



MINUTES

ORDINARY MEETING OF COUNCIL

22 AUGUST 2023



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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Mark Hook
ACTING CHIEF EXECUTIVE OFFICER



Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

1. Economic Development	2. Buildings and Infrastructure	3. Community Services and Social Environment	4. Town and Natural Environment	5. Council Leadership
1.1 Increase in the number and diversity of businesses in the town and district.	2.1 Improve road conditions on all Shire and State roads.	3.1 Keep the family-friendly country lifestyle, community spirit, safe community with low crime rate.	4.1 Upgrade main street appearance for the amenity of residents and encourage travellers and tourists to stop.	5.1 Support and provide incentives for more businesses and retail opportunities.
1.2 Support more job/ training opportunities, and entities especially for young people.	2.2 Monitor heavy vehicle movements through the townsite.	3.2 Retain the school and hospital and grow health, Doctor services, allied health and aged care services.	4.2 Improve town approach and entry statements.	5.2 Foster Communication with the community.
1.3 Increase tourism and promotion of town and heritage.	2.3 Improvement in condition and appearance of the main streets of the Town and improved signage.	3.3 Housing, Job and training especially for young people.	4.3 Maintain and improve natural environment and recreation areas	5.3 Plan services and activities based on sustainability, affordability and resources.
1.4 Facilitate Broadband and other associated electronic media infrastructure	2.4 Continue to upgrade Footpaths in town.	3.4 Progress the Wagin Community Recreational Hub	4.4 Improved waste management in town and Shire.	5.4 Encourage and acknowledge volunteering.
1.5 Explore affordable accommodation for workers.	2.5 Refine Infrastructure to support arts, culture, entertainment and library services.	3.5. Youth focus on services and recreation development including coordination of effort across the Shire/region.	4.5 Continue to increase the number of suitable trees within the townsite to enhance the tree canopy in particular the CBD	5.5 Be responsive to community aspirations and requirements within the capacity of council.
1.6 Aid retention and encourage more government services in Wagin.	2.6 Encourage greater care and restoration or preservation of heritage buildings.	3.6 Foster and support Woolorama and other events, cultural and other entertainment opportunities.		5.6 Council to have a sound strategy to the sustainability to the Shire
1.7 Support and Promote Wagin as a business opportunity.	2.7 Develop a safe fenced playground for children in a park environment	3.7 Support community activities with resources and facilities as required.		5.7 Investigate rebranding of the Shire.
1.8 Determine further waste management options.	2.8 Investigate planning and development of sporting facilities	3.8 Investigate to establish Wi-Fi Hotspots		5.8 Continue lobbying and advocacy for road infrastructure and freight networks and other strategic infrastructure for the benefit of the Shire
1.9 Maintain and improve the freight network in the Shire	2.9 Investigate future housing and expansion for tourist and other attractions.	3.9 Promote and Enhance the Wagin caravan and camping experience.	Shire of Wagin Strategic Community Plan - Key Results Areas	
	2.10 Optimise water harvesting and storage			



SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Wagin on Tuesday 22 August 2023 commencing at 7pm

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1. OFFICIAL OPENING

The Presiding Member, Cr Phillip Blight, opened the meeting at 7 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 ATTENDANCE

Cr Phillip Blight	Shire President
Cr Greg Ball	Deputy Shire President
Cr Bronwyn Hegarty	Elected Member
Cr Wade Longmuir	Elected Member
Cr Bryan Kilpatrick	Elected Member
Cr Ann O'Brien	Elected Member
Cr Sherryl Chilcott	Elected Member
Mark Hook	Acting Chief Executive Officer
Alan Lamb	Acting Deputy Chief Executive Officer
Allen Hicks	Manager of Works
Kirsty Simkins	Executive Assistant

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Cr Geoff West	Elected Member
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2.4 VISITORS

Robert Boyd

3. RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

Council conducts open Council Meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the purpose of their address as precisely as possible. A minimum of 15 minutes is allocated for public forum. The length of time an individual can speak will be determined at the President's discretion.



5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM

Robert Boyd addressed Council with the idea of an Avenue of Honor in memory of his late wife.

Note: Acting CEO, Mark Hook advised that Donna George the Shire's Community Liaison Officer is in the process of compiling a report to present to Council on this subject for the September meeting.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

8. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

8.1 DISCLOSURE OF FINANCIAL INTEREST – Local Government Act Section 5.60a

8.2 DISCLOSURE OF PROXIMITY INTEREST – Local Government Act Section 5.60b

8.3 DISCLOSURE OF IMPARTIALITY INTEREST – Local Government (Administration) Regulation 19AA

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD 25 JULY 2023

5023 COUNCIL DECISION

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 July 2023 and circulated to all Councillors, be confirmed as a true and accurate record.

Carried 7/0



9.2 MINUTES FROM THE SPECIAL MEETING OF COUNCIL 01 AUGUST 2023

5024 COUNCIL DECISION

Moved Cr B S Hegarty

Seconded Cr G R Ball

- 1. That the Minutes of the Special Meeting of Council held on Tuesday 01 August 2023 circulated to all Councillors, be confirmed as a true and accurate record.**

Carried 7/0



10 FINANCIAL REPORTS

10.1 FINANCIAL REPORTS – JULY 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	16 August 2023
PREVIOUS REPORT(S):	17 July 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
STRATEGIC DOCUMENT REFERENCE	Approved Budget 2023/24
ATTACHMENTS:	1. Monthly Financial Report

OFFICER RECOMMENDATION/5025 COUNCIL RESOLUTION

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council:

1. Adopts the Financial Report for the period ending 31 July 2023 as presented.

Carried 7/0

BRIEF SUMMARY

The July 2023 Monthly Financial Report is attached for Council to review and adopt.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well. The main change in the Statement of Financial Activity is that opening surplus/deficit is no longer shown at the first line but included in a summary at the



bottom of the page. There have also been changes to how the investing activities and financing activities are grouped under inflow or outflow categories to make it easier to understand.

Other changes have mainly been in terminology e.g. depreciation on non-current assets is now just depreciation; repayment of debentures is now repayment of borrowings; operating grants, subsidies and contributions is now grants, subsidies and contributions; non-operating grants, subsidies and contributions are now capital grants, subsidies and contributions etc. etc.

The updated report also incorporates the new template I had been working on implementing with the assistance of Bob Waddell, consultant, it includes detailed cross checks and verification to our Synergy IT Vision software and areas for budget review, asset reconciliation and automatic reconciliation of contract liabilities and capital grants and contributions. Overall it provides an all in one package for our monthly report production and will streamline the process

The Shire of Wagin is starting 2023/24 in a strong financial position with early payment of the Financial Assistance Grants last month forming a major part of the carried forward balance from 2022/23.

The closing surplus as at the 31 July 2023 is \$2,759,038.

Total rates outstanding at the end of July are \$94,072. The figures reported now include deferred pensioner rates as required under accounting standards – previously this amount (currently \$67,730) was not included in the report.

Following adoption of the 2023/24 budget on the 1st August, rates have been raised and mailed out. The due date is the 19th September and at the date of writing, 16 August, we have already received around \$96,000.

The Shire has a total of \$5,414,722 invested in interest bearing accounts which are currently earning interest of 4.05% on Treasury OCDF (\$2,348,039) and 4.20% on Treasury Reserve Term Deposit (\$2,033,474) and 1.25% Telnet Saver (\$1,033,209).

Please be advised that these are preliminary July financials. The actual carry forward amount contained in the report is subject to final 2022/23 year end adjustment and audit. The audit is scheduled to take place in October and the final accounts will be confirmed by the auditor and presented to council as part of the annual financial report for 2022/23.

CONSULTATION/COMMUNICATION

Nil



STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 31 JULY 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Var.
	Note	(a)		(b)	(c)	(c) - (b)	
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
General Rates		2,618,623	2,618,623	499	(0)	(499)	
Grants, subsidies and contributions		768,281	768,281	218,086	385,936	167,850	▲
Fees and charges		822,908	822,908	37,419	41,464	4,045	
Interest Revenue		128,682	128,682	2,624	(4,641)	(7,265)	
Other revenue		364,315	364,315	22,378	30,643	8,265	
Profit on asset disposals		90,919	90,919	0	0	0	
		4,793,728	4,793,728	281,006	453,401	172,395	
Expenditure from operating activities							
Employee costs		(2,874,533)	(2,874,533)	(239,626)	(194,380)	45,246	▲
Materials and contracts		(1,772,310)	(1,772,310)	(170,409)	(161,036)	9,373	
Utility charges		(359,668)	(359,668)	(29,950)	(20,741)	9,209	
Depreciation		(3,351,231)	(3,351,231)	0	(283,911)	(283,911)	
Finance Costs		(20,785)	(20,785)	(519)	(557)	(38)	
Insurance		(202,713)	(202,713)	(49,675)	(108,506)	(58,831)	▼
Other expenditure		(292,798)	(292,798)	(10,229)	(8,834)	1,395	
Loss on asset disposals		(5,396)	(5,396)	0	0	0	
		(8,879,434)	(8,879,434)	(500,408)	(777,964)	(277,556)	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,265,708	0	283,911	283,911	
Amount attributable to operating activities		(819,998)	(819,998)	(219,402)	(40,651)	178,751	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		974,682	974,682	220,978	2,094	(218,884)	▼
Proceeds from disposal of assets		275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	0	0	0	
		1,272,695	1,272,695	220,978	2,094	(218,884)	
Outflows from investing activities							
Payments for financial assets at amortised cost - self supporting loans		(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment		(1,051,819)	(1,051,819)	(30,178)	(1,678)	28,500	
Payments for construction of infrastructure		(1,987,470)	(1,987,470)	(34,452)	(11,388)	23,064	▲
		(3,121,849)	(3,121,849)	(64,630)	(13,066)	51,564	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	
Amount attributable to investing activities		(1,849,154)	(1,849,154)	156,348	(10,971)	(167,319)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new loans		60,000	60,000	0	0	0	
Transfer from reserves		143,957	143,957	0	0	0	
		203,957	203,957	0	0	0	
Outflows from financing activities							
Repayment of borrowings		(45,322)	(45,322)	(1,388)	(1,351)	37	
Transfer to reserves		(312,405)	(312,405)	0	(455)	(455)	
		(357,727)	(357,727)	(1,388)	(1,806)	(418)	
Amount attributable to financing activities		(153,770)	(153,770)	(1,388)	(1,806)	(418)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,827,597	2,812,467	2,812,467	2,812,467	0	
Amount attributable to operating activities		(819,998)	(819,998)	(219,402)	(40,651)	178,751	
Amount attributable to investing activities		(1,849,154)	(1,849,154)	156,348	(10,971)	(167,319)	
Amount attributable to financing activities		(153,770)	(153,770)	(1,388)	(1,806)	(418)	
Surplus or deficit after imposition of general rates	(a)	(0)	(10,454)	2,748,025	2,759,038	11,013	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023**

PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Revenue from operating activities						
Governance	37,977	37,977	416	9	(407)	▼
General Purpose Funding - Rates	6 2,618,623	2,618,623	499	(0)	(499)	▼
General Purpose Funding - Other	317,889	317,889	7,714	(1,443)	(9,157)	▼
Law, Order and Public Safety	112,016	112,016	23,781	18,077	(5,704)	▼
Health	8,834	8,834	610	395	(215)	▼
Education and Welfare	650,108	650,108	57,530	234,688	177,158	▲
Housing	0	0	0	0	0	
Community Amenities	402,876	402,876	5,073	10,302	5,229	▲
Recreation and Culture	84,513	84,513	3,048	1,565	(1,483)	▼
Transport	265,779	265,779	157,750	160,290	2,540	▲
Economic Services	185,653	185,653	15,468	12,995	(2,473)	▼
Other Property and Services	109,460	109,460	9,117	16,524	7,407	▲
	4,793,728	4,793,728	281,006	453,401		
Expenditure from operating activities						
Governance	(550,132)	(550,132)	(69,570)	(63,182)	6,388	▲
General Purpose Funding	(366,067)	(366,067)	(17,179)	(15,215)	1,964	▲
Law, Order and Public Safety	(434,114)	(434,114)	(28,549)	(55,307)	(26,758)	▼
Health	(193,204)	(193,204)	(7,974)	(13,902)	(5,928)	▼
Education and Welfare	(730,432)	(730,432)	(60,789)	(57,005)	3,784	▲
Community Amenities	(739,335)	(739,335)	(55,632)	(61,492)	(5,860)	▼
Recreation and Culture	(2,165,203)	(2,165,203)	(97,345)	(173,025)	(75,680)	▼
Transport	(2,714,983)	(2,714,983)	(66,576)	(237,390)	(170,814)	▼
Economic Services	(488,248)	(488,248)	(38,121)	(28,661)	9,460	▲
Other Property and Services	(497,716)	(497,716)	(58,673)	(72,786)	(14,113)	▼
	(8,879,434)	(8,879,434)	(500,408)	(777,964)		
Non-cash amounts excluded from operating activities	(b) 3,265,708	3,265,708	0	283,911	283,911	
Amount attributable to operating activities	(819,998)	(819,998)	(219,402)	(40,651)	178,751	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	974,682	974,682	220,978	2,094	(218,884)	▼
Proceeds from disposal of assets	275,453	275,453	0	0	0	
Proceeds from financial assets at amortised cost - self supporting loans	22,560	22,560	0	0	0	
	1,272,695	1,272,695	220,978	2,094	(218,884)	
Outflows from investing activities						
Payments for financial assets at amortised cost - self	(82,560)	(82,560)	0	0	0	
Payments for property, plant and equipment	S (1,051,819)	(1,051,819)	(30,178)	(1,678)	28,500	▲
Payments for construction of infrastructure	(1,987,470)	(1,987,470)	(34,452)	(11,388)	23,064	▲
	(3,121,849)	(3,121,849)	(64,630)	(13,066)	51,564	
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	
Amount attributable to investing activities	(1,849,154)	(1,849,154)	156,348	(10,971)	(167,319)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new loans	60,000	60,000	0	0	0	
Transfer from Reserves	143,957	143,957	0	0	0	
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Repayment of borrowings	(45,322)	(45,322)	(1,388)	(1,351)	37	▲
Transfer to Reserves	(312,405)	(312,405)	0	(455)	(455)	▼
	(357,727)	(357,727)	(1,388)	(1,806)	(418)	
Amount attributable to financing activities	(153,770)	(153,770)	(1,388)	(1,806)	(418)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,827,597	2,812,467	2,812,467	2,812,467		
Amount attributable to operating activities	(819,998)	(819,998)	(219,402)	(40,651)		
Amount attributable to investing activities	(1,849,154)	(1,849,154)	156,348	(10,971)		
Amount attributable to financing activities	(153,770)	(153,770)	(1,388)	(1,806)		
Surplus or deficit after imposition of general rates	1 (0)	(10,454)	2,748,025	2,759,038		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2023**

	Supplementary Information	30 June 2022 \$	31 July 2023 \$
CURRENT ASSETS			
Cash and cash equivalents	3	6,043,307	5,976,695
Trade and other receivables	7	193,236	330,625
Other financial assets	8	21,164	21,164
Inventories	8	63,263	63,263
Contract assets	8	25,534	25,534
Other assets	8	10,175	0
TOTAL CURRENT ASSETS		6,356,680	6,417,281
NON-CURRENT ASSETS			
Trade and other receivables		67,730	67,730
Other financial assets		137,280	137,280
Property, plant and equipment Infrastructure		20,446,427	20,326,745
		128,965,345	128,814,182
TOTAL NON-CURRENT ASSETS		149,616,783	149,345,937
TOTAL ASSETS		155,973,462	155,763,218
CURRENT LIABILITIES			
Trade and other payables	9	178,723	145,336
Other liabilities	12	278,098	425,059
Borrowings	11	66,486	65,135
Employee related provisions	12	494,157	494,157
TOTAL CURRENT LIABILITIES		1,017,463	1,129,687
NON-CURRENT LIABILITIES			
Borrowings	11	336,047	336,047
Employee related provisions		47,631	47,631
TOTAL NON-CURRENT LIABILITIES		383,678	383,678
TOTAL LIABILITIES		1,401,141	1,513,365
NET ASSETS		154,572,321	154,249,852
EQUITY			
Retained surplus		33,616,710	33,293,785
Reserve accounts	4	3,066,228	3,066,683
Revaluation surplus		117,889,383	117,889,383
TOTAL EQUITY		154,572,321	154,249,852

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2023



SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Current assets			
Cash and cash equivalents	3,272,420	6,043,307	5,976,695
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	26,342
Receivables	143,235	155,866	304,283
Other current assets	63,263	120,137	109,961
	<u>3,501,478</u>	<u>6,356,680</u>	<u>6,417,281</u>
Less: Current liabilities			
Payables	(203,523)	(178,723)	(145,336)
Borrowings	0	(66,486)	(65,135)
Contract liabilities	(58,605)	(278,098)	(425,059)
Provisions	(494,156)	(494,157)	(494,157)
	<u>(756,284)</u>	<u>(1,017,463)</u>	<u>(1,129,687)</u>
Net Current Assets	2,745,194	5,339,216	5,287,593
Less: Total adjustments to net current assets	(c) (2,745,194)	(2,526,750)	(2,528,556)
Closing funding surplus / (deficit)	<u>0</u>	<u>2,812,467</u>	<u>2,759,038</u>

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(90,919)	0	0
Add: Loss on asset disposals		5,396	0	0
Add: Depreciation on assets		3,351,231	0	283,911
Total non-cash items excluded from operating activities		<u>3,265,708</u>	<u>0</u>	<u>283,911</u>

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,234,677)	(3,066,228)	(3,066,683)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(21,164)
Less: Rates Receivable	(42,115)		
Less: User defined	0		
Add: Borrowings	58,605	66,486	65,135
Add: Provisions employee related provisions	494,157	494,157	494,157
Add: Lease liabilities	0	0	0
Add: Current portion of employee benefit provisions held in reserve	0	0	0
Total adjustments to net current assets	<u>(2,745,194)</u>	<u>(2,526,750)</u>	<u>(2,528,556)</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Explanation of positive variances		Explanation of negative variances	
		Timing	Permanent	Timing	Permanent
	\$				
		↑↑			
Revenue from operating activities					
Grants, subsidies and contributions	167,850	▲	CHSP Grant 50% paid up front		
Expenditure from operating activities					
Employee costs	45,246	▲	Employee terminations		
Depreciation	(283,911)		Not budgeted until Sept		
Insurance	(58,831)	▼	Being paid in two instalments		
Non-cash amounts excluded from operating activities	283,911		Not budgeted until Sept		
Investing activities					
Proceeds from capital grants, subsidies and contributions	(218,884)	▼	Held as liability until expended		
Payments for construction of infrastructure	23,064	▲	Jobs not commenced until Budget adopted		

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
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SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.83 M	\$2.81 M	\$2.81 M	\$0.00 M
Closing	(\$0.00 M)	\$2.75 M	\$2.76 M	\$0.01 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.89 M	48.3%
Restricted Cash	\$3.09 M	51.7%

Refer to Note 0 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.12 M	
0 to 30 Days		91.7%
Over 30 Days		8.3%
Over 90 Days		0.1%

Refer to Note 0 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.09 M	10.5%
Trade Receivable	\$0.30 M	% Outstanding
Over 30 Days		35.5%
Over 90 Days		4.9%

Refer to Note 0 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.82 M)	(\$0.22 M)	(\$0.04 M)	\$0.18 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	(\$0.00 M)	
YTD Budget	\$0.00 M	(100.0%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.39 M	
YTD Budget	\$0.22 M	77.0%

Refer to Note 0 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.04 M	
YTD Budget	\$0.04 M	10.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.85 M)	\$0.16 M	(\$0.01 M)	(\$0.17 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.28 M	(100.0%)

Refer to Note 0 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.01 M	
Adopted Budget	\$3.04 M	(99.6%)

Refer to Note 0 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.00 M	
Adopted Budget	\$0.97 M	(99.8%)

Refer to Note 0 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.15 M)	(\$0.00 M)	(\$0.00 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	(\$0.00 M)
Principal due	\$0.40 M

Refer to Note 0 - Borrowings

Reserves	
Reserves balance	\$3.07 M
Interest earned	\$0.00 M

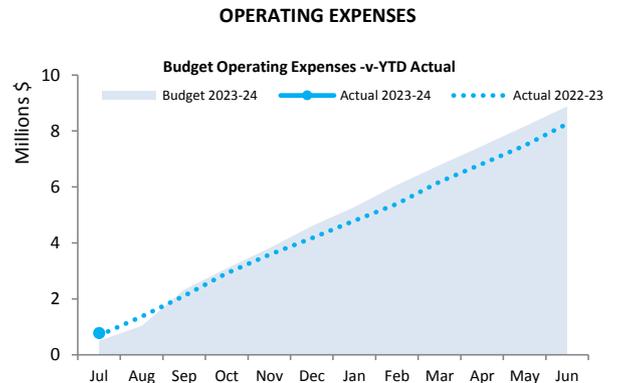
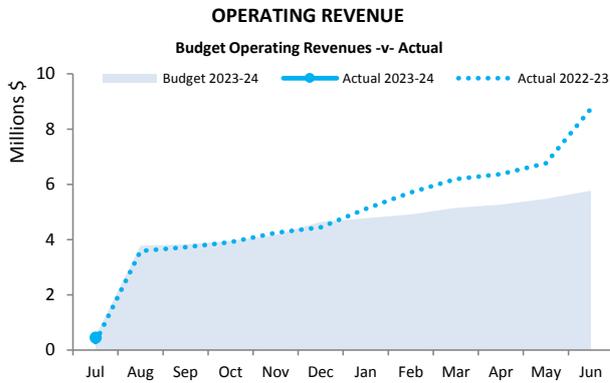
Refer to Note 0 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

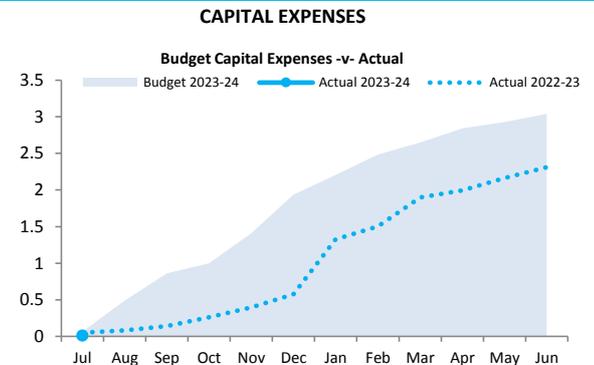
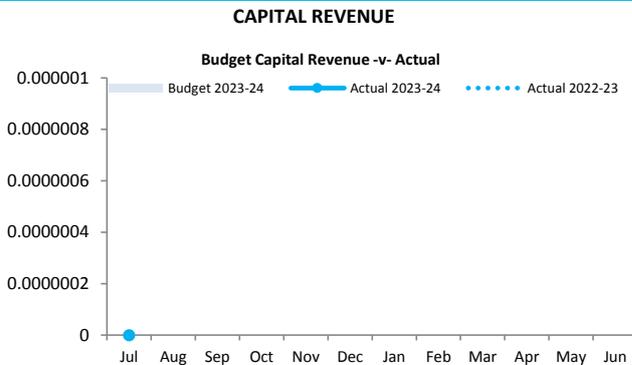
**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023**

2 KEY INFORMATION - GRAPHICAL

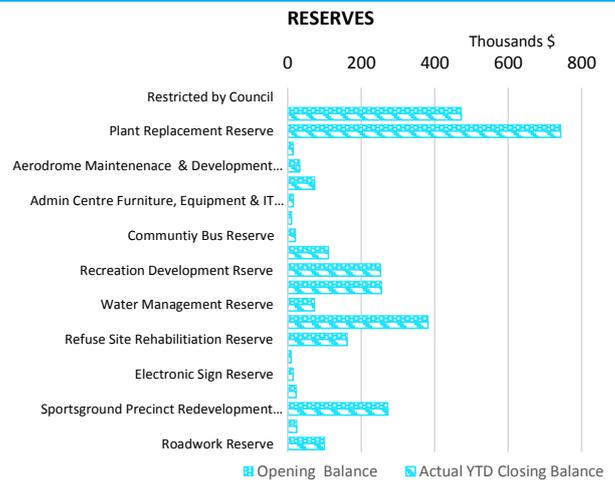
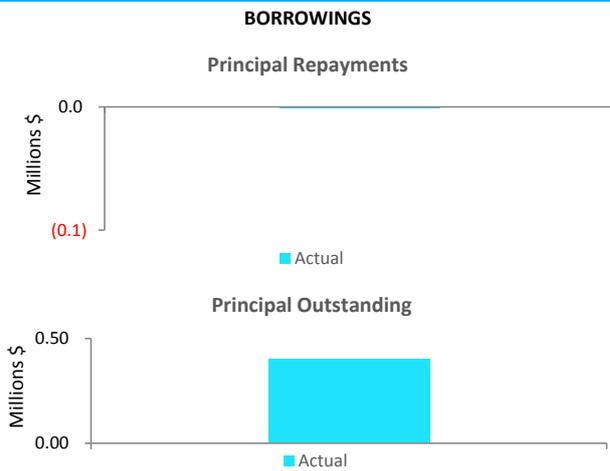
OPERATING ACTIVITIES



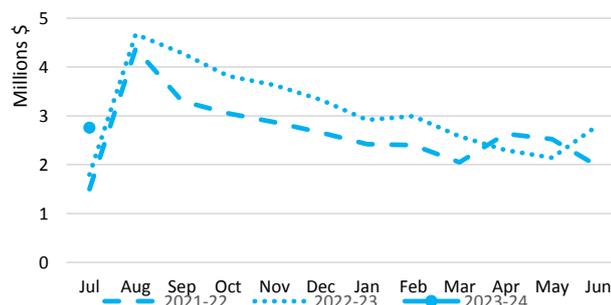
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JULY 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash	Cash and cash equivalents	1,250		1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	536,890		536,890		Bankwest	NIL	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facil	Cash and cash equivalents	2,348,039		2,348,039		WATC	4.05%	N/A
Restricted Funds Account	Cash and cash equivalents	0	23,832	23,832		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	1,033,209	1,033,209		Bankwest	1.25%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	2,033,474	2,033,474		WATC	4.20%	8/09/23
Total		2,886,179	3,090,515	5,976,695	0			
Comprising								
Cash and cash equivalents		2,886,179	3,090,515	5,976,695	0			
		2,886,179	3,090,515	5,976,695	0			

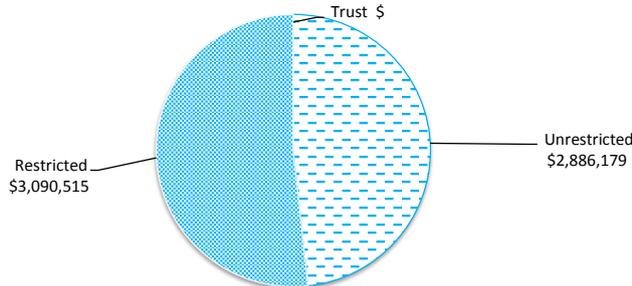
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	472,769	12,146	79	0	0	0	0	484,915	472,848
Plant Replacement Reserve	742,860	22,269	91	0	0	(143,957)	0	621,172	742,952
Recreation Centre Reserve	15,113	453	3	0	0	0	0	15,566	15,116
Aerodrome Maintenance & Developm	32,715	984	5	9,767	0	0	0	43,466	32,720
Municipal Buildings Reserve	73,666	2,207	14	0	0	0	0	75,873	73,680
Admin Centre Furniture, Equipment & I	15,940	478	3	0	0	0	0	16,418	15,943
Land Development Reserve	11,038	331	2	0	0	0	0	11,369	11,040
Communtiy Bus Reserve	21,121	583	4	1,500	0	0	0	23,204	21,124
Homecare Resereve	110,711	3,317	22	3,660	0	0	0	117,688	110,732
Recreation Development Rserve	252,506	7,566	45	20,000	0	0	0	280,072	252,551
Refuse Waste Management Reserve	255,411	7,307	42	5,514	0	0	0	268,232	255,453
Water Management Reserve	72,961	2,186	14	0	0	0	0	75,147	72,975
Staff Housing Reserve	382,358	11,459	60	75,000	0	0	0	468,817	382,417
Refuse Site Rehabilitation Reserve	162,179	4,860	28	20,000	0	0	0	187,039	162,206
Community Events Reserve	9,239	277	2	0	0	0	0	9,516	9,240
Electronic Sign Reserve	15,248	457	3	0	0	0	0	15,705	15,250
Community Gym Reserve	22,960	665	4	2,875	0	0	0	26,500	22,963
Sportsground Precinct Redevelopment I	272,707	8,174	34	85,000	0	0	0	365,881	272,741
Emergency/Bushfire Control Reserve	24,727	370	2	0	0	0	0	25,097	24,730
Roadwork Reserve	100,000	3,000	0	0	0	0	0	103,000	100,000
	3,066,228	89,089	455	223,316	0	(143,957)	0	3,234,676	3,066,683

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
	\$	\$	\$	\$	\$
Buildings	278,088	278,088	27,210	1,654	(25,556)
Furniture and equipment	36,500	36,500	0	0	0
Plant and equipment	737,231	737,231	2,968	24	(2,944)
Infrastructure - roads	1,474,292	1,474,292	30,000	10,020	(19,980)
Infrastructure - other	513,178	513,178	4,452	1,368	(3,084)
Payments for Capital Acquisitions	3,039,289	3,039,289	64,630	13,066	(51,564)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	220,978	2,094	(218,884)
Other (disposals & C/Fwd)	275,453	275,453	0	0	0
Cash backed reserves					
Plant Replacement Reserve	143,957	143,957	0	0	0
Contribution - operations	1,585,197	1,441,240	(156,348)	10,971	167,319
Capital funding total	3,039,289	3,039,289	64,630	13,066	(51,564)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

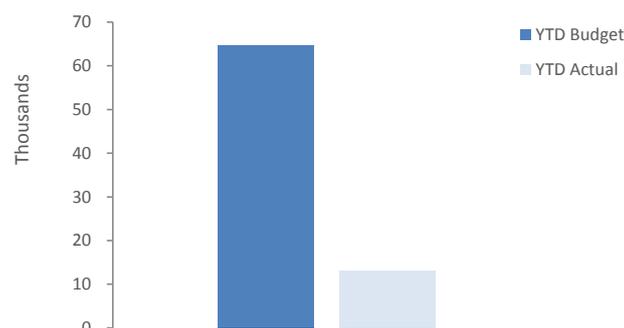
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

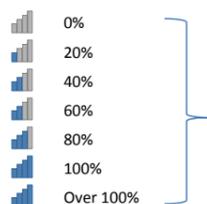
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

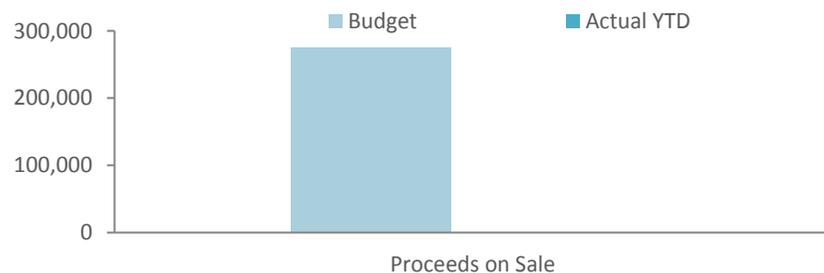
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over	
				Budget	Budget	YTD Budget			
				\$	\$	\$	\$	\$	
Buildings									
Recreation And Culture									
E167784	B2201	521	Court House Upgrades	(157,338)	(157,338)	(26,211)	0	26,211	
E167784	B2203	521	NAB Building	(6,000)	(6,000)	(999)	(1,654)	(655)	
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	0	0	0	
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	0	0	0	
Total - Recreation And Culture				(213,338)	(213,338)	(27,210)	(1,654)	25,556	
Economic Services									
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	0	0	0	
Total - Economic Services				(64,750)	(64,750)	0	0	0	
Total - Buildings				(278,088)	(278,088)	(27,210)	(1,654)	25,556	
Plant & Equipment									
Governance									
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	(46,672)	0	0	0	
Total - Governance				(46,672)	(46,672)	0	0	0	
Law, Order & Public Safety									
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(2,968)	(24)	2,944	
Total - Law, Order & Public Safety				(17,820)	(17,820)	(2,968)	(24)	2,944	
Transport									
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	0	0	0	
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(77,430)	0	0	0	
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(211,424)	0	0	0	
E167761	PE2401	525	MOW - New Ute	(58,102)	(58,102)	0	0	0	
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(205,000)	0	0	0	
E167761	PE2403	525	Toyota Hilux - Gardener	(31,193)	(31,193)	0	0	0	
Total - Transport				(672,739)	(672,739)	0	0	0	
Total - Plant & Equipment				(737,231)	(737,231)	(2,968)	(24)	2,944	
Furniture & Equipment									
Governance									
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	0	0	0	
Total - Governance				(18,000)	(18,000)	0	0	0	
Recreation & Culture									
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	0	0	0	
Total - Recreation & Culture				(18,500)	(18,500)	0	0	0	
Total - Furniture & Equipment				(36,500)	(36,500)	0	0	0	
Infrastructure - Roads									
Transport									
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	0	(2,094)	(2,094)	
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	0	0	0	
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	0	0	0	
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	0	0	0	
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	0	0	0	
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	0	0	0	
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	0	0	0	
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	0	0	0	
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	0	0	0	
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	0	0	0	
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	0	0	0	
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	0	0	0	
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	0	0	0	
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(7,926)	22,074	
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	0	0	0	
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	0	0	0	
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	0	0	0	
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	0	0	0	
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	0	0	0	
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	0	0	0	
Total - Transport				(1,474,292)	(1,474,292)	(30,000)	(10,020)	19,980	
Total - Infrastructure - Roads				(1,474,292)	(1,474,292)	(30,000)	(10,020)	19,980	
Infrastructure - Other									
Law, Order & Public Safety									
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(1,954)	0	1,954	
Total - Law, Order & Public Safety				(11,740)	(11,740)	(1,954)	0	1,954	
Recreation & Culture									
E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	0	0	0	
E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	0	(622)	(622)	
E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	0	(103)	(103)	
Total - Recreation & Culture				(243,438)	(243,438)	0	(724)	(724)	
Transport									
E167136	IO2401	543	Townscape	(30,000)	(30,000)	(2,498)	(643)	1,855	
Total - Transport				(30,000)	(30,000)	(2,498)	(643)	1,855	
Total - Infrastructure - Other				(285,178)	(285,178)	(4,452)	(1,368)	3,084	
Infrastructure - Footpaths									
Transport									
E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	0	0	0	
E167124	CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	0	0	0	
E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	0	0	0	
E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	0	0	0	
E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	0	0	0	
Total - Infrastructure - Footpaths				(228,000)	(228,000)	0	0	0	
Total - Infrastructure - Footpaths				(228,000)	(228,000)	0	0	0	

**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023**

OPERATING ACTIVITIES

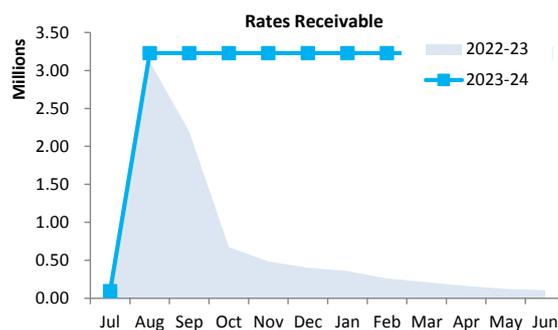
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	0	0	0
	Transport								
P04Y21	Toyota Hilux (MOW)	34,790	40,909	6,119	0	0	0	0	0
P15	2007 Bomag Roller	20,396	15,000	0	(5,396)	0	0	0	0
P16Y17	Isuzu Truck	38,430	45,227	6,797	0	0	0	0	0
P21Y17	Isuzu Crew Cab	29,562	36,136	6,574	0	0	0	0	0
P42	Isuzu Side-tipper	56,405	90,909	34,504	0	0	0	0	0
P50	Toyota Hilux (Gardener)	10,347	14,545	4,198	0	0	0	0	0
		189,930	275,453	90,919	(5,396)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	1,384,215	0
Less - collections to date	(1,385,072)	(11,027)
Gross rates collectable	105,099	94,072
Net rates collectable	105,099	94,072
% Collected	92.9%	10.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,098)	199,955	93,614	655	15,246	308,372
Percentage	(0.4%)	64.8%	30.4%	0.2%	4.9%	
Balance per trial balance						
Sundry receivable						308,372
Other Receivables						(4,090)
Total receivables general outstanding						304,283

Amounts shown above include GST (where applicable)

KEY INFORMATION

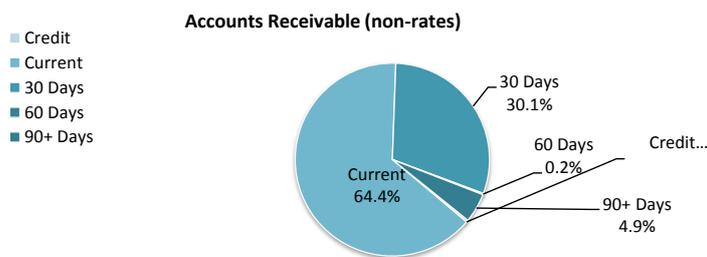
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	21,164	0	0	21,164
Inventory				
Fuel and materials (including gravel)	63,263	0	0	63,263
Other Assets				
Accrued income	10,175	0	(10,175)	0
Contract assets				
Contract assets	25,534	0	0	25,534
Total other current assets	120,137	0	(10,175)	109,961
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

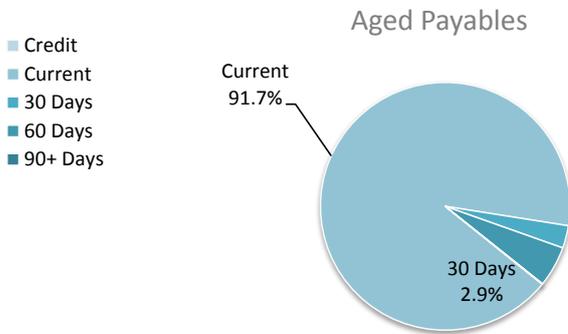
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	86,278	2,770	5,000	59	94,106
Percentage	0%	91.7%	2.9%	5.3%	0.1%	
Balance per trial balance						
Sundry creditors						119,665
Accrued interest on borrowings						1,989
Bonds and deposits held						23,682
Total payables general outstanding						145,336

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	0	0	0	0
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	0	0	0	0
Unimproved value									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	0	0	0	0
Non Rateable											
Sub-Total		1,039	337,428,705	2,548,804	5,000	1,000	2,554,804	0	0	0	0
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	650	134	200,950	87,100	0	0	87,100	0	0	0	0
Commercial	650	14	37,764	9,100	0	0	9,100	0	0	0	0
Unimproved value											
UV	650	88	7,337,166	57,200	0	0	57,200	0	0	0	0
Sub-total		236	7,575,880	153,400	0	0	153,400	0	0	0	0
		1,275	345,004,585	2,702,204	5,000	1,000	2,708,204	0	0	0	0
Discount							(100,000)				0
Amount from general rates							2,608,204				0
Rates Written Off							(5,000)				(0)
Ex-gratia rates CBH							15,419	0	0	0	0
Total general rates							2,618,623				(0)
Total		1,275					2,618,623				(0)

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Swimming Pool Redevelopment	139	172,539	0	0	0	(15,514)	172,539	157,025		8,523
Other property and services										
Staff Housing	137	111,043	0	0	(1,351)	(16,664)	109,692	94,379	557	6,230
Doctor Housing	138	41,996	0	0	0	(13,144)	41,996	28,852		2,430
		325,577	0	0	(1,351)	(45,322)	324,227	280,256	557	17,183
Self supporting loans										
Recreation and culture										
Wagin Ag Society		76,955	0	0	0	(21,164)	76,955	55,791	0	2,180
Wagin Bowls Club		0	0	60,000	0	(1,395)	0	58,605		1,422
		76,955	0	60,000	0	(22,560)	76,955	114,396	0	3,602
Total		402,532	0	60,000	(1,351)	(67,881)	401,182	394,652	557	20,785
Current borrowings		66,486					65,135			
Non-current borrowings		336,047					336,047			
		402,533					401,182			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Term Years	Interest Rate	Amount (Used) Budget
	\$	\$			%	\$
	0	60,000	Wagin Bowls Club	15	TBA	60,000

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		17,885	0	20,893	(17,402)	21,376
- Capital grant/contribution liabilities		260,213	0	145,565	(2,094)	403,683
- Accrued Expenses		0	0	0	0	0
Total other liabilities		278,098	0	166,458	(19,496)	425,059
Employee Related Provisions						
Annual leave		223,305	0	0	0	223,305
Long service leave		270,851	0	0	0	270,851
Total Employee Related Provisions		494,157	0	0	0	494,157
Total other current assets		772,254	0	166,458	(19,496)	919,216
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JULY 2023
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	Budget	YTD	Forecast	
	1 July 2023	in Liability	Reduction (As revenue)	31 Jul 2023	Liability 31 Jul 2023	Budget Revenue	YTD Budget	Annual Budget	Variations	Expected	Revenue Actual	30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies												
General purpose funding												
Grants Commission - General (WALGGC)	0	0	0	0	0	0	0	0	0	0	0	0
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	0	0	0	0	0	0
Law, order, public safety												
DFES Grant - Operating Bush Fire Brigade	1,387	14,892	(16,279)	0	0	64,242	16,060	64,242	0	0	16,279	(31,903)
DFES Grant - ESL Admin Contribution		0	0	0	0	0	0	0	0	0	0	0
DFES Grant -Operating SES	1,367	6,001	(1,122)	6,246	6,246	29,074	7,268	29,074	0	0	1,122	(20,684)
Education and welfare												
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	34,064	408,771	0	0	207,245	(167,462)
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	9,000	108,000	0	0	9,595	(89,405)
Recreation and culture												
Australia Day Grant	0	0	0	0	0	0	0	0	0	0	0	0
Dept of Communities - Thank a Volunteer Day	0	0	0	0	0	0	0	0	0	0	0	0
Lotterywest - Christmas Street Carnival	0	0	0	0	0	0	0	0	0	0	0	0
Youth Engagement Grant	10,000	0	0	10,000	10,000	0	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0	0	0	0
	17,885	20,893	(17,402)	21,376	21,376	761,781	218,086	761,781	0	0	385,936	(157,759)
Operating contributions												
Recreation and culture												
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	0	1,500	0	0	0	(1,500)
Transport												
Contribution to Street Lighting	0	0	0	0	0	5,000	0	5,000	0	0	0	(5,000)
	0	0	0	0	0	6,500	0	6,500	0	0	0	(6,500)
TOTALS	17,885	20,893	(17,402)	21,376	21,376	768,281	218,086	768,281	0	0	385,936	(164,259)

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					YTD Revenue Actual	Forecast 30 June Closing
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	Budget Variations	Expected		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies												
Law, order, public safety												
Community Water Supply Project	0	0	0	0	0	7,856	0	7,856	0	7,856	0	(7,856)
Transport												
R2R -2023/24 Bullocks Hill Road	0	0	0	0	0	92,821	0	92,821	0	92,821	0	(92,821)
R2R - 2023/24 Beaufort Road	0	0	0	0	0	114,637	0	114,637	0	114,637	0	(114,637)
R2R - 2023/24 Hyde Road	0	0	0	0	0	44,542	0	44,542	0	44,542	0	(44,542)
R2R -2023/24 Behn-ord Road	0	0	0	0	0	31,000	0	31,000	0	31,000	0	(31,000)
R2R - 2023/24 Delyanine North Road	0	0	0	0	0	29,145	0	29,145	0	29,145	0	(29,145)
RRG - 2023/24 Ballagin Road	0	40,182	0	40,182	40,182	100,455	40,182	100,455	0	100,455	0	(60,273)
RRG - 2023/24 Dongolocking Road	0	105,383	0	105,383	105,383	263,457	105,382	263,457	0	263,457	0	(158,075)
RRG - 2022/23 Dongolocking Road	139,640	0	(2,094)	137,546	137,546	188,536	75,414	188,536	0	188,536	2,094	(111,028)
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	0	0	0	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	0	25,536	0	25,536	0	(25,536)
LRCIP -Phase 3	24,322	0	0	24,322	24,322	76,697	0	76,697	0	76,697	0	(76,697)
Economic services												
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0	0	0	0
	260,213	145,565	(2,094)	403,683	403,683	974,682	220,978	974,682	0	974,682	2,094	(751,610)
TOTALS	260,213	145,565	(2,094)	403,683	403,683	974,682	220,978	974,682	0	974,682	2,094	(751,610)

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Jul 2023
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	1,400	0	0	1,400
Deposits - Community Bus	750	150	0	900
Deposits - Rec Centre & EFP	4,200	0	0	4,200
Deposits - Animal Trap	75	100	(100)	75
BCITF	0	180	(180)	0
Building Services Levy	390	144	(144)	390
Other Deposits	7,419	0	0	7,419
Unclaimed Monies	2,147	0	0	2,147
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	6,750	410	(30)	7,130
Sub-Total	23,152	984	(454)	23,682
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	23,152	984	(454)	23,682

**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Budget adoption					0
	Youth and Heritage Grant received 22/23		Opening Surplus(Deficit)		(15,130)	(15,130)
	Variations					(15,130)
				0	(15,130)	(15,130)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	977,824	977,824	0	0
I031010	GRV Minimums	Inc	96,200	96,200	0	0
I031015	UV	Inc	1,570,980	1,570,980	0	0
I031020	UV Minimums	Inc	57,200	57,200	0	0
I031025	GRV Interim Rates	Inc	3,000	3,000	250	0
I031030	UV Interim Rates	Inc	2,000	2,000	166	0
I031035	Back Rates	Inc	1,000	1,000	83	0
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	0	0
I031045	Discount Allowed	Inc	(100,000)	(100,000)	0	0
I031050	Instalment Admin Charge	Inc	5,000	5,000	0	0
I031055	Account Enquiry Fee	Inc	4,000	4,000	333	173
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	0
I031065	Penalty Interest	Inc	6,000	6,000	500	272
I031070	Emergency Services Levy	Inc	126,700	126,700	0	0
I031075	ESL Penalty Interest	Inc	500	500	41	16
I031080	Instalment Interest	Inc	4,000	4,000	0	0
I031090	Rate Legal Charges	Inc	20,000	20,000	1,666	0
			2,784,823	2,784,823	3,039	461
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(750)	0
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(41)	0
E031015	Title Searches	Exp	(600)	(600)	(50)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(833)	0
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	0	(260)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	0	0
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	0	0
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(7,612)	(7,612)
			(243,836)	(243,836)	(9,286)	(7,872)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	0	0	0	0
I032010	Grants Commission Roads	Inc	0	0	0	0
I032020	Administration Rental	Inc	36,000	36,000	3,000	3,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	83	26
I032030	Reimbursements	Inc	100	100	8	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	2,083	0
I032045	Reserves Interest	Inc	89,089	89,089	0	(4,929)
I032055	Commissions & Recoups	Inc	500	500	0	0
I032190	WALGA House Units	Inc	0	0	0	0
			151,689	151,689	5,174	(1,903)
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(833)	(282)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	0	0
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(7,060)	(7,061)
			(122,231)	(122,231)	(7,893)	(7,343)
Total General Purpose Income			2,936,512	2,936,512	8,213	(1,442)
Total General Purpose Expenditure			(366,067)	(366,067)	(17,179)	(15,215)

Governance

Members of Council

I041020	Other Income Relating to Members	Inc	250	250	0	0
			250	250	0	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	0	0
E041010	Training	Exp	(7,000)	(7,000)	0	0
E041015	Members Travelling	Exp	(750)	(750)	0	0
E041020	Communication Allowance	Exp	(5,545)	(5,545)	0	0
E041025	Election Expenses	Exp	(20,000)	(20,000)	0	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(1,616)	0
E041035	Conference Expenses	Exp	(10,000)	(10,000)	0	(2,356)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	0	0
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	0	0
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(1,000)	(148)
E041060	Presentations	Exp	(2,500)	(2,500)	(208)	0
E041065	Insurance	Exp	(14,007)	(14,007)	(7,003)	(7,004)
E041070	Public Relations	Exp	(2,000)	(2,000)	(166)	0
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(29,106)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(10,772)	(10,772)
			(305,043)	(305,043)	(56,765)	(49,386)

Other Governance

I042030	Profit on Sale of Asset	Inc	32,727	32,727	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	416	9
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0	0
			37,727	37,727	416	9
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(68,300)	(41,776)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	0
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(8,671)	(7,532)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(774)	(583)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(1,044)	(364)
E042015	Insurance	Exp	(28,537)	(28,537)	(14,268)	(13,774)
E042020	Staff Training	Exp	(10,000)	(10,000)	(833)	1,473
E042025	Removal Expenses	Exp	(10,000)	(10,000)	0	(1,000)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(2,083)	(2,373)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(583)	(514)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(5,436)	(5,711)
E042045	Advertising	Exp	(15,000)	(15,000)	(1,250)	(1,312)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(249)	(228)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(333)	(250)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(1,332)	(838)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(833)	0
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(998)	(828)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(833)	0
E042080	Computer Support	Exp	(168,000)	(168,000)	(14,000)	(39,486)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(250)	(335)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(20,457)	(20,457)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	0	0
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	0	0
E042115	Cash Round Off Control	Exp	0	0	0	(1)
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	0	(9,712)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	131,805	131,806
E042155	Lease of Photocopier	Exp	0	0	0	0
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(25,000)	(2,083)	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(245,089)	(12,805)	(13,795)
	Total Governance Income		37,977	37,977	416	9
	Total Governance Expenditure		(550,132)	(550,132)	(69,570)	(63,181)

Law, Order & Public Safety

Fire Prevention

I051010	BFB Operating Grant	Inc	64,242	64,242	16,060	16,279
I051011	DFES - Capital Projects Grant	Inc	0	0	0	0
I051015	Sale of Fire Maps	Inc	50	50	4	0
I051025	Reimbursements	Inc	1,000	1,000	0	0
I051030	Bush Fire Infringements	Inc	2,000	2,000	0	0
I051040	Donations	Inc	0	0	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051050	SES Call-out Income	Inc	0	0	0	0
I051070	Other Bushfire Grants Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	29,074	29,074	7,268	1,122
			100,366	100,366	23,332	17,401

E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(5,351)	(19,881)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(333)	(212)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	0	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(1,163)	(2,617)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	0	(1,632)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(1,541)	0
E051045	Mt Latham & Condinging Repeats	Exp	(500)	(500)	(41)	0
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(2,422)	(1,122)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(7,159)	(7,160)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	0	(6,444)
			(300,602)	(300,602)	(18,010)	(41,119)

Animal Control

I052005	Dog Fines and Fees	Inc	5,000	5,000	416	382
I052006	Cat Fines and Fees	Inc	300	300	25	142
I052010	Hire of Animal Traps	Inc	100	100	8	36
I052015	Dog Registration	Inc	5,000	5,000	0	116
I052016	Cat Registration	Inc	700	700	0	0
I052020	Reimbursements	Inc	500	500	0	0
			11,600	11,600	449	676

E052005	Ranger Salary	Exp	(11,000)	(11,000)	(845)	(1,413)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(83)	(33)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(246)	(597)
E052015	Dog Control Insurance	Exp	(166)	(166)	(82)	(83)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(41)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(2,082)	(2,439)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(6,579)	(6,579)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	0	(255)
			(122,583)	(122,583)	(9,958)	(11,399)

Other Law, Order & Public Safety

I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Community Water Supply Program Grant	Inc	7,856	7,856	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	0	0

E053005	Abandoned Vehicles	Exp	0	0	0	0
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(41)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(125)	(2,444)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(415)	0
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	0	(345)
			(10,929)	(10,929)	(581)	(2,789)

Total Law, Order & Public Safety Income

119,872 119,872 23,781 18,077

Total Law, Order & Public Safety Expenditure

(434,114) (434,114) (28,549) (55,307)

Health

Maternal & Infant Health

E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(698)	(344)
			(8,420)	(8,420)	(698)	(344)

Preventative Services - Admin & Inspections

I074005	Food Licences & Fees	Inc	500	500	41	34
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	41	34

E074005	EHO Salary	Exp	(10,000)	(10,000)	(833)	(1,740)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(45)	(191)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(582)	(102)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(4,037)	(4,037)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(5,497)	(6,070)

Other Health

I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	361	361
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	208	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	0
			8,334	8,334	569	361

E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(1,363)	(2,126)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	0	(4,632)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(416)	(266)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	0	0
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(1,779)	(7,024)

Health - Preventative Services

E077010	Analytical Expenses	Exp	(500)	(500)	0	(463)
			(500)	(500)	0	(463)

Total Health Income

Total Health Expenditure

			8,834	8,834	610	395
			(193,204)	(193,204)	(7,974)	(13,901)

Education & Welfare

Pre Schools

I083035	Day Care Lease	Exp	9,205	9,205	767	708
I083036	Day Care Reimbursements	Exp	5,500	5,500	0	1,153
			14,705	14,705	767	1,861

E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(1,253)	(3,248)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	0	(2,201)
			(40,999)	(40,999)	(1,253)	(5,449)

Other Education

E081020	School Oval Mtce	Exp	0	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	0	0
			(2,600)	(2,600)	0	0

Homecare Program						
I082010	CHSP & HACC Grant	Inc	408,771	408,771	34,064	207,245
I082015	Meals on Wheels	Inc	2,500	2,500	208	205
I082020	CHSP Fee for Service	Inc	87,000	87,000	7,250	10,110
I082025	Donations	Inc	0	0	0	0
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	1,665	1,096
I082045	HCP Government Funds	Inc	108,000	108,000	9,000	9,595
			626,251	626,251	52,187	228,251
E082010	Management & Admin Salaries	Exp	(139,624)	(139,624)	(10,740)	(7,945)
E082013	Homecare Wages/Contract Liability	Exp	0	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,752)	(34,752)	(2,673)	(2,397)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(2,766)	(1,751)
E082025	Care Workers Salaries	Exp	(255,596)	(255,596)	(19,661)	(13,275)
E082030	Superannuation	Exp	(51,733)	(51,733)	(3,979)	(3,905)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(415)	(180)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(2,083)	(2,640)
E082045	Staff Training	Exp	(1,800)	(1,800)	(150)	0
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(291)	0
E082055	Subscriptions	Exp	(5,900)	(5,900)	(491)	(1,531)
E082060	Telephone & Postage	Exp	(1,400)	(1,400)	(116)	(142)
E082065	Advertising & Stationery	Exp	(1,200)	(1,200)	(100)	(111)
E082070	Insurance	Exp	(8,281)	(8,281)	(4,140)	(4,121)
E082075	Office Accommodation	Exp	(36,000)	(36,000)	(3,000)	(3,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(1,665)	(2,261)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(375)	0
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(125)	(13)
E082095	HCP Expenses	Exp	(6,000)	(6,000)	(500)	(379)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(1,482)	(1,482)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(208)	(180)
E082120	Loss on Sale of Asset	Exp	0	0	0	0
E082130	Homecare Retention Bonus Expenditure	Exp	0	0	0	0
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	0	(1,668)
			(677,681)	(677,681)	(54,960)	(46,981)
Other Welfare						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	4,576	4,576
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	4,576	4,576
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(4,576)	(4,576)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(4,576)	(4,576)
Total Education & Welfare Income			650,108	650,108	57,530	234,688
Total Education & Welfare Expenditure			(730,432)	(730,432)	(60,789)	(57,006)
Community Amenities						
Sanitation - Household Refuse						
I101005	Domestic Collection	Inc	269,216	269,216	0	0
I102020	Refuse Site Fees	Inc	18,000	18,000	1,500	3,871
			287,216	287,216	1,500	3,871
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(4,616)	(4,228)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(2,268)	(2,103)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(5,441)	(4,996)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(12,715)	(18,687)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(25,040)	(30,014)

Sanitation - Other						
I102002	Commercial Collection Charges	Inc	68,760	68,760	0	0
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	544
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	1,450	1,320
			90,160	90,160	1,450	1,864
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(1,340)	(1,260)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(1,541)	(1,320)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(1,265)	(1,036)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	0	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	0	(1,333)
			(69,971)	(69,971)	(4,146)	(4,949)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	41	0
			500	500	41	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	0	(19)
			(500)	(500)	0	(19)
Regional Refuse Group						
I102006	Regional Refuse Group	Inc	0	0	0	0
			0	0	0	0
Regional Refuse Group						
E102007	Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
Town Planning						
I106005	Planning Fees	Inc	5,000	5,000	416	614
			5,000	5,000	416	614
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(1,250)	0
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(9,128)	(9,129)
			(124,547)	(124,547)	(10,378)	(9,129)
Other Community Amenities						
I107005	Cemetery Fees	Inc	15,000	15,000	1,250	3,295
I107010	Community Bus Income	Inc	5,000	5,000	416	658
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	1,666	3,953
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(3,330)	(3,080)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(4,680)	(2,974)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(331)	(448)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(7,727)	(7,728)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	0	(3,151)
			(243,781)	(243,781)	(16,068)	(17,381)
	Total Community Amenities Income		402,876	402,876	5,073	10,302
	Total Community Amenities Expenditure		(739,335)	(739,335)	(55,632)	(61,492)
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	4,000	4,000	333	159
I111010	Reimbursements	Inc	100	100	8	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			4,100	4,100	341	159
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(2,532)	(3,307)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(965)	(1,681)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	0	(17,217)
			(244,727)	(244,727)	(3,497)	(22,205)

Swimming Pool						
I112010	Swimming Pool Admission	Inc	30,000	30,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	0	0
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(9,429)	(6,264)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(952)	0
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(9,934)	(7,284)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(590)	(1,317)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	0	0
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	0	(18,792)
			(491,081)	(491,081)	(20,905)	(33,657)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,795	8,795	0	0
I113015	Power Reimbursements	Inc	5,000	5,000	416	0
I113020	Recreation Centre Hire	Inc	5,000	5,000	416	155
I113025	Reimbursements Other	Inc	1,000	1,000	0	0
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	0	182
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	416	250
I113065	Community Gym Membership	Inc	14,375	14,375	1,197	820
I113079	SS Loan 142 - Interest & Gtee Fee Reimbursement	Inc	1,422	1,422	0	0
			44,092	44,092	2,445	1,407
E113005	Sportsground Mtce	Exp	(123,057)	(123,057)	(10,251)	(8,852)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(2,050)	(5,919)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(6,494)	(5,014)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(5,610)	(6,028)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(224)	(40)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(5,309)	(7,289)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(1,384)	(556)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(152)	(170)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(266)	(141)
E113050	Norrington Lake Mtce	Exp	(3,400)	(3,400)	(281)	(1,233)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(1,933)	(3,036)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(166)	0
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	0	0
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(955)	(290)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	0	0
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(16,919)	(16,920)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	0	(32,978)
			(1,075,541)	(1,075,541)	(51,994)	(88,466)
Library						
I115005	Lost Books	Inc	50	50	4	0
I115010	Reimbursements	Inc	100	100	8	0
			150	150	12	0
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(3,919)	(2,454)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(11,347)	(11,347)	(942)	(497)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(657)	(606)
E115030	Library IT	Exp	(12,800)	(12,800)	(2,132)	0
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	0	(1,377)
			(99,242)	(99,242)	(7,650)	(4,934)

Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	250	0
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	0	0	0	0
I119031	Other Culture Grant Funds	Inc	0	0	0	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	0	0
			5,671	5,671	250	0
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(68,634)	(5,716)	(1,089)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	0	0
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(1,368)	(1,177)
E116020	Historical Village	Exp	(2,930)	(2,930)	(242)	(950)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(2,020)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	0	(1,031)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(11,000)	(1,666)	0
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(537)	(831)
E116065	Electronic Sign Expenditure	Exp	(4,500)	(4,500)	(374)	(84)
E116070	Court House Expenditure	Exp	(6,059)	(6,059)	(500)	(1,347)
E116075	NAB Building Expenditure	Exp	(10,554)	(10,554)	(876)	(8,184)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	0	(9,070)
			(254,613)	(254,613)	(13,299)	(23,763)
Total Recreation & Culture Income			84,513	84,513	3,048	1,566
Total Recreation & Culture Expenditure			(2,165,203)	(2,165,203)	(97,345)	(173,025)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	220,978	2,094
I121015	Roads to Recovery Grant	Inc	312,145	312,145	0	0
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	102,233	102,233	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,123,520	372,672	153,788
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	3,333	4,301
			40,000	40,000	3,333	4,301
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(10,831)	(11,983)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(14,998)	(30,228)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(5,414)	(900)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(833)	(1,041)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(1,664)	(608)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(1,782)	(1,708)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(832)	0
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(1,873)	(3,968)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(414)	0
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(3,748)	(1,451)
E122030	Street Trees	Exp	(50,000)	(50,000)	(4,165)	(606)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(332)	0
E122045	Townscape	Exp	(70,000)	(70,000)	(5,829)	(517)
E122050	Crossovers	Exp	(500)	(500)	(40)	0
E122055	RoMan Data Collection	Exp	(10,000)	(10,000)	0	(7,830)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(5,833)	(5,860)
E122090	Graffiti Removal	Exp	0	0	0	0

E122100	Administration Allocated	Exp	(83,169)	(83,169)	(6,930)	(6,931)	
E122105	Loss on Sale of Asset	Exp	0	0	0	0	
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	0	(157,457)	
E147120	Storm Damage - Not Claimable	Exp	0	0	0	0	
			(2,649,761)	(2,649,761)	(65,518)	(231,088)	
Road Plant Purchases							
I122100	Profit on Sale of Asset	Inc	58,192	58,192	0	0	
			58,192	58,192	0	0	
E123010	Loss on Sale of Asset	Exp	(5,396)	(5,396)	0	0	
			(5,396)	(5,396)	0	0	
Aerodrome							
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0	
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	2,723	4,295	
			10,893	10,893	2,723	4,295	
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(1,058)	(2,303)	
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	0	(4,001)	
			(59,826)	(59,826)	(1,058)	(6,304)	
Total Transport Income			1,232,605	1,232,605	378,728	162,384	
Total Transport Expenditure			(2,714,983)	(2,714,983)	(66,576)	(237,392)	
Economic Services							
Rural Services							
I131020	Landcare Reimbursements	Inc	79,653	79,653	6,637	6,511	
			79,653	79,653	6,637	6,511	
E131020	Landcare	Exp	(115,000)	(115,000)	(9,581)	(4,712)	
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(1,498)	(104)	
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(2,421)	(2,422)	
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(830)	(276)	
E131190	Depreciation - Rural Services	Exp	0	0	0	0	
			(172,060)	(172,060)	(14,330)	(7,514)	
Tourism & Area Promotion							
I132005	Caravan Park Fees	Inc	70,000	70,000	5,833	5,008	
I132010	Reimbursements	Inc	1,000	1,000	83	0	
I132015	RV Area Fees	Inc	10,000	10,000	833	109	
I132035	Tourism Income	Inc	0	0	0	0	
			81,000	81,000	6,749	5,117	
E132010	Wagin Tourism Committee	Exp	0	0	0	0	
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(2,710)	(2,210)	
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(4,584)	(2,255)	
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0	
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0	
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(832)	(301)	
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(1,207)	(168)	
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(12,377)	(12,377)	
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	0	(1,472)	
			(289,136)	(289,136)	(21,710)	(18,783)	
Building Control							
I133005	Building Licenses	Inc	5,000	5,000	416	337	
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0	
I142010	Sale of Land	Inc	0	0	0	0	
			5,000	5,000	416	337	

Other Economic Services						
I134005	Water Sales	Inc	20,000	20,000	1,666	1,029
			20,000	20,000	1,666	1,029
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(2,081)	(2,189)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	0	(174)
			(27,052)	(27,052)	(2,081)	(2,363)
Total Economic Services Income			185,653	185,653	15,468	12,994
Total Economic Services Expenditure			(488,248)	(488,248)	(38,121)	(28,660)
Other Property & Services						
Private Works						
I141005	Private Works Income	Inc	20,000	20,000	1,666	2,154
			20,000	20,000	1,666	2,154
E141005	Private Works	Exp	(15,000)	(15,000)	(1,249)	(587)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(285)	(286)
			(18,428)	(18,428)	(1,534)	(873)
Public Works Overheads						
I143020	Reimbursements	Inc	11,000	11,000	916	0
I143040	Workers Compensaion	Inc	0	0	0	0
			11,000	11,000	916	0
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(9,145)	(6,209)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(4,954)	(2,792)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(1,310)	(462)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(4,514)	(4,308)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(9,511)	(8,588)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(415)	(59)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(13,750)	(11,501)
E143040	Workers Compensation	Exp	0	0	0	(257)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(18,876)	(19,176)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(666)	(109)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(83)	(81)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(665)	(668)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(125)	(609)
E143080	Staff Licenses	Exp	(500)	(500)	(41)	0
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(332)	0
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(125)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(1,248)	0
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	52,534	33,354
			0	0	(13,226)	(21,465)
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	41	0
I144010	Reimbursements	Inc	500	500	41	0
			1,000	1,000	82	0
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(14,999)	(6,885)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(1,666)	(482)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(7,082)	(4,839)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(2,499)	(892)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(18,749)	(15,287)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(10,000)	(833)	0
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(83)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(666)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	30,958	17,301
			0	0	(15,619)	(11,084)

Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(219,228)	(205,226)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	219,228	205,226
			0	0	0	0
Unclassified						
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	4,166	4,844
I147006	Commission - TransWA	Inc	500	500	41	3
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	18,200	18,200	1,516	1,400
I147065	Insurance Reimbursement	Inc	0	0	0	7,382
I147070	Council Housing Reimbursements	Inc	0	0	0	0
I147085	NAB Buiding Rent	Inc	8,400	8,400	700	741
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	30	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	6,453	14,370
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(250)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(7,891)	(8,211)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(519)	(557)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	0	0
E147055	Consultants	Exp	(55,000)	(55,000)	(4,583)	(2,671)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(625)	0
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(414)	(440)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(10,853)	(10,853)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(833)	0
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	0	(11,632)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(2,035)	(5,000)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(291)	0
			(479,289)	(479,289)	(28,294)	(39,364)
Total Other Property & Services Income			109,460	109,460	9,117	16,524
Total Other Property & Services Expenditure			(497,716)	(497,716)	(58,673)	(72,786)
Total Income			5,768,410	5,768,410	501,984	455,497
Total Expenditure			(8,879,434)	(8,879,434)	(500,408)	(777,965)
Net Deficit (Surplus)			(3,111,024)	(3,111,024)	1,576	(322,468)



10.2 SCHEDULE OF ACCOUNTS PAYMENTS – JULY 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Jenny Goodbourn, Manager of Finance
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	16 August 2023
PREVIOUS REPORT(S):	17 July 2023
DISCLOSURE OF INTEREST:	NIL
STRATEGIC DOCUMENT REFERENCE	Local government (Financial Management) Regulations 1996
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	1. Payments List

OFFICER RECOMMENDATION/5026 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council:

- 1 Endorses the list of accounts paid by the Chief Executive Officer under delegated authority, during July:
 - EFT Payments EFT13626 – EFT13734, Cheque Payments 174 – 182 and Direct Debit Payments DD5261.1 – DD5297.26 from the Municipal Account totalling \$446,719.04.
 - EFT Payments EFT13684 – EFT13729 from the Restricted Funds Account totalling \$130.00.
 - Credit card Payments totalling \$2,202.55.

Carried 7/0

BRIEF SUMMARY

This item presents the schedule of payments made during July for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.



All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local government (Financial Management) Regulations 1996

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

- (i) the payee's name; (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 31 July 2023

Municipal Funds Account - List of Payments

Cheque Payment					Amount
Chq/EFT	Date	Name	Description		
174	13/07/2023	Origin	LPG Gas Facility Fee - Khedive Street Residence		(92.00)
175	13/07/2023	Shire Of Wagin	Homecare Petty Cash		(151.95)
176	13/07/2023	Synergy	Electricity Usage		(7,270.44)
177	13/07/2023	Telstra	Admin Office Phones, Faxes and Staff Mobiles - June 2023		(850.42)
178	13/07/2023	Water Corporation	Various Shire Water Bills May - July 2023		(743.83)
179	27/07/2023	Department Of Transport	12 Months Registration - Mahindra Ute (P17)		(441.00)
180	27/07/2023	Synergy	Electricity Usage		(2,174.52)
181	27/07/2023	Telstra	DCEO, CEO & SES Ipad - July 2023		(79.70)
182	27/07/2023	Water Corporation	Various Shire Water Bills May - July 2023		(12,319.23)
Cheque Payments Total					(24,123.09)
EFT Payments					
EFT13626	06/07/2023	Australian Services Union	Payroll Deductions		(25.90)
EFT13627	06/07/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions		(42.00)
EFT13628	13/07/2023	Adage Furniture	12x Black Bar Stool including freight to Wagin - Recreation Centre		(2,174.70)
EFT13629	13/07/2023	Advance Press Pty Ltd	1000x 2023/2024 Fire Management Booklets		(2,233.00)
EFT13630	13/07/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies		(493.40)
EFT13631	13/07/2023	Ampac Debt Recovery	Commissions and Costs for the month of June 2023		(113.00)
EFT13632	13/07/2023	Australasian Performing Right Association Limited	'Music For Councils - Rural' Licence Period 1 July 2023 -		(364.00)
EFT13633	13/07/2023	Australia Post	Postage - June 2023, Homecare Postage - June 2023		(385.08)
EFT13634	13/07/2023	Australias Golden Outback	Silver Membership for Australia's Golden Outback 1/07/2023 - 30/06/2024		(185.00)
EFT13635	13/07/2023	C.e.s. Midland	40x Solar Cats Eyes - Wetlands Park		(538.45)
EFT13636	13/07/2023	Chubb Security Australia	Monitor Dialler - Medical Centre & Administration Office 1/07/2023 - 30/09/2023		(363.14)
EFT13637	13/07/2023	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - June 2023		(178.43)
EFT13638	13/07/2023	Complete Office Supplies Pty Ltd	June Stationery Order - Admin & Homecare		(472.48)
EFT13639	13/07/2023	Cresswells	Queen Mattress & King Single Mattress - NAB Building		(1,050.00)
EFT13640	13/07/2023	Earthtrack Group	Lighting Report - Sportsground Oval		(4,262.50)
EFT13641	13/07/2023	Exurban	Town Planning Consulting Services - June 2023		(3,222.23)
EFT13642	13/07/2023	Farmarama Pty Ltd	Soil Test - Sportsground Oval		(214.50)
EFT13643	13/07/2023	Fleay's Store	Darkan Bingo Supplies - Homecare		(16.95)
EFT13644	13/07/2023	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle (P80)		(84.36)
EFT13645	13/07/2023	Goodyear Autocare Wagin	Supply & Fit 4x Tyres - Isuzu MU-X (P02), 2x Batteries - Isuzu Tip Truck (P42)		(1,946.00)
EFT13646	13/07/2023	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)		(339.12)
EFT13647	13/07/2023	Great Southern Waste Disposal	Management of Facility & Refuse Collection - June 2023		(24,483.94)
EFT13648	13/07/2023	Hadyn Ward	Deposit for Entertainment - Christmas Street Carnival 2023		(700.00)
EFT13649	13/07/2023	Hall Electrical & Data Services	Supply and Install Air Conditioner - Day Care		(4,138.20)
EFT13650	13/07/2023	Ian James Mccabe	Reimbursement for June Internet Charges - 5 Marks Court		(92.00)
EFT13651	13/07/2023	Ictouch Pty Ltd	ICTouch NBN Services July 2023 - Medical Centre		(540.00)
EFT13652	13/07/2023	Iga X-press	Newspapers, Kitchen Refreshments, Citizenship Ceremony Supplies		(57.08)
EFT13653	13/07/2023	Industrial Automation	6 Months Cloud Server Access Fee, Monthly Sim Card and Telephone Support - Sportsground & Airstrip Standpipe		(1,055.45)
EFT13654	13/07/2023	It Vision	SynergySoft & Universe Annual License Fees 1/07/2023 - 30/06/2024 for 8 users		(41,378.17)
EFT13655	13/07/2023	It Vision User Group Inc	IT Vision User Group Subscription 2023/2024		(770.00)
EFT13656	13/07/2023	Jlt Risk Solutions Pty Ltd	Transit (Marine Cargo) Insurance 2023/2024		(330.00)
EFT13657	13/07/2023	Landgate - Midland	Copy of Certificate of Title		(28.20)
EFT13658	13/07/2023	Lgiswa	Bushfire Insurance, Crime & Cyber Liability Insurance, Management Liability Insurance, Personal Accident Insurance, Travel Insurance, Workers Compensation, Public Liability Insurance, Property Insurance, Motor Vehicle Insurance 2023/2024 - 1st Instalment		(128,555.56)
EFT13659	13/07/2023	Marketforce Productions	DCEO Job Advertisement - The West Australian 21 June 2023, minus early settlement discounts		(484.17)
EFT13660	13/07/2023	Marleys Diesel & Ag	20L Hydraulic Oil, 20L Coolant - Works Depot		(239.05)
EFT13661	13/07/2023	Officeworks	Stationery Order - July 2023		(623.56)
EFT13662	13/07/2023	Palace Hotel	Restock Council Bar Fridge		(45.98)
EFT13663	13/07/2023	Public Transport Authority	Trans WA ticket sales minus agent commission		(97.62)
EFT13664	13/07/2023	Rachel Bairstow	Reimbursement for Pool Supplies & Uniform		(46.00)
EFT13665	13/07/2023	Security And Key Distributors	3x Shire keys - Pound & Grand Master		(117.03)
EFT13666	13/07/2023	Shane De Souza	Reimbursement for Police Clearance		(58.70)
EFT13667	13/07/2023	Shire Of Cuballing	4 Day Payroll Course - Kayla Lloyd (12 - 15th June 2023)		(1,760.00)
EFT13668	13/07/2023	Shire Of Narrogin	Senior Health Office - May 2023, Health Officer - June 2023		(776.00)
EFT13669	13/07/2023	Sk & Tr Angwin	Supply 2,500m Gravel - Angwins Road & Nallian Road		(7,425.00)

EFT13670	13/07/2023	Team Global Express Pty Ltd	Delivery Charges	(132.62)
EFT13671	13/07/2023	Ten47 Plumbing	Repairs to Tap - Arnott Street Residence, Repairs to Tap Work - Rodeo ground, Repairs to Copper Piping on Roof - Recreation Centre	(874.50)
EFT13672	13/07/2023	Think Water Bunbury	Supply and Repair Southern Cross Irrigator - Woolorama	(1,757.82)
EFT13673	13/07/2023	Thinkproject Australia Pty Ltd	RAMM Transport Asset Annual Support and Maintenance Fee - 1/07/2023 - 30/06/2024	(8,613.33)
EFT13674	13/07/2023	WA Contract Ranger Services Pty Ltd	Ranger Services 6/07/2023 & 11/07/2023	(1,045.00)
EFT13675	13/07/2023	WA Country Health Service - Wheatbelt	Main Meals and Sweets Supplied June 2023	(188.10)
EFT13676	13/07/2023	Wagin & Herald Street Veterinary Clinics	Microchipping Fee - Reginald Bygrave	(70.00)
EFT13677	13/07/2023	Wagin Agri Services	20L Glyphosate, 20L Wetter, 1kg Chlorsulfuron - Bullock Hills Road	(614.00)
EFT13678	13/07/2023	Wagin District Farmers Co-operative	Admin Office Kitchen Refreshments, Cleaning Supplies, Works Depot Kitchen Refreshments, Pound Supplies	(497.45)
EFT13679	13/07/2023	Wagin Gas Electrics	Repairs to RCD and External Light - 32 Ballagin Street, Assess and Advise on Air Con and Wood Fire fan - NAB Building, Address Issues with Power Pole Connection - Aerodrome, Lighting Repairs - Medical Centre, Air Con Repairs - Dentist, Fix Light - Eric Farrow Pavilion	(3,541.28)
EFT13680	13/07/2023	Wagin Mechanical Repairs	Service - Homecare Managers Vehicle (P80), Service - Isuzu MUX (P02)	(960.05)
EFT13681	13/07/2023	Wallis Computer Solutions	NBN - Admin Office, Library & Rec Centre - July 2023, Agreement Fusion - Admin Office - July 2023	(455.18)
EFT13682	13/07/2023	West Arthur Community Resource Centre	Homecare Printing Costs - June 2023	(12.65)
EFT13683	13/07/2023	West Coast Poly Pty Ltd	Slimline Water tank - Refuse Site, 38,000L Storage Tank - Water Tanker Trailer (P96)	(7,876.00)
EFT13685	20/07/2023	Australian Taxation Office	June BAS	(27,594.00)
EFT13686	20/07/2023	Australian Services Union	Payroll Deductions	(26.50)
EFT13687	20/07/2023	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT13688	27/07/2023	Ajay Yadav	Reimbursement for Electric Desk - Admin Office	(769.00)
EFT13689	27/07/2023	Alexander Galt And Co Pty Ltd	Hardware Supplies	(378.00)
EFT13690	27/07/2023	Atc Work Smart	E-Rua's Wages - (One fortnight)	(1,364.35)
EFT13691	27/07/2023	B L Woodhouse	Remove and Install New Motor and Radiator. Rewire Indicators, Flashing Light & Install Engine Stop System - WCM Loader (P09), Rectify Electrical Problem - Caterpillar Backhoe (P47), Remove Driveshaft and Yoke, Refit and Grease - Bomag Roller (P15)	(1,980.00)
EFT13692	27/07/2023	Bob Waddell & Associates Pty Ltd	Assistance with New Monthly Financial Statements	(123.75)
EFT13693	27/07/2023	Command A Com	Maintenance Renewal Charges 1/08/2023 - 1/11/2023	(214.50)
EFT13694	27/07/2023	Complete Office Supplies Pty Ltd	Ink and Cash Receipt Book - Wagin Caravan Park	(97.34)
EFT13695	27/07/2023	Cresswells	Single Bed Mattress - NAB Building	(145.00)
EFT13696	27/07/2023	Farmarama Pty Ltd	160L Supagreen Liquid - Sportsground Oval	(704.00)
EFT13697	27/07/2023	Fuel Distributors Of WA Pty Ltd	Diesel - Homecare Bus (P83), Unleaded Fuel - Homecare Managers Vehicle (P80)	(218.10)
EFT13698	27/07/2023	Ggj Consultants	Policies and Procedures Upgrade - Homecare	(1,200.00)
EFT13699	27/07/2023	Goodyear Autocare Wagin	1x Battery - Dynapac Roller (P19), 1x Battery - Toyota Hilux Workmate (P50)	(586.00)
EFT13700	27/07/2023	Gregory Arnold	Reimbursement for Orange Rope - EFP Playground	(13.00)
EFT13701	27/07/2023	Hall Electrical & Data Services	Supply and Install Air Conditioner - Refuse Site, Replace Light and Inspect Air Con - Admin Office	(2,332.72)
EFT13702	27/07/2023	Heritage Intelligence (wa)	25% Project Commencement - Heritage Consultant to Review Municipal Heritage List and Prepare Local Planning Policy	(2,525.87)
EFT13703	27/07/2023	Ian James Mccabe	Furniture provided to the Shire of Wagin	(1,000.00)
EFT13704	27/07/2023	Independence Australia	HCP Expenses - Wagin Homecare	(304.00)
EFT13705	27/07/2023	Jennifer Goodbourn	Reimbursement for 4x Dining Chairs & 1x Dining Table	(125.00)
EFT13706	27/07/2023	John Parry Medical Centre	Pre-employment Medical - Angela Jade (Admin)	(162.00)
EFT13707	27/07/2023	Leisure Institute Of WA Aquatic	Leisure Industry Western Australia Conference Kellerberrin 12/10/2023 - Rachel Bairstow	(120.00)
EFT13708	27/07/2023	Lgiswa	Adjustment - Property Insurance & Motor Vehicle Insurance 22/23	(8,460.05)
EFT13709	27/07/2023	Liberty Oil Australia Pty Ltd	5,000L Diesel	(8,577.50)
EFT13710	27/07/2023	Local Health Authorities Analytical Committee	Analytical Services 2023/2024	(509.30)
EFT13711	27/07/2023	Marleys Diesel & Ag	Repair Fault causing Machine to stop - Caterpillar Backhoe (P47), Replace Solenoid - Multipac Roller (P49)	(2,719.04)
EFT13712	27/07/2023	Metal Artwork Creations	3x Brushed gold metal name plaques - Mark Hook - Acting Chief Executive Officer, Alan Lamb - Acting Deputy Chief Executive Officer, John Fathers - Deputy Chief Executive Officer	(53.90)
EFT13713	27/07/2023	Narrogin Technology Solutions	2x Monitors, 1x Wireless Keyboard & Mouse, Dual Screen Desk Stand - Admin Office	(722.00)
EFT13714	27/07/2023	Omnicom Media Group Australia Pty Ltd	Differential Rates 2023 / 24 Advertisement - The West Australian 1 July 2023	(708.22)
EFT13715	27/07/2023	Palace Hotel	Restock Council Bar Fridge	(73.97)
EFT13716	27/07/2023	Parrys Department Store	2x Jeans - Allen Hicks	(119.90)
EFT13717	27/07/2023	Property Supervision Services	Gardening - Homecare	(725.00)
EFT13718	27/07/2023	Royal Life Saving Society WA	Pool Lifeguard Renewal - Rachel Bairstow	(169.00)
EFT13719	27/07/2023	Sound Garden Centre Wagin	6x Pink Diosma - Town Square	(72.00)
EFT13720	27/07/2023	Steve Taylor	Generic Traffic Management Plans - 1/07/2023 - 30/06/2024	(2,750.00)
EFT13721	27/07/2023	Team Global Express Pty Ltd	Delivery Charges	(21.36)

EFT13722	27/07/2023	Ten47 Plumbing	Repairs to Air Con Pipe Work, Bathroom Tap and Kitchen Tap - Day Care, Resolve Issue with Handbasin Water Supply - NAB Building, Burst Air Con Water Pipe - Rec Centre, Repair Tap - Town Hall	(1,230.90)
EFT13723	27/07/2023	WA Contract Ranger Services Pty Ltd	Ranger Services 17/07/2023, 20/07/2023 & 25/07/2023	(1,567.50)
EFT13724	27/07/2023	Wagin Community Resource Centre	Advertising Shire Notes - Wagin Wool Press 2023/2024	(735.00)
EFT13725	27/07/2023	Wagin Gas Electrics	Repair Starting Pump - Nalder Street pump	(165.00)
EFT13726	27/07/2023	Wagin Mowers	4L Bar Oil, 4L 2 Stroke Oil - Works Depot	(101.81)
EFT13727	27/07/2023	Western Australian Local Government Association	LGA30120 Certificate III in Local Government - Marcie Smith	(962.50)
EFT13732	31/07/2023	Construction Training Fund (ctf)	App # 99940 Mr Terrence Freeman	(163.50)
EFT13733	31/07/2023	Department Of Mines, Industry Regulation And Safety	App # 99940 Mr Terrence Freeman	(133.85)
EFT13734	31/07/2023	Shire Of Wagin	App # 99940 Mr Terrence Freeman	(26.50)
EFT Payments Total				(331,936.86)

Direct Debit Payments

DD5261.1	06/07/2023	Aware Super	Payroll deductions	(5,273.40)
DD5261.2	06/07/2023	Hub24 Super Fund	Superannuation contributions	(233.60)
DD5261.3	06/07/2023	Asgard Super	Superannuation contributions	(131.85)
DD5261.4	06/07/2023	Netwealth Superannuation	Superannuation contributions	(297.73)
DD5261.5	06/07/2023	Rest Administration	Superannuation contributions	(1,608.59)
DD5261.6	06/07/2023	Hesta Super Fund	Superannuation contributions	(709.93)
DD5261.7	06/07/2023	Australian Super Administration	Superannuation contributions	(2,777.22)
DD5261.8	06/07/2023	Hostplus	Superannuation contributions	(93.03)
DD5261.9	06/07/2023	North Personal Superannuation	Superannuation contributions	(273.99)
DD5271.1	26/07/2023	Bankwest	Mastercard - Kmart - Furnishings NAB Apartment	(465.00)
DD5284.1	20/07/2023	Aware Super	Payroll deductions	(5,889.52)
DD5284.2	20/07/2023	Hub24 Super Fund	Superannuation contributions	(257.44)
DD5284.3	20/07/2023	Asgard Super	Superannuation contributions	(138.99)
DD5284.4	20/07/2023	Netwealth Superannuation	Superannuation contributions	(328.44)
DD5284.5	20/07/2023	Active Super	Superannuation contributions	(69.11)
DD5284.6	20/07/2023	Rest Administration	Superannuation contributions	(1,790.70)
DD5284.7	20/07/2023	Hesta Super Fund	Superannuation contributions	(789.06)
DD5284.8	20/07/2023	Australian Super Administration	Superannuation contributions	(2,910.81)
DD5284.9	20/07/2023	Hostplus	Superannuation contributions	(99.40)
DD5297.1	05/07/2023	Department Of Transport	Daily Licensing Takings 03/07/2023	(2,000.70)
DD5297.2	17/07/2023	Sandwai Pty Ltd	July Monthly Fee for Sandwai	(484.00)
DD5297.3	18/07/2023	Department Of Transport	Daily Licensing Takings 14/07/2023	(2,380.60)
DD5297.4	18/07/2023	Aussie Broadband Pty Ltd	Broadband July 2023	(316.00)
DD5297.5	19/07/2023	Department Of Transport	Daily Licensing Takings 17/07/2023	(3,610.75)
DD5297.6	20/07/2023	Department Of Transport	Daily Licensing Takings 18/07/2023	(1,733.85)
DD5297.7	21/07/2023	Department Of Transport	Daily Licensing Takings 19/07/2023	(1,654.20)
DD5297.8	24/07/2023	Department Of Transport	Daily Licensing Takings 20/07/2023	(1,767.25)
DD5297.9	24/07/2023	Western Australian Treasury Corporation	Loan Repayment - Loan 137 July 2023	(1,907.86)
DD5259.14	03/07/2023	Department Of Transport	Daily Licensing Takings 29/06/2023	(5,446.70)
DD5259.15	03/07/2023	Bankwest	Merchant Fee Swimming Pool June 2023	(402.47)
DD5259.16	04/07/2023	Department Of Transport	Daily Licensing Takings 30/06/2023	(3,329.85)
DD5261.10	06/07/2023	Prime Super	Superannuation contributions	(290.40)
DD5261.11	06/07/2023	Smartmonday Prime	Superannuation contributions	(140.06)
DD5261.12	06/07/2023	National Mutual Retirement Fund	Superannuation contributions	(163.43)
DD5284.10	20/07/2023	North Personal Superannuation	Superannuation contributions	(296.93)
DD5284.11	20/07/2023	Prime Super	Superannuation contributions	(282.71)
DD5284.12	20/07/2023	Smartmonday Prime	Superannuation contributions	(128.69)
DD5284.13	20/07/2023	National Mutual Retirement Fund	Superannuation contributions	(179.91)
DD5297.10	25/07/2023	Department Of Transport	Daily Licensing Takings 21/07/2023	(1,798.10)
DD5297.11	26/07/2023	Department Of Transport	Daily Licensing Takings 24/07/2023	(1,225.10)
DD5297.12	06/07/2023	Department Of Transport	Daily Licensing Takings 04/07/2023	(3,925.35)
DD5297.13	25/07/2023	Messages On Hold Australia Pty Ltd	Provision of Programming & Equipment 23/07/2023 - 22/10/2023	(251.07)
DD5297.14	27/07/2023	Department Of Transport	Daily Licensing Takings 25/07/2023	(364.60)
DD5297.15	28/07/2023	Department Of Transport	Daily Licensing Takings 26/07/2023	(2,996.70)
DD5297.16	31/07/2023	Department Of Transport	Daily Licensing Takings 27/07/2023	(5,593.40)
DD5297.20	07/07/2023	Department Of Transport	Daily Licensing Takings 05/07/2023	(5,516.80)
DD5297.21	10/07/2023	Department Of Transport	Daily Licensing Takings 06/07/2023	(1,852.80)
DD5297.22	11/07/2023	Department Of Transport	Daily Licensing Takings 07/07/2023	(1,277.40)
DD5297.23	12/07/2023	Department Of Transport	Daily Licensing Takings 10/07/2023	(2,811.00)
DD5297.24	13/07/2023	Department Of Transport	Daily Licensing Takings 11/07/2023	(3,370.00)
DD5297.25	14/07/2023	Department Of Transport	Daily Licensing Takings 12/07/2023	(3,163.05)
DD5297.26	17/07/2023	Department Of Transport	Daily Licensing Takings 13/07/2023	(5,859.55)
Direct Debit Payments Total				(90,659.09)
Municipal Account - Payments Total				(446,719.04)

Restricted Funds Account - List of Payments

EFT Payments				
EFT13684	13/07/2023	Peter English	ANIMAL TRAP BOND REFUND	(50.00)
EFT13728	27/07/2023	Indu Yadav	COMMUNITY GYM FOB BOND REFUND	(30.00)
EFT13729	27/07/2023	Stephen Taylor	ANIMAL TRAP BOND REFUND	(50.00)
EFT Payments Total				(130.00)
Restricted Funds Account - Payments Total				(130.00)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 7 August 2023

Credit Card List of Payments

Chief Executive Officer - Ian McCabe

Credit Card	8/07/2023	Star Phones Warwick	Phone case for CEO phone	(45.00)
Credit Card	10/07/2023	Local Government WA	LG Professionals Membership for Shire of Wagin	(550.00)
Credit Card	23/07/2023	Ampol Forrestdale	Fuel for P85 - W863	(11.05)
Credit Card	27/07/2023	CPP Convention Centre	Parking - People and Culture Seminar	(24.23)

Chief Executive Officer - Ian McCabe

(630.28)

Acting Deputy Chief Executive Officer - Donna George

Credit Card	7/07/2023	Shire of Wagin - DoT	Transfer of Licence Plate Fire Truck	(18.90)
Credit Card	7/07/2023	Eventbrite	Online Training - D George	(90.00)
Credit Card	7/07/2023	WANEWS	Online Newspaper Monthly Subscription	(28.00)
Credit Card	12/07/2023	Fantastic Furniture	2 x Beds for NAB set-up	(468.00)
Credit Card	31/07/2023	Calibre Care	Supplies - HCP Client	(192.00)
Credit Card	1/08/2023	MJS Electrical	Tagging and Logging Books	(304.50)
Credit Card	2/08/2023	Coles	Supplies CEO - Farewell afternoon tea	(158.58)
Credit Card	4/08/2023	WANEWS	Online Newspaper Monthly Subscription	(28.00)
Credit Card	5/08/2023	West Connect	Screen Protector MOW, Phone Case Pool Manager	(111.32)

Acting Deputy Chief Executive Officer - Total

(1,399.30)

Manager of Works - Allen Hicks

0.00

Manager of Works - Allen Hicks Total

0.00

Manager of Finance - Jenny Goodbourn

Credit Card	6/07/2023	Officeworks	Archive Boxes	(126.12)
Credit Card	7/07/2023	Shire of Wagin - DoT	Drivers Licence - 12 months - Allen Hicks	(46.85)

Manager of Finance - Jenny Goodbourn Total

(172.97)

Fees and Charges

0.00

Fees and Charges Total

0.00

Credit Card List of Payments Total

(2,202.55)



regarding the proposed movement of Homecare from the Wagin Administration centre. There seems to be a lot of discussion regarding the movement of Homecare, the Acting CEO and Acting DCEO will prepare a full report to Council on the current location of Homecare and the proposed moving of Homecare from the Wagin Administration Centre. This is being done in consultation with the Community Development Officer and the Homecare Manager.

Local Roads and Community Infrastructure Program (LRCIP) Grants Phase 4

The Shire of Wagin has signed an agreement with the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts under the LRCIP phase 4 grants. The allocation for the Shire of Wagin is \$550,251 and is comprised of:

Part A - \$348,962 for approved local road and community infrastructure projects and where applicable,

Part B - \$201,289 for approved road projects in regional, rural, and outer urban areas only, unless otherwise agreed by the Department.

To receive this grant in full Council must submit a Work Schedule for the total grant by the 31 December 2024.

It is my understanding that Council has worked some ideas for the LRCIP Phase 4 Grant which I understand to be the following suggestions.

- Construction of key worker housing (staff housing)
- Visitor accommodation (cabins Wagin Caravan Park)
- Floodway's
- Bridge at Urban St
- EV charging station
- mulching service / tub grinder
- Alternate route along the railway coming out at Bullock Hills Rd

The Acting CEO is looking for direction from Council on what the priority projects are so the appropriate research and costings can be undertaken to meet the 31/12/2024 deadline.

Australia post Collectable Coins

Australia Post and the Royal Australian Mint are launching new \$1 collectable coins. The new coins feature the best of Australia's Big Things including The Wagin Giant Ram. The coins will be launched on the 4th of September 2023.

A large version of The Giant Ram coin is on display in the Shire Administration centre.



Deputy CEO

Mr John Fathers from the Shire of Plantagenet has accepted the offer for the position of Executive Manager Community and Corporate (DCEO) with the Shire of Wagin. A five-year contract has been negotiated with John commencing from the 2 October 2023. John and his wife Troy will be moving into the DCEO house at 2 Ballagin Street Wagin.

Mr Allan Lamb is currently acting in the role through LOGO Appointment services in the interim.

Thank you to Donna who has been acting in this role prior to Alan arriving.

The CEO has attended the following meetings for August 2023.

<u>August 2023</u>	<u>Meeting Attended</u>
8	Meeting with President Wagin Bowling Club confirming items in the 2023/2024 Budget for the Wagin Bowling Club
8	General meeting with Shire President
8	Meeting with Homecare staff
10	Meeting with Wendy Pederick re Aged Care in Wagin
14	Wagin Police re incident Puntapin Rock Reserve currently both Reserves 2571 and 2572 vested with Water Corporation
14	Meeting with Callum Ballantyne regarding housing
15	Carol Williams regarding Puntapin Rock walk trail
17	Meeting with Unigrain and Shire President
18	WALA CCZ meeting at Kulin with Wagin Delegates

Register of, and records relevant to, delegations to CEO and employees

Under Section 5.46 of the Local Government Act 1995 the CEO must under take the following.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken for the Month of August by the CEO and other staff.



No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised
Delegation No:1	Abandoned Vehicles	CEO		
Delegation No:3	Agreement to Payment of Rates and Service Charges	CEO		
Delegation No:5	Approval/Refusal Building Applications	BS		
Delegation No:6	Authorised Officers	CEO		
Delegation No:7	Authorised Officer Caravan Park & Camping Ground	CEO	Extended one to long term stay	9/08/2023
Delegation No:8	Authorised Officers Dog Act	CEO	CEO - Appointment of officer to enforce Dog Act 1976	7/08/2023 and 15/08/2023
Delegation No:9	Authorisation of Officers to exercise certain provisions about Land	CEO		
Delegation No:10	Bushfire Polices 2 Suspend Prohibited & Restricted Burning Period, 3 Use of Council Equipment 6 Issuing Infringements	CEO in conjunction with CBFCO		
Delegation No:11	Clearing of Rural Road Intersections & Fence lines on Road Reserves	CEO MW		
Delegation No:12	Closure of Thoroughfares	CEO MW		
Delegation No:13	Declared Noxious Weed Control	CEO MW		
Delegation No:14	Donation Requests	CEO		
Delegation No:15	Dumping of Grain	CEO		
Delegation No:16	Firewood Collection on Road Reserves	CEO DCEO MW MF	Two permits issued	14/08/2023
Delegation No:17	Investments	CEO MF DCEO		
Delegation No:18	Legal Representation – Costs Indemnification	CEO		
Delegation No:20	Payment of Accounts	CEO MF DCEO MW Shire President	Payment of Accounts Refer to MF report List of Accounts	
Delegation No:21	Planning Applications	CEO Shire Planner(contract)		



Delegation No:22	Power and Duties – Food Act 2008	CEO EHO		
Delegation No:23	Registration Officers Dog Act	CEO DCEO MF CSO EA FO – Payroll FO – Rates AO WA contract Ranger Services		
Delegation No:24	Road Train Permits	CEO Shire president MW		
Delegation No:25	Septic Tank Approvals	CEO EHO		
Delegation No:26	Swimming Pool Inspections	CEO BS		
Delegation No:27	Townscape Painting Subsidies	CEO		
Delegation No:28	Use of Common Seal	CEO Shire President		
Delegation No:29	Permission to keep more than Two Dogs	CEO DCEO		
Delegation No:30	Tendering for Goods and Services	CEO	Bitumen Tender 2023-2024 Supply of 16 Tonne Multityre Roller	15/08/2023 04/08/2023

CONSULTATION/COMMUNICATION

Members of staff; community; council.

STATUTORY/LEGAL IMPLICATIONS

No direct legislative reference but the position of CEO is a legislated role as described by s. 5.41 of the Local Government Act 1995.

POLICY IMPLICATIONS

No direct policy reference.

FINANCIAL IMPLICATIONS

No financial impact to this item.

STRATEGIC IMPLICATIONS

The CEO references all Key Result Areas of Council.

VOTING REQUIREMENTS

Simple Majority.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
1	28/04/2015 23/05/2023	2702 and 4969	<p>Puntapin Rock Dam</p> <p>1.3 Promote tourism and heritage; 2.6 Care and restoration of heritage; 2.10 Optimise water harvesting;</p> <p>4.3 Maintain and improve natural environment and recreational areas; 5.3 Plan for sustainable resources; 5.8 Advocate for strategic infrastructure.</p>	<p>Water Corp engaged to address urgent remedial works and to facilitate transfer of the asset to the Shire. Assessment of Dam Completed</p> <p>Water Corporation to provide further information and options regarding transfer</p> <p>June 2019: awaiting finalisation of SW Native Title Settlement</p>	In progress.	<p>15 November 2022: key contacts established; seeking status report from Water Corp.</p> <p>WaterCorp presented to council at February 2023 meeting. There is some consensus for an MOU with a May 2023 target. Item to be tabled OMC May 2023 (item 11.1.3).</p> <p>23 May 2023: Resolution 4969 affirms the transfer but seeks clarity on the Management Plan for Puntapin Rock prior to concluding arrangements.</p> <p>21 June: meeting with Dept. Lands and Water Corp to table local government positions, agree to information gathering and understand future process. Shire will make information submissions in July 2023 to DPLH to support survey which will contribute to Ministerial decisions. It is expected that a positive position will be enabled by end of calendar year to enable commencement of restoration works at the dam.</p>
2	23-Nov-21	4681 and 4682	<p>4WDL Tourism and Key Worker Housing Projects</p> <p>1.1 Diversity of businesses; 1.3 Increase tourism and promotion; 1.5 Explore affordable accommodation; 2.9 Investigate future housing and expansion;</p>	<p>That Council participate in the following 4WDL initiative:</p> <ol style="list-style-type: none"> Short Stay Accommodation Plan Completed; Commissioning of a study and report into Key Worker Housing in conjunction with other 4WDL members and the Wheatbelt Development Commission with a contribution of \$2000. 	In progress.	<p>Key Worker housing in progress; refer to A. CEO report with reference to 4WDL group</p> <p>Consultant provided a presentation to CEO's 19 January 2023 summarising data provided late Oct. / early Nov. 2022; a report to 4WDL members was provided 7 March 2023. 19 July 2023: draft budget provision made for \$6,500 contribution to development of a business case.</p>
3	23/05/2023	4970	Proposed MOU renewal Wagin Woodanilling Landcare Zone		In progress.	
4	23/05/2023	4972	Joint Planning Strategy: DPLH / Wagin / West Arthur / Williams		In progress.	<p>19 June 2023: initial meeting of Wagin, Williams, West Arthur CEO's with DPLH to scope regional planning strategy which will address the absence of a local planning strategy and the overdue local planning scheme.</p>



11.1.2 DELEGATIONS REGISTER – 2023 REVIEW

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Kirsty Simkins Executive Assistant
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	9 August 2023
PREVIOUS REPORT(S):	13 April 2022
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.AT.1
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	1. Draft Delegation Register 2023

OFFICER RECOMMENDATION/5028 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr M A O'Brien

That Council:

1. That pursuant to sections 5.42 and 5.46 of the Local Government Act 1995, Council Approves the delegation of powers as detailed in the draft Delegations Register 2023 Review with changes as highlighted.
2. Request the Acting Chief Executive Officer to implement the Delegations Register.

Carried by Absolute Majority 7/0

BRIEF SUMMARY

Section 5.42(1) of the Local Government Act 1995 ('the Act') allows the local government to delegate certain powers and duties to the Chief Executive Officer (Absolute Majority required). Certain powers may be delegated to other officers by the CEO (s. 5.42(1)). There may also be delegations by Council to Committees (s.5.16, 5.17 refers).

Section 5.46 (2) of the Act states 'At least once every financial year, delegations made under this Division are to be reviewed by the delegator.' The delegations have been reviewed by Administration with minimal change recommended and are hereby submitted for Council's approval (refer to the Draft Delegations Register 2022).

BACKGROUND/COMMENT

The Local Government Act 1995 recognises there are many circumstances in the business of local government requiring the exercise of discretion to enforce a right or discharge a duty. Equally, the business of the organisation could not be carried out



efficiently if the particular person with authority were to personally enforce each of these rights or discharge all of these duties.

To properly administer the local government, Council delegates certain powers to the Chief Executive Officer (limited by s.5.43 and 5.42 (1) (b)) who may in turn delegate the exercise or discharge of duties or powers to other officers, other than the power to sub-delegate (s. 5.44, refers). Conditions may be attached to the delegation or sub-delegation.

The last review was presented and approved by Council 26 April 2022.

Changes made in this review are limited to amending policy numbers to align with the Policy Manual; and verifying authorisations include the position titles with no reference to names.

CONSULTATION/COMMUNICATION

Chief Executive Officer; Deputy Chief Executive Officer; Manager of Works; Manager of Finance.

STATUTORY/LEGAL IMPLICATIONS

Legislation authorising the delegation of certain local government powers or duties and the keeping of records in respect of such delegations includes:

- Local Government Act 1995;
- Local Government (Miscellaneous Provisions) Act 1960;
- Bush Fires Act 1954; and,
- Planning and Development Act 2005.

This list is not exhaustive. Delegation allows a person to enforce a right or discharge a duty on behalf of the organisation. This ensures implementation of Council decisions; the continuation of operations; and the taking of actions to ensure compliance.

POLICY IMPLICATIONS

Delegations allow for the proper discharge of duty and underpin policy compliance.

FINANCIAL IMPLICATIONS

Delegations allow the business of the organisation to be carried out efficiently.

STRATEGIC IMPLICATIONS

Delegations allow for the implementation of strategic plans by delegation or authorisation.

VOTING REQUIREMENTS

Absolute Majority



DELEGATIONS REGISTER

As presented to Council 22 August 2023

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire of Wagin's commitment to a strong customer service focus.

The Delegated Authority Register details the head of power for each delegation, including legislation and Council policies, to enable easier cross-referencing. The Register will be reviewed on an annual basis in accordance with the requirements of s. 5.46 (2) of the *Local Government Act 1995*, with the coordination of the review to be performed by the Chief Executive Officer.

Legislation

The *Local Government Act 1995* allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the *Local Government Act 1995*, except for those listed in s. 5.43.

All delegations made by the Council must be by Absolute Majority [s. 5.42(1)].

Apart from the *Local Government Act 1995*, its regulations and the Shire of Wagin local laws created under the Act, a number of other pieces of legislation.

DELEGATED AUTHORITY REGISTER

Delegation by the Chief Executive Officer

Many of the pieces of legislation (including the *Local Government Act 1995*) which provide for delegation of authority by Council to the Chief Executive Officer also allow the Chief Executive Officer to further delegate a particular power or powers to another employee.

It should be noted that the "On Delegations" referred to in this register may only have the status as guidelines for the CEO.

Usually, this delegation must be made in writing, and must include any conditions or limitations placed by Council on the original delegation. The Chief Executive Officer may usually also place additional conditions or limitations on the delegation as he or she considers necessary.

The Chief Executive Officer may also delegate the exercise of any power, or the discharge of any duty granted under the *Local Government Act 1995* by right of his or her position as Chief Executive Officer, other than the power of delegation itself [s. 5.44 (1)].

Under s. 5.46(1) and s. 5.46(2) of the *Local Government Act 1995*, a Register of Delegations relevant to the Chief Executive Officer and other Shire employees is to be kept and reviewed at least once in every financial year. Officers are also required to keep certain records whenever they exercise a power or duty which has been delegated to them [s. 5.46(3)].

This record must contain the following information [Reg. 19 – *Local Government (Administration) Regulations 1996*]:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The persons or classes of persons, other than Council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

Officers with delegated powers are responsible for ensuring that the requirements of Reg. 19 are complied with.

A person to whom a power is delegated is considered to be a 'designated employee" under s. 5.74(b) of the *Local Government Act 1995* and is required to complete a Primary Return when commencing in the position and an Annual Return for each financial year thereafter.

Delegation No:1

Abandoned Vehicles

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 3.39 3.40 and 3.40A "An employee authorised by a Local Government for the purpose may remove and impound and goods that are involved in a contravention that can lead to impounding"

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to remove and impound vehicle wrecks and to declare a vehicle as an abandoned wreck.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Works

Delegation No:2

Blank

<i>Date Adopted:</i>	
<i>Date Last Reviewed:</i>	
<i>Policy Reference:</i>	

<i>Delegate:</i>	
<i>On-Delegated:</i>	
<i>Chief Executive Instruction:</i>	

Legal (Parent):

Legal (Subsidiary):

Other Comments

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.2

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act s 6.49
"A Local Government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person."

Legal (Subsidiary):

Other Comments

Council delegates to the Chief Executive Officer the authority and power to accept payment of a rate service charge due and payable by a person in accordance with an agreement made with the person. Special payment agreements may be entered into for cases of special hardship for payment of rates, service charges, and domestic rubbish removal charges.

Authorised Officer:

Chief Executive Officer

On-Delegated:

**Manager of Finance
Deputy Chief Executive Officer**

Delegation No:4

Blank

<i>Date Adopted:</i>	
<i>Date Last Reviewed:</i>	
<i>Policy Reference:</i>	

Delegate:	
<i>On-Delegated:</i>	
<i>Chief Executive Instruction:</i>	

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Legal (Subsidiary):

Other Comments

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Delegation No:5

Approval/Refusal Building Applications

Date Adopted:	May 2002
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Health/Building/Planning Policy HBP.4

Delegate:	BS
On-Delegated:	No
Chief Executive Instruction:	N/A

Legal (Parent): Building Act 2011

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authorisation and power to discharge of any of its duties to approve or refuse applications.

Authorised Officers:

Building Surveyor (Contract – Shire of Narrogin)

Delegation No:6

Authorised Officers

Date Adopted:	22 June 2010
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.5

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995 s3.24 and s.9.10 “the powers given to a local government by this Subdivision can only be exercised on behalf of the local government by a person expressly authorised by it to exercise those powers”

Legal (Subsidiary):

1. Local Government (Financial Management) Regulations 1996

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to the Chief Executive Officer for the purpose of the Shire of Wagin’s accounts for certifying officers, and its authorisation policy is to clearly define which staff can authorise accounts to be paid and the extent of their authority with regards to authorisation limits.

Authorised Officer:

Chief Executive Officer

On-Delegated:

**Manager of Finance
Deputy Chief Executive Officer
Manager of Works**

Delegation No:7

Authorised Officer Caravan Park & Camping Ground

Date Adopted:	22 June 2010
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): CARAVAN PARKS AND CAMPING GROUNDS ACT 1995 "An Act to provide for the regulation of caravanning and camping, to control and license caravan parks and camping grounds, to provide for standards in respect of caravans, to amend certain Acts and for related purposes."

Legal (Subsidiary):
Caravan Parks and Camping Grounds Regulations 1997:
1. Schedule 4 of Regulations
2. Regulation 10 Where a person may camp (illegal camping).

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to Authorise the Officers to enforce and control Caravan and Camping Grounds Local Government Act 1995.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Appointed as Authorised Officers under the Regulations as follows:

Deputy Chief Executive Officer

Manager of Finance

Environmental Health Officer

WA Contract Ranger Services: **Mr Matt Sharpe; Mr Rob Cashman; Mr Steven Ball.**

Issue Infringement Notices Schedule 4 of Regulations:

Deputy Chief Executive Officer

Manager of Finance

Environmental Health Officer

Manager of Works

WA Contract Ranger Services: **Mr Matt Sharpe; Mr Rob Cashman; Mr Steven Ball.**

Issue Infringement Notices Regulation 10 Illegal Camping:

Deputy Chief Executive Officer

Manager of Finance

Environmental Health Officer

Manager of Works

WA Contract Ranger Services: **Mr Matt Sharpe; Mr Rob Cashman; Mr Steven Ball.**

Authority to Withdraw or Extend Infringement Notices:

Deputy of Chief Executive Officer

Manager of Finance

Authority to Receive Payment of Modified Penalties under schedule 4:

Manager of Finance

Executive Assistant

Finance Officers

Administration Officers

Date Adopted:	22 June 2010
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	No

Legal (Parent): Authorised Officers Dog Act 1976 “under the powers conferred by the Dog Act 1976 and under all powers enabling it, the Council of the Shire of Wagin resolved on 20th November 2001, to make the following laws”

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power for officers to enforce the Dog Act of 1976.

Authorised Officers:

Chief Executive Officer

On-Delegated:

Deputy Chief Executive Officer

Manager of Finance

Environmental Health Officer

Manager of Works

Rangers: ~~Mr Larry Stanbridge~~; WA Contract Ranger Services: ~~Mr Matt Sharpe; Mr Rob Cashman; Mr Steven Ball.~~

Delegation No:9

Authorisation of Officers to exercise certain provisions about Land

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	No
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act s3.24 and s.3.25 “the powers given to a Local Government by this Subdivision can only be exercised on behalf of the Local Government by a person expressly authorised by it to exercise those powers”

Legal (Subsidiary):

Other Comments

Council Delegates its authority and power to the Chief Executive Officer in respect to the issue of notices pursuant to section 3.25 to owners and occupiers of land requiring certain things to be done by the owner or occupier of that land pursuant to Schedule 3.1 of the Local Government Act 1995. Also to take what action is deemed necessary to recover the costs incurred in achieving the purpose for which a Notice was given pursuant to Section 3.25 of the Local Government Act 1995 from the persons who failed to comply with the said Notice, and also to do anything necessary, so far as practicable, to achieve the purposes for which a Notice was given pursuant to Section 3.25 of the Local Government Act 1995.

Authorised Officer:

Chief Executive Officer



Delegation No:10

Bushfire Polices 2 Suspend Prohibited & Restricted Burning Period, 3 Use of Council Equipment 6 Issuing Infringements

Date Adopted:	April 1997
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Bushfire Policies B.2 / B.3 / B.6

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Bush Fires Act 1954
 “notifiable authority in relation to land upon which, or upon part of which, burning is intended to be carried out, means any government department which has land under its care, control and management adjoining the subject land which has requested the local government in whose district the subject land is situated to notify it of all variations made by the local government from time to time under section 17 or 18 of the Act”

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

(a) Council delegates its power and authority to Suspend Prohibited and Restricted Burning Period – authority to suspend or amend prohibited burning and restricted burning periods.

Authorised Officer:

Chief Executive Officer

On-Delegated:

In Conjunction with Chief Bush Fire Control Officer (CBFCO)

(b) Council delegates its power and authority use of council equipment to control bushfires within or bordering Wagin district.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Works

(c) Council delegates its power and authority to the issuing of infringements

Authorised Officer:

Chief Executive Officer

Delegation No:11

Clearing of Rural Road Intersections & Fence lines on Road Reserves

Date Adopted:	Sept 2002
Date Last Reviewed:	23 February 2021 Minute #4479
Policy Reference:	Works Policy W.3

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995
Section 5.42.

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to deal with requests to clear roadside vegetation along fence lines to the Chief Executive Officer in consultation with Councillors. Also for authority for Council maintenance works on Road Reserves in consultation with fence line clearing.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Works

Date Adopted:	Dec 2008
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Works Policy W.16

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995 Section 3.50 "a local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially for a period not exceeding 4 weeks" Despite 3.50 a Local Government may partially and temporarily close a thoroughfare, without giving local public notice if the closure a) is for the purpose of carrying out repairs or maintenance; and b) is unlikely to have a significant adverse effect on users on the thoroughfare.

Legal (Subsidiary): Road Traffic Act 1974

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to the Chief Executive Officer to undertake the necessary consultation and action for closure of the thoroughfares to vehicles in cases of emergency or in connection with Council works, and to ensure that when works are carried out associated with fixing or altering the level of or alignment of a public thoroughfare that access by vehicles on or to land adjoining the thoroughfare can be reasonably provided.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Works

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995 s3.54 "If land reserved under the Land Administration Act 1997 is vested or placed under the control and management of a Local Government, it may do anything for the purpose of controlling and managing that land"

Legal (Subsidiary): Land Administration Act 1997 Section 5, Parks and Reserves Act 1895

Other Comments

Council delegates its authority and power to the Chief Executive Officer to order the control of noxious weeds on Council managed land, as identified by the appropriate Government Agency.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Works

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	*Policy Required*

Delegate:	CEO
On-Delegated:	No
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995
s.5.42

Legal (Subsidiary):

Other Comments

Council delegates its authority and power to the Chief Executive Officer to decide on donation requests up to the value of \$300.00.

Authorised Officer:

Chief Executive Officer

Delegation No:15

Dumping of Grain

Date Adopted:	May 2005
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Health/Building/Planning Policy HBP.5

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Not Applicable

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates authority and power to accept small quantities of grain in response to applications for dumping of wasted grain if in accordance with Council Health Policy HBP.5

Authorised Officer:

Chief Executive Officer

On-Delegated:

Environmental Health Officer – (Contract Shire of Narrogin)



Delegation No:16

Firewood Collection on Road Reserves

Date Adopted:	Sept 1996
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Works and Services Policy W.10

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Not Applicable

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates authority and power to approve firewood permits with applications to be made in writing to the shire in accordance with Council Works and Services Policy W.10.

Authorised Officer:

Chief Executive Officer

On-Delegated:

**Deputy Chief Executive Officer
Manager of Works
Manager of Finance**



Date Adopted:	22 June 2010
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.17

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995 Section 6.14 – invested in accordance with Part III of the Trustees Act 1962

“Power to Invest – subject to the regulations, money held in the municipal or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with Part III of the Trustees Act 1962”

Legal (Subsidiary): Regulation 19, 28 and 49 Local Government (Financial Management) Regulations 1996

Other Comments/Instructions/Persons On-Delegated

Council delegates authority and power to invest surplus funds in accordance with Council Policy, Finance Policy F.17.

Authorised Officers:

Chief Executive Officer

On-Delegated:

**Manager of Finance
Deputy Chief Executive Officer**

Delegation No:18

Legal Representation – Costs Indemnification

Date Adopted:	Nov 2000
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.12

Delegate:	CEO
On-Delegated:	No
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995
Section 5.42.

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Authority to organise urgent Legal Representation, up to \$5000.00 where there is a need for urgent legal services prior to an application being able to be considered by Council.

Authorised Officers:

Chief Executive Officer

Delegation No:19

Blank

Date Adopted:	
Date Last Reviewed:	
Policy Reference:	

Delegate:	
On-Delegated:	
Chief Executive Instruction:	

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Other Comments/Instructions/Persons On-Delegated

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Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government (Financial Management) Regulation 12

“A payment may only be made from the municipal or trust fund – (a) if the Local Government has delegated to the CEO the exercise of its powers to make payments from those funds by the CEO; or (b) otherwise, if the payment is authorised in advance by a resolution of council.”

Legal (Subsidiary):

Other Comments

Council Delegates its authority and power to the Chief Executive Officer to make payments from the Municipal or Trust Fund provided:

1. A list of payments made is presented to Council, in accordance with Financial Management Regulation 13.
2. All cheques signed are to be by two authorised signatories. The Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or Manager of Works or the Shire President.
3. The following procedure is to be implemented for the authorisation of payments made by Electronic Funds Transfer (EFT):
 - (i) A list of payments to be made by EFT is checked and authorised by the Chief Executive Officer or the Deputy Chief Executive Officer or the Manager of Finance
 - (ii) Online authorisation for the funds transfer is made by any two of the Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or Manger of Works or Shire President.
 - (iii) Council is given a list of payments made by EFT each month as part of the financial statement sent out with the agendas.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Manager of Finance

Deputy Chief Executive Officer

Manager of Works

Shire President

Date Adopted:	16 March 1999
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Health/Building/Planning Policy HBP.21

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Planning Scheme No. 2
“the scheme applies to the municipal district of the Shire of Wagin. The scheme applies to the entire Shire, including Rural areas and town sites”

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates authority to grant approval to Planning Applications for permitted uses which comply with all requirements of the Local Planning Scheme No. 2.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Shire Planner (Contract)

Date Adopted:	24 April 2012 Minute #1896
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Food Act 2008
 “An Act providing for the safety and suitability of food for human consumption, and for related purposes.”

Legal (Subsidiary): Section 122 126 (2) 126 (6) 126 (7) of the Food Act 2008

Other Comments

Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the enforcement agency in regard to the following sections of the Food Act 2008:

- Appoint authorised officers in accordance with section 122.
- Appoint designated officers to issue infringement notices in accordance with section 126 (2).
- Appoint designated officers to extend payment period for infringement notices or withdraw infringement notices in accordance with sections 126 (6) and 126 (7).

Authorised Officer:

Chief Executive Officer

On-Delegated:

Environmental Health Officer – (Contract Shire of Narrogin)

Date Adopted:	22 June 2010
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	No

Legal (Parent): Authorised Officers, Dog Act 1976 “the Act to amend and consolidate the law relating to the control and registration of dogs and the obligations and rights in persons in relations thereto, and for incidental and other purposes”

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to enable the officers authorised to deal with matters pertaining to the Dog Act of 1976.

Authorised Officer:

Chief Executive Officer

On Delegated:

Deputy Chief Executive Officer

Manager of Finance

Environmental Health Officer

Customer Services Officer

Executive Assistant

Finance Officer - Payroll

Finance Officer - Rates

Administration Officers

WA Contract Ranger Services: Mr Matt Sharpe; Mr Rob Cashman; Mr Steven Ball.

Date Adopted:	Feb 2000
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Works Policy W.4

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Road Traffic Act 1974

Permits are required to operate Restricted Access Vehicles (RAVs) in WA and are an instrument issued by the Commissioner of Main Roads Western Australia to grant access to these vehicles to certain parts of the road network under specific operating conditions. All RAVs require a permit, unless they are exempted under an exemption notice issued by either the Commissioner of Main Roads or the Director General, Transport.

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council has delegated authority and power to endorse permits and for approved roads in conjunction with the Shire President and the Chief Executive Officer.

Authorised Officer:

Chief Executive Officer

On-Delegated:

**Shire President
Manager of Works**

Delegation No:25

Septic Tanks Approval

Date Adopted:	August 2006
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Health (Miscellaneous Provisions) Act 1911; Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations

Legal (Subsidiary):
1. Health (Treatment of Sewage and Disposal of Liquid Waste) Regs 1974 Reg 4 and Reg 10 (2)

Other Comments/Instructions/Persons On-Delegated

Council delegates authority and powers to Environmental Health Officer of the Shire of Wagin to exercise and discharge powers conferred on the Local Government for the purpose of Regulation 4 and 10 (2) of the Health (Treatment of Sewage and Disposal of Liquid Waste) Regulations.

Authorised Officers:

Chief Executive Officer

On-Delegated:

Environmental Health Officer – (Contract Shire of Narrogin)

Date Adopted:	May 2002
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Health/Building/Planning Policy HBP.1

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Building Act 2011

Legal (Subsidiary):

1. Building Regulations 2012
AS 1926.1 – 1993 Incorporation amendment 1 only
2. Building Services (Registration) Regulations 2011

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to conduct private swimming pool inspections.

Authorised Officers:

Chief Executive Officer

On-Delegated:

Building Surveyor – (Contract Shire of Narrogin)

Delegation No:27

Townscape Painting Subsidies

Date Adopted:	Dec 2008
Date Last Reviewed :	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.3

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995
Section 5.42.

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to approve subsidies for 1/3 cost up to \$2,000.00 subject to policy guidelines.

Authorised Officers:

Chief Executive Officer

Delegation No:28

Use of Common Seal

Date Adopted:	Nov 2008
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Council Policy C.3

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995 2.5 (2) "The Local Government is a body corporate with perpetual succession and a common seal"

Legal (Subsidiary):

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to apply seal to any legal document requiring the Shire President and the Chief Executive Officer's signatures without resolution of Council.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Shire President

Date Adopted:	Nov 2012
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	None

Delegate:	CEO
On-Delegated:	Yes
Chief Executive Instruction:	Yes

Legal (Parent): Local Government Act 1995
2.5 (2) "The Local Government is a body corporate with perpetual succession and a common seal"
Dog Act 1976, s.26

Legal (Subsidiary):
Shire of Wagin Dog Local Law 2001

Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to decide to grant permission to town residents to house more than two dogs at any one property.

Authorised Officer:

Chief Executive Officer

On-Delegated:

Deputy Chief Executive Officer

Delegation No:30 Tendering for Goods and Services

Date Adopted:	24 June 2014
Date Last Reviewed:	26 April 2022 Minute # 4770
Policy Reference:	Finance Policy F.15

Delegate:	CEO
On-Delegated:	Not Applicable
Chief Executive Instruction:	

<p>Legal (Parent):</p> <ol style="list-style-type: none"> Local Government Act 1995, Section 3.57. Local Government Act 1995, Section 5.42.
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<p>Legal (Subsidiary):</p> <ol style="list-style-type: none"> Local Government (Financial Management) Regulations 1996, as amended
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Other Comments/Instructions/Persons On-Delegated

Council delegates its authority and power to the Chief Executive Officer to -

- Call tenders for works or services prior to entering in to contract with others in respect to supply of goods or services exceeding \$250,000
- Call tenders for the provision of works or services not exceeding a value of \$250,000 and to accept what is to be deemed the most advantageous tender;
- Determine in writing the criteria for deciding which tender should be accepted, subject to Regulation 14 (2a) of the Local Government (Functions and General) Regulations 1996;

Subject to-

- Tenders called subject to (1) and (2) above, are to comply with Council's Purchasing/Tender Guide Policy.
- The goods or services being listed in the Shires Adopted Annual Budget;
- The criteria, once determined in (3) above, it is to be incorporated in the tender documentation.



11.1.3 WALGA – ROAD WISE COUNCIL

PROPONENT:	WALGA
OWNER:	Not Applicable
LOCATION/ADDRESS:	Not Applicable
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	15 August 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.ME.2
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION/5029 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

1. That this matter lay on the table for the ACEO to undertake further research.

Carried 7/0

BRIEF SUMMARY

Council is being requested by WALGA to become a RoadWise Council. This initiative has been developed to encourage, motivate, and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

BACKGROUND/COMMENT

The Acting CEO received the following letter via email from Mr Nick Sloan CEO WALGA on the 15 August 2023

I am pleased to invite the Shire of Wagin to become a RoadWise Council. this new initiative has been developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

By becoming a RoadWise Council you will:

- *Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.*



- *Have access to the RoadWise Council logo for use on Shire of Wagin promotional communications or infrastructure.*
- *Gain priority access to WALGA's road safety services and products*
- *Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.*

To register as a RoadWise Council please complete the following steps:

- 1. Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.*
- 2. Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.*

We welcome your registration by submitting the attached form, together with supporting documentation, to roadwise@walga.asn.au.

The Shire of Wagin used to have a RoadWise Committee and it appears this committee was dissolved. Mr Rodney Thornton is the WALGA RoadWise officer that looks after the shire of Wagin and generally looks after the RoadWise initiatives in Wagin.

There has not been a lot of communication with the Shire of Wagin in relation to this initiative and the Acting CEO with the information supplied by WALGA cannot see any major benefits to the Shire of Wagin in becoming a RoadWise Council.

Most of the items listed in the email the Shire of Wagin already have access to through Mr Rodney Thornton the WALGA RoadWise officer for this area.

Prior to Council making a decision on this matter the item should be laid on the table so that the acting CEO can get further information from Mr Rodney Thornton the WALGA RoadWise officer.

CONSULTATION/COMMUNICATION

No consultation has happened in relation to this matter as email was received on the 15 August 2023.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

No Policy in relation to this matter



FINANCIAL IMPLICATIONS

No cost to Council on becoming a RoadWise Council but once commenced staff and Councillors time would be a cost to Council.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority.



11.1.4 CHANGE OF SPEED ZONES ARTHUR ROAD WAGIN

PROPONENT:	Not Applicable
OWNER:	Main Roads WA
LOCATION/ADDRESS:	Arthur Road
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Not Applicable
DATE OF REPORT:	10 August 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	RD.LI.2
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

1. That Council request Main Roads to reduce the current speed limit signs from 60kms to 50kms and 50kms to 40kms on Arthur Road Wagin.

5030 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

1. That the CEO take no action, on requesting Main Roads to reduce the current speed limit signs from 60kms to 50kms and 50kms to 40kms on Arthur Road Wagin

Carried 7/0

Note: the change in recommendation is Council believe the speed is appropriate for the area.

BRIEF SUMMARY

Council has received a request from a resident on Arthur Road to reduce the current speed limit signs from 60kms to 50kms and 50kms to 40kms on Arthur Road Wagin,

BACKGROUND/COMMENT

The following request was forwarded to Main Roads from a resident on Arthur Road.

The road outside of 9 Arthur Road, Wagin 6315 is starting to crack badly and will break up unless something is remedied in the near



future. Also, this is right next door to a large park for children and, due to the unchecked speed of 36m road trains coming off 60klm limit, it is only a matter of time before a serious accident involving children will happen! obviously, Main Roads will be held accountable for any crash involving children. Suggestion is to lower speeds of all heavy transport from the Wagin Cemetery down to 50 klms with 40 klm being applied from the existing 50 klm posting to ensure the safety of all through the Wagin township.

Main Roads provided the following to the resident concerned via email.

Thank you for your email requesting reduction in the speed limit on Arthur Road. A request of this nature must be sent to your local Shire of Wagin townsite, they must approve this request, which is then escalated by writing to Main roads. Therefore, you must send your request to the local Shire, if your request is approved by the Shire, they will then send us a request to have the speed reduced.

Following the reply by main Roads the CEO received the following request by phone text.

Have just sent you an email that I received from Main Roads which is self explanatory.

The ball is now in your court Donna and, I know the Shire would like to see a reduction in speed, noise, road degradation and potential devastating crashes!

Since taking up residence at 9 Arthur Road, I've already witnessed two potentially fatal crashes.

This obviously does not bode well for the safety of road users here especially with the large number of road trains using such a narrow road with children and pedestrians and other in and out of our wonderful park.

I hope you can get this fixed, not forgetting the cracking to the road surface outside the Park.

This section of the Road is the responsibility of Main roads and not the Shire of Wagin.

Main Roads WA Web Site states the following in relation to speed Zoning.

To ensure a safe environment for all road users, it is necessary to continuously review and modify speed zones. We are responsible for speed zones on all roads across the state. Requests for change in speed zones on local roads need to be submitted to the local government, who will assess the request and submit it to us if they agree with the change.



60KM/H Speed Sign by Cemetery requested to be changed to 50 KM/H



50KM/H Speed sign by Bridge requested to be changed to 40KM/H



CONSULTATION/COMMUNICATION

The CEO has consulted with Mr Allan Hicks Manager of Works in relation to the change of the speed zoning on Arthur Road Wagin. Mr Hicks advised the CEO that he has no issues with requesting the reduction of speed limits as requested to Main Roads.

STATUTORY/LEGAL IMPLICATIONS

Nil – Authority for speed zoning sits with Main Roads WA

POLICY IMPLICATIONS

No policy on this matter

FINANCIAL IMPLICATIONS

Nil - Main Roads responsible for installing new signage.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



11.1.5 GREAT SOUTHERN KART CLUB – REQUEST FOR LOCAL GOVERNMENT FUNDING

PROPONENT:	Great Southern Kart Club
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Portion Lot Williams Location 15269
AUTHOR OF REPORT:	Mark Hook, Acting Chief Executive Officer
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	16 August 2023
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CS.SP.13
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	1. Under separate confidential cover

OFFICER RECOMMENDATION/5031 COUNCIL RESOLUTION

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

1. That due to there being no allocation in the 2023/24 Shire of Wagin Adopted budget the request from the Great Southern Kart Club for \$34,624 GST Exclusive be declined.
2. That the Great Southern Kart Club be advised to resubmit a grant application for connecting power to the Great Southern Kart Club and upgrade track lights with industry standard LEDs in the 2024/25 Budget deliberations.

Carried 7/0

BRIEF SUMMARY

The Great Southern Kart Club have submitted an application under the Department of local Government Sport and Cultural Industries small grants for projects up to \$500,000 requesting support and financial assistance from the Shire of Wagin in the sum of \$34,624 GST exclusive.

BACKGROUND/COMMENT

There appears to have been limited consultation with the Shire of Wagin staff in the preparation of the grant application under the Department of local Government Sport and Cultural Industries small grants for projects up to \$500,000 for connecting power to the Great Southern Kart Club (GSKC) and upgrade track lights with industry standard LEDs. The Acting CEO's understanding is that the first time staff were



aware of the grant application was an email received on the 14 August 2023 from Whitney Consulting requesting Council to fill out its part of the final application and submit to the Department of local Government Sport and Cultural Industries.

Whitney Consulting were advised the following via email by Donna George CDO Shire of Wagin.

I have been through the paperwork provided and unfortunately cannot sign off at this point as there are a few things which need to be clarified.

1. *Budget – we have not received a written request for funding support of the project therefore have no money set aside in the budget for the project*
2. *Once that figure is removed from the budget, it doesn't add up*
3. *Secondary submission, you are able to write in now to council requesting support, however that would need to go to council for a decision and the chance of meeting your deadline would reduce.*

It would appear no submission were made for funding under Council's 2023/24 budget deliberation, until the email received on the 16 August 2023 to the Acting CEO.

There has been no budget allocation made for a contribution to the Great Southern Kart Club toward the lighting project at the Great Southern Kart Club track at Portion Lot Williams Location 15269 in the Shire of Wagin adopted 2023/24 Budget.

If Council supports, a contribution of \$34,624 to the Great Southern Kart Club, and they are successful in there funding request Council will need to treat the grant to the Great Southern Kart Club as unbudgeted expenditure which requires an absolute majority decision by Council.

The Great Southern Kart Club should be advised by Council to resubmit the grant application in the 2024/25 small grant rounds and request Councils for a contribution through the Community budget request processes in the 2024/25 budget deliberations.

CONSULTATION/COMMUNICATION

Limited consultation with Whiney Consulting has taken place in relation to the grant application.



STATUTORY/LEGAL IMPLICATIONS

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* *Absolute majority required.*

- (1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Unbudgeted expenditure of \$34,624 GST Exclusive

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority.



BUILDING PERMITS – Monthly Council Report (July)

Permit No.	Owner	Builder	Location	Description	Value	Fees
99940	Terry Freeman	Ryan Scaddetta	Wagin Airstrip	Hangar	60,000	BLD \$192.00 BSL \$82.20 BCI \$120.00
99941	Darren Rowtcliffe	Darren Rowtcliffe	438 Tudhoe Street	Ancillary Transportable Dwelling	30,000	BLD \$110.00 BSL \$ 61.65 BCI \$ 60.00

COMMUNITY DEVELOPMENT OFFICER

The shire Facebook page has posted nine times in the previous month, with the highest reach award going to the information about the current Heritage review which is ongoing.

Social Media – July/August	Date	Post reach
Heritage Review Information	July 17	2,723
Westjets Notice	August 7	2,025
Position Vacant Ad	June 15	1,140
Cats in the pound	July 10	980
Cat in the pound	July 12	872

The Community officers are reviewing the process of events with creation of a calendar of events within the office space ensuring that we have foreknowledge of upcoming events and community focus days.

With the recent return to the role of community by Donna George, we now have a community team who are planning, designing, and organising their next steps within the realms of events, activities and additions for the areas which sit with us.

The courthouse project is progressing with a recent visit onsite by the Friends of the Library and Gallery who were very interested in the venue and had some worthy suggestions which will benefit the end goal.

WAGIN CARAVAN PARK

Numbers for the Caravan Park are up for the month of July with around 300 people staying over the month. Numbers were higher during the weekdays rather than the weekends with 14 weekdays being double digits but only 2 weekend days being the same.

We have recently installed a letter box at the RV area for envelopes allowing campers to utilise them for payments – and we have added value by including on the envelope the ‘travelling from’ and ‘traveling to’ information which we can then collate and present to council.



SWIMMING POOL

No swimming pool report at this time.

LIBRARY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery (WLG) which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Events:

- WLG Book Club was held on Saturday August 12
- Our next Book Club will be held on Saturday September 9 at the WLG
- Story Time is held every Wednesday and Fridays
- Children's Book Club is held every Tuesday afternoon.
- The Mad Scientist is visiting the Wagin Library and Gallery on August 9
- Extra Story time events for book week during August 19 - 28

Library Regular Activities:

- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

	This Month	Last Month
Patron Visits	198	282
Phone Transactions	25	38
Inter Library Loans	9	29
Community Connections	27	39
Information search request	1	6

HEMECARE

Manager Report June 2023

The Acquittals for our Commonwealth Home Support Program (CHSP) grant and Nursing grant have been completed for this year.

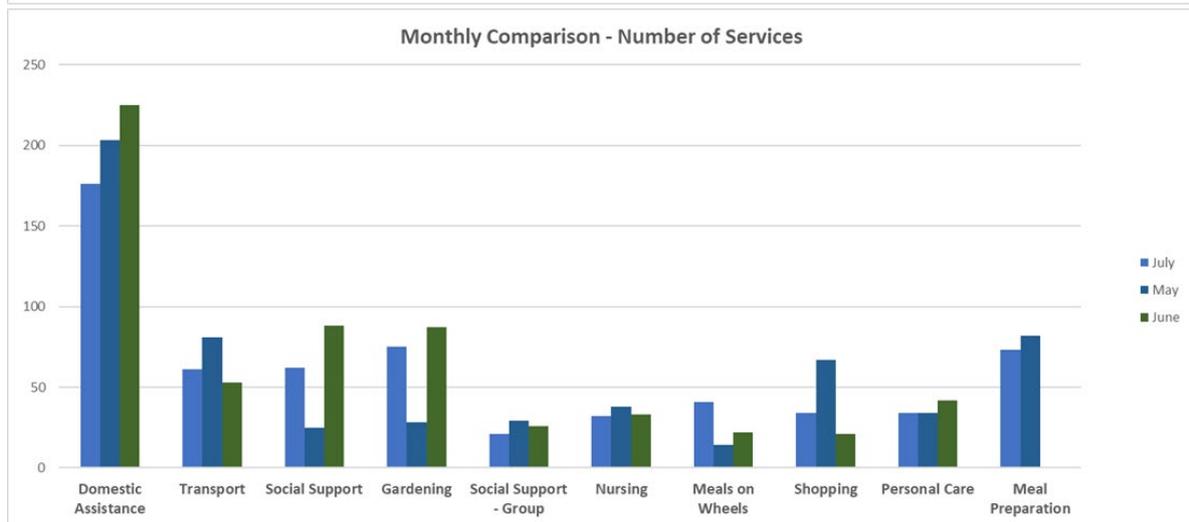
We have purchased and received our new updated set of policies and procedures; we just need to customise them.

Larina Piesse now has our Home Care Package agreement to bring up to date. This is essential as so many aspects have changed and there is specific wording we must include. What we have also determined; the clients find this legal speak very difficult to understand therefore we propose to have an overview of the agreement that is in shorter sentences with easier language.



Service	Number of Services
Domestic Assistance	176
Gardening	61
Transport	62
Social Support	75
Meals on Wheels	21
Shopping	32
Nursing	41
Social Support - Group	34
Personal Care	34
Other Food Services	73

Service	Number of Clients
Domestic Assistance	56
Gardening	48
Transport	26
Nursing	19
Social Support Group	19
Social Support	15
Meals on Wheels	1
Shopping	8
Other Food Services	12
Personal Care	7



CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.



STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

Reference to and implementation of the Shire of Wagin strategic Community Plan, Shire of Wagin Corporate Business Plan, Shire of Wagin Disability Access and Inclusion Plan.

VOTING REQUIREMENTS

Simple Majority.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
1	27-Jul-21	4597	Relocation of Wagin Public Library	That Council proceed with the relocation of the Wagin Public Library from the former Road Board Building to the Wagin Courthouse building and repurpose the additional office of the Courthouse building for Wagin Homecare Administration and art curation/volunteer-based art projects.	In progress.	Homecare relocation planning in progress. Requests for Quotes on works underway. IT point to point server connection from administration office installed. 17 March 2023: An assessment of future costs and resource requirements is underway for both Homecare and the library. When complete a decision will be made about occupation of the Courthouse. Planning is now underway for the library to relocate to the Courthouse, timing TBC. See report attached to budget report with overview of work to date and work to follow.
2	22-Mar-22	4742	Sportsground Precinct Redevelopment 2.8 Investigate planning and development of sporting facilities;	That the Shire approach all clubs currently part of the Sportsground redevelopment proposal to confirm commitment to the project and to indicate the level of financial contributions that they may be able to make to stage one.	In progress.	Refer Committee Minutes and DCEO report; items for Council.
3	2-Aug-22	4828		1. List the Sportsground Redevelopment as a Council project within strategic planning with appropriate planning and reporting to be developed for future decision making; 2. Approve delegated authority to the CEO within delegation 30 and purchasing and other policy to initiate request for tender(s) for Stage 1 of the project: a) demolition of the primary site; and b) assessment of future need; 3. Allocate the amount of \$150,000 within the draft 2022/23 financial budget for this purpose. 4. Where external funding becomes available and appropriate, seek Council Approval to modify financial planning for this project.		Stage 1 approved by Council August 2022. Related documents now being prepared; Committee meeting 14 September 2022 support for project definition and bowls club to remain at current site (endorsed by Council 27 September 2022). 3 January 2023: acting CEO met with Bowls Club committee 13 December 2022 to understand priorities; agreement made that CEO would be given financial reporting and quotes in order to provide advice on how to best progress the financial / grants needs of the club.
4	22-Mar-22	4747	Minutes from the Bushfire Advisory Committee 17 March 2022; Western Power – Pole Top Insulators 3.7 Support community as required; 5.4 Encourage volunteering; 5.5 Be responsive within council's capacity;	That Council continues to work with other councils and lobby the State Government to instruct Western Power to rollout insulator replacement program with the 'Slanted Shed Insulator' from EMC Pacific Aust P/L part LPIS 33-24 AND install dispersion plates at the same time	In progress.	A number of communications with Western Power and regulators has produced material for a briefing paper. This was shared with Council and then with WALGA and members of 4WDL (economic grouping). WALGA referred author to other material; 4WDL members made no comment.
5						Forward work is to review pole top fire reporting local and at Western Power and DFES to identify risk or process issues.
6						Cr Blight and A.CEO met 2 October 2022 with DG DMIRS (regulator) to brief and seek contact. Update: CEO held an online meeting 7 December 2022 with Director of Safety at regulating Department of Mines, Industrial Relations and Safety with promise of further engagement with DMIRS and Western Power.
7						Acting CEO met via Teams with DMIRS (regulator) 7 December 2022; agreement to seek meeting with Western Power and to present to the WALGA zone early 2023.
8	28-Jun-22	4812		That Council write to the Minister of Energy advising of Council Resolution 4775 (26 April 2022, technical matters related to power pole Insulators), seeking material information and advice.		Council briefed 2 August 2022; ministerial letter not sent pending outcomes of Western Power / regulator discussions/ Wrote to Minister 19 April 2023. No response as yet.

Seq. #	Date	Resolution #	Description and KRA	Actions	Status	Comments
9					In progress.	A representative of DMIRS presented at a recent WALGA zone meeting. This presentaiton indicated the current investigation process is unsatisfactory and the matter will have to be escalated. (Note above item)



11.3 MANAGER OF WORKS

11.3.1 WORKS AND SERVICES REPORT – AUGUST 2023

PROPONENT:	Not Applicable
OWNER:	Not Applicable
LOCATION/ADDRESS:	Whole of District
AUTHOR OF REPORT:	Allen Hicks, Manager of Works
SENIOR OFFICER:	Mark Hook, Acting Chief Executive Officer
DATE OF REPORT:	16 August 2023
PREVIOUS REPORT(S):	18 July 2023
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE	2023/24 Approved Budget
ATTACHMENTS:	1. Plant report 2. Status Report

OFFICER RECOMMENDATION/5033 COUNCIL RESOLUTION

Moved Cr B S Hegarty

Seconded Cr G R Ball

That Council

1. Receive the Manager of Works Officers Report as presented.

Carried 7/0

BRIEF SUMMARY

This item is a regular report from the Manager of Works.

BACKGROUND/COMMENT

Simple Majority

CONSTRUCTION CREW:

- Morgan road clear widen and gravel sheet 3km south of Dongolocking.
- Delyanine Nth sandy section clear widen and gravel sheet 1.4 km.
- Norring road mulch 3.5 km south of Beaufort road.

UPCOMING WORKS:

- Behn-ord road gravel shoulder both sides 1.9km northern end of seal.
- Heights road clear widen and gravel sheet 2km east of smiths road.
- Angwins road clear widen and gravel sheet 2.2 km north of Dwelyerdine.
- Norring road remove debris from table drains and reshape



ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

Maintenance grading on the north side of Shire and removing suckers on road verges as weather permits.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees, cleaning out culverts and drains, patching potholes as time permits. Gardening crew has been planting seedlings in various location and pots around town.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Marley Diesel and Ag as required.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority



PLANT REPORT				Aug-23		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	D GEORGE	29/10/2019	56,707	61,000	W.1	
ISUZU D-MAX WAGON P-02	I MCCABE	1/11/2018	118,453	125,000	W.001	
ISUZU D MAX P-04	A HICKS	17/11/2020	75,508	77,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021		15,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,267	1/03/2024	W.10292	
CAT GRADER P-10	J PRAETZ	14/01/2021	3,115	3,500	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	5,423	5,565	W.10707	
KOMATSU GRADER P-12	C WARREN	15/01/2019	5,276	5,589	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	326	527		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	98,551	100,580	W.1002	
BOMAG ROLLER P-15	VARIOUS	3/01/2008	10,927	10,900	W.7862	Service Due
ISUZU TRUCK P-16	VARIOUS	19/10/2010	117,855	126,229	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	8,632	10,000	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	477	500		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2,196	2,446	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4,319	4488	W.9618	
ISUZU P-21	C WARREN	17/03/2017	93,936	95,000	W.676	
JOHN DEERE P-22	S SICELY	10/08/2016	599	600	W.487	Service Due
TOYOTA UTE P-24	M TITO	17/11/2020	23,448	26,000	W.1010	
TOYOTA UTE P-25	S SICELY	25/11/2020	28,962	37,000	W.1001	
TRITON UTE P-26	J PRAETZ	14/11/2014	100,154	110,000	W.1022	
MAHINDRA P-38	L STANBRIDGE	13/01/2023	3,833	5,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	4,061	4,300	W.10553	
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	115,232	117,758	W.437	
ISUZU TRUCK P-42	VARIOUS	6/02/2014	189,264	207,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1,257	1,282		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6,362	6,630	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2,127	4,400	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	4,387	4,900	W.860	
TOYOTA UTE P-50	T SIMMS	15/12/2017	63,668	70,000	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16,500	7/06/2024	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	702	880		
ROVER MOWER P-53	VARIOUS	5/09/2022	147.9	200		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	22,367	25,000	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	65,185	75,000	W.10796	

Seq. #	Date	Resolution #	KRA and Description	Actions	Status	Comments
1	1-Dec-21	4698	Local Roads and Community Infrastructure (round 3)	That the following projects be submitted as part of the Shire's LRCIP Phase 3 allocation of \$687,924:	-	-
2	27-Sep-22	4865	5.3 Sustainable resources: Purchase and sale of Trucks	<p>That action be taken to purchase the following vehicles outright, without trade:</p> <ul style="list-style-type: none"> · Tip Truck (Approx. 13 tonne); <p>And to dispose of the following units once the new units have been delivered:</p> <ul style="list-style-type: none"> · Dual Cab Truck · Tip Truck (Approx. 6 tonne) · 2013 Isuzu Tip Truck (P42) · 2016 Isuzu Tip Truck (P 16) · 2016 Isuzu Dual Cab (P 21) 	In progress	<p>Item 11.1.5 20 December 2022; decisions 4907, 4908, 4909:</p> <p>the structure of WALGA's online vendorpanel application does not allow the acceptance of purchases from all three tenderors; consequently, new individual request for quotes will be posted in January 2023 and returned to council February 2023.</p> <p>Vehicles ordered; delivery to be advised 20 March 2023. 21 June: delivery of all trucks expected in the last quarter of the 2023 calendar year.</p>



Note Manager of Works Allen Hicks left the meeting at 8 pm and did not return.

11.4 MANAGER OF FINANCE

Nil

11.5 TOWN PLANNER REPORT

Nil

12 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr Blight:

- 12 August Attended the Memorial for Harley Pederick which was well attended.
- 17 August meeting with Brent Hope and Jason Reed from Unigrain re expansion of the Wagin facility.
- 23 August will be attending the WALGA Central Zone meeting in Kulin to commencing with a brief pre – meeting workshop comprising of three questions:
 1. Why do you attend CCZ Meetings?
 2. What do you want retained?
 3. What could be improved for the future?

Cr Ball

- Enquired about the CEO recruitment process and when this would commence?

Note Acting CEO, Mark Hook advised awaiting direction from Council.

13 URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

13.1 CEO RECRUITMENT PROCESS

5034 COUNCIL DECISION

Moved Cr G R Ball

Seconded Cr S M Chilcott

That Council

- 1. Accept the Urgent business to be tabled at this meeting.**
- 2. Delegate the Acting Chief Executive Officer to seek quotes to appoint a recruitment agency for a Chief Executive Officer.**

Carried 7/0



**14 CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23
(2)**

15 CLOSURE

With no further business to be discussed the Presiding Member closed the meeting at 8.22 pm

I certify that this copy of the Minutes is a true
and Correct records of the meeting held on
22 August 2023

Signed 

Presiding Elected Member

Date: 26/9/2023