

There is no policy relevant to this item.

### **FINANCIAL IMPLICATIONS**

Meeting fees of elected members are a budgeted item. Meetings held outside of business hours may attract additional staff costs, such as overtime, or may have other implications such time off in lieu.

### **STRATEGIC IMPLICATIONS**

The following Key Result Areas is relevant:

5.2 Foster communication with the community.

### **VOTING REQUIREMENTS**

Simple majority.

**Public holidays in Western Australia -  
2023**

	<b>2023</b>
<b>New Year's Day</b>	Sunday 1 January and Monday 2 January
<b>Australia Day</b>	Thursday 26 January
<b>Labour Day</b>	Monday 6 March
<b>Good Friday</b>	Friday 7 April
<b>Easter Sunday</b>	Sunday 9 April **
<b>Easter Monday</b>	Monday 10 April
<b>Anzac Day</b>	Tuesday 25 April
<b>Western Australia Day</b>	Monday 5 June
<b>King's Birthday #</b>	Monday 25 September
<b>Christmas Day</b>	Monday 25 December
<b>Boxing Day</b>	Tuesday 26 December

# Subject to confirmation

\*\* For award purposes



PUBLIC NOTICE

**2023 ORDINARY COUNCIL MEETING DATES**

In accordance with Local Government (Administration) Regulations 1996 notice is hereby given that Council will be holding its ordinary monthly Council Meetings on the fourth Tuesday of each month except in January where no meeting is planned; and April and December, when these meetings will be held on the third Tuesday due to public holidays.

Meetings are held in the Council Chambers, 2 Arthur Road Wagin and will commence at 4.30 pm. All meetings are open to the public.

Agendas and Minutes of all meetings are available by visiting our website [www.wagin.wa.gov.au](http://www.wagin.wa.gov.au), may be sighted at Council's office 2 Arthur Rd Wagin or the Wagin public library. Copies of agendas and minutes are available on request. Print charges may apply.

All residents are asked to note that correspondence for tabling at an Ordinary Council Meeting must be received by no later than the close of business on the second Monday of each month, except for April and December, when correspondence must be received by the first Monday of that month. Meeting dates will be:

- Tuesday 28 February 2023**
- Tuesday 28 March 2023**
- Tuesday 18 April 2023**
- Tuesday 23 May 2023**
- Tuesday 27 June 2023**
- Tuesday 25 July 2023**
- Tuesday 22 August 2023**
- Tuesday 26 September 2023**
- Tuesday 24 October 2023**
- Tuesday 28 November 2023**
- Tuesday 19 December 2023**

Ian McCabe  
ACTING CHIEF EXECUTIVE OFFICER



## 11.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

### 11.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2022

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	15 November 2022
PREVIOUS REPORT(S):	15 October 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council receive the Deputy Chief Executive Officer's report as presented.

Carried 0/0

#### BRIEF SUMMARY

The following report details activities within the DCEO portfolio.

#### BACKGROUND/COMMENT

##### ACTING DEPUTY CEO (A. DCEO)

The A. DCEO focus has been to fine-tune processes and support the acting CEO (A.CEO).

Firebreaks were required to be complete 1 November and the shire contracted the ranger service to complete the first inspections. This resulted in 47 letters being issued to residents who hadn't completed the appropriate requirements. As the local government is now in the prohibited burning period, any fires in the open air are prohibited, including those for cooking unless the fire is in an area which is set aside for that purpose with all combustible material cleared to a radial distance of five (5) metres of the fire.



Key Meetings and Activities since 15 October have included:

- St John Ambulance propose a new, fully funded first aid post for the Sports ground; an on-site meeting was held with St John, the Agricultural Society and Wagin Trotting Association on 8 November to discuss specifics on installation of the building.

## **CORPORATE SERVICES**

The purpose of corporate service officers is to deliver administration services to the community through local government activities.

- Manager of Finance: major activities have been rates and budget implementation; activities related to annual reporting and audit which were recently completed
- Homecare: inductions; updating of administration tools: policy, procedures, reporting.
- Community Development Officer: venue management, community events, funding.
- Building Officer: Provision of information consisting of Planning, building and health activities. The Building Officer has been on annual leave during this reporting period.
- Customer Service and Records: The shire continues to receive significant and positive feedback from travellers about the facilities and services that the town and Shire have to offer: Caravan Park, Wetlands Park, Ninja Park and the tourist information available are all mentioned by visitors to the shire administration.

### **Building Officer**

There is no Building Officer report this month. It is noted there has been a number of notices and / or infringements related to the keeping of more than two dogs, dogs not registered or dogs not microchipped.

### **Community Development Officer**

Social Media (Facebook):

Since the previous report, there's been 14 postings to the shire Facebook page with the biggest audience being associated with interest in the Melbourne Cup.

<b>Social Media – October/ November</b>	<b>Date</b>	<b>Post reach</b>
Can Wagin win the Melbourne Cup	27/10/22	1,264
Employment Opportunities	20/10/22 and 21/10/22	1,243
Wagin Shire Gardens	27/10/22	1,180
Mosquito control commencing	28/10/22	1,041



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Burning Information	1/11/22	604
Seniors Xmas Event - EOI	9/11/22	569
Lost Dog	8/11/22	525

Not all of the shires Facebook traffic is locally generated with Wagin being approximately 44% of our traffic with other shires and areas (e.g., Melbourne) making up the remaining 56%.

### Electronic Sign

The shire's Electronic Sign is updated daily to ensure that the community is as well informed as possible. A large number of community groups are sharing their information on the sign but limited numbers of the business community are currently making use of this marketing tool.

### Community Assets

Ongoing swimming pool maintenance is occurring including the recent repair of the learn to swim pool tipping bucket. Replacement of the bearings will allow the bucket to swing when a particular water level is reached, dowsing any children standing below with water. Many thanks to the Wagin Action Group's volunteers for their assistance in lowering, painting and raising the bucket.

The "wallet" program of youth mental health support has commenced for 11-18 years. This program provides free entry to a variety of activities in Wagin and surrounding towns, including the Wagin pool (the shire is paid in advance for a set number of entries). The program provides the young people with a card advising of a free entry option; the card's flip side provides a wide range of contact points for any mental or physical health concern, giving the young people phone numbers and websites they can visit to seek assistance in times of need.

### Community Events (not all shire events):

#### Current

The completion of the Queen's Jubilee Grant requirements – with its subsequent tree planting was held on the 9 November. The garden staff played a significant part in preparing for this event and it is with great anticipation that we look forward to 2023 and the flowering of the trees.

- Wagin Trotting Club 100 years (11 November)
- Community Christmas tree assembly (12 November) to be put up by Wagin Action Group in the town park.
- Christmas Street Carnival (16 December)



#### Grant Funding:

The local government's Australia Day 2023 Community Grant application has been lodged. This grant included an Australia Day component of \$20,000 with an additional component for indigenous recognition of \$10,000. Wagin has been very fortunate in accessing this grant over the past few years as the extra funds do allow us to celebrate with a broader range of social and cultural activities.

#### Leave support

The Community Development Officer has been managing the general maintenance program with oversight of the Building Maintenance Officer due to annual leave arrangements.

#### **Swimming Pool**

The Wagin Memorial Swimming Pool opened on 4 November with a really awesome turnout of 108 patrons, who enjoyed their first swim and a free sausage sizzle. The first week's numbers have been good with a total of 291 through for the week, and which was better than expected considering the weather average was about 18 degrees.

#### First Aid Room:

- St John Ambulance has restocked all supplies
- Rescue Oxygen has been serviced and recorded (booked yearly)
- One blood nose

A pool party is planned with an inflatable one weekend before Christmas

Regular maintenance has been completed with replacement of acid pumping flange and tubing; adjustments to valve position in main plantroom; water treatment which should see a decrease in chemical use; calibration of pool testing / dosing machine; various minor paving and tiling works.

A great first week, loved the welcoming and friendliness of community and found most of the child patrons well behaved and well mannered.

#### **Library**

This report provides information to councillors about events, activities and statistics in the Wagin Library and Gallery (WLG) which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

#### Library Events:

- Book Club Saturday 12 November at Wagin Library and Gallery from 2pm to 4pm.
- Story Time each Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.
- Children's Book Club is held every Tuesday 3.30pm to 4.30pm.



#### Library Regular Activities:

- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of Wagin Library and Gallery meeting was held on Thursday 27 October at 4.30pm. The next Friends Meeting will be held on Thursday 27 November at 4.30pm.
- A guest book is available on the library coffee table to view during Library hours for any patrons who have comments and suggestions.

#### Library Statistics:

Patron Visits	199
Free Tea or Coffee	18
Phone Enquiries	24
Inter-Library requests	0
Information searches by library staff	1

#### **Homecare**

The purpose of Homecare is to maximise independence, wellbeing and community connections so aged persons can remain living independently in the community.

#### Report for October 2022:

- 90 unique clients received one or more services in June; Domestic Assistance (50.3%); Gardening (14.8%); and Nursing (11.9%) are the services in greatest demand.
- There were 577 service deliveries in September; Domestic Assistance (32.75%), Transport (18.89%) and Social Support (12.47%) are the services in greatest demand.

(Some clients utilise more than one service)

Service	Number of clients
Domestic Assistance	190
Gardening	56
Nursing	45
Transport	37
Social Support Group	21
Social Support	16
Shopping	8
Meals on Wheels	3
Personal Care	1
Meal Preparation	1



(Some deliveries involve more than one service)

Service	Number of Services
Domestic Assistance	189
Transport	109
Social Support	72
Gardening	56
Social Support - Group	49
Nursing	45
Shopping	26
Meals on Wheels	21
Personal Care	7
Meal Preparation	3

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin

### **STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

### **POLICY IMPLICATIONS**

No direct policy implications.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications to this report.

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of Shire of Wagin Strategic Community Plan; Shire of Wagin Corporate Business Plan; Shire of Wagin Disability Access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Simple majority.



## 11.2.2 WAGIN CHRISTMAS STREET CARNIVAL

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Tavistock Street, Wagin
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer (DCEO)
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2022
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	RC.EV.2
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

- 1. That Council approve unbudgeted funding to the value of \$8,482 to support the Christmas Street Carnival Event to be held 16 December 2022.**

**Carried 0/0**

### BRIEF SUMMARY

Wagin Christmas Street Carnival is held annually in Tavistock Street, with a variety of community stall holders selling arts and crafts, along with a variety of food and entertainment. A funding shortfall has been identified which will impact on the event and Council is requested to approve unbudgeted expenditure.

### BACKGROUND/COMMENT

Over the past five years shire staff have been fortunate enough to obtain funding from Lotterywest, the Department of Communities and Roadwise to enable a significant community event at Christmas-time.

This year funding applications were unsuccessful and Council is requested to provide for this funding shortfall. Currently the budget capacity for street carnival will cover limited components of the carnival, with the additional support needed to cover the cost of the entertainment for both the adults and children.

Various members of the community, both individuals and community groups, take advantage of the street carnival as a great opportunity to raise additional funding for various causes. Public participation is encouraged by way of free side show rides for the children, covering a variety of ages and ability, while parents and grandparents' choices range from watching the children enjoy the variety, catching up with friends



and making new connections, listening to the music or doing a bit of last minute Christmas shopping.

Provision of the street carnival to the Wagin Community is not only a connectivity tool to ensure people are getting out and making those social connections and it also meets several strategic points within Council's Strategic Community Plan including:

- 3.1 Keep family friendly lifestyle and community spirit; and,
- 3.7 Support community activities as required;

Event planning by the Shire of Wagin is designed to meet Outcome 1 in the Shire of Wagin Disability Access and Inclusion Plan, that 'People with disability have the same opportunities as other people to access the services of, and any events organised by the local government.'

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

### **STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

### **POLICY IMPLICATIONS**

No Direct Policy implications

### **FINANCIAL IMPLICATIONS**

Unbudgeted funds to support the event.

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of Shire of Wagin Strategic Community Plan; and Outcome 1 Shire of Wagin Disability Access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Absolute Majority.



### 11.2.3 FUNDING FOR CHAPLAINS AT WAGIN DISTRICT HIGH SCHOOL

PROPONENT:	Wagin YouthCare District Council
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole District
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	11 November 2022
PREVIOUS REPORT(S):	NA
DISCLOSURE OF INTEREST:	NA
FILE REFERENCE:	CR.SP.2
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council Approve unbudgeted expenditure to the amount of \$2,600 in 2022/23 as financial support for the Chaplain's Programme operated by YouthCare at Wagin District High School.

Carried 0/0

#### BRIEF SUMMARY

Council is requested to approve the reinstatement of financial support of the Wagin YouthCare program within the Wagin District High School. The YouthCare program is provided four days a week and is a vital support network for children, parents and staff.

#### BACKGROUND/COMMENT

YouthCare chaplains support the social, emotional, and spiritual well-being of the school community while demonstrating the core values of respect, compassion, and service. The chaplains focus on the well-being of our school community to make a real difference in the educational outcomes of students.

Council has previously supported the program to the value of \$2,600 per annum which is added to the support received from the community and State and Federal governments.

#### CONSULTATION/COMMUNICATION

Chief Executive Officer; administration staff; Neil Masters, an area Chaplain from YouthCare, attended the October council meeting to present the program to council.



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### **STATUTORY/LEGAL IMPLICATIONS**

Part 6 of the Local Government Act 1995 and regulations.

### **POLICY IMPLICATIONS**

There is no policy directly relevant to this item.

### **FINANCIAL IMPLICATIONS**

Unbudgeted expenditure of \$2,600.

### **STRATEGIC IMPLICATIONS**

Key Result Area 3.5 Youth focus on services is relevant.

### **VOTING REQUIREMENTS**

Absolute majority.



## 11.3 MANAGER OF WORKS

### 11.3.1 WORKS AND SERVICES REPORT – NOVEMBER 2022

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 November 2022
PREVIOUS REPORT(S):	18 October 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	1. Plant report 2. Status Report

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council receive the Manager of Works Officers Report as presented.

Carried 0/0

### BRIEF SUMMARY

Nil

### BACKGROUND/COMMENT

#### CONSTRUCTION CREW:

- Gravel sheet a 3.5km section of Dwelyerdine Road
- Construct two 280,000 litre tank pad at the eastern end of Airfield Road
- Construct one 250,000 litre tank pad at the Airfield
- Gravel sheet a 2.5km section of Nallian Road

#### UPCOMING WORKS:

- Stabilise and seal the western end of the Cemetery driveway
- Reseal various town streets
- Stabilise and seal bitumen shoulders on Beaufort Road
- Replace old kerbing on Trench and Ware Street

#### ROAD MAINTENANCE:

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise. Maintenance re-grading of school bus routes.



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### **TOWN MAINTENANCE:**

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes, cleaning footpaths as required and other general works; commenced slashing on various vacant blocks.

### **PLANT / MACHINERY:**

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required.

### **COUNCILLOR'S INFORMATION**

The old rubbish tip loader which is used regularly around town has blown an oil pump gasket while in transport and seized the motor.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority



PLANT REPORT				Nov-22		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	D GEORGE	29/10/2019	44,640	49,000	W.1	
ISUZU D-MAX WAGON P-02	I MCCABE	1/11/2018	95,824	100,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	53,717	54,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,266	1/03/2023	W.10292	Unservicable
CAT GRADER P-10	J PRAETZ	14/01/2021	2,246	2,500	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	4,742	5,220	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	4,489	4,550	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	161	250		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	79,629	84,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	10,295	10,231	W.7862	Service Due
ISUZU TRUCK P-16	VARIOUS	19/10/2010	109,376	111,000	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	4,270	5,000	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	384	400		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2,037	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,254	1/02/2023	W.9618	
ISUZU P-21	C WARREN	17/03/2017	84,260	94,000	W.676	
JOHN DEERE P-22	S SICELY	10/08/2016	537	600	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	17,473	26,000	W.1010	
TOYOTA UTE P-25	S SICELY	25/11/2020	20,414	28,000	W.1001	
TRITON UTE P-26	J PRAETZ	14/11/2014	90,936	92,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	65,841	70,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,939	3,900	W.10553	Service Due
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	97,738	103,000	W.437	
ISUZU TRUCK P-42	VARIOUS	6/02/2014	184,373	193,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,197	1,282		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6,136	6,380	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,103	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,598	4,657	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	54,681	60,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,469	1/04/2023	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	587	660		
ROVER MOWER P-53	VARIOUS	5/09/2022	11	100		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	15,700	25,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	52,345	50,000	W.10796	Service Due

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
1	1-Dec-21	4698	Local Roads and Community Infrastructure (round 3)	That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924:	-	-
2				Wagin Court House Upgrades - \$130,000		Administration project
3			2.1 Improve roads	Moore Street – Bitumen Seal - \$80,000	<b>Complete</b>	
4			1.4 Promote heritage	Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000	Commenced	Target date Dec. 2022
5			2.1 Improve roads	Roadworks – Culverts - \$60,000		Concrete upgrade to floodways; allocation later increased to \$100,000, see line 16).
6			1.3 Tourism and promotion	Lighting of Giant Ram and Pathway - \$2,500	Commenced	Budget is an estimate, later amended (see line 14); Community Development project
7			1.3 Tourism and promotion; promote heritage	History Shed Fit Out – Historical Village - \$11,000	Commenced	Community Development project
8			2.4 Upgrade footpaths	Kerbing (Morris/Sawle/Stubbs Streets) - \$43,700	<b>Complete</b>	
9				And that the remainder of the LRCIP Phase 3 allocation (\$290,724) be prioritised by Council at its OCM in February 2022.		

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
10	23-Nov-21	4685	Wetlands Park – Ninja Park Playground Development	That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST.	Minor works remain	Close to completion
11	22-Feb-22	4715	Local Roads and Community Infrastructure Programme (LRCIP)	That the following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation:	-	-
12			2.1 Improve roads	Bullock Hills Road – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east) Estimated Costs \$66,000	Commenced	Vegetation cleared; budget allocation \$70,000
13			2.1 Improve roads	Widen seal 1.45 kilometres (SLK 3.52-4.97) Estimated Cost \$107,174	Commenced	Budget allocation \$103,174
14			1.3 Tourism and promotion	Lighting of “Bart: Giant Ram \$4,550	<b>Complete</b>	Path still to complete
15			2.1 Improve roads	Reconstruction of intersection of Airfield Road and Vernon Street \$60,000		
16			2.1 Improve roads	Upgrading of culverts and floodways \$40,000		Refer line 5; Total project \$100,000
17			Toilet block murals disallowed by funder	Toilet Block Murals \$13,000	Removed from project list 26/4/22, res. # 4769	Refer line 18
18	26-Apr-22	4769	2.1 Improve roads: Toilet block removed, replace with kerbing	Replace line 17 with kerbing – Trench Street Wagin from Ballagin to Ware Street - \$13,000;		Refer line 17
19			2.1 Improve roads; unused funding allocation \$10,000	2. Kerbing – Ware Street Wagin from Ventnor Street to Arnott Street (single side) - \$10,000 – previously unallocated phase three funding		
20				Total \$290,724	-	-

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
21	27-Sep-22	4865	5.3 Sustainable resources: Purchase and sale of Trucks	That action be taken to purchase the following vehicles outright, without trade:	Investigations commenced	Budget amendment
22				· Tip Truck (Approx. 13 tonne)		
23				· Tip Truck (Approx. 6 tonne)		
24				· Dual Cab Truck		
25				And to dispose of the following units once the new units have been delivered:	-	-
26				· 2013 Isuzu Tip Truck (P42)		
27				· 2016 Isuzu Tip Truck (P 16)		
28				· 2016 Isuzu Dual Cab (P 21)		



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**11.4 MANAGER OF FINANCE**

*Nil*

**11.5 TOWN PLANNER REPORT**

*Nil*

**12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS**

**13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

**14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

**15 CLOSURE**