



MINUTES

ORDINARY MEETING OF COUNCIL

28 JUNE 2022

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

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SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on
Tuesday 28 June 2022 commencing at 7.50 pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight opened the meeting at 7.50 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Wade Longmuir	
Cr Bronwyn Hegarty	
Cr Bryan Kilpatrick	
Cr Sherryl Chilcott	
Cr Dale Lloyd	
Cr Ann O'Brien	
Bill Atkinson	Chief Executive Officer
Ian McCabe	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Jenny Goodbourn	Manager of Finance

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West

2.4 VISITORS

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.

5. APPLICATION FOR LEAVE OF ABSENCE

4794 COUNCIL RESOLUTION

Moved Cr G R Ball Seconded Cr S M Chilcott

That Cr B S Hegarty be granted a Leave of Absence from the 26 July 2022 Ordinary Meeting of Council.

Carried 8/0

6. PUBLIC FORUM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

- Mr I McCabe declared a Financial Interest in item 15.1 – *Confidential Business Appointment of Acting Chief Executive Officer*

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

- Cr B S Hegarty declared a Proximity Interest in item 12.1.5 – *Proposed Extension of Lease Area – Waratah Lodge*

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 24 MAY 2022

4795 COUNCIL DECISION

Moved Cr S M Chilcott

Seconded Cr G R Ball

That the Minutes of the Ordinary Meeting of Council held on Tuesday 24 May 2022 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 8/0

9.2 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 1 JUNE 2022

4796 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That the Minutes of the Sportsground Precinct Redevelopment Steering Committee Meeting held on 1 June 2022, as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0

9.3 MINUTES FROM THE SPORTSGROUND ADVISORY COMMITTEE MEETING HELD 13 JUNE 2022

4797 COUNCIL DECISION

Moved Cr D C Lloyd

Seconded Cr G R Ball

That the Minutes of the Sportsground Advisory Committee Meeting held on 13 June 2022, as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0

9.4 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 15 JUNE 2022

4798 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That the Minutes of the Works and Services Committee meeting held on 15 June 2022, as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0

9.5 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 21 JUNE 2022

COUNCIL DECISION

Moved Cr B L Kilpatrick

Seconded Cr D C Lloyd

That the Minutes of the Sportsground Precinct Redevelopment Steering Committee Meeting held on 21 June 2022, as attached, be received and the recommendations be adopted as decisions of Council.

Carried 8/0



MINUTES

SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

1 JUNE 2022

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SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held in the Council Chambers, Wagin on Wednesday 1 June 2022 commencing at 4:07pm

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1. OFFICIAL OPENING

Opened the meeting 4.07 pm.

The meeting was chaired by the acting Deputy Chief Executive Officer Ian McCabe.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Paul Powell	Wagin Agricultural Society
Brenden Hall	Wagin Cricket Club
Dave Hill	Wagin Bowling Club
Dwight Kellow	Wagin Hockey Club
Matthew Spurr	Wagin Trotting Club
Anthony Rowell	Wagin Tennis Club
Ian McCabe	A/Deputy Chief Executive Officer

Mr Tristian Storer (Wagin Tennis Club) arrived 4.29pm.

2.2 APOLOGIES

Cr Phillip Blight	Shire President
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Fiona Dawson	Wagin Riding and Pony Club
Kevin Spurr	Wagin Trotting Club
Cam Clifton	Community Member

Mr Stephen van Schalwyk tendered his resignation by email 27 May due to employment re-location.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

Nil

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

Nil

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

Nil

5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 27 APRIL 2022

COMMITTEE DECISION

Moved D. Kellow

Seconded D. Hill

That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 27 April 2022 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 6/0

BACKGROUND/COMMENT

Council received the Committee Minutes dated 27 April 2022 at its meeting on 24 May. The Committee is an advisory body to Council and Council may make decisions based on the Committee Minutes alone or consider other material alongside it. Council may also amend recommendations in making any resolutions.

VOTING REQUIREMENTS

Simple majority

6. CORRESPONDENCE AND REPORTS

6.1 WAGIN SPORTSGROUND PRECINCT – DEVELOPMENTS SINCE THE LAST COMMITTEE MEETING

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	25 May 2022
PREVIOUS REPORT(S):	19 April 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	NIL.

OFFICER RECOMMENDATION

Moved by

B. Hall

Seconded by D. Hill

That the Committee receives the updated Status Report.

Carried 6/0

BRIEF SUMMARY

The purpose of this item is to keep the committee informed and provide a status report of the Sportsground Precinct proposal.

BACKGROUND/COMMENT

A draft Memorandum of Understanding (MOU) was prepared and circulated to all Committee members 6 May. Please refer item 7.1.

The A.DCEO attended a meeting of outgoing and incoming Committee members of the Wagin Bowling Club Inc. 11 May. This was to meet new Committee members and allow for discussion of the club's particular circumstances as well as the proposed MOU.

Contact was made 12 May with shire project officer John Case to assess potential for further support work.

The budget submission as agreed at the Committee meeting of 27 April was submitted to the Manager of Finance at the Shire of Wagin by the Acting Deputy CEO (A.DCEO). Investigation of supplementary information to support the submission will now occur and the request will be considered as part of shire and Council's budget deliberations. The shire budget is prepared within a legislative and financial management framework and is subject to Council approval by 31 August 2022.

All documentation related to this proposal is being collated for use as a project library. In addition, project documentation is being drafted in preparation for any approved works. A project will be initiated by Council Decision.

At the ordinary meeting of 24 May, Council considered the Committee's Minutes of 27 April with discussion of the budget submission.

CONSULTATION/COMMUNICATION

Steering Committee members: Cr Phillip Blight, Shire President; Cr Wade Longmuir, Councillor; Mr Howard Ward, Wagin Agricultural Society; Mr Paul Powell Wagin Agricultural Society; Ms Fiona Dawson Wagin Riding and Pony Club Inc.; Mr Dwight Kellow Wagin Hockey Club Inc.; Mr Brenden Hall Wagin Cricket Club Inc.; Ms Bronwyn Hegarty Wagin Bowling Club; Mr Kevin Spurr Wagin Trotting Club Inc.; Mr Anthony Rowell Wagin Tennis Club Inc.; Mr Cam Clifton Community Member; Mr Stephen van Schalwyk Community Member; CEO and DCEO.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Part 5 Division 2; Local Government (Administration) Regulations 1996.

POLICY IMPLICATIONS

No policy applicable to this item

FINANCIAL IMPLICATIONS

No financial implications to this item

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority

7. GENERAL BUSINESS

7.1 MEMORANDUM OF UNDERSTANDING

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	25 May 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	1. Draft MOU as circulated 2. MOU (if amended)

OFFICER RECOMMENDATION

Moved by D. Kellow

Seconded by D. Hill

- 1. That the Committee adopt the Memorandum of Understanding with any amendments as agreed at this meeting;**
- 2. That Committee members representing clubs or organisations arrange for the Authorised Person to sign the MOU and return to the Shire of Wagin prior to 22 June;**
- 3. That the Committee commend the MOU to Council for their endorsement at the meeting of 28 June 2022.**

Carried 6/0

BRIEF SUMMARY

The Memorandum of Understanding is to facilitate club commitment, information exchange and collaboration in creating inputs to any plan for the Sportsground Redevelopment.

BACKGROUND/COMMENT

The Council of the Shire of Wagin received and endorsed the Sportsground and Recreation Precinct Masterplan feasibility study report at its August 2020 meeting (resolution 4370) with particular reference to Option 5 as detailed in that report.

Council provided Terms of Reference to this Committee, which state:

'The role of the Steering Committee is to provide strategic direction and recommendations to Council in the implementation of the Wagin Sportsground Precinct Re-development Masterplan in accordance with the Option 5 and the document's recommendations and implementation plan'.

Council has subsequently recognised a staged implementation of redevelopment is to occur (refer Council Minutes March 2022). This is a recognition of the likely significant budgetary demand on resources such an endeavour may create, as well as the complexity of assessing current and future needs.

The Sports Hub Development implementation plan, at 12.1 (page 39) of the Master Plan, recommends an MOU to identify the suite of facilities and contributions by each club (cash and in-kind). These questions have been difficult to respond to for some clubs, for reasons of a lack of clarity on project scope, an absence of approved budget and the absence of agreement about eventual facility management. In some cases, clubs cannot measure the cost/benefit of proposed change.

This Memorandum of Understanding (MOU) is to facilitate information gathering and club support at the Committee and membership level to enable the development of clear forward plans for each club. Concurrently, improved information about need and probable facility delivery will allow clubs to commit to planning for proposed facilities.

The MOU permits new members and creates the opportunity for conversations with individual clubs as well as shared collaboration.

When improved levels of knowledge about the project outcomes are available and clubs are better positioned to make further commitments, the MOU may be amended. In this way, the MOU will evolve to support implementation of any project as approved by Council.

CONSULTATION/COMMUNICATION

Shire of Wagin CEO; Shire President Cr P. Blight; Shire Deputy President Cr G. Ball; members of the Sportsground Precinct Redevelopment Committee; management Committee of the Wagin Bowling Club Inc.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Division 2, subdivision 2 (committees); Part 6 Division 1; Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Council policies C.1 Standing Committees; A.18 Asset Management

FINANCIAL IMPLICATIONS

No direct financial implications to this item.

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority

Mr Anthony Rowell left the meeting 4.29pm; Mr Tristan Storer arrived 4.29pm to represent the Wagin Tennis Club.

Memorandum of Understanding (MoU)

For

Sportsground Precinct Redevelopment Steering
Committee

1 July 2022 - 30 June 2024

Agree to a memorandum of understanding to further co-operation between represented organisations to support the Council of the Shire of Wagin in the improvement and management of nominated recreational facilities.

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Memorandum of Understanding

This document represents an agreement between

Shire of Wagin; and
Wagin Agricultural Society; and
Wagin Riding and Pony Club Inc.; and
Wagin Hockey Club Inc; and
Wagin Cricket Club; and
Wagin Bowling Club; and
Wagin Trotting Club; and
Wagin Tennis Club.

The local government and represented organisations and community representatives are working as an advisory committee to Council. The Memorandum of Understanding does not replace the Committee's Terms of Reference but provides a mechanism for organisational representatives to provide advice and make decisions about sporting facility creation and management.

1. Description of collaborating organisations

The eight (8) partner organisations are a Local Government Authority under the *Local Government Act 1995* (as amended) and seven (7) incorporated bodies. Two community representatives to the Sportsground Precinct Redevelopment Steering Committee may participate in any meeting and contribute to any document or decision but not bind any member organisation.

Other organisations may become members with the unanimous agreement of the Committee.

2. Objectives and scope

This MoU aims to promote collaborative work with council to develop the pursuit of sport in the District.

The objective is create sustainable facilities that will support existing and future needs for sporting, recreational, economic and community development within the district of Wagin.

The signatories of the MOU (**‘the committee’**) comprises the local government authority and seven incorporated organisations that share a common location and interest (improving sporting, community and economic welfare within the Shire of Wagin).

3. The nature of the collaboration

The project objectives include:

- 3.1. Identify the current and future sporting infrastructure needs of clubs in the committee
- 3.2. Consider the current and future sporting infrastructure needs of the community.
- 3.3. Establish costs and resource needs to deliver current and future sporting infrastructure needs.
- 3.4. Identify opportunities for collaborative service, funding or resource provision, including opportunities to work with third party providers.
- 3.5. The financial or resource contribution of any member organisation is for the decision of that members’ committee and the timing, quantum or nature of any contribution is at the absolute discretion of the member organisation.
- 3.6. Contribute collaboratively for the benefit of all member organisations and the community in delivery of sporting infrastructure and the growth of sporting participation, community connection and economic development.
- 3.7. All decisions of the Committee are a recommendation to the Council of the Shire of Wagin which will exercise its powers in accordance with the Local Government Act and other legislation, any advice and its collective judgement in making decisions when considering any such recommendation, which may be modified or rejected.

In summary, the project will have the following broad outcomes:

- Development of the project to create infrastructure to enable sporting and recreational pursuits that will add to the development of sport, recreation, community connection and economic development of the district.
- Project planning and implementation of sporting grounds and facilities as identified by the Shire of Wagin, the community or this Committee.

All funding is to be centralised at the Shire of Wagin (**“Lead Agency”**) in identifiable accounts and the Lead Agency will be responsible for the financial reporting requirements as per the funding agreements.

4. The terms of the agreement

This MOU is valid from date of signing to 30 June 2024. This can be extended on mutual agreement of all signatories to the MOU.

5. Organisation and management of the agreement

The responsibilities of each of the partner organisations will be as follow:

5.1. Lead Agency – will be responsible for:

- 5.1.1. Overall project planning and coordination.
- 5.1.2. Management of any bank account or funding for the sole purposes of this project, and all income and expenditure related to it.
- 5.1.3. Reviewing and balancing collective funding budget(s) – income and expenditure statements will be provided to the committee on request.
- 5.1.4. Financial record keeping for the purposes of the reporting as required.
- 5.1.5. Overall financial acquittals and auditing as required for the external funding bodies.
- 5.1.6. Processing financial claims arising from the project(s) or this MoU.
- 5.1.7. Implementing the decisions of Council.

5.2. Deputy Chief Executive Officer – will be responsible for:

- 5.2.1. Record keeping for the purposes of the committee.
- 5.2.2. Sourcing and applying for external funding to support project implementation (as mutually agreed to by the committee).
- 5.2.3. Completion of all progress reports, annual reports and financial acquittals as required for the external funding bodies.
- 5.2.4. Project management (including, but not limited to, all planning, engaging suitably qualified consultants, implementing directly or indirectly any required action.
- 5.2.5. Preparation of external funding, progress reports and acquittals.
- 5.2.6. Applying skill and judgement to decision making to complete necessary tasks as delegated by Council.

5.3. All partner organisations will be responsible for:

- 5.3.1. Support the day-to-day project management of the project as requested by the Lead Agency.
- 5.3.2. Keep relevant local financial and other records to enable funding or financial recouping of costs incurred as relevant to the project and the provision of expenditure statements with supporting documentation to the Lead Agency.
- 5.3.3. Provide updates on progress at member club committee meetings and each partner organisation commits to assisting the Lead Agency with quotations, project inputs, funding body applications or reporting as required.

- 5.3.4. Ensuring that the infrastructure once built, features in respective plans, such as Asset Management Plans, or are provided for in Third Party Provider Asset Management Plan (i.e., owner occupier of facility.) or other such agreed plans to ensure the fair use, maximising utilisation, proper maintenance, and future replacement of the asset.
- 5.3.5. Supporting agreements between the Lead Agency and one or more individual member organisations, may make provision, plans or sinking funds or any other arrangement for the management, use or replacement of completed assets.
- 5.3.6. Updating relevant information with the Lead Agency for any project including relevant site and club information, photos, videos, maps etc as requested, in a timely manner.
- 5.3.7. Providing any information requested from your respective organisation as required to assess the effectiveness of the project.
- 5.3.8. Receive requests for financial or resource commitment and present it to your Committee for consideration and decision.
- 5.3.9. Maintain any relevant insurances.
- 5.3.10. This agreement does not modify any other current agreement held by partner organisations with the Shire of Wagin until that agreement is modified in accordance with its provisions.

6. Lead Agency

For the purposes of this committee, the Shire of Wagin will be the Lead Agency and provide the project coordination for the Sportsground Precinct Redevelopment. The primary contact will be the Deputy Chief Executive Officer of the Shire of Wagin.

Deputy Chief Executive Officer
Shire of Wagin
2 Arthur Road
WAGIN WA 6315

Ph: 9861 1177 M: 0448 783 692
E: dceo@wagin.wa.gov.au

7. Partner organisations

The partner organisations to this MOU and their relevant contact details are as follows:

To be confirmed

8. Communication and exchange of information

Information dissemination in relation to the project will largely be by email. It is the responsibility of member organisations to ensure the Shire of Wagin is made aware of relevant contact details. Records are to be retained as per the Record Keeping Plan of the local government. Member organisations should ensure committees and membership are engaged with decision making and outcomes. Agendas and minutes will be retained electronically by the Lead Agency.

9. Intellectual property

Rights to the intellectual property as produced by the Committee will be retained by the Shire of Wagin as part of the project.

10. Appendix

Reference is to be made to the following documents:

- Sportsground Precinct Redevelopment Steering Committee Terms of Reference
- Any financial budget or report produced by the Shire of Wagin which Council has resolved to approve.
- Any lease, agreement or other instrument between the Shire of Wagin and member organisations.

11. Effective dates and signatures

This MOU is effective from _____ (date of signing)

Signature

Chief Executive Officer
Shire of Wagin

Print Full Name of Authorised Person

Signature

President
Shire of Wagin

Print Full Name of Authorised Person

Signature

(Rep)
Cr

Print Full Name of Authorised Person

Signature

(Rep)

xx

Print Full Name of Authorised Person

Signature

(Rep)
cc

Print Full Name of Authorised Person

Signature

(Rep)

xx

Print Full Name of Authorised Person

Signature (Rep)

xx

Print Full Name of Authorised Person

Signature (Rep)

xx

Print Full Name of Authorised Person

Signature (Rep)

xx

Print Full Name of Authorised Person

Signature (Rep)

xx

Print Full Name of Authorised Person

Signature (Rep)

Xx

Print Full Name of Authorised Person

Signature (Rep)

Print Full Name of Authorised Person

Signature (Rep)

Print Full Name of Authorised Person

Signature (Rep)

Xx

Print Full Name of Authorised Person

7.2 ANY OTHER GENERAL BUSINESS

Mr Dave Hill, representative of the Wagin Bowling Club, advised the meeting there has been further discussion within the club of the proposed hub; the request was made to allow for a final position of the bowling club to be made by the incoming club committee.

OFFICER RECOMMENDATION

Moved by P. POWELL

Seconded by B. HALL

1. That the Committee agree to short-term deferral of any significant decisions pending conclusive advice from the Wagin Bowling Club about the club's participation in the hub development;
2. That written advice of the Wagin Bowling Club's position be tabled at the next scheduled meeting of the Committee 21 June 2022.

Carried 6/0

7.3 NEXT MEETING OF THIS COMMITTEE

The next meeting of the Committee will be held 5pm Wednesday 21 June 2022 in Council Chambers.

8. CLOSURE

With no further business the Chair closed the meeting at 4.35pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 1 June 2022

Signed:

.....
Chairperson

Date:
.....



MINUTES

SPORTSGROUND ADVISORY COMMITTEE

13 JUNE 2022
Ordinary Council Meeting

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

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Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12-month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up-to-date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

SHIRE OF WAGIN

Minutes for the Sportsground Advisory Committee meeting held in the Wagin Recreation Centre, Wagin on Monday 13 June 2022 commencing at 5:40pm

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1. OFFICIAL OPENING

Acting Deputy Chief Executive Officer Ian McCabe opened the meeting 5.40 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Ian McCabe	Acting Deputy Chief Executive Officer
Kevin Spurr	Wagin Trotting Club
Matthew Spurr	Wagin Trotting Club
Fiona Kirk	Wagin Hockey Club
Paul Powell	Wagin Agricultural Society
Brenden Hall	Wagin Cricket Club

2.2 APOLOGIES

Cr Sherryl Chilcott	Chairperson
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Dwight Kellow	Wagin Hockey Club
	Wagin Football Club
	Wagin Netball Club
	Wagin Playgroup

3. PUBLIC FORUM

Council conducts open Committee Meetings. Members of the public are asked that if they wish to address the Committee that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the Chairperson's discretion.

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

The Chair called for declarations of interest and none were declared.

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

**6.1 MINUTES FROM THE SPORTSGROUND ADVISORY COMMITTEE MEETING
HELD 6 OCTOBER 2021**

COMMITTEE DECISION

Moved Paul Powell

Seconded Kevin Spurr

That the minutes of the Sportsground Advisory Committee meeting held on 6 October 2021 and circulated to all Councillors and Committee members, be confirmed as a true and accurate record.

Carried 5/0

7. STATUS REPORT - OCTOBER 2021 DISCUSSED JUNE 2022

The Status report will be reviewed prior to the meeting and then discussed – an updated version will then be included in the minutes.

Note: discussions by those present 13 June 2022 will result in some review prior to the next meeting with renewed target dates and actions.

Date	Description	Responsible Person	Action	Status	Comments
25 July 2018	Sportsground Track Lights	Brian Federick Ian McCabe	Council, in the 2018/2019 Budget, put away \$25,000 in their Recreation Development Reserve Fund towards future upgrades of the lighting system.	Completed Note 13/6/22: Audit complete but no installations.	Council has also allocated \$25,000 in the 2019/2020 and 2020/2021 Budgets towards upgrading the Sportsground Track Lights. Council have again budgeted to transfer a further \$25,000 into Recreation Reserve for the future upgrade of lights. The Shire will be engaging a contractor to carry out a Sportsground lighting audit at a cost of \$3,500. At the end of this financial year there will be \$96,500 aside for upgrading the Sportsground lighting.

					Note 13/6/22: This work to be reviewed to ensure currency and verify non-shire contributions and funding streams.
22 May 2019	Wagin Trotting Club Upgrades	Brian Roderick Ian McCabe	The commentary / judges box is still very old and does not meet OHS standards. The Trotting Club has estimated it will cost \$70,000 to replace the commentary / judges box with a new pre-fabricated facility. They are confident of securing most of the funding from Racing Wagering WA, however will also need funds from the Shire. They have submitted a budget request from the Shire for \$10,000.	Ongoing	The Trotting Club to provide an update on this development. Council have again carried over the Shire's \$10,000 contribution to the 2020/2021 Budget The Trotting Club to give an update on this project. Council's \$10,000 contribution has not been carried forward to 2021/2022.
22 May 2019	Permanent Ticket Box	Brian Roderick	The Sportsground Committee is requested to look at the merits of building a permanent small brick ticket box at the main entrance of the Showgrounds. Staff are looking for direction from	Ongoing COMPLETE	There is an item in this agenda to consider to progress this project. Project Completed Note 13 June 2022: while there is some debate about placement

			this Committee regarding the placement of a box.		of the box this project is complete and will be removed form the status report.
22 May 2019	Sportsground Precinct Redevelopment	Ian McCabe	Final site master plan option, facility concept plans, cost implications and other associated documentation/information will be completed by September this year.	Ongoing	Please refer to the update in this meeting agenda. Steering Committee formed, currently going through the planning process – refer 9.1.4 8.1.1 for update
22 May 2019	Indoor Courts Playing Surface	Brian Rederick Ian McCabe	Mandy Harrington, from the Wagin Netball Club, advised the Committee of a problem with a small area of the western end court where it had bubbled and become dangerous to play on.	Ongoing	Staff have consulted manufacturers/repairers of the surface and at this stage there does not seem to be a reasonable solution. Further information will be provided at the meeting. Aura Sports, manufacturers of the court surface, inspected the court issue in June and have agreed to come back in November this year to repair. The cost to Council is \$20,000, they

					<p>have advised this will rectify the issue</p> <p>Report 13 June 2022: it is believed issues have been addressed and completed; this will be verified by the next status report.</p>
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8. CORRESPONDENCE AND REPORTS

8.1.1 SPORTSGROUND PRECINCT REDEVELOPMENT / MASTERPLAN – UPDATE (INFORMATION ONLY)

An update was provided by the acting DCEO at the meeting:

- In 2022, meetings of the Sportsground Precinct Redevelopment Committee were held 8 February; 8 March; 27 April; and 1 June;
- A Memorandum of Understanding has been formed with member clubs and organisations signing and agreeing to collaborate and share information;
- A budget submission has been provided to the shire to clear the proposed site, cost services and proposed construction and provide for stage one of a redevelopment for sports facilities;
- The acting DCEO has had three meetings with the Wagin Bowling Club with indications from that club being a proposal to participate in the hub concept;
- The acting DCEO is currently have direct stakeholder discussions with clubs to determine needs;
- A meeting of the Committee is proposed for 21 June 2022.

9. GENERAL BUSINESS

- 9.1 Election of a Chair; nominations were called for the position of Committee Chair with one nomination made in the nominees absence, that being Cr Sheryl Chilcott

COMMITTEE DECISION

Moved Kevin Spurr

Seconded Brenden Hall

- 1. That Cr Sheryl Chilcott be the Chair of the Sportsground Advisory Committee in accordance with the Terms of Reference and Council policy.
Carried 5/0**

- 9.2 The acting DCEO discussed with the members present a number of facility management issues. These included:

- Adhering to conditions of use of the facilities and courtesy to other users, particularly cleaning up after use and returning facilities to an acceptable state;
- Maintenance of facilities: the shire will ascertain what programmes are in place and what work needs to be done to have a sustainable programme that is transparent to the facility owner (the shire and community) and facility users (all stakeholders);
- Job requests: breakages, repairs, need for unplanned works and seasonal peaks will occur that place demands on shire resources and users of facilities; a programmed or planned approach will reduce these but a process for notifying request so any repairs or works can be done in a timely manner and ensure good records are kept will be implemented. This will allow the shire to manage limited resources and allow for information to

be gathered to feed into (for example) maintenance programmes and budget processes.

9.3 Wagin Trotting Club:

- Request for training track to be recognised and preserved as part of a horse precinct;
- Concerned about drainage adjacent to track, particularly sump near Eric Farrow playground;
- Concerned about works schedules for mowing and watering and potential for conflict with trotting activities – for example, upcoming trots event – DCEO suggested a meeting with shire management in the short term to discuss;
- Safety issue around speed in the precinct but particularly at the ‘breezeway’;
- Sound system as a facility asset requires proper assessment.

Wagin Agricultural Society:

- Queried status of replacement chairs (tables) in members area of recreation centre; DCEO responded that quotes for chairs had been sought and are likely to feed into the next budget – this will be clarified for the next meeting;

No further member matters.

9.4 Next meeting: the next meeting will be held early August with the date to be confirmed.

10. CLOSURE

There being no further business, the meeting closed at 6.55pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 15 June 2022

Signed:

.....

Chairperson

Date:

.....



MINUTES

WORKS AND SERVICES COMMITTEE

15 JUNE 2022

Ordinary Council Meeting

DISCLAIMER

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Bill Atkinson
CHIEF EXECUTIVE OFFICER

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SHIRE OF WAGIN

Minutes for the Works and Services Committee meeting held in the Council Chambers on
Wednesday 15 June 2022 commencing at 2:00pm

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1. OFFICIAL OPENING

The Chairperson, Cr G R Ball opened the meeting 3.37 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Greg Ball	Chairperson
Cr Phillip Blight	Councillor
Cr Wade Longmuir	Councillor
Bill Atkinson	Chief Executive Officer
Ian McCabe	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works

2.2 APOLOGIES

Cr Geoff West	Councillor Leave of Absence
Cr Bryan Kilpatrick	Councillor

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 02 FEBRUARY 2022

COMMITTEE DECISION

Moved Cr WJ Longmuir

Seconded Cr P J Blight

That the minutes of the Works and Services Committee meeting held on 02 February 2022 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 3/0

6. CORRESPONDENCE AND REPORTS

6.1 CRASH LOCATION REPORT – SCOTT STREET WAGIN

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	Scott Street, WAGIN
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 May 2021
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	<ul style="list-style-type: none">• Road Status Plan• Email & Crash Location Report Main Roads WA (under separate confidential cover)

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That action be commenced to close the section of Scott Street between Unicorn Street and Una Street.
or
2. That the section of Scott Street between Tudor Street and Johnston Street have guideposts installed, have trees removed that are within 0.9 m from the edge of the travelled way and be programmed for reconstruction to a gravel standard in due course.

COMMITTEE DECISION

Moved Cr G R Ball

Seconded Cr W J Longmuir

1. That the section of Scott Street between Tudor Street and Johnston Street have guideposts installed and that the condition and usage of the road be monitored.

Carried 3/0

BRIEF SUMMARY

This matter relates to a fatal traffic accident which occurred in Scott Street, Wagin in February 2021 and the follow up report produced by Main Roads WA. This report recommends alternative recommendations.

BACKGROUND/COMMENT

A fatal accident occurred in Scott Street (between Johnston Street and Una Street) in the early evening of the 19th February 2021 when a vehicle hit a tree.

Main Roads WA is required to prepare a *Crash Location Report* for every fatal traffic incident that occurs and to make findings and recommendations as to what corrective/improvement actions might be implemented at crash locations. This has been done in this case and a (confidential) *Crash Location Report* and *Corrective Action Report* is attached. The Shire is required to provide a response to the *Corrective Action Report*.

The Manager of Works and CEO have appraised the crash site location, have considered the two reports submitted and offer the following observations with respect to this matter:

1. No information was obtained or pursued relating to the condition of the vehicle prior to the crash;
2. There were no road environment issues that were directly related to the cause of the crash;
3. There were some road environment issues that *possibly* related to the cause of the crash. (These are specified in the *Crash Location Report*).
4. There are no road environment issues recorded in the Main Roads data base that related to the crash or the 5-year crash history of this section of the road.
5. The Shire does not have any records of any vehicle accidents on this section of road.

There are three findings and recommendations in the report which are summarised as follows:

1. This section of the road does not have any guideposts installed and it is recommended that guideposts be installed through the reverse curve in the road.
2. The road surface through this section is composed of sand with silty fines and it is recommended that the road be reconstructed to provide a safe driving surface.
3. A tree is located within the 0.9 m from the edge of the travelled way and is within the effective clear zone and it is recommended that “non frangible” items be removed from within this zone. (*Note – There are several trees which fall into this zone*).

As an inspection will reveal, the section of Scott Street between Una Street and Johnston Street (the accident site) is more of a shady laneway, than a typical town street. It very lightly

trafficked and the proposed improvement works could be construed as overreach at the expense of the pleasant and unobtrusive environment of the area. If the required works were completed, the street may be more clearly defined and attract a greater volume of traffic off Tudor Street (Great Southern Highway) which may be an unwanted consequence for residents in the area. If the road was closed, its practical capacity to accommodate local traffic would not be changed and adjoining landholders would retain access to their properties as they do now. Signage would discourage use of the street by the public and the downside of changing the nature of the street, would be avoided.



Section of Scott Street Between Una Street & Johnston Street.

It is also noted that the section of Scott Street between Johnson Street and Unicorn Street is unmade, fenced off, is essentially a nature strip and is unlikely to be required in the future as a trafficable road, as adjoining landholders have entry/egress off either Unicorn Street or Johnston Street. If the section of Scott Street between Una and Johnston Street is formally closed, then it might be as well to close the section of Scott Street between Johnston and Unicorn Street as well. The closed road sections could be reserved in the Shire as a “Recreation” Reserve and the current vehicular access could remain as is. In the event that the section of Scott Street between Una and Unicorn Streets was ever required as a road (highly unlikely in the foreseeable future), the Management Order could be surrendered, and the road reserve reinstated.



Unmade section of Scott Street (behind sign) between Johnston Street and Unicorn Street.

CONSULTATION/COMMUNICATION

- **Manager of Works**
- **Department of Planning, Lands & Heritage**

STATUTORY/LEGAL IMPLICATIONS

Given that there were no road environment issues that were directly related to the cause of the crash, it would be unlikely that any legal implications will prevail. Now that a *Corrective Action Report* with findings and recommendations has been conveyed to the Shire, notwithstanding the extremely remote possibility that another fatal road accident will occur in this vicinity, it may be judicious to either implement the recommendations contained in the report or to formally close this section of the road. This would reduce the possibility of any legal implications should an accident happen to occur on this section of the road in the future. If this section of the street was formally closed and appropriately signed, then it is unlikely that this would result in any additional risk or legal liability.

Land Administration Act 1997 s 58. *Closing roads*

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*

- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
 - (a) *by order grant the request; or*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) —*
 - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
 - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road —*
 - (a) *becomes unallocated Crown land; or*
 - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be determined

STRATEGIC IMPLICATIONS

The Shires Strategic Community Plan lists the increase of suitable trees within the townsite to enhance the tree canopy as a priority.

VOTING REQUIREMENTS

Simple Majority

7. GENERAL BUSINESS

7.1 2022/2023 ROAD & FOOTPATH PROGRAM (DRAFT)

COMMITTEE DECISION

Moved Cr W J Longmuir

Seconded Cr P J Blight

That the proposed Road & Footpath Program as amended and attached be provided for within the Shires 2022/2023 financial year Budget

Carried 3/0

2022/2023 DRAFT 5 YEAR ROAD / FOOTPATH PROGRAM

CAPITAL RENEWAL	R-No	DESCRIPTION	COST	RRG	LRCIP	RTR	SHIRE	START	FINISH	LENGTH	DAYS	COMMENTS
Bullock Hills Road	4	Reconstruct Seal Widen	103,174		103,174			3.25	4.97	1.45	15	Ongoing
Beaufort Road	2	Reconstruct Seal Widen	75,000			75,000		1.59	2.21	0.62	15	Ongoing
Bullock Hills Road	4	Clear Widen Shoulders	70,000		70,000			3.52	7.05	3.80	20	Ongoing
Angwins road	90	Gravel sheet	54,145			54,145		0.00	3.00	3.00	15	Ongoing
Dwelyerdine	89	Gravel Sheet	55,000			55,000		3.69	7.19	3.50	15	Finish
Andrews road	90	Gravel Sheet	35,000			35,000		0.00	1.36	1.36	15	Ongoing
Collanilling road	8	Gravel sheet	38,000			38,000		15.71	17.78	2.07	10	Finish
Nallian road	38	Gravel sheet	40,000			40,000		3.34	5.27	1.93	10	Finish
FOOT PATHS												
Tarbet Street	136	Trimdon to Tudhoe	40,000				40,000	0.00	0.2	0.2	6	Finish
Upland street	116	Tudor to Strickland	40,000				40,000	0	0.19	0.19	6	Finish
KERBING												
Tarbet Street	164	Right side	15,000				15,000	0.00	0.20	0.20	4	Finish
Ware st	166	Both sides	20,000		10,000		10,000	0.15	0.34	0.19	4	
Ventnor Street	152	Right Side	28,000				28,000	0.150	0.180	0.300	4	Finish
Trench Street	143	Both Sides	20,000		13,000		7,000	0.220	0.060	0.160	5	Ongoing
RESEALS												
Vernon st / Airfield rd	177	Reseal / intersection mix	60,000		60,000			0.46	1.2	0.746	1	5371 square metres
Unicorn street	157	Reseal	12,000				12,000	0.46	0.71	0.25	1	
Wendell street	107	Reseal	4,000				4,000	0.63	0.66	0.3	1	320 square meters
Vernal street	169	Reseal	14,000				14,000	0.24	0.46	0.22	1	
Victor street	153	Reseal	10,000				10,000	0.00	0.22	0.22	1	Ongoing
CAPITAL UPGRADE												
Airfield upgrade		Construct and Seal / Gravel sheet	298,755									
Culverts/Floodways/Main Drain		Variours	100,000		100,000							
Wagin-Wickipin Road	58	Gravel sheet	55,000			55,000			8.19	11.08	2.89	15 Ongoing
Cemetery Carpark	1	Grave Sheet	25,251		25,251						5	Finish
Cemetery West Entry	2	Construct and Seal	44,749		44,749							Ongoing
Jaloran	5	Construct and Seal	226,025	150,343			75,343	2.01	3.27	1.74	14	Finish
Dongolocking Road	1	Reconstruct Seal Widen	335,793	223,860			111,933	17.60	20.70	3.10	14	Ongoing
Beaufort/ Bullockhills	Various	Widen culverts various	30,000				30,000					Ongoing
											20	Various
GENERAL WORKS												
MAINTENANCE		Bridge/Drainage	22,500				22,500					Various
MAINTENANCE		Unscheduled	130,000				130,000					Various
MAINTENANCE		Mtce/Grade/etc	180,000				180,000					Rural Roads
WOOLORAMA/PREP			55,000				55,000					
RURAL TREE PRUNING		Clear Widen and form	80,000				80,000				20	Ongoing
		TOTAL	\$ 2,316,392	\$ 374,203	\$ 426,174	\$ 352,145	\$ 864,776					
		Capital Only	1,848,892	374,203		352,145	397,276					
		Blackspot Funding					1,123,624					
		RRG Funding	374,203									
		Roads to recovery Funding	352,145									

RURAL TREE PRUNING											
ROAD	R-No	DESCRIPTION	START	FINISH		LENGTH	DAYS	Grader	Contract	cost	
Koobadong	104	north of Thompson	0.11	4.63		4.52	3	1200	9000	10000	
Dellyanine NTH	27	Nth of Dellyanine Norring	0	1.85		1.85	2	1200	4400	5600	
Warup South	14	south of Lalla Rhook	8.09	11.07		2.98	4	2500	8800	11300	
Norring Dellyanine	10	west of warup south	4.39	8.34		3.95	4	2500	8800	11300	
Badgarning	64	west of Nelson	1.28	2.45		1.17	2	600	2500	3100	
Norring rd bitumen section	9	south of Beaufort	0.05	4.67		4.67	4	3000	9000	14000	
		work crew to remove debris					6	1800		10800	
		contractor Excavator				4.67	6		2300	13800	
						23.81	31	12800	44800	79900	
FLOODWAYS											
Road	Number	Type	S.L.K	Size	M2	Length	GPS	GPS	Headwalls	M2 cost	Total cost
Stott		Cement					33.242267	117458030		70	
Quicks	23	Cement					33.132312	117.535527		70	
Dellyanine Nth	27	Cement					33.379637	117107666		70	
Thompson	31	Cement					33.214321	117250749		70	
Jaloran	5	Cement					33.226313	117388289		70	
Flagstaff	48	Cement					33.443117	117258555		70	
Pederick	40	Cement					33.439865	117257414		70	
CULVERTS											
Road	SIDE	Type	S.L.K	Size		Length	LINK SLABS	Pipe Cost	Headwalls	H/W cost	Total cost
Dongolocking	N	Head wall	6.50	375mm					precast	\$299	\$299
Piesseville-Tarwonga	W	Head wall	1.8								
Piesseville-Tarwonga	W	Head wall	2.27								
Piesseville-Tarwonga	W	Head wall/Pipe	3.35			1 metre					
Thompson road	W	Head wall	4.85								
Thompson road	E	Head wall	5.67								
Thompson road	Both	Head walls	6.28								
Thompson road	E	Head wall	7.69								
Noble road	Both	Head walls	10.39								
Noble road	W	Head wall	10.6								
Hieghts-Tie road		Head wall	0.71								
Hieghts road		Head walls	4.3								
Wagin-Wickipin road		culvert	5.54								
Beaufort road		culvert broken	11.69								
Jaloran road	Both	Head walls/ 5 pipes	18.82	375mm		9.2 / 4 pipes		112	precast	299	1046
Piesseville-Tarwonga gravel section											
											\$1,345

7.2 2022/2023 PLANT REPLACEMENT PROGRAM (DRAFT)

COMMITTEE DECISION

Moved Cr W J Longmuir

Seconded Cr P J Blight

**That the proposed Plant Replacement Program be provided for within the Shires
2022/2023 financial year Budget**

Carried 3/0

SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2020/2021 - 2029/2030

Plant #	Description	Year Purchased	Replacement Period (Years)	2019/20 Budget	2019/20 Actual	2020/21 Budget	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
P01	Isuzu MU-XLST SUV Wagon (2019) - CEO	2019/2020	4	20,000	9,364				22,000				24,000		
P02	Isuzu MU-XLST SUV Wagon (2018) - DCEO	2018/2019	4					20,000				22,000			
P04	Isuzu D-Max Crew Ute (2017) - MOW	2016/2017	4			18,000			20,000				22,000		
P05	Mazda CX5 GT SUV Wagon (2018) - Doctor	2017/2018	4				22,000				24,000				26,000
	Plant Attachments (broom)							10,000					18,000		
P09	WCM 30 Front End Loader (2006) - Refuse Site	2011/2012	Not Replacing												
P10	Komatsu Grader (2014)	2014/2015	7			220,000								250,000	
P11	Komatsu Loader (2018)	2017/2018	5 to 6						200,000						200,000
P12	Komatsu Grader (2018)	2018/2019	7								240,000				
P14	Isuzu Side Tipper Truck 13t (2019)	2019/2020	5 to 7	160,000	144,804							130,000			
P15	Bomag Multi Tyred Roller (2007) - Maint Grade	2007/2008	Not Specified												
P16	Isuzu Truck 6t (2016)	2016/2017	5 to 7					55,000					65,000		
P18	Kubota Ride on Mower (2019)	2019/2020	10		22,706										25,000
P19	Dynapac Steel Roller (2009)	2007/2008	10				135,000								
P20	John Deere Tractor (2005)	2005/2006	Not Specified				65,000								
P21	Isuzu Crew Cab (2016)	2016/2017	5 to 7					50,000					60,000		
P22	John Deere Mower (2015)	2015/2016	6 to 10					8,000							
P24	Toyota Hilux Workmate Ttop (2010) - Other	2010/2011	4 to 10			20,000								22,000	
P25	Toyota Hilux Workmate Ttop (2010) - Gardener (Elsie)	2010/2011	4 to 10	20,000		20,000					20,000				
P26	Mitsubishi Triton Ttop (2014) - Gardener (Mike)	2014/2015	4 to 10							18,000					
P27	Mitsubishi Triton Ttop (2014) - Building Maintenance	2014/2015	4 to 10				17,000						18,000		
P38	Mahindra Pick-up Ttop (2016) - Ranger	2015/2016	4 to 10					14,000			16,000				20,000
P39	Case Skid Steer (2013)	2013/2014	8 to 10				40,000								
P40	Isuzu Side Tipper Truck 13t (2018)	2018/2019	5 to 7							120,000					
P42	Isuzu Side Tipper Truck 13t (2013)	2013/2014	5 to 7					140,000						135,000	
P43	Toro Ride on Mower (2013)	2013/2014	10	28,000						20,000					20,000
P47	Caterpillar Backhoe Loader (2012)	2015/2016	10							90,000					
P48	Tennant Street Sweeper (2008)	2015/2016	6 to 10				40,000					50,000			
P49	Multipac Multi Tyred Roller (2016)	2016/2017	10									120,000			
P50	Toyota Hilux Workmate Ttop (2017) - Gardener (Tracy)	2017/2018	4 to 10						18,000					18,000	
P51	Forklift (2018)	2018/2019	Not Specified												
P52	Kubota RTV Gator (2019)	2019/2020	Not Specified	20,000	20,953										
P85	Toyota Hilux Workmate Ttop (2010) - Maint Grader	2010/2011	4 to 10			20,000					18,000				
P94	Toyota Hilux Workmate Ttop (2019) - Mechanic	2019/2020	4 to 10		24,803										26,000
	Stump Grinder/Mulcher - Operating Expenditure			9,000	9,000										
TOTAL				257,000	231,630	298,000	319,000	297,000	260,000	248,000	318,000	322,000	207,000	425,000	317,000
RESERVE FUND				2019/20	Actual	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2026/27	2026/27	2026/27
Opening Balance				233,074	233,074	302,669	310,722	297,937	300,896	346,913	405,852	395,969	381,888	482,526	367,176
Interest				5,827	4,225	6,053	6,214	5,959	6,018	6,938	8,117	7,919	7,638	9,651	7,344
Transfer In				40,000	65,370	2,000	0	0	40,000	52,000	0	0	93,000	0	0
Transfer Out				0	0	0	19,000	3,000	0	0	18,000	22,000	0	125,000	17,000
Closing Balance				278,901	302,669	310,722	297,937	300,896	346,913	405,852	395,969	381,888	482,526	367,176	357,520
Municipal Contribution				297,000	297,000	300,000	300,000	294,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000

7.3 STAFFING OPTIONS – WORKS ADMINISTRATION

A paper has been prepared (attached) which provides an overview of the staffing situation with respect to works administration in the Shire. This serves to inform members of the situation and outlines some available options to address this matter which have been discussed between the CEO and MOW. At this stage it is proposed to advertise the position of a Works/Technical Project Officer. This may initially be a part time position with in house training being provided to the successful applicant.

This does not require a Council decision as it is an operational matter, however it was thought worthwhile to keep Councillors informed.

Note: Information noted by the Committee.



STAFFING OPTIONS – WORKS ADMINISTRATION

CURRENT SITUATION:

Allen Hicks, the Manager of Works (MOW) has a range of responsibilities which include preparing the works budget, determining what jobs should be carried out under the various funding programs, preparing submissions to funding bodies, Updating data on to the ROMAN road inventory system, managing and maintaining road plant and vehicles, recruiting staff and dealing with HR matters, liaising with landholders to secure gravel, calling tenders, managing the non-potable water resources and reticulation associated with oval, parks and gardens, engaging contractors, procuring materials, goods and services and responding to the day to day requests/complaints that are received. In recent times, due to being unable to recruit a final trim grader operator, the MOW has been required to spend more time in field undertaking final trim work.

The MOW is supported by a Works/Admin Officer (Kayla Lloyd) who also has the major responsibility for processing Creditor payments. Kayla's preferred career trajectory is in the area of Finance, rather than Works and she is currently understudying payroll functions with rating functions to follow. In addition to helping Kayla position herself for future advancement, it is a sound risk management strategy as it ensures that critical functions are not disrupted in the event of staff movements in the finance area. The CEO also currently offers support to the MOW with the preparation of agenda's and reports for the Works and Services Committee and initiating and following up actions from decisions therefrom.

The MOW has advised that he would prefer to spend more time in the field which would necessitate further support with the office based administrative/technical functions associated with the position.

SOME ALTERNATIVES:

The following alternatives exist with respect to providing more support to the MOW:

1. Appoint a Final Trim Grader Operator – This would essentially maintain the status quo prior to the departure of the last incumbent. It would free up the MOW with his in-field work but and would not reduce his administrative burdens. Recent efforts to recruit a final trim operator have not been successful.

2. Appoint a Leading Hand Final Trim Grader Operator – This would be a step up from a Final Trim Grader Operator and the job would carry the responsibility of managing in-field works which would mean that the involvement of the MOW would revert to some degree, to a planning and supervisory role. This would allow the MOW more time for in-office administrative/technical functions – not however his preferred option.
3. Appoint a Works Supervisor – This position would supervise all in-field works along with responsibility for some of the procurement functions, maintenance of plant and equipment, processing staff timesheets for payroll and managing occupational health and safety requirements associated with outside works. This would alleviate some of the MOW's workload. It does not address the final trim grading situation; however, the current MOW may fill this gap as required.
4. Appoint a Works Technical /Project Officer – This position would be responsible for the majority of in-office works administrative functions as well as managing some larger specific projects (the Shire has engaged casual staff as required for this in recent years). This position could be either full time or part time. This would allow the MOW to spend more time in-field, including carrying out final trim grading work as required.

PREFERRED OPTION:

In discussion with the MOW, it has been determined that Option 4 would be the preferred option, followed by Option 3. It is therefore intended to advertise for a Works Technical /Project Officer.

BUDGETARY IMPLICATIONS:

Given that the position of Final Trim Grader Operator has been vacant for some time and this position has been budgeted for, there would be no negative budget implications associated with implementing Option 4 (Works Technical/Project Officer). Consideration will be given to initially filling this position on a part time basis.

Should a Works Supervisor (Option 3) be recruited, this would have some budgetary implications as it would be a full-time position, the salary would need to be higher than that of a final trim grader operator and a vehicle would need to be provided.

**BILL ATKINSON
CHIEF EXECUTIVE OFFICER**

June 2022

7.4 GAZANIA INFESTATION – WAGIN TOWN SITE

COMMITTEE RESOLVED

That some trials be carried out on Shire controlled property to determine the effectiveness of chemical control.

8. INSPECTIONS

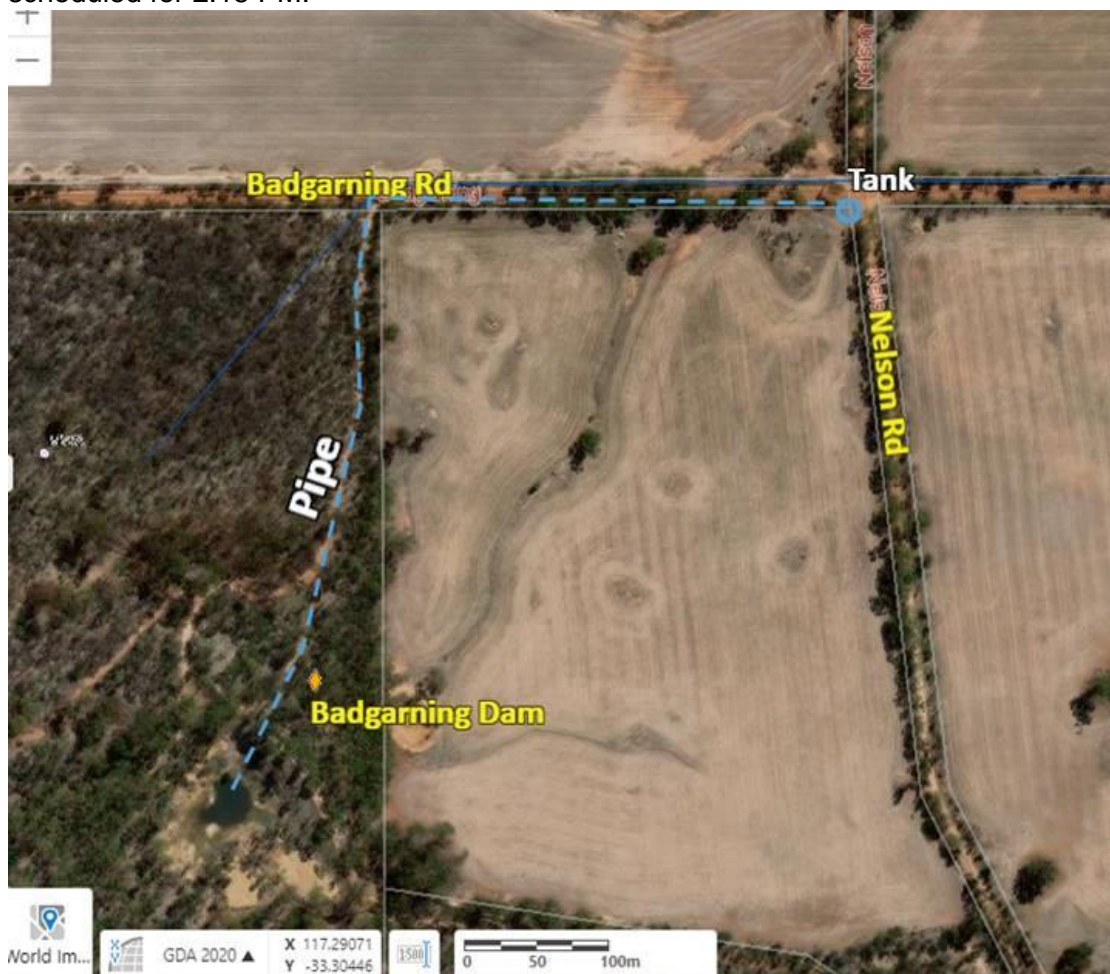
8.1 PROPOSAL TO UPGRADE CATCHMENT AND DAM AT BADGARNING THROUGH THE NATIONAL WATER GRID CONNECTIONS FUND (NWGCF)

Note: Site was inspected in company with personnel from the Department of Water and Environmental Regulation and Mr Austin Piesse.

Resolved that the proposed tank be located in the North West corner of the reserve 27580

The Department of Water and Environmental Regulation (DER) has identified the potential to reinstate the catchment and channels which service the dam at Badgarning, improve the holding capacity of the dam and to provide a tank nearby to facilitate an accessible water supply under the NWGCF.

Whilst this is a significant undertaking, the project would be fully funded through the NWGCF. Ms Sandy Turton – Parkinson, Senior Natural Resource Manager Officer for the Community Water Supply Project, under this program would welcome the opportunity to carry out a site inspection of the infrastructure at Badgarning, the subject of the proposed upgrading, in company with Shire representatives and Mr Austin Piesse. This inspection has been scheduled for 2.15 PM.



8.2 VEHICULAR ACCESS TO BADGARNING RESERVE

COMMITTEE DECISION

Moved Cr P J Blight

Seconded Cr W J Longmuir

That the gates be reinstated on the North East and South East corners of Badgarning Reserve 27580 and that chains be reattached to the gates on the North West and South West corners of the Reserve.

Carried 3/0

Notwithstanding signs at the vehicular access points to Badgarning Reserve (in the area east of the Arthur Road) advising that the removal of firewood is prohibited, there are ongoing incidences of people ignoring these signs and cutting down trees (thereby destroying wildlife habitat) for firewood. It appears that that vehicular access was controlled in the past with gates at the entrances off the Arthur and Badgarning Roads. It is recommended that consideration be given to reinstating these gates for the period from April to October each year and for the gates to be opened during the fire season. This would allow vehicular access to accommodate firefighting responses as necessary during a period when it is less likely that the areas will be accessed to take firewood.



8.3 BALLAGIN STREET – ILLEGAL USE BY RESTRICTED ACCESS VEHICLES (Cr West)

COMMITTEE DECISION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That road counters be installed in Ballagin Street (North end) and Great Southern Highway (immediately before the intersection of Ballagin Street) to assess traffic volumes and types.

Carried 3/0

There have been continuing issues with long vehicles illegally using Ballagin Street after turning off Great Southern Highway. These configurations end up accessing Tudhoe Street and because of their length, compromise safety of other road users. Three breaches (with photographic evidence) have been reported to the Main Roads Heavy Haulage Section and drivers have been issued with caution notices. There does not appear to be a strong appetite for the regulator to enforce regulations beyond the warning stage.

The Shire has however successfully negotiated the installation of the following sign which was erected at the turn off to Ballagin Street by Main Roads recently. This may discourage offending drivers of RAV vehicles from using this route.



There has been a suggestion that the Shire sandbag a virtual traffic island at the north end of Ballagin Street in advance of installing a traffic island should it be considered feasible after the sandbag trial.

8.4 CEMETERY – GRAVESTONES DISLODGED BY TREES

COMMITTEE RESOLVED

That large healthy trees at the cemetery be preserved and as far as practicable headstones that have been dislodged by trees be straightened.

Carried 3/0

Concern has been expressed that some of the older gravestones at the cemetery have, over the years, been dislodged by trees and consideration should be given to removing the tree/es concerned. The cemetery has very few large trees and it is believed that a better option would be for damaged grave surrounds to be removed and headstones re-erected 9 (straightened) where practicable and to retain the trees.

8.5 DIRECTIONAL SIGN TO HISTORICAL VILLAGE (Cr West)

COMMITTEE RESOLVED

That no action be taken.

Concern has been expressed that the directional sign to the Historical Village on the corner of Trent Street and Tudhoe Street obscures the large LED sign in the Town Square for motorists travelling westward through town. Whilst this may be the case, no complaints have been received, however the Committee may wish to inspect and discuss options as signage to the village need to be retained.



9. CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 4.25 pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 15 June 2022

Signed:

.....

Chairperson

Date:

.....



MINUTES

SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

21 JUNE 2022

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held
in the Council Chambers, Wagin on Tuesday 21 June 2022
commencing at 5.05pm

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1. OFFICIAL OPENING

The Chair opened the meeting 5.05pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Anthony Rowell	Wagin Tennis Club
Howard Ward	Wagin Agricultural Society
Brenden Hall	Wagin Cricket Club
Dave Hill	Wagin Bowling Club
Fiona Dawson	Wagin Pony Club
Dwight Kellow	Wagin Hockey Club
Cam Clifton	Community Member
Ian McCabe	A/Deputy Chief Executive Officer (secretariat; non-voting)

2.2 APOLOGIES

Ian McCabe apologises to Mr Dave Hill for making him a member of the Hall clan.

Cr Wade Longmuir	Councillor
Mr Paul Powell	Wagin Agricultural Society
Mr Kevin Spurr	Wagin Trotting Club

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

There were no disclosures made.

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 1 JUNE 2022

COMMITTEE DECISION

Moved Mr D. Hill

Seconded Mr A. Rowell

That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 1 June 2022 and circulated to all Councillors and Committee Members, be confirmed as a true and accurate record.

Carried 8/0

BACKGROUND/COMMENT

Council will receive the Committee Minutes for 1 June 2022 at its meeting on 28 June. The Committee is an advisory body to Council and Council may make decisions based on the Committee Minutes alone or consider other material alongside it. Council may also amend recommendations in making any resolutions.

VOTING REQUIREMENTS

Simple majority

6. CORRESPONDENCE AND REPORTS

6.1 WAGIN SPORTSGROUND PRECINCT – DEVELOPMENTS SINCE THE LAST COMMITTEE MEETING

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 June 2022
PREVIOUS REPORT(S):	25 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

Moved by

Mr B. Hall

Seconded by

Mrs F. Dawson

That the Committee receives the updated Status Report.

Carried 8/0

BRIEF SUMMARY

The purpose of this item is to keep the committee informed and provide a status report of the Sportsground Precinct proposal.

BACKGROUND/COMMENT

The Memorandum of Understanding (MOU) has been signed by all member organisations of the Committee. This will be referred to Council for ratification or amendment.

The A.DCEO met with the Committee representative of the Tennis Club Mr Anthony Rowell 9 June to get additional background on tennis club usage patterns and needs. A similar meeting will be held with cricket and hockey 16 June.

The A.DCEO received an email and an attached letter from the Wagin Bowling Club 10 June to confirm participation in the hub concept (refer item). The confirmation of the bowling club position is an important factor for this proposal as it will influence preparation of all project documentation, assessment of need and costs.

CONSULTATION/COMMUNICATION

Steering Committee members; Mr Bill Atkinson CEO.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Part 5 Division 2; Local Government (Administration) Regulations 1996.

POLICY IMPLICATIONS

No policy applicable to this item

FINANCIAL IMPLICATIONS

No financial implications to this item

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority

7. GENERAL BUSINESS

7.1 WAGIN BOWLING CLUB NOTICE

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 June 2022
PREVIOUS REPORT(S):	Item 7.2 1 June 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	1. Email Friday 10 June 2022 2. Letter dated 8 June 2022

There were several matters not directly related to the item discussed when considering this recommendation that will be listed at 7.2 General Business.

OFFICER RECOMMENDATION

Moved by Mr H. Ward

Seconded by Mr D. Hill

- 1. That the Committee receive the correspondence from the Wagin Bowling Club and acknowledge the club's participation in the redevelopment proposal.**

Carried 8/0

BRIEF SUMMARY

At the meeting of 1 June, the Committee requested the Wagin Bowling Club provide written advice of its position by this meeting. That has been received and is tabled as an attachment to this item.

BACKGROUND/COMMENT

At the meeting of 1 June, the Sportsground Precinct Redevelopment Committee voted to seek written confirmation of the position of the Wagin Bowling Club regarding the precinct redevelopment proposal.

That advice has been received and is attached to this item. This means that the role of the Bowling Club in the Committee process is now clearly as a participating club. This also means that club inputs to the proposal will play a significant part in the scope, design and delivery of any resulting project.

CONSULTATION/COMMUNICATION

Shire of Wagin CEO; members of the Sportsground Precinct Redevelopment Committee; management Committee of the Wagin Bowling Club Inc.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Division 2, subdivision 2 (committees); Part 6 Division 1; Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Council policies C.1 Standing Committees; A.18 Asset Management

FINANCIAL IMPLICATIONS

No direct financial implications to this item.

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority

From: [Wagin Bowling Club](#)
To: [Ian McCabe](#)
Subject: Fwd: Hub Letter
Date: Friday, 10 June 2022 12:43:53 PM
Attachments: [Hub Letter.docx](#)

Good afternoon Ian,

In response to your email dated 2nd June 2022.

Please find a letter attached affirming our commitment to participate in the the Sportsground Precinct Redevelopment Hub

Kind regards

Janet Innes

Secretary

Wagin Bowling Club Inc.



WAGIN BOWLING CLUB INC.

PO Box 194 Wagin WA 6315 ABN: 63 986 149 453
PH: 9861 1475 Email: waginbowls@gmail.com

8th June 2022

Sportsground Precinct Redevelopment Committee

To whom it may concern

I am writing on behalf of the Wagin Bowling Club Inc. to inform you of our members decision to participate in the Hub development.

Kind regards

Janet Innes
Secretary

Wagin Bowling Club Inc

7.2 ANY OTHER GENERAL BUSINESS

7.2.1 Matters raised at 7.1 but General Business included:

- Availability of CSRFF funding and timing in relation to this proposal; implications of the staged approach, being shovel ready and applications at a later stage – enquiry directly with the potential funder is required – A.DCEO to investigate;
- General presence of asbestos in buildings slated for demolition and potential to salvage materials for sale or sell materials as part of demolition contract (such as steel structure of Education Pavilion) – this subject area is for future examination;
- Risk Item: possibility of Telstra cabling for mobile tower crossing the proposed services area / demolition area (Scout Building / toilets / Education Pavilion) – A.DCEO to investigate.

7.2.2 Any other General Business:

Dave Hill, Bowling Club: for the information of the Committee, the Club obtained quotes to re-surface A. Green between \$130,000 and \$180,000. The quotes are good for six months and would allow a useful life of 10 to 15 years. Active A and B Greens would allow for carnivals; B Green is 'just about on its last legs.'

Anthony Rowell, Tennis Club: the club should consider options, get quotes for addressing surfaces and have contingency planning so there are options for future plans; Note: this will allow a more integrated approach to any transition and provide for better decisions.

Cam Clifton, Community Representative: query whether hardcourts (any future courts) will be open to the public – some discussion of what courts will be constructed and format and availability; Note: while the general subject is acknowledged, this work will be done in the coming six to twelve months and consultation will be part of that, including listing for discussion at Committee; further query, is there room for hockey on the west side of the cricket pitch (related: move football goals?); a discussion of hockey surfaces followed including the situation at Narrogin, position of cricket pitch and proximity to trots; Note: similar to above, what pitches, where they are located, type of surface and costs is a significant body of work that will require thorough assessment and consultation and a programmed approach.

Dwight Kellow gave the excellent example of the cricket nets as how to engage the community, get young people involved and incentivise fund raising.

7.3 NEXT MEETING OF THIS COMMITTEE

Expected to be in August, time and date to be advised.

8. CLOSURE

There being no further business, the Chair closed the meeting at 5.55pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 21 June 2022

Signed:

.....

Chairperson

Date:

.....

10. STATUS REPORT – MAY 2022

FINANCE AND ADMINISTRATION						
Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
28 April 2015	2702	CEO	Puntapin Rock Dam		Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam Completed Water Corporation to provide further information and options regarding transfer	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
25 Feb 2020	4188	CLO	Town Entry Statements	That the four (4) entry statements into Wagin be refurbished within the current Tourism Budget		New comment: first and second signs up. Third is in progress
26 May 2020	4277	CLO	Wagin Trotting Club – Illumination of Bart the Ram	Develop a proposal to illuminate Bart the Giant Ram. Research funding opportunities	Costs ascertained as being approximately \$7,000	Budgeted in the 2021/22 Financial Year New comment: awaiting second quote from Electrician

27 October 2020	4415	CEO	History of Wagin	That Council support in principle the concept of the “History of Wagin” initiative and to lend support to developing the proposal with the proponent and the Wagin Historical Society.	New comment Shed completed Quotes being sought for power connection and lighting Wagin Historical Village to manage project. Project underway	New Comment: LRCIP Phase 3 \$11,000 project on 25/02/2022
27 April 2021	4524	CEO	Lot 32 Trent Street (former Road Board Office)	1. That Council make application for the freeholding of Lot 32 Trent Street (Former Road Board Office) to the Shire of Wagin. 2. If Council decides to proceed with the freeholding of the building after advice of the probable acquisition costs, that it initiate a rezoning of Lot 32 Trent Street from Public Purposes to Commercial.	Followed up with Department of Lands October 2021. New comment: Followed up June 2022	Application made – April 2021

27 July 2021	4597	CEO/EA	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	Awaiting LRCIP Phase 3 for Library relocation. Homecare relocation in progress. Request for Quote on works underway. IT Company engaged to install point to point server from administration office.	New Comment: LRCIP Phase 3 projects awaiting approval. Homecare relocation works in progress, carpet replaced, server installed Builder to install wall. * Homecare relocation delay due to staff resignations
23 November 2021	4681 & 4682	CEO /DCEO	4WDL Tourism & Key Worker Housing Projects	That Council participate in the following 4WDL initiative: <ol style="list-style-type: none"> 1. Development of a <i>Tourism Action Plan</i> focusing primarily on a review of tourist accommodation (subject to a majority of the other five 4WDL members agreeing to participate) with a contribution of \$3000. 2. Commissioning of a study and report into <i>Key Worker Housing</i> in conjunction with other 4WDL members and the Wheatbelt Development 	1 Consultant advertising to commence shortly. 4 participating LG's out of 6	New comment: update to be provided by CEO after next in-person meeting 10 May 2022. New comment Consultants engaged

23 November 2021	4688	CEO	Proposed Used of Wagin Town Lots 438,437,891, 893	<p>1. That further information be sought on the proposed use of Wagin Town lots 438,437,891 and 893 and should the proposed uses be outside of the permitted uses for the land under which these lots are zoned, then the property owner be required to submit the required development applications/planning/building approvals accordingly.</p> <p>2. That planning and</p>	Further Legal advice being sought.	Matter in abeyance
21 December 2021	4701	ADCEO	Integrated Planning and Reporting – Strategic Community Plan (SCP) and Corporate Business Plan (CBP) major review	New Action: That Council endorse the major review process of the Strategic Community Plan and Corporate Business Plan	New Comment: Survey mail drop advertising to commence 14/02/2022	New Comment: Refer DCEO report
22 March 2022	4742	DCEO	Sportsground Precinct Redevelopment	That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one.	Committee meetings 27 April, 1 June and 21 June; MOU formed and all clubs committed; budget submission prepared.	Refer Committee Minutes and DCEO report.

22 March 2022	4746	DCEO	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council endorse the 2022/2023 ESL Operating and Capital grant application (amended) for the Wagin Bushfire Brigades		New Comment: Submission made 24 March 2022
22 March 2022	4747	DCEO	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-	New Comment: to be followed up with Bushfire Committee Chair. DCEO wrote to Western Power May 2022; follow-up 22 June 2022.	Awaiting response from Western Power.
22 March 2022	4748	DCEO/CL O	Minutes from the Bushfire Advisory Committee 17 March 2022	That Council instigate the creation of a second WhatsApp group to include the support and auxiliary personnel.		New comment: working active group 18 members 4 of whom are administration

HEALTH, BUILDING AND PLANNING						
Nil						

WORKS AND SERVICES

Date	Resolution #	Officer	Description	Action	Status	Questions &
21 December 2021	4698		Local Roads and Community Infrastructure Program Round 3	<p>New Action: That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924</p> <ul style="list-style-type: none"> • Wagin Court House Upgrades - \$130,000 • Moore Street – Bitumen Seal - \$80,000 • Cemetery Improvements – Construct and Seal West Entrance and Gravel Sheet Carpark - \$70,000 • Roadworks – Culverts - \$60,000 • Lighting of Giant Ram & Pathway - \$2500 • History Shed Fit Out – Historical Village - \$11,000 • Kerbing (Morris/Sawle/Stubbs Streets) - \$43700 <p>And that the remainder of the LRCIP Phase 3 allocation (\$290724) be prioritised by Council at its OCM in February 2022.</p>	<p>Finished 30 April 2022</p> <p>Commenced 6 May 2022</p>	

23 November 2021	4685	DCEO/CL O	Wetlands Park – Ninja Park Playground Development	That Council endorse the Adventure + Ninja Park design plan and engage Adventure + to supply and install the Ninja Park Playground equipment at the Wetlands Park for the amount of \$108,317 inclusive of GST.	Installation to commence 26 April 2022.	New Comment: DELAYED new date 9 May 2022 due to covid & supply issues
22 February 2022	4715	MOW/DCE O	Local Roads & Community Infrastructure Programme (LRCIP)	<p>That the following projects be submitted for funding consideration for the remainder of the LRCIP phase 3 allocation:</p> <ul style="list-style-type: none"> • <u>Bullock Hills Road – Clear vegetation from the table drain and upslope to accommodate future widening of the bitumen seal from 3.8 metres to 7.0 metres. (Section from Chester Road – 3.8 km east)</u> Estimated Cost \$66,000 • <u>Widen seal 1.45 kilometres (SLK 3.52-4.97)</u> Estimated Cost \$107,174 • <u>Lighting of “Baart: Giant Ram</u> \$4550. • <u>Reconstruction of intersection of Airfeild Road and Vernon Street</u> \$60,000 • <u>Upgrading of culverts and floodways</u> \$40,000 • <u>Toilet Block Murals</u> \$13,000 	<p>New Comment: Project work schedule update</p> <ul style="list-style-type: none"> • Culverts from \$60 - \$100 k • Lighting Bart \$2500 - \$7550 • Bullock Hill \$173.174 • Reconstruction Airfield/Vernon \$60,000 <p>Toilet Block Murals \$13,000 refer to DCEO items</p>	

				Total \$290,724	
26 April 2022	4769			<p>That Council approve the project allocation from Toilet Block murals to:</p> <p>1) Kerbing – Trench Street, Wagin form Ballagin to Ware Street - \$13,000 and</p> <p>2) Kerbing – Ware Street, Wagin from Ventnor Street to Arnott Street (single side) - \$10,000</p>	<p>Council resolved to approve the project allocation from Toilet Block – murals to:</p> <p>1) Kerbing – Trench Street, Wagin from Ballagin to Ware Street - \$13,000 and</p> <p>2) Kerbing – Ware Street, Wagin from Ventnor to Arnott Street (single side) \$10,000 previously unallocated phase three funding</p>

11. FINANCIAL REPORTS

11.1 FINANCIAL REPORTS – MAY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 June 2022
PREVIOUS REPORT(S):	17 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	<ul style="list-style-type: none">• Monthly Financial Report• Payments List (under separate cover)

OFFICER RECOMMENDATION/4800 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B S Hegarty

That Council adopts the Financial Reports for the period ending 31 May 2022 as presented.

Carried 8/0

OFFICER RECOMMENDATION/4801 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That EFT Payments EFT12051– EFT12135, Cheque Payments 33 – 43 and Direct Debit Payments DD4799.1 - DD4832.29 from the Municipal Account totalling \$415,389.95 and EFT Payments EFT12092 – EFT12137 from the Restricted Funds Account totalling \$766.05 for the month of May 2022 be endorsed and accepted for payment.

Carried 8/0

BRIEF SUMMARY

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND/COMMENT

The financial statements for May 2022 with corresponding list of account payments are attached for Council to adopt.

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

****Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting****

The financial position of the Shire remains strong with cashflows from grants and rates tracking on schedule.

The Adjusted Net Current Assets figure as at the 31 May 2022 is \$2,537,603 compared to \$953,817 in May 2021. This figure includes the contract assets and liabilities (listed as accrued expenses / income in advance) as per Australian Accounting Standard AASB 15. The grant income is only recognised as revenue when expenditure occurs.

The figure also includes \$1,222,029 which was the early payment of 2022/2023 FAGs received in April and now recognised as 2021/2022 income. This should result in a substantial surplus at 30 June which will be carried forward to fund operations in 2022/2023.

Rates received as at the end of May amounted to \$2,658,907 or 99.74% which is very similar to 99.73% at the same time last year. The Shire has received the GRV revaluation and UV values which will come into effect on 1 July 2022. The full GRV revaluation is only carried out by the Valuer General every five or six years, the last one in Wagin being done in 2015. There have been some varying changes across the properties – most residential properties increasing in value, whilst commercial properties and vacant land have seen a fall. The GRV reflects the gross rental value – what the valuer general calculates the property could be rented out for - not the sale value and forms the basis of our rate calculations. These variances across the categories will result in some rates increasing more than others, and some even reducing when calculating the rates for 2022/2023. Changes in values will be factored in when calculating the rate in the \$ required to generate the rate revenue for 2022/2023.

Grants are being recouped as soon as possible. Some capital projects are running a bit behind schedule and may need to be carried forward into 2022-23 for completion. The Department of Infrastructure has acknowledged that Phase 1 of our LRCIP grant has been fully expended so hopefully we will receive the final portion of the grant monies before too long.

Shire has a total of \$3,048,857 invested in interest bearing accounts which are currently earning interest of 0.05% on Treasury OCDF (\$909,093) and 1.10% on Treasury Reserve Term Deposit (\$2,000,000) and 0.05% Telnet Saver (\$139,764).

Please be advised that as in previous years the June accounts may not be available in time for the July Council meeting as we will be completing end of year processing and need to ensure everything has been fully completed.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

- Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2021/22 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2021/22 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Buildings	46%	359,620	164,806
Plant & Equipment	73%	195,000	142,306
Furniture & Equipment	71%	34,552	24,603
Infrastructure - Roads	78%	1,251,195	971,842
Footpaths	2%	48,000	1,178
Infrastructure - Other	54%	479,012	258,049
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	187%	1,422,200	2,666,572
Non-operating Grants, Subsidies and Contributions	72%	1,364,052	979,256
Rates Levied	100%	2,430,396	2,422,704

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 31 May 2021	Year to Date Actual 31 May 2022
Adjusted Net Current Assets	374%	\$ 678,797	\$ 2,537,603
Cash and Equivalent - Unrestricted	212%	\$ 1,229,566	\$ 2,600,957
Cash and Equivalent - Restricted		\$ -	\$ 2,139,764
Receivables - Rates	93%	\$ 80,392	\$ 74,834
Receivables - Other	72%	\$ 94,838	\$ 68,332
Payables	173%	\$ 215,885	\$ 373,005

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 December 2021
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

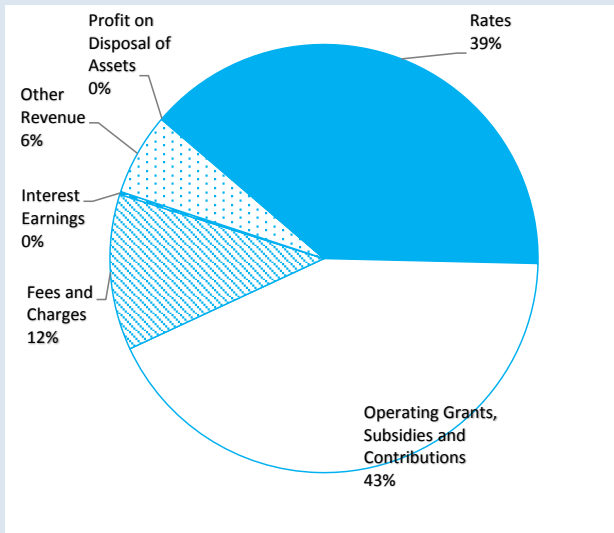
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

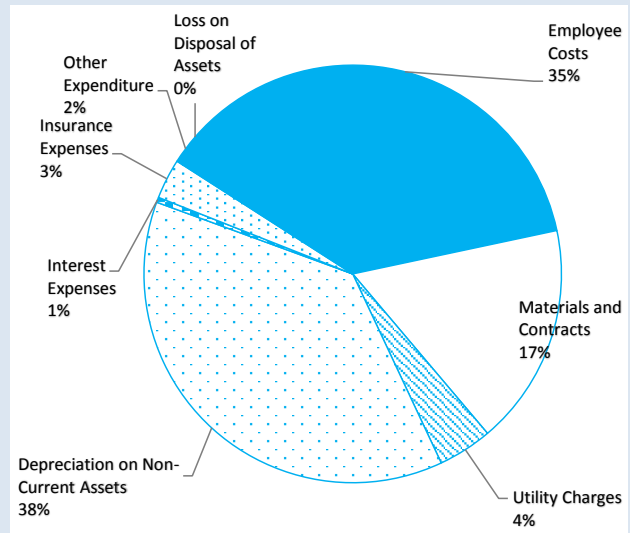
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

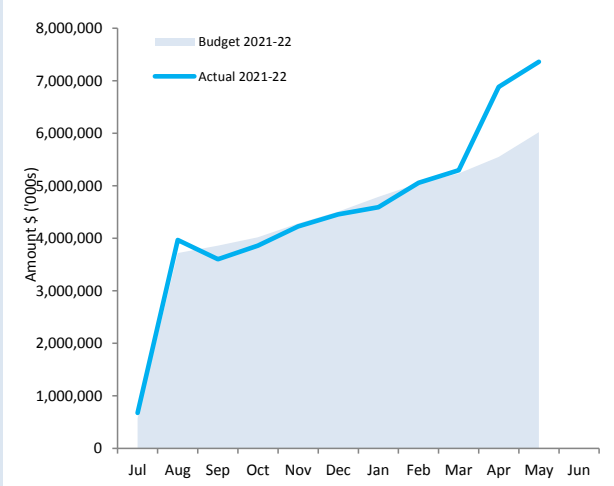
OPERATING REVENUE



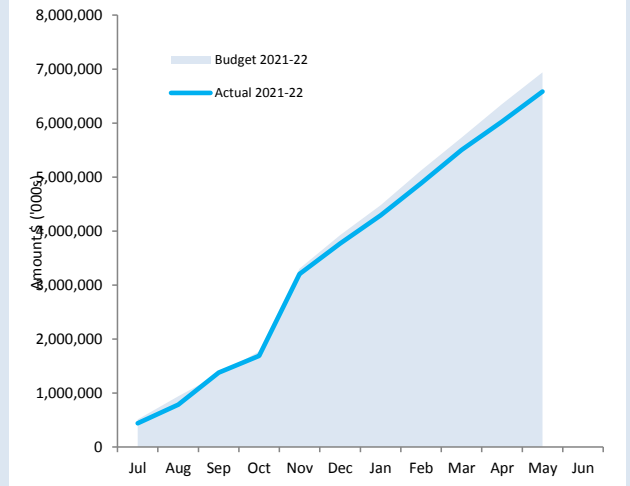
OPERATING EXPENSES



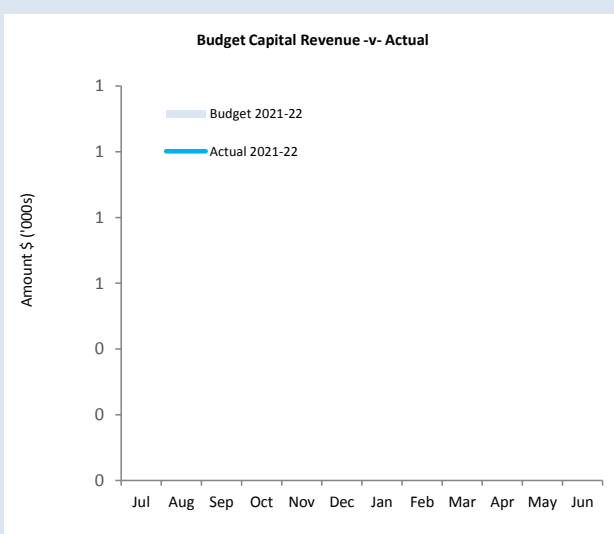
Budget Operating Revenues -v- Actual



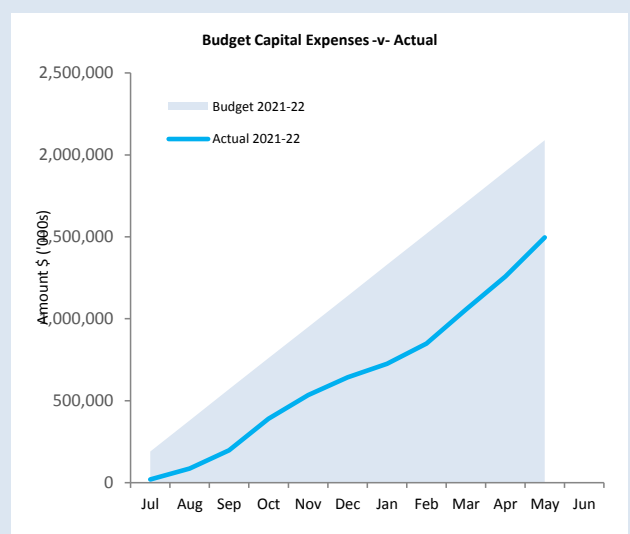
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 1,283,591	1,283,591	\$ 1,283,591	\$ 1,283,591	\$ 0	
Revenue from operating activities							
Governance		6,000	6,000	5,587	7,532	1,945	
General Purpose Funding - Rates	5	2,430,397	2,425,637	2,425,223	2,422,704	(2,519)	
General Purpose Funding - Other		875,261	952,456	943,324	2,169,017	1,225,694	▲
Law, Order and Public Safety		118,944	164,233	91,581	105,674	14,093	
Health		62,680	29,180	22,952	22,333	(619)	
Education and Welfare		662,087	606,447	591,443	545,799	(45,644)	▼
Community Amenities		369,450	369,450	360,651	348,632	(12,019)	
Recreation and Culture		91,455	109,955	106,649	121,263	14,614	
Transport		197,817	203,033	194,783	194,405	(378)	
Economic Services		214,700	184,700	169,301	155,581	(13,720)	
Other Property and Services		132,460	134,710	123,592	122,516	(1,076)	
		5,161,251	5,185,801	5,035,086	6,215,456		
Expenditure from operating activities							
Governance		(457,923)	(430,153)	(392,099)	(354,800)	37,299	▲
General Purpose Funding		(413,253)	(430,853)	(409,802)	(378,963)	30,839	▲
Law, Order and Public Safety		(259,528)	(332,413)	(308,162)	(284,533)	23,629	▲
Health		(267,093)	(197,132)	(177,317)	(181,011)	(3,694)	
Education and Welfare		(715,720)	(623,453)	(572,479)	(565,054)	7,425	
Community Amenities		(547,210)	(547,210)	(502,074)	(464,897)	37,177	▲
Recreation and Culture		(1,415,522)	(1,396,447)	(1,274,000)	(1,280,001)	(6,001)	
Transport		(2,857,935)	(2,862,935)	(2,623,665)	(2,513,818)	109,847	▲
Economic Services		(389,739)	(359,739)	(329,280)	(284,817)	44,463	▲
Other Property and Services		(376,580)	(377,580)	(349,905)	(275,613)	74,292	▲
		(7,700,503)	(7,557,915)	(6,938,783)	(6,583,507)		
Operating activities excluded from budget							
Non-cash amounts excluded from operating activities		2,726,185	2,721,608	2,494,368	2,472,165	(22,203)	▼
Amount attributable to operating activities		186,933	349,494	590,671	2,104,114		
Investing Activities							
Non-operating Grants, Subsidies and Contributions	10	1,364,052	1,324,378	985,982	1,145,426	159,444	▲
Proceeds from Disposal of Assets	6	41,000	50,477	0	42,727	42,727	▲
Capital Acquisitions	7	(2,367,379)	(2,279,570)	(2,087,811)	(1,562,783)	525,028	▲
Amount attributable to investing activities		(962,327)	(904,715)	(1,101,829)	(374,630)		
Financing Activities							
Self-Supporting Loan Principal		19,925	19,925	0	19,925	19,925	
Transfer from Reserves	9	185,500	185,500	0	185,500	185,500	▲
Repayment of Debentures	8	(70,889)	(70,889)	0	(64,265)	(64,265)	▼
Transfer to Reserves	9	(642,736)	(671,004)	0	(616,633)	(616,633)	▼
Amount attributable to financing activities		(508,200)	(536,468)	0	(475,473)		
Closing Funding Surplus(Deficit)	1(b)	0	191,902	772,433	2,537,603		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	\$	
Opening Funding Surplus (Deficit)	1(b)	1,283,591	1,283,591	1,283,591	1,283,591	0	
Revenue from operating activities							
Rates	5	2,430,396	2,425,636	2,425,223	2,422,704	(2,519)	
Operating Grants, Subsidies and Contributions	10	1,422,200	1,525,486	1,445,172	2,654,662	1,209,490	▲
Fees and Charges		839,443	805,443	769,238	731,395	(37,843)	▼
Interest Earnings		34,086	17,854	16,368	13,485	(2,883)	
Other Revenue		425,546	426,336	372,039	386,164	14,125	
Profit on Disposal of Assets	6	9,580	7,046	7,046	7,046	(0)	
		5,161,251	5,207,801	5,035,086	6,215,453		
Expenditure from operating activities							
Employee Costs		(2,875,828)	(2,625,481)	(2,411,783)	(2,322,225)	89,558	▲
Materials and Contracts		(1,326,731)	(1,462,197)	(1,353,038)	(1,130,140)	222,898	▲
Utility Charges		(377,293)	(344,793)	(297,494)	(276,496)	20,998	▲
Depreciation on Non-Current Assets		(2,727,261)	(2,727,261)	(2,500,021)	(2,472,165)	27,856	▲
Interest Expenses		(27,905)	(27,905)	(25,575)	(26,149)	(574)	
Insurance Expenses		(201,777)	(204,181)	(204,146)	(204,189)	(43)	
Other Expenditure		(155,204)	(164,704)	(145,333)	(150,748)	(5,415)	
Loss on Disposal of Assets	6	(8,504)	(1,393)	(1,393)	(1,393)		
		(7,700,503)	(7,557,915)	(6,938,783)	(6,583,505)		
Operating activities excluded from budget							
Non-cash amounts excluded from operating activities		2,726,185	2,721,608	2,494,368	2,472,165	(22,203)	▼
Amount attributable to operating activities		186,933	371,494	590,671	2,104,113		
Investing activities							
Non-operating grants, subsidies and contributions	10	1,364,052	1,324,378	985,982	1,145,426	159,444	▲
Proceeds from Disposal of Assets	6	41,000	50,477	0	42,727	42,727	▲
Capital acquisitions	7	(2,367,379)	(2,279,570)	(2,087,811)	(1,562,783)	525,028	▲
Amount attributable to investing activities		(962,327)	(904,715)	(1,101,829)	(374,630)		
Financing Activities							
Self-Supporting Loan Principal		19,925	19,925	0	19,925	19,925	
Transfer from Reserves	9	185,500	185,500	0	185,500	185,500	▲
Repayment of Debentures	8	(70,889)	(70,889)	0	(64,265)	(64,265)	▼
Transfer to Reserves	9	(642,736)	(671,004)	0	(616,633)	(616,633)	▼
Amount attributable to financing activities		(508,200)	(536,468)	0	(475,473)		
Closing Funding Surplus (Deficit)	1(b)	0	213,902	772,433	2,537,603		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

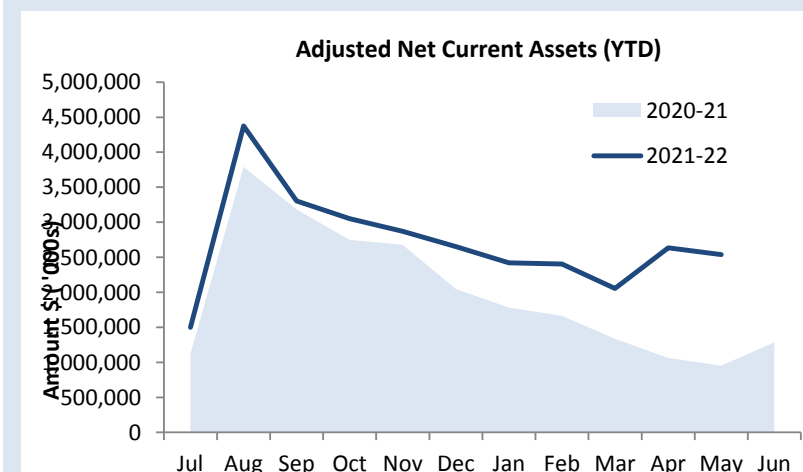
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date Actual 31 May 2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	1,441,404	1,229,566	2,600,957
Cash Restricted	3	1,708,631	0	2,139,764
Receivables - Rates	4	67,957	80,392	74,834
Receivables - Other	4	173,764	94,838	68,332
Loans receivable		19,925	9,739	10,038
Interest / ATO Receivable		0	0	30,741
Accrued Income / Expenses In Advance		34,896	138,869	323,492
Inventories		34,903	38,574	34,903
		3,481,479	1,591,979	5,283,061
Less: Current Liabilities				
Payables		(188,047)	(215,885)	(373,005)
Accrued Expenses / Income In Advance		(244,213)	(650,486)	(191,232)
Regional Refuse Group Accrued Funds		(37,071)	(37,071)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(432,084)	(316,707)	(367,821)
		(901,416)	(1,220,149)	(969,130)
Unadjusted Net Current Assets		2,580,063	371,829	4,313,931
Adjustments and exclusions permitted by FM Reg 32				
Less: Profit on asset disposals				(1,393)
Add: Loss on asset disposals				7,046
Less: Cash reserves	3	(1,708,631)	0	(2,139,764)
Less: Loans receivable		(19,925)	(9,739)	(10,038)
Add: Provisions - Loans, Annual & Long Service Leave		432,084	316,707	367,821
Adjusted Net Current Assets		1,283,591	678,797	2,537,603

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$2.54 M

Last Year YTD
Surplus(Deficit)
\$.68 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
General Purpose Funding - Other	1,225,694	▲	Permanent	Financial Assistance Grants - part 22/23 received in advance
Education and Welfare	(45,644)	▼	Permanent	Homecare income lower than YTD budget which is offset by lower expenditure. Less Homecare Packages taken up
Expenditure from operating activities				
Governance	37,299	▲	Timing	Councillor Training/Conferences, Subscriptions and Administration Salaries under YTD budget.
General Purpose Funding	30,839	▲	Timing	Timing of GRV revaluation - charges not yet received
Law, Order and Public Safety	23,629	▲	Timing	Water tank project - Other Bushfire Grants
Community Amenities	37,177	▲	Timing	Great Southern Waste invoice being received a month in arrears
Transport	109,847	▲	Timing	Timing of maintenance jobs
Economic Services	44,463	▲	Timing	Caravan Park maintenance under YTD budget.
Other Property and Services	74,292	▲	Timing	PWOH & POC allocation not in line with budget. Non cash item
Investing Activities				
Non-operating Grants, Subsidies and Contributions	159,444	▲	Timing	Contract assets/liabilities movement which is offset by capital expenditure.
Proceeds from Disposal of Assets	42,727	▲	Timing	Budget entered into June - items disposed of earlier
Capital Acquisitions	525,028	▲	Timing	Timing of capital works projects - running behind budget
Transfer from Reserves	185,500	▲	Timing	No Budget entered into Synergy - most transfers done
Repayment of Debentures	(64,265)	▼	Timing	No Budget entered into Synergy - transactions correct
Transfer to Reserves	(616,633)	▼	Timing	No Budget entered into Synergy - most transfers done

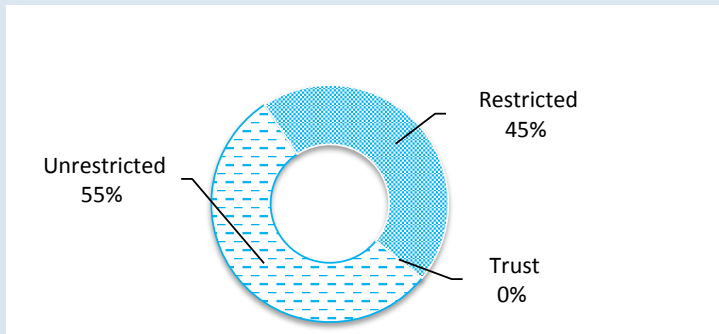
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,250			1,250	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	1,670,683			1,670,683	NAB/BWA	Nil	At Call
Overnight Cash Deposit Facility	909,093			909,093	Treasury	0.05%	At Call
Restricted Funds Account	19,931			19,931	NAB/BWA	Nil	At Call
Trust Fund			0		BWA	Nil	At Call
Reserve Fund - Telnet Saver		139,764		139,764	BWA	0.05%	At Call
Term Deposits							
Reserve Investment - Term Deposit		2,000,000		2,000,000	Treasury	1.10%	06-Sep-22
Total	2,600,957	2,139,764	0	4,740,721			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Total Cash	Unrestricted
\$4.74 M	\$2.6 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2021	31 May 2022
	\$	\$
Opening Arrears Previous Years	63,810	67,957
Levied this year	2,612,152	2,665,784
Less Collections to date	(2,608,005)	(2,658,907)
Equals Current Outstanding	67,957	74,835
Net Rates Collectable	67,957	74,835
% Collected	99.84%	99.74%

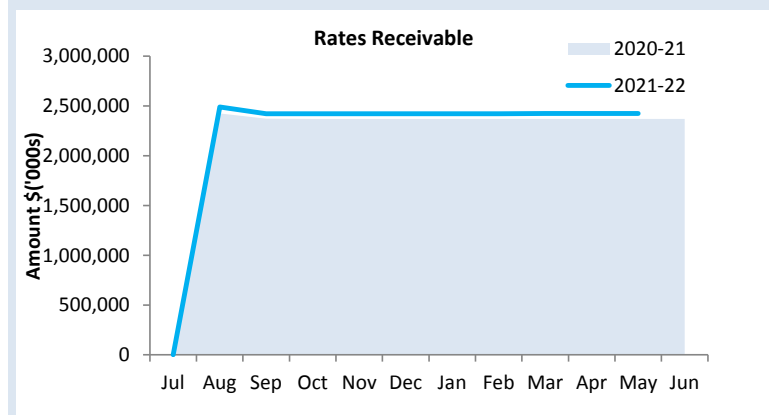
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	37,193	2,626	2,816	29,554	72,188
Percentage	52%	4%	4%	41%	
Balance per Trial Balance					
Sundry debtors					72,188
Loans receivable - clubs/institutions					10,038
Doubtful Debtors					(3,856)
Total Receivables General Outstanding					109,111
Amounts shown above include GST (where applicable)					

KEY INFORMATION

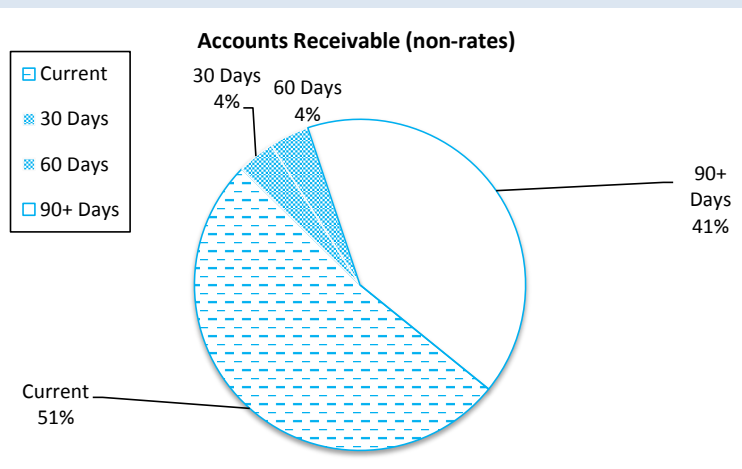
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
99.74%	\$74,835



Debtors Due
\$109,111
Over 30 Days
48%
Over 90 Days
41%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

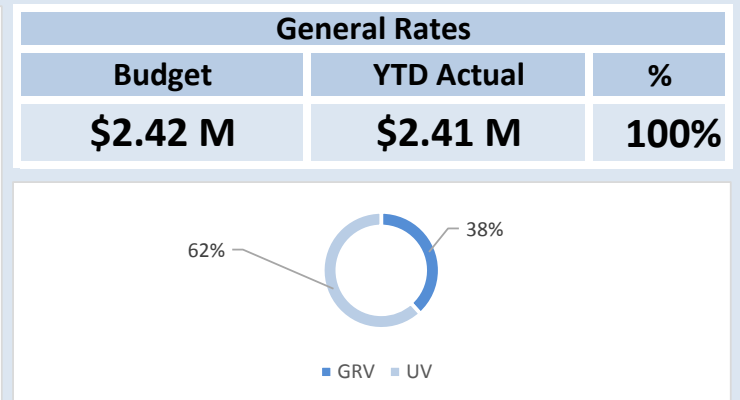
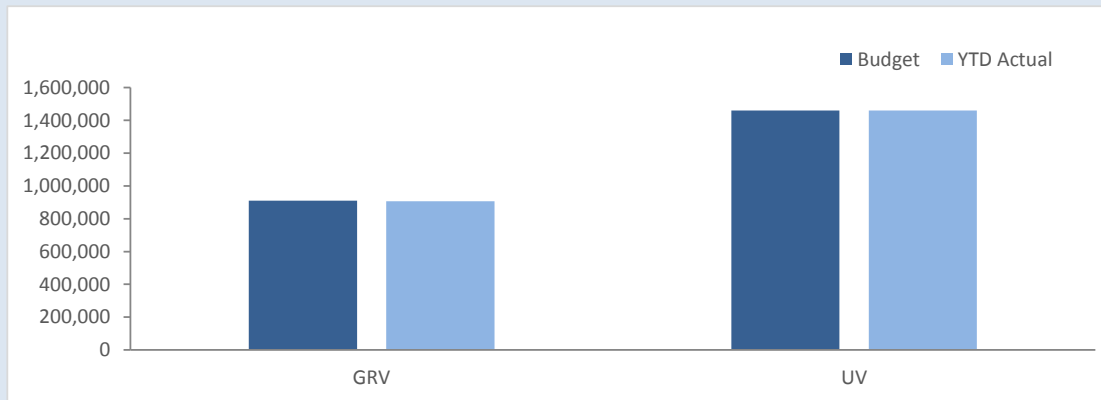
General Rate Revenue

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.113772	746	7,973,769	907,193	2,000	1,000	910,193	907,192	-69	-99	907,024
UV	0.006325	293	230,560,500	1,458,295	2,000	0	1,460,295	1,458,296	2,202	0	1,460,498
	Minimum \$										
GRV	600	145	278,599	87,000	0	0	87,000	87,000	0	0	87,000
UV	600	85	5,180,775	51,000	0	0	51,000	51,000	0	0	51,000
Sub-Totals		1,269	243,993,643	2,503,488	4,000	1,000	2,508,488	2,503,487	2,133	-99	2,505,522
Discount							(90,859)				(97,116)
Amount from General Rates							2,417,629				2,408,406
Ex-Gratia Rates							12,767				14,298
Total General Rates							2,430,396				2,422,704

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

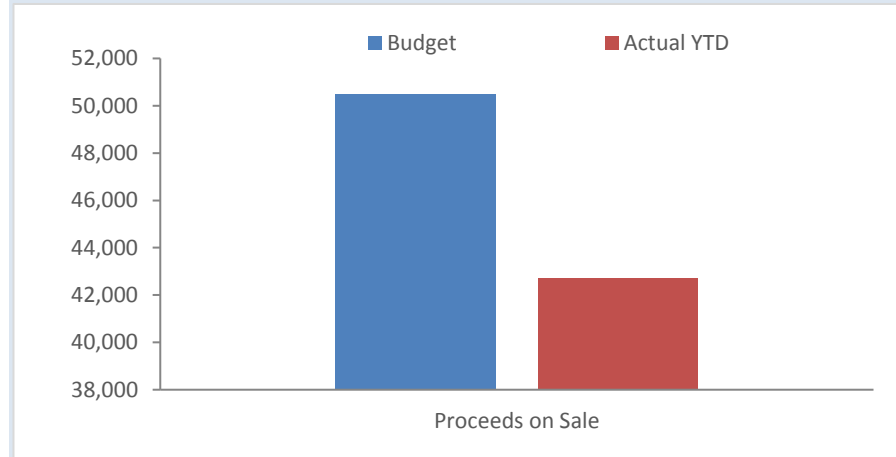


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Amended Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	
P05	Doctor Vehicle	25,938	24,545		(1,393)	25,938	24,545		(1,393)
P08	EHO Vehicle	11,136	18,182	7,046		11,136	18,182	7,046	
P27	Building Maintenance Utility		7,750	7,750			0		
P48	Tennant Street Sweeper								
		37,074	50,477	14,796	(1,393)	37,074	42,727	7,046	(1,393)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$50,477	\$42,727	85%

Capital Acquisitions	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual Total	YTD Budget Variance
	\$		\$	\$	\$
Buildings	(359,620)	(400,770)	(367,367)	(164,806)	202,561
Plant & Equipment	(195,000)	(152,018)	(139,348)	(142,306)	(2,958)
Furniture & Equipment	(34,552)	(34,512)	(31,636)	(24,603)	7,033
Infrastructure - Roads	(1,251,195)	(1,299,514)	(1,191,223)	(971,842)	219,381
Footpaths	(48,000)	(10,000)	(9,163)	(1,178)	7,985
Infrastructure - Other	(479,012)	(382,756)	(349,074)	(258,049)	91,025
Capital Expenditure Totals	(2,367,379)	(2,279,570)	(2,087,811)	(1,562,783)	525,028

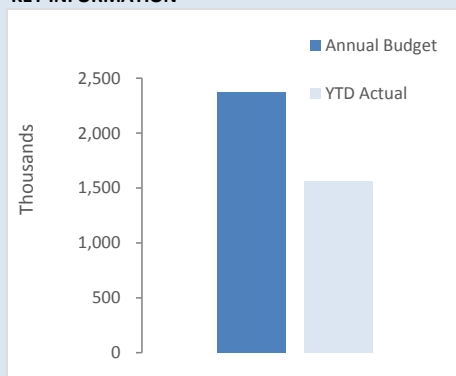
Capital Acquisitions Funded By:

	\$		\$	\$	\$
Capital grants and contributions	1,364,052	1,324,378	985,982	979,256	(6,726)
Other (Disposals & C/Fwd)	41,000	50,477	42,727	42,727	0
Cash Backed Reserves					
Recreation Development Reserve	85,500	85,500	85,500	85,500	0
Sportsground Precinct Redevelopment Reserve	60,000	20,000	20,000	20,000	0
Contribution - operations	816,827	799,215	953,602	435,300	(518,302)
Capital Funding Total	2,367,379	2,279,570	2,087,811	1,562,783	(525,028)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



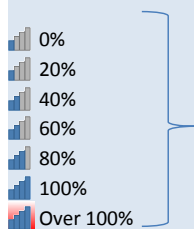
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.37 M	\$1.56 M	66%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.36 M	\$0.98 M	72%

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance
Capital Expenditure						
Buildings						
	Court House Development	B2201	(200,000)	(200,000)	(191,655)	171,062
	Historical Village - 'History of Wagin' Shed	B2202	(92,620)	(92,620)	(90,000)	7,267
	NAB Building	B2203	0	(30,000)	(15,000)	917
	Historical Village - Shed Fit-out	B2204	0	(11,000)	(9,167)	9,167
	Rec Centre Court Surface Upgrades	E167780	(20,000)	(20,150)	(18,469)	(1,681)
	Depot Upgrades - Shed Wall & Electric Gate	E167458	(15,000)	(15,000)	(13,750)	5,367
	Solar Panels - Shire Buildings	E167130	(10,000)	(10,000)	(9,163)	9,163
	Staff Housing Upgrades (2 Ballagin St)	E167475	(22,000)	(22,000)	(20,163)	1,299
			(359,620)	(400,770)	(367,367)	202,561
Plant & Equipment						
	Doctor Vehicle (P05)	E167751	(40,000)	(45,668)	(41,866)	(3,802)
	Building Maintenance Utility (P27)	PE2201	(32,000)	(24,750)	(29,777)	5,241
	Emergency Services Generator	E167776	(25,000)	(25,000)	(22,913)	4,913
	Tennant Street Sweeper (P48)	PE2202	(48,000)	(6,600)	(6,600)	89
	Mini Excavator & Trailer	PE2203	(50,000)	(50,000)	(38,192)	(9,398)
			(195,000)	(152,018)	(139,348)	(2,958)
Furniture & Equipment						
	CCTV Upgrade	E167110	(17,552)	(17,552)	(16,093)	8,450
	Pool Blankets (50m Pool)	E167754	(17,000)	(16,960)	(15,543)	(1,417)
			(34,552)	(34,512)	(31,636)	7,033
Infrastructure - Roads						
	Capital Works Program	E167103	(1,251,195)	(1,299,514)	(1,191,223)	219,381
			(1,251,195)	(1,299,514)	(1,191,223)	219,381
Footpaths						
	Footpath Program	E167124	(48,000)	(10,000)	(9,163)	7,985
			(48,000)	(10,000)	(9,163)	7,985
Infrastructure - Other						
	Bojanning Park Upgrades	IO2201	(27,233)	(27,233)	(45,459)	18,684
	Giant Ram Lighting	IO2202	(5,000)	(7,050)	(5,875)	5,875
	Pool Filtration Works	IO2203	(45,000)	(49,144)	(4,911)	(44,233)
	Sportsground Precinct Redevelopment	IO2204	(60,000)	(20,000)	(20,000)	3,153
	War Memorial Upgrades	IO2205	(20,000)	(20,000)	(20,000)	6,848
	Wetlands Park Upgrade	IO2206	(202,779)	(202,779)	(202,779)	69,065
	Main Streets Paving, Cleaning & Sealing	IO2207	(20,000)	(17,550)	(17,550)	22
	Townscape	IO2208	(39,000)	(39,000)	(32,500)	31,611
	Water Storage Upgrades	E167132	(60,000)	0	0	0
			(479,012)	(382,756)	(349,074)	91,025
Capital Expenditure Total			(2,367,379)	(2,279,570)	(2,087,811)	525,028

KEY INFORMATION

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

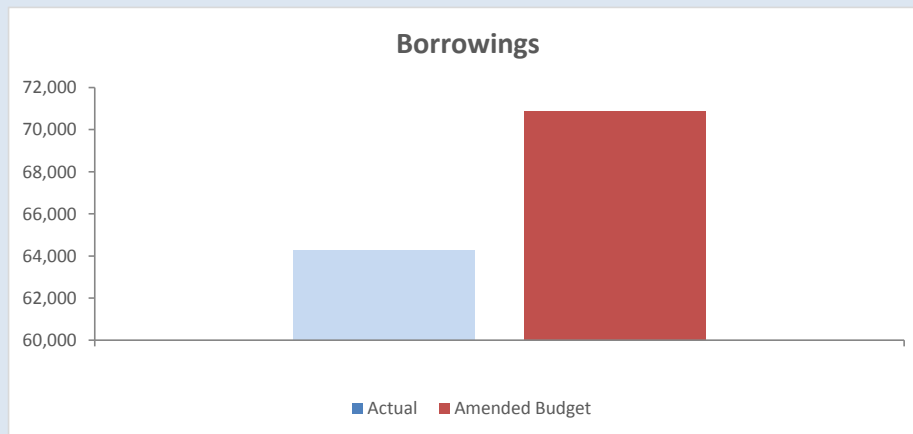
**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	40,030	0	0	5,193	10,553	34,837	29,477	1,279	2,392
Loan 139 - Swimming Pool Redevelopment	201,300	0	0	14,016	14,016	187,284	187,284	10,021	10,021
Other Property and Services									
Loan 137 - Staff Housing	141,515	0	0	13,513	14,778	128,002	126,736	7,474	8,116
Loan 138 - Doctor Housing	65,970	0	0	11,617	11,617	54,353	54,353	3,957	3,957
	448,814	0	0	44,339	50,964	404,475	397,850	22,730	24,486
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	117,416	0	0	19,925	19,925	97,491	97,491	3,419	3,419
	117,416	0	0	19,925	19,925	97,491	97,491	3,419	3,419
Total	566,230	0	0	64,265	70,889	501,966	495,341	26,148	27,905

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments

\$64,265

Interest Earned

\$13,485

Reserves Bal

\$2.14 M

Interest Expense

\$26,148

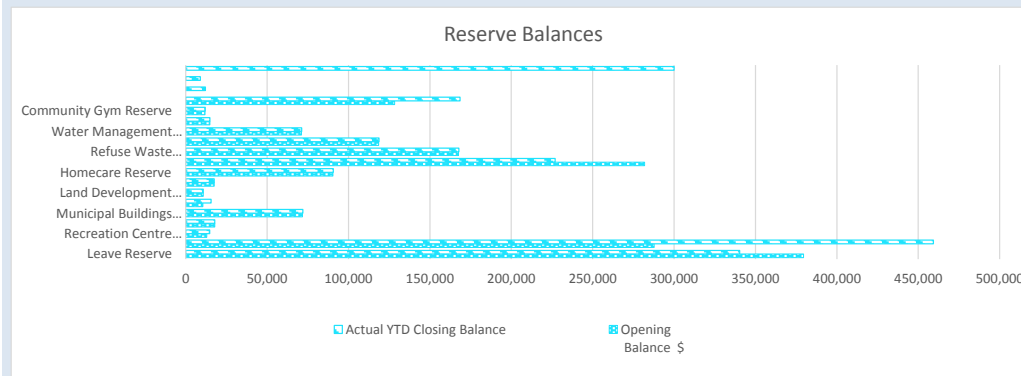
Loans Due

\$5 M

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	379,536	1,200	734			(40,000)	(40,000)	340,736	340,270
Plant Replacement Reserve	287,746	900	556	171,000	171,000	0	0	459,646	459,303
Recreation Centre Equipment Reserve	12,926	40	25	1,800	1,800	0	0	14,766	14,751
Aerodrome Maintenance & Development Reserve	17,855	60	35	7,900		0	0	25,815	17,890
Municipal Buildings Reserve	71,763	225	139			0	0	71,988	71,902
Admin Centre Furniture, Equipment & IT Reserve	10,538	35	20	5,000	5,000	0	0	15,573	15,559
Land Development Reserve	10,753	35	21			0	0	10,788	10,774
Community Bus Reserve	17,430	55	34			0	0	17,485	17,463
Homecare Reserve	90,464	280	175			0	0	90,744	90,639
Recreation Development Reserve	281,894	874	545	30,000	30,000	(85,500)	(85,500)	227,268	226,939
Refuse Waste Management Reserve	167,510	520	324	25,950		0	0	193,980	167,834
Refuse Site Rehabilitation Reserve	118,546	370	229	20,000		0	0	138,916	118,775
Water Management Reserve	71,077	220	137			0	0	71,297	71,214
Electronic Sign Reserve	14,854	50	29			0	0	14,904	14,882
Community Gym Reserve	11,888	40	23	4,000		0	0	15,928	11,911
Sportsground Precinct Redevelopment Reserve	128,324	400	248	100,000	100,000	(60,000)	(60,000)	168,724	168,572
Emergency/Bushfire Control Reserve	6,527	20	13		5,530	0	0	6,547	12,069
Community Events Reserve	9,000	30	17			0	0	9,030	9,017
Staff Housing Reserve	0	0	0	300,000	300,000	0	0	300,000	300,000
	1,708,631	5,354	3,303	665,650	613,330	(185,500)	(185,500)	2,194,135	2,139,764

KEY INFORMATION



Grants and Contributions

		Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions						
General Purpose Funding						
Grants Commission - General	I032005	441,970	493,612	493,612	1,256,505	762,893
Grants Commission - Roads	I032010	224,849	256,634	256,634	714,570	457,936
Law, Order and Public Safety						
DFES Grant - Operating Bush Fire Brigade	I051010	58,893	58,893	44,169	58,893	14,724
Western Power Grant - Ballaying Water Tank	I051070	0	63,871	0	2,635	2,635
DFES Grant - Operating SES	I051075	31,201	16,619	23,400	31,201	7,801
Education and Welfare						
Homecare Recurrent Grant	I082010	346,450	376,020	376,020	346,700	(29,320)
HCP Government Funds	I082045	182,500	105,000	100,000	101,349	1,349
Recreation and Culture						
Volunteering WA	I119030	1,000	1,000	1,000	0	(1,000)
WA Police - Christmas Street Carnival	I119030	0	18,500	18,500	22,500	4,000
Transport						
Direct Road Grants	I121005	129,037	129,037	129,037	129,037	0
Operating Contributions						
Rec Centre Equipment Contributions	I113030	1,800	1,800	1,800	3,182	1,382
Contribution to Woolorama	I119015	1,000	1,000	1,000	0	(1,000)
Contribution - St Lighting	I121025	3,500	3,500	0	0	0
Operating grants, subsidies and contributions Total		1,422,200	1,525,486	1,445,172	2,666,572	1,221,400
Non-operating grants, subsidies and contributions						
Recreation and Culture						
Wetlands Park Playground Upgrade Contribution	I113040	198,776	198,776	198,776	193,776	(5,000)
Transport						
Road Project Grants	I121010	307,605	352,934	246,084	282,347	36,263
Roads To Recovery Grant	I121015	312,145	312,145	234,108	312,145	78,037
Main Roads Bridge 18/19 Funding	I121076	0	0	0	74,251	74,251
LRCIP Funding	I121076	545,526	460,523	307,014	116,737	(190,277)
Non-operating grants, subsidies and contributions Total		1,364,052	1,324,378	985,982	979,256	(6,726)
Grand Total		2,786,252	2,849,864	2,431,154	3,645,829	1,214,675

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 11
OTHER FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	RESTRICTED FUNDS ACCOUNT			Closing Balance 31 May 2022
	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	
	\$	\$	\$	\$
Deposits - Town Hall	1,100	1,300	(1,500)	900
Deposits - Community Bus	900	1,650	(1,350)	1,200
Deposits - Rec Ctr & EFP	2,362	5,400	(4,800)	2,962
Deposits - Animal Trap	0	150	(125)	25
BCITF	0	1,717	(1,717)	0
Deposit - Community Gym Key	4,530	2,520	(1,560)	5,490
Building Services Levy	260	2,341	(2,272)	329
Nomination Deposits	0	320	(320)	0
Other Deposits	6,819	250	(250)	6,819
Unclaimed Monies	2,147	0	0	2,147
Transport Licensing	0	0	0	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
Staff Christmas Fund	0	0	0	0
Trust Accounts Receivable	39	1	0	40
Cemetery Shelter Contributions	0	0	0	0
	18,178	15,649	(13,895)	19,932

SHIRE OF WAGIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 12

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	\$	
5/08/2021		Budget Adoption		Opening Surplus(Deficit)	0	0	0	0	
24/08/2021	E1471500	Contribution to Gymkhanarama - Hire of Pavillion	4621				-920.00	(920)	
23/11/2021	E1470550	Contribution to 4WDL Tourism Action Plan	4681				-3,000.00	(3,920)	
23/11/2021	E1470550	Contribution to 4WDL Key Worker Housing	4682				-2,000.00	(5,920)	
23/11/2021	E1470550	Reduction in Consultants Budget	4681/82			5,000.00		(920)	
21/12/2021	I142010	Sale of portion of Lot 429	4696			22,000.00		21,080	
21/12/2021	E147015	Art Sponsorship - Wagin Woolorama	4700				-550.00	20,530	
21/12/2021	E116005	Art Sponsorship - Wagin Woolorama	4700				-550.00	19,980	
22/02/2022	E167761	Change to Plant Purchases - not buying Sweet Sweeper	4713			48,000.00		67,980	
22/02/2022	I122175	Change to Plant Purchases - not buying Sweet Sweeper - no trade-in	4713				-8,000.00	59,980	
22/02/2022	E167761	Change to Plant Purchases - buying outdoor vacuum	4713				-6,600.00	53,380	
22/02/2022	B2203	Works to NAB Building	4722				-30,000.00	23,380	
22/02/2022	I1221750	Sale of EHO Vehicle by tender	4733			18,182.00		41,562	
31/03/2022	Various	Adjustments per Budget Review - Adopted by Council OCM 26/04/2022	4762			140,700		182,262	
31/03/2022	Various	Minor correction to budget review figures on processing budget amendments into Synergy	4762			9,640		191,902	
24/05/2022	I03005	Recognition of FAG General Income as 20/21 Income	4784			764,093		955,995	
24/05/2022	I032010	Recognition of FAG Road Income as 21/22 Income	4784			457,936		1,413,931	
Amended Budget Cash Position as per Council Resolution					0	1,465,551	(51,620)	1,413,931	

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 MAY 2022

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	907,192	907,192	907,192	907,192
I031010	GRV Minimums	Inc	87,000	87,000	87,000	87,000
I031015	UV	Inc	1,458,296	1,458,296	1,458,296	1,458,296
I031020	UV Minimums	Inc	51,000	51,000	51,000	51,000
I031025	GRV Interim Rates	Inc	2,000	2,000	1,837	(69)
I031030	UV Interim Rates	Inc	2,000	2,000	1,837	2,202
I031035	Back Rates	Inc	1,000	1,000	913	(99)
I031040	Ex-Gratia Rates (CBH)	Inc	12,767	14,298	14,298	14,298
I031045	Discount Allowed	Inc	(90,859)	(97,150)	(97,150)	(97,116)
I031050	Instalment Admin Charge	Inc	6,000	6,000	6,000	5,137
I031055	Account Enquiry Fee	Inc	2,500	2,500	2,288	2,805
I031060	(Rate Write Offs)	Inc	(5,000)	(5,000)	(5,000)	(39)
I031065	Penalty Interest	Inc	8,000	8,000	7,337	5,986
I031070	Emergency Services Levy	Inc	118,062	118,062	118,062	118,150
I031075	ESL Penalty Interest	Inc	500	500	462	384
I031080	Instalment Interest	Inc	4,000	4,000	3,663	3,779
I031090	Rate Legal Charges	Inc	10,000	20,000	18,337	22,231
			2,574,458	2,579,698	2,576,372	2,581,137
E031005	Valuation Expenses	Exp	(35,000)	(35,000)	(34,750)	(8,124)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(913)	0
E031015	Title Searches	Exp	(600)	(600)	(550)	(326)
E031020	Rate Recovery Expenses	Exp	(10,000)	(25,000)	(22,913)	(23,295)
E031025	Printing Stationery Postage	Exp	(2,000)	(3,000)	(3,000)	(2,653)
E031030	Emergency Services Levy	Exp	(118,062)	(118,062)	(118,062)	(117,894)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	(1,000)	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,300)	(2,300)	(2,300)	(2,352)
E031100	Administration Allocated	Exp	(94,432)	(94,432)	(86,559)	(86,559)
			(264,394)	(280,394)	(270,047)	(241,203)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	441,970	493,612	493,612	1,256,505
I032010	Grants Commission Roads	Inc	224,849	256,634	256,634	714,570
I032020	Administration Rental	Inc	36,000	36,000	33,000	33,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	1,500	1,375	596
I032030	Reimbursements	Inc	100	100	88	0
I032035	SS Loans Interest & GFee Reimb.	Inc	4,195	4,195	2,098	2,193
I032040	Bank Interest	Inc	5,000	500	462	417
I032045	Reserves Interest	Inc	17,086	5,354	4,906	3,303
I032055	Commissions & Recoups	Inc	500	500	0	0
			731,200	798,395	792,175	2,010,584
E032005	Bank Fees and Charges	Exp	(12,000)	(12,000)	(11,000)	(8,529)
E032015	Interest on Loans	Exp	(27,905)	(27,905)	(25,575)	(26,149)
E032030	Audit Fees & Other Services	Exp	(20,400)	(22,000)	(22,000)	(21,900)
E032035	Administration Allocated	Exp	(88,554)	(88,554)	(81,180)	(81,180)
			(148,859)	(150,459)	(139,755)	(137,758)
Total General Purpose Income			3,305,658	3,378,093	3,368,547	4,591,721
Total General Purpose Expenditure			(413,253)	(430,853)	(409,802)	(378,961)
Governance						
Members of Council						
I041020	Other Income Relating to Members	Inc	1,000	1,000	1,000	1,440
			1,000	1,000	1,000	1,440
E041005	Sitting Fees	Exp	(20,000)	(20,000)	(15,000)	(14,500)
E041010	Training	Exp	(8,000)	(8,000)	(6,000)	(3,398)
E041015	Members Travelling	Exp	(1,000)	(1,000)	(750)	(581)
E041025	Election Expenses	Exp	(3,000)	(3,000)	(3,000)	(409)
E041030	Other Expenses	Exp	(8,000)	(8,000)	(7,337)	(7,993)

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(5,366)
E041040	Presidents Allowance	Exp	(12,000)	(12,000)	(9,000)	(9,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(3,000)	(2,250)	(2,250)
E041055	Refreshments and Receptions	Exp	(14,000)	(14,000)	(12,837)	(10,207)
E041060	Presentations	Exp	(2,500)	(2,500)	(2,288)	(2,275)
E041065	Insurance	Exp	(11,807)	(11,807)	(11,807)	(11,807)
E041070	Public Relations	Exp	(2,000)	(2,000)	(1,837)	(592)
E041075	Subscriptions	Exp	(35,000)	(35,000)	(35,000)	(30,989)
E041100	Administration Allocated	Exp	(105,484)	(105,484)	(96,690)	(96,690)
			(235,791)	(235,791)	(213,796)	(196,057)
Other Governance						
I042030	Profit on Sale of Asset	Inc	0	0	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	4,587	6,092
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0	0
			5,000	5,000	4,587	6,092
E042005	Administration Salaries	Exp	(711,447)	(650,000)	(595,837)	(608,273)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	0
E042010	Administration Superannuation	Exp	(78,594)	(78,594)	(72,050)	(69,868)
E042011	Loyalty Allowance	Exp	(8,200)	(8,200)	(7,513)	(6,032)
E042012	Housing Allowance Admin	Exp	(7,700)	(10,200)	(10,200)	(11,826)
E042015	Insurance	Exp	(22,528)	(25,369)	(25,369)	(25,369)
E042020	Staff Training	Exp	(14,000)	(14,000)	(12,837)	(4,541)
E042025	Removal Expenses	Exp	(8,000)	(4,000)	(4,000)	(1,365)
E042030	Printing & Stationery	Exp	(30,000)	(30,000)	(27,500)	(18,678)
E042035	Phone, Fax & Modem	Exp	(6,000)	(6,000)	(5,500)	(6,317)
E042040	Office Maintenance	Exp	(61,164)	(55,000)	(49,411)	(42,996)
E042045	Advertising	Exp	(10,000)	(15,000)	(13,750)	(13,529)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(2,750)	(3,131)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(3,663)	(2,376)
E042060	Vehicle Running Expenses	Exp	(8,000)	(8,000)	(7,337)	(9,711)
E042065	Legal Expenses	Exp	(3,000)	(25,000)	(22,913)	(14,296)
E042070	Garden Expenses	Exp	(10,000)	(10,000)	(9,174)	(11,575)
E042075	Conference & Training	Exp	(11,000)	(5,000)	(4,587)	(5,141)
E042080	Computer Support	Exp	(90,000)	(105,000)	(96,250)	(99,969)
E042085	Other Expenses	Exp	(1,500)	(5,000)	(4,587)	(3,686)
E042090	Administration Allocated	Exp	(222,132)	(222,132)	(203,621)	(203,621)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(11,250)	(10,442)
E042100	Staff Uniforms	Exp	(4,000)	(4,000)	(4,000)	(1,738)
E042115	Cash Round Off Control	Exp	0	0	0	1
E042120	Depreciation - Other Governance	Exp	(53,504)	(53,504)	(49,048)	(49,107)
E042125	Less Administration Allocated	Exp	1,161,637	1,161,637	1,064,844	1,064,844
E042155	Lease of Photocopier	Exp	(1,000)	0	0	0
E042160	CEO Recruitment	Exp	0	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(222,132)	(194,362)	(178,303)	(158,742)
Total Governance Income			6,000	6,000	5,587	7,532
Total Governance Expenditure			(457,923)	(430,153)	(392,099)	(354,799)
Law, Order & Public Safety						
Fire Prevention						
I051010	BFB Operating Grant	Inc	58,893	58,893	44,169	58,893
I051015	Sale of Fire Maps	Inc	300	300	275	23
I051025	Reimbursements	Inc	3,000	3,000	2,750	300
I051030	Bush Fire Infringements	Inc	2,000	2,000	2,000	1,841
I051040	Donations	Inc	0	0	0	5,530
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Call-out Income	Inc	0	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	63,871	0	2,635
I051075	SES Operating Grant	Inc	31,201	16,619	23,400	19,291
			99,394	148,683	76,594	92,513
E051005	BFB Operation Expenditure	Exp	(64,486)	(66,000)	(62,616)	(69,921)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(3,676)	(2,292)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,021)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(4,000)	(3,674)	(2,612)
E051025	Town Block Burn Off	Exp	(5,000)	(9,500)	(9,500)	(9,698)

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
E051040	Other Bushfire Grants Expenditure	Exp	0	(63,871)	(58,553)	(43,417)
E051060	SES Operation Expenditure	Exp	(31,201)	(31,201)	(28,780)	(19,291)
E051100	Administration Allocated	Exp	(58,788)	(58,788)	(53,889)	(53,889)
E051190	Depreciation - Fire Prevention	Exp	(16,157)	(16,157)	(14,808)	(14,829)
			(186,132)	(256,017)	(237,996)	(217,970)
	Animal Control					
I052005	Dog Fines and Fees	Inc	7,000	3,000	2,750	3,121
I052006	Cat Fines and Fees	Inc	300	300	275	0
I052010	Hire of Animal Traps	Inc	100	100	100	73
I052015	Dog Registration	Inc	6,000	6,000	5,837	4,373
I052016	Cat Registration	Inc	600	600	600	709
I052020	Reimbursements	Inc	500	500	375	0
			14,500	10,500	9,937	8,276
E052005	Ranger Salary	Exp	(15,000)	(15,000)	(13,750)	(13,183)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(913)	(903)
E052010	Pound Maintenance	Exp	(2,047)	(2,047)	(1,864)	(2,299)
E052015	Dog Control Insurance	Exp	(232)	(232)	(232)	(232)
E052020	Legal Fees	Exp	(1,000)	(1,000)	(913)	0
E052025	Training & Conference	Exp	(1,500)	(1,500)	(1,500)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(22,924)	(22,468)
E052035	Administration Allocated	Exp	(25,613)	(25,613)	(23,474)	(23,474)
E052190	Depreciation - Animal Control	Exp	(1,004)	(1,004)	(922)	(921)
			(72,396)	(72,396)	(66,492)	(63,480)
	Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	50	50	0
I053040	Safer Wagin Income	Inc	5,000	5,000	5,000	4,886
I053055	Reimbursements	Inc	0	0	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			5,050	5,050	5,050	4,886
E053005	Abandoned Vehicles	Exp	(500)	(500)	(462)	(152)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(462)	(175)
E053045	CCTV & Security	Exp	0	0	0	0
E053055	Mosquito Control	Exp	0	(3,000)	(2,750)	(2,754)
			(1,000)	(4,000)	(3,674)	(3,081)
	Total Law, Order & Public Safety Income		118,944	164,233	91,581	105,675
	Total Law, Order & Public Safety Expenditure		(259,528)	(332,413)	(308,162)	(284,531)
	Health					
	Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(9,200)	(9,200)	(8,139)	(7,991)
			(9,200)	(9,200)	(8,139)	(7,991)
	Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	800	600	280
I074015	Contrib. Regional Health Scheme	Inc	50,000	16,500	15,125	16,198
I074020	Reimbursements	Inc	0	0	0	0
			50,800	17,300	15,725	16,478
E074005	EHO Salary	Exp	(105,000)	(50,000)	(50,000)	(51,635)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(11,000)	(4,000)	(4,000)	(3,913)
E074015	Other Control Expenses	Exp	(8,000)	(8,000)	(7,489)	(4,856)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(2,650)	(2,431)	(2,645)
E074030	Conferences & Training	Exp	(3,000)	(3,000)	(2,750)	(150)
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(24,643)	(24,643)	(22,594)	(22,594)
E074190	Depreciation - Prevent Services	Exp	(7,892)	(7,892)	(7,236)	(4,649)
			(164,535)	(100,185)	(96,500)	(90,442)
	Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	4,380	4,380	4,015	3,646
I076015	Reimbursements - IPN Medical	Inc	2,500	2,500	0	0
I076020	Meeting Room Fees	Inc	3,500	3,500	3,212	2,209

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	0
			11,880	11,880	7,227	5,855
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(12,379)	(12,379)	(11,175)	(8,977)
E076025	Depreciation - Other Health	Exp	(21,810)	(21,810)	(19,995)	(20,368)
E076030	Doctors Vehicle Mtce	Exp	(12,004)	(5,000)	(4,617)	(1,960)
E076035	Loss on Sale of Asset	Exp	0	(1,393)	(1,393)	(1,393)
E076040	IPN Medical Services	Exp	(46,665)	(46,665)	(34,998)	(49,417)
			(92,858)	(87,247)	(72,178)	(82,115)
Health - Preventative Services						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
Total Health Income			62,680	29,180	22,952	22,333
Total Health Expenditure			(267,093)	(197,132)	(177,317)	(181,011)
Education & Welfare						
Pre Schools						
I083035	Day Care Lease	Exp	8,568	8,568	7,854	7,786
I083036	Day Care Reimbursements	Exp	5,500	5,500	4,585	3,265
			14,068	14,068	12,439	11,051
E080010	Kindegarten Maintenance (Daycare)	Exp	(13,475)	(13,475)	(11,859)	(17,681)
E080190	Depreciation - Pre-Schools	Exp	(4,105)	(4,105)	(3,762)	(3,768)
			(17,580)	(17,580)	(15,621)	(21,449)
Other Education						
E081020	School Oval Mtce	Exp	0	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	(2,600)	0
			(2,600)	(2,600)	(2,600)	0
Homecare Program						
I082010	CHSP & HACC Grant	Inc	346,450	376,020	376,020	346,700
I082015	Meals on Wheels	Inc	5,000	5,000	4,587	2,787
I082020	CHSP Fee for Service	Inc	85,000	85,000	77,913	64,433
I082030	Reimbursements	Inc	500	500	462	0
I082040	HCP Client Daily Fee	Inc	20,000	10,000	9,163	8,621
I082045	HCP Government Funds	Inc	182,500	105,000	100,000	101,349
			639,450	581,520	568,145	523,890
E082010	Management & Admin Salaries	Exp	(116,000)	(130,000)	(119,163)	(121,782)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0	(109)
E082015	Maintenance & Gardening Salaries	Exp	(34,750)	(30,000)	(27,500)	(24,964)
E082020	Nursing Salaries	Exp	(3,000)	(23,000)	(21,087)	(17,490)
E082025	Care Workers Salaries	Exp	(299,500)	(180,000)	(165,000)	(173,526)
E082030	Superannuation	Exp	(45,000)	(35,000)	(32,087)	(31,158)
E082035	Other Expenses	Exp	(3,000)	(3,000)	(2,750)	(5,146)
E082040	Travelling - Mileage	Exp	(40,000)	(30,000)	(27,500)	(23,006)
E082045	Staff Training	Exp	(3,000)	(3,000)	(2,750)	(1,964)
E082050	Staff Training Salaries	Exp	(2,000)	(2,000)	(1,837)	(3,197)
E082055	Subscriptions	Exp	(7,500)	(7,500)	(6,875)	(7,974)
E082060	Telephone & Postage	Exp	(1,200)	(1,200)	(1,100)	(2,275)
E082065	Advertising & Stationery	Exp	(1,000)	(1,000)	(924)	(243)
E082070	Insurance	Exp	(5,000)	(4,683)	(4,683)	(4,683)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(33,000)	(33,000)
E082080	Plant & Equipment Mtce	Exp	(10,000)	(30,000)	(27,637)	(22,474)
E082085	Consumable Supplies	Exp	(6,000)	(6,000)	(5,500)	(2,819)
E082090	Expenditure from Donations	Exp	0	(3,300)	(3,025)	(3,275)
E082095	HCP Expenses	Exp	(20,000)	(15,000)	(13,750)	(4,324)
E082100	Administration Allocated	Exp	(28,696)	(28,696)	(26,301)	(26,301)
E082110	Meals on Wheels Expenditure	Exp	(5,000)	(5,000)	(4,587)	(3,097)
E082120	Loss on Sale of Asset	Exp	0	0	0	0
E082130	Homecare Retention Bonus Expenditure	Exp	0	0	0	(4,860)
E082190	Depreciation - Homecare	Exp	(18,825)	(18,825)	(17,258)	(17,278)
			(685,471)	(593,204)	(544,314)	(534,945)
Other Welfare						

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
I083010	Wagin Frail Aged Reimb	Inc	8,569	8,569	8,569	8,569
I083040	Other Welfare Income	Inc	0	2,290	2,290	2,290
			8,569	10,859	10,859	10,859
E083010	Wagin Frail Aged Exp	Exp	(8,569)	(8,569)	(8,569)	(8,659)
E083020	Comm. Aged Care Expenses	Exp	(1,500)	(1,500)	(1,375)	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(10,069)	(10,069)	(9,944)	(8,659)
	Total Education & Welfare Income		662,087	606,447	591,443	545,800
	Total Education & Welfare Expenditure		(715,720)	(623,453)	(572,479)	(565,053)
Community Amenities						
Sanitation - Household Refuse						
I101005	Domestic Collection	Inc	243,100	243,100	243,100	243,080
I102020	Refuse Site Fees	Inc	21,000	21,000	19,250	12,808
			264,100	264,100	262,350	255,888
E101005	Domestic Refuse Collection	Exp	(68,000)	(68,000)	(62,337)	(59,522)
E101010	Recycling Pick-Up	Exp	(78,000)	(78,000)	(71,500)	(59,365)
E101015	Refuse Site Mtce	Exp	(122,500)	(122,500)	(112,263)	(102,767)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(268,500)	(268,500)	(246,100)	(221,654)
Sanitation - Other						
I102002	Commercial Collection Charges	Inc	64,350	64,350	64,350	64,025
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	16,500	16,500	15,125	12,220
			84,850	84,850	79,475	76,245
E102005	Commercial Collection	Exp	(13,000)	(13,000)	(11,913)	(11,624)
E102010	Bulk Rubbish Collection	Exp	(16,500)	(16,500)	(15,125)	(13,605)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	(5,000)	(5,000)	0
E102190	Depreciation - Sanitation	Exp	(16,305)	(16,305)	(14,947)	(14,965)
			(50,805)	(50,805)	(46,985)	(40,194)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	500	0
			500	500	500	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(424)	(35)
			(500)	(500)	(424)	(35)
Regional Refuse Group						
E102007	Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
Town Planning						
I106005	Planning Fees	Inc	4,000	4,000	3,663	1,470
			4,000	4,000	3,663	1,470
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(13,750)	(11,568)
E106100	Administration Allocated	Exp	(30,122)	(30,122)	(27,610)	(27,610)
			(45,122)	(45,122)	(41,360)	(39,178)
Other Community Amenities						
I107005	Cemetery Fees	Inc	12,000	12,000	11,000	11,367
I107010	Community Bus Income	Inc	4,000	4,000	3,663	3,661
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			16,000	16,000	14,663	15,028
E107005	Cemetery Mtce	Exp	(26,009)	(26,009)	(23,853)	(30,337)
E107010	Public Convenience Mtce	Exp	(57,224)	(57,224)	(52,429)	(44,253)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(3,785)	(2,082)
E107100	Administration Allocated	Exp	(66,741)	(66,741)	(61,182)	(61,182)
E107190	Depreciation - Other Comm Amenities	Exp	(28,309)	(28,309)	(25,956)	(25,982)
			(182,283)	(182,283)	(167,205)	(163,836)
	Total Community Amenities Income		369,450	369,450	360,651	348,631

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
Total Community Amenities Expenditure			(547,210)	(547,210)	(502,074)	(464,897)
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	2,000	2,000	1,837	1,582
I111010	Reimbursements	Inc	100	100	100	0
I111015	Town Hall Lease - L Piesse	Inc	4,848	4,848	4,444	3,673
			6,948	6,948	6,381	5,255
E111005	Town Hall Mtce	Exp	(25,745)	(25,745)	(23,592)	(14,191)
E111010	Other Halls Mtce	Exp	(6,126)	(6,126)	(5,655)	(3,931)
E111190	Depreciation - Public Halls	Exp	(56,338)	(56,338)	(51,645)	(51,708)
			(88,209)	(88,209)	(80,892)	(69,830)
Swimming Pool						
I112010	Swimming Pool Admission	Inc	30,000	30,000	30,000	29,845
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	600	600	600	0
I112025	CSRRF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,600	30,600	30,600	29,845
E112005	Pool Staff Salary	Exp	(72,000)	(72,000)	(66,000)	(103,770)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(8,000)	(8,000)	(7,337)	(5,836)
E112015	Swimming Pool Maintenance	Exp	(111,412)	(111,412)	(99,709)	(105,546)
E112020	Swimming Pool Other Expenses	Exp	(3,500)	(3,500)	(3,375)	(4,122)
E112190	Depreciation - Swimming Pools	Exp	(187,255)	(187,255)	(171,653)	(172,422)
			(382,167)	(382,167)	(348,074)	(391,696)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	7,907	7,907	7,907	8,089
I113015	Power Reimbursements	Inc	6,500	6,500	5,962	997
I113020	Recreation Centre Hire	Inc	8,000	8,000	7,337	4,087
I113025	Reimbursements Other	Inc	0	0	0	7,516
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	1,800	3,182
I113035	Sporting Club Leases	Inc	50	50	50	3,323
I113040	Other Recreation & Sport Contributions	Inc	198,776	198,776	198,776	133,714
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	4,587	5,380
I113065	Community Gym Membership	Inc	12,000	12,000	11,000	14,099
			240,033	240,033	237,419	180,387
E113005	Sportsground Mtce	Exp	(93,521)	(93,521)	(83,696)	(96,722)
E113010	Sportsground Building Mtce	Exp	(23,818)	(23,818)	(22,006)	(18,719)
E113015	Wetlands Park Mtce	Exp	(69,518)	(69,518)	(62,930)	(53,516)
E113020	Parks & Gardens Mtce	Exp	(49,200)	(49,200)	(44,356)	(54,811)
E113025	Puntapin Rock Mtce	Exp	(2,501)	(2,501)	(2,305)	(2,008)
E113030	Recreation Centre Mtce	Exp	(57,024)	(57,024)	(52,354)	(55,482)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(16,500)	(8,850)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,800)	(1,800)	(1,650)	(1,971)
E113045	Other Expenses	Exp	(1,200)	(1,200)	(1,100)	(555)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(3,124)	(4,572)
E113065	Eric Farrow Pavilion Mtce	Exp	(21,505)	(21,505)	(19,631)	(19,823)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(1,837)	(1,858)
E113095	Community Gym Expenditure	Exp	(8,000)	(8,000)	(7,290)	(7,492)
E113100	Administration Allocated	Exp	(105,094)	(105,094)	(96,338)	(96,338)
E113190	Depreciation - Other Rec & Sport	Exp	(271,345)	(271,345)	(248,739)	(247,063)
			(727,926)	(727,926)	(663,856)	(669,780)
Library						
I115005	Lost Books	Inc	50	50	50	0
I115010	Reimbursements	Inc	100	100	100	0
			150	150	150	0
E115005	Library Staff Salaries	Exp	(48,000)	(48,000)	(44,000)	(44,432)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(10,547)	(10,547)	(9,527)	(4,614)
E115020	Library Other Expenses	Exp	(7,200)	(7,200)	(6,675)	(5,819)
E115190	Depreciation - Libraries	Exp	(1,400)	(1,400)	(1,285)	(1,285)

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
			(67,147)	(67,147)	(61,487)	(56,150)
	Other Culture					
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	1,500	1,500	1,375	2,727
I119015	Contribution to Woolorama	Inc	1,000	1,000	1,000	0
I119020	Reimbursements	Inc	9,000	9,000	9,000	14,264
I119030	Community Events Income	Inc	1,000	1,000	1,000	0
I119031	Other Culture Grant Funds	Inc	0	18,500	18,500	22,500
			12,500	31,000	30,875	39,491
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(60,075)	(20,000)	(18,409)	(21,243)
E116015	Community Centre Mtce	Exp	(11,537)	(11,537)	(10,535)	(5,946)
E116020	Historical Village	Exp	(2,070)	(2,070)	(2,008)	(1,947)
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(24,163)	(24,163)	(22,143)	(17,502)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	(19,000)	(17,413)	(23,978)
E116060	Betty Terry Theatre Expenditure	Exp	(3,140)	(3,140)	(2,782)	(3,219)
E116065	Electronic Sign Expenditure	Exp	(3,600)	(3,600)	(3,000)	(3,961)
E116070	Court House Expenditure	Exp	(5,000)	(5,000)	(4,415)	(1,617)
E116075	NAB Building Expenditure	Exp	0	(2,000)	(1,826)	(1,479)
E116190	Depreciation - Other Culture	Exp	(39,988)	(39,988)	(36,660)	(11,156)
			(150,073)	(130,998)	(119,691)	(92,548)
	Total Recreation & Culture Income		290,231	308,731	305,425	254,978
	Total Recreation & Culture Expenditure		(1,415,522)	(1,396,447)	(1,274,000)	(1,280,004)
	Transport					
	Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	129,037	129,037	129,037	129,037
I121010	Road Project Grants	Inc	307,605	352,934	246,084	386,968
I121015	Roads to Recovery Grant	Inc	312,145	312,145	234,108	289,136
I121020	Reimbursements	Inc	1,000	8,750	7,750	7,841
I121025	Contribution - St Lighting	Inc	3,500	3,500	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	545,526	460,523	307,014	335,608
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,298,813	1,266,889	923,993	1,148,590
	Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	45,000	41,250	42,207
			45,000	45,000	41,250	42,207
E122005	Road Maintenance	Exp	(110,000)	(110,000)	(100,826)	(76,180)
E122006	Maintenance Grading	Exp	(220,000)	(220,000)	(201,674)	(156,897)
E122007	Rural Tree Pruning	Exp	(80,000)	(80,000)	(73,348)	(49,474)
E122008	Rural Spraying	Exp	(12,000)	(12,000)	(11,000)	(2,652)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(18,348)	(11,121)
E122010	Depot Mtce	Exp	(25,248)	(25,248)	(22,671)	(18,267)
E122011	Town Reserve & Verg Mtce	Exp	(5,000)	(10,000)	(9,163)	(9,586)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(20,636)	(16,559)
E122015	Rural Numbering	Exp	(100)	(100)	(77)	78
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(4,598)	(2,256)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(41,250)	(41,667)
E122030	Street Trees	Exp	(65,000)	(65,000)	(59,587)	(74,805)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(3,663)	(3,771)
E122045	Townscape	Exp	(60,000)	(60,000)	(55,000)	(29,678)
E122050	Crossovers	Exp	(500)	(500)	(462)	(340)
E122055	RoMan Data Collection	Exp	(11,500)	(11,500)	(10,538)	(6,930)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(64,163)	(61,601)
E122090	Graffiti Removal	Exp	(100)	(100)	(88)	0
E122100	Administration Allocated	Exp	(49,019)	(49,019)	(44,935)	(44,935)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,922,254)	(1,922,254)	(1,762,067)	(1,762,534)
E147120	Storm Damage - Not Claimable	Exp	(83,000)	(83,000)	(76,087)	(103,497)
			(2,810,221)	(2,815,221)	(2,580,181)	(2,472,672)

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
Road Plant Purchases						
I122100	Profit on Sale of Asset	Inc	9,580	7,046	7,046	7,046
			9,580	7,046	7,046	7,046
E123010	Loss on Sale of Asset	Exp	0	0	0	0
			0	0	0	0
Aerodrome						
I126015	Aerodrome Reimbursements	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	9,700	9,700	9,700	8,275
			9,700	9,700	9,700	8,275
E126005	Aerodrome Maintenance	Exp	(11,448)	(11,448)	(10,241)	(7,860)
E126190	Depreciation - Aerodromes	Exp	(36,266)	(36,266)	(33,243)	(33,286)
			(47,714)	(47,714)	(43,484)	(41,146)
Total Transport Income			1,363,093	1,328,635	981,989	1,206,118
Total Transport Expenditure			(2,857,935)	(2,862,935)	(2,623,665)	(2,513,818)
Economic Services						
Rural Services						
I131020	Landcare Reimbursements	Inc	75,700	75,700	69,388	69,279
			75,700	75,700	69,388	69,279
E131020	Landcare	Exp	(100,700)	(100,700)	(94,388)	(94,905)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(15,187)	(7,840)
E131100	Administration Allocated	Exp	(14,609)	(14,609)	(13,387)	(13,387)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(9,210)	(11,506)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(143,309)	(143,309)	(132,172)	(127,638)
Tourism & Area Promotion						
I132005	Caravan Park Fees	Inc	70,000	70,000	64,163	62,091
I132010	Reimbursements	Inc	1,000	1,000	913	551
I132015	RV Area Fees	Inc	15,000	15,000	13,750	10,831
I132035	Tourism Income	Inc	0	0	0	0
			86,000	86,000	78,826	73,473
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(32,000)	(32,000)	(29,375)	(31,307)
E132020	Caravan Park Mtce	Exp	(58,041)	(58,041)	(51,165)	(19,986)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,460)	(8,460)	(8,460)	(8,460)
E132035	RV Area Maintenance	Exp	(6,000)	(6,000)	(5,500)	(8,273)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(15,000)	(13,750)	(9,176)
E132050	Administration Allocated	Exp	(58,489)	(58,489)	(53,614)	(53,614)
E132190	Depreciation - Tourism	Exp	(11,388)	(11,388)	(10,439)	(10,452)
			(189,378)	(189,378)	(172,303)	(141,268)
Building Control						
I133005	Building Licenses	Inc	8,000	8,000	7,337	5,005
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	(164)
I142010	Sale of Land	Inc	0	0	0	0
			8,000	8,000	7,337	4,841
Other Economic Services						
I134005	Water Sales	Inc	45,000	15,000	13,750	7,988
			45,000	15,000	13,750	7,988
E134005	Water Supply - Standpipes	Exp	(55,000)	(25,000)	(22,924)	(14,028)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(1,881)	(1,883)
			(57,052)	(27,052)	(24,805)	(15,911)
Total Economic Services Income			214,700	184,700	169,301	155,581
Total Economic Services Expenditure			(389,739)	(359,739)	(329,280)	(284,817)
Other Property & Services						
Private Works						
I141005	Private Works Income	Inc	20,000	20,000	18,337	12,395

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
			20,000	20,000	18,337	12,395
E141005	Private Works	Exp	(15,000)	(15,000)	(13,739)	(6,636)
E141100	Administration Allocated	Exp	(2,767)	(2,767)	(2,541)	(2,541)
			(17,767)	(17,767)	(16,280)	(9,177)
	Public Works Overheads					
I143020	Reimbursements	Inc	500	500	500	0
			500	500	500	0
E143005	Engineering Salaries	Exp	(103,000)	(103,000)	(94,413)	(79,802)
E143007	Engineering Administration Salaries	Exp	(52,749)	(52,749)	(48,356)	(55,593)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(18,000)	(18,000)	(17,500)	(15,618)
E143015	CEO's Salary Allocation	Exp	(57,940)	(57,940)	(53,108)	(54,100)
E143020	Engineering Superannuation	Exp	(98,043)	(98,043)	(89,870)	(91,490)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(4,587)	(2,421)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(180,000)	(165,000)	(132,645)
E143045	Insurance on Works	Exp	(33,201)	(33,201)	(33,201)	(33,201)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(7,337)	(1,314)
E143055	Fringe Benefits	Exp	(1,000)	(1,000)	(1,000)	(273)
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(913)	(355)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(7,000)	(6,424)	(5,795)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(1,375)	(1,264)
E143080	Staff Licenses	Exp	(500)	(500)	(462)	(132)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(3,663)	(1,775)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,375)	0
E143095	Staff Training	Exp	(16,000)	(16,000)	(14,674)	(1,251)
E143105	Administration Allocated	Exp	(1,040)	(1,040)	(957)	(957)
E143200	LESS PWOH ALLOCATED	Exp	589,473	589,473	540,364	499,488
			0	0	(3,851)	21,503
	Plant Operation Costs					
I144005	Sale of Scrap	Inc	1,500	1,500	1,375	1,500
I144010	Reimbursements	Inc	4,000	10,500	9,625	10,634
			5,500	12,000	11,000	12,134
E144010	Fuel & Oils	Exp	(120,000)	(165,000)	(151,250)	(146,425)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(18,337)	(14,389)
E144030	Parts & Repairs	Exp	(70,000)	(70,000)	(64,163)	(59,981)
E144040	Plant Repair - Wages	Exp	(20,000)	(20,000)	(18,337)	(19,456)
E144050	Insurance and Licences	Exp	(30,000)	(30,000)	(29,347)	(29,107)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(10,000)	(9,163)	(1,777)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(913)	(300)
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(7,337)	(4,550)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	279,000	324,000	297,011	264,419
			0	0	(1,836)	(11,567)
	Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,442,985)	(2,395,000)	(2,195,413)	(2,327,045)
E146200	Less Sal , Allow, Super Allocated	Exp	2,442,985	2,395,000	2,195,424	2,327,045
			0	0	11	0
	Unclassified					
I147005	Commission - Vehicle Licensing	Inc	46,000	46,000	42,163	44,865
I147006	Commission - TransWA	Inc	500	500	462	95
I147007	Reimbursement - OHS	Inc	0	750	750	730
I147035	Banking errors	Inc	0	0	0	131
I147050	Council Staff Housing Rental	Inc	47,840	47,840	43,857	48,089
I147065	Insurance Reimbursement	Inc	5,000	0	0	0
I147070	Council Housing Reimbursements	Inc	4,000	4,000	3,663	2,281
I147085	NAB Buiding Rent	Inc	0	0	0	0
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	3,120	2,860	1,797
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			106,460	102,210	93,755	97,988
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(2,750)	(2,545)
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(83,519)	(83,519)	(75,564)	(46,050)
E147055	Consultants	Exp	(32,000)	(27,000)	(27,000)	(5,057)

COA	Description	Type	Annual Budget	Amended Budget	Amended YTD Budget	YTD Actual
E147070	4WD Resource Sharing Group	Exp	(1,000)	(6,000)	(5,500)	(800)
E147090	Building Maintenance	Exp	(8,000)	(8,000)	(7,400)	(3,742)
E147100	Administration Allocated	Exp	(185,414)	(185,414)	(169,972)	(169,972)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(4,000)	(3,663)	(9,467)
E147130	Depreciation - Unclassified	Exp	(31,064)	(31,064)	(28,477)	(28,511)
E147150	Community Requests Budget	Exp	(7,316)	(8,316)	(7,623)	(8,228)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	0	(2,000)
			(358,813)	(359,813)	(327,949)	(276,372)
	Total Other Property & Services Income		132,460	134,710	123,592	122,517
	Total Other Property & Services Expenditure		(376,580)	(377,580)	(349,905)	(275,613)
	Total Income		6,525,303	6,510,179	6,021,068	7,360,886
	Total Expenditure		(7,700,503)	(7,557,915)	(6,938,783)	(6,583,504)
	Net Deficit (Surplus)		(1,175,200)	(1,047,736)	(917,716)	777,382

12. REPORTS TO COUNCIL

12.1 CHIEF EXECUTIVE OFFICER

12.1.1 CHIEF EXECUTIVE OFFICERS REPORT – MAY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 June 2022
PREVIOUS REPORT(S):	17 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/ COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr B L Kilpatrick

That Council receive the Chief Executive Officers report for May 2022.

Carried 8/0

BRIEF SUMMARY

1. INVITATION TO FEDERAL MINISTER FOR AGRICULTURE TO ATTEND THE 2023 WAGIN WOOLORAMA

President Cr Phillip Blight has taken the initiative to congratulate Senator, the Hon Murray Watt, Federal Minister for Agriculture on his elevation to the Ministry and to invite him to the 2023 Woolorama. It was conveyed to the Hon Minister that this would provide an ideal opportunity for him to gain an appreciation of what's happening with agriculture in Western Australia and the opportunities and challenges facing the sector.

2. MEDICAL SERVICES TENDER – PROGRESS REPORT

The Shires tender for the *Provision of General Practitioner Services* has elicited responses from a number of parties.

Appreciation is extended to the current provider IPN which has extended great cooperation in making available information about the Practice and in keeping staff and the community informed of developments.

Tenders close on Wednesday the 20th July 2022 and a further updates will be provided.

3. ASSET BASED COMMUNITY DEVELOPMENT (ABCD) WORKSHOP

On Wednesday the 8th June the ABCD Workshop initiated by the Wagin Uniting Church *CommuniTEA HUB* was held in Wagin. Eighteen local residents participated in the workshop

which identified the social, economic and infrastructure assets of the community, identified priorities and gleaned ideas that might add to the social and economic capital of Wagin.

A summary of proceedings is given below and should be of use to Council when determining priorities during the formulation of the Shires Community Strategic Plan which is scheduled for review and completion by the end of the year.

Asset Based Community Development

With Peter Kenyon of Bank of IDEAS

For Wagin Community
 Date Wednesday, 8 June 2022
 Time 9am to 3pm
 Place Recreation Centre
 To Build capacity into Wagin
 For Wagin Residents
 Shire Councillors
 Wagin Businesses
 Sporting Groups
 Interest Groups
 Youth
 Elderly
 School Community
 Service Providers
 Health Care Professionals

Want to see Wagin thrive? Are you hungry to see things happen?
 Want to look through a lens of sustainability?
 There is strength in listening and sharing. Human resources are key.
 There is energy and vibrancy in belonging to community.
 This is Stage 1 of responding to the Shire's survey on the Strategic Community Plan.

ABCD is committed to strengths-focused, place-based and community-driven development. Through ABCD people have discovered the power of focusing on their assets, capacities and opportunities, as opposed to their needs, deficiencies, and limitations. ABCD is about local communities connecting and flourishing.

Website <https://bankofideas.com.au/>
 More information Shire of Wagin 9861 1177
 To Register Shire of Wagin 9861 1177
 Registrations Close Friday, 3 June, 12 noon
 Cost Fully covered; fully catered

Presenter Peter Kenyon, based in Perth, is a community enthusiast with 33+ years experience in 53 countries.

Following is the collated data from the recent ABCD Workshop, or Community Opportunities Workshop (COW). The power point presentation used by Peter on the day is available from the Shire Office and Wendy Pederick or by using the link (<https://we.tl/t-a6Takph4AE>). The purpose of the workshop was to have a serious look at what could be achieved to grow the community (economically, socially, emotionally, environmentally, culturally) given the multiple resources we have in Wagin. It is intended that this summary be shared widely.

The most striking observation is how asset rich we are in Wagin. We probably all knew that, yet somehow seeing it in black and white is satisfying and affirming.

As with all workshops, the value is in the implementing of the ideas identified by the participants of worthy of further attention. The question is 'What now?'

Peter Kenyon is available for follow-up consultation and engagement.

Community Builders, a 6-month program that seeks to identify, encourage, and empower local residents to become more involved in building their community and its economy. One program covers Southern Central Wheatbelt, with the aim of providing long term project solutions for the each of the communities participating. Wagin's participants in that program are Londa Finlayson, Wendy Pederick, Zachary Rayne, Clancy White and Xavier White.

Community drive, via volunteerism and commercial initiative, that can be both risk-taking and highly rewarding to create a better future.

Shire Council uptake of the Keep-Change-Implement by listening to those who sacrificed to attend the workshop, who contributed passions, vision, and hope. The dot democracy is particularly helpful for its value scoring.

Wendy Pederick CommuniTEA HUB (initiators of the workshop)

Asset Map of Wagin

- **People Assets** {passions, interests, skills, connections ...
 - Doctor
 - Dentist
 - Nurses
 - Farming
 - Fire fighting
 - Ambulance
 - Teachers
 - Police
 - Carers
 - Local government
 - Artists
 - Volunteers
 - Musicians
 - Engineers
 - Pony Club
 - Plumbers
 - Jewellers
 - Craftspeople
 - School Chaplain
 - Oral historians
 - Film Maker
 - Woolorama / Ag Soc
 - Language skills
 - Indigenous people
 - School cultural liaison officer

- **Social Networks** {clubs, associations, informal groups
 - Rotary
 - WAGS
 - Lions
 - Hockey
 - Netball
 - Tennis
 - Golf
 - Bowls
 - Cricket
 - Darts
 - Swimming
 - Anglican church
 - Baptist Church
 - Uniting Church
 - Vineyard Church
 - Catholic Church
 - CWA
 - CommuniTEA Hub
 - Model Aircraft
 - Chamber of Commerce
 - Davo's Shed
 - Bike Riding
 - Go Kart
 - Craft Groups
 - Freemasons
 - Emergency Services
 - Fire Brigade
 - Woolorama / Ag Soc
 - Top Crop
 - P&C
 - School Council
 - Yoga
 - Photography / Camera Club
 - Gun Club
 - Pony Club
 - Trotting Club
 - Aero Club
 - Chair Exercises
 - Stay on Your Feet
 - Dance Group
 - Water Walkers
 - WestJet
 - Book Club
 - WIFE
 - Wagin Burnouts
 - Tai Chi
 - Palliative Care Group

- **Physical Environment** {green spaces, public spaces, structures, key buildings
 - Ram and Ram Park
 - Town Hall
 - Sporting Complex
 - Go-Kart Track
 - Motor Bike Track
 - Puntapin Rock
 - Badjarning
 - Caravan Park
 - Wagin Pool
 - Wagin Gym
 - Skate Park
 - Town Square
 - Airfield
 - Lakes – Wagin, Norring, Parkerring, Dumbleyung
 - Community Centre
 - Town Square
 - Playgrounds (2)
 - Night Sky
 - Wildflowers
 - Airspace
 - Oval
 - First Nations Reserve
 - Potential for murals and silo art
 - War memorial
 - RV Park
 - Convent

- **Local Economy** {formal/informal businesses, markets, buy & swap, opportunities
 - Bank (x1)
 - Co-op
 - Galts Hardware
 - Butcher
 - Giftware
 - Hairdresser (x3)
 - IGA
 - Lawn Mower Repairs
 - Dog Grooming
 - Lawyer
 - Doctor
 - Dentist
 - Accountant
 - Tyre Repairs
 - Markets (monthly)
 - Mechanic
 - Photography
 - Café (x2)
 - Shearing Contractors 3
 - Firewood (Goldy's)
 - Transport (x3)
 - Big Bale Co.
 - Earthmoving
 - Seed works
 - Plumber
 - Electrician
 - Dave Long
 - Tony Daghish
 - Unigrain
 - Gilmac Hay
 - Grainfeeds
 - Panelbeater
 - Midalia Steel
 - Cresswells
 - Auto electrician
 - CSBP
 - Elders
 - Nutrien
 - Ram Sales
 - Beauticians
 - Fuel Stations
 - Vet
 - School Buses
 - Car detailer
 - Ag spraying services
 - Ag spreading services
 - Radio Station
 - Duck Farm
 - Motel
 - Farms
 - Rail (Aurizon)
 - Earthmoving
 - Roadhouse
 - Bakery
 - Truck Centre
 - Bottle Refund Depot
 - Pharmacy

- **Institutions** {government agencies, NGOs, schools, neighbourhood houses....
 - School / Kindergarten
 - Red Cross
 - Shire
 - Police
 - Post Office
 - Home care
 - Historical Village
 - Care & Share
 - Wagin Club
 - Waratah Lodge
 - Play Group
 - Toy Library
 - Library
 - CRC
 - Youth Centre
 - Cottage Homes
 - RSL
 - Food Bank / Relief
 - Child Care
 - Centrelink Agency

- **Cultural Assets** {stories of pride, heritage, cultural activities, multicultural expressions
 - Historical Village
 - Library
 - Wait Jen Trail
 - School Assembly
 - Gardeners
 - Parents, Grandparents
 - Betty Terry Theatre
 - Wetlands Park
 - Themed Road signage
 - Town colour palette
 - Aboriginal culture
 - Māori Culture
 - Well
 - Art (Toilets in Ram Park)
 - Jess's Ballet
 - Cemetery
 - Rail Line history
 - Engineering solutions

My Big Idea for Our Community

	<i>My big idea for the community is ...</i>	<i>And I could contribute by ...</i>	<i>Name and Contact</i>
1	A combined/cohesive effort to provide quality health and aged care services, including enriching events. So our residents can remain in Wagin when unwell or frail & live a life of quality rather than leave our town for care.	Begin by having conversations with the GP, hospital and aged care facility to see how we share the same audience/clients, how we can support each other and utilise resources and services within our town.	Robyn Flett [REDACTED]
2	Ninja Park	Source funding & community input	Blank
3	Remote/co-working centre to allow white collar workers to move to Wagin without needing to find a job. I think this is one thing Covid has actually helped with!	Providing my experience in designing and prowing (?) co-working centres.	Clancy White [REDACTED]
4	Community Nursery for propagating and distributing plants. All ages involvement. Intergenerational interaction. Low cost. Transfer of skills. Could be financially self-supporting.	Propagating skills to pass on. Understanding of plants and environment. Management skills.	Bill Atkinson [REDACTED]
5	Encourage older people to keep using their skills and abilities for their entire lives.	Supporting and encouraging people through social and community interaction – social Hub, church, etc.	Graham Wasley [REDACTED]
6	Mountain bike trails through Badgarning and some of the reserves around Wagin Shire – as a tourist drawcard and recreation for the community.	Creating a riding club that can attract funding and get the trails built.	Xavier White [REDACTED]
7	To build skills and capacity in the community for mental health.	Utilising funding via Holyoake and Jo Drayton to arrange training for businesses and groups.	Zachary Rayne [REDACTED]
8	Restore and celebrate Wagin as a rail town with passenger trains from Perth to Albany.	I really don't know.	Xavier White [REDACTED]
9	Demolish the whole showgrounds and rebuild.	Advocate politically for funding support.	Blank
10	Having more social bowls on Sundays during the season.	Opening the bar during the event.	David Hill [REDACTED]
11	A tourist attraction – “Where’s Walter in Wagin?” 20 or more 1.5m cut-outs (metal outdoor; core flute indoor) of Walter (Similar to Wally) and lamb in a variety of locations around town.	Concept. Artistic design. (Walter wears denims and farm shirt, farm hat, etc.)	Wendy Pederick [REDACTED]

What to Keep, Change and Introduce

- With Dot Democracy

Keep		Change / Improve		Introduce	
Medical facilities (doctor, hospital, dentists, Waratah)	8	Canopy coverage / Trees	5	Café in Town Square	6
Wool Press / Local Media	3	Education - improve high school quality	4	Pump Track	6
Little theatre	2	Indigenous culture - appreciation and understanding	4	Tree of Knowledge / Ideas forum	6
Town scaping	2	Streetscape / Face of buildings	4	Lamb & Duck Festival	5
Historical buildings	1	Community Crop	3	Accommodation (seasonal - temporary)	3
Pub	1	Heated Pool	3	Art / Murals (Ablution blocks, Dunny Run, Great Australian toilet map)	3
Safety	1	Heavy vehicles off main street	3	Events using showgrounds	3
Street carnival	1	Youth Centre	3	Community Garden	2
Town Square flowering	1	Bus services	2	Community inclusiveness, welcoming, tolerance, connectedness	2
Agricultural industry		Grow volunteerism	2	Repair Shed / Workshop	2
Average age drop		Community Cafes / Gatherings	1	Journalist / Link to ABC / Talk-Back	1
Big Ram & Ram Park		Community controlled, interactive healthservice	1	Mental Health training/workshop	
Churches		Emergency services - share facilities, resources	1	More Tradies	
CRC / Wool Press		Recognition of contribution, presence	1	Shelter racks for bikes and e-bikes and non-electric	
Hardware Store		Support services / thinking of skills outside the box	1	Uber/Taxi service	
Keep people (population)		Basketball courts upgrade			
Post Office, Bank		Celebrating local produce			
Pride / Hometown identity		Duck under Bart			
SES / Fire brigade					
Welcoming community					
Woolorama					

- Additional ideas gleaned from newspaper on the tables

Anzac services

Airport

Value people

Economic viability

Improve collaboration with CRC

Tidy up old buildings, paint

Youth centre reopen; reinvigorate

Attractiveness to retail businesses

Improve marketing of the town

Expanded CommuniTEA Hub – to younger, teens, events, places

Expand allied health services

Increase water storage capacity

Introduce a community directory

More use of community bus

Change pool manager and add value to pool activities (playground 7 days)

Gifts

- **Of the Head** (Knowledge)
Lyn Hatherly ([REDACTED]) – History
- **Of the Heart** (Passions)
- **Of the Feet** (Connections)
David Hill ([REDACTED]) – Member of RSL, Bowls, Golf
Jasmine ([REDACTED]) – Member of Netball Club, P&C, CRC
- **Of the Hands** (Abilities)
Arthur Pederick ([REDACTED]) – General Handyman
Jasmine (jasmine@wagincrc.net.au) – IT assistance, Centrelink
Zachary Rayne (Wagin Wool Press) – Paid ads and free ads in the form of stories
Wendy Pederick ([REDACTED]) – Event management

This activity, sadly, was incomplete. Additions can be made.

Our Project

An exercise for another day. Choosing a project, defining desired outcomes, elements necessary to make the project happen, identifying the steps for implementation (assessing what is available, what is required, who would be involved, and resource people), as well as setting a timeline.

BACKGROUND/COMMENT

Nil

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.1.2 PROPOSED WINDING UP OF REGIONAL WASTE GROUP (WAGIN GROUP OF COUNCILS)

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	WM.SP.3
ATTACHMENTS:	<i>Regional Waste Site Agreement (Copy)</i>

OFFICER RECOMMENDATION/4803 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That subject to the concurrence of the Local Authorities who are the remaining signatories to the *Regional Waste Site Agreement (Wagin Group of Councils)* the Agreement be wound up and the funds being held for this project, be distributed back to member Councils accordingly.

Carried 8/0

BRIEF SUMMARY

This report recommends that the *Regional Waste Site Agreement (Wagin Group of Councils)* to which the Shire was a signatory and the lead agency, be wound up. This will enable the distribution of funds held by the Shire of Wagin to the remaining current member Shires in accordance with the provisions of the agreement.

BACKGROUND/COMMENT

In response to an enquiry from one of the current member Shires, some work has been done on determining the state of play with respect to the *Regional Waste Site Agreement* previously referred to. An (unsigned) copy of the agreement is attached. There is no in-house knowledge of the existence of any other agreement which may have encompassed a wider regional approach of the disposal of waste in the region, rather than being waste site specific.

Due to very limited documentation available which relates to this project, has been difficult to ascertain exactly where this has landed with respect to participant contributions. A number of assumptions will have to prevail unless one of the other participating local governments has kept some more accurate records. The understanding of the situation at present is as follows:

- 2011 – Eleven Councils became signatory to a *Regional Waste Site Agreement* with Wagin being the lead agency. (Wagin has an unsigned copy of the agreement without any record of it having been executed).
- All Councils (presumably) contributed funding towards the project.
- October 2011 – Woodanilling withdrew from the agreement.

- 2014? – It seems that Dumbleyung, Wandering and West Arthur withdrew from the agreement.
- It is assumed that in accordance with the provisions of clause 6 of the agreement, the Councils which withdrew did not receive (nor were entitled to) a rebate from any contributions that they might have made.
- This left seven remaining members. There does not appear to have been any redrawing or amendment of the *Regional Waste Site Agreement* reflecting the reduced membership to seven.
- 1st July 2016 The former Town and Shire of Narrogin commenced as a single entity as the new *Shire of Narrogin*, leaving six members. There does not appear to have been any redrawing or amendment of the *Regional Waste Site Agreement* reflecting the reduced membership to six.
- It would seem that in accordance with Clause 9 of the agreement (“Winding up”) that all participant Councils need to agree in writing for the group to be wound up. This would allow the residual funds to be equally distributed.
- The Shire of Wagin is holding \$37,071 on behalf of the group.
- There are currently six remaining members, however, given that there is no record of the former Town of Narrogin withdrawing from the agreement prior to the amalgamation of the former Town and Shire of Narrogin, it would seem that Narrogin should receive a double allocation of funds on disbursement.

The proposal to wind up the agreement will be forwarded to other member Councils and on receipt of their concurrence, the funds held by the Shire of Wagin on behalf of the group will be disbursed accordingly.

CONSULTATION/COMMUNICATION

CEO – Shire of Narrogin

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF CUBALLING
AND
SHIRE OF DUMBLEYUNG
AND
SHIRE OF NARROGIN
AND
SHIRE OF PINGELLY
AND
SHIRE OF WAGIN
AND
SHIRE OF WANDERING
AND
SHIRE OF WEST ARTHUR
AND
SHIRE OF WICKEPIN
AND
SHIRE OF WILLIAMS
AND
SHIRE OF WOODANILLING
AND
TOWN OF NARROGIN

Regional Waste Site Agreement

RECITALS

- A. The Group is comprised of local governments each constituted pursuant to the provisions of the Local Government Act 1995 and is located in the Wheatbelt and Great Southern regions of Western Australia.
- B. The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling have formed a voluntary organization of councils known as the Wagin Group of Councils ("WGO"), to collectively carry out certain local government functions.
- C. The Group purchased, as tenants in common in equal shares, Lot 8 on Deposited Plan xxx being the whole of the land comprised in Certificate of Title Volume xxxx Folio XXX for the purpose of a regional refuse site ("the Land").
- D. The Land comprises of approximately 153 hectares, and the refuse site is located on a 16 hectare portion of the Land ("the Waste Site").
- E. The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling enter into this Deed to record the terms, conditions of ownership and management of the Land and the Waste Site.

1. OBJECTIVES

The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling ACKNOWLEDGE AND AGREE that the objectives of the Group in relation to the Waste Site and the Land are to:

- a) provide effective and cost efficient waste disposal consistent with legislative requirements and environmental standards for residents of the parties;
- b) operate programs to dispose of waste at the Waste Site in accordance with best practice;
- c) encourage upon a commercial basis and in accordance with agreed processes, other local governments in the region to deposit their refuse at the Waste Site; and
- d) establish and maintain the appropriate level of physical and financial resources, for the proper operation and management of the Waste Site.

2. MANAGEMENT OF WASTE SITE

Unless otherwise agreed by the parties in writing, The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling COVENANT AND AGREE with each other that the Shire of Narrogin will be responsible for the day-to-day management of the Waste Site, such responsibilities to include the:

- a) supervision of the Contractor and other users of the Waste Site;
- b) establishment and maintenance of a separate account for the Waste Site and the Land identifying all transactions in relation to the Waste Site and make available annual copies to the other parties;
- c) compliance with any protocols, guidelines, rules and regulations determined by the Working Group for the Waste Site and the Land; and
- d) maintenance of adequate public liability insurance for the Land and the Waste Site in the name of each party jointly and severally.

3. PAYMENT OF COSTS AND SHARING OF INCOME

The parties AGREE that:

- a) all outgoings related to the Waste Site and the Land, including capital infrastructure, are to be shared equally by the Group, unless such outgoing is attributable to one particular party or parties in which case that outgoing is payable by that party or those parties;
- b) each party is responsible to pay the Contractor for transportation of waste to the Waste Site based on the tonnage measured at the Waste Site weighbridge pursuant to the contract with the Contractor; and
- c) any income or revenue received from the Waste Site or the Land is to be shared equally between the Group.

4. RESTRICTIONS ON DISPOSAL

The parties COVENANT AND AGREE with each other that no party may sell, transfer, assign or otherwise dispose of or encumber its share of the Land, the Waste Site or the Waste Site assets.

5. WORKING PARTY

The parties each COVENANT AND AGREE with each other:

- a) to each allocate at least one senior officer of its staff to form a Working Group;
- b) the members of the Working Group shall elect a chairman and deputy chairman;
- c) if the office of chairman or deputy chairman becomes vacant then members of the WGOC shall elect a new chairman or deputy chairman as the case requires;
- d) the members of the Working Group are to meet on a regular basis to facilitate the purpose and terms of this Agreement (“the Working Party”);
- e) such meetings are to be held at each Shire/Town on a rotational basis in accordance with the meetings for the WGOC and the WGOC Chairman shall chair the meetings; and
- f) each member Shire/Town shall have one vote in the decision making process.

6. WITHDRAWAL FROM AGREEMENT

- a) Notwithstanding **clause 4**, a party may withdraw from this Agreement by giving twelve months notice to the other parties of its intention to withdraw from this Agreement.
- b) A withdrawing party is not entitled to any rebate for any fees or costs paid in advance.

7. LODGEMENT OF CAVEAT

Each member of the Group CHARGES the Land in favour of each other member of the Group with the performance of its obligations undertaken hereunder and with the payment of all or any moneys payable or which may become payable by the Group to any other member of the Group and for the purpose of securing the same authorizes each member of the Group to lodge an absolute caveat at Landgate against the Certificate of Title to the Land in order to protect the rights and interests of each member under this Deed.

8. ADDITIONAL LOCAL GOVERNMENTS

Where another local government or similar body wishes to utilise the Waste Site, it may do so only with the consent in writing of all of the parties to this Agreement and on the terms and conditions agreed.

9. WINDING UP

- a) The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling may, by agreement of all councils in writing, wind up the WGOC;
- b) If the WGOC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the WGOC then the property and assets shall be realized and the proceeds along with any surplus funds shall be divided among the Participants in equal proportions;
- c) If the WGOC is to be wound up and there remains any liability or debt in excess of the realized property and assets of the WGOC then the liability or debt is to be met by the Participants in equal proportions.

10. DISPUTE RESOLUTION

- a) Subject to subclause (e) before resorting to external dispute resolution mechanisms, the parties to this Agreement shall attempt to settle by negotiation any dispute in relation to this Agreement.
- b) If a dispute is not settled by the parties within ten (10) days of one party first sending to the other parties written notice that they are in dispute, the dispute shall be submitted to external dispute resolution mechanism.
- c) For the purpose of this clause “ external dispute resolution mechanism” means dispute resolution in accordance with the following provisions:

- i. A dispute may be referred by any of the parties to a single arbitrator in accordance with and under the provisions of the Commercial Arbitration Act 1985 and costs of the arbitration are to be paid in accordance with the award of the arbitrator; and
 - ii. In any arbitration each party shall be entitled to be represented by a duly qualified legal practitioner. This clause shall be deemed to be the agreement in writing referred to in Section 20 of the Commercial Arbitration Act 1985 in respect of the representation.
- d) Notwithstanding the existence of a dispute each party shall continue to perform its obligations under this Agreement.
- e) A party may commence court proceedings relating to any dispute arising from this Agreement at any time where that party seeks urgent interlocutory relief.

11. CONFIDENTIALITY

- a) Subject to compliance with any other provisions of this Agreement dealing with confidentiality, each party undertakes and agrees not to use in any way confidential information of another party without the prior written approval of the other party except for the purposes contemplated by this Agreement;
- b) Except as required by law, each party agrees not to disclose to any person (other than a party's employees, directors, Councilors, consultants or advisors) or allow or assist to make it possible for any person to observe or copy any confidential information of another party, without the prior written approval of the other parties; and
- c) Each party agrees not to do any act, matter or thing which constitutes a breach of obligations pursuant to the Privacy Act, Local Government Act 1995, Freedom of Information Act 1992 or any other written law.

12. RELATIONSHIP BETWEEN PARTIES

Nothing contained or implied in this Agreement constitutes any party the partner, agent or representative of any other party or creates any partnership, agency or trust and no party has the authority to bind any other party in any way.

13. GOVERNING LAW

This Agreement is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

14. DEFINITIONS

In this Agreement, unless otherwise required by the context of the subject matter;

Contractor means xxxx contracted upon an individual basis with each Shire/Town for the transportation of rubbish from each Shires/Towns Transfer Station to the Waste Site.

Costs for the avoidance of doubt, includes establishment and capital costs as well as operating costs.

Party means Shires of Cuballing, Dumbleyung, Narrogin, Pingelly, Wagin, Wandering, West Arthur, Wickepin, Williams, Woodanilling and Town of Narrogin

15. INTERPRETATION

In this Agreement:

- a) a reference to the parties means the parties to this Deed;
- b) The single includes the plural and vice versa;
- c) A reference to a matter connected with the Claim includes a reference to all matters alleged in, connected with or arising out of the Claim and all matters connected with matters alleged in the Claim;
- d) A reference to a party includes a reference to that party's successors and permitted assigns and any person claiming under or through the party;
- e) Every agreement or obligation expressed or implied in this Deed by which two or more persons agree or are bound shall bind such persons jointly and each of them severally and any provision expressed or implied in this Deed which applies to two or more persons shall apply to such persons jointly and each of them severally; and
- f) headings used in this Deed are for convenience only and shall not affect its construction, interpretation or meaning and do not form part of this Deed.

PARTIES TO INITIAL

PARTICIPANT	DATE OF RESOLUTION TO ENTER INTO THIS ESTABLISHMENT AGREEMENT
Shire of Cuballing	2011
Shire of Dumbleyung	2011
Shire of Narrogin	2011
Shire of Pingelly	2011
Shire of Wagin	2011
Shire of Wandering	2011
Shire of West Arthur	2011
Shire of Wickepin	2011
Shire of Williams	2011
Shire of Woodanilling	2011
Town of Narrogin	2011

EXECUTED BY THE PARTIES as a Deed:

THE COMMON SEAL of the SHIRE OF
CUBALLING was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
DUMBLEYUNG was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
NARROGIN was hereunto affixed in
the presence of:



SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
PINGELLY was hereunto affixed in
the presence of:



SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
WAGIN was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
WANDERING was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name



THE COMMON SEAL of the SHIRE OF
WEST ARTHUR was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name



THE COMMON SEAL of the SHIRE OF
WICKEPIN was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF

WILLIAMS was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF
WOODANILLING was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the TOWN OF
NARROGIN was hereunto affixed in
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

(Referred to collectively as the "Group")

12.1.3 WA LOCAL GOVERNMENT ASSOCIATION 2022 AGM & LOCAL GOVERNMENT CONVENTION

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 June 2022
PREVIOUS REPORT(S):	6 June 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	GR.LO.2
ATTACHMENTS:	Notice of AGM and Delegates Registration Form

OFFICER RECOMMENDATION/4804 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr S M Chilcott

That the following Councillors be nominated as delegates to the 2022 WALGA AGM.

Cr G R Ball

Cr P J Blight

That the following delegates be nominated as proxy delegates to the 2022 WALGA AGM.

Cr S M Chilcott

Cr A O'Brien

Carried 8/0

BRIEF SUMMARY

The 2022 WA Local Government Convention will be held at Crown Perth on Monday, 3 and Tuesday, 4 October 2022.

The theme for the 2022 WA Local Government Convention is *Embracing Change*. With increasing community expectations of Local Governments, legislative reform, and a rapidly changing economic, social and political environment, Local Governments must find new ways of serving and engaging with their communities, doing business and strengthening their influence. Agility, ingenuity, innovation and boldness will be required. This Convention will explore changes to the Local Government landscape over the coming years and how the sector can come together to inform, guide and embrace change.

BACKGROUND/COMMENT

Details of the AGM call for agenda items and *Delegates Registration* form attached.

For budgeting purposes, it would be appreciated if those intending to attend the Convention could advise the Executive Assistant and convey what accommodation requirements they will be needing.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be determined however will be catered for in the Shires 2022/23 financial year Budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority.



Notice
of
Annual General
Meeting
and
procedural information
for submission of motions

Crown Perth
Monday, 3 October 2022

Deadline for submission of motions:
Friday, 12 August 2022

2022 Local Government Convention and AGM general information

WALGA Annual General Meeting

The Annual General Meeting (AGM) for the Western Australian Local Government Association (WALGA) will be held from 9:00am on **Monday, 3 October 2022**. The formal Agenda will begin at 11:30am after a short morning tea break. The AGM should be attended by up to two Voting Delegates from all Member Local Governments. Lunch will be provided at the conclusion of the meeting.

Cost for attending

Attendance at the AGM is **free of charge** to all Elected Members and staff from Member Local Governments. Voting Delegates and Proxies must register their attendance in advance. Please use the registration form provided at the end of this document. Observers (non-voting) are also welcome to attend the AGM, but registration is essential via our website.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the AGM. Motions should be submitted in writing to the Chief Executive Officer of WALGA. A template motion can be found on our website [here](#).

The closing date for submission of motions is **5:00pm Friday, 12 August**.

*Please note that any motions proposing alterations or amendments to the WALGA Constitution must be received by **5:00pm Friday, 22 July** in order to satisfy the 60-day constitutional notification requirement.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:

Motions will be included in the Agenda where they:

1. are consistent with the objects of the Association (refer to clause 3 of the [Constitution](#));
2. demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws); or
5. Are clearly worded and unambiguous in nature.

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions as per the [Advocacy Positions Manual](#) (as the matter has previously been considered and endorsed by WALGA).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Kathy Robertson, Executive Officer Governance on (08) 9213 2036 or krobertson@walga.asn.au.

Further information about the 2022 Local Government Convention can be found on our website at www.walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the AGM after the closing date unless the WALGA President determines that it is of an urgent nature, sufficient to warrant immediate debate, and Delegates resolve accordingly at the meeting. Please refer to the [AGM Standing Orders](#) for details.



President Cr Karen Chappel JP
WALGA President



Nick Sloan
Chief Executive Officer

EMAIL BACK

Voting Delegate Registration 2022 WALGA Annual General Meeting



All Member Councils are entitled to be represented by two voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Monday, 3 October 2022 at Crown Perth.

In the event one or both of the registered Voting Delegates is unable to attend, provision is made for two Proxy Voting Delegates to be registered.

Only registered Voting Delegates or Proxies will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please complete, sign and return this form before **5:00pm Friday, 23 September**.

VOTING DELEGATES	PROXY VOTING DELEGATES
Name of Voting Delegates:	Name of Proxy Voting Delegates:
Delegate 1:	Proxy 1:
Delegate 2:	Proxy 2:
Local Government: Shire/Town/City of	
Signature of Chief Executive Officer:	
Date:	

ON COMPLETION, PLEASE EMAIL TO: krobertson@walga.asn.au

Attention: Kathy Robertson, Executive Officer Governance

Please Note:

- All Voting Delegates must present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) and identification tag to gain entry to the AGM.
- Observers (non-voting) are also welcome to attend the AGM, however registration is essential.
- Registration as a Voting Delegate is separate to any registration as a Convention Delegate.
- For further information or to register as an AGM Observer or Convention Delegate, please visit our website at www.walga.asn.au or contact Kathy Robertson on (08) 9213 2036.

12.1.4 FUTURE MANAGEMENT ARRANGEMENTS FOR VOLUNTEER BUSH FIRE BRIGADES

PROPONENT:	WALGA
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	ES.VO.1
ATTACHMENTS:	Shire of Wagin (draft) response to WALGA's proposed advocacy position.

OFFICER RECOMMENDATION/4805 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

1. That Council advise WALGA that it does not support its position as detailed in the paper entitled *“Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position”*
2. That Council endorse the (draft) attached response from the Shire of Wagin to WALGA's proposed advocacy position.
3. That Council recommend to WALGA, that should a working group be formed to assess options for the management of volunteer Bush Fire Brigades in Western Australia that the DFES Commissioner (or his delegate), the President of Bushfire Volunteers State President and rurally based representatives be included as members of the working group.
4. That this matter be listed as a priority for discussion and determination at the 2022 WA Local Government Convention.

Carried 8/0

BRIEF SUMMARY

WALGA is seeking Local Government's views on a new *WALGA Advocacy Position* on the management of volunteer Bush Fire Brigades (BFBs).

This report makes a number of recommendations, consistent with the (draft) response from the Shire to WALGA's proposed advocacy position.

BACKGROUND/COMMENT

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a

single piece of legislation, anticipated to be released as a Green Bill in early 2023. Given this situation, WALGA considers that consultation on a new advocacy position with respect to management of BFBs is timely.

The main justifications for a departure from current arrangements, whereby Local Governments have the responsibility for managing Bush Fire Brigades within their respective jurisdictions, appear to be:

1. The impact of the *Work Health and Safety Act 2020* and the (legitimate) apprehension around Local Government CEO's being directly responsible, for the health and safety of volunteer firefighters when attending fires. Carrying this liability, over something over which Local Government CEO's have no direct control has precipitated an appetite for transferring the management of BFB's to a State agency.
2. The precedents in all other State jurisdictions where State Government agencies, rather than Local Government manages BFB's

It is believed that it is premature to support WALGA's proposed advocacy position for the following reasons:

1. It is questionable that impractical and arguable unworkable legislation (The Work, Health and Safety Act 2020 and the unreasonable degree of liability that it places on Local Government CEO's) should be a catalyst for such a wide departure from current arrangements with respect to the management of BFB's which have worked well for so long. Perhaps a concerted effort to amend the legislation might be an option?
2. The cost of changed arrangements has not been quantified in any way. By transferring the responsibility to DFES or another agency such as a Rural Fire Service, there would without doubt be a significant cost impost to fund this. The cost of DFES is already excessive as demonstrated by the escalation of the ESL level way above the CPI in most years.
3. The downstream consequences of a transfer of responsibility from Local Government to State Government will not result in improved outcomes on the fireground. In fact, given the almost certain bureaucratisation that would occur, it is probable that response times in attending to fire emergencies would be adversely impacted and on the fireground, excessive risk aversion strategies could reduce the likelihood of stopping small fires, becoming large fires.

CONSULTATION/COMMUNICATION

Cr Phillip Blight – President

STATUTORY/LEGAL IMPLICATIONS

Bush Fires Act 1954

Work, Health and Safety Act 2020

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

No financial implications associated with the recommendations to this report.

Unknown financial implications associated with a different model of the Management of Bush Fire Brigades.

STRATEGIC IMPLICATIONS

The ability to quickly respond to fire emergencies at a local level.

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

RESPONSE TO WALGA'S PROPOSED ADVOCACY POSITION ON ARRANGEMENTS FOR MANAGEMENT OF VOLUNTEER BUSH FIRE BRIGADES

Forward:

The Shire of Wagin values this opportunity to provide comment on this issue.

The Shire manages its Volunteer Fire Brigades and is strongly supportive of the continuation of this arrangement. Whilst this submission directly addresses a number of questions prompted by WALGA for Local Governments to consider, the following overriding factors are of critical importance:

1. Centralisation:

Centralisation of essential services has always been to the significant detriment of rural and remote communities as it invariably diminishes (by design or default), local ownership, *buy in* and responsibility for outcomes.

2. Response Times:

In fire situations particularly, local knowledge, ability to quickly respond, mobilise resources and make quick decisions is critical. Local Bush Fire Brigades attack and extinguish fires in their early stages. This is a far different *modus operandi* than DFES which is more concerned with protecting property rather than quickly suppressing small fires at their source to prevent them from becoming large fires. This response time and capacity cannot be compromised by a cumbersome chain of command where decisions are filtered down from DEFES to local Brigades.

3. Volunteerism:

It is almost certain that if DEFES (or any other State Government agency) took management control of Bush Fire Brigades, then it will be more difficult to recruit and retain volunteers. Reasons include the fact that career firefighters have a different mindset to volunteers, are required to work within a stricter (overblown?) compliance framework and are unlikely to suffer direct loss and devastation of property under threat (and therefore have less motivation). Some volunteers or potential volunteers may feel absolved of continuing or taking up the role and may abdicate responsibility to DFES or resent being managed by career DFES personnel who may have less knowledge and on-ground firefighting experience in rural environments. Coupled with this is the fact that State Government (DFES) personnel tend to move around frequently during their career and sustainable cooperative working relationships with volunteers are likely to be difficult to establish and maintain.

4. Cost:

Details of the potential cost and funding arrangements do not have seemed to form part of this discussion thus far. The cost of DFES is already excessive as demonstrated by the escalation of the ESL level way above the CPI and yet a very small proportion of revenue from this source is returned to Bush Fire Brigades for vehicles and appliances. It is unlikely that DFES (or any other centralised body) will support the expansion of its responsibility to include management of volunteer Bush Fire Brigades without the allocation of significant human and financial resources.

Questions Under Consideration: (WALGA Prompts)

1. Does your Local Government manage BFB's?

Yes, the Shire of Wagin currently manages Bush Fire Brigades within its district.

2. Does your Local Government support the proposed Advocacy position on arrangements for the management of Bush Fire Brigades? Why or Why not?

No, The Shire of Wagin does not support the proposed advocacy position for the following reasons:

The mechanism to hand fires over to DFES by Local Governments already exists and works well. This has the dual benefit of having local volunteers retain ownership, responsibility and commitment at a local level as well as maintaining a state of preparedness for possible future fire events; and for DFES to providing a well resourced back up service without having to become involved with additional responsibilities that would be associated with managing volunteer BFB's.

It appears that a prominent *trigger* for the suggestion that the responsibility for the management of BFB's be transferred to transfer to the State Government has been the impacts of *the Work and Safety Act 2020* which stipulates that volunteers are employees. The (understandable) concern of Local Government CEO's is that they potentially face liability for the injury or death of volunteers on the fireground, when they do not have (nor can practically have) any direct control over how a fire is managed. Some Local Government CEO's are urgently seeking alternatives to avoiding this possibility by advocating that the responsibility be transferred to State Government.

It could be argued that the current system of practical, cooperative and cost effective management of volunteer Bush Fire Brigades is in serious jeopardy because of the (at best) unforeseen consequences of the *Work and Safety Act 2020* or the (at worst) expedient intention of making the "buck stop" with Local Government CEO's even though they have no direct control of what happens on the fireground beyond doing their best to ensure that volunteers have been sufficiently trained, or are recognised as having had prior learning through experience.

It is recommended that WALGA and Local Government's engage with the Minister for Emergency Services to facilitate a redraft of the Works and Safety Act 2020 and associated regulations to provide clarity of the provisions relating to the term "Reasonably Practical 'as used in the Act.

If this matter was properly addressed and provided Local Government CEO's with some surety that they would not face draconian consequences of thing going wrong on the fireground (over which they

have no control), it would avoid the major logistical and financial challenges that would be associated with the State Government having to take responsibility for managing volunteer BFB's.

3. Does your Local Government have any further suggestions or changes to the proposed Advocacy position?

Not relevant as the Shire of Wagin does not support the proposed Advocacy position.

4. For Local Governments that manage BFB's, is your Local Government's preference to continue to manage BFB's or to transfer responsibility to the State Government.

The Shire of Wagin has a strong preference to continue to manage its BFB's.

5. Is your response endorsed by Council?

Yes, Agenda Report and Minute attached to this submission.

6. Do you have any further comments to make?

Yes. The implied premise behind the proposed WALGA advocacy position is that:

- Fires are not well managed now.
- Local Government has failed Bushfire Brigades.
- That an external organisation can manage Brigades better
- Impact of the Work and Safety Act 2020

a) Fires are not well managed now

There have been no fires in the Shire of Wagin (and most other Shires) that have escalated to level 3 fires whereby Local Government passed control over to DFES. However, where fires in other Shires have been escalated, the transition has not caused any problems. The network of BFB's in adjoining Shires works very well in cross boundary events. *Having a further layer above this will inevitably delay decision making that adds further risk to fire escalation.*

b) Local Government has failed Bushfire Brigades

In the many inquiries of recent fires there has been no evidence or suggestion that Local Government has failed. There has been plenty of evidence of mistakes made by other entities involved, which is bound to occur during such major emergencies, however neither the Brigades nor Local Government management have been found short of performance.

c) That an external organisation can manage Brigades better

Given point "b" (above) it is difficult to see what "better" looks like however adding an external bureaucracy to a largely successful structure appears problematic. Whenever local decision making has been removed from other processes there generally has been a general slowdown of operation and resulting delay of implementation. Dangerous in a bushfire situation.

It should also be noted (attachment 1) the ongoing industrial dispute in Victoria between the United Firefighters Union (UFU) and the Country Fire Service. As late as May 2022 there is more industrial action by the UFU over firefighter qualifications. (attachment2)

Any added bureaucracy will bring with it additional unforeseen problems.

d) Impact of the *Work Health and Safety Act 2020*

Let us not forget the fundamental need in Rural WA to rapidly extinguish fires. Shifting responsibility for BFB's will not improve them.

This is the issue is making some Local Government CEO's nervous but divesting control of BFBs will not change the Act or its implications on firefighters. WALGA should be holding the State Government to task and requiring a redraft of the Work Health and Safety Act 2020 or regulations to provide clarity of the provisions of "**Reasonably Practicable**" in a bushfire event. Fire fighters are very aware of the safety of their fellow volunteers and have each other's back. *The untested provisions and subsequent unease generated is providing an impediment to attracting new volunteers.*

Attachment 1

Timeline of the firefighting dispute in Victoria

2.20 The negotiations over the proposed Enterprise Bargaining Agreement (EBA) have been ongoing since March 2013. Table 2.1 provides a summary outline of key milestones in the firefighting dispute in Victoria.

Table 2.1—Timeline of the firefighting dispute in Victoria

September 2013	On 30 September 2013, the current EBA between the CFA and the UFU (agreed in 2010) reached its nominal expiry date but continues to operate.
2014 Victorian state election	Victorian Labor party promises to hire an additional 350 paid firefighters if elected to government.
2013–2016	Since March 2013, the CFA and UFU have been negotiating a new EBA.
October 2015	Negotiations between the UFU, CFA, and Victorian state Labor government break down.
November 2015	The Victorian government asks the FWC to intervene.
1 June 2016	The FWC makes recommendations intended to resolve the dispute. The FWC specifically notes that the requirement to dispatch seven career firefighters to an incident only applies to the limited number of integrated fire stations.

6 June 2016	<p>The CFA rejects the proposed EBA. The CFA argues the EBA would give the UFU the power to veto operational decisions by the Chief Officer and undermine the role of volunteers. The CFA receives legal advice that certain clauses in the EBA appeared to be unlawful in terms of the CFA Act, and that the EBA was discriminatory.</p>
10 June 2016	<p>The VFBV successfully applies for a Supreme Court interim injunction to prevent the CFA putting the EBA to career firefighters (until 23 June). The court order also stipulates the parties are to meet on 20 June to talk about issues in the proposed pay agreement that might impact volunteers.</p>
10 June 2016	<p>The Victorian Government accepts the FWC's recommendations as a basis for agreement and inserts additional clauses protecting the position of volunteer firefighters. The Victorian Government appoints Emergency Services Commissioner Craig Lapsley to oversee implementation of the agreement particularly in relation to volunteers.</p>
10 June 2016	<p>Victorian Emergency Services Minister, the Hon. Jane Garrett MP resigns. Ms Garrett expresses concerns the new agreement would encroach on management decision-making and the role of volunteers. Ms Garrett does not accept the state government's proposals (based on the recommendations from the FWC) to end the dispute. The Victorian government begins the process of dismissing the CFA Board over its refusal to agree to the new EBA.</p>
17 June 2016	<p>The Victorian government appoints five new members to CFA Board. The VFBV nominates the remaining four Board members. The new Chair, Mr Greg Smith, is a former FWC deputy president and had portfolio responsibility for the CFA.</p>
17 June 2016	<p>The CFA CEO Lucinda Nolan resigns.</p>
19 June 2016	<p>Four volunteer representatives nominated by the VFBV appointed to the CFA Board.</p>
20 June 2016	<p>The Victorian Supreme Court issues orders requiring the CFA and the VFBV to meet and</p>

28 June 2016	<p>discuss the volunteer firefighters' concerns with the proposed agreement on 8 July. This prevents the CFA putting the agreement to a ballot of employees until 23 July.</p> <p>The CFA Chief [Fire] Officer Joe Buffone resigns.</p>
July 2016	<p>The new CFA Board and the UFU produce a joint statement of intent affirming the agreement:</p> <ul style="list-style-type: none"> • only applies to the small number of integrated fire stations with paid and volunteer firefighters; • does not require seven paid firefighters on the ground before firefighting begins; and • incident controllers maintain their authority in deploying resources.
12 August 2016	<p>The new CFA Board endorses the EBA and authorises the CEO to put it a vote.</p>
13 August 2016	<p>The VFBV again rejects the agreement and claims the EBA contains clauses contrary to the CFA Act.</p> <p>The VFBV seeks a further court injunction to secure an undertaking from the CFA that the EBA will not be put to a ballot until the Supreme Court makes a decision on the agreement's legality in a trial beginning 22 September 2016.</p>
2016 Federal election	<p>The Coalition expresses strong support for the CFA and the VFBV during the election period.</p>
31 August 2016	<p>The Coalition Government introduces the Fair Work Amendment (Respect for Emergency Services Volunteers) Bill 2016.</p>

Attachment 2

Firefighter registration fuels tension between unions, Victorian government amid fire services overhaul saga

By state political reporter [Richard Willingham](#)

Posted Thu 26 May 2022 at 4:12am Thursday 26 May 2022 at 4:12am, updated Thu 26 May 2022 at 7:32am Thursday 26 May 2022 at 7:32am



Wayne Carlson, the interim board's chair, began presenting firefighters with certificates this week. *(ABC News: Richard Willingham)*

Help keep family & friends informed by sharing this article

abc.net.au/news/firefighter-registration-tension-unions-victorian-government/101099326

COPY LINKSHARE

All paid Victorian firefighters will soon be certified by a new union-backed registration scheme despite the state government working on an alternative model to recognise firefighter qualifications.

Key points:

- An interim union-backed board to register firefighters has begun operating while a government version is being set up
- Some firefighters are voicing concerns about the power unions wield on the interim board

- The relationship between the Victorian government and the unions has been tense in recent months

There are also concerns from some firefighters that the new registration board will give the United Firefighters Union (UFU) control over who can work as a firefighter.

The relationship between the Victorian government and the UFU has been fractured in recent months over changes the state has made to include more workers in a cancer compensation scheme for firefighters.

This week Fire Rescue Victoria (FRV) firefighters began to receive registration certificates from board chair Wayne Carlson, a retired senior firefighter.

The UFU has been campaigning for decades for a registration board like those that exist for other trades and industries.

The state government is currently developing a board outlined in legislation.

In the meantime, the UFU and FRV have set up an interim board called the Victorian Professional Career Firefighters Registration Board (VPCFRB).

Interim board already set up, with a national view

The union has grand plans for a national registration scheme that will make it easier for firefighters to work in different states.

UFU secretary Peter Marshall said its registration scheme was similar to models used for nurses and meant that the four years of a firefighter's training was recognised.

"This is the first time we're going from an informal process to a registration process," he said.

"It actually gives certainty to the profession, but most importantly it gives certainty to the community in relation to the qualifications that firefighters have."

It will cost \$180 every year for each firefighter, who will not be able to work without registration. The FRV said fees had not yet been applied.

"The role of the VPCFRB is to maintain, protect and promote the profession of registered professional career firefighters, and in doing so, to support the safety of our communities and our staff," a FRV spokesman said in a statement.

The state government said it was still working on establishing a permanent board.



The establishment of a board to register professional firefighters is part of an Andrews government overhaul of Victoria's fire service. *(AAP: James Ross)*

Board's union links under the microscope

Labor overhauled the state's fire services in 2020, merging the Metropolitan Fire Brigade with the paid firefighters in the Country Fire Authority (CFA) into the new FRV. The CFA is now a volunteer-only organisation.

Under FRV's legislation the government is required to set up a firefighters' registration board made up of four people.

It is meant to include a chair appointed by the minister, a representative of the union, a retired firefighter elected by firefighters and a training expert.

But some firefighters fear the interim registration board hands the union too much power, with two UFU representatives and two FRV appointees.

The interim board's job is to assess whether career firefighters employed by FRV have the requisite skills, qualifications, and experience in order to be eligible for registration.

The new board's chair, Mr Carlson said he expected other states would follow Victoria's lead.

"The board is independent of the FRV and UFU," he said.

"It is important that firefighters are recognised for the training and skills they have to perform their duties."

"It takes four years to become a qualified firefighter."



Under changes to Victoria's fire service, the Country Fire Authority became a volunteer-only organisation. *(Supplied: CFA)*

Shadow Emergency Services Minister Brad Battin said the government should not have allowed the board to be set up with so much union control.

"Even firefighters are concerned that Peter Marshall can decide who will and won't be a Victorian firefighter here in this state," he said.

"For Daniel Andrews to allow a board to come into place, which effectively is controlled by the United Firefighters Union management, has created shockwaves through many firefighters throughout this state."

A company called Victorian Professional Career Firefighters Registration Board Ltd has also been established, but Mr Marshall said it was not for the interim board.

ASIC records show the directors of the Victorian Professional Career Firefighters Registration Board Ltd are Mr Carlson and two senior members of the UFU, including president David Hamilton.

Tension between state government and UFU growing

Mr Marshall has been the secretary of the UFU for decades, but there is a group within the union pushing for change.

The relationship between Mr Marshall and the state government has been controversial since the Premier intervened in 2016 in an industrial dispute, backing the union over the CFA.



UFU secretary Peter Marshall is defending the interim registration board.(ABC News: James Hancock)

Then-minister Jane Garrett was forced to resign, and the CFA board was sacked.

The Independent Broad-based Anti-Corruption Commission (IBAC) has been investigating the period and the UFU's behaviour.

There is some disquiet in union ranks about the performance of Mr Marshall and the UFU executive, and there is some concern among some firefighters about the establishment of the registration board.

The union recently publicly attacked the government for expanding a cancer compensation scheme for firefighters to include mechanics that work for the fire services.

The UFU is threatening to campaign against Labor at the state election.

Attachment 3

Work Health and Safety Act 2020

19. Primary duty of care

(1) A person conducting a business or undertaking must ensure, so far as is **reasonably practicable**, the health and safety of —

(a) workers engaged, or caused to be engaged, by the

person; and

(b) workers whose activities in carrying out work are influenced or directed by the person, while the workers are at work in the business or undertaking.

(2) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.

(3) Without limiting subsections (1) and (2), a person conducting a business or undertaking must ensure, so far as is reasonably practicable —

(a) the provision and maintenance of a work environment without risks to health and safety; and

(b) the provision and maintenance of safe plant and structures; and

(c) the provision and maintenance of safe systems of work. and

(d) the safe use, handling and storage of plant, structures and substances;

30A. Industrial manslaughter — crime

(1) A person commits a crime (industrial manslaughter) if —

(a) the person has a health and safety duty as a person conducting a business or undertaking; and

(b) the person engages in conduct that causes the death of an individual; and

(c) the conduct constitutes a failure to comply with the person's health and safety duty; and

(d) the person engages in the conduct —

(i) knowing that the conduct is **likely to cause** the death of, or serious harm to, an individual; and

(ii) in disregard of that likelihood.

Work Health and Safety Act 2020

Part 2 Health and safety duties

Division 5 Offences and penalties

32. Failure to comply with health and safety duty — Category 2

(1) A person commits an offence (a Category 2 offence) if —

(a) the person has a health and safety duty; and

(b) the person fails to comply with that duty; and

(c) the failure exposes an individual to **a risk of death or of injury or harm to the individual's health.**

Declaration of a Proximity Interest in Item 12.1.5 – Cr B S Hegarty

12.1.5 PROPOSED EXTENSION OF LEASE AREA – WARATAH LODGE

PROPONENT:	Wagin Frail Aged Inc
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Portion of Reserve 6318 – Wagin lot 310
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	14 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	CS.SP.23
ATTACHMENTS:	Letter to West Australian Country Health Service (WACHS) & Plan of Proposed Extension

OFFICER RECOMMENDATION/4806 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr D C Lloyd

That Council endorse the request made to the WA Country Health Service to consider the extension of the lease footprint of *Wagin Frail Aged Inc* (Waratah Lodge) to accommodate future development of this facility.

Carried 8/0

BRIEF SUMMARY

This report recommends that Council endorse the action taken to approach the WA Country Health Service requesting a review (extension) of the area under lease which accommodates Waratah Lodge.

BACKGROUND/COMMENT

Waratah Lodge is situated on part of Reserve 6318 which is leased to the Shire of Wagin. The Shire on-leases the land and the improvements thereon to Wagin Frail Aged Inc. Wagin Frail Aged Inc wishes to have some additional land annexed to the current lease area to develop some additional storage space. This additional area will extend the Waratah complex through to Warwick Street. The current driveway to the Hospital which used to provide ambulance access is no longer required as an alternative access is now used.

The author was advised that there was some urgency to this request and accordingly, a letter was sent to the WACHS asking it to consider this request.

Endorsement of this action is sought from Council.

CONSULTATION/COMMUNICATION

Ms Julie Christianson and Ms Bronwyn Hegarty (Wagin Frail Aged Inc)

STATUTORY/LEGAL IMPLICATIONS

Lease agreement governing the property upon which Waratah Lodge is situated.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

ADMINISTRATION CENTRE
2 Arthur Road, WAGIN W.A.
PO Box 200, WAGIN 6315



Telephone: (08) 9861 1177
Facsimile: (08) 9861 1204
Website: www.wagin.wa.gov.au
Email: shire@wagin.wa.gov.au

Ref: CSSP -23

26 May 2022



Mr Sheldon Paice
Regional Manager Infrastructure and Support Services Wheatbelt
WA Country Health Service
Unit 2 178 Fitzgerald Street
Northam WA 6401

Sheldon.Paice@health.wa.gov.au

Dear Sheldon,

PROPOSED EXPANSION OF LEASE AREA – WARATAH LODGE WAGIN

Further to recent discussions between you and Ms Julie Christensen with respect to the lease footprint of the land and buildings comprising the 18 bed Waratah Lodge facility, the Shire of Wagin would like to request a review of the existing lease arrangement.

The existing lease arrangement (2006) does not meet the future strategic expansion needs of the residential facility to enhance quality aged care services to the region. The proposed expansion of the lease footprint would better accommodate the planning and future development of this facility.

An amended site plan is attached which details the extent of the requested adjustment to the lease area.

The Shire looks forward to favourable consideration of this request. Should you require any further information, please contact either Julie Christensen on 0427836220 or me to discuss.

Yours sincerely



BILL ATKINSON
CHIEF EXECUTIVE OFFICER



Government of Western Australia
Department of Health

Map Title



Legend

- Hazardous Materials
 - No ▲
 - Yes ▲
- Owned Property Block
 - Leased/In Property
 - Building/Footprints
 - Health Regions (Single Color)
 - Owned_Polygons
- Cadastral (Polygon) (LGATE-2)
 - Cadastral:
 - Easement
 - Other Interests (Large Scale)
- Cadastral (Polygon) (LGATE-2)
 - Cadastral:
 - Easement
 - Other Interests (Large Scale)
- Cadastral (Polygon) (LGATE-2)
 - Cadastral:
 - Easement
 - Other Interests (Large Scale)
- Cadastral (Polygon) (LGATE-2)
 - Cadastral:
 - Easement
 - Other Interests (Large Scale)

Notes

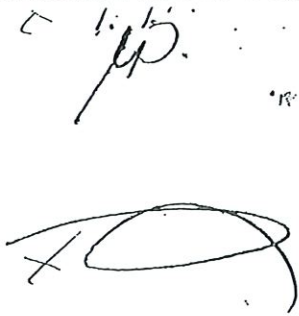
LAPIS



This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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COPY



WARE STREET

ARNOTT STREET

ARNOTT STREET

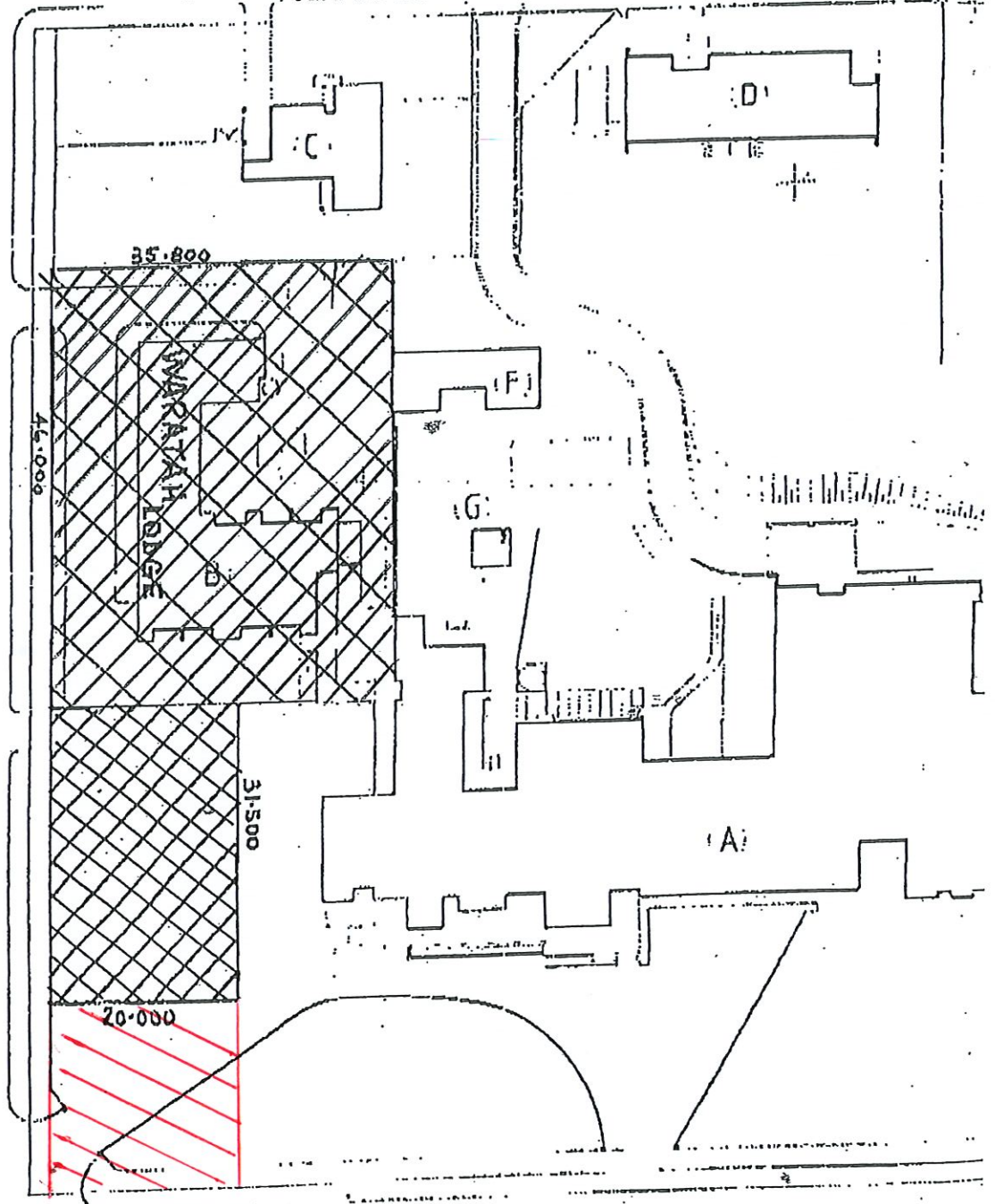
WARWICK STREET



EXISTING AREA UTILISED BY WARATAH LODGE



Proposed extension area for WARATAH LODGE



PROPOSED EXTENSION.

SITE PLAN
SCALE 1500

WAGIN HOSPITAL

12.1.6 JEHOVAH'S WITNESSES – PROPOSAL TO DISPLAY LITERATURE

PROPONENT:	Mr Darryle Baxter
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Wagin Town Square
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	CP.DE.3
ATTACHMENTS:	Request for Approval for Display Cart

OFFICER RECOMMENDATION

That approval be granted to the Jehovah's Witnesses to display Bible based literature in the Wagin Town Square at various times.

4807 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr W J Longmuir

That approval be granted to the Jehovah's Witnesses to display Bible based literature in the Wagin Town Square at various times. To be reviewed after 6 months.

Carried 7/1

BRIEF SUMMARY

This report recommends that approval be granted the proponents request to display Bible based literature in the Wagin Town Square, at intermittent intervals.

BACKGROUND/COMMENT

The proponent who is a member of the Jehovah's Witnesses is seeking approval to display free Bible based literature in the Town Square from time to time. Council has previously approved of this activity in the Wetlands Park and this has functioned well, without complaint for a number of years.

Whilst it is not expected that any adverse issues will arise should approval be granted; Council is at liberty to review its approval should it be deemed necessary to do so.

CONSULTATION/COMMUNICATION

Mr Joe Douglas – Director/Principal Planner – Exurban Rural and Regional Planning

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Mr BILL ATKINSON
CEO Shire of Wagin
ceo@wagin.wa.gov.au

Dear Mr. Atkinson

I am seeking the approval of the Shire of Wagin to have a display cart in the car park in the centre of Town next to the Library. Some associates and I (no more than two people at a time) will be displaying free Bible based books, magazines, and brochures.

We are seeking permission to use the carts at various times during business hours.

We will not be approaching people, but we will be there as a community service for those seeking answers or advice to help them cope with life today. We would be mindful not to obstruct any traffic that frequents this area.

I have included a photo of the Cart that we propose to use.



Also, a photo of the area that would be nice to use,



1
CENTRAL CAR PARK WAGIN

In setting up on the lawn area near the patios, we will not be interfering with vehicles or pedestrian using this Car Park Facility.

I have a \$10,000,000.00 Certificate of Currency with AIG Australia Limited for these Carts for Stallholders Public and Products Liability.

Thank you for confirming the use of the Ram Park for the Display Carts as we did before the Pandemic. We would also like to thank you and the Councillors of the Shire of Wagin for their consideration of this other matter.

Yours Sincerely

Darryle Baxter

Darryle Baxter

12.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

12.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – MAY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 June 2022
PREVIOUS REPORT(S):	17 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4808 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G R Ball

That Council receive the Deputy Chief Executive Officer's report for May 2022.

Carried 8/0

BRIEF SUMMARY

The following report details activities within the DCEO portfolio.

BACKGROUND/COMMENT

ACTING DEPUTY CEO (A.DCEO)

Key Meetings and Activities since 17 May have included:

- 23 May, visit to Wagin Huggle Bears Daycare to inspect recent building works, meet staff and be familiarised with services;
- 24 May, citizenship ceremony with CEO and councillors; Ordinary Meeting of Council;
- 24 May, supplier meeting, website services and information technology;
- 25 May, with CEO; Manager of Finance: representatives of the Office of Auditor General; and Mr Tim Partridge (auditor, partner of AMD Chartered Accountants); audit entrance meeting for 2021/22 audit;
- 27 May, management budget workshop;
- 1 June, meeting of the Sportsground Precinct Redevelopment Steering Committee (refer later commentary and minutes attached at item 9 of this agenda);
- 8 June, with Shire President, CEO, Community Liaison Officer; attended public workshop facilitated by consultant Peter Kenyon, funded by CommuniTEA and supported by the Shire of Wagin, theme of Asset Based Community Development (ABCD);
- 13 June, Sportsground Advisory Committee;
- 14 June, management budget workshop;
- 15 June, Council Works and Services Committee;

- Oversight of capital building projects; tender management; lease management; grant submissions; compliance; financial management; Home Care services; operational and staff matters; community liaison.

SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

The purpose of the Committee as defined in the Terms of Reference is to provide Council with recommendations on the implementation of the Wagin Sportsground Precinct Redevelopment Masterplan.

- Meeting 1 June 2022: Please refer to item 9 for the Minutes; the next meeting is proposed for 21 June;
- Committee members have signed the draft Memorandum of Understanding (MOU) to provide mechanisms to further the proposal and facilitate communication to and from club members;
- The Wagin Bowling Club Inc. has provided written advice to the Committee of the club's participation in the 'hub proposal';
- The A. DCEO provided a verbal report of the Sportsground Advisory Committee (users group) 13 June of the activities of the Redevelopment Committee;
- The A.DCEO met with a representative of the Wagin Tennis Club 9 June as part of stakeholder needs assessment for this proposal; similar meetings set up with the cricket and hockey clubs are yet to take place; a response is pending from the Wagin Bowling Club for a similar meeting;
- The A.DCEO is currently preparing a submission for Council consideration as part of the shire budget process (by 31 August).

CORPORATE SERVICES

The purpose of corporate service officers is to deliver administration services to the community through local government activities.

- Manager of Finance: Please refer to Finance reports at item 11;
- Personnel: The A.DCEO responded to a request from the Public Sector Commission for workforce composition and remuneration data; this forms part of annual Equal Employment Opportunity reporting by the Commission to Parliament; there were some service impacts due to COVID illnesses but staff had reviewed operational arrangements to minimise these;
- Community Liaison Officer:
- Building Officer:
- Customer Service and Records:
- Information Technology: the A.DCEO completed an internal audit of website compliance with legislation with minor changes made;

Swimming Pool Manager – proposal to tender:

It is necessary to appoint qualified management to operate the swimming pool. A review of recruitment options, costs and conditions has included engagement in a tender process. It is

proposed to prepare and advertise for the tender of swimming pool management with an agenda item to go before Council 28 July 2022. Advertising will occur in late June.

Social Media (Facebook):

Since the May report, there were 15 posts to the Shire Facebook page with the biggest audience garnered by the Media release about the Melbourne Cup coming to Wagin with 1,240 unique views.

Top Ten views in the past month:

- Melbourne Cup coming to Wagin – 8 June – reaching 1240 people
- Cat in the Pound – 17 May – reaching 1018 people
- Protect our Phascogale Notice – 18 May – reaching 942 people
- Science Alive Event – 18 May – reaching 762 people
- FutureEnergy Australia - 17 May – reaching 702 people
- Community Builders Flyer – 26 May – reaching 696 people
- Movie Flyer – 12 June – reaching 681 people
- Tip Burn Off Notice – 31 May – reaching 600 people
- Reaching out to those Living with disability – 10 June – reaching 550 people
- Dog in the pound – 19 June – reaching 544 people

Community Events:

- Fire Control Officer training for seven volunteers;
- ABCD (Asset Based Community Development) workshop for 20 persons 8 June with ideas, relationships and needs mapped;
- 10th Light Horse Albany Troop Wagin Weekend 11 and 12 June, with display at the pony club, a visit to Waratah and a walk-through town;
- Science Alive Event at the Wagin Town Hall on Friday June 24 - free to all members of the community
- Melbourne Cup Event - catered event at Club – cost per ticket TBA – August 18
- Community Builders, Eric Farrow – Wednesday 22 June – report in next month's agenda.

Funding:

- Thank a Volunteer funding submission, scheduled for February 15, 2023 – Ram Park
- Funding approved: \$10,000 to plant 10 Moreton Bay Figs in strategic locations by June 2023 for the Queen's Jubilee Tree Planting.

LIBRARY

A report to councillors and community about events, activities and statistics for the Wagin Library and Gallery.

Library Events and Activities:

- Story Time each Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm;
- Wagin Library and Gallery Book Club held 11 June;
- A weekly exchange of books and media occurs at Waratah Lodge;
- The Wagin Hospital Homebound visiting program is available as required.

- Friends of Wagin Library and Gallery meeting was held 26 May and will next be held Thursday 28 July at 4.30pm.

Library Statistics:

- One new borrowers;
- 215 patron visits for May/June reporting period;
- 33 community members enjoyed free tea or coffee in the library.

HEMOCARE

The purpose of Homecare is to maximise independence, wellbeing and community connections so aged persons can remain living independently in the community.

Report for May 2022:

- 87 unique clients received one or more services in May (an increase of two on April); Transport (33%); Domestic Assistance (26%); and Gardening (18%) are the services in greatest demand.

Service	Number of Clients
Transport	78
Domestic Assistance	61
Gardening	43
Social Support Group	21
Nursing	11
Social Support	10
Shopping	7
Meal Preparation	5
Personal Care	1
Meals on Wheels	1

(Some clients utilise more than one service)

- There were 521 service deliveries in May (an increase of 132 compared to April). Domestic Assistance (38%) and Transport (15%) are the services in greatest demand.

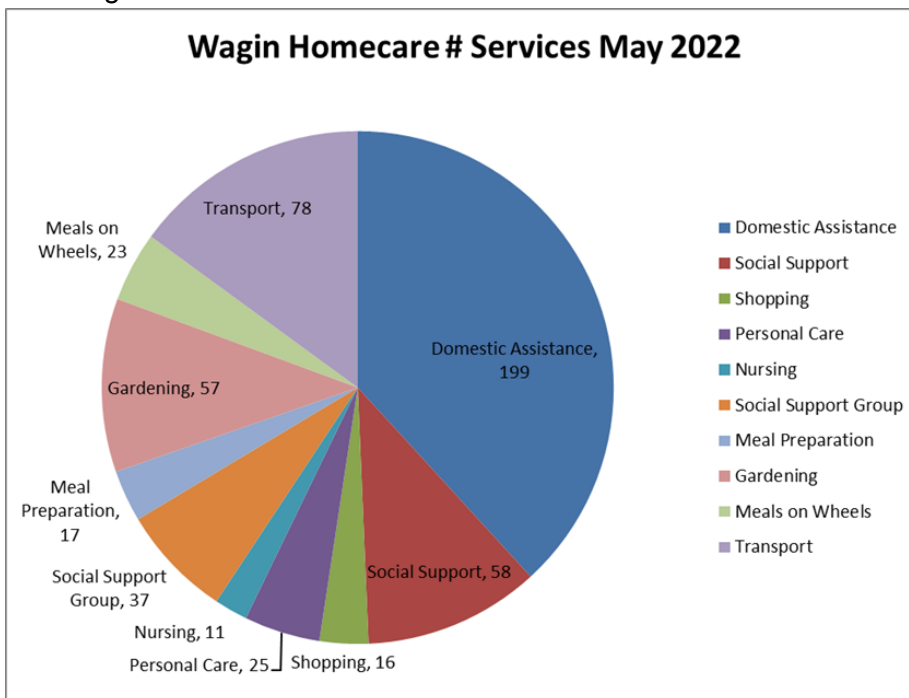
Service	Number of Services
Domestic Assistance	199
Transport	78
Social Support	58
Gardening	57
Social Support - Group	37
Nursing	25
Meals on Wheels	23
Meal Preparation	17
Shopping	16
Personal Care	11

(Some deliveries involve more than one service).

- Month and Year to Date (YTD) Service Delivery

Types of services provided	Measure	Month			Year to Date	Full Year
		Provided	Contracted	Variance	Provided	Contracted
Domestic Assistance	(Hours)	277	243	34	2,294	2,913
Social Support Group	(Hours)	159	120	39	1,990	1,442
Social Support Individual	(Hours)	42	83	-41	667	1,001
Home Maintenance	(Hours)	50	112	-62	623	1,344
Transport	(# Trips)	69	64	6	611	762
Meals on Wheels	(# Meals)	3	334	-331	291	4,011
Nursing	(Hours)	22	0	22	126	0
Personal Care	(Hours)	10	33	-23	97	390
Other food services	(Hours)	7	25	-18	83	299
Respite Care	(Hours)	0	2	-2	6	18

An emerging trend is increased demand for social support (contact and time with others) and declining demand for meals.



CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority.

12.2.2 AUTHORISED OFFICER, PRIVATE SWIMMING POOL INSPECTIONS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Deputy CEO
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	DB.IN.2
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4809 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr G R Ball

1. That Council Authorise Mr Callum Ballantyne, Building Officer, for the purposes of the Building Act 2011 to conduct private swimming pool inspections;
2. That the CEO and Building Surveyor are confirmed as authorised persons under delegation 26; and,
3. That the Delegations Register be amended to reflect this decision.

Carried 8/0

BRIEF SUMMARY

The authorisation of an officer is sought to conduct private swimming pool inspections as required by legislation.

BACKGROUND/COMMENT

Local Governments are permit authorities for the purpose of section 7 (3) of the Building Act 2011 ('the Act') and Building Act Regulations 2012 (the Regulations)..

Section 93 (2) (d) of the Act requires permit authorities '*to arrange for an authorised person to inspect, or test, on a specified day, at specified intervals, or when a specified event occurs, an existing building (including incidental buildings) for the purposes of monitoring whether a provision of the regulations is being complied with*'.

Section 96 (3) of the Act states the Local Government may designate a person employed by the local government an authorised person for the purpose of the Act.

Regulations 28, 31C and D and 48 (the Regulations) specify that private swimming pools be inspected by an authorised person for barrier fence compliance. Inspections must occur at least once in each four-year period.

Delegation 26 within the current Council Delegations Register lists the CEO and Building Surveyor as authorised for this purpose and it is proposed to add the Building Officer as an authorised person.

As this item amends the Delegation Register, the voting requirement aligns with section 5.42 and 5.46 of the Local Government Act 1995 which mandates an Absolute Majority decision.

CONSULTATION/COMMUNICATION

Mr Bill Atkinson, Chief Executive Officer; Mr Callum Ballantyne, Building Officer.

STATUTORY/LEGAL IMPLICATIONS

Significant compliance requirements across Local Government Act 1995; Building Act 2011; Building Regulations 2012. This recommendation supports authorisation of a local resource and enable compliance with the legislative provisions.

POLICY IMPLICATIONS

No applicable Council policy.

FINANCIAL IMPLICATIONS

Swimming pool inspections are a budgeted Fee or Charge.

STRATEGIC IMPLICATIONS

No direct strategji implication.

VOTING REQUIREMENTS

Absolute Majority

12.3 MANAGER OF WORKS

12.3.1 WORKS AND SERVICES REPORT – MAY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 June 2022
PREVIOUS REPORT(S):	17 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4810 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr D C Lloyd

That Council receive the Manager of Works Officer report for the month of May 2022.

Carried 8/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Cement stabilised 3km section of Jaloran Road
- Replace kerbing and backfill - Stubbs Street, Morris Street and McKenna Street
- Install intersection mix on the intersection of Bullock Hills and Puntapin Roads
- Level mulch and install 150mm drainage pipes at new wetlands playground
- Cement floodway on Jaloran Road

UPCOMING WORKS:

- Removing debris from town drainage
- Install new gate at Shire Depot
- Install 50m section of footpath on Trench Street

ROAD MAINTENANCE:

The Road Maintenance Crew have attended public requests, general road maintenance issues including blow-outs and fallen trees as they arise. Maintenance grading various roads as weather permits.

TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching potholes, cleaning footpaths as required and other general works. Started spraying weeds in townsite and drains.

PLANT / MACHINERY:

General servicing of small plant will be carried out by Shire staff, and large plant item servicing and mechanical repairs to be carried out by Marleys Diesel & Ag as required.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

PLANT	OPERATOR	PURCHASE DATE	KM / Hours	SERVICE DUE	REGO	COMMS
ISUZU D-MAX WAGON P-01	B ATKINSON	29/10/2019	41,790	49,000	W.1	
ISUZU D-MAX WAGON P-02	I McCabe	1/11/2018	84,886	90,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	42,680	44,000	W.1008	
TOYOTA KLUGER P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,244	1/03/2023	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	1,744	2,000	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	4,351	4,600	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	3,982	4,100	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	84	250		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	69,724	78,000	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	9,855	9,900	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	104,342	111,000	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	2,185		W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	340	400		
VIB ROLLER P-19	VARIOUS	3/01/2008	1,983	2,100	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,098	1/02/2023	W.9618	
ISUZU P-21	C WARREN	17/03/2017	77,716	84,000	W.676	
JOHN DEERE P-22	A HOPKINS	10/08/2016	510	600	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	14,975	15,000	W.1010	
TOYOTA UTE P-25	A HOPKINS	25/11/2020	16,197	15,000	W.1001	Service Due
TRITON UTE P-26	S SICELY	14/11/2014	85,707	92,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	21/01/2016	63,335	70,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,884	3,900	W.10553	
ISUZU TRUCK P-40	VARIOUS	29/03/2019	88,197	93,000	W.437	
ISUZU TRUCK P-42	J CHAMBERLAIN	6/02/2014	178,841	180,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,139	1,169		
CAT BACKHOE P-47	VARIOUS	21/09/2015	5,998	6,120	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,103	2,120	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,281	4,657	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	49,998	52,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,450	1/04/2023	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	469	459		Service Due
TOYOTA UTE P-85	VARIOUS	29/10/2020	12,846	15,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	45,630	50,000	W.10796	

12.4 MANAGER OF FINANCE

Nil

12.5 BUILDING OFFICER

12.5.1 BUILDING OFFICERS REPORT – MAY 2022

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Building Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	21 June 2022
PREVIOUS REPORT(S):	18 May 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/4811 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G R Ball

That Council receive the Building Officers Report for the month of May 2022

Carried 8/0

BRIEF SUMMARY

Building and Development Report

BACKGROUND/COMMENT

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of May.

BUILDING PERMITS –

Permit No.	Owner	Builder	Location	Description	Value	Fees
99915	Jannette Innes	RJ & CA Scardetta	94 Johnston Street	New Residence	165,000	\$528
99916	Helen Walker	Helen Walker	4 Hunt Street	Pool	\$18,000	\$110

BUILDING FINALS (BA7) FINAL CERTIFICATES RECIEVED

Nil

COMPLAINTS RECEIVED AND ADVICE GIVEN:

Nil

BUILDING AND DEVELOPMENT ENQUIRIES:

Eight pending enquiries - two building related for pending customer documentation; six development enquiries with five pending customer documentation and one deemed to not require development approval.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Associated Building and Health Fees

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

12.6 TOWN PLANNER REPORT

Nil

13. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

P J Blight – President

- Attended WALGA Central Country Zone on Friday 24 June 2022 at Williams; raised the issue of Western Power and pole top fires with the ERA Commissioner and was advised that the best contact for this would be the Safety Commission. To be investigated by staff

S M Chilcott – Councillor

- Provided an update on the Historical Village and the new shed

14. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

14.1 WESTERN POWER – POLE TOP INSULATORS

4812 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr S M Chilcott

That Council write to the Minister of Energy advising of Council Resolution 4775 (26 April 2022, technical matters related to power pole Insulators), seeking material information and advice.

Carried 8/0

14.2 INCONSISTENCY BETWEEN WORK HEALTH AND SAFETY ACT 2020 AND BUSH FIRES ACT 1954

4813 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr S M Chilcott

That given the significant inconsistencies between the provisions of the Work Health and Safety Act 2020 and the Bush Fires Act 1954 with respect of volunteers attending fires, that the Minister for Emergency Services be requested to urgently clarify the legal position on this matter well in advance of the 2022 fire season.

Carried 8/0

14.3 RESIGNATION OF THE CHIEF EXECUTIVE OFFICER

4814 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr S M Chilcott

That Council accept the resignation of the CEO Mr Bill Atkinson and thank him for his service to the community and district.

Carried 8/0

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

Declaration of a Financial Interest in Item 15.1 – Mr I McCabe

Prior to any consideration regarding Item 15.1 – Appointment of Acting Chief Executive Officer Mr I McCabe declared a Financial interest and left the room.

- Acting Deputy Chief Executive Officer left the room at 8.43 pm
- Manager of Works left the room at 8.43 pm and did not return

4815 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr W J Longmuir

That Council move behind closed doors and the meeting be closed to the public at 8.43 pm in accordance with sections 5.23(2)(b) of the Local Government Act 1995 to allow Council to discuss items.

Carried 0/0

15.1 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 June 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Mr Ian McCabe - Acting Deputy Chief Executive Officer
FILE REFERENCE:	PE.RE.65
ATTACHMENTS:	<ul style="list-style-type: none">• Policy A.22 – Temporary Employment or Appointment of Acting Chief Executive Officer.• Local Government Operational Guideline – <i>CEO Recruitment and Selection, Performance Review and Termination.</i>

OFFICER RECOMMENDATION/ 4816 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Mr Ian McCabe be appointed to the position of Acting CEO from the 1st October 2022 for a period of six months, or until a permanent CEO is appointed should that occur during that timeline.

Carried by Absolute Majority 8/0

4817 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr S M Chilcott

That Council move out from behind closed doors and the meeting be opened to the public at 8.50.pm.

Carried 8/0

- *Acting Deputy Chief Executive Officer entered the room at 8.50 pm*

16. CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 8.51 pm

I certify that this copy of the Minutes is a true and
Correct records of the meeting held on
28 June 2022

Signed 

Presiding Elected Member

Date: *2/8/2022*