



AGENDA

WORKS AND SERVICES COMMITTEE

2 FEBRUARY 2022

SHIRE OF WAGIN
NOTICE OF MEETING

Dear President and Councillors Ball, Kilpatrick, Longmuir and West

The next Works and Services Committee Meeting will be held

ON: **Wednesday 2 February 2022**

WHERE: **Council Chambers, Shire Office**

AT: **3:00pm**



Bill Atkinson
CHIEF EXECUTIVE OFFICER

Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.

DISCLAIMER

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

SHIRE OF WAGIN

Agenda for the Works and Services Committee meeting to be held in the Council Chambers on Tuesday 18 May 2021 commencing at 3:00pm

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1. OFFICIAL OPENING

The Chief Executive Officer, W T Atkinson opened the meeting _____ pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

| | |
|---------------------|--------------------------------|
| Cr Greg Ball | Deputy President |
| Cr Bryan Kilpatrick | Councillor |
| Cr Geoff West | Councillor |
| Cr Wade Longmuir | Councillor |
| Cr Bronwyn Hegarty | Councillor to Observe |
| Bill Atkinson | Chief Executive Officer |
| Allen Hicks | Manager of Works |
| Kayla Lloyd | Administrator of Works/Finance |

2.2 APOLOGIES

3. ELECTION OF CHAIRPERSON

In the absence of a Chairperson the CEO called for nominations for the position of Chairperson of the Works and Services Committee.

Cr..... nominated Cr..... to the position of Chairperson.
Seconded by Cr.....

There being no further nominations Cr.....accepted the nomination and was elected Chairperson for the next two years.

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 MAY 2021

COMMITTEE DECISION

Moved Cr

Seconded Cr

That the minutes of the Works and Services Committee meeting held on 18 May 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 0/0

6. CORRESPONDENCE AND REPORTS

6.1 PROPOSED VARIATION TO PLANT REPLACEMENT PROGRAM

| | |
|-------------------------|-------------------------|
| PROPONENT: | N/A |
| OWNER: | N/A |
| LOCATION/ADDRESS: | Shire of Wagin |
| AUTHOR OF REPORT: | Manager of Works |
| SENIOR OFFICER: | Chief Executive Officer |
| DATE OF REPORT: | 10 January 2022 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | PL.AC.3 |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That the Committee recommend that Council:

Carried 0/0

BRIEF SUMMARY

This report recommends that action to purchase an outdoor heavy duty vacuum cleaner at a cost of \$6036 be taken.

BACKGROUND/COMMENT

The Shires 2021/22 Budget provides for the replacement of its 2016 Tennant Street Sweeper (\$48000 – trade of \$8000 = net changeover of \$40,000). This summer has thus far resulted in a very heavy fall of leaves and bark around town and it is considered that a more effective way of managing the pickup of this debris would be to purchase a heavy-duty vacuum cleaner than to utilise the street sweeper. The vacuum cleaner is much more manoeuvrable and

actually picks up debris which is more efficient than using the street sweeper which does not have a pickup capacity.

A heavy-duty vacuum cleaner comes at a cost of \$ \$6036. There appears to be little value in replacing the Tennant Street Sweeper. Periodically, the Shire engages a contractor to carry out major street sweeping, and that the Tennant Street Sweeper be retained to carry out sweeping work prior to laying concrete kerbing.

There would be budget savings in that whilst the new vacuum cleaner will cost \$6036, this is considerably less than the budgeted changeover of the Tennant Street Sweeper of \$40,000.

Notwithstanding the above, as the proposed purchase is outside of the existing budget provisions, the acquisition of the heavy-duty vacuum cleaner is reliant on an *Absolute Majority* decision.

CONSULTATION/COMMUNICATION

Chief Executive Officer

STATUTORY/LEGAL IMPLICATIONS

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be a positive influence on the Shires budget position through not proceeding with the changeover of the Tennant Street Sweeper (as budgeted).

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority (Absolute Majority required by Council if it accepts this recommendation).

7. GENERAL BUSINESS

7.1 DIGITAL SPEED SIGNS

Cr West has requested consideration towards the purchase and installation of digital speed signs on each of the entrance roads to Wagin.

The following enquiry was made to a supplier of Digital Speed Signs.

.....
.....
From: Bill Atkinson <ceo@wagin.wa.gov.au>
Sent: Friday, December 10, 2021 1:02 PM
To: Info <info@adengineering.com.au>
Subject: Digital Speed Signs

Good afternoon,
I have been asked to research some details on digital speed signs the same as the ones that have been installed in Mount Magnet.

Would you please provide some details as to cost, installation and maintenance.
Yours sincerely

BILL ATKINSON
Chief Executive Officer
Shire of Wagin

From: Josie McDonald <Josiem@adengineering.com.au>
Sent: Friday, 10 December 2021 2:05 PM
To: Bill Atkinson <ceo@wagin.wa.gov.au>
Subject: RE: Digital Speed Signs

Hi Bill
No problem, our AD322 are great!
We manufacture All Australian made products.

The AD322 unit is \$4,800 + GST, plus solar power \$920.
I have attached specifications and some information.
The unit can display the speed, a frown/ smile and or some words, it just needs to be attached to an 89OD/ 114OD pole or wall.
We supply the brackets required for mounting, and the manuals.

Maintenance is not much at all; I attached a maintenance plan.
Installation- simply brackets attach to your pole.

A good optional extra is Remote access which costs \$1,350 to set up, modem & sim card- includes the first 12 months of access, after which first it is \$480 + gst per year.

Remote access is using 4G access which allows you to change sign, view the data logs from any computer anywhere. It also includes our trouble shooting as we can access the sign remotely if needed.

Lead time is around 8 weeks.

Any questions don't hesitate to ask.

Kind Regards,

Josie McDonald



7.2 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP)

Council at its meeting of the 21st December 2021 resolved:

That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924

- *Wagin Court House Upgrades - \$130,000*
- *Moore Street – Bitumen Seal - \$80,000*
- *Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000*

- Roadworks – Culverts - \$60,000
- Lighting of Giant Ram & Pathway - \$2500
- History Shed Fit Out – Historical Village - \$11,000
- Kerbing (Morris/Sawle/Stubbs Streets) - \$43700

And that the remainder of the LRCIP Phase 3 allocation (\$290724) be prioritised by Council at its Ordinary meeting in February 2022.

Discussion is invited on what other projects should be included in Phase 3 and the following suggestions are provided for consideration:

Bullock Hills Road – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east)

Estimated cost **\$66,000**

- Widen seal 1.45 kilometres (SLK 3.52-4.97)

Estimated Cost **\$107,174**

Ballagin Road – Boxing out, compacting, stabilising and seal of several sections of deteriorated (scalped) bitumen road shoulder. (Total 900 square metres)

Estimated cost **\$80,000**

Lighting of “Bart: Giant Ram

\$2500 has already been allocated to this project. Further research has been carried out and quotes sought for a lighting system that would provide the lighting of the structure consecutively in three different colours at programmed intervals. Quotes are in the order of \$7050 which would require an additional allocation beyond the \$2500 amount already allocated of **\$4550**.

Vernon Street

Seal of two sections (refer to agenda report) - **\$33,000**

7.3 APPLICATION TO OPERATE TANDEM DRIVE 36.5 METRE CONFIGURATIONS ON VARIOUS TOWN STREETS

Documentation attaches detailing a request for the Shire to allow Tandem Drive Concessional 36.5 metre configurations on various streets. There is concern that some intersections will not sustain the movement of these configurations without causing damage to the bitumen surface. The Manager of Works will lead discussion on this and the roads in question may be inspected during the meeting if required.



Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

Main Roads Heavy Vehicle Services will consider adding a road to the Restricted Access Vehicle (RAV) Network provided support from the relevant road owner is obtained. This application must be completed by the applicant and forwarded to Main Roads who will liaise directly with the relevant road owner to ensure they have no objections to the access.

Applicant Details

| | | | |
|-------------------------|----------------------------------|----------------------|------------|
| Operator Name / Company | DM & CL Bairstow T/A: Flexitrans | | |
| Contact Name | Darran Bairstow | Contact Phone Number | 0898634447 |
| Mobile Phone Number | 0427950583 | Contact Fax Number | |
| Email Address | admin@flexitrans.com.au | | |

RAV Networks to be assessed

Tandem Drive RAV Categories 2-10 Refer to the **Prime Mover, Trailer or Truck, Trailer** operating conditions for approved combinations on our website.

Tri Drive Categories 1-5 Refer to the **Tri Drive Prime Mover, Trailer or Tri Drive Truck, Trailer** operating conditions for approved combinations on our website.

Other Categories (i.e. Oversize Road Train) Refer to the operating conditions of the particular **Permit Product** for approved combinations on our website

Concessional Networks to be assessed

Vehicle combinations operating on Level 1 must only operate on the relevant RAV Network that is permitted for the equivalent vehicle combination under the Prime Mover, Trailer or Truck, Trailer Combinations.

For Concessional Levels 2 and 3 please select the relevant category below

Tandem Drive Concessional RAV Categories 2-10 Refer to the **AMMS Page** for approved combinations.

Tri Drive Concessional Categories 1-5 Refer to the **AMMS Page** for approved combinations.

| Requested Axle Mass Level | | |
|---------------------------|-------------------|----------------|
| | Tandem Axle Group | Tri Axle Group |
| Level 1 | 17.0t | 21.5t |
| Level 2 | 17.0t | 22.5t |
| Level 3 | 17.5t | 23.5t |

Roads to be assessed

Please list all requested roads where RAV Access is required (including start and end points) and attach maps.

Shire of Wagin.

1. Vernon Street. From: Tudhoe St. To: Airfield Rd.
2. Vernal Street. From: Ventnor St. To: Bullock Hills Rd.
3. Ventnor Street. From: Vale St & Vine St. To: Vernal St.
4. Vine Street. From: Cowcher Rd. To: Ventnor St & Vale St.
5. Airfield Road. From: Vine St. To: Bullock Hills Rd.
6. Bullock Hills Road. From: Tudhoe St. To: Airfield Rd.
7. Lefroy Street. From Tudhoe St. To: Vernal St.



Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

Main Roads will liaise directly with the relevant road owner to complete this section.

| | | | |
|------------|----------------------|-------------|----------------------|
| Road Owner | <input type="text"/> | | |
| Road Name | <input type="text"/> | Road Number | <input type="text"/> |

Contact Details

| | | | |
|----------------------|----------------------|--------------------|----------------------|
| Contact Name | <input type="text"/> | Position | <input type="text"/> |
| Contact Phone Number | <input type="text"/> | Contact Fax Number | <input type="text"/> |
| Mobile Phone Number | <input type="text"/> | Email Address | <input type="text"/> |

Required Traffic Data

Please provide the AADT, Speed Limit and if the road is on a School Bus Route. If the application is for more than one road, please provide the AADT, speed limit and if the roads are on a School Bus Route for each road in comments box provided below.

Posted Speed Limit School Bus Route? Yes No

AADT

Annual Average Daily Traffic is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day (VPD). Please tick box below.

0 to 15 vpd
 16 to 30 vpd
 31 to 50 vpd
 51 to 75 vpd
 75 to 150 vpd
 150 to 500 vpd
 500 to 1000 vpd
 1000+ vpd

Comments:

Please detail any community concerns, required conditions and other relevant information.

If RAV access is endorsed, as the road owner please specify any access conditions that you would like Main Roads to consider (i.e. No operation on unsealed road when visibly wet, without road owner's approval, Headlights to be switch on at all times etc.)

If RAV access is not endorsed please provide reasoning behind your decision.

NOTE - If condition CA07 (Current written support from the Road Asset Owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.) is required, the road owner is responsible for the administration of condition CA07.

Road Owner Support

As the road owner you are required to conduct a preliminary assessment of the requested road/s to ensure there are no obvious issues that would deem RAV access unsuitable.

| | |
|--|-----------------------------------|
| I <input type="text"/> | On behalf of <input type="text"/> |
| support the above decisions, subject to Main Roads final approval. | |
| Signature <input type="text"/> | Date <input type="text"/> |

Email completed form to: hvsrouteassessments@mainroads.wa.gov.au

Heavy Vehicle Services Main Roads WA

PO Box 374 | WELSHPOOL DC | WA 6986 | Telephone 138 HVO (486) | Fax (08) 9475 8455

www.mainroads.wa.gov.au



8. INSPECTIONS

8.1 WAGIN RECREATION GROUND

Inspection of buildings/surface/ power poles around oval and gates to Pony Club area

8.2 NATIONAL AUSTRALIA BANK BUILDING

Whilst it is not specifically a works related matter, members may wish to have an inspection of the NAB building to appraise improvement works underway and planned, in advance of the Shire leasing it out.

8.3 NEW SHED/S WAGIN HISTORICAL VILLAGE

If there is sufficient time and interest, an inspection may be made of the two new sheds recently constructed at the Village and the possibility of exploring future grant options to provide tanks and reticulate gardens with rainwater

8.4 BULLOCK HILLS ROAD – DRAINAGE ISSUE

The Shire has been asked to consider improving drainage across a section of the Bullock Hills Road adjacent to Xavier Whites property, approximately 20 metres west of the Ballaying West Road. Mr Ross Whiteford has advised that the backup of water during wet years results in inundation of the paddock he is farming. The problem could be remedied by lowering the floodway in this vicinity. The question is whether this would be warranted given the relative infrequency of flooding that occurs.

9. CLOSURE