



# MINUTES

---

# ORDINARY MEETING OF COUNCIL

---

22 FEBRUARY 2022

## **DISCLAIMER**

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## **GIFTS DISCLOSURE INFORMATION**

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

## SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on  
Tuesday 22 February 2022 commencing at 7:02pm

---

### CONTENTS

<b>1.</b>	<b>OFFICIAL OPENING</b> .....	<b>5</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b> .....	<b>5</b>
2.1	ATTENDANCE .....	5
2.2	APOLOGIES.....	5
2.3	APPROVED LEAVE OF ABSENCE.....	5
2.4	VISITORS.....	5
<b>3.</b>	<b>RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE</b> .....	<b>5</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME</b> .....	<b>5</b>
<b>5.</b>	<b>APPLICATION FOR LEAVE OF ABSENCE</b> .....	<b>5</b>
<b>6.</b>	<b>PUBLIC FORUM</b> .....	<b>6</b>
<b>7.</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	<b>6</b>
<b>8.</b>	<b>DISCLOSURE OF FINANCIAL AND OTHER INTERESTS</b> .....	<b>6</b>
<b>9.</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES</b> .....	<b>6</b>
9.1	MINUTES FROM THE ANNUAL GENERAL MEETING OF ELECTORS HELD 21 DECEMBER 2021.....	6
9.2	MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 21 DECEMBER 2021 .....	7
9.3	MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 02 FEBRUARY 2022 .....	7
9.3.1	PROPOSED VARIATION TO PLANT REPLACEMENT PROGRAM .....	7
9.3.2	DIGITAL SPEED SIGNS.....	7
9.3.3	LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP). 8	
9.3.4	APPLICATION TO OPERATE TANDEM DRIVE 36.5 METRE CONFIGURATIONS ON VARIOUS TOWN STREETS .....	9
9.4	MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 08 FEBRUARY 2022 .....	9
9.5	MINUTES FROM THE AUDIT COMMITTEE MEETING HELD 17 FEBRUARY 2022 .....	9
<b>10.</b>	<b>STATUS REPORT – DECEMBER 2021 / JANUARY 2022</b> .....	<b>53</b>



<b>11.</b>	<b>FINANCIAL REPORTS</b> .....	64
11.1.	FINANCIAL REPORTS – DECEMBER 2021 .....	64
<b>12.</b>	<b>REPORTS TO COUNCIL</b> .....	98
<b>12.1</b>	<b>CHIEF EXECUTIVE OFFICER</b> .....	98
12.1.1	CHIEF EXECUTIVE OFFICERS REPORT – JANUARY 2022 .....	98
12.1.2.	EXPENDITURE ON FORMER NAB BUILDING .....	102
12.1.3.	MAINTENANCE OF WAIT – JEN TRAIL .....	105
<b>12.2</b>	<b>ACTING DEPUTY CHIEF EXECUTIVE OFFICER</b> .....	111
12.2.1	ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – FEBRUARY 2022 .....	111
12.2.2.	RANGER AUTHORISATION .....	124
12.2.3.	SPORTSGROUND PRECINCT REDEVELOPMENT – ALTERNATIVE OPTION .....	126
<b>12.3</b>	<b>MANAGER OF WORKS</b> .....	129
12.3.1	WORKS AND SERVICES REPORT – JANUARY 2022 .....	129
<b>12.4</b>	<b>MANAGER OF FINANCE</b> .....	132
<b>12.5</b>	<b>BUILDING OFFICER</b> .....	132
12.5.1	BUILDING OFFICERS REPORT – JANUARY .....	132
<b>12.6</b>	<b>TOWN PLANNER REPORT</b> .....	134
12.6.1.	DEVELOPMENT APPLICATION – PROPOSED NEW TELECOMMUNICATIONS INFRASTRUCTURE (WIRELESS BROADBAND) 134	
<b>13.</b>	<b>ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS</b> .....	154
<b>14.</b>	<b>URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING</b> .....	154
<b>15.</b>	<b>CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)</b> .....	154
15.1	OVERDUE RATES DEBTORS .....	154
15.2	OVERDUE SUNDRY DEBTORS .....	155
15.3	TENDER 02 21-22 HOLDEN COMMODORE SEDAN .....	155
15.4	TENDER 03 21-22 LEASE OF PORTION OF 83 TUDOR STREET WAGIN... 156	
<b>16.</b>	<b>CLOSURE</b> .....	156



## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7:02pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Wade Longmuir	
Cr Bryan Kilpatrick	
Cr Bronwyn Hegarty	
Cr Geoff West	
Cr Sherryl Chilcott	
Cr Dale Lloyd	
Cr Ann O'Brien	
Bill Atkinson	Chief Executive Officer
Emily Edwards	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Jenny Goodbourn	Manager of Finance

### 2.2 APOLOGIES

Nil

### 2.3 APPROVED LEAVE OF ABSENCE

Nil

### 2.4 VISITORS

Wendy Pederick	Communita Hub
Graham Wasley	Communita Hub

## 3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*

## 5. APPLICATION FOR LEAVE OF ABSENCE

#### 4709 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That G K B West be granted a Leave of Absence from the 22 March 2022 Ordinary Meeting of Council.

Carried 9/0

#### 6. PUBLIC FORUM

Nil

#### 7. PETITIONS/DEPUTATIONS/PRESENTATIONS

##### MRS WENDY PEDERICK AND MR GRAHAM WASLEY, *COMMUNITEA HUB*.

Mr Wasley and Mrs Prederick addressed Council on the recent Federal funding allocation to the Hub for community building initiatives in Wagin. The presentation will also encompass the potential the Hub Team sees in partnering with the Shire in utilising the available funding to benefit the whole town.

#### 8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

##### 8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

Nil

##### 8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

- Cr S M Chilcott declared a Proximity Interest in item 9.3.3 – *Local Roads & Community Infrastructure Programme (LRCIP)*

##### 8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

Nil

#### 9. CONFIRMATION OF PREVIOUS MEETING MINUTES

##### 9.1 MINUTES FROM THE ANNUAL GENERAL MEETING OF ELECTORS HELD 21 DECEMBER 2021

#### 4710 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr D C Lloyd

That the Minutes of the Annual General Meeting of Electors held on Tuesday 21 December 2021 be received and that it be noted that no decisions arising from the meeting require any further actions.

Carried 9/0

**9.2 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 21  
DECEMBER 2021**

**4711 COUNCIL RESOLUTION**

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 December 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 9/0

**9.3 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD  
02 FEBRUARY 2022**

**4712 COUNCIL RESOLUTION**

Moved Cr D C Lloyd

Seconded Cr S M Chilcott

That the Minutes of the Works and Services Committee held on Tuesday 02 February 2022, as attached, be received.

Carried 9/0

**9.3.1 PROPOSED VARIATION TO PLANT REPLACEMENT PROGRAM**

**4713 COUNCIL RESOLUTION**

Moved Cr G R Ball

Seconded Cr W J Longmuir

That the purchase of a heavy-duty vacuum cleaner at a cost of \$6036 ex GST be approved.

Carried 9/0

**9.3.2 DIGITAL SPEED SIGNS**

**4714 COUNCIL RESOLUTION**

Moved Cr D C Lloyd

Seconded Cr M A O'Brien

That speed monitors be placed in Tudhoe Street to ascertain the extent of vehicles exceeding the 40kph speed limit, after which the idea of installing digital speed signs be referred to Council for a decision.

Carried 6/3

Declaration of a Proximity Interest in Item 9.3.3 – Cr S M Chilcott

Prior to any consideration regarding Item 9.3.3 – Local Roads & Community Infrastructure Programme (LRCIP), Cr S M Chilcott declared a Proximity interest and left the room.

- Cr S M Chilcott left the room at 7:44pm

**9.3.3 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP)**

**4715 COUNCIL RESOLUTION**

Moved Cr G R Ball

Seconded Cr M A O'Brien

That the following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation:

- **Bullock Hills Road** – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east)  
Estimated Cost \$66,000
  - Widen seal 1.45 kilometres (SLK 3.52-4.97)  
Estimated Cost \$107,174
  - **Lighting of "Baart: Giant Ram"**  
\$4550.
  - **Reconstruction of intersection of Airfeild Road and Vernon Street**  
\$60,000
  - **Upgrading of culverts and floodways**  
\$40,000
  - **Toilet Block Murals**  
\$13,000
- TOTAL \$290,724**
- Carried 8/0**

- Manager of Works left the room at 7:48pm
- Cr S M Chilcott and Manager of Works returned to the room at 7:48pm



**9.3.4 APPLICATION TO OPERATE TANDEM DRIVE 36.5 METRE CONFIGURATIONS ON VARIOUS TOWN STREETS**

**4716 COUNCIL RESOLUTION**

Moved Cr G K B West

Seconded Cr B L Kilpatrick

That Council advise that it has no objection to the following roads being approved for use by tandem drive concessional N7.3 (36.5m) configurations.

1. Vernon Street from Tudhoe Street to Airfield Road
2. Vernal Street from Ventnor Street to Bullock Hills Road
3. Ventnor Street from Vale & Vine Streets to Vernal Street
4. Vine Street from Cowcher Road to Ventnor & Vale Streets
5. Airfield Road from Vine Street to Bullock Hills Road
6. Bullock Hills Road from Tudhoe Street to Airfield Road
7. Lefroy Street from Tudhoe to Vernal Street.

Carried 9/0

**9.4 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 08 FEBRUARY 2022**

**4717 COUNCIL RESOLUTION**

Moved Cr D C Lloyd

Seconded Cr G R Ball

That the Minutes of the Sportsground Precinct Redevelopment Steering Committee Meeting held on 08 February 2022, as attached, be received and the recommendations be adopted as decisions of Council.

Carried 9/0

**9.5 MINUTES FROM THE AUDIT COMMITTEE MEETING HELD 17 FEBRUARY 2022**

**4718 COUNCIL RESOLUTION**

Moved Cr B S Hegarty

Seconded Cr S M Chilcott

That the Minutes of the Audit Committee Meeting held on 17 February 2022, and circulated to all Councillors, be received and the recommendations be adopted as decisions of Council.

Carried 9/0



# MINUTES

---

# ANNUAL ELECTORS MEETING

---

21 DECEMBER 2021

## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

## SHIRE OF WAGIN

Minutes for the Annual Meeting of Electors held in the Council Chambers, Wagin on  
Tuesday 21 December 2021 commencing at 6:31pm

---

### CONTENTS

<b>1.</b>	<b>OFFICIAL OPENING</b> .....	4
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES</b> .....	4
2.1	ATTENDANCE & VISITORS.....	4
2.2	APOLOGIES.....	4
<b>3.</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES</b> .....	4
3.1	MINUTES FROM THE ANNUAL ELECTORS MEETING HELD 23 MARCH 2021 .....	4
<b>4.</b>	<b>RECEIVAL OF ANNUAL REPORT FOR YEAR ENDING 30 JUNE 2021 CONTAINING THE FOLLOWING</b> .....	4
4.1	PRESIDENT'S REPORT .....	4
4.2	CHIEF EXECUTIVE OFFICER'S REPORT .....	5
4.3	AUDIT REPORT .....	5
4.4	ANNUAL REPORT 2020/2021.....	5
<b>5.</b>	<b>GENERAL BUSINESS</b> .....	5
5.1	QUESTIONS FROM THE ELECTORS AT THE MEETING.....	5
<b>6.</b>	<b>CLOSURE</b> .....	5



## 1. OFFICIAL OPENING

The Presiding Member opened the meeting at 6:31pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES

### 2.1 ATTENDANCE & VISITORS

Cr Phillip Blight  
Cr Greg Ball  
Cr Sherryl Chilcott  
Cr Bronwyn Hegarty  
Bill Atkinson  
Emily Edwards  
Tegan Hall  
Allen Hicks

Chief Executive Officer  
Acting Deputy Chief Executive Officer  
Manager of Finance  
Manager of Works

Mr Ron Walker  
Mrs Glenys Ball  
Mr Jakob Ball  
Miss Violet Ball

### 2.2 APOLOGIES

Cr Bryan Kilpatrick

## 3. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 3.1 MINUTES FROM THE ANNUAL ELECTORS MEETING HELD 23 MARCH 2021

#### ELECTORS DECISION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That the Minutes of the Annual Electors Meeting held on 23 March 2021 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 7/0

- Mrs Glenys Ball, Mr Jakob Ball and Miss Violet Ball entered the meeting at 6:38pm

## 4. RECEIVAL OF ANNUAL REPORT FOR YEAR ENDING 30 JUNE 2021 CONTAINING THE FOLLOWING

### 4.1 PRESIDENT'S REPORT

## 4.2 CHIEF EXECUTIVE OFFICER'S REPORT

## 4.3 AUDIT REPORT

## 4.4 ANNUAL REPORT 2020/2021

### ELECTORS DECISION

Moved Mr Ron Walker

Seconded Cr B S Hegarty

That the 2020/2021 Annual Report of the Shire of Wagin for the year ending 30 June 2021, be received.

Carried 8/0

\*\*Due to the size of the document, a copy of the 2020/2021 Annual Report can be found at [www.wagin.wa.gov.au/documents/annual-reports](http://www.wagin.wa.gov.au/documents/annual-reports)

## 5. GENERAL BUSINESS

### 5.1 QUESTIONS FROM THE ELECTORS AT THE MEETING

#### MR RON WALKER OF WAGIN

Mr Walker addressed his question to the meeting regarding the changes proposed to the Local Government Act. Mr Walker stated that the Chief Executive Officer had provided him with a copy of the submission request and he had made his own comments on the potential changes.

Mr Blight advised that submissions had been extended to later in February and that Mr Walker was welcome to submit his comments to the CEO and they would be taken into consideration as part of the submission from the whole of Council when compiled. To date only one submission has been received from elected members to the CEO.

Other elected members in the room expressed their appreciation if (ex-elected member) Mr Walker made a submission and would value his comments. Mr Walker proposed the wider electorate be extended the same opportunity and public advertising for submissions be sought.

## 6. CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 6:46pm

I certify that this copy of the Minutes is a true and  
Correct records of the meeting held on  
21 December 2021

Signed .....

Presiding Elected Member

Date: .....



# MINUTES

---

# WORKS AND SERVICES COMMITTEE

---

2 FEBRUARY 2022

Ordinary Meeting of Council

## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



## SHIRE OF WAGIN

Agenda for the Works and Services Committee meeting to be held in the Council Chambers on Tuesday 02 February 2022 commencing at 3:00pm

---

### CONTENTS

<b>1.</b>	<b>OFFICIAL OPENING.....</b>	<b>4</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED) .....</b>	<b>4</b>
2.1	ATTENDANCE .....	4
2.2	APOLOGIES.....	4
<b>3.</b>	<b>ELECTION OF CHAIRPERSON .....</b>	<b>4</b>
<b>4.</b>	<b>DISCLOSURE OF FINANCIAL AND OTHER INTERESTS .....</b>	<b>4</b>
4.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A.....	4
4.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6.....	4
4.3	DISCLOSURE OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C.....	4
<b>5.</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES.....</b>	<b>4</b>
<b>5.1</b>	<b>MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 MAY 2021.....</b>	<b>4</b>
<b>6.</b>	<b>CORRESPONDENCE AND REPORTS .....</b>	<b>5</b>
<b>6.1</b>	<b>PROPOSED VARIATION TO PLANT REPLACEMENT PROGRAM .....</b>	<b>5</b>
<b>7.</b>	<b>GENERAL BUSINESS.....</b>	<b>7</b>
7.1	DIGITAL SPEED SIGNS .....	7
7.2	LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP.....	9
7.3	APPLICATION TO OPERATE TANDEM DRIVE 36.5 METRE CONFIGURATIONS ON VARIOUS TOWN STREETS.....	9
<b>8.</b>	<b>INSPECTIONS .....</b>	<b>14</b>
<b>9.</b>	<b>CLOSURE.....</b>	<b>14</b>



## 1. OFFICIAL OPENING

The Chief Executive Officer, W T Atkinson opened the meeting 3.07 pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Greg Ball  
Cr Bryan Kilpatrick  
Cr Geoff West  
Bill Atkinson  
Allen Hicks

Deputy President  
Councillor  
Councillor  
Chief Executive Officer  
Manager of Works

### 2.2 APOLOGIES

Nil

## 3. ELECTION OF CHAIRPERSON

In the absence of a Chairperson the CEO called for nominations for the position of Chairperson of the Works and Services Committee.

Cr B L Kilpatrick nominated Cr G R Ball to the position of Chairperson.  
Seconded by Cr G K B West.

There being no further nominations Cr G R Ball accepted the nomination and was elected Chairperson for the next two years and took the chair.

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 18 MAY 2021

#### COMMITTEE DECISION

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

**That the minutes of the Works and Services Committee meeting held on 18 May 2021 and circulated to all Councillors, be confirmed as a true and accurate record.**

**Carried 3/0**

## 6. CORRESPONDENCE AND REPORTS

### 6.1 PROPOSED VARIATION TO PLANT REPLACEMENT PROGRAM

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 January 2022
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PL.AC.3
ATTACHMENTS:	Nil

#### COMMITTEE RECOMMENDATION

**Moved Cr G R Ball**

**Seconded Cr B L Kilpatrick**

**That the Committee recommend the purchase of a heavy-duty vacuum cleaner at a cost of \$6036 ex GST.**

**Carried 3/0**

#### BRIEF SUMMARY

This report recommends that action to purchase an outdoor heavy duty vacuum cleaner at a cost of \$6036 be taken.

#### BACKGROUND/COMMENT

The Shires 2021/22 Budget provides for the replacement of its 2016 Tennant Street Sweeper (\$48000 – trade of \$8000 = net changeover of \$40,000). This summer has thus far resulted in a very heavy fall of leaves and bark around town and it is considered that a more effective way of managing the pickup of this debris would be to purchase a heavy-duty vacuum cleaner than to utilise the street sweeper. The vacuum cleaner is much more manoeuvrable and actually picks up debris which is more efficient than using the street sweeper which does not have a pickup capacity.

A heavy-duty vacuum cleaner comes at a cost of \$ \$6036. There appears to be little value in replacing the Tennant Street Sweeper. Periodically, the Shire engages a contractor to carry out major street sweeping, and that the Tennant Street Sweeper be retained to carry out sweeping work prior to laying concrete kerbing.

There would be budget savings in that whilst the new vacuum cleaner will cost \$6036, this is considerably less than the budgeted changeover of the Tennant Street Sweeper of \$40,000.

Notwithstanding the above, as the proposed purchase is outside of the existing budget provisions, the acquisition of the heavy-duty vacuum cleaner is reliant on an *Absolute Majority* decision.

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer

### **STATUTORY/LEGAL IMPLICATIONS**

#### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There will be a positive influence on the Shires budget position through not proceeding with the changeover of the Tennant Street Sweeper (as budgeted).

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority (Absolute Majority required by Council if it accepts this recommendation).

## 7. GENERAL BUSINESS

### 7.1 DIGITAL SPEED SIGNS

#### COMMITTEE DECISION

Moved Cr G K B West

Seconded Cr B L Kilpatrick

That the Committee recommend to Council that speed monitors be placed in Tudhoe Street to ascertain the extent of vehicles exceeding the 40kph speed limit, after which the idea of installing digital speed signs be referred to Council for a decision.

Carried 3/0

Cr West has requested consideration towards the purchase and installation of digital speed signs on each of the entrance roads to Wagin.

The following enquiry was made to a supplier of Digital Speed Signs.

.....  
.....  
**From:** Bill Atkinson <[ceo@wagin.wa.gov.au](mailto:ceo@wagin.wa.gov.au)>

**Sent:** Friday, December 10, 2021 1:02 PM

**To:** Info <[info@adengineering.com.au](mailto:info@adengineering.com.au)>

**Subject:** Digital Speed Signs

Good afternoon,

I have been asked to research some details on digital speed signs the same as the ones that have been installed in Mount Magnet.

Would you please provide some details as to cost, installation and maintenance.

Yours sincerely

#### **BILL ATKINSON**

Chief Executive Officer

Shire of Wagin

**From:** Josie McDonald <[Josiem@adengineering.com.au](mailto:Josiem@adengineering.com.au)>

**Sent:** Friday, 10 December 2021 2:05 PM

**To:** Bill Atkinson <[ceo@wagin.wa.gov.au](mailto:ceo@wagin.wa.gov.au)>

**Subject:** RE: Digital Speed Signs

Hi Bill

No problem, our AD322 are great!

We manufacture All Australian made products.

The AD322 unit is \$4,800 + GST, plus solar power \$920.

I have attached specifications and some information.

The unit can display the speed, a frown/ smile and or some words, it just needs to be attached to an 89OD/ 114OD pole or wall.

We supply the brackets required for mounting, and the manuals.

Maintenance is not much at all; I attached a maintenance plan.

Installation- simply brackets attach to your pole.

A good optional extra is Remote access which costs \$1,350 to set up, modem & sim card- includes the first 12 months of access, after which first it is \$480 + gst per year.

Remote access is using 4G access which allows you to change sign, view the data logs from any computer anywhere. It also includes our trouble shooting as we can access the sign remotely if needed.

Lead time is around 8 weeks.

Any questions don't hesitate to ask.

Kind Regards,

Josie McDonald



## 7.2 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP)

### COMMITTEE DECISION

Moved Cr G R Ball                      Seconded Cr B L Kilpatrick

That the Committee recommend to Council that following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation:

**Bullock Hills Road** – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east)

Estimated cost \$66,000

- Widen seal 1.45 kilometres (SLK 3.52-4.97)

Estimated Cost \$107,174

**Lighting of “Bart: Giant Ram** \$4550.

**Reconstruction of intersection of Airfeild Road and Vernon Street** \$60,000

**Upgrading of culverts and floodways** \$40,000

**Kerbing – Trench Street, Wagin** \$13,000

Total \$290,724

Carried 3/0

## 7.3 APPLICATION TO OPERATE TANDEM DRIVE 36.5 METRE CONFIGURATIONS ON VARIOUS TOWN STREETS

### COMMITTEE DECISION

Moved Cr G R Ball                      Seconded Cr G K B West

That the Committee recommend that Council advise that it has no objection to the following roads being approved for use by tandem drive concessional N7.3 (36.5m) configurations.

1. Vernon Street from Tudhoe Street to Airfield Road
2. Vernal Street from Ventnor Street to Bullock Hills Road
3. Ventnor Street from Vale & Vine Streets to Vernal Street
4. Vine Street from Cowcher Road to Ventnor & Vale Streets
5. Airfield Road from Vine Street to Bullock Hills Road
6. Bullock Hills Road from Tudhoe Street to Airfield Road
7. Lefroy Street from Tudhoe to Vernal Street.

Carried 3/0

Documentation attaches detailing a request for the Shire to allow Tandem Drive Concessional 36.5 metre configurations on various streets. There is concern that some intersections will not sustain the movement of these configurations without causing damage to the bitumen surface.





## Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

Main Roads Heavy Vehicle Services will consider adding a road to the Restricted Access Vehicle (RAV) Network provided support from the relevant road owner is obtained. This application must be completed by the applicant and forwarded to Main Roads who will liaise directly with the relevant road owner to ensure they have no objections to the access.

### Applicant Details

Operator Name / Company	DM & CL Bairstow T/A: Flexitrans		
Contact Name	Darran Bairstow	Contact Phone Number	0898634447
Mobile Phone Number	0427950583	Contact Fax Number	
Email Address	admin@flexitrans.com.au		

### RAV Networks to be assessed

**Tandem Drive RAV Categories 2-10** Refer to the **Prime Mover, Trailer or Truck, Trailer** operating conditions for approved combinations on our website.

**Tri Drive Categories 1-5** Refer to the **Tri Drive Prime Mover, Trailer or Tri Drive Truck, Trailer** operating conditions for approved combinations on our website.

**Other Categories** (i.e. Oversize Road Train) Refer to the operating conditions of the particular **Permit Product** for approved combinations on our website

### Concessional Networks to be assessed

#### Requested Axle Mass Level

	Tandem Axle Group	Tri Axle Group
Level 1	17.0t	21.5t
Level 2	17.0t	22.5t
Level 3	17.5t	23.5t

Vehicle combinations operating on Level 1 must only operate on the relevant RAV Network that is permitted for the equivalent vehicle combination under the Prime Mover, Trailer or Truck, Trailer Combinations.

For Concessional Levels 2 and 3 please select the relevant category below

**Tandem Drive Concessional RAV Categories 2-10** Refer to the **AMMS Page** for approved combinations.

**Tri Drive Concessional Categories 1-5** Refer to the **AMMS Page** for approved combinations.

### Roads to be assessed

Please list all requested roads where RAV Access is required (including start and end points) and attach maps.

Shire of Wagin.

1. Vernon Street. From: Tudhoe St. To: Airfield Rd.
2. Vernal Street. From: Ventnor St. To: Bullock Hills Rd.
3. Ventnor Street. From: Vale St & Vine St. To: Vernal St.
4. Vine Street. From: Cowcher Rd. To: Ventnor St & Vale St.
5. Airfield Road. From: Vine St. To: Bullock Hills Rd.
6. Bullock Hills Road. From: Tudhoe St. To: Airfield Rd.
7. Lefroy Street. From Tudhoe St. To: Vernal St.



## Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

**Main Roads will liaise directly with the relevant road owner to complete this section.**

Road Owner	<input type="text"/>		
Road Name	<input type="text"/>	Road Number	<input type="text"/>

### Contact Details

Contact Name	<input type="text"/>	Position	<input type="text"/>
Contact Phone Number	<input type="text"/>	Contact Fax Number	<input type="text"/>
Mobile Phone Number	<input type="text"/>	Email Address	<input type="text"/>

### Required Traffic Data

Please provide the AADT, Speed Limit and if the road is on a School Bus Route. If the application is for more than one road, please provide the AADT, speed limit and if the roads are on a School Bus Route for each road in comments box provided below.

Posted Speed Limit  School Bus Route?  Yes  No

### AADT

Annual Average Daily Traffic is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day (VPD). Please tick box below.

0 to 15 vpd
  16 to 30 vpd
  31 to 50 vpd
  51 to 75 vpd
  75 to 150 vpd
  150 to 500 vpd
  500 to 1000 vpd
  1000+ vpd

### Comments:

Please detail any community concerns, required conditions and other relevant information.  
 If RAV access is endorsed, as the road owner please specify any access conditions that you would like Main Roads to consider (i.e. No operation on unsealed road when visibly wet, without road owner's approval, Headlights to be switch on at all times etc.)  
**If RAV access is not endorsed please provide reasoning behind your decision.**  
 NOTE - If condition CA07 (Current written support from the Road Asset Owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.) is required, the road owner is responsible for the administration of condition CA07.

### Road Owner Support

As the road owner you are required to conduct a preliminary assessment of the requested road/s to ensure there are no obvious issues that would deem RAV access unsuitable.

I <input type="text"/>	On behalf of <input type="text"/>
support the above decisions, subject to Main Roads final approval.	
Signature <input type="text"/>	Date <input type="text"/>

Email completed form to: [hvsrouteassessments@mainroads.wa.gov.au](mailto:hvsrouteassessments@mainroads.wa.gov.au)  
 Heavy Vehicle Services Main Roads WA  
 PO Box 374 | WELSHPOOL DC | WA 6986 | Telephone 138 HVO (486) | Fax (08) 9475 8455  
[www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)



**8. INSPECTIONS**

Nil

**9. CLOSURE**

There being no further business the Chairperson thanked those in attendance and closed the meeting at 4:15pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 02 February 2022

Signed:

.....

Chairperson

Date:

.....

***Note: An inspection was made of the drainage across the Ballaying West Road. No conclusion was drawn other than perhaps the removal of material on the downstream side of the crossing in question might marginally improve water flow.***





# MINUTES

---

# SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

---

08 FEBRUARY 2022

## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Bill Atkinson**  
CHIEF EXECUTIVE OFFICER

## GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

## SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held in the Wagin Recreation Centre, Wagin on Tuesday 08 February 2022 commencing at 5:36pm

---

### CONTENTS

<b>1. OFFICIAL OPENING</b> .....	4
<b>2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b> .....	4
2.1 ATTENDANCE .....	4
2.2 APOLOGIES .....	4
<b>3. PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	4
<b>4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS</b> .....	4
<b>5. CONFIRMATION OF PREVIOUS MEETING MINUTES</b> .....	5
5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 30 AUGUST 2021 .....	5
<b>6. CORRESPONDENCE AND REPORTS</b> .....	5
6.1 WAGIN SPORTSGROUND AND RECREATION PRECINCT HISTORY.....	5
6.2 WAGIN SPORTSGROUND AND RECREATION PRECINCT – OMISSIONS FROM MASTERPLAN AND WHERE TO FROM HERE.....	10
6.3 TRENDS IN CLUB MEMBERSHIP.....	21
<b>7. GENERAL BUSINESS</b> .....	24
<b>8. CLOSURE</b> .....	24



## 1. OFFICIAL OPENING

Opened the meeting 5:36pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Fiona Dawson	Wagin Pony Club
Kevin Spurr	Wagin Trotting Club
Dwight Kellow	Wagin Hockey Club
Bronwyn Hegarty	Wagin Bowling Club
Emily Edwards	A/Deputy Chief Executive Officer
John Case	Projects Officer

### 2.2 APOLOGIES

Paul Powell	Wagin Agricultural Society
Brenden Hall	Wagin Cricket Club
Stephen van Schalwyk	Community Member
Cam Clifton	Community Member

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

Nil

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

Nil



## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 30 AUGUST 2021

#### COMMITTEE DECISION

Moved Bronwyn Hegarty                      Seconded Cr W J Longmuir

That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 30 August 2021 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 7/0

## 6. CORRESPONDENCE AND REPORTS

- *Cr W J Longmuir left the meeting at 6:01pm*

### 6.1 WAGIN SPORTSGROUND AND RECREATION PRECINCT HISTORY

<b>PROPONENT/OWNER:</b>	N/A
<b>LOCATION/ADDRESS:</b>	N/A
<b>AUTHOR OF REPORT:</b>	Acting Deputy Chief Executive Officer/Projects Officer
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	19 January 2022
<b>PREVIOUS REPORT(S):</b>	30 August 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.25
<b>ATTACHMENTS:</b>	Nil

#### OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

Moved by Fiona Dawson                      Seconded by Howard Ward

The Committee recommend to Council that Council accept the expenditure on the Sportsground Precinct Project to date and receives the estimated potential additional costs that will contribute to the total project figure.

Carried 6/0

#### BRIEF SUMMARY

This report identifies a chronological order of events from the beginning of the Wagin Sportsground Precinct project. Understanding the order of events will give the committee a better recollection of how the project came out and assist in the future decision-making process of the project in its entirety.

## BACKGROUND/COMMENT

### Wagin Sportsground Precinct Committee History

1. *The Expressions of Interest document in Street Trees and Other Vegetation for the Shire of Wagin in 2011 is the first reference to the Sportsground Precinct redevelopment.*
2. *\$1,500,000 was highlighted as future expenditure for 2018/19 in the Shire Strategic Community plan 2015-2025.*
3. *On 24<sup>th</sup> May 2017 the Shire CEO wrote to all Wagin Clubs of a proposed Community Meeting on 13<sup>th</sup> June to discuss the current and future setups of Sporting and other clubs at the Wagin Sports ground Precinct. The meeting was open to all Wagin community and interested members of sporting and recreation clubs.*
4. *On Tuesday 13<sup>th</sup> June the Sports Ground Precinct Community meeting was held with 43 attendees. After a welcome by the Shire President a presentation was given by DCEO and referred to reviewing the Community Facility Masterplan of 2011 and future opportunities. There was examples on what other Wheatbelt Shires had done.*
5. *On the 22<sup>nd</sup> August the CEO proposed a Community meeting be held on 5<sup>th</sup> September to form a Community Fundraising Group for significant Wagin Projects.*
6. *The Draft Corporate Business Plan 2018-2022 from August 2018 included significant funding for the Sports Precinct to the value of \$8,000,000.*
7. *On 26/9/18 ADC Projects submitted a proposal and quotation for the Sports ground Precinct re-development plan for \$62,790 plus GST.*
8. *In October 2018 the Shire wrote to the Sporting Clubs requesting feedback on whether the club was committed to the Precinct re-development. All but the Basketball club confirmed their commitment.*
9. *In November 2018 at the Council meeting, approval was given for CCS Strategic and ADC Projects to undertake the needs assessment in stage 1 for \$24,200 plus on costs and subject to council approval undertake stage 2 in 2019/2020 for \$31,180.*
10. *On 14 February 2019 a public meeting and workshop was held with 42 attendees. The meeting was opened by Shire President Phil Blight who provided an overview of the project being undertaken by CCS Strategic and ADC Projects. He emphasised the allocation of \$4m within the Shire's long-term financial plan and the for the masterplan design solution to be cognisant of the financial capacity of the Shire, with both capex and opex considerations. He then introduced Mark Casserly, Principal of CCS Strategic who facilitated the workshop.*
11. *Monday 15<sup>th</sup> April 2019 saw a Visioning and Site Master Planning Workshop conducted by CCS Strategic for the Wagin Woolorama.*
12. *In June 2019 the Needs Assessment report was issued by CCS Strategic.*
13. *On Thursday 31 October 2019 the Feasibility Study presentation was completed.*
14. *Council Meeting 26<sup>th</sup> November 2019 preferred Option 5 detail in the August 2020 Feasibility Study Report.*
15. *August 2020 the Shire issued the 2020-2030 Community Strategic Plan and identified \$16,140,000 in capital costs for the Sportsground precinct.*
16. *At the 27 April 2021 Council Meeting the Wagin Sportsground Precinct Redevelopment Steering Committee was established and terms of reference promulgated.*
17. *Wagin Sportsground Precinct Redevelopment Steering Committee met 12 May 2021, 29 June 2021, 17 August 2021, and an information only item was issued to Council on 6<sup>th</sup> October 2021.*

A review of the Feasibility Study Report and the included probable costs of Option 5 was undertaken in January 2022

**Estimated Additional Costs identified and not included**

- Relocate P150 Sewer x 400m
- Relocate 50mm Fire & Water Mains x 600m
- Demolish Exhibition Building
- Relocate Rural standpipe facility incl access and services
- Relocate stormwater poly line to oval tanks
- Skate Park lighting
- Electrical Cabinet upgrades
- Main Power cubicle shelter

**Total estimated additional costs \$260,000**

to be allocated on top of the \$18,219,236 bringing the new estimate to \$18,479,236.

At the Ordinary Council Meeting (point 13) held 26 November 2019, Council received the Sportsground and Recreation Precinct Masterplan Feasibility Study and endorsed Masterplan option 5 and the ‘Order of Probable Costs’. Consequently, Shire staff have taken another look at this masterplan in detail and ascertained that there are items that have been overlooked and estimate an additional \$260,000 (as above) to include them in the project.

This brings the new total of the project to approximately \$18,480,000

In the projected capital projects 2020-2024 Strategic Plan it is identified at \$16,140,000. Potentially the shortfall (\$2,340,000) not identified in this plan could be forecast to be spent in a later financial year.

The rates equivalent to \$15,000,000 increase would be 625% and the probability of the Shire being able to loan this amount of money is unknown.

This project is solely reliant on funding, to date, with the identified omissions in the following report, this project would require further community consultation, committee and council input prior to being project ready. An indicative timeframe on funding requires at least 18 months lead time for application compilation, approvals from funding bodies and agreements. The makeup of the capital expenditure values provided above is dependent on all of the progressive steps being taken prior.

**TO DATE EXPENDITURE**

<b>Sportsground Precinct Redevelopment</b>				
<b>Resource</b>	<b>Invoice Description</b>	<b>Date</b>	<b>Cost</b>	<b>Year</b>
1474 CCS Strategic	Wagin Sportsground Redevelopment Stage 1 Needs Assessment \$24,200 plus \$3,705 On-costs plus GST, GST	18/02/2019	18,417.30	18/19
1474 CCS Strategic	Wagin Sportsground Redevelopment Stage 1 Needs Assessment \$24,200 plus \$3,705 On-costs plus GST, GST	13/06/2019	12,278.20	18/19

1474 CCS Strategic	Stage two Wagin Sportsground Redevelopment, GST	08/07/2019	26,861.45	19/20
1474 CCS Strategic	Stage two Wagin Sportsground Redevelopment, GST	23/12/2019	1,512.05	19/20
1474 CCS Strategic	Amendments to the sports facility plans in the Wagin Sportsground Precinct Maserplan	08/09/2020	2,915.00	20/21
1822 Subsurface Mapping Pty Ltd	Subsurface mapping investigations and reporting - Wagin Sportsground Precinct	17/08/2021	2,250.00	21/22
1823 Caldwell Land Surveys Pty Ltd	Survey of Wagin Sportsground Precinct as per discussion and estimated price of \$2,800 plus GST	23/08/2021	2,600.00	21/22
497 Project Officer		28/10/2021	351.30	21/22
497 Project Officer		11/11/2021	28.59	21/22
497 Project Officer		11/11/2021	1,239.65	21/22
497 Project Officer		25/11/2021	1,279.64	21/22
497 Project Officer		09/12/2021	1,279.64	21/22
307 Wagin Gas Electrics	Inspection of power boxes and lines for sportsground redevelopment.	08/12/2021	180.00	21/22
497 Project Officer		23/12/2021	1,119.68	
497 Project Officer		06/01/2022	639.82	21/22
		20/01/2022	1,279.64	21/22
	<b>** Total **</b>		<b>84,231.96</b>	

### **COMMUNITY AMENITIES/RECREATION AND CULTURE INCOME AND EXPENDITURE**

	<b>Income</b>	<b>Expenditure</b>
2017-2018	5%	30%
2018-2019	6%	27%

\*\* these expenditure figures are not forecasted to include an increase that reflects the \$18.5 million dollar precinct project.

### **CONSULTATION/COMMUNICATION**

- Deputy Chief Executive Officer
- Chief Executive Officer
- Projects Officer
- Shire President

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

A handwritten signature in black ink, appearing to be 'PBB', is written over a horizontal line.

## 6.2 WAGIN SPORTSGROUND AND RECREATION PRECINCT – OMISSIONS FROM MASTERPLAN AND WHERE TO FROM HERE

<b>PROPONENT/OWNER:</b>	N/A
<b>LOCATION/ADDRESS:</b>	N/A
<b>AUTHOR OF REPORT:</b>	Acting Deputy Chief Executive Officer/Projects Officer Chief Executive Officer
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	19 January 2022
<b>PREVIOUS REPORT(S):</b>	30 August 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.25
<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"><li>• Various Sportsground Precinct Maps</li></ul>

### COMMITTEE RESOLUTION

**Moved by Fiona Dawson**

**Seconded by Dwight Kellow**

**The Committee recommend that Council explore an alternative option to the Precinct Masterplan agreed 'Option 5' due to funding and design revisions.**

**Carried 6/0**

### OFFICER RECOMMENDATION

The Committee recommend that Council;

1. Seek an alternative option to the Precinct Masterplan agreed 'Option 5' due to funding constraints and ability to undertake a project of this magnitude with limited resources in an undisclosed timeframe;
2. Engage a community consultant to gauge communities aspiration and commitment to the project in its entirety or a downsized alternative effecting the main priorities.

**Carried 0/0**

### BRIEF SUMMARY

This report identifies a number of omissions from the Sportsground Precinct Masterplan that have been overlooked in option 5 and potential accommodations are required for the project to proceed.

### BACKGROUND/COMMENT

At the Sportsgrounds Precinct Steering Committee meeting held on 30 August 2021, the Committee prioritised an Order of Preference that theoretically in practice is unobtainable in the order suggested. Construction methodology would not necessarily follow the same order now the new issues listed below have been identified.

The two biggest items that affect this project are

1. The Sewerage, Fire and Water mains should not be built over and need to be totally relocated prior to commencement of any work, and

2. Although earlier identified, the demolishing of the Education Building has not been included in option 5 but both will affect items in the preference list.

In no particular order, these were some of the discussion points that were highlighted in the review of the Masterplan by the Shire's Project Officer upon consultation with the Shire President, Deputy CEO and CEO.

In consideration of the Sportsground Precinct Redevelopment Steering Committee minutes of April, May, July, and August 2021, the Shire's Project Officer has noted the following points.

### **Wagin Sportsground Precinct Masterplan Observations**

For the clarity in this document the local name of Ram Street (lot 1766) runs East West past the Education Pavilion, Eric Farrow, and Rec Buildings. The Roadway adjacent to the Historical Village from the Main entrance to the Sportsground (lot 1) is referred to as Kitchener Street West locally.

The CCS Strategic documentation for option 5, which Council endorsed as the preferred redevelopment plan, has a focus on the sporting club's relocation to and utilising the East end of Ram Street. Nothing could commence in this area until a Woolorama has been completed as the services and three buildings are used for the event particularly the sideshow area.

The consultants representative had advised Council in September that they were concerned that the proposed tennis/hockey and bowls facilities may not fit in the area nominated. Following a site inspection and confirming the playing area sizes from the WA Government Department for Sport and Recreation.

- The East West width required for the six tennis courts should be a minimum of 46.33meters not the 44.3meters noted.
- The dimension for the East West width of the 8 x 5m bowling rinks including the 3m banks should be 46.4meters.
- The North South dimension of the Tennis courts should be 65meters to accommodate the minimum acceptable for a Hockey pitch width.
- 2.5meter clearance from the Skate Park to the Bowls fence has been reduced to 1m for a service trench and this assists with the area allowance for the Fitness Station and the Unisex Toilet.

By using the Landgate software there is confidence that the dimensions required are able to be accommodated as shown by my marked up drawing titled "sportsground clearances".

The dimensions shown on this document are nominal only but demonstrate that the area is appropriate for the eight bowls rinks, tennis and hockey with the building fitting the area also. One lighting tower along the southern extremity of the tennis court at approximately its centreline will need to be moved further south.

There have been many issues over at least ten years with the water supply pipework bursting along Ram Street. The water supply pipe obviously pulses with use and the glued joints have failed; repairs have been made on the Fire main also. Although most, but not all, issues appear to have been on the western end, discussion with plumbers confirm it would not be prudent to cover the suspect pressurised utility with synthetic playing surfaces. To build the bowling rinks and tennis courts, the earthworks required for subsoil drainage and proper base materials will necessitate removal of probably a half meter of existing surface and the relevant pipes and cables.

A sensible approach would be to create a services easement and relocate the Fire and Water mains along the same route as the O/H power poles and Telstra services south of Kitchener Street West and all connections fed south from there. Western Power website data indicate that we would need a three-meter clearance from the power poles for fencing etc.

The haphazard methodology demonstrated on the siting of new works and services in the sportsground previously will be improved by having a central services easement and most importantly for the future, the redundant services removed. As an example, when the Eric Farrow building was built, an existing water service was left under the slab and to this day still leaks. A link to the stormwater system via sumps and pipework has since been provided to accommodate this.

The existing sewer main, potentially a Water Authority asset, could remain in its current location however we may need to relocate the two sewer manholes to clear the proposed synthetic surface areas.

There is no mention in documentation regarding the future of the Standpipe water supply. If the facility was to continue, an additional entrance will be required off Ballagin Street and the control box and pipework to the meter relocated further southwest. Power supply from the Ballagin Street pole to the East end of the Sportsground supplies the standpipe controller and the Main Entrance ticket box, this will require moving. As the main entrance way lights reportedly has a feed from the west along Kitchener Street West, this may be possible to extend to cover the lighting only for the ticket box, but not power points.

A Unisex toilet is shown on the consultant's plan. As the location nominated has no sewerage line nearby, is it really required? If so, a sewer connection will be needed to run on the west side of the skate park and then east along the services easement. The Electrical Control box west of the Skate Park would require upgrading to supply the connections for the new sporting area's including lighting and the clubhouse building.

Skatepark lighting poles on the east and west side may still be required; this has not been itemised. The brick building between the skate park and old basketball courts will need to be demolished and this has not been included in the scope of work.

The masterplan version 5 indicates the area north of the Rec building to be a central entertainment area and the buildings demolished. There is no information about the future of the main electrical supply feeds from the transformer to the control cabinet and power meter in the area.

The proposed relocation of stables and sheep Pavilion do not appear to create problems if the roadway alignments and services easements are suitable. There are no details available.

A cadastral survey has been recommended and would be needed to rectify the multiple land titles with mixed ownership by amalgamation of the proposed additional changes to the west area that need to be rationalised as part of the project for new road and infrastructure alignments and may in fact be an issue with power connections spread over these titles.

Have the Wagin Agricultural Society and the Trotting Association considered the timing of their Regional Economic Development and Racing and Wagering WA grant applications?

Tennis Club has not nominated a representative for the committee.



What is the life remaining of the bowls and tennis current synthetic surfaces? Life estimates are around 10 -15 years. Based on the August 2020 report, estimated finalisation may now be 2025. The Second Rink at the bowls club was built in 2007 for \$160k by Court Track and Field. I cannot find any details on the tennis courts history.

The Agricultural Society is yet to provide details of the proposed new buildings. At the Community meeting on the 8<sup>th</sup> July 2020 “the Wagin Agricultural Society advised that there is an expectation that the main upgrades pertaining to Woolorama will be factored in the first stage of the development.”

The Order of Probable Costs for Option 5 (and previous options) did not cover the demolition of the Education Bldg./grandstand (item39) nor the brick building near the skatepark. I would approximate \$50,000 would be needed.

A Poly line that feeds the oval irrigation tanks would need relocation.

Will the Bowls facility be provided with lighting?

How will the Club lease affect maintenance if both Tennis and Hockey share a facility? To be covered in MOU?

Whole Sportsground area needs an update on the existing services routes and any future requirements highlighted.

Central entertainment area nominated in version 5 has limited information provided regarding the main power cubicle fed from the transformer.

Issues originally highlighted and supported by the community being broadcast/commentators' box, oval drainage issues on southwest corner, first aid station, and Vintage Caravan display have not progressed into version 5.

The Sportsground Committee ranked the following items preference for the project.

- 1 - Creation of a new sporting Hub - Cricket, Hockey, Tennis & Bowls with Clubhouse
- 2 - Tennis Courts to be constructed to cater for hockey training
- 4 - The Construction of a new contemporary Sheep Pavilion adjacent to new entry
- 3 - The extension of Kitchener Street to Great Southern Highway
- 6 - Construction of a new service road to the south of the new sheep pavilion
- 9 - Removal of trotting stalls and replacement with multipurpose horse and cattle stalls
- 5 - Demolition of the Merino and British Breeds pavilions - create a central entertainment hub
- 7 - Relocation of Sideshow Alley to the Northern Anchor
- 13 - Landscaping and shade and seating to be introduced as required
- 16 - The addition of a single basketball court on the west side of the new clubhouse
- 12 - Internal Roads to be upgraded as required
- 17 - Extension and upgrade of the existing playground
- 11 - Covering of the equestrian arena - or relocate to Tennis courts site
- 15 - Minor works to the CWA dining hall and the Stockman's bar

It is considered that the project needs the following precedence order 1,2,3,7,6,4,9,5,13,16,12,17,11,15.

Roles and Responsibilities from the Terms of Reference need to be re-visited. Need to agree on logical sequence of events and confirm design elements of the clubhouse

### **WHERE TO FROM HERE?**

1. Confirm option 5 is the final plan as per Shire meeting minutes
2. Arrange funding with grant applications and shortfall loan applications. \$16,770,000 is identified in the Capital Plan 2020-2024, but approx. \$18.5m required.
3. Titles amalgamation work required with easements
4. Arrange detailed design for tennis and bowls facilities suitable for quotation
5. Confirm a detailed design of the clubrooms suitable for quotation
6. Arrange additional subsurface mapping for whole site
7. Go out to tender with project schedule and management in place

### **CONSULTATION/COMMUNICATION**

- Deputy Chief Executive Officer
- Chief Executive Officer
- Projects Officer
- Shire President

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

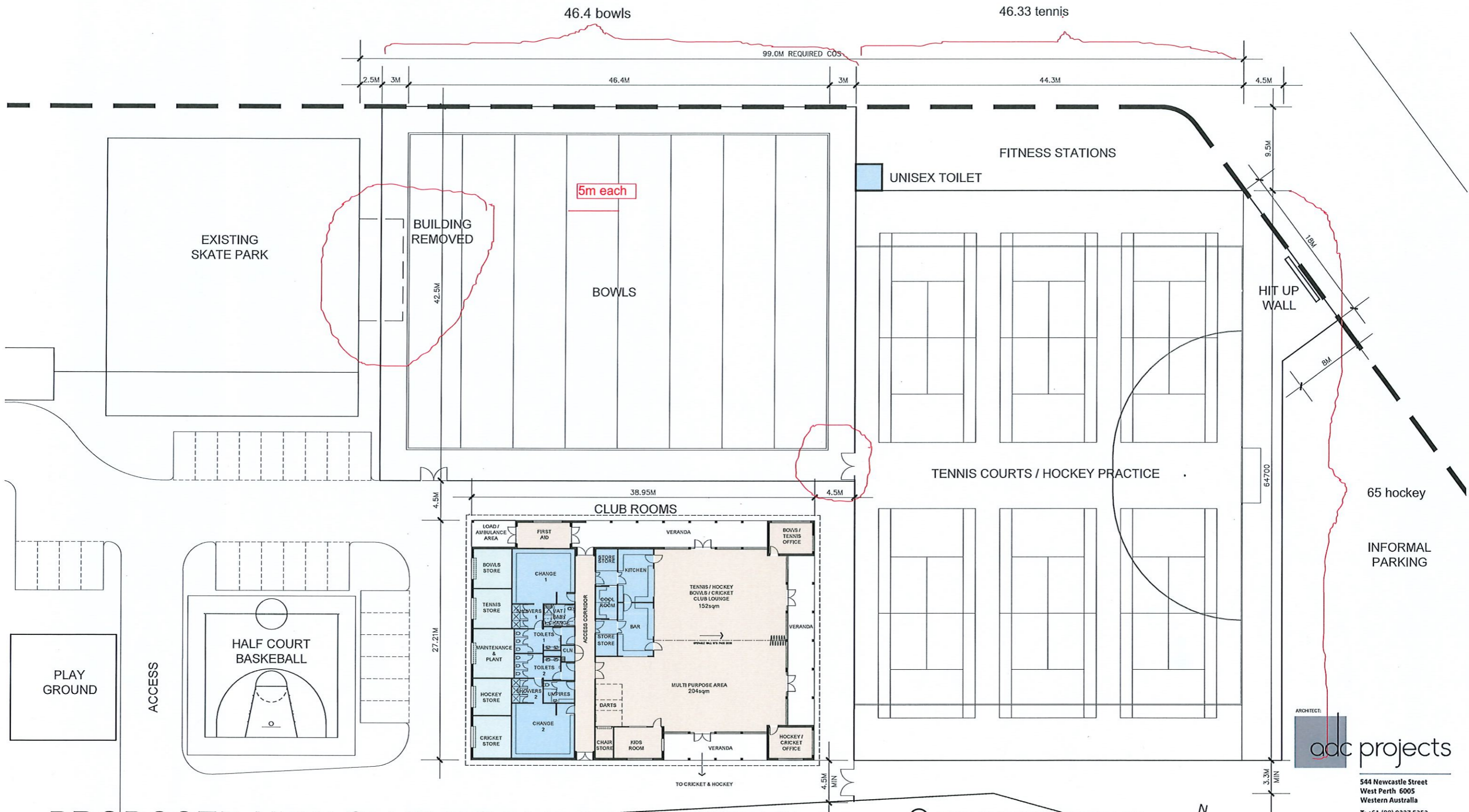
Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority



# PROPOSED NEW CLUB ROOM

# COMBINED SPORTS FACILITIES

# WAGIN SPORTSGROUND & RECREATION PRECINCT DEVELOPMENT

FLOOR PLAN

BUILDING AREA 885sqm PLUS VERANDA AREA 170sqm

© ADC PROJECTS PTY LTD

0 5 10 15 m

ARCHITECT:  
**adc projects**

544 Newcastle Street  
West Perth 6005  
Western Australia  
T: +61 (08) 9227 5353  
E: admin@adcprojects.com.au

© THIS DRAWING REMAINS COPYRIGHT OF ADC PROJECTS AND SHALL NOT BE COPIED IN ANY WAY WITHOUT THE PERMISSION OF ADC PROJECTS ©2019

**Sk01.02**  
AUGUST 2020

*PBB*

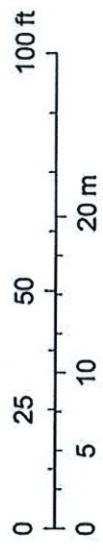
# sportsground clearances



09/11/2021, 09:33:03

- Cadastre Address (LGATE-002) - Large Scale
- Others
- Laneway, Sealed
- Laneway, Unsealed
- Mall, Sealed
- Track, Unsealed

1:564

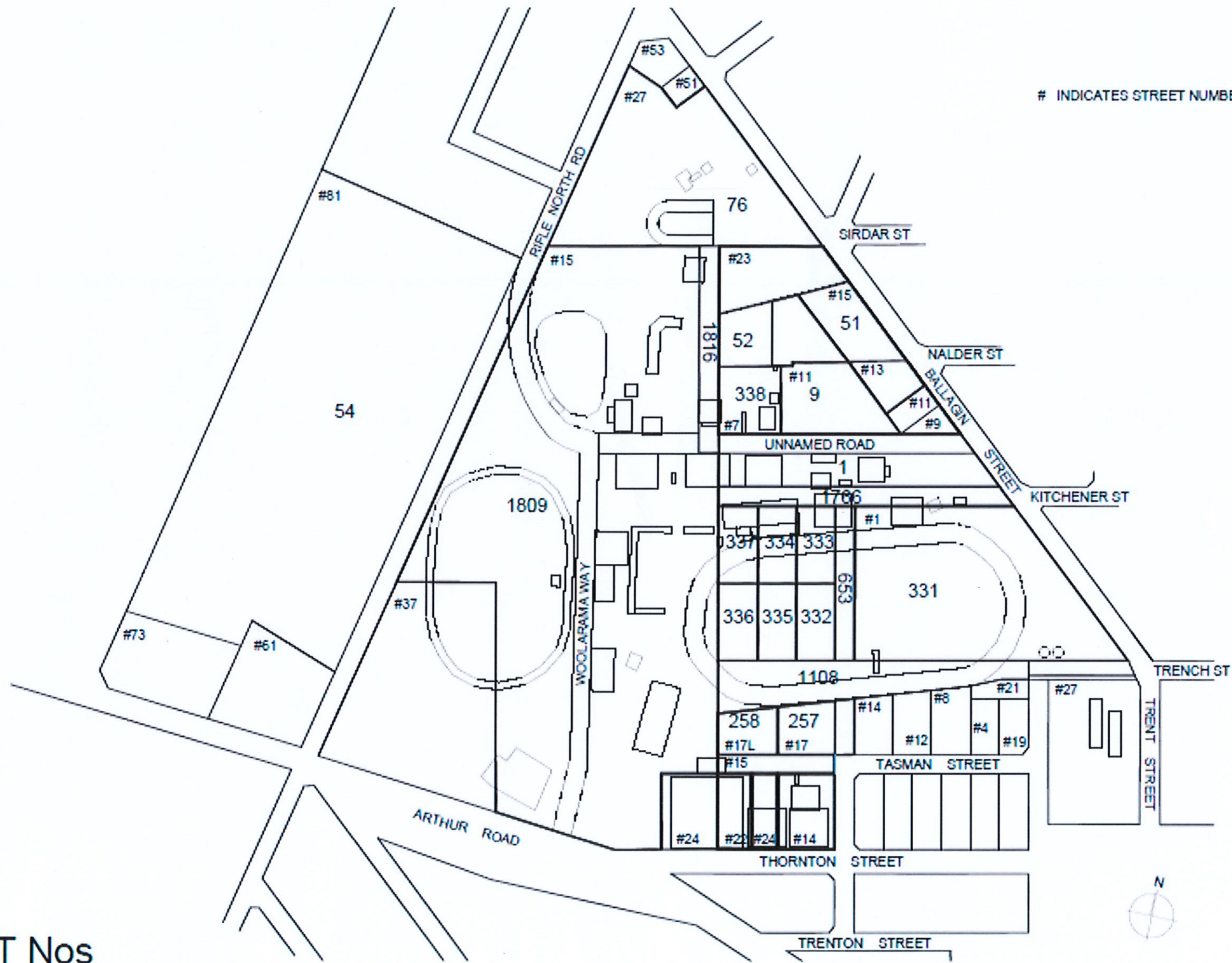


Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, LANDGATE/SLIP, SLIP/LANDGATE, Landgate / SLIP

All contents copyright © Government of Western Australia. All rights reserved. powered by SLIP

*PBB*

# INDICATES STREET NUMBER



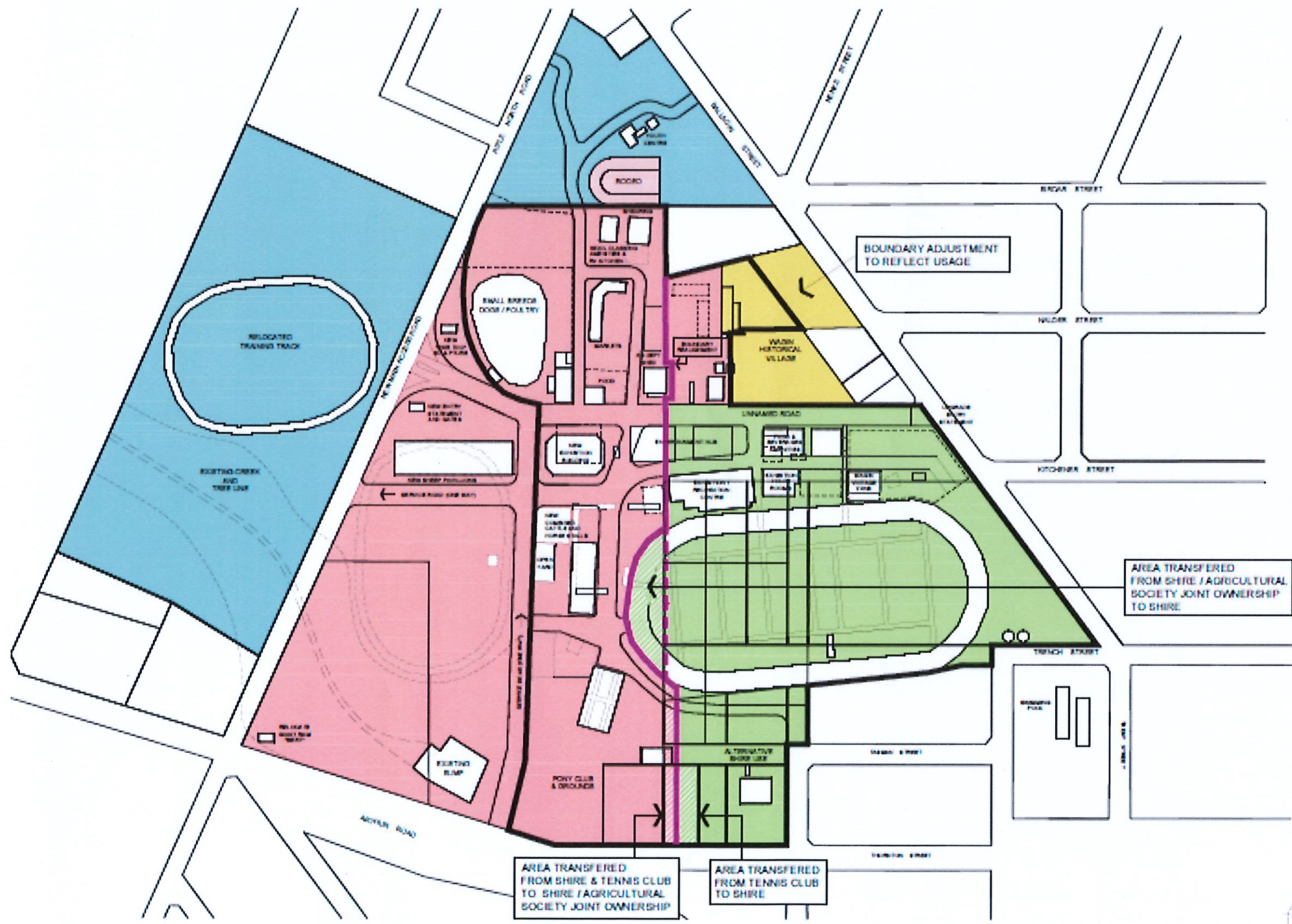
LOT Nos

# WAGIN SPORTSGROUND & RECREATION PRECINCT DEVELOPMENT



MARCH 2019

## SK 01.5



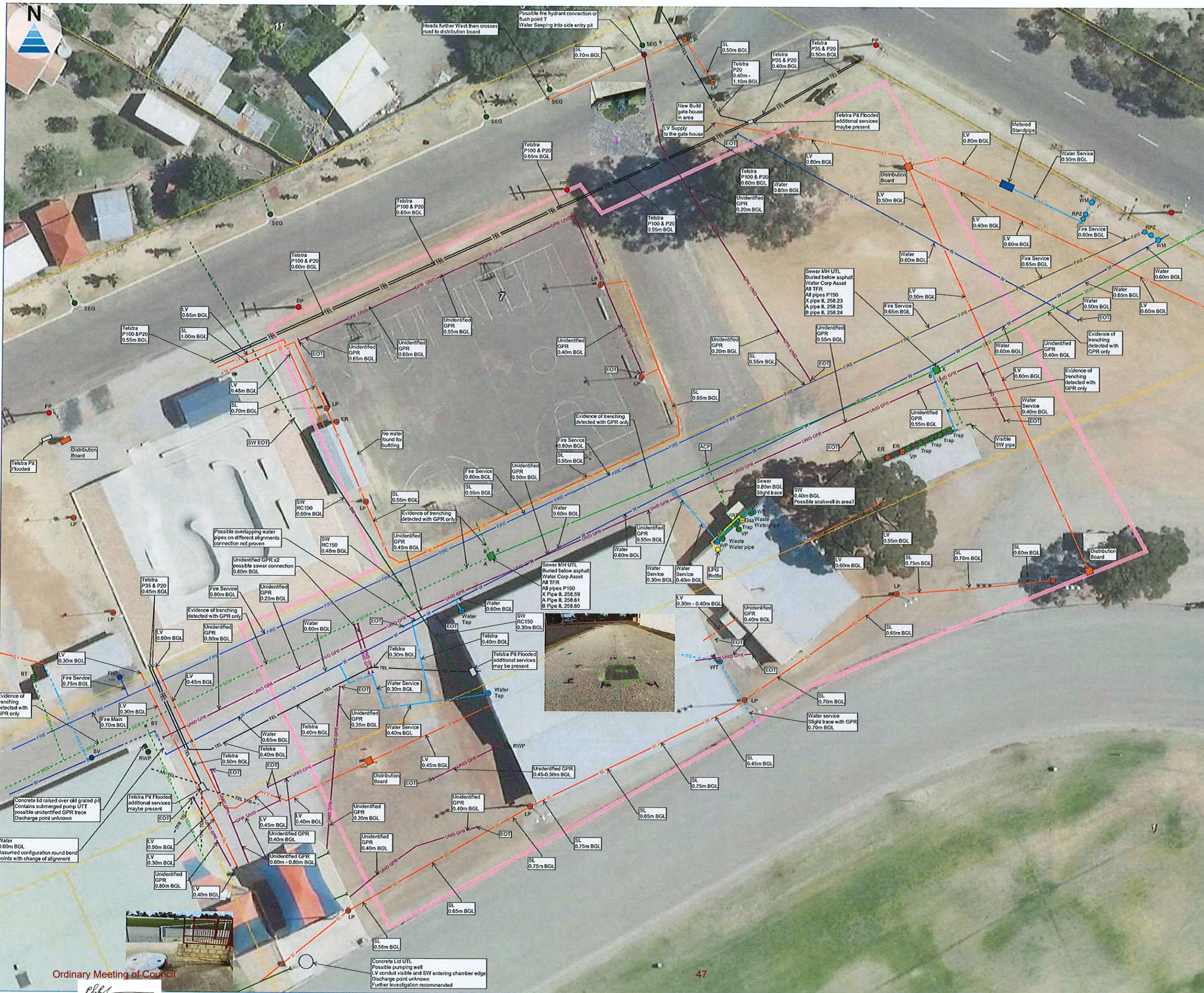
- LEGEND**
- SHIRE OWNED
  - JOINT SHIRE & AGRICULTURAL SOCIETY OWNED
  - AGRICULTURAL SOCIETY OWNED

**adc projects**  
 544 Newcastle Street  
 West Perth, 6005  
 Western Australia  
 T: +61 (0)8 9227 9333  
 E: adc@adcprojects.com.au



**BOUNDARY ADJUSTMENTS**      SITE PLAN 1:2000 at A1  
**WAGIN SPORTSGROUND & RECREATION PRECINCT DEVELOPMENT**

**SK 01.5**  
 OCTOBER 2019



Utility Sketch Legend	
	ELEC Electrical (DBYD)
	ELEC Electrical (Other)
	TEL Telstra Network
	NBN NBN Co
	COMMS Communications
	MRWA MRWA Electrical - Comms MRWA
	PTA PTA Public Transport Authority
	COP NXG City Of Perth - Nextgen
	OF OPT Optic Fibre - Optus
	TPG VOC TPG Telecom- Vocus
	WPC WPD Western Power Comms Western Power Data
	WM Water Main
	WS Water Service
	FIRE Fire Water System
	RT RTM Retic - Retic Main
	RTC Retic Control Cable
	GM GS Gas Main - Gas Service
	GHP CHP HP Gas - City HP Gas
	AB GAS Abandoned Gas
	SW Storm Water
	SEW Sewer
	PSEW PVT Pressure - Private Sewer
	UNID EML / GPR Unidentified Detection
	UNID PIPE / CABLE Unidentified Pipe/Cable
	Unverified (Colour By Type)
	AR Assumed Route (Unverified) QL-D
	TFR Taken From Record (Unverified) QL-D
<b>Electric Bank</b>	
	Bank of Utilities
	Protection Slabbing
	Protection Sleeve
	Concrete Encasement
	Utility Feature (Colour By Type)
	Utility Markers (Colour By Type)
	RT Valve / Sprinkler
	Power Pole / Dome
	Pothole QL-A
	NDD Extents
	Traffic / Street Light
	Cover, Chamber Feature ID

0	Electronic Locate Class B	SA	GW	13/08/201
REV:	DESCRIPTION:	BY:	CHECK:	DATE:
STATUS: ISSUED FOR INFORMATION				

**SUBSURFACE MAPPING**  
www.subsurfacemapping.com.au

CLIENT:	Shire of Wagin
PROJECT:	Sportsground Precinct
SITE:	Wagin Oval
TITLE:	Underground Services Sketch

SCALE:	DATE:	DRAWN:	CHECKED:
N.T.S	13/08/201	S. Anderton	G. Warren
DRAWING NO:	SM1152-01-SK-102	REV:	0

Ordinary Meeting of Council



- Site access and entry points** →
- Gate 1 South West – Exhibitor entry
  - Gate 2 West – Exhibitor entry
  - Gate 3 Parking
  - Gate 4 North – Rodeo and exhibitor entry
  - Gate 5 East – Pedestrian only
  - Gate 6 Members only
  - Gate 7 Service access Historic Village
  - Gate 8 Service access rodeo
  - Gate 9 Tennis Club access
  - Gate 10 Bowling Club access
  - Sports lighting

- Open show and grassed spaces**
- 1 Oval – Main Arena
  - 1a Cricket pitch
  - 1b Cricket nets
  - 2 Bowling Greens - A and B
  - 3 Tennis Courts - Acrylic and Synthetic
  - 4 Tennis Hit Up Wall
  - 5 Showjump Arena
  - 6 Dressage Arena
  - 7 Parade Ring
  - 8 Equestrian Events Space
  - 9 Cattle Show Arena
  - 10 British Breeds Show Arena
  - 11 Merino Show Arena
  - 12 Skatepark
  - 13 Basketball Courts
  - 14 Trade Displays/Caravan Park overflow
  - 15 Garden Fair
  - 16 Sheep Dog Trials Arena
  - 17 Overflow parking Woolarama (Rifle North Rd East)
  - 18 Exhibitor Camping
  - 19 Rodeo Arena
  - 20 Horse Float Parking
  - 21 Trotting Track
  - 22 WAS Members Parking
  - 23 Swimming Pool

- Buildings and pavilions**
- 24 Swimming Pool Changerooms and Gym
  - 25 Bowling Clubhouse
  - 26 Tennis Clubhouse
  - 27 Pony Club Storage Sheds
  - 28 Pony Club Stalls
  - 29 Pony Clubhouse
  - 30 Swab Testing/Stewards Room
  - 31 Horse Stalls – Trotting
  - 32 Cattle Pens
  - 33 Cattle Pavilion
  - 34 First Aid Room
  - 35 WAS Office
  - 36 Recreation Centre
  - 37 Eric Farrow Pavilion
  - 38 Playground
  - 39 Education Pavilion and Grandstand
  - 40 Old Scout Hall- Cricket / Hockey Pavilion
  - 41 Public Toilets (a to e)
  - 42 CWA Building
  - 43 Stockman's Bar
  - 44 Merino Pavilion
  - 45 British Breeds Pavilion
  - 46 Ray Johnson Pavilion
  - 47 Woolorama Ticket Box and Sheep Dog Pavilion
  - 48 Poultry Pavilion/ Special Display
  - 49 Transportable Display
  - 50 Food Court/Hospitality
  - 51 Ag Department
  - 52 Landmark Building Wine Bar
  - 53 New Product Release Pavilion
  - 54 Markets Pavilion
  - 55 Shearing
  - 56 Youth Centre
  - 57 Youth Centre Shed
  - 58 Gate 8 – Old Drive-in Ticket Box
  - 59 Gate 4 Ticket Box

22



- Fiona Dawson left the meeting at 6:48pm

### 6.3 TRENDS IN CLUB MEMBERSHIP

<b>PROPONENT/OWNER:</b>	N/A
<b>LOCATION/ADDRESS:</b>	N/A
<b>AUTHOR OF REPORT:</b>	Acting Deputy Chief Executive Officer/Projects Officer Chief Executive Officer
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	19 January 2022
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.25
<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"> <li>• CCS Strategic Table 3 – Trends in sporting club memberships in Wagin</li> </ul>

#### COMMITTEE DECISION

**That item 6.3 Trends in Club Memberships be laid on the table to the next Sportsground Precinct Redevelopment Steering Committee meeting**

**Carried**

#### OFFICER RECOMMENDATION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

The Committee recommend to Council that each participating club or community group involved in the precinct project, submit, prior to the proposed community consultation, a report with current membership numbers and a forecasted 2-5 year membership to assist with the use of such facilities into the future.

Carried 0/0

#### BRIEF SUMMARY

This report is to provide clarity to the committee regarding the current and forecast membership trends of each club involved in the precinct project.

#### BACKGROUND/COMMENT

A report in the 2016 needs assessment study forecast a trend in club membership but this has now expired. It is requested that each club or community group involved in the precinct project prepare a report that identifies current membership numbers, the past two years and a projected forecast of numbers for the coming 2-5 years.

The purpose of this is to gauge the number of uses that a project of this scale may attract.

This, along with the proposed item 6.2 recommendation, will assist when presenting the proposal and costs to the Wagin Community and in gauging its commitment towards the project proceeding.

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LLEGAL IMPLICATIONS**

- Project Officer
- A/Deputy Chief Executive Officer

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority



Group	2006	2010	2016*	2019	Wagin participation rate	AusPlay <sup>2</sup> participation rate
Tennis	30	53	62	80	4.3%	3.4%
Hockey	54	67	98	105	5.6%	1.1%
Golf	69	78	n/a	31	1.7%	3.9%
Cricket	50	56	n/a	No return	-	3.0%
Gun	21	14	18	No return	-	0.5%
Pony	27	14	60	80	4.3%	0.7%
Football	65	45	100	120	5.4%	3.8%
Bowls	n/a	n/a	n/a	53	2.8%	1.3%
Netball	n/a	n/a	n/a	80	4.3%	3.0%

\*Based on predicted participation rates provided in the 2011 survey responses

**Table 3: Trends in sporting club membership in Wagin**

What can be readily seen in the tables above is that sports participation in Wagin is significantly higher than state average data except for golf. Acknowledging the comments in the 2011 report that cricket and hockey were growing, this trend has been confirmed for hockey noting that the growth realised since the 2016 projection is less than one team. However, despite membership growth in local clubs such as evidenced by the dramatic growth in Pony Club participant numbers, the overall magnitude of the participation numbers is low. Set against per capita facility provision benchmarks there is little to argue for additional facilities.

## 5.2 Seniors Participation

Noting that Wagin has a significantly older population than the state average, it is prudent to look at trends in senior's participation, and the ensure these activities are provided for. Participation tends to decrease with age, although it doesn't drop significantly until the 75 years and over age-group. 44% of Older Australians aged 55 and over are active 5 times or more per week, however, overall only a third of Australians aged over 55 are sufficiently active in accordance with the recommended physical activity guidelines.

From 55 years of age, participation in sport-related activities decreases. This is more pronounced among men, as women are already involved in more non-sport-related physical activity (such as walking, yoga or fitness/gym) at the younger ages of 40-54. Older men are significantly more likely than older women to participate via sports clubs or associations.

Among Older Australians, participation in organised cycling, sailing, cricket, running/jogging/athletics is unique to men while organised yoga, pilates, dancing and martial arts is unique to women.

<sup>2</sup> Australian Sports Commission AusPlay data 31 October 2018

**7. GENERAL BUSINESS**

Nil

**8. CLOSURE**

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6:50pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 08 February 2022

*Signed:*

.....

*Chairperson*

*Date:*

.....



## 10. STATUS REPORT – DECEMBER 2021 / JANUARY 2022

FINANCE AND ADMINISTRATION						
Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire.  Assessment of Dam currently underway	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
24 Sept 2019	4123	CEO	Endorsement of Waste Local Law – 4WDL VROC Collaboration	That Council endorse commencing the process of introducing a Waste Local Law and that a collaborative approach between the 4WDL VROC Local Governments Taken with The Shire of Williams facilitating the process		Awaiting Information from the Shire of Williams.
25 Feb 2020	4188	CEO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget	First statement sign has been completed and reinstalled. It will take a number of months to upgrade all four statements	Work is in progress on the second entry statement.  Remaining two to be completed in second half of the financial year.
26 May 2020	4277	CEO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	Budgeted in the 2021/22 Financial Year

27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	Construction of building to accommodate project prioritised in LRCIP. Funding approved  Wagin Historical Village to manage project.  Project underway	
25 May 2021	4562	CEO/ EHOB		That the quote No. 5014 submitted by Central Great Southern Sheds (Ranbuild) for the supply and erection of a 15090mm x 32000mm shed, complete with 100 mm reinforced concrete floor at a total cost (including GST) of \$125,632.30 be accepted, subject to the shed being completed not later than the 15 November 2021.	Ancillary work underway (windows, verandah, doors etc)	

27 April 2021	4524	CEO	Lot 32 Trent Street (former Road Board Office)	<p>1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin.</p> <p>2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.</p>	Followed up with Department of Lands October 2021.	Application made – April 2021
25 May 2021	4550	CEO	South West Settlement Agreement	<p>1. That Council offer no comment on the Template Noongar Heritage Agreement for Local Government and the Cultural Heritage Bill (Draft) 2020.</p> <p>2. That Council invite the South West Land and Sea Council to conduct an information session in Wagin to provide an overview of the implications and the implementation of the South West Settlement Agreements.</p>	No Response	
22 June 2021	4579	CEO	Proposed Installation of Telecommunications Tower – Shire Administration Building (Field Solutions Group (FSG))	That Council delegate authority to the Chief Executive Officer, Shire President and Deputy Shire President to execute the contract with Field Solutions Group, Facility Licence.	<p>Proponent to forward a draft contract</p> <p>No further communication from proponent.</p>	

27 July 2021	4597	CEO/EA	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	Awaiting LRCIP Phase 3 for Library relocation. Homecare relocation in progress. Request for Quote on works underway. IT Company engaged to install point to point server from administration office.	<b>New Comment: LRCIP Phase 3 projects awaiting approval. Homecare relocation works in progress, carpet replaced, server installed Builder to install wall. * Homecare relocation delay due to staff resignations</b>
26 October 2021	4663	CEO	National Bank Building – Wagin	That Council confirm That the gift of the Wagin <i>National Australia Bank</i> premises is appropriate. Its approval to accept the gift, subject to the conditions attached to the <i>Deed of Gift</i> being to the satisfaction of the CEO.	Deed of Gift completed, settlement of property underway.	
21 December 2021	4696	CEO	Tender for Purchase Portion of Shire lot 429 Tudhoe Street, Wagin	<b>New Action: That Council accept the tender submitted by Mr Raymond Edward subject to conditions as outlined in the Ordinary Meeting of Council 21 December Minutes item # 12.1.3</b>		



23 November 2021	4681 & 4682	CEO /DCEO	4WDL Tourism & Key Worker Housing Projects	<p>That Council participate in the following 4WDL initiative:</p> <ol style="list-style-type: none"> <li>1. Development of a <i>Tourism Action Plan</i> focusing primarily on a review of tourist accommodation (subject to a majority of the other five 4WDL members agreeing to participate) with a contribution of \$3000.</li> <li>2. Commissioning of a study and report into <i>Key Worker Housing</i> in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000.</li> </ol>	<p>1 Consultant advertising to commence shortly. 4 participating LG's out of 6</p> <p>2. Confirmation required by WDC re \$8000 commitment. Shire of Dumbleyung lead LG</p>	
23 November 2021	4687	CEO/EA	Local Government Reform Feedback	That Shire of Wagin make a submission regarding the Local Government Reform and give delegation to the CEO to compile councillor responses and submit.	<p>Extended closing date for submissions</p> <p>New Comment: SOW comments submitted to WALGA 01/02/2022</p>	

23 November 2021	4688	CEO	Proposed Used of Wagin Town Lots 438,437,891, 893	<p>1. That further information be sought on the proposed use of Wagin Town lots 438,437,891 and 893 and should the proposed uses be outside of the permitted uses for the land under which these lots are zoned, then the property owner be required to submit the required development applications/planning/building approvals accordingly.</p> <p>2. That planning and legal advice be sought on this matter as deemed necessary.</p>	Further Legal advice being sought.	
21 December 2021	4694	CEO	Call for Tenders	<b>New Action: That approval be given to call tenders for: Former EHO/Building Surveyors Vehicle (2018 Holden Commodore)</b>	<b>New Comment: Tenders to be submitted at February Meeting of Council</b>	
21 December 2021	4695	CEO	Call for Tenders	<b>New Action: That approval be given to call tenders for" Lease of office space, former National Australia Bank building</b>	<b>New Comment: Tenders to be submitted at February Meeting of Council</b>	
21 December 2021	4700	ADCEO	2022 Woolorama Art Piece Sponsorship	<b>New Action: That Council sponsor \$1000 towards a non-acquisitional 2022 Wagin Woolorama Art Prize</b>	<b>New Comment: Paid</b>	

21 December 2021	4701	ADCEO	Integrated Planning and Reporting – Strategic Community Plan (SCP) and Corporate Business Plan (CBP) major review	<b>New Action: That Council endorse the major review process of the Strategic Community Plan an Corporate Business Plan</b>	<b>New Comment: Survey mail drop advertising to commence 14/02/2022</b>	
------------------	------	-------	---	---	---	--

**HEALTH, BUILDING AND PLANNING**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
20 Nov 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220	Sportsground & Recreation Precinct Masterplan report was presented to Final Community Meeting. Some changes were requested. Masterplan will be changed and presented to the August Council Meeting for endorsement.	Staff have engaged a surveying contractor to carry out underground site survey.
26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study	Final Report to be adopted by Council at August Meeting	Survey carried out, results to be disseminated at the next meeting of the Steering Committee.
25 Feb 2020	4200			That Council Receive and Endorse the Sportsground & Recreation Precinct Masterplan feasibility study report, endorse masterplan option 5 and issue the report for further community comment.	Final Masterplan adopted by Council and has been distributed to the Community. Staff will now engage a contractor to carry out site survey and report back to Council.	Once minutes of the meeting 30 August 2021 are adopted, staff will engage an architect to confirm and draw the elements of the sports hub in relation to the sports hub and property boundary.  Part time project manager to be engaged to move the development forward in accordance with Masterplan and Committee/Council direction

2 Sept 2019	4096	Town Planner	Land Tenure options for new telecommunications infrastructure (mobile phone base station)	That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018	Project delayed due to Telstra prioritising replacement of infrastructure damaged in Eastern States bushfires.  Indication from Telstra (June 2020) that this is being progressed with expected completion in early 2021  Advice given (August 2021) that installation expected to be completed by March 2022.	Could be 2 years before tower is erected 2020.  Some land tenure issues that need to be followed up.
21 December 2021	4697	CEO	Southwest Native Tile Settlement – Puntapin Rock and Dam	<b>New Action: That Council offer the following responses outlining its position on the parcels of land the subject of this enquiry:</b> Ordinary Meeting of Council 21 December Minutes item # 12.1.4	<b>Responses sent and Acknowledged.</b>	

**WORKS AND SERVICES**

<b>Date</b>	<b>Resolution #</b>	<b>Officer</b>	<b>Description</b>	<b>Action</b>	<b>Status</b>	<b>Questions &amp; Comments</b>
15 December 2020	4474	CEO/DCEO /MOW	Local Roads and Community Infrastructure Program Round 2	<p>That the following projects be prioritised for indicative funding through Round 2 of the Local Roads and Community Infrastructure Program totalling \$279,000;</p> <ol style="list-style-type: none"> <li>1. Shed – Wagin Historical Village</li> <li>2. Bullocks Hills Road widening</li> <li>3. Tudhoe, Tudor and Tavistock Street – Pressure Cleaning and Sealing</li> <li>4. Wagin War Memorial</li> <li>5. Stubbs Street kerbing</li> <li>6. Johnston Street kerbing</li> <li>7. Tudhoe Street Kerbing</li> <li>8. Bojanning Park</li> </ol>	<p>Funding application submitted to funding body for projects approval.</p> <p>Funding approved for all projects.</p> <p>Start works between October and December 2021</p> <p>In progress. Completion date has been put back until 30 June 2022.</p>	
26 October 2021	4662	DCEO/CEO	Local Roads and Community Infrastructure Program Round 3	<p>That the draft program for works to be undertaken through the LRCIP Phase 3 allocation be adjusted to accommodate culvert upgrades and drainage improvements instead of water storage upgrades for sports oval reticulation supply</p>	<p>Closing date for submissions extended. Proposed to finalise in early 2022.</p>	

21 December 2021	4698			<p><b>New Action: That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924</b></p> <ul style="list-style-type: none"> <li>• <b>Wagin Court House Upgrades - \$130,000</b></li> <li>• <b>Moore Street – Bitumen Seal - \$80,000</b></li> <li>• <b>Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000</b></li> <li>• <b>Roadworks – Culverts - \$60,000</b></li> <li>• <b>Lighting of Giant Ram &amp; Pathway - \$2500</b></li> <li>• <b>History Shed Fit Out – Historical Village - \$11,000</b></li> <li>• <b>Kerbing (Morris/Sawle/Stubbs Streets) - \$43700</b></li> </ul> <p><b>And that the remainder of the LRCIP Phase 3 allocation (\$290724) be prioritised by Council at its Ordinary meeting in February 2022.</b></p>		
23 November 2021	4685	DCEO/CLO	Wetlands Park – Ninja Park Playground Development	That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST.	Installation to commence 26 April 2022.	

- Acting Deputy CEO left the room at 7:56pm and returned at 7:57pm

## 11. FINANCIAL REPORTS

### 11.1. FINANCIAL REPORTS – DECEMBER 2021

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	11 December 2021
PREVIOUS REPORT(S):	15 December 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• Payments List (under separate cover)</li> </ul>

#### OFFICER RECOMMENDATION/4719 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council adopts the Financial Reports for the period ending 31 December 2021 as presented.

Carried 9/0

#### OFFICER RECOMMENDATION/4720 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B S Hegarty

That EFT Payments EFT11489 – EFT11604 Cheque Payments 5547 – 5557 and Direct Debit Payments from the Municipal Account totalling \$459,046.53 and EFT Payments EFT11489 – EFT11595 Cheque Payments 2613 from the Restricted Funds Account totalling \$785.00 for the month of December 2021 be endorsed and accepted for payment.

Carried 9/0

#### BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.

#### BACKGROUND/COMMENT

The financial statements for December 2021 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.



**\*\*Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting\*\***

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 31<sup>st</sup> of December 2021 is \$2,672.620 compared to \$1,778,924 in 2020. This figure includes the contract assets and liabilities (listed as income and expenses in advance) as per Australian Accounting Standard AASB 15. The grant income is recognised as revenue when expenditure occurs due to specific performance obligations.

Rates received as at the end of December amounted to \$2,412,659 or 91% which compares with 89% at the same time last year. State road funds have been recouped as soon as practicable with the Direct Grant and Road Project Grants first 40% applied for and received. Lotterywest funding of \$195,713 has been received in advance of project commencement.

The Shire has a total of \$2,618,954 invested in interest bearing accounts which are currently earning interest of 0.05% on Treasury OCDF (\$908,904) and 0.28% on Reserve Term Deposit (\$1,710,050). In our current economic climate interest rates are dismal almost to the point of non-existent. The term deposit interest rates with Treasury are less than the on-call account therefore funds will remain where they are for the time being.

The sundry debtor situation continues to be closely monitored with action having been initiated to follow through to recover long outstanding amounts and through entering payment arrangements where applicable, for those debtors having trouble.

#### **CONSULTATION/COMMUNICATION**

Nil

#### **STATUTORY/LEGAL IMPLICATIONS**

- Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 December 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity by Nature or Type	
Note 1	Net Current Assets
Note 2	Explanation of Material Variances
Note 3	Cash and Investments
Note 4	Receivables
Note 5	Rate Revenue
Note 6	Disposal of Assets
Note 7	Capital Acquisitions
Note 8	Borrowings
Note 9	Reserves
Note 10	Grants and Contributions
Note 11	Trust Fund

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire of Wagin for the 2021/22 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2021/22 financial year.

	<b>% Completed</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Capital Expenditure</b>			
Buildings	36%	359,620	130,498
Plant & Equipment	49%	170,000	83,860
Furniture & Equipment	42%	59,552	25,188
Infrastructure - Roads	22%	1,251,195	270,969
Footpaths	0%	48,000	0
Infrastructure - Other	24%	479,012	116,054
<b>Grants, Subsidies and Contributions</b>			
Operating Grants, Subsidies and Contributions	60%	1,422,200	848,010
Non-operating Grants, Subsidies and Contributions	54%	1,364,052	731,265
Rates Levied	100%	2,430,396	2,422,300

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>	<b>* Note</b>	<b>This Time Last Year 31 Dec 2020</b>	<b>Year to Date Actual 31 Dec 2021</b>
Adjusted Net Current Assets	150%	\$ 1,778,924	\$ 2,672,620
Cash and Equivalent - Unrestricted	123%	\$ 2,351,746	\$ 2,892,631
Cash and Equivalent - Restricted	103%	\$ 1,660,945	\$ 1,710,050
Receivables - Rates	93%	\$ 344,154	\$ 320,319
Receivables - Other	40%	\$ 179,154	\$ 72,508
Payables	43%	\$ 505,165	\$ 217,929

*\* Note: Compares current ytd actuals to prior year actuals at the same time*

### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 15 December 2021  
Prepared by: Manager of Finance  
Reviewed by: Chief Executive Officer

### **BASIS OF PREPARATION**

#### **REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

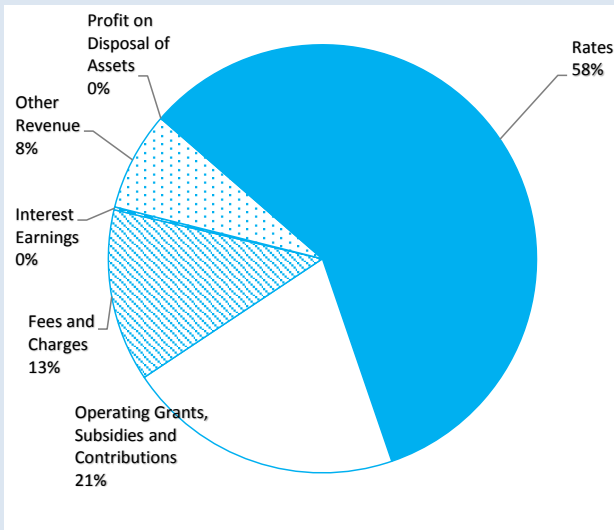
#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

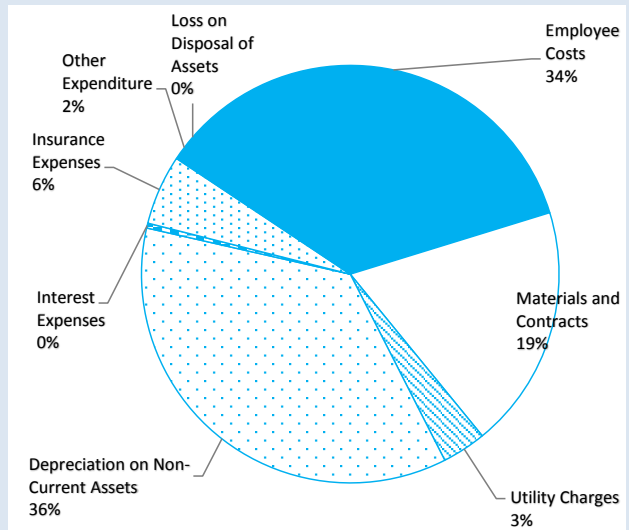
#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

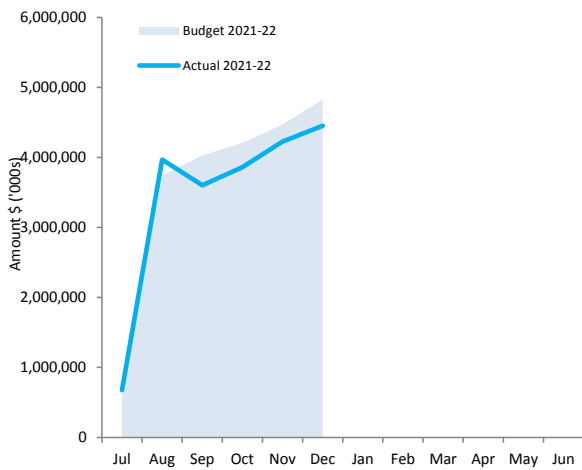
**OPERATING REVENUE**



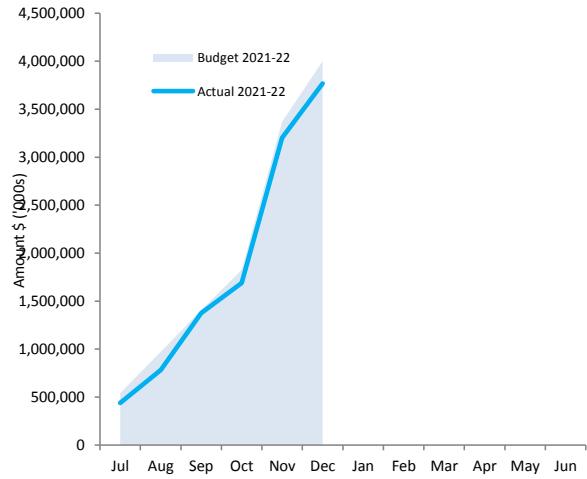
**OPERATING EXPENSES**



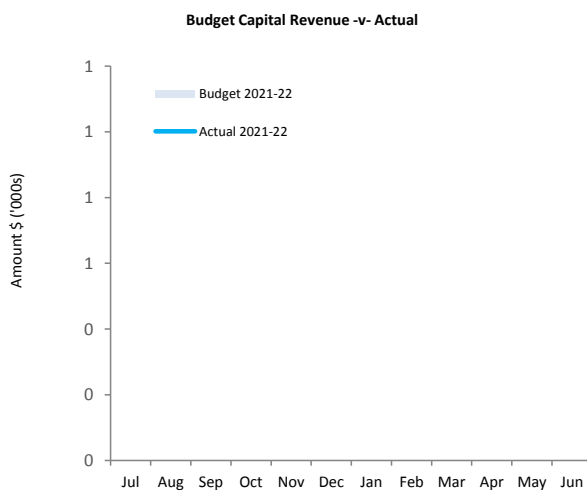
**Budget Operating Revenues -v- Actual**



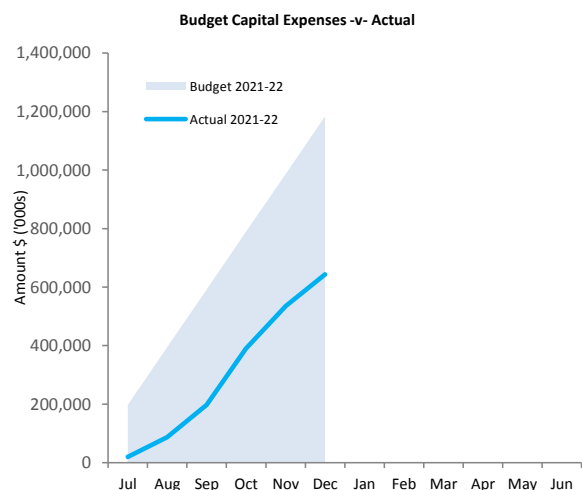
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**STATUTORY REPORTING PROGRAMS**

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH EDUCATION AND WELFARE</b>	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<b>HOUSING</b>	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<b>TRANSPORT ECONOMIC SERVICES</b>	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
<b>Opening Funding Surplus(Deficit)</b>	1(b)	\$ 1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
<b>Revenue from operating activities</b>						
Governance		6,000	3,502	<b>4,637</b>	1,135	
General Purpose Funding - Rates	5	2,430,397	2,427,898	<b>2,422,301</b>	(5,597)	
General Purpose Funding - Other		875,261	499,814	<b>545,443</b>	45,630	▲
Law, Order and Public Safety		118,944	67,346	<b>80,479</b>	13,133	
Health		62,680	29,344	<b>44,432</b>	15,088	
Education and Welfare		662,087	335,331	<b>334,558</b>	(773)	
Community Amenities		369,450	336,696	<b>332,130</b>	(4,566)	
Recreation and Culture		91,455	37,786	<b>70,358</b>	32,572	▲
Transport		197,817	166,867	<b>160,939</b>	(5,928)	
Economic Services		214,700	107,346	<b>80,674</b>	(26,672)	▼
Other Property and Services		132,460	66,482	<b>74,862</b>	8,380	
		<b>5,161,251</b>	<b>4,078,411</b>	<b>4,150,813</b>		
<b>Expenditure from operating activities</b>						
Governance		(457,923)	(315,386)	<b>(259,216)</b>	56,170	▲
General Purpose Funding		(413,253)	(202,471)	<b>(228,027)</b>	(25,556)	▼
Law, Order and Public Safety		(259,528)	(149,236)	<b>(163,422)</b>	(14,186)	
Health		(267,093)	(140,433)	<b>(108,725)</b>	31,708	▲
Education and Welfare		(715,720)	(367,224)	<b>(285,781)</b>	81,443	▲
Community Amenities		(547,210)	(272,305)	<b>(260,171)</b>	12,134	
Recreation and Culture		(1,415,522)	(730,410)	<b>(656,199)</b>	74,211	▲
Transport		(2,857,935)	(1,429,883)	<b>(1,479,357)</b>	(49,474)	▼
Economic Services		(389,739)	(187,367)	<b>(127,987)</b>	59,380	▲
Other Property and Services		(376,580)	(206,696)	<b>(199,246)</b>	7,450	
		<b>(7,700,503)</b>	<b>(4,001,411)</b>	<b>(3,768,131)</b>		
<b>Operating activities excluded from budget</b>						
Non-cash amounts excluded from operating activities		2,726,185	1,362,560	<b>1,357,587</b>	(4,973)	
<b>Amount attributable to operating activities</b>		<b>186,933</b>	<b>1,439,560</b>	<b>1,740,269</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	10	1,364,052	750,654	<b>301,855</b>	(448,799)	▼
Proceeds from Disposal of Assets	6	41,000	0	<b>0</b>	0	
Capital Acquisitions	7	(2,367,379)	(1,183,686)	<b>(626,570)</b>	557,116	▲
<b>Amount attributable to investing activities</b>		<b>(962,327)</b>	<b>(433,032)</b>	<b>(324,714)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		19,925	0	<b>9,887</b>	9,887	
Transfer from Reserves	9	185,500	0	<b>0</b>	0	
Repayment of Debentures	8	(70,889)	0	<b>(34,996)</b>	(34,996)	▼
Transfer to Reserves	9	(642,736)	0	<b>(1,419)</b>	(1,419)	
<b>Amount attributable to financing activities</b>		<b>(508,200)</b>	<b>0</b>	<b>(26,528)</b>		
<b>Closing Funding Surplus(Deficit)</b>	1(b)	<b>0</b>	<b>2,290,119</b>	<b>2,672,620</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**BY NATURE OR TYPE**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
<b>Opening Funding Surplus (Deficit)</b>	1(b)	1,283,591	1,283,591	<b>1,283,591</b>	0	
<b>Revenue from operating activities</b>						
Rates	5	2,430,396	2,427,898	<b>2,422,300</b>	(5,598)	
Operating Grants, Subsidies and Contributions	10	1,422,200	772,966	<b>867,708</b>	94,742	▲
Fees and Charges		839,443	580,028	<b>540,966</b>	(39,062)	▼
Interest Earnings		34,086	17,046	<b>9,068</b>	(7,978)	
Other Revenue		425,546	270,894	<b>310,770</b>	39,876	▲
Profit on Disposal of Assets	6	9,580	9,580	<b>0</b>	(9,580)	
		5,161,251	4,078,411	<b>4,150,811</b>		
<b>Expenditure from operating activities</b>						
Employee Costs		(2,875,828)	(1,454,535)	<b>(1,275,616)</b>	178,919	▲
Materials and Contracts		(1,326,731)	(696,271)	<b>(710,811)</b>	(14,540)	
Utility Charges		(377,293)	(188,657)	<b>(128,755)</b>	59,902	▲
Depreciation on Non-Current Assets		(2,727,261)	(1,363,636)	<b>(1,357,587)</b>	6,049	
Interest Expenses		(27,905)	(13,950)	<b>(14,400)</b>	(450)	
Insurance Expenses		(201,777)	(201,742)	<b>(204,189)</b>	(2,447)	
Other Expenditure		(155,204)	(74,116)	<b>(76,772)</b>	(2,656)	
Loss on Disposal of Assets	6	(8,504)	(8,504)	<b>0</b>		
		(7,700,503)	(4,001,411)	<b>(3,768,130)</b>		
<b>Operating activities excluded from budget</b>						
Non-cash amounts excluded from operating activities		2,726,185	1,362,560	1,357,587	(4,973)	
<b>Amount attributable to operating activities</b>		<b>186,933</b>	<b>1,439,560</b>	<b>1,740,269</b>		
<b>Investing activities</b>						
Non-operating grants, subsidies and contributions	10	1,364,052	750,654	<b>301,855</b>	(448,799)	▼
Proceeds from Disposal of Assets	6	41,000	0	<b>0</b>	0	
Capital acquisitions	7	(2,367,379)	(1,183,686)	<b>(626,570)</b>	557,116	▲
<b>Amount attributable to investing activities</b>		<b>(962,327)</b>	<b>(433,032)</b>	<b>(324,713)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		19,925	0	<b>9,887</b>	9,887	
Transfer from Reserves	9	185,500	0	<b>0</b>	0	
Repayment of Debentures	8	(70,889)	0	<b>(34,996)</b>	(34,996)	▼
Transfer to Reserves	9	(642,736)	0	<b>(1,419)</b>	(1,419)	
<b>Amount attributable to financing activities</b>		<b>(508,200)</b>	<b>0</b>	<b>(26,528)</b>		
<b>Closing Funding Surplus (Deficit)</b>	1(b)	<b>0</b>	<b>2,290,119</b>	<b>2,672,620</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

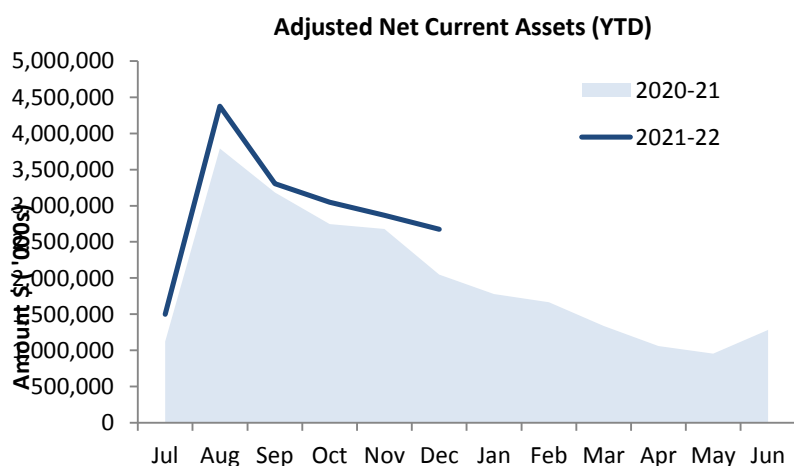
	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 31 Dec 2020	Year to Date Actual 31 Dec 2021
		\$	\$	\$
<b>Adjusted Net Current Assets</b>				
<b>Current Assets</b>				
Cash Unrestricted	3	1,441,404	2,351,746	2,892,631
Cash Restricted	3	1,708,631	1,660,945	1,710,050
Receivables - Rates	4	67,957	344,154	320,319
Receivables - Other	4	173,764	179,154	72,508
Loans receivable		19,925	19,333	10,038
Interest / ATO Receivable		0	0	10
Accrued Income / Expenses In Advance		34,896	15,151	69,987
Inventories		34,903	38,574	34,903
		3,481,479	4,609,056	5,110,445
<b>Less: Current Liabilities</b>				
Payables		(188,047)	(505,165)	(217,929)
Accrued Expenses / Income In Advance		(244,213)	(607,618)	(479,699)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(432,084)	(344,608)	(397,088)
		(901,416)	(1,494,463)	(1,131,787)
<b>Unadjusted Net Current Assets</b>		<b>2,580,063</b>	<b>3,114,594</b>	<b>3,978,658</b>
<b>Adjustments and exclusions permitted by FM Reg 32</b>				
Less: Cash reserves	3	(1,708,631)	(1,660,945)	(1,710,050)
Less: Loans receivable		(19,925)	(19,333)	(10,038)
Add: Provisions - Loans, Annual & Long Service Leave		432,084	344,608	397,088
<b>Adjusted Net Current Assets</b>		<b>1,283,591</b>	<b>1,778,924</b>	<b>2,672,620</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**

**Surplus(Deficit)**

**\$2.67 M**

**Last Year YTD**

**Surplus(Deficit)**

**\$1.78 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
<b>Revenue from operating activities</b>				
General Purpose Funding - Other	45,630	▲	Permanent	Financial Assistance Grants higher than budgeted.
Recreation and Culture	32,572	▲	Permanent	Wa Police & Australia Day Council grants not budgeted
Economic Services	(26,672)	▼	Timing	Water Sales lower than YTD budget which is offset by lower expenditure.
<b>Expenditure from operating activities</b>				
Governance	56,170	▲	Timing	Councillor Training/Conferences, Subscriptions and Administration Salaries under YTD budget.
General Purpose Funding	(25,556)	▼	Timing	Rate debt recovery costs high in December and timing of ESL remittances
Health	31,708	▲	Permanent	EHO Leave Liability increased and Other Control Expenses over budget - offset by the income received.
Education and Welfare	81,443	▲	Timing	Homecare expenditure lower than YTD budget which is offset by lower income.
Recreation and Culture	74,211	▲	Timing	Swimming Pool & sportsground expenses under YTD budget.
Transport	(49,474)	▼	Timing	Storm Damage repairs carried out - expenditure will even out as the year progresses.
Economic Services	59,380	▲	Timing	Caravan Park & Standpipe expenditure under YTD budget.
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	(448,799)	▼	Timing	Contract assets/liabilities movement which is offset by capital expenditure.
Capital Acquisitions	557,116	▲	Timing	Contract assets/liabilities movement which is offset by capital funding.
Self-Supporting Loan Principal	9,887			
Repayment of Debentures	(34,996)	▼	Timing	Timing of loan repayments differs to budgeted dates

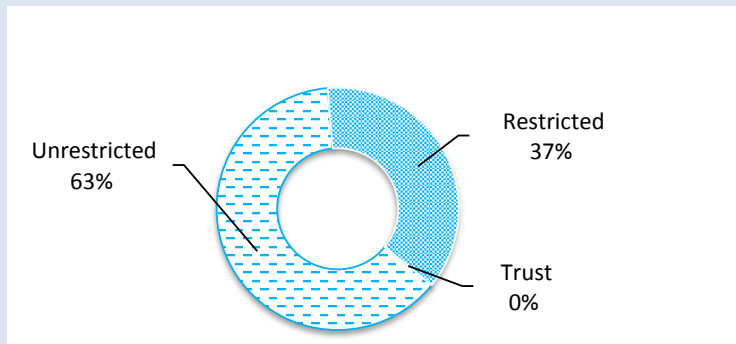
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**OPERATING ACTIVITIES  
NOTE 3  
CASH AND INVESTMENTS**

<b>Cash and Investments</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Trust</b>	<b>Total YTD Actual</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Petty Cash and Floats	1,250			1,250	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Fund	1,962,374			1,962,374	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	908,904			908,904	Treasury	0.05%	At Call
Restricted Funds Account	20,103			20,103	NAB/BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
<b>Term Deposits</b>							
Municipal Investment - Term Deposit		1,710,050		1,710,050	BWA	0.28%	31-Jan-22
<b>Total</b>	<b>2,892,631</b>	<b>1,710,050</b>	<b>0</b>	<b>4,602,681</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

<b>Total Cash</b>	<b>Unrestricted</b>
<b>\$4.6 M</b>	<b>\$2.89 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates Receivable	30 June 2021	31 December 2021
	\$	\$
Opening Arrears Previous Years	63,810	67,957
Levied this year	2,612,152	2,665,021
Less Collections to date	(2,608,005)	(2,412,659)
Equals Current Outstanding	<b>67,957</b>	<b>320,319</b>
<b>Net Rates Collectable</b>	<b>67,957</b>	<b>320,319</b>
% Collected	99.84%	90.53%

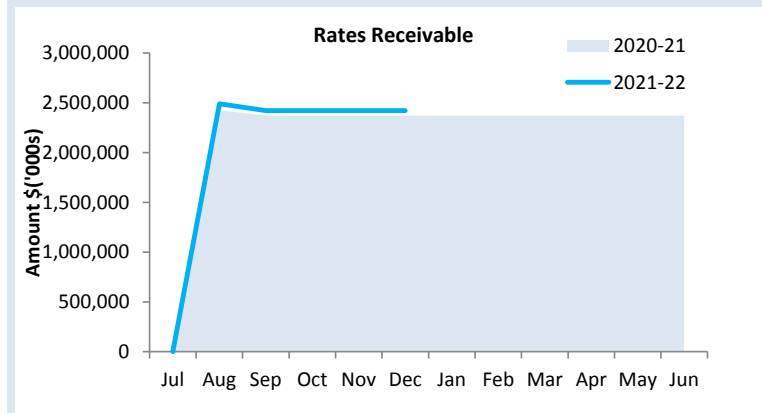
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	29,718	10,902	1,631	34,113	76,364
Percentage	39%	14%	2%	45%	
<b>Balance per Trial Balance</b>					
Sundry debtors					76,364
Loans receivable - clubs/institutions					10,038
Doubtful Debtors					(3,856)
<b>Total Receivables General Outstanding</b>					<b>82,556</b>
<b>Amounts shown above include GST (where applicable)</b>					

**KEY INFORMATION**

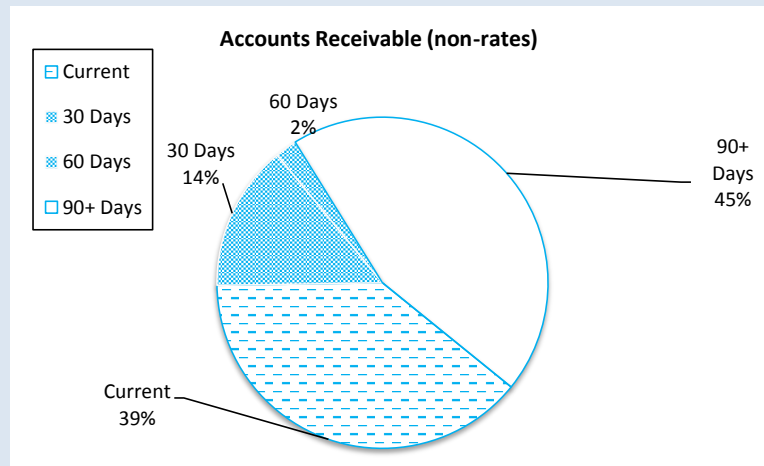
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>91%</b>	<b>\$320,319</b>



<b>Debtors Due</b>
<b>\$82,556</b>
<b>Over 30 Days</b>
<b>61%</b>
<b>Over 90 Days</b>
<b>45%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

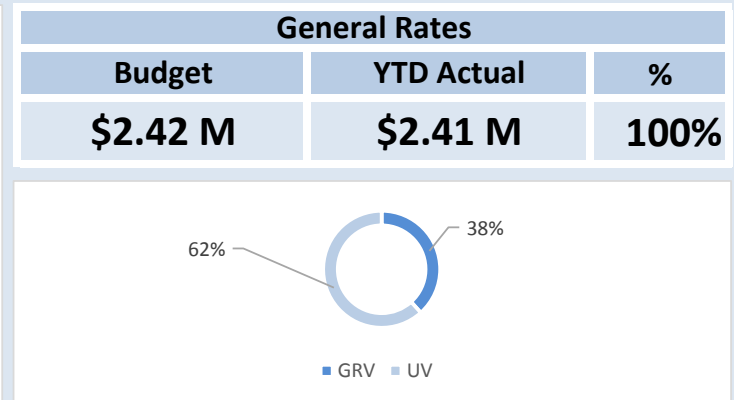
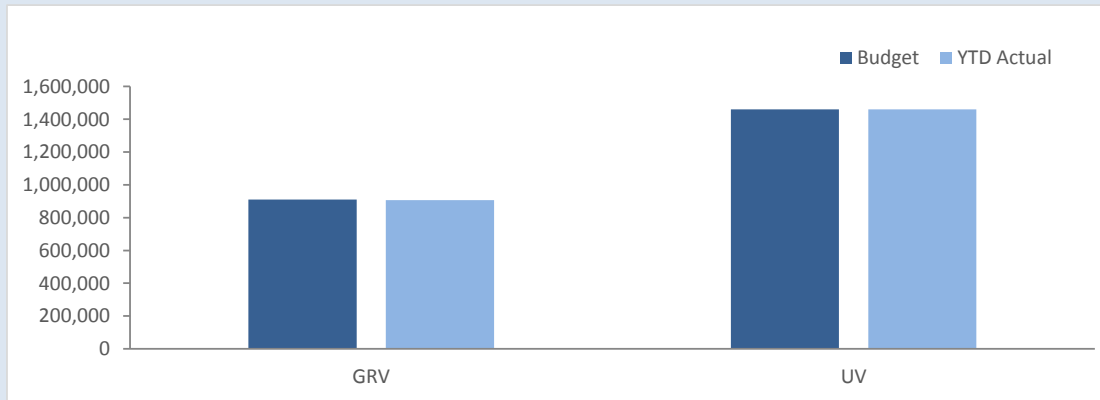
**General Rate Revenue**

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	0.113772	746	7,973,769	907,193	2,000	1,000	910,193	907,192	-19	-64	907,108
UV	0.006325	293	230,560,500	1,458,295	2,000	0	1,460,295	1,458,296	1,714	0	1,460,010
	Minimum \$										
GRV	600	145	278,599	87,000	0	0	87,000	87,000	0	0	87,000
UV	600	85	5,180,775	51,000	0	0	51,000	51,000	0	0	51,000
<b>Sub-Totals</b>		<b>1,269</b>	<b>243,993,643</b>	<b>2,503,488</b>	<b>4,000</b>	<b>1,000</b>	<b>2,508,488</b>	<b>2,503,487</b>	<b>1,695</b>	<b>-64</b>	<b>2,505,118</b>
Discount							(90,859)				(97,116)
<b>Amount from General Rates</b>							<b>2,417,629</b>				<b>2,408,002</b>
Ex-Gratia Rates							12,767				14,298
<b>Total General Rates</b>							<b>2,430,396</b>				<b>2,422,300</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**

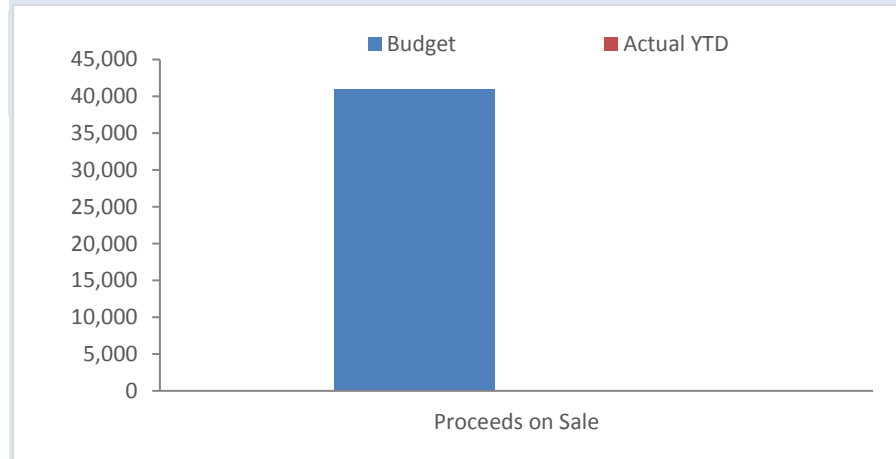


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P05	Doctor Vehicle	26,504	18,000		(8,504)		0		
P27	Building Maintenance Utility	5,917	15,000	9,083					
P48	Tennant Street Sweeper	7,503	8,000	497					
		<b>39,924</b>	<b>41,000</b>	<b>9,580</b>	<b>(8,504)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**KEY INFORMATION**



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$41,000</b>	<b>\$0</b>	<b>0%</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Buildings	(359,620)	(179,808)	(130,498)	49,310
Plant & Equipment	(170,000)	(84,996)	(83,860)	1,136
Furniture & Equipment	(59,552)	(29,778)	(25,188)	4,590
Infrastructure - Roads	(1,251,195)	(625,596)	(270,969)	354,627
Footpaths	(48,000)	(24,000)	0	24,000
Infrastructure - Other	(479,012)	(239,508)	(116,054)	123,454
<b>Capital Expenditure Totals</b>	<b>(2,367,379)</b>	<b>(1,183,686)</b>	<b>(626,570)</b>	<b>557,116</b>

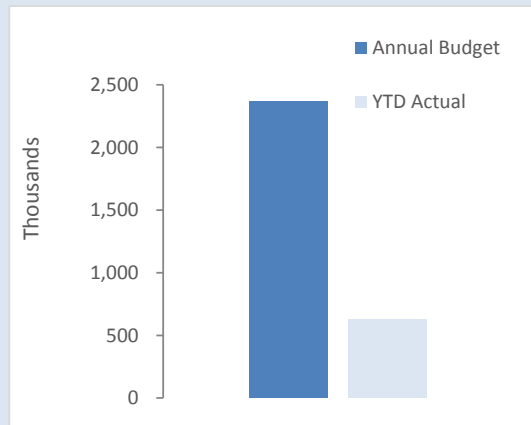
**Capital Acquisitions Funded By:**

	\$	\$	\$	\$
Capital grants and contributions	1,364,052	750,654	731,265	(19,389)
Other (Disposals & C/Fwd)	41,000	0	0	0
Cash Backed Reserves				
Recreation Development Reserve	85,500	0	0	0
Sportsground Precinct Redevelopment Reserve	60,000	0	0	0
Contribution - operations	816,827	433,032	(104,696)	(537,728)
<b>Capital Funding Total</b>	<b>2,367,379</b>	<b>1,183,686</b>	<b>626,570</b>	<b>(557,116)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



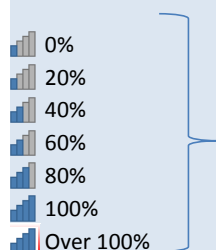
<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$2.37 M</b>	<b>\$.63 M</b>	<b>26%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$1.36 M</b>	<b>\$.73 M</b>	<b>54%</b>

# Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance	
<b>Capital Expenditure</b>						
<b>Buildings</b>						
	Court House Development	B2201	(200,000)	(96,310)	(10,376)	85,934
	Historical Village - 'History of Wagin' Shed	B2202	(92,620)	(50,000)	(81,108)	(31,108)
	Rec Centre Court Surface Upgrades	E167780	(20,000)	(10,002)	(20,150)	(10,148)
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(15,000)	(7,500)	0	7,500
	Solar Panels - Shire Buildings	E167130	(10,000)	(4,998)	0	4,998
	Staff Housing Upgrades (2 Ballagin St)	E167475	(22,000)	(10,998)	(18,864)	(7,866)
			(359,620)	(179,808)	(130,498)	49,310
<b>Plant &amp; Equipment</b>						
	Doctor Vehicle (P05)	E167751	(40,000)	(19,998)	(45,668)	(25,670)
	Building Maintenance Utility (P27)	PE2201	(32,000)	(32,499)	0	32,499
	Tennant Street Sweeper (P48)	PE2202	(48,000)	(32,499)	0	32,499
	Mini Excavator & Trailer	PE2203	(50,000)	0	(38,192)	(38,192)
			(170,000)	(84,996)	(83,860)	1,136
<b>Furniture &amp; Equipment</b>						
	CCTV Upgrade	E167110	(17,552)	(8,778)	(7,188)	1,590
	Emergency Services Generator	E167776	(25,000)	(12,498)	(18,000)	(5,502)
	Pool Blankets (50m Pool)	E167756	(17,000)	(8,502)	0	8,502
			(59,552)	(29,778)	(25,188)	4,590
<b>Infrastructure - Roads</b>						
	Capital Works Program	E167103	(1,251,195)	(625,596)	(270,969)	354,627
			(1,251,195)	(625,596)	(270,969)	354,627
<b>Footpaths</b>						
	Footpath Program	E167124	(48,000)	(24,000)	0	24,000
			(48,000)	(24,000)	0	24,000
<b>Infrastructure - Other</b>						
	Bojanning Park Upgrades	IO2201	(27,233)	(115,006)	(26,900)	88,106
	Giant Ram Lighting	IO2202	(5,000)	0	0	0
	Pool Filtration Works	IO2203	(45,000)	(20,000)	(49,144)	(29,144)
	Sportsground Precinct Redevelopment	IO2204	(60,000)	(15,000)	(10,329)	4,672
	War Memorial Upgrades	IO2205	(20,000)	(20,000)	(11,577)	8,423
	Wetlands Park Upgrade	IO2206	(202,779)	(10,000)	(576)	9,424
	Main Streets Paving, Cleaning & Sealing	IO2207	(20,000)	(29,502)	(17,528)	11,974
	Townscape	IO2208	(39,000)	0	0	0
	Water Storage Upgrades	E167132	(60,000)	(30,000)	0	30,000
			(479,012)	(239,508)	(116,054)	123,454
<b>Capital Expenditure Total</b>			(2,367,379)	(1,183,686)	(626,570)	557,116

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

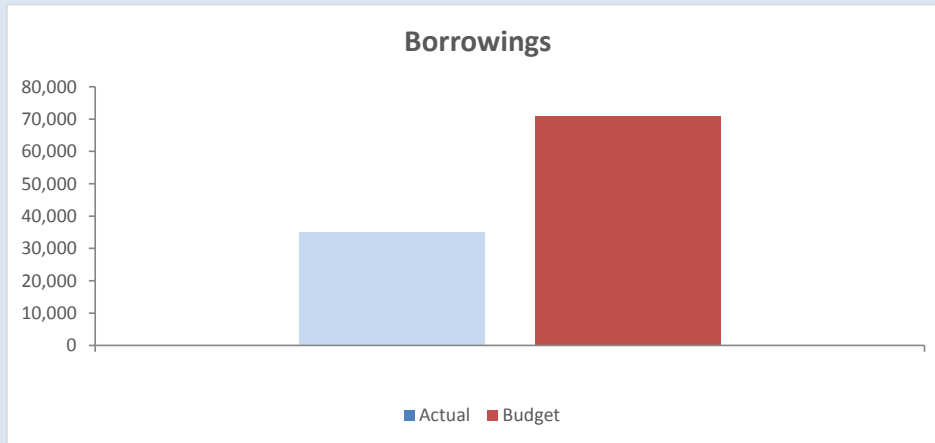
**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 131 - Recreation Centre Development	40,030	0	0	5,193	10,553	34,837	29,477	1,279	2,392
Loan 139 - Swimming Pool Redevelopment	201,300	0	0	6,919	14,016	194,381	187,284	5,099	10,021
<b>Other Property and Services</b>									
Loan 137 - Staff Housing	141,515	0	0	7,278	14,778	134,236	126,736	4,169	8,116
Loan 138 - Doctor Housing	65,970	0	0	5,719	11,617	60,251	54,353	2,068	3,957
	448,814	0	0	25,109	50,964	423,705	397,850	12,615	24,486
<b>Self supporting loans</b>									
<b>Recreation and Culture</b>									
Loan 141 - Wagin Ag Society (SSL)	117,416	0	0	9,887	19,925	107,529	97,491	1,785	3,419
	117,416	0	0	9,887	19,925	107,529	97,491	1,785	3,419
<b>Total</b>	566,230	0	0	34,996	70,889	531,234	495,341	14,400	27,905

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

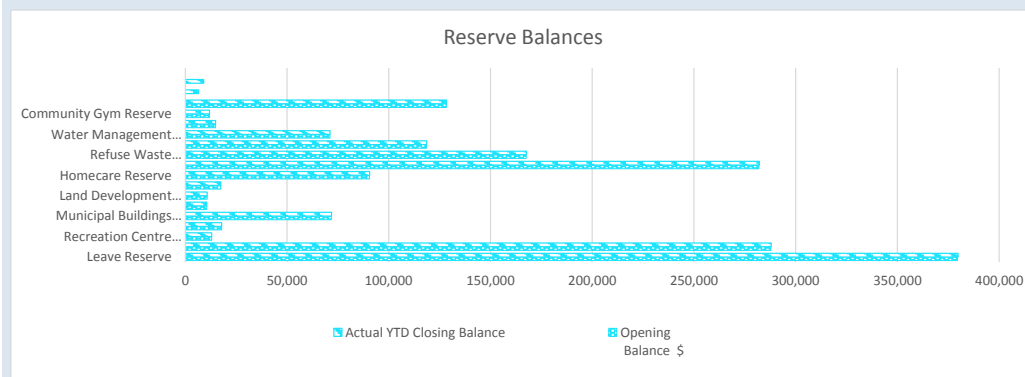


<b>Principal Repayments</b>	<b>\$34,996</b>
<b>Interest Earned</b>	<b>\$9,068</b>
<b>Interest Expense</b>	<b>\$14,400</b>
<b>Reserves Bal</b>	<b>\$1.71 M</b>
<b>Loans Due</b>	<b>\$0.53 M</b>

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In	Actual Transfers In	Budget Transfers Out	Actual Transfers Out	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	(+) \$	(+) \$	(-) \$	(-) \$	\$	\$
Leave Reserve	379,536	3,795	315			(40,000)		343,331	379,851
Plant Replacement Reserve	287,746	2,877	239	171,000		0		461,623	287,985
Recreation Centre Equipment Reserve	12,926	129	11	1,800		0		14,855	12,937
Aerodrome Maintenance & Development Reserve	17,855	179	15	7,900		0		25,934	17,870
Municipal Buildings Reserve	71,763	718	60			0		72,481	71,823
Admin Centre Furniture, Equipment & IT Reserve	10,538	105	9	5,000		0		15,643	10,547
Land Development Reserve	10,753	108	9			0		10,861	10,762
Community Bus Reserve	17,430	174	14			0		17,604	17,444
Homecare Reserve	90,464	905	75			0		91,369	90,539
Recreation Development Reserve	281,894	2,819	234	30,000		(85,500)		229,213	282,128
Refuse Waste Management Reserve	167,510	1,675	139	25,950		0		195,135	167,650
Refuse Site Rehabilitation Reserve	118,546	1,185	98	20,000		0		139,731	118,644
Water Management Reserve	71,077	711	59			0		71,788	71,136
Electronic Sign Reserve	14,854	149	12			0		15,003	14,866
Community Gym Reserve	11,888	119	10	4,000		0		16,007	11,898
Sportsground Precinct Redevelopment Reserve	128,324	1,283	107	60,000		(60,000)		129,607	128,431
Emergency/Bushfire Control Reserve	6,527	65	5			0		6,592	6,532
Community Events Reserve	9,000	90	7			0		9,090	9,007
Staff Housing Reserve	0	0		300,000		0		300,000	0
	<b>1,708,631</b>	<b>17,086</b>	<b>1,419</b>	<b>625,650</b>	<b>0</b>	<b>(185,500)</b>	<b>0</b>	<b>2,165,867</b>	<b>1,710,050</b>

KEY INFORMATION



Grants and Contributions

		Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Operating grants, subsidies and contributions</b>					
<b>General Purpose Funding</b>					
Grants Commission - General	1032005	441,970	220,985	246,206	25,221
Grants Commission - Roads	1032010	224,849	112,425	128,317	15,893
<b>Law, Order and Public Safety</b>					
DFES Grant - Operating Bush Fire Brigade	1051010	58,893	29,446	26,650	(2,796)
Western Power Grant - Ballaying Water Tank	1051070	0	0	2,635	2,635
DFES Grant - Operating SES	1051075	31,201	15,600	15,601	1
<b>Education and Welfare</b>					
Homecare Recurrent Grant	1082010	346,450	173,225	258,836	85,611
HCP Government Funds	1082045	182,500	91,248	22,228	(69,020)
<b>Recreation and Culture</b>					
Volunteering WA	1119030	1,000	1,000	0	(1,000)
WA Police - Christmas Street Carnival	1119030	0	0	18,500	18,500
<b>Transport</b>					
Direct Road Grants	1121005	129,037	129,037	129,037	0
<b>Operating Contributions</b>					
Rec Centre Equipment Contributions	1113030	1,800	0	0	0
Contribution to Woolorama	1119015	1,000	0	0	0
Contribution - St Lighting	1121025	3,500	0	0	0
<b>Operating grants, subsidies and contributions Total</b>		<b>1,422,200</b>	<b>772,966</b>	<b>848,010</b>	<b>75,044</b>
<b>Non-operating grants, subsidies and contributions</b>					
<b>Recreation and Culture</b>					
Wetlands Park Playground Upgrade Contribution	1113040	198,776	198,776	191,154	(7,622)
<b>Transport</b>					
Road Project Grants	1121010	307,605	123,042	141,174	18,132
Roads To Recovery Grant	1121015	312,145	156,072	207,950	51,878
Main Roads Bridge 18/19 Funding	1121076	0	0	74,251	74,251
LRCIP Funding	1121076	545,526	272,764	116,737	(156,027)
<b>Non-operating grants, subsidies and contributions Total</b>		<b>1,364,052</b>	<b>750,654</b>	<b>731,265</b>	<b>(19,389)</b>
<b>Grand Total</b>		<b>2,786,252</b>	<b>1,523,620</b>	<b>1,579,275</b>	<b>55,655</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 11  
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 31 Dec 2021
	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	1,100	800	(800)	1,100
Deposits - Community Bus	900	750	(750)	900
Deposits - Rec Ctr & EFP	2,362	3,900	(3,900)	2,362
Deposits - Animal Trap	0	75	(75)	0
BCITF	0	1,031	(711)	540
Deposit - Community Gym Key	4,530	1,920	(1,110)	5,340
Building Services Levy	260	1,337	(843)	754
Nomination Deposits	0	320	(240)	80
Pre-Paid Rates	0	0	0	0
Other Deposits	6,819	150	(150)	6,819
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	39	1	0	40
Cemetery Shelter Contributions	0	0	0	0
	<b>18,177</b>	<b>10,284</b>	<b>(8,579)</b>	<b>20,102</b>

**SHIRE OF WAGIN**  
**STATEMENT OF OPERATING INCOME AND EXPENDITURE**  
**FOR THE PERIOD ENDED 31 DECEMBER 2021**

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>					
<b>Rate Revenue</b>					
I031005	GRV	Inc	907,192	907,192	<b>907,192</b>
I031010	GRV Minimums	Inc	87,000	87,000	<b>87,000</b>
I031015	UV	Inc	1,458,296	1,458,296	<b>1,458,296</b>
I031020	UV Minimums	Inc	51,000	51,000	<b>51,000</b>
I031025	GRV Interim Rates	Inc	2,000	1,002	<b>(19)</b>
I031030	UV Interim Rates	Inc	2,000	1,002	<b>1,714</b>
I031035	Back Rates	Inc	1,000	498	<b>(64)</b>
I031040	Ex-Gratia Rates (CBH)	Inc	12,767	12,767	<b>14,298</b>
I031045	Discount Allowed	Inc	(90,859)	(90,859)	<b>(97,116)</b>
I031050	Instalment Admin Charge	Inc	6,000	6,000	<b>5,137</b>
I031055	Account Enquiry Fee	Inc	2,500	1,248	<b>1,375</b>
I031060	(Rate Write Offs)	Inc	(5,000)	0	<b>(18)</b>
I031065	Penalty Interest	Inc	8,000	4,002	<b>3,642</b>
I031070	Emergency Services Levy	Inc	118,062	118,062	<b>118,238</b>
I031075	ESL Penalty Interest	Inc	500	252	<b>231</b>
I031080	Instalment Interest	Inc	4,000	1,998	<b>3,779</b>
I031090	Rate Legal Charges	Inc	10,000	4,998	<b>16,413</b>
			<b>2,574,458</b>	<b>2,564,458</b>	<b>2,571,098</b>
E031005	Valuation Expenses	Exp	(35,000)	(1,500)	<b>(339)</b>
E031010	Legal Costs/Expenses	Exp	(1,000)	(498)	<b>0</b>
E031015	Title Searches	Exp	(600)	(300)	<b>(326)</b>
E031020	Rate Recovery Expenses	Exp	(10,000)	(4,998)	<b>(17,477)</b>
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	<b>(2,175)</b>
E031030	Emergency Services Levy	Exp	(118,062)	(59,031)	<b>(70,669)</b>
E031040	Rate Refunds	Exp	(1,000)	0	<b>0</b>
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	<b>(2,352)</b>
E031100	Administration Allocated	Exp	(94,432)	(47,214)	<b>(47,214)</b>
			<b>(264,394)</b>	<b>(117,841)</b>	<b>(140,552)</b>
<b>Other General Purpose Funding</b>					
I032005	Grants Commission General	Inc	441,970	220,985	<b>246,206</b>
I032010	Grants Commission Roads	Inc	224,849	112,425	<b>128,317</b>
I032020	Administration Rental	Inc	36,000	18,000	<b>18,000</b>
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	750	<b>283</b>
I032030	Reimbursements	Inc	100	48	<b>0</b>
I032035	SS Loans Interest & GFee Reimb.	Inc	4,195	0	<b>2,193</b>
I032040	Bank Interest	Inc	5,000	2,502	<b>228</b>
I032045	Reserves Interest	Inc	17,086	8,544	<b>1,419</b>
I032055	Commissions & Recoups	Inc	500	0	<b>0</b>
			<b>731,200</b>	<b>363,254</b>	<b>396,646</b>
E032005	Bank Fees and Charges	Exp	(12,000)	(6,000)	<b>(6,894)</b>
E032015	Interest on Loans	Exp	(27,905)	(13,950)	<b>(14,400)</b>
E032030	Audit Fees & Other Services	Exp	(20,400)	(20,400)	<b>(21,900)</b>
E032035	Administration Allocated	Exp	(88,554)	(44,280)	<b>(44,280)</b>
			<b>(148,859)</b>	<b>(84,630)</b>	<b>(87,474)</b>
<b>Total General Purpose Income</b>			<b>3,305,658</b>	<b>2,927,712</b>	<b>2,967,744</b>
<b>Total General Purpose Expenditure</b>			<b>(413,253)</b>	<b>(202,471)</b>	<b>(228,026)</b>
<b>Governance</b>					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Members of Council</b>					
I041020	Other Income Relating to Members	Inc	1,000	1,000	0
			1,000	1,000	0
E041005	Sitting Fees	Exp	(20,000)	(10,000)	(9,125)
E041010	Training	Exp	(8,000)	(4,000)	(3,398)
E041015	Members Travelling	Exp	(1,000)	(500)	(479)
E041025	Election Expenses	Exp	(3,000)	(3,000)	(409)
E041030	Other Expenses	Exp	(8,000)	(4,002)	(4,423)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(5,366)
E041040	Presidents Allowance	Exp	(12,000)	(6,000)	(6,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(1,500)	(1,500)
E041055	Refreshments and Receptions	Exp	(14,000)	(7,002)	(7,155)
E041060	Presentations	Exp	(2,500)	(1,248)	(886)
E041065	Insurance	Exp	(11,807)	(11,807)	(11,807)
E041070	Public Relations	Exp	(2,000)	(1,002)	(592)
E041075	Subscriptions	Exp	(35,000)	(35,000)	(24,989)
E041100	Administration Allocated	Exp	(105,484)	(52,740)	(52,740)
			(235,791)	(147,801)	(128,869)
<b>Other Governance</b>					
I042030	Profit on Sale of Asset	Inc	0	0	0
I042045	Admin Reimbursements	Inc	5,000	2,502	4,637
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0
			5,000	2,502	4,637
E042005	Administration Salaries	Exp	(711,447)	(355,722)	(328,269)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(78,594)	(39,300)	(37,771)
E042011	Loyalty Allowance	Exp	(8,200)	(4,098)	(3,255)
E042012	Housing Allowance Admin	Exp	(7,700)	(7,700)	(8,371)
E042015	Insurance	Exp	(22,528)	(22,528)	(25,369)
E042020	Staff Training	Exp	(14,000)	(7,002)	(1,103)
E042025	Removal Expenses	Exp	(8,000)	(8,000)	0
E042030	Printing & Stationery	Exp	(30,000)	(15,000)	(10,121)
E042035	Phone, Fax & Modem	Exp	(6,000)	(3,000)	(3,919)
E042040	Office Maintenance	Exp	(61,164)	(32,988)	(22,412)
E042045	Advertising	Exp	(10,000)	(4,998)	(7,026)
E042050	Office Equipment Maintenance	Exp	(3,000)	(1,500)	(1,019)
E042055	Postage & Freight	Exp	(4,000)	(1,998)	(1,262)
E042060	Vehicle Running Expenses	Exp	(8,000)	(4,002)	(4,975)
E042065	Legal Expenses	Exp	(3,000)	(1,500)	(9,163)
E042070	Garden Expenses	Exp	(10,000)	(5,004)	(5,385)
E042075	Conference & Training	Exp	(11,000)	(5,502)	(1,991)
E042080	Computer Support	Exp	(90,000)	(78,000)	(90,215)
E042085	Other Expenses	Exp	(1,500)	(750)	(1,033)
E042090	Administration Allocated	Exp	(222,132)	(111,066)	(111,066)
E042095	Fringe Benefits Tax	Exp	(15,000)	(7,500)	(9,750)
E042100	Staff Uniforms	Exp	(4,000)	(4,000)	(724)
E042115	Cash Round Off Control	Exp	0	0	0
E042120	Depreciation - Other Governance	Exp	(53,504)	(26,753)	(26,972)
E042125	Less Administration Allocated	Exp	1,161,637	580,824	580,824
E042155	Lease of Photocopier	Exp	(1,000)	(498)	0
E042160	CEO Recruitment	Exp	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0
			(222,132)	(167,585)	(130,347)
<b>Total Governance Income</b>			6,000	3,502	4,637
<b>Total Governance Expenditure</b>			(457,923)	(315,386)	(259,216)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Law, Order &amp; Public Safety</b>					
<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	58,893	29,446	45,268
I051015	Sale of Fire Maps	Inc	300	150	0
I051025	Reimbursements	Inc	3,000	1,500	300
I051030	Bush Fire Infringements	Inc	2,000	2,000	1,818
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	2,635
I051075	SES Operating Grant	Inc	31,201	15,600	16,681
			99,394	52,696	70,702
E051005	BFB Operation Expenditure	Exp	(64,486)	(45,948)	(45,368)
E051010	Communication Mtce	Exp	(4,000)	(2,096)	(1,802)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,021)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(2,004)	(200)
E051025	Town Block Burn Off	Exp	(5,000)	(5,000)	(9,398)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(15,437)
E051060	SES Operation Expenditure	Exp	(31,201)	(16,645)	(16,809)
E051100	Administration Allocated	Exp	(58,788)	(29,394)	(29,394)
E051190	Depreciation - Fire Prevention	Exp	(16,157)	(8,078)	(8,145)
			(186,132)	(111,665)	(128,574)
<b>Animal Control</b>					
I052005	Dog Fines and Fees	Inc	7,000	3,498	1,412
I052006	Cat Fines and Fees	Inc	300	150	0
I052010	Hire of Animal Traps	Inc	100	100	36
I052015	Dog Registration	Inc	6,000	5,002	2,901
I052016	Cat Registration	Inc	600	600	495
I052020	Reimbursements	Inc	500	250	0
			14,500	9,600	4,844
E052005	Ranger Salary	Exp	(15,000)	(7,500)	(6,908)
E052007	Ranger Telephone	Exp	(1,000)	(498)	(494)
E052010	Pound Maintenance	Exp	(2,047)	(1,029)	(620)
E052015	Dog Control Insurance	Exp	(232)	(232)	(232)
E052020	Legal Fees	Exp	(1,000)	(498)	0
E052025	Training & Conference	Exp	(1,500)	(1,500)	0
E052030	Ranger Services Other	Exp	(25,000)	(12,504)	(12,051)
E052035	Administration Allocated	Exp	(25,613)	(12,804)	(12,804)
E052190	Depreciation - Animal Control	Exp	(1,004)	(502)	(506)
			(72,396)	(37,067)	(33,615)
<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	5,000	5,000	4,932
I053055	Reimbursements	Inc	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0
			5,050	5,050	4,932
E053005	Abandoned Vehicles	Exp	(500)	(252)	(126)
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(252)	(91)
E053045	CCTV & Security	Exp	0	0	0
E053055	Mosquito Control	Exp	0	0	(1,015)
			(1,000)	(504)	(1,232)
<b>Total Law, Order &amp; Public Safety Income</b>			118,944	67,346	80,478
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(259,528)	(149,236)	(163,421)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Health</b>					
<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,200)	(4,602)	(3,789)
			(9,200)	(4,602)	(3,789)
<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	800	400	120
I074015	Contrib. Regional Health Scheme	Inc	50,000	25,002	16,198
I074020	Reimbursements	Inc	0	0	0
			50,800	25,402	16,318
E074005	EHO Salary	Exp	(105,000)	(52,500)	(48,311)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(11,000)	(5,502)	(3,835)
E074015	Other Control Expenses	Exp	(8,000)	(4,994)	(3,834)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(2,706)	(2,645)
E074030	Conferences & Training	Exp	(3,000)	(1,500)	(150)
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(24,643)	(12,324)	(12,324)
E074190	Depreciation - Prevent Services	Exp	(7,892)	(3,946)	(3,979)
			(164,535)	(83,472)	(75,078)
<b>Other Health</b>					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	2,190	1,987
I076015	Reimbursements - IPN Medical	Inc	2,500	0	0
I076020	Meeting Room Fees	Inc	3,500	1,752	1,582
I076025	Saleof Doctors Vehicle	Inc	0	0	24,545
I076040	Reimbursements - Dr Norris	Inc	1,500	0	0
			11,880	3,942	28,114
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,379)	(7,136)	(5,098)
E076025	Depreciation - Other Health	Exp	(21,810)	(10,905)	(10,995)
E076030	Doctors Vehicle Mtce	Exp	(12,004)	(10,486)	(1,636)
E076040	IPN Medical Services	Exp	(46,665)	(23,332)	(11,666)
			(92,858)	(51,859)	(29,395)
<b>Health - Preventative Services</b>					
E077010	Analytical Expenses	Exp	(500)	(500)	(463)
			(500)	(500)	(463)
<b>Total Health Income</b>			62,680	29,344	44,432
<b>Total Health Expenditure</b>			(267,093)	(140,433)	(108,725)
<b>Education &amp; Welfare</b>					
<b>Pre Schools</b>					
I083035	Day Care Lease	Exp	8,568	4,284	4,540
I083036	Day Care Reimbursements	Exp	5,500	2,751	845
			14,068	7,035	5,385
E080010	Kindegarten Maintenance (Daycare)	Exp	(13,475)	(7,230)	(5,752)
E080190	Depreciation - Pre-Schools	Exp	(4,105)	(2,052)	(2,069)
			(17,580)	(9,282)	(7,821)
<b>Other Education</b>					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	0
			(2,600)	(2,600)	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>HACC Program</b>					
I082010	CHSP & HACC Grant	Inc	346,450	173,225	258,836
I082015	Meals on Wheels	Inc	5,000	2,502	1,945
I082020	CHSP Fee for Service	Inc	85,000	42,498	31,673
I082030	Reimbursements	Inc	500	252	0
I082040	HCP Client Daily Fee	Inc	20,000	10,002	3,782
I082045	HCP Government Funds	Inc	182,500	91,248	22,228
			639,450	319,727	318,464
E082010	Management & Admin Salaries	Exp	(116,000)	(58,002)	(63,555)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,750)	(17,376)	(13,602)
E082020	Nursing Salaries	Exp	(3,000)	(1,500)	(6,997)
E082025	Care Workers Salaries	Exp	(299,500)	(149,748)	(84,765)
E082030	Superannuation	Exp	(45,000)	(22,500)	(15,992)
E082035	Other Expenses	Exp	(3,000)	(1,500)	(1,211)
E082040	Travelling - Mileage	Exp	(40,000)	(19,998)	(13,959)
E082045	Staff Training	Exp	(3,000)	(1,500)	540
E082050	Staff Training Salaries	Exp	(2,000)	(1,002)	(547)
E082055	Subscriptions	Exp	(7,500)	(3,750)	(5,247)
E082060	Telephone & Postage	Exp	(1,200)	(600)	(998)
E082065	Advertising & Stationery	Exp	(1,000)	(504)	0
E082070	Insurance	Exp	(5,000)	(5,000)	(4,683)
E082075	Office Accommodation	Exp	(36,000)	(18,000)	(18,000)
E082080	Plant & Equipment Mtce	Exp	(10,000)	(5,780)	(9,972)
E082085	Consumable Supplies	Exp	(6,000)	(3,000)	(622)
E082090	Expenditure from Donations	Exp	0	0	(3,086)
E082095	HCP Expenses	Exp	(20,000)	(10,002)	(652)
E082100	Administration Allocated	Exp	(28,696)	(14,346)	(14,346)
E082110	Meals on Wheels Expenditure	Exp	(5,000)	(2,502)	(2,116)
E082120	Loss on Sale of Asset	Exp	0	0	0
E082130	Homecare COVID Funding Expenditure	Exp	0	0	0
E082190	Depreciation - HACC	Exp	(18,825)	(9,413)	(9,490)
			(685,471)	(346,023)	(269,300)
<b>Other Welfare</b>					
I083010	Wagin Frail Aged Reimb	Inc	8,569	8,569	8,569
I083040	Other Welfare Income	Inc	0	0	2,140
			8,569	8,569	10,709
E083010	Wagin Frail Aged Exp	Exp	(8,569)	(8,569)	(8,659)
E083020	Comm. Aged Care Expenses	Exp	(1,500)	(750)	0
E083050	Other Welfare Exp	Exp	0	0	0
			(10,069)	(9,319)	(8,659)
<b>Total Education &amp; Welfare Income</b>			662,087	335,331	334,558
<b>Total Education &amp; Welfare Expenditure</b>			(715,720)	(367,224)	(285,780)
<b>Community Amenities</b>					
<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	243,100	243,100	242,721
I102020	Refuse Site Fees	Inc	21,000	10,500	6,260
			264,100	253,600	248,981
E101005	Domestic Refuse Collection	Exp	(68,000)	(34,002)	(32,663)
E101010	Recycling Pick-Up	Exp	(78,000)	(39,000)	(33,528)
E101015	Refuse Site Mtce	Exp	(122,500)	(61,317)	(57,821)
E101025	Refuse Site Attendant	Exp	0	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(268,500)	(134,319)	(124,012)
	<b>Sanitation - Other</b>				
I102002	Commercial Collection Charges	Inc	64,350	64,350	64,350
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	16,500	8,250	7,408
			84,850	72,600	71,758
E102005	Commercial Collection	Exp	(13,000)	(6,498)	(6,425)
E102010	Bulk Rubbish Collection	Exp	(16,500)	(8,250)	(7,478)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(16,305)	(8,152)	(8,220)
			(50,805)	(22,900)	(22,123)
	<b>Sewerage</b>				
I104005	Septic Tank Fees	Inc	500	500	0
			500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(266)	(35)
			(500)	(266)	(35)
	<b>Regional Refuse Group</b>				
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
	<b>Town Planning</b>				
I106005	Planning Fees	Inc	4,000	1,998	1,029
			4,000	1,998	1,029
E106005	Town Planning Expenses	Exp	(15,000)	(7,500)	(7,051)
E106100	Administration Allocated	Exp	(30,122)	(15,060)	(15,060)
			(45,122)	(22,560)	(22,111)
	<b>Other Community Amenities</b>				
I107005	Cemetery Fees	Inc	12,000	6,000	7,046
I107010	Community Bus Income	Inc	4,000	1,998	3,316
I107025	Other Community Amenities Contributions	Inc	0	0	0
			16,000	7,998	10,362
E107005	Cemetery Mtce	Exp	(26,009)	(13,083)	(18,372)
E107010	Public Convenience Mtce	Exp	(57,224)	(29,004)	(24,209)
E107015	Community Bus Operating	Exp	(4,000)	(2,645)	(1,666)
E107100	Administration Allocated	Exp	(66,741)	(33,372)	(33,372)
E107190	Depreciation - Other Comm Amenities	Exp	(28,309)	(14,156)	(14,271)
			(182,283)	(92,260)	(91,890)
	<b>Total Community Amenities Income</b>		369,450	336,696	332,130
	<b>Total Community Amenities Expenditure</b>		(547,210)	(272,305)	(260,171)
	<b>Recreation &amp; Culture</b>				
	<b>Public Halls &amp; Civic Centres</b>				
I111005	Town Hall Hire	Inc	2,000	1,002	1,006
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,848	2,424	2,204
			6,948	3,526	3,210
E111005	Town Hall Mtce	Exp	(25,745)	(15,082)	(10,395)
E111010	Other Halls Mtce	Exp	(6,126)	(3,260)	(3,931)
E111190	Depreciation - Public Halls	Exp	(56,338)	(28,170)	(28,401)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(88,209)	(46,512)	(42,727)
	<b>Swimming Pool</b>				
I112010	Swimming Pool Admission	Inc	30,000	12,000	17,791
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0
I112020	Reimbursements	Inc	600	600	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0
			30,600	12,600	17,791
E112005	Pool Staff Salary	Exp	(72,000)	(36,000)	(31,783)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(8,000)	(4,002)	(1,826)
E112015	Swimming Pool Maintenance	Exp	(111,412)	(60,181)	(55,785)
E112020	Swimming Pool Other Expenses	Exp	(3,500)	(2,750)	(3,251)
E112190	Depreciation - Swimming Pools	Exp	(187,255)	(93,628)	(94,397)
			(382,167)	(196,561)	(187,042)
	<b>Other Recreation &amp; Sport</b>				
I113005	Sportsground Rental	Inc	7,907	3,954	2,483
I113015	Power Reimbursements	Inc	6,500	3,252	977
I113020	Recreation Centre Hire	Inc	8,000	4,002	2,899
I113025	Reimbursements Other	Inc	0	0	232
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	50	2,414
I113040	Other Recreation & Sport Contributions	Inc	198,776	198,776	576
I113055	Eric Farrow Pavillion Hire	Inc	5,000	2,502	3,509
I113065	Community Gym Membership	Inc	12,000	6,000	7,844
			240,033	218,536	20,934
E113005	Sportsground Mtce	Exp	(93,521)	(47,012)	(43,855)
E113010	Sportsground Building Mtce	Exp	(23,818)	(16,125)	(14,641)
E113015	Wetlands Park Mtce	Exp	(69,518)	(35,220)	(29,551)
E113020	Parks & Gardens Mtce	Exp	(49,200)	(24,650)	(26,820)
E113025	Puntapin Rock Mtce	Exp	(2,501)	(1,285)	(1,214)
E113030	Recreation Centre Mtce	Exp	(57,024)	(34,022)	(29,501)
E113035	Rec Staff Salaries	Exp	(18,000)	(9,000)	(7,403)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(1,800)	(900)	(1,908)
E113045	Other Expenses	Exp	(1,200)	(600)	(555)
E113050	Norring Lake Mtce	Exp	(3,400)	(1,704)	(1,948)
E113065	Eric Farrow Pavilion Mtce	Exp	(21,505)	(12,101)	(12,236)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(1,002)	(413)
E113095	Community Gym Expenditure	Exp	(8,000)	(3,999)	(2,932)
E113100	Administration Allocated	Exp	(105,094)	(52,548)	(52,548)
E113190	Depreciation - Other Rec & Sport	Exp	(271,345)	(135,674)	(135,700)
			(727,926)	(375,842)	(361,225)
	<b>Library</b>				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	0
			150	150	0
E115005	Library Staff Salaries	Exp	(48,000)	(24,000)	(25,019)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(10,547)	(5,518)	(3,063)
E115020	Library Other Expenses	Exp	(7,200)	(4,060)	(1,962)
E115190	Depreciation - Libraries	Exp	(1,400)	(700)	(706)
			(67,147)	(34,278)	(30,750)
	<b>Other Culture</b>				
I116035	Long Table Experience Income	Inc	0	0	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I116065	Electronic Sign Advertising Income	Inc	1,500	750	1,136
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	9,000	0	9,364
I119030	Community Events Income	Inc	1,000	1,000	0
I119031	Other Culture Grant Funds	Inc	0	0	18,500
			12,500	1,750	29,000
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0
E116010	Woolorama Costs & Maintenance	Exp	(60,075)	(30,476)	(4,012)
E116015	Community Centre Mtce	Exp	(11,537)	(6,129)	(2,899)
E116020	Historical Village	Exp	(2,070)	(1,718)	(1,868)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(24,163)	(12,078)	(14,307)
E116046	Community Development Equipment Maintenance	Exp	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116060	Betty Terry Theatre Expenditure	Exp	(3,140)	(1,722)	(1,928)
E116065	Electronic Sign Expenditure	Exp	(3,600)	(1,800)	(2,378)
E116070	Court House Expenditure	Exp	(5,000)	(2,799)	(935)
E116190	Depreciation - Other Culture	Exp	(39,988)	(19,995)	(6,127)
			(150,073)	(77,217)	(34,454)
	<b>Total Recreation &amp; Culture Income</b>		290,231	236,562	70,935
	<b>Total Recreation &amp; Culture Expenditure</b>		(1,415,522)	(730,410)	(656,198)
<b>Transport</b>					
<b>Streets Roads Bridges &amp; Depot Construction</b>					
I121005	Direct Road Grants	Inc	129,037	129,037	129,037
I121010	Road Project Grants	Inc	307,605	123,042	4,316
I121015	Roads to Recovery Grant	Inc	312,145	156,072	129,937
I121020	Reimbursements	Inc	1,000	0	91
I121025	Contribution - St Lighting	Inc	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0
I121076	LRCIP Funding	Inc	545,526	272,764	167,026
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,298,813	680,915	430,407
<b>Streets Roads Bridges &amp; Depot Maintenance</b>					
I122055	Diesel Fuel Rebate Income	Inc	45,000	22,500	27,760
			45,000	22,500	27,760
E122005	Road Maintenance	Exp	(110,000)	(54,996)	(62,277)
E122006	Maintenance Grading	Exp	(220,000)	(110,004)	(113,223)
E122007	Rural Tree Pruning	Exp	(80,000)	(40,008)	(47,624)
E122008	Rural Spraying	Exp	(12,000)	(6,000)	(2,652)
E122009	Town Site Spraying	Exp	(20,000)	(10,008)	(8,296)
E122010	Depot Mtce	Exp	(25,248)	(13,115)	(11,233)
E122011	Town Reserve & Verg Mtce	Exp	(5,000)	(2,502)	(5,116)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(11,256)	(6,111)
E122015	Rural Numbering	Exp	(100)	(42)	0
E122020	Footpath Mtce	Exp	(5,000)	(2,508)	(1,706)
E122025	Street Cleaning	Exp	(45,000)	(22,500)	(16,886)
E122030	Street Trees	Exp	(65,000)	(32,502)	(23,253)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(1,998)	(3,078)
E122045	Townscape	Exp	(60,000)	(30,000)	(17,925)
E122050	Crossovers	Exp	(500)	(252)	(143)
E122055	RoMan Data Collection	Exp	(11,500)	(5,748)	(6,930)
E122060	Street Lighting	Exp	(70,000)	(34,998)	(33,727)
E122090	Graffiti Removal	Exp	(100)	(48)	0
E122100	Administration Allocated	Exp	(49,019)	(24,510)	(24,510)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E122105	Loss on Sale of Asset	Exp	0	0	0
E122190	Depreciation - Roads	Exp	(1,922,254)	(961,127)	(966,892)
E147120	Storm Damage - Not Claimable	Exp	(83,000)	(41,502)	(102,942)
			(2,810,221)	(1,405,624)	(1,454,524)
<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	9,580	9,580	0
			9,580	9,580	0
E123010	Loss on Sale of Asset	Exp	0	0	0
			0	0	0
<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements	Inc	0	0	0
I126020	Aerodrome Hangar Lease	Inc	9,700	5,750	4,051
			9,700	5,750	4,051
E126005	Aerodrome Maintenance	Exp	(11,448)	(6,126)	(6,550)
E126190	Depreciation - Aerodromes	Exp	(36,266)	(18,133)	(18,282)
			(47,714)	(24,259)	(24,832)
<b>Total Transport Income</b>			1,363,093	718,745	462,218
<b>Total Transport Expenditure</b>			(2,857,935)	(1,429,883)	(1,479,356)
<b>Economic Services</b>					
<b>Rural Services</b>					
I131020	Landcare Reimbursements	Inc	75,700	37,848	38,947
			75,700	37,848	38,947
E131020	Landcare	Exp	(100,700)	(37,848)	(39,027)
E131030	Rural Towns Program	Exp	(18,000)	(9,043)	(5,551)
E131100	Administration Allocated	Exp	(14,609)	(7,302)	(7,302)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(5,160)	(2,963)
E131190	Depreciation - Rural Services	Exp	0	0	0
			(143,309)	(59,353)	(54,843)
<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	70,000	34,998	31,815
I132010	Reimbursements	Inc	1,000	498	54
I132015	RV Area Fees	Inc	15,000	7,500	6,121
I132035	Tourism Income	Inc	0	0	0
			86,000	42,996	37,990
E132010	Wagin Tourism Committee	Exp	0	0	0
E132015	Caravan Park Manager Salary	Exp	(32,000)	(16,250)	(16,700)
E132020	Caravan Park Mtce	Exp	(58,041)	(29,336)	(4,381)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	(8,460)	(8,460)
E132035	RV Area Maintenance	Exp	(6,000)	(3,000)	(2,465)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(7,500)	(738)
E132050	Administration Allocated	Exp	(58,489)	(29,244)	(29,244)
E132190	Depreciation - Tourism	Exp	(11,388)	(5,694)	(5,741)
			(189,378)	(99,484)	(67,729)
<b>Building Control</b>					
I133005	Building Licenses	Inc	8,000	4,002	3,034
I133010	Swimming Pool Inspection Fees	Inc	0	0	(164)
			8,000	4,002	2,870
<b>Other Economic Services</b>					

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I134005	Water Sales	Inc	45,000	22,500	868
			45,000	22,500	868
E134005	Water Supply - Standpipes	Exp	(55,000)	(27,504)	(4,382)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(1,026)	(1,034)
			(57,052)	(28,530)	(5,416)
	<b>Total Economic Services Income</b>		214,700	107,346	80,675
	<b>Total Economic Services Expenditure</b>		(389,739)	(187,367)	(127,988)
<b>Other Property &amp; Services</b>					
<b>Private Works</b>					
I141005	Private Works Income	Inc	20,000	10,002	6,062
			20,000	10,002	6,062
E141005	Private Works	Exp	(15,000)	(7,494)	(3,748)
E141100	Administration Allocated	Exp	(2,767)	(1,386)	(1,386)
			(17,767)	(8,880)	(5,134)
<b>Public Works Overheads</b>					
I143020	Reimbursements	Inc	500	500	0
			500	500	0
E143005	Engineering Salaries	Exp	(103,000)	(51,498)	(49,512)
E143007	Engineering Administration Salaries	Exp	(52,749)	(26,376)	(29,460)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(18,000)	(15,000)	(13,080)
E143015	CEO's Salary Allocation	Exp	(57,940)	(28,968)	(28,970)
E143020	Engineering Superannuation	Exp	(98,043)	(49,020)	(49,707)
E143025	Engineering - Other Expenses	Exp	(5,000)	(2,502)	(1,530)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(90,000)	(70,408)
E143045	Insurance on Works	Exp	(33,201)	(33,201)	(33,201)
E143050	Protective Clothing	Exp	(8,000)	(4,002)	(786)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(498)	(154)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(3,504)	(3,730)
E143075	Telephone Expenses	Exp	(1,500)	(750)	(698)
E143080	Staff Licenses	Exp	(500)	(252)	(88)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(1,998)	(774)
E143090	Conferences & Courses	Exp	(1,500)	(750)	0
E143095	Staff Training	Exp	(16,000)	(8,004)	(1,251)
E143105	Administration Allocated	Exp	(1,040)	(522)	(522)
E143200	LESS PWOH ALLOCATED	Exp	589,473	294,744	266,602
			0	(22,101)	(17,268)
<b>Plant Operation Costs</b>					
I144005	Sale of Scrap	Inc	1,500	750	1,500
I144010	Reimbursements	Inc	4,000	1,998	10,634
			5,500	2,748	12,134
E144010	Fuel & Oils	Exp	(120,000)	(60,000)	(73,733)
E144020	Tyres & Tubes	Exp	(20,000)	(10,002)	(11,637)
E144030	Parts & Repairs	Exp	(70,000)	(34,998)	(33,691)
E144040	Plant Repair - Wages	Exp	(20,000)	(10,002)	(11,091)
E144050	Insurance and Licences	Exp	(30,000)	(26,077)	(28,867)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(4,998)	(284)
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(4,002)	(2,559)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(498)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	279,000	139,506	135,957



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			0	(11,071)	(25,906)
	<b>Salaries &amp; Wages</b>				
E146010	Gross Salaries, Allowances & Super	Exp	(2,442,985)	(1,221,492)	(1,258,152)
E146200	Less Sal , Allow, Super Allocated	Exp	2,442,985	1,221,498	1,258,152
			0	6	0
	<b>Unclassified</b>				
I147005	Commission - Vehicle Licensing	Inc	46,000	22,998	23,854
I147006	Commission - TransWA	Inc	500	252	36
I147035	Banking errors	Inc	0	0	4,286
I147050	Council Staff Housing Rental	Inc	47,840	23,922	25,671
I147065	Insurance Reimbursement	Inc	5,000	2,502	0
I147070	Council Housing Reimbursements	Inc	4,000	1,998	1,778
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	1,560	1,304
I147121	Reimbursement - Community Requests	Inc	0	0	0
			106,460	53,232	56,929
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(1,500)	(1,772)
E147035	Banking Errors	Exp	0	0	0
E147050	Council Housing Maintenance	Exp	(83,519)	(44,350)	(33,115)
E147055	Consultants	Exp	(32,000)	0	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(498)	(800)
E147090	Building Maintenance	Exp	(8,000)	(4,400)	(2,411)
E147100	Administration Allocated	Exp	(185,414)	(92,712)	(92,712)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(1,998)	(1,595)
E147130	Depreciation - Unclassified	Exp	(31,064)	(15,532)	(15,660)
E147150	Community Requests Budget	Exp	(7,316)	(3,660)	(1,138)
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	(2,000)
			(358,813)	(164,650)	(151,203)
	<b>Total Other Property &amp; Services Income</b>		132,460	66,482	75,125
	<b>Total Other Property &amp; Services Expenditure</b>		(376,580)	(206,696)	(199,511)
	<b>Total Income</b>		<b>6,525,303</b>	<b>4,829,065</b>	<b>4,452,932</b>
	<b>Total Expenditure</b>		<b>(7,700,503)</b>	<b>(4,001,411)</b>	<b>(3,768,392)</b>
	<b>Net Deficit (Surplus)</b>		<b>(1,175,200)</b>	<b>827,654</b>	<b>684,540</b>

## 12. REPORTS TO COUNCIL

### 12.1 CHIEF EXECUTIVE OFFICER

#### 12.1.1 CHIEF EXECUTIVE OFFICERS REPORT – JANUARY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 February 2022
PREVIOUS REPORT(S):	16 December 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/4721 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr G R Ball

That Council receive the Chief Executive Officers report for January 2022.

Carried 9/0

### BRIEF SUMMARY

#### 1. SOUTHWEST NATIVE TITLE SETTLEMENT – PUNTAPIN DAM & ACCESS

Feedback has been received from the *Department of Planning Lands & Heritage* that Councils request to have Puntapin Dam and access thereto come under the future custodianship of the Shire of Wagin is acknowledged; and will form the basis for eventual transfer of this asset from the Water Corporation to the Shire.

#### 2. PUMP TRACK PROPOSAL

Council at its meeting on the 21 December 2021 resolved:  
*Consideration given to presentation at the beginning of the meeting, Council proposed that the CEO further investigate and prepare an item for the February Ordinary Council Meeting to discuss potential further.*

The following actions have been taken thus far:

#### Letter sent to the Presenters:

*“Thank you for attending the Council meeting on the 21<sup>st</sup> December 2021 and joining with others in presenting your ideas for the construction of a bicycle pump track in Wagin.*

*Your presentation was excellent and prompted a number of questions from the Shire Councillors. Because the construction of a pump track is a fairly large project that has not been planned for, the Shire will need to determine the wider level of interest in the idea and how it could be funded if it were to go ahead.*

*The Shire will keep the community informed on this matter as more information comes to hand and more discussion takes place.”*

### **Information sought from other Local Governments:**

Contact was made with the Shires of Narrogin, West Arthur and Boddington.

Narrogin commissioned a feasibility into constructing a pump track but at this stage has not committed to constructing one. The cost was in the order of \$500 K plus however the comment from the Shire was that it would look at lower cost options if one should be constructed in the future. A copy of the feasibility report is available on request.

West Arthur has constructed a modest pump track with a gravel surface at a cost of under \$50,000.

Boddington has constructed an engineer designed pump track and has sent through comprehensive tender specifications. The cost was in the order of \$300K. Annual recurrent costs have not been determined.

### **Siting Options:**

If a pump track project proceeded in Wagin, it has been ascertained that there would be sufficient room within the *Lions Park* area which is adjacent to the swimming pool and is walking distance to Tudhoe Street and toilet facilities in the Town Square. The area required for a pump track is in the order of 45 x 60 square metres (for a full-sized track such as Boddington)

### **Costs:**

The cost of constructing a pump track is dependent on the scope of the project. This could be from \$50,000 for a modest facility (Darkan) to upwards of \$300K for a professionally specified and installed asphalt track. More information is needed from the proponents as to what is intended.

### **Funding:**

It has been customary for Local Governments to require specific recreational type projects to be funded through shared arrangements (e.g.: 1/3 Local Government 1/3 Community 1/3 external grant funding or such other funding proportions as considered appropriate).

### **Warrant for the Project:**

There needs to be some demonstrated warrant for the project, especially some predictions on what the likely patronage of a pump track would be. For example, the latest available census statistics (2016) show that there were 324 people within the Shire aged between 5 and 19 years which is the assumed demographic which might use the facility. On the assumption that 50% of the males and 20% of the females would use the facility, then this equates to 113 potential users. Past history with BMX tracks and skate parks shows that over time usage diminishes in favour of other activities that come on the scene. There would be some usage by visitors, however it is unlikely that the facility would be a specific drawcard for *out of towners*, but rather an opportunistic activity when they are passing through.

### **Responding to Proposals:**

It is challenging to prepare a concise report on this matter as there are many variables and more information is required including:

- Scope of project

- Cost of project
- Proponents – Who are they and what will be their input?
- Funding options
- Timeframes
- Project management

Projects likely to get the most traction in a competitive funding environment, are those where a group of dedicated people scope out a proposal and provide some substance behind the idea addressing the abovementioned elements. It is important that there is some demonstrated local *ownership and commitment* rather than simply presenting an idea and hoping that it will come about. The task ahead for proponents is to present a compelling case to the Shire to the point where it achieves some priority.

### **3. STAFFING**

The following new appointments have been made to fill vacancies within the Shire administration:

- Mrs Jenny Goodbourn – Manager of Finance
- Ms Robyn Flett – Homecare Manager
- Kathy Wilkinson – Homecare Support Worker

All appointees come to their positions well experienced in their respective fields.

The vacancy in the Homecare administration role created by Mrs Goodbourn moving into the Manager of Finance role now needs to be filled.

Mr Ian McCabe will be commencing duties on Monday the 21<sup>st</sup> March 2022 to enable a handover of duties to take place prior to DCEO, Mrs Emily Edwards commencing maternity leave on the 19<sup>th</sup> April 2022. Amongst other things, Mr McCabe will be managing the *Community Strategic Planning* process and will administrate the Wagin Sportsground precinct redevelopment process during Emily's leave. Mrs Edwards' permanency in the position of Deputy CEO will commence from the 1<sup>st</sup> March 2022 after having performed effectively in the role, in an acting capacity, over the last three months, including a stint as Acting CEO.

Appreciation is extended to Mrs Edwards and Mrs George for assisting volunteers who attended the fires by organising earthmoving plant and food and drink for those at the fire front over the weekend of the 5<sup>th</sup> and 6<sup>th</sup> February 2022. Thanks also to Mr Dave Hoysted for taking the Shire loader out to the fireground to assist.

### **4. TENDERS – PROPOSED LATE ITEMS TO BE CONSIDERED BY COUNCIL**

Tenders for the sale of the former EHO/Building Surveyors vehicle and for the lease of portion of 83 Tudor Street Wagin (former NAB building) close on the 18<sup>th</sup> February 2022. Reports and recommendations with respect to these tenders will be circulated at the meeting and may, with Councils indulgence, be accepted for consideration as late items.

### **5. LOCAL GOVERNMENT REFORM PROPOSALS**

Appreciation is extended to those Councillors who contributed their time and effort in providing their views on the Local Government Reform proposals currently under consideration by the State Government. A composite response was formulated and sent to both the WA Local

Government Association (which in turn has prepared a response on behalf of the sector) and the Department of Local Government, Sport and Cultural Industries.

**BACKGROUND/COMMENT**

Nil

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

## 12.1.2. EXPENDITURE ON FORMER NAB BUILDING

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Tudor Street, Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 February 2022
PREVIOUS REPORT(S):	28 September 2021 26 October 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A11 & CP.LO.1
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION/4722 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr G K B West

**That Council approve expenditure not exceeding \$30,000 in the current financial year, to bring the former NAB premises to a condition suitable for letting.**

**Carried 9/0**

### BRIEF SUMMARY

This report recommends approval by Council (Absolute Majority decision) for expenditure to be incurred on the NAB building in the current financial year.

### BACKGROUND/COMMENT

The Shire has accepted the gifting of the former National Australia Bank building with the intention of letting it out to third parties. As specified in previous reports to Council, some expenditure is required to bring the premises up to a condition suitable for renting. As the adoption of the 2021/22 financial year budget preceded the gifting of the Bank building to the Shire, no budget provision was made to expend funds on the building.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 - s 6.8(1) (b) – *Expenditure from municipal fund not included in annual budget.*

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

The expenditure required (some of which will comprise of fixed costs associated with employee wages) will be accommodated within the Shires 2021/22 financial year budget framework. This will be more clearly articulated when Council carries out its Budget review in March.

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

A handwritten signature in black ink, appearing to be 'PBB', is written over a horizontal line.

### 12.1.3. MAINTENANCE OF WAIT – JEN TRAIL

PROPONENT:	Ms Ella Maesepp
OWNER:	N/A
LOCATION/ADDRESS:	Wait – Jen Trail
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 February 2022
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PK.MT.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Letter</li><li>• Wait Jen Trail Route</li><li>• Property Details</li><li>• Photos</li></ul>

### OFFICER RECOMMENDATION//4723 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That encouragement be provided to the Southwest Land and Sea Council through the South West Settlement Agreements to maintain the *Wait – Jen Trail* and to promote the Noongar Heritage of the area.

Carried 9/0

### BRIEF SUMMARY

This report commends the upgrade of signage and maintenance of the *Wait -Jen Trail* as a project worthy of perpetual custodianship by the Noongar people. The trail could be given revitalised prominence as a walking and cultural experience for hikers visiting the area.

### BACKGROUND/COMMENT

The *Wait-Jen Trail* skirts several lakes from Parkeyerring Lake through to Noring Lake. The land over which it passes comprises several Crown Reserves and some parcels of private property.

Some years ago, the trail was marked, and several interpretative plaques were installed depicting the history of the 10.5-kilometre trail and the Noongar heritage of the area. A wooden bridge was also installed where Parkeyerring Lake intersects Little Parkeyerring Lake which was intended to enable hikers to traverse this section of the trail when it was inundated with water. It is understood that this was a project managed by the *Friends of the Wagin Lakes* which was a subcommittee of the Wagin -Woodanilling Landcare Group and that the project was externally funded. An unemployment scheme (probably the Community Development Employment Projects – CDEP Scheme) played a part in funding input by Aboriginal people involved with the project.

The *Friends of the Wagin Lakes* group has not functioned for several years and the CDEP no longer exists.



The interpretive signage on the trail has since deteriorated due to the extreme saline environment and the bridge referred to was washed away in the 2017 floods.

The trail is not currently subject to any formalised custodianship arrangements and has never been deemed to be the responsibility of the Shire. It is however advertised in tourist/visitor brochures as a heritage walk trail, however there is no body tasked with the maintenance or “ownership” of the trail.

Parkeyerring is a recognised site of significance for Aboriginal people (as is Puntapin Rock).

The Shire is already in receipt of informal expressions of interest by local Noongar people in the future management of Puntapin Rock and it is expected that a similar level of interest will apply to the Parkeyerring Lake area and the *Wait – Jen Trail*. It is also expected that capital and recurrent funding will flow through from the South West Settlement Agreements for the management of culturally significant areas by Noongar people.

A concern expressed by the author of the letter attached to this report is the fact that the *Wait-Jen Trail* is advertised and that there is no mention of the bridge no longer being in place. The dilemma in replacing the bridge (whoever does it) is the likely reoccurrence of it again being washed away during flooding events akin to the one in 2017. It is suggested that until the future custodianship arrangements are concluded that any future printing of brochures referring to the *Wait – Jen Trail* be put on hold.

#### **CONSULTATION/COMMUNICATION**

Nil

#### **STATUTORY/LEGAL IMPLICATIONS**

The Shire of Wagin has no control or management responsibility over any section of the *Wait-Jen Trail*.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

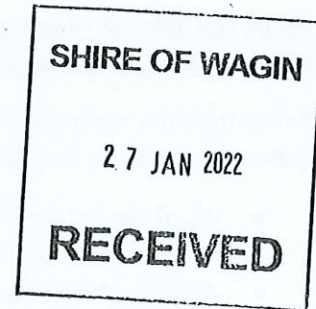
The reinvigoration of the *Wait-Jen Trail* and the implementation of management arrangements would add to the inventory of visitor attractions in the area.

#### **VOTING REQUIREMENTS**

Simple Majority

COPY

Shire President Cr P Blight and CEO Mr B Atkinson  
Shire of Wagin  
PO Box 311  
WAGIN WA 6315



27<sup>th</sup> January 2022

**Re: Maintenance of the Wait-Jen Trail**

Dear Cr Blight and Mr Atkinson

Yesterday, the 26<sup>th</sup> of January, the 1<sup>st</sup> Katanning Scout Group took 9 Cub Scouts and Scouts (aged between 8 and 12 years old) plus 5 adults (2 leaders and 3 parents) on a hike on the Wait-Jen Trail, starting at the southern end. We planned the hike for 4pm – 9pm, to give the Scouts opportunity to practice preparing a hike dinner and being in the bush at night, along with nice day walking.

The hike was going well until a little after 8pm when we reached what should have been the low wooden bridge crossing the waterway between Parkeyerring and Little Parkeyerring Lakes. It simply wasn't there. The bridge was completely missing, the waterway was wide and the depth was estimated to be up to the chest / armpits of an adult.

At no time had there been any warning that the bridge was missing. We'd looked up information online and I had contacted the Shire of Wagin a few weeks earlier, and been sent the map / information sheet (which identifies that the bridge may be underwater in winter or early spring, not that it is missing in mid-summer). We had dropped vehicles at the northern end (Great Southern Hwy) earlier that afternoon – there was no signage there saying the track was cut. Neither was there any signage at the information bay on Andrews Road where we left the other vehicles, nor at the information bay we passed on Lime Lake Road informing walkers that the bridge was gone.

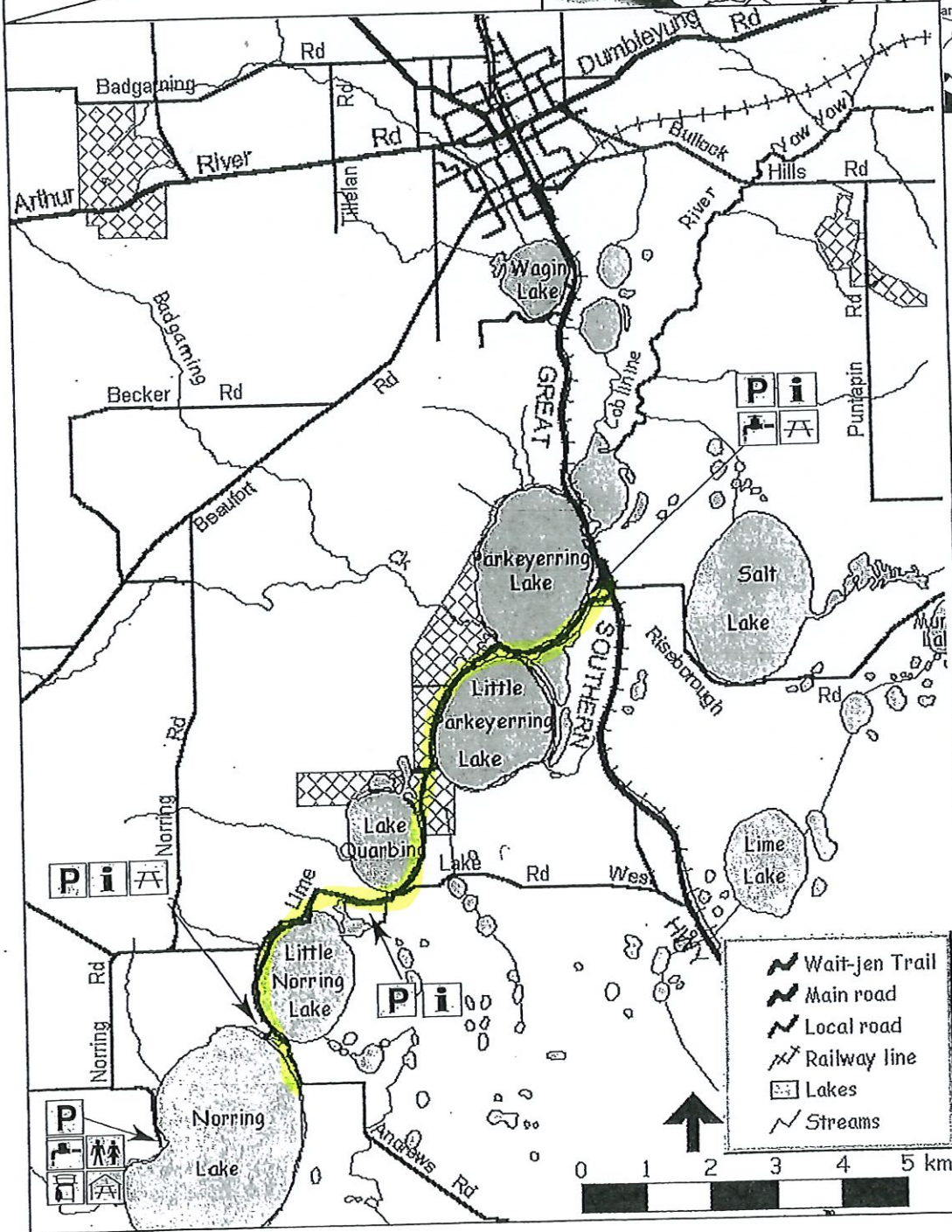
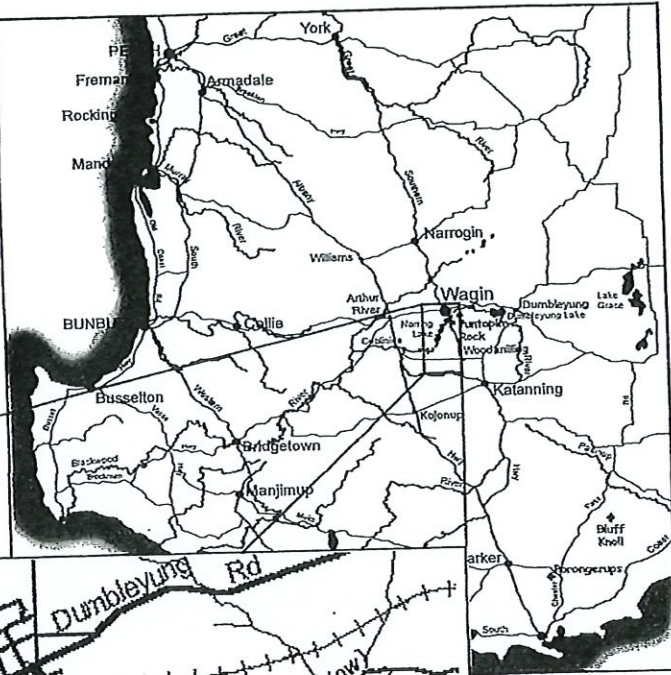
The situation last night meant we had to make the decision to leave the official trail, backtrack across to the western side of the waterway, crossing a low-lying flooded area, navigate north through the thick sheoaks (which housed an enormous number of spiders and webs!) until we could find a section of waterway we could safely cross – all in the dark. We then had to remove our shoes, socks and trousers to cross the creekline, which was over the knees of the adults and much deeper on the children. Then we had to navigate south through the sheoaks to pick the track back up again on the eastern side.

Understandably a number of the children felt very nervous about this, but fortunately they took a deep breath and tackled it with an adventurous spirit. We also had the skills and equipment (including good torches, compasses and maps) to be able to do this safely and confidently. However, this detour took nearly an extra hour, which impacted on our finish time and getting children back home to parents and into bed (luckily there was good mobile reception and we could inform families of our delay). But had any of our circumstances been slightly different, such as the water fast moving, or it had perhaps been a different walking party with different capacity to ours, this missing bridge could have had potentially very negative impacts.

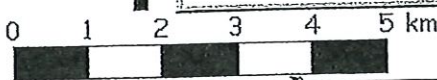
# Walking Wagin's Wait-jen Trail

Only 2½ hours drive from Perth City, "The Wait-jen Trail" is a relaxing walk interpreting the local Noongar culture, traditional resources and land management.

## Finding the Wait-jen Trail

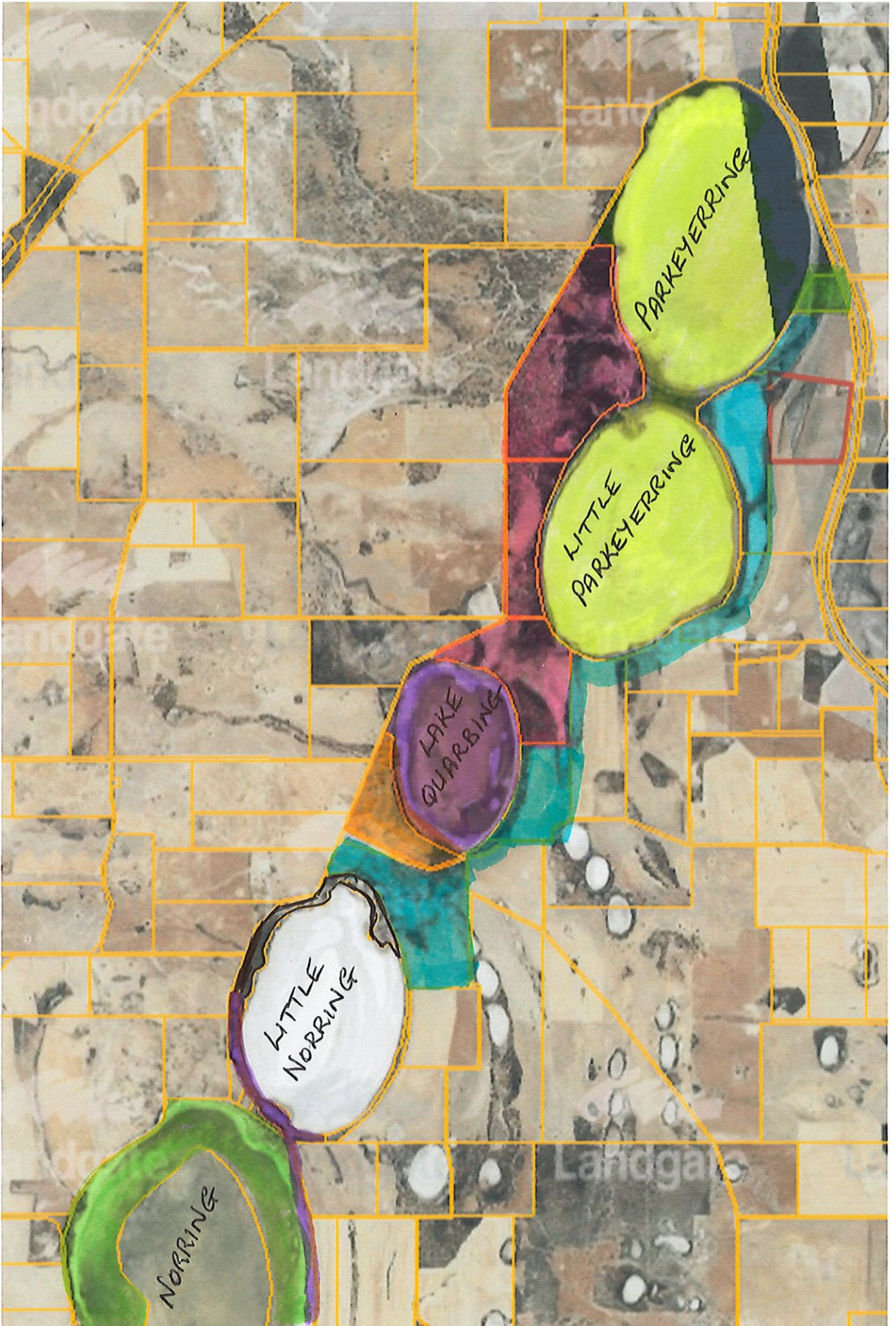


- Wait-jen Trail
- Main road
- Local road
- Railway line
- Lakes
- Streams



*Handwritten signature*

Vested	Responsible Agency	Purpose	
R9312	Shire of Wagin	Recreation	Start Grt Stn Hwy
R10733	WA Wildlife Authority	Recreation & Conservation of Flora & Fauna	Parkeyerring Lake & Little Parkeyerring Lake
R24792	WA Wildlife Authority	Recreation & Conservation of Flora & Fauna	West of Parkeyerring Lakes & North of Lake Quarbing
Lots			East of Parkeyerring & Lake Quarbing CR English
R12236	Dept for Planning & Infrastructure	Excepted from Sale	Lake Quarbing
Lot 11981			KW Adams ATF The Maurice Becker Trust - South of Lake Quarbing
Lot 3394			CR English- North of Little Norring
Lot 350			Vacant Crown Land
R10470	Water Corporation	Water	Little Norring
R7803	Dept for Planning & Infrastructure	Excepted from Sale	East of Little Norring
R29817		Public Recreation	Norring Lake
	Shire of Wagin WPL 21 Yrs		



*PSA*



## 12.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

### 12.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – FEBRUARY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 February 2022
PREVIOUS REPORT(S):	16 December 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/4724 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr S M Chilcott

That Council receive the Acting Deputy Chief Executive Officer's report for February 2022.

Carried 9/0

#### BRIEF SUMMARY

The following report details the activities that fall under the control of the A/DCEO for the months of December, January and February.

#### BACKGROUND/COMMENT

##### SPORTSGROUND DEVELOPMENT

Sportsground Precinct Redevelopment Steering Committee met on Tuesday 08 February where it was impressed on the committee the importance of attending to make important decisions regarding the future of the project as it stands. An alternative option as explained in the following item was the consensus of those whom attended the meeting. With limited time left with our current project officer, it is timely that Ian McCabe will be stepping in and will project manage the ongoings, following decision of council.

#### CORPORATE SERVICES

##### Integrated Planning and Reporting – Community Consultation

Distribution via mail drop and social media has begun on the community survey for feedback surrounding the Strategic Community Plan. The promotion of the survey will be advertised on several platforms including.

- Shire website
- Social media including Shire of Wagin Facebook page
- Mail drop (postal and residential mailboxes)
- Hard copy at all Shire facilities

One of the two major consultations that the Shire will undertake includes the Shire information stall at the Woolorama. Councillors are encouraged to respond to Kirsty Simkins (EA) with a

time they can volunteer at the stall. This engagement is vital to understand the community expectations and input into the plan that guides the future direction of the Shire.

## AGED CARE

### Wagin Homecare Update

At present the Wagin Homecare program has had multiple staff changes in a short period of time. With the outgoing Manager, Mrs Kim Nottle, appointment of a new Manager Mrs Robyn Flett commenced on Monday 14 February. Robyn comes from an allied health background, also having worked for WACHS previously. Ms Jenny Goodbourn will make the shift to Manager of Finance but still support the Homecare team until suitable replacement is found. Mrs Kathy Wilkinson was welcomed to the support worker cohort and settled in well.

Advertising for a gardener/handyperson remains vacant with current personnel remaining on in a limited capacity until the role is filled.

The remaining staff should be commended on continuing to provide a high standard of service to our clients whilst the above changes have been taking place.

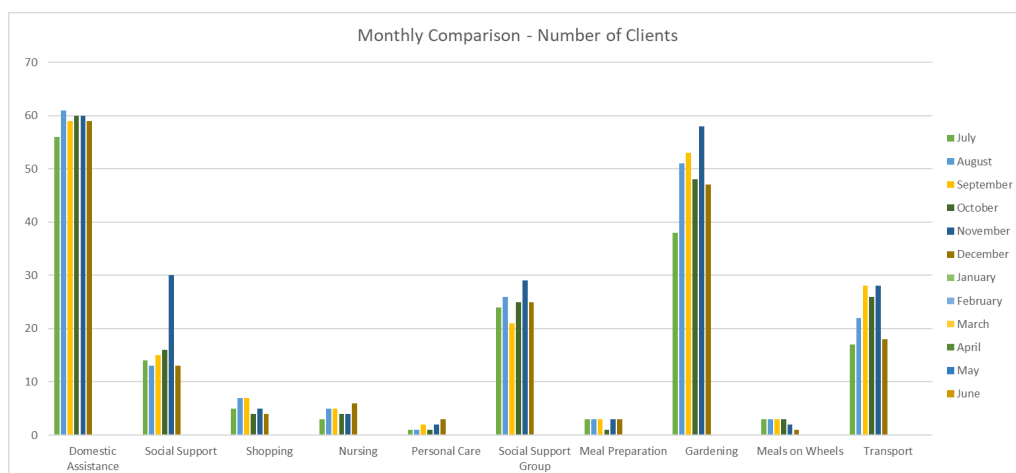
Speculation of another provider taking on our Darkan clients is all hearsay with a strong client base continuing to be supported by staff in Darkan, the Homecare RN and Gardener

## HOMECARE REPORT DECEMBER 2021

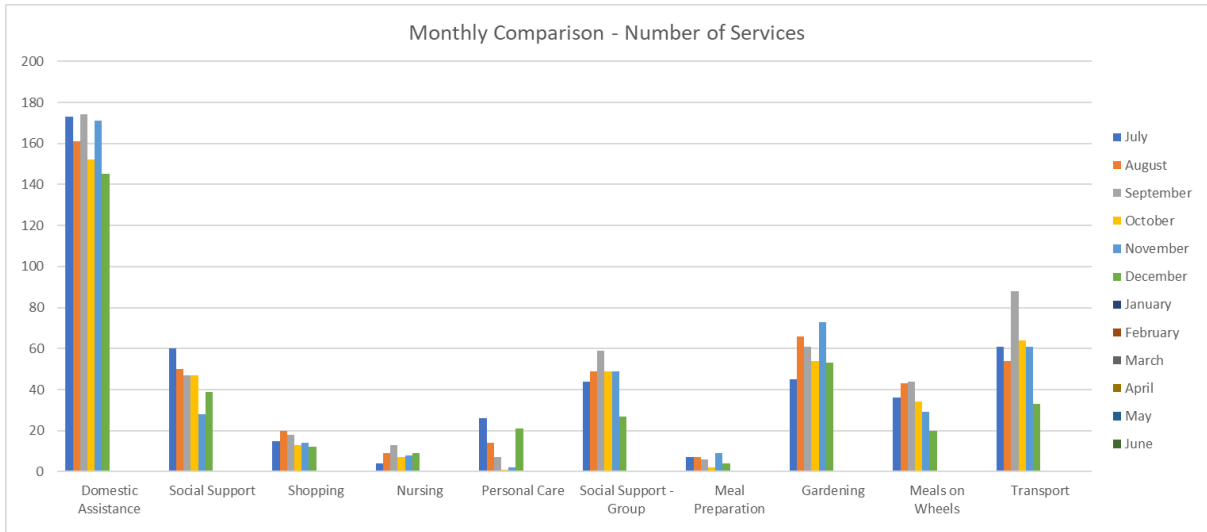
### CLIENTS:

91 clients received one or more services for December

Service	Number of Clients
Domestic Assistance	59
Social Support	13
Shopping	4
Nursing	6
Personal Care	3
Social Support Group	25
Meal Preparation	3
Gardening	47
Meals on Wheels	1
Transport	18



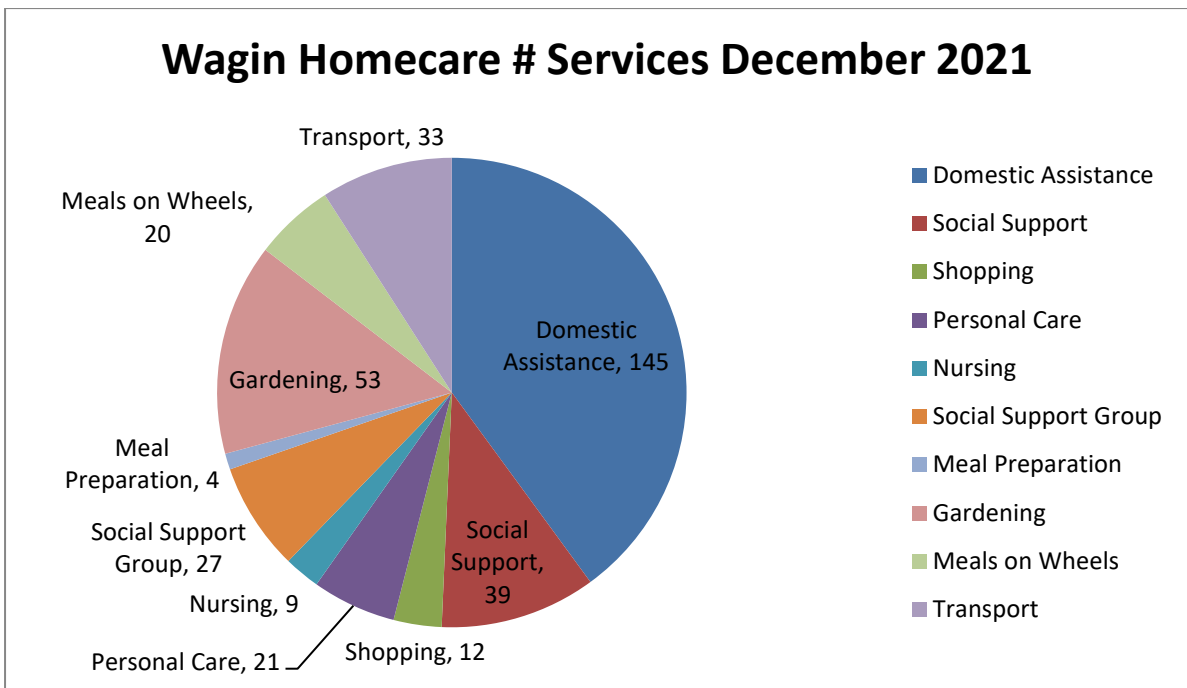




### SERVICES

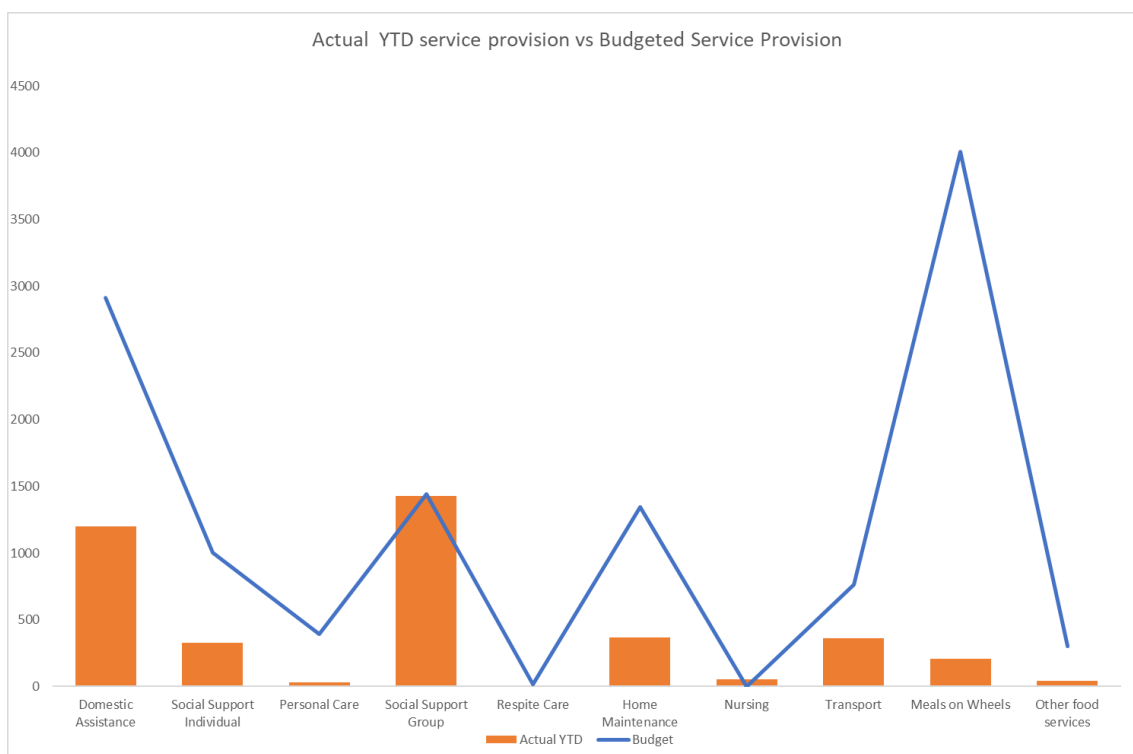
Service	Number of Services
Domestic Assistance	145
Social Support	39
Shopping	12
Nursing	9
Personal Care	21
Social Support - Group	27
Meal Preparation	4
Gardening	53
Meals on Wheels	20
Transport	33

### Wagin Homecare # Services December 2021



## Wagin Homecare Complete Service Provision December 2021

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	186.43	-56	2913	1199.12
Social Support Individual	83	51.98	-31	1001	328.71
Personal Care	33	12.5	-20	390	32.33
Social Support Group	120	107	-13	1442	1425.88
Respite Care	2	0	-2	18	6
Home Maintenance	112	56	-56	1344	366.5
Nursing	0	8.28	8	0	51.28
Transport	64	33	-31	762	361
Meals on Wheels	334	20	-314	4011	207
Other food services	25	5.5	-19	299	42.2

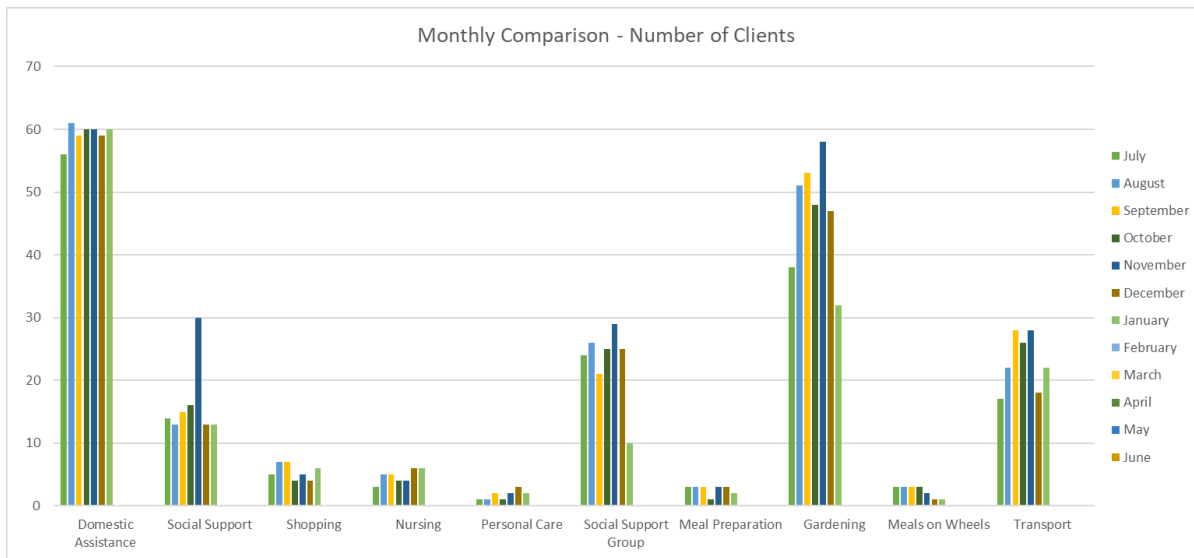


## HOMECARE REPORT JANUARY 2022

### CLIENTS:

80 clients received one or more services for January

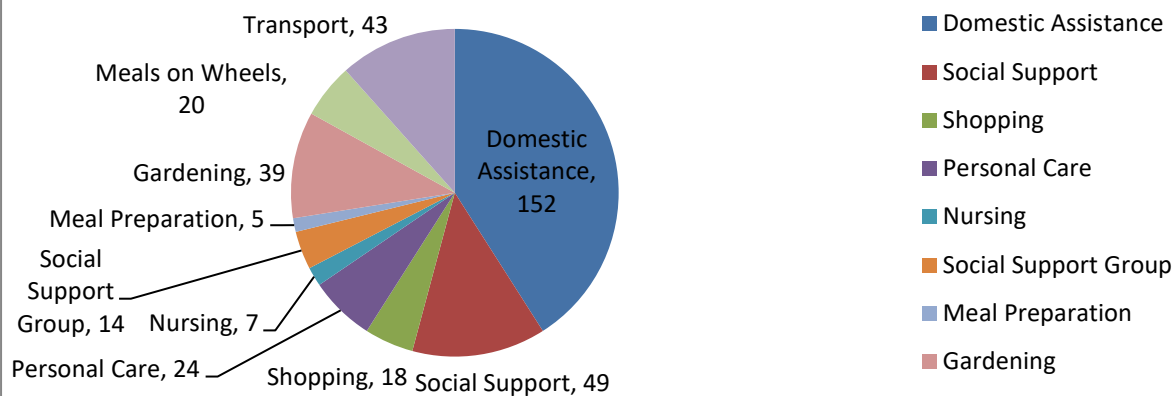
Service	Number of Clients
Domestic Assistance	60
Social Support	13
Shopping	6
Nursing	6
Personal Care	2
Social Support Group	10
Meal Preparation	2
Gardening	32
Meals on Wheels	1
Transport	22

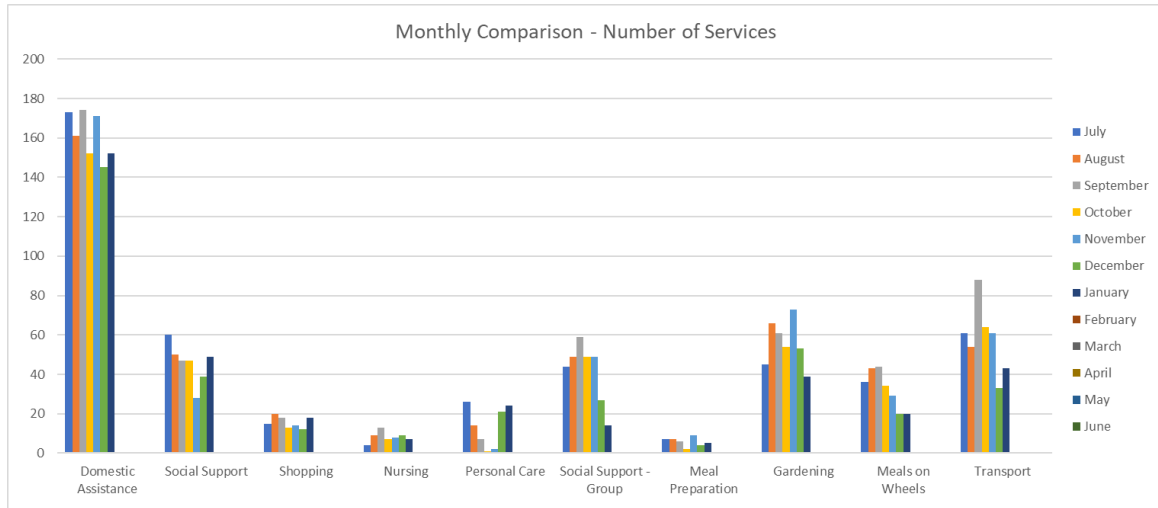


### SERVICES

Service	Number of Services
<b>Domestic Assistance</b>	152
<b>Social Support</b>	49
<b>Shopping</b>	18
<b>Nursing</b>	7
<b>Personal Care</b>	24
<b>Social Support Group</b>	14
<b>Meal Preparation</b>	5
<b>Gardening</b>	39
<b>Meals on Wheels</b>	20
<b>Transport</b>	43

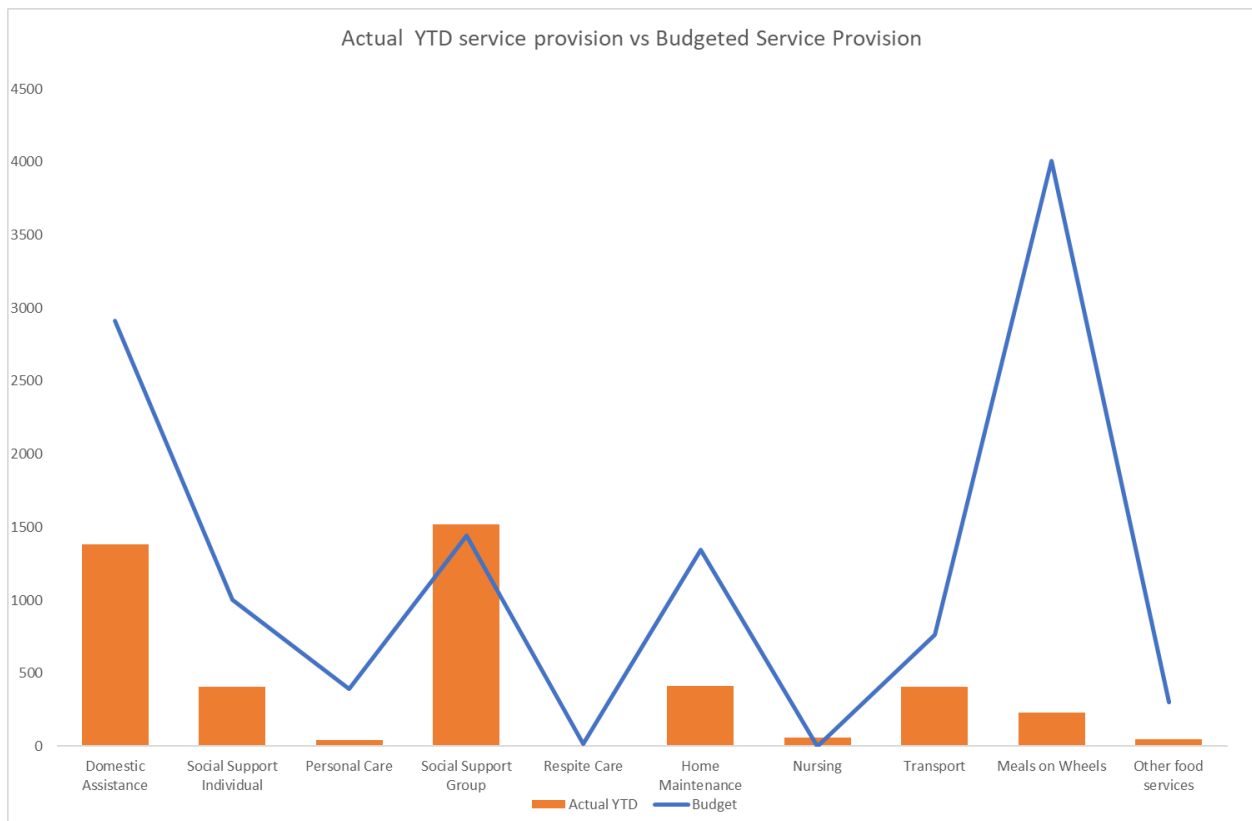
### Wagin Homecare # Services January 2022





### Wagin Homecare Complete Service Provision January 2022

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	185.42	-57	2913	1384.54
Social Support Individual	83	78.57	-5	1001	407.28
Personal Care	33	11.07	-21	390	43.4
Social Support Group	120	91.75	-28	1442	1517.63
Respite Care	2	0	-2	18	6
Home Maintenance	112	44.25	-68	1344	410.75
Nursing	0	5.3	5	0	56.58
Transport	64	43	-21	762	404
Meals on Wheels	334	20	-314	4011	227
Other food services	25	6.5	-18	299	48.7



## **FIRE CONTROL**

### Ballagin Road Fire

Weekend 5/6th February due to extreme heat and weather conditions a fire began in the paddock off Ballagin Road (between Johnson and Sprigg Road) where wires of a power pole in the paddock sparked causing the ignition of the fire. The fire burnt approx. 3000ha and was quickly brought under control by the prompt response of the volunteer BFB's and the assistance of shire staff.

Monitoring of the fire spanned the weekend and staff were able to assist in providing food and refreshments to those on the fire ground. Appreciation is extended to all volunteers that undertook a variety of jobs on the weekend.

This fire was the first since the implementation of amendments to the OHS Act, the required COVID vaccination status. Additional to these implementation, internal local government vulnerabilities were identified that could be addressed prior to the next larger scale fire.

## **TOURISM**

### Electronic Sign – Report 24 January 2022

The Electronic sign has been in place since Feb 2021 and for the most part has been working well.

To date we have 8 business who have paid to advertise on the sign:

- Cresswells
- Larina Piesse
- Panel & Paint
- Bankwest
- Makit Hardware
- Foodworks
- Great Southern Radio
- All Good Refund Depot

Many more community groups are getting on board to advertise their events, occasions, meetings etc. The Shire also makes good use of the sign, advertising events and occasions to the community as well as posting notices about emergencies or main road closures.

The programming of the sign is working well, with 99% of the requirements being done from the office with little difficulty. It does however take some time. Council may have recently noted the west side of the sign being off. The supplier has advised that this is due to extreme heat and the sign shutting down to protect itself. The supplier is available for assistance within the week when matters arise.

### Caravan and Camping Show – 23<sup>rd</sup>-27<sup>th</sup> March 2022

A site has been secured for the Caravan and Camping Show to be held from 23-27 March 2022 with collaboration with Australia's Golden Outback as done in the past. Volunteers from Council are welcomed to attend and man the stall and interact with patrons of the event.

### Dec 2021 – Jan 2022 Shire Facebook Report

11/02/2022

The Shire Facebook page has posted 28 times since the last report in December with the biggest audience award's going to advice about the earthquake meeting with 1806 reading it,

adding to that the 1418 people who logged in the watch the event live – with both posts hitting 21 shares.

- Wagin Homecare Senior Lunch event – 8<sup>th</sup> Dec – 1522 people & 1 share
- Swim Club Event – Wagin pool – 12<sup>th</sup> Dec – 372 people
- Water Corporation notice re fire season – 14<sup>th</sup> Dec – 534 people & 3 shares
- Love your district Plate flyer – 15<sup>th</sup> Dec – 647 people & 1 share
- Street Carnival – 18<sup>th</sup> Dec – 1115 people & 5 shares
- Street Carnival – thanks to funding body's – 24<sup>th</sup> Nov – 281 people
- Shire Office hours over Christmas – 21<sup>st</sup> Dec – 453 people & 3 shares
- Merry Christmas – 25<sup>th</sup> Dec – 212 people
- Dog in the pound – 26<sup>th</sup> Dec – 1178 people & 5 share
- Pool Hours over Christmas break – 31<sup>st</sup> Dec – 464 people
- Happy New Year – Midnight – 263 people (I stayed up to post this)
- Australia Day Notice – 2<sup>nd</sup> Jan – 625 people & 2 shares
- Home Care position vacant – 4<sup>th</sup> Jan – 1134 people & 4 shares
- Wagin Turtle Concern – 6<sup>th</sup> Jan – 1535 people & 5 shares
- Off Road bikes – 11<sup>th</sup> Jan – 1209 people & 3 shares
- Australia Day Information – 14<sup>th</sup> Jan – 533 people & 6 shares
- Dog in the pound – 24<sup>th</sup> Jan – 1058 people & 2 shares
- Pool Closed – Manager injury – 1198 people & 1 hares
- Revised Pool hours due to ^^ - 25<sup>th</sup> Jan - 1448 people & 6 shares
- Australia Day review of event – 27<sup>th</sup> Jan – 1000 people & 1 share
- Mask Advice – 27<sup>th</sup> Jan – 269 people
- We shared Sharon Peterkin's post regarding our mural to our page – 28<sup>th</sup> Jan - 980 people & 2 shares
- CRC well-being workshop flyer – 30<sup>th</sup> Jan – 1288 people & 9 shares
- Gym member Covid information – 31<sup>st</sup> Jan – 669 people
- Earthquake Meeting advice – 2<sup>nd</sup> Feb – 1806 people & 10 shares
- Total Fire ban advice – 4<sup>th</sup> & 5<sup>th</sup> Feb – 706 people & 2 shares
- Live Viewing of Earthquake meeting – 6<sup>th</sup> Feb – 1418 people & 11 shares

Some Facebook information about our page:

Post reach is up to 4,374 from 3,259 at the last report – the reach is the number of people who saw any content from our fb page or about our page

Post engagement is up to 3,342 from 1,537 at the last report – this is the people who have had any interactions with our posts – including likes, shares and comments

Our pages statistics state we currently have 1,670 followers, with 24 new followers.

Wagin Woolorama currently has 4,001 followers, up from 3,852 at the last report.

## **RECREATION AND CULTURE:**

### **Library Report December 2021 / January 2022**

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

#### **Library Update:**

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm

#### **Library Events:**

- Library Book Club was not held in January at Wagin Library & Gallery from 2pm to 4pm. Our next Book Club was held on Saturday February 12<sup>th</sup> at Cresswells from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.

#### **Library Regular Activities:**

- WLG Book Club was held on Saturday December 11th from 2pm to 4pm at Cresswells. Our next Book Club will be held on Saturday February 12th from 2pm to 4pm at Cresswells.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
  - Friends of Wagin Library & Gallery meeting was held Thursday November 25th at 4.30pm. Our next Friends Meeting will be held on Thursday February 24th at 4.30pm.

#### **Library Statistics:**

- 4 new borrowers at the library during this reporting period;
- 364 patron visits for December/January reporting period;
- 36 successful inter-library loan requests for items from Wagin Library & Gallery patrons
- 51 inter-library loan requests from other public libraries throughout WA for our items; 0 not supplied.
  - 1 request for information searches undertaken for Wagin library patrons by library staff;
  - 3 public access computer user/s; 0 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
  - 40 community members enjoyed free tea or coffee in the library;
  - 8 community member and library patrons spent time reading and relaxing in the library.
  - 56 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

#### **Patron Comments and Suggestions:**

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

#### **Up and coming news and events:**

Story Time 2<sup>nd</sup> February Wednesday 10am -11am then on Friday 4<sup>th</sup> February 1.30pm - 2.30pm

### **WAGIN MEMORIAL SWIMMING POOL DECEMBER 2021 / JANUARY 2022 REPORT**

The months of December and January were very busy with the summer weather kicking in. December particularly so with 3641 patrons through the gate. The family pass proving very

popular with 183 passes used equating to 915 people through the gate. The pool also catered for the start of vacation swimming lessons in this month with Early Start program running for an 8-day period before Christmas with 358 through the gate on those days. Also, during December, the Wagin School utilized the pool regularly with classes being treated to an afternoon at the pool. There was a second series of vacation swimming lessons after Christmas but with a much lower child intake. December saw the end of the Youth Early Intervention Program. This allowed children 11-18 free entry to the pool. The children were issued a wallet with information on how to contact crisis lines for several government agencies. The wallet was to be kept on them at all times. Funding for the Youth Early Prevention program was sourced by Holyoake in Narrogin and provided the wallet cards to many kids in the region.

Wagin Playgroup held their Christmas wind up attracting 32 under 5s to the pool which was a sight to see. Once again, the BBQ area was well utilized during December with a lot of Christmas functions, birthdays, and general BBQ lunches and teas.

Baby classes with Kristie Daniels still very busy and getting busier continued in December. Wagin Swimming Club held a swim meet in December attracting swimmers from all around the district. The meet was well patronised, unfortunately clashed with another swim meet in Mandurah, but still very successful. The early morning lappers continued to swim in all weather conditions averaging around 20 people per morning.

No major issues in December with the plant room running smoothly. Water quality still at a very high standard in the 50m pool. Some issues were identified with the 50m chlorinator.

January saw the continuation of the second vacation swimming lessons program finishing on the 7<sup>th</sup> of January. The popularity of this program was low as a lot of families are not in Wagin and on holidays. 2195 patrons came to the pool in January. The addition of an eftpos machine proving very handy and convenient for pool patrons, especially the out-of-town visitors. Most activities at the pool during January finish so the patrons are mainly just people who are not on holidays.

Again, no major issues with the running of the pool. Learn to Swim pool balance tank flooded due to a flyte float which controls the amount of make-up water in the tank. We have now received a new one and awaiting installation. The 50m chlorinator finally gave up so manual chlorination is now practiced until new one arrives. The usual maintenance being carried out on blanket rollers, pool buddy and pavers etc.

Jen Bannerman filled in at the pool for a few days whilst I was off work after injuring my back, so thank you Jen. Also joining the team Tara Cook who became a lifeguard.

### **Things to come**

- -Swimming club to recommence
- -Baby classes to start up again
- -Interm swimming classes to begin 14<sup>th</sup> February
- -School faction swimming carnival
- -Interschool carnival
- -New 50m chlorinator
- -Float valve installation



### Off Season

- -Electricity to bbq area
- -50m pool needs painting
- -50m gutters desperately need resealing as in sections are back to concrete
- -LTS bucket needs painting and bearings checked
- -Tiles replaced on 50m barging
- -Expansion joints in both pools to be assessed

### Entry Figures for December 2021

Dec-21	Adult Paid	Child Paid	Family Paid	Spectator	Education Dept	Under 5s	Adult Pass	Child Pass	Family Pass	Y.E.I.P	Totals
1/12/2021	12	29	1	18		4	15	1	13	3	96
2/12/2021	3	5	1		8		16	4	1	1	39
3/12/2021	6	5		1			12	4	1	7	36
4/12/2021	8	24	1	6		5	2	2	5	12	65
5/12/2021	15	23	4	4		18	1	6	8	10	89
6/12/2021											
7/12/2021	4	8		2	4	1	16	4	3	5	47
8/12/2021	22	40	3	15		9	13	4	13	14	133
9/12/2021	30	18	4	4	7	18	15	4	10	12	122
10/12/2021	12	12	1	2		32	11	6	1		77
11/12/2021	4	17	1	7		3		3	5	4	44
12/12/2021		30	2	35			1	1	10		79
13/12/2021											
14/12/2021	9	4		5	3	9	13	2		6	51
15/12/2021	7	25	2	20		10	12	2	17	11	106
16/12/2021	8	12	1	3	70	1	13	19		7	134
17/12/2021	2			39	61	8	10	1	2	2	125
18/12/2021	1	2		21	39	4			8	1	76
19/12/2021	3	34	3	28	37	14		1	11	11	142
20/12/2021				22	38	7		1	8	1	77
21/12/2021	10	26	1	26	36	20	15		13	13	160
22/12/2021	16	25	3	25	36	13	11	2	10	14	155
23/12/2021	13	21	2	25	41	12	14	1	12	14	155
24/12/2021	15	17		2			10		4	10	58
25/12/2021											
26/12/2021											
27/12/2021											
28/12/2021	27	28	10	4		12	1		9	10	101
29/12/2021	39	42	9	9	4	13	12	6	9		143
30/12/2021	15	22	2	19	19	8	13	3	6	2	109
31/12/2021	9	11		5	3		14	1	4	5	52
<b>Totals</b>	<b>290</b>	<b>480</b>	<b>51</b>	<b>347</b>	<b>406</b>	<b>221</b>	<b>240</b>	<b>78</b>	<b>183</b>	<b>175</b>	<b>2471</b>

## Entry Figures for January 2022

Jan-22	Adult Paid	Child Paid	Family Paid	Education Dept	Spectator	Under 5s	Adult Pass	Child Pass	Family Pass	Totals
1/01/2022	10	6	1		3	2			1	23
2/01/2022	22	22	3		8	14			2	71
3/01/2022				3	9			1	4	17
4/01/2022	12	24		3	10		13	2	3	67
5/01/2022	21	21	3	1	8	8	13	2	8	85
6/01/2022	29	35	3	2	7	20	11	3	6	116
7/01/2022	12	9			7	7	12	1	7	55
8/01/2022	33	20	3		1	18	1	1	5	82
9/01/2022	4	9			4					17
10/01/2022										
11/01/2022	5	9	3		3	1	19		3	43
12/01/2022	26	17	9		2	10	12	3	3	82
13/01/2022	7	15	4		1	7	19	3	1	57
14/01/2022	5	11	3		1	2	15		1	38
15/01/2022	12	22	3		6	6		4	2	55
16/01/2022	6	8	4		5	11		1	2	37
17/01/2022										
18/01/2022	21	23	5		1	9	16	4	2	81
19/01/2022	25	35	5		1	12	16	4	3	101
20/01/2022	20	32	7		2	12	17	1	3	94
21/01/2022	11	32	2		3	4	14	3	2	71
22/01/2022	26	20	5		1	7	1	2	5	67
23/01/2022	26	23	8		1	17	1	3	5	84
24/01/2022										
25/01/2022										
26/01/2022	21	50				4				75
27/01/2022										
28/01/2022	7	11	2			2	5	4		31
29/01/2022	26	12	4		3	4	1	1	5	56
30/01/2022	24	8	3			11		2	6	54
31/01/2022										
Totals	411	474	80	9	87	188	186	45	79	1559

## PROJECTS:

### Wagin Courthouse

Work on the Courthouse building has ticking over during the month of December and January. The new flooring in the front offices has been laid and is almost at a state that the relocation of the Wagin Homecare can occur however, due to the ongoing staff changes and vacancies in the Homecare contingent, decision to delay the move has been made until such time as all positions are filled and the administration is in full support.

## EVENTS:

### **Australia Day**

The Shire was fortunate enough to receive grant funding from Auspire to add the Australia Day Breakfast event, and once again we went at it all guns blazing.

The Breakfast event ran as other years, with local community groups arranging the breakfast fare and everyone filling their plates and heading to the BBQs to cook their own.

Then followed the speeches and presentations facilitated by the Deputy Shire President, Greg Ball, who invited our special guest Ambassador Priya Cooper OAM Paralympian to tell us all about her dreams to become a ballerina and how that resulted in her winning nine Paralympic gold medals as well as world records and world championships. Priya was a fascinating speaker who kept us all riveted to our seats. Councillor Ball then introduced the community

award winners – Coral Davies winning the Citizen of the Year, and Maurice Becker winning the Senior Citizen of the year Awards – both extremely deserving winners, congratulations to you both.

We were then able to present DFES medals to 3 members of the community who attended the 2019/2020 fires over east – Ty Cook, Lyn Lucas and Chris Norwell. This commitment to supporting the communities who suffer in the event of a fire is commendable.

The event then had the great honor of accepting the Australia Pledge from two new Australian citizens, both David and Stephen will be valuable members of the community in Wagin.

The celebrations then kicked off with Evan Ayres and the Swing Kings entertaining us through till midday, the music was fantastic with a good crowd staying to enjoy the swinging vibes of a very talented group of musicians. We had also arranged to have side show rides on site to occupy the kids while the adults enjoyed the music, and a mural which had been created over the 3 days leading up to Australia day was completed at the event by all the local kids who wanted to participate and add to the fantastic artwork of Sharon Peterkin.

We wound up the day with lunch for everyone, followed by free entry into the pool.

## OTHER

### Grants

Grant Body	Grant Amount	Grant Detail / Reason
Lotterywest - <b>SUCCESSFUL</b>	\$173,776	Stage 2 of the Wetlands Playground Development – <i>Installation date 26 April 2022</i>
<b>SUCCESSFUL</b>	\$61,236	Bushfire Brigades Water Tank – Badjarning, Ballaying, Cancanning and Lime Lake. Water storage tanks have now been installed in Cancanning and Badjarning

## CONSULTATION/COMMUNICATION

Nil

## STATUTORY/LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## 12.2.2. RANGER AUTHORISATION

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 February 2022
PREVIOUS REPORT(S):	26 October 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LE.RE.1
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION/4725 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr S M Chilcott**

**That Council endorse the appointment of Mr Steven Ball an Authorised Officer for the Shire of Wagin pursuant to the following Acts:**

- **Dog Act 1976**
- **Cat Act 2011**
- **Bush Fire Act 1954**
- **Litter Act 1979**
- **Caravan and Camping Act 1995**
- **Control of Vehicles (Off Road Areas) Act 1978**
- **Local Government Act 1995**
- **Local Government (Miscellaneous Provisions) Act 1960**
- **Animal Welfare Act 2002**

**Carried 9/0**

### BRIEF SUMMARY

Council to endorse the appointment of Mr Steven Ball of WA Contract Ranger Services to be authorised to act under the following legislation on behalf of the Shire of Wagin.

### BACKGROUND/COMMENT

Local Government is bound to enforce certain legislation and as a result is required that officers be authorised to undertake various roles and responsibilities in relation to the legislation.

Morne Pfister has resigned from WA Contract Ranger Services and Mr Steven Ball has been appointed to provide Ranger services for the Shire, he will now be sharing ranger duties in Wagin with Mr Jason Cacic and Mr Matthew Sharpe.

Providing authorisation to Mr Ball will enable him to carry out their roles under the relevant legislation on behalf of the Shire of Wagin. Council will need to appoint these persons to enforce the following legislation:

- Dog Act 1976



- Cat Act 2011
- Bush Fire Act 1954
- Litter Act 1979
- Caravan and Camping Act 1995
- Control of Vehicles (Off Road Areas) Act 1978
- Local Government Act 1995
- Local Government (Miscellaneous Provisions) Act 1960
- Animal Welfare Act 2002

#### **CONSULTATION/COMMUNICATION**

- WA Contract Ranger Services

#### **STATUTORY/LEGAL IMPLICATIONS**

- Local Government Act 1995

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

### 12.2.3. SPORTSGROUND PRECINCT REDEVELOPMENT – ALTERNATIVE OPTION

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	09 February 2022
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.15
ATTACHMENTS:	Nil

#### 4726 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr B S Hegarty

That the 'Sportsground Precinct Redevelopment' be laid on the table for the Ordinary Council Meeting to be held Tuesday 22 March 2022.

Carried 9/0

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Item 12.2.3. 'Sportsground Precinct Redevelopment – Alternative Option' be laid on the table for the Ordinary Council Meeting to be held Tuesday 22 March 2022 to give Elected Members time to review the following documents:

1. Sportsground Precinct Masterplan & Option 5 (within)
2. Sportsground Precinct Redevelopment Committee Minutes items content
3. Sportsground Precinct Redevelopment – Alternate Option 'Meeting Discussion' (under separate cover)
4. Community Member Feedback

Carried 0/0

*Reason for difference – Council wished to lay the item on the table but not restrict to only the items listed for review.*

#### BRIEF SUMMARY

The purpose of this report is further to the recommendation by the Committee made in the minutes of Sportsground Precinct Redevelopment Steering Committee regarding the Masterplan and the minutes preferred option 5.

#### BACKGROUND/COMMENT

After extensive work undertaken by the Shire's Project Officer, John Case, it was recommended to the Committee that potentially an alternative option to the preferred option 5 of the masterplan, be discussed.

It was impressed upon the Committee of the importance of discussing a way forward, as the project as it stood, was faltering and running the risk of becoming unrealistic due to associated costs.

As it is minuted to date, from Ordinary Council Meeting held 25 February 2020 as below, the option 5 of the Sportsground Precinct Masterplan was deemed to be the way forward however with the lack of concerted project management, the project came to a standstill. With the engagement of a Project Officer and the input of the A/Deputy CEO, a proposal was presented after careful consideration of the plan, cost estimates, expenditure to date and timeframe on how to progress the project.

#### **4200 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B S Hegarty

That Council:

1. Receive the Sportsground and Recreation Precinct Masterplan Feasibility Study report.
2. Endorse Masterplan Option 5 as the Shire's preferred redevelopment plan.
3. Issue this report for further community comment with a view to conducting a final community meeting.

Carried 9/1

The Committee discussed alternate options to the entirety of the masterplan option 5, where it was identified by the attending clubs that if an alternative was sought, (still incorporating the main priorities of option 5), commencement of the project could occur without undue delay.

All attending clubs were prepared to alter existing plans to clubhouses (Wagin Cricket and Hockey Club), education pavilions and ram sheds (Wagin Ag Society) to enable the project to be commenced after Woolorama 2022.

Amendments to the timeframe and the proposed alternatives do not restrict the remaining elements of option 5 progressing at a later date. Recommendation would also be made that the community be reengaged in the alternative planning stage to ensure that community priorities are achieved within the development.

With a number of documents in play and a potential new timeframe to demolish existing buildings, it is recommended that the item be tabled for the March Ordinary Council Meeting, where a recommendation will be made to consider the following, but not limited to;

1. Expenditure of Reserves
2. Alternative options
3. New proposed timeframe
4. Community consultation

For Council to make an informed decision, it is requested that it consider the following documents at a minimum;

5. Sportsground Precinct Masterplan & Option 5 (within)
6. Sportsground Precinct Redevelopment Committee Minutes items content
7. Sportsground Precinct Redevelopment – Alternate Option 'Meeting Discussion'

8. Community Member Feedback
- 9.

#### **CONSULTATION/COMMUNICATION**

- Chief Executive Officer
- A/Deputy Chief Executive Officer
- Projects Officer
- Shire President
- Sportsground Precinct Redevelopment Steering Committee

#### **STATUTORY/LLEGAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Potential utilisation of Sportsground Redevelopment Reserve

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority



## 12.3 MANAGER OF WORKS

### 12.3.1 WORKS AND SERVICES REPORT – JANUARY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 February 2022
PREVIOUS REPORT(S):	7 December 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/4727 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr M A O'Brien**

**That Council receive the Manager of Works Officer report for the month of January 2022.**

**Carried 9/0**

#### BRIEF SUMMARY

Nil

#### BACKGROUND/COMMENT

##### CONSTRUCTION CREW

- Seal widen 1.2km on Bullock Hills Road, east of Bockaring Road.
- Lay 272m of kerbing on Tudhoe Street, back fill and compact.
- Lay 108m of kerbing on Johnston Street, back fill and compact.
- Lay 133m of kerbing on Ventnor Street, back fill and compact.
- Bushfire tank pads completed at Bullock Hills Road, Nobles Road, Collanilling Hall and Lime Lake (Great Southern Highway).

##### UPCOMING WORKS

- Seal widen 3.2km on Dongolocking Road.
- Construct and seal Puntapin/Bullock Hills Road intersection.
- Stabilise and seal Moore Street.

##### ROAD MAINTENANCE

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise. Maintenance grading various roads as weather permits.



## **TOWN MAINTENANCE**

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes, cleaning footpaths as required and other general works.

## **PLANT / MACHINERY**

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required.

## **COUNCILLOR'S INFORMATION**

Bomag Roller – Engine mount broke, causing damage to radiator surround and fan. Mechanic is unable to locate a fan at this stage.

Advertised for a final trim grader operator in January only received one application, applicant not suitable for job.

## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

PLANT REPORT				Nov 2021		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	35,964	39,000	W.1	
ISUZU D-MAX WAGON P-02	E EDWARDS	1/11/2018	68,410	70,000	W.001	Service Booked
ISUZU D MAX P-04	A HICKS	17/11/2020	30,016	30,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
HOLDEN COMMODORE P-08		6/11/2018		94,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,210	1/02/2022	W.10292	Service Due
CAT GRADER P-10	J PRAETZ	14/01/2021	1,226	1,500	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	3,863	4,150	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	3,233	3,500	W.041	
ISUZU TRUCK P-14	S HISKINS	3/12/2019	54,750	54,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,606	9,650	W.7862	At Mechanics
ISUZU TRUCK P-16	VARIOUS	19/10/2010	98,333	100,000	W.1012	
KUBOTA MOWER P-18	M TITO	31/10/2019	263	300		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,838	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,047	4,000	W.9618	
ISUZU P-21	C WARREN	17/03/2017	72,218	73,000	W.676	Service Due
JOHN DEERE P-22	A HOPKINS	10/08/2016	442	521	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	10,744	15,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	11,012	15,000	W.1001	
TRITON UTE P-26	S SICELY	14/11/2014	80,261	80,000	W.1022	
TRITON UTE P-27	M WUBBELS	6/11/2014	89,233	90,000	W.1007	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	59,446	70,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,734	3,900	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	74,589	75,000	W.437	Service Due
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	173,332	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,113	1,112		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,854	5,750	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,089	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	3,814	4,057	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	45,374	52,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,429	30/11/2021	W.10729	Service Due
KUBOTA RTV P-52	VARIOUS	31/10/2019	407	400		
TOYOTA UTE P-85	VARIOUS	29/10/2020	7,989	15,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	38,000	40,000	W.10796	

## 12.4 MANAGER OF FINANCE

Nil

## 12.5 BUILDING OFFICER

### 12.5.1 BUILDING OFFICERS REPORT – JANUARY

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Building Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 February 2022
PREVIOUS REPORT(S):	21 December 2021
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PH.MO.1
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION/4728 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council receive the Building Officers Report for the month of January 2022

Carried 9/0

### BRIEF SUMMARY

Development Report

### BACKGROUND/COMMENT

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of January

### DEVELOPMENT APPLICATIONS

BUILDING PERMITS –

Permit No.	Owner	Builder	Location	Description	Value	Fees
99909	Shire of Wagin	Ventia Pty Ltd	1 Ballagin St	Telstra Mobile Phone Tower	\$250,000	\$475
99910	Chris Sutcliff	Chris Sutcliff	Lot 428 Jaloran Rd	Extension of building permit	\$50,000	\$110
99911	Eleanor Roberts	Brent Norrie	12 Trenton St	Freestanding Carport	\$8000	\$110

### BUILDING FINALS (BA7) FINAL CERTIFICATES RECIEVED

Nil

**Complaints received and advice given:**

There was a complaint regarding an incorrect placement of fence between 4 Trimdon Street and 7 Tennyson Street, discovered due to a possible future sale. Because of a shed the owners of both affected properties were wanting to resolve the issue by moving the lot boundary to re-align with the fence. As it's a civil matter we have advised to approach a town planner and apply for an amalgamation/subdivision.

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Associated Building and Health Fees

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

## 12.6 TOWN PLANNER REPORT

### 12.6.1. DEVELOPMENT APPLICATION – PROPOSED NEW TELECOMMUNICATIONS INFRASTRUCTURE (WIRELESS BROADBAND)

<b>PROPONENT:</b>	Crisp Wireless Pty Ltd on behalf of Warranella Grazing Co Pty Ltd (Landowner)
<b>OWNER:</b>	Warranella Grazing Co Pty Ltd (Landowner)
<b>LOCATION/ADDRESS:</b>	Lot 12733 on Deposited Plan 147114 Dwelyerdine Road, Cancanning
<b>AUTHOR OF REPORT:</b>	Mr Joe Douglas - Consultant Town Planner (Exurban Rural & Regional Planning)
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DATE OF REPORT:</b>	14 February 2022
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	A1648 & LP.NO.3
<b>ATTACHMENTS:</b>	<ul style="list-style-type: none"><li>• Attachments 1</li></ul>

#### OFFICER RECOMMENDATION/4729 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr G R Ball**

That the development application submitted by Crisp Wireless Pty Ltd on behalf of Warranella Grazing Co Pty Ltd (Landowner) to construct new telecommunications infrastructure on Lot 12733 on Deposited Plan 147114 Dwelyerdine Road, Cancanning be **APPROVED** subject to compliance with the following conditions and advice notes:

#### Conditions

- (1)The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
- (2)Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
- (3)The proposed development shall be commenced within a period of two (2) years from the date of this approval. If the proposed development is not commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.
- (4)The clearing of any existing native vegetation on the land to accommodate the proposed development is not permitted unless otherwise approved by Council.
- (5)Safe and convenient vehicle access to the proposed new telecommunications infrastructure on the land shall be provided and maintained for the life of the



development to the specifications and satisfaction of the Shire's Chief Executive Officer in consultation with the Shire's Manager of Works.

#### **Advice Notes**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner are reminded of their obligation to ensure compliance with the requirements of the Shire of Wagin Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk.
4. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wagin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
5. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the local government's determination.

Carried 9/0

#### **BRIEF SUMMARY**

This report recommends that a development application submitted by Crisp Wireless Pty Ltd on behalf of Warranella Grazing Co Pty Ltd (Landowner) to construct new telecommunications infrastructure on Lot 12733 on Deposited Plan 147114 Dwelyerdine Road, Cancanning be approved subject to conditions.

#### **BACKGROUND/COMMENT**

##### **BACKGROUND**

Crisp Wireless Pty Ltd have submitted a development application on behalf of Warranella Grazing Co Pty Ltd (Landowner) seeking Council's approval to install a new 30 metre high telecommunications tower and associated infrastructure in the southern portion of Lot 12733 Dwelyerdine Road, Cancanning to improve wireless broadband coverage throughout the locality.

It is understood from information provided by the applicant that no clearing of any existing native vegetation will be required to accommodate the proposed development and that all access to the proposed new telecommunications infrastructure will be via an existing 10 metre wide crossover along the land's frontage to Dwelyerdine Road immediately north.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

Lot 12733 is located approximately 39 kilometres north-east of the Wagin townsite in the locality of Cancanning. The subject land is irregular in shape, comprises a total area of approximately 87.71 hectares and has direct frontage and access to Dwelyerdine Road along its northern boundary which is an unsealed local road under the care, control and management of the Shire of Wagin.

Lot 12733 is gently sloping, has been extensively cleared throughout, with the exception of a number of small stands of native vegetation that have been retained for land management purposes, and is currently used for broadacre agricultural purposes (i.e. cropping and grazing).

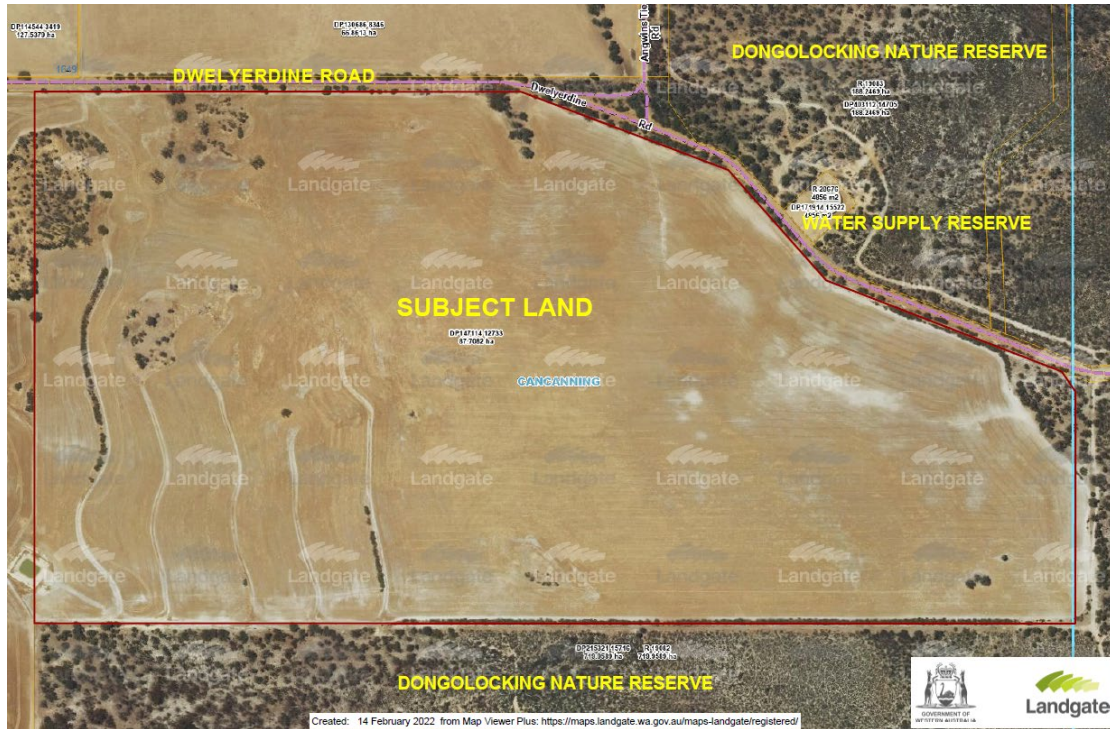
The property contains a number of improvements associated with its current rural use including cleared and fenced paddocks, portion of a farm dam and associated catchment area, unsealed internal access tracks, firebreaks and boundary fencing. It is significant to note the land does not contain any built form improvements (i.e. a single house, sheds, silos etc.).

Lot 12733 is not designated as being flood prone or subject to inundation during extreme storm events and does not contain any buildings or places of European or Aboriginal cultural heritage significance.

A significant proportion of the property, including that area where the proposed new telecommunications infrastructure is proposed to be constructed, has however been designated by the Fire and Emergency Services Commissioner of WA as being bushfire prone. Notwithstanding this fact, as the proposed development will not result in the intensification of land usage, increase the number of employees on the land, the occupation of employees on site for any considerable amount of time, or an increase to the overall bushfire threat, a bushfire attack level (BAL) assessment and bushfire management plan are not required in support of the application.

Existing adjoining and other nearby land uses are predominantly rural in nature (i.e. broadacre cropping & grazing) on lots ranging in size from 40 to 511 hectares. The Dongolocking Nature Reserve is also located immediately south, east and north of the subject land as well as a 'Water Supply' reserve controlled by the Shire of Wagin immediately north on the opposite side of Dwelyerdine Road.





Location & Lot Configuration Plan (Source: Landgate)

**Comment**

Lot 12733 is classified 'Rural' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2).

Council's stated objectives for the development and use of any land classified 'Rural' zone are as follows:

- a) *The Rural zone is to be used predominantly for agricultural, single residential and public recreation uses; and*
- b) *Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the rural environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

The use class 'Telecommunications Infrastructure' is listed in Table 2 of LPS2 as being a discretionary (i.e. 'D') use on any land classified 'Rural' zone which means it is not permitted unless Council has exercised its discretion and granted development approval.

The application has been assessed with due regard for all relevant elements of the Shire's local planning framework including LPS2, the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and State Planning Policies 2.5 and 5.2 entitled *Rural Planning* and *Telecommunications Infrastructure* respectively. This assessment has confirmed the proposal is compliant or capable of compliance with the following requirements:

- Land capability and suitability;
- Lot boundary setbacks;
- Land use compatibility;
- Amenity of the locality including potential environmental, visual and social impacts;

- On-site vehicle access and parking; and
- Flood, stormwater drainage and bushfire risk management.

The proposal is also consistent with the general aims and objectives of LPS2 and has considerable merit for the following reasons:

- i) It will assist implementation of the *State Planning Strategy 2050* (2014) which advocates for the provision of an effective state-wide telecommunications network;
- ii) It will be located in an area dominated and characterised by broadacre farming activities on large sized lots and Crown reserves set aside for conservation and public purposes. Furthermore, it is unlikely to be visually prominent or obtrusive when viewed from any significant viewing locations in the locality such as scenic routes, lookouts and recreation sites;
- iii) It will not detract from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land in the locality;
- iv) Its location on the subject land will not compromise environmental, cultural heritage, social and visual landscape values;
- v) The scale, materials, external colours and finishes of the proposed infrastructure are not inconsistent with other existing similar developments within the Shire's broadacre agricultural areas and could be expected to fit into the surrounding landscape without raising any major concerns or objections;
- vi) It will not generate significant volumes of vehicular traffic or place undue loads on existing essential service infrastructure in the immediate locality;
- vii) It will not generate any electromagnetic radiation or other emissions given the nature of the proposed telecommunication service (i.e. wireless broadband); and
- viii) The location of the proposed infrastructure will facilitate continuous network coverage and address current communication coverage deficiencies in the immediate locality which will be of significant benefit to the local community and travelling public.

In light of all of the above, it is concluded the proposal to construct and operate new telecommunications infrastructure on a portion of Lot 12733 Dwelyerdine Road, Cancanning is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of standard conditions to ensure the development proceeds in a proper and orderly manner. As such, it is recommended Council exercise its discretion and grant conditional development approval

#### **CONSULTATION/COMMUNICATION**

Not required or deemed necessary.

#### **STATUTORY/LEGAL IMPLICATIONS**

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No.2

#### **POLICY IMPLICATIONS**

- State Planning Policy 2.5 - *Rural Planning*
- State Planning Policy 5.2 - *Telecommunications Infrastructure*

#### **FINANCIAL IMPLICATIONS**

Nil immediate financial implications for the Shire aside from the administrative costs

associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the applicant.

All costs associated with the proposed development will be met by the applicant.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond, the cost of which cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process

### **STRATEGIC IMPLICATIONS**

*Shire of Wagin Strategic Community Plan 2018-2028* – The proposal for Lot 12733 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan as it applies to the following:

- Economic Development:
  - *Progression of economic strategies and initiatives;*
  - *Seeking opportunities for regional wide economic or community development for the benefit of local people in the Shire.*
- Community Services & Social Environment:
  - *Continued support for tourism and related infrastructure development.*
  - *Establish Wi-Fi hotspots.*
- Town and Natural Environment:
  - *Continued monitoring and response to environmental issues facing the Shire*

### **VOTING REQUIREMENTS**

Simple Majority

SHIRE OF WAGIN  
LOCAL PLANNING SCHEME NO.2



## APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details – Attach a separate sheet where there are more than two landowners		
Name/s: Warranella Grazing Co Pty Ltd		
ABN: 36 998 767 663		
Address: 1649 Dwelyerdine Road, Cancanning		
Postcode: 6315		
Phone: (work): (home): (mobile): 0428 616 053	Fax:	E-mail:  angwin@warranella.com
Contact person: Steve Angwin		
Signature: 		Date: 05-01-2022
Signature:		Date:
<b>NOTE:</b> The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		
Applicant Details		
Name: CRISP Wireless Pty Ltd		
Address: Suite 4, Paringa Centre 2 Williams Road Narrogin WA 6312		
P O Box 1004, Narrogin WA 6312 Postcode:		
Phone: (work): 08 6809 2100 (home): (mobile):	Fax:	E-mail:  lballard@crispwireless.com.au
Contact person for correspondence: Leigh Ballard		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 05/01/2022

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 12733	House/Street No:	Location No:
Diagram or Plan No: DP147114	Certificate of Title Volume No: Vol: 1334	Folio No: 992
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Dwelyerdine Road	Suburb: Cancanning	
Nearest street intersection: Angwins Tie Road		
<b>Proposed Development:</b>		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use:  Communication Repeater Point		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use:  General farming		
Approximate cost of proposed development: \$20,000		
Estimated time of completion: 4-6 weeks		
<b>OFFICE USE ONLY</b>		
Acceptance Officer's initials:		Date received:
Local government reference no:		



## Planning Approval

**Prepared for:** Shire of Wagin

**Attention:**

**Date:** 20/01/2022

**Location:** Lot 12733 on DP147114 Dwelyderdine Road,  
Cancanning WA 6315

Commercial in Confidence

## Vision Statement

To be the first choice for broadband internet in regional Western Australia by providing first class infrastructure with a consistent focus on excellent customer service and ongoing regional community consultation to ensure our program meets the needs of country WA.

## Background

CRISP Wireless is a Network owner/operator licensee for Wireless Broadband services in Western Australia.

We provide a unique telecommunications solution that utilises Point to Point secured wireless connectivity between sites as well as community wireless services and subscriber broadband.

---

## Quality Information

**Prepared for:**

RCP-R1-115-A Tower site

**Prepared by:**

**CRISP Wireless Pty Ltd**

Address: PO Box 1004, Narrogin WA 6312

Email: lballard@crispwireless.com.au

**Document number:**

Revision	Revision Date	Details	Authorization		
			Prepared By	Reviewed By	Authorised By
A	14/12/2021	Proposal	Leigh Ballard	Jeremy Devenish	Leigh Ballard

**Revision History:**

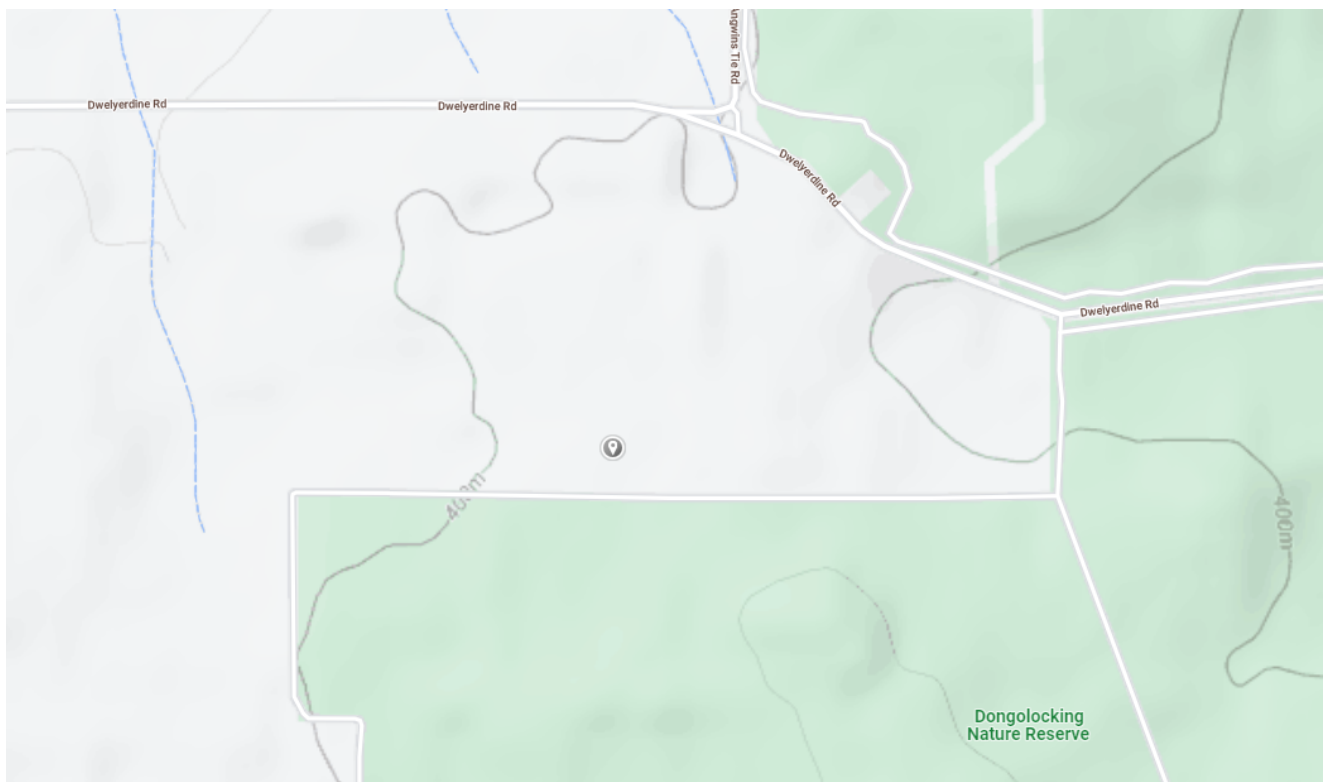


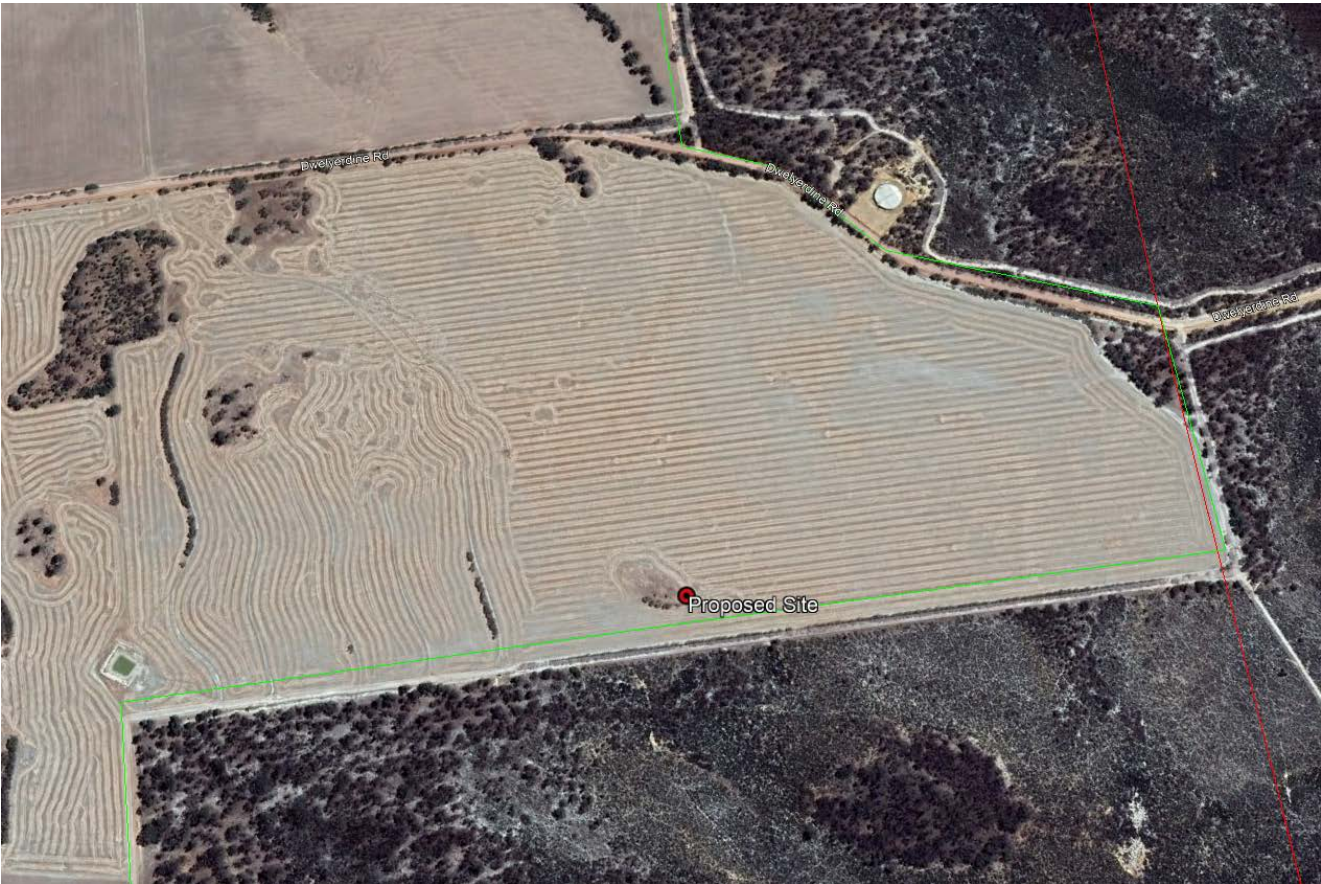


## Proposal

CRISP Wireless proposes to extend our fixed wireless network across the Wheatbelt. We are proposing to build 30m communications tower at Lot 12733 on DP147114 Dwelyderdine Road, Cancanning WA 6315. The land area is currently zoned rural for the purpose of general farming. the site proposed will not affect the current farming practices.

This can be seen below on aerial maps.



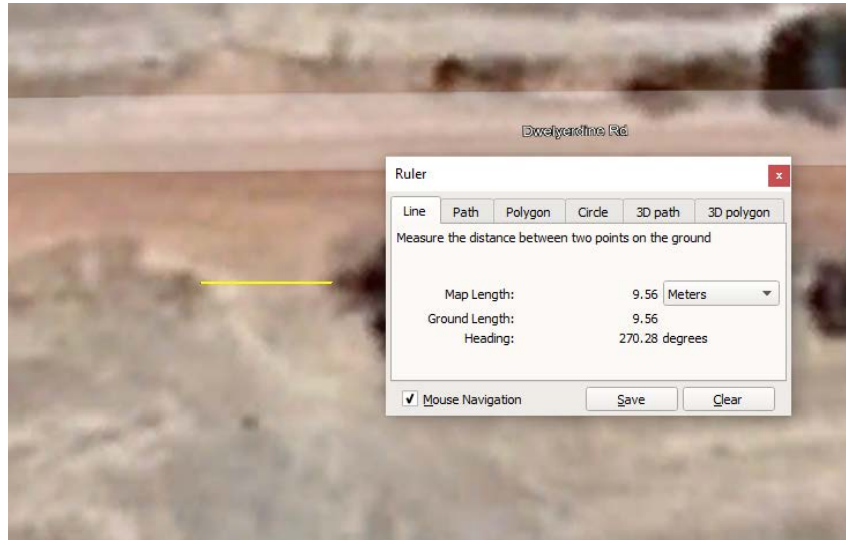


A handwritten signature in black ink, appearing to be 'PBB', located at the bottom left of the page.

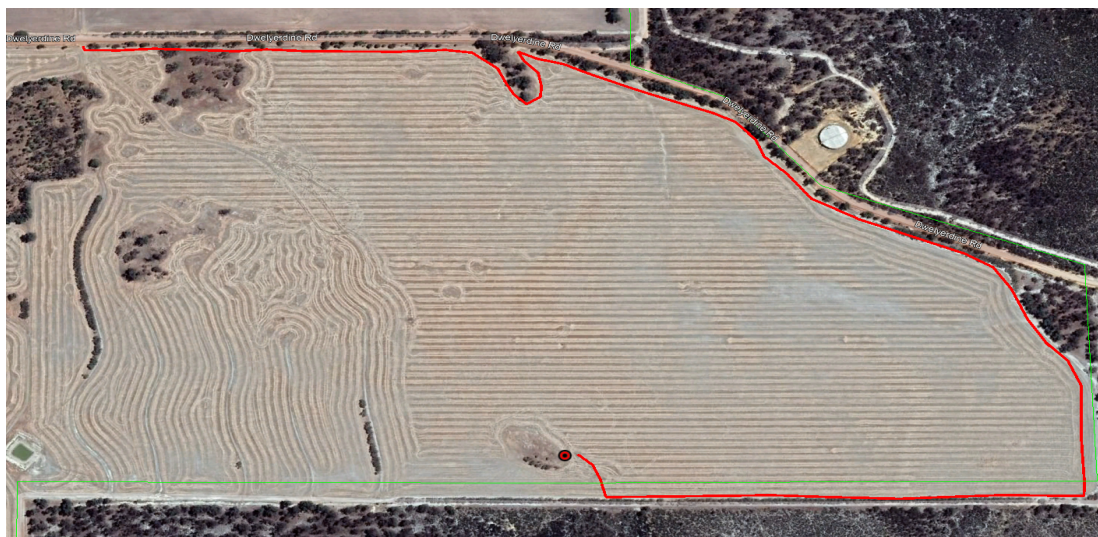
The 30m tower and communications hut will be similar to the below photo.



Access to the site will be through an existing crossover from Dwelyerdine road, through an existing gateway which is approx 10m wide as can be seen below.

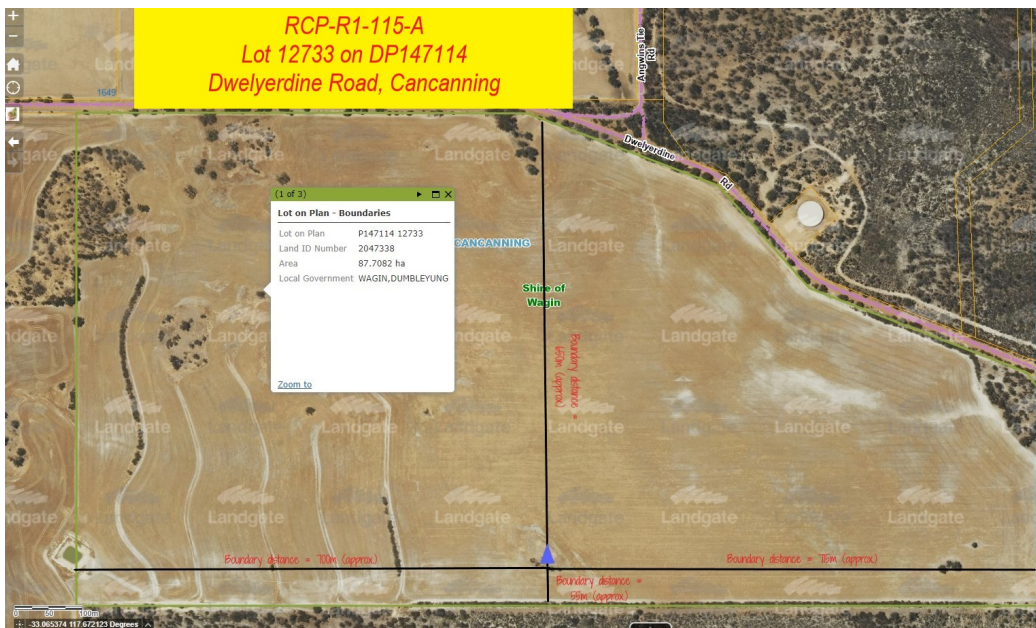


From the gateway we will be using existing farm tracks as marked below. We envisage this to have minimal traffic on it whilst erecting the tower and less once complete as can be seen in below map.



A handwritten signature in black ink.

Map below shows approximate lot boundary distance, the closest is 55m to the south.



WESTERN



AUSTRALIA

REGISTER NUMBER

12733/DP147114

DUPLICATE  
EDITION

2

DATE DUPLICATE ISSUED

4/6/2004

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME  
1334FOLIO  
992

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 12733 ON DEPOSITED PLAN 147114

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

WARRANELLA GRAZING CO PTY LTD OF 57 FORTUNE STREET, NARROGIN

(A A583972 ) REGISTERED 27/10/1972

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE.
2. \*J678377 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 29/3/2006.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1334-992 (12733/DP147114)  
PREVIOUS TITLE: 1010-413  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF WAGIN

- NOTE 1: A583972 INCLUDES CLOSED ROAD LAND ACT 1933-1969.  
NOTE 2: A000001A LAND PARCEL IDENTIFIER OF WILLIAMS LOCATION 12733 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 12733 ON DEPOSITED PLAN 147114 ON 28-JUN-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.

END OF PAGE 1 - CONTINUED OVER

RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: 12733/DP147114

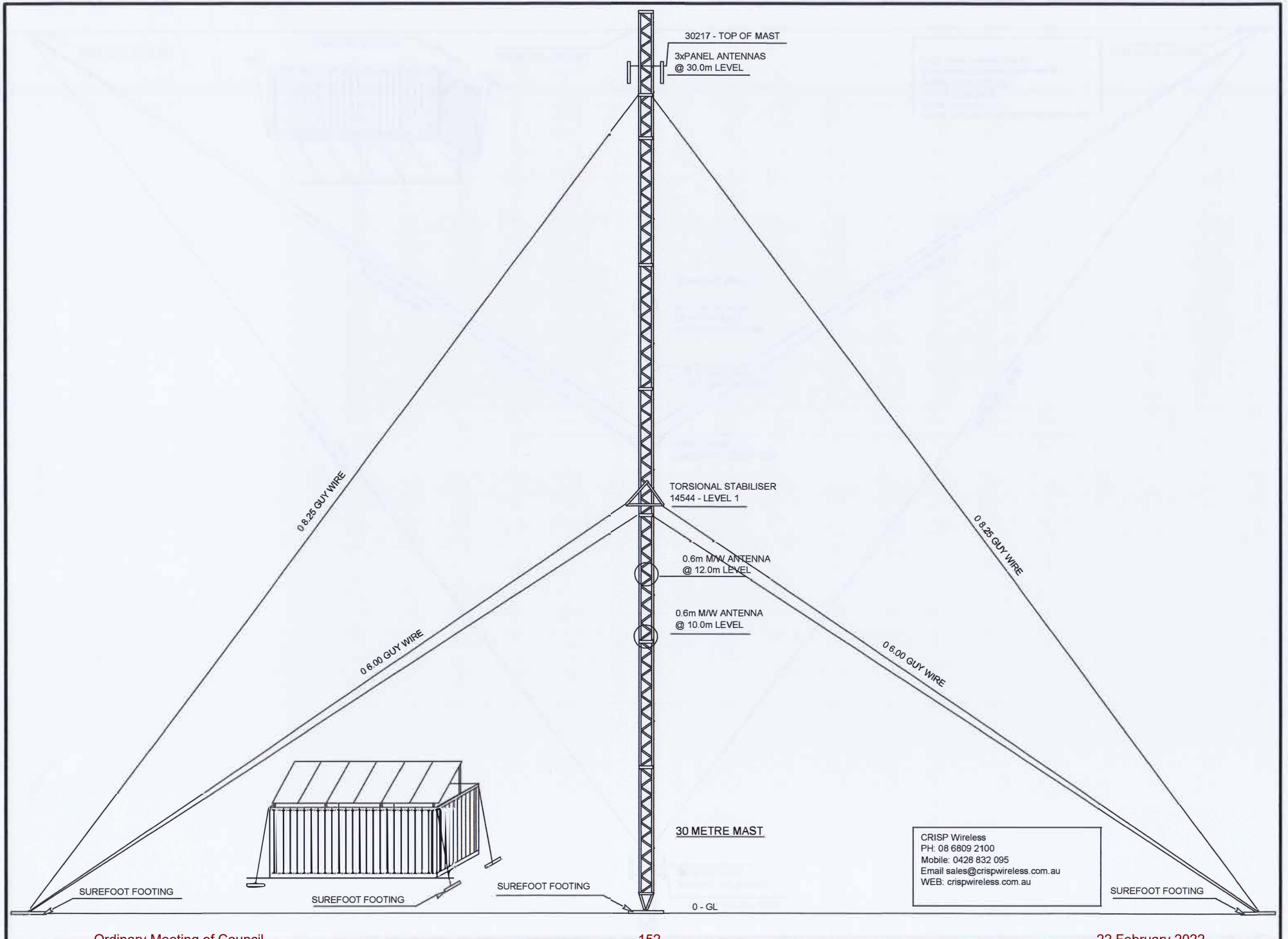
VOLUME/FOLIO: 1334-992

PAGE 2

NOTE 3: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.

NOTE 4: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING J678376







## Contact List

### CEO

Leigh Ballard

E: [lballard@crispwireless.com.au](mailto:lballard@crispwireless.com.au)

M: 0428 832 095

### Project Manager

Jeremy Devenish

E: [jdevenish@crispwireless.com.au](mailto:jdevenish@crispwireless.com.au)

M: 0404802890

### 13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

#### Cr G R Ball

- Wagin Aero Club has completed the installation of the remote gate at the Wagin Airfield and is fully operational. A code for the Shire will be provide in due course.

### 14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

- *Manager of Works left the meeting at 9:05pm*

### 15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

#### MOTION/4730 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr G K B West

That Council move behind closed doors and the meeting be closed to the public at 9:05pm in accordance with sections 5.23(2)(b) of the Local Government Act 1995 to allow Council to discuss items

Carried 9/0

#### 15.1 OVERDUE RATES DEBTORS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 February 2022
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.DB.1
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION/4731 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

That Council advise AMPAC Debt Recovery to proceed to Judgement and PSSO on Assessments A72, A119, A312, A339, A573, A647, A842, A1062, A1064, A1698, A1803, A2299, A2330, A2331, A2332.

Carried 9/0

## 15.2 OVERDUE SUNDRY DEBTORS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Rates/Payroll Officer
SENIOR OFFICER:	Acting Deputy Chief Executive Officer
DATE OF REPORT:	16 February 2022
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Debtor 959
ATTACHMENTS:	<ul style="list-style-type: none"><li>• Copy of Invoice</li></ul>

### OFFICER RECOMMENDATION/4732 COUNCIL RESOLUTION

**Moved Cr B S Hegarty**

**Seconded Cr G K B West**

**That Council agree to write off Sundry Debtor totalling \$822.90 being for Invoice 9459**

**Carried 9/0**

## 15.3 TENDER 02 21-22 HOLDEN COMMODORE SEDAN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	18 February 2022
PREVIOUS REPORT(S):	07 December 2022
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	Tender Submission

### OFFICER RECOMMENDATION/4733 COUNCIL RESOLUTION

**Moved Cr G K B West**

**Seconded Cr S M Chilcott**

**That the tender submitted by Wagin Motors & Katanning Motors for the Shires 2018 Holden Commodore sedan (W 10000) – Tender 02 21-22 for \$20,000 inclusive of GST, be accepted.**

**Carried 9/0**

