



## AGENDA

---

# ORDINARY MEETING OF COUNCIL

---

26 SEPTEMBER 2023



---

Agendas and Minutes are available on the Shire website [www.wagin.wa.gov.au](http://www.wagin.wa.gov.au)  
Alternative formats are also available upon request.

## SHIRE OF WAGIN

### NOTICE OF MEETING

---

Dear President and Councillors,

The next Ordinary Meeting of Council will be held

**ON:** Tuesday 26 September 2023

**WHERE:** Council Chambers, Shire Office

**AT:** 7:00pm

---

Mark Hook  
**ACTING CHIEF EXECUTIVE OFFICER**

*Note: That, under section 5.65 of the Local Government Act 1995, care should be exercised by all councillors to ensure that a 'financial interest' is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the Act.*



## DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Mark Hook**  
ACTING CHIEF EXECUTIVE OFFICER



## **Community Strategic Vision**

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

## **Council's Mission and Philosophy**

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

## **Council's Guiding Values**

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

*Shire of Wagin Strategic Community Plan 2020 - 2030*

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



---

## SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday 26 September 2023 commencing at 7pm

---

## CONTENTS

<b>1.</b>	<b>OFFICIAL OPENING</b> .....	<b>8</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b> .....	<b>8</b>
2.1	ATTENDANCE .....	8
2.2	APOLOGIES.....	8
2.3	APPROVED LEAVE OF ABSENCE.....	8
2.4	VISITORS.....	8
<b>3.</b>	<b>RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE</b> .....	<b>8</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME</b> .....	<b>8</b>
<b>5.</b>	<b>APPLICATION FOR LEAVE OF ABSENCE</b> .....	<b>9</b>
<b>6.</b>	<b>PUBLIC FORUM</b> .....	<b>9</b>
<b>7.</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	<b>9</b>
<b>8.</b>	<b>DISCLOSURE OF FINANCIAL AND OTHER INTERESTS</b> .....	<b>9</b>
8.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A .....	9
8.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60B .....	9
8.3	DISCLOSURE OF IMPARTIALITY INTEREST – LOCAL GOVERNMENT (ADMINISTRATION) REGULATION 19AA .....	9
<b>9.</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES</b> .....	<b>9</b>
9.1	MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 22 AUGUST 2023 .....	9
9.2	MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 08 SEPTEMBER 2023.....	9
<b>10</b>	<b>FINANCIAL REPORTS</b> .....	<b>28</b>
10.1	FINANCIAL REPORTS – AUGUST 2023 .....	28
10.2	SCHEDULE OF ACCOUNTS PAYMENTS – AUGUST 2023.....	68
<b>11</b>	<b>REPORTS TO COUNCIL</b> .....	<b>74</b>
11.1	ACTING CHIEF EXECUTIVE OFFICER.....	74



---

11.1.1	ACTING CHIEF EXECUTIVE OFFICERS REPORT – SEPTEMBER 2023 .....	74
11.1.2	WALGA ROAD WISE COUNCIL.....	81
11.1.3	LEASE PART RESERVE 20595 PART LOT 314 ON DEPOSITED PLAN 415364, 2 ARTHUR ROAD AERIAL LANDING GROUND HANGAR NUMBER 4 .....	84
11.1.4	APPOINTMENT – CEO RECRUITMENT CONSULTANT.....	109
11.1.5	WAGIN SPORTSGROUND, MATERA OVAL – AFL GOAL AND POINT POSTS .....	116
11.1.6	SHIRE OF WAGIN – EXTENDED TRADING CHRISTMAS HOURS .....	123
<b>11.2</b>	<b>ACTING DEPUTY CHIEF EXECUTIVE OFFICER.....</b>	<b>126</b>
11.2.1	ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – SEPTEMBER 2023 .....	126
11.2.2	SHIRE OF WAGIN – REMEMBRANCE WALK OUTLINE AND POLICY .....	135
11.2.3	WAGIN AGRICULTURAL SOCIETY LEASE AGREEMENT .....	156
11.2.4	BLACK DOG RIDE EVENT ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – SEPTEMBER 2023 .....	163
<b>11.3</b>	<b>MANAGER OF WORKS.....</b>	<b>166</b>
11.3.1	WORKS AND SERVICES REPORT – SEPTEMBER 2023.....	166
<b>11.4</b>	<b>MANAGER OF FINANCE.....</b>	<b>169</b>
<b>11.5</b>	<b>TOWN PLANNER REPORT.....</b>	<b>169</b>
<b>12</b>	<b>ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS .....</b>	<b>169</b>
<b>13</b>	<b>URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING .....</b>	<b>169</b>
<b>14</b>	<b>CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2) .....</b>	<b>169</b>
<b>15</b>	<b>CLOSURE .....</b>	<b>169</b>



## 1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight, opened the meeting at \_\_\_\_\_pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bronwyn Hegarty	Elected Member
Cr Wade Longmuir	Elected Member
Cr Bryan Kilpatrick	Elected Member
Cr Ann O'Brien	Elected Member
Cr Sherryl Chilcott	Elected Member
Mark Hook	Acting Chief Executive Officer
Donna George	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Kirsty Simkins	Executive Assistant

### 2.2 APOLOGIES

### 2.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West	Elected Member
---------------	----------------

### 2.4 VISITORS

## 3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

## 4. PUBLIC QUESTION TIME

*Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.*



**5. APPLICATION FOR LEAVE OF ABSENCE**

**6. PUBLIC FORUM**

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**

**8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a**

**8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.60b**

**8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Local Government (Administration) Regulation 19AA**

**9. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 22 AUGUST 2023**

**COUNCIL DECISION**

**Moved Cr**

**Seconded Cr**

- 1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 August 2023 and circulated to all Councillors, be confirmed as a true and accurate record.**

**Carried 0/0**

**9.2 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 08 SEPTEMBER 2023**

**COUNCIL DECISION**

**Moved Cr**

**Seconded Cr**

- 1. That the Minutes of the Works and Services Committee Meeting held on Friday 08 September 2023 as attached, be received.**

**Carried 0/0**



**QUOTES FOR CEO VEHICLE 2023/24**

**COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 4x4 mu-x Auto for the changeover price of \$20,982.00**

**Carried 0/0**

**QUOTES FOR GARDENERS UTE**

**COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 2x4 single cab ute for the changeover price of \$20,844.00**

**Carried 0/0**

**QUOTES FOR WORKS MANAGER UTE**

**COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 4x4 dual cab Ute for the changeover price of \$6,348.00**

**Carried 0/0**



## **TENDER FOR NEW ROLLER**

### **COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Committee recommend Council accept the tender received from Conplant PTY LTD for the supply of a Wacker Neuson RR280T3 multi tyre roller for the changeover price of \$154,110 including \$2,110 of optional extras ex GST**

**Carried 0/0**

## **TENDER FOR CEMENT STABILISING**

### **COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the Committee recommend Council accept the tender received from Western Stabilising to cement stabilising sealed roads at a cost of \$166,226.90 inc GST**

**Carried 0/0**

## **TENDER FOR SUPPLYING AND LAYING OF BITUMEN**

### **COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That the committee recommend Council accept the tender received from Fulton Hogan for the supply and lay bitumen full service including aggregate at a cost of \$375,556.85 inc GST**

**Carried 0/0**



---

**PLANT REPLACEMENT PROGRAM**

**COMMITTEE RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

**That works committee review the plant replacement program every year at budget time.**

**Carried 0/0**



# MINUTES

---

# WORKS AND SERVICES COMMITTEE

---

08 SEPTEMBER 2023

Ordinary Council Meeting

13

26 September 2023



Agendas and Minutes are available on the Shire website [www.wagin.wa.gov.au](http://www.wagin.wa.gov.au)  
Alternative formats are also available upon request.

#### DISCLAIMER

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Mark Hook**  
ACTING CHIEF EXECUTIVE OFFICER

#### GIFTS DISCLOSURE INFORMATION

**The Gifts Register contains the disclosures of gifts that have been made by Elected Members, the Chief Executive Officer and Employees in their official capacity.**

To adhere with the changes to gift disclosure regulations in the *Local Government Legislation Amendment Act 2019*, passed by Parliament on 27 June 2019, the Shire of Wagin provides gift disclosure information in the interests of accountability and transparency.

Elected Members and the Chief Executive Officer are required to disclose gifts which are valued over \$300 or are two or more gifts with a cumulative value over \$300 (where the gifts are received from the same donor in a 12 month period) within 10 days of receipt [Sections 5.87A & 5.87B *Local Government Act 1995*].

The Act and Regulations require the Chief Executive Officer to publish an up to date version of the Gifts Register on the Shire's website after a disclosure is made. To protect the privacy of individuals, the register published on the website does not include the address disclosed by an individual donor and will instead include the town or suburb.



---

## SHIRE OF WAGIN

Minutes for the Works and Services Committee meeting to be held in the Presidents Suite  
on 8<sup>th</sup> September 2023 commencing at 2pm

---

### CONTENTS

<b>1.</b>	<b>OFFICIAL OPENING</b> .....	<b>4</b>
<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b> .....	<b>4</b>
2.1	ATTENDANCE .....	4
2.2	APOLOGIES.....	4
<b>3.</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	<b>4</b>
<b>4.</b>	<b>DISCLOSURE OF FINANCIAL AND OTHER INTERESTS</b> .....	<b>4</b>
4.1	DISCLOSURE OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A.....	4
4.2	DISCLOSURE OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60B .....	4
4.3	DISCLOSURE OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C.....	4
<b>5.</b>	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES</b> .....	<b>4</b>
5.1	MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 03 MAY 2023.....	4
<b>6.</b>	<b>CORRESPONDENCE AND REPORTS</b> .....	<b>5</b>
<b>7.</b>	<b>GENERAL BUSINESS</b> .....	<b>5</b>
7.1	QUOTES FOR CEO VEHICLE 2023/24 .....	5
7.2	QUOTES FOR GARDENERS UTE .....	7
7.3	QUOTES FOR WORKS MANAGER UTE.....	9
7.4	TENDER FOR NEW ROLLER.....	10
7.5	TENDER FOR CEMENT STABILISING.....	11
7.6	TENDER FOR SUPPLYING AND LAYING OF BITUMEN.....	12
7.7	PLANT REPLACEMENT PROGRAM .....	13
<b>8</b>	<b>CLOSURE</b> .....	<b>15</b>



## 1. OFFICIAL OPENING

The Chairperson, Cr G R Ball opened the meeting 2.02 pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### 2.1 ATTENDANCE

Cr Greg Ball	Chairperson
Cr Ann O'Brien	Councillor
Cr Wade Longmuir	Councillor
Cr Bryan Kilpatrick	Councillor
Mark Hook	Acting Chief Executive Officer
Allen Hicks	Manager of Works
Janet Innes	Administration Officer

### 2.2 APOLOGIES

Cr Geoff West	Councillor
Cr Phillip Blight	Councillor

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

## 4. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

### 4.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

### 4.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.60b

### 4.3 DISCLOSURE OF IMPARTIALITY INTEREST – Administration Regulation Section 34c

## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES FROM THE WORKS AND SERVICES COMMITTEE MEETING HELD 03 MAY 2023

## COMMITTEE DECISION

Moved Cr W J Longmuir

Seconded Cr B L Kilpatrick

That the minutes of the Works and Services Committee meeting held on 03 May 2023 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 4/0



## 6. CORRESPONDENCE AND REPORTS

## 7. GENERAL BUSINESS

### 7.1 QOUTES FOR CEO VEHICLE 2023/24

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	28 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Tender Spreadsheet (Under confidential cover)</li></ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

Moved Cr B L Kilpatrick

Seconded Cr W J Longmuir

That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 4x4 mu-x Auto for the changeover price of \$20,982.00

Carried 4/0

### BRIEF SUMMARY

Submissions have been received for the Quotes to replace councils 2018 Isuzu MU-X 4X4.

### BACKGROUND/COMMENT

A Quotation was sent out to Narrogin Isuzu, and Narrogin Toyota on the 28<sup>th</sup> August 2023 calling for Quotes for the changeover or outright purchase of councils 2018 Isuzu Mu-x. The change over budget is \$13,944 there is a short fall of \$7,038 Transfer the savings of \$38,000 from the Conplant Multi Tyred roller.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The quote Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.



---

## STRATEGIC IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

Unconfirmed

## 7.2 QUOTES FOR GARDENERS UTE

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	25 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"> <li>Tender Spreadsheet (Under confidential cover)</li> </ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr W J Longmuir**

**Seconded Cr B L Kilpatrick**

**That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 2x4 single cab ute for the changeover price of \$20,844.00**

**Carried 4/0**

### BRIEF SUMMARY

Submissions have been received for the Quotes to replace councils 2020 Toyota Work Mate Ute.

### BACKGROUND/COMMENT

A Quotation was sent out to Narrogin Isuzu, Narrogin Toyota and Narrogin Ford on the 2<sup>nd</sup> August 2023 calling for Quotes for the changeover or outright purchase of councils Gardeners 2x4 Toyota ute. The change over budget is \$16,648 there is a short fall of \$4,196. Propose to transfer the savings of \$10,845 from the works managers vehicle to cover the cost.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The quote Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Nil



---

**VOTING REQUIREMENTS**  
Simple Majority

Unconfirmed

## 7.3 QUOTES FOR WORKS MANAGER UTE

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	25 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Tender Spreadsheet (Under confidential cover)</li></ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr B L Kilpatrick**

**Seconded Cr W J Longmuir**

**That the Committee recommend Council accept the quote received from Narrogin Isuzu for the supply of an Isuzu 4x4 dual cab Ute for the changeover price of \$6,348.00**

**Carried 4/0**

### BRIEF SUMMARY

Submissions have been received for the Quotes to replace councils 2020 Toyota Hilux Ute.

### BACKGROUND/COMMENT

A Quotation was sent out to Narrogin Isuzu, Narrogin Toyota and Narrogin Ford on the 4<sup>th</sup> of August 2023 calling for Quotes for the changeover or outright purchase of councils works managers 4x4 Toyota ute.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The quote Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

## 7.4 TENDER FOR NEW ROLLER

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	25 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Tender Spreadsheet (Under confidential cover)</li></ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr W J Longmuir**

**Seconded Cr B L Kilpatrick**

**That the Committee recommend Council accept the tender received from Conplant PTY LTD for the supply of a Wacker Neuson RR280T3 multi tyre roller for the changeover price of \$154,110 including \$2,110 of optional extras ex GST**

**Carried 4/0**

### BRIEF SUMMARY

Submissions have been received for the tender to replace councils 2007Bomag multi tried roller

### BACKGROUND/COMMENT

An advertisement was placed in Walga E-quotes on the 4<sup>th</sup> of August 2023 calling for tenders for the changeover or outright purchase of councils Bomag multi tried roller,

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The Tenders Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

## 7.5 TENDER FOR CEMENT STABILISING

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	25 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Tender Spreadsheet (Under confidential cover)</li></ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr W J Longmuir**

**Seconded Cr B L Kilpatrick**

**That the Committee recommend Council accept the tender received from Western Stabilising to cement stabilising sealed roads at a cost of \$166,226.90 inc GST**

**Carried 4/0**

### BRIEF SUMMARY

Submissions have been received for the tender of cement stabilising bitumen roads.

### BACKGROUND/COMMENT

An advertisement was placed in Walga E-Quotes on the 11<sup>th</sup> of August 2023 calling for quotes to cement stabilise rural roads as per budget requirements.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The Tenders Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

## 7.6 TENDER FOR SUPPLYING AND LAYING OF BITUMEN

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	25 August 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"><li>Tender Spreadsheet (Under confidential cover)</li></ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr B L Kilpatrick**

**Seconded Cr W J Longmuir**

**That the committee recommend Council accept the tender received from Fulton Hogan for the supply and lay bitumen full service including aggregate at a cost of \$375,556.85 inc GST**

**Carried 4/0**

### BRIEF SUMMARY

Submissions have been received for the tender of a full service to supply and lay bitumen including aggregate.

### BACKGROUND/COMMENT

An advertisement was placed in Walga E-Quotes on the 15 of August 2023 calling for the supply and lay of 39540 m<sup>2</sup> of hot bitumen including aggregate.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

The Tenders Provisions within the local government Act 1995 and Local Government Regulations apply.

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

## 7.7 PLANT REPLACEMENT PROGRAM

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	7 <sup>TH</sup> September 2023
PREVIOUS REPORT(S):	Not Applicable
DISCLOSURE OF INTEREST:	Not Applicable
FILE REFERENCE:	PL.TE.1
ATTACHMENTS:	<ul style="list-style-type: none"> <li>• Plant Replacement Program (Under confidential cover)</li> </ul>

### OFFICER RECOMMENDATION/COMMITTEE DECISION

**Moved Cr W J Longmuir**

**Seconded Cr B L Kilpatrick**

**That works committee review the plant replacement program every year at budget time.**

**Carried 4/0**

### BRIEF SUMMARY

At a previous council meeting it was raised by Cr West to defer the purchase of some of the utes due to low Kim's, minimal usage, etc, with a suggestion for a complete review of the Shire equipment replacement program be undertaken.

### BACKGROUND/COMMENT

Previously councils plant replacement program was changing over small vehicle at 40,000 km this was changed by council to 3 years or 80,000 km and large plant was to remain the same and if there was any alteration to be carried out at budget time. That Plant replacement program is based on best resale value for council, the longer the shire keeps a vehicle after the recommended time the more it devalues.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Councils Purchasing Policy Applies.

### FINANCIAL IMPLICATIONS

Allocations to impact on the 2023/24 Budget.



---

## STRATEGIC IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

Unconfirmed



## 8 CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 2.54 pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 8<sup>th</sup> of September 2023

*Signed:*

.....

*Chairperson*

*Date:*

.....

Unconfirmed



## 10 FINANCIAL REPORTS

### 10.1 FINANCIAL REPORTS – AUGUST 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	15 September 2023
PREVIOUS REPORT(S):	16 August 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
STRATEGIC DOCUMENT REFERENCE	Approved Budget 2023/24
ATTACHMENTS:	1. Monthly Financial Report

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That Council:**

- 1. Adopts the Financial Report for the period ending 31 August 2023 as presented.**

**Carried 0/0**

#### BRIEF SUMMARY

The August 2023 Monthly Financial Report is attached for Council to review and adopt.

#### BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well. The main change in the Statement of Financial Activity is that opening surplus/deficit is no longer shown at the first line but included in a summary at the bottom of the page.



There have also been changes to how the investing activities and financing activities are grouped under inflow or outflow categories to make it easier to understand.

Other changes have mainly been in terminology e.g. depreciation on non-current assets is now just depreciation; repayment of debentures is now repayment of borrowings; operating grants, subsidies and contributions is now grants, subsidies and contributions; non-operating grants, subsidies and contributions are now capital grants, subsidies and contributions etc. etc.

The Shire of Wagin is starting 2023/24 in a strong financial position with early payment of the Financial Assistance Grants on the 30<sup>th</sup> June forming a major part of the carried forward balance from 2022/23.

A break-up of the items included in the carried forward balance is provided below for Councils' information:

<b>Surplus</b>	<b>2,817,556</b>
NOTE - The following items are included in the Surplus	
Court House Development	157,338
Caravan park Ablutions	20,000
CWSP Water Tanker Trailer	17,820
CWSP Emergency Tank at Airfield	11,740
Wetlands Park BBQ Shelters	5,288
Sportsground Precinct Redevelopment	118,746
Capital Works Program - roads	295,752
Capital Works Program - footpaths	80,000
Council funds for three trucks C/fwd to 23/24	189,849
Financial Assistance Grants - General	1,178,132
Financial Assistance Grants - Road	616,515
<b>Total Carried Forward Items</b>	<b>2,691,180</b>
<b>Surplus less Carried Forward Items</b>	<b>126,376</b>

The closing surplus as at the 31 August 2023 is \$5,320,540.

Total rates and rubbish charges outstanding at the end of August are \$2,804,715. Payment of the 2023/24 has started strongly with \$413,468 collected by the end of August and a further \$668,282 collected so far in September. Payments are expected to be busy over the next couple of days with the due date being the 19<sup>th</sup> September 2023.



The Shire has a total of \$5,452,323 invested in interest bearing accounts which are currently earning interest of 4.05% on Treasury OCDF (\$2,355,450) and 4.20% on Treasury Reserve Term Deposit (\$2,033,474) and 1.25% Telnet Saver (\$1,039,855).

Please be advised that these are preliminary August financials. The carry forward amount contained in the report is subject to final 2022/23 year end adjustment and audit. The audit is scheduled to take place in October and the final accounts will be confirmed by the auditor and presented to council as part of the annual financial report for 2022/23.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Absolute Majority



## SHIRE OF WAGIN

### MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
FOR THE PERIOD ENDED 31 AUGUST 2023

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

### TABLE OF CONTENTS

Statement of Financial Activity by Nature	2
Statement of Financial Activity by Program	3
Statement of Financial Position	4
Note 1 Basis of Preparation	5
Note 2 Statement of Financial Activity Information	6
Note 3 Explanation of Material Variances	7

**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**NATURE**

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Var.
	Note	(a)		(b)	(c)	(c) - (b)	
		\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General Rates		2,618,623	2,618,623	2,708,621	2,684,240	(24,381)	▼
Grants, subsidies and contributions		768,281	768,281	261,150	407,158	146,008	▲
Fees and charges		822,908	822,908	412,591	413,900	1,309	
Interest Revenue		128,682	128,682	5,248	4,544	(704)	
Other revenue		364,315	364,315	168,796	182,264	13,468	
Profit on asset disposals		90,919	90,919	0	0	0	
		<b>4,793,728</b>	<b>4,793,728</b>	<b>3,556,406</b>	<b>3,692,107</b>	135,701	
<b>Expenditure from operating activities</b>							
Employee costs		(2,874,533)	(2,874,533)	(541,831)	(608,166)	(66,335)	▼
Materials and contracts		(1,772,310)	(1,772,310)	(334,088)	(246,161)	87,927	▲
Utility charges		(359,668)	(359,668)	(59,900)	(45,017)	14,883	
Depreciation		(3,351,231)	(3,351,231)	0	(567,823)	(567,823)	
Finance Costs		(20,785)	(20,785)	(3,168)	(3,312)	(144)	
Insurance		(202,713)	(202,713)	(59,983)	(108,506)	(48,523)	▼
Other expenditure		(292,798)	(292,798)	(36,047)	(71,027)	(34,980)	▼
Loss on asset disposals		(5,396)	(5,396)	0	0	0	
		<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(1,035,017)</b>	<b>(1,650,011)</b>	(614,994)	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,265,708	0	567,823	567,823	
<b>Amount attributable to operating activities</b>		<b>(819,998)</b>	<b>(819,998)</b>	<b>2,521,389</b>	<b>2,609,919</b>	88,530	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	220,978	2,094	(218,884)	▼
Proceeds from disposal of assets		275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	0	0	0	
		<b>1,272,695</b>	<b>1,272,695</b>	<b>220,978</b>	<b>2,094</b>	(218,884)	
<b>Outflows from investing activities</b>							
Payments for financial assets at amortised cost - self supporting loans		(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment		(1,051,819)	(1,051,819)	(283,856)	(19,187)	264,669	
Payments for construction of infrastructure		(1,987,470)	(1,987,470)	(203,487)	(81,821)	121,666	▲
		<b>(3,121,849)</b>	<b>(3,121,849)</b>	<b>(487,343)</b>	<b>(101,008)</b>	386,335	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	
<b>Amount attributable to investing activities</b>		<b>(1,849,154)</b>	<b>(1,849,154)</b>	<b>(266,365)</b>	<b>(98,914)</b>	167,451	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new loans		60,000	60,000	0	0	0	
Transfer from reserves		143,957	143,957	0	0	0	
		<b>203,957</b>	<b>203,957</b>	<b>0</b>	<b>0</b>	0	
<b>Outflows from financing activities</b>							
Repayment of borrowings		(45,322)	(45,322)	(6,654)	(6,513)	141	
Transfer to reserves		(312,405)	(312,405)	0	(1,509)	(1,509)	
		<b>(357,727)</b>	<b>(357,727)</b>	<b>(6,654)</b>	<b>(8,022)</b>	(1,368)	
<b>Amount attributable to financing activities</b>		<b>(153,770)</b>	<b>(153,770)</b>	<b>(6,654)</b>	<b>(8,022)</b>	(1,368)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		<b>2,827,597</b>	<b>2,817,556</b>	<b>2,817,556</b>	<b>2,817,556</b>	0	
Amount attributable to operating activities		(819,998)	(819,998)	2,521,389	2,609,919	88,530	
Amount attributable to investing activities		(1,849,154)	(1,849,154)	(266,365)	(98,914)	167,451	
Amount attributable to financing activities		(153,770)	(153,770)	(6,654)	(8,022)	(1,368)	
<b>Surplus or deficit after imposition of general rates</b>	(a)	<b>(0)</b>	<b>(5,365)</b>	<b>5,065,926</b>	<b>5,320,540</b>	254,613	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WAGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**PROGRAM**

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
	\$	\$	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
Governance	37,977	37,977	832	9	(823)	▼
General Purpose Funding - Rates	6 2,618,623	2,618,623	2,708,621	2,684,240	(24,381)	▼
General Purpose Funding - Other	317,889	317,889	142,628	162,943	20,315	▲
Law, Order and Public Safety	112,016	112,016	24,234	18,519	(5,715)	▼
Health	8,834	8,834	1,220	756	(464)	▼
Education and Welfare	650,108	650,108	111,400	249,275	137,875	▲
Housing	0	0	0	0	0	
Community Amenities	402,876	402,876	348,122	352,707	4,585	▲
Recreation and Culture	84,513	84,513	9,096	5,112	(3,984)	▼
Transport	265,779	265,779	161,083	164,313	3,230	▲
Economic Services	185,653	185,653	30,936	28,090	(2,846)	▼
Other Property and Services	109,460	109,460	18,234	26,143	7,909	▲
	<b>4,793,728</b>	<b>4,793,728</b>	<b>3,556,406</b>	<b>3,692,107</b>		
<b>Expenditure from operating activities</b>						
Governance	(550,132)	(550,132)	(131,266)	(145,874)	(14,608)	▼
General Purpose Funding	(366,067)	(366,067)	(70,722)	(73,489)	(2,767)	▼
Law, Order and Public Safety	(434,114)	(434,114)	(59,939)	(82,699)	(22,760)	▼
Health	(193,204)	(193,204)	(16,448)	(28,763)	(12,315)	▼
Education and Welfare	(730,432)	(730,432)	(135,371)	(150,032)	(14,661)	▼
Community Amenities	(739,335)	(739,335)	(111,346)	(98,745)	12,601	▲
Recreation and Culture	(2,165,203)	(2,165,203)	(204,739)	(329,682)	(124,943)	▼
Transport	(2,714,983)	(2,714,983)	(133,152)	(542,696)	(409,544)	▼
Economic Services	(488,248)	(488,248)	(77,596)	(68,521)	9,075	▲
Other Property and Services	(497,716)	(497,716)	(94,438)	(129,509)	(35,071)	▼
	<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(1,035,017)</b>	<b>(1,650,011)</b>		
Non-cash amounts excluded from operating activities	(b) 3,265,708	3,265,708	0	567,823	567,823	
<b>Amount attributable to operating activities</b>	<b>(819,998)</b>	<b>(819,998)</b>	<b>2,521,389</b>	<b>2,609,919</b>	88,530	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	974,682	974,682	220,978	2,094	(218,884)	▼
Proceeds from disposal of assets	275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans	22,560	22,560	0	0	0	
	<b>1,272,695</b>	<b>1,272,695</b>	<b>220,978</b>	<b>2,094</b>	(218,884)	
<b>Outflows from investing activities</b>						
Payments for financial assets at amortised cost - self	(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment	S (1,051,819)	(1,051,819)	(283,856)	(19,187)	264,669	▲
Payments for construction of infrastructure	(1,987,470)	(1,987,470)	(203,487)	(81,821)	121,666	▲
	<b>(3,121,849)</b>	<b>(3,121,849)</b>	<b>(487,343)</b>	<b>(101,008)</b>	386,335	
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	
<b>Amount attributable to investing activities</b>	<b>(1,849,154)</b>	<b>(1,849,154)</b>	<b>(266,365)</b>	<b>(98,914)</b>	167,451	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Proceeds from new loans	60,000	60,000	0	0	0	
Transfer from Reserves	143,957	143,957	0	0	0	
	<b>203,957</b>	<b>203,957</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(45,322)	(45,322)	(6,654)	(6,513)	141	▲
Transfer to Reserves	(312,405)	(312,405)	0	(1,509)	(1,509)	▼
	<b>(357,727)</b>	<b>(357,727)</b>	<b>(6,654)</b>	<b>(8,022)</b>	(1,368)	
<b>Amount attributable to financing activities</b>	<b>(153,770)</b>	<b>(153,770)</b>	<b>(6,654)</b>	<b>(8,022)</b>	(1,368)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	<b>2,827,597</b>	<b>2,817,556</b>	<b>2,817,556</b>	<b>2,817,556</b>		
Amount attributable to operating activities	(819,998)	(819,998)	2,521,389	2,609,919		
Amount attributable to investing activities	(1,849,154)	(1,849,154)	(266,365)	(98,914)		
Amount attributable to financing activities	(153,770)	(153,770)	(6,654)	(8,022)		
<b>Surplus or deficit after imposition of general rates</b>	<b>1 (0)</b>	<b>(5,365)</b>	<b>5,065,926</b>	<b>5,320,540</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

	Supplementary Information	30 June 2022	31 August 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	6,043,307	6,127,297
Trade and other receivables	7	203,918	2,793,182
Other financial assets	8	21,164	21,164
Inventories	8	63,263	63,263
Contract assets	8	25,534	25,534
Other assets	8	10,175	0
<b>TOTAL CURRENT ASSETS</b>		<b>6,367,362</b>	<b>9,030,439</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		69,937	67,730
Other financial assets		137,280	137,280
Property, plant and equipment		20,446,427	20,222,894
Infrastructure		128,965,345	128,722,063
<b>TOTAL NON-CURRENT ASSETS</b>		<b>149,618,990</b>	<b>149,149,968</b>
<b>TOTAL ASSETS</b>		<b>155,986,351</b>	<b>158,180,407</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	178,723	190,347
Other liabilities	12	278,098	425,059
Borrowings	11	66,486	59,973
Employee related provisions	12	466,805	466,805
<b>TOTAL CURRENT LIABILITIES</b>		<b>990,112</b>	<b>1,142,184</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	336,047	336,047
Employee related provisions		29,890	29,890
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>365,936</b>	<b>365,936</b>
<b>TOTAL LIABILITIES</b>		<b>1,356,048</b>	<b>1,508,120</b>
<b>NET ASSETS</b>		<b>154,630,303</b>	<b>156,672,287</b>
<b>EQUITY</b>			
Retained surplus		33,608,012	35,650,693
Reserve accounts	4	3,071,820	3,073,330
Revaluation surplus		117,889,383	117,889,383
<b>TOTAL EQUITY</b>		<b>154,569,215</b>	<b>156,613,406</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 August 2023

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 August 2023</b>
<b>Current assets</b>			
Cash and cash equivalents	3,272,420	6,043,307	6,127,297
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	2,736,985
Receivables	143,235	166,548	56,196
Other current assets	63,263	120,137	109,961
	<b>3,501,478</b>	<b>6,367,362</b>	<b>9,030,439</b>
<b>Less: Current liabilities</b>			
Payables	(203,523)	(178,723)	(190,347)
Borrowings	0	(66,486)	(59,973)
Contract liabilities	(58,605)	(278,098)	(425,059)
Provisions	(494,156)	(466,805)	(466,805)
	<b>(756,284)</b>	<b>(990,112)</b>	<b>(1,142,184)</b>
Net Current Assets	2,745,194	5,377,250	7,888,256
<b>Less: Total adjustments to net current assets</b>	(c) (2,745,194)	(2,559,694)	(2,567,716)
<b>Closing funding surplus / (deficit)</b>	<b>0</b>	<b>2,817,556</b>	<b>5,320,540</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	<b>Notes</b>	<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>
<b>Non-cash items excluded from operating activities</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals		(90,919)	0	0
Add: Loss on asset disposals		5,396	0	0
Add: Depreciation on assets		3,351,231	0	567,823
<b>Total non-cash items excluded from operating activities</b>		<b>3,265,708</b>	<b>0</b>	<b>567,823</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 August 2023</b>
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	(3,234,677)	(3,071,820)	(3,073,330)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(21,164)
Less: Rates Receivable	(42,115)		
Add: Borrowings	58,605	66,486	59,973
Add: Provisions employee related provisions	494,157	466,805	466,805
<b>Total adjustments to net current assets</b>	<b>(2,745,194)</b>	<b>(2,559,694)</b>	<b>(2,567,716)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Explanation of positive variances		Explanation of negative variances	
		Timing	Permanent	Timing	Permanent
	\$				
		↑↑			
<b>Revenue from operating activities</b>					
General Rates	(24,381)	▼	Timing of discount		
Grants, subsidies and contributions	146,008	▲	CHSP Grant 50% paid up front		
<b>Expenditure from operating activities</b>					
Employee costs	(66,335)	▼	Employee terminations		
Materials and contracts	87,927	▲	Timng of capital projects		
Depreciation	(567,823)		Not budgeted until Sept		
Insurance	(48,523)	▼	Being paid in two instalments		
Other expenditure	(34,980)	▼	Early payment of \$50k to WCC		
Non-cash amounts excluded from operating activities	567,823		Not budgeted until Sept		
<b>Investing activities</b>					
Proceeds from capital grants, subsidies and contributions	(218,884)	▼	Held as liability until expended		
Payments for construction of infrastructure	121,666	▲	Jobs not commenced until Budget adopted		
<b>Surplus or deficit after imposition of general rates</b>	254,613	▲	Timing of projects		

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**TABLE OF CONTENTS**

1	Key Information	9
2	Key Information - Graphical	10
3	Cashand Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisition	13
6	Disposal of Assets	15
7	Receivables	16
8	Other Current Assets	17
9	Payables	18
10	Rate Revenue	19
11	Borrowings	20
12	Other Current Liabilities	21
13	Grants and Contributions	22
14	Capital Grants and Contributions	23
15	Bonds and Deposits	24
16	Budget Amendments	25
17	Chart of Accounts	26

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.83 M	\$2.82 M	\$2.82 M	\$0.00 M
Closing	(\$0.00 M)	\$5.07 M	\$5.32 M	\$0.25 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$3.03 M	49.5%
Restricted Cash	\$3.10 M	50.5%

Refer to Note 0 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.16 M	
0 to 30 Days		99.8%
Over 30 Days		0.1%
Over 90 Days		0%

Refer to Note 0 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$2.80 M	12.8%
Trade Receivable	\$0.06 M	% Outstanding
Over 30 Days		48.5%
Over 90 Days		27%

Refer to Note 0 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.82 M)	\$2.52 M	\$2.61 M	\$0.09 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.68 M	
YTD Budget	\$2.71 M	(0.9%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.41 M	
YTD Budget	\$0.26 M	55.9%

Refer to Note 0 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.41 M	
YTD Budget	\$0.41 M	0.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.85 M)	(\$0.27 M)	(\$0.10 M)	\$0.17 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.28 M	(100.0%)

Refer to Note 0 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.10 M	
Adopted Budget	\$3.04 M	(96.7%)

Refer to Note 0 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.00 M	
Adopted Budget	\$0.97 M	(99.8%)

Refer to Note 0 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.15 M)	(\$0.01 M)	(\$0.01 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.01 M
Interest expense	(\$0.00 M)
Principal due	\$0.40 M

Refer to Note 0 - Borrowings

Reserves	
Reserves balance	\$3.07 M
Interest earned	\$0.00 M

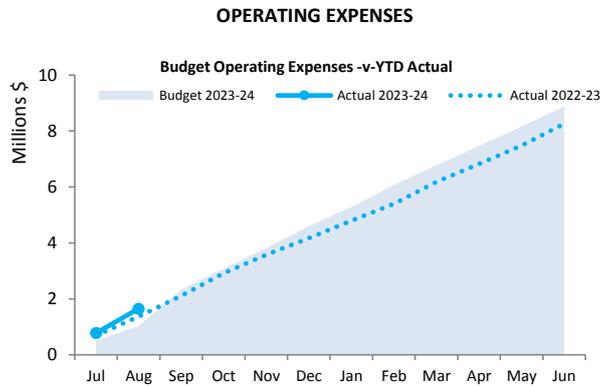
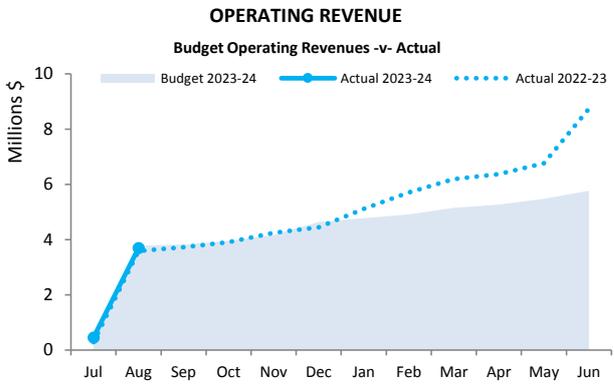
Refer to Note 0 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

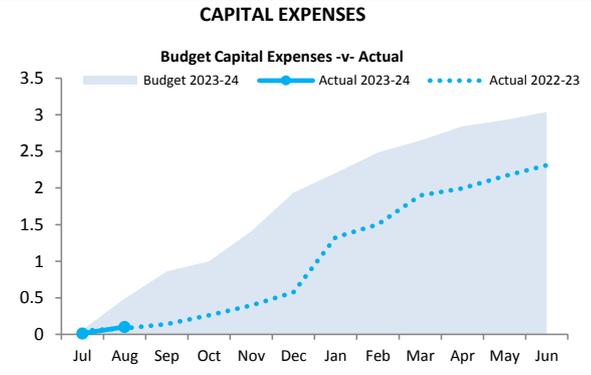
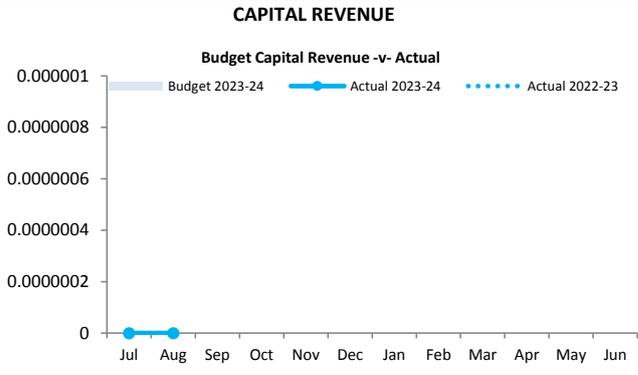
**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**2 KEY INFORMATION - GRAPHICAL**

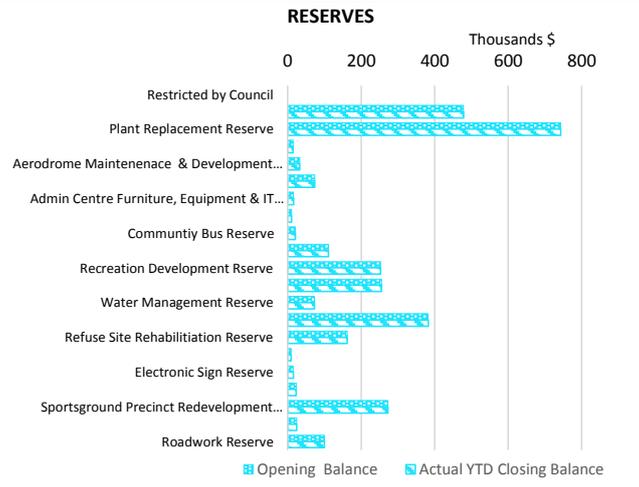
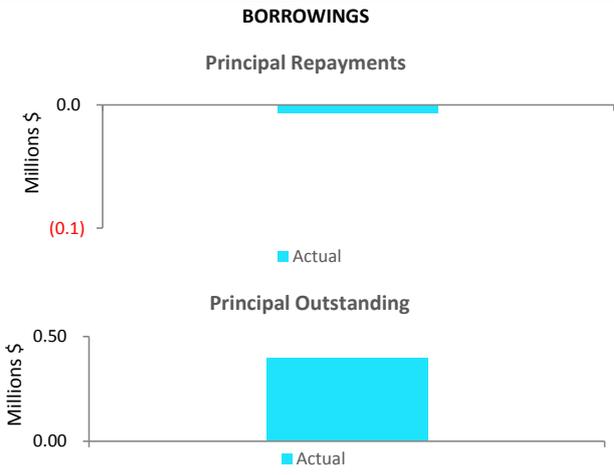
**OPERATING ACTIVITIES**



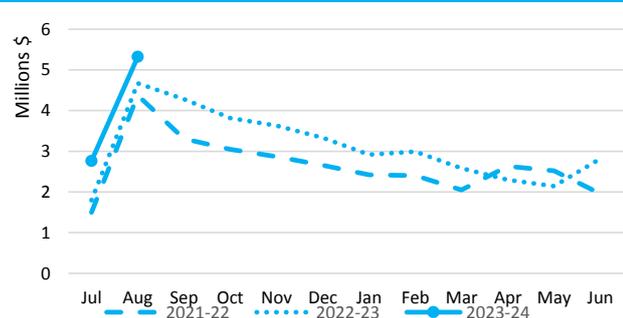
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash	Cash and cash equivalents	1,250		1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	673,723		673,723		Bankwest	NIL	On hand
<b>At Call Deposits</b>								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	2,355,450		2,355,450		WATC	4.05%	N/A
Restricted Funds Account	Cash and cash equivalents	0	23,543	23,543		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	1,039,855	1,039,855		Bankwest	1.25%	N/A
<b>Term Deposits</b>								
Reserve Investment Account 1	Cash and cash equivalents	0	2,033,474	2,033,474		WATC	4.20%	8/09/23
<b>Total</b>		<b>3,030,424</b>	<b>3,096,873</b>	<b>6,127,297</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,030,424	3,096,873	6,127,297	0			
		<b>3,030,424</b>	<b>3,096,873</b>	<b>6,127,297</b>	<b>0</b>			

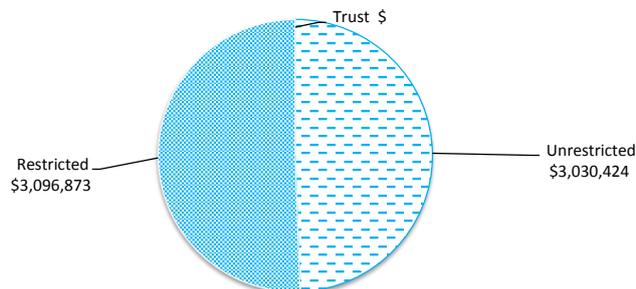
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	478,362	12,146	241	0	0	0	0	490,508	478,603
Plant Replacement Reserve	742,860	22,269	347	0	0	(143,957)	0	621,172	743,207
Recreation Centre Reserve	15,113	453	8	0	0	0	0	15,566	15,121
Aerodrome Maintenance & Developm	32,715	984	16	9,767	0	0	0	43,466	32,731
Municipal Buildings Reserve	73,666	2,207	40	0	0	0	0	75,873	73,705
Admin Centre Furniture, Equipment & I'	15,940	478	9	0	0	0	0	16,418	15,949
Land Development Reserve	11,038	331	6	0	0	0	0	11,369	11,044
Communtiy Bus Reserve	21,121	583	11	1,500	0	0	0	23,204	21,132
Homecare Resereve	110,711	3,317	60	3,660	0	0	0	117,688	110,770
Recreation Development Rserve	252,506	7,566	132	20,000	0	0	0	280,072	252,638
Refuse Waste Management Reserve	255,411	7,307	129	5,514	0	0	0	268,232	255,540
Water Management Reserve	72,961	2,186	39	0	0	0	0	75,147	73,000
Staff Housing Reserve	382,358	11,459	191	75,000	0	0	0	468,817	382,549
Refuse Site Rehabilitation Reserve	162,179	4,860	83	20,000	0	0	0	187,039	162,262
Community Events Reserve	9,239	277	5	0	0	0	0	9,516	9,244
Electronic Sign Reserve	15,248	457	8	0	0	0	0	15,705	15,256
Community Gym Reserve	22,960	665	12	2,875	0	0	0	26,500	22,971
Sportsground Precinct Redevelopment I	272,707	8,174	127	85,000	0	0	0	365,881	272,834
Emergency/Bushfire Control Reserve	24,727	370	11	0	0	0	0	25,097	24,738
Roadwork Reserve	100,000	3,000	34	0	0	0	0	103,000	100,034
	<b>3,071,820</b>	<b>89,089</b>	<b>1,509</b>	<b>223,316</b>	<b>0</b>	<b>(143,957)</b>	<b>0</b>	<b>3,240,268</b>	<b>3,073,330</b>

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
	\$	\$	\$	\$	\$
Buildings	278,088	278,088	54,420	8,433	(45,987)
Furniture and equipment	36,500	36,500	18,500	8,375	(10,125)
Plant and equipment	737,231	737,231	210,936	2,379	(208,557)
Infrastructure - roads	1,474,292	1,474,292	101,145	61,887	(39,258)
Infrastructure - other	513,178	513,178	102,342	19,934	(82,408)
<b>Payments for Capital Acquisitions</b>	<b>3,039,289</b>	<b>3,039,289</b>	<b>487,343</b>	<b>101,008</b>	<b>(386,335)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	220,978	2,094	(218,884)
Other (disposals & C/Fwd)	275,453	275,453	0	0	0
Cash backed reserves					
Plant Replacement Reserve	143,957	143,957	0	0	0
Contribution - operations	1,585,197	1,441,240	266,365	98,914	(167,451)
<b>Capital funding total</b>	<b>3,039,289</b>	<b>3,039,289</b>	<b>487,343</b>	<b>101,008</b>	<b>(386,335)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

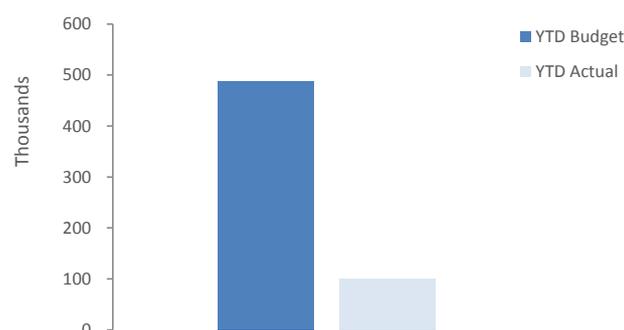
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

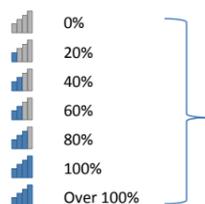
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

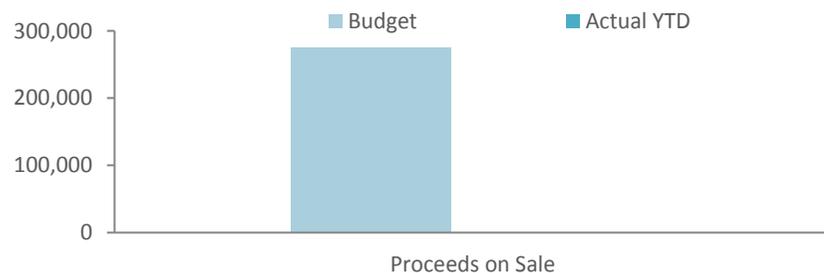
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over	
				Budget	Budget	YTD Budget			
				\$	\$	\$	\$	\$	
<b>Buildings</b>									
<b>Recreation And Culture</b>									
E167784	B2201	521	Court House Upgrades	(157,338)	(157,338)	(52,422)	(5,315)	47,107	
E167784	B2203	521	NAB Building	(6,000)	(6,000)	(1,998)	(3,118)	(1,120)	
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	0	0	0	
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	0	0	0	
<b>Total - Recreation And Culture</b>				<b>(213,338)</b>	<b>(213,338)</b>	<b>(54,420)</b>	<b>(8,433)</b>	<b>45,987</b>	
<b>Economic Services</b>									
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	0	0	0	
<b>Total - Economic Services</b>				<b>(64,750)</b>	<b>(64,750)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total - Buildings</b>				<b>(278,088)</b>	<b>(278,088)</b>	<b>(54,420)</b>	<b>(8,433)</b>	<b>45,987</b>	
<b>Plant &amp; Equipment</b>									
<b>Governance</b>									
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	(46,672)	0	0	0	
<b>Total - Governance</b>				<b>(46,672)</b>	<b>(46,672)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Law, Order &amp; Public Safety</b>									
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(5,936)	(2,379)	3,557	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(17,820)</b>	<b>(17,820)</b>	<b>(5,936)</b>	<b>(2,379)</b>	<b>3,557</b>	
<b>Transport</b>									
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	0	0	0	
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(77,430)	0	0	0	
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(211,424)	0	0	0	
E167761	PE2401	525	MOW - New Ute	(58,102)	(58,102)	0	0	0	
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(205,000)	(205,000)	0	205,000	
E167761	PE2403	525	Toyota Hilux - Gardener	(31,193)	(31,193)	0	0	0	
<b>Total - Transport</b>				<b>(672,739)</b>	<b>(672,739)</b>	<b>(205,000)</b>	<b>0</b>	<b>205,000</b>	
<b>Total - Plant &amp; Equipment</b>				<b>(737,231)</b>	<b>(737,231)</b>	<b>(210,936)</b>	<b>(2,379)</b>	<b>208,557</b>	
<b>Furniture &amp; Equipment</b>									
<b>Governance</b>									
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	0	0	0	
<b>Total - Governance</b>				<b>(18,000)</b>	<b>(18,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Recreation &amp; Culture</b>									
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	(18,500)	(8,375)	10,125	
<b>Total - Recreation &amp; Culture</b>				<b>(18,500)</b>	<b>(18,500)</b>	<b>(18,500)</b>	<b>(8,375)</b>	<b>10,125</b>	
<b>Total - Furniture &amp; Equipment</b>				<b>(36,500)</b>	<b>(36,500)</b>	<b>(18,500)</b>	<b>(8,375)</b>	<b>10,125</b>	
<b>Infrastructure - Roads</b>									
<b>Transport</b>									
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	0	(2,094)	(2,094)	
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	0	0	0	
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	0	0	0	
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	0	0	0	
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	0	0	0	
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	0	0	0	
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	(42,000)	(3,987)	38,013	
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	0	0	0	
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	0	0	0	
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	0	0	0	
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	0	0	0	
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	0	0	0	
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	0	0	0	
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(18,539)	11,461	
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	0	(14,078)	(14,078)	
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	(29,145)	(20,939)	8,206	
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	0	(2,249)	(2,249)	
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	0	0	0	
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	0	0	0	
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	0	0	0	
<b>Total - Transport</b>				<b>(1,474,292)</b>	<b>(1,474,292)</b>	<b>(101,145)</b>	<b>(61,887)</b>	<b>39,258</b>	
<b>Total - Infrastructure - Roads</b>				<b>(1,474,292)</b>	<b>(1,474,292)</b>	<b>(101,145)</b>	<b>(61,887)</b>	<b>39,258</b>	
<b>Infrastructure - Other</b>									
<b>Law, Order &amp; Public Safety</b>									
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(3,908)	0	3,908	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(11,740)</b>	<b>(11,740)</b>	<b>(3,908)</b>	<b>0</b>	<b>3,908</b>	
<b>Recreation &amp; Culture</b>									
E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	(88,150)	(18,000)	70,150	
E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	0	(1,103)	(1,103)	
E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	(5,288)	(103)	5,185	
<b>Total - Recreation &amp; Culture</b>				<b>(243,438)</b>	<b>(243,438)</b>	<b>(93,438)</b>	<b>(19,206)</b>	<b>74,232</b>	
<b>Transport</b>									
E167136	IO2401	543	Townscape	(30,000)	(30,000)	(4,996)	(728)	4,268	
<b>Total - Transport</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(4,996)</b>	<b>(728)</b>	<b>4,268</b>	
<b>Total - Infrastructure - Other</b>				<b>(285,178)</b>	<b>(285,178)</b>	<b>(102,342)</b>	<b>(19,934)</b>	<b>82,408</b>	
<b>Infrastructure - Footpaths</b>									
<b>Transport</b>									
E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	0	0	0	
E167124	CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	0	0	0	
E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	0	0	0	
E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	0	0	0	
E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	0	0	0	
<b>Total - Infrastructure - Footpaths</b>				<b>(228,000)</b>	<b>(228,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total - Infrastructure - Footpaths</b>				<b>(228,000)</b>	<b>(228,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

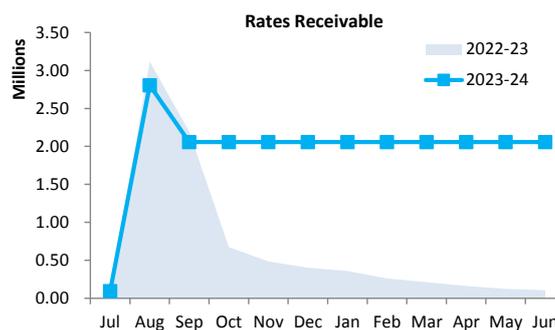
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	0	0	0
	<b>Transport</b>								
P04Y21	Toyota Hilux (MOW)	34,790	40,909	6,119	0	0	0	0	0
P15	2007 Bomag Roller	20,396	15,000	0	(5,396)	0	0	0	0
P16Y17	Isuzu Truck	38,430	45,227	6,797	0	0	0	0	0
P21Y17	Isuzu Crew Cab	29,562	36,136	6,574	0	0	0	0	0
P42	Isuzu Side-tipper	56,405	90,909	34,504	0	0	0	0	0
P50	Toyota Hilux (Gardener)	10,347	14,545	4,198	0	0	0	0	0
		<b>189,930</b>	<b>275,453</b>	<b>90,919</b>	<b>(5,396)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Aug 2023
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	3,010,794	3,113,084
Less - collections to date	(3,011,652)	(413,468)
Gross rates collectable	105,099	2,804,715
<b>Net rates collectable</b>	<b>105,099</b>	<b>2,804,715</b>
% Collected	96.6%	12.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,081)	26,683	9,698	935	13,370	49,604
Percentage	(2.2%)	53.8%	19.6%	1.9%	27%	
<b>Balance per trial balance</b>						
Sundry receivable						49,604
Other Receivables						(4,090)
LSL Receivables (Current)						10,682
<b>Total receivables general outstanding</b>						<b>56,196</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

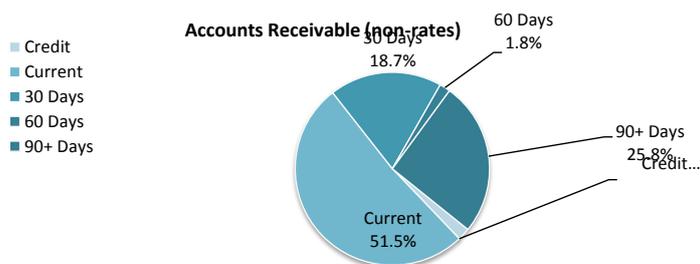
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 August 2023
	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	21,164	0	0	21,164
<b>Inventory</b>				
Fuel and materials (including gravel)	63,263	0	0	63,263
<b>Other Assets</b>				
Accrued income	10,175	0	(10,175)	0
<b>Contract assets</b>				
Contract assets	25,534	0	0	25,534
<b>Total other current assets</b>	<b>120,137</b>	<b>0</b>	<b>(10,175)</b>	<b>109,961</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

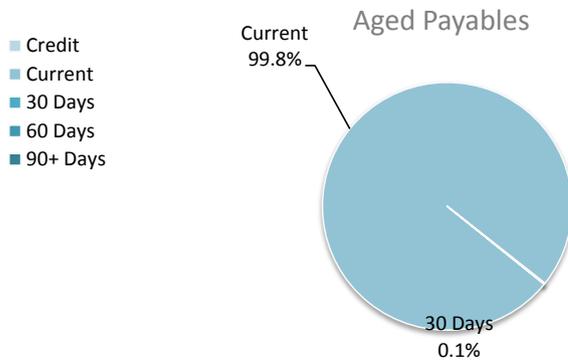
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	164,487	192	77	0	164,756
Percentage	0%	99.8%	0.1%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						164,756
Accrued interest on borrowings						1,989
Bonds and deposits held						23,601
<b>Total payables general outstanding</b>						<b>190,347</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Budget		Total Revenue	YTD Actual			Total Revenue
					Interim Rate	Back Rate		Rate Revenue	Interim Rates	Back Rates	
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	787,536	0	0	787,536
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	190,288	0	0	190,288
<b>Unimproved value</b>									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	1,570,980	(144)	0	1,570,836
<b>Non Rateable</b>											
<b>Sub-Total</b>		<b>1,039</b>	<b>337,428,705</b>	<b>2,548,804</b>	<b>5,000</b>	<b>1,000</b>	<b>2,554,804</b>	<b>2,548,803</b>	<b>(144)</b>	<b>0</b>	<b>2,548,659</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Non-commercial	650	134	200,950	87,100	0	0	87,100	87,100	0	0	87,100
Commercial	650	14	37,764	9,100	0	0	9,100	9,100	0	0	9,100
<b>Unimproved value</b>											
UV	650	88	7,337,166	57,200	0	0	57,200	57,200	0	0	57,200
<b>Sub-total</b>		<b>236</b>	<b>7,575,880</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>	<b>153,400</b>	<b>0</b>	<b>0</b>	<b>153,400</b>
		<b>1,275</b>	<b>345,004,585</b>	<b>2,702,204</b>	<b>5,000</b>	<b>1,000</b>	<b>2,708,204</b>	<b>2,702,203</b>	<b>(144)</b>	<b>0</b>	<b>2,702,059</b>
Discount							(100,000)				(17,819)
<b>Amount from general rates</b>							<b>2,608,204</b>				<b>2,684,241</b>
Rates Written Off							(5,000)				(0)
Ex-gratia rates CBH							15,419	0	0	0	0
<b>Total general rates</b>							<b>2,618,623</b>				<b>2,684,240</b>
<b>Total</b>		<b>1,275</b>					<b>2,618,623</b>				<b>2,684,240</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>										
Swimming Pool Redevelopment	139	172,539	0	0	(3,805)	(15,514)	168,734	157,025	2,204	8,523
Wagin Ag Society	141	76,955	0	0	0	(21,164)	76,955	55,791	0	2,180
Wagin Bowls Club	142	0	0	60,000	0	(1,395)	0	58,605	0	1,422
<b>Other property and services</b>										
Staff Housing	137	111,043	0	0	(2,708)	(16,664)	108,335	94,379	1,107	6,230
Doctor Housing	138	41,996	0	0	0	(13,144)	41,996	28,852	0	2,430
		325,577	0	0	(6,513)	(45,322)	319,064	280,256	3,312	17,183
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Wagin Ag Society	141	76,955	0	0	0	(21,164)	76,955	55,791	0	2,180
Wagin Bowls Club	142	0	0	60,000	0	(1,395)	0	58,605	0	1,422
		76,955	0	60,000	0	(22,560)	76,955	114,396	0	3,602
<b>Total</b>		402,532	0	60,000	(6,513)	(67,881)	396,020	394,652	3,312	20,785
Current borrowings		66,486					59,973			
Non-current borrowings		336,047					336,047			
		402,533					396,020			

All debenture repayments were financed by general purpose revenue.  
 Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Term Years	Interest Rate	Amount (Used) Budget
	Actual	Budget				
	\$	\$			%	\$
	0	60,000	Wagin Bowls Club	15	TBA	60,000

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2023
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Contract liabilities		17,885	0	20,893	(17,402)	21,376
- Capital grant/contribution liabilities		260,213	0	145,565	(2,094)	403,683
<b>Total other liabilities</b>		278,098	0	166,458	(19,496)	425,059
<b>Employee Related Provisions</b>						
Annual leave		194,417	0	0	0	194,417
Long service leave		272,389	0	0	0	272,389
<b>Total Employee Related Provisions</b>		466,805	0	0	0	466,805
<b>Total other current assets</b>		<b>744,903</b>	<b>0</b>	<b>166,458</b>	<b>(19,496)</b>	<b>891,864</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 AUGUST 2023  
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	Budget	YTD	Forecast	
	1 July 2023	in Liability	Reduction (As revenue)	31 Aug 2023	Liability 31 Aug 2023	Budget Revenue	YTD Budget	Annual Budget	Variations	Expected	Revenue Actual	30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>												
<b>General purpose funding</b>												
Grants Commission - General (WALGGC)	0	0	0	0	0	0	0	0	0	0	12,419	12,419
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	0	0	0	0	7,708	7,708
<b>Law, order, public safety</b>												
DFES Grant - Operating Bush Fire Brigade	1,387	14,892	(16,279)	0	0	64,242	16,060	64,242	0	0	16,279	(31,903)
DFES Grant - ESL Admin Contribution		0	0	0	0	0	0	0	0	0	0	0
DFES Grant -Operating SES	1,367	6,001	(1,122)	6,246	6,246	29,074	7,268	29,074	0	0	1,122	(20,684)
<b>Education and welfare</b>												
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	68,128	408,771	0	0	207,245	(133,398)
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	18,000	108,000	0	0	10,691	(79,309)
<b>Recreation and culture</b>												
Australia Day Grant	0	0	0	0	0	0	0	0	0	0	0	0
Dept of Communities - Thank a Volunteer Day	0	0	0	0	0	0	0	0	0	0	0	0
Lotterywest - Christmas Street Carnival	0	0	0	0	0	0	0	0	0	0	0	0
Youth Engagement Grant	10,000	0	0	10,000	10,000	0	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0	0	0	0
	<b>17,885</b>	<b>20,893</b>	<b>(17,402)</b>	<b>21,376</b>	<b>21,376</b>	<b>761,781</b>	<b>261,150</b>	<b>761,781</b>	<b>0</b>	<b>0</b>	<b>407,158</b>	<b>(93,473)</b>
<b>Operating contributions</b>												
<b>Recreation and culture</b>												
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	0	1,500	0	0	0	(1,500)
<b>Transport</b>												
Contribution to Street Lighting	0	0	0	0	0	5,000	0	5,000	0	0	0	(5,000)
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,500)</b>
<b>TOTALS</b>	<b>17,885</b>	<b>20,893</b>	<b>(17,402)</b>	<b>21,376</b>	<b>21,376</b>	<b>768,281</b>	<b>261,150</b>	<b>768,281</b>	<b>0</b>	<b>0</b>	<b>407,158</b>	<b>(99,973)</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					YTD Revenue Actual	Forecast 30 June Closing
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2023	Current Liability 31 Aug 2023	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	Budget Variations	Expected		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>												
<b>Law, order, public safety</b>												
Community Water Supply Project	0	0	0	0	0	7,856	0	7,856	0	7,856	0	(7,856)
<b>Transport</b>												
R2R -2023/24 Bullocks Hill Road	0	0	0	0	0	92,821	0	92,821	0	92,821	0	(92,821)
R2R - 2023/24 Beaufort Road	0	0	0	0	0	114,637	0	114,637	0	114,637	0	(114,637)
R2R - 2023/24 Hyde Road	0	0	0	0	0	44,542	0	44,542	0	44,542	0	(44,542)
R2R -2023/24 Behn-ord Road	0	0	0	0	0	31,000	0	31,000	0	31,000	0	(31,000)
R2R - 2023/24 Delyanine North Road	0	0	0	0	0	29,145	0	29,145	0	29,145	0	(29,145)
RRG - 2023/24 Ballagin Road	0	40,182	0	40,182	40,182	100,455	40,182	100,455	0	100,455	0	(60,273)
RRG - 2023/24 Dongolocking Road	0	105,383	0	105,383	105,383	263,457	105,382	263,457	0	263,457	0	(158,075)
RRG - 2022/23 Dongolocking Road	139,640	0	(2,094)	137,546	137,546	188,536	75,414	188,536	0	188,536	2,094	(111,028)
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	0	0	0	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	0	25,536	0	25,536	0	(25,536)
LRCIP -Phase 3	24,322	0	0	24,322	24,322	76,697	0	76,697	0	76,697	0	(76,697)
<b>Economic services</b>												
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0	0	0	0
	<b>260,213</b>	<b>145,565</b>	<b>(2,094)</b>	<b>403,683</b>	<b>403,683</b>	<b>974,682</b>	<b>220,978</b>	<b>974,682</b>	<b>0</b>	<b>974,682</b>	<b>2,094</b>	<b>(751,610)</b>
<b>TOTALS</b>	<b>260,213</b>	<b>145,565</b>	<b>(2,094)</b>	<b>403,683</b>	<b>403,683</b>	<b>974,682</b>	<b>220,978</b>	<b>974,682</b>	<b>0</b>	<b>974,682</b>	<b>2,094</b>	<b>(751,610)</b>

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**15 BONDS AND DEPOSITS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Aug 2023
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Deposits - Town Hall	1,400	0	(300)	1,100
Deposits - Community Bus	750	300	(300)	750
Deposits - Rec Centre & EFP	4,200	900	(900)	4,200
Deposits - Animal Trap	75	100	(100)	75
BCITF	0	180	(180)	0
Building Services Levy	390	206	(144)	452
Other Deposits	7,419	0	0	7,419
Unclaimed Monies	2,147	0	0	2,147
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	6,750	900	(270)	7,380
<b>Sub-Total</b>	23,152	2,586	(2,194)	23,543
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	0	0	0	0
	<b>23,152</b>	<b>2,586</b>	<b>(2,194)</b>	<b>23,543</b>

**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**16 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	<b>Budget adoption</b>					0
	Youth and Heritage Grant received 22/23		Opening Surplus(Deficit)		(10,041)	(10,041)
	Variations					(10,041)
				<b>0</b>	<b>(10,041)</b>	<b>(10,041)</b>

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>						
<b>Rate Revenue</b>						
I031005	GRV	Inc	977,824	977,824	977,824	977,823
I031010	GRV Minimums	Inc	96,200	96,200	96,200	96,200
I031015	UV	Inc	1,570,980	1,570,980	1,570,980	1,570,980
I031020	UV Minimums	Inc	57,200	57,200	57,200	57,200
I031025	GRV Interim Rates	Inc	3,000	3,000	500	(144)
I031030	UV Interim Rates	Inc	2,000	2,000	332	0
I031035	Back Rates	Inc	1,000	1,000	166	0
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	15,419	0
I031045	Discount Allowed	Inc	(100,000)	(100,000)	(10,000)	(17,819)
I031050	Instalment Admin Charge	Inc	5,000	5,000	500	403
I031055	Account Enquiry Fee	Inc	4,000	4,000	666	345
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	0
I031065	Penalty Interest	Inc	6,000	6,000	1,000	503
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	130,967
I031075	ESL Penalty Interest	Inc	500	500	82	30
I031080	Instalment Interest	Inc	4,000	4,000	0	475
I031090	Rate Legal Charges	Inc	20,000	20,000	3,332	473
			2,784,823	2,784,823	2,840,901	2,817,436
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(1,500)	(135)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(82)	0
E031015	Title Searches	Exp	(600)	(600)	(100)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(1,666)	0
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,196)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(31,675)	(38,984)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	(2,689)	(2,611)
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(15,224)	(15,224)
			(243,836)	(243,836)	(54,936)	(58,150)
<b>Other General Purpose Funding</b>						
I032005	Grants Commission General	Inc	0	0	0	12,419
I032010	Grants Commission Roads	Inc	0	0	0	7,708
I032020	Administration Rental	Inc	36,000	36,000	6,000	6,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	166	85
I032030	Reimbursements	Inc	100	100	16	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	4,166	7,411
I032045	Reserves Interest	Inc	89,089	89,089	0	(3,875)
I032055	Commissions & Recoups	Inc	500	500	0	0
I032190	WALGA House Units	Inc	0	0	0	0
			151,689	151,689	10,348	29,748
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(1,666)	(1,217)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	0	0
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(14,120)	(14,122)
			(122,231)	(122,231)	(15,786)	(15,339)
<b>Total General Purpose Income</b>			2,936,512	2,936,512	2,851,249	2,847,184
<b>Total General Purpose Expenditure</b>			(366,067)	(366,067)	(70,722)	(73,489)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Governance</b>						
<b>Members of Council</b>						
I041020	Other Income Relating to Members	Inc	250	250	0	0
			250	250	0	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	0	0
E041010	Training	Exp	(7,000)	(7,000)	0	(22)
E041015	Members Travelling	Exp	(750)	(750)	0	0
E041020	Communication Allowance	Exp	(5,545)	(5,545)	0	0
E041025	Election Expenses	Exp	(20,000)	(20,000)	0	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(3,232)	0
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(2,356)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	0	0
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	0	0
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(2,000)	(938)
E041060	Presentations	Exp	(2,500)	(2,500)	(416)	0
E041065	Insurance	Exp	(14,007)	(14,007)	(7,003)	(7,004)
E041070	Public Relations	Exp	(2,000)	(2,000)	(332)	0
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(29,656)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(21,544)	(21,544)
			(305,043)	(305,043)	(80,527)	(61,520)
<b>Other Governance</b>						
I042030	Profit on Sale of Asset	Inc	32,727	32,727	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	832	9
			37,727	37,727	832	9
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(170,750)	(164,610)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(7,768)
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(21,678)	(21,627)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(1,936)	(1,428)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(2,611)	(11,011)
E042015	Insurance	Exp	(28,537)	(28,537)	(14,268)	(13,774)
E042020	Staff Training	Exp	(10,000)	(10,000)	(1,666)	(272)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	0	(1,000)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(4,166)	(4,372)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(1,166)	(656)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(10,872)	(11,328)
E042045	Advertising	Exp	(15,000)	(15,000)	(2,500)	(1,367)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(498)	(374)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(666)	(549)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(2,664)	(2,364)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(1,666)	0
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(1,996)	(2,959)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(1,666)	(1,178)
E042080	Computer Support	Exp	(168,000)	(168,000)	(28,000)	(40,325)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(500)	(666)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(40,914)	(40,914)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	0	0
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	0	0
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	0	(19,425)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	263,610	263,612
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(25,000)	(4,166)	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(245,089)	(50,739)	(84,356)
<b>Total Governance Income</b>			37,977	37,977	832	9
<b>Total Governance Expenditure</b>			(550,132)	(550,132)	(131,266)	(145,876)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Law, Order &amp; Public Safety</b>						
<b>Fire Prevention</b>						
I051010	BFB Operating Grant	Inc	64,242	64,242	16,060	16,279
I051015	Sale of Fire Maps	Inc	50	50	8	0
I051025	Reimbursements	Inc	1,000	1,000	0	0
I051030	Bush Fire Infringements	Inc	2,000	2,000	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051050	SES Call-out Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	29,074	29,074	7,268	1,122
			100,366	100,366	23,336	17,401
E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(10,702)	(20,770)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(666)	(626)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(2,326)	(3,286)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	0	(1,632)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(3,082)	0
E051045	Mt Latham & Condinging Repeats	Exp	(500)	(500)	(82)	(130)
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(4,844)	(1,212)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(14,318)	(14,320)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	0	(12,888)
			(300,602)	(300,602)	(38,520)	(56,915)
<b>Animal Control</b>						
I052005	Dog Fines and Fees	Inc	5,000	5,000	832	687
I052006	Cat Fines and Fees	Inc	300	300	50	142
I052010	Hire of Animal Traps	Inc	100	100	16	36
I052015	Dog Registration	Inc	5,000	5,000	0	161
I052016	Cat Registration	Inc	700	700	0	91
I052020	Reimbursements	Inc	500	500	0	0
			11,600	11,600	898	1,117
E052005	Ranger Salary	Exp	(11,000)	(11,000)	(2,113)	(3,171)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(166)	(65)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(492)	(1,301)
E052015	Dog Control Insurance	Exp	(166)	(166)	(82)	(83)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(82)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(4,164)	(4,074)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(13,158)	(13,158)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	0	(509)
			(122,583)	(122,583)	(20,257)	(22,361)
<b>Other Law, Order &amp; Public Safety</b>						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Community Water Supply Program Grant	Inc	7,856	7,856	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	0	0
E053005	Abandoned Vehicles	Exp	0	0	0	(288)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(82)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(250)	(2,444)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(830)	0
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	0	(690)
			(10,929)	(10,929)	(1,162)	(3,422)
<b>Total Law, Order &amp; Public Safety Income</b>			119,872	119,872	24,234	18,518
<b>Total Law, Order &amp; Public Safety Expenditure</b>			(434,114)	(434,114)	(59,939)	(82,698)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Health</b>						
<b>Maternal &amp; Infant Health</b>						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(1,396)	(1,055)
			(8,420)	(8,420)	(1,396)	(1,055)
<b>Preventative Services - Admin &amp; Inspections</b>						
I074005	Food Licences & Fees	Inc	500	500	82	34
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	82	34
E074005	EHO Salary	Exp	(10,000)	(10,000)	(1,666)	(1,740)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(90)	(191)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(1,164)	(174)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(8,074)	(8,074)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(10,994)	(10,179)
<b>Other Health</b>						
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	722	722
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	416	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	0
			8,334	8,334	1,138	722
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(2,726)	(2,963)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	0	(9,264)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(832)	(672)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	0	(4,167)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(3,558)	(17,066)
<b>Health - Preventative Services</b>						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
<b>Total Health Income</b>			8,834	8,834	1,220	756
<b>Total Health Expenditure</b>			(193,204)	(193,204)	(16,448)	(28,763)
<b>Education &amp; Welfare</b>						
<b>Pre Schools</b>						
I083035	Day Care Lease	Exp	9,205	9,205	1,534	1,416
I083036	Day Care Reimbursements	Exp	5,500	5,500	916	1,153
			14,705	14,705	2,450	2,569
E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(2,506)	(3,303)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	0	(4,402)
			(40,999)	(40,999)	(2,506)	(7,705)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Other Education</b>						
E081020	School Oval Mtce	Exp	0	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	(2,600)	(2,600)
			(2,600)	(2,600)	(2,600)	(2,600)
<b>Homecare Program</b>						
I082010	CHSP & HACC Grant	Inc	408,771	408,771	68,128	207,245
I082015	Meals on Wheels	Inc	2,500	2,500	416	368
I082020	CHSP Fee for Service	Inc	87,000	87,000	14,500	21,633
I082025	Donations	Inc	0	0	0	0
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	3,330	2,193
I082045	HCP Government Funds	Inc	108,000	108,000	18,000	10,691
			626,251	626,251	104,374	242,130
E082010	Management & Admin Salaries	Exp	(139,624)	(139,624)	(26,850)	(24,309)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,752)	(34,752)	(6,682)	(15,136)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(6,915)	(7,020)
E082025	Care Workers Salaries	Exp	(255,596)	(255,596)	(49,152)	(46,648)
E082030	Superannuation	Exp	(51,733)	(51,733)	(9,948)	(10,063)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(830)	(296)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(4,166)	(6,511)
E082045	Staff Training	Exp	(1,800)	(1,800)	(300)	0
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(582)	0
E082055	Subscriptions	Exp	(5,900)	(5,900)	(982)	(1,971)
E082060	Telephone & Postage	Exp	(1,400)	(1,400)	(232)	(371)
E082065	Advertising & Stationery	Exp	(1,200)	(1,200)	(200)	(111)
E082070	Insurance	Exp	(8,281)	(8,281)	(4,140)	(4,121)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(6,000)	(6,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(3,330)	(4,590)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(750)	0
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(250)	(73)
E082095	HCP Expenses	Exp	(6,000)	(6,000)	(1,000)	(1,449)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(2,964)	(2,964)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(416)	(180)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	0	(3,337)
			(677,681)	(677,681)	(125,689)	(135,150)
<b>Other Welfare</b>						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	4,576	4,576
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	4,576	4,576
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(4,576)	(4,576)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(4,576)	(4,576)
<b>Total Education &amp; Welfare Income</b>			650,108	650,108	111,400	249,275
<b>Total Education &amp; Welfare Expenditure</b>			(730,432)	(730,432)	(135,371)	(150,031)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Community Amenities</b>						
<b>Sanitation - Household Refuse</b>						
I101005	Domestic Collection	Inc	269,216	269,216	269,216	268,858
I102020	Refuse Site Fees	Inc	18,000	18,000	3,000	4,935
			287,216	287,216	272,216	273,793
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(9,232)	(4,228)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(4,536)	(2,103)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(10,882)	(4,996)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(25,430)	(23,064)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(50,080)	(34,391)
<b>Sanitation - Other</b>						
I102002	Commercial Collection Charges	Inc	68,760	68,760	68,760	68,400
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	544
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	2,900	1,320
			90,160	90,160	71,660	70,264
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(2,680)	(1,260)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(3,082)	(1,320)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(2,530)	(1,036)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	0	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	0	(2,666)
			(69,971)	(69,971)	(8,292)	(6,282)
<b>Sewerage</b>						
I104005	Septic Tank Fees	Inc	500	500	82	0
			500	500	82	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(82)	(19)
			(500)	(500)	(82)	(19)
<b>Town Planning</b>						
I106005	Planning Fees	Inc	5,000	5,000	832	3,054
			5,000	5,000	832	3,054
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(2,500)	0
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(18,256)	(18,258)
			(124,547)	(124,547)	(20,756)	(18,258)
<b>Other Community Amenities</b>						
I107005	Cemetery Fees	Inc	15,000	15,000	2,500	4,639
I107010	Community Bus Income	Inc	5,000	5,000	832	956
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	3,332	5,595
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(6,660)	(9,096)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(9,360)	(8,405)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(662)	(535)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(15,454)	(15,456)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	0	(6,302)
			(243,781)	(243,781)	(32,136)	(39,794)
<b>Total Community Amenities Income</b>			402,876	402,876	348,122	352,706
<b>Total Community Amenities Expenditure</b>			(739,335)	(739,335)	(111,346)	(98,744)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Recreation &amp; Culture</b>						
<b>Public Halls &amp; Civic Centres</b>						
I111005	Town Hall Hire	Inc	4,000	4,000	666	159
I111010	Reimbursements	Inc	100	100	16	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			4,100	4,100	682	159
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(5,064)	(5,014)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(1,930)	(1,681)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	0	(34,433)
			(244,727)	(244,727)	(6,994)	(41,128)
<b>Swimming Pool</b>						
I112010	Swimming Pool Admission	Inc	30,000	30,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	0	0
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(23,572)	(19,040)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(2,380)	0
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(19,868)	(12,557)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(1,180)	(1,493)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	(2,130)	(2,204)
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	0	(37,585)
			(491,081)	(491,081)	(49,130)	(72,879)
<b>Other Recreation &amp; Sport</b>						
I113005	Sportsground Rental	Inc	8,795	8,795	0	0
I113015	Power Reimbursements	Inc	5,000	5,000	832	846
I113020	Recreation Centre Hire	Inc	5,000	5,000	832	229
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	0
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	364
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	832	770
I113065	Community Gym Membership	Inc	14,375	14,375	2,394	2,744
I113079	SS Loan 142 - Interest & Gtee Fee Reimbursement	Inc	1,422	1,422	0	0
			44,092	44,092	7,890	4,953
E113005	Sportsground Mtce	Exp	(123,057)	(123,057)	(20,502)	(15,070)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(4,100)	(6,328)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(12,988)	(15,612)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(11,220)	(11,894)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(448)	(40)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(10,618)	(9,281)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(3,460)	(1,174)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(380)	(477)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(532)	(141)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(562)	(1,495)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(3,866)	(5,487)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(332)	0
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	0	0
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(1,910)	(731)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	0	0
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(33,838)	(33,840)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	0	(65,956)
			(1,075,541)	(1,075,541)	(104,756)	(167,526)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Library</b>						
I115005	Lost Books	Inc	50	50	8	0
I115010	Reimbursements	Inc	100	100	16	0
			150	150	24	0
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(9,799)	(9,219)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(11,347)	(11,347)	(1,884)	(1,046)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(1,314)	(811)
E115030	Library IT	Exp	(12,800)	(12,800)	(4,264)	0
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	0	(2,753)
			(99,242)	(99,242)	(17,261)	(13,829)
<b>Other Culture</b>						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	500	0
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	0	0	0	0
I119031	Other Culture Grant Funds	Inc	0	0	0	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	0	0
			5,671	5,671	500	0
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(68,634)	(11,432)	(1,558)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	0	0
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(2,736)	(1,177)
E116020	Historical Village	Exp	(2,930)	(2,930)	(484)	(950)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(4,040)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	0	(1,031)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(11,000)	(3,332)	0
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(1,074)	(831)
E116065	Electronic Sign Expenditure	Exp	(4,500)	(4,500)	(748)	(930)
E116070	Court House Expenditure	Exp	(6,059)	(6,059)	(1,000)	(1,516)
E116075	NAB Building Expenditure	Exp	(10,554)	(10,554)	(1,752)	(8,184)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	0	(18,140)
			(254,613)	(254,613)	(26,598)	(34,317)
<b>Total Recreation &amp; Culture Income</b>			84,513	84,513	9,096	5,112
<b>Total Recreation &amp; Culture Expenditure</b>			(2,165,203)	(2,165,203)	(204,739)	(329,679)
<b>Transport</b>						
<b>Streets Roads Bridges &amp; Depot Construction</b>						
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	220,978	2,094
I121015	Roads to Recovery Grant	Inc	312,145	312,145	0	0
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	102,233	102,233	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,123,520	372,672	153,788

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Streets Roads Bridges &amp; Depot Maintenance</b>						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	6,666	8,317
			40,000	40,000	6,666	8,317
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(21,662)	(17,358)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(29,996)	(80,877)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(10,828)	(1,149)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(1,666)	(5,329)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(3,328)	(4,071)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(3,564)	(3,072)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(1,664)	(65)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(3,746)	(6,158)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(828)	(68)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(7,496)	(6,100)
E122030	Street Trees	Exp	(50,000)	(50,000)	(8,330)	(5,328)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(664)	(461)
E122045	Townscape	Exp	(70,000)	(70,000)	(11,658)	(52,954)
E122050	Crossovers	Exp	(500)	(500)	(80)	(160)
E122055	RoMan Data Collection	Exp	(10,000)	(10,000)	0	(7,830)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(11,666)	(12,081)
E122090	Graffiti Removal	Exp	0	0	0	0
E122100	Administration Allocated	Exp	(83,169)	(83,169)	(13,860)	(13,862)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	0	(314,914)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	0
			(2,649,761)	(2,649,761)	(131,036)	(531,837)
<b>Road Plant Purchases</b>						
I122100	Profit on Sale of Asset	Inc	58,192	58,192	0	0
			58,192	58,192	0	0
E123010	Loss on Sale of Asset	Exp	(5,396)	(5,396)	0	0
			(5,396)	(5,396)	0	0
<b>Aerodrome</b>						
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	2,723	4,302
			10,893	10,893	2,723	4,302
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(2,116)	(2,858)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	0	(8,003)
			(59,826)	(59,826)	(2,116)	(10,861)
<b>Total Transport Income</b>			1,232,605	1,232,605	382,061	166,407
<b>Total Transport Expenditure</b>			(2,714,983)	(2,714,983)	(133,152)	(542,698)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Economic Services</b>						
<b>Rural Services</b>						
I131020	Landcare Reimbursements	Inc	79,653	79,653	13,274	16,292
			79,653	79,653	13,274	16,292
E131020	Landcare	Exp	(115,000)	(115,000)	(19,162)	(14,492)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(2,996)	(2,384)
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(4,842)	(4,844)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(1,660)	(446)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(172,060)	(172,060)	(28,660)	(22,166)
<b>Tourism &amp; Area Promotion</b>						
I132005	Caravan Park Fees	Inc	70,000	70,000	11,666	9,298
I132010	Reimbursements	Inc	1,000	1,000	166	0
I132015	RV Area Fees	Inc	10,000	10,000	1,666	377
I132035	Tourism Income	Inc	0	0	0	0
			81,000	81,000	13,498	9,675
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(6,774)	(6,823)
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(9,168)	(5,736)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(1,664)	(821)
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(2,414)	(738)
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(24,754)	(24,754)
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	0	(2,944)
			(289,136)	(289,136)	(44,774)	(41,816)
<b>Building Control</b>						
I133005	Building Licenses	Inc	5,000	5,000	832	946
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
I142010	Sale of Land	Inc	0	0	0	0
			5,000	5,000	832	946
<b>Other Economic Services</b>						
I134005	Water Sales	Inc	20,000	20,000	3,332	1,177
			20,000	20,000	3,332	1,177
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(4,162)	(4,190)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	0	(349)
			(27,052)	(27,052)	(4,162)	(4,539)
<b>Total Economic Services Income</b>			185,653	185,653	30,936	28,090
<b>Total Economic Services Expenditure</b>			(488,248)	(488,248)	(77,596)	(68,521)
<b>Other Property &amp; Services</b>						
<b>Private Works</b>						
I141005	Private Works Income	Inc	20,000	20,000	3,332	2,320
			20,000	20,000	3,332	2,320
E141005	Private Works	Exp	(15,000)	(15,000)	(2,498)	(1,367)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(570)	(572)
			(18,428)	(18,428)	(3,068)	(1,939)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Public Works Overheads</b>						
I143020	Reimbursements	Inc	11,000	11,000	1,832	0
I143040	Workers Compensaion	Inc	0	0	0	0
			11,000	11,000	1,832	0
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(22,863)	(18,627)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(12,385)	(7,599)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(3,275)	(13,134)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(11,285)	(35,484)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(23,777)	(21,033)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(830)	(170)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(27,500)	(27,749)
E143040	Workers Compensation	Exp	0	0	0	(7,147)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(18,876)	(19,176)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(1,332)	(296)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(166)	(230)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(1,330)	(1,467)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(250)	(1,261)
E143080	Staff Licenses	Exp	(500)	(500)	(82)	(43)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(664)	(277)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(250)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(2,496)	0
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	105,068	100,374
			0	0	(22,293)	(53,319)
<b>Plant Operation Costs</b>						
I144005	Sale of Scrap	Inc	500	500	82	0
I144010	Reimbursements	Inc	500	500	82	0
			1,000	1,000	164	0
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(29,998)	(16,296)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(3,332)	(555)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(14,164)	(7,884)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(4,998)	(4,485)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(18,749)	(21,795)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(10,000)	(1,666)	0
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(166)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(1,332)	(181)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	61,916	51,068
			0	0	(12,489)	(128)
<b>Salaries &amp; Wages</b>						
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(548,071)	(599,625)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	548,071	599,625
			0	0	0	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	<b>Unclassified</b>					
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	8,332	9,611
I147006	Commission - TransWA	Inc	500	500	82	3
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	63
I147050	Council Staff Housing Rental	Inc	18,200	18,200	3,032	4,100
I147065	Insurance Reimbursement	Inc	0	0	0	7,382
I147070	Council Housing Reimbursements	Inc	0	0	0	1,183
I147085	NAB Buiding Rent	Inc	8,400	8,400	1,400	1,481
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	60	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	12,906	23,823
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(500)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(15,782)	(14,462)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(1,038)	(1,107)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	0	0
E147055	Consultants	Exp	(55,000)	(55,000)	(9,166)	(2,709)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(1,250)	(134)
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(828)	(743)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(21,706)	(21,706)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(1,666)	0
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	0	(23,265)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(4,070)	(10,000)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(582)	0
			(479,289)	(479,289)	(56,588)	(74,126)
	<b>Total Other Property &amp; Services Income</b>		109,460	109,460	18,234	26,143
	<b>Total Other Property &amp; Services Expenditure</b>		(497,716)	(497,716)	(94,438)	(129,512)
	<b>Total Income</b>		<b>5,768,410</b>	<b>5,768,410</b>	<b>3,777,384</b>	<b>3,694,200</b>
	<b>Total Expenditure</b>		<b>(8,879,434)</b>	<b>(8,879,434)</b>	<b>(1,035,017)</b>	<b>(1,650,011)</b>
	<b>Net Deficit (Surplus)</b>		<b>(3,111,024)</b>	<b>(3,111,024)</b>	<b>2,742,367</b>	<b>2,044,189</b>



## 10.2 SCHEDULE OF ACCOUNTS PAYMENTS – AUGUST 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	15 September 2023
PREVIOUS REPORT(S):	16 August 2023
DISCLOSURE OF INTEREST:	Nil
STRATEGIC DOCUMENT REFERENCE	Local government (Financial Management) Regulations 1996
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	1. Payments List

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council:

- 1 Endorses the list of accounts paid by the Chief Executive Officer under delegated authority, during August:
  - EFT Payments EFT13730 – EFT13845, Cheque Payments 183 – 191 and Direct Debit Payments DD5291.1 – DD5323.29 from the Municipal Account totalling \$431,116.18.
  - EFT Payments EFT13785 – EFT13843 from the Restricted Funds Account totalling \$1,740.00.
  - Credit card Payments totalling \$3,930.37.

Carried 0/0

### BRIEF SUMMARY

This item presents the schedule of payments made during August for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

### BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.



All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

### **Local government (Financial Management) Regulations 1996**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction. (

2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name; (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN**  
**STATEMENT OF PAYMENTS**  
**For the Period Ended 31 August 2023**

**Municipal Funds Account - List of Payments**

<b>Cheque Payment</b>				
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
183	10/08/2023	Shire Of Wagin	2023/2024 Rubbish Waivers	(2,611.12)
184	10/08/2023	Synergy	Electricity Usage	(6,445.88)
185	10/08/2023	Telstra	Manager of Works Mobile, Depot Landline & Fax - July 2023, Phone Bill Ambulance Assoc Hut charges to 3 August 2023	(1,572.31)
186	10/08/2023	Water Corporation	2022/2023 Trade Waste Permit - Recreation Centre, Town Hall & Medical Centre	(738.48)
187	15/08/2023	Synergy	Electricity Usage	(136.47)
188	24/08/2023	Department Of Transport	12 Months Registration - Fleet Licensing	(9,575.95)
189	24/08/2023	Origin	LPG Equipment Fee - Loc 411257 Arthur Road, Wagin	(83.00)
190	24/08/2023	Synergy	Electricity Usage	(15,806.62)
191	24/08/2023	Telstra	Phone Bill Ambulance Assoc Hut charges to 3 September 2023	(47.85)
<b>Cheque Payments Total</b>				<b>(37,017.68)</b>
<b>EFT Payments</b>				
EFT13730	03/08/2023	Australian Services Union	Payroll Deductions	(26.50)
EFT13731	03/08/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT13735	10/08/2023	3e Advantage Pty Limited	Photocopier Charges 1/07/2023 - 31/07/2023	(1,098.32)
EFT13736	10/08/2023	A G Brookes Excavations	Transport Roller - Angwins Road, Remove large tree - Bockaring Road, Remove debris from table drain - Wagin Wickepin Road	(2,695.00)
EFT13737	10/08/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,167.95)
EFT13738	10/08/2023	Atc Work Smart	E-Rua's Wages - (One fortnight)	(1,437.10)
EFT13739	10/08/2023	Australia Post	Postage - July 2023, Homecare Postage - July 2023	(395.61)
EFT13740	10/08/2023	Belvedere Nursery	Plants - Townscape, Plants - Other Parks & Gardens	(273.00)
EFT13741	10/08/2023	Benara Nurseries	Plants - Townscape	(707.52)
EFT13742	10/08/2023	Bks Electrical Pty Ltd	CCTV Camera Installation	(2,688.50)
EFT13743	10/08/2023	Bob Waddell & Associates Pty Ltd	Assistance with new monthly financial statements	(288.75)
EFT13744	10/08/2023	Boc Gases	R020D2 Oxygen, R020G Oxygen 28.06.2023 - 28.07.2023	(26.27)
EFT13745	10/08/2023	Collie Podiatry Clinic	HCP Expenses - Wagin Homecare	(75.00)
EFT13746	10/08/2023	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - July 2023	(151.39)
EFT13747	10/08/2023	Complete Office Supplies Pty Ltd	July Stationery - Admin Office	(238.04)
EFT13748	10/08/2023	Elspeth Wallas	Reimbursement for Police Clearance - Homecare	(58.70)
EFT13749	10/08/2023	Express Print	1,500x Envelopes - Rates 2023, 1,000x Plain Face Envelopes	(481.80)
EFT13750	10/08/2023	Fleay's Store	Darkan Bingo Supplies - Homecare	(12.50)
EFT13751	10/08/2023	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle (P80), Diesel - Homecare Bus (P83), AdBlue & Diesel - Wagin Town BFB Truck	(235.19)
EFT13752	10/08/2023	Great Southern Fuel Supply	Unleaded - Darkan Homecare Vehicle (P86)	(380.70)
EFT13753	10/08/2023	Great Southern Waste Disposal	Management of Facility & Refuse Collection - July 2023	(28,982.36)
EFT13754	10/08/2023	Hancocks Home Hardware	6x Raised Garden Beds - Sportsground Precinct	(684.00)
EFT13755	10/08/2023	Hersey's Safety Pty Ltd	2x Packs of Gloves - Works Crew	(148.36)
EFT13756	10/08/2023	Ian James Mccabe	Reimbursement for July Internet Charges (including cancellation fees) - 5 Marks Court	(300.37)
EFT13757	10/08/2023	Ictouch Pty Ltd	NBN Services August 2023 - Medical Centre	(540.00)
EFT13758	10/08/2023	Iga X-press	Newspapers, Kitchen Refreshments, Admin Office Supplies	(138.83)
EFT13759	10/08/2023	J R J Stephens Carpentry and Joinery	Install skirting boards - Airfield Ambulance Bay	(550.00)
EFT13760	10/08/2023	Komatsu Australia Pty Ltd	20L Coolant - Komatsu Loader (P11)	(188.39)
EFT13761	10/08/2023	Metal Artwork Creations	1x Brushed Gold Metal Name Plaque & 1x White Door Plaque - John Fathers Executive Manager Community And Corporate	(37.40)
EFT13762	10/08/2023	Monica Stanley	Reimbursement for Working with Children Check	(87.00)
EFT13763	10/08/2023	Narrogin Betta Electrical Home Living	Smart TV, Steam Iron & Ironing Board - Marks Court, Charger Cord - CEO Ipad	(956.80)
EFT13764	10/08/2023	Narrogin Packaging And Motorcycles	Interleave Paper Towel & Toilet Rolls - Public Conveniences, Caravan Park, Recreation Centre & EFP	(681.75)
EFT13765	10/08/2023	Narrogin Technology Solutions	2x Keyboard & Mouse Combo - Admin Office	(110.00)
EFT13766	10/08/2023	Officeworks	July Stationary Order - Admin Office & Swimming Pool	(428.20)
EFT13767	10/08/2023	Public Transport Authority	Trans WA ticket sales minus agent commission	(18.02)
EFT13768	10/08/2023	Putland Motors	Service & 2x new rear tyres - Darkan Homecare Vehicle (P86)	(657.80)

EFT13769	10/08/2023	Rachel Bairstow	Reimbursement for First Aid Course	(170.00)
EFT13770	10/08/2023	Sheridans Badges And Engraving	5x Magnetic Name Badges - Mark, Angela, Zoe, John & Alan	(152.63)
EFT13771	10/08/2023	Shire Of Narrogin	Health Officer - July 2023 (0.5 Hour)	(32.00)
EFT13772	10/08/2023	St Luke's Family Practice Wagin	Pre-Employment Medical - Rebekah McAuliffe (Homecare)	(180.00)
EFT13773	10/08/2023	Team Global Express Pty Ltd	Delivery Charges	(24.26)
EFT13774	10/08/2023	Ten47 Plumbing	Annual Backflow Testing - All Standpipes, Resolve issue with hot water supply - Caravan Park	(1,809.50)
EFT13775	10/08/2023	Wa Contract Ranger Services Pty Ltd	Ranger Services 3/08/2023 & 8/08/2023	(1,045.00)
EFT13776	10/08/2023	Wa Country Health Service - Wheatbelt	Main Meals and Sweets Supplied July 2023	(198.00)
EFT13777	10/08/2023	Wagin Agri Services	200L Fertiliser, 1,000kg Multi Gro - Sportsground Oval, Chemicals - Rural Spraying	(2,885.00)
EFT13778	10/08/2023	Wagin District Farmers Co-operative	Admin Office Kitchen Refreshments, Cleaning Supplies, Works Depot Kitchen Refreshments, Pound Supplies, Household Supplies - Marks Court	(358.38)
EFT13779	10/08/2023	Wagin Gas Electrics	Install Automatic Gas Switchover - Caravan Park	(478.50)
EFT13780	10/08/2023	Wagin Mowers	Chainsaw Chain Sprocket Assy Stihl Fuel Cap	(94.06)
EFT13781	10/08/2023	Wagin Riding & Pony Club Inc	Community Grant 2023/2024 - Gymkhanarama	(5,000.00)
EFT13782	10/08/2023	Wagin Truck Centre	Radiator Cap - Old Loader (P09)	(33.95)
EFT13783	10/08/2023	Wallis Computer Solutions	NBN - Admin Office, Library & Rec Centre - August 2023, Agreement Fusion - Admin Office - August 2023, HDMI Cable - Admin Office	(490.18)
EFT13784	10/08/2023	Western Australian Local Government Association	2023/24 Subscriptions WALGA - Membership, Procurement, Council Connect, Employee Relations, Governance	(32,016.16)
EFT13792	17/08/2023	Australian Taxation Office	July BAS	(25,559.00)
EFT13793	17/08/2023	Australian Services Union	Payroll Deductions	(26.50)
EFT13794	17/08/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT13795	24/08/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies	(674.75)
EFT13796	24/08/2023	Atc Work Smart	E-Rua's Wages - (One fortnight)	(1,276.36)
EFT13797	24/08/2023	Australian Communications Authority	License Renewal Telstra Radio Terminal, Mt Latham 341982/1	(224.00)
EFT13798	24/08/2023	Bob Waddell & Associates Pty Ltd	Assistance with contract and capital grant liabilities	(41.25)
EFT13799	24/08/2023	Chefmaster Australia	Bin Liners - Public Conveniences	(487.10)
EFT13800	24/08/2023	Department Of Fire & Emergency Services	2023/2024 ESL Quarter 1	(38,983.58)
EFT13801	24/08/2023	Doms Delicatessen Of Wagin	Catering - Ordinary Meeting Of Council 25 July 2023	(145.00)
EFT13802	24/08/2023	Ew & Rj Pugh	Pump out Septic Tank - Wetlands Park	(420.00)
EFT13803	24/08/2023	Fire & Safety Wa	1x Oliver Fire Boots - Bushfire Brigade	(227.77)
EFT13804	24/08/2023	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle (P80)	(80.57)
EFT13805	24/08/2023	Goodchild Services	Remove Shade Sails - Eric Farrow Pavilion Playground	(385.00)
EFT13806	24/08/2023	Helene Pty Ltd T/as Lo-go Appointments Wa	Alan Lamb - Acting Deputy CEO (38 Hours, week ending 12 August 2023)	(4,574.59)
EFT13807	24/08/2023	Iga X-press	6x Cartons Jumbo Toilet Rolls - Public Conveniences	(260.90)
EFT13808	24/08/2023	Landgate - Midland	Rural UV's Chargeable 26/11/2022 to 23/06/2023	(135.10)
EFT13809	24/08/2023	Liberty Oil Australia Pty Ltd	6,000L Diesel	(11,750.40)
EFT13810	24/08/2023	Moore	Nuts & Bolts Workshop 24 November 2023 - Kayla Lloyd (via Videolink)	(1,155.00)
EFT13811	24/08/2023	Narrogin Technology Solutions	1x Computer Monitor, Wireless Keyboard & Mouse - Admin Office, Toner - Finance Officer	(603.00)
EFT13812	24/08/2023	Narrogin Toyota	LH & RH Tail Light Lens - Toyota Hilux Workmate (P85)	(113.34)
EFT13813	24/08/2023	Property Supervision Services	Gardening - Homecare	(2,012.00)
EFT13814	24/08/2023	R & C Goldsmith	1x Load of Firewood delivered - NAB Building	(500.00)
EFT13815	24/08/2023	R D A Wheatbelt Inc	Grant Guru Funding Portal - Subscription 2023/2024	(550.00)
EFT13816	24/08/2023	Royal Life Saving Australia	Royal Life Subscription for access to 'Guidelines for Swimming Pool Operations'	(113.00)
EFT13817	24/08/2023	Sarah Kenning	Reimbursement for Working with Children Check - Homecare	(87.00)
EFT13818	24/08/2023	Security And Key Distributors	6x Keys, 7x Cylinders, 4x Complete Cylinders, 1x Exit Only - Court House, 13x Keys - Admin Office, 2x Keys - Pound, 1x Core Replacement - Rec Centre	(4,370.82)
EFT13819	24/08/2023	Shenton Pumps	Service Wave Pool Cleaner - Swimming Pool	(1,690.55)
EFT13820	24/08/2023	Sigma Chemicals	Pool Chemical Tester Service - Swimming Pool	(495.00)
EFT13821	24/08/2023	St Luke's Family Practice Management Trust	Management fee for Wagin Practice - July 2023	(4,583.33)
EFT13822	24/08/2023	St Luke's Family Practice Wagin	Pre-Employment Medical - Janet Innes (Works Admin)	(180.00)
EFT13823	24/08/2023	T-quip	2x Belts - Toro Mower (P43)	(456.60)
EFT13824	24/08/2023	Team Global Express Pty Ltd	Delivery Charges	(187.61)
EFT13825	24/08/2023	Ten47 Plumbing	Install Drinking Fountain - Wetlands Park	(462.00)
EFT13826	24/08/2023	Turn Key Furniture Solutions Pty Ltd	100x Linea Banquet Chairs - Recreation Centre	(9,212.50)
EFT13827	24/08/2023	Wa Contract Ranger Services Pty Ltd	Ranger Services 11/08/2023, 17/08/2023 & 18/08/2023	(731.50)
EFT13828	24/08/2023	Wagin Community Resource Centre	Advertisement in Wool Press 24 August 2023 - Local Government Elections 2023 Call for Nominations	(60.00)
EFT13829	24/08/2023	Wagin Gas Electrics	Install Sump Pump, Check Hot Water System, Oven & Pump - Eric Farrow Pavilion	(825.00)

EFT13830	24/08/2023	Wagin Historical Village	Community Grant 2023/2024 - Repainting of the Norring Hall at Wagin Historical Village	(3,000.00)
EFT13831	24/08/2023	Wagin Masonic Lodge	Community Grant 2023/2024 - Installation of Stormwater drains and connection to down pipes at the Wagin Masonic Lodge	(2,000.00)
EFT13832	24/08/2023	Wagin Mechanical Repairs	Oil Filter - Isuzu 6T Truck (P16)	(49.60)
EFT13833	24/08/2023	Wagin Truck Centre	Clamp - Works Depot	(2.95)
EFT13834	24/08/2023	Wetdeck Pools	Progress Payment #1 - Purchase of Paint and associated items for preparation works - Swimming Pool	(19,800.00)
EFT13835	24/08/2023	Widespread Contracting	Rehabilitate Refuse Site after Fire	(3,498.00)
EFT13836	24/08/2023	Youthcare	Chaplaincy Programme Support 2023/2024	(2,600.00)
EFT13844	31/08/2023	Australian Services Union	Payroll Deductions	(26.50)
EFT13845	31/08/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
<b>EFT Payments Total</b>				<b>(236,657.91)</b>

#### Direct Debit Payments

DD5291.1	03/08/2023	Aware Super	Payroll deductions	(5,606.47)
DD5291.2	03/08/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5291.3	03/08/2023	Asgard Super	Superannuation contributions	(143.84)
DD5291.4	03/08/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5291.5	03/08/2023	Active Super	Superannuation contributions	(141.35)
DD5291.6	03/08/2023	Hesta Super Fund	Payroll deductions	(762.82)
DD5291.7	03/08/2023	Australian Super Administration	Superannuation contributions	(7,979.08)
DD5291.8	03/08/2023	Rest Administration	Superannuation contributions	(1,191.42)
DD5291.9	03/08/2023	Hostplus	Superannuation contributions	(81.62)
DD5303.1	28/08/2023	Bankwest	LG Professionals - Bronze Membership	(2,202.55)
DD5310.1	17/08/2023	Aware Super	Payroll deductions	(6,294.41)
DD5310.2	17/08/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5310.3	17/08/2023	Asgard Super	Superannuation contributions	(134.15)
DD5310.4	17/08/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5310.5	17/08/2023	Active Super	Superannuation contributions	(126.12)
DD5310.6	17/08/2023	Hesta Super Fund	Payroll deductions	(823.02)
DD5310.7	17/08/2023	Rest Administration	Superannuation contributions	(1,191.68)
DD5310.8	17/08/2023	Australian Super Administration	Superannuation contributions	(1,650.38)
DD5310.9	17/08/2023	Hostplus	Superannuation contributions	(95.36)
DD5318.1	31/08/2023	Aware Super	Payroll deductions	(5,907.69)
DD5318.2	31/08/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5318.3	31/08/2023	Asgard Super	Superannuation contributions	(134.15)
DD5318.4	31/08/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5318.5	31/08/2023	Active Super	Superannuation contributions	(142.92)
DD5318.6	31/08/2023	R E I Super	Superannuation contributions	(98.36)
DD5318.7	31/08/2023	Hesta Super Fund	Payroll deductions	(834.22)
DD5318.8	31/08/2023	Rest Administration	Superannuation contributions	(1,205.10)
DD5318.9	31/08/2023	Australian Super Administration	Superannuation contributions	(1,575.53)
DD5323.1	03/08/2023	Department Of Transport	Daily Licensing Takings 01/08/2023	(6,483.75)
DD5323.2	15/08/2023	Department Of Transport	Daily Licensing Takings 11/08/2023	(3,269.00)
DD5323.3	15/08/2023	Sandwai Pty Ltd	August Monthly Fee for Sandwai	(484.00)
DD5323.4	16/08/2023	Department Of Transport	Daily Licensing Takings 14/08/2023	(3,255.85)
DD5323.5	17/08/2023	Department Of Transport	Daily Licensing Takings 15/08/2023	(4,271.35)
DD5323.6	18/08/2023	Department Of Transport	Daily Licensing Takings 16/08/2023	(3,079.15)
DD5323.7	18/08/2023	Aussie Broadband Pty Ltd	Broadband August 2023	(316.00)
DD5323.8	18/08/2023	Payrix	Synergy On Line Transaction Fee	(159.33)
DD5323.9	21/08/2023	Department Of Transport	Daily Licensing Takings 17/08/2023	(4,216.50)
DD5291.10	03/08/2023	North Personal Superannuation	Superannuation contributions	(296.93)
DD5291.11	03/08/2023	Prime Super	Superannuation contributions	(282.71)
DD5291.12	03/08/2023	Smartmonday Prime	Superannuation contributions	(125.47)
DD5291.13	03/08/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5297.17	01/08/2023	Department Of Transport	Daily Licensing Takings 28/07/2023	(1,742.10)
DD5297.18	02/08/2023	Department Of Transport	Daily Licensing Takings 31/07/2023	(6,519.35)
DD5297.19	03/08/2023	Bankwest	Merchant Fee July 2023	(247.38)
DD5310.10	17/08/2023	North Personal Superannuation	Superannuation contributions	(335.77)
DD5310.11	17/08/2023	Prime Super	Superannuation contributions	(292.15)
DD5310.12	17/08/2023	Smartmonday Prime	Superannuation contributions	(149.60)
DD5310.13	17/08/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5318.10	31/08/2023	Hostplus	Superannuation contributions	(224.65)
DD5318.11	31/08/2023	North Personal Superannuation	Superannuation contributions	(333.30)
DD5318.12	31/08/2023	Prime Super	Superannuation contributions	(282.71)
DD5318.13	31/08/2023	Smartmonday Prime	Superannuation contributions	(151.21)
DD5318.14	31/08/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5323.10	22/08/2023	Department Of Transport	Daily Licensing Takings 18/08/2023	(3,337.85)
DD5323.11	23/08/2023	Department Of Transport	Daily Licensing Takings 21/08/2023	(4,484.40)
DD5323.12	04/08/2023	Department Of Transport	Daily Licensing Takings 02/08/2023	(4,135.45)
DD5323.13	24/08/2023	Department Of Transport	Daily Licensing Takings 22/08/2023	(2,871.75)
DD5323.14	24/08/2023	Western Australian Treasury Corporation	Loan Repayment 137 August 2023	(1,907.86)
DD5323.15	25/08/2023	Department Of Transport	Daily Licensing Takings 23/08/2023	(6,452.75)
DD5323.16	25/08/2023	Payrix	Synergy On Line Transaction Fee	(54.51)
DD5323.17	28/08/2023	Department Of Transport	Daily Licensing Takings 24/08/2023	(10,331.10)
DD5323.18	29/08/2023	Department Of Transport	Daily Licensing Takings 25/08/2023	(5,570.50)

DD5323.19	30/08/2023	Department Of Transport	Daily Licensing Takings 28/08/2023	(3,056.75)
DD5323.20	31/08/2023	Department Of Transport	Daily Licensing Takings 29/08/2023	(523.55)
DD5323.23	07/08/2023	Department Of Transport	Daily Licensing Takings 03/08/2023	(3,831.70)
DD5323.24	08/08/2023	Department Of Transport	Daily Licensing Takings 04/08/2023	(4,838.05)
DD5323.25	09/08/2023	Department Of Transport	Daily Licensing Takings 07/08/2023	(2,620.20)
DD5323.26	10/08/2023	Department Of Transport	Daily Licensing Takings 08/08/2023	(10,269.50)
DD5323.27	11/08/2023	Department Of Transport	Daily Licensing Takings 09/08/2023	(3,776.50)
DD5323.28	11/08/2023	Western Australian Treasury Corporation	Loan Repayment 139 August 2023	(6,009.05)
DD5323.29	14/08/2023	Department Of Transport	Daily Licensing Takings 10/08/2023	(6,231.25)
<b>Direct Debit Payments Total</b>				<b>(157,440.59)</b>
<b>Municipal Account - Payments Total</b>				<b>(431,116.18)</b>

#### Restricted Funds Account - List of Payments

##### EFT Payments

EFT13785	10/08/2023	Adam Cesery-Hopkins	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13786	10/08/2023	Bf & Cf Evans	VENUE HIRE BOND REFUND	(300.00)
EFT13787	10/08/2023	Nicholas Hansen	VENUE HIRE BOND REFUND	(300.00)
EFT13788	10/08/2023	Pranav Sodhi	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13789	10/08/2023	Rowena Pugh	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13790	10/08/2023	Upper Great Southern Junior Hockey Association	COMMUNITY BUS BOND REFUND	(150.00)
EFT13791	10/08/2023	West Australian Supermod Assoc Inc	VENUE HIRE BOND REFUND	(300.00)
EFT13837	24/08/2023	Amelia Thornton	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13838	24/08/2023	Callum Thornton	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13839	24/08/2023	Kim Nottle	VENUE HIRE BOND REFUND	(300.00)
EFT13840	24/08/2023	Rebecca West	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13841	24/08/2023	Sonia Jones	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13842	24/08/2023	Ty Cook	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13843	24/08/2023	Wagin Dart Association	COMMUNITY BUS BOND REFUND	(150.00)
<b>EFT Payments Total</b>				<b>(1,740.00)</b>
<b>Restricted Funds Account - Payments Total</b>				<b>(1,740.00)</b>

**SHIRE OF WAGIN  
STATEMENT OF MASTERCARD PAYMENTS  
For the Period Ended 6 September 2023**

#### Credit Card List of Payments

<b>Acting Chief Executive Officer - Mark Hook</b>				
<b>Acting Chief Executive Officer - Mark Hook Total</b>				<b>0.00</b>
<b>Chief Executive Officer - Ian McCabe</b>				
<b>Chief Executive Officer - Ian McCabe Total</b>				<b>0.00</b>
<b>Acting Deputy Chief Executive Officer - Donna George</b>				
Credit Card	11/08/2023	Guardian Safety Pendants	Supplies - HCP Client	(879.00)
Credit Card	24/08/2023	Appliance Testing	Tag Testing Machine & Adaptor	(1,435.50)
Credit Card	25/08/2023	Lovevery	Toy Library Play Kits - Community Request	(1,287.00)
Credit Card	1/09/2023	WANEWS	Online Newspaper Monthly Subscription	(28.00)
Credit Card	3/09/2023	Newsxpress Armadale	Diary - Cleaner	(23.95)
Credit Card	5/09/2023	Kmart	Cutlery for Town Hall	(225.00)
<b>Acting Deputy Chief Executive Officer - Donna George Total</b>				<b>(3,878.45)</b>
<b>Manager of Works - Allen Hicks</b>				
Credit Card	10/08/2023	Narrogin Auto Centre	Lens - Mitsubishi Ute (P26)	(51.92)
<b>Manager of Works - Allen Hicks Total</b>				<b>(51.92)</b>
<b>Manager of Finance - Jenny Goodbourn</b>				
<b>Manager of Finance - Jenny Goodbourn Total</b>				<b>0.00</b>
<b>Fees and Charges</b>				
<b>Fees and Charges Total</b>				<b>0.00</b>
<b>Credit Card List of Payments Total</b>				<b>(3,930.37)</b>





John has been given keys to the house and has commenced moving furniture etc into the house.

### **Wagin Woolorama.**

During last year's Woolorama the cricket pitch on the oval was damaged by a tractor running over the cricket pitch. The artificial turf has been inspected and it has been found to be unrepairable. An insurance claim has been commenced through Council insurers LGIS for a replacement of the cricket pitch artificial turf.

The Woolorama administration building has been inspected as requested by the Woolorama Committee and it is compliant for current disabilities access. Works are being costed for the steps into the office to cater for a small ramp and better access. This will be a 2024/25 Budget item for Councils consideration.

A meeting has been held with the Woolorama executive and the CEO has agreed to undertake the following items

#### **1. Drainage**

I have spoken to Allen Hicks, and we will get a plumber to quote on the down pipes being put underground into drainage sump as discussed prior to Woolorama 2024

#### **2. Potholes and Bitumen roads**

Will inspect, and patch as required will look at any other bitumen enrichments if required at Budget time.

#### **3. Budget Allocations 2023/24**

2023/24 budget for Woolorama forwarded to executive.

#### **4. Cement Render front gate entrance**

Awaiting quote from Allan Cardy in Narrogin on the cement rendering.

#### **5. Replacement damaged entrance sign**

Unable to find damaged sign will research further.

#### **6. Disabled access to administration building.**

EHO to inspect building also look at signage for disabled toilets and order appropriate signs. (appropriate signs ordered)

#### **7. Red Key**

Woolorama committee advised they can have a red key for the 2023/24 Woolorama.

#### **8. Toilets**

Manager of Works to inspect toilets prior to Woolorama 2024

#### **9. Kerbing**



Manager of Works to look at kerbing etc and work out a plan for replacement for the 2024/25 budget allocations.

### **Bankwest**

Contact has been made with Bankwest to discuss the current rumours that the Wagin Branch is listed for closure by Bankwest. I have been informed by Bankwest that the Wagin branch is not listed for closure and there will be no closure of branches while the Senate Enquiry into banking is being undertaken. There has been changes to the Bankwest business banking which could be fuelling the closure rumours.

### **Homecare**

Discussions and costing for the proposed move of Homecare from the Wagin Administration building to the Town Hall are still ongoing. More work needs to be done on the proposal and a report for the move will be presented to Council soon.

At this stage it is looking more feasible for the homecare to move into the front of the Town Hall instead of the old Library building. It may be more pertinent for the Landcare Office to move into the old Library saving Council rent on the existing building rented in the Main Street.

Works are still commencing at the Court House for the move of the library to the Court House.

### **Council Elections**

At the close of nominations, the number of candidates was equal to the number of offices to be filled at the election,

The following persons were declared elected to the office of Councillor for the District Ward of the Shire of Wagin, for a four-year term expiring in 2027,

Four Year Term

Sherryl Maree Chilcott

Geoffrey K B West

Phillip James Blight

The following persons were declared elected to the office of Councillor for the District Ward of the Shire of Wagin, for a two-year term expiring in 2025,

Two Year Term

• Wade Longmuir

The terms each Councillor received was chosen by the returning officer drawing lots. Congratulation to the successful candidates on being re- elected to Council.



## **Woolorama – Gykhanarama**

The Woolorama Gykhanarama has requested the Shire of Wagin to waive the fees for the annual Gykhanarama as in previous years. After discussions with the Shire President, I have waived the fees for the hire of the pavilions and grounds as done previously. The Bonds have not been waived and will be refunded after the event if no damage to Councils infrastructure. We have requested the Gykhanarama organisers the Wagin Pony Club to present Council with a written proposal outlining what support they require for future events.

Council has no policy in relation to waiving fees for Community or Sporting Groups in the Shire of Wagin to make the waiving of fees consistent and making it this easier for staff. Council needs to adopt a policy to waive fees under its fees and charges to allow for the consistent waiving of fees and charges for community groups within the Shire of Wagin.

The Acting CEO will present a policy to Council for consideration.

I have also requested the Manager of Finance to set up a General Ledger account with Job accounts attached so that Council is able to track the amount of in-kind works Council staff do for Community and Sporting Groups in the Shire of Wagin.

## **The CEO has attended the following meetings for August 2023.**

<b>August 2023</b>	<b>Meeting Attended</b>
22	Carol Williams Puntapin Rock project
23	Cr Hegarty Waratah Village
24	Wagin Woolorama with Shire President
24	WACHS Board at Wagin Hospital with President and Deputy President
24	Members of Historical Village regarding lease
25	WALGA CCZ Meeting in Kulin with President and Deputy President
29	Alex Mackenzie A/Principal Regional Development Officer Wheat Belt Development Commission Discussion re Wagin Housing and Workforce Accommodation Priorities and regional housing issues
29	Rodney Thornton RoadWise Officer regarding RoadWise Council
30	Robyn Flett Manager f home care
30	Meeting with Town planners regarding Unigrain Application
31	Meeting CommuniTEA Hub Care Together Group
<b><u>September 2023</u></b>	





Delegation No:10	Bushfire Polices 2 Suspend Prohibited & Restricted Burning Period, 3 Use of Council Equipment 6 Issuing Infringements	CEO in conjunction with CBFCO		
Delegation No:11	Clearing of Rural Road Intersections & Fence lines on Road Reserves	CEO MW		
Delegation No:12	Closure of Thoroughfares	CEO MW		
Delegation No:13	Declared Noxious Weed Control	CEO MW		
Delegation No:14	Donation Requests	CEO	Blue Light Disco hire fees	
Delegation No:15	Dumping of Grain	CEO		
Delegation No:16	Firewood Collection on Road Reserves	CEO DCEO MW MF		
Delegation No:17	Investments	CEO MF DCEO		
Delegation No:18	Legal Representation – Costs Indemnification	CEO		
Delegation No:20	Payment of Accounts	CEO MF DCEO MW Shire President	Payment of Accounts Refer to MF report List of Accounts	
Delegation No:21	Planning Applications	CEO Shire Planner(contract)		
Delegation No:22	Power and Duties – Food Act 2008	CEO EHO		
Delegation No:23	Registration Officers Dog Act	CEO DCEO MF CSO EA FO – Payroll FO – Rates AO		



		WA contract Ranger Services		
Delegation No:24	Road Train Permits	CEO Shire president MW		
Delegation No:25	Septic Tank Approvals	CEO EHO		
Delegation No:26	Swimming Pool Inspections	CEO BS		
Delegation No:27	Townscape Painting Subsidies	CEO		
Delegation No:28	Use of Common Seal	CEO Shire President	Deputy CEO contract	15/8/2023
Delegation No:29	Permission to keep more than Two Dogs	CEO DCEO		
Delegation No:30	Tendering for Goods and Services	CEO		

### **CONSULTATION/COMMUNICATION**

Members of staff; community; council.

### **STATUTORY/LEGAL IMPLICATIONS**

No direct legislative reference but the position of CEO is a legislated role as described by s. 5.41 of the Local Government Act 1995.

### **POLICY IMPLICATIONS**

No direct policy reference.

### **FINANCIAL IMPLICATIONS**

No financial impact to this item.

### **STRATEGIC IMPLICATIONS**

The CEO references all Key Result Areas of Council.

### **VOTING REQUIREMENTS**

Simple Majority.



### 11.1.2 WALGA ROAD WISE COUNCIL

PROPONENT:	WALGA
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	31 August 2023
PREVIOUS REPORT(S):	15 August 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.ME.2
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That this matter be brought back to the table for discussion
2. That the Shire of Wagin accept WALGA's invitation to register as a RoadWise Council
3. And nominate the following two officers as primary contacts for road safety matters.
  - Chief Executive officer
  - Manager of Works and Services.

**Carried 0/0**

### BRIEF SUMMARY

Council is being requested to consider the invitation from WALGA to register as a RoadWise Council, this will demonstrate leadership towards initiatives and actions to improve road safety outcomes the Wagin Community

### BACKGROUND/COMMENT

This Matter was laid on the table at the August Council meeting to allow the acting CEO to get further information and have a meeting with the WALGA RoadWise Office Mr Rodney Thornton.

Council received the following letter via email from Mr Nick Sloan CEO WALGA on the 15 August 2023

*I am pleased to invite the Shire of Wagin to become a RoadWise Council. this new initiative has been developed to encourage, motivate*



*and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.*

*By becoming a RoadWise Council you will:*

- *Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.*
- *Have access to the RoadWise Council logo for use on Shire of Wagin promotional communications or infrastructure.*
- *Gain priority access to WALGA's road safety services and products*
- *Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.*

*To register as a RoadWise Council please complete the following steps:*

1. *Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.*
2. *Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.*

*We welcome your registration by submitting the attached form, together with supporting documentation, to [roadwise@walga.asn.au](mailto:roadwise@walga.asn.au).*

The Acting CEO has met with Mr Rodney Thornton and discussed the new RoadWise Councils Framework.

The new RoadWise Councils Framework informs the approach WALGA's road safety team takes in supporting Local Governments in working towards delivering best practice road safety. The Framework takes into account the elements which determine the level of safety of the road transport system within the context of Local Governments. The RoadWise Recognised aspect of being a RoadWise Council provides formal recognition for, and enables benchmarking and monitoring of road safety management, actions and interventions. RoadWise Recognised Councils will have assistance from RoadWise Officers to aid Local Governments with continuous improvement in road safety actions and outcomes through regular support, monitoring and sharing of information.

## **CONSULTATION/COMMUNICATION**

Discussions have been held with Mr Rodney Thornton WALGA RoadWise Officer.



---

If Council becomes a RoadWise Council future initiatives or outcomes may require community consultation which will occur when and if required.

**STATUTORY/LEGAL IMPLICATIONS**

This decision may need to be incorporated when strategic plans are reviewed.

**POLICY IMPLICATIONS**

This decision may need to be reflected in the implementation of existing or new council policies.

**FINANCIAL IMPLICATIONS**

No cost to Council on becoming a RoadWise Council but once commenced staff time would be a cost to Council.

**STRATEGIC IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority.



**11.1.3 LEASE PART RESERVE 20595 PART LOT 314 ON DEPOSITED PLAN 415364, 2 ARTHUR ROAD AERIAL LANDING GROUND HANGAR NUMBER 4**

<b>PROPONENT:</b>	Greg Ball / Paul Drayton
<b>OWNER:</b>	Not Applicable
<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>AUTHOR OF REPORT:</b>	Mark Hook, Acting Chief Executive Officer
<b>SENIOR OFFICER:</b>	Not Applicable
<b>DATE OF REPORT:</b>	5 September 2023
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CP.MT.1 and LS.Ag.1
<b>STRATEGIC DOCUMENT REFERENCE:</b>	Economic Development, 1.2 and 1.5
<b>ATTACHMENTS:</b>	1. Copy of Lease Agreement

**OFFICER RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

1. That the Shire of Wagin request Ministerial Approval to reassign the lease for Part Reserve 20595 Part Lot 314 on deposited plan 415364, 2 Arthur Road Aerial Landing Ground Hangar number 4, from Mr Greg Ball to Mr Paul Drayton.
2. That once Ministerial approval is received the CEO arrange the transfer of the lease for Part Reserve 20595 Part Lot 314 on deposited plan 415364, 2 Arthur Road Aerial Landing Ground Hangar number 4, to Mr Paul Drayton of Wagin Aero Services

**Carried 0/0**

**BRIEF SUMMARY**

Council is being requested by the Lessee of Part Reserve 20595 Part Lot 314 on deposited plan 415364, 2 Arthur Road Aerial Landing Ground Hangar number 4, at the Wagin Aerial Landing Ground Mr Greg Ball, to transfer the current lease to Mr Paul Drayton of Wagin Aero Services.

**BACKGROUND/COMMENT**

Council received Ministerial approval from the Minister for Department of Planning Land and Heritage to lease Part Reserve 20595 Part Lot 314 on deposited plan 415364, 2 Arthur Road Aerial Landing Ground to Mr Greg Ball on the 8 September 2021.



Council subsequently leased Hangar 4 at the Wagin Aerial Landing Ground to Mr Greg Ball on the 01 October 2021 for a term of 36 Months expiring on the 01 October 2024.

Council requires Ministerial approval to transfer the Lease to Mr Paul Drayton trading as Wagin Aero Service under Section 18 of the Land Administration Act.

### **CONSULTATION/COMMUNICATION**

Previous consultation for the leasing of Part Reserve 20595 Part Lot 314 on deposited plan 415364, 2 Arthur Road Aerial Landing Ground was taken place with the Department of Planning Land and Heritage who gave Ministerial consent for the lease on the 8 September 2021.

Council will be required to advertise the lease as outlined in *Section 3.58 (3) Local Government Act 1995*.

#### **3.58. Disposing of property**

- (1) In this section —  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —

### **STATUTORY/LEGAL IMPLICATIONS**

#### **Section 18 Land Administration Act**

#### **18. Crown land transactions that need Minister's approval**

- (1) A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.
- (2) A person must not without authorisation under subsection (7) —
  - (a) grant a lease or licence under this Act, or a licence under the *Local Government Act 1995*, in respect of Crown land in a managed reserve; or
  - (b) being the holder of such a lease or licence, grant a sublease or sublicense in respect of the whole or any part of that Crown land.

#### **3.58. Disposing of property**

- (1) In this section —  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
**property** includes the whole or any part of the interest of a local government in property, but does not include money.



- 
- (2) Except as stated in this section, a local government can only dispose of property to —
    - (a) the highest bidder at public auction; or
    - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
  - (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
    - (a) it gives local public notice of the proposed disposition —
      - (i) describing the property concerned; and
      - (ii) giving details of the proposed disposition; and
      - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
    - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
  - (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
    - (a) the names of all other parties concerned; and
    - (b) the consideration to be received by the local government for the disposition; and
    - (c) the market value of the disposition —
      - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
      - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Fits with in Economic Development 1.2 Further Development of Facilities at the aerodrome and 1.5 Support the attraction and retention of small business and housing of key workers in the region.



---

## **VOTING REQUIREMENTS**

Simple Majority.

# LEASE AGREEMENT



**SHIRE OF WAGIN**  
**2 ARTHUR ROAD, WAGIN WA 6315**  
(Lessor)

**AND**

**MR. GREG BALL**  
**PO BOX 27, WAGIN WA 6315**  
(Lessee)

## CONTENTS

<b>BACKGROUND:</b>	<b>4</b>
<b>1. INTERPRETATION</b>	<b>4</b>
1.1 Definitions	4
1.2 General Interpretation	5
1.3 Contravention of Statute	6
<b>2. RENTAL AND CHARGES</b>	<b>6</b>
2.1 Payment of rent	6
2.2 Goods and Services Taxes	6
<b>3. USE OF LAND</b>	<b>7</b>
3.1 Permissible Use	7
3.2 Restrictions on Caravans and Storage of Fuel	7
3.3 Clean	8
3.4 Laws and Rules	8
3.5 Nuisance and Structural Injury	8
<b>4. ASSIGNMENT AND SUBLETTING</b>	<b>8</b>
4.1 Assignment Requirements	8
4.2 Release	8
4.3 Related Corporation	9
<b>5. ALTERATIONS, ADDITIONS, REPAIRS AND INSPECTIONS</b>	<b>9</b>
5.1 Additions	9
5.2 Repair and Maintenance	9
5.3 Lessor's Power to View and Repair	9
5.4 Lessor's Power to Enter and Undertake Works	10
<b>6. CAMPING RESTRICTIONS</b>	<b>10</b>
6.1 Camping on Land	10
<b>7. INSURANCE</b>	<b>10</b>
7.1 Lessee's Insurance	10
7.2 Lessor's Insurance	10
7.3 Certificates of Insurance	10
7.4 Lessee not to cause premium to increase	10
<b>8. INDEMNITIES</b>	<b>11</b>
8.1 Risk of Lessee	11
8.2. Indemnity by Lessee	11
8.3. Indemnity by Lessor	11
<b>9. COVENANTS OF LESSOR</b>	<b>12</b>
9.1 Quiet enjoyment	12
9.2 Consent and approval not be unreasonably withheld	12

9.3 Registration of Lease	12
<b>10. SURRENDER AND TENANT'S FIXTURES</b>	<b>12</b>
10.1 Surrender of land	12
10.2 Removal of Fittings	12
<b>11. DEFAULT AND CANCELLATION</b>	<b>12</b>
11.1 Late payments	12
11.2 Breaches	13
11.3 Insolvency	13
<b>12. EARLY TERMINATION OF LEASE</b>	<b>13</b>
<b>13. RENT REVIEW</b>	<b>13</b>
<b>14. RENEWAL</b>	<b>13</b>
<b>15. AMENDMENTS</b>	<b>13</b>
<b>16. ENTIRE AGREEMENT</b>	<b>14</b>
<b>17. GOVERNING LAW</b>	<b>14</b>
<b>18. NOTICES</b>	<b>14</b>
<b>19. SCHEDULE</b>	<b>15</b>
<b>20. ANNEXURE</b>	<b>18</b>
<b>21. MINISTERS CONSENT LETTER</b>	<b>19</b>

THIS DEED OF LEASE made on the 01 of October 2021

**BETWEEN:**

**THE SHIRE OF WAGIN** of 2 Arthur Road, Wagin, Western Australia ("Lessor");

AND

**MR. GREG BALL** of PO Box 27, Wagin Western Australia ("Lessee");

Shire of Wagin of 2 Arthur Road Wagin Western Australia (**the Lessor**) hereby lease the land to the Lessee, subject to approval by the Minister of Lands, named in Item 1 of the Schedule (**Lessee**) for the term specified in Item 4 of the schedule upon the following terms and conditions:

**BACKGROUND:**

- A. The Land is part Reserve 20595, portion of Lot 314 on Deposited Plan 415364, and the whole of the land on Qualified Certificate of Crown Land Title Volume LR3170 Folio 705, in the vicinity of the Wagin airstrip and comprises an area of approximately 600 square metres.
- B. The Lessee wishes to lease the Land for the purpose of erecting and using an aircraft hangar.
- C. The Lessor is the management body of the Land under the Management Order N218129 registered on 5 January 2016.
- D. Under the Management Order, the Lessor has the power to lease the Land for any term not exceeding 21 years subject to the prior written approval of the Minister for Lands.
- E. The Parties have agreed that, subject to the consent of the Minister for Lands, the Lessor will grant a 36 month lease of the Land to the Lessee on the terms and conditions set out in this Lease.

**1. INTERPRETATION**

**1.1 Definitions**

In this lease the following expressions shall have the following meanings unless the context requires otherwise:

- (a) **Building** means the building (or buildings) erected upon the land together with any extensions, alterations, modifications, additions or improvements subsequently made to the building and also includes any part of the building.
- (b) **CPI Rent Review** is a review of the then current annual rent of the land to an amount calculated by changing the rent payable by the Lessee during the year immediately preceding the review date (disregarding any rent free period or other incentive) by a percentage figure equal to the amount (expressed as a percentage) by which the

Consumer Price Index (eight capitals - all groups) has changed during the one year period immediately preceding the relevant review date provided that if during the term the Consumer Price Index ceases to be published or substantially changes, the Lessor will select another similar index or indicator of changes in consumer costs

in lieu of the Consumer Price Index for the purposes of this definition.

- (c) **Land** means the land described in Item 2 of the schedule
- (d) **Lessee** includes its executors, administrators, successors, permitted assigns and where not repugnant to the context its servants, agents and licensees.
- (e) **Lessor** includes its executors, administrators, successors and assigns.
- (f) **Management Order** means the management order made under section 46 of the *Land Administration Act 1997* under which the Land was vested in the Lessor;
- (g) **Minister for Lands** means the Minister for Lands in her or his capacity as the body corporate continued under section 7 of the *Land Administration Act 1997*;
- (h) **Rent** means the rent amount per year set out in Item 3 of the schedule as varied from time to time.
- (i) **Statute** means any legislation now or hereafter in force of the Parliament of the Commonwealth of Australia or the Parliament of any State or Territory of Australia and any rule, regulation, ordinance, by-law, statutory instrument, order or notice now or hereafter made under such legislation including any enactments made in substitution for such legislation.

## 1.2 General Interpretation

- (a) Reference to one gender includes the other genders; a reference to a person includes an incorporated body and vice versa; the singular includes the plural and vice versa.
- (b) Where a party comprises more than one person, this lease applies to all of them together and each of them separately.
- (c) Headings are for convenience of reference and shall not affect the interpretation of this lease.
- (d) This lease is written in plain english. The parties agree that its terms are to be interpreted to give commercial efficacy to the parties' arrangements. No rule resolving a doubt as to interpretation against the party preparing this Lease or any part of it shall apply. Any specific provisions will not limit the interpretation of general provisions.

- (e) Any express obligation on a party shall, unless otherwise stated, be performed at that party's expense.
- (f) If a provision of this lease is void or voidable by either party or unenforceable, invalid or illegal but would not be void, voidable, unenforceable, invalid or illegal if it were read down, it shall be read down accordingly. If notwithstanding the foregoing a provision of this Lease is still void, voidable, unenforceable, invalid or illegal:
  - (1) if the provision would not be void or voidable or unenforceable or invalid or illegal if a word or words as the case may be were severed, then that word or words are hereby severed; and
  - (2) in any other case, the whole provision is hereby severed and the remainder of this lease has full force and effect.
- (g) To the extent that any terms or conditions implied by statute are inconsistent with the terms or conditions of this lease any such implied terms and conditions are, unless not permitted by law, expressly excluded from this lease.

### **1.3 Contravention of Statute**

Any provision of this lease which is void, voidable, unenforceable or invalid because of statute (including the Act):

- (a) Must in each case and to such extent be severable from the lease; and
- (b) The lease must be read as though such provision did not form part of the lease at that time.

## **2. RENTAL AND CHARGES**

### **2.1 Payment of rent**

The Lessee shall pay the rent due under this lease into such bank account as may be nominated by the Lessor from time to time or in the absence of such a nomination then to the Lessor or to such other person as may be nominated by the Lessor by cash or cheque at the time and in the manner set out in Item 3 of the schedule and the Lessee shall make no deductions from such rent.

### **2.2 Goods and Services Taxes**

- (a) In addition to all other amounts payable by the Lessee pursuant to this lease the Lessee shall pay to the Lessor, at the same time as the relevant rent, outgoing, expense or other amount is due, all goods and services taxes, value added taxes, consumption taxes or other similar taxes, duties excises, surcharges, levies or imposts (collectively **GST**) charged or levied in respect of:

- (1) rent paid or received pursuant to this lease.
  - (2) any outgoings or other expenses incurred or paid by the Lessor and which are to be reimbursed by the Lessee to the Lessor pursuant to this lease; and
  - (3) any other taxable supply by the Lessor (for which the Lessor is to receive consideration from the Lessee pursuant to this Lease) within the meaning of a new tax system (Goods and Services Tax) Act 1999 or any other act amending or in substitution therefore **(GST Act)**.
- (b) The parties acknowledge that the rent specified in Item 3 of the schedule and reserved by this lease from time to time is exclusive of the amount of GST charged, levied or payable from time to time in respect of the rent.
- (c) Notwithstanding the above, if this lease requires the Lessee to pay, reimburse or contribute to an amount paid or payable by the Lessor in respect of an acquisition from a third party for which the Lessor is entitled to an input tax credit under the GST Act, the amount for payment, reimbursement or contribution will be the GST-exclusive value of the acquisition by the Lessor plus, if the Lessor's recovery from the Lessee will be a taxable supply within the meaning of the GST Act, the GST payable in respect of that supply.
- (d) The Lessor shall provide to the Lessee a tax invoice in accordance with the GST Act in respect of any GST payable by the Lessee pursuant to this clause.

### **3. USE OF LAND**

#### **3.1 Permissible Use**

The Lessee shall not use or permit to be used the land for any purpose other than that set out in Item 5 of the schedule. Without limiting the generality of this clause and for the avoidance of doubt, the Lessee shall not use or permit to be used the land for the purpose of storage.

#### **3.2 Restrictions on Caravans and Storage of Fuel**

The Lessee shall not permit there to be present on the land at any given point in time more than:

- (a) 1 caravan; and
- (b) Maximum of 2 x 205 litres of fuel,

Any fuel situated on the land must be secured in a container which is airtight and of material suitable for the safe storage of such fuel.

### **3.3 Clean**

The Lessee shall keep the land clean and tidy.

### **3.4 Laws and Rules**

At its own expense the Lessee will observe and comply with the requirements of all laws and governmental rules affecting the land and also with all lawful directions and orders or any public body or authority relating to the land. The Lessee shall not do or omit to do anything in respect of the land which could make the Lessor liable to pay a penalty or bear some expense incurred under any such laws, rules or orders.

### **3.5 Nuisance and Structural Injury**

The Lessee shall not use or permit land to be used or permit anything to be done on the land which may constitute a public or private nuisance or waste.

## **4. ASSIGNMENT AND SUBLETTING**

### **4.1 Assignment Requirements**

The Lessee covenants with the Lessor that the Lessee:

- a) Will not assign sublet transfer or part with possession of the land or any part of the land or mortgage charge or encumber the Lessee's interest under this Lease without the written consent of the Lessor and the Minister for Lands.
- b) Will at the time of applying for consent have remedied all existing breaches of which the Lessee has been advised in writing of (if any) on the part of the Lessee under this lease.
- c) Will before, or at the time of, applying for consent submit to the Lessor a true copy of all transfers assignments agreements and other instruments to be entered into in respect of any proposed dealing with this lease or the land or the Lessee's interest therein and in the case of a proposed transfer assignment or subletting the Lessee will submit evidence satisfactory to the Lessor that the proposed transferee assignee or subtenant is respectable responsible solvent and suitable.
- d) Will, if so required by the Lessor, before any proposed assignment transfer or subletting is effected procure from the proposed assignee transferee or subtenant a direct covenant with the Lessor to observe the terms and conditions of this lease and the performance of the Lessee's obligations under this lease as the Lessor may require.

### **4.2 Release**

In the event that the Lessor provides its consent to an assignment of this lease, the Lessee shall be released from its liabilities and obligations pursuant to this lease as and from the date of assignment.

#### **4.3 Related Corporation**

Notwithstanding clause 4.1, the Lessee may assign this lease or sublet part or all of the land to a body corporate related to it within the meaning of the Corporations Act 2001 without obtaining the consent of the Lessor.

### **5. ALTERATIONS, ADDITIONS, REPAIRS AND INSPECTIONS**

#### **5.1 Additions**

- (a) Except for an attachment necessary to accommodate a generator, the Lessee shall not erect any external attachments to a building on the land

#### **5.2 Repair and Maintenance**

At all times during the term of this lease the Lessee shall:

- (a) repair, clean and maintain the land, buildings and other additions so that they are kept in the same condition that they were in at the commencement of this lease (or in the case of additions or installations made after the commencement of this lease then in the same condition as when the relevant addition or installation was completed) fair wear and tear excepted;
- (b) keep the land clean and free from rubbish and keep all garbage in proper receptacles and not overfill those receptacles;
- (c) promptly repair and replace all broken or damaged structures, caravans or vehicles situated on the land; and
- (d) shall keep that part in a clean and tidy condition and keep and maintain any subsisting garden areas.

#### **5.3 Lessor's Power to View and Repair**

The Lessor and persons authorised by it may at all reasonable times upon giving prior reasonable notice to the Lessee enter the land to inspect it. If the Lessee has not complied with any of the Lessee's obligations in relation to maintaining and repairing the land, buildings, additions or installations then the Lessor may serve on the Lessee a notice requiring the Lessee to undertake the requisite maintenance or repair work and if within a reasonable time of receiving such notice the Lessee does not undertake the requisite work then the Lessor or persons authorised by it may undertake such work and for that purpose the Lessor and persons authorised by it may enter the land and remain on the land until the requisite works have been completed. Any expenses or costs incurred in carrying out such work shall be immediately paid by the Lessee to the Lessor upon demand.

#### **5.4 Lessor's Power to Enter and Undertake Works**

Notwithstanding any other provision in this lease, the Lessor and persons authorised by it may upon giving reasonable notice to the Lessee:

- (a) install, maintain, use, repair, alter and replace any of the Lessor's fixtures, fittings, plant and equipment on the land;
- (b) carry out any other works as may be provided for in this lease;

Provided always that in so doing the Lessor shall make reasonable endeavours to minimise inconvenience caused to the Lessee.

### **6. CAMPING RESTRICTIONS**

#### **6.1 Camping on Land**

The Lessee may camp on the land provided that

- (a) The Lessee complies with all relevant provisions of the *Caravan Parks and Camping Grounds Regulations (WA) 1997*; and
- (b) The Lessee must not camp on the land for more than 28 consecutive nights, provided that the Lessee may camp on the land for more than 28 consecutive nights with the Lessor's consent.

### **7. INSURANCE**

#### **7.1 Lessee's Insurance**

The Lessee agrees to take out public risk insurance cover for a sum of not less than Ten Million Dollars (\$10,000,000) in favour of the Lessor.

#### **7.2 Lessor's Insurance**

The Lessor agrees to take out public risk insurance cover for a sum of not less than Twenty Million Dollars (\$20,000,000).

#### **7.3 Certificates of Insurance**

All policies of insurance shall be taken out with a recognised and reputable public insurance office and the Lessee shall provide the Lessor with copies of certificates of insurance in relation to the policies upon request.

#### **7.4 Lessee not to cause premium to increase**

The Lessee shall not do or fail to do anything which may increase the rate of premium payable under any policy of insurance taken out in respect of the land.

## **8. INDEMNITIES**

### **8.1 Risk of Lessee**

The Lessee agrees to occupy and use the land and to enter the land at its own risk. The Lessee releases the Lessor (and its agents, contractors and employees) from every claim and demand which may result from an accident damage or injury occurring on the land. The Lessor shall not be released from liability where the accident, damage or injury is caused by the negligence or willful act of the Lessor.

### **8.2. Indemnity by Lessee**

The Lessee is to indemnify and keep indemnified the Lessor from and against all actions, claims, costs, proceedings, notices, losses and damages which may be brought against, incurred by, or suffered by the Lessor or the Lands in respect of:

- a) any loss whatsoever;
- b) injury and damage to property; and
- c) death or injury sustained by any person;

Caused or contributed to by

- a) the Lessee's or Lessee's Invitees' use or occupation of the premises;
- b) the Lessee's activities, operations or business on the premises;
- c) any work carried out by or on behalf of the Lessee on the premises; or
- d) an act, default or omission on the Lessee;

except to the extent caused or contributed to by the negligence, act, default or omission of the Lessor.

### **8.3. Indemnity by Lessor**

The Lessor is to indemnify and keep indemnified the Minister of Lands from and against all actions, claims, costs, proceedings, notices, losses and damages which may be brought against, incurred by, or suffered by the Minister of Lands in respect of:

- a) any loss whatsoever;
- b) injury and damage to property; and
- c) death or injury sustained by any person;

Caused or contributed to by

- a) the Lessor's or Lessor's Invitees' use or occupation of the premises;
- b) the Lessor's activities, operations or business on the premises;
- c) any work carried out by or on behalf of the Lessee on the premises; or
- d) an act, default or omission on the Lessor;

## **9. Covenants of Lessor**

### **9.1 Quiet enjoyment**

During the term of this lease if the Lessee is not in default of its obligations and subject to any express provision in this Lease the Lessor shall allow the Lessee to peacefully and quietly occupy and enjoy the land.

### **9.2 Consent and approval not be unreasonably withheld**

The Lessor must not unreasonably withhold or delay its consent or approval where the Lessee is required to obtain the consent or approval of the Lessor pursuant to this lease.

### **9.3 Registration of Lease**

If so requested by the Lessee, the Lessor will allow this lease to be registered at the relevant government office and for that purpose will produce the Certificate of Title for the land at no charge to the Lessee.

## **10. SURRENDER AND TENANT'S FIXTURES**

### **10.1 Surrender of land**

Upon expiry or the earlier cancellation of this lease the Lessee shall remove its chattels, plant and machinery from the land peacefully and quietly leave and surrender the land to the Lessor free of occupants, clean and free from rubbish and in good and tenable condition (with damage caused by fair wear and tear, or in the nature of inevitable accident or causes beyond the control of the Lessee or its agents, employees, contractors or licensees being excepted).

### **10.2 Removal of Fittings**

Upon expiration or cancellation of this lease or within thirty (30) days after that date the Lessee may remove all fixtures and fittings belonging to the Lessee from the land and shall make good any damage or disfigurement caused by such removal and any fixtures or fittings not so removed shall, if the Lessor so elects, become the absolute property of the Lessor.

## **11. DEFAULT AND CANCELLATION**

If any one or more of the following events occur namely:

### **11.1 Late payments**

Any payments payable under this lease by the Lessee are greater than fourteen (14) days late (provided a written demand has been made for such payment and the relevant arrears have not been paid within seven (7) days of such demand);

## **11.2 Breaches**

Without limiting clause 11.1, the Lessee is in breach of any of the Lessee's obligations under this lease and such breach continues for a period of fourteen (14) days following services of a written notice of such default; or

## **11.3 Insolvency**

The Lessee, being a natural person is found guilty of any indictable offence or becomes bankrupt or commits an act of bankruptcy or an act which could give rise to the same, or, being a body corporate, an order is made or a resolution is passed for the winding up of the Lessee (except for the purpose of reconstruction or amalgamation with the Lessor's written consent, which shall not be unreasonably withheld), has an administrator appointed or a receiver or manager is appointed over or a mortgagee takes possession of any asset of the Lessee or if any proceedings are issued or event occurs intended to lead to any of those consequences or if any other action relating to insolvent debtors occurs in relation to the Lessee.

## **12. EARLY TERMINATION OF LEASE**

The agreement may be terminated prior to the specified termination date specified by either party with three months written notice.

## **13. RENT REVIEW**

The rent shall be reviewed at the times and in the manner specified in Item 6 of the schedule.

## **14. RENEWAL**

If the Lessee wishes to renew this Lease for the further term specified in Item 8 of the Schedule then the Lessee must request the Lessor in writing for such a renewal. The request must be received by the Lessor not less than two (2) months nor more than six (6) months before the expiry of this Lease. The Lessor shall grant the Lessee a renewal of this Lease if:

- (a) at the time of the request there is no outstanding breach of this Lease by the Lessee of which the Lessee has been given written notice from the Lessor;
- (b) the Lessor receives approval from the Minister for Lands to the renewal of this Lease requested by the Lessee; and
- (c) The Lessor has received an extension of its management order over the Land to the extent that the Lessor has the power to lease the Land,

The renewed Lease will not include a right of renewal other than for any further term specified in Item 8 of the Schedule and otherwise will be upon the same terms and conditions as this Lease.

## **15. AMENDMENTS**

Any amendment to a term of this lease shall only be made in writing executed by the parties or duly authorised officers on behalf of the parties.

## **16. ENTIRE AGREEMENT**

The parties agree that the terms set out in this lease contain their entire agreement notwithstanding any negotiations, documents or discussions which took place or were given prior to the execution of this lease. This lease replaces any other agreement between the parties.

## **17. GOVERNING LAW**

This agreement shall be construed according to the laws of the Jurisdiction and the parties submit themselves to the jurisdiction of the Courts of the Jurisdiction and any competent appellate Courts.

## **18. NOTICES**

Any written notice to be given by one party to the other shall be signed by the party giving the notice or by an officer or the duly authorised solicitor or agent of that party and shall be hand delivered or sent by prepaid post or sent by facsimile to the address of that party shown in this lease or to a facsimile number at that address (or any other address or facsimile number that a party may advise in writing) and shall be deemed sufficiently given:

- (a) in the case of hand delivery on the date of delivery; or
- (b) in the case of prepaid post two (2) business days after being sent by prepaid post; or
- (c) in the case of facsimile on receipt by the sender of a successful transmission answerback.

**19. SCHEDULE**

**Item 1            The Lessee**

MR. GREG BALL

---

**Item 2            The Land**

That portion of Lot 314 on Deposited Plan 415364, being part Reserve 20595, highlighted on the map at Annexure (attach plan and enter no) attached to this lease and bearing the description, enter Lot/Hangar Number

Lot /Hangar Number – 4 (Hangar and Workshop)

---

**Item 3            The Rent and Manner of Payment**

Subject to the rent review provisions contained herein and clause 2.3, the monthly rent will be \$650 (ex GST) plus CPI (*Consumer Price Index*) and is payable in advance on the date of commencement of this lease.

**Item 4            Term**

A term of 36 months commencing on the date of execution of this Lease Agreement

**Item 5            Permissible Use**

The use and enjoyment of an aircraft hangar

**Item 6            Rent Review**

Dates:            Each annual anniversary of the date of execution of this lease Agreement

Method:         CPI Rent Review

**Item 7            Public Risk Insurance**

Twenty Million Dollars (\$20,000,000)

**Executed on (insert date)**

**LESSOR**

THE COMMON SEAL OF  
THE SHIRE OF WAGIN was  
Hereunto affixed in the presence  
of:



5/10/21

\_\_\_\_\_  
SIGNED - SHIRE PRESIDENT

\_\_\_\_\_  
DATE

*Phillip James Bright*

\_\_\_\_\_  
SHIRE PRESIDENT NAME (please print)

\_\_\_\_\_  
SIGNED - CHIEF EXECUTIVE OFFICER

\_\_\_\_\_  
DATE

*William Thomas Atkinson*

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER NAME (please print)

11/10/21

**LESSEE**

MR. GREG BALL

In accordance with the Corporations Act 2001:



\_\_\_\_\_  
DIRECTOR

\_\_\_\_\_  
DATE

11/10/21

*GREGORY ROBERT BALL*

\_\_\_\_\_  
NAME (PLEASE PRINT)

\_\_\_\_\_  
DATE

11/10/21

SIGNED by the said Lessee

)

*Emily Edwards*

In the presence of:

DATE

)

)

*Edwards*

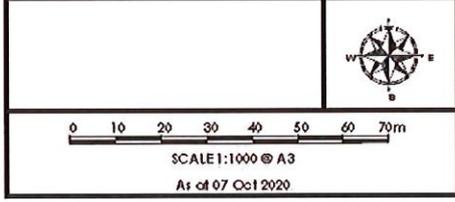
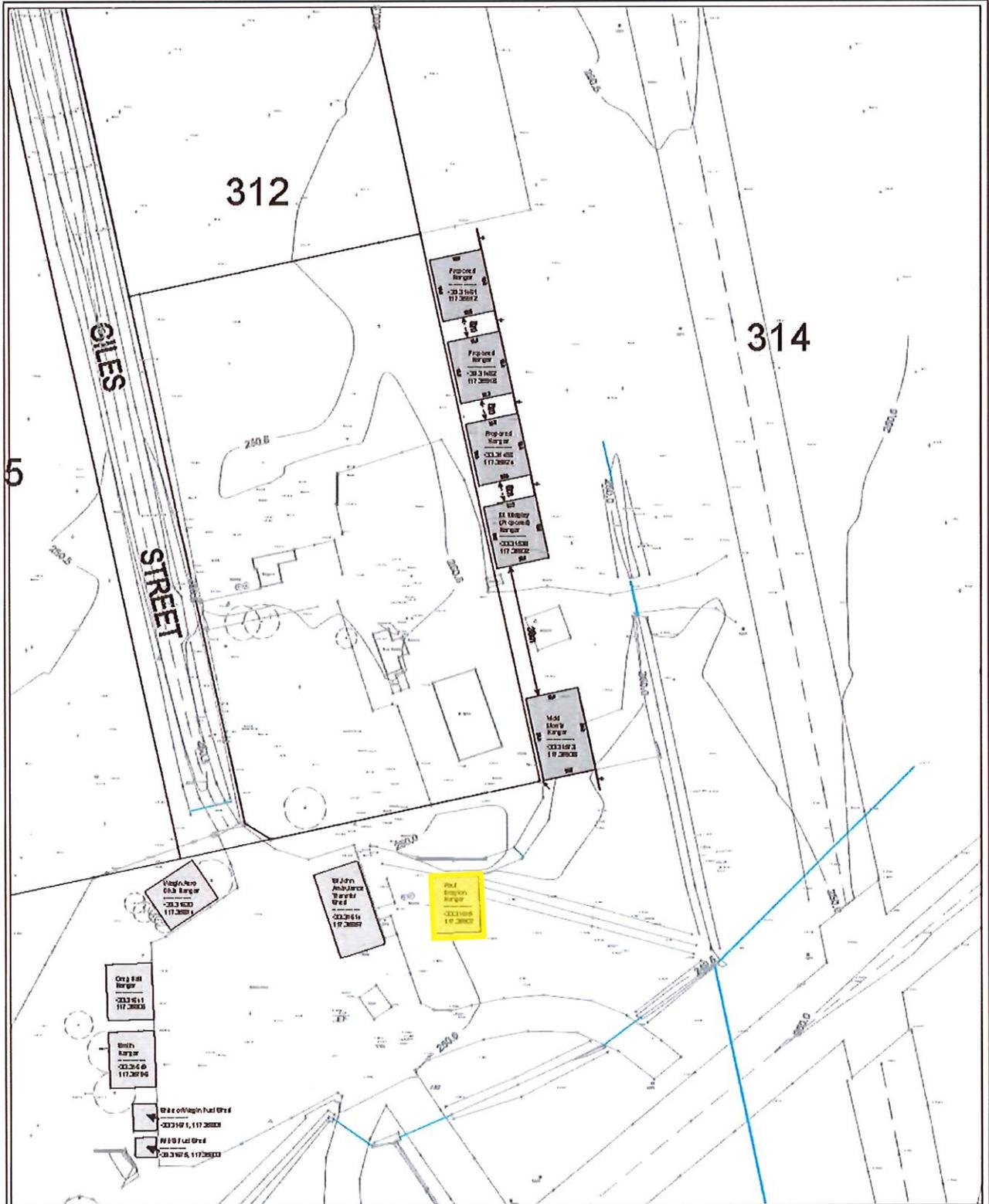
*01.10.2021*

Witness – Name & Signature

DATE

**20.ANNEXURE**

- **SITE PLAN INCLUDING HANGAR SITES/LOCATION NUMBERS**



**INDICATIVE SITE DEVELOPMENT PLAN**  
(PROPOSED NEW AIRCRAFT HANGARS)

CROWN RESERVE 20595, LOT 314  
GILES STREET, WAGIN  
Shire of Wagin

## 21. MINISTERS CONSENT LETTER



Department of Planning,  
Lands and Heritage

Land Use Management

Our ref: 06616-1987 Job: 2102103  
Enquiries: Terri Newman, ph 6552 4663  
Fax: 6118 8116

8 September 2021

Shire of Wagin  
PO Box 200  
WAGIN WA 6315

By email only: [ea@wagin.wa.gov.au](mailto:ea@wagin.wa.gov.au)

**REQUEST FOR SECTION 18 MINISTERS CONSENT TO PROPOSED LEASE, PART RESERVE 20595, PART LOT 314 ON DEPOSITED PLAN 415364, 2 ARTHUR ROAD, AERIAL LANDING GROUND – SHIRE OF WAGIN**

Thank you for your correspondence seeking permission of the Minister for Lands to provide consent to the Lease between the Shire of Wagin (Lessor) and Mr Greg Ball (Lessee).

In accordance with section 18 of the *Land Administration Act 1997* (LAA) the Minister for Lands approval is granted on the condition that the final Lease document executed by the parties is on all terms and conditions as that provided to Department of Planning Lands and Heritage (DPLH) by email on 30 August 2021 and subject to the commencement date being within 3 months from the date of this approval letter. If the final document executed by the parties is not on the approved terms, then it may be void under section 18 LAA.

Please note that this approval is for the purposes of section 18 LAA only and does not constitute an endorsement as to the terms and effect of the document. DPLH cannot provide any advice in respect of the Lease and recommends that each party obtain their own independent advice as to their rights and obligations under the document.

This approval is subject to the registration requirements of the *Transfer of Land Act 1893*. You will need to provide a copy of this letter to Landgate if the document is to be lodged for registration at Landgate.

Should you have any enquiries please don't hesitate to contact me on any of the above details.

Yours sincerely

A handwritten signature in blue ink that reads 'Terri Newman'.

**Terri Newman**  
Senior Land Officer – L4  
Lodgement  
Land Use Management

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 Locked Bag 2506, Perth Western Australia 6001  
Telephone (08) 6552 4400 Facsimile (08) 6552 4417 Freecall: 1800 735 784 (Country only)  
Email: [info@lands.wa.gov.au](mailto:info@lands.wa.gov.au) Website: [www.lands.wa.gov.au](http://www.lands.wa.gov.au)  
ABN: 68 565 723 484

Reserve Number	20595
Reserve Name	N/A
Legal Area (ha)	120.8549
Status	CURRENT
Current Purpose	AERIAL LANDING GROUND
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	04/07/2019
Local Government Authority	SHIRE OF WAGIN
Land Use	AIRPORT
Notes	WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS
Additional Reserve Information	RESERVE COMPRISES LOT 314 ON DP415364 (O179239)

Reserve Land Listing [View Land Listing](#)



[Click to Launch Map Viewer Plus](#)





### 11.1.4 APPOINTMENT – CEO RECRUITMENT CONSULTANT

PROPONENT:	Not Applicable
OWNER:	Main Roads WA
LOCATION/ADDRESS:	Arthur Road
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	1 September 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	PE.RE.65
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Proposals from the following Consultancy Firms. (Under Separate Confidential Cover) <ul style="list-style-type: none"> <li>1. <i>Lo-Go Appointments</i></li> <li>2. <i>Lydia Highfield</i></li> <li>3. <i>Mills recruitment</i></li> <li>4. <i>FitzGerald Strategies</i></li> <li>5. <i>Beilby Downing Teal</i></li> <li>6. <i>Spreadsheet of all Consultancy Firm Proposals</i></li> </ul>

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council appoint Lyndia Highfield to undertake the Recruitment process for the position of Chief Executive Officer for the Shire of Wagin.

Carried 0/0

### BRIEF SUMMARY

Council requested the Acting CEO to prepare a scope of works and request quotes from recruitment consultants for the recruitment of new CEO for the Shire of Wagin.

Council is being requested to appoint a recruitment specialist from the contractors listed.

1. *Lo-Go Appointments*
2. *Lydia Highfield*
3. *Mills recruitment*



4. *FitzGerald Strategies*
5. *Beilby Downing Teal*

### **BACKGROUND/COMMENT**

Council passed the following resolution at the Ordinary Meeting of Council held on the 22 August 2023.

#### **5034 COUNCIL DECISION**

**Moved Cr G R Ball**

**Seconded Cr S M Chilcott**

**That Council**

- 1. Accept the Urgent business to be tabled at this meeting.**
- 2. Delegate the Acting Chief Executive Officer to seek quotes to appoint a recruitment agency for a Chief Executive Officer.**

**Carried 7/0**

At the request of the Council the Acting CEO has obtained quotes to undertake the recruitment process for the position of Chief Executive Officer for the Shire of Wagin. Following are comments on the new process for a CEO appointment. When undertaking recruitment, Local Governments need to consider, plan and schedule specific processes to give effect to the CEO standards, and meet Council's obligations as the employing authority, with the agreed processes being subject to endorsement by Council resolution.

For example - when recruiting:

- skills, qualifications, experience and qualities that the Council will expect a CEO candidate to demonstrate? How will the Council facilitate discussion and develop consensus on these attributes ie Council workshops?
- Who will draft the Position Description? Will this be managed by an external human resources consultant to ensure the Position Description is drafted in accordance with appropriate industrial practice?
- Who will draft the proposed contract of employment? Will this be managed by an external legal consultant so that it complies with employment law, the Salaries and Allowances Tribunal Local Government CEO Determination and appropriate industrial practice?
- Will the Council appoint an independent recruitment consultant? What will be the scope of activity that the consultant will be required to undertake on the Local Government's behalf? What reports and recommendations will the consultant be required to make? When and how will the consultant be required to provide the Council with reports and recommendations?



- 
- How will the procurement and selection of consultant services (HR consultant, legal consultant and / or recruitment consultant) be facilitated to comply with the adopted Purchasing Policy?
  - The Council will need to establish a Selection Panel. Will this be a formal committee of Council under s.5.8?
  - What criteria will the Council use to identify and select the independent person to be a member of the Selection Panel? Will this be an open or closed process?
  - What probity requirements will members of the selection panel need to comply with i.e., confidentiality agreement, disclosure of impartiality interests, consequence of panel member recusal?
  - What will the Council include in a Terms of Reference to establish the extent of activity and discretion that the Selection Panel will be required to perform, perhaps including clear statements of the Panel's limitations?

It is recommended that Councils consider conducting a facilitated workshop to ensure the involvement of all Council Members in establishing the end-to-end CEO recruitment process. This approach will ensure that Council Members that are inexperienced in recruitment processes and/or not actively involved in the Selection Panel take ownership in recognition of Council's responsibility as the CEO's employing authority. This approach will also mitigate against Council Members feeling inadequately prepared or informed when making the final determination to appoint the CEO, and to certify that the process was conducted in accordance with adopted CEO Standards. The focus of the workshop is to reach agreement regarding the skills, experience, qualifications, and character expected of candidates applying for the CEO position.

The workshop should also consider the way this information will be developed in accordance with the requirements of the Model Standards for CEO Recruitment, Performance Review and Termination (Schedule 2, Local Government (Administration) Regulations):

- CEO selection criteria (cl. 5 of the Model Standards)
- Advertising requirements (cl. 6 of the Model Standards)
- CEO job/position description (cl. 7 of the Model Standards)
- Selection Panel membership and terms of reference, including process for selecting independent member (cl. 8 and cl. 9 of the Model Code)

Due to the intensive program for discussion at the facilitated workshop, it is strongly recommended that the appointed independent recruitment consultant attend to ensure there is a clear and firsthand understanding of Council's CEO recruitment strategy.



The CEO has obtained quotes from the following companies to undertake the recruitment process for the position of Chief Executive Officer for the Shire of Wagin.

1. *Lo-Go Appointments*
2. *Lydia Highfield*
3. *Mills recruitment*
4. *FitzGerald Strategies*
5. *Beilby Downing Teal*

The full proposals are attached as confidential items.

### **CONSULTATION/COMMUNICATION**

No consultation undertaken

### **STATUTORY/LEGAL IMPLICATIONS**

Section 5.36 of the Local Government Act 1995 states the following:

#### **5.36. Local government employees**

*(1) A local government is to employ —*

*(a) a person to be the CEO of the local government; and*

*(b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.*

*(2) A person is not to be employed in the position of CEO unless the council —*

*(a) believes that the person is suitably qualified for the position; and*

*(b) is satisfied\* with the provisions of the proposed employment contract.*

\* Absolute majority required.

*(3) A person is not to be employed by a local government in any other position unless the CEO —*

*(a) believes that the person is suitably qualified for the position; and*

*(b) is satisfied with the proposed arrangements relating to the person's employment.*

*(4) Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.*



(5A) Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.

(5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

[Section 5.36 amended by No. 49 of 2004 s. 44; No. 17 of 2009

Part 4 of the *Local Government (Administration) Regulations* states the following:

**18A. Vacancy in position of CEO or senior employee to be advertised (Act s. 5.36(4) and 5.37(3))**

(1) If a position of CEO, or of a senior employee, of a local government becomes vacant, the local government is to advertise the position in a newspaper circulating generally throughout the State unless it is proposed that the position be filled by —

(a) a person who is, and will continue to be, employed by another local government and who will fill the position on a contract or contracts for a total period not exceeding 5 years; or

(b) a person who will be acting in the position for a term not exceeding one year.

(2) An advertisement referred to in sub regulation (1) is to contain —

(a) the details of the remuneration and benefits offered; and

(b) details of the place where applications for the position are to be submitted;

and

(c) the date and time for the closing of applications for the position; and

(d) the duration of the proposed contract; and

(e) contact details for a person who can provide further information about the position; and

(f) any other information that the local government considers is relevant.

[Regulation 18A inserted: Gazette 31 Mar 2005 p. 1037-8; amended: Gazette 19 Aug 2005 p. 3872; 3 May 2011 p. 1594.]

**18B. Contracts of CEOs and senior employees, content of (Act s. 5.39(3)(c))**

For the purposes of section 5.39(3)(c), a contract governing the employment of a person who is a CEO, or a senior employee, of a local government is to provide for a maximum amount of money (or a method of calculating such an amount) to which the person is to be entitled if the contract is terminated before the expiry date, which amount is not to exceed whichever is the lesser of —

(a) the value of one year's remuneration under the contract; or

(b) the value of the remuneration that the person would have been entitled to had the contract not been terminated.

[Regulation 18B inserted: Gazette 13 May 2005 p. 2086.]

**18C. Selection and appointment process for CEOs**



*The local government is to approve a process to be used for the selection and appointment of a CEO for the local government before the position of CEO of the local government is advertised.*

*[Regulation 18C inserted: Gazette 31 Mar 2005 p. 1038.]*

As it is recommended that a Committee of Council be established the following is a copy of Section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* prescribe the details associated with establishing Committees of Council as per below:

### **5.8. Establishment of committees**

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute Majority Required*

### **5.9. Committees, types of**

*(1) In this section —*

**other person** means a person who is not a council member or an employee.

*(2) A committee is to comprise —*

- (a) council members only; or*
- (b) council members and employees; or*
- (c) council members, employees and other persons; or*
- (d) council members and other persons; or*
- (e) employees and other persons; or*
- (f) other persons only.*

### **5.10. Committee members, appointment of**

*(1) A committee is to have as its members —*

- (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).*

*\* Absolute majority required.*

*(2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*

*(3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.*

*(4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the*



committee, the local government is to appoint the mayor or president to be a member of the committee.

(5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —

(a) to be a member of the committee; or

(b) that a representative of the CEO be a member of the committee,

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Cost of Consultant

### **STRATEGIC IMPLICATIONS**

Whilst there is no reference to the appointment of a new CEO in the Strategic Community Plan or Corporate Business, this decision of Council will be one of the most strategic decisions it makes and therefore should be given sound consideration.

### **VOTING REQUIREMENTS**

Simple Majority.



### 11.1.5 WAGIN SPORTSGROUND, MATERA OVAL – AFL GOAL AND POINT POSTS

<b>PROPONENT:</b>	Mark Hook, Acting Chief Executive Officer
<b>OWNER:</b>	Shire of Wagin
<b>LOCATION/ADDRESS:</b>	Wagin Sports Ground, Matera Oval
<b>AUTHOR OF REPORT:</b>	Mark Hook, Acting Chief Executive Officer
<b>SENIOR OFFICER:</b>	Mark Hook, Acting Chief Executive Officer
<b>DATE OF REPORT:</b>	13 September 2023
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CS.SP.15 & CP.MT.10
<b>STRATEGIC DOCUMENT REFERENCE:</b>	
<b>ATTACHMENTS:</b>	1. Quote from Marindust

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

1. That Council accept the quote from Marindust for the complete set of 9.0-meter 100mm diameter tapered AFL Goals MS-34 for \$8,650 Plus GST and freight.
2. That the purchase be treated as unbudgeted expenditure.

**Carried 0/0**

#### BRIEF SUMMARY

Council is being requested to authorise and accept the quote from Marindust for the purchase of the MS-34 9.0-meter X 100mm Dia tapered AFL Goal Posts for the Wagin Sports Ground Matera Oval.

#### BACKGROUND/COMMENT

After the football grand final, the Manager of Works removed the old football goal and point posts as part of the post season maintenance works. After a close inspection of the footings and poles, it has been found that the posts and footings are in poor shape and are not able to be put back up.

This is mainly due to the many years of taking down and putting back stripping the threads on the bolts in the footings. The bolts are now unable to be retaped.

One of the poles is bent and they need repainting.



The taking down and reinstallation of the poles is also an occupational health and safety issue with loader and lifting straps being used to put them up and down.

This has been an issue for a number of years, and it has come to a stage that replacement is the best option for Council.

The Acting CEO is requesting Council to authorise the replacement of the poles with one-piece high tensile Marine Grade Aluminium poles with powder coat finish with hot dipped galvanised steel spigots base with ground tube sleeve footing systems as per the quote attached from Marindust at a cost of \$8,650 plus GST as an unbudgeted item.

The purchase of these poles and footings will allow for easier removal and replacement of the posts pre and post football seasons in the future.

### **CONSULTATION/COMMUNICATION**

Minor consultation has been held with the Wagin Football Club by the Community Development Officer Donna George.

### **STATUTORY/LEGAL IMPLICATIONS**

#### **6.8. Expenditure from municipal fund not included in annual budget.**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

**\* Absolute majority required.**

- (1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
  - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

This amount can be covered through the Annual Maintenance Budget for the Wagin sports ground.



---

## **STRATEGIC IMPLICATIONS**

3.7 Support community activities with resources and facilities as required.

## **VOTING REQUIREMENTS**

Absolute Majority.



**MARINDUST**  
 FLAGPOLES & SPORTS GOALS  
 STAINLESS STEEL HARDWARE

8 m/s

**E-MAIL TRANSMISSION**

**Company Name:** Shire of Wagin  
**Attention:** Donna George  
**Email:** donna.george@wagin.wa.gov.au **Phone:** 0409117444  
**From:** Chris Harris  
**Date:** 1<sup>st</sup> September 2023 **No. of pages inc. Header:** 2

The information contained in this e-mail message may be confidential information. If you are not the intended recipient, any use, disclosure or copying of this document is unauthorized. If you have received this document in error, please telephone (08) 9258 5552.

**Quotation - REF: Matera Oval**

**SUPPLY ONLY OF:**

Qty	Code #	Description
1	MS - 32	<b>Complete set of 7.5 metre x 80 mm diam. tapered AFL Goals</b> <b>1 set of goals consists of:</b> (ie both ends of ground) 4 x 7.5 metre x 80mm dia. tapered aluminium AFL Goal posts 4 x 5.0 metre x 80mm dia. tapered aluminium AFL Point Posts 8 x 80mm diam. aluminium ground tubes @ 1000mm L.O.A. with bottom drainage caps 8 x HDPE Ground tube cap covers
		<b>Price for 1 complete set of MS 32: \$ 5,850.00 plus 10% GST</b>

Qty	Code #	Description
1	MS - 34	<b>Complete set of 9.0 metre x 100 mm diam. tapered AFL Goals</b> <b>1 set of goals consists of:</b> (ie both ends of ground) 4 x 9.0 metre x 100mm dia. tapered aluminium AFL Goal posts 4 x 6.0 metre x 100mm dia. tapered aluminium AFL Point Posts 8 x 100mm diam. aluminium ground tubes @ 1000mm L.O.A. with bottom drainage caps 8 x HDPE Ground tube cap covers
		<b>Price for 1 complete set of MS 34: \$ 8,650.00 plus 10% GST</b>

**Specifications for above AFL Goal posts:**

- Manufactured from **one-piece** T6 6063 high-tensile marine grade aluminium tube AS1664.1
- Spun-tapered for the top section of posts or un-tapered straight up and down
- UV-Stabilised heavy-duty white powder coat finish done to Australian Standards AS3715-2002
- UV-Stabilised Nylon plug/caps in tops of posts
- Hot dipped galvanised steel spigots fitted with machined HDPE bushes
- Spigot base and ground tube sleeve footing system
- In ground footing (these goals have the ability to remain as permanent or become semi-permanent, if removal is required in the off-season where grounds are utilized for multiple sports codes)
- T6 high-tensile marine grade aluminium ground tubes with drainage cap in end and stainless steel security locking screw below ground level
- Ground tube cap cover plugs (for protection of ground tubes in off season)

**MARINDUST**

Terrazzo Holdings Pty Ltd | Since 1980 | A.B.N. 66128582216 | A.C.N. 009061778

- Engineering certification in accordance with AS1170.2 and AS1170.4
- Backed by a 5 year structural warranty against materials and workmanship
- Manufactured in Western Australia

Qty	Code #	Description
1	MS - 36	<b>Complete set of 12.0 metre x 125 mm diam. tapered AFL Goals</b> <b>1 set of goals consists of:</b> (ie both ends of ground) 4 x 12.0 metre x 100mm dia. tapered aluminium AFL Goal posts 4 x 9.0 metre x 100mm dia. tapered aluminium AFL Point Posts 8 x 125mm diam. aluminium ground tubes @ 1000mm L.O.A. with bottom drainage caps 8 x HDPE Ground tube cap covers
		<b>Price for 1 complete set of MS 36:        \$            14,135.00 plus 10% GST</b>

**Specification as above plus:**

- manufactured from T6 high-tensile marine grade aluminium tube AS1664.1  
 Top section – 6 metre tapered 6063 T6, bottom section – 6 metre un-tapered 6061 T6. (one join only)

**Availability:** All goals are EX stock here in WA and manufactured within 7 – 10 days from date of order

**Freight:** At customer's expense. A freight quotation can be organized by Marindust if required.

**Packaging:** Packaging on a skid for freighting:                                **\$ 180.00 plus 10% GST**

**Tax:** Plus GST being 10% for all goods and services

**Terms:** Payment Nett 30 days EOM

**Quote validity:** Valid for 90 days

**MARINDUST**

Terrazzo Holdings Pty Ltd | Since 1980 | A.B.N. 66128582216 | A.C.N. 009061778

## Installation Instructions for (100mm) MS 34 AFL Goal Posts Ground Tubes

**\*\*PLEASE NOTE\*\*:** DO NOT use rapid set as it is not suitable for footings. We suggest concrete to be 25MPA.

1. Mark out oval for holes to be dug.  
Footing holes to be approx. 1200mm Deep x 600mm x 600mm width along goal line as to allow for the spacing of ground tubes to be 6.4 metres apart (see attached AFL Ground tube diagram and below).  
Mark the centre between the goal posts on the goal line, then mark out 3250mm either side of centre, this determines the centre of the goal post positions. Then mark out 6500mm each side of the centre of the goal posts and this determines the centre of the point post positions.

**Important Please Note:** Cover over the tops of ground tubes prior to inserting into footing holes. This is to prevent any sand and concrete going inside of ground tubes when pouring concrete.

ie. Use 80mm PVC dust / blank caps and duct tape around edge of caps.

These caps are also used in off season to cover the ground tubes and protect them from damage.

2. Run a string line over center of the goal line.
  - \* Place ground tubes in holes as per above.
  - \* Measure out distance spacing between ground tubes. Ground tubes to be 6400mm apart from the Inside face to the inside face of ground tube (See Diagram Over).
  - \* Check your hole is correct depth for ground tube below ground level (recommended depth is 100mm)
  - \* Place a couple of shovel loads of dirt back in around base of ground tube to help for positioning of tubes. approx. 200mm of sand. (also reduces movement of tubes when pouring concrete).
  - \* Using a post leveler on top section of ground tube check for level or if using a spirit level use inside of tube in 2 planes at 90° check for level.

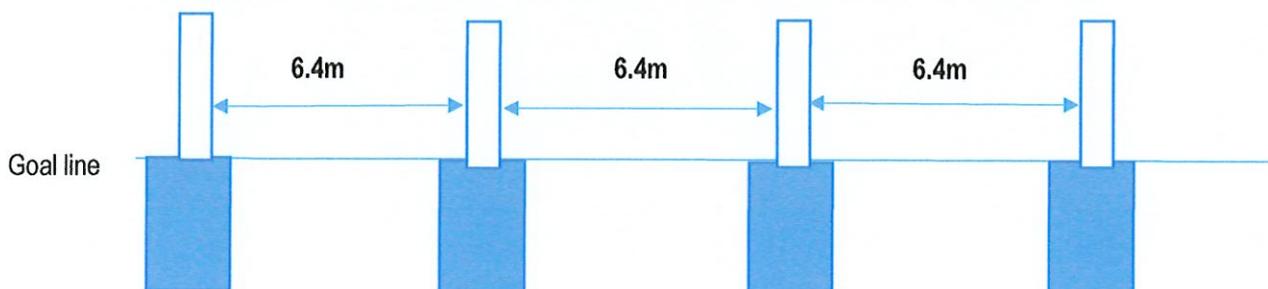
3. Pour concrete with one person holding the top of the ground tube in place.

N.B. - Pour concrete to edge of hole not directly at ground tube, be sure to keep moving concrete around tube as it is coming into hole.

While concrete is setting go back and forth with a spirit level checking ground tubes for straightness.  
or contact Marindust for jig ideas.

### **Standing the Goal Posts:**

4. **The following day (at least 24 hours minimum)** the goal posts can be stood up into the ground tubes.  
**Ensure the ground tube and spigot have no foreign matter ie. Sand or concrete on them.**  
With one person positioning the spigot over the top of the ground tube another person walks the pole up into a vertical position.
5. Drill and fit stainless steel security locking screws: Drill from back of playing field a 4.5mm hole thru ground tube and thru steel spigot to insert stainless steel screw provided. (This helps with prevention of unwanted removal of the goal posts)
6. For ease of removal of goals, duct tape around at the join of the ground tube and goal post is advised.
7. Back fill holes and kick some goals!

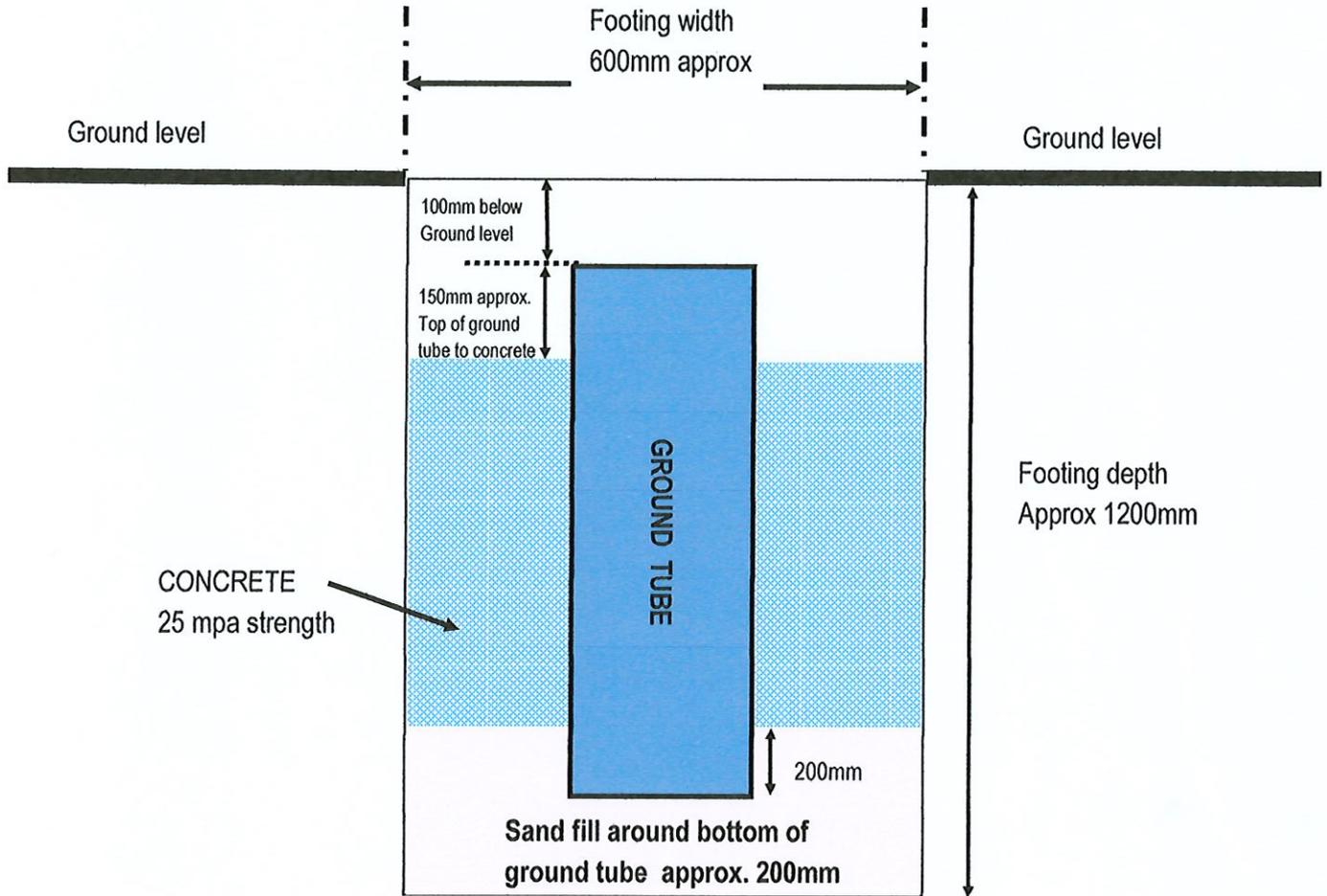


See AFL ground tube diagram

MARINDUST SALES FLAGPOLES & SPORTS GOALS e-mail: [sales@marindust.com.au](mailto:sales@marindust.com.au) phone: (08) 9258 5552

# AFL GROUND TUBE DIAGRAM

MS 33, MS 34, MS 35, MS 36, MS 37





### 11.1.6 SHIRE OF WAGIN – EXTENDED TRADING CHRISTMAS HOURS

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	14 September 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.3
STRATEGIC DOCUMENT REFERENCE:	Key Results area. 5.0 Council Leadership. 5.1 Support and provide incentives for more businesses and retail opportunities.  Key Activities and Strategies for the Short Term 2021-2025. 5.0 Council Leadership. 5.4 Promote Wagin as a business-friendly town and support the Chamber of Commerce.
ATTACHMENTS:	Nil

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That the Shire of Wagin advise the Minister for Commerce the Hon. Sue Ellery by Wednesday 27th September 2023 that it accepts the extended trading hours as outlined within this report.

Carried 0/0

### BRIEF SUMMARY

The Minister for Commerce the Hon. Sue Ellery has agreed to an extended trading package being offered to regional Local Government Authorities, this has been based on the standard metropolitan area trading hours for the Xmas Periods 8am to 6pm on Saturdays, Sundays and on public holidays between 9 December 2023 and 31 December 2023, with Christmas Day being the only day of closure, and from 7am to 9pm from 18 December 2023 to 22 December 2023. The Minister has also granted approval for general retail to trade from 8am to 6pm on the New Year's Day (1 January 2024), Australia Day (26 January 2024), Labour Day (6 March 2024), Easter Monday



(1 April 2024), Western Australia Day (3 June 2024) and King's Birthday (23 September 2024) public holidays.

### **BACKGROUND/COMMENT**

On 25 August 2023, the Hon. Sue Ellery, Minister for Commerce, approved trading extensions for the Perth metropolitan area over the 2023 Christmas period and for public holidays in 2024. The package approved by the Minister will enable general retail shops in the Perth metropolitan area to trade from 8am to 6pm on Saturdays, Sundays and on public holidays between 9 December 2023 and 31 December 2023, with Christmas Day being the only day of closure, and from 7am to 9pm from 18 December 2023 to 22 December 2023. The Minister has also granted approval for general retail shops in the metropolitan area to trade from 8am to 6pm on the New Year's Day (1 January 2024), Australia Day (26 January 2024), Labour Day (6 March 2024), Easter Monday (1 April 2024), Western Australia Day (3 June 2024) and King's Birthday (23 September 2024) public holidays.

In addition to the decision taken by the Minister in respect to the metropolitan area, the Minister has agreed to an extended trading package being offered to regional Local Government Authorities, that is based on the standard metropolitan area trading hours.

Council is being requested to forward its confirmation of acceptance of this proposal by return email by Wednesday 27<sup>th</sup> September 2023.

Should Council accept this offer, general retail shops within the Shire of Wagin will be able to trade from 8am to 6pm on Saturdays, Sundays and public holidays, other than on Christmas day which will be a closed day, between 9 December and 31 December 2023, from 8am to 9pm from Monday 11 December 2023 to Friday 15 December 2023, from 7am to 9pm from Monday 18 December to Friday 22 December 2023 and from 8am to 6pm on each of the public holidays outlined above.

With all extended trading variation, the decision to open or not during the additional hours provided will be at the discretion of individual retailers.

Council can request alternative trading arrangements over the Christmas period and/or 2024 public holidays by applying to the Department on their application form.

### **CONSULTATION/COMMUNICATION**

Discussions have been held with the current President of the Chamber of Commerce regarding this matter.

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil



---

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

5.1 Support and provide incentives for more businesses and retail opportunities.

5.4 Promote Wagin as a business-friendly town and support the Chamber of Commerce.

## **VOTING REQUIREMENTS**

Simple Majority.



## 11.2 ACTING DEPUTY CHIEF EXECUTIVE OFFICER

### 11.2.1 ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – SEPTEMBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	15 September 2023
PREVIOUS REPORT(S):	14 August 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	Strategic Community Plan
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

That Council:

1. Receive the Deputy Chief Executive Officer's report as presented.

Carried 0/0

#### BRIEF SUMMARY

The following report details activities within the DCEO portfolio.

#### BACKGROUND/COMMENT

##### Acting Deputy CEO (A.DCEO)

The role of Deputy Chief executive officer, being mainly operational, is often multifaceted throughout the week, working with staff towards an end which is beneficial for the community and financially viable for the budget.

At the end of August, the then Acting Deputy Chief Executive Officer took some medical leave, with the result being he was unable to return to work in any capacity. This resulted in the need to back fill the role in the short term prior to the permanent officer starting in October. As many of the required permissions were already in place due to recently doing the role, Donna George stepped back into the position for the short duration until the arrival of John Fathers.



The officer attended Cultural awareness training run by Auspire and facilitated by Danny Ford from Perth. This training was excellent, very informative and engaging. It provided an overview of a range of topics around awareness of our cultural heritages, both within Australia and around the world.

On request by the Wagin Trotting association, we met on Friday 25<sup>th</sup> to discuss a number of concerns raised by the club. Most of the discussion items will be readdressed at a Sportsground Advisory meeting – to be scheduled once the new officer arrives, however they suggested that the judge's box above the Recreation Centre was unsafe. Therefore, we contacted a structural engineer who attended and advised that other than a need to install additional rails on the stairway and walkway between viewing boxes – the integrity of the infrastructure is good.

The restricted burning period starts October 1<sup>st</sup> and firebreaks are required to be in place by November 1<sup>st</sup> with staff planning townsite firebreak inspections to be done in October with letters to all non-compliant at that time reminding them of their requirements under the Act.

## **CORPORATE SERVICES**

### **BUILDING OFFICER**

There have been no submissions of building applications this month.

### **COMMUNITY DEVELOPMENT OFFICER**

The Community officers have been reviewing the process to ensure both officers have the same end goal but are working on different projects.

Our funding application for the Community Garden project is expected back this month, with an additional grant being submitted to support the project while aiming in another direction. A waste grant to provide opportunities to reuse around the Community Garden space, with worm farms for food waste, and reuse art project workshops, giving people an opportunity to reuse things which would traditionally end up in landfill to make the garden space more appealing for all users, to encourage more attendance creating an inviting, exciting community focused location for social interaction. Plans to involve community groups like the Care and share to add value to the project in various ways around reuse, recycle.

Remembrance Walk, we have a brief PowerPoint providing more detail around the suggestion provided to council at the last meeting from Bob Boyd around his request to plant a tree in remembrance of Roz.

An overview would be an offer of a variety of options people can choose to remember their loved ones, to provide them with an opportunity to instal something in the community for their loved one. Ways in which this can be shown are only limited by



availability, however the final approval on location and style of the dedication would be councils.

Social Media – Aug/Sept	Date	Post reach
Community Garden topic	June 21	926
Cats in the pound	July 10	873
Position Vacant Ad	June 15	817
Dog in the pound	July 4	628
Road works Notice	June 28	348

Courthouse progress to date:

Carpets have been laid in main court room, two front rooms and one back room; the walls have been cleaned of cobwebs and dust. We have had the venue inspected by the roof and wall doctor with works around this issue beginning in November and expected to be complete by December. The area is restricted to the 2 back rooms which staff have planned to use as store and packing areas. The Artwork is in the process of being moved over with the wire hanging system being transferred from the old library into the new.

Community officers along with the ACEO attended a community event at the CommuniTEA hub which staff found interesting.

We were fortunate to receive five recycle bins at no cost, which have been installed at strategic locations around the community. The plan with these bins is keeping the 10c recycle items out of general waste, making it easier for the general public who wish to hand these in for a refund to collect and recycle, reducing the amount in the local bins, reducing the amount in landfill.

Current funding being sought for the purchase of oversized games to value add to various current and future events – Chess, Jenga, hoop toss, corn holes, dominos and connect four - with added value for local clubs to hire / borrow for their events.

Funding is once again available for Community Emergency Water supply with officers currently seeking funding to add to the current water supply at the show grounds which will provide an additional location for fire services, but mainly will provide a sure supply of water should the venue be activated as an Emergency Evacuation Venue.

The Campervan and Motorhome Club (CMCA) will be staying at the Wagin RV area for six days in October 11<sup>th</sup> to 16<sup>th</sup> with an estimated 70 vans for the week stay.

The Gymkhanarama event is planned for the last weekend in September, to be run by the Wagin Riding and Pony Club and runs over the full weekend.



## **WAGIN CARAVAN PARK**

Recent changes in the facilitation of the Wagin Caravan Park have seen the bookings come back to the Shire office, with a staff member holding the Caravan Park phone. This has no impact on travellers staying at the park other than a reduction the workload for the Caretaker.

Numbers have been down from July with 120 vans onsite over this month – compared with 300 for July. Numbers were higher over the weekdays that during the weekends and picked up nearing the end of the month.

## **SWIMMING POOL**

The pool has currently been emptied for major maintenance works to be carried out, as per the asset management plan.

We sought tenders and have contracted Wetdeck Pools who will be painting all the pool gutters as well as the entirety of the 50m pool. Wetdeck Pools did the original build of the Pool upgrade so have a very thorough understanding of the set up and infrastructure.

Typically pools require painting and gutters works to be done every 5 – 7 years which will ensure that longevity of the pool infrastructure remains solid and safe for use.

Brian (Wet decks) has provided free of charge, any minor repair and the expansion joints as these were showing signs of breaking down on the bottom surface of the 50-metre pool. This gives us an estimated saving for the shire of around \$15,000 for critical works to be done for the wellbeing of our pool and the patrons using it.

### **Training**

All preseason training and qualification refreshers have been completed by the Pool Manager.

### **Pre-summer clean up**

Once the works upgrade has been completed staff will begin to ready the pool for opening with a current plan to open early this season, however this will depend on completion date of the capital works outline above.

## **LIBRARY**

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

### **Library Update:**

- Story Time held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm



### Library Events:

- Wagin Library & Gallery Book Club will be held on Saturday September 9th from 2pm to 4pm. Our next Book Club will be held on October 14th at Wagin Library & Gallery from 2pm to 4pm.
- Story Time is held every Wednesday 10am to 11am then again on Fridays 1.30pm to 2.30pm.
- Children's Book Club is held every Tuesday 3.30pm to 4.30pm

### Library Regular Activities:

- WLG Book Club will be held Saturday September 9th from 2pm to 4pm at Wagin Library & Gallery. Our next Book Club will be held on the 14<sup>th</sup> of October from 2pm to 4pm
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

### Library Statistics:

	This Month	Last Month
Patron Visits	179	198
Phone Transactions	23	25
Inter Library Loans	17	9
Community Connections	17	27
Information Search Request	0	1

## HEMOCARE

### Manager Report August 2023

#### Wagin Community Development Action Plan

Aged care services in Wagin have been on the agenda for community conversation with a view to planning for current and the future needs.

Peter Kenyon (Bank of Ideas) facilitated a Community Builders Workshop at Wesley Hall, 29 May 2023. From that meeting came seven key projects for action. The two below are of significance to Wagin Homecare.

1. Ensuring Wagin can continue to service our frail and elderly via in home support services including enhancing the current service delivery.
2. Retaining Waratah, our residential aged care facility

As Manager of Wagin Homecare, I have joined the action group to support and enhance in home care services for Wagin – ***‘Keeping our Elderly Residents Independent and at Home’ – Ageing in Place Action Group.***

The purpose of this group is to facilitate a collaboration of the current services in Wagin, so that there is cohesion with regards to continuity of care for Wagin residents, for current services to share resources, possibly mitigate costs for each service



provider and with the view to growing the business so that we can live up to the increase in requests for aged care services with an aging population.

The concern for Wagin Homecare operating under the auspices of the Shire of Wagin, is that all aged care service providers require specific administration in terms of clinical governance and the increasingly complex area of compliance. These administrative tasks cannot be sustainably or effectively carried out by one person i.e., the manager alone. In fact, the clinical care requires suitably qualified personnel to oversee all clinical care planning and activities. These more complex areas of oversight could be subcontracted out to one of the other organisations in Wagin, such as the GP or Waratah.

The governance and compliance also require managing. This too can be contracted out by the Shire of Wagin.

Wagin Homecare have sought the advice of Barrister and Solicitor, Larina Piesse. She is researching her ability to offer services for the updates and maintenance of our legal documentation, initially the Homecare Package agreement.

Wagin Homecare recently purchased set of policies and procedures, they need to be vetted to ensure they meet the regulations as set out by the Aged Care Quality and Safety Commission – the regulator for aged care service provision - so that our operations are carried out in accordance with those policies and procedures. This will also mean training and upskilling staff.

The aged care service delivery environment has changed significantly since the advent of Home and Community Care. There have been over 100 recommendations handed down by the Royal Commission into service provision. It is imperative that the Shire of Wagin understand this new level of compliance and decide how to implement and budget for change.

My previous reports and the report from Kim Nottle (former Manager of Wagin Homecare) in 2020, have highlighted the need for a sustainability audit into service provision with council informed to contribute to a decision about the future of aged care services under the auspices of the shire.

Ros Smith, Commonwealth representative from the service delivery division of Health and Aged Care Services, visited the Shire of Wagin in April 2023 and presented an overview of the new service environment and the roles and responsibilities of the provider, to council with the anticipation of instigating planning for the future.

I along with the ACEO and ADCEO as well as the Community Development officer attended the recent Aging in Place community gathering (31 August 2023 at Wesley Hall) where the community asked questions, clearly wanting more information about the aged care services they have access to. There are gaps and they are mostly due to lack of resources, specifically suitably trained and experienced staff and contractors.

Wagin Homecare need to adapt to the changing environment and the increase demand for services. It is my goal, within my scope as Manager of Wagin Homecare,



that these services remain locally owned and operated. We know that locals serving locals results in a most specific and quality level of care.

What we need are the resources to offer the right organisational structure to comply and execute that care. Suitable Clinical Governance and Administration of compliance and strategic planning to ensure a sustainable and compliant service.

### Combined Services Management Meetings

Within the Ageing in Place action group, I have raised the need to resume the Combined Services Management Meetings that included management representatives from the following service organisations in Wagin and the region.

- Wagin Hospital – HSM (WACHS)
- Wagin GP
- Wagin Homecare
- Waratah
- Wagin Cottages
- Older Person’s Liaison Officer (WACHS)
- Mental Health (WACHS)

Those meetings seem to have ceased in 2019.

The purpose was for all organisations involved with the care of Wagin and West Arthur residents to meet on a monthly or bi-monthly basis to share information about specific clients that required a combined services approach. A sharing of information and therefore clinical care planning for and on behalf of the care recipients. In this way, Wagin Homecare have a place in service delivery that incorporates clinical planning and oversight.

### Shire of Wagin Representation

It would be optimal that there is a representative from council that keeps updated with the group’s proposed actions so that Wagin Homecare is represented from both an organisational and social perspective. That all outcomes align with the current and future strategic plans outlined by the shire and voted on by community. Collaboration and cohesion for all care services operating in the shire of Wagin for Wagin residents.

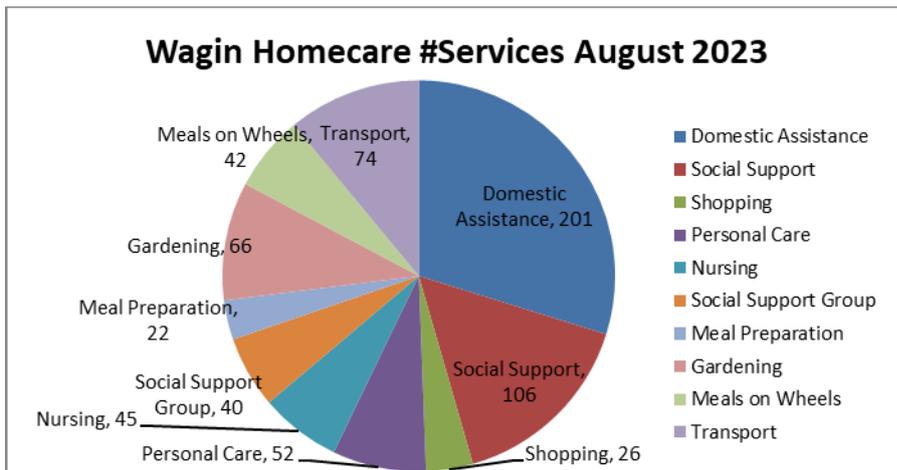
### Reporting information

85 unique clients received seven or more services in August; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 562 service deliveries in August for CHSP and 112 services for HCP packages.

Commonwealth Home Support Package (CHSP)				
Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	261	222	-39
Social Support Group	(Hours)	113	140	27
Social Support Individual	(Hours)	108	83	-25
Home Maintenance	(Hours)	63	106	43
Transport	(#Trips)	62	64	2
Meals - Community and Home Support	(#Meals)	42	225	183
Nursing	(Hours)	20	16	-4
Personal Care	(Hours)	15	33	18
Other food services	(Hours)	13	27	14
Respite Care	(Hours)	0	1	1



Home Care Packages (HCP)		
Types of services provided	Format	Provided
Domestic Assistance	(Hours)	21
Social Support Group	(Hours)	29
Social Support Individual	(Hours)	60
Home Maintenance	(Hours)	5
Transport	(#Trips)	12
Meals on Wheels	(#Meals)	0
Nursing	(Hours)	10
Personal Care	(Hours)	28
Other food services	(Hours)	9
Respite Care	(Hours)	0



### CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

### STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.



---

### **POLICY IMPLICATIONS**

No direct policy implications.

### **FINANCIAL IMPLICATIONS**

2023/24 Approved Budget

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Simple Majority.



## 11.2.2 SHIRE OF WAGIN – REMEMBRANCE WALK OUTLINE AND POLICY

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	15 September 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Remembrance Policy & PowerPoint presentation.

### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council accepts the recommendation to support the Wagin Remembrance Walk.
2. That Council accept the attached Remembrance Policy.

**Carried 0/0**

### BRIEF SUMMARY

At the August 2023 Council Meeting a member of the community attended to request permission to plant a tree in honour of a lost loved one.

### BACKGROUND/COMMENT

Staff were presented with the original letter around the request and made some inroads into the viability of this opportunity in Wagin.

Initial discussions with the head gardener identified a great deal of support for the idea within the Wetlands park, however further investigations identified the opportunity to expand the idea to support a variety of community options depending on personal preference of the family.

Staff have created a PowerPoint presentation to provide a clearer long-term plan for the project which will provide the range of options for the community (tree, pot plant, metal art, arch, paver, plaque, bench) along with a policy outlining the guidelines for the project.



As the Wetlands has limits to the space available, staff have incorporated the opportunity to expand as required, installing additional trees in other park land spaces, as street trees in front of the loved one's home (following the street tree policy) and as other infrastructure which could be installed in any number of locations around the community providing a peaceful place to remember the lost loved one.

The policy has been developed to support the specifics regarding the installation of any suggested items by the community to support the remembrance of their loved ones. The policy provides clear guidelines on what is an approved item to support the project, how it will be installed, who is financially responsible and requirements around installation and community safety.

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin, specifically the garden and works crews as they will be impacted by any additional upkeep requirements.

### **STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

### **POLICY IMPLICATIONS**

See – Remembrance Policy

### **FINANCIAL IMPLICATIONS**

There are some minor financial implications in any works to be done and charged out as per the works schedule of fees and charges.

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Simple Majority.



## **W.18. REMEMBRANCE WALK POLICY**

<i>POLICY NUMBER</i>	<b>W.18</b>
<i>POLICY TYPE</i>	<b>WORKS</b>
<i>DATE ADOPTED</i>	
<i>REVIEW DATE</i>	
<i>DELEGATION APPLICABLE</i>	<b>NO</b>

### **OBJECTIVE**

**To provide guidelines to the requirements around the installation of a memorial item or plaque within the townsite of Wagin.**

The Memorial items may be any of the following:

- Trees
- Park Benches
- Archways
- Paving bricks
- Pot Plants
- Metal Art
- Plaque

### **SCOPE**

#### Trees

These may be planted in the Wagin Wetlands Park, keeping in line with the current Landscape and Vegetation Implementation Plan – tree list. With the limitation that any tree planted in the Wetlands be from this list and have a growth height of less than 3 metres to keep the overall appearance of the parkland uniform.

The trees can be planted alongside footpath, street verges or in open spaces as identified by the head gardener being considerate of any underground infrastructure.

Purchase of the tree will be the responsibility of the family.

#### Park Benches

Park Benches will be purchased from a WALGA approved supplier to ensure quality of product for the community. Installation of the bench will be done by the Shire works crew and will be at the expense of the family as per the private works schedule. Purchase of the bench will be the responsibility of the family.

#### Archways

Archway installation locations will need to be approved by the Works Manager prior to installation. The Archway will be installed by the Shire works crew at the expense of the family as per the private works schedule. Purchase of the Archway is the responsibility of the family.

#### Pots and or plants for the Pot

Pots will be uniform with the location the family wishes to install a Plant Pot. If the family wish the Shire to install the pot cost of the installation will be as per the private works schedule. The purchase of the pots will be the responsibility of the family.



### Metal Art

Designs of Metal Art will need to be approved by council prior to installation and a specified location. Any metal art must be strong, stable, safe for community contact and able to be secured at the chosen location. Installation of the Metal art will be completed by Shire works crew at the expense of the family as per the private works schedule. Purchase of the metal art is the responsibility of the family.

### Plaque

Plaques will be in the style and format of the current plaques installed at the Wagin Cemetery, at a size of 229mm square for one individual or 385mm x 117mm for two. The Shire can order the plaque through our regular supplier or the family can order according to the size requirements identified. Any costs incurred will be the responsibility of the family.

### GUIDELINES

Local Government Act 1995

### HISTORY

Nil

### RESPONSIBLE OFFICER/S

- Chief Executive Officer
- Deputy Chief Executive Officer
- Manager of Works

# REMEMBRANCE

# The Spark

We had a proposal from a gentleman who recently lost his wife.

He wants to plant a tree in the Wetlands Park in her memory, with a plaque.

This gentleman attended the last council meeting and presented his case.

Council requested more information around this.



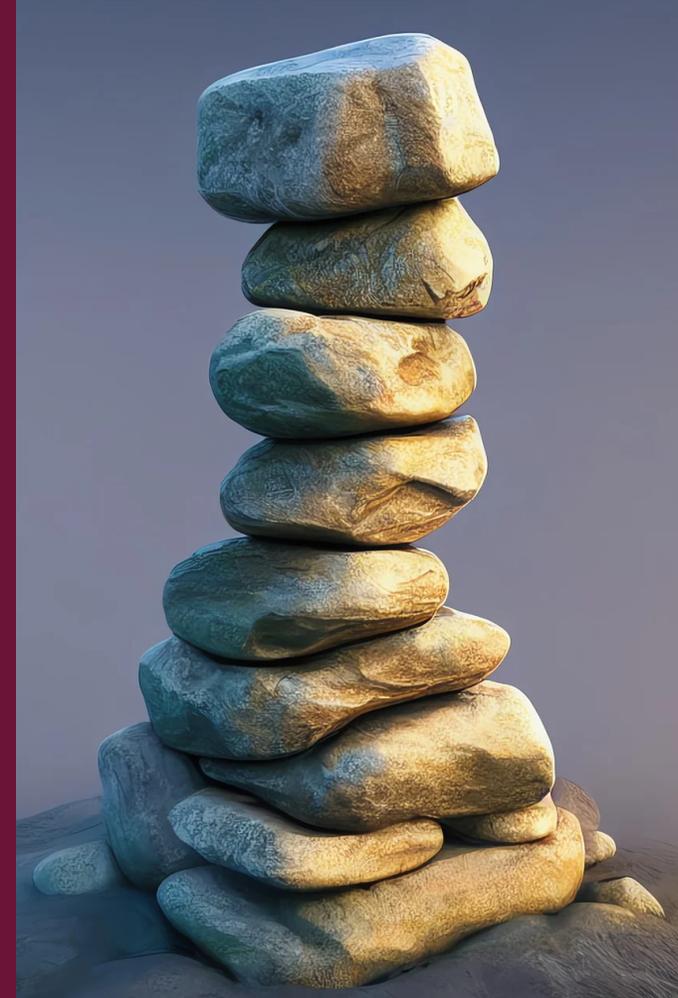
# The Bubble

We had the idea to make it a whole big thing, in the Wetlands and potentially all-around town.

We checked in with the Manager of Works and head Gardener, who were very supportive of the idea.

It may include; trees, seats, archways, paving, pot plants and metal art – with a plaque.

Items would be purchased by the public and may require some payment for any works needed to be done by shire staff.



# We Propose

The development of a Reflection Walk in the Wetlands Park (the name is not set-in stone) with the option for members of the community who have lost a loved one to purchase a tree (type to be confirmed by LG) and have it planted along a walkway with a small plaque in recognition of their loved one.

It is important that our loved ones memories stay alive, along with the history of Wagin town.

We hope that by creating simple, beautiful, and peaceful places to reminisce and sit will improve the aesthetics of our town, beautifying common spaces, bringing tourism to town.

The long term potential to value add to this proposal is only limited by your imagination.

THINK BIG

# Trees – Wetlands Park

- Trees will need to be selected from the *Landscape and Vegetation Implementation Plan – Tree List*. As per council policy.
- Trees must be no taller than 3 metres in height. Accepted trees are to the right.



Illyarrie



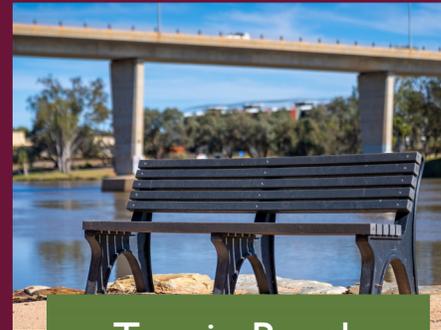
Native Frangipani

# Trees – Around Town

- They are location dependent and must be approved by Council.
- Trees must be selected from the *Landscape and Vegetation Implementation Plan – Tree List*.
- Public must follow the guidelines in the *Shire of Wagin's Policy Manual – Street Tree Policy*.
- *Streets trees will be planted in a themed way – trees already in place will be replicated*

# Seats

- They must be placed in an approved location.
- The seats should follow a similar style or theme.
- They can be anything from wooden, pain aluminium or metal, but must be strong and stable
- Colours can also vary.



Tasmin Bench



Barcelona Seat



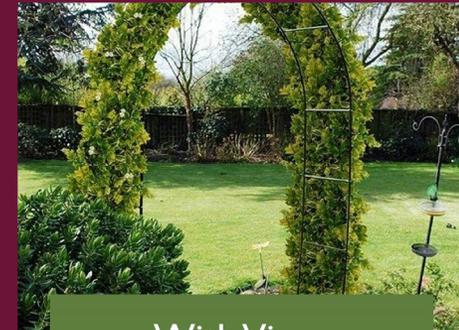
Emerdyn Civic Seat

# Archways

- They will need to be placed in an approved location.
- They may include vines or flowers to look appealing.
- There are some limitations to the installation of an archway – location selections will be reviewed by Works Manager then put to council.



Without Decorations



With Vines



With Flowers

# Paving

- Might include an engraved paver or a plaque to be placed onto existing paving.
- They must be placed in a council approved location, with a design and area set, grouping similar pavers in the same locations.



Engraved Paver



Plaque placed on existing paving

# Pot Plants

- To be placed around town in approved community and recreational locations.
- May include a plaque to be able to put around town.
- Pots situated in these areas will be like for like.

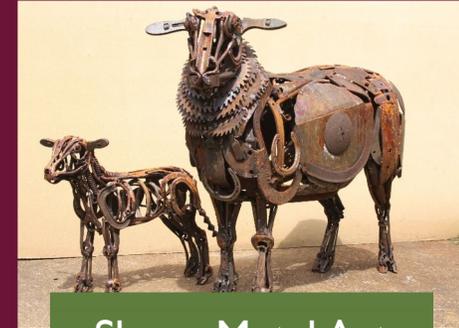


# Metal Art

- Members of the public would need to state three locations – one to be approved by Council.
- Artwork must be appropriate
  - Safe
  - Stable
  - secure
- Design must be related to Wagin or the surrounding environment.



Kangaroo Metal Art



Sheep Metal Art



Wheat Metal Art

# Future Opportunities – we said think big!

## Historical Research Opportunities

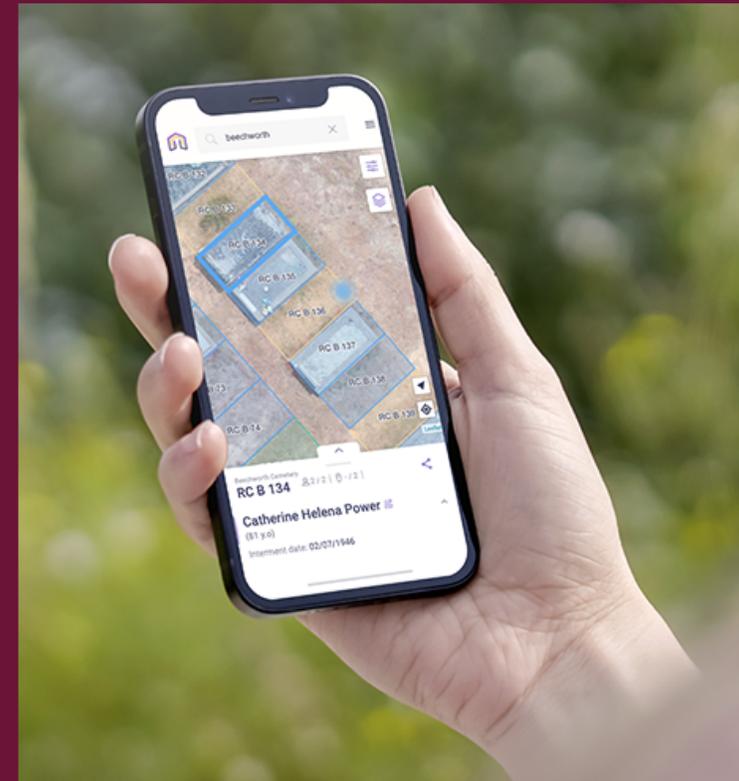
**Adding a Interactive App , database and maps to our online cemetery management software platform.**

By doing this we can improve the accuracy of cemetery plots so they represent the true burial plot location, reducing risks of mistakes and improving grounds staff efficiency.

Easy generation of cemetery business and activity reports.

Keep track of all work orders around the cemetery.

Chronical recommend a headstone survey which will ensure that your records are 100% correct and properly aligned with the monuments on the ground.



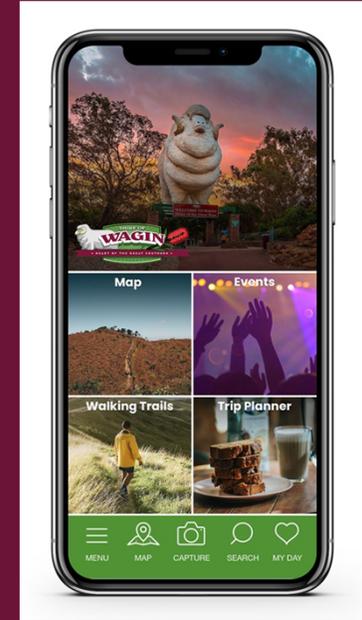
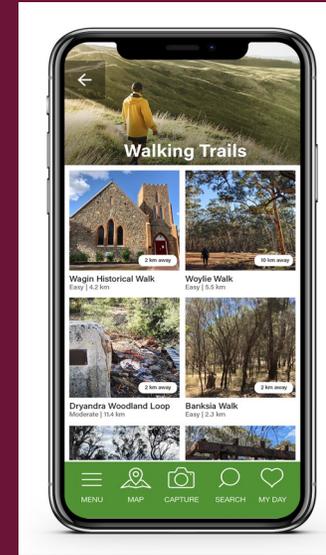
# Future Opportunities

The assets that Wagin already has...

- Heritage trails
- Historical village
- Mural trails
- Hiking
- Walking Trails
- Trails
- Memorial walks

Using a visitor's own smartphone they can deliver self guided tours and general visitor information has a number of key advantages over traditional brochures and paper based materials, the most obvious one being the cost savings in printing, and the ability to maintain currency of information, and preserve *the town history*.

Specialist Apps has worked closely with major public attractions and local councils to develop a comprehensive suite of tools for smart city solutions, tailored specifically to the needs of rural and urban communities across Australia and beyond.



# Future Opportunities

Memorial QR plaques help family and friends who have lost a loved one to collect memories and see the good impact their loved one had on others as they remember their loved one for years and generations to come.

Great for family history and learning about ancestors, or preserving memories and messages to be passed down.

Living relatives can create a website, you can customize your loved ones dedicated webpage with photos, text, videos etc.



# Result for the Shire of Wagin

In conclusion...

- Helping loved ones memories stay alive
- Helping loved ones locate graves from anywhere in the world
- Memorial Walks are attractive and respectful
- More visual stimulation in the community
- Self guided history tours. No need for hiring staff or tablets
- Boost historical tourism
- Our public online map allows anyone to click on a cemetery plot and delve into the unique stories of the deceased, fostering a deeper connection between the living and those who have come before them.



Any Questions?



# THANKYOU



### 11.2.3 WAGIN AGRICULTURAL SOCIETY LEASE AGREEMENT

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	18 September 2023
PREVIOUS REPORT(S):	
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	LS.AG.1 & CS.SP.17
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	Lease Agreement

#### OFFICER RECOMMENDATION

Moved Cr

Seconded Cr

1. That Council approve the lease renewal between the Shire of Wagin and the Wagin Agricultural Society, for a period of ten years.

Carried 0/0

#### BRIEF SUMMARY

The current agreement between the Shire of Wagin and the Wagin Agricultural Society expired on March 1, 2023, this renewed lease currently remains as per the previous lease.

#### BACKGROUND/COMMENT

The Shire of Wagin has a number of lease agreements with Community Groups which require review as per their agreements.

This agreement advises, at point (a) three amounts of fee's to be reviewed on an annual basis.

The basis of the agreement is the same as the previous agreement, with the only changes being the three charges - water use, electricity use and equipment fund, which remain as per last year's schedule of fees and charges.



---

### **CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

### **STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

### **POLICY IMPLICATIONS**

No direct policy implications.

### **FINANCIAL IMPLICATIONS**

There are no new financial implications to this report.

### **STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability access and Inclusion Plan.

### **VOTING REQUIREMENTS**

Absolute Majority.

**SHIRE OF WAGIN**  
**("The Shire")**

**and**

**WAGIN AGRICULTURAL SOCIETY INC**  
**("WAS")**

---

**LEASE AGREEMENT**

---

**THIS DEED** Is made on the **26<sup>th</sup>** day of **September** 2023

**BETWEEN:**

**SHIRE OF WAGIN** of 2 Arthur Road, Wagin in the State of Western Australia ("The Shire") of the one part

**AND**

**WAGIN AGRICULTURAL SOCIETY INC** of Wagin aforesaid ("WAS") of the other part

**WHEREAS** The shire is the controlling body of all that land set out in the Schedule to Deed which is commonly known as the Wagin Sportsground/Showgrounds (referred to in the deed as "the showground")

**AND WHEREAS** the WAS uses the showgrounds for a period in March each year for the staging of the **WAGIN WOOLORAMA** and the object of this a deed is to record the terms of this use.

**NOW THIS DEED WITNESSES** as the follow:

1. The WAS will have the use of the Showgrounds for a period of **FOURTEEN (14) DAYS** ("the annual period") being from and including the Friday a week prior to the Friday and Saturday of the Woolorama up to and including the following Thursday for a fee of **ONE PEPPERCORN** per annum. In the event that this causes any problems with other users of the showgrounds, including but not limited to the Wagin Trotting Club and The Wagin Cricket Club, the Shire will have power to make a ruling on the availability of any particular part of the Show grounds but shall in each case first consult with WAS.
2. The Agreement remains current for a period of **TEN (10) YEARS** from the **1<sup>ST</sup> MARCH 2023** to the **28<sup>TH</sup> FEBRUARY 2033**, at which time the terms shall be renegotiated between the parties.

3. It is **MUTUALLY AGREED:**

(a) The WAS is responsible to the Shire of all the electricity used during the annual period with the Shire reading electricity meters immediately prior to and immediately after the annual period. The shire will submit a statement of account to the WAS which the WAS agrees to pay within **THIRTY (30) DAYS** of receipt of the statement by WAS.

The WAS will also pay **FIVE HUNDRED AND FIFTY DOLLARS (\$550.00)** per annum to the Shire as a contribution for electricity usage for the WAS board ROOM.

The WAS will pay **ONE THOUSAND ONE HUNDRED DOLLARS (\$1,100.00)** per annum to the Shire as a contribution for water usage and irrigation of the 500's and 600's areas.

The WAS will pay **SIX HUNDRED AND SIXTY DOLLARS (\$660.00)** per annum to the Shire as contribution to the Recreation Centre Equipment Fund.

The above amounts will be reviewed by the Shire in Consultation with the WAS on an annual basis.

(b) The WAS must first obtain the written permission of the Shire before carrying out any work of a structural nature on any building or other improvements within the area of the showgrounds **PROVIDED** that the WAS must make good of any damage to the showgrounds during the annual period.

(c) The WAS will take out public liability insurance for the annual period for an amount of not less than **\$50,000,000** which sum may be increased annually by the shire upon the shire giving the WAS written notice at least **TWO (2) MONTHS** prior to the commencement of the annual period. For the term of the annual period the WAS will also take-out insurance cover required by law. The WAS will **INDEMNIFY** the shire against all workers' compensation claims or other damages claims of any description made by any person entering the showgrounds during the annual period unless any such claims arise as

a direct result of the shire negligence. The shire shall receive for WAS a copy of the policies of all insurances taken out by WAS in respect of woolorama each year.

- (d) The WAS is responsible to the shire for the removal of all exhibits and equipment brought on to the showgrounds during the annual period and at the expiration of the annual period the shire may remove any items then remaining and the WAS will reimburse the shire for its expenses in carrying out such removal. In the event that any exhibit or equipment is not removed the WAS will **INDEMNIFY** the Shire against all claims made by the owners of the exhibit or equipment for damage however it may be caused and against all claims made by person injured in any way by the remaining exhibits and equipment.
- (e) The WAS is fully responsible for the organisation, planning and running of the woolorama, included the allocation of sites for exhibitors, side show operators, food and drink stalls and bars, and the obtaining of the necessary licenses for the same.
- (f) That because WAS enters the showground at times other than the annual period, WAS agrees to take out maintain insurance cover in respect of its employees and volunteers in the same manner as during the annual period and WAS will indemnify the shire against all claims of any nature arising out of the use by WAS outside the annual period.
- (g) Representatives from the Shire and WAS will carry out an inspection of the showgrounds before the annual period and at the end of the annual period. The Shire will be responsible for marking all the power and water services on the sportsground oval prior to the hand over of the showground oval prior to the handover of the Showground to WAS.
- (h) The WAS will be responsible for any Shire out of pocket cost for damage caused to shire infrastructure or property during the annual period.

**IN WITNESS** the execution by the parties the day and year first herein before appearing.

THE COMMON SEAL OF  
**THE SHIRE OF WAGIN**

Was hereunto affix in the presence of:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Shire President

Dated:

And

THE COMMON SEAL OF  
**WAGIN AGRICULTURAL SOCIETY INC**

Was hereunto affixed by authority of the directors in the presence of:

\_\_\_\_\_  
Director / Seal holder

\_\_\_\_\_  
Director / Seal holder

Dated:



**11.2.4 BLACK DOG RIDE EVENT ACTING DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – SEPTEMBER 2023**

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Donna George, Acting Deputy Chief Executive Officer
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	18 September 2023
PREVIOUS REPORT(S):	NIL
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CP.US.1 & FM.SP.1
STRATEGIC DOCUMENT REFERENCE:	Wagin Strategic Plan
ATTACHMENTS:	Correspondence

**OFFICER RECOMMENDATION**

**Moved Cr**

**Seconded Cr**

1. That Council approve the recommendation to support the Black Dog event by waiving the hire fees for the Eric Farrow Pavilion.

**Carried 0/0**

**BRIEF SUMMARY**

Review the request to support the Black Dog Event by waiving hire fees at the Eric Farrow Pavilion, November 25, 2023.

**BACKGROUND/COMMENT**

The Black Dog Ride holds an annual long-distance ride connecting in with communities along the way to bring attentions to their cause. Regional awareness raising adventure, starting conversations around mental health and suicide prevention right across Australia.

This year they have approached the Shire to be their chosen destination. And have requested council consider waiving the hire fees (not the bond) for the venue for the advertised event.

The Event will be open to the public to attend for not cost with plans to approach local clubs for catering, arranging music or karaoke and other activities for the community to encourage support to continue to raise awareness of the conversation around mental health and suicide prevention.



---

Some members of the group may camp out near the venue for the event, if they are unable to source sufficient local accommodation for the night.

**CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

**STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

**POLICY IMPLICATIONS**

No direct policy implications.

**FINANCIAL IMPLICATIONS**

Reduction in income due to waiving of hire fees totalling \$145.50 for the Charitable organisation fee for the whole complex.

**STRATEGIC IMPLICATIONS**

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability access and Inclusion Plan.

**VOTING REQUIREMENTS**

Absolute Majority.

**From:**  
**To:** [Donna George](#)  
**Cc:**  
**Subject:** Black Dog Ride  
**Date:** Monday, 18 September 2023 4:13:29 PM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
[image003.jpg](#)

---

Hi Donna,

Many thanks for taking my call today.

I would like to confirm that Black Dog Ride would very much like to make Wagin the preferred venue for the WA State Full Moon Ride for 2023 on Saturday 25<sup>th</sup> November.

Black Dog Ride is a national Charity Organisation that promotes the awareness of Depression and Suicide, and has been operational for around 15 years. It was started in Busselton WA, and has now grown to a National Organisation.

The WA section of Black Dog Ride has (among many other rides) a yearly ride to a country destination, so that our Riders and members of the Community can get together and raise awareness of our cause.

At the same time, we raise funds that can be dispersed to organisations that require funding to assist in Mental health delivery.

We intend to have a barbeque, some music etc , and in general, relax with fellow riders and members of the community.

As we are a registered Charity, we would very much appreciate if the Wagin Shire Council would consider waiving the fees for the use of the Eric Farrow facilities.

Should you require any further information, please do not hesitate to contact me. (details below)

Kind Regards

*Steve Ingram*

Black Dog Ride - WA State Coordinator

Ph .....

email ... [wa@blackdogride.org.au](mailto:wa@blackdogride.org.au)





## 11.3 MANAGER OF WORKS

### 11.3.1 WORKS AND SERVICES REPORT – SEPTEMBER 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	15 September 2023
PREVIOUS REPORT(S):	16 August 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	2023/24 Approved Budget
ATTACHMENTS:	1. Plant report

#### OFFICER RECOMMENDATION

**Moved Cr**

**Seconded Cr**

**That Council**

- 1. Receive the Manager of Works Officers Report as presented.**

**Carried 0/0**

#### BRIEF SUMMARY

This item is a regular report from the Manager of Works.

#### BACKGROUND/COMMENT

##### CONSTRUCTION CREW:

- Behn-ord Road - gravel shoulder both sides 1.9km northern end of seal.
- Heights Road – clear, widen and gravel sheet 2.5km east of Smith’s Road
- Norring Road - remove debris from table drains and reshape
- Remove trees from Angwins Road and form ready for gravel resheeting.
- Weed spraying on rural bitumen Roads

#### UPCOMING WORKS

- Angwins Road - gravel sheet 2.2 km north of Dwelyerdine to boundary.
- Dwelyerdine Road - gravel sheet 3.2 km east of Angwins Road.
- Dongolocking Road - stabilise and seal widen shoulders 3.1km east of Collanilling Road.



### **ROAD MAINTENANCE:**

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

Maintenance grading, all unsealed roads have been graded. The graders will regrade school bus routes.

Stom Damage - The works crew have been removing large fallen trees from 12 rural roads from Wednesday's event. The western side of the shire from Piesseville-Tarwonga to Buttfield Road.

### **TOWN MAINTENANCE:**

The town crew have been undertaking community requests, removing fallen trees, cleaning out culverts and drains, patching potholes as time permits. Gardening crew have been planting seedlings in various location and pots around town.

Stom Damage in Wagin town site. The works crew have been removing fallen trees from Wednesday's event, mainly on the western side of town.

### **PLANT / MACHINERY:**

General servicing of small and large plant has been carried out by Shire staff, major servicing and mechanical repairs to be carried out by Marley Diesel and Ag as required.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

This expenditure has been budgeted.

### **STRATEGIC IMPLICATIONS**

These assets are required for works in the community

### **VOTING REQUIREMENTS**

Simple Majority

PLANT	4.9.2023	HOURS	HOURS	KMS	COMMENTS	Total km	SERVICE DUE
2020 Toyota Hilux	P-4	77319	77711	392	Service Completed	952	88000
Tip Loader	P-09	0		0		0	Mar-23
2020 Cat Grader	P-10	3238	3265	27		61	3500 HRS
2012 Komatsu Loader	P-11	5501	5516	15		47	6000 HRS
2019 Komatsu Grader	P-12	5368	5388	20		52	5589 HRS
2021 Komatsu Excavator	P-13	335	337	2		2	527 HRS
2019 Isuzu Truck	P-14	100626	101183	557		1391	110580 KM
2007 Bomag Roller	P-15	11029	11029	0	air leak repaired	21	10900 HRS
2016 Isuzu Truck	P-16	119003	119270	267		799	126229
BMO Mahindra	P-17	9337	9476	139		668	10000 KM
Kubota Mower	P-18	491	494	3		5	500 hrs
2009 Steel Roller	P-19	2196	2196	0		0	2446 HRS
2005 John Deere Tractor	P-20	4340	4340	0		6	4488 HRS / FEB 2024
2017 Isuzu Crew Cab	P-21	95314	95706	392	Service Due - no horn	637	95000 KM
JD Mower	P-22	601.9	602.9	1	Service Due	1.9	600 HRS
2020 Toyota Ute	P-24	24972	25178	206		565	26000 KM
2020 Toyota Ute	P-25	30069	30277	208		373	37000 KM
2014 Mitsubishi Ute	P-26	101512	102068	556		850	110000 KM
2022 Mahindra	P-38	4374	4514	140		295	5000 KM
Bobcat	P-39	4063	4063	0		2	4300 hrs
2018 Isuzu Truck	P-40	117987	118559	572	Service Due	1426	117758
2013 Isuzu Truck	P-42	189264	189384	120		120	207000
2013 Toro Mower	P-43	1264	1264	0		7	1282 HRS
2012 Cat Backhoe	P-47	6375	6385	10		10	6630 HRS
2008 Tennent Broom	P-48	2127	2127	0		0	4400 HRS
2016 Multipac	P-49	4461	4952	491	A/C being repaired. Machine does not come with seatbelts or mirrors	527	4900 HRS
2017 Toyota Hilux	P-50	63863	63962	99		124	70000 KM
Forklift	P-51	16509.7	16510	0.3		2	7/06/2024
2019 Kubota RTV	P-52	713	713	0		4	880 HRS
Rover Mower	P-53	156	160	4		4	200 HRS
2020 Toyota Ute	P-85	23033	23123	90	fault repaired	243	25000 KM
2019 Toyota Ute	P-94	66260	66469	209		456	75000
Hire Roller	821	978	987	9		9	Hire Roller



---

**11.4 MANAGER OF FINANCE**

*Nil*

**11.5 TOWN PLANNER REPORT**

*Nil*

**12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS**

**13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

**14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

**15 CLOSURE**