



## AGENDA

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# ORDINARY MEETING OF COUNCIL

---

24 OCTOBER 2023



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Alternative formats are also available upon request.

## SHIRE OF WAGIN

### NOTICE OF MEETING

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Dear President and Councillors,

The next Ordinary Meeting of Council will be held

**ON:** Tuesday 24 October 2023

**WHERE:** Council Chambers, Shire Office

**AT:** 7:00pm

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Mark Hook  
**ACTING CHIEF EXECUTIVE OFFICER**

*Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.*



## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Mark Hook**

ACTING CHIEF EXECUTIVE OFFICER



## **Community Strategic Vision**

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

## **Council's Mission and Philosophy**

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

## **Council's Guiding Values**

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

*Shire of Wagin Strategic Community Plan 2020 - 2030*

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



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## SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday 24 October 2023 commencing at 7pm

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## 1. OFFICIAL OPENING

The Presiding Member, Cr \_\_\_\_\_ opened the meeting at \_\_\_\_\_pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Elected Member
Cr Greg Ball	Elected Member
Cr Geoff West	Elected Member
Cr Wade Longmuir	Elected Member
Cr Bryan Kilpatrick	Elected Member
Cr Ann O'Brien	Elected Member
Cr Sherryl Chilcott	Elected Member
Mark Hook	Acting Chief Executive Officer
John Fathers	Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Kirsty Simkins	Executive Assistant

### 2.2 APOLOGIES

### 2.3 APPROVED LEAVE OF ABSENCE

### 2.4 VISITORS

Robyn Flett	Wagin Homecare Manager
Sasha Biggs	Wagin Homecare Registered Nurse
Kasey Pearce	Wagin Homecare Support
Kristie Johansson	Wagin Homecare Support

## 3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for*



*public forum. The length of time an individual can speak will be determined at the President's discretion.*

## **5. APPLICATION FOR LEAVE OF ABSENCE**

## **6. PUBLIC FORUM**

## **7. PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **ROBYN FLETT – WAGIN HOMECARE MANAGER**

Robyn to present Council with a summary of events and happenings with Wagin Homecare.

## **8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**

**8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act  
Section 5.60a**

**8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act  
Section 5.60b**

**8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Local Government  
(Administration) Regulation 19AA**

## **9. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 26  
SEPTEMBER 2023**

### **COUNCIL DECISION**

**Moved Cr**

**Seconded Cr**

- 1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 26 September 2023 and circulated to all Councillors, be confirmed as a true and accurate record.**

**Carried 0/0**



**9.2 MINUTES FROM THE SPECIAL MEETING OF COUNCIL 09 OCTOBER 2023**

**COUNCIL DECISION**

**Moved Cr**

**Seconded Cr**

- 1. That the Minutes of the Special Meeting of Council held on Monday 09 October 2023 circulated to all Councillors, be confirmed as a true and accurate record.**

**Carried 0/0**



## 10 FINANCIAL REPORTS

### 10.1 FINANCIAL REPORTS – SEPTEMBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	18 October 2023
PREVIOUS REPORT(S):	15 September 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
STRATEGIC DOCUMENT REFERENCE	Approved Budget 2023/24
ATTACHMENTS:	1. Monthly Financial Report

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That Council:**

- 1. Adopts the Financial Report for the period ending 30 September 2023 as presented.**

**Carried 0/0**

#### BRIEF SUMMARY

The September 2023 Monthly Financial Report is attached for Council to review and adopt.

#### BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well. The main change in the Statement of Financial Activity is that opening surplus/deficit



is no longer shown at the first line but included in a summary at the bottom of the page. There have also been changes to how the investing activities and financing activities are grouped under inflow or outflow categories to make it easier to understand.

Other changes have mainly been in terminology e.g. depreciation on non-current assets is now just depreciation; repayment of debentures is now repayment of borrowings; operating grants, subsidies and contributions is now grants, subsidies and contributions; non-operating grants, subsidies and contributions are now capital grants, subsidies and contributions etc. etc.

The Shire of Wagin is starting 2023/24 in a strong financial position with early payment of the Financial Assistance Grants on the 30<sup>th</sup> June forming a major part of the carried forward balance from 2022/23.

The closing surplus as at the 30 September 2023 is \$4,836,897.

Total rates outstanding at the end of September are \$774,849. Payments to the end of September were \$2,458,215 with many people paying by the due date which was the 19<sup>th</sup> September. Approximately 17% have elected to pay by instalment, taking up either the 2 or 4 instalments option. Those who have not made payment or an arrangement will now be followed up and recovery action taken.

The Shire has a total of \$5,459,605 invested in interest bearing accounts which are currently earning interest of 4.05% on Treasury OCDF (\$2,363,552) and 4.12% on Treasury Reserve Term Deposit (\$2,055,012) and 1.25% Telnet Saver (\$1,041,041).

Please be advised that these are preliminary September financials. The carry forward amount has been adjusted in line with the 2022-2023 Annual Financial Report, which is currently with the auditors following their on-site visit last week. Once the report has been fully audited and approved by the OAG it will be presented to council as part of the annual financial report for 2022/23.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.



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## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority



## SHIRE OF WAGIN

### MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**NATURE**

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Var.
	Note	(a)		(b)	(c)	(c) - (b)	
		\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General Rates		2,618,623	2,618,623	2,619,120	2,602,238	(16,882)	
Rates (excluding general rate)		0	0	0	15,420	15,420	
Grants, subsidies and contributions		768,281	768,281	304,214	421,630	117,416	▲
Fees and charges		822,908	822,908	456,184	451,086	(5,098)	
Interest Revenue		128,682	128,682	34,144	40,109	5,965	
Other revenue		364,315	364,315	186,723	199,880	13,157	
Profit on asset disposals		90,919	90,919	0	0	0	
		<b>4,793,728</b>	<b>4,793,728</b>	<b>3,600,385</b>	<b>3,730,363</b>	129,978	
<b>Expenditure from operating activities</b>							
Employee costs		(2,874,533)	(2,874,533)	(764,035)	(813,450)	(49,415)	▼
Materials and contracts		(1,772,310)	(1,772,310)	(478,852)	(404,264)	74,588	▲
Utility charges		(359,668)	(359,668)	(89,850)	(58,305)	31,545	▲
Depreciation		(3,351,231)	(3,351,231)	(837,785)	(842,576)	(4,791)	
Finance Costs		(20,785)	(20,785)	(3,687)	(3,855)	(168)	
Insurance		(202,713)	(202,713)	(70,285)	(108,506)	(38,221)	▼
Other expenditure		(292,798)	(292,798)	(81,241)	(78,093)	3,148	
Loss on asset disposals		(5,396)	(5,396)	0	0	0	
		<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(2,325,735)</b>	<b>(2,309,050)</b>	16,685	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,265,708	837,785	846,356	8,571	
<b>Amount attributable to operating activities</b>		<b>(819,998)</b>	<b>(819,998)</b>	<b>2,112,435</b>	<b>2,267,669</b>	155,234	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	220,978	12,998	(207,980)	▼
Proceeds from disposal of assets		275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	0	0	0	
		<b>1,272,695</b>	<b>1,272,695</b>	<b>220,978</b>	<b>12,998</b>	(207,980)	
<b>Outflows from investing activities</b>							
Payments for financial assets at amortised cost - self supporting loans		(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment		(1,051,819)	(1,051,819)	(583,578)	(24,843)	558,735	
Payments for construction of infrastructure		(1,987,470)	(1,987,470)	(278,641)	(158,000)	120,641	▲
		<b>(3,121,849)</b>	<b>(3,121,849)</b>	<b>(862,219)</b>	<b>(182,843)</b>	679,376	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	
<b>Amount attributable to investing activities</b>		<b>(1,849,154)</b>	<b>(1,849,154)</b>	<b>(641,241)</b>	<b>(169,845)</b>	471,396	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new loans		60,000	60,000	0	0	0	
Transfer from reserves		143,957	143,957	0	0	0	
		<b>203,957</b>	<b>203,957</b>	<b>0</b>	<b>0</b>	0	
<b>Outflows from financing activities</b>							
Repayment of borrowings		(45,322)	(45,322)	(8,042)	(7,878)	164	
Transfer to reserves		(312,405)	(312,405)	(24,992)	(24,232)	760	
		<b>(357,727)</b>	<b>(357,727)</b>	<b>(33,034)</b>	<b>(32,110)</b>	924	
<b>Amount attributable to financing activities</b>		<b>(153,770)</b>	<b>(153,770)</b>	<b>(33,034)</b>	<b>(32,110)</b>	924	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		<b>2,827,597</b>	<b>2,771,183</b>	<b>2,771,183</b>	<b>2,771,183</b>	0	
Amount attributable to operating activities		(819,998)	(819,998)	2,112,435	2,267,669	155,234	
Amount attributable to investing activities		(1,849,154)	(1,849,154)	(641,241)	(169,845)	471,396	
Amount attributable to financing activities		(153,770)	(153,770)	(33,034)	(32,110)	924	
<b>Surplus or deficit after imposition of general rates</b>	(a)	<b>4,676</b>	<b>(51,738)</b>	<b>4,209,343</b>	<b>4,836,897</b>	627,555	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
	\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
Governance	37,977	37,977	1,248	9	(1,239)	▼
General Purpose Funding - Rates	6 2,618,623	2,618,623	2,619,120	2,602,238	(16,882)	▼
General Purpose Funding - Other	317,889	317,889	181,114	219,632	38,518	▲
Law, Order and Public Safety	112,016	112,016	24,812	19,470	(5,342)	▼
Health	8,834	8,834	1,830	1,152	(678)	▼
Education and Welfare	650,108	650,108	164,354	277,068	112,714	▲
Housing	0	0	0	0	0	
Community Amenities	402,876	402,876	353,195	357,382	4,187	▲
Recreation and Culture	84,513	84,513	16,541	9,936	(6,605)	▼
Transport	265,779	265,779	164,416	168,357	3,941	▲
Economic Services	185,653	185,653	46,404	42,588	(3,816)	▼
Other Property and Services	109,460	109,460	27,351	32,532	5,181	▲
	<b>4,793,728</b>	<b>4,793,728</b>	<b>3,600,385</b>	<b>3,730,363</b>		
<b>Expenditure from operating activities</b>						
Governance	(550,132)	(550,132)	(213,565)	(174,108)	39,457	▲
General Purpose Funding	(366,067)	(366,067)	(87,901)	(92,468)	(4,567)	▼
Law, Order and Public Safety	(434,114)	(434,114)	(109,103)	(111,930)	(2,827)	▼
Health	(193,204)	(193,204)	(48,646)	(48,011)	635	▲
Education and Welfare	(730,432)	(730,432)	(198,833)	(214,298)	(15,465)	▼
Community Amenities	(739,335)	(739,335)	(183,611)	(161,753)	21,858	▲
Recreation and Culture	(2,165,203)	(2,165,203)	(533,999)	(467,933)	66,066	▲
Transport	(2,714,983)	(2,714,983)	(679,788)	(779,237)	(99,449)	▼
Economic Services	(488,248)	(488,248)	(120,563)	(99,870)	20,693	▲
Other Property and Services	(497,716)	(497,716)	(149,726)	(159,443)	(9,717)	▼
	<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(2,325,735)</b>	<b>(2,309,050)</b>		
Non-cash amounts excluded from operating activities	(b) 3,265,708	3,265,708	837,785	846,356	8,571	
<b>Amount attributable to operating activities</b>	<b>(819,998)</b>	<b>(819,998)</b>	<b>2,112,435</b>	<b>2,267,669</b>	155,234	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	974,682	974,682	220,978	12,998	(207,980)	▼
Proceeds from disposal of assets	275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans	22,560	22,560	0	0	0	
	<b>1,272,695</b>	<b>1,272,695</b>	<b>220,978</b>	<b>12,998</b>	(207,980)	
<b>Outflows from investing activities</b>						
Payments for financial assets at amortised cost - self	(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment	S (1,051,819)	(1,051,819)	(583,578)	(24,843)	558,735	▲
Payments for construction of infrastructure	(1,987,470)	(1,987,470)	(278,641)	(158,000)	120,641	▲
	<b>(3,121,849)</b>	<b>(3,121,849)</b>	<b>(862,219)</b>	<b>(182,843)</b>	679,376	
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	
<b>Amount attributable to investing activities</b>	<b>(1,849,154)</b>	<b>(1,849,154)</b>	<b>(641,241)</b>	<b>(169,845)</b>	471,396	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Proceeds from new loans	60,000	60,000	0	0	0	
Transfer from Reserves	143,957	143,957	0	0	0	
	<b>203,957</b>	<b>203,957</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(45,322)	(45,322)	(8,042)	(7,878)	164	▲
Transfer to Reserves	(312,405)	(312,405)	(24,992)	(24,232)	760	▲
	<b>(357,727)</b>	<b>(357,727)</b>	<b>(33,034)</b>	<b>(32,110)</b>	924	
<b>Amount attributable to financing activities</b>	<b>(153,770)</b>	<b>(153,770)</b>	<b>(33,034)</b>	<b>(32,110)</b>	924	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	<b>2,827,597</b>	<b>2,771,183</b>	<b>2,771,183</b>	<b>2,771,183</b>		
Amount attributable to operating activities	(819,998)	(819,998)	2,112,435	2,267,669		
Amount attributable to investing activities	(1,849,154)	(1,849,154)	(641,241)	(169,845)		
Amount attributable to financing activities	(153,770)	(153,770)	(33,034)	(32,110)		
<b>Surplus or deficit after imposition of general rates</b>	<b>1 4,676</b>	<b>(51,738)</b>	<b>4,209,343</b>	<b>4,836,897</b>		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Supplementary Information	30 June 2022	September 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	6,043,307	7,622,295
Trade and other receivables	7	203,918	777,537
Other financial assets	8	21,164	21,164
Inventories	8	63,263	63,263
Contract assets	8	25,534	25,534
Other assets	8	10,175	0
<b>TOTAL CURRENT ASSETS</b>		<b>6,367,362</b>	<b>8,509,793</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		69,937	69,937
Other financial assets		137,280	137,280
Property, plant and equipment Infrastructure		20,446,427	20,111,105
		128,965,345	128,640,934
<b>TOTAL NON-CURRENT ASSETS</b>		<b>149,618,990</b>	<b>148,959,257</b>
<b>TOTAL ASSETS</b>		<b>155,986,351</b>	<b>157,469,050</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	178,723	107,981
Other liabilities	12	278,098	419,352
Borrowings	11	66,486	58,609
Employee related provisions	12	524,736	524,736
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,048,042</b>	<b>1,110,677</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	336,047	336,047
Employee related provisions		33,047	33,047
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>369,094</b>	<b>369,094</b>
<b>TOTAL LIABILITIES</b>		<b>1,417,136</b>	<b>1,479,770</b>
<b>NET ASSETS</b>		<b>154,569,215</b>	<b>155,989,279</b>
<b>EQUITY</b>			
Retained surplus		33,608,012	35,018,091
Reserve accounts	4	3,071,820	3,096,053
Revaluation surplus		117,889,383	117,889,383
<b>TOTAL EQUITY</b>		<b>154,569,215</b>	<b>156,003,527</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 September 2023

SHIRE OF WAGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
<b>Current assets</b>			
Cash and cash equivalents	3,272,420	6,043,307	7,622,295
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	707,119
Receivables	143,235	166,548	70,419
Other current assets	63,263	120,137	109,961
	3,501,478	6,367,362	8,509,793
<b>Less: Current liabilities</b>			
Payables	(203,523)	(178,723)	(107,981)
Borrowings	0	(66,486)	(58,609)
Contract liabilities	(58,605)	(278,098)	(419,352)
Provisions	(494,156)	(524,736)	(524,736)
	(756,284)	(1,048,042)	(1,110,677)
Net Current Assets	2,745,194	5,319,319	7,399,116
<b>Less: Total adjustments to net current assets</b>	(c) (2,745,194)	(2,548,137)	(2,576,467)
<b>Closing funding surplus / (deficit)</b>	<b>0</b>	<b>2,771,183</b>	<b>4,822,649</b>

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
<b>Non-cash items excluded from operating activities</b>			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(90,919)	0	0
Less: Movement in liabilities associated with restricted cash	0	0	3,780
Add: Loss on asset disposals	5,396	0	0
Add: Depreciation on assets	3,351,231	837,785	842,576
<b>Total non-cash items excluded from operating activities</b>	<b>3,265,708</b>	<b>837,785</b>	<b>846,356</b>

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	(3,234,677)	(3,071,820)	(3,096,053)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(21,164)
Less: Rates Receivable	(42,115)		
Add: Borrowings	58,605	66,486	58,609
Add: Provisions employee related provisions	494,157	478,362	482,142
<b>Total adjustments to net current assets</b>	<b>(2,745,194)</b>	<b>(2,548,137)</b>	<b>(2,576,467)</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Explanation of positive variances		Explanation of negative variances	
		Timing	Permanent	Timing	Permanent
	\$				
		↑↑			
<b>Revenue from operating activities</b>					
Grants, subsidies and contributions	117,416	▲ CHSP Grant 50% paid up front	FAGS grants \$19k received - not budgeted as 100% paid 30-06-2023		
<b>Expenditure from operating activities</b>					
Employee costs	(49,415)	▼ Employee terminations			
Materials and contracts	74,588	▲ Timing of projects			
Utility charges	31,545	▲ Timing of invoices			
Insurance	(38,221)	▼ Being paid in two instalments			
<b>Investing activities</b>					
Proceeds from capital grants, subsidies and contributions	(207,980)	▼ Held as liability until expended			
Payments for construction of infrastructure	120,641	▲ Jobs not commenced until Budget adopted			
<b>Surplus or deficit after imposition of general rates</b>	627,555	▲	C/Fwd funds & projects		

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
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SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.83 M	\$2.77 M	\$2.77 M	\$0.00 M
Closing	\$0.00 M	\$4.21 M	\$4.84 M	\$0.63 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.62 M	% of total
Unrestricted Cash	\$4.50 M	59.1%
Restricted Cash	\$3.12 M	40.9%

Refer to Note 0 - Cash and Financial Assets

Payables		\$0.11 M	% Outstanding
Trade Payables	\$0.08 M		
0 to 30 Days			93.6%
Over 30 Days			6.3%
Over 90 Days			0%

Refer to Note 0 - Payables

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$0.77 M	76%
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		29.3%
Over 90 Days		20.8%

Refer to Note 0 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.82 M)	\$2.11 M	\$2.27 M	\$0.16 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2.62 M	% Variance
YTD Budget	\$2.62 M	(0.1%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$0.42 M	% Variance
YTD Budget	\$0.30 M	38.6%

Refer to Note 0 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.45 M	% Variance
YTD Budget	\$0.46 M	(1.1%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.85 M)	(\$0.64 M)	(\$0.17 M)	\$0.47 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.28 M	(100.0%)

Refer to Note 0 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.18 M	% Spent
Adopted Budget	\$3.04 M	(94.0%)

Refer to Note 0 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.01 M	% Received
Adopted Budget	\$0.97 M	(98.7%)

Refer to Note 0 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.15 M)	(\$0.03 M)	(\$0.03 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.01 M
Interest expense	(\$0.00 M)
Principal due	\$0.39 M

Refer to Note 0 - Borrowings

Reserves	
Reserves balance	\$3.10 M
Interest earned	\$0.02 M

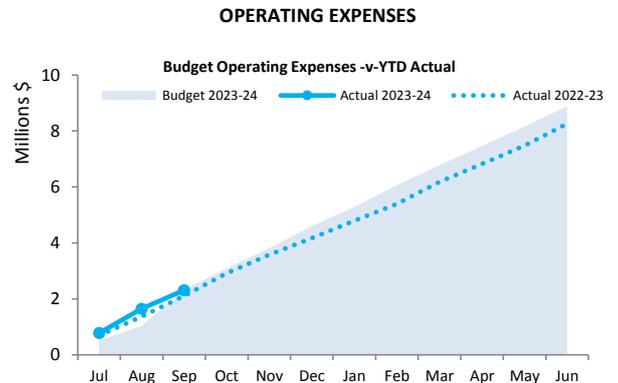
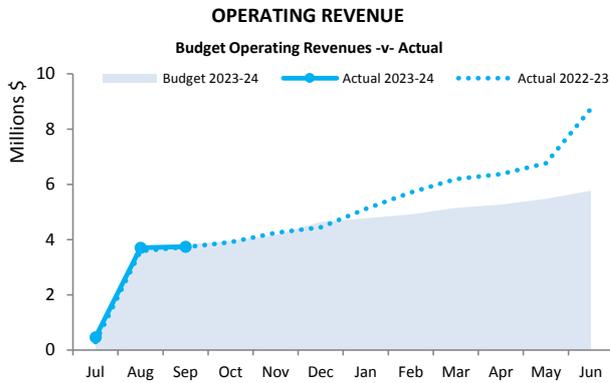
Refer to Note 0 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

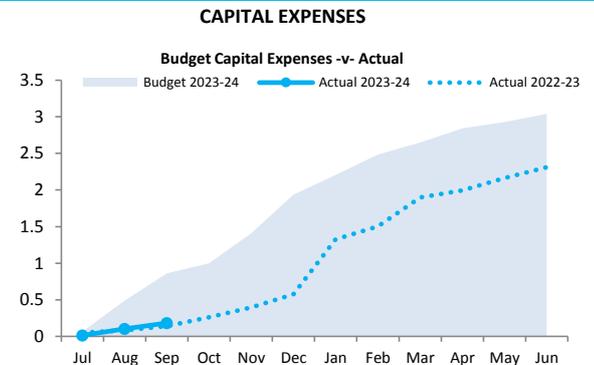
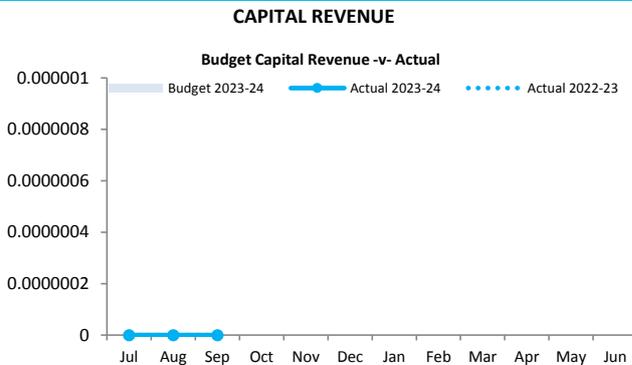
SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 KEY INFORMATION - GRAPHICAL

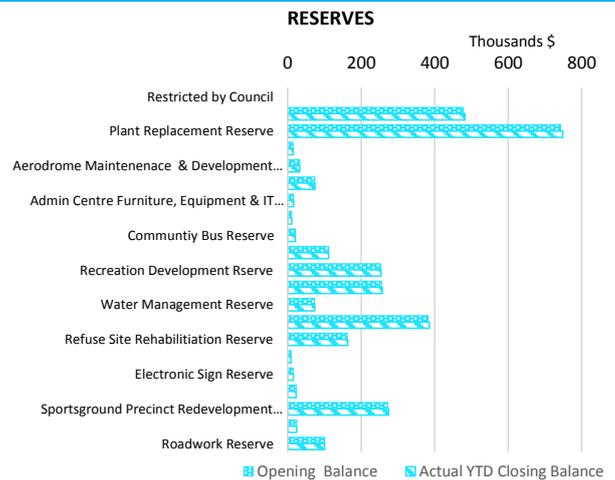
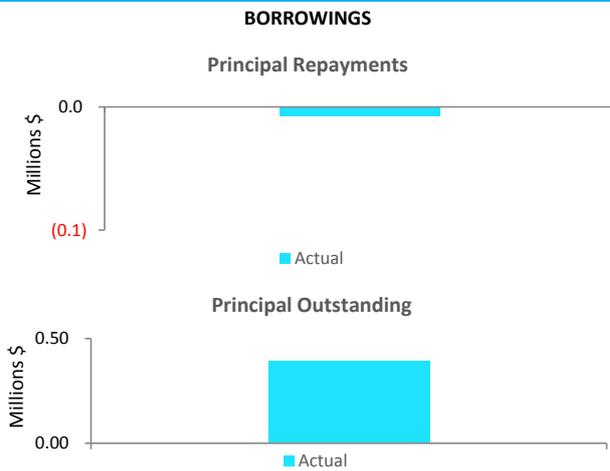
OPERATING ACTIVITIES



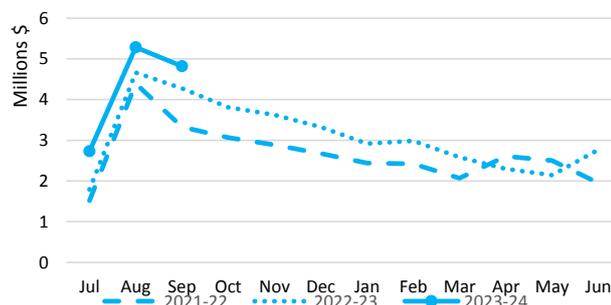
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash	Cash and cash equivalents	1,250	0	1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	2,136,738	0	2,136,738		Bankwest	NIL	On hand
<b>At Call Deposits</b>								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	2,363,552	0	2,363,552		WATC	4.05%	N/A
Restricted Funds Account	Cash and cash equivalents	0	24,702	24,702		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	1,041,041	1,041,041		Bankwest	1.25%	N/A
<b>Term Deposits</b>								
Reserve Investment Account 1	Cash and cash equivalents	0	2,055,012	2,055,012		WATC	4.12%	12/12/23
<b>Total</b>		<b>4,501,540</b>	<b>3,120,754</b>	<b>7,622,295</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		4,501,540	3,120,754	7,622,295	0			
Financial assets at amortised cost		0	0	0	0			
		<b>4,501,540</b>	<b>3,120,754</b>	<b>7,622,295</b>	<b>0</b>			

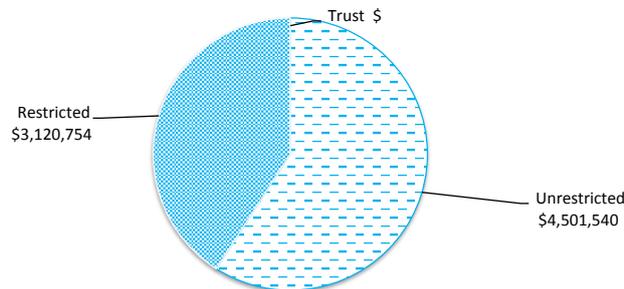
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	478,362	12,146	3,780	0	0	0	0	490,508	482,142
Plant Replacement Reserve	742,860	22,269	5,842	0	0	(143,957)	0	621,172	748,702
Recreation Centre Reserve	15,113	453	120	0	0	0	0	15,566	15,233
Aerodrome Maintenance & Developm	32,715	984	258	9,767	0	0	0	43,466	32,973
Municipal Buildings Reserve	73,666	2,207	585	0	0	0	0	75,873	74,250
Admin Centre Furniture, Equipment & I	15,940	478	127	0	0	0	0	16,418	16,067
Land Development Reserve	11,038	331	88	0	0	0	0	11,369	11,126
Communtiy Bus Reserve	21,121	583	167	1,500	0	0	0	23,204	21,288
Homecare Resereve	110,711	3,317	879	3,660	0	0	0	117,688	111,589
Recreation Development Rserve	252,506	7,566	2,000	20,000	0	0	0	280,072	254,506
Refuse Waste Management Reserve	255,411	7,307	2,019	5,514	0	0	0	268,232	257,430
Water Management Reserve	72,961	2,186	579	0	0	0	0	75,147	73,540
Staff Housing Reserve	382,358	11,459	3,020	75,000	0	0	0	468,817	385,377
Refuse Site Rehabilitation Reserve	162,179	4,860	1,283	20,000	0	0	0	187,039	163,462
Community Events Reserve	9,239	277	73	0	0	0	0	9,516	9,312
Electronic Sign Reserve	15,248	457	121	0	0	0	0	15,705	15,369
Community Gym Reserve	22,960	665	182	2,875	0	0	0	26,500	23,141
Sportsground Precinct Redevelopment I	272,707	8,174	2,144	85,000	0	0	0	365,881	274,852
Emergency/Bushfire Control Reserve	24,727	370	194	0	0	0	0	25,097	24,921
Roadwork Reserve	100,000	3,000	774	0	0	0	0	103,000	100,774
	<b>3,071,820</b>	<b>89,089</b>	<b>24,232</b>	<b>223,316</b>	<b>0</b>	<b>(143,957)</b>	<b>0</b>	<b>3,240,268</b>	<b>3,096,053</b>

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
	\$	\$	\$	\$	\$
Buildings	278,088	278,088	81,646	14,022	(67,624)
Furniture and equipment	36,500	36,500	18,500	8,375	(10,125)
Plant and equipment	737,231	737,231	483,432	2,446	(480,986)
Infrastructure - roads	1,474,292	1,474,292	171,845	136,500	(35,345)
Infrastructure - other	513,178	513,178	106,796	21,500	(85,296)
<b>Payments for Capital Acquisitions</b>	<b>3,039,289</b>	<b>3,039,289</b>	<b>862,219</b>	<b>182,843</b>	<b>(679,376)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	220,978	12,998	(207,980)
Other (disposals & C/Fwd)	275,453	275,453	0	0	0
Cash backed reserves					
Plant Replacement Reserve	143,957	143,957	0	0	0
Contribution - operations	1,585,197	1,441,240	641,241	169,845	(471,396)
<b>Capital funding total</b>	<b>3,039,289</b>	<b>3,039,289</b>	<b>862,219</b>	<b>182,843</b>	<b>(679,376)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

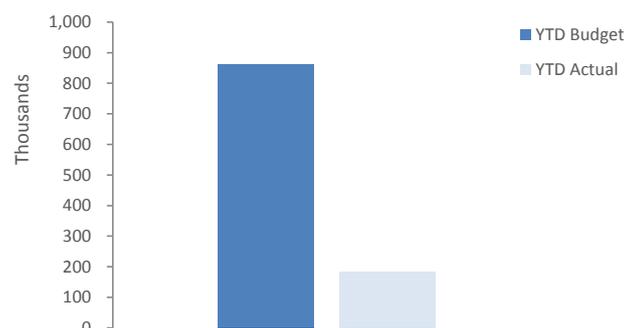
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

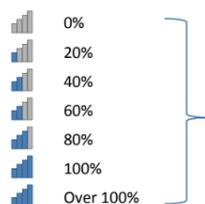
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

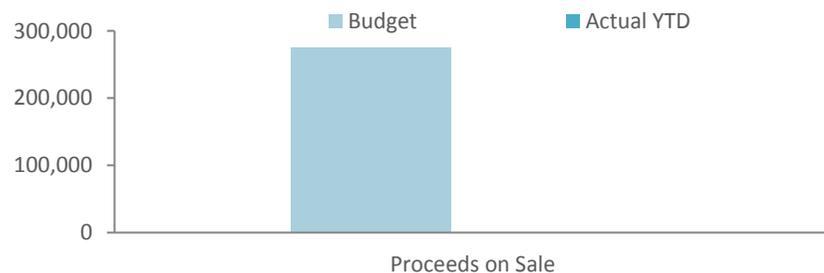
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		Amended		Variance (Under)/Over	
				Budget	Budget	YTD Budget	YTD Actual		
				\$	\$	\$	\$	\$	
<b>Buildings</b>									
<b>Recreation And Culture</b>									
E167784	B2201	521	Court House Upgrades	(157,338)	(157,338)	(78,648)	(10,904)	67,744	
E167784	B2203	521	NAB Building	(6,000)	(6,000)	(2,998)	(3,118)	(120)	
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	0	0	0	
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	0	0	0	
<b>Total - Recreation And Culture</b>				<b>(213,338)</b>	<b>(213,338)</b>	<b>(81,646)</b>	<b>(14,022)</b>	<b>67,624</b>	
<b>Economic Services</b>									
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	0	0	0	
<b>Total - Economic Services</b>				<b>(64,750)</b>	<b>(64,750)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total - Buildings</b>				<b>(278,088)</b>	<b>(278,088)</b>	<b>(81,646)</b>	<b>(14,022)</b>	<b>67,624</b>	
<b>Plant &amp; Equipment</b>									
<b>Governance</b>									
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	(46,672)	0	0	0	
<b>Total - Governance</b>				<b>(46,672)</b>	<b>(46,672)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Law, Order &amp; Public Safety</b>									
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(8,906)	(2,446)	6,460	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(17,820)</b>	<b>(17,820)</b>	<b>(8,906)</b>	<b>(2,446)</b>	<b>6,460</b>	
<b>Transport</b>									
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	0	0	0	
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(77,430)	0	0	0	
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(211,424)	(211,424)	0	211,424	
E167761	PE2401	525	MOW - New Ute	(58,102)	(58,102)	(58,102)	0	58,102	
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(205,000)	(205,000)	0	205,000	
E167761	PE2403	525	Toyota Hilux - Gardener	(31,193)	(31,193)	0	0	0	
<b>Total - Transport</b>				<b>(672,739)</b>	<b>(672,739)</b>	<b>(474,526)</b>	<b>0</b>	<b>474,526</b>	
<b>Total - Plant &amp; Equipment</b>				<b>(737,231)</b>	<b>(737,231)</b>	<b>(483,432)</b>	<b>(2,446)</b>	<b>480,986</b>	
<b>Furniture &amp; Equipment</b>									
<b>Governance</b>									
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	0	0	0	
<b>Total - Governance</b>				<b>(18,000)</b>	<b>(18,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Recreation &amp; Culture</b>									
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	(18,500)	(8,375)	10,125	
<b>Total - Recreation &amp; Culture</b>				<b>(18,500)</b>	<b>(18,500)</b>	<b>(18,500)</b>	<b>(8,375)</b>	<b>10,125</b>	
<b>Total - Furniture &amp; Equipment</b>				<b>(36,500)</b>	<b>(36,500)</b>	<b>(18,500)</b>	<b>(8,375)</b>	<b>10,125</b>	
<b>Infrastructure - Roads</b>									
<b>Transport</b>									
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	(70,700)	(2,094)	68,606	
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	0	0	0	
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	0	(2,475)	(2,475)	
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	0	(24,760)	(24,760)	
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	0	0	0	
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	0	0	0	
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	(42,000)	(20,256)	21,744	
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	0	(14,337)	(14,337)	
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	0	0	0	
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	0	0	0	
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	0	0	0	
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	0	0	0	
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	0	0	0	
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(22,906)	7,094	
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	0	(20,004)	(20,004)	
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	(29,145)	(26,784)	2,361	
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	0	(2,884)	(2,884)	
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	0	0	0	
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	0	0	0	
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	0	0	0	
<b>Total - Transport</b>				<b>(1,474,292)</b>	<b>(1,474,292)</b>	<b>(171,845)</b>	<b>(136,500)</b>	<b>35,345</b>	
<b>Total - Infrastructure - Roads</b>				<b>(1,474,292)</b>	<b>(1,474,292)</b>	<b>(171,845)</b>	<b>(136,500)</b>	<b>35,345</b>	
<b>Infrastructure - Other</b>									
<b>Law, Order &amp; Public Safety</b>									
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(5,864)	0	5,864	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(11,740)</b>	<b>(11,740)</b>	<b>(5,864)</b>	<b>0</b>	<b>5,864</b>	
<b>Recreation &amp; Culture</b>									
E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	(88,150)	(18,000)	70,150	
E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	0	(1,561)	(1,561)	
E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	(5,288)	(103)	5,185	
<b>Total - Recreation &amp; Culture</b>				<b>(243,438)</b>	<b>(243,438)</b>	<b>(93,438)</b>	<b>(19,664)</b>	<b>73,774</b>	
<b>Transport</b>									
E167136	IO2401	543	Townscape	(30,000)	(30,000)	(7,494)	(1,836)	5,658	
<b>Total - Transport</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(7,494)</b>	<b>(1,836)</b>	<b>5,658</b>	
<b>Total - Infrastructure - Other</b>				<b>(285,178)</b>	<b>(285,178)</b>	<b>(106,796)</b>	<b>(21,500)</b>	<b>85,296</b>	
<b>Infrastructure - Footpaths</b>									
<b>Transport</b>									
E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	0	0	0	
E167124	CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	0	0	0	
E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	0	0	0	
E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	0	0	0	
E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	0	0	0	
<b>Total - Infrastructure - Footpaths</b>				<b>(228,000)</b>	<b>(228,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total - Infrastructure - Footpaths</b>				<b>(228,000)</b>	<b>(228,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**OPERATING ACTIVITIES**

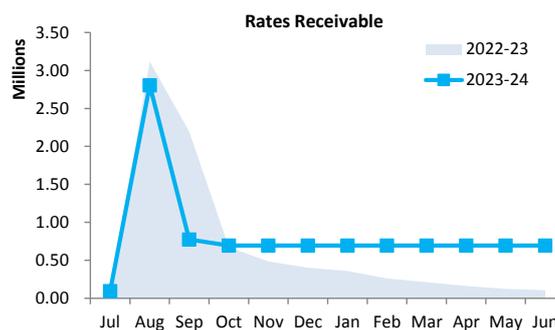
**6 DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	0	0	0
	<b>Transport</b>								
P04Y21	Toyota Hilux (MOW)	34,790	40,909	6,119	0	0	0	0	0
P15	2007 Bomag Roller	20,396	15,000	0	(5,396)	0	0	0	0
P16Y17	Isuzu Truck	38,430	45,227	6,797	0	0	0	0	0
P21Y17	Isuzu Crew Cab	29,562	36,136	6,574	0	0	0	0	0
P42	Isuzu Side-tipper	56,405	90,909	34,504	0	0	0	0	0
P50	Toyota Hilux (Gardener)	10,347	14,545	4,198	0	0	0	0	0
		<b>189,930</b>	<b>275,453</b>	<b>90,919</b>	<b>(5,396)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	3,010,794	3,127,964
Less - collections to date	(3,011,652)	(2,458,215)
Gross rates collectable	<b>105,099</b>	<b>774,849</b>
Net rates collectable	<b>105,099</b>	<b>774,849</b>
% Collected	96.6%	76%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,003)	46,189	1,706	3,685	13,249	63,826
Percentage	(1.6%)	72.4%	2.7%	5.8%	20.8%	
<b>Balance per trial balance</b>						
Sundry receivable						63,826
Other Receivables						(4,090)
LSL Receivables (Current)						10,682
<b>Total receivables general outstanding</b>						<b>70,419</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

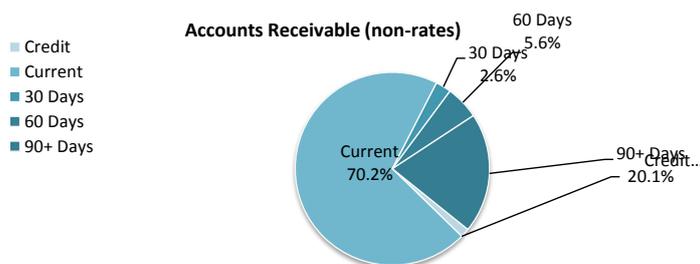
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 2023
	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	21,164	0	0	21,164
<b>Inventory</b>				
Fuel and materials (including gravel)	63,263	0	0	63,263
<b>Other Assets</b>				
Accrued income	10,175	0	(10,175)	0
LSL Receivables (Current)	0	0	0	0
<b>Contract assets</b>				
Contract assets	25,534	0	0	25,534
<b>Total other current assets</b>	<b>120,137</b>	<b>0</b>	<b>(10,175)</b>	<b>109,961</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

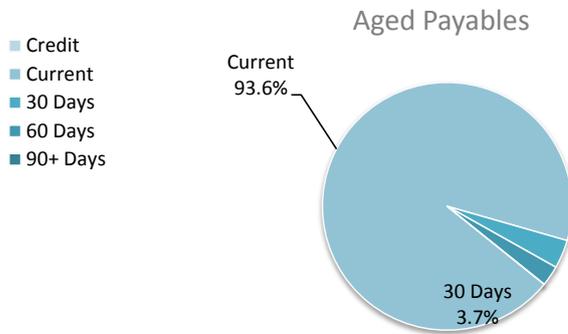
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	75,988	3,026	2,145	0	81,158
Percentage	0%	93.6%	3.7%	2.6%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						81,158
Accrued interest on borrowings						1,989
Bonds and deposits held						24,833
<b>Total payables general outstanding</b>						<b>107,981</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	787,536	(650)	0	786,886
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	190,288	0	0	190,288
<b>Unimproved value</b>									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	1,570,980	(144)	0	1,570,836
<b>Sub-Total</b>		<b>1,039</b>	<b>337,428,705</b>	<b>2,548,804</b>	<b>5,000</b>	<b>1,000</b>	<b>2,554,804</b>	<b>2,548,803</b>	<b>(794)</b>	<b>0</b>	<b>2,548,009</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Non-commercial	650	134	200,950	87,100	0	0	87,100	87,100	0	0	87,100
Commercial	650	14	37,764	9,100	0	0	9,100	9,100	0	0	9,100
<b>Unimproved value</b>											
UV	650	88	7,337,166	57,200	0	0	57,200	57,200	0	0	57,200
<b>Sub-total</b>		<b>236</b>	<b>7,575,880</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>
		<b>1,275</b>	<b>345,004,585</b>	<b>2,702,204</b>	<b>5,000</b>	<b>1,000</b>	<b>2,708,204</b>	<b>2,702,203</b>	<b>(794)</b>	<b>0</b>	<b>2,701,409</b>
Discount							(100,000)				(99,158)
<b>Amount from general rates</b>							<b>2,608,204</b>				<b>2,602,251</b>
Rates Written Off							(5,000)				(13)
Ex-gratia rates CBH							15,419	15,420	0	0	15,420
<b>Total general rates</b>							<b>2,618,623</b>				<b>2,617,658</b>
<b>Total</b>		<b>1,275</b>					<b>2,618,623</b>				<b>2,617,658</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>										
Swimming Pool Redevelopment	139	172,539	0	0	(3,805)	(15,514)	168,734	157,025	2,204	8,523
<b>Other property and services</b>					0					
Staff Housing	137	111,043	0	0	(4,073)	(16,664)	106,970	94,379	1,651	6,230
Doctor Housing	138	41,996	0	0	0	(13,144)	41,996	28,852		2,430
		325,577	0	0	(7,878)	(45,322)	317,700	280,256	3,855	17,183
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Wagin Ag Society		76,955	0	0	0	(21,164)	76,955	55,791	0	2,180
Wagin Bowls Club		0	0	60,000	0	(1,395)	0	58,605	0	1,422
		76,955	0	60,000	0	(22,560)	76,955	114,396	0	3,602
<b>Total</b>		402,532	0	60,000	(7,878)	(67,881)	394,655	394,652	3,855	20,785
Current borrowings		66,486					58,609			
Non-current borrowings		336,047					336,047			
		402,533					394,655			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Term Years	Interest Rate	Amount (Used) Budget
	\$	\$			%	\$
	0	60,000	Wagin Bowls Club	15	TBA	60,000

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 202
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Contract liabilities		17,885	0	25,047	(17,580)	25,352
- Capital grant/contribution liabilities		260,213	0	146,785	(12,998)	394,000
<b>Total other liabilities</b>		278,098	0	171,832	(30,578)	419,352
<b>Employee Related Provisions</b>						
Annual leave		194,417	0	0	0	194,417
Long service leave		272,389	0	0	0	272,389
<b>Total Employee Related Provisions</b>		466,805	0	0	0	466,805
<b>Other Provisions</b>						
Provision for LSL On-costs (Current)		31,683	0	0	0	31,683
Provision for Annual Leave On-costs (Current)		26,248	0	0	0	26,248
<b>Total Other Provisions</b>		57,931	0	0	0	57,931
<b>Total other current assets</b>		<b>802,833</b>	<b>0</b>	<b>171,832</b>	<b>(30,578)</b>	<b>944,087</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023  
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	Budget	YTD	Forecast	
	1 July 2023	in	Reduction	30 Sep 2023	Liability	Budget	YTD	Annual	Variations	Revenue	30 June	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>												
<b>General purpose funding</b>												
Grants Commission - General (WALGGC)	0	0	0	0	0	0	0	0	0	0	12,419	12,419
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	0	0	0	0	7,708	7,708
<b>Law, order, public safety</b>												
DFES Grant - Operating Bush Fire Brigade	1,387	14,892	(16,279)	0	0	64,242	16,060	64,242	0	0	16,279	(31,903)
DFES Grant - ESL Admin Contribution			0	0	0	0	0	0	0	0	0	0
DFES Grant -Operating SES	1,367	6,001	(1,301)	6,067	6,067	29,074	7,268	29,074	0	0	1,301	(20,505)
<b>Education and welfare</b>												
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	102,192	408,771	0	0	207,666	(98,913)
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	27,000	108,000	0	0	24,564	(56,436)
Homecare - Donations	0	0	0	0	0	0	0	0	0	0	0	0
<b>Recreation and culture</b>												
Australia Day Grant	0	0	0	0	0	0	0	0	0	0	0	0
State Library Grant	0	4,155	0	4,155	4,155	0	0	0	0	0	0	0
Dept of Communities - Thank a Volunteer Day	0	0	0	0	0	0	0	0	0	0	0	0
Lotterywest - Christmas Street Carnival	0	0	0	0	0	0	0	0	0	0	0	0
Youth Engagement Grant	10,000	0	0	10,000	10,000	0	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0	0	0	0
<b>Transport</b>												
Direct Grant (MRWA)	0	0	0	0	0	151,694	151,694	151,694	0	0	151,694	151,694
	<b>17,885</b>	<b>25,047</b>	<b>(17,580)</b>	<b>25,352</b>	<b>25,352</b>	<b>761,781</b>	<b>304,214</b>	<b>761,781</b>	<b>0</b>	<b>0</b>	<b>421,630</b>	<b>(35,937)</b>
<b>Operating contributions</b>												
<b>Recreation and culture</b>												
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	0	1,500	0	0	0	(1,500)
<b>Transport</b>												
Contribution to Street Lighting	0	0	0	0	0	5,000	0	5,000	0	0	0	(5,000)
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,500)</b>
<b>TOTALS</b>	<b>17,885</b>	<b>25,047</b>	<b>(17,580)</b>	<b>25,352</b>	<b>25,352</b>	<b>768,281</b>	<b>304,214</b>	<b>768,281</b>	<b>0</b>	<b>0</b>	<b>421,630</b>	<b>(42,437)</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	Budget	YTD	
	1 July 2023	in	Reduction	30 Sep 2023	Liability	Budget	YTD	Annual	Variations	Expected	
	Liability	Liability	(As revenue)	30 Sep 2023	30 Sep 2023	Revenue	Budget	Budget			Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>											
<b>Law, order, public safety</b>											
Community Water Supply Project	0	0	0	0	0	7,856	0	7,856	0	7,856	0
<b>Transport</b>											
R2R -2023/24 Bullocks Hill Road	0	0	0	0	0	92,821	0	92,821	0	92,821	0
R2R - 2023/24 Beaufort Road	0	0	0	0	0	114,637	0	114,637	0	114,637	0
R2R - 2023/24 Hyde Road	0	0	0	0	0	44,542	0	44,542	0	44,542	0
R2R -2023/24 Behn-ord Road	0	0	0	0	0	31,000	0	31,000	0	31,000	0
R2R - 2023/24 Delyanine North Road	0	0	0	0	0	29,145	0	29,145	0	29,145	0
RRG - 2023/24 Ballagin Road	0	40,182	0	40,182	40,182	100,455	40,182	100,455	0	100,455	0
RRG - 2023/24 Dongolocking Road	0	105,383	0	105,383	105,383	263,457	105,382	263,457	0	263,457	0
RRG - 2022/23 Dongolocking Road	139,640	0	(2,094)	137,546	137,546	188,536	75,414	188,536	0	188,536	2,094
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	0	0	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	0	25,536	0	25,536	0
LRCIP -Phase 3	24,322	1,220	(10,904)	14,638	14,638	76,697	0	76,697	0	76,697	10,904
<b>Economic services</b>											
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0	0	0
	<b>260,213</b>	<b>146,785</b>	<b>(12,998)</b>	<b>394,000</b>	<b>394,000</b>	<b>974,682</b>	<b>220,978</b>	<b>974,682</b>	<b>0</b>	<b>974,682</b>	<b>12,998</b>

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**15 BONDS AND DEPOSITS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2023	Received	Paid	30 Sep 2023
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Deposits - Town Hall	1,400	0	(300)	<b>1,100</b>
Deposits - Community Bus	750	450	(450)	<b>750</b>
Deposits - Rec Centre & EFP	4,200	2,400	(1,500)	<b>5,100</b>
Deposits - Animal Trap	75	100	(100)	<b>75</b>
BCITF	0	180	(180)	<b>0</b>
Building Services Levy	390	206	(206)	<b>390</b>
Nomination Deposits	0	400	(400)	<b>0</b>
Other Deposits	7,419	150	0	<b>7,569</b>
Unclaimed Monies	2,147	0	0	<b>2,147</b>
Deposit - Refuse Site Key	20	0	0	<b>20</b>
Deposit - Community Gym Key	6,750	1,150	(350)	<b>7,550</b>
Hide Trust Accounts Receivables	0	0	0	<b>0</b>
<b>Sub-Total</b>	<b>23,152</b>	<b>5,036</b>	<b>(3,486)</b>	<b>24,702</b>
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>23,152</b>	<b>5,036</b>	<b>(3,486)</b>	<b>24,702</b>

**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**16 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	<b>Budget adoption</b>			4,676		4,676
	Correction to employee leave provision calculations		Opening Surplus(Deficit)		(56,414)	(51,739)
	Variations					(51,739)
				<b>4,676</b>	<b>(56,414)</b>	<b>(51,738)</b>

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>						
<b>Rate Revenue</b>						
I031005	GRV	Inc	977,824	977,824	977,824	977,823
I031010	GRV Minimums	Inc	96,200	96,200	96,200	96,200
I031015	UV	Inc	1,570,980	1,570,980	1,570,980	1,570,980
I031020	UV Minimums	Inc	57,200	57,200	57,200	57,200
I031025	GRV Interim Rates	Inc	3,000	3,000	750	(650)
I031030	UV Interim Rates	Inc	2,000	2,000	498	(144)
I031035	Back Rates	Inc	1,000	1,000	249	0
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	15,419	15,420
I031045	Discount Allowed	Inc	(100,000)	(100,000)	(100,000)	(99,158)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	2,639
I031055	Account Enquiry Fee	Inc	4,000	4,000	999	710
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	(13)
I031065	Penalty Interest	Inc	6,000	6,000	1,500	1,393
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	130,967
I031075	ESL Penalty Interest	Inc	500	500	123	72
I031080	Instalment Interest	Inc	4,000	4,000	4,000	4,283
I031090	Rate Legal Charges	Inc	20,000	20,000	4,998	473
			2,784,823	2,784,823	2,762,440	2,758,195
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(2,250)	(438)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(123)	(455)
E031015	Title Searches	Exp	(600)	(600)	(150)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(2,499)	0
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,196)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(31,675)	(38,984)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	(2,689)	(2,611)
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(22,836)	(22,836)
			(243,836)	(243,836)	(64,222)	(66,520)
<b>Other General Purpose Funding</b>						
I032005	Grants Commission General	Inc	0	0	0	12,419
I032010	Grants Commission Roads	Inc	0	0	0	7,708
I032020	Administration Rental	Inc	36,000	36,000	9,000	9,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	249	188
I032030	Reimbursements	Inc	100	100	24	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	6,249	15,513
I032045	Reserves Interest	Inc	89,089	89,089	22,272	18,848
I032055	Commissions & Recoups	Inc	500	500	0	0
I032190	WALGA House Units	Inc	0	0	0	0
			151,689	151,689	37,794	63,676
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(2,499)	(4,765)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	0	0
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(21,180)	(21,183)
			(122,231)	(122,231)	(23,679)	(25,948)
<b>Total General Purpose Income</b>			2,936,512	2,936,512	2,800,234	2,821,871
<b>Total General Purpose Expenditure</b>			(366,067)	(366,067)	(87,901)	(92,468)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Governance</b>						
<b>Members of Council</b>						
I041020	Other Income Relating to Members	Inc	250	250	0	0
			250	250	0	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	(6,749)	0
E041010	Training	Exp	(7,000)	(7,000)	(1,750)	(22)
E041015	Members Travelling	Exp	(750)	(750)	(187)	0
E041020	Communication Allowance	Exp	(5,545)	(5,545)	(1,386)	0
E041025	Election Expenses	Exp	(20,000)	(20,000)	(20,000)	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(4,848)	0
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(4,117)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	(3,914)	0
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	(979)	0
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(3,000)	(1,379)
E041060	Presentations	Exp	(2,500)	(2,500)	(624)	0
E041065	Insurance	Exp	(14,007)	(14,007)	(7,003)	(7,004)
E041070	Public Relations	Exp	(2,000)	(2,000)	(498)	(30)
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(30,656)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(32,316)	(32,316)
			(305,043)	(305,043)	(129,254)	(75,524)
<b>Other Governance</b>						
I042030	Profit on Sale of Asset	Inc	32,727	32,727	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	1,248	9
			37,727	37,727	1,248	9
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(239,050)	(221,272)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(7,768)
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(30,349)	(28,682)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(2,710)	(1,892)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(3,655)	(11,375)
E042015	Insurance	Exp	(28,537)	(28,537)	(14,268)	(13,774)
E042020	Staff Training	Exp	(10,000)	(10,000)	(2,499)	(415)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	0	(1,000)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(6,249)	(6,055)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(1,749)	(882)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(16,308)	(14,820)
E042045	Advertising	Exp	(15,000)	(15,000)	(3,750)	(1,367)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(747)	(374)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(999)	(844)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(3,996)	(3,042)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(2,499)	0
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(2,994)	(3,855)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(2,499)	(2,083)
E042080	Computer Support	Exp	(168,000)	(168,000)	(42,000)	(75,380)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(750)	(1,325)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(61,371)	(61,371)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(3,750)	(6,348)
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	0	0
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	(31,285)	(28,823)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	395,415	395,418
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(25,000)	(6,249)	(1,255)
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(245,089)	(84,311)	(98,585)
<b>Total Governance Income</b>			37,977	37,977	1,248	9
<b>Total Governance Expenditure</b>			(550,132)	(550,132)	(213,565)	(174,109)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Law, Order &amp; Public Safety</b>						
<b>Fire Prevention</b>						
I051010	BFB Operating Grant	Inc	64,242	64,242	16,060	16,279
I051015	Sale of Fire Maps	Inc	50	50	12	0
I051025	Reimbursements	Inc	1,000	1,000	0	0
I051030	Bush Fire Infringements	Inc	2,000	2,000	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051050	SES Call-out Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	29,074	29,074	7,268	1,301
			100,366	100,366	23,340	17,580
E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(16,053)	(22,920)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(999)	(1,894)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(3,489)	(3,286)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	0	(2,232)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(4,623)	0
E051045	Mt Latham & Condinging Repeats	Exp	(500)	(500)	(123)	(130)
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(7,266)	(1,301)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(21,477)	(21,480)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(18,966)	(19,124)
			(300,602)	(300,602)	(75,496)	(74,418)
<b>Animal Control</b>						
I052005	Dog Fines and Fees	Inc	5,000	5,000	1,248	924
I052006	Cat Fines and Fees	Inc	300	300	75	142
I052010	Hire of Animal Traps	Inc	100	100	24	36
I052015	Dog Registration	Inc	5,000	5,000	0	642
I052016	Cat Registration	Inc	700	700	0	145
I052020	Reimbursements	Inc	500	500	125	0
			11,600	11,600	1,472	1,889
E052005	Ranger Salary	Exp	(11,000)	(11,000)	(2,958)	(4,126)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(249)	(98)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(738)	(1,829)
E052015	Dog Control Insurance	Exp	(166)	(166)	(82)	(83)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(123)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(6,246)	(6,734)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(19,737)	(19,737)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	(749)	(756)
			(122,583)	(122,583)	(30,882)	(33,363)
<b>Other Law, Order &amp; Public Safety</b>						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Community Water Supply Program Grant	Inc	7,856	7,856	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	0	0
E053005	Abandoned Vehicles	Exp	0	0	0	(288)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(123)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(375)	(2,684)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(1,245)	(154)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	(982)	(1,023)
			(10,929)	(10,929)	(2,725)	(4,149)
<b>Total Law, Order &amp; Public Safety Income</b>			119,872	119,872	24,812	19,469
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(434,114)	(434,114)	(109,103)	(111,930)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Health</b>						
<b>Maternal &amp; Infant Health</b>						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(2,094)	(1,814)
			(8,420)	(8,420)	(2,094)	(1,814)
<b>Preventative Services - Admin &amp; Inspections</b>						
I074005	Food Licences & Fees	Inc	500	500	123	68
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	123	68
E074005	EHO Salary	Exp	(10,000)	(10,000)	(2,499)	(1,740)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(135)	(191)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(1,746)	(247)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(12,111)	(12,111)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(16,491)	(14,289)
<b>Other Health</b>						
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	1,083	1,084
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	624	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	0
			8,334	8,334	1,707	1,084
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(4,089)	(4,241)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	(11,724)	(13,746)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(1,248)	(957)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	(12,500)	(12,500)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(29,561)	(31,444)
<b>Health - Preventative Services</b>						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
<b>Total Health Income</b>			8,834	8,834	1,830	1,152
<b>Total Health Expenditure</b>			(193,204)	(193,204)	(48,646)	(48,010)
<b>Education &amp; Welfare</b>						
<b>Pre Schools</b>						
I083035	Day Care Lease	Exp	9,205	9,205	2,301	2,124
I083036	Day Care Reimbursements	Exp	5,500	5,500	916	2,239
			14,705	14,705	3,217	4,363
E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(3,759)	(4,932)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(6,479)	(6,533)
			(40,999)	(40,999)	(10,238)	(11,465)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Other Education</b>						
E081020	School Oval Mtce	Exp	0	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	(2,600)	(2,600)
			(2,600)	(2,600)	(2,600)	(2,600)
<b>Homecare Program</b>						
I082010	CHSP & HACC Grant	Inc	408,771	408,771	102,192	207,666
I082015	Meals on Wheels	Inc	2,500	2,500	624	566
I082020	CHSP Fee for Service	Inc	87,000	87,000	21,750	32,079
I082025	Donations	Inc	0	0	0	0
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	4,995	3,254
I082045	HCP Government Funds	Inc	108,000	108,000	27,000	24,564
			626,251	626,251	156,561	268,129
E082010	Management & Admin Salaries	Exp	(139,624)	(139,624)	(37,590)	(35,070)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,752)	(34,752)	(9,355)	(22,388)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(9,681)	(10,142)
E082025	Care Workers Salaries	Exp	(255,596)	(255,596)	(68,813)	(68,549)
E082030	Superannuation	Exp	(51,733)	(51,733)	(13,927)	(13,820)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(1,245)	(383)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(6,249)	(8,795)
E082045	Staff Training	Exp	(1,800)	(1,800)	(450)	0
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(873)	0
E082055	Subscriptions	Exp	(5,900)	(5,900)	(1,473)	(3,921)
E082060	Telephone & Postage	Exp	(1,400)	(1,400)	(348)	(515)
E082065	Advertising & Stationery	Exp	(1,200)	(1,200)	(300)	(325)
E082070	Insurance	Exp	(8,281)	(8,281)	(4,140)	(4,121)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(9,000)	(9,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(4,995)	(5,786)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(1,125)	(69)
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(375)	(471)
E082095	HCP Expenses	Exp	(6,000)	(6,000)	(1,500)	(2,328)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(4,446)	(4,446)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(624)	(576)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	(4,910)	(4,951)
			(677,681)	(677,681)	(181,419)	(195,656)
<b>Other Welfare</b>						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	4,576	4,576
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	4,576	4,576
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(4,576)	(4,576)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(4,576)	(4,576)
<b>Total Education &amp; Welfare Income</b>			650,108	650,108	164,354	277,068
<b>Total Education &amp; Welfare Expenditure</b>			(730,432)	(730,432)	(198,833)	(214,297)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Community Amenities</b>						
<b>Sanitation - Household Refuse</b>						
I101005	Domestic Collection	Inc	269,216	269,216	269,216	268,968
I102020	Refuse Site Fees	Inc	18,000	18,000	4,500	5,668
			287,216	287,216	273,716	274,636
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(13,848)	(9,613)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(6,804)	(5,257)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(16,323)	(9,992)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(38,145)	(35,496)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(75,120)	(60,358)
<b>Sanitation - Other</b>						
I102002	Commercial Collection Charges	Inc	68,760	68,760	68,760	68,400
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	944
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	4,350	2,920
			90,160	90,160	73,110	72,264
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(4,020)	(2,835)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(4,623)	(2,960)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(3,795)	(2,072)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	0	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	(3,922)	(3,956)
			(69,971)	(69,971)	(16,360)	(11,823)
<b>Sewerage</b>						
I104005	Septic Tank Fees	Inc	500	500	123	0
			500	500	123	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(82)	(19)
			(500)	(500)	(82)	(19)
<b>Town Planning</b>						
I106005	Planning Fees	Inc	5,000	5,000	1,248	3,201
			5,000	5,000	1,248	3,201
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(3,750)	0
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(27,384)	(27,387)
			(124,547)	(124,547)	(31,134)	(27,387)
<b>Other Community Amenities</b>						
I107005	Cemetery Fees	Inc	15,000	15,000	3,750	6,270
I107010	Community Bus Income	Inc	5,000	5,000	1,248	1,010
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	4,998	7,280
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(9,990)	(16,259)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(14,040)	(12,285)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(993)	(1,086)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(23,181)	(23,184)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	(12,711)	(9,352)
			(243,781)	(243,781)	(60,915)	(62,166)
<b>Total Community Amenities Income</b>			402,876	402,876	353,195	357,381
<b>Total Community Amenities Expenditure</b>			(739,335)	(739,335)	(183,611)	(161,753)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Recreation &amp; Culture</b>						
<b>Public Halls &amp; Civic Centres</b>						
I111005	Town Hall Hire	Inc	4,000	4,000	999	159
I111010	Reimbursements	Inc	100	100	24	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			4,100	4,100	1,023	159
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(7,596)	(6,289)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(2,895)	(1,681)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	(50,677)	(51,094)
			(244,727)	(244,727)	(61,168)	(59,064)
<b>Swimming Pool</b>						
I112010	Swimming Pool Admission	Inc	30,000	30,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	0	0
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(33,001)	(27,624)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(3,332)	0
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(29,802)	(17,382)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(1,770)	(2,221)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	(2,130)	(2,204)
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	(55,315)	(55,771)
			(491,081)	(491,081)	(125,350)	(105,202)
<b>Other Recreation &amp; Sport</b>						
I113005	Sportsground Rental	Inc	8,795	8,795	4,397	2,509
I113015	Power Reimbursements	Inc	5,000	5,000	1,248	846
I113020	Recreation Centre Hire	Inc	5,000	5,000	1,248	592
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	0
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	595
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	1,248	1,507
I113065	Community Gym Membership	Inc	14,375	14,375	3,591	3,728
I113079	SS Loan 142 - Interest & Gtee Fee Reimbursement	Inc	1,422	1,422	0	0
			44,092	44,092	14,732	9,777
E113005	Sportsground Mtce	Exp	(123,057)	(123,057)	(30,753)	(19,194)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(6,150)	(6,981)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(19,482)	(17,719)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(16,830)	(15,674)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(672)	(40)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(15,927)	(13,419)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(4,844)	(1,336)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(532)	(714)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(798)	(141)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(843)	(1,794)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(5,799)	(7,121)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(498)	(692)
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	0	0
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(2,865)	(1,146)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	0	0
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(50,757)	(50,760)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	(97,070)	(97,869)
			(1,075,541)	(1,075,541)	(253,820)	(234,600)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Library</b>						
I115005	Lost Books	Inc	50	50	12	0
I115010	Reimbursements & Grants	Inc	100	100	24	0
			150	150	36	0
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(13,718)	(14,359)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(11,347)	(11,347)	(2,826)	(1,537)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(1,971)	(901)
E115030	Library IT	Exp	(12,800)	(12,800)	(6,397)	0
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	(4,051)	(4,086)
			(99,242)	(99,242)	(28,963)	(20,883)
<b>Other Culture</b>						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	750	0
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	0	0	0	0
I119031	Other Culture Grant Funds	Inc	0	0	0	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	0	0
			5,671	5,671	750	0
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(68,634)	(17,148)	(2,439)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	0	0
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(4,104)	(2,048)
E116020	Historical Village	Exp	(2,930)	(2,930)	(726)	(950)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(6,062)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	0	(1,367)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(11,000)	(4,999)	0
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(1,611)	(1,049)
E116065	Electronic Sign Expenditure	Exp	(4,500)	(4,500)	(1,122)	(963)
E116070	Court House Expenditure	Exp	(6,059)	(6,059)	(1,500)	(1,589)
E116075	NAB Building Expenditure	Exp	(10,554)	(10,554)	(2,628)	(10,860)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	(24,798)	(26,917)
			(254,613)	(254,613)	(64,698)	(48,182)
<b>Total Recreation &amp; Culture Income</b>			84,513	84,513	16,541	9,936
<b>Total Recreation &amp; Culture Expenditure</b>			(2,165,203)	(2,165,203)	(533,999)	(467,931)
<b>Transport</b>						
<b>Streets Roads Bridges &amp; Depot Construction</b>						
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	220,978	2,094
I121015	Roads to Recovery Grant	Inc	312,145	312,145	0	0
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	102,233	102,233	0	10,904
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,123,520	372,672	164,692

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Streets Roads Bridges &amp; Depot Maintenance</b>						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	9,999	12,358
			40,000	40,000	9,999	12,358
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(32,493)	(30,615)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(44,994)	(94,424)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(16,242)	(32,699)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(2,499)	(5,329)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(4,992)	(7,652)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(5,346)	(4,404)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(2,496)	(65)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(5,619)	(6,158)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(1,242)	(68)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(11,244)	(7,900)
E122030	Street Trees	Exp	(50,000)	(50,000)	(12,495)	(9,950)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(996)	(2,102)
E122045	Townscape	Exp	(70,000)	(70,000)	(17,487)	(54,699)
E122050	Crossovers	Exp	(500)	(500)	(120)	(160)
E122055	RoMan Data Collection	Exp	(10,000)	(10,000)	(5,000)	(7,830)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(17,499)	(12,081)
E122090	Graffiti Removal	Exp	0	0	0	0
E122100	Administration Allocated	Exp	(83,169)	(83,169)	(20,790)	(20,793)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	(463,283)	(467,291)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	0
			(2,649,761)	(2,649,761)	(664,837)	(764,220)
<b>Road Plant Purchases</b>						
I122100	Profit on Sale of Asset	Inc	58,192	58,192	0	0
			58,192	58,192	0	0
E123010	Loss on Sale of Asset	Exp	(5,396)	(5,396)	0	0
			(5,396)	(5,396)	0	0
<b>Aerodrome</b>						
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	2,723	4,304
			10,893	10,893	2,723	4,304
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(3,174)	(3,143)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(11,777)	(11,875)
			(59,826)	(59,826)	(14,951)	(15,018)
<b>Total Transport Income</b>			1,232,605	1,232,605	385,394	181,354
<b>Total Transport Expenditure</b>			(2,714,983)	(2,714,983)	(679,788)	(779,238)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Economic Services</b>						
<b>Rural Services</b>						
I131020	Landcare Reimbursements	Inc	79,653	79,653	19,911	22,317
			79,653	79,653	19,911	22,317
E131020	Landcare	Exp	(115,000)	(115,000)	(28,743)	(20,517)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(4,494)	(2,384)
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(7,263)	(7,266)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(2,490)	(1,244)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(172,060)	(172,060)	(42,990)	(31,411)
<b>Tourism &amp; Area Promotion</b>						
I132005	Caravan Park Fees	Inc	70,000	70,000	17,499	15,890
I132010	Reimbursements	Inc	1,000	1,000	249	0
I132015	RV Area Fees	Inc	10,000	10,000	2,499	750
I132035	Tourism Income	Inc	0	0	0	0
			81,000	81,000	20,247	16,640
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(9,484)	(10,219)
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(13,752)	(8,591)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(2,496)	(1,861)
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(3,621)	(1,148)
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(37,131)	(37,131)
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	(4,333)	(4,369)
			(289,136)	(289,136)	(70,817)	(63,319)
<b>Building Control</b>						
I133005	Building Licenses	Inc	5,000	5,000	1,248	946
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
I142010	Sale of Land	Inc	0	0	0	0
			5,000	5,000	1,248	946
<b>Other Economic Services</b>						
I134005	Water Sales	Inc	20,000	20,000	4,998	2,686
			20,000	20,000	4,998	2,686
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(6,243)	(4,622)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(513)	(517)
			(27,052)	(27,052)	(6,756)	(5,139)
<b>Total Economic Services Income</b>			185,653	185,653	46,404	42,589
<b>Total Economic Services Expenditure</b>			(488,248)	(488,248)	(120,563)	(99,869)
<b>Other Property &amp; Services</b>						
<b>Private Works</b>						
I141005	Private Works Income	Inc	20,000	20,000	4,998	2,907
			20,000	20,000	4,998	2,907
E141005	Private Works	Exp	(15,000)	(15,000)	(3,747)	(2,039)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(855)	(858)
			(18,428)	(18,428)	(4,602)	(2,897)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Public Works Overheads</b>						
I143020	Reimbursements	Inc	11,000	11,000	2,748	0
I143040	Workers Compensaion	Inc	0	0	0	0
			11,000	11,000	2,748	0
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(32,008)	(26,906)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(17,339)	(13,562)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(4,585)	(13,595)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(15,799)	(39,792)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(33,288)	(29,534)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(1,245)	(288)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(41,250)	(35,930)
E143040	Workers Compensation	Exp	0	0	0	(11,483)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(18,876)	(19,176)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(1,998)	(296)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(249)	(444)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(1,995)	(1,801)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(375)	(1,294)
E143080	Staff Licenses	Exp	(500)	(500)	(123)	(43)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(996)	(1,672)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(375)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(3,744)	0
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	157,602	151,573
			0	0	(16,643)	(44,243)
<b>Plant Operation Costs</b>						
I144005	Sale of Scrap	Inc	500	500	123	0
I144010	Reimbursements	Inc	500	500	123	0
			1,000	1,000	246	0
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(44,997)	(36,936)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(4,998)	(555)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(21,246)	(9,748)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(7,497)	(6,621)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(18,749)	(21,795)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(10,000)	(2,499)	(60)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(249)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(1,998)	(557)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	92,874	74,268
			0	0	(9,359)	(2,004)
<b>Salaries &amp; Wages</b>						
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(767,299)	(804,747)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	767,299	804,747
			0	0	0	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Unclassified</b>					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	12,498	14,064
I147006	Commission - TransWA	Inc	500	500	123	12
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	63
I147050	Council Staff Housing Rental	Inc	18,200	18,200	4,548	4,700
I147065	Insurance Reimbursement	Inc	0	0	0	7,382
I147070	Council Housing Reimbursements	Inc	0	0	0	1,183
I147085	NAB Buiding Rent	Inc	8,400	8,400	2,100	2,222
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	90	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	19,359	29,626
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(750)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(23,673)	(20,026)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(1,557)	(1,651)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	0	0
E147055	Consultants	Exp	(55,000)	(55,000)	(13,749)	(2,859)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(1,875)	(6,634)
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(1,242)	(881)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(32,559)	(32,559)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(2,499)	0
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	(34,240)	(34,522)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(6,105)	(11,170)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(873)	0
			(479,289)	(479,289)	(119,122)	(110,302)
	<b>Total Other Property &amp; Services Income</b>		109,460	109,460	27,351	32,533
	<b>Total Other Property &amp; Services Expenditure</b>		(497,716)	(497,716)	(149,726)	(159,446)
	<b>Total Income</b>		<b>5,768,410</b>	<b>5,768,410</b>	<b>3,821,363</b>	<b>3,743,362</b>
	<b>Total Expenditure</b>		<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(2,325,735)</b>	<b>(2,309,051)</b>
	<b>Net Deficit (Surplus)</b>		<b>(3,111,024)</b>	<b>(3,111,024)</b>	<b>1,495,628</b>	<b>1,434,311</b>



## 10.2 SCHEDULE OF ACCOUNTS PAYMENTS – SEPTEMBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	17 October 2023
PREVIOUS REPORT(S):	15 September 2023
DISCLOSURE OF INTEREST:	Nil
STRATEGIC DOCUMENT REFERENCE	Local government (Financial Management) Regulations 1996
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	1. Payments List

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council:

- 1 Endorses the list of accounts paid by the Chief Executive Officer under delegated authority, during September:
  - EFT Payments EFT13846 – EFT13945, Cheque Payments 192 – 202 and Direct Debit Payments DD5328.1 – DD5357.28 from the Municipal Account totalling \$458,643.59.
  - EFT Payments EFT13891 – EFT13947 from the Restricted Funds Account totalling \$1,291.65.
  - Credit card Payments totalling \$3,855.02.

Carried 0/0

### BRIEF SUMMARY

This item presents the schedule of payments made during July for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

### BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.



All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

### **Local government (Financial Management) Regulations 1996**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction. (

2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name; (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**STATEMENT OF PAYMENTS**  
For the Period Ended 30 September 2023

**Municipal Funds Account - List of Payments**

**Cheque Payment**

192	07/09/2023	Department Of Transport	12 Months Registration - Fleet Licensing	(1,801.95)
193	07/09/2023	Synergy	Electricity Usage	(9,019.54)
194	07/09/2023	Telstra	Admin Office Phones, Faxes and Staff Mobiles - August 2023, Replacement Handset - Manager of Works, TIM Platform to 24 August 2023, DCEO, CEO & SES Ipad - August 2023	(1,556.35)
195	07/09/2023	Water Corporation	Various Shire Water Bills July - September 2023	(700.37)
196	18/09/2023	Ross Sydney Hunt	Rates refund for assessment A749 19 Mitchell Street WAGIN WA 6315	(577.12)
197	21/09/2023	Commissioner of State Revenue	A151 - CL Douglas - 1 Lukin St Wagin ESL Accidentally claimed for 2023 instead of 2022.	(44.00)
199	21/09/2023	Shire Of Wagin	Homecare Petty Cash	(385.95)
200	21/09/2023	Synergy	Electricity Usage	(364.55)
201	21/09/2023	Telstra	Phone Bill Ambulance Assoc Hut charges to 3 October 2023	(47.85)
202	21/09/2023	Water Corporation	Various Shire Water Bills July - September 2023	(10,199.75)
<b>Cheque Payments Total</b>				<b>(24,697.43)</b>

**EFT Payments**

EFT13846	07/09/2023	3e Advantage Pty Limited	Photocopier Charges 1/08/2023 - 31/08/2023	(1,137.50)
EFT13847	07/09/2023	Aagri Equipment Australia Pty Ltd	Oil Filter, Fuel Filter & Spindle - John Deere Mower (P22)	(185.00)
EFT13848	07/09/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies	(624.25)
EFT13849	07/09/2023	Angela Jade	Reimbursement for Police Clearance - Admin	(58.70)
EFT13850	07/09/2023	Atc Work Smart	E-Rua's Wages - Split 76 Hours (Date paid 19/08/2023)	(1,437.08)
EFT13851	07/09/2023	Australia Post	Admin, Rates & Homecare Postage - August 2023	(1,563.47)
EFT13852	07/09/2023	Boc Gases	R020D2 Oxygen, R020G Oxygen 29.07.2023 - 28.08.2023	(5.94)
EFT13853	07/09/2023	Bunnings Group Ltd (Australia)	100x Screening Designer Ekodeck Leatherwood - Wetlands Park	(1,740.42)
EFT13854	07/09/2023	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - August 2023	(147.08)
EFT13855	07/09/2023	Doms Delicatessen Of Wagin	Morning Tea Supplies - Ajay's Last Day	(20.00)
EFT13856	07/09/2023	Earthtrack Group	ETG SPL9800 Light Replacement - Town Square	(1,219.57)
EFT13857	07/09/2023	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle	(100.05)
EFT13858	07/09/2023	Ga Franz	Repairs to paving - Swimming Pool	(363.00)
EFT13859	07/09/2023	Goodyear Autocare Wagin	Battery - Isuzu Crew Cab (P21), Battery & Puncture Repair - Kubota RTV (P52)	(467.00)
EFT13860	07/09/2023	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle	(442.87)
EFT13861	07/09/2023	Hall Electrical & Data Services	Assist with Transfer of Data Rack from CLO Office to Server Room - Admin Office	(3,684.16)
EFT13862	07/09/2023	Helene Pty Ltd T/as Lo-go Appointments Wa	Alan Lamb - Acting Deputy CEO 38 Hours, week ending 25 August 2023	(7,403.61)
EFT13863	07/09/2023	Independence Australia	HCP Expenses - Wagin Homecare	(878.00)
EFT13864	07/09/2023	Janette Innes	Reimbursement for Police Clearance - Admin	(58.70)
EFT13865	07/09/2023	Katanning Glazing And Security	Replace broken window - Omdurman Street Residence	(416.90)
EFT13866	07/09/2023	Landgate - Midland	Geospatial Data - 4WDL Resource Sharing Group Initiative	(147.40)
EFT13867	07/09/2023	Liberty Oil Australia Pty Ltd	5,000L Diesel, 2,000L Unleaded Fuel	(13,950.30)
EFT13868	07/09/2023	Marleys Diesel & Ag	Replace Hydraulic Hose & 20L Hydraulic Oil - Komatsu Loader (P11)	(233.18)
EFT13869	07/09/2023	Metal Artwork Creations	50x Ram Lapel Pins - Tourism	(450.89)
EFT13870	07/09/2023	Midalia Steel Pty Ltd	1200 x 2400 Mesh - Swimming Pool	(61.06)
EFT13871	07/09/2023	Officeworks	Stationery Order for Admin & Pool - September 2023	(685.48)
EFT13872	07/09/2023	Palace Hotel	Restock Council Bar Fridge	(303.96)
EFT13873	07/09/2023	Pet Friendly	Business Advertising on PetFriendly Website for Wagin Caravan Park	(77.00)
EFT13874	07/09/2023	Property Supervision Services	Gardening - Homecare	(2,401.20)
EFT13875	07/09/2023	Shire Of Woodanilling	Long Service Leave Reimbursement - Sue Dowson	(7,768.25)
EFT13876	07/09/2023	State Library Of WA	Better Beginnings Subscription	(148.50)
EFT13877	07/09/2023	T-quip	V Belt & Set of Mower Blades - Toro Mower (P43)	(123.60)
EFT13878	07/09/2023	Team Global Express Pty Ltd	Delivery Charges	(267.95)
EFT13879	07/09/2023	Ten47 Plumbing	Install hot water system & repair shower taps - Arnott Street Residence, Resolve Hot Water Issue - Rec Centre	(682.00)
EFT13880	07/09/2023	Tutt Bryant Equipment - Wa	4x Safety Plates - Bomag Roller (P15)	(99.97)
EFT13881	07/09/2023	Wagin Agri Services	4.2m Gate - Delyanine North Road, 2x Boxes of Gloves - Public Conveniences, Chemical & Spray Gun - Town Site Spraying, Chemical & Chemical Jug - Rural Spraying	(1,799.90)
EFT13882	07/09/2023	Wagin Chamber Of Commerce	Painting of Main Street in Wagin	(50,000.00)

EFT13883	07/09/2023	Wagin District Farmers Co-operative	Admin Office Kitchen Refreshments, Cleaning Supplies, Works Depot Kitchen Refreshments, Homecare Catering Supplies	<b>(366.84)</b>
EFT13884	07/09/2023	Wagin District High School	Donation for School Presentation 2023	<b>(30.00)</b>
EFT13885	07/09/2023	Wagin Gas Electrics	Reconnect power supply for tank pump - Fuel Tanker Trailer	<b>(261.80)</b>
EFT13886	07/09/2023	Wagin Mechanical Repairs	Annual service - Wedgecarrup Fire Truck, Service - Homecare Ute (P27)	<b>(2,591.60)</b>
EFT13887	07/09/2023	Wagin Panel & Paint	Excess for Replacement Windscreens - Isuzu Crew Cab (P21) & Isuzu Tip Truck (P14)	<b>(600.00)</b>
EFT13888	07/09/2023	Wagin Truck Centre	Coolant Electrical Probe - WCM Loader (P09), On/Off Toggle Switch - Isuzu Crew Cab (P21)	<b>(71.45)</b>
EFT13889	07/09/2023	Wallis Computer Solutions	Annual Billing 2023/2024 (6 months Contract Extension) - IT'S GOLD, Synergy Soft MSA, WSC Management PC, MSA-MlaaS-Sophos, BKP DATTO & PLATINUM, NBN - Admin Office, Library & Rec Centre - September 2023, Agreement Fusion - Admin Office - September 2023	<b>(28,562.38)</b>
EFT13890	07/09/2023	Western Australian Local Government Association	Full Delegate 2023 Local Government Convention - Mark Hook ACEO, Planning Training - Michelle Muller	<b>(1,934.00)</b>
EFT13892	14/09/2023	Australian Services Union	Payroll Deductions	<b>(26.50)</b>
EFT13893	14/09/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	<b>(42.00)</b>
EFT13894	18/09/2023	Hazel Joy Toovey	Rates refund for assessment A1603 Unit 2 12 Trent Street	<b>(268.97)</b>
EFT13895	21/09/2023	A G Brookes Excavations	Move Roller - Behn-Ord Road, Remove debris & mulch 3.5km of shoulders (both sides) - Norring Road, Remove Trees - Angwin Road	<b>(34,677.50)</b>
EFT13896	21/09/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies, Hot Water System - Arnott Street Residence	<b>(1,620.60)</b>
EFT13897	21/09/2023	Angela Jade	Reimbursement for Cutlery - Town Hall	<b>(32.50)</b>
EFT13898	21/09/2023	Apps Plumbing & Gas Wagin	Repairs to burst pipe - Caravan Park	<b>(597.30)</b>
EFT13899	21/09/2023	Atc Work Smart	E-Rua's Wages - Split 76 Hours (Date paid 02/09/2023)	<b>(1,437.08)</b>
EFT13900	21/09/2023	Australian Communications Authority	License Renewal Telstra Radio Terminal, Mt Latham 1919061/1 - 1919064/1	<b>(1,078.00)</b>
EFT13901	21/09/2023	Australian Taxation Office	August BAS	<b>(70,578.00)</b>
EFT13902	21/09/2023	Bks Electrical Pty Ltd	Rectify CCTV Server Fault	<b>(264.00)</b>
EFT13903	21/09/2023	Bob Waddell & Associates Pty Ltd	Assistance with new monthly financial statements	<b>(82.50)</b>
EFT13904	21/09/2023	Boya Equipment Pty Ltd	Oil & Fuel Filter - Kubota Mower (P18)	<b>(86.33)</b>
EFT13905	21/09/2023	Crown Promenade Perth	Accommodation for WALGA Convention - Cr Blight, Cr Ball, Cr Kilpatrick & ACEO	<b>(2,878.00)</b>
EFT13906	21/09/2023	D J Turner Pty Ltd	Inspect Judges box upstairs and assess requirements for repair - Rec Centre	<b>(264.00)</b>
EFT13907	21/09/2023	Fuel Distributors Of Wa Pty Ltd	Diesel - Homecare Bus, Unleaded Fuel - Homecare Managers Vehicle	<b>(192.46)</b>
EFT13908	21/09/2023	Goodyear Autocare Wagin	Battery - Toyota Hilux Workmate (P94)	<b>(228.00)</b>
EFT13909	21/09/2023	Great Southern Waste Disposal	Management of Facility & Refuse Collection - August 2023	<b>(31,589.36)</b>
EFT13910	21/09/2023	Halanson Earthmoving	Push 3500m Gravel - Heights Road, Push 1200m Gravel - Behn-Ord Road, Push 1500m Gravel - Beaufort Road, Push 1250m Gravel - Dwelyerdine Road, Push 1250m Gravel - Angwins Road	<b>(14,305.50)</b>
EFT13911	21/09/2023	Hall Electrical & Data Services	Install Power Connection and Lighting - Sportsground Sea Container	<b>(503.50)</b>
EFT13912	21/09/2023	Ictouch Pty Ltd	NBN Services September 2023 - Medical Centre	<b>(540.00)</b>
EFT13913	21/09/2023	Iga X-press	Jumbo Toilet Rolls - Public Conveniences	<b>(260.90)</b>
EFT13914	21/09/2023	Katanning Glazing And Security	Install security door - Omdurman Street Residence	<b>(1,238.50)</b>
EFT13915	21/09/2023	Komatsu Australia Pty Ltd	500hr Service Kit - Komatsu Loader (P11)	<b>(143.56)</b>
EFT13916	21/09/2023	Larry Stanbridge	Reimbursement for 2x Cat Nets	<b>(89.98)</b>
EFT13917	21/09/2023	Leisure Institute Of Wa Aquatic	3x LIWA Polo Shirts, 2x LIWA Hoodies plus postage - Pool Manager	<b>(187.00)</b>
EFT13918	21/09/2023	Liberty Oil Australia Pty Ltd	5,000L Diesel	<b>(10,423.50)</b>
EFT13919	21/09/2023	Michael Wubbels	Reimbursement for Lunch (Bunbury Trip)	<b>(12.99)</b>
EFT13920	21/09/2023	Property Supervision Services	Gardening - Homecare	<b>(2,619.20)</b>
EFT13921	21/09/2023	Public Transport Authority	Trans WA ticket sales minus agent commission	<b>(54.06)</b>
EFT13922	21/09/2023	Rachel Bairstow	Reimbursement for Meals - Training	<b>(66.90)</b>
EFT13923	21/09/2023	Shirley Marsh	Reimbursement for Working with Children Check - Homecare	<b>(87.00)</b>
EFT13924	21/09/2023	Slater-gartrell Sports	2x Aluminium Folding Goals - Rec Centre	<b>(657.80)</b>
EFT13925	21/09/2023	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - August 2023	<b>(4,583.33)</b>
EFT13926	21/09/2023	Team Global Express Pty Ltd	Delivery Charges	<b>(96.73)</b>
EFT13927	21/09/2023	Wa Contract Ranger Services Pty Ltd	Ranger Services 22/08/2023, 24/08/2023, 31/08/2023, 5/09/2023 & 8/09/2023	<b>(1,881.00)</b>
EFT13928	21/09/2023	Wa Country Health Service - Wheatbelt	Main Meals and Sweets Supplied August 2023	<b>(247.50)</b>
EFT13929	21/09/2023	Wagin Community Resource Centre	Full Page Colour Advertisement in Wagin Wool Press - Manager of Finance Position	<b>(60.00)</b>
EFT13930	21/09/2023	Wagin Mechanical Repairs	Oil & Fuel Filter - Isuzu Crew Cab (P21), Oil & Fuel Filter - Isuzu Tip Truck (P40)	<b>(269.20)</b>

EFT13931	21/09/2023	Wagin Mowers	Bench Mounted Chain Grinder - Works Depot, Service Kit - Rover Mower (P53)	(410.20)
EFT13932	21/09/2023	Wagin Truck Centre	11x Wiper Blades - Works Depot	(65.45)
EFT13933	21/09/2023	Wallis Computer Solutions	ITS GOLD 2022/2023 Agreement Overage Hours	(6,204.88)
EFT13934	21/09/2023	West Arthur Community Resource Centre	Homecare Printing Costs - July 2023	(32.35)
EFT13935	21/09/2023	Western Australian Local Government Association	Central Country Zone - Annual Subscription 2023/2024	(1,600.00)
EFT13944	28/09/2023	Australian Services Union	Payroll Deductions	(26.50)
EFT13945	28/09/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
<b>EFT Payments Total</b>				<b>(328,224.64)</b>
<b>Direct Debit Payments</b>				
DD5328.1	04/09/2023	Department Of Transport	Daily Licensing Takings 31/08/2023	(11,896.40)
DD5333.1	26/09/2023	Bankwest	Tag Testing Machine & Adaptor	(3,930.37)
DD5335.1	14/09/2023	Aware Super	Payroll deductions	(6,003.30)
DD5335.2	14/09/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5335.3	14/09/2023	Asgard Super	Superannuation contributions	(153.54)
DD5335.4	14/09/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5335.5	14/09/2023	Active Super	Superannuation contributions	(238.73)
DD5335.6	14/09/2023	R E I Super	Superannuation contributions	(190.73)
DD5335.7	14/09/2023	Hesta Super Fund	Payroll deductions	(718.21)
DD5335.8	14/09/2023	Rest Administration	Superannuation contributions	(1,231.92)
DD5335.9	14/09/2023	Australian Super Administration	Superannuation contributions	(1,684.93)
DD5348.1	28/09/2023	Aware Super	Payroll deductions	(5,981.12)
DD5348.2	28/09/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5348.3	28/09/2023	Asgard Super	Superannuation contributions	(134.95)
DD5348.4	28/09/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5348.5	28/09/2023	Active Super	Superannuation contributions	(238.73)
DD5348.6	28/09/2023	R E I Super	Superannuation contributions	(147.54)
DD5348.7	28/09/2023	Rest Administration	Superannuation contributions	(1,275.79)
DD5348.8	28/09/2023	Hesta Super Fund	Superannuation contributions	(731.05)
DD5348.9	28/09/2023	Australian Super Administration	Superannuation contributions	(1,608.98)
DD5357.1	01/09/2023	Payrix	Synergy On Line Transaction Fee	(70.37)
DD5357.2	14/09/2023	Department Of Transport	Daily Licensing Takings 12/09/2023	(2,254.15)
DD5357.3	15/09/2023	Department Of Transport	Daily Licensing Takings 13/09/2023	(2,280.75)
DD5357.4	15/09/2023	Payrix	Synergy On Line Transaction Fee	(226.49)
DD5357.5	18/09/2023	Department Of Transport	Daily Licensing Takings 14/09/2023	(10,290.50)
DD5357.6	18/09/2023	Aussie Broadband Pty Ltd	Broadband September 2023	(316.00)
DD5357.7	19/09/2023	Department Of Transport	Daily Licensing Takings 15/09/2023	(6,351.00)
DD5357.8	20/09/2023	Department Of Transport	Daily Licensing Takings 18/09/2023	(5,436.75)
DD5357.9	21/09/2023	Department Of Transport	Daily Licensing Takings 19/09/2023	(4,908.20)
DD5323.21	01/09/2023	Department Of Transport	Daily Licensing Takings 30/08/2023	(1,241.45)
DD5323.22	04/09/2023	Bankwest	Merchant Fee Swimming Pool August 2023	(814.23)
DD5335.10	14/09/2023	Hostplus	Superannuation contributions	(219.00)
DD5335.11	14/09/2023	North Personal Superannuation	Superannuation contributions	(296.93)
DD5335.12	14/09/2023	Prime Super	Superannuation contributions	(282.71)
DD5335.13	14/09/2023	Smartmonday Prime	Superannuation contributions	(151.21)
DD5335.14	14/09/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5348.10	28/09/2023	Hostplus	Superannuation contributions	(245.96)
DD5348.11	28/09/2023	North Personal Superannuation	Superannuation contributions	(296.93)
DD5348.12	28/09/2023	Prime Super	Superannuation contributions	(295.61)
DD5348.13	28/09/2023	Smartmonday Prime	Superannuation contributions	(115.82)
DD5348.14	28/09/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5357.10	22/09/2023	Department Of Transport	Daily Licensing Takings 20/09/2023	(3,061.90)
DD5357.11	22/09/2023	Payrix	Synergy On Line Transaction Fee	(856.84)
DD5357.12	05/09/2023	Department Of Transport	Daily Licensing Takings 01/09/2023	(2,278.35)
DD5357.13	26/09/2023	Department Of Transport	Daily Licensing Takings 21/09/2023	(2,131.80)
DD5357.14	26/09/2023	Western Australian Treasury Corporation	Loan Repayment 137 September 2023	(1,907.86)
DD5357.15	27/09/2023	Department Of Transport	Daily Licensing Takings 22/09/2023	(1,632.10)
DD5357.16	28/09/2023	Department Of Transport	Daily Licensing Takings 26/09/2023	(1,759.05)
DD5357.17	29/09/2023	Department Of Transport	Daily Licensing Takings 27/09/2023	(1,676.65)
DD5357.18	29/09/2023	Payrix	Synergy On Line Transaction Fee	(93.01)
DD5357.22	06/09/2023	Department Of Transport	Daily Licensing Takings 04/09/2023	(1,470.45)
DD5357.23	07/09/2023	Department Of Transport	Daily Licensing Takings 05/09/2023	(2,289.00)
DD5357.24	08/09/2023	Department Of Transport	Daily Licensing Takings 06/09/2023	(2,143.00)
DD5357.25	08/09/2023	Payrix	Synergy On Line Transaction Fee	(248.88)
DD5357.26	11/09/2023	Department Of Transport	Daily Licensing Takings 07/09/2023	(5,448.30)
DD5357.27	12/09/2023	Department Of Transport	Daily Licensing Takings 08/09/2023	(2,890.75)
DD5357.28	13/09/2023	Department Of Transport	Daily Licensing Takings 11/09/2023	(2,041.65)
<b>Direct Debit Payments Total</b>				<b>(105,721.52)</b>
<b>Municipal Account - Payments Total</b>				<b>(458,643.59)</b>

**Restricted Funds Account - List of Payments****EFT Payments**

EFT13891	07/09/2023	Natalie Reed	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13936	21/09/2023	Amelia Grace Thornton	VENUE HIRE BOND REFUND	(300.00)
EFT13937	21/09/2023	Cheryl Pederick	VENUE HIRE BOND REFUND	(300.00)
EFT13938	21/09/2023	Cr Phillip Blight	REFUND OF NOMINATION DEPOSIT	(100.00)
EFT13939	21/09/2023	Craig Story	COMMUNITY GYM FOB BOND REFUND	(50.00)
EFT13940	21/09/2023	Darcey Elizabeth Yates	COMMUNITY BUS BOND REFUND	(150.00)
EFT13941	21/09/2023	Geoffrey Kenneth Benjamin West	REFUND OF NOMINATION DEPOSIT	(100.00)
EFT13942	21/09/2023	Sherryl Maree Chilcott	REFUND OF NOMINATION DEPOSIT	(100.00)
EFT13943	21/09/2023	Wade Joseph Longmuir	REFUND OF NOMINATION DEPOSIT	(100.00)
EFT13946	30/09/2023	Department Of Mines, Industry Regulation And Safety	App # 99942 Andrew Louis Dearsley	(56.65)
EFT13947	30/09/2023	Shire Of Wagin	App # 99942 Andrew Louis Dearsley	(5.00)
<b>EFT Payments Total</b>				<b>(1,291.65)</b>
<b>Restricted Funds Account - Payments Total</b>				<b>(1,291.65)</b>

**SHIRE OF WAGIN**  
**STATEMENT OF MASTERCARD PAYMENTS**  
**For the Period Ended 5 October 2023**

**Credit Card List of Payments****Acting Chief Executive Officer - Mark Hook**

Credit Card	30/09/2023	Bunnings	High Pressure Cleaner - Depot	(668.00)
<b>Acting Chief Executive Officer - Mark Hook Total</b>				<b>(668.00)</b>

**Acting Deputy Chief Executive Officer - Donna George**

Credit Card	8/09/2023	RLSSWA	Safety Signage for Pool	(494.90)
Credit Card	12/09/2023	Appliance Testing Pty	Electrical Test Tags	(92.40)
Credit Card	13/09/2023	Kmart	Refund - Cutlery for Town Hall	225.00
Credit Card	14/09/2023	WANews	Refund - subscription cancelled	15.99
Credit Card	22/09/2023	Test Tag Standards	Training Course - Electrical Safety Standards	(159.50)
<b>Acting Deputy Chief Executive Officer - Donna George Total</b>				<b>(505.81)</b>

**Manager of Works - Allen Hicks**

Credit Card	19/09/2023	Shire of Wagin	12 Months Licence - Community Bus	(604.65)
Credit Card	21/09/2023	Onlineworkwear	Protective Clothing	(1,008.32)
<b>Manager of Works - Allen Hicks Total</b>				<b>(1,612.97)</b>

**Manager of Finance - Jenny Goodbourn**

Credit Card	04/10/2023	Onlineworkwear	Protective Clothing	(1,068.24)
<b>Manager of Finance - Jenny Goodbourn Total</b>				<b>(1,068.24)</b>

**Fees and Charges**

<b>Fees and Charges Total</b>				<b>0.00</b>
<b>Credit Card List of Payments Total</b>				<b>(3,855.02)</b>



## 11 REPORTS TO COUNCIL

### 11.1 ACTING CHIEF EXECUTIVE OFFICER

#### 11.1.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT – OCTOBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	
PREVIOUS REPORT(S):	15 September 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	All Key Result Areas; CEO Employment Agreement; s.5.41 Local Government Act 1995
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council:

1. Receive the Chief Executive Officer's report as presented.

Carried 0/0

#### BRIEF SUMMARY

The following item details activities within the CEO portfolio.

#### BACKGROUND/COMMENT

The Chief Executive Officer (CEO) is appointed by Council to manage the day-to-day affairs of the local government and to perform the functions of the office as defined by section 5.41 of the Local Government Act 1995.

#### Town Planning

Mr Prodanovic has been given planning approval for construction of a steel framed and Colourbond clad storage shed at Lot 51 Arthur Road, Wagin.



Mr Prodanovic was forwarded by email a letter advising him to stop work on his property as he has placed three sea containers on the property contravening the above planning approval. This is also contrary to Councils Planning Policy

### ***HBP.19. USE OF SEA CONTAINERS AND TRANSPORTABLE STRUCTURES***

*The use of sea containers and transportable structures for purposes other than the transportation of goods (e.g. storage, shed, workshop etc.) has the potential to have a negative impact upon the visual amenity of areas in which they are located due to the general size and appearance of such structures. In order to guard against the potential negative impact of such usage Council requires that all proposals of this type be submitted to Council for its formal planning approval prior to commencement.*

Mr Prodanovic has been advised that failure to comply with any of the conditions of the development approval issued to him on the 11 July 2023, constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the Shire of Wagin.

A person who commits an offence under the Planning and Development Act 2005, is liable to a fine of \$200 000, and in the case of a continuing offence, a further fine of \$25 000 for each day during which the offence continues.

### **Long Service Leave**

Manager of Works Mr Allen Hicks has requested deferral of his Long Service Leave, the Acting CEO has agreed to defer Mr Hick's LSL to a date suitable to him.

### **Puntapin Rock**

The Acting CEO was requested to attend a fire at Puntapin Rock that had been lit without the issuing of a Permit to Burn. The CEO and Manger of Works attended Puntapin Rock and requested that to further fires be lit without a fire permit and agreed that due to the size of the burning heaps the persons in attendance stay with the fires until they are completely out. The persons in attendance agreed to the directions given by the Acting CEO so no further action was taken. All fires were out the next day and no further fires have been lit.

### **Wagin Woolorama**

#### **Cement Render front gate entrance**

Quote from Allan Cardy for the cement rendering of the front gate entrance pillars has been received at a cost of \$12,000, this has been placed in the 2024/25 budget workshop estimates for Councils consideration.



### Kerbing

Manager of Works has completed the plan for the replacement of the necessary kerbing repairs for approximately 297.3 metres of kerbing at a cost of \$17,823.50. This has also been placed in the 2024/25 budget workshop estimates.

### Damage to Cricket Pitch

After the last Woolorama damage was noticed to the artificial turf cricket pitch caused by it being run over by a tractor. This was referred to Council's insurer LGIS who have accepted the damage claim, and a purchase order has been given to Slater Gartrell to replace the damaged artificial grass cricket pitch. If there is any excess this will be payable by the Wagin Woolorama.

### Manager of Finance

The Manager of Finance position was advertised through the West Australian and closed on the 13 October 2023, with one application received who was not suitable, the advertisement will be run again to close on 1 December 2023.

### Review of Financial Management and Risk and Internal Control Systems

A Request for Quotation has been issued for the Review of Financial Management and Risk and Internal Control Systems.

Consultants have been asked to review the Shire of Wagin systems in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996 and Regulation 17 of the Local Government (Audit) Regulations 1996 and provide a report to the CEO outlining:

- the systems investigated.
- the findings of those investigations, and
- Identifying the opportunities and providing recommendations to continuously improve and enhance the systems.

The closing date for the RFQ was 13<sup>th</sup> October 2023 and the successful company was Moore Australia at a price of \$25,850.

There was \$25,000 allocated in the 2023/24 adopted budget for this review under E147055 Consultants.

### Auditors

The AMD Audit team have been in the office for a few days undertaking the final Audit for 2022/23. The CEO and Manager of Finance attended an exit audit meeting with the auditors, they were very complimentary to Jenny and her finance team for the great work they do. They advised there were no major issues with the audit and audit should be finalised on time.



**The CEO has attended the following meetings for October 2023.**

<b>September 2023</b>	<b>Meeting Attended</b>
29 <sup>th</sup>	2 Wheels to Wagin
<b>October 2023</b>	
3 <sup>rd</sup>	Unigrain regarding water from airfield tanks
9 <sup>th</sup>	Special Meeting of Council CEO recruitment
12 <sup>th</sup>	Audit Exit meeting
12 <sup>th</sup>	Emma Draper- Wheatbelt Regional Officer - Department of Local Government, Sport and Cultural Industries General catch-up regarding Sport and Recreation in the Shire of Wagin.

**Register of, and records relevant to, delegations to CEO and employees.**

Under Section 5.46 of the Local Government Act 1995 the CEO must undertake the following.

**5.46. Register of, and records relevant to, delegations to CEO and employees.**

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken for the Month of August by the CEO and other staff.

<b>No.</b>	<b>Delegation Name</b>	<b>Delegation To</b>	<b>Delegation Exercised</b>	<b>When Exercised</b>
Delegation No:1	Abandoned Vehicles	CEO		
Delegation No:3	Agreement to Payment of Rates and Service Charges	CEO		
Delegation No:5	Approval/Refusal Building Applications	BS		
Delegation No:6	Authorised Officers	CEO		



Delegation No:7	Authorised Officer Caravan Park & Camping Ground	CEO		
Delegation No:8	Authorised Officers Dog Act	CEO		
Delegation No:9	Authorisation of Officers to exercise certain provisions about Land	CEO		
Delegation No:10	Bushfire Polices 2 Suspend Prohibited & Restricted Burning Period, 3 Use of Council Equipment 6 Issuing Infringements	CEO in conjunction with CBFCO		
Delegation No:11	Clearing of Rural Road Intersections & Fence lines on Road Reserves	CEO MW		
Delegation No:12	Closure of Thoroughfares	CEO MW		
Delegation No:13	Declared Noxious Weed Control	CEO MW		
Delegation No:14	Donation Requests	CEO		
Delegation No:15	Dumping of Grain	CEO		
Delegation No:16	Firewood Collection on Road Reserves	CEO DCEO MW MF		
Delegation No:17	Investments	CEO MF DCEO		
Delegation No:18	Legal Representation – Costs Indemnification	CEO		
Delegation No:20	Payment of Accounts	CEO MF DCEO MW Shire President		
Delegation No:21	Planning Applications	CEO Shire Planner(contract)		
Delegation No:22	Power and Duties – Food Act 2008	CEO EHO		



Delegation No:23	Registration Officers Dog Act	CEO DCEO MF CSO EA FO – Payroll FO – Rates AO WA contract Ranger Services		
Delegation No:24	Road Train Permits	CEO Shire president MW		
Delegation No:25	Septic Tank Approvals	CEO EHO		
Delegation No:26	Swimming Pool Inspections	CEO BS		
Delegation No:27	Townscape Painting Subsidies	CEO		
Delegation No:28	Use of Common Seal	CEO Shire President		
Delegation No:29	Permission to keep more than Two Dogs	CEO DCEO		
Delegation No:30	Tendering for Goods and Services	CEO		

### **CONSULTATION/COMMUNICATION**

Members of staff; community; council.

### **STATUTORY/LEGAL IMPLICATIONS**

No direct legislative reference but the position of CEO is a legislated role as described by s. 5.41 of the Local Government Act 1995.

### **POLICY IMPLICATIONS**

No direct policy reference.

### **FINANCIAL IMPLICATIONS**

No financial impact to this item.

### **STRATEGIC IMPLICATIONS**

The CEO references all Key Result Areas of Council.

### **VOTING REQUIREMENTS**

Simple Majority.



**11.1.2 CHRISTMAS FUNCTION AND HOLIDAY PERIOD OFFICE HOURS  
2023/24**

<b>PROPONENT:</b>	Not Applicable
<b>OWNER:</b>	Not Applicable
<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>AUTHOR OF REPORT:</b>	Kirsty Simkins Executive Assistant
<b>SENIOR OFFICER:</b>	Mark Hook, Acting Chief Executive Officer
<b>DATE OF REPORT:</b>	10 October 2023
<b>PREVIOUS REPORT(S):</b>	13 September 2023
<b>DISCLOSURE OF INTEREST:</b>	The author has an interest in common with staff and Council of the shire
<b>FILE REFERENCE:</b>	CM.CO.1
<b>STRATEGIC DOCUMENT REFERENCE:</b>	
<b>ATTACHMENTS:</b>	Nil

**OFFICER RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That Council:**

1. That Council host the annual Shire of Wagin Christmas function at Wagin District Club on Friday 8 December 2023.

**And,**

2. That Council approve the following office closure dates for the 2023/24 Christmas / New Year period:

**Monday 25 December 2023 Christmas Day Public Holiday (Closed)**

**Tuesday 26 December 2023 Boxing Day Public Holiday (Closed)**

**Wednesday 27 December 2023 to Friday 29 December 2023 (Closed) \*\*\*\***

**\*\*\*\* Note: Annual Leave period**

**Monday 1 January 2024 New Year's Day Public Holiday (Closed)**

**Administration office to re-open Tuesday 2 January 2024.**

**Carried 0/0**



## **BRIEF SUMMARY**

The Shire of Wagin hosts an annual Christmas function to recognise loyal service and thank elected members and staff for their efforts during the past year. Office closure at this time of year is required by public holidays and reduced levels of business allows for the taking of some annual leave.

Approval of this item is requested to allow for preparation of rosters and confirmation of arrangements.

## **BACKGROUND/COMMENT**

The annual Shire of Wagin elected member and staff function is planned for Friday 8 December 2023. Planning is underway for a suitable catered event to occur at the Wagin District Club for all staff and councillors with their partners to celebrate the completion of a busy year and thank all for their efforts. It is council policy that any award presentations, such as significant anniversaries of service, be recognised at these events.).

This event is included in budgeted items for 2023/24.

Service arrangements for the Christmas / New Year period are:

- Outside staff will stand down close of business Wednesday 22 December and utilise annual leave and public holidays;
- Some outdoor staff will return Tuesday 8 January 2023 with remaining team members returning later in the month, depending on leave balances;
- A skeleton crew will maintain critical services;
- The indoor team will work until close of business Friday 22 December 2023 and utilise annual leave and public holidays;
- Administration will re-open Tuesday 2 January 2024.

Wherever possible staff will take annual leave to recharge after a busy year and manage leave credits.

Emergency contacts and closure dates will be provided to members of parliament, regulatory authorities, other local governments, emergency service entities and key community contacts. Appropriate information will be posted to the shire's official website about closure, services and contacts. Notices will be placed at administration and library in line with local public notice requirements advising of these arrangements.

Information related to the management of fire and harvest ban notices and other emergency related information will be prepared in liaison with fire control officers and distributed to stakeholders.



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### **CONSULTATION/COMMUNICATION**

Acting Chief Executive Officer; Manager of Finance; Executive assistant, Community Liaison Officer; full council and staff of the Shire of Wagin; Wagin District Club.

### **STATUTORY/LEGAL IMPLICATIONS**

Observance of public holidays is an entitlement of the Local Government Officers' (Western Australia) Award 2023.

All other closure dates are recognition of lower rates of business activity due to season.

### **POLICY IMPLICATIONS**

There is no direct policy implication of this item. The annual function is referenced at policy A.8 Elected Member and Employee Loyalty Service Recognition.

### **FINANCIAL IMPLICATIONS**

No direct financial implication as the event is budgeted and all leave entitlements are within budgets or reserves for that purpose.

### **STRATEGIC IMPLICATIONS**

There are no direct strategic implications to this item. However, the end of year function is an important means of recognition and for bringing diverse functions together.

### **VOTING REQUIREMENTS**

Simple majority.



### 11.1.3 WAGIN HOMECARE RELOCATION

<b>PROPONENT:</b>	Mark Hook, Acting Chief Executive Officer
<b>OWNER:</b>	Shire of Wagin
<b>LOCATION/ADDRESS:</b>	Wagin Town Hall, Tudor Street
<b>AUTHOR OF REPORT:</b>	Mark Hook, Acting Chief Executive Officer
<b>SENIOR OFFICER:</b>	Not Applicable
<b>DATE OF REPORT:</b>	4 October 2023
<b>PREVIOUS REPORT(S):</b>	Unknown
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.27
<b>STRATEGIC DOCUMENT REFERENCE:</b>	3. Community Services and Social Environment
<b>ATTACHMENTS:</b>	Nil

### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That Wagin Homecare be moved into the following areas at the Wagin Town Hall for administration purposes.
  - 8 Meeting Room
  - 9 Reception
  - 10,11,12, Offices
  - 13 Offices
2. That Wagin Homecare utilise Wagin Town Hall foyer area as their main entrance.
3. That Wagin Homecare utilise the Lesser Hall and Kitchen facilities for programs etc.
4. That the cost of the move of Wagin Homecare be taken from the Budget allocation B2201 Court House Development to the cost of \$55,000
5. That Wagin Homecare staff manage all the necessary requirements for the Move to the Wagin Town Hall within the budget figures of \$55,000.

**Carried 0/0**



## **BRIEF SUMMARY**

Wagin Home Care is requesting Council move the administration of Home Care from the Shire Administration centre at 2 Arthur Street to the old Road Board offices situated in the Wagin Town Hall.

## **BACKGROUND/COMMENT**

The Wagin Home Care program is funded by the Australian Government and is administered by the Shire of Wagin. Wagin Homecare target groups are the frail aged and their carer's.

The aim of the Home Care program is to help consumers and carers to remain living independently in their own homes and the community.

Services provided are:

- House Keeping / Domestic Assistance and Laundry
- Home Maintenance/Gardening inc Wood chopping
- Meals / Other Food Services
- Transport
- Clinical and Personal Care
- Flexible Respite
- Social Support (Group)
- Social Support - In home, assisting with paperwork, taking client shopping, banking or to attend appointments.
- Meals on Wheels - Prepared and delivered to client's home for mid-day meal.

These services are designed to help people maintain independence, improve quality of life, and prevent premature entry into residential care. In line with the service philosophy of fostering independence, Wagin Homecare employs a wellness approach to service delivery. The independence of service users is supported, fostered, and encouraged. The services are designed to ensure people maintain their independence and enhance their health and lifestyle choices.

Wagin Homecare work closely with clients and their loved ones to develop and deliver a care and support plan in accordance with their needs, preferences, and goals.

Fees are assessed according to income level. Services are available regardless of cultural background, marital status, or financial circumstances.

Wagin overall has a stable ageing population but has had a small decline in all 0 – 54 age groups with growth in the 55 – 64 years, 65 – 74 age groups and the 85+ age group.

- 55 – 64 age group is 15.3% of total population.
- 65 – 74 age group is 8.9% of total population.
- 75 – 85+ age group is 46.4% of total population

- 65 – 85+ years age group is 17% of total population

The Shire of Wagin resolved at an Ordinary Meeting of Council on the 27 July 2021 to relocate Wagin Homecare administration from the Shire of Wagin Administration Office to the newly acquired Court House as part of the relocation of the Wagin Library.

*That Council proceeds with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.*

On the 18 April 2023 it appears that a decision was made not to move the Homecare Administration to the Wagin Court house but to move Wagin Homecare to the existing Old Road Board Building currently used by the Wagin Library.



Figure 1 Old Road Board Office Library.

The reason for this decision appears to be that the funding received for the change of the Court house was for the moving of the Wagin Library only and so the building can only be used by the Shire of Wagin for the Library.

There is no record of this decision other than a comment in a report from the Homecare Manager Robyn Flett to the previous CEO Ian McCabe outlining the Homecare dissatisfaction with this decision.

**Extract from report.**

*Meeting Purpose: Inform Wagin Homecare of the directive to change the plan to move Homecare from shire offices to the courthouse and the new proposed move to the current Library building.*



Mr Ian McCabe CEO Shire of Wagin did advise the Manager of Home Care by email on 19 April 2023 the following:

*I briefed council last night and they are very supportive, particularly as this allows other strategies to also progress including tourism and culture (art gallery, tourism information centre, library modernisation)*

Mrs Robyn Flett Manger of Wagin Home Care forwarded the following comments to the previous CEO Mr Ian McCabe via email regarding the decision to move Wagin Home Care to the Old Wagin Road Board Building (Library).

*We offer the following points and attached tables of our perceived 'Pros and Cons' to demonstrate that a decision to move Wagin Homecare business and staff to the Library building or even the Courthouse has not been adequately planned for.*

*There has not been sufficient:*

- *strategic planning with Homecare by the CEO, DCEO with assistance from the Finance Manager (due to Jenny's experience working in Homecare) to understand the current roles and responsibilities as provider with the manager of Wagin Homecare*
- *Understanding of the financial impacts on the business under the new reforms*
- *Understanding of the roles and responsibilities of manager and staff of Homecare*
- *Space required for staff to work effectively and with respect to client confidentiality. Space for staff to have breaks, training, and meetings with respect to client and staff confidentiality.*
- *Understanding the current financial position of Wagin Homecare*
- *Strategic planning for potential expansion or to explore a decision to decline as provider of aged care services in the future.*
- *Understanding of space and layout required for staff of daily operations for staff to work more effectively.*
- *In the consultation with staff and clients about the appropriateness of the current Library building*

*Kasey and I visited the current Library building on 20 April to explore the layout and proposed refurbishment for our move there. Post that visit we consulted Homecare staff to seek their input.*

*Staff presented us with a general view that they are.*

- *'Being shunted about without consideration',*
- *They 'don't feel valued by the shire or councillors'.*



- *Specifically, the sharing of the public toilets for most staff demonstrated these points for them.*

*Post this conversation with staff the Town Hall and its suitability was raised. Kasey and I visited the Town Hall on 21 April to scope the layout.*

*We offer the attached table of 'Pros and Cons' as an alternative move to the Town Hall.*

*I also note that Kasey and I along with assistance from Wagin Homecare staff would like to offer to*

- 1. To take on the planning of the move to the Town Hall.*
- 2. To liaise with CEO, DCEO, Manager of Finance and or Donna,*
- 3. if possible, seek extra funding to support the move*
- 4. manage the budget*
- 5. acquire quotes*
- 6. liaise with trades*
- 7. Assist with cleaning and preparation for the refurbishment*



WAGIN HOMECARE PROPOSED MOVE TO CURRENT LIBRARY BUILDING – TOWN CENTRE

PROS		CONS	
1.	<p>Single purpose building – Wagin Homecare only tenants</p> <p>Car park area- plenty of space. Located – town centre</p> <p>Enough space for administration</p> <p>Someone occupying the building</p> <p>Has heating/cooling</p> <p>Has a safe – Perfect for storing archives and valuables.</p>	1.	<p>Accessibility – Entries will need ramps/ Handrails installed. Also, front entry is quite narrow for some client access.</p> <p>Expense to fit out the building to be more suitable for our purpose including IT</p> <p>No private toilets No hot water – infection control</p> <p>Not enough space for entire organisation to operate from</p> <p>Lack of staff lunchroom or training room. Same situation as now</p> <p>Concertina doors will still not offer privacy for client personal information in meetings and handovers</p>
	<p>Access to Public toilets -</p>		<p>No hot water – Infection Control</p> <p>Toilets are of most concern for us – sharing with the public for females specifically – we have approx. 6 staff rostered on in Wagin most days The toilets being prominent – in view of public</p> <p>Having to lock the doors of Library building if we're on our own and need to use the toilet.</p> <p>Access to the toilet in inclement weather</p> <p>Wagin Homecare staff feel as if shire and council do not value them as shire workers with having to use the public toilets and be moved into a space that doesn't address the sensitive and impactful work they do</p> <p>We refer to WHS legislation</p>

The following comments were forwarded to the Wagin Homecare Manger on 19 April 2023 by Mr Ian McCabe CEO Shire of Wagin.

*Currently you have 42m2 of floor space – a move to the library would provide a minimum of 65m2 with access to additional storage (minimum +50%). That is not luxurious, but I do sincerely believe it is adequate for Home Care administrative purposes. I propose no increase to the charge we make for accommodation and will work with you to ensure a fit out to an appropriate professional standard to ensure your people can be properly*



*accommodated as they complete their important work. Additionally, the location will work to the advantage of Home Care with good parking and community profile. Further, a single tenant occupancy will ensure you and your clients of privacy. Non-administrative functions such as cooking, and events will have to be held in the home or at other facilities. This will assist in maximising the utility of those other facilities. While this may result in a disappointing delay and a reduction in your team's expectations, I do believe this is the right decision. I briefed council last night and they are very supportive, particularly as this allows other strategies to also progress including tourism and culture (art gallery, tourism information centre, library modernisation). For your information, I plan to re-purpose your current space for 'regulatory services' within the Works area (building / development / rangers / (asset management) / hot desk for emergency services) I look forward to your support and engagement in the planning and move and would like to commence project planning as soon as possible to agree on a target date and key milestones.*

The Wagin Home Care is requesting Council not move the administration of Home Care from the Shire Administration centre at 2 Arthur Street to the Old Road Board Building (Wagin Library) move Wagin Homecare Administration to the old Road Board offices situated in the Wagin Town Hall.

The floor plan for the Wagin Town Hall is as follows.



Figure 2 - Wagin Town Hall Tudor Street

Figure 3 – Aerial Photo Wagin Town Hall



The Area Wagin Homecare wish to utilise for their administration area the following areas as shown on floor plan above.

- 8 Meeting Room
- 9 Reception
- 10,11,12, Offices
- 13 Offices

With the foyer being used as the main entrance.

Wagin Homecare would utilise the Lesser Hall and Kitchen facilities for programs etc.

The Wagin Homecare employee structure is as follows:

- Number of staff = 14 shire employees +1 contractor (gardener)
  - Manager – Full Time
  - Admin Officer – P/PPT
  - 1x Registered Nurse – P/PT
  - 5 x P/Part Time P/PT
  - 6 x Casual

The number of workstations required at the Wagin Town Hall would be:

5 x workstations for

- Manager
- Nurse
- 2 Administration officers
- Support Worker
- Hot Desk – laptop

For Council to consider the move to the Town Hall the old road board office areas would need to have modifications undertaken to bring them to a suitable standard for office space, this would include lighting and wiring for computers etc. Works would be required for the computer systems to be linked back to Councils main server in the Wagin Administration Centre. This would not be hard as there is already a link at the Old Court House, so it would require a WI-FI signal from the Wagin Town Hall to the Old Court House then to the Wagin Administration centre.

Other modifications to the Old Road Board Offices would be Painting, Carpeting window treatments and heating and cooling etc. Office equipment would be moved from the Shire Administration Offices. Filing Cabinets and a safe have already been purchased by homecare in 2022/23 Financial year.



The existing washroom facilities at the hall would be sufficient for the staff and the visitors of Homecare. The Kitchen facilities in the Office Area 10,11,12 would need a minor upgrade to bring it up to current standards.

There is ample parking around the Wagin Town Hall for staff and visitors with good accessible access for the elderly.

The Old Road Board Library Building appears to be inadequate for the Wagin Homecare but would lend itself to be utilised as community meeting rooms for local sporting or community groups. This would allow each group to store records etc in a secure environment.

There would be some works required to bring the Old Road Board Library Building up to standards for community office meeting rooms after the library has vacated the building.

Costs should be minimal but there has been no costing carried out on this to date, as until the library vacates it is unsure what is required, ie new floor coverings painting etc.

The moving of Wagin Homecare from the Shire of Wagin Administration Centre would free up existing office space and allow other staff to utilise the Homecare area freeing up space currently over filled in the Administration Centre.

The utilisation of the office areas at the Wagin Town Hall by the Wagin Home Care administration staff allows for better use of these areas and would allow the Wagin Town Hall to be utilised for Home Care programs etc.

Homecare clients would have more access to the Homecare administration staff especially during held events. This will assist with better relationships and better outcomes for service delivery.

Homecare could take on more collaboration events with the Wagin CRC and other community organisations given they would have ready access to the commercial kitchen and wouldn't be limited by space (as they are when hiring the Eric Farrow Pavilion).

The office area at the Town Hall could be leased or periodically rented to other Allied Health professionals visiting Wagin.

Wagin Homecare will undertake all the cleaning requirements of the office areas so an additional cleaner would not be required to clean these areas.

Homecare would be onsite and be able to do inspections of the Wagin Town Hall for Council after events held at the Wagin Town Hall.



## CONSULTATION/COMMUNICATION

Consultation has been undertaken with the Manger of Wagin Homecare Mrs Robyn Flett and Homecare staff.

Consultation has been undertaken with Mrs Donna George Community Liaison officer and Manager of Corporate Services Mr John Fathers.

## STATUTORY/LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council has budgeted the following for the Wagin Town Hall in the 2023/24 adopted budget.

### Town Hall

- |   |      |         |
|---|------|---------|
| • Contractor Repair Ceiling in Green Room, Replace Toilet Ceiling & Repair Cracks | J009 | \$5,000 |
| • Patch and Paint Repair - Front Office   | J009 | \$4,000 |
| • Missing brick front wall  | J009 | \$ 120  |
| • External light cover (Heritage specific)  | J009 | \$ 600  |

**Total Town Hall** **\$9,720**

Council has budgeted the following to finalise the Move of the Library and Homecare to the Old Court House.

### Land and Buildings

Court House Development	B2201	\$157,338
-------------------------	-------	-----------

The anticipated cost for the required works at the Wagin Town Hall for the Office areas is.

- |                                     |          |
|-------------------------------------|----------|
| • Floor coverings window treatments | \$11,000 |
| • Painting                          | \$ 4,000 |
| • Heating Cooling                   | \$20,000 |
| • Electrical                        | \$10,000 |
| • Sundry                            | \$ 5,000 |

**Total** **\$55,000**

## STRATEGIC IMPLICATIONS

### Key Results Areas

3. Community Services and Social Environment



- 
- 3.2 Retain the school and hospital and grow health, Doctor services, allied health, and aged care services.

### **Key Activities and Strategies for the Short Term 2021-2025**

- 3.0 Community Services and Social Environment
- 3.1 Ongoing monitoring of Homecare services
- 3.2 Support aged services for Wagin and the wider area in collaboration with neighbouring Shires
- 3.7 Monitor medical, health, aged care services

### **VOTING REQUIREMENTS**

Simple Majority



### 11.1.4 STRATEGIC STAFF HOUSING PLAN 2023 – 2033

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	4 October 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.15
STRATEGIC DOCUMENT REFERENCE:	Building and Infrastructure
ATTACHMENTS:	STRATEGIC STAFF HOUSING PLAN 2023 - 2033

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That the Strategic Staff Housing Plan 2023/2033 as presented by the Acting Chief Executive officer be received

Carried 0/0

#### BRIEF SUMMARY

The attached Strategic Staff Housing Plan 2023/2033 outlines Council current and future housing needs.

The report recommends the following actions be taken by the Shire of Wagin for future housing requirements.

1. Sell 5 Arnott Street to Juniper or list for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.
2. Place in the 2024/25 Budget Estimates to purchase or construct either a 4 X 2 or a 3 X2 residence with funds for the Staff Housing Reserve in the 2024/25 Budget

#### BACKGROUND/COMMENT

The CEO was requested by Council to prepare a report on the current and future housing needs for the Shire of Wagin.

Attached to this agenda item is the Strategic Staff Housing Plan 2023 - 2033 prepared by the Acting CEO.



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## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil -

## **STRATEGIC IMPLICATIONS**

Key Results Areas

2. Buildings and Infrastructure

2.9 Investigate future housing and expansion for tourist and other attractions.

Key Activities and Strategies for the Short Term 2021-2025

2.0 Buildings and Infrastructure

2.7 Upgrade of staff housing as a recruitment and retention strategy

## **VOTING REQUIREMENTS**

Simple Majority



# Strategic Staff Housing Plan

2023/2033

Mark J Hook 3/10/2023

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## **INTRODUCTION**

The Shire of Wagin Strategic Staff Housing Plan will shape the replacement of councils Staff Housing and Other housing stocks to achieve the following objectives and outcomes.

## **OBJECTIVES**

1. To provide adequate and acceptable housing to all members of staff
2. To dispose of older stocks of other and staff housing
3. To improve the quality of other and staff housing
4. To provide opportunities for staff to purchase their current staff house.
5. To improve the current level of GROH Housing Stock

## **OUTCOMES**

1. To provide staff housing under 15 years of age
2. To manage the existing level of housing stocks
3. To provide additional GROH Housing

## **GOVERNMENT REGIONAL OFFICERS' HOUSING (GROH) PROGRAM**

The Shire of Wagin currently has no Housing rented to GROH personnel.

### **Who is Eligible for GROH accommodation?**

GROH accommodation is provided at the discretion of the employing agency. However, several conditions are stipulated in the GROH Eligibility Policy, including:

The employee / tenant must not be recruited locally, and

The employee/ tenant and their partner must not own a property within 50km of their place of employment, in which they could reasonably reside.

Other eligibility conditions can be set at the discretion of the employing agency. For example, the agency may limit the eligibility for GROH housing to positions over a certain level. In addition, the agency determines the size of property that will be provided for singles, couples and families. STRATEGIC COMMUNITY PLAN 2012-2022

This Strategic Staff Housing Plan meets the following requirements of the Shire of Wagin Strategic Community Plan 2020/2030 adopted by the Shire of Wagin in 2013 and reviewed in 2020.

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.		
	2.10 Optimise water harvesting and storage			

1.0 Economic Development	Key Role	Accountable	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
1.1 Progression of economic strategies and initiatives	Shire	CEO	X	X	X	X	X	Improvement in the Shire of Wagin economy	Number of new ventures, employment opportunities and businesses
1.2 Further development of facilities at the Aerodrome	Shire	CEO	X	X				Roads and facilities in place at the Aerodrome	Additional development
1.3 Identify waste requirements for future needs	Shire	CEO	X	X	X	X	X	Appropriate and affordable waste management systems	Ongoing waste capacity with an annual waste information statement to Council
1.4 Continued development of relationships and partnerships for effective regional development	Shire	CEO/Council	X	X	X	X	X	Regional cooperation and resource sharing to meet community and service delivery needs	Number of joint projects and resource sharing activities
1.5 Support the attraction and retention of small business and housing of key workers in the region.	Shire	CEO / Council	X	X	X	X	X	Diverse business community with housing for key workers	Progress on development initiatives
1.6 Maintain and improve freight movements in the Shire	Shire	CEO / Council	X	X	X	X	X	Provide suitable freight network to meet the requirements of the Shire	Enhanced capacity of freight network

2.0 Buildings and Infrastructure	Key Role	Accountable	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
2.1 Collaboration with CBH and neighbouring Shires for restricted access vehicles (RAV) upgrades	CEO / Works	CEO / Works	X	X	X	X	X	Improved management of heavy haulage traffic on the Shire's road network Develop a Network Plan for our Shire and surrounding shires	Level of interaction and resulting strategy development. Regular review of plan
2.2 Development of CBD	Shire	CEO / Works	X	X	X	X	X	A more vibrant and ambient Central business district	A management plan and resourced strategies and timelines in place - Townsquare and Townscape
2.3 Review and upgrade of the Caravan Park, RV Area and surrounds	Shire	CEO / Works		X		X		A caravan park that attracts tourists and other people to stay in the town	The progress of development and visitor's experience
2.4 Refurbishment of the Shire's Administration Centre Building	Shire	Council			X			An appropriate administration centre building able to accommodate staff and business needs.	Progress of refurbishment
2.5 Security and potential expansion and storage of the Shire's Water Harvesting and Storage Program	Shire	Works	X	X	X	X	X	Reduction in costs of water using natural resources	Ongoing harvesting of water for non-potable use in the town
2.6 Review and upgrade Bushfire facilities and equipment as required	Shire	CEO	X	X	X	X	X	Well- equipped bushfire brigades	Suitability, reliability and availability of equipment
2.7 Upgrade of staff housing as a recruitment and retention strategy	Shire	CEO/Council		X		X		Appropriate accommodation for key shire staff	Progress of upgrade strategies
2.8 Transport, Drainage, Footpath, Kerbing and Lighting maintenance and upgrades	Shire	CEO / Works	X	X	X	X	X	Maintain Transport corridors to a contemporary standard	Community feedback Progress on Road, footpaths and kerbing upgrades and maintenance

3.0 Community Services and Social Environment	Key Role	Accountable	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
3.1 Ongoing monitoring of Homecare services	Shire	CEO	X	X	X	X	X	Appropriate and sustainable services	Status of care and support services in the Shire
3.2 Support aged services for Wagin and the wider area in collaboration with neighbouring Shires	Shire	CEO	X	X	X	X	X	Regional aged care services established for the benefit of Wagin residents	Monitoring the demand of aged-care services
3.3 Review of services, location and facilities of the library	Shire	CEO	X	X	X			Appropriate library services and facilities to meet community need	Progress against objectives
3.4 Identify and initiate opportunities for communication and joint ventures with government services	Shire	CEO	X	X	X	X	X	Ongoing- as opportunity arises	Progress toward realising Increased government services
3.5 Monitor and progress of the swimming pool filtration	Shire	CEO		X			X	Increases facilities at the Pool	Development progress
3.6 Support development initiatives for housing options for residents from all age groups	Shire	CEO / Council	X	X	X	X	X	Ongoing – no specific actions other than a response to opportunities	Progress toward realising Increased housing opportunities
3.7 Monitor medical, health, aged care services	Shire and service providers	CEO	X	X	X	X	X	A range of sustainable medical and health services to meet community needs	Status of current services against the identified need
3.8 Promote and encourage the growth of arts, entertainment and community events, including youth activities with community involvement and Woolorama	Shire	CEO	X	X	X	X	X	Increased arts, culture and entertainment opportunities in Wagin	The number of successful well attended events. Continued success of Woolorama.
3.9 Progress Sport and Recreation Facility Master Plan	Shire	CEO	X	X	X	X	X	Progress of Masterplan with consolidation of community facilities.	New sporting and community facilities in place and being used by the community.
3.10 Continued support for tourism and related infrastructure development	Shire	CEO / Council	X	X	X	X	X	The increase of Shire attractions profile and improved visitor facilities and amenities in Wagin	Increase in number of visitors and upgrade of tourist facilities
3.11 Maximise revenue of Electronic Advertising Sign	Shire	CEO	X	X	X	X	X	Generate advertising revenue to cover operating and replacement costs of the Electronic Sign	Awareness of the community and an increase in numbers at events and increase in visitors/tourists stopping Income covering costs and Reserve Account balance increasing each year

## **CURRENT HOUSING STOCKS**

The current housing stocks owned by Council are for the purposes of staff housing. They vary in size and where possible the larger houses are made available for staff members with families.

The Shire of Wagin Strategic Staff Housing Plan has been categorised into 3 groups.

### **Group 1**

Executive Housing – housing reserved for Council’s Executive Staff members as per contract agreements.

### **Group 2**

Staff Housing – housing reserved for Works Crew Employees and Administration Staff.

### **Group 3**

Other Housing – Housing reserved for other than staff housing.

## **ELIGIBILITY FOR HOUSING**

The eligibility and conditions for Housing vary between the three groups.

### **Factors Affecting Eligibility for Group 1 and Group 2**

Staff Housing eligibility is restricted to.

1. Councils Executive Staff
2. Council Works Crew Employees and Administration Staff.

Wherever possible Council should encourage staff to purchase existing Housing Stock.

Council currently provides a housing allowance to employees who provide their own housing, which is reviewed annually during Budget preparations.

1. Executive Staff \$6,000 per year paid fortnightly.
2. Other Staff \$1,000 per year paid annually.

Staff employed by the Shire of Wagin are entitled to a subsidised rental or housing whilst employed by Council, upon termination Council owned housing must be vacated within 14 days and rent is deducted accordingly from the employee’s termination payment.

## **Maternity Leave**

Employee on Maternity Leave are entitled to the conditions of their existing housing arrangements for a period of 12 months from the commencement of Maternity Leave. If the employee does not return to full time employment after 12 months, they will have to vacate the premises.

## **Long Service Leave**

Staff on Long Service Leave are permitted to remain in Council housing.

## **Rent**

Rents are determined by Council on an annual basis and should be subject to CPI.

Council housing rents are heavily subsidized to provide accommodation at rates significantly better than that in the private rental market and are reviewed annually during Budget preparations.

## **Bond Money**

Payment of the Bond equivalent to four weeks rent is to be paid by the employee via a Payroll Deduction and held in trust by Council.

## **Factors Affecting Eligibility for Other Housing**

Council does supply Staff Housing to private rentals and government agencies eligibility is restricted to:

1. Aged or seniors with senior's card or Pensioner Health Benefits CARD
2. Government Employees such as Police, Hospital and Education.

## **ESTIMATED REMAINING LIFE YEARS (ERLY)**

The Estimated Remaining Life Years (ERLY) is the remaining life of the asset, taking into consideration the effective age of the asset. Where appropriate, allowances have been made for assets that have undergone refurbishment and extensions which can extend the ERLY of the asset.

## ASSET CONDITION ASSESSMENT RATING

1. **Very Good Condition:** - Building is new or has been extensively re modelled and modernised.
2. **Good Condition:** -Building has been well maintained and has been possibly refurbished.
3. **Moderate Condition:** - Building has been regularly maintained throughout
4. **Poor Condition:** - Building in need of overall maintenance no obvious structural defects.
5. **Very Poor Condition:** - Building in disrepair or uninhabitable with possible structural problems.

<b>1. Very Good Condition</b>	<b>2. Good Condition</b>	<b>3. Moderate Condition</b>	<b>4. Poor Condition</b>	<b>5. Very Poor Condition</b>
100% – 91% of EEWL	90% – 71% of EEWL	70% – 21% of EEWL	20% – 6% of EEWL	5% – 0% of EEWL

The above table represents the Asset Condition Assessment Rating based on the Estimated Economic Working Life (EEWL) and the Estimated Remaining Life Years (ERLY) of an asset.

## CURRENT HOUSING STOCK

Following are the details of each property currently owned by Council with a recommendation for the future of the property.

All future housing should be diverse enough to cater for Family units, Couples and Single units.

All Current and future housing should be designed or purchased to meet the following criteria:

1. Minimal Maintenance requirements for buildings and gardens
2. Meet existing energy efficiency ratings.
3. Water wise gardens and lawns
4. Adequate storage provisions for tenant's personal belongings and recreational equipment such as caravans and boats.

## STAFF HOUSING

### STAFF HOUSING- CEO RESIDENCE Lot 73 Marks Street

<b>LGIS Register No 139</b>	
<b>Title Number</b>	
<b>Description of Asset</b> Brick Custom Orb Roof	
<b>Current Use</b>	<b>Group 1</b> Executive Housing 1 - CEO Residence
<b>Purchase/ Construction Date</b>	Built July 2013
<b>Fair Value</b>	No Fair Value Found
<b>Insured Figure</b>	\$683,000
<b>Condition</b>	<b>1. Very Good Condition:</b> - Building is new or has been extensively re modelled and modernized.
<b>Estimated Remaining Life Years</b>	34
<b>RECOMMENDATION</b>	<b>That Council retains this property</b>

## STAFF HOUSING – 2 Ballagin Street

<p><b>LGIS Register No - 136</b></p>	
<p><b>Lot 330 Deposited Plan 223177tle Number</b></p>	
<p><b>Description of Asset</b></p> <p>Brick and tile clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and double garage under main roof</p>	
<p><b>Current Use</b></p>	<p><b>Group 1</b></p> <p>Staff Housing – Deputy CEO</p>
<p><b>Purchase Price</b></p>	<p>\$476,000</p>
<p><b>Fair Value 6/2012</b></p>	<p>Building \$260,000 Land \$40,000 - Includes paving, fencing, reticulation, patio, rainwater tank and garden shed</p>
<p><b>Insured Figure</b></p>	<p>\$476,00</p>
<p><b>Condition</b></p>	<p><b>2. Good Condition:</b> -Building has been well maintained and has been possibly refurbished.</p>
<p><b>Estimated Remaining Life Years</b></p>	<p>32</p>
<p><b>RECOMMENDATION</b></p>	<p><b>That Council retains this property</b></p>

## STAFF HOUSING – 5 Omdurman Street

<p><b>LGIS Register No</b> <b>134</b></p>	
<p><b>Title Number</b> Lot 20 Diagram 33811</p>	
<p><b>Description of Asset</b> Brick and tile clad three-bedroom residence on concrete footings and slab with carport and open front and rear verandas under the main roof</p>	
<p><b>Current Use</b></p>	<p><b>Group 2</b> Staff Housing – Swimming Pool Manager. (Rachael Bairstow)</p>
<p><b>Fair Value 6/2012</b></p>	<p>Buildings \$190,000 Land \$55,00 - Includes storeroom, paving, fencing, reticulation, patios, rainwater tank and detached workshop</p>
<p><b>Insured Figure</b></p>	<p>\$486,000</p>
<p><b>Condition</b></p>	<p><b>3. Moderate Condition:</b> - Building has been regularly maintained throughout</p>
<p><b>Estimated Remaining Life Years</b></p>	<p>22</p>
<p><b>RECOMMENDATION</b></p>	<p><b>That Council retains this property</b></p>

## STAFF HOUSING – 14 Gordon Street

<b>LGIS Register Number</b> 135	
<b>Title Number</b> Lot 7 Deposited Plan 8391	
<b>Description of Asset</b> Brick and tile clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and single carport under main roof	
<b>Current Use</b>	<b>Group 1</b> Staff Housing – Manager of Finance. (Empty now)
<b>Fair Value 6/2012</b>	Buildings \$220,000 Land \$40,000 - Includes paving, fencing, reticulation, patios, rainwater tank and detached garage
<b>Insured Figure</b>	\$521,000
<b>Condition</b>	<b>3 Moderate Condition:</b> - Building has been regularly maintained throughout
<b>Estimated Remaining Life Years</b>	23
<b>RECOMMENDATION</b>	<b>That Council retains this property</b>

## STAFF HOUSING – 32 Ballagin Street

<b>LGIS Register Number 133</b>	
<b>Title Number</b> Lot 6 Diagram 29499	
<b>Description of Asset</b> Brick and tile clad four-bedroom residence on concrete footings and slab with split system air-conditioning and single garage under main roof.	
<b>Current Use</b>	<b>Group 2</b> Staff Housing – Grader Driver (Jim Praetz)
<b>Fair Value 6/2012</b>	Building \$215,000 Land \$55,00 - Includes fencing, paving, reticulation, patio, double garage, and garden shed
<b>Insured Figure</b>	\$453,000
<b>Condition</b>	<b>3 Moderate Condition:</b> - Building has been regularly maintained throughout
<b>Estimated Remaining Life Years</b>	28
<b>RECOMMENDATION</b>	<b>That Council retains this property</b>

## OTHER HOUSING – 5 Arnott Street

<b>LGIS Register Number</b> 137	
<b>Title Number</b> Lot 896 Deposited Plan 223175	
<b>Description of Asset</b> Timber framed and plastic weatherboard and iron clad residence on timber footings with timber floors and split air-conditioning	
<b>Current Use</b>	<b>Group 3</b> Other Housing – Reserved for Nurse at Waratah.
<b>Fair Value 6/2012</b>	Building \$130,000 Land \$70,000 - Includes paving, fencing, reticulation, patio, rainwater tank, gazebo and detached shed with carport
<b>Insured Figure</b>	\$325,000
<b>Condition</b>	<b>4 Poor Condition:</b> - Building in need of overall maintenance no obvious structural defects.
<b>Estimated Remaining Life Years</b>	25
<b>RECOMMENDATION</b>	<b>That Council Offer this residence to Juniper or list the property for sale on the open market</b>

## OTHER HOUSING – 68 Khedive Street

<b>LGIS Register Number</b> 77	
<b>Title Number</b> Lot 55 Deposited Plan 33786	
<b>Description of Asset</b> Brick and iron clad four-bedroom 2-bathroom residence on concrete footings and slab with ducted air-conditioning and double garage under main roof	
<b>Current Use</b>	<b>Group 3</b> Other Housing – Doctors Residence.
<b>Fair Value 6/2012</b>	Building \$378,000 Land \$42,000 - Includes paving, fencing, reticulation and garden shed
<b>Insured Figure</b>	\$498,000
<b>Condition</b>	<b>1 Very Good Condition:</b> - Building is new or has been extensively re modelled and modernized.
<b>Estimated Remaining Life Years</b>	48
<b>RECOMMENDATION</b>	<b>That Council retains this property</b>

## OTHER HOUSING – Wagin Court House- 81 Tudor Street

<p><b>LGIS Register Number</b> 12</p>	
<p><b>Title Number 3</b></p>	
<p><b>Description of Asset</b> The courthouse was built in 1912 Tuck Pointed Brick Walls with timber framed hipped roof covered with tiles.</p>	
<p><b>Current Use</b></p>	<p><b>Group 3</b> Other Housing – Vacant previously used for Locum Doctor and staff member</p>
<p><b>Fair Value</b></p>	<p>No Fair Value found</p>
<p><b>Insured Figure</b></p>	<p>\$2,415,000</p>
<p><b>Condition</b></p>	<p>Overall Rating</p>
<p><b>Estimated Remaining Life Years</b></p>	
<p><b>RECOMMENDATION</b></p>	<p><b>That Council retains this property</b></p>

Councils current staff housing is adequate to full fill the requirements of staff at this moment.

Current Executive staff structure for the Shire of Wagin is as follows.

- Chief Executive Officer
- Executive Manager of Community & Corporate Services (Deputy CEO)
- Manager of Finance
- Manager of Works

All the current Executive Staff are in a Council House except for the Manager of Works who owns his own residence.

The Grader Driver currently rents one of Councils Executive Staff Housing as it is not required by the current Manager of Works.

If the Manager of Works was to retire soon Council would need to have the grader driver vacate the premises at 32 Ballagin Street for the new Manager of Works or construct or purchase a new residence in Wagin.

If Council was to employ its own Health Building Planning Officer as it has done in the past Council would not have Housing to accommodate this position.

Or it would need other staff to vacate a currently occupied residence.

Council needs to look at constructing or purchasing either a four by two executive style house or a three by two residence to alleviate any issue with providing adequate staff housing into the future.

5 Arnott Street is currently utilised by Juniper for nursing staff and is surplus to Councils requirements. This residence should be either offered to Juniper or placed on the open market, with the funds received from the sale placed in the Staff Housing Reserve.





Teague - 4X2 Modular Style Home by Modular WA



Teague - 4X2 Modular Style floor plan Modular WA

Staff are hard to attract at the moment and the supply of staff housing should be seen as a way of attracting staff to Wagin and to keep the existing staff at the Shire of Wagin.

Council current Reserve for Staff Housing as of 30 June 2023 is \$382,358.

Council has budgeted the following in the 2023/2024 adopted budget.

**Staff Housing Reserve**

• Opening Balance 30 June 2023	\$382,358
• Transfer to Reserve	\$75,000
• Interest Earned	\$11,459
• Balance as of 30 June 2024	\$468,817

If Council sells 5 Arnott Street and places the funds in the Staff Housing Reserve there should be enough funds from the Staff Housing Reserve to construct or purchase a suitable staff residence.

Council has adequate vacant land to build one additional house on in the Wagin townsite.

## Price List

As a standard unit there are a few extra finishing items required inside on all the standard homes for flooring, blinds & AC. Roughly these would add \$14-30k depends on size of home & options.

A total finished installed price will depend on requirements for pad prep & service connections of power, water, septic onsite.

These will all be extras in terms of pricing. As a guide these might total \$40-60k.

Carports & verandas are also an extra on the pricing below.

## WA RANGE

### TRADITIONAL ELEVATIONS

11<sup>th</sup> March 2023

DESIGN	MODULES	FEATURES	SIZE (m <sup>2</sup> )	PRICE
BURRA	1	1 bed x 1 bath	50	\$ 139,100
CLIFTON	1	2 bed x 1 bath	61	\$ 152,200
AUGUSTA	1	2 bed x 1 bath	72	\$ 156,500
CRYSTAL	2	3 bed x 1 bath	101	\$ 221,300
ECLIPSE	2	2 bed x 2 bath	101	\$ 220,600
OTTAWAY	2	2 bed x 2 bath , alfresco on main slab, separate living	113	\$ 234,700
KARAKIN	2	3 bed x 2 bath (With Wertherthex cladding)	119	\$ 265,400
HERDSMAN	2	3 bed x 2 bath	121	\$ 235,400
RICHMOND	2	4 bed x 2 bath	121	\$ 242,600
JASPER	2	3 bed x 2 bath	126	\$ 254,600
LOCHHART	2	3 bed x 2 bath with separate living area	121	\$ 243,200
ANGOVE	3	4 bed x 2 bath	164	\$ 314,600
SEABROOK	3	4 bed x 2 bath, study, alfresco on main slab, Outdoor Kitchen	190	\$ 341,400
MURIN	3	4 bed x 2 bath, games	181	\$ 316,500
MEGENTA	3	4 bed x 2 bath, study, games	186	\$ 326,400
TEAGUE	3	4 bed x 2 bath, study & theatre	185	\$ 331,000
WARRAMBOO	3	4 bed x 2 bath, study	186	\$ 322,400
ARGYLE	4	5 bed x 2 bath, office, games room	246	\$ 415,700

- Prices are inclusive of transport to a level and accessible site with 200kms of Perth GPO
- Prices include all items listed on the Modular WA Standard Inclusion and Finishes list
- Prices include GST and can be changed without notice
- Prices for cyclonic upgrades available on request

# STANDARD INCLUSIONS AND FINISHES

## PRELIMINARIES

- Custom Design Service Available
- Site Inspection & Soil Classification Report PS Allowance
- Energy Assessment & Compliance
- Independent Building Surveyor Certification
- Building Permit application including fees
- Water Corporation standard application including fees
- Home owner's indemnity insurance policy
- Award winning HIA member
- HIA lump sum (fixed price) contract
- Six month maintenance period
- 10 year structural warranty
- Personalised prestart consultation service to assist with client product & colour selections
- Delivery within 200km of Perth GPO

## QUALITY STRUCTURE

- Design & site specific structural engineered building
- Fully engineered pre-stressed concrete floor to S-Class site
- Termite barrier to all external walls
- Engineered 90mm steel wall & roof frame system
- R2.5 insulation batts to all external walls
- R4 insulation batts to internal ceilings
- R1.3 55mm anticon insulation below roof sheets
- Zinalume corrugated roof sheeting
- Colorbond fascia, gutters (slotted) & downpipes
- Smooth Duraplank or Colorbond exterior cladding installed over waterproof membrane and thermal break
- Full painting to all external cladding and surfaces
- Jason Windows quality powder coated aluminium windows & sliding doors including flyscreens & wide range of colours
- Breeze locks to all windows
- Obscure glazing to ensuites, bathrooms & toilets

## EXTERNAL FINISHES

- Painted hardwood double rebate frame all external doors
- Painted solid feature entry door
- Powder coated aluminium security screen/fly door
- Painted solid half-light door to hinged laundry door
- Powder coated aluminium security screen/fly door
- Zanda door furniture including deadlocks to external doors
- LED lighting included to all external doors
- Two external double power points included
- Two garden taps
- Combination electric & gas rebated meterbox

## INTERNAL

- Modern splayed primed pine skirting boards included
- Fully painted internal walls, skirting boards, ceilings, doors & frames included throughout home
- Flushed plasterboard walls & ceilings with 55mm cove cornice
- Metal corner beads to all wall corners & full window surrounds
- Flush panel doors and metal frames
- Zanda lever door furniture

- Privacy locks to bathrooms, ensuites & toilets
- Built in robes to all bedrooms with white shelf & chrome rail
- Hardwired smoke alarms
- LED light fittings to ceilings throughout
- One digital television point and one phone point
- Double power point to each room

## BATHROOMS, ENSUITES, LAUNDRY & TOILETS

- Upgraded water resistant plasterboard to walls & ceilings of bathrooms, ensuites, laundry and toilets
- Floor tiling from Builder's 300x300mm ceramic \$44m2 prime cost range to all wet areas
- Wall tiling from Builder's 400x200mm ceramic \$44m2 prime cost range to all wet areas
- 2m wall tiling to showers, 200mm splash above vanity benchtops & 200mm high skirting to wet areas.
- Hobless shower recesses with framed pivot shower door
- Framed mirror to full width of vanity cabinets
- Locally made custom cabinetry with laminate benchtops, soft close cupboards & ABS edging
- Inset china basins to vanity benchtops
- Alder chrome mixer taps throughout
- Chrome double towel rails 750mm
- Stainless steel 45L laundry trough – metal combo unit or inset to custom cabinetry as per design with 400mm high tiled splash
- Close coupled toilet suites with soft close lid
- Exhaust fans with draft stopper to ensuites, bathrooms & toilets all fully ducted externally.
- Continuous flow gas hot water system

## CUSTOM KITCHEN

- Westinghouse electric oven ss, 600 or 900mm as per design.
- Westinghouse gas cooktop ss, 600 or 900mm as per design.
- Westinghouse range hood ss, 600 or 900mm as per design.
- Locally made custom cabinetry with laminate benchtops, soft close cupboards & drawers with ABS edging
- 1 & ¼ bowl stainless steel sink with single end drainer
- Alder chrome mixer tap to sink
- Dishwasher recess with electrical & plumbing provisions
- Tiled splashback 400mm high around kitchen & up to rangehood at the width of cooktop.

## EXCLUDED ITEMS - SITEWORKS & OPTIONAL EXTRAS

- Any planning fees, such as DA, R-code variations, etc.
- Any headwork fees from power & water authorities
- BAL Classification Report & any required building upgrades
- Earthworks
- Onsite electrical & plumbing join up & service run-ins
- LPG bottles as required
- Carports, alfrescos and verandahs
- Colorbond roofing
- Floor coverings
- Window furnishings
- Air-conditioning systems

## RECOMMENDATIONS

1. Sell 5 Arnott Street to Juniper or list for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.
2. Place in the 2024/2025 Budget Estimates to purchase or construct either a 4X2 or a 3X2 residence with funds for the Staff Housing Reserve in the 2024/2025 Budget

## VACANT LAND AVAILABLE FOR HOUSING

<i>Photo Number</i>	<i>Land Asset Number</i>	<i>Land ID</i>	<i>Street Name</i>	<i>Suburb</i>	<i>Description</i>	<i>LGA Zoning</i>	<i>Land Area m2</i>	<i>Fair Value (Vacant Land) @ 06/2012</i>	<i>Comments</i>
1037	1	Lot 20 Plan 2807	Boddington Street	Wagin	Mostly dry but low-lying location with gravel road, power, water and sewer	R17.5	1,009	15,000	Shire has a bore on the lot
1037	1A	Lot 12 Plan 2807	Boddington Street	Wagin	Low lying with gravel track and sewer but no water or power	R17.5	976	2,000	Requires fill and services
1039	2	Lot 8 Plan 2807	Boddington Street	Wagin	Low lying with gravel track and sewer but no water or power	R17.5	1,012	2,000	Requires fill and services
1038	2A	Lot 9 Plan 2807	Boddington Street	Wagin	Low lying with gravel track and sewer but no water or power	R17.5	1,012	2,000	Requires fill and services
1034	3	Lot 26 Plan 2807	Khedive Cr Ware	Wagin	Level fully serviced corner lot	R17.5	1,012	40,000	Good building block
1041	4	Lot 18 Plan 2807	Khedive Street	Wagin	Low side of road requires some fill. Fully serviced	R17.5	1012	20,000	

1040	5	Lot 19 Plan 2807	Khedive Street	Wagin	Low side of road requires some fill. Fully serviced	R17.5	1012	20,000	
1026	6	Lot 324 Plan 223177	Kitchener Street	Wagin	Large lot bisected by drain with water and power, no sewer	R17.5	2023	30,000	Could build on rear half of lot
1028	7	Lot 19 Diagram 33811	Omdurman Street	Wagin	Fully serviced large lot, falls below road.	R30	1968	55,000	Good development lot
1029	8	Lot 62 Plan 33786	Cnr Pederick Drive & Marks Court	Wagin	Small level portion of parkland	Recreation	14.67	100	Nominal value only
1030	9	Lot 65 Plan 61332	Marks Court	Wagin	Falls to rear and from north to south across lot	R17.5	859	40,000	"Marks Court" Shire subdivision
1031	10	Lot 66 Plan 61332	Marks Court	Wagin	Falls to rear and from north to south across lot	R17.5	859	42,000	"Marks Court" Shire subdivision
1032	11	Lot 67 Plan 61332	Marks Court	Wagin	Falls to rear and from north to south	R17.5	836	42,000	"Marks Court" Shire subdivision
1033	12	Lot 70 Plan 61332	Marks Court	Wagin	Rises above road to rear, falls north to south across lot	R17.5	981	45,000	"Marks Court" Shire subdivision

1027	13	Lot 4 Diagram 2393	Traverse Street	Wagin	Falls away to the rear. Drain runs through left hand side of the lot	R17.5	1012	15,000	Requires fill and piping of drain
1025	14	Lot 33 Plan 223175	Trent Street	Wagin	Sealed car park	Commercial	1012	80,000	Adjoins Library
1024	15	Lot 40 Plan 223175	Trent Street	Wagin	Level lot, part of road setback with footpath.	R30	297	1,000	Nominal value only
1023	16	Lot 5 Diagram 14099	Upland Street cnr Johnston Streets	Wagin	Level corner site with some trees.	R30	997	30,000	
1043	17	Lot 194 Plan 223175	Vale Street	Wagin	Level, cleared with power and water services	Industrial	1012	17,000	
1044	18	Lot 195 Plan 223175	Vale Street	Wagin	Level, half lot with gum trees, power and water services	Industrial	1012	16,000	
1045	19	Lot 196 Plan 223175	Vale Street	Wagin	Level, full lot with gum trees, power and water services	Industrial	1012	15,000	
1047	20	Lot 218 Plan 223175	Vernal Street	Wagin	Level lot with gravel road frontage, water but no power	Industrial	946	5,000	

1048	20A	Lot 219 Plan 223175	Vernal Street	Wagin	Level lot with power, water and bitumen road frontage	Industrial	949	15,000	
1049	20B	Lot 220 Plan 223175	Vernal Street	Wagin	Level lot with power, water and bitumen road frontage	Industrial	942	15,000	
1051	21	Lot 221 Plan 223175	Vernal cnr Vernon Streets	Wagin	Uncleared level lot, with drain	Industrial	4,061	45,000	Approximately 700m2 is unusable
1046	22	Lot 501 Deposited Plan P300739	Victor Street	Wagin	Large drain through middle of the lot	Industrial	946	500	Nominal value only
1021	23	Lot 63 Plan 223178	Tudor Street	Wagin	Partly cleared, rises above road with ridge at rear, with power and water	Rural	6,499	40,000	On busy main road into Wagin
1020	24	Lot 64 Plan 223178	Tudor Street	Wagin	Partly cleared, rises above road with ridge at rear, with power and water	Rural	6,377	40,000	On busy main road into Wagin
1019	25	Lot 65 Plan 223178	Tudor Street	Wagin	Partly cleared, rises above road with ridge at rear, with power and water	Rural	7,093	40,000	On busy main road into Wagin
1017 & 1018	26	Lot 13 Plan 1876	Tudor Street	Wagin	Partly cleared, rises above road with ridge at rear, with power and water	Rural	7284	40,000	On busy main road into Wagin

1022	27	Lot 5 Plan 1876	Tudor Street	Wagin	Partly cleared, rises above road with ridge at rear, with power and water	Rural	6501	40,000	On busy main road into Wagin
1016	28	Lot 300 Plan 300756	Tudor Street	Wagin	Triangular uncleared un serviced portion of land with no access	Rural	1022	2,000	Value to adjoining owner only
1071 & 1072	29	Lot 666 Plan 223186	Tudor Street	Wagin	Uncleared level lot with power and water adjoining refuse site	Rural	24,278	35,000	
					<i>Total</i>			<b>846,600</b>	



### 11.1.5 HBP.29 LOCAL PLANNING POLICY – WIND TURBINES

<b>PROPONENT:</b>	Mark Hook, Acting Chief Executive Officer
<b>OWNER:</b>	Not Applicable
<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>AUTHOR OF REPORT:</b>	Mark Hook, Acting Chief Executive Officer
<b>SENIOR OFFICER:</b>	Not Applicable
<b>DATE OF REPORT:</b>	9 October 2023
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CM.PO.1
<b>STRATEGIC DOCUMENT REFERENCE:</b>	
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"> <li>1. DLPH Position Statement</li> <li>2. HBP.29 Local Planning Policy – Wind Turbines</li> </ol>

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That the attached Policy HBP 29 Local Planning Policy Wind Turbines be adopted.

**Carried 0/0**

#### BRIEF SUMMARY

Council is being requested to adopt the new Planning Policy HBP 29 Local Planning Policy Wind Turbines.

#### BACKGROUND/COMMENT

Currently the Shire of Wagin has no Local planning Policy in relation to the establishment of Wind Farms or Wind Turbines within the Shire of Wagin. The objective of the attached policy HBP 29 is to allow for the construction of Wind Turbines, where they are ancillary to existing development, throughout the Shire of Wagin without compromising the local character and setting of the area or the amenity of neighbouring properties. Provide for the protection of the quality of the streetscape and amenity (particularly visual and acoustic amenity) of nearby properties from the impact of Renewable Energy Systems. provide guidance for the development of renewable energy systems on land controlled under Shire of Wagin LPS No 2.

Generally, an application for a development the size of a wind farm would be determined by a Development Assessment Panel (DAP). It is easier for Council in the



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DAP hearings if Council has a Local planning Policy that covers this type of development.

**CONSULTATION/COMMUNICATION**

Shire of Narrogin Town Planners.  
Shire president Shire of Wagin.  
WALGA Governance section Mr Tony Brown.

**STATUTORY/LEGAL IMPLICATIONS**

Planning and Development Act 2005  
Shire of Wagin LPS No 2  
Development Assessment Panel Regulations 2011

**POLICY IMPLICATIONS**

New Policy

**FINANCIAL IMPLICATIONS**

Nil -

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority



Department of Planning,  
Lands and Heritage



*We're working for  
Western Australia.*

# Position Statement:

## Renewable energy facilities

March 2020

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formats on application to the  
Communications Branch.

## 1. Policy intent

This document outlines the Western Australian Planning Commission (WAPC) requirements to support the consistent consideration and provision of renewable energy facilities within Western Australia. It supersedes *Planning Bulletin 67 Guidelines for Wind Farm Development (2004)*.

The policy identifies assessment measures to facilitate appropriate development of renewable energy facilities. It seeks to ensure these facilities are in areas that minimise potential impact upon the environment, natural landscape and urban areas while maximising energy production returns and operational efficiency.

When reviewed and where relevant, the WAPC will support amendments to incorporate the statutory content from this Position Statement into the *Planning and Development (Local Planning Schemes) Regulations 2015* as model or deemed provisions.

## 2. Renewable energy facilities in Western Australia

The *Western Australian Planning Commission's State Planning Strategy 2050* promotes renewable energy initiatives.

The local planning framework, principally administered by local government, can effectively manage the development assessment of renewable energy facilities.

Renewable energy facilities in Western Australia are principally wind turbine and solar array systems. Other systems include geothermal, biogas, ocean power and hydro-electric power for on-grid and off-grid locations.

Renewable energy can enhance local economies and easily connect into the network grid. The contribution that renewable energy facilities make to the reduction in carbon emissions is an important consideration for the growth of the industry, as well as the socio-economic benefits to the State.

## 3. Application of this policy

This position statement applies to the preparation and assessment of planning instruments including region and local planning schemes, planning strategies, and structure plans; as well as in the assessment of subdivision and development applications in Western Australia.

## 4. Policy objectives

The objectives of this position statement are to:

- guide the establishment of renewable energy facilities to support the *State Energy Transformation Strategy (March 2019)*
- outline key planning and environmental considerations for the location, siting and design of renewable energy facilities
- promote the consistent consideration and assessment of renewable energy facilities
- facilitate appropriate development of renewable energy facilities while minimising any potential impact upon the environment, natural landscape, and urban areas
- encourage informed public engagement early in the renewable energy facility planning process.

## 5. Policy measures

### 5.1 State Planning Framework

Regional and sub-regional strategies, as provided for by *State Planning Policy 1 State Planning Framework*, may provide objectives related to renewable energy, general principles for location in the regions and general guidance for renewable energy facilities in the local planning framework.

### 5.2 Local planning framework

Local governments should address renewable energy facilities in their local planning framework.

#### 5.2.1 Local planning strategy

The local planning strategy should indicate landscape protection areas that should exclude renewable energy facilities. Where a local government does not have an approved strategy, the subject site may require detailed evaluation as to the landscape qualities as part of the overall planning assessment. On and off the grid renewable energy facility considerations may be included in a local planning strategy. For example, areas of high environmental and landscape value may be unsuitable for large scale wind or solar farm development. Visual landscape

analysis, including view shed mapping, may be undertaken to enable important views and landscape character to be identified and protected.

Competing land uses on rural land should be taken into consideration when determining appropriate locations for renewable energy facilities. The provisions of *State Planning Policy 2.5 Rural Planning* need to be considered when assessing appropriate locations for these facilities. Large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value.

Where practicable, the agricultural use of land should continue after installation of a renewable energy facility. The future growth of regional towns and urban growth areas should not be compromised by renewable energy facilities impacting upon locations that will accommodate future sensitive land uses such as residential dwellings, particularly on the urban-rural fringe.

#### 5.2.2 Local planning scheme

Where applicable, local planning schemes should contain the land use definition of renewable energy facility as per section 6 below, in lieu of the existing definition for a wind farm.

It is recommended that a renewable energy facility be designated in the zoning table of a local planning scheme as an 'A' use (not permitted without discretion and giving notice) of land within the appropriate zones. 'A' land uses require public advertising before the proposal can be determined.

Special Control Areas may be applied within local planning schemes to create special provisions, for example to protect air flight paths, regionally or locally significant key views, or valued landscapes from incompatible land use or development. A renewable energy facility may be specified as an 'X' use (not permitted) in these areas.

Local planning schemes should include provisions to provide direction on matters such as the location, permissibility, terms of operation and development standards of a renewable energy facility. Measures may address potential impacts such as setbacks and vegetation screening from sensitive land uses.

Where the local government has not adopted a local planning strategy, or the local planning scheme does not include provisions to guide decision making on renewable energy facilities, consideration of the above issues may be incorporated into a local planning policy.

### 5.2.3 Local planning policy

A local planning policy can be used to provide specific development standards applicable to renewable energy facilities, and any other matters required to guide the local government in its decision making on a renewable energy facility.

## 5.3 Renewable energy facility proposals

### 5.3.1 Community consultation

Early consultation with the community and stakeholders by the proponents is encouraged to ensure that the proposal is compatible with existing land uses on and near the site.

The local government should be consulted with respect to the community consultation program.

Relevant stakeholders may include:

- Air Services Australia
- Australian Wind Alliance
- Civil Aviation Safety Authority
- Clean Energy Council
- Department of Biodiversity, Conservation and Attractions
- Department of Agriculture, Water and Environment (Australian Government)
- Department of Industry, Science, Energy and Resources (Australian Government)

- Department of Defence (Australian Government)
- Department of Fire and Emergency Services
- Department of Jobs, Tourism, Science and Innovation
- Department of Mines, Industry Regulation and Safety
- Department of Planning, Lands and Heritage
- Department of Primary Industries and Regional Development
- Department of Water and Environmental Regulation
- Electricity network provider
- Energy Policy WA
- Environmental Protection Authority
- Local government
- Main Roads Western Australia
- National Farmers Federation
- Western Australian Planning Commission

### 5.3.2 Environmental impact

An environmental survey of the site should be conducted prior to the commencement of the renewable energy facility design. The type, location and significance of flora and fauna, particularly rare endangered or threatened communities that may be impacted, should be described and mapped so that remnant native vegetation and sensitive areas can be avoided.

Facilities should be located near the grid to minimise clearing of vegetation for grid connection power lines. Solar arrays over a large area may have a significant effect on the clearing of native vegetation. Already cleared farming land may offer a practical solution to minimise any environmental impact.

To understand the impact of wind turbines on birds and bats, the following matters should be considered:

- stopover sites, local bird species roosting and nesting sites
- location of bat colonies
- areas of high raptor activity
- the cumulative impact of wind turbines on migration routes.

The positioning of wind turbines outside of migratory routes may reduce the risk of avian strikes. An avian study should be undertaken when this risk is identified.

Proposals that may have a detrimental impact upon the environment should be referred to the Department of Water and Environmental Regulation (DWER) and the Environmental Protection Authority (EPA). The proposal could be referred by the decision-making authority, the proponent, or any individual.

The EPA *Environmental Factor Guideline - Flora and vegetation* (December 2016) and *EPA Environmental Factor Guideline - Social Surroundings* (December 2016) should be used to inform the environmental assessment.

The EPA will determine whether the proposal should be subject to an environmental impact assessment (see *EPA Guidance Statement No.33 Environmental Guidance for Planning and Development* (May 2008) for further information).

Referral to the Commonwealth Minister for the Environment through the Department of Agriculture, Water and Environment, under the *Environment Protection and Biodiversity Conservation Act 1999*, may also be required for matters of national environmental significance.

### 5.3.3 Visual and landscape impact

The location and siting of a renewable energy facility may require a visual and landscape impact assessment that addresses:

- landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values

- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

*Visual Landscape Planning in WA: a manual for evaluation, assessment, siting and design, (November 2007)* and the Australian Wind Energy Association and the Australian Council of National Trusts Publication *Wind Farms and Landscape Values (2005)* provide detailed guidance on visual landscape impact assessments.

### 5.3.4 Noise impact (wind turbine proposals)

The minimum recommended distance between noise-sensitive land uses and a wind turbine is 1,500 metres\*.

\* Evidence suggests that there are unlikely to be any significant effects on physical or mental health for noise-sensitive land uses at distances greater than 1,500m from wind turbines Source: National Health and Medical Research Council (February 2015 ref # EH57)

The minimum distance may be reduced with the approval of the local government, based upon advice from DWER.

Proposals for new wind turbines within 1,500 metres of an existing or new noise-sensitive premises (excluding caretaker dwellings) will require an acoustic study to enable the local government to determine the acceptability of a lesser separation distance. The acoustic study should be completed by a qualified acoustic consultant and include the provision of suitable noise attenuation measures, where required. Noise emissions from renewable energy facilities, including wind turbines, are required to meet the standards prescribed under the *Environmental Protection (Noise) Regulations 1997*. The *South Australian Environmental Protection Authority – Wind Farms Environmental Noise Guidelines (2009)* should also be referenced for assessment purposes. These guidelines acknowledge the potential for operation in the presence of higher wind-induced background noise levels.

### 5.3.5 Public and aviation safety

Appropriate measures should be provided, in consultation with the local government, to manage public access near a renewable energy facility (particularly wind turbines)

and any public building, road or pathway including visitor facilities such as car parks, platforms, information facilities and toilets.

Wind turbines proposed in areas subject to cyclones need to be designed and constructed to enable safe stowage if high winds are forecast.

Proponents of wind turbine proposals should refer to the *National Airports Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installation (Wind Farms) / Wind Monitoring Towers* to determine any potential aviation safety risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.

Wind turbines and solar arrays in bushfire prone areas should be designed and maintained so they are not a bushfire risk to surrounding bushland, and where possible should not be in bushfire prone areas with an 'extreme' bushfire hazard level or bushfire attack level (BAL) - 40 or BAL- Flame Zone. A minimum 10 metres clearance to combustible vegetation in the form of an Asset Protection Zone (APZ) is recommended. The APZ should be managed in a low threat state, in accordance with the *Guidelines for Planning in Bushfire Prone Areas (DPLH/DFES: 2017)*.

### 5.3.6 Heritage

Some locations may hold Aboriginal heritage, natural or historic heritage significance which may impact site suitability. An assessment should address:

- local archaeological and ethnographical records
- any impact upon the natural environment that have aesthetic, historical, scientific or social significance or other special value for the present and future community
- any impact upon the historic heritage characteristics of adjoining/nearby places with an impact assessment of the proposal undertaken where relevant.

Consultation with the Department of Planning, Lands and Heritage may be required if heritage issues are identified. Appropriate consultation should be undertaken with respect to Aboriginal heritage matters.

### 5.3.7 Construction impact

It is important to accommodate the full scope of works to occur on the site in the development of a renewable energy facility. Consideration needs to be given to potential staging that may occur including one type of renewable energy being

subsequently complemented by a second type of renewable energy to supplement continuity of feed into the grid, for example, wind turbines supplemented by solar arrays on the same site.

Key matters that should be addressed during the construction phase are:

- a site construction management plan that identifies standards and procedures for the construction of the development including the management of environmental emissions such as dust and noise
- site disturbance should be minimised during construction through careful siting and measures to address erosion, drainage run-off, flooding, water quality, retention of remnant vegetation, stabilisation of top soil, and weed and disease hygiene
- vehicle and machinery access and movement.

A decommissioning program should be separately developed in relation to removal of the facility and any rehabilitation requirements.

## 6. Definitions

**Caretaker dwelling** has the same meaning as under the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**Renewable energy facility** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.

**Sensitive land uses** comprise land uses that are residential or institutional in nature, where people live or regularly spend extended periods of time. These include dwellings, short-stay accommodation, schools, hospitals and child care centres and generally exclude commercial or industrial premises.

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## HBP.29 LOCAL PLANNING POLICY – WIND TURBINES

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<b>POLICY NUMBER</b>	<b>HBP.29</b>
<b>POLICY TYPE</b>	<b>Health Building and Planning</b>
<b>DATE ADOPTED</b>	
<b>REVIEW DATE</b>	<b>13/09/2023</b>
<b>DELEGATION APPLICABLE</b>	<b>NO</b>

### **OBJECTIVE**

To allow for the construction of Wind Turbines, where they are ancillary to existing development, throughout the Shire of Wagin without compromising the local character and setting of the area or the amenity of neighbouring properties.

Provide for the protection of the quality of the streetscape and amenity (particularly visual and acoustic amenity) of nearby properties from the impact of Renewable Energy Systems.

Provide guidance for the development of renewable energy systems on land controlled under Shire of Wagin LPS No 2.

### **Definition**

Wind farm is defined in the Shire of Wagin Local Planning Scheme No. 2 as:

“means premises used to generate electricity by wind force and any associated turbine, building or other structure but does not include anemometers or turbines used primarily to supply electricity for a domestic property or for private rural use.”

A wind turbine is defined as:

“any equipment that is used to convert and then store and/or transfer energy from the wind into usable electrical energy. The term includes any equipment used in the activity such as base, blades, generator, pole, tower, transformer, vane, wire, inverter, batteries etc”.

A domestic wind turbine is defined as:

“Any wind energy system that is used to generate electricity for domestic energy consumption”.

Maximum Height: The vertical height from natural ground level to the highest point of the proposed Wind Turbine e.g., the tip of the generator blade at its highest point.

### **Policy Provisions:**

Panning Approval is required for all Wind Turbines. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations, and manufacturer’s specifications, decommissioning and end of life plan, and details demonstrating compliance with the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire’s Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g., a qualified Heritage Advisor), unless

determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

If proposing to connect a Wind Turbine to the electric utility supply, a copy of the agreement between the proponent and the Agency, which demonstrates that the turbine complies with relevant requirements, shall be submitted with the application for planning approval.

Wind Turbines and any infrastructure required to support the turbine or allow for its operation must not adversely affect the amenity of the locality by reason of visual impacts or the emission of noise.

In the Residential and Town Centre zones only Domestic Wind Turbines are permissible, and such turbines are only permissible on lot sizes of no less than 800m<sup>2</sup> with a maximum of one turbine per lot. The Maximum Height of Domestic Wind Turbines shall be:

- 6m for pole mounted turbines; and
- 3m above the roofline for roof mounted turbines.

The Maximum Height for Wind Turbines in zones other than the Residential and Town Centre zones shall be:

- 10m for pole mounted turbines; and
- 7.5m above the roofline for roof mounted turbines.

Wind Turbines are not permitted between the building and the street alignment and must meet the relevant zone's side and rear boundary setbacks.

All Wind Turbines must be:

- a) fitted with some form of automatic breaking, manual breaking, and speed protection and locked:
  - i. to allow for maintenance; and
  - ii. to allow the unit to cease operations during noise sensitive periods.
- b) maintained to avoid adverse impacts on adjoining properties; and
- c) constructed of non-reflective materials.

Proposed variations must be advertised in accordance with clause 4.8 of Shire of Wagin LPS No.2. No other provisions may be varied.

## **GUIDELINES**

All Wind Turbines are required to comply with the Environmental Protection (Noise) Regulations 1997 and require Building Approval after the issuance of a valid Planning Approval. In addition, wind energy systems that connect to the electric utility supply must comply with the requirements of the relevant public authorities.

The provisions in this policy should not restrict advances in renewable energy technology being implemented within the Shire of Wagin. Where a proposal does not meet the specific requirements of this policy, discretion shall be applied in determining any development application in accordance with the objectives of this Policy.

Where a variation to the Renewable Energy System development standards is proposed the wind energy system shall be treated as an 'A' use and advertised in accordance with the requirements for a 'Simple DA' under the Shire of Wagin LPS No 2, 4.8 Advertising of Applications.

The following information must be submitted where planning approval is sought for large renewable energy systems:

- a) A traffic management assessment, particularly where wind farms are proposed.

- b) Preparation of specific environmental assessments, particularly where the proposal may result in impacts upon flora and fauna.
- c) Fire management plan.
- d) Visual and landscape Impact assessment.
- e) A noise impact assessment.
- f) Decommissioning and End of Life Plan.
- g) Community Consultation.
- h) Public and Aviation Safety.
- i) Heritage.
- j) Construction Impact

### **Acts and Regulations**

*Shire of Wagin Local Planning Scheme No 2  
Planning and Development Act 2005  
Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2  
Deemed Provisions (Part 2)*

### **HISTORY**

- Nil

### **RESPONSIBLE OFFICER**

- Chief Executive Officer



## 11.2 EXECUTIVE MANAGER COMMUNITY AND CORPORATE

### 11.2.1 EXECUTIVE MANAGER COMMUNITY AND CORPORATE REPORT – OCTOBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	John Fathers, Executive Manager Community and Corporate
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	11 October 2023
PREVIOUS REPORT(S):	15 September 2023 – Donna George, Acting Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	Strategic Community Plan
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That Council:**

- 1. Receive the Executive Manager Community and Corporate report as presented.**

**Carried 0/0**

#### BRIEF SUMMARY

The following report details activities within the Executive Manager Community and Corporate portfolio.

#### BACKGROUND/COMMENT

##### EXECUTIVE MANAGER COMMUNITY AND CORPORATE

I started at the Shire of Wagin on Monday 2 October 2023 and have received a warm welcome from councillors and staff alike. I have begun familiarising myself with staff, projects and documentation. In particular, I have inspected and had multiple conversations with staff in regard to progressing with key elements of the Courthouse upgrades.

In the absence of the Acting Chief Executive Officer for two days in my starting week, I arranged a special meeting of the Council to approve the position description for the substantive CEO and appoint a Committee to act as the selection panel.



## **BUILDING OFFICER**

Permit No.	Owner	Builder	Location	Description	Value	Fees
99934	D English	My Patio	113 Tudor Street	Patio	\$12,580	\$171.65

We have also followed up on a construction which does not have a building permit.

## **COMMUNITY OFFICERS**

The Community Officers have been making plans and sourcing the funding to support those plans for events and activities within the community.

We have been successful in the Lotterywest funding application for Christmas Street Carnival so have been confirming bookings with the rides and the entertainment and are currently seeking expressions of interest for stall holders.

A recent funding submission to the Department of Water and Environmental Regulation (DWER) for an additional emergency water tank has been submitted. The proposed installation location is the Sports ground, near the dog trial yard. This water would be accessible for an emergency situation, which includes the opportunity to provide assistance to farmers during a drought.

Auspire has opened the grant applications for Australia Day and we are planning a new and exciting event for the community.

The Community Officers have also submitted an expression of interest to the WA Police Force to run a number of free community events over the warmer months, including music, games and activities for young and old.

The Campervan and Motorhome Club of Australia came to Wagin over a five day period in October, staying at the RV area. The club made use of the Eric Farrow Pavilion for various activities, hired the community bus to go touring, arranged catering by community groups for a few of their evenings and had a musical event with the exclusive Peggy Sue and the Loose Strings performing. The club's camping resulted in a huge 226 nights of stay for the members over the five nights in Wagin.

## **SWIMMING POOL**

The repainting of the Wagin Swimming Pool is going well with no unforeseen issues. The 50-metre pool is complete and being refilled. The learn to swim pool will be complete by Friday 13 October. The Pool Manager will then complete the process of getting the water quality to standard prior to the pre-opening test. We are currently aiming at an early November opening, which will be subject to the completion of the final works.

## **CARAVAN PARK**

September saw good numbers once again, with a quiet start for the first week and over 70 each week following seeing a total for the month of 275 staying at the park.



## LIBRARY

### Transition to Courthouse:

The upgrades to the Courthouse for the Library are progressing with the planned move date holding fast for a November opening at this stage. Some of the bigger ticket items which we have needed to process prior to the venue being suitable are: Removing three trees which had taken over the plumbing system and caused massive damage, replacing the damaged pipe works so the plumbing system functions, rising damp treatment, patching and painting in one room and the bathrooms, carpeting four rooms and entryway, renovating the witness and accused boxes to be functional, removal of old gas heaters and replacing with air conditioning units, installation of CCTV (giving the librarian constant views of the 3 rooms in use), cleaning of walls in large room (required a scissor lift to reach the heights) along with lots of smaller tasks.

### Wagin Library & Gallery (WL&G):

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

#### *Library Update:*

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.

#### *Library Events:*

- WL&G Book Club will be held on Saturday 14 October from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am and Fridays 1.30pm to 2.30pm.
- Children's Book Club is held every Tuesday 3.30pm to 4.30pm.

#### *Library Regular Activities:*

- WL&G Book Club was on Saturday 9 September 9th from 2pm to 4pm at Wagin Library & Gallery. Our next Book Club will be held on Saturday 14 October from 2pm to 4pm at Wagin Library & Gallery.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program is available as required.

#### *Library Statistics:*

	September	Last Month
Patron Visits	216	179
Phone Transactions	22	23
Inter Library Loans	12	17
Community Connections	23	17
Information search request	3	0



### *Patron Comments and Suggestions:*

Guest book: More new comments entered and available on library coffee table to view during Library hours.

### *Coming news and events:*

- Story Time Wednesdays from 10am-11am and on Friday's from 1.30pm-2.30pm.
- Children's Book Club Tuesdays 3.30pm – 4.30pm.

## **HEMOCARE**

### **Manager Report September 2023**

#### *Annual Reporting*

The Aged Care Financial Report has been completed for 2022/23. This information is specific to Home Care Packages (HCP). We currently service four HCP and have two more coming on in October.

With the assistance and oversight from the Manager of Finance, this report captures the information on income and expenses for providing care services including:

Fees for the provision of services such as care and package management

- Other financial information including unspent package funds
- Information about wages, salary costs, labour costs and hours and related expenses

#### *Annual Service Reviews*

Annual Service Reviews are underway for Wagin and West Arthur Homecare clients. It is a requirement for aged care providers to review the services of all clients annually. These reviews generally take place in the home of the client with the purpose of assessing the ongoing needs and often changing circumstances for individuals care so that they can remain living safely and independently in their own home. This is how we ensure that clients are at the centre of care and service planning.

Face to face meetings are essential to garner important and relevant feedback and, in this way, we continue to improve quality and specific service delivery. It is also an opportunity to offer information about aged care services in general which is often daunting for care recipients. It can take approximately four months for reviews to be completed.

#### *Annual Staff Reviews*

As part of our ongoing performance and development for staff, annual assessments of their performance are documented via a formal one on one interview. This captures the employee's current performance but also their perceived career pathway as a Shire of Wagin employee. Employees have an opportunity to offer feedback and ideas which results in improvements of processes for the Homecare service.

Training has been the major request from all employees and as such we have applied for free training provided by the State Government. Predominately this will be TAFE Certificates in Aged Care and Community Services and Certificate IV in Business for our Administration Officer who currently prepares our financial reports.



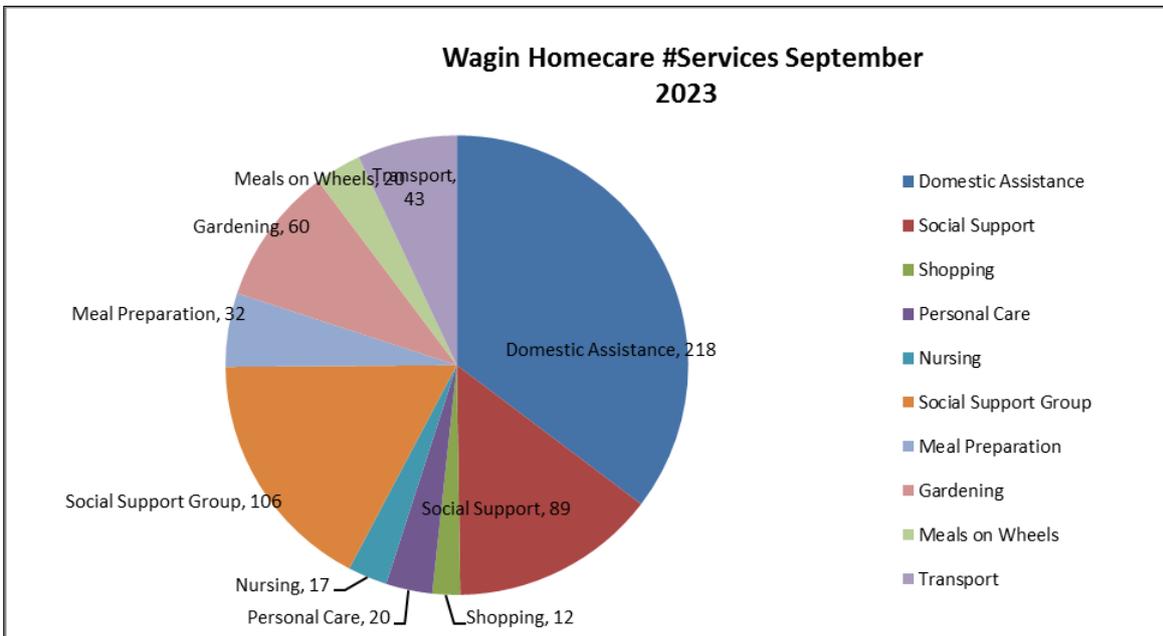
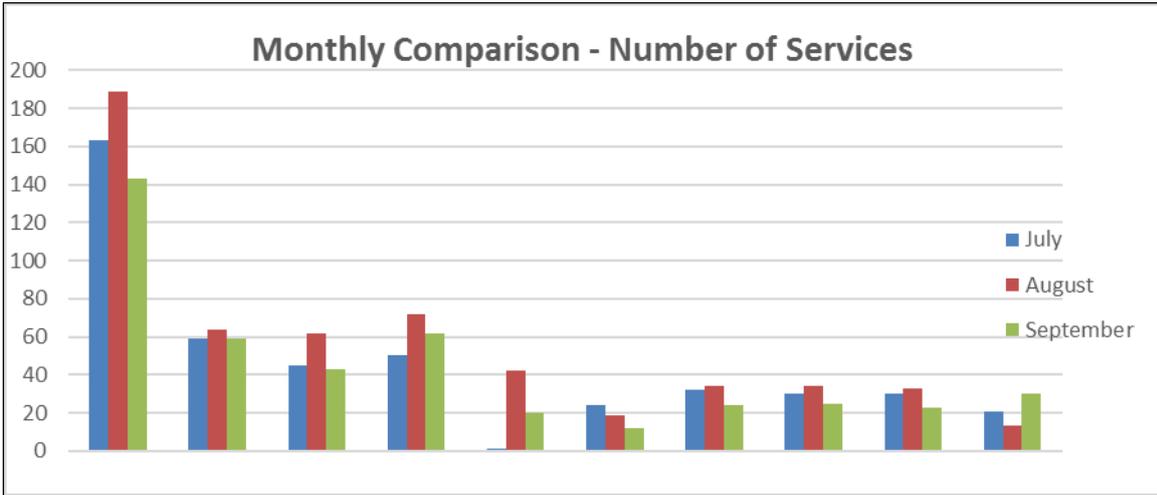
We have reached out to Narrogin TAFE and the Commonwealth Service Delivery Division to see how the Shire of Wagin can be fully funded for upskilling and trainee pathways as well as the consideration of funding of backfilling staff (while they train offsite at Narrogin TAFE) as well as supervision in service for the purpose demonstrating competency. As one of the recommendations handed down from the Aged Care Reforms, specific and relevant qualifications will be required by care workers to remain compliant. Service Providers must deliver up to date and relative training to all care workers to ensure safe practice. I hope to have an update on this in the November report.

### Statistics - September 2023

A total of 88 unique clients received seven or more services in September; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 605 service deliveries in September for Commonwealth Home Support Program (CHSP) and 136 services for HCP packages.

Commonwealth Home Support Package (CHSP)				
Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	218	222	5
Social Support Group	(Hours)	106	140	34
Social Support Individual	(Hours)	89	83	-6
Home Maintenance	(Hours)	60	106	46
Transport	(#Trips)	43	64	21
Meals - Community and Home Support	(#Meals)	20	225	205
Nursing	(Hours)	17	16	-1
Personal Care	(Hours)	20	33	13
Other food services	(Hours)	32	27	-5
Respite Care	(Hours)	0	1	1

Home Care Packages (HCP)		
Types of services provided	Format	Provided
Domestic Assistance	(Hours)	21
Social Support Group	(Hours)	24
Social Support Individual	(Hours)	60
Home Maintenance	(Hours)	4
Transport	(#Trips)	13
Meals on Wheels	(#Meals)	0
Nursing	(Hours)	8
Personal Care	(Hours)	0
Other food services	(Hours)	6
Respite Care	(Hours)	0



**CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

**STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

**POLICY IMPLICATIONS**

No direct policy implications.

**FINANCIAL IMPLICATIONS**

2023/24 approved budget.



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## **STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

## **VOTING REQUIREMENTS**

Simple Majority.



## 11.2.2 WAGIN TROTTING CLUB – REQUEST FOR CONTRIBUTION TOWARDS PA SYSTEM

<b>PROPONENT:</b>	Wagin Trotting Club
<b>OWNER:</b>	Shire of Wagin
<b>LOCATION/ADDRESS:</b>	Wagin Sports Ground, Recreation Centre
<b>AUTHOR OF REPORT:</b>	John Fathers, Executive Manager Community and Corporate Services
<b>SENIOR OFFICER:</b>	Mark Hook, Acting Chief Executive Officer
<b>DATE OF REPORT:</b>	10 October 2023
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.15 & PL.AS.1
<b>STRATEGIC DOCUMENT REFERENCE:</b>	
<b>ATTACHMENTS:</b>	Nil

### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That Council approve an unbudgeted contribution of \$2,400.00 to the Wagin Trotting Club (excluding GST) towards a new PA system at the Wagin Sports Ground, subject to the equipment becoming an asset of the Shire and thereby being available for use by all users of the Recreation Centre.

**Carried 0/0**

### BRIEF SUMMARY

The Wagin Trotting Club has installed a PA system in the Recreation Centre and is seeking a contribution towards the cost of the equipment.

### BACKGROUND/COMMENT

The Wagin Trotting Club has installed a replacement PA system in the Recreation Centre. The Club advised some time ago that the previous system was not fit for purpose as the amplifier was not powerful enough to adequately project the full impact of the race caller's commentary.

The Club advised that the system is also used by Gymkhanarama, other sporting clubs and users of the Recreation Centre. The current system was purchased by the Wagin Trotting Club, but it sees the equipment as a community resource for that facility. It is agreed that the equipment could potentially be used by others such as the Woolorama event, Gymkhanarama and football.



The system comprises the following elements and was installed at a cost of \$7,171.40 (excluding GST):

- 1 x 240w mixer amplifier 6 input
- 1 x Bosch Plena series power amplifier 120w
- 6 x wall mount speaker - 15 watt
- 5 x large horn speaker - 30 watt
- 2 x horn speaker - 10 watt
- 1 x Mipro dual channel diversity receiver
- 2 x Mipro rechargeable handheld radio microphone 5NB
- 1 x MP80 dual charging station

The Wagin Trotting Club applied for approval in November 2022 and again in January 2023. It would appear the former CEO had discussions with the Club about this matter, but there is no record of the outcome of those discussions.

It is noted that at the last meeting of the Sportsground Advisory Committee held on 13 June 2022 that, this was raised and noted that *'Sound system as a facility asset requires proper assessment'* (Item 9.3 page 11).

While the Shire should not be seen to be encouraging unauthorised installation of equipment in Shire facilities, it appears they have made attempts to seek approval.

There is an annual call for community projects as part of the budget process and the project was not included in this. Applications over \$10,000 will only be considered as part of a 1/3 Council Contribution 2/3 Organisation/Group Contribution basis. While the project under consideration is under that value, on this occasion, the Council could consider a contribution on this basis. This would amount to approximately \$2,400.

## CONSULTATION/COMMUNICATION

Comment has been sought from the Trotting Club in relation previous discussions with the former CEO, but no response has been received to date.

## STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

### Section 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

- (1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government —



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- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
  - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

### **POLICY IMPLICATIONS**

The Shire's Asset Management Policy requires capitalisation of assets where the replacement cost is greater than \$5,000.

### **FINANCIAL IMPLICATIONS**

Unbudgeted expenditure of \$2,400 (GST Exclusive).

### **STRATEGIC IMPLICATIONS**

Nil.

### **VOTING REQUIREMENTS**

Absolute Majority.



## 11.3 MANAGER OF WORKS

### 11.3.1 WORKS AND SERVICES REPORT – OCTOBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	
PREVIOUS REPORT(S):	15 September 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	2023/24 Approved Budget
ATTACHMENTS:	1. Plant report 2. Status Report

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council

1. Receive the Manager of Works Officers Report as presented.

Carried 0/0

#### BRIEF SUMMARY

This item is a regular report from the Manager of Works.

#### BACKGROUND/COMMENT

##### CONSTRUCTION CREW:

- Angwins road clear widen and gravel sheet 2.2 km north of Dwelyerdine.
- Dwelyerdine road clear widen and gravel sheet 3.2km east of Angwins road.
- Town site all shire vacant blocks have been slashed.
- Norring lake public side, ski club and voting club have been slashed and wiper sniped.

#### UPCOMING WORKS:

- Stabilising of Dongolocking Road and application of bitumen
- Construction of new footpath Tarbet Street
- Tidying up and maintenance works



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### **ROAD MAINTENANCE:**

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

Maintenance grading on the north side of Shire and removing suckers on road verges as weather permits.

### **TOWN MAINTENANCE:**

The town crew have been undertaking community requests, removing fallen trees, cleaning out culverts and drains, patching potholes as time permits. Gardening crew has been planting seedlings in various location and pots around town.

### **PLANT / MACHINERY:**

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Marley Diesel and Ag as required.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

This expenditure has been budgeted.

### **STRATEGIC IMPLICATIONS**

These assets are required for works in the community

### **VOTING REQUIREMENTS**

Simple Majority



PLANT REPORT				Sep-23		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	M HOOK	29/10/2019	65,491	70,000	W.1	
ISUZU D-MAX WAGON P-02	J FATHERS	11/10/2023	0	5,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	79,420	88,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCMLOADER P-09	REFUSE SITE	30/06/2012	3,267	1/03/2024	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	3,328	3,500	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	5,593	6,000	W.10707	
KOMATSU GRADER P-12	S DE SOUZA	15/01/2019	5,450	5,589	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	341	527		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	103,534	120,580	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	11,029	10,900	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	119,474	126,229	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	9,534	10,000	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	494	500		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2,210	2,446	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,340	4488	W.9618	
ISUZU P-21	S DE SOUZA	17/03/2017	96,284	105,000	W.676	
JOHN DEERE P-22	S SICELY	10/08/2016	603	700	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	25,517	26,000	W.1010	
TOYOTA UTE P-25	S SICELY	25/11/2020	30,560	37,000	W.1001	
TRITON UTE P-26	J PRAETZ	14/11/2014	102,341	110,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	13/01/2023	4,690	5,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	4,063	4,300	W.10553	
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	118,956	127,758	W.437	
ISUZU TRUCK P-42	VARIOUS	6/02/2014	189,650	207,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,266	1,282		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6,417	6,630	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,127	4,400	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,963	4,900	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	64,079	70,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,510	7/06/2024	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	715	880		
ROVER MOWER P-53	VARIOUS	5/09/2022	160	200		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	23,345	25,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	66,732	75,000	W.10796	



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**11.4 MANAGER OF FINANCE**

*Nil*

**11.5 TOWN PLANNER REPORT**

*Nil*

**12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS**

**13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

**14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23  
(2)**

**15 CLOSURE**