



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

10 NOVEMBER 2020



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
ACTING CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Minutes for the Local Emergency Management Committee Meeting held in the Council Chambers, Wagin on Tuesday 10 November 2020 commencing at 7.00pm

CONTENTS

1.	OFFICIAL OPENING	4
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	4
2.1	ATTENDANCE	4
2.2	APOLOGIES	4
3.	PUBLIC FORUM.....	4
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
5.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	4
6.	CONFIRMATION OF PREVIOUS MEETING MINUTES	5
6.1	MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 04 AUGUST 2020	5
7.	STATUS REPORT – OCTOBER 2020.....	6
8.	CORRESPONDENCE AND REPORTS	7
9.	GENERAL BUSINESS.....	7
9.1.1	WARATAH LODGE – UPDATE.....	7
9.1.2	EHO – T BRANDY – UPDATE ON PUBLIC EVENTS	7
9.1.3	STREET CARNIVAL – DEC 18 – COVID PLAN IN PLACE.....	7
9.1.4	AUSTRALIA DAY EVENT – JAN 26 – COVID PLAN IN PLACE	7
9.1.5	COVID 19 & EVACUATION PLAN – SGT BRIDGER	7
10.	CLOSURE.....	8



1. OFFICIAL OPENING

Opened the meeting 7.05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phil Blight	Chairperson
Bill Atkinson	CEO
Trevor Brandy	EHO – Shire of Wagin
Ty Cook	VFRS Captain
Sgt John Bridger	WAPOL
Donna George	Community Liaison Officer
Rodney Thornton	Roadwise
Robyn Willey	St John Ambulance
Simon Vogel	DFES
Cr Lyn Lucas	SES

2.2 APOLOGIES

Mitchell Davies	Dept of Bio, Conservation & Attractions
Jo Spadaccini	Dept of Communities
Neville Blackburn	Dept of Communities
John Paul Collins	Dept of Primary Industries & Regional Dev
Tracy Pickering	Wagin District High School
Anne Mitchell	Waratah Lodge
John McFadyen	Western Power
Robin Hoystead	Silverchain
Amanda Howell	St John
Kim Nottle	Homecare
Cathy Morey	Main Roads
Tony Peplow	Water Corporation
Londa Finlayson	Medical Centre
Niall Gibson	Salvation Army

3. PUBLIC FORUM

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6



5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 04 AUGUST 2020

COMMITTEE DECISION

Moved CEO Bill Atkinson

Seconded EHO Trevor Brandy

That the minutes of the Local Emergency Management Committee Meeting held on 04 August 2020 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 10/0



7. STATUS REPORT – NOVEMBER 2020

Date	Description	Responsible Person	Action	Status	Comments
10/11/2020	St John Ambulance	R Willey	<ul style="list-style-type: none"> Down on volunteers – unable to call for more till Feb 2021 Business as usual 	Business as Usual	
10/11/2020	WAPOL	J Bridger	<ul style="list-style-type: none"> Full contingent of staff Overview of border restrictions Evacuation Models required Request to notify local police regarding any people isolating in town. 		
10/11/2020	Waratah Lodge	A Mitchell	<ul style="list-style-type: none"> Residents being cared for in their rooms Emergency plan & drills ongoing 	Business as usual	
10/11/2020	Shire of Wagin	EHO & CEO	Public Events of larger than 500 require a COVID safety plan approved by the Health Directorate – anything under 500 can be approved by Local Government.	Business as usual	Current funding applications for: <ul style="list-style-type: none"> Mitigation Tanks Emergency Generator
10/11/2020	VFRS	T Cook	NA	Business as usual	
10/11/2020	SES	Cr L Lucas	Doing Water bombing training ATM	Business as usual	
10/11/2020	Roadwise	R Thornton	Handouts provided – stats to note: <ul style="list-style-type: none"> Country roads have 91.4% of length With only 19% of use <ul style="list-style-type: none"> But 48% of killed or seriously injured 		Offered to attend any meetings/clubs/groups etc to present information around the topic



8. CORRESPONDENCE AND REPORTS

9. GENERAL BUSINESS

9.1.1 WARATAH LODGE – UPDATE

“I am sorry I am looking like an apology for the LEMAC meeting, the update re COVID is that the health department has said the “resident’s to be cared for within the facility in their own rooms where possible, in accordance with the resident’s preferences and Advanced Care Directives/Goals of care, subject to support and resources being provided from the Commonwealth and State (IP&C expertise, PPE, Public Health)”

From our perspective this poses difficulties, however, plans etc will be completed, otherwise business as usual in all areas.

Consideration of the Emergency Plan and Drills are progressing slowly, as not a current priority.”

9.1.2 EHO – T BRANDY – UPDATE ON PUBLIC EVENTS

Public Events of more than 500 person are required to be approved by the Health Directorate, under 500 persons can be approved by the Local Government Environmental Health Officer (EHO) with the required COVID plan and associated rulings under the Emergency Management Act.

9.1.3 STREET CARNIVAL – DEC 18 – COVID PLAN IN PLACE

9.1.4 AUSTRALIA DAY EVENT – JAN 26 – COVID PLAN IN PLACE

9.1.5 COVID 19 & EVACUATION PLAN – SGT BRIDGER

Local Police are seeking evacuation plans from local locations which hold several people:

- School
- Waratah
- Cottage Homes
- Hospital
- Day Care
- Shire office

Currently some confusion over who would do what for whom.

Suggestion to arrange an email desktop activity and send an email to members asking them to plan and provide their evacuation for several scenarios:

- COVID 19 outbreak
- Fire
- Flood
- Power outage during heatwave

Once we have some plans back, we can then evaluate where additional assistance will be needed.



9.1.6 DFES – S VOGEL – UPDATE

Currently the land is very dry, giving some concern over the fire danger, with the forecast La Niña weather patterns, the bureau are expecting a flood in the state during the season. DFES are available to assist if needed.

9.1.27 WOOLORAMA UPDATE

At the time of the last meeting between the Secretary and the EHO – the event was planned to go ahead – all attending aware that the event may be pulled at the last minute.

10. CLOSURE