



AGENDA

SWEARING IN CEREMONY & SPECIAL MEETING OF COUNCIL

21 OCTOBER 2025

Agendas and Minutes are available on the Shire website www.wagin.wa.gov.au
Alternative formats are also available upon request.

SHIRE OF WAGIN

NOTICE OF MEETING

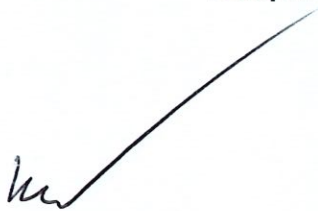
Dear President and Councillors,

The Swearing In Ceremony and Special Meeting of Council will be held

ON: Tuesday, 21 October 2025

WHERE: Council Chambers, Shire Office

AT: 7:00pm



Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

SHIRE OF WAGIN

Agenda for the Swearing In Ceremony and Special Meeting of Council to be held in the Council Chambers, Wagin on Tuesday, 21 October 2025 commencing at 7pm

CONTENTS

SWEARING IN CEREMONY	6
1. OFFICIAL OPENING	6
2. DECLARATION OF COUNCILLORS.....	7
SPECIAL COUNCIL MEETING AGENDA.....	7
1. ATTENDANCE AND APOLOGIES	7
2 ELECTION OF PRESIDENT	7
3 DECLARATION OF PRESIDENT	9
4 ELECTION OF DEPUTY PRESIDENT	9
5 DECLARATION OF DEPUTY PRESIDENT.....	9
6 ALLOCATION OF SEATING	10
7 PUBLIC QUESTION TIME.....	10
8 URGENT BUSINESS	10
9 CLOSURE	10

Swearing in Ceremony

1. OFFICIAL OPENING

Legislation provides the framework for the making of declarations prior to elected members acting in their role.

This is conducted at a ceremony presided over by the Chief Executive Officer and a person authorised under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Councillors-Elect are invited to sit in the allocated seating prior to taking the office before taking a seat at the table prior to the formal allocation of seating. Current elected members are invited to sit at their current positions until the allocation of seating later in the meeting.

2. DECLARATION OF COUNCILLORS

In accordance with the *Local Government act 1995*, s2.29(1) a person elected as a Councillor is to make a declaration before acting in the office.

Regulation 13 of the *Local Government (Constitution) Regulation 1998* prescribes the form of declaration. This is contained in Form 7 of those regulations and is to be made before a person authorised to take statutory declarations under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

The declaration is as follows:

I,

.....

of

.....,

***having been elected to the office of Councillor of the Shire of Wagin,
declare that I take the office upon myself and will duly, faithfully, honestly,
and with integrity, fulfil the duties of the office for the people in the district
according to the best of my judgment and ability, and will observe the code
of conduct adopted by the Shire of Wagin under section 5.104 of the Local
Government Act 1995.***

Special Council Meeting Agenda

1. ATTENDANCE AND APOLOGIES

In accordance with section 2.29 of the *Local Government Act 1995*, the Chief Executive Officer shall preside at the commencement of the Special Council Meeting until the office of the Shire President is filled.

2 ELECTION OF PRESIDENT

Nominations for the position of Shire President are to be called.

Nominations can be made in writing prior to the meeting or made at the meeting. If more than one nomination is received, a ballot will be undertaken with all Councillors required to cast a secret vote.

At the conclusion of the vote counting, the Chief Executive Officer will declare the result and announce the Shire President. The Shire President will then assume the responsibilities of presiding the meeting.

Optional Preferential Voting

In 2023, the Optional Preferential Voting method was applied to all local government elections including elections for the Shire President and Deputy Shire President.

Under the OPV method, electors number candidates in order of their preference. The available choices are:

- vote for one candidate - by putting a 1 next to their name;
- vote for some candidates - by numbering several candidates in the order of your preference;
- vote for all candidates - by numbering all the candidates in the order of your preference.

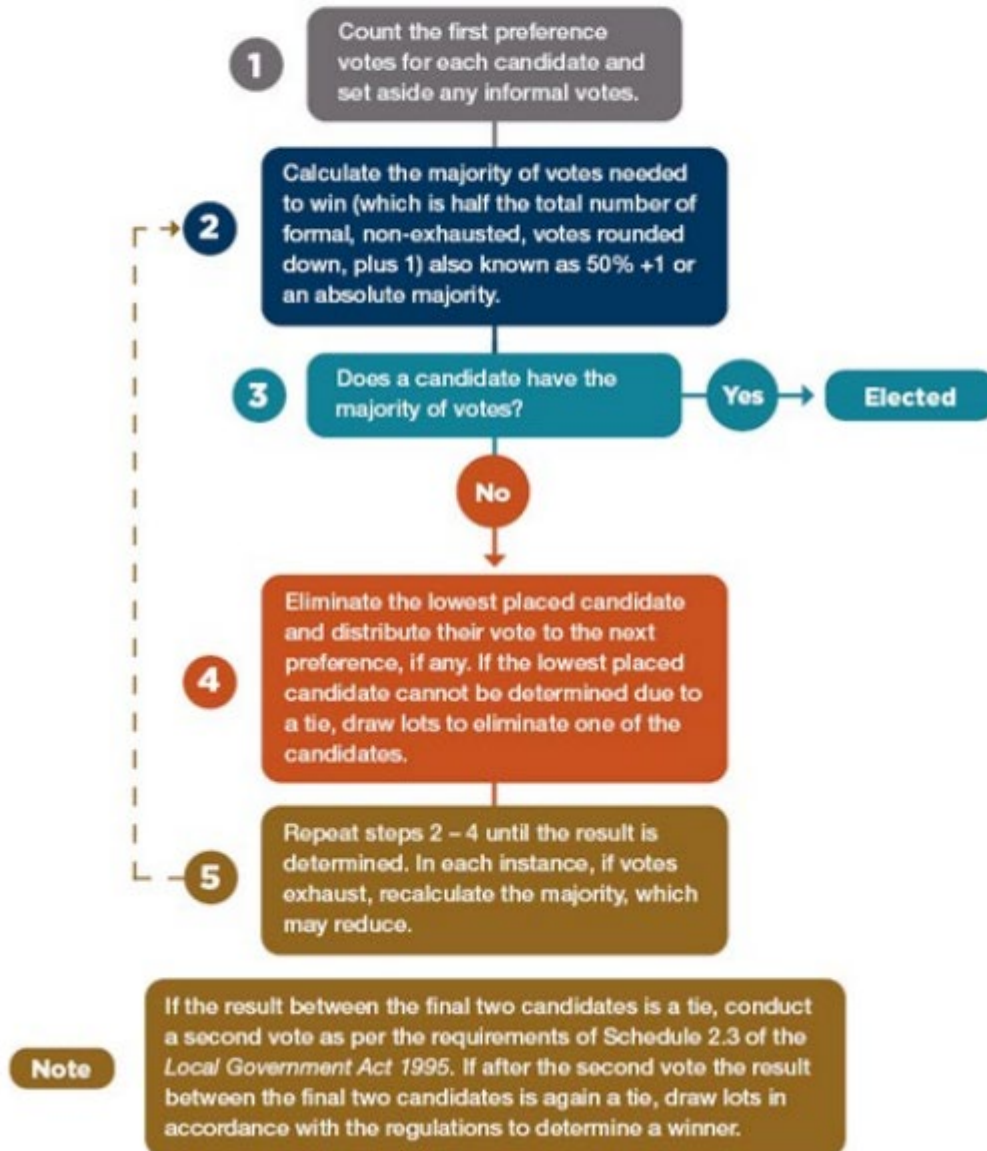
Under the optional preferential voting system, a candidate will need the support of a majority of voters to be elected. In order to achieve this, if no candidate has a majority of the first preferences, the lowest placed candidate would be eliminated and their preferences would be distributed to the voter's next most preferred candidate. The process for conducting a council count for the election of the deputy president using optional preferential voting is detailed below:

Where there are two candidates

The candidate with the most votes wins.

If there is a tie, hold another meeting, conduct a second vote after adjournment (as per Schedule 2.3), if it is tied again, draw lots to determine the winner.

Where there are more than two candidates



As a result, the elected candidate is the most preferred candidate of a majority of voters.

At the conclusion of the vote counting, the Chief Executive Officer will declare the result and announce the President.

3 DECLARATION OF PRESIDENT

The declaration is as follows:

I,
.....
of
.....,
***having been elected to the office of President of the Shire of Wagin,
declare that I take the office upon myself and will duly, faithfully, honestly,
and with integrity, fulfil the duties of the office for the people in the district
according to the best of my judgment and ability, and will observe the code
of conduct adopted by the Shire of Wagin under section 5.104 of the Local
Government Act 1995.***

4 ELECTION OF DEPUTY PRESIDENT

Following the Declaration by the Shire President, the Shire President shall conduct the election of the Deputy President using the same process.

5 DECLARATION OF DEPUTY PRESIDENT

I,
.....
of
.....,
***having been elected to the office of Deputy President of the Shire of Wagin,
declare that I take the office upon myself and will duly, faithfully, honestly,
and with integrity, fulfil the duties of the office for the people in the district
according to the best of my judgment and ability, and will observe the code
of conduct adopted by the Shire of Wagin under section 5.104 of the Local
Government Act 1995.***

6 ALLOCATION OF SEATING

Clause 8.2 of the Shire's Standing Orders provides that at the first meeting held after each ordinary elections day, the CEO is to allot by random draw, a position at the Council table to each councillor and the councillor is to occupy that position when present at meetings of the Council until such time as there is a call by a majority of councillors for a re-allotment of positions.

7 PUBLIC QUESTION TIME

8 URGENT BUSINESS

9 CLOSURE