



MINUTES

ORDINARY MEETING OF COUNCIL

22 NOVEMBER 2022



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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

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Ian McCabe

ACTING CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12-month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up-to-date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

| 1. Economic Development | 2. Buildings and Infrastructure | 3. Community Services and Social Environment | 4. Town and Natural Environment | 5. Council Leadership |
|---|---|---|--|---|
| 1.1 Increase in the number and diversity of businesses in the town and district. | 2.1 Improve road conditions on all Shire and State roads. | 3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate. | 4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop. | 5.1 Support and provide incentives for more businesses and retail opportunities. |
| 1.2 Support more job/ training opportunities, and entities especially for young people. | 2.2 Monitor heavy vehicle movements through the townsite. | 3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services. | 4.2 Improve town approach and entry statements. | 5.2 Foster Communication with the community. |
| 1.3 Increase tourism and promotion of town and heritage. | 2.3 Improvement in condition and appearance of the main streets of the Town and improved signage. | 3.3 Housing, Job and training especially for young people. | 4.3 Maintain and improve natural environment and recreation areas | 5.3 Plan services and activities based on sustainability, affordability and resources. |
| 1.4 Facilitate Broadband and other associated electronic media infrastructure | 2.4 Continue to upgrade Footpaths in town. | 3.4 Progress the Wagin Community Recreational Hub | 4.4 Improved waste management in town and Shire. | 5.4 Encourage and acknowledge volunteering. |
| 1.5 Explore affordable accommodation for workers. | 2.5 Refine Infrastructure to support arts, culture, entertainment and library services. | 3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region. | 4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD | 5.5 Be responsive to community aspirations and requirements within the capacity of council. |
| 1.6 Aid retention and encourage more government services in Wagin. | 2.6 Encourage greater care and restoration or preservation of heritage buildings. | 3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities. | | 5.6 Council to have a sound strategy to the sustainability to the Shire |
| 1.7 Support and Promote Wagin as a business opportunity. | 2.7 Develop a safe fenced playground for children in a park environment | 3.7 Support community activities with resources and facilities as required. | | 5.7 Investigate rebranding of the Shire. |
| 1.8 Determine further waste management options. | 2.8 Investigate planning and development of sporting facilities | 3.8 Investigate to establish Wi-Fi Hotspots | | 5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire |
| 1.9 Maintain and improve the freight network in the Shire | 2.9 Investigate future housing and expansion for tourist and other attractions. | 3.9 Promote and Enhance the Wagin caravan and camping experience. | Shire of Wagin Strategic Community Plan - Key Results Areas | |
| | 2.10 Optimise water harvesting and storage | | | |



SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on
Tuesday 22 November 2022 commencing at 7.02 pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight, opened the meeting at 7.02pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

| | |
|---------------------|---------------------------------------|
| Cr Phillip Blight | Shire President |
| Cr Greg Ball | Deputy Shire President |
| Cr Bronwyn Hegarty | Elected Member |
| Cr Sherryl Chilcott | Elected Member |
| Cr Wade Longmuir | Elected Member |
| Cr Dale Lloyd | Elected Member |
| Cr Geoff West | Elected Member |
| Cr Bryan Kilpatrick | Elected Member |
| Ian McCabe | Acting Chief Executive Officer |
| Donna George | Acting Deputy Chief Executive Officer |
| Allen Hicks | Manager of Works |
| Kirsty Simkins | Executive Assistant |

2.2 APOLOGIES

| | |
|----------------|----------------|
| Cr Ann O'Brien | Elected Member |
|----------------|----------------|

2.3 APPROVED LEAVE OF ABSENCE

| | |
|---------------------|---------------------------|
| Cr Bryan Kilpatrick | Elected Member (attended) |
|---------------------|---------------------------|

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.



5. APPLICATION FOR LEAVE OF ABSENCE

4885 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B S Hegarty

That Cr D C Lloyd be granted a Leave of Absence from the 20 December 2022 Ordinary Meeting of Council.

Carried 8/0

6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

- Mr I McCabe declared a Financial Interest in item 9.2 – *Minutes from the CEO Recruitment and Selection Committee 25 October and 11 November 2022*

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

- Cr B S Hegarty declared an Impartiality Interest in item 11.1.2 – *Lease of 5 Arnott Street, Wagin*



9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 25 OCTOBER 2022

4886 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 October 2022 circulated to all Councillors, be confirmed as a true and accurate record.

Carried 8/0

Declaration of a Financial Interest in Item 9.2 – Mr I McCabe

Prior to any consideration regarding Item 9.2 – Minutes from the CEO Recruitment and Selection Committee 25 October 2022 and 11 November 2022 Mr I McCabe declared a Financial interest and left the room.

- Acting Chief Executive Officer left the room at 7.04 pm

9.2 MINUTES FROM THE CEO RECRUITMENT AND SELECTION COMMITTEE 25 OCTOBER 2022 AND 11 NOVEMBER 2022

4887 COUNCIL DECISION

Moved Cr S M Chilcott

Seconded Cr W J Longmuir

1. That the CEO Recruitment and Selection Committee held on Tuesday 25 October 2022 and 11 November 2022 as attached be received and the recommendations be adopted as decisions of Council.

BY ABSOLUTE MAJORITY Carried 8/0

- Acting Chief Executive Officer re-entered the room at 7.06 pm



MINUTES

CEO RECRUITMENT AND SELECTION COMMITTEE

25 OCTOBER 2022



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Ian McCabe
ACTING CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Minutes for the CEO Recruitment and Selection Committee Meeting held in the Council Chambers, Wagin on Tuesday 25 October 2022 commencing at 8:05pm

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4. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2) – REPORTS TO COMMITTEE

- *Cr G K B West left the room at 8:14pm and returned at 8:15pm*

4.1.1 SHORTLISTING OF APPLICANTS

| | |
|--------------------------------|---|
| PROPONENT: | N/A |
| OWNER: | N/A |
| LOCATION/ADDRESS: | N/A |
| AUTHOR OF REPORT: | Deputy Chief Executive Officer |
| SENIOR OFFICER: | Deputy Chief Executive Officer |
| DATE OF REPORT: | 24 October 2022 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | PE.RE.143 |
| ATTACHMENTS: | <ul style="list-style-type: none">• Applications (under separate cover) |

COMMITTEE DECISION

Moved Cr D C Lloyd

Seconded Mr R Walker

That the attached confidential application shortlist for the position vacancy be accepted.

Carried 8/0



4.1.2 INTERVIEW DATE AND TIME

| | |
|--------------------------------|--------------------------------|
| PROPONENT: | N/A |
| OWNER: | N/A |
| LOCATION/ADDRESS: | N/A |
| AUTHOR OF REPORT: | Deputy Chief Executive Officer |
| SENIOR OFFICER: | Deputy Chief Executive Officer |
| DATE OF REPORT: | 24 October 2022 |
| PREVIOUS REPORT(S): | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | PE.RE.143 |
| ATTACHMENTS: | Nil |

COMMITTEE DECISION

Moved Cr S M Chilcott Seconded Cr G K B West

That interviews be scheduled to take place on Friday 11 November 2022 3:30pm

Carried 8/0

5. GENERAL BUSINESS

COMMITTEE DECISION

Moved Cr M A O'Brien Seconded Cr S M Chilcott

That the Committee move out from behind closed doors and the meeting be opened to the public at 8:54 pm.

Carried 8/0

6. CLOSURE

With no further business the Cr Ball thanked those in attendance closed the meeting at 8:54pm

I certify that this copy of the Minutes is a true and Correct records of the meeting held on 25 October 2022

Signed

Presiding Elected Member

Date:



MINUTES

CEO RECRUITMENT AND SELECTION COMMITTEE

11 NOVEMBER 2022



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Ian McCabe
ACTING CHIEF EXECUTIVE OFFICER



SHIRE OF WAGIN

Minutes for the CEO Recruitment and Selection Committee Meeting held in the Eric Farrow Pavilion, Wagin on Friday 11 November 2022 commencing at 3:12pm

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2. Endorse the Draft CEO Contract (with associated changes reflecting up to five (5) years term, three (3) months termination payment in the event of a severance agreement and a total reward package within the range specified in Band 4 of the Salaries & Allowances Tribunal relating to the employment of Local Government Chief Executive Officers).
3. Request executive support staff member, undertake necessary due diligence on Candidate I as the preferred applicant for the position of Chief Executive Officer, Shire of Wagin and liaise with Shire President regarding findings.
4. The Shire President, Deputy Shire President with the assistance of the executive support staff member, contact Candidate I and advise that they are the preferred applicant for the position of Chief Executive Officer, Shire of Wagin and provide the draft contract of employment to Candidate I and begin negotiations.

Carried 7/0

5. GENERAL BUSINESS

COMMITTEE DECISION

Moved Cr W J Longmuir

Seconded Cr B L Kilpatrick

That the Committee move out from behind closed doors and the meeting be opened to the public at 6:27pm

Carried 7/0

6. CLOSURE

With no further business, the committee thanked Mr Ron Walker for his contribution to the recruitment process and the Cr Blight closed the meeting at 6:27pm

I certify that this copy of the Minutes is a true and Correct records of the meeting held on
11 November 2022

Signed

Presiding Elected Member

Date:



10 FINANCIAL REPORTS

10.1 FINANCIAL REPORTS – OCTOBER 2022

| | |
|-------------------------|---|
| PROPONENT: | Manager of Finance |
| OWNER: | Shire of Wagin |
| LOCATION/ADDRESS: | Shire of Wagin |
| AUTHOR OF REPORT: | Manager of Finance |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 10 November 2022 |
| PREVIOUS REPORT(S): | 12 October 2022 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | FM.FI.1 |
| ATTACHMENTS: | <ul style="list-style-type: none">• Monthly Financial Report• Payments List (under separate cover) |

OFFICER RECOMMENDATION/4888 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr G R Ball

1. That Council adopts the Financial Reports for the period ending 31 October 2022 as presented.

Carried 8/0

OFFICER RECOMMENDATION/4889 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr G R Ball

1. That EFT Payments EFT12577– EFT12682, Cheque Payments 89 – 98 and Direct Debit Payments DD4959.1 - DD4987.32 from the Municipal Account totalling \$485,593.26 and EFT Payments EFT12672 – EFT12684 and Cheque Payment # 14 from the Restricted Funds Account totalling \$1,881.04 for the month of October 2022 be endorsed and accepted for payment.

Carried 8/0

BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.



BACKGROUND/COMMENT

The financial statements for October 2022 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 31 October 2022 is \$3,824,000 compared to \$2,810,080 in October 2021.

Rates for 2022/23 were raised at the end of August and notices issued with a due date of 13 October 2022. Payments have been strong with \$2,199,706 being collected by the end of October which equates to 79.5%. Final notices have been issued and we have had quite a few debtors enter into arrangements for payment of their rates. Those who do not contact us or set up an arrangement will be referred for debt collection after expiry of the notice. Total rates outstanding are \$618,998.

The Shire has a total of \$3,210,234 invested in interest bearing accounts which are currently earning interest of 2.3% per annum through Treasury's Overnight Cash Deposit Facility (OCDF) (\$913,775) and 2.55% through a Treasury Reserve Term Deposit (\$2,007,414) and 0.85% Bankwest Telenet Saver (\$289,045).

The closing/carried forward balances as at 30 June 2022 are still subject to final verification by the auditors. The auditors were on site 18 and 19 October and were happy with the information provided. However, they have advised that there are still areas they need to complete and then this will need to be reviewed by the OAG. It is therefore unlikely that we will receive the audited annual financials in time for the December meeting which is frustrating and will have a flow on impact for the timing of the Annual Electors' Meeting.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil



STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Items of Significance

The material variance adopted by the Shire of Wagin for the 2022/23 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2022/23 financial year.

| | % Completed | Annual Budget | YTD Actual |
|---|--------------------|----------------------|-------------------|
| Capital Expenditure | | | |
| Buildings | 9% | 230,930 | 20,481 |
| Plant & Equipment | 1% | 465,486 | 5,696 |
| Furniture & Equipment | 12% | 100,571 | 12,570 |
| Infrastructure - Roads | 11% | 1,791,701 | 188,427 |
| Footpaths | 0% | 88,825 | 0 |
| Infrastructure - Other | 13% | 281,070 | 35,252 |
| Grants, Subsidies and Contributions | | | |
| Operating Grants, Subsidies and Contributions | 37% | 1,195,693 | 447,874 |
| Non-operating Grants, Subsidies and Contributions | 35% | 1,298,117 | 454,075 |
| Rates Levied | 100% | 2,525,969 | 2,515,055 |

% Compares current ytd actuals to annual budget

| Financial Position | * Note | This Time Last Year 31 Oct 2021 | Year to Date Actual 31 Oct 2022 |
|------------------------------------|---------------|--|--|
| Adjusted Net Current Assets | 136% | \$ 2,810,080 | \$ 3,824,000 |
| Cash and Equivalent - Unrestricted | 136% | \$ 2,907,704 | \$ 3,952,063 |
| Cash and Equivalent - Restricted | | \$ - | \$ 2,296,459 |
| Receivables - Rates | 149% | \$ 416,094 | \$ 618,998 |
| Receivables - Other | 31% | \$ 250,588 | \$ 78,341 |
| Payables | 174% | \$ 150,257 | \$ 261,879 |

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 December 2021
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

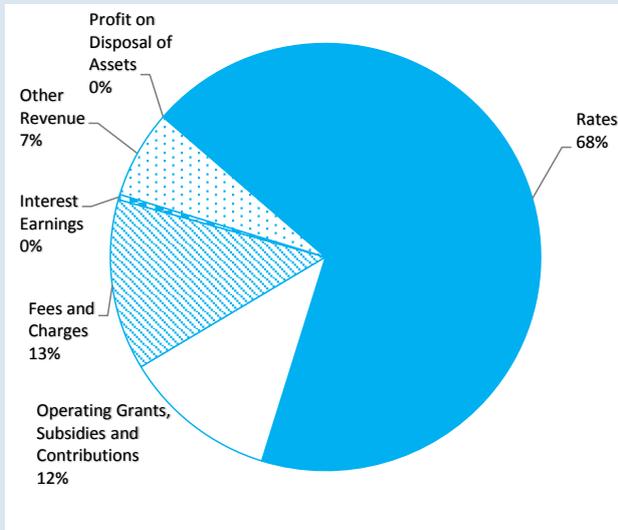
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

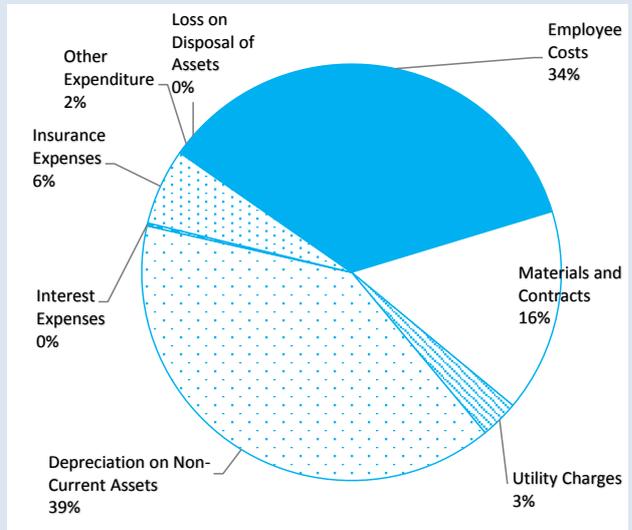
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

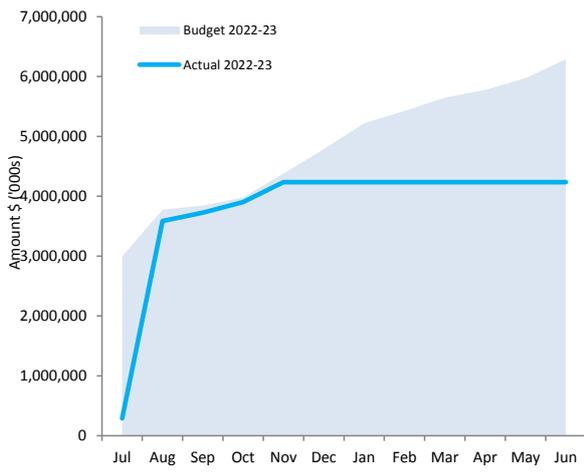
OPERATING REVENUE



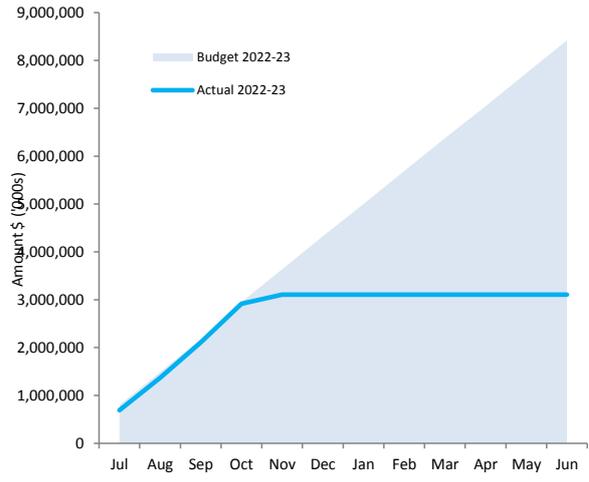
OPERATING EXPENSES



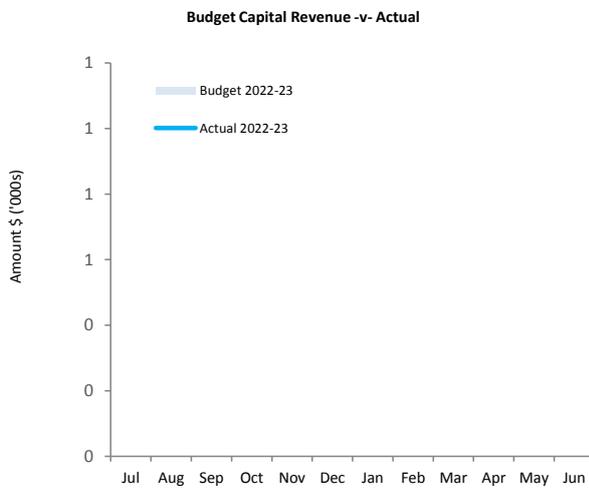
Budget Operating Revenues -v- Actual



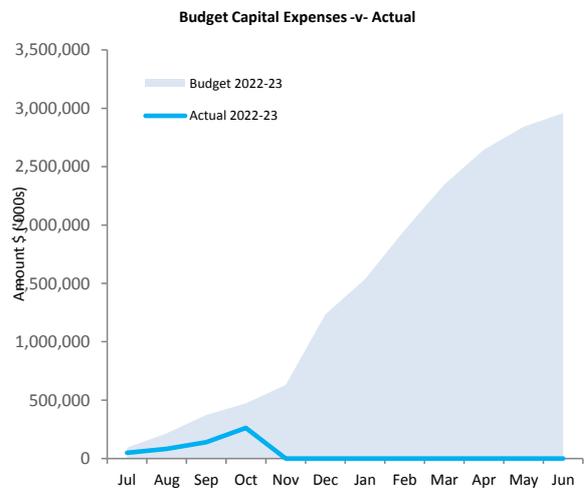
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2022**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

| PROGRAM NAME | OBJECTIVE | ACTIVITIES |
|-------------------------------------|---|--|
| GOVERNANCE | To provide a decision making process for the efficient allocation of scarce resources. | Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services. |
| GENERAL PURPOSE FUNDING | To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| LAW, ORDER, PUBLIC SAFETY | To provide services to help ensure a safer and environmentally conscious community. | Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. |
| HEALTH EDUCATION AND WELFARE | To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth. | Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services. |
| HOUSING | To provide and maintain elderly residents housing. | Provision and maintenance of elderly residents housing. |
| COMMUNITY AMENITIES | To provide services required by the community. | Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences. |
| RECREATION AND CULTURE | To establish and effectively manage infrastructure and resource which will help the social well being of the community. | Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities. |
| TRANSPORT ECONOMIC SERVICES | To provide safe, effective and To help promote the City and its economic wellbeing. | Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control. |
| OTHER PROPERTY AND SERVICES | To monitor and control City overheads operating accounts. | Private works operation, plant repair and operation costs and engineering operation costs. |

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

STATUTORY REPORTING PROGRAMS

| | Ref Note | Adopted Annual Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. |
|---|-------------|-----------------------------|----------------------|----------------------|--------------------|------|
| Opening Funding Surplus(Deficit) | 1(b) | \$ 1,968,880 | \$ 1,968,880 | \$ 1,968,924 | \$ 44 | |
| Revenue from operating activities | | | | | | |
| Governance | | 36,636 | 6,000 | 7,643 | 1,643 | |
| General Purpose Funding - Rates | 5 | 2,525,969 | 2,522,637 | 2,515,398 | (7,239) | |
| General Purpose Funding - Other | | 620,870 | 260,738 | 273,363 | 12,625 | |
| Law, Order and Public Safety | | 134,695 | 64,620 | 45,478 | (19,142) | |
| Health | | 12,680 | 2,628 | 1,770 | (858) | |
| Education and Welfare | | 635,130 | 213,141 | 178,183 | (34,958) | ▼ |
| Community Amenities | | 356,586 | 315,581 | 373,532 | 57,951 | ▲ |
| Recreation and Culture | | 96,945 | 15,920 | 20,037 | 4,117 | |
| Transport | | 258,591 | 161,128 | 153,775 | (7,353) | |
| Economic Services | | 192,250 | 64,084 | 56,016 | (8,068) | |
| Other Property and Services | | 120,060 | 39,736 | 51,669 | 11,933 | |
| | | 4,990,412 | 3,666,213 | 3,676,864 | | |
| Expenditure from operating activities | | | | | | |
| Governance | | (595,709) | (248,672) | (238,899) | 9,773 | |
| General Purpose Funding | | (420,582) | (137,485) | (85,680) | 51,805 | ▲ |
| Law, Order and Public Safety | | (299,746) | (121,859) | (113,441) | 8,418 | |
| Health | | (192,185) | (52,344) | (45,947) | 6,397 | |
| Education and Welfare | | (706,080) | (242,358) | (263,336) | (20,978) | ▼ |
| Community Amenities | | (628,373) | (209,105) | (207,272) | 1,833 | |
| Recreation and Culture | | (1,884,611) | (660,551) | (552,428) | 108,123 | ▲ |
| Transport | | (2,831,071) | (946,939) | (1,073,601) | (126,662) | ▼ |
| Economic Services | | (388,429) | (128,460) | (107,783) | 20,677 | ▲ |
| Other Property and Services | | (473,587) | (202,002) | (229,384) | (27,382) | ▼ |
| | | (8,420,373) | (2,949,775) | (2,917,771) | | |
| Operating activities excluded from budget | | | | | | |
| Non-cash amounts excluded from operating activities | | 3,346,894 | 1,142,604 | 1,154,969 | 12,365 | |
| Amount attributable to operating activities | | (83,067) | 1,859,042 | 1,914,061 | | |
| Investing Activities | | | | | | |
| Non-operating Grants, Subsidies and Contributions | 10 | 1,298,117 | 316,817 | 225,986 | (90,831) | ▼ |
| Proceeds from Disposal of Assets | 6 | 0 | 0 | 0 | 0 | |
| Capital Acquisitions | 7 | (2,958,583) | (472,199) | (262,425) | 209,774 | ▲ |
| Amount attributable to investing activities | | (1,660,466) | (155,382) | (36,439) | | |
| Financing Activities | | | | | | |
| Self-Supporting Loan Principal | | 20,535 | 0 | 0 | 0 | |
| Transfer from Reserves | 9 | 0 | 0 | 0 | 0 | |
| Repayment of Debentures | 8 | (74,569) | 0 | (14,826) | (14,826) | |
| Transfer to Reserves | 9 | 0 | 0 | (7,718) | (7,718) | |
| Amount attributable to financing activities | | (54,034) | 0 | (22,545) | | |
| Closing Funding Surplus(Deficit) | 1(b) | 171,316 | 3,672,540 | 3,824,002 | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

BY NATURE OR TYPE

| | Ref Note | Adopted Annual Budget | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. |
|---|-------------|-----------------------------|-----------------------------|------------------------------|---------------------------|--------------------|------|
| | | \$ | \$ | \$ | \$ | \$ | |
| Opening Funding Surplus (Deficit) | 1(b) | 1,968,880 | 1,968,880 | 1,968,880 | 1,968,924 | 44 | |
| Revenue from operating activities | | | | | | | |
| Rates | 5 | 2,525,969 | 2,525,969 | 2,522,637 | 2,515,055 | (7,582) | |
| Operating Grants, Subsidies and Contributions | 10 | 1,191,693 | | 467,351 | 427,052 | (40,299) | ▼ |
| Fees and Charges | | 787,363 | 787,363 | 460,297 | 475,656 | 15,359 | |
| Interest Earnings | | 19,750 | 19,750 | 6,002 | 14,506 | 8,504 | |
| Other Revenue | | 384,756 | 384,756 | 209,926 | 244,594 | 34,668 | ▲ |
| Profit on Disposal of Assets | 6 | 80,881 | 80,881 | 0 | 0 | 0 | |
| | | <u>4,990,412</u> | <u>3,798,719</u> | <u>3,666,213</u> | <u>3,676,862</u> | | |
| Expenditure from operating activities | | | | | | | |
| Employee Costs | | (2,863,497) | (2,863,497) | (974,567) | (988,817) | (14,250) | |
| Materials and Contracts | | (1,383,432) | (1,383,432) | (469,033) | (459,790) | 9,243 | |
| Utility Charges | | (370,229) | (370,229) | (123,412) | (86,569) | 36,843 | ▲ |
| Depreciation on Non-Current Assets | | (3,427,775) | (3,427,775) | (1,142,604) | (1,154,969) | (12,365) | |
| Interest Expenses | | (24,225) | (24,225) | (8,076) | (6,601) | 1,475 | |
| Insurance Expenses | | (173,703) | (173,703) | (173,703) | (173,131) | 572 | |
| Other Expenditure | | (177,512) | (177,512) | (58,380) | (47,895) | 10,485 | |
| Loss on Disposal of Assets | 6 | 0 | 0 | 0 | 0 | | |
| | | <u>(8,420,373)</u> | <u>(8,420,373)</u> | <u>(2,949,775)</u> | <u>(2,917,771)</u> | | |
| Operating activities excluded from budget | | | | | | | |
| Non-cash amounts excluded from operating activities | | 3,346,894 | 3,346,894 | 1,142,604 | 1,154,969 | 12,365 | |
| Amount attributable to operating activities | | (83,067) | (1,274,760) | 1,859,042 | 1,914,060 | | |
| Investing activities | | | | | | | |
| Non-operating grants, subsidies and contributions | 10 | 1,298,117 | 1,298,117 | 316,817 | 225,986 | (90,831) | ▼ |
| Proceeds from Disposal of Assets | 6 | 0 | 0 | 0 | 0 | 0 | |
| Capital acquisitions | 7 | (2,958,583) | 0 | (472,199) | (262,425) | 209,774 | ▲ |
| Amount attributable to investing activities | | (1,660,466) | 1,298,117 | (155,382) | (36,439) | | |
| Financing Activities | | | | | | | |
| Self-Supporting Loan Principal | | 20,535 | 20,535 | 0 | 0 | 0 | |
| Transfer from Reserves | 9 | | 0 | 0 | 0 | 0 | |
| Repayment of Debentures | 8 | (74,569) | (74,569) | 0 | (14,826) | (14,826) | |
| Transfer to Reserves | 9 | 0 | (440,211) | 0 | (7,718) | (7,718) | |
| Amount attributable to financing activities | | (54,034) | (494,245) | 0 | (22,545) | | |
| Closing Funding Surplus (Deficit) | 1(b) | 171,316 | 1,497,992 | 3,672,540 | 3,824,000 | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

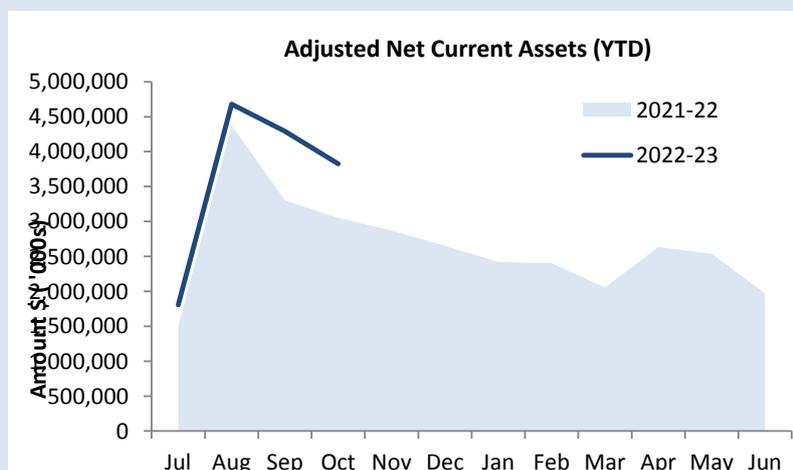
| Adjusted Net Current Assets | Ref Note | Last Years Closing 30 June 2022 | This Time Last Year 31 Oct 2021 | Year to Date Actual 31 Oct 2022 |
|--|----------|------------------------------------|------------------------------------|------------------------------------|
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 3 | 2,383,622 | 2,907,704 | 3,952,063 |
| Cash Restricted | 3 | 2,288,740 | 0 | 2,296,459 |
| Receivables - Rates | 4 | 49,890 | 416,094 | 618,998 |
| Receivables - Other | 4 | 145,380 | 250,588 | 78,341 |
| Loans receivable | | 30,573 | 19,925 | 30,573 |
| Interest / ATO Receivable | | 0 | 0 | 40,066 |
| Accrued Income / Expenses In Advance | | 43,168 | 87,353 | 123,705 |
| Inventories | | 52,102 | 34,903 | 52,102 |
| | | 4,993,475 | 3,716,567 | 7,192,308 |
| Less: Current Liabilities | | | | |
| Payables | | (143,275) | (150,257) | (261,879) |
| Accrued Expenses / Income In Advance | | (515,398) | (699,235) | (779,396) |
| Regional Refuse Group Accrued Funds | | (37,071) | (37,071) | 0 |
| Provisions - Loans, Annual & Long Service Leave | | (477,920) | (419,678) | (463,094) |
| | | (1,173,665) | (1,306,241) | (1,504,369) |
| Unadjusted Net Current Assets | | 3,819,810 | 2,410,327 | 5,687,938 |
| Adjustments and exclusions permitted by FM Reg 32 | | | | |
| Less: Profit on asset disposals | | 11,043 | | |
| Add: Loss on asset disposals | | (1,393) | | |
| Less: Cash reserves | 3 | (2,288,740) | 0 | (2,296,459) |
| Less: Loans receivable | | (30,573) | (19,925) | (30,573) |
| Add: Provisions - Loans, Annual & Long Service Leave | | 477,920 | 419,678 | 463,094 |
| Adjusted Net Current Assets | | 1,968,924 | 2,810,080 | 3,824,000 |

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$3.82 M

Last Year YTD
Surplus(Deficit)
\$2.81 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 financial year is \$20,000.

| Reporting Program | Var. \$ | Var. | Timing/ Permanent | Explanation of Variance |
|---|-----------|------|----------------------|--|
| | \$ | | | |
| Revenue from operating activities | | | | |
| Expenditure from operating activities | | | | |
| Recreation and Culture | 108,123 | ▲ | Timing | Pool costs and Woolorama budget timing |
| Transport | (126,662) | ▼ | Timing | Road maintenane jobs higher - capital jobs lower |
| Economic Services | 20,677 | ▲ | Timing | Timing of expenditure - toursim & caravan park |
| Other Property and Services | (27,382) | ▼ | Timing | Allocation of overheads and plant |
| Investing Activities | | | | |
| Non-operating Grants, Subsidies and Contributions | (90,831) | ▼ | Timing | Recognition of grant monies as expended |
| Capital Acquisitions | 209,774 | ▲ | Timing | Timing of capital projects |

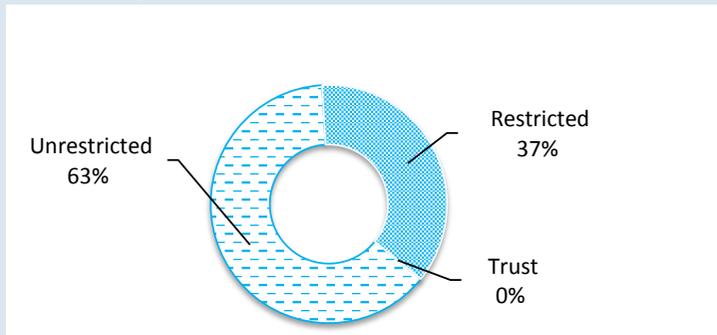
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

| Cash and Investments | Unrestricted | Restricted | Trust | Total YTD Actual | Institution | Interest Rate | Maturity Date |
|-----------------------------------|---------------------|-------------------|--------------|-----------------------------|--------------------|--------------------------|--------------------------|
| | \$ | \$ | \$ | \$ | | | |
| Cash on Hand | | | | | | | |
| Petty Cash and Floats | 1,250 | | | 1,250 | N/A | Nil | On Hand |
| At Call Deposits | | | | | | | |
| Municipal Fund | 3,013,665 | | | 3,013,665 | NAB/BWA | Nil | At Call |
| Overnight Cash Deposit Facility | 913,775 | | | 913,775 | Treasury | 2.30% | At Call |
| Restricted Funds Account | 23,373 | | | 23,373 | BWA | Nil | At Call |
| Trust Fund | | | 0 | | BWA | Nil | At Call |
| Reserve Fund - Telnet Saver | | 289,045 | | 289,045 | BWA | 0.85% | At Call |
| Term Deposits | | | | | | | |
| Reserve Investment - Term Deposit | | 2,007,414 | | 2,007,414 | Treasury | 2.55% | 06-Dec-22 |
| Total | 3,952,063 | 2,296,459 | 0 | 6,248,522 | | | |

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

| Total Cash | Unrestricted |
|-------------------|---------------------|
| \$6.25 M | \$3.95 M |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

| Rates Receivable | 30 June 2022 | 31 October 2022 |
|--------------------------------|---------------|-----------------|
| | \$ | \$ |
| Opening Arrears Previous Years | 67,957 | 49,890 |
| Levied this year | 2,665,551 | 2,768,814 |
| Less Collections to date | (2,683,618) | (2,199,706) |
| Equals Current Outstanding | 49,890 | 618,998 |
| Net Rates Collectable | 49,890 | 618,998 |
| % Collected | 100.68% | 79.45% |

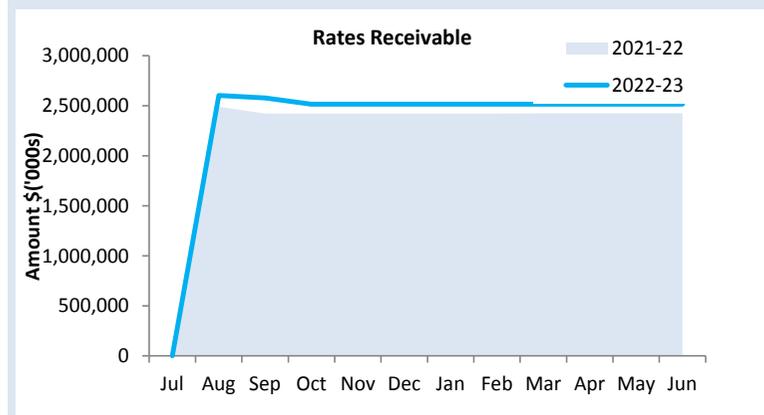
| Receivables - General | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ |
| Receivables - General | 33,021 | 24,389 | 3,223 | 19,720 | 80,353 |
| Percentage | 41% | 30% | 4% | 25% | |
| Balance per Trial Balance | | | | | |
| Sundry debtors | | | | | 80,353 |
| Loans receivable - clubs/institutions | | | | | 30,573 |
| Doubtful Debtors | | | | | (2,012) |
| Total Receivables General Outstanding | | | | | 148,980 |
| Amounts shown above include GST (where applicable) | | | | | |

KEY INFORMATION

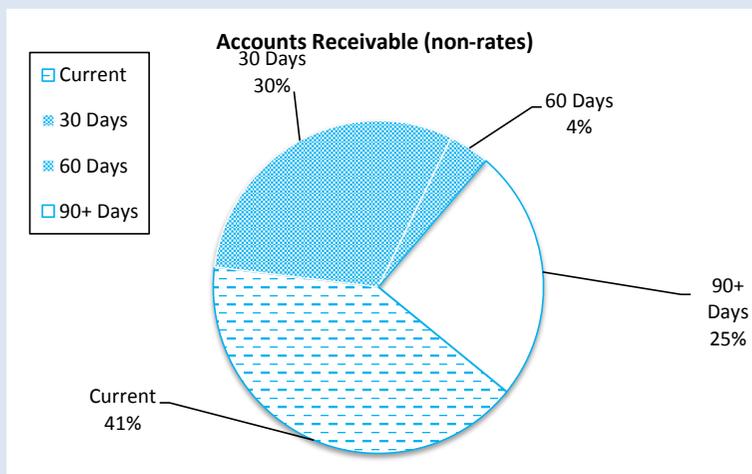
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



| Collected | Rates Due |
|---------------|------------------|
| 79.45% | \$618,998 |



| |
|---------------------|
| Debtors Due |
| \$148,980 |
| Over 30 Days |
| 59% |
| Over 90 Days |
| 25% |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

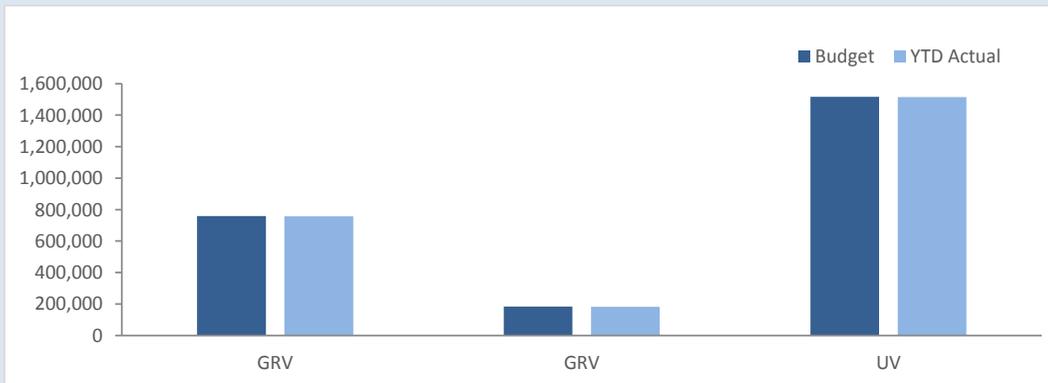
**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

| General Rate Revenue | | Budget | | | | | | YTD Actual | | | | |
|----------------------------------|----------------|------------|----------------------|--------------------|------------------|--------------|--------------|------------------|------------------|---------------|------------|------------------|
| | | Rate in | Number of Properties | Rateable Value | Rate Revenue | Interim Rate | Back Rate | Total Revenue | Rate Revenue | Interim Rates | Back Rates | Total Revenue |
| RATE TYPE | | \$ | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Differential General Rate | | | | | | | | | | | | |
| GRV | Non-commercial | 0.086830 | 675 | 8,705,834 | 755,928 | 3,000 | 1,000 | 759,928 | 755,928 | 1,844 | 41 | 757,813 |
| GRV | Commercial | 0.115080 | 65 | 1,592,996 | 183,322 | | | 183,322 | 183,322 | -344 | 0 | 182,977 |
| UV | | 0.005683 | 297 | 266,695,055 | 1,515,628 | 2,000 | | 1,517,628 | 1,515,628 | 0 | 0 | 1,515,628 |
| | | Minimum \$ | | | | | | | | | | |
| GRV | Non Commercial | 625 | 137 | 211,386 | 85,625 | 0 | 0 | 85,625 | 85,625 | 0 | 0 | 85,625 |
| GRV | Commercial | 625 | 13 | 37,025 | 8,125 | 0 | 0 | 8,125 | 8,125 | 0 | 0 | 8,125 |
| UV | | 625 | 84 | 5,800,546 | 52,500 | 0 | 0 | 52,500 | 52,500 | 0 | 0 | 52,500 |
| Sub-Totals | | | 1,271 | 283,042,842 | 2,601,128 | 5,000 | 1,000 | 2,607,128 | 2,601,127 | 1,500 | 41 | 2,602,668 |
| Discount | | | | | | | | (97,500) | | | | (102,469) |
| Amount from General Rates | | | | | | | | 2,509,628 | | | | 2,500,199 |
| Ex-Gratia Rates | | | | | | | | 16,341 | | | | 14,855 |
| Total General Rates | | | | | | | | 2,525,969 | | | | 2,515,055 |

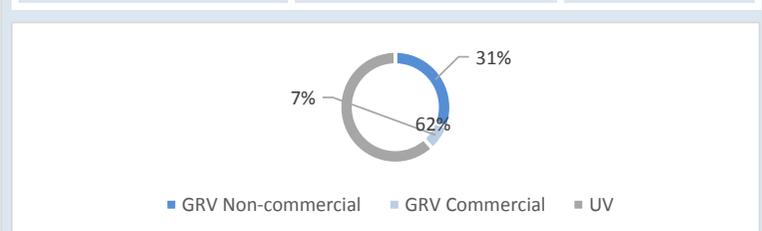
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



| General Rates | | |
|-----------------|----------------|-------------|
| Budget | YTD Actual | % |
| \$2.51 M | \$2.5 M | 100% |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

| Asset Ref. | Asset Description | Amended Budget | | | | YTD Actual | | | |
|------------|-------------------|----------------|----------|--------|--------|----------------|----------|--------|--------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

KEY INFORMATION



| Proceeds on Sale | | |
|------------------|------------|---|
| Budget | YTD Actual | % |
| \$0 | \$0 | |

| Capital Acquisitions | Adopted Annual Budget | YTD Budget | YTD Actual Total | YTD Budget Variance |
|-----------------------------------|-----------------------|------------------|------------------|---------------------|
| | \$ | \$ | \$ | \$ |
| Buildings | (230,930) | (86,869) | (20,481) | 66,388 |
| Plant & Equipment | (465,486) | (34,720) | (5,696) | 29,025 |
| Furniture & Equipment | (100,571) | (13,712) | (12,570) | 1,142 |
| Infrastructure - Roads | (1,791,701) | (193,178) | (188,427) | 4,751 |
| Footpaths | (88,825) | 0 | 0 | 0 |
| Infrastructure - Other | (281,070) | (143,720) | (35,252) | 108,468 |
| Capital Expenditure Totals | (2,958,583) | (472,199) | (262,425) | 209,774 |

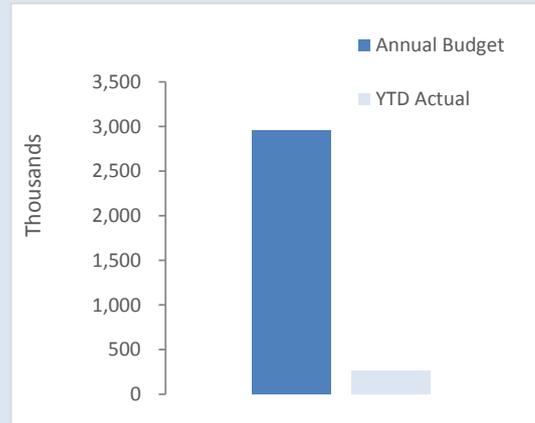
Capital Acquisitions Funded By:

| | \$ | \$ | \$ | \$ |
|---|------------------|----------------|----------------|------------------|
| Capital grants and contributions | 1,298,117 | 316,817 | 454,075 | 137,258 |
| Other (Disposals & C/Fwd) | 0 | | 0 | 0 |
| Cash Backed Reserves | | | | |
| Recreation Development Reserve | | | 0 | 0 |
| Sportsground Precinct Redevelopment Reserve | | | 0 | 0 |
| Contribution - operations | 1,660,466 | 155,382 | (191,650) | (347,032) |
| Capital Funding Total | 2,958,583 | 472,199 | 262,425 | (209,774) |

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



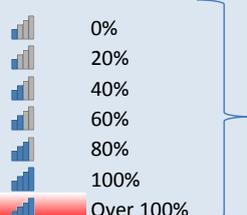
| Acquisitions | Annual Budget | YTD Actual | % Spent |
|---------------|-----------------|----------------|------------|
| | \$2.96 M | \$.26 M | 9% |
| Capital Grant | Annual Budget | YTD Actual | % Received |
| | \$1.3 M | \$.45 M | 35% |

Level of completion indicator, please see table at the end of this note for further detail.

| | Account Number | Adopted Annual Budget | Amended YTD Budget | YTD Actual | YTD Variance | |
|----------------------------------|--|-----------------------|--------------------|------------|--------------|---------|
| Capital Expenditure | | | | | | |
| Buildings | | | | | | |
| | Court House Development | B2201 | (171,093) | (57,032) | (6,243) | 50,789 |
| | Historical Village - 'History of Wagin' Shed | B2202 | (9,887) | (9,887) | (4,945) | 4,942 |
| | NAB Building | B2203 | (15,000) | (5,000) | (2,234) | 2,766 |
| | Historical Village - Shed Fit-out | B2204 | (11,000) | (11,000) | (5,507) | 5,493 |
| | Depot Upgrades - Shed Wall & Electric Gate | E167458 | (3,950) | (3,950) | (1,552) | 2,398 |
| | New Roof - Caravan park Ablutions | B2301 | (20,000) | 0 | 0 | 0 |
| | | | (230,930) | (86,869) | (20,481) | 66,388 |
| Plant & Equipment | | | | | | |
| | DCEO Vehicle (P02Y19) | E167741 | (54,049) | 0 | 0 | 0 |
| | Isuzu Truck (P16Y17) | PE2301 | (87,658) | 0 | 0 | 0 |
| | Isuzu Crew Cab (P21Y17) | PE2302 | (74,404) | 0 | 0 | 0 |
| | New Ride-on vMower (P27Y17) | PE2303 | (9,000) | (9,000) | (5,696) | 3,305 |
| | Mahindra Pick-Up Ranger (P38Y16) | PE2304 | (25,720) | (25,720) | 0 | 25,720 |
| | Isuzu Side-Tipper (P42) | PE2305 | (204,655) | 0 | 0 | 0 |
| | Plant Attachment - Broom | PE2306 | (10,000) | 0 | 0 | 0 |
| | | | (465,486) | (34,720) | (5,696) | 29,025 |
| Furniture & Equipment | | | | | | |
| | CCTV Upgrade | E167110 | (8,571) | (5,712) | 0 | 5,712 |
| | IT & Medical Equipment - Medical Centre | FE303 | (75,000) | 0 | (8,070) | (8,070) |
| | 60 x New Chairs | FE2301 | (9,000) | 0 | (4,500) | (4,500) |
| | New Treadmill Community Gym | FE2302 | (8,000) | (8,000) | 0 | 8,000 |
| | | | (100,571) | (13,712) | (12,570) | 1,142 |
| Infrastructure - Roads | | | | | | |
| | Capital Works Program - Roads | E167103 | (1,492,946) | (193,178) | (188,427) | 4,751 |
| | Capital Works Program - Airstrip | E167782 | (298,755) | 0 | 0 | 0 |
| | | | (1,791,701) | (193,178) | (188,427) | 4,751 |
| Footpaths | | | | | | |
| | Footpath Program | E167124 | (88,825) | 0 | 0 | 0 |
| | | | (88,825) | 0 | 0 | 0 |
| Infrastructure - Other | | | | | | |
| | Giant Ram Lighting | IO2202 | (7,050) | (4,700) | (1,346) | 3,354 |
| | Sportsground Precinct Redevelopment | IO2204 | (150,000) | (50,000) | 0 | 50,000 |
| | War Memorial Upgrades | IO2205 | (6,850) | (6,850) | (5,105) | 1,745 |
| | Wetlands Park Redevelopment | IO2206 | (54,695) | (54,695) | (17,614) | 37,081 |
| | Wetlands Park BBQ Shelters | IO2301 | (15,000) | (15,000) | (7,768) | 7,232 |
| | Main Streets Paving, Cleaning & Sealing | IO2207 | (2,475) | (2,475) | 0 | 2,475 |
| | Townscape | IO2208 | (30,000) | (10,000) | (3,418) | 6,582 |
| | Mural - toilet Building | IO2302 | (15,000) | 0 | 0 | 0 |
| | | | (281,070) | (143,720) | (35,252) | 108,468 |
| Capital Expenditure Total | | | (2,958,583) | (472,199) | (262,425) | 209,774 |

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

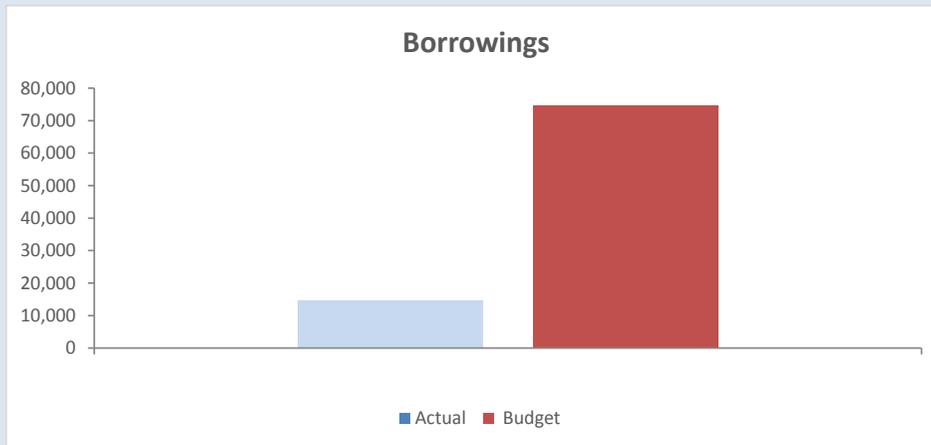
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

| Information on Borrowings Particulars | 30 Jun 2022 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|-------------|-----------|--------|----------------------|--------|-----------------------|---------|---------------------|--------|
| | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Recreation and Culture | | | | | | | | | |
| Loan 131 - Recreation Centre Development | 29,477 | 0 | 0 | | 11,238 | 29,477 | 18,239 | | 1,707 |
| Loan 139 - Swimming Pool Redevelopment | 187,284 | 0 | 0 | 3,616 | 14,746 | 183,668 | 172,538 | 2,393 | 9,291 |
| Other Property and Services | | | | | | | | | |
| Loan 137 - Staff Housing | 126,737 | 0 | 0 | 5,127 | 15,693 | 121,610 | 111,044 | 2,505 | 7,201 |
| Loan 138 - Doctor Housing | 54,353 | 0 | 0 | 6,083 | 12,357 | 48,270 | 41,996 | 1,704 | 3,217 |
| | 397,851 | 0 | 0 | 14,826 | 54,034 | 383,025 | 343,817 | 6,601 | 21,416 |
| Self supporting loans | | | | | | | | | |
| Recreation and Culture | | | | | | | | | |
| Loan 141 - Wagin Ag Society (SSL) | 97,491 | 0 | 0 | 0 | 20,535 | 97,491 | 76,956 | | 2,809 |
| | 97,491 | 0 | 0 | 0 | 20,535 | 97,491 | 76,956 | 0 | 2,809 |
| Total | 495,342 | 0 | 0 | 14,826 | 74,569 | 480,516 | 420,773 | 6,601 | 24,225 |

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

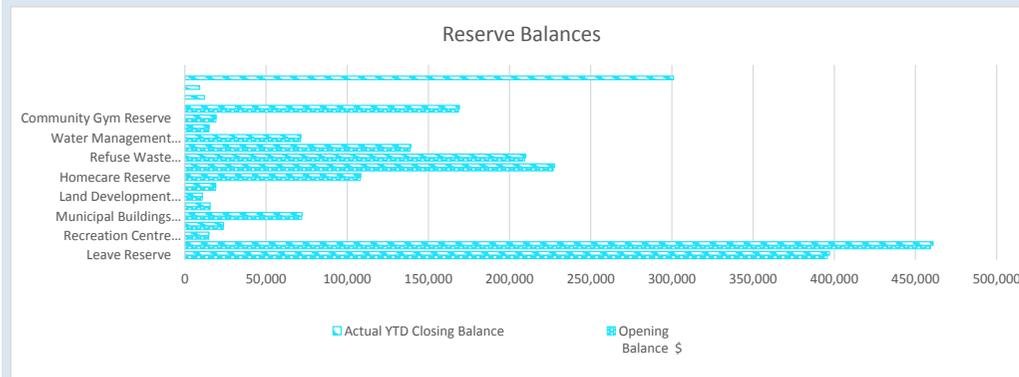


| | |
|-----------------------------|-----------------|
| Principal Repayments | \$14,826 |
| Interest Earned | \$14,506 |
| Interest Expense | \$6,601 |
| Reserves Bal | \$2.3 M |
| Loans Due | \$48 M |

Cash Backed Reserve

| Reserve Name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|--|------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Leave Reserve | 395,708 | 3,957 | 1,334 | | | | | 399,665 | 397,043 |
| Plant Replacement Reserve | 459,304 | 4,593 | 1,549 | 61,836 | | | | 525,733 | 460,853 |
| Recreation Centre Equipment Reserve | 14,751 | 148 | 50 | | | | | 14,899 | 14,801 |
| Aerodrome Maintenance & Development Reserve | 23,740 | 237 | 80 | 8,500 | | | | 32,477 | 23,820 |
| Municipal Buildings Reserve | 71,902 | 719 | 242 | | | | | 72,621 | 72,145 |
| Admin Centre Furniture, Equipment & IT Reserve | 15,559 | 156 | 52 | | | | | 15,715 | 15,611 |
| Land Development Reserve | 10,774 | 108 | 36 | | | | | 10,882 | 10,810 |
| Community Bus Reserve | 19,006 | 190 | 64 | | | | | 19,196 | 19,070 |
| Homecare Reserve | 108,061 | 1,081 | 364 | | | | | 109,142 | 108,425 |
| Recreation Development Reserve | 226,940 | 2,269 | 765 | 20,000 | | | | 249,209 | 227,705 |
| Refuse Waste Management Reserve | 209,291 | 2,093 | 706 | 29,436 | | | | 240,820 | 209,997 |
| Refuse Site Rehabilitation Reserve | 138,775 | 1,388 | 468 | 20,000 | | | | 160,163 | 139,243 |
| Water Management Reserve | 71,214 | 712 | 240 | | | | | 71,926 | 71,454 |
| Electronic Sign Reserve | 14,883 | 149 | 50 | | | | | 15,032 | 14,933 |
| Community Gym Reserve | 19,174 | 192 | 65 | 2,550 | | (8,000) | | 13,916 | 19,239 |
| Sportsground Precinct Redevelopment Reserve | 168,573 | 1,686 | 568 | 100,000 | | | | 270,259 | 169,141 |
| Emergency/Bushfire Control Reserve | 12,069 | 121 | 41 | | | | | 12,190 | 12,110 |
| Community Events Reserve | 9,017 | 90 | 30 | | | | | 9,107 | 9,048 |
| Staff Housing Reserve | 300,000 | 3,000 | 1,012 | 75,000 | | | | 378,000 | 301,012 |
| Roadwork Reserve | 0 | 0 | 0 | 100,000 | | | | 100,000 | 0 |
| | 2,288,740 | 22,889 | 7,718 | 417,322 | 0 | (8,000) | 0 | 2,720,951 | 2,296,459 |

KEY INFORMATION



Grants and Contributions

| | | Adopted Annual Budget | Amended Annual Budget | Amended YTD Budget | YTD Actual | YTD Variance |
|--|---------|--------------------------|--------------------------|-----------------------|----------------|-----------------|
| Operating grants, subsidies and contributions | | | | | | |
| General Purpose Funding | | | | | | |
| Grants Commission - General | I032005 | 254,698 | 254,698 | 63,675 | 85,394 | 21,719 |
| Grants Commission - Roads | I032010 | 152,645 | 152,645 | 38,161 | 29,905 | (8,257) |
| Law, Order and Public Safety | | | | | | |
| DFES Grant - Operating Bush Fire Brigade | I051010 | 77,405 | 77,405 | 38,702 | 38,658 | (45) |
| DFES - ESL Admin Contribution | I051035 | 4,000 | 4,000 | 4,000 | 4,000 | 0 |
| DFES Grant - Operating SES | I051075 | 32,590 | 32,590 | 16,295 | 16,482 | 187 |
| Education and Welfare | | | | | | |
| Homecare Recurrent Grant | I082010 | 378,309 | 378,309 | 126,104 | 94,653 | (31,451) |
| HCP Government Funds | I082045 | 138,200 | 138,200 | 46,068 | 37,370 | (8,698) |
| Recreation and Culture | | | | | | |
| Volunteering WA | I119030 | 2,000 | 2,000 | 0 | 0 | 0 |
| WA Police - Christmas Street Carnival | I119030 | 10,000 | 10,000 | 0 | 0 | 0 |
| Transport | | | | | | |
| Direct Road Grants | I121005 | 138,346 | 138,346 | 138,346 | 141,414 | 3,068 |
| Operating Contributions | | | | | | |
| Rec Centre Equipment Contributions | I113030 | 1,500 | 1,500 | 0 | 0 | 0 |
| Contribution to Woolorama | I119015 | 1,000 | 1,000 | 0 | 0 | 0 |
| Contribution - St Lighting | I121025 | 5,000 | 5,000 | 0 | 0 | 0 |
| Operating grants, subsidies and contributions Total | | 1,195,693 | 1,195,693 | 471,351 | 447,874 | (23,477) |
| Non-operating grants, subsidies and contributions | | | | | | |
| Recreation and Culture | | | | | | |
| Wetlands Park Playground Upgrade Contribution | I113040 | 54,695 | 54,695 | 54,695 | 17,614 | (37,081) |
| Law, Order and Public Safety | | | | | | |
| Community Watr Supply Project | I053060 | 0 | 0 | 0 | 7,859 | 7,859 |
| Transport | | | | | | |
| Road Project Grants | I121010 | 395,186 | 395,186 | 158,074 | 158,074 | 0 |
| Roads To Recovery Grant | I121015 | 312,145 | 312,145 | 104,048 | 2,307 | (101,741) |
| RADS - Airport Upgrade | I126015 | 298,755 | 298,755 | 0 | 190,117 | 190,117 |
| Main Roads Bridge 18/19 Funding | I121076 | 0 | 0 | 0 | 0 | 0 |
| LRCIP Funding | I121076 | 237,336 | 237,336 | 0 | 78,103 | 78,103 |
| Non-operating grants, subsidies and contributions Total | | 1,298,117 | 1,298,117 | 316,817 | 454,075 | 137,258 |
| Grand Total | | 2,493,810 | 2,493,810 | 788,168 | 901,949 | 113,781 |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | RESTRICTED FUNDS ACCOUNT | | | Closing Balance 31 Oct 2022 |
|--------------------------------|-----------------------------------|--------------------|----------------|-----------------------------------|
| | Opening Balance 01 Jul 2022 | Amount Received | Amount Paid | |
| | \$ | \$ | \$ | \$ |
| Deposits - Town Hall | 900 | 1,100 | (200) | 1,800 |
| Deposits - Community Bus | 900 | 450 | (450) | 900 |
| Deposits - Rec Ctr & EFP | 2,662 | 4,800 | (2,400) | 5,062 |
| Deposits - Animal Trap | 25 | 50 | 0 | 75 |
| BCITF | 0 | 0 | 0 | 0 |
| Deposit - Community Gym Key | 5,580 | 660 | (300) | 5,940 |
| Building Services Levy | 329 | 376 | (314) | 391 |
| Nomination Deposits | 0 | 0 | 0 | 0 |
| Other Deposits | 6,819 | 150 | 0 | 6,969 |
| Unclaimed Monies | 2,147 | 0 | 0 | 2,147 |
| Transport Licensing | 0 | 0 | 0 | 0 |
| Bank Charges | 0 | 0 | 0 | 0 |
| Banking Errors | 0 | 0 | 0 | 0 |
| Deposit - Refuse Site Key | 20 | 0 | 0 | 20 |
| Staff Christmas Fund | 0 | 0 | 0 | 0 |
| Trust Accounts Receivable | 40 | 1 | 0 | 41 |
| Cemetery Shelter Contributions | 0 | 0 | 0 | 0 |
| | 19,422 | 7,587 | (3,664) | 23,345 |

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 OCTOBER 2022

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|--|--|------|---------------|------------|------------|
| General Purpose Funding | | | | | |
| Rate Revenue | | | | | |
| I031005 | GRV | Inc | 939,250 | 939,250 | 939,249 |
| I031010 | GRV Minimums | Inc | 93,750 | 93,750 | 93,750 |
| I031015 | UV | Inc | 1,515,628 | 1,515,628 | 1,515,628 |
| I031020 | UV Minimums | Inc | 52,500 | 52,500 | 52,500 |
| I031025 | GRV Interim Rates | Inc | 3,000 | 1,000 | 1,844 |
| I031030 | UV Interim Rates | Inc | 2,000 | 668 | 0 |
| I031035 | Back Rates | Inc | 1,000 | 1,000 | 41 |
| I031040 | Ex-Gratia Rates (CBH) | Inc | 16,341 | 16,341 | 14,855 |
| I031045 | Discount Allowed | Inc | (97,500) | (97,500) | (102,469) |
| I031050 | Instalment Admin Charge | Inc | 6,000 | 6,000 | 2,340 |
| I031055 | Account Enquiry Fee | Inc | 2,500 | 832 | 1,360 |
| I031060 | (Rate Write Offs) | Inc | (5,000) | 0 | (359) |
| I031065 | Penalty Interest | Inc | 8,000 | 2,668 | 1,617 |
| I031070 | Emergency Services Levy | Inc | 126,700 | 126,700 | 126,668 |
| I031075 | ESL Penalty Interest | Inc | 500 | 168 | 90 |
| I031080 | Instalment Interest | Inc | 4,000 | 1,332 | 4,076 |
| I031090 | Rate Legal Charges | Inc | 20,000 | 6,668 | 1,350 |
| | | | 2,688,669 | 2,667,005 | 2,652,540 |
| E031005 | Valuation Expenses | Exp | (9,000) | (3,000) | (324) |
| E031010 | Legal Costs/Expenses | Exp | (500) | (168) | 0 |
| E031015 | Title Searches | Exp | (600) | (200) | 0 |
| E031020 | Rate Recovery Expenses | Exp | (10,000) | (3,332) | (1,350) |
| E031025 | Printing Stationery Postage | Exp | (2,000) | (650) | (1,329) |
| E031030 | Emergency Services Levy | Exp | (126,700) | (31,675) | 0 |
| E031040 | Rate Refunds | Exp | (1,000) | 0 | 0 |
| E031041 | Rates & Rubbish Waivers/Concessions | Exp | (2,300) | (2,300) | (2,540) |
| E031100 | Administration Allocated | Exp | (104,549) | (34,848) | (34,848) |
| | | | (256,649) | (76,173) | (40,391) |
| Other General Purpose Funding | | | | | |
| I032005 | Grants Commission General | Inc | 254,698 | 63,675 | 85,394 |
| I032010 | Grants Commission Roads | Inc | 152,645 | 38,161 | 29,905 |
| I032020 | Administration Rental | Inc | 36,000 | 12,000 | 12,000 |
| I032025 | Photocopies, Publications, PA & Projector Hire | Inc | 1,500 | 500 | 109 |
| I032030 | Reimbursements | Inc | 100 | 32 | 0 |
| I032035 | SS Loans Interest & GFee Reimb. | Inc | 4,977 | 0 | 0 |
| I032040 | Bank Interest | Inc | 750 | 252 | 4,470 |
| I032045 | Reserves Interest | Inc | 7,000 | 1,750 | 4,343 |
| I032055 | Commissions & Recoups | Inc | 500 | 0 | 0 |
| | | | 458,170 | 116,370 | 136,221 |
| E032005 | Bank Fees and Charges | Exp | (12,000) | (4,000) | (4,452) |
| E032015 | Interest on Loans | Exp | (24,225) | (8,076) | (6,601) |
| E032030 | Audit Fees & Other Services | Exp | (25,000) | (15,000) | 0 |
| E032035 | Administration Allocated | Exp | (102,708) | (34,236) | (34,236) |
| | | | (163,933) | (61,312) | (45,289) |
| Total General Purpose Income | | | 3,146,839 | 2,783,375 | 2,788,761 |
| Total General Purpose Expenditure | | | (420,582) | (137,485) | (85,680) |
| Governance | | | | | |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|-------------------------------------|-----------------------------------|------|---------------|------------|------------|
| Members of Council | | | | | |
| I041020 | Other Income Relating to Members | Inc | 1,000 | 1,000 | 0 |
| | | | 1,000 | 1,000 | 0 |
| E041005 | Sitting Fees | Exp | (24,365) | (6,091) | (5,794) |
| E041010 | Training | Exp | (8,000) | (2,000) | 0 |
| E041015 | Members Travelling | Exp | (700) | (175) | (137) |
| E041025 | Election Expenses | Exp | (3,000) | (3,000) | 0 |
| E041030 | Other Expenses | Exp | (8,000) | (8,000) | (2,604) |
| E041035 | Conference Expenses | Exp | (10,000) | (2,500) | (7,265) |
| E041040 | Presidents Allowance | Exp | (12,300) | (3,075) | (3,075) |
| E041045 | Deputy Presidents Allowance | Exp | (3,075) | (769) | (769) |
| E041055 | Refreshments and Receptions | Exp | (12,000) | (4,000) | (1,643) |
| E041060 | Presentations | Exp | (2,500) | (832) | (140) |
| E041065 | Insurance | Exp | (13,325) | (13,325) | (13,325) |
| E041070 | Public Relations | Exp | (2,000) | (668) | 0 |
| E041075 | Subscriptions | Exp | (35,000) | (35,000) | (27,478) |
| E041100 | Administration Allocated | Exp | (118,133) | (39,376) | (39,376) |
| | | | (252,398) | (118,811) | (101,606) |
| Other Governance | | | | | |
| I042030 | Profit on Sale of Asset | Inc | 30,636 | 0 | 0 |
| I042045 | Admin Reimbursements | Inc | 5,000 | 5,000 | 7,643 |
| I042050 | Paid Parental Leave Reimbursement | Inc | 0 | 0 | 0 |
| | | | 35,636 | 5,000 | 7,643 |
| E042005 | Administration Salaries | Exp | (714,073) | (238,024) | (240,970) |
| E042008 | Admin Leave/Wages Liability | Exp | 0 | 0 | 0 |
| E042010 | Administration Superannuation | Exp | (86,447) | (28,816) | (31,113) |
| E042011 | Loyalty Allowance | Exp | (8,046) | (2,684) | (2,438) |
| E042012 | Housing Allowance Admin | Exp | (13,578) | (4,528) | (8,820) |
| E042015 | Insurance | Exp | (25,969) | (25,969) | (26,543) |
| E042020 | Staff Training | Exp | (10,000) | (3,332) | (734) |
| E042025 | Removal Expenses | Exp | (10,000) | 0 | (4,410) |
| E042030 | Printing & Stationery | Exp | (30,000) | (10,000) | (7,690) |
| E042035 | Phone, Fax & Modem | Exp | (7,000) | (2,332) | (1,029) |
| E042040 | Office Maintenance | Exp | (62,000) | (24,101) | (20,488) |
| E042045 | Advertising | Exp | (18,000) | (6,000) | (6,112) |
| E042050 | Office Equipment Maintenance | Exp | (3,000) | (1,000) | (729) |
| E042055 | Postage & Freight | Exp | (4,000) | (1,332) | (625) |
| E042060 | Vehicle Running Expenses | Exp | (16,000) | (5,937) | (4,383) |
| E042065 | Legal Expenses | Exp | (25,000) | (8,332) | 0 |
| E042070 | Garden Expenses | Exp | (12,000) | (4,000) | (2,911) |
| E042075 | Conference & Training | Exp | (10,000) | (3,332) | (1,155) |
| E042080 | Computer Support | Exp | (130,000) | (43,332) | (63,094) |
| E042085 | Other Expenses | Exp | (3,000) | (1,000) | (677) |
| E042090 | Administration Allocated | Exp | (270,719) | (90,240) | (90,240) |
| E042095 | Fringe Benefits Tax | Exp | (15,000) | (3,750) | (6,124) |
| E042100 | Staff Uniforms | Exp | (4,000) | 0 | (560) |
| E042115 | Cash Round Off Control | Exp | 0 | 0 | (1) |
| E042120 | Depreciation - Other Governance | Exp | (126,097) | (42,032) | (42,254) |
| E042125 | Less Administration Allocated | Exp | 1,278,618 | 426,212 | 426,200 |
| E042155 | Lease of Photocopier | Exp | 0 | 0 | 0 |
| E042160 | CEO Recruitment | Exp | (18,000) | (6,000) | (395) |
| E042165 | Paid Parental Leave | Exp | 0 | 0 | 0 |
| | | | (343,311) | (129,861) | (137,295) |
| Total Governance Income | | | 36,636 | 6,000 | 7,643 |
| Total Governance Expenditure | | | (595,709) | (248,672) | (238,901) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|--|---|------|---------------|------------|------------|
| Law, Order & Public Safety | | | | | |
| Fire Prevention | | | | | |
| I051010 | BFB Operating Grant | Inc | 77,405 | 38,702 | 31,813 |
| I051015 | Sale of Fire Maps | Inc | 50 | 16 | 45 |
| I051025 | Reimbursements | Inc | 1,000 | 332 | 0 |
| I051030 | Bush Fire Infringements | Inc | 2,000 | 0 | 0 |
| I051040 | Donations | Inc | 0 | 0 | 0 |
| I051035 | ESL Admin Fee | Inc | 4,000 | 4,000 | 4,000 |
| I051050 | SES Call-out Income | Inc | 0 | 0 | 0 |
| I051070 | Other Bushfire Grants Income | Inc | 0 | 0 | 0 |
| I051075 | SES Operating Grant | Inc | 32,590 | 16,295 | 2,504 |
| | | | 117,045 | 59,345 | 38,362 |
| E051005 | BFB Operation Expenditure | Exp | (77,405) | (44,567) | (31,813) |
| E051010 | Communication Mtce | Exp | (4,000) | (1,396) | (1,641) |
| E051015 | Advertising & Other Expenses | Exp | (2,500) | (832) | (2,234) |
| E051020 | Fire Fighting/Emergency Services Expenses | Exp | (4,000) | (1,446) | (2,078) |
| E051025 | Town Block Burn Off | Exp | (5,000) | (3,098) | (4,173) |
| E051040 | Other Bushfire Grants Expenditure | Exp | 0 | 0 | (10,112) |
| E051060 | SES Operation Expenditure | Exp | (32,590) | (12,201) | (2,504) |
| E051100 | Administration Allocated | Exp | (64,701) | (21,568) | (21,568) |
| E051190 | Depreciation - Fire Prevention | Exp | (25,484) | (8,496) | (8,588) |
| | | | (215,680) | (93,604) | (84,711) |
| Animal Control | | | | | |
| I052005 | Dog Fines and Fees | Inc | 5,000 | 1,668 | 5,192 |
| I052006 | Cat Fines and Fees | Inc | 300 | 100 | 0 |
| I052010 | Hire of Animal Traps | Inc | 100 | 32 | 0 |
| I052015 | Dog Registration | Inc | 6,000 | 3,000 | 1,629 |
| I052016 | Cat Registration | Inc | 700 | 300 | 294 |
| I052020 | Reimbursements | Inc | 500 | 125 | 0 |
| | | | 12,600 | 5,225 | 7,115 |
| E052005 | Ranger Salary | Exp | (18,700) | (6,232) | (3,791) |
| E052007 | Ranger Telephone | Exp | (1,000) | (332) | (250) |
| E052010 | Pound Maintenance | Exp | (2,960) | (1,005) | (578) |
| E052015 | Dog Control Insurance | Exp | (314) | (314) | (1,181) |
| E052020 | Legal Fees | Exp | (500) | (168) | 0 |
| E052025 | Training & Conference | Exp | (500) | (168) | 0 |
| E052030 | Ranger Services Other | Exp | (25,000) | (8,336) | (9,935) |
| E052035 | Administration Allocated | Exp | (29,784) | (9,928) | (9,928) |
| E052190 | Depreciation - Animal Control | Exp | (1,308) | (436) | (441) |
| | | | (80,066) | (26,919) | (26,104) |
| Other Law, Order & Public Safety | | | | | |
| I053005 | Abandoned Vehicles/Fines | Inc | 50 | 50 | 0 |
| I053040 | Safer Wagin Income | Inc | 5,000 | 0 | 0 |
| I053055 | Reimbursements | Inc | 0 | 0 | 0 |
| I053060 | Community Water Supply Program Grant | Inc | 0 | 0 | 7,859 |
| I053075 | Covert Cameras for CCTV System | Inc | 0 | 0 | 0 |
| | | | 5,050 | 50 | 7,859 |
| E053005 | Abandoned Vehicles | Exp | (500) | (168) | 0 |
| E053010 | Emergency Services | Exp | 0 | 0 | 0 |
| E053040 | Safer Wagin Expenditure | Exp | (500) | (168) | (182) |
| E053045 | CCTV & Security | Exp | 0 | 0 | (450) |
| E053055 | Mosquito Control | Exp | (3,000) | (1,000) | (1,995) |
| | | | (4,000) | (1,336) | (2,627) |
| Total Law, Order & Public Safety Income | | | 134,695 | 64,620 | 53,336 |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|---|--|------|---------------|------------|------------------|
| Total Law, Order & Public Safety Expenditure | | | (299,746) | (121,859) | (113,442) |
| Health | | | | | |
| Maternal & Infant Health | | | | | |
| E071005 | Medical Centre Mtce - Infant Health Centre | Exp | (9,150) | (3,052) | (2,894) |
| | | | (9,150) | (3,052) | (2,894) |
| Preventative Services - Admin & Inspections | | | | | |
| I074005 | Food Licences & Fees | Inc | 800 | 0 | 42 |
| I074015 | Contrib. Regional Health Scheme | Inc | 0 | 0 | 0 |
| I074020 | Reimbursements | Inc | 0 | 0 | 0 |
| | | | 800 | 0 | 42 |
| E074005 | EHO Salary | Exp | (10,000) | (3,332) | 0 |
| E074008 | EHO Leave/Wages Liability | Exp | 0 | 0 | 0 |
| E074010 | EHO Superannuation | Exp | 0 | 0 | 0 |
| E074015 | Other Control Expenses | Exp | (7,000) | (2,332) | (245) |
| E074020 | EHO/Building Surveyor Vehicle Expenses | Exp | 0 | 0 | 0 |
| E074030 | Conferences & Training | Exp | (500) | (168) | 0 |
| E074035 | Loss on Sale of Asset | Exp | 0 | 0 | 0 |
| E074100 | Administration Allocated | Exp | (26,112) | (8,704) | (8,704) |
| E074190 | Depreciation - Prevent Services | Exp | 0 | 0 | 0 |
| | | | (43,612) | (14,536) | (8,949) |
| Other Health | | | | | |
| I076010 | Rent - Medical Centre-Dentist | Inc | 4,380 | 1,460 | 1,346 |
| I076015 | Reimbursements - IPN Medical | Inc | 2,500 | 0 | 0 |
| I076020 | Meeting Room Fees | Inc | 3,500 | 1,168 | 382 |
| I076025 | Saleof Doctors Vehicle | Inc | 0 | 0 | 0 |
| I076040 | Reimbursements - Dr Norris | Inc | 1,500 | 0 | 0 |
| | | | 11,880 | 2,628 | 1,728 |
| E076020 | Medical Centre Mtce - Dr & Dentist Surgery | Exp | (12,021) | (5,357) | (3,861) |
| E076025 | Depreciation - Other Health | Exp | (46,902) | (15,636) | (15,805) |
| E076030 | Doctors Vehicle Mtce | Exp | (5,000) | (2,013) | (1,363) |
| E076035 | Loss on Sale of Asset | Exp | 0 | 0 | 0 |
| E076040 | IPN Medical Services | Exp | (45,000) | (11,250) | (12,612) |
| E076055 | Doctor Retention & Relocation | Exp | (20,000) | 0 | 0 |
| E076060 | Assets under \$5k | Exp | (10,000) | 0 | 0 |
| | | | (138,923) | (34,256) | (33,641) |
| Health - Preventative Services | | | | | |
| E077010 | Analytical Expenses | Exp | (500) | (500) | (463) |
| | | | (500) | (500) | (463) |
| Total Health Income | | | 12,680 | 2,628 | 1,770 |
| Total Health Expenditure | | | (192,185) | (52,344) | (45,947) |
| Education & Welfare | | | | | |
| Pre Schools | | | | | |
| I083035 | Day Care Lease | Exp | 8,568 | 2,856 | 2,981 |
| I083036 | Day Care Reimbursements | Exp | 5,500 | 1,832 | 535 |
| | | | 14,068 | 4,688 | 3,516 |
| E080010 | Kindegarten Maintenance (Daycare) | Exp | (12,123) | (4,697) | (2,805) |
| E080190 | Depreciation - Pre-Schools | Exp | (25,918) | (8,640) | (8,734) |
| | | | (38,041) | (13,337) | (11,539) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|--|--------------------------------------|------|---------------|------------|------------|
| Other Education | | | | | |
| E081020 | School Oval Mtce | Exp | 0 | 0 | 0 |
| E081030 | Contribution - Wagin Youth Care | Exp | 0 | 0 | 0 |
| | | | 0 | 0 | 0 |
| Homecare Program | | | | | |
| I082010 | CHSP & HACC Grant | Inc | 378,309 | 126,104 | 94,653 |
| I082015 | Meals on Wheels | Inc | 5,000 | 1,668 | 749 |
| I082020 | CHSP Fee for Service | Inc | 75,000 | 25,000 | 33,000 |
| I082030 | Reimbursements | Inc | 0 | 0 | 0 |
| I082040 | HCP Client Daily Fee | Inc | 15,984 | 5,328 | 4,312 |
| I082045 | HCP Government Funds | Inc | 138,200 | 46,068 | 37,370 |
| | | | 612,493 | 204,168 | 170,084 |
| E082010 | Management & Admin Salaries | Exp | (130,000) | (43,332) | (42,237) |
| E082013 | Homecare Wages/Contract Liability | Exp | 0 | 0 | 0 |
| E082015 | Maintenance & Gardening Salaries | Exp | (38,040) | (12,680) | (11,291) |
| E082020 | Nursing Salaries | Exp | (30,000) | (10,000) | (12,022) |
| E082025 | Care Workers Salaries | Exp | (235,000) | (78,332) | (96,117) |
| E082030 | Superannuation | Exp | (45,822) | (15,276) | (16,670) |
| E082035 | Other Expenses | Exp | (13,000) | (4,332) | (2,238) |
| E082040 | Travelling - Mileage | Exp | (19,000) | (6,332) | (7,904) |
| E082045 | Staff Training | Exp | (2,160) | (720) | (450) |
| E082050 | Staff Training Salaries | Exp | (3,356) | (1,120) | 0 |
| E082055 | Subscriptions | Exp | (9,752) | (3,252) | (1,736) |
| E082060 | Telephone & Postage | Exp | (2,565) | (856) | (222) |
| E082065 | Advertising & Stationery | Exp | (1,000) | (336) | (671) |
| E082070 | Insurance | Exp | (7,700) | (2,568) | (7,698) |
| E082075 | Office Accommodation | Exp | (36,000) | (12,000) | (12,000) |
| E082080 | Plant & Equipment Mtce | Exp | (26,359) | (9,845) | (8,269) |
| E082085 | Consumable Supplies | Exp | (4,500) | (1,500) | (5,841) |
| E082090 | Funtion & Catering Supplies | Exp | (1,500) | (500) | (111) |
| E082095 | HCP Expenses | Exp | (6,000) | (2,000) | (2,807) |
| E082100 | Administration Allocated | Exp | (21,368) | (7,124) | (7,124) |
| E082110 | Meals on Wheels Expenditure | Exp | (3,605) | (1,200) | (603) |
| E082120 | Loss on Sale of Asset | Exp | 0 | 0 | 0 |
| E082130 | Homecare Retention Bonus Expenditure | Exp | 0 | 0 | 0 |
| E082190 | Depreciation - Homecare | Exp | (19,644) | (6,548) | (6,620) |
| | | | (656,371) | (219,853) | (242,631) |
| Other Welfare | | | | | |
| I083010 | Wagin Frail Aged Reimb | Inc | 8,569 | 4,285 | 4,584 |
| I083040 | Seniors Xmas Lunch Income | Inc | 0 | 0 | 0 |
| | | | 8,569 | 4,285 | 4,584 |
| E083010 | Wagin Frail Aged Exp | Exp | (9,168) | (9,168) | (9,167) |
| E083020 | Seniors Xmas Lunch | Exp | (2,500) | 0 | 0 |
| E083050 | Other Welfare Exp | Exp | 0 | 0 | 0 |
| | | | (11,668) | (9,168) | (9,167) |
| Total Education & Welfare Income | | | 635,130 | 213,141 | 178,184 |
| Total Education & Welfare Expenditure | | | (706,080) | (242,358) | (263,337) |
| Community Amenities | | | | | |
| Sanitation - Household Refuse | | | | | |
| I101005 | Domestic Collection | Inc | 235,500 | 235,500 | 253,415 |
| I102020 | Refuse Site Fees | Inc | 15,000 | 5,000 | 6,398 |
| | | | 250,500 | 240,500 | 259,813 |
| E101005 | Domestic Refuse Collection | Exp | (48,000) | (16,000) | (11,553) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|---------|--|------|---------------|------------|------------|
| E101006 | Green Waste Collection | Exp | (23,000) | (7,668) | (6,188) |
| E101010 | Recycling Pick-Up | Exp | (70,500) | (23,500) | (17,721) |
| E101015 | Refuse Site Mtce | Exp | (128,500) | (42,937) | (28,574) |
| E101025 | Refuse Site Attendant | Exp | 0 | 0 | 0 |
| | | | (270,000) | (90,105) | (64,036) |
| | Sanitation - Other | | | | |
| I102002 | Commercial Collection Charges | Inc | 66,586 | 62,917 | 65,657 |
| I102005 | Reimbursement Drummuster | Inc | 4,000 | 0 | 0 |
| I102010 | Charges Bulk Rubbish | Inc | 15,000 | 5,000 | 3,893 |
| | | | 85,586 | 67,917 | 69,550 |
| E102005 | Commercial Collection | Exp | (13,650) | (4,552) | (3,426) |
| E102010 | Bulk Rubbish Collection | Exp | (16,000) | (5,332) | (3,967) |
| E101020 | Chemical Drum Disposal Costs | Exp | (5,000) | 0 | 0 |
| E102190 | Depreciation - Sanitation | Exp | (18,148) | (6,052) | (6,115) |
| | | | (52,798) | (15,936) | (13,508) |
| | Sewerage | | | | |
| I104005 | Septic Tank Fees | Inc | 500 | 500 | 0 |
| | | | 500 | 500 | 0 |
| E104005 | Sewerage Treatment Plant | Exp | (500) | (119) | (37) |
| | | | (500) | (119) | (37) |
| | Regional Refuse Group | | | | |
| I102006 | Regional Refuse Group | Inc | 0 | 0 | 37,071 |
| | | | 0 | 0 | 37,071 |
| | Regional Refuse Group | | | | |
| E102007 | Regional Refuse Group Expenses | Exp | 0 | 0 | (30,893) |
| | | | 0 | 0 | (30,893) |
| | Town Planning | | | | |
| I106005 | Planning Fees | Inc | 4,000 | 1,332 | 1,236 |
| | | | 4,000 | 1,332 | 1,236 |
| E106005 | Town Planning Expenses | Exp | (15,000) | (5,000) | (4,326) |
| E106100 | Administration Allocated | Exp | (66,566) | (22,188) | (22,188) |
| | | | (81,566) | (27,188) | (26,514) |
| | Other Community Amenities | | | | |
| I107005 | Cemetery Fees | Inc | 12,000 | 4,000 | 4,838 |
| I107010 | Community Bus Income | Inc | 4,000 | 1,332 | 1,024 |
| I107025 | Other Community Amenities Contributions | Inc | 0 | 0 | 0 |
| | | | 16,000 | 5,332 | 5,862 |
| E107005 | Cemetery Mtce | Exp | (40,000) | (13,450) | (12,551) |
| E107010 | Public Convenience Mtce | Exp | (56,428) | (19,360) | (16,402) |
| E107015 | Community Bus Operating | Exp | (3,674) | (1,807) | (2,007) |
| E107100 | Administration Allocated | Exp | (72,439) | (24,148) | (24,148) |
| E107190 | Depreciation - Other Comm Amenities | Exp | (50,968) | (16,992) | (17,176) |
| | | | (223,509) | (75,757) | (72,284) |
| | Total Community Amenities Income | | 356,586 | 315,581 | 373,532 |
| | Total Community Amenities Expenditure | | (628,373) | (209,105) | (207,272) |
| | Recreation & Culture | | | | |
| | Public Halls & Civic Centres | | | | |
| I111005 | Town Hall Hire | Inc | 2,000 | 668 | 4,372 |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|---------|--|------|---------------|------------|------------|
| I111010 | Reimbursements | Inc | 100 | 100 | 0 |
| I111015 | Town Hall Lease -L Piesse | Inc | 0 | 0 | 0 |
| | | | 2,100 | 768 | 4,372 |
| E111005 | Town Hall Mtce | Exp | (28,555) | (12,669) | (8,821) |
| E111010 | Other Halls Mtce | Exp | (6,153) | (2,329) | (599) |
| E111190 | Depreciation - Public Halls | Exp | (202,711) | (67,572) | (68,311) |
| | | | (237,419) | (82,570) | (77,731) |
| | Swimming Pool | | | | |
| I112010 | Swimming Pool Admission | Inc | 30,000 | 0 | 950 |
| I112015 | Swimming Pool Miscellaneous Income | Inc | 0 | 0 | 0 |
| I112020 | Reimbursements | Inc | 600 | 0 | 100 |
| I112025 | CSRFF Grant - Swim Pool Stage 2 | Inc | 0 | 0 | 0 |
| | | | 30,600 | 0 | 1,050 |
| E112005 | Pool Staff Salary | Exp | (109,500) | (36,500) | (6,820) |
| E112008 | Pool Leave/Wages Liability | exp | 0 | 0 | 0 |
| E112010 | Superannuation | Exp | 0 | 0 | 0 |
| E112015 | Swimming Pool Maintenance | Exp | (118,388) | (45,845) | (30,907) |
| E112020 | Swimming Pool Other Expenses | Exp | (5,850) | (1,952) | (1,075) |
| E112190 | Depreciation - Swimming Pools | Exp | (197,388) | (65,800) | (66,517) |
| | | | (431,126) | (150,097) | (105,319) |
| | Other Recreation & Sport | | | | |
| I113005 | Sportsground Rental | Inc | 8,795 | 4,398 | 2,509 |
| I113015 | Power Reimbursements | Inc | 5,000 | 1,668 | 961 |
| I113020 | Recreation Centre Hire | Inc | 5,000 | 1,668 | 1,421 |
| I113025 | Reimbursements Other | Inc | 0 | 0 | 0 |
| I113030 | Rec Centre Equipment Contributions | Inc | 1,500 | 0 | 0 |
| I113035 | Sporting Club Leases | Inc | 0 | 0 | 777 |
| I113040 | Other Recreation & Sport Contributions | Inc | 54,695 | 54,695 | 17,614 |
| I113055 | Eric Farrow Pavillion Hire | Inc | 5,000 | 1,668 | 2,793 |
| I113065 | Community Gym Membership | Inc | 13,800 | 4,600 | 5,698 |
| | | | 93,790 | 68,697 | 31,773 |
| E113005 | Sportsground Mtce | Exp | (115,555) | (38,873) | (23,968) |
| E113010 | Sportsground Building Mtce | Exp | (24,931) | (14,335) | (14,283) |
| E113015 | Wetlands Park Mtce | Exp | (70,011) | (24,234) | (19,285) |
| E113020 | Parks & Gardens Mtce | Exp | (49,099) | (16,472) | (20,844) |
| E113025 | Puntapin Rock Mtce | Exp | (2,506) | (836) | (801) |
| E113030 | Recreation Centre Mtce | Exp | (65,780) | (29,795) | (23,545) |
| E113035 | Rec Staff Salaries | Exp | (19,853) | (6,620) | (1,859) |
| E113038 | Rec Staff Leave/Wages Liability | Exp | 0 | 0 | 0 |
| E113040 | Superannuation | Exp | (2,085) | (696) | (766) |
| E113045 | Other Expenses | Exp | (1,200) | (400) | (333) |
| E113050 | Norring Lake Mtce | Exp | (3,400) | (1,181) | (1,089) |
| E113065 | Eric Farrow Pavilion Mtce | Exp | (23,145) | (9,646) | (10,591) |
| E113070 | Rec Centre Sports Equipment | Exp | (2,000) | (668) | (1,123) |
| E113095 | Community Gym Expenditure | Exp | (11,250) | (3,752) | (2,168) |
| E113100 | Administration Allocated | Exp | (116,535) | (38,844) | (38,844) |
| E113190 | Depreciation - Other Rec & Sport | Exp | (392,093) | (130,700) | (132,225) |
| | | | (899,443) | (317,052) | (291,724) |
| | Library | | | | |
| I115005 | Lost Books | Inc | 50 | 50 | 0 |
| I115010 | Reimbursements | Inc | 100 | 100 | 0 |
| | | | 150 | 150 | 0 |
| E115005 | Library Staff Salaries | Exp | (52,700) | (17,568) | (17,496) |
| E115008 | Library Leave/Wages Liability | Exp | 0 | 0 | 0 |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|---------|---|------|---------------|------------|------------|
| E115015 | Library Building Mtce | Exp | (10,481) | (3,841) | (1,688) |
| E115020 | Library Other Expenses | Exp | (7,800) | (3,290) | (1,572) |
| E115190 | Depreciation - Libraries | Exp | (16,210) | (5,404) | (5,462) |
| | | | (87,191) | (30,103) | (26,218) |
| | Other Culture | | | | |
| I116035 | Long Table Experience Income | Inc | 0 | 0 | 0 |
| I116065 | Electronic Sign Advertising Income | Inc | 3,000 | 1,000 | 455 |
| I119015 | Contribution to Woolorama | Inc | 1,000 | 0 | 0 |
| I119020 | Reimbursements | Inc | 9,000 | 0 | 0 |
| I119030 | Community Events Income | Inc | 2,000 | 0 | 0 |
| I119031 | Other Culture Grant Funds | Inc | 10,000 | 0 | 0 |
| | | | 25,000 | 1,000 | 455 |
| E116005 | Subsidy Woolorama Committee | Exp | (500) | 0 | 0 |
| E116010 | Woolorama Costs & Maintenance | Exp | (65,136) | (22,332) | (3,214) |
| E116015 | Community Centre Mtce | Exp | (15,837) | (5,791) | (2,460) |
| E116020 | Historical Village | Exp | (2,166) | (1,698) | (2,234) |
| E116035 | Long Table Experience Expenditure | Exp | 0 | 0 | 0 |
| E116045 | Community Development Events | Exp | (31,463) | (10,484) | (3,441) |
| E116046 | Community Development Equipment Maintenance | Exp | 0 | 0 | 0 |
| E116055 | Other Culture Grant Funds Exp | Exp | 0 | 0 | 0 |
| E116060 | Betty Terry Theatre Expenditure | Exp | (3,215) | (1,576) | (1,186) |
| E116065 | Electronic Sign Expenditure | Exp | (2,500) | (902) | (1,727) |
| E116070 | Court House Expenditure | Exp | (4,836) | (3,358) | (2,993) |
| E116075 | NAB Building Expenditure | Exp | (4,586) | (1,524) | (758) |
| E116190 | Depreciation - Other Culture | Exp | (99,193) | (33,064) | (33,427) |
| | | | (229,432) | (80,729) | (51,440) |
| | Total Recreation & Culture Income | | 151,640 | 70,615 | 37,650 |
| | Total Recreation & Culture Expenditure | | (1,884,611) | (660,551) | (552,432) |
| | Transport | | | | |
| | Streets Roads Bridges & Depot Construction | | | | |
| I121005 | Direct Road Grants | Inc | 138,346 | 138,346 | 141,414 |
| I121010 | Road Project Grants | Inc | 395,186 | 158,074 | 1,293 |
| I121015 | Roads to Recovery Grant | Inc | 312,145 | 104,048 | 108,896 |
| I121020 | Reimbursements | Inc | 1,000 | 0 | 0 |
| I121025 | Contribution - St Lighting | Inc | 5,000 | 0 | 0 |
| I121070 | Main Roads Bridge Grant | Inc | 0 | 0 | 0 |
| I121076 | LRCIP Funding | Inc | 237,336 | 0 | 90,324 |
| I147125 | Storm Damage Reimbursements | Inc | 0 | 0 | 0 |
| | | | 1,089,013 | 400,468 | 341,927 |
| | Streets Roads Bridges & Depot Maintenance | | | | |
| I122055 | Diesel Fuel Rebate Income | Inc | 55,000 | 18,332 | 5,768 |
| | | | 55,000 | 18,332 | 5,768 |
| E122005 | Road Maintenance | Exp | (110,000) | (36,664) | (46,634) |
| E122006 | Maintenance Grading | Exp | (200,000) | (66,668) | (118,320) |
| E122007 | Rural Tree Pruning | Exp | (80,000) | (26,672) | (71,268) |
| E122008 | Rural Spraying | Exp | (10,000) | (3,332) | (9,671) |
| E122009 | Town Site Spraying | Exp | (20,000) | (6,672) | (9,998) |
| E122010 | Depot Mtce | Exp | (19,418) | (7,184) | (6,515) |
| E122011 | Town Reserve & Verg Mtce | Exp | (10,000) | (3,332) | (1,133) |
| E122012 | Bridge & Drainage Mtce | Exp | (22,500) | (7,504) | (5,570) |
| E122015 | Rural Numbering | Exp | 0 | 0 | 0 |
| E122020 | Footpath Mtce | Exp | (5,000) | (1,672) | (881) |
| E122025 | Street Cleaning | Exp | (45,000) | (15,000) | (14,358) |
| E122030 | Street Trees | Exp | (65,000) | (21,668) | (11,230) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|-------------------------------------|------------------------------------|------|---------------|------------|-------------|
| E122035 | Traffic & Street Signs Mtce | Exp | (4,000) | (1,332) | (731) |
| E122045 | Townscape | Exp | (45,000) | (15,039) | (35,665) |
| E122050 | Crossovers | Exp | (500) | (168) | 0 |
| E122055 | RoMan Data Collection | Exp | (11,500) | (5,750) | (7,318) |
| E122060 | Street Lighting | Exp | (70,000) | (23,332) | (23,103) |
| E122090 | Graffiti Removal | Exp | 0 | 0 | (36) |
| E122100 | Administration Allocated | Exp | (53,499) | (17,832) | (17,832) |
| E122105 | Loss on Sale of Asset | Exp | 0 | 0 | 0 |
| E122190 | Depreciation - Roads | Exp | (2,002,289) | (667,428) | (674,744) |
| E147120 | Storm Damage - Not Claimable | Exp | 0 | 0 | (221) |
| | | | (2,773,706) | (927,249) | (1,055,228) |
| Road Plant Purchases | | | | | |
| I122100 | Profit on Sale of Asset | Inc | 50,245 | 0 | 0 |
| | | | 50,245 | 0 | 0 |
| E123010 | Loss on Sale of Asset | Exp | 0 | 0 | 0 |
| | | | 0 | 0 | 0 |
| Aerodrome | | | | | |
| I126015 | Aerodrome Reimbursements/Grants | Inc | 298,755 | 0 | 0 |
| I126020 | Aerodrome Hangar Lease | Inc | 9,000 | 4,450 | 6,592 |
| | | | 307,755 | 4,450 | 6,592 |
| E126005 | Aerodrome Maintenance | Exp | (12,404) | (4,706) | (3,222) |
| E126190 | Depreciation - Aerodromes | Exp | (44,961) | (14,984) | (15,151) |
| | | | (57,365) | (19,690) | (18,373) |
| Total Transport Income | | | 1,502,013 | 423,250 | 354,287 |
| Total Transport Expenditure | | | (2,831,071) | (946,939) | (1,073,601) |
| Economic Services | | | | | |
| Rural Services | | | | | |
| I131020 | Landcare Reimbursements | Inc | 78,250 | 26,084 | 25,981 |
| | | | 78,250 | 26,084 | 25,981 |
| E131020 | Landcare | Exp | (112,000) | (38,072) | (25,082) |
| E131030 | Rural Towns Program | Exp | (18,000) | (6,134) | (6,090) |
| E131100 | Administration Allocated | Exp | (16,055) | (5,352) | (5,352) |
| E131140 | Water Management Plan / Harvesting | Exp | (10,000) | (3,461) | (6,697) |
| E131190 | Depreciation - Rural Services | Exp | 0 | 0 | 0 |
| | | | (156,055) | (53,019) | (43,221) |
| Tourism & Area Promotion | | | | | |
| I132005 | Caravan Park Fees | Inc | 70,000 | 23,332 | 24,656 |
| I132010 | Reimbursements | Inc | 1,000 | 332 | 44 |
| I132015 | RV Area Fees | Inc | 15,000 | 5,000 | 3,246 |
| I132035 | Tourism Income | Inc | 0 | 0 | 0 |
| | | | 86,000 | 28,664 | 27,946 |
| E132010 | Wagin Tourism Committee | Exp | 0 | 0 | 0 |
| E132015 | Caravan Park Manager Salary | Exp | (33,000) | (11,355) | (11,653) |
| E132020 | Caravan Park Mtce | Exp | (50,886) | (17,418) | (13,717) |
| E132023 | Caravan Leave/Wages Liability | Exp | 0 | 0 | 0 |
| E132025 | Subsidy Historic Village | Exp | (8,500) | 0 | 0 |
| E132035 | RV Area Maintenance | Exp | (8,598) | (2,868) | (3,264) |
| E132040 | Tourism Promotion & Subscripts | Exp | (19,500) | (6,500) | (542) |
| E132050 | Administration Allocated | Exp | (70,392) | (23,464) | (23,464) |
| E132190 | Depreciation - Tourism | Exp | (19,446) | (6,480) | (6,553) |
| | | | (210,322) | (68,085) | (59,193) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|--|--|------|---------------|------------|------------|
| Building Control | | | | | |
| I133005 | Building Licenses | Inc | 8,000 | 2,668 | 740 |
| I133010 | Swimming Pool Inspection Fees | Inc | 0 | 0 | 0 |
| I142010 | Sale of Land | Inc | 0 | 0 | 0 |
| | | | 8,000 | 2,668 | 740 |
| Other Economic Services | | | | | |
| I134005 | Water Sales | Inc | 20,000 | 6,668 | 1,348 |
| | | | 20,000 | 6,668 | 1,348 |
| E134005 | Water Supply - Standpipes | Exp | (20,000) | (6,672) | (4,678) |
| E134190 | Depreciation - Other Economic Services | Exp | (2,052) | (684) | (692) |
| | | | (22,052) | (7,356) | (5,370) |
| Total Economic Services Income | | | 192,250 | 64,084 | 56,015 |
| Total Economic Services Expenditure | | | (388,429) | (128,460) | (107,784) |
| Other Property & Services | | | | | |
| Private Works | | | | | |
| I141005 | Private Works Income | Inc | 20,000 | 6,668 | 4,333 |
| | | | 20,000 | 6,668 | 4,333 |
| E141005 | Private Works | Exp | (15,000) | (4,996) | (935) |
| E141100 | Administration Allocated | Exp | (3,053) | (1,016) | (1,016) |
| | | | (18,053) | (6,012) | (1,951) |
| Public Works Overheads | | | | | |
| I143020 | Reimbursements | Inc | 500 | 0 | 4,032 |
| | | | 500 | 0 | 4,032 |
| E143005 | Engineering Salaries | Exp | (117,801) | (39,268) | (35,291) |
| E143007 | Engineering Administration Salaries | Exp | (62,007) | (20,668) | (21,691) |
| E143008 | Works Leave/Wages Liability | Exp | 0 | 0 | 0 |
| E143009 | Housing Allowance Works | Exp | (17,031) | (5,676) | (12,057) |
| E143015 | CEO's Salary Allocation | Exp | (60,886) | (20,296) | (31,568) |
| E143020 | Engineering Superannuation | Exp | (120,687) | (40,228) | (38,719) |
| E143025 | Engineering - Other Expenses | Exp | (5,000) | (1,668) | (418) |
| E143030 | Sick Holiday & Allowances Pay | Exp | (165,000) | (55,000) | (53,232) |
| E143045 | Insurance on Works | Exp | (38,318) | (38,318) | (38,318) |
| E143050 | Protective Clothing | Exp | (8,000) | (2,668) | (476) |
| E143055 | Fringe Benefits | Exp | (1,000) | 0 | 0 |
| E143060 | CEO's Vehicle Allocation | Exp | (1,000) | (332) | (149) |
| E143065 | MOW - Vehicle Expenses | Exp | (8,000) | (3,031) | (3,417) |
| E143075 | Telephone Expenses | Exp | (1,500) | (500) | (314) |
| E143080 | Staff Licenses | Exp | (500) | (168) | (89) |
| E143085 | Safety Equipment & Meetings | Exp | (4,000) | (1,332) | (421) |
| E143090 | Conferences & Courses | Exp | (1,500) | (500) | 0 |
| E143095 | Staff Training | Exp | (15,000) | (5,004) | (4,296) |
| E143105 | Administration Allocated | Exp | (1,156) | (384) | (384) |
| E143200 | LESS PWOH ALLOCATED | Exp | 628,377 | 209,464 | 198,434 |
| | | | (9) | (25,577) | (42,406) |
| Plant Operation Costs | | | | | |
| I144005 | Sale of Scrap | Inc | 1,500 | 500 | 0 |
| I144010 | Reimbursements | Inc | 4,000 | 1,332 | 600 |
| | | | 5,500 | 1,832 | 600 |
| E144010 | Fuel & Oils | Exp | (180,000) | (60,000) | (65,170) |
| E144020 | Tyres & Tubes | Exp | (20,000) | (6,668) | (8,187) |
| E144030 | Parts & Repairs | Exp | (85,000) | (28,336) | (23,123) |

| COA | Description | Type | Annual Budget | YTD Budget | YTD Actual |
|--|--|------|--------------------|--------------------|--------------------|
| E144040 | Plant Repair - Wages | Exp | (25,000) | (8,332) | (11,671) |
| E144050 | Insurance and Licences | Exp | (35,000) | (26,173) | (28,742) |
| E144060 | Expendable Tools-Consumables only | Exp | (10,000) | (3,332) | (404) |
| E144065 | MV Insurance Claim Expenses | Exp | (1,000) | (332) | 0 |
| E144075 | Minor Plant & Equipment <\$5000 | Exp | (8,000) | (2,668) | 0 |
| E144200 | LESS POC ALLOCATED-PROJECTS | Exp | 364,000 | 121,336 | 99,320 |
| | | | 0 | (14,505) | (37,977) |
| Salaries & Wages | | | | | |
| E146010 | Gross Salaries, Allowances & Super | Exp | (2,339,945) | (779,980) | (926,476) |
| E146200 | Less Sal , Allow, Super Allocated | Exp | 2,339,945 | 779,984 | 926,476 |
| | | | 0 | 4 | 0 |
| Unclassified | | | | | |
| I147005 | Commission - Vehicle Licensing | Inc | 50,000 | 16,668 | 14,890 |
| I147006 | Commission - TransWA | Inc | 500 | 168 | 168 |
| I147007 | Reimbursement - OHS | Inc | 500 | 168 | 0 |
| I147035 | Banking errors | Inc | 0 | 0 | 11,565 |
| I147050 | Council Staff Housing Rental | Inc | 34,300 | 11,432 | 13,266 |
| I147065 | Insurance Reimbursement | Inc | 0 | 0 | 0 |
| I147070 | Council Housing Reimbursements | Inc | 0 | 0 | 15 |
| I147085 | NAB Buiding Rent | Inc | 8,400 | 2,800 | 2,800 |
| I147120 | Charge on Private use of Shire Vehicle | Inc | 360 | 0 | 0 |
| I147121 | Reimbursement - Community Requests | Inc | 0 | 0 | 0 |
| | | | 94,060 | 31,236 | 42,704 |
| E147015 | Community Requests & Events - CEO Allocation | Exp | (3,000) | (1,000) | 0 |
| E147035 | Banking Errors | Exp | 0 | 0 | 0 |
| E147050 | Council Housing Maintenance | Exp | (92,214) | (34,808) | (36,757) |
| E147055 | Consultants | Exp | (40,000) | (13,332) | 0 |
| E147070 | 4WD Resource Sharing Group | Exp | (1,000) | (332) | 0 |
| E147090 | Building Maintenance | Exp | (8,000) | (2,668) | (2,019) |
| E147100 | Administration Allocated | Exp | (140,848) | (46,948) | (46,948) |
| E147115 | Occupational Health & Safety (OHS) | Exp | (10,000) | (3,332) | (1,175) |
| E147130 | Depreciation - Unclassified | Exp | (136,963) | (45,656) | (46,155) |
| E147150 | Community Requests Budget | Exp | (20,000) | (6,668) | (14,157) |
| E147151 | Community Donations/Sponsorship | Exp | (3,500) | (1,168) | 0 |
| | | | (455,525) | (155,912) | (147,211) |
| Total Other Property & Services Income | | | 120,060 | 39,736 | 51,669 |
| Total Other Property & Services Expenditure | | | (473,587) | (202,002) | (229,545) |
| Total Income | | | 6,288,529 | 3,983,030 | 3,902,847 |
| Total Expenditure | | | (8,420,373) | (2,949,775) | (2,917,941) |
| Net Deficit (Surplus) | | | (2,131,844) | 1,033,255 | 984,906 |



11 REPORTS TO COUNCIL

11.1 ACTING CHIEF EXECUTIVE OFFICER

11.1.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2022

| | |
|-------------------------|--------------------------------|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Acting Chief Executive Officer |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 10 November 2022 |
| PREVIOUS REPORT(S): | 18 October 2022 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| ATTACHMENTS: | 1. Status Report |

OFFICER RECOMMENDATION/4890 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G K B West

1. That Council receive the Acting Chief Executive Officer's report as presented.

Carried 8/0

BRIEF SUMMARY

The following item details activities within the CEO portfolio.

BACKGROUND/COMMENT

The Chief Executive Officer (CEO) is appointed by Council to manage the day-to-day affairs of the local government and to perform the functions of the office as defined by the Local Government Act 1995. In particular, the CEO is a contract role with agreed Key Performance Indicators (KPI's).

The acting CEO refers to the Key Results Areas (KRA's) from the Strategic Community Plan in the absence of contracted KPI's and these are reproduced at the front of this Council Agenda for reference by the Community and Council.

The acting CEO assumes responsibility for all operational KRA's.

Functions of the Chief Executive Officer (s.5.41 Local Government Act 1995)

5.41. Functions of CEO

The CEO's functions are to —



-
- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and
 - (b) ensure that advice and information is available to the council so that informed decisions can be made; and
 - (c) cause council decisions to be implemented; and
 - (d) manage the day to day operations of the local government; and
 - (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and
 - (f) speak on behalf of the local government if the mayor or president agrees; and
 - (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and
 - (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
 - (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Key meetings and activities since 18 October

- 21 October: at Perth, acting CEO attended the 2022 People and Culture seminar hosted by West Australian Local Government Association (WALGA); key speakers included Dr Jacqueline Boaks, Curtin University (ethics and leadership), Melissa Watson, Manager Integrity Promotion, Public Sector Commission (compliance), Daniel Hill, Special Counsel, Mills Oakley (workplace safety), Mark Newman, CEO City of Mandurah (performance), various WALGA presenters on specialist subject matter such as award transition and workforce planning;
- 24 October: joint exercise with insurer Local Government Insurance Service (LGIS) / Marsh and managed services provider Wallis Computer Solutions to assess cyber-security; representing the local government, Waratah Lodge Annual General Meeting;
- 25 October: business meeting, St Luke's Family Practice, Katanning; business meeting, LGIS; cyber-security assessments; ordinary meeting of Council;
- 26 October: meet Principal of Wagin District High School and tour the school and facilities, discuss mutual interests, concerns and opportunities;
- 27 October: team meeting; cyber-security assessments;

- 31 October: completion of cyber-security project commitments;
- 2 November: business meeting, Wagin Medical Centre; review of statutory requirements, monthly financial reporting;
- 3 November: meeting with ratepayer; meeting to provide feedback to young job seeker;
- 4 November: with Manager of Works and Leading Hand, employment interviews;
- 8 November: with Manager of Works, acting Deputy CEO, Community Development Officer and representatives of stakeholder groups, site visit to review proposed First Aid Post, Wagin Sportsground; on-site meeting, Betty Terry Theatre committee to assess the facility and discuss issues associated with the building;
- 9 November: team meeting; tree planting and recognition ceremony for the Platinum Jubilee of Her Majesty Queen Elizabeth II (deceased) with ten beautiful crepe myrtles planted by the shire's very effective gardens crew; with Cr Bryan Kilpatrick, at Woodanilling, Wagin-Woodanilling Landcare Zone committee meeting.
- Various other matters relating to staff, operations and community.



*The Shire of Wagin gardens crew at the tree planting ceremony.
(Picture: D. George).*



Wagin Medical Centre

At the ordinary meeting of 2 August 2022, Council awarded the tender for general practitioner medical services to Dr Nicolas duPreez of St Luke's Family Practice Pty Ltd.

The current operator IPN Medical Centre Pty Ltd (a division of Sonic Healthcare, a national health provider) will exit 31 January 2023. St Luke's Family Practice Pty Ltd will commence service 6 February 2023 with current staff to remain in place.

Since the award of the tender, Dr duPreez and team have been visiting Wagin Medical Centre regularly to ensure business practices are understood and meet everyone's expectations, as well as liaise with the Shire of Wagin, owner of the medical centre.

Recently, all procurement and related contractual matters were completed for the medical centre by the acting CEO. This will see a complete replacement of all information and communications technology (computers, phone and network equipment) as well as the replacement of required medical equipment. This means all assets within the centre will be owned by the Shire of Wagin.

A supplier has been appointed to manage the professional installation of equipment and ensure all systems are operating prior to 6 February 2023. At this point in time all arrangements appear to be on track with a low risk of service interruption.

Key Result Areas: 3.2 Retain and grow medical services; 5.5 Be responsive to community aspirations within capacity of council.

4WDL Housing Project

In late 2021, local government economic grouping, 4WDL (Wagin, Williams, Woodanilling, West Arthur, Dumbleyung and Lake Grace), decided to investigate the local and regional demand for short stay accommodation and key worker housing.

The acting CEO recently completed an information survey to identify key data about rates, dwellings, building licence applications and construction (2012 to present), vacant land, perceived demand for housing for state services (police, teaching, health), local economic conditions and the shire's own workforce planning and demand for housing.

In addition, the shire made available an additional survey to assess local business demand for housing and key workers, making this available via the shire's official website and promoting via social media, email and news items. When the survey closed 4 November, seven Wagin businesses had responded.

Key Result Areas: 1.5 Explore affordable accommodation for workers.



Other Matters

All councillors have completed five modules of elected member training. This is an achievement for individual councillors but also a major part of governance and risk management in local government.

Indications from the auditor are that the Office of Auditor General will not complete their certification of accounts in time for acceptance of the annual report and an annual electors' meeting in December 2022. As no council meeting is programmed for January 2023, it is likely the annual report will be tabled at both events in February 2023.

I'd like to thank the shire's records officer, Ms Deb Stephens, for her assistance to me with many information requests in the last seven months but particularly in recent weeks. My thanks also to the Gardens crew, for a high standard of delivery which attracts many positive comments from visitors and others, and to my colleagues across the business who do a great job every day.

Thank you to all volunteers and those who care for others.

In closing, a reminder to all community members to please drive safely and consider all road users – the shire wants you all to get home safely.

CONSULTATION/COMMUNICATION

Elected Members; administration and works staff of the Shire of Wagin; community members of the district.

STATUTORY/LEGAL IMPLICATIONS

Section 5.41 Local Government Act 1995 and related legislation, regulations and commercial law.

POLICY IMPLICATIONS

All council policy is relevant.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this item.

STRATEGIC IMPLICATIONS

The role of CEO is a strategic, advisory and operational role and as such is an important part of delivering Council's Strategic Plans.

VOTING REQUIREMENTS

Simple majority.

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|------------|---------------|---|---|---|--|
| 1 | 28/4/2015 | 2702 | 1.3 Promote tourism and heritage; 2.6 Care and restoration of heritage; 2.10 Optimise water harvesting; 4.3 Maintain and improve natural environment and recreational areas; 5.3 Plan for sustainable resources; 5.8 Advocate for strategic infrastructure. Puntapin Rock Dam | Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam Completed Water corporation to provide further information and options regarding transfer June 2019: awaiting finalisation of SW Native Title Settlement | | 15 November 2022: key contacts established; seeking status report from Water Corp. |
| 2 | 25/2/2020 | 4188 | 1.3 Promote tourism and heritage Town Entry Statements | That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget | Nearing completion | First and second signs up; third is awaiting installation. Works on the fourth (south) TBC.. |
| 3 | 26/05/2020 | 4277 | 1.3 Promote tourism and heritage: Wagin Trotting Club - Illumination of Bart the Gian Ram | | Complete | |
| 4 | 27/10/2020 | 4415 | 1.3 Promote tourism and heritage; History of Wagin - Wagin Historical Society | Shed complete; power connection underway; | Close to completion | LRCIP \$11,000; Management by Wagin Historical Village |
| 5 | 27-Jul-21 | 4597 | Relocation of Wagin Public Library | That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects. | | Homecare relocation planning in progress. Requests for Quotes on works underway. IT point to point server connection from administration office installed. |
| 6 | 23-Nov-21 | 4681 and 4682 | 1.1 Diversity of businesses; 1.3 Increase tourism and promotion; 1.5 Explore affordable accommodation; 2.9 Investigate future housing and expansion; 4WDL Tourism and Key Worker Housing Projects | That Council participate in the following 4WDL initiative: 1. Short Stay Accommodation Plan Completed; 2. Commissioning of a study and report into Key Worker Housing in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000. | 1 Consultant advertising to commence shortly. 4 participating LG's out of 6; Draft Report received for Tourism Action Plan | Key Worker housing in progress; refer to A. CEO report with reference to 4WDL group |
| 7 | 22-Mar-22 | 4742 | 2.8 Investigate planning and development of sporting facilities; Sportsground Precinct Redevelopment | That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one. | Committee meetings 27 April, 1 June and 21 June; MOU formed and all clubs committed; budget submission prepared. | Refer Committee Minutes and DCEO report; items for Council. |
| 8 | 2-Aug-22 | 4828 | | 1. List the Sportsground Redevelopment as a Council project within strategic planning with appropriate planning and reporting to be developed for future decision making; 2. Approve delegated authority to the CEO within delegation 30 and purchasing and other policy to initiate request for tender(s) for Stage 1 of the project: a) demolition of the primary site; and b) assessment of future need; 3. Allocate the amount of \$150,000 within the draft 2022/23 financial budget for this purpose. 4. Where external funding becomes available and appropriate, seek Council Approval to modify financial planning for this project. | | Stage 1 approved by Council August 2022. Related documents now being prepared; Committee meeting 14 September 2022 support for project definition and bowls club to remain at current site (endorsed by Council 27 September 2022). |
| 9 | 22-Mar-22 | 4747 | 3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive within council's capacity; Minutes from the Bushfire Advisory Committee 17 March 2022 | That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-24 AND install dispersion plates at the same time | To be followed up with Bushfire Committee Chair. | A number of communications with Western Power and regulators has produced material for a briefing paper. This was shared with Council and then with WALGA and members of 4WDL (economic grouping). |
| 10 | | | | | DCEO wrote to Western Power May 2022; follow-up 22 June 2022. | Forward work is to review pole top fire reporting local and at Western Power and DFES to identify risk or process issues. |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|-----------|--------------|---|---|------------------------------|---|
| 11 | | | | | | New Comment:: Cr Blight and A.CEO met 2 October 2022 with DG DMIRS (regulator) to brief and seek contact. |
| 12 | 28-Jun-22 | 4805 | 3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive wityhin council's capacity;Future Management Arrangements for Volunteer Bush Fire Brigades | 1. That Council advise WALGA that it does not support its position as detailed in the paper entitled "Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position" | Submission sent (historical) | |
| 13 | | | | 2. That Council endorse the (draft) attached response from the Shire of Wagin to WALGA's proposed advocacy position. | | |
| 14 | | | | 3. That Council recommend to WALGA, that should a working group be formed to assess options for the management of volunteer Bush Fire Brigades in Western Australia that the DFES Commissioner (or his delegate), the President of Bushfire Volunteers State President and rurally based representatives be included as members of the working group. | | |
| 15 | | | | 4. That this matter be listed as a priority for discussion and determination at the 2022 WA Local Government Convention. | | |
| 16 | 28-Jun-22 | 4812 | 3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive wityhin council's capacity; Western Power – Pole Top Insulators | That Council write to the Minister of Energy advising of Council Resolution 4775 (26 April 2022, technical matters related to power pole Insulators), seeking material information and advice. | | Council briefed 2 August 2022. |
| 17 | 2-Aug-22 | 4825 | All Key Result Areas: Recruitment of Chief Executive Officer – Shire of Wagin | That Council adopts the following process for the Chief Executive Officer recruitment and selection: 1. Establishes the Chief Executive Officer (CEO) Recruitment and Selection Committee and in accordance with Section 5.8 and Section 5.9(2)(a) of the Local Government Act 1995 adopts the Terms of Reference proposed in this report. 2. Authorises the Chief Executive Officer Recruitment and Selection Committee to manage the process of recruiting a Chief Executive Officer in accordance with the Terms of Reference as proposed and as follows: • The Chief Executive Officer Recruitment and Selection Committee is to be an Advisory Committee to Council for the duration of the CEO recruitment process in accordance with the Terms of Reference as proposed in this report: | In progress. | Position advertised 1 October 2022; interview process concluded 11 November 2022. |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|-------|--------------|---|---|--|---|
| 18 | | | | <p>The Chief Executive Officer Recruitment and Selection Committee is to coordinate the recruitment process in an appropriately confidential manner, to attract and select appropriate candidates, whilst adhering to the provisions of the Shire of Wagin Policy on Standards for CEO Recruitment, Performance and Termination; The Chief Executive Officer Recruitment and Selection Committee is to coordinate the advertising, search for candidates, short listing, development of interview process, conducting interviews, screening, assessing, conducting, conducting referee checks, writing reports and contract preparation.</p> <p>The CEO Recruitment and Selection Committee is to report back to Council throughout the process and provide Council with sufficient advice to permit a decision to be made at a Meeting of Council regarding the final selection, appointment and contracting of the CEO.</p> | | |
| 19 | | | | 3. Appoints all Councillors to the CEO Recruitment and Selection Committee and appoints Mr Ronald Walker as the independent person on the Committee. | | |
| 20 | 44775 | 4833 | Request for Tender 07 of 2021/22 Provision of Medical Services to Wagin | 1. That the attached confidential tender assessment be considered for tenders received for the Provision of Medical Services to Wagin (Tender 07 2021-22); and, 2. That Council accept the recommended tender of Dr N Du Preez and a contract be negotiated by the CEO for the delivery of general practitioner medical services | All parties notified, contract prepared for signing; Contract signed | 18 October 2022: related procurement for IT, medical equipment and telephony activated through RFQ 3, 4, 5; regular transition meetings taking place. In progress. |
| 21 | 44831 | 4864 | Request to Rename Bojanning Park | That Council advertise inviting submissions from the Community for the naming / renaming of Bojanning Park | Advertising commenced closing date 17 October 2022 | Submission period ended – report for council will be presented November, 2022. |
| 22 | 44831 | 4867 | Christmas Function and Holiday Period | <p>1. That Council host the annual Shire of Wagin Christmas function at Wagin Bowling Club on Friday 2 December 2022.</p> <p>2. That Council approve the following office closure dates for the 2022/23 Christmas / New Year period:</p> <p>Monday 26 December 2022 Christmas Day Public Holiday (Closed);</p> <p>Administration office to re-open Tuesday 3 January 2023.</p> <p>Monday 2 January 2023 New Year's Day Public Holiday (Closed)</p> <p>Wednesday 28 December 2022 to Friday 30 December 2022 (Closed) ****</p> <p>Tuesday 27 December 2022 Boxing Day Public Holiday (Closed)</p> | Venue has been hired and quotes for catering sought and accepted. | In progress. **** Note: Annual Leave period |
| 23 | 44831 | 4869 | Disaster Recovery Planning for Information Technology | <p>1. That Council supports the preparation of business continuity planning for information and communications technology;</p> <p>2. That the attached Statement of Intent is adopted as a guide to this planning; and,</p> <p>3. That such documentation when prepared should integrate with other disaster and corporate planning of the shire.</p> | In progress. | Meeting held with managed services provider 12 October seeking advice and agreement on approach; to be progressed. CEO participated in cyber security project with managed services provider and insurer (refer CEO report November 2022). |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|-------|--------------|--|--|--|----------|
| 24 | 44831 | 4873 | All Key Result Areas: Review of Councillor Representation | 1. That Council advise the DLGSC of its intention to undertake a process and to include a plan outlining the potential changes to be implemented for the ordinary elections to be held in 2023. 2. That Council initiate a ward and representation review to determine the specific changes to the structure of Council for the 2023 to be completed by 14th February 2023. | New comment: Letter sent to the Minister for Housing, Land, Homelessness, Local Government 28/09/2022 | |



Declaration of an Impartiality in Item 11.1.2 – Cr B S Hegarty

Prior to any consideration regarding Item 11.1.2 – Lease of 5 Arnott Street, Wagin Cr B S Hegarty declared an Impartiality interest.

11.1.2 LEASE OF 5 ARNOTT STREET WAGIN

| | |
|-------------------------|--------------------------------|
| PROPONENT: | Waratah Lodge |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 8 November 2022 |
| PREVIOUS REPORT(S): | Not applicable |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CS.SP.23 |
| ATTACHMENTS: | 1. Letter from proponent |

OFFICER RECOMMENDATION/4891 COUNCIL RESOLUTION

Moved Cr G K B West

Seconded Cr S M Chilcott

- 1. That Council approve the making of a conditional lease with Waratah Lodge for the property at 5 Arnott Street Wagin, with no financial rent to be paid for a period of 12 months.**

BY ABSOLUTE MAJORITY

Carried 8/0

BRIEF SUMMARY

This report recommends the conditional leasing of council property for a nil dollar amount for a period of one year. This will support the financial and operational viability of Waratah Lodge and meet several Key Result Areas of Council's Strategic Plan.

This proposal was published in a Public Notice as required by s.3.58 of the Local Government Act 1995. A summary of any submissions will be presented at the meeting.

BACKGROUND/COMMENT

Wagin Frail Aged Care Inc. and the Waratah Lodge have been delivering quality aged care services to the community since 1984. This means the vulnerable loved ones of hundreds of families have been able to remain in the community they know while maintaining important and dignified connections.



This is an important contribution to family life; moreover, this is an important contribution to the Wagin community, providing witness to compassion and service and respect for all community members.

Economically, Waratah Lodge is a significant local employer with close to 30 individuals providing care and ancillary services to those who are resident. In addition, Waratah acquires kitchen services from the Wagin District Hospital, maintaining an under-utilised function.

This proximity and support of the hospital does several things:

- Maintains the *possibility* of expanded hospital services in Wagin, particularly if formulated as a Multi-Purpose Service with the Lodge;
- Demonstrates the value in leveraging existing assets;
- Demonstrates the value of the existing range of health care services in Wagin, particularly for the aged as a complete package: Waratah Lodge; Shire of Wagin Homecare; state health services through the hospital and a high standard general practice at the Wagin Medical Centre. Each of these dimensions are important for the health and well-being of the community.

Waratah Lodge is supported by a wholly volunteer board and operates in a building owned by the Shire of Wagin, on land leased by the Shire from the Department of Health on a peppercorn lease. This is in turn leased to Waratah on the same terms.

As a small operator of aged care services with just 18 beds, Waratah is below the threshold commonly accepted for viability, which is 30 or more beds. This is not uncommon in rural or regional areas which accommodate numbers appropriate to their community, not to a commercial scale which may be found in large centres or the metropolitan area. This may have to change in the future.

Waratah has faced financial and operational challenges over a sustained period. In the short term this may be dealt with the usual can-do attitude of country and service people dedicated to a task; but when combined with the economic and employment effects of a global pandemic, the risks associated with operations increase.

This has been exacerbated by the Royal Commission into Aged Care which recommended increased regulation and professional staffing requirements, particularly as they relate to registered nurses.

The Board of Wagin Frail Aged Care Inc. is facing these challenges head on, exploring whatever options are available to improve viability or seek support. A Round Table with stakeholders was held at the Shire of Wagin 14 October 2022 with alternative operational and funding models being examined.



A Registered Nurse will enter Australia in December 2022 for employment at Waratah Lodge. This item recommends that the council property at 5 Arnott Street Wagin, which is adjacent to the Waratah Lodge, be made available for the purpose of housing that Registered Nurse. This will demonstrate support to the Board of Wagin Frail Aged Care Inc. and convey to the community the collaborative nature of this venture, in the form of a conditional lease with Waratah to house a Registered Nurse at nil rent for a period of one year. This will align with the period of development of strategies to support the long-term viability of Waratah.

This arrangement would be revisited in 2023.

The approximate value in forgone rent would be \$15,600 if the property were made available to the general market. However, this property is earmarked for use for housing Council staff and is not occupied. While there may be some impact on shire staffing arrangements, this is not yet ascertained, and shire administration will build this item's recommendation into workforce planning for the year ahead.

A Public Notice was made 8 November 2022 as required by the Local Government Act 1995. Council will receive a report as to any submissions at the ordinary meeting for inclusion in the minutes.

CONSULTATION/COMMUNICATION

President Cr P. Blight; Chair Wagin Frail Aged Care Inc.; Manager, Waratah Lodge Inc.; the community of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Disposal of property must be made known to the public in accordance with s.3.58 of the Local Government Act 1995.

POLICY IMPLICATIONS

There is no relevant policy.

FINANCIAL IMPLICATIONS

This is an emergency issue and was not considered in budget papers. While the notional value of foregone rent approximates \$15,600 over one year, there was no plan to publicly lease this property. Accordingly, there is either nil or low impact on the financial results of the local government but potentially a significant contribution to the community of Wagin in support for the aged, employment and health services.

STRATEGIC IMPLICATIONS

The following Shire of Wagin Strategic Community Plan Key Result Areas are relevant:

- 1.6 Aid retention of government services...
- 3.2 Retain...aged care services
- 3.7 Support community activities



5.5 Be responsive to community aspirations and requirements within Council's capacity

VOTING REQUIREMENTS

Absolute majority.



6 Arnott Street
WAGIN WA 6315
ABN 24 229 482 291
Charties Lic. CC22102

WAGIN FRAIL AGED Inc
Established 1984

Ph 08 98611755
Fax 08 9861 1766
manager@waratahlodge.org.au

Ian McCabe
Acting Chief Executive Officer
Shire of Wagin
2 Arthur Road
Wagin WA 6315

02/11/2022

Good Morning Ian

We have viewed the property at 5 Arnott Street with a view to accommodating our new Registered Nurse

Waratah Lodge would like to formally request to take out a lease on this property

Regards

Maree Russell
Facility Manager



11.1.3 REQUEST TO RENAME BOJANNING PARK

| | |
|-------------------------|--|
| PROPONENT: | Mr Charlie Williams |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Wagin Town Lots 1746 and 1747 (Reserve 27106) |
| AUTHOR OF REPORT: | Acting Chief Executive Officer |
| SENIOR OFFICER: | Not Applicable |
| DATE OF REPORT: | 10 November 2022 |
| PREVIOUS REPORT(S): | 29 August 2022 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | PK.DE.1 |
| ATTACHMENTS: | 1. Letter from proponent 2. Public Notice |

OFFICER RECOMMENDATION/4892 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr B S Hegarty

1. That Council make no change to the current name of Bojanning Park at this time.

Carried 8/0

BRIEF SUMMARY

This item reports matters related to the Council Decision #4864 of 27 September 2022 and recommends no change to the current name of Bojanning Park at this time.

BACKGROUND/COMMENT

In late August 2022 Wagin Elder Mr Charlie Williams made a written request to Council to rename Bojanning Park to William Wallam Park (see attachment 1). This request did not include indications of support from other community members.

This request was founded in a desire to recognise respected Elder Mr Wallam's contribution to Wagin youth and sport, particularly basketball and football. The status of Mr William (Bill) Wallam, his contribution to Wagin and his importance as a past Elder is acknowledged.

The park currently named Bojanning was for many years known informally by the streets that border it (Stubbs, Upland or Morris). In time it was named for the Bojanning Aboriginal Progress Association, an Aboriginal Corporation that partnered the Shire of Wagin and Wagin Landcare District Committee to rehabilitate the Wagin lakes system in the late 1990's.



While naming this place as Bojanning may not have particular significance beyond that reference, there has been some discussion of a rock and cave known as Bojanning.

The naming of the park has never been formalised through the Landgate geographical naming process.

At the meeting of 27 September 2022 Council Decided to seek community submissions on the proposal:

4864 COUNCIL RESOLUTION

Moved: Cr G R Ball

Seconded: Cr S M Chilcott

That Council advertise inviting submissions from the Community for the naming / renaming of *Bojanning Park*

Carried 8/0

Advertising of a Public Notice seeking submissions on the proposal was placed through available channels 3 – 17 October 2022 (refer attachment 2). The public notice allowed for verbal submissions if required. No verbal submissions were received. Three written submissions were received by email:

- One suggested an alternative name recognising former shire president Cr E.R. Blight (1977-1986);
- One suggested an alternative name recognising past Aboriginal Elder Angus Wallam;
- One made no recommendation but stated more information should have been presented in the Public Notice about the meaning of Bojanning and alternate arguments about the name.

In addition, there were conversations on social media involving two of the above authors affirming those submissions. One strand of the exchange made clear there is insufficient information to consider a name change or propose alternatives.

While the suggestion and personal importance of re-naming the park is acknowledged, the consideration of the name of the park is perhaps premature. It may be preferable that it be considered in the context of a broader question of Council's planning for recreational facilities or recognition of historical persons or events or a broader engagement with the Aboriginal community of Wagin. If this grounded work and consultation is completed first within an accepted and known process, there will be



sufficient evidence and community support for any possible naming or re-naming (of any site).

Administratively, this could flow from consultation for Council's Strategic Community Plan and when properly considered will allow for formal recognition and naming under the state's Landgate protocols. This is important because this will allow for a consistent, measured approach to the naming of any park, street, facility or other site under the jurisdiction of the local government. A policy position may be required to support this approach.

However, this is not a process that would flow solely from an individual proposal and would take time within an agreed process to be considered.

In the meantime, the local government commits to engagement with the Aboriginal and wider community to understand how individuals and others may be recognised for their contribution to the Wagin community and seek to promote that recognition. This will be conveyed to Mr Williams and other Elders and any other member of the community in regard to this and related subjects.

With respect to all persons who made a proposal or submission and due consideration of related issues, it is recommended that there be no change to the name of the Bojanning Park at this time.

CONSULTATION/COMMUNICATION

The community and Elders of Wagin; Ms D. Stephens, Records Officer; Shire of Wagin Library; administration staff.

STATUTORY/LEGAL IMPLICATIONS

The following legislation is relevant; the 'Policies and Standards' is the key document in consideration of naming protocols:

- Policies and Standards for Geographical Naming in Western Australia Version 03:2017 (see: <https://www0.landgate.wa.gov.au/?a=46421>)
- Land Administration Act 1997
- Land Information Authority Regulations 2007
- Australian/New Zealand Standard AS/NZS 4819:2011 Rural and urban addressing

POLICY IMPLICATIONS

There is no policy relevant to this item.



FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STRATEGIC IMPLICATIONS

The following Key Result Areas are relevant:

- 1.3 promotion of town and heritage;
- 3.7 Support community activities and facilities...
- 4.3 Maintain and improve natural environment and recreation areas
- 5.2 Foster communication with the community
- 5.5 Be responsive to community aspirations...

VOTING REQUIREMENTS

Simple majority.

- *Manager of Works left the room at 7.34 pm and returned at 7.35 pm*

COPIED

Mr Bill Atkinson
CEO
Shire of Wagin
PO Box 200
WAGIN WA 6315

Dear Bill,

RENAMING OF BOJANNING PARK

I would like to request that Council consider renaming *Bojanning Park* to *William Wallam Park* in recognition of the work carried out by the late William (Bill) Wallam in promoting and organising sport, particularly basketball and football, for the young people of Wagin over many years.

Bill Wallam was also involved in developing the park and installing the basketball half court and other improvements. I believe that the renaming of the park would be a fitting acknowledgement of the part that he played in improving things for Wagin.

Yours sincerely



Charlie Williams
26th August 2022

| Officer | | Comment |
|-----------------|--|---------|
| Action Required | | NED |
| Priority | | |
| | | |
| | | |





CALL FOR SUGGESTIONS ON THE FUTURE NAMING OF BOJANNING PARK

Over the last 12 months several improvements have been made to Bojanning Park (situated adjacent to Stubbs, Morris and Upland Streets Wagin). These improvements have included renovation of the basketball backboard and signage and the installation of playground equipment, trampoline, BBQ and shelter with seating.

There has been a suggestion that the Park could be renamed to perhaps better reflect its history or location and Council is inviting your ideas on whether the current name is appropriate or what other name(s) should be considered.

If you have an opinion on this, please forward your idea(s) to the Shire of Wagin by email shire@wagin.wa.gov.au, or phone 9861 1177 or by speaking to one of our staff in person.

Your ideas and comments are welcome up to close of business Monday 17 October 2022.

Ian McCabe
Acting Chief Executive Officer



11.1.4 COUNCIL MEETING DATES IN 2023

| | |
|-------------------------|---|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Not Applicable |
| AUTHOR OF REPORT: | Acting Chief Executive Officer |
| SENIOR OFFICER: | Chief Executive Officer |
| DATE OF REPORT: | 10 November 2022 |
| PREVIOUS REPORT(S): | 18 November 2021 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | GV.CM.2 |
| ATTACHMENTS: | 1. Draft Public Notice 2. Public Holidays 2023 |

OFFICER RECOMMENDATION

1. That Council approve the following dates for ordinary meetings of Council, being the fourth Tuesday of each month other than January, when no meeting will be held, and other than April and December, when meetings will be held the third Tuesday of those months to avoid a clash with public holidays:

Tuesday 28 February 2023
Tuesday 28 March 2023
Tuesday 18 April 2023
Tuesday 23 May 2023
Tuesday 27 June 2023
Tuesday 25 July 2023
Tuesday 22 August 2023
Tuesday 26 September 2023
Tuesday 24 October 2023
Tuesday 28 November 2023
Tuesday 19 December 2023

2. That the commencement time for ordinary meetings be 4.30 pm
3. That this decision be published by local Public Notice in accordance with regulations.



4893 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr S M Chilcott

1. That Council approve the following dates for ordinary meetings of Council, being the fourth Tuesday of each month other than January, when no meeting will be held, and other than April and December, when meetings will be held the third Tuesday of those months to avoid a clash with public holidays:

Tuesday 28 February 2023

Tuesday 28 March 2023

Tuesday 18 April 2023

Tuesday 23 May 2023

Tuesday 27 June 2023

Tuesday 25 July 2023

Tuesday 22 August 2023

Tuesday 26 September 2023

Tuesday 24 October 2023

Tuesday 28 November 2023

Tuesday 19 December 2023

2. That the commencement time for ordinary meetings be 7.00 pm
3. That this decision be published by local Public Notice in accordance with regulations.

Carried 5/3

Note: *the reason for difference to officer recommendation is to maximise Councillor attendance.*

BRIEF SUMMARY

This item proposes meeting dates and times of ordinary meetings of Council for 2023.

BACKGROUND/COMMENT

Section 5.3 (1) Of the Local Government Act 1995 specifies that local governments hold ordinary Council meetings not less than once each three months.

Regulation 12 (1) and (2) (a) of the Local Government (Administration) Regulations 1996 requires that the local government publish on its official website the meeting details of the ordinary meetings of council.

This item does not address meetings of any standing Committee.

The following points are relevant:



Staff work hours.

Currently, ordinary council meetings commence at 7pm. An ordinary workday for council employees commences 7am or 8am dependent on the role. Some staff will have travel commitments in addition to those hours. This could mean the workday will exceed 12 hours depending on the extent of the meeting (ordinary work hours are 7.6 hours per workday).

In addition, there is an element of cost, either financial or nominal but the length of workday should be considered for all staff who have to attend to ensure an informative meeting and maintain concentration and travel safely.

The commencement of meetings at an earlier time than currently will enable staff to attend during or close to ordinary business hours.

Public Participation

There is a low rate of public participation in council meetings. Consideration should be given to whether this can be improved by a change in commencement time.

The receipt of other meeting participants may be enhanced by commencing meetings that more closely align with business hours.

Use of technologies

The state government's response to the global pandemic included changed arrangements for the attendance of meetings and the use of technologies. It is highly likely this will be retained, and elected members will have the opportunity to attend remotely. The government proposes that all council meetings be recorded and made available to the public.

Quality of meeting

Ideally, the commencement time of all meetings will be when all participants are at their best. It is recognised that elected members have careers, households and businesses and this impacts on their availability and flexibility. Equally, this could be seen as reflecting the wider community and it is legitimate to examine commencement times with all considerations and stakeholders brought to bear.

CONSULTATION/COMMUNICATION

Chief Executive Officer; administration staff.

STATUTORY/LEGAL IMPLICATIONS

Part 5 Division 2 of the Local Government Act 1995, in particular, Local Government Act 1995 s.5.25(1)(g); and, regulation 12 Local Government (Administration) Regulations 1996, which deals with the publication of meeting details.

POLICY IMPLICATIONS

There is no policy relevant to this item.



FINANCIAL IMPLICATIONS

Meeting fees of elected members are a budgeted item. Meetings held outside of business hours may attract additional staff costs, such as overtime, or may have other implications such time off in lieu.

STRATEGIC IMPLICATIONS

The following Key Result Areas is relevant:

5.2 Foster communication with the community.

VOTING REQUIREMENTS

Simple majority.

**Public holidays in Western Australia -
2023**

| | 2023 |
|----------------------------------|--|
| New Year's Day | Sunday 1 January and Monday 2 January |
| Australia Day | Thursday 26 January |
| Labour Day | Monday 6 March |
| Good Friday | Friday 7 April |
| Easter Sunday | Sunday 9 April ** |
| Easter Monday | Monday 10 April |
| Anzac Day | Tuesday 25 April |
| Western Australia Day | Monday 5 June |
| King's Birthday # | Monday 25 September |
| Christmas Day | Monday 25 December |
| Boxing Day | Tuesday 26 December |

Subject to confirmation

** For award purposes



PUBLIC NOTICE

2023 ORDINARY COUNCIL MEETING DATES

In accordance with Local Government (Administration) Regulations 1996 notice is hereby given that Council will be holding its ordinary monthly Council Meetings on the fourth Tuesday of each month except in January where no meeting is planned; and April and December, when these meetings will be held on the third Tuesday due to public holidays.

Meetings are held in the Council Chambers, 2 Arthur Road Wagin and will commence at 4.30 pm. All meetings are open to the public.

Agendas and Minutes of all meetings are available by visiting our website www.wagin.wa.gov.au, may be sighted at Council's office 2 Arthur Rd Wagin or the Wagin public library. Copies of agendas and minutes are available on request. Print charges may apply.

All residents are asked to note that correspondence for tabling at an Ordinary Council Meeting must be received by no later than the close of business on the second Monday of each month, except for April and December, when correspondence must be received by the first Monday of that month. Meeting dates will be:

Tuesday 28 February 2023

Tuesday 28 March 2023

Tuesday 18 April 2023

Tuesday 23 May 2023

Tuesday 27 June 2023

Tuesday 25 July 2023

Tuesday 22 August 2023

Tuesday 26 September 2023

Tuesday 24 October 2023

Tuesday 28 November 2023

Tuesday 19 December 2023

Ian McCabe
ACTING CHIEF EXECUTIVE OFFICER



11.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

11.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – NOVEMBER 2022

| | |
|-------------------------|---------------------------------------|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Whole of District |
| AUTHOR OF REPORT: | Acting Deputy Chief Executive Officer |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 15 November 2022 |
| PREVIOUS REPORT(S): | 15 October 2022 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/4894 COUNCIL RESOLUTION

Moved Cr W J Longmuir

Seconded Cr G K B West

1. That Council receive the Deputy Chief Executive Officer's report as presented.

Carried 8/0

BRIEF SUMMARY

The following report details activities within the DCEO portfolio.

BACKGROUND/COMMENT

ACTING DEPUTY CEO (A. DCEO)

The A. DCEO focus has been to fine-tune processes and support the acting CEO (A.CEO).

Firebreaks were required to be complete 1 November and the shire contracted the ranger service to complete the first inspections. This resulted in 47 letters being issued to residents who hadn't completed the appropriate requirements. As the local government is now in the prohibited burning period, any fires in the open air are prohibited, including those for cooking unless the fire is in an area which is set aside for that purpose with all combustible material cleared to a radial distance of five (5) metres of the fire.



Key Meetings and Activities since 15 October have included:

- St John Ambulance propose a new, fully funded first aid post for the Sports ground; an on-site meeting was held with St John, the Agricultural Society and Wagin Trotting Association on 8 November to discuss specifics on installation of the building.

CORPORATE SERVICES

The purpose of corporate service officers is to deliver administration services to the community through local government activities.

- Manager of Finance: major activities have been rates and budget implementation; activities related to annual reporting and audit which were recently completed
- Homecare: inductions; updating of administration tools: policy, procedures, reporting.
- Community Development Officer: venue management, community events, funding.
- Building Officer: Provision of information consisting of Planning, building and health activities. The Building Officer has been on annual leave during this reporting period.
- Customer Service and Records: The shire continues to receive significant and positive feedback from travellers about the facilities and services that the town and Shire have to offer: Caravan Park, Wetlands Park, Ninja Park and the tourist information available are all mentioned by visitors to the shire administration.

Building Officer

There is no Building Officer report this month. It is noted there has been a number of notices and / or infringements related to the keeping of more than two dogs, dogs not registered or dogs not microchipped.

Community Development Officer

Social Media (Facebook):

Since the previous report, there's been 14 postings to the shire Facebook page with the biggest audience being associated with interest in the Melbourne Cup.

| Social Media – October/ November | Date | Post reach |
|---|-----------------------|-------------------|
| Can Wagin win the Melbourne Cup | 27/10/22 | 1,264 |
| Employment Opportunities | 20/10/22 and 21/10/22 | 1,243 |
| Wagin Shire Gardens | 27/10/22 | 1,180 |
| Mosquito control commencing | 28/10/22 | 1,041 |



| | | |
|--------------------------|---------|-----|
| Burning Information | 1/11/22 | 604 |
| Seniors Xmas Event - EOI | 9/11/22 | 569 |
| Lost Dog | 8/11/22 | 525 |

Not all of the shires Facebook traffic is locally generated with Wagin being approximately 44% of our traffic with other shires and areas (e.g., Melbourne) making up the remaining 56%.

Electronic Sign

The shire's Electronic Sign is updated daily to ensure that the community is as well informed as possible. A large number of community groups are sharing their information on the sign but limited numbers of the business community are currently making use of this marketing tool.

Community Assets

Ongoing swimming pool maintenance is occurring including the recent repair of the learn to swim pool tipping bucket. Replacement of the bearings will allow the bucket to swing when a particular water level is reached, dowsing any children standing below with water. Many thanks to the Wagin Action Group's volunteers for their assistance in lowering, painting and raising the bucket.

The "wallet" program of youth mental health support has commenced for 11-18 years. This program provides free entry to a variety of activities in Wagin and surrounding towns, including the Wagin pool (the shire is paid in advance for a set number of entries). The program provides the young people with a card advising of a free entry option; the card's flip side provides a wide range of contact points for any mental or physical health concern, giving the young people phone numbers and websites they can visit to seek assistance in times of need.

Community Events (not all shire events):

Current

The completion of the Queen's Jubilee Grant requirements – with its subsequent tree planting was held on the 9 November. The garden staff played a significant part in preparing for this event and it is with great anticipation that we look forward to 2023 and the flowering of the trees.

- Wagin Trotting Club 100 years (11 December)
- Community Christmas tree assembly (12 November) to be put up by Wagin Action Group in the town park.
- Christmas Street Carnival (16 December)



Grant Funding:

The local government's Australia Day 2023 Community Grant application has been lodged. This grant included an Australia Day component of \$20,000 with an additional component for indigenous recognition of \$10,000. Wagin has been very fortunate in accessing this grant over the past few years as the extra funds do allow us to celebrate with a broader range of social and cultural activities.

Leave support

The Community Development Officer has been managing the general maintenance program with oversight of the Building Maintenance Officer due to annual leave arrangements.

Swimming Pool

The Wagin Memorial Swimming Pool opened on 4 November with a really awesome turnout of 108 patrons, who enjoyed their first swim and a free sausage sizzle. The first week's number have been good with total of 291 through for the week, and which was better than expected considering the weather average was about 18 degrees.

First Aid Room:

- St John Ambulance has restocked all supplies
- Rescue Oxygen has been serviced and recorded (booked yearly)
- One blood nose

A pool party is planned with inflatable one weekend before Christmas

Regular maintenance has been completed with replacement of acid pumping flange and tubing; adjustments to valve position in main plantroom; water treatment which should see a decrease in chemical use; calibration of pool testing / dosing machine; various minor paving and tiling works.

A great first week, loved the welcoming and friendliness of community and found most of the child patrons well behaved and well mannered.

Library

This report provides information to councillors about events, activities and statistics in the Wagin Library and Gallery (WLG) which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Events:

- Book Club Saturday 12 November at Wagin Library and Gallery from 2pm to 4pm.
- Story Time each Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.
- Children's Book Club is held every Tuesday 3.30pm to 4.30pm.



Library Regular Activities:

- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of Wagin Library and Gallery meeting was held on Thursday 27 October at 4.30pm. The next Friends Meeting will be held on Thursday 27 November at 4.30pm.
- A guest book is available on the library coffee table to view during Library hours for any patrons who have comments and suggestions.

Library Statistics:

| | |
|---------------------------------------|-----|
| Patron Visits | 199 |
| Free Tea or Coffee | 18 |
| Phone Enquiries | 24 |
| Inter-Library requests | 0 |
| Information searches by library staff | 1 |

Homecare

The purpose of Homecare is to maximise independence, wellbeing and community connections so aged persons can remain living independently in the community.

Report for October 2022:

- 90 unique clients received one or more services in June; Domestic Assistance (50.3%); Gardening (14.8%); and Nursing (11.9%) are the services in greatest demand.
- There were 577 service deliveries in September; Domestic Assistance (32.75%), Transport (18.89%) and Social Support (12.47%) are the services in greatest demand.

(Some clients utilise more than one service)

| Service | Number of clients |
|----------------------|-------------------|
| Domestic Assistance | 190 |
| Gardening | 56 |
| Nursing | 45 |
| Transport | 37 |
| Social Support Group | 21 |
| Social Support | 16 |
| Shopping | 8 |
| Meals on Wheels | 3 |
| Personal Care | 1 |
| Meal Preparation | 1 |



(Some deliveries involve more than one service)

| Service | Number of Services |
|------------------------|--------------------|
| Domestic Assistance | 189 |
| Transport | 109 |
| Social Support | 72 |
| Gardening | 56 |
| Social Support - Group | 49 |
| Nursing | 45 |
| Shopping | 26 |
| Meals on Wheels | 21 |
| Personal Care | 7 |
| Meal Preparation | 3 |

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Reference to and implementation of Shire of Wagin Strategic Community Plan; Shire of Wagin Corporate Business Plan; Shire of Wagin Disability Access and Inclusion Plan.

VOTING REQUIREMENTS

Simple majority.



11.2.2 WAGIN CHRISTMAS STREET CARNIVAL

| | |
|-------------------------|--|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Tavistock Street, Wagin |
| AUTHOR OF REPORT: | Acting Deputy Chief Executive Officer (DCEO) |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 11 November 2022 |
| PREVIOUS REPORT(S): | Not Applicable |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | RC.EV.2 |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/4895 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B S Hegarty

1. That Council approve unbudgeted funding to the value of \$8,482 to support the Christmas Street Carnival Event to be held 16 December 2022.

BY ABSOLUTE MAJORITY Carried 8/0

BRIEF SUMMARY

Wagin Christmas Street Carnival is held annually in Tavistock Street, with a variety of community stall holders selling arts and crafts, along with a variety of food and entertainment. A funding shortfall has been identified which will impact on the event and Council is requested to approve unbudgeted expenditure.

BACKGROUND/COMMENT

Over the past five years shire staff have been fortunate enough to obtain funding from Lotterywest, the Department of Communities and Roadwise to enable a significant community event at Christmas-time.

This year funding applications were unsuccessful and Council is requested to provide for this funding shortfall. Currently the budget capacity for street carnival will cover limited components of the carnival, with the additional support needed to cover the cost of the entertainment for both the adults and children.

Various members of the community, both individuals and community groups, take advantage of the street carnival as a great opportunity to raise additional funding for various causes. Public participation is encouraged by way of free side show rides for the children, covering a variety of ages and ability, while parents and grandparents' choices range from watching the children enjoy the variety, catching up with friends



and making new connections, listening to the music or doing a bit of last minute Christmas shopping.

Provision of the street carnival to the Wagin Community is not only a connectivity tool to ensure people are getting out and making those social connections and it also meets several strategic points within Council's Strategic Community Plan including:

- 3.1 Keep family friendly lifestyle and community spirit; and,
- 3.7 Support community activities as required;

Event planning by the Shire of Wagin is designed to meet Outcome 1 in the Shire of Wagin Disability Access and Inclusion Plan, that 'People with disability have the same opportunities as other people to access the services of, and any events organised by the local government.'

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No Direct Policy implications

FINANCIAL IMPLICATIONS

Unbudgeted funds to support the event.

STRATEGIC IMPLICATIONS

Reference to and implementation of Shire of Wagin Strategic Community Plan; and Outcome 1 Shire of Wagin Disability Access and Inclusion Plan.

VOTING REQUIREMENTS

Absolute Majority.



11.2.3 FUNDING FOR CHAPLAINS AT WAGIN DISTRICT HIGH SCHOOL

| | |
|-------------------------|---------------------------------------|
| PROPONENT: | Wagin YouthCare District Council |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Whole District |
| AUTHOR OF REPORT: | Acting Deputy Chief Executive Officer |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 11 November 2022 |
| PREVIOUS REPORT(S): | NA |
| DISCLOSURE OF INTEREST: | NA |
| FILE REFERENCE: | CR.SP.2 |
| ATTACHMENTS: | Nil |

OFFICER RECOMMENDATION/4896 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr W J Longmuir

1. That Council Approve unbudgeted expenditure to the amount of \$2,600 in 2022/23 as financial support for the Chaplain's Programme operated by YouthCare at Wagin District High School.

BY ABSOLUTE MAJORITY Carried 8/0

BRIEF SUMMARY

Council is requested to approve the reinstatement of financial support of the Wagin YouthCare program within the Wagin District High School. The YouthCare program is provided four days a week and is a vital support network for children, parents and staff.

BACKGROUND/COMMENT

YouthCare chaplains support the social, emotional, and spiritual well-being of the school community while demonstrating the core values of respect, compassion, and service. The chaplains focus on the well-being of our school community to make a real difference in the educational outcomes of students.

Council has previously supported the program to the value of \$2,600 per annum which is added to the support received from the community and State and Federal governments.

CONSULTATION/COMMUNICATION

Chief Executive Officer; administration staff; Neil Masters, an area Chaplain from YouthCare, attended the October council meeting to present the program to council.



STATUTORY/LEGAL IMPLICATIONS

Part 6 of the Local Government Act 1995 and regulations.

POLICY IMPLICATIONS

There is no policy directly relevant to this item.

FINANCIAL IMPLICATIONS

Unbudgeted expenditure of \$2,600.

STRATEGIC IMPLICATIONS

Key Result Area 3.5 Youth focus on services is relevant.

VOTING REQUIREMENTS

Absolute majority.



11.3 MANAGER OF WORKS

11.3.1 WORKS AND SERVICES REPORT – NOVEMBER 2022

| | |
|-------------------------|-------------------------------------|
| PROPONENT: | Not Applicable |
| OWNER: | Not Applicable |
| LOCATION/ADDRESS: | Whole of District |
| AUTHOR OF REPORT: | Manager of Works |
| SENIOR OFFICER: | Acting Chief Executive Officer |
| DATE OF REPORT: | 10 November 2022 |
| PREVIOUS REPORT(S): | 18 October 2022 |
| DISCLOSURE OF INTEREST: | Nil |
| FILE REFERENCE: | CM.CO.1 |
| ATTACHMENTS: | 1. Plant report 2. Status Report |

OFFICER RECOMMENDATION/4897 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr D C Lloyd

1. That Council receive the Manager of Works Officers Report as presented.

Carried 8/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Gravel sheet a 3.5km section of Dwelyerdine Road
- Construct two 280,000 litre tank pad at the eastern end of Airfield Road
- Construct one 250,000 litre tank pad at the Airfield
- Gravel sheet a 2.5km section of Nallian Road

UPCOMING WORKS:

- Stabilise and seal the western end of the Cemetery driveway
- Reseal various town streets
- Stabilise and seal bitumen shoulders on Beaufort Road
- Replace old kerbing on Trench and Ware Street

ROAD MAINTENANCE:

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise. Maintenance re-grading of school bus routes.



TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes, cleaning footpaths as required and other general works; commenced slashing on various vacant blocks.

PLANT / MACHINERY:

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required.

COUNCILLOR'S INFORMATION

The old rubbish tip loader which is used regularly around town has blown an oil pump gasket while in transport and seized the motor.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



| PLANT REPORT | | | | Nov-22 | | |
|------------------------|-----------------|---------------|------------|-------------|---------|--------------|
| PLANT | OPERATOR | PURCHASE DATE | KM / HOURS | SERVICE DUE | REGO | COMMENTS |
| ISUZU D-MAX WAGON P-01 | D GEORGE | 29/10/2019 | 44,640 | 49,000 | W.1 | |
| ISUZU D-MAX WAGON P-02 | I MCCABE | 1/11/2018 | 95,824 | 100,000 | W.001 | |
| ISUZU D MAX P-04 | A HICKS | 17/11/2020 | 53,717 | 54,000 | W.1008 | |
| TOYOTA KLUGER - P-05 | P VAN MARSEVEEN | 13/10/2021 | | 15,000 | W.1479 | |
| WCM LOADER P-09 | REFUSE SITE | 30/06/2012 | 3,266 | 1/03/2023 | W.10292 | Unservicable |
| CAT GRADER P-10 | J PRAETZ | 14/01/2021 | 2,246 | 2,500 | W.284 | |
| KOMATSU LOADER P-11 | G EVANS | 21/03/2018 | 4,742 | 5,220 | W.10707 | |
| KOMATSU GRADER P-12 | C WARREN | 15/01/2019 | 4,489 | 4,550 | W.041 | |
| KOMATSU EXCAVATOR P-13 | VARIOUS | 10/12/2021 | 161 | 250 | | |
| ISUZU TRUCK P-14 | S HISKINS | 3/12/2019 | 79,629 | 84,000 | W.1002 | |
| BOMAG ROLLER P-15 | VARIOUS | 3/01/2008 | 10,295 | 10,231 | W.7862 | Service Due |
| ISUZU TRUCK P-16 | VARIOUS | 19/10/2010 | 109,376 | 111,000 | W.1012 | |
| MAHINDRA P-17 | M WUBBELS | 21/03/2022 | 4,270 | 5,000 | W.10955 | |
| KUBOTA MOWER P-18 | M TITO | 31/10/2019 | 384 | 400 | | |
| VIBE ROLLER P-19 | VARIOUS | 3/01/2008 | 2,037 | 2,100 | W.841 | |
| JOHN DEERE P-20 | VARIOUS | 9/02/2006 | 4,254 | 1/02/2023 | W.9618 | |
| ISUZU P-21 | C WARREN | 17/03/2017 | 84,260 | 94,000 | W.676 | |
| JOHN DEERE P-22 | S SICELY | 10/08/2016 | 537 | 600 | W.487 | |
| TOYOTA UTE P-24 | M TITO | 17/11/2020 | 17,473 | 26,000 | W.1010 | |
| TOYOTA UTE P-25 | S SICELY | 25/11/2020 | 20,414 | 28,000 | W.1001 | |
| TRITON UTE P-26 | J PRAETZ | 14/11/2014 | 90,936 | 92,000 | W.1022 | |
| MAHINDRA P-38 | L STANBRIDGE | 21/01/2016 | 65,841 | 70,000 | W.1044 | |
| BOBCAT P-39 | VARIOUS | 17/09/2013 | 3,939 | 3,900 | W.10553 | Service Due |
| ISUZU TRUCK P-40 | J CHAMBERLAIN | 29/03/2019 | 97,738 | 103,000 | W.437 | |
| ISUZU TRUCK P-42 | VARIOUS | 6/02/2014 | 184,373 | 193,000 | W.1015 | |
| TORO MOWER P-43 | M TITO | 12/09/2013 | 1,197 | 1,282 | | |
| CAT BACKHOE P-47 | VARIOUS | 21/09/2015 | 6,136 | 6,380 | W.10552 | |
| TENNANT SWEEPER P-48 | D HOYSTED | 16/10/2015 | 2,103 | 2,120 | W.10554 | |
| MULTIPAC ROLLER P-49 | VARIOUS | 9/01/2017 | 4,598 | 4,657 | W.860 | |
| TOYOTA UTE P-50 | T SIMMS | 15/12/2017 | 54,681 | 60,000 | W.924 | |
| FORKLIFT P-51 | VARIOUS | 30/11/2018 | 16,469 | 1/04/2023 | W.10729 | |
| KUBOTA RTV P-52 | VARIOUS | 31/10/2019 | 587 | 660 | | |
| ROVER MOWER P-53 | VARIOUS | 5/09/2022 | 11 | 100 | | |
| TOYOTA UTE P-85 | G ARNOLD | 29/10/2020 | 15,700 | 25,000 | W.863 | |
| TOYOTA UTE P-94 | D HOYSTED | 23/10/2019 | 52,345 | 50,000 | W.10796 | Service Due |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|----------|--------------|--|---|-----------------|---|
| 1 | 1-Dec-21 | 4698 | Local Roads and Community Infrastructure (round 3) | That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924: | - | - |
| 2 | | | | Wagin Court House Upgrades - \$130,000 | | Administration project |
| 3 | | | 2.1 Improve roads | Moore Street – Bitumen Seal - \$80,000 | Complete | |
| 4 | | | 1.4 Promote heritage | Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000 | Commenced | Target date Dec. 2022 |
| 5 | | | 2.1 Improve roads | Roadworks – Culverts - \$60,000 | | Concrete upgrade to floodways; allocation later increased to \$100,000, see line 16). |
| 6 | | | 1.3 Tourism and promotion | Lighting of Giant Ram and Pathway - \$2,500 | Commenced | Budget is an estimate, later amended (see line 14); Community Development project |
| 7 | | | 1.3 Tourism and promotion; promote heritage | History Shed Fit Out – Historical Village - \$11,000 | Commenced | Community Development project |
| 8 | | | 2.4 Upgrade footpaths | Kerbing (Morris/Sawle/Stubbs Streets) - \$43,700 | Complete | |
| 9 | | | | And that the remainder of the LRCIP Phase 3 allocation (\$290,724) be prioritised by Council at its OCM in February 2022. | | |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|-----------|--------------|--|---|--|--|
| 10 | 23-Nov-21 | 4685 | Wetlands Park – Ninja Park Playground Development | That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST. | Minor works remain | Close to completion |
| 11 | 22-Feb-22 | 4715 | Local Roads and Community Infrastructure Programme (LRCIP) | That the following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation: | - | - |
| 12 | | | 2.1 Improve roads | Bullock Hills Road – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east) Estimated Costs \$66,000 | Commenced | Vegetation cleared; budget allocation \$70,000 |
| 13 | | | 2.1 Improve roads | Widen seal 1.45 kilometres (SLK 3.52-4.97) Estimated Cost \$107,174 | Commenced | Budget allocation \$103,174 |
| 14 | | | 1.3 Tourism and promotion | Lighting of “Baart: Giant Ram \$4,550 | Complete | Path still to complete |
| 15 | | | 2.1 Improve roads | Reconstruction of intersection of Airfield Road and Vernon Street \$60,000 | | |
| 16 | | | 2.1 Improve roads | Upgrading of culverts and floodways \$40,000 | | Refer line 5; Total project \$100,000 |
| 17 | | | Toilet block murals disallowed by funder | Toilet Block Murals \$13,000 | Removed from project list 26/4/22, res. # 4769 | Refer line 18 |
| 18 | 26-Apr-22 | 4769 | 2.1 Improve roads: Toilet block removed, replace with kerbing | Replace line 17 with kerbing – Trench Street Wagin from Ballagin to Ware Street - \$13,000; | | Refer line 17 |
| 19 | | | 2.1 Improve roads; unused funding allocation \$10,000 | 2. Kerbing – Ware Street Wagin from Ventnor Street to Arnott Street (single side) - \$10,000 – previously unallocated phase three funding | | |
| 20 | | | | Total \$290,724 | - | - |

| Seq. # | Date | Resolution # | KRA and Description | Actions | Status | Comments |
|--------|-----------|--------------|---|--|--------------------------|------------------|
| 21 | 27-Sep-22 | 4865 | 5.3 Sustainable resources: Purchase and sale of Trucks | That action be taken to purchase the following vehicles outright, without trade: | Investigations commenced | Budget amendment |
| 22 | | | | · Tip Truck (Approx. 13 tonne) | | |
| 23 | | | | · Tip Truck (Approx. 6 tonne) | | |
| 24 | | | | · Dual Cab Truck | | |
| 25 | | | | And to dispose of the following units once the new units have been delivered: | - | - |
| 26 | | | | · 2013 Isuzu Tip Truck (P42) | | |
| 27 | | | | · 2016 Isuzu Tip Truck (P 16) | | |
| 28 | | | | · 2016 Isuzu Dual Cab (P 21) | | |



11.4 MANAGER OF FINANCE

Nil

11.5 TOWN PLANNER REPORT

Nil

12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

S M Chilcott – Councillor

- Provided an update on the All Good Refund Depot – Container Depot in Wagin, has placed fourth in the State at the Changemaker Awards in the Small business category, as at 121 November 2022 saving three million containers from landfill and giving more than \$300,000 in refunds to depositors.

P J Blight - President

- Attended the 2022 Melbourne Cup as the representative of Wagin with 23 others from participating communities hosting the Cup on its recent tour. Excellent event despite poor weather with 75,000 spectators and one of only two Local Governments represented.
- Cr Blight then asked ACEO – Mr Ian McCabe to provide some talking points about the WALGA Best Practice Governance Review which will be an inclusion in the agenda for the December Ordinary Meeting of Council.

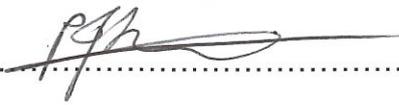
13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

15 CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 8.30 PM

I certify that this copy of the Minutes is a true and Correct records of the meeting held on
22 November 2022

Signed 

Presiding Elected Member

Date: 20/12/2022