



MINUTES

SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE

27 APRIL 2022

DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.

SHIRE OF WAGIN

Minutes for the Sportsground Precinct Redevelopment Steering Committee Meeting held in the Council Chambers, Wagin on Wednesday 27 April 2022 commencing at 4.01pm

CONTENTS

1.	OFFICIAL OPENING.....	4
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	4
2.1	ATTENDANCE.....	4
2.2	APOLOGIES	4
3.	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
4.	DISCLOSURE OF FINANCIAL AND OTHER INTERESTS	4
4.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A.....	4
4.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6	4
4.3	DISCLOSURE OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C.....	4
5.	CONFIRMATION OF PREVIOUS MEETING MINUTES.....	5
5.1	MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 08 MARCH 2022	5
6.	CORRESPONDENCE AND REPORTS	6
6.1	WAGIN SPORTSGROUND PRECINCT – DEVELOPMENTS SINCE THE LAST COMMITTEE MEETING	6
7.	GENERAL BUSINESS	15
7.1	WAGIN SPORTSGROUND PRECINCT – BUDGET SUBMISSION	15
8.	CLOSURE.....	20

1. OFFICIAL OPENING

Opened the meeting 4.01 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight (Chair)	Shire President
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Dave Hill (proxy)	Wagin Bowling Club
Fiona Dawson	Wagin Pony Club
Dwight Kellow	Wagin Hockey Club
Wendy Pederick (proxy)	Community Member
Ian McCabe (Secretariat)	A/Deputy Chief Executive Officer

2.2 APOLOGIES

Stephen van Schalwyk	Community Member
Bronwyn Hegarty	Wagin Bowling Club
Brenden Hall	Wagin Cricket Club
Paul Powell	Wagin Agricultural Society

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

None

4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

None

4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6

None

4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

None

5. CONFIRMATION OF PREVIOUS MEETING MINUTES

5.1 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT STEERING COMMITTEE MEETING HELD 08 MARCH 2022

COMMITTEE DECISION

Moved Ms F Dawson

Seconded Mr D Kellow

1. That point 1 within the Committee Recommendation at page 7 of the published minutes 08 March 2022 be amended to read: 'Not proceed with a permanent education pavilion *at this time.*'
2. That the minutes of the Sportsground Precinct Redevelopment Steering Committee meeting held on 08 March 2022 and circulated to all Councillors and Committee Members, with the amendment at point 1 of this Decision, be confirmed as a true and accurate record.

Carried 7/0

BACKGROUND/COMMENT

Council received the Committee Minutes dated 08 March 2022 at its meeting on 22 March. The Committee is an advisory body to Council and Council may make decisions based on the Committee Minutes alone or consider other material alongside it. Council may also amend recommendations in making any resolutions.

Council did make decisions to amend Committee recommendations. Extracts from Council Minutes have been provided to Committee members.

Correspondence has been received from two Committee members disputing the Minutes as a record of the Committee meeting held 08 March 2022. Those committee members were advised to raise any dispute with the accuracy of the Minutes within the Committee structure. Ms Dawson wants the Minutes to reflect that delaying a decision on the education pavilion will ease the financial burden to stage one of the project.

VOTING REQUIREMENTS

Simple majority

6. CORRESPONDENCE AND REPORTS

6.1 WAGIN SPORTSGROUND PRECINCT – DEVELOPMENTS SINCE THE LAST COMMITTEE MEETING

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 April 2022
PREVIOUS REPORT(S):	02 March 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	1. Letter to clubs 1 April 2022; 2. Extract from Council Minutes 22 March 2022.

COMMITTEE DECISION

Moved by Mr D Hill

Seconded by Mr H Ward

That the Committee receives the updated Status Report.

Carried 7/0

BRIEF SUMMARY

The purpose of this item is to keep the committee informed and provide a status report of the Sportsground Precinct proposal.

BACKGROUND/COMMENT

At its March 2022 ordinary meeting, Council resolved that the Sportsground Precinct Re-Development was most likely to be a staged proposal. Further, Council resolution 4743 requested 'That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contribution that they may be able to make to stage one.'

The acting Deputy Chief Executive Officer (A/DCEO) contacted each club represented on the Sportsground Precinct Redevelopment Steering Committee, initially by 'phone with the offer of a meeting and then in writing, providing an extract of Council resolutions from 22 March as well as a written request for an indication of commitment to the proposed project and possible financial contribution over 12 and 24 months. Community and Council members of the Steering Committee were provided with the same material to ensure procedural transparency and all clubs were offered confidentiality on request.

This request was reaffirmed to remind stakeholders of the timeline for feedback and a renewed offer to meet in the event of questions or issues requiring exploration.

The acting DCEO attended a meeting of the Wagin Bowling Club membership 6 April to present confirmation of Council's request and answer any questions from the floor. Approximately 30 persons attended the meeting with a very good discussion of the club's particular circumstances, the shared clubroom proposal and future playing ground needs. An



invitation to participate in the community survey for the Strategic Community Plan was also made.

Seven organisations are members of the Sportsground Precinct Redevelopment Steering Committee, as well as two councillors and two community members. Each organisational member and community member has been invited to make a submission for collation with this item. Submissions were requested to be received by 9am Wednesday 13 April.

By that time, seven submissions had been received from the following:

- Wagin Hockey Club (1 April) with a clear commitment to the project and a willingness to financially contribute.
- Wagin Bowling Club (11 April) indicating a favourability toward the project but no commitment to the proposal or to making a financial contribution pending the addressing of seven (significant) areas of concern.
- Wagin District Cricket Club (12 April) indicating commitment to the Committee process and a need for a clear pathway forward. Minimal ability to contribute financially.
- Wagin Trotting Club Inc. (12 April) indicating clear commitment to the Steering Committee process; main issue for this club is continued access for trotting activities; the club has other funding priorities at this time including support for the volunteer ambulance brigade; accordingly, the club is not able to make any financial commitment to the sportsground re-development.
- Wagin Agricultural Society (13 April) indicating support for phase one of the precinct re-development with no financial contribution at this time.
- Wagin Riding and Pony Club Inc. (13 April) offers in principle support for the proposal with no financial commitment.
- Wagin Tennis Club. (13 April and 28 February) is committed to the proposal and is prepared to make an unspecified financial contribution.

The written position of clubs has been provided to Council.

CONSULTATION/COMMUNICATION

Steering Committee members: Cr Phillip Blight, Shire President; Cr Wade Longmuir, Councillor; Mr Howard Ward, Wagin Agricultural Society; Mr Paul Powell Wagin Agricultural Society; Ms Fiona Dawson Wagin Riding and Pony Club Inc.; Mr Dwight Kellow Wagin Hockey Club Inc.; Mr Brenden Hall Wagin Cricket Club Inc.; Ms Bronwyn Hegarty Wagin Bowling Club; Mr Kevin Spurr Wagin Trotting Club Inc.; Mr Anthony Rowell Wagin Tennis Club Inc.; Mr Cam Clifton Community Member; Mr Stephen van Schalwyk Community Member; CEO and DCEO.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Part 5 Division 2; Local Government (Administration) Regulations 1996.

POLICY IMPLICATIONS

No policy applicable to this item

FINANCIAL IMPLICATIONS

No financial implications to this item

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority





CS.SP.15

Mr xxx

Sportsground Precinct Redevelopment Steering Committee

Representing: Wagin xxxxx Club (by email)

Dear xxx

COUNCIL DECISIONS - SPORTSGROUND PRECINCT RE-DEVELOPMENT

I write to advise you of decisions made by Council at its March 2022 meeting in respect of the Sportsground Precinct, as follows:

- Resolution #4738: 'Receive the minutes of the Sportsground Precinct Redevelopment Steering Committee' (meeting held 8 March 2022);
- Resolution #4741: 'That Council acknowledge the Sportsground Precinct Redevelopment now progresses in stages';
- Resolution 4742: 'that Council (1) not proceed with a permanent education pavilion due to space constraints; (2) acknowledge that proposed alternative clubrooms would be shared by the hockey, cricket and tennis clubs; (and), (3) acknowledge the (required) re-location of services (i.e. standpipe, sideshow alley, tennis courts, education pavilion)';
- Resolution 4743: 'that the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contribution they may be able to make to stage one'.

A copy of the agenda item(s) from the minutes are attached.

In respect to resolution 4743, your Committee is requested to consider the following and respond by return email no later than 9am Wednesday 13 April 2022 – thank you:

1. The Sportsground Precinct Re-Development Steering Committee has made a recommendation for the shared Clubrooms that has not been professionally quantified nor aligned with construction drawings; it is therefore an estimate for the purpose of developing options and seeking club commitment. This estimate has a construction (new build) component of \$220,000 and preparation (technical) component of \$290,000 (re-location of services, demolition, engagement of professional services), a

total of \$510,000. This does not consider installation of playing surfaces and their financing, whether by grant or other sources. Importantly, \$510,000 is not a costed and budgeted amount and may vary when quantified. Future contributions by any party are subject to the Committee and Council agreeing on a detailed plan and timeline and the signing of a Memorandum of Understanding by committed parties;

2. Council seeks an indication of your club's commitment to the Sportsground Precinct Re-Development as proposed, including re-location;
3. For the purpose of gauging commitment to the project, please advise the capacity and willingness of your club to contribute financially to this stage of the project (please specify the dollar value and assume both: i) 12-month timeline to June 2023; and ii) 24-month timeline to June 2024).

Your club is welcome to include any details of risk factors or matters of interest to your club for consideration.

This information will be collated for an agenda item for Council – where requested, your club's response will be kept confidential but will be disclosed to councillors and members of the Steering Committee.

It's my intention to contact you prior to sending this request; if I haven't spoken with you personally, please contact me to arrange this discussion or meeting so your Club and the Shire are able to maximise the mutual benefits of this process. My details are at the foot of this letter.

Construction and subsequent stages will be addressed via the Council and Committee governance structure.

If you have any queries, please contact me directly.

On behalf of Council and the CEO, thank you for your contribution to this project and the community.

Regards,



IAN MCCABE
Acting Deputy Chief Executive Officer
1 April 2022

**9.2 MINUTES FROM THE SPORTSGROUND PRECINCT REDEVELOPMENT
STEERING COMMITTEE MEETING HELD 08 MARCH 2022**

4738 COUNCIL RESOLUTION

Moved Cr B L Kilpatrick

Seconded Cr D C Lloyd

That the Minutes of the Sportsground Precinct Redevelopment Steering Committee Meeting held on 08 March 2022, as attached, be received.

Carried 7/0

4739 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr G K B West

That Council suspend standing orders at 7:11pm to discuss Sportsground Precinct Redevelopment.

Carried 7/0

4740 COUNCIL RESOLUTION

Moved Cr D C Lloyd

Seconded Cr G K B West

That Council resume standing orders at 8:22pm

Carried 7/0

4741 COUNCIL RESOLUTION

Moved by Cr D C Lloyd

Seconded by Cr W J Longmuir

That Council acknowledge the Sportsground Precinct Redevelopment now Progresses in stages.

Carried 7/0

4742 COUNCIL RESOLUTION

Moved by Cr D C Lloyd

Seconded by Cr S M Chilcott

That Council;

1. Not proceed with a permanent education pavilion due to space constraints,
2. Acknowledge that the proposed alternative clubrooms would be shared by the Hockey, Cricket and Tennis clubs,
3. Acknowledge the relocation of services (ie, standpipe, sideshow alley, tennis courts, education pavilion).

Carried 7/0

- *The Presiding Member declare the change in order of business to deal with item 12.2.3 as discussed whilst standing orders were suspended.*

12.2.3. SPORTSGROUND PRECINCT REDEVELOPMENT – PROGRESS

PROPONENT:	N/A
OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 March 2022
PREVIOUS REPORT(S):	09 February 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.15
ATTACHMENTS:	Nil

4743 COUNCIL RESOLUTION

Moved by D C Lloyd

Seconded by W J Longmuir

That Council

That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contribution that they may be able to make to stage one.

Carried 7/0

OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council;

1. Commit to the expenditure of the Sportsground Redevelopment Reserve amount of \$128,523 as a matching contribution as progression of Stage One for the Sportsground Precinct Redevelopment funding applications.
2. Allocates a continuation of funds to the Sportsground Precinct project in the 2022/2023 budget.
3. Approves stage one of the project and effectively initiating tenders for the demolition of the scout hall, education pavilion and toilet block at the Sportsground.
4. Propose community consultation of the project be held prior to the advertising of the tender to demolish the buildings.

Carried 0/0

Reason for Difference – Council wished to deal with matters from the Committee regarding the now uncertainty of the withdrawal or potential inclusion of the Bowling Club in the redevelopment.

BRIEF SUMMARY

Since the February Ordinary Council Meeting, there has been multiple developments in the Sportsground Precinct Redevelopment and this report is to inform council and assist with decision making.

BACKGROUND/COMMENT

Additional to Council accepting the minutes of the Sportsground Precinct Redevelopment Committee meeting held 08 March 2022, where several developments were considered from the sporting clubs, the following requires addressing, as stated in the February agenda item;

1. Appointment of an architect to further design an alternative option that the committee wish to progress, now including the relocation of the Tennis Club but no longer the Bowling Club.
2. Expenditure of Reserves – proposed that the \$128,523 in the Sportsground Redevelopment Reserve be approved by Council to assist with funding applications and matching contributions that may be required to apply. This amount potentially will not be sufficient and require further funds considered in the 2022/23 budget but by this time, it is hoped to have a final plan of Stage One of the project.
3. Alternative options - year to date expenditure of the 2021/2022 budget allocation to the project of \$60,000, \$15,567 has been expended and the remaining \$44,432 will be assigned to the engagement of an architect, demolition of the scout hall, education pavilion and toilet block. Additional provision will need to be made in the 2022/23 budget for continuation of these works along with potential of costings of rest of stage one including service relocation.
4. New proposed timeframe – as acknowledged by the Agricultural Society, with a proposed timeframe of commencement after the 2022 Woolorama and Council's consideration of all the factors and budget implications, start of the Stage One will see there be no education pavilion for the 2023 and future Woolorama's.
5. Community consultation – with enthusiasm from the community and committee, it is recommended to take the progress of the project back to the community. Decision from Council will be required if this is prior to the demolition of the three buildings or after the architect has compiled new plans of what stage one will look like prior to funding applications being progressed, or both.

Written confirmation of the bowling clubs withdrawal from the project/option 5 is yet to be received, but with the receipt of correspondence from the Department of Sport and Recreation regarding replacement of bowling greens, it is considered that the bowling club will progress with the replacement of their greens on their own terms. Once this confirmation is received, a new lease agreement with the bowling club in its current facility, will be drawn up for Council's consideration.

CONSULTATION/COMMUNICATION

- Chief Executive Officer

- A/Deputy Chief Executive Officer
- Projects Officer
- Shire President
- Sportsground Precinct Redevelopment Steering Committee

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Potential utilisation of Sportsground Redevelopment Reserve

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



7. GENERAL BUSINESS

7.1 WAGIN SPORTSGROUND PRECINCT – BUDGET SUBMISSION

PROPONENT/OWNER:	N/A
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	A/Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 April 2022
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.25
ATTACHMENTS:	1. Draft budget submission

COMMITTEE DECISION

Moved by Mr D Kellow

Seconded by Mr A Rowell

1. That the Committee will make a budget submission to the Shire of Wagin that proposes the following:
 - A. 1. DEMOLITION OF THE 'SCOUT' BUILDING.
 2. DEMOLITION OF THE ADJACENT TOILET BLOCK.
 3. DEMOLITION OF THE EDUCATION PAVILION
 4. PREPARATION OF THE SITE INCLUDING ANY SERVICES
 5. PREPARATION OF ANY NECESSARY DOCUMENTATION (SUCH AS TENDERS, TECHNICAL AND / OR CONSTRUCTION DRAWINGS
 6. APPOINTMENT OF ANY NECESSARY PROJECT MANAGEMENT
 7. CONSTRUCTION OF APPROPRIATE CLUB ROOM FACILITIES.

AND,

- B. COMMIT COUNCIL AND THIS COMMITTEE TO INVESTIGATION AND PLANNING FOR APPROPRIATE PLAYING FIELDS AS SUBSEQUENT STAGE(S) OF THIS PROPOSAL.

Carried 7/0

BRIEF SUMMARY

The Shire of Wagin budget process for the 2022/23 financial year has commenced. The Community at large and officers of the shire have been invited to make submissions for assessment as part of this process.

BACKGROUND/COMMENT

The Shire of Wagin prepares an annual budget in accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. The 2022/23 budget process has commenced and must be presented to Council by 31 August 2022.

Submissions are currently being invited from the community as well as proposals from officers to be considered within that budget process.



To align with the budget timeline and allow for due consideration, it is recommended that the Committee write to Council with a proposal for stage one of the Wagin Sportsground Precinct Redevelopment. A draft document is attached for consideration and approval by the Committee. This submission will indicate the Committee's agreed position and desired outcomes for the year ahead. This submission will contribute to Council's decision making in regard to this proposed project and the 2022/23 budget.

Council is not bound by any submission and may make further investigations prior to making a decision on any proposal. The primacy of any submission should be 'the benefit to the community at large' – the resulting assets must align with Council community vision and objectives; deliver sustainable service outcomes; and meet the needs of current and future users.

It is not intended that new playing surfaces will be considered in this budget round (i.e. within 2022/23). Decisions about the type and scale of playing surfaces will be subsequent to this stage and subject to participating clubs forming a Memorandum of Understanding and agreement by the Clubs and Council on the benefit and value of subsequent stages of the proposal.

Inclusion in the budget submission should include a request by the Committee for Council to consider making allocations in respect in support (or not) of the following:

- Demolition of existing buildings;
- Preparation of site, installation of services and preparation of suitable construction drawings;
- Nomination of suitable scale and type of buildings;
- Nomination of timeline for construction.

The Committee may choose to supply additional material:

- Identify likely users of any new buildings (short, medium, long term);
- Identify likely uses for any new buildings;
- Any other detail which the Committee believes relevant, including (but not limited to) reference to future stages, such as what playing surfaces should be prioritised and what timeline is recommended by the Committee.

The budget submission must be received by close of business Friday 13 May 2022 at shire@wagin.wa.gov.au

CONSULTATION/COMMUNICATION

Shire of Wagin CEO; DCEO; Manager of Finance.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 Part 6 Division 1; Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Council policy A.18 Asset Management

FINANCIAL IMPLICATIONS

No direct financial implications to this item; any budget submission is subject to assessment of the proposal by officers and Council in the context of the total annual budget and the Shire's long-term financial plan.

STRATEGIC IMPLICATIONS

Contribute to the Shire of Wagin Strategic Community Plan key strategic outcomes: 1.3 Increase tourism and promotion of town and heritage; 2.8 Investigate planning and development of sporting facilities; 3.4 Progress the Wagin Community Recreational Hub.

VOTING REQUIREMENTS

Simple majority



Attachment 1 item 7.1 Committee Minutes

Draft budget submission

Mr. W Atkinson
Chief Executive Officer
Shire of Wagin
shire@wagin.wa.gov.au

27 April 2022

Dear Mr. Atkinson,

BUDGET SUBMISSION – Sportsground redevelopment

This budget submission is made by the Sportsground Redevelopment Steering Committee as agreed at the Committee meeting 27 April 2022.

The Terms of Reference state the Steering Committee 'is to provide strategic direction and recommendations to Council in the implementation of the Wagin Sportsground Precinct Re-development Masterplan in accordance with the Option 5 and the document's recommendations and implementation plan'.

The Committee provides this budget submission in support of Council's staged approach as well as provide direction and momentum for this proposal. The purpose of this letter is to focus on stage one in the context of the 2022/23 financial year and budget.

The intention thereafter is to work with Council and the shire administration to agree on project scale, timelines, financial underpinnings and documentation so the proposal to redevelop the sportsground has definition and commitment.

The Committee has decided to support the following as stage one and seeks appropriate inclusion of funds and resources in the 2022/23 Shire of Wagin Budget:

A.

1. Demolition of the 'Scout' building.
2. Demolition of the adjacent toilet block.
3. Demolition of the Education Pavilion
4. Preparation of the site including any services



5. Preparation of any necessary documentation (such as tenders, technical and / or construction drawings
6. Appointment of any necessary project management
7. Construction of appropriate club room facilities.

And,

B. Commit Council and this Committee to investigation and planning for appropriate playing fields as subsequent stage(s) of this proposal.

The Steering Committee will contribute to stage one in accordance with the Terms of Reference while:

- Confirming club participation and financial or other resource contribution to the proposal; this will be managed primarily by a Memorandum of Understanding to be formed by 30 June 2022.
- Making recommendations around playing surfaces and usage (including stage, type and location).
- Making recommendations about location of principle assets.
- Making recommendations about key project features and timelines
- Any other task within the Terms of Reference that will contribute positively to outcomes.

The Steering Committee welcomes this opportunity to contribute a submission to the Shire of Wagin budget process. Please direct any enquiries to the Chair of the Committee for discussion at a future meeting.

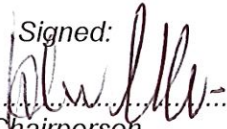
Signed By Decision of the Committee 27 April 2022

The Shire of Wagin Sportsground Precinct Redevelopment Steering Committee

8. CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 5:10pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 27 April 2022

Signed: 
.....
Chairperson

Date:
91 JUNE 2022
.....