



AGENDA

ORDINARY MEETING OF COUNCIL

26 APRIL 2022

SHIRE OF WAGIN
NOTICE OF MEETING

Dear President and Councillors,

The next Ordinary Meeting of Council will be held

ON: Tuesday 26 April 2022

WHERE: Council Chambers, Shire Office

AT: 7:00pm



Bill Atkinson
CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on
Tuesday 26 April 2022 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at _____pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Wade Longmuir	
Cr Bronwyn Hegarty	
Cr Geoff West	
Cr Sherryl Chilcott	
Cr Dale Lloyd	
Cr Ann O'Brien	
Bill Atkinson	Chief Executive Officer
Emily Edwards	Deputy Chief Executive Officer
Allen Hicks	Manager of Works

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Bryan Kilpatrick

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

5. APPLICATION FOR LEAVE OF ABSENCE

6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

**9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 22 MARCH
2022**

COUNCIL DECISION

Moved Cr

Seconded Cr

**That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 March
2022 and circulated to all Councillors, be confirmed as a true and accurate record.**

Carried 0/0

10. STATUS REPORT – MARCH 2022

FINANCE AND ADMINISTRATION						
Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam currently underway	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	First statement sign has been completed and reinstalled. It will take a number of months to upgrade all four statements	Signs 1 & 2 completed. New Comment:: Awaiting project approval LRCIP
26 May 2020	4277	CEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	Budgeted in the 2021/22 Financial Year

27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	Construction of building to accommodate project prioritised in LRCIP. Funding approved Wagin Historical Village to proceed project	New Comment: LRCIP Phase 3 \$11,000 project on 25/02/2022
27 April 2021	4524	CEO	Lot 32 Trent Street (former Road Board Office)	1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin. 2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.	Followed up with Department of Lands October 2021. New comment: Followed up March 2022	Application made – April 2021
22 June 2021	4579	CEO	Proposed Installation of Telecommunications Tower – Shire Administration Building (Field Solutions Group (FSG))	That Council delegate authority to the Chief Executive Officer, Shire President and Deputy Shire President to execute the contract with Field Solutions Group, Facility Licence.	Proponent to forward a draft contract No further communication from proponent.	New comment: FSG made alternative arrangement. Proposal Lapsed

27 July 2021	4597	CEO/EA	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	Awaiting LRCIP Phase 3 for Library relocation. Homecare relocation in progress. Request for Quote on works underway. IT Company engaged to install point to point server from administration office.	New Comment: LRCIP Phase 3 projects awaiting approval. Homecare relocation works in progress, carpet replaced, server installed Builder to install wall. * Homecare relocation delay due to staff resignations
23 November 2021	4681 & 4682	CEO /DCEO	4WDL Tourism & Key Worker Housing Projects	That Council participate in the following 4WDL initiative: 1. Development of a <i>Tourism Action Plan</i> focusing primarily on a review of tourist accommodation (subject to a majority of the other five 4WDL members agreeing to participate) with a contribution of \$3000. 2. Commissioning of a study and report into <i>Key Worker Housing</i> in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000.	1 Consultant advertising to commence shortly. 4 participating LG's out of 6 2. Confirmation required by WDC re \$8000 commitment. Shire of Dumbleyung lead LG	New comment: update to be provided by CEO after next in-person meeting 10 May 2022.

23 November 2021	4688	CEO	Proposed Used of Wagin Town Lots 438,437,891, 893	<ol style="list-style-type: none"> 1. That further information be sought on the proposed use of Wagin Town lots 438,437,891 and 893 and should the proposed uses be outside of the permitted uses for the land under which these lots are zoned, then the property owner be required to submit the required development applications/planning/building approvals accordingly. 2. That planning and legal advice be sought on this matter as deemed necessary. 	Further Legal advice being sought.	
21 December 2021	4695	CEO	Call for Tenders	New Action: That approval be given to call tenders for" Lease of office space, former National Australia Bank building	New Comment: Tenders to be submitted at February Meeting of Council	
22 February 2022	4734			<ol style="list-style-type: none"> 1. That the tender received for the of the office space of 83 Tudor Street, Wagin not be accepted. 2. That tenders be invited for the lease of: <ul style="list-style-type: none"> • The entire building (office and residence) - Tender 04 21-22 • The office space - Tender 05 21-22 • The residence - Tender 06 21-22 		New comment - tenders advertised and close on the 13/04/2022

21 December 2021	4701	ADCEO	Integrated Planning and Reporting – Strategic Community Plan (SCP) and Corporate Business Plan (CBP) major review	New Action: That Council endorse the major review process of the Strategic Community Plan an Corporate Business Plan	New Comment: Survey mail drop advertising to commence 14/02/2022	New Comment: Refer DCEO report
22 February 2022	4723	CEO/DCEO	Maintenance of Wait – Jen Trail	That encouragement be provided to the Southwest Land and Sea Council through the South West Settlement Agreements to maintain the <i>Wait – Jen Trail</i> and to promote the Noongar Heritage of the area.	Communicated to SW Land and Sea Council	
22 March 2022	4742	DCEO	Sportsground Precinct Redevelopment	That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one.		New Comment: Refer to DCEO report
22 March 2022	4746	DCEO	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council endorse the 2022/2023 ESL Operating and Capital grant application (amended) for the Wagin Bushfire Brigades		New Comment: Submission made 24 March 2022
22 March 2022	4747	DCEO	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-24 AND install dispersion plates at the same time	New Comment: to be followed up with Bushfire Committee Chair	

22 March 2022	4748	DCEO/CLO	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council instigate the creation of a second WhatsApp group to include the support and auxiliary personnel.	New Comment: actioned	
22 March 2022	4755	DCEO	Code of Conduct for employees	That Council adopt the Shire of Wagin's Code of Conduct for Employees	New Comment: actioned	
22 March 2022	4756	DCEO/CLO	Bushfire Risk Management Coordinator Proposal	That Council Decline involvement in the joint employment of a bushfire Risk Management Coordinator at this time	New Comment: DFES notified	

HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
2 Sept 2019	4096	Town Planner	Land Tenure options for new telecommunications infrastructure (mobile phone base station)	That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018	<p>Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires.</p> <p>Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021</p> <p>Advice given (August 2021) that installation expected to be completed by March 2022.</p>	<p>Could be 2 years before tower is erected 2020.</p> <p>Some land tenure issues that need to be followed up.</p>

WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
15 December 2020	4474	CEO/DCEO /MOW	Local Roads and Community Infrastructure Program Round 2	<p>That the following projects be prioritised for indicative funding through Round 2 of the Local Roads and Community Infrastructure Program totalling \$279,000;</p> <ol style="list-style-type: none"> 1. Shed – Wagin Historical Village 2. Bullocks Hills Road widening 3. Tudhoe, Tudor and Tavistock Street – Pressure Cleaning and Sealing 4. Wagin War Memorial 5. Stubbs Street kerbing (Completed) 6. Johnston Street kerbing (Completed) 7. Tudhoe Street Kerbing (Completed) 8. Bojanning Park 	<p>Funding application submitted to funding body for projects approval.</p> <p>Funding approved for all projects.</p> <p>Start works between October and December 2021</p> <p>In progress. Completion date has been put back until 30 June 2022.</p>	
26 October 2021	4662	DCEO/CEO	Local Roads and Community Infrastructure Program Round 3	<p>That the draft program for works to be undertaken through the LRCIP Phase 3 allocation be adjusted to accommodate culvert upgrades and drainage improvements instead of water storage upgrades for sports oval reticulation supply</p>	<p>Closing date for submissions extended. Proposed to finalise in early 2022.</p>	

21 December 2021	4698			<p>New Action: That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924</p> <ul style="list-style-type: none"> • Wagin Court House Upgrades - \$130,000 • Moore Street – Bitumen Seal - \$80,000 • Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000 • Roadworks – Culverts - \$60,000 • Lighting of Giant Ram & Pathway - \$2500 • History Shed Fit Out – Historical Village - \$11,000 • Kerbing (Morris/Sawle/Stubbs Streets) - \$43700 <p>And that the remainder of the LRCIP Phase 3 allocation (\$290724) be prioritised by Council at its Ordinary meeting in February 2022.</p>		
23 November 2021	4685	DCEO/CLO	Wetlands Park – Ninja Park Playground Development	That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST.	Installation to commence 26 April 2022.	<p>New Comment: DELAYED new date 9 May 2022 due to covid & supply issues</p>

22 February 2022	4714	MOW	Digital Speed Signs	That speed monitors be placed in Tudhoe Street to ascertain the extent of vehicles exceeding the 40kph speed limit, after which the idea of installing digital speed signs be referred to Council for a decision	New comment: Road counters installed and information will be downloaded prior to 22 March 2022 Ordinary Meeting of Council.	New Comment: Road Counter installed and information taken to the March OMC and Police
22 February 2022	4715	MOW/DCE O	Local Roads & Community Infrastructure Programme (LRCIP)	<p>That the following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation:</p> <ul style="list-style-type: none"> • <u>Bullock Hills Road</u> – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east) Estimated Cost \$66,000 • Widen seal 1.45 kilometres (SLK 3.52-4.97) Estimated Cost \$107,174 • <u>Lighting of “Bart: Giant Ram</u> \$4550. • <u>Reconstruction of intersection of Airfeild Road and Vernon Street</u> \$60,000 • <u>Upgrading of culverts and floodways</u> \$40,000 • <u>Toilet Block Murals</u> \$13,000 <p>Total \$290,724</p>		<p>New Comment: Project work schedule update</p> <ul style="list-style-type: none"> • Culverts from \$60 - \$100 k • Lighting Bart \$2500 - \$7550 • Bullock Hill \$173.174 • Reconst ruction Airfield/ Vernon \$60,000 • Toilet Block Murals \$13,000 refer to DCEO items

22 February	4716	MOW	Application to Operate tandem drive 36.5 metre configurations on various town streets	<p>That Council advise that it has no objection to the following roads being approved for use by tandem drive concessional N7.3 (36.5m) configurations.</p> <ol style="list-style-type: none"> 1. Vernon Street from Tudhoe Street to Airfield Road 2. Vernal Street from Ventnor Street to Bullock Hills Road 3. Ventnor Street from Vale & Vine Streets to Vernal Street 4. Vine Street from Cowcher Road to Ventnor & Vale Streets 5. Airfield Road from Vine Street to Bullock Hills Road 6. Bullock Hills Road from Tudhoe Street to Airfield Road 7. Lefroy Street from Tudhoe to Vernal Street. 	MRWA advised	
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11. FINANCIAL REPORTS

11.1 FINANCIAL REPORTS – MARCH 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	
PREVIOUS REPORT(S):	15 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none">• Monthly Financial Report• Payments List (under separate cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council adopts the Financial Reports for the period ending 31 March 2022 as presented.

Carried 0/0

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That EFT Payments EFT1122 – EFT11920, Cheque Payments 17 – 24 and Direct Debit Payments DD4719.1 - DD4763.29 from the Municipal Account totalling \$374,398.15 and EFT Payments EFT11869 – EFT11917 and Cheque Payments 6 - 9 from the Restricted Funds Account totalling \$665.80 for the month of March 2022 be endorsed and accepted for payment

Carried 0/0

BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND/COMMENT

The financial statements for March 2022 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

****Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting****

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 31 March 2022 is \$2,055,021 compared to \$1,060,496 in 2021. This figure includes the contract assets and liabilities (listed as income and expenses in advance) as per Australian Accounting Standard AASB 15. The grant income is only recognised as revenue when expenditure occurs.

Rates received as at the end of March amounted to \$2,599,527 or 97.51% which is very similar to 97.56% at the same time last year. Overdue rate assessments that are not under an arrangement to pay their arrears have been forwarded to AMPAC for debt recovery proceedings. Sundry debtors continue to be monitored with collection action having been initiated and payment arrangements being set in place where possible.

Salaries and wages continue to be below budget for the year due to restructuring of some positions and savings in staff hours. This will ensure adequate funding for relief staff as required and free up some monies for additional projects council have wished to include this year.

Grants are being recouped as soon as possible. Regional Road Group projects are progressing and the 2nd 40% applied for in March has now been paid by Main Roads WA. Lotterywest funding of \$195,713 has been received in advance.

We have recently been advised that the FAG's for 2022/23 will again be paid early with council expecting to receive approximately 75% of next years' funding in April. This will lead to reduced income in the 2022/23 financial year. Council will need to make a budget adjustment once funds are received to reflect the income and carry forward of unspent funds as at 30 June 2022. Forward payments have been based on the 2021/22 calculations and final figures will not be known until sometime later.

Shire has a total of \$2,620,299 invested in interest bearing accounts which are currently earning interest of 0.05% on Treasury OCFD (\$909,016) and 0.28% on Reserve Term Deposit (\$1,711,283). Interest rates continue to be abysmally low and expected has been revised in the annual budget review.

The annual budget review has been undertaken during March and is presented to council in a separate agenda item.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2022**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2021/22 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2021/22 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Buildings	42%	359,620	149,802
Plant & Equipment	73%	195,000	141,676
Furniture & Equipment	71%	34,552	24,603
Infrastructure - Roads	49%	1,251,195	609,061
Footpaths	0%	48,000	0
Infrastructure - Other	28%	479,012	131,991
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	82%	1,422,200	1,169,397
Non-operating Grants, Subsidies and Contributions	68%	1,364,052	921,634
Rates Levied	100%	2,430,396	2,422,770

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 31 Mar 2021	Year to Date Actual 31 Mar 2022
Adjusted Net Current Assets	194%	\$ 1,060,496	\$ 2,055,121
Cash and Equivalent - Unrestricted	150%	\$ 1,479,630	\$ 2,220,230
Cash and Equivalent - Restricted	103%	\$ 1,662,201	\$ 1,711,283
Receivables - Rates	105%	\$ 127,286	\$ 134,279
Receivables - Other	91%	\$ 242,835	\$ 220,391
Payables	90%	\$ 303,533	\$ 272,581

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 December 2021
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

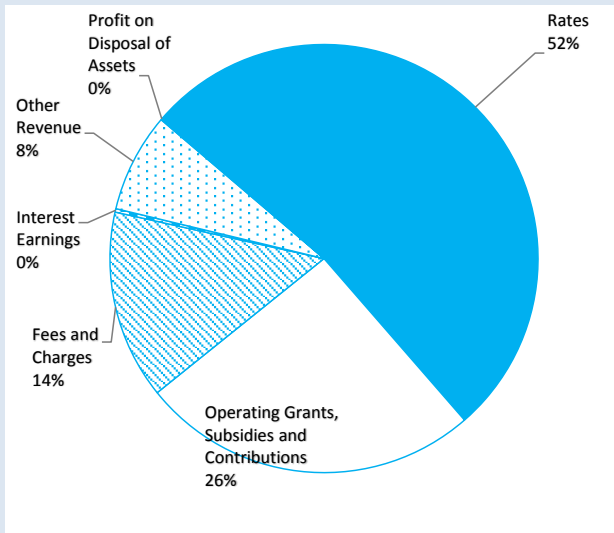
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

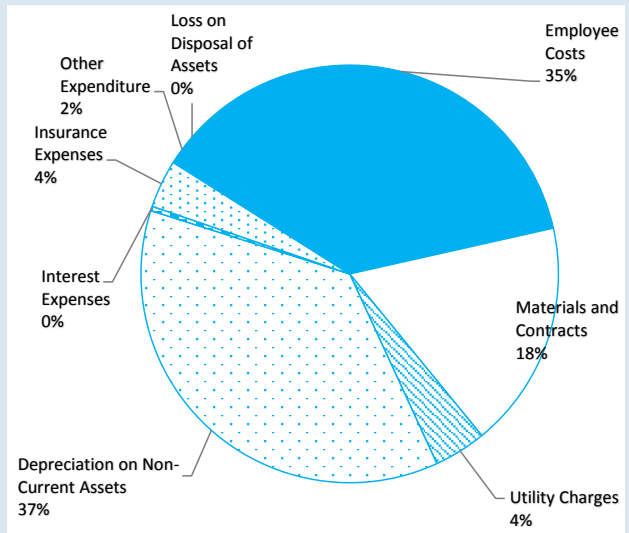
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

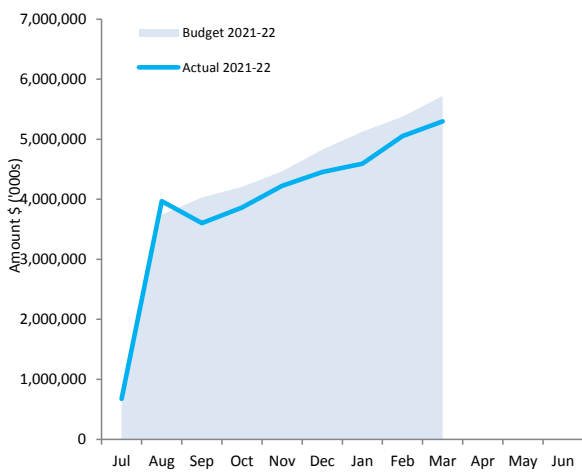
OPERATING REVENUE



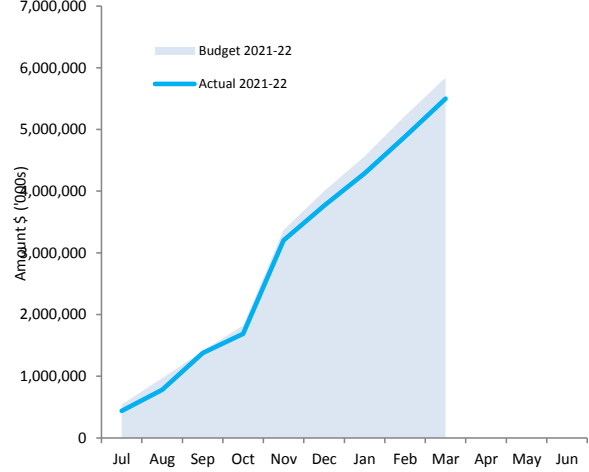
OPERATING EXPENSES



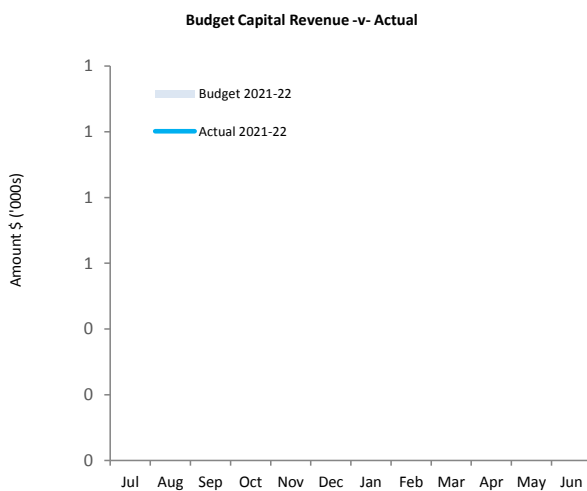
Budget Operating Revenues -v- Actual



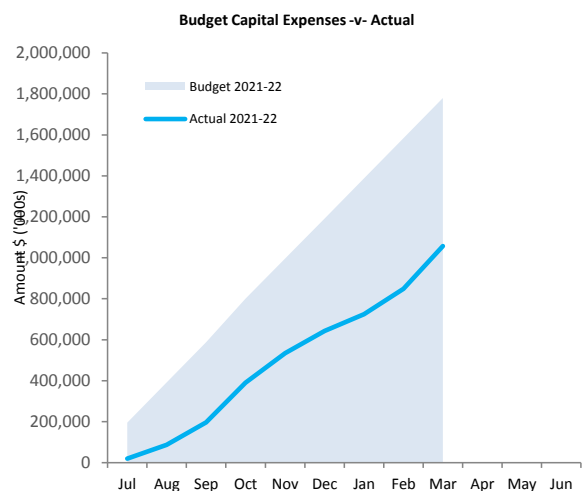
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2022**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
Revenue from operating activities						
Governance		6,000	4,753	7,350	2,597	
General Purpose Funding - Rates	5	2,430,397	2,429,149	2,422,771	(6,378)	
General Purpose Funding - Other		875,261	689,787	749,509	59,722	▲
Law, Order and Public Safety		118,944	93,144	105,808	12,664	
Health		62,680	44,016	21,530	(22,486)	▼
Education and Welfare		662,087	498,254	462,135	(36,119)	▼
Community Amenities		369,450	351,069	338,822	(12,247)	
Recreation and Culture		91,455	81,505	111,391	29,886	▲
Transport		197,817	182,067	183,935	1,868	
Economic Services		214,700	161,019	129,464	(31,555)	▼
Other Property and Services		132,460	99,473	107,149	7,676	
		5,161,251	4,634,235	4,639,862		
Expenditure from operating activities						
Governance		(457,923)	(385,241)	(323,839)	61,402	▲
General Purpose Funding		(413,253)	(291,357)	(318,716)	(27,360)	▼
Law, Order and Public Safety		(259,528)	(204,205)	(251,444)	(47,239)	▼
Health		(267,093)	(203,129)	(129,969)	73,160	▲
Education and Welfare		(715,720)	(540,903)	(453,588)	87,315	▲
Community Amenities		(547,210)	(407,099)	(358,195)	48,904	▲
Recreation and Culture		(1,415,522)	(1,062,391)	(1,075,563)	(13,172)	
Transport		(2,857,935)	(2,143,060)	(2,081,707)	61,353	▲
Economic Services		(389,739)	(297,658)	(233,617)	64,041	▲
Other Property and Services		(376,580)	(303,950)	(272,415)	31,535	▲
		(7,700,503)	(5,838,993)	(5,499,054)		
Operating activities excluded from budget						
Non-cash amounts excluded from operating activities		2,726,185	2,044,391	2,021,585	(22,807)	▼
Amount attributable to operating activities		186,933	839,634	1,162,392		
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10	1,364,052	1,088,114	658,551	(429,563)	▼
Proceeds from Disposal of Assets	6	41,000	0	42,727	42,727	▲
Capital Acquisitions	7	(2,367,379)	(1,767,968)	(1,057,133)	710,835	▲
Amount attributable to investing activities		(962,327)	(679,854)	(355,855)		
Financing Activities						
Self-Supporting Loan Principal		19,925	0	9,887	9,887	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(42,245)	(42,245)	▼
Transfer to Reserves	9	(642,736)	0	(2,652)	(2,652)	
Amount attributable to financing activities		(508,200)	0	(35,010)		
Closing Funding Surplus(Deficit)	1(b)	0	1,443,371	2,055,119		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2022

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus (Deficit)	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
Revenue from operating activities						
Rates	5	2,430,396	2,429,149	2,422,770	(6,379)	
Operating Grants, Subsidies and Contributions	10	1,422,200	1,097,230	1,188,632	91,403	▲
Fees and Charges		839,443	722,693	661,842	(60,851)	▼
Interest Earnings		34,086	25,569	12,102	(13,467)	
Other Revenue		425,546	350,015	347,469	(2,546)	
Profit on Disposal of Assets	6	9,580	9,580	7,046	(2,534)	
		5,161,251	4,634,235	4,639,861		
Expenditure from operating activities						
Employee Costs		(2,875,828)	(2,164,684)	(1,929,827)	234,857	▲
Materials and Contracts		(1,326,731)	(1,011,511)	(968,479)	43,031	▲
Utility Charges		(377,293)	(263,726)	(222,782)	40,944	▲
Depreciation on Non-Current Assets		(2,727,261)	(2,045,467)	(2,021,585)	23,883	▲
Interest Expenses		(27,905)	(20,925)	(18,885)	2,040	
Insurance Expenses		(201,777)	(201,757)	(204,189)	(2,432)	
Other Expenditure		(155,204)	(122,419)	(131,913)	(9,494)	
Loss on Disposal of Assets	6	(8,504)	(8,504)	(1,393)		
		(7,700,503)	(5,838,993)	(5,499,052)		
Operating activities excluded from budget						
Non-cash amounts excluded from operating activities		2,726,185	2,044,391	2,021,585	(22,807)	▼
Amount attributable to operating activities		186,933	839,634	1,162,393		
Investing activities						
Non-operating grants, subsidies and contributions	10	1,364,052	1,088,114	658,551	(429,563)	▼
Proceeds from Disposal of Assets	6	41,000	0	42,727	42,727	▲
Capital acquisitions	7	(2,367,379)	(1,767,968)	(1,057,133)	710,835	▲
Amount attributable to investing activities		(962,327)	(679,854)	(355,855)		
Financing Activities						
Self-Supporting Loan Principal		19,925	0	9,887	9,887	
Transfer from Reserves	9	185,500	0	0	0	
Repayment of Debentures	8	(70,889)	0	(42,245)	(42,245)	▼
Transfer to Reserves	9	(642,736)	0	(2,652)	(2,652)	
Amount attributable to financing activities		(508,200)	0	(35,010)		
Closing Funding Surplus (Deficit)	1(b)	0	1,443,371	2,055,121		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

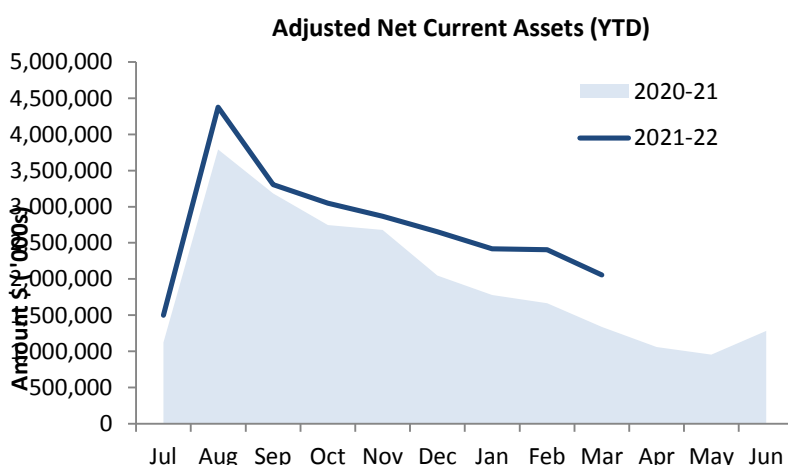
	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 31 Mar 2021	Year to Date Actual 31 Mar 2022
		\$	\$	\$
Adjusted Net Current Assets				
Current Assets				
Cash Unrestricted	3	1,441,404	1,479,630	2,220,230
Cash Restricted	3	1,708,631	1,662,201	1,711,283
Receivables - Rates	4	67,957	127,286	134,279
Receivables - Other	4	173,764	242,835	220,391
Loans receivable		19,925	9,739	10,038
Interest / ATO Receivable		0	0	20,817
Accrued Income / Expenses In Advance		34,896	9,253	109,383
Inventories		34,903	38,574	34,903
		3,481,479	3,569,518	4,461,323
Less: Current Liabilities				
Payables		(188,047)	(303,533)	(272,581)
Accrued Expenses / Income In Advance		(244,213)	(496,477)	(375,229)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(432,084)	(337,752)	(389,840)
		(901,416)	(1,174,833)	(1,074,722)
Unadjusted Net Current Assets		2,580,063	2,394,684	3,386,601
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(1,708,631)	(1,662,201)	(1,711,283)
Less: Loans receivable		(19,925)	(9,739)	(10,038)
Add: Provisions - Loans, Annual & Long Service Leave		432,084	337,752	389,840
Adjusted Net Current Assets		1,283,591	1,060,496	2,055,121

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$2.06 M

Last Year YTD

Surplus(Deficit)

\$1.06 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
General Purpose Funding - Other	59,722	▲	Permanent	Financial Assistance Grants higher than budgeted.
Health	(22,486)	▼	Permanent	Reduced income offset by reduced expenses - EHO
Education and Welfare	(36,119)	▼	Timing	Homecare income lower than YTD budget which is offset by lower expenditure. Less Homecare Packages taken up
Recreation and Culture	29,886	▲	Permanent	\$18,500 WA Police Grant - Xmas Street Carnival
Economic Services	(31,555)	▼	Timing	Water Sales lower than YTD budget which is offset by lower expenditure.
Expenditure from operating activities				
Governance	61,402	▲	Timing	Councillor Training/Conferences, Subscriptions and Administration Salaries under YTD budget.
General Purpose Funding	(27,360)	▼	Timing	ESL payments being paid sooner than budgeted
Law, Order and Public Safety	(47,239)	▼	Timing	Water tank project - Other Bushfire Grants
Health	73,160	▲	Permanent	EHO reduced costs due to finalisation of contract. Timinf of IPN payments
Education and Welfare	87,315	▲	Timing	Homecare expenditure lower than YTD budget which is offset by lower income. Lower take-up of packages than budgeted
Community Amenities	48,904	▲	Timing	Great Southern Waste invoicebeing received a month in arrears
Transport	61,353	▲	Timing	Timing of maintenance jobs
Economic Services	64,041	▲	Timing	Caravan Park maintenance under YTD budget.
Other Property and Services	31,535	▲	Timing	PWOH & POC allocation not in line with budget. Non cash item
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(429,563)	▼	Timing	Contract assets/liabilites movement which is offset by capital expenditure.
Proceeds from Disposal of Assets	42,727	▲	Timing	Budget entered into June - items disosed of earlier
Capital Acquisitions	710,835	▲	Timing	Timing of capital works projects - running behind budget
Repayment of Debentures	(42,245)	▼	Timing	Timing of repaymetns running behind budgetd timing

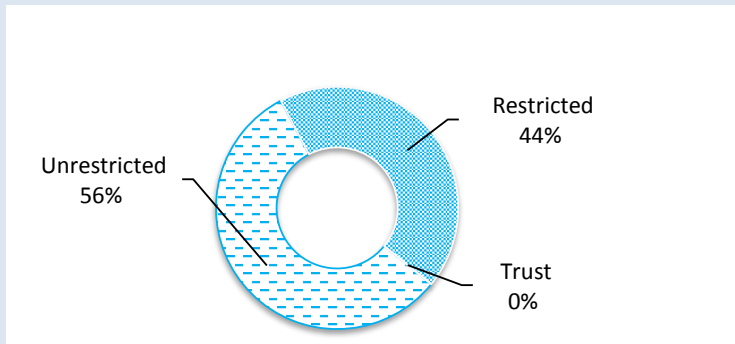
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,250			1,250	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	1,289,961			1,289,961	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	909,016			909,016	Treasury	0.05%	At Call
Restricted Funds Account	20,003			20,003	NAB/BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
Term Deposits							
Municipal Investment - Term Deposit		1,711,283		1,711,283	BWA	0.28%	31-Jan-22
Total	2,220,230	1,711,283	0	3,931,513			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Total Cash	Unrestricted
\$3.93 M	\$2.22 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2021	31 March 2022
	\$	\$
Opening Arrears Previous Years	63,810	67,957
Levied this year	2,612,152	2,665,850
Less Collections to date	(2,608,005)	(2,599,527)
Equals Current Outstanding	67,957	134,280
Net Rates Collectable	67,957	134,280
% Collected	99.84%	97.51%

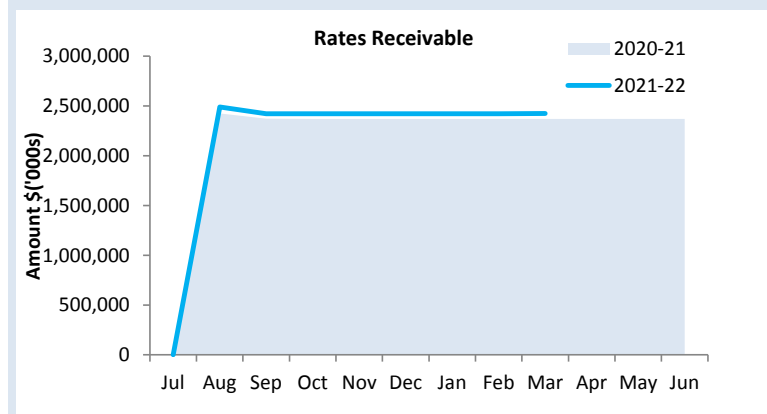
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	182,373	8,150	618	33,107	224,247
Percentage	81%	4%	0%	15%	
Balance per Trial Balance					
Sundry debtors					224,247
Loans receivable - clubs/institutions					10,038
Doubtful Debtors					(3,856)
Total Receivables General Outstanding					251,246
Amounts shown above include GST (where applicable)					

KEY INFORMATION

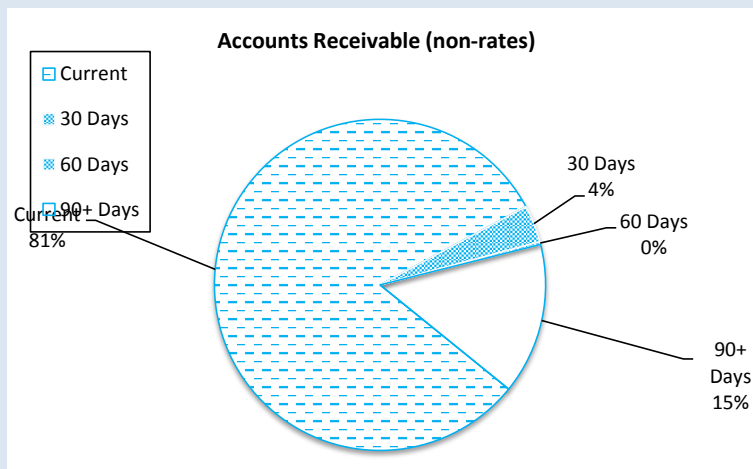
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
98%	\$134,280



Debtors Due
\$251,246
Over 30 Days
19%
Over 90 Days
15%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

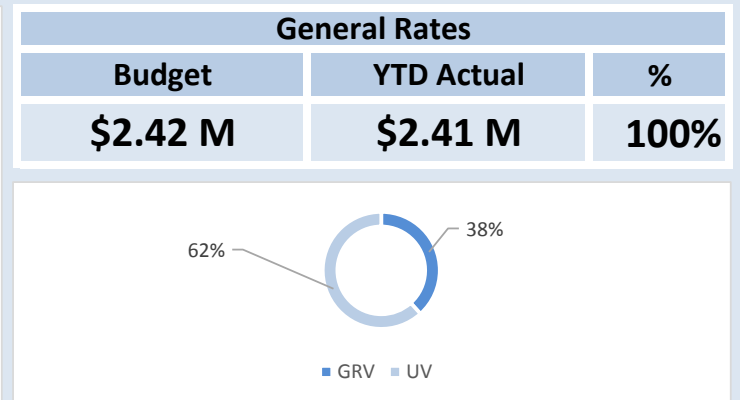
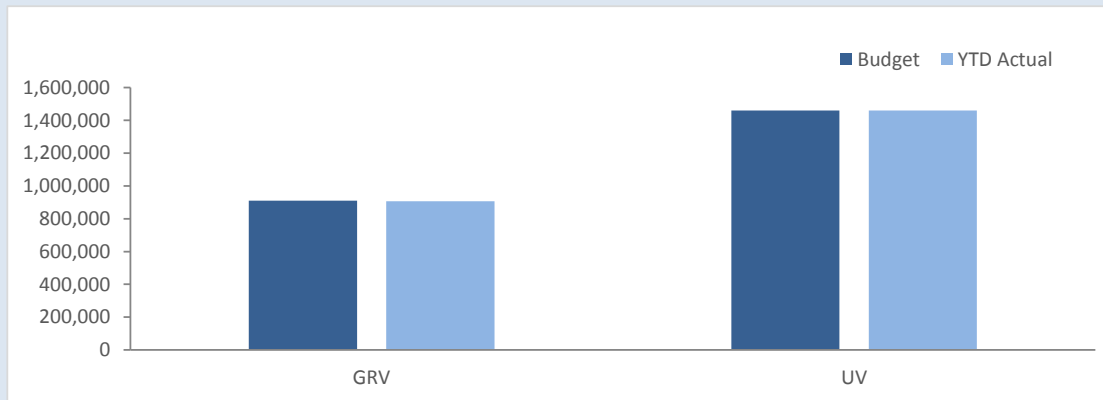
General Rate Revenue

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.113772	746	7,973,769	907,193	2,000	1,000	910,193	907,192	-69	-64	907,058
UV	0.006325	293	230,560,500	1,458,295	2,000	0	1,460,295	1,458,296	2,234	0	1,460,530
	Minimum \$										
GRV	600	145	278,599	87,000	0	0	87,000	87,000	0	0	87,000
UV	600	85	5,180,775	51,000	0	0	51,000	51,000	0	0	51,000
Sub-Totals		1,269	243,993,643	2,503,488	4,000	1,000	2,508,488	2,503,487	2,165	-64	2,505,588
Discount							(90,859)				(97,116)
Amount from General Rates							2,417,629				2,408,472
Ex-Gratia Rates							12,767				14,298
Total General Rates							2,430,396				2,422,770

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

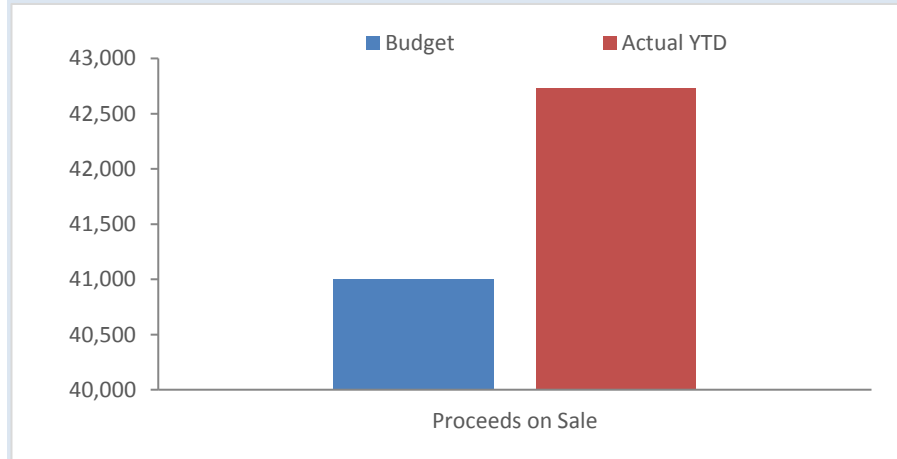


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P05	Doctor Vehicle	26,504	18,000		(8,504)	25,938	24,545		(1,393)
P08	EHO Vehicle	0	0	0		11,136	18,182	7,046	
P27	Building Maintenance Utility	5,917	15,000	9,083					
P48	Tennant Street Sweeper	7,503	8,000	497					
		39,924	41,000	9,580	(8,504)	37,074	42,727	7,046	(1,393)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$41,000	\$42,727	104%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(359,620)	(269,712)	(149,802)	119,910
Plant & Equipment	(195,000)	(134,433)	(141,676)	(7,243)
Furniture & Equipment	(34,552)	(30,167)	(24,603)	5,564
Infrastructure - Roads	(1,251,195)	(938,394)	(609,061)	329,333
Footpaths	(48,000)	(36,000)	0	36,000
Infrastructure - Other	(479,012)	(359,262)	(131,991)	227,271
Capital Expenditure Totals	(2,367,379)	(1,767,968)	(1,057,133)	710,835

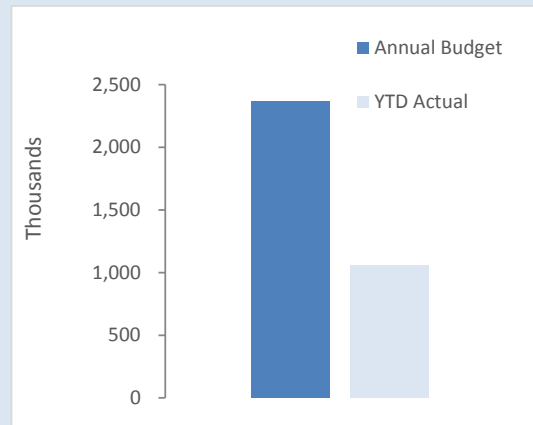
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	1,364,052	1,088,114	921,634	(166,480)
Other (Disposals & C/Fwd)	41,000	0	42,727	42,727
Cash Backed Reserves				
Recreation Development Reserve	85,500	0	0	0
Sportsground Precinct Redevelopment Reserve	60,000	0	0	0
Contribution - operations	816,827	679,854	92,772	(587,082)
Capital Funding Total	2,367,379	1,767,968	1,057,133	(710,835)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



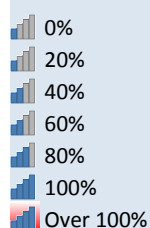
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.37 M	\$1.06 M	45%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.36 M	\$0.92 M	68%

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance	
Capital Expenditure						
Buildings						
	Court House Development	B2201	(200,000)	(138,465)	(12,438)	126,027
	Historical Village - 'History of Wagin' Shed	B2202	(92,620)	(81,000)	(82,733)	(1,733)
	NAB Building	B2203	0	0	(13,099)	(13,099)
	Rec Centre Court Surface Upgrades	E167780	(20,000)	(15,003)	(20,150)	(5,147)
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(15,000)	(11,250)	(2,518)	8,732
	Solar Panels - Shire Buildings	E167130	(10,000)	(7,497)	0	7,497
	Staff Housing Upgrades (2 Ballagin St)	E167475	(22,000)	(16,497)	(18,864)	(2,367)
			(359,620)	(269,712)	(149,802)	119,910
Plant & Equipment						
	Doctor Vehicle (P05)	E167751	(40,000)	(29,997)	(45,668)	(15,671)
	Building Maintenance Utility (P27)	PE2201	(32,000)	(47,497)	(24,536)	22,961
	Emergency Services Generator	E167776	(25,000)	(18,747)	(18,000)	747
	Tennant Street Sweeper (P48)	PE2202	(48,000)	0	(6,511)	(6,511)
	Mini Excavator & Trailer	PE2203	(50,000)	(38,192)	(46,960)	(8,768)
			(195,000)	(134,433)	(141,676)	(7,243)
Furniture & Equipment						
	CCTV Upgrade	E167110	(17,552)	(13,167)	(7,643)	5,524
	Pool Blankets (50m Pool)	E167754	(17,000)	(17,000)	(16,960)	40
			(34,552)	(30,167)	(24,603)	5,564
Infrastructure - Roads						
	Capital Works Program	E167103	(1,251,195)	(938,394)	(609,061)	329,333
			(1,251,195)	(938,394)	(609,061)	329,333
Footpaths						
	Footpath Program	E167124	(48,000)	(36,000)	0	36,000
			(48,000)	(36,000)	0	36,000
Infrastructure - Other						
	Bojanning Park Upgrades	IO2201	(27,233)	(205,009)	(24,347)	180,662
	Giant Ram Lighting	IO2202	(5,000)	0	0	0
	Pool Filtration Works	IO2203	(45,000)	(20,000)	(49,144)	(29,144)
	Sportsground Precinct Redevelopment	IO2204	(60,000)	(15,000)	(16,847)	(1,847)
	War Memorial Upgrades	IO2205	(20,000)	(20,000)	(12,415)	7,585
	Wetlands Park Upgrade	IO2206	(202,779)	(10,000)	(11,711)	(1,711)
	Main Streets Paving, Cleaning & Sealing	IO2207	(20,000)	(44,253)	(17,528)	26,725
	Townscape	IO2208	(39,000)	0	0	0
	Water Storage Upgrades	E167132	(60,000)	(45,000)	0	45,000
			(479,012)	(359,262)	(131,991)	227,271
Capital Expenditure Total			(2,367,379)	(1,767,968)	(1,057,133)	710,835

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

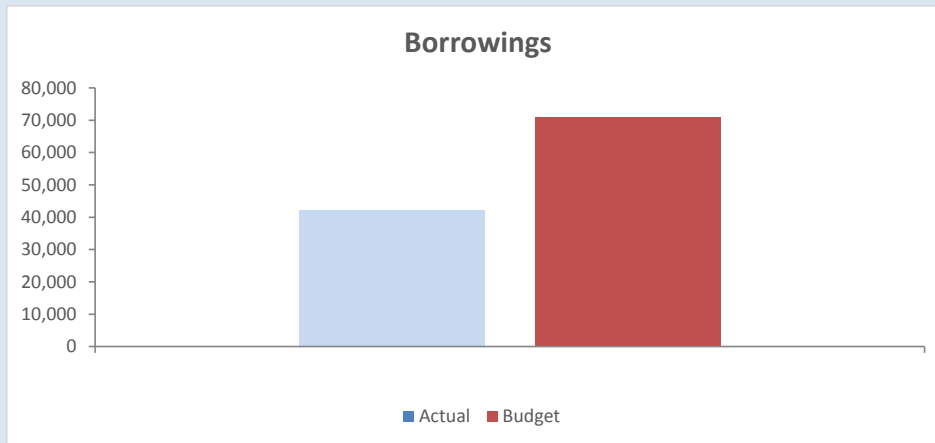
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	40,030	0	0	0	10,553	40,030	29,477	0	2,392
Loan 139 - Swimming Pool Redevelopment	201,300	0	0	10,446	14,016	190,854	187,284	7,583	10,021
Other Property and Services									
Loan 137 - Staff Housing	141,515	0	0	11,000	14,778	130,514	126,736	5,503	8,116
Loan 138 - Doctor Housing	65,970	0	0	10,912	11,617	55,057	54,353	3,347	3,957
	448,814	0	0	32,358	50,964	416,456	397,850	16,433	24,486
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	117,416	0	0	9,887	19,925	107,529	97,491	2,452	3,419
	117,416	0	0	9,887	19,925	107,529	97,491	2,452	3,419
Total	566,230	0	0	42,245	70,889	523,985	495,341	18,885	27,905

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

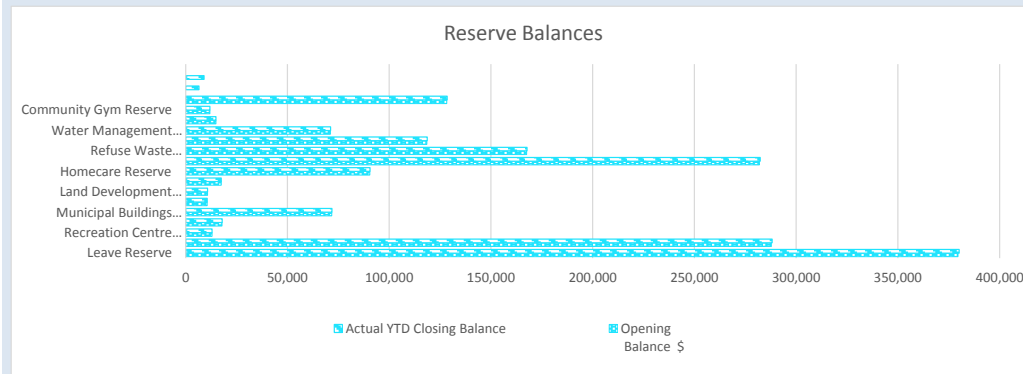


Principal Repayments	\$42,245
Interest Earned	\$12,102
Reserves Bal	\$1.71 M
Interest Expense	\$18,885
Loans Due	\$.52 M

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	379,536	3,795	589			(40,000)		343,331	380,125
Plant Replacement Reserve	287,746	2,877	447	171,000		0		461,623	288,193
Recreation Centre Equipment Reserve	12,926	129	20	1,800		0		14,855	12,946
Aerodrome Maintenance & Development Reserve	17,855	179	28	7,900		0		25,934	17,883
Municipal Buildings Reserve	71,763	718	111			0		72,481	71,875
Admin Centre Furniture, Equipment & IT Reserve	10,538	105	16	5,000		0		15,643	10,555
Land Development Reserve	10,753	108	17			0		10,861	10,770
Community Bus Reserve	17,430	174	27			0		17,604	17,457
Homecare Reserve	90,464	905	140			0		91,369	90,605
Recreation Development Reserve	281,894	2,819	437	30,000		(85,500)		229,213	282,331
Refuse Waste Management Reserve	167,510	1,675	260	25,950		0		195,135	167,770
Refuse Site Rehabilitation Reserve	118,546	1,185	184	20,000		0		139,731	118,730
Water Management Reserve	71,077	711	110			0		71,788	71,187
Electronic Sign Reserve	14,854	149	23			0		15,003	14,877
Community Gym Reserve	11,888	119	18	4,000		0		16,007	11,906
Sportsground Precinct Redevelopment Reserve	128,324	1,283	199	60,000		(60,000)		129,607	128,523
Emergency/Bushfire Control Reserve	6,527	65	10			0		6,592	6,537
Community Events Reserve	9,000	90	14			0		9,090	9,014
Staff Housing Reserve	0	0		300,000		0		300,000	0
	1,708,631	17,086	2,652	625,650	0	(185,500)	0	2,165,867	1,711,283

KEY INFORMATION



Grants and Contributions

		Annual Budget	YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions					
General Purpose Funding					
Grants Commission - General	1032005	441,970	331,478	369,309	37,832
Grants Commission - Roads	1032010	224,849	168,637	192,476	23,839
Law, Order and Public Safety					
DFES Grant - Operating Bush Fire Brigade	1051010	58,893	44,169	42,772	(1,398)
Western Power Grant - Ballaying Water Tank	1051070	0	0	2,635	2,635
DFES Grant - Operating SES	1051075	31,201	23,400	23,401	1
Education and Welfare					
Homecare Recurrent Grant	1082010	346,450	259,838	345,448	85,610
HCP Government Funds	1082045	182,500	136,872	38,638	(98,234)
Recreation and Culture					
Volunteering WA	1119030	1,000	1,000	0	(1,000)
WA Police - Christmas Street Carnival	1119030	0	0	22,500	22,500
Transport					
Direct Road Grants	1121005	129,037	129,037	129,037	0
Operating Contributions					
Rec Centre Equipment Contributions	1113030	1,800	1,800	3,182	1,382
Contribution to Woolorama	1119015	1,000	1,000	0	(1,000)
Contribution - St Lighting	1121025	3,500	0	0	0
Operating grants, subsidies and contributions Total		1,422,200	1,097,230	1,169,397	72,167
Non-operating grants, subsidies and contributions					
Recreation and Culture					
Wetlands Park Playground Upgrade Contribution	1113040	198,776	198,776	191,154	(7,622)
Transport					
Road Project Grants	1121010	307,605	246,084	282,347	36,263
Roads To Recovery Grant	1121015	312,145	234,108	257,145	23,037
Main Roads Bridge 18/19 Funding	1121076	0	0	74,251	74,251
LRCIP Funding	1121076	545,526	409,146	116,737	(292,409)
Non-operating grants, subsidies and contributions Total		1,364,052	1,088,114	921,634	(166,480)
Grand Total		2,786,252	2,185,344	2,091,030	(94,313)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 31 Mar 2022
	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	1,100	1,300	(1,500)	900
Deposits - Community Bus	900	1,350	(900)	1,350
Deposits - Rec Ctr & EFP	2,362	4,800	(4,200)	2,962
Deposits - Animal Trap	0	150	(125)	25
BCITF	0	1,287	(1,287)	0
Deposit - Community Gym Key	4,530	2,310	(1,440)	5,400
Building Services Levy	260	1,985	(1,985)	260
Nomination Deposits	0	320	(320)	0
Pre-Paid Rates	0	0	0	0
Other Deposits	6,819	250	(250)	6,819
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	39	1	0	40
Cemetery Shelter Contributions	0	0	0	0
	18,177	13,753	(12,007)	19,923

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 MARCH 2022

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	907,192	907,192	907,192
I031010	GRV Minimums	Inc	87,000	87,000	87,000
I031015	UV	Inc	1,458,296	1,458,296	1,458,296
I031020	UV Minimums	Inc	51,000	51,000	51,000
I031025	GRV Interim Rates	Inc	2,000	1,503	(69)
I031030	UV Interim Rates	Inc	2,000	1,503	2,234
I031035	Back Rates	Inc	1,000	747	(64)
I031040	Ex-Gratia Rates (CBH)	Inc	12,767	12,767	14,298
I031045	Discount Allowed	Inc	(90,859)	(90,859)	(97,116)
I031050	Instalment Admin Charge	Inc	6,000	6,000	5,137
I031055	Account Enquiry Fee	Inc	2,500	1,872	2,200
I031060	(Rate Write Offs)	Inc	(5,000)	0	(23)
I031065	Penalty Interest	Inc	8,000	6,003	5,331
I031070	Emergency Services Levy	Inc	118,062	118,062	118,150
I031075	ESL Penalty Interest	Inc	500	378	342
I031080	Instalment Interest	Inc	4,000	2,997	3,779
I031090	Rate Legal Charges	Inc	10,000	7,497	20,033
			2,574,458	2,571,958	2,577,720
E031005	Valuation Expenses	Exp	(35,000)	(2,250)	(410)
E031010	Legal Costs/Expenses	Exp	(1,000)	(747)	0
E031015	Title Searches	Exp	(600)	(450)	(326)
E031020	Rate Recovery Expenses	Exp	(10,000)	(7,497)	(21,098)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,393)
E031030	Emergency Services Levy	Exp	(118,062)	(88,547)	(106,087)
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	(2,352)
E031100	Administration Allocated	Exp	(94,432)	(70,821)	(70,821)
			(264,394)	(174,612)	(203,487)
Other General Purpose Funding					
I032005	Grants Commission General	Inc	441,970	331,478	369,309
I032010	Grants Commission Roads	Inc	224,849	168,637	192,476
I032020	Administration Rental	Inc	36,000	27,000	27,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	1,125	590
I032030	Reimbursements	Inc	100	72	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,195	2,098	2,193
I032040	Bank Interest	Inc	5,000	3,753	340
I032045	Reserves Interest	Inc	17,086	12,816	2,652
I032055	Commissions & Recoups	Inc	500	0	0
			731,200	546,978	594,560
E032005	Bank Fees and Charges	Exp	(12,000)	(9,000)	(8,024)
E032015	Interest on Loans	Exp	(27,905)	(20,925)	(18,885)
E032030	Audit Fees & Other Services	Exp	(20,400)	(20,400)	(21,900)
E032035	Administration Allocated	Exp	(88,554)	(66,420)	(66,420)
			(148,859)	(116,745)	(115,229)
Total General Purpose Income			3,305,658	3,118,936	3,172,280
Total General Purpose Expenditure			(413,253)	(291,357)	(318,716)
Governance					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Members of Council					
I041020	Other Income Relating to Members	Inc	1,000	1,000	1,258
			1,000	1,000	1,258
E041005	Sitting Fees	Exp	(20,000)	(15,000)	(11,813)
E041010	Training	Exp	(8,000)	(6,000)	(3,398)
E041015	Members Travelling	Exp	(1,000)	(750)	(581)
E041025	Election Expenses	Exp	(3,000)	(3,000)	(409)
E041030	Other Expenses	Exp	(8,000)	(6,003)	(6,743)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(5,366)
E041040	Presidents Allowance	Exp	(12,000)	(9,000)	(6,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(2,250)	(2,250)
E041055	Refreshments and Receptions	Exp	(14,000)	(10,503)	(9,554)
E041060	Presentations	Exp	(2,500)	(1,872)	(2,262)
E041065	Insurance	Exp	(11,807)	(11,807)	(11,807)
E041070	Public Relations	Exp	(2,000)	(1,503)	(592)
E041075	Subscriptions	Exp	(35,000)	(35,000)	(24,989)
E041100	Administration Allocated	Exp	(105,484)	(79,110)	(79,110)
			(235,791)	(191,798)	(164,874)
Other Governance					
I042030	Profit on Sale of Asset	Inc	0	0	0
I042045	Admin Reimbursements	Inc	5,000	3,753	6,092
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			5,000	3,753	6,092
E042005	Administration Salaries	Exp	(711,447)	(533,583)	(499,155)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(78,594)	(58,950)	(57,348)
E042011	Loyalty Allowance	Exp	(8,200)	(6,147)	(4,936)
E042012	Housing Allowance Admin	Exp	(7,700)	(7,700)	(10,320)
E042015	Insurance	Exp	(22,528)	(22,528)	(25,369)
E042020	Staff Training	Exp	(14,000)	(10,503)	(3,561)
E042025	Removal Expenses	Exp	(8,000)	(8,000)	(1,365)
E042030	Printing & Stationery	Exp	(30,000)	(22,500)	(15,194)
E042035	Phone, Fax & Modem	Exp	(6,000)	(4,500)	(5,625)
E042040	Office Maintenance	Exp	(61,164)	(45,661)	(36,386)
E042045	Advertising	Exp	(10,000)	(7,497)	(13,543)
E042050	Office Equipment Maintenance	Exp	(3,000)	(2,250)	(1,306)
E042055	Postage & Freight	Exp	(4,000)	(2,997)	(2,083)
E042060	Vehicle Running Expenses	Exp	(8,000)	(6,003)	(6,781)
E042065	Legal Expenses	Exp	(3,000)	(2,250)	(14,296)
E042070	Garden Expenses	Exp	(10,000)	(7,506)	(9,657)
E042075	Conference & Training	Exp	(11,000)	(8,253)	(2,941)
E042080	Computer Support	Exp	(90,000)	(84,000)	(98,943)
E042085	Other Expenses	Exp	(1,500)	(1,125)	(3,504)
E042090	Administration Allocated	Exp	(222,132)	(166,599)	(166,599)
E042095	Fringe Benefits Tax	Exp	(15,000)	(11,250)	(9,750)
E042100	Staff Uniforms	Exp	(4,000)	(4,000)	(1,374)
E042115	Cash Round Off Control	Exp	0	0	0
E042120	Depreciation - Other Governance	Exp	(53,504)	(40,130)	(40,165)
E042125	Less Administration Allocated	Exp	1,161,637	871,236	871,236
E042155	Lease of Photocopier	Exp	(1,000)	(747)	0
E042160	CEO Recruitment	Exp	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0
			(222,132)	(193,443)	(158,965)
Total Governance Income			6,000	4,753	7,350
Total Governance Expenditure			(457,923)	(385,241)	(323,839)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Law, Order & Public Safety					
Fire Prevention					
I051010	BFB Operating Grant	Inc	58,893	44,169	66,892
I051015	Sale of Fire Maps	Inc	300	225	0
I051025	Reimbursements	Inc	3,000	2,250	300
I051030	Bush Fire Infringements	Inc	2,000	2,000	1,841
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	2,635
I051075	SES Operating Grant	Inc	31,201	23,400	18,516
			99,394	76,044	94,184
E051005	BFB Operation Expenditure	Exp	(64,486)	(55,044)	(66,892)
E051010	Communication Mtce	Exp	(4,000)	(3,044)	(2,044)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,021)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(3,006)	(904)
E051025	Town Block Burn Off	Exp	(5,000)	(5,000)	(9,698)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(41,359)
E051060	SES Operation Expenditure	Exp	(31,201)	(23,926)	(18,516)
E051100	Administration Allocated	Exp	(58,788)	(44,091)	(44,091)
E051190	Depreciation - Fire Prevention	Exp	(16,157)	(12,116)	(12,129)
			(186,132)	(148,727)	(197,654)
Animal Control					
I052005	Dog Fines and Fees	Inc	7,000	5,247	2,014
I052006	Cat Fines and Fees	Inc	300	225	0
I052010	Hire of Animal Traps	Inc	100	100	73
I052015	Dog Registration	Inc	6,000	5,503	3,986
I052016	Cat Registration	Inc	600	600	618
I052020	Reimbursements	Inc	500	375	0
			14,500	12,050	6,691
E052005	Ranger Salary	Exp	(15,000)	(11,250)	(11,025)
E052007	Ranger Telephone	Exp	(1,000)	(747)	(740)
E052010	Pound Maintenance	Exp	(2,047)	(1,530)	(1,670)
E052015	Dog Control Insurance	Exp	(232)	(232)	(232)
E052020	Legal Fees	Exp	(1,000)	(747)	0
E052025	Training & Conference	Exp	(1,500)	(1,500)	0
E052030	Ranger Services Other	Exp	(25,000)	(18,756)	(17,496)
E052035	Administration Allocated	Exp	(25,613)	(19,206)	(19,206)
E052190	Depreciation - Animal Control	Exp	(1,004)	(754)	(754)
			(72,396)	(54,722)	(51,123)
Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	5,000	5,000	4,932
I053055	Reimbursements	Inc	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			5,050	5,050	4,932
E053005	Abandoned Vehicles	Exp	(500)	(378)	(126)
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(378)	(135)
E053045	CCTV & Security	Exp	0	0	0
E053055	Mosquito Control	Exp	0	0	(2,405)
			(1,000)	(756)	(2,666)
Total Law, Order & Public Safety Income			118,944	93,144	105,807
Total Law, Order & Public Safety Expenditure			(259,528)	(204,205)	(251,443)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Health					
Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,200)	(6,605)	(6,790)
			(9,200)	(6,605)	(6,790)
Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	600	250
I074015	Contrib. Regional Health Scheme	Inc	50,000	37,503	16,198
I074020	Reimbursements	Inc	0	0	0
			50,800	38,103	16,448
E074005	EHO Salary	Exp	(105,000)	(78,750)	(49,091)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(11,000)	(8,253)	(3,913)
E074015	Other Control Expenses	Exp	(8,000)	(6,491)	(4,386)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(3,849)	(2,645)
E074030	Conferences & Training	Exp	(3,000)	(2,250)	(150)
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(24,643)	(18,486)	(18,486)
E074190	Depreciation - Prevent Services	Exp	(7,892)	(5,920)	(4,649)
			(164,535)	(123,999)	(83,320)
Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	3,285	2,983
I076015	Reimbursements - IPN Medical	Inc	2,500	0	0
I076020	Meeting Room Fees	Inc	3,500	2,628	2,100
I076025	Saleof Doctors Vehicle	Inc	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	0	0
			11,880	5,913	5,083
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,379)	(9,426)	(7,873)
E076025	Depreciation - Other Health	Exp	(21,810)	(16,359)	(16,545)
E076030	Doctors Vehicle Mtce	Exp	(12,004)	(11,242)	(1,919)
E076035	Loss on Sale of Asset	Exp	0	0	(1,393)
E076040	IPN Medical Services	Exp	(46,665)	(34,998)	(11,666)
			(92,858)	(72,025)	(39,396)
Health - Preventative Services					
E077010	Analytical Expenses	Exp	(500)	(500)	(463)
			(500)	(500)	(463)
Total Health Income			62,680	44,016	21,531
Total Health Expenditure			(267,093)	(203,129)	(129,969)
Education & Welfare					
Pre Schools					
I083035	Day Care Lease	Exp	8,568	6,426	6,487
I083036	Day Care Reimbursements	Exp	5,500	3,668	2,248
			14,068	10,094	8,735
E080010	Kindergarten Maintenance (Daycare)	Exp	(13,475)	(9,774)	(15,918)
E080190	Depreciation - Pre-Schools	Exp	(4,105)	(3,078)	(3,082)
			(17,580)	(12,852)	(19,000)
Other Education					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	0
			(2,600)	(2,600)	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
HACC Program					
I082010	CHSP & HACC Grant	Inc	346,450	259,838	345,448
I082015	Meals on Wheels	Inc	5,000	3,753	2,460
I082020	CHSP Fee for Service	Inc	85,000	63,747	49,340
I082030	Reimbursements	Inc	500	378	0
I082040	HCP Client Daily Fee	Inc	20,000	15,003	6,655
I082045	HCP Government Funds	Inc	182,500	136,872	38,638
			<u>639,450</u>	<u>479,591</u>	<u>442,541</u>
E082010	Management & Admin Salaries	Exp	(116,000)	(87,003)	(97,495)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,750)	(26,064)	(20,845)
E082020	Nursing Salaries	Exp	(3,000)	(2,250)	(12,970)
E082025	Care Workers Salaries	Exp	(299,500)	(224,622)	(131,405)
E082030	Superannuation	Exp	(45,000)	(33,750)	(25,063)
E082035	Other Expenses	Exp	(3,000)	(2,250)	(4,755)
E082040	Travelling - Mileage	Exp	(40,000)	(29,997)	(20,927)
E082045	Staff Training	Exp	(3,000)	(2,250)	(1,108)
E082050	Staff Training Salaries	Exp	(2,000)	(1,503)	(3,197)
E082055	Subscriptions	Exp	(7,500)	(5,625)	(7,164)
E082060	Telephone & Postage	Exp	(1,200)	(900)	(1,791)
E082065	Advertising & Stationery	Exp	(1,000)	(756)	0
E082070	Insurance	Exp	(5,000)	(5,000)	(4,683)
E082075	Office Accommodation	Exp	(36,000)	(27,000)	(27,000)
E082080	Plant & Equipment Mtce	Exp	(10,000)	(7,892)	(20,438)
E082085	Consumable Supplies	Exp	(6,000)	(4,500)	(1,983)
E082090	Expenditure from Donations	Exp	0	0	(3,275)
E082095	HCP Expenses	Exp	(20,000)	(15,003)	(3,713)
E082100	Administration Allocated	Exp	(28,696)	(21,519)	(21,519)
E082110	Meals on Wheels Expenditure	Exp	(5,000)	(3,753)	(2,467)
E082120	Loss on Sale of Asset	Exp	0	0	0
E082130	Homecare COVID Funding Expenditure	Exp	0	0	0
E082190	Depreciation - Homecare	Exp	(18,825)	(14,120)	(14,132)
			<u>(685,471)</u>	<u>(515,757)</u>	<u>(425,930)</u>
Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	8,569	8,569	8,569
I083040	Other Welfare Income	Inc	0	0	2,290
			<u>8,569</u>	<u>8,569</u>	<u>10,859</u>
E083010	Wagin Frail Aged Exp	Exp	(8,569)	(8,569)	(8,659)
E083020	Comm. Aged Care Expenses	Exp	(1,500)	(1,125)	0
E083050	Other Welfare Exp	Exp	0	0	0
			<u>(10,069)</u>	<u>(9,694)</u>	<u>(8,659)</u>
Total Education & Welfare Income			<u>662,087</u>	<u>498,254</u>	<u>462,135</u>
Total Education & Welfare Expenditure			<u>(715,720)</u>	<u>(540,903)</u>	<u>(453,589)</u>
Community Amenities					
Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	243,100	243,100	243,080
I102020	Refuse Site Fees	Inc	21,000	15,750	9,971
			<u>264,100</u>	<u>258,850</u>	<u>253,051</u>
E101005	Domestic Refuse Collection	Exp	(68,000)	(51,003)	(42,736)
E101010	Recycling Pick-Up	Exp	(78,000)	(58,500)	(43,863)
E101015	Refuse Site Mtce	Exp	(122,500)	(91,873)	(75,418)
E101025	Refuse Site Attendant	Exp	0	0	0
			<u>(268,500)</u>	<u>(201,376)</u>	<u>(162,017)</u>

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Sanitation - Other					
I102002	Commercial Collection Charges	Inc	64,350	64,350	64,025
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	16,500	12,375	9,589
			<u>84,850</u>	<u>76,725</u>	<u>73,614</u>
E102005	Commercial Collection	Exp	(13,000)	(9,747)	(8,402)
E102010	Bulk Rubbish Collection	Exp	(16,500)	(12,375)	(9,693)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(16,305)	(12,229)	(12,240)
			<u>(50,805)</u>	<u>(34,351)</u>	<u>(30,335)</u>
Sewerage					
I104005	Septic Tank Fees	Inc	500	500	0
			<u>500</u>	<u>500</u>	<u>0</u>
E104005	Sewerage Treatment Plant	Exp	(500)	(345)	(35)
			<u>(500)</u>	<u>(345)</u>	<u>(35)</u>
Regional Refuse Group					
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			<u>0</u>	<u>0</u>	<u>0</u>
Town Planning					
I106005	Planning Fees	Inc	4,000	2,997	1,470
			<u>4,000</u>	<u>2,997</u>	<u>1,470</u>
E106005	Town Planning Expenses	Exp	(15,000)	(11,250)	(10,501)
E106100	Administration Allocated	Exp	(30,122)	(22,590)	(22,590)
			<u>(45,122)</u>	<u>(33,840)</u>	<u>(33,091)</u>
Other Community Amenities					
I107005	Cemetery Fees	Inc	12,000	9,000	7,558
I107010	Community Bus Income	Inc	4,000	2,997	3,128
I107025	Other Community Amenities Contributions	Inc	0	0	0
			<u>16,000</u>	<u>11,997</u>	<u>10,686</u>
E107005	Cemetery Mtce	Exp	(26,009)	(19,545)	(21,915)
E107010	Public Convenience Mtce	Exp	(57,224)	(43,019)	(37,412)
E107015	Community Bus Operating	Exp	(4,000)	(3,329)	(2,082)
E107100	Administration Allocated	Exp	(66,741)	(50,058)	(50,058)
E107190	Depreciation - Other Comm Amenities	Exp	(28,309)	(21,236)	(21,251)
			<u>(182,283)</u>	<u>(137,187)</u>	<u>(132,718)</u>
Total Community Amenities Income			<u>369,450</u>	<u>351,069</u>	<u>338,821</u>
Total Community Amenities Expenditure			<u>(547,210)</u>	<u>(407,099)</u>	<u>(358,196)</u>
Recreation & Culture					
Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	2,000	1,503	1,548
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,848	3,636	3,305
			<u>6,948</u>	<u>5,239</u>	<u>4,853</u>
E111005	Town Hall Mtce	Exp	(25,745)	(20,038)	(12,362)
E111010	Other Halls Mtce	Exp	(6,126)	(4,697)	(3,931)
E111190	Depreciation - Public Halls	Exp	(56,338)	(42,255)	(42,292)
			<u>(88,209)</u>	<u>(66,990)</u>	<u>(58,585)</u>

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Swimming Pool					
I112010	Swimming Pool Admission	Inc	30,000	30,000	29,845
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0
I112020	Reimbursements	Inc	600	600	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0
			30,600	30,600	29,845
E112005	Pool Staff Salary	Exp	(72,000)	(54,000)	(82,600)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(8,000)	(6,003)	(5,588)
E112015	Swimming Pool Maintenance	Exp	(111,412)	(82,631)	(95,344)
E112020	Swimming Pool Other Expenses	Exp	(3,500)	(3,125)	(4,122)
E112190	Depreciation - Swimming Pools	Exp	(187,255)	(140,443)	(140,844)
			(382,167)	(286,202)	(328,498)
Other Recreation & Sport					
I113005	Sportsground Rental	Inc	7,907	7,907	7,907
I113015	Power Reimbursements	Inc	6,500	4,878	997
I113020	Recreation Centre Hire	Inc	8,000	6,003	3,889
I113025	Reimbursements Other	Inc	0	0	7,516
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	3,182
I113035	Sporting Club Leases	Inc	50	50	2,959
I113040	Other Recreation & Sport Contributions	Inc	198,776	198,776	11,711
I113055	Eric Farrow Pavillion Hire	Inc	5,000	3,753	4,830
I113065	Community Gym Membership	Inc	12,000	9,000	12,186
			240,033	232,167	55,177
E113005	Sportsground Mtce	Exp	(93,521)	(68,189)	(84,970)
E113010	Sportsground Building Mtce	Exp	(23,818)	(19,437)	(17,556)
E113015	Wetlands Park Mtce	Exp	(69,518)	(51,496)	(45,376)
E113020	Parks & Gardens Mtce	Exp	(49,200)	(36,170)	(42,882)
E113025	Puntapin Rock Mtce	Exp	(2,501)	(1,897)	(1,951)
E113030	Recreation Centre Mtce	Exp	(57,024)	(44,688)	(48,390)
E113035	Rec Staff Salaries	Exp	(18,000)	(13,500)	(7,403)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(1,800)	(1,350)	(1,908)
E113045	Other Expenses	Exp	(1,200)	(900)	(555)
E113050	Norring Lake Mtce	Exp	(3,400)	(2,556)	(3,830)
E113065	Eric Farrow Pavilion Mtce	Exp	(21,505)	(16,499)	(17,572)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(1,503)	(413)
E113095	Community Gym Expenditure	Exp	(8,000)	(5,957)	(6,281)
E113100	Administration Allocated	Exp	(105,094)	(78,822)	(78,822)
E113190	Depreciation - Other Rec & Sport	Exp	(271,345)	(203,513)	(202,075)
			(727,926)	(546,477)	(559,984)
Library					
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(48,000)	(36,000)	(37,217)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(10,547)	(7,850)	(3,838)
E115020	Library Other Expenses	Exp	(7,200)	(5,629)	(5,329)
E115190	Depreciation - Libraries	Exp	(1,400)	(1,051)	(1,051)
			(67,147)	(50,530)	(47,435)
Other Culture					
I116035	Long Table Experience Income	Inc	0	0	0
I116065	Electronic Sign Advertising Income	Inc	1,500	1,125	1,364
I119015	Contribution to Woolorama	Inc	1,000	1,000	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I119020	Reimbursements	Inc	9,000	9,000	9,364
I119030	Community Events Income	Inc	1,000	1,000	0
I119031	Other Culture Grant Funds	Inc	0	0	22,500
			12,500	12,125	33,228
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(60,075)	(44,568)	(19,962)
E116015	Community Centre Mtce	Exp	(11,537)	(8,731)	(5,170)
E116020	Historical Village	Exp	(2,070)	(1,892)	(1,868)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(24,163)	(18,117)	(16,583)
E116046	Community Development Equipment Maintenance	Exp	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	(19,237)
E116060	Betty Terry Theatre Expenditure	Exp	(3,140)	(2,308)	(2,659)
E116065	Electronic Sign Expenditure	Exp	(3,600)	(2,400)	(3,237)
E116070	Court House Expenditure	Exp	(5,000)	(3,682)	(1,420)
E116075	NAB Building Expenditure	Exp	0	0	(1,301)
E116190	Depreciation - Other Culture	Exp	(39,988)	(29,994)	(9,125)
			(150,073)	(112,192)	(81,062)
Total Recreation & Culture Income			290,231	280,281	123,103
Total Recreation & Culture Expenditure			(1,415,522)	(1,062,391)	(1,075,564)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	129,037	129,037	129,037
I121010	Road Project Grants	Inc	307,605	246,084	197,696
I121015	Roads to Recovery Grant	Inc	312,145	234,108	247,145
I121020	Reimbursements	Inc	1,000	0	7,841
I121025	Contribution - St Lighting	Inc	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0
I121076	LRCIP Funding	Inc	545,526	409,146	201,999
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,298,813	1,018,375	783,718
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	33,750	33,806
			45,000	33,750	33,806
E122005	Road Maintenance	Exp	(110,000)	(82,494)	(68,635)
E122006	Maintenance Grading	Exp	(220,000)	(165,006)	(129,757)
E122007	Rural Tree Pruning	Exp	(80,000)	(60,012)	(48,124)
E122008	Rural Spraying	Exp	(12,000)	(9,000)	(2,652)
E122009	Town Site Spraying	Exp	(20,000)	(15,012)	(10,383)
E122010	Depot Mtce	Exp	(25,248)	(18,632)	(15,755)
E122011	Town Reserve & Verg Mtce	Exp	(5,000)	(3,753)	(9,586)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(16,884)	(6,296)
E122015	Rural Numbering	Exp	(100)	(63)	78
E122020	Footpath Mtce	Exp	(5,000)	(3,762)	(2,256)
E122025	Street Cleaning	Exp	(45,000)	(33,750)	(28,490)
E122030	Street Trees	Exp	(65,000)	(48,753)	(63,315)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(2,997)	(3,474)
E122045	Townscape	Exp	(60,000)	(45,000)	(20,728)
E122050	Crossovers	Exp	(500)	(378)	(143)
E122055	RoMan Data Collection	Exp	(11,500)	(8,622)	(6,930)
E122060	Street Lighting	Exp	(70,000)	(52,497)	(50,353)
E122090	Graffiti Removal	Exp	(100)	(72)	0
E122100	Administration Allocated	Exp	(49,019)	(36,765)	(36,765)
E122105	Loss on Sale of Asset	Exp	0	0	0
E122190	Depreciation - Roads	Exp	(1,922,254)	(1,441,691)	(1,440,619)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E147120	Storm Damage - Not Claimable	Exp	(83,000)	(62,253)	(102,942)
			(2,810,221)	(2,107,396)	(2,047,125)
	Road Plant Purchases				
I122100	Profit on Sale of Asset	Inc	9,580	9,580	7,046
			9,580	9,580	7,046
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
	Aerodrome				
I126015	Aerodrome Reimbursements	Inc	0	0	0
I126020	Aerodrome Hangar Lease	Inc	9,700	9,700	6,205
			9,700	9,700	6,205
E126005	Aerodrome Maintenance	Exp	(11,448)	(8,465)	(7,358)
E126190	Depreciation - Aerodromes	Exp	(36,266)	(27,199)	(27,225)
			(47,714)	(35,664)	(34,583)
	Total Transport Income		1,363,093	1,071,405	830,775
	Total Transport Expenditure		(2,857,935)	(2,143,060)	(2,081,708)
	Economic Services				
	Rural Services				
I131020	Landcare Reimbursements	Inc	75,700	56,772	58,926
			75,700	56,772	58,926
E131020	Landcare	Exp	(100,700)	(81,772)	(84,006)
E131030	Rural Towns Program	Exp	(18,000)	(12,206)	(6,087)
E131100	Administration Allocated	Exp	(14,609)	(10,953)	(10,953)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(7,590)	(4,687)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(143,309)	(112,521)	(105,733)
	Tourism & Area Promotion				
I132005	Caravan Park Fees	Inc	70,000	52,497	50,414
I132010	Reimbursements	Inc	1,000	747	530
I132015	RV Area Fees	Inc	15,000	11,250	8,626
I132035	Tourism Income	Inc	0	0	0
			86,000	64,494	59,570
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(32,000)	(24,125)	(25,984)
E132020	Caravan Park Mtce	Exp	(58,041)	(41,600)	(11,103)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	(8,460)	(8,460)
E132035	RV Area Maintenance	Exp	(6,000)	(4,500)	(6,876)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(11,250)	(9,176)
E132050	Administration Allocated	Exp	(58,489)	(43,866)	(43,866)
E132190	Depreciation - Tourism	Exp	(11,388)	(8,541)	(8,549)
			(189,378)	(142,342)	(114,014)
	Building Control				
I133005	Building Licenses	Inc	8,000	6,003	4,170
I133010	Swimming Pool Inspection Fees	Inc	0	0	(164)
			8,000	6,003	4,006
	Other Economic Services				
I134005	Water Sales	Inc	45,000	33,750	6,962
			45,000	33,750	6,962

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E134005	Water Supply - Standpipes	Exp	(55,000)	(41,256)	(12,329)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(1,539)	(1,540)
			(57,052)	(42,795)	(13,869)
	Total Economic Services Income		214,700	161,019	129,464
	Total Economic Services Expenditure		(389,739)	(297,658)	(233,616)
Other Property & Services					
Private Works					
I141005	Private Works Income	Inc	20,000	15,003	11,566
			20,000	15,003	11,566
E141005	Private Works	Exp	(15,000)	(11,241)	(6,472)
E141100	Administration Allocated	Exp	(2,767)	(2,079)	(2,079)
			(17,767)	(13,320)	(8,551)
Public Works Overheads					
I143020	Reimbursements	Inc	500	500	0
			500	500	0
E143005	Engineering Salaries	Exp	(103,000)	(77,247)	(77,208)
E143007	Engineering Administration Salaries	Exp	(52,749)	(39,564)	(45,935)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(18,000)	(16,500)	(14,695)
E143015	CEO's Salary Allocation	Exp	(57,940)	(43,452)	(44,962)
E143020	Engineering Superannuation	Exp	(98,043)	(73,530)	(76,149)
E143025	Engineering - Other Expenses	Exp	(5,000)	(3,753)	(2,349)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(135,000)	(116,378)
E143045	Insurance on Works	Exp	(33,201)	(33,201)	(33,201)
E143050	Protective Clothing	Exp	(8,000)	(6,003)	(1,105)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(747)	(247)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(5,256)	(5,215)
E143075	Telephone Expenses	Exp	(1,500)	(1,125)	(1,038)
E143080	Staff Licenses	Exp	(500)	(378)	(132)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(2,997)	(1,042)
E143090	Conferences & Courses	Exp	(1,500)	(1,125)	0
E143095	Staff Training	Exp	(16,000)	(12,006)	(1,251)
E143105	Administration Allocated	Exp	(1,040)	(783)	(783)
E143200	LESS PWOH ALLOCATED	Exp	589,473	442,116	408,525
			0	(10,551)	(13,164)
Plant Operation Costs					
I144005	Sale of Scrap	Inc	1,500	1,125	1,500
I144010	Reimbursements	Inc	4,000	2,997	10,634
			5,500	4,122	12,134
E144010	Fuel & Oils	Exp	(120,000)	(90,000)	(118,848)
E144020	Tyres & Tubes	Exp	(20,000)	(15,003)	(14,262)
E144030	Parts & Repairs	Exp	(70,000)	(52,497)	(54,958)
E144040	Plant Repair - Wages	Exp	(20,000)	(15,003)	(16,412)
E144050	Insurance and Licences	Exp	(30,000)	(28,039)	(28,867)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(7,497)	(345)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(747)	(300)
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(6,003)	(2,559)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	279,000	209,259	209,187
			0	(5,530)	(27,365)
Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,442,985)	(1,832,238)	(1,925,591)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E146200	Less Sal , Allow, Super Allocated	Exp	2,442,985	1,832,247	1,925,591
			0	9	0
	Unclassified				
I147005	Commission - Vehicle Licensing	Inc	46,000	34,497	35,667
I147006	Commission - TransWA	Inc	500	378	55
I147007	Reimbursement - OHS	Inc	0	0	730
I147035	Banking errors	Inc	0	0	4,246
I147050	Council Staff Housing Rental	Inc	47,840	35,883	39,230
I147065	Insurance Reimbursement	Inc	5,000	3,753	0
I147070	Council Housing Reimbursements	Inc	4,000	2,997	2,060
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	2,340	1,724
I147121	Reimbursement - Community Requests	Inc	0	0	0
			106,460	79,848	83,712
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(2,250)	(2,545)
E147035	Banking Errors	Exp	0	0	0
E147050	Council Housing Maintenance	Exp	(83,519)	(62,507)	(41,328)
E147055	Consultants	Exp	(32,000)	(32,000)	(2,000)
E147070	4WD Resource Sharing Group	Exp	(1,000)	(747)	(800)
E147090	Building Maintenance	Exp	(8,000)	(6,200)	(3,197)
E147100	Administration Allocated	Exp	(185,414)	(139,068)	(139,068)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(2,997)	(6,367)
E147130	Depreciation - Unclassified	Exp	(31,064)	(23,299)	(23,319)
E147150	Community Requests Budget	Exp	(7,316)	(5,490)	(2,978)
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	(2,000)
			(358,813)	(274,558)	(223,602)
	Total Other Property & Services Income		132,460	99,473	107,412
	Total Other Property & Services Expenditure		(376,580)	(303,950)	(272,682)
	Total Income		6,525,303	5,722,349	5,298,678
	Total Expenditure		(7,700,503)	(5,838,993)	(5,499,322)
	Net Deficit (Surplus)		(1,175,200)	(116,643)	(200,644)

12. REPORTS TO COUNCIL

12.1 CHIEF EXECUTIVE OFFICER

12.1.1 CHIEF EXECUTIVE OFFICERS REPORT – MARCH 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	07 April 2022
PREVIOUS REPORT(S):	16 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Chief Executive Officers report for March 2022.

Carried 0/0

BRIEF SUMMARY

1. UPDATE AND CONCLUSION – PROPOSED INSTALLATION OF TELECOMMUNICATIONS TOWER – SHIRE ADMINISTRATION BUILDING. FSG SOLUTIONS GROUP PTY LTD (FSG)

Council will recall the proposal by FSG to install a telecommunications tower on the Shire administration building. This was to enable the proponent to access internet fibre capacity in Wagin in order to beam this wirelessly to Dumbleyung, to provide fixed wireless broadband services for the Dumbleyung community and the downstream communities of Kent and Lake Grace.

Council at its meeting of the 7th April 2021 resolved:

1. *That Council advise the proponent that it has no objection to the installation of telecommunications network equipment at the Wagin Shire Administration Building, subject to the proponent:*
 - a) *Bearing all costs and obtaining any other approvals associated with the installation and maintenance of the equipment.*
 - b) *Indemnifying the Shire of Wagin against any costs, claims or damages associated with the installation and maintenance of the equipment.*
 - c) *Making good and remedying any adverse impacts caused by its equipment to any part of the building, existing equipment thereon and/or any electrical or other interference*

to existing telecommunications or other infrastructure situated on or around the Shire Administration Building.

- d) *Accepting that should the equipment result in any adverse issues associated with the communications, infrastructure, and operations of the Shire of Wagin, that the equipment be decommissioned and removed within 30 days of notice being given.*
2. *That the CEO investigate the implications and viability of taking up the proponents offer of providing an internet service to the Shire at a 30% discount.*
3. *If negotiations can be satisfactorily concluded, then the agreement to prevail whilst the telecommunications infrastructure remains in situ on the Shire Administration building.*
4. *That the placement of the proponent's infrastructure be governed by way of a formal contract between the proponent and the Shire of Wagin.*

Over the intervening 12 months attempts have been made to clarify intended contractual arrangements and the implications associated with the Shire retaining its current internet service with Telstra, compared to the service offered by the proponent. A recent follow up by the Shire as to the status of this proposal prompted a response from FSG that it has since put in place an alternative backhaul solution which means that the proposal to utilise the Shire administration building to accommodate telecommunications network equipment, is no longer required.

2. DISUSSION ON STAFF HOUSING OPTIONS

Council may wish to give some consideration towards reviewing its current housing stock with a view to selling one or more residences them to help fund the construction of new staff housing.

Council owns the following properties:

1. 5 Marks Court – Allocated as the CEO's residence (Currently leased to the Department of Communities and Housing and occupied by the Sergeant of Police)
2. 2 Ballagin Street – Allocated as the Deputy CEO's residence
3. 12 Gordon Street - Allocated as EHO/Building Surveyors residence
4. 32 Ballagin Street
5. 5 Omdurman Street
6. 5 Arnott Street

The first three residences listed are in good condition and fit for purpose. The remaining three residences whilst in reasonable condition, have for the most part been occupied by single residents and could be contention if Council decided to embark on an upgrade program.

One of the most expedient ways for a Local Government to attract more people to town is to sell off its old housing stock and build replacement housing. This is preferable to simply purchasing existing newer housing which does not of itself add any economic impetus to the Shire.

Given that the majority of employees now only require accommodation for singles, couples or small families, there would be some merit in building new housing to fit demand, (i.e., 3 x 1 units) rather than continue what has been common practice in building 4 x 2 housing in the (generally failed hope) to attract employees with large families. In addition to providing smaller, lower maintenance housing units, this would also enable multiple dwellings to be situated on the same Lot which would also be a more efficient use of resources.

There are several serviced residential Lots available in town, some of which already belong to the Shire and others of which are well located and range in price from \$22,000 for a single Lot through to \$70,000 for Lots of 2000 m².

Funding a development would be by way of utilising the Shires Housing Reserve Fund (which will have a balance of \$300,000 at the end of June 2022 and the sale of one or more of the Shires existing residences).

The purpose of this item is to generate discussion after which a more comprehensive report could be prepared, pending interest.

3 PLAQUE UNVEILING CEREMONY – BETTY TERRY COMMUNITY THEATRE

On Thursday the 7th April 2022, the Shire joined with the Betty Terry Community Theatre Inc (BTCT) to host a plaque unveiling ceremony to acknowledge the contribution of Frank and Elizabeth Terry who brought movies to Wagin from 1963, up until Frank's passing in 2020.

It was a pleasant and well attended function which comprised of the unveiling of the plaque by President Cr Phil Blight and Mrs Di Dohle, followed by afternoon tea. Addresses were given by Mrs Kathleen Kellow and Mrs Irene Lloyd on the contribution of their parents, Frank and Elizabeth, the screening of an interview with Frank Terry on his life and times in Wagin, and some excerpts from interviews with long term Wagin residents who have participated in the Shire's *Wagin Conversations* (oral history) initiative.

Appreciation is extended to members of the BTCT Inc and the Shire staff involved in organising the event and ensuring its success.

BACKGROUND/COMMENT

Nil

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.1.2 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	7 April 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PE.RE.163
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Mr Ian James McCabe be appointed Acting Chief Executive Officer from the 9th May 2022 to the 16th May 2022 inclusive.

Carried 0/0

BRIEF SUMMARY

Council Policy No 22 provides that Council appoints an Acting Chief Executive Officer in the event that the Chief Executive Officer is absent on leave of more than 5 days.

BACKGROUND/COMMENT

The CEO seeks to take annual leave from the 9th May 2022 to the 16th May 2022 inclusive.

CONSULTATION/COMMUNICATION

- DCEO

STATUTORY/LEGAL IMPLICATIONS

POLICY IMPLICATIONS

Title:	22. TEMPORARY EMPLOYMENT OR APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER (CEO)
Objective:	To provide clear guidance on the provisions that apply to the appointment of a person as Acting Chief Executive Officer (A/CEO) for the period of less than one year; and in periods of extended leave or absences appoint a person to perform the duties of the Chief Executive Officer.
Policy Statement:	Policy Statement

Section 5.36 of the *Local Government Act 1995* requires that local government is to employ a CEO and such other persons as the Council believes are necessary to enable the function of the local government and the functions of Council to be performed.

Section 5.39 of the Act (amended in July 2019) requires the Shire to have a policy on the temporary employment of a CEO. On the basis, where a CEO is to be externally recruited for periods of less than one year, Council approval shall be required for the recruitment process and the appointment of any recommended candidate.

In accordance with Section 5.36(2) & 5.37(1) of *the Local Government Act 1995*, all Senior Employees employed by the Shire are considered to be suitably qualified to act in the position of Chief Executive Officer and the Deputy Chief Executive Officer is designated as a Senior Employee for the purposes of the Act.

Procedures

Appointment of Acting CEO for period of less than one year

Where an Acting CEO is to be externally recruited, Council approval shall be required for the recruitment process and the appointment of any recommended candidate as per Shire's Administration Policy #1.

Appointment of Senior Employee as Acting CEO, in the event of extended absences by current CEO

In the event of planned absences (e.g. Annual or Long Service Leave) of greater than 5 days an appointment of an Acting CEO is made through a Council Resolution.

In the event of unplanned absences (e.g. Sick or Personal Leave) of greater than 5 days,

Council will be required to hold a Special Council Meeting where DCEO or other designated Senior Employee will be appointed by Council Resolution.

Appointment to the role of Acting CEO must be confirmed in writing and requires an absolute majority vote.

In all the circumstances outlined above any Senior Employee who is appointed Acting CEO will receive the same salary (cash component) as the CEO's current salary whilst acting in this position.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.1.3 PROPOSED AMENDMENT - CODE OF CONDUCT FOR EMPLOYEES

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	1 April 2022
PREVIOUS REPORT(S):	17 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PE.EC.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Clause 2.17 of the adopted Code of Conduct for Employees have the following sentence added:

This clause does not apply to volunteers who might be deemed to be employees under the Work Health and Safety Act 2020, or any other State based legislation or subsidiary legislation (Regulation).

Carried 0/0

BRIEF SUMMARY

This report recommends that the requirement of employees (workers) to not engage in secondary employment without receiving the prior written approval of the CEO not apply to volunteers

BACKGROUND/COMMENT

The State Government's new Work Health and Safety Act 2020 commenced in January 2022 and will impact on the Shire's bushfire volunteers and Local Governments through the new *Industrial Manslaughter* regulations. It is understood that all registered bushfire volunteers (and possibly anyone on a fireground attempting to fight a fire) to be deemed to be "employees" of the Shire, thereby placing direct responsibility on the Shire to provide a safe workplace; in this case the fireground wherever that may be. There is also a responsibility to ensure that volunteer firefighters are sufficiently trained to carry out their role.

Clause 2.17 of the Shire of Wagin Code of Conduct for Employees provides:

An employee must not engage in secondary employment (including paid and unpaid work) without receiving the prior written approval of the CEO.

The Shire of Wagin (along with probably most other Local Government's within the State), have never subscribed to any interpretation that volunteers are employees of the Shire, however, is bound to comply with the law as it stands. It is believed that it is an unnecessary imposition on volunteer firefighters (or any volunteers for that matter) to have to seek approval to engage in secondary employment when their normal

employment arrangements have nothing to do with the Shire. For the purposes of addressing this within the Code of Conduct, Clause 2.17 which states “An employee must not engage in secondary employment (including paid and unpaid work) without receiving the prior written approval of the CEO”, could have the following words added:

This clause does not apply to volunteers who might be deemed to be employees under the Work Health and Safety Act 2020, or any other State based legislation or subsidiary legislation (Regulation).

CONSULTATION/COMMUNICATION

Cr Phillip Blight – President.

STATUTORY/LEGAL IMPLICATIONS

Work Health & Safety Act 2020

7. Meaning of worker

- (1) A person is a **worker** if the person carries out work in any capacity for a person conducting a business or undertaking, including work as —
- (a) an employee; or
 - (b) a contractor or subcontractor; or
 - (c) an employee of a contractor or subcontractor; or
 - (d) an employee of a labour hire company who has been assigned to work in the person’s business or undertaking; or
 - (e) an outworker; or
 - (f) an apprentice or trainee; or
 - (g) a student gaining work experience; or
 - (h) a volunteer; or**
 - (i) a person of a prescribed class.

POLICY IMPLICATIONS

Amendment to Shire of Wagin Code of Conduct for Employees.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.1.4 SPEED INDICATION DEVICES AND TRAFFIC ISSUE IN TUDHOE STREET, WAGIN

PROPONENT:	Cr G West via Works & Services Committee
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tudhoe Street, Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	07 April 2022
PREVIOUS REPORT(S):	02 February 2022 (Works & Services Committee Meeting)
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.MT.2
ATTACHMENTS:	<ul style="list-style-type: none">• Class Speed Matrix – (Road Count Data & Vehicle Classifications)• MRWA Advice on Speed Indicator Devices• Quote – Digital Speed Signs• Information/Specifications/Maintenance Plan - Digital Speed Signs• Photo –Truck/Trailer Accessing Tudhoe Street off Trent Street.

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council seek Main Roads WA approval to install speed indication devices to supplement the existing 40 KPH speed signs at the western and eastern approaches to Tudhoe Street, and on approval, fund the purchase and installation of the devices in the current financial year and provide for the ongoing maintenance and operation of the devices in future Shire budgets.

or

2. That no action be taken to install speed indication devices in Tudhoe Street.

Carried 0/0

BRIEF SUMMARY

This report offers alternative recommendations

BACKGROUND/COMMENT

Council at its meeting of the 22nd February 2022 adopted the following recommendation from the Works and Service Committee:

That speed monitors be placed in Tudhoe Street to ascertain the extent of vehicles exceeding the 40kph speed limit, after which the idea of installing digital speed signs be referred to Council for a decision.

Road traffic counters were placed in close proximity of the 40KPH signs at the western and eastern approaches to the main business section of Tudhoe Street from the 7th to the 22nd March 2022. The results show that vehicles travelling over the counters placed at the eastern end, over 16% were exceeding the 40 KPH limit by more than 10 KPH and vehicles travelling over the counters at the western end, on the eastern approach, nearly 57% were exceeding the 40 PPH limit by more than 10 KPH. This demonstrates that there are driver behavioural issues with many motorists not observing the obligatory 40 KPH signs.

This information has been conveyed to Wagin Police and local Sergeant Simon Bickers has advised:

“Wagin Police will be taking an active role in addressing this issue. I have a very low tolerance for drivers deliberately flouting our laws and putting people’s lives at risk.”

Matters to consider:

- Whether or not the installation of speed indication devices will make an appreciable difference to the behaviour of offending motorists.
- The cost of purchasing and maintaining the speed indication devices (refer to attachment).
- The fact that Main Roads WA approval is required to instal these devices (Refer to attached correspondence from Main Roads WA which although applying to local roads, on advice, would also apply to Main Roads).
- The fact that Main Roads WA view speed indication devices as a temporary measure after which additional complementary treatments should be considered to lower operating speeds.
- Staff time and input into managing operation and maintenance of the devices.

This matter, along with the media interest it has generated, has brought into focus the wider matter of the volume and type of traffic travelling through Tudhoe Street. Using data from the east end counter, it shows that over a 15-day period, there were 1811 vehicles per day were recorded, of which 3236 vehicles comprised of 3 axle articulated or rigid vehicles and trailers up to triple road trains or heavy trucks and three trailers. Concerns have been expressed about the impact that this volume of traffic is having on the amenity of Wagin and whether the frequency of (particularly non local) truck/trailer movements through town are acceptable or sustainable.

Other concerns expressed to the Shire include:

- Truck/trailer configurations turning left into Tudhoe Street off Trent Street. Even though Ballagin and Trent Streets are not Restricted Access Vehicle (RAV) routes several drivers continue to use these streets and when turning left into Tudhoe Street, in order to manoeuvre their vehicles, have to cross over the centre line of Tudhoe Street into oncoming traffic, before straightening up and resuming their journey on the left-hand side of the road. Breaches have been reported to the Heavy haulage section of Main Roads WA and warnings have been issued to offenders. It still however continues to happen. (Refer to attached photo)

- The movement of truck/trailer configurations accessing Tudor Street off Tudhoe Street. In order to navigate this T junction, trailers behind prime movers cut the corner, thereby necessitating vehicles accessing Tudhoe Street from Tudor Street to hang well back from where a holding line would normally be when these truck/trailer movements occur. (There is no holding line, as it is supposed that if there was and a collision occurred, then Main Roads WA could face potential liability claims). Again, the future sustainability of this situation will need to be addressed at some stage.

This has obviously been a long- standing issue as evidenced by a 2009 report entitled “*Heavy Haulage Routes Review – Wagin Townsite*” which was prepared for Main Roads WA Wheatbelt South Region and the Shire of Wagin.

As traffic movement through town has strategic implications for the Shire, Council may wish to revisit this when developing the Shire’s *Strategic Community Plan* in the coming months.

CONSULTATION/COMMUNICATION

Main Roads WA - A/Road Services Officer 9 Speed Zoning).

STATUTORY/LEGAL IMPLICATIONS

Main Roads WA – *Vehicle Activated Signs Policy and Guidelines*.

Local Government Act 1995 - s 6.8(1) (b) – *Expenditure from municipal fund not included in annual budget*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Purchase set up and installation costs for two devices has been quoted at \$23,440 (excluding GST and traffic management during installation). Recurrent annual remote access costs are currently \$480 per device. Annual maintenance costs have not been quantified.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority if decision is made to purchase the speed indication devices in the current financial year.

Simple Majority if the decision is taken not to install speed indication devices.

Class Speed Matrix

ClassMatrix-25

Site: Tudhoe Street.0.0W
Description: 10m West of Costelloe Street
Filter time: 0:00 Monday, 7 March 2022 => 10:52 Tuesday, 22 March 2022
Scheme: Vehicle classification (AustRoads94)
Filter: Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

km/h	Class												Total	
	SV 1	SVT 2	TB2 3	TB3 4	T4 5	ART3 6	ART4 7	ART5 8	ART6 9	BD 10	DRT 11	TRT 12		
10- 20	234	5	5	53	4	.	1	1	1	.	1	.	305	1.1%
20- 30	717	34	48	73	2	8	7	8	18	12	53	.	980	3.6%
30- 40	7928	456	693	98	12	28	82	44	147	100	885	2	10475	38.6%
40- 50	6315	306	2817	124	14	88	194	26	161	98	838	4	10985	40.4%
50- 60	1194	22	2031	20	1	59	96	10	26	25	161	2	3647	13.4%
60- 70	127	4	486	2	.	10	16	.	6	4	10	.	665	2.4%
70- 80	24	.	63	.	.	2	1	.	.	.	1	.	91	0.3%
80- 90	3	.	14	17	0.1%
90-100	.	.	5	5	0.0%
100-110	0	0.0%
110-120	2	2	0.0%
120-130	0	0.0%
130-140	0	0.0%
140-150	0	0.0%
150-160	0	0.0%
Total	16544	827	6162	370	33	195	397	89	359	239	1949	8	27172	
	60.9%	3.0%	22.7%	1.4%	0.1%	0.7%	1.5%	0.3%	1.3%	0.9%	7.2%	0.0%		

Class Speed Matrix

ClassMatrix-26













Site: Tudhoe Street.0.0E
Description: 10m East of Lukin Street
Filter time: 0:00 Monday, 7 March 2022 => 10:46 Tuesday, 22 March 2022
Scheme: Vehicle classification (AustRoads94)
Filter: Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

km/h	Class												Total	
	SV 1	SVT 2	TB2 3	TB3 4	T4 5	ART3 6	ART4 7	ART5 8	ART6 9	BD 10	DRT 11	TRT 12		
10- 20	124	.	6	.	1	.	1	132	1.1%
20- 30	278	.	30	12	2	1	3	3	7	8	44	1	389	3.2%
30- 40	1304	4	217	74	12	5	24	25	79	103	532	7	2386	19.7%
40- 50	453	7	1254	112	41	41	110	15	53	24	212	7	2329	19.3%
50- 60	514	7	2478	177	84	94	179	19	69	35	399	42	4097	33.9%
60- 70	149	6	1525	111	34	60	81	3	36	5	94	30	2134	17.7%
70- 80	7	1	408	26	5	11	18	1	5	2	7	4	495	4.1%
80- 90	4	.	67	3	.	3	2	.	2	2	1	.	84	0.7%
90-100	.	.	17	.	.	2	.	.	8	.	1	.	28	0.2%
100-110	.	.	5	1	6	0.0%
110-120	.	.	2	2	0.0%
120-130	.	.	2	2	0.0%
130-140	0	0.0%
140-150	0	0.0%
150-160	0	0.0%
Total	2833	25	6011	515	179	217	418	66	259	179	1290	92	12084	
	23.4%	0.2%	49.7%	4.3%	1.5%	1.8%	3.5%	0.5%	2.1%	1.5%	10.7%	0.8%		

AustRoads94

Austrads94 replaced NAASRA in Australia in 1994. It is an improved system using information from the spacings of the first three axles, the total number of axles and the number of axle groups. There are 13 classes.

- **Units:** Metric (m)
- **Car class:** 1
- **Unclassifiable vehicle class:** 13

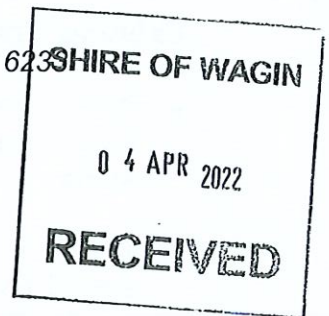
Axles	Groups	Description	Class		Parameters	Dominant Vehicle	Aggregate
			Code	Order			
2	1 or 2	Short - Sedan, Wagon, 4WD, Utility, Light Van	SV	1	$d(1) \geq 1.7m, d(1) \leq 3.2m$ & axles=2		1 (Light)
3, 4 or 5	3	Short Towing - Trailer, Caravan, Boat, etc.	SVT	2	groups=3, $d(1) \geq 2.1m$, $d(1) \leq 3.2m, d(2) \geq 2.1m$ & axles=3,4,5		
2	2	Two axle truck or Bus	TB2	3	$d(1) > 3.2m$ & axles=2		2 (Medium)
3	2	Three axle truck or Bus	TB3	4	axles=3 & groups=2		
>3	2	Four axle truck	T4	5	axles>3 & groups=2		
3	3	Three axle articulated vehicle or Rigid vehicle and trailer	ART3	6	$d(1) > 3.2m$, axles=3 & groups=3		3 (Heavy)
4	>2	Four axle articulated vehicle or Rigid vehicle and trailer	ART4	7	$d(2) < 2.1m$ or $d(1) < 2.1m$ or $d(1) > 3.2m$ & axles = 4 & groups>2		
5	>2	Five axle articulated vehicle or Rigid vehicle and trailer	ART5	8	$d(2) < 2.1m$ or $d(1) < 2.1m$ or $d(1) > 3.2m$ & axles=5 & groups>2		
>=6	>2	Six (or more) axle articulated vehicle or Rigid vehicle and trailer	ART6	9	axles=6 & groups>2 or axles>6 & groups=3		
>6	4	B-Double B-Double or Heavy truck and trailer	BD	10	groups=4 & axles>6		
>6	5 or 6	Double road train or Heavy truck and two trailers	DRT	11	groups=5 or 6 & axles>6		
>6	>6	Triple road train or Heavy truck and three trailers	TRT	12	groups>6 & axles>6		



mainroads
WESTERN AUSTRALIA

3

Enquiries: Mr Seung Jo, A/Road Services Officer (Speed Zoning), 08 9323 6233
Our ref: 15/4721
Your ref: 05-001-03-0003\MB



Chief Executive Officer
Shire of Wagin
PO Box 200
Wagin WA 6315

Dear Bill Atkinson

SPEED INDICATION DEVICES

Main Roads recognises that Speed Indication Devices (SID) are an important tool in effectively reducing travel speeds on both state and local roads in Western Australia.

In October 2021, Main Roads approved a new *Vehicle Activated Signs Policy and Guidelines*, which stipulated (as per the requirements of Regulation 297 of the *Road Traffic Code 2000*) that the installation of all Vehicle Activated Signs, including SID, must be approved by the Commissioner of Main Roads.

The Commissioner of Main Roads may however allow an authorised body to install particular types of road signs, in line with the new Policy. In this regard, it has been decided to delegate this function to Local Government.

Under this delegation, I can confirm that Shire of Wagin has authority to erect, establish, alter and remove SID on local roads under its control, subject to the following conditions being applied:

New signs

- SID are only to be considered for temporary use on local roads or for temporary road works for an initial maximum period of 12 months. SID can also be installed as part of an area-wide speed reduction initiative as a temporary measure.
- SID should only be used in locations where there is an identified speed compliance issue, as use at sites where speed compliance is not a concern can diminish the devices' effectiveness.
- SID shall only be located where the device will not interfere with the comprehension of existing traffic control devices.

Existing signs

- After a period of a maximum of 12 months (from the date of installation), Council may elect to either relocate to another appropriate location or remove existing signs.
- Where a SID has been erected at a location for 12 months, and the operating speed remains at >10 km/h above the speed limit, Council should investigate additional complementary treatments (in line with the current speed zoning policy), to lower the operating speed.

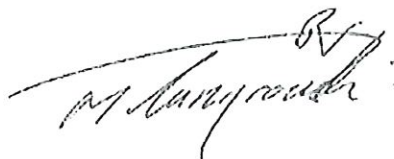
Sign Display Requirements

- When a driver is travelling under the legal speed limit, the speed at which they are travelling and/or a symbol/message affirming the positive driver behaviour can be displayed.
- If a driver is identified travelling above the legal speed limit, the SID must not display the vehicle speed. In this case, a message (e.g. "Slow down") or symbol should be used to influence drivers to reduce their speed.
- SID must not display any messaging that replicates a regulatory traffic sign.

To support the new arrangement, Council shall maintain a register of all SID installations and make available on request, to allow Main Roads to ensure compliance with the requirements of the Vehicle Activated Signs Policy and Guidelines. Main Roads retains the right to direct Council to remove any non-compliant SID.

Please be assured that Main Roads is committed to providing a safe road network for all road users and will continue to provide technical advice to councils where applicable. Should you require any further information, please contact the enquiries officer above.

Yours sincerely



Mehdi Langroudi
A/EXECUTIVE DIRECTOR NETWORK OPERATIONS
 30/3/22

Officer		Comment <i>CEO / How</i>
Action Required		
Information Only		
Scanned		

A.D. Engineering International Pty Ltd
Unit 2,1, McDowell St, Welshpool, WA, 6106
info@adengineering.com.au
+61 8 9406 5700
ABN #: 18 074 815 955



A.D. ENGINEERING INTERNATIONAL
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Tax ID: 18 074 815 955
Bank Account#: 201865561
BSB Number: 086-006
http://www.adengineering.com.au/

Quote 100506

SALES REP INFO
Josie McDonald
josiem@adengineering.com.au

QUOTE DATE
05/04/2022
QUOTE EXPIRY DATE
05/05/2022
TERMS
30 Days EOM

ORDERED BY
Shire of Wagin
2
Arthur Road
wagin, WA, 6315

CONTACT INFO
BILL ATKINSON
ceo@wagin.wa.gov.au
+61 429 611 493

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. GST)	TAX
1	AD322 Solar powered Includes brackets manuals	2	Unit	\$5,720.00	\$11,440.00	\$1,144.00
2	Aluminium Frangible Powered coated Yellow Pole with sleeves- 89mm OD- 80mm NB x 5.5m	2	Unit	\$1,400.00	\$2,800.00	\$280.00
3	Remote Access- includes 12 months 4G wifi, modem and SIM Card Training via Team viewer is included After the first 12 months cost is \$480 per year per device	2	Unit	\$1,350.00	\$2,700.00	\$270.00
4	Installed and Commissioning Excludes Traffic Management	1	Unit	\$6,500.00	\$6,500.00	\$650.00

Subtotal:	\$23,440.00
Total GST:	\$2,344.00
Final price:	\$25,784.00

Tax Totals

GST on Income(10.0%)	\$2,344.00
-----------------------------	-------------------

SIGNATURE:

DATE:



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

A.D. Engineering International Pty Ltd
Unit 2, 1 McDowell Street, Welshpool
Western Australia 6106

1800 048 700 or +61 8 9406 5700

info@adengineering.com.au

www.adengineering.com.au

AD322 Radar Speed Displays (RSD)



AD322 Radar Speed Displays (RSD) feature an ultra-bright LED display (24x16 pixels at 25mm pitch) integrated with radar speed sensor and data logger for traffic analysis. It provides motorists with a direct indication of their vehicle's speed and an effective trigger (message) to warn them about their speed. The radar can be set to trigger the display when vehicles are above the set limit. Ranges can be set with different responses message (up to 2 lines of 4 characters can be displayed).

Our Radar Speed Display can be controlled remotely or locally and can be used for dual speed zones (e.g. school zones) via time and day selector. It can be mains or solar powered and it is designed to be easily mounted to a pole using clamps.

The Radar Speed Display that we produce has a robust weatherproof and vandal resistance design to ensure low maintenance requirements and a long service life. It is ideal for Australia's harsh environmental conditions.

An optional high speed camera with invisible infrared flash can be fitted to allow images to be recorded to a SD card of vehicles detected over the speed limit.

Features

- Smile or Frown can be displayed
- Ultra-bright LED full matrix display 24x16 pixels at 25mm pitch
- Integrated radar speed sensor
- Data logger for traffic analysis
- Low maintenance high quality powder coated aluminum enclosure
- Weatherproof & vandal resistant display
- On-site or remotely programmable
- Can be used for dual speed zones e.g. School zone via time & day selector
- Dimensions (W)670mm x (H)900mm x (D)190mm
- Easy to use software to set time, ranges and custom messages

Optional

- Solar power option for continuous in-field use
- 3G/4G remote communication / programming
- GPS positional information (also updates time clock)
- High speed camera to capture vehicles exceeding limit



AD322 Speed Radar Display (RSD)



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

November 2021



www.adengineering.com.au

WHY AD ENGINEERING?



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

1. AUSTRALIAN ENGINEERED & MANUFACTURED

A.D. Engineering International is Australia's leading manufacturer of high quality electronic equipment for the road traffic ITS industry. Over the last 40 years we have specialised in the design, manufacture and supply of Electronic Signs, Signals, and Displays to provide information, traffic control and road safety. We are not an importer of electronic equipment - we design and manufacture 100% in Australia. We have many years of experience researching, designing and testing the ideal components for our products, which are designed for and ideally suited to Australia's harsh environmental conditions.

2. PRODUCTION AND MANUFACTURING FACILITIES

A.D. Engineering International combines the latest design software with state-of-the-art manufacturing and assembly equipment to produce a full range of electronic products, we are located at 1 McDowell St, Welshpool. We are now apart of the Jason Signmakers Group.

3. WORKING WITH AUSTRALIA'S TOP COMPANIES AND GOVERNMENT DEPARTMENTS

Our highly skilled and experienced team have successfully completed over 1000 turnkey projects to date for various Local, State and Federal Government Departments, including the Road, Rail and Aviation sectors, and the Education and Health departments. Also Private Sector organisations in Australia and overseas including the Engineering, Construction, Mining, Transport, Manufacturing and Retail industries.



WHAT WE STAND BY



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

Our goal is to work closely with you on your operation as a trusted and reliable manufacturer of high-quality electronic equipment for the road traffic ITS industry.

Our continued partnership with our clients is recognition of our high-quality products, reliable performance and commitment to our clients and the community. Our products are different from our competitors' because we guarantee:

- ✓ Superior quality
- ✓ Longest service life
- ✓ Ongoing support
- ✓ Low maintenance costs
- ✓ 2-year default warranty
- ✓ Value for money

When quality, performance and product life count, we're there to help!

We are committed to producing innovative, reliable electronic equipment with the longest service life to meet your project specific requirements.

We provide our clients with ongoing support and service for the life of the product.

We are committed to delivering to your timeline. We understand short project lead times can become a necessity.

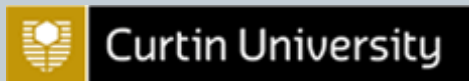
SOME RECENT PARTNERS AND PROJECTS



A.D. ENGINEERING INTERNATIONAL
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Government of South Australia
Department of Planning,
Transport and Infrastructure



EXPERIENCE



A.D. ENGINEERING INTERNATIONAL
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2020- QE11 Medical Centre- Sir Charles Gairdner Hospital- Nedlands

2 x Radar Speed Displays Contact- Sian Casley, Sian.Casley@health.wa.gov.au

2019- City of Wanneroo- Alexander Heights

4 x Radar Speed Displays Contact- Marius Hageqi, Marius.Hageqi@wanneroo.wa.gov.au

CLIENT SUCCESS STORY



2016/2018- MRWA AD305 Flashing Speed Limit Signs - School Zone Signs

Design, manufacture and supply 120x Solar Powered Variable Speed Limit Signs with integrated 3G technology for remote connection to update speed limit and warning messages, for local and regional schools in WA.

CONTRACT VALUE: \$650K

Ordinary Meeting of Council



2018- Department of Infrastructure Energy and Resources (DIER TAS)- AD315 Advertising Variable Message Signs (VMS)

Design, manufacture and supply 8 LED Signs for Tasmania's truck checking station with control system and STREAMS connection. System has its own control system and RF hand-held remote control.

CONTRACT VALUE: \$91K

75

26 April 2022

CLIENT SUCCESS STORY



A.D. ENGINEERING INTERNATIONAL
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Melbourne Airport Variable Message Signs - 2018

We have made the largest full colour Variable Message Sign in the country! Perhaps the biggest in the southern hemisphere.

Located at the Melbourne Airport, it will be the most visible VMS in Australia, over 80,000 people a day will see it.

We have installed 2 Variable Message Signs, one was slightly smaller. We are very pleased with results and they look great.

CONTRACT VALUE: \$1.2M



AD322 RADAR SPEED DISPLAY (RSD)



A.D. ENGINEERING INTERNATIONAL
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AD Engineering International is a local Perth based company. We manufacture to order. We give you value for money, with our compliance, accountability and our ongoing support for the life of your product. We will have parts and repair service available at request.

You will receive supporting material and manuals, this will be in hard copy and UBS format.

The unit can display Frown, Smile, wording like SLOW DOWN, TOO FAST, WELL DONE and the speed can be shown.

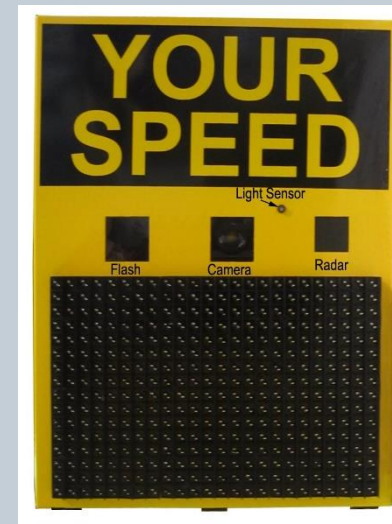
As an extra benefit we are now part of the Jason Signmakers group and have capabilities and resources are that extended across all signage, fabrication and project management.



Ordinary Meeting of Council



77



26 April 2022

FEATURES



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

Ultra-bright LED full matrix display 24 x 16 pixels at 25mm pitch- light sensor

Integrated radar speed sensor

Data logger for traffic analysis

Low maintenance high quality powder coated aluminum enclosure

Weatherproof & vandal resistant display

Remote Access through a secure web site from any computer reporting on speed, vehicle count, battery voltage

Can be used for dual speed zones (e.g. School Zone) via time & day selector

Dimensions (W) 670mm x (H) 780mm x (D) 190mm.

The solar powered system consists of a , 200W solar panel supporting a heavy-duty battery. The solar power system is designed for continuous operation with minimum maintenance.

255AH gel battery enclosed Steel Enclosure - W815 H815 D140

SPECIFICATIONS



A.D. ENGINEERING INTERNATIONAL
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DISPLAY CABINET

The LED display is enclosed in a weatherproof, tamperproof, sealed and lockable powder coated aluminium cabinet fitted with stainless steel fixings.

RADAR

K Band Radar - conforms to Australian Standards AS 2898.1 & 2898.2 -1992, secured within the display enclosure. Does not require calibration

POWER

The solar powered system consists of a 200-watt solar panel supporting a heavy-duty battery. The solar power system is designed for continuous operation with minimum maintenance.

OPERATIONAL CONTROLS

Remotely controlled via Control Point. Subscription cost \$480 per unit per year after the first 12 months.

DOCUMENTATION

Instruction manual (hard copy and USB) with detailed operating instructions, instructional photographs and contact numbers should technical support be required.

WARRANTY

24-month parts and labour warranty

SERVICE & MAINTENANCE

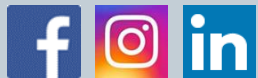
Contact our office directly for a consultation and, if necessary, we will direct you to our locally authorised service agent and supply replacement parts as required.



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A.D. Engineering International
1 McDowell St Welshpool WA 6061
+61 8 9406 5700
1800 048 700 (Freecall)
info@adengineering.com.au

Find us on





A.D. ENGINEERING INTERNATIONAL
M A K E I T H A P P E N

AD322 RSD Maintenance Plan



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Annual Maintenance: 6
 Display 6
 Power System 6

Revision History

V1	June 2017	Initial Release
V2	May 2021	Updated

For further information on this or any other of the A.D. Engineering International Products:

www.adengineering.com.au

or

info@adengineering.com.au

For Technical Support:

<http://www.adengineering.com.au/technical-support/>

Safety Instructions



Dangerous voltages are present in the mains powered versions of A.D. Engineering International products. All 240VAC connections and servicing should be carried out by a licenced electrical contractor.



Refer all servicing to qualified service personnel. Servicing is required when the unit has sustained damage or if the unit does not operate normally.



Always exercise care when lifting items. Avoid lifting heavy and awkward items on your own.

Terms and Conditions

Document Lifetime

This product manual is an integral part of the product purchased. The user must ensure the manual is always available for consultation during the use and maintenance of the product. If the product is resold, the manual must be transferred to any subsequent owner or user of the product.

Disclaimer

The manufacturer is not liable for any inaccuracies in this booklet resulting from printing or transcription errors. The manufacturer reserves the right to modify its products as it considers necessary or in the interests of the user, without compromising their essential safety and operating characteristics.

- THIS MANUAL SHOULD BE READ CAREFULLY BEFORE USING THE PRODUCT.
- INSTALLATION OF THIS EQUIPMENT MUST BE CARRIED OUT BY QUALIFIED PERSONNEL, IN COMPLIANCE WITH APPLICABLE STANDARDS AND IN ACCORDANCE WITH THIS MANUAL AND/OR INSTRUCTIONS PROVIDED.

The manufacturer is not responsible for any damage or injury to persons caused by not following the above guidelines or by the unauthorised modification of any part of the appliance or by using non-original spare parts.

The installing technician is responsible for correctly installing the appliance according to applicable law and standards.

Interim Statement

Failure to install equipment in accordance with these instructions may void any applicable warranties. If the installer is in any doubt about the correct procedures, they should contact AD Engineering International via:

Unit 2B, 1 McDowell Street Welshpool

Email: support@adengineering.com.au

Free call: 1800 048 700

Phone: +61 8 9406 5700

General Description

The AD322 has been designed to provide extended service life with minimum maintenance requirements. This document outlines the maintenance schedule for the AD322, failure to follow this may decrease the service life and or reliability of the AD322.

Tools for Maintenance

There are certain tools which the technician will need to complete the maintenance cycles. All technicians should wear contractor or worksite specific PPE.

6 Monthly Maintenance:

- Cloth and or water for dust/dirt removal
- Multi-meter
- Keys for access to equipment (top cabinet key, battery compartment key)
- Ladder or EWP

Annual Maintenance:

The annual maintenance requires the same tools as used for the 6-monthly maintenance.



Maintenance Plan

6 Monthly Maintenance:

AD322 Element	Maintenance Task	Frequency	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
SOLAR PANEL														
	Visually verify that solar panel has not been damaged	6 Monthly												×
	Clean solar panel with water if required	6 Monthly												×
	Visually check that mounting is secure	6 Monthly												×
DISPLAY														
	Wipe display clean if required.	6 Monthly												×
	Visually verify that all LEDs are functioning correctly in the display	6 Monthly												×
	Verify that the display box locks are secure and provide positive pressure on the door seal	6 Monthly												×



AD322 Element	Maintenance Task	Frequency	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Check and lubricate hinges and door lock mechanisms as required	6 Monthly												×
POWER SYSTEM														
	Verify that all battery terminal connections are secure and corrosion free	6 Monthly												×
	Verify that battery voltages are at acceptable levels	6 Monthly												×



Annual Maintenance:

Please note that the Annual maintenance includes all 6-monthly maintenance.

AD322 Element	Maintenance Task	Frequency	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
DISPLAY														
	Visually verify that no condensation has formed within the display box	Annually												×
	Verify that all cable connections are secure	Annually												×
POWER SYSTEM														
	Verify that batteries are physically free from defects	Annually												×
	Verify all battery connections are secure and free from corrosion	Annually												×
	Verify that the battery bracket's bolts are secure	Annually												×



12.1.5 RURAL AID COMMUNITY BUILDERS PROGRAM – INVITATION FOR WAGIN TO PARTICIAPTE

PROPONENT:	Mr Peter Kenyon – <i>BANK OF IDEAS</i>
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 th April 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	CR.SP.1
ATTACHMENTS:	<ul style="list-style-type: none">• Email Correspondence – Mr Peter Kenyon – <i>BANK OF IDEAS</i>• Program Overview and Key Benefits

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council support the participation of local representatives in the Rural Aid Community Builders Program.

Carried 0/0

BRIEF SUMMARY

This leadership program seeks to support local community builders within a defined cluster of communities, to better understand and build their local regional community and economy. It is proposed to develop a cluster of selected towns within the region to participate in the program.

BACKGROUND/COMMENT

Attached correspondence refers. The objective is to identify between 3 and 6 key people in each of the participating communities to join with their counterparts in other towns to develop leadership skills, aligned to equipping them to increase their effectiveness in developing community and economic development. Wagin has been identified as potential participant in the program.

One of the drivers of this program is the fact that the impacts of Covid-19 are believed to have fragmented community cohesion and volunteer input. It is hoped and expected that this program will assist in reinvigorating volunteer uptake and commitment towards making their respective communities more vibrant.

The program is fully funded by *Rural Aid Australia* and the extent of the Shires involvement will be to offer tacit support and to provide the occasional venue for meetings.

CONSULTATION/COMMUNICATION

Mr Peter Kenyon – *BANK OF IDEAS*

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The provision of venues for meetings would be deemed to be an in-kind contribution from the Shire.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Possibility of a Regional Community Builders Program

The national charity, Rural Aid, are currently exploring with the assistance of Peter Kenyon, Director., Bank of I.D.E.A.S., the potential of a potential launching a grassroots regional leadership development initiative called the Community Builders Program. The Community Builders Program simply seeks to support local community builders within a natural and connected cluster of communities to better understand and build their local and regional community and economy. The attached Flyer outlines its simple dynamics and purpose and what Rural Aid are offering in terms of its reintroduction into one cluster of WA rural communities. One proposed cluster is the set of communities comprising the South Central Wheatbelt- Wagin/Dumbleyung/Darkan through to Brookton/Pingelly and Wandering/Williams to Wickepin.

The support of the Shire of Wagin is sought in advocating this cluster to ensure its selection. All financial costs in establishing and facilitating the Program would be met by Rural Aid (i.e., no financial implication for the Shire). The Shire's key role would be in working with local groups to form a local Wagin Community Team (3 to 6 persons), and possibly hosting one of the six training days in the town.

Peter Kenyon | Director

Bank of I.D.E.A.S.

(Initiatives for the Development of Enterprising Action & Strategies)

'Break rules, be passionate, think about your community's legacy.' (Jason Roberts)

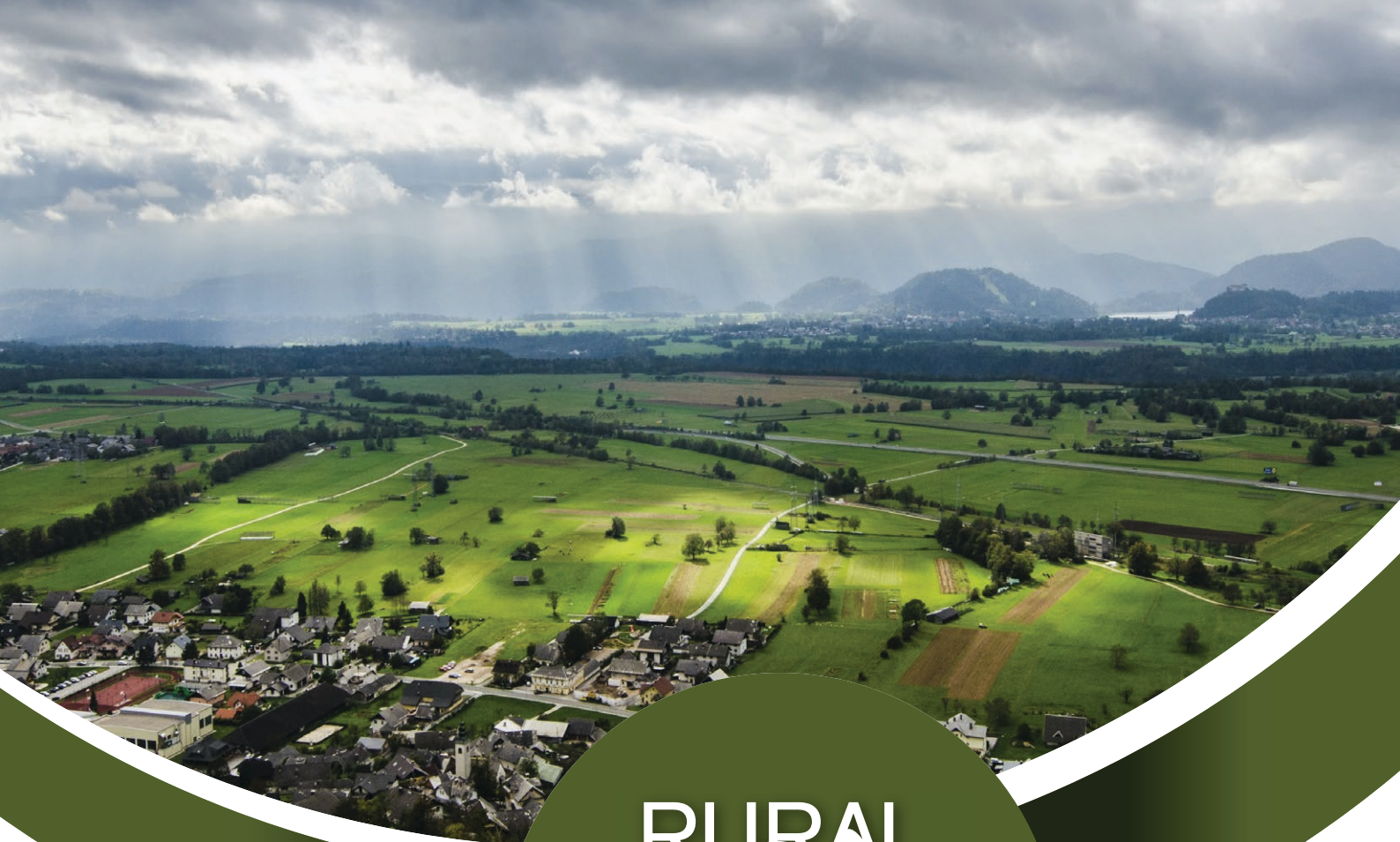
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THE COMMUNITY BUILDERS PROGRAM



*If you want a year of prosperity, grow grass.
If you want ten years of prosperity, grow trees.
If you want 100 years of prosperity, grow people.*

Scott's Bluff Leadership

Overview

The Community Builders

Program represents a grassroots leadership program that seeks to support local community builders within a defined cluster of communities to better understand and build their local and regional community and economy.

The earliest version originated in the early 1990's in the US state of Nebraska, based on five observations by a rural historian called Professor Robert Manley: namely-

- **The key to economic success in rural communities is tied directly to investment in community leadership;**
- **While agriculture is, and will remain an important part of most rural economies, it no longer holds life and death power over a community's future;**
- **There are two types of leadership exist in every community – formal identified leaders who usually represent a constituency and have position; and community 'mover and shakers' – community builders who usually work from passion rather than position;**
- **There is a need to bring together community residents who are excited about making things happen in their community; and**
- **The importance of community cooperation, of communities beginning to interact, discover each other and work together to achieve social and economic goals.**

The first **Australian Community Builder Program** occurred in Western Australia in 1997 as part of "Doing More with Agriculture" initiative following a 'Small Town Study Tour' to Nebraska, and by 2000 there were cluster programs happening in most WA regions. In 2000, a state-wide program was introduced in South Australia. Subsequently versions of **the Community Builder Program** have occurred in a diverse range of regions across Australia.

Rural Aid as a national charity is committed to supporting farmers affected by natural disasters. It also recognises the need to create more sustainable local rural communities and is keen to see the expansion of **the Community Builder Program** across Australia. In 2022,

It isn't enough for a town to have good leadership. Communities also must have people – Community Builders – who vigorously encourage and support a wide range of activities which benefit the community. These builders aren't self-serving. They're interested in improving and perpetuating their communities. Find a community with both leaders and builders and you'll find a community that works'

Prof Robert Manley

Key Benefits

Program Goals:

- Provide the necessary information, skills, tools, motivation, confidence and passion to positively manage community change.
- Encourage new thinking about ways to better support and nurture social and economic development at local and regional levels.
- Stimulate collaboration between communities and create peer support networks and friendship links across a region.

Never doubt that a small group of thoughtful, concerned and committed citizens can change the world! For indeed it is the only thing that EVER has!

Typical Program Elements:

- Six month action learning experience, involving a monthly one day 'cluster muster'.
- A cluster of connected communities constitute the geographical regional basis.
- Between 6 – 10 communities create a cluster.
- Each community is represented by a 3 to 6-member team.
- Bank of I.D.E.A.S. is responsible for coordinating the learning experience including input of the necessary technical expertise.
- A local parttime Cluster Coordinator working 50 hours per month manages arrangements and connections in each cluster.

Learning Program Components:

- Monthly 'cluster muster' workshops days with learning program priorities determined by participants at initial meeting.
- Resource handbook.
- Community asset mapping experiences.
- Individual community team meetings
- Community project.
- Access to additional skills development opportunities.
- Final celebration event.
- Formulation of community action plans following completion of six-month learning program.

Typical Monthly Cluster Muster Workshop Day:

- 'First Impressions' tour of host community - feedback to hosts.
- Informal sharing over refreshment breaks.
- Resource information session.
- Interactive workshop experience focusing on participant identified learning priorities. Past Community Builder Program themes have included the following:
 - *Getting a community working together and excited about change.*
 - *Engaging young people.*
 - *Asset mapping a local community.*
 - *Working with local media.*
 - *Establishing a community 'Business Expansion and Retention Program'.*
 - *Developing a local tourism strategy.*
 - *Plugging spending leaks in the local community.*
 - *Fostering community pride and economic development through heritage.*
 - *Building a positive community mindset.*
 - *Understanding my strengths.*
 - *Developing public speaking skills.*

Program Strengths:

- Action learning nature of program structure and processes.
- Program flexibility.
- Grassroots ethos - driven and designed by participants themselves to achieve their priority learning requirements.
- Strong Asset Based Community Development (ABCD) emphasis - focus on 'inside out' development.
- Peer networking and monitoring.
- Program expectation to learn about one's community and become involved in building its future.
- Focus on learning from stories of positive change from other small rural communities.
- Demonstration over a long period of participant and community positive change action following Community Builder involvement.
- Development of a local action plan.

Personal Benefits of Participation:

- Gaining a better understanding of one's community and region, and what is needed to build a more positive rural future.
- Developing the knowledge base, skills and mindset to be more effective in community and economic development.
- Discovering the wide range of strategies, resources and stories which other communities are utilising to achieve healthy and vibrant futures.
- Learning how to identify, map, connect and mobilise the diverse range of community assets and capacities; access appropriate development resources; build collective partnerships; and involve other residents and groups in community and economic development initiatives.
- Working and networking collaboratively with neighbouring communities in regional development activities.
- Having fun in a wide range of team building experiences and activities.

I'm involved with Community Builders because the fading history of our town is too great to be ignored and the future too exciting. The camaraderie and participation with other communities makes this program so vitally stimulating'

Salli Vaughan
Kendenup | WA

“

I have met and made friends with an awesome group of people whom I know that I ordinarily would never have met. The six months that made up the Community Builders Program was a blast and it was a shame that it had to come to an end. Or did it?

Heidi Hotka



Contribution by Rural Aid:

Funding to enable the creation of clusters in 2022 -

- Program promotion, establishment, operation and coordination.
- Resource person involvement.
- Employment of Cluster Coordinator.
- 'Cluster Muster' catering costs.
- Development and provision of program Handbook.
- Linkage to other development resources and experiences.
- Production of copies of local action plans following completion of 6-month learning program.



Role of Bank of I.D.E.A.S.:

- Promotion of the Program.
- Identification of the Cluster sites.
- Recruitment of participating communities and community teams.
- Facilitation and resourcing of the monthly 'Cluster Muster' learning experiences.
- Access to other relevant learning and development resources and experiences.

Further Details:



Peter Kenyon
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Community Programs Coordinator | Rural Aid
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26 April 2022

12.2 DEPUTY CHIEF EXECUTIVE OFFICER

12.2.1 DEPUTY & ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – APRIL 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer/ Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 April 2022
PREVIOUS REPORT(S):	17 March 2022 (DCEO)
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Updated Overview of IPR Process

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Deputy Chief Executive Officer's report for April 2022.

Carried 0/0

BRIEF SUMMARY

The following report details the activities that fall under the control of the DCEO for the month of April.

BACKGROUND/COMMENT

CORPORATE SERVICES

Integrated Planning and Reporting – Strategic Community Plan

What have we done?

1. To date, the community survey has returned 67 surveys via online and hard copy. To increase the number of surveys completed, the survey period has been extended.
2. Promotion of engagement through community functions (for example, *CommuniTEA Hub* survey distribution; social media and official website promotion; engagement with sports clubs).

The next steps

The Integrated Planning and Reporting Advisory Standard requires 500 persons or 10% of community members to contribute to two documented consultation mechanisms. To include the survey results as a documented mechanism, timeframes have been extended and additional community consultation planned to support the review process.

The Chief Executive Officer, Deputy CEO and Acting Deputy CEO met recently and propose the following to support additional community consultation and ensure greater diversity in community input:

- April 2022 Extension of community survey closing date until 26 April 2022
- May 2022 Tailored workshops with targeted audiences to capture additional input
- June 2022 Collaboration with *CommuniTEA* Hub and Peter Kenyon
- July 2022 Compilation of learnings by senior management
- Aug/Sept 2022 Document preparation
- Oct/Nov 2022 Draft Strategic Community Plan
- Following approval by Council, the vision and community objectives will be integrated with other Council plans.

Sportsground Precinct Redevelopment Update

At its March 2022 ordinary meeting, Council resolved that the Sportsground Precinct Redevelopment was most likely to be a staged proposal. Further, Council resolution 4743 requested 'That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contribution that they may be able to make to stage one.'

The acting Deputy Chief Executive Officer (DCEO) contacted each club represented on the Sportsground Precinct Redevelopment Steering Committee, initially by 'phone with the offer of a meeting and then in writing, providing an extract of Council resolutions from 22 March as well as a written request for an indication of commitment to the proposed project and possible financial contribution over 12 and 24 months. Community and Council members of the Steering Committee were provided with the same material to ensure procedural transparency and all clubs were offered confidentiality on request.

This request was reaffirmed to remind stakeholders of the timeline for feedback and a renewed offer to meet in the event of questions or issues requiring exploration.

The acting DCEO attended a meeting of the Wagin Bowling Club membership 6 April to present confirmation of Council's request and answer any questions from the floor. Approximately 30 persons attended the meeting with a very good discussion of the club's particular circumstances, the shared clubroom proposal and future playing ground needs. An invitation to participate in the community survey for the Strategic Community Plan was also made.

Seven organisations are members of the Sportsground Precinct Redevelopment Steering Committee, as well as two councillors and two community members. Each organisational member and community member has been invited to make a submission for collation with this item. Submissions were requested to be received by 9am Wednesday 13 April.

By that time, seven submissions had been received from the following:

- Wagin Hockey Club (1 April) with a clear commitment to the project and a willingness to financially contribute.

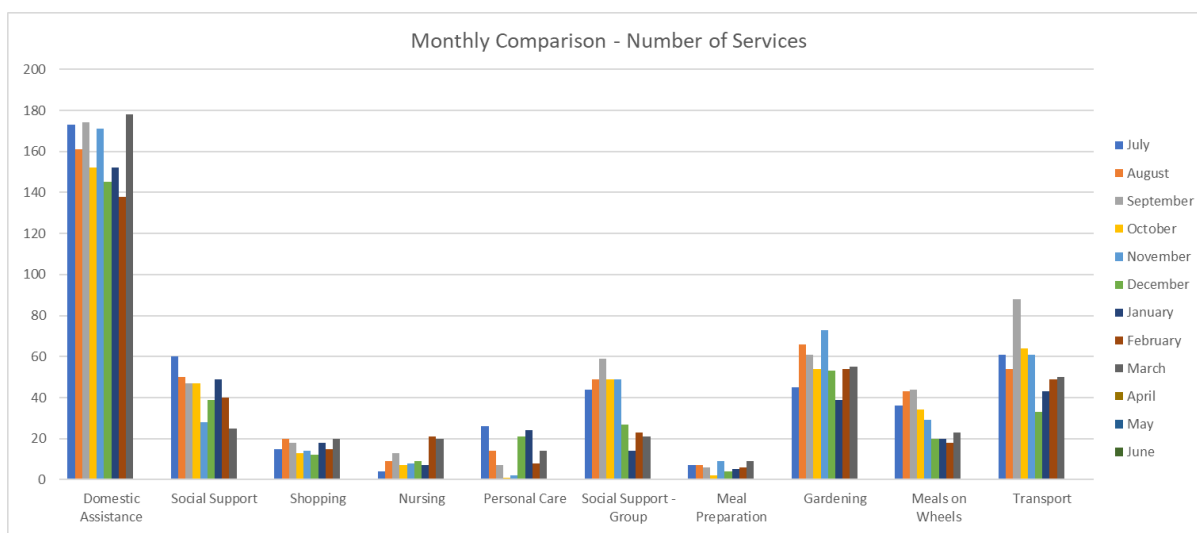
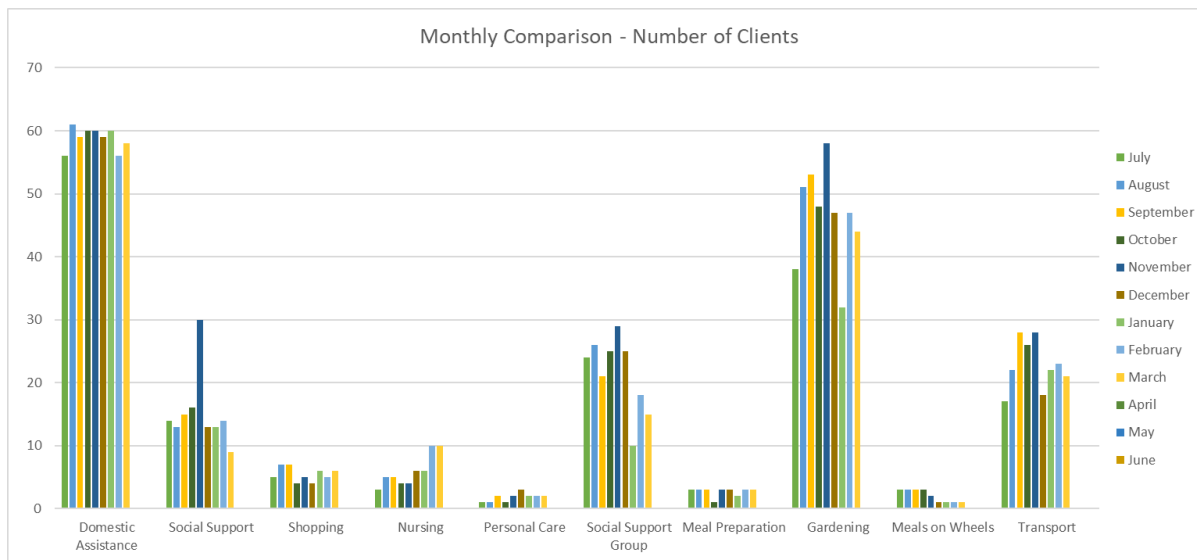
- Wagin Bowling Club (11 April) indicating a favourability toward the project but no commitment to the proposal or to making a financial contribution pending the addressing of seven (significant) areas of concern.
- Wagin District Cricket Club (12 April) indicating commitment to the Committee process and a need for a clear pathway forward. Minimal ability to contribute financially.
- Wagin Trotting Club Inc. (12 April) indicating clear commitment to the Steering Committee process; main issue for this club is continued access for trotting activities; the club has other funding priorities at this time including support for the volunteer ambulance brigade; accordingly, the club is not able to make any financial commitment to the sportsground re-development.
- Wagin Agricultural Society (13 April) indicating support for phase one of the precinct re-development with no financial contribution at this time.
- Wagin Riding and Pony Club Inc. (13 April) offers in principle support for the proposal with no financial commitment.
- Wagin Tennis Club. (13 April and 28 February) is committed to the proposal and is prepared to make an unspecified financial contribution.

AGED CARE HOMECARE REPORT MARCH 2022

CLIENTS:

84 clients received one or more services for March

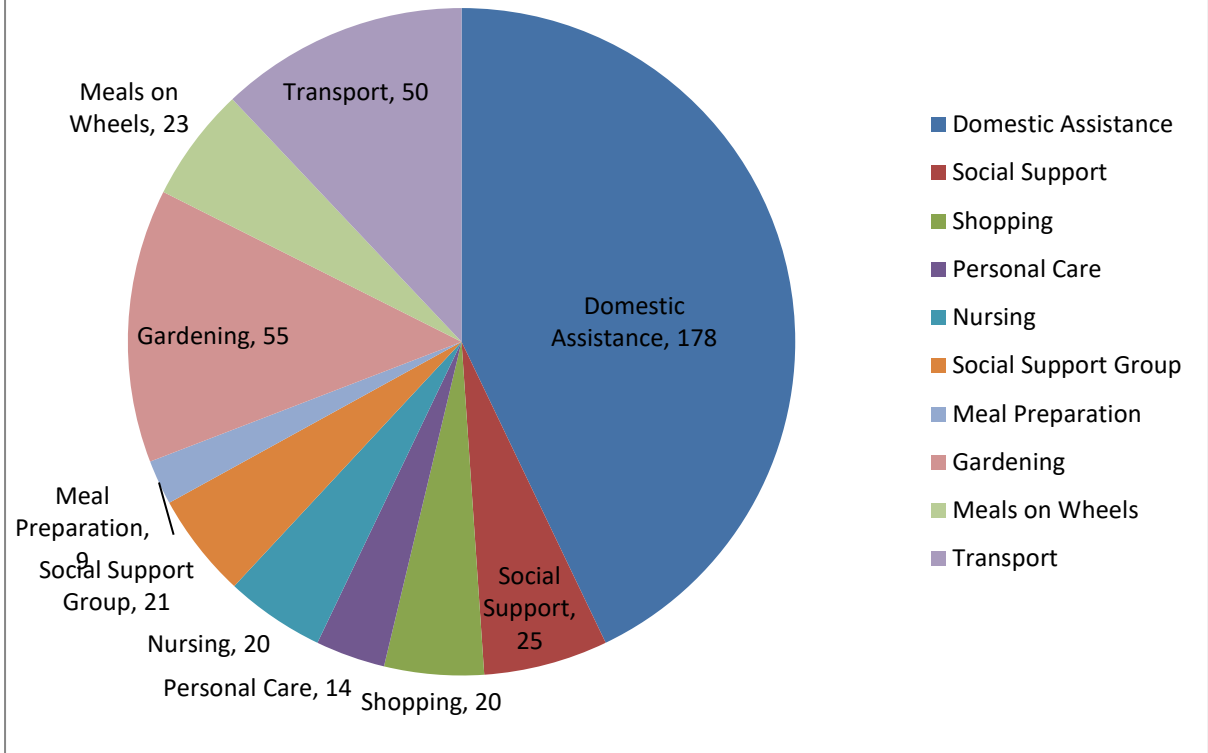
Service	Number of Clients
Domestic Assistance	58
Social Support	9
Shopping	6
Nursing	10
Personal Care	2
Social Support Group	15
Meal Preparation	3
Gardening	44
Meals on Wheels	1
Transport	21



SERVICES

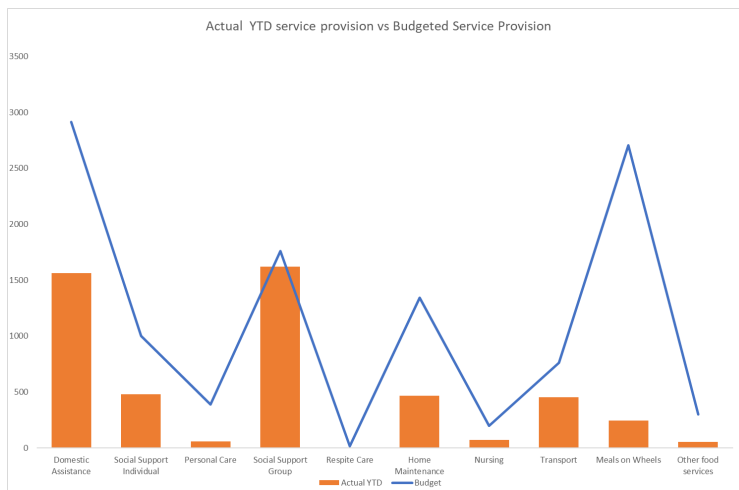
Service	Number of Services
Domestic Assistance	178
Social Support	25
Shopping	20
Nursing	20
Personal Care	14
Social Support - Group	21
Meal Preparation	9
Gardening	55
Meals on Wheels	23
Transport	50

Wagin Homecare # Services March 2022



Wagin Homecare Complete Service Provision March 2022

Types of services provide	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	227.37	-15	2913	1789.06
Social Support Individual	83	89.65	6	1001	569.61
Personal Care	33	18.62	-14	390	76.52
Social Support Group	147	75	-72	1760	1697.13
Respite Care	2	0	-2	18	6
Home Maintenance	112	56.5	-56	1344	523
Nursing	17	19.33	3	200	91.63
Transport	64	50	-14	762	503
Meals on Wheels	226	23	-203	2707	268
Other food services	25	10.75	-14	299	66.45



SOCIAL MEDIA

April Shire Facebook Report

11 April 2022

The Shire Facebook page recorded 17 posts since the last report in February with the biggest audience awards going to the post about the new installation at the Wagin War Memorial site, which received 1,637 people checking in and 25 of those people sharing the post, only just winning over two missing cats in the pound.

- Shire Survey with Poetry – 15 March – 1,054 people and five shares
- COVID plan details – 17 March – 728 people and one share
- Betty Terry Flyer – 19 March – 620 people and one share
- Cat in the pound – 23 March – 837 people and two shares
- Cat in the pound – 24 March – 1,606 people and seven shares
- Dog in the pound – 24 March – 417 people and two shares
- Cat in the pound – 24 March – 443 people and three shares
- Cat in the pound – 24 March – 912 people and four shares
- Pool Closing flyer – 24 March – 466 people and two shares
- Book Launch Live Stream – 25 March – 457 people and two shares
- Dog in the Pound – 26 March – 1,136 people and eight shares
- Movie Flyer – 31 March – 314 people
- Soldier at the Memorial – 31 March – 1,637 people and 25 shares
- COVID vaccination clinic flyer – 31 March – 473 people and three shares
- Community Event Flyer – 1 April – 700 people and five shares
- Community Event Postponed Notice – 5 April – 651 people and two shares
- Shire Strategic Plan Survey Link – 7 April – 387 people and two shares

Our pages statistics state we currently have 1,698 followers, with seven new followers.

Wagin Woolorama currently has 4,319 followers, no change from the last report.

Shire of Narrogin currently has 2,058 followers

Shire of Williams currently has 693 followers

Shire of Dumbleyung currently has 1,336 followers

Shire of West Arthur currently has 1,030 followers

Shire of Woodanilling currently has 346 followers

RECREATION AND CULTURE:

Library Report February/March 2022

This report provides information to councillors about events, activities and statistics in the Wagin Library and Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Update:

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm

Library Events:

- Wagin Library and Gallery Book Club was held on March 12 from 2pm to 4pm. Our next Book Club was held on Saturday April 9 at Wagin Library and Gallery from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.
- John Mawson Author event Friday 25 March 2pm at Eric Farrow Pavilion.

Library Regular Activities:

- WLG Book Club was held on Saturday March 12th from 2pm to 4pm at Wagin Library and Gallery. Our next Book Club was held on Saturday April 9 from 2pm to 4pm at Wagin Library and Gallery
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
 - **Friends of Wagin Library and Gallery meeting was held Thursday 31 March at 4.30pm. Our next Friends Meeting will be held on Thursday April 28 at 4.30pm.**

Library Statistics:

- 0 new borrowers at the library during this reporting period;
- 183 patron visits for February/March reporting period;
 - 24 successful inter-library loan requests for items from Wagin Library and Gallery patrons;
 - Two inter-library loan requests from other public libraries throughout WA for our items; one not supplied.
- One request for information searches undertaken for Wagin library patrons by library staff;
- Three public access computer user/s; nil Wi-Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 24 community members enjoyed free tea or coffee in the library;
- Two community member and library patrons spent time reading and relaxing in the library.
- 28 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

WAGIN MEMORIAL SWIMMING POOL END OF SEASON REPORT

The 2021/22 Wagin Memorial Swimming Pool season kicked off in November. The weather was warm, as it was for the entire season, so pool water temperatures were constantly hovering around 22 – 26 degrees all season with a few days topping at 29 degrees and a week at the beginning of November at 20 degrees. After a busy preseason of maintenance, the pool was looking beautiful. The new filtration system revamped by Wetdecks was working well. The initial clean-up of the 50-metre pool was a massive undertaking as the water had an algae bloom and was entirely green due to no water circulation and no filtration.

Numbers for the season were well up in all categories maybe due to the ideal swimming weather and also due to people getting out more with relaxed COVID-19 restrictions perhaps.

Swimming lesson numbers were well up with the early start vacation swimming session completely booked out. A number of Katanning and Dumbleyung patrons utilized the pool this year in both a recreational and swimming lesson purpose.

First Aid

- Nothing much to report except for bee stings, minor scrapes and bruising.

Events

- Swimming Pool open day BBQ
- A modified Wagin Swimming Club Carnival with lower numbers due to restrictions
- WDHS swimming carnival again with restrictions and lower numbers
- Cancellation of Interschool carnival
- Swimming club training every Wednesday
- Dolphins for 10-week session with an average of 30 young swimmers
- Babies classes with Christie Daniels and Heather Bartram several times per week
- Virtual 'Swim to Rottnest'
- Early morning lappers
- Swimming Club hosted their wind up with inflatable obstacle course
- Australia Day free entry saw 80 patrons attend
- Multiple birthday parties utilising the gazebo/BBQ area
- Host of several Christmas functions

Bad Behaviour

- Patrons this season were generally well behaved.
- The one shower rule was again enforced with 50 percent of the children adhering to it.

Maintenance

- The biggest project was the new filtration system installed by Wetdecks.
- The 50-metre pump was sent to Perth to fix a leak.
- 50 metre chlorinator controller sent to Perth to be fixed but unfortunately failed with a new controller installed in March 2022
- Pavers at the southern end of 50 metre pool constantly washing out
- New 50 metre pool blankets installed

Issues

- Pool gutters in need of re-sealing
- 50 metre pool will need re-painting
- Expansion joints in both pools to be assessed
- 50 metre pool blanket rollers need attention with the repair work done this season not holding up

Finally, I would like to thank the Shire of Wagin for the opportunities over past years at the Wagin Pool and the Recreation Centre. I take away a lot of great memories. Thank you.

*Kim Hough
Wagin Swimming Pool Manager*

Entry Figures for 2021/2022

	Adult Paid	Child Paid	Family Paid (x 5)	Edu Dept.	Spectator	Under 5	Passes	TOTAL
2021/22	1,274	1,819	1,175	1,716	736	738	3,999	11,457
2020/21	828	1,100	620	1045	578	405	3718	8,294
2019/20	1080	2,069	935		576	366	3546	8,572
2018/19	967	1,744	925		753	474	3729	8,592

Grants

Grant Body	Grant Amount	Grant Detail / Reason
Lotterywest - SUCCESSFUL	\$173,776	Stage 2 of the Wetlands Playground Development – <i>Installation date 26 April 2022</i>
SUCCESSFUL	\$61,236	Bushfire Brigades Water Tank – Badjarning, Ballaying, Cancanning and Lime Lake. Water storage tanks have now been installed in Cancanning and Badjarning
Planting Trees for the Queen's Jubilee - PENDING	\$10,000	Moreton Bay Fig Planting Project

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin; Cr Phillip Blight, Shire President; Cr Wade Longmuir, Councillor; Mr Howard Ward, Wagin Agricultural Society; Mr Paul Powell, Wagin Agricultural Society; Ms Fiona Dawson, Wagin Pony Club; Mr Dwight Kellow, Wagin Hockey Club; Mr Brenden Hall, Wagin Cricket Club; Ms Bronwyn Hegarty, Wagin Bowling Club; Mr David Hill, Wagin Bowling Club; the membership of Wagin Bowling Club; Mr Kevin Spurr, Wagin Trotting Club; Mr Anthony Rowell, Wagin Tennis Club ; Mr Cam Clifton Community Member (member of the Committee); Mr Stephen van Schalwyk Community Member (member of the Committee);

STATUTORY/LEGAL IMPLICATIONS

s.5.56 Local Government Act 1995; regulation 19C Local Government (Administration) Regulations 1996; Integrated Planning and Reporting Advisory Standard (September 2016); Home and Community Care Act 1985; Financial Management and Accountability Act 1997 and Financial Management and Accountability Regulations 1997. Library Board of WA Act 1951.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2021/22 approved budget; reference to Shire of Wagin Corporate Business Plan.

STRATEGIC IMPLICATIONS

Reference to Shire of Wagin Strategic Community Plan.

VOTING REQUIREMENTS

Simple Majority

**OVERVIEW OF THE INTEGRATED PLANNING & REPORTING PROCESS (IPR)
FOR THE MAJOR REVIEW OF THE STRATEGIC COMMUNITY PLAN &
INCORPORATION OF THE CORPORATE BUSINESS PLAN (REVIEWED IN 2021)**

***Dec 2021
Preparation of Review***

Management met to prepare a process to undertake the major review required in the 2021/2022 year.

***Dec 2021
Report to Council***

Staff to collate a report on the progress since the last SCP/CBP review

***January 2022
Community Survey***

Preparation and feedback on survey by 10 Jan prior to distribution of survey. This is part of the community engagement process.

***April 2022
Extension of Community Survey***

Extension of the closing date of the community survey has been extended to 26 April 2022.

***May 2022
Additional Community
Consultation***

Tailored full day workshop with targeted audiences to capture the ideas of various age demographic within the Shire.

***June 2022
Collaborative initiative with
community workshop***

Collaboration and learnings from the Peter Kenyon workshop being hosted by *CommuniTea* Hub on 06 June.

***July 2022
Compilation of learnings***

Learnings from all community consultation activities compiled and reviewed by management to input into draft plan.

***August - September 2022
Document Preparation***

Management prepares documentation and draft plan for Council comment.

***October - November 2022
Draft SCP/CBP – presentation to Council***

Council's opportunity to review the community feedback received and draft document and make changes as deemed necessary,

***November 2022
Consultation***

Draft document is advertised for comment and

***December 2022
Adoption***

The SCP/CBP formally adopted by Council.



12.2.2. LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAMME – PROJECT ALLOCATION

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 April 2022
PREVIOUS REPORT(S):	2 February 2022 – <i>Works and Services Committee Minutes</i> 22 February 2022 – <i>Ordinary Council Meeting February 2022</i>
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	GS.PR.9
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council approve project allocation from 'Toilet Block – Murals' to

1. Kerbing – Trench Street, Wagin from Ballagin to Ware Street - \$13,000 and
2. Kerbing – Ware Street, Wagin from Ventnor Street to Arnott Street (single side)- \$10,000

Carried 0/0

BRIEF SUMMARY

Following submission of the Local Roads and Community Infrastructure Program phase 3 work schedule, further comment and decision was required on certain projects.

BACKGROUND/COMMENT

Correspondence was received on 11 April 2022 from *Department of Infrastructure, Transport, Regional Development and Communications* regarding the eligibility of the 'Toilet Block – Murals' project, along with clarification on two other project submission. The additional two projects were easily clarified by the Manager of Works and resubmitted on 12 April 2022 for approval.

The Department notes the following concerns with the 'Toilet Block – Murals' project;

3. Project 10: Toilet Block – Murals

- a. *I have concerns regarding the eligibility of this project, as the murals would need to be in connection with an eligible project. See the relevant section (5.1) in the Guidelines below*
 - community/public art associated with an Eligible Project (Eligible Funding Recipients will need to provide a clear description of the conceptual basis of the artwork);
- b. *This is because the intended outcomes of the program (section 2) are as follows:*

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funding construction projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

- c. *The murals would need to be in conjunction with **construction**.*
- d. *If you wish to continue with this project, please nominate a construction element to it as well. Please also provide a clear description of the conceptual basis of the artwork. Will it promote the town in any way? Will local artists be involved?*
- e. *Please also list multiple coordinates (as the work schedule indicate that the works will be in toilet blocks all around the CBD)*
- f. *If you wish to withdraw this project, please utilise the funds to nominate a new project.*

4. *The sum of total project costs equate to \$687,924. However, your nominal funding allocation is \$697,924. Can you allocate the remaining \$10,000 towards a new project(s), or towards your existing projects?*

After consultation with the Chief Executive Officer, recommendation to reallocate the funds to an eligible project was determined. That said, the recommendation comes from the original Works Committee recommendation of the Trench Street kerbing project.

With additional nominal allocation of \$10,000 confirmed, Manager of Works advised should Council wish to continue the kerbing project along Trench/Ware Street the additional \$10,000 would allow for only a single side of the road and an additional \$8,000 required from the 2022/23 annual budget to complete the section on the opposite side of the street.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

2022/2023 Annual Budget \$8,000 budget consideration for the opposite side of Ware Street between Ventnor and Arnott Street to complete project.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

12.2.3. DELEGATIONS 2022 REVIEW

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 April 2022
PREVIOUS REPORT(S):	11 January 2021 (Finance and General-Purpose Committee)
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.AT.1
ATTACHMENTS:	Draft Delegations Register 2022 (Under Separate Cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That pursuant to sections 5.42 and 5.46 of the Local Government Act 1995, Council Approves the delegation of powers as detailed in the draft Delegations Register 2022 Review.

Carried 0/0

BRIEF SUMMARY

Section 5.42(1) of the Local Government Act 1995 ('the Act') allows the local government to delegate certain powers and duties to the Chief Executive Officer (Absolute Majority required). Certain powers may be delegated to other officers by the CEO (s. 5.42(1)). There may also be delegations by Council to Committees (s.5.16, 5.17 refers).

Section 5.46 (2) of the Act states 'At least once every financial year, delegations made under this Division are to be reviewed by the delegator.' The delegations have been reviewed by Administration with minimal change recommended and are hereby submitted for Council's approval (refer to the Draft Delegations Register 2022).

BACKGROUND/COMMENT

The Local Government Act 1995 recognises there are many circumstances in the business of local government requiring the exercise of discretion to enforce a right or discharge a duty. Equally, the business of the organisation could not be carried out efficiently if the particular person with authority were to personally enforce each of these rights or discharge all of these duties.

To properly administer the local government, Council delegates certain powers to the Chief Executive Officer (limited by s.5.43 and 5.42 (1) (b)) who may in turn delegate the exercise or discharge of duties or powers to other officers, other than the power to sub-delegate (s. 5.44, refers). Conditions may be attached to the delegation or sub-delegation.

The last review was presented and approved by Council 23 February 2021.

Changes made in this review are limited to amending policy numbers to align with the Policy Manual; updating legislative references for correctness; and verifying authorisations include the correct name of the person and / position. The most significant change to authorisations is amendments recognising the replacement of the dual role of Environmental Health Officer/Building Surveyor by two persons; the former is supplied by the Shire of Narrogin by Memorandum of Understanding and the latter by casual engagement of a Building Surveyor.

CONSULTATION/COMMUNICATION

Chief Executive Officer; Deputy Chief Executive Officer; Manager of Works; Manager of Finance.

STATUTORY/LEGAL IMPLICATIONS

Legislation authorising the delegation of certain local government powers or duties and the keeping of records in respect of such delegations includes:

- Local Government Act 1995;
- Local Government (Miscellaneous Provisions) Act 1960;
- Bush Fires Act 1954; and,
- Planning and Development Act 2005.

This list is not exhaustive. Delegation allows a person to enforce a right or discharge a duty on behalf of the organisation. This ensures implementation of Council decisions; the continuation of operations; and the taking of actions to ensure compliance.

POLICY IMPLICATIONS

Delegations allow for the proper discharge of duty and underpin policy compliance.

FINANCIAL IMPLICATIONS

Delegations allow the business of the organisation to be carried out efficiently.

STRATEGIC IMPLICATIONS

Delegations allow for the implementation of strategic plans by delegation or authorisation.

VOTING REQUIREMENTS

Absolute Majority

12.3 MANAGER OF WORKS

12.3.1 WORKS AND SERVICES REPORT – MARCH 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	08 April 2022
PREVIOUS REPORT(S):	14 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Manager of Works Officer report for the month of March 2022.

Carried 0/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW

- Gravel sheet 3km section of Wagin Wickepin Road
- Excavate 115m³ dirt for new playground site at Wetlands Park

UPCOMING WORKS

- Construct and seal Puntapin/Bullock Hills Road intersection.
- Stabilise and seal Moore Street.
- Gravel sheet 4km section of Jaloran Road.

ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise. Maintenance grading various roads as weather permits.

TOWN MAINTENANCE

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes, cleaning footpaths as required and other general works.

PLANT / MACHINERY

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required.

COUNCILLOR'S INFORMATION

The Manager of Works picked up the new tandem flat top trailer from Goomalling on the 1st of April 2022. This trailer will be used to transport the Bobcat and Excavator.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	38,986	39,000	W.1	
ISUZU D-MAX WAGON P-02	E EDWARDS	1/11/2018	78,909	90,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	38,419	44,000	W.1008	
TOYOTA KLUGER P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,230	1/03/2023	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	1,584	2,000	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	4,196	4,600	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	3,685	4,100	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	42	250		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	64,646	68,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,716	9,900	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	102,290	111,000	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	680		W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	311	400		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,926	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,089	1/02/2023	W.9618	
ISUZU P-21	C WARREN	17/03/2017	75,297	84,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	494	521	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	13,600	15,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	14,194	15,000	W.1001	
TRITON UTE P-26	S SICELY	14/11/2014	83,750	92,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	62,201	70,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,804	3,900	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	83,556	93,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	177,357	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,136	1,169		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,939	6,120	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,097	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,074	4,057	W.860	Service Due
TOYOTA UTE P-50	T SIMMS	15/12/2017	48,261	52,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,441	1/04/2023	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	440	459		
TOYOTA UTE P-85	VARIOUS	29/10/2020	10,778	15,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	42,681	50,000	W.10796	

12.4 MANAGER OF FINANCE

12.4.1. ANNUAL BUDGET REVIEW – MARCH 2022

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	12 April 2022
PREVIOUS REPORT(S):	12 February 2021
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	Budget Review 21/22 (Under Separate Cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council adopts the Budget Review for the Shire of Wagin from 1 July 2021 to 31 March 2022, note the potential budget variances in the review and forward a copy of the review to the Department of Local Government.

Carried 0/0

BRIEF SUMMARY

A budget review has been developed for consideration and adoption by Council.

BACKGROUND/COMMENT

The Local Government (Financial Management) Regulations 1996 require that each Local Authority conducts an annual budget review:

33A. Review of budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government’s financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

The budget review is for the period 1 July 2020 to 31 March 2022 and has considered all operational and capital areas of Council. The review has compared year-to-date figures to budgeted figures and projected 30 June figures to ensure accounts are tracking in line with the budget. Where changes and variations are known, these changes have been incorporated to ensure that the desired financial result is achieved by Council.

The following is a summary of the predicted variances:

Carried Forward Surplus	No change
Operating Revenue	76,550
Operating Expenditure	132,588
Non-operating Grants, Subsidies & Contributions	(39,674)
Proceeds from Disposal of Assets	9,477
Capital Acquisitions	36,166
Transfer from Reserves	No Change
Transfer to Reserves	(28,268)
Total Surplus (Deficit)	182,262

The increased operating revenue is mainly attributable to the increase in the Financial Assistance Grants for 2021/22. The actual figures were not available at the time of budget formulation.

The reduction in operating expenses is due to reduced costs within Homecare operations due to a lower uptake of homecare packages than anticipated, reduced costs of EHO operation and reduced administration employee costs.

Capital Operations - The Plant Replacement Program has been adjusted to reflect that the street sweeper is no longer being replaced and also that the old Building Maintenance officer's ute has been transferred to Homecare operations rather than being traded-in against the new one. Homecare have paid the net changeover cost so as to be cost neutral to Council. The Regional Road Group Funding was actually higher than shown in the original budget but this is offset by the increase in Capital Expenditure on the projects. The approved expenditure on the NAB building has been included. Expenditure on the Sportsground Precinct Redevelopment has been reduced from \$60,000 to \$20,000 and the \$40,000 will be transferred to back to reserve

Council need to be mindful that the estimated surplus calculation of \$182,262 is a prediction only, this will change depending on events and decisions that affect Council's finances over the following months to 30 June 2022.

CONSULTATION/COMMUNICATION

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996. Regulation 33A

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

2021/2022 Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

12.5 BUILDING OFFICER

12.5.1 BUILDING OFFICERS REPORT – MARCH 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Building Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	12 April 2022
PREVIOUS REPORT(S):	15 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PH.MO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council receive the Building Officers Report for the month of March 2022

Carried 0/0

BRIEF SUMMARY

Development Report

BACKGROUND/COMMENT

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of March.

DEVELOPMENT APPLICATIONS

BUILDING PERMITS –

Permit No.	Owner	Builder	Location	Description	Value	Fees
99912	Koobadong Holdings	Koobadong Holdings	110 Tudhoe St	Shed & Earthwords	\$19,990	\$110
99913	Jacqueline Bramich	Darren Spencer	3 Johnston St	Shed & Carport	\$19,600	\$110

BUILDING FINALS (BA7) FINAL CERTIFICATES RECIEVED

Nil

Complaints received and advice given:

Nil

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Associated Building and Health Fees

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.6 TOWN PLANNER REPORT

Nil

13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

15.1 TENDERS 04, 05, 06 21 – 22 LEASE OF 83 TUDOR STREET WAGIN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	83 Tudor Street Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 April 2022
PREVIOUS REPORT(S):	February 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A11 & CP.LO.1
ATTACHMENTS:	<ul style="list-style-type: none">Confidential

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the following tender be accepted: (withheld due to proponent confidentiality)

Carried 0/0

16. CLOSURE