SHIRE OF WAGIN
• HEART OF THE GREAT SOUTHERN •

MINUTES

GENERAL MEETING OF ELECTORS

16 DECEMBER 2025

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Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

SHIRE OF WAGIN

Minutes for the General Meeting of Electors held in the Council Chambers,
2 Arthur St WAGIN on Tuesday, 16 December 2025 at 6:00pm

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General information

In accordance with Section 5.27 of the Local Government Act 1995, the General Meeting of Electors is to be held once every financial year to consider the contents of the annual report for the previous year and to consider other general business.

The meeting provides an opportunity for electors to ask questions and/or put forward motions for Council's future consideration.

Regulation 18 of the *Local Government (Administration) Regulations 1996* states that:

- Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote
- All decisions at a general or special meeting of electors are to be made by a simple majority of votes
- Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.

Decisions made at the electors' meeting will be considered at a future Council meeting in accordance with legislation.

1. OFFICIAL OPENING

The Presiding Member, Cr Blight opened the meeting at 6:06pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLORS

Cr Phillip Blight	Shire President
Cr Bryan Kilpatrick	Deputy Shire President
Cr Greg Ball	Elected Member
Cr Sherryl Chilcott	Elected Member
Cr Ann O'Brien	Elected Member
Cr Jason Reed	Elected Member
Cr Geoff West	Elected Member

STAFF

Dr Kenneth Parker	Chief Executive Officer
John Fathers	Deputy Chief Executive Officer
Donna Fawcett	Manager of Finance
Allen Hicks	Manager of Works
Kasey Pearce	Executive Assistant

ADDITIONAL ELECTORS	0
APOLOGIES	

3. RECEIPT OF ANNUAL REPORT FOR YEAR ENDING 30 JUNE 2025

ELECTOR'S RESOLUTION

Moved Cr G R Ball Seconded Cr B L Kilpatrick

That the Annual Report for the Shire of Wagin for the year 2024 / 2025 incorporating the 2024 / 2025 Annual Financial Report and the 2024 / 2025 Independent Auditor's Report be RECEIVED.

CARRIED

BACKGROUND/COMMENT

The 2024-25 Annual Report including audited Annual Financial Report were adopted by Council at the 25 November 2025 Ordinary Council Meeting. This decision followed consideration by the Shire's Audit, Risk and Improvement Committee earlier in the day and a presentation by the Office of the Auditor General.

As occurred at the Annual General Meeting of Electors for the previous financial year, the Chief Executive Officer proposes to make a statement to Electors in attendance

Good evening, while I am approaching the conclusion of my second full year in Wagin, this is by a coincidence in timing, my third Annual General Meeting of Electors.

The task of the Shire is to turn taxation into material things and services to the community. Our goal is to do this in a financially prudent way with fairness and equity.

In the Chief Executive Officer's report contained in the 2024–25 Annual Report, which is presented for Council's consideration, a sample of the achievements of the Shire in the last financial year are summarised.

These include the construction of the Cricket and Hockey Building, the delivery of our road upgrade and footpath program, as well as the building maintenance program.

The Annual Report also details less tangible but important work such as the Shire's first Water Security Strategy and the adoption of the Shire's Local Planning Strategy.

Sometimes big achievements are significant because they are barely noticed—the changeover of the Shire's IT server being a prime example.

I also regard the successful negotiation of a contract extension with St Luke's, which ensures access to a GP for the community, as an achievement and am pleased with

the Shire's efforts delivering high-quality Homecare Services at a time when Commonwealth reforms have brought extra work and uncertainty.

The major test for the Shire this year was the response to the 24 January bushfire. The impacts of this event resonated throughout our community. The response and recovery highlighted the best parts of our community. I could not be prouder of the efforts of everyone in the Shire.

The Shire remains in a sound financial position. Our increase in rates yield over the previous year was 3.3 per cent. This figure did exceed the CPI increase across 2024–25 but was lower than mandatory wage increases set by the WA Industrial Relations authorities.
Our Financial Health Indicator score was 85 compared to 87 in the previous year. This demonstrates continued sound financial health. Could we do more with more resources? Certainly. But our Council and community, I believe, understand the limitations and our administration who are also very much part of the community try very hard.

Our reserves at the end of the financial year were just over $3.8 million, and the importance of these reserve funds has been demonstrated both in 2024–25 and into this financial year. Reserve funds enabled the emergency clearing works to occur following the January bushfires but also provide a funding stream for grant funding opportunities that require co-contribution. For example, the successful application for funding to install lights at the bowling club was made possible through the use of reserve funds.

In my address to the Annual Electors Meeting in December 2024, I advised that the team and I are committed to good governance, responsible financial management, and delivering services to the community. In 2024–25, despite challenges, I believe that the Shire has continued to deliver on these three ambitions. This is a credit to Council, our contractors, and our team.

I would like to now read the Opinion of the Independent Auditor's Report.

Auditor General

INDEPENDENT AUDITOR'S REPORT

2025

Shire of Wagin

To the Council of the Shire of Wagin

Opinion

I have audited the financial report of the Shire of Wagin (Shire) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report :

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

NOTE:

**Due to the size of the document, a copy of the 2024/2025 Annual Report can be found at www.wagin.wa.gov.au/documents/annual-reports

The Annual Report may also be viewed at the Administration office or the library prior to this meeting. Reference copies of the Annual Report, including the Annual Financial Report and Independent Auditor's Report will be available prior to the commencement of this meeting.

4. GENERAL BUSINESS

NIL

4.1 QUESTIONS FROM THE ELECTORS AT THE MEETING

The Presiding Member asked electors present if there were any questions from electors. There were nil.

4.2 ELECTOR MOTIONS

The Presiding Member asked electors present if there were any motions to be presented. There were nil.

5. CLOSURE

There being no further business, the Presiding Member, Cr Blight closed the meeting at 6:12pm.

I certify that this copy of the minutes is a true and correct record of the meeting held on 16 December 2025

Signed ..... Presiding Elected Member

Date: 24/2/2026