



MINUTES

TOWNSCAPE ENHANCEMENT COMMITTEE

15 APRIL 2021



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Bill Atkinson
CHIEF EXECUTIVE OFFICER

WAGIN TOWNSCAPE ENHANCEMENT AND TOURISM AND PROMOTION ADVISORY COMMITTEES – ADMINISTRATIVE SUPPORT ARRANGEMENTS

4286 COUNCIL RESOLUTION – ORDINARY COUNCIL MEETING 26 MAY 2020

The administrative support arrangements for the Wagin Townscape Enhancement Committee and the Wagin Tourism and Promotion Advisory Committee comprise of the following:

1. Preparing agendas and minutes of meetings and actioning items that require approvals from external agencies and Council;
2. Preparing agenda reports with recommendations at the request (and input) of committee members who have ideas they wish to see progressed;
3. Preparing agenda reports with recommendations from input provided by committee members who have been charged with progressing initiatives between meetings *within given parameters and without committing the Shire to anything which has not been formally approved.*



SHIRE OF WAGIN

Minutes for the Townscape Enhancement Committee Meeting held in the Council Chambers, Wagin on Thursday 15 April 2021 commencing at 5:48pm

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6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE TOWNSCAPE ENHANCEMENT COMMITTEE MEETING HELD 15 OCTOBER 2020

COMMITTEE DECISION

Moved Cr D Atkins

Seconded Ms G Harvey

That the minutes of the Townscape Enhancement Committee meeting held on 15 October 2020 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 6/0

UNCONFIRMED



7. STATUS REPORT – APRIL 2021

Date	Description	Responsible Person	Action	Status	Comments
2019	Wetlands Park Development	Brian Roderick	<p>Council has Budgeted \$217,250 to carry out stages 1 and 3 of this development.</p> <p>This is made up of \$180,000 from Federal Grant funding program – Local Roads and Community Infrastructure, \$15,000 from WAG's and the remainder from Council.</p>	In Progress	<p>In Progress – The Shire has engaged John Case to project manage this project. John is working as Shire Staff. He has completed a lot of the planning works. Demolition works commence this Friday 16th October.</p> <p>This project is 50% complete with the major elements being the kids fort, swing set, creek bed, soft fall, sand and wood chips in place. Due to the unavailability of works staff there has not been any further progress on this development since December. Works will recommence mid-late April on the remaining elements. Due to funding requirement this project must be finished by the end of June.</p>
2018	Library / Town Square Development	Brian Roderick	The final plan was endorsed by Council at the September Council meeting.	Ongoing – In Progress	In Progress – The Shire has engaged John Case to project manage this project. John is working as Shire Staff. He has

			<p>There was a significant amount of work and consultation to derive a final plan that ticked all the boxes.</p>	<p>Final Masterplan was endorsed by Council at the August Council Meeting.</p>	<p>completed a lot of the planning works. Also, some of the design elements have been purchased and formal work will commence at the end of October.</p> <p>The majority of the infrastructure work has been completed, works still to be done are: Installation of signage, solar lighting, new bin and all landscaping works including planting of trees and shrubs. These plantings will be undertaken in the cooler months of May and June. Please refer to the planting program contained in this agenda.</p>
2018	Electronic Advertising Sign	Brian Roderick	<p>At the last Committee meeting the following recommendation was put forward to Council:</p> <ol style="list-style-type: none"> Advertising on the information sign of businesses that are members of the Wagin Chamber of Commerce be permitted. Advertising would work on an annual fee basis and an advertising policy would need to be developed. That tenders be called for the supply, framing, cabinet & header board, delivery, erection, software supply and commissioning of the 	Completed	<p>The Recommendation was not adopted by Council, instead they resolved to request the Finance and General Purposes Committee develop a policy pertaining to the operating and management of the Electronic Sign.</p> <p>A policy was formulated in August and adopted by Council at the September meeting.</p> <p>Council, at the September Meeting, resolved to call for Quotations/Expressions of</p>

			<p>Electronic Information Sign with the following specifications: -Double sided panel with 6.6mm pitch or better -Size: 2,560mm (L) x 1,920mm (W) x 150mm (D)</p> <p>3. That the Shire meet all on-going recurrent costs associated with the operation of the information sign and to make provision to replace the sign as required in the future. These costs are to be offset by income generated through local business advertising.</p> <p>4. That the Shire be responsible for the management arrangements of the Electronic Information Sign.</p>		<p>Interest for supply and erection of a double sided Electronic sign.</p> <p>Approvals have been granted by Main Roads WA to erect the sign in the Town Square development.</p> <p>Request for Quotations have been advertised, closing 20th October.</p> <p>The Electronic Advertising Sign has been installed and is operational. There have been a few teething problems, but this can be expected. Advertising forms have been set up for the businesses and the community to advertise on the sign. The feedback from the community has mainly been positive.</p>
March 2020	Giant Ram Painting and Maintenance	Brian Roderick	\$25,000 has been included in the 2020/2021 Shire Budget, funded through Federal Grant funding program – Local Roads and Community Infrastructure.	Completed	<p>Quotations received for painting contractors and a painter has been engaged to undertake these works.</p> <p>We are still working with a scaffolding company to secure appropriate and affordable scaffolding.</p> <p>We are hoping the works can be carried in Late October or early November.</p>



					<p>Council has allocated \$25,000 to carry out this maintenance job from recent additional grant funding from the Federal Govt (LRCIP Grant)</p> <p>This upgrade work was completed in December</p>
May 2020	Implementation of Proposed Annual Flowering Program and Enhancement of Specific Areas	Bill Atkinson	<p>. That the Committee recommend Council approve the progressive implementation of the creation of the proposed annual planting program and the creation of garden beds as specified in this report;</p> <p>2. That the Committee recommend Council support consideration towards implementing the following projects (subject to finalising conceptual plans as required):</p> <ul style="list-style-type: none"> • Upgrade of the lawn/garden area around the Wagin War Memorial; • Installation of seating, gazebo/shelter and garden bed adjacent to the RSL building in Tudhoe Street; • Installation of a seat around the circular garden bed opposite the Town Hall buildings on the Tudor Street reserve. 	In Progress- On-going	<p>Significant works have been undertaken with this Townscape initiative.</p>

June 2020	Public Seating of Wagin	Bill Atkinson / Brian Roderick	<p>1. That an audit of public seating in Wagin be carried out;</p> <p>2. That a determination be made of what seating should be made redundant and what new seating should be provided;</p> <p>3. That budget provision be made in the Shires 2020/21 financial year budget to bring public seating up to a suitable standard.</p>	In Progress - Ongoing	<p>Staff have carried out Seating Audit</p> <p>Funding of \$30,000 through the Local Roads and Community Infrastructure Program (LRCIP) in the 20/21 Budget</p> <p>Some new Furniture ordered</p> <p>New seating has been installed in the main street, some seating changes still need to be made in Tudor Street</p>
June 2020	Pine Barriers Refurbishment	Bill Atkinson	That a program of refurbishing/replacing pine barriers in public areas and the repainting of kerbs in traffic islands be undertaken.	Completed	<p>Staff are in the process of painting the existing Pine Barriers.</p> <p>The Pine Barriers. And traffic island kerbs have been painted.</p>
October 2020	Ficus Plant Pots	Brian Roderick	Move pots and replace struggling plants	In Progress - ongoing	<p>This has been undertaken by the works crew, we are now looking at planting appropriate plants in the Tudor Street pots</p> <p>This has been undertaken by the works crew, new plantings of the pots in Tudor Street will co-inside with the Town Square plantings.</p>



8. CORRESPONDENCE AND REPORTS

8.1 PROPOSED PLANTING PROGRAM – TOWN SQUARE AND TOWN STREETS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	29 March 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.16
ATTACHMENTS:	<ul style="list-style-type: none">Proposed Plantings – Wagin Town SquarePlant Selections 2021-22

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Ms G Harvey

Seconded Mr G Hegarty

That the Committee recommend to Council that the proposed planting program as specified in this report be adopted for the next 12 months.

Carried 6/0

BRIEF SUMMARY

This report recommends a planting program for the recently completed Town Square, gardens and pots in the main shopping precinct, town entries, traffic island beds and other areas.

BACKGROUND/COMMENT

Within the last 12 months there has been an accelerated program of planting annuals around town and the establishment of rose gardens at the War Memorial and RSL Park between the BP fuel station and the Wagin Community Centre building. In addition, the Town Square has been constructed and is awaiting landscaping when cooler weather prevails.

Annual massed flower plantings and planting in pots has ranged from being extremely successful, drawing favourable comment (i.e., the petunia plantings in traffic islands and in pots) to mediocre (i.e., plantings on portulacas in traffic islands). Planting of the latter was carried out at the peak of summer in hot windy conditions which retarded growth. The penstemons in front of the picket fence on the corner of Tudhoe and Tudor Streets gave a reasonable display through a long hot summer.

The roses that have been planted around town have established themselves quickly and again drawn favourable comment.

After consultation with Mr Mike Tito and the garden crew, it is proposed that the following planting regime be carried out during the year:

Town Square: - Proposed plantings May/June:

- North side of Library: 4 x Chinese Elm trees
- Around shelters: 9 x Ornamental Pear trees
- South entry off Trent Street; 2 x Flowering Plum trees.
- Trent Street side of car park: 5 x Bottlebrush and ground covers
- Around LED Sign: Grevillia's and ground covers
- Garden strip between carparks: 9 x Double Flowering Plum trees.
- Entries off Tudhoe Street: Grevillia's/ Bottlebrush
- Garden Beds along Taylor Lane up to CWA boundary: Crepe Myrtles
- 4 Large pots along Tudhoe Street on paved area – annuals.
- Garden bed alongside Library south wall: Marguerite Daisy bushes.

RSL Park

- Front garden bed: Marguerite Daisy bushes

Garden Beds/Pots Various:

- Cnr Tudor & Tudhoe Streets: Petunia/Vinca rotation
- Garden beds at East and West ends of Tavistock Street: Marguerite Daisies
- Round garden bed opposite old Municipal Chambers – remove and replace with squared off limestone blocks and replant with Grevillia/Bottlebrush.
- Garden bed in Usil lane: Replace Portulacas (which were successful in this location) with Petunias. Rotate with Portulacas.
- Pots around town and at entry to Sportsground: Petunia/Vinca/ Calibrachoa rotation
- Pots outside Swimming Pool - Petunia/Vinca rotation.
- Tudor Street – garden bed near phone box – replace annuals with roses.
- Former Rest Rooms garden – Tavistock Street – continue Petunia/Vinca rotation.
- Tavistock Street near Doctors surgery – replace unsuccessful Jacarandas.
- Inside park on corner of Tudor and Tudhoe Streets – replace native shrubs (most of which are underwhelming) with roses in Spring.
- Entries to Horseshoe area at Wetlands Park – relocate pots to main Tudhoe street and replace with larger pots for Petunia/Vinca rotations.
- Wetlands area – more Grevillia plants.

Traffic Islands

- Arthur Road past Shire Office: Replace portulacas (not successful) with petunias and rotate with ground cover in late Spring. (Alternatively let these areas lie fallow over summer due to high cost of watering for not much result) Establish traffic island beds in Tudhoe Street, East of the railway line with petunia/groundcover rotation.

Town Entry Garden Beds

- Petunia/Vinca rotation

Large Pots – Tudhoe and Tudor Streets

- Some shrubs (Ficus) surviving OK, however some drop leaves and become twiggy. Still researching options.

Cinema

- Establish garden at front, in consultation with the *Betty Terry Community Theatre Inc.* First thoughts are rosemary/lavender border along pathway, backdrop of roses and marguerite daisies, annuals at front.

This opportunity is taken to thank the Gardeners for contributing to and embracing the extensive planting programme over the past 12 months and for weeding and keeping water up to the plants during a long hot summer. The compliments that the Shire has received about the gardens are directly attributable to the efforts of the Gardeners.

CONSULTATION/COMMUNICATION

- Manager of Works
- Garden Crew

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

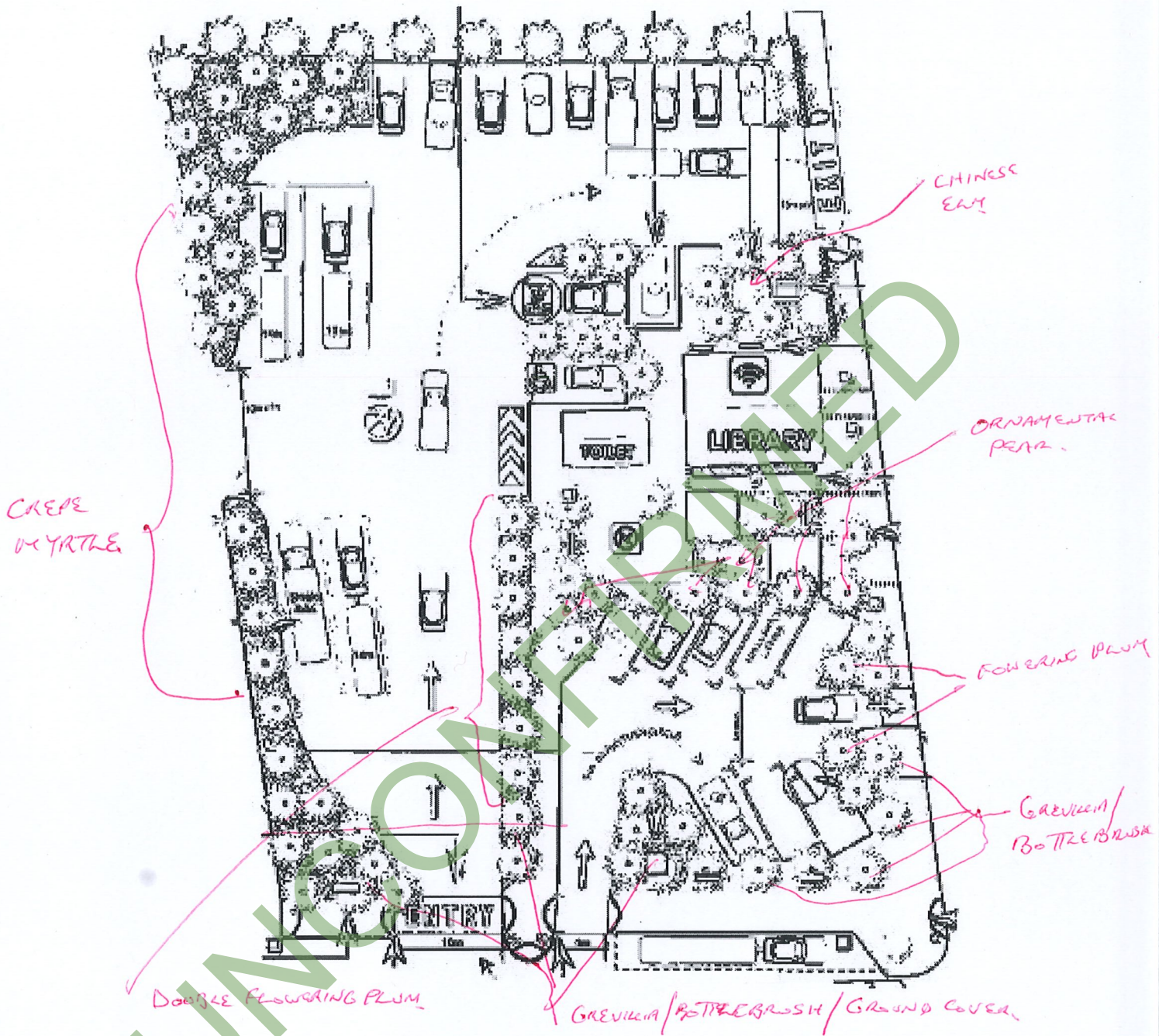
The proposed planting program can be accommodated within the existing budget provision for Townscaping and is sustainable should a similar budget provision be made for the 2021/22 financial year.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



Proposed Plantings - WAGIN TOWN SQUARE.



Positions available now, contact careers@benara.com.au.



Lagerstroemia indica Comanche

Crepe Myrtle

30lt

90lt 

Please login or register to see our prices

[Login or register](#)

Lagerstroemia Comanche is a deciduous tree with dark coral pink flowers in early to mid summer attractive bark and foliage that changes colours in the cooler months before dropping. They are an excellent specimen tree for small gardens or large containers Lagerstroemia Comanche is a powdery mildew resistant cultivar... [Read more](#)

Common Name

Crepe Myrtle

Plant Type

Deciduous / Outdoor / Perennial / Tree

Range

Deciduous Trees 2020/2021

Dimensions

6m high x 4m wide

Positions available now, contact careers@benara.com.au




Pyrus calleryana Bradford

Ornamental Pear

30lt	0
90lt 	0
200lt 	0
500lt 	0

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[Login or register](#)

 Note: One of your selections are advanced delivery only

An attractive ornamental pear *Pyrus calleryana* Bradford produces excellent foliage display of orange-red red-purple to yellow tones during autumn. This is a highly decorative variety and will create stunning contrast in any garden or landscape. Ideal for uses such as shade or feature trees in parks residential gardens or... [Read more](#)

Common Name


Ornamental Pear

Positions available now, contact careers@benara.com.au.



Prunus x blireana

Double Flowering Plum

30lt	0
90lt 	0

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[Login or register](#)

 Note: One of your selections are advanced delivery only


Prunus blireana, also known as the Double Flowering Plum, is a stunning ornamental renowned for its light claret red that turn a bronze/purple colour as the leaves mature. The striking foliage grows along dark branches through summer, blooming masses of double pink flowers in spring. Blireana is great for adding excellent colour variation to any garden or landscape. Use in the home garden or where contrast is desired, as they works well against other green-leaved plant varieties. Prunus blireana is perfect for small spaces along fence lines as screening, or by itself as a specimen. This deciduous tree will thrive in a sunny position with well drained soils. Prunus blireana is hardy and will tolerate a variety of site conditions including drought and moderate frost and requires low maintenance. Water well after planting until established and prune lightly to manage plant growth. Keep protected from strong winds while young to maintain flower display. Prunus blireana can grow to a height and width of 4 metres.

Positions available now, contact careers@benara.com.au.



Callistemon Kings Park Special

Bottlebrush

14cm	0
5lt	0
30lt	0
90lt 	0

Please login or register to see our prices

[Login or register](#)

 Note: One of your selections are advanced delivery only

Attract nectar-loving birds to your garden with the eye-catching small tree Callistemon 'Kings Park Special'. Throughout spring and periodically through autumn Callistemon Kings Park Special forms masses of large pendulous bright red bottlebrush flowers. This evergreen shrub will make an excellent addition to any garden or landscape. Suggested uses... [Read more](#)

Common Name

Bottlebrush



Positions available now, contact careers@benara.com.au.



Callistemon Pink Champagne

Bottlebrush

5lt

Please login or register to see our prices

[Login or register](#)

An attractive Callistemon which produces a glorious display of pink bottlebrush flowers. These are well displayed on this upright evergreen growing shrub with the main display of flowers occurring in spring. Ideal for hedging or on its own as a specimen in a native themed garden. Bird attracting easy... [Read more](#)

Common Name

Bottlebrush

Plant Type

Evergreen / Hedge / Native Australian Plant / Outdoor / Perennial / Shrub

Dimensions

3m high x 2m wide

Sunlight

Full Sun

Wildlife Attracting

Yes

Positions available now, contact careers@benara.com.au.



Melaleuca thymoides

Thyme Honeymyrtle

64 cell tray	0
Forestry tube	0

Please login or register to see our prices

[Login or register](#)

Common Name

Thyme Honeymyrtle

Plant Type

Evergreen / Native Australian Plant / Perennial / Shrub / Verge

Dimensions

120cm high x 120cm wide

Sunlight

Full Sun





Positions available now, contact careers@benara.com.au.



Ulmus parvifolia Murrays Form

Chinese Elm

30lt	0
90lt 	0
200lt 	0

Please login or register to see our prices

[Login or register](#)

 Note: One of your selections are advanced delivery only

Ulmus parvifolia Murray's Form is a select form of the Chinese Elm. This graceful tree has a compact growth habit producing dark green glossy serrated leaves that turn bronze to yellow before falling in late winter. Together with the eye catching foliage this medium size tree has attractive bark... [Read more](#)

Common Name

Chinese Elm

Plant Type

Deciduous / Outdoor / Perennial / Street Tree / Tree

Positions available now, contact careers@benara.com.au.



Argyranthemum Surf City

Federation Daisy - bright mid yellow flowers

14cm

17cm

Please login or register to see our prices

[Login or register](#)

Single mid-yellow flowers with a contrasting dark yellow centre. Let's go surf'in!

Common Name

Federation Daisy - bright mid yellow flowers

Plant Type

Evergreen / Outdoor / Perennial / Shrub

Dimensions

60cm H x 1m W

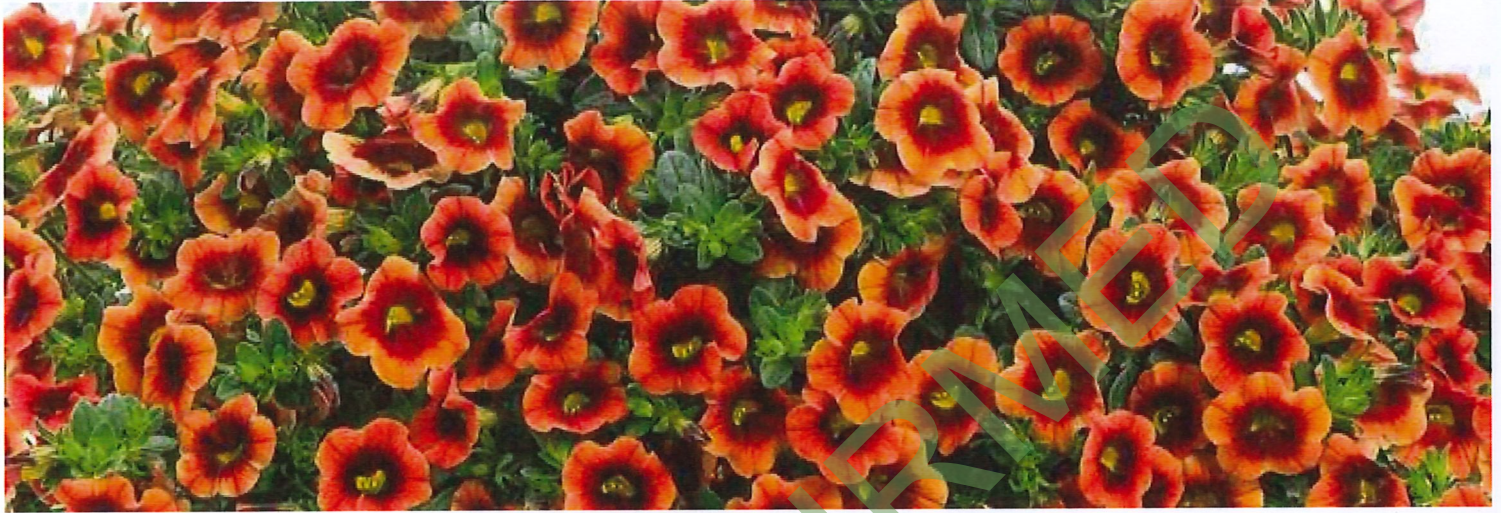
Sunlight

Full Sun

Wildlife Attracting

Yes

Part time maintenance jobs available, contact careers@benara.com.au.



Calibrachoa Superbells TM Tangerine Punch

Calibrachoa

17cm

Please login or register to see our prices

[Login or register](#)

Calibrachoa Superbells Tangerine Punch has a trailing habit which features unique striking flowers with a tangerine orange petal edge and deep burgundy orange eye which will continuously bloom all season. Ideal for a filler or border plant mass planting or even in window boxes and hanging baskets. Plant in... [Read more](#)

Common Name

Calibrachoa

Plant Type

Evergreen / Ground Cover / Outdoor / Perennial

Dimensions

15-30cm H x 30-45cm W

Sunlight

Full Sun

Evergreen

Yes

8.2 PROPOSED ALFRESCO DEVELOPMENT - CRESSWELLS

PROPONENT:	Mr. Mark Banks
OWNER:	Mr. Mark Banks
LOCATION/ADDRESS:	Lot 39 Tudor Street, Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	30 March 2021
PREVIOUS REPORT(S):	<i>Townscape Beautification and Tree Canopy Plan – July 2018</i>
DISCLOSURE OF INTEREST:	The Proponent, if he is in attendance at the meeting will need to declare a financial interest.
FILE REFERENCE:	CS.SP.16
ATTACHMENTS:	<ul style="list-style-type: none">General Site Layout and Elevation Plans – Proposed Alfresco Area

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Mr L Mudgway

Seconded Cr D Atkins

That the Committee recommend to Council that;

1. An alfresco development outside *Cresswells* in Tudhoe Street be supported in principle.
2. Planning advice be obtained with respect to this proposal to ascertain what approvals would be required to allow this development to proceed.

Carried 7/0

BRIEF SUMMARY

The Townscape Committee has previously considered the merits of having outdoor dining alfresco areas a feature of the Wagin CBD. Mr Mark Banks, the proprietor of Cresswells has expressed interest in developing an alfresco area in front of his premises in Tudor Street.

BACKGROUND/COMMENT

At this stage it is not known the extent of approvals required, however if the concept is supported in principle, then research would be carried out to ascertain the opportunities that might prevail and the constraints that might apply.

CONSULTATION/COMMUNICATION

- Mr Mark Banks - Proponent
- Mr Trevor Brandy – Environmental Health Officer and Building Surveyor

STATUTORY/LEGAL IMPLICATIONS

A licence to conduct an alfresco business may be granted by the Shire and there are precedents with respect to this. What needs to be ascertained is the situation with respect to maintaining pedestrian, wheelchair access on the footpath and the implications of extending an alfresco area onto the road pavement.

POLICY IMPLICATIONS

Nil



FINANCIAL IMPLICATIONS

To be determined

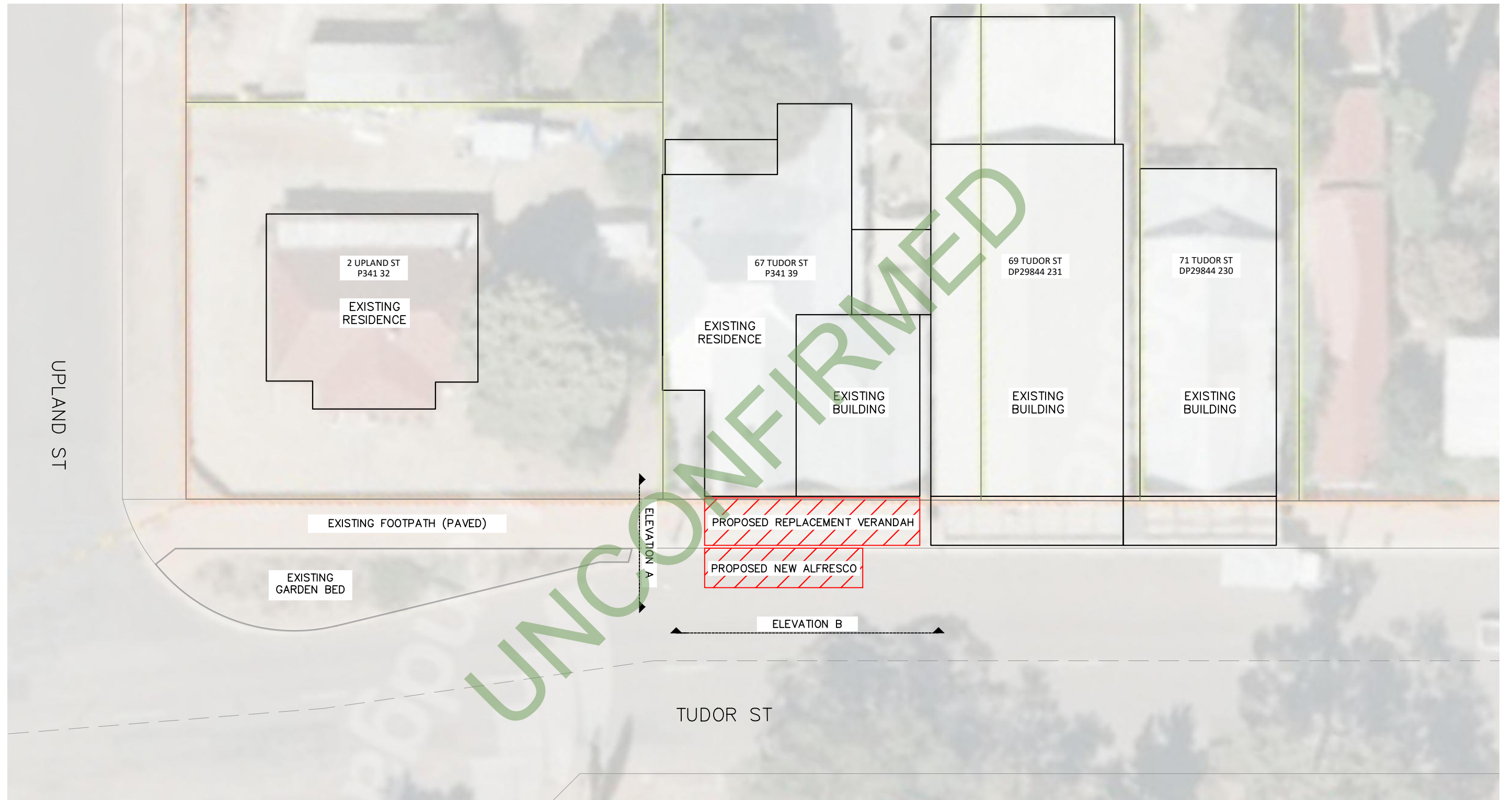
STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED



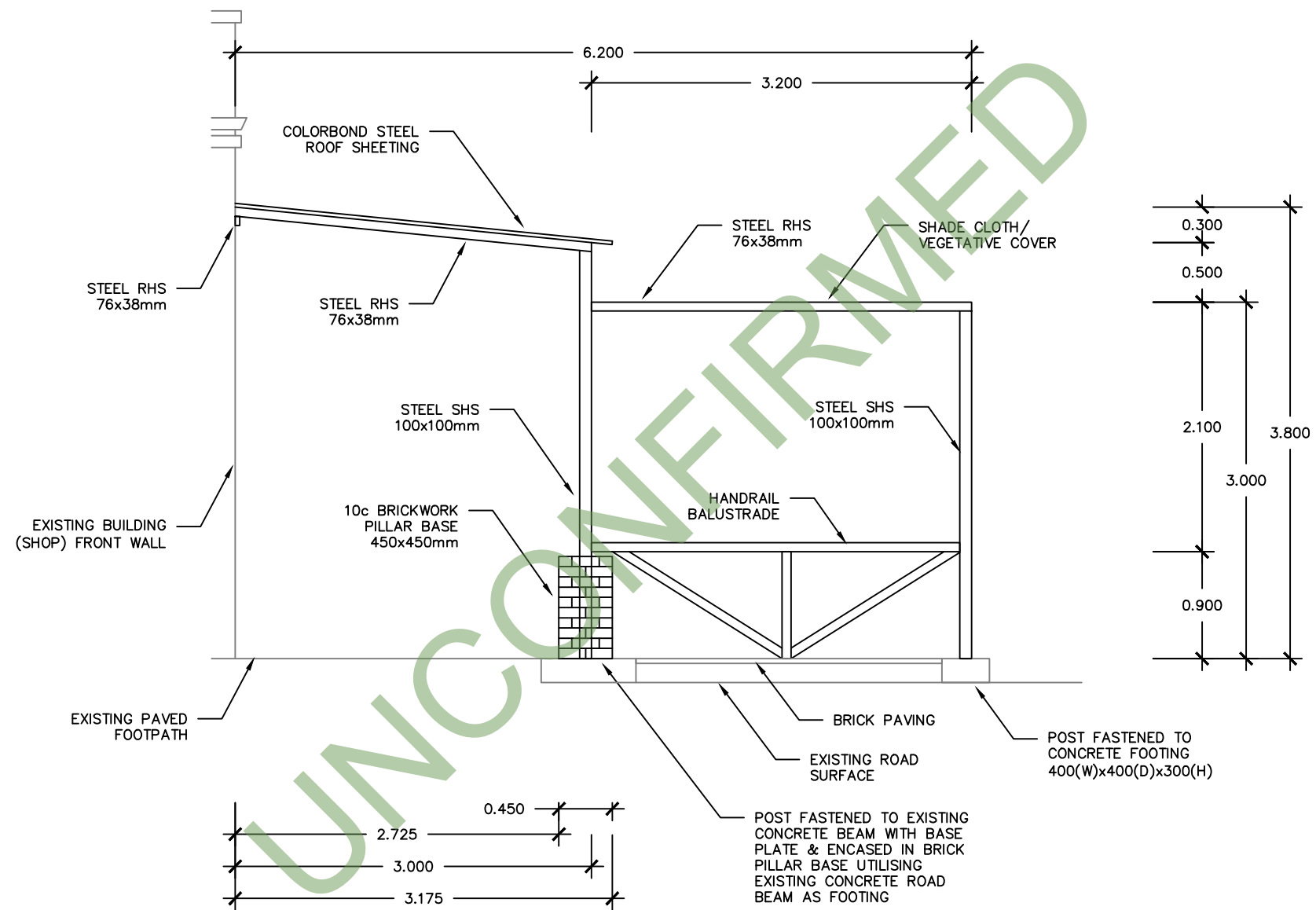
REV	DATE	FOR COMMENT	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	enhancement Committee	

PROJECT: CRESSWELLS DEPT STORE & CAFE
 PROPOSED ALFRESCO AREA

26

SCALE	1:250 (A3)
DESIGN	MB
CHECK	-
DRAWN	TM
DATE	02/21
AUTHORISED BY CLIENT	

DRAWING TITLE	
GENERAL SITE LAYOUT PLAN	
FILE NO.	
DRAWING NUMBER	15 April 2021
CRESSWELLS_ALF_01	REVISION 0



ELEVATION A

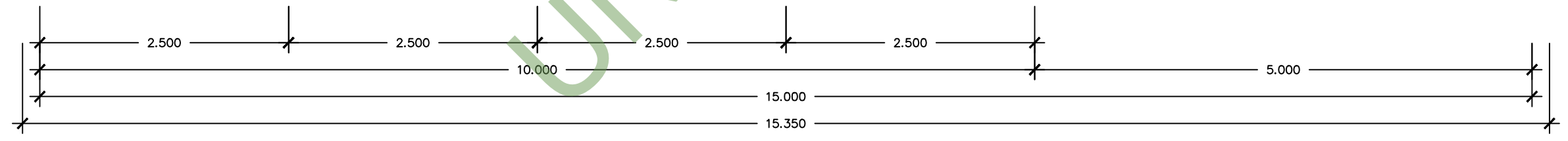
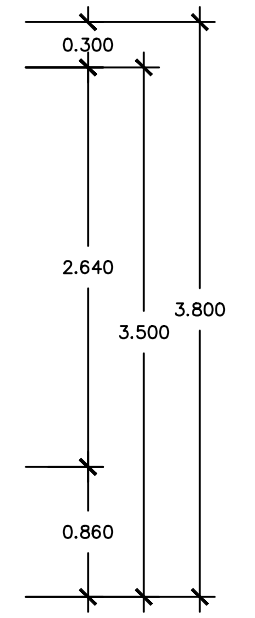
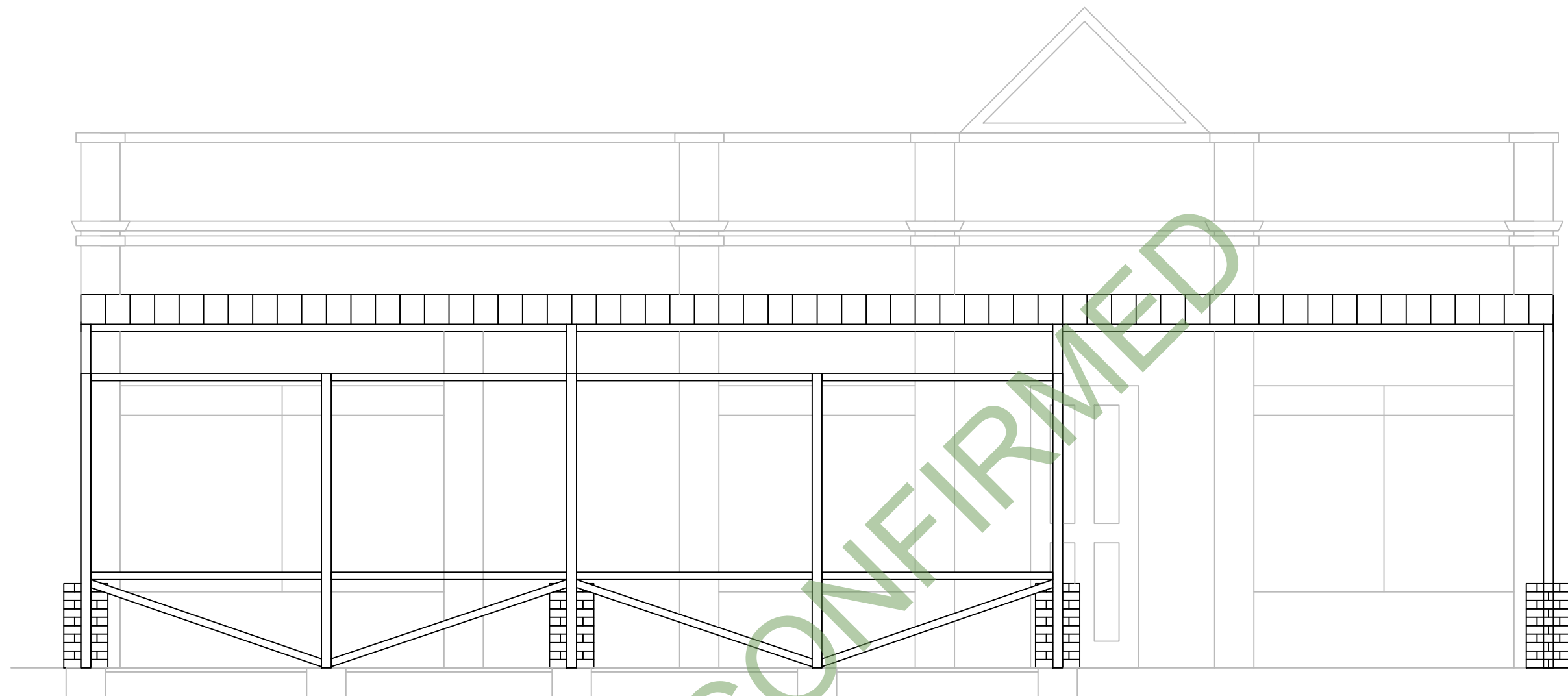
REV	DATE	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	TM

27

PROJECT CRESSWELLS DEPT STORE & CAFE PROPOSED ALFRESCO AREA

SCALE 1:50 (A3)	DESIGN MB	CHECK -
DRAWN TM	DATE 02/21	
AUTHORISED BY CLIENT		

DRAWING TITLE ELEVATION DETAIL A (SIDE)	
FILE NO.	
DRAWING NUMBER 15 April 2021 CRESSWELLS_ALF_02	REVISION 0



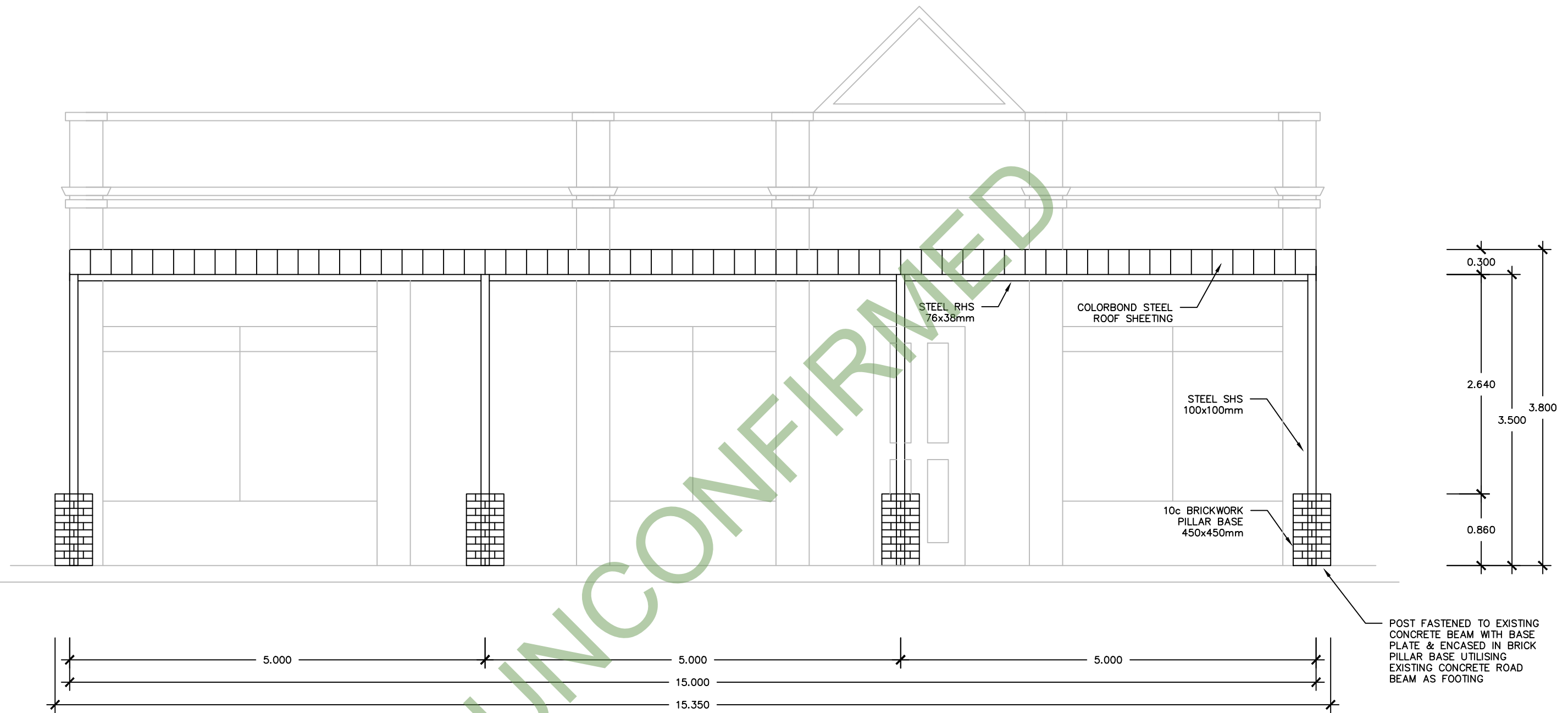
ELEVATION B-1
FULL FACADE - ALFRESCO AND VERANDAH

REV	DATE	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	TM
		enhancement Committee	

PROJECT	CRESSWELLS DEPT STORE & CAFE PROPOSED ALFRESCO AREA
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SCALE	1:50 (A3)
DESIGN	MB
CHECK	-
DRAWN	TM
DATE	02/21
AUTHORISED BY CLIENT	

DRAWING TITLE	ELEVATION DETAIL B-1 (FRONT FACADE)
FILE NO.	
DRAWING NUMBER	CRESSWELLS_ALF_03
REVISION	0



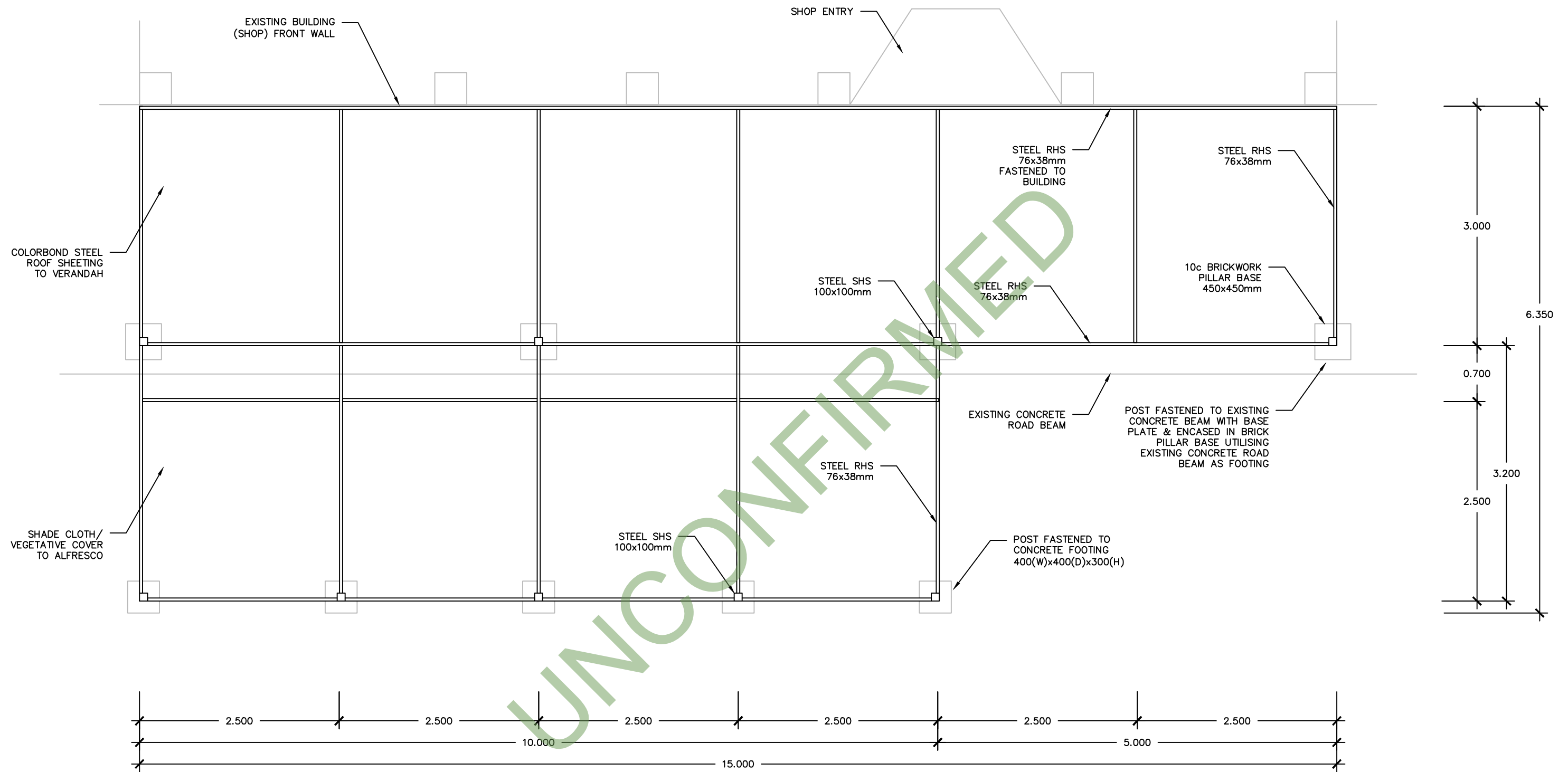
ELEVATION B-3
VERANDAH STRUCTURE (ONLY)

REV	DATE	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	TM

PROJECT	CRESSWELLS DEPT STORE & CAFE PROPOSED ALFRESCO AREA
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SCALE	1:50 (A3)
DESIGN	MB
CHECK	-
DRAWN	TM
DATE	02/21
AUTHORISED BY CLIENT	

DRAWING TITLE	ELEVATION DETAIL B-3 (VERANDAH ONLY)
FILE NO.	
DRAWING NUMBER	CRESSWELLS_ALF_05
REVISION	0



PLAN VIEW A
VERANDAH AND ALFRESCO ROOF STRUCTURES

REV	DATE	FOR COMMENT	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	enhancement Committee	TM

PROJECT
**CRESSWELLS DEPT STORE & CAFE
PROPOSED ALFRESCO AREA**

SCALE **1:50 (A3)**
DESIGN **MB** CHECK **_**
DRAWN **TM** DATE **02/21**
AUTHORISED BY CLIENT

DRAWING TITLE
**ROOF STRUCTURE PLAN
(VERANDAH & ALFRESCO)**

FILE NO.
DRAWING NUMBER **15 April 2021** REVISION
CRESSWELLS_ALF_06 **0**



PLAN VIEW B
ALFRESCO SEATING ARRANGEMENT

REV	DATE	DESCRIPTION	AUTH
0	02/21	FOR COMMENT	TM

PROJECT	CRESSWELLS DEPT STORE & CAFE PROPOSED ALFRESCO AREA
SCALE	1:50 (A3)
DESIGN	MB
CHECK	-
DRAWN	TM
DATE	02/21
AUTHORISED BY CLIENT	

DRAWING TITLE	SEATING ARRANGEMENT (ALFRESCO)
FILE NO.	
DRAWING NUMBER	CRESSWELLS_ALF_07
REVISION	0

DATE	15 April 2021
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- *Mr Mark Banks entered the meeting at 6:01pm*

8.3 TOWNSCAPE ENHANCEMENT COMMITTEE – APPOINTMENT

PROPONENT:	Nil
OWNER:	Nil
LOCATION/ADDRESS:	Nil
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	12 April 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.16
ATTACHMENTS:	<ul style="list-style-type: none"> • Wagin Chamber of Commerce Letter

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Ms G Harvey

Seconded Mr G Hegarty

That the Committee recommend to Council that Gloria Bliss be appointed as one of the two delegates to the Townscape Committee from the Wagin Chamber of Commerce, replacing Denise Patterson.

Carried 7/0

BRIEF SUMMARY

To approve the change of one of the Chamber of Commerce's Townscape Committee representatives on the Townscape Enhancement Committee.

BACKGROUND/COMMENT

In November 2019 Council approved the expansion of the Townscape Enhancement Committee membership to include two delegates from the Wagin Chamber of Commerce. The two delegates are Denise Patterson and Mark Banks.

A letter has been received from the Wagin Chamber of Commerce requesting a change of one of their delegates on the Townscape Enhancement Committee. As Mrs Denise Patterson has resigned from the Townscape Committee, the Chamber of Commerce has requested she be replaced by Ms Gloria Bliss.

CONSULTATION/COMMUNICATION

- Chief Executive Officer

STATUTORY/LEGAL IMPLICATIONS

- Local Government Act 1995 - Section 5.9(2) (C) and Section 5.10

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be determined

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Emily Edwards

From: Brian Roderick
Sent: Monday, 12 April 2021 3:01 PM
To: Emily Edwards
Subject: FW: Townscape

From Sherryl

From: Sherryl Chilcott <shezchilcott@westnet.com.au>
Sent: Friday, 9 April 2021 1:54 PM
To: Brian Roderick <dceo@wagin.wa.gov.au>
Subject: Re: Townscape

Hi Brian,

I just called the office for you and Callum told me that you are currently in a meeting.

Yes, there is an item that was raised by Mark Banks at Wagin Chamber of Commerce that he would like to present at Townscape meeting.

The agenda item would be - Main Street Business Fascade painting - proponent Mark Banks on behalf of Wagin Chamber of Commerce.

Mark is in possession of an electronic version of the basic information sent to him regarding this proposal, is it possible for you to contact him directly to obtain a copy of this to add to the agenda and subsequent minutes.

Another issue that will be brought up, if you are not aware of it, Denise Patterson has indicated that she intends to resign from the townscape committee, as one of the two Chamber of Commerce representatives.

Wagin Chamber of Commerce resolved that we would propose that Gloria Bliss replaces Denise and Mark Banks also remains on the committee. I understand that if the Townscape committee accepts the recommendation of Gloria coming on to this committee the role would still need to be accepted and passed at Council, I conveyed this to the committee present at the Chamber meeting.

Regards,

Sherryl Chilcott

shezchilcott@westnet.com.au

0427 717 680

www.allgoodbusiness.com.au

www.waginfo.com.au

www.radiogreatsouthern.com

www.radiogreatsouthern.com.au

8.4 TOWN SQUARE BIN AND DECORATIVE SOLAR LIGHTING POSTS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	12 th April 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.16
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Mrs R Hoysted

Seconded Mr L Mudgway

That the Committee recommend to Council that an allocation of \$8,000 from the Townscape Capital Budget be expended on a new street bin and decorative solar lighting posts at the Town Square development.

Carried 7/0

BRIEF SUMMARY

For the Committee to agree to purchase bins and solar lighting for the Town Square project from the Townscape Budget.

BACKGROUND/COMMENT

The Town Square project, which incorporates the Community Centre Park development, is almost complete with signage to be installed this week and all the landscaping works to be undertaken in the next month or so.

As part of project a new street bin is to be installed near the gazebos and also the installation decorative solar lighting posts in both areas. Due to a number of reasons the Townsquare project has gone over budget with still some further expenditure to come. As the Townscape capital budget still has \$40,000 to expend by the end of the financial year, staff are requesting the street bin and decorative solar lighting posts be purchased from the Townscape capital budget.

The anticipated cost of a new bin and decorative solar lighting posts lighting will be approx. \$8,000. This will still leave significant funds to carry out further Townscape works and tree acquisitions/plantings under the remaining Townscape budget.

I have included a photo of the Town park bin as a guide and also some specs of a solar post as an example.

Note: The Committee requested the bins be as the same sheep cut out bins in Tudhoe street, however in the colour heritage burgundy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



9. GENERAL BUSINESS

9.1 TOWNSCAPE BEAUTIFICATION AND TREE CANOPY PLAN/SCOPE OF WORKS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	12 October 2020
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.16
ATTACHMENTS:	NII

COMMITTEE COMMENT AND DIRECTION

The Committee requested staff to investigate and carry out the following:

- Construct a shelter over the table and chairs opposite Cresswells.
- Gravel sheet parking area between Groot's shed and Grainfeeds.
- Install white picket fencing along of the back of the bus (shelter) parking area in Tudor street to screen the railway line.
- Repaint car bay line marking in the main CBD area.

Below is what the Committee resolved at the last meeting and staff are now looking for some direction from the Committee regarding developing further Townscape concepts.

COMMITTEE COMMENT

The Committee will consider concepts from the plan and other Townscape concepts and bring back to the next Townscape Committee Meeting.

The Committee would like to see staff explore the idea of creating an alfresco area in front of Cresswells Shop.

BRIEF SUMMARY

For the Committee to decide on the next items and projects to undertake in line with the Townscape Beautification and Tree Canopy Plan / Scope of Works document.

BACKGROUND/COMMENT

In July 2018 the Committee and Council endorsed the following Townscape Beautification and Tree Canopy Plan / Scope of Works document. The plan was mainly put together under the guidance of horticulturist, Mike Brown.

The highlighted yellow items are townscape works that have already been completed over the past two years.

Townscape Beautification and Tree Canopy Plan/Scope of Works Document – July '18

Highlighted in Yellow is works that have been completed

Tudhoe Street – Shire Office to Ventnor Street

- That suitable advanced trees be planted in strategic places in the main CBD area of Tudhoe Street
- Remove non-suitable trees and replace with suitable trees as advised by local consultant horticulturist
- Pots: Remove existing trees and re-plant in suitable areas, re-plant new suitable shrubs advised by local consultant horticulturist
 - Look at enhancing shrubs in other pots
 - Paint old cement pots
 - Cluster pots for greater effect
- Create alfresco area near the cafes
- Window boxes on some buildings
- Look at beautifying and enhancing other key areas in the Street to enhance vibrancy

Tavistock Street

- That suitable advanced trees be planted in strategic places in both the bitumen and footpath along the southern and northern sides – **Unable to Carry out due to underground utility infrastructure**
- Remove non-suitable trees and replace with suitable trees advised by local consultant horticulturist
- Feature lighting and Flag poles
- Look at beautifying and enhancing other key areas in the Street

Ranford Street

- Remove non-suitable trees on eastern end of the Street opposite the School and replace with suitable trees advised by local consultant horticulturist
- Plant suitable trees on the western side of the Street advised by local consultant horticulturist

Tudor Street

- Pots: Remove existing trees and re-plant in suitable areas, re-plant new suitable shrubs advised by local consultant horticulturist
 - Look at enhancing shrubs in other pots
 - Cluster pots for greater effect
- Look at beautifying and enhancing other key areas

Shire Office Garden and Surrounding Area

- Remove non-suitable plants and replace with suitable plants advised by local consultant horticulturist
- Look at beautifying and enhancing other areas in the garden
- Remove non-suitable trees and replace with suitable trees to create a woodlands theme in that area advised by local consultant horticulturist

Ballagin Street

Major Street connects residential with Showgrounds and Town Centre.
Needs – Impact must be the focus, colour, shape and size of Tree selection very important. The length of Ballagin Street leans itself to “continuation planting”, a style that can be used again elsewhere highlighting the town’s ‘style’.

- Remove non-suitable trees and replace with suitable trees advised by local consultant horticulturist

Wetlands Park

- Look at options regarding the Goulburn Roses – Grafting to suitable root stock and replanting in pots or another area
- Remove white ant infested and dead trees
- Plant suitable trees and shrubs in key areas advised by local consultant horticulturist
- Look at beautifying and enhancing other areas in the park

Council has allocated funds to carry out more Townscape works in the 2020/2021 financial year. The endorsed budget is as follows:

The Above Budget to be Expended as per the Following			
Item	Capital	Operating	
Miscellaneous Town Street Trees and annuals and shrubs planting general operating Townscape maintenance and works		16,000	
Miscellaneous Townscape Committee Projects	10,000		
Planting of Wetlands Park Mounds	8,000		
Public Seating	12,000		
Pine Barrier Refurbishment and Kerb Painting		4,000	
Purchase of trees and plants in various Town streets and key areas, and other Townscape work as per Townscape Beautification Plan and Enhancement Program.	30,000		
Totals	60,000	20,000	

Staff are looking for some direction as to what Townscape projects/items the Committee would like to see undertaken next, whether that be works from the above plan or other projects. Please note that there will be some savings with public seating and Wetlands Park mounds,



however, there will be some over-runs with the operating Budget and we may be looking for some additional funds for the painting of the Giant Ram.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED



9.2 WAGIN MAIN STREET PAINTING AND FACELIFT

Mr Mark Banks, on behalf of the Wagin Chamber of Commerce, presented their proposal to paint and general face lift of the business facades in the main street. This included the scope of works and quotation from Sculptor Painting and Property maintenance.

The Committee agreed that the Wagin Chamber of Commerce send a funding submission to Council for the painting and upgrades of the main street business facades.

9.3 TOWN SQUARE ELECTRIC CHARGING STATION

Mr Gerard Hegarty enquired whether Council was still installing an electric car charger station in the Town Square development as per the original plans. Staff advised that Council, at this stage, have elected not to install a charging station.

UNCONFIRMED



Sculptor Painting

& Property Maintenance

We Have You Covered

Office: 1800 957 878 Reg. 100366, 2458, 4241

WAGIN

MAIN STREET

FACE LIFT

**SCULPTOR PAINTING AND PROPERTY MAINTENANCE PTY
LTD**

UNCONFIRMED

INDEX

1. Cover Page
2. Title Page
3. Index
4. Areas of Painting works
5. Typical Surfaces for Painting Works
6. Scope
7. Specification and Data Sheets
8. Quote.
9. Warranties

Wagin Shop Front Face lift



Legend

- Line Measure
- Wagin

Google Earth
©2021 Google
Image ©2021 CNES / Airbus

100 m

Typical Surfaces of works included



SCOPE OF WORKS

(Please Note This Scope Does Not Include CRC Building)

Preparation (General)

substrate must be free from dirt, dust, oil, grease, mould or any other contaminants that may affect adhesion. All scaling, efflorescence, mould, mastic compound or any other foreign material must be removed prior to painting. Remove all traces of loosely adhering material by scraping, grinding or wire brushing, etc.

Steelwork

Apply one coat of recommended primer and two coats of topcoat.

Walls

Apply one coat of recommended primer and two coats of topcoat.

Eaves/Soffits

Apply one coat of recommended primer and two coats of topcoat.

Doors and Frames

Apply one coat of recommended primer and two coats of topcoat.

Window Frames

Apply one coat of recommended primer and two coats of topcoat.

QUOTE

UNCONFIRMED



Sculptor Painting and Property Maintenance Pty Ltd
 Weathering Crescent
 Millers Landing
 Baldivis, 6171
 craig@sculptorpainting.com.au
 1800957878

Wagin Shire
 2 Arthur Road
 Wagin, 6315

Site Address
 2 Arthur Road
 Wagin, 6315

Job Number: #426
 ABN: 16 609 385 177
 Quote Date: 16th Mar 2021
 Valid Until: 15th May 2021

Quote | Main Street Painting Works To Shop Fronts (As per inclusion area)

Thank you for the opportunity to price the work on your property.

Our mission is to make every customer a repeat customer. As part of our service all quoted work comes with a 12 month workmanship guarantee. Customer service is everything to us and we have the systems in place so that we deliver on our promises.

We have provided you with our best value price based on the information we have, we are always open to a conversation on our quoted amount, please call or email the office if you have any queries about this price.

Name	Quantity	Price	Total
Painting works			
Preparation (General) substrate must be free from dirt, dust, oil, grease, mould or any other contaminants that may affect adhesion. All scaling, efflorescence, mould, mastic compound or any other foreign material must be removed prior to painting. Remove all traces of loosely adhering material by scraping, grinding or wire brushing, etc.			
Steelwork Apply one coat of recommended primer and two coats of topcoat.			
Walls Apply one coat of recommended primer and two coats of topcoat.			
Eaves/Soffits Apply one coat of recommended primer and two coats of topcoat.			
Doors and Frames Apply one coat of recommended primer and two coats of topcoat.			
Window Frames Apply one coat of recommended primer and two coats of topcoat.			

Labour and Materials Townscape Enhancement Committee	49	1.00	\$139,480.00	\$139,480.00 15 April 2021
			\$139,480.00	

Name	Quantity	Price	Total
		Subtotal	\$139,480.00
		GST Amount	\$13,948.00
		Total	\$153,428.00

All our work is covered by a 12 month guarantee on workmanship. Materials supplied by us have a manufacturer guarantee of not less than one year.

We look forward to working with you on your project. Please let us know if you have questions or comments.

All quotes are valid for 30 days. All our work is kept on record and quote prices don't normally change much in 6 months.

UNCONFIRMED

WARRANTIES

UNCONFIRMED



10. CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6.57pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 15 April 2021

Signed:

.....

Chairperson

Date:

.....

UNCONFIRMED