



AGENDA

ORDINARY MEETING OF COUNCIL

26 NOVEMBER 2024

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Alternative formats are also available upon request.

SHIRE OF WAGIN

NOTICE OF MEETING

Dear President and Councillors,

The Ordinary Meeting of Council will be held

ON: Tuesday, 26 November 2024

WHERE: Council Chambers, Shire Office

AT: 7:00pm



Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

SHIRE OF WAGIN

Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Wagin on Tuesday 26 November 2024 commencing at 7pm.

CONTENTS

1	OFFICIAL OPENING	7
1.1	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	7
2	PUBLIC QUESTION TIME.....	7
2.1	RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE	7
2.2	PUBLIC QUESTIONS	7
3	APPLICATION FOR LEAVE OF ABSENCE	7
4	PETITIONS AND DEPUTATIONS	7
5	DISCLOSURE OF INTERESTS.....	7
6	CONFIRMATION OF PREVIOUS MEETING MINUTES	7
6.1	MINUTES FROM THE ORDINARY MEETING OF COUNCIL 22 OCTOBER 2024	7
7	ANNOUNCEMENTS OF THE PRESIDENT.....	7
8	REPORTS TO COUNCIL.....	8
8.1	CHIEF EXECUTIVE OFFICER.....	8
8.1.1	FINANCIAL REPORTS – OCTOBER 2024.....	8
8.1.2	SCHEDULE OF ACCOUNTS PAYMENTS – OCTOBER 2024.....	50
8.1.3	CHIEF EXECUTIVE OFFICERS ACTIVITY REPORT	57
8.1.4	CONSIDERATION OF MODIFICATION OF DURATION OF DRAFT LOCAL PLANNING STRATEGY	61
8.1.5	CONSIDERATION OF CRICKET AND HOCKEY CLUBROOMS QUOTE	63
8.1.6	SHIRE STAFF HOUSING - ACQUISITION OF MODULAR DWELLINGS.....	66
8.1.7	ACCEPTANCE OF ANNUAL REPORT FOR 2023/24 AND SETTING OF THE DATE FOR ANNUAL GENERAL MEETING OF ELECTORS.....	76
8.1.8	CONSIDERATION OF SUBMISSIONS RECEIVED IN RELATION TO PROPOSED DISPOSAL OF LOT 218, 2 VICTOR ST WAGIN.....	79
8.1.9	PUMP TRACK – CONSIDERATION OF BUDGET AMENDMENT TO ENABLE PARTIAL FUNDING OF CONCEPT PLAN	81
8.1.10	REPORT ON FOOD TRUCKS INITIATIVE TRIAL.....	83
8.1.11	CONSIDERATION OF REQUEST TO RESEAL BODDINGTON STREET	85
8.1.12	WORK HEALTH AND SAFETY POLICY	87
8.1.13	ORDINARY COUNCIL MEETING DATES IN 2024.....	91

8.1.14	CONSIDERATION OF PURCHASE OF USED BOMAG ROLLER.....	93
8.2	DEPUTY CHIEF EXECUTIVE OFFICER	96
8.2.1	DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT	96
8.2.2	REVIEW OF COUNCIL POLICY F15 PURCHASING AND TENDER GUIDE	106
8.2.3	WAGIN TOY LIBRARY – EXTENSION OF LEASE.....	116
8.2.4	HARVEST AND MOVEMENT BAN – CHRISTMAS AND NEW YEAR PERIOD	118
8.3	MANAGER OF FINANCE	120
8.4	MANAGER OF WORKS.....	120
8.4.1	MANAGER OF WORKS ACTIVITY REPORT.....	120
9	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	123
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	123
11	URGENT BUSINESS.....	123
12	CONFIDENTIAL BUSINESS	123
12.1.1	TENDER 05 24-25 – PROVISION OF ICT MANAGED SERVICES	123
13	CLOSURE	123

1 OFFICIAL OPENING

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

2.2 PUBLIC QUESTIONS

3 APPLICATION FOR LEAVE OF ABSENCE

4 PETITIONS AND DEPUTATIONS

5 DISCLOSURE OF INTERESTS

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 22 OCTOBER 2024

OFFICER RECOMMENDATION

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 22 October 2024 be confirmed.

7 ANNOUNCEMENTS OF THE PRESIDENT

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 FINANCIAL REPORTS – OCTOBER 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Monthly Financial Report

OFFICER RECOMMENDATION

That Council RECEIVE the Financial Report for the period ending 31 October 2024 as presented.

BRIEF SUMMARY

The October 2024 Monthly Financial Report is attached.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996* Regulation 34, a local government is to prepare a monthly statement of Financial Activity for presentation to Council.

The monthly financial report has been compiled to present the financial information in a format compliant with the Model Financial Reporting templates developed by the Department of Local Government, Sport and Cultural Industries, and to ensure compliance with the Accounting Standards and Financial Regulations.

Under the regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

The Shire of Wagin started 2024/25 in a strong financial position with 80% of 2024/25 Financial Assistance Grants paid on 30 June 2024, forming a major part of the carried forward balance from 2023/24.

The closing surplus as of 31 October 2024 is \$3,972,603.00.

Total rates outstanding at the end of October 2024 were \$645,459.00. Payments to the 31 October 2024 were \$2,734,278.00, which equates to 80.9% of net rates collected. Those ratepayers who have not paid in full, chosen to pay by instalments, or entered into a payment arrangement have been followed up and final notices issued. The next payment for those ratepayers on instalments is due 25 November 2024.

The Shire has a total of \$7,084,276.00 invested in interest bearing accounts which are currently earning interest of 4.30% on Treasury OCDF (\$3,706,552) and 4.42% on Treasury Reserve Term Deposit (\$3,316,868) and 1.35% Telenet Saver (\$60,856).

Please be advised that these are preliminary October financials. The carry forward amount is subject to the final 2023/2024 year end adjustment and audit. The annual financial report is currently with the auditors following their recent on site at the end of September. Once the report has been fully audited and approved by the OAG it will be presented to council as part of the 2023/2024 Annual Report.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS⁴

All expenditure has been approved via adoption of the 2024/25 Annual Budget or resulting from a Council approved budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 31 OCTOBER 2024**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Nature	2
Statement of Financial Activity by Program	3
Statement of Financial Position	4
Note 1 Basis of Preparation	5
Note 2 Statement of Financial Activity Information	6
Note 3 Explanation of Material Variances	7

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)		(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General Rates		2,691,930	2,691,930	2,691,930	2,690,683	(1,247)	(0.05%)	
Rates (excluding general rate)		15,944	15,944	15,944	15,944	0	0.00%	
Grants, subsidies and contributions		1,237,505	1,237,505	467,030	461,635	(5,394)	(1.15%)	
Fees and charges		746,240	746,240	480,515	470,986	(9,529)	(1.98%)	
Interest Revenue		231,134	231,134	68,943	69,437	494	0.72%	
Other revenue		417,818	417,818	234,356	236,894	2,538	1.08%	
Profit on asset disposals		10,589	10,589	3,528	0	(3,528)	(100.00%)	
		5,351,160	5,351,160	3,962,246	3,945,580	(16,666)	(0.42%)	
Expenditure from operating activities								
Employee costs		(2,972,646)	(2,972,646)	(1,041,167)	(981,258)	59,909	5.75%	▲
Materials and contracts		(1,940,738)	(1,940,738)	(667,414)	(546,432)	120,982	18.13%	▲
Utility charges		(377,647)	(377,647)	(126,201)	(97,547)	28,654	22.70%	▲
Depreciation		(3,399,260)	(3,399,260)	(1,133,084)	(1,133,086)	(2)	(0.00%)	
Finance Costs		(21,934)	(21,934)	(6,257)	(4,761)	1,496	23.91%	
Insurance		(211,714)	(211,714)	(182,327)	(214,054)	(31,727)	(17.40%)	▼
Other expenditure		(200,947)	(200,947)	(68,573)	(85,136)	(16,563)	(24.15%)	
Loss on asset disposals		(10,846)	(10,846)	0	0	0	0.00%	
		(9,135,732)	(9,135,732)	(3,225,023)	(3,062,276)	162,748	(5.05%)	
Non-cash amounts excluded from operating activities	(b)	3,427,585	3,427,585	1,129,556	1,141,331	11,775	1.04%	
Amount attributable to operating activities		(356,987)	(356,987)	1,866,779	2,024,635	157,857	8.46%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,735,797	1,735,797	205,077	198,067	(7,010)	(3.42%)	
Proceeds from disposal of assets		112,000	112,000	0	35,455	35,455	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		24,507	24,507	0	0	0	0.00%	
		1,872,304	1,872,304	205,077	233,521	28,444	13.87%	
Outflows from investing activities								
Payments for property, plant and equipment		(1,027,302)	(1,027,302)	(252,456)	(242,957)	9,499	3.76%	
Payments for construction of infrastructure		(2,111,109)	(2,111,109)	(373,426)	(346,758)	26,668	7.14%	▲
		(3,138,411)	(3,138,411)	(625,882)	(589,714)	36,168	(5.78%)	
Amount attributable to investing activities		(1,266,107)	(1,266,107)	(420,805)	(356,193)	64,612	(15.35%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves		46,500	46,500	0	0	0	0.00%	
		46,500	46,500	0	0	0	0.00%	
Outflows from financing activities								
Repayment of borrowings		(72,505)	(72,505)	(16,970)	(16,666)	304	1.79%	
Transfer to reserves		(692,228)	(692,228)	0	(49,393)	(49,393)	0.00%	
		(764,733)	(764,733)	(16,970)	(66,060)	(49,089)	(289.26%)	
Amount attributable to financing activities		(718,233)	(718,233)	(16,970)	(66,060)	(49,089)	289.26%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		2,341,327	2,370,221	2,370,221	2,370,221	0	0.00%	
Amount attributable to operating activities		(356,987)	(356,987)	1,866,779	2,024,635	157,857	8.46%	
Amount attributable to investing activities		(1,266,107)	(1,266,107)	(420,805)	(356,193)	64,612	(15.35%)	
Amount attributable to financing activities		(718,233)	(718,233)	(16,970)	(66,060)	(49,089)	289.26%	
Surplus or deficit after imposition of general rates	(a)	(0)	28,894	3,799,224	3,972,603	173,379	(4.56%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

BY PROGRAM
BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		5,000	5,000	1,664	3,893	2,229	133.95%	▲
General Purpose Funding - Rates	6	2,691,930	2,691,930	2,691,930	2,690,683	(1,247)	(0.05%)	▼
General Purpose Funding - Other		677,186	677,186	298,967	291,462	(7,505)	(2.51%)	▼
Law, Order and Public Safety		96,364	96,364	43,867	22,370	(21,497)	(49.01%)	▼
Health		7,834	7,834	2,272	747	(1,525)	(67.13%)	▼
Education and Welfare		750,434	750,434	198,887	225,230	26,344	13.25%	▲
Community Amenities		408,670	408,670	367,990	372,463	4,473	1.22%	▲
Recreation and Culture		120,082	120,082	32,725	18,111	(14,614)	(44.66%)	▼
Transport		248,734	248,734	208,984	212,742	3,758	1.80%	▲
Economic Services		197,154	197,154	65,712	54,815	(10,897)	(16.58%)	▼
Other Property and Services		147,772	147,772	49,248	53,064	3,816	7.75%	▲
		5,351,160	5,351,160	3,962,246	3,945,580			
Expenditure from operating activities								
Governance		(487,839)	(487,839)	(235,287)	(198,951)	36,336	15.44%	▲
General Purpose Funding		(388,158)	(388,158)	(133,630)	(113,257)	20,373	15.25%	▲
Law, Order and Public Safety		(435,629)	(435,629)	(171,572)	(177,897)	(6,325)	(3.69%)	▼
Health		(187,354)	(187,354)	(60,039)	(57,778)	2,261	3.77%	▲
Education and Welfare		(802,745)	(802,745)	(288,431)	(279,865)	8,566	2.97%	▲
Community Amenities		(692,713)	(692,713)	(230,480)	(208,245)	22,235	9.65%	▲
Recreation and Culture		(2,226,424)	(2,226,424)	(758,154)	(696,160)	61,994	8.18%	▲
Transport		(2,799,641)	(2,799,641)	(932,887)	(1,009,648)	(76,761)	(8.23%)	▼
Economic Services		(523,860)	(523,860)	(171,996)	(150,564)	21,432	12.46%	▲
Other Property and Services		(591,369)	(591,369)	(242,547)	(169,910)	72,637	29.95%	▲
		(9,135,732)	(9,135,732)	(3,225,023)	(3,062,276)			
Non-cash amounts excluded from operating activities	(b)	3,427,585	3,427,585	1,129,556	1,141,331	11,775	1.04%	
Amount attributable to operating activities		(356,987)	(356,987)	1,866,779	2,024,635	157,857	8.46%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,735,797	1,735,797	205,077	198,067	(7,010)	(3.42%)	▼
Proceeds from disposal of assets		112,000	112,000	0	35,455	35,455		▲
Proceeds from financial assets at amortised cost - self supporting loans		24,507	24,507	0	0	0		
		1,872,304	1,872,304	205,077	233,521	28,444	(3.42%)	
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting		0	0	0	0	0		
Payments for property, plant and equipment	S	(1,027,302)	(1,027,302)	(252,456)	(242,957)	9,499	3.76%	▲
Payments for construction of infrastructure		(2,111,109)	(2,111,109)	(373,426)	(346,758)	26,668	7.14%	▲
		(3,138,411)	(3,138,411)	(625,882)	(589,714)	36,168	10.90%	
Non-cash amounts excluded from investing activities	2(b)	0	0	0	0	0	0.00%	
Amount attributable to investing activities		(1,266,107)	(1,266,107)	(420,805)	(356,193)	64,612	(66.76%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans		0	0	0	0	0		
Transfer from Reserves		46,500	46,500	0	0	0		
		46,500	46,500	0	0	0		
Outflows from financing activities								
Repayment of borrowings		(72,505)	(72,505)	(16,970)	(16,666)	304	1.79%	▲
Transfer to Reserves		(692,228)	(692,228)	0	(49,393)	(49,393)		▼
		(764,733)	(764,733)	(16,970)	(66,060)	(49,089)		
Amount attributable to financing activities		(718,233)	(718,233)	(16,970)	(66,060)	(49,089)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		2,341,327	2,370,221	2,370,221	2,370,221			
Amount attributable to operating activities		(356,987)	(356,987)	1,866,779	2,024,635			
Amount attributable to investing activities		(1,266,107)	(1,266,107)	(420,805)	(356,193)			
Amount attributable to financing activities		(718,233)	(718,233)	(16,970)	(66,060)			
Surplus or deficit after imposition of general rates	1	(0)	28,894	3,799,224	3,972,603			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2024

		Supplementary		
		Information	30 June 2024	31 October 2024
			\$	\$
CURRENT ASSETS				
Cash and cash equivalents	3		5,626,702	7,135,331
Trade and other receivables	7		207,506	739,578
Other financial assets	8		24,507	24,507
Inventories	8		49,128	49,128
Contract assets	8		25,534	25,534
Other assets	8		57,291	0
TOTAL CURRENT ASSETS			5,990,667	7,974,078
NON-CURRENT ASSETS				
Trade and other receivables			98,109	98,109
Other financial assets			173,164	173,164
Property, plant and equipment			19,736,958	19,944,460
Infrastructure			130,377,486	130,724,243
TOTAL NON-CURRENT ASSETS			150,385,716	150,939,976
TOTAL ASSETS			156,376,384	158,914,054
CURRENT LIABILITIES				
Trade and other payables	9		159,637	135,357
Other liabilities	12		113,142	477,301
Borrowings	11		72,505	55,839
Employee related provisions	12		550,278	550,278
TOTAL CURRENT LIABILITIES			895,562	1,218,775
NON-CURRENT LIABILITIES				
Borrowings	11		322,250	322,250
Employee related provisions			76,186	76,186
TOTAL NON-CURRENT LIABILITIES			398,436	398,436
TOTAL LIABILITIES			1,293,999	1,617,212
NET ASSETS			155,082,385	157,296,843
EQUITY				
Retained surplus			32,179,661	34,344,725
Reserve accounts	4		3,328,331	3,377,724
Revaluation surplus			119,574,394	119,574,394
TOTAL EQUITY			155,082,385	157,296,843

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 October 2024
Cash and cash equivalents	3,272,420	5,626,702	7,135,331
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	65,719	566,806
Receivables	143,235	141,787	172,772
Other current assets	63,263	156,459	99,168
	3,501,478	5,990,667	7,974,078

Less: Current liabilities

Payables	(203,523)	(159,637)	(135,357)
Borrowings	0	(72,505)	(55,839)
Contract liabilities	(58,605)	(113,142)	(477,301)
Provisions	(494,156)	(550,278)	(550,278)
	(756,284)	(895,562)	(1,218,775)
Net Current Assets	2,745,194	5,095,105	6,755,303

Less: Total adjustments to net current assets

(c)	(2,745,194)	(2,724,884)	(2,782,699)
Closing funding surplus / (deficit)	0	2,370,221	3,972,603

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(10,589)	(3,528)	0
Less: Movement in liabilities associated with restricted cash		0	0	8,245
Movement in employee benefit provisions		28,068	0	0
Add: Loss on asset disposals		10,846	0	0
Add: Depreciation on assets		3,399,260	1,133,084	1,133,086
Total non-cash items excluded from operating activities		3,427,585	1,129,556	1,141,331

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 October 2024
Less: Reserves - restricted cash	(3,234,677)	(3,328,331)	(3,377,724)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(24,507)	(24,507)
Less: Rates Receivable	(42,115)	0	0
Add: Borrowings	58,605	72,505	55,839
Add: Provisions employee related provisions	494,157	555,448	563,693
Total adjustments to net current assets	(2,745,194)	(2,724,884)	(2,782,699)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to Ordinary Council Meeting 26 November 2024

SHIRE OF WAGIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$20,000

Nature or type	Var. \$	Explanation of variances	
		Timing	Permanent
Expenditure from operating activities			
Employee costs	59,909	▲ Under budget on various items including Admin Salaries (37K), Staff Training (10K), Pool Salaries (2k) Library Salaries (1K)	
Materials and contracts	120,982	▲ Under budget on various items including Consultants (12K), Audit Fees (26K), Refuse Site Management & Rubbish Collection (25K), Town Planning (5K), Shire Facilities Maintenance (20K), Heritage Review (6K), Tourism Promotion (6K)	
Utility charges	28,654	▲ Timing of utility invoices (esp. swimming pool)	
Insurance	(31,727)	▼ Timing of insurance invoices	
Investing activities			
Payments for construction of infrastructure	26,668	▲ Timing of projects as detailed in 'Capital Acq Details' sheet	

SHIRE OF WAGIN

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key Information	9
2	Key Information - Graphical	10
3	Cash and Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisition	13
6	Disposal of Assets	16
7	Receivables	17
8	Other Current Assets	18
9	Payables	19
10	Rate Revenue	20
11	Borrowings	21
12	Other Current Liabilities	22
13	Grants and Contributions	23
14	Capital Grants and Contributions	24
15	Bonds and Deposits	25
16	Budget Amendments	26
17	Chart of Accounts	27

**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2,341,327	\$2,370,221	\$2,370,221	\$0
Closing	\$0	\$3,799,224	\$3,972,603	\$173,379
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7,135,331	% of total
Unrestricted Cash	\$3,757,608	52.7%
Restricted Cash	\$3,377,724	47.3%

Refer to Note 3 - Cash and Financial Assets

Payables	
	\$197,100
Trade Payables	\$138,679
0 to 30 Days	99.2%
Over 30 Days	0.8%
Over 90 Days	0.8%

Refer to Note 9 - Payables

Receivables	
	\$172,772
Rates Receivable	\$645,459
Trade Receivable	\$172,772
Over 30 Days	50.4%
Over 90 Days	37.8%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$356,987)	\$1,866,779	\$2,024,635	\$157,857
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2,706,628	% Variance
YTD Budget	\$2,707,874	(0.0%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$461,635	% Variance
YTD Budget	\$467,030	(1.2%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$470,986	% Variance
YTD Budget	\$480,515	(2.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1,266,107)	(\$420,805)	(\$356,193)	\$64,612
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$35,455	%
Adopted Budget	\$112,000	31.7%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$589,714	% Spent
Adopted Budget	\$3,138,411	18.8%

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$198,067	% Received
Adopted Budget	\$1,735,797	11.4%

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$718,233)	(\$16,970)	(\$66,060)	(\$49,089)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$16,666
Interest expense	\$4,761
Principal due	\$378,089

Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$3,377,724
Interest earned	\$49,393

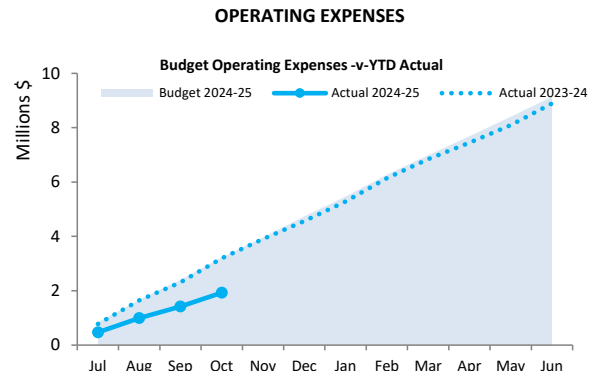
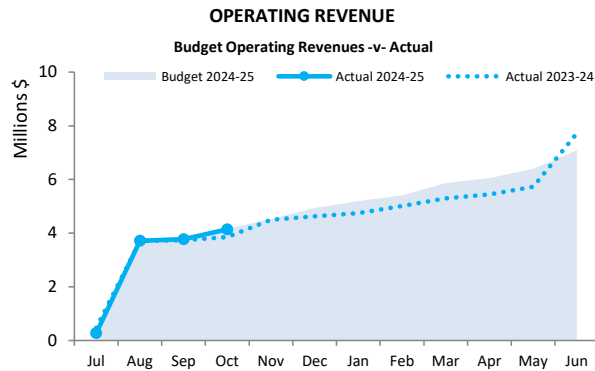
Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

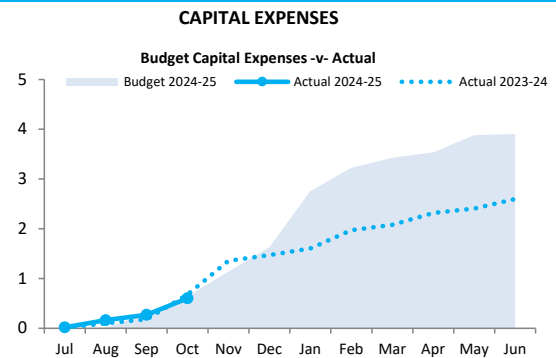
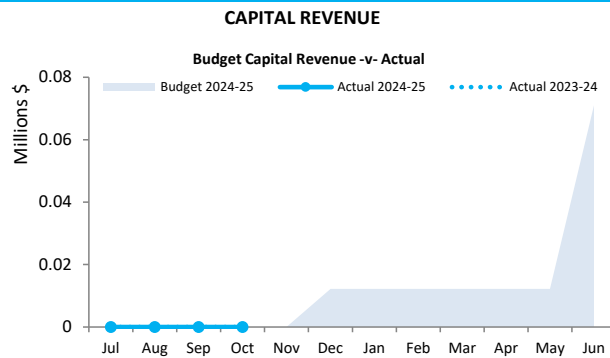
SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 KEY INFORMATION - GRAPHICAL

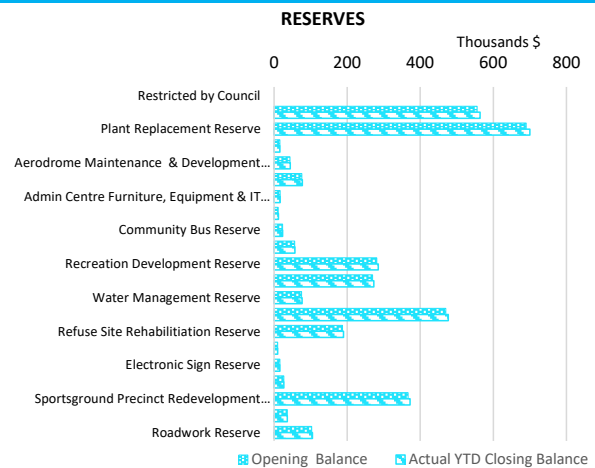
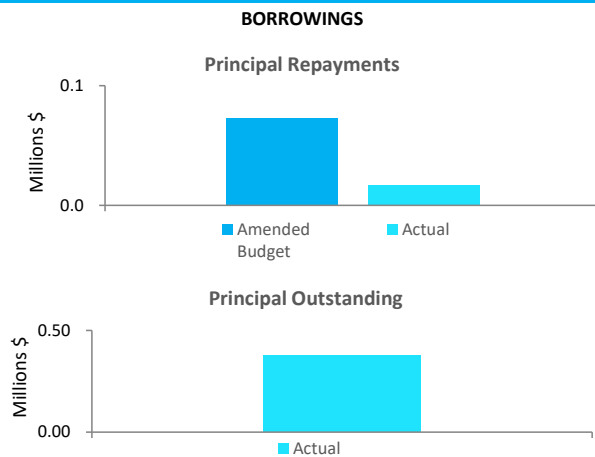
OPERATING ACTIVITIES



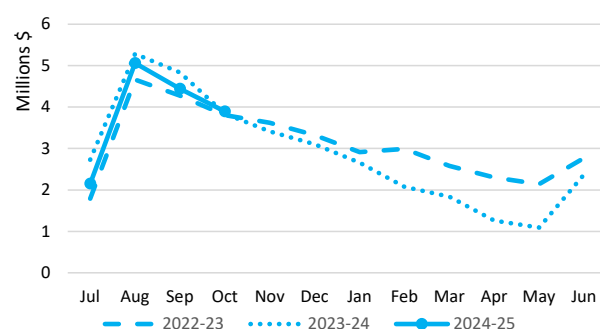
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash	Cash and cash equivalents	1,050	0	1,050		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	50,005	0	50,005		Bankwest	NIL	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	3,706,552	0	3,706,552		WATC	4.30%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	60,856	60,856		Bankwest	1.35%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	3,316,868	3,316,868		WATC	4.42%	12/10/24
Total		3,757,608	3,377,724	7,135,331	0			
Comprising								
Cash and cash equivalents		3,757,608	3,377,724	7,135,331	0			
		3,757,608	3,377,724	7,135,331	0			

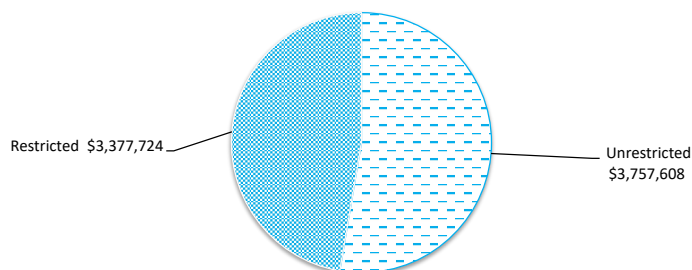
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Restricted by Council									
Leave reserve	555,448	22,218	8,245	0	0	0	0	577,666	563,693
Plant Replacement Reserve	689,896	27,596	10,245	47,000	0	0	0	764,492	700,141
Recreation Centre Reserve	15,606	624	232	0	0	0	0	16,230	15,837
Aerodrome Maintenance & Developme	43,547	1,742	646	10,964	0	0	0	56,253	44,192
Municipal Buildings Reserve	76,066	3,043	1,129	24,000	0	0	0	103,109	77,195
Admin Centre Furniture, Equipment & I	16,460	658	244	115,830	0	0	0	132,948	16,704
Land Development Reserve	11,398	456	169	0	0	0	0	11,854	11,567
Community Bus Reserve	23,309	932	346	1,000	0	0	0	25,241	23,654
Homecare Reserve	56,465	2,259	838	0	0	(40,000)	0	18,724	57,303
Recreation Development Reserve	280,731	11,229	4,166	20,000	0	0	0	311,960	284,896
Refuse Waste Management Reserve	269,240	10,770	3,996	0	0	0	0	280,010	273,236
Water Management Reserve	75,339	3,014	1,118	18,000	0	0	0	96,353	76,457
Staff Housing Reserve	469,804	18,792	6,968	75,000	0	0	0	563,596	476,772
Refuse Site Rehabilitation Reserve	187,460	7,498	2,781	20,000	0	0	0	214,958	190,241
Community Events Reserve	9,540	382	142	10,000	0	0	0	19,922	9,681
Electronic Sign Reserve	15,744	630	234	0	0	0	0	16,374	15,978
Community Gym Reserve	26,582	1,063	394	2,300	0	(6,500)	0	23,445	26,977
Sportsground Precinct Redevelopment I	366,574	14,663	5,436	150,000	0	0	0	531,237	372,010
Emergency/Bushfire Control Reserve	35,883	1,435	533	0	0	0	0	37,318	36,416
Roadwork Reserve	103,239	4,130	1,532	65,000	0	0	0	172,369	104,771
	3,328,331	133,134	49,393	559,094	0	(46,500)	0	3,974,059	3,377,724

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land - vested in and under the control of Council	5,495	5,495	1,828	0	(1,828)
Buildings	433,257	433,257	95,128	67,198	(27,930)
Furniture and equipment	143,550	143,550	20,500	44,599	24,099
Plant and equipment	445,000	445,000	135,000	131,160	(3,840)
Infrastructure - roads	1,603,689	1,603,689	301,255	276,819	(24,436)
Infrastructure - other	343,111	343,111	39,324	52,203	12,879
Infrastructure - drainage	164,309	164,309	32,847	17,735	(15,112)
Payments for Capital Acquisitions	3,138,411	3,138,411	625,882	589,714	(36,168)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,735,797	1,735,797	205,077	198,067	(7,010)
Other (disposals & C/Fwd)	112,000	112,000	0	35,455	35,455
Cash backed reserves					
Homecare Reserve	40,000	40,000	0	0	0
Community Gym Reserve	6,500	6,500	0	0	0
Contribution - operations	1,244,114	1,244,114	420,805	356,193	(64,612)
Capital funding total	3,138,411	3,138,411	625,882	589,714	(36,168)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

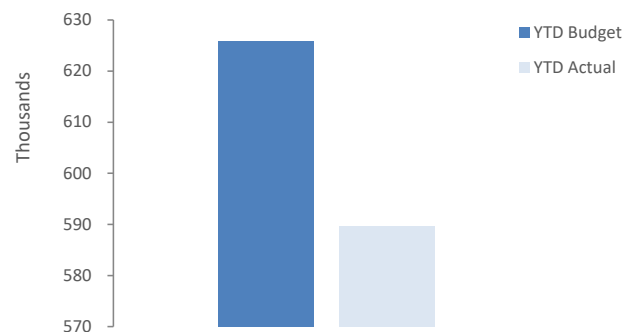
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

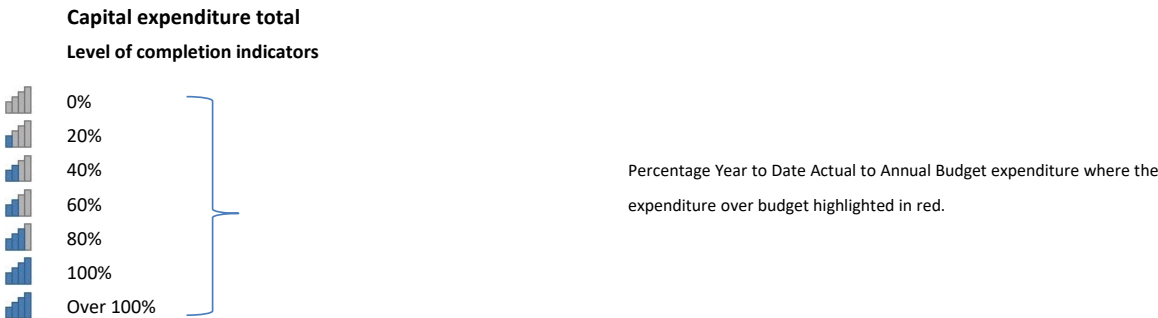
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

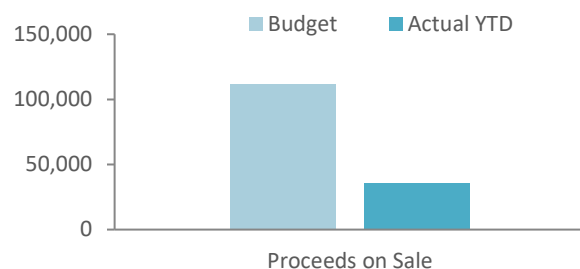
Account Number	Job Number	Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
Economic Services								
E167465		515	Creation of Lot 429 Tudhoe Street	(5,495)	(5,495)	(1,828)	0	1,828
Total - Economic Services				(5,495)	(5,495)	(1,828)	0	1,828
Total - Land				(5,495)	(5,495)	(1,828)	0	1,828
Buildings								
Governance								
E167744	B2505	521	Admin Building - Roof & Gutter repairs	(20,000)	(20,000)	(10,000)	0	10,000
Total - Governance				(20,000)	(20,000)	(10,000)	0	10,000
Recreation And Culture								
E167784	B2203	521	NAB Building	(10,257)	(10,257)	(5,128)	0	5,128
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	(35,000)	0	35,000
E167780	B2501	521	Recreation Centre - New meter box	(20,000)	(20,000)	0	0	0
E167475	B2502	521	Roads Board Building - Renewal	(6,000)	(6,000)	0	0	0
E167780	B2503	521	Demolish old and build new Hockey / Cricket Pavilion	(289,000)	(289,000)	0	(44,844)	(44,844)
E167784	B2504	521	Court House - Create door to Courtyard	(8,000)	(8,000)	0	0	0
E167784	B2506	521	Town Hall - Annex roof repairs	(20,000)	(20,000)	(20,000)	(11,385)	8,615
E167784	B2507	521	Rec Centre - Replace Alsynite Roof Sheets	(25,000)	(25,000)	(25,000)	(10,190)	14,810
Total - Recreation And Culture				(413,257)	(413,257)	(85,128)	(67,175)	17,953
Total - Buildings				(433,257)	(433,257)	(95,128)	(67,198)	27,930
Plant & Equipment								
Law, Order & Public Safety								
E167111	P96	525	Water Tanker Trailer	0	0	0	(1,873)	(1,873)
Total - Law, Order & Public Safety				0	0	0	(1,873)	(1,873)
Education and Welfare								
E167752	PE2503	525	Purchase of new Homecare Sedan (P80)	(30,000)	(30,000)	(30,000)	(29,932)	68
E167752	PE2504	525	Purchase of new Homecare Sedan (P27)	(30,000)	(30,000)	(30,000)	(29,932)	68
E167752	PE2505	525	Purchase of new Homecare Sedan - Darkan (P86)	(30,000)	(30,000)	(30,000)	(29,932)	68
Total - Education and Welfare				(90,000)	(90,000)	(90,000)	(89,797)	203
Recreation & Culture								
E167769	PE2502	525	Purchase of new Ride-on Mower (P43)	(45,000)	(45,000)	(45,000)	(39,490)	5,510
Total - Recreation & Culture				(45,000)	(45,000)	(45,000)	(39,490)	5,510
Transport								
E167761	PE2501	525	Purchase of new Loader (P11)	(310,000)	(310,000)	0	0	0
Total - Transport				(310,000)	(310,000)	0	0	0
Total - Plant & Equipment				(445,000)	(445,000)	(135,000)	(131,160)	3,840
Furniture & Equipment								
Governance								
E167742	FE2401	523	New Server - Administration	(56,000)	(56,000)	0	0	0
E167742	FE2505	523	CCTV Server replacement	(20,000)	(20,000)	0	(17,950)	(17,950)
E167742	FE2506	523	Replace UPS for Server Rack and Extended Battery Module	(12,050)	(12,050)	0	0	0
Total - Governance				(88,050)	(88,050)	0	(17,950)	(17,950)
Law, Order & Public Safety								
E167110	FE2504	523	Speed Safety Signage	(35,000)	(35,000)	0	(8,950)	(8,950)
Total - Law, Order & Public Safety				(35,000)	(35,000)	0	(8,950)	(8,950)
Recreation & Culture								
E167286	FE2501	523	Large Pool chlorinator	(9,000)	(9,000)	(9,000)	(7,641)	1,359
E167286	FE2502	523	Small Pool Chlorinator	(5,000)	(5,000)	(5,000)	(3,865)	1,135
E167756	FE2503	523	Refurbished Treadmill for Gym	(6,500)	(6,500)	(6,500)	(6,193)	307
Total - Recreation & Culture				(20,500)	(20,500)	(20,500)	(17,699)	2,801
Total - Furniture & Equipment				(143,550)	(143,550)	(20,500)	(44,599)	(24,099)

5 CAPITAL ACQUISITIONS - DETAILED

	Account Number	Job Number	Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	Infrastructure - Roads								
	Transport								
	E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(8,500)	(8,500)	(1,699)	(3,939)	(2,240)
	E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	(3,998)	0	3,998
	E167103	CP358	541	2023/24 - RRG - Dongolocking Road	0	0	0	(677)	(677)
	E167103	CP362	541	2023/24 - Shire- Culverts - Various - Extend	0	0	0	(1,265)	(1,265)
	E167103	CP366	541	2024/25 - RTR - Beaufort Road - Reconstruct seal widen	(180,000)	(180,000)	(6,608)	0	6,608
	E167103	CP367	541	2024/25 - RTR - Bullock Hills Road - Reconstruct seal widen	(100,000)	(100,000)	(19,998)	(3,787)	16,211
	E167103	CP368	541	2024/25 - Shire - Collanilling road - Reconstruct seal failed section	(25,000)	(25,000)	(4,997)	0	4,997
	E167103	CP369	541	2024/25 - Shire - Rowells road - Gravel Sheet	(55,000)	(55,000)	(10,999)	(44,054)	(33,055)
	E167103	CP370	541	2024/25 - RTR - Behn Ord Road - Reconstruct seal failed section	(62,145)	(62,145)	(12,427)	0	12,427
	E167103	CP371	541	2024/25 - RRG - Piesseville-Tarwonga - Reconstruct seal failed sec	(155,186)	(155,186)	(31,035)	(213)	30,822
	E167103	CP372	541	2024/25 - Shire - Wagin-Wickein Road - Gravel Sheet	(45,000)	(45,000)	(8,998)	(33,339)	(24,341)
	E167103	CP373	541	2024/25 - Shire - Toolibin South Road - Gravel sheet	(45,000)	(45,000)	(8,998)	(37,826)	(28,828)
	E167103	CP374	541	2024/25 - RTR - Ballagin Road - Reconstruct seal widen	(207,219)	(207,219)	(5,237)	(788)	4,449
	E167103	CP378	541	2024/25 - Shire - Thornton Street - Kerbing both sides	(20,000)	(20,000)	(3,998)	0	3,998
	E167103	CP379	541	2024/25 - Shire - Lukin street - Kerbing both sides	(15,000)	(15,000)	(2,997)	0	2,997
	E167103	CP380	541	2024/25 - Shire - Trenton Street - Kerbing north side	(20,000)	(20,000)	(3,998)	0	3,998
	E167103	CP381	541	2024/25 - RRG - Jaloran Street - Reseal 2 coat	(150,216)	(150,216)	(292)	0	292
	E167103	CP382	541	2024/25 - Shire - Vernon street - Reseal 2 coat	(46,000)	(46,000)	(9,198)	0	9,198
	E167103	CP383	541	2024/25 - Shire - Hunt street - Reseal	(24,000)	(24,000)	(4,797)	0	4,797
	E167105	CP384	545	2024/25 - Shire - Town Drain - Main Drain/Padury lane (Cement V	(20,000)	(20,000)	(3,997)	(91)	3,906
	E167103	CP385	541	2024/25 - RRG - Dongolocking Road - Reconstruct seal widen	(253,000)	(253,000)	(126,500)	(131,805)	(5,305)
	E167103	CP386	541	2024/25 - LRCIP4 - Bullock Hills Road - Reconstruct seal widen	(137,423)	(137,423)	(27,482)	(142)	27,340
	E167105	BR3068	545	2024/25 - Dongolocking Road SLK 10.42 - Culvert replace sleepers	(74,251)	(74,251)	(14,849)	(8,374)	6,475
	E167103	CP387	541	2024/25 - Shire - Piesseville -Tarwonga - Gravel sheet shoulders	(35,000)	(35,000)	(6,999)	(18,984)	(11,985)
	E167105	CP388	545	2024/25 - LRCIP4 - Beaufort Road SLK 7.25 - Extend culvert / repla	(14,107)	(14,107)	(2,820)	(195)	2,625
	E167105	CP389	545	2024/25 - LRCIP4 - Beaufort Road SLK 7.87 - Culvert repairs / repla	(14,107)	(14,107)	(2,820)	0	2,820
	E167105	CP390	545	2024/25 - LRCIP4 - Beaufort Road SLK 6.29 - Culvert repairs / repla	(35,652)	(35,652)	(7,129)	(9,076)	(1,947)
	E167105	CP391	545	2024/25 - Bullock Hills Road SLK 6.36 - Replace head walls	(1,890)	(1,890)	(375)	0	375
	E167105	CP392	545	2024/25 - Bullock Hills Road SLK 6.84 - Extend culvert / replace he	(2,400)	(2,400)	(478)	0	478
	E167105	CP393	545	2024/25 - Dongolocking Road SLK 24.16 - Extend culvert / replace	(1,902)	(1,902)	(379)	0	379
	E167103	CP394	541	2024/25 - Boddington Street (SLK 0.00-0.07) - Reconstruct and Sec	0	0	0	0	0
	Total - Transport				(1,767,998)	(1,767,998)	(334,102)	(294,554)	39,548
	Total - Infrastructure - Roads				(1,767,998)	(1,767,998)	(334,102)	(294,554)	39,548
	Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
					\$	\$	\$	\$	\$
	Infrastructure - Other								
	Law,Order & Public Safety								
	E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(7,824)	(1,432)	6,392
	Total - Law,Order & Public Safety				(11,740)	(11,740)	(7,824)	(1,432)	6,392
	Community Amenities								
	E167191	IO2504	543	Wagin Cemetery - New niche wall	(10,000)	(10,000)	0	0	0
	Total - Community Amenities				(10,000)	(10,000)	0	0	0
	Recreation & Culture								
	E167757	IO2404	543	Swimming Pool Shade Sail	(20,500)	(20,500)	(20,500)	(4,000)	16,500
	E167758	IO2501	543	Sportsground Water Tank	(48,500)	(48,500)	0	0	0
	E167757	IO2502	543	Swimming Pool - Paving repairs under roller track	(8,500)	(8,500)	0	0	0
	E167758	IO2505	543	Bojanning Park - Basketball court upgrade	(6,000)	(6,000)	(6,000)	(6,523)	(523)
	E167125	IO2506	543	Christmas Lights & Decorations	(40,000)	(40,000)	(5,000)	(386)	4,614
	E167758	IO2507	543	Wetlands - Upgrades including Disabled Access Ramp	(60,000)	(60,000)	0	0	0
	Total - Recreation & Culture				(183,500)	(183,500)	(31,500)	(10,909)	20,591
	Total - Infrastructure - Other				(205,240)	(205,240)	(39,324)	(12,342)	26,982
	Infrastructure - Footpaths								
	Transport								
	E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(24,871)	(24,871)	0	0	0
	E167124	CP375	543	2024/25 - Shire - Footpath Caravan park to bridge	(25,000)	(25,000)	0	(14,719)	(14,719)
	E167124	CP376	543	2024/25 - Shire - Footpath Trenton Street - Tarbet St to Theta St	(50,000)	(50,000)	0	0	0
	E167124	CP377	543	2024/25 - Shire - Footpath Khedive Street - Ware St to Warwick St	(38,000)	(38,000)	0	(25,143)	(25,143)
	Total - Infrastructure - Footpaths				(137,871)	(137,871)	0	(39,862)	(39,862)
	Total - Infrastructure - Footpaths				(137,871)	(137,871)	0	(39,862)	(39,862)
	Grand Total				(3,138,411)	(3,138,411)	(625,882)	(589,714)	36,168

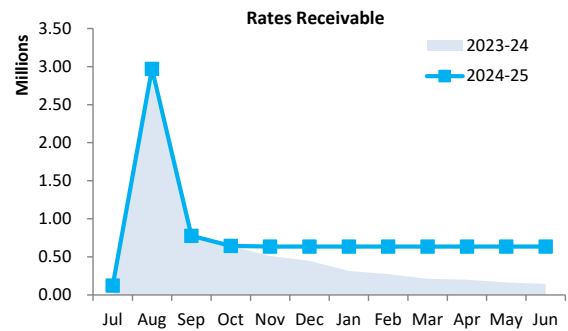
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Education and welfare								
P80Y20	Toyota RAV 4 (2019)	8,678	15,000	6,322	0	8,678	19,091	10,413	0
P27Y14	Mitsubishi Tritan (2014) Gardeners	0	2,000	2,000	0	0	6,364	6,364	0
P80Y16	Holden Commodore (2015) - Darkan	2,733	5,000	2,267	0	2,733	10,000	7,267	0
	Transport								
P11Y18	Komatsu Loader (2018)	100,846	90,000	0	(10,846)				
		112,257	112,000	10,589	(10,846)	11,411	35,455	24,044	0



7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Oct 2024
	\$	\$
Opening arrears previous years	105,099	144,372
Levied this year	3,130,642	3,235,365
Less - collections to date	(3,091,369)	(2,734,278)
Gross rates collectable	144,372	645,459
Net rates collectable	144,372	645,459
% Collected	95.5%	80.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,620)	30,942	5,029	2,420	22,310	59,081
Percentage	(2.7%)	52.4%	8.5%	4.1%	37.8%	
Balance per trial balance						
Sundry receivable						77,377
GST receivable						50,396
Other Receivables						(2,002)
LSL Receivables (Current)						47,001
Total receivables general outstanding						172,772

Amounts shown above include GST (where applicable)

KEY INFORMATION

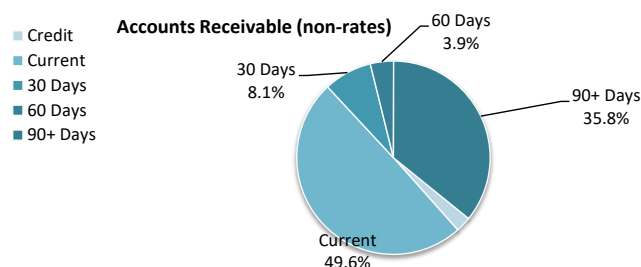
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 October 2024
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	24,507	0	0	24,507
Inventory				
Fuel and materials (including gravel)	49,128	0	0	49,128
Accrued income	57,291	0	(57,291)	0
Contract assets				
Contract assets	25,534	0	0	25,534
Total other current assets	156,459	0	(57,291)	99,168
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

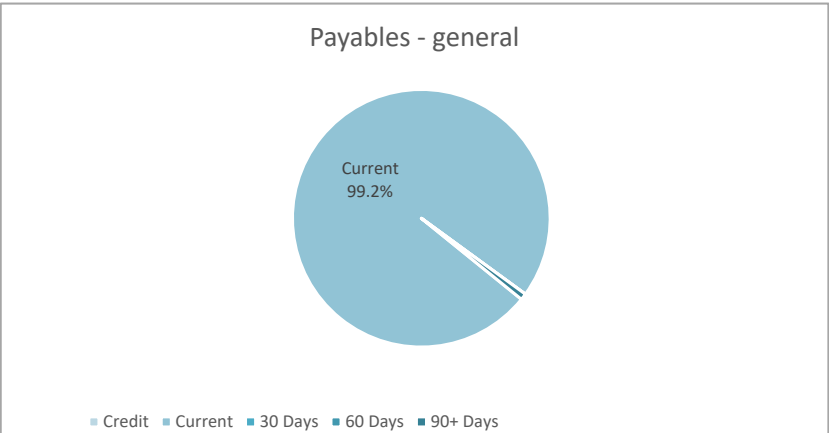
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	61,248	0	0	494	61,742
Percentage	0%	99.2%	0%	0%	0.8%	
Balance per trial balance						
Accrued interest on borrowings						2,272
Bonds and deposits held						19,529
Total payables general outstanding						197,100
Amounts shown above include GST (where applicable)						

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue		Budget						YTD Actual				
		Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE					\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value												
	Non-commercial	0.093002	680	8,782,794	816,817	0	0	816,817	816,817	631	(135)	817,313
	Commercial	0.123227	65	1,592,993	196,300	0	0	196,300	196,300	3,375	171	199,846
Unimproved value										0		
	UV	0.003877	285	417,281,000	1,617,798	0	0	1,617,798	1,617,799	0	0	1,617,799
Non Rateable												
Hide	Non Rateable	0.00000	0	0	0	0	0	0	0	0	0	0
Sub-Total			1,030	427,656,787	2,630,916	0	0	2,630,915	2,630,915	4,006	37	2,634,958
Minimum payment		Minimum \$										
Gross rental value												
	Non-commercial	675	131	199,745	88,425	0	0	88,425	88,425	(671)	(73)	87,681
	Commercial	675	15	38,201	10,125	0	0	10,125	10,125	0	0	10,125
Unimproved value												
	UV	675	99	10,589,185	66,825	0	0	66,825	66,825	0	0	66,825
Sub-total			245	10,827,131	165,375	0	0	165,375	165,375	(671)	(73)	164,631
			1,275	438,483,918	2,796,291	0	0	2,796,290	2,796,290	3,335	(37)	2,799,589
Discount								(103,087)				(108,740)
Concession								(1,272)				0
Amount from general rates								2,691,931				2,690,849
Rates Written Off								(5,000)				(166)
Ex-gratia rates CBH								15,944	15,944	0	0	15,944
Total general rates								2,702,875				2,706,628
Total			1,275					2,702,875				2,706,628

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings		Loan No.	1 July 2024	New Loans			Principal Repayments			Principal Outstanding		Interest Repaymen	
				Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture													
Swimming Pool Redevelopment	139		157,025	0	0	0	(4,003)	(16,322)	(16,322)	153,022	140,704	(2,006)	(8,784)
Other property and services													
Staff Housing	137		94,379	0	0	0	(5,781)	(17,696)	(17,696)	88,598	76,683	(1,851)	(5,874)
Doctor Housing	138		28,852	0	0	0	(6,883)	(13,981)	(13,981)	21,969	14,871	(905)	(1,818)
			280,256	0	0	0	(16,666)	(47,998)	(47,998)	263,589	232,258	(4,761)	(16,476)
Self supporting loans													
Wagin Ag Society	141		55,791	0	0	0	0	(21,813)	(21,813)	55,791	33,978	0	(1,872)
Wagin Bowls Club	142		58,709	0	0	0	0	(2,694)	(2,694)	58,709	56,014	0	(3,586)
			114,500	0	0	0	0	(24,507)	(24,507)	114,500	89,993	0	(5,458)
Total			394,756	0	0	0	(16,666)	(72,505)	(72,505)	378,089	322,251	(4,761)	(21,934)
Current borrowings			72,505							55,839			
Non-current borrowings			322,250							322,250			
			394,755							378,089			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2024-25

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget
	\$	\$				\$	%	\$
	60,000	60,000	Wagin Bowls Club	Debenture	15	30,108	5.71	60,000
	60,000	60,000				30,108		60,000

The Shire has no unspent debenture funds as at 30th June 2024, nor is it expected to have unspent funds as at 30th June 2025

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2024
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		16,891	0	29,151	(22,114)	23,928
- Capital grant/contribution liabilities		96,251	0	555,189	(198,067)	453,373
Total other liabilities		113,142	0	584,340	(220,180)	477,301
Employee Related Provisions						
Annual leave		221,490	0	0	0	221,490
Long service leave		267,419	0	0	0	267,419
Total Employee Related Provisions		488,909	0	0	0	488,909
Other Provisions						
Provision for LSL On-costs (Current)		32,012	0	0	0	32,012
Provision for Annual Leave On-costs (Current)		29,357	0	0	0	29,357
Total Other Provisions		61,369	0	0	0	61,369
Total other current assets		663,420	0	584,340	(220,180)	1,027,579
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024
13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 July 2024	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Oct 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	184,171	46,042	184,171	46,938
Grants Commission - Roads (WALGGC)	0	0	0	0	97,102	24,275	97,102	15,121
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0	17,981	(17,981)	0	53,481	26,740	53,481	17,981
DFES Grant - ESL Admin Contribution		0	0	0	4,000	0	4,000	0
DFES Grant -Operating SES	1,261	9,832	(2,198)	8,895	25,883	12,940	25,883	2,198
Education and welfare								
Homecare - CHSP Operating Grant	0	0	0	0	421,034	84,207	421,034	105,419
Homecare - HCP Operating Grant	0	0	0	0	160,659	52,132	160,659	61,511
Homecare - Donations	0	0	0	0	0	0	0	455
Homecare - NDIS Contributions	0	0	0	0	45,575	15,188	45,575	19,159
Recreation and culture								
Australia Day Grant	0	0	0	0	10,000	3,332	10,000	0
SLWA - Library Technology Grant	0	0	0	0	10,900	3,632	10,900	0
Lotterywest - Christmas Street Carnival	0	0	0	0	10,000	3,332	10,000	0
Youth Engagement Grant	0	0	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	1,708	5,130	0
DOC - Community Garden Grant	10,000	0	(1,602)	8,398	10,000	3,332	10,000	1,602
LBW Trust Library Grant	500	0	(332)	168	0	0	0	332
Community Water Supplies Partnership Grant	0	1,338	0	1,338	0	0	0	0
Transport								
Direct Grant (MRWA)	0	0	0	0	190,170	190,170	190,170	190,170
	16,891	29,151	(22,114)	23,928	1,228,105	467,030	1,228,105	460,885
Operating contributions								
Recreation and culture								
Rec Centre Equipment Contributions	0	0	0	0	1,800	0	1,800	0
Thank A Volunteer BBQ	0	0	0	0	0	0	0	750
Transport								
Contribution to Street Lighting	0	0	0	0	7,600	0	7,600	0
	0	0	0	0	9,400	0	9,400	750

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 OCTOBER 2024
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Current	Adopted	Amended	Amended	YTD
	1 July 2024	in Liability	Reduction (As revenue)	Liability 31 Oct 2024	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
TOTALS	16,891	29,151	(22,114)	23,928	1,237,505	467,030	1,237,505	461,635

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Current	Adopted	Amended	Amended	YTD
	1 July 2024	in Liability	Reduction (As revenue)	Liability 31 Oct 2024	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Law, order, public safety								
Community Water Supply Project	0	0	0	0	7,856	0	7,856	0
Sportsground Water Tank	0	0	0	0	32,334	0	32,334	0
Recreation and culture								
LRCIP -Phase 2 (History of Wagin Shed)	0	24,929	(24,929)	0	25,536	25,536	25,536	24,929
LRCIP -Phase 3 (Court House Upgrades)	0	0	0	0	51,155	0	51,155	0
LRCIP4 - Cricket / Hockey Pavilion	0	173,377	(44,844)	128,534	289,000	45,000	289,000	44,844
LRCIP4 - Wetlands - Upgrades including Disabled Access Ramp	0	36,000	0	36,000	59,962	0	59,962	0
Transport								
RRG - 2023/24 Ballagin Road	0	0	0	0	20,091	0	20,091	0
RRG - 2023/24 Dongolocking Road	0	51,202	(51,202)	0	52,691	52,691	52,691	51,202
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	14,850	74,251	0
2024/25 - RTR - Beaufort Road - Reconstruct seal widen	0	0	0	0	180,000	0	180,000	0
2024/25 - RTR - Bullock Hills Road - Reconstruct seal widen	0	0	0	0	100,000	0	100,000	0
2024/25 - RTR - Behn Ord Road - Reconstruct seal failed section	0	0	0	0	62,145	0	62,145	0
2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	0	0	0	207,219	0	207,219	0
2024/25 - RRG - Piesseville-Tarwonga - Reconstruct seal failed section	0	41,383	(213)	41,170	103,457	0	103,457	213
2024/25 - RRG - Jaloran Street - Reseal 2 coat	0	40,058	0	40,058	100,144	0	100,144	0
2024/25 - RRG - Dongolocking Road - Reconstruct seal widen	0	67,467	(67,467)	0	168,667	67,000	168,667	67,467
2024/25 - LRCIP4 - Bullock Hills Road - Reconstruct seal widen	0	82,454	(142)	82,312	137,423	0	137,423	142
2024/25 - LRCIP4 - Beaufort Road SLK 7.25 - Extend culvert	0	8,464	(195)	8,270	14,107	0	14,107	195
2024/25 - LRCIP4 - Beaufort Road SLK 7.87 - Culvert repairs	0	8,464	0	8,464	14,107	0	14,107	0
2024/25 - LRCIP4 - Beaufort Road SLK 6.29 - Culvert repair	0	21,391	(9,076)	12,316	35,652	0	35,652	9,076
Economic services								
Sale of Land - Raymond Edward	22,000	0	0	22,000	0	0	0	0
TOTALS	96,251	555,189	(198,067)	453,373	1,735,797	205,077	1,735,797	198,067

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but are now included in Municipal funds - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 Oct 2024
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	300	700	(400)	600
Deposits - Community Bus	1,050	0	(450)	600
Deposits - Rec Centre & EFP	1,500	2,700	(2,200)	2,000
Deposits - Animal Trap	75	100	(100)	75
BCITF	80	2,690	(2,690)	80
Building Services Levy	452	2,221	(2,132)	541
Other Deposits	6,269	0	0	6,269
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	8,890	800	(400)	9,290
Sub-Total	18,636	9,211	(8,372)	19,475
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	18,636	9,211	(8,372)	19,475

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption - correction to budget balance		Opening Surplus(Deficit)		28,894		28,894
					28,894	0	28,894

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	1,011,844	1,011,844	1,011,844	1,013,117
I031010	GRV Minimums	Inc	98,550	98,550	98,550	98,550
I031015	UV	Inc	1,617,798	1,617,798	1,617,798	1,617,799
I031020	UV Minimums	Inc	66,825	66,825	66,825	66,825
I031025	GRV Interim Rates	Inc	0	0	0	4,006
I031030	UV Interim Rates	Inc	0	0	0	(671)
I031035	Back Rates	Inc	0	0	0	(37)
I031040	Ex-Gratia Rates (CBH)	Inc	15,944	15,944	15,944	15,944
I031045	Discount Allowed	Inc	(103,087)	(103,087)	(103,087)	(108,740)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	2,373
I031055	Account Enquiry Fee	Inc	4,000	4,000	1,332	1,493
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	(166)
I031065	Penalty Interest	Inc	8,000	8,000	2,664	2,855
I031070	Emergency Services Levy	Inc	133,735	133,735	133,735	138,507
I031075	ESL Penalty Interest	Inc	500	500	164	172
I031080	Instalment Interest	Inc	4,500	4,500	4,500	3,667
I031090	Rate Legal Charges	Inc	10,000	10,000	3,332	1,507
			2,868,609	2,868,609	2,858,601	2,857,201
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(3,000)	(2,866)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(332)	0
E031015	Title Searches	Exp	(500)	(500)	(164)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(3,332)	(1,507)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	0
E031030	Emergency Services Levy	Exp	(133,735)	(133,735)	(33,433)	(41,367)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,737)	(2,737)	(2,737)	(2,752)
E031100	Administration Allocated	Exp	(102,073)	(102,073)	(34,024)	(34,024)
			(262,045)	(262,045)	(79,022)	(82,516)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	184,171	184,171	46,042	46,938
I032010	Grants Commission Roads	Inc	97,102	97,102	24,275	15,121
I032020	Administration Rental	Inc	0	0	0	0
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	332	142
I032030	Reimbursements	Inc	100	100	32	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	85,000	85,000	28,332	19,428
I032045	Reserves Interest	Inc	133,134	133,134	33,283	41,804
I032055	Commissions & Recoups	Inc	0	0	0	0
I032080	Other General Purpose Income	Inc	0	0	0	0
I032086	Debtor Penalty Interest	Inc	0	0	0	1,511
I032190	WALGA House Units	Inc	0	0	0	0
			500,507	500,507	132,296	124,944
E032005	Bank Fees and Charges	Exp	(11,000)	(11,000)	(3,664)	(5,976)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(41,000)	(41,000)	(26,240)	(60)
E032035	Administration Allocated	Exp	(74,113)	(74,113)	(24,704)	(24,704)
			(126,113)	(126,113)	(54,608)	(30,740)
Total General Purpose Income			3,369,116	3,369,116	2,990,897	2,982,145

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	Total General Purpose Expenditure		(388,158)	(388,158)	(133,630)	(113,256)
	Governance					
	Members of Council					
I041020	Other Income Relating to Members	Inc	0	0	0	0
			0	0	0	0
E041005	Sitting Fees	Exp	(23,114)	(23,114)	(5,778)	0
E041010	Training	Exp	(7,000)	(7,000)	(1,750)	(3,420)
E041015	Members Travelling	Exp	(700)	(700)	(175)	0
E041020	Communication Allowance	Exp	(8,085)	(8,085)	(2,021)	0
E041025	Election Expenses	Exp	0	0	0	0
E041030	Other Expenses	Exp	(2,000)	(2,000)	(664)	(3,383)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(6,755)
E041040	Presidents Allowance	Exp	(16,282)	(16,282)	(4,070)	0
E041045	Deputy Presidents Allowance	Exp	(4,070)	(4,070)	(1,017)	0
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(3,996)	(1,645)
E041060	Presentations	Exp	(2,500)	(2,500)	(832)	(134)
E041065	Insurance	Exp	(14,483)	(14,483)	(14,482)	(17,811)
E041070	Public Relations	Exp	(2,000)	(2,000)	(664)	0
E041075	Subscriptions	Exp	(38,000)	(38,000)	(38,000)	(30,415)
E041100	Administration Allocated	Exp	(128,127)	(128,127)	(42,708)	(42,709)
			(268,361)	(268,361)	(126,157)	(106,272)
	Other Governance					
I042030	Profit on Sale of Asset	Inc	0	0	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	1,664	157
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0	3,736
			5,000	5,000	1,664	3,893
E042005	Administration Salaries	Exp	(923,428)	(923,428)	(319,645)	(281,957)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	0
E042010	Administration Superannuation	Exp	(123,487)	(123,487)	(42,745)	(40,376)
E042011	Loyalty Allowance	Exp	(6,271)	(6,271)	(2,169)	(2,125)
E042012	Housing Allowance Admin	Exp	(12,020)	(12,020)	(4,158)	(2,993)
E042015	Insurance	Exp	(31,817)	(31,817)	(31,816)	(30,792)
E042020	Staff Training	Exp	(15,000)	(15,000)	(5,000)	(3,282)
E042025	Removal Expenses	Exp	0	0	0	0
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(8,328)	(11,425)
E042035	Phone, Fax & Modem	Exp	(5,000)	(5,000)	(1,660)	(779)
E042040	Office Maintenance	Exp	(61,863)	(61,863)	(24,150)	(26,569)
E042045	Advertising	Exp	(10,000)	(10,000)	(3,328)	(4,764)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(996)	(635)
E042055	Postage & Freight	Exp	(5,000)	(5,000)	(1,664)	(3,443)
E042060	Vehicle Running Expenses	Exp	(17,000)	(17,000)	(5,648)	(5,789)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(3,332)	(1,041)
E042070	Garden Expenses	Exp	(15,000)	(15,000)	(4,992)	(8,477)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(3,332)	(340)
E042080	Computer Support	Exp	(161,463)	(161,463)	(53,816)	(69,340)
E042085	Other Expenses	Exp	(10,500)	(10,500)	(3,496)	(6,780)
E042090	Administration Allocated	Exp	(219,478)	(219,478)	(73,156)	(73,159)
E042095	Fringe Benefits Tax	Exp	(20,238)	(20,238)	(5,059)	(6,189)
E042100	Staff Uniforms	Exp	(2,000)	(2,000)	0	(1,786)
E042120	Depreciation - Other Governance	Exp	(119,791)	(119,791)	(39,932)	(39,930)
E042125	Less Administration Allocated	Exp	1,587,878	1,587,878	529,292	529,293

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E042160	DCEO/CEO Recruitment	Exp	0	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(219,478)	(219,478)	(109,130)	(92,677)
	Total Governance Income		5,000	5,000	1,664	3,893
	Total Governance Expenditure		(487,839)	(487,839)	(235,287)	(198,949)
	Law, Order & Public Safety					
	Fire Prevention					
I051010	BFB Operating Grant	Inc	53,481	53,481	26,740	17,981
I051015	Sale of Fire Maps	Inc	50	50	16	0
I051020	Town Block Burn Fees	Inc	0	0	0	0
I051025	Reimbursements	Inc	500	500	0	351
I051030	Bush Fire Infringements	Inc	2,000	2,000	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051050	SES Other Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	25,883	25,883	12,940	2,198
			85,914	85,914	39,696	20,530
E051005	BFB Operation Expenditure	Exp	(71,000)	(71,000)	(50,093)	(62,446)
E051010	Communication Mtce	Exp	(5,500)	(5,500)	(1,828)	(2,680)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,138)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(10,000)	(10,000)	(3,316)	(766)
E051025	Town Block Burn Off	Exp	(10,000)	(10,000)	0	(10,353)
E051040	Other Bushfire Expenditure	Exp	(22,000)	(22,000)	(9,336)	(1,243)
E051045	Mt Latham & Condingning Repeats	Exp	(1,000)	(1,000)	(328)	(469)
E051060	SES Operation Expenditure	Exp	(29,580)	(29,580)	(9,015)	(2,198)
E051100	Administration Allocated	Exp	(82,218)	(82,218)	(27,404)	(27,406)
E051190	Depreciation - Fire Prevention	Exp	(75,950)	(75,950)	(25,316)	(25,317)
			(309,748)	(309,748)	(129,136)	(135,015)
	Animal Control					
I052005	Dog Fines and Fees	Inc	5,000	5,000	1,664	(563)
I052006	Cat Fines and Fees	Inc	300	300	100	0
I052010	Hire of Animal Traps	Inc	100	100	32	46
I052015	Dog Registration	Inc	4,000	4,000	2,000	1,677
I052016	Cat Registration	Inc	500	500	250	680
I052020	Reimbursements	Inc	500	500	125	0
			10,400	10,400	4,171	1,840
E052005	Ranger Salary	Exp	(14,657)	(14,657)	(5,068)	(5,780)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(332)	(65)
E052010	Pound Maintenance	Exp	(11,700)	(11,700)	(3,892)	(5,125)
E052015	Dog Control Insurance	Exp	(500)	(500)	(500)	(197)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(164)	(746)
E052030	Ranger Services Other	Exp	(30,000)	(30,000)	(9,992)	(9,335)
E052035	Administration Allocated	Exp	(46,959)	(46,959)	(15,652)	(15,653)
E052190	Depreciation - Animal Control	Exp	(3,000)	(3,000)	(1,000)	(1,000)
			(108,316)	(108,316)	(36,600)	(37,901)
	Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	40,190	40,190	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			40,240	40,240	0	0
E053005	Abandoned Vehicles	Exp	(500)	(500)	(160)	(126)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	0	0	0	0
E053045	CCTV & Security	Exp	(8,000)	(8,000)	(2,660)	(1,850)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(1,660)	(1,648)
E053056	Community Water Supply Programme	Exp	0	0	0	0
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(4,065)	(4,065)	(1,356)	(1,355)
			(17,565)	(17,565)	(5,836)	(4,979)
	Total Law, Order & Public Safety Income		136,554	136,554	43,867	22,370
	Total Law, Order & Public Safety Expenditure		(435,629)	(435,629)	(171,572)	(177,899)
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(7,920)	(7,920)	(2,624)	(1,636)
			(7,920)	(7,920)	(2,624)	(1,636)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	500	500	164	0
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	164	0
E074005	EHO Salary	Exp	0	0	0	0
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	0	0	0	0
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(2,328)	(979)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(43,542)	(43,542)	(14,512)	(14,514)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(50,542)	(50,542)	(16,840)	(15,493)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	1,444	747
I076015	Reimbursements - Medical Practice	Inc	2,000	2,000	664	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctor's Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Kumar	Inc	1,000	1,000	0	0
			7,334	7,334	2,108	747
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(18,552)	(18,552)	(7,631)	(7,448)
E076025	Depreciation - Other Health	Exp	(54,840)	(54,840)	(18,280)	(18,280)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(1,664)	(1,943)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	(12,500)	(12,500)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(128,392)	(128,392)	(40,075)	(40,171)
Health - Preventative Services						

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(479)
			(500)	(500)	(500)	(479)
	Total Health Income		7,834	7,834	2,272	747
	Total Health Expenditure		(187,354)	(187,354)	(60,039)	(57,779)
	Education & Welfare					
	Pre Schools					
I083035	Day Care Lease	Exp	8,495	8,495	2,828	2,928
I083036	Day Care Reimbursements	Exp	10,000	10,000	3,332	468
			18,495	18,495	6,160	3,396
E080010	Kindegarten Maintenance (Daycare)	Exp	(11,300)	(11,300)	(3,764)	(3,528)
E080190	Depreciation - Pre-Schools	Exp	(25,940)	(25,940)	(8,648)	(8,647)
			(37,240)	(37,240)	(12,412)	(12,175)
	Other Education					
E081030	Contribution - Wagin Youthcare Chaplaincy Program	Exp	(2,600)	(2,600)	(2,600)	0
			(2,600)	(2,600)	(2,600)	0
	Homecare Program					
I082010	CHSP Grant	Inc	421,034	421,034	84,207	105,419
I082015	Meals on Wheels	Inc	0	0	0	0
I082020	CHSP Fee for Service	Inc	55,982	55,982	18,660	18,931
I082025	Donations	Inc	0	0	0	455
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082035	Profit On Sale of Asset	Inc	10,589	10,589	3,528	0
I082040	HCP Client Daily Fee	Inc	28,628	28,628	9,540	11,748
I082045	HCP Government Funds	Inc	160,659	160,659	52,132	61,511
I082050	NDIS Contribution	Inc	45,575	45,575	15,188	19,159
			722,467	722,467	183,255	217,223
E082010	Homecare Salaries	Exp	(448,526)	(448,526)	(155,255)	(158,300)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening	Exp	(68,389)	(68,389)	(23,670)	(26,413)
E082020	Nursing Salaries	Exp	0	0	0	0
E082025	Care Workers Salaries	Exp	0	0	0	0
E082030	Superannuation	Exp	(52,016)	(52,016)	(18,004)	(18,790)
E082035	Other Expenses	Exp	(7,000)	(7,000)	(2,324)	(700)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(8,332)	(5,093)
E082045	Staff Training	Exp	(5,500)	(5,500)	(1,832)	(2,395)
E082050	Staff Training Salaries	Exp	(31,932)	(31,932)	(10,644)	(299)
E082055	Subscriptions	Exp	(2,000)	(2,000)	(664)	(1,878)
E082060	Postage & Freight	Exp	(1,000)	(1,000)	(324)	(475)
E082063	Telephone Expenses	Exp	(1,000)	(1,000)	(332)	(385)
E082065	Printing & Stationery	Exp	(3,000)	(3,000)	(1,000)	(95)
E082070	Insurance	Exp	(8,447)	(8,447)	(8,446)	(9,787)
E082075	Building Maintenance	Exp	(10,739)	(10,739)	(3,576)	(4,442)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(6,600)	(9,759)
E082083	Computer Equipment and Support	Exp	(7,000)	(7,000)	(2,328)	0
E082085	Consumable Supplies	Exp	(1,000)	(1,000)	(328)	(1,794)
E082090	Homecare Equipment and Catering Supplies	Exp	(3,000)	(3,000)	(1,000)	(134)
E082095	HCP Expenses	Exp	(20,000)	(20,000)	(6,664)	(4,649)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E082100	Administration Allocated	Exp	(18,224)	(18,224)	(6,072)	(6,075)
E082110	Meals on Wheels Expenditure	Exp	0	0	0	0
E082190	Depreciation - Homecare	Exp	(19,660)	(19,660)	(6,552)	(6,553)
			(753,433)	(753,433)	(263,947)	(258,016)
	Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	9,472	9,472	9,472	4,613
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,472	9,472	9,472	4,613
E083010	Wagin Frail Aged Exp	Exp	(9,472)	(9,472)	(9,472)	(9,677)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,472)	(9,472)	(9,472)	(9,677)
	Total Education & Welfare Income		750,434	750,434	198,887	225,232
	Total Education & Welfare Expenditure		(802,745)	(802,745)	(288,431)	(279,866)
	Community Amenities					
	Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	278,240	278,240	278,240	278,591
I102020	Refuse Site Fees	Inc	20,000	20,000	6,664	6,876
			298,240	298,240	284,904	285,467
E101005	Domestic Refuse Collection	Exp	(55,279)	(55,279)	(18,424)	(13,765)
E101006	Green Waste Collection	Exp	(28,153)	(28,153)	(9,384)	(6,320)
E101010	Recycling Residential	Exp	(67,514)	(67,514)	(22,504)	(17,520)
E101015	Refuse Site Mtce	Exp	(161,637)	(161,637)	(53,868)	(49,053)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(312,583)	(312,583)	(104,180)	(86,658)
	Sanitation - Other					
I102002	Commercial Collection Charges	Inc	69,930	69,930	69,930	69,560
I102005	Reimbursement Drummuster	Inc	1,000	1,000	0	173
I102010	Charges Bulk Rubbish	Inc	16,000	16,000	5,332	4,160
			86,930	86,930	75,262	73,893
E102005	Commercial Collection	Exp	(16,636)	(16,636)	(5,544)	(4,095)
E102010	Bulk Cardboard Collection	Exp	(19,129)	(19,129)	(6,376)	(4,280)
E102020	Recycling Commercial	Exp	(15,703)	(15,703)	(5,232)	(3,627)
E101020	Chemical Drum Disposal Costs	Exp	(1,000)	(1,000)	0	0
E102035	Refuse Site Rehabilitation	Exp	0	0	0	0
E102190	Depreciation - Sanitation	Exp	(15,710)	(15,710)	(5,236)	(5,237)
			(68,178)	(68,178)	(22,388)	(17,239)
	Sewerage					
I104005	Septic Tank Fees	Inc	0	0	0	215
			0	0	0	215
E104005	Sewerage Treatment Plant	Exp	(50)	(50)	(16)	(35)
			(50)	(50)	(16)	(35)
	Regional Refuse Group					
I102006	Regional Refuse Group	Inc	0	0	0	0
			0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Regional Refuse Group						
E102007	Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
Town Planning						
I106005	Planning Fees	Inc	4,000	4,000	1,332	1,609
			4,000	4,000	1,332	1,609
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(5,000)	(147)
E106100	Administration Allocated	Exp	(61,484)	(61,484)	(20,492)	(20,495)
			(76,484)	(76,484)	(25,492)	(20,642)
Other Community Amenities						
I107005	Cemetery Fees	Inc	15,500	15,500	5,164	10,254
I107010	Community Bus Income	Inc	4,000	4,000	1,328	1,026
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			19,500	19,500	6,492	11,280
E107005	Cemetery Mtce	Exp	(42,585)	(42,585)	(14,176)	(21,223)
E107010	Public Convenience Mtce	Exp	(57,850)	(57,850)	(19,240)	(17,144)
E107015	Community Bus Operating	Exp	(3,000)	(3,000)	(996)	(1,313)
E107100	Administration Allocated	Exp	(94,848)	(94,848)	(31,616)	(31,616)
E107190	Depreciation - Other Comm Amenities	Exp	(37,135)	(37,135)	(12,376)	(12,378)
			(235,418)	(235,418)	(78,404)	(83,674)
Total Community Amenities Income			408,670	408,670	367,990	372,464
Total Community Amenities Expenditure			(692,713)	(692,713)	(230,480)	(208,248)
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	1,500	1,500	500	393
I111010	Reimbursements	Inc	0	0	0	0
I111015	Town Hall Lease - L Piesse	Inc	0	0	0	0
			1,500	1,500	500	393
E111005	Town Hall Mtce	Exp	(53,000)	(53,000)	(20,822)	(14,841)
E111010	Other Halls Mtce	Exp	(9,500)	(9,500)	(4,288)	(7,617)
E111190	Depreciation - Public Halls	Exp	(202,900)	(202,900)	(67,636)	(67,633)
			(265,400)	(265,400)	(92,746)	(90,091)
Swimming Pool						
I112010	Swimming Pool Admission	Inc	25,000	25,000	0	3,247
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	0	0	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			25,000	25,000	0	3,247
E112005	Pool Staff Salary	Exp	(104,198)	(104,198)	(36,064)	(33,832)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(13,025)	(13,025)	(4,505)	(4,430)
E112015	Swimming Pool Maintenance	Exp	(128,725)	(128,725)	(49,432)	(45,435)
E112020	Swimming Pool Other Expenses	Exp	(4,000)	(4,000)	(1,328)	(2,631)
E112040	Swimming Pool Contract Staff	Exp	(16,825)	(16,825)	0	0
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,784)	(8,784)	(2,196)	(2,006)
E112190	Depreciation - Swimming Pools	Exp	(204,900)	(204,900)	(68,300)	(68,300)
			(480,457)	(480,457)	(161,825)	(156,634)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,795	8,795	4,397	2,618
I113010	Sportsground Reimbursements	Inc	0	0	0	0
I113015	Power Reimbursements	Inc	5,000	5,000	1,664	856
I113020	Recreation Centre Hire	Inc	4,000	4,000	1,332	447
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	777
I113040	Other Recreation & Sport Contributions	Inc	348,962	348,962	45,000	44,844
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	1,664	2,233
I113065	Community Gym Membership	Inc	13,000	13,000	4,332	3,923
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	3,585	3,585	0	0
			393,142	393,142	61,389	55,698
E113005	Sportsground Mtce	Exp	(139,350)	(139,350)	(46,428)	(23,196)
E113010	Sportsground Building Mtce	Exp	(31,656)	(31,656)	(16,936)	(19,283)
E113015	Wetlands Park Mtce	Exp	(69,400)	(69,400)	(24,188)	(23,020)
E113020	Parks & Gardens Mtce	Exp	(76,020)	(76,020)	(25,244)	(23,976)
E113025	Puntapin Rock Mtce	Exp	(515)	(515)	(160)	(103)
E113030	Recreation Centre Mtce	Exp	(96,220)	(96,220)	(38,264)	(35,141)
E113035	Rec Staff Salaries	Exp	(4,000)	(4,000)	(1,382)	(743)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	0	0	0	0
E113045	Other Expenses	Exp	(6,000)	(6,000)	(1,996)	0
E113050	Norring Lake Mtce	Exp	(6,670)	(6,670)	(2,212)	(1,680)
E113055	Other Rec & Sport Grant Funds Exp	Exp	0	0	0	0
E113065	Eric Farrow Pavilion Mtce	Exp	(30,420)	(30,420)	(12,294)	(14,558)
E113070	Rec Centre Sports Equipment	Exp	(4,000)	(4,000)	(1,332)	(679)
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(3,586)	(3,586)	(1,196)	0
E113095	Community Gym Expenditure	Exp	(10,700)	(10,700)	(3,556)	(2,825)
E113115	Bowls Club Financial Assistance	Exp	0	0	0	0
E113100	Administration Allocated	Exp	(195,854)	(195,854)	(65,284)	(65,285)
E113190	Depreciation - Other Rec & Sport	Exp	(396,370)	(396,370)	(132,120)	(132,123)
			(1,070,761)	(1,070,761)	(372,592)	(342,612)
Library						
I115005	Lost Books	Inc	0	0	0	0
I115010	Reimbursements & Grants	Inc	10,900	10,900	3,632	332
			10,900	10,900	3,632	332
E115005	Library Staff Salaries	Exp	(59,102)	(59,102)	(20,453)	(19,675)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115010	Superannuation	Exp	(6,797)	(6,797)	(2,350)	(1,209)
E115013	Staff Training	Exp	(6,500)	(6,500)	(2,164)	0
E115015	Court House (Library) Maintenance	Exp	(13,630)	(13,630)	(4,524)	(10,176)
E115020	Library Other Expenses	Exp	(5,000)	(5,000)	(1,644)	(763)
E115025	Public Library Materials Funding (Grant) Expenses	Exp	(10,900)	(10,900)	(3,632)	0
E115030	Library IT	Exp	(5,000)	(5,000)	(3,332)	(4,269)
E115035	Postage & Freight	Exp	0	0	0	(278)
E115190	Depreciation - Libraries	Exp	(16,300)	(16,300)	(5,432)	(5,433)
			(123,229)	(123,229)	(43,531)	(41,803)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I116065	Electronic Sign Advertising Income	Inc	1,500	1,500	500	932
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	10,000	10,000	3,332	750
I119031	Other Culture Grant Funds	Inc	101,821	101,821	33,908	26,531
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	1,872	1,872	0	0
			115,193	115,193	37,740	28,213
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(70,000)	(70,000)	(23,328)	(3,208)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(1,872)	(1,872)	0	0
E116015	Community Centre Mtce	Exp	(14,825)	(14,825)	(4,928)	(8,633)
E116020	Historical Village	Exp	(2,600)	(2,600)	(2,132)	(2,387)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(8,084)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(44,000)	(44,000)	0	(1,363)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(10,000)	(10,000)	0	(2,702)
E116060	Betty Terry Theatre Expenditure	Exp	(4,240)	(4,240)	(1,404)	(1,881)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(1,492)	(1,289)
E116070	Court House Maintenance (Now use E115015 Instead)	Exp	0	0	0	0
E116075	Other Culture Building Maintenance	Exp	(14,600)	(14,600)	(10,324)	(7,789)
E116190	Depreciation - Other Culture	Exp	(107,310)	(107,310)	(35,768)	(35,770)
			(286,577)	(286,577)	(87,460)	(65,022)
Total Recreation & Culture Income			545,735	545,735	103,261	87,883
Total Recreation & Culture Expenditure			(2,226,424)	(2,226,424)	(758,154)	(696,164)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	190,170	190,170	190,170	190,170
I121010	Road Project Grants	Inc	445,050	445,050	119,691	118,882
I121015	Roads to Recovery Grant	Inc	549,364	549,364	0	0
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - Street Lighting	Inc	7,600	7,600	0	0
I121070	Roads Grants - Other	Inc	74,251	74,251	14,850	0
I121076	LRCIP Funding - Road Construction	Inc	201,289	201,289	0	9,412
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,467,724	1,467,724	324,711	318,464
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	13,332	17,375
			40,000	40,000	13,332	17,375
E122005	Road Maintenance & Maintenance Grading	Exp	(320,000)	(320,000)	(106,660)	(178,379)
E122006	Maintenance Grading	Exp	0	0	0	0
E122007	Rural Tree Pruning	Exp	(70,000)	(70,000)	(23,328)	(33,895)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(3,324)	(8,369)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(6,664)	(13,016)
E122010	Depot Mtce	Exp	(20,740)	(20,740)	(8,628)	(10,614)
E122011	Town Reserve & Verge Mtce	Exp	(12,500)	(12,500)	(4,160)	(5,573)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(7,496)	(2,739)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(1,660)	(172)
E122025	Street Cleaning	Exp	(40,000)	(40,000)	(13,328)	(7,454)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E122030	Street Trees	Exp	(83,320)	(83,320)	(27,764)	(10,486)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(1,328)	(678)
E122045	Townscape	Exp	(40,000)	(40,000)	(13,320)	(18,020)
E122050	Crossovers	Exp	(500)	(500)	(160)	0
E122055	RAMM Roads Database	Exp	(10,000)	(10,000)	(4,999)	(8,112)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(23,332)	(24,827)
E122090	Graffiti Removal	Exp	0	0	0	(439)
E122100	Administration Allocated	Exp	(89,458)	(89,458)	(29,816)	(29,819)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,910,082)	(1,910,082)	(636,696)	(636,694)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	0
			(2,728,100)	(2,728,100)	(912,663)	(989,286)
	Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	0	0	0	0
			0	0	0	0
E123010	Loss on Sale of Asset	Exp	(10,846)	(10,846)	0	0
			(10,846)	(10,846)	0	0
	Aerodrome					
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,964	10,964	5,482	5,197
			10,964	10,964	5,482	5,197
E126005	Aerodrome Maintenance	Exp	(13,583)	(13,583)	(4,520)	(4,657)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(15,704)	(15,704)
			(60,695)	(60,695)	(20,224)	(20,361)
	Total Transport Income		1,518,688	1,518,688	343,525	341,036
	Total Transport Expenditure		(2,799,641)	(2,799,641)	(932,887)	(1,009,647)
	Economic Services					
	Rural Services					
I131020	Landcare Reimbursements	Inc	79,654	79,654	26,552	28,974
			79,654	79,654	26,552	28,974
E131020	Landcare	Exp	(108,730)	(108,730)	(36,236)	(28,013)
E131030	Rural Towns Program	Exp	(7,500)	(7,500)	(2,488)	(4,471)
E131100	Administration Allocated	Exp	(32,603)	(32,603)	(10,864)	(10,868)
E131140	Water Management Plan / Harvesting	Exp	(12,000)	(12,000)	(3,988)	(4,516)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(160,833)	(160,833)	(53,576)	(47,868)
	Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	65,000	65,000	21,664	18,652
I132010	Reimbursements	Inc	1,000	1,000	332	0
I132015	RV Area Fees	Inc	7,500	7,500	2,500	2,092
I132035	Tourism Income	Inc	0	0	0	0
			73,500	73,500	24,496	20,744
E132015	Caravan Park Manager Salary	Exp	(35,958)	(35,958)	(12,443)	(11,688)
E132018	Superannuation	Exp	(2,985)	(2,985)	(1,031)	(1,246)
E132020	Caravan Park Mtce	Exp	(49,080)	(49,080)	(16,344)	(17,948)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(13,000)	(13,000)	(4,324)	(2,691)
E132040	Tourism Promotion & Subscripts	Exp	(21,000)	(21,000)	(6,996)	0
E132050	Administration Allocated	Exp	(115,703)	(115,703)	(38,564)	(38,568)
E132190	Depreciation - Tourism	Exp	(18,840)	(18,840)	(6,280)	(6,280)
			(265,066)	(265,066)	(85,982)	(78,421)
	Building Control					
I133005	Building Licenses	Inc	4,000	4,000	1,332	3,997
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
			4,000	4,000	1,332	3,997
E133005	Building Surveyor Salary	Exp	(9,734)	(9,734)	(3,367)	(1,980)
E133007	Building Surveyor Leave/Wages Liability	Exp	0	0	0	0
E133008	Building Surveyor Superannuation	Exp	(1,119)	(1,119)	(387)	(228)
E133010	Swimming Pool Inspections	Exp	(1,000)	(1,000)	0	0
E133100	Administration Allocated	Exp	(43,553)	(43,553)	(14,516)	(14,518)
			(55,406)	(55,406)	(18,270)	(16,726)
	Other Economic Services					
I134005	Water Sales	Inc	40,000	40,000	13,332	1,100
			40,000	40,000	13,332	1,100
E134005	Water Supply - Standpipes	Exp	(40,000)	(40,000)	(13,320)	(6,866)
E134020	Land Sale Costs	Exp	(500)	(500)	(164)	0
E134190	Depreciation - Other Economic Services	Exp	(2,055)	(2,055)	(684)	(685)
			(42,555)	(42,555)	(14,168)	(7,551)
	Total Economic Services Income		197,154	197,154	65,712	54,815
	Total Economic Services Expenditure		(523,860)	(523,860)	(171,996)	(150,566)
	Other Property & Services					
	Private Works					
I141005	Private Works Income	Inc	20,000	20,000	6,664	9,777
			20,000	20,000	6,664	9,777
E141005	Private Works	Exp	(15,000)	(15,000)	(4,992)	(4,974)
E141100	Administration Allocated	Exp	(4,043)	(4,043)	(1,344)	(1,348)
			(19,043)	(19,043)	(6,336)	(6,322)
	Public Works Overheads					
I143020	Reimbursements	Inc	0	0	0	0
I143040	Workers Compensation	Inc	56,586	56,586	18,864	17,406
			56,586	56,586	18,864	17,406
E143005	Engineering Salaries	Exp	(105,950)	(105,950)	(36,675)	(34,580)
E143007	Engineering Administration Salaries	Exp	(66,185)	(66,185)	(22,909)	(27,666)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,500)	(17,500)	(6,057)	(7,529)
E143010	Engineering Consultant	Exp	(28,000)	(28,000)	0	0
E143015	CEO's Salary Allocation	Exp	0	0	0	0
E143020	Engineering Superannuation	Exp	(126,560)	(126,560)	(43,808)	(42,210)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(1,660)	(484)
E143030	Sick Holiday & Allowances Pay	Exp	(206,331)	(206,331)	(68,776)	(34,603)
E143040	Workers Compensation	Exp	(56,585)	(56,585)	(19,585)	(22,341)
E143045	Insurance on Works	Exp	(38,550)	(38,550)	(38,548)	(41,769)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(2,664)	(2,285)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	0	0	0	0
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(2,664)	(2,743)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(500)	(65)
E143080	Staff Licences	Exp	(500)	(500)	(164)	(213)
E143085	Safety Equipment & Meetings	Exp	(5,000)	(5,000)	(1,664)	(605)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(500)	(1,536)
E143095	Staff Training	Exp	(15,000)	(15,000)	(4,996)	(1,010)
E143105	Administration Allocated	Exp	(35,040)	(35,040)	(11,680)	(11,680)
E143200	LESS PWOH ALLOCATED	Exp	669,116	669,116	223,036	255,312
			(56,585)	(56,585)	(39,814)	23,993
	Plant Operation Costs					
I144005	Sale of Scrap	Inc	500	500	164	0
I144010	Reimbursements	Inc	0	0	0	0
			500	500	164	0
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(59,996)	(67,801)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(6,664)	(11,694)
E144030	Parts & Repairs	Exp	(75,000)	(75,000)	(24,992)	(20,939)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(9,996)	(10,119)
E144050	Insurance and Licences	Exp	(36,500)	(36,500)	(36,500)	(35,919)
E144060	Minor Tools and Consumables	Exp	(10,000)	(10,000)	(3,332)	(1,025)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(332)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(2,664)	(2,925)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	360,000	360,000	120,000	122,072
			(500)	(500)	(24,476)	(28,350)
	Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,988,995)	(2,988,995)	(1,034,650)	(1,008,344)
E146200	Less Sal , Allow, Super Allocated	Exp	2,988,995	2,988,995	1,034,650	1,008,344
			0	0	0	0
	Unclassified					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	16,664	18,186
I147006	Commission - TransWA	Inc	500	500	164	75
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	7,800	7,800	2,600	2,700
I147065	Insurance Reimbursement	Inc	0	0	0	0
I147070	Council Housing Reimbursements	Inc	3,500	3,500	1,164	1,857
I147085	NAB Buiding Rent	Inc	8,886	8,886	2,964	3,063
I147120	Charge on Private use of Shire Vehicle	Inc	0	0	0	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			70,686	70,686	23,556	25,881
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(1,000)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(78,990)	(78,990)	(26,220)	(28,166)
E147051	Interest on Loan 137 - Staff Housing	Exp	(5,874)	(5,874)	(1,956)	(1,851)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(1,818)	(1,818)	(909)	(905)
E147055	Consultants / Contractors	Exp	(46,000)	(46,000)	(15,332)	(3,588)
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(328)	0
E147075	Employee Assistance	Exp	0	0	0	(3,462)
E147090	Building Maintenance	Exp	(2,200)	(2,200)	(736)	(3,073)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E147100	Administration Allocated	Exp	(200,559)	(200,559)	(66,852)	(66,853)
E147105	Cost to Sell Council Property	Exp	0	0	0	0
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(3,328)	(966)
E147130	Depreciation - Unclassified	Exp	(137,300)	(137,300)	(45,768)	(45,767)
E147140	Loss on Sale of Asset	Exp	0	0	0	0
E147150	Community Requests Budget	Exp	(25,000)	(25,000)	(8,328)	(4,600)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(1,164)	0
			(515,241)	(515,241)	(171,921)	(159,231)
Total Other Property & Services Income			147,772	147,772	49,248	53,064
Total Other Property & Services Expenditure			(591,369)	(591,369)	(242,547)	(169,910)
Total Income			7,086,957	7,086,957	4,167,323	4,143,649
Total Expenditure			(9,135,732)	(9,135,732)	(3,225,023)	(3,062,284)
Net Deficit (Surplus)			(2,048,775)	(2,048,775)	942,300	1,081,365

8.1.2 SCHEDULE OF ACCOUNTS PAYMENTS – OCTOBER 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Schedule of Payments

OFFICER RECOMMENDATION

That Council **RECEIVE** the list of accounts paid by the Chief Executive Officer under delegated authority, during October 2024:

- **EFT Payments EFT15338 – EFT15497 and Direct Debit Payments DD5848.1– DD5900.33 from the Municipal Account totalling \$791,371.93.**
- **Credit card Payments totalling \$8,493.61.**

BRIEF SUMMARY

This item presents the schedule of payments made during October 2024 for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;

- (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2024/25 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 31 October 2024

Municipal Funds Account - List of Payments

Chq/EFT	Date	Name	Description	Amount
EFT Payments				
EFT15338	03/10/2024	3e Advantage Pty Limited	Photocopier Usage - September 2024	(1,257.87)
EFT15339	03/10/2024	A G Brookes Excavations	Remove Soil from both sides of the road (3.2km) - Bockaring Road	(22,651.20)
EFT15340	03/10/2024	Advance Press Pty Ltd	2024/2025 Fire Management Booklets	(2,310.00)
EFT15341	03/10/2024	Alexander Galt And Co Pty Ltd	Sikaflex - Cemetery	(34.25)
EFT15342	03/10/2024	Ampac Debt Recovery	Debt Recovery - September 2024	(1,445.40)
EFT15343	03/10/2024	Apps Plumbing & Gas Wagin	Inspect & clear blocked drains - Gordon Street Residence	(610.50)
EFT15344	03/10/2024	Australasian Performing Right Association Limited	Music For Councils - Rural' License period 1 July 2024 to 30 June 2025	(378.55)
EFT15345	03/10/2024	Australia Post	Postage Costs - Admin & Homecare - September 2024	(519.62)
EFT15346	03/10/2024	B L Woodhouse	Replacing broken Perspex with trimdeck - Grandstand Pavilion / Clean and seal wood floor in back rooms - Library / Repairs to Plant - Isuzu Trucks (P42/P40), Komatsu Grader (P12), Multipac Roller (P49), Blower (P30)	(7,295.82)
EFT15347	03/10/2024	BP Australia Pty Ltd	Monthly Card Fee - Bushfire Brigades	(8.85)
EFT15348	03/10/2024	Bernie Woodhouse	Refund of Planning Approval (not required)	(147.00)
EFT15349	03/10/2024	Best Office Systems	2x Replacement Cartridges - Licensing Printer	(418.00)
EFT15350	03/10/2024	Central Regional Tafe	Microchip Implantation for Dogs and Cats Course - Michelle Muller	(745.52)
EFT15351	03/10/2024	Chubb Security Australia	Monitor Dialer - Admin Office & Medical Centre October to December 2024	(397.62)
EFT15352	03/10/2024	CJ South & Co	Royalties for 3000m of Gravel - Rowells Road	(4,455.00)
EFT15353	03/10/2024	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(113.64)
EFT15354	03/10/2024	Great Southern Rammed Earth & Concrete	Extend current basketball court - Bojanning Park, Upland St / Supply and Install Paths - CWA Community Garden	(10,472.00)
EFT15355	03/10/2024	Guardian Safety Pendants	Guardian Telstra Sim Card Yearly Monitoring Fee - Homecare HCP Client	(390.00)
EFT15356	03/10/2024	Heirloom Oral Histories	Book for Library	(35.00)
EFT15357	03/10/2024	Hersey's Safety Pty Ltd	Bushmans Spray - Works	(192.50)
EFT15358	03/10/2024	Independence Australia	HCP Supplies - Homecare	(267.50)
EFT15359	03/10/2024	James Wallis	Reimbursement for Police Clearance - Homecare	(63.80)
EFT15360	03/10/2024	Komatsu Australia Pty Ltd	Head cover gasket - Komatsu Grader (P12)	(85.45)
EFT15361	03/10/2024	LGISWA	Employee Assistance Program 2024/2025	(3,808.20)
EFT15362	03/10/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(7,942.50)
EFT15363	03/10/2024	Marleys Diesel & Ag	20L Hydraulic Oil & Fitting - Caterpillar Grader (P10)	(177.00)
EFT15364	03/10/2024	Midalia Steel Pty Ltd	Rivets - Giant Ram Sign	(8.24)
EFT15365	03/10/2024	Minding Auto Electrics	12v Load Restrictors - Toyota Workmate Ute (P25), Isuzu Tipper (P40)	(55.00)
EFT15366	03/10/2024	Narrogin Gasworx	HCP Supplies - Homecare	(155.00)
EFT15367	03/10/2024	Narrogin Technology Solutions	Toners - Rates Printer	(178.00)
EFT15368	03/10/2024	Officeworks	Stationery - October 2024	(769.42)
EFT15369	03/10/2024	Origin	LPG Equipment Fee - Caravan Park	(90.00)
EFT15370	03/10/2024	PSQ Group	Phone Charges - Admin Office, Works Depot, Library and Recreation Centre - September 2024	(156.49)
EFT15371	03/10/2024	Prompt Safety Solutions	Supply yearly generic traffic management plans for 2024/2025	(2,750.00)
EFT15372	03/10/2024	Property Supervision Services	Gardening Services - Homecare	(2,998.20)
EFT15373	03/10/2024	Regional Fire & Safety	Supply & Install New Hose Reel - Caravan Park	(1,203.40)
EFT15374	03/10/2024	Security And Key Distributors	Door Lock Cylinders and Master Keys - Admin Office	(621.28)
EFT15375	03/10/2024	Seton Australia	Yellow Appliance Test Tags - Various Locations / Custom Metal Signs - Swimming Pool	(753.14)
EFT15376	03/10/2024	Sigma Chemicals	Supply of Chemicals - Swimming Pool	(5,395.72)
EFT15377	03/10/2024	St John Ambulance Wa	First Aid Training Course (onsite)	(190.00)
EFT15378	03/10/2024	Synergy	Synergy Accounts - Various	(511.46)
EFT15379	03/10/2024	Telstra	Telstra Account - Admin and SES Ipads	(80.25)
EFT15380	03/10/2024	WA Contract Ranger Services Pty Ltd	Additional Ranger Services - September 2024	(1,045.00)
EFT15381	03/10/2024	WA Reticulation Supplies	Solenoid Valve - Wetlands Park	(167.35)
EFT15382	03/10/2024	Wagin & Herald Street Veterinary Clinics	Euthanize 2 Feral Cats	(80.00)
EFT15383	03/10/2024	Wagin Community Resource Centre	12 Months Advertising - Wagin Woolpress	(735.00)
EFT15384	03/10/2024	Wagin Gas Electrics	Inspect & report on exposed wiring above Chemist	(165.00)
EFT15385	03/10/2024	Wagin Mechanical Repairs	Vehicle Service - Doctors Vehicle (P05)	(329.70)
EFT15386	03/10/2024	Wagin Motors	Canvas Front Seat Covers - Homecare Vehicles	(1,260.00)
EFT15387	03/10/2024	Wagin Truck Centre	Parts for Plant Maintenance - Dynapac Roller (P19)	(27.00)
EFT15388	03/10/2024	Wallis Computer Solutions	Managed IT Support / New Laptop - Community Liaison Officer / Fusion Internet - October 2024 / Business NBN Internet - Admin Office - October 2024 / Managed Infrastructure - WSC Equipment / Manage LOB - SynergySoft / Managed Backup Services	(29,415.54)
EFT15389	03/10/2024	Water Corporation	Water Accounts - Various	(9,507.13)
EFT15390	03/10/2024	Western Australian Local Government Association	2024 Local Government Conference Attendance - Councillors and CEO	(4,721.40)
EFT15391	03/10/2024	Westrac Equipment	Parts for Plant Maintenance - Caterpillar Grader (P10)	(20.34)
EFT15392	03/10/2024	Department Of Transport	12 Months Registration - W676 - Isuzu Crew Cab (P21)	(423.70)
EFT15393	03/10/2024	Jesse Townsend	Bond Refund - Community Gym Fob	(50.00)
EFT15394	03/10/2024	Mcguffie Transport	Bond Refund - Venue Hire	(300.00)

Chq/EFT	Date	Name	Description	Amount
EFT15395	03/10/2024	Stephen O'sullivan	Bond Refund - Animal Trap	(50.00)
EFT15396	10/10/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT15397	10/10/2024	Services Australia Child Support	Payroll Deductions	(119.02)
EFT15398	16/10/2024	Ian Mcdougall	Rates Refund	(1,552.66)
EFT15399	17/10/2024	Alexander Galt And Co Pty Ltd	Fluro Tubes and Starters - Admin Office and Works Depot / CRC - Works Consumables / Electrical Cable Socket - Recreation Centre / Bucket and Broom - Swimming Pool / Worm Farm & Composter - CWA Community Garden	(378.60)
EFT15400	17/10/2024	Apps Plumbing & Gas Wagin	Replace Faulty Backflow Device - Sportsground / Repair Backflow Device - Ball Road / Repairs to Burst Fire Main - Caravan Park	(2,104.30)
EFT15401	17/10/2024	Arrow Bronze	Niche Plaque - Cemetery	(507.99)
EFT15402	17/10/2024	Australian Community Media	Advert - Farm Weekly - 12/9/24 - Tender 04-24/25 Hangar 4 Lease	(1,086.80)
EFT15403	17/10/2024	C & D Cutri	Bridge Inspections	(1,760.00)
EFT15404	17/10/2024	CB Traffic Solutions Pty Ltd	Traffic Control including Accommodation - Piesseville Tarwonga Road	(7,297.43)
EFT15405	17/10/2024	Conplant Pty Ltd	Hire of Roller - Gravel Sheeting Toolibin South Road, Service - Multipac Roller (P49)	(5,773.10)
EFT15406	17/10/2024	Cutting Edges	Cutting Edge for Mudbucket and Parts for Plant Maintenance - Caterpillar Backhoe (P47)	(312.48)
EFT15407	17/10/2024	Department Of Fire & Emergency Services	ESL 2024/2025	(7,091.97)
EFT15408	17/10/2024	Elders Rural Services Australia Limited	Safety Boots - Staff	(314.00)
EFT15409	17/10/2024	Forestvale Trees Pty Ltd	Street Trees	(588.50)
EFT15410	17/10/2024	G & M Detergents & Hygiene Services Albany	Cleaning Products - Recreation Centre, Swimming Pool and Community Gym	(639.87)
EFT15411	17/10/2024	Goodyear Autocare Wagin	Replace Tyres and Dispose - Isuzu Tip Truck (P40)	(2,240.00)
EFT15412	17/10/2024	Great Southern Rammed Earth & Concrete	Supply and Lay Cement Footpath - Khedive Street	(25,542.00)
EFT15413	17/10/2024	Great Southern Waste Disposal	Domestic Refuse Collection and Management Fee - September 2024	(27,876.86)
EFT15414	17/10/2024	JB Hi-Fi Group Pty Ltd	Portable Bluetooth Speakerphone - Admin Office	(171.00)
EFT15415	17/10/2024	Jtagz Pty Ltd	Dog Registration Tags	(198.00)
EFT15416	17/10/2024	Keybrook Utility Services	Demolition of the Shire's Cricket and Hockey Club Building	(48,800.00)
EFT15417	17/10/2024	LGISWA	Annual Insurance Renewals 2024/2025 - 2nd Instalment	(146,532.93)
EFT15418	17/10/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(9,385.66)
EFT15419	17/10/2024	MJB Industries	Concrete Pipes and Freight to Works Depot - Dongolocking Road	(9,211.66)
EFT15420	17/10/2024	National Property Valuers	High-Level Desktop Valuation - 2 Victor Street	(660.00)
EFT15421	17/10/2024	Peerless Jal Pty Ltd	Cleaning Products - Eric Farrow Pavilion	(242.99)
EFT15422	17/10/2024	Print Media Group	Emergency Vehicle Identification Stickers	(91.41)
EFT15423	17/10/2024	Property Supervision Services	Gardening Services - Homecare	(3,532.80)
EFT15424	17/10/2024	Public Transport Authority	TransWA Ticket Sales minus Agent Commission - September 2024	(214.14)
EFT15425	17/10/2024	Putland Motors	Vehicle Service - Darkan Homecare Vehicle (P86)	(605.55)
EFT15426	17/10/2024	Ray Ford Signs (Powerhouse Signs)	Car Magnets - Homecare	(363.00)
EFT15427	17/10/2024	Robyn-anne Flett	Reimbursement for Fuel - Client Transport to RPH	(70.46)
EFT15428	17/10/2024	Security And Key Distributors	Keys - Admin Office and Recreation Centre	(339.19)
EFT15429	17/10/2024	St John Ambulance Wa	First Aid Training Course (onsite)	(380.00)
EFT15430	17/10/2024	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - September 2024	(4,583.33)
EFT15431	17/10/2024	Synergy	Synergy Accounts - Various	(11,558.77)
EFT15432	17/10/2024	Team Global Express Pty Ltd	Freight Costs	(234.56)
EFT15433	17/10/2024	Telstra	Telstra Account - Various	(1,065.96)
EFT15434	17/10/2024	The West Australian	Windfarm Advertising - Narrogin Observer and Great Southern Herald	(2,747.25)
EFT15435	17/10/2024	Thinkproject Australia Pty Ltd	1 Year Annual Support for RAMM Roads Database	(8,923.41)
EFT15436	17/10/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - October 2024	(1,306.25)
EFT15437	17/10/2024	Wagin Gas Electrics	Install 2 x GPO both sides of interior wall - Community Office	(345.40)
EFT15438	17/10/2024	Wagin Mowers	Service - Mosquito Sprayer / Line Feeder - Small Plant (P30)	(167.85)
EFT15439	17/10/2024	Wagin Truck Centre	Vehicle Service - Isuzu Tipper Truck (P40) / Trailer Plug - Isuzu Tip Truck (P16) / Parts for Plant Maintenance - Dynapac Roller (P19) / Filters - Multipac Roller (P49) / Parts for Plant Maintenance - Isuzu Tip Truck (P42)	(2,878.05)
EFT15440	17/10/2024	Ward Contracting Co	Clear Firebreaks with Grader and Loader - Mt Latham	(1,254.00)
EFT15441	17/10/2024	Westrac Equipment	Parts for Plant Maintenance - Caterpillar Grader (P10)	(578.30)
EFT15442	17/10/2024	Australian Taxation Office	BAS - September 2024	(22,193.00)
EFT15443	17/10/2024	Department Of Transport	12 Months Registration - Community Bus (P07) / 12 Months Registration - Isuzu Tip Truck (P16)	(1,042.35)
EFT15444	17/10/2024	Kleenheat Gas	LPG Equipment Fee - Marks Court	(99.00)
EFT15445	17/10/2024	Josephine Boyce	Bond Refund - Venue Hire	(300.00)
EFT15446	17/10/2024	Sonia Just	Bond Refund - Community Gym Fob	(50.00)
EFT15447	24/10/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT15448	24/10/2024	Services Australia Child Support	Payroll Deductions	(119.02)
EFT15449	31/10/2024	3e Advantage Pty Limited	Photocopier Usage - October 2024	(1,243.72)
EFT15450	31/10/2024	Alexander Galt And Co Pty Ltd	Fluro - Infant Health / Electrical Plug - Swimming Pool / Paint and painting supplies for shade sail posts - Swimming Pool / Kneel Pads - Community Garden / Wash Bay Hose - Works Depot / Spray Paint - Christmas Tree Decorating	(479.00)
EFT15451	31/10/2024	Amy Kippin	Reimbursement for 4 plants - Citizenship Ceremony	(133.80)

Chq/EFT	Date	Name	Description	Amount
EFT15452	31/10/2024	Apps Plumbing & Gas Wagin	Clear Blocked Drains - Admin Office / Repair Damaged Water Pipe - Dongolocking Road / Install Tap - Dog Pound / Water Fountain maintenance - Recreation Centre	(1,083.50)
EFT15453	31/10/2024	B L Woodhouse	Remove portion of office wall in Community Officers area - Admin Office / Install locking mechanism in cabinet - Admin Office	(970.00)
EFT15454	31/10/2024	Bryan Leslie Kilpatrick	Councillor Reimbursement - Accommodation for Local Government Convention	(611.03)
EFT15455	31/10/2024	Bunbury Machinery	Mower Blades - Kubota Mower (P18), Toro Mower (P43)	(441.21)
EFT15456	31/10/2024	Cr Phillip Blight	Councillor Reimbursement for Accommodation for Local Government Convention	(831.30)
EFT15457	31/10/2024	Dormakaba Australia Pty Ltd	Automatic Door Sensor - Admin Office	(573.54)
EFT15458	31/10/2024	G & M Detergents & Hygiene Services Albany	Hygiene Service Agreement - Shire Managed Facilities	(2,530.00)
EFT15459	31/10/2024	Geoffrey Kenneth Benjamin West	Bond Refund - Equipment Hire	(100.00)
EFT15460	31/10/2024	Goodyear Autocare Wagin	Repairs to sack trolley tyres - Swimming Pool	(30.00)
EFT15461	31/10/2024	Gregory Robert Ball	Reimbursement for Accommodation for Local Government Convention	(690.20)
EFT15462	31/10/2024	Hart Sport	Basketball Ring - Other Sportsground	(223.00)
EFT15463	31/10/2024	Ictouch Pty Ltd	NBN Services - Medical Centre - October 2024 / Rectify Telephone Issue - Medical Centre	(650.00)
EFT15464	31/10/2024	Jtagz Pty Ltd	Dog Registration Tags	(116.60)
EFT15465	31/10/2024	Kerry Enright Cleaning Services	Cleaning Carpets - Eric Farrow Pavilion	(3,000.00)
EFT15466	31/10/2024	Kirsten Garcia	Bond Refund - Venue Hire	(300.00)
EFT15467	31/10/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(8,364.11)
EFT15468	31/10/2024	Marleys Diesel & Ag	Crossover Fittings - Water Tanker Trailer	(805.60)
EFT15469	31/10/2024	Midalia Steel Pty Ltd	Elbows - Pound Fence	(50.09)
EFT15470	31/10/2024	MJB Industries	Box Culverts, Concrete Pipes & Box Culvert Link Slabs - Beaufort	(9,983.20)
EFT15471	31/10/2024	Narrogin Technology Solutions	Toners - Admin Office Printers	(876.00)
EFT15472	31/10/2024	Pool & Pump Services	Remove existing of granular dosing system to large and small pools, Supply and install new dosing systems / Urgent Repairs to	(16,136.43)
EFT15473	31/10/2024	Property Supervision Services	Gardening Services - Homecare	(3,681.00)
EFT15474	31/10/2024	Rachel Bairstow	Staff Reimbursement - Training Meals	(79.94)
EFT15475	31/10/2024	Security And Key Distributors	Padlock - Pound	(212.68)
EFT15476	31/10/2024	Seton Australia	Custom Metal Signs - Swimming Pool	(1,062.20)
EFT15477	31/10/2024	Shire Of Narrogin	Hire of Jet Patcher and 1000L Emulsion - Repair Failed Sections of Ballagin Road / 400L Emulsion - Dongolocking Road	(3,516.50)
EFT15478	31/10/2024	St Luke's Family Practice Wagin	Pre-Employment Medical - Staff	(180.00)
EFT15479	31/10/2024	Bunbury Machinery	Kubota F3690 36HP Ride On Mower	(43,439.01)
EFT15480	31/10/2024	Department Of Transport	12 Months Registration - Town Bushfire Truck W003	(227.80)
EFT15481	31/10/2024	Synergy	Synergy Accounts - Various	(13,944.75)
EFT15482	31/10/2024	Team Global Express Pty Ltd	Freight Costs	(1,115.75)
EFT15483	31/10/2024	Telstra	Telstra Account - Admin & SES Ipad / Telstra Account - Bushfire Brigades	(147.70)
EFT15484	31/10/2024	The Wilson - Dalglish Family Trust	Bottom Fill Manifolds & Hoses - Standpipe Trailers 6 & 3	(1,500.00)
EFT15485	31/10/2024	Tropical Shade N Sail	Supply and Fit New Galvanized Steel Poles, Repair Shade sails, includes installing quick release systems - Swimming Pool	(11,000.00)
EFT15486	31/10/2024	WA Contract Ranger Services Pty Ltd	Ranger Services - October 2024	(1,097.25)
EFT15487	31/10/2024	Wagin Agri Services	Chemicals - Townsite Spraying / Freight - Dog Pound Fencing / 20m Roll of Hose - Works Depot / Plastic Shovels - Parks and Gardens	(4,165.00)
EFT15488	31/10/2024	Wagin Community Resource Centre	Bond Refund - Venue Hire	(300.00)
EFT15489	31/10/2024	Wagin District Farmers Co-operative	Wagin Co-Op Account - September 2024	(837.01)
EFT15490	31/10/2024	Wagin District High School P&c	Bond Refund - Venue Hire	(408.50)
EFT15491	31/10/2024	Wagin Mechanical Repairs	Windscreen Wiper Blades - CEO Vehicle (P01) / Service - Homecare Bus (P83) / Heavy Vehicle Inspection - Community Bus (P07) / Vehicle Services, Supply and Install UHF Radios - Piesseville and Wedgescarrup Fire Trucks	(14,315.45)
EFT15492	31/10/2024	Wagin Mowers	Repairs to Pressure Cleaner - Swimming Pool	(100.00)
EFT15493	31/10/2024	Wagin Truck Centre	Synthetic Oil - Toyota Hilux Workmate (P24) / Grease Cartridges - Consumables / Toggle Switch - Mitsubishi Triton Ute (P26)	(357.85)
EFT15494	31/10/2024	Construction Training Fund (ctf)	BCITF - October 2024	(191.75)
EFT15495	31/10/2024	Department Of Mines, Industry Regulation And Safety	BSL - October 2024	(358.60)
EFT15496	31/10/2024	Shire Of Wagin	BCITF and BSL - October 2024	(33.25)
EFT15497	31/10/2024	AM & RG Smith	Rates Refund	(358.62)
EFT Payments Total				(648,772.36)
Direct Debit Payments				
DD5848.1	10/10/2024	Aware Super	Superannuation Contributions	(7,038.59)
DD5848.2	10/10/2024	Hub24 Super Fund	Superannuation Contributions	(289.42)
DD5848.3	10/10/2024	BT Panorama	Superannuation Contributions	(181.87)
DD5848.4	10/10/2024	Netwealth Superannuation	Superannuation Contributions	(357.10)
DD5848.5	10/10/2024	Active Super	Superannuation Contributions	(286.03)
DD5848.6	10/10/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(528.85)
DD5848.7	10/10/2024	Future Super	Superannuation Contributions	(210.91)
DD5848.8	10/10/2024	Hesta Super Fund	Superannuation Contributions	(758.27)
DD5848.9	10/10/2024	Mercer Super	Superannuation Contributions	(579.57)
DD5860.1	28/10/2024	Bankwest	Mastercard to 7 October 2024	(5,134.35)
DD5878.1	24/10/2024	Aware Super	Superannuation Contributions	(6,732.04)

Chq/EFT	Date	Name	Description	Amount
DD5878.2	24/10/2024	Hub24 Super Fund	Superannuation Contributions	(289.42)
DD5878.3	24/10/2024	BT Panorama	Superannuation Contributions	(189.78)
DD5878.4	24/10/2024	Netwealth Superannuation	Superannuation Contributions	(357.10)
DD5878.5	24/10/2024	Active Super	Superannuation Contributions	(286.23)
DD5878.6	24/10/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(528.85)
DD5878.7	24/10/2024	Future Super	Superannuation Contributions	(210.91)
DD5878.8	24/10/2024	Hesta Super Fund	Superannuation Contributions	(792.25)
DD5878.9	24/10/2024	Mercer Super	Superannuation Contributions	(559.56)
DD5900.1	03/10/2024	Department Of Transport	Daily Licensing Takings 01/10/2024	(3,262.40)
DD5900.2	14/10/2024	Department Of Transport	Daily Licensing Takings 10/10/2024	(6,842.60)
DD5900.3	15/10/2024	Department Of Transport	Daily Licensing Takings 11/10/2024	(2,459.85)
DD5900.4	15/10/2024	Sandwai Pty Ltd	Sandwai Monthly Fee - October 2024	(563.75)
DD5900.5	16/10/2024	Department Of Transport	Daily Licensing Takings 14/10/2024	(3,384.70)
DD5900.6	18/10/2024	Department Of Transport	Daily Licensing Takings - 16/10/2024	(1,368.95)
DD5900.7	18/10/2024	Aussie Broadband Pty Ltd	Broadband - October 2024	(342.00)
DD5900.8	18/10/2024	Payrix	Synergy Online Transaction Fee	(87.61)
DD5900.9	18/10/2024	Western Australian Treasury Corporation	Loan Payment 138 - October 2024	(7,787.04)
DD5832.20	01/10/2024	Department Of Transport	Daily Licensing Takings 27/09/2024	(3,998.50)
DD5832.21	02/10/2024	Department Of Transport	Daily Licensing Takings 30/09/2024	(7,843.30)
DD5832.22	03/10/2024	Bankwest	Merchant Fee Swimming Pool September 2024	(1,729.17)
DD5848.10	10/10/2024	Rest Administration	Superannuation Contributions	(1,324.86)
DD5848.11	10/10/2024	Australian Super Administration	Superannuation Contributions	(1,901.84)
DD5848.12	10/10/2024	Hostplus	Superannuation Contributions	(237.22)
DD5848.13	10/10/2024	North Personal Superannuation	Superannuation Contributions	(321.00)
DD5848.14	10/10/2024	Prime Super	Superannuation Contributions	(912.30)
DD5848.15	10/10/2024	Smartmonday Prime	Superannuation Contributions	(141.62)
DD5878.10	24/10/2024	Rest Administration	Superannuation Contributions	(1,327.78)
DD5878.11	24/10/2024	Australian Super Administration	Superannuation Contributions	(2,137.05)
DD5878.12	24/10/2024	Hostplus	Superannuation Contributions	(238.01)
DD5878.13	24/10/2024	North Personal Superannuation	Superannuation Contributions	(321.00)
DD5878.14	24/10/2024	Prime Super	Superannuation Contributions	(909.22)
DD5878.15	24/10/2024	Smartmonday Prime	Superannuation Contributions	(148.79)
DD5900.10	21/10/2024	Department Of Transport	Daily Licensing Takings - 17/10/2024	(782.90)
DD5900.11	22/10/2024	Department Of Transport	Daily Licensing Takings - 18/10/2024	(5,255.60)
DD5900.12	04/10/2024	Department Of Transport	Daily Licensing Takings 02/10/2024	(2,305.50)
DD5900.13	23/10/2024	Department Of Transport	Daily Licensing Takings - 21/10/2024	(10,785.85)
DD5900.14	24/10/2024	Department Of Transport	Daily Licensing Takings - 22/10/2024	(3,561.95)
DD5900.15	24/10/2024	Western Australian Treasury Corporation	Loan Payment 137 - October 2024	(1,907.86)
DD5900.16	25/10/2024	Department Of Transport	Daily Licensing Takings - 23/10/2024	(1,279.90)
DD5900.17	25/10/2024	Payrix	Synergy Online Transaction Fee	(15.49)
DD5900.18	28/10/2024	Department Of Transport	Daily Licensing Takings - 24/10/2024	(2,015.15)
DD5900.19	29/10/2024	Department Of Transport	Daily Licensing Takings - 25/10/2024	(8,792.40)
DD5900.20	29/10/2024	Messages On Hold Australia Pty Ltd	Provision of Programming and Equipment - Oct 24 to Jan 25	(263.61)
DD5900.21	30/10/2024	Department Of Transport	Daily Licensing Takings - 28/10/2024	(3,343.00)
DD5900.22	31/10/2024	Department Of Transport	Daily Licensing Takings - 29/10/2024	(1,314.25)
DD5900.23	04/10/2024	Payrix	Synergy On Line Transaction Fee	(150.12)
DD5900.27	17/10/2024	Department Of Transport	Daily Licensing Takings 15/10/2024	(1,435.10)
DD5900.28	07/10/2024	Department Of Transport	Daily Licensing Takings 03/10/2024	(1,725.75)
DD5900.29	08/10/2024	Department Of Transport	Daily Licensing Takings 04/10/2024	(13,314.60)
DD5900.30	09/10/2024	Department Of Transport	Daily Licensing Takings 07/10/2024	(959.35)
DD5900.31	10/10/2024	Department Of Transport	Daily Licensing Takings 08/10/2024	(2,946.25)
DD5900.32	11/10/2024	Department Of Transport	Daily Licensing Takings 09/10/2024	(5,368.85)
DD5900.33	11/10/2024	Payrix	Synergy On Line Transaction Fee	(174.43)
Direct Debit Payments Total				(142,599.57)
Municipal Account - Payments Total				(791,371.93)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 6 November 2024

Credit Card List of Payments			Description	Amount
Chief Executive Officer - Ken Parker				
Credit Card	7/10/2024	Australia Post	ID Check for Department of Lands Property Transfer	(159.00)
Credit Card	8/10/2024	Duxton Hotel	Accommodation - WALGA Conference - CEO	(300.00)
Credit Card	10/10/2024	Duxton Hotel	Accommodation - WALGA Conference - CEO	(390.00)
Credit Card	10/10/2024	Duxton Hotel	Accommodation - WALGA Conference - CEO	(517.65)
Credit Card	10/10/2024	Duxton Hotel	Accommodation - WALGA Conference - CEO	(40.00)
Credit Card	23/10/2024	DWER	Clearing Permit Application - Reserve 30444	(2,600.00)
Chief Executive Officer - Ken Parker Total				(4,006.65)
Deputy Chief Executive Officer - Jonathan Fathers				
Credit Card	6/10/2024	Bunnings	Painting Supplies - Road Board Building / Paint - 32 Ballagin Street	(545.96)
Credit Card	16/10/2024	Southern Cross Motel	Accommodation - LIWA Conference - Staff	(287.00)
Credit Card	17/10/2024	Yaffa Media Pty Ltd	Australian Flying Digital - Newsletter Banner	(726.00)
Credit Card	17/10/2024	Amazon	Vacuum Cleaner Bags - Admin Office	(39.00)
Credit Card	17/10/2024	Big W	Raised Garden Beds - CWA Community Garden	(519.80)
Credit Card	23/10/2024	Northam Motel	Accommodation - Microchip Implantation Course - Staff	(420.00)
Credit Card	3/11/2024	Woolworths	Bushfire Brigade Supplies	(240.00)
Credit Card	3/11/2024	Bunnings	Shelving Unit - Admin Office / Broom - Bojanning Park	(329.00)
Deputy Chief Executive Officer - Jonathan Fathers Total				(3,106.76)

			Description	Amount
Manager of Works - Allen Hicks				
Credit Card	30/10/2024	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(46.85)
Credit Card	31/10/2024	Natures Botanical	Fly Repellant - Works	(126.00)
Manager of Works - Allen Hicks Total				(172.85)
Manager of Finance - Donna Fawcett				
Credit Card	8/10/2024	Nisbets Australia	Hot Water Urn - Town Hall	(568.71)
Credit Card	14/10/2024	Shire of Wagin	12 Months Registration - Community Bus (P07)	(618.65)
Credit Card	18/10/2024	BCF	Safety Gas Horn - Admin Office	(19.99)
Manager of Finance - Donna Fawcett Total				(1,207.35)
Fees and Charges				0.00
Fees and Charges Total Total				0.00
Credit Card List of Payments Total				(8,493.61)

8.1.3 CHIEF EXECUTIVE OFFICERS ACTIVITY REPORT

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	NIL

OFFICER RECOMMENDATION

That Council NOTES the Chief Executive Officer's Report.

BRIEF SUMMARY

The following report details activities within the CEO portfolio.

BACKGROUND/COMMENT

The warmer months signal a busy time in our community and as reflected in the reports to Council for the November Ordinary Council Meeting there are many activities underway in the various portfolios.

St Lukes

The Chief Executive Officer had a meeting with St Lukes on 11 November 2024 as a follow up on to the earlier meeting which including the President and Deputy President. As this matter relates to an active contract, Officers invite Council to go behind closed doors if members of the public are in attendance to discuss if they wish. No actions from Council are required at this time.

Waste facility

Great Southern Waste have responded that they intend to continue to provide waste site management services to the Shire. Officers have discussed simple initiatives to improve operations at the facility such as installing additional signage and traffic management in the site to prevent uncoordinated dumping of waste.

Rating methodology

The Shire President and Shire President met with representatives from Grainfeeds, Essantis and Gilmac in October. Following the meetings, Officers have extended the period to make formal submissions into December 2024. This approach is being undertaken to ensure that all landowners have the opportunity to make a written submission following the meeting. It is anticipated that a report will be presented to the December meeting where Council will be asked to consider making application to the Minister in light of the submissions received.

Parking on Collie Lake King near Vernon St

With harvest underway and heavy vehicle movements picking up, Officers wrote to land and vehicle owners on the properties between Vesper and Vernon Streets asking them to consider moving their vehicles. This has not resulted in a change and Officers are considering options including prohibiting parking through a yellow line on that section of road. Officers are seeking advice from Main Roads on options as the Shire does not have a parking local law.

Wagin Woodanilling Landcare

The WWLZ met on 5 November 2024 and resolved its 2024-25 budget.

A strategic planning session will be held on Friday, 13 December 2024. This session will inform the future direction of the WWLZ. The Zone Chair has also been in discussions with the Dumbleyung Landcare group regarding potential partnerships.

Officers from the Shire of Woodanilling have advised that a paper regarding the MOU with Wagin Woodanilling Landcare will be presented to their Council shortly.

4WDL

The 4WDL meeting in Darkan discussed progress of the group advocating for the housing plan and new strategic plan. The new strategic plan involves several pillars with the Shire of Wagin agreeing to take the lead on the water security element. The next steps will be for Officers to produce a scope of what a regional water security project could take. The Shire will host the next 4WDL meeting in March 2025.

Renewable energy

A number of activities are underway on this front. Officers have had further discussions with the two-proponents planning potential developments in the Shire and have met with the Australian Energy Infrastructure Commissioner (AEIC) and Re-Alliance, a not for profit organisation based on the Eastern Seaboard. This second meeting which included representatives from Narrogin and West Arthur examined the potential for a local government advocacy position to be prepared for consideration at the WALGA renewable forum in late November.

The Minister has invited the Shire to a meeting on Thursday, 21 November 2024. Officers are able to provide a verbal briefing to Council on matters discussed.

In addition, Officers have prepared a fact sheet for landowners when discussing renewable projects. The Shire's fact sheet which summarises publications produced by the Queensland Farmers Federation and AEIC is being adapted by the Shire of Narrogin for their community.

Finally, Officers have written to the DFES Commissioner requesting that the Department clarify the operational constraints of aerial firefighting in areas with wind turbines.

The CEO has attended the following meetings / events for the period since the last report

Date	Meeting Attended
16 October	Renewable Energy Webinar – Curtin University (online)
17 October	Avon Waste
21 October	Department of Social Services regarding Homecare funding
22 October	Grainfeeds
22 October	Citizenship Ceremony
22 October	Ordinary Council Meeting
24 October	Main Roads regarding speed indicator signs
25 October	IPS – Shire Workforce plan
28 October	Australian Energy Infrastructure Commissioner
29 October	Ingenua – RAV7 assessment
29 October	Acciona Drop-in session
30 October	Meeting with Re-Alliance (formally Australian Wind Alliance)
30 October	Wagin Cooperative Care
31 October	Essantis
31 October	Gilmac
5 November	Wagin Woodanilling Landcare Zone
6 November	Shire of West Arthur Windfarm Community Consultation Event
8 November	Foodworks Cooperative AGM
11 November	St Lukes Medical
11 November	Remembrance Day
11 November	Wagin Chamber of Commerce and Industry AGM
12 November	4WDL VROC
15 November	Audit exit meeting

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
37	CEO	5/11/2024	Small Debt Write offs (67 debts - total \$165.01)
20	CEO	24/10/2024	Creditor Payment - payroll
20	CEO	24/10/2024	Creditor Payment
20	CEO	25/10/2024	Creditor Payment - payroll
20	CEO	30/10/2024	Creditor Payment - payroll
20	CEO	31/10/2024	Creditor Payment

Delegation	Exercised by	Date	Matter
20	CEO	5/11/2024	Creditor Payment
20	CEO	6/11/2024	Creditor Payment
20	CEO	7/11/2024	Creditor Payment - payroll
20	CEO	13/11/2024	Creditor Payment
20	CEO	14/11/2024	Creditor Payment
20	CEO	15/11/2024	Creditor Payment

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

8.1.4 CONSIDERATION OF MODIFICATION OF DURATION OF DRAFT LOCAL PLANNING STRATEGY

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GR.SL.36
STRATEGIC DOCUMENT REFERENCE:	Local Planning Scheme
ATTACHMENTS:	Shire of Wagin, West Arthur and Williams Joint Planning Strategy (separate cover)

OFFICER RECOMMENDATION

That Council:

- 1. NOTES the Western Australian Planning Commission's resolution on 30 October 2024 to certify the draft strategy**
- 2. NOTES that as the draft strategy has been certified by the WAPC, the draft strategy cannot be modified prior to advertising.**
- 3. RESOLVES to advertise draft Local Planning Strategy for a period of 60 days commencing 2 December 2024.**

BRIEF SUMMARY

At the July 2024 Ordinary Council Meeting, Council endorsed the draft Local Planning Strategy and resolved that following certification by the Western Australian Planning Commission, that the draft strategy would be advertised for a period of 21 days.

The Western Australian Planning Commission certified the draft strategy for the purpose of advertising at their 30 October 2024 meeting.

Council had initially resolved to advertise for 21 days (based on the Department of Planning, Lands and Heritage's recommended resolution) however the Department is now recommending that the respective Shires advertise for 60 days.

Officers agree with revising the duration of advertising as do the Officers of the Shires of West Arthur and Williams.

BACKGROUND/COMMENT

It should be noted as the draft strategy has been certified by the Western Australian Planning Commission, under legislation, the strategy can not be modified by Council prior to advertising.

Following the advertising period, Council may modify the draft Strategy based on the submissions received.

Following the advertising period it is proposed that the submissions received will be presented to Council in February 2025. There is a degree of complexity associated

with this exercise given the multiple local governments involved and Officers are coordinating with the Department and the other Shires involved.

Officers note that there elements of the strategy that Council may wish to consider amending. This includes the placement of the Shire's heavy haulage route. Officers emphasise that this can occur following the advertising period when the document is presented again to Council but under legislation can not occur at this Ordinary Council Meeting as Council is obliged to advertise the certified Strategy.

CONSULTATION/COMMUNICATION

Following WAPC certification a meeting with held with representatives from the Department of Planning, Lands and Heritage and the CEOs of Wagin, West Arthur and Williams to map out the agreed next steps.

STATUTORY/LEGAL IMPLICATIONS

The Officer's recommendation is in accordance with legislation.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are no financial implications at this time.

STRATEGIC IMPLICATIONS

Town and Natural Environment

VOTING REQUIREMENTS

Simple Majority

8.1.5 CONSIDERATION OF CRICKET AND HOCKEY CLUBROOMS QUOTE

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GS.PR.9
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Confidential Attachment 1 – Action Sheds Quote

OFFICER RECOMMENDATION

That Council AWARDS the construction and installation of the Wagin Cricket and Hockey Clubrooms to Action Sheds per their quote in Confidential Attachment 1.

BRIEF SUMMARY

Following a procurement process Officers recommend that Council award the construction and installation of the Wagin Cricket and Hockey Clubs to Action Sheds per their quote in Confidential Attachment 1.

BACKGROUND/COMMENT

As noted in the paper presented to the October 2024 Ordinary Council Meeting, a procurement process was undertaken earlier in the year which saw 37 building and construction companies being asked to quote on construction of cricket and hockey clubrooms.

Two responses were received initially.

At the October meeting Council agreed not to accept either offer and noted that in accordance with the Shire's procurement policy quotes are being obtained for the project's constituent elements.

In relation to the shed construction and assembly, Officers contacted two local suppliers and one of the suppliers who had previously provided a quote but had been rejected because the initial offer to complete the works in their entirety was well in excess of budget.

The two local suppliers initially indicate their interest in supplying quotes and were followed up several time by Officers but ultimately advised that they would be unable to provide a quote.

Action Sheds has supplied a quote to construct the shed which would be built by MGI Construction. The quote excluding building and licence fees is \$186,754 (Ex GST).

Licence and building fees are a further \$48,204.55 (ex GST) but these amounts would be partially offset as building fees are collected by the Shire. The total quote amount is \$234,595 (ex GST).

The proposal including drawings is presented in Confidential Attachment 1.

The price excludes concrete, windows, electrical and water connections which are to be sourced separately. It also does not include internals. As noted in the previous reports to Council, internals for the building were subject to construction costs being constrained.

The working budget presented to Council was \$289,000. With the demolition of the former building which was completed for \$44,000 (ex GST) and design fees incurred to date there is \$242,000 remaining in the working budget.

The costs of the concrete pad, windows and electrical and water connections will take the project over the working budget.

Council previously resolved to assign \$59,000 of the total LRCI funding to the wetland park upgrades. At the time Officers noted that cost overruns in the cricket and hockey club project could be offset by moving funds from the wetlands park project to the cricket and hockey club project. Under this arrangement installation of the ramp in the wetlands park will continue but would be performed internally.

As the costs of concrete and other elements are not yet known, Officers at this time are not proposing for Council to amend the budget. Officers do wish to make Council aware of the cost escalations over the working budget.

The concrete pad and windows were estimated to be approximately \$70,000. Taking the amount from the remainder of the LRCI community pool the budget for the project is estimated could be between \$3,000 - \$15,000 over the LRCI amount. This number will be confirmed as procurement for the remaining matters occurs. Planning and building fees estimated by the proposed contractor would also need to be finalised but are a net zero value as the Shire receives building fees.

CONSULTATION/COMMUNICATION

While mindful not to breach commercial confidentiality, Officers have discussed the recommended proposal with representatives from the clubs.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

As noted above.

STRATEGIC IMPLICATIONS

Building and infrastructure

VOTING REQUIREMENTS

Simple Majority

8.1.6 SHIRE STAFF HOUSING - ACQUISITION OF MODULAR DWELLINGS

AUTHOR OF REPORT:	John Fathers / Donna Fawcett
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST	Nil
FILE REFERENCE	CP.MT.15
STRATEGIC DOCUMENT REFERENCE	Strategic Staff Housing Plan
ATTACHMENTS:	<ol style="list-style-type: none">1. Planning and Building Requirements2. Evoke Living Homes – Hut Floorplan and Elevation3. Evoke Living Homes – Hut Quote and Standard Inclusions4. TR Homes – Bespoke Floorplan and Elevation5. TR Homes – Bespoke Quote and Standard Inclusions6. TR Homes – Bushland Floorplan and Elevation

OFFICER RECOMMENDATION

That Council:

1. In accordance with section 3.57 of the Local Government Act 1995, **ACCEPTS** the Tender received from TR Homes for the supply and construction of two, 2 x 2 homes to be located at Lot 19 (3) Omdurman Street
2. **AUTHORISES** the Chief Executive Officer to execute a contract to give effect to Council's decision
3. Pursuant to Section 6.11(2) of the Local Government Act 1995, **GIVES** one month's local public notice to use funds in the Sportsground Precinct Redevelopment Reserve totalling up to \$250,000 for another purpose, namely to contribute to the project in Clause 1 above.
4. In accordance with section 6.8 of the Local Government Act 1995, **AUTHORISES** expenditure from its municipal fund for an additional purpose and **NOTES** that Council's decision binds Council contractually and Council will need to consider a budget amendment to give effect and fund Council's decision at a future Council Meeting whether by transfer from reserve or other means.
5. **NOTES** that the total estimated cost for the provisions of the two homes with fencing and landscaping is \$860,000 (inc GST).

BRIEF SUMMARY:

The purpose of this report is to consider the acquisition of modular dwellings for the purpose of staff housing.

BACKGROUND/COMMENT

In September 2023, the then Acting Chief Executive Officer was requested by Council to prepare a report on the current and future housing needs for the Shire of Wagin. At its meeting on 4 October 2023, Council resolved:

‘That the Strategic Staff Housing Plan 2023/2033 as presented by the Acting Chief Executive Officer be received with the removal of point 1 Sell 5 Arnott Street to Juniper for sale on the open market with the funds from the sale placed in the Staff Housing Reserve.’

The Shire of Wagin Strategic Staff Housing Plan shapes the replacement and management of staff and other housing stocks to achieve the following objectives:

1. To provide adequate and acceptable housing to all members of staff
2. To dispose of older stocks of other and staff housing
3. To improve the quality of other and staff housing
4. To provide opportunities for staff to purchase their current staff house
5. To improve the current level of GROH housing stock

The desired outcomes of the plan are to provide staff housing under 15 years of age, manage the existing level of housing stocks, and provide additional GROH housing. Except for the CEO residence at 5 Marks Court, all current staff houses are more than 25 years old and are requiring increasing levels of maintenance.

At its meeting held on 26 March 2024, Council resolved:

‘That Council RESOLVES to call for tenders for the construction of a transportable 3 x 2 residence for the purpose of staff housing on Lot 70 (8) Marks Court.’

At its meeting held on 24 September 2024, a report was presented to Council seeking approval to make offers on residential property with the goal of acquiring a constructed home for Shire staff housing. Council resolved:

‘That the Council request the Chief Executive Officer investigate the acquisition of two 2 x 1 modular dwellings for the Wagin Townsite instead of acting on the previous Council decision to call tenders for a 4 x 2 transportable building.’

This report provides the outcome of those investigations.

Site options

Three Shire owned properties, namely Lot 19 (3) Omdurman Street, Lot 324 (7) Kitchener Street and Lot 70 (8) Marks Court were identified as potential sites for the location of the modular dwellings.

The block on Omdurman Street is relatively level, dry and has services to the property. The Kitchener Street site is comparatively wet and undulating, and the Marks Court property was not considered appropriate for transportable dwellings given the quality of existing housing stock in the street.

The Shire of Narrogin was contacted to provide building and planning advice and any restrictions relating to the sites. Based on the advice received from the Shire's Planning Officer, Lot 19 (3) Omdurman Street is the only block that is permitted to have more than one dwelling, as shown in the attached table. It is also a suitable size to accommodate two of any of the provided home designs. If the Council proceeds, it would be recommended that the modular dwellings be situated at Lot 19 (3) Omdurman Street.

Placement of Shire housing at the Caravan Park would not be in accordance with the Shire's planning scheme and is not recommended.

Investigations into Modular Dwellings

Initial discussions with a range of modular home providers indicated that they would be unlikely to respond to a public tender due to demand. As such Officers pursued modular home providers on the WALGA preferred supplier list.

Three WALGA preferred suppliers were identified that offer modular home builds in Western Australia, Modular WA, Evoke Living Homes and TR Homes. Officers selected one home design from each builder which included provision of a carport and verandah / outdoor alfresco area.

It should be noted that all three building companies offered very few off the shelf 2 x 1 home designs. Modular WA advised that they were not able to provide a quote due to overcapacity. Quotes were obtained from both Evoke Living Homes and TR Homes.

Evoke Living Homes provided a quote on a 2 bedroom / 1 bath home (The Hut) which has an area of 63.36m² (including front porch) at a cost of \$530,000 for two homes. This plan does not include a carport or rear verandah / alfresco area. It does have a porch; a carport may need to be added to each home at an additional cost.

TR Homes does not have a 2 bedroom / 1 bath home option, so it provided a quote on a 2 bedroom / 2 bath home design. This is not currently one of their standard home designs, but is a bespoke design drafted for an existing client. With an area of 120.96m² (including alfresco area) the cost for two homes is \$799,712. This plan comes with a 6m x 6m double carport and rear alfresco area. It should also be noted that this design has an additional bathroom. The quote also includes:

- Reinforced grey broom finished concrete to carport, alfresco, paths, driveway, and mowing strip around perimeter.
- NBN site connections
- Provisional sum for electrical line lifts/escorts

As such the liveable space of the TR Homes offering is almost twice the size of the Evoke Living Homes offering. In comparison, the transportable property that was offered to the Shire by the Agricultural Society was 38.4m².

The TR homes offering, while a bespoke design, is quite similar externally to their Grove offering shown below:



Both the quote from Evoke Living and TR Homes also include the following provisions:

- Provisional sum for earthworks and footings
- Service connections (up to 10m of run)
- Building approvals
- Transport to site
- Insulation
- Security screens to external doors
- Vinyl plank flooring to living areas
- Carpet to bedrooms
- Roller blinds to windows (excluding wet areas)
- Standard fixtures and fittings

Both companies have provided a build time of 8 to 10 months from the signing of a contract.

	Bedrooms	Bathrooms	Size	Price (GST inc)
Evoke (the Hut)	2	1	63.36m ²	\$530,600
TR Homes (Bespoke offering)	2	2	120.96m ²	\$799,712

The design from TR Homes is the preferred choice from the two options above. Officers consider that a larger home with an additional bathroom would be a more flexible option for staff that may have a child / children. At 63.36m² (including the front porch area) The Hut from Evoke Homes is considered by Officers to be too small (approximately twice the size of an average hotel room) to be long-term accommodation.

Additional cost items for these design options are fencing and landscaping and a contingency. With assumed costs for these items added, the total cost for the preferred TR Homes proposal (two 2 bedroom / 2 bath homes) is estimated at \$860,000.

Strategic Staff Housing Plan

The Strategic Staff Housing Plan notes that staff housing may be provided to Executive Staff, Works Crew or Administration Staff. Traditionally a house has been provided for the Chief Executive Officer and Deputy Chief Executive Officer. Allocations to other staff have been made over time in order to secure appropriate key staff into vacancies and it is expected that this will be the key criterion going forward.

A long term aim of the plan is to provide staff housing under 15 years of age. This implies that the new houses will eventually take the place of two of the Shire's current houses. The Plan also noted that:

'All future housing should be diverse enough to cater for Family units, Couples and Single units.' (Page 9)

'All the current Executive Staff are in a Council House except for the Manager of Works who owns his own residence.'

The Grader Driver currently rents one of Council's Executive Staff Housing as it is not required by the current Manager of Works.

If the Manager of Works was to retire soon Council would need to have the grader driver vacate the premises at 32 Ballagin Street for the new Manager of Works or construct or purchase a new residence in Wagin.

If Council was to employ its own Health Building Planning Officer as it has done in the past Council would not have Housing to accommodate this position. Or it would need other staff to vacate a currently occupied residence.

Council needs to look at constructing or purchasing either a four by two executive style house or a three by two residence to alleviate any issue with providing adequate staff housing into the future.' (Page 18)

The 2 x 1 offering is not considered by Officers to be a suitable eventual replacement for the current stock.

Staff housing is considered to be a critical component of the Shire Employment Value Proposition. More than just part of a remuneration package, the provision of a stable place to live is a key asset in attracting staff and retaining staff as members of the

community. Providing stability in housing and avoiding shifting staff around the housing stock is considered by Officers to be just as important as the initial provision of a house from a retention and organisational culture perspective.

It is acknowledged that the current staff cohort (including those currently in staff housing) mainly comprise people who are single or part of a couple. Currently, only two members of staff (excluding Homecare staff) that have children living with them.

Nevertheless, given the implication that the new houses will likely be required for executive staff, Officers are of the view that provision of 2 x 1 dwellings or even 2 x 2 dwellings may not represent a suitably attractive addition to the Employment Value Proposition.

Instead, Officers suggest that Council consider a 3 bedroom / 2 bath homes as a minimum configuration that would provide sufficient room for most family units. This is the most risk averse option in terms of attracting and securing suitable staff members when required in the future.

This could be achieved through the TR Homes offer.

Other uses for Shire owned homes

In March 2024, Officers were contacted by the Department of Communities enquiring if the Shire would consider leasing Shire houses to State Agencies to house teachers, Police Officers and other State Government employees. At the time the Shire had no available properties. In November 2024, as part of researching this paper, Officers contacted the Department to confirm that demand was still present.

The Department of Communities advised that agencies were currently seeking a 4 x 2 property but may be interested in a 3 x 2 property. The Department of Communities representative noted that agencies were less likely to pursue a one bathroom dwelling because agencies tended to cohabitate multiple workers in a dwelling but might still consider a one bathroom dwelling given the demands. A 2 x 1 dwelling would be less likely to attract interest from the Department of Communities for State Government employees.

The topic of housing also was raised by Gilmac in a recent meeting with Officers. Gilmac noted the scarcity in rental accommodation in the area and advised that they were seeking 4 x 2 accommodations.

Options

Officers note that there are several options available to Council at this time.

Option one is to explore the likely cost of a local builder constructing two timber frame houses on the chosen site rather than a Perth supplier providing modular houses. While the Shire have not gone to market on this option, it is highly likely that the cost would be higher than the modular house option. This would likely just add to the delay in progressing staff housing and is therefore not recommended.

Option two is to consider a 3 bedroom / 2 bath configuration. While the design from TR Homes has a larger area and provides an additional bathroom, as alluded to above officers are concerned that it may still restrict the number of staff which this housing would be suitable for. An additional design option has therefore been sought, which is a 3 bedroom / 2 bath home from TR Homes (The Bushland).

This design has a slightly larger area at 121m² (excluding the verandah and carport) and has an additional bedroom. The addition of another bedroom would greatly improve the flexibility of the homes, making them suitable for singles, couples and families with children. The estimated cost for two of these homes is \$950,000, which would include all TR Homes provisions listed above. It comes with a verandah around the property (in lieu of the alfresco area), and a provisional cost for carport has been included. The actual figure could be significantly higher given the market demand.

Officers have not requested a 3 x 2 quote at this time as Council's direction has been to explore smaller offerings.

Option three is to progress with the quote submitted by TR Homes for a 2 bedroom / 2 bath home design.

The funding required to progress with this option exceeds Council's budget and the amount in the Reserve established for that purpose. If Council wishes to proceed with the option of proceeding with the TR Homes quote it will need additional funding.

This can occur through either taking from another reserve or borrowing money. Of these two options, Officers believe that the most financially sound option is to use funds from the Sportsground Precinct Redevelopment Reserve.

Option four is to accept Evoke's offer on a 2 x 1 transportable home. In addition to being smaller, the Evoke offer does not include items such as a carport or rear verandah / alfresco area although it does have a 'porch'. If Council wanted to proceed with Evoke's offering, the costs would be approximately \$600,000 without the items in the TR Homes offering. This sum equates to \$545,000 (ex GST), which is slightly less than what will be available funding in the Staff Housing Reserve when the annual reserve transfer is carried out.

Any addons such as carport would quoted separately with the cost to be accommodated through a budget amendment.

A resolution to give effect to this option is as follows:

That Council:

1. In accordance with section 3.57 of the Local Government Act 1995, ACCEPTS the Tender received from Evoke Living Homes for the supply and construction of two, 2 x 1 homes to be located at Lot 19 (3) Omdurman Street.
2. AUTHORISES the Chief Executive Officer to execute a contract to give effect to Council's decision.
3. In accordance with section 6.8 of the Local Government Act 1995, AUTHORISES expenditure from its municipal fund for an additional purpose and NOTES that Council's decision binds Council contractually.
4. NOTES that the total estimated cost for the provisions of the two homes with fencing and landscaping is \$600,000 (inc GST).
5. ADOPTS the following budget amendments to the 2023/2024 adopted annual budget:

<u>Description</u>	<u>Amend Budget By (ex GST)</u>
Capital Expenditure - Purchase of land and buildings (\$545,000) (Budget Item B2508 – Transportable Homes – Omdurman Street)	
Transfer from Staff Housing Reserve	\$545,000
6. Requests the Chief Executive Officer to seek costings for installation of a carport for each house and submit a recommendation to the Council on the funding of the additions.

Option five is to call for tenders for the construction of a transportable 3 x 2 residence for the purpose of staff housing on Lot 19 (3) Omdurman Street. The investigation to date has focused only on firms on the WALGA panel. This option, while adding further delay, may attract other firms who are keen for the business. A competitive tender process may be seen as a more robust purchasing process. However, a down side is that TR Homes have advised that they will not submit a bid if the Shire selects this option.

Consideration of options

The consideration of which option to proceed with depends on Council's future housing strategy. The Strategy adopted by Council states that housing needs will be met by:

"Constructing or purchasing either a four by two executive style house or a three by two residence."

Council's September 2024 decision charted a new path seeking to explore smaller configuration residences. Following investigation of this option through the obtaining of quotes, Officers suggest that the Shire's Employee Value Proposition and ambition to attract a younger workforce would be better achieved through a larger residence.

In short, the 2 x 1 modular dwelling is considered by Officers to be too small to be an effective part of the Shire's Employee Value Proposition. Recognising the need to invest in additional housing stock through creation rather than acquisition, Officers recommend that Council consider the 2 x 2 option presented. The costs of such an option reflect the current market conditions.

This option is recommended on balance noting that the provision of this housing stock comes at significant investment but may not make a material impact on the Shire's capacity to attract and retain professionals as the modular homes may not be sufficient to accommodate families.

CONSULTATION/COMMUNICATION

Consultation has occurred with Modular WA, TR Homes, Evoke Living Homes and the Executive Manager Development and Regulatory Services, Shire of Narrogin.

STATUTORY/LEGAL IMPLICATIONS

Part 4 11(2)(f) of the Local Government (Functions and General) Regulations 1996 provides that tenders do not have to publicly invited according the requirements of that part if:

'the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier'

As the preferred home design is only available from TR Homes, Part 4 11(2)(f) would apply to the acquisition.

Section 6.11(2) of the Local Government Act 1995 states that *'Subject to subsection (3), before a local government —*

- (a) changes* the purpose of a reserve account; or*
 - (b) uses* the money in a reserve account for another purpose,*
- it must give one month's local public notice of the proposed change of purpose or proposed use.'*

Section 6.20(2) of the Local Government Act 1995 states that *'Where, in any financial year, a local government proposes to exercise a power under subsection (1) (power to borrow) and details of that proposal have not been included in the annual budget for that financial year —*

- (a) *unless the proposal is of a prescribed kind, the local government must give one month's local public notice of the proposal; and*
- (b) *the resolution to exercise that power is to be by absolute majority.'*

The proposal is not of a kind prescribed in the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The likely total cost of for a 2 bedroom / 2 bath home design is estimated at \$860,000 (inc GST) or approximately \$780,000 (ex GST) as outlined in the 'Investigations into Modular Dwellings' section of this report.

The Staff Housing Reserve is forecast to have \$563,596 at the conclusion of the 2024/2025 financial year. As the reserve would be extinguished by the acquisition of the modular dwellings, officers have considered two funding options for the shortfall of up to approximately \$220,000.

Borrowing from the WA Treasury Corporation (WATC) could be used. As an example, a quote has been sought from WATC for a \$250,000 loan over ten years. On the current interest rate of 4.97%, annual payments of approximately \$30,848 would be required. Total interest payments over the ten years is approximately \$73,905.

The other (preferred) option is to use funds in the Sportsground Precinct Redevelopment Reserve. That reserve is forecast to have \$531,237 at the conclusion of the 2024/2025 financial year. That amount covers the shortfall required in this report, also noting that this reserve fund may also be required to contribute approximately \$100,000 to a shortfall in the new Hockey / Cricket clubrooms project. This reserve has been selected as it has more than sufficient funds and the Council currently has no specific plans for those funds.

STRATEGIC IMPLICATIONS

Council adopted a Strategic Staff Housing Plan in 2023.

VOTING REQUIREMENTS

Absolute Majority

8.1.7 ACCEPTANCE OF ANNUAL REPORT FOR 2023/24 AND SETTING OF THE DATE FOR ANNUAL GENERAL MEETING OF ELECTORS

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.RE.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 – Shire of Wagin Annual Report for 2023/24 (under separate cover)

OFFICER RECOMMENDATION

That Council:

- 1. ACCEPTS the Annual Report for the financial year ended 30 June 2024 as attached.**
- 2. In accordance with section 5.27 of the Local Government Act 1995, RESOLVES to hold the Annual General Meeting of Electors at 6:00PM on Tuesday, 17 December 2024.**

BRIEF SUMMARY:

This report presents the Shire of Wagin 2023/24 Annual Report for Council's acceptance in accordance with s. 5.54 (1) of the Local Government Act 1995 ('the Act'). This incorporates the Annual Financial Report, which will be presented to the Audit Committee at its meeting to be held on 26 November 2024.

In compliance with section 5.27 (1) and (2) of the Act, which requires a general meeting of the electors of the district to be held not more than 56 days after acceptance of the annual report, Council is asked to endorse Tuesday, 17 December 2024 for this meeting. This will enable the Annual General Meeting of Electors to be held prior to the last Ordinary Council Meeting of 2024. In accordance with section 5.33 of the Act, any decisions made at the electors' meeting will be considered at the next practicable Ordinary Council Meeting which is expected to be held in February 2025.

BACKGROUND/COMMENT

The Annual Report notes the following activities during the year:

Key services being the Shire's Library and Homecare moved to new homes in the Old Court House and Town Hall respectively.

The Shire experienced considerable movement in staffing with a new Chief Executive Officer, Deputy Chief Executive Officer and Manager Finance.

The capital roadworks program delivered more than \$1.4m of works in the financial year. Like all country local governments, this investment is not possible without the support of the Commonwealth and State Government road grant programs. New footpaths totalling \$174k were also built. The Council spent \$206k on buildings and \$707k on purchases of plant, furniture and equipment, the main heavy plant item being a new multi tyre roller.

The lack of housing and staff housing in particular has become an issue of strategic importance in recent years. As a result, reports were prepared on the current and future housing needs for the Shire of Wagin. Among other things, the Council is investigating provision of transportable homes for the purposes of long-term accommodation for Shire employees. Council also endorsed a proposal to renovate the accommodation quarters at the NAB Building for short term employee, contractor and guest short term accommodation.

In February 2024, the Shire agreed to acquire Puntapin Dam from the Water Corporation following almost a decade of discussions. This acquisition will eventually assist the Shire moving forward securing water supply for parks, gardens and sporting facilities. Water management remains a key challenge for the Shire and the capture, storage and movement of water is a current and future focus.

CONSULTATION/COMMUNICATION

Chief Executive Officer; administration staff; staff of AMD Chartered Accountants; the Office of the Auditor General.

STATUTORY/LEGAL IMPLICATIONS

Section 5.54 of the Local Government Act 1995 states:

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year. * Absolute majority required.*
- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

The Shire of Wagin prepares an Annual Report each year to meet obligations under Part 5 of the Local Government Act 1995. Section 5.53 (1) requires the local government to prepare an annual report. Section 5.53 (2) details the components of the report, as follows:

- '(a) a report from the President;*
- (b) a report from the CEO;*
- [(c), (d) deleted];*

- (e) *an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and*
- (f) *the financial report for the year; and*
- (g) *such information as may be prescribed in relation to employees; and*
- (h) *the auditor's report prepared under 7.9 (1) or 7.12AD(1) for the financial year; and*
- (ha) *a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and*
- (hb) *details of entries made under section 5.121 during the financial year in the register of complaints, including-*
 - (i) *the number of complaints recorded in the register of complaints; and*
 - (ii) *how the recorded complaints were dealt with; and*
 - (iii) *any other details that the regulations may require; and*
- (i) *other information as may be prescribed.'*

This report is to be presented to electors of the district 'once every financial year' (section 5.27 (1) of the Act). This is to occur within 56 days of acceptance (s. 5.27 (2) refers) and the recommended date meets that obligation.

POLICY IMPLICATIONS

Many policies have relevance to the preparation of the reports which comprise the annual report or inform its content: key examples being A.18 Asset Management and all F. (Financial) policies including those that address risk management.

FINANCIAL IMPLICATIONS

There is no identified financial implication to this item.

STRATEGIC IMPLICATIONS

All Key Result Areas of the Strategic Community Plan are relevant.

VOTING REQUIREMENTS

Absolute majority.

8.1.8 CONSIDERATION OF SUBMISSIONS RECEIVED IN RELATION TO PROPOSED DISPOSAL OF LOT 218, 2 VICTOR ST WAGIN

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.AQ.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council

- 1) Having advertised its intention and having received no submissions on the matter, **AGREES TO DISPOSE** of Lot 218, 2 Victor St Wagin to Mr Mark Banks for the amount of \$15,000
- 2) **AUTHORISES** the Shire President and Chief Executive Officer to execute documents including via the common seal to give effect to Council's decision.

BRIEF SUMMARY

Having advertised the potential disposal of Lot 218 and having received no submissions on the matter, Council is presented with the option of formally agreeing to dispose of Lot 218, 2 Victor Street Wagin to Mr Mark Banks for the amount of \$15,000

BACKGROUND/COMMENT

Following Council's resolution at the October 2024 Ordinary Council Meeting, Officers advertised the proposed disposal of Lot 218 in accordance with the provisions of section 3.58 of the *Local Government Act 1995*.

While the Shire's social post generated a handful of questions about the location of the land and the process for disposal (which were answered by commenters), no formal submissions were received.



Having received no submissions on the matter, Council may elect to dispose of Lot 218 to Mr Mark Banks for the price in the public notice of \$15,000.

Officers have confirmed with Mr Banks that he wishes to proceed.

CONSULTATION/COMMUNICATION

As detailed.

STATUTORY/LEGAL IMPLICATIONS

The process to date has been in strict accordance with the *Local Government Act 1995*.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Based on the most recent transfer the net income from the sale would be approximately \$12,000.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

8.1.9 PUMP TRACK – CONSIDERATION OF BUDGET AMENDMENT TO ENABLE PARTIAL FUNDING OF CONCEPT PLAN

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.DE.5
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council

1. **AGREES** to partially fund the Wagin Action Group on a 50/50 basis to the amount of \$9,268 (inc GST) for the preparation of a pump track concept
2. **ADOPTS** the following budget amendment to the 2024/2025 adopted annual budget to give effect to Council's decision:
 - A. Increase GL number E113045 (Other Recreation & Sport - Other Expenses GEN) by \$3,425 (from \$6,000 to \$9,425).
 - B. Decrease GL number E147055 (Consultants / Contractors GEN) by \$3,425 (from \$46,000 to \$42,575).

BRIEF SUMMARY

This paper proposes a budget amendment to enable Council to partially fund the preparation of a pump track concept to the value of \$18,535 (inc GST) on a 50/50 basis with Wagin Action Group where the Shire's contribution would be \$9,268.

BACKGROUND/COMMENT

The Shire's Corporate Business Plan has an action in 2024-25 to investigate a concept plan for a pump track. The idea for a pump track has been discussed several times at Council and was featured as a priority in the 2023 Wagin Community Development Action Plan produced by Rural Aid and the Bank of Ideas.

Wagin Action Group has been a key supporter of the idea and in September, Officers met with Wagin Action Group to discuss how best to progress to a concept and business case.

Officers have also met with Common Ground a leading designer of pump track facilities. Common Ground have prepared a quote of \$18,535 (inc GST) to design a pump track and skills trail.

Wagin Action Group have agreed to fund the design on a 50/50 basis with the Shire. The investigation of a pump track is an action in the Corporate Business Plan, and

as part of the 2024/25 budget process \$5,000 was included in Budget Item E113045 (Other Recreation & Sport - Other Expenses GEN) for a concept plan. The total budget for this line item is \$6,000, however the additional \$1,000 is required for other expenses.

Officers are proposing that Council authorise a budget amendment to transfer the shortfall of \$3,425 from Budget Item E147055 (Consultants / Contractors GEN) to E113045 to cover the total contribution from that account. Budget Item E147055 will have sufficient funds after this transfer.

If Council agree to the budget amendment it is proposed that Wagin Action Group procure Common Ground and work directly with the company on the design. This will ensure that Wagin Action Group's design ideas are incorporated into the concept. Wagin Action Group has expressed interest in using volunteer labour to construct portions of the pump track and their full participation in the design is considered by Officers to be critical to achieving a good result.

The preparation of a concept plan does not commit Council to constructing the pump track but does represent an important step to the facility's construction. Wagin Action Group have been clear that they believe that the facility should be constructed at the rear of the wetlands park. The concept plan would set out the exact position within the wetlands park.

Following preparation of the concept design, Officers and the Wagin Action Group would collaborate and present options to fund and construct the pump track to Council.

CONSULTATION/COMMUNICATION

Officers have had discussions with Wagin Action Group.

STATUTORY/LEGAL IMPLICATIONS

A budget variation requires an Absolute Majority of Council.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Officer's recommendation proposes a small reduction in consultancy funds.

STRATEGIC IMPLICATIONS

Community services and social environment.

VOTING REQUIREMENTS

Absolute Majority

8.1.10 REPORT ON FOOD TRUCKS INITIATIVE TRIAL

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	26 March 2024
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ED.IN.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council NOTES the Officer's report related to the Food Trucks Initiative Trial

BRIEF SUMMARY

At the March Ordinary Council Meeting, Council agreed to run a six month trial whereby food trucks would be encouraged to operate in Wagin. As part of the trial the fees associated with operating the food truck would be waived.

With the six-month period concluded, Officers have prepared the following summary.

BACKGROUND/COMMENT

Three food trucks participated in the trial:

- Canarian Cuisine - 22 and 23 April 2024
- Food Club – 27 May 2024
- Running Roasts – 14 June 2024

The community reception to food trucks was generally positive. The Shire received mostly positive feedback and limited negative feedback which related to perceived impact on local food retailers.

The feedback from the food trucks was mixed. While the Shire's efforts in encouraging and promoting the food trucks was welcomed, some of the operators did not view it as a commercial success. Of the offerings Canarian Cuisine appeared to be the most successful event which might be attributable to the novelty of being the first truck, the uniqueness of the food, that the truck operated over two days which enabled word of mouth to spread and the coinciding of food truck with the screenings at the nearby cinema.

Some food trucks that were planned to attend also fell through at the last moment.

Food trucks required more encouragement than anticipated to attend. Behind the scenes more organisation and cajoling was needed than expected.

Into the future, if the program was to continue attracting food trucks would require additional effort in scheduling and organising by scheduling food trucks around the nearby agricultural shows and other events when they are in the area. This approach may be possible but would require an internal reprioritisation of effort within the Shire.

To maximise appeal and commercial opportunities for the foodtrucks coinciding attendance with movie screenings and other events could also occur. Weather, while uncontrollable, appeared to be a major factor in attraction and success.

Overall, Officers believe that while the volume of food trucks was not great the three occasions were worthwhile in increasing street activation. At the same Officers note that the effort in organising the trucks did not translate into repeat visits by food trucks. More effort in scheduling may encourage additional visits if trucks are in the area.

CONSULTATION/COMMUNICATION

While no specific consultation was conducted, Officers discussed the matter routinely with the community as the presence of the trucks was viewed as novel and a positive.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Council's policy H27 Mobile and Itinerant Vendors and Commercial Activities in Public Places.

FINANCIAL IMPLICATIONS

The waiving of associated fees approved by Council was less than \$150. There was an opportunity cost associated with Officer effort.

STRATEGIC IMPLICATIONS

Economic development.

VOTING REQUIREMENTS

Simple Majority

8.1.11 CONSIDERATION OF REQUEST TO RESEAL BODDINGTON STREET

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.MT.4
STRATEGIC DOCUMENT REFERENCE:	Nil.
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council:

1. **ENDORSES** the proposal to reseal a portion of Boddington Street.
2. **ADOPTS** the following budget amendment to the 2023/2024 adopted annual budget, noting that this project will be funded from the Actual Balance Carried Forward surplus which has a balance of \$28,894:

Description	Amend Budget By (ex GST)
Capital Expenditure - Purchase of Infrastructure (Budget Item CP394 'Boddington Street (SLK 0.00-0.07) - Reconstruct and Seal')	(\$21,510)

BRIEF SUMMARY

The Shire has received a request to reseal a portion of Boddington St.

BACKGROUND/COMMENT

The Shire has received a request to reseal a portion of Boddington St. The request has originated from Wagin Agri Services which uses the road to access their business.





Officers have inspected the site and note that the road has deteriorated significantly.

In the case Officers support the resealing / sealing of Boddington St. The rationale for this is that without attention the condition of the sealed road will deteriorate further potentially to the point whereby the road will become unsafe.

Officers have prepared a cost estimate of \$21,510. The works can be conducted during the summer period where Shire works teams moves into town to complete jobs and avoid the busy harvest roads.

If Council resolved to proceed, it is recommended that a new capital line item is created in the budget (Job CP394 - '2024/25 - Boddington Street (SLK 0.00-0.07) - Reconstruct and Seal') and that the funding is allocated from the Actual Balance Carried Forward surplus which has a balance of \$28,894.

CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The works can be accommodated through a budget adjustment.

STRATEGIC IMPLICATIONS

Buildings and infrastructure.

VOTING REQUIREMENTS

Absolute Majority

8.1.12 WORK HEALTH AND SAFETY POLICY

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PE.OH.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Draft A7 Workplace Health and Safety Policy

OFFICER RECOMMENDATION

That Council ADOPTS Council Policy A7 Workplace Health and Safety as presented in Attachment 1

BRIEF SUMMARY

As part of the Shire's efforts to embed a safety culture a new Work Health and Safety Policy has been prepared for Council's consideration.

BACKGROUND/COMMENT

At the June 2024 Ordinary Council Meeting, Council noted a Workplace Health and Safety Action Plan following a review conducted by LGIS. Officers have been working through the Action Plan, the primary initiative being the establishment of an internal Workplace Health and Safety Group. The Group has met on 18 July, 5 September, and 14 November 2024.

One of the actions identified in the review was an updated Workplace Health and Safety Policy.

A Workplace Health and Safety policy should represent an overall commitment to safety. Following a scan of policies within the sector, Officers contend that the City of Stirling's policy represents a suitable policy to emulate. The City of Stirling's policy explains the Shire's commitment by providing a series of general principles which are in line with the new Workplace Health and Safety legislation.

The new policy is supported by the Shire's Workplace Health and Safety Group.

CONSULTATION/COMMUNICATION

Internal consultation has been conducted with the Shire's Workplace Health and Safety Group who supports the policy.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

The draft policy would replace the existing policy which was prepared under the former legislative framework.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Council leadership.

VOTING REQUIREMENTS

Simple Majority

A7 WORKPLACE HEALTH AND SAFETY

POLICY NUMBER	A.7
POLICY TYPE	Administration
DATE ADOPTED	20 November 2018
DELEGATION APPLICABLE	Nil

OBJECTIVE

The Shire is committed to providing a safe working environment for all Shire workers, contractors, and others. The Shire recognises that to achieve these goals we need the positive involvement and commitment of all levels of management and Council including the active participation and support of our workers, contractors and others. We strive for safety excellence in the local government environment in which we work.

To achieve this, the Shire will:

- Commit to actively minimising work related injuries to Shire workers and harm to others while promoting and maintaining the highest degree of physical, mental and social wellness in all occupations;
- Provide demonstrated safety leadership to drive continuous improvement through the setting and meeting of measurable health and safety objectives and targets as outlined by the Chief Executive Officer and Management Team;
- Provide and maintain a working environment, plant and systems of work, so far as is practicable, such that workers are not exposed to hazards;
- Encourage our workers and Contractors to identify, report, assess and control health and safety risks and continuously improve Workplace Health and Safety (WHS);
- Ensure that all workers are provided with information, instruction, training and supervision appropriate to the scope of work required;
- Recognise and celebrate those who contribute to excellence in WHS performance;
- Consult and collaborate with our key stakeholders by encouraging and supporting our people to innovate and promote positive health and safety outcomes;
- Be proactive in identifying workplace hazards, reviewing of incidents, identifying incident trends and managing workplace health and safety risks;
- Comply with all applicable laws, regulations, statutory obligations and other relevant requirements;
- Develop an exceptional health and safety culture where our people embrace ownership of health and safety for themselves and others;
- Adopt strategies that improve the safety of the working environment for all. • Provide a safer working environment that will better enable workers, contractors and others to achieve the Shire's strategies.

All workers are required to take reasonable care for their own health and safety, and that of any other person that may be affected by their work activities. Workers are required to comply with all instructions and directions established to provide a healthy and safe working environment.

GUIDELINES

- *Work Health and Safety Act 2020 (WA)*
- *Work Health and Safety (General) Regulations 2022 (WA)*

HISTORY

- Amended [insert date of resolution]

RESPONSIBLE OFFICER

- Chief Executive Officer

DRAFT

8.1.13 ORDINARY COUNCIL MEETING DATES IN 2024

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.CM.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

REQUESTS the Chief Executive Officer give local public notice in accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* for the Shire's Ordinary Council Meetings to be held in the Council Chambers at 2 Arthur Rd at 7:00pm at the following dates:

- Tuesday, 25 February 2025
- Tuesday, 25 March 2025
- Tuesday, 22 April 2025
- Tuesday, 27 May 2025
- Tuesday, 24 June 2025
- Tuesday, 22 July 2025
- Tuesday, 26 August 2025
- Tuesday, 23 September 2025
- Tuesday, 28 October 2025
- Tuesday, 25 November 2025
- Tuesday, 16 December 2025

BRIEF SUMMARY

This report proposes that Council set the dates for Ordinary Council meetings in 2025.

BACKGROUND/COMMENT

Regulation 12 of the *Local Government (Administration) Regulations 1996* requires that Council set the dates, time and place of its ordinary meetings in advance of the following year.

By convention meetings at the Shire are held on the fourth Tuesday of every month except January where no meeting is held and December where the meeting is moved to the third week. Meetings are held in the Council Chambers at 2 Arthur Rd at 7:00pm.

Officers propose the following dates for meetings in 2025:

- Tuesday, 25 February 2025
- Tuesday, 25 March 2025
- Tuesday, 22 April 2025
- Tuesday, 27 May 2025
- Tuesday, 24 June 2025
- Tuesday, 22 July 2025
- Tuesday, 26 August 2025
- Tuesday, 23 September 2025
- Tuesday, 28 October 2025
- Tuesday, 25 November 2025
- Tuesday, 16 December 2025

2025 is an election year, with the date of the election being Saturday, 18 October 2024. It is proposed that ordinary meeting date being ten days later is retained as this will ensure that the election result is declared prior to the publication of the agenda for that meeting.

Following declaration of the result, elected members can be sworn in in accordance with Schedule 2.3 of the *Local Government Act 1995* either prior to the Ordinary Council Meeting or at the Ordinary Council Meeting with the election of President and Deputy President to occur either at the Ordinary Council Meeting or a Special Council Meeting called for that purpose in the week following the election.

In respect to the Committee Meetings, given that the meetings of the Audit Committee and CEO Review Committee are held on an as needs basis, it is recommended that the dates of these committees are set at a later date. Under clause 2.1 of the Shire's Standing Orders a Committee Meeting can be called by the Presiding Member of the Committee, one-third of Committee Members, or by Council or Committee.

CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

The Officer's recommendation is in accordance with the legislation.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Council leadership.

VOTING REQUIREMENTS

Simple Majority

8.1.14 CONSIDERATION OF PURCHASE OF USED BOMAG ROLLER

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PL.AC.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council:

1. **ENDORSES** the proposal to purchase a 2017 Bomag Roller.
2. **ADOPTS** the following budget amendment to the 2024/2025 adopted annual budget, noting that this project will be funded from savings achieved on the recent changeover of the Shire's loader:

Description	Amend Budget By (ex GST)
Capital Expenditure – Purchase of Plant:	
- Budget Item PE2507 - 'Purchase of 2017 Bomag Roller'	(\$32,000)
- Budget Item PE2501 - 'Purchase of New Loader (P11)'	\$27,030
Proceeds on Disposal of Assets	\$22,200
Realisation on Disposal of Assets	(\$22,000)
Transfer from Plant Reserve	(\$17,230)

BRIEF SUMMARY

Council is requested to consider authorising Officers to purchase a Bomag roller.

BACKGROUND/COMMENT

Officers have identified the opportunity to purchase a used Bomag Roller.

The roller in question is a 2017 model with 569 hours of use. Officers are advised that the roller was previously owned by a metropolitan local government. The roller has a Kubota motor.

Officers have negotiated a price of \$32,000 (Ex GST) including transportation from Perth and the next service after 250 hours of operation.

Officers have inspected the roller and have assessed it as being in good quality.

The roller would fill a gap in the Shire's equipment range and would be used principally for footpath, cross-overs and minor road repairs. The existing rollers are

not suitable for this type of work as they are too large and currently the Shires employs a plate compactor which while effective is not as efficient as the roller.

The proposition has been presented to Council for two reasons:

1. The expenditure is not contemplated in the adopted budget which would require amendment to proceed;
2. The procurement is opportune rather than scheduled and does not easily fit within the Council's purchasing policy for Officer's to follow as Officers did not seek quotes.



CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

The purchase would require a budget amendment as the expenditure / opportunity to procure was not contemplated at the time of the budget amendment.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The costs are proposed to be funded from the Plant Reserve, noting that a saving of \$49,230 has been achieved on the recent changeover of the Shire's loader. The changeover budget was \$220,000, whereas the actual was \$170,770 (Purchase price \$282,970 less trade of \$112,200). A budget amendment to achieve this outcome has been recommended, which includes a reduction in the transfer from the Plant Reserve to the Municipal Fund totalling \$17,230.

STRATEGIC IMPLICATIONS

Town and Natural Environment.

VOTING REQUIREMENTS

Absolute Majority

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council NOTES the Deputy Chief Executive Officer's report.

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

This month, I have been involved with:

- Annual Financial Report and Annual Report preparation.
- Answering end of year audit queries.
- Evaluating ICT tenders and preparing report.
- Assist with development of Workforce Plan.
- Toy Library lease renewal.
- Homecare gardener RFQ.
- Arranging CCTV server rebuild. The system is now back up and running and the operation is being remotely monitored.
- Preparation of answers to questions from Ernst & Young regarding the Homecare evaluation.
- Finalising report on RFQ for modular housing.
- Building maintenance co-ordination.

Note that I was on leave from 23 – 30 October 2024.

BUILDING OFFICER

Building Permits – October

PERMIT	OWNER	BUILDER	PROJECT ADDRESS	DESCRIPTION	VALUE	FEES
99960	Alexander Cromb	Trent Kippen	Lot 4 Great Southern Hwy	Replace existing garage	\$18,336	\$171.65
99961	Alexander Cromb	Alexander Cromb	Lot 4 Great Southern H'way	Demolition of old garage	\$1,000	\$110.00
99962	Kevin Green	Kevin Green	41 Khedive Street	2 car garage	\$16,688	\$171.65
99963	Kevin Green	Kevin Green	41 Khedive Street	2 car garage	\$12,258	\$171.65
99964	Richard Polden	Richard Polden	23 Lloyd Street	Water Tanks	\$10,000	\$171.65
99958	Richard Polden	Richard Polden	23 Lloyd Street	Sea Container Home (Previous uncompleted)	\$100,000	\$657.00
				TOTAL	\$158,282	\$1,453.60

COMMUNITY OFFICER

Social Media

Since the last Council meeting, the Shire Facebook page has posted 23 times, with found animals creating the majority of the input and often rating highly. The top five posts on the Shire page are:

Date	Topic	Post reach
Nov 5 th	Found Cat	3,808
Oct 18 th	Vintage farm equipment event	2,184
Oct 23 rd	Citizenship Ceremony	1,108
Oct 29 th	Power Outage	1,059
Nov 18 th	Traffic incident Notice	1,049

Wagin Library & Gallery Social Media

This page has posted five times since the last Council meeting with their top post being around the notice of the Seniors Card people coming to Wagin. The event was attended by a good number of local people, some with their cards checking information on what they are eligible for and some nearing the age of entitlement seeking details on how to apply and the benefits.

Wagin Swimming Pool Social Media

The pool social media page is gaining traction, as it does during the open season, with increasing community engagement and response.

Grant Funding

We have been successful in funding from Lotterywest for the Christmas Street Carnival, scheduled for December 13th, as well as funding from Auspire for Australia Day. The grants are \$9,170.00 and \$15,000 respectively.

We are awaiting response on an application to Lotterywest for Bart's 40th birthday and from the Department of Veterans Affairs for the RSL Memorial 100th anniversary. Both grants are for \$10,000.

Bushfire Update

The Chief Bushfire Control Officer has approved a harvest and movement of vehicle ban for the 24 hour period of Christmas, Boxing and New Year's days.

RANGER SERVICES

Summary of Ranger Activities

3/10/2024 The ranger was asked to do a welfare check on a cat in Upland Street. The cat is very well looked after with no issues to report.

The ranger spotted a regular offending small female dog wandering in and around Stubbs Street. Ranger visited owner and the dog was surrendered.

9/10/2024 The ranger spotted a small dark brown dog wandering in and around Upland Street and followed it to its house where there is no registered dog at that address. No answer; left a calling card. To be followed up.

15/10/2024 The ranger investigated several reports of a large black and tan dog wandering in and around Etelowie Street without a collar. The ranger spoke to the owner about the dog escaping, who had rectified the gate issue making it impossible for a dog to escape. The dog is registered and chipped.

Several complaints were submitted to the Shire regarding a large female black Great Dane dog wandering in and around the main road of Tudhoe Street. Owner located and the ranger determined that the dog is young, friendly and a recent arrival to the area. Owner has 7 days to register the dog and improve fencing.

The ranger visited local postal worker about problem dogs in Stubbs Street. While some dogs have already been seized, others there may be replacement dogs arriving as they have in the past. This area requires continuous patrols.

The ranger visited a property in Etelowie Street to find out when she plans on relocating more stray cats that she admits to feeding. Ranger to monitor the situation.

The ranger called to do a welfare check on a cat in Upland Street where a dispute has arisen between the owner and a 'cat sitter' who has been looking after the cat for much longer than agreed.

Staff Call outs	
Dog Issues	4
Cat Issues	7

SWIMMING POOL

It has been a quiet start to the season with the weather not being on our side. Morning attendance is an average of 15-20 swimmers, midday day numbers around five with afternoons as the standout winning timeslot of between 5 and 100 patrons, depending on the weather; higher temperatures resulting in more people.

Previously we have participated in a Wallet Program – providing young people with a card which covers their access to the pool. The funding for this program is via Narrogin Holyoake. The cards contain a variety of points of contact for young people to ensure they always have the number or website to reach out for help if they need it. We are still awaiting confirmation of this funding for the 2024/25 season. Records are kept at the pool of the number of entries with Holyoake paying monthly for the fees for entry.

CARAVAN PARK

The caravan park patronage is still increasing with 365 bookings in October, peaking mid month.

WAGIN LIBRARY AND GALLERY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period.

Library Update:

- Story Time held every Wednesday morning and Friday afternoon.
- Since December 2023 we have 53 new patrons joining the Wagin Library & Gallery, this is continuing to increase every month.

Library Events:

- Wagin Library & Gallery Book Club was held on Saturday 12 October.
- The next Book Club will be held on Saturday 9 November.
- Story Time is held every Wednesday and Friday.
- Children's Book Club is held every Tuesday.
- Scribbler's Festival Golden Feather Hunt from 26 August- 25 October.
- Board Game Morning, held every fortnight starting 12 October 10am-12pm.

Library Regular Activities:

- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics:

	October 2024	September 2024
Patron Visits	236	224
Phone Transactions	19	6
Inter Library Loans	2	2
Community Connections	56	48
Information search request	0	0

HEMOCARE

Manager Report

CHSP Funding meeting – 21st October 2024

This report is to be read in reference to the Wagin Homecare (WHC) monthly report to Council August 2024 - noting the advice from CHSP funding manager of potential reduction to CHSP funding due to service targets not being met. WHC had been notified by the funding Manager Nhung Ngo, that the Shire (SOW) would be under a management plan that included monthly meetings to assist us to work on the service types where low figures were reported. I note that did not eventuate and as such WHC called a meeting with the funding manager to seek more information.

On 21 October 2024, Wagin Homecare attended an online meeting with CHSP Funding Manager, Nhung Ngo and Assistant Director for CHSP funding management, Trudy Staynor, SOW CEO and DCEO, WHC manager and Administration Officer. The purpose from SOW perspective was to gain more understanding of the funding arrangement, the future of the funding agreement and the impact of the aged care reforms on CHSP funding in the near future.

The questions WHC formed for the meeting were to gain more clarity around the reported activity and included;

- The difference between the 2022/23 numbers versus the 2023/24.
- The comparison between the numbers we generate within our database (Sandwai) and the uploaded data set.
 - How can we analyse the data uploaded to ensure it is correct and consistent with our actual activity, before submitting?
 - Can we download a copy of our uploaded data that is in a readable format and not an encrypted version?
- How we can work toward achieving the numbers required (80% average) with the current workforce?
- What of our operating costs can be apportioned to the grant?
- If we don't achieve a full acquittal of the funding, do we pay back?

Responses and Potential Solutions

SOW is required to report monthly CHSP activity into the Department of Social Services (DSS) via a portal (DEX) Declaration of Expenditure. We learned that we can upload figures from the moment the month has been opened and we can continue to add until the department closes that month. This could give us more time to understand our shortfalls and still have time to make sure that our reporting is correct and reflects our actuals and we could make amendments.

- There is a mechanism for downloading the reported activity from DEX that is in a legible format.
- Where our activity is low in a service type, we can utilise up to 50% of another service type funding if this does not cause disadvantage to participants.
- The most instant and basic solution to the full acquitting of the grant is to ensure that the unit price SOW charge the government, covers the cost of delivery.
- We learned that we can apportion the percentage of CHSP operating costs to the grant (funding) therefore the unit price is more reflective of the cost to deliver.
- Costs we were unaware we could apportion included a percentage of workforce training and administration of CHSP.
- Client contributions should also be considered to cover costs.

Another point to clarify was, amongst the reform changes, will providers continue to be paid the full grant remittance versus retrospective remittance for services rendered and will that begin in 2025?

The advice we have received back from the funding manager was;

“At this stage, it is unclear how the payments will be made for 2025. However, in 2027, there has been an indication that providers will be paid according to what they deliver, known as fee for service”.

It should be noted that over the past three years, there have been meetings with the funding managers and the information issued has assisted our actions which included accepting the agreement without variation for 2023/2024. The reasoning was the imminent change to the SOW executive and the limitations of their knowledge to make a considered change to the grant agreement.

It is clear from this situation specifically, that more financial scrutiny of the activity and funding of Wagin Homecare is required. As such, a financial evaluation of the entity has begun with the help of Ernst and Young. They have been information gathering and will return a report with their findings for SOW and Councillors to consider.

Financial Oversight

Wagin Homecare is a business activity carried out by the SOW; the Shire is the Provider. This activity requires the same financial oversight as any other SOW activity and could mean the finance department gaining more understanding in this specialist area to analyse activity and ensure correct reporting to make the most of the government funding. This includes support for the Administration Officer with regards to submissions.

Aged Care is complex and getting more so in terms of compliance, especially with regards to workforce and Provider Code of Conduct and how that affects service delivery, including the complex area of clinical care. Understanding and executing grants is yet another area that requires analytical expertise for both CHSP and Home Care Packages (HCP).

It would be beneficial for SOW to understand their role and responsibility as Provider regardless of manager or staffing to ensure good financial governance practices and for the benefit of strategic planning, informed decision making for councillors and to ensure continuity of services should any of the key employees change.

An update and the outcome of the Ernst and Young evaluation will be included in future council reports.

Financial Report for October 2024

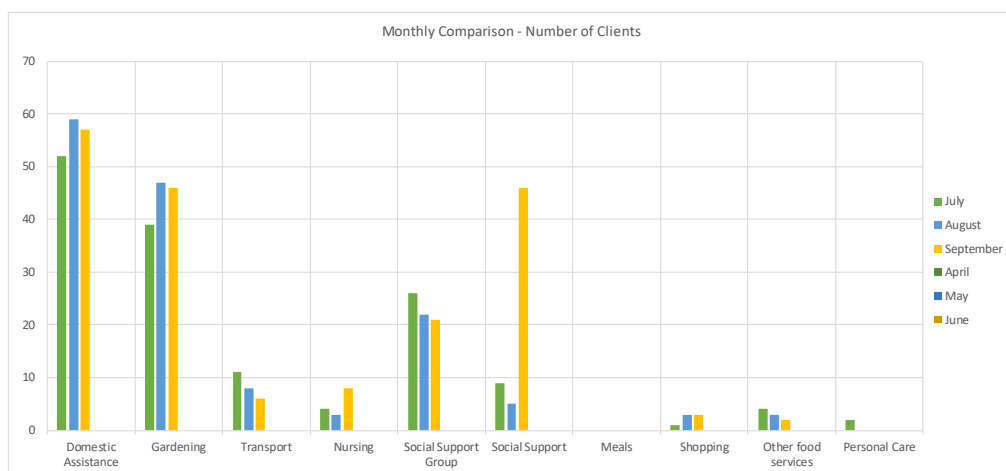
A total of 94 CHSP and 6 HCP clients received seven or more services in October; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 658 CHSP service deliveries in September and 174 services for HCP packages.

Commonwealth Home Support Package (CHSP)

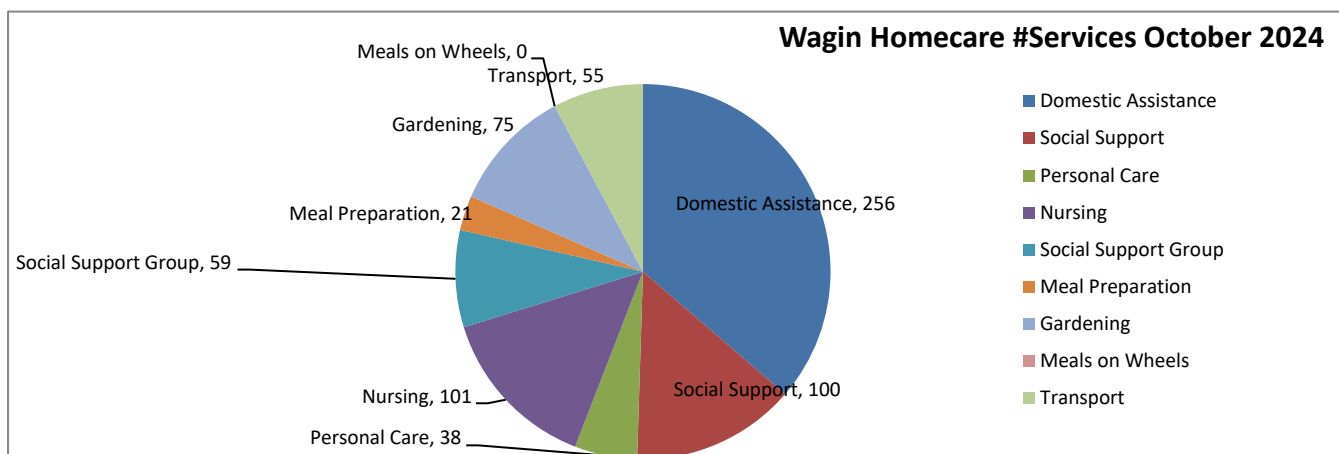
Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	272	222	-50
Social Support Group	(Hours)	138	140	2
Social Support Individual	(Hours)	98	83	-15
Home Maintenance & Gardening	(Hours)	68	106	38
Transport	(#Trips)	37	64	27
Meals - Community and Home Support	(#Meals)	0	225	225
Nursing	(Hours)	11	16	5
Personal Care	(Hours)	12	33	21
Other food services	(Hours)	22	27	5
Respite Care	(Hours)	0	1	1

Home Care Packages (HCP)

Types of services provided	Format	Provided
Domestic Assistance	(Hours)	41
Social Support Group	(Hours)	19
Social Support Individual	(Hours)	21
Home Maintenance & Gardening	(Hours)	16
Transport	(#Trips)	18
Meals - Community and Home Support	(#Meals)	0
Nursing	(Hours)	24
Personal Care	(Hours)	28
Other food services	(Hours)	7
Respite Care	(Hours)	0



NUMBER	DATA
1	Domestic Assistance
2	Gardening
3	Transport
4	Nursing
5	Social Support Group
6	Social Support Individual
7	Meals on Wheels
8	Shopping
9	Meal Preperation
10	Personal Care



Budget and actual figures have been provided. YTD operating income of \$217,222 is higher than the budget figure of \$183,255. YTD operating expenditure is \$261,736, which is marginally lower than the YTD budget figure of \$263,947. Capital expenditure of \$89,820 reflects the purchase of three new Haval sedans.

Shire Of Wagin									
SCHEDULE 08 - EDUCATION & WELFARE									
Financial Statement for Period Ended									
31 October 2024									
HOME CARE PROGRAM			Revised Budget		YTD Budget		YTD Actual		YTD
GL #	OB #		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Variance
			\$	\$	\$	\$	\$	\$	%
OPERATING EXPENDITURE									
E082010		Homecare Salaries		448,526		155,255		1,656	153,599 99%
	CHSP	Homecare Salaries - Chsp		0		0		42,169	(42,169) 0%
	HCP	Homecare Salaries - Hcp		0		0		28,206	(28,206) 0%
	NDIS	Homecare Salaries - Ndis		0		0		5,996	(5,996) 0%
	HCSO	Homecare Salaries - Other		0		0		80,272	(80,272) 0%
E082013		Homecare Leave/Wages Liability GEN		0		0		0	0 0%
E082015		Maintenance & Gardening		68,389		23,670		29,797	(6,127) (26%)
E082020		Nursing Salaries		0		0		0	0 0%
E082025		Care Workers Salaries		0		0		0	0 0%
E082030		Superannuation		52,016		18,004		18,790	(786) (4%)
E082035		Other Expenses		7,000		2,324		700	1,624 70%
E082040		Travelling - Mileage		25,000		8,332		5,093	3,239 39%
E082045		Staff Training		5,500		1,832		2,395	(563) (31%)
E082050		Staff Training Salaries		31,932		10,644		299	10,345 97%
E082055		Subscriptions		2,000		664		1,878	(1,214) (183%)
E082060		Postage & Freight		1,000		324		475	(151) (47%)
E082063		Telephone Expenses		1,000		332		578	(246) (74%)
E082065		Printing & Stationery		3,000		1,000		95	905 90%
E082070		Insurance		8,447		8,446		9,787	(1,341) (16%)
E082075		Building Maintenance		10,739		3,576		4,442	(866) (24%)
E082080		Plant & Equipment Mlce		20,000		6,600		9,904	(3,304) (50%)
E082083		Computer Equipment and Support		7,000		2,328		0	2,328 100%
E082085		Consumable Supplies		1,000		328		1,794	(1,466) (447%)
E082090		Homecare Equipment and Catering Supplies		3,000		1,000		134	866 87%
E082095		HCP Expenses		20,000		6,664		4,649	2,015 30%
E082100		Administration Allocated		18,224		6,072		6,075	(3) (0%)
E082110		Meals on Wheels Expenditure		0		0		0	0 0%
E082120		Loss on Sale of Asset		0		0		0	0 0%
E082130		Homecare Retention Bonus Expenditure		0		0		0	0 0%
E082190		Depreciation - Homecare		19,660		6,552		6,553	(1) (0%)
OPERATING REVENUE									
I082010		CHSP Grant	421,034		84,207		105,419		21,212 25%
I082015		Meals on Wheels	0		0		0		0 0%
I082020		CHSP Fee for Service	55,982		18,660		18,931		271 1%
I082025		Donations	0		0		455		455 0%
I082030		Government Pay Reimbursement	0		0		0		0 0%
I082031		Homecare - Other Income	0		0		0		0 0%
I082035		Profit On Sale of Asset	10,589		3,528		0		(3,528) (100%)
I082040		HCP Client Daily Fee	28,628		9,540		11,748		2,208 23%
I082045		HCP Government Funds	160,659		52,132		61,511		9,379 18%
I082050		NDIS Contribution	45,575		15,188		19,159		3,971 26%
SUB-TOTAL			722,467	753,433	183,255	263,947	217,222	261,736	
Operating Surplus / (Deficit)				(30,966)		(80,692)		(44,514)	
CAPITAL EXPENDITURE									
E167790		Land and Buildings - Homecare						0	
	B2302	Relocation To Wagin Town Hall		0		0		23	(23) 0%
E167752		Purchase Plant & Equipment - Homecare Program						0	0.00 0.00%
	E2503	Purchase Of New Homecare Sedan (P80)		30,000		30,000		29,932	
	E2504	Purchase Of New Homecare Sedan (P27)		30,000		30,000		29,932	
	E2505	Purchase Of New Homecare Sedan - Darkan (P86)		30,000		30,000		29,932	
CAPITAL REVENUE									
I082005		Proceeds on Disposal of Assets	22,000.00		0.00		0		0.00 0.00%
I082006		Realisation on Disposal of Assets	(22,000.00)		0.00		0		0.00 0.00%
SUB-TOTAL			0	90,000	0	90,000	0	89,820	
TOTAL - HOMECARE PROGRAM			722,467	843,433	183,255	353,947	217,222	351,556	

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2024/25 approved budget.

VOTING REQUIREMENTS

Simple Majority.

8.2.2 REVIEW OF COUNCIL POLICY F15 PURCHASING AND TENDER GUIDE

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.PO.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 - Policy F.15 Purchasing and Tender Guide with Track Changes

OFFICER RECOMMENDATION

That Council ADOPTS Council Policy F.15 Purchasing and Tender Guide as contained in Attachment 1.

BRIEF SUMMARY

Regulation 11A of the *Local Government (Functions and General) Regulations 1996* requires that a local government adopt purchasing policy that governs procurement. The Shire last reviewed its policy in September 2020, again as part of blanket review the following October and most recently in July 2024.

The Shire's policy covers both purchases under \$250,000 and guidance for tenders which are currently valued at over \$250,000.

The need to review the policy now arises from a situation where the Shire makes purchases on behalf of Homecare client using Homecare Package Funds (HCP) allocated to the client.

BACKGROUND/COMMENT

Council's current 'Purchasing and Tender Guide' policy required by the *Local Government (Functions and General) Regulations 1996* is shown in Attachment 1.

The circumstances regarding the purchase of major items on behalf of Homecare clients warrants the addition of an exemption clause to this policy.

A recent example involved a client who was about to undergo surgery. The client's occupational therapist (OT) identified that installation of wheelchair ramps at the front of the client's house were essential. The client had sufficient accrued HCP funds for this project.

The OT has identified a builder that has the experience and availability to undertake the work. Normally, this may require up to three written quotations to be sought. In such cases, there may be a need to progress without undue delay.

The Homecare Team sought advice from the Aged & Community Care Providers Association about this and their advice is to reference the principles made under Section 96-1 of the Aged Care Act 1997.

Those Principles state in *Part 3, Division 2, Item 19 Rights of care recipients provided with home care* that the rights of a care recipient who is being provided with home care includes rights outlined in the Charter of Aged Care Rights. These rights include *‘have control over, and make decisions about, the personal aspects of my daily life, financial affairs and possessions.’*

HCP funds are allocated by the Commonwealth Government to individual clients. It is arguable that the Shire simply auspices the funds on behalf of the client.

Therefore, in the interests of timeliness and in order to give the client the final choice in regard to contractor selection in future similar situations, Officers are proposing amendment to the policy shown in Attachment 1.

CONSULTATION/COMMUNICATION

Aged & Community Care Providers Association

STATUTORY/LEGAL IMPLICATIONS

The proposed policy accords with the *Local Government (Functions and General) Regulations 1996* and the tender rules provided for in the legislation.

Aged Care Act 1997

POLICY IMPLICATIONS

This report recommends amendments to the purchasing policy.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council leadership.

VOTING REQUIREMENTS

Simple Majority

ATTACHMENT 1 - PURCHASING AND TENDER GUIDE

POLICY NUMBER	F.15
POLICY TYPE	FINANCE
DATE ADOPTED	22 JUNE 2010 (Council Resolution #1394)
REVIEW DATE	
DELEGATION APPLICABLE	NO

OBJECTIVE

This policy has been prepared in accordance with Regulation 11A of the *Local Government (Functions and General) Regulations 1996*.

Ethics and Integrity

Officers of the Shire of Wagin shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Shire of Wagin.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money by minimising risk to the Shire;
- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Wagin policies and code of conduct;
- purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Shire of Wagin by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

Value For Money

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Wagin. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.

- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.

Sustainable Procurement

Sustainable Procurement is defined as the procurement of goods and services that have less environmental and social impacts than competing products and services.

Shire of Wagin is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and/or processes that minimise environmental and negative social impacts. Sustainable considerations must be balanced against value for money outcomes in accordance with the Shire of Wagin's sustainability objectives.

Practically, sustainable procurement means the Shire of Wagin shall endeavour at all times to identify and procure products and services that:

- Demonstrate environmental best practice in energy efficiency / and or consumption which can be demonstrated through suitable rating systems and eco-labelling.
- Demonstrate environmental best practice in water efficiency.
- Are environmentally sound in manufacture, use, and disposal with a specific preference for products made using the minimum amount of raw materials from a sustainable resource, that are free of toxic or polluting materials and that consume minimal energy during the production stage;
- Products that can be refurbished, reused, recycled or reclaimed shall be given priority, and those that are designed for ease of recycling, re-manufacture or otherwise to minimise waste.
- For motor vehicles – select vehicles featuring the highest fuel efficiency available, based on vehicle type and within the designated price range;
- For new buildings and refurbishments – where available use renewable energy and technologies.

Local purchasing

The Shire recognises the importance of supporting local businesses. Local businesses shall be afforded the opportunity to quote for work and the benefit of using local businesses to the district may be considered within the suite of decision making aspects.

Quotation requirements

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy	Authorisation to select contractor
Up to \$3,000	Direct purchase from suppliers – no formal process Quotations not required for items of minor recurrent nature, such as groceries, stationary, hardware, mechanical, reticulation consumable's etc Employee must be satisfied that the price is competitive.	

Amount of Purchase	Policy	Authorisation to select contractor
\$3,000 - \$9,999	<p>Request at least two written quotations where possible.</p> <p>At least two written quotations are to be requested. A "Written Quotation Form" must be completed. Where two written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>In some cases Staff can also use the Request for Quotation form for procurement between \$3,000 and \$10,000 when warranted.</p> <p>If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.</p>	
\$10,000 - \$39,999	<p>Request at least three written quotations where possible</p> <p>For the procurement of goods or services where the value exceeds \$10,000 but is less an \$40,000, at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>If purchasing from a WALGA Preferred Supplier Arrangement or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.</p> <p>NOTES: The general principles relating to written quotations are;</p> <p>An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.</p> <p>The request for written quotation should include as a minimum:</p> <ul style="list-style-type: none"> • Written Specification • Supply timeframe • Conditions of responding • Validity period of offer • Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond. • Offer to all prospective suppliers at the same time any new information that is likely to change the requirements. 	

Amount of Purchase	Policy	Authorisation to select contractor
	<ul style="list-style-type: none"> Respondents should be advised in writing as soon as possible after the final determination is made and approved. 	
\$40,000 - \$99,999	<p>For the procurement of goods or services where the value exceeds \$40,000 but is less than \$99,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> a detailed written specification for the goods, services or works required; and <p>The procurement decision is to be evidenced using the Quotation Evaluation Report retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p> <p>This evaluation will be carried out by a panel consisting of 2 members. The panel will make a recommendation to the CEO for decision.</p>	
\$100,000 to \$249,999	<p>For the procurement of goods or services where the value exceeds \$100,000 but is less than \$249,999 at least three written quotations are to be requested. A "Written Quotation Form" must be completed. Where three written quotes are not received or not available or where multiple quotes is not practical, e.g. due to limited suppliers, it must be noted on the Written Quotation form and signed off by the Authorising officer.</p> <p>At this level of procurement, a Request for Quotation must be completed for each supplier or contractor to carry out their quotation.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> a detailed written specification for the goods, services or works required; and 	

Amount of Purchase	Policy	Authorisation to select contractor
	<ul style="list-style-type: none"> pre-determined selection criteria that assesses all best and sustainable value considerations. <p>The procurement decision is to be evidenced using the Evaluation Report template retained in accordance with the Shire's Record Keeping Plan.</p> <p>For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.</p> <p>This evaluation will be carried out by a panel consisting of 3 members. The panel will make a recommendation to the Chief Executive Officer and a report must be prepared for Council.</p> <p>Final acceptance of a quotation at this level of procurement must be made by Council resolution.</p>	
\$250,000 and above	Tender arrangements per section 3.57 of the Local Government Act 1995	

Exemptions to quotation requirements – Purchase value \$3,000 to less than \$100,000

From time to time there will be circumstances where it is not reasonably practicable to adhere to the requirements to request quotations as set out in this Policy. An example is where the Shire is satisfied and can evidence that there is only one source of supply for goods, services or works, having used genuine endeavours to determine that there is not a reasonable alternative source of supply.

In such circumstances, the CEO may waive the requirements to obtain quotations as set out in this Policy. The responsible Shire officer must document the waiver process in the manner required by the CEO.

An exemption will also apply to purchases made on behalf of Homecare clients where, in the interests of timeliness and in order to give the client the final choice on the allocation of their Homecare Package (HCP) funds, only one quotation will be required.

Purchase orders

All procurement must be initiated through the authorisation of a purchase order. Any Officer may raise a Purchase Order but only the following Officers can authorise a purchase order.

The authorising officer, before signing off on a purchase order, is to ensure written or email quotations are recorded and attached to the purchase order when applicable.

The Chief Executive Officer, Deputy CEO, Manager of Finance and Manager of Works may authorise Council Purchase Orders within the following limits:

- | | |
|----------------------|----------------|
| • CEO | Unlimited |
| • Deputy CEO | Up to \$39,999 |
| • Manager of Finance | Up to \$39,999 |
| • Manager of Works | Up to \$39,999 |

Note per Council's policy, the act of selecting the preferred supplier and the authorisation of the purchase order are different. While the Chief Executive Officer has authority to issue a purchase order of any value, the preferred supplier for contracts valued at \$100,000 or greater must be first selected by resolution of Council.

Tenders (s3.57 of the Local Government Act 1995)

Tender Criteria

The Shire of Wagin shall, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

The evaluation panel shall be established prior to the advertising of a tender and include a mix of skills and experience relevant to the nature of the purchase. The evaluation panel must include a minimum of 3 members and may include external parties but the majority of members must be Shire Officers.

Issuing Tender Documentation

Tenders will not be made available (counter, mail, internet, referral, or other means) without a robust process to ensure the recording of details of all parties who acquire the documentation.

This is essential as if clarifications, addendums or further communication is required prior to the close of tenders, all potential tenderers must have equal access to this information in order for the Shire of Wagin not to compromise its duty to be fair.

Tender Deadline

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

Opening of Tenders

No tenders are to be removed from the tender box, or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the CEO delegated nominee and at least one other Shire Officer. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information should be regarded as *commercial-in-confidence* to the Shire of Wagin. Members of the public are entitled to be present.

The Tenderer's Offer form, Price Schedule and other appropriate pages from each tender shall be date stamped and initialled by at least two Shire of Wagin Officers present at the opening of tenders.

No Tenders Received

Where the Shire of Wagin has invited tenders, however no compliant submissions have been received, direct purchases can be arranged approved by Council in accordance with legislation.

Tender Evaluation

Tenders that have not been rejected shall be assessed by the panel by means of a written evaluation against the pre-determined criteria. The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

Addendum to Tender

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Shire of Wagin may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

Minor Variation

If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Shire of Wagin and tenderer have entered into a Contract, a minor variation may be made by the Shire of Wagin.

A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

Any amendments must be incorporated into the contract with the preferred tenderer for the supply of the varied requirement.

Any major variation will require a new and separate tender.

Notification of Outcome

Each tenderer shall be notified of the outcome of the tender following Council resolution. Notification shall include:

- The name of the successful tenderer
- The total value of consideration of the winning offer

The details and total value of consideration for the winning offer must also be entered into the Tenders Register at the conclusion of the tender process.

Records Management

All records associated with the tender process or a direct purchase process must be recorded and retained. For a tender process this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation;
- Order forms and requisitions.

Record retention shall be in accordance with the minimum requirements of the State Records Act, and the Shire of Wagin's internal records management policy.

Contracts and Contract Renewals, Extensions and Variations

- The Shire will maintain a contract register, with details of the key information to be included in the register, including:
- Contracts in value of \$40,000 or greater are to be recorded in the register and the Shire Executive Assistant will be responsible for the regular review and update of the register.
- Circumstances may require the Shire to vary the specifications and or contractual terms of a Contract. The Shire may only vary a contract that has not yet been awarded, if the variation is

considered to be a “minor variation”. The Shire may only vary an existing contract, if the variation is considered by the Shire of Wagin to be necessary in order for the goods or services to be supplied and does not change the scope of the contract. The CEO is authorised to determine variations on contracts.

- The Shire CEO is responsible and will carry out assessment of current contractor performance. This will ensure poor performing contractors are identified and concerns are adequately addressed, prior to exercising the contract renewal or extension option.
- The Shire may vary a contract due to unforeseen circumstances with the contract.
-

Contract renewals, extensions and variations permitted by legislation may be authorised by the Chief Executive Officer unless otherwise authorised by Council.

GUIDELINES

- *Local Government Act 1995*

HISTORY

- 18 December 2012 (Council Resolution #2078)
- 20 November 2018 (Council Resolution #3910)
- 17 December 2019 (Council Resolution #4166)
- 24 March 2020 (Council Resolution #4220)
- 22 September 2020 (Council Resolution #4382)

RESPONSIBLE OFFICER

- Chief Executive Officer

8.2.3 WAGIN TOY LIBRARY – EXTENSION OF LEASE

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	19 December 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.LO.1
STRATEGIC DOCUMENT REFERENCE:	3.7
ATTACHMENTS:	New Lease Agreement

OFFICER RECOMMENDATION

That authority be granted to the Shire President and the Chief Executive Officer to affix the common seal of the Council to a five year extension of the Lease Agreement with the Wagin Toy Library Inc, subject to the Lease being endorsed by the Minister for Lands.

BRIEF SUMMARY

The Wagin Toy Library group has been running from a back room at the Court House since the lease execution date of 20 December 2023. An extension of the lease for five years is proposed.

BACKGROUND/COMMENT

Prior to the current arrangement, the Toy Library group had been running out of the Wagin Playgroup room at the Eric Farrow Pavilion. The space proved to be inadequate for the growing numbers.

The relatively short time period of the current lease was proposed to see if the arrangement suited the Shire and the Toy Library Inc. The benefit for the Wagin Library has been an increase in patronage associated with the Toy Library. No objections to the ongoing arrangement are raised.

The Wagin Toy Library Inc is very pleased with how the lease is going. They have made arrangements with the Library Manager to plan their open times with the library story times to encourage more children to attend these events.

At this stage the Toy Library is not using the shed, and probably won't need it for the near future. However, the shed is not required by the Shire so may be kept in the lease as it would allow them to rotate stock as needed if their collection expanded.

CONSULTATION/COMMUNICATION

Wagin Toy Library secretary, Library Manager and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 3.58 of the Local Government Act 1995 'Disposing of Property' applies to the disposition of property, including leasing.

Under Functions and General Regulations a disposition of land is an exempt disposition, and is excluded from the application of section 3.58, if:

- (b) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.

This lease would be an exempt disposition.

Power to Lease

This lease is for Part of Reserve 46814 (Courthouse Room) and Part of Lot 50 Tudor Street, Wagin (Shed). The Shire has a management order over the reserve, with power to lease subject to approval of the Minister for Lands.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Key Results Area 3.

Community Services and Social Environment

3.7 Support community activities with resources and facilities as required.

VOTING REQUIREMENTS

Simple Majority.

8.2.4 HARVEST AND MOVEMENT BAN – CHRISTMAS AND NEW YEAR PERIOD

PROPONENT:	Wagin Bushfire Brigades
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	19 December 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ES.PE.2
STRATEGIC DOCUMENT REFERENCE:	N/A
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council NOTES that in addition to Christmas Day, a harvest and movement of vehicles ban will be imposed within the Shire of Wagin on both Boxing Day and New Year's Day, 26 December 2024 and 1 January 2025 for 24 hours.

BRIEF SUMMARY

It is proposed to impose a harvest and movement of vehicles ban for key dates in the forthcoming Christmas holiday period.

BACKGROUND/COMMENT

The Shire of Wagin's appointed fire control officers have requested that a harvest and movement of vehicles ban be imposed on 25 and 26 December 2024 and for 1 January 2025. It is intended that these arrangements be put in place and made public regardless of the weather for those days. This will enable all concerned to be aware of and prepared for the arrangements for those key dates over the holiday period

A harvest and movement of vehicles ban has already been imposed on Christmas Day, 25 December 2024 for 24 hours, via the Shire of Wagin bush fire mitigation notice.

Pursuant to section 24C of the *Bush Fires Regulations 1954*, setting a ban on other days is an action for the Chief Fire Control Officer. That Officer intends to extend this ban on both Boxing Day 26 December 2024 and New Years's Day 1 January 2025 for 24 hours.

No objections are raised to this proposal.

CONSULTATION/COMMUNICATION

Chief Executive Officer, staff of the Shire of Wagin and fire control officers.

STATUTORY/LEGAL IMPLICATIONS

Bush Fires Act 1954 and Bush Fires Regulations 1954 (Section 24C).

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications

VOTING REQUIREMENTS

Simple Majority

8.3 MANAGER OF FINANCE

8.4 MANAGER OF WORKS

8.4.1 MANAGER OF WORKS ACTIVITY REPORT

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2024/25 Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION

That Council NOTES the Manager of Works report.

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Maintenance grading and removing suckers to various roads
- Cement stabilising on Behn-Ord & Collanilling Roads
- Repairing broken culverts
- Maintenance works
- Blow outs gravel various section rural roads.
- Town site spraying completed.
- Footpath – Khedive Street

TOWNS CREW

- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens
- Repairing reticulation
- Planting of native trees
- Spraying for weeds
- Street cleaning

UPCOMING WORKS:

- Trenton Street footpath
- Behn-Ord 2 coat seal on failed section
- Collanilling 2 coat seal on failed section

ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering, weeding and cleaning up.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Bernie Woodhouse and shire staff.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT			Nov-24			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU MUX WAGON P-01	CEO	29/10/2019	98521	100,000	W.1	Service Booked
ISUZU MUX WAGON P-02	DCEO	11/10/2023	36929	34,000	W.001	Service Booked
ISUZU D MAX P-04	MOW	27/10/2023	23406	30000km	W.1008	
TOYOTA KLUGER - P-05	DOCTOR	13/10/2021	87679	90000km	W.1479	Service Due soon
WCM LOADER P-09	WORKS	30/06/2012	3284	Mar-25	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	4486	4750	W.284	
KOMATSU LOADER P-11	WORKS	21/03/2018	6588	6550	W.10707	Being traded
KOMATSU GRADER P-12	WORKS	15/01/2019	6678	7200 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	446	527 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	125235	130000kms	W.1002	
WN ROLLER P-15	WORKS	6/12/2023	734	1000 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	13932	15000 KM	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	13634	22000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	665	700 hrs		
VIBE ROLLER P-19	WORKS	3/01/2008	2539	2750	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	4682	4750	W.9618	
ISUZU P-21 (NEW)	WORKS	27/10/2023	17168	15000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	687	950 HRS	W.487	
Toyota UTE P-24	WORKS	1/02/2023	45345	45000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	44550	45000kms	P50	
TRITON UTE P-26	WORKS	14/11/2014	118565	130 000 kms	W.1022	
MAHINDRA P-38	RANGER	13/01/2023	14160	15000 km / Feb 25	W.1044	Service due soon
BOBCAT P-39	WORKS	17/09/2013	4313	4300 hrs	W.10553	Service due soon
ISUZU TRUCK P-40	WORKS	29/03/2019	147876	150000 kms	W.437	Service due soon
ISUZU TRUCK P-42	WORKS	27/10/2023	28300	25000km	W.1015	
TORO MOWER P-43	WORKS	12/09/2013	12	1400 HRS		
CAT BACKHOE P-47	WORKS	21/09/2015	6738	7000 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2191	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	5427	5650	W.860	
ISUZUUTE - P50	WORKS	12/03/2024	5252	15000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16593	7/06/2025	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	610.7	880 HRS		
ROVER MOWER P-53	WORKS	5/09/2022	333	400 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	33968	35000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	80534	85000km	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care H6 P-27	HEMOCARE	2024	2371	6000 kms		
H/Care Manager Car - P-80	HEMOCARE	2024	3558	6000 kms	W468	
H/Care Bus P-83	HEMOCARE	2017	43344	53000 kms		
H/Care Darkan P-86	HEMOCARE	2024	2768	6000 kms		
SES Vehicle - SESA03	SES	2016		September		
Fire Truck - Wedgecarrup P-97	FIRE	2011		September		
Fire Truck - Piesseville P-84	FIRE	1995		September		
Fire Truck P-98	FIRE	2013		September		
Fire Tender P-99	FIRE	1987		September		
P41 - 7 Fast Fill Standpipes	FIRE					

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11 URGENT BUSINESS

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

12 CONFIDENTIAL BUSINESS

12.1.1 TENDER 05 24-25 – PROVISION OF ICT MANAGED SERVICES

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	IT.CO.3
STRATEGIC DOCUMENT REFERENCE:	Corporate Business Plan 2024-2028
ATTACHMENTS:	Evaluation of Submissions

13 CLOSURE