



MINUTES

ORDINARY MEETING OF COUNCIL

23 APRIL 2024

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Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030

SHIRE OF WAGIN

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday 23 April 2024.

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UNCONFIRMED

1 OFFICIAL OPENING

The Presiding Member, Cr Blight declared the meeting open at 7:00pm

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLORS

Cr Phillip Blight
Cr Bryan Kilpatrick
Cr Greg Ball
Cr Sherryl Chilcott
Cr Wade Longmuir
Cr Ann O'Brien
Cr Geoff West

Shire President
Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member
Elected Member

STAFF

Dr Kenneth Parker
John Fathers
Donna Fawcett
Allen Hicks
Amy Kippin

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Finance
Manager of Works
Executive Assistant

VISITORS

Ms Gen Harvey

Wagin Woodanilling Landcare Zone
NRM Officer

APOLOGIES

Nil

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

2.2 PUBLIC QUESTIONS

Nil

3 APPLICATION FOR LEAVE OF ABSENCE

Nil

4 PETITIONS AND DEPUTATIONS

Ms Gen Harvey, Wagin Woodanilling Landcare Zone NRM Officer presented a WWLZ Update.

Ms Gen Harvey left the meeting at 7:40pm after the deputation and did not return.

5 DISCLOSURE OF INTERESTS

Dr Kenneth Parker Chief Executive Officer declared a financial interest in item 8.1.4 CEO Performance Criteria 2024-25 as it relates to the Chief Executive Officer's employment (nature). The extent is that the author of the report is the Chief Executive Officer.

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 26 MARCH 2024

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5157

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 26 March 2024 be confirmed as a true and accurate record.

CARRIED UNANIMOUSLY 7/0

6.2 MINUTES FROM THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 10 APRIL 2024

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5158

Moved Cr G R Ball

Seconded Cr W J Longmuir

That Council ACCEPT the Unconfirmed Minutes of the Local Emergency Management Committee Meeting held on Wednesday 10 April 2024.

CARRIED UNANIMOUSLY 7/0

7 ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

Cr Blight and Cr Kilpatrick provided Council with a summary of discussion at the recent Central Country WALGA Zone Meeting.

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 FINANCIAL REPORTS – MARCH 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Monthly Financial Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5159

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council ADOPT the Financial Report for the period ending 31 March 2024 as presented.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The March 2024 Monthly Financial Report is attached for Council to review and adopt.

BACKGROUND/COMMENT

In accordance with the *Local Government (Financial Management) Regulations 1996*. Regulation 34, a local government is to prepare a monthly statement of Financial Activity for approval by Council.

The monthly financial report has been updated to present the financial information in a format compliant with the new Model Financial Reporting templates developed by the Department of Local Government and to ensure compliance with recent changes to Accounting Standards and Financial Regulations.

Under the new regulations we are only required to present the Statement of Financial Activity by Nature but we have chosen to continue to include it by Program as well.

The Shire of Wagin started 2023/24 in a strong financial position with early payment of the Financial Assistance Grants on 30 June forming a major part of the carried forward balance from 2022/23.

The closing surplus as at the 31 March 2024 is \$1,840,647.

Total rates outstanding at the end of March are \$212,470. Payments to the end of March were \$3,023,202 with many people paying by the due date which was 19 September 2023. Approximately 17% have elected to pay by instalment, taking up either the 2 or 4 instalments option. Those who have not made payment or an arrangement are being monitored or have been forwarded to our collection agent for recovery action to be taken.

The Shire has a total of \$4,569,216 invested in interest bearing accounts which are currently earning interest of 4.30% on Treasury OCDF (\$2,412,327) and 4.36% on Treasury Reserve Term Deposit (\$1,098,684) and 1.25% Telnet Saver (\$1,058,205).

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS⁴

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 31 MARCH 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

NATURE IATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance % ((c) - (b))/(b)	Var.
	Note	(a)		(b)	(c)	(c) - (b)	(b)/(b)	
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General Rates		2,618,623	2,618,623	2,622,114	2,604,364	(17,750)	(0.68%)	
Rates (excluding general rate)		0	0	0	15,420	15,420	0.00%	
Grants, subsidies and contributions		768,281	873,468	749,857	825,396	75,539	10.07%	▲
Fees and charges		822,908	837,908	727,153	660,996	(66,157)	(9.10%)	▼
Interest Revenue		128,682	128,682	95,767	149,342	53,575	55.94%	▲
Other revenue		364,315	364,315	301,609	365,766	64,157	21.27%	▲
Profit on asset disposals		90,919	149,797	149,797	152,177	2,380	1.59%	
		4,793,728	4,972,793	4,646,297	4,773,461	127,164	2.74%	
Expenditure from operating activities								
Employee costs		(2,873,551)	(2,924,196)	(2,246,919)	(2,228,250)	18,669	0.83%	
Materials and contracts		(1,723,292)	(1,770,447)	(1,366,781)	(1,351,609)	15,172	1.11%	
Utility charges		(359,668)	(359,668)	(269,550)	(268,429)	1,121	0.42%	
Depreciation		(3,351,231)	(3,351,231)	(2,513,267)	(2,534,334)	(21,067)	(0.84%)	▼
Finance Costs		(20,785)	(20,785)	(13,366)	(13,719)	(353)	(2.64%)	
Insurance		(202,713)	(202,713)	(171,488)	(209,021)	(6,308)	(21.89%)	
Other expenditure		(342,798)	(322,798)	(276,045)	(223,382)	52,663	19.08%	▲
Loss on asset disposals		(5,396)	(9,396)	(4,000)	(5,118)	(1,118)	(27.95%)	
		(8,879,434)	(8,961,234)	(6,861,416)	(6,833,862)	27,554	(0.40%)	
Non-cash amounts excluded from operating activities	(b)	3,265,708	3,210,830	2,367,470	2,459,955	92,485	3.91%	▲
Amount attributable to operating activities		(819,998)	(777,611)	152,351	399,554	247,203	162.26%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		974,682	974,682	706,937	517,426	(189,511)	(26.81%)	▼
Proceeds from disposal of assets		275,453	342,707	124,254	345,864	221,610	178.35%	▲
Proceeds from financial assets at amortised cost - self supporting loans		22,560	22,560	10,582	10,502	(80)	(0.75%)	
		1,272,695	1,339,949	841,773	873,792	32,019	3.80%	
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting loans		(60,000)	(60,000)	(60,000)	(60,000)	0	0.00%	
Payments for property, plant and equipment		(1,051,819)	(1,057,027)	(1,053,981)	(954,759)	99,222	9.41%	
Payments for construction of infrastructure		(1,987,470)	(2,003,120)	(1,680,969)	(1,123,116)	557,853	33.19%	▲
		(3,099,289)	(3,120,147)	(2,794,950)	(2,137,875)	657,075	(23.51%)	
Non-cash amounts excluded from investing activities	(c)	0	0	0	0	0	0.00%	
Amount attributable to investing activities		(1,826,594)	(1,780,198)	(1,953,177)	(1,264,083)	689,094	(35.28%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans		60,000	60,000	60,000	60,000	0	0.00%	
Transfer from reserves		143,957	152,066	70,090	60,090	(10,000)	(14.27%)	
		203,957	212,066	130,090	120,090	(10,000)	(7.69%)	
Outflows from financing activities								
Repayment of borrowings		(67,881)	(67,881)	(41,279)	(40,938)	341	0.83%	
Transfer to reserves		(312,405)	(382,608)	(135,066)	(145,159)	(10,093)	(7.47%)	
		(380,286)	(450,489)	(176,345)	(186,097)	(9,752)	(5.53%)	
Amount attributable to financing activities		(176,329)	(238,423)	(46,255)	(66,006)	(19,751)	42.70%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		2,827,597	2,771,183	2,771,183	2,771,183	0	0.00%	
Amount attributable to operating activities		(819,998)	(777,611)	152,351	399,554	247,203	162.26%	
Amount attributable to investing activities		(1,826,594)	(1,780,198)	(1,953,177)	(1,264,083)	689,094	(35.28%)	
Amount attributable to financing activities		(176,329)	(238,423)	(46,255)	(66,006)	(19,751)	42.70%	
Surplus or deficit after imposition of general rates	(a)	4,676	(25,049)	924,102	1,840,647	916,546	(99.18%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. ▲▼
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Revenue from operating activities						
Governance	37,977	40,250	38,744	39,595	851	▲
General Purpose Funding - Rates	2,618,623	2,618,623	2,622,114	2,604,364	(17,750)	▼
General Purpose Funding - Other	317,889	398,394	332,321	388,545	56,224	▲
Law, Order and Public Safety	112,016	89,543	69,284	81,501	12,217	▲
Health	8,834	8,834	5,490	2,684	(2,806)	▼
Education and Welfare	650,108	693,108	592,073	609,018	16,945	▲
Housing	0	0	0	0	0	
Community Amenities	402,876	402,876	383,633	385,956	2,323	▲
Recreation and Culture	84,513	103,668	76,716	80,601	3,885	▲
Transport	265,779	322,384	304,657	310,657	6,000	▲
Economic Services	185,653	185,653	139,212	154,846	15,634	▲
Other Property and Services	109,460	109,460	82,053	115,693	33,640	▲
	4,793,728	4,972,793	4,646,297	4,773,461		
Expenditure from operating activities						
Governance	(550,132)	(517,132)	(433,278)	(321,318)	111,960	▲
General Purpose Funding	(366,067)	(366,067)	(271,925)	(295,469)	(23,544)	▼
Law, Order and Public Safety	(434,114)	(434,114)	(327,786)	(339,384)	(11,598)	▼
Health	(193,204)	(193,204)	(144,932)	(137,471)	7,461	▲
Education and Welfare	(730,432)	(793,432)	(616,098)	(650,987)	(34,889)	▼
Community Amenities	(739,335)	(739,335)	(555,395)	(519,474)	35,921	▲
Recreation and Culture	(2,165,203)	(2,207,358)	(1,688,110)	(1,709,036)	(20,926)	▼
Transport	(2,714,983)	(2,714,983)	(2,046,865)	(2,053,007)	(6,142)	▼
Economic Services	(488,248)	(488,248)	(368,833)	(352,750)	16,083	▲
Other Property and Services	(497,716)	(507,361)	(408,194)	(454,968)	(46,774)	▼
	(8,879,434)	(8,961,234)	(6,861,416)	(6,833,862)		
Non-cash amounts excluded from operating activities	(b) 3,265,708	3,210,830	2,367,470	2,459,955	92,485	▲
Amount attributable to operating activities	(819,998)	(777,611)	152,351	399,554	247,203	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	974,682	974,682	706,937	517,426	(189,511)	▼
Proceeds from disposal of assets	275,453	342,707	124,254	345,864	221,610	▲
Proceeds from financial assets at amortised cost - self supporting loans	22,560	22,560	10,582	10,502	(80)	▼
	1,272,695	1,339,949	841,773	873,792	32,019	
Outflows from investing activities						
Payments for financial assets at amortised cost - self	(60,000)	(60,000)	(60,000)	(60,000)	0	
Payments for property, plant and equipment	(1,051,819)	(1,057,027)	(1,053,981)	(954,759)	99,222	▲
Payments for construction of infrastructure	(1,987,470)	(2,003,120)	(1,680,969)	(1,123,116)	557,853	▲
	(3,099,289)	(3,120,147)	(2,794,950)	(2,137,875)	657,075	
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	
Amount attributable to investing activities	(1,826,594)	(1,780,198)	(1,953,177)	(1,264,083)	689,094	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new loans	60,000	60,000	60,000	60,000	0	
Transfer from Reserves	143,957	152,066	70,090	60,090	(10,000)	▼
	203,957	212,066	130,090	120,090	(10,000)	
Outflows from financing activities						
Repayment of borrowings	(67,881)	(67,881)	(41,279)	(40,938)	341	▲
Transfer to Reserves	(312,405)	(382,608)	(135,066)	(145,159)	(10,093)	▼
	(380,286)	(450,489)	(176,345)	(186,097)	(9,752)	
Amount attributable to financing activities	(176,329)	(238,423)	(46,255)	(66,006)	(19,751)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,827,597	2,771,183	2,771,183	2,771,183		
Amount attributable to operating activities	(819,998)	(777,611)	152,351	399,554		
Amount attributable to investing activities	(1,826,594)	(1,780,198)	(1,953,177)	(1,264,083)		
Amount attributable to financing activities	(176,329)	(238,423)	(46,255)	(66,006)		
Surplus or deficit after imposition of general rates	1 4,676	(25,049)	924,102	1,840,647		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 3 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2024**

		Supplementary	
	Informati	30 June 2024	31 March 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,043,307	4,908,437
Trade and other receivables	7	203,918	283,294
Other financial assets	8	21,164	11,953
Inventories	8	63,263	63,263
Contract assets	8	25,534	25,534
Other assets	8	10,175	0
TOTAL CURRENT ASSETS		6,367,362	5,292,481
NON-CURRENT ASSETS			
Trade and other receivables		69,937	69,937
Other financial assets		137,280	195,989
Investment in associate		0	0
Property, plant and equipment		20,446,427	20,105,908
Infrastructure		128,965,345	128,650,600
TOTAL NON-CURRENT ASSETS		149,618,990	149,022,435
TOTAL ASSETS		155,986,351	154,314,915
CURRENT LIABILITIES			
Trade and other payables	9	178,723	130,283
Other liabilities	12	278,098	179,014
Borrowings	11	66,486	26,840
Employee related provisions	12	524,736	524,736
TOTAL CURRENT LIABILITIES		1,048,042	860,872
NON-CURRENT LIABILITIES			
Borrowings	11	336,047	394,755
Employee related provisions		33,047	33,047
TOTAL NON-CURRENT LIABILITIES		369,094	427,802
TOTAL LIABILITIES		1,417,136	1,288,675
NET ASSETS		154,569,215	153,026,241
EQUITY			
Retained surplus		33,608,012	31,979,968
Reserve accounts	4	3,071,820	3,156,889
Revaluation surplus		117,889,383	117,889,383
TOTAL EQUITY		154,569,215	153,026,241

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
Current assets			
Cash and cash equivalents	3,272,420	6,043,307	4,908,437
Financial assets at amortised cost	22,560	0	0
Rates receivables	0	37,369	144,740
Receivables	143,235	166,548	138,554
Other current assets	63,263	120,137	100,750
	3,501,478	6,367,362	5,292,481
Less: Current liabilities			
Payables	(203,523)	(178,723)	(130,283)
Borrowings	0	(66,486)	(26,840)
Contract liabilities	(58,605)	(278,098)	(179,014)
Provisions	(494,156)	(524,736)	(524,736)
	(756,284)	(1,048,042)	(860,872)
Net Current Assets	2,745,194	5,319,319	4,431,608
Less: Total adjustments to net current assets	(c) (2,745,194)	(2,548,137)	(2,590,961)
Closing funding surplus / (deficit)	0	2,771,183	1,840,647

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(90,919)	(149,797)	(152,177)
Less: Movement in liabilities associated with restricted cash	0	0	72,680
Add: Loss on asset disposals	5,396	4,000	5,118
Add: Depreciation on assets	3,351,231	2,513,267	2,534,334
Total non-cash items excluded from operating activities	3,265,708	2,367,470	2,459,955

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,234,677)	(3,071,820)	(3,156,889)
Less: - Financial assets at amortised cost - self supporting loans	(21,164)	(21,164)	(11,953)
Less: Rates Receivable	(42,115)		
Add: Borrowings	58,605	66,486	26,840
Add: Provisions employee related provisions	494,157	478,362	551,042
Total adjustments to net current assets	(2,745,194)	(2,548,137)	(2,590,961)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000

Nature or type	Var. \$	Timing	Explanation of variances	Permanent
Grants, subsidies and contributions	75,539	▲ HCP grant received prior to expectation (\$26k)	SLWA - Library Technology Grant (\$4k), Lotterywest - Christmas Street Carnival (\$11k), NDIS Contributions (\$36k)	
Fees and charges	(66,157)	▼ Legal Fees (\$15K), CHSP Fee for Service (\$33K)	Swimming Pool Admissions (\$9K), Admin Rental Fees - Homecare (\$6K)	
Interest Revenue	53,575	▲	Term deposit interest above budget expectation	
Other revenue	64,157	▲ Above YTD budget on various reimbursement items (\$10K)	Key items include an unbudgeted Works Comp income (\$26K) and insurance reimbursements (\$18K)	
Depreciation	(21,067)	▼ Above YTD budget on various incl Buildings (\$8k), Plant & Equipment (\$4k), Furniture & Equipment (\$6K), Roads (\$1k) - mainly due to 2022/2023 revaluation		
Other expenditure	52,663	▲ Below YTD budget on various items incl Members Training (\$5K), Members Expenses (\$7K), Members Conference Exp (\$6K), Staff Training (\$3K), 4WD Resource Sharing Group (\$5K), Chemical Drum Disposal (\$5K) and Historic Village Subsidy (\$8K)		
Non-cash amounts excluded from operating activities	92,485	▲	Unbudgeted movement in leave reserve (\$70k), Depreciation also over budget (\$21k)	
Proceeds from capital grants, subsidies and contributions	(189,511)	▼ Grant income totalling \$155k held as liability until expended		
Proceeds from disposal of assets	221,610	▲ Timing of disposal of plant prior to budget expectation. Sale proceeds also above budget.		
Payments for construction of infrastructure	557,853	▲ Timing of projects as detailed in 'Capital Acq Details' sheet Sportsground Precint Redevelopment on hold (\$74K)		

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION

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SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2,827,597	\$2,771,183	\$2,771,183	\$0
Closing	\$4,676	\$924,102	\$1,840,647	\$916,546

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$4,908,437	% of total
Unrestricted Cash	\$1,732,327	35.3%
Restricted Cash	\$3,176,110	64.7%

Refer to Note 3 - Cash and Financial Assets

Payables		
	\$0	% Outstanding
Trade Payables	\$56,552	
0 to 30 Days		95.7%
Over 30 Days		4.3%
Over 90 Days		1.5%

Refer to Note 9 - Payables

Receivables		
	\$138,554	% Collected
Rates Receivable	\$212,470	93.4%
Trade Receivable	\$138,554	% Outstanding
Over 30 Days		65.0%
Over 90 Days		53.8%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$819,998)	\$152,351	\$399,554	\$247,203

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2,619,784	% Variance
YTD Budget	\$2,622,114	(0.1%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$825,396	% Variance
YTD Budget	\$749,857	10.1%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$660,996	% Variance
YTD Budget	\$727,153	(9.1%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1,826,594)	(\$1,953,177)	(\$1,264,083)	\$689,094

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$345,864	%
Adopted Budget	\$342,707	0.9%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2,077,875	% Spent
Adopted Budget	\$3,039,289	(31.6%)

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$517,426	% Received
Adopted Budget	\$974,682	(46.9%)

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$176,329)	(\$46,255)	(\$66,006)	(\$19,751)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$40,938
Interest expense	\$13,719
Principal due	\$421,595

Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$3,156,889
Interest earned	\$74,956

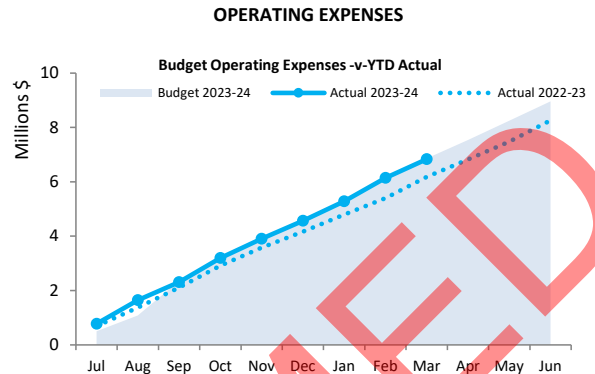
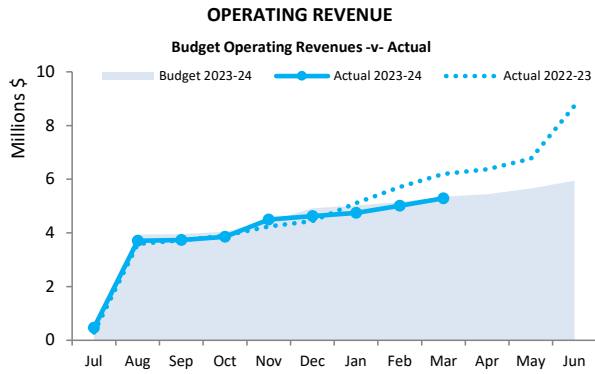
Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

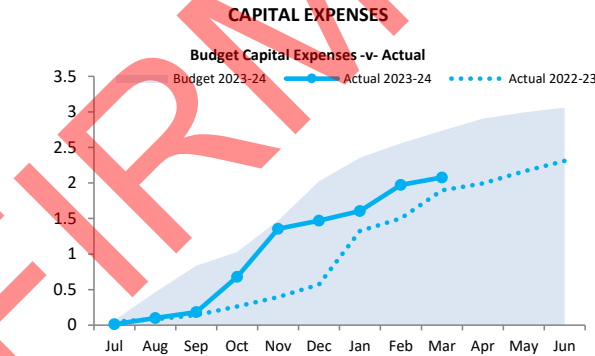
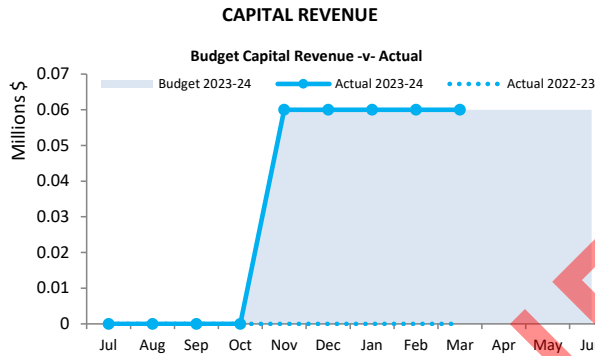
SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024

2 KEY INFORMATION - GRAPHICAL

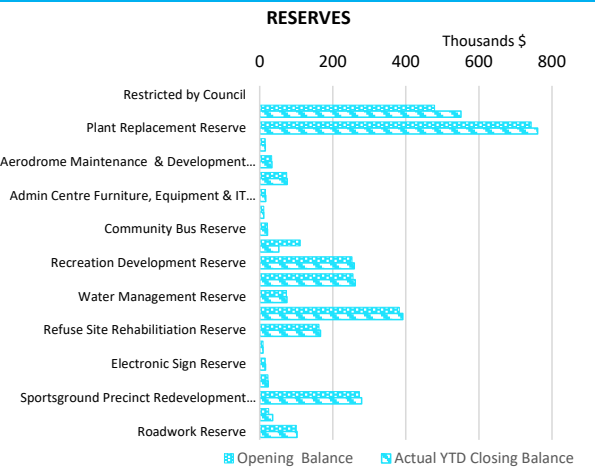
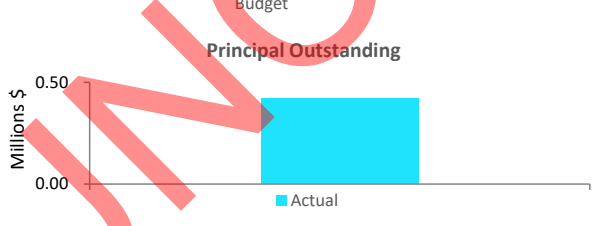
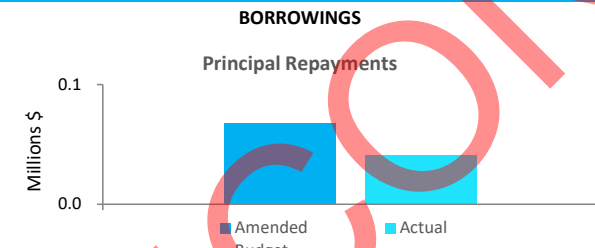
OPERATING ACTIVITIES



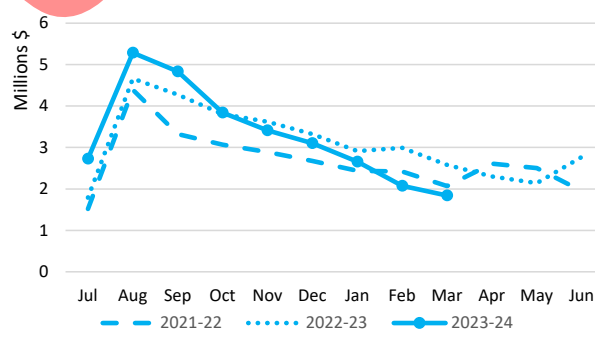
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash	Cash and cash equivalents	1,250	0	1,250		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	318,750	0	318,750		Bankwest	NIL	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	1,412,327	0	1,412,327		WATC	4.30%	N/A
Restricted Funds Account	Cash and cash equivalents	0	19,221	19,221		Bankwest	0.00%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	1,058,205	1,058,205		Bankwest	1.25%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	1,098,684	1,098,684		WATC	4.36%	12/03/24
Reserve Investment Account 2 - Treasury Ove	Cash and cash equivalents	0	1,000,000	1,000,000		WATC	4.30%	12/03/24
Total		1,732,327	3,176,110	4,908,437	0			
Comprising								
Cash and cash equivalents		1,732,327	3,176,110	4,908,437	0			
		1,732,327	3,176,110	4,908,437	0			

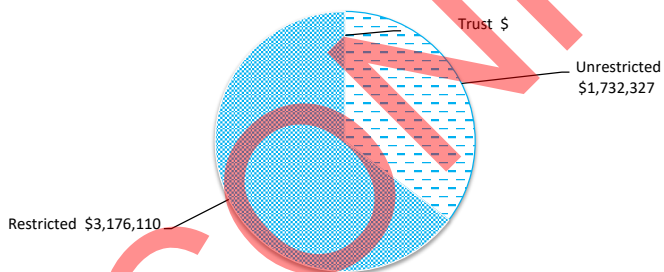
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	478,362	12,146	12,590	60,090	60,090	0	0	550,598	551,042
Plant Replacement Reserve	742,860	22,269	18,070	0	0	(59,501)	0	705,628	760,930
Recreation Centre Reserve	15,113	453	369	0	0	0	0	15,566	15,482
Aerodrome Maintenance & Developme	32,715	984	796	9,767	0	0	0	43,466	33,512
Municipal Buildings Reserve	73,666	2,207	1,797	0	0	0	0	75,873	75,463
Admin Centre Furniture, Equipment & IT	15,940	478	389	0	0	0	0	16,418	16,329
Land Development Reserve	11,038	331	269	0	0	0	0	11,369	11,307
Community Bus Reserve	21,121	583	515	1,500	0	0	0	23,204	21,636
Homecare Reserve	110,711	3,317	1,766	3,660	0	(70,090)	(60,090)	47,598	52,386
Recreation Development Reserve	252,506	7,566	6,157	20,000	0	0	0	280,072	258,662
Refuse Waste Management Reserve	255,411	7,307	6,223	5,514	0	0	0	268,232	261,634
Water Management Reserve	72,961	2,186	1,780	0	0	0	0	75,147	74,741
Staff Housing Reserve	382,358	11,459	9,314	75,000	0	0	0	468,817	391,671
Refuse Site Rehabilitation Reserve	162,179	4,860	3,953	20,000	0	0	0	187,039	166,132
Community Events Reserve	9,239	277	225	0	0	0	0	9,516	9,464
Electronic Sign Reserve	15,248	457	372	0	0	0	0	15,705	15,620
Community Gym Reserve	22,960	665	559	2,875	0	0	0	26,500	23,519
Sportsground Precinct Redevelopment I	272,707	8,174	6,633	85,000	0	0	0	365,881	279,341
Emergency/Bushfire Control Reserve	24,727	370	758	10,113	10,113	(22,475)	0	12,735	35,599
Roadwork Reserve	100,000	3,000	2,420	0	0	0	0	103,000	102,420
	3,071,820	89,089	74,956	293,519	70,203	(152,066)	(60,090)	3,302,362	3,156,889

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land - vested in and under the control of Council	0	12,120	9,090	6,480	(2,610)
Buildings	278,088	298,705	298,693	223,214	(75,479)
Furniture and equipment	36,500	38,900	38,900	17,966	(20,934)
Plant and equipment	737,231	707,302	707,298	707,099	(199)
Infrastructure - roads	1,474,292	1,474,292	1,241,706	853,661	(388,045)
Infrastructure - other	513,178	528,828	439,263	269,455	(169,808)
Payments for Capital Acquisitions	3,039,289	3,060,147	2,734,950	2,077,875	(657,075)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	974,682	974,682	706,937	517,426	(189,511)
Borrowings	60,000	60,000	60,000	60,000	0
Other (disposals & C/Fwd)	275,453	342,707	124,254	345,864	221,610
Cash backed reserves					
Homecare Reserve	0	70,090	60,090	60,090	0
Plant Replacement Reserve	59,501	59,501	0	0	0
Contribution - operations	1,669,653	1,530,692	1,783,669	1,094,495	(689,174)
Capital funding total	3,039,289	3,060,147	2,734,950	2,077,875	(657,075)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

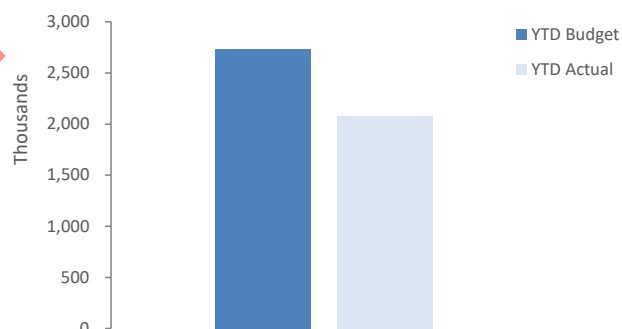
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

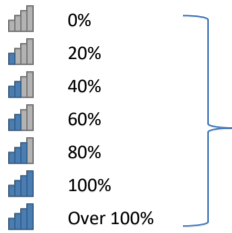
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
Land								
Economic Services								
E167465		515	Creation of Lot 429 Tudhoe Street	0	(12,120)	(9,090)	(6,480)	2,610
Total - Economic Services				0	(12,120)	(9,090)	(6,480)	2,610
Total - Land				0	(12,120)	(9,090)	(6,480)	2,610
Buildings								
Governance								
E167744	B2406	521	Marks Court Solar HWS (CEO Residence)	0	(6,154)	(6,154)	(6,154)	0
Total - Governance				0	(6,154)	(6,154)	(6,154)	0
Health								
E167702	B2403	521	Air-Con - Dentist Rooms	0	(7,746)	(7,746)	(7,746)	0
E167702	B2405	521	Air-Con Medical Centre	0	(6,717)	(6,717)	(6,717)	0
Total - Health				0	(14,463)	(14,463)	(14,463)	0
Education & Welfare								
E167790	B2302	521	Relocation to Wagin Town Hall	0	(45,000)	(45,000)	(42,591)	2,409
Total - Education & Welfare				0	(45,000)	(45,000)	(42,591)	2,409
Recreation And Culture								
E167784	B2201	521	Court House Upgrades	(157,338)	(102,338)	(102,328)	(89,610)	12,718
E167784	B2203	521	NAB Building	(6,000)	(16,000)	(15,998)	(5,143)	10,855
E167780	B2401	521	Upgrade toilet at sportsground - Disable Access	(35,000)	(35,000)	(35,000)	0	35,000
E167780	B2402	521	Change Rooms - Shower Updates - Home & Away	(15,000)	(15,000)	(15,000)	0	15,000
Total - Recreation And Culture				(213,338)	(168,338)	(168,326)	(94,753)	73,573
Economic Services								
E167787	B2301	521	New Roof - Caravan Park Ablution Block	(64,750)	(64,750)	(64,750)	(65,254)	(504)
Total - Economic Services				(64,750)	(64,750)	(64,750)	(65,254)	(504)
Total - Buildings				(278,088)	(298,705)	(298,693)	(223,214)	75,479
Plant & Equipment								
Governance								
E167746	PE2404	525	CEO - Camry Hybrid	(46,672)	0	0	0	0
E167746	PE2405	525	DCEO - Isuzu MUX	0	(54,561)	(54,561)	(54,561)	0
Total - Governance				(46,672)	(54,561)	(54,561)	(54,561)	0
Law, Order & Public Safety								
E167111	P96	525	Water Tanker Trailer	(17,820)	(17,820)	(17,816)	(17,617)	199
Total - Law, Order & Public Safety				(17,820)	(17,820)	(17,816)	(17,617)	199
Transport								
E167761	PE2301	525	Isuzu Truck - FRR 107-210 6T	(89,590)	(89,590)	(89,590)	(89,590)	0
E167761	PE2302	525	Isuzu Crew Cab - NPR 190-65	(77,430)	(78,060)	(78,060)	(78,060)	0
E167761	PE2305	525	Isuzu Side-Tipper FVZ 1400 W1015	(211,424)	(212,424)	(212,424)	(212,424)	0
E167761	PE2401	525	MOW - New Ute	(58,102)	(48,036)	(48,036)	(48,036)	0
E167761	PE2402	525	Multi Tyre Roller	(205,000)	(173,186)	(173,186)	(173,186)	0
E167761	PE2403	525	Isuzu D-Max - Gardener	(31,193)	(33,625)	(33,625)	(33,625)	(0)
Total - Transport				(672,739)	(634,921)	(634,921)	(634,921)	(0)
Total - Plant & Equipment				(737,231)	(707,302)	(707,298)	(707,099)	199
Furniture & Equipment								
Governance								
E167742	FE2401	523	New Server - Administration	(18,000)	(18,000)	(18,000)	0	18,000
Total - Governance				(18,000)	(18,000)	(18,000)	0	18,000
Other Health								
Recreation & Culture								
E167284	FE2402	523	100 x New Chairs	(18,500)	(18,500)	(18,500)	(17,966)	534
E167756	FE2404	523	Sports Ground - PA System - Contribution	0	(2,400)	(2,400)	0	2,400
Total - Recreation & Culture				(18,500)	(20,900)	(20,900)	(17,966)	2,934
Total - Furniture & Equipment				(36,500)	(38,900)	(38,900)	(17,966)	20,934
Infrastructure - Roads								
Transport								
E167103	CP152	541	2022/23 RRG Dongolocking Road - Reconstruct Seal Widen	(282,804)	(282,804)	(282,800)	(277,549)	5,251
E167103	CP344	541	2023/24 - R2R - Bullocks Hill Road	(92,821)	(92,821)	(46,392)	(88,978)	(42,586)
E167103	CP345	541	2023/24 - R2R - Beaufort Road	(114,637)	(114,637)	(57,300)	(96,453)	(39,153)
E167103	CP346	541	2023/24 - Shire - Dwelyerdine Road	(55,000)	(55,000)	(55,000)	(36,301)	18,699
E167103	CP347	541	2023/24 - R2R - Hyde Road	(44,542)	(44,542)	(44,536)	(44,818)	(282)
E167103	CP348	541	2023/24 - RRG - Ballagin Road (Piesseville - Tarwonga)	(150,682)	(150,682)	(150,680)	(10,233)	140,447
E167103	CP349	541	2023/24 - Shire - Heights Road	(42,000)	(42,000)	(42,000)	(32,392)	9,608
E167103	CP350	541	2023/24 - Shire - Angwins Road	(48,975)	(48,975)	(48,974)	(41,741)	7,233
E167103	CP351	541	2023/24 - Shire - Etelowie Street	(30,453)	(30,453)	(30,453)	(13,395)	17,058
E167103	CP352	541	2023/24 - Shire - Theta Street	(11,325)	(11,325)	(11,325)	(5,842)	5,483
E167103	CP353	541	2023/24 - Shire - Vine Street	(18,222)	(18,222)	(18,222)	(13,427)	4,795
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(20,000)	(20,000)	(9,991)	0	9,991
E167103	CP358	541	2023/24 - RRG - Dongolocking Road	(395,186)	(395,186)	(296,388)	(95,391)	200,997
E167103	CP359	541	2023/24 - Shire - Morgan Road	(30,000)	(30,000)	(30,000)	(26,936)	3,064
E167103	CP360	541	2023/24 - R2R - Behn-ord Road	(31,000)	(31,000)	(31,000)	(31,109)	(109)
E167103	CP361	541	2023/24 - R2R - Delyanine North Road	(29,145)	(29,145)	(29,145)	(29,176)	(31)
E167103	CP362	541	2023/24 - Shire - Culverts - Various - Extend	(20,000)	(20,000)	0	(2,884)	(2,884)
E167103	CP363	541	2023/24 - Shire - Tarbet Street - Kerbing Tudhoe to Thornton	(15,000)	(15,000)	(15,000)	(2,529)	12,471
E167103	CP364	541	2023/24 - Shire - Leonora Street - Kerbing Both Sides	(22,500)	(22,500)	(22,500)	(4,507)	17,993
E167103	CP365	541	2023/24 - Shire - Ware Street - Kerbing Both Sides	(20,000)	(20,000)	(20,000)	0	20,000
Total - Transport				(1,474,292)	(1,474,292)	(1,241,706)	(853,661)	388,045
Total - Infrastructure - Roads				(1,474,292)	(1,474,292)	(1,241,706)	(853,661)	388,045

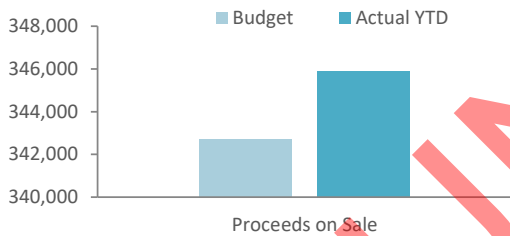
5 CAPITAL ACQUISITIONS - DETAILED

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				\$	\$	\$	\$	\$
Infrastructure - Other								
Law,Order & Public Safety								
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(11,740)	(11,740)	(11,732)	0	11,732
E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
Total - Law,Order & Public Safety				(11,740)	(11,740)	(11,732)	0	11,732
Recreation & Culture								
E167757	IO2402	543	Paint Pool Gutters and Lining	(88,150)	(88,150)	(88,150)	(84,685)	3,465
E167758	IO2403	543	Goal Posts	0	(8,650)	(8,650)	(8,830)	(180)
E167758	IO2204	543	Sportsground Precinct Redevelopment	(150,000)	(150,000)	(74,985)	(1,561)	73,424
E167757	IO2404	543	Swimming Pool Shade Sail	0	(7,000)	0	0	0
E167758	IO2301	543	Wetlands Park BBQ Shelters	(5,288)	(5,288)	(5,288)	(103)	5,185
Total - Recreation & Culture				(243,438)	(259,088)	(177,073)	(95,178)	81,895
Transport								
E167136	IO2401	543	Townscape	(30,000)	(30,000)	(22,482)	(1,836)	20,646
Total - Transport				(30,000)	(30,000)	(22,482)	(1,836)	20,646
Total - Infrastructure - Other				(285,178)	(300,828)	(211,287)	(97,015)	114,272
Infrastructure - Footpaths								
Transport								
E167124	CP254	543	2022/23 - Shire Tarbet Street - Footpath Trimdon to Tudhoe	(40,000)	(40,000)	(40,000)	(39,821)	179
E167124	CP255	543	2022/23 - Shire Upland Street - Footpath Tudor To Strickland	(40,000)	(40,000)	(39,992)	(37,881)	2,111
E167124	CP354	543	2023/24 - Shire - Ware Street (Arnott to Khedive)	(48,000)	(48,000)	(47,996)	(28,374)	19,622
E167124	CP355	543	2023/24 - Shire - Arthur Road - Wetlands Horseshoe to Bridge	(65,000)	(65,000)	(64,988)	(40,129)	24,859
E167124	CP356	543	2023/24 - Shire - Lukin Street (Tudhoe to Trenton)	(35,000)	(35,000)	(35,000)	(26,235)	8,765
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(227,976)	(172,440)	55,536
Total - Infrastructure - Footpaths				(228,000)	(228,000)	(227,976)	(172,440)	55,536
Grand Total				(3,039,289)	(3,060,147)	(2,734,950)	(2,077,875)	657,075

UNCONFIRMED

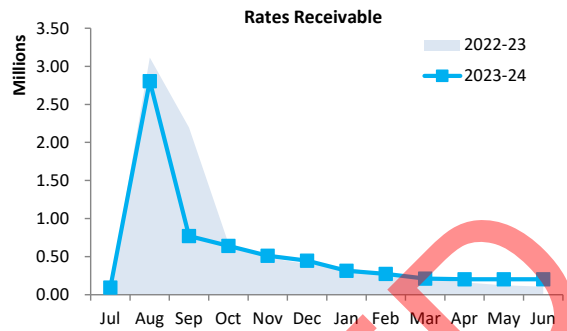
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
	Land	\$	\$	\$	\$	\$	\$	\$	\$
LA20B	Lot 220 Vernal Street	19,000	15,000		(4,000)	19,000	15,000	0	(4,000)
	Plant and equipment								
	Governance								
P02Y19	DCEO Vehicle	0	32,727	32,727	0	0	35,000	35,000	0
	Transport								
				0	0			0	0
				0	0			0	0
P04Y21	Toyota Hilux (MOW)	34,790	41,818	7,028	0	34,001	41,818	7,817	0
P15	2007 Bomag Roller	20,396	19,000	0	(1,396)	20,118	19,000	0	(1,118)
P16Y17	Isuzu Truck	38,430	68,403	29,973	0	35,171	70,409	35,238	0
P21Y17	Isuzu Crew Cab	29,562	42,078	12,516	0	27,055	43,409	16,354	0
P42	Isuzu Side-tipper	56,405	103,681	47,276	0	54,124	106,591	52,467	0
P50	Toyota Hilux (Gardener)	10,347	20,000	9,653	0	9,335	14,636	5,301	0
		208,930	342,707	139,173	(5,396)	198,805	345,864	152,177	(5,118)



7 RECEIVABLES

Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	105,957	105,099
Levied this year	3,010,794	3,130,573
Less - collections to date	(3,011,652)	(3,023,202)
Gross rates collectable	105,099	212,470
Net rates collectable	105,099	212,470
% Collected	96.6%	93.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(676)	39,915	7,229	5,239	60,257	111,964
Percentage	(0.6%)	35.6%	6.5%	4.7%	53.8%	
Balance per trial balance						
Sundry receivable						111,964
Other Receivables						(4,090)
LSL Receivables (Current)						10,682
Total receivables general outstanding						138,554

Amounts shown above include GST (where applicable)

KEY INFORMATION

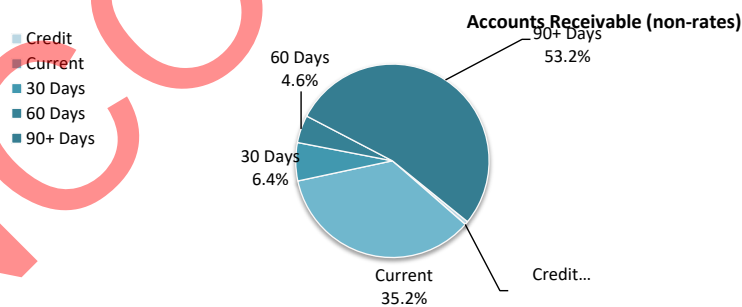
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 March 2024
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	21,164	0	(9,211)	11,953
Inventory				
Fuel and materials (including gravel)	63,263	0	0	63,263
Accrued income	10,175	0	(10,175)	0
Contract assets				
Contract assets	25,534	0	0	25,534
Total other current assets	120,137	0	(19,386)	100,750

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

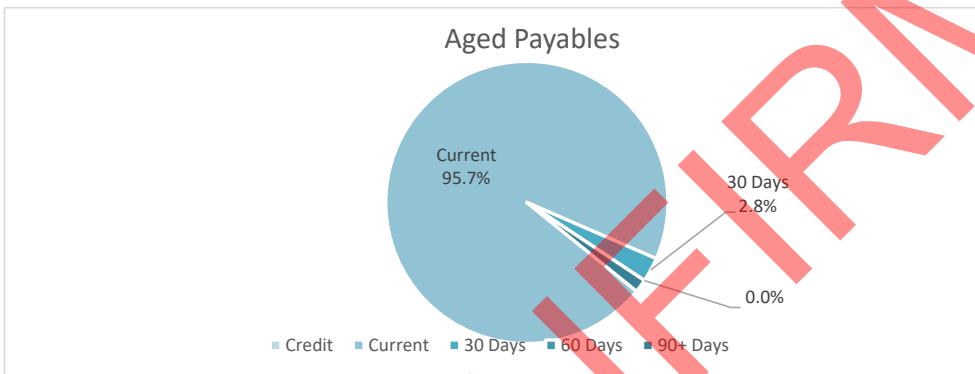
Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	54,115	1,590	0	847	56,552
Percentage	0%	95.7%	2.8%	0%	1.5%	
Balance per trial balance						
Sundry creditors						56,552
Accrued interest on borrowings						1,989
Bonds and deposits held						18,970
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual			Total Revenue	
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates		
				\$	\$	\$	\$	\$	\$	\$	
Gross rental value											
Non-commercial	0.089977	678	8,752,637	787,536	3,000	1,000	791,536	787,536	407	204	788,146
Commercial	0.119453	65	1,592,995	190,288	0	0	190,288	190,288	210	0	190,497
Unimproved value									0		
UV	0.004803	296	327,083,073	1,570,980	2,000	0	1,572,980	1,570,980	1,060	0	1,572,040
Sub-Total		1,039	337,428,705	2,548,804	5,000	1,000	2,554,804	2,548,803	1,676	204	2,550,684
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	650	134	200,950	87,100	0	0	87,100	87,100	0	0	87,100
Commercial	650	14	37,764	9,100	0	0	9,100	9,100	0	0	9,100
Unimproved value											
UV	650	88	7,337,166	57,200	0	0	57,200	57,200	0	0	57,200
Sub-total		236	7,575,880	153,400	0	0	153,400	153,400	0	0	153,400
		1,275	345,004,585	2,702,204	5,000	1,000	2,708,204	2,702,203	1,676	204	2,704,084
Discount							(100,000)				(99,698)
Amount from general rates							2,608,204				2,604,385
Rates Written Off							(5,000)				(21)
Ex-gratia rates CBH							15,419	15,420	0	0	15,420
Total general rates							2,618,623				2,619,784
Total		1,275					2,618,623				2,619,784

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans			Principal Repayments			Principal Outstanding		Interest Repaymen	
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture												
Swimming Pool Redevelopment	139	172,539	0	0	0	(11,561)	(15,514)	(15,514)	160,978	157,025	(6,466)	(8,523)
Other property and services												
Staff Housing	137	111,043	0	0	0	(12,404)	(16,664)	(16,664)	98,639	94,379	(4,260)	(4,260)
Doctor Housing	138	41,996	0	0	0	(6,470)	(13,144)	(13,144)	35,525	28,852	(6,673)	(2,430)
		325,577	0	0	0	(30,435)	(45,322)	(45,322)	295,142	280,256	(14,886)	(17,183)
Self supporting loans												
Recreation and culture												
Wagin Ag Society	141	76,955	0	0	0	(10,502)	(21,164)	(21,164)	66,453	55,791	(10,662)	(5,373)
Wagin Bowls Club	142	0	60,000	60,000	60,000	0	(1,395)	(1,395)	60,000	58,605	(1,395)	(1,395)
		76,955	60,000	60,000	60,000	(10,502)	(22,560)	(22,560)	126,453	114,396	(11,057)	(6,768)
Total		402,532	60,000	60,000	60,000	(40,938)	(67,881)	(67,881)	421,595	394,652	(26,943)	(33,231)
Current borrowings		66,486							26,840			
Non-current borrowings		336,047							394,755			
		402,533							421,595			

All debenture repayments were financed by general purpose revenue.
 Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget
	Actual	Budget						
	\$	\$				\$	%	\$
	60,000	60,000	Wagin Bowls Club	Debenture	15	30,108	5.71	60,000
	60,000	60,000				30,108		60,000

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2024
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		17,885	0	95,516	(88,763)	24,637
- Capital grant/contribution liabilities		260,213	0	411,590	(517,426)	154,376
Total other liabilities		278,098	0	507,106	(606,190)	179,014
Employee Related Provisions						
Annual leave		194,417	0	0	0	194,417
Long service leave		272,389	0	0	0	272,389
Total Employee Related Provisions		466,805	0	0	0	466,805
Other Provisions						
Provision for LSL On-costs (Current)		31,683	0	0	0	31,683
Provision for Annual Leave On-costs (Current)		26,248	0	0	0	26,248
Total Other Provisions		57,931	0	0	0	57,931
Total other current assets		802,833	0	507,106	(606,190)	703,749
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024
 13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2024	Current Liability 31 Mar 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	0	37,256	49,675	37,256
Grants Commission - Roads (WALGGC)	0	0	0	0	0	0	23,123	30,830	23,123
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	1,387	47,452	(48,839)	0	0	64,242	35,044	46,725	48,839
DFES Grant - ESL Admin Contribution		0	0	0	0	0	0	0	4,000
DFES Grant -Operating SES	1,367	20,736	(14,683)	7,420	7,420	29,074	18,089	24,118	14,683
Education and welfare									
Homecare - CHSP Operating Grant	0	0	0	0	0	408,771	377,000	408,771	377,218
Homecare - HCP Operating Grant	0	0	0	0	0	108,000	101,997	136,000	114,902
Homecare - Donations	0	0	0	0	0	0	0	0	500
Homecare - NDIS Contributions	0	0	0	0	0	0	0	0	35,639
Recreation and culture									
SLWA - Library Technology Grant	0	4,155	(4,155)	0	0	0	4,155	4,155	4,155
Lotterywest - Christmas Street Carnival	0	23,174	(11,087)	12,087	12,087	0	0	0	11,087
Youth Engagement Grant	10,000	0	(10,000)	0	0	0	0	0	0
Heritage Review Grant	5,130	0	0	5,130	5,130	0	0	0	0
DDC DDWA - Betty Terry Disability Step	0	0	0	0	0	0	0	0	500
Direct Grant (MRWA)	0	0	0	0	0	151,694	151,694	151,694	151,694
	17,885	95,516	(88,763)	24,637	24,637	761,781	748,357	866,968	823,596
Operating contributions									
Recreation and culture									
Rec Centre Equipment Contributions	0	0	0	0	0	1,500	1,500	1,500	1,800
Contribution to Street Lighting	0	0	0	0	0	5,000	0	5,000	0
	0	0	0	0	0	6,500	1,500	6,500	1,800
TOTALS	17,885	95,516	(88,763)	24,637	24,637	768,281	749,857	873,468	825,396

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2024	Current Liability 31 Mar 2024	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies									
Law, order, public safety									
Community Water Supply Project	0	0	0	0	0	7,856	7,856	7,856	0
Transport									
R2R -2023/24 Bullocks Hill Road	0	45,481	(45,481)	0	0	92,821	61,260	92,821	45,481
R2R - 2023/24 Beaufort Road	0	114,637	(96,453)	18,184	18,184	114,637	75,660	114,637	96,453
R2R - 2023/24 Hyde Road	0	44,542	(44,542)	0	0	44,542	29,396	44,542	44,542
R2R -2023/24 Behn-ord Road	0	31,000	(31,000)	0	0	31,000	20,460	31,000	31,000
R2R - 2023/24 Delyanine North Road	0	29,145	(29,145)	0	0	29,145	19,234	29,145	29,145
RRG - 2023/24 Ballagin Road	0	40,182	(10,233)	29,949	29,949	100,455	80,364	100,455	10,233
RRG - 2023/24 Dongolocking Road	0	105,383	(95,391)	9,992	9,992	263,457	210,764	263,457	95,391
RRG - 2022/23 Dongolocking Road	139,640	0	(139,640)	0	0	188,536	150,828	188,536	139,640
Bridge Funding from 2018-2019	74,251	(74,251)	0	0	74,251	0	0	0	0
LRCIP -Phase 2	0	0	0	0	0	25,536	12,767	25,536	0
LRCIP -Phase 3	24,322	1,220	(25,542)	0	0	76,697	38,348	76,697	25,542
Economic services									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
TOTALS	260,213	337,339	(517,426)	80,125	154,376	974,682	706,937	974,682	517,426

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Mar 2024
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	1,400	1,700	(2,500)	600
Deposits - Community Bus	750	1,350	(1,500)	600
Deposits - Rec Centre & EFP	4,200	6,085	(8,400)	1,885
Deposits - Animal Trap	75	200	(150)	125
BCITF	0	1,872	(1,522)	350
Building Services Levy	390	1,495	(1,433)	452
Nomination Deposits	0	400	(400)	0
Other Deposits	7,419	900	(1,750)	6,569
Unclaimed Monies	2,147	0	(2,147)	0
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	6,750	2,870	(1,270)	8,350
Sub-Total	23,152	16,872	(21,073)	18,951
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	23,152	16,872	(21,073)	18,951

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption - correction to budget balance				4,676		4,676
	Year end adjustments and correction to employee leave provis		Opening Surplus(Deficit)			(56,414)	(51,739)
	Variations						(51,739)
I032005	FAG - General Grant		Operating Revenue		49,675		(2,064)
I032010	FAG - Road Grant		Operating Expenses		30,830		28,766
IO2403	Goal Posts	5046	Capital Expenses			(8,650)	20,116
B2201	Court House	5074	Capital Expenses		55,000		75,116
B2302	Homecare relocation to Town Hall	5074	Capital Expenses			(55,000)	20,116
FE2404	Wagin Trotting Club - PA System	5078	Capital Expenses			(2,400)	17,716
E116010	Woolorama Costs & Maintenance		Operating Expenses			(31,000)	(13,284)
IO2404 / E167757	Swimming Pool Shade Sail		Capital Expenses			(7,000)	(20,284)
B2403	Purchase Buildings - Other Health		Capital Expenses			(7,746)	(28,030)
B2405	Purchase Buildings - Other Health		Capital Expenses			(6,717)	(34,747)
CEIO26 / I119031	Australia Day Grant (NADC)		Operating Revenue		15,000		(19,747)
CE028 / E116055	Australia Day Grant (NADC) - Expenditure		Operating Expenses			(15,000)	(34,747)
CEIO27 / I115010	State Library Grant (SLWA)		Operating Revenue		4,155		(30,592)
CEO37 / E115030	State Library Grant (SLWA) - Expenditure (IT)		Operating Expenses			(4,155)	(34,747)
PE2404 / E167746	CEO Camry Hybrid		Capital Revenue		46,672		11,925
PE2405 / E167746	CEO - Isuzu MUX		Capital Expenses			(54,561)	(42,636)
B2406 / E167744	Marks Court HWS (CEO Residence)		Capital Expenses			(6,154)	(48,790)
E167465	Creation of Lot 429 Tudhoe Street		Capital Expenses			(12,120)	(60,910)
E147075	Employee Assistance		Operating Expenses			(3,645)	(64,555)
E082083	Homecare Computer Equipment and Support		Operating Expenses			(20,000)	(84,555)
B2302 / E167790	Relocation To Wagin Town Hall		Capital Expenses		10,000		(74,555)
I019001	Transfer from Homecare Reserve		Capital Revenue		10,000		(64,555)
I147200	Proceeds on Disposal of Lot 7 Vernal Street		Capital Revenue		15,000		(49,555)
E147105	Cost to Sell Council Property (Vernal Street)		Operating Expenses			(2,000)	(51,555)
E041025	Election Expenses		Operating Expenses		20,000		(31,555)
E042160	DCEO/CEO Recruitment		Operating Expenses		13,000		(18,555)
E113005	Sportsground Mtce		Operating Expenses		8,000		(10,555)
I122175	Proceeds on Disposal of Assets		Capital Revenue		54,527		43,972
E167761	Purchase Plant & Equipment - Road Plant Purchases		Capital Expenses		37,818		81,790
I019001	Transfer from Reserves		Capital Revenue			(24,366)	57,424
I142010	Sale of Land		Capital Revenue		22,000		79,424
E019001	Transfer to Reserves		Capital Expenses			(70,203)	9,221
I019001	Transfer from Reserves		Capital Revenue		22,475		31,696
BFBIO1 / IO51010	BFB Operating Grant		Operating Revenue			(17,517)	14,179
SESO1 / IO51075	SES Operating Grant		Operating Revenue			(4,958)	9,221
E082015	Homecare Maintenance & Gardening Salaries		Operating Expenses			(20,000)	(10,779)
E082025	Care Workers Salaries		Operating Expenses			(27,000)	(37,779)
E082095	HCP Expenses		Operating Expenses			(5,000)	(42,779)
E082075	Homecare Office Accommodation		Operating Expenses		9,000		(33,779)
IO82020	CHSP Fee for Service		Operating Revenue		15,000		(18,779)
IO82045	HCP Government Funds		Operating Revenue		28,000		9,221
B2203	NAB Building		Capital Expenses			(10,000)	(779)
E147140	Loss on Sale of Ssset - Unclassified		Operating Expenses	(4,000)			(779)
IO42030	Profit on Sale of Asset - Governance		Operating Revenue	2,273			(779)
I122100	Profit on Sale of Asset - Road Plant		Operating Revenue	56,605			(779)
					470,828	(471,606)	(778)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	977,824	977,824	977,824	977,823
I031010	GRV Minimums	Inc	96,200	96,200	96,200	96,200
I031015	UV	Inc	1,570,980	1,570,980	1,570,980	1,570,980
I031020	UV Minimums	Inc	57,200	57,200	57,200	57,200
I031025	GRV Interim Rates	Inc	3,000	3,000	2,250	(2,624)
I031030	UV Interim Rates	Inc	2,000	2,000	1,494	4,300
I031035	Back Rates	Inc	1,000	1,000	747	204
I031040	Ex-Gratia Rates (CBH)	Inc	15,419	15,419	15,419	15,420
I031045	Discount Allowed	Inc	(100,000)	(100,000)	(100,000)	(99,698)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	4,897
I031055	Account Enquiry Fee	Inc	4,000	4,000	2,997	2,779
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(5,000)	(5,000)	0	(21)
I031065	Penalty Interest	Inc	6,000	6,000	4,500	9,366
I031070	Emergency Services Levy	Inc	126,700	126,700	126,700	131,163
I031075	ESL Penalty Interest	Inc	500	500	369	579
I031080	Instalment Interest	Inc	4,000	4,000	4,000	4,368
I031090	Rate Legal Charges	Inc	20,000	20,000	14,994	473
			2,784,823	2,784,823	2,780,674	2,773,409
E031005	Valuation Expenses	Exp	(9,000)	(9,000)	(6,750)	(579)
E031010	Legal Costs/Expenses	Exp	(500)	(500)	(369)	(658)
E031015	Title Searches	Exp	(600)	(600)	(450)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(7,497)	(2,160)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(1,723)
E031030	Emergency Services Levy	Exp	(126,700)	(126,700)	(95,025)	(117,564)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,689)	(2,689)	(2,689)	(2,611)
E031100	Administration Allocated	Exp	(91,347)	(91,347)	(68,508)	(68,508)
			(243,836)	(243,836)	(183,288)	(193,803)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	0	49,675	37,256	37,256
I032010	Grants Commission Roads	Inc	0	30,830	23,123	23,123
I032020	Administration Rental	Inc	36,000	36,000	27,000	21,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	747	974
I032030	Reimbursements	Inc	100	100	72	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	25,000	25,000	18,747	64,288
I032045	Reserves Interest	Inc	89,089	89,089	66,816	69,571
I032055	Commissions & Recoups	Inc	500	500	0	0
I032080	Other General Purpose Income	Inc	0	0	0	3,288
I032190	WALGA House Units	Inc	0	0	0	0
			151,689	232,194	173,761	219,500
E032005	Bank Fees and Charges	Exp	(10,000)	(10,000)	(7,497)	(9,077)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(27,500)	(27,500)	(17,600)	(29,040)
E032035	Administration Allocated	Exp	(84,731)	(84,731)	(63,540)	(63,549)
			(122,231)	(122,231)	(88,637)	(101,666)
Total General Purpose Income			2,936,512	3,017,017	2,954,435	2,992,909
Total General Purpose Expenditure			(366,067)	(366,067)	(271,925)	(295,469)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Governance						
Members of Council						
I041020	Other Income Relating to Members	Inc	250	250	0	0
			250	250	0	0
E041005	Sitting Fees	Exp	(26,999)	(26,999)	(20,247)	(14,675)
E041010	Training	Exp	(7,000)	(7,000)	(5,250)	(22)
E041015	Members Travelling	Exp	(750)	(750)	(561)	(171)
E041020	Communication Allowance	Exp	(5,545)	(5,545)	(4,158)	(3,640)
E041025	Election Expenses	Exp	(20,000)	0	0	0
E041030	Other Expenses	Exp	(19,400)	(19,400)	(14,544)	(7,224)
E041035	Conference Expenses	Exp	(10,000)	(10,000)	(10,000)	(4,117)
E041040	Presidents Allowance	Exp	(15,656)	(15,656)	(11,742)	(7,828)
E041045	Deputy Presidents Allowance	Exp	(3,918)	(3,918)	(2,937)	(1,959)
E041055	Refreshments and Receptions	Exp	(12,000)	(12,000)	(9,000)	(7,452)
E041060	Presentations	Exp	(2,500)	(2,500)	(1,872)	(392)
E041065	Insurance	Exp	(14,007)	(14,007)	(14,006)	(14,007)
E041070	Public Relations	Exp	(2,000)	(2,000)	(1,494)	(30)
E041075	Subscriptions	Exp	(36,000)	(36,000)	(36,000)	(30,656)
E041100	Administration Allocated	Exp	(129,268)	(129,268)	(96,948)	(96,948)
			(305,043)	(285,043)	(228,759)	(189,121)
Other Governance						
I042030	Profit on Sale of Asset	Inc	32,727	35,000	35,000	35,000
I042045	Admin Reimbursements	Inc	5,000	5,000	3,744	4,595
			37,727	40,000	38,744	39,595
E042005	Administration Salaries	Exp	(887,906)	(887,906)	(683,000)	(617,295)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	(7,768)
E042010	Administration Superannuation	Exp	(112,735)	(112,735)	(86,711)	(76,319)
E042011	Loyalty Allowance	Exp	(10,072)	(10,072)	(7,742)	(4,710)
E042012	Housing Allowance Admin	Exp	(13,582)	(13,582)	(10,442)	(11,558)
E042015	Insurance	Exp	(28,537)	(28,537)	(28,536)	(31,194)
E042020	Staff Training	Exp	(10,000)	(10,000)	(7,497)	(10,740)
E042025	Removal Expenses	Exp	(10,000)	(10,000)	(10,000)	(9,499)
E042030	Printing & Stationery	Exp	(25,000)	(25,000)	(18,747)	(16,877)
E042035	Phone, Fax & Modem	Exp	(7,000)	(7,000)	(5,247)	(2,885)
E042040	Office Maintenance	Exp	(65,290)	(65,290)	(48,924)	(47,025)
E042045	Advertising	Exp	(15,000)	(15,000)	(11,250)	(3,609)
E042050	Office Equipment Maintenance	Exp	(3,000)	(3,000)	(2,241)	(2,312)
E042055	Postage & Freight	Exp	(4,000)	(4,000)	(2,997)	(3,788)
E042060	Vehicle Running Expenses	Exp	(16,000)	(16,000)	(11,988)	(16,374)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(7,497)	(1,200)
E042070	Garden Expenses	Exp	(12,000)	(12,000)	(8,982)	(11,443)
E042075	Conference & Training	Exp	(10,000)	(10,000)	(7,497)	(2,083)
E042080	Computer Support	Exp	(168,000)	(168,000)	(126,000)	(139,809)
E042085	Other Expenses	Exp	(3,000)	(3,000)	(2,250)	(3,423)
E042090	Administration Allocated	Exp	(245,486)	(245,486)	(184,113)	(184,113)
E042095	Fringe Benefits Tax	Exp	(15,000)	(15,000)	(11,250)	(12,584)
E042100	Staff Uniforms	Exp	(5,000)	(5,000)	(5,000)	(1,598)
E042120	Depreciation - Other Governance	Exp	(125,149)	(125,149)	(93,853)	(88,343)
E042125	Less Administration Allocated	Exp	1,581,669	1,581,669	1,186,245	1,186,254
E042160	DCEO/CEO Recruitment	Exp	(25,000)	(12,000)	(9,000)	(11,902)
E042165	Paid Parental Leave	Exp	0	0	0	0
			(245,089)	(232,089)	(204,519)	(132,198)
Total Governance Income			37,977	40,250	38,744	39,595
Total Governance Expenditure			(550,132)	(517,132)	(433,278)	(321,319)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Law, Order & Public Safety						
Fire Prevention						
I051010	BFB Operating Grant	Inc	64,242	46,725	35,044	48,839
I051015	Sale of Fire Maps	Inc	50	50	36	23
I051020	Town Block Burn Fees	Inc	0	0	0	545
I051025	Reimbursements	Inc	1,000	1,000	0	416
I051030	Bush Fire Infringements	Inc	2,000	2,000	2,000	455
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Other Income	Inc	0	0	0	4,958
I051075	SES Operating Grant	Inc	29,074	24,118	18,089	14,683
			100,366	77,893	59,168	73,919
E051005	BFB Operation Expenditure	Exp	(64,242)	(64,242)	(48,159)	(67,918)
E051010	Communication Mtce	Exp	(4,000)	(4,000)	(2,997)	(3,448)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,051)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,000)	(14,000)	(10,467)	(5,142)
E051025	Town Block Burn Off	Exp	(6,000)	(6,000)	(6,000)	(9,422)
E051040	Other Bushfire Expenditure	Exp	(18,500)	(18,500)	(13,869)	(1,801)
E051045	Mt Latham & Condinging Repeats	Exp	(500)	(500)	(369)	(743)
E051060	SES Operation Expenditure	Exp	(29,074)	(29,074)	(21,798)	(14,683)
E051100	Administration Allocated	Exp	(85,915)	(85,915)	(64,431)	(64,440)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(56,886)	(56,955)
			(300,602)	(300,602)	(227,476)	(226,603)
Animal Control						
I052005	Dog Fines and Fees	Inc	5,000	5,000	3,744	4,524
I052006	Cat Fines and Fees	Inc	300	300	225	142
I052010	Hire of Animal Traps	Inc	100	100	72	91
I052015	Dog Registration	Inc	5,000	5,000	5,000	2,543
I052016	Cat Registration	Inc	700	700	700	282
I052020	Reimbursements	Inc	500	500	375	0
			11,600	11,600	10,116	7,582
E052005	Ranger Salary	Exp	(11,000)	(11,000)	(8,451)	(11,177)
E052007	Ranger Telephone	Exp	(1,000)	(1,000)	(747)	(294)
E052010	Pound Maintenance	Exp	(2,969)	(2,969)	(2,214)	(4,785)
E052015	Dog Control Insurance	Exp	(166)	(166)	(164)	(166)
E052020	Legal Fees	Exp	0	0	0	0
E052025	Training & Conference	Exp	(500)	(500)	(369)	(45)
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(18,738)	(21,222)
E052035	Administration Allocated	Exp	(78,950)	(78,950)	(59,211)	(59,211)
E052190	Depreciation - Animal Control	Exp	(2,998)	(2,998)	(2,243)	(2,251)
			(122,583)	(122,583)	(92,137)	(99,151)
Other Law, Order & Public Safety						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	7,856	7,856	7,856	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			7,906	7,906	7,856	0
E053005	Abandoned Vehicles	Exp	0	0	0	(288)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	(500)	(369)	0
E053045	CCTV & Security	Exp	(1,500)	(1,500)	(1,125)	(7,587)
E053055	Mosquito Control	Exp	(5,000)	(5,000)	(3,735)	(2,357)
E053056	Community Water Supply Programme	Exp	0	0	0	(350)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(3,929)	(3,929)	(2,944)	(3,048)
			(10,929)	(10,929)	(8,173)	(13,630)
Total Law, Order & Public Safety Income			119,872	97,399	77,140	81,501

Total Law, Order & Public Safety Expenditure		(434,114)	(434,114)	(327,786)	(339,384)	
COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(8,420)	(8,420)	(6,282)	(4,869)
			(8,420)	(8,420)	(6,282)	(4,869)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	500	500	369	102
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	369	102
E074005	EHO Salary	Exp	(10,000)	(10,000)	(7,497)	(3,240)
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	(550)	(550)	(405)	(356)
E074015	Other Control Expenses	Exp	(7,000)	(7,000)	(5,238)	(683)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(48,449)	(48,449)	(36,333)	(36,333)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(65,999)	(65,999)	(49,473)	(40,612)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,334	4,334	3,249	1,647
I076015	Reimbursements - Medical Practice	Inc	2,500	2,500	1,872	626
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctors Vehicle	Inc	0	0	0	0
I076040	Reimbursements - Dr Norris	Inc	1,500	1,500	0	309
			8,334	8,334	5,121	2,582
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(16,384)	(16,384)	(12,267)	(14,227)
E076025	Depreciation - Other Health	Exp	(46,902)	(46,902)	(35,166)	(41,129)
E076030	Doctors Vehicle Mtce	Exp	(5,000)	(5,000)	(3,744)	(2,837)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(50,000)	(50,000)	(37,500)	(33,333)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0
E076060	Assets under \$5k	Exp	0	0	0	0
			(118,285)	(118,285)	(88,677)	(91,526)
Health - Preventative Services						
E077010	Analytical Expenses	Exp	(500)	(500)	(500)	(463)
			(500)	(500)	(500)	(463)
	Total Health Income		8,834	8,834	5,490	2,684
	Total Health Expenditure		(193,204)	(193,204)	(144,932)	(137,470)
Education & Welfare						
Pre Schools						
I083035	Day Care Lease	Exp	9,205	9,205	6,903	6,725
I083036	Day Care Reimbursements	Exp	5,500	5,500	3,664	5,578
			14,705	14,705	10,567	12,303
E080010	Kindegarten Maintenance (Daycare)	Exp	(15,081)	(15,081)	(11,277)	(10,848)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(19,433)	(19,456)
			(40,999)	(40,999)	(30,710)	(30,304)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Other Education						
E081020	School Oval Mtce	Exp	0	0	0	(1,060)
E081030	Contribution - Wagin Youth Care	Exp	(2,600)	(2,600)	(2,600)	(2,600)
			(2,600)	(2,600)	(2,600)	(3,660)
Homecare Program						
I082010	CHSP Grant	Inc	408,771	408,771	377,000	377,218
I082015	Meals on Wheels	Inc	2,500	2,500	1,872	943
I082020	CHSP Fee for Service	Inc	87,000	102,000	76,500	42,970
I082025	Donations	Inc	0	0	0	500
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	19,980	19,980	14,985	15,391
I082045	HCP Government Funds	Inc	108,000	136,000	101,997	114,902
I082050	NDIS Contribution	Inc	0	0	0	35,639
			626,251	669,251	572,354	587,563
E082010	Homecare Salaries	Exp	(139,624)	(139,624)	(107,400)	(104,960)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening Salaries	Exp	(34,752)	(54,752)	(41,067)	(50,959)
E082020	Nursing Salaries	Exp	(35,963)	(35,963)	(27,660)	(30,524)
E082025	Care Workers Salaries	Exp	(255,596)	(282,596)	(211,950)	(228,743)
E082030	Superannuation	Exp	(51,733)	(51,733)	(39,791)	(39,799)
E082035	Other Expenses	Exp	(5,000)	(5,000)	(3,735)	(7,613)
E082040	Travelling - Mileage	Exp	(25,000)	(25,000)	(18,747)	(20,987)
E082045	Staff Training	Exp	(1,800)	(1,800)	(1,350)	(667)
E082050	Staff Training Salaries	Exp	(3,500)	(3,500)	(2,619)	(959)
E082055	Subscriptions	Exp	(5,900)	(5,900)	(4,419)	(9,001)
E082060	Telephone & Postage	Exp	(1,400)	(1,400)	(1,044)	(4,673)
E082065	Advertising & Stationery	Exp	(1,200)	(1,200)	(900)	(1,312)
E082070	Insurance	Exp	(8,281)	(8,281)	(8,280)	(8,241)
E082075	Office Accommodation	Exp	(36,000)	(27,000)	(27,000)	(21,000)
E082080	Plant & Equipment Mtce	Exp	(20,000)	(20,000)	(14,985)	(11,584)
E082083	Computer Equipment and Support	Exp	0	(20,000)	(20,000)	(20,736)
E082085	Consumable Supplies	Exp	(4,500)	(4,500)	(3,375)	(1,000)
E082090	Function & Catering Supplies	Exp	(1,500)	(1,500)	(1,125)	(705)
E082095	HCP Expenses	Exp	(6,000)	(11,000)	(8,253)	(15,278)
E082100	Administration Allocated	Exp	(17,788)	(17,788)	(13,338)	(13,338)
E082110	Meals on Wheels Expenditure	Exp	(2,500)	(2,500)	(1,872)	(1,044)
E082190	Depreciation - Homecare	Exp	(19,644)	(19,644)	(14,726)	(14,746)
			(677,681)	(740,681)	(573,636)	(607,869)
Other Welfare						
I083010	Wagin Frail Aged Reimb	Inc	9,152	9,152	9,152	9,152
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,152	9,152	9,152	9,152
E083010	Wagin Frail Aged Exp	Exp	(9,152)	(9,152)	(9,152)	(9,152)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,152)	(9,152)	(9,152)	(9,152)
Total Education & Welfare Income			650,108	693,108	592,073	609,018
Total Education & Welfare Expenditure			(730,432)	(793,432)	(616,098)	(650,985)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Community Amenities						
Sanitation - Household Refuse						
I101005	Domestic Collection	Inc	269,216	269,216	269,216	269,066
I102020	Refuse Site Fees	Inc	18,000	18,000	13,500	15,831
			287,216	287,216	282,716	284,897
E101005	Domestic Refuse Collection	Exp	(55,401)	(55,401)	(41,544)	(37,237)
E101006	Green Waste Collection	Exp	(27,227)	(27,227)	(20,412)	(18,946)
E101010	Recycling Residential	Exp	(65,294)	(65,294)	(48,969)	(42,517)
E101015	Refuse Site Mtce	Exp	(152,614)	(152,614)	(114,435)	(114,926)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(300,536)	(300,536)	(225,360)	(213,626)
Sanitation - Other						
I102002	Commercial Collection Charges	Inc	68,760	68,760	68,760	68,040
I102005	Reimbursement Drummuster	Inc	4,000	4,000	0	1,039
I102010	Charges Bulk Rubbish	Inc	17,400	17,400	13,050	11,520
			90,160	90,160	81,810	80,599
E102005	Commercial Collection	Exp	(16,089)	(16,089)	(12,060)	(11,025)
E102010	Bulk Cardboard Collection	Exp	(18,500)	(18,500)	(13,869)	(11,960)
E102020	Recycling Commercial	Exp	(15,187)	(15,187)	(11,385)	(8,808)
E101020	Chemical Drum Disposal Costs	Exp	(4,500)	(4,500)	(4,500)	0
E102190	Depreciation - Sanitation	Exp	(15,695)	(15,695)	(11,758)	(11,782)
			(69,971)	(69,971)	(53,572)	(43,575)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	369	0
			500	500	369	0
E104005	Sewerage Treatment Plant	Exp	(500)	(500)	(328)	(37)
			(500)	(500)	(328)	(37)
Town Planning						
I106005	Planning Fees	Inc	5,000	5,000	3,744	3,936
			5,000	5,000	3,744	3,936
E106005	Town Planning Expenses	Exp	(15,000)	(15,000)	(11,250)	0
E106100	Administration Allocated	Exp	(109,547)	(109,547)	(82,152)	(82,161)
			(124,547)	(124,547)	(93,402)	(82,161)
Other Community Amenities						
I107005	Cemetery Fees	Inc	15,000	15,000	11,250	14,591
I107010	Community Bus Income	Inc	5,000	5,000	3,744	1,932
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			20,000	20,000	14,994	16,523
E107005	Cemetery Mtce	Exp	(40,000)	(40,000)	(29,970)	(36,326)
E107010	Public Convenience Mtce	Exp	(56,196)	(56,196)	(42,120)	(42,064)
E107015	Community Bus Operating	Exp	(4,000)	(4,000)	(2,979)	(4,282)
E107100	Administration Allocated	Exp	(92,733)	(92,733)	(69,543)	(69,552)
E107190	Depreciation - Other Comm Amenities	Exp	(50,851)	(50,851)	(38,121)	(27,851)
			(243,781)	(243,781)	(182,733)	(180,075)
Total Community Amenities Income			402,876	402,876	383,633	385,955
Total Community Amenities Expenditure			(739,335)	(739,335)	(555,395)	(519,474)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	4,000	4,000	2,997	1,351
I111010	Reimbursements	Inc	100	100	72	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			4,100	4,100	3,069	1,351
E111005	Town Hall Mtce	Exp	(30,413)	(30,413)	(22,788)	(39,430)
E111010	Other Halls Mtce	Exp	(11,602)	(11,602)	(8,685)	(4,561)
E111190	Depreciation - Public Halls	Exp	(202,711)	(202,711)	(152,029)	(152,172)
			(244,727)	(244,727)	(183,502)	(196,163)
Swimming Pool						
I112010	Swimming Pool Admission	Inc	30,000	30,000	30,000	20,490
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	500	500	500	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			30,500	30,500	30,500	20,490
E112005	Pool Staff Salary	Exp	(122,579)	(122,579)	(94,289)	(95,335)
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	(12,383)	(12,383)	(9,520)	(3,598)
E112015	Swimming Pool Maintenance	Exp	(119,242)	(119,242)	(89,406)	(101,079)
E112020	Swimming Pool Other Expenses	Exp	(7,088)	(7,088)	(5,310)	(3,380)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(8,523)	(8,523)	(6,390)	(6,466)
E112190	Depreciation - Swimming Pools	Exp	(221,266)	(221,266)	(165,937)	(167,145)
			(491,081)	(491,081)	(370,852)	(377,003)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,795	8,795	8,794	7,995
I113010	Sportsground Reimbursements	Inc	0	0	0	7,222
I113015	Power Reimbursements	Inc	5,000	5,000	3,744	3,845
I113020	Recreation Centre Hire	Inc	5,000	5,000	3,744	1,983
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	218
I113030	Rec Centre Equipment Contributions	Inc	1,500	1,500	1,500	1,800
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	1,686
I113040	Other Recreation & Sport Contributions	Inc	0	0	0	0
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	3,744	5,280
I113065	Community Gym Membership	Inc	14,375	14,375	10,773	10,210
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	1,422	1,422	0	0
			44,092	44,092	35,299	40,239
E113005	Sportsground Mtce	Exp	(123,057)	(115,057)	(86,256)	(92,837)
E113010	Sportsground Building Mtce	Exp	(24,662)	(24,662)	(18,450)	(33,416)
E113015	Wetlands Park Mtce	Exp	(77,953)	(77,953)	(58,446)	(53,079)
E113020	Parks & Gardens Mtce	Exp	(67,359)	(67,359)	(50,490)	(50,973)
E113025	Puntapin Rock Mtce	Exp	(2,706)	(2,706)	(2,016)	(205)
E113030	Recreation Centre Mtce	Exp	(63,759)	(63,759)	(47,781)	(47,324)
E113035	Rec Staff Salaries	Exp	(18,000)	(18,000)	(13,840)	(2,514)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	(1,980)	(1,980)	(1,520)	(2,761)
E113045	Other Expenses	Exp	(3,200)	(3,200)	(2,394)	(283)
E113050	Norring Lake Mtce	Exp	(3,400)	(3,400)	(2,529)	(5,593)
E113065	Eric Farrow Pavilion Mtce	Exp	(23,220)	(23,220)	(17,397)	(21,934)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(1,494)	(778)
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(1,422)	(1,422)	0	0
E113095	Community Gym Expenditure	Exp	(11,500)	(11,500)	(8,595)	(5,764)
E113115	Bowls Club Financial Assistance	Exp	(60,000)	(60,000)	(60,000)	(60,000)
E113100	Administration Allocated	Exp	(203,037)	(203,037)	(152,271)	(152,280)
E113190	Depreciation - Other Rec & Sport	Exp	(388,286)	(388,286)	(291,206)	(291,552)
			(1,075,541)	(1,067,541)	(814,685)	(821,293)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Library						
I115005	Lost Books	Inc	50	50	36	0
I115010	Reimbursements & Grants	Inc	100	4,255	4,227	4,155
			150	4,305	4,263	4,155
E115005	Library Staff Salaries	Exp	(50,969)	(50,969)	(39,193)	(45,102)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115015	Library Building Mtce	Exp	(11,347)	(11,347)	(8,478)	(4,192)
E115020	Library Other Expenses	Exp	(7,917)	(7,917)	(5,913)	(2,121)
E115030	Library IT	Exp	(12,800)	(16,955)	(16,951)	(5,895)
E115190	Depreciation - Libraries	Exp	(16,210)	(16,210)	(12,151)	(12,168)
			(99,242)	(103,397)	(82,686)	(69,478)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	3,000	3,000	2,250	909
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	1,200
I119030	Community Events Income	Inc	0	0	0	11,087
I119031	Other Culture Grant Funds	Inc	0	15,000	0	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	2,671	2,671	1,335	1,170
			5,671	20,671	3,585	14,366
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(68,634)	(99,634)	(74,700)	(95,267)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(2,180)	(2,180)	(1,090)	(1,170)
E116015	Community Centre Mtce	Exp	(16,449)	(16,449)	(12,312)	(7,532)
E116020	Historical Village	Exp	(2,930)	(2,930)	(2,178)	(2,585)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(12,128)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(14,000)	(14,000)	(12,500)	(16,099)
E116046	Community Development Equipment Maintenance	Exp	0	0	0	0
E116055	Other Culture Grant Funds Exp	Exp	(11,000)	(26,000)	(26,000)	(15,254)
E116060	Betty Terry Theatre Expenditure	Exp	(6,485)	(6,485)	(4,833)	(3,295)
E116065	Electronic Sign Expenditure	Exp	(4,500)	(4,500)	(3,366)	(3,172)
E116070	Court House Expenditure	Exp	(6,059)	(6,059)	(4,500)	(4,384)
E116075	NAB Building Expenditure	Exp	(10,554)	(10,554)	(7,884)	(15,362)
E116190	Depreciation - Other Culture	Exp	(99,193)	(99,193)	(74,394)	(80,480)
			(254,613)	(300,613)	(236,385)	(245,100)
Total Recreation & Culture Income			84,513	103,668	76,716	80,601
Total Recreation & Culture Expenditure			(2,165,203)	(2,207,358)	(1,688,110)	(1,709,037)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	151,694	151,694	151,694	151,694
I121010	Road Project Grants	Inc	552,448	552,448	441,956	245,264
I121015	Roads to Recovery Grant	Inc	312,145	312,145	206,010	246,621
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - St Lighting	Inc	5,000	5,000	0	0
I121070	Main Roads Bridge Grant	Inc	0	0	0	0
I121076	LRCIP Funding	Inc	102,233	102,233	51,115	25,542
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,123,520	1,123,520	850,775	669,121

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	29,997	33,043
			40,000	40,000	29,997	33,043
E122005	Road Maintenance	Exp	(130,000)	(130,000)	(97,479)	(76,109)
E122006	Maintenance Grading	Exp	(180,000)	(180,000)	(134,982)	(140,664)
E122007	Rural Tree Pruning	Exp	(65,000)	(65,000)	(48,726)	(58,077)
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(7,497)	(5,329)
E122009	Town Site Spraying	Exp	(20,000)	(20,000)	(14,976)	(14,513)
E122010	Depot Mtce	Exp	(21,444)	(21,444)	(16,038)	(16,607)
E122011	Town Reserve & Verg Mtce	Exp	(10,000)	(10,000)	(7,488)	(4,303)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(16,857)	(12,462)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(5,000)	(5,000)	(3,726)	(843)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(33,732)	(36,846)
E122030	Street Trees	Exp	(50,000)	(50,000)	(37,485)	(45,216)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(4,000)	(2,988)	(3,672)
E122045	Townscape	Exp	(70,000)	(70,000)	(64,976)	(58,593)
E122050	Crossovers	Exp	(500)	(500)	(360)	(160)
E122055	RoMan Data Collection	Exp	(10,000)	(10,000)	(10,000)	(8,711)
E122060	Street Lighting	Exp	(70,000)	(70,000)	(52,497)	(47,139)
E122090	Graffiti Removal	Exp	0	0	0	0
E122100	Administration Allocated	Exp	(83,169)	(83,169)	(62,370)	(62,379)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,853,148)	(1,853,148)	(1,389,839)	(1,411,295)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(1,227)
			(2,649,761)	(2,649,761)	(2,002,016)	(2,004,145)
Road Plant Purchases						
I122100	Profit on Sale of Asset	Inc	58,192	114,797	114,797	117,177
			58,192	114,797	114,797	117,177
E123010	Loss on Sale of Asset	Exp	(5,396)	(5,396)	0	(1,118)
			(5,396)	(5,396)	0	(1,118)
Aerodrome						
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	10,893	10,893	8,169	8,744
			10,893	10,893	8,169	8,744
E126005	Aerodrome Maintenance	Exp	(12,714)	(12,714)	(9,522)	(12,379)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(35,327)	(35,366)
			(59,826)	(59,826)	(44,849)	(47,745)
	Total Transport Income		1,232,605	1,289,210	1,003,738	828,085
	Total Transport Expenditure		(2,714,983)	(2,714,983)	(2,046,865)	(2,053,008)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Economic Services						
Rural Services						
1131020	Landcare Reimbursements	Inc	79,653	79,653	59,733	62,746
			79,653	79,653	59,733	62,746
E131020	Landcare	Exp	(115,000)	(115,000)	(86,229)	(85,946)
E131030	Rural Towns Program	Exp	(18,000)	(18,000)	(13,482)	(4,396)
E131100	Administration Allocated	Exp	(29,060)	(29,060)	(21,789)	(21,798)
E131140	Water Management Plan / Harvesting	Exp	(10,000)	(10,000)	(7,470)	(10,880)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(172,060)	(172,060)	(128,970)	(123,020)
Tourism & Area Promotion						
1132005	Caravan Park Fees	Inc	70,000	70,000	52,497	45,831
1132010	Reimbursements	Inc	1,000	1,000	747	909
1132015	RV Area Fees	Inc	10,000	10,000	7,497	4,958
1132035	Tourism Income	Inc	0	0	0	0
			81,000	81,000	60,741	51,698
E132010	Wagin Tourism Committee	Exp	0	0	0	0
E132015	Caravan Park Manager Salary	Exp	(35,238)	(35,238)	(27,098)	(28,670)
E132020	Caravan Park Mtce	Exp	(55,039)	(55,039)	(41,256)	(23,696)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	(8,500)	0
E132035	RV Area Maintenance	Exp	(10,000)	(10,000)	(7,488)	(10,946)
E132040	Tourism Promotion & Subscripts	Exp	(14,500)	(14,500)	(10,863)	(5,257)
E132050	Administration Allocated	Exp	(148,525)	(148,525)	(111,393)	(111,393)
E132190	Depreciation - Tourism	Exp	(17,334)	(17,334)	(12,997)	(14,130)
			(289,136)	(289,136)	(219,595)	(194,092)
Building Control						
1133005	Building Licenses	Inc	5,000	5,000	3,744	3,190
1133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
1142010	Sale of Land	Inc	0	0	0	0
			5,000	5,000	3,744	3,190
Other Economic Services						
1134005	Water Sales	Inc	20,000	20,000	14,994	37,212
			20,000	20,000	14,994	37,212
E134005	Water Supply - Standpipes	Exp	(25,000)	(25,000)	(18,729)	(33,977)
E134020	Land Sale Costs	Exp	0	0	0	(120)
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(1,539)	(1,540)
			(27,052)	(27,052)	(20,268)	(35,637)
	Total Economic Services Income		185,653	185,653	139,212	154,846
	Total Economic Services Expenditure		(488,248)	(488,248)	(368,833)	(352,749)
Other Property & Services						
Private Works						
1141005	Private Works Income	Inc	20,000	20,000	14,994	16,239
			20,000	20,000	14,994	16,239
E141005	Private Works	Exp	(15,000)	(15,000)	(11,241)	(14,652)
E141100	Administration Allocated	Exp	(3,428)	(3,428)	(2,565)	(2,574)
			(18,428)	(18,428)	(13,806)	(17,226)

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Public Works Overheads						
I143020	Reimbursements	Inc	11,000	11,000	8,244	1,169
I143040	Workers Compensaion	Inc	0	0	0	26,426
			11,000	11,000	8,244	27,595
E143005	Engineering Salaries	Exp	(118,891)	(118,891)	(91,451)	(81,119)
E143007	Engineering Administration Salaries	Exp	(64,406)	(64,406)	(49,540)	(52,796)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(17,031)	(17,031)	(13,100)	(16,595)
E143015	CEO's Salary Allocation	Exp	(58,688)	(58,688)	(45,140)	(71,803)
E143020	Engineering Superannuation	Exp	(123,644)	(123,644)	(95,109)	(85,746)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(3,735)	(4,779)
E143030	Sick Holiday & Allowances Pay	Exp	(165,000)	(165,000)	(123,750)	(133,598)
E143040	Workers Compensation	Exp	0	0	0	(41,428)
E143045	Insurance on Works	Exp	(37,752)	(37,752)	(37,752)	(38,051)
E143050	Protective Clothing	Exp	(8,000)	(8,000)	(5,994)	(3,508)
E143055	Fringe Benefits	Exp	(500)	(500)	(500)	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(1,000)	(747)	(1,881)
E143065	MOW - Vehicle Expenses	Exp	(8,000)	(8,000)	(5,985)	(5,169)
E143075	Telephone Expenses	Exp	(1,500)	(1,500)	(1,125)	(1,490)
E143080	Staff Licenses	Exp	(500)	(500)	(369)	(128)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(4,000)	(2,988)	(3,936)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,125)	0
E143095	Staff Training	Exp	(15,000)	(15,000)	(11,232)	(1,386)
E143105	Administration Allocated	Exp	0	0	0	0
E143200	LESS PWOH ALLOCATED	Exp	630,412	630,412	472,806	475,380
			0	0	(16,836)	(68,033)
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	369	0
I144010	Reimbursements	Inc	500	500	369	2,985
			1,000	1,000	738	2,985
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(134,991)	(127,643)
E144020	Tyres & Tubes	Exp	(20,000)	(20,000)	(14,994)	(12,155)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(63,738)	(39,861)
E144040	Plant Repair - Wages	Exp	(30,000)	(30,000)	(22,491)	(23,544)
E144050	Insurance and Licences	Exp	(37,500)	(37,500)	(37,498)	(34,861)
E144060	Minor Tools and Consumables	Exp	(10,000)	(10,000)	(7,497)	(2,355)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(747)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(8,000)	(8,000)	(5,994)	(3,708)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	371,500	371,500	278,622	210,730
			0	0	(9,328)	(33,397)
Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(2,849,974)	(2,849,974)	(2,192,282)	(2,233,149)
E146200	Less Sal , Allow, Super Allocated	Exp	2,849,974	2,849,974	2,192,282	2,233,149
			0	0	0	0

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Unclassified						
I147005	Commission - Vehicle Licensing	Inc	50,000	50,000	37,494	39,853
I147006	Commission - TransWA	Inc	500	500	369	97
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	18,200	18,200	13,644	8,600
I147065	Insurance Reimbursement	Inc	0	0	0	10,400
I147070	Council Housing Reimbursements	Inc	0	0	0	3,259
I147085	NAB Buiding Rent	Inc	8,400	8,400	6,300	6,665
I147120	Charge on Private use of Shire Vehicle	Inc	360	360	270	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			77,460	77,460	58,077	68,874
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(2,250)	(500)
E147035	Banking Errors	Exp	0	0	0	143
E147050	Council Housing Maintenance	Exp	(95,000)	(95,000)	(71,019)	(57,934)
E147051	Interest on Loan 137 - Staff Housing	Exp	(6,230)	(6,230)	(4,671)	(4,767)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(2,430)	(2,430)	(1,215)	(1,317)
E147055	Consultants	Exp	(55,000)	(55,000)	(41,247)	(25,499)
E147070	4WD Resource Sharing Group	Exp	(7,500)	(7,500)	(5,625)	(7,036)
E147075	Employee Assistance	Exp	0	(3,645)	(3,645)	0
E147090	Building Maintenance	Exp	(5,000)	(5,000)	(3,726)	(2,002)
E147100	Administration Allocated	Exp	(130,236)	(130,236)	(97,677)	(97,677)
E147105	Cost to Sell Council Property	Exp	0	(2,000)	(2,000)	(7,924)
E147115	Occupational Health & Safety (OHS)	Exp	(10,000)	(10,000)	(7,497)	(153)
E147130	Depreciation - Unclassified	Exp	(136,963)	(136,963)	(102,718)	(102,924)
E147140	Loss on Sale of Asset	Exp	0	(4,000)	(4,000)	(4,000)
E147150	Community Requests Budget	Exp	(24,430)	(24,430)	(18,315)	(24,170)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,500)	(2,619)	(553)
			(479,289)	(488,934)	(368,224)	(336,313)
Total Other Property & Services Income			109,460	109,460	82,053	115,693
Total Other Property & Services Expenditure			(497,716)	(507,361)	(408,194)	(454,969)
Total Income			5,768,410	5,947,475	5,353,234	5,290,887
Total Expenditure			(8,879,434)	(8,961,234)	(6,861,416)	(6,833,864)
Net Deficit (Surplus)			(3,111,024)	(3,013,759)	(1,508,182)	(1,542,977)

8.1.2 SCHEDULE OF ACCOUNTS PAYMENTS – MARCH 2024

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Payments List

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5160

Moved Cr B L Kilpatrick

Seconded Cr W J Longmuir

That Council ENDORSE the list of accounts paid by the Chief Executive Officer under delegated authority, during March 2024: -

- EFT Payments EFT14576 – EFT14628, EFT14636 – EFT14680, EFT14683-EFT14684, Cheque Payments 234 – 235 and Direct Debit Payments DD5551.1– DD5591.25 from the Municipal Account totalling \$653,054.91.
- EFT Payments EFT14629 – EFT14635 and EFT14681- 14682 and EFT14685 from the Restricted Funds Account totalling \$1,916.60.
- Credit card Payments totalling \$1,725.22.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

This item presents the schedule of payments made during March 2024 for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
For the Period Ended 31 March 2024

Municipal Funds Account - List of Payments

Chq/EFT	Date	Name	Description	Amount
Cheque Payment				
234	07/03/2024	Shire Of Wagin	Homecare Petty Cash Recoup	(298.25)
235	07/03/2024	Wagin Pharmacy	Sunscreen - Australia Day Event	(81.96)
Cheque Payments Total				(380.21)
EFT Payments				
EFT14576	07/03/2024	35 Degrees South	Repeg Survey of Lots 218, 219 and 220 Vernal Street	(4,312.00)
EFT14577	07/03/2024	3e Advantage Pty Limited	Photocopier Charges 1/02/2024 - 29/02/2024	(1,135.10)
EFT14578	07/03/2024	Acorn Trees and Stumps	Woolorama worksafe - Trimming trees under powerlines	(26,048.00)
EFT14579	07/03/2024	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,410.90)
EFT14580	07/03/2024	Australia Post	Postage - February 2024, PO Box Renewals	(1,022.32)
EFT14581	07/03/2024	Australian Community Media	Farm Weekly- Woolorama Official Program 1 page advertisement	(1,089.00)
EFT14582	07/03/2024	B L Woodhouse	Repairs to Dog Trial Kiosk after vandalism	(5,550.00)
EFT14583	07/03/2024	BP Australia Pty Ltd	February Monthly Card Fee - Wedgecarrup, Piesseville and Town Bushfire Trucks	(14.75)
EFT14584	07/03/2024	Chefmaster Australia	Bin Liners - Public Conveniences	(645.46)
EFT14585	07/03/2024	Command A Com	Shire Administration Office, Works Depot, Rec Centre and Library - Phone and Fax Service - February 2024	(155.09)
EFT14586	07/03/2024	Corsign Wa Pty Ltd	6 x Road to Recovery Signs - Hyde Road / 20 x Fire Extinguisher Stickers	(2,651.00)
EFT14587	07/03/2024	Department Of Fire and Emergency Services	2023/2024 ESL Quarter 3	(39,290.00)
EFT14588	07/03/2024	Earth 2 Ocean Communications	Installation of WAERN mobile unit	(3,935.78)
EFT14589	07/03/2024	Fuel Distributors Of Wa Pty Ltd	Unleaded Fuel - Homecare Managers Vehicle	(92.29)
EFT14590	07/03/2024	Fulton Hogan Industries Pty Ltd	Supply and Lay Seal - Bullock Hills and Beaufort Roads	(85,636.78)
EFT14591	07/03/2024	Goodyear Autocare Wagin	Puncture Repair- Mitsubishi Triton (P27)	(45.00)
EFT14592	07/03/2024	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(371.94)
EFT14593	07/03/2024	Great Southern Rammed Earth and Concrete	Supply and Lay 327.5m ² of concrete footpath - Ware Street	(29,312.98)
EFT14594	07/03/2024	Great Southern Waste Disposal	Management of Facility and Refuse Collection - February 2024	(28,795.36)
EFT14595	07/03/2024	IGA Local Grocer Wagin	Jumbo toilet Rolls- Public Conveniences	(347.86)
EFT14596	07/03/2024	Ictouch Pty Ltd	ICTouch NBN Services - February 2024	(540.00)
EFT14597	07/03/2024	It Vision	Apache TomCat Software Upgrade - Admin Office	(415.80)
EFT14598	07/03/2024	Katanning Furnishings	Install Vinyl Flooring - Dog trial kiosk (Showgrounds)	(2,748.00)
EFT14599	07/03/2024	Kenneth Parker	Reimbursement - Relocation Expenses - Staff	(4,267.77)
EFT14600	07/03/2024	Liberty Oil Australia Pty Ltd	Diesel - Stock	(9,256.50)
EFT14601	07/03/2024	Marleys Diesel and Ag	Pipe Fittings and Butterfly Valves- Water Tanker Trailer (P96)	(3,443.78)
EFT14602	07/03/2024	Mcintosh and Son	Filter Cap - Skid Steer Loader(P39)	(111.57)
EFT14603	07/03/2024	Metal Artwork Creations	Desk Name Plaques - Staff	(38.50)
EFT14604	07/03/2024	Midalia Steel Pty Ltd	40mm Angle Iron - Woolorama	(71.32)
EFT14605	07/03/2024	Narrogin Gasworx	HCP Expenses - Homecare	(787.29)
EFT14606	07/03/2024	Narrogin Pumps Solar And Spraying	Replace Bore Pump - Nalder Street	(3,912.56)
EFT14607	07/03/2024	Narrogin Technology Solutions	Laptop for Council Meetings	(1,199.00)
EFT14608	07/03/2024	Officeworks	Stationary Order - Admin Office	(1,053.62)
EFT14609	07/03/2024	Palace Hotel	Restock Council Bar Fridge / Catering - Electors Meeting / Refreshments - Works	(291.97)
EFT14610	07/03/2024	Property Supervision Services	Gardening Services - Homecare	(1,901.00)
EFT14611	07/03/2024	Re and Kl Davies	Supply 1000m Gravel - Bullocks Hill Road	(1,485.00)
EFT14612	07/03/2024	Security And Key Distributors	Bilock Key System - Town Hall Office (Homecare)	(908.57)
EFT14613	07/03/2024	Sheridans Badges And Engraving	Staff Name Badges - Admin Office	(237.16)
EFT14614	07/03/2024	Sound Garden Centre Wagin	Palms - Courthouse	(75.00)
EFT14615	07/03/2024	St Luke's Family Practice Management Trust	Management Fee - St Lukes Wagin Practice - February 2024	(4,583.33)
EFT14616	07/03/2024	St Luke's Family Practice Wagin	Pre Employment Medical - Works	(198.00)
EFT14617	07/03/2024	Synergy	Synergy Accounts - Various	(12,194.79)
EFT14618	07/03/2024	Team Global Express Pty Ltd	Freight Costs	(360.91)
EFT14619	07/03/2024	Tool Kit Depot	Makita Blower Kit and Blower Skin - Works	(805.50)
EFT14620	07/03/2024	Wa Contract Ranger Services Pty Ltd	Ranger Services 13/02/2024, 15/02/2024 and 22/02/2024	(1,254.00)
EFT14621	07/03/2024	Wa Library Supplies	Double Sided Shelving - Library	(8,507.15)
EFT14622	07/03/2024	Wa Reticulation Supplies	Hunter I-25 Sprinklers - School Oval	(1,116.50)
EFT14623	07/03/2024	Wagin Agri Services	Soil Wetter - Sportsground	(2,080.00)
EFT14624	07/03/2024	Wagin Meats	Sausages - Works BBQ	(24.30)
EFT14625	07/03/2024	Wagin Mechanical Repairs	Repairs to Valve - Water tank attached to Isuzu Truck (P42)	(542.80)
EFT14626	07/03/2024	Wagin Window and Carpet Cleaning	Cleaning windows pre Woolorama Event - Rec Centre and EFP	(1,364.00)
EFT14627	07/03/2024	Wallis Computer Solutions	Annual Billing Agreement - IT Managed Services GOLD Contract Extension (6 months) 01 March 2024 - 31 August 2024	(48,793.47)
EFT14628	07/03/2024	Water Corporation	Water Accounts - Various	(7,849.96)
EFT14636	14/03/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT14637	14/03/2024	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT14638	21/03/2024	Alexander Galt And Co Pty Ltd	Hardware Supplies	(295.95)
EFT14639	21/03/2024	Australian Taxation Office	February BAS	(37,820.00)
EFT14640	21/03/2024	BKS Electrical Pty Ltd	Respond to CCTV server issues - Admin Office	(1,705.00)

Chq/EFT	Date	Name	Description	Amount
EFT14641	21/03/2024	C and D Cutri	Replace 5 Timber posts with Steel Posts - Bridge 3068 Piesseville-Tarwonga Road	(2,530.00)
EFT14642	21/03/2024	Command A Com	Telephones and Headsets - Homecare	(3,333.00)
EFT14643	21/03/2024	Cutting Edges	Parts for Plant Maintenance - Komatsu Loader (P11)	(991.83)
EFT14644	21/03/2024	Edwards Isuzu Ute	2023 MY Isuzu DMAX 4 x 2 Single cab chasis SX 1.9l Auto	(20,888.00)
EFT14645	21/03/2024	Elders Rural Services Australia Limited	Steel Cap Work Boots- Works	(132.00)
EFT14646	21/03/2024	Elsbeth Wallas	Reimbursement of Tafe Fees - Homecare	(15.20)
EFT14647	21/03/2024	Ew and Rj Pugh	Pumping of Septic Tanks - 2024 Woolorama	(320.00)
EFT14648	21/03/2024	Fuel Distributors Of Wa Pty Ltd	Diesel - W003 Bushfire Truck	(72.63)
EFT14649	21/03/2024	GK Creative	Please slow down/Consider our kids - Wheelie Bin Stickers	(1,125.00)
EFT14650	21/03/2024	Goodyear Autocare Wagin	Replacement Tyres - Isuzu Tip Truck (P14)	(1,945.00)
EFT14651	21/03/2024	Great Southern Rammed Earth and Concrete	Supply and Lay 26m² of concrete footpath - Lukin Street	(2,145.00)
EFT14652	21/03/2024	IGA Local Grocer Wagin	Kitchen Refreshments - Admin Office	(277.26)
EFT14653	21/03/2024	Ictouch Pty Ltd	ICTouch NBN Services - March 2024	(540.00)
EFT14654	21/03/2024	Isabell Smith	Reimbursement of Tafe Fees - Homecare	(130.40)
EFT14655	21/03/2024	Judyann Dorante	Reimbursement of Tafe Fees - Homecare	(130.40)
EFT14656	21/03/2024	Kathryn Wilkinson	Reimbursement of Tafe Fees - Homecare	(130.40)
EFT14657	21/03/2024	Kristie Johansson	Reimbursement of Tafe Fees - Homecare	(130.40)
EFT14658	21/03/2024	Marleys Diesel and Ag	Street Sweeping - Prior to Woolorama	(8,057.28)
EFT14659	21/03/2024	Metal Artwork Creations	Name plaque- Staff	(23.10)
EFT14660	21/03/2024	Minding Auto Electrics	Repairs to Air Conditioner and Clutch -Komatsu Loader (P11) / Repair Wiring - Isuzu Side Tipper Truck (P40)	(2,313.46)
EFT14661	21/03/2024	Narrogin Gasworx	HCP Expenses - Homecare	(3,500.00)
EFT14662	21/03/2024	Narrogin Packaging And Motorcycles	80mm PVC Elbows -Water Management Plan / Harvesting	(55.00)
EFT14663	21/03/2024	Narrogin Technology Solutions	Printer Toners - Library	(318.00)
EFT14664	21/03/2024	Officeworks	Stationary Order - Admin Office	(683.31)
EFT14665	21/03/2024	Palace Hotel	Woolorama Refreshments / Restock Council Fridge	(187.75)
EFT14666	21/03/2024	Property Supervision Services	Gardening Services - Homecare	(2,642.50)
EFT14667	21/03/2024	Sarah Kenning	Reimbursement of Tafe Fees - Homecare	(130.40)
EFT14668	21/03/2024	Scavenger Supplies	Kestrel Weather Metre	(511.50)
EFT14669	21/03/2024	Synergy	Synergy Accounts - Various	(9,103.95)
EFT14670	21/03/2024	Team Global Express Pty Ltd	Freight Costs	(151.16)
EFT14671	21/03/2024	Telstra	Telstra Account - Ambulance Association Hut	(47.85)
EFT14672	21/03/2024	Wa Contract Ranger Services Pty Ltd	Ranger Services 27/02/2024 and 05/03/2024	(1,097.25)
EFT14673	21/03/2024	Wagin District Farmers Co-operative	Kitchen Refreshments - Admin Office and Depot / Cleaning Supplies / Library Supplies /Cat Food - Pound / Rose Feed and Reticulation Parts - Parks and Gardens	(629.43)
EFT14674	21/03/2024	Wagin Gas Electrics	Repairs to Oval Lighting Switch - Sportsground / Repairs to Front Doors - Admin Office / Fit Smoke Alarms - NAB Building	(1,862.30)
EFT14675	21/03/2024	Wagin Mechanical Repairs	Air filter - Isuzu Tip Truck (P42)	(110.00)
EFT14676	21/03/2024	Wagin Mowers	Mower Blades -John Deere Mower (P22)	(172.01)
EFT14677	21/03/2024	Wagin Trotting Club	Lighting Maintenance - Sportsground Oval	(2,974.50)
EFT14678	21/03/2024	Wallis Computer Solutions	Annual Billing 2023/2024 Agreement: BKP DATTO + PLATINUM Contract Extension (6 months) 01 March to 31 August 2024	(11,800.36)
EFT14679	21/03/2024	Water Corporation	Water Accounts - Various	(44,436.13)
EFT14680	21/03/2024	Widespread Contracting	Clearing of Firebreak for Mitigation - Mt Latham	(1,166.00)
EFT14683	28/03/2024	Australian Services Union	Payroll Deductions	(26.50)
EFT14684	28/03/2024	Wagin Woodanilling Landcare Zone	Payroll Deductions	(42.00)
EFT Payments Total				(521,048.44)
Direct Debit Payments				
DD5551.1	07/03/2024	Telstra	Telstra Accounts - Various	(1,500.10)
DD5562.1	25/03/2024	Bankwest	Mastercard to 5 March 2024	(3,148.45)
DD5564.1	14/03/2024	Aware Super	Superannuation Contributions	(6,919.02)
DD5564.2	14/03/2024	Bt Panorama	Superannuation Contributions	(183.44)
DD5564.3	14/03/2024	Netwealth Superannuation	Superannuation Contributions	(328.44)
DD5564.4	14/03/2024	R E I Super	Superannuation Contributions	(206.10)
DD5564.5	14/03/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(507.70)
DD5564.6	14/03/2024	Hesta Super Fund	Superannuation Contributions	(703.06)
DD5564.7	14/03/2024	Rest Administration	Superannuation Contributions	(1,275.71)
DD5564.8	14/03/2024	Australian Super Administration	Superannuation Contributions	(2,009.84)
DD5564.9	14/03/2024	Hostplus	Superannuation Contributions	(228.69)
DD5576.1	28/03/2024	Aware Super	Superannuation Contributions	(6,718.28)
DD5576.2	28/03/2024	Bt Panorama	Superannuation Contributions	(161.62)
DD5576.3	28/03/2024	Netwealth Superannuation	Superannuation Contributions	(328.44)
DD5576.4	28/03/2024	R E I Super	Superannuation Contributions	(206.10)
DD5576.5	28/03/2024	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(567.70)
DD5576.6	28/03/2024	Hesta Super Fund	Superannuation Contributions	(696.99)
DD5576.7	28/03/2024	Rest Administration	Superannuation Contributions	(1,303.60)
DD5576.8	28/03/2024	Australian Super Administration	Superannuation Contributions	(1,702.71)
DD5576.9	28/03/2024	Hostplus	Superannuation Contributions	(245.66)
DD5591.1	06/03/2024	Department Of Transport	Daily Licensing Takings 01/03/2024	(5,824.75)
DD5591.2	18/03/2024	Department Of Transport	Daily Licensing Takings 14/03/2024	(3,245.20)
DD5591.3	19/03/2024	Department Of Transport	Daily Licensing Takings 15/03/2024	(6,638.40)

Chq/EFT	Date	Name	Description	Amount
DD5591.4	19/03/2024	Aussie Broadband Pty Ltd	Broadband - March 2024	(330.00)
DD5591.5	20/03/2024	Department Of Transport	Daily Licensing Takings 18/03/2024	(2,377.00)
DD5591.6	21/03/2024	Department Of Transport	Daily Licensing Takings 19/03/2024	(7,764.00)
DD5591.7	22/03/2024	Department Of Transport	Daily Licensing Takings 20/03/2024	(2,695.55)
DD5591.8	22/03/2024	Payrix	Synergy On Line Transaction Fee	(32.02)
DD5591.9	25/03/2024	Department Of Transport	Daily Licensing Takings 21/03/2024	(10,828.50)
DD5550.19	01/03/2024	Department Of Transport	Daily Licensing Takings 28/02/2024	(4,088.20)
DD5550.20	04/03/2024	Bankwest	Merchant Fees - February 2024	(415.78)
DD5550.21	05/03/2024	Department Of Transport	Daily Licensing Takings 29/02/2024	(5,745.70)
DD5564.10	14/03/2024	North Personal Superannuation	Superannuation Contributions	(296.93)
DD5564.11	14/03/2024	Prime Super	Superannuation Contributions	(284.91)
DD5564.12	14/03/2024	Smartmonday Prime	Superannuation Contributions	(118.49)
DD5564.13	14/03/2024	Hub24 Super Fund	Superannuation Contributions	(259.64)
DD5576.10	28/03/2024	North Personal Superannuation	Superannuation Contributions	(296.93)
DD5576.11	28/03/2024	Prime Super	Superannuation Contributions	(284.91)
DD5576.12	28/03/2024	Smartmonday Prime	Superannuation Contributions	(150.95)
DD5576.13	28/03/2024	Hub24 Super Fund	Superannuation Contributions	(259.64)
DD5591.10	25/03/2024	Western Australian Treasury Corporation	Loan Repayment # 137	(1,907.86)
DD5591.11	26/03/2024	Department Of Transport	Daily Licensing Takings 22/03/2024	(8,039.70)
DD5591.12	07/03/2024	Department Of Transport	Daily Licensing Takings 05/03/2024	(6,281.05)
DD5591.13	26/03/2024	Bankwest	Stop Cheque Fee - Koobadong Holdings Pty Ltd	(45.00)
DD5591.14	26/03/2024	Bankwest	Stop Cheque Fee - Michael Taylor	(15.00)
DD5591.15	27/03/2024	Department Of Transport	Daily Licensing Takings 25/03/2024	(8,637.05)
DD5591.16	28/03/2024	Department Of Transport	Daily Licensing Takings 26/03/2024	(6,343.80)
DD5591.20	11/03/2024	Department Of Transport	Daily Licensing Takings 07/03/2024	(5,728.35)
DD5591.21	12/03/2024	Department Of Transport	Daily Licensing Takings 08/03/2024	(2,670.70)
DD5591.22	13/03/2024	Department Of Transport	Daily Licensing Takings 11/03/2024	(5,332.75)
DD5591.23	14/03/2024	Department Of Transport	Daily Licensing Takings 12/03/2024	(3,150.85)
DD5591.24	15/03/2024	Department Of Transport	Daily Licensing Takings 15/03/2024	(2,111.00)
DD5591.25	15/03/2024	Sandwai Pty Ltd	Monthly Fee for Sandwai - March 2024	(484.00)
Direct Debit Payments Total				(131,626.26)
Municipal Account - Payments Total				(653,054.91)

Restricted Funds Account - List of Payments

EFT Payments

EFT14629	07/03/2024	Black Dog Ride Australia	Bond Refund - Venue Hire	(300.00)
EFT14630	07/03/2024	Bryn Edward Becker	Bond Refund - Community Bus	(150.00)
EFT14631	07/03/2024	Cr Phillip Blight	Bond Refund - Venue Hire	(300.00)
EFT14632	07/03/2024	Gilbert Resurreccion	Bond Refund - Gym Fob	(50.00)
EFT14633	07/03/2024	Lincolns	Bond Refund - Venue Hire	(300.00)
EFT14634	07/03/2024	Lloran P Mallari	Bond Refund - Equipment Hire	(100.00)
EFT14635	07/03/2024	Rural Edge Australia	Bond Refund - Venue Hire	(300.00)
EFT14681	21/03/2024	Michael Phillip Taylor	Bond Refund - Equipment Hire	(150.00)
EFT14682	21/03/2024	Suzanne Rowe	Bond Refund - Gym Fob	(30.00)
EFT14685	31/03/2024	Department Of Mines, Industry Regulation And Safety	BSL - March 2024	(236.60)
EFT Payments Total				(1,916.60)
Restricted Funds Account - Payments Total				(1,916.60)

SHIRE OF WAGIN STATEMENT OF MASTERCARD PAYMENTS For the Period Ended 4 April 2024

Credit Card List of Payments

Chief Executive Officer - Ken Parker

Credit Card	2/21/2024	Seek.com	Advertising - Vacant Position - CDO	(324.50)
Chief Executive Officer - Ken Parker Total				(324.50)

Deputy Chief Executive Officer - Jonathan Fathers

Credit Card	2/9/2024	Iris Consulting Group	Manual - Digitisation of Records	(480.00)
Credit Card	2/13/2024	United Mt Barker	Fuel - DCEO Vehicle	(119.81)
Credit Card	2/18/2024	United Mt Barker	Fuel - DCEO Vehicle	(94.88)
Deputy Chief Executive Officer - Jonathan Fathers Total				(694.69)

Community Liaison Officer - Donna George

Credit Card	3/5/2024	Total Tools Online Pty Ltd	Industrial Wall Fan - Woolorama	(159.00)
Credit Card	3/25/2024	CSRIO publishing Int.	Books - Library	(64.98)
Community Liaison Officer - Donna George Total				(223.98)

Manager of Works - Allen Hicks

Credit Card	3/11/2024	Shire of Wagin - DOT	Plate Change - Gardeners Ute (P50)	(31.10)
Credit Card	3/12/2024	Shire of Wagin - DOT	Vehicle Registration - Gardeners Ute (P50)	(434.60)
Credit Card	3/19/2024	Shire of Wagin - DOT	Drivers Licence Renewal - Staff	(16.35)
Manager of Works - Allen Hicks Total				(482.05)

Chq/EFT	Date	Name	Description	Amount
		Manager of Finance - Donna Fawcett		0.00
Manager of Finance -Donna Fawcett Total				0.00
Fees and Charges				0.00
Fees and Charges Total Total				0.00
Credit Card List of Payments Total				(1,725.22)

UNCONFIRMED

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
20	CEO	7 March 2024	Creditor Payment
20	CEO	14 March 2024	Creditor Payment- payroll
20	CEO	21 March 2024	Creditor Payment
16	ACEO	27 March 2024	Firewood collection permit
20	ACEO	28 March 2024	Creditor Payment- payroll
16	ACEO	5 April 2024	Firewood collection permit
16	ACEO	9 April 2024	Firewood collection permit
31	CEO	15 April 2024	Food Truck Permit - Fee waived
16	CEO	15 April 2024	Firewood collection permit x2

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

8.1.4 CEO PERFORMANCE CRITERIA 2024-25

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	March 2024
DISCLOSURE OF INTEREST:	The Chief Executive Officer has declared a financial interest in the matter as it relates to the Chief Executive Officer's employment (nature). The extent is that the author of the report is the Chief Executive Officer.
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5162

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council

- 1. RESOLVES in accordance with Schedule 2, Regulation 16 of the Local Government (Administration) Regulations 1996 that the criteria for the 2024-25 CEO Performance Review are as follows:**

Primary Performance Criteria 2024-25

Key Result Areas -

'Additional Performance Criteria'

*Subject to budget provision in the 2024-25 budget

- Adoption of a plan for use of the Old Roads Board Building (Economic Development)*
- Presentation of the Local Planning Strategy for Council consideration (Economic Development)*
- Delivery of the nominated LRCI funded projects (Buildings and Infrastructure)*
- Adoption of an Annual Events Calendar (Community Services and Social Environment)*
- Adoption of a Water Security Strategy (Town and Natural Environment)*
- Adoption of a Workforce Plan (Council Leadership)*

Secondary performance criteria 2024-25

Key Duties/Responsibilities

'Contractual Performance Criteria'

- Responsible for effective day-to-day operations of the local government
- In consultation with Council, review develop and implement strategic and service delivery plans for the Shire
- Co-ordinate, in conjunction with the Senior Management Team, an overall system of fiscal management to reflect Council's aims and objectives
- Implement and manage the requirements of the integrated planning framework
- Formulate and implement a Human Resource Management Program, which ensures the appropriate supervision and management of the local government
- Institute a staff training program that will improve staff skills across the board, which assist staff in focusing on service delivery to the community
- Administer the legal, statutory and election process of the local government's operations and be the chief advisor to the Council on these matters to ensure the local government is operating within the statutes and all legal requirements are carried out
- On behalf of the local government, make effective representation of the issues, views, policies and needs of the local government, as necessary
- Ensure the development and maintenance of sound communications and good relationships between the local government, government departments, volunteers and community at large
- Ensure that the road infrastructure database is maintained and road grant applications are considered and lodged in a timely manner
- Ensure reports and recommendations submitted to Council are well written and based on sound judgement with appropriate recommendations
- Ensure that the Council's statutory compliance obligations are met.

2. AGREES that the performance criteria is subject to resource allocation in the 2024-25 budget

3. NOTES that the performance criteria may be amended by mutual agreement in accordance with the CEO's employment contract and may be presented for reconsideration at the time of the adoption of the 2024-25 budget and Corporate Business Plan

4. With the CEO's agreement, REQUESTS that the performance criteria for 2024-25 are published on the Shire's website

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

An annual review of the CEO's performance is required under Schedule 2, Regulation 17 of the *Local Government Administration Regulations 1996*.

In accordance with the CEO's Employment Contract, this paper presents draft performance criteria for Council's consideration to be used for the 2024-25 performance review planned for August 2025.

BACKGROUND/COMMENT

An annual review of the CEO's performance is required under Schedule 2, Regulation 17 of the *Local Government Administration Regulations 1996*. The legislation requires that the review be carried out in an impartial and transparent manner and based on evidence with respect of the contractual performance criteria and any additional performance criteria.

Clause 4.1 of the CEO's employee contract states that within 3 months of commencement performance criteria are to be determined by mutual agreement.

At the March 2024 Ordinary Council Meeting, Council resolved that the Probationary Review criteria would be achievement against the Key Duties / Responsibilities. This Probationary Review will occur at the June 2024 Ordinary Council Meeting following a CEO Review Committee meeting on 11 June 2024 as resolved by Council.

At the meeting Council also resolved matters related to future performance reviews. The process adopted by Council states that subsequent annual performance reviews under section 5.38 will review the CEO performance against the Key Result Areas determined by mutual agreed between the Council and CEO. These Key Result Areas will be the performance criteria for non-probationary reviews under Schedule 2, Regulation 16 of the *Local Government (Administration) Regulations 1996*.

Annual reviews of performance shall occur in line with budget adoption, review of Corporate Business Plan and setting of new Key Result Areas each financial year. As a guide this will occur in August each year but may be adjusted to align with the adoption of the budget and Corporate Business Plan review.

In accordance with the CEO's Employment Contract, this paper presents draft performance criteria for Council's consideration to be used for the 2024-25 performance review planned for August 2025.

The preparation of performance criteria for the 2024-25 is made somewhat challenging owing to the timing of the 2024-25 budget which according to legislation cannot be adopted until later in the calendar year. This means that 2024-25 criteria are subject to provision in the 2024-25 budget of resources. This is not unusual and would mean that performance indicators may need to be adjusted by mutual agreement to accommodate the budget adopted by Council and priorities set out in the adopted Corporate Business Plan. As described below, such a process to revise the performance criteria at time of budget adoption would be in accordance with the Department's guidelines on the matter.

This timing issue is a function of a clause in the CEO contract and future performance criteria will be set with the budget adoption per Council's resolved procedure.

The draft performance indicators represent a combination of 'contractual performance criteria' and 'additional performance criteria' per the Administration Regulations.

In respect to the additional performance criteria, the CEO has identified six discrete priority projects for completion in the 2024-25 financial year. It is suggested that completion of these projects would be a clear, measurable assessment of performance.

These 'Additional Performance Criteria' are proposed as what is to be achieved in 2024-25 and each is linked to a Key Focus Area contained in the Shire's Strategic Community Plan:

- Adoption of a plan for use of the Old Roads Board Building (Economic Development)
- Presentation of the Local Planning Strategy for Council consideration (Economic Development)
- Delivery of the nominated Local Roads and Community Infrastructure Program funded projects (Buildings and Infrastructure)
- Adoption of an Annual Events Calendar (Community Services and Social Environment)
- Adoption of a Water Security Strategy (Town and Natural Environment)
- Adoption of a Workforce Plan (Council Leadership)

The 'Additional Performance Criteria' proposed are considered by the Chief Executive Officer to be strategically important and represent a combination of different types of projects which test different parts of the capabilities of the role.

Recognising that the CEO's employment contract contains Key Duties and Responsibilities that could be said to form Contractual Performance Criteria, it is proposed that the Key Duties and Responsibilities form part of the performance criteria.

These twelve Key Duties and Responsibilities, it is suggested, provide the basis for how Council wishes for the Key Result Areas to be achieved.

- Responsible for effective day to day operations of the local government
- In consultation with Council, review develop and implement strategic and service delivery plans for the Shire
- Co-ordinate, in conjunction with the Senior Management Team, an overall system of fiscal management to reflect Council's aims and objectives
- Implement and manage the requirements of the integrated planning framework

- Formulate and implement a Human Resource Management Program, which ensures the appropriate supervision and management of the local government
- Institute a staff training program that will improve staff skills across the board, which assist staff in focusing on service delivery to the community
- Administer the legal, statutory and election process of the local government's operations and be the chief advisor to Council on these matters to ensure the local government is operating within the statutes and all legal requirements are carried out
- On behalf of the local government, make effective representation of the issues, views, policies and needs of the local government, as necessary
- Ensure the development and maintenance of sound communications and good relationships between the local government, government departments, volunteers and community at large
- Ensure that the road infrastructure database is maintained and road grant applications are considered and lodged in a timely manner
- Ensure reports and recommendations submitted to Council are well written and based on sound judgement with appropriate recommendations
- Ensure that the Council's statutory compliance obligations are met.

As performance criteria, the Chief Executive Officer has some reservations with the twelve Key Duties and Responsibilities because of the potential for subjectivity and the number of performance criteria which makes the compiling of supporting information and assessment more resource intensive.

Some of these criteria may be difficult to measure and quantify and may not be equally weighted in the minds of elected members or the employee.

As such, the Chief Executive Officer advocates that in setting the performance criteria for 2024-25, that Council first and foremost assesses performance against the 'Additional Performance Criteria' as an expression of what is to be achieved in 2024-25.

In this way, the Contractual Performance Criteria are proposed as secondary performance criteria that augment the primary six Key Result Areas named as the Additional Performance Criteria in accordance with the legislation.

This is shown in the table below:

Primary performance criteria 2024-25

Key Result Areas -

'Additional Performance Criteria'

*Subject to budget provision in the 2024-25 budget

<ul style="list-style-type: none"> • Adoption of a plan for use of the Old Roads Board Building (Economic Development)*
<ul style="list-style-type: none"> • Presentation of the Local Planning Strategy for Council consideration (Economic Development)*
<ul style="list-style-type: none"> • Delivery of the nominated LRCI funded projects (Buildings and Infrastructure)*
<ul style="list-style-type: none"> • Adoption of an Annual Events Calendar (Community Services and Social Environment)*
<ul style="list-style-type: none"> • Adoption of a Water Security Strategy (Town and Natural Environment)*
<ul style="list-style-type: none"> • Adoption of a Workforce Plan (Council Leadership)*
<p>Secondary performance criteria 2024-25</p> <p>Key Duties/Responsibilities</p> <p>‘Contractual Performance Criteria’</p>
<ul style="list-style-type: none"> • Responsible for effective day to day operations of the local government
<ul style="list-style-type: none"> • In consultation with Council, review develop and implement strategic and service delivery plans for the Shire
<ul style="list-style-type: none"> • Co-ordinate, in conjunction with the Senior Management Team, an overall system of fiscal management to reflect Council’s aims and objectives
<ul style="list-style-type: none"> • Implement and manage the requirements of the integrated planning framework
<ul style="list-style-type: none"> • Formulate and implement a Human Resource Management Program, which ensures the appropriate supervision and management of the local government
<ul style="list-style-type: none"> • Institute a staff training program that will improve staff skills across the board, which assist staff in focusing on service delivery to the community
<ul style="list-style-type: none"> • Administer the legal, statutory and election process of the local government’s operations and be the chief advisor to Council on these matters to ensure the local government is operating within the statues and all legal requirements are carried out
<ul style="list-style-type: none"> • On behalf of the local government, make effective representation of the issues, views, policies and needs of the local government, as necessary
<ul style="list-style-type: none"> • Ensure the development and maintenance of sound communications and good relationships between the local government, government departments, volunteers and community at large
<ul style="list-style-type: none"> • Ensure that the road infrastructure database is maintained and road grant applications are considered and lodged in a timely manner

- | |
|--|
| <ul style="list-style-type: none">• Ensure reports and recommendations submitted to Council are well written and based on sound judgement with appropriate recommendations |
| <ul style="list-style-type: none">• Ensure that the Council's statutory compliance obligations are met. |

Currently, there is no legislative requirement for CEO performance indicators or their assessment to be published. However, the State Government's local government legislation reform program has proposed that both CEO KPIs and the Council's resolved assessment against the KPI will be required at some stage to be required to be published on the Shire's website. Accordingly, in the interests of transparency and anticipating the future legislative requirement it is proposed that with the CEO's consent that Council resolves to publish the 2024-25 KPIs.

While the nominated criteria above are proposed by the CEO, in accordance with Clauses 4.1 and 7 of the CEO's employment contract and Schedule 2, Regulation 16 of the Administration Regulations, if Council wished to alter the proposed performance criteria, the CEO's agreement would be required. This is because according to the contract and legislation, mutual agreement on the performance criteria is required.

If elected members wished to propose different criteria at the meeting the most practical means may be to adjourn the meeting, discuss with the CEO during the adjournment and receive the CEO's written agreement to the revised, criteria which could then be formally considered by Council.

The CEO's performance criteria is a key element of the CEO's employment arrangements. Achievement of performance criteria is among other things used by Councils to assess remuneration reviews and contract extensions.

While failure to meet the criteria does not result automatically result in termination, Regulation 22, Schedule 2 of the Administration Regulations provides that a Council must not terminate the CEO's employment unless it has conducted a review of the CEO's performance, informed the CEO of the performance issues, given the CEO the opportunity to address and implement a plan to remedy performance, and determined that the CEO has not remedied performance to the satisfaction of the local government.

Clause 4.1 of the CEO's contract provides that the Performance Criteria must be reasonably achievable.

In respect to setting performance criteria, the Department's guidelines on the matter are instructive where it states that:

“Setting the performance criteria is an important step. One of the CEO's key responsibilities is to oversee the implementation of council's strategic direction, and so it is important to align the CEO's performance criteria to the

goals contained in the council's Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO's performance criteria should be updated to reflect the changes.

In leading the administrative arm of a local government, the CEO is responsible for undertaking core tasks, the achievement of which will contribute to the effectiveness of the council. It is important that the outcomes associated with these tasks are measurable and clearly defined. These could be in relation to:

- *service delivery targets from the Council's Strategic Community Plan;*
- *budget compliance;*
- *organisational capability;*
- *operational and project management;*
- *financial performance and asset management;*
- *timeliness and accuracy of information and advice to councillors;*
- *implementation of Council resolutions;*
- *management of organisational risks;*
- *leadership (including conduct and behaviour) and human resource management; and*
- *stakeholder management and satisfaction.*

Performance criteria should focus on the priorities of the Council and, if appropriate, can be assigned priority weighting in percentages. The Council and CEO should set goals related to target outcomes for future achievement in the performance criteria. Goals should be specific, measurable, achievable, relevant and time-based.

Following the determination of the performance criteria and goals, the Council will need to determine how to measure the outcomes of each criteria. It is important to relate performance indicators to the selection criteria used in selecting the CEO. For example, if the CEO has been selected due to their financial experience and ability to improve the local government's finances, indicators regarding improved revenue and reduced expenses are obvious starting points. Considering the context within which the local government is operating is important. For example, if a significant financial event occurs, such as a downturn in the economy, financial performance indicators will likely need to be adjusted. It is important that such contextual factors are given appropriate weighting and that goals are flexible to allow regular adjustment.

Adjustments may be initiated by either the CEO or the Council. Councils need to be realistic in terms of their expectations of a CEO's performance and provide appropriate resources and support to facilitate the achievement of performance criteria."

Overall, the CEO contends that the performance criteria proposed, noting that performance criteria may be revised with the adoption of the Annual Budget and Corporate Business Plan is consistent with the Department's guidelines.

CONSULTATION/COMMUNICATION

The matter was discussed at the 19 March 2024 Council Forum where the six Key Result Areas were presented. Later in March 2024, the Chief Executive Officer wrote to elected members seeking input on a revised suite of performance indicators as set out in this paper.

STATUTORY/LEGAL IMPLICATIONS

As detailed in this report.

POLICY IMPLICATIONS

The Officer's recommendation is consistent with the procedure for CEO performance review adopted at the March 2024 Ordinary Council Meeting.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Council leadership.

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

8.1.5 AUTHORISATION OF TRANSFER OF LAND DOCUMENT LOT 331

AUTHOR OF REPORT:	Chief Executive Officer
PREVIOUS REPORT(S):	4096 – September 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Transfer of Freehold Lot 331 on Deposited Plan 222177

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5163

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council **AUTHORISES** the Chief Executive Officer to execute the Transfer of Land document as shown in attachment 1 related to the transfer of Lot 331 to the State of Western Australia

CARRIED UNANIMOUSLY 7/0

BACKGROUND/COMMENT

At the September 2019 Ordinary Council Meeting, Council resolved to surrender its interest over Lot 331 to the State to facilitate the land being subdivided into two lots (Lot 500 and Lot 501).

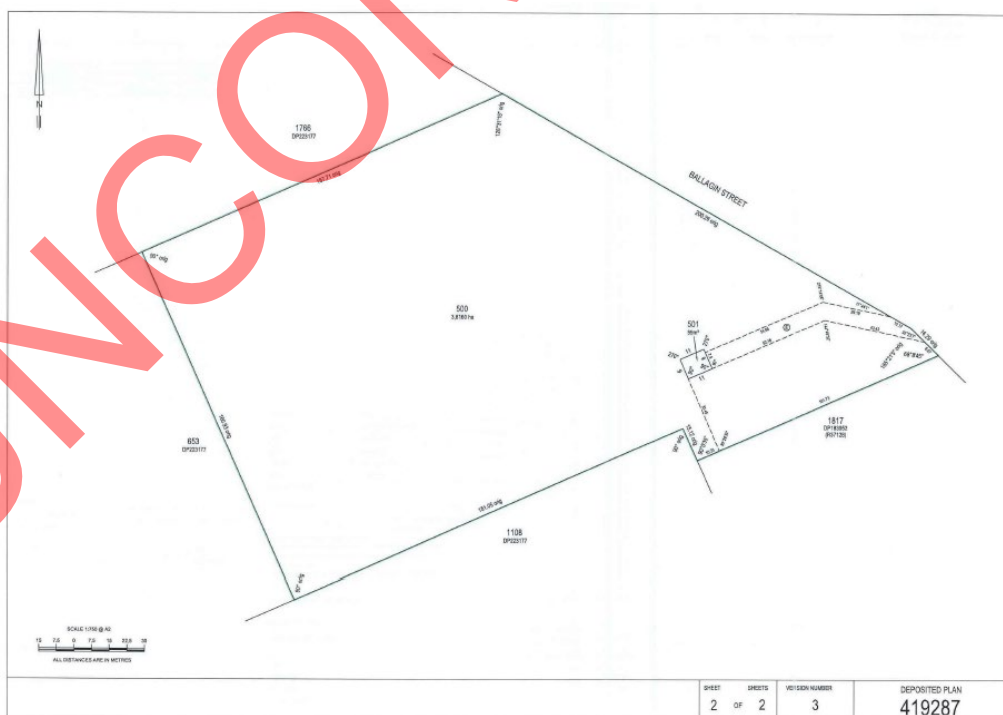
The exercise was required to enable Lot 500 to be leased by the State Government to Telstra for telecommunication infrastructure.

Lot 331 is part of the showgrounds and as shown in the image below the telecommunications tower has been built and is operational.



On 22 March 2024 the Department of Planning wrote to the Shire to advise that the technical paperwork to give effect to the changes had not been completed by the Department and Landgate, owing to among other things, a problem with the signing of the document in 2019.

The Department has advised that the Chief Executive Officer must sign the paperwork again to give effect to the creation and change in lots which effectively took place in 2019.



Under the Shire's execution of documents policy, this act requires a resolution of Council to authorise the CEO to execute the documents. As such, while Council has previously resolved on the matter, for the avoidance of any doubt, a Council Resolution authorising the CEO to sign the transfer documents is sought.

CONSULTATION/COMMUNICATION

Discussions have been conducted with the Department of Planning to ascertain if there are alternative pathways. There are none.

STATUTORY/LEGAL IMPLICATIONS

Section 9.49A of the *Local Government Act 1995* sets out the rules for execution of documents which are guided by the Shire's execution of documents policy.

POLICY IMPLICATIONS

The Officer recommendation is consistent with the Shire's adopted policy

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED



Department of Planning,
Lands and Heritage

Your ref: WTA:KLS LP.AQ.1
Our ref: 00373-2019 Case 1902572
Enquires: Schenae D'Souza ph: 6551 8175
Email: Schenae.dsouza@dplh.wa.gov.au

Mr Kenneth Parker
Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

Dear Kenneth

TRANSFER OF FREEHOLD LOT 331 ON DEPOSITED PLAN 222177 TO THE STATE OF WESTERN AUSTRALIA

Thank you for speaking with my colleague Michelle Ziatas regarding this matter and your offer to present this to an urgent council meeting (Tuesday).

Lot 331 (Land) is currently held in conditional freehold to the Shire of Wagin (Shire) for the purpose of "agriculture and recreation purposes" pursuant to section 75 of the *Land Administration Act 1997*. On 22 August 2019 the Shire resolved to surrender their interest over Lot 331 to the State of Western Australia (State) to facilitate the Land being subdivided into two lots, Lot 500 and 501 on Deposited Plan 419287 (attached). Lot 500 will a Reserve for the purpose of "Showground and Recreation" with a Management Order granted to the Shire with power to lease and/or license and Lot 501 will be leased directly from the State as Lessor to Telstra as Lessee for their communication infrastructure. Telstra will also be granted an access easement, shown as Easement 'E' on Deposited Plan 419287 will traverse the Reserve allowing them access to their lease area.

Previously the Shire provided an executed Transfer of Land document, executed by the Shire's former CEO William Thomas Atkinson, unfortunately the document was incorrectly executed and will not be accepted by Landgate and cannot be amended as William is no longer in that position. A new Transfer of Land document is now required.

To facilitate the above enclosed is a Transfer of Land document to transfer Lot 331 to the State for you to execute in your capacity as Chief Executive Officer (Please do not date the document). You will also need to arrange a Verification of Identity (VOI) to accompany the transfer document. Once executed and you have obtained the VOI please post the originals to me where I will arrange for the document to be executed on behalf of the Minister for Lands and subsequent Lodgement at Landgate.

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 Locked Bag 2506 Perth Western Australia 6001
Telephone (08) 6551 8002 Facsimile (08) 6118 8116 Freecall: 1800 735 784 (Country only)

For further enquiries please contact Schenae D'Souza, Assistant State Land Officer, Lodgement, Department of Planning, Lands and Heritage on telephone 08 6551 8175.

Yours sincerely



Schenae D'Souza
Assistant State Land Officer
Lodgement

22 March 2024

UNCONFIRMED

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997
TRANSFER OF LAND ACT 1893 as amended

TRANSFER OF LAND (T)

DESCRIPTION OF LAND (NOTE 1)

Lot 331 on Deposited Plan 223177

EXTENT

Part

VOLUME

1590

FOLIO

969

ESTATE AND INTEREST (NOTE 2)

Fee simple.

TRANSFEROR (NOTE 3)

Shire of Wagin of Wagin

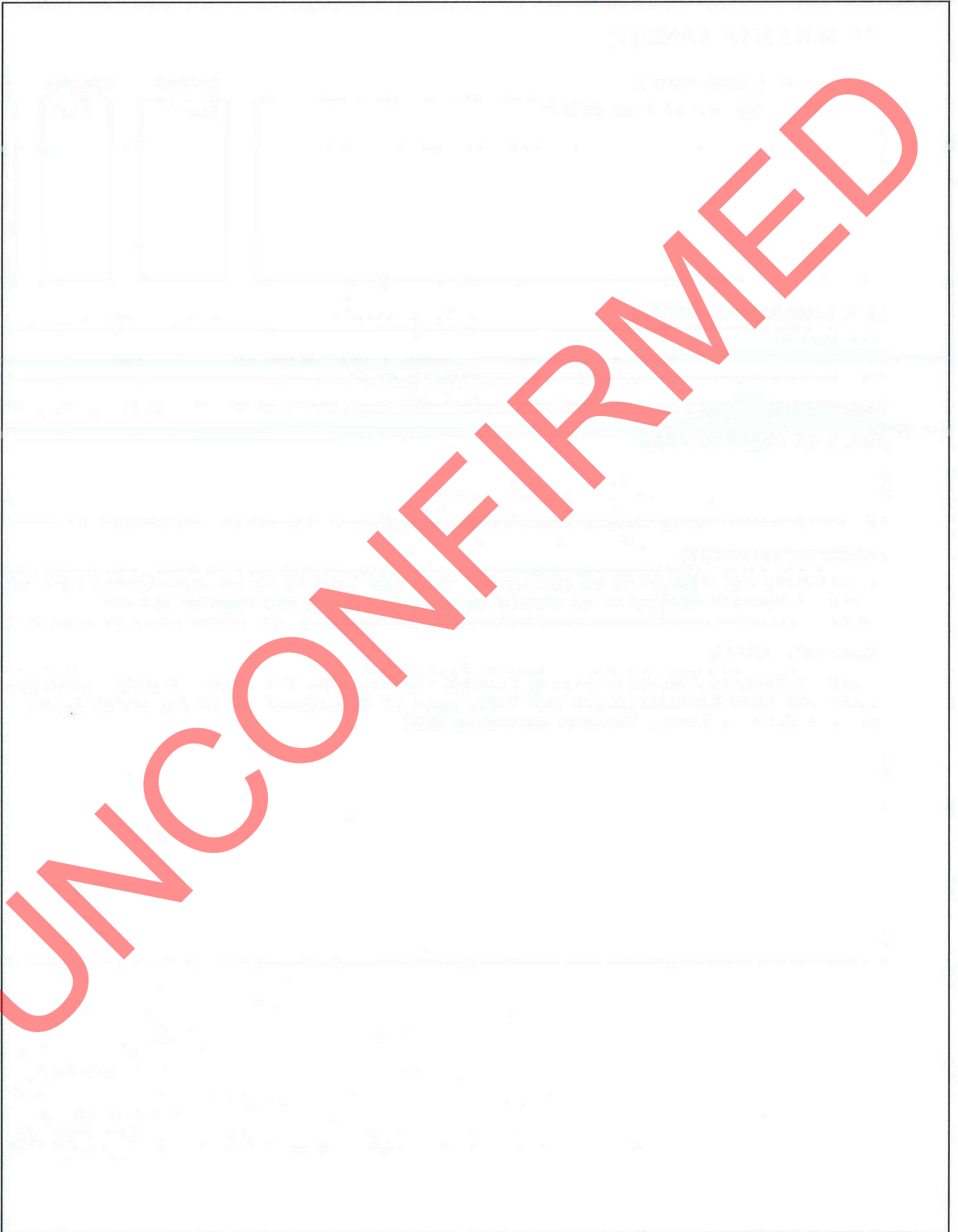
CONSIDERATION (NOTE 4)

No monetary consideration to the intent that the land is to be transferred back to the State of Western Australia to enable revestment, lease and reserve action.

TRANSFeree (NOTE 5)

State of Western Australia acting through the Minister for Lands, a body corporate under the Land Administration Act 1997, care of Department of Lands, Level 2,140 William Street, Perth, Western Australia 6000

THE TRANSFEROR for the consideration herein expressed transfers to the TRANSFEREE the estate and interest herein specified in the land herein described, subject to the Limitations, Interests, Encumbrances and Notifications as shown on the Certificate of Title/Crown Land Title and/or otherwise affect the land under the *Transfer of Land Act 1893* and under the *Land Administration Act 1997*. (Instruction 1).



ATTESTATION SHEET

Dated this day of in the year

TRANSFEROR/S SIGN HERE (NOTE 6)

[Empty box for Transferor/S Sign Here]

REQUEST FOR ISSUE/NON ISSUE (INSTRUCTION 3)

BY SIGNING THIS PANEL, I/WE THE TRANSFEREE REQUEST THE ~~ISSUE/NON ISSUE~~ (*DELETE AS REQUIRED*) OF A DUPLICATE CERTIFICATE(S) OF TITLE FOR THE LAND ABOVE DESCRIBED.

Signed

Signed

TRANSFEREE/S SIGN HERE (NOTE 6)

THE LODGING PARTY OF THIS DOCUMENT IS AUTHORISED BY THE ABOVE NAMED TRANSFEREE TO INSTRUCT ISSUING DETAILS FOR THE DUPLICATE CERTIFICATE(S) OF TITLE.

[Empty box for Transferee/S Sign Here]

INSTRUCTIONS

1. Page 2 of this document may be used:
If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".

Additional sheets shall be numbered consecutively and bound to this document by staples along the left margin, prior to execution by the parties.

2. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

3. Where issued, the Duplicate Certificate of Title is required to be produced or if held by another party then arrangements must be made for its production. Duplicates are not issued for Crown Land Titles.

4. For transfer of leases (including Crown Leases) use form LAA-1056B (T3).

NOTES

1. DESCRIPTION OF LAND

Lot and Diagram/Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title/Crown Land Title to be stated.
The Certificate of Title/Crown Land Title Volume and Folio number to be stated.

2. ESTATE AND INTEREST

State whether Fee Simple, or as the case may be in the land being transferred. If share only, specify.

3. TRANSFEROR

State the full name of the Transferor(s) (Registered Proprietor) as shown on the Certificate of Title/Crown Land Title.

4. CONSIDERATION

If a sum of money only, to be expressed in figures and in every other case to be concisely stated in words.

5. TRANSFEREE

State the full name of the Transferee/Transferees (Purchaser) and the address/addresses to which future notices can be sent. If a minor state date of birth.

If two or more state tenancy, eg.:

* Joint Tenants, (on the death of a joint tenant, the survivor(s) become(s) the registered proprietor(s) of the deceased's interest by applying to the Registrar of Titles),

* Tenants in Common, (on the death of a tenant in common, their share is dealt with according to their will).

If Tenants in Common specify shares.

6. EXECUTION

Transferees and Transferors must sign their appropriate panel. A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated. Execution by a corporation or body corporate must be signed in accordance with the legislation that the corporation or body corporate has been incorporated under.

If the State of Western Australia is a party, the document is to be executed by the Minister for Lands or a person to whom the power has been duly delegated under the Land Administration Act 1997.

EXAMINED

Office Use Only

TRANSFER OF LAND (T)

LODGED BY Department of Planning Lands and Heritage

ADDRESS Goldfields Esperance and Wheatbelt - Box 98C

PHONE No.
FAX No.

REFERENCE No. Valerie Ke File00373-2019 Ph(08)6552
4761 Fax(08)6118 8116

ISSUING BOX No.

PREPARED BY Department of Planning Lands and Heritage

ADDRESS Goldfields Esperance and Wheatbelt - Box 98C

PHONE No.
FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

- 1. _____ Received Items
- 2. _____ Nos.
- 3. _____
- 4. _____ Receiving Clerk
- 5. _____
- 6. _____

1902572-001



Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.



Former Tenure		Parent Plan Number		Title Reference		Subject Land Description	
New Lot/Land		DP23177		1520-989			
Parent Lot Number		LOT 331					
Former Tenure Interests and Notifications							
Subject	Purpose	Statutory Reference	Origin	Land Burdened	Benefit To	Comments	
Ⓢ	Easement	Section 144 Of The LAA	Doc.	Lot 500	See Doc.		

Plan Information		Survey Details	
Tenure Type	Crown	Survey Method	Conventional Survey
Plan Type	Deposited Plan	Field Record	152952
Plan Purpose	Subdivision	Declared as Special Survey Area	No
Plan Heading	Original Council Easement	Survey and Plan Notation	
Local Government	WAGIN SHIRE OF WAGIN	DP/PL FILE No. L00073 - 2019	
Local Government	WAGIN SHIRE OF WAGIN	Survey Certificate - Regulation 54	
Plan Examined	<i>P. Said</i>	Date	6-Apr-2021
Examined		Date	
Planning Approval		Date	
Planning Approval Required	Exempt	Date	
Reference	Exempt	Date	

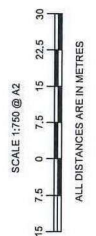
I, Paul Said
 Hereby certify that this plan is accurate and is a correct representation of the -
 (a) survey and
 (b) calculations from measurements recorded in the field records,
 undertaken for the purposes of this plan, and that it complies with the relevant
 written law(s) in relation to which it is lodged.

Paul Said
 Paul Said
 2021.03.31 08:15:09 +08'00'

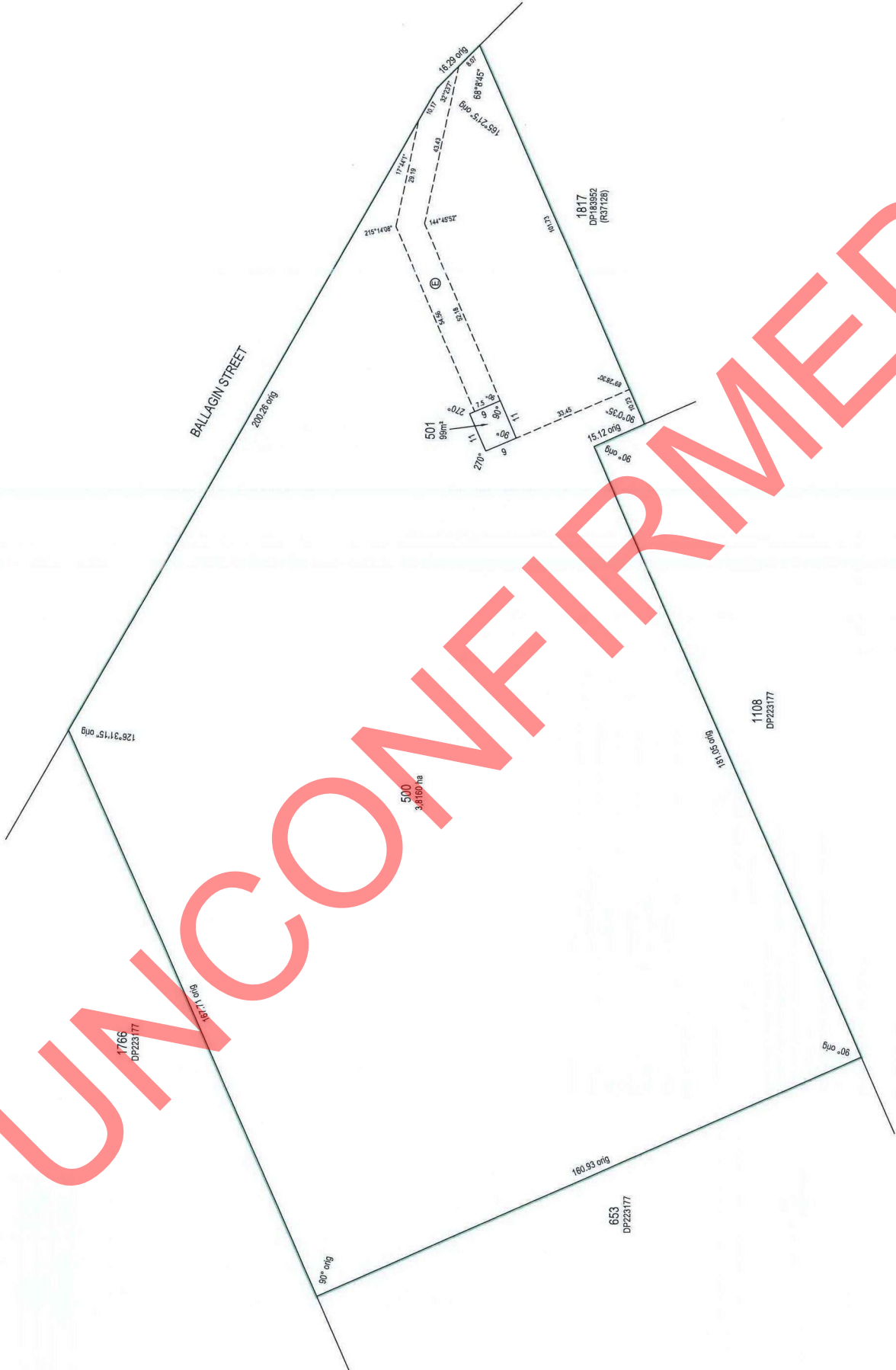
Licensed Surveyor	
Name	ST SPATIAL
Address	BALCATTA 69/4
Phone	08 93492962
Fax	08 93492167
Email	admin@stspatial.com.au
Reference	18257

AMENDMENT	AUTHORISED BY	DATE
AUDIT REQUIREMENTS	P.SAID	10.11.2020
EASEMENT/ADDED	P.SAID	22.03.2021

SHEET	1	OF	2	SHEETS	VERSION NUMBER	3	DEPOSITED PLAN	419287
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UNCONFIRMED



SHEET	2	OF	2	VERSION NUMBER	3	DEPOSITED PLAN	419287
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Lodgement and Examination

Lodgement Date	21/10/2020
Examination Date	8/04/2021

Western Australian Planning Commission

Planning Approval	Exempt
Reference	Exempt

Delegate under S. 16 P&D Act 2005 | Date

Order For Dealings

Subject: Transfer & Revestment
To: Sec 144 of LAA

B.H. Roberts | 8-Apr-2021
For Inspector of Plans and Surveys | Date

Plan Approved

Inspector of Plans and Surveys / Authorised
Land Officer | Date

UNCONFIRMED



27 September 2022

Our reference:
Telephone enquiries:

900019123
1300 202 287

Mr William Atkinson
PO Box 200
Wagin WA 6315

Dear Mr Atkinson,

CONFIRMATION LETTER – SELF REPRESENTED PARTY

Further to your recent application to have your identity verified in accordance with the Western Australian Registrar and Commissioner of Titles Joint Practice: Verification of Identity Practice, this letter confirms that the identity of Mr William Thomas Atkinson was verified by Australia Post on 19th September 2022.

Please find enclosed your **Statement – Self Represented Party**. It is important that you **retain** the enclosed statement/s which must be presented when your property transaction documents are lodged with Landgate.

Note: Multiple statements are issued where your identity had been successfully verified against additional properties you have nominated in the application process.

Important: These documents are issued as originals only after a full verification of identity process has been completed at a participating Post Office and cannot be re-issued. Should original documents be required to replace lost documents, the full verification of identity process undertaken by the Self Represented Party must be repeated at a participating Post Office.

Next steps

As applicable:

1. take your property transaction documents and the original 'Statement – Self Represented Party' to your settlement;
2. attend one of the below Landgate business offices to lodge your property transaction documents with the original 'Statement – Self Represented Party':

Perth Business Office
200 St. George Terrace
PERTH WA 6000

Midland Head Office
1 Midland Square
MIDLAND WA 6056

3. send your property transaction documents and the original 'Statement – Self Represented Party' by post to:

Landgate
Post Office Box 2222
MIDLAND WA 6936

For any questions relating to the information provided in this letter, please contact Australia Post on 1300 202 287.

For more information on how to lodge your property transaction documents, go to www.landgate.gov.au or call Landgate Customer Service on (08) 9273 7373.

Yours sincerely



Sandra Keley
Australia Post Property Transfer Team - WA

27 September 2022

Your reference: 1 Ballagin Street
Our reference: 900019123
Telephone: 1300 202 287

**Australia Post on behalf of Western Australia Registrar and Commissioner of Titles Requirements:
Verification of Identity**

STATEMENT – SELF REPRESENTED PARTY

Australia Post has verified the identity of the applicant, Mr William Thomas Atkinson on 19th September 2022 concerning the property at Volume number 1590 / Folio number 696 (multi-titles) being Lots 331, 332, 333, 334, 335, 336, 337 and 653 on Deposited Plan 223177, in accordance with the Western Australian Registrar and Commissioner of Titles Requirements for Verification of Identity.

Australia Post has taken all reasonable steps to verify the identity of the applicant

Australia Post reasonably believe that the applicant has been identified.

Australia Post reasonably believes that the applicant has the authority to deal with the interest in land the subject of this application.

Yours sincerely,



Sandra Keley

Australia Post Property Transfer Team - WA

Address:
PON Operations WA/SA
Level 1, 33 Boud Avenue
PERTH AIRPORT, WA, 6105

Contact:
T 1300 202 287
E SelfRepresentedWAVOI@auspost.com.au

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER REPORT

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5164

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That Council NOTE the Deputy Chief Executive Officer's report.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

Meetings attended:

- Dumbleyung Lake Bike & Walk Trail Masterplan Working Group Meeting
- Audit Committee Meeting
- ReadyTech catch up (Formerly IT Vision)
- Informal trip to view Floating Dam Covers in Katanning and Flat Rocks Wind Farm
- LGIS insurance renewal
- Meetings with NAB and Westpac to seek information on possible banking arrangements
- Meeting with engineer to provide advice on Hockey/Cricket pavilion
- Rodney Thornton – WALGA – Road safety portal

I have also been involved with:

- Consultant drainage re-valuation
- Budget fees & charges
- Formulating draft responses to Financial Management Review
- Building maintenance co-ordination

- Setting up an Intranet with links to legal documents, vesting orders and certificates of title. This is a work in progress and is intended to incorporate other corporate materials such as forms, corporate plans and other reference materials.

BUILDING OFFICER

Building Permits – March

Permit No.	Owner	Builder	Location	Description	Value	Fees
99947	Unigrain	Trevor Parsons	31 Stewart Road Wagin	Flaking Mill Extension	\$135,000	\$441.45

COMMUNITY OFFICER

Social Media

Since the last council meeting (26 March 2024), the Shire has posted six times with topics varying from job opportunities within this LG, to events coming up.

Date	Topic	Post reach
20 March 2024	Community Development Officer Position	1,134
2 April 2024	Homecare Opening Event	788
3 April 2024	ANZAC day	640
12 April 2024	Administration Office Generator Trial run	764
18 April 2024	Burst Water Pipe advice	500

Generator test results

On 12 April 2024, administrative staff ran a generator test run at the office to learn the process of using the generator should the power be disconnected to the office for any reason. The test run started with a shut down of equipment and a shut down of all power supply to the building at the main board from 'main' to the 'off' position. We then plugged in the 50kw generator to the plug at the rear of the building and turned the main switch over across to the generator and proceeded to turn each switch back on and assess the results.

The process worked extremely well, with staff being able to use phones, computers, printers, CCTV, GPOs, air conditioning and the oven. The server was shut down manually prior to the test run. In an actual power outage the UPS back up would shut this down once the power supply was less than 30%, and the generator would be in play before that. Once mains power supply was reconnected the restart process had minor hiccups which will be addressed by IT, the server shut itself down after restart which may be the result of a ruling in its processes. The only issue was one staff member who couldn't access any printers, which has been resolved.

Local Emergency Management Arrangements

The officer has reviewed the LEMA, with some minor changes identified, mostly relating to contacts as staff in the agencies in the LEMC often move about and therefore contact details change. We have also identified the need to state that in an emergency situation, if there was no power, the generator would be used to run the administration office as this would be the incident control point. However if community members were required to evacuate and the Recreation Centre (evacuation centre) also had no power the generator – and the IC – would transfer up to the Sportsground to run both venues.

Local Emergency Management Committee

The LEMC meeting was held on 10 April 2024, with some questions raised over the process of the Water Corporation infrastructure should there be a power outage.

Staff can advise that should there be a power outage at the waste pumping stations. The alarm would alert the Narrogin depot who would dispatch a staff member with a generator to the site to re-establish power to the system.

Should there be no power supply to the Water Corporation's town supply, there is sufficient water at the Wardlocking tank (North of town on the great southern highway) to supply the townsite for approximately 3.5 days of normal use. This water is gravity feed to the townsite, and supply would not extend to outlying farms.

Insurance

We have two vehicle damage claims with our insurance body at this time. Both are for damage which occurred during the Mt Latham fire over Christmas. One loader which was used onsite and one Bush Fire Brigade member's fire unit.

Electronic Sign

Staff have been checking in with local community group social media pages to ensure that all community events are advertised and accessible to all members of the community.

Community Officer

Interviews for the Community Development officer take place on Wednesday 24 April.

Bojanning Park

Australia Day 2023 saw a group of young people involved in an art project which resulted in the six indigenous seasons now being displayed in the Wetlands Park. As part of the kid's payment for this work done, they were advised they could choose something to the value of the \$2000 support for their works of art, to be installed somewhere they would benefit.

They have made two requests for use of the money, a drinking fountain at the Bojanning park, which fits the budget and has been ordered and a plumber arranged to instal. The other request was to extend the current quarter basketball court onsite to a half size court with a light. The quote for the extension has exceeded their allotted budget so it will go forward for 2024/25 consideration, however the light has been installed.

SWIMMING POOL

The swimming pool has now closed for the season.

CARAVAN PARK

The caravan park had a total of 372 people stay during March, with the Woolorama week and last weeks being highest with over 100 people per week.

WAGIN LIBRARY AND GALLERY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period.

Library Update:

- Since December 2023 we have 20 new patrons joining the Wagin Library & Gallery.

Library Events:

- Book Club was held on Saturday 10 February from 12pm to 2pm and Saturday 2 March from 2pm-4pm.
- Library Lovers' Day Wednesday 14 February, Blind Date with a book 10am-12pm then 2pm-5pm.
- Board Games afternoon Tuesday 13 February 3.30pm-5pm.
- World Poetry Day Thursday 21 March -Share your poems with us - 3pm-4pm.
- Tolkein Reading Day Monday 25 March - Read a paragraph of his books
- Purple Day-Epilepsy Australia Tuesday 26th March Read a purple book or wear purple 2pm -5pm.

Library Regular Activities:

- Book Club was held Saturday 2 March from 12pm to 2pm.
- Story Time Wednesday's from 10am-11am the again on Friday's from 1.30pm-2.30pm.
- Children's Book Club Tuesday's 3.30pm – 4.30pm.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics:

	This Month – March 2024	This Month - February 2024
Patron Visits	237	275
Phone Transactions	18	26
Inter Library Loans	35	23
Community Connections	24	29
Information search request	0	0

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

HOMECARE

WAGIN HOMECARE MANAGER REPORT MARCH 2024

Aged Care Taskforce Final Report Released (March 12, 2024)

The recently released Aged Care Taskforce Final Report addresses crucial issues surrounding access to aged care services for all individuals, regardless of financial constraints, and underscores the necessity for enhanced consumer protections. Comprising representatives from various sectors including aged care unions, service providers, and consumers, the task force engaged in extensive consultations to identify challenges and propose solutions for creating a more equitable and sustainable aged care system. Among the key findings is the discrepancy between perceived and actual contributions to aged care costs by older Australians, prompting recommendations for prioritizing health care needs over ancillary services and optimizing government subsidies to ensure effective utilization of available funds.

Key themes from the report emphasize the urgency of addressing the rapidly growing population accessing aged care, the sector's current lack of sustainability, and the necessity for any changes to be in the best interests of older individuals. The report advocates for increased funding to improve access, quality, and sustainability within the sector, with a focus on directing government resources towards essential care services such as clinical and personal care. Additionally, it highlights the importance of innovation, transparency, and ongoing consumer education to foster a viable and responsive aged care sector. While the report does not propose increased taxes for the elderly, it suggests exploring greater individual co-contributions to address funding shortfalls, particularly for essential activities like cleaning and gardening, in line with the overarching goal of providing quality care services now and into the future.

Wagin Homecare Official Opening – April 9th

Wagin Homecare officially open its doors in the recently renovated office space at the Town Hall to the community on April 9th. This will coincide with a screening of the Narrogin Hay Bales concert. Perth Symphony Orchestra and local community musicians came together to perform in an arena constructed of locally grown hay bales on a farm near Narrogin, back in November 2023.

Wagin Homecare clients joined with 7 other regional aged care service clients, previewed the unique hay bale arena. The plan was to preview the concert via a rehearsal however the hot weather prevented this and so a screening of the final concert was always planned. Photos and a brief of the event will be presented in April's report.

Statistical Report for March 2024:

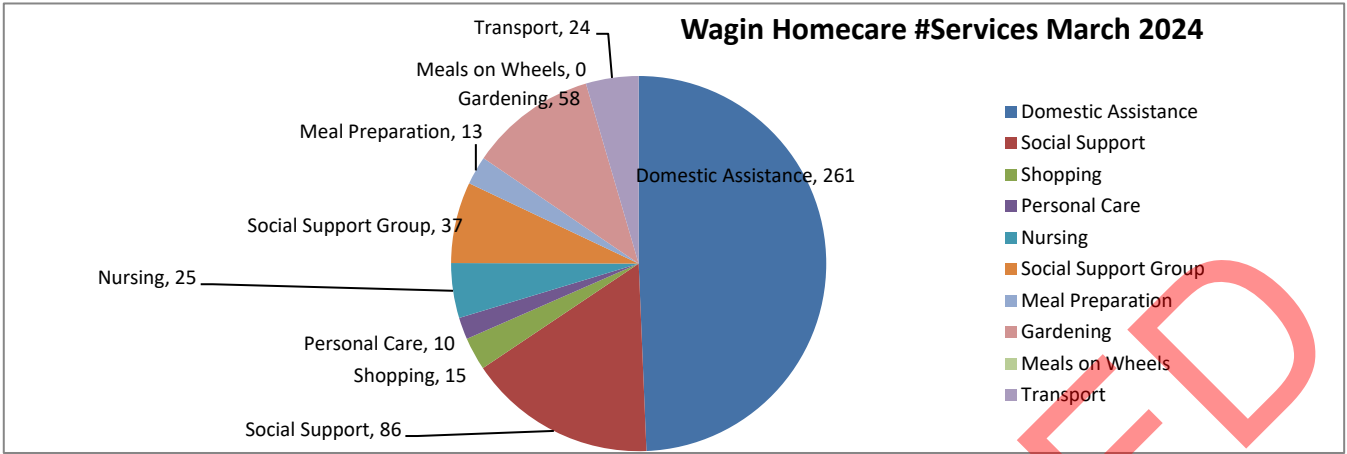
78 CHSP and 8 HCP clients received seven or more services in March; Domestic Assistance, Social Support and Gardening are the services in greatest demand. There were 391 CHSP service deliveries in February and 146 services for HCP packages.

Commonwealth Home Support Package (CHSP)

Types of services provided	Format	Provided	Contracted	Variance
Domestic Assistance	(Hours)	190	222	32
Social Support Group	(Hours)	23	140	117
Social Support Individual	(Hours)	31	83	52
Home Maintenance	(Hours)	54	106	52
Transport	(#Trips)	33	64	31
Meals - Community and Home Support	(#Meals)	0	225	225
Nursing	(Hours)	8	16	8
Personal Care	(Hours)	44	33	-11
Other food services	(Hours)	8	27	19
Respite Care	(Hours)	0	1	1

Home Care Packages (HCP)

Types of services provided	Format	Provided
Domestic Assistance	(Hours)	34
Social Support Group	(Hours)	10
Social Support Individual	(Hours)	18
Home Maintenance	(Hours)	13
Transport	(#Trips)	46
Meals on Wheels	(#Meals)	0
Nursing	(Hours)	13
Personal Care	(Hours)	5
Other food services	(Hours)	7
Respite Care	(Hours)	0



NUMBER	DATA
1	Domestic Assistance
2	Gardening
3	Transport
4	Nursing
5	Social Support Group
6	Social Support Individual
7	Meals on Wheels
8	Shopping
9	Meal Preparation
10	Personal Care

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2023/24 approved budget.

VOTING REQUIREMENTS

Simple Majority.

8.2.2 PARTICIPATION AGREEMENT – REGIONAL WA LIBRARY CONSORTIUM

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Participation Agreement – Regional WA Library Consortium

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5165

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That Council AUTHORISE the Chief Executive Officer to execute the Regional WA Library Consortium Participation Agreement, confirming the Shire of Wagin's involvement in the consortium.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

In 2023, the Shire of Wagin signed up to participate in the Regional WA Library Consortium. A five year Participation Agreement for the period 2024/25 to 2028/29 has been received from the consortium for signing.

BACKGROUND/COMMENT

The Albany Public Library has managed the Southern WA Library Consortium since 2017. The consortium currently involves 10 regional local governments (LGs), being the City of Albany and Shires of Broomehill-Tambellup, Cranbrook, Denmark, Gnowangerup, Jerramungup, Katanning, Kojonup, Plantagenet, Murray and Ravensthorpe.

The key component of a Library is its Library Management System software (LMS) that integrates all aspects of the Library information system processes. In 2016, Albany Public Library changed its LMS from Amlib to Spydus (a product supplied by Civica) as Amlib is no longer being supported by the supplier.

In 2024/25 nine new LGs will join the consortium, more than doubling the population served. These LGs have or will commence the migration phase near the end of the current financial year with the expanded consortium in place for the next financial year. The new local governments are the Shires of Ashburton, Chittering, Dumbleyung, East Pilbara, Esperance, Gingin, Toodyay, Wagin and Williams.

With the support of Albany Public Library, the Shire of Wagin Library is currently in a process of transitioning its library system to Spydus.

The City of Albany continues to provide full Spydus administration and first-level support services. Additional support and overall service management is provided by Civica.

There are a number of advantages to entering into the consortium, summarised as:

- Significant savings in implementation and ongoing support costs, compared to going alone.
- Significantly enhanced service to library staff, as well as library users across the region;
- Training and support in use of Spydus;
- Ease of centralised database and network administration in Albany;
- Improved, consistent level of service to library users across regional WA; and
- Easy access to a wider range of resources.

CONSULTATION/COMMUNICATION

Library staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Not applicable.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

The Shire of Wagin's current annual software licence costs for Amlib are approximately \$1,360.

The overall 2024/25 Consortium Costs will be as follows with the Shire of Wagin's proportion being a total of \$3,769.

Spydus software license	\$127,341
Administration & support by CoA	\$ 61,121
Total Annual Cost	\$188,462

The City of Albany has devised a costing model based on Shire population and number of libraries. Taking into account the significant expansion and associated workload, along with an adjusted population distribution, the City of Albany has ensured similar levels of cost for all consortium members using the established cost allocation model. All costs shown are exclusive of GST.

Annual City of Albany staff supports costs for 2024/25 are \$61,121, applied using a flat 48% rate of Annual Software License costs (this is equivalent to the proportion of costs in 2023/24). These costs will increase annually over the contract term by CPI + 1 % to the total of the previous year support costs (before GST). The full split up of costs is shown below.

Cost Allocation Table

Participating LG	Population Percentage	Branches	Adjusted Percentage	Annual - Spydus 2024/25	Annual - City of Albany 2024/25	Annual Total
Shire of Ashburton	8.6%	4	10%	\$12,734	\$6,112	\$18,846
Shire of Broomehill-Tambellup:	1.2%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Chittering	6.4%	1	5.5%	\$7,004	\$3,362	\$10,366
Shire of Cranbrook:	1.1%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Denmark:	6.8%	1	5.5%	\$7,004	\$3,362	\$10,366
Shire of Dumbleyung	0.7%	2	1.0%	\$1,273	\$611	\$1,884
Shire of East Pilbara	10.5%	3	11.5%	\$14,644	\$7,029	\$21,673
Shire of Esperance	15.0%	1	13.0%	\$16,554	\$7,946	\$24,500
Shire of Gingin	6.0%	2	6.5%	\$8,277	\$3,973	\$12,250
Shire of Gnowangerup:	1.3%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Jerramungup:	1.2%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Katanning:	4.3%	1	4.0%	\$5,094	\$2,445	\$7,539
Shire of Kojonup:	2.1%	1	3.0%	\$3,820	\$1,834	\$5,654
Shire of Plantagenet:	5.7%	1	5.0%	\$6,367	\$3,056	\$9,423
Shire of Murray:	19.5%	1	15.5%	\$19,738	\$9,474	\$29,212
Shire of Ravensthorpe:	1.5%	2	2.5%	\$3,183	\$1,528	\$4,711
Shire of Toodyay:	5.0%	2	5.5%	\$7,004	\$3,362	\$10,366
Shire of Wagin:	1.9%	1	2.0%	\$2,547	\$1,222	\$3,769
Shire of Williams:	1.1%	1	1.5%	\$1,910	\$917	\$2,827
TOTAL		32	1.00	\$127,341	\$61,121	\$188,462

The costs applicable to the Shire of Wagin will need to be included in the 2024/25 budget.

VOTING REQUIREMENTS

Simple Majority.

PARTICIPATION AGREEMENT

Regional WA Library Consortium

2024/25 – 2028/29

UNCONFIRMED

REGIONAL WA LIBRARY CONSORTIUM PARTICIPATION AGREEMENT

INTRODUCTION

Library service provision in WA is governed by the Library Board Act of Western Australia 1951; Library Board (Conduct of Proceedings) Regulations 1955; Regulations for the Conduct of the State Library 1956; and Library Board (Registered Public Libraries) Regulations 1985. This is further supported by the *Framework Agreement Between State and Local Government for the Provision of Public Library Services in Western Australia* (Framework Agreement), which supports any opportunity to build strategic partnerships.

Consortial Library Services

The Albany Public Library has managed the Regional WA Library Consortium since 2017. With the imminent expansion in 2024 the Consortium will support 19 regional LGAs (and 34 library branches). Regional WA faces a number of challenges in terms of disadvantage, particularly in regard to socioeconomic factors including income, occupation and education. Disadvantage also exists in the form of distance, isolation and comparative amenities.

The availability of public library collections has been noted to address disadvantage by:

- ensuring free and equitable access to collections for all community members;
- addressing the needs of specific target groups;
- contributing to developing, maintaining and improving literacy levels;
- preserving the past through extensive local and family history collections.

Providing free access to on-line government information also addresses disadvantage, where there is a growing expectation that information should be sought and forms (where required) should be submitted on-line. By creating access for those with no other internet source, public libraries contribute to overcoming social and financial disadvantage, particularly in relation to government programs involving payment of financial benefits.

Library Management Systems (LMS) and Support

The key component of a Library is its Library Management System (software) that integrates all aspects of the Library information system processes.

In 2016, APL changed its LMS from Amlib to Spydus (a product supplied by Civica). In addition to being recognised as a lower quality LMS Amlib was no longer being supported by the supplier, presenting a significant risk to the City of Albany.

Across 2017 and 2018, the regional shared service based on Spydus was implemented across the Great Southern. Building on APL's capacity and staff expertise to manage the planning, implementation and ongoing management of a regional shared LMS, we have been able to deliver a significantly enhanced service to both participating Shires and library staff, as well as library users across the region. Such cooperation is in line with local, regional and statewide best practice. 2019/20 saw the Shire of Murray join and the Shire of Ravensthorpe in 2022. Mid-2024 will see a bulk expansion to include 9 new LGs.

ACHIEVEMENTS & BENEFITS

- Initial implementation rolled out in early 2018
- Implementation of shared regional collection in late-2018. This 'regional one card' service allows users to join, borrow, reserve and return items at any of the participating libraries
- Improved, consistent level of service to library users across the region
- Easy access to a wider range of resources

REGIONAL WA LIBRARY CONSORTIUM PARTICIPATION AGREEMENT

- Significantly enhanced service to both participating Shires and library staff
- Significant savings to participating Shires in implementation and ongoing support costs
- Sustainable, logical local cooperation for enhanced user benefits
- Ease of centralised database and network administration in Albany
- Flagship regional service delivered by Local Government
- New 3 year Contract Implementation from 2019/20 to 2021/22
- Expansion to include the Shire of Murray to the group from 2020/21 & Shire of Ravensthorpe in 2022.
- New 5 year Contract Implementation from 2022/23 to 2027/28
- Trialled incorporation of within-consortium stock movements and freight costs to support Inter-Library Loan and resource sharing following State Library termination of freight contract (for pre-2024 participating LGs only)
- Bulk expansion in 2024 to include 9 new LGs
- Revised new 5 year Contract Implementation from 2024/25 to 2028/29

FUTURE DEVELOPMENTS

- Centralised Collection management & Maintenance: this may include: Floating of regional stock; Acquisitions Management, Exchange selection, Inter-Library loan Management
 - Including expansion of stock movements and freight costs to support Inter-Library Loan and resource sharing across all participating LGs
 - Solutions may be sub-regionally based for sustainable ongoing delivery
- Advanced training and support in use of library management system (LMS) and software, circulation processes, customer service and support, associated services/programs and collection maintenance
- Integration of other library-specific IT infrastructure procurement, support, maintenance and replacement
- Further expansion to include other local governments and/or libraries

**REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT**

RECITALS

The City of Albany and the participating local governments have agreed to enter into this Participation Agreement in good faith to achieve the outcomes and deliverables for the Regional WA Library Consortium.

BETWEEN

City of Albany - 102 North Road, Yakamia, WA, 6330

AND

Shire of Ashburton
Shire of Broomehill-Tambellup
Shire of Chittering
Shire of Cranbrook
Shire of Denmark
Shire of Dumbleyung
Shire of East Pilbara
Shire of Esperance
Shire of Gingin
Shire of Gnowangerup
Shire of Jerramungup
Shire of Katanning
Shire of Kojonup
Shire of Murray
Shire of Plantagenet
Shire of Ravensthorpe
Shire of Toodyay
Shire of Wagin
Shire of Williams

For library services currently delivered from:

Albany	Marble Bar
Bindoon	Morangup
Bremer Bay	Mt Barker
Broomehill	Murray
Cranbrook	Newman
Denmark	Nullagine
Dumbleyung	Ongerup
Esperance	Onslow
Frankland	Pannawonnica
Gingin	Paraburdoo
Gnowangerup	Ravensthorpe
Hopetoun	Tambellup
Jerramungup	Tom Price
Katanning	Toodyay
Kojonup	Wellstead
Kukerin	Wagin
Lancelin	Williams

REGIONAL WA LIBRARY CONSORTIUM PARTICIPATION AGREEMENT

OPERATIONAL BRIEF

1. DEFINITIONS AND INTERPRETATION

In this Participation Agreement unless the context requires otherwise:

'Parties' refers to the City of Albany and the participating local governments.

'Participating local governments' are: Shire of Ashburton; Shire of Broomehill-Tambellup; Shire of Chittering; Shire of Cranbrook; Shire of Denmark; Shire of Dumbleyung; Shire of East Pilbara; Shire of Esperance; Shire of Gingin; Shire of Gnowangerup; Shire of Jerramungup; Shire of Katanning; Shire of Kojonup; Shire of Murray; Shire of Plantagenet; Shire of Ravensthorpe; Shire of Toodyay; Shire of Wagin and Shire of Williams.

2. PURPOSE AND INTENT

This Participation Agreement will ensure that all parties have a clear understanding of their respective roles and responsibilities and will set out a framework for cooperation in operating the Regional WA Library Consortium.

All parties intend to work together, in good faith, to sustain provision of the Regional WA Library Consortium.

3. IDENTIFIED SCOPE

3.1. Background

Provision of regional public library support services is the subject of a current agreement between the City of Albany and the Library Board of Western Australia. The regional shared service based on Spydus has delivered a significantly enhanced service to both participating Shires and library staff, as well as library users across the region. Following initial implementation and activation of 'regional one card' elements, the project is entering a new phase of maturity and growth. This new phase begins with a new 5 year Contract Implementation from 2024/25 to 2028/29 coinciding with the expansion in 2024 to include 9 new LGs.

3.2. Intended Outcomes

The Regional WA Library Consortium aims to achieve:

- Improved, consistent level of service to library users across regional WA
- Easy access to a wider range of resources
- Significantly enhanced service to both participating Shires and library staff
- Significant savings to participating Shires in implementation and ongoing support costs
- Sustainable, logical local and intra-regional cooperation for enhanced user benefits
- Ease of centralised database and network administration in Albany

3.3. Specific Roles and Responsibilities of Parties

REGIONAL WA LIBRARY CONSORTIUM PARTICIPATION AGREEMENT

The Regional WA Library Consortium is based on a universal model. All libraries share consortium infrastructure and operate as a whole using universal circulation policies for one whole shared collection and library service. Within this model there remains scope for some individual customisation, but this will add to the complexity of system support needed. The universal model aims to reduce time, resourcing and hardware needs and costs for participating libraries; and allow for sustainable levels of cost-recovery to support the system.

3.3.1. Shared Service Management & Administration

The City of Albany will provide the participating local governments with full Spydus administration and management services, including:

- Spydus Contract management and negotiation
- System upgrade migration, staff training and rollout
- Incorporation of within-consortium stock movements and freight costs to support Inter-Library Loan and resource sharing following State Library termination of freight contract (for pre-2024 participating LGs only)

The participating local governments will:

- Agree to participate in the Regional WA Library Consortium and pay associated costs as set out in Appendix 1
- Have access to software, hardware and other services related to their Library Management Systems
- Provide a nominated staff member to manage the process locally

3.4 Future Developments

Future enhancement of the Regional WA Library Consortium may include:

- Centralised Collection management & Maintenance: this may include: Floating of regional stock; Acquisitions Management, Exchange selection, Inter-Library loan Management
 - Including expansion of stock movements and freight costs to support Inter-Library Loan and resource sharing across all participating LGs (at agreed additional cost)
 - Solutions may be sub-regionally based for sustainable ongoing delivery
- Advanced training and support in use of library management system (LMS) and software, circulation processes, customer service and support, associated services/programs and collection maintenance
- Integration of other library-specific IT infrastructure procurement, support, maintenance and replacement
- Expansion to include other local governments and/or libraries

3.5 Reporting on Performance / Effectiveness of Arrangements

The City of Albany will provide to participating local governments:

- Regular communication and progress reporting on implementation process
- Specific usage statistics as they pertain to individual local governments
- Full annual anticipated costs
- Reporting on performance, including potential enhancement opportunities in coming year

REGIONAL WA LIBRARY CONSORTIUM PARTICIPATION AGREEMENT

4. RELEASE & INDEMNITY

Notwithstanding any other provision, the participating local governments hereby fully indemnify the City of Albany for any loss or liability caused by or contributed to by a negligent or wilful act or an omission of the participating local governments or any member regarding the use of or access to the system.

The participating local governments hereby release the City of Albany of any and all liability with respect to participating local governments activities and the City of Albany shall not be liable to the participating local governments in any way in relation thereto.

5. INSURANCE

Notwithstanding any other provision, the participating local governments must at their own expense take out and keep up to date insurance policies with respect to their own hardware and software infrastructure to support operation of the Regional WA Library Consortium. Such insurance may include:

- public risk, where the cover provided under the policy must not be contributory with any policy the City of Albany takes out;
- cover for injury or loss of life of any member, volunteer, invitee or officer of participating local governments; and
- participating local governments fixtures and fittings.

6. INTENDED PERIOD OF ARRANGEMENTS

This Participation Agreement will come into effect as of the date when all parties have signed. The City of Albany Manager Arts & Culture and representatives from the participating local governments will be available as needed to assist as part of any review process with the focus on continuous improvement. The minimum term of Agreement will be five years, in line with Spydus contractual arrangements.

7. DISPUTES

Any dispute arising out of the interpretation or implementation of this Participation Agreement shall be settled amicably by consultation between the participating local governments.

In relation to any matter that may be in dispute between the parties in relation to this Participation Agreement, if either party is reasonably satisfied that the other party has failed to comply with the terms and conditions, that party may write to the defaulting party requesting that steps be taken to remedy the situation within thirty (30) days and upon expiry of thirty days by written notice to the defaulting party immediately terminate this Participation Agreement.

8. TERMINATION

The City of Albany may at time serve notice on participating local governments giving 180 days for the termination of Regional WA Library Consortium. The participating local governments shall have no claim against the City of Albany in this regard or otherwise.

9. AGREEMENT

This Participation Agreement to be reviewed in conjunction with Library Management System Contract terms. The next review will be completed in 2028.

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

2024/25 to 2028/29 Signature pages

Signed on behalf of City of Albany:

Signed:

Andrew Sharpe
Chief Executive Officer
City of Albany

Date:

And Participating Local Governments:

Signed on behalf of Shire of Ashburton:

Signed:

Kenn Donohoe
Chief Executive Officer
Shire of Ashburton

Date:

Signed on behalf of Shire of Broomehill-Tambellup:

Signed:

Karen Callaghan
Chief Executive Officer
Shire of Broomehill-Tambellup

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Chittering:

Signed:

Melinda Prinsloo
Chief Executive Officer
Shire of Chittering

Date:

Signed on behalf of Shire of Cranbrook:

Signed:

Linda Gray
Chief Executive Officer
Shire of Cranbrook

Date:

Signed on behalf of Shire of Denmark:

Signed:

David King
Chief Executive Officer
Shire of Denmark

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Dumbleyung:

Signed:

Gavin Treasure
Chief Executive Officer
Shire of Dumbleyung

Date:

Signed on behalf of Shire of East Pilbara:

Signed:

Steven Harding
Chief Executive Officer
Shire of East Pilbara

Date:

Signed on behalf of Shire of Esperance:

Signed:

Shane Burge
Chief Executive Officer
Shire of Esperance

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Gingin:

Signed:

Aaron Cook
Chief Executive Officer
Shire of Gingin

Date:

Signed on behalf of Shire of Gnowangerup:

Signed:

David Nicholson
Chief Executive Officer
Shire of Gnowangerup

Date:

Signed on behalf of Shire of Jerramungup:

Signed:

Martin Cuthbert
Chief Executive Officer
Shire of Jerramungup

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Katanning:

Signed:

Peter Klein
Chief Executive Officer
Shire of Katanning

Date:

Signed on behalf of Shire of Kojonup:

Signed:

Grant Thompson
Chief Executive Officer
Shire of Kojonup

Date:

Signed on behalf of Shire of Murray:

Signed:

Dean Unsworth
Chief Executive Officer
Shire of Murray

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Plantagenet:

Signed:

Julian Murphy
Chief Executive Officer
Shire of Plantagenet

Date:

Signed on behalf of Shire of Ravensthorpe:

Signed:

Matthew Bird
Chief Executive Officer
Shire of Ravensthorpe

Date:

Signed on behalf of Shire of Toodyay:

Signed:

Suzie Haslehurst
Chief Executive Officer
Shire of Toodyay

Date:

REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT

Signed on behalf of Shire of Wagin:

Signed:

Kenneth Parker
Chief Executive Officer
Shire of Wagin

Date:

Signed on behalf of Shire of Williams:

Signed:

Peter Stubbs
Chief Executive Officer
Shire of Williams

Date:

UNCONFIRMED

**REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT**

APPENDIX 1

AGREED COSTS

The Regional WA Library Consortium is based on a universal model. The universal model aims to reduce time, resourcing and hardware needs and costs for participating libraries; and will allow for sustainable levels of cost-recovery to support the system. All costs listed are exclusive of GST.

Changes for 2024/25

We enter a new 5 year contract with Civica for 2024/25 to 2028/29 with the addition of the 9 new LGs later in 2024.

Taking into account the significant expansion and associated workload, along with an adjusted population distribution, care has been taken to ensure similar levels of cost for all Consortium members using the established cost allocation model. There has been some minor movement to quoted costs for new LGs.

The City of Albany continues to provide full Spydus administration and first-level support services. Additional support and overall service management is provided by Civica.

Albany annual staff supports costs for 2024/25 are \$61,121, applied using a flat 48% rate of Annual Software License costs (this is equivalent to the proportion of costs in 2023/24).

All costs shown are exclusive of GST.

2024/25 Costs

Spydus software license	\$127,341 (includes eContent integration into OPACs & Events Module)
Administration & support by COA	\$61,121
Total Annual Cost	\$188,462

Future costs and service fees

City of Albany support costs will be the total of the previous year support costs (before GST) + CPI + 1%.

Other costs:

Additional support

Work requested outside of the support services outlined above, will be undertaken subject to availability at an hourly rate of \$80, plus travel at the ATO rate of \$0.66 cents per kilometre.

**REGIONAL WA LIBRARY CONSORTIUM
PARTICIPATION AGREEMENT**

Full breakdown of costs per LG for 2024/25

Participating LG	Population Percentage	Branches	Adjusted Percentage	Annual - Spydus 2024/25	Annual – City of Albany 2024/25	Annual Total
Shire of Ashburton	8.6%	4	10%	\$12,734	\$6,112	\$18,846
Shire of Broomehill-Tambellup:	1.2%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Chittering	6.4%	1	5.5%	\$7,004	\$3,362	\$10,366
Shire of Cranbrook:	1.1%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Denmark:	6.8%	1	5.5%	\$7,004	\$3,362	\$10,366
Shire of Dumbleyung	0.7%	2	1.0%	\$1,273	\$611	\$1,884
Shire of East Pilbara	10.5%	3	11.5%	\$14,644	\$7,029	\$21,673
Shire of Esperance	15.0%	1	13.0%	\$16,554	\$7,946	\$24,500
Shire of Gingin	6.0%	2	6.5%	\$8,277	\$3,973	\$12,250
Shire of Gnowangerup:	1.3%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Jerramungup:	1.2%	2	2.0%	\$2,547	\$1,222	\$3,769
Shire of Katanning:	4.3%	1	4.0%	\$5,094	\$2,445	\$7,539
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Shire of Wagin	1.9%	1	2.0%	\$2,547	\$1,222	\$3,769
Shire of Williams	1.1%	1	1.5%	\$1,910	\$917	\$2,827
TOTAL				\$127,341	\$61,121	\$188,462

8.2.3 WAGIN BUSHFIRE BRIGADES – OFFICE BEARERS

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	ES.VO.1
STRATEGIC DOCUMENT REFERENCE:	
ATTACHMENTS:	Nil

COMMITTEE AND OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5166

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council:

1. Approve the following nominated officer bearers for the Wagin Bushfire Brigades:

- Chief Bushfire Control Officer – X White – elected unopposed
- Deputy Chief Bushfire Control Officer 1 – W Brockway – elected unopposed
- Deputy Chief Bushfire Control Officer 2 – C Piesse – elected unopposed

2. Approve the following nominated Fire Control Officers:

- S Angwin
- B Becker
- W Brockway
- C Clifton
- C Goldsmith
- R Goldsmith
- L Lucas
- I McDougall
- C Piesse
- S Robinson
- A Rowell
- T Storer
- G Thompson
- P Ward
- X White

3. Approve the following Shire Officers for the issue of Town Fire Permits:

- Z Enright
- D George
- D Stephens

4. Approve the following nominated Brigade Captains:

- **Badjarning – C Clifton**
 - **Ballaying – X White**
 - **Cancanning – A Rowell**
 - **Lime Lake – W Brockway**
 - **Piesseville – R Goldsmith**
 - **Wedgescarrup – I McDougall**
 - **Wagin Town – C Forrest**
- 5. Approve the Chief Bushfire Control Officer, X White being appointed as the Chief Fire Weather Officer**
- 6. Approve the following nominated Fire Weather Group members:**
- **R Goldsmith**
 - **I McDougall**
 - **C Piesse**
 - **S Angwin**
 - **W Brockway**
 - **X White**
 - **A Rowell**
- 7. Approve the following nominated Dual Fire Control Officers as named, providing written advice to each affected local government:**
- **Dumblebung – A Angwin and X White**
 - **Narrogin – R Goldsmith and C Piesse**
 - **Woodanilling – W Brockway and I McDougall**
 - **Williams – C Piesse**
 - **West Arthur – S Robinson**
 - **Wickepin – S Angwin**
- 8. Approve the Chief Bushfire Control Officer, X White being appointed as the Clover Burning Permit Officer.**

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The Wagin Bushfire Advisory Committee (BFAC) held its Annual General and General meetings on Tuesday 3 April 2024 at the Shire administration office.

The BFAC meets annually to review committee positions and discuss new and relevant information related to the brigades. The recommendations in this report were made at that meeting.

BACKGROUND/COMMENT

West Australians in rural and pastoral areas rely heavily on Bush Fire Brigades for protection against the threat and devastation of fire. Over 19,500 bush fire service volunteers protect WA from bushfires through fire prevention and risk management, fire suppression and fire safety education.

Wagin has 274 volunteers (242 operational) within the Shire who are working towards ensuring safety of the area in relation to fires and mitigation.

In the past five years the Shire has been impacted by 129 fires, which have been dealt with by our volunteer brigade members.

The ongoing commitment by the BFAC and the many volunteers is greatly appreciated by the local government and the community and sincere thanks are extended to all who contribute to this important service.

CONSULTATION/COMMUNICATION

Wagin Bush Fire Advisory Committee.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995; Bush Fires Act 1954; relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report.

STRATEGIC IMPLICATIONS

The Shire of Wagin Strategic Community Plan includes Strategy 2.6 Review and upgrade Bushfire facilities and equipment as required, with the objective being well equipped bushfire brigades.

VOTING REQUIREMENTS

Simple Majority.

8.2.4 RAC CONNECTING COMMUNITIES FUNDING – PROJECT APPROVAL

AUTHOR OF REPORT:	Community Liaison Officer
SENIOR OFFICER:	Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	GS.PR.31
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION

That Council:

1. **ACCEPTS** the RAC Connecting Communities funding of \$30,000 to purchase:
 - Three solar speed radar signs
 - To be installed and transferable at the following locations.
 - Upland St, Ranford St, Tavistock St, Ballagin St, Tudhoe St and Tudor St.
 - Colourful outdoor block seating:
 - Three installed at the Wetlands Park near the playground with supporting colourful pavement art.
 - Three installed at the Townsquare, south side of the Roads Board building.
2. **AUTHORISES** the Chief Executive Officer to sign the associated grant funding agreement.
3. **ADOPTS** the following amendment to the 2023/2024 annual budget to recognise the new income and expenditure:

	Current Budget	New Budget	Budget Impact
Proceeds from Capital Grants	\$974,682	\$1,004,682	\$30,000
Payments for Equipment	(\$1,057,027)	(\$1,077,027)	(\$20,000)
Payments for Infrastructure	(\$2,003,120)	(\$2,013,120)	(\$10,000)

ALTERNATE MOTION - COUNCIL RESOLUTION 5167

Moved: Cr G K B West

Seconded: Cr S M Chilcott

That Council:

1. ACCEPTS the RAC Connecting Communities funding of \$30,000 to purchase:

- **Three solar speed radar signs which may be installed and transferred between the following locations subject to the suitability of each location being endorsed by the CEO:**
 - **Upland St – near the school – facing traffic from west.**
 - **Tavistock St – near Co-op – facing traffic from east.**
 - **Ballagin St – near Nenke Street – facing traffic from north.**
 - **Tudhoe St – near the Anglican church – facing traffic from west.**
 - **Tudor St – a suitable location north of Umbra St in the 50kmh zone – facing traffic from south.**
 - **Tudhoe St – near Lefroy St – facing traffic from east.'**
- **Colourful outdoor block seating:**
 - **Three installed at the Wetlands Park near the playground with supporting colourful pavement art.**
 - **Three installed at the Townsquare, south side of the Roads Board building.**

2. AUTHORISES the Chief Executive Officer to sign the associated grant funding agreement.

3. ADOPTS the following amendment to the 2023/2024 annual budget to recognise the new income and expenditure:

	Current Budget	New Budget	Budget Impact
Proceeds from Capital Grants	\$974,682	\$1,004,682	\$30,000
Payments for Equipment	(\$1,057,027)	(\$1,077,027)	(\$20,000)
Payments for Infrastructure	(\$2,003,120)	(\$2,013,120)	(\$10,000)

4. Locations for the solar speed radar signs to be reviewed by Council in 6 months time.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The following report provides information about the RAC Connecting Communities grant of \$30,000 which the Shire was successful for in 2023 and presents options on what would be suitable projects for the community.

BACKGROUND/COMMENT

In August 2023 Shire staff submitted an Expression of Interest to RAC for their round of 'Better streets and Communities' funding.

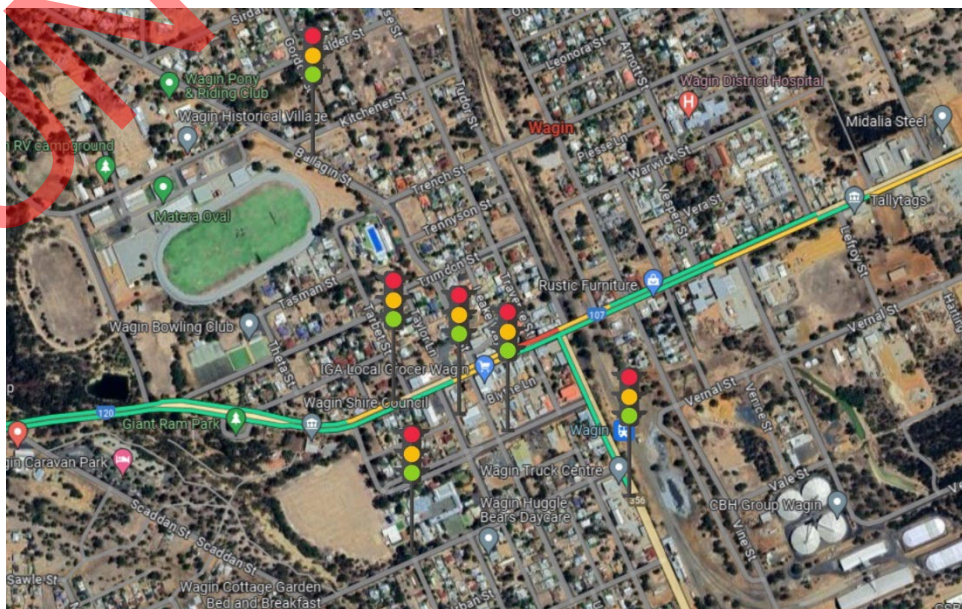
The basis of the grant application was in providing safe ways to slow the community down and provide safe options once they have slowed down. The reasoning behind this funding is due to there being a direct correlation between speed and road trauma and WA speed limits on rural roads are amongst the highest in Australia, therefore lowering speeds in residential areas are an important part of making our town safer and more liveable for all members of the community.

This grant has the unique process of approving a targeted idea, rather than a specific project, meaning we needed to present an outline in how the community would benefit from the funding – while not being locked into a particular development.

The ideas originally put forward was three solar radar speed signs and a concrete outdoor ping pong table.

RAC came to Wagin late in 2023 and visited several sites and saw lots of opportunity and met several people. The end result of that visit is that the outdoor ping pong table was not really going to fit into our town, whereas the speed radar signs would. The locations for the three signs would be:

- Upland St – near the school – facing traffic from the west.
- Ranford St – near the school – facing traffic from the north.
- Tavistock St – near Co-op – facing traffic from the east.
- Ballagin St – near the pool – facing traffic from the north.
- Tudhoe St – near the Anglican church – facing traffic from the west.
- Tudor St – near the truck centre – facing traffic from the south.



The six recommended locations ensure staff can move the signs from one to another to reduce complacency and increase the likelihood of commuters checking their speed. Transfers also ensure the signs installed on a main road are not causing a problem as they would be moved every three months. The locations were selected after speaking with a number of members of the community and asking on the locations around town which they find it tricky to cross over the road.

The removal of the ping pong table project meant we needed to research and come up with some alternate projects that fit into the funded amount and the Safer Community ethos held by RAC.

Staff have researched options completed in other regional towns via this funding process and have contacted other shires who have created spaces within the community for people to stop and connect.

The result in this research has provided the detail in the attached report which covers the options for the money to be spent on to provide safe locations for the community of Wagin to connect, as well as ensuring our vehicle traffic is aware of their surrounds. The officer is supportive of all projects in the long run, but for the purpose of this funding round, specifically supports the coloured block seating. We recommend installation at the Wagin town square and the Wetlands Park to ensure foot traffic, passing traffic and local traffic are able to make use and enjoy the seating.

The installation of the block seating requires only a drill and some dyna bolts, meaning we can move the seating to alternate locations depending on a need at the time. For example, we could put them in the Tavistock Street median strip for Christmas Street Carnival.

This grant has not yet been signed off and is pending a Council decision on the approved components. RAC has requested that we commit by early May 2024 for finalisation by December 2024.

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

RAC staff – Dahna Stead, David Elston

Town Teams staff – Clair Cardew

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this report as the project is fully funded by the grant. The recommendation includes a budget amendment to reflect the new income and expenditure.

The solar speed signs have been quoted at \$6,200 each (excluding GST). There would be a cost to the Shire for installation, so the cost for three signs installed is estimated at \$20,000.

The cost of the cube seating is Approximately \$8,000 for supply and delivery of six units. There would need to be a small allocation (\$2,000) for installation and artwork), making a total of \$10,000 for this component.

STRATEGIC IMPLICATIONS

There are no direct strategic implications

VOTING REQUIREMENTS

Absolute Majority.

8.3 MANAGER OF FINANCE

Nil

UNCONFIRMED

8.4 MANAGER OF WORKS

8.4.1 WORKS AND SERVICES REPORT

The Chief Executive Officer advised Council of an error in the Acting Manager's report where it stated that kerbing work had been completed on Arthur and Ware Streets. Footpath works had been completed on Arthur St not kerbing, and Ware Street works have been delayed.

AUTHOR OF REPORT:	Acting Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2024/24 Approved Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5168

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council NOTE the Acting Manager of Work's report.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

Allen Hicks (Manager of Works) was on annual leave March/April 2024, David Hoysted was Acting Manager of Works during this time.

CONSTRUCTION CREW:

- New kerbing to Tarbet and Leonora Streets, this completes our Kerbing program for 2023/2024
- Grading of Rual Roads various areas
- Stabilising Stage 2 of Dongolocking Road has been completed
- Bitumen seal widening of Stage 2 Dongolocking Road is now complete.

TOWNS CREW

- Attending to community requests and events.
- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens
- Spraying for ants/ weeds
- Street sweeping

UPCOMING WORKS:

- Ballagin Road – Repair of rutted areas
- Culvert extension on Bullockhills and Beaufort road
- Maintenance grading to various roads

ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering and cleaning up after the extra visitors Easter & School Holidays have brought to the town.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Marley Diesel and Ag as required.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT				Apr-24		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	Ken Parker	29/10/2019	82,641	80,000	W.1	Service Booked
ISUZU D-MAX WAGON P-02	J FATHERS	11/10/2023	20,855	25,000	W.001	
ISUZU D MAX P-04	A HICKS	27/10/2023	9,546	13,000	W.1008	
TOYOTA KLUGER - P-05	P VAN MARSEVEEN	13/10/2021	71,942	80,000	W.1479	
WCM LOADER P-09	REFUSE SITE	30/06/2012	3,280	1/03/2024	W.10292	Service Due
CAT GRADER P-10	J PRAETZ	14/01/2021	3,669	3750	W.284	
KOMATSU LOADER P-11	G EVANS	21/03/2018	6076	6550	W.10707	
KOMATSU GRADER P-12	S DE SOUZA	15/01/2019	6038	6700 hrs	W.041	
KOMATSU EXCAVATOR P-13	VARIOUS	10/12/2021	383	527 HRS		
ISUZU TRUCK P-14	S HISKINS	3/12/2019	116263	120580	W.1002	
WN ROLLER P-15	VARIOUS	6/12/2023	141	550 hrs	W.7862	
ISUZU TRUCK P-16	VARIOUS	21/11/2023	4630	15000 KM	W.1012	
MAHINDRA P-17	M WUBBELS	21/03/2022	12154	20000kms	W.10955	
KUBOTA MOWER P-18	M TITO	31/10/2019	553	600 hrs		
VIBE ROLLER P-19	VARIOUS	3/01/2008	2399	2446 HRS	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	4508	4750	W.9618	
ISUZU P-21 (NEW)	VARIOUS	27/10/2023	6063	15000kms	W.676	
JOHN DEERE P-22	S SICELY	10/08/2016	650	700 HRS	W.487	
TOYOTA UTE P-24	M TITO	17/11/2020	34968	35000kms	W.1010	Service Due
TOYOTA UTE P-25	S SICELY	25/11/2020	37460	45000kms	W.1001	
TRITON UTE P-26	J PRAETZ	14/11/2014	109004	120 000 kms	W.1022	
MAHINDRA P-38	L STANBRIDGE	13/01/2023	9394	15000 km / Feb 25	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	4189	4300 hrs	W.10553	
ISUZU TRUCK P-40	J CHAMBERLAIN	29/03/2019	132801	140000 kms	W.437	
ISUZU TRUCK P-42	VARIOUS	27/10/2023	10115	15000 Kms	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	1317	1400 HRS		
CAT BACKHOE P-47	VARIOUS	21/09/2015	6561	7000 hrs	W.10552	
TENNANT SWEEPER P-48	D HOYSTED	16/10/2015	2179	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	VARIOUS	9/01/2017	5066	5400 hrs	W.860	
ISUZU UTE - P50	T SIMMS	12/03/2024	846	5000 Kms	W.924	
FORKLIFT P-51	VARIOUS	30/11/2018	16537	7/06/2024	W.10729	
KUBOTA RTV P-52	VARIOUS	31/10/2019	776	880 HRS		
ROVER MOWER P-53	VARIOUS	5/09/2022	279	300 hrs		
TOYOTA UTE P-85	G ARNOLD	29/10/2020	28505	35000 kms	W.863	
TOYOTA UTE P-94	D HOYSTED	23/10/2019	73735	75000 kms	W.10796	
2016 Toyota Coaster BUS P-07						
H/Care Ute P-27			146801			
H/Care Manager Car - P-80			100320			
H/Care Bus P-83			41298			
H/Care Darkan P-86			140650			

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 URGENT BUSINESS

Nil.

12 CONFIDENTIAL BUSINESS

Nil

13 CLOSURE

With no further business to discuss Presiding Member, Cr Blight declared the meeting closed at 8:57 pm.

I certify that this copy of the minutes is a true and correct record of the meeting held on 23 April 2024

Signed

Presiding Elected Member

Date:

UNCONFERMED