



MINUTES

WORKS AND SERVICES COMMITTEE

18 MAY 2021



DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Agenda for the Works and Services Committee meeting to be held in the Council Chambers on Tuesday 18 May 2021 commencing at 3:00pm

CONTENTS

1.	OFFICIAL OPENING	4
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	4
2.1	ATTENDANCE	4
2.2	APOLOGIES.....	4
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
4.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	4
5.	CONFIRMATION OF PREVIOUS MEETING MINUTES	5
5.1	MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 FEBRUARY 2021	5
6.	CORRESPONDENCE AND REPORTS	5
6.1.1.	PROPOSED INSTALLATION OF LEVY BANK – WAGIN TOWN WEIR.....	5
6.1.2.	PADBURY LANE & VENTNOR STREET – DRAINAGE IMPROVEMENT WORKS... 8	
6.1.3.	ULTRA STREET – DRAINAGE/PONDING ISSUE	15
7.	GENERAL BUSINESS	21
7.1	2020/2021 PLANT REPLACEMENT PROGRAM	21
7.2	2020/2021 WORKS PROGRAM.....	22
8.	INSPECTIONS	23
8.1	JOHNSTON STREET KERBING (PROPOSED) WEST SIDE	23
8.2	AIRFIELD (DRAINAGE ISSUES).....	23
8.3	PUNTAPIN DAM	23
9.	CLOSURE	23



1. OFFICIAL OPENING

The Chairperson, Cr G R Ball opened the meeting at 3.00 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Greg Ball	Chairperson
Cr Bryan Kilpatrick	Councillor
Cr Jason Reed	Councillor
Bill Atkinson	Chief Executive Officer
Allen Hicks	Manager of Works

2.2 APOLOGIES

Cr Geoff West	Councillor
Cr Wade Longmuir	Councillor

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 FEBRUARY 2021

COMMITTEE DECISION

Moved Cr B L Kilpatrick

Seconded Cr J P Reed

That the minutes of the Works and Services Committee meeting held on 18 February 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 3/0

6. CORRESPONDENCE AND REPORTS

6.1.1. PROPOSED INSTALLATION OF LEVY BANK – WAGIN TOWN WEIR

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Vernal Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none">• Photograph

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Cr J P Reed

Seconded Cr B L Kilpatrick

That the Committee recommend to Council that the height of the north side of the town weir be increased in order to help prevent flooding of Wagin Town Lots 464 & 465 and to increase the water storage capacity of the weir; and that an additional overflow channel be installed to improve drainage efficiency.

Carried 3/0

BRIEF SUMMARY

This report recommends lifting the height of the north bank of the weir to prevent overflow from the weir into adjacent Lots. This would also increase the holding capacity of the weir



BACKGROUND/COMMENT

In times of sustained rainfall, the weir overflows onto land on the north side, some of which is privately owned. Whilst all of the land in this vicinity is low lying and forms part of the natural water catchment of the town, there would be an opportunity to help prevent flooding of the adjacent industrial Lots and to increase the storage capacity of the weir. It is proposed that landfill spoil would be utilised for this purpose.

The weir fulfills an important part of the water storage infrastructure which provides water to the oval, wetlands park and other public areas of town. Water is pumped from the weir to the dam on the North Wagin Nature Reserve and from thence to reticulated areas within the townsite.

CONSULTATION/COMMUNICATION

- Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This work could be carried out under the Shires maintenance budget with the costs comprising fixed operational costs which are contained within the budget.

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority





6.1.2. PADBURY LANE & VENTNOR STREET – DRAINAGE IMPROVEMENT WORKS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	<ul style="list-style-type: none">• Padbury Lane (West side of Ventnor Street)• Ventnor Street (Between Ware Street and Padbury Lane)
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	07 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none">• Photographs

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That the Committee recommend that Council give consideration to funding drainage improvement works in Padbury Lane and Ventnor Streets comprising:

1. Lifting the section of Padbury Lane running north/south and shaping the camber to fall east/west.
2. Burying Shire water pipes to improve direct drainage off the Padbury Lane into the drain.
3. Installing an additional box culvert at the Southern termination of Padbury Lane to supplement the existing box culvert.
4. Reducing the level of Padbury Lane between Ventnor Street and the drain to help alleviate runoff into adjacent properties and to direct water into the drain.
5. Widening the bitumen seal on the west side of Ventnor Street, from the Ware Street intersection to align with the wider bitumen seal south of Padbury Lane.
6. Kerb widened section when it has been sealed.

Carried 3/0

BRIEF SUMMARY

This report recommends that improvements be made to Padbury Lane and a section of Ventnor Street to help alleviate the drainage issues that some adjoining properties sustain during high rainfall events.

BACKGROUND/COMMENT

The area in question has been inspected by the Manager of Works and the CEO in company with some residents whose properties back on to Padbury Lane. The town's main drain which transports storm water north/south is situated between Padbury Lane and the Railway



Reserve. In times of high rainfall, the drain can overflow and encroach on to Padbury Lane and into adjacent properties. In very high or extreme rainfall events (as experienced in March 2017), this is likely to reoccur due to the terrain of the area and the natural fall of the terrain.

There are however some measures that can be taken to help alleviate the situation as articulated in the recommendation to this report.

If all of the works were carried out, the estimated cost would be:

Ventnor Street Works: \$26,000

Padbury lane Works: \$17,500

Total **\$43,500**

CONSULTATION/COMMUNICATION

- Manager of Works
- Mrs Sharon Cooper (Resident)
- Mr Keith West (Resident)

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost of the proposed works would need to be provided for in the Shires 2021/22 Program of Works.

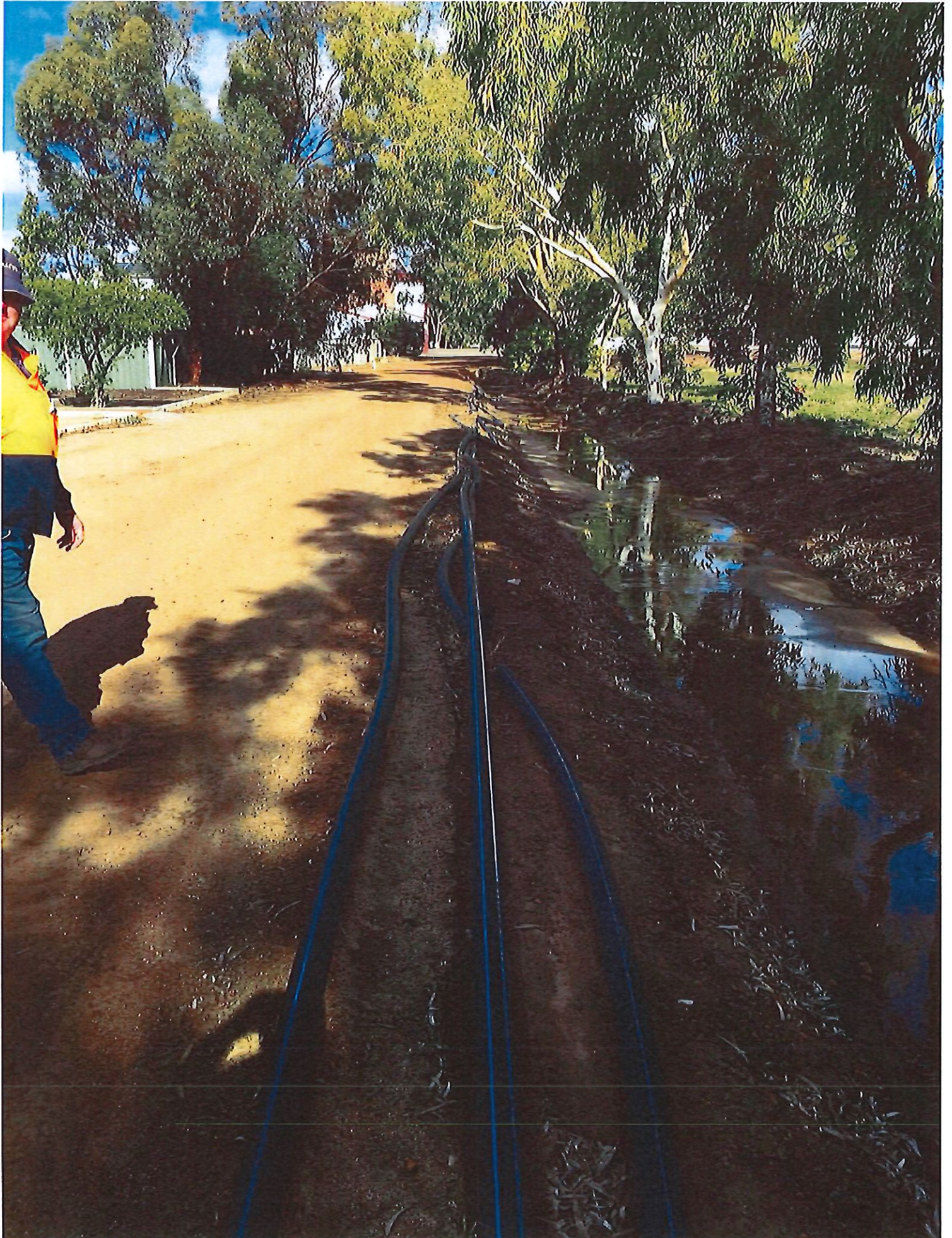
STRATEGIC IMPLICATIONS

Nil

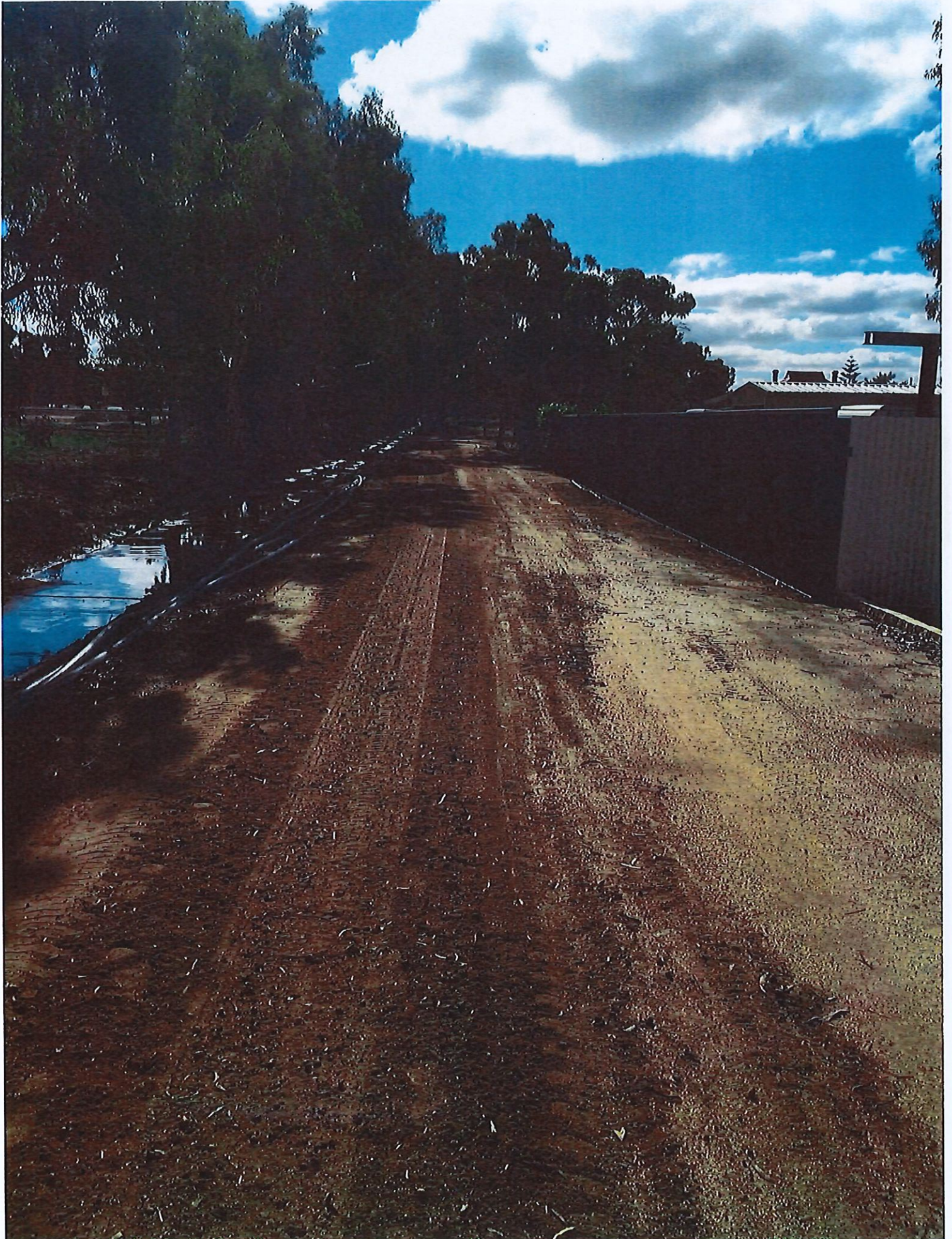
VOTING REQUIREMENTS

Simple Majority

PADBURY LANE



PADBURY LANE



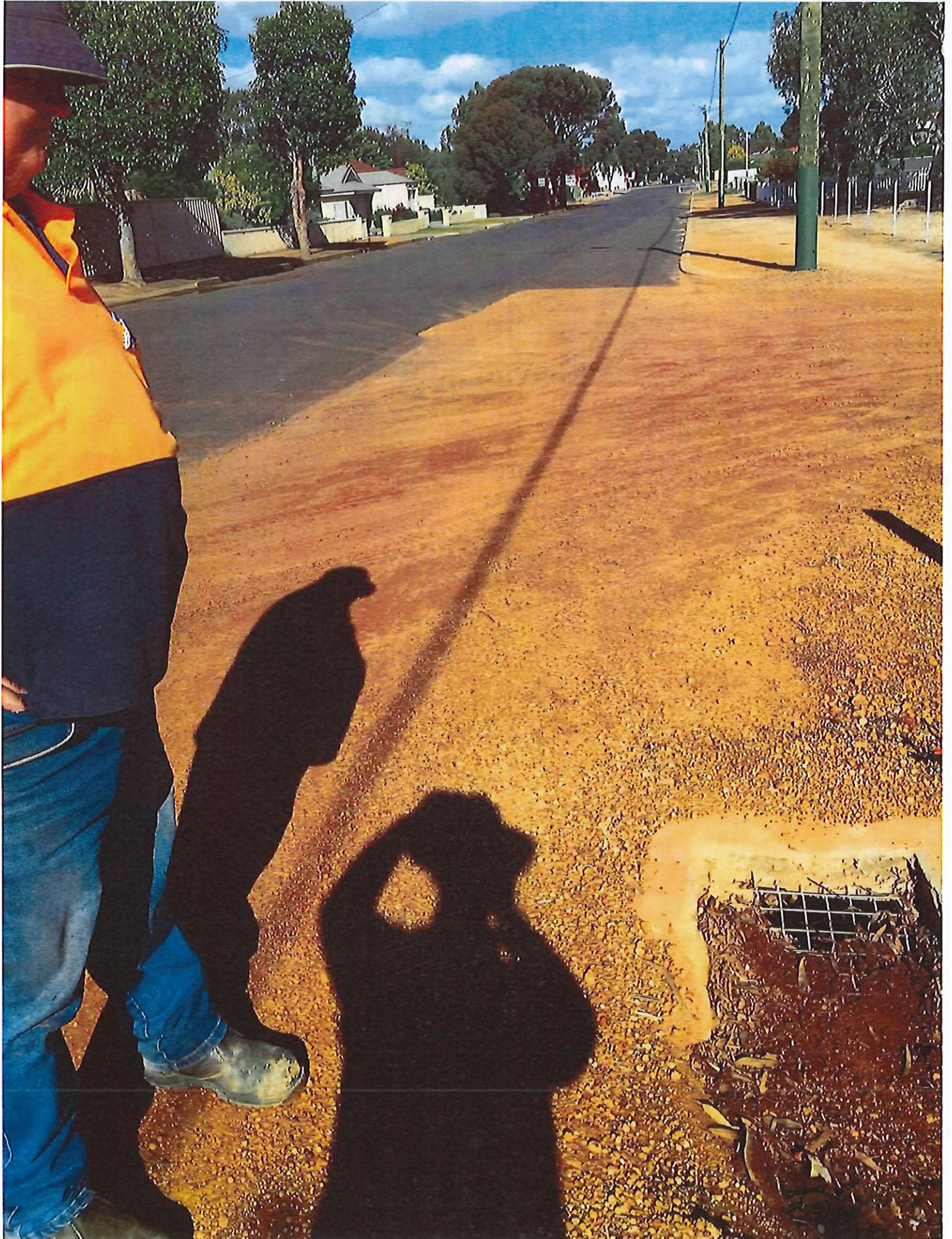
PADBURY LANE



VENTNOR STREET LOOKING NORTH



VENTNOR STREET LOOKING SOUTH





6.1.3. ULTRA STREET – DRAINAGE/PONDING ISSUE

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Ultra Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	SD.IN.1
ATTACHMENTS:	<ul style="list-style-type: none">• Letter – Mrs J Nagle• Email to Mrs Nagle• Photographs

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Cr B L Kilpatrick

Seconded Cr J P Reed

That the Committee recommend that Council give consideration to funding drainage improvement works in Ultra Street by way of installing pipes, as required, at the rear entrances to properties.

Carried 3/0

BRIEF SUMMARY

There has been a long-standing problem with water ponding along the west side of Ultra Street and creating difficulties for residents in Johnston Street, accessing the rear of their properties (from Ultra Street).

BACKGROUND/COMMENT

The attached correspondence and photographs explain the situation. There are a couple of options in addressing this matter as explained in the attached email correspondent to the complainant. The long-term solution would be to carry out bitumen widening and kerbing works in accordance with the recommendation.

CONSULTATION/COMMUNICATION

- Manager of Works

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost of the proposed works as recommended (\$26000) would need to be provided for in the Shires 2021/22 program of Works.



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Bill Atkinson

From: Bill Atkinson
Sent: Thursday, 6 May 2021 2:30 PM
To: jonagle56@gmail.com
Cc: Allen Hicks
Subject: Drainage - Ultra Street

Dear Mrs Nagle,

Thank you for your letter of concern about the drainage issue in Ultra Street and associated access to properties.

There appears to be a couple of options with respect to addressing this issue, being:

- Installation of pipes under crossovers. This would be the cheapest solution, however is unlikely to stop all ponding and would require the pipes to be cleared of debris on a regular basis.
- Widening of bitumen seal along the west side of the street, installation of kerbing and gravelling from the kerbing to the property boundary fences. The cost of this solution would be relatively high, however it would provide a permanent solution which would require little ongoing maintenance. Because of the cost, this work would need to be budgeted for and would need to be carried out next summer because of the bitumen work involved.

The Shires Works Committee will inspect the area when it next meets and will consider which option should be taken up when determining priorities for the budget. I will keep you informed of developments.

BILL ATKINSON
Chief Executive Officer
Shire of Wagin
Ph 98611177
Fax 98611204
Mob 0429611493

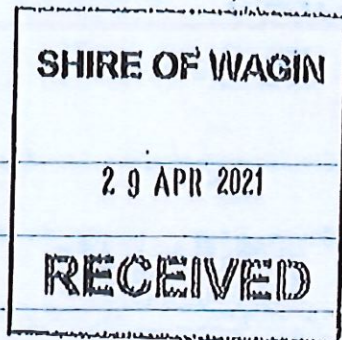


"Disclaimer by the Shire of Wagin:

This email is private and confidential. If you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way. The views expressed in this email are those of the author, and do not represent those of the Shire of Wagin unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire of Wagin accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email."



W.P.2 3



17 JOHNSTON ST
WAGIN

WA 6315

28th APRIL

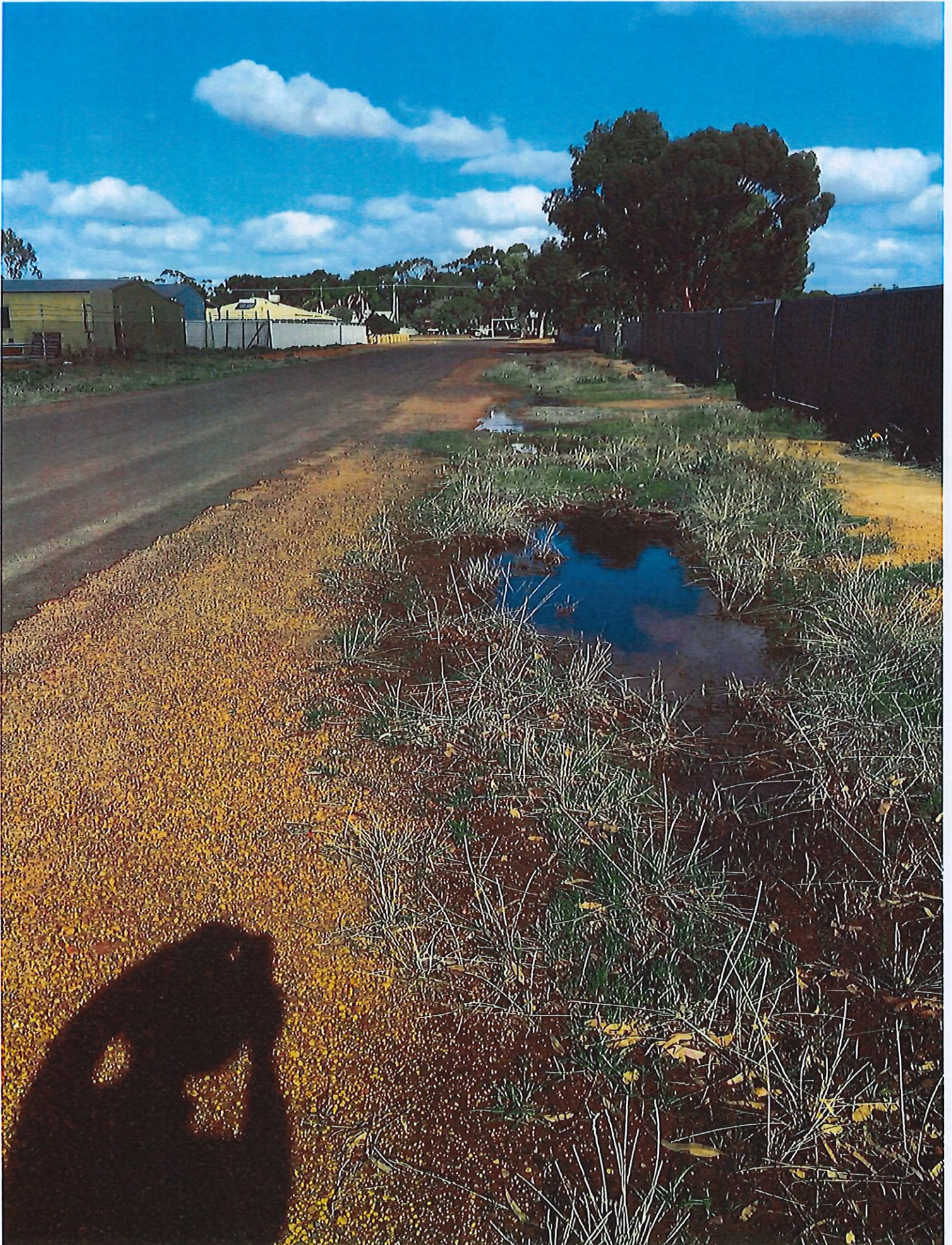
To whom it may concern
SHIRE OF WAGIN

Regarding the DRAINAGE at the
back of our property 17 JOHNSTON ST

THE DRAINAGE at the back of our
PROPERTY which is ULTIMATELY NEEDS
URGENT ATTENTION before
winter.

A couple of years ago we
complained & you put Blue Metal
in our DRIVE WAY Telling US
A CROSS OVER would be put in
when it dried out.

ULTRA STREET LOOKING SOUTH.



ULTRA STREET





7. GENERAL BUSINESS

7.1 2020/2021 PLANT REPLACEMENT PROGRAM

COMMITTEE DECISION
Moved: Cr B L Kilpatrick Seconded Cr J P Reed
That the Committee recommend to Council that the Plant Replacement Program be adjusted by deferring the purchases of P19 (Dyna pac Steel Roller) to 2024/25, P20 (John Deere Tractor) to 2023/24 & P39 (Case Skid Steer Loader) to 2023/24 and that consideration be given in the Shires 2021/22 Budget to purchasing a mini excavator and trailer at a combined cost of approximately \$50,000.
CARRIED 3/0

The proposed Plant Replacement Program as adjusted is shown hereunder;

Table with columns: Plant #, Description, Year Purchased, Replacement Period (Years), 2020/21 Budget, 2021/22, 2022/23, 2023/24, 2024/25, 2025/26, 2026/27, 2027/28, 2028/29, 2029/30. Includes rows for various plant assets like Isuzu SUV Wagon, Komatsu Grader, and a total summary row.



7.2 2020/2021 WORKS PROGRAM

COMMITTEE DECISION

Moved: Cr J P Reed

Seconded: Cr B L Kilpatrick

That the Committee recommend to Council that;

- The status of the 2020/21 road/footpath program be noted and that the extension of culverts on the Beaufort and Bullock Hills Roads be carried forward to the 2021/22 financial year.
- The costings be carried out to apply a 3.8 bitumen seal on Moore Street, Wagin, for consideration in the Shire's 2021/22 Budget.

CARRIED 3/0

2020/2021 DRAFT 10 YEAR ROAD / FOOTPATH PROGRAM

CAPITAL RENEWA	R-No	DESCRIPTION	COST	RRG	RTR	LR CIP	SHIRE	START	FINISH	LENGTH	DAYS	COMMENTS	START	FINISH
Bullock Hills	4	Reconstruct Seal Widen	80,056		60,056		20,000	7.61	8.61	1.00	10	Ongoing	18.1.2021	2.2.2021
Beddamning	64	Clear Widen and Form	20,000				20,000	5.38	7.38	2.00	15	Finish	24.7.2020	4.8.2020
Beaufort	4	Extend culverts	30,000				30,000	6.82	9.54	3.43	20	Ongoing		
Beaufort	2	Mulch/Clear Widen verg	50,000				50,000	1.60	6.60	5.00	15	Ongoing	2.10.2020	7.10.2020
Bullock Hills	2	Extend culverts	30,000				30,000	5.02	8.66	3.64	20	Ongoing		
Gate/Ramps	Various	cement crossovers	5,000				5,000				15	Finish	8.1.2021	
FOOTPATHS														
Trimdon Street	139	Trent to Leake Lane	25,000			25,000		0.144	0.20	0.056	5	Ongoing		
Strickland Street	114	Upland to Unit	35,000				35,000	0.20	0.40	0.20	4	Finish		
Arnott St	155	Ware to Leonora	33,000				33,000	0.12	0.25	0.13	4	Ongoing		
REPAIRS														
Ballagin St	176	East Side	17,000				17,000	0.58	0.34	0.24	5	Ongoing		
Ballagin St	176	West Side	20,000				20,000	0.550	0.270	0.28	5	Finish		
Strickland St	114	West Side	17,000				17,000	0.00	0.19	0.19	4	Ongoing		
Nalder st	148	Both Sides	16,000				16,000	0.00	0.19	0.19	4	Ongoing		
RESEALS														
Norrington	9	Reseal	60,000		60,000			3.49	6.63	3.14	4	Finish	12.1.2021	
Rifle st. (golf club road)	126	Reseal	25,000		25,000			2.12	3.32	1.20	2	Finish	3.2.2021	
Unicorn st	157	Reseal	7,000		7,000			0.00	0.12	0.12	1	Finish	3.2.2021	
Beaufort	2	Reseal	70,000		70,000			1.56	5.70	4.14	4	Ongoing	13.1.2021	
Corrector Seals	2	Swimming pool entrance	23,000				23,000			417 m ²	1	Finish	8.12.2020	8.12.2020
CAPITAL IMPROVEMENTS														
Buttfield	58	Gravel Sheet	28,000				28,000	0.00	0.54	0.54	5	Ongoing	5.8.2020	7.8.2020
Strigg	34	clear widen/form	25,000				25,000	0.00	3.00	3.00	15	Ongoing		
Bolt	65	Gravel Sheet	90,000		90,000			0.00	2.30	2.30	10	Finish		
Rural spraying	Various	all bitumen shoulders	12,000				12,000			264 km	20	8000	16.7.2020	31.7.2020
Gundaring Nth	39	Gravel Sheet	48,000				48,000	2.56	5.56	3.00	12	Ongoing	31.8.2020	9.8.2020
Plessville Jaloran	22	Gravel Sheet	48,000				48,000	0.24	3.11	2.87	15	Ongoing	18.8.2020	1.9.2020
Robinson R	87	Gravel Sheet	42,000				42,000	6.10	9.64	3.54	5	Finish	14.7.2020	21.7.2020
Donaolocking	1	Reconstruct Seal Widen	225,453		150,302		75,151	3.21	6.21	3.00	14	Ongoing		
Jaloran	5	Reconstruct Seal Widen	225,453		150,302		75,151	14.30	15.74	1.24	5	Finish		
GENERAL WORKS														
MAINTENANCE	Various	Bridge/Drainage	27,500				27,500				Various			
MAINTENANCE	Various	Unscheduled	110,000				110,000				Various			
MAINTENANCE	Various	Misc/Grate/etc	220,000				220,000				Rural Roads			
WOOLWAWPREP	Various		95,000				95,000							
RURAL TREE PRUNING	Various	Clear Widen and form	95,000				95,000				20	Ongoing		
		TOTAL	\$ 1,814,462	\$ 300,604	\$ 312,055	\$ 25,000	\$ 1,176,802				254			
		Capital Only	1,306,962	300,604	312,055	25,000	669,302							
		Blackspot Funding					1,306,962							
		RRG Funding	300604											
		Roads to recovery Fundir	312,056											



8. INSPECTIONS

8.1 JOHNSTON STREET KERBING (PROPOSED) WEST SIDE

Noted that the renewal of kerbing on the west side of Johnston Street will be necessarily contained to the section between Upland Street and Urban Street only due to the engineering issue around drainage and street trees on the remainder of the west side of the street.

8.2 AIRFIELD (DRAINAGE ISSUES)

Noted that some clearing of entrances to the drainage pipe running West to east across the gravel strip (north) is required.

8.3 PUNTAPIN DAM

This was not inspected.

9. CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 4:45pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 18 May 2021

Signed:

Greg Bull
.....
Chairperson

Date:

2 Feb 2022
.....

