



MINUTES

SPORTSGROUND ADVISORY COMMITTEE

13 JUNE 2022



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Bill Atkinson
CHIEF EXECUTIVE OFFICER

GIFTS DISCLOSURE INFORMATION

The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12-month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up-to-date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



SHIRE OF WAGIN

Minutes for the Sportsground Advisory Committee meeting held in the Wagin Recreation Centre, Wagin on Monday 13 June 2022 commencing at 5:40pm

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1. OFFICIAL OPENING

Acting Deputy Chief Executive Officer Ian McCabe opened the meeting 5.40 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Ian McCabe	Acting Deputy Chief Executive Officer
Kevin Spurr	Wagin Trotting Club
Matthew Spurr	Wagin Trotting Club
Fiona Kirk	Wagin Hockey Club
Paul Powell	Wagin Agricultural Society
Brenden Hall	Wagin Cricket Club

2.2 APOLOGIES

Cr Sherryl Chilcott	Chairperson
Cr Wade Longmuir	Councillor
Howard Ward	Wagin Agricultural Society
Dwight Kellow	Wagin Hockey Club
	Wagin Football Club
	Wagin Netball Club
	Wagin Playgroup

3. PUBLIC FORUM

Council conducts open Committee Meetings. Members of the public are asked that if they wish to address the Committee that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the Chairperson's discretion.

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

5. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

The Chair called for declarations of interest and none were declared.

5.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

5.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.6



5.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

**6.1 MINUTES FROM THE SPORTSGROUND ADVISORY COMMITTEE MEETING
HELD 6 OCTOBER 2021**

COMMITTEE DECISION

Moved Paul Powell

Seconded Kevin Spurr

That the minutes of the Sportsground Advisory Committee meeting held on 6 October 2021 and circulated to all Councillors and Committee members, be confirmed as a true and accurate record.

Carried 5/0

Unconfirmed



7. STATUS REPORT - OCTOBER 2021 DISCUSSED JUNE 2022

The Status report will be reviewed prior to the meeting and then discussed – an updated version will then be included in the minutes.

Note: discussions by those present 13 June 2022 will result in some review prior to the next meeting with renewed target dates and actions.

Date	Description	Responsible Person	Action	Status	Comments
25 July 2018	Sportsground Track Lights	Brian Federick Ian McCabe	Council, in the 2018/2019 Budget, put away \$25,000 in their Recreation Development Reserve Fund towards future upgrades of the lighting system.	Completed Note 13/6/22: Audit complete but no installations.	Council has also allocated \$25,000 in the 2019/2020 and 2020/2021 Budgets towards upgrading the Sportsground Track Lights. Council have again budgeted to transfer a further \$25,000 into Recreation Reserve for the future upgrade of lights. The Shire will be engaging a contractor to carry out a Sportsground lighting audit at a cost of \$3,500. At the end of this financial year there will be \$96,500 aside for upgrading the Sportsground lighting.

					<p>Note 13/6/22: This work to be reviewed to ensure currency and verify non-shire contributions and funding streams.</p>
22 May 2019	Wagin Trotting Club Upgrades	<p>Brian Roderick Ian McCabe</p>	<p>The commentary / judges box is still very old and does not meet OHS standards. The Trotting Club has estimated it will cost \$70,000 to replace the commentary / judges box with a new pre-fabricated facility. They are confident of securing most of the funding from Racing Wagering WA, however will also need funds from the Shire. They have submitted a budget request from the Shire for \$10,000.</p>	Ongoing	<p>The Trotting Club to provide an update on this development.</p> <p>Council have again carried over the Shire's \$10,000 contribution to the 2020/2021 Budget</p> <p>The Trotting Club to give an update on this project. Council's \$10,000 contribution has not been carried forward to 2021/2022.</p>
22 May 2019	Permanent Ticket Box	Brian Roderick	<p>The Sportsground Committee is requested to look at the merits of building a permanent small brick ticket box at the main entrance of the Showgrounds. Staff are looking for direction from</p>	<p>Ongoing COMPLETE</p>	<p>There is an item in this agenda to consider to progress this project.</p> <p>Project Completed</p> <p>Note 13 June 2022: while there is some debate about placement</p>



			this Committee regarding the placement of a box.		of the box this project is complete and will be removed from the status report.
22 May 2019	Sportsground Precinct Redevelopment	Ian McCabe	Final site master plan option, facility concept plans, cost implications and other associated documentation/information will be completed by September this year.	Ongoing	<p>Please refer to the update in this meeting agenda.</p> <p>Steering Committee formed, currently going through the planning process – refer 9.1.4 8.1.1 for update</p>
22 May 2019	Indoor Courts Playing Surface	Brian Rederick Ian McCabe	Mandy Harrington, from the Wagin Netball Club, advised the Committee of a problem with a small area of the western end court where it had bubbled and become dangerous to play on.	Ongoing	<p>Staff have consulted manufacturers/repairers of the surface and at this stage there does not seem to be a reasonable solution. Further information will be provided at the meeting.</p> <p>Aura Sports, manufacturers of the court surface, inspected the court issue in June and have agreed to come back in November this year to repair. The cost to Council is \$20,000, they</p>



					<p>have advised this will rectify the issue</p> <p>Report 13 June 2022: it is believed issues have been addressed and completed; this will be verified by the next status report.</p>
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Unconfirmed

8. CORRESPONDENCE AND REPORTS

8.1.1 SPORTSGROUND PRECINCT REDEVELOPMENT / MASTERPLAN – UPDATE (INFORMATION ONLY)

An update was provided by the acting DCEO at the meeting:

- In 2022, meetings of the Sportsground Precinct Redevelopment Committee were held 8 February; 8 March; 27 April; and 1 June;
- A Memorandum of Understanding has been formed with member clubs and organisations signing and agreeing to collaborate and share information;
- A budget submission has been provided to the shire to clear the proposed site, cost services and proposed construction and provide for stage one of a redevelopment for sports facilities;
- The acting DCEO has had three meetings with the Wagin Bowling Club with indications from that club being a proposal to participate in the hub concept;
- The acting DCEO is currently have direct stakeholder discussions with clubs to determine needs;
- A meeting of the Committee is proposed for 21 June 2022.

9. GENERAL BUSINESS

- 9.1 Election of a Chair; nominations were called for the position of Committee Chair with one nomination made in the nominees absence, that being Cr Sheryl Chilcott

COMMITTEE DECISION

Moved Kevin Spurr

Seconded Brenden Hall

1. That Cr Sheryl Chilcott be the Chair of the Sportsground Advisory Committee in accordance with the Terms of Reference and Council policy.

Carried 5/0

- 9.2 The acting DCEO discussed with the members present a number of facility management issues. These included:

- Adhering to conditions of use of the facilities and courtesy to other users, particularly cleaning up after use and returning facilities to an acceptable state;
- Maintenance of facilities: the shire will ascertain what programmes are in place and what work needs to be done to have a sustainable programme that is transparent to the facility owner (the shire and community) and facility users (all stakeholders);
- Job requests: breakages, repairs, need for unplanned works and seasonal peaks will occur that place demands on shire resources and users of facilities; a programmed or planned approach will reduce these but a process for notifying request so any repairs or works can be done in a timely manner and ensure good records are kept will be implemented. This will allow the shire to manage limited resources and allow for information to

be gathered to feed into (for example) maintenance programmes and budget processes.

9.3 Wagin Trotting Club:

- Request for training track to be recognised and preserved as part of a horse precinct;
- Concerned about drainage adjacent to track, particularly sump near Eric Farrow playground;
- Concerned about works schedules for mowing and watering and potential for conflict with trotting activities – for example, upcoming trots event – DCEO suggested a meeting with shire management in the short term to discuss;
- Safety issue around speed in the precinct but particularly at the ‘breezeway’;
- Sound system as a facility asset requires proper assessment.

Wagin Agricultural Society:

- Queried status of replacement chairs (tables) in members area of recreation centre; DCEO responded that quotes for chairs had been sought and are likely to feed into the next budget – this will be clarified for the next meeting;

No further member matters.

9.4 Next meeting: the next meeting will be held early August with the date to be confirmed.

10. CLOSURE

There being no further business, the meeting closed at 6.55pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 15 June 2022

Signed:

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Chairperson

Date:
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