



MINUTES

ORDINARY MEETING OF COUNCIL

27 JULY 2021



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Bill Atkinson
CHIEF EXECUTIVE OFFICER

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SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on
Tuesday 27 July 2021 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7:05pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bryan Kilpatrick	
Cr Sheryll Chilcott	
Cr Wade Longmuir	
Cr Jason Reed	
Cr Bronwyn Hegarty	
Cr Geoff West	
Bill Atkinson	Chief Executive Officer
Brian Roderick	Deputy Chief Executive Officer
Emily Edwards	Executive Assistant

2.2 APOLOGIES

Cr Lyn Lucas

2.3 APPROVED LEAVE OF ABSENCE

2.4 VISITORS

- *Cr W J Longmuir entered the meeting at 7:07pm*

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

5. APPLICATION FOR LEAVE OF ABSENCE

Nil



6. PUBLIC FORUM

MR GARY AND MRS JULIENNA FLINT OF WAGIN

Mr & Mrs Flint submitted correspondence, via the CEO and accepted by the presiding member for discussion, as they were unable to attend the meeting. A letter stating their objection to the recently completed development by Telstra Incorporated at Lot 1 (No. 1) Traverse Street Wagin.

Mr. & Mrs. Flint have been in discussions with the CEO regarding noise emissions coming from the recently completed development that are causing extreme discomfort.

Through all efforts of their own to communicate with Telstra their dismay, the Flint's have had no success and wish for Council's support in contacting relevant agencies regarding the noise /vibrations coming from the development.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/

Nil

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

- Cr G R Ball declared a Financial Interest in item 12.1.4 – *Proposed Lease of Hangar & Workshop – Wagin Aerial Landing Ground*

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

- Cr G K B West declared an Impartiality Interest in item 12.1.2 – *Waratah Lodge – Staff Accommodation Requirements*
- Cr B S Hegarty declared an Impartiality Interest in item 12.1.2 – *Waratah Lodge – Staff Accommodation Requirements*
- Cr G R Ball declared an Impartiality Interest in item 12.1.3 – *Facility Building – Wagin Aerial Landing Ground*

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 22 JUNE 2021

4588 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 June 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 8/0



**9.2 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT
STEERING COMMITTEE MEETING HELD 29 JUNE 2021**

4589 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr B S Hegarty

That the Minutes of the Sportsground Precinct Redevelopment Steering Committee Meeting held on 29 June 2021 as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0



MINUTES

SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

29 JUNE 2021



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Bill Atkinson
CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held in the Wagin Recreation Centre, Wagin on Tuesday 29 June 2021 commencing at 5:30pm

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1. OFFICIAL OPENING

Opened the meeting _____ pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Paul Powell	Wagin Agricultural Society
Bronwyn Hegarty	Wagin Bowling Club
Brendan Hall	Wagin Cricket Club
Fiona Dawson	Wagin Pony Club
Kevin Spurr	Wagin Trotting Club
Campbell Clifton	Community Member
Dwight Kellow	Wagin Hockey Club
Brian Roderick	Deputy Chief Executive Officer
Donna George	Community Liaison Officer

2.2 APOLOGIES

Stephen van Schalkwyk Community Member

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c



5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 12 MAY 2021

COMMITTEE DECISION

Moved Mr Paul Powell

Seconded Mrs Fiona Dawson

That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 12 May 2021 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 10/0

6. CORRESPONDENCE AND REPORTS

6.1 WAGIN SPORTSGROUND AND RECREATION PRECINCT MASTERPLAN - FEASIBILITY STUDY REPORT

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	24 th June 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	•

COMMITTEE ACTION

Committee members requested to review the list on page 33 of the Masterplan, put the items in the order which they see as most important to least important (1 being most important and 17 being the least important) and submit their preferred order to the Community Liaison Officer by 8th June 2021 and the compiled list be distributed to committee members at the next meeting.

STAFF COMMENT

Staff have received back nine completed Precinct order of preference sheets from the Committee. Staff have collated the responses as per the attached result sheet.

It is not easy to have an overall precise ranking of development elements, however we have set up a weighting matrix based on the 1 to 17 responses. The result sheet is attached, I will provide the workings sheet with the matrix and explain it at the meeting.



Staff explained the Order of Preference ranking sheet and how the calculation were done to achieve the results from the respondents ranking. The Committee was satisfied that a formula had been used to achieve a result that had meaning and there was some science behind the results.

The updated Order of Preference ranking sheet is enclosed for the Committee's information.

Committee Comment

The Committee agreed that #8 Retention of the Ray Johnson Pavilion, #14 Upgrade of the floor of the Recreation Centre and #10 Demolition of the Pony Clubhouse and they be relocated to the existing Tennis clubhouse should be discarded from the project development list.

This was due to the following:

#8 - No work is required to retain the Ray Johnson Pavilion.

#14 – Upgrade of the Recreation sports floor refers to maintenance work on Court 2 that was being undertaken in the 21/22 year and expended from the Recreation Development Reserve.

#10 – The Pony Clubhouse is to be retained as storage and the Pony Club and Tennis Club have already entered into an agreement to share the Tennis Clubhouse facility.

Whilst the ranking of the project items gave the Committee an idea of what was the most important, it was agreed that all project elements should be undertaken as part of the development planning – a “Whole Package” Project Development. It is thought that the best way to maximise significant grant funding was to include all the project elements, particularly the Wagin Ag Society developments, as Woolorama is a very significant regional event and it is thought that this could attract federal funding through the Building Better Regions Fund.



Order of Preference Ranking Result Sheet

Item Number	Respondent									Value	Rank	
	Paul	Bron	Cam	Stephen	Fiona	Howie	Wade	Dwight	Brendan			Phil
1 - Creation of a new sporting Hub - Cricket, Hockey, Tennis & Bowls with Clubhouse	8	1	1	3	5	6	1	1	1	4	437	1
2 - Tennis Courts to be constructed to cater for hockey training	8	2	14	4	6	7	2	2	2	5	374	2
4 - The Construction of a new contemporary Sheep Pavilion adjacent to new entry	1	8	4	1	7	1	3	15	15	1	357	3
3 - The extension of Kitchener Street to Great Southern Highway	1	3	3	5	3	15	6	8	8	7	349	4
6 - Construction of a new service road to the south of the new sheep pavilion	1	7	6	6	4	3	8	12	12	11	316	5
9 - Removal of trotting stalls and replacement with multipurpose horse and cattle stalls	5	10	7	9	12	4	5	5	5	9	315	6
5 - Demolition of the Merno and British Breeds pavilions - create a central entertainmanet hub	1	9	5	2	8	1	7	16	16	2	314	7
7 - Relocation of Sideshow Alley to the Northern Anchor	7	11	2	7	2	8	4	17	17	3	302	8
10 - Demolition of existing pony clubhouse and their relocated to the Tennis club clubhouse	15	12	15	10	1	9	10	6	6	8	254	9
8 - Retention of the Ray Johnson Pavilion	5	16	8	8	9	11	9	14	14	6	229	10
14 - Upgrade to the floor of the Recreation Centre	12	4	12	14	14	12	14	4	3	16	213	11
13 - Landscaping and shade and seating to be introduced as required	11	14	11	13	10	5	14	11	10	14	190	12
16 - The addition of a single basketball court on the west side of the new clubhouse	14	6	9	16	11	16	11	9	11	13	182	13
12 - Internal Roads to be upgraded as required	10	13	10	12	16	10	16	10	9	15	167	14
17 - Extension and upgrade of the existing playground	17	15	13	17	17	17	13	3	4	12	146	15
11 - Covering of the equestrian arena - or relocate to Tennis courts site	15	17	17	11	15	14	17	7	7	10	140	16
15 - Minor works to the CWA dining hall and the Stockman's bar	13	5	16	15	13	13	12	13	13	17	140	16



6.2 GROUND AND SITE PLANS / SURVEY / POWER & UTILITY SERVICES

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	24 th June 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	•

COMMITTEE COMMENT

Chairperson Cr Phillip Blight questioned the Committee regarding who knows what is currently on-site including services such as power, water, sewer, gas, phone or optical? Building plans retained at the Shire may show data regarding this. Potential discussed to contract previous contractors who have worked on the sites to gather information about what they installed and where.

COMMITTEE ACTION

- 1. Request that Shire Staff collate the utilities information prior to the next meeting after contacting the following:*
 - Local electrical contractors (current and retired, Murray Provost, Phil Sprigg, Allan Retallack, Allen Anthony)*
 - Local Telstra contacts (current and retired, Colin Cummings & Terry Muir)*
 - Local Western Power representative (current and retired)*
 - Local plumbing contractors (current and retired, Mark Stephens, Greg Doak, Dale Painter)*
 - Local building contractors (current and retired, Trevor Parsons)*
- 2. Locate and update the utilities plans as per information provide from the above contractors and personnel prior to next meeting.*

STAFF COMMENT

Staff have located the attached map that highlights the main power and utility services throughout the Sportsground. The map is quite comprehensive, and staff have outlined the footprint of the proposed new Sports hub, including new playing surfaces.

The map dates back to 1999, so there would have been some changes to utility services and some new services established. However, this gives the Committee a very good picture of where the main services are located and the difficulties and challenges it will provide for any new development.

Staff have found it difficult to find contractors to complete further mapping detail as requested.



PBB



Committee Comment

The Committee agreed that the Sportsground utility map was a comprehensive utility blueprint that gave an insight into the significant utility infrastructure located at the Sportsground. The biggest concern was the sewer line that was located under Kitchener Street, which ran through the middle of the proposed sporting hub footprint.

As the marked sewer line was an internal sportsground line, it was thought it could be redirected to the sewer line that ran past the Historical Village and then re-joined back to the original line, missing the new dub development.

It was agreed further engineering/surveying advice was required with regards to the existing sewer line.

COMMITTEE ACTION

The following actions were requested by the Steering Committee:

- 1. Shire staff to engage a suitably qualified surveyor to survey the sportsground area in question to determine if the proposed sporting hub could be achieved in relation to the utility and sewer infrastructure. Determine if the building elements of the sporting hub could be built around the existing sewer line.**
- 2. That the Wagin Agricultural Society determine the size and specifications of their new proposed Sheep Shed, including the required fit out.**
- 3. Cr Blight, Deputy CEO and Community Liaison Officer to meet to determine the funding process and research grant funding opportunities, including looking at other Local Government's who have completed similar grant funded development projects.**

7. GENERAL BUSINESS

Wagin Trotting Club – New Sprint Lane

Kevin Spurr, Wagin Trotting Club President, advised of the merits in the Trotting Club establishing a new sprint lane to the current Trotting track as part of this development. This would entail creating a new passing lane on the home straight on the inside of the existing track.

To achieve this there would need to relocate or sink the existing power boxes located on the boundary of the oval along the home straight.

It was agreed that as part of the Sportsground Precinct development that this could be investigated to see if it is achievable.



8. CLOSURE

Next Meeting – Tentatively scheduled for the week commencing 23rd August, depending on timing of receiving surveying results.

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6.49 pm.



9.3 MINUTES FROM THE CEO REVIEW COMMITTEE MEETING HELD 13 JULY 2021

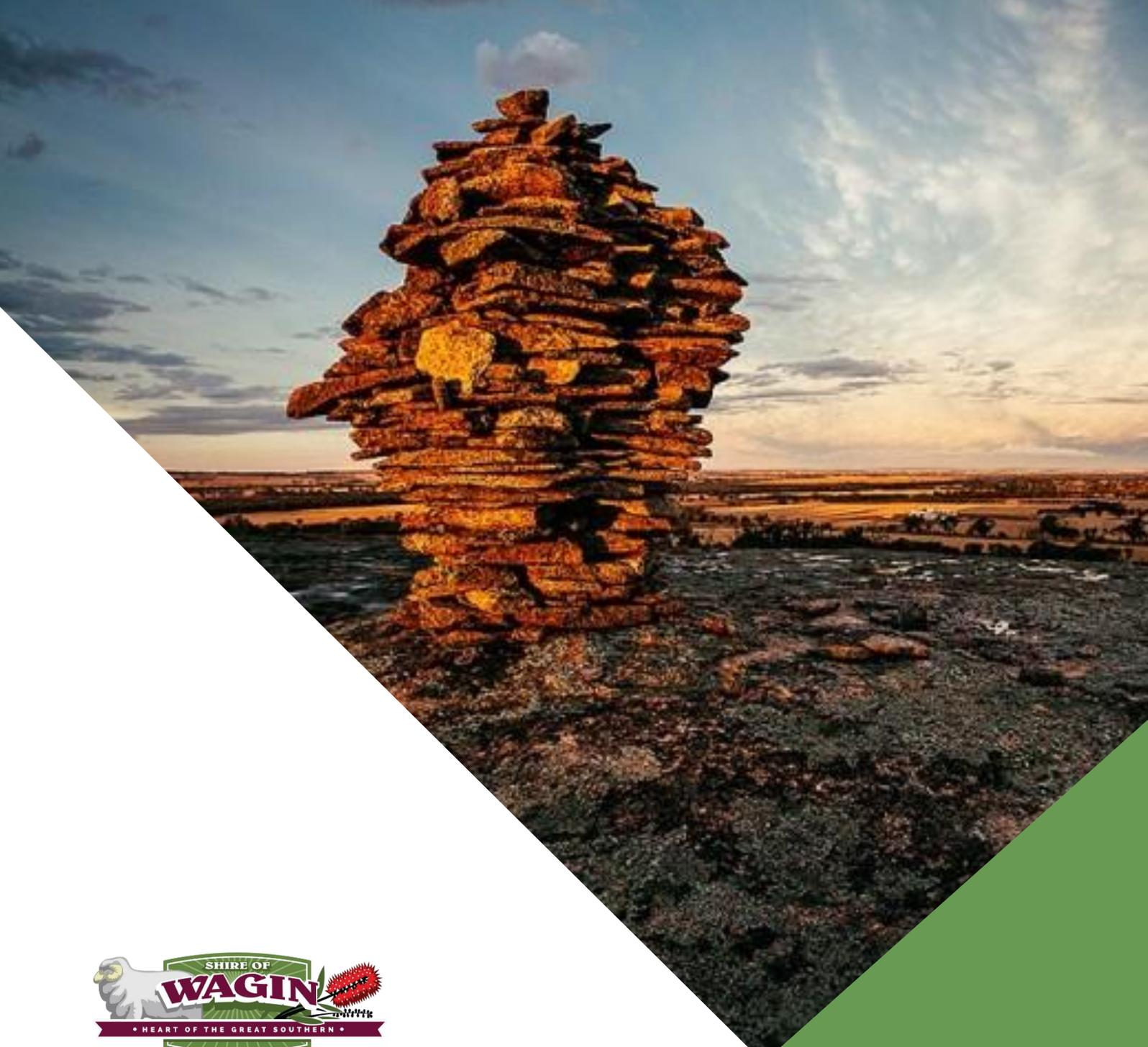
4590 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

That the Minutes of the CEO Review Committee Meeting held on 13 July 2021 as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0



MINUTES

CEO REVIEW COMMITTEE

13 JULY 2021

Ordinary Council Meeting

20

27 July 2021

PBB



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CHIEF EXECUTIVE OFFICER

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SHIRE OF WAGIN

Minutes for the CEO Review Committee Meeting held in the Council Chambers, Wagin on
Tuesday 13 July 2021 commencing at 4:00pm

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1. OPENING

Presiding Member, Cr Phillip Blight opened the meeting at 4:07pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 ATTENDANCE

Cr Phillip Blight
Cr Greg Ball
Cr Bryan Kilpatrick
Cr Sherryl Chilcott
Bill Atkinson
Emily Edwards

Shire President
Deputy Shire President

Chief Executive Officer
Executive Assistant

2.2 APOLOGIES

Nil

3. CORRESPONDENCE AND REPORTS

Nil

4. GENERAL BUSINESS/DISCUSSION POINTS

4.1 CEO PERFORMANCE MATRIX 1

COMMITTEE RECOMMENDATION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That the Committee recommend to Council that it endorses the Performance Criteria 1-7 of the General Competencies of the CEO Performance Measures (under confidential separate cover).

Carried 4-0

COMMITTEE RECOMMENDATION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That the Committee recommend to Council that;

1. The Shire President distributes the Performance Criteria of the 1st Performance Review of the CEO to all Councillors by 28 July 2021 and that they be returned completed to the President no later than 11 August 2021.
2. A CEO Review Committee meeting be held to undertake the CEO Performance Review on Tuesday 17 August 2021 at 4pm.

Carried 4-0



COMMITTEE RECOMMENDATION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That the Committee recommend to Council that for all future annual Performance Reviews of the CEO, point 8 '*Adhere to the aspirations of the Shire of Wagin Strategic Community Plan and to progress Key Activities and Strategies as far as practicable within timeline continuums*' be included.

Carried 4-0

5. CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 4:53pm

I certify that this copy of the Minutes is a true and
Correct records of the meeting held on
13 July 2021

Signed

Presiding Elected Member

Date:



9.4 MINUTES FROM THE SPECIAL MEETING OF COUNCIL HELD 20 JULY 2021

4591 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That the Minutes of the Special Meeting of Council held on Tuesday 20 July 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 8/0



10. STATUS REPORT – JUNE 2021

FINANCE AND ADMINISTRATION

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam to be programmed	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4111	DCEO/DG	Wetlands Playground Development	That the Wetlands Park Development Business Case / Project Brief be endorsed, and a quotation be sought to engage a Landscape Architect to develop a design plan	Advertisement period completed with minor feedback considered by the Townscape Committee and changes to plan effected where necessary.	Works are continuing, now at 70% completion. To be finished at the end of June. New Comment: All playground equipment and items has been installed. Fencing will be erected in the next couple of weeks. Project will be 100% completed.
26 Nov 2019	4145			That Ecoscape be engaged to carry out the Wetlands Park Playground design	Plan now finalised.	
24 March 2020	4218			That the Wetlands Park Playground Concept Master Plan be endorsed, advertise the proposed Master Plan for public comment for a period of 21 days and staff to commence the process to secure grant funds for stages 1,2 & 3 of the project.	Work to commence once Budget has been adopted 2020/2021 Work continues on this project, progress going well.	



FINANCE AND ADMINISTRATION

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	First statement sign has been completed and reinstalled. It will take a number of months to upgrade all four statements	Work on the second statement will begin after Woolorama As time permits
26 May 2020	4277	CEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	New Comment: Budgeted in the 2021/22 Financial Year



28 July 2020	4344	CEO/ DCEO/ CPO	Town Square Redevelopment Stages 1 & 2	<p>1. That the Wagin Town Square Development be comprised of Stage 1 being a portion of the area commencing north of the Library through to Tudhoe Street and from the western side of the toilet block through to Tudhoe Street and that Stage 2 be comprised of the remainder of the lot.</p> <p>2. That Stage 1 of the development proceeded with.</p> <p>3. That engineering advice be sought on the feasibility of accommodating the entry and egress of 19-metre-long vehicles through the area deemed to be Stage 2.</p> <p>4. That the area to accommodate the proposed electronic display sign be relocated eastwards into the garden area provided for in Stage 1 (south west corner) with the objective of maintaining the same distance from Tudhoe Street as per the current approval from Main Roads WA.</p> <p>5. That provision be made in Stage 1 to accommodate a future electric charging station.</p>	Completed with exception of tree planning and landscaping.	<p>Plants and Trees ordered will be planted in early June. Decorator, lighting and bins to also go in. Completed by end of June.</p> <p>Planting completed</p> <p>New Comment: Bin surrounds to be installed when received. Acknowledgement plaques to be erected. Project will be 100% complete.</p>
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25 May 2021	4564	CEO/EA	Wagin Airfield	<p>1. That given that no submissions objecting to the proposed lease for Sites 1, 2, 3, and 5 of Wagin Aerial Landing Ground Reserve 20595 were received during the statutory advertising period, that, agreements for a period of twenty-one (21) years be entered into.</p> <p>2. That the lease agreements governing the conditions of the leases be submitted to the Minister of Lands for his consent.</p> <p>3. That due to the non-response to the two letters that have been sent to the Lessee of Site 4 (Hanger and Workshop) enquiring whether he intended to enter into a further lease; that he be advised of the Shires intention to call tenders for the lease of these premises.</p> <p>4. That tenders be called for the lease of Site 4 (Hangar and Workshop) for a period of between 12 months and five (5) years to be determined by Council.</p>	<p>Lease Agreements that have been returned submitted to the Minister of Lands.</p> <p>Lessee advised</p> <p>Tenders called</p>	
22 June 2021	4582			<p>That Council</p> <p>1. Note that the current occupier of Site 4 has not submitted a tender for the lease of the hangar and workshop (Tender 08-2021) at the Wagin Aerial landing Ground.</p> <p>2. Advise the occupier of site 4 that as he has no legal basis to continue the occupancy of the hangar and workshop owned by the Shire at the Wagin Aerial Landing Ground, that he be required to vacate the premises not later than the 31 July 2021.</p> <p>3. That if the premises are not vacated by the 31 July 2021, that eviction proceedings be initiated.</p>	<p>New Comment: Occupier of Site 4 advised.</p>	



21 November 2020	4443	CEO/MOW /EA	Regional Airports Program – Round 2	That an application be submitted through the <i>Regional Airports Program – Round 2</i> for the upgrade of the North/South runway at the Wagin Aerial Landing Ground	Application submitted on 02 December 2020.	Contact made with funding body, anticipated outcome before end of financial
27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	Construction of building to accommodate project prioritised in LRCIP. Funding approved Wagin Historical Village to manage project.	
25 May 2021	4562	CEO/ EHOB		That the quote No. 5014 submitted by Central Great Southern Sheds (Ranbuild) for the supply and erection of a 15090mm x 32000mm shed, complete with 100 mm reinforced concrete floor at a total cost (including GST) of \$125,632.30 be accepted, subject to the shed being completed not later than the 15 November 2021.		Purchase order initiated
27 October 2020	4421	CEO/ MOW	Bojanning Park	That Council approve of initiatives to rejuvenate Bojanning Park within the framework of the 2020/21 financial year budget and utilising any grant funding that may be attracted towards this project.	Prioritised for funding in LRCIP. Funding approved, works scheduled.	Project Commenced
22 June 2021	4580	DCEO		<p>New Action: That Council,</p> <ol style="list-style-type: none"> 1. Re-allocate the \$8,200 in Public Open Space Funds from the Wetlands Park Playground development to the Bojanning Park upgrade in the 2020/2021 financial year. 2. Approve the additional work in the Bojanning Park upgrade in the 2021/2022 Budget, to be funded through the LRCIP Phase 2 program. 3. Approve the re-allocation of \$15,000 from the Wagin CBD paving cleaning and sealing project to the Bojanning Park upgrade and request staff to seek approval for this re-allocation of LRCIP funds from the Department of Infrastructure, Transport and Regional Development. 	<p>New Comment: Adjustments made.</p>	

27 October 2020	4422	CEO/EA/ MOW	Pederick Gas Producer Unit	1. Approve of the proposal to paint and display (under cover) the Pederick Gas Producer Unit at the Wagin Historical Village; 2. Prepare an information board to provide an overview of the Pederick Gas Producer Units and the role they played throughout Australia during the second World War years.	Works programmed.	GPU painted; Information board ordered.
22 June 2021	4572	CEO/CSO	Local Laws – Bushfire	New Action: That Council 1. Accept the submission received by the Department of Local Government, Sports and Cultural Industries regarding the Shire of Wagin Bushfire Local Law and amend accordingly. 2. Advertise that submissions regarding the amended Shire of Wagin Bushfire Local Law be accepted until close of business on 01 September 2021. 3. Subject to no submissions being received, adopt the attached amended Shire of Wagin Bushfire Local Law. 4. Provide a copy of proposed amendments to the Bushfire Local Law on the Shire of Wagin website and made available for viewing at the Shire of Wagin Administration Office and Wagin Library.	New Comment: Advertised in the West Australian, Wednesday 30 June 2021	
23 March 2021	4506	CEO	Wagin Historical Village – Request to Reallocate Grant Funding	That the previous allocation of funds (\$10,000) to the Wagin Historical Village be reallocated to improvement works at the Betty Terry Theatre.	Repair and Painting works planned.	



27 April 2021	4524	CEO	Lot 32 Trent Street (former Road Board Office)	<p>1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin.</p> <p>2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.</p>		Application made – April 2021
25 May 2021	4550	CEO	South West Settlement Agreement	<p>1. That Council offer no comment on the Template Noongar Heritage Agreement for Local Government and the Cultural Heritage Bill (Draft) 2020.</p> <p>2. That Council invite the South West Land and Sea Council to conduct an information session in Wagin to provide an overview of the implications and the implementation of the South West Settlement Agreements.</p>	Invitation extended	

25 May 2021	4553	CEO	Wagin Cemetery – Memorial Project	<p>1. That Council support in principle, the proposal for the planning and establishment of a Memorial at the Wagin cemetery to recognise the Aboriginals, paupers and stillborn babies interred in unmarked graves at the Wagin cemetery.</p> <p>2. That the proposal be further developed to ascertain the probable cost of the project and what funding may be available from external sources.</p> <p>3. That Council give consideration towards contributory funding towards this project in its deliberations, when compiling the Shires 2021/22 financial year budget.</p>	<p>New Comment: Proposed being further developed by proponent and meetings held with stakeholders.</p>	
22 June 2021	4566	CEO	Petition – Tudhoe Street Shopkeepers – Brick Paved Footpath Cleaning	<p>That Council</p> <p>1. Accept the petition from the Tudhoe Street shopkeepers regarding the condition of the shop front brick paving and the regular cleaning to free debris including small gravel, leaves and other general waste.</p> <p>2. Refer the petition to the Chief Executive Officer for action to prepare a response to the petitioner regarding the upcoming works and budget allocation regarding the pressure cleaning and sealing of the Tudhoe Street footpaths under the <i>Local Roads and Community Infrastructure Program</i> Phase 2.</p>	<p>New Comment: Petition responded to.</p>	

22 June 2021	4571	CEO	Request for Waiver of Fees – Youth Engagement Program	New Action: That Council accede to the request to waive fees for the hire of the indoor basketball courts one night a week, until the commencement of the basketball season, as a youth engagement initiative.	New Comment: Actioned	
22 June 2021	4573	CEO/CSO	Solar Panel Installation	New Action: That a 10-kw solar panel be installed on the Shire Administration building at a net cost (after rebate) of \$11,228	New Comment: Actioned	
22 June 2021	4579	CEO	Proposed Installation of Telecommunications Tower – Shire Administration Building	New Action: That Council delegate authority to the Chief Executive Officer, Shire President and Deputy Shire President to execute the contract with Field Solutions Group, Facility Licence.	New Comment: In progress	
22 June 2021	4583	CEO	Staff Recruitment	That Council; 1. Commence the recruitment process for a Deputy Chief Executive Officer in late August 2021 with a view to the successful applicant commencing duties in November/December 2021.	New Comment: Position Description prepared	

HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
21 November 2020	4441	CEO	Future use of Wagin Courthouse	That Council advise the Department of Planning, Lands and Heritage that it seeks to hold a Management Order over Reserve 46814 with power to lease and that the Shire utilise the building for public purposes and office premises.	Documentation finalised, transfer of Management Order underway	
20 Nov 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220	Sportsground & Recreation Precinct Masterplan report was presented to Final Community Meeting. Some changes were requested. Masterplan will be changed and presented to the August Council Meeting for endorsement.	First meeting of the Sportsground Precinct Redevelopment Steering Committee held 12 May 2021
26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study	Final Report to be adopted by Council at August Meeting	New Comment: Second Steering Committee Meeting held 29 June 2021.
25 Feb 2020	4200			That Council Receive and Endorse the Sportsground & Recreation Precinct Masterplan feasibility study report, endorse masterplan option 5 and issue the report for further community comment.	Final Masterplan adopted by Council and has been distributed to the Community. Staff will now engage a contractor to carry out site survey and report back to Council.	Staff have engaged a surveying contractor to carry out underground site survey.

<p>2 Sept 2019</p>	<p>4096</p>	<p>Town Planner</p>	<p>Land Tenure options for new telecommunications infrastructure (mobile phone base station)</p>	<p>That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018</p>	<p>Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires.</p> <p>Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021</p>	<p>Could be 2 years before tower is erected 2020.</p> <p>Some land tenure issues that need to be followed up.</p>
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HEALTH, BUILDING AND PLANNING

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
24 March 2020	4228	MOW	Truck Parking Area – Collie Lake King Road	That Council design and cost a truck parking bay at lot 436 Collie Lake King Road.	Refer to November Minutes. Revegetation of lot to be programmed	New Comment: Tree lines have been ripped, ready for planting.
27 April 2021	4538	CEO	Telecommunication Tower - Shire of Wagin Administration Building	<p>1. That Council advise the proponent that it has no objection to the installation of telecommunications network equipment at the Wagin Shire Administration Building, subject to the proponent:</p> <p>a) Bearing all costs and obtaining any other approvals associated with the installation and maintenance of the equipment.</p> <p>b) Indemnifying the Shire of Wagin against any costs, claims or damages associated with the installation and maintenance of the equipment.</p> <p>c) Making good and remedying any adverse impacts caused by its equipment to any part of the building, existing equipment thereon and/or any electrical or other interference to existing telecommunications or other infrastructure situated on or around the Shire Administration Building.</p> <p>d) Accepting that should the equipment result in any adverse issues associated with the communications, infrastructure and operations of the Shire of Wagin, that the equipment be decommissioned and removed within 30 days of notice being given.</p> <p>2. That the CEO investigate the implications and viability of taking up the proponents offer of providing an internet service to the Shire at a 30% discount.</p> <p>3. If negotiations can be satisfactorily concluded then the agreement to prevail whilst the telecommunications infrastructure remains in situ on the Shire Administration building.</p> <p>4. That the placement of the proponents infrastructure be governed by way of a formal contract between the proponent and Shire of Wagin.</p>	Issues with proposed contractual arrangement, refer to Agenda item in May Agenda	New Comment: Contract being negotiated.



WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
15 December 2020	4463	MOW/CEO	Parking Issue/Traffic Conflict Vernon Street	<ol style="list-style-type: none"> 1. That Council approve the removal of 6 trees alongside Lot 51 Tudhoe Street and Lot 1 Vernon Street Wagin to accommodate off street verge parking for businesses in the area on both sides of the road. 2. That Council accept the offer of the proponent to meet the costs of purchasing and planting 12 trees on adjacent Recreation Reserve 41854 as an offset for the removal of trees in Vernon Street. 	Scheduled to be done prior to 2021 harvest.	New Comment: Trees removed. Blue metal dust to be put on kerb. As time and weather permits.
15 December 2020	4474	CEO/DCEO /MOW	Local Roads and Community Infrastructure Program Round 2	<p>That the following projects be prioritised for indicative funding through Round 2 of the Local Roads and Community Infrastructure Program totalling \$279,000;</p> <ol style="list-style-type: none"> 1. Shed – Wagin Historical Village 2. Bullocks Hills Road widening 3. Tudhoe, Tudor and Tavistock Street – Pressure Cleaning and Sealing 4. Wagin War Memorial 5. Stubbs Street kerbing 6. Johnston Street kerbing 7. Tudhoe Street Kerbing 8. Bojanning Park 	<p>Funding application submitted to funding body for projects approval.</p> <p>Funding approved for all projects.</p> <p>New Comment: In progress</p>	



22 June 2021	4575	DCEO	Wetlands Park Playground – Fencing	That Council approve the erection of a one-metre-high black chain mesh fence around the perimeter of the new small children's Wetlands Park Playground.	New Comment: Contractor engaged; erection of fence will be carried out in late July/early August.
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11. FINANCIAL REPORTS

12. REPORTS TO COUNCIL

12.1 CHIEF EXECUTIVE OFFICER

12.1.1 CHIEF EXECUTIVE OFFICER REPORT – JUNE/JULY 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 July 2021
PREVIOUS REPORT(S):	17 June 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4592 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr J P Reed

That Council receive the Chief Executive Officer report for June/July 2021.

Carried 8/0

BRIEF SUMMARY

1. RECRUITMENT OF DEPUTY CHIEF EXECUTIVE OFFICER

An applicant Information Package has been prepared for the position of *Deputy Chief Executive Officer* and is circulated to Councillors with this agenda.

The proposed recruitment timeline is as follows:

- Advertising to be commenced from Saturday the 7 August 2021
- Applications to close on Monday the 6 September 2021
- Interviews to be held Saturday 25 September 2021
- Employment to commence as negotiated – December/January

It is suggested that the interview panel comprise the President, two Councillors and the CEO.

For discussion.

2. DAMAGE TO PLANTS AND TREES

Several plants and trees in town were damaged during the evening of Saturday the 17th of July 2021. This damage comprised of the destruction of a large potted plant in Tudhoe Street and the snapping of some flowering plum trees in Ballagin Street. Several residents of Wagin (via *Facebook*) expressed their outrage at this damage. With the assistance of the CCTV and the local Police, the situation with respect to the potted plant has been addressed with an apology forthcoming from the person responsible, along with agreement to pay restitution.



This has demonstrated an encouraging degree of local pride and ownership by residents willing to speak up for their town.

3. PUNTAPIN DAM – FURTHER DETERIORATION

Cr Greg Ball, the Manager of Works and the CEO inspected Puntapin Dam on Friday the 16th of July 2021 to find that the inlet area and west bank of the dam had significantly deteriorated since this matter was brought to the attention of the Water Corporation last December.

The following email has been sent to the Water Corporation (Mr Mick Irving - Manager-Customer & Stakeholder Great Southern and South West Regions) requesting an update on its proposals for the dam:

Hello Mick,

Further to my correspondence below, would you please provide an update on where the Water Corporation is with Puntapin Dam. An inspection of the dam last Friday revealed significant deterioration of inlet and dam bank (see photos) and there is real concern that this asset is reaching the point of no return unless some remedial works are initiated soon. A response in time for Councils next meeting scheduled for the 27 July would be appreciated.

Regards

BILL ATKINSON

Chief Executive Officer

From: Bill Atkinson

Sent: Wednesday, 2 December 2020 2:35 PM

To: Mick Irving <Mick.Irving@watercorporation.com.au>

Cc: Greg Ball <gregb7@bigpond.com>

Subject: RE: Update on Puntapin Dam

Hello Mick,

Thank you for attending Councils meeting on Tuesday the 24th of November to discuss the way forward with effecting repairs to the dam and the eventual transfer of the dam to the Shire of Wagin.

By way of recapping, our understanding of our discussion with you is as follows:

- An engineering assessment of the dam will be carried out in the first half of 2021. This will determine what remediation work needs to be carried out before the dam may be transferred to the Shire. In order for the assessment to be undertaken, the catchment to the dam will be isolated until it is completed. It is acknowledged that the dam is a strategic water source for the community.*
- With respect to future land tenure, it is intended that the dam and surrounds will be transferred to the Shire and Puntapin Rock and surrounds will be transferred to the relevant Aboriginal Corporation in due course. (Apparently there is an MOU to this effect, and it would be helpful if you could send me a copy). An easement will be placed over the catchment to the dam (including over the relevant section of Puntapin Rock) and it is understood that prior to any transfers of land taking place, the Shire could be granted management of the dam and catchment, under licence.*

- There was some discussion around the possibility of some grant funding being attracted towards the remedial works once the engineering assessment has been completed.

Please advise if there is anything that I have missed or have misunderstood. Also, what would be an appropriate time for me to follow up on this, particularly with respect to the probable timeline for the engineering assessment?

Kind Regards

BILL ATKINSON
Chief Executive Officer





BACKGROUND/COMMENT

Nil

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



Declaration of an Impartiality Interest in Item 12.1.2- Cr G K B West & Cr B S Hegarty

Prior to any consideration regarding Item 12.1.2 Waratah Lodge – Staff Accommodation Requirements, Cr G K B West and Cr B S Hegarty declared an impartiality interest and remained in the room.

12.1.2. WARATAH LODGE -STAFF ACCOMMODATION REQUIREMENTS

PROPONENT:	Wagin Frail Aged Inc
OWNER:	N/A
LOCATION/ADDRESS:	5 Arnott Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.23
ATTACHMENTS:	<ul style="list-style-type: none">• Letter – Wagin Frail Aged

OFFICER RECOMMENDATION/4593 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That should the residence located at 5 Arnott Street Wagin no longer be required to accommodate Shire staff, then consideration be given to leasing the property to Wagin Frail Aged Inc for a term and rental to be negotiated.

Carried 8/0

BRIEF SUMMARY

This report summarises the need for Wagin Frail Aged Inc to provide accommodation for Registered Nurses and recommends that consideration be given to the request for the Shire to lease the residence at 5 Arnott Street should it not be required to accommodate Shire staff.

BACKGROUND/COMMENT

Wagin Frail Aged Inc has been required to engage three Registered Nurses and has sourced these employees from overseas. Current accommodation requirements for these nurses are tenuous and more secure rental accommodation is required, preferably in close proximity to Waratah Lodge due to some the nurses not having driving licences.

The Shire residence at 5 Arnott Street is ideally located as it is directly opposite Waratah Lodge. The residence is currently occupied by a Shire staff member. The request from Wagin Frail Aged Inc is for Council to consider leasing this property on a long-term basis, or ideally to incorporate the lease of the property into the lease agreement for Waratah Lodge. The latter option may not be possible due to the differing status of the two properties, with 5 Arnott Street being owned freehold by the Shire and the property upon which Waratah lodge is situated

being on a Crown Reserve which is leased to the Shire by the Minister for Health. The first option of leasing 5 Arnott Street is possible should the Shire not require it to accommodate staff at some stage in the future and providing the *Disposal of Property* requirements under the Local Government Act 1995 are adhered to.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 – section 3.58 – Disposition of Property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not.
property includes the whole or any part of the interest of a local government in property but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.



POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Within the *Community Services and Social Environment* section of the Shires Strategic Community Plan, the following key activities and strategies are noted:

3.6 – Support development initiatives for housing options for residents from all age groups.

3.7 – Monitor medical, health, aged care services.

VOTING REQUIREMENTS

Simple Majority



LODGE

WAGIN FRAIL AGED Inc

Established 1984

6 Arnott Street
WAGIN WA 6315

Tel 08 9861 1755

Fax 08 9861 1766

CEO Shire of Wagin
Mr Bill Atkinson
Arthur Road, WAGIN WA 6315

Dear Mr Atkinson,

RE ACCOMMODATION OPTIONS FOR WARATAH LODGE STAFF

In response to the future requirements and compliance of Wagin's own Aged Care Facility, recently Waratah Lodge engaged three new Registered Nurses from out of town. For some time, it has been problematic sourcing local appropriately qualified and experienced staff to fulfill requirements at Waratah Lodge. As a result, we have investigated and activated a sponsorship program of international Nurses who are willing and able to come to Wagin and make a two-year commitment to their role. Accommodating these staff is an ongoing issue; we currently rent two Aged Care units on Trench Street and one private house for this purpose. Of concern is we can be asked to vacate the Aged Care Units at any time if eligible local tenants require them, in addition the private rental could be withdrawn or placed on the market leaving us stranded. None of our new staff drive which makes locating suitable accommodation even more difficult, as they maybe called out to assist onsite staff on an on-call basis and would be walking there. Understandably we would prefer to accommodate them not far from Waratah for convenience, personal wellbeing, and safety.

In recent times we have engaged Agency Nurses to fill our gaps – however the expense of this long term is not sustainable, and less desirable for continuity of our residents' care. The Board and Management are committed to the long-term viability of our community run Aged Care Residence, and endeavour to seek out best possible strategies to complement the forward capacity of the facility and its staff. These measures include ongoing upskilling of staff and compliance in all areas including clinical and governance, while prioritising the care and wellbeing of residents.

PROPOSAL:

Our request to the Shire is for consideration of access and occupancy of the Shire owned **Arnott Street residence opposite Waratah Lodge**, if not already occupied by eligible Shire staff. If considered favourably we would be happy to enter a long-term lease agreement or perhaps more conveniently add to the existing Lease between the Shire of Wagin and Wagin Frail Aged Inc – under the Schedule Commencing on 20 March 2006 being for Twenty-One (21) Years.

At your convenience and with due consideration as required by senior staff and elected members, our Board Accommodation Sub Committee would be happy to meet and further discuss this opportunity.

Yours sincerely

Robin Hoysted
Vice Chairperson

Attachment: Shire of Wagin & Wagin Aged Frail Inc LEASE



Declaration of an Impartiality Interest in Item 12.1.3 - Cr G R Ball

Prior to any consideration regarding Item 12.1.3 Facility Building – Wagin Aerial Landing Ground, Cr G R Ball declared an impartiality interest.

Declaration of a Financial Interest in Item 12.1.4 - Cr G R Ball

Prior to any consideration regarding Item 12.1.4 Proposed Lease of Hangar & Workshop – Wagin Aerial Landing Ground, Cr G R Ball declared a financial interest and left the room.

- Cr G R Ball left the room at 7:37pm

12.1.3. FACILITY BUILDING – WAGIN AERIAL LANDING GROUND

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Reserve 20595
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Cr Greg Ball – Wagin Aero Club. Impartiality Interest
FILE REFERENCE:	CP.MT.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4594 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G K B West

That Council consign the Wagin Aero Club the task of managing the usage of the facility building at the Wagin Aerial Landing Ground, until further notice.

Carried 7/0

BRIEF SUMMARY

This report recommends that the usage of the facilities building at the Wagin Aerial Landing Ground be managed by the Wagin Aero Club.

BACKGROUND/COMMENT

The building known as the Wagin Aero Club Clubrooms was previously held under lease from the Shire to the Aero Club. This was incorporated in the Clubs lease for the hangar site. When new leases were organised, the facilities building was not captured in the leasing arrangements.

It has been ascertained that the building is accessed by other bodies as well as the Aero Club. Because of the equipment stored in the building, it is necessarily secured, and access is managed by the Club.



The options here are to arrange for the Aero Club to lease the building or to vest the club with managing access to the building. If the building were to be leased, then the provisions of the disposal of property requirements encompassed in the Local Government Act 1995 would need to be complied with, necessitating the property to be valued, advertising to be carried out and a lease document to be drawn up. It would also be necessary for Council to set an annual lease fee for the building.

Should the option be taken to vest the Club with managing usage of the building (as it has done for several years, albeit, under a leasehold arrangement), then this could be achieved by resolution of Council. In the unlikely event that another organisation wanted access to the building, and this was not approved by the Club, then the Shire would need to be the final arbiter. Should this become problematic, the process for the Club to lease the building could be initiated.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995 – *Disposing of Property*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.1.4. PROPOSED LEASE OF HANGAR & WORKSHOP – WAGIN AERIAL LANDING GROUND

PROPONENT:	Mr. Greg Ball
OWNER:	N/A
LOCATION/ADDRESS:	Wagin Aerial Landing Ground – Reserve 20595
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Cr Greg Ball – Financial Interest
FILE REFERENCE:	CP.MT.1
ATTACHMENTS:	<ul style="list-style-type: none">• Letter from Proponent• Advertisement – Proposal to Lease

OFFICER RECOMMENDATION/4595 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr J P Reed

That Council

1. Note that there were no submissions objecting to the proposed lease of the Hangar & Workshop (Site 4) at the Wagin Aerial Landing Ground to Mr Gregory Ball.
2. Enter a three (3) year lease agreement with the proponent at the assessed annual market rental of \$7800.00 + GST with annual CPI increases to apply.
3. Agree to the lease agreement including a clause that the agreement may be terminated by either party with three months' notice.

Carried 7/0

BRIEF SUMMARY

The Shire previously called tenders for the lease of his site; however, no tenders were received. The proponent has advised of his wish to lease the property for a period of 3 years.

BACKGROUND/COMMENT

The required advertising of the Shires intention to lease the property to the proponent was carried out in accordance with section 3.58 of the Local Government Act 1995. No submissions were received.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 – section 3.58 – Disposition of Property

- (1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not.

property includes the whole or any part of the interest of a local government in property but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given.
- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Management Order Reserve 20595 - Power to lease for a period not exceeding 21 years subject to Ministerial approval.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The expected rental yield for this property has been factored into the Shire's 2021/22 financial year budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Fernihurst
PO Box 27
Wagin W.A.
6315
28/06/2021

Bill Atkinson,
Chief Executive Officer,
Shire of Wagin.

Dear Bill,

I wish to apply for a 3 year lease of site 4, Hangar and Workshop,
at the Wagin Airfield and request provision for inclusion of a 3 month
termination clause.

The site would be used for aircraft maintenance by qualified
personnel.

Yours faithfully,



Greg Ball



TENDER 08 20-21

LEASE OF HANGER AND WORKSHOP (SITE 4 – WAGIN AERIAL LANDING GROUND)

Tenders are invited for the lease of a hangar and workshop at the Wagin Aerial landing Ground for a period of up to 5 years.

The property would be ideally suited for a business focussing on the servicing of aircraft.

The criteria for deciding which tender will be accepted will be based on what the property is intended to be used for, which is considered by Council to be of the greatest benefit to the community.

Tenderers are to specify the intended use of the property and the annual consideration which will be provided to the Shire.

The conditions relating to the lease of the property will be governed by a formal *Agreement for Lease*.

Enquiries about any aspect of the tender may be directed to Bill Atkinson on 98611177.

Tenders bearing the tender reference number 08 20-21 will be received to noon on Tuesday 16th June 2021 and may be submitted in a sealed envelope or by email: ceo@wagin.wa.gov.au

Lowest or any tenders will not necessarily be accepted.

W.T. ATKINSON
Chief Executive Officer
PO Box 200
WAGIN WA 6315



- Cr G K B West left the room at 7:43pm
- CR G K B West and Cr G R Ball returned to the room at 7:44pm

12.1.5 4WDL VROC HOUSING NEEDS ANALYSIS

PROPONENT:	Nil
OWNER:	Nil
LOCATION/ADDRESS:	Nil
AUTHOR OF REPORT:	Executive Assistant
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.ME.2
ATTACHMENTS:	<ul style="list-style-type: none">• Housing Needs Analysis

OFFICER RECOMMENDATION/4596 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council participate in the *Housing Needs Analysis* to be undertaken in conjunction with the 4WDL VROC to identify the needs and priorities of housing within the Shire.

Carried 8/0

BRIEF SUMMARY

At the 4WDL Meeting held 11 May 2021, the membership identified it a priority to compile a needs analysis on member local governments short- and long-term accommodation (housing stocks).

BACKGROUND/COMMENT

As identified in the 4WDL VROC Strategic Plan 2021-2023, as high priority, the membership resolved to undertake a priority needs analysis as a collaborative and as individuals for pending State Government funding, Social Housing Economic Recovery Program, due in September/October 2021.

This needs framework hopes to identify each member local governments current position with housing as well as information that could identify a collective need for a joint project. Upon discussion with member local governments, some have already started the process, engaging with their external businesses to identify their needs/areas of concern.

Past joint project with the cottage homes and 4WDL member local governments, proved successful and this analysis would ideally provide grounds to compile a business case on future potential housing stock projects.

Input from Council is encouraged on what it identifies as its current housing priority or the responsibility and role that Council plays in the lack of housing within the Shire.

CONSULTATION/COMMUNICATION

- 4WDL member local government CEO's

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Administration Policy # 20

- *No. 20. Employee Housing Policy*

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Key Activities of the Corporate Business Plan 2021-2025

1.0 ECONOMIC DEVELOPMENT	KEY ROLE	ACCOUNTABILITY	20/21	21/22	22/23	23/24	24/25	ANTICIPATED OBJECTIVES	PERFORMANCE MEASURES
1.5 Support the attraction and retention of small business and housing of key workers in the region.	Shire	CEO / Council	X	X				Diverse business community with housing for key workers	Progress on development initiatives

2.0 BUILDINGS AND INFRASTRUCTURE	KEY ROLE	ACCOUNTABILITY	20/21	21/22	22/23	23/24	24/25	ANTICIPATED OBJECTIVES	PERFORMANCE MEASURES
2.7 Upgrade of staff housing as a recruitment and retention strategy	Shire	Works		X				Appropriate accommodation for key shire staff	Progress of upgrade strategies

3.0 COMMUNITY SERVICES AND SOCIAL ENVIRONMENT	KEY ROLE	ACCOUNTABILITY	20/21	21/22	22/23	23/24	24/25	ANTICIPATED OBJECTIVES	PERFORMANCE MEASURES
3.6 Support development initiatives for housing options for residents from all age groups	Shire	CEO/ Council	X	X	X	X		Ongoing – no specific actions other than a response to opportunities	Progress toward realising increased housing opportunities

VOTING REQUIREMENTS

Simple Majority



4WDL VROC Housing Needs Analysis July/August 2021

Local Government Population

Main Housing Priority (ie. regional workers accommodation, local government staff housing, aged persons)

As identified in the 4WDL Strategic Plan, as high priority, the membership moved to undertake a priority needs analysis for pending state government funding. This hopes to identify if the need for more collaborative approach by the 4WDL.

HOUSING	Short & long term accommodation	Undertake a needs analysis for the provision of short- and long-term accommodation. <i>Monitor for funding opportunities</i> <i>State Government funding for Community Housing possibility for refurbishment of existing or new dwellings for member local governments that require it, not all membership have same need for housing currently.</i> <i>PRIORITY Needs analysis to be undertaken by next meeting for discussion.</i> <i>Executive Officer to flag for attention by all by August in-person meeting.</i>	Shire of Woodanilling	<ol style="list-style-type: none"> 1. A Business Plan is adopted 2. Advocate to external stakeholders including Local MP, the importance of ongoing funding sources for housing 	<i>Each Shire to undertake a needs analysis for both short- and long-term accommodation and feedback results to members Local Governments.</i>
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QUESTIONS

LOCAL STATISTICS

Question	Local Government Comment	Priority/ Timeframe
Is housing identified in the Shire of xx Strategic Community Plan/Corporate Business Plan?		
If so, what factors of consideration are given?		
Does your Shire currently offer financial assistance to business in your district for housing?		
<i>Additional Question –</i>		

TYPES OF HOUSING

Question	Local Government Comment	Priority/ Timeframe
Does your local government currently provide rental property? If so, staff housing, low income, aged persons, joint venture?		
Do you have vacancies in local government rental properties?		
What short term accommodation is currently available in your local government?		
What long term accommodation is currently available in your local government?		
Are the communities current housing stocks in good condition or in need of rehabilitation?		
Does your local government have special housing requirements? (<i>i.e. disability, respite care</i>)		
Are there known vacancies in private rental properties in your local government?		
<i>Additional Question –</i>		

DIFFICULTIES

Question	Local Government Comment	Priority/ Timeframe
What difficulties does your local government experiences with housing shortages?		
Forward planning – what/how many housing stocks does your local government think they will require over the next 20 years?		
Land availability - does you local government have enough available land to accommodate projected housing?		
What percentage of workers in your local government are not from the region, especially those looking for accommodation? (farm workers, industry relative, backpackers)		
What crisis accommodation is available in your local government?		
<i>Additional Question –</i>		

COTTAGE HOMES – PAST JOINT 4WDL PROJECT

Question	Local Government Comment	Priority/ Timeframe
Are your current cottage home stock fully subscribed?		
Does your LG manage these homes? Including ongoing maintenance, tenants and any future cost outlay.		
If so, what costs are associated annually?		
Does your local government think another joint project would be beneficial?		
<i>Additional Question –</i>		

REGIONAL EMPLOYEES – LACK OF HOUSING

Question	Local Government Comment	Priority/ Timeframe
Where does the responsibility lie for regional workers?		
Does your Council support a solution to lack of regional employees housing stocks?		
Are your rate-payers aware of the current housing situation for regional employees, do they support action in finding a solution?		
<i>Additional Question –</i>		

FUNDING

Question	Local Government Comment	Priority/ Timeframe
Does your Local Government intend on applying for the Social Housing Economic Recovery Package (SHERP) towards late 2021? If so, for what priority?		
What opportunities does your local government predict for community involvement in the development of new housing stocks?		
Who would be responsible for ongoing management of new housing stock?		
Would/has your local government sell on any existing/redundant housing stocks for economic benefit If they built replacement stocks?		

<i>Additional Question –</i>		
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CAPACITY AND CAPABILITY

Question	Local Government Comment	Priority/ Timeframe
Does your local government struggle with access to contractors to spend grant funding on housing projects?		
Who is identified as key personnel required to be involved in a new housing project (<i>Shire, Private enterprise</i>)?		
<i>Additional Question –</i>		

ADDITIONAL INFORMATION/COMMENTS

Additional Information by member local government

COMPLETION

Completed by: _____

Signature: _____

Date: _____

Noteworthy key involvement by: _____



12.1.6 RELOCATION OF WAGIN PUBLIC LIBRARY AND USE OF WAGIN COURTHOUSE BUILDING

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Executive Assistant
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.21
ATTACHMENTS:	<ul style="list-style-type: none">Floorplan of Wagin Courthouse

OFFICER RECOMMENDATION/4597 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G R Ball

That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.

Carried 8/0

BRIEF SUMMARY

The Shire acquired the Wagin Courthouse building from the Department of Justice under management order and the purpose of this report it to determine the use of the offices and main area of the building.

BACKGROUND/COMMENT

To keep the aesthetics of the building and the original courtroom furniture, it is proposed that the Main Courtroom floor space, along with two small offices located at the back of the building are allocated to the relocation of the Wagin Public Library.

The remaining offices located at the front of the building and one communal office at the rear have been earmarked for the relocation of the administration of Wagin Homecare as well as the curation of the Shire's Art Collection and a spare storage room.

Wagin Homecare's current administration is located in one office area at the Shire Administration building. The staff and manager functionality of this office has been outgrown. With the potential to relocate the Homecare Manager, part-time senior administration and homecare support officer, registered nurse and the support workers to the courthouse building into two offices would allow for more privacy for the Manager and Registered Nurse. With accessibility to the building through the back lane way, the support workers can access there communal office and tea room from the rear of the building, providing more flow for the Library access at the front of the building.

Wagin Homecare currently create revenue of the Shire of \$36,000, a portion of this is contributed to administration support, use of administration functions (staff, printers, scanners,



kitchen facilities, meeting rooms) and approximately \$12,000 as rent of office space. On consultation with the Deputy CEO, this figure wouldn't be encouraged to change with the relocation but additional equipment needed by Wagin Homecare, including but not limited to workstations, computers or meeting tables, would be the responsibility of Homecare to purchase.

With Local Roads and Community Infrastructure Program funding yet to be approved by the funding body, this two stage potential may be hindered by timeframe with funding projects not commencing until January 2022.

The potential to complete this project in two parts has been identified;

- Stage 1 – relocation of the Wagin Homecare
- Stage 2 – relocation of the Wagin Public Library and Art Collection

A current action plan (attached) has identified the tasks that need completing prior to any relocations commencing. Shire staff are currently gathering quotes from contractors to undertake the works. The Shire Building Maintenance Officer would be utilised where possible.

CONSULTATION/COMMUNICATION

- Chief Executive Officer
- Building Maintenance Officer
- Wagin Homecare Manager
- Library Manager

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

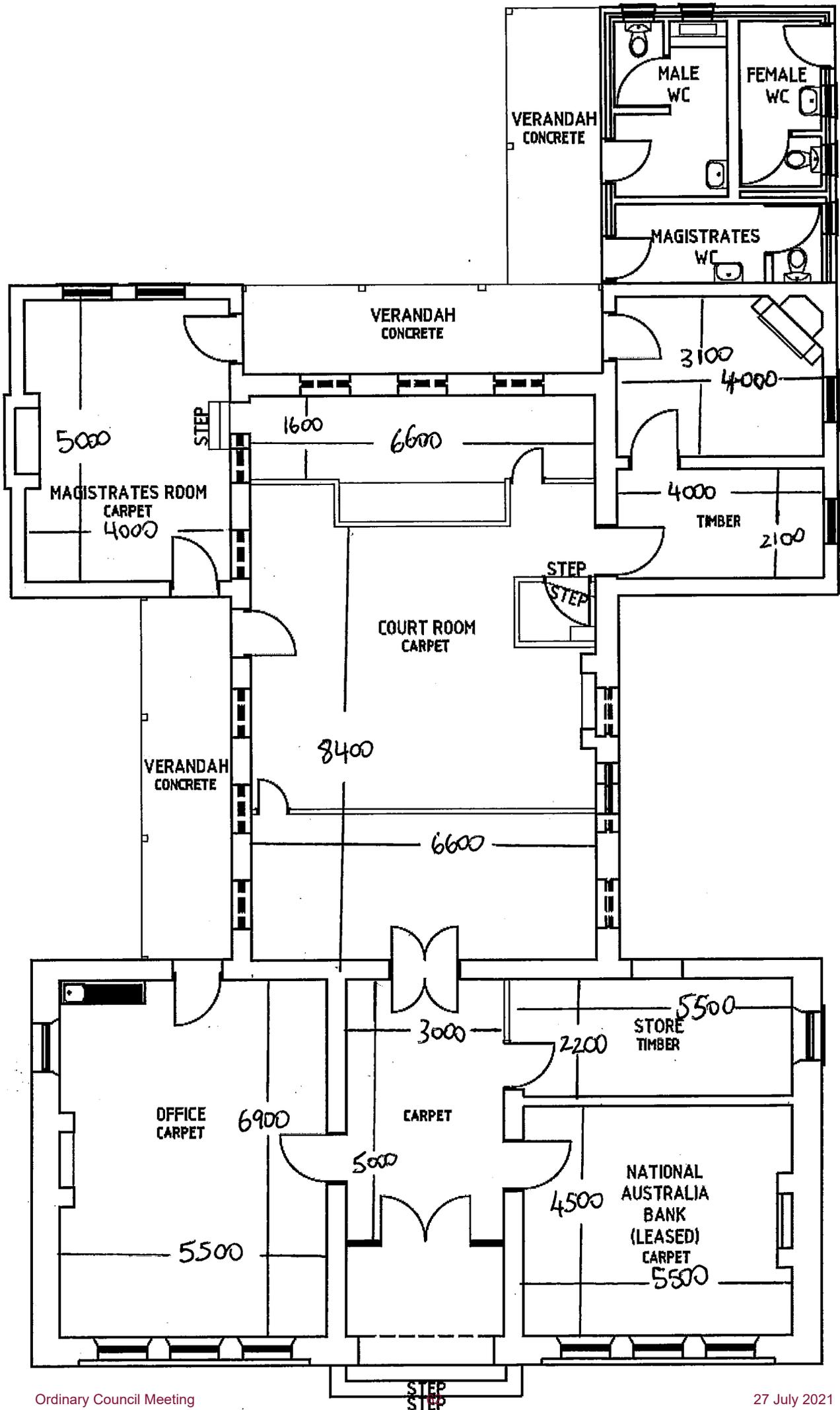
Local Roads and Community Infrastructure Program – Phase 3 funding

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



PBB



12.2 DEPUTY CHIEF EXECUTIVE OFFICER

12.2.1 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – JUNE 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 July 2021
PREVIOUS REPORT(S):	17 June 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4598 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B S Hegarty

That Council receive the Deputy Chief Executive Officer's report for June 2021

Carried 8/0

BRIEF SUMMARY

The following report details the activities that fall under the control of the DCEO for the months of June and July 2021.

BACKGROUND/COMMENT

SPORTSGROUND DEVELOPMENT

The second steering committee meeting was held on the 29th June. Please refer to the enclosed minutes. Staff have engaged suitable qualified surveying contractors to carry out required surveying of the area in accordance with the Committee's requests. Once the underground surveying has been completed and a utilities / services plan has been drawn up, then another committee meeting will be called to present surveying results.

CORPORATE SERVICES

Covid-19 Update

From the 4th February the State Government expanded contact tracing to most businesses which has impacted on most businesses in Wagin. Staff continue to carry out contact tracing registers and the Safe WA App Q Code at the Wagin Swimming Pool, Gym, Library, Eric Farrow Pavilion, Recreation Centre, Sportsground, Caravan park, Town Hall and the Medical Centre meeting room.

Audit

The OAG, through new audit firm – AMD carried out the Shire's interim audit on the 29th and 30th June. The Manager of Finance and staff were well prepared for the audit and provided all the information required to ensure a seamless process.

The results of the interim audit is encouraging and an interim audit management report will be provided to the Audit Committee and Council in due course.



Budget and Corporate Business Plan

A Special Council meeting was held to review the Draft Budget for 2021/2022. The Manager of Finance is now preparing the Draft Budget into the prescribed statutory format for formal adoption at a Special Council meeting on the 3^{rs} August

Council also reviewed Shire's Corporate Business Plan. An Agenda Item to formally adopt the review of the plan is contained in this agenda.

Local Roads and Community Infrastructure Program (LRCIP)

Phase 1 \$348,962

The Shire's six nominated projects must be finished by the 30th June, below is an update on the projects:

Wagin Wetlands Park Development	-Completed
Wagin – Upgrade Footpaths and Kerbing	-Completed
Wagin Sportsground – Ticket Box Construction	-Completed
Community Centre Park Wagin	-Completed
Wagin Giant Ram Painting- Wetlands Park	-Completed
Shire of Wagin CCTV Upgrade	-Completed (LRCIP) component

Phase 1 must be audited and acquitted by the 31st October 2021

Phase 2 - \$279 590

The LRCIP Phase 2 projects have all been approved as per Council's projects nomination form. There are eight projects, with six commencing next financial year and the Historical Village Shed and Bojanning Park upgrades already commenced. All projects must be completed by the end of 2021. We have received a part payment of \$195,731.

Phase 3 - \$697.924

Following the 2021/2022 Federal Budget, we have just received advise that will another phase of the Local Roads and Community Infrastructure Program commencing in January 2022. This will be Phase 3, under this new phase the Shire of Wagin's allocation will be \$697,924.

The funding body will provide a greater time frame to complete new projects under phase 3, with all projects to be completed within eighteen months by the 30th June 2023.

Local Government Elections

Staff have commenced the advertising process for the 2021 Local Government Elections scheduled for October 16th. As Council is reducing the number of elected members from eleven to nine, there are four vacancies to be filled. Nominations for Council will open on the 2nd September and will close on the 8th September.

AGED CARE

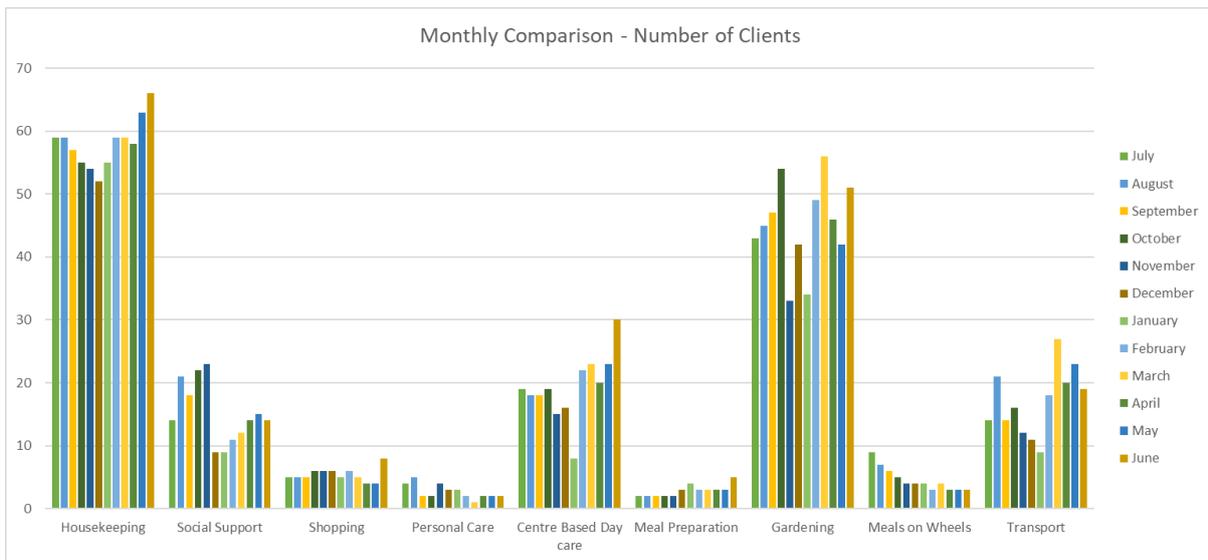
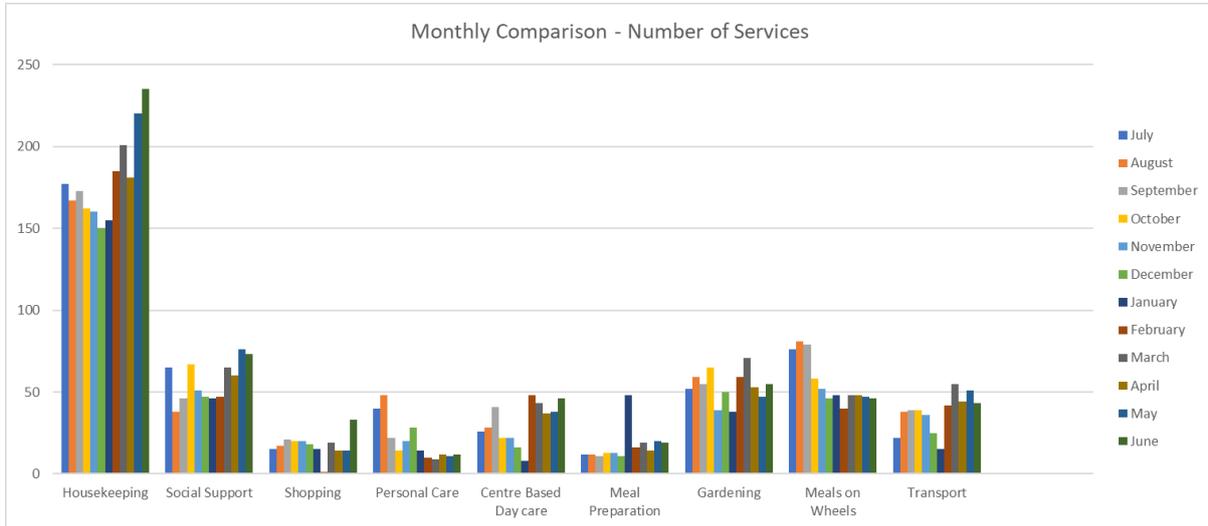


HOMECARE REPORT JUNE 2021

CLIENTS:

88 clients received one or more services for June .

Service	Number of Clients
Housekeeping	66
Social Support	14
Shopping	8
Personal Care	2
Centre Based Day care	23
Meal Preparation	5
Gardening	51
Meals on Wheels	3
Transport	19

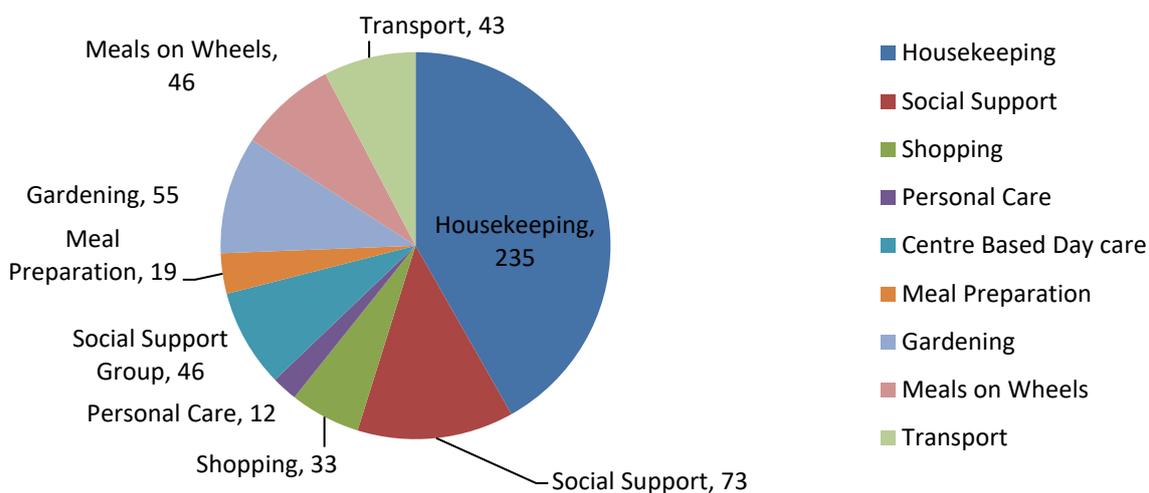




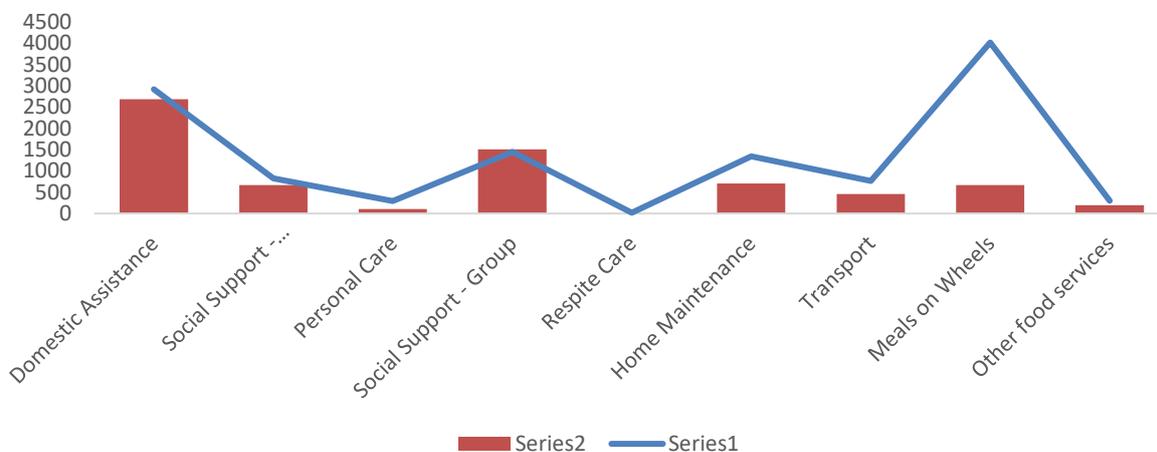
Wagin Homecare Complete Service Provision June 2021

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	282	39	2913	2684
Social Support	69	71	2	826	664
Personal Care	24	6	-18	290	105
Centre Based Day Care	120	192	72	1442	1507
Respite Care	2	0	-2	18	0
Home Maintenance	112	66	-46	1344	706
Transport	64	50	-14	762	458
Meals on Wheels	334	46	-288	4011	699
Other food services	25	22	-3	299	191

Wagin Homecare Report June 2021



Actual YTD service provision vs Budgeted Service Provision



TOWNSCAPE

Works staff have planted new annuals in the traffic nibs and in pots and gardens around the town site. This is part of the on-going townscape annuals/flowers planting program.

Town Square Project

The solar lights have been installed and now only waiting for the bin surrounds, this along with the erection of plaques acknowledging Mrs Jarick and the Cousins Bakery will complete the project in full. We are looking at holding an official opening in early Spring.

Wetlands Park Playground Development

A significant amount of work was carried out in June, including installation of all playground components, transformation of the gazebo, upgrades to the toilet block and installation of furniture.

The project is all but complete, with just the erection of the fence to be done.



TOURISM

June/July 2021 Shire Facebook Report

19/07/2021

The Shire Facebook page has posted 14 times since the last report in May with the biggest audience award going to visit from the Hon Shelley Payne to present the SP with a cheque for the Ninja Park people checking in.

- Sheep dog trial Flyer – 17th June – 794 people
- Movie Flyer – 18th June – 216 people
- Badjarning Park upgrade – 18th June – 1842 people
- Wagin business Sundowner – 21st June – 451 people
- Library Update – 23rd June – 412 people
- Women in Local government workshop – 28th June – 380 people
- Homecare Position Vacant – 29th June – 1723 people
- What's on around the region this month flyer – 1st July – 3136 people
- Narrogin Ag School Open Day – 5th July – 461 people
- When to call SES notice – 9th July – 451 people
- New Police Sergeants Dog in the Pound – 11th July – 791 people
- Shire Licensing update – 12th July – 276 people
- Wetlands Park Lotterywest Funding photo op – 13th July – 2328 people
- Shire office closed due to power outage – 13th July – 863 people

With changes to Facebooks layout – we can now advise on new information:

Audience:

Men – 31.30%	across all age ranges
Women – 68.70%	across all age ranges
Post Reach	6,556
New followers	7
Shares	48
Comments	26

Our pages statistics state we currently have 1,500 followers.

Wagin Woolorama currently has 3,415 followers.

RECREATION AND CULTURE

Library Report June/July 2021

Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Update:

- No Updates

Library Events:

- Library Book Club was held at Cresswells on Saturday July 10th from 2pm to 4pm.

Library Regular Activities:

- WLG Book Club was held on June 12th at Cresswells from 2pm to 4pm. Our next Book Club was held on Saturday July 10th from 2pm to 4pm at Cresswells.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.



- **Friends of Wagin Library & Gallery meeting was held Thursday May 27th at 4.30pm. Our next Friends Meeting will be held on Thursday July 29th at 4.30pm.**

Library Statistics:

- 1 new borrower at the library during this reporting period;
- 203 patron visits for June/ July reporting period;
- 14 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 18 inter-library loan requests from other public libraries throughout WA for our items; 2 not supplied.
- 0 requests for information searches undertaken for Wagin library patrons by library staff;
- 0 public access computer user/s; 0 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 40 community members enjoyed free tea or coffee in the library;
- 4 community members and library patrons spent time reading and relaxing in the library.
- 36 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

Up and coming news and events:

- No Events until permitted

June 2021 Wagin Recreation Centre Report

With winter sports in full swing the Recreation Centre has seen its usual influx of activity. Netball, hockey, basketball, fitness classes, yoga, stay on your feet, and trots. Netball using the facility with good numbers of ladies and juniors, both for training and fixtured games.

Hockey juniors and senior's usage of the area for hard top training and to escape the weather. Private casual hire of the basketball courts on occasional weekends and on Monday nights common until the commencement of junior basketball in the fourth term. Fitness classes twice a week depending on numbers. Yoga classes twice a week in the Eric Farrow and the carpet area of the Rec. Stay on your feet every Monday generating numbers and utilizing the space. Trots as per usual, once a month.

The condition of the west end store-room door has worsened with the door not being able to close or lock. Children tend to get curious of its contents. This has been budgeted to be rectified and will commence shortly.

Activity Summary

- Netball training and fixtured home games for ladies and juniors continue
- Netball training every Wednesday from 3pm



- Brooke Batts fitness classes every Tuesday and Thursday from 5.30pm
- Stay on your feet every Monday from 8.30am
- Yoga classes with Tara Cook twice weekly on Wednesdays and Thursdays/Fridays
- Trots monthly
- Hockey Thursdays for juniors and seniors weather pending
- Basketball on Monday nights at 6pm
- Tennis with Megan Henry at various time slots
- Ladies tennis when weather conditions suit

Jun-21		Fitness Brooke	Junior Netball	Ladies Netball	Yoga Tara	General	Hockey	Junior Basketball
Tuesday	1/06/2021				4			
Wednesday	2/06/2021		23	11				
Thursday	3/06/2021	10			4			
Friday	4/06/2021							
Saturday	5/06/2021							
Sunday	6/06/2021							
Monday	7/06/2021							
Tuesday	8/06/2021	10						20
Wednesday	9/06/2021		61	27	4	2		
Thursday	10/06/2021						21	
Friday	11/06/2021							
Saturday	12/06/2021							
Sunday	13/06/2021							
Monday	14/06/2021							20
Tuesday	15/06/2021							
Wednesday	16/06/2021		69	27	3			
Thursday	17/06/2021							
Friday	18/06/2021							
Saturday	19/06/2021							
Sunday	20/06/2021							
Monday	21/06/2021							
Tuesday	22/06/2021		14					
Wednesday	23/06/2021		33		4			
Thursday	24/06/2021			7	4			
Friday	25/06/2021							
Saturday	26/06/2021							
Sunday	27/06/2021							
Monday	28/06/2021							
Tuesday	29/06/2021							
Wednesday	30/06/2021		51	27	3			
	Totals	20	251	99	26	2	21	40
		459						



OTHER

CCTV

The CCTV contractor has installed all the replacement and new cameras, there is a significant improvement in camera quality and coverage.

As part of the current upgrade to the townsite, the Shire's IT providers Wallis Computers are bringing the CCTV system under their back up and IT systems. They are also providing a new computer server for the Police station to enable the local Police to view the upgraded CCTV system in real time, plus the ability to play back footage.

Police access to the system and new cameras in Tavistock Street and the Wetlands park will be undertaken shortly from funds carried over from the 2020/2021 financial year Budget.

Grants

As you have been made aware that LotteryWest has approved the Shire's application for the final stage of the Wetlands Park Playground development (Ninja Park) to the tune of \$173,776, this is a fantastic result for Wagin community.

Grants applied for are contained below, Staff will keep Council up to date with the success of each grant.

Grant Body	Grant Amount	Grant Reason
Co-operative Bulk Handling NOT SUCCESSFUL	14,647	Generator and Adaptor Plug for Wagin Evacuation Centre (Wagin Recreation Centre)
Department of Sport and Recreation SUCCESSFUL	3,387.57	Upgrade Cricket Pitch
Community Grants Hub – Department of Veterans' Affairs SUCCESSFUL	10,000	Saluting and Servicing Program- RSL War memorial Upgrade
DFES STILL UNDER CONSIDERATION	46,941.95	BFB Water Tanks, one for each Brigaded other than Piesseville
DFES STILL UNDER CONSIDERATION SUCCESSFUL	4,489.39	BFB Flexi Water Tank for Piesseville Bush Fire Brigade
RAC NOT SUCCESSFUL	14,456.00	Wetlands Park Swing Set and Artwork and Landscaping at the War memorial Upgrade
Lotterywest SUCCESSFUL	5,000	Additional grant funds for the Xmas Street Carnival
Disability Inclusion Week SUCCESSFUL	\$1,000	Support patrons with disabilities attending the Street Carnival
Australia Day Council SUCCESSFUL	\$20,000	Hold a Covid Safe Australia Day



Lotterywest SUCCESSFUL	\$173,776	Stage 2 of the Wetlands Playground Development
Total	292,697.91	

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.2.2 CORPORATE BUSINESS PLAN (CBP) REVIEW 2021 - 2025

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.PL.2
ATTACHMENTS:	<ul style="list-style-type: none">Strategic Community Plan incorporating the Corporate Business Plan

OFFICER RECOMMENDATION/4599 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That Council adopt the Corporate Business Plan 2021 to 2025 as part of the Strategic Community Plan 2020 – 2030.

Carried 8/0

BRIEF SUMMARY

For Council to adopt the reviewed Corporate Business Plan 2021 – 2025 as part of the Strategic Community plan document.

BACKGROUND/COMMENT

As part of the Local Government (Administration) Regulations 1996 regarding the process of Integrated Planning and Reporting for Local Governments, Council is required to review its Corporate Business Plan each year as part of the Budget process.

The Corporate Business Plan is a plan that details operations and projects a local government will deliver within a defined period. It also includes the processes for delivering these and the costs associated.

The plan is used to drive development of the Annual Budget, the Corporate Business Plan was reviewed as part of the Draft Budget process and Special Council meeting. The first year Corporate Business Plan was used by staff to formulate the capital expenditure in the 2020/2021 Shire Budget.

The review of the Corporate Business plan was carried out by Council at a workshop following the Draft Budget meeting on the 20th July and covered the following:

- Key activities and strategies - 2021 to 2025
- Capital works and project funding – 2021 to 2025
- Capital projects and expenditure – 2021 to 2025



The Corporate Business Plan 2021-2025 is contained as part of the Strategic Community Plan and is attached for adoption.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995
- Local Government (Administration) Regulations 1996 - Integrated Planning and Reporting

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial Planning 2021 - 2025

STRATEGIC IMPLICATIONS

Corporate Business Plan Update as part of the Strategic Community Plan

VOTING REQUIREMENTS

Simple Majority

Strategic Community Plan 2020 – 2030



Corporate Business Plan 2021 – 2025

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Introduction

This plan provides the overarching guidance and mandate for the Shire of Wagin’s activities, services and functions that carried out to meet the needs and aspirations of ratepayers and the wider community.

To ensure that this focus remains at the forefront of everything we do, Council is committed to open consultation, community engagement and regional cooperation to ensure the Wagin district remains a fine example of a strong rural community with progressive ideas and strategies for sustainability and growth.

This Strategic Community and Corporate Business Plan addresses the aspirations of the community and the strategies and activities the Council will undertake to deliver them wherever and whenever possible. Our focus in this plan is on the next 10 years, with an eye on the longer term, and the Corporate Plan outlines our fully funded strategies for the next four years

Community Engagement processes carried out in late 2017 and 2018, where just over 7% of the Shire of Wagin population were engaged in community surveys, workshops, and focus groups, resulted in review of the five key areas of importance, concern, or aspiration. These have been clustered as below to allow for strategy and activity to be developed and reported on.



*These key areas of will guide
Our decision making and service
Development as we plan for the future.*

*The Purpose of the Community
Strategic and Corporate Business Plan.*



In this plan

The Shire has outlined key strategies that will address these areas over the next four years, while also developing further long-term objectives and aspirations in full consultation with the community in the foreseeable future. We thank those members of the community that have responded to the opportunity to be involved in the planning process to date and will always welcome feedback and discussion from our community.

A key and on-going objective is to continue to build organisational capacity within the Shire's systems, skills and knowledge base, to be able to deliver on the objectives of this plan. This will include the development of long-term financial, asset management and workforce plans to ensure that the Shire makes the best use of rates and grant funding while ensuring the sustainability and quality of core services and infrastructure.

The original plan was adopted by Council in 2013, after being compiled through a process of:

- ↳ Consulting with the community in a structured manner to reach a wide range of residents and special interest groups.
- ↳ Facilitated workshops with Council and staff to analyse the information provided in community feedback, to confirm goals/objectives and identify projects that will allow us to best meet the aspirations and needs of the community.
- ↳ A detailed analysis of our core business services/ functions to ensure relevance and appropriateness of service levels compiling a draft plan which was made available for public comment.
- ↳ Reviewing subsequent submissions and making appropriate adjustments as needed.
- ↳ Formal adoption of the plan by Council with the commitment to use this plan as the guiding principle for decision making through the term of its life.

The plan went through an in-house review by Council in April 2016 and a major review in 2018 where an extensive community consultation process was undertaken. The results of this consultation process is contained in the=is document and was a continuing driver in this desk-top review carried out in July 2020. The plans have again been updated to reflect the communities' current aspiration and wishes.

This Strategic Community Plan includes the Corporate Business Plan that outlines strategies and service delivery to meet key objectives and the core functions of the Shire, the outcomes anticipated and the performance measures that will enable us to determine progress. In addressing the community aspirations and needs, we will ensure prudent financial and asset management to ensure that the Shire remains sustainable and that the costs to the community and ratepayers are kept to as affordable as is practicably possible.



Shire President – Phillip Blight



Acting Chief Executive Officer - Bill Atkinson

Community Strategic Vision

To have a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

To be a focused Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- ↳ Governance and Leadership
- ↳ Honesty and Integrity
- ↳ Innovation and Creativity
- ↳ Community Focused
- ↳ Environmentally Aware



Front Row (L-R) – Cr Lyn Lucas, Deputy President Greg Ball, Shire President Phillip Blight, Acting Chief Executive Officer Bill Atkinson, Cr Sherryl Chilcott

Back Row (L-R) – Cr Bronwyn Hegarty, Cr Geoff West, Cr Wade Longmuir, Cr Bryan Kilpatrick, Cr David Atkins

Absent – Cr David Reed & Cr Jason Reed

Our Region

Wagin (meaning the Emu's Watering Place) is located 228 kms south-east of Perth in the heart of Western Australia's Great Southern Region. The population of the Shire is approximately 1900 and the Shire comprises an area of 1950 square kilometres. The economy of the district is based on agriculture with wheat, barley, oats, canola and lupines being the main crops and sheep and cattle production being prominent. Although the local industries and services are based around the agricultural sector Wagin is also home to Grainfeeds a pet food manufacturer, Unigrain a grain merchant, Gilman Hay and a steel fabrication firm, machinery and vehicle dealerships.

Our Town

Wagin has a modern hospital with an excellent emergency department. The hospital has received accreditation from the Australian Council for Hospital Standards and the community places a high priority on this facility. The town is well serviced when it comes to Medical Infrastructure. In 1997 Council opened a new Medical Centre where the local doctors, dentist and Child Health Service operate from. A Frail Aged Hostel known as Waratah Lodge is equipped with 18 well-appointed rooms adjacent to the hospital and the Wagin Cottage Homes has 48 accommodation units for the well- aged. Wagin is serviced by the Royal Flying Doctor Service which assists in the air transport of patients requiring emergency care in a larger hospital. Wagin has a sealed airstrip and is serviced by a Patient Transfer Building and Pilot Activated lighting . The Wagin District High School caters for schooling from kindergarten to year 10 and a daily bus runs to the Narrogin Senior High School.



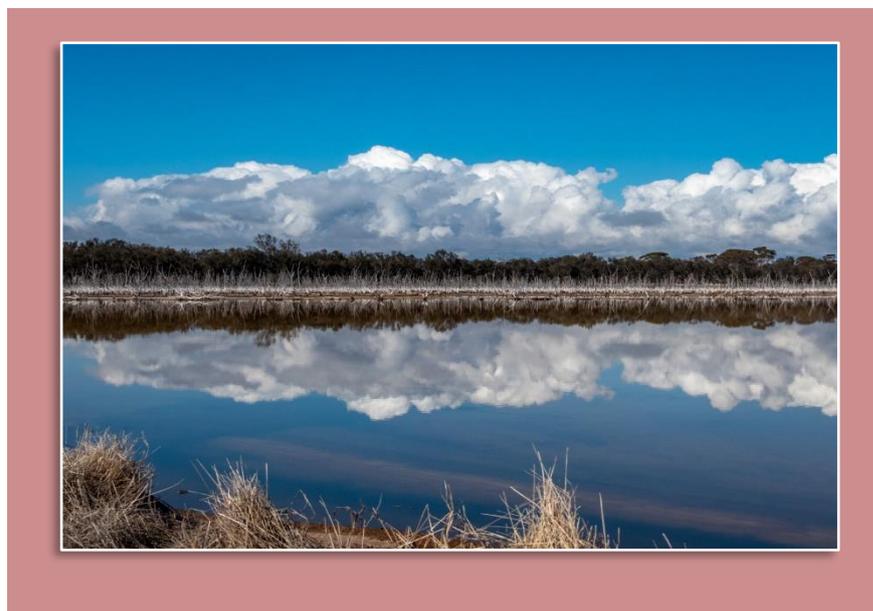
Sport and Recreation plays an important part in the Wagin community and the town is well serviced by recreational facilities with sports such as tennis, cricket, football, netball, hockey, lawn bowls, golf, darts, shooting, trotting, equestrian, go-karts, motorcycle club and swimming being most prominent. All major services are available and the following service clubs exist, the Wagin Action Group, Lions, Masonic Lodge and Rotary. The Anglican, Catholic, Baptist, Uniting and Vineyard Christian Fellowship Churches are represented in the town. Wagin is the home of the Giant Ram which is a man-made tourist attraction being a replica of a merino ram which has become an icon of Wagin. The Wagin Historical Village is an excellent reproduction of an old Australian Village and acts as a living historical museum.

Wagin is also home to the largest annual sheep show in the southern hemisphere being the Wagin Woolorama that generally attracts over 20,000 people over the two days of the event. The event is totally organised and run by the Wagin community. The local Newsletter "the Wagin Woolpress" and a local radio station provide an excellent source of communication for our residents. Wagin is fortunate to have the services of local builders, electricians, plumbers, and the presence of the National Australia Bank and Bankwest and a strong police presence in the town. Wagin community resource centre also provides support services. Wagin offers its residents a safe, well-appointed town with a real sense of community and it has been heartening to welcome new residents to our community in recent years who are choosing to move to our town.



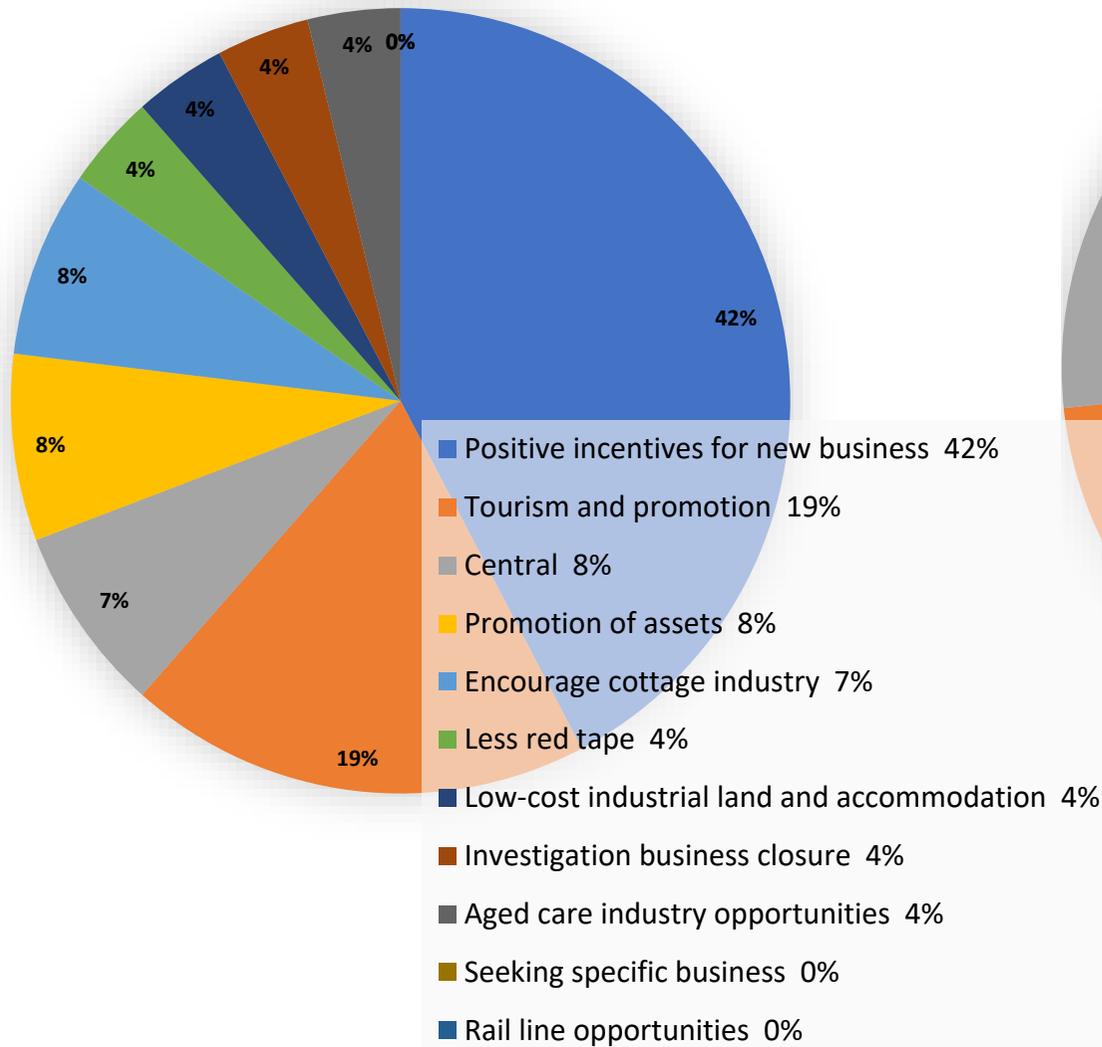
Shire Profile

Location:	Great Southern Region, 228 km south east of Perth	
Population (ABS):	2016 - 1872	
Number of Dwellings:	949	
Rates Income:	\$2,356,259	
Total Revenue:	\$6,027,457 (Op and Capital Revenue)	
Area:	1956km ²	
Length of Sealed Roads:	192km	
Length of Unsealed Roads:	606km	
Council Employees:	45 (32FTE)	
Councillors:	11	
Localities:	The Shire of Wagin encompasses the townships and localities of Ballaying, Cancanning, Collanilling, Gundaring, Jaloran, Lime Lake, Minding, Piesseville, Wagin and Wedgecarrup.	
Surrounding Shires:	Narrogin, Woodanilling, Dumbleyung and West Arthur	
Education Facilities:	Kindergarten	Ranford St, Wagin
	Primary school	Ranford St, Wagin
	Secondary School	Ranford St, Wagin

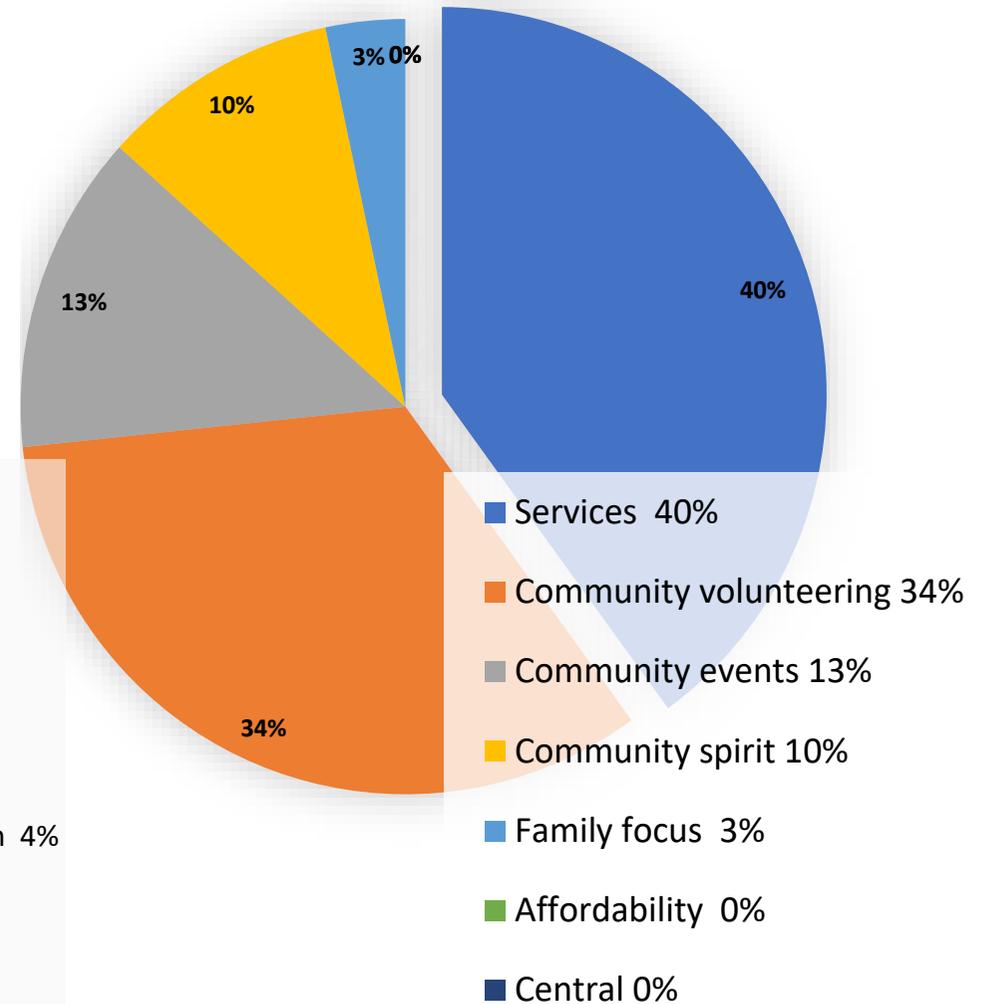


Community Strategic Forum Results.

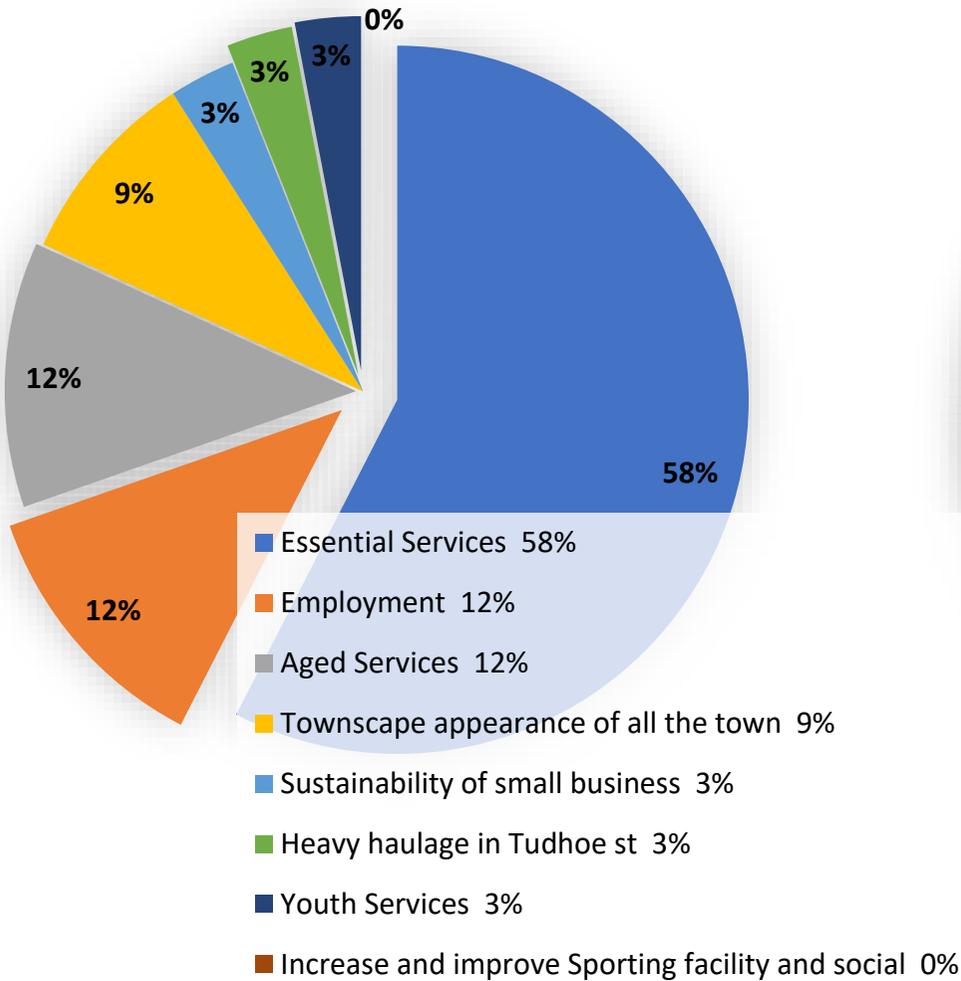
How can Wagin Diversify grow and sustain its economy into the next decade and beyond?



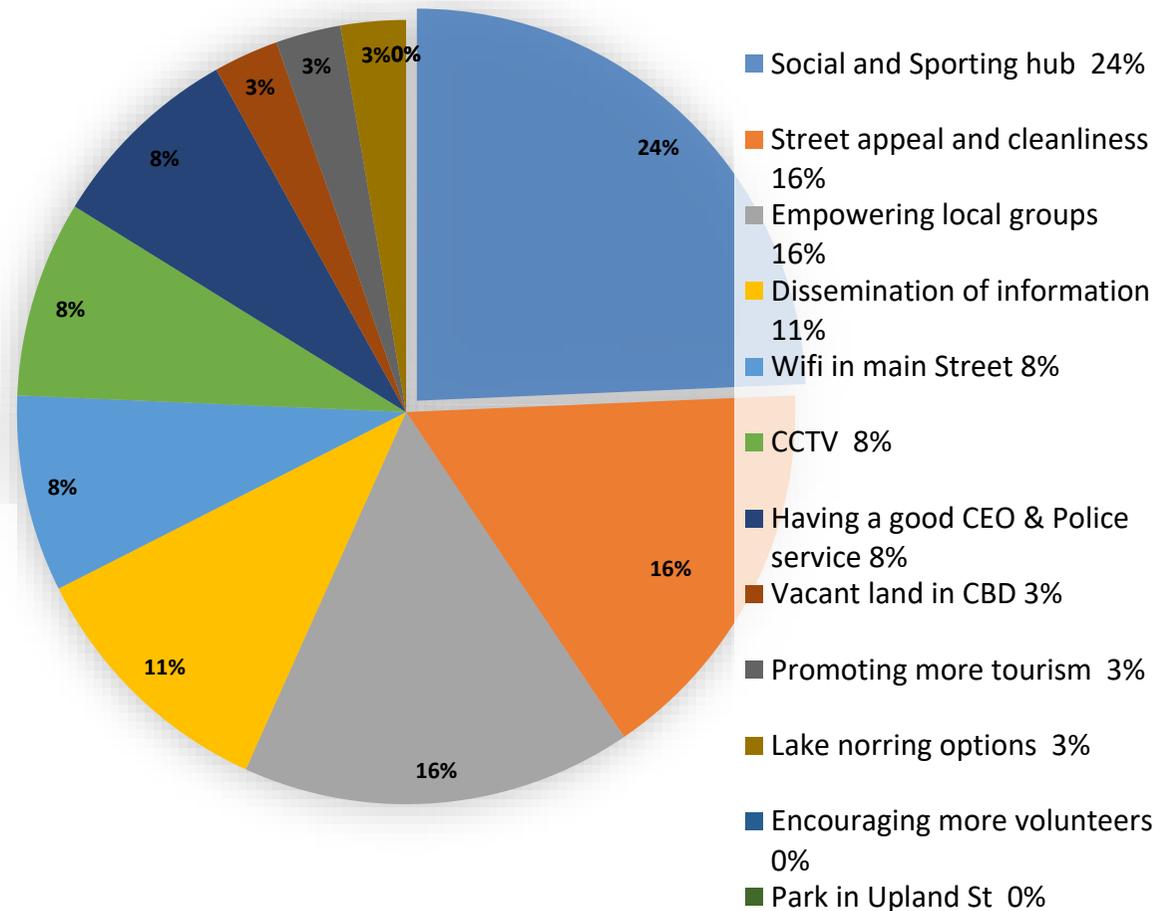
What are the most important issues facing the future of Wagin shire and its community.



What do you most value about living in the Shire of Wagin.



What changes would you most like to see that would make Wagin a better place



Thank you to those who took the time to share their ideas, thoughts, needs and desires that will help us to shape and grow our community over the next 10 years

Key Results Areas

These areas were originally derived from engagement with the Wagin Community and other key stakeholders to guide the strategies and activities that will guide delivery of the vision for the future. They are built on the results of the Community engagement strategies carried out in 2018 and are consistent responses with a greater emphasis on heritage, town presentation and economic development. The Key results areas below were reviewed by Council in 2020 and amended accordingly. Over the ten years of this plan we will endeavour to address these issues in the most affordable and sustainable manner where we have the ability and mandate, and to lobby or support initiatives where we do not have jurisdiction. The short term activities for 2020-2024 are outlined in the priority activities listed on page 13 with medium, long term and non-resourced strategies will be addressed in subsequent corporate plans or sooner if resources or opportunities arise.

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain & improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.		
	2.10 Optimise water harvesting and storage			

Planning and Prioritising Activities.

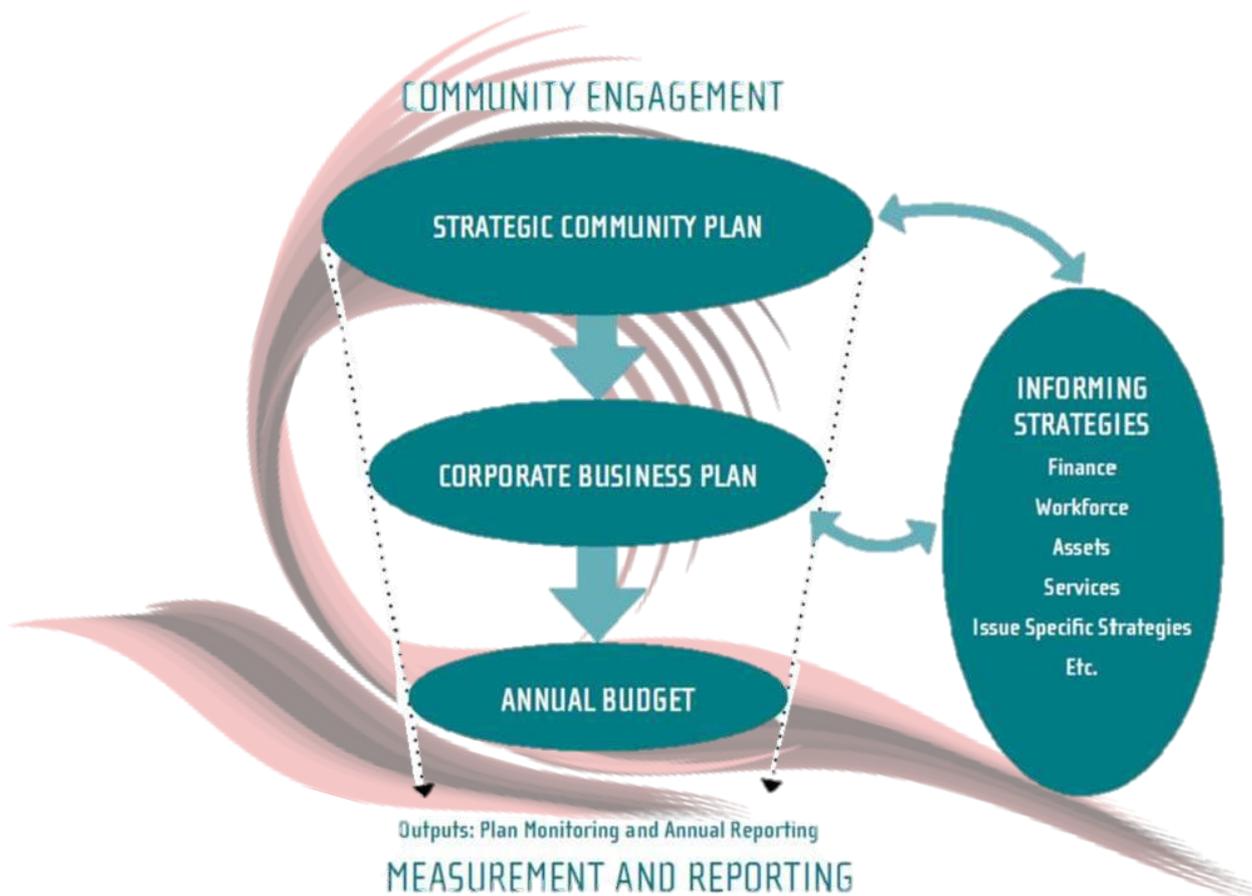
On review of the Community feedback, the Council and the management team have developed strategies and proposed projects that will address as many issues as possible and prioritised them according to available funding, manpower, and time over the next ten years. They have ensured that the first four years of the plan are fully resourced and funded, and those not able to be funded in those years or that will take more long-term planning remain on the planning horizon.

Some things can be achieved by the Shire alone, some in regional collaboration and others by supporting businesses, community groups and individuals. In addition, there are some things that are desired by the community are outside the mandate of Council, in which case the Elected Members and staff will lobby the appropriate agency or entity at every opportunity on your behalf.

Managing Resources and Risks

In planning the activities and strategies to enable the Shire to deliver services and functions to meet their needs and aspirations, reviews of assets, long-term finances and our workforce have been carried out and plans developed to ensure affordability and capacity to deliver on the goals and objectives of the Shires core services and the Community's desires and needs. These activities will continue in line with the evolution and review of the Strategic Community Plan to meet Integrated Planning and Reporting legislative requirements, (As per diagram) and to demonstrate good governance and management.

The Shire has an adopted risk management policy and strategy, and all decisions of Council relating to the strategies of this plan will be based on an acceptable level of risk so as not to expose ratepayers to unforeseen events that will reduce the potential to deliver on the objectives of the plan or the management of ratepayer's funds or assets. WA Local Government Department Integrated Planning Framework.



Corporate Plan 2021 - 2025

While delivering the objectives of the Strategic Community Plan, the Shire still needs to provide the day to day services, maintenance programs and 'back office' functions that underpin daily living in Wagin as well as ensuring good governance, quality services, legislative compliance. Ongoing planning and review processes. This plan demonstrates what will be delivered in the next four years, how it will be resourced and reviewed, and how we will measure the outcomes. The plan includes strategies and projects that have already commenced but are not yet completed.

Governance and Management



The Organisational structure will deliver the appropriate range of services underpinned by integrated financial, workforce and asset management systems and processes to allow the Shire to deliver on its promise to the community. In addition to service delivery, and the development /maintenance of facilities and infrastructure the Shire needs to also resource the planning, management and reporting requirements. Currently, there

are 36 staff employed to deliver the core services and functions outlined below as well as intermittent other projects and functions as required.

Functional areas of responsibility per management division are as follows:

Office of the CEO	Works and Technical Services	Corporate and Community Services
Economic Development	Transport	Library and Information services
Strategic Planning	Plant & Equipment	Recreation, Sport and Swimming pool
Governance and Compliance	Parks & Gardens	Culture & Heritage
Regional Cooperation	Airport	Finance & Administration
Staff Management	Bridges & Drainage	Halls, Civic Centres and Housing
Lobbying & Advocacy	Streets Vegetation	Tourism, Caravan park and RV
Town Planning	Footpaths & Kerbing	Homecare & Aged Services
Health & Building	Public Works Design & Admin	Townscape
Human Resources	Cemeteries	Community and Medical services
Regional Development	Sports grounds	Building Maintenance
Landcare & Environment	Water and Waste Management	Community Events
Indigenous Affairs		Ranger Services

Key Activities and Strategies for the Short Term 2021-2025

Timelines and Responsibilities

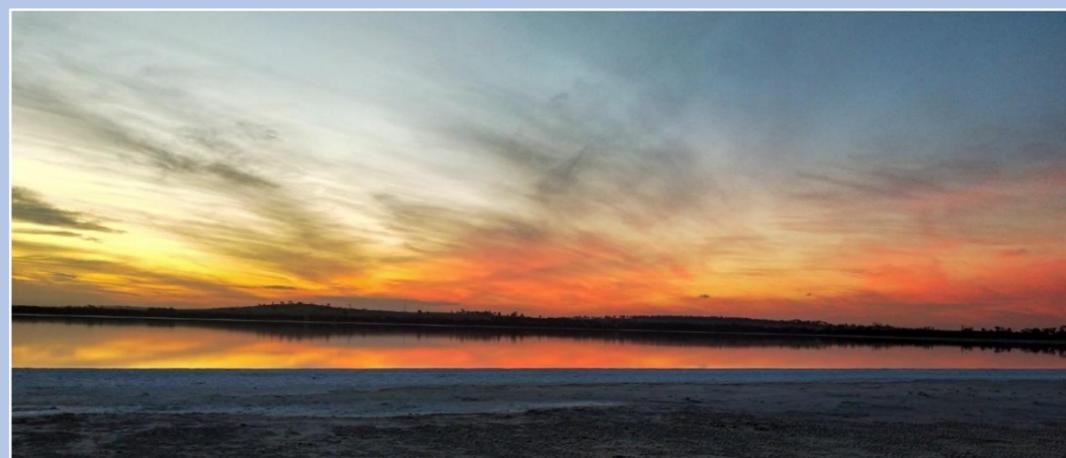
Legend: Council - Elected Members; CEO– Chief Executive Officer; Finance - Manager of Finance; Community- DCEO and Works- Manager of Works

1.0 Economic Development	Key Role	Accountability	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
1.1 Progression of economic strategies and initiatives	Shire	CEO	X	X	X	X	X	Improvement in the Shire of Wagin economy	Number of new ventures, employment opportunities and businesses
1.2 Further development of facilities at the Aerodrome	Shire	CEO	X	X				Roads and facilities in place at the Aerodrome	Additional development
1.3 Identify waste requirements for future needs	Shire	CEO	X	X	X	X	X	Appropriate and affordable waste management systems	Ongoing waste capacity with an annual waste information statement to Council
1.4 Continued development of relationships and partnerships for effective regional development	Shire	CEO/Council	X	X	X	X	X	Regional cooperation and resource sharing to meet community and service delivery needs	Number of joint projects and resource sharing activities
1.5 Support the attraction and retention of small business and housing of key workers in the region.	Shire	CEO / Council	X	X	X	X	X	Diverse business community with housing for key workers	Progress on development initiatives
1.6 Maintain and improve freight movements in the Shire	Shire	CEO / Council	X	X	X	X	X	Provide suitable freight network to meet the requirements of the Shire	Enhanced capacity of freight network

2.0 Buildings and Infrastructure	Key Role	Accountability	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
2.1 Collaboration with CBH and neighbouring Shires for restricted access vehicles (RAV) upgrades	CEO / Works	CEO / Works	X	X	X	X	X	Improved management of heavy haulage traffic on the Shire's road network Develop a Network Plan for our Shire and surrounding shires	Level of interaction and resulting strategy development. Regular review of plan
2..2 Development of CBD	Shire	CEO / Community / Works	X	X	X	X	X	A more vibrant and ambient Central business district	A management plan and resourced strategies and timelines in place - Townsquare and Townscape
2.3 Review and upgrade of the Caravan Park, RV Area and surrounds	Shire	CEO / Community / Works		X		X		A caravan park that attracts tourists and other people to stay in the town	The progress of development and visitor's experience
2.4 Refurbishment of the Shire's Administration Centre Building	Shire	Council			X			An appropriate administration centre building able to accommodate staff and business needs.	Progress of refurbishment
2.5 Security and potential expansion and storage of the Shire's Water Harvesting and Storage Program	Shire	Works	X	X	X	X	X	Reduction in costs of water using natural resources	Ongoing harvesting of water for non - potable use in the town
2.6 Review and upgrade Bushfire facilities and equipment as required	Shire	Community	X	X	X	X	X	Well- equipped bushfire brigades	Suitability, reliability and availability of equipment
2.7 Upgrade of staff housing as a recruitment and retention strategy	Shire	CEO/Council		X		X		Appropriate accommodation for key shire staff	Progress of upgrade strategies
2.8 Transport, Drainage, Footpath, Kerbing and Lighting maintenance and upgrades	Shire	Works	X	X	X	X	X	Maintain Transport corridors to a contemporary standard	Community feedback Progress on Road, footpaths and kerbing upgrades and maintenance

3.0 Community Services and Social Environment	Key Role	Accountability	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
3.1 Ongoing monitoring of Homecare services	Shire	CEO/ Community	X	X	X	X	X	Appropriate and sustainable services	Status of care and support services in the Shire
3.2 Support aged services for Wagin and the wider area in collaboration with neighbouring Shires	Shire	CEO / Community	X	X	X	X	X	Regional aged care services established for the benefit of Wagin residents	Monitoring the demand of aged-care services
3.3 Review of services, location and facilities of the library	Shire	CEO / Community	X	X	X			Appropriate library services and facilities to meet community need	Progress against objectives
3.4 Identify and initiate opportunities for communication and joint ventures with government services	Shire	CEO / Community	X	X	X	X	X	Ongoing- as opportunity arises	Progress toward realising Increased government services
3.5 Monitor and progress of the swimming pool filtration	Shire	CEO /Community /		X			X	Increases facilities at the Pool	Development progress
3.6 Support development initiatives for housing options for residents from all age groups	Shire	CEO/ Council	X	X	X	X	X	Ongoing – no specific actions other than a response to opportunities	Progress toward realising Increased housing opportunities
3.7 Monitor medical, health, aged care services	Shire and service providers	Community	X	X	X	X	X	A range of sustainable medical and health services to meet community needs	Status of current services against the identified need
3.8 Promote and encourage the growth of arts, entertainment and community events, including youth activities with community involvement and Woolorama	Shire	Community	X	X	X	X	X	Increased arts, culture and entertainment opportunities in Wagin	The number of successful well attended events. Continued success of Woolorama.
3.9 Progress Sport & Recreation Facility Master Plan	Shire	Community	X	X	X	X	X	Progress of Masterplan with consolidation of community facilities.	New sporting and community facilities in place and being used by the community.
3.10 Continued support for tourism and related infrastructure development	Shire	CEO/Council	X	X	X	X	X	The increase of Shire attractions profile and improved visitor facilities and amenities in Wagin	Increase in number of visitors and upgrade of tourist facilities
3.11 Maximise revenue of Electronic Advertising Sign	Shire	CEO / Community	X	X	X	X	X	Generate advertising revenue to cover operating and replacement costs of the Electronic Sign	Awareness of the community and an increase in numbers at events and increase in visitors/tourists stopping Income covering costs and Reserve Account balance increasing each year

4.0 Town and Natural Environment	Key Role	Accountability	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
4.1 Continued monitoring and response to environmental issues facing the Shire	The Shire and Regional Alliances	CEO	X	X	X	X	X	Appropriate and affordable response to environmental issues arising	Outcomes of current strategies and initiatives
4.2 Support Wagin Woodanilling Landcare Zone	The Shire and Regional Alliances	CEO	X	X	X	X	X	The appropriate response to Landcare issues facing the Shire and its residents and businesses	Outcomes of research and strategies initiated Grant funding successfully sourced
4.3 Continue with town site de-watering program	Shire	CEO/Works	X	X	X	X	X	Appropriate management of saltwater management in the Shire as a core business	Progress and inclusion in the asset management plan
4.4 Continue improvements to town CBD amenity	Shire	DCEO/Works	X	X	X	X	X	Increase the green tree canopy in the town and improved amenity	Community feedback and completion of Townscape Implementation Plan
4.5 Improve town approaches and entry statements	Shire	Community/Works	X	X	X	X	X	Image enhancement and town beautification	Community and tourist feedback and comments



5.0 Council Leadership	Key Role	Accountability	Timelines					Anticipated objectives	Performance Measures
			2020/21	2021/22	2022/23	2023/24	2024/25		
5.1 Review of Integrated Planning and Reporting Process and Plans	Shire	CEO/DCEO/Finance/Works/Council	X	X	X	X	X	Improved management of the Integrated Planning and Reporting process including meeting mandatory compliance.	Compliance with the Local Government Act. All associated plans completed and in place.
5.2 Implement and maintain risk management systems and processes across the organisation	Shire	CEO	X	X	X	X	X	Increased ability to reduce the effect of uncertainty on objectives	Significant Risk management strategy outcomes
5.3 Review Shire's policies relating to Support for business growth and related infrastructure through consultation, grants and incentives	Shire	CEO / Council	X	X	X	X	X	More effective Shire policies to assist Business growth in Wagin	Maintain and grow business levels in the Shire.
5.4 Promote Wagin as a business-friendly town and support the Chamber of Commerce	Shire	CEO / Council	X	X	X	X	X	Increased interest in establishing businesses in Wagin	Level of interest or business establishment
5.5 Improvement of communication with the community – digital media presence	Shire	CEO / DCEO	X	X	X	X	X	Growth in the Shire's digital presence Greater access to information	Community satisfaction Awareness of the community
5.6 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire	Shire	CEO	X	X	X	X	X	Report on the status of infrastructure projects.	Improved and robust road infrastructure and freight networks
5.7 Attraction and retention of key staff	Shire	Council	X	X	X	X	X	Stable and capable workforce	Retention of Staff Delivery of high standards of services and facilities to the community



Implications on the Workforce

Potential for skills and capacity increases in Community Services area, in youth and community development areas, Office of CEO in integrated planning / economic development and projects, with additional asset management skills and capacity needed in the Works area. These will be further explored, costed and addressed in the Integrated Workforce Plan 2021 - 2025.

Implications on Assets

Office space will be required for any additional staff, either requiring configuration of current administration Centre, or additional space,

Entertainment/arts/library facilities may need upgrades dependent strategies developed as outcomes of reviews and community consultation further community and key stakeholder consultation in this area.

Implications for the Long-Term Financial Plan (LTFP)

As part of the integrated planning process, costs associated with core business and services of the Shire, asset management and issues arising from the Strategic community plan are incorporated in a ten-year financial plan and reviewed each year. This ensures that sound financial management is in place for the duration of the strategic community plan and beyond. A capital works program to meet facility and infrastructure needs is also compiled and the financial implications for the next four years are outlined below with funding sources listed.

Capital Works and Project Funding by Program / Project 2021-2025

The LTFP, Workforce and Corporate plans will be annually reviewed, updated and progress reported against objectives in the Annual Report.

<i>Funding</i>	<i>2020/2021 Actual</i>	<i>2021/2022</i>	<i>2022/2023</i>	<i>2023/2024</i>	<i>2024/2025</i>
Council Funds	\$460,860	\$416,472	\$424,800	\$433,300	\$442,000
Road Project Grant	\$307,605	\$307,605	\$307,605	\$307,605	\$307,605
Roads to Recovery	\$312,145	\$312,145	\$312,145	\$312,145	\$312,145
Bridge Funding	\$0	\$0	\$350,000	\$0	\$0
Black Spot & other Funding	\$0	\$127,000	\$0	\$0	\$0
Total Expenditure	\$1,080,610	\$1,163,222	\$1,394,550	\$1,053,050	\$1,061,750

Capital Projects 2021-2025

Program Details	Actual 2020/21	2021/22	2022/23	2023/24	2024/25	Council	Council Reserves	Council Loans	Govt. Grant	Other Grants or Funding
Governance										
Staff Housing		\$22,000	\$300,000		\$350,000	\$372,000	\$300,000			
Solar Panels – Administration Office	\$10,207					\$0				
IT Capital Upgrades	\$14,973		\$30,000			\$30,000				
Admin Office Refurbishment					\$30,000	\$30,000				
Law Order & Public Safety										
B/F Appliance Shed			\$60,000						\$60,000	
CCTV Upgrade	\$35,013	\$17,552				\$17,552				
Emergency Services generator		\$25,000				\$25,000				
Health										
Upgrades to Medical Centre - Airconditioner			\$15,000			\$15,000				
Community Amenities										
Cemetery Upgrade	\$7,166	\$69,753							\$69,753	
Refuse Site Rehabilitation	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000		\$80,000			
Recreation & Culture										
Swimming Pool Filtration and Heating Projects										
Sportsground Precinct Redevelopment – Woolorama, Cricket, Hockey and Tennis	\$2,915	\$60,000	\$4,000,000	\$4,000,000		\$250,000	\$310,000	\$1,500,000	\$5,000,000	\$1,000,000
Recreation Centre Furniture Upgrades					\$10,000					\$10,000
Recreation Centre Court Upgrades		\$20,000					\$20,000			
Wetlands Park Playground Development	\$180,274	\$202,776				\$4,000				\$198,776
New Cricket Pitch	\$22,180									
Recreation centre Entrance Ticket Box	\$13,720									
Giant Ram Painting	\$27,060									
Town Centre Redevelopment	\$205,706									
Community Centre /RSL Park Development	\$50,000									
War Memorial Upgrade		\$20,000							\$20,000	
New History of Wagin Shed at the Historical Village	\$44,080	\$92,620							\$92,620	
Swimming pool Filtration Upgrades and 50 metre Pool Blankets		\$62,000					\$62,000			
Giant Ram Lighting		\$5,000							\$5,000	
Bojanning Park Upgrades	\$5,967	\$27,233				\$2,233			\$25,000	
Wagin Court House Upgrades		\$200,000							\$200,000	
Transport										
Townscape	\$10,480	\$30,000	\$30,000	\$30,000	\$30,000	\$120,000				
Depot Upgrades	\$4,692	\$15,000				\$15,000				
Street Lighting	\$11,509		\$10,000			\$10,000				
Additional Footpath and Kerbing	\$58,962	\$112,890							\$112,890	
Main Street Cleaning, Sealing and Upgrading Paving		\$20,000							\$20,000	
Economic Services										
Caravan Park Upgrades				\$30,000		\$30,000				
Water Storage Upgrades for Sports Oval Reticulation Supply		\$60,000							\$60,000	
Other property and Services										
Electronic Advertising Sign	\$51,032									
Sluar Power - Shire Building		\$10,000				\$10,000				
Ordinary Council Meeting	\$775,936	\$1,091,824	\$4,465,000	\$4,080,000	\$440,000	\$930,785	\$772,000	\$1,500,000	\$5,665,263	\$1,208,776
			\$10,076,824					\$10,076,824		
								LRCIP Funding	\$605,263	

Implementation and Review of the Strategic Community and Corporate Plan

Some strategies to achieve the community aspirations and shire goals predate this plan and are planned or in progress. These have been reviewed, adjusted or carried forward as appropriate into this Strategic Community and Corporate Plan. Key results areas assigned for accountability and timelines have been established to ensure the strategies are resourced managed and appropriately monitored to provide the best outcome for the Community.

The plan was compiled in the context of the amended regulations relating to a “plan for the future” - S5.56(1) of the Local Government Act (1995) which states that local governments develop a Strategic Community Plan that links community aspirations with the Council’s long-term strategy; and that the local government has a corporate business plan linking to long-term financial planning that integrates asset management, workforce planning and specific council plans (Informing Strategies) with the strategic plan.

As outlined, strategies will be resourced by ratepayer funds, grants and regional resource sharing agreements. Some elements will be dependent on grant funding, or the availability of specific expertise or knowledge, so the outcome of these strategies may be diminished or not possible in the anticipated timelines if these resources are not forthcoming. Sometimes significant internal or external factors create uncertainty on the goals, objectives, or may pose risks to the Shire or the Community. Should this happen, aspects of this plan may be modified, replaced or abandoned as appropriate. This follows the principals and practices of the Shire’s Strategic Risk Management Plan which meets the Australian Standard for Risk AS/NZS/ISO 31000:2009 - Risk Management is underpinned by the Shires defined risk tolerance and appetite. The Community will be advised of resultant changes to the plan in a timely manner.

Council is committed to ensuring the best and most affordable outcomes possible for the Community and the region, in economic development, tourism, and the presentation of the town and its facilities to underpin the traditional safe, affordable and inclusive country lifestyle valued by our community.

Monitoring and Review

This Strategic Community and Corporate Plan will be monitored and reviewed as part of the annual planning and budget cycle, with reviews and potential adjustments to the Strategic Community Plan on a bi-annual basis. A major review has been completed in 2018 and now in 2020 desk top review has been undertaken. This process has also serve to orientate newly Elected Members of Council to the long-term strategic community direction of and strategies proposed to achieve them. The Corporate Business plan has been reviewed by Council in July 2021 as part of the 201/2022 Budget process and the next scheduled major review of the Strategic Community plan will be in early 2022 and will incorporate another review of the Corporate Business Plan.



Address: 2 Arthur Road
Wagin WA 6315

ABN 84 132 233 744

Telephone: 9861 1177

Facsimile: 9861 1204

Email: Shire@wagin.wa.gov.au

Website: www.wagin.wa.gov.au



- Deputy Chief Executive Officer left the room at 8:06pm and returned at 8:08pm

12.3 MANAGER OF WORKS

12.3.1 WORKS AND SERVICES REPORT – JUNE 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 July 2021
PREVIOUS REPORT(S):	15 June 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4600 COUNCIL RESOLUTION

Moved Cr J P Reed

Seconded Cr B L Kilpatrick

That Council receive the Manager of Works report for the month of June 2021

Carried 8/0

BRIEF SUMMARY

NIL

BACKGROUND/COMMENT

CONSTRUCTION CREW

- Maintenance Grading – 70% completed
- Gravel sheet 1.2km section of Moore Street
- Gravel sheet 1.4km section of Rifle Street, south of Upland Street
- Finished installing playground equipment at Wetlands Park
- Installed pine log fencing at Bojanning Park

UPCOMING WORKS

- Gravel sheet 3km section of Robinson Road, north of Dongolocking Road
- Gravel sheet 1.5km section of Andrews Road, boundary end
- Rural tree pruning starting in the north end of Shire

ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise.

Maintenance grading various road as weather permits.

TOWN MAINTENANCE



The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes and other general works.

PLANT / MACHINERY

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marley's Diesel & Ag as required.

COUNCILLOR'S INFORMATION

Bomag Roller – is still at Marley's Diesel & Ag being repaired, in the short-term we have hired a roller to keep road maintenance going.

CONSULTATION/COMMUNICATION

NIL

STATUTORY/LEGAL IMPLICATIONS

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority



PLANT REPORT				June 2021		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	30,302	30,000	W.1	Service Booked
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	57,940	60,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	15,544	20,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018	89,316	94,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,183	1/02/2022	W.10292	
CAT GRADER P-10	R DERRICK	14/01/2021	709	750	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	3,266	3,400	W.10707	
KOMATSU GRADER P-12	S DESOUZA	15/01/2019	2,683	2,500	W.041	
ISUZU TRUCK P-14	S HISKINS	3/12/2019	39,860	40,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,398	9,220	W.7862	Service Due
ISUZU TRUCK P-16	VARIOUS	19/10/2010	92,291	100,000	W.1012	
KUBOTA MOWER P-18	M TITO	31/10/2019	214	200		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,768	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,923	4,000	W.9618	
ISUZU P-21	R DERRICK	17/03/2017	66,795	73,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	418	400	W.487	Service Due
TOYOTA UTE P-24	M TITO	17/11/2020	7,343	10,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	6,201	10,000	W.1001	
TRITON UTE P-26	S DESOUZA	14/11/2014	74,458	80,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	86,197	90,000	W.1007	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	58,045	60,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,943	3,500	W.10553	Service Due
ISUZU TRUCK P-40	VARIOUS	29/03/2019	58,181	60,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	170,186	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,047	1,050		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,595	5,500	W.10552	
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	2,070	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	3,409	3,000	W.860	Service Due
TOYOTA UTE P-50	T SIMMS	15/12/2017	40,465	40,000	W.924	Service Due
FORKLIFT P-51	VARIOUS	30/11/2018	16,405	30/11/2021	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	334	400		
TOYOTA UTE P-85	VARIOUS	29/10/2020	5,270	10,000	W.863	
TOYOTA UTE P-94	J YATES	23/10/2019	30,287	30,000	W.10796	Service Due



12.4 MANAGER OF FINANCE

12.5 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

12.5.1 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – JULY 2021

PROPONENT: N/A
OWNER: N/A
LOCATION/ADDRESS: N/A
AUTHOR OF REPORT: Environmental Health Officer / Building Surveyor
SENIOR OFFICER: Chief Executive Officer
DATE OF REPORT: 09 July 2021
PREVIOUS REPORT(S): 09 June 2021
DISCLOSURE OF INTEREST: Nil
FILE REFERENCE: PH.MO.1
ATTACHMENTS: Nil

OFFICER RECOMMENDATION/4601 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr J P Reed

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of July 2021.

Carried 8/0

BRIEF SUMMARY

Development Report

BACKGROUND/COMMENT

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of June.

DEVELOPMENT APPLICATIONS

BUILDING PERMITS

Permit No.	Owner	Builder	Location	Description	Value	Fees
99886	Robert Nalder	R Scardetta	14 Traverse Street Wagin	SF Patio	\$9,000	\$166.65
99887	K +L Patuwai	Modularis Pty Ltd	Lot 392 (24) Boddington Street Wagin	S/F Dwelling	\$279,770	\$531.56



99888	James Ballantyne	Owner	Lot 18 (8) Trenton Street Wagin	S/F Shed	\$10,000	\$166.65
99889	Fred Kalbus	Owner	5 Leonora Street Wagin	Relocation of S/F Shed onsite	\$200.00	\$166.65
99890	S + J Robinson	RJ Scardetta	376 Dellyanine Road North	Dwelling Ext	\$165,000	\$1084.05

BUILDING FINALS (BA7) – FINAL CERTIFICATES RECEIVED

- Steel framed Carport – 14 Traverse Street, Wagin
- Steel Framed Patio – Lot 800 Beaufort Street, Wagin
- Steel Framed Carport – 6 Pederick Drive, Wagin

CERTIFICATES OF OCCUPANCY

Nil

EFFLUENT DISPOSAL SYSTEM – CERTIFICATE TO USE

Nil

BUILDING ISSUES

BUILDING INSPECTION WITH ENGINEER – WAGIN TOWN HALL BUILDING

As a result of a complaint from the tenant regarding a musky smell and cracking of the façade, an inspection took place to evaluate if there was any long-term issues with the building. The odour issue was caused by a blocked storm water discharge point and thanks to our works crew, the blockage (consisting of a soft drink can and a plastic bag) were removed allowing the façade to dry out and prevent any further deterioration of the building.

The result of the internal cracking was normal shrinkage and contraction and can be easily patched up and re painted back to normal.

WAGIN HISTORICAL VILLAGE SHED

With the expected delays, the Village Shed is still on track to be completed within the time frame allocated. The form work and footing mechanism are onsite awaiting clearer weather to start the concrete pour.

HEALTH/PLANNING/BUILDING ADVISE

LOCAL GOVERNMENT REPORTING AND FUNCTIONS UNDER THE FOOD ACT 2008 AND PUBLIC HEALTH ACT 2016

The Shire of Wagin has submitted its annual report to the Health Department of Western Australia under its obligations and functions regarding the two acts mentioned.

Requirements for reporting include;

- The number of Environmental Health Officers employed by the local government.
- The number and risk level of all Food Premises.
- The number of inspections carried out
- The number and auditing requirements for premises involving vulnerable persons.



FOUR YEARLY PRIVATE SWIMMING POOL INSPECTIONS

As at the time of writing, 64 privately owned swimming pools have been inspected out of the 81 listed, 8 have been decommissioned leaving 17 left to do, generally, the inspected pools have been mostly compliant with only minor issues noted.

The Department of Mines Energy Industry Regulation and Safety (DMIRS) have been notifying all Local Governments of their progress regarding mandatory pool inspections so that the final report can be presented to Parliament towards the end of the year.

FOOD RECALLS/COMPLAINTS

Nil

FOOD SAMPLING – RESULTS OF AGRICULTURAL CHEMICAL RESIDUAL SURVEY OF FRESH FRUITS AND VEGETABLES

Last year the Shire of Wagin participated in a state wide sampling program for chemical residual levels in locally grown fruits and vegetables.

17 Local Governments took part in the survey with 232 samples submitted for 58 known chemicals tested for maximum residual levels (MRLs).

The results indicated a 99 % compliance rate with three products showing contamination above the MRL limits specified by the Food Standards, further investigation by the submitting Local Authorities indicated they may have been contaminated by contact with affected surfaces and the holding period may not have been reached.

These findings are used to develop industry best practices and contribute to higher standards for exporting.

COMPLAINTS/ADVISE

- Noise complaint – Arnott Street – alleged loud music and motor vehicle revving
- Non associated vehicles parking in resident's driveway – Traverse Street
- Building requirements for Lot 824 Richards Street – low lying area.
- Timber harvesting on private land – no requirements for approval from the Department of Environment or Local Government.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Associated Building and Health Fees

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



12.5.2 DEVELOPMENT APPLICATION – PROPOSED “TRANSPORTABLE CRAFT ROOM” RELOCATION

PROPONENT:	Michael Madson
OWNER:	Kathleen Kellow
LOCATION/ADDRESS:	Lot 7 (34) Ballagin Road, Wagin
AUTHOR OF REPORT:	Environmental Health Officer/Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A711
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4602 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That the development application submitted by the applicant (Landowner) to erect a transportable “Craft Room” on lot 7 (34) Ballagin Road, Wagin be APPROVED subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within two (2) years from the date of this approval. If the development is not substantially completed within this period this approval shall lapse and have no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire’s attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out

development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

3. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
4. If the applicant or landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005 Part 14*. An application must be submitted to the State Administrative Tribunal within 28 days of the determination.

Carried 8/0

BRIEF SUMMARY

This report recommends that a development application submitted by Mr Michael Madson (the new Landowner) seeking Council's approval to transport an existing craft room from Northampton to Wagin be approved.

BACKGROUND/COMMENT

The applicant is seeking Council's development approval to transport a "Craft Room" from its current location in at lot 2 (26) Grey Street in Northampton to lot 7 (34) Ballagin Road in Wagin, its previous location is in a rural setting and did not require Council Planning approval due to the location, but a Building approval was sort and approved.

A copy of the submitted plans in support of the application is provided in Attachment 1.

The subject land is zoned residential under the Shire of Wagin Local Planning Scheme No 2 and is situated on Lot 7 (34) the Ballagin Road, Wagin. It comprises a total area of 0.2013 hectares.

The Craft Room building has been painted in a light color and the owner has indicated he is prepared to clad or screen the building if Council requires





212 views

Post Similar Ad

Report Ad

14/06/2021

Capture.PNG



<https://mail.google.com/mail/u/0/#inbox?projector=1>

1/2

Comment

Lot 7 (34) Ballagin Road is classified 'Residential' under the Shire of Wagin Local Planning Scheme No.2 (LPS2). The craft room is well shielded visually from Ballagin road and the adjoining neighbor and is a small building measuring 21m² in floor area.



The proposed shed is not included in the application as it complies with the Scheme and can go straight to building for consideration under the Building and National construction Code of Australia (BCA and NCC).

Councils contract planning officer has been involved with the conditions on this application with his areas of expertise noted during writing.

To whom it concerns,

The buildings sole purpose is for personal craft use.
It is not and never will be used for a business. It will have power connected, but not water.

If the building is unduly visible from Ballagin Street. We are prepared to erect some form of screening.

Please find attached photos of the building in its current location in Northampton, and the current planning approval.

Yours thankfully,

Michael & Lorna Madson

CONSULTATION/COMMUNICATION

The is no requirement under the Scheme to advertise the proposal.

STATUTORY/LEGAL IMPLICATIONS

- Shire of Wagin Local Planning Scheme No.2

POLICY IMPLICATIONS

- Policy No 9 – Relocation of Buildings and Dwellings
- Policy No 16 – Development of Outbuildings in the Town site of Wagin
- Policy No 19 – Use of Sea containers and Transportable Structures.

FINANCIAL IMPLICATIONS

Should the applicant/landowner be aggrieved by Council's final decision, they may seek a review of that decision by the State Administrative Tribunal in which case the Shire would need to respond, the cost of which cannot be determined at this preliminary stage but could be expected to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

STRATEGIC IMPLICATIONS

The proposal is generally consistent with the Shire of Wagin Strategic Community & Corporate Business Plan 2018 to 2028 as it applies specifically to the following activities and strategies:

3.1 Keep the family friendly country lifestyle, community spirit, safe community with low crime rate.

3.7 Support community activities with resources and facilities as required.

VOTING REQUIREMENTS

Simple Majority



12.6 TOWN PLANNER REPORT

- Deputy Chief Executive Officer left the room at 8:22pm and returned at 8:23pm

13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr P J Blight

- Attended a meeting on Monday 12 July 2021 with Shelley Payne MLC who presented the Shire with the Lotterywest cheque of \$173,776 for the final stage of the Wetland Park Redevelopment (Ninja Park).
- Attended the Regional Forum on Agricultural Supply Chain Improvement hosted by Department of Transport in Wagin on 26 July 2021 with Cr G R Ball and the CEO.

Cr G R Ball

- Attended the Regional Forum on Agricultural Supply Chain Improvement hosted by Department of Transport in Wagin on 26 July 2021 with Cr P J Blight and the CEO.

14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

The Shire President, within his capacity as the presiding member, gave approval for the urgent items to be tabled, and discussed, at the meeting.

14.1 DRAFT BUDGET 2021/2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	27 July 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.BU.1
ATTACHMENTS:	Nil

MOTION/4603 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

That Council;

1. Acknowledge that the required number of Councillors (at least 4) support a motion to revoke decision 4587 (7.1.1 Draft Budget 2021/22) made at the Special Meeting of Council on 20 July 2021 in accordance with Regulation 10. Local Government (Administration) Regulations 1996 s.5.25(1)(e)
2. Resolve to revoke decision 4587 (7.1.1 Draft Budget 2021/22) made at the Special Meeting of Council on 20 July 2021

Carried by Absolute Majority 8/0



OFFICER RECOMMENDATION/4604 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

With the necessary agreed changes from the Draft Budget meeting, including the following additional amendments:

I113040 Other Recreation & Sport Contributions (includes the Wetlands Park Development Lotterywest Grant and WAGS Contributions)	\$173,776
Rates reduced to 2% increase	(\$20,776)
I121076 LRCIP Funding (reduction of \$70,000 for Court House Upgrades to be carried out using Council funds)	(\$70,000)
E147120 Storm Damage – Not Claimable	(\$83,000)
	(\$173,776)

and to achieve a balanced budget and a 2% rate increase, staff to now prepare the 2021/2022 draft budget in the prescribed statutory format for adoption.

Carried 8/0

BRIEF SUMMARY

A Draft Budget for 2021/2022 has been presented to Council for review, discussion and endorsement. As Management has now discovered a significant error with the Draft Budget presented, a new resolution, with the necessary amendments, requires adoption.

BACKGROUND/COMMENT

It has come to Management’s attention, an error occurred in the 2021/2022 Draft Budget document presented to Council at the Special Council meeting held on Tuesday 20th July 2021.

The error relates to the final stage of the Wetlands Park Playground Development, in that the capital expenditure is noted in the Budget, however the income from *Lotterywest* had not been accounted for.

This has resulted in a surplus figure of \$173,776 that needs to be accounted for to bring the budget back into balance.

Management is suggesting that the rate increase be reduced from 2.9% to 2%, the income from the \$200,000 capital expenditure on the Court House be amended to \$70,000 from Council and \$130,000 from LRCIP and an allocation of \$83,000 to Storm Damage due to recent flood damage to the Shire’s road network. This is now shown as per the following:

Page 30 – I113040 Other Recreation & Sport Contributions (includes the Wetlands Park Development Lotterywest Grant and WAGS Contributions)	\$173,776
Page 19 – Rates reduced to 2% increase	(\$20,776)
Page 32 – I121076 LRCIP Funding (reduction of \$70,000 for Court	(\$70,000)



House Upgrades to be carried out using Council funds) Page 33 – E147120 Storm Damage – Not Claimable	(\$83,000)
	(\$173,776)

The adjustments have been made to the original Draft Budget documentation which have flown through to adjustments on the Overview, Summary & Rate Setting Statement pages:

Whilst the figure of \$173,776 is significant, Management is mindful of the 2.5% wage increase, .5% increase in the Superannuation Guarantee and anticipated significant increases in contractor costs and materials in relation to operating and capital road works. Also, the recent flood damage to our road network has not been assessed and the final repair and reinstatement costs could be higher than the \$83,000.

If Council agrees to the change in the rate increase, a recission motion will need to be made on the following Council decision from last Tuesday's meeting.

MOTION/4587 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

With the necessary agreed changes to achieve a balanced budget and a 2.9% rate increase, staff to now prepare the 2021/2022 draft budget in the prescribed statutory format for adoption.

Carried 7/0

CONSULTATION/COMMUNICATION

- Shire of Wagin Senior Staff

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31 August.
- Local Government Financial Management Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A plan for Council's operations and capitals works for the 2021/2022 financial year.

STRATEGIC IMPLICATIONS

The draft budget has been prepared with reference to Council's Community Strategic Plan and Corporate Business Plan.

VOTING REQUIREMENTS

Absolute Majority



- Executive Assistant left the room at 8:32pm and returned at 8:32pm

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

- Deputy Chief Executive Officer left the meeting at 8:42pm

MOTION/4605 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr S M Chilcott

That Council move behind closed doors and the meeting be closed to the public at 8:42pm in accordance with sections 5.23(2)(b) of the Local Government Act 1995 to allow Council to discuss items which relate to matters of the personal affairs of any person.

Carried 8/0

15.1 VARIATION TO PERFORMANCE CRITERIA – CEO'S EMPLOYMENT CONTRACT

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 June 2021
PREVIOUS REPORT(S):	27 April 2021 & 20 May 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PE.RE.143
ATTACHMENTS:	<ul style="list-style-type: none">• **Withheld

OFFICER RECOMMENDATION/4606 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr S M Chilcott

That the performance criteria specified in the CEO's Contract of Employment be varied (as per Attachment 2 – **withheld) to reflect the revised performance criteria determined by the CEO Review Committee; and to align with the provisions of regulations 16 & 17 of the *Local Government Administration Regulations 1996*

Carried 8/0

