



## AGENDA

---

# ORDINARY MEETING OF COUNCIL

---

23 JULY 2024



---

Agendas and Minutes are available on the Shire website [www.wagin.wa.gov.au](http://www.wagin.wa.gov.au)  
Alternative formats are also available upon request.

## SHIRE OF WAGIN

### NOTICE OF MEETING

---

**Dear President and Councillors,**

The Ordinary Meeting of Council will be held

**ON:** Tuesday, 23 July 2024

**WHERE:** Council Chambers, Shire Office

**AT:** 7:00pm

---

Dr Kenneth Parker  
**CHIEF EXECUTIVE OFFICER**

## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Dr Kenneth Parker**  
CHIEF EXECUTIVE OFFICER

## **Community Strategic Vision**

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

## **Council's Mission and Philosophy**

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

## **Council's Guiding Values**

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

*Shire of Wagin Strategic Community Plan 2020 - 2030*





## SHIRE OF WAGIN

Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Wagin on Tuesday 23 July 2024 commencing at 7pm

### **CONTENTS**

<b>1</b>	<b>OFFICIAL OPENING .....</b>	<b>7</b>
1.1	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	7
<b>2</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>7</b>
2.1	RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE .....	7
2.2	PUBLIC QUESTIONS .....	7
<b>3</b>	<b>APPLICATION FOR LEAVE OF ABSENCE .....</b>	<b>7</b>
<b>4</b>	<b>PETITIONS AND DEPUTATIONS .....</b>	<b>7</b>
<b>5</b>	<b>DISCLOSURE OF INTERESTS.....</b>	<b>7</b>
<b>6</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES .....</b>	<b>7</b>
6.1	MINUTES FROM THE ORDINARY MEETING OF COUNCIL 25 JUNE 2024 .....	7
6.2	MINUTES FROM THE SPECIAL COUNCIL MEETING HELD 2 JULY 2024.....	8
<b>7</b>	<b>ANNOUNCEMENTS OF PRESIDENT .....</b>	<b>8</b>
<b>8</b>	<b>REPORTS TO COUNCIL.....</b>	<b>9</b>
8.1	CHIEF EXECUTIVE OFFICER.....	9
8.1.1	FINANCIAL REPORTS – JUNE 2024 .....	9
8.1.2	SCHEDULE OF ACCOUNTS PAYMENTS – JUNE 2024.....	52
8.1.3	SCHEDULE OF ACCOUNT PAYMENTS – MAY 2024 .....	57
8.1.4	CHIEF EXECUTIVE OFFICERS ACTIVITY REPORT .....	63
8.1.5	ROAD CATEGORISATION LIST .....	67
8.1.6	REVIEW OF COUNCIL POLICY F15 PURCHASING AND TENDER GUIDE	70
8.1.7	RISK MANAGEMENT POLICY REVIEW .....	92
8.1.8	CLOSURE OF FACILITIES & END OF YEAR FUNCTION - CHRISTMAS/NEW YEAR .....	98
8.1.9	LOCAL PLANNING STRATEGY – CONSIDERATION OF APPROVAL FOR THE PURPOSE OF CERTIFICATION BY THE WESTERN AUSTRALIAN PLANNING COMMISSION AND ADVERTISING .....	103
8.1.10	DEVELOPMENT APPLICATION – LOT 502 VALE STREET WAGIN (TRANSPORT DEPOT) .....	221
8.2	DEPUTY CHIEF EXECUTIVE OFFICER .....	251
8.2.1	DEPUTY CHIEF EXECUTIVE OFFICER REPORT .....	251



---

8.2.2	COMMUNITY CHRISTMAS LIGHTS .....	259
8.3	MANAGER OF FINANCE .....	267
8.4	MANAGER OF WORKS.....	267
8.4.1	WORKS AND SERVICES REPORT .....	267
<b>9</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>270</b>
<b>10</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN ....</b>	<b>270</b>
<b>11</b>	<b>URGENT BUSINESS.....</b>	<b>270</b>
<b>12</b>	<b>CONFIDENTIAL BUSINESS .....</b>	<b>270</b>
12.1.1	WAGIN WOODANILLING LANDCARE ZONE.....	270
<b>13</b>	<b>CLOSURE .....</b>	<b>270</b>



## **1 OFFICIAL OPENING**

### **1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

## **2 PUBLIC QUESTION TIME**

*Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time*

*(1) A member of the public who raises a question during question time is to state his or her name and address.*

*(2) A question may be taken on notice by the Council or committee for later response.*

*(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.*

### **2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

### **2.2 PUBLIC QUESTIONS**

## **3 APPLICATION FOR LEAVE OF ABSENCE**

## **4 PETITIONS AND DEPUTATIONS**

## **5 DISCLOSURE OF INTERESTS**

## **6 CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 25 JUNE 2024**

#### **OFFICER RECOMMENDATION**

**That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 25 June 2024 be confirmed.**



## **6.2 MINUTES FROM THE SPECIAL COUNCIL MEETING HELD 2 JULY 2024**

### **COMMITTEE RECOMMENDATION**

**That the Unconfirmed Minutes of the Special Meeting of Council held on Tuesday 2 June 2024 be confirmed.**

## **7 ANNOUNCEMENTS OF PRESIDENT**





## 8 REPORTS TO COUNCIL

### 8.1 CHIEF EXECUTIVE OFFICER

#### 8.1.1 FINANCIAL REPORTS – JUNE 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Attachment 1 - Monthly Financial Report

#### OFFICER RECOMMENDATION

**That Council RECEIVE the Financial Report for the period ending 30 June 2024 as presented.**

#### BRIEF SUMMARY

The June 2024 Monthly Financial Report is attached for Council to review and adopt.

#### BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996* Regulation 34, a local government is to prepare a monthly statement of Financial Activity for presentation to Council.

The monthly financial report has been compiled to present the financial information in a format compliant with the Model Financial Reporting templates developed by the Department of Local Government, and to ensure compliance with the Accounting Standards and Financial Regulations.

Under the regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

A total of \$1,672,732.00, being 85% of the Financial Assistance Grants for 2024/2025, was paid early on 30 June 2024. This will form a major part of the carried forward balance to 2024/25.

The closing surplus as at the 30 June 2024 is \$2,381,758.00.

Total rates outstanding at the end of June 2024 are \$147,103.00. Payments to the end of June 2024 were \$3,088,638.00, which equates to 95.5% of net rates collected. Approximately 17% of ratepayers elected to pay by instalment, taking up either the 2 or 4 instalments option. Those who have not made a payment arrangement have been issued with final demand letters or forwarded to our collection agent for recovery action to be taken.

The Shire has a total of \$3,613,798.00 invested in interest bearing accounts which are currently earning interest of 4.30% on Treasury OCDF (\$285,468) and 4.36% on Treasury Reserve Term Deposit (\$3,267,743) and 1.35% Telnet Saver (\$60,587).

Please note that a further \$1,500,000.00 was transferred from the Municipal account to the Treasury OCDF on 11 July 2024, following receipt of the 2024/2025 Financial Assistance Grant monies on 30 June 2024.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS<sup>4</sup>**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority



## **SHIRE OF WAGIN**

### **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)  
FOR THE PERIOD ENDED 30 JUNE 2024**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

### **TABLE OF CONTENTS**

Statement of Financial Activity by Nature	2
Statement of Financial Activity by Program	3
Statement of Financial Position	4
Note 1 Basis of Preparation	5
Note 2 Statement of Financial Activity Information	6
Note 3 Explanation of Material Variances	7

SHIRE OF WAGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)		(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
General Rates		2,618,623	2,618,623	2,618,623	2,604,424	(14,199)	(0.54%)	
Rates (excluding general rate)		0	0	0	15,420	15,420	0.00%	
Grants, subsidies and contributions		768,281	883,468	883,468	2,627,854	1,744,387	197.45%	▲
Fees and charges		822,908	837,908	837,908	768,505	(69,403)	(8.28%)	▼
Interest Revenue		128,682	128,682	128,682	207,520	78,838	61.27%	▲
Other revenue		364,315	364,215	364,215	468,305	104,090	28.58%	▲
Profit on asset disposals		90,919	149,797	149,797	152,177	2,380	1.59%	
		<b>4,793,728</b>	<b>4,982,693</b>	<b>4,982,693</b>	<b>6,845,887</b>	<b>1,863,194</b>	<b>37.39%</b>	
<b>Expenditure from operating activities</b>								
Employee costs		(2,873,551)	(2,947,196)	(2,947,196)	(2,883,641)	63,555	2.16%	▲
Materials and contracts		(1,723,292)	(1,757,447)	(1,757,447)	(1,689,674)	67,773	3.86%	▲
Utility charges		(359,668)	(359,668)	(359,668)	(353,706)	5,962	1.66%	
Depreciation		(3,351,231)	(3,351,231)	(3,351,231)	(3,380,940)	(29,709)	(0.89%)	▼
Finance Costs		(20,785)	(20,785)	(20,785)	(21,358)	(573)	(2.76%)	
Insurance		(202,713)	(202,713)	(202,713)	(210,584)	(7,871)	(3.88%)	
Other expenditure		(342,798)	(322,798)	(322,798)	(254,531)	68,267	21.15%	▲
Loss on asset disposals		(5,396)	(5,396)	(5,396)	(5,118)	278	5.15%	
		<b>(8,879,434)</b>	<b>(8,967,234)</b>	<b>(8,967,234)</b>	<b>(8,799,552)</b>	<b>167,682</b>	<b>(1.87%)</b>	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,206,830	3,206,830	3,298,363	91,533	2.85%	▲
<b>Amount attributable to operating activities</b>		<b>(819,998)</b>	<b>(777,711)</b>	<b>(777,711)</b>	<b>1,344,698</b>	<b>2,122,409</b>	<b>(272.90%)</b>	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions		974,682	974,682	974,682	820,766	(153,916)	(15.79%)	▼
Proceeds from disposal of assets		275,453	366,980	366,980	345,864	(21,116)	(5.75%)	▼
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	22,560	22,456	(104)	(0.46%)	
		<b>1,272,695</b>	<b>1,364,222</b>	<b>1,364,222</b>	<b>1,189,085</b>	<b>(175,136)</b>	<b>(12.84%)</b>	
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans		(60,000)	(60,000)	(60,000)	(60,000)	0	0.00%	
Payments for property, plant and equipment		(1,051,819)	(1,057,027)	(1,057,027)	(972,048)	84,979	8.04%	
Payments for construction of infrastructure		(1,987,470)	(2,003,120)	(2,003,120)	(1,639,222)	363,898	18.17%	▲
		<b>(3,099,289)</b>	<b>(3,120,147)</b>	<b>(3,120,147)</b>	<b>(2,671,270)</b>	<b>448,877</b>	<b>(14.39%)</b>	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	0.00%	
<b>Amount attributable to investing activities</b>		<b>(1,826,594)</b>	<b>(1,755,925)</b>	<b>(1,755,925)</b>	<b>(1,482,185)</b>	<b>273,740</b>	<b>(15.59%)</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new loans		60,000	60,000	60,000	60,000	0	0.00%	
Transfer from reserves		143,957	152,066	152,066	137,209	(14,857)	(9.77%)	
		<b>203,957</b>	<b>212,066</b>	<b>212,066</b>	<b>197,209</b>	<b>(14,857)</b>	<b>(7.01%)</b>	
<b>Outflows from financing activities</b>								
Repayment of borrowings		(67,881)	(67,881)	(67,881)	(66,350)	1,531	2.26%	
Transfer to reserves		(312,405)	(382,608)	(382,608)	(393,719)	(11,111)	(2.90%)	
		<b>(380,286)</b>	<b>(450,489)</b>	<b>(450,489)</b>	<b>(460,070)</b>	<b>(9,580)</b>	<b>(2.13%)</b>	
<b>Amount attributable to financing activities</b>		<b>(176,329)</b>	<b>(238,423)</b>	<b>(238,423)</b>	<b>(262,860)</b>	<b>(24,437)</b>	<b>10.25%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>		<b>2,827,597</b>	<b>2,771,183</b>	<b>2,771,183</b>	<b>2,771,183</b>	<b>0</b>	<b>0.00%</b>	
Amount attributable to operating activities		(819,998)	(777,711)	(777,711)	1,344,698	2,122,409	(272.90%)	
Amount attributable to investing activities		(1,826,594)	(1,755,925)	(1,755,925)	(1,482,185)	273,740	(15.59%)	
Amount attributable to financing activities		(176,329)	(238,423)	(238,423)	(262,860)	(24,437)	10.25%	
<b>Surplus or deficit after imposition of general rates</b>	(a)	<b>4,676</b>	<b>(877)</b>	<b>(877)</b>	<b>2,370,836</b>	<b>2,371,713</b>	<b>270434.72%</b>	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF WAGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**BY PROGRAM**

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
		\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Governance		37,977	40,250	40,250	52,337	12,087	▲
General Purpose Funding - Rates	6	2,618,623	2,618,623	2,618,623	2,604,424	(14,199)	▼
General Purpose Funding - Other		317,889	398,394	398,394	2,144,399	1,746,005	▲
Law, Order and Public Safety		112,016	89,543	89,543	114,944	25,401	▲
Health		8,834	8,834	8,834	7,332	(1,502)	▼
Education and Welfare		650,108	693,108	693,108	694,914	1,806	▲
Community Amenities		402,876	402,876	402,876	401,064	(1,812)	▼
Recreation and Culture		186,746	113,568	113,568	114,108	541	▲
Transport		265,779	322,384	322,384	331,450	9,066	▲
Economic Services		185,653	185,653	185,653	203,977	18,324	▲
Other Property and Services		109,460	109,460	109,460	176,937	67,477	▲
		<b>4,895,961</b>	<b>4,982,693</b>	<b>4,982,693</b>	<b>6,845,887</b>		
<b>Expenditure from operating activities</b>							
Governance		(550,132)	(517,132)	(517,132)	(372,822)	144,310	▲
General Purpose Funding		(366,067)	(366,067)	(366,067)	(367,905)	(1,838)	▼
Law, Order and Public Safety		(434,114)	(434,114)	(434,114)	(435,378)	(1,264)	▼
Health		(193,204)	(193,204)	(193,204)	(188,021)	5,183	▲
Education and Welfare		(730,432)	(793,432)	(793,432)	(840,800)	(47,368)	▼
Community Amenities		(739,335)	(739,335)	(739,335)	(698,316)	41,019	▲
Recreation and Culture		(2,165,203)	(2,217,358)	(2,217,358)	(2,174,150)	43,208	▲
Transport		(2,714,983)	(2,710,983)	(2,710,983)	(2,730,525)	(19,542)	▼
Economic Services		(488,248)	(488,248)	(488,248)	(473,248)	14,999	▲
Other Property and Services		(497,716)	(507,361)	(507,361)	(518,385)	(11,024)	▼
		<b>(8,879,434)</b>	<b>(8,967,234)</b>	<b>(8,967,234)</b>	<b>(8,799,552)</b>		
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,206,830	3,206,830	3,298,363	91,533	▲
<b>Amount attributable to operating activities</b>		<b>(717,765)</b>	<b>(777,711)</b>	<b>(777,711)</b>	<b>1,344,698</b>	2,122,409	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	974,682	820,766	(153,916)	▼
Proceeds from disposal of assets		275,453	366,980	366,980	345,864	(21,116)	▼
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	22,560	22,456	(104)	▼
		<b>1,272,695</b>	<b>1,364,222</b>	<b>1,364,222</b>	<b>1,189,085</b>	(175,136)	
<b>Outflows from investing activities</b>							
Payments for financial assets at amortised cost - self		(60,000)	(60,000)	(60,000)	(60,000)	0	
Payments for property, plant and equipment	S	(1,051,819)	(1,057,027)	(1,057,027)	(972,048)	84,979	▲
Payments for construction of infrastructure		(1,987,470)	(2,003,120)	(2,003,120)	(1,639,222)	363,898	▲
		<b>(3,099,289)</b>	<b>(3,120,147)</b>	<b>(3,120,147)</b>	<b>(2,671,270)</b>	448,877	
Non-cash amounts excluded from investing activities	2(b)	0	0	0	0	0	
<b>Amount attributable to investing activities</b>		<b>(1,826,594)</b>	<b>(1,755,925)</b>	<b>(1,755,925)</b>	<b>(1,482,185)</b>	273,740	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new loans		60,000	60,000	60,000	60,000	0	
Transfer from Reserves		143,957	152,066	152,066	137,209	(14,857)	▼
		<b>203,957</b>	<b>212,066</b>	<b>212,066</b>	<b>197,209</b>	(14,857)	
<b>Outflows from financing activities</b>							
Repayment of borrowings		(67,881)	(67,881)	(67,881)	(66,350)	1,531	▲
Transfer to Reserves		(312,405)	(382,608)	(382,608)	(393,719)	(11,111)	▼
		<b>(380,286)</b>	<b>(450,489)</b>	<b>(450,489)</b>	<b>(460,070)</b>	(9,580)	
<b>Amount attributable to financing activities</b>		<b>(176,329)</b>	<b>(238,423)</b>	<b>(238,423)</b>	<b>(262,860)</b>	(24,437)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		<b>2,827,597</b>	<b>2,771,183</b>	<b>2,771,183</b>	<b>2,771,183</b>		
Amount attributable to operating activities		(717,765)	(777,711)	(777,711)	1,344,698		
Amount attributable to investing activities		(1,826,594)	(1,755,925)	(1,755,925)	(1,482,185)		
Amount attributable to financing activities		(176,329)	(238,423)	(238,423)	(262,860)		
<b>Surplus or deficit after imposition of general rates</b>	1	<b>106,909</b>	<b>(877)</b>	<b>(877)</b>	<b>2,370,836</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

		Supplementary	
		Information	
		30 June 2024	30 June 2024
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	6,043,307	5,626,802
Trade and other receivables	7	203,918	200,370
Other financial assets	8	21,164	24,507
Inventories	8	63,263	49,128
Contract assets	8	25,534	25,534
Other assets	8	10,175	9,247
<b>TOTAL CURRENT ASSETS</b>		<b>6,367,362</b>	<b>5,935,587</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		69,937	80,860
Other financial assets		137,280	173,164
Investment in associate		0	0
Property, plant and equipment		20,446,427	19,754,924
Infrastructure		128,965,345	128,688,373
<b>TOTAL NON-CURRENT ASSETS</b>		<b>149,618,990</b>	<b>148,697,321</b>
<b>TOTAL ASSETS</b>		<b>155,986,351</b>	<b>154,632,908</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	178,723	130,912
Other liabilities	12	278,098	113,142
Borrowings	11	66,486	72,505
Employee related provisions	12	524,736	524,736
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,048,042</b>	<b>841,295</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	336,047	322,250
Employee related provisions		33,047	33,047
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>369,094</b>	<b>355,297</b>
<b>TOTAL LIABILITIES</b>		<b>1,417,136</b>	<b>1,196,592</b>
<b>NET ASSETS</b>		<b>154,569,215</b>	<b>153,436,316</b>
<b>EQUITY</b>			
Retained surplus		33,608,012	32,218,602
Reserve accounts	4	3,071,820	3,328,331
Revaluation surplus		117,889,383	117,889,383
<b>TOTAL EQUITY</b>		<b>154,569,215</b>	<b>153,436,316</b>

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 January 2024

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 June 2024
<b>Current assets</b>			
Cash and cash equivalents	3,272,420	6,043,307	5,626,802
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	68,450
Receivables	143,235	166,548	131,920
Other current assets	63,263	120,137	108,415
	3,501,478	6,367,362	5,935,587
<b>Less: Current liabilities</b>			
Payables	(203,523)	(178,723)	(130,912)
Borrowings	0	(66,486)	(71,078)
Contract liabilities	(58,605)	(278,098)	(113,142)
Provisions	(494,156)	(524,736)	(524,736)
	(756,284)	(1,048,042)	(839,868)
Net Current Assets	2,745,194	5,319,319	5,095,719
<b>Less: Total adjustments to net current assets</b>	(c) (2,745,194)	(2,548,137)	(2,724,884)
<b>Closing funding surplus / (deficit)</b>	<b>0</b>	<b>2,771,183</b>	<b>2,370,835</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(90,919)	(149,797)	(152,177)
Less: Movement in liabilities associated with restricted cash	0	0	77,086
Add: Loss on asset disposals	5,396	5,396	5,118
Add: Depreciation on assets	3,351,231	3,351,231	3,380,940
<b>Total non-cash items excluded from operating activities</b>	<b>3,265,708</b>	<b>3,206,830</b>	<b>3,298,363</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 June 2024
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	(3,234,677)	(3,071,820)	(3,328,331)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(24,507)
Less: Rates Receivable	(42,115)		
Add: Borrowings	58,605	66,486	72,505
Add: Provisions employee related provisions	494,157	478,362	555,448
<b>Total adjustments to net current assets</b>	<b>(2,745,194)</b>	<b>(2,548,137)</b>	<b>(2,724,884)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



# SHIRE OF WAGIN

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### FOR THE PERIOD ENDED 30 JUNE 2024

### 3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Explanation of variances	
		Timing	Permanent
Grants, subsidies and contributions	1,744,387	▲ HCP grant received prior to expectation (\$24k), Early payment of 24/25 Financial Assistance Grants (\$1,672,732K)	NDIS Contributions (\$49K), Underspend budget amendment BFB Grant (\$18K), Community Garden Grant (10K)
Fees and charges	(69,403)	▼ CHSP Fee for Service (\$47K), Caravan Park Fees (\$5K)	Swimming Pool Admissions (\$9K), Admin Rental Fees - Homecare (\$15K), Community Bus (\$3K), Facilities Hire (\$6K), RV Area Fees (\$4K)
Interest Revenue	78,838	▲	Overnight Cash Facility and Term deposit interest above budget expectation
Other revenue	104,090	▲	Key items include an unbudgeted Works Comp income (\$57K) and insurance reimbursements (\$27K), Cancellation of old Gym Bonds (\$3K) Paid Parental Leave (12K)
Depreciation	(29,709)	▼	Above YTD budget on various incl Buildings (\$12k), Plant & Equipment (\$6k), Furniture & Equipment (\$8K), Other Infrastructure (3K), Roads (\$1k) - mainly due to 2022/2023 revaluation
Other expenditure	68,267	▲	Below YTD budget on various items incl, Members Expenses (\$39K), Staff Training (\$4K), 4WD Resource Sharing Group (\$7K), Chemical Drum Disposal (\$5K) and Historic Village Subsidy (\$8K), Community Donations (\$2K), Landcare (\$2K), engineering expenses (\$3K)
Non-cash amounts excluded from operating activities	91,533	▲	Unbudgeted movement in leave reserve (\$70k), Depreciation also over budget (\$29k)
Proceeds from capital grants, subsidies and contributions	(153,916)	▼ Grant income totalling \$96k held as liability until expended. This amount plus grant income of \$817k and expected final LRCIP Phase 2 & 3 funding of 76K is in line with predicted total income.	
Proceeds from disposal of assets	(21,116)	▼ Sale of Lot 429 Tudhoe Street not finalised	
Payments for construction of infrastructure	363,898	▲ Timing of projects as detailed in 'Capital Acq Details' sheet	Sportsground Precint Redevelopment not progressing (\$148K). Decision made to progress demolision and building of new shed through LRCIP funding.

# SHIRE OF WAGIN

## SUPPLEMENTARY INFORMATION

### TABLE OF CONTENTS

1	Key Information	9
2	Key Information - Graphical	10
3	Cashand Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisition	13
6	Disposal of Assets	16
7	Receivables	17
8	Other Current Assets	18
9	Payables	19
10	Rate Revenue	20
11	Borrowings	21
12	Other Current Liabilities	22
13	Grants and Contributions	23
14	Capital Grants and Contributions	24
15	Bonds and Deposits	25
16	Budget Amendments	26
17	Chart of Accounts	27

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2,827,597	\$2,771,183	\$2,771,183	\$0
Closing	\$4,676	-\$877	\$2,370,836	\$2,371,713

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$5,626,802	% of total
Unrestricted Cash	\$2,279,900	40.5%
Restricted Cash	\$3,346,902	59.5%

Refer to Note 3 - Cash and Financial Assets

Payables	
	\$0
Trade Payables	\$15,879
0 to 30 Days	94.5%
Over 30 Days	5.5%
Over 90 Days	3.1%

Refer to Note 9 - Payables

Receivables	
	\$131,920
Rates Receivable	\$147,103
Trade Receivable	\$131,920
Over 30 Days	33.7%
Over 90 Days	20.8%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$819,998)	-\$777,711	\$1,344,698	\$2,122,409

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2,619,844	% Variance
YTD Budget	\$2,618,623	0.0%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$2,627,854	% Variance
YTD Budget	\$883,468	197.4%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$768,505	% Variance
YTD Budget	\$837,908	(8.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1,826,594)	(\$1,755,925)	(\$1,482,185)	\$273,740

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$345,864	%
Adopted Budget	\$366,980	(5.8%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2,611,270	% Spent
Adopted Budget	\$3,039,289	(14.1%)

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$817,359	% Received
Adopted Budget	\$974,682	(16.1%)

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$176,329)	(\$238,423)	(\$262,860)	(\$24,437)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$66,350
Interest expense	\$21,358
Principal due	\$396,183

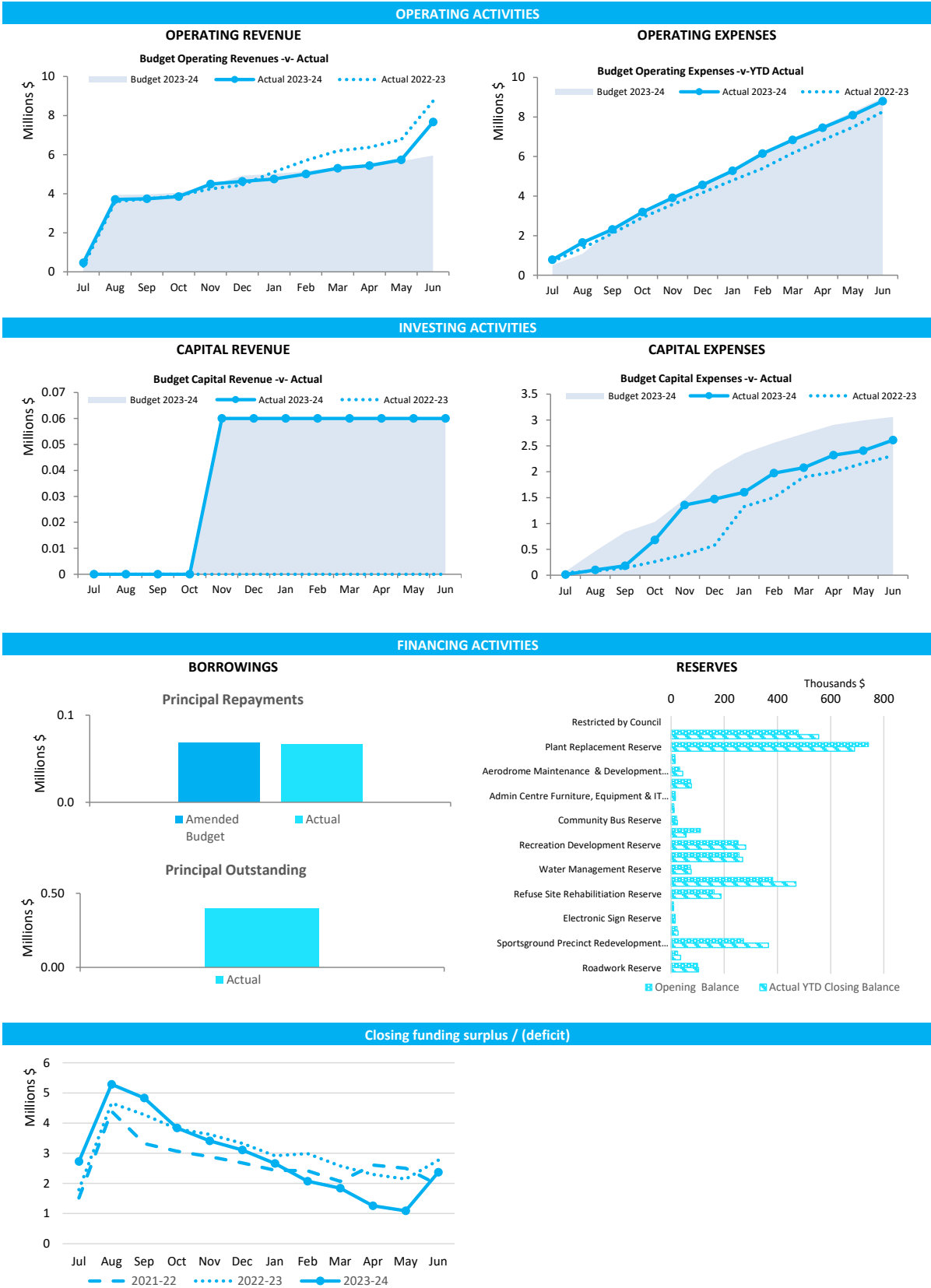
Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$3,328,331
Interest earned	\$100,200

Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL



INVESTING ACTIVITIES

CAPITAL REVENUE

Budget Capital Revenue -v- Actual

CAPITAL EXPENSES

Budget Capital Expenses -v- Actual

FINANCING ACTIVITIES

BORROWINGS

Principal Repayments

Principal Outstanding

RESERVES

Closing funding surplus / (deficit)



SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash	Cash and cash equivalents	1,250	0	1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	1,993,183	0	1,993,183		Bankwest	NIL	On hand
<b>At Call Deposits</b>								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	285,468	0	285,468		WATC	4.30%	N/A
Restricted Funds Account	Cash and cash equivalents	0	18,571	18,571		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	60,587	60,587		Bankwest	1.35%	N/A
<b>Term Deposits</b>								
Reserve Investment Account 1	Cash and cash equivalents	0	3,267,743	3,267,743		WATC	4.43%	12/06/24
<b>Total</b>		<b>2,279,900</b>	<b>3,346,902</b>	<b>5,626,802</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		2,279,900	3,346,902	5,626,802	0			
		<b>2,279,900</b>	<b>3,346,902</b>	<b>5,626,802</b>	<b>0</b>			

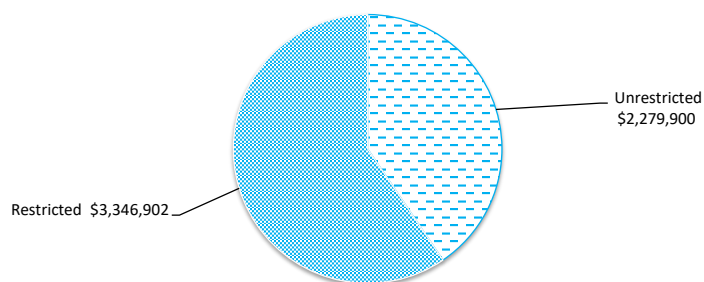
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**4 RESERVE ACCOUNTS**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
<b>Restricted by Council</b>									
Leave reserve	478,362	12,146	16,996	60,090	60,090	0	0	550,598	555,448
Plant Replacement Reserve	742,860	22,269	24,155	0	0	(59,501)	(77,119)	705,628	689,896
Recreation Centre Reserve	15,113	453	493	0	0	0	0	15,566	15,606
Aerodrome Maintenance & Developme	32,715	984	1,064	9,767	9,767	0	0	43,466	43,547
Municipal Buildings Reserve	73,666	2,207	2,401	0	0	0	0	75,873	76,066
Admin Centre Furniture, Equipment & IT	15,940	478	519	0	0	0	0	16,418	16,460
Land Development Reserve	11,038	331	360	0	0	0	0	11,369	11,398
Community Bus Reserve	21,121	583	688	1,500	1,500	0	0	23,204	23,309
Homecare Reserve	110,711	3,317	2,185	3,660	3,660	(70,090)	(60,090)	47,598	56,465
Recreation Development Reserve	252,506	7,566	8,225	20,000	20,000	0	0	280,072	280,731
Refuse Waste Management Reserve	255,411	7,307	8,315	5,514	5,514	0	0	268,232	269,240
Water Management Reserve	72,961	2,186	2,378	0	0	0	0	75,147	75,339
Staff Housing Reserve	382,358	11,459	12,446	75,000	75,000	0	0	468,817	469,804
Refuse Site Rehabilitation Reserve	162,179	4,860	5,281	20,000	20,000	0	0	187,039	187,460
Community Events Reserve	9,239	277	301	0	0	0	0	9,516	9,540
Electronic Sign Reserve	15,248	457	497	0	0	0	0	15,705	15,744
Community Gym Reserve	22,960	665	748	2,875	2,875	0	0	26,500	26,582
Sportsground Precinct Redevelopment f	272,707	8,174	8,867	85,000	85,000	0	0	365,881	366,574
Emergency/Bushfire Control Reserve	24,727	370	1,043	10,113	10,113	(22,475)	0	12,735	35,883
Roadwork Reserve	100,000	3,000	3,239	0	0	0	0	103,000	103,239
	<b>3,071,820</b>	<b>89,089</b>	<b>100,200</b>	<b>293,519</b>	<b>293,519</b>	<b>(152,066)</b>	<b>(137,209)</b>	<b>3,302,362</b>	<b>3,328,331</b>

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land - vested in and under the control of Council	0	12,120	12,120	6,625	(5,495)
Buildings	278,088	298,705	298,705	240,359	(58,346)
Furniture and equipment	36,500	38,900	38,900	17,966	(20,934)
Plant and equipment	737,231	707,302	707,302	707,099	(203)
Infrastructure - roads	1,474,292	1,474,292	1,474,292	1,367,579	(106,713)
Infrastructure - other	513,178	528,828	528,828	271,643	(257,185)
<b>Payments for Capital Acquisitions</b>	<b>3,039,289</b>	<b>3,060,147</b>	<b>3,060,147</b>	<b>2,611,270</b>	<b>(448,877)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	974,682	817,359	(157,323)
Borrowings	60,000	60,000	60,000	60,000	0
Other (disposals & C/Fwd)	275,453	366,980	366,980	345,864	(21,116)
Cash backed reserves					
Homecare Reserve	0	70,090	60,090	60,090	0
Plant Replacement Reserve	59,501	59,501	0	0	0
Contribution - operations	1,669,653	1,506,419	1,521,276	1,250,839	(270,437)
<b>Capital funding total</b>	<b>3,039,289</b>	<b>3,060,147</b>	<b>3,060,147</b>	<b>2,611,270</b>	<b>(448,877)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

#### Initial recognition and measurement for assets held at cost

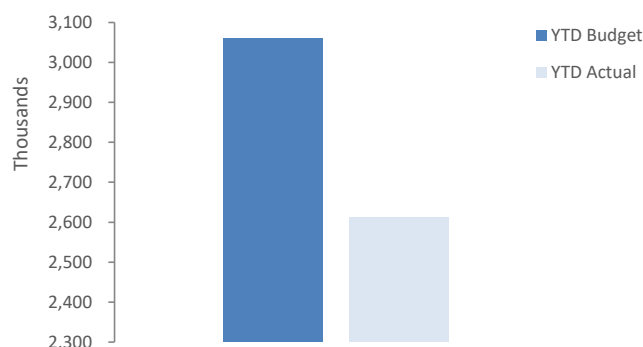
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between

##### mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total  
Level of completion indicators

0%  
20%  
40%  
60%  
80%  
100%  
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

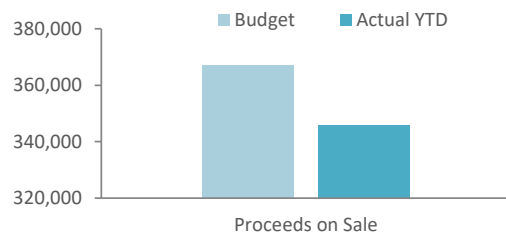
Account Number	Job Number	Balance Sheet	Account/Job Description	Adopted Budget	Amended		YTD Actual	Variance (Under)/Over
				\$	\$	\$	\$	\$
Land								
Economic Services								
E167465		515	Creation of Lot 429 Tudhoe Street	0	(12,120)	(12,120)	(6,625)	5,495
Total - Economic Services				0	(12,120)	(12,120)	(6,625)	5,495
Total - Land				0	(12,120)	(12,120)	(6,625)	5,495
Buildings								
Governance								
E167744	B2406	521	Marks Court Solar HWS (CEO Residence)	0	(6,154)	(6,154)	(6,154)	0
Total - Governance				0	(6,154)	(6,154)	(6,154)	0
Health								
E167702	B2403	521	Air-Con - Dentist Rooms	0	(7,746)	(7,746)	(7,746)	0
E167702	B2405	521	Air-Con Medical Centre	0	(6,717)	(6,717)	(6,717)	0
Total - Health				0	(14,463)	(14,463)	(14,463)	0
Education & Welfare								
E167790	B2302	521	Relocation to Wagin Town Hall	0	(45,000)	(45,000)	(42,802)	2,198
Total - Education & Welfare				0	(45,000)	(45,000)	(42,802)	2,198
Recreation And Culture								
E167784	B2201	521	Court House Upgrades	(157,338)	(102,338)	(102,338)	(92,307)	10,031
E167784	B2203	521	NAB Building	(6,000)	(16,000)	(16,000)	(5,743)	10,257
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	(35,000)	0	35,000
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	(15,000)	(13,636)	1,364
Total - Recreation And Culture				(213,338)	(168,338)	(168,338)	(111,686)	56,652
Economic Services								
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	(64,750)	(65,254)	(504)
Total - Economic Services				(64,750)	(64,750)	(64,750)	(65,254)	(504)
				0	0	0	0	0
Total - Buildings				(278,088)	(298,705)	(298,705)	(240,359)	58,346
Plant & Equipment								
Governance								
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	0	0	0	0
E167746	PE2405	525	DCEO - Isuzu MUX	0	(54,561)	(54,561)	(54,561)	0
Total - Governance				(46,672)	(54,561)	(54,561)	(54,561)	0
Law, Order & Public Safety								
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(17,820)	(17,617)	203
Total - Law, Order & Public Safety				(17,820)	(17,820)	(17,820)	(17,617)	203
Transport								
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	(89,590)	(89,590)	0
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(78,060)	(78,060)	(78,060)	0
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(212,424)	(212,424)	(212,424)	0
E167761	PE2401	525	MOW - New Ute	(58,102)	(48,036)	(48,036)	(48,036)	0
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(173,186)	(173,186)	(173,186)	0
E167761	PE2403	525	Isuzu D-Max - Gardener	(31,193)	(33,625)	(33,625)	(33,625)	(0)
Total - Transport				(672,739)	(634,921)	(634,921)	(634,921)	(0)
Total - Plant & Equipment				(737,231)	(707,302)	(707,302)	(707,099)	203
Furniture & Equipment								
Governance								
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	(18,000)	0	18,000
Total - Governance				(18,000)	(18,000)	(18,000)	0	18,000
Other Health								
Recreation & Culture								
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	(18,500)	(17,966)	534
E167756	FE2404	523	Sports Ground - PA System - Contribution	0	(2,400)	(2,400)	0	2,400
Total - Recreation & Culture				(18,500)	(20,900)	(20,900)	(17,966)	2,934
Total - Furniture & Equipment				(36,500)	(38,900)	(38,900)	(17,966)	20,934
Infrastructure - Roads								
Transport								
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	(282,804)	(285,063)	(2,259)
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	(92,821)	(93,463)	(642)
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	(114,637)	(118,120)	(3,483)
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	(55,000)	(52,244)	2,756
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	(44,542)	(44,818)	(276)
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	(150,682)	(142,233)	8,449
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	(42,000)	(32,639)	9,361
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	(48,975)	(41,741)	7,234
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	(30,453)	(13,395)	17,058
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	(11,325)	(5,842)	5,483
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	(18,222)	(13,427)	4,795
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	(20,000)	0	20,000
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	(395,186)	(392,797)	2,389
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(26,936)	3,064
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	(31,000)	(31,109)	(109)
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	(29,145)	(29,176)	(31)
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	(20,000)	(14,704)	5,296
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	(15,000)	(4,713)	10,287
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	(22,500)	(12,571)	9,929
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	(20,000)	(12,587)	7,413
Total - Transport				(1,474,292)	(1,474,292)	(1,474,292)	(1,367,579)	106,713
Total - Infrastructure - Roads				(1,474,292)	(1,474,292)	(1,474,292)	(1,367,579)	106,713

5 CAPITAL ACQUISITIONS - DETAILED

	Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
					\$	\$	\$	\$	\$
	Infrastructure - Other								
	Law,Order & Public Safety								
	E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(11,740)	0	11,740
	E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
	Total - Law,Order & Public Safety				(11,740)	(11,740)	(11,740)	0	11,740
	Recreation & Culture								
	E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	(88,150)	(84,685)	3,465
	E167758	IO2403	543	Goal Posts	0	(8,650)	(8,650)	(8,830)	(180)
	E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	(150,000)	(1,561)	148,439
	E167757	IO2404	543	Swimming Pool Shade Sail	0	(7,000)	(7,000)	0	7,000
	E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	(5,288)	(103)	5,185
	Total - Recreation & Culture				(243,438)	(259,088)	(259,088)	(95,178)	163,910
	Transport								
	E167136	IO2401	543	Townscape	(30,000)	(30,000)	(30,000)	(2,689)	27,311
	Total - Transport				(30,000)	(30,000)	(30,000)	(2,689)	27,311
	Total - Infrastructure - Other				(285,178)	(300,828)	(300,828)	(97,867)	202,961
	Infrastructure - Footpaths								
	Transport								
	E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	(40,000)	(39,821)	179
		CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	(40,000)	(37,881)	2,119
	E167124								
	E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	(48,000)	(29,710)	18,290
	E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	(65,000)	(40,129)	24,871
	E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	(35,000)	(26,235)	8,765
	Total - Infrastructure - Footpaths				(228,000)	(228,000)	(228,000)	(173,776)	54,224
	Total - Infrastructure - Footpaths				(228,000)	(228,000)	(228,000)	(173,776)	54,224
	Grand Total				(3,039,289)	(3,060,147)	(3,060,147)	(2,611,270)	448,877

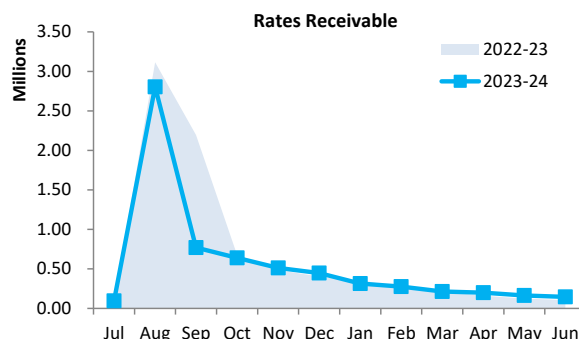
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>								
<b>LA20B</b>	Lot 220 Vernal Street	19,000	15,000		(4,000)	19,000	15,000	0	(4,000)
	Lot 429 Tudhoe Street		22,000			0	0	0	0
	<b>Plant and equipment</b>								
	<b>Governance</b>								
<b>P02Y19</b>	DCEO Vehicle	0	35,000	35,000	0	0	35,000	35,000	0
	<b>Transport</b>								
				0	0			0	0
				0	0			0	0
<b>P04Y21</b>	Toyota Hilux (MOW)	34,001	41,818	7,817	0	34,001	41,818	7,817	0
<b>P15</b>	2007 Bomag Roller	20,396	19,000	0	(1,396)	20,118	19,000	0	(1,118)
<b>P16Y17</b>	Isuzu Truck	35,723	68,403	32,680	0	35,171	70,409	35,238	0
<b>P21Y17</b>	Isuzu Crew Cab	27,480	42,078	14,598	0	27,055	43,409	16,354	0
<b>P42</b>	Isuzu Side-tipper	54,510	103,681	49,171	0	54,124	106,591	52,467	0
<b>P50</b>	Toyota Hilux (Gardener)	9,469	20,000	10,531	0	9,335	14,636	5,301	0
		<b>200,579</b>	<b>366,980</b>	<b>149,797</b>	<b>(5,396)</b>	<b>198,805</b>	<b>345,864</b>	<b>152,177</b>	<b>(5,118)</b>



## 7 RECEIVABLES

Rates receivable	30 June 2023	30 Jun 2024
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	3,010,794	3,130,642
Less - collections to date	(3,011,652)	(3,088,638)
Gross rates collectable	<b>105,099</b>	<b>147,103</b>
Net rates collectable	<b>105,099</b>	<b>147,103</b>
% Collected	96.6%	95.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(348)	61,340	9,994	1,880	19,174	92,040
Percentage	(0.4%)	66.6%	10.9%	2%	20.8%	
<b>Balance per trial balance</b>						
Sundry receivable						95,117
Other Receivables						(4,090)
LSL Receivables (Current)						10,682
<b>Total receivables general outstanding</b>						<b>131,920</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

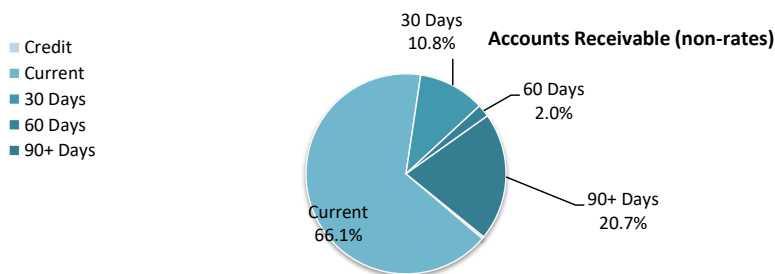
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.





## 8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 June 2024
Other current assets	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	21,164	3,343	0	24,507
<b>Inventory</b>				
Fuel and materials (including gravel)	63,263	0	(14,136)	49,128
Accrued income	10,175	0	(929)	9,247
<b>Contract assets</b>				
Contract assets	25,534	0	0	25,534
<b>Total other current assets</b>	<b>120,137</b>	<b>3,343</b>	<b>(15,064)</b>	<b>108,415</b>
<b>Amounts shown above include GST (where applicable)</b>				

### KEY INFORMATION

#### Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

#### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

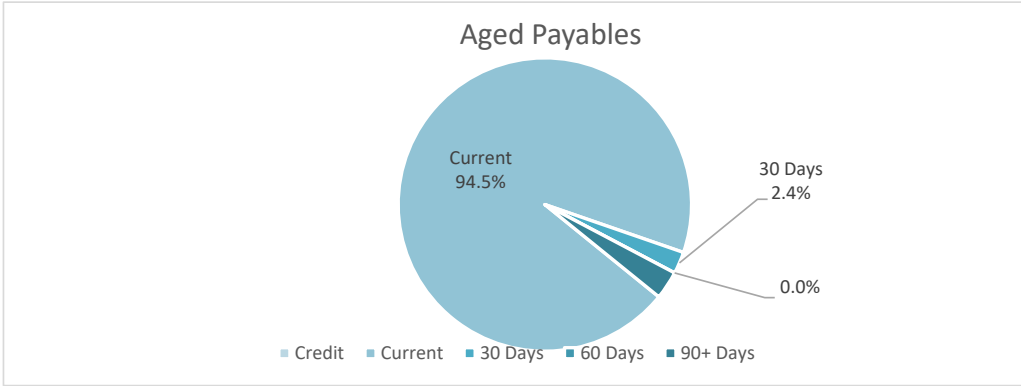
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	15,000	385	0	494	15,879
Percentage	0%	94.5%	2.4%	0%	3.1%	
<b>Balance per trial balance</b>						
Accrued interest on borrowings						2,272
Bonds and deposits held						18,731

Total payables general outstanding

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



## 10 RATE REVENUE

### General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Budget		Total Revenue	Rate Revenue	YTD Actual		Total Revenue
					Interim Rate	Back Rate			Interim Rates	Back Rates	
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	787,536	664	158	788,358
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	190,288	210	0	190,497
<b>Unimproved value</b>									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	1,570,980	714	204	1,571,898
<b>Sub-Total</b>		<b>1,039</b>	<b>337,428,705</b>	<b>2,548,804</b>	<b>5,000</b>	<b>1,000</b>	<b>2,554,804</b>	<b>2,548,803</b>	<b>1,587</b>	<b>362</b>	<b>2,550,753</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Non-commercial	650	134	200,950	87,100	0	0	87,100	87,100	0	0	87,100
Commercial	650	14	37,764	9,100	0	0	9,100	9,100	0	0	9,100
<b>Unimproved value</b>											
UV	650	88	7,337,166	57,200	0	0	57,200	57,200	0	0	57,200
<b>Sub-total</b>		<b>236</b>	<b>7,575,880</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>
		<b>1,275</b>	<b>345,004,585</b>	<b>2,702,204</b>	<b>5,000</b>	<b>1,000</b>	<b>2,708,204</b>	<b>2,702,203</b>	<b>1,587</b>	<b>362</b>	<b>2,704,153</b>
Discount							(100,000)				(99,698)
<b>Amount from general rates</b>							<b>2,608,204</b>				<b>2,604,454</b>
Rates Written Off							(5,000)				(30)
Ex-gratia rates CBH							15,419	15,420	0	0	15,420
<b>Total general rates</b>							<b>2,618,623</b>				<b>2,619,844</b>
<b>Total</b>		<b>1,275</b>					<b>2,618,623</b>				<b>2,619,844</b>

### KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding		Interest Repaymen	
Particulars	Loan No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>												
Swimming Pool Redevelopment	139	172,539	0	0	0	(15,514)	(15,514)	(15,514)	157,025	157,025	(8,437)	(8,523)
<b>Other property and services</b>												
Staff Housing	137	111,043	0	0	0	(15,237)	(16,664)	(16,664)	95,806	94,379	(6,266)	(6,230)
Doctor Housing	138	41,996	0	0	0	(13,144)	(13,144)	(13,144)	28,852	28,852	(2,271)	(2,430)
		325,577	0	0	0	(43,895)	(45,322)	(45,322)	281,683	280,256	(16,974)	(17,183)
<b>Self supporting loans</b>												
<b>Recreation and culture</b>												
Wagin Ag Society	141	76,955	0	0	0	(21,164)	(21,164)	(21,164)	55,791	55,791	(2,132)	(2,180)
Wagin Bowls Club	142	0	60,000	60,000	60,000	(1,291)	(1,395)	(1,395)	58,709	58,605	(2,253)	(1,422)
		76,955	60,000	60,000	60,000	(22,456)	(22,560)	(22,560)	114,500	114,396	(4,384)	(3,602)
<b>Total</b>		402,532	60,000	60,000	60,000	(66,350)	(67,881)	(67,881)	396,183	394,652	(21,358)	(20,785)
Current borrowings		66,486							72,505			
Non-current borrowings		336,047							322,250			
		402,533							394,755			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget
	\$	\$				\$	%	\$
	60,000	60,000	Wagin Bowls Club	Debenture	15	30,108	5.71	60,000
	60,000	60,000				30,108		60,000

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2024
Other current liabilities		\$		\$	\$	\$
<b>Other liabilities</b>						
- Contract liabilities		17,885	0	129,664	(130,658)	16,891
- Capital grant/contribution liabilities		260,213	0	653,397	(817,359)	96,251
<b>Total other liabilities</b>		278,098	0	783,061	(948,017)	113,142
<b>Employee Related Provisions</b>						
Annual leave		194,417	0	0	0	194,417
Long service leave		272,389	0	0	0	272,389
<b>Total Employee Related Provisions</b>		466,805	0	0	0	466,805
<b>Other Provisions</b>						
Provision for LSL On-costs (Current)		31,683	0	0	0	31,683
Provision for Annual Leave On-costs (Current)		26,248	0	0	0	26,248
<b>Total Other Provisions</b>		57,931	0	0	0	57,931
<b>Total other current assets</b>		<b>802,833</b>	<b>0</b>	<b>783,061</b>	<b>(948,017)</b>	<b>637,877</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024  
13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General (WALGGC)	0	0	0	0	0	0	49,675	49,675	1,144,942
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	30,830	30,830	608,295
<b>Law, order, public safety</b>									
DFES Grant - Operating Bush Fire Brigade	1,387	63,732	(65,119)	0	0	64,242	46,725	46,725	65,119
DFES Grant - ESL Admin Contribution		0	0	0	0	0	0	0	4,000
DFES Grant -Operating SES	1,367	28,103	(28,210)	1,261	1,261	29,074	24,118	24,118	28,210
Care and Share - Donation		0	0	0	0	0	0	0	1,500
<b>Education and welfare</b>									
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	408,771	408,771	377,218
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	136,000	136,000	160,659
Homecare - Donations	0	0	0	0	0	0	0	0	500
Homecare - NDIS Contributions	0	0	0	0	0	0	0	0	48,599
Developmental Disability WA	0	0	0	0	0	0	0	0	500
<b>Recreation and culture</b>									
Australia Day Grant	0	15,000	(15,000)	0	0	0	15,000	15,000	15,000
SLWA - Library Technology Grant	0	4,155	(4,155)	0	0	0	4,155	4,155	4,155
Lotterywest - Christmas Street Carnival	0	8,174	(8,174)	0	0	0	0	0	8,174
Youth Engagement Grant	10,000	0	(10,000)	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0
DOC - Community Garden Grant	0	10,000	0	10,000	10,000	0	10,000	10,000	0
LBW Trust Library Grant		500	0	500	500	0	0	0	0
<b>Transport</b>									
Direct Grant (MRWA)	0	0	0	0	0	151,694	151,694	151,694	151,694
	17,885	129,664	(130,658)	16,891	16,891	761,781	876,968	876,968	2,618,566
<b>Operating contributions</b>									
<b>Recreation and culture</b>									
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	1,500	1,500	1,800
Contribution to Street Lighting	0	0	0	0	0	5,000	5,000	5,000	7,488
	0	0	0	0	0	6,500	6,500	6,500	9,288
<b>TOTALS</b>	17,885	129,664	(130,658)	16,891	16,891	768,281	883,468	883,468	2,627,854

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>									
<b>Law, order, public safety</b>									
Community Water Supply Project	0	0	0	0	0	7,856	7,856	7,856	0
<b>Transport</b>									
R2R -2023/24 Bullocks Hill Road	0	92,821	(92,821)	0	0	92,821	92,821	92,821	92,821
R2R - 2023/24 Beaufort Road	0	114,637	(114,637)	0	0	114,637	114,637	114,637	114,637
R2R - 2023/24 Hyde Road	0	44,542	(44,542)	0	0	44,542	44,542	44,542	44,542
R2R -2023/24 Behn-ord Road	0	31,000	(31,000)	0	0	31,000	31,000	31,000	31,000
R2R - 2023/24 Delyanine North Road	0	29,145	(29,145)	0	0	29,145	29,145	29,145	29,145
RRG - 2023/24 Ballagin Road	0	80,364	(80,364)	0	0	100,455	100,455	100,455	80,364
RRG - 2023/24 Dongolocking Road	0	210,766	(210,766)	0	0	263,457	263,457	263,457	210,766
RRG - 2022/23 Dongolocking Road	139,640	48,902	(188,542)	0	0	188,536	188,536	188,536	188,542
Bridge Funding from 2018-2019	74,251	(74,251)	0	0	74,251	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	25,536	25,536	0
LRCIP -Phase 3	24,322	1,220	(25,542)	0	0	76,697	76,697	76,697	25,542
<b>Economic services</b>									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	<b>260,213</b>	<b>579,146</b>	<b>(817,359)</b>	<b>22,000</b>	<b>96,251</b>	<b>974,682</b>	<b>974,682</b>	<b>974,682</b>	<b>817,359</b>



**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**15 BONDS AND DEPOSITS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 30 Jun 2024
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Deposits - Town Hall	1,400	1,700	(2,800)	300
Deposits - Community Bus	750	2,100	(1,800)	1,050
Deposits - Rec Centre & EFP	4,200	7,800	(10,500)	1,500
Deposits - Animal Trap	75	250	(250)	75
BCITF	0	3,994	(3,914)	80
Building Services Levy	390	3,010	(2,949)	452
Nomination Deposits	0	400	(400)	0
Other Deposits	7,419	900	(2,050)	6,269
Unclaimed Monies	2,147	0	(2,147)	0
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	6,750	3,670	(1,530)	8,890
<b>Sub-Total</b>	<b>23,152</b>	<b>23,825</b>	<b>(28,340)</b>	<b>18,636</b>
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>23,152</b>	<b>23,825</b>	<b>(28,340)</b>	<b>18,636</b>

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption - correction to budget balance</b>				4,676		4,676
	Year end adjustments and correction to employee leave provision calcu		Opening Surplus(Deficit)			(56,414)	(51,739)
	Variations						(51,739)
I032005	FAG - General Grant		Operating Revenue		49,675		(2,064)
I032010	FAG - Road Grant		Operating Expenses		30,830		28,766
IO2403	Goal Posts	5046	Capital Expenses			(8,650)	20,116
B2201 / E167784	Court House	5074	Capital Expenses		55,000		75,116
B2302	Homecare relocation to Town Hall	5074	Capital Expenses			(55,000)	20,116
FE2404	Wagin Trotting Club - PA System	5078	Capital Expenses			(2,400)	17,716
E116010	Woolorama Costs & Maintenance	5150	Operating Expenses			(31,000)	(13,284)
IO2404 / E167757	Swimming Pool Shade Sail	5150	Capital Expenses			(7,000)	(20,284)
B2403	Purchase Buildings - Other Health	5150	Capital Expenses			(7,746)	(28,030)
B2405	Purchase Buildings - Other Health	5150	Capital Expenses			(6,717)	(34,747)
CEI026 / I119031	Australia Day Grant (NADC)	5150	Operating Revenue		15,000		(19,747)
CE028 / E116055	Australia Day Grant (NADC) - Expenditure	5150	Operating Expenses			(15,000)	(34,747)
CEI027 / I115010	State Library Grant (SLWA)	5150	Operating Revenue		4,155		(30,592)
CE037 / E115030	State Library Grant (SLWA) - Expenditure (IT)	5150	Operating Expenses			(4,155)	(34,747)
PE2404 / E167746	CEO Camry Hybrid	5150	Capital Revenue		46,672		11,925
PE2405 / E167746	DCEO - Isuzu MUX	5150	Capital Expenses			(54,561)	(42,636)
B2406 / E167744	Marks Court HWS (CEO Residence)	5150	Capital Expenses			(6,154)	(48,790)
E167465	Creation of Lot 429 Tudhoe Street	5150	Capital Expenses			(12,120)	(60,910)
E147075	Employee Assistance	5150	Operating Expenses			(3,645)	(64,555)
E082083	Homecare Computer Equipment and Support	5150	Operating Expenses			(20,000)	(84,555)
B2302 / E167790	Relocation To Wagin Town Hall	5150	Capital Expenses		10,000		(74,555)
IO19001	Transfer from Homecare Reserve	5150	Capital Revenue		10,000		(64,555)
I147200	Proceeds on Disposal of Lot 7 Vernal Street	5150	Capital Revenue		15,000		(49,555)
E147105	Cost to Sell Council Property (Vernal Street)	5150	Operating Expenses			(2,000)	(51,555)
E041025	Election Expenses	5150	Operating Expenses		20,000		(31,555)
E042160	DCEO/CEO Recruitment	5150	Operating Expenses		13,000		(18,555)
E113005	Sportsground Mtce	5150	Operating Expenses		8,000		(10,555)
I122175	Proceeds on Disposal of Assets	5150	Capital Revenue		54,527		43,972
E167761	Purchase Plant & Equipment - Road Plant Purcha	5150	Capital Expenses		37,818		81,790
IO19001	Transfer from Reserves	5150	Capital Revenue			(24,366)	57,424
I142010	Sale of Land	5150	Capital Revenue		22,000		79,424
E019001	Transfer to Reserves	5150	Capital Expenses			(70,203)	9,221
IO19001	Transfer from Reserves	5150	Capital Revenue		22,475		31,696
BFBIO1 / IO51010	BFB Operating Grant	5150	Operating Revenue			(17,517)	14,179
SESI01 / IO51075	SES Operating Grant	5150	Operating Revenue			(4,956)	9,223
E082015	Homecare Maintenance & Gardening Salaries	5150	Operating Expenses			(20,000)	(10,777)
E082025	Care Workers Salaries	5150	Operating Expenses			(27,000)	(37,777)
E082095	HCP Expenses	5150	Operating Expenses			(5,000)	(42,777)
E082075	Homecare Office Accommodation	5150	Operating Expenses		9,000		(33,777)
IO82020	CHSP Fee for Service	5150	Operating Revenue		15,000		(18,777)
IO82045	HCP Government Funds	5150	Operating Revenue		28,000		9,223
B2203	NAB Building	5145	Capital Expenses			(10,000)	(777)
E147140	Loss on Sale of Ssset - Unclassified	5150	Operating Expenses	(4,000)			(777)
IO42030	Profit on Sale of Asset - Governance	5150	Operating Revenue	2,273			(777)
I122100	Profit on Sale of Asset - Road Plant	5150	Operating Revenue	56,605			(777)
CEI031 / I1190310	CWA Community Garden Grant (DOC)	5192	Operating Revenue		10,000		9,223
CE031 / E1160550	CWA Community Garden Grant (DOC) Expenditu	5192	Operating Expenses			(10,000)	(777)
					480,828	(481,604)	(776)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>						
<b>Rate Revenue</b>						
I031005	GRV	Inc	977,824	977,824	977,824	977,823
I031010	GRV Minimums	Inc	96,200	96,200	96,200	96,200
I031015	UV	Inc	1,570,980	1,570,980	1,570,980	1,570,980
I031020	UV Minimums	Inc	57,200	57,200	57,200	57,200
I031025	GRV Interim Rates	Inc	3,000	3,000	3,000	(2,367)
I031030	UV Interim Rates	Inc	2,000	2,000	2,000	3,954
I031035	Back Rates	Inc	1,000	1,000	1,000	362
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	15,419	15,420
I031045	Discount Allowed	Inc	(100,000)	(100,000)	(100,000)	(99,698)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	4,897
I031055	Account Enquiry Fee	Inc	4,000	4,000	4,000	4,665
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	(5,000)	(30)
I031065	Penalty Interest	Inc	6,000	6,000	6,000	10,703
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	131,113
I031075	ESL Penalty Interest	Inc	500	500	500	660
I031080	Instalment Interest	Inc	4,000	4,000	4,000	4,368
I031090	Rate Legal Charges	Inc	20,000	20,000	20,000	4,527
			2,784,823	2,784,823	2,784,823	2,780,777
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(9,000)	(9,287)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(500)	(658)
E031015	Title Searches	Exp	(600)	(600)	(600)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(10,000)	(6,214)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,784)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(126,700)	(130,660)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	(1,000)	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	(2,689)	(2,611)
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(91,347)	(91,344)
			(243,836)	(243,836)	(243,836)	(242,558)
<b>Other General Purpose Funding</b>						
I032005	Grants Commission General	Inc	0	49,675	49,675	1,144,942
I032010	Grants Commission Roads	Inc	0	30,830	30,830	608,295
I032020	Administration Rental	Inc	36,000	36,000	36,000	21,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	1,000	1,151
I032030	Reimbursements	Inc	100	100	100	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	25,000	85,283
I032045	Reserves Interest	Inc	89,089	89,089	89,089	102,405
I032055	Commissions & Recoups	Inc	500	500	500	0
I032080	Other General Purpose Income	Inc	0	0	0	3,288
I032190	WALGA House Units	Inc	0	0	0	1,681
			151,689	232,194	232,194	1,968,045
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(10,000)	(11,575)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	(27,500)	(29,040)
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(84,731)	(84,732)
			(122,231)	(122,231)	(122,231)	(125,347)
	<b>Total General Purpose Income</b>		2,936,512	3,017,017	3,017,017	4,748,822
	<b>Total General Purpose Expenditure</b>		(366,067)	(366,067)	(366,067)	(367,905)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Governance</b>						
<b>Members of Council</b>						
I041020	Other Income Relating to Members	Inc	250	250	250	0
			250	250	250	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	(26,999)	(23,820)
E041010	Training	Exp	(7,000)	(7,000)	(7,000)	(22)
E041015	Members Travelling	Exp	(750)	(750)	(750)	(342)
E041020	Communication Allowance	Exp	(5,545)	(5,545)	(5,545)	(7,540)
E041025	Election Expenses	Exp	(20,000)	0	0	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(19,400)	(7,224)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(4,117)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	(15,656)	(15,656)
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	(3,918)	(3,918)
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(12,000)	(8,696)
E041060	Presentations	Exp	(2,500)	(2,500)	(2,500)	(592)
E041065	Insurance	Exp	(14,007)	(14,007)	(14,007)	(14,997)
E041070	Public Relations	Exp	(2,000)	(2,000)	(2,000)	(30)
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(37,438)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(129,268)	(129,264)
			(305,043)	(285,043)	(285,043)	(253,656)
<b>Other Governance</b>						
I042030	Profit on Sale of Asset	Inc	32,727	35,000	35,000	35,000
I042045	Admin Reimbursements	Inc	5,000	5,000	5,000	4,978
			37,727	40,000	40,000	52,337
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(887,906)	(851,454)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(7,768)
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(112,735)	(99,914)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(10,072)	(6,030)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(13,582)	(11,558)
E042015	Insurance	Exp	(28,537)	(28,537)	(28,537)	(31,194)
E042020	Staff Training	Exp	(10,000)	(10,000)	(10,000)	(14,100)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	(10,000)	(9,499)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(25,000)	(22,320)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(7,000)	(4,292)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(65,290)	(58,040)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E042045	Advertising	Exp	(15,000)	(15,000)	(15,000)	(5,679)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(3,000)	(2,552)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(4,000)	(4,979)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(16,000)	(18,495)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(10,000)	(1,200)
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(12,000)	(14,227)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(10,000)	(2,083)
E042080	Computer Support	Exp	(168,000)	(168,000)	(168,000)	(142,591)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(3,000)	(4,219)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(245,486)	(245,484)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(15,000)	(11,981)
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	(5,000)	(1,617)
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	(125,149)	(117,661)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	1,581,669	1,581,672
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(12,000)	(12,000)	(11,902)
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(232,089)	(232,089)	(119,166)
	<b>Total Governance Income</b>		37,977	40,250	40,250	52,337
	<b>Total Governance Expenditure</b>		(550,132)	(517,132)	(517,132)	(372,822)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Law, Order &amp; Public Safety</b>					
	<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	64,242	46,725	46,725	65,119
I051015	Sale of Fire Maps	Inc	50	50	50	23
I051020	Town Block Burn Fees	Inc	0	0	0	545
I051025	Reimbursements	Inc	1,000	1,000	1,000	416
I051030	Bush Fire Infringements	Inc	2,000	2,000	2,000	455
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Other Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	29,074	24,118	24,118	28,210
			100,366	77,893	77,893	100,268
E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(64,242)	(71,046)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(4,000)	(3,957)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(14,000)	(5,263)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	(6,000)	(9,589)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(18,500)	(1,801)
E051045	Mt Latham & Condinging Repeats	Exp	(500)	(500)	(500)	(743)
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(29,074)	(28,210)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(85,915)	(85,920)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(75,871)	(75,871)
			(300,602)	(300,602)	(300,602)	(284,451)
	<b>Animal Control</b>					
I052005	Dog Fines and Fees	Inc	5,000	5,000	5,000	10,397

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I052006	Cat Fines and Fees	Inc	300	300	300	261
I052010	Hire of Animal Traps	Inc	100	100	100	109
I052015	Dog Registration	Inc	5,000	5,000	5,000	3,146
I052016	Cat Registration	Inc	700	700	700	764
I052020	Reimbursements	Inc	500	500	500	0
			11,600	11,600	11,600	14,677
E052005	Ranger Salary	Exp	(11,000)	(11,000)	(11,000)	(14,226)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(1,000)	(425)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(2,969)	(8,172)
E052015	Dog Control Insurance	Exp	(166)	(166)	(166)	(166)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(500)	(45)
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(25,000)	(30,935)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(78,950)	(78,948)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	(2,998)	(2,998)
			(122,583)	(122,583)	(122,583)	(135,915)
	<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	50	50	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	7,856	7,856	7,856	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	7,906	0
E053005	Abandoned Vehicles	Exp	0	0	0	(288)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(500)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(1,500)	(7,957)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(5,000)	(2,357)
E053056	Community Water Supply Programme	Exp	0	0	0	(350)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	(3,929)	(4,060)
			(10,929)	(10,929)	(10,929)	(15,012)
	<b>Total Law, Order &amp; Public Safety Income</b>		119,872	97,399	97,399	114,945
	<b>Total Law, Order &amp; Public Safety Expenditure</b>		(434,114)	(434,114)	(434,114)	(435,378)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Health</b>					
	<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(8,420)	(7,529)
			(8,420)	(8,420)	(8,420)	(7,529)
	<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	500	500	500	102
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I074020	Reimbursements	Inc	0	0	0	0
			500	500	500	102
E074005	EHO Salary	Exp	(10,000)	(10,000)	(10,000)	(4,800)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(550)	(528)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(7,000)	(911)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(48,449)	(48,444)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(65,999)	(54,683)
	<b>Other Health</b>					
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	4,334	4,331
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	2,500	1,940
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctor's Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Kumar	Inc	1,500	1,500	1,500	958
			8,334	8,334	8,334	7,229
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(16,384)	(17,593)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	(46,902)	(54,917)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(5,000)	(2,837)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	(50,000)	(50,000)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(118,285)	(125,347)
	<b>Health - Preventative Services</b>					
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
	<b>Total Health Income</b>		8,834	8,834	8,834	7,331
	<b>Total Health Expenditure</b>		(193,204)	(193,204)	(193,204)	(188,022)
	<b>Education &amp; Welfare</b>					
	<b>Pre Schools</b>					
I083035	Day Care Lease	Exp	9,205	9,205	9,205	9,203
I083036	Day Care Reimbursements	Exp	5,500	5,500	5,500	6,495
			14,705	14,705	14,705	15,698
E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(15,081)	(12,701)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(25,918)	(25,918)
			(40,999)	(40,999)	(40,999)	(38,619)



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Other Education</b>						
E081020	School Oval Mtce	Exp	0	0	0	(1,382)
E081030	Contribution - Wagin Youthcare Chaplaincy Program	Exp	(2,600)	(2,600)	(2,600)	(2,600)
			(2,600)	(2,600)	(2,600)	(3,982)
<b>Homecare Program</b>						
I082010	CHSP Grant	Inc	408,771	408,771	408,771	377,218
I082015	Meals on Wheels	Inc	2,500	2,500	2,500	943
I082020	CHSP Fee for Service	Inc	87,000	102,000	102,000	54,351
I082025	Donations	Inc	0	0	0	500
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	19,980	27,794
I082045	HCP Government Funds	Inc	108,000	136,000	136,000	160,659
I082050	NDIS Contribution	Inc	0	0	0	48,599
			626,251	669,251	669,251	670,064
E082010	Homecare Salaries	Exp	(139,624)	(139,624)	(139,624)	(136,772)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	(235)
E082015	Maintenance & Gardening	Exp	(34,752)	(54,752)	(54,752)	(66,397)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(35,963)	(41,073)
E082025	Care Workers Salaries	Exp	(255,596)	(282,596)	(282,596)	(303,952)
E082030	Superannuation	Exp	(51,733)	(51,733)	(51,733)	(50,557)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(5,000)	(7,718)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(25,000)	(25,059)
E082045	Staff Training	Exp	(1,800)	(1,800)	(1,800)	(1,093)
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(3,500)	(4,787)
E082055	Subscriptions	Exp	(5,900)	(5,900)	(5,900)	(12,199)
E082060	Postage & Freight	Exp	(1,400)	(1,400)	(1,400)	(5,683)
E082065	Printing & Stationery	Exp	(1,200)	(1,200)	(1,200)	(1,472)
E082070	Insurance	Exp	(8,281)	(8,281)	(8,281)	(8,241)
E082075	Building Maintenance	Exp	(36,000)	(27,000)	(27,000)	(21,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(20,000)	(14,285)
E082083	Computer Equipment and Support	Exp	0	(20,000)	(20,000)	(21,152)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(4,500)	(3,768)
E082090	Homecare Equipment and Catering Supplies	Exp	(1,500)	(1,500)	(1,500)	(705)
E082095	HCP Expenses	Exp	(6,000)	(11,000)	(11,000)	(24,428)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(17,788)	(17,784)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(2,500)	(1,044)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	(19,644)	(19,644)
			(677,681)	(740,681)	(740,681)	(789,048)
<b>Other Welfare</b>						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	9,152	9,152
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	9,152	9,152

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(9,152)	(9,152)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(9,152)	(9,152)
	<b>Total Education &amp; Welfare Income</b>		650,108	693,108	693,108	694,914
	<b>Total Education &amp; Welfare Expenditure</b>		(730,432)	(793,432)	(793,432)	(840,801)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Community Amenities</b>					
	<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	269,216	269,216	269,216	269,116
I102020	Refuse Site Fees	Inc	18,000	18,000	18,000	20,044
			287,216	287,216	287,216	289,160
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(55,401)	(51,014)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(27,227)	(26,326)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(65,294)	(60,050)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(152,614)	(151,750)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(300,536)	(289,140)
	<b>Sanitation - Other</b>					
I102002	Commercial Collection Charges	Inc	68,760	68,760	68,760	68,040
I102005	Reimbursement Drummuster	Inc	4,000	4,000	4,000	1,039
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	17,400	15,960
			90,160	90,160	90,160	85,039
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(16,089)	(15,120)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(18,500)	(16,400)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(15,187)	(12,434)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	(4,500)	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	(15,695)	(15,695)
			(69,971)	(69,971)	(69,971)	(59,649)
	<b>Sewerage</b>					
I104005	Septic Tank Fees	Inc	500	500	500	0
			500	500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(500)	(37)
			(500)	(500)	(500)	(37)
	<b>Town Planning</b>					
I106005	Planning Fees	Inc	5,000	5,000	5,000	5,458
			5,000	5,000	5,000	5,458
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(15,000)	(3,817)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(109,547)	(109,548)
			(124,547)	(124,547)	(124,547)	(113,365)
	<b>Other Community Amenities</b>					
I107005	Cemetery Fees	Inc	15,000	15,000	15,000	18,975
I107010	Community Bus Income	Inc	5,000	5,000	5,000	2,431
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	20,000	21,406
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(40,000)	(44,539)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(56,196)	(57,466)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(4,000)	(4,282)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(92,733)	(92,736)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	(50,851)	(37,101)
			(243,781)	(243,781)	(243,781)	(236,124)
	<b>Total Community Amenities Income</b>		402,876	402,876	402,876	401,063
	<b>Total Community Amenities Expenditure</b>		(739,335)	(739,335)	(739,335)	(698,315)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Recreation &amp; Culture</b>					
	<b>Public Halls &amp; Civic Centres</b>					
I111005	Town Hall Hire	Inc	4,000	4,000	4,000	1,351
I111010	Reimbursements	Inc	100	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	1,506
			4,100	4,100	4,100	2,857
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(30,413)	(43,167)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(11,602)	(5,142)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	(202,711)	(202,711)
			(244,727)	(244,727)	(244,727)	(251,020)
	<b>Swimming Pool</b>					
I112010	Swimming Pool Admission	Inc	30,000	30,000	30,000	20,544
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	500	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	30,500	20,544
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(122,579)	(121,342)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(12,383)	(6,335)
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(119,242)	(118,924)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(7,088)	(3,836)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	(8,523)	(8,437)
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	(221,266)	(223,365)
			(491,081)	(491,081)	(491,081)	(482,239)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Other Recreation &amp; Sport</b>						
I113005	Sportsground Rental	Inc	8,795	8,795	8,795	7,995
I113010	Sportsground Reimbursements	Inc	0	0	0	16,827
I113015	Power Reimbursements	Inc	5,000	5,000	5,000	5,211
I113020	Recreation Centre Hire	Inc	5,000	5,000	5,000	2,286
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	218
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	1,500	1,800
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	2,232
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	5,000	6,318
I113065	Community Gym Membership	Inc	14,375	14,375	14,375	12,693
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	1,422	1,422	1,422	1,920
			44,092	44,092	44,092	57,500
E113005	Sportsground Mtce	Exp	(123,057)	(115,057)	(115,057)	(111,236)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(24,662)	(39,032)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(77,953)	(68,934)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(67,359)	(74,329)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(2,706)	(269)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(63,759)	(60,827)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(18,000)	(3,367)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(1,980)	(3,684)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(3,200)	(694)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(3,400)	(6,469)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(23,220)	(27,887)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(2,000)	(778)
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	(1,422)	(2,253)
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(11,500)	(6,988)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	(60,000)	(60,000)
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(203,037)	(203,040)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	(388,286)	(388,598)
			(1,075,541)	(1,067,541)	(1,067,541)	(1,058,385)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Library</b>						
I115005	Lost Books	Inc	50	50	50	0
I115010	Reimbursements & Grants	Inc	100	4,155	4,155	4,155
			150	4,205	4,205	4,155
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(50,969)	(60,114)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115013	Staff Training	Exp	0	0	0	(398)
E115015	Court House (Library) Maintenance	Exp	(11,347)	(11,347)	(11,347)	(12,758)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(7,917)	(4,647)
E115030	Library IT	Exp	(12,800)	(16,955)	(16,955)	(5,895)
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	(16,210)	(16,209)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			(99,242)	(103,397)	(103,397)	(100,021)
	<b>Other Culture</b>					
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	3,000	2,273
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	1,200
I119030	Community Events Income	Inc	0	0	0	8,174
I119031	Other Culture Grant Funds	Inc	102,233	127,233	127,233	40,542
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	2,671	2,405
			107,904	132,904	132,904	54,594
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(99,634)	(99,634)	(98,226)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	(2,180)	(2,132)
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(16,449)	(8,843)
E116020	Historical Village	Exp	(2,930)	(2,930)	(2,930)	(2,585)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(12,130)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	(14,000)	(17,209)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	(15)
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(36,000)	(36,000)	(16,008)
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(6,485)	(3,552)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(4,500)	(4,476)
E116070	Court House Maintenance (Now use E115015 Instead)	Exp	(6,059)	(6,059)	(6,059)	(4,919)
E116075	NAB Building Maintenance	Exp	(10,554)	(10,554)	(10,554)	(16,431)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	(99,193)	(107,589)
			(254,613)	(310,613)	(310,613)	(282,485)
	<b>Total Recreation &amp; Culture Income</b>		186,746	215,800	215,800	139,650
	<b>Total Recreation &amp; Culture Expenditure</b>		(2,165,203)	(2,217,358)	(2,217,358)	(2,174,150)
	<b>Transport</b>					
	<b>Streets Roads Bridges &amp; Depot Construction</b>					
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	552,448	479,672
I121015	Roads to Recovery Grant	Inc	312,145	312,145	312,145	315,552
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - Street Lighting	Inc	5,000	5,000	5,000	7,488
I121070	Roads Grants - Other	Inc	0	0	0	0
I121076	LRCIP Funding - Road Construction	Inc	102,233	0	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,021,287	1,021,287	954,406
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Streets Roads Bridges &amp; Depot Maintenance</b>					

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	40,000	44,127
			40,000	40,000	40,000	44,127
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(130,000)	(134,026)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(180,000)	(177,701)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(65,000)	(68,663)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(10,000)	(5,329)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(20,000)	(17,151)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(21,444)	(19,661)
E122011	Town Reserve & Verge Mtce	Exp	(10,000)	(10,000)	(10,000)	(12,379)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(22,500)	(13,106)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(5,000)	(4,182)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(45,000)	(47,269)
E122030	Street Trees	Exp	(50,000)	(50,000)	(50,000)	(58,151)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(4,000)	(4,121)
E122045	Townscape	Exp	(70,000)	(70,000)	(70,000)	(65,856)
E122050	Crossovers	Exp	(500)	(500)	(500)	(160)
E122055	RAMM Roads Database	Exp	(10,000)	(10,000)	(10,000)	(8,711)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(70,000)	(64,691)
E122090	Graffiti Removal	Exp	0	0	0	0
E122100	Administration Allocated	Exp	(83,169)	(83,169)	(83,169)	(83,172)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	(1,853,148)	(1,882,082)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(2,365)
			(2,649,761)	(2,649,761)	(2,649,761)	(2,668,776)
	<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	58,192	114,797	114,797	117,177
			58,192	114,797	114,797	117,177
E123010	Loss on Sale of Asset	Exp	(5,396)	(1,396)	(1,396)	(1,118)
			(5,396)	(1,396)	(1,396)	(1,118)
	<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	10,893	10,964
			10,893	10,893	10,893	10,964
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(12,714)	(13,519)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(47,112)	(47,112)
			(59,826)	(59,826)	(59,826)	(60,631)
	<b>Total Transport Income</b>		1,232,605	1,186,977	1,186,977	1,126,674
	<b>Total Transport Expenditure</b>		(2,714,983)	(2,710,983)	(2,710,983)	(2,730,525)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Economic Services</b>					

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Rural Services</b>						
I131020	Landcare Reimbursements	Inc	79,653	79,653	79,653	80,822
			79,653	79,653	79,653	80,822
E131020	Landcare	Exp	(115,000)	(115,000)	(115,000)	(105,966)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(18,000)	(8,324)
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(29,060)	(29,064)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(10,000)	(15,657)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(172,060)	(172,060)	(172,060)	(159,011)
<b>Tourism &amp; Area Promotion</b>						
I132005	Caravan Park Fees	Inc	70,000	70,000	70,000	64,552
I132010	Reimbursements	Inc	1,000	1,000	1,000	909
I132015	RV Area Fees	Inc	10,000	10,000	10,000	6,054
I132035	Tourism Income	Inc	0	0	0	0
			81,000	81,000	81,000	71,515
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(35,238)	(38,869)
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(55,039)	(38,696)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	(8,500)	0
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(10,000)	(13,163)
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(14,500)	(6,463)
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(148,525)	(148,524)
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	(17,334)	(20,176)
			(289,136)	(289,136)	(289,136)	(265,891)
<b>Building Control</b>						
I133005	Building Licenses	Inc	5,000	5,000	5,000	5,638
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
I142010	Sale of Land	Inc	0	0	0	0
			5,000	5,000	5,000	5,638
<b>Other Economic Services</b>						
I134005	Water Sales	Inc	20,000	20,000	20,000	46,002
			20,000	20,000	20,000	46,002
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(25,000)	(46,173)
E134020	Land Sale Costs	Exp	0	0	0	(120)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(2,052)	(2,052)
			(27,052)	(27,052)	(27,052)	(48,345)
<b>Total Economic Services Income</b>			185,653	185,653	185,653	203,977
<b>Total Economic Services Expenditure</b>			(488,248)	(488,248)	(488,248)	(473,247)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Other Property &amp; Services</b>						
<b>Private Works</b>						
I141005	Private Works Income	Inc	20,000	20,000	20,000	27,814
			20,000	20,000	20,000	27,814
E141005	Private Works	Exp	(15,000)	(15,000)	(15,000)	(17,667)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(3,428)	(3,432)
			(18,428)	(18,428)	(18,428)	(21,099)
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Public Works Overheads</b>						
I143020	Reimbursements	Inc	11,000	11,000	11,000	1,169
I143040	Workers Compensation	Inc	0	0	0	57,654
			11,000	11,000	11,000	58,823
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(118,891)	(108,671)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(64,406)	(77,376)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(17,031)	(17,980)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(58,688)	(56,735)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(123,644)	(111,497)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(5,000)	(6,503)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(165,000)	(202,285)
E143040	Workers Compensation	Exp	0	0	0	(56,811)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(37,752)	(38,351)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(8,000)	(4,163)
E143055	Fringe Benefits	Exp	(500)	(500)	(500)	(214)
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(1,000)	(2,204)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(8,000)	(6,057)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(1,500)	(1,621)
E143080	Staff Licenses	Exp	(500)	(500)	(500)	(188)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(4,000)	(5,085)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,500)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(15,000)	(1,386)
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	630,412	644,491
			0	0	0	(52,636)
<b>Plant Operation Costs</b>						
I144005	Sale of Scrap	Inc	500	500	500	0
I144010	Reimbursements	Inc	500	500	500	2,985
			1,000	1,000	1,000	2,985
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(180,000)	(161,529)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(20,000)	(16,470)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(85,000)	(55,399)



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(30,000)	(28,183)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(37,500)	(35,585)
E144060	Minor Tools and Consumables	Exp	(10,000)	(10,000)	(10,000)	(2,482)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(1,000)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(8,000)	(4,142)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	371,500	281,728
			0	0	0	(22,062)
	<b>Salaries &amp; Wages</b>					
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(2,849,974)	(2,890,711)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	2,849,974	2,910,889
			0	0	0	20,178
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Unclassified</b>					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	50,000	51,980
I147006	Commission - TransWA	Inc	500	500	500	164
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	18,200	18,200	18,200	10,400
I147065	Insurance Reimbursement	Inc	0	0	0	10,400
I147070	Council Housing Reimbursements	Inc	0	0	0	6,965
I147085	NAB Buiding Rent	Inc	8,400	8,400	8,400	7,406
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	360	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	77,460	87,315
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(3,000)	(500)
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(95,000)	(70,881)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(6,230)	(6,266)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	(2,430)	(2,271)
E147055	Consultants / Contractors	Exp	(55,000)	(55,000)	(55,000)	(46,024)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(7,500)	(7,036)
E147075	Employee Assistance	Exp	0	(3,645)	(3,645)	0
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(5,000)	(2,571)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(130,236)	(130,236)
E147105	Cost to Sell Council Property	Exp	0	(2,000)	(2,000)	(7,924)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(10,000)	(2,153)
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	(136,963)	(137,179)
E147140	Loss on Sale of Asset	Exp	0	(4,000)	(4,000)	(4,000)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(24,430)	(24,170)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(3,500)	(1,553)
			(479,289)	(488,934)	(488,934)	(442,764)
	<b>Total Other Property &amp; Services Income</b>		109,460	109,460	109,460	176,937
	<b>Total Other Property &amp; Services Expenditure</b>		(497,716)	(507,361)	(507,361)	(518,383)

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	Total Income		5,870,643	5,957,374	5,957,374	7,666,650
	Total Expenditure		(8,879,434)	(8,967,234)	(8,967,234)	(8,799,548)
	Net Deficit (Surplus)		(3,008,791)	(3,009,859)	(3,009,859)	(1,132,898)

## 8.1.2 SCHEDULE OF ACCOUNTS PAYMENTS – JUNE 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Attachment 1 - Payments List June 2024

### OFFICER RECOMMENDATION

That Council RECEIVE the list of accounts paid by the Chief Executive Officer under delegated authority, during June 2024: -

- EFT Payments EFT14906 – EFT14907, EFT14912 – EFT14953, EFT14955 – EFT14961, EFT14964 – EFT15007, EFT15012– EFT15019, Cheque Payment 240 and Direct Debit Payments DD5660.1– DD5707.26 from the Municipal Account totalling \$492,547.89.
- EFT Payments EFT14954 and EFT15008 – EFT15011 from the Restricted Funds Account totalling \$580.00.
- Credit card Payments totalling \$2,116.82.

### BRIEF SUMMARY

This item presents the schedule of payments made during June 2024 for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

### BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

### CONSULTATION/COMMUNICATION

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

### **Local Government (Financial Management) Regulations 1996**

#### **Regulation 13**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**STATEMENT OF PAYMENTS**  
**For the Period Ended 30 June 2024**

Municipal Funds Account - List of Payments				
Chq/EFT	Date	Name	Description	Amount
<b>Cheque Payments</b>				
240	30/06/2024	John Daniel Cochrane	Rates Refund	(598.76)
<b>Cheque Payments Total</b>				<b>(598.76)</b>
<b>EFT Payments</b>				
EFT14906	06/06/2024	Australian Services Union	Payroll deductions	(26.50)
EFT14907	06/06/2024	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT14911	13/06/2024	Alexander Galt And Co Pty Ltd	Gas Bottles & Delivery - Caravan Park /Nail In plugs - Sportsground public toilets /Total joint finish - Road board Building /Flouro Starter -Admin Office / Chest Handles - Townscape	(413.65)
EFT14912	13/06/2024	Apps Plumbing & Gas Wagin	Installation - Drinking Fountain -Bojanning Park	(1,342.00)
EFT14913	13/06/2024	Australia Day Council Of WA	Membership Renewal 2024-25	(762.00)
EFT14914	13/06/2024	Australia Post	Postage May 2024	(978.67)
EFT14915	13/06/2024	Cutting Edges	Grader Blades - Dongolocking Road	(2,521.20)
EFT14916	13/06/2024	First Aid Distributions	Hand Soap - Sportsground, Wetlands Park & Trent Street Public Toilets	(660.00)
EFT14917	13/06/2024	G & M Detergents & Hygiene Services Albany	Cleaning Supplies - Shire Managed Facilities	(989.66)
EFT14918	13/06/2024	Goodyear Autocare Wagin	Tyre Repair - Homecare Managers Vehicle (P80)	(45.00)
EFT14919	13/06/2024	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(227.21)
EFT14920	13/06/2024	Hall Electrical & Data Services	Installation of Generator Plug - Piesseville Hall	(617.60)
EFT14921	13/06/2024	Hamersley Refrigeration	Service of Air Conditioner - Wesfarmers Shed Woolorama	(377.38)
EFT14922	13/06/2024	ICTouch Pty Ltd	NBN Services -June 2024	(540.00)
EFT14923	13/06/2024	Komatsu Australia Pty Ltd	Radiator hose (P12)	(285.33)
EFT14924	13/06/2024	Landgate	Country Urban UV Revaluation 2023/2024	(317.35)
EFT14925	13/06/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(8,854.00)
EFT14926	13/06/2024	Moore Australia Pty Ltd	Review the Shire of Wagin systems in accordance with Regulation 5 of the Local Government	(3,850.00)
EFT14927	13/06/2024	OSH Group Pty Ltd	Fitness for Work Assessment - Staff	(1,057.50)
EFT14928	13/06/2024	Pet Friendly	Sdvertising on Business Website - Caravan Park	(77.00)
EFT14929	13/06/2024	Property Supervision Services	Gardener - Homecare	(2,280.00)
EFT14930	13/06/2024	Public Transport Authority	Trans WA Ticket Sales	(36.04)
EFT14931	13/06/2024	Ray Ford Signs ( Powerhouse Signs)	Replacement Signage - Historical Village, Rec Centre, Main Gate & Toilet blocks / No Smoking or Vaping signs - EFP, Rec Centre & Swimming Pool	(1,872.53)
EFT14932	13/06/2024	RJ & CA Scardetta	Repairs to Verandah Roof - Rec Centre	(2,000.00)
EFT14933	13/06/2024	Rural Traffic Services	Traffic Control - Ballagin Road Wagin	(17,346.79)
EFT14934	13/06/2024	Rylan Pty Ltd	Supply & Lay Kerbing - Ware Street	(9,152.00)
EFT14935	13/06/2024	Shire Of Narrogin	Town Planning Services	(3,779.00)
EFT14936	13/06/2024	Swat Wagin	Street Trees White Ant Treatments - Tennyson Street	(209.00)
EFT14937	13/06/2024	Synergy	Synergy Accounts - Various	(6,383.71)
EFT14938	13/06/2024	Talis Consultants	Consutancy Fees - Valuation of Drainage Assets	(1,771.50)
EFT14939	13/06/2024	Team Global Express Pty Ltd	Freight Charges	(138.25)
EFT14940	13/06/2024	Telstra	Telstra Accounts - Various	(1,009.36)
EFT14941	13/06/2024	The West Australian	Advertisement - Vacancy - Narrogin Observer and Great Southern Herald	(893.08)
EFT14942	13/06/2024	Tina Svendsen	Staff Reimbursement - Police Clearance & WWCC	(145.70)
EFT14943	13/06/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - June 2024	(1,254.00)
EFT14944	13/06/2024	WA Reticulation Supplies	Valve Socket, Female & Male adaptor, Elbow & Coupling.	(554.72)
EFT14945	13/06/2024	Wagin & Herald Street Veterinary Clinics	Euthanise Services	(210.00)
EFT14946	13/06/2024	Wagin District Farmers Co-operative	Kitchen Refreshments - Admin Office, Library, Works Depot / Homecare Cat Food - Pound	(402.68)
EFT14947	13/06/2024	Wagin Gas Electrics	Resolve Issue with Switch Box 10 - RV Area	(330.50)
EFT14948	13/06/2024	Wagin Meats	Happy Days Luncheon- Sausages & Kebabs	(41.80)
EFT14949	13/06/2024	Wagin Mechanical Repairs	Repairs to Step and Resolve Issue with Sensor - Water Tank (DFES03)	(634.00)
EFT14950	13/06/2024	Wagin Mowers	Oil - Mowers, Chainsaws & Other Equipment	(60.01)
EFT14951	13/06/2024	Wagin Panel & Paint	Repair Windscreen - Homecare Managers Vehicle (P80)	(126.50)
EFT14952	13/06/2024	Wallis Computer Solutions	Fusion Internet - June 2024	(466.18)
EFT14953	13/06/2024	WT & MR Becker	Supply Gravel - Dongolocking Road	(487.50)
EFT14955	18/06/2024	Australian Taxation Office	BAS - May 2024	(49,934.00)
EFT14956	20/06/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT14957	20/06/2024	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT14958	27/06/2024	Acorn Trees & Stumps	Trimming Under power lines -Street Trees	(11,577.50)
EFT14959	27/06/2024	Aged & Community Care Providers Ass Ltd	Membership 2024/2025 - Aged & Community Care Providers	(2,145.00)
EFT14960	27/06/2024	Alexander Galt And Co Pty Ltd	Welding Helmet - minor plant & equipment / Globes - Wetlands Park / Bolts - Sportsground / Fluro Light - DCEO Office & Library / Thread Tape and Drill Bit - Water Management Plan / Brooms -Tudhoe St Concrete Spill / Pop Rivets and Silicone - Sprtsground Sign / Measuring Tape and Drill Set - Minor plant & equipment /Foot Valve & Parts - Water management / Cut Off Wheels -Minor Tools and Consumables	(790.33)
EFT14961	27/06/2024	Aura Sports Pty Ltd	Pulastic Deep clean solution - Rec Centre	(660.00)
EFT14964	27/06/2024	Elspeth Wallas	Reimbursement - Tafe Fees	(30.60)
EFT14965	27/06/2024	Express Print	Envelopes - Admin Office	(368.50)
EFT14966	27/06/2024	G & M Detergents & Hygiene Services Albany	Handitowel - Wetlands Park / Toilet Rolls - Caravan Park	(474.35)
EFT14967	27/06/2024	GIS Pro Pty Ltd	Production of Map Series Department of Lands Native Title Status Listing	(660.00)
EFT14968	27/06/2024	Gerald Austin Piesse	Gravel Supply - Road Maintenance	(415.80)
EFT14969	27/06/2024	Great Southern Rammed Earth & Concrete	Supply and Lay Concrete Footpath - Khedive Street	(6,468.00)
EFT14970	27/06/2024	Great Southern Waste Disposal	Management of Facility - Labour & Machine -May 2024	(35,062.50)
EFT14972	27/06/2024	Halanson Earthmoving	Gravel Crushing -Dongolocking Road & Dwelyerdine Road	(41,360.00)
EFT14973	27/06/2024	Hancocks Home Hardware	10m Rope - Khedive Street	(69.50)
EFT14974	27/06/2024	Hersey's Safety Pty Ltd	Gloves - Wetlands Park	(96.18)
EFT14975	27/06/2024	Industrial Automation	Cloud Server Access Fee - Standpipes	(1,055.45)
EFT14976	27/06/2024	Komatsu Australia Pty Ltd	Service - Komatsu Loader (P11) / Repairs - Komatsu Grader (P12) / Blade Function - Komatsu Grader (P10) / Grader Blades - Dongolocking Road	(9,658.06)
EFT14977	27/06/2024	Liberty Oil Australia Pty Ltd	Diesel and Unleaded - Stock	(12,010.85)
EFT14978	27/06/2024	Lite N' Easy Perth Pty Ltd	HCP Expense - Lite n Easy	(87.28)

Chq/EFT	Date	Name	Description	Amount
EFT14979	27/06/2024	Lynley Barnett	Books - Library	(40.00)
EFT14980	27/06/2024	Midalia Steel Pty Ltd	Steel Pipes and Angle Iron - Shire Culverts	(2,148.09)
EFT14981	27/06/2024	Minding Auto Electrics	Filter Kits - Toyota Hilux 4 x 2 Workmate Utilities (P24, P85 & P94)	(268.69)
EFT14983	27/06/2024	Narrogin Betta Electrical Home Living	Washer & Dryer - Khedive Street Residence	(1,094.00)
EFT14984	27/06/2024	Narrogin Technology Solutions	Brother TN2530 Toner Cartridge - Admin Office	(318.00)
EFT14985	27/06/2024	Officeworks	Stationary - June 2024	(218.94)
EFT14986	27/06/2024	PSQ Group	Administration Office - Phone & Fax chargers June 2024	(173.48)
EFT14987	27/06/2024	Property Supervision Services	Gardener - Homecare	(3,048.50)
EFT14988	27/06/2024	Rachel Bairstow	Reimbursement - Meals - Training	(18.80)
EFT14989	27/06/2024	Ray Ford Signs ( Powerhouse Signs)	Signage - Admin Office, Welcome to Wagin, Camera Club, RV Letter Lot & Rec centre / Christmas Carnival Banner - Shire, Chamber, Lotterywest and WAG's / Art Exhibition A Frame Sign - Library	(2,553.38)
EFT14990	27/06/2024	Ross Diver	Staff Reimbursement - Protective Work Clothing	(303.70)
EFT14991	27/06/2024	Rural Traffic Services	Traffic Control - Dwelyerdine Road	(5,057.92)
EFT14993	27/06/2024	Southern Rural Fabrication	Cut & Supply Steel - Shire Culverts	(300.85)
EFT14994	27/06/2024	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - May 2024	(4,583.33)
EFT14995	27/06/2024	St Luke's Family Practice Wagin	Pre Employment Medical - Staff	(198.00)
EFT14996	27/06/2024	Stabilisation Technology	Reconstruct, Stabilise & Seal - Ballagin Road	(75,130.00)
EFT14997	27/06/2024	Synergy	Synergy Accounts - Various	(18,531.33)
EFT14998	27/06/2024	Team Global Express Pty Ltd	Freight Costs	(41.29)
EFT14999	27/06/2024	Telstra	Telstra Accounts - Various	(1,136.91)
EFT15000	27/06/2024	Tommiso Mangalavite	Gravel Supply - Dongolocking Road	(5,197.50)
EFT15001	27/06/2024	Tool Kit Depot	Parts for Plant Maintenance - Small Plant (P30)	(57.66)
EFT15002	27/06/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - June 2024	(2,194.50)
EFT15004	27/06/2024	Wagin Gas Electrics	Rewire Water Pump - Water Management Plan	(744.00)
EFT15005	27/06/2024	Wagin Iga X-press	Toilet Rolls - Wetlands, Tavistock, Trent Street & Caravan Park Toilets	(680.75)
EFT15006	27/06/2024	Wagin Mowers	Service Mower and New Blades / Clutch Replacement Under Warranty (P53)	(220.00)
EFT15007	27/06/2024	Woodlands Distributors & Agencies Pty Ltd	Biodegradable Dog Waste Bags - Street Cleaning	(386.32)
EFT15012	28/06/2024	Bryan Leslie Kilpatrick	Members Sitting Fees & Communication Allowance	(3,727.00)
EFT15013	28/06/2024	Phillip Blight	Members Sitting Fees & Communication Allowance	(10,758.00)
EFT15014	28/06/2024	Geoffrey Kenneth Benjamin West	Members Sitting Fees & Communication Allowance	(2,650.00)
EFT15015	28/06/2024	Gregory Robert Ball	Members Sitting Fees & Communication Allowance	(1,564.00)
EFT15016	28/06/2024	Muriel Ann O'brien	Members Sitting Fees & Communication Allowance	(1,206.00)
EFT15017	28/06/2024	Sheryl Maree Chilcott	Members Sitting Fees & Communication Allowance	(1,705.00)
EFT15018	28/06/2024	Wade Joseph Longmuir	Members Sitting Fees & Communication Allowance	(572.00)
EFT15019	30/06/2024	Christopher Oliver	Rates Refund	(110.71)
<b>EFT Payments Total</b>				<b>(395,499.95)</b>
<b>Direct Debit Payments</b>				
DD5660.1	06/06/2024	Aware Super	Superannuation Contributions	(6,806.33)
DD5660.2	06/06/2024	Bt Panorama	Superannuation Contributions	(155.96)
DD5660.3	06/06/2024	Netwealth Superannuation	Superannuation Contributions	(328.44)
DD5660.4	06/06/2024	R E I Super	Superannuation Contributions	(206.10)
DD5660.5	06/06/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(507.70)
DD5660.6	06/06/2024	Future Super	Superannuation Contributions	(84.05)
DD5660.7	06/06/2024	Hesta Super Fund	Superannuation Contributions	(689.40)
DD5660.8	06/06/2024	Rest Administration	Superannuation Contributions	(990.59)
DD5660.9	06/06/2024	Australian Super Administration	Superannuation Contributions	(1,697.91)
DD5676.1	25/06/2024	Bankwest	Mastercard to 5 June 2024	(1,343.01)
DD5678.1	20/06/2024	Aware Super	Superannuation Contributions	(6,790.15)
DD5678.2	20/06/2024	Bt Panorama	Superannuation Contributions	(172.13)
DD5678.3	20/06/2024	Netwealth Superannuation	Superannuation Contributions	(328.44)
DD5678.4	20/06/2024	R E I Super	Superannuation Contributions	(205.09)
DD5678.5	20/06/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(507.70)
DD5678.6	20/06/2024	Future Super	Superannuation Contributions	(187.88)
DD5678.7	20/06/2024	Hesta Super Fund	Superannuation Contributions	(728.84)
DD5678.8	20/06/2024	Rest Administration	Superannuation Contributions	(1,014.43)
DD5678.9	20/06/2024	Australian Super Administration	Superannuation Contributions	(1,647.20)
DD5707.1	06/06/2024	Department Of Transport	Daily Licensing Takings 04/06/2024	(3,202.00)
DD5707.2	17/06/2024	Department Of Transport	Daily Licensing Takings 13/06/2024	(7,912.15)
DD5707.3	18/06/2024	Department Of Transport	Daily Licensing Takings 14/06/2024	(2,774.10)
DD5707.4	19/06/2024	Department Of Transport	Daily Licensing Takings 17/06/2024	(3,026.50)
DD5707.5	20/06/2024	Department Of Transport	Daily Licensing Takings 18/06/2024	(4,134.80)
DD5707.6	21/06/2024	Department Of Transport	Daily Licensing Takings 19/06/2024	(3,846.60)
DD5707.7	24/06/2024	Department Of Transport	Daily Licensing Takings 20/06/2024	(5,019.15)
DD5707.8	24/06/2024	Western Australian Treasury Corporation	Loan Repayment 137 - June 2024	(1,907.86)
DD5707.9	19/06/2024	Aussie Broadband Pty Ltd	Broadband - June 2024	(330.00)
DD5660.10	06/06/2024	Hostplus	Superannuation Contributions	(215.76)
DD5660.11	06/06/2024	North Personal Superannuation	Superannuation Contributions	(296.93)
DD5660.12	06/06/2024	Prime Super	Superannuation Contributions	(284.91)
DD5660.13	06/06/2024	Smartmonday Prime	Superannuation Contributions	(133.09)
DD5660.14	06/06/2024	Hub24 Super Fund	Superannuation Contributions	(259.64)
DD5666.22	04/06/2024	Department Of Transport	Daily Licensing Takings - 30/05/2024	(4,209.35)
DD5666.23	05/06/2024	Department Of Transport	Daily Licensing Takings - 31/05/2024	(2,302.45)
DD5666.24	03/06/2024	Bankwest	Merchant Statement - May 2024	(321.88)
DD5678.10	20/06/2024	Hostplus	Superannuation Contributions	(220.61)
DD5678.11	20/06/2024	North Personal Superannuation	Superannuation Contributions	(296.93)
DD5678.12	20/06/2024	Prime Super	Superannuation Contributions	(371.29)
DD5678.13	20/06/2024	Smartmonday Prime	Superannuation Contributions	(129.85)
DD5678.14	20/06/2024	Hub24 Super Fund	Superannuation Contributions	(259.64)
DD5707.10	25/06/2024	Department Of Transport	Daily Licensing Takings 21/06/2024	(2,144.90)
DD5707.11	26/06/2024	Department Of Transport	Daily Licensing Takings 24/06/2024	(8,290.35)
DD5707.12	07/06/2024	Department Of Transport	Daily Licensing Takings 05/06/2024	(3,064.75)
DD5707.13	27/06/2024	Department Of Transport	Daily Licensing Takings 25/06/2024	(4,401.10)
DD5707.14	27/06/2024	Sheriff's Office Perth	Lodgment Fee - Fines Enforcement	(1,002.00)

Chq/EFT	Date	Name	Description	Amount
DD5707.15	10/06/2024	Bankwest	Outward Dishonour Fee	(10.00)
DD5707.16	28/06/2024	Bankwest	Debit Interest June 2024	(0.04)
DD5707.17	28/06/2024	Department Of Transport	Daily Licensing Takings 26/06/2024	(1,177.70)
DD5707.21	10/06/2024	Department Of Transport	Daily Licensing Takings 06/06/2024	(2,774.15)
DD5707.22	11/06/2024	Department Of Transport	Daily Licensing Takings 07/06/2024	(1,815.15)
DD5707.23	12/06/2024	Department Of Transport	Daily Licensing Takings 10/06/2024	(1,788.85)
DD5707.24	13/06/2024	Department Of Transport	Daily Licensing Takings 11/06/2024	(1,016.90)
DD5707.25	14/06/2024	Department Of Transport	Daily Licensing Takings 12/06/2024	(2,658.85)
DD5707.26	17/06/2024	Sandwai Pty Ltd	Monthly Fee for Sandwai - June 2024	(457.60)
<b>Direct Debit Payments Total</b>				<b>(96,449.18)</b>
<b>Municipal Account - Payments Total</b>				<b>(492,547.89)</b>

#### Restricted Funds Account - List of Payments

##### EFT Payments

EFT14954	13/06/2024	Sonia Ann Nalder	Bond Refund - Gym Key Fob	(30.00)
EFT15008	27/06/2024	Amanda Neretlis	Bond Refund - Gym Key Fob	(50.00)
EFT15009	27/06/2024	Bradley Boundy	Bond Refund - Community Bus	(150.00)
EFT15010	27/06/2024	Department Of Mines, Industry Regulation And Safety	Bond Refund - Venue Hire	(300.00)
EFT15011	27/06/2024	Mackenzie Palmer	Bond Refund - Gym Key Fob	(50.00)
<b>EFT Payments Total</b>				<b>(580.00)</b>
<b>Restricted Funds Account - Payments Total</b>				<b>(580.00)</b>

#### SHIRE OF WAGIN STATEMENT OF MASTERCARD PAYMENTS For the Period Ended 5 July 2024

##### Credit Card List of Payments

###### Chief Executive Officer - Ken Parker

				<b>0.00</b>
<b>Chief Executive Officer - Ken Parker Total</b>				<b>0.00</b>

###### Deputy Chief Executive Officer - Jonathan Fathers

Credit Card	5/06/2024	Aged Care Industry	Training Workshop - HACC Staff	(245.63)
Credit Card	17/06/2024	Quest Innaloo	Accommodation - Staff Training	(901.64)
Credit Card	24/06/2024	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(46.85)
<b>Deputy Chief Executive Officer - Jonathan Fathers Total</b>				<b>(1,194.12)</b>

###### Manager of Works - Allen Hicks

Credit Card	7/06/2024	Bunnings	2 x Wheelbarrows - Depot	(538.00)
Credit Card	2/07/2024	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(46.85)
Credit Card	3/07/2024	Department of Mines, Industry Regulation and Safety	Renewal - High Risk Licence - Staff	(44.00)
<b>Manager of Works - Allen Hicks Total</b>				<b>(628.85)</b>

###### Manager of Finance - Donna Fawcett

Credit Card	6/06/2024	The Workwear Group	Corporate Uniform - Staff	(254.85)
<b>Manager of Finance - Donna Fawcett Total</b>				<b>(254.85)</b>

###### Fees and Charges

Credit Card	4/07/2024	Annual Fee - MOW Credit Card		(39.00)
<b>Fees and Charges Total Total</b>				<b>(39.00)</b>

<b>Credit Card List of Payments Total</b>				<b>(2,116.82)</b>
---	--	--	--	-------------------

### 8.1.3 SCHEDULE OF ACCOUNT PAYMENTS – MAY 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Attachment 1 - Payments List May 2024

#### OFFICER RECOMMENDATION

That Council, noting that the credit card payment list was omitted in error from the report presented to Council at the June Ordinary Council Meeting, **RECEIVE** the corrected list of accounts paid by the Chief Executive Officer under delegated authority, during May 2024: -

- EFT Payments EFT14778 – EFT14814, EFT14820 – EFT14821, EFT14825 – EFT14867, EFT14869 – EFT14905, EFT14908– EFT14909, Cheque Payments 236 – 239 and Direct Debit Payments DD5630.1– DD5666.30 from the Municipal Account totalling \$606,618.66.
- EFT Payments EFT14815 – 14819 and EFT14868 from the Restricted Funds Account totalling \$1,000.00.
- Credit card Payments totalling \$1,343.01.

#### BRIEF SUMMARY

This item presents the full schedule of payments made during May 2024 for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

#### BACKGROUND/COMMENT

At the Council meeting held on 26 June 2024 item 8.1.2 was intended to present the list of accounts including credit card payments. The credit card payments had been inadvertently omitted from the agenda item. This error was identified following Council's consideration of the matter.

The following day on 27 June 2024, Officers emailed the list of credit card payments to Councillors.

While the original error cannot be undone, Officers contend the best approach is for Council to receive the corrected list of accounts at this meeting. Officers have made amendments to internal practices to prevent this error from occurring again.



## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

### **Local Government (Financial Management) Regulations 1996**

#### **Regulation 13**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**STATEMENT OF PAYMENTS**  
**For the Period Ended 31 May 2024**

**Municipal Funds Account - List of Payments**

Chq/EFT	Date	Name	Description	Amount
<b>Cheque Payments</b>				
236	02/05/2024	Department Of Transport	Vehicle Registration - Fire Trailer (DFES03)	(25.30)
237	16/05/2024	Kleenheat Gas	Gas Bottle - Equipment Service Charge - 14 Gordon Street	(100.10)
238	21/05/2024	C29 Metals Limited	Rates Refund	(603.66)
239	30/05/2024	Department Of Transport	Vehicle Registration - Fire Tender (P97)	(419.15)
<b>Cheque Payments Total</b>				<b>(1,148.21)</b>
<b>EFT Payments</b>				
EFT14778	02/05/2024	3e Advantage Pty Limited	Photocopier Charges - April 2024	(1,131.63)
EFT14779	02/05/2024	Alexander Galt And Co Pty Ltd	Gas bottles - Caravan Park / Star Pickets - 14 Gordon St / Valve - Pound / Stormwater Fittings -Sportsground	(602.80)
EFT14780	02/05/2024	Australia Post	Postage - April 2024	(578.85)
EFT14781	02/05/2024	B L Woodhouse	Repair Air Con - Sportsground Building - Install Gazebo Over Seating - Chellew, Bojanning and Wetlands Parks	(3,123.60)
EFT14782	02/05/2024	BP Australia Pty Ltd	Monthly Card Fee - Wedgecarrrup, Piesseville and Town Bushfire Trucks	(8.85)
EFT14783	02/05/2024	Bitumen Distributors Pty Ltd	Emulsion -Dongolocking Road - Reconstruct Seal Widen	(880.00)
EFT14784	02/05/2024	City Of Albany	Migration Fee - Regional WA Library Consortium	(3,912.70)
EFT14785	02/05/2024	Command A Com	Shire Administration Office, Works Depot, Rec Centre and Library - Phone and Fax Service - April 2024	(152.17)
EFT14786	02/05/2024	Cutting Edges	Grader Blades - Dongolocking Road	(3,781.80)
EFT14787	02/05/2024	Florals By Londa	ANZAC Day Wreath	(100.00)
EFT14788	02/05/2024	Fuel Distributors Of WA Pty Ltd	Diesel - Fire Tender (P84)	(100.04)
EFT14789	02/05/2024	Fulton Hogan Industries Pty Ltd	2 Coat Seal - Dongolocking Road	(115,859.19)
EFT14790	02/05/2024	G and M Detergents and Hygiene Services Albany	Cleaning Supplies - Shire Managed Buildings	(189.70)
EFT14791	02/05/2024	Goodyear Autocare Wagin	Replacement Tyres -Caterpillar Backhoe (P47) / Battery - Forklift / Replace Tyre and Balance - MOW Vehicle	(3,690.50)
EFT14792	02/05/2024	Grilllex Pty Ltd	Eco Drinking Fountain - Parks and Gardens	(2,139.50)
EFT14793	02/05/2024	Guardian Safety Pendants	Annual Monitoring Fee and Sim Card - Medi Watch - Homecare	(924.00)
EFT14794	02/05/2024	Hersey's Safety Pty Ltd	Fan Rakes -Minor Plant and Equipment	(148.50)
EFT14795	02/05/2024	Wagin IGA X-press	Toilet Rolls - Public Toilets	(698.61)
EFT14796	02/05/2024	ICtouch Pty Ltd	NBN Services -June 2024 - Medical Centre	(540.00)
EFT14797	02/05/2024	Larry Stanbridge	Staff Reimbursement - Gun Licence Renewal 2024 - Ranger	(75.00)
EFT14798	02/05/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(9,394.00)
EFT14799	02/05/2024	Property Supervision Services	Gardener Hours - Homecare	(2,570.00)
EFT14800	02/05/2024	Public Transport Authority	PTAWA Commission - Transwa	(12.02)
EFT14801	02/05/2024	Rachel Bairstow	Staff Reimbursement - LIWA Seminar, Membership and Polo	(300.00)
EFT14802	02/05/2024	Ray Ford Signs ( Powerhouse Signs)	Signage - Australia Day / Update and Install Citizen of the Year Honour Boards - Admin Office	(262.68)
EFT14803	02/05/2024	Robyn-Anne Flett	Staff Reimbursement - Batteries	(28.00)
EFT14804	02/05/2024	Security And Key Distributors	Padlock - Wetlands Park / New Lock and Spare Keys - Admin Office Rear Doors	(612.94)
EFT14805	02/05/2024	Stabilised Pavements Of Australia	Cement Stabilising -Dongolocking Road	(79,220.24)
EFT14806	02/05/2024	Synergy	Synergy Accounts - Various	(19,736.04)
EFT14807	02/05/2024	Team Global Express Pty Ltd	Freight Costs	(67.49)
EFT14808	02/05/2024	Telstra	Telstra Accounts - Various	(94.70)
EFT14809	02/05/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - April 2024	(1,306.25)
EFT14810	02/05/2024	Wagin Mechanical Repairs	Repairs, New Exhaust and Muffler - Forklift (P51) / Vehicle Service -	(3,084.30)
EFT14811	02/05/2024	Wagin State Emergency Service	Wagin SES 3rd Quarter Payment	(6,658.28)
EFT14812	02/05/2024	Wallis Computer Solutions	Additional Adobe Pro Licence - Homecare / NBN and Fusion Internet - May 2024	(923.62)
EFT14813	02/05/2024	Wangeling Nominees Pty Ltd	Supply of Gravel - Beaufort and Hyde Roads	(3,712.50)
EFT14814	02/05/2024	Westrac Equipment	Parts for Plant Maintenance - Caterpillar Grader (P10)	(427.92)
EFT14820	09/05/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT14821	09/05/2024	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT14825	16/05/2024	Afgri Equipment Australia Pty Ltd	Parts for Plant Maintenance -John Deere Mower (P22)	(164.03)
EFT14826	16/05/2024	Alexander Galt And Co Pty Ltd	Batteries - Homecare and Admin / Hand cleaner - Admin / Stormwater Pipe and Fittings - Ware St / Tap Fitting - Caravan Park	(266.95)
EFT14827	16/05/2024	Ampac Debt Recovery	Debt Recovery Costs - Rates	(4,162.23)
EFT14828	16/05/2024	Art Hanging System	Art Hanging System - Library	(338.58)
EFT14829	16/05/2024	Australian Communications Authority	License Renewal - Mt Latham Telstra Radio Terminal	(115.00)
EFT14830	16/05/2024	Benara Nurseries	Seedlings - Townscape	(549.34)
EFT14831	16/05/2024	C.E.S. Midland	Tuscan Solar Lights - RV Area	(534.37)
EFT14832	16/05/2024	Chefmaster Australia	120L bin liners - Street Cleaning	(730.00)
EFT14833	16/05/2024	Corsign WA Pty Ltd	Curved Road Left Signs - Dongolocking Road	(298.10)
EFT14834	16/05/2024	Doms Delicatessen Of Wagin	Catering - Bushfire Volunteers - Mt Latham fire	(187.50)
EFT14835	16/05/2024	Edwards Isuzu Ute	Replace Windscreen and Repair Front Bumper -Isuzu D-Max 4x2 (P50)	(1,515.05)
EFT14836	16/05/2024	Elders Rural Services Australia Limited	Galvanised Strainer and Strut - Dongolocking Road	(159.00)
EFT14837	16/05/2024	Elite Pool Covers	Blanket Buddy Batteries and Speed Controller - Swimming Pool	(885.50)
EFT14838	16/05/2024	Fuel Distributors Of WA Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle (P80)	(66.40)
EFT14839	16/05/2024	Goodyear Autocare Wagin	Replacement Tyres -Toyota Hilux Workmate Ute (P85) and Kubota Mower (P18)	(920.00)
EFT14840	16/05/2024	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(403.42)
EFT14841	16/05/2024	Great Southern Waste Disposal	Management of Waste Facility and Refuse Collection - April 2024	(28,663.36)
EFT14842	16/05/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(8,825.00)
EFT14843	16/05/2024	Marleys Diesel and Ag	Oil -Road Maintenance	(120.45)
EFT14844	16/05/2024	MCG Fire Services	Installation and Signage - 4.5kg DCP Fire Extinguisher - Youth Centre	(176.56)

Chq/EFT	Date	Name	Description	Amount
EFT14845	16/05/2024	Narrogin Carpet Court	Floor Rug Adhesive - Library	(60.00)
EFT14846	16/05/2024	Officeworks	Stationary Order - Homecare and Admin Office	(1,210.57)
EFT14847	16/05/2024	Origin	Gas Bottle - Equipment Service Charge - 2 Ballagin Street	(83.00)
EFT14848	16/05/2024	Property Supervision Services	Gardener Hours - Homecare	(2,573.00)
EFT14849	16/05/2024	Shire Of Narrogin	Contribution to CATS Vehicle Purchase Program	(1,000.00)
EFT14850	16/05/2024	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - April 2024	(4,583.33)
EFT14851	16/05/2024	Synergy	Synergy Accounts - Various	(1,800.69)
EFT14852	16/05/2024	Talis Consultants	Consultancy Fees - Valuation of Drainage Assets (Inspection)	(8,501.97)
EFT14853	16/05/2024	Team Global Express Pty Ltd	Freight Costs	(104.53)
EFT14854	16/05/2024	Telstra	Telstra Accounts - Various	(1,141.94)
EFT14855	16/05/2024	Tommiso Mangalavite	Supply of Gravel - Dongolocking Road	(3,894.00)
EFT14856	16/05/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - May 2024	(1,463.00)
EFT14857	16/05/2024	WA Library Supplies	Single Sided Shelving - Library	(1,481.58)
EFT14858	16/05/2024	Wagin Agri Services	Fertiliser - Sportsground Oval	(352.00)
EFT14859	16/05/2024	Wagin District Farmers Co-operative	Kitchen Refreshments and Cleaning Supplies - Library, Admin Office, Meetings, Works Depot and Homecare	(411.82)
EFT14860	16/05/2024	Wagin Gas Electrics	Pump Issue - Nalder St / Inspect RCDs - Depot / Repair Security Light - Caravan Park	(969.50)
EFT14861	16/05/2024	Wagin IGA X-press	Kitchen Refreshments - April 2024	(260.75)
EFT14862	16/05/2024	Wagin Meats	Happy Days Luncheon Supplies	(23.40)
EFT14863	16/05/2024	Wagin Mechanical Repairs	Vehicle Service - CEO vehicle (P01)	(488.70)
EFT14864	16/05/2024	Wagin Netball Club	Everlastings Seeds - Parks and Gardens	(200.00)
EFT14865	16/05/2024	Wagin State Emergency Service	Wagin SES 4th Quarter Payment	(7,774.25)
EFT14866	16/05/2024	Wagin Truck Centre	Parts for Plant Maintenance - Small Plant (P30 and P32)	(94.90)
EFT14867	16/05/2024	Water Corporation	Water Accounts - Various	(3,823.85)
EFT14869	21/05/2024	Australian Taxation Office	BAS - April 2024	(16,259.00)
EFT14870	23/05/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT14871	23/05/2024	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT14872	30/05/2024	3e Advantage Pty Limited	Photocopier Charges - May 2024	(1,290.58)
EFT14873	30/05/2024	Alexander Galt And Co Pty Ltd	Drill Bits - Shire Culverts / Light Globes - Arnott St / PVC Fittings - Swimming Pool / Repair Supplies - Homecare / Key - Depot	(304.40)
EFT14874	30/05/2024	Apps Plumbing and Gas Wagin	Repairs to Valve - Piesseville Standpipe / Water Supply Level Issue - Hockey Club / New HWS - Medical Centre	(3,370.40)
EFT14875	30/05/2024	B L Woodhouse	Repairs to Brick Wall - Sportsground Buildings / Replace Fence - 14 Gordon St	(1,159.00)
EFT14876	30/05/2024	BKS Electrical Pty Ltd	Address Issue - CCTV Fault	(407.00)
EFT14877	30/05/2024	Cresswells	Bo Ho Chair - Library	(425.00)
EFT14878	30/05/2024	D J Turner Pty Ltd	Inspection and Report - NAB Building Verandah	(660.00)
EFT14879	30/05/2024	Department Of Fire and Emergency Services	2023/2024 ESL Quarter 4	(13,096.65)
EFT14880	30/05/2024	Goodyear Autocare Wagin	Repair Tyre - Caterpillar Graders (P10 and P12) / Battery - John Deere Mower (P22)	(786.80)
EFT14881	30/05/2024	Independence Australia	HCP Purchases	(655.20)
EFT14882	30/05/2024	Landgate - Midland	Rural UV General Revaluation 2023/2024 / Valuations - Mining Tenements / Interims - GRV	(8,346.93)
EFT14883	30/05/2024	Michael Tito	High Risk Work License - Staff	(44.00)
EFT14884	30/05/2024	Midalia Steel Pty Ltd	Tempcore Reo Bar - Shire Culverts	(34.18)
EFT14885	30/05/2024	Minding Auto Electrics	Repairs to Backhoe (P47)	(2,537.68)
EFT14886	30/05/2024	MBJ Industries	Box Culverts - Shire Culverts	(2,318.54)
EFT14887	30/05/2024	Narrogin Gasworx	HCP Expenses	(5,870.00)
EFT14888	30/05/2024	Natasha Madden	Purchase of Local Author Books - Library	(130.00)
EFT14889	30/05/2024	Officeworks	Stationary Order - Admin and Homecare Office	(288.89)
EFT14890	30/05/2024	Palace Hotel	Refreshments - Council Chambers	(190.96)
EFT14891	30/05/2024	Property Supervision Services	Gardener Hours - Homecare	(2,662.00)
EFT14892	30/05/2024	Public Transport Authority	PTAWA Commission - Transwa	(270.06)
EFT14893	30/05/2024	RJ and CA Scardetta	Installation of Shower Cubicles - Change Rooms	(15,000.00)
EFT14894	30/05/2024	St Luke's Family Practice Wagin	Pre-Employment Medical - Staff	(180.00)
EFT14895	30/05/2024	Sunny Brushware Suppliers	Tractor Broom	(1,266.43)
EFT14896	30/05/2024	Synergy	Synergy Accounts - Various	(9,882.38)
EFT14897	30/05/2024	Team Global Express Pty Ltd	Freight Costs	(332.35)
EFT14898	30/05/2024	Telstra	Telstra Accounts - Various	(79.70)
EFT14899	30/05/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - May 2024	(1,463.00)
EFT14900	30/05/2024	Wagin Community Resource Centre	Renewal - Wagin CRC Business/Community Group Membership 2024/2025	(80.00)
EFT14901	30/05/2024	Wagin Gas Electrics	Lighting Repairs - RV Toilet Block / Installation of RCD's -Commentator Box / Repair Light Switch - Recreation Centre	(872.35)
EFT14902	30/05/2024	Wagin Panel and Paint	Insurance Claim Excess -Toyota Hilux Workmate Ute (P85)	(300.00)
EFT14903	30/05/2024	Wagin Truck Centre	Parts for Plant Maintenance	(66.40)
EFT14904	30/05/2024	Wallis Computer Solutions	Attendance to Assist with Emergency Generator Processes Testing / Development of Associated Procedures	(1,347.00)
EFT14905	30/05/2024	Water Corporation	Water Accounts - Various	(26,567.55)
EFT14908	31/05/2024	Construction Training Fund	BCITF - May 2024	(2,015.50)
EFT14909	31/05/2024	Department Of Mines, Industry Regulation And Safety	BSL - May 2024	(1,438.57)
<b>EFT Payments Total</b>				<b>(480,561.54)</b>
<b>Direct Debit Payments</b>				
DD5630.1	09/05/2024	Aware Super	Superannuation contributions	(7,629.33)
DD5630.2	09/05/2024	BT Panorama	Superannuation contributions	(167.28)
DD5630.3	09/05/2024	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5630.4	09/05/2024	R E I Super	Superannuation contributions	(206.10)
DD5630.5	09/05/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation contributions	(527.13)
DD5630.6	09/05/2024	Rest Administration	Superannuation contributions	(997.11)
DD5630.7	09/05/2024	Hesta Super Fund	Superannuation contributions	(731.05)

Chq/EFT	Date	Name	Description	Amount
DD5630.8	09/05/2024	Australian Super Administration	Superannuation contributions	(1,665.23)
DD5630.9	09/05/2024	Hostplus	Superannuation contributions	(246.23)
DD5639.1	01/05/2024	Department Of Transport	Daily Licensing Takings 29/04/2024	(3,165.85)
DD5639.2	02/05/2024	Department Of Transport	Daily Licensing Takings 30/04/2024	(2,217.70)
DD5641.1	27/05/2024	Bankwest	Mastercard to 7 May 2024	(2,650.51)
DD5653.1	23/05/2024	Aware Super	Superannuation contributions	(6,851.23)
DD5653.2	23/05/2024	BT Panorama	Superannuation contributions	(208.49)
DD5653.3	23/05/2024	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5653.4	23/05/2024	R E I Super	Superannuation contributions	(206.10)
DD5653.5	23/05/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation contributions	(582.17)
DD5653.6	23/05/2024	Hesta Super Fund	Superannuation contributions	(698.51)
DD5653.7	23/05/2024	Rest Administration	Superannuation contributions	(982.82)
DD5653.8	23/05/2024	Australian Super Administration	Superannuation contributions	(1,674.59)
DD5653.9	23/05/2024	Hostplus	Superannuation contributions	(193.14)
DD5666.1	10/05/2024	Department Of Transport	Daily Licensing Takings 08/05/2024	(2,015.40)
DD5666.2	13/05/2024	Department Of Transport	Daily Licensing Takings 09/05/2024	(941.10)
DD5666.3	13/05/2024	Western Australian Treasury Corporation	Loan Repayment - 139 May 2024	(6,009.05)
DD5666.4	14/05/2024	Department Of Transport	Daily Licensing Takings 10/05/2024	(1,391.80)
DD5666.5	15/05/2024	Department Of Transport	Daily Licensing Takings 13/05/2024	(4,450.35)
DD5666.6	15/05/2024	Sandwai Pty Ltd	May Monthly Fee for Sandwai	(457.60)
DD5666.7	15/05/2024	Sheriff's Office Perth	Fines Enforcement Lodgement Fee	(334.00)
DD5666.8	16/05/2024	Department Of Transport	Daily Licensing Takings 14/05/2024	(1,863.10)
DD5666.9	17/05/2024	Department Of Transport	Daily Licensing Takings 14/05/2024	(1,591.55)
DD5626.22	03/05/2024	Bankwest	Merchant Fees - April 2024	(335.58)
DD5630.10	09/05/2024	North Personal Superannuation	Superannuation contributions	(296.93)
DD5630.11	09/05/2024	Prime Super	Superannuation contributions	(289.94)
DD5630.12	09/05/2024	Smartmonday Prime	Superannuation contributions	(136.34)
DD5630.13	09/05/2024	Hub24 Super Fund	Superannuation contributions	(259.64)
DD5653.10	23/05/2024	North Personal Superannuation	Superannuation contributions	(296.93)
DD5653.11	23/05/2024	Prime Super	Superannuation contributions	(284.91)
DD5653.12	23/05/2024	Smartmonday Prime	Superannuation contributions	(167.18)
DD5653.13	23/05/2024	Hub24 Super Fund	Superannuation contributions	(259.64)
DD5666.10	17/05/2024	Aussie Broadband Pty Ltd	Broadband May 2024	(330.00)
DD5666.11	20/05/2024	Department Of Transport	Daily Licensing Takings 16/05/2024	(865.00)
DD5666.12	21/05/2024	Department Of Transport	Daily Licensing Takings 17/05/2024	(1,133.95)
DD5666.13	22/05/2024	Department Of Transport	Daily Licensing Takings 20/05/2024	(2,033.85)
DD5666.14	23/05/2024	Department Of Transport	Daily Licensing Takings 21/05/2024	(3,224.70)
DD5666.15	24/05/2024	Department Of Transport	Daily Licensing Takings 24/05/2024	(12,120.45)
DD5666.16	24/05/2024	Western Australian Treasury Corporation	Loan Repayment 137 - May 2024	(1,907.86)
DD5666.17	27/05/2024	Department Of Transport	Daily Licensing Takings 27/05/2024	(3,853.65)
DD5666.18	02/05/2024	Western Australian Treasury Corporation	Loan Repayment 142 - May 2024	(3,003.59)
DD5666.19	29/05/2024	Department Of Transport	Daily Licensing Takings 28/05/2024	(8,872.20)
DD5666.20	30/05/2024	Department Of Transport	Daily Licensing Takings 29/05/2024	(3,316.50)
DD5666.21	31/05/2024	Western Australian Treasury Corporation	Loan Repayment 141 - May 2024	(11,672.13)
DD5666.25	03/05/2024	Department Of Transport	Daily Licensing Takings 01/05/2024	(1,699.30)
DD5666.26	06/05/2024	Department Of Transport	Daily Licensing Takings 02/05/2024	(2,775.05)
DD5666.27	03/05/2024	Payrix	Synergy Online Transaction Fee	(12.79)
DD5666.28	07/05/2024	Department Of Transport	Daily Licensing Takings 03/05/2024	(7,818.80)
DD5666.29	08/05/2024	Department Of Transport	Daily Licensing Takings 06/05/2024	(4,828.40)
DD5666.30	09/05/2024	Department Of Transport	Daily Licensing Takings 07/05/2024	(1,802.20)
<b>Direct Debit Payments Total</b>				<b>(124,908.91)</b>
<b>Municipal Account - Payments Total</b>				<b>(606,618.66)</b>
<b>Restricted Funds Account - List of Payments</b>				
<b>EFT Payments</b>				
EFT14868	16/05/2024	Tia Mcguffie	Bond Refund - Gym Fob	(50.00)
EFT14815	02/05/2024	Donna Marie George	Bond Refund - Equipment Hire	(150.00)
EFT14816	02/05/2024	Emily Stephens	Bond Refund - Venue Hire	(300.00)
EFT14817	02/05/2024	Jill Harling	Bond Refund - Gym Fob	(50.00)
EFT14818	02/05/2024	Tanya Patricia-gaye Wheeler	Bond Refund - Venue Hire	(300.00)
EFT14819	02/05/2024	Wagin Communita Hub	Bond Refund - Community Bus	(150.00)
<b>EFT Payments Total</b>				<b>(1,000.00)</b>
<b>Restricted Funds Account - Payments Total</b>				<b>(1,000.00)</b>

**SHIRE OF WAGIN**  
**STATEMENT OF MASTERCARD PAYMENTS**  
For the Period Ended 5 June 2024

<b>Credit Card List of Payments</b>		
<b>Chief Executive Officer - Ken Parker</b>		
Credit Card		0.00
<b>Chief Executive Officer - Ken Parker Total</b>		<b>0.00</b>
 <b>Deputy Chief Executive Officer - Jonathan Fathers</b>		
Credit Card	8/05/2024 BigW Online	Refund for Books - Library 42.00
Credit Card	18/05/2024 BigW	Books - Library (130.30)
Credit Card	20/05/2024 BigW	Books - Library (126.00)
Credit Card	20/05/2024 Bunnings	Dusting Mops and Refills - Recreation Centre (138.96)
Credit Card	2/06/2024 Bunnings	Rubber Surfacing - Eric Farrow Playground (150.10)
<b>Deputy Chief Executive Officer - Jonathan Fathers Total</b>		<b>(503.36)</b>
 <b>Manager of Works - Allen Hicks</b>		
Credit Card	16/05/2024 Narrogin Toyota and Mazda	Parts for Plant Maintenance - Parks and Gardens (8.27)
Credit Card	20/05/2024 JB HiFi Online	Phone Screen Protector (46.94)
Credit Card	24/05/2024 Department of Transport	Theory Test MR Licence - Staff (21.20)
Credit Card	24/05/2024 Department of Transport	Learners Permit MR Licence - Staff (138.70)
Credit Card	29/05/2024 Ink Station	Printer Toner Cartridge - Admin Office (150.00)
<b>Manager of Works - Allen Hicks Total</b>		<b>(365.11)</b>
 <b>Manager of Finance - Donna Fawcett</b>		
Credit Card	9/05/2024 Surgical House PL	Gloves and Sanitiser - Homecare (474.54)
<b>Manager of Finance -Donna Fawcett Total</b>		<b>(474.54)</b>
 <b>Fees and Charges</b>		
		0.00
<b>Fees and Charges Total Total</b>		<b>0.00</b>
 <b>Credit Card List of Payments Total</b>		 <b>(1,343.01)</b>

#### 8.1.4 CHIEF EXECUTIVE OFFICERS ACTIVITY REPORT

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	NIL

#### OFFICER RECOMMENDATION

**That Council NOTES the Chief Executive Officer's Report.**

#### BRIEF SUMMARY

The following report details activities within the CEO portfolio.

#### BACKGROUND/COMMENT

##### *Great Southern Waste*

Officers met with Great Southern Waste regarding the state of the waste facility. This was a productive meeting and Officers will be following up to ensure that site meets community expectations.

##### *Sports and Recreation Advisory Group*

The first Sports and Recreation Advisory Group meeting was held in June and was well attended. Officers noted concerns with the playing surface of the indoor arena and are pleased to report that with the assistance of the Shire of Narrogin's team that changes in cleaning technique is improving the court surface. Clubs were also reminded of the importance of not parking on the sportsground oval to protect playing that playing surface. The groups and Officers welcomed the forum and it was agreed to hold the next meeting at season's change.

##### *LRCI Project – Cricket and Hockey Club*

Officers have awarded the contract for the demolition of the cricket and hockey club. The clubs have cleared their property from the building and demolition work will commence once the necessary approvals have been obtained. As noted above engagement with sportsground users is continuing to avoid disruption. At the time of writing an exact date for demolition has not been set but is anticipated to occur in early August.

In respect to the new building design, as agreed at the Sports and Recreation Advisory Group is considered essential that the new building is raised and options are being explored to achieve this. A company has been contracted to progress the design to a tender ready state in consultation with the clubs.

### *Department of Health and Aged Care*

A fruitful meeting was held with the Department of Health and Aged Care regarding Homecare. Included in the meeting outcomes was an identification of a potential source for independent business analysis of Homecare operations to inform planning for the transition to CHSP. The Remote and Aboriginal and Torres Strait Islander Aged Care Service Development Assistance Panel provides rural operators like the Shire assistance in capacity building activities and Officers are meeting with that division of the Department to explore whether the Department could conduct the analysis proposed by Officers without cost to the Shire.

### *Grants*

With the adoption of the State Government budget, grant opportunities are being advertised. One such example is the Club Nights program which provides funding on a 50/50 basis. Officers are in discussions with the Wagin Bowls Club with the intention of making an application for this grant.

### *Old Roads Board Building*

An expression of interest seeking community views on uses for the Old Roads Board Building. In June 2024 Officers met with the RSL to explore whether the RSL would be interested in moving from their current location to Old Roads Board Building. One of the rationale for such a move is that the former bank in which the RSL is currently located represents a better building for commercial development as it is zoned commercial and owned freehold by the Shire. Such a move however would be contingent on identifying locations for the other community groups that use the ground floor of the RSL. The RSL represents one possibility and the EOI will identify further opportunities which will be presented to Council in due course.

### *Goulburn Mulwarree Council*

On 8 July 2024, the Council received a letter from the Mayor of Goulburn Mulwarree Council in support of the Shire's efforts opposing the ban on live exports of sheep and welcoming the Shire's invitation to the 2025 birthday celebrations of Bart the Giant Ram.





**OFFICE OF THE MAYOR**  
Mayor Peter Walker

Goulburn Mulwaree Council  
Locked Bag 22  
Goulburn NSW 2580  
t (02) 4823 4444  
e [council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)  
[www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)

8 July 2024

Cr Phillip Blight  
Shire President  
Shire Of Wagin  
PO Box 200  
WAGIN WA 6315  
c/- [ceo@wagin.wa.gov.au](mailto:ceo@wagin.wa.gov.au)

Dear Cr Blight

**Subject: Support opposing Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024**

I hope this letter finds you well and thank you for your letter dated 18 June 2024. Like yourself, I appreciate the strong sister city ties between our Councils, exemplified by Goulburn's Rambo the Big Merino and Wagin's Bart the Giant Ram. These iconic landmarks serve as reminders of our agricultural heritage and the strong bond between our two communities.

We acknowledge the request for support in challenging the Federal Government's newly passed 'Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024'.

As you may have seen from Council's Facebook post my Chief Executive Officer Aaron Johansson and myself had the opportunity to meet with The Hon Bob Katter MP at Parliament House on the 4 July 2024. We advocated to him against the Bill and discussed our shared concerns regarding its potential impacts on communities like Wagin. Rest assured, we are committed to standing by our sister city in this important matter.

Thank you for the kind invitation to attend Bart the Giant Ram's 40th Birthday celebration on the 9 May 2025. Goulburn Mulwaree Council will be holding its Local Government elections on Saturday, 14 September 2024. Once the new Council has been formed and the Mayor appointed, Council's Chief Executive Officer will reach out to your office with a formal RSVP regarding the event.

I look forward to continuing our successful sister city relationship and am optimistic about the future collaborations and exchanges that lie ahead. Our seven-year relationship has been enriching for both communities, and we are committed to strengthening this bond in the years to come.

Yours faithfully

Cr Peter Walker  
Mayor Goulburn Mulwaree Council



**The CEO has attended the following meetings / events for the period since the last report**

Date	Meeting Attended
17 June	Sport and Recreation Advisory Group
18 June	CEO Review Committee
18 June	Council Forum (Budget Workshop)
19 June	Great Southern Waste
20 June	Youth Centre
21 June	Resident meeting – reconciliation
21 June	Department of Health and Aged Care
24 June	RSL



Date	Meeting Attended
25 June	Ordinary Council Meeting
27 June	Rotary Club
2 July	Local Planning Strategy
4 July	WA Police
5 July	Fair Work Commission
10 July	Resident meeting – Caravan Pak
11 July	SES
11 July	Juniper

### **Register of, and records relevant to, delegations to CEO and employees.**

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
20	CEO	20-Jun-24	Creditor Payment- payroll
16	CEO	24-Jun-24	Firewood collection permit
20	CEO	27-Jun-24	Creditor Payment
20	CEO	28-Jun-24	Creditor Payment
20	CEO	2-Jul-24	Creditor Payment
20	CEO	4-Jul-24	Creditor Payment- payroll
20	CEO	11-Jul-24	Creditor Payment
20	CEO	20-Jul-24	Creditor Payment

### **CONSULTATION/COMMUNICATION**

As detailed above

### **STATUTORY/LEGAL IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

Nil.

### **STRATEGIC IMPLICATIONS**

Nil.

### **VOTING REQUIREMENTS**

Simple Majority.

### 8.1.5 ROAD CATEGORISATION LIST

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.PR.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

**That Council NOTES the Shire of Wagin road categorisation list as contained in this report**

#### BRIEF SUMMARY

For many years the Shire administration has employed a system of road categorisation that prioritises capital improvements and the general maintenance program.

With increased vehicle movements, especially heavy vehicle movements and community demand for high quality roads, Officers are presenting the road categorisation list to Council for information.

#### BACKGROUND/COMMENT

The road categorisation list is designed to inform investment decisions and provide a decision-making tool when requests for additional routine maintenance or upgrades are proposed.

With the limitations of community resources to fund the road program, the road categorisation list provides a mechanism where roads can be prioritised and de-prioritised based on local conditions and factors. While this approach has occurred internally, the publication of the list and its presentation to Council provides greater transparency in decision making.

An important feature of the list is its evolving nature. For example, a road may be prioritised or deprioritised depending on heavy haulage movements season to season based on the placement of grain bins.

The road categorisation list is presented for Council's information and it is intended that the list be referred to when Council is asked to prioritise road projects such as at budget time. It is not proposed to take the list to Council on every occasion that the list is reviewed.

In respect to sealed roads, the higher priority road the more likely it will be suggested by Officers as investing in road improvements and maintenance including widening and reseals. For unsealed roads, the prioritisation relates to the volume of grading. Officers do not propose that any unsealed roads are sealed at this time.

Category	Sealed	Unsealed
<b>Category 1 (Highest priority)</b>	<ul style="list-style-type: none"> <li>• Ballagin</li> <li>• Bullock Hills</li> <li>• Dongolocking</li> <li>• Jaloran</li> <li>• Piesseville - Tarwonga</li> </ul>	<p>Graded 2 to 3 times per year</p> <ul style="list-style-type: none"> <li>• Ballaying</li> <li>• Ballaying South</li> <li>• Ball</li> <li>• Dellyanine North</li> <li>• Dwelyerdine</li> <li>• Edwards</li> <li>• Sprigg Fraser</li> <li>• Gundaring South</li> <li>• Lucas</li> <li>• Norring – Dellyanine</li> <li>• Noble</li> <li>• Piesseville – Jaloran</li> <li>• Queerearrup</li> <li>• Rowels</li> <li>• Robinson</li> <li>• Thompson</li> <li>• Tolibin South</li> <li>• Wagin - Wickepin</li> <li>• Warup West</li> <li>• Warup South</li> <li>• Warup North</li> </ul>
<b>Category 2</b>	<ul style="list-style-type: none"> <li>• Beaufort</li> <li>• Behn Ord</li> <li>• Dellyanine Norring</li> </ul>	<p>Graded 1 to 2 times per year</p> <ul style="list-style-type: none"> <li>• Angwins</li> <li>• Badgarning</li> <li>• Ballaying</li> <li>• Becker</li> <li>• Smiths</li> <li>• Boyalling</li> <li>• Drayton</li> <li>• Evans</li> <li>• Flagstaff</li> <li>• Taylors</li> <li>• Ganzer</li> <li>• Gundaring North</li> <li>• Halls</li> <li>• Height</li> <li>• Heights - Tie</li> <li>• Jeffris</li> <li>• Walker</li> <li>• Jessup</li> <li>• Limelake West</li> <li>• Limelake East</li> <li>• Morgan</li> <li>• Morcombe</li> <li>• Nallian</li> <li>• Painters</li> <li>• Pederick</li> <li>• Puntaping</li> <li>• Sprigg Fraser</li> </ul>
<b>Category 3</b>	<ul style="list-style-type: none"> <li>• Collanilling</li> <li>• Giles</li> <li>• Nooring</li> </ul>	<p>Graded once a year</p> <ul style="list-style-type: none"> <li>• Andrews</li> <li>• Armstrong</li> <li>• Appleton</li> <li>• Ballaying West</li> <li>• Becker</li> <li>• Bolts</li> <li>• Cales</li> <li>• Camerons</li> <li>• Carmody</li> <li>• Carberdine Pool</li> <li>• Chester</li> <li>• Condining</li> <li>• Farrow</li> <li>• Fullers</li> <li>• Genz</li> <li>• Harris</li> <li>• Hyde</li> <li>• Kershaws</li> <li>• Koobadong</li> <li>• Nelson</li> <li>• Piesse</li> <li>• Quicks</li> <li>• Riseborough</li> <li>• Sprigg</li> <li>• Sutherland</li> </ul>

Category	Sealed	Unsealed
Category 4	All other roads	<p>Graded once every two years</p> <ul style="list-style-type: none"> <li>Baxters</li> <li>Blacks</li> <li>Holme</li> <li>Kennetts</li> <li>Kirks</li> <li>Mangalavite</li> <li>McDougalls</li> <li>Souths</li> <li>Tillellan</li> <li>Urquhart</li> <li>Vagg</li> <li>Webb</li> </ul>
Category 5 (Lowest priority)	Nil	<p>Graded only on demand</p> <ul style="list-style-type: none"> <li>Bosenberg</li> <li>Faulkners</li> <li>Hudson</li> <li>Kersley</li> <li>McNaughtons</li> <li>Prosser</li> <li>Reeves</li> <li>Spooner</li> <li>Wards</li> <li>Warnocks</li> <li>All other roads</li> </ul>

## CONSULTATION/COMMUNICATION

Nil

## STATUTORY/LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Building and infrastructure

## VOTING REQUIREMENTS

Simple Majority

## 8.1.6 REVIEW OF COUNCIL POLICY F15 PURCHASING AND TENDER GUIDE

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.PO.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 - Policy F.15 Purchasing and Tender Guide Attachment 2 –Policy F.15 Purchasing and Tender Guide Track Changes version

### OFFICER RECOMMENDATION

#### That Council:

1. **ADOPTS Council Policy F.15 Purchasing and Tender Guide as contained in Attachment 2**
2. **DELETES Council Policy F6 'Issuing of Council Purchase Orders'**

### BRIEF SUMMARY

Regulation 11A of the *Local Government (Functions and General) Regulations 1996* requires that a local government adopt purchasing policy that governs procurement. The Shire last reviewed its policy in September 2020 and again as part of a blanket review the following October.

The Shire's policy covers both purchases under \$250,000 and guidance for tenders which are currently valued at over \$250,000.

The need for a review to ensure the policy's currency has been identified independently by Officers, the Shire's Auditor and in the Regulation 17 review.

Officers are proposing amendments to the policy shown in Attachment 2 to provide greater clarity and consistency. It is further proposed that Council delete policy F6 'Issuing of Council Purchase Orders' as the rules associated with purchasing limits are better covered off in a single procurement policy.

### BACKGROUND/COMMENT

Council's current procurement policy required by the *Local Government (Functions and General) Regulations 1996* is shown in Attachment 1.

Following an internal review Officers are proposing amendment to the policy shown in Attachment 2. A review to ensure the currency of the policy has been recommended by the Shire's Auditor and in the Regulation 17 review but neither process commented on the form of the changes.

Officers have reviewed the policy and have recommended changes to streamline the policy. Importantly, the proposed amendments are proposed to simplify the policy but do not change the rules.

The thresholds for obtaining quotations and who can approve purchase orders and the value of those purchase order thresholds has not been altered.

In respect to simplifying the policy, sections are proposed to be removed where those sections simply duplicate legislation which must be followed. This is particularly the case with the sections related to tenders which have been simplified on account of removing text that duplicates the requirements of the *Local Government (Functions and General) Regulations 1996*.

Officers also propose clarifying procurement arrangements for purchases between \$99,999 and \$249,000.

The current policy provides that the CEO has unlimited authority to approve purchase orders but the current policy also states that purchasing decisions between \$99,999 and \$249,000 must be made by Council. The current way this is described in the policy is confusing.

The amended policy will retain this rule but the wording has been changed to ensure that it is clear that while the CEO can approve a purchase order of any value, the CEO can only do so for purchases over \$99,999 when the supplier has been approved by Council through a resolution of Council

Officers also propose introducing a section on local businesses. While the Shire can not make decisions solely on the location of a business, the proposed policy provides that supporting local businesses is an objective of the Shire and that local businesses should be invited to quote and that supporting local businesses can be one of the factors to inform decision making.

Overall, the procurement policy is one of the most important policies that local governments adopt. It is important that the rules are clear because of the volume of times that it is used and the number of Officers that are required to adhere to it.

Overtime the requirements associated with the policy can grow. This can make a policy unwieldily and convoluted and at worst self-contradictory.

Officers propose amendments that do not water down the policy or alter the thresholds but more clearly state these rules.

## **CONSULTATION/COMMUNICATION**

Nil.

## **STATUTORY/LEGAL IMPLICATIONS**

The proposed policy accords with the *Local Government (Functions and General) Regulations 1996* and the tender rules provided for in the legislation.

### **POLICY IMPLICATIONS**

The proposed purchasing policy incorporates the rules associated with who can approve purchases orders. This streamlining of the description of the rules means that policy F6 can be deleted. This has the advantage of the purchasing policy being a single point of reference

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Council leadership.

### **VOTING REQUIREMENTS**

Simple Majority



## PURCHASING AND TENDER GUIDE

POLICY NUMBER	F.15
POLICY TYPE	FINANCE
DATE ADOPTED	22 JUNE 2010 (Council Resolution #1394)
REVIEW DATE	
DELEGATION APPLICABLE	NO

### OBJECTIVE

This policy has been prepared in accordance with Regulation 11A of the *Local Government (Functions and General) Regulations 1996*.

#### **Ethics and Integrity**

Officers of the Shire of Wagin shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Shire of Wagin.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money by minimising risk to the Shire;
- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Wagin policies and code of conduct;
- purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Shire of Wagin by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

#### **Value For Money**

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Wagin. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.



- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.

### Sustainable Procurement

Sustainable Procurement is defined as the procurement of goods and services that have less environmental and social impacts than competing products and services.

Shire of Wagin is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and/or processes that minimise environmental and negative social impacts. Sustainable considerations must be balanced against value for money outcomes in accordance with the Shire of Wagin's sustainability objectives.

Practically, sustainable procurement means the Shire of Wagin shall endeavour at all times to identify and procure products and services that:

- Demonstrate environmental best practice in energy efficiency / and or consumption which can be demonstrated through suitable rating systems and eco-labelling.
- Demonstrate environmental best practice in water efficiency.
- Are environmentally sound in manufacture, use, and disposal with a specific preference for products made using the minimum amount of raw materials from a sustainable resource, that are free of toxic or polluting materials and that consume minimal energy during the production stage;
- Products that can be refurbished, reused, recycled or reclaimed shall be given priority, and those that are designed for ease of recycling, re-manufacture or otherwise to minimise waste.
- For motor vehicles – select vehicles featuring the highest fuel efficiency available, based on vehicle type and within the designated price range;
- For new buildings and refurbishments – where available use renewable energy and technologies.

### Local purchasing

The Shire recognises the importance of supporting local businesses. Local businesses shall be afforded the opportunity to quote for work and the benefit of using local businesses to the district may be considered within the suite of decision making aspects.

### Quotation requirements

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy	Authorisation to select contractor
Up to \$3,000	<b>Direct purchase from suppliers – no formal process</b> Quotations not required for items of minor recurrent nature, such as groceries, stationary, hardware, mechanical, reticulation consumable's etc Employee must be satisfied that the price is competitive.	



Amount of Purchase	Policy	Authorisation to select contractor
\$3,000 - \$9,999	<p><b>Request at least two written quotations where possible.</b></p> <p>At least two written quotations are to be requested. A "Written Quotation Form" must be completed. Where two written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>In some cases Staff can also use the Request for Quotation form for procurement between \$3,000 and \$10,000 when warranted.</p> <p>If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.</p>	
\$10,000 - \$39,999	<p><b>Request at least three written quotations where possible</b></p> <p>For the procurement of goods or services where the value exceeds \$10,000 but is less an \$40,000, at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.</p> <p><b>NOTES:</b> The general principles relating to written quotations are;</p> <p>An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.</p> <p>The request for written quotation should include as a minimum:</p> <ul style="list-style-type: none"> <li>• Written Specification</li> <li>• Supply timeframe</li> <li>• Conditions of responding</li> <li>• Validity period of offer</li> <li>• Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.</li> <li>• Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.</li> </ul>	

Amount of Purchase	Policy	Authorisation to select contractor
	<ul style="list-style-type: none"> <li>Respondents should be advised in writing as soon as possible after the final determination is made and approved.</li> </ul>	
\$40,000 - \$99,999	<p>For the procurement of goods or services where the value exceeds \$40,000 but is less than \$99,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> <li>a detailed written specification for the goods, services or works required; and</li> </ul> <p>The procurement decision is to be evidenced using the Quotation Evaluation Report retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p> <p>This evaluation will be carried out by a panel consisting of 2 members. The panel will make a recommendation to the CEO for decision.</p>	
\$100,000 to \$249,999	<p>For the procurement of goods or services where the value exceeds \$100,000 but is less than \$249,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> <li>a detailed written specification for the goods, services or works required; and</li> </ul>	

Amount of Purchase	Policy	Authorisation to select contractor
	<ul style="list-style-type: none"> <li>pre-determined selection criteria that assesses all best and sustainable value considerations.</li> </ul> <p>The procurement decision is to be evidenced using the Evaluation Report template retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p> <p>This evaluation will be carried out by a panel consisting of 3 members. The panel will make a recommendation to the Chief Executive Officer and a report must be prepared for Council.</p> <p>Final acceptance of a quotation at this level of procurement must be made by Council resolution.</p>	
\$250,000 and above	<b>Tender arrangements per section 3.57 of the Local Government Act 1995</b>	

### Exemptions to quotation requirements – Purchase value \$3,000 to less than \$100,000

From time to time there will be circumstances where it is not reasonably practicable to adhere to the requirements to request quotations as set out in this Policy. An example is where the Shire is satisfied and can evidence that there is only one source of supply for goods, services or works, having used genuine endeavours to determine that there is not a reasonable alternative source of supply.

In such circumstances, the CEO may waive the requirements to obtain quotations as set out in this Policy. The responsible Shire officer must document the waiver process in the manner required by the CEO.

### Purchase orders

All procurement must be initiated through the authorisation of a purchase order. Any Officer may raise a Purchase Order but only the following Officers can authorise a purchase order.

The authorising officer, before signing off on a purchase order, is to ensure written or email quotations are recorded and attached to the purchase order when applicable.

The Chief Executive Officer, Deputy CEO, Manager of Finance and Manager of Works may authorise Council Purchase Orders within the following limits:

- CEO Unlimited



- Deputy CEO Up to \$39,999
- Manager of Finance Up to \$39,999
- Manager of Works Up to \$39,999

Note per Council's policy, the act of selecting the preferred supplier and the authorisation of the purchase order are different. While the Chief Executive Officer has authority to issue a purchase order of any value, the preferred supplier for contracts valued at \$100,000 or greater must be first selected by resolution of Council.

## **Tenders (s3.57 of the Local Government Act 1995)**

### **Tender Criteria**

The Shire of Wagin shall, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

The evaluation panel shall be established prior to the advertising of a tender and include a mix of skills and experience relevant to the nature of the purchase. The evaluation panel must include a minimum of 3 members and may include external parties but the majority of members must be Shire Officers.

### **Issuing Tender Documentation**

Tenders will not be made available (counter, mail, internet, referral, or other means) without a robust process to ensure the recording of details of all parties who acquire the documentation.

This is essential as if clarifications, addendums or further communication is required prior to the close of tenders, all potential tenderers must have equal access to this information in order for the Shire of Wagin not to compromise its duty to be fair.

### **Tender Deadline**

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

### **Opening of Tenders**

No tenders are to be removed from the tender box, or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the CEO delegated nominee and at least one other Shire Officer. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information should be regarded as *commercial-in-confidence* to the Shire of Wagin. Members of the public are entitled to be present.

The Tenderer's Offer form, Price Schedule and other appropriate pages from each tender shall be date stamped and initialled by at least two Shire of Wagin Officers present at the opening of tenders.

### **No Tenders Received**

Where the Shire of Wagin has invited tenders, however no compliant submissions have been received, direct purchases can be arranged approved by Council in accordance with legislation.

### **Tender Evaluation**

Tenders that have not been rejected shall be assessed by the panel by means of a written evaluation against the pre-determined criteria. The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

### **Addendum to Tender**

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Shire of Wagin may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

### **Minor Variation**

If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Shire of Wagin and tenderer have entered into a Contract, a minor variation may be made by the Shire of Wagin.

A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

Any amendments must be incorporated into the contract with the preferred tenderer for the supply of the varied requirement.

Any major variation will require a new and separate tender.

### **Notification of Outcome**

Each tenderer shall be notified of the outcome of the tender following Council resolution. Notification shall include:

- The name of the successful tenderer
- The total value of consideration of the winning offer

The details and total value of consideration for the winning offer must also be entered into the Tenders Register at the conclusion of the tender process.

### **Records Management**

All records associated with the tender process or a direct purchase process must be recorded and retained. For a tender process this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation;
- Order forms and requisitions.

Record retention shall be in accordance with the minimum requirements of the State Records Act, and the Shire of Wagin's internal records management policy.

### **Contracts and Contract Renewals, Extensions and Variations**

- The Shire will maintain a contract register, with details of the key information to be included in the register, including:
- Contracts in value of \$40,000 or greater are to be recorded in the register and the Shire Executive Assistant will be responsible for the regular review and update of the register.
- Circumstances may require the Shire to vary the specifications and or contractual terms of a Contract. The Shire may only vary a contract that has not yet been awarded, if the variation is considered to be a "minor variation". The Shire may only vary an existing contract, if the variation is considered by the Shire of Wagin to be necessary in order for the goods or services

to be supplied and does not change the scope of the contract. The CEO is authorised to determine variations on contracts.

- The Shire CEO is responsible and will carry out assessment of current contractor performance. This will ensure poor performing contractors are identified and concerns are adequately addressed, prior to exercising the contract renewal or extension option.
- The Shire may vary a contract due to unforeseen circumstances with the contract.
- 

Contract renewals, extensions and variations permitted by legislation may be authorised by the Chief Executive Officer unless otherwise authorised by Council.

### **GUIDELINES**

- *Local Government Act 1995*

### **HISTORY**

- 18 December 2012 (Council Resolution #2078)
- 20 November 2018 (Council Resolution #3910)
- 17 December 2019 (Council Resolution #4166)
- 24 March 2020 (Council Resolution #4220)
- 22 September 2020 (Council Resolution #4382)

### **RESPONSIBLE OFFICER**

- Chief Executive Officer

## PURCHASING AND TENDER GUIDE

POLICY NUMBER	F.15
POLICY TYPE	FINANCE
DATE ADOPTED	22 JUNE 2010 (Council Resolution #1394)
REVIEW DATE	22 SEPTEMBER 2020 (Council Resolution #4382)
DELEGATION APPLICABLE	NO

### OBJECTIVE

This policy has been prepared in accordance with Regulation 11A of the *Local Government (Functions and General) Regulations 1996*.

- To provide compliance with the *Local Government Act, 1995 and the Local Government Act (Functions and General) Regulations, 1996 (as amended in March 2007)*.
- To deliver a best practice approach and procedures to internal purchasing for the Shire of Wagin.
- To ensure consistency for all purchasing activities that integrates within all the Shire of Wagin operational areas.
- The Shire is committed to using efficient and effective purchasing procedures that are directed towards delivering the most advantageous purchases of goods and services by the Shire.

### Why do we need a Purchasing Policy?

The Shire of Wagin is committed to setting up efficient, effective, economical and sustainable procedures in all purchasing activities. This policy:

- Provides the Shire of Wagin with a more effective way of purchasing goods and services.
- Ensures that purchasing transactions are carried out in a fair and equitable manner.
- Strengthens integrity and confidence in the purchasing system.
- Ensures that the Shire of Wagin receives value for money in its purchasing.
- Ensures that the Shire of Wagin considers the environmental impact of the procurement process across the life cycle of goods and services.
- Ensures the Shire of Wagin is compliant with all regulatory obligations.
- Promotes effective governance and definition of roles and responsibilities.
- Uphold respect from the public and industry for the Shire of Wagin's purchasing practices that withstands probity.

### Ethics and Integrity

Officers All officers and employees of the Shire of Wagin shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Shire of Wagin.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money by minimising risk to the Shire;



- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Wagin policies and code of conduct;
- purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Shire of Wagin by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

### **Value For Money**

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Wagin. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.
- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.

### **Sustainable Procurement**

Sustainable Procurement is defined as the procurement of goods and services that have less environmental and social impacts than competing products and services.

Shire of Wagin is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and/or processes that minimise environmental and negative social impacts. Sustainable considerations must be balanced against value for money outcomes in accordance with the Shire of Wagin's sustainability objectives.

Practically, sustainable procurement means the Shire of Wagin shall endeavour at all times to identify and procure products and services that:

- ~~Have been determined as necessary;~~
- Demonstrate environmental best practice in energy efficiency / and or consumption which can be demonstrated through suitable rating systems and eco-labelling.
- Demonstrate environmental best practice in water efficiency.
- Are environmentally sound in manufacture, use, and disposal with a specific preference for products made using the minimum amount of raw materials from a sustainable resource, that are free of toxic or polluting materials and that consume minimal energy during the production stage;
- Products that can be refurbished, reused, recycled or reclaimed shall be given priority, and those that are designed for ease of recycling, re-manufacture or otherwise to minimise waste.



- For motor vehicles – select vehicles featuring the highest fuel efficiency available, based on vehicle type and within the designated price range;
- For new buildings and refurbishments – where available use renewable energy and technologies.

#### Local purchasing

The Shire recognises the importance of supporting local businesses. Local businesses shall be afforded the opportunity to quote for work and the benefit of using local businesses to the district may be considered within the suite of decision making aspects.

## Purchasing Thresholds and Staff Limits **Quotation requirements**

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy	Authorisation to select contractor <del>Authorised Officers</del>
Up to \$3,000	<b>Direct purchase from suppliers – no formal process</b> Quotations not required for items of minor recurrent nature, such as groceries, stationary, hardware, mechanical, reticulation consumable's etc Employee must be satisfied that the price is competitive.	<del>CEO, Deputy CEO, Manager of Finance, Manager of Works, Mechanic (up to 1K), Building Maintenance Officer (up to 1K)</del>
\$3,000 - \$9,999	<b>Request at least two written quotations where possible.</b> At least two written quotations are to be requested. A "Written Quotation Form" must be completed. Where two written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer. In some cases Staff can also use the Request for Quotation form for procurement between \$3,000 and \$10,000 when warranted. If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.  <del>Record keeping requirements must be maintained in accordance with record keeping policies.</del>	<del>CEO, Deputy CEO, Manager of Finance &amp; Manager of Works</del>
\$10,000 - \$39,999	<b>Request at least three written quotations where possible</b> For the procurement of goods or services where the value exceeds \$10,000 but is less an \$40,000, at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.  At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.  If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.	<del>CEO, Deputy CEO, Manager of Finance &amp; Manager of Works</del>

Amount of Purchase	Policy	Authorisation to select contractor/Authorised Officers
	<p><b>NOTES:</b> The general principles relating to written quotations are;</p> <p>An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.</p> <p>The request for written quotation should include as a minimum:</p> <ul style="list-style-type: none"> <li>• Written Specification</li> <li>• Supply timeframe</li> <li>• Conditions of responding</li> <li>• Validity period of offer</li> <li>• Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.</li> <li>• Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.</li> <li>• Respondents should be advised in writing as soon as possible after the final determination is made and approved.</li> </ul>	
\$40,000 - \$99,999	<p>For the procurement of goods or services where the value exceeds \$40,000 but is less than \$99,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> <li>• a detailed written specification for the goods, services or works required; and</li> </ul> <p>The procurement decision is to be evidenced using the Quotation Evaluation Report retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p>	CEO

Amount of Purchase	Policy	Authorisation to select contractor/Authorised Officers
	This evaluation will be carried out by a panel consisting of 2 members. <a href="#">The panel will make a recommendation to the CEO for decision.</a>	
\$100,000 to \$249,999	<p>For the procurement of goods or services where the value exceeds \$100,000 but is less than \$249,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> <li>a detailed written specification for the goods, services or works required; and</li> <li>pre-determined selection criteria that assesses all best and sustainable value considerations.</li> </ul> <p>The procurement decision is to be evidenced using the Evaluation Report template retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p> <p>This evaluation will be carried out by a panel consisting of 3 members. <a href="#">The panel will make a recommendation to the Chief Executive Officer and a report must be prepared for Council.</a></p> <p>Final acceptance of a quotation at this level of procurement <del>will</del> <u>must</u> be made by <del>full</del> Council <a href="#">resolution</a>.</p>	<a href="#">Full Council resolution</a>
\$250,000 and above	<p><del>Conduct a Public Tender process in accordance with the Local Government Act and relevant Shire Policy and procedures.</del></p> <p><del>Or</del></p> <p><a href="#">Tender Exempt arrangements under F&amp;G Reg.11(2)</a>  <a href="#">Tender arrangements per section 3.57 of the Local Government Act 1995</a></p>	<a href="#">Full Council resolution</a>

~~The authorising officer, before signing off on a purchase order, is to ensure written or email quotations are recorded and attached to the purchase order when applicable.~~

~~The CEO or DCEO will conduct regular checks of purchase orders to ensure verbal and written quotations are recorded and attached to purchase orders when applicable.~~

~~The CEO will conduct regular checks of invoices to ensure the correct authorised staff have signed purchase orders and authorised accounts for payment within their authorised spending limit.~~

~~Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the \$250,000 threshold (excluding GST). If a decision is made to seek public tenders for Contracts of less than \$250,000, a Request for Tender process that entails all the procedures for tendering outlined in this policy must be followed in full.~~

### **Exemptions to quotation purchasing requirements – Purchase value \$3,000 to less than \$100,000**

From time to time there will be circumstances where it is not ~~appropriate or not~~ reasonably practicable to adhere to the requirements to request quotations as set out in this Policy. An example is where the Shire is satisfied and can evidence that there is only one source of supply for goods, services or works, having used genuine endeavours to determine that there is not a reasonable alternative source of supply.

In such circumstances, the CEO may waive the requirements to obtain quotations as set out in this Policy. The responsible Shire officer must document the waiver process in the manner required by the CEO.

### **Purchasing Criteria**

~~The Shire of Wagga shall, before quotations are requested, determine in writing the criteria for deciding which quotation should be accepted.~~

~~The evaluation panel is to include a mix of skills and experience relevant to the nature of the purchase.~~

~~For Requests with a total estimated (Ex GST) price of:~~

- ~~• Between \$40,000 and \$99,999, the panel must contain a minimum of 2 members; (eg. CEO & Manager of Works) and~~
- ~~• Between \$100,000 and \$249,999, the panel must contain a minimum of 3 members; (eg. CEO, Manager of Works and Works Committee Chairperson)~~

### **Purchase orders**

~~All procurement must be initiated through the authorisation of a purchase order. Any Officer may raise a Purchase Order but only the following Officers can authorise a purchase order.~~

~~The authorising officer, before signing off on a purchase order, is to ensure written or email quotations are recorded and attached to the purchase order when applicable.~~

~~That~~~~The Chief Executive Officer, Deputy CEO, Manager of Finance and Manager of Works may authorise Council Purchase Orders within the following limits:~~

- |                      |                |
|----------------------|----------------|
| • CEO                | Unlimited      |
| • Deputy CEO         | Up to \$39,999 |
| • Manager of Finance | Up to \$39,999 |

- Manager of Works Up to \$39,999

Note per Council's policy, the act of selecting the preferred supplier and the authorisation of the purchase order are different. While the Chief Executive Officer has authority to issue a purchase order of any value, the preferred supplier for contracts valued at \$100,000 or greater must be first selected by resolution of Council.

## **Regulatory Compliance**

### **Tender Exemption**

~~Exceptions to purchase requirements—Purchase value \$250,000 or greater~~

~~Where the purchase value exceeds \$249,999, the Regulations provide for a range of exceptions to the requirement to publicly invite tenders. These are set out in regulation 11(2) of the Regulations.~~

~~The exceptions include:~~

- ~~a. The supply of goods or services authorised as an emergency under s 6.6(1)(c) of the Act;~~
- ~~b. The supply of goods or services is associated with a state of emergency;~~
- ~~c. The supply of goods or services obtained through the WALGA Preferred Supplier Program~~
- ~~d. Where the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier;~~
- ~~e. The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;~~
- ~~f. Where the contract is a renewal or extension of the term of an original contract in certain circumstances related to a state of emergency.~~
- ~~g. Any of the other exclusions under Regulation 11 of the Functions and General Regulations apply.~~

### **Sole Source of Supply (Monopoly Suppliers)**

~~The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources must be made. Written confirmation of this must be kept on file for later audit.~~

~~**Note:** The application of provision "sole source of supply" should only occur in limited cases and procurement experience indicates that generally more than one supplier is able to provide the requirements.~~

### **Anti-Avoidance**

~~The Shire of Wagin shall not enter two or more contracts of a similar nature for the purpose of splitting the value of the contracts to take the value of consideration below the level of \$250,000 thereby avoiding the need to publicly tender.~~

## **Tenders (s3.57 of the Local Government Act 1995)**

### **Tender Criteria**

The Shire of Wagin shall, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

The evaluation panel shall be established prior to the advertising of a tender and include a mix of skills and experience relevant to the nature of the purchase. The evaluation panel must include a minimum of 3 members and may include external parties but the majority of members must be Shire Officers.

For Requests with a total estimated (Ex GST) price of:

- ~~• \$ 250,000 and above, the panel must contain a minimum of 3 members.~~

### **Issuing Tender Documentation**

Tenders will not be made available (counter, mail, internet, referral, or other means) without a robust process to ensure the recording of details of all parties who acquire the documentation.

This is essential as if clarifications, addendums or further communication is required prior to the close of tenders, all potential tenderers must have equal access to this information in order for the Shire of Wagin not to compromise its Dduty to be Ffair.

### **Tender Deadline**

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

### **Opening of Tenders**

No tenders are to be removed from the tender box, or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the CEO delegated nominee and at least one other Shire Officer. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information should be regarded as *commercial-in-confidence* to the Shire of Wagin. Members of the public are entitled to be present.

The Tenderer's Offer form, Price Schedule and other appropriate pages from each tender shall be date stamped and initialled by at least two Shire of Wagin Officers present at the opening of tenders.

### **No Tenders Received**

Where the Shire of Wagin has invited tenders, however no compliant submissions have been received, direct purchases can be arranged approved by Council in accordance with legislation on the basis of the following:

- ~~a sufficient number of quotations are obtained;~~
- ~~the process follows the guidelines for seeking quotations between \$100,000 & \$249,999 (listed above);~~
- ~~the specification for goods and/or services remains unchanged;~~
- ~~purchasing is arranged within 6 months of the closing date of the lapsed tender.~~

### **Tender Evaluation**

Tenders that have not been rejected shall be assessed by the panel the Shire of Wagin by means of a written evaluation against the pre-determined criteria. The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

### **Addendum to Tender**

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Shire of Wagin may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

### **Minor Variation**



If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Shire of Wagin and tenderer have entered into a Contract, a minor variation may be made by the Shire of Wagin.

A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

Any amendments must be incorporated into the contract with the preferred tenderer for the supply of the varied requirement.

Any major variation will require a new and separate tender.

### **Notification of Outcome**

Each tenderer shall be notified of the outcome of the tender following Council resolution. Notification shall include:

- The name of the successful tenderer
- The total value of consideration of the winning offer

The details and total value of consideration for the winning offer must also be entered into the Tenders Register at the conclusion of the tender process.

### **Records Management**

All records associated with the tender process or a direct purchase process must be recorded and retained. For a tender process this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation;
- Order forms and requisitions.

Record retention shall be in accordance with the minimum requirements of the State Records Act, and the Shire of Wagin's internal records management policy.

### **Contracts and Contract Renewals, Extensions and Variations**

- The Shire will maintain a contract register, with details of the key information to be included in the register, including:
- Contracts in value of \$40,000 or greater are to be recorded in the register and the Shire Executive Assistant will be responsible for the regular review and update of the register.
- Circumstances may require the Shire to vary the specifications and or contractual terms of a Contract. The Shire may only vary a contract that has not yet been awarded, if the variation is considered to be a "minor variation". The Shire may only vary an existing contract, if the variation is considered by the Shire of Wagin to be necessary in order for the goods or services to be supplied and does not change the scope of the contract. The CEO is authorised to determine variations on contracts.
- ~~The Shire Executive Assistant will be responsible to review the register for contracts nearing expiry, so that negotiations can commence well before the expiry of the contract. This ensures continuity in the supply of goods and services as well as provide best value for money~~
- The Shire CEO is responsible and will carry out assessment of current contractor performance. This will ensure poor performing contractors are identified and concerns are adequately addressed, prior to exercising the contract renewal or extension option.
- ~~The Shire may vary a contract due to unforeseen circumstances with the contract.~~
-



~~All new Contracts and~~ Contract renewals, extensions and variations [permitted by legislation](#) may not be authorised by the Chief Executive Officer [unless otherwise authorised by Council](#).

#### GUIDELINES

- *Local Government Act 1995*

#### HISTORY

- 18 December 2012 (Council Resolution #2078)
- 20 November 2018 (Council Resolution #3910)
- 17 December 2019 (Council Resolution #4166)
- 24 March 2020 (Council Resolution #4220)
- 22 September 2020 (Council Resolution #4382)

#### RESPONSIBLE OFFICER

- Chief Executive Officer

## 8.1.7 RISK MANAGEMENT POLICY REVIEW

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RM.CL.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 – current Risk Management Policy  Attachment 2 – draft Risk Management Policy

### OFFICER RECOMMENDATION

**That Council ADOPTS Council Policy F19 Risk Management as contained in Attachment 2.**

### BRIEF SUMMARY

The Shire's Risk Management policy was one of the areas identified for improvement in the recent Regulation 17 review. Officers have prepared a scaled down Risk Management policy for Council's consideration. The proposed policy is in the Officer's view a more pragmatic and attainable approach to risk that is commensurate with the sophistication and complexity of the organisation.

### BACKGROUND/COMMENT

The Regulation 17 review was critical of the Risk Management policy which sets out an approach to Risk Management based on the superseded International Standards Organisation standard.

The current policy is provided for Council's information in attachment 1.

The Regulation 17 review was also critical that the Shire's policy commitment to a *'robust reporting and recording system that will be regularly monitored to ensure closeout of risks and identification of ongoing issues and trends'* and that *'risk management key performance indicators, relating to both organisational personal performance will be developed implemented and monitored, by the Shire of Wagin'* had not been met.

Officers contend that the current policy represents an ambition that is not commensurate with the organisation's capacity. In that sense, the policy set in 2016 set a bar for risk management that exceeds the organisation's capacity.

Officers propose that a new risk management policy is adopted by Council. Officers suggest that this scaled-down policy provides a commitment to risk management that is pragmatic and aligned more realistically with organisational maturity levels.

The draft policy is provided for Council's consideration in Attachment 2.

The draft policy is based on the template policy produced by the Department of Local Government in 2013. In this way it shares a common ancestor to Council's policy prepared in 2016. An important distinction is that the draft policy presented for Council's consideration does not reference at ISO standard. In this way it differs from most local government policies. However, Officers contend that sound risk management does not need to strictly adhere to ISO standards and that explicitly stating that the organisation's risk management approach aligns with ISO standards creates an unachievable expectation.

The draft policy provides a commitment to risk management in planning, procurement, project management, change management and service delivery. It means that the Shire will think about risk and the ways to decrease risk to the Shire.

In preparing the draft policy Officers have reviewed policies from neighbouring local governments as well as larger local governments. Components of these policies have been taken into account while keeping the scaled-back approach.

Larger local governments often document and monitor strategic risk through a Strategic Risk Register. Council may wish to pursue this approach in the future but at this time Officers contend that the scaled back approach is appropriate.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

The term risk management is not used in the Local Government Act 1995. However, the *Local Government (Audit) Regulations 1996* creates an expectation that the Shire will manage risk.

### **POLICY IMPLICATIONS**

This draft policy is proposed to replace the existing Council policy F19 Risk Management.

### **FINANCIAL IMPLICATIONS**

Nil.

### **STRATEGIC IMPLICATIONS**

Nil.

### **VOTING REQUIREMENTS**

Simple Majority

F19 RISK MANAGEMENT	
POLICY NUMBER	F.19
POLICY TYPE	FINANCE
DATE ADOPTED	21 JULY 2016 (Council Resolution #3060)
REVIEW DATE	23 FEBRUARY 2021 (Council Resolution #4479)
DELEGATION APPLICABLE	NO

### **OBJECTIVE**

*The Shire of Wagin is committed to organisation wide risk management principles, systems and processes that ensure consistent, efficient and effective assessment of risk in all planning, decision making and operational processes.*

### **Definition of “Risk”:**

AS/NZS ISO 31000:2018 defines risk as “the effect of uncertainty on objectives.”

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative, or a deviation from the expected. An objective may be financial, related to health and safety, or defined in other terms.

### **Definition of Risk Management:**

The application of coordinated activities to direct and control an organisation with regard to risk.

### **Principles – Framework – Process**

The Shire of Wagin considers risk management to be an essential management function in its operations. It recognises that the risk management responsibility for managing specific risks lies with the person who has the responsibility for the function, service or activity that gives rise to that risk.

Council is committed to the principles, framework and process of managing risk as outlined in AS/NZS ISO 31000:2018.

The Shire of Wagin will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It will be applied to decision making through all levels of the organisation in relation to planning or executing any function, service or activity.

In particular it will be applied to:

- Strategic planning
- Expenditure of large amounts of money
- New strategies and procedures
- Management of projects, tenders and proposals
- Contractors engaged by the Shire
- Volunteers providing volunteer work for the Shire
- Introducing significant change, and
- The management of sensitive issues.

### **Risk Management Objectives**

- The achievement of organisational goals and objectives
- The ongoing health and safety of all employees at the workplace
- Ensuring public safety within the Council’s jurisdiction is not compromised

- Limited loss or damage to property and other assets
- Limited interruption to business continuity
- Positive public perception of Council and the Shire
- Application of equal opportunity principles in the workforce and the community.

### **Responsibilities**

- Executives, managers and supervisors have the responsibility and accountability for ensuring that all staff manage risks within their own work areas. Risks should be anticipated and reasonable protective measures taken.
- All managers will encourage openness and honesty in the reporting and escalation of risks.
- All staff will be encouraged to alert management to the risks that exist within their area, without fear of recrimination.
- All staff will, after appropriate training, adopt the principles of risk management and comply with all policies, procedures and practices relating to risk management.
- All staff and employees will, as required, conduct risk assessments during the performance of their daily duties.
- The level of sophistication of the risk assessment will be commensurate with the scope of the task and the associated level of risk identified.
- Failure by staff to observe reasonable directions from supervisors regarding the management of risks and/or failure of staff to take reasonable care in identifying and treating risks in the workplace may result in disciplinary action.
- It is the responsibility of every department to observe and implement this policy in accordance with procedures and initiatives that are developed by management.
- Council is committed morally and financially to the concept and resourcing of risk management.

### **Monitor and Review**

The Organisation will implement a robust reporting and recording system that will be regularly monitored to ensure closeout of risks and identification of ongoing issues and trends.

Risk management key performance indicators, relating to both organisational and personal performance will be developed implemented and monitored, by the Shire of Wagin.

### **GUIDELINES**

- *Local Government Act 1995*

### **HISTORY**

- 21 July 2016 (Council Resolution #3060)
- 20 November 2018 (Council Resolution #3910)
- 23 February 2021 (Council Resolution #4479)

### **RESPONSIBLE OFFICER**

- Chief Executive Officer



## **F19 RISK MANAGEMENT**

<b>POLICY NUMBER</b>	<b>F.19</b>
<b>POLICY TYPE</b>	<b>FINANCE</b>
<b>DATE ADOPTED</b>	<b>21 July 2016</b>
<b>DELEGATION APPLICABLE</b>	<b>Nil</b>

### **OBJECTIVE**

The Shire of Wagin is committed to risk management to ensure consistent, efficient and effective assessment of risk planning, decision making and operations.

### **GUIDELINES**

The Shire considers risk management to be an essential management function in its operations.

The Shire recognises that the risk management responsibility for managing specific risks resides with the person who has the responsibility for the function, service or activity that gives rise to that risk.

The Shire manage risks continuously by identifying, analysing, evaluating, treating, monitoring and reviewing risk. Risk management is incorporated into decision making through all levels of the organisation in relation to planning or executing any function, service or activity.

The sophistication of the risk management activity will be commensurate to the scope of the activity being undertaken by the Shire.

Risk management is part of:

- Strategic planning
- Procurement
- Project management
- Change management
- Service delivery

### **Responsibilities**

- Council sets the overall risk appetite for decision making
- Officers providing advice to Council has a responsibility to provide information about risk and the management of risk to enable sound Council decision making
- All staff in a supervisory role have the responsibility and accountability for ensuring that all staff manage the risks within their own work areas. Risks should be anticipated and reasonable protective measures taken.
- All staff in a supervisory role will encourage openness and honesty in the reporting and escalation of risks and be encouraged identify risks that exist within their area, without fear of recrimination.

### **Monitoring and review**

Reflecting that risk management forms a normal part of the Shire's operations, monitoring of risk is considered to be a routine part of planning and service delivery.



## **HISTORY**

- 21 July 2016 (Council Resolution #3060)
- 20 November 2018 (Council Resolution #3910)
- 23 February 2021 (Council Resolution #4479)

## **RESPONSIBLE OFFICER**

Chief Executive Officer

DRAFT



## 8.1.8 CLOSURE OF FACILITIES & END OF YEAR FUNCTION - CHRISTMAS/NEW YEAR

AUTHOR OF REPORT:	Executive Assistant
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 - A.32 Closure of Facilities & End of Year Function - Christmas/New Year

### OFFICER RECOMMENDATION

**That Council ADOPTS Council Policy A32 'Closure of Facilities & End of Year Function - Christmas/New Year' as contained in Attachment 1**

### BRIEF SUMMARY

Officers are seeking to introduce a policy to provide clarity from Council on the expectations for service delivery and department closures over the Christmas and New Year period and guide staff who organise the annual Christmas function for elected members and employees.

This Policy is designed to provide clarity and consistency in Shire operations during the holiday season while ensuring that essential services remain accessible to the community. This structured approach helps in planning and resource allocation, ensuring a smooth transition during the festive period. With this Policy in place, there will not be a need to present an item to Council each year for approval.

### BACKGROUND/COMMENT

#### *Annual Christmas Function*

The Shire of Wagin's End of Year Christmas Function recognises and celebrates the contributions of officers and elected members, throughout the year. This annual event fosters a sense of community and appreciation within the Shire, providing an opportunity to acknowledge the hard work and dedication of its people.

The Chief Executive Officer (CEO), in consultation with the Shire President, will select the date and venue for the event. The function will be scheduled around the last Friday in November or the first or second Friday in December, allowing for flexibility to accommodate other end-of-year commitments.

This policy is designed to ensure that individuals who have contributed to the Shire's operations over the year are recognised and included. The involvement of the CEO

and Shire President in selecting the date, venue, and guest list ensures that the event aligns with the Shire's values and operational needs.

### *Christmas Closure*

The proposed Christmas Closure aims to standardise the operational schedule for various Shire services and departments during the Christmas and New Year period. The objective is to provide clear guidance on the closure and reopening times while ensuring that essential services remain available to the community. Wherever possible staff will take annual leave to recharge after a busy year and manage leave credits.

Overall, the policy proposes that the Administration Office and Library close at noon on Christmas Eve, reopening the next working day following the New Year's Day public holiday.

The Works department and Homecare closes up to three (3) working days before Christmas at the close of business and reopens up to three (3) working days after the New Year's Public Holiday.

### *Closure Timetable*

This policy is written to align with the current Christmas closure routine of the Shire's departments. To accommodate varying operational needs, the Chief Executive Officer (CEO) has the discretion to adjust these closure times, allowing for flexibility depending upon what day of the week Christmas/ New Year Public Holidays fall on.

### *Essential Services and Community Facilities*

Community facilities, such as the Wagin Memorial Swimming Pool and the Wagin Refuse Site, Wagin Caravan Park will continue to operate normally, only closing on the respective public holidays. The Homecare department will ensure the delivery of essential services during this time.

The CEO will identify any other essential operations that must continue during the closure period each year and ensure that appropriate staffing is available to support these services. This ensures that critical community needs are met even when most services are closed.

Each year, emergency contacts and closure dates are provided to members of parliament, regulatory authorities, other local governments, emergency service entities, and key community contacts. Relevant information about closures, services, and contacts is posted on the Shire's official website. Notices will also be placed at the Administration Office and Library, in line with local public notice requirements, advising the community of these arrangements.

Information related to the management of fire and harvest ban notices, as well as other emergency-related information, is prepared in liaison with fire control officers

and distributed to stakeholders. This ensures that the community is well-informed and prepared for any emergencies during the closure period.

### **CONSULTATION/COMMUNICATION**

Administration, Community Service, Works and Homecare departments.

### **STATUTORY/LEGAL IMPLICATIONS**

Observing public holidays is a legal requirement under employment awards.

This policy ensures employees receive appropriate notice for leave and closures.

### **POLICY IMPLICATIONS**

The draft policy is provided for Council's consideration

### **FINANCIAL IMPLICATIONS**

There are no direct financial implication as the event is budgeted and all leave entitlements are within budgets or reserves for that purpose.

### **STRATEGIC IMPLICATIONS**

There are no direct strategic implications to this item. However, the end of year function is an important means of recognition and for bringing diverse functions together.

### **VOTING REQUIREMENTS**

Simple Majority



## **A.32 CLOSURE OF FACILITIES & END OF YEAR FUNCTION - CHRISTMAS/NEW YEAR**

<b>POLICY NUMBER</b>	<b>A.32</b>
<b>POLICY TYPE</b>	<b>ADMINISTRATION</b>
<b>DATE ADOPTED</b>	<b>DRAFT</b>
<b>REVIEW DATE</b>	<b>2027</b>
<b>DELEGATION APPLICABLE</b>	<b>NO</b>

### **OBJECTIVE**

To provide guidance to staff when organising of the annual Christmas function for elected members and employees.

To provide clarity on the expectations for service delivery over the Christmas and New Year period.

### **END OF YEAR CHRISTMAS FUNCTION**

The Shire of Wagin hosts an annual Christmas function to recognise the contribution of Officers and elected members during the year.

The Chief Executive Officer, in consultation with the Shire President, will select the date and venue for the event. It will be scheduled around the last Friday in November or the first or second Friday in December.

Invitations are extended to elected members, employees and partners each year as follows:

#### **Employees**

- All full-time and permanent part-time employees, including those who have resigned their position since July 1 in the current calendar year, shall be invited.
- All casual employees who have worked a minimum total of fifty (50) hours since July 1 in the current calendar year shall be invited.

#### **Elected Members**

- All current serving elected members, and elected members who vacated their positions during the current calendar year.

#### **Invited guests**

- As determined by the Chief Executive Officer in consultation with the Shire President

### **CHRISTMAS CLOSURE**

#### **Closure Timetable**

The Administration Office and Library close at noon on Christmas Eve, reopening the next working day following the New Year's Day public holiday. The Works department and Homecare closes up to three (3) working days before Christmas at the close of business and reopens up to three (3) working days after the New Year's Public Holiday.

Notwithstanding the above, the Chief Executive Officer will have the discretion to vary the time of closure so that the period may include up to one working day before Christmas Day and up to two working days after the above reopening day schedule in the New Year.



### **Community Facilities**

Community Facility operations such as the Wagin Memorial Swimming Pool and the Wagin Refuse Site will remain open as normal during this period, closing on the respective Public Holidays.

The Wagin Caravan Park is considered an essential service as it is operating during a peak season,

### **Advertising the Closure**

Employees must be given at least 28 days' notice of the closure period, or as per the industry award notice period requirements that are longer than 28 days.

Community notice of three weeks prior to the commencement of the closure period, the CEO or their delegate will notify all Shire employees of the closure dates for that year and advertise the dates of the closure period on the Shire's:

- website,
- social media page (Facebook), and
- local community newsletter
- public noticeboards.

These advertisements are to include details of the emergency contact number(s) for customers to access essential operations during the closure period.

### **Maintaining essential services**

The CEO will determine what essential operations are to be provided during the closure period each year and ensure that appropriate employees are available to resource the provision of these operations.

### **Leave arrangements for employees**

Unless otherwise approved by the CEO, employees will be required to use their leave entitlements during the closure period for those days that are not designated public holidays.

### **GUIDELINES**

Local Government Act 1995

Local Government (Administration) Regulations 1996

Local Government Officers (Western Australia) Award 2021

Municipal Employees (Western Australia) Award 2021

### **HISTORY**

### **RESPONSIBLE OFFICER**

Chief Executive Officer

### 8.1.9 LOCAL PLANNING STRATEGY – CONSIDERATION OF APPROVAL FOR THE PURPOSE OF CERTIFICATION BY THE WESTERN AUSTRALIAN PLANNING COMMISSION AND ADVERTISING

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GR.SL.36
STRATEGIC DOCUMENT REFERENCE:	Local Planning Scheme
ATTACHMENTS:	Attachment 1 - Draft Local Planning Strategy

#### OFFICER RECOMMENDATION

##### That Council:

1. **ENDORSES** the draft Local Planning Strategy in attachment 1 and **REQUESTS** that the Chief Executive Officer provide a copy to the Western Australian Planning Commission for certification to proceed with advertising
2. Subject to the Western Australian Planning Commission's certification, **APPROVES** that the certified Draft Local Planning Strategy for the Shire of Wagin for public comment for a period of not less than 21 days, noting that the certified draft will have amendments to form to comply with the WAPC's requirements for advertising.
3. **REQUESTS** that the Chief Executive provide the certified draft Local Planning Strategy to all Agencies who may have an interest for their comment for a period of not less than 21 days
4. **NOTES** that submissions received will be presented to Council at which time Council may consider adopting the Local Planning Strategy and providing the adopted Strategy to the WAPC for the WAPC's final endorsement.

#### BRIEF SUMMARY

Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015* require local governments to have a Local Planning Strategy.

In July 2023, the Shires of Wagin, West Arthur, and Williams agreed to collaborate to create a joint local planning strategy to guide future development and land use in their districts and to meet their statutory obligations. The Department of Planning, Lands and Heritage (DPLH) agreed to complete the first drafts of the local planning strategy at no cost to the Shires, other than the creation of maps at an hourly rate.

The process for completing a local planning strategy involves several steps:

1. certification by the Western Australian Planning Commission (WAPC) that the Strategy is ready for advertising
2. formal advertising by the Council, including providing the Strategy to State Government agencies for comment
3. following advertising, formal adoption by Council and final approval by the Western Australian Planning Commission.

The Shires involved are about to embark on the first step, seeking WAPC certification for advertising. Officers and the DPLH recommend that at this time, Council also agrees to advertise which would commence step 2.

### **BACKGROUND/COMMENT**

On 2 July 2024, DPLH presented to Council on the draft Strategy with a focus on strategic planning for the townsites. Following feedback received from the Council at that session and from the Shire's of West Arthur and Williams, the DPLH has provided a version of the Strategy ready for Councils to consider approving for certification by the Western Australian Planning Commission.

The Strategy as proposed to be presented to the WAPC is provided for in Attachment 1.

In providing the version for Council's consideration, the DPLH have noted that there are minor amendments proposed to be made in formatting prior to advertising. The Officer from the DPLH stating that:

*"The document is 95%, and in my view suitable for consideration by councillors, particularly noting our recent briefings. There are a couple of things which I will endeavour to have sorted out so that the document is 100% suitable for advertising, these relate mainly to some formatting issues (tables not providing headers across pages) and the final background maps needing file size reductions (you'll see I found a workaround for the purpose of Councils considering, but this will not be acceptable for advertising)."*

The Local Planning Strategy requires both a combined vision for the three local governments and an individual vision for the Shire of Wagin.

In respect to the joint vision, the Shire of West Arthur had suggested:

*"To foster sustainable growth and development within the Shires of Wagin, Williams, and West Arthur by embracing our rich agricultural heritage, enhancing our vibrant communities, and preserving our unique natural landscapes. Together, we will cultivate economic opportunities, improve infrastructure, and promote a high quality of life for all residents, ensuring a resilient and prosperous future."*

This joint vision is supported by the Shire of Williams and the Department preparing the draft Local Planning Strategy. Officers from the Shire of Wagin also support the vision and note that wordsmithing a joint vision between three Councils is not ideal and recommend that Council endorse the version of the Strategy presented with the joint vision proposed.

The Local Planning Strategy represents an overarching future direction for the Shires. It does not commit the Shires to a specific course of action and does not limit future land use or land use planning.

Council should be aware that the Strategy is indicative not prescriptive. The Strategy is important in direction setting but that the Local Planning Scheme which sits under a Strategy remains the 'rulebook' by which land use planning is determined. A Strategy may be amended after it has been formally adopted in accordance with Regulation 17 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The DPLH has recommend that at this time, the Shires approve the Local Planning Strategy both for certification by the WAPC and subject to the amendments to formatting required for advertising, also for advertising. This will enable the process for the three Shires involved to be more efficient and avoid the need for an additional report to Council.

Following certification and advertising, all Shires will be presented with the submissions received which will enable consideration of adopting the Local Planning Strategy.

### **CONSULTATION/COMMUNICATION**

Consultation with Council occurred at the 2 July 2024 session. Following certification by the WAPC the Strategy will be formally advertised.

### **STATUTORY/LEGAL IMPLICATIONS**

The relevant sections of the *Planning and Development (Local Planning Schemes Regulations 2015* are provided verbatim below:

#### **11. Requirement for local planning strategy for local planning scheme**

- (1) A local government must prepare a local planning strategy in accordance with this Part for each local planning scheme that is approved for land within the district of the local government.
- (2) A local planning strategy must —
  - (aa) be prepared in a manner and form approved by the Commission; and
  - (a) set out the long-term planning directions for the local government; and
  - (b) apply any State or regional planning policy that is relevant to the strategy; and



- (c) provide the rationale for any zoning or classification of land under the local planning scheme.
- (3) A local planning strategy may be prepared concurrently with the local planning scheme to which it relates.

## **12. Certification of draft local planning strategy**

- (1) Before advertising a draft local planning strategy under regulation 13 the local government must provide a copy of the strategy to the Commission.
- (2) On receipt of a copy of a draft local planning strategy the Commission must, as soon as reasonably practicable, assess the strategy for compliance with regulation 11(2).
- (3) If the Commission is not satisfied that a draft local planning strategy complies with regulation 11(2) the Commission may, by notice in writing, require the local government to —
  - (a) modify the draft strategy; and
  - (b) provide a copy of the draft strategy as modified to the Commission for assessment under subregulation (2).
- (4) If the Commission is satisfied that a draft local planning strategy complies with regulation 11(2) it must certify the strategy accordingly and provide a copy of the certification to the local government for the purpose of proceeding to advertise the strategy.

## **13. Advertising and notifying local planning strategy**

- (1) A local government must, as soon as reasonably practicable after being provided with certification that a local planning strategy complies with regulation 11(2), advertise the strategy as follows —
  - (a) publish in accordance with regulation 76A the strategy and a notice giving details of —
    - (i) how the strategy is made available to the public in accordance with regulation 76A; and
    - (ii) the manner and form in which submissions may be made; and
    - (iii) the period under subregulation (2) for making submissions and the last day of that period;
  - [(b) deleted]*
  - (c) give a copy of the notice to each public authority that the local government considers is likely to be affected by the strategy;
  - [(d) deleted]*
  - (e) advertise the strategy as directed by the Commission and in any other way the local government considers appropriate.
- (2) The period for making submissions on a local planning strategy is —
  - (a) the period of 21 days after the day on which the notice of the strategy is first published under subregulation (1)(a); or
  - (b) a longer period approved by the Commission.

[(3) *deleted*]

- (4) Notice of a local planning strategy as required under subregulation (1) may be given in conjunction with the notice to be given under regulation 20(1) for the scheme to which it relates.

*[Regulation 13 amended: SL 2020/252 r. 7.]*

#### **14. Consideration of submissions**

- (1) After the expiry of the period within which submissions may be made in relation to a local planning strategy, the local government must review the strategy having regard to any submissions made.
- (2) The local government may —
  - (a) support the local planning strategy without modification; or
  - (b) support the local planning strategy with proposed modifications to address issues raised in the submissions.
- (3) After the completion of the review of the local planning strategy the local government must submit to the Commission —
  - (a) a copy of the advertised local planning strategy; and
  - (b) a schedule of the submissions received; and
  - (c) particulars of any modifications to the advertised local planning strategy proposed by the local government.

#### **15. Endorsement by Commission**

- (1) Within 60 days of the receipt of the documents referred to in regulation 14(3) the Commission may —
  - (a) endorse the strategy without modification; or
  - (b) endorse the strategy with some or all of the modifications proposed by the local government; or
  - (c) require the local government to modify the strategy in the manner specified by the Commission before the strategy is resubmitted to the Commission for endorsement; or
  - (d) refuse to endorse the strategy.
- (2) The Minister or an authorised person may extend the time referred to in subregulation (1).

#### **16. Publication of endorsed local planning strategy**

- (1) The Commission must ensure that an up-to-date copy of each endorsed local planning strategy that is in effect is published in a manner the Commission considers appropriate.
- (2) A local government must ensure that an up-to-date copy of each endorsed local planning strategy of the local government that is in effect is published in accordance with regulation 76A.



- 
- (3) Subregulation (2) is an ongoing publication requirement for the purposes of regulation 76A(5)(a).

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

The Local Planning Strategy contributes to all five key results areas in the Strategic Community Plan.

### **VOTING REQUIREMENTS**

Simple Majority.



## Shires of Wagin, West Arthur and Williams Joint Local Planning Strategy



## Amendments

Reference	Version	Date
Version 0	Draft for Council Consideration	11 July 2024
	Draft for WAPC Certification	
	Draft for Advertising	
	Draft for WAPC Endorsement	
	Final Strategy	
	Amendment X	

### Preparation

The Shires of Wagin, West Arthur and Williams Joint Local Planning Strategy has been prepared in accordance with Part 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The Shires of Wagin, West Arthur and Williams have worked together to prepare the Strategy with assistance from the:



Department of **Planning,  
Lands and Heritage**



## Contents

PART 1 .....	5
1.0 Introduction .....	5
1.1 Vision .....	5
1.2 Issues/opportunities .....	6
1.2.1 Overview .....	6
1.2.2 Community, urban growth and settlement .....	7
1.2.3 Economy and employment .....	11
1.2.4 Environment .....	16
1.2.5 Infrastructure .....	19
1.3 Planning areas .....	22
1.3.1 Wagin .....	22
1.3.2 West Arthur .....	28
1.3.3 Williams .....	34
1.4 Strategy maps .....	40
Figure 1 Shires of Wagin, West Arthur and Williams Strategy Map .....	40
Figure 2 Wagin Townsite Strategy Map .....	41
Figure 3 West Arthur townsites Strategy Map .....	42
Figure 4 Williams Townsite Strategy Map .....	43
1.5 Implementation and review .....	44
PART 2 .....	46
2. Introduction .....	46
2.1 State and regional planning context .....	46
2.1.1 State Planning Strategy 2050 .....	46
2.1.2 State Planning Policies .....	46
2.1.3 Regional planning context .....	53
2.1.4 Operational policies .....	54
2.1.5 Position Statements and Guidelines .....	56
2.1.6 Other relevant State or regional strategies, plans and policies .....	58
2.2 Local planning framework .....	60
2.2.1 Strategic Community Plan .....	60
2.2.2 Local planning schemes .....	63
2.2.3 Local planning policies .....	64
2.2.4 Structure plans .....	65
2.2.5 Other relevant strategies, plans and policies .....	66
2.3 Local government profile .....	70
2.3.1 Demographic profile and population forecast .....	70
2.3.2 Dwelling supply/dwelling yield analysis .....	76
2.4 Community, urban growth and settlement .....	78

2.4.1	Housing .....	78
2.4.2	Built form and character .....	78
2.4.3	South West Native Title Settlement Agreement .....	81
2.4.4	Cultural Heritage .....	82
2.4.5	Rural land use .....	85
2.4.6	Public open space and community facilities .....	88
2.4.7	Hazards .....	91
2.5	Economy and employment .....	93
2.5.1	Agriculture and rural industry .....	93
2.5.2	Mining and basic raw material extraction .....	93
2.5.3	Industry .....	94
2.5.4	Tourism .....	95
2.5.5	Other business and community services .....	96
2.6	Environment .....	96
2.6.1	Natural areas .....	96
2.6.2	Water resources .....	97
2.6.3	Basic raw materials .....	98
2.7	Infrastructure .....	99
2.7.1	Primary roads .....	99
2.7.2	Rail .....	99
2.7.3	Airfields .....	99
2.7.4	Water .....	101
2.7.5	Sewer .....	102
2.7.6	Electricity .....	103
2.7.7	Telecommunications .....	103
2.7.8	Drainage .....	104
2.7.9	Waste Management .....	105
2.8	Planning context maps .....	106
Figure 5	Heritage Map .....	106
Figure 6	Hazards Map .....	107
Figure 7	Mineral resources Map .....	108
Figure 8	Environmental Map .....	109
Figure 9	Infrastructure Map .....	110
Endorsement	.....	111

# PART 1

## Strategy

### 1.0 Introduction

The Shires of Wagin, West Arthur and Williams Local Planning Strategy comprises:

- Part 1 – Strategy; and
- Part 2 – Background Information and Analysis.

This Local Planning Strategy is a joint strategy which applies to the Shires of Wagin, West Arthur and Williams (the 'Strategy Area') as on the Shires of Wagin, West Arthur and Williams Strategy Map (Figure 1 - Page 40).

This Local Planning Strategy comes into operation on the day on which it is endorsed by the Western Australian Planning Commission (WAPC).

As required by Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, a local planning strategy must:

- (aa) be prepared in a manner and form approved by the WAPC; and
- (a) set out the long-term planning directions for the local government; and
- (b) apply any State or regional planning policy that is relevant to the local planning strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Local Planning Strategy forms the strategic basis for the preparation, implementation and review of each of the Shires of Wagin, West Arthur and Williams local planning schemes.

The Shires of Wagin, West Arthur and Williams occupy the south-west corner of the Wheatbelt region and are predominantly driven by the agricultural sector. A joint strategy is useful to address long-term planning directions across local government boundaries in a coordinated manner.

### 1.1 Vision

The vision of the Local Planning Strategy outlines the 15-year vision for how land use change and development will occur within the Shires of Wagin, West Arthur and Williams. The vision has regard to the strategic community plan of each shire, but recognises that any community aspirations for future land use change and development is balanced with the requirements of planning legislation and policy. This Local Planning Strategy will provide for the expression of how broader State planning requirements can be applied and ultimately implemented at a local level.

The vision of the local planning strategy is:

***“To foster sustainable growth and development within the Shires of Wagin, West Arthur and Williams by embracing our rich agricultural heritage, enhancing our vibrant communities, and preserving our unique natural landscapes. Together, we will cultivate economic opportunities, improve infrastructure, and promote a high quality of life for all residents, ensuring a resilient and prosperous future.”***



## 1.2 Issues/opportunities

### 1.2.1 Overview

Consistent with the State Planning Framework, planning issues and opportunities of relevance to each shire are presented under the following themes:

- Community, urban growth and settlement
- Economy and employment
- Environment
- Infrastructure

For each identified planning theme, planning directions and actions have been outlined. Planning directions are short statements that specify what is to be achieved or desired to address the relevant issues/opportunities under each theme. Each planning direction is supported by an action(s), that outlines what is proposed and how it may be undertaken.

The Local Planning Strategy includes planning directions and actions specific to each shire, and particularly their primary settlements which are Wagin, Darkan and Williams. These directions and actions will guide planning outcomes for the Strategy Area and the townsites. Directions and actions which are specific to places and locations are visually represented on the following strategy maps:

- Figure 1 - Shires of Wagin, West Arthur and Williams Strategy Map (page 40)
- Figure 2 - Wagin Townsite Strategy Map (page 41)
- Figure 3 - West Arthur townsites Strategy Map (Darkan, Bowelling and Duranillin) (page 42)
- Figure 4 - Williams townsites Strategy Map (Williams and Quindanning) (page 43)

### 1.2.2 Community, urban growth and settlement

#### Key issues/opportunities for the Strategy Area:

The Shires of Wagin, West Arthur and Williams shall pursue opportunities which assist to increase population inflow and maintain vibrant and prosperous townsites. To achieve this planning shall facilitate the development of high amenity settlements prioritising development outcomes which improve local sense of place, while also encouraging the retention of important community services. To support this planning will need to:

- Provide suitable and affordable housing in settlements to meet the needs of new and existing residents, key workers, and a broader growing workforce.
- Provide attractive, high quality and well-functioning town centres which foster a sense of place and encourage new residents and investment into the Strategy Area's primary towns.
- Support the protection of Aboriginal and historic heritage in recognition of its value to the Strategy Area's cultural identity and local sense of place.
- Leverage the mutually beneficial development outcomes afforded to the traditional landowners and each shire through the establishment of the Noongar Land Estate.
- Maintain and enhance community service programs and infrastructure, including: health, education, family, sport, recreation, arts, culture and leisure infrastructure.
- Mitigate the impact of natural disasters on the community and local economy including ensuring that land use and development addresses bushfire and flood risk.

#### Directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.2.2.1	<b>Residential land supply and housing</b>	Ensure sufficient unencumbered suitably zoned and serviced residential land is available in each of the primary settlements supporting a wide variety of lot sizes and housing types to suit the needs of all sectors of the community.	Each shire to provide for the zoning and coding of land for residential use in local planning schemes as broadly guided by the strategy maps (see Figures 1 - 4).  <i>Rationale: Refer to Part 2 items 2.2.1; 2.2.5; 2.3.2; and 2.4.1.</i>	Short term (1-5 years)
1.2.2.2			Each shire to undertake planning and explore funding opportunities, including grants, for the subdivision and development of suitable residential zoned land in the Strategy Area's primary townsites.  <i>Rationale: Refer to Part 2 items 2.2.1; 2.2.5; 2.3.2; 2.4.1, and 2.7.</i>	Ongoing

1.2.2.3		Support the provision of housing to increase available stock, quality, and diversity.	<p>Each shire to ensure local planning schemes provide for a diverse mix of housing land uses, facilitating alternative typologies, including:</p> <ul style="list-style-type: none"> <li>• Park home park</li> <li>• Ancillary dwelling</li> <li>• Workforce accommodation</li> <li>• Grouped dwelling</li> <li>• Multiple dwelling</li> <li>• Residential aged care facility</li> <li>• Independent living complex</li> </ul> <p><i>Rationale: Refer to Part 2 items 2.2.1; 2.2.5; 2.3.2; and 2.4.1.</i></p>	Short term (1-5 years)
1.2.2.4	<b>Built form and character</b>	Support development which enhances local sense of place, providing attractive, active and vibrant townscapes and streetscapes.	<p>Each shire to provide land use classifications and development requirements in local planning schemes to support development which enhances and/or preserves valued built form character in townsites.</p> <p><i>Rationale: Refer to Part 2 item 2.4.2 and 2.4.4.</i></p>	Short term (1-5 years)
1.2.2.5			<p>Each shire to undertake planning and explore opportunities for the funding, including grants, of streetscape upgrades in the Strategy Area's primary townsites.</p> <p><i>Rational: Refer to Part 2 item 2.4.2, 2.4.4 and 2.5.4.</i></p>	Ongoing
1.2.2.6	<b>South West Native Title Settlement</b>	Support and provide opportunities for the use of land within the Noongar Land Estate for development and cultural purposes.	<p>Each shire to engage with the trustee of the Noongar Land Estate to identify development opportunities, zone land in local planning schemes and facilitate land development to support the aspirations of the Noongar Boodja Trust.</p> <p><i>Rationale: Refer to Part 2 item 2.4.3.</i></p>	Ongoing

1.2.2.7	<b>Heritage</b>	Support the protection and conservation of sites with significant heritage and cultural values and continue to reflect each shire's unique heritage.	Each shire, where necessary, to review its local planning framework to provide town planning controls for heritage places, which may include the preparation of a heritage list. <i>Rationale: Refer to Part 2 item 2.4.4.</i>	Short term (1-5 years)
1.2.2.8			Each shire to ensure that land use planning and development activities occur in a manner which respect and protect Aboriginal heritage sites and objects. <i>Rationale: Refer to Part 2 item 2.4.4.</i>	Ongoing
1.2.2.9	<b>Community facilities and public open space and</b>	Provide education and health services and infrastructure to meet the needs of a diverse population.	Each shire to ensure its local planning framework facilitates development and expansion of health services to benefit families, the elderly, those with disabilities and the Aboriginal community. <i>Rationale: Refer to Part 2 item 2.4.6.</i>	Short term (1-5 years)
1.2.2.10		Facilitate the provision of and access to a range of education facilities and childcare services to meet the ongoing demands of the community.	Each shire to ensure local planning schemes support existing educational establishments, and provide opportunities for new facilities in the event demand necessitates their delivery. <i>Rationale: Refer to Part 2 item 2.4.6.</i>	Ongoing
1.2.2.11			Each shire to provide for the expansion and ongoing operation of existing childcare services, while ensuring planning frameworks contemplate childcare land uses in appropriate locations. <i>Rationale: Refer to Part 2 item 2.4.6.</i>	Ongoing

1.2.2.12		Maintain and provide public open spaces, community facilities and services to meet the needs of the community.	Each shire to ensure that land use planning supports the delivery of community services and facilities and recreational areas which cater to emerging trends and community needs including young people, those who are aging, and people with a disability.  <i>Rationale: Refer to Part 2 item 2.4.6.</i>	Ongoing
1.2.2.13	<b>Hazards</b>	Mitigate the occurrence of significant impacts from natural disasters and hazards.	Each shire to review its local planning framework and implement controls which require bushfire risk assessment and mitigation where development intensification or rezoning is considered in bushfire prone areas.  <i>Rationale: Refer to Part 2 item 2.4.7.</i>	Short term (1-5 years)
1.2.2.14			Each shire to ensure its local planning framework prohibits development within any identified floodway, while also implementing development controls for any development at risk of impacts from a 100 year average recurrence interval (ARI) flood event.  <i>Rationale: Refer to Part 2 item 2.4.7.</i>	Short term (1-5 years)

### 1.2.3 Economy and employment

#### Key issues/opportunities for the Strategy Area:

The Shires of Wagin, West Arthur and Williams shall endeavour to promote development outcomes which strengthen the local economy, particularly outcomes which support the ongoing resilience and growth of the agricultural sector. To promote business and employment opportunities planning will need to:

- Prioritise rural land for agricultural use, while providing flexibility for alternative uses which do not undermine existing primary production on surrounding land.
- Identify and enable the attraction of businesses which value add to the Strategy Area's agricultural base while ensuring a suitable supply of land for primary production is maintained.
- Support a diverse range of land uses in appropriate locations contributing to economic output.
- Encourage the accommodation of the 'permanent and temporary workforce' in the primary townsites, providing the opportunity for flow-on economic and development benefits in settlement areas.
- Enhance infrastructure and services to support the growth of the tourism economy.

#### Directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.2.3.1	<b>Agriculture and rural industry</b>	Ensure continued protection of rural land from incompatible land uses, noting their economic, natural resource, food production, environmental and landscape values.	Each shire to introduce the 'Rural' zone to its local planning scheme with model zone objectives that elevate the protection of broadacre agricultural activities and ongoing maintenance of environmental qualities.  <i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i>	Short term  (1-5 years)
1.2.3.2			Each shire to limit the fragmentation of rural land by only supporting subdivision in the Rural zone in exceptional circumstances and limit the introduction of sensitive land uses that may compromise existing and future potential primary production.  <i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i>	Ongoing

Item	Theme	Planning Direction	Action	Time frame
1.2.3.3			<p>Subject to its identification by the Government department responsible for agriculture, 'High Quality Agricultural Land' should be prioritised in the local planning scheme for traditional agricultural land uses including extensive and intensive agricultural operations.</p> <p><i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i></p>	Ongoing
1.2.3.4			<p>Each shire to introduce the 'Industry - rural' land use into its local planning scheme and contemplate this use in the Rural zone to provide for industry which supports and/or is associated with primary production.</p> <p><i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i></p>	Short term (1-5 years)
1.2.3.5		Promote the flexible use of rural land in appropriate locations to support a wide range of land uses which can provide economic benefit.	<p>Where water and other natural resources permit, each shire to ensure its local planning scheme facilitates more intensive and diverse use of rural land for the production of higher value agricultural products.</p> <p><i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i></p>	Ongoing
1.2.3.6			<p>Each shire, where appropriate, to contemplate non-rural land uses with regional benefits on rural land, including facilities for renewable energy production, cultural pursuits, and tourism, in its local planning scheme and include criteria to guide their siting and compatibility with surrounding land uses and natural resources.</p> <p><i>Rationale: Refer to Part 2 item 2.4.5 and 2.5.1.</i></p>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.2.3.7			<p>Each shire to ensure its local planning scheme provides provisions to control the development of renewable energy facilities, ensuring these land uses are:</p> <ul style="list-style-type: none"> <li>• suitably setback from sensitive land uses to mitigate offsite impacts; and</li> <li>• located close to the electricity network grid; and</li> <li>• developed on cleared land, and without unacceptable impacts on environmental, cultural or visual landscape values; and</li> <li>• able to coexist with the agricultural operations present on the land, or otherwise occur on land with low agricultural value.</li> </ul> <p><i>Rationale: Refer to Part 2 item 2.1.5, 2.4.5 and 2.7.6.</i></p>	Short term (1-5 years)
1.2.3.8	<b>Commerce and industry</b>	Support a diverse range of local business and employment opportunities within settlements.	<p>Each shire to support and facilitate the orderly planning and redevelopment of vacant commercial floor space within the Wagin, Darkan and Williams townsites and actively encourage rejuvenation through flexible development requirements and guidelines.</p> <p><i>Rationale: Refer to Part 2 item 2.1.2, 2.2.1, 2.4.2 and 2.5.5.</i></p>	Ongoing



Item	Theme	Planning Direction	Action	Time frame
1.2.3.9			Each shire to ensure its local planning scheme includes provisions and contemporary land use definitions to control and contemplate uses which are complimentary to agricultural industry, particularly workforce accommodation and forestry uses.  <i>Rationale: Refer to Part 2 items 2.1.5, 2.2.1, 2.4.1, 2.4.5, 2.5.1, 2.5.3 and 2.5.5.</i>	Ongoing
1.2.3.10			Each Shire to ensure its local planning scheme includes provisions and contemporary land use definitions to control and contemplate uses to attract industry, particularly those industries seeking opportunities outside of the Perth Metropolitan Region and with synergies to agriculture, including but not limited to manufacturing, freight and mechanical servicing.  <i>Rationale: Refer to Part 2 item 2.2.1, 2.2.5, 2.5.1 and 2.5.3.</i>	Ongoing
1.2.3.11	<b>Tourism</b>	Encourage the growth of a diversified tourism economy, including providing a diverse offering of short-term accommodation types.	Each shire to review land use permissibility in its local planning scheme to ensure it is sufficiently flexible to support tourism land uses, particularly short-term accommodation (including 'short-term rental accommodation') type uses, in compatible zones.  <i>Rationale: Refer to Part 2 item 2.1.5, 2.1.6, 2.2.1, 2.2.5, 2.4.5 and 2.5.4.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.2.3.12			<p>Explore opportunity for collaboration between all three shires to develop an integrated cycling and walking 'rail trail' utilising redundant railway reserves. Staged delivery has the potential to link Wagin and Williams via Bowelling and Darkan, with long-term potential to join with neighbouring shires in the region.</p> <p><i>Rationale: Refer to Part 2 item 2.1.6, 2.2.1, 2.4.6 and 2.5.4.</i></p>	Medium term (5-10 years)
1.2.3.13			<p>Each Shire to consider the value of its visual landscapes and, where necessary, ensure its planning framework provides suitable protections from development which might compromise the unique visual characteristics that are highly valued by the community and tourism economy.</p>	Short term (1-5 years)

### 1.2.4 Environment

#### Key issues/opportunities for the Strategy Area:

The Shires of Wagin, West Arthur and Williams place significant value on the natural environment afforded to the Strategy Area. Accordingly, the broad planning direction sought shall promote best practice development and management practices to continue to protect natural resources. To preserve and enhance the natural environment planning will need to:

- Maintain the integrity of the water resources in the Strategy Area, including surface water catchments, waterways, wetlands and underground water assets.
- Support the protection, regeneration and long term preservation of natural habitats through appropriate land uses classification and development control.
- Provide for the development of renewable energy sources in appropriate locations and where agricultural output is not compromised.
- Balance the need to support opportunities for mining and basic raw material extraction with the need to preserve the Strategy Area's environmental qualities.

#### Directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.2.4.1	<b>Natural areas and rural landscapes</b>	Protect, conserve and enhance environmental and landscape values for the benefit of current and future generations.	Each shire to introduce the 'Environmental Conservation' zone/reserve into its local planning scheme and, where appropriate, classify land with identified environmental values for conservation purpose.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5, 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.2.4.2			Each shire to ensure the objectives of the 'Rural' zone in its local planning scheme elevate the protection and maintenance of environmental qualities.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5, 2.6.1 and 2.6.2.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.2.4.3	<b>Water resources</b>	Manage land use to protect water resources for drinking water, amenity, environmental management, recreation, tourism, agriculture, mining, industry and cultural heritage.	Each shire to review its local planning scheme and, where appropriate, classify Crown Land containing major waterways, lakes and wetlands to protect natural resource values consistent with the classifications established under the Model Provisions of the Planning and Development (local Planning Schemes) Regulations 2015.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5, 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.2.4.4			Each shire to implement provisions in its local planning scheme which require the impact of land use proposals on water resources to be considered. This may include putting in place measures to ensure there is no impact from run-off, effluent release or increase to nutrient/salinity levels. The planning framework should also consider groundwater resources with a view to ensuring proposals for abstraction are sustainable.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5 and 2.6.2.</i>	Short term (1-5 years)
1.2.4.5	<b>Basic raw materials and Mining</b>	Support the responsible extraction and use of known basic raw material resources and minerals.	Each shire to recognise in its local planning scheme the right to inform the Ministers for Planning and Mines in writing that the granting of a mining or general purpose lease is contrary to the provisions of the local planning scheme and review scheme permissibility of mining operations to reflect right to mine under the <i>Mining Act 1978</i> .  <i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5 and 2.6.3.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.2.4.6			<p>Each shire to review and, where necessary, introduce a special control area(s) to its local planning scheme to protect known basic raw material resources from encroachment by incompatible land uses.</p> <p><i>Rationale: Refer to Part 2 item 2.1.2, 2.1.3, 2.4.5 and 2.6.3.</i></p>	Short term (1-5 years)

### 1.2.5 Infrastructure

#### Key issues/opportunities for the Strategy Area:

The Shires of Wagin, West Arthur and Williams recognise the critical importance of providing, protecting and maintaining infrastructure which services the ongoing and future needs of the community and industry in a sustainable manner. Planning in relation to infrastructure will need to:

- Ensure zoning, subdivision and development is coordinated with the provision of local and regional infrastructure.
- Provide for the long term protection of key essential service infrastructure.
- Support the development and use of renewable energy sources.
- Provide for the safe and efficient operation of key transport infrastructure including its ongoing maintenance and repair.
- Support appropriate long-term local and regional waste management strategies.

#### Directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.2.5.1	Roads and rail	Provide a safe, efficient and effective movement network for people and freight that is integrated with land uses to provide for better accessibility and sustainability.	<p>Each shire to identify the location and extent of all existing and proposed transport infrastructure on the local planning scheme maps including 'primary and other regional roads', significant local government roads, and railway corridors and, where appropriate, apply suitable reserve classifications as established under the Model Provisions of the Planning and Development (local Planning Schemes) Regulations 2015.</p> <p>Where necessary, local planning schemes should implement development controls to protect the role of 'primary and other regional roads' and railways for the conveyance of vehicular traffic, and/or passengers and freight.</p> <p><i>Rationale: Refer to Part 2 item 2.7.1, and 2.7.2.</i></p>	Short term (1-5 years)

1.2.5.2			<p>Each shire to investigate measures, where relevant and necessary, for the delivery of new or upgraded infrastructure, including via the provision of monetary contributions, to support the orderly development of an area. Any such provisions shall be consistent with the objectives and measures established under State Planning Policy 3.6 – Infrastructure Contributions.</p> <p><i>Rationale: Refer to Part 2 item 2.1.2, 2.2.1, 2.5, and 2.7.</i></p>	Short term (1-5 years)
1.2.5.3			<p>Each shire to identify and zone unconstructed roads deemed surplus to requirements to support potential amalgamation into adjoining properties.</p> <p><i>Rationale: Refer to Part 2 item 2.7.1.</i></p>	Short term (1-5 years)
1.2.5.4	Utility services	Provide for efficient and equitable access to public utilities by all of the community.	<p>Each Shire, in collaboration with State service providers (Water Corporation, Western Power, etc.), to determine future utility service capacity needs and identify suitable sites for the construction of new infrastructure.</p> <p><i>Rationale: Refer to Part 2 item 2.2.1 and 2.7.</i></p>	Short term (1-5 years)
1.2.5.5			<p>Each shire to implement controls in its local planning scheme to ensure that development outside of the primary townsites of Wagin, Darkan and Williams is required to provide a suitable fit-for-purpose on-site water supply.</p> <p><i>Rationale: Refer to Part 2 item 2.7.4.</i></p>	Short term (1-5 years)

1.2.5.6			<p>Each shire to define telecommunications infrastructure in its local planning scheme, and provide for this use to be contemplated in appropriate locations to support improved digital connectivity.</p> <p><i>Rationale: Refer to Part 2 item 2.7.7.</i></p>	<p>Short term (1-5 years)</p>
1.2.5.7		<p>Ensure that all future use and development of land within the buffer areas of existing or proposed major infrastructure is compatible with the long term operation of these facilities.</p>	<p>Each Shire, where appropriate, to identify suitable buffers in the planning framework to protect existing and proposed utility infrastructure, including waste water treatment plants and water treatment facilities.</p> <p><i>Rationale: Refer to Part 2 item 2.2.1 and 2.7.</i></p>	<p>Short term (1-5 years)</p>
1.2.5.8	<b>Regional infrastructure</b>	<p>Plan for strategic regional infrastructure which supports the ongoing sustainable development in the Strategy Area and surrounding region.</p>	<p>Each shire to define renewable energy facility in its local planning scheme, and provide for this use to be contemplated in appropriate locations.</p> <p><i>Rationale: Refer to Part 2 item 2.1.5, 2.4.5 and 2.7.6</i></p>	<p>Short term (1-5 years)</p>
1.2.5.9			<p>Explore opportunity for collaboration between all three shires to develop a regional waste management approach, including the identification of potential future waste sites, and once identified, put in place measures in the local planning framework to support a regional waste initiative.</p> <p><i>Rationale: Refer to Part 2 item 2.2.1 and 2.7.8.</i></p>	<p>Long term (10-15 years)</p>



## 1.3 Planning areas

### 1.3.1 Wagin

*Key issues/opportunities for the Shire of Wagin:*

- Encouraging population growth and economic diversification, to reduce the dependency on agriculture and increase the resilience of the community.
- Balancing the needs of the agricultural sector, which is the main economic activity in the area, with the protection of the natural environment and biodiversity.
- Providing adequate interface between residential land in the Wagin townsite and surrounding rural land to ensure a sustainable coexistence between sensitive and rural land uses.
- Enhancing the liveability and attractiveness of the Wagin townsite, while preserving its heritage and rural character.

#### Shire of Wagin directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.3.1.1	<b>Residential land supply and housing</b>	Support the provision of housing to increase available stock, quality, and diversity.	Shire of Wagin to review the residential density codes in its local planning scheme and, where appropriate, introduce R10/17.5 dual coding to encourage reticulated sewer uptake consistent with Government Policy and to support medium density development, including aged and affordable housing.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.4.1, and 2.7.5.</i>	Short term (1-5 years)
1.3.1.2			Shire of Wagin to review its local planning scheme and introduce a Rural Residential zone, supporting the preservation of lifestyle lots greater than one hectare while also providing a buffer between the Rural and Residential zones.  <i>Rationale: Refer to Part 2 item 2.3.2, 2.4.1, 2.4.2, and 2.4.5.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.1.3			Shire of Wagin to review its local planning scheme and introduce a Rural Smallholdings zone, supporting the preservation of lifestyle lots greater than four hectares, providing a buffer between the Rural and Residential zones, and assisting the conservation of landscape attributes.  <i>Rationale: Refer to Part 2 item 2.3.2, 2.4.1, 2.4.2, and 2.4.5.</i>	Short term (1-5 years)
1.3.1.4			Shire of Wagin to facilitate the reclassification of Rural zoned lots within the Wagin townsite boundary to Rural Residential and/or Rural Smallholdings zones, as is depicted on Figure 2.  <i>Rationale: Refer to Part 2 item 2.3.2, 2.4.1, 2.4.2, and 2.4.5.</i>	Short term (1-5 years)
1.3.1.5	<b>Commerce and industry</b>	Support a diverse range of local business and employment opportunities within settlements.	Shire of Wagin to facilitate the reclassification of Lots 449 and 450-452 Tudhoe Street, Lots 5 and 207 Stewart Road, and Lot 201 Wagin-Dumbleyung Road, Wagin from Rural to General Industry zone to accommodate industrial activities requiring large lots.  <i>Rationale: Refer to Part 2 item 2.5.3 and 2.7.3.</i>	Medium term (5-10 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.1.6			<p>Subject to verified demand, Shire of Wagin to provide for the reclassification of Lots 1,17-19 and 22 Kersley Road, Wagin to Light Industry to accommodate light industrial activities associated with the Wagin Airfield.</p> <p><i>Rationale: Refer to Part 2 item 2.5.3 and 2.7.3.</i></p>	Short term (1-5 years)
1.3.1.7			<p>Shire of Wagin to undertake planning and explore opportunities for the funding, including grants, to extend the reticulated sewerage service to support the ongoing development of the Wagin townsite's industrial area.</p> <p><i>Rationale: Refer to Part 2 item 2.1.2, 2.5.3 and 2.7.5.</i></p>	Ongoing
1.3.1.8			<p>Shire of Wagin, subject to community consultation, to facilitate the reclassification of Lot 32 Trent Street, Wagin (Reserve 9247) in the local planning scheme to a suitable zone/reserve with a view to supporting land uses which assist to activate the streetscape (restaurant, café, etc.).</p> <p><i>Rationale: Refer to Part 2 item 2.2.1, 2.4.2 and 2.5.5.</i></p>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.1.9	Tourism	Encourage the growth of a diversified tourism economy, including providing a diverse offering of short-stay accommodation types.	Shire of Wagin to review the land use classification applied to Lot 404 on DP 107051 and Lot 1802 on DP 211978 with a view to applying a mix of Tourism zone and Public Open Space reserve, supporting a range of short-term tourist accommodation land uses and the rehabilitation of the existing open space and drainage area.  <i>Rationale: Refer to Part 2 item 2.4.6 and 2.5.4.</i>	Short term (1-5 years)
1.3.1.10	Natural areas and rural landscapes	Protect, conserve and enhance environmental and landscape values for the benefit of current and future generations.	Shire of Wagin to facilitate the reclassification of Rural zoned Crown Land lots within the Wagin townsite boundary to Public Open Space and/or Conservation reserve, as is depicted on Figure 2.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.1.11	Built form and character	Support development which enhances local sense of place, providing attractive, active and vibrant townscapes and streetscapes.	Shire of Wagin to prepare a local planning policy to guide development in the Wagin townsite to provide an identifiable character which capitalises on its historic streetscapes and supports integration with the surrounding rural locality.  <i>Rationale: Refer to Part 2 item 2.4.2.</i>	Medium term (5-10 years)
1.3.1.12			Shire of Wagin to include guidance in its local planning framework for private signage in the Wagin townsite and local surrounds.  <i>Rationale: Refer to Part 2 item 2.4.2.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.1.13	<b>Roads and rail</b>	Provide a safe, efficient and effective movement network for people and freight that is integrated with land uses to provide for better accessibility and sustainability.	Shire of Wagin to recognise the importance of the road and rail freight network to industry and the local economy when considering land use proposals within planning trigger distances of operating railway lines.  <i>Rationale: Refer to Part 2 item 2.7.1 and 2.7.2.</i>	Ongoing
1.3.1.14			Shire of Wagin to undertake investigation into the viability, including an assessment of the economic, social and environmental implications, of a heavy vehicle route as part of a potential multiple use corridor utilising the historic railway reserve south of the Wagin townsite's primary residential areas.  <i>Rationale: Refer to Part 2 item 2.7.1.</i>	Long term (10-15 years)
1.3.1.15			Shire of Wagin to investigate the use of a portion of Lot 436 (on DP 223181) Tudhoe Street, Wagin as a "truck rest stop".  <i>Rationale: Refer to Part 2 item 2.7.</i>	Short term (1-5 years)
1.3.1.16	<b>Regional infrastructure</b>	Plan for strategic regional infrastructure which supports the ongoing sustainable development in the Strategy Area and surrounding region.	Shire of Wagin to provide opportunities for the flexible use and development of land forming part of the Wagin Airfield supporting land use classifications in the local planning scheme which allow for development with synergies to aviation activities.  <i>Rationale: Refer to Part 2 item 2.5.3 and 2.7.3.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.1.17			Shire of Wagin to implement mechanisms in its local planning scheme to protect the air space near the Wagin Aerodrome from development which might risk the ongoing viability of the aerodrome.  <i>Rationale: Refer to Part 2 item 2.7.3.</i>	Short term (1-5 years)
1.3.1.18			Shire of Wagin to assess options for the expansion of the Wagin Cemetery.  <i>Rationale: Refer to Part 2 item 2.7.</i>	Medium term (5-10 years)
1.3.1.19	<b>Hazards</b>	Mitigate the occurrence of significant impacts from natural disasters and hazards.	Shire of Wagin, with the advice of the Government department responsible for water and rivers, to implement development provisions into the local planning scheme to control development at risk of flooding from Dorderyemun Creek, Colblinine River and Wagin Lake during a 100 year ARI flood event. Generally, development should achieve a minimum 0.50 metre freeboard above the 100 year ARI flood level.  <i>Rationale: Refer to Part 2 item 2.2.5 and 2.4.7.</i>	Short term (1-5 years)

### 1.3.2 West Arthur

*Key issues/opportunities for the Shire of West Arthur:*

- Increasing the resilience and sustainability of the local economy, while also encouraging population growth, by providing opportunities for economic diversification.
- Enhancing the liveability and attractiveness of the Shire's townsites and rural areas.
- Balancing the competing demands and expectations of different land uses and stakeholders, such as broadacre agriculture, intensive agriculture, conservation, tourism, renewable energy facilities, forestry, and industry.
- Providing adequate and affordable reticulated infrastructure and services to the Shire's townsites, particularly water and sewer.

#### Shire of West Arthur directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.3.2.1	<b>Residential land supply and housing</b>	Support the provision of housing to increase available stock, quality, and diversity.	Shire of West Arthur to reclassify Lot 186 Burrowes Street (Reserve 26311), Lot 267 Hull Street and Lot 268 Arthur Street (Reserve 33042), Darkan from Recreation and Open Space reserve to Residential zone with an R10 density code.  <i>Rationale: Refer to Part 2 item 2.3.2 and 2.4.1.</i>	Short term (1-5 years)
1.3.2.2			Shire of West Arthur to provide for the reclassification of Lots 265, 266, 269, 270, 272 Arthur and Horwood Streets, Darkan from Industrial to Residential zone with an R10 density code.  <i>Rationale: Refer to Part 2 item 2.3.2 and 2.4.1.</i>	Medium term (5-10 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.2.3			Shire of West Arthur to provide for, subject to verified demand, the long-term reclassification of the cleared north-eastern portion of Lot 361 Moodiarrup Road, Darkan (Reserve 15837) from Recreation and Open Space reserve to Residential zone with an R10 density code.  <i>Rationale: Refer to Part 2 item 2.3.2 and 2.4.1.</i>	Long term (10-15 years)
1.3.2.4	Commerce and industry	Support a diverse range of local business and employment opportunities within settlements.	Shire of West Arthur to review its local planning scheme and investigate the reclassification of Lots 276, 277, 280, 298 and 306 Arthur Street and Horwood Street, Darkan from Industry to Light Industry zone.  <i>Rationale: Refer to Part 2 item 2.1.2 and 2.5.3.</i>	Medium term (5-10 years)
1.3.2.5			Shire of West Arthur to prioritise the development of commercial land uses on Commercial zoned land within the Darkan and Duranillin townsites, with residential uses to be permitted where they do not compromise the provision of retail and other services to the community.  <i>Rationale: Refer to Part 2 item 2.3.2, 2.4.1 and 2.5.3.</i>	Ongoing
1.3.2.6			Shire of West Arthur to review its local planning scheme and investigate the reclassification of Lots 1-4, 6-8, 48, 49 and 54 Farrell Street, Duranillin from Commercial to Rural Townsite zone and provide greater flexibility in land use to support the viability of the settlement.  <i>Rationale: Refer to Part 2 item 2.5.5.</i>	Short term (1-5 years)



Item	Theme	Planning Direction	Action	Time frame
1.3.2.7			<p>Shire of West Arthur to review its local planning scheme and introduce provisions to address the transition of the forestry industry, specifically to provide for the sustainable development of 'tree farms'. Key considerations should include:</p> <ul style="list-style-type: none"> <li>• encouraging planting of endemic tree species;</li> <li>• avoiding tree farms in areas identified as high quality agricultural land;</li> <li>• the control of pests, including the provision of vermin proof fencing;</li> <li>• the management and mitigation of bushfire risk;</li> <li>• confirming that the establishment of tree farms does not warrant the creation of new or smaller rural lots; and</li> <li>• proportionate contributions by proponents of tree farm developments towards road construction and/or upgrade costs to accommodate the movement of heavy vehicles, particularly where trees are proposed to be harvested.</li> </ul> <p><i>Rationale: Refer to Part 2 item 2.4.5.</i></p>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.2.8	Tourism	Encourage the growth of a diversified tourism economy, including providing a diverse offering of short-stay accommodation types.	Shire of West Arthur to review the land use classification applied to Lots 420 and 421 on DP 77655, Darkan (Reserves 37824 & 10341) with a view to applying a Tourism zone, supporting a range of short-term tourist accommodation land uses.  <i>Rationale: Refer to Part 2 item 2.5.4.</i>	Short term (1-5 years)
1.3.2.9			Shire of West Arthur to implement mechanisms in its local planning scheme to protect the air space near the Hillman Farm Aerodrome on Lot 9975 Hillman-Dardadine Road, Darkan from development which might risk the ongoing viability of Hillman Farm Skydiving's commercial operations, along with any other related aviation activities occurring in the vicinity of the Aerodrome.  <i>Rationale: Refer to Part 2 item 2.5.4 and 2.7.3.</i>	Short term (1-5 years)
1.3.2.10	Natural areas and rural landscapes	Protect, conserve and enhance environmental and landscape values for the benefit of current and future generations	Shire of West Arthur to facilitate the reclassification of Rural Residential zoned Crown Land lots within the Duranillin and Bowelling townships to Public Open Space, Public Purposes (Recreational), and/or Environmental Conservation reserve, as is depicted on Figure 3.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.2.11		Each shire to review its local planning scheme and, where appropriate, classify Crown Land containing major waterways, lakes and wetlands to protect natural resource values consistent with the classifications established under the Model Provisions of the Planning and Development (local Planning Schemes) Regulations 2015.	Shire of West Arthur to facilitate the reclassification of Rural zoned land in State ownership, including land owned by State bodies, Unallocated Crown Land and Crown Reserves, to an appropriate reserve for public purpose (i.e. State Forest, Environmental Conservation, Public Open Space, Public Purposes, etc.).  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.2.12			Shire of West Arthur to facilitate the reclassification of Rural zoned land in Shire ownership, along with redundant road reserves, adjacent Lake Towerrinning to Public Open Space reserve.  <i>Rationale: Refer to Part 2 item 2.4.6, 2.5.4, 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.2.13	<b>Built form and character</b>	Support development which enhances local sense of place, providing attractive, active and vibrant townscapes and streetscapes.	Shire of West Arthur to include guidance in its local planning framework for private signage in townsites and local surrounds.  <i>Rationale: Refer to Part 2 item 2.4.2.</i>	Short term (1-5 years)
1.3.2.14	<b>Heritage</b>	Support the protection and conservation of sites with significant heritage and cultural values and continue to reflect each shires unique heritage.	Shire of West Arthur to facilitate the reclassification of State and Shire owned land forming part of the Arthur River Heritage Precinct fronting Albany Highway from Rural zone and Local Road reserve to Heritage reserve.  <i>Rationale: Refer to Part 2 item 2.4.4 and 2.5.4.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.2.15	<b>Water, sewer, electricity and telecommunications</b>	Ensure future residential subdivision and development occurs in a manner which protects the environment, land and water resources, along with public health and local amenity.	Shire of West Arthur, in the absence of a reticulated sewerage network, to review density coding in Darkan's Residential zone to ensure minimum site areas are consistent with the State's policy requirements relating to on-site sewage disposal.  This may include the introduction of a R10/20 dual coding to encourage reticulated sewer uptake, and/or provide for the development of grouped dwellings serviced by on-site sewage treatment system suitable for strata schemes.  <i>Rationale: Refer to Part 2 item 2.1.2 and 2.7.5.</i>	Short term (1-5 years)
1.3.2.16			Shire of West Arthur to investigate, identify and secure suitable land to facilitate the delivery of a reticulated sewerage service to the Darkan townsite.  <i>Rationale: Refer to Part 2 item 2.1.2 and 2.7.5.</i>	Long term (10-15 years)
1.3.2.17			Shire of West Arthur to ensure its planning framework facilitates sustainable water supply outcomes for the Duranillin townsite, prioritising fit-for-purpose on-site supply for all development.  <i>Rationale: Refer to Part 2 item 2.7.4.</i>	Short term (1-5 years)

### 1.3.3 Williams

#### Key issues/opportunities for the Shire of Williams:

- Enhancing the liveability and attractiveness of the Williams and Quindanning townsites to encourage continued population growth while preserving its rural character and heritage.
- Providing for the delivery of adequate and affordable reticulated infrastructure and services to the Williams townsite to support potential future population growth.
- Encouraging economic diversification by supporting opportunities for the development of new industry in the Williams district, while managing potential land use conflicts.
- Consider the impacts of climate change, such as potential floods and bushfires of increasing frequency and severity, on the Shire's residential population when reviewing and determining planning proposals.
- Balancing the competing demands and expectations of different land uses and stakeholders, such as broadacre agriculture, intensive agriculture, conservation, tourism, renewable energy facilities, mining, and industry.

#### Shire of Williams directions and actions

Item	Theme	Planning Direction	Action	Time frame
1.3.3.1	<b>Residential land supply and housing</b>	Support the provision of housing to increase available stock, quality, and diversity.	Shire of Williams to facilitate the reclassification of Rural Residential lots within the Williams townsite boundary to Residential zone, as is depicted on Figure 4.  <i>Rationale: Refer to Part 2 item 2.3.2 and 2.4.1.</i>	Short term (1-5 years)
1.3.3.2			Shire of Williams to contemplate the "up-coding" of Residential zoned lots in the Williams townsite which are afforded the necessary reticulated services (electricity, water and sewer), to support the creation of new lots where it is demonstrated to improve the Townsite's street amenity and local character.  <i>Rationale: Refer to Part 2 item 2.2.1, 2.4.1, and 2.7.</i>	Ongoing

Item	Theme	Planning Direction	Action	Time frame
1.3.3.3	Commerce and industry	Support a diverse range of local business and employment opportunities within settlements.	Shire of Williams to facilitate the reclassification of Residential lots within the Williams townsite boundary to Commercial zone, as is depicted on Figure 4, to provide development flexibility and improve land use interface.  <i>Rationale: Refer to Part 2 item 2.4.2 and 2.5.6.</i>	Short term (1-5 years)
1.3.3.4			Shire of Williams to contemplate the <i>shop - small</i> land use on Lots 4, 5, 210 and 211 Brooking Street, Williams through the application of an 'additional use' in its local planning scheme.  <i>Rationale: Refer to Part 2 item 2.4.2 and 2.5.6.</i>	Short term (1-5 years)
1.3.3.5			Shire of Williams to review its local planning scheme and investigate the reclassification of Lot 12074 on DP 201729 Albany Highway, Williams from Rural to General Industry zone.  <i>Rationale: Refer to Part 2 item 2.5.3.</i>	Short term (1-5 years)
1.3.3.6			Shire of Williams to review its local planning scheme and investigate the reclassification of portion of the lot west of Albany Highway in the Williams townsite, on Certificate of Title 2057/309 (PIN: 552550), from Rural to Commercial zone, to support potential retail and commercial uses servicing the townsite and passing trade, as is depicted on Figure 4.  <i>Rationale: Refer to Part 2 item 2.2.1 and 2.5.</i>	Medium term (5-10 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.3.7			Shire of Williams to facilitate the reclassification of Lot 1 on DP 39669 Albany Highway, Williams from Industrial to Rural zone, as is depicted on Figure 4, to provide for its ongoing use in support of rural industry.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.4.5 and 2.5.3.</i>	Short term (1-5 years)
1.3.3.8			Shire of Williams to investigate and provide for the reclassification of Reserve 32740 and Lot 556 on DP 405626, along with the adjacent railway reserves and redundant local road reserves, Mixed Use zone, as depicted on Figure 4, to support investigations and adaptive reuse of the land.  <i>Rationale: Refer to Part 2 item 2.4.2, 2.5.4, and 2.5.5.</i>	Short term (1-5 years)
1.3.3.9			Shire of Williams to facilitate the reclassification of all privately owned Industrial zoned lots fronting Narrogin Road and Cowcher Street in the Williams townsite to Rural Enterprise zone, as is depicted on Figure 4, providing for their ongoing use for light industry with ancillary residential uses.  <i>Rationale: Refer to Part 2 item 2.1.2, 2.4.5 and 2.5.3.</i>	Short term (1-5 years)
1.3.3.10	Tourism	Encourage the growth of a diversified tourism economy, including providing a diverse offering of short-stay accommodation types.	Shire of Williams to review the land use classification applied to Lots 4 and 51 Williams Street, Williams with a view to applying a Tourism zone, supporting a range of short-term accommodation land uses.  <i>Rationale: Refer to Part 2 item 2.5.4.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.3.11			Shire of Williams to review the land use classification applied to Lots 6, 7, 352 Pinjarra-Williams Road, Williams with a view to applying a Tourism zone, supporting a range of tourism and attractor land uses, including short-term accommodation.  <i>Rationale: Refer to Part 2 item 2.5.4</i>	Short term (1-5 years)
1.3.3.12	<b>Natural areas and rural landscapes</b>	Protect, conserve and enhance environmental and landscape values for the benefit of current and future generations.	Shire of Williams to facilitate the reclassification of Rural zoned land in State ownership, including land owned by State bodies; Unallocated Crown Land and Crown Reserves, containing natural and environmental assets to Public Purposes reserve as appropriate (State Forest, Public Open Space, or Conservation).  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.3.13			Shire of Williams to facilitate the reclassification of the western portion of Lot 550 on DP 422656 from Rural zone to Public Purpose reserve, as is depicted on Figure 4, to provide for the conservation of vegetated areas and ensure appropriate buffers are maintained to the wastewater facility.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.7.5.</i>	Short term (1-5 years)



Item	Theme	Planning Direction	Action	Time frame
1.3.3.14			Shire of Williams to facilitate the reclassification of the northern portion of Lot 360 on DP 192072 from Rural Residential zone to Public Purpose reserve, as is depicted on Figure 4, to provide for the conservation of vegetated areas and protect the Williams River.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.3.15			Shire of Williams to facilitate the reclassification of State and Local Government owned Industrial zoned lots, including Reserves and Unallocated Crown Land, within the Williams townsite boundary to Public Open Space and/or Public Purpose reserve, as is depicted on Figure 4.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.3.16			Shire of Williams to facilitate the reclassification of Reserve 48750 from Rural to Public Open Space and/or Public Purpose reserve, as is depicted on Figure 4, to continue to provide for the maintenance of the Williams River foreshore.  <i>Rationale: Refer to Part 2 item 2.6.1 and 2.6.2.</i>	Short term (1-5 years)
1.3.3.17	<b>Built form and character</b>	Support development which enhances local sense of place, providing attractive, active and vibrant townscapes and streetscapes.	Shire of Williams to include guidance in its local planning framework for private signage in townsites and local surrounds.  <i>Rationale: Refer to Part 2 item 2.4.2.</i>	Short term (1-5 years)

Item	Theme	Planning Direction	Action	Time frame
1.3.3.18	Hazards	Mitigate the occurrence of significant impacts from natural disasters and hazards.	<p>Subject to the advice of the Government department responsible for water and rivers, the Shire of Williams to ensure its local planning framework contemplates mitigation measures to be applied to new development in the Williams townsite which may be at risk of flooding from the Williams River and its tributaries.</p> <p><i>Rationale: Refer to Part 2 item 2.4.7.</i></p>	Short term (1-5 years)

## 1.4 Strategy Maps

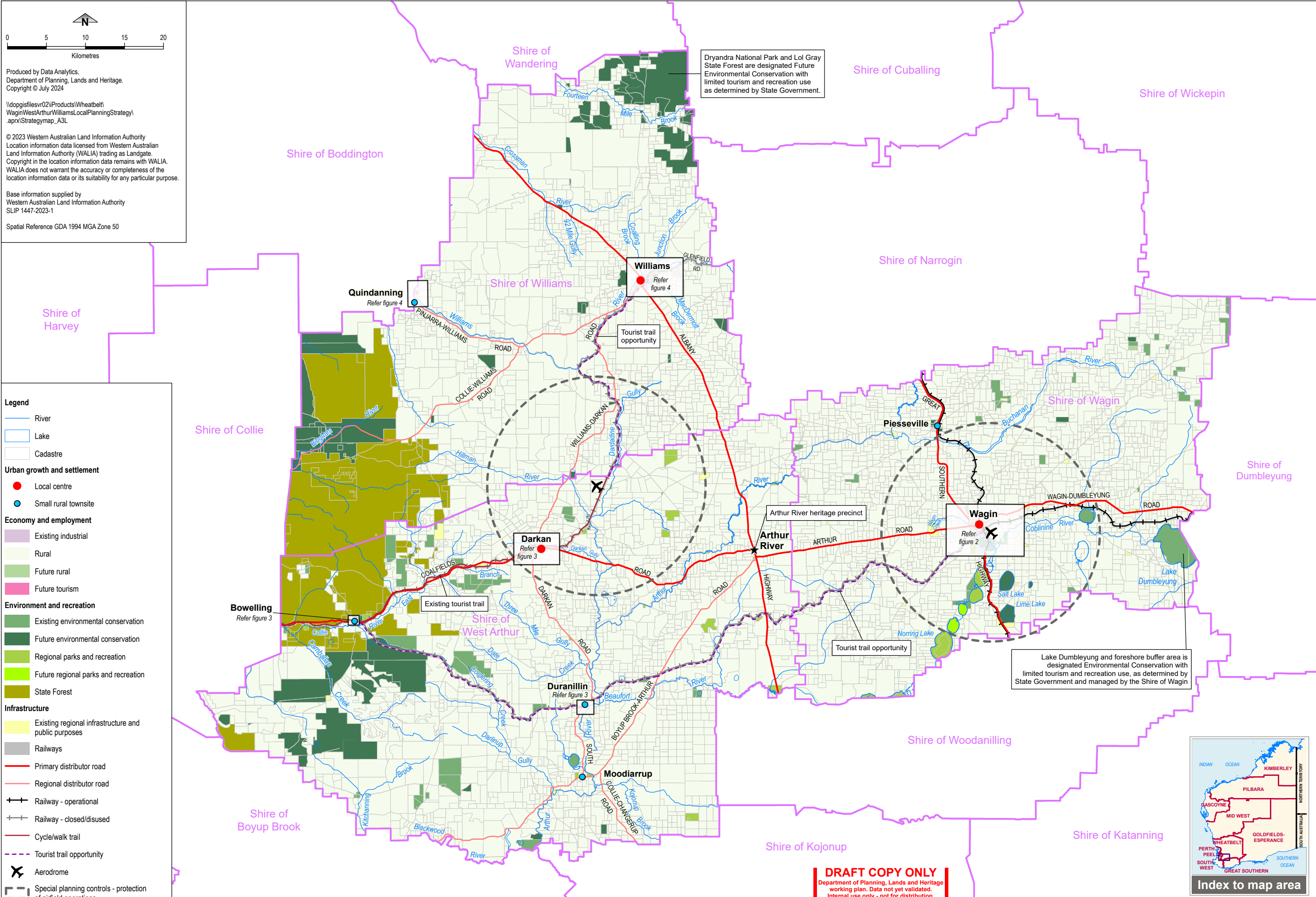
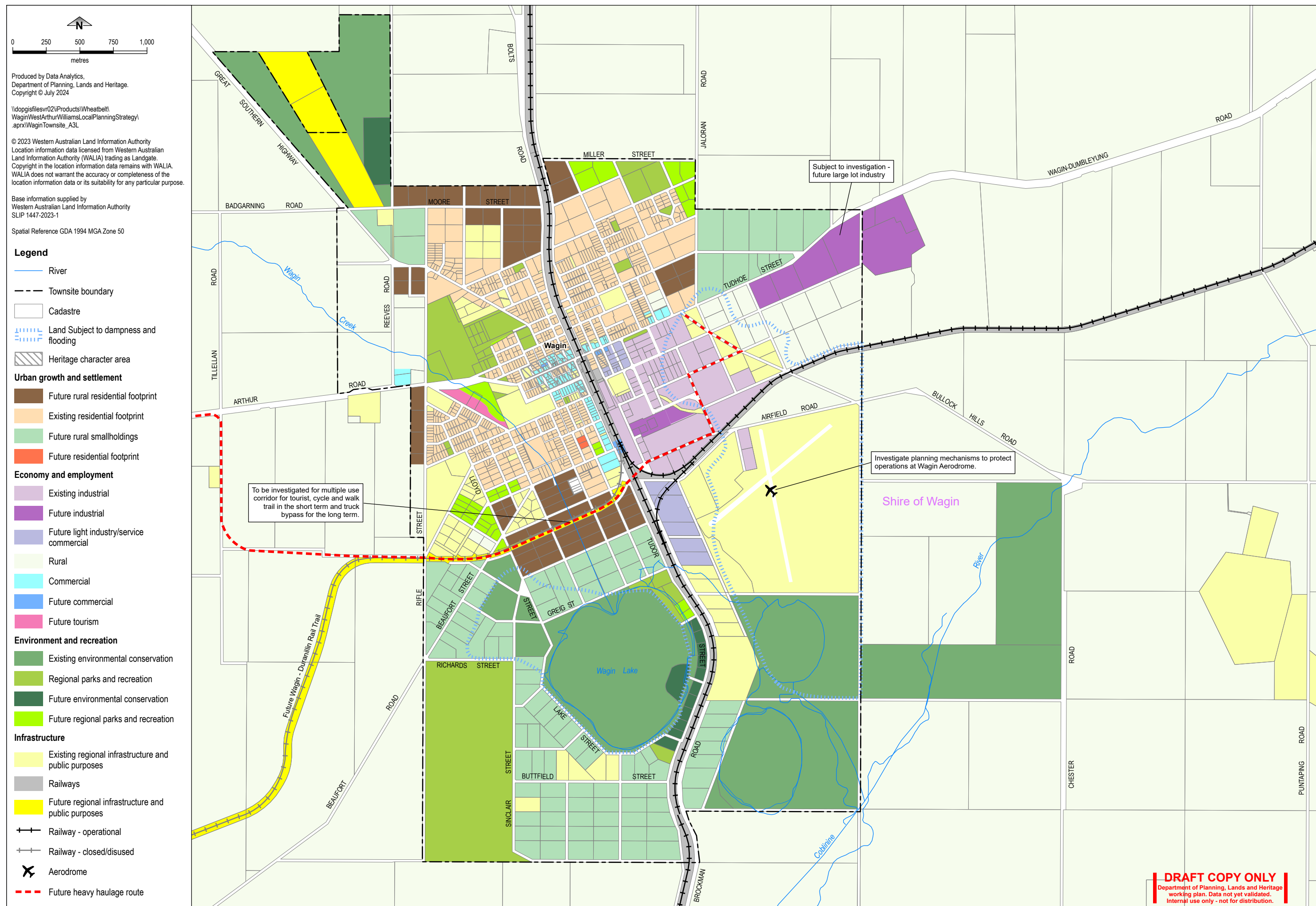


Figure 1 Shires of Wagin, West Arthur and Williams Strategy Map





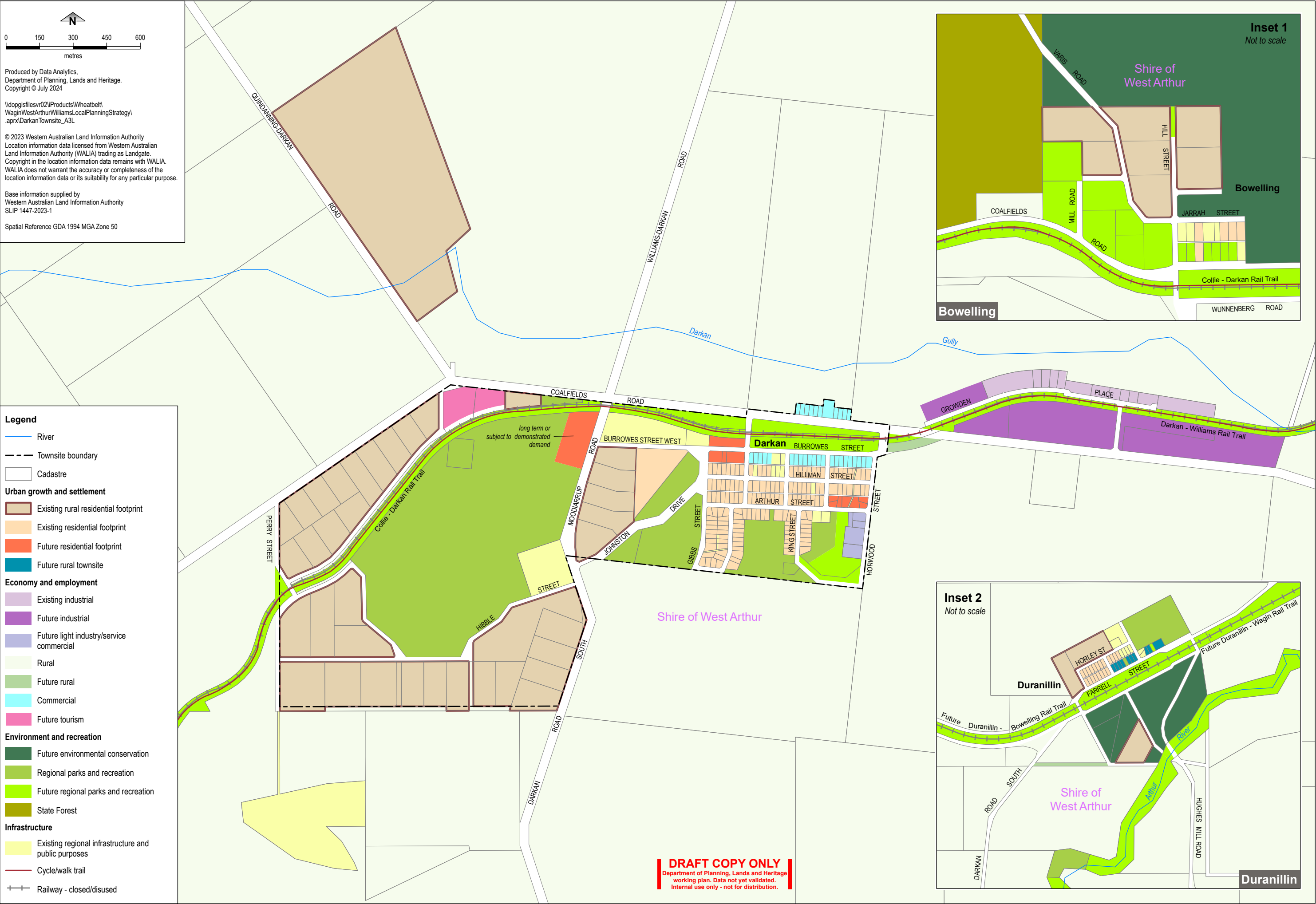


Figure 3 West Arthur townsites Strategy Map

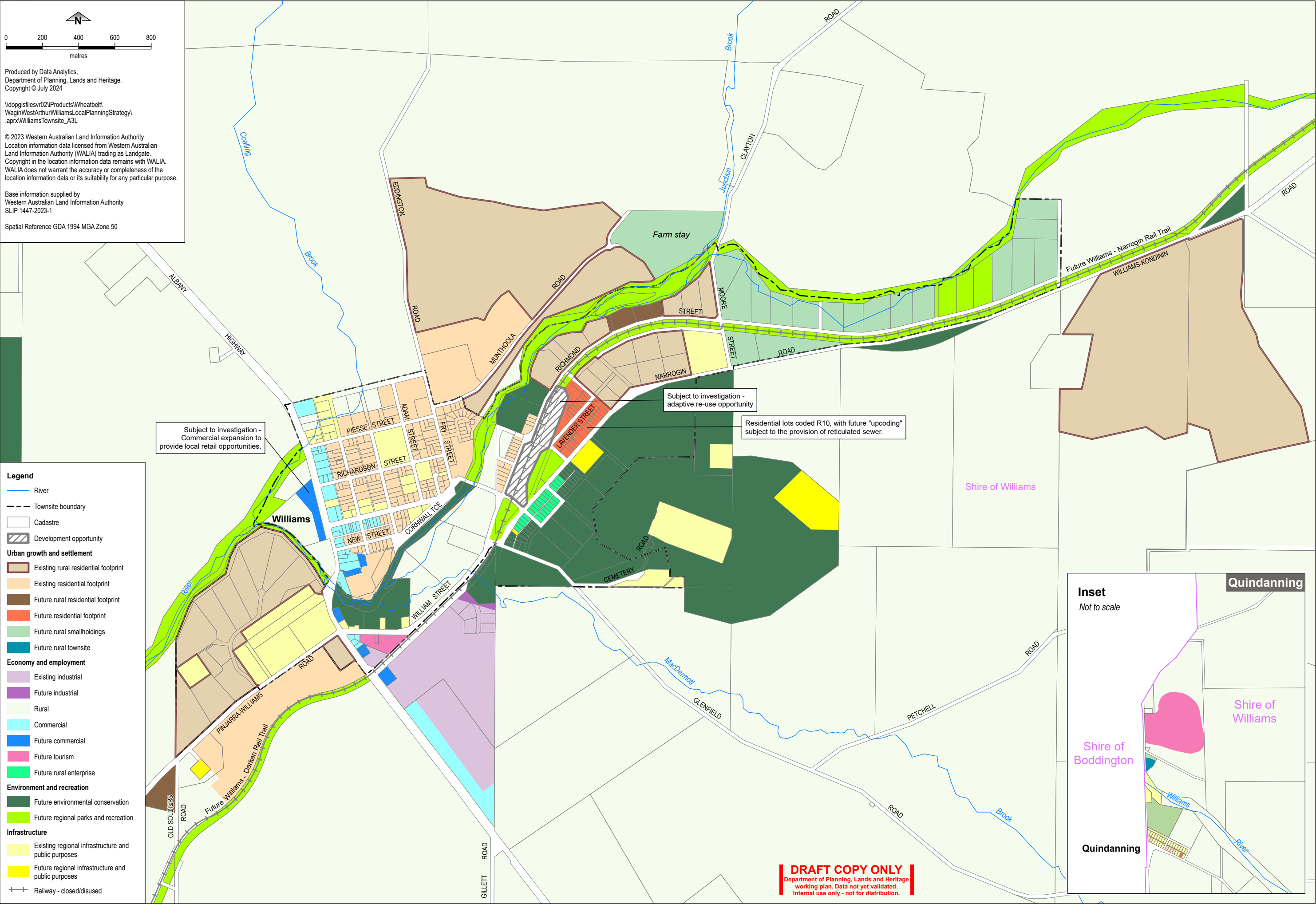


Figure 4 Williams townsites Strategy Map

## 1.5 Implementation and review

The Shires of Wagin, West Arthur and Williams will guide the implementation of the Local Planning Strategy including the setting of priorities, generating and allocating resources and ongoing monitoring and review.

The local governments will regularly monitor the performance of the Local Planning Strategy and undertake a comprehensive review of the Strategy within five (5) years of gazettal of any new local planning scheme. The review will precede the major review of any local planning scheme which is required to be undertaken every five (5) years pursuant to the requirements of the *Planning and Development Act 2005*.

The review of the Local Planning Strategy will audit the success of the Strategy in achieving the vision and planning directions for the relevant Shire and seek to reflect changed circumstances and/or changed community aspirations and needs. This provision for regular review will ensure the Local Planning Strategy remains relevant and continues to effectively shape development within each Shire over the next ten (10) to fifteen (15) years.

It should also be noted the Local Planning Strategy may also be reviewed within the proposed five (5) year review period at the discretion of the impacted local government should this be required to respond to any major changes or other unforeseen circumstances or needs. All modifications to the Strategy will be undertaken in consultation with the affected local governments and in accordance with the procedures and processes prescribed by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

*Page intentionally left blank*



## PART 2

### Background information and analysis

## 2. Introduction

The purpose of Part 2 is to provide the rationale and evidence base for the strategic directions and actions presented in Part 1. Part 2 provides the relevant background information and analysis and provides a summary of the relevant State, regional and local planning contexts and their implications for this Strategy. A profile for each local government area is also included to provide an analysis of information relating to the current demographic profile of each shire and the key planning themes influencing future development and land use.

### 2.1 State and regional planning context

#### 2.1.1 State Planning Strategy 2050

The State Planning Strategy provides the strategic context and basis for the coordination and integration of land use planning and development across Western Australia. It contemplates a future in which high standards of living, improved public health and an excellent quality of life are enjoyed by present and future generations of Western Australians.

The State Planning Strategy proposes that diversity, liveability, connectedness and collaboration is central to achieving the vision of sustained growth and prosperity, and establishes principles, strategic goals and directions to ensure the development of the State progresses towards this vision.

The Strategy is aligned with the State Planning Strategy's vision of sustained growth and prosperity by guiding planning outcomes which sustain the agricultural industry as the core economy for Wagin, West Arthur and Williams, while supporting diversification into new and emerging economic pursuits. It recognises the value of community and the natural environment in planning decision making, and seeks to uphold Wagin, West Arthur and Williams position in the Wheatbelt's Southern Region.

#### 2.1.2 State Planning Policies

State Planning Policies (SPP's) are prepared under Part 3 of the *Planning and Development Act 2005* and provide the highest level of planning control and guidance in Western Australia. SPPs relevant to each of the Shires are outlined in Table 1.

**Table 1: State Planning Policy overview and Strategy implications and responses**

State Planning Policy	Overview	Strategy Implications and Responses
SPP 1  State Planning Framework	<p>SPP 1 expands on the key principles of the State Planning Strategy in planning for sustainable land use and development. It brings together existing State and regional policies, strategies and guidelines within a central framework, which provides a context for decision making on land use and development in Western Australia.</p> <p>SPP 1 informs the WAPC, local government and others involved in the planning process on State</p>	<ul style="list-style-type: none"> <li>• Ensure the Strategy and provisions for future development within each Shires local planning framework is consistent with the principles of SPP 1.</li> <li>• Strategic planning within each Shire to consider the regional</li> </ul>

	<p>level planning policy which is to be taken into consideration, and given effect to, to ensure integrated decision-making across all spheres of planning.</p> <p>SPP 1 identifies relevant policies and strategies used by the WAPC in making decisions and which may be amended from time to time. SPP 1 is the overarching SPP with additional SPPs setting out the WAPC's policy position in relation to aspects of the State Planning Strategy principles.</p>	<p>planning instruments that are established under SPP 1.</p>
<p>SPP 2</p> <p>Environment and Natural Resources Policy</p>	<p>SPP 2 provides guidance for the protection, management, conservation and enhancement of the natural environment. SPP 2 integrates environment and natural resource management with broader land use planning and decision-making.</p> <p>SPP 2 outlines general measures for matters such as water, air quality, soil and land quality, biodiversity, agricultural land and rangelands, basic raw materials, landscapes and energy efficiency. These general measures should be considered in conjunction with environmentally-based, issue-specific State planning policies which supplement SPP 2.</p>	<ul style="list-style-type: none"> <li>• Ensure key environmental and natural resources within each of the Shires is considered in the development of the Strategy. This includes protecting native vegetation particularly threatened vegetation communities and fauna and preventing land degradation, salinity and impacts on water resources.</li> </ul>
<p>SPP 2.4</p> <p>Planning for Basic Raw Materials</p>	<p>SPP 2.4 seeks to ensure basic raw materials (BRM) and extractive industry matters are considered during planning and development decision-making, to facilitate the responsible extraction and use of the State's BRM resources.</p> <p>SPP 2.4 establishes objectives relating to recognising the importance of BRM early in the planning process; protecting BRM through avoiding encroachment from incompatible land uses; efficient use of BRM; identifying BRM extraction opportunities through sequential land use and ensuring BRM extraction avoids, minimises or mitigates impacts on the community and the environment.</p>	<ul style="list-style-type: none"> <li>• Plan and provide for ongoing BRM extraction where applicable.</li> <li>• Ensure existing BRM operations and known resources are protected from encroachment by sensitive land uses.</li> </ul>
<p>SPP 2.5</p> <p>Rural Planning</p>	<p>SPP 2.5 seeks to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. SPP 2.5 applies to rural land and rural land uses as well as land that may be impacted by rural land uses. SPP 2.5 includes policy measures aimed at protecting rural land while encouraging a diversity of compatible rural land uses.</p>	<ul style="list-style-type: none"> <li>• Ensure planning in each Shire provides for continued agricultural production capabilities.</li> <li>• Ensure that land use and development does not compromise agricultural production.</li> <li>• Provide for ongoing BRM extraction where applicable on rural land.</li> <li>• Each Shire should identify all existing Offensive Trades and land uses with off-site risks</li> </ul>

		regulated under the <i>Public Health Act 2016 and Health (Miscellaneous Provisions) Act 1911</i> and consider implementing controls in their respective planning frameworks to protect from encroachment by sensitive land uses.
SPP 2.7 Public Drinking Water Source	<p>SPP 2.7 informs decision-makers of those aspects concerning the protection of Public Drinking Water Supply Areas throughout the State.</p> <p>It is intended that this be implemented through the preparation of strategic plans, regional and local planning schemes, conservation and management strategies, and other relevant plans or guidelines, as well as through decision-making on subdivision and development applications.</p>	<ul style="list-style-type: none"> <li>• Ensure potable water supply sources are protected.</li> <li>• Liaise with Water Corporation and Department of Water and Environmental Regulation regarding water resources within each Shire where land use and development have the potential to impact these resources.</li> <li>• Identify opportunities and constraints for water supply in each Shire and ensure rezoning and development requirements are reflective of this.</li> </ul>
Draft SPP 2.9 Planning for Water	Draft SPP 2.9 seeks to ensure that planning and development considers water resource management and includes appropriate water management measures to achieve optimal water resource outcomes. Draft SPP 2.9 establishes objectives relating to improving environmental, social, cultural and economic values of water resources; protecting public health through appropriate water supply and waste water infrastructure; sustainable use of water resources and managing the risk of flooding and water related impacts of climate change on people, property and infrastructure.	<ul style="list-style-type: none"> <li>• Reflect any available flood modelling in the Strategy and Scheme.</li> <li>• Reflect the location and buffers of each shires Wastewater Treatment Plant (where applicable) in the Strategy and Scheme.</li> <li>• Protect and, where necessary, reserve water assets in the Strategy Area.</li> <li>• Consider water supply reliably as part of land use planning, and encourage the sustainable use of water supplies, including through on-site rainwater harvesting.</li> <li>• Ensure the Strategy and Scheme respond to the management principles which apply to effluent disposal.</li> </ul>
SPP 3 Urban Growth and Settlement	SPP 3 sets out the principles and considerations which apply to planning for urban growth and settlement in Western Australia. SPP 3 seeks to facilitate sustainable patterns of urban growth and settlement by setting out the requirements of sustainable settlements and communities and the broad policy for accommodating growth and change.	<ul style="list-style-type: none"> <li>• Ensure each Shires townsites can provide for a variety of uses to support the concentration of commercial activities.</li> <li>• In settlement areas prioritise the use of vacant and underutilised land over the subdivision and</li> </ul>

	<p>SPP 3 outlines general measures to create sustainable communities, plan liveable neighbourhoods, coordinate services and infrastructure, manage rural-residential growth and plan for aboriginal communities. These general measures should be considered in conjunction with issue-specific urban growth and settlement state planning policies which supplement SPP 3.</p>	<p>development of new sites where feasible.</p> <ul style="list-style-type: none"> <li>• Provide for housing that reflects the needs of the community accounting for each Shires demographic profile and prevailing business trends.</li> </ul>
<p>SPP 3.4</p> <p>Natural Hazards and Disasters</p>	<p>SPP 3.4 encourages local governments to adopt a systemic approach to the consideration of natural hazards and disasters. SPP 3.4 seeks to include planning for natural disasters as a fundamental element in the preparation of planning documents, and through these planning documents, minimise the adverse impacts of natural disasters on communities, the economy and the environment.</p> <p>SPP 3.4 sets out considerations for decision makers in relation to hazards including flood, bushfire, landslides, earthquakes, cyclones and storm surges. Consideration of these hazards should be undertaken in conjunction with issue-specific state planning policies which supplement SPP 3.4.</p>	<ul style="list-style-type: none"> <li>• Planning should address the primary hazards likely to impact each shires community and infrastructure. Bushfire is a hazard affecting each Shire, while flood primarily impacts the Shires of Williams and Wagin.</li> <li>• Land use and development outcomes in designated bushfire prone areas are to address the requirements of SPP 3.7 and associated guidelines.</li> <li>• The planning framework should only allow for land use and development in flood prone areas where it is safe and an adequate level of flood protection can be provided and on the advice of the Department of Water and Environmental Regulation.</li> </ul>
<p>SPP 3.5</p> <p>Historic Heritage Conservation</p>	<p>SPP 3.5 sets out the principles for the conservation and protection of Western Australia's historic heritage. SPP 3.5 seeks to conserve places and areas of historic heritage significance and to ensure development does not adversely affect the significance of heritage places and areas.</p> <p>SPP 3.5 primarily relates to historic cultural heritage noting that aboriginal heritage and natural heritage are protected by other legislative instruments. Historic cultural heritage includes heritage areas, buildings and structures, historic cemeteries and gardens, manmade landscapes and historic or archaeological sites with or without built features.</p> <p>SPP 3.5 contains development control principles and considerations for decision-makers for where development is proposed within a heritage place and heritage area. SPP 3.5 also states that care should be taken by decision-makers to minimise the extent to which land use zoning and other planning controls conflict with, or undermine, heritage conservation objectives.</p>	<ul style="list-style-type: none"> <li>• The State and local heritage policies/list should be reviewed to ensure local planning controls are sufficient to protect identified heritage places.</li> <li>• Each Shire to prepare and adopt a heritage list consistent with the requirements of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> </ul>

SPP 3.6 Infrastructure Contributions	SPP 3.6 sets out the principles and requirements that apply to the establishment and collection of infrastructure contributions in new and established areas. SPP 3.6 establishes objectives to coordinate the efficient and effective delivery of infrastructure to support population growth and development; provide clarity on the acceptable methods of collecting and coordinating contributions for infrastructure and provide the framework for a transparent, equitable, and accountable system for apportioning, collecting and spending contributions.	<ul style="list-style-type: none"> <li>Where relevant and necessary, the Shires may make arrangements for development contributions to be sought to allow for the orderly development of an area and/or the delivery/upgrade of community infrastructure.</li> </ul>
SPP 3.7 Planning in Bushfire Prone Areas	<p>SPP 3.7 provides a framework in which to implement effective, risk-based land use planning and development outcomes to preserve life and reduce the impact of bushfire on property and infrastructure. SPP 3.7 emphasises the need to identify and consider bushfire risks in decision-making at all stages of the planning and development process whilst achieving an appropriate balance between bushfire risk management measures, biodiversity conservation and environmental protection.</p> <p>SPP 3.7 applies to all land which has been designated as bushfire prone by the Fire and Emergency Services Commissioner as well as areas that may have not yet been designated as bushfire prone but are proposed to be developed in a way that introduces a bushfire hazard.</p>	<ul style="list-style-type: none"> <li>Review areas designated as bushfire prone to determine bushfire risk and implications for zoning and development opportunities.</li> <li>Planning proposals in bushfire prone areas which result in the intensification of land use or introduce a bushfire hazard should only be supported where they are consistent with the WAPC's Guidelines for Planning in Bushfire Prone Areas.</li> </ul>
SPP 4.1 Industrial Interface	<p>SPP 4.1 aims to protect the long-term future operation of industry and infrastructure facilities, by avoiding encroachment from sensitive land uses and potential land use conflicts. SPP 4.1 encourages the use of statutory buffers; facilitating industrial land uses with offsite impacts within specific zones and compatible interface between strategic/general industry zones and sensitive zones.</p> <p>SPP 4.1 supports land use conflict being addressed as early as possible in the planning process. It is also expected that land use conflict will be subsequently considered at each stage of the planning framework, increasing in detail at each level.</p> <p>SPP 4.1 recognises the overlap of various environmental, health and safety regulations and guidelines and outlines considerations for decision-makers in this regard.</p>	<ul style="list-style-type: none"> <li>Industrial land in the Strategy Area is focused on servicing the broader region and, particularly, the agricultural sector.</li> <li>Existing and future land for industrial land uses should be clearly identified, with a compatible interface between these areas and sensitive zones provided.</li> <li>Each Shire should identify all existing Prescribed Premises and land uses with off-site risks regulated under the <i>Dangerous Goods Safety Act 2004</i> and <i>Petroleum and Geothermal Energy Resources Act 1967</i> and consider implementing controls in planning frameworks to protect from encroachment by sensitive land uses.</li> </ul>
SPP 5.2	SPP 5.2 recognises telecommunications infrastructure as an essential service and aims to balance the need for this infrastructure and	<ul style="list-style-type: none"> <li>Provide for telecommunications infrastructure necessary to</li> </ul>

Tele-communications Infrastructure	<p>the community interest in protecting the visual character of local areas. SPP 5.2 aims to provide clear guidance pertaining to the siting, location and design of telecommunications infrastructure and sets out specific exemptions for where the policy requirements do not apply.</p> <p>Decision-makers should ensure that telecommunications infrastructure services are located where it will facilitate continuous network coverage and/or improved telecommunications services to the community whilst not comprising environmental, cultural heritage, social and visual landscape values.</p>	<p>service each Shire in a manner consistent with SPP 5.2.</p> <ul style="list-style-type: none"> <li>• Support the deployment of fixed wireless network under the Federal Government's Regional Connectivity Program consistent with the requirements of SPP 5.2.</li> </ul>
SPP 5.4 Road and Rail Noise	<p>SPP 5.4 provides guidance for the performance-based approach for managing and mitigating transport noise associated with road and rail operations.</p> <p>SPP 5.4 applies where noise sensitive land uses are located within a specified distance of a transport corridor, new or major road or rail upgrades are proposed or where works propose an increase in rail capacity resulting in increased noise. SPP 5.4 also sets out specific exemptions for where the policy requirements do not apply.</p> <p>SPP 5.4 supports noise impacts being addressed as early as possible in the planning process to avoid land use conflict and achieve better land use planning outcomes. Considerations for decision-makers include ensuring that the community is protected from unreasonable levels of transport noise, whilst also ensuring the future operations of transport corridors.</p> <p>SPP 5.2 is supplemented by the <i>Road and Rail Noise Guidelines</i>.</p>	<ul style="list-style-type: none"> <li>• This policy applies to development within various trigger distances from major roads and railways, including Albany Highway and the Southern Railway.</li> <li>• Important freight routes should be identified and classified to ensure noise impacts are addressed as early as possible in the planning process.</li> </ul>
SPP 7.0 Design of the Built Environment	<p>SPP 7.0 sets out the objectives, measures, principles and processes which apply to the design and assessment of built environment proposals through the planning system. It is intended to apply to activity precinct plans, structure plans, local development plans, subdivision, development and public works.</p> <p>SPP 7.0 contains 10 design principles which set out specific considerations for decisionmakers when considering proposals. These include, context and character, landscape quality, built form and scale, functionality and build quality, sustainability; amenity, legibility, safety, community and aesthetics. SPP 7.0 also encourages early and on-going discussion of design quality matters and the use of design review.</p> <p>These principles should be considered in conjunction with the range of supporting State Planning Policies that provide design quality</p>	<ul style="list-style-type: none"> <li>• All planning proposals, particularly those within the settlement areas, should result in design outcomes which contribute to, protect and reinforce the identity and character of the locality.</li> </ul>



	guidance for specific types of planning and development proposals.	
SPP 7.3  Residential Design Codes Volume 1 (the R-Codes)	<p>The R-Codes provide the basis for the control of residential development throughout Western Australia for single houses, grouped dwellings and multiple dwellings and the assessment of residential subdivision proposals. The R-Codes address emerging design trends, promote sustainability, improve clarity and highlight assessment pathways to facilitate better outcomes for residents.</p> <p>The R-Codes outlines various objectives for residential development, planning governance and development process and sets out information and consultation requirements for development proposals. It also makes provision for aspects of specified design elements to be varied through the local planning framework.</p>	<ul style="list-style-type: none"> <li>• Planning proposals for residential development should be consistent with the relevant design principles and deemed-to-comply elements of the R-Codes.</li> </ul>
Government Sewerage Policy (GSP)	<p>The GSP outlines the State Government's position regarding the provision of sewerage services in Western Australia through land planning and development. It guides strategic planning, subdivision, and development related to sewage disposal. It emphasises the need for secondary treatment systems with nutrient removal in specific areas, addresses implementation challenges, and aligns with water-related provisions. The goal is to balance public health, environmental protection, and regional development while ensuring compliance with standards.</p> <p>Note, the GSP may be superseded by SPP 2.9 in the future.</p>	<ul style="list-style-type: none"> <li>• Reticulated sewerage is the preferred method for sewage disposal in settlement areas. The Wagin and Williams townships are served by reticulated sewer, whereas all other settlements are not.</li> <li>• In areas without reticulated sewer, minimum lot sizes shall generally accord with those specified by the GSP.</li> <li>• In areas where soils have low nutrient retention capacity and lots less than 1 hectare are proposed, the use of secondary treatment systems with nutrient removal is recommended, with these systems to comply with the performance standards outlined in the <i>Australian/New Zealand Standards 1546:3 for On-site Domestic Wastewater Treatment Unit</i>.</li> <li>• The Strategy Area does not have many designated sewage sensitive areas under the GSP. Notwithstanding, there are rivers, creeks and wetlands throughout the Strategy Area which need to be considered with respect to the disposal of sewerage effluent on-site.</li> </ul>

### 2.1.3 Regional planning context

The WAPC prepares various regional planning instruments to guide land use and development at the regional and sub-regional level, including Regional and Sub-regional planning strategies and structure plans and Regional Planning Schemes.

Regional planning instruments relevant to each of the shires are outlined in Table 2.

**Table 2: Regional planning instrument overview and Strategy implications and responses**

Regional Planning Instrument	Overview	Strategy Implications and Responses
Draft Wheatbelt Regional Planning Strategy	<p>The Draft Wheatbelt Regional Planning Strategy (Wheatbelt Strategy) has been prepared for the WAPC by the Department of Planning, Lands and Heritage following significant consultation with key stakeholders in the region and the wider Wheatbelt community.</p> <p>The intent is that the Wheatbelt Strategy set the high-level strategic direction for land-use planning in the Wheatbelt region. It seeks to identify high level planning issues and opportunities for the region; provide direction to guide sub-regional and local planning processes; and support subsequent planning process including the preparation of local planning strategies and schemes.</p> <p>Following the WAPC's endorsement, the Wheatbelt Strategy shall be recognised as a Regional Strategy under State Planning Policy 1: State Planning Framework (SPP 1). The Strategy will form a second-tier strategic planning instrument.</p>	<p>The Wheatbelt Strategy sets out various strategic directions, those of relevance to the Strategy Area include:</p> <ul style="list-style-type: none"> <li>• Planning for sufficient residential, commercial and industrial zoned land within settlements to cater for future populations;</li> <li>• Encouraging the development of suitable and affordable housing options for those aging members of the community.</li> <li>• Protecting and managing cultural heritage, including significant indigenous places, historic places and landscapes of significance.</li> <li>• Acknowledging the importance of the diversity of agricultural activities in the Region, and support its continuation as a major land use.</li> <li>• Encourage the continued establishment of renewable energy industries.</li> <li>• Support measures to improve the feasibility of industrial land development, particularly with regards to the coordinated provision of utility and service infrastructure.</li> <li>• Protecting and managing the significant natural assets, such as significant landscapes, waterways and estuaries, and native vegetation.</li> </ul>



Regional Planning Instrument	Overview	Strategy Implications and Responses
Wheatbelt Regional Planning and Infrastructure Framework (December 2015)	<p>The Wheatbelt Regional Planning and Infrastructure Framework provides guidance on land use, land supply, land development, environmental protection, infrastructure and priorities for the delivery of physical and social infrastructure for the Wheatbelt region.</p> <p>The framework informs the decisions of the WAPC by establishing the regional context for the preparation of sub-regional and local planning strategies and outlines the WAPC's position on planning for population growth, transport, agriculture, conservation estate, remnant vegetation, mineral prospectivity, and significant basic raw materials for the Wheatbelt.</p>	<ul style="list-style-type: none"> <li>• Planning in the Shires principal townsites should seek to facilitate future population and economic growth.</li> <li>• Establish appropriate controls to guide the consideration and development of environmentally sustainable power generation projects to feed into the South-West Interconnected System.</li> <li>• Ensure appropriate controls are in place to guide the consideration of forestry related development proposals.</li> <li>• The planning framework and infrastructure provision should support the growth of knowledge-based and home-based businesses in settlement areas.</li> <li>• Support development of the aviation sector.</li> <li>• Provide for the conservation of environmentally significant areas and landscapes.</li> </ul>

#### 2.1.4 Operational policies

Operational policies guide decision-making in relation to subdivision and development applications. Those operational policies considered relevant to each of the shires are outlined in Table 3.

**Table 3: Operational policies**

Operational Policy	Overview	Strategy Implications and Responses
Draft Operational Policy 1.12 - Planning Proposals Adjoining Regional Roads in Western Australia (Draft OP 1.12)	The WAPC's Draft OP 1.12 aims to provide decision makers, proponents, and the community with a consistent approach to land use planning for areas adjacent to regional roads. It covers aspects such as vehicular access, road reserve widening, scenic route considerations, and road truncations as they relate to the subdivision and development of land.	<ul style="list-style-type: none"> <li>• The proponent of a planning proposal is responsible for satisfactorily demonstrating that the proposed subdivision and/or development will not adversely impact upon Regional Road safety or efficiency.</li> <li>• The WAPC, in consultation with Main Roads WA and/or local government may, where it considers that the safety and capacity of existing abutting</li> </ul>

Operational Policy	Overview	Strategy Implications and Responses
		<p>and surrounding Regional Roads are either substandard or inadequate to accommodate additional traffic generated from a subdivision and/or development, require as a condition of subdivision and/or development approval, the upgrading of the road network.</p>
<p>Development Control Policy 3.4 - Subdivision of Rural Land (DC 3.4)</p>	<p>DC 3.4 sets out the principles that will be used by the WAPC in determining applications for the subdivision of rural land.</p> <p>DC 3.4 has been prepared consistent with the objectives of SPP 2.5 - Rural Planning.</p>	<ul style="list-style-type: none"> <li>• Broadly, rural zoned land should be maintained for rural land uses.</li> <li>• Proposals for the use and development of rural zoned land for alternative land uses, such as residential, must be appropriately planned for.</li> <li>• The creation of new or smaller lots in the Rural zone will be by exception.</li> </ul>
<p>Development Control Policy 5.1 - Regional Roads (Vehicular Access) (DC 5.1)</p>	<p>DC 5.1 sets out essential principles for evaluating proposals related to vehicle access from or to developments adjacent to regional roads in Western Australia. It aims to enhance traffic flow, safety, and efficient road networks by guiding decision-makers, land use planners, and developers. The policy emphasises collaboration with Main Roads WA, local governments, and the Department of Planning, Lands, and Heritage to ensure well-managed access and safety on regional roads.</p>	<ul style="list-style-type: none"> <li>• In considering applications for access to/from regional roads, the effects of the proposals on traffic flow and road safety will be the primary consideration. In general, decision makers should seek to minimise the creation of new driveways on regional roads and rationalise existing access arrangements.</li> <li>• In determining applications for development involving the formation, laying out or alteration of a means of access to regional roads, the following must be considered: <ul style="list-style-type: none"> <li>○ the effects of the development on traffic flow and safety, the character and function of the road, the volume and speed of traffic, the width of the carriageway and visibility; and</li> <li>○ the volume and type of traffic generated by the development.</li> </ul> </li> </ul>

### 2.1.5 Position Statements and Guidelines

Position Statements are prepared by the WAPC to set out its policy position or advice on a particular planning practice or matter. Guidelines provide detailed guidance on the application of WAPC policies. Those WAPC position statements or guidelines relevant to each of the shires are outlined in Table 4.

**Table 4: Position Statement and Guidelines**

Position Statements and Guidelines	Overview	Strategy Implications and Responses
Rural Planning Guidelines	The Rural Planning Guidelines provide explanatory detail to assist the implementation of SPP 2.5 and DC 3.4. Importantly, the Guidelines include interpretation relevant to the subdivision of rural zoned land, for development proposals on rural zoned land and for rural land uses on land zoned for other purposes, in accordance with region and local scheme requirements.	<ul style="list-style-type: none"> <li>• Investigate identifying priority agricultural land to provide for its protection in consultation with the Department of Primary Industries and Regional Development.</li> <li>• Small Rural zoned landholdings, generally four hectares or less, adjacent primary townsites should be reclassified to Rural Residential zone to ensure appropriate land use controls are in place to preserve lifestyle qualities. Lots from 4 to 40 hectares should be reclassified to Rural Smallholdings zone including appropriate land use controls.</li> <li>• New Rural Residential zoning proposals should be located where reticulated water and electricity utilities can be supplied and not encroach upon priority agricultural land and/or strategic industry.</li> <li>• New Rural Smallholding zoning proposals should be located where electricity utilities can be supplied and not encroach upon priority agricultural land and/or strategic industry.</li> <li>• Identify the areas/districts where tree farming is most suitable and implement controls in the planning framework to ensure they are suitably developed and managed (fire management, vermin proof fencing, heavy vehicle road access and contributions towards road upgrades etc.).</li> </ul>

Position Statements and Guidelines	Overview	Strategy Implications and Responses
Position Statement - Renewable energy facilities	<p>The key intent of the Position Statement is to facilitate growth of the evolving renewable energy industry in Western Australia through implementation of policy measures via planning instruments administered by local government.</p> <p>The Position Statement will apply to the redevelopment of existing, as well as new renewable energy facilities. The Position Statement supports the State Government's <i>State Energy Transformation Strategy (March 2019)</i> to maintain a secure and reliable electricity supply and reduce energy sector emissions.</p>	<ul style="list-style-type: none"> <li>• Large renewable energy facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value.</li> <li>• Broadly, areas with high visual landscape and environmental values will be deemed unsuitable for large scale renewable energy facilities.</li> </ul>
Position Statement - Workforce accommodation	<p>The Position Statement outlines the development requirements for workforce accommodation under the <i>Planning and Development Act 2005</i> and associated regulation; and provides guidance to local governments on the role of the local planning framework in the planning and development of workforce accommodation.</p> <p>In certain circumstances the development of workforce accommodation shall be governed by the <i>Mining Act 1978</i> and/or State Agreement Acts.</p>	<ul style="list-style-type: none"> <li>• Land use flexibility should be provided to allow for appropriately planned workforce accommodation developments required to service agriculture, mining and other existing and emerging industries.</li> <li>• Notwithstanding the above, workforce accommodation should, where feasible, be established in the Shire's main settlement areas.</li> <li>• The development of workforce accommodation should be serviced by reticulated utility services (i.e. electricity, water, sewer).</li> <li>• The development of workforce accommodation in the Williams townsite should occur outside of identified flood hazard areas.</li> </ul>
Position Statement - Residential Accommodation for Aging Persons (2020)	<p>The Position Statement outlines the requirements to support the provision of residential accommodation for ageing persons within Western Australia. It seeks to achieve consistent planning consideration of residential accommodation needs for ageing persons in local planning strategies and consistent statutory planning guidance to standardise land-use definitions and zoning permissibility for residential accommodation for ageing persons in local planning schemes.</p>	<ul style="list-style-type: none"> <li>• The planning framework should provide flexibility in land use to support the delivery of accommodation for aging persons in the primary townsites.</li> </ul>
Position Statement - Planning for Tourism and Short-	<p>This Position Statement guides the appropriate location and management of tourism and short-term rental accommodation land uses through the planning framework. It is intended that it facilitate acceptable development of new and</p>	<p>The planning framework should:</p> <ul style="list-style-type: none"> <li>• encourage a range of tourist accommodation, including short-term rental</li> </ul>

Position Statements and Guidelines	Overview	Strategy Implications and Responses
term Rental Accommodation	evolving tourism opportunities; support the provision of high amenity tourism areas; and deliver land use planning outcomes which assist to manage the effect of short-term rental accommodation on local housing markets.	<p>accommodation, choices and experiences as required;</p> <ul style="list-style-type: none"> <li>encourage sustainable ecotourism that recognises and complements Western Australia's unique and sensitive natural environment, heritage and Aboriginal culture; and</li> <li>promote the location of tourist accommodation in areas with the highest tourism amenity (for example beach access, views, facilities, availability of services) and adequate separation from, or management of, any interface with residential land uses.</li> </ul>
Position Statement - Dark Sky and Astrotourism	<p>The Position Statement outlines the provision and designation of dark sky locations, and the subdivision and development implications throughout Western Australia. The Position Statement seeks to:</p> <ul style="list-style-type: none"> <li>Preserve and protect the night sky for future generations.</li> <li>Minimise light and dust pollution.</li> <li>Establish a set of dark sky principles to be implemented through land use planning mechanisms.</li> <li>Facilitate astrotourism through flexible local planning frameworks.</li> </ul>	<ul style="list-style-type: none"> <li>The planning framework may provide for the introduction of land uses relating to astrotourism.</li> </ul>

### 2.1.6 Other relevant State or regional strategies, plans and policies

Other State or regional strategies, plans and policies that have relevance to, and implications for, the Strategy are outlined below.

**Table 5: Other relevant state or regional strategies, plans and policies**

Overview of relevant state or regional strategies, plans and policies	Strategy Implications and Responses
<i>Wheatbelt South Sub-Regional Economic Strategy (Wheatbelt Development Commission, March 2014)</i>	<p>The economic strategy sets out several economic development actions relevant to the planning framework for each local government, including:</p> <p><u>Wagin</u></p>

Overview of relevant state or regional strategies, plans and policies	Strategy Implications and Responses
<p>The Wheatbelt South Economic Strategy provides economic analysis and evidence based guidance to assist in investment and decision making, with relevance to local planning. The Strategy also establishes a framework for the promotion and facilitation of economic and population growth across all towns in the Sub-region.</p>	<ul style="list-style-type: none"> <li>• <i>Aerodrome project development, including provision for residential, commercial and recreational land use.</i></li> <li>• <i>Support the modification of the Shire's Planning Policy to enable renewal of heritage buildings for retail and commercial occupancy.</i></li> <li>• <i>Site identification to continue development of aged care units, including attraction initiatives for 'Lifestyle Village' development.</i></li> <li>• <i>Investigate potential tourism projects, notably caravan park redevelopment.</i></li> </ul> <p><u>West Arthur</u></p> <ul style="list-style-type: none"> <li>• <i>Investigate and support food processing activities.</i></li> <li>• <i>Investigate tourism enhancement projects, including signage to improve walk trails and caravan park redevelopment.</i></li> </ul> <p><u>Williams</u></p> <ul style="list-style-type: none"> <li>• <i>Identification of suitable land for residential development and infill.</i></li> <li>• <i>Support the modification of the Shire's Planning Policy to enable renewal of heritage buildings for retail and commercial occupancy.</i></li> <li>• <i>Investigate the redevelopment and facilitate upgrades at the recreation centre.</i></li> </ul>
<p><i>Western Australian Climate Policy (November 2020)</i></p> <p>The Western Australian Climate Policy sets out the State Government's plan for a climate-resilient community and a prosperous low-carbon future. The policy underscores a commitment to adapting to climate change and working with all sectors of the economy to achieve net zero greenhouse gas emissions by 2050.</p> <p>The policy sets out the high-level priorities the State Government will implement to support a more climate-resilient community.</p>	<p>The Wheatbelt Region, particularly Wagin, West Arthur and Williams, shall play a role in assisting the State's goals to continue to adapt to climate change. The Strategy Area's planning frameworks should seek to enable the development of low-carbon industries and the transformation of the energy generation network, while also supporting the storage of carbon and the ongoing care for our landscapes.</p> <p>The Strategy Area is likely to see new opportunities in the form of evolving agricultural industries seeking to reduce carbon impacts; the rise of renewable energy projects seeking to feed into the south-west interconnected electricity network; and proposals for farms to integrate environmental plantings into existing farming systems for land management and carbon sequestration purposes. Meanwhile, local transport and energy generation transition is also likely to evolve, an example being the growth of hybrid and microgrid electricity generation systems to shift to off-grid renewable energy power solutions which reduce carbon emissions and energy costs.</p>

## 2.2 Local planning framework

### 2.2.1 Strategic Community Plan

Each Shire has adopted a strategic community plan identify goals and outcomes of relevance to land use planning. The below tables provide an overview of each strategic community plan, highlight activates, goals and objectives which have implications for strategic planning.

#### Strategic Community Plan Summary

**Table 6: Wagin 2020-2030**

Key activities/Goals	Outcomes Relevant to Planning	Strategy Implications and Responses
<i>Economic Development</i>	<ul style="list-style-type: none"> <li><i>Further planning and development of facilities at the Aerodrome.</i></li> <li><i>Support the attraction and retention of small business and housing of key workers in the region.</i></li> </ul>	<ul style="list-style-type: none"> <li>The Shire's local planning framework must be positioned to support the ongoing operation of the airfield, limiting encroachment by incompatible land uses, while providing flexibility to support complimentary development.</li> <li>The planning framework should provide for the delivery of accommodation for new permanent residents and a seasonal workforce.</li> </ul>
<i>Buildings and Infrastructure</i>	<ul style="list-style-type: none"> <li><i>Development of CBD.</i></li> <li><i>Plan for the future accommodation of tourist attractions.</i></li> <li><i>Investigate Truck parking and showering facility in Wagin.</i></li> </ul>	<ul style="list-style-type: none"> <li>The local planning framework should implement land uses zoning and development provisions which: <ul style="list-style-type: none"> <li>encourage the activation of underutilised sites and buildings in the town centre;</li> <li>support streetscape improvements; and</li> <li>allow for a diverse range of businesses.</li> </ul> </li> <li>Ensure the local planning framework provides zoning and land use provisions which support opportunities for new tourism ventures.</li> <li>Ensure the local planning framework provides for Commercial vehicle parking in appropriate locations.</li> </ul>
<i>Community Services and Social Environment</i>	<ul style="list-style-type: none"> <li><i>Support development initiatives for housing options for residents from all age groups.</i></li> </ul>	<ul style="list-style-type: none"> <li>Ensure the local planning framework supports a range of housing related land uses in suitable locations.</li> </ul>
	<ul style="list-style-type: none"> <li><i>Finalise Sport and Recreation Facility Master Plan including the Community Recreational Hub.</i></li> </ul>	<ul style="list-style-type: none"> <li>The master plan should guide the progression of the local planning framework to enable the delivery of community, sport and recreation facilities.</li> </ul>
<i>Town and Natural Environment</i>	<ul style="list-style-type: none"> <li><i>Continue improvements to town CBD amenity</i></li> </ul>	<ul style="list-style-type: none"> <li>The local planning framework should provide development provisions which support improvement to the townsites</li> </ul>



		amenity, including increasing the green tree canopy.
<i>Council Leadership</i>	<ul style="list-style-type: none"> <li><i>Review of Integrated Planning and Reporting Process and Plans.</i></li> </ul>	<ul style="list-style-type: none"> <li>Ensure the local planning framework is consistent with State planning legislation and policy.</li> </ul>

**Table 7: West Arthur 2017-2027**

<b>Key activities/Goals</b>	<b>Outcomes Relevant to Planning</b>	<b>Strategy Implications and Responses</b>
<i>The Shire of West Arthur will be a safe and enabling place to live with a strong sense of identity and a thriving, active culture.</i>	<ul style="list-style-type: none"> <li><i>Seniors will be valued, and their needs met to enable them to stay in the Shire and participate in the community for as long as they desire.</i></li> <li><i>Affordable housing will be available to enable people to live in our community.</i></li> <li><i>A range of health and support services will be available to all in the community.</i></li> </ul>	<ul style="list-style-type: none"> <li>The local planning framework should facilitate the provision of range of housing types supporting all segments of the community, with a focus on facilitating opportunities for aging in place.</li> <li>Ensure the planning framework provides for the number of health services available to be maintained or increased.</li> </ul>
<i>The Shire of West Arthur will be a vibrant, sustainable and growing community with active business and agricultural sectors and well maintained infrastructure.</i>	<ul style="list-style-type: none"> <li><i>Light industrial land and infrastructure will be developed to promote light industry development.</i></li> <li><i>Support approaches to eco-tourism and tourism development.</i></li> <li><i>There will be a range of short stay accommodation options for visitors to use encouraging them to stay in and explore the Shire.</i></li> <li><i>There will be a range of residential and lifestyle options available.</i></li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunities for the expansion of industrial land east of Darkan between Coalfields Road and Growden Place.</li> <li>The planning framework should facilitate the development of range of tourism land uses, with flexibility in rural zones to allow for uses such as nature based camping and short-term rental accommodation in appropriate locations.</li> <li>Planning for the Shire should support a diverse accommodation offering for visitors including short-term accommodation land uses such as, caravan park, nature based camping, holiday house, tourist development, etc.</li> <li>The local planning framework should facilitate the provision of range of residential accommodation options, including accommodation to support seasonal workers and those who may be temporarily employed on other projects (infrastructure, mining, etc.).</li> </ul>
<i>The Shire of West Arthur will have well maintained infrastructure that supports the community and the economy.</i>	<ul style="list-style-type: none"> <li><i>Complete townscape projects to continue to improve the appearances of townsites and localities.</i></li> <li><i>Review, amend and implement the town planning scheme and policies to ensure any planning</i></li> </ul>	<ul style="list-style-type: none"> <li>The local planning framework should implement land uses zoning and development provisions which: <ul style="list-style-type: none"> <li>encourage the activation of underutilised sites and buildings in the town centre;</li> </ul> </li> </ul>



	<i>and development is appropriate through the Shire.</i>	<ul style="list-style-type: none"> <li>○ support streetscape improvements; and</li> <li>○ allow for a diverse range of businesses.</li> <li>• The Shire's local planning framework is reviewed and updated to ensure consistency with State planning legislation and policy, community aspirations, emerging trends and associated demand.</li> </ul>
<i>The Shire of West Arthur will maintain its natural biodiversity and built heritage, and ensure responsible land and water use to preserve the environment for future generations.</i>	<ul style="list-style-type: none"> <li>• <i>Biodiversity and protection of bushland will be considered as part of all land use applications and developments.</i></li> <li>• <i>Sustainability of rural operations and economic viability.</i></li> </ul>	<ul style="list-style-type: none"> <li>• The local planning framework, including reserve and zoning classifications and use of land, shall prioritise the maintenance of biodiversity and environmental qualities of land.</li> </ul>
<i>Through strong leadership and responsible, ethical management the best outcomes will be achieved in partnership with the people of the Shire.</i>	<ul style="list-style-type: none"> <li>• <i>Compliance with regulations and best practice standards will drive good decision making by staff and Council.</i></li> <li>• <i>Community engagement strategies will be integrated into planning and decision making.</i></li> </ul>	<ul style="list-style-type: none"> <li>• The Shire's local planning framework is reviewed and updated consistent with the requirements of State legislation and shall be guided by community engagement policy.</li> </ul>

**Table 8: Williams 2022 - 2032**

<b>Key activities/Goals</b>	<b>Outcomes Relevant to Planning</b>	<b>Strategy Implications and Responses</b>
<i>To support industry and business development through the development of sustainable infrastructure and investment opportunities.</i>	<ul style="list-style-type: none"> <li>• <i>Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.</i></li> <li>• <i>To have appropriate levels of housing to cater for population retention and growth.</i></li> </ul>	<ul style="list-style-type: none"> <li>• The local planning framework should implement land uses zoning and development provisions which: <ul style="list-style-type: none"> <li>○ support the delivery of accommodation for new permanent residents, visitors and a seasonal workforce;</li> <li>○ supports the establishment of Brooking Street as a main street to attract visitors;</li> <li>○ promotes the ongoing development of the industrial estate; and</li> <li>○ considers appropriate locations for future urban expansion of the Williams townsite, particularly for residential purposes.</li> </ul> </li> </ul>
<i>To be a safe and welcoming community where everyone is valued and has the</i>	<ul style="list-style-type: none"> <li>• <i>To provide community infrastructure and facilities that meet the needs of the population.</i></li> </ul>	<ul style="list-style-type: none"> <li>• The local planning framework should provide opportunities for the upgrade and expansion of community infrastructure and services.</li> </ul>

<i>opportunity to contribute and belong.</i>	<ul style="list-style-type: none"> <li><i>To support a safe and healthy community with a strong sense of community pride.</i></li> <li><i>To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.</i></li> </ul>	<ul style="list-style-type: none"> <li>Continue to support health service provision to meet the ongoing needs of the community (Doctor, Allied Health, Medical Centre).</li> <li>Review the local planning framework to ensure cultural heritage is preserved and celebrated.</li> <li>Provide opportunities to leverage heritage and cultural asset to support tourism.</li> </ul>
<i>To have a balanced respect for our natural assets and built environment, maintaining our lifestyle, values and community spirit.</i>	<ul style="list-style-type: none"> <li><i>To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community.</i></li> <li><i>Natural assets and public open spaces are accessible, well utilised and managed.</i></li> <li><i>To have safe and well maintained transport network that supports the local economy.</i></li> <li><i>Recognising and implementing sustainability measures.</i></li> </ul>	<ul style="list-style-type: none"> <li>The planning framework should identify flood prone areas of the townsite and introduce mitigation measures where required.</li> <li>Facilitate a walking trail from Williams Lions Park to Williams Nature Reserve if Council deems feasible.</li> <li>Investigate opportunities for establishment of waste facilities to support the region.</li> </ul>
<i>To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.</i>	<ul style="list-style-type: none"> <li><i>The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs.</i></li> <li><i>The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.</i></li> <li><i>Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations.</i></li> <li><i>A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework.</i></li> </ul>	<ul style="list-style-type: none"> <li>Ensure the planning framework is reviewed and updated to be consistent with State legislation and policy.</li> <li>Maximise and leverage grant funding opportunities which support land use planning outcomes.</li> </ul>

## 2.2.2 Local planning schemes

### Shire of Wagin

The Shire of Wagin Local Planning Scheme No. 2 (Wagin Scheme 2) was gazetted in 1999, undergoing amendment on four occasions since.

The Scheme was amended in 2017 to broadly conform with the Model provisions for local planning schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

#### Shire of West Arthur

The Shire of West Arthur Local Planning Scheme No. 2 (West Arthur Scheme 2) was gazetted in 2007. The Scheme has been amended once, in 2012, to introduce and define several additional land uses.

In 2022 the Shire of West Arthur undertook a review of Local Planning Scheme No. 2. The Western Australian Planning Commission supported the Shire's findings that a new local planning strategy be prepared and Local Planning Scheme No. 2 updated to be consistent with *Planning and Development (Local Planning Schemes) Regulations 2015* by way of an omnibus amendment.

#### Shire of Williams

The Shire of Williams Local Planning Scheme No. 2 (Williams Scheme 2) was gazetted in 1994, and has been amended on 18 occasions since.

In 2020 the Shire undertook a review of Local Planning Scheme No. 2. The Western Australian Planning Commission supported the Shire's review findings that the local planning scheme should undergo amendment to be consistent with *Planning and Development (Local Planning Schemes) Regulations 2015*.

### **2.2.3 Local planning policies**

Local planning policies can be prepared in accordance with Division 2 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in respect of a particular class or classes of matters specified in the policy; and may apply to the whole Scheme area or part of the Scheme area. An overview of the local planning policies in operation within each shire and implications for the Strategy is outlined below.

#### Shire of Wagin

The Shire of Wagin has adopted 16 local policies into its policy manual to control planning and development proposals. The Shire's most recently adopted local planning policy was prepared in 2015 to address the development of outbuildings in the Wagin Townsite, while the oldest dates to 1999.

The Shire's local planning policies in many instances are no longer consistent with the State's overarching planning framework, with several relating to development types which broadly do not require development approval through the operation of cl. 61 of the Deemed Provisions for local planning schemes under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Meanwhile, other policies seek to address matters which may be better regulated through the application of current State Planning Policy.

The Shire's policy framework has evolved over time to address matters which might otherwise be better controlled through contemporary development requirements in Wagin Scheme 2. A comprehensive review of the Shire's local planning policies is required to ensure all policies do not duplicate existing State Planning Policy or legislation; are consistent with the Scheme, including Deemed Provisions; and are necessary to control future anticipated development.

### Shire of West Arthur

The Shire of West Arthur undertook a review of its policy framework in September 2022. A new local policy manual was adopted by Council in May 2023, establishing three local planning policies. Two additional local planning policies have also been prepared.

The Shire's local planning policies address the following matters:

- clarifying what forms of development require Council's approval;
- establishing planning requirements for rural sheds;
- establishing the Shire's Heritage List and relating development requirements to ensure the conservation of heritage;
- guidance for the development of residential outbuildings; and
- guidance for the development of windfarms in appropriate locations.

The Shire's local planning policies address contemporary planning matters and provide clarity to the public on development requirement relevant to the local government area. Local Planning Scheme No.2 could elevate the planning policy requirements by updating the supplemental provisions with detail to compliment the matters relating to the need, or otherwise, for development approval.

### Shire of Williams

The Shire of Williams adopted its policy framework in May 2018, with a review conducted in April 2021. The Policy Manual establishing three local planning policies to address:

- the development of outbuildings in the Residential zone;
- the development of relocatable dwellings;
- the use of sea containers and transportable structures.

The Shire's outbuildings policy provides alternative deemed to comply requirements to those specified by the Resident Design Codes, allowing for the development of an outbuilding to occur without the need for development approval where it is in line with the policy. This policy is largely consistent with the broader planning framework.

The current policies that relate to relocatable dwellings and sea containers and transportable structures require review, and potentially supporting detail to be included in Williams Scheme 2, to ensure that they are consistent with cl. 61 of the of the Deemed Provisions for local planning schemes under the *Planning and Development (Local Planning Schemes) Regulations 2015*.

#### **2.2.4 Structure plans**

Structure plans can be prepared in accordance with Division 2 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for land within the Scheme area. A structure plan provides the basis for zoning and subdivision of land.

The Shires of Wagin and West Arthur have no active structure plans. An overview of the current structure plans in the Shire of Williams, and the implications of these are provided in Table 9.

**Table 9 - Shire of Williams Structure plans**

<b>Name</b>	<b>Purpose</b>	<b>Strategy Implications and Responses</b>
Portion of Lot 12070 Albany Highway - Outline Development Plan (ODP)	The ODP was endorsed on 29 April 2010. It provides for the creation of 43 residential and rural residential lots immediately south-west of the Williams townsite.	The ODP is a dated planning instrument, providing only high-level development guidance. Development of the land is likely to require further guiding studies, while the delivery of reticulated services may also be required. The ODP will expire on 19 October 2025.
Lots 51 and 52 Eddington Road – Outline Development Plan	The ODP was endorsed on 4 June 2008 following Amendment No. 13 to the Shire of Williams Local Planning Scheme No. 2. It provides for the creation of as many as 134 residential and rural residential lots adjacent the Williams townsite.	The ODP is a dated planning instrument, providing only high-level development guidance. Detailed studies may be required to be undertaken to support ongoing development of the land in the future. The provision of reticulated services will also likely be necessary. The ODP will expire on 19 October 2025.

### 2.2.5 Other relevant strategies, plans and policies

From time to time each Shire may prepare other strategies, plans and policies which are relevant to land use planning and development. An overview of other relevant strategies, plans and policies, along with their potential implications for land use planning are provided in Table 10.

**Table 10: Other relevant strategies, plans and policies**

<b>Other relevant strategies, plans and policies</b>	<b>Overview</b>	<b>Strategy Implications and Responses</b>
4WDL Key Worker Housing Analysis 2023 and Local housing Plans and Key Worker Housing Investment Concepts	<p>The 4WDL local government alliance (Shires of Wagin, West Arthur, Woodanilling, Williams, Dumbleyung and Lake Grace) has commissioned this work to understand and identify solutions to supply suitable housing to meet the demand from key workers.</p> <p>The documents define key workers as: <i>"Anyone employed or self-employed to undertake a role in childcare, retail, service industry, tourism and agricultural workforces either for the public service, or private business which contributes to the economy".</i></p> <p>The Key Worker Housing Analysis establishes the scale of demand for purpose-built and appropriate key worker housing, revealing a lack of accommodation to support lone, small and aged households. The expansive land area of the 4WDL region, combined with</p>	<p>While broadly speaking there is sufficient zoned residential land in each of the shires to cater for existing and future population needs, it is recognised that providing suitable housing for workers and small households is challenging.</p> <p>As noted by the Key Worker Housing Analysis document, <i>"construction feasibility analysis confirms that most towns within the 4WDL Region experience a failure of the private market to deliver housing to the extent that justifies public sector intervention."</i></p> <p>To assist to address the housing issues identified, the planning framework should provide flexibly to allow for a diverse</p>

Other relevant strategies, plans and policies	Overview	Strategy Implications and Responses
	the comparatively small size of many communities, impacts the viability (and interest) of private housing construction and supply.	range of housing typologies to be delivered, while also supporting efforts to for the renewal of the existing underutilised dwelling stock.
Wagin Economic Development Strategy - <b>Draft</b> Synopsis of Strategic Initiatives (January 2013)	<p>The Shire's draft list of strategic economic initiatives sets out several development priorities to provide for economic growth and development. Broadly, initiatives relevant to land use planning seek to advance development relating to the following:</p> <ul style="list-style-type: none"> <li>• <i>the aerodrome precinct;</i></li> <li>• <i>CBD heritage rejuvenation;</i></li> <li>• <i>caravan park upgrades;</i></li> <li>• <i>water harvesting;</i></li> <li>• <i>medical, health and aged care services;</i></li> <li>• <i>affordable housing;</i></li> <li>• <i>youth employment;</i></li> <li>• <i>food and fibre hub;</i></li> <li>• <i>Waste management;</i></li> <li>• <i>Aquaculture;</i></li> <li>• <i>Indigenous perspective; and</i></li> <li>• <i>Visitors and tourists.</i></li> </ul>	<p>The Shire's planning framework should advance the implementation relevant economic development initiatives confirmed as being in the interest of the Shire. Of particularly relevance shall be:</p> <ul style="list-style-type: none"> <li>• land use planning outcomes for the Wagin airfield;</li> <li>• putting in place measures to support physical improvements to benefit local amenity and vibrancy in the Wagin townsite;</li> <li>• providing for a range of accommodation options for visitors and tourists, particularly within the Shire's existing caravan park site;</li> <li>• putting in place zoning and development provisions which support the improvement and expansion of the existing housing stock; and</li> <li>• putting in place zoning and development provisions which support the diversification of agricultural industry.</li> </ul>
Shire of West Arthur Economic development Strategy 2023-2033	<p>The Economic Development Strategy seeks to set out initiatives to assist the Shire to become a destination of choice for business, lifestyle, tourism and investment.</p> <p>The main priorities identified by the Shire relevant to land use planning are:</p>	<p>The local planning framework should assist to support the Shire to achieve the objectives of its Economic Development Strategy, with a focus on:</p> <ul style="list-style-type: none"> <li>• ensuring that planning aids and guides physical improvements to benefit local amenity</li> </ul>



Other relevant strategies, plans and policies	Overview	Strategy Implications and Responses
	<ul style="list-style-type: none"> <li>• a desire to implement placemaking and activation initiatives in Darkan;</li> <li>• the provision of infrastructure which will meet the needs of the community and support local amenity and liveability;</li> <li>• tourism development which leverages the Shire's natural and heritage assets; and</li> <li>• support industry diversification.</li> </ul>	<p>and vibrancy in the Shire's townsites;</p> <ul style="list-style-type: none"> <li>• supporting the delivery and upgrade of critical infrastructure, particularly housing and digital infrastructure;</li> <li>• providing opportunities for the growth of the tourism industry, including the provision of new accommodation and attractions;</li> <li>• providing for the delivery of new industrial sites;</li> <li>• leveraging while also protecting local heritage.</li> </ul>
<p>Our Plan to develop the Hotham Williams Regional Economy (June 2016)</p> <p>(Economic Development Implementation Strategy for the Hotham Williams Region)</p>	<p>This regional economic plan has been prepared by the Hotham Williams Economic Development Alliance. While not prepared by the Shire of Williams specifically, it assists to outline potential strategies for the advancement of the local economy. Broadly it identifies actions to:</p> <ul style="list-style-type: none"> <li>• increase the critical mass and diversity of residents in communities;</li> <li>• promote better population and worker retention, including both youth and aged cohorts;</li> <li>• better leverage access to Albany Highway to promote transport and logistics;</li> <li>• promote revitalisation of major town centres including leveraging built heritage;</li> <li>• encourage greater tourist visitation and associated economic activity in the region; and</li> <li>• increase supplies of appropriate and affordable housing.</li> </ul>	<p>Broadly, the Shire of Williams local planning framework can assist to promote some of the outcomes sort by the regional economic plan by:</p> <ul style="list-style-type: none"> <li>• providing land use and development provisions which support the diversification of the agricultural economy;</li> <li>• contemplating the workforce accommodation land use in appropriate locations;</li> <li>• providing for a range of tourism and short-stay accommodation land uses; and</li> <li>• promoting the ongoing uptake of industrial land in the new industrial estate south of Williams.</li> </ul>
<p>Wagin Airfield Study (2011)</p>	<p>In 2010, the Shire of Wagin was awarded a Regional Airports Development Scheme</p>	<p>The Wagin Aerodrome serves as an important potential commercial point of difference</p>

Other relevant strategies, plans and policies	Overview	Strategy Implications and Responses
	<p>(RADS) grant to develop an Airfield Masterplan.</p> <p>The Wagin Airfield Study was prepared to outline the initial findings of investigations into the aerodrome, its linkages to the community and the potential of the airfield to support and develop the community.</p> <p>Broadly, the study recommends:</p> <ul style="list-style-type: none"> <li>• various runway and aviation infrastructure upgrades;</li> <li>• the provision of sewerage infrastructure;</li> <li>• that the continued operation of the aerodrome be provided protection through land use planning controls;</li> <li>• the promotion of fly-in fly-out tourism; and</li> <li>• the Shire consider the development of a residential airpark.</li> </ul>	<p>between the Shire and neighbouring local government areas. Accordingly, land use planning actions should ensure that aviation activities on the site are protected from incompatible development into the future.</p> <p>The Shire of Wagin may wish to support the development of an 'airpark' through its planning framework. This may include the preparation of a local development plan and/or draft design guidelines to ensure that development is undertaken in accordance with the principles of orderly and proper planning.</p>
Wagin Townsite Flood Study/Wagin Industrial Area Flood Study (2008)	<p>The Wagin Townsite and Industrial Area Flood studies were undertaken by the Department of Water in 2008. These investigations were conducted to address the potential flooding impact caused by overflows from the Dorderyemunning Creek, Coblinine River and Wagin Lake.</p> <p>Both documents make recommendations in order to reduce the flood risk to existing and future development in Wagin, including floodplain management measures, being:</p> <ul style="list-style-type: none"> <li>• appropriate land use planning - zoning restrictions according to flood risk;</li> <li>• development and building controls setting minimum habitable floor levels, floodproofing and house raising;</li> <li>• the provision of infrastructure for flood storage and conveyance; and</li> <li>• emergency response measures, including flood forecasting, flood warning, evacuation and recovery plans.</li> </ul>	<p>The Shire of Wagin Local Planning Scheme No. 2 acknowledges some of the existing flood risks by indicating at risk areas on the Scheme Map. However, Scheme 2 does not implement specific controls to ensure development mitigates flood risks, stating only that <i>"the local government may impose conditions of development approval to ameliorate any potential flood and/or inundation risk"</i>.</p> <p>The Shire, with advice from the Department responsible for water and rivers, may seek to investigate detailed land use planning controls to mitigate flood impacts through its local planning scheme.</p>



Other relevant strategies, plans and policies	Overview	Strategy Implications and Responses
Shire of West Arthur Water Supply Security Strategy	<p>The Shire of West Arthur's community sees water security as a significant issue for rate payers. The Water Supply Security Strategy has been prepared with a view to securing water resources to ensure retention of population; ensure agriculture remains the main economic activity of the district; and identify opportunities to minimise the financial impact to ratepayers.</p> <p>The main objectives for the water strategy include:</p> <ul style="list-style-type: none"> <li>• <i>An estimate of water demand for a 10-year planning horizon (to 2030).</i></li> <li>• <i>An audit of current available water supplies including identification of known ground water and surface water supplies and the amount of water that could be drawn from these supplies.</i></li> <li>• <i>Identification of areas where water supplies need to be developed.</i></li> <li>• <i>Identification of alternate water supply options.</i></li> <li>• <i>A proposed plan for development of additional water supplies.</i></li> </ul>	<p>Declining rainfall is a challenge for all Wheatbelt communities and, should a drying trend persist, could present water supply issues if water resources are not managed appropriately.</p> <p>The planning framework should seek to ensure that water resources, particularly those potable sources which supply townsites, are protected and appropriately managed to ensure the ongoing sustainable development of the Shire.</p> <p>To support a sustainable water supply the planning framework may look to implement planning measures to support:</p> <ul style="list-style-type: none"> <li>• water use efficiency;</li> <li>• where appropriate, the construction of rural dams to support farming operations; and</li> <li>• the expansion of the reticulated water network.</li> </ul>

## 2.3 Local government profile

### 2.3.1 Demographic profile and population forecast

#### Strategy Area and surrounds

The Shires of Wagin, West Arthur and Williams in the 15 year period incorporating the 2006, 2011, 2016 and 2021 Census years had a relatively stable population. Over the period there was a total loss of 12 persons for a combined population of 3,555 in 2021.

The Shire of Williams experienced growth at 1% per annum adding 158 persons for a 2021 population of 1,021 persons. The Shire of Wagin experienced slight decline of -0.3% per annum for a 2021 population of 1,761 persons. The Shire of West Arthur saw the net loss of 78 people between 2006 and 2021 for a population of 773 persons.

For comparison, it is noted that surrounding Shires largely had stable populations, though some standout growth was experienced in the Shires of Wandering (50% population growth), Boddington (23% population growth), and Boyup Brook (23% population growth).

### Shire of Wagin

The Shire of Wagin's population is generally concentrated in the Wagin townsite. Over 74% of the population lives in town for a population of 1,311 persons, the highest townsite population of the three Shires. The Wagin townsite is the only settlement in the Shire and the seventh largest in the Wheatbelt region. The townsite is centrally located, with most properties in the Shire located within 25km of town. Narrogin and Katanning are the nearest major centres, while Dumbleyung approximately 35 kilometres to the east provides limited services which may attract some of the Shire's eastern residents.

Key statistical observations for the Shire of Wagin at the 2021 census when compared with State averages include:

- A median age of 49, compared with the State's median age of 38.
- Aboriginal and/or Torres Strait Islander people make up 2.8% of the population, compared with 3.3% for the State.
- The average household size is 2.2 people, compared with 2.5 for the State.
- More than 27% of the population is aged over 65 years, compared with up 16% for the State.
- The labour force participation rate is 51%, compared with 64% for the State.
- Higher employment rates in agriculture, aged care services and local government administration sectors.

### Shire of West Arthur

The Shire of West Arthur has the most dispersed population of the three shires with only 25% of people living in the main townsite of Darkan, which has a population of 194 persons. The remaining population is dispersed in various smaller gazetted townsites and the surrounding hinterland. Darkan's population has remained relatively stable over the previous 15 year period, with a net loss of seven people over this time. Meanwhile the Shire has seen the population decrease by 78 people over the same period.

Darkan is not centrally located within the Shire, with people located in the Shire's southern and western locales potentially better serviced by other towns including Collie, Kojonup and Williams.

Key statistical observations for the Shire of West Arthur at the 2021 census when compared with State averages include:

- A median age of 50, compared with the State's median age of 38.
- Aboriginal and/or Torres Strait Islander make up 3.5% of the population, compared with 3.3% for the State.
- The average household size is 2.2 people, compared with 2.5 for the State.
- More than 20.5% of the population is aged over 65 years, compared with up 16% for the State.
- The labour force participation rate is 60.7%, compared with 64% for the State.
- Higher employment rates in agriculture, local government administration and primary education sectors.

### Shire of Williams

The Shire of Williams population is dispersed between the Williams townsite and the Shire's surrounding hinterland, with 41% of the population living in town for a townsite population of 424 persons. The Shire's small townsite of Quindanning, approximately 30km east of Williams, has a population of 43 persons.

The Williams townsite is not central to the Shire, with residents located in the Shire's western areas potentially better serviced by Collie.

Key statistical observations for the Shire of Williams at the 2021 census when compared with State averages include:

- A median age of 41, similar to the State's median age of 38.
- Aboriginal and/or Torres Strait Islander make up 1.8% of the population, compared with 3.3% for the State.
- The average household size is 2.4 people, compared with 2.5 for the State.
- More than 18.8% of the population is aged over 65 years, compared with up 16% for the State.
- The labour force participation rate is 67.5%, compared with 64% for the State.
- Higher employment rates in agriculture, gold mining and primary education sectors.

### **Population**

The WAPC, in its function as the State Demographer, predicts continued modest aggregate population decline across the three shires to 2031 in its median population model scenario.

The established rate of change and potential population during the 15-year life of the Strategy for each shire is as follows:

<u>Wagin</u>	Using a rate of change of -15.5 persons per year, the Shire's population could reduce to 1,496 persons.
<u>West Arthur</u>	Using a rate of change of -5 persons per year, the Shire's population could reduce to 695 persons.
<u>Williams</u>	While it is noted that Williams experienced population increase between 2016 and 2021, calculations informed by WA Tomorrow indicates a long-term rate of change of -4 persons per year. This scenario would see the Shire's population reduced to 943 persons during the life of the Strategy.

Modelling by the Western Australia Tomorrow Population Report No. 11 (WA Tomorrow) provides an indication of the potential population scenarios as per Tables 11, 12 and 13 below:

**Table 11: Shire of Wagin Population Scenarios – WA Tomorrow**

Year	<b>Forecast WA Tomorrow population bands</b>				
	<b>A</b>	<b>B</b>	<b>C (median)</b>	<b>D</b>	<b>E</b>
<b>2016</b>	1,865 (ABS 1,852)	1,865 (ABS 1,852)	1,865 <b>(ABS 1,852)</b>	1,865 (ABS 1,852)	1,865 (ABS 1,852)
<b>2021</b>	1,345 (ABS 1,761)	1,655 (ABS 1,761)	1,770 <b>(ABS 1,761)</b>	1,860 (ABS 1,761)	2,225 (ABS 1,761)
<b>2026</b>	1,180	1,520	1,685	1,840	2,235

<b>2031</b>	1,100	1,450	1,620	1,770	2,190
Pop. Difference 2016-2031	Formula	1,852 – 1,620	<b>-232</b>		
Average annual increase	Formula	-232/15	<b>-15.5</b>		
<b>Estimated pop. 2039</b>	Formula	1,620 + (8 x -15.5)	<b>1,496</b>		

Table 12: Shire of West Arthur Population Scenarios – WA Tomorrow

Year	<i>Forecast WA Tomorrow population bands</i>				
	A	B	C (median)	D	E
<b>2016</b>	815 (ABS 809)	815 (ABS 809)	815 ( <b>ABS 809</b> )	815 (ABS 809)	815 (ABS 809)
<b>2021</b>	510 (ABS 773)	695 (ABS 773)	790 ( <b>ABS 773</b> )	855 (ABS 773)	1,090 (ABS 773)
<b>2026</b>	425	655	770	855	1,135
<b>2031</b>	400	625	735	825	1,100
Pop. Difference 2016-2031	Formula	810 – 735	<b>-75</b>		
Average annual increase	Formula	-75/15	<b>-5</b>		
<b>Estimated pop. 2039</b>	Formula	735 + (8 x -5)	<b>695</b>		

Table 13: Shire of Williams Population Scenarios – WA Tomorrow

Year	<i>Forecast WA Tomorrow population bands</i>				
	A	B	C (median)	D	E
<b>2016</b>	1,000 (ABS 981)	1,000 (ABS 981)	1,000 ( <b>ABS 981</b> )	1,000 (ABS 981)	1,000 (ABS 981)
<b>2021</b>	680 (ABS 1,021)	880 (ABS 1,021)	970 ( <b>ABS 1,021</b> )	1,080 (ABS 1,021)	1,310 (ABS 1,021)
<b>2026</b>	560	830	930	1,080	1,385
<b>2031</b>	550	800	915	1,050	1,360
Pop. Difference 2016-2031	Formula	915 – 980	<b>-65</b>		
Average annual increase	Formula	-65/15	<b>-4</b>		
<b>Estimated pop. 2039</b>	Formula	1021 + (18 x -4)	<b>943</b>	Note: calculation prepared to account for the 18 year period 2021-2039.	

*Note: The WA Tomorrow forecast comprises five population model bands; Band A – low, Band B – medium-low, Band C – median, Band D – medium-high and Band E – high. The forecasts show a single number for each band, these are the average values across all models run in the band. They represent probability levels of 10%, 30%, 70% and 90%.*

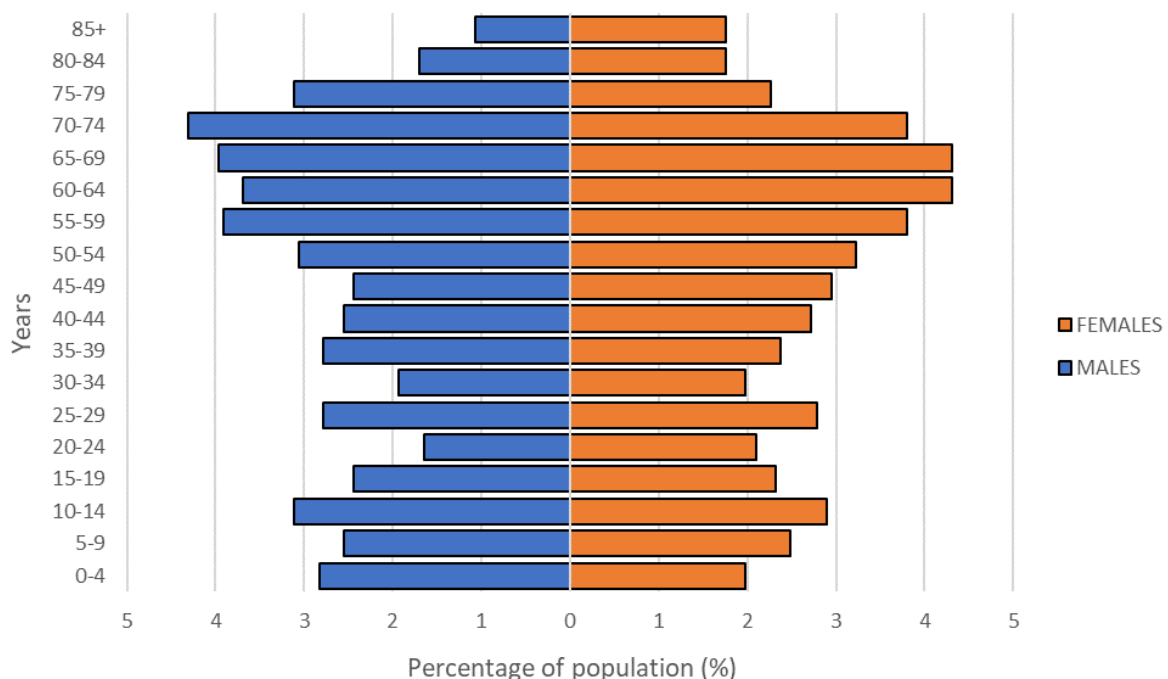
*This means 'Band A' represents a 10% probability that the actual number will be less than this, and a 90% probability that it will be higher. Conversely, 'Band E' represents a 10% chance that the number will be higher, and a 90% chance of it being lower. The same applies for Bands B and D, only as 30% and 70% respectively. 'Band C' represents the median and most likely population scenario.*

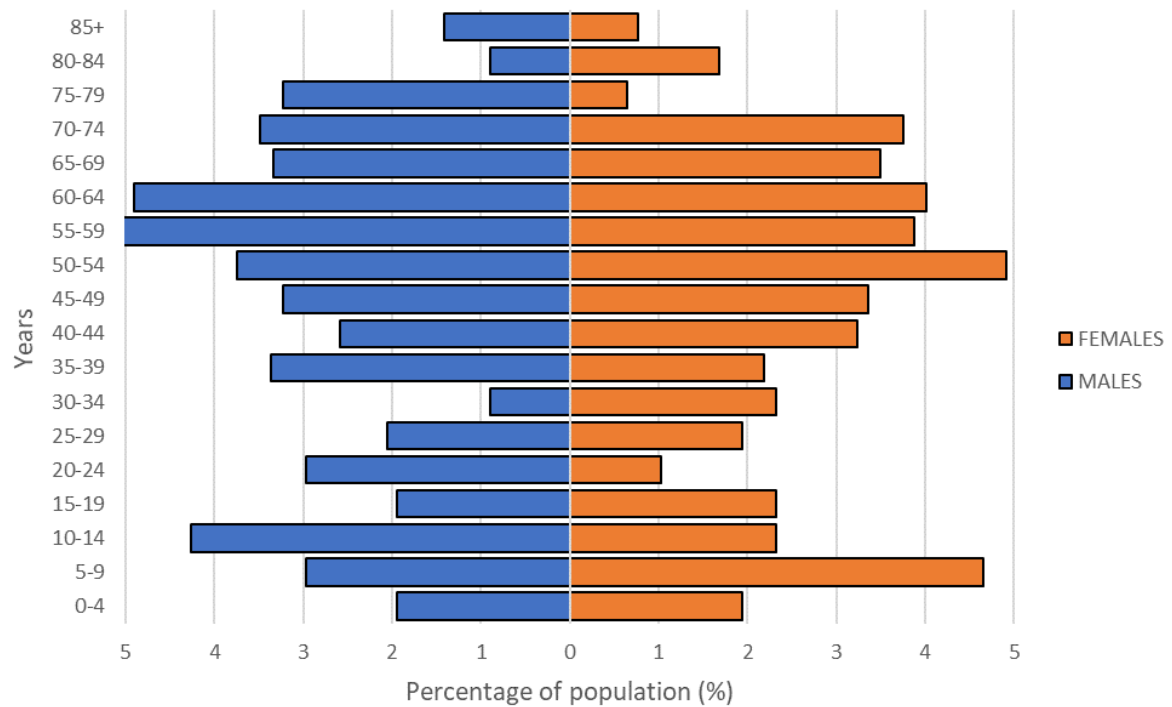
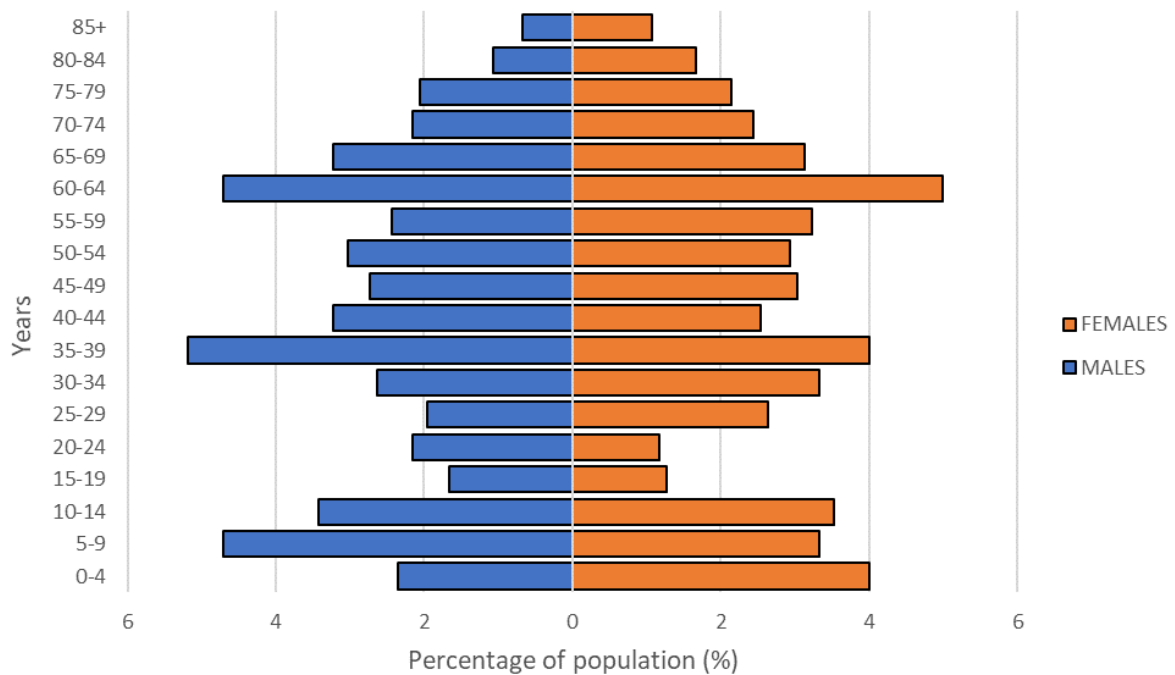
### Age/gender profile

According to the ABS the median age of people in the Strategy Area in 2021 was 47 years. This indicates an aging trend in comparison to the median age of 41 in 2006. Children aged 0-14 years made up 17.2% of the total population, while people aged 65 years and over made up 22.1%.

Graphs 1, 2 and 3 below show that for the population groups between 15-40, particularly in the Shire of Wagin and West Arthur, are underrepresented. This may reflect a demographic trend often observed in regional locations, where younger cohorts leave to seek education and employment opportunities in metropolitan cities following the completion school based education. The Shire of Williams shows a spike in the 35-39 cohort, potentially reflecting a drive-in drive out workforce from Perth and the Boddington mine site.

**Graph 1: Wagin - Demographic mix by age and gender 2021 Census**



**Graph 2: West Arthur - Demographic mix by age and gender 2021 Census****Graph 3: Williams - Demographic mix by age and gender 2021 Census**

## Occupation and income profile

The 2021 Census data indicates that across the Shires 1,695 people were employed in the labour force. Of these 58% were employed full time and 30% were employed part-time, meanwhile 3% were unemployed. Of those people in the workforce, 16% worked in “Grain-Sheep or Grain-Beef Cattle Farming”. Other major industries of employment included “Other Grain Growing”, “Primary Education”, “Local Government Administration” and “Sheep Farming (Specialised)”.

The median weekly personal income averaged across the Shires for people aged 15 years and over was \$835. This is slightly less than the Western Australian average of \$848 per week. However, when broken down between each shire, Williams stood out with a median weekly income of \$1,015 compared to Wagin and West Arthur with \$686 and \$804 respectively.

## Local Aboriginal community profile

According to the ABS, Aboriginal and/or Torres Strait Islander people made up 2.7% of the population across the Shires in 2021. This is slightly less than the Western Australian representation of 3.3%, and the Australia-wide proportion of 3.2%. The ABS data indicates that the majority of First Nations People live in the primary townsites, except for West Arthur which sees some dispersal of the Aboriginal and/or Torres Strait Islander community.

### **Strategy Implications**

The Shires would benefit from putting strategies in place to stem population outflow. Maintaining and growing the working age population base, particularly those aged between 15 and 40, shall be critical to maintaining vibrant and economically stable towns and communities. Meanwhile, with an aging population, the provision of suitable housing, health and community services will be vital into the future.

### 2.3.2 Dwelling supply/dwelling yield analysis

Table 14 below provides a supply and demand analysis for housing in each Shire. It indicates that, if fully occupied, there is sufficient existing dwelling supply to cater for population change over the life of the Strategy.

**Table 14: Existing dwelling supply and demand over life of Strategy**

Local Government	No. dwellings as of 2021 Census	No. dwellings required to house 2039 population (based on 2.5 people per dwelling)	Excess/(shortfall) in supply
Wagin	808	685	123
West Arthur	333	299	34
Williams	452	416	36
<b>Total</b>	<b>1,593</b>	<b>1,400</b>	<b>193</b>

Notwithstanding, it must be acknowledged that the Census data confirms significant underutilisation of the existing housing stock. The statistics show that 15% of dwellings in the Shire of Wagin are unoccupied, 12% were unoccupied in West Arthur, while approximately 20% of all dwellings in Williams were vacant. As a point of comparison, 11% of all dwellings across Western Australia were unoccupied on census night.



The underutilisation of the existing housing stock is a complex issue, and does not necessarily reflect the true housing needs of each local government. Providing housing to support community growth and economic sustainability remains critical. Research commissioned by the 4WDL alliance shows significant unmet demand for accommodation to support lone, small, and aged households, with 'key workers' housing in critical need.

### **Dwelling yield analysis**

There is adequate zoned residential land available to meet the needs of the Strategy area should there be demand resulting from population growth. The maximum potential dwelling yield, assuming no development constraints, is estimated as follows:

<u>Wagin</u>	The Shire of Wagin has more than 460,000m <sup>2</sup> of zoned Residential land available for development. Coded R17.5, this land could provide for an estimated 650 additional residential land parcels.
<u>Williams</u>	The Shire of Williams is estimated to have zoned Residential land available to provide over 300 additional land parcels. Historic planning for much of this land has occurred through the Lots 51 and 52 Eddington Road, Williams and Lot 12070 Albany Highway, Williams Outline Development Plans.
<u>West Arthur</u>	Lot 309 Burrowes Street West in Darkan is the main residential land parcel available for development in the Shire of West Arthur. Historic subdivision approval provided for the creation of an additional 28 lots on this site.

### ***Strategy Implications***

The above analysis suggests there is sufficient existing dwelling supply to cater for current local population needs. If all dwellings in the Strategy Area were available and habitable, it is feasible that there would be a suitable supply of housing for the life of the Strategy, with an excess of 193 dwellings providing for an additional 480 residents.

However, assuming a continued average rate of underutilisation across all three Shires of 15%, there is an estimated potential dwelling supply shortfall of 46 dwellings in 2039. Underutilisation of the existing housing stock is common across regional localities, with 21% of dwellings outside of Perth metropolitan area unoccupied during the 2021 Census. The likely reasons for this are varied, and will be different from locality to locality, but may reflect the transient nature of some regional workforces and dwelling occupiers; the reallocation of dwellings from the long-term rental market to short-stay accommodation; or a dwelling stock which is no longer suitable for habitation (eg. abandoned farm dwellings).

Market failure to provide adequate housing is an issue impacting much of the Wheatbelt, with many towns having factors that compound to discourage investment in the existing housing stock to ensure it remains of a standard suitable for habitation. For the Shires of Wagin, West Arthur and Williams, the local planning framework should seek to continue to encourage the development of townsites with high levels of amenity to encourage continued investment in the existing dwelling stock.

Meanwhile, if the existing dwelling supply is unable to meet demand, all three Shires are well placed to support the delivery of new residential land parcels. The potential estimated net dwelling gain for each local government could accommodate populations beyond that predicted under the most optimistic scenario of the WA Tomorrow forecast. Wagin's



residential land supply could accommodate over 1,600 additional residents, while the Williams townsite could provide for more than 750 new residents. Notwithstanding, development feasibility is impacted by lower land values relative to infrastructure servicing costs, potentially constraining the delivery of new housing lots. A whole-of-government response may be necessary to address this.

The Shire of West Arthur's residential land supply is comparatively limited, though the Darkan townsite could still provide for an additional 70 residents supporting a 2039 population of 843 people, well in excess of a predicted population of 749 people. In the event there was a need to provide additional residential land supply in Darkan over the long-term, reclassification of Rural Residential zoned land fronting Moodiarrup Road to Residential could support this.

## 2.4 Community, urban growth and settlement

### 2.4.1 Housing

Housing across the three Shires comprises primarily of separate houses (95.3%). According to the 2021 Census most dwellings have 3 or more bedrooms. There are some examples of smaller built strata development, primarily to support aged and depended persons living. These have largely been developed and delivered through local government investment, with Wagin Cottage Homes Incorporated and West Arthur Cottage Homes Incorporated providing smaller scale strata developments as aged housing in both the Wagin and Darkan townsites. The Shire of Williams has also delivered units in the Williams townsite.

All three local governments recognise the need to provide housing and services to support aged and depended persons living through their Strategic Community Plans. Strategic documents prepared by the Wheatbelt Development Commission also recognise the need to provide alternative housing types to separate single houses to support the needs of various members of the community and the diversifying workforce.

#### **Strategy Implications**

Given there is already a sufficient supply of housing, and residential land, to meet the needs of new residents, strategies should be put in place to facilitate housing renewal and support alternative dwelling types which might support housing transition for ageing residents who wish to remain part of their community. Where it is available, strategies should also be put in place to encourage the continued uptake of reticulated sewer infrastructure as part of the housing renewal process.

Additionally, the planning framework should seek to ensure that workforce accommodation can be provided in townsites to support the expansion and diversification of the local economy.

### 2.4.2 Built form and character

#### Wagin townsite

Wagin's development began from the 1890s following the construction of the Great Southern Railway. The first post office and telegraph building was built in 1893 and replaced in 1912. Wagin maintains numerous examples of buildings from the early 20<sup>th</sup> century. Historic buildings in the townsite include St George's Anglican Church (1900), the former Federal Hotel (1906), Moran's Wagin Hotel (1912), the former National Bank (1912), and the Wagin

Town Hall (1928). Most of Wagin's older architecture can be found fronting Tudhoe and Tudor Streets.

Wagin's commercial and residential areas have expanded in a grid pattern both west and east of the railway line. Residential development consists predominantly of single-story detached dwellings. Commercial development comprises both double and single-story buildings in the townsite's core. Industrial development is generally confined to the eastern side of the railway south of Tudhoe Street and includes warehouses, sheds, hardstand areas and structures for grain storage/receival.

The streetscape is generally characterised by wide road reserves with wide verges. Street trees are maintained in some verges, though a large proportion of the townsite's tree canopy is maintained within private lots. There are numerous well-maintained parks and gardens throughout the townsite.

The south-western edge of the Wagin townsite consists of predominantly rural living type development, with single houses on large land parcels.

#### Darkan townsite

The Darkan area was originally settled for farming 1860, with the townsite developing around the turn of the 20th Century following the Collie to Narrogin Railway being built. The townsite was gazetted in 1906. Buildings with heritage character include the Darkan Hotel (1906), the Former Darkan Road Board Office (1929), and the buildings forming the Railway Station Precinct (1908-1965).

The townsite has developed in a grid pattern immediately south of the former Collie to Narrogin Railway. The built form predominately consists of single-story houses. There is evidence of housing renewal in the townsite, with many dwellings appearing to have been built during the latter years of the 20th Century and into the early 2000s. Streets and properties are generally very well maintained and benefit from a well-established tree canopy. Land on the townsite's western edge is predominated by rural living style development.

Darkan's primary commercial area fronts Burrowes Street which supports a pedestrian friendly environment, though it's separation from Coalfields Road, may impact the town's ability to capture passing trade. Land for commercial purposes is also located on the northern side of Coalfields Road but, aside from the Darkan Hotel and a service station, is largely underutilised.

Two separate locations support industrial development. One at the south-eastern corner of the townsite, and another located north east on Growden Place effectively fronting the former Collie to Narrogin Railway. The small industrial area attached to the townsite contains some small warehouse/workshops and the Shire depot, though much of the land appears underutilised. The area north east of town contains larger sites more practical for contemporary industry. The most significant development in this area includes CBH's grain facility, earmarked to provide surge storage overtime, and some larger warehouse/workshops.

#### Williams townsite

The development of Williams occurred around the time of the construction of the Albany Highway in the 1850s to connect Perth with the Albany settlement at King George Sound. Williams became a stopping point for passengers and the changing of horses, with the Williams Road Board convened in 1877. Due to flooding much of the early townsite was relocated to the northern bank of the Williams River circa 1905. Buildings with historic character include the Williams Hotel (1912), the Williams Post Office (1923), and the General Store on Brooking Street (1910).

The townsite has expanded in a grid pattern predominantly on the northern side of the Williams River. Built form is typically characterised by single-story buildings, including separate houses and small commercial premises. The majority of structures have been constructed in the 20th and 21st Centuries. Streetscapes are characterised by wide roads with footpaths. The townsite's tree canopy is generally within private properties. Rural living land uses are located both on the western and eastern edges of town.

Williams' commercial land generally fronts Albany Highway, with a small pocket also on Brooking Street. While not conducive to supporting a pleasant pedestrian environment, Albany Highway benefits commercial business through visibility to capture passing trade.

Industrial land uses have historically occurred on land fronting Narrogin Road and Richmond Street. The largest site capable of being used for industry supports a disused grain storage facility. The remaining industrial land in this area is typically characterised by small lots which are not conducive to industrial uses, while two larger vacant sites exist within what was a historic railway reserve. The Shire and Development WA are delivering new land suitable for contemporary industrial uses south of the Williams townsite adjacent Narrogin Road and Albany Highway.

#### Other townsites

The primary settlements of Wagin, Darkan and Williams contain most of the Strategy Area's population. However, there are a several other gazetted townsites scattered throughout the Shires, particularly in the Shire of West Arthur.

In Wagin, aside from the main townsite, there is the sparsely inhabited townsite of Piesseville, largely consisting of several rural lifestyle lots and three privately owned small rural lots. Other than some land for public purposes, there is very little public infrastructure in the townsite.

West Arthur contains the bulk of the small rural townsites, though only three are inhabited. Bowelling, 20 kilometres west of Darkan, contains five privately owned residential lots, several rural living lots, and land for public purposes. Moodiarrup, 30 kilometres south of Darkan, has a single uninhabited privately owned residential land parcel, three commercial land parcels, and land for public purpose and open space. Arthur River, while not a gazetted townsite, acts as a node for the surrounding rural community with a hall, roadhouse and several heritage buildings present.

Duranillin, 20 kilometres south of Darkan, is the largest of the Shire of West Arthur's small rural townsites. It consists of 17 private residential lots, nine commercial lots with general store, several lots for public purpose, and many large rural living land parcels.

The Shire of Williams oversees the small townsite of Quindanning, consisting of six private residential lots and several land parcels reserved for public purposes. The Quindanning Hotel is a popular landmark for people travelling the back roads from Perth.

#### ***Strategy Implications***

All three Shires identify the need to provide for a built environment which prioritises a high standard of amenity to the public realm. The built environment, particularly in commercial spaces, should be people focused and support economic vibrancy. The role of green infrastructure (such as park and public open space networks, street trees, and naturally responsive drainage systems) shall also increasingly play an important part in ensuring the primary townsites remain liveable and help to mitigate the heat effects from climate change.

Meanwhile, the Wheatbelt Development Commission recognises the importance of providing a diversity of retail trade options to maintaining townsites populations. It further recognises that *"retail viability and sustainability can be enhanced through improvements to local public realm amenity"*.

In light of the above, each shires planning framework should endeavour to maintain and enhance the local streetscape, pedestrian amenity and public spaces for its primary townsites. This includes, particularly in Wagin's case, maintaining and enhancing heritage assets, along with being flexible in considering their adaptive reuse. Open space and the increased provision of vegetation in townsites should be championed through the local planning framework, with investment in green infrastructure seen as critical to promoting climate-resilience and improving local sense of place.

### 2.4.3 South West Native Title Settlement Agreement

The South West Native Title Settlement brings together six Indigenous land use agreements (ILUA) negotiated between the Noongar people and the WA Government. The Settlement commenced on 25 February 2021 and shall, among other things, provide for the creation of the Noongar Land Estate and the recognition, in statute, of the Noongar peoples as the Traditional Owners of the South West Region of WA.

The State has entered into agreements with the Noongar people under *Land Administration (South West Native Title Settlement) Act 2016* for the settlement of all claims by the Noongar people in pending and future applications under the *Native Title Act 1993* (Commonwealth). Compensation to the Noongar people is in the form of the South West Native Settlement land base strategy for the allocation of a selection of unallocated Crown land (not subject to a lease to a third party), unmanaged Crown reserves and Aboriginal Lands Trust properties.

The eastern part of the Shire of Wagin, including the area containing the town of Wagin, is subject to the Ballardong ILUA, with the remainder of the Shire falling under the Gnaala Karla Booja and Wagyl Kaip ILUA. The Shires of West Arthur and Williams are subject to the Gnaala Karla Booja ILUA.

The Noongar Boodja Trust has been established with the responsibility of managing the Noongar Land Estate. The Noongar Land Estate will initially comprise up to 300,000 hectares of land allocated as reserve or leasehold, along with an additional 20,000 hectares allocated as freehold for cultural or economic development use, which includes housing. The Trust will own and manage freehold land like any other private land owner, and be subject to the statutory planning laws and processes relating to rezoning, structure planning, subdivision and development. Where land is allocated for development purposes this shall occur in consultation with the Noongar Regional Corporations and an investment committee, in a manner that will generate financial benefits for the Noongar Boodja Trust Future Fund.

### **Strategy Implications**

The Noongar Land Estate shall provide for the release of Crown land for both cultural and development pursuits by the Traditional Owners. The allocation to the Estate of underutilised Crown land in key townsites, in particular Williams and Wagin, and possibly the smaller settlements of Quindanning, Bowelling, Moodiarrup and Duranillin, may present opportunities for partnership between the local government and the Noongar Boodja Trust for housing and tourism. Darkan contains a few unallocated Crown land lots, though these are somewhat constrained by the presence of remnant vegetation and, in some cases, function as a land use buffer and public recreation area.

Where appropriate, the planning framework should provide flexibility to realise a diverse range of development outcomes to support the highest and best use of land allocated to the Noongar Land Estate.

#### 2.4.4 Cultural Heritage

##### Aboriginal Heritage

Land within the Shire of Wagin is part of Wilman Noongar boodja country, while land within the Shires of West Arthur and Williams is part of Wilman and Kaneang Noongar boodja country. The Wilman and Kaneang people have cared for and lived in the region for more than 45,000 years.

There are many sites within the respective Shires which have cultural heritage value as shown on Figure 5 - Heritage Map. The registered sites of cultural heritage significance to Aboriginal people for the respective Shires as of October 2023 are:

##### Wagin

- Lake Dumbleyung - Registered site no. 5836;
- Puntapin Rock - Registered site no. 35759;
- Lake Wagin - Registered site no. 4481;
- Lake Parkeyerring - Registered site no. 5834;
- Arthur River - Registered site no. 37754;
- Dead Man's Gnamma Hole - Registered site no. 5692;
- Dellyanine Siding – Registered site no. 5691;
- Bellyanine Siding – Registered site no. 5694.

##### West Arthur

- Arthur River and Carperdine Pool (3 sites) - Registered sites no. 37754, 5690 and 16886;
- Arthur River/Watkins Farm – Registered site no. 5828;
- Arthur River Inn – Registered site no. 4609;
- Kylie Siding – Registered site no. 5719;
- East Arthur cluster/Old Homestead/Wagin Spring (8 sites) - Registered site no. 5719, 5720, 5703, 5704, 5827, 5829 and 5830;
- Duranillin cluster (3 sites) - Registered sites no. 4538, 4539 and 16002;
- Towerrinning Lake – Registered site no. 964;
- Blackwood River and tributaries – Registered site no. 20434;
- Wild Horse Swamp cluster (2 sites) – Registered site no. 4625 and 4626;
- Haddleton tree – Registered site no. 4623;
- Collie River Waugal and tributaries – Registered site no. 16713;

- Lake Ngartiminny – Registered site no. 18681;
- Griffin coal mining lease 7 – Registered site no. 5308;
- Lily Pool Camp - Registered site no. 4577;
- South of Bowelling cluster (3 sites) - Registered site no. 39049 and 39050;
- Lover’s Hill (Bowelling) - Registered site no. 35976
- Bowelling Camp Area - Registered site no. 4576
- Varis Road Scarred Tree - Registered site no. 4574
- Ironstone Rock Hole - Registered site no. 4575;
- Black Wattle - Registered site no. 4501.

#### Williams

- Dryandra National Park (portion of R53976) - Registered site no. 3273;
- Hotham River and tributaries - Registered site no. 27935;
- Fourteen Mile Brook Gravesite - Registered site no. 29167;
- Williams Reserve No.18042 - Registered site no. 4424;
- Axel Grease Reserve No.1791 - Registered site no.500;
- Batalling Lizard trap - Registered site no. 4573;
- Kangaroo Print Pool (Jennamarta) cluster (2 sites) - Registered site no. 30064;
- Koolakin Burials - Registered site no. 4648;
- Albany Highway – Marradong Road One - Registered site no.18555.

#### **Strategy Implications**

There is a possibility that additional sites of Aboriginal heritage significance will be identified within the Shires upon the completion of heritage surveys undertaken by the State Government over the next ten years. Land use and development must occur in accordance with State law which protects registered Aboriginal heritage places. As of November 2023 the *Aboriginal Heritage Act 1972* (AH Act) applies in the protection of Aboriginal Cultural Heritage.

The AH Act’s proposed primary purpose, as it relates to land use planning, is *“to make provision for the preservation of places and objects customarily used by or traditional to the original inhabitants of Australia or their descendants, or associated therewith, and for other incidental purposes incidental thereto.”*

#### Historic Heritage

The State’s heritage database contains records for 92 heritage places in the Shire of Wagin, 60 heritage places in the Shire of West Arthur and 322 places in the Shire of Williams as of October 2023. Most of these sites are in and around the main townsites. The places with the highest heritage value are listed on the State Register of Heritage Places (see Figure 5 - Heritage Map), while other sites may be under assessment by the Heritage Council of WA for entry to the State Register.



Places on the State Register of Heritage Places for the respective Shires as of October 2023 are:

#### Wagin

- ABC Transmission Station, Minding (c.1936) - Heritage place no. 2649
- Federal Hotel, Wagin (c. 1896) - Heritage place no. 2630;
- Wagin Post Office (c. 1913) - Heritage place no. 2640;
- Moran's Wagin Hotel (c. 1904) - Heritage place no. 2637;
- Wagin Town Hall (c.1896) - Heritage place no. 2642;
- Hitching Post, Wagin (c.1904) - Heritage place no. 2636;
- National Bank (c.1904) - Heritage place no. 2638;
- Butterick's Building, Wagin (c.1906) - Heritage place no. 2634.

#### West Arthur

- Old Tillellan's (Piesse's) Shearing Quarters (c. 1912) - Heritage place no. 23459;
- Old Tillellan's (Piesse's) Shearing Shed (c. 1912) - Heritage place no. 23458;
- "The Arthur" Wool Shed Group (Old Tillellan's and Piesse's Shearing Shed and Quarters (c. 1910) - Heritage place no. 8804.

#### Williams

- Quindanning Hotel (c.1908) Heritage Place no.16215;
- Sherry's House and Wayside Inn site (c.1926), Quindanning Hotel - Heritage Place no. 2739.

### **Strategy Implications**

The deemed provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* require local governments to establish and maintain a Heritage List and for applications for development approval to have due regard to places of cultural heritage significance. All places on the State Register should be placed on each shires Heritage List, though heritage lists may identify other places within the Scheme area that are considered of cultural heritage significance and worthy of built heritage conservation.

The Shire of Wagin adopted a Heritage list in 2018 and has undertaken a review through a Local Heritage Survey in July 2023. The Shire of West Arthur completed a Local Heritage Survey in 2022 and has adopted a Heritage List.

The Shire of Williams has prepared a Municipal Heritage Inventory on 30 June 2000. The Shire will be required to initiate preparation of a Heritage List following review of its heritage inventory and publish the list in accordance with the requirements of the Deemed Provisions.

### 2.4.5 Rural land use

#### General

The Strategy Area encompasses over 709,000 hectares of land, more than 90% of which is zoned for rural land uses. The Strategy Area's agricultural base broadly lies in the ongoing use of rural land for agriculture - extensive land uses (broadacre livestock and grain growing), while growth in agriculture - intensive uses is also being observed. The economic success of these forms of agriculture broadly rely on economies of scale and therefore contemporary planning seeks to limit the creation of new rural lots through ad hoc, unplanned subdivision; and avoid and minimise land use conflicts.

It is also recognised that rural zones should be seen as flexible and able to accommodate a wide range of land uses that may support primary production, regional facilities, environmental protection and cultural pursuits. Accordingly, other land uses which may be contemplated include those relating to rural industry, tourism, forestry, mining, renewable energy generation and environmental asset management.

#### **Strategy Implications**

The purpose of the rural zoning is to provide for the sustainable use of rural land which primarily accommodates a range of rural pursuits compatible with the capability of the land and which retains the rural character and amenity of the locality within each Shire.

The ad hoc fragmentation of rural land is generally discouraged because it risks the introduction of additional sensitive land uses. Rural land fragmentation undermines the ability to sustain changing agricultural and other rural land uses, while also inhibiting potential future growth and development. SPP 2.5 and DC 3.4 establish the circumstances in which rural subdivision may be supported. The Shires of Wagin, West Arthur and Williams will not encourage or support the further subdivision of agricultural land, except for where it meets the exceptional circumstances outlined by DC 3.4.

Each shires planning framework should continue to prioritise rural land for rural land use by limiting the introduction of sensitive land uses. Alternative land uses, including rural industry, forestry and renewable energy proposals, should be carefully considered to ensure that high quality rural land is not removed from the agricultural estate. However, providing some flexibility for the use of rural land will be important to supporting business diversification where appropriate and beneficial to the economy.

#### Shire of Wagin

The Shire of Wagin is characterised by expansive areas of rural land used for extensive agriculture. It comprises 190,303 hectares of agricultural land, making up 97% of the total local government area. These areas are interspersed with lakes, scattered nature reserves, a small quantity of timber reserves, and areas for recreation.

The Shire's Rural zoned land parcels range in size, with the largest lots being around 1,000 hectares, while the majority are in the low hundreds of hectares. Smaller lots, some as low as 1.2 hectares, are also scattered throughout the rural area. The smallest rural land parcels, which are generally found surrounding the Wagin townsite, effectively act as rural lifestyle and provide a buffer between residential land uses and larger scale agricultural production.

Rural lots may be held individually or as a group comprising a farming operation or property. In Wagin, the primary land uses on Rural land include broad scale cropping and grazing, along with other primary production activities. Other uses can include basic raw material



extraction and exploration, conservation reserves, national parks, essential service infrastructure and unutilised Crown land.

The Shire of Wagin Local Planning Scheme No. 2 outlines objectives which support land use in the Rural zone *"predominantly for agricultural, single residential and public recreation uses"*. Land uses contemplated by the Scheme include:

- Agriculture Extensive;
- Agriculture Intensive;
- Animal Establishment;
- Animal Husbandry;
- Industry - Primary Production;
- Rural Pursuit.

### ***Strategy Implications***

Livestock and grain growing is likely to continue to underpin Wagin's economy and remain the predominate rural land use. Like most agricultural operations, these land uses benefit from large land parcel sizes supporting operations leveraging economies of scale.

Accordingly, the planning framework should seek to preserve large rural land parcels, only allowing for subdivision where provided by State Planning Policy and in particular where it meets the exceptional circumstances outlined by Development Control Policy 3.4 - Subdivision of rural land.

The suburban to rural interface in the Wagin townsite may risk future land use conflict between residential use and land uses supporting rural production. Establishing Rural Residential and/or a Rural Smallholdings zones over those smaller land parcels, which are predominantly located north and south of the townsite, may assist to prevent this and support opportunities for the diversification of land use on smaller lots.

Similarly, in Piesseville there are several small rural land parcels which might benefit from an alternative land use classification. Those privately owned lots fronting Great Southern Highway could be better served with a zoning of Rural Townsite, as this would allow for a broader mix of land uses while continuing to manage the rural interface. Given the limited residential uptake, surrounding lots between 1-5 hectares in area would likely benefit from maintaining a Rural zoning.

Flexibility in the Rural zone may also be required so that Workforce Accommodation land uses can be contemplated to support rural industry.

### Shire of West Arthur

More than 80% of the Shire of West Arthur's land area is dedicated to rural land uses with the remainder of the area allocated for State Forest and Conservation purposes. Rural zoned land parcels vary in size with the largest productive parcels often more than 1,000 hectares. Smaller landholdings, less than 40 hectares, are common and scattered throughout the Shire. The higher frequency of smaller land parcels may owe to the Shire benefiting from higher than average annual rainfall when compared to the wider Wheatbelt Region. These conditions mean higher produce yields per hectare of land can be supported.

Like Wagin, livestock and grain growing are the predominant rural activities. For West Arthur the Wheatbelt Development Commission sees opportunities for a broadening of the

agricultural sector to include increased horticulture and downstream processing of agricultural products.

The Shire of West Arthur Local Planning Scheme No. 2 outlines objectives which support the continuation of broad-hectare agriculture as the principal land use, while also encouraging diversification of farming activities where existing rural character and amenity can be retained. It also contemplates tourism and other non-rural uses where these can be shown to be of benefit to the district and not detrimental to natural resources or the environment. Land uses provided for in the Rural zone include:

- Agriculture Extensive;
- Agriculture Intensive;
- Agroforestry/Plantation (tree farm);
- Industry - Rural;
- Rural Pursuit.

The Scheme also contemplates various forms of accommodation and short-stay land uses within the Rural zone. These uses are intended to support the development of the tourism economy. Land uses to support the rural workforce are also evident, including the Residential Building and Workers Accommodation uses.

### ***Strategy Implications***

The Shire's Scheme contemplates the subdivision of rural land in a manner that is broadly consistent with the principles established under State Planning Policy. Some variation is made for Agriculture - Intensive land uses and homestead lots. The planning framework should seek to limit the subdivision of Rural zoned land consistent with the exceptional circumstances outlined by Development Control Policy 3.4 - Subdivision of rural land.

West Arthur is bound to the west by significant areas of State Forrest and Timber Reserve. In 2021, the WA Government made the decision to end native forest logging. A transition plan is in place to support workers and businesses impacted by this decision which, among other things, supports a shift to alternate business models. Softwood timber plantations are seen as a growth industry given these changes. The planning framework should continue to provide opportunities for forestry industry transition, however this should be managed appropriately with development requirements specified to address matters including vermin management, fire management, fencing, heavy vehicle road access and contributions towards road upgrades, etc.

The planning framework should continue to support the flexible use of rural land where it does not undermine agricultural operations, natural resources or visual landscape values. Opportunities to encourage growth in tourism should be supported, including providing for small scale tourism operations, on-site produce retail and short-term rental accommodation. The continued diversification of agricultural activities should also be encouraged noting the Shire's locational advantage which may support new rural industries and intensive agriculture pursuits including viticulture.

### Shire of Williams

Williams, like Wagin and West Arthur, is largely characterised by extensive areas of land utilised for agriculture. Over 90% of the Shire's land area is zoned Rural, though in western areas as much as 40,000 hectares of this land is allocated for State Forrest and the maintenance of the water catchment.

Rural land parcels for agricultural use range in size from less than a hectare in and around the Williams townsite, up to almost 4,000 hectares. Rural areas predominantly provide for livestock and grain growing based agriculture. Also present are established pistachio and citrus growing operations, with Williams providing as much as one-fifth of the State's pistachio production.

The Shire of Williams Local Planning Scheme No. 2 does not outline specific objectives for the use and development of land in the Rural zone. Notwithstanding, the Scheme does set out controls to limit the fragmentation of rural land. Land uses contemplated by the Scheme in the Rural zone include:

- Industry - Rural;
- Rural Pursuit;
- holiday cabins or chalets (holiday accommodation).

### ***Strategy Implications***

Like Wagin and West Arthur, livestock and grain growing are anticipated to continue to underpin the Williams economy. Accordingly, and in the interest of maintaining land parcels which benefit from economies of scale, the planning framework should continue to limit the subdivision of Rural zoned land. Furthermore, land use controls should support measures which seek to limit the introduction of incompatible land uses which might limit primary production operations.

Williams' significant exposure to livestock agriculture, along with its convenient location on Albany Highway, supports investigating opportunities for diversification into downstream processing of meat products. To support this the Shire's planning framework should provide opportunities for these land uses to be contemplated.

The Wheatbelt Development Commission recognising opportunities for growth in boutique horticulture industries such as viticulture. Therefore, the planning framework should continue to support horticulture, while also allowing for further diversification into other intensive agriculture industry.

#### ***2.4.6 Public open space and community facilities***

Community facilities and public open spaces are public places where members of the community gather for recreation, educational, artistic, social or cultural activities. These places are critical to the social fabric of all communities, and particularly important to maintaining vibrant regional communities.

Other community facilities of importance to the public are those which support emergency services and healthcare.

The Shires of Wagin, West Arthur and Williams manage and maintain numerous public open space and community facilities, including:

##### **Shire of Wagin**

The Wagin townsite supports most of the Shire's community facilities, except for two remote fire and rescue stations at Piesseville and Wedgecarrup (about 15km away). A summary of key community and recreational facilities and services is as follows:

- Wagin Police Station

- Wagin District Hospital
- Wagin Airport (includes Royal Flying Doctors service)
- Wagin District High School (Kindergarten to Year 10)
- Wagin Shire Administration Office
- Wagin Library and Art Gallery
- Wagin Community Resource Centre
- Wagin Sports Ground and Recreation Centre
- Wagin Swimming Pool
- Wagin Golf Course
- Wagin fire and rescue station
- Wagin Cemetery
- Wagin Sub Centre – St Johns Ambulance Depot
- Childcare Centre (1 Johnston Street, Wagin)
- Wagin Town Hall
- Wagin Post Office
- Other recreational facilities (skatepark, equestrian, kart racing, shooting range)
- Churches (Anglican, Catholic, Baptist, Uniting and Vineyard Christian Fellowship)

While Wagin is one of the largest towns in the Wheatbelt South Sub-region the nearby larger towns of Narrogin and Katanning provide a higher level of community facilities and services, such as:

- Magistrate Courthouses
- Educational services post Year 10 – i.e. senior High school and Technical and Further Education (TAFE) and Agricultural College

#### Shire of West Arthur

Most community facilities in the Shire of West Arthur are located within and around the main town of Darkan. Other parts of the Shire, including the settlements at Duranillin and Arthur River, consist of two fire and rescue stations, three halls, a church and two recreation facilities.

The range of community facilities in Darkan likely reflects the Shire's positioning and the spread of its community. While most of the Shire is within 30 kilometres of Darkan, some areas are easier serviced by the Collie, Kojonup, Boyup Brook, and Wagin townsites.

A summary of key community and recreation facilities in Darkan is as follows:

- West Arthur Administration Office
- Darkan Primary School
- Darkan Sports and Community Centre
- Darkan Swimming Pool

- Darkan Fire and Rescue Station
- West Arthur Community Resource Centre
- Darkan Post Office
- Darkan Hall
- Darkan Skate Park and Nature Play area
- Darkan Health and Resource centre
- St John Sub-Centre Station
- Churches (Uniting, Catholic)
- Darkan cemetery

### Shire of Williams

The Shire of Williams provides most of its community facilities in the Williams townsite. There is a hall, sports oval and tennis club at Tarwonga (20km to the south) and a community hall at Quindanning (25km to the west). While most of the Shire is within 25km of Williams townsite, the range of community facilities like reflects the distribution of the Shire's population which in some cases is closer, and therefore seeks out services, in the larger towns of Narrogin and Boddington.

Quindanning is approximately halfway between Boddington and Williams. Interestingly, the Quindanning fire and rescue station and equestrian racecourse is located in the Shire of Boddington.

Educational services in the Shire of Williams is a prime example of community facilities being limited by its smaller population as schooling beyond Year 6 is catered for in Narrogin.

A summary of key community and recreation facilities in Williams is as follows:

- Williams Health Centre
- Williams Primary School
- Williams Police Station
- Childcare Centre (1 Growse Street)
- Williams Fire and Rescue Service Station
- Shire of Williams Administration Office
- Williams District Hall
- Williams Community Resource Centre
- Williams Recreation Centre and Swimming Pool
- Williams Post Office
- Churches (Anglican)
- Williams Cemetery

### **Strategy Implications**

The Shires of Wagin, West Arthur and Williams each have a solid base of community and recreational facilities relative to the needs of their respective local population. The 10 year Strategic Community Plans of each Shire considers retaining and maintaining existing facilities as essential to supporting communities.

In each Shire, most of the population is within 25-30 kilometres of the main townsites. While larger centres in adjoining local government areas will continue to provide a draw for certain services, particularly education, each Shire will continue to support and maintain services to address the primary needs of the community.

Meanwhile, to attract new residents, all three Shires aspire to expand the range of community services and facilities provided by the primary townsites, including those relating to health, education, and recreation.

Strategic matters of importance to each local government relevant to land use planning for community facilities and public open space include:

- Providing aged care services and facilities to meet the needs of an aging population, including housing, medical and health services;
- Supporting youth services and facilities, in particular recreational facilities and places for youth activities (e.g. public spaces);
- Upgrading existing recreation centres and infrastructure (e.g. wider range of recreational facilities, local park upgrades, more bike and walk trails);
- Maintaining cultural and entertainment facilities, particularly those with synergies to tourism, events and Shire history (e.g. Maradong Country, Wagin Woolarama, astrotourism, wildflowers at nature reserves, silo artwork);
- Main street and town entrance upgrades to continue to improve amenity and sense of place and connection to the community; and
- Supporting the delivery of childcare, social services, community housing, and other community services crucial to maintaining liveable primary townsites.

#### **2.4.7 Hazards**

##### Fire

Significant portions of the Strategy Area have been designated as being bushfire prone by the State's Fire and Emergency Services Commissioner under the *Fire and Emergency Services Act 1998*, as shown by Figure 6 - Hazards Map. The designation of an area as bushfire prone reflects the potential for bushfire to affect that site and acts as a mechanism for initiating further assessment in the planning and building processes.

Bushfire prone areas are generally heavily vegetated, with the most prominent examples in the Strategy Area being those portions of State Forest in the western parts of the Shires of West Arthur and Williams. Other at risk areas include vegetated land around the Arthur and Williams Rivers and their tributaries, along with portions of farming properties where landowners have retained or planted vegetation.

Bushfire prone land in the Williams townsite is mostly located on higher ground to the east and along the banks of the Williams River. In Wagin at risk land is predominantly concentrated in the south on land surrounding Wagin Lake, while the north of the townsite is also largely bushfire prone with small vegetated rural properties and reserves. In Darkan the

vegetated reserve fronting Gibbs Street and the land comprising the golf course presents the main bushfire risk to the townsite's residential population. Meanwhile, much of Duranillin is surrounded by bushfire prone land particularly east along Darkan Road South.

### ***Strategy Implications***

The local planning framework for Wagin, West Arthur and Williams should promote subdivision and development outcomes which avoid areas of bushfire risk. Where it is unavoidable, measures to manage bushfire risk should achieve a balance between environmental conservation, biodiversity management and landscape amenity, with consideration of the potential impacts of climate change.

All subdivision and development proposals are required to comply with the requirements of SPP 3.7.

### **Flood**

Flooding along a river or stream occurs when sufficiently heavy or prolonged rainfall produces runoff which overflows the banks of the watercourse. Flood problems can arise where settlement has taken place in flood prone areas along rivers and adjacent low-lying lakes and wetlands. Historically, these areas have been favoured because they provided sources of fresh water, food, means of transportation and waste disposal.

The Williams River, which runs through the Williams townsite, has historically experienced some flooding. The Williams River forms part of the Murray River catchment which has recorded 7 year average recurrence interval (ARI) flood events in 1982 and 1996. In 2017 rain caused flooding which impacted the use of Albany Highway at the Williams River Bridge crossing.

In Wagin, land surrounding Wagin Lake and parts of its catchment are recorded as having an elevated flood risk. Land in the Wagin townsite is deemed to be at risk during a 100 year ARI flood event. Figure 6 shows that the area broadly south of the Wagin Shire Sportsground, between Tudor and Unicorn Streets, draining to Wagin Lake could experience flooding in a significant rainfall event. Parts of Wagin's industrial area, along with land east and south east of the Wagin Airport, are also at risk.

West Arthur's settlements are less affected by flood risk, though with several significant water features including Arthur River and Towerrinning Lake, landowners and residents could still be impacted by localised flooding.

### ***Strategy Implications***

There is broad consensus among scientists that while overall winter rainfall may reduce, extreme rainfall events which can result in flooding will become more frequent because of the changing global climate. This may have future implications for strategies which seek to increase development in settlement areas.

Land use intensification in locations which may be impacted by flooding should be carefully considered. In locations where there is an elevated flood risk, local planning schemes and development proposals should identify flood prone areas and ensure that development does not occur within a defined floodway.

The broader planning framework should enable appropriate development where it occurs outside of floodway areas consistent with the intent and principles of State Planning Policies 2.9 and 3.4



## 2.5 Economy and employment

### 2.5.1 *Agriculture and rural industry*

Wagin, West Arthur and Williams are well positioned to benefit from continued growth in global food demand, being in a region considered both safe and highly productive for agriculture. While climate change may impact overall rainfall in the future, the region still maintains very reliable rainfall to support agricultural output. Accordingly, grain growing and livestock agriculture, along with a growing horticulture sector, will be central to the local economy.

#### Traditional cropping and grazing

In 2018-2019, the most important commodities based on gross value of agricultural production to the economy of the Wheatbelt region were wheat, barley and wool. These commodities alone contributed 65 per cent of the total value of economic output from agriculture. They also form a large part of the diverse mix of crops and livestock grown in the Strategy Area.

Given the above, suitable measures which support the continued operation of traditional crop and livestock farming will remain a critical part of the planning framework for each local government.

#### Intensive horticulture

Intensive horticulture is a growing industry throughout the Wheatbelt, with existing operations and new opportunities present across the Strategy Area. The Shires of West Arthur and Williams, which benefit from consistent rainfall across large areas, may benefit from a growth in intensive agriculture proposals in the short term. Meanwhile, technological advancements and improvement in sustainable water management practices, could see expansion into drier parts of the Strategy Area in time.

Where sustainable water supplies can be demonstrated, the local planning framework should support the establishment of agriculture - intensive land uses. The framework should also support the development of the necessary industry-type land uses which complement intensive horticulture operations and the agriculture industry more broadly.

#### ***Strategy Implications***

Planning frameworks should continue to support and provide for the growth and diversification of the agricultural industry. Rural zoned land, particularly priority agricultural land, should be identified and preserved for agricultural land use. Subdivision and development of land in the rural zone is guided by SPP 2.5, with subdivision to only be supported where the exceptional circumstances outlined by DC 3.4 apply.

Where appropriate, the planning framework should provide some flexibility in land use for rural land to support diversification of the local economy including rural industry, forestry and tourism. As an example, in some circumstances small scale tourism related land uses may be appropriate including a range of short-stay accommodation types; art galleries; cafes and restaurants; farm shops and micro-breweries.

### 2.5.2 *Mining and basic raw material extraction*

The Strategy Area is dominated by areas with high mineral prospectivity, as is displayed on Figure 7 - Mineral Resources Map. Likely recourses include gold, tin-tantalum-lithium, and bauxite-alumina. Notwithstanding, mines in operation are currently limited to the extraction of



basic raw materials including gravel, sand and clay resources. Until 2023 Great Southern Quarries were operating sand mines in the Shire of Wagin.

Further exploration to identify various commodities for extraction will be required if this sector is to grow in terms of output and employment opportunities. Access to basic raw materials, which are a key component of building and construction, needs to be protected from incompatible land uses in accordance with State policy.

### **Strategy Implications**

The use of land for mining is broadly governed by the *Mining Act 1978*. The extraction of basic raw materials on private land is controlled under the *Planning and Development Act 2005*, with these operations generally appropriate on rural zoned land. Each shires planning framework should endeavour to identify and protect existing industry – extractive land uses, and known basic raw material resource areas from encroachment by sensitive land uses.

### **2.5.3 Industry**

Industrial land uses are generally linked to the agricultural sector. CBH Group, for example, operates grain storage and transport operations on industrial land in Wagin, with sites also catering for its operations in Darkan and Williams. All three Shires cater for industrial development within the primary townsites, with opportunities for expansion available to support other business sectors. Meanwhile, the Shires are also experiencing the continued emergence of the renewable energy industry. Planning for renewable energy facilities will need to consider the impacts upon the environment, natural landscape and nearby sensitive land uses.

Wagin benefits from having the largest allocation of land for industrial use, with over 90 hectares of land east of the railway line available for land uses compatible with the General Industry zone. There is a variety of land parcel sizes catering for various uses, while CBH Group and Wesfarmers' CSBP Fertiliser Depot occupy some of the larger industrial sites.

The Shire of West Arthur's industrial land allocation is confined to several small land parcels abutting the south-east corner of Darkan, and some larger lots east of town fronting Growden Place. The lots abutting town are constrained by their small size, proximity to sensitive land uses, varying topography and the presence of significant areas of vegetation. While the lack of reticulated services in Darkan is likely to limit development to dry-industry, there may still be demand for additional industrial land in the future.

The Shire of Williams benefits from having almost 60 hectares of land available for industry and service commercial uses both south and east of the Williams townsite. However, legacy industrial land east of the town is constrained by small land parcel sizes, the historic intrusion of sensitive land uses, and areas of vegetation resulting in bushfire hazards. The Shire is transitioning much of its industrial development to newly zoned land adjacent Albany Highway.

### **Strategy Implications**

Given the Strategy Area's agricultural output there may be potential for the expansion of industrial operations to support related business sectors, including food processing/packaging, agricultural freight and other flow on processing and production industries. Accordingly, industrial zones should remain flexible to cater for a variety of industrial and compatible uses.

The Shire of West Arthur's industrial land supply, while likely reflecting Darkan's context as a small service townsite on Coalfields Road, could benefit from expansion to allow for additional business growth. Land between Growden Place and Coalfields Road, including the existing grain receival site, may provide a logical location to investigate expansion. Existing industrial uses on land fronting Horwood and Arthur Streets could also be transitioned out of the townsite, freeing up this land for alternative development types such as housing.

The industrial land supply in Williams and Wagin is currently considered sufficient to meet the needs of both shires. However, those land parcels in Williams which are constrained by their small size, proximity to emissions sensitive land uses, and thick vegetation, should be classified appropriately to support their transition to more appropriate uses.

#### 2.5.4 Tourism

The Strategy Area is conveniently located to take advantage of the domestic and international tourism market. Wagin is approximately 230 kilometres from the Perth Metropolitan Area, with Darkan 210 kilometres and Williams just 170 kilometres from the City. This puts the main settlements of each Shire within at least two-and-a-half-hour drive from the Perth Central Business District and the Airport. With easy access, there are various features and attractions present in the Strategy Area which can be leveraged to grow the tourism economy. Many vehicles also use Albany Highway travelling between Perth and the Great Southern region, with Williams a key stopping point as the first main settlement on the highway from Perth.

The natural environment and agricultural landscape provide a variety of scenic vistas and driving routes to attract day trippers from Perth and those on longer journeys, with bird watching and bushwalking (dryandra woodlands, wildflower trails) some of the many activities available in this context. Meanwhile, Lake Towerrinning is a semi-freshwater lake with clean sandy beaches which attracts many to the Shire of West Arthur's southern locality near Duranillin, while the natural lakes and river areas around Wagin and Williams also opportunities for nature based activities.

Local heritage precincts are another attractor, with the Wagin townsite and Historical Village Museum, Arthur River Historic Precinct and Williams Heritage Trail to Quindanning being prominent examples. Tudhoe and Tudor Streets in Wagin are an example of streetscapes with some of the Wheatbelt's more intact heritage outlooks, while Wagin also has one of the Wheatbelt's more unique attractions being 'Bart' the Giant Ram.

Various annual events occur in the Strategy Area attracting a variety of visitors. One of the largest is the Wagin Agricultural Show, Woolorama, showcasing local produce, gourmet food, art, shearing displays, sheepdog trials, and a variety of other displays. Meanwhile, Lake Towerrinning has hosted boat racing, as part of the Australian Power Boat Association's WA State Titles, and the Birdy's Backyard Ultra trail running competition.

Walking trails and astrotourism also present opportunities for the Strategy Area's tourism offerings. With low levels of artificial light pollution nights in much of the Strategy Area are perfect for astrophotography and stargazing. While nature and heritage trails provide opportunities for each Shire to leverage from becoming walking destinations, the Collie-Darkan Rail Trail being an example of a multi-user trail for walkers, horse riders and cyclists.

Providing a variety of accommodation options is critical to supporting a sustainable tourism economy. Accommodation options in the Strategy Area include nature based camping grounds; caravan parks, such as the one in Darkan; motels and traditional style hotels like the Quindanning Hotel in Quindanning and the Mitchell Hall Hotel in Wagin. Short-term

rental accommodation also plays a small role in supplementing the tourist accommodation offering in the Strategy Area.

### ***Strategy Implications***

Each shires planning framework should provide flexible support for tourism proposals, particularly in the primary townsites of Wagin, Darkan and Williams. Meanwhile, flexibility should also be allowed to support small scale tourism offerings in Rural zones where such proposals can demonstrate that they will not conflict with agricultural land uses.

Providing a diversity of accommodation options will remain key to leveraging the Strategy Area's attractions to capture overnight tourists. Providing flexibility in the planning framework to support short-term holiday rentals will assist to grow the overnight tourism market and, noting indications of dwelling underutilisation, is unlikely to create significant pressures for permanent residential market. Improving existing caravan parks and providing for RV stopping sites will also assist to capture self-sustaining tourists, or so called 'grey nomads', which is likely to continue as a growing market.

The development of walking and cycling trails presents an interesting opportunity for all three shires to capitalise on a growing 'active tourism' industry. With numerous redundant railway reserves, there is the potential to convert these spaces into 'rail trails' for trekkers, horse riders and 'bikepackers'. Historic siding points have the potential to provide points of interest and destinations for overnight stopover points. A Strategy Area wide approach may be explored between the shires to assess the viability of developing a compressive 'rail trail' network.

### ***2.5.5 Other business and community services***

Wagin, Darkan and Williams all support substantial small business and community service offerings to their respective communities. These businesses and services are generally located at the centre of the primary townsites with corresponding Commercial zonings. Providing for the ongoing growth and prosperity of small business will be critical to ensuring the Strategy Area continues to support liveable and vibrant communities.

### ***Strategy Implications***

Each shires planning framework should support a diversity of commercial land uses within the primary townsites providing for a sustainable economic base with assured access to employment and community based services.

## **2.6 Environment**

### ***2.6.1 Natural areas***

The Strategy Area contains several significant parcels of natural vegetation (See Figure 8 - Environment Map). The largest of these are the portions of the Muja State Forest, Harris River State Forest and Lane Poole Reserve in the Shires of West Arthur and Williams. The Gray State Forest north of Williams also contains significant areas of natural vegetation. There are numerous smaller vegetation and conservation reserves throughout the Shires.

Large areas of natural vegetation and regrowth are found on land in private ownership. Landowners, particularly farmers, play an important role in maintaining and conserving the

natural environment in rural localities. Rural zones support the protection and sustainable management of environmental, landscape and water resource assets.

Vegetation complexes vary all over the Strategy Area, with western parts particularly, defined by forest and woodland areas of mainly Jarrah (*Eucalyptus marginata*), Marri (*Corymbia calophylla*) and Wandoo (*E. wandoo*). These areas are most common in the Shires of West Arthur and Williams. Meanwhile, eastern areas see scattered woodlands comprising York gum (*E. loxophleba*), Salmon gum (*E. salmonophloia*), wattles, casuarinas and teatrees. Low open woodlands of various acacia and banksias, along with Peppermint (*Agonis flexuosa*), Cypress pine (*Callitris glaucophylla*) and York gum.

The Department of Biodiversity, Conservation and Attractions has recorded numerous species of threatened and priority flora throughout the Strategy Area. The primary endangered threatened ecological communities impacting the Shires are the Eucalypt Woodlands of the Western Australian Wheatbelt. The other is the Granite outcrop pools with endemic aquatic fauna found in the Shire of Wagin.

The above notwithstanding, extensive land clearing since European settlement has led to a decline in biodiversity. Native vegetation removal disrupts ecosystems, affecting plant and animal species. In some areas, over 93% of original vegetation has been lost, including up to 97% of woodland areas. The clearing of land in the Strategy Area can also contributed to problems like salinity and soil erosion. Without vegetation to stabilize soil and regulate water flow, these issues become more pronounced. Changes to the *Environmental Protection Act 1986* introduced stricter controls for native vegetation clearing, requiring permits for any clearing activity. Efforts to balance development with conservation continue, emphasising the importance of sustainable land management. Contemporary land use planning controls to protect all remaining native vegetation from further clearing and encourage revegetation works as part of future development should be contemplated to improve and maintain biodiversity and natural environmental resources to benefit the Strategy Area into the future.

## 2.6.2 Water resources

The undulating nature of the Strategy Area sees watercourses, lakes, wetlands and damp lands occurring throughout all three local government localities. As can be seen on Figure 8, the Shire of Wagin contains large lake and wetland systems, most prominent in the areas surrounding the Wagin townsite. The Shire's lakes areas, including a portion of the Dumbleyung Lake Nature Reserve, contain areas of wetland which are significant to the region. In the Shire of West Arthur, the Department of Biodiversity, Conservation and Attractions has undertaken detailed wetland mapping for approximately 150,000 hectares of land near Darkan and Duranillin. The study located and mapped over 895 wetlands, with up to 19% of total land in the study area found to contain wetland ecosystems. Much of these areas are in and around the Arthur River and its tributaries. In Williams the dominant feature is the watercourses and tributaries of the Williams River. While detailed mapping has not be prepared, it is also evident that there are numerous wetland areas present throughout the Shire.

Water for potable use and irrigation is generally sourced from the land including rooftop catchments, soaks, dams, and natural surface irrigation. Rainfall is variable across the Strategy Area, with yearly rainfall averages ranging between 400mm per annum in eastern areas to 725mm per annum in western areas. Accordingly, eastern parts of the Shire of Wagin are likely to be more acutely impacted by limited natural water supply than western areas of the Shires of West Arthur and Williams.

Western parts of West Arthur and Williams form part of the proclaimed surface water catchments of both the Collie and Murray Rivers. The Collie River catchment collects surface water which feeds the Collie River Irrigation District supplying intensive agriculture operations in the Harvey Region. The Murray River system primarily feeds through the Shire

of Williams, draining to the Swan coastal plain, supplying the Murray River Irrigation Catchment and groundwater area. Parts of the Shires of West Arthur and Williams also supply surface water follows to the Wellington Dam Catchment Area.

Groundwater supplies vary in quality, quantity and accessibility across the Strategy Area. Most of the Strategy Area is outside of proclaimed groundwater areas, except for a small portion of the Collie Groundwater Area impacting the Shire of West Arthur. The Shire of West Arthur has two unproclaimed palaeochannels, the Beaufort (currently being mapped) in the south and the Hillman/Dardadine (mapped) in the northern part of the Shire. Areas outside of proclaimed groundwater areas do not require a licence for groundwater abstraction.

Salinity is an issue for surface and groundwater supplies, with fresh to brackish groundwater potentially impacted by increasing salinity into the future.

### 2.6.3 *Basic raw materials*

The supply of basic raw materials is critical to the construction and agriculture industries. The extraction of these resources is necessary to support the continued economic development of Western Australia. All three Shires benefit from frequent deposits of basic raw materials including gravel, rock, sand, gypsum, clay and other construction materials.

#### ***Strategy Implications***

Natural areas, particularly those of environmental significance, are protected in accordance with the intent and objectives of SPP 2.0. Of particular importance is the conservation of areas identified as containing threatened ecological communities. Where practical each Shire should introduce and apply an environmental conservation zone or appropriate reserve classifications to environmentally significant areas. The Rural zone in all planning frameworks should contain objectives consistent with those under the Model Provisions to the *Planning and Development (Local Planning Schemes) Regulations 2015* to provide for the protection and enhancement of the natural environment.

All potable water supplies require protection from the encroachment of incompatible land uses. Accordingly, planning frameworks should ensure that subdivision and development occur in manner which is consistent with the State's various policies which govern land use planning for water. This includes ensuring the protection of foreshore areas, and only providing for the intensification of land use where it will not have negative consequences for critical water supplies. Furthermore, the extraction of groundwater should be guided by advice from the State department responsible for water resources.

Basic raw materials resources of regional significance are yet to be identified in the Strategy Area. Notwithstanding, future investigations may confirm significant long-term supplies. These supplies, along with existing extraction operations, should be protected from encroachment by sensitive land uses consistent with the intent and objectives of SPP 2.4.



## 2.7 Infrastructure

### Transport

#### 2.7.1 Primary roads

The Strategy Area has several important regional roads running through it, including Albany Highway, Great Southern Highway, Coalfields Road and Arthur/Wagin-Dumbleyung Road (See Figure 9 - Infrastructure Map).

Albany Highway is an important State road and primary freight route. It connects the Perth metropolitan region with Albany in the south west, servicing regional centres such as Mount Barker and Kojonup along the way. The highway carries large amounts of grain, timber and livestock and general freight to the Port of Albany. The Williams townsite fronts Albany Highway, with secondary roads linking the highway to Darkan and Wagin.

The Great Southern Highway runs from Northam to Cranbrook, linking the southern grain belt. Many of the towns along the highway have prominent grain silos, with it linking towns such as Narrogin, Wagin and Katanning. A significant portion of vehicles using Great Southern Highway are heavy vehicles linked to the agricultural industry.

Coalfields Road and Arthur/Wagin-Dumbleyung Road form part of the freight road linking Bunbury to Newdegate. The roads intersect with both Albany Highway and the Great Southern Highway, primarily servicing the inland wheat and agriculture industries. The roads provide access for large amounts of grain, mineral sands, livestock and general freight to and from the Bunbury Port.

The Shires of Wagin, West Arthur and Williams manage significant local road assets to support local traffic and freight needs. The cost to local government of road construction and maintenance is a significant burden, and funding continues to become more constrained. Accordingly, new development which requires significant road upgrades, particularly development likely to result in increased heavy vehicle traffic, should be carefully considered, with developer funding potentially necessary to ensure that infrastructure is of a suitable standard to support new land use.

#### 2.7.2 Rail

The primary railway lines still operating in the Strategy Area are the Southern Railway and Wagin to Newdegate Railway. The Southern Railway links York to Albany, traversing the Shire of Wagin, with two stations/sidings in the Wagin townsite. The Wagin to Newdegate Railway starts in the Wagin townsite linking several grain receipt points between it and Newdegate. Both railway lines are maintained and operated by ARC Infrastructure.

The Shires of West Arthur and Williams were historically serviced by the Bowelling to Wagin Railway and Collie to Narrogin Railway. Both railways closed between 1986 and 1988. The Public Transport Authority is the management agency responsible for the railway corridors which remain largely intact, though much of the physical infrastructure has been removed. The disused railway corridors present an opportunity to be used for alternative purposes. The shires of West Arthur and Collie manage the Collie Darkan Rail Trail, a popular walking and cycling trail utilised by visitors to the region.

#### 2.7.3 Airfields

The Strategy Area contains numerous airfields and landing strips. The majority are associated with small agriculture operations and hobbyists. Currently, the Australian Civil Aviation Safety Authority does not recognise any certified aerodromes in the Strategy Area.

The Wagin Aerodrome is owned and operated by the Shire of Wagin. It is located immediately south east of the Wagin townsite, providing a primary airstrip 1,150 metres in length and a secondary airstrip 1,050 metres in length. The airfield supports RFDS services, private aircraft, a local aero club, and model jet hobbyists. The Wheatbelt Development Commission sees opportunities for the expanded use of the airfield, including further provision for potential residential, commercial and recreational land use. The Shire's Local Planning Scheme No. 2 classifies the land containing the Wagin Airfield Public Purpose Reserve for infrastructure services.

Other unlicensed airstrips in the Strategy Area, generally servicing private purposes including agricultural operations, are:

- the Hillman Farm Aerodrome, in the Shire of West Arthur north of Darkan on Hillman-Dardadine Road;
- an unlicensed landing strip on Riseborough Road, Lime Lake in the Shire of Wagin;
- an unlicensed landing strip on River Tarn, Piesseville in the Shire of Wagin; and
- an unlicensed landing strip on Dongolocking Road, Collanilling in the Shire of Wagin.

### ***Strategy Implications***

Local transportation and freight will continue to be underpinned by the regional road network. Albany Highway, Great Southern Highway and Coalfields Road are likely to carry the largest number of traffic movements. Broadly, land use planning directions should ensure the road freight network continues to function prioritising transport safety and efficiency.

Of the three main settlements, the Williams townsite is most impacted by the regional road network. The townsite is orientated with the bulk of its commercial premises fronting Albany Highway. To provide for the ongoing safe and efficient use of the highway, while also supporting improve amenity outcomes, future development should place parking behind buildings with access from secondary streets. Where possible, proposals should also seek opportunities to consolidate existing access points onto Albany Highway. Future actions might include investigating a coordinated entry statement to Brooking Street, along with added land use flexibility, to realise an alternative main street to draw passing traffic from Albany Highway.

Darkan's residential and business areas are largely separated from Coalfields Road and therefore have limited impact on the operation of the roadway. However, a review of the existing Commercial zone, on the northern side of the road, could be considered to limit commercial uses to those which currently exist and control access outcomes.

The maintenance and management of the local road network presents significant cost implications for each shire. The local planning framework should ensure new development resulting in significant increases to traffic volumes, where deemed necessary, makes proportionate contributions towards the construction and/or upgrade of local road infrastructure.

In Wagin, the freight rail line is likely to continue to be an effective and sustainable transport mode for a significant portion of the immediate region's agricultural produce. Accordingly, land use planning outcomes should support the continued operation of railway infrastructure with due regard given to the requirements of SPP 5.4. Disused

railway corridors present a tourism opportunity, potentially providing trails for walking, cycling and/or horse riding.

The Wagin Airfield presents potential new economic development opportunities for the Shire of Wagin. Ongoing investigations to support the expansion of its operations will remain a focus for the Shire of Wagin. The planning framework should provide flexibility to support the airfield's continued development and the diversification of land uses with synergies to aviation. Meanwhile, planning proposals which might affect the ongoing viability of flying operations on all airfields in the Strategy Area should be carefully considered. The National Aviation Safeguarding Framework Guidelines may assist the consideration of such proposals, while the local government may also seek advice from airfield operators, the Civil Aviation Safety Authority and Air Services Australia to determine if proposals might present safety concerns for aviation.

## Utilities

### 2.7.4 Water

Water is supplied to the Wagin, Darkan and Williams townsites by the Great Southern Town Water Supply Scheme (GSTWSS). This water is piped from the Harris Dam Catchment in Collie, supplying much of the Southern Wheatbelt and Great Southern areas.

The GSTWSS also supplies some small communities and landowners outside of the primary townsites through Service by Agreement with the Water Corporation. While made potable, these water supplies may not be guaranteed to meet the requirements of the Australian Drinking Water Guidelines due to the long mains and distance from disinfection.

Fit-for-purpose potable water supplies for farms and properties outside of the main settlements, and where Service by Agreement arrangements are not available, are largely provided by harvesting rainwater.

Duranillin, in the Shire West Arthur, has no reticulated water supply. Fit-for-purpose potable water is supplied by private rainwater tanks and has at times been supplemented by water trucked to town by the Shire of West Arthur. The town had a non-potable groundwater supply used to supplement potable water, however this supply is thought to have become saline and contaminated with iron reducing bacteria. The town's non-potable bore was discontinued in January 2020.

Throughout the Strategy Area the potable water supply is often substituted by non-potable water from dams and some groundwater abstraction. However, local surface and groundwater is often found to be too saline for human consumption. These supplies are often used for agriculture, firefighting, emergency livestock drinking and to supplement the irrigation of open spaces and sporting facilities.

### **Strategy Implications**

Water security is identified as a challenge by the Federal Government's 2022 Regional Strengths and Infrastructure Gaps Report. It notes the impact of climate change on drinking water supplies. Meanwhile, modelling suggests that rainfall in the South-west region could decline as much as 14% by 2030 in a dry scenario, with the median scenario resulting in a potential 5% decline.

The treatment and delivery of water in the Strategy Area will likely evolve over time. The Water Corporation is investigating upgrades to the GSTWSS, including the provision of a



new water treatment plant and a new pipeline from Perth's Integrated Water Supply Scheme to future proof the Region's water supply. Other measures to secure water include investigating new groundwater sources for potable and non-potable use.

An important step to addressing water security shall be policies which seek to protect existing water resources and associated infrastructure and improve water conservation, efficiency and recycling. The local planning framework for each local government should incorporate mechanisms which identify and protect existing water resources and infrastructure and improve the sustainability of existing water resources and supply methods, including mandating on-site water collection and storage for all new development.

The supply of water to smaller townsites is a challenge each local government will continue to manage. The townsite with the most complex water supply issues is Duranillin in the Shire of West Arthur. The Shire has undertaken strategic planning for water supply security, recommending the blending of available water resources to improve Duranillin's supply. Planning for Duranillin should support options for water to be supplied via rainwater tanks, groundwater, dam water and produced water (trucked). However, an emphasis should be placed on development prioritising fit-for-purpose on-site water supplies and implementing efficiency improvements.

### 2.7.5 Sewer

Established reticulated sewerage schemes are operated by the Water Corporation in both the Shires of Wagin and Williams, servicing the primary townsites. In Wagin sewage is collected primarily from the townsite's residential areas. The town's Waste Water Treatment Plant (WWTP) is located to the south of town immediately adjacent the airfield. It is understood that Wagin's WWTP operates within, but, close to its maximum hydraulic capacity.

The Williams townsite is provided sewer infrastructure to service the residential area largely south of Piesse Street. The Shire's WWTP is located approximately 1.2 kilometres east of the townsite on land reserved for public purposes. Williams' WWTP has been found to have periodic capacity issues which has lead to overflows.

The Shire of West Arthur does not have a reticulated sewerage service. Wastewater is disposed using septic tanks and Aerobic Treatment Units (ATUs) in Darkan and the Shire's rural surrounds.

#### **Strategy Implications**

The continued uptake of reticulated sewer in Wagin and Williams should be encouraged, recognising the benefits to public health and the environment. WWTPs will require ongoing protection from encroachment by sensitive land uses. Special Control Areas represent suitable mechanisms to formalise land use controls to achieve an appropriate buffer area to wastewater sites.

In both Wagin and Williams wastewater treatment infrastructure may require capacity upgrades should there be significant uptake of new services. Accordingly, the Water Corporation may need to undertake detailed engineering investigations to provide for the construction of additional treated waste water storage. To date, these capital works are currently not funded.

The Shire of West Arthur, along with those areas outside of the Wagin and Williams townsites, which do not benefit from reticulated sewer are required to manage wastewater

in accordance with Government policy and prescribed Australian Standards. This may have implications for planning proposals, particularly in the Darkan townsite, which seek to increase the density of residential land uses. Minimum requirements for lot sizes and wastewater apparatus shall apply to ensure effluent disposal does not present risks to human health or the environment.

Throughout the Strategy Area industrial proposals without reticulated sewer shall be limited to dry industry only, with effluent disposal systems to be provided consistent with Government policy and Australian Standards.

### *2.7.6 Electricity*

The Strategy Area is supplied electricity by the South West Interconnected System (SWIS) managed by Western Power. As depicted on Figure 9, several electricity transmission lines traverse the three Shires, currently supplying electricity to the locality from the Muja Power Station in Collie. A 220 kilovolt transmission line traverses the Shires of West Arthur and Williams to the Narrogin South Substation, while a 66 kilovolt transmission line goes from this substation to supply the Wagin Substation. The Shire of West Arthur is also traversed by a 132 kilovolt transmission line from the Muja Station to Kojonup. Electricity is distributed to the townsites and surrounds from various substations in the Strategy Area.

The installation and use of 'off-grid' power systems based on renewable energy sources, particularly in rural areas, is also increasing due to the expense and challenges of connecting to a reticulated supply and is likely to become more prevalent in future years.

#### ***Strategy Implications***

The transition of the State's energy generation system to reduce greenhouse gas emissions will see interest increase from renewable energy proponents seeking opportunities in the Strategy Area. To address this planning frameworks should provide flexibility for these proposals to be contemplated in suitable locations, subject to stringent development requirements that reflect community aspirations.

Broadly, the development of renewable energy facilities in areas with high environmental and landscape values should be avoided. Areas of land with high agricultural value should also be avoided, or otherwise developed to enable the ongoing use of the land for agricultural purposes.

For Rural, Rural Residential and Rural Smallholdings zones local planning frameworks may be prepared to outline the circumstances where 'off-grid' electricity supplies will be contemplated to support development. Consistent with the intent of State Planning Policy 2.5 - Rural Planning, proposals should demonstrate that a network electricity connection is not available or an electricity infrastructure upgrade is not commensurate with the scale of a proposal. In these circumstances the local government may determine that 'off-grid' power systems are acceptable to service development where the energy generated is via a renewable energy source and is sufficient for the intended land use. Subdivision and new development in all other zones shall normally require a reticulated underground electricity supply.

### *2.7.7 Telecommunications*

Access to modern telecommunications is becoming ever more important for regional locations as it supports the connectivity and social mobility of communities. Reliable internet is necessary to attract new or relocating businesses which will facilitate growth in

employment and flow on opportunities. It is also critical to the delivery of modern social services, online education, and health support.

The Strategy Area is currently serviced by a range of telecommunication means including fixed line and mobile telephone. The National Broadband Network (NBN) is accessible to the Shire by fixed line, fixed wireless and satellite means. Fixed line provides the best internet service speeds, utilising a physical line running to the premises for the delivery of broadband data. The next best means is fixed wireless which delivers broadband data by a transmission tower to a receiver attached to the premises. Satellite, while still providing serviceable download speeds, is the least capable delivery means of broadband data, using a satellite to send radio waves which are received by a small receiver attached to premises.

The three primary townsites are all provided NBN service via a different means. Wagin benefits from a fixed line service, while Williams is serviced by fixed wireless and Darkan satellite.

### ***Strategy Implications***

Government recognises the importance of providing quality, high speed digital access in regional areas to support connectedness and technological transition in the rural economy.

Each local government will need to ensure its planning framework is flexible to allow for the continued development and improvement of telecommunications infrastructure to service the Strategy Area.

### ***2.7.8 Drainage***

Drainage in the Strategy Area's townsites broadly comprises of subsurface in-road drainage systems, with outflows to open drains, detention basins and waterways.

In agricultural areas drainage is typically characterised by natural drainage lines utilising the natural topography of the land. There are some manmade rural drains present in the Strategy Area, constructed in some cases to manage salinity and underlying water table levels.

### ***Strategy Implications***

The State seeks to encourage drainage in settlement areas consistent with the principles of 'Better Urban Water Management' and 'water sensitive urban design'. Broadly, urban drainage should seek to maintain pre-development water flow rates; improve water quality through soil and vegetation filtration; protect ecological values; and maintain hydrological regimes. Each shires local planning framework should seek to ensure drainage outcomes in settlements align with best practices in urban water management.

In agricultural areas, manmade drainage interventions may occur for environmental and land management purposes. Generally, planning proposals which modify natural drainage regimes should consider the upstream or downstream impacts. Drainage in rural zones should maintain environmental flows; avoid vegetation clearing; be suitably setback from property boundaries; protect water quality and water resources; and limit nutrient export.

The construction of dams, crossings and rural drains should not adversely affect the environment, visual amenity, public health or other users (upstream or downstream) of water resources. Each local government may seek to specify instances where the construction of dams, crossings and rural drains are exempt from development approval.

### 2.7.9 Waste Management

#### Wagin

The Shire of Wagin's waste services are managed by Great Southern Waste Disposal which provides a household waste collection service and operates the Shire's landfill site. The landfill facility is located approximately three kilometres south of Wagin off Tudor Street.

Concerns about the ongoing capacity of the landfill site resulted the Shire moving to a three bin system to provide for better reuse of some wastes. The three bin system supports the collection and compositing of garden organics; the collection of recyclable products; and the collection of other general waste.

#### West Arthur

The Shire of West Arthur is also provided waste services by Warren Blackwood Waste which provides a household waste collection service to Darkan, Duranillin and Arthur River, along with properties along the collect route.

The Shire operates two waste facilities being the Darkan Refuse Site on Coalfields Road west of Darkan and the Duranillin Refuse Site located on Bowelling–Duranillin Road, Duranillin. The Darkan Refuse Site takes the bulk of the Shire's waste.

#### Williams

The Shire of Williams waste services are managed by Avon Waste Management which provides for household waste collection. Since 2020 the Shire has operated a transfer station at its former landfill site located off Narrogin Road approximately two kilometres east of the Williams townsite.

#### **Strategy Implications**

Existing waste management facilities are likely to meet the needs of all three Shire's over the life of the Strategy. Local planning frameworks should ensure the continued operation of existing sites is not limited by the development of conflicting land uses, including the identification and long term protection of suitable buffer areas consistent with the Environmental Protection Authority's Guidance Statement on separation distances between industrial and sensitive land uses.

Despite the above, the Wheatbelt Development Commission recognises there may be opportunities to improve efficiency in waste management in the broader region though the development of a regional waste facility. Accordingly, planning frameworks should provide flexibility to accommodate such a facility should, in the future, it be seen by the Shires of Wagin, West Arthur and Williams as beneficial to waste management outcomes.

Planning for such a facility would need to account for the surrounding local context, with refuse sites to be selected to limit impact on sensitive land uses. The selection of new refuse sites should also be consistent with the Environmental Protection Authority's Guidance Statement on separation distances between industrial and sensitive land uses.



## 2.8 Planning context maps

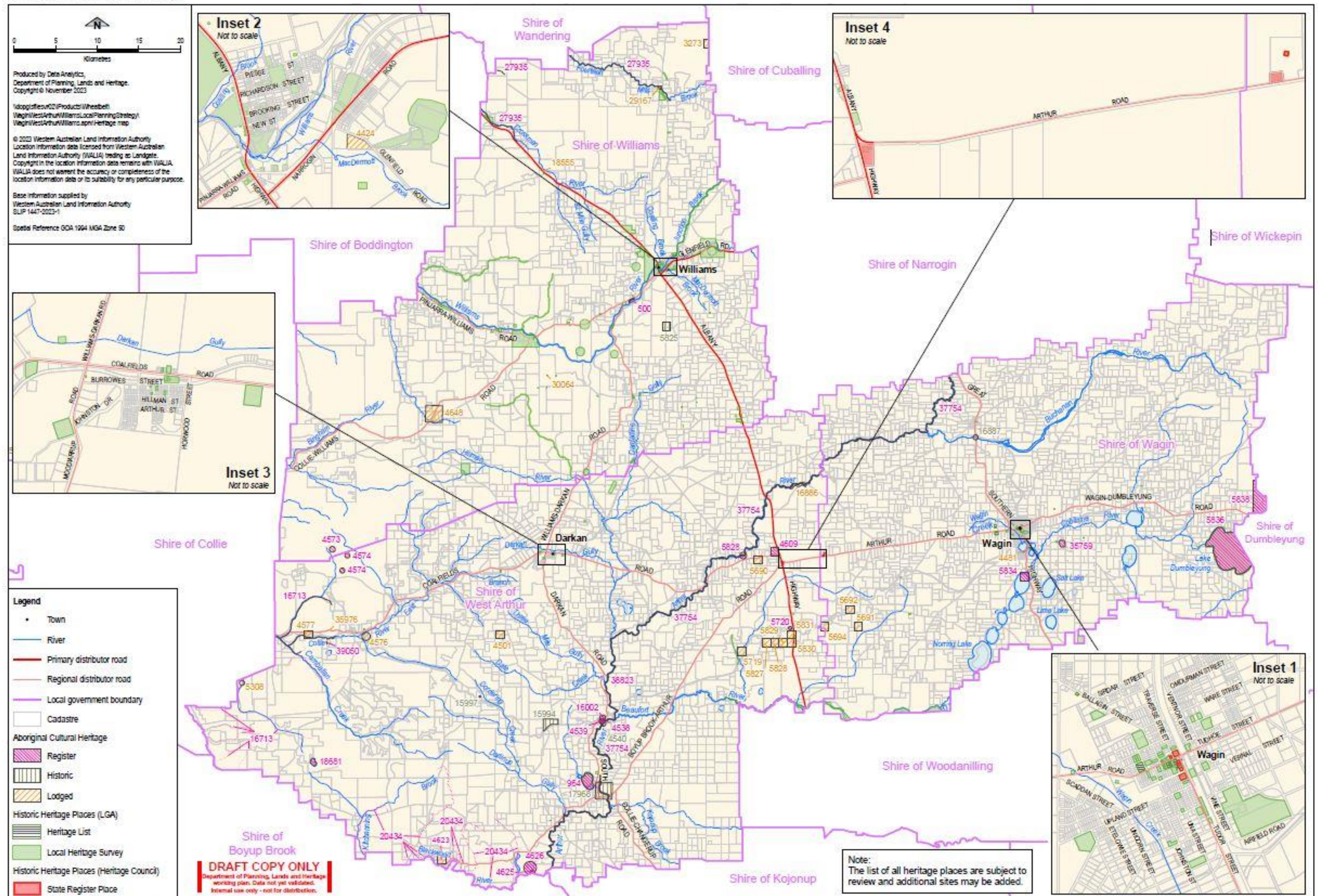


Figure 5 Heritage map







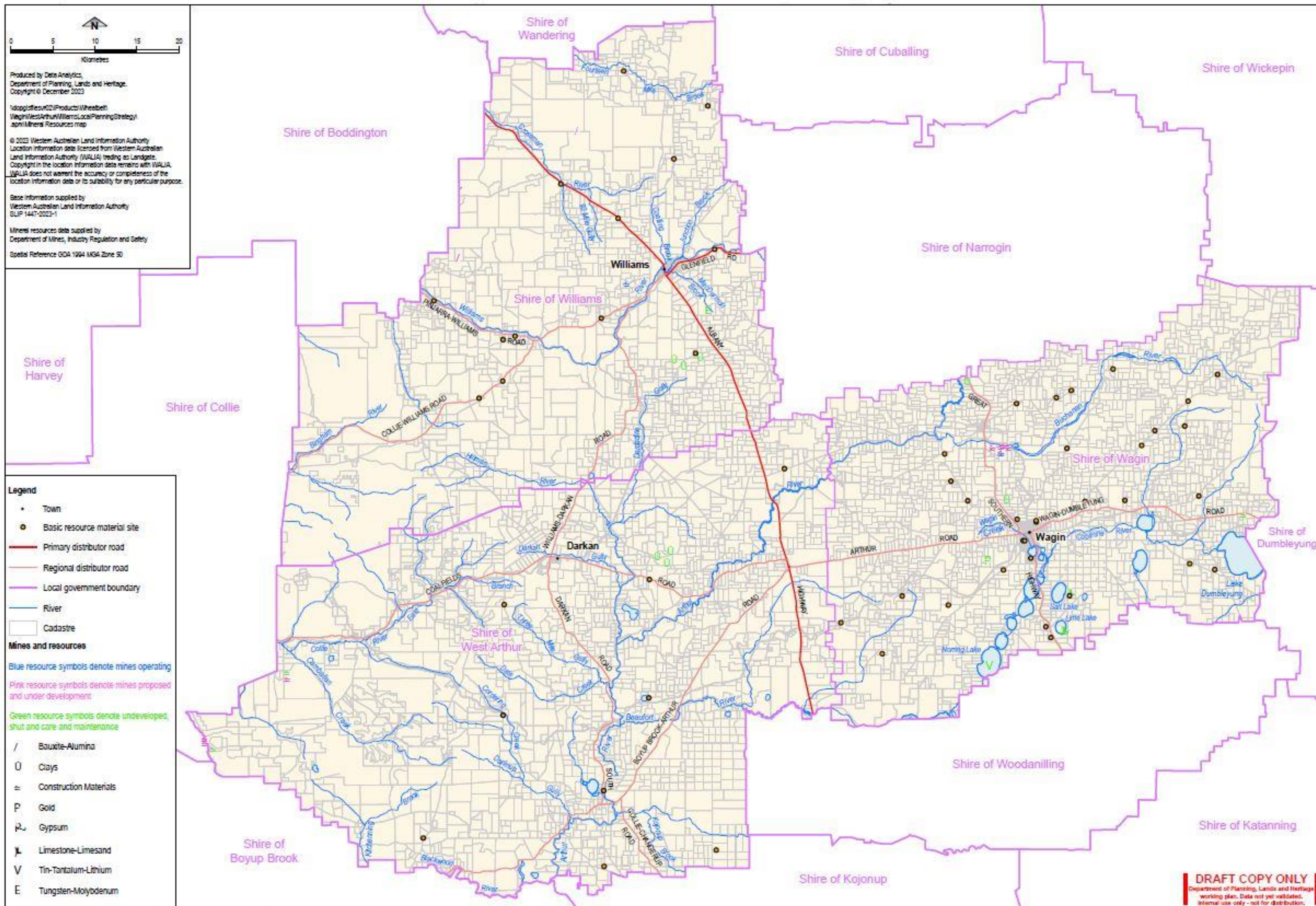
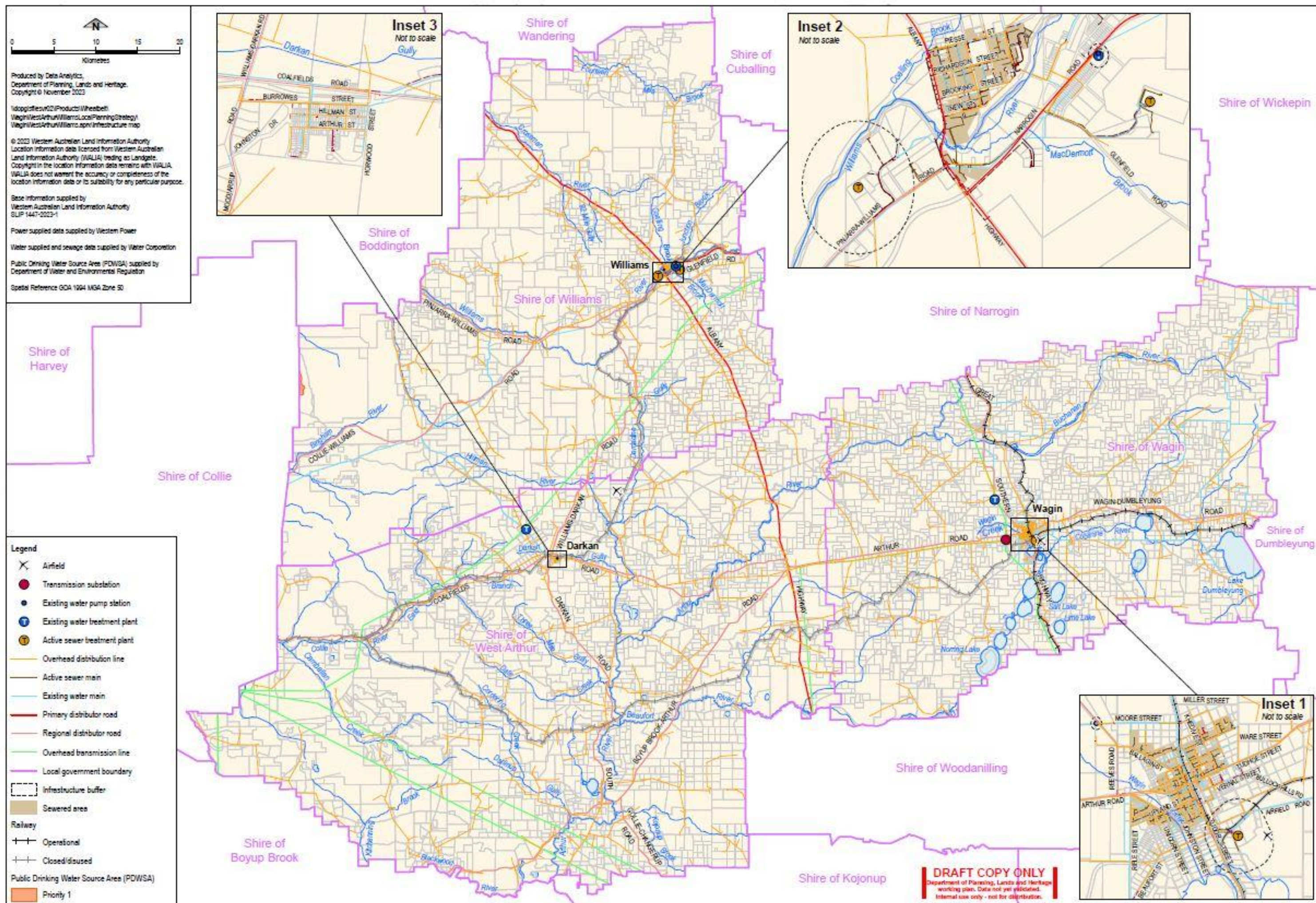


Figure 7 Mineral resources map









Ordinary Council Meeting  
**Figure 9 Infrastructure Map**



## Endorsement

### SHIRES OF WAGIN, WEST ARTHUR AND WILLIAMS JOINT LOCAL PLANNING STRATEGY

#### CERTIFICATION FOR ADVERTISING

Certified for advertising by the Western Australian Planning Commission on XX Month 2024.

Signed for and on behalf of the Western Australian Planning Commission.

---

Officer duly authorised by the Commission  
(pursuant to the *Planning and Development Act 2005*)

#### COUNCIL RECOMMENDED/ SUBMITTED FOR APPROVAL

Supported for submission to the Western Australian planning Commission for endorsement by resolution of the Shires of Wagin, West Arthur and Williams at:

The Ordinary Council Meeting of the Shire of Wagin held on XX Month 2024.

---

Shire President

---

Chief Executive Officer

The Ordinary Council Meeting of the Shire of West Arthur held on XX Month 2024.

---

Shire President

---

Chief Executive Officer

The Ordinary Council Meeting of the Shire of Williams held on XX Month 2024.

---

Shire President

---

Chief Executive Officer

**ENDORSEMENT OF THE LOCAL PLANNING STRATEGY**

Endorsed by the Western Australian Planning Commission.

Dated:

---

Officer duly authorised by the Commission  
(pursuant to the *Planning and Development Act 2005*)

### 8.1.10 DEVELOPMENT APPLICATION – LOT 502 VALE STREET WAGIN (TRANSPORT DEPOT)

PROPONENT:	Elvin Nguyen
OWNER:	Tuan Khanh Nguyen
LOCATION/ADDRESS:	Lot 502 (No.1) Vale Street Wagin
AUTHOR OF REPORT:	Planning Assistant
SENIOR OFFICER:	Executive Manager Development & Regulatory Services
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A1897
ATTACHMENTS:	Attachment 1 - Development Application and supporting documents

#### OFFICER RECOMMENDATION

That the development application submitted by Elvin Nguyen on behalf of Tuan Khanh Nguyen (Landowners) for a proposed Transport Depot including a shed and office at Lot 502 (No. 1) Vale Street, Wagin be **APPROVED** subject to compliance with the following conditions and advice notes:

1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be commenced within a period of two (2) years from the date of this approval. If the proposed development is not commenced within this period, this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.
4. All vehicle access, parking, and loading/unloading areas, including all driveway crossovers, shall be sealed, line marked and drained to the satisfaction of the Chief Executive Officer.
5. Landscaping plan to a minimum of 15% of the total site area, shall be submitted to the Shire, prior to the issuance of a Building permit and shall be completed and maintained within 3 months of occupying the building to the satisfaction of the Chief Executive Officer.
6. All stormwater drainage shall be contained on site to the satisfaction of the Chief Executive Officer.
7. The side setback shall be a minimum of 3 metres from the north eastern property boundary.

8. Any floodlights / security lights that need to be installed are not to be positioned or operated in such manner as to cause the light source to be directly visible to the travelling public or adjoining properties or cause annoyance to the surrounding area.
9. Loading docks and access ways shall be provided sufficient in size to wholly contain delivery vehicles on site or within the building and to permit the passage of vehicles from and to the street without having to reverse.
10. The minimum standard fence for lots used for industrial purposes shall be a 1.8-metre-high link 195 mesh security fence unless otherwise approved by Council.
11. Safe and convenient vehicle access to the proposed development on the land shall be provided and maintained for the life of the development to the specifications and satisfaction of the Shire's Chief Executive Officer in consultation with the Shire's Manager of Works.

#### **Advice Notes**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
4. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the local government's determination.

#### **BRIEF SUMMARY:**

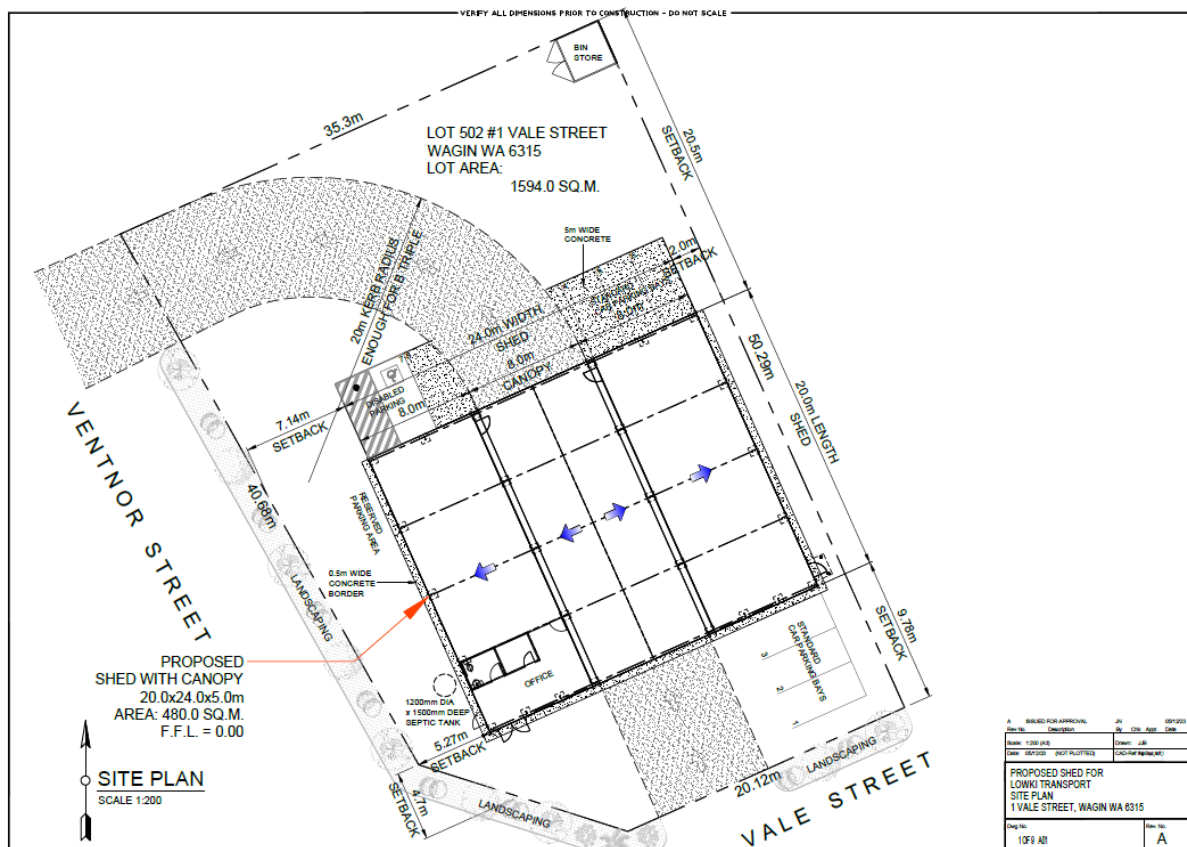
Council's consideration is requested in regard to the proposed development application submitted by Elvin Nguyen on behalf of Tuan Khanh Nguyen (Landowner) to construct an outbuilding and office to be used as transport depot on Lot 502 No.1 Vale Street, Wagin.

## BACKGROUND:

Elvin Nguyen have submitted a development application on behalf of Tuan Khanh Nguyen (Landowners) and are seeking Council's approval to install transport depot consisting of an outbuilding and office at Lot 502 (No. 1) Vale Street Wagin. Access to the site will enter via Vale Street and exit via Ventnor Street.

The proposal is to construct a 24m x 20m Colourbond steel shed, with a 5m x 8m office and amenities. The proposed shed has a total height of 5.805m to the ridge and a wall height of 5m with an open canopy in the middle section of the building to allow trucks to enter and exit the building.

A total of eight (8) car bays including a disabled parking has been proposed for the proposed development.



A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.



### **Site Information**

The subject area, located in the Shire of Wagin townsite, is within the industrial development area. The property, Lot 502 (No. 1) Vale Street, has a total site area of 1,594 square meters and is currently vacant. The site has been extensively cleared throughout, apart from three remnant trees. It does not contain any known or recorded pre-existing or native vegetation extent, nor does it contain any built form features.

Lot 502 (No. 1) Vale Street is a corner lot with primary road frontages on Vale Street and Ventnor Street. The lot is not designated as flood-prone or subject to inundation during extreme storm events. Additionally, it does not contain any known buildings or places of European or Aboriginal cultural heritage significance and has not been designated as being within a Bushfire Prone Area.

### **Surrounding Site Features:**

Directly adjoining the lot to the east and to the rear of the property are vacant lands consisting of cleared/remnant vegetation, owned by the Shire of Wagin.

Towards the west of the site, the land is surrounded by Unallocated Crown Land that adjoins the Railway Reserve.

Situated along Vale, Vernon, and Vine the CO-OPERATIVE BULK HANDLING LTD (CBH) operates a site comprising horizontal and circular storage facilities, as well as open bulkheads for grain storage, which occupy a substantial portion of the area.

### **COMMENT**

The assessment of the application was conducted in accordance with the statutory requirements outlined in the Shire of Wagin Local Planning Scheme No. 2 (LPS2) and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, and along with the Shire of Wagin Council Policy Manual, Policy H14 – Industrial Zoned Land.

## **Shire of Wagin Local Planning Scheme No.2**

The Shire of Wagin Local Planning Scheme 2 (LPS2) defines Transport Depot as follows;

means premises used primarily for the parking or garaging of 3 or more commercial vehicles including –

- (a) any ancillary maintenance or refuelling of those vehicles; and
- (b) any ancillary storage of goods brought to the premises by those vehicles; and
- (c) the transfer of goods or persons from one vehicle to another

As the site is zoned 'General Industry', the use class 'Transport Depot' is listed in Table 2 of LPS2 as being a discretionary (i.e. 'D') use on land classified 'General Industry' zone, which means it is not permitted unless the Council has exercised its discretion and granted development approval.

The proposed development was assessed against the Council's stated objectives for land classified as General Industry, as outlined below:

### ***(d) General Industry Zone***

- a) The General Industry zone is to be used primarily for the manufacture of goods or allied uses such as fuel storage, fuel sales, vehicle repairs, public utilities and showrooms for bulky goods.*
- b) Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the industrial environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

It is considered that the proposed Transport Depot is consistent with the above objectives.

Furthermore, an assessment against the Shire of Wagin LPS2 has been provided in the table below:

Shire of Wagin Local Planning Scheme No.2	Required	Proposed	Compliance (Yes/No)
Front setback in metres	7.5m	Vale Street – 9.78m  7.14m off Ventnor Street	Yes, to Vale Street.  No to Ventnor. Recommended to support the variation as this could be considered as secondary street.
Rear Setback in metres	7.5m	20.5m.	Yes.
Side Setback in metres	To be determined by the Local government.	2m.	The Building Surveyor recommended that based on the building classification and the proposed material used for the construction of the building (Colourbond), in accordance with the Building Codes WA, it is recommended that the proposed building be setback 3m from the side boundaries to comply with the fire resistance level requirements.
Maximum Plot Ratio	To be determined by the Local government.	30%.	Yes.
Landscaping %	15%.	To be provided on the property. Plan shows landscaping on the road reserve and not within the property.	No. Need to provide landscaping to be shown on the property.
Minimum Car parking Bays	1 per 2 employees.	8.	Yes.

## **Shire of Wagin Council Policy Manual: H14 – Industrial Zoned Land**

In controlling development on land zoned “Industrial” Council’s objectives are to:

- *provide for the needs of industry to support the community and development in the District;*
- *nurture existing and encourage new industries compatible with the amenity of the Wagin townsite;*
- *encourage industrial development with diverse employment opportunities;*
- *provide appropriate buffers between industry and adjacent land uses to avoid land use conflicts;*
- *provide industrial development which is not obtrusive in or detrimental to the amenity of the “Industrial” zone;*
- *achieve and maintain a high standard of presentation within the “Industrial” zone; and*
- *secure the safe movement of vehicular and pedestrian traffic.*

The Shire of Wagin Policy Manual advises that following assessment is required when local government have received a development application for Industrial Zoned Land;

<b>Policy Manual H14 - INDUSTRIAL ZONED LAND</b>		
<b>Required</b>	<b>Proposed</b>	<b>Compliance (Yes/No)</b>
v) Development standards relating to building setbacks, plot ratio, landscaping and car parking shall generally comply with the provisions specified in Part IV – General Development Requirements of the Shire of Wagin Town Planning Scheme No.2 as these relate to industrial development.	As per above LPS2.	Landscaping to be provided on the site 15%.
Council may require the first three (3) metres of the front setback on any lot in the “Industrial” zone shall be landscaped and maintained to the satisfaction of the Council. Where a lot has frontage to two streets the Council may vary the landscaping requirement only where the setback is reduced in which case the whole of the setback so reduced shall be landscaped	No landscaping provided within the property.	No. Landscaping plan to be submitted prior to any site works. Include as condition of approval.

Policy Manual H14 - INDUSTRIAL ZONED LAND		
Required	Proposed	Compliance (Yes/No)
and maintained to the satisfaction of the Council.		
The front setback area may be used only for the purposes of landscaping, visitor's car parking or access. The Council may approve the use of the front setback area for trade display purposes or for loading and unloading of vehicles. No material or product may be stored within the front setback area.	Parking provided. Need to incorporate landscaping.	Yes. Landscaping to be provided.
The whole of any wall or building facing any street shall be constructed in brick, concrete or masonry, provided however, that an owner or his/her agent may apply to the Council for permission to use materials other than those prescribed and the Council may permit the use of such other materials where it is satisfied that such use will not detract from the amenity of the area.	Proposal is for a Trim deck Colourbond wall cladding.	No. Despite the proposal being non-compliant with the specific requirements of Policy, the reporting officers have formed the view it is unlikely to have any adverse impacts on the existing character and amenity of the immediate locality due to the subject land being located in a designated industrial area characterised by other existing developments which have utilised non-masonry wall cladding on the facades buildings.
xii) All development within the "Industrial" zone shall be limited to a maximum building height of 8.0 metres measured from the natural ground level to the highest point of the building.	5.805m.	Yes.

Policy Manual H14 - INDUSTRIAL ZONED LAND		
Required	Proposed	Compliance (Yes/No)
xiii) Loading docks and access ways shall be provided sufficient in size to wholly contain delivery vehicles on site or within the building and to permit the passage of vehicles from and to the street without having to reverse.	Not displayed in the submitted application. There will be 2 small trucks and 3 vans parked at the yard. The yard will receive 2-3 larger trucks which will unload and leave each day.	To be conditioned in the approval.
xiv) All on-site access ways are required to be sealed and drained to the specifications and satisfaction of the Council.	N/A.	To be condition in the approval.
xvi) The minimum standard fence for lots used for industrial purposes shall be a 1.8-metre-high link 195 mesh security fence unless otherwise approved by Council.	N/A.	To be conditioned in the approval.

### **Summary Of Findings:**

Based on the above assessment against the planning framework, it can be concluded that the proposed development of a transport depot at Lot 502 (No.1) Vale Street, Wagin is compliant and/or capable of compliance. Therefore, it is recommended that this application be approved subject to conditions.

### **CONSULTATION/COMMUNICATION:**

The proposal was referred to adjoining and impacted properties seeking their comments for a period of 14 days from the date of the letter of notification (17 June 2024). At the conclusion of the notification period (1 July 2024), two submissions were received. One of the submissions was from the Shire's Manager of Works advising that he has no objection to the proposed development from a traffic movement perspective.

The other submission has been received from CBH. Below is a summary of the submissions.

## **Submission Details**

<b>Submitter</b>	<b>Summary of Submission</b>	<b>Officer Comment</b>	<b>Recommendation</b>
CBH Group (adjoining landowner)	<p>1) Query regarding truck access routes: Will all trucks entering and exiting the proposed site follow the heavy haulage routes?</p> <p>2) Concern about RAV rating: Vine Street may have a lesser RAV rating.</p>	<p>1) Applicant's response: - "Two rigid trucks and one B-double (maximum) will be used. - All vehicles will be Network 2 rated or lower. - Trucks will enter via Vale Street and exit via Ventnor Street. - Network 2 access is allowed on Vale and Ventnor Streets. - No permits required for freight".</p> <p>2) Feedback received from the Works Manager: There is no issue with trucks using that route as the roads are zoned for heavy haulage usage.</p>	<p>1) Based on the Works Manager's feedback, no additional conditions or modifications to the proposal appear necessary regarding truck routes and road usage.</p> <p>2) Inform CBH Group that the proposed truck routes are part of the Main Roads oversize network and have been assessed by the Works Manager and found to be suitable for the intended use.</p> <p>3) No further action required regarding RAV ratings or special heavy haulage permits, as the roads in question are zoned for heavy haulage usage.</p>

### **STATUTORY/LEGAL IMPLICATIONS**

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

### **POLICY IMPLICATIONS**

- Shire of Wagin Council Policy Manual: H14 – Industrial Zoned Land



## **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the applicant.

All costs associated with the proposed development will need to be met by the applicant, the planning application fee is determined by the estimated cost of the development (Shire of Wagin schedule of fees for the 2023-2024 financial year). As the total cost of development is \$100,000, the cost of the planning fee is \$320.

## **STRATEGIC IMPLICATIONS**

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2**



**APPLICATION FOR DEVELOPMENT APPROVAL**

<b>Owner Details – Attach a separate sheet where there are more than two landowners</b>		
Name/s: Tuan Khanh Nguyen		
ABN (if applicable):		
Address: 240 Clayton St, Helena Valley		
Postcode: 6056		
Phone: (work): (home): (mobile): 0416467845	Fax:	E-mail: admin@lowkigroup.com.au
Contact person: Elvin Nguyen		
Signature:		Date: 09 May 2024
Signature:		Date:
<b>NOTE:</b> The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		
<b>Applicant Details</b>		
Name: Lowki Leasing Pty Ltd		
Jonathan Nguyen - Director		
Address: 240 Clayton St, Helena Valley		
Postcode: 6056		
Phone: (work): (home): (mobile): 0416467845	Fax:	E-mail: admin@lowkigroup.com.au
Contact person for correspondence: Elvin Nguyen		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:		Date: 8/5/24

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 502	House/Street No: 1	Location No:
Diagram or Plan No: 64564	Certificate of Title Volume No: 2734	Folio No: 383
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Vale St	Suburb: Wagin	
Nearest street intersection: Corner of Vale St and Ventnor St		
Proposed Development:		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use <b>NOTE:</b> If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use:		
Build a shed and office for use as a transport depot.		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use:		
Nil		
Approximate cost of proposed development:      \$100,000		
Estimated time of completion: 2 Months		
OFFICE USE ONLY		
Acceptance Officer's initials:		Date received:
Local government reference no:		

5m WIDE  
CONCRETE

Diagram of a shed with dimensions and labels:

- 24.0m WIDTH (indicated by a dashed line and an arrow pointing to the width dimension)
- SHED
- 8.0m (indicated by a dashed line and an arrow pointing to the depth dimension)
- CANOPY (indicated by a dashed line and an arrow pointing to the canopy area)

STANDARD  
CAR PARKING  
8.0m

2.0m  
SETBACK

50.26m

20.0m LENGTH

SHED

SETBACK 9.78m

20.12m

LANDSCAPE

VALE STREET

VENTNOR STREET

PROPOSED  
SHED WITH CANOPY  
20.0x24.0x5.0m  
AREA: 480.0 SQ.M.  
F.F.L. = 0.00

# SITE PLAN

SCALE 1:200

Ordinary Council Meeting

OFFICE

1200mm DIA  
x 1500mm DEEP  
SEPTIC TANK

5.27m

Diagram showing a setback line and a 4.7m distance.

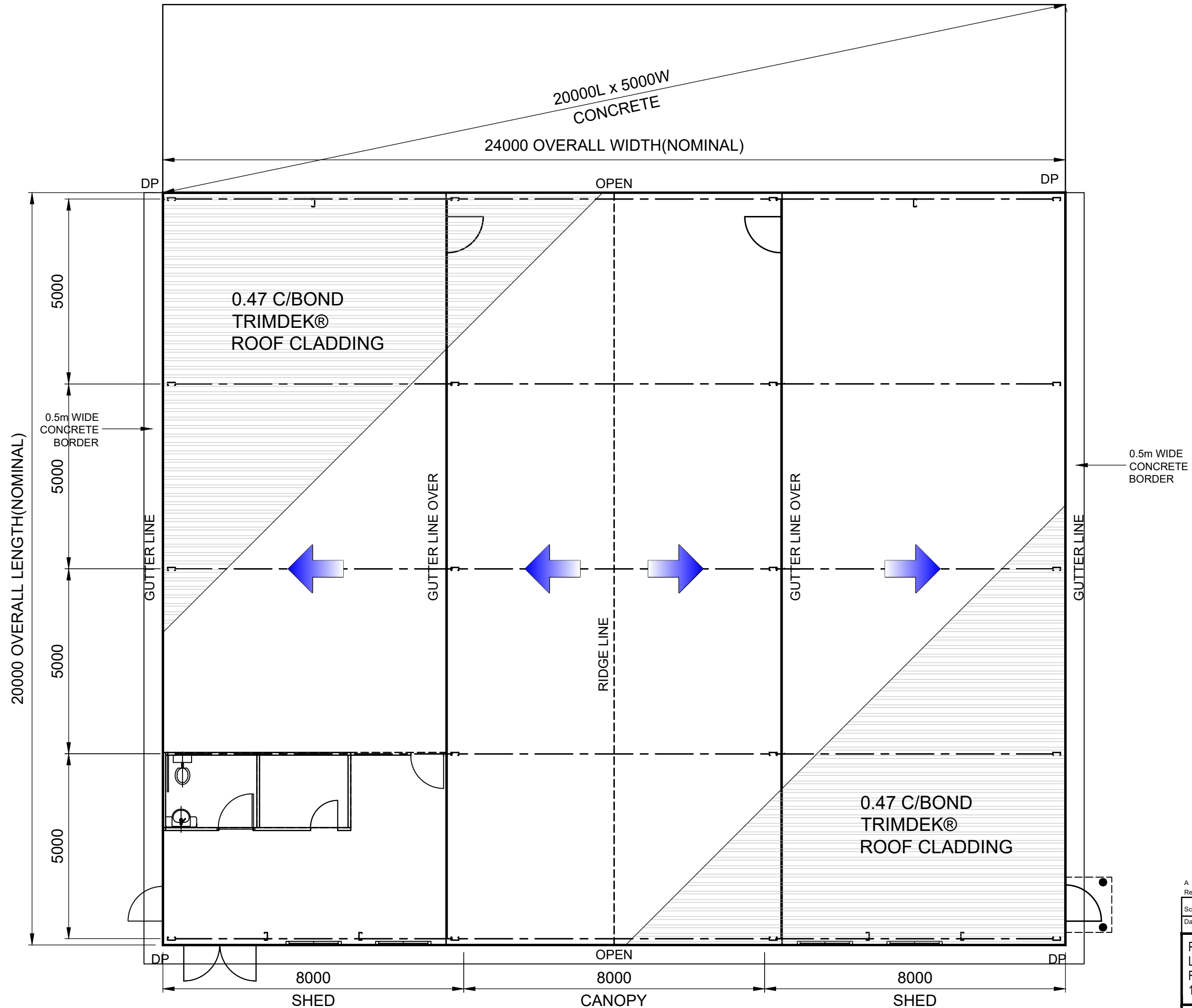
LANDSCAPING

Page 234 of 270

A	ISSUED FOR APPROVAL	JN		05/12/2024
Rev No.	Description	By	Chk	Appr.
Scale:	1:200 (A3)	Drawn:	JJB	
Date:	05/12/23 (NOT PLOTTED)	CAD-Ref:	Wagin Depot_Arch1	1
<p>PROPOSED SHED FOR LOWKI TRANSPORT SITE PLAN 1 VALE STREET, WAGIN WA 6315</p>				
Dwg No.				Rev. No.
10F9 A01	23 July 2024			A



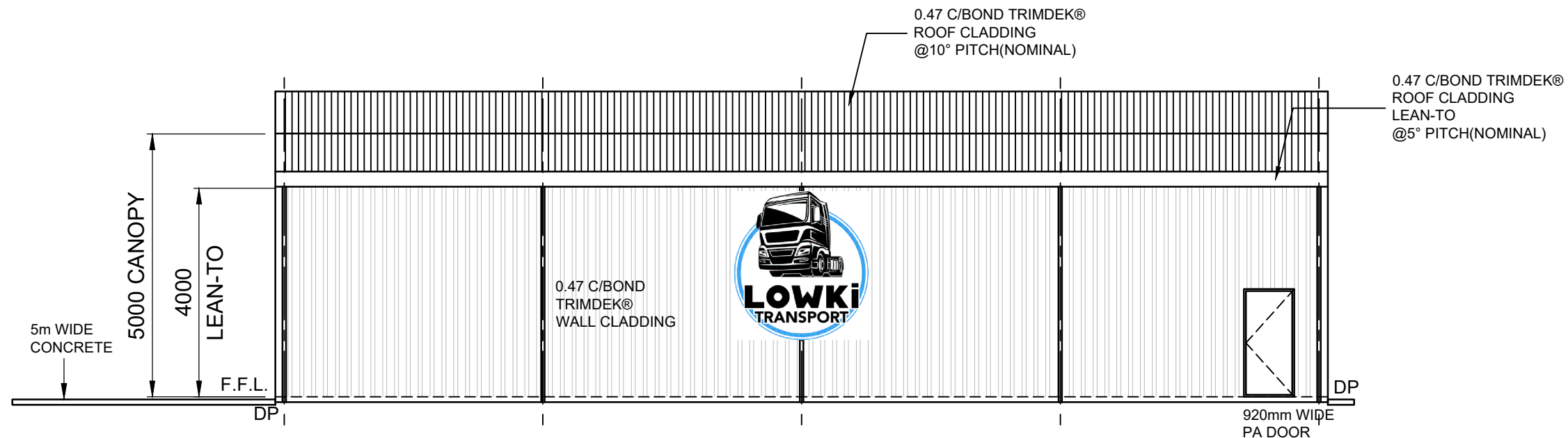




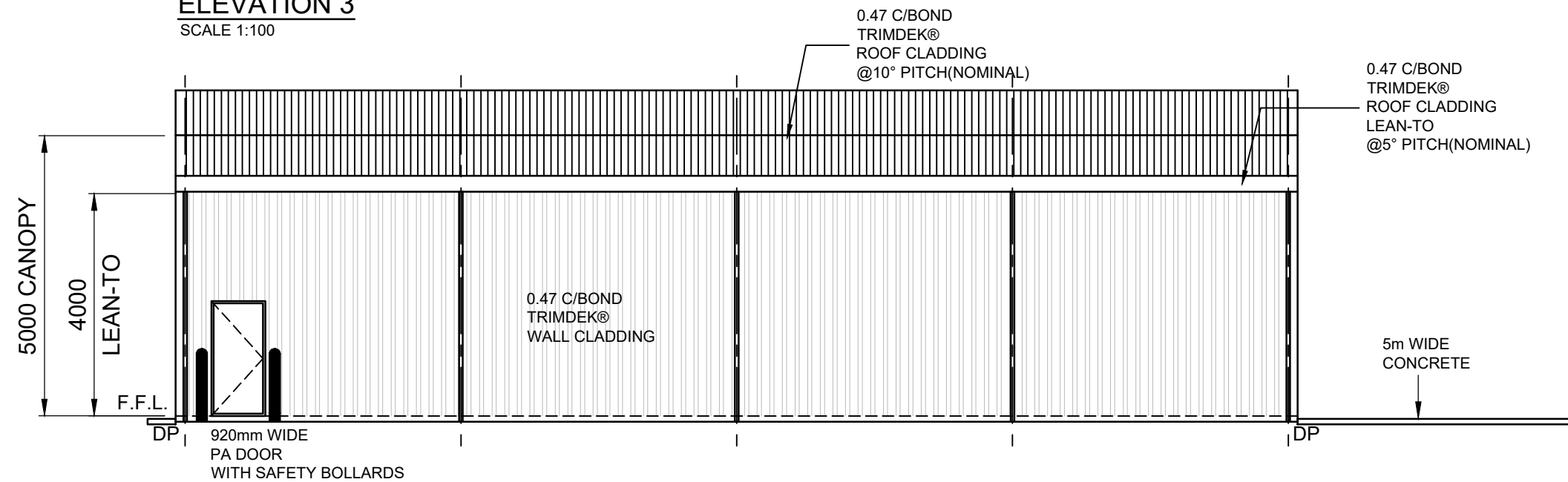
**ROOF PLAN**  
SCALE 1:100

A ISSUED FOR APPROVAL		JN	05/12/23	
Rev No.	Description	By	Chk Appr.	Date
Scale: 1:100 (A3)		Drawn: JJB		
Date: 05/12/23 (NOT PLOTTED)		CAD-Ref: Wagin Depot_Arch1_1		
PROPOSED SHED FOR LOWKI TRANSPORT ROOF PLAN 1 VALE STREET, WAGIN WA 6315				
Dwg No.  3 OF 9 A03			Rev. No.  A	

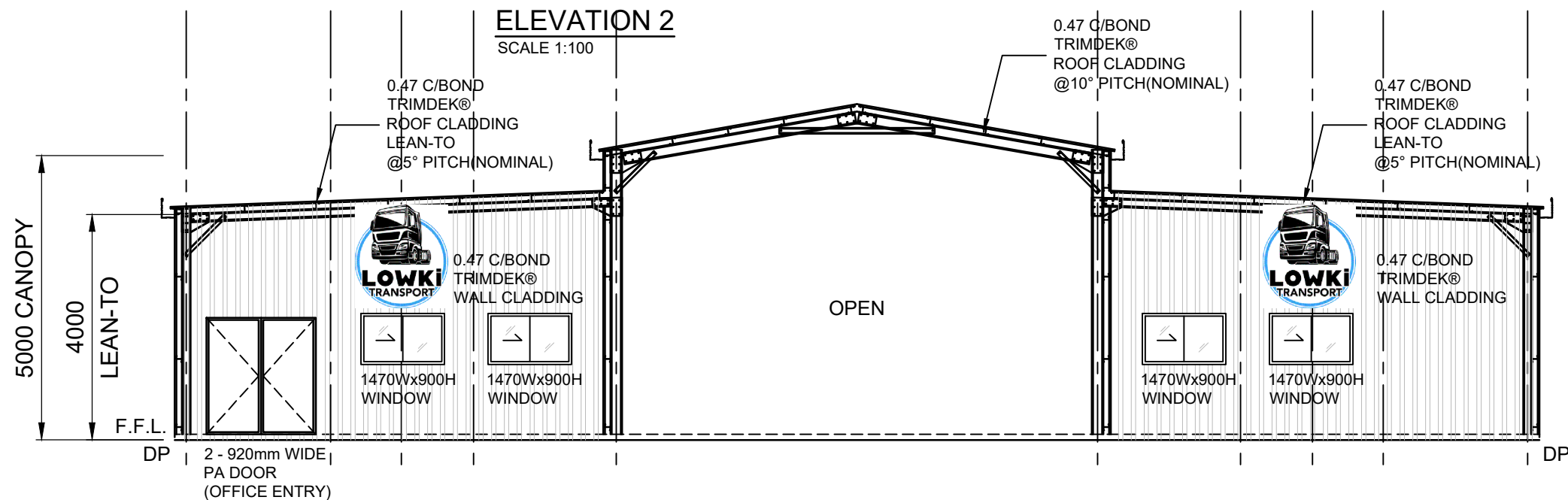




**ELEVATION 3**  
SCALE 1:100



**ELEVATION 2**  
SCALE 1:100

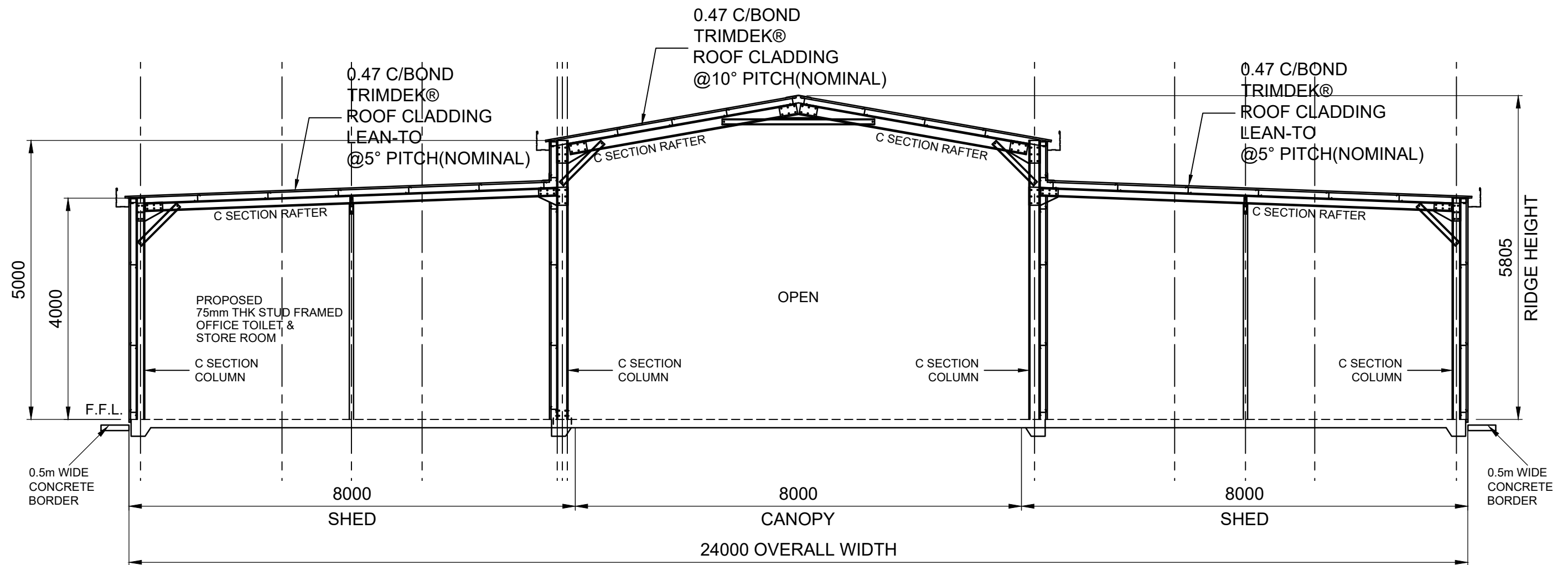


**ELEVATION 1**  
SCALE 1:100

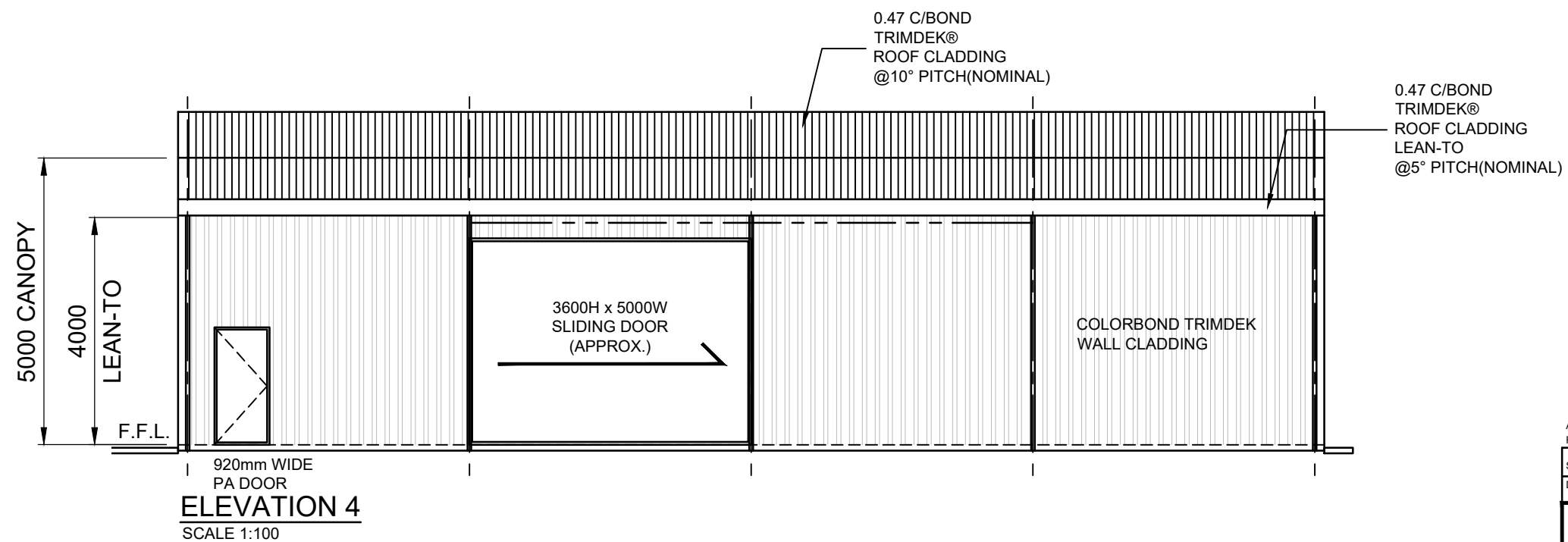
A	ISSUED FOR APPROVAL	JN	05/12/23
Rev No.	Description	By	Chk
Scale: 1:100 (A3)		Drawn: JJB	
Date: 05/12/23	(NOT PLOTTED)	CAD-Ref: Wagin Depot_Arch1_1	

PROPOSED SHED FOR  
LOWKI TRANSPORT  
ELEVATION 1, 2 & 3  
1 VALE STREET, WAGIN WA 6315

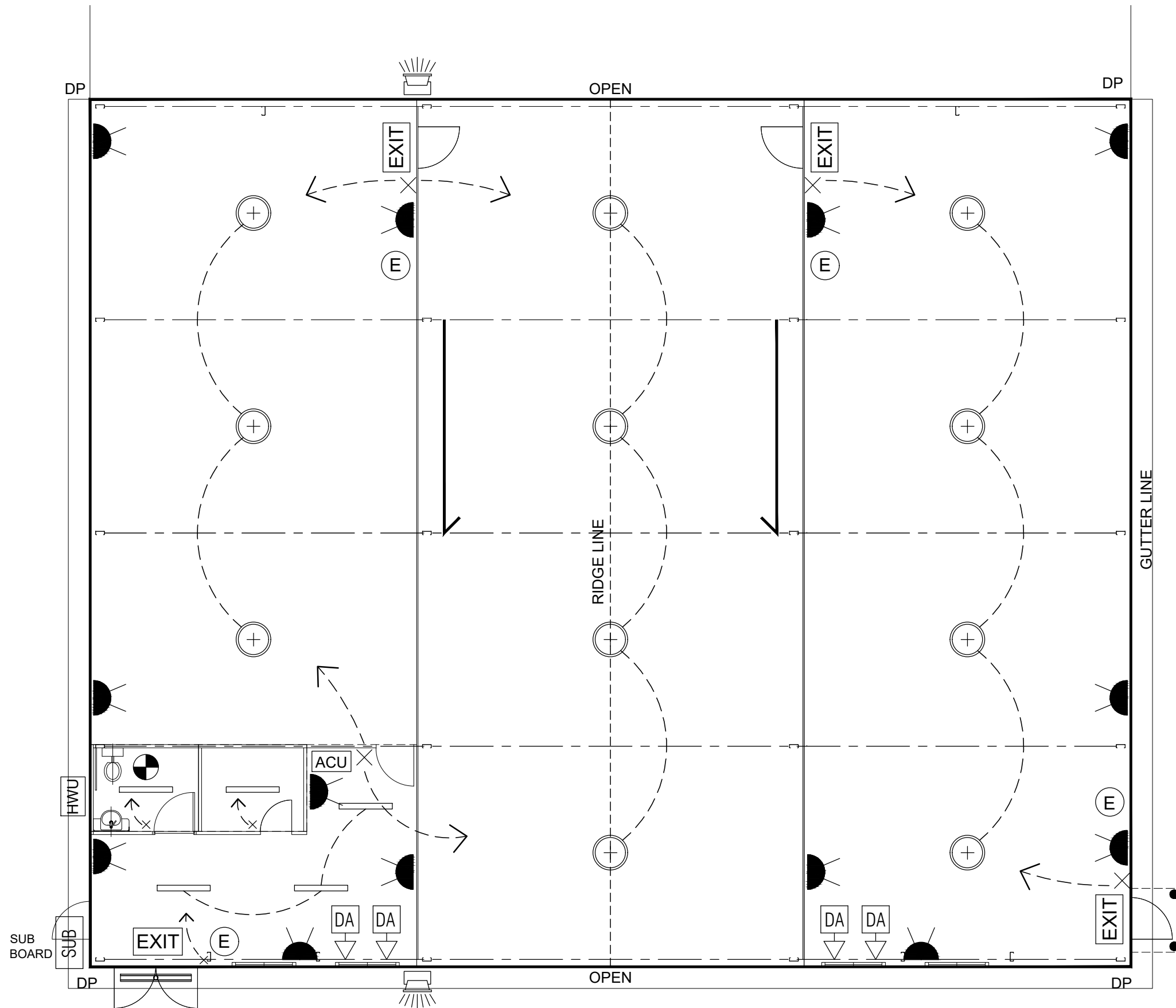
Dwg No.	Rev. No.
4 OF 9 A04	23 July 2024 A





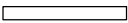





**PORTAL FRAME - SECTION**  
SCALE 1:75



A ISSUED FOR APPROVAL		JN	05/12/23		
Rev No.	Description	By	Chk	Appr.	Date
Scale: AS SHOWN (A3)		Drawn: JJB			
Date: 05/12/23 (NOT PLOTTED)		CAD-Ref: Wagin Dept_Arch1_1			
PROPOSED SHED LOWKI TRANSPORT ELEVATION 4 & SECTION 1 VALE STREET, WAGIN WA 6315					
Dwg No.			Rev. No.		
5 OF 9 A05			23 July 2024 A		



## LEGEND:

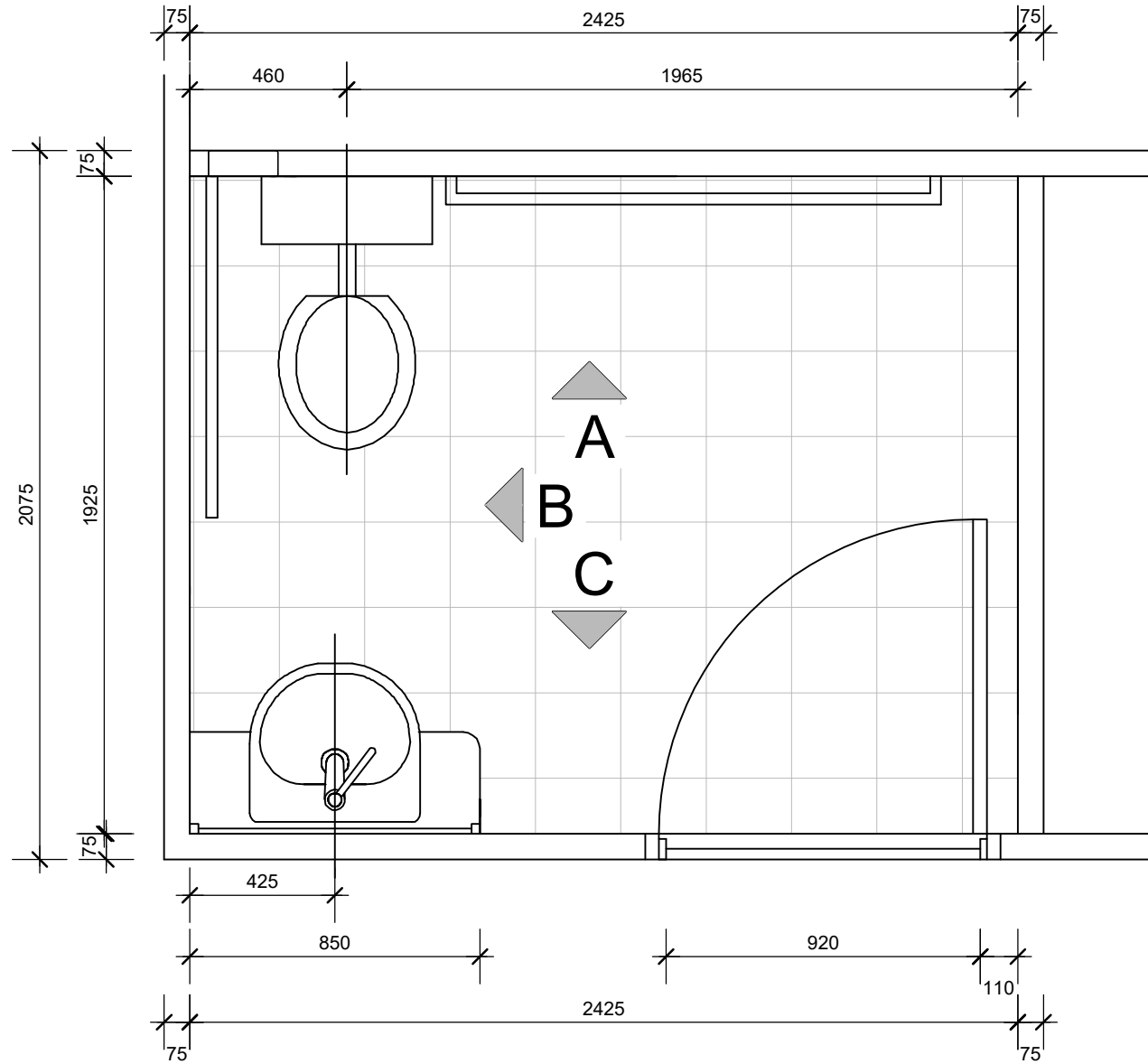
- SUB - SUB BOARD
-  - DOUBLE GPO @ 1000 AFL
- DA - DATA POINT @ 1000 AFL (ALL DOUBLE)
-  - OUTSIDE FLUORESCENT
-  - TROFFERS
-  - LED Highbay LIGHTS
-  - FLOOD LIGHT
-  - LIGHT SWITCH
-  - EXHAUST FAN
-  - EMERGENCY LIGHTS
- EXIT - EXIT LIGHTS

**FIRE EXTINGUISHERS**  
 - DRY CHEMICAL POWDER ABE  
 - WET CHEMICAL

## ELECTRICAL PLAN

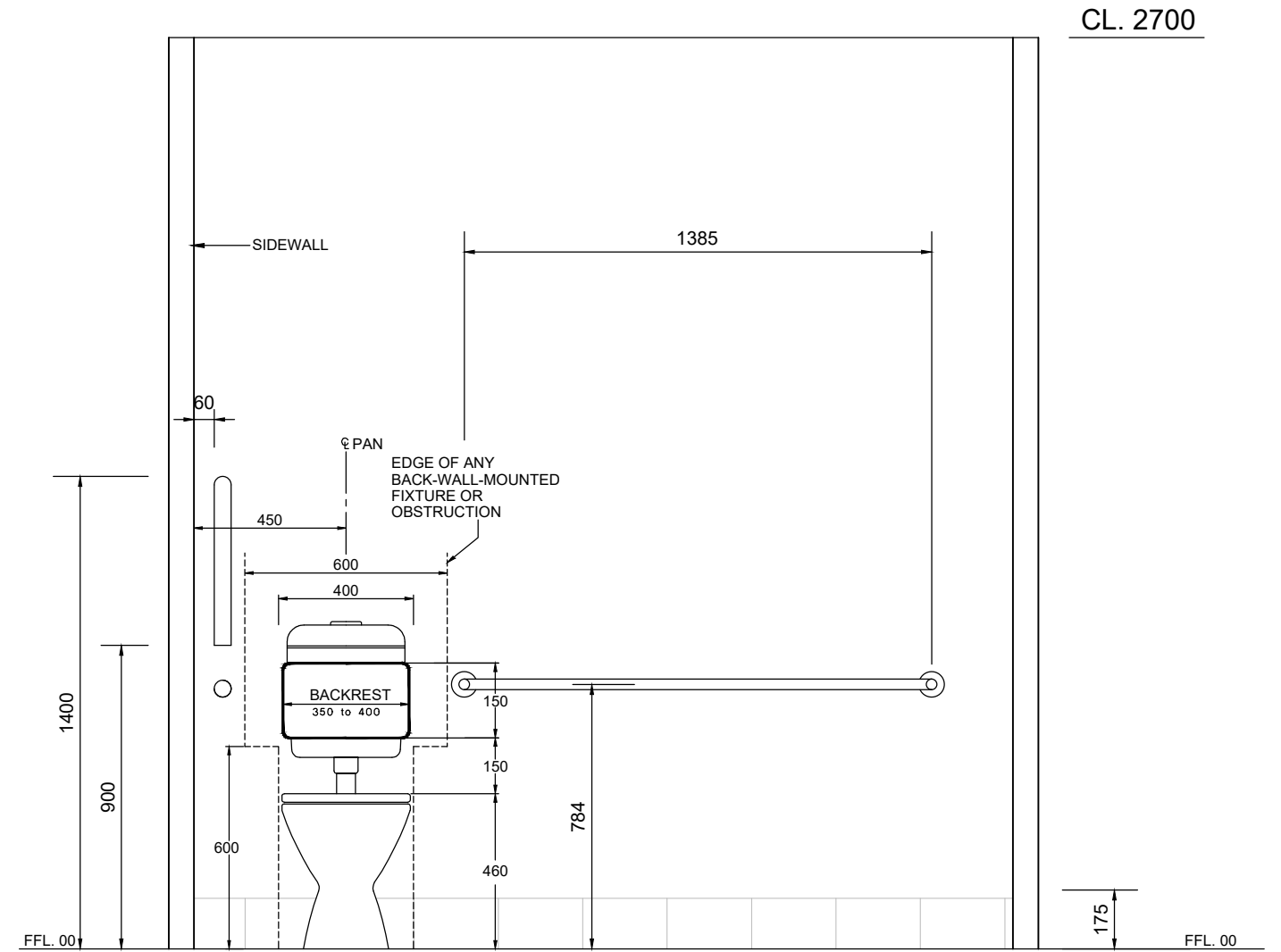
SCALE 1:100

A ISSUED FOR APPROVAL		JN	05/12/23
Rev No.	Description	By	Chk Appr. Date
Scale:	AS SHOWN (A3)	Drawn:	JJB
Date:	05/12/23 (NOT PLOTTED)	CAD-Ref:	Wagin Depot_Arch1_1
PROPOSED SHED LOWKI TRANSPORT ELECTRICAL PLAN 1 VALE STREET, WAGIN WA 6315			
Dwg No.	6 OF 9 A06	Rev. No.	A



**TOILET PLAN**

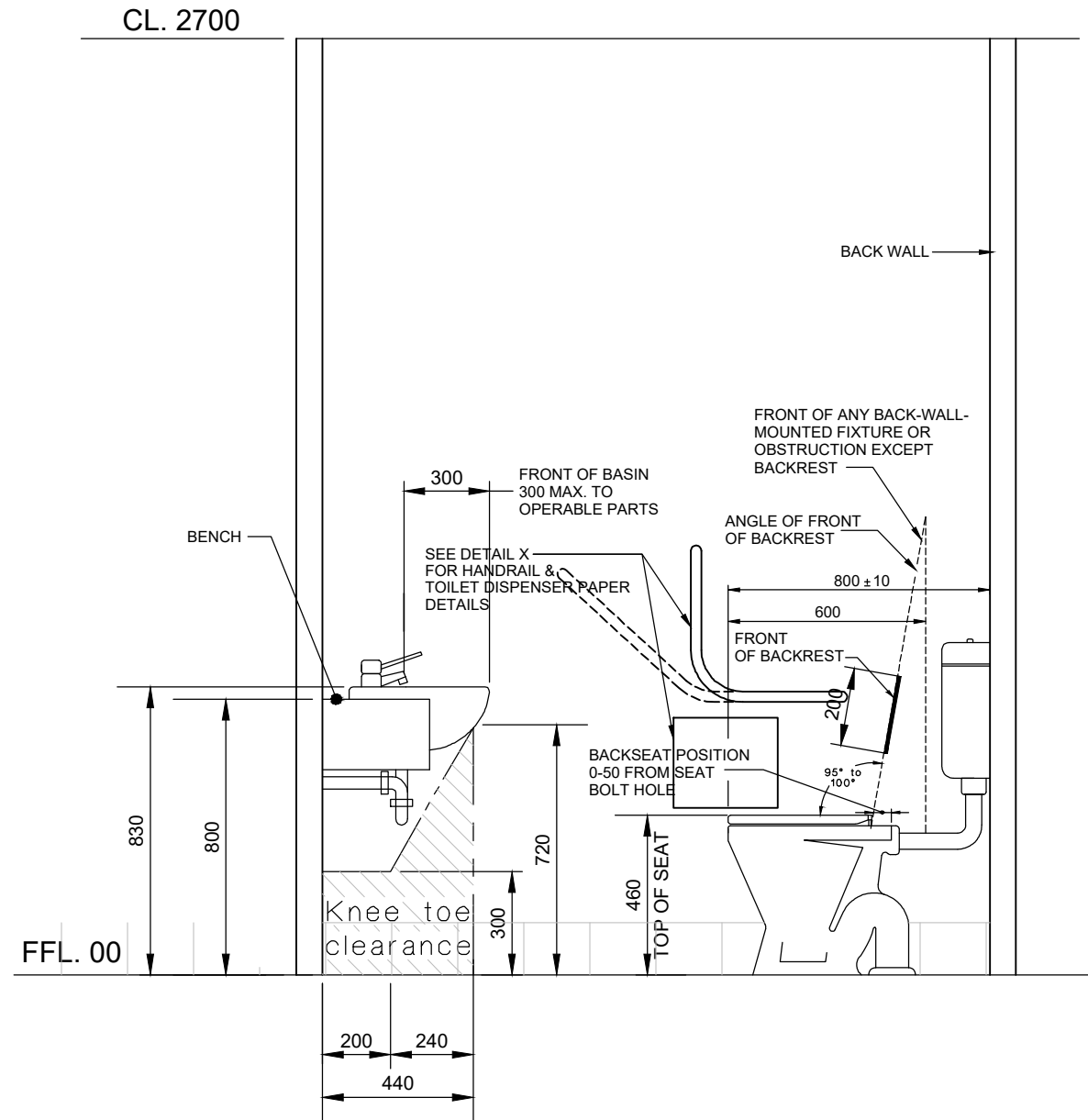
SCALE 1:20



**ELEVATION A**

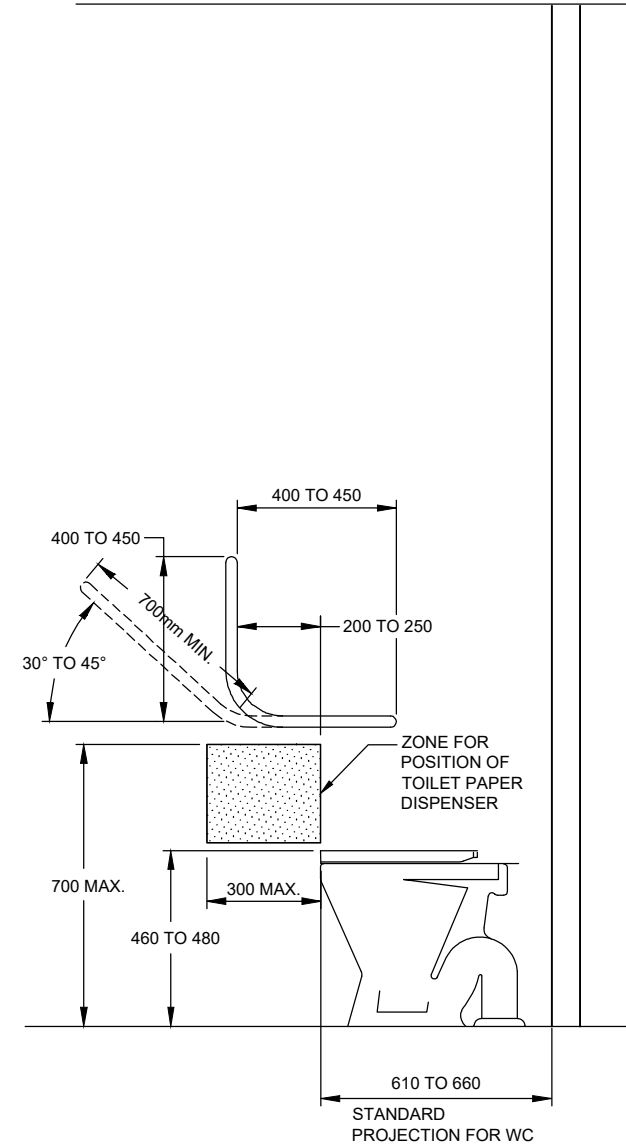
SCALE 1:20

A ISSUED FOR APPROVAL		JN	05/12/23
Rev No.	Description	By Chk Appr.	Date
Scale:	AS SHOWN (A3)	Drawn:	JJB
Date:	05/12/23 (NOT PLOTTED)	CAD-Ref:	Wagin Depot_Arch1_1
PROPOSED SHED LOWKI TRANSPORT TOILET PLAN & ELEVATION - A 1 VALE STREET, WAGIN WA 6315			
Dwg No.	7 OF 9 A09	Rev. No.	23 July 2024 A



**ELEVATION B**

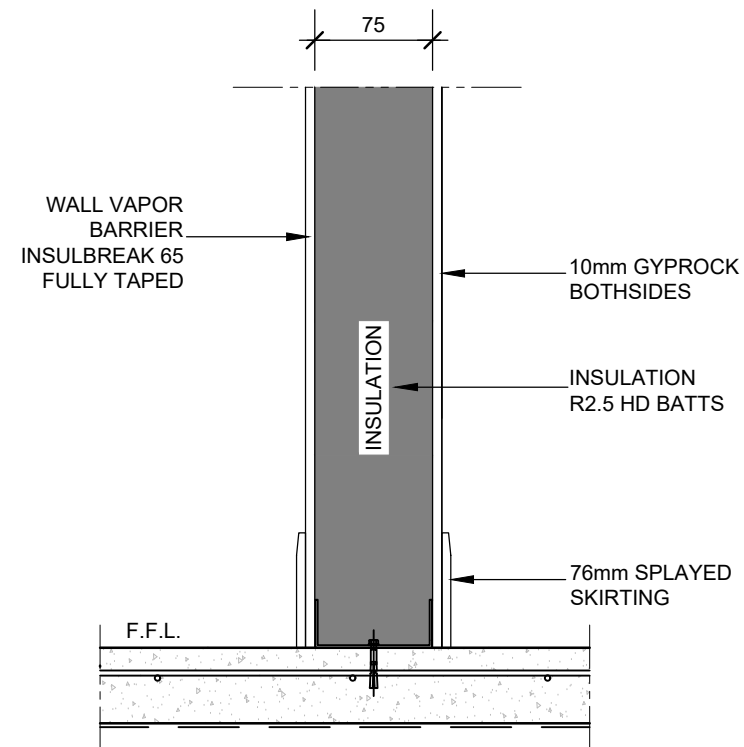
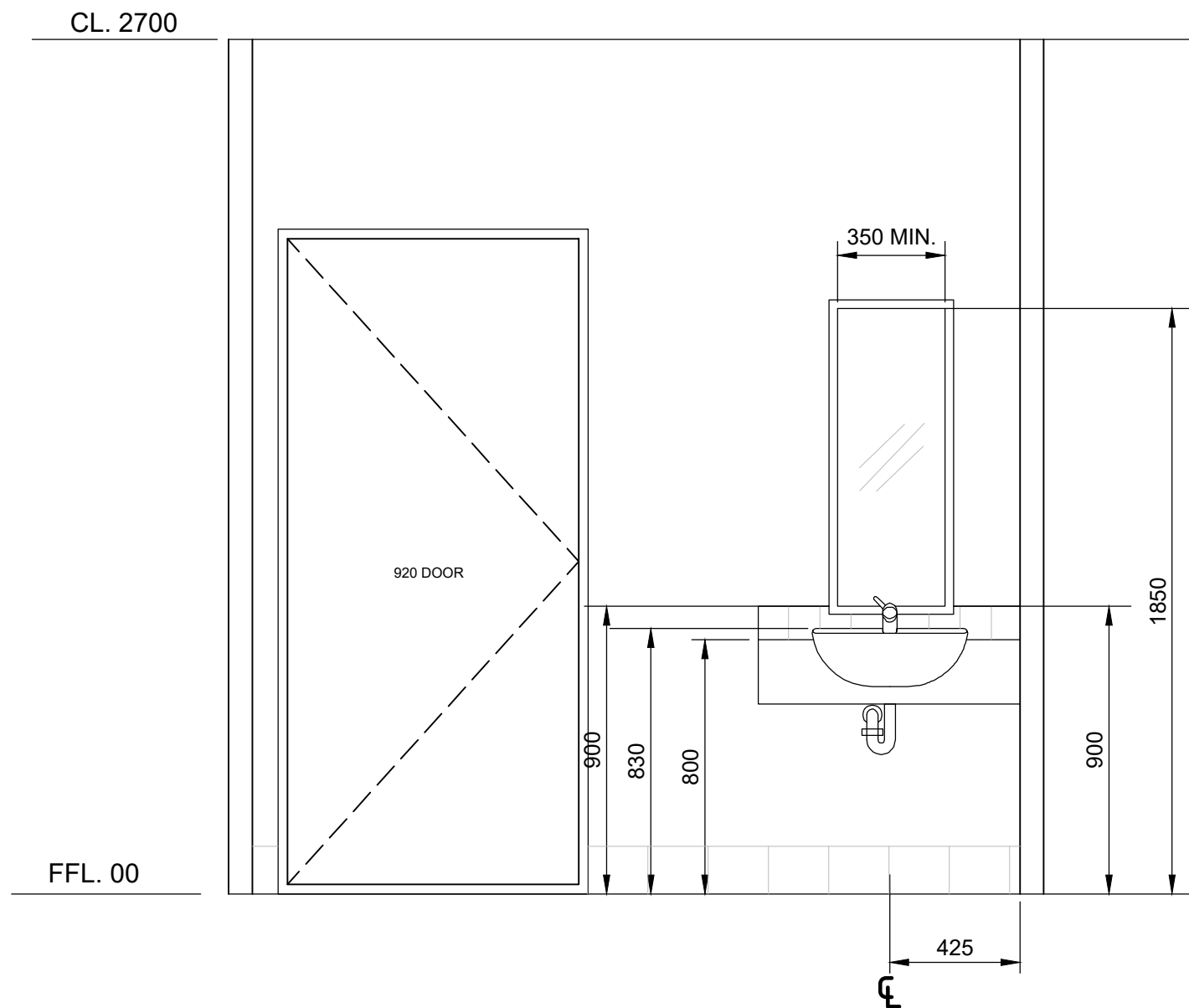
SCALE 1:20



**DETAIL X**

SCALE 1:20

A ISSUED FOR APPROVAL		JN	05/12/23
Rev No.	Description	By Chk Appr.	Date
Scale:	AS SHOWN (A3)	Drawn:	JJB
Date:	05/12/23 (NOT PLOTTED)	CAD-Ref:	Wagin Depot_Arch1_1
PROPOSED SHED LOWKI TRANSPORT TOILET - ELEVATION B & DETAILS 1 VALE STREET, WAGIN WA 6315			
Dwg No.	8 OF 9 A08	Rev. No.	A



**PARTITION WALL  
CONSTRUCTION DETAILS**  
SCALE 1:10

A ISSUED FOR APPROVAL		JN	05/12/23	
Rev No.	Description	By	Chk Appr.	Date
Scale: AS SHOWN (A3)		Drawn: JJB		
Date: 05/12/23 (NOT PLOTTED)		CAD-Ref: Wagin Depot_Arch1_1		
PROPOSED SHED LOWKI TRANSPORT TOILET - ELEVATION C & INSULATION DETAILS 1 VALE STREET, WAGIN WA 6315				
Dwg No.			Rev. No.	
9 OF 9 A09			23 July 2024 A	





Commercial@greenchoiceconsulting.com.au  
1300 864 944

# Energy Efficiency Report

***Address:***

**1 Vale street, Wagin WA 6315**

***Scope:***

**NCC 2022 Section J Report**

***BCA Climate Zone:***

**4**

***GC Consulting Job Number:***

**SJ0-T12**

***Client Job Number:***

**-**

***Building Classification:***

**Class 5**

***Compliance achieved?***

**Yes**

***Date of Certification:***

**10/03/2024**

# Version History

Date	Description	Completed by	Approved by	Revision
10/03/2024	Section J Energy Report	Albert Burton	Albert Burton	1

# Referenced Documents

Date	Description
5/12/2023	Floor Plans
5/12/2023	Site Plans
5/12/2023	Elevations

# Declaration of Compliance

I certify that the details provided within this energy efficiency report are true, correct, and reflective of the plans and specifications of this dwelling. I certify that I am a specialist in the relevant discipline and compliance has been demonstrated with the requirements of the National Construction Code (NCC) as outlined in this report.

Name of assessor: Albert Burton

Qualification: CPP41212 Certificate IV in NatHERS Assessment  
Section J Consultant

Accreditation number: DMN/21/2045

Signature: *Albert Burton*

Company Name: Green Choice Consulting Pty Ltd (ABN 63 658 893 415)

### Confidentiality

The contents of this report are confidential and only intended for the person or entity to whom it is addressed. All information and documentation should not be altered without the written consent of Green Choice Consulting (ABN 63 658 893 415). All information and documentation should not be redistributed without the written consent of Green Choice Consulting (ABN 63 658 893 415) or the intended recipient of this report.

### Terms of Use & Disclaimer

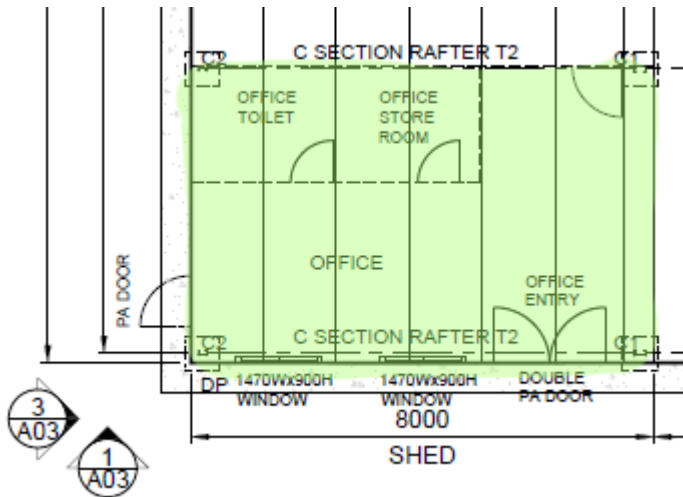
While care has been taken to ensure that information contained in this report is true and correct at the time of publication, changes in circumstances after the time of publication may impact on the accuracy of this information. Green Choice Consulting (ABN 63 658 893 415) gives no warranty or assurance and make no representation as to the accuracy of any information or advice contained, or that it is suitable for your intended use. Green Choice Consulting and its employees and agents shall have no liability (including but not limited to liability by reason of negligence) to any person using this report, for any loss, damage, cost, or expense whether direct, indirect consequential or special, incurred by, or arising by reason of, any person using or relying on the report and whether caused by reason of any error, omission, or misrepresentation in the report or otherwise. This report is not to be distributed, copied, or modified in any way with the intention to disclose to any other party other than those involved in the project's specific approval process.

## Building Envelope

All requirements in this report apply to the building envelope.

Envelope, For Section J in Volume One, means the parts of a building's fabric that separate a conditioned space or habitable room from—

- (a) The exterior of the building; or
- (b) A non-conditioned space including—
  - (i) The floor of a rooftop plant room, lift-machine room or the like; and
  - (ii) The floor above a carpark or warehouse; and
  - (iii) The common wall with a car park, warehouse or the like.



## Summary of Requirements for Part J Compliance (excl. Parts J6-J9)

The requirements below have satisfied the Deemed to Satisfy requirements outlined in Part J of NCC 2022, excluding Parts J6 – J9.

### Building Fabric

- Thermal insulation is to be installed in accordance with J4D3 and J5D7; see page 5 of this report for full requirements

### Roof/Ceiling

- The solar absorptance of the roof must not be more than 0.45.  
This includes: Surfmist, Classic Cream, Paperbark, Evening Haze, or Shale Grey
- Minimum roof insulation to be installed: None
- Minimum ceiling insulation to be installed: R4.0 Bulk

*For compliance with J0.2(c), a roof that—*

- (a) Has metal sheet roofing fixed to metal purlins, metal rafters or metal battens; and*
- (b) Does not have a ceiling lining or has a ceiling lining fixed directly to those metal purlins, metal rafters or metal battens.*

*Must have a thermal break, consisting of a material with an R-Value of not less than R0.2, installed at all points of contact between the metal sheet roofing and its supporting metal purlins, metal rafters or metal battens.*

### Roof Lights

- No roof lights applicable for this project

### Glazing

- Maximum U-Value: 7.0
- Maximum SHGC Value: 0.70

### Walls

- R2.0 Insulation (Bulk or Rigid)

### Floors

- - No insulation required to a slab on ground

### Building Sealing

- See page 8 of this report for all building sealing requirements

### Additional Information

- No additional notes

Supporting Calculations:

Roof/Ceiling Layers	R-Value
Outdoor Air Film	0.04
Bulk or Rigid Insulation	4.00
Plasterboard (10mm)	0.06
Inside Air-Film (still air)	0.12
Total R-Value	4.22

Wall Layers	R-Value
Outdoor Air Film	0.04
Cladding (worst-case)	0.02
Bulk or Rigid Insulation	2.00
Plasterboard (10mm)	0.06
Inside Air-Film (still air)	0.12
Thermal Bridging (15%, worst-case)	- 0.34
Total R-Value	1.90

Method 2

0.97

W/m²K°

Wall-glazing U-value

1.40

m²K°/W

Wall R-value

100.00 %

AC value

0.97

2.00 (max)

1.40

1.40 (min)

100.00 % +

100 % (max)

## J2D1 and J4D1 Deemed to Satisfy Provisions:

- (1) Where a Deemed-to-Satisfy Solution is proposed, Performance Requirements J1P1 to J1P4 are satisfied by complying with—
- J2D2; and
  - J3D2 to J3D15; and
  - J4D2 to J4D7; and
  - J5D2 to J5D8; and
  - J6D2 to J6D13; and
  - J7D2 to J7D9; and
  - J8D2 to J8D4; and
  - J9D2 to J9D5.

## J4D3 Thermal Construction – General:

Where required, insulation must comply with AS/NZS 4859.1 and be installed so that it—

- abuts or overlaps adjoining insulation other than at supporting members such as studs, noggings, joists, furring channels and the like where the insulation must be against the member; and
  - forms a continuous barrier with ceilings, walls, bulkheads, floors or the like that inherently contribute to the thermal barrier; and
  - does not affect the safe or effective operation of a service or fitting.
- (2) Where required, reflective insulation must be installed with—
- the necessary airspace to achieve the required R-Value between a reflective side of the reflective insulation and a building lining or cladding; and
  - the reflective insulation closely fitted against any penetration, door or window opening; and
  - the reflective insulation adequately supported by framing members; and
  - each adjoining sheet of roll membrane being—
    - overlapped not less than 50 mm; or
    - taped together.
- (3) Where required, bulk insulation must be installed so that—
- it maintains its position and thickness, other than where it is compressed between cladding and supporting members, water pipes, electrical cabling or the like; and
  - in a ceiling, where there is no bulk insulation or reflective insulation in the wall beneath, it overlaps the wall by not less than 50 mm.
- (4) Roof, ceiling, wall and floor materials, and associated surfaces are deemed to have the thermal properties listed in Specification 36.
- (5) The required Total R-Value and Total System U-Value, including allowance for thermal bridging, must be—
- calculated in accordance with AS/NZS 4859.2 for a roof or floor; or
  - determined in accordance with Specification 37 for wall-glazing construction; or
  - determined in accordance with Specification 39 or Section 3.5 of CIBSE Guide A for soil or sub-floor spaces.

## J5D1 Deemed-to-satisfy Provisions:

- (1) Where a Deemed-to-Satisfy Solution is proposed, Performance Requirements J1P1 to J1P4 are satisfied by complying with—
- J2D2; and
  - J3D2 to J3D15; and
  - J4D2 to J4D7; and
  - J5D2 to J5D8; and
  - J6D2 to J6D13; and
  - J7D2 to J7D9; and
  - J8D2 to J8D4; and
  - J9D2 to J9D5.

## J5D2 Application of Part:

The Deemed-to-Satisfy Provisions of this Part apply to elements forming the envelope of a Class 2 to 9 building, other than—

- a building in climate zones 1, 2, 3 and 5 where the only means of air-conditioning is by using an evaporative cooler; or
  - a permanent building opening, in a space where a gas appliance is located, that is necessary for the safe operation of a gas appliance; or
  - a building or space where the mechanical ventilation required by Part F6 provides sufficient pressurization to prevent infiltration.
- (1) A roof light must be sealed, or capable of being sealed, when serving—
- a conditioned space; or
  - a habitable room in climate zones 4, 5, 6, 7 or 8.
- (2) A roof light required by (1) to be sealed, or capable of being sealed, must be constructed with—
- an imperforate ceiling diffuser or the like installed at the ceiling or internal lining level; or
  - a weatherproof seal; or
  - a shutter system readily operated either manually, mechanically or electronically by the occupant.

## J5D5 Windows and Doors:

- (1) A door, openable window or the like must be sealed—
- when forming part of the envelope; or
  - in climate zones 4, 5, 6, 7 or 8.
- (2) The requirements of (1) do not apply to—
- a window complying with AS 2047; or
  - a fire door or smoke door; or



- c. a roller shutter door, roller shutter grille or other security door or device installed only for out-of-hours security.
- (3) A seal to restrict air infiltration—
  - a. for the bottom edge of a door, must be a draft protection device; and
  - b. for the other edges of a door or the edges of an openable window or other such opening, may be a foam or rubber compression strip, fibrous seal or the like.
- (4) An entrance to a building, if leading to a conditioned space must have an airlock, self-closing door, rapid roller door, revolving door or the like, other than—
  - a. where the conditioned space has a floor area of not more than 50 m<sup>2</sup>; or
  - b. where a café, restaurant, open front shop or the like has—
    - i. a 3 m deep un-conditioned zone between the main entrance, including an open front, and the conditioned space; and
    - ii. at all other entrances to the café, restaurant, open front shop or the like, self-closing doors.
- (5) A loading dock entrance, if leading to a conditioned space, must be fitted with a rapid roller door or the like.

### J5D6 Exhaust Fans:

An exhaust fan must be fitted with a sealing device such as a self-closing damper or the like when serving—

- a. a conditioned space; or
  - b. a habitable room in climate zones 4, 5, 6, 7 or 8.
- (1) Ceilings, walls, floors and any opening such as a window frame, door frame, roof light frame or the like must be constructed to minimise air leakage in accordance with (2)—
    - b. when forming part of the envelope; or
    - c. in climate zones 4, 5, 6, 7 or 8.
  - (2) Construction required by (1) must be—
    - b. enclosed by internal lining systems that are close fitting at ceiling, wall and floor junctions; or
    - c. sealed at junctions and penetrations with—
      - i. close fitting architrave, skirting or cornice; or
      - ii. expanding foam, rubber compressible strip, caulking or the like.

The requirements of (1) do not apply to openings, grilles or the like required for smoke hazard management.

### J5D8 Evaporative Coolers:

An evaporative cooler must be fitted with a self-closing damper or the like—

- a. when serving a heated space; or
- b. in climate zones 4, 5, 6, 7 or 8.

---

**From:** Nilan, Lee <Lee.Nilan@cbh.com.au>  
**Sent:** Friday, 28 June 2024 9:28 AM  
**To:** Shire of Wagin  
**Cc:** Network Planning - Property  
**Subject:** ICR23016 - SHIRE OF WAGIN LETTER - proposed transport depot Development Approval Application on Lot 502 (1) Vale Street, Wagin.

Hello Kiralee

We write regarding the Shire of Wagin's letter to CBH dated 17 June 2024 seeking comment on the proposed transport depot Development Approval Application on Lot 502 (1) Vale Street, Wagin.

We have liaised with our operation's staff regarding this proposal and provide the following comment.

- Regarding proposed access: will all trucks entering and exiting the proposed site follow the heavy haulage routes. Vine Street may have a lessor RAV rating.

Regards  
Lee

**Lee Nilan**

Manager - Property and Land

Lee.Nilan@cbh.com.au  
T (08) 9237 9740 | M +61419833820

Level 6, 240 St Georges Terrace  
Perth WA 6000 Australia



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this mail in error please notify the originator of the message. This footer also confirms that this email message has been scanned for the presence of computer viruses.

Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of the CBH Group.

## 8.2 DEPUTY CHIEF EXECUTIVE OFFICER

### 8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER REPORT

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

That Council NOTE the Deputy Chief Executive Officer's report.

#### BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

#### BACKGROUND/COMMENT

##### DEPUTY CHIEF EXECUTIVE OFFICER

This month, I have been involved with:

- End of financial year processing
- Budget preparation
- Staff – Updating position descriptions and performance evaluations
- Drainage valuation
- Building maintenance co-ordination

##### BUILDING OFFICER

##### Building Permits – May

Nil

## COMMUNITY OFFICER

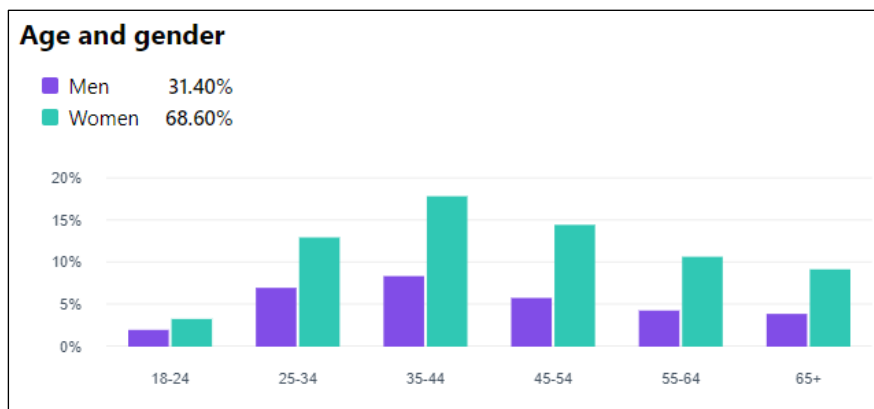
### Grant Funding

Staff have recently applied for Thank a volunteer day funding, to support the VFRS in hosting the event on Feb 7<sup>th</sup> 2025 at their venue

### Social Media

Since the last council meeting (June 2024), the shire has posted seven times with topics varying from lost pets to visiting politicians. In the last 28 days the page has four new followers, engaged with 1,042 people and had 49 reactions (😊 😞 👍) from views.

Our audience has included more women than men according to the details within our Shire profile data.



Interestingly, more of our audience is from Perth than from Wagin.

Location		Towns/cities	Countries
Perth, WA, Australia		451	
Wagin, WA, Australia		369	
Narrogin, WA, Australia		73	
Mandurah, WA, Australia		54	
Katanning, WA, Australia		49	
Albany, WA, Australia		24	
Mira Mar, WA, Australia		19	
Dumbleyung, WA, Australia		17	

The top five posts are:

Date	Topic	Post reach
10 July	Cat in the pound	878
17 June	Senator Hansen visits Wagin	737
9 July	Wild Weather coming alert	627
14 June	Food Van – running roasts	581
4 July	Wheatbelt Network award nominations	533

### Wagin Library & Gallery Social Media

This page has now been active for two months and has posted 20 times, by advertising events and sharing information with our reading community.

Topics have included Author events, Story time details, book club dates and details about the new loan recording system (previous Amlib – new Spydus) and how the changes will affect our reading community members. The page currently has an estimated post reach of 1,169 people with 44 following it.

### **SWIMMING POOL**

The swimming pool is still closed for the season.

### **CARAVAN PARK**

The caravan park patronage remains steady with a total of 354 bookings in June, although the last week was down compared to the rest of the month.

### **WAGIN LIBRARY AND GALLERY**

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period.

#### *Library system Change:*

Library staff have attended multiple training sessions covering the wide range of topics which will now be available to assist staff in providing more information to library members.

Borrowbox is a digital reading resource which library members can access via an app, the process is simple – once the app has been installed, users select the Wagin Library & Gallery, enter their unique library number (available from the library) and the password – 6315 – to then borrow up to 6 books at a time on their portable device, for no cost.

#### *Library Update:*

- Since December 2023 we have 41 new patrons joining the Wagin Library & Gallery and this is continuing to increase every month.
- Author Event-Sharron Spargo 28 June - "Birdies" Australian Fleet Air Arm
- Special Story Time Wednesday 10 July - 10am -11am Teddy Bear's Picnic day- Bring your Teddy Bear for a story for story time.

### *Library Regular Activities:*

- Book Club was held Saturday 8 June and 13 July from 2pm to 4pm.
- Story Time is held on Wednesdays from 10am-11am then again on Fridays from 1.30pm-2.30pm. Also, Saturday Morning's 10am-10.30am. We will trial this for 6 months for parents and children who are not able to make it during the week.
- Children's Book Club is held on Tuesdays 3.30pm – 4.30pm.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

### *Library Statistics:*

	June 2024	May 2024
Patron Visits	241	267
Phone Transactions	17	28
Inter Library Loans	21	29
Community Connections	37	35
Information search request	0	0

## **HEMECARE**

### ***Aged Care Quality and Safety Commission – Audit dates***

The Aged Care Safety and Quality Commission (ACSQC – the regulator for service providers of aged care services) have issued dates for audit to be Monday and Tuesday 22 July and 23 July 2024.

Tuesday 22 July is our activity day with the Wagin Homecare participants. We hold morning team and lunch in the Lesser Hall and provide activities and sometimes entertainment on these days. The Commission will be attending this event to have face to face access with as many participants as they can.

The Commission has issued a list of information it requires prior to the visit which include the details of the organisational structure, and outline of the business and services supplied, a list of subcontractors and brokerage agreements, the Home Care Package Agreement (HCP), list of participants names and addresses and the services they receive, the complaints and incidents management systems or copies of complaints and incidents and information about HCP customers who are upset that they have unspent funds.

A letter from the Commission must be posted to all customers of the service notifying them of the impending audit. The Shire of Wagin, as provider of the service Wagin Homecare is obliged to offer access to all physical and digital information listed above.

The Information Required for Performance Assessment, Notice of visit by aged care quality assessors (letter to customers), and Notice for Collection of Information documents are available for information.



## Fee Increase July 1, 2024

The Shire of Wagin has increased Wagin Homecare service fees from 1 July 2024. Participants of all programs have been notified via the monthly Newsletter and a letter posted with the monthly invoice. Fee schedules are hosted on the Shire of Wagin website as well issued in hard copy to participants where in-home support is received.

## Financial Report for May 2024

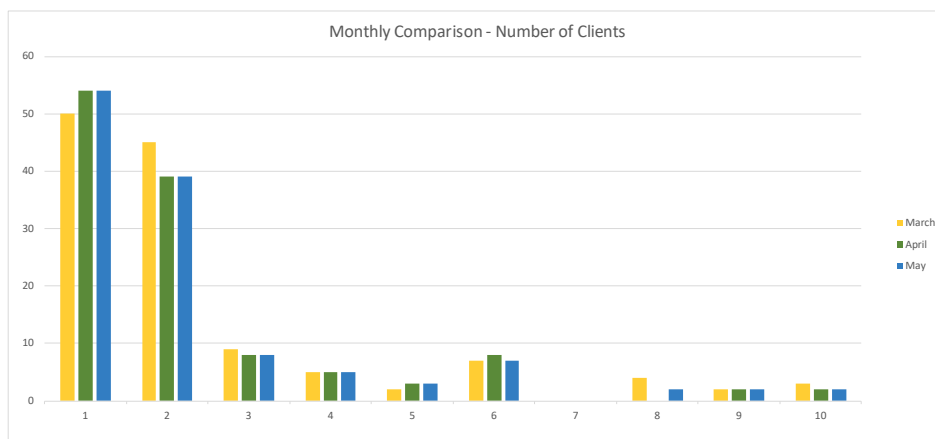
A total of 79 CHSP and 7 HCP clients received seven or more services in May; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 351 CHSP service deliveries in May and 114 services for HCP packages.

Commonwealth Home Support Package (CHSP)

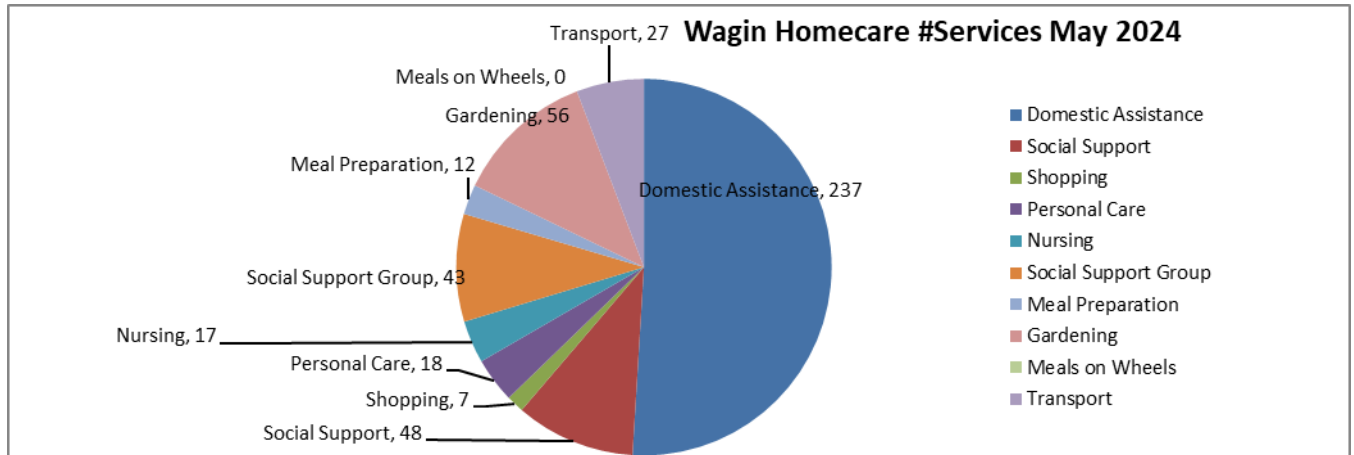
Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	203	222	19
Social Support Group	(Hours)	27	140	113
Social Support Individual	(Hours)	32	83	51
Home Maintenance	(Hours)	46	106	60
Transport	(#Trips)	17	64	47
Meals - Community and Home Support	(#Meals)	7	225	218
Nursing	(Hours)	6	16	10
Personal Care	(Hours)	6	33	27
Other food services	(Hours)	7	27	20
Respite Care	(Hours)	0	1	1

Home Care Packages (HCP)

Types of services provided	Format	Provided
Domestic Assistance	(Hours)	34
Social Support Group	(Hours)	16
Social Support Individual	(Hours)	16
Home Maintenance	(Hours)	10
Transport	(#Trips)	10
Meals on Wheels	(#Meals)	0
Nursing	(Hours)	11
Personal Care	(Hours)	12
Other food services	(Hours)	5
Respite Care	(Hours)	0



NUMBER	DATA
1	Domestic Assistance
2	Gardening
3	Transport
4	Nursing
5	Social Support Group
6	Social Support Individual
7	Meals on Wheels
8	Shopping
9	Meal Preparation
10	Personal Care



Budget and actual figures have been provided for the Homecare business unit. The adopted 2023/24 budget for Homecare incorporated an operating deficit of \$51,430. The mid year budget review increased the approved deficit to \$71,430, due to the ICT expenses associated with the move to the Town Hall being classified as operational rather than being capitalised.

The current EOY figure is an operating deficit of \$118,982, which is \$47,552 more than the revised budget. However, CHSP grant income has been received in 2024/25 which can be accrued into 2023/24. This will bring the operating deficit to approximately \$85,072. This includes non-cash costs of \$40,644 (depreciation of \$19,644 and administration building rental \$21,000).

As advised previously, the main reasons for this deficit are higher than expected salary costs, due in part to staff long service leave payouts totalling over \$10,000, legal fees for reviewing the HCP agreement of \$2,000 and fringe benefits tax of over \$6,000.

With the future transition to Homecare packages that the Commonwealth is progressing in 2027, officers are exploring obtaining an independent market analysis regarding future options for Homecare delivery which may result in recommendations to Council to ensure the financial sustainability of the service.

**Shire Of Wagin**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**30 June 2024**

<b>HOME CARE PROGRAM</b>		<b>Revised Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>YTD</b>	
<b>GL #</b>	<b>IOB #</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Variance</b>	<b>Variance</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>
<b>OPERATING EXPENDITURE</b>									
E082010	Homecare Salaries		139,624		139,624		136,772	2,852	2%
E082013	Homecare Leave/Wages Liability GEN		0		0		235	(235)	0%
E082015	Maintenance & Gardening		54,752		54,752		66,397	(11,645)	(21%)
E082020	Nursing Salaries		35,963		35,963		41,073	(5,110)	(14%)
E082025	Care Workers Salaries		282,596		282,596		303,952	(21,356)	(8%)
E082030	Superannuation		51,733		51,733		50,557	1,176	2%
E082035	Other Expenses		5,000		5,000		7,718	(2,718)	(54%)
E082040	Travelling - Mileage		25,000		25,000		25,059	(59)	(0%)
E082045	Staff Training		1,800		1,800		1,093	707	39%
E082050	Staff Training Salaries		3,500		3,500		4,787	(1,287)	(37%)
E082055	Subscriptions		5,900		5,900		12,199	(6,299)	(107%)
E082060	Postage & Freight		1,400		1,400		5,683	(4,283)	(306%)
E082065	Printing & Stationery		1,200		1,200		1,472	(272)	(23%)
E082070	Insurance		8,281		8,281		8,241	40	0%
E082075	Building Maintenance		27,000		27,000		21,000	6,000	22%
E082080	Plant & Equipment Mlce		20,000		20,000		14,285	5,715	29%
E082083	Computer Equipment and Support		20,000		20,000		21,152	(1,152)	(6%)
E082085	Consumable Supplies		4,500		4,500		3,768	732	16%
E082090	Homecare Equipment and Catering Supplies		1,500		1,500		705	795	53%
E082095	HCP Expenses		11,000		11,000		24,428	(13,428)	(122%)
E082100	Administration Allocated		17,788		17,788		17,784	4	0%
E082110	Meals on Wheels Expenditure		2,500		2,500		1,044	1,456	58%
E082120	Loss on Sale of Asset		0		0		0	0	0%
E082130	Homecare Retention Bonus Expenditure		0		0		0	0	0%
E082190	Depreciation - Homecare		19,644		19,644		19,644	0	0%
<b>OPERATING REVENUE</b>									
I082010	CHSP Grant	408,771		408,771		377,218		(31,553)	(8%)
I082015	Meals on Wheels	2,500		2,500		943		(1,557)	(62%)
I082020	CHSP Fee for Service	102,000		102,000		54,351		(47,649)	(47%)
I082025	Donations	0		0		500		500	0%
I082030	Government Pay Reimbursement	0		0		0		0	0%
I082031	Homecare - Other Income	0		0		0		0	0%
I082040	HCP Client Daily Fee	19,980		19,980		27,794		7,814	39%
I082045	HCP Government Funds	136,000		136,000		160,659		24,659	18%
I082050	NDIS Contribution	0		0		48,599		48,599	0%
<b>SUB-TOTAL</b>		<b>669,251</b>	<b>740,681</b>	<b>669,251</b>	<b>740,681</b>	<b>670,065</b>	<b>789,047</b>		
<i>Operating Surplus / (Deficit)</i>			<i>(71,430)</i>		<i>(71,430)</i>		<i>(118,982)</i>		
<b>CAPITAL EXPENDITURE</b>									
E167790	Land and Buildings - Homecare								
	B2302 Relocation To Wagin Town Hall		45,000		45,000		42,802	2,198	5%
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL</b>		<b>0</b>	<b>45,000</b>	<b>0</b>	<b>45,000</b>	<b>0</b>	<b>42,802</b>		
<b>TOTAL - HOME CARE PROGRAM</b>		<b>669,251</b>	<b>785,681</b>	<b>669,251</b>	<b>785,681</b>	<b>670,065</b>	<b>831,850</b>		

## **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

## **STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

## **POLICY IMPLICATIONS**

No direct policy implications.

## **FINANCIAL IMPLICATIONS**

2023/24 approved budget.

## **VOTING REQUIREMENTS**

Simple Majority.



## 8.2.2 COMMUNITY CHRISTMAS LIGHTS

AUTHOR OF REPORT:	Executive Assistant
SENIOR OFFICER:	Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	PK.DE.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	NIL

### OFFICER RECOMMENDATION

That Council:

1. **NOTES** that the draft 2024/2025 Annual Budget contains an allocation of \$40,000 for the Community Christmas Lights Program as detailed in this report.
2. **NOTE** the expected ongoing allocation for the installation, removal and maintenance of Christmas Decorations of \$6,000 per annum as part of future budgets

### BRIEF SUMMARY

In November 2023, the traditional Christmas lights along the main street of Wagin (Tudhoe) were found by Officers to be unfit for use. Replacing the lights like for like was not possible as there were problems too with the physical structures on top of each business, which supported the lights.

Officers were not able to take any action for the 2023 Christmas light display with the budget allocation not being sufficient for a major upgrade. Officers are aware of feedback from the community that community expectations associated with the Christmas lights display in December 2023 were not met.

In response Officers have proposed an allocation of \$40,000 in the draft 2024/25 draft budget for Christmas lights.

This report details the Officer's proposal for Christmas lights which involves a Christmas lights display at the corner of Tudor Street and Tudhoe Street.

For a range of logistical challenges described in the report, Officers are recommending this as an alternative to street lights along the Main Street.

## **BACKGROUND/COMMENT**

As an alternative to street lighting along the Main Street, Officers are proposing four replacement elements:

- New light decorations at the Wagin Town Park (\$25,000)
- Lighting on Shire Buildings (\$7,000)
- Community Re-use and Upcycle Christmas Decoration Program (\$6,000)
- Community Christmas Light Competition (\$2,000).

This approach is presented as an alternative to light on the main street which is not considered practicable now.

Officers have identified a range of difficulties in continuing to install lights along the main street. This includes physical building access, replacement of physical structures, obtaining permissions from building owners, and Main Road approvals. A Christmas display at the Town Park is considered by Officers to be a suitable alternative.

The four elements are proposed as below:

### Element A – Featured Christmas Decorations

Each year, the Wagin Action Group erects a community Christmas tree in Wagin Town Park, located at the corner of Tudor Street and Tudhoe Street. To enhance the festive atmosphere, Officers propose adding Christmas lights to transform the park into a Christmas themed area.

The Town Park will become the centrepiece of the Shire's festive activities.

To achieve collaboration, Officers will work in consultation with the Wagin Action Group to ensure the Community Christmas Tree will remain the centrepiece, then value add to the space with additional decorations including:

- String lights on the pagoda and gum trees
- Festoon lighting on park fences
- Large feature lighting statues (examples provided below)
- Community-made upcycled pallet decorations.

Officers Officers propose purchasing and installing Christmas decorations valued at \$25,000. Options include large light statues and street pole light displays.



- **Solar Street Pole Lights:** These lights are solar-powered, eliminating the need for power connections. They are approximately 1.3 metres high and cost around \$3,300 each plus GST and freight. They can be installed on street poles or buildings where the solar panel will receive sufficient light, ensuring an impressive display after dark. The solar feature provides flexibility in installation locations.



- **Large Feature Koala or Kangaroo:** Approximately 3 metres in height, these statues range from \$12,000 to \$15,000 plus GST and freight.



- Emu Family or individual standing statue: A unique "Emu's Watering Place" Christmas display with a cut-out face, perfect for festive photos. This item is approximately 1.2 meters high and costs between \$1,000 (individual) and \$2,500 (family of 3) plus GST and freight. It can be used in pre-Christmas events at the school, library, Shire Office, Homecare and the Street Carnival.

There are a range of other options to choose from.



#### Element B – Value add to current infrastructure

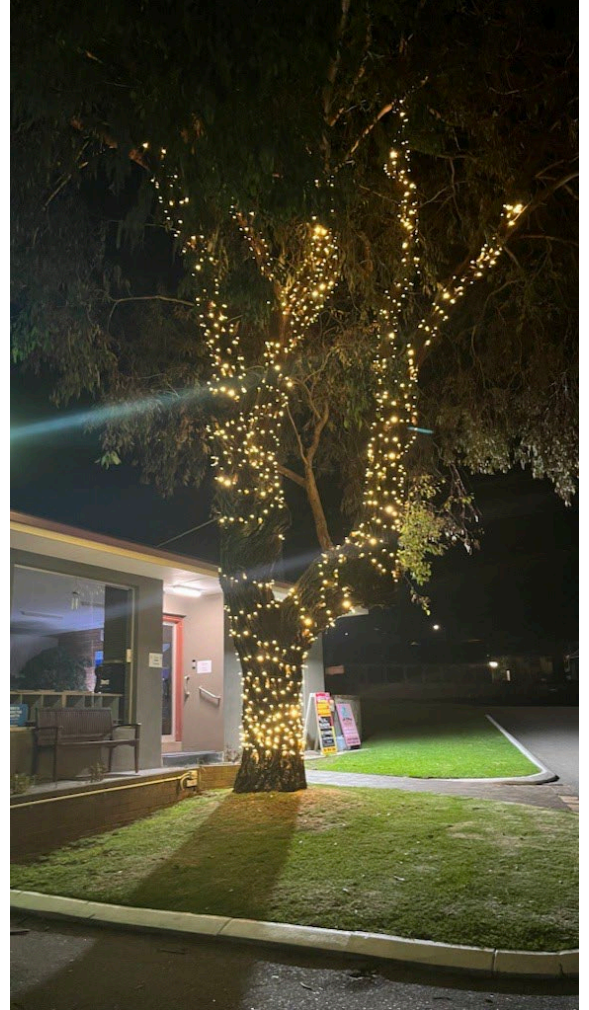
Officers propose enhancing the existing infrastructure in Wagin Town Park, the Administration Centre, Wagin Home Care Office, and Library with Christmas lights. This project involves purchasing up to \$7,000 worth of lights for the 2024 Christmas season.

- Connectable Solar Lighting: These lights can be installed along the Wagin Town Park fences and wrapped around existing structures such as gum trees and the pagoda.
- Council-Run Buildings: Solar lighting (both string and small indoor pieces) will also be installed on Council buildings, including the administration office and town hall windows.

The lighting could be installed by our maintenance officer depending on height of decoration placement or contracted out to someone with appropriate working with heights ticket. This would ensure a consistent effect throughout the townsite, in collaboration with the Wagin Action Group Tree.

- Cost Breakdown:
  - 400 metres of solar lighting, separated into 8 string items, will cost around \$550.
  - Consumables such as cable clips and wire to secure the lights will be included in the project budget.





Top Left: String lights can be used to wrap around objects to create light decoration features.

Top Right: example of tree with string lights wrapped around, this is fastened with wire wrapped around the tree limbs to hold the string lights in place.

Left: pagoda in Wagin Town Park that is proposed to be a Christmas light feature with string lights wrapped around the structure.



### Element C- Upcycled Christmas Features

Officers propose a community engagement project where local groups and individuals create upcycled Christmas trees to be placed in Wagin Town Park and other areas around town. This idea has already gathered interest from Care and Share and Officers will continue to raise the idea with other community groups.

Quality control measures will be in place to ensure that all displayed items are safe and do not cause damage or injury. This project aims to create a unique and quirky community display that extends beyond Wagin Town Park, with many upcycled trees and other Christmas related objects to appear throughout Wagin.

Community members can contribute by creating their own upcycled Christmas tree to display in front of their properties, fostering a sense of community and shared holiday spirit. Additionally, social programs and workshops can be organised for specific demographic groups, such as youth programs during school holidays and workshops for the elderly, to bring people together in a common activity.

The estimated startup cost for this project is \$6,000, covering materials (paint and solar lights) and safe installation.



## Element D - Community Lights Competition

To enhance community participation and complement the Shire's displays, Officers propose facilitating a Christmas lights competition for business owners. This competition will encourage businesses in the CBD to decorate their premises with Christmas lights, creating a festive atmosphere with minimal effort required from Shire staff beyond organising the voting and awarding the prize.

Officers suggest reinstating the community Christmas lights competition with two separate categories: one for businesses and one for residential participants. Each category will have first, and second prizes, providing extra incentive for both the CBD and residential areas to join in the festivities.

This initiative aims to light up the entire town, fostering community spirit and holiday cheer.

### *Why Invest in Christmas Lights Feature?*

Installing community Christmas lights in public places offers numerous benefits, enhancing the festive spirit, boosting the local economy, and fostering community pride.

Festive lights uplift spirits, creating a joyful atmosphere and improving the overall mood of residents and visitors. The installation process also fosters community togetherness.

Festive decorations attract people to public spaces, increasing foot traffic and benefiting local businesses. Unique displays can draw visitors from neighbouring areas, boosting local tourism and the economy.

The increased community pride is another significant advantage. Residents participating in decoration efforts can take pride in their contributions, feeling a direct connection to their town's beautification. Seeing the town beautifully lit instils pride and reflects the community's collective effort.

Christmas lights also encourage the use of public spaces. The visual appeal of lights draws people outdoors, making areas feel safer and more welcoming.

Implementation ideas include collaborative efforts, sustainable practices, and promotion. Partnering with local groups and creating volunteer opportunities fosters ownership and pride. Using energy-efficient LED lights and solar-powered decorations promotes sustainability and reduces costs. Recycling decorations from previous years minimises waste. Promoting the displays through social media and local media can attract visitors and engage residents. Gathering community feedback helps improve the displays yearly.

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

### **STATUTORY/LEGAL IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

No direct policy implications.

### **FINANCIAL IMPLICATIONS**

As detailed in the report. A sum of \$40,000 has been included in the draft 2024-2025 budget.

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin Strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Simple Majority





### 8.3 MANAGER OF FINANCE

### 8.4 MANAGER OF WORKS

#### 8.4.1 WORKS AND SERVICES REPORT

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2024/24 Approved Budget
ATTACHMENTS:	1. Plant Report

#### OFFICER RECOMMENDATION

**That Council NOTE the Manager of Work's report.**

#### BRIEF SUMMARY

Nil

#### BACKGROUND/COMMENT

##### CONSTRUCTION CREW:

- Repairing broken culvert pipes on Thompson and Halls Roads
- Grading of Rual Roads various areas
- Maintenance works
- Tudhoe Street install new gravel footpath west of bridge.
- Blow outs gravel various section rural roads.

##### TOWNS CREW

- Slashing vacant blocks
- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens
- Planting of native trees
- Spraying for weeds
- Street sweeping

##### UPCOMING WORKS:

- Maintenance grading and removing suckers to various roads.
- Bitumen patching.
- Toolibin Road gravel sheet 2km section of south of Dwelyerdine Road.
- Rowells Road gravel sheet 3.2km section north of Behn-Ord Road.

## ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

## TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering and cleaning up. Planting annuals ready for spring.

## PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Marley Diesel and Ag as required.

Photos of New Footpath West of Bridge on Tudhoe Street:



## CONSULTATION/COMMUNICATION

Nil

## STATUTORY/LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

## STRATEGIC IMPLICATIONS

These assets are required for works in the community

## VOTING REQUIREMENTS

Simple Majority

PLANT REPORT						
Jul-24						
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU MUX WAGON P-01	CEO	29/10/2019	88,242	90,000	W.1	Service due soon
ISUZU MUX WAGON P-02	DCEO	11/10/2023	26,898	34,000	W.001	
ISUZU D MAX P-04	MOW	27/10/2023	15,196	30,000	W.1008	
TOYOTA KLUGER - P-05	DOCTOR	13/10/2021	76,083	80,000	W.1479	Service due soon
WCM LOADER P-09	WORKS	30/06/2012	3284	1/03/2025	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	4064	4500	W.284	
KOMATSU LOADER P-11	WORKS	21/03/2018	6244	6550	W.10707	
KOMATSU GRADER P-12	WORKS	15/01/2019	6331	6700 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	411	527 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	119015	120580	W.1002	Service due soon
WN ROLLER P-15	WORKS	6/12/2023	350	550 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	9773	15000 KM	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	12916	20000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	593	600 hrs		service due soon
VIBE ROLLER P-19	WORKS	3/01/2008	2442	2750 HRS	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	4563	4750	W.9618	
ISUZU P-21 (NEW)	WORKS	27/10/2023	9932	15000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	652	700 HRS	W.487	
ISUZU UTE P-24	WORKS	1/02/2023	38366	45000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	40758	45000kms	P50	
TRITON UTE P-26	WORKS	14/11/2014	112983	120 000 kms	W.1022	
MAHINDRA P-38	RANGER	13/01/2023	11030	15000 km / Feb 25	W.1044	
BOBCAT P-39	WORKS	17/09/2013	4260	4300 hrs	W.10553	
ISUZU TRUCK P-40	WORKS	29/03/2019	135383	140000 kms	W.437	
ISUZU TRUCK P-42	WORKS	27/10/2023	15532	15000 Kms	W.1015	Service Due
TORO MOWER P-43	WORKS	12/09/2013	1334	1400 HRS		Fire Damaged
CAT BACKHOE P-47	WORKS	21/09/2015	6646	7000 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2191	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	5188	5400 hrs	W.860	
TOYOTA UTE - P50	WORKS	12/03/2024	2679	5000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16549	7/06/2025	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	792	880 HRS		
ROVER MOWER P-53	WORKS	5/09/2022	312	400 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	30922	35000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	76822	85000 kms	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care Ute P-27	HEMOCARE	2014				
H/Care Manager Car - P-80	HEMOCARE	2019	109148	110000kms	W468	service due soon
H/Care Bus P-83	HEMOCARE	2017	42118	45000kms		
H/Care Darkan P-86	HEMOCARE	2015	145323	150000kms		



## 9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

## 11 URGENT BUSINESS

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

## 12 CONFIDENTIAL BUSINESS

### 12.1.1 CONFIDENTIAL ITEM - WAGIN WOODANILLING LANDCARE ZONE

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.21
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 – Draft Memorandum of Understanding Attachment 2 – WWLZ Constitution

***In accordance with Section 5.23(a) and (c) of the Local Government Act 1995, this report is confidential as the matter affects an employee and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.***

## 13 CLOSURE