



MINUTES

ORDINARY MEETING OF COUNCIL

16 DECEMBER 2025

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin.

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030



SHIRE OF WAGIN

Minutes for the Ordinary Council Meeting held in the Council Chambers, Wagin on Tuesday 16 December 2025 at 7pm.

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UNCONFIRMED

Notice to meeting attendees

This meeting is being audio recorded in accordance with Council Policy. If you are asking a public question or making a statement or deputation to the meeting this will be audio recorded. Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed.

1 OFFICIAL OPENING

The Presiding Member Cr Blight opened the meeting at 7:01pm

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLORS

Cr Phillip Blight
Cr Bryan Kilpatrick
Cr Greg Ball
Cr Sherryl Chilcott
Cr Ann O'Brien
Cr Jason Reed
Cr Geoff West

Shire President
Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member
Elected Member

STAFF

Dr Kenneth Parker
John Fathers
Donna Fawcett
Allen Hicks
Kasey Pearce

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Finance
Manager of Works
Executive Assistant

VISITORS

APOLOGIES

Public Gallery 0

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

2.2 PUBLIC QUESTIONS

NIL

3 APPLICATION FOR LEAVE OF ABSENCE

NIL

4 PETITIONS AND DEPUTATIONS

NIL

5 DISCLOSURE OF INTERESTS

Item 12.1.1 – Cr Greg Ball has declared a financial interest in the matter. The nature and extent of the interest is that he had used both tenders services in the past.

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 25 NOVEMBER 2025

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5554

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 25 November 2025 be **CONFIRMED**.

CARRIED UNANIMOUSLY 7/0

7 ANNOUNCEMENTS OF THE PRESIDENT

The Shire President provided an overview of two matters discussed at the most recent WALGA State Council Meeting being the Industrial Manslaughter legislation provisions relating to Volunteer Bushfire Fighters and secondly the changes to the rateability of Miscellaneous Licence Provisions.

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 MONTHLY FINANCIAL REPORT – NOVEMBER 2025

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Monthly Financial Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5555

Moved Cr B L Kilpatrick

Seconded Cr J P Reed

That Council RECEIVE the Financial Report for the period ending 30 November 2025 as presented.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The Monthly Financial Report for the period ending 30 November 2025 is attached.

BACKGROUND/COMMENT

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of Council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995* (the Act), associated regulations, and to the extent they are not inconsistent with the Act and the Australian Accounting Standards (AAS).

In accordance with regulation 34(5) of the Regulations, Council has adopted on 4 August 2025, that the level to be used for reporting budget variances within monthly financial reporting for the 2025/26 financial year shall be \$20,000.

Under the Regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

The closing surplus as of 30 November 2025 was \$2,315,657.

Total rates outstanding at the end of November 2025 were \$537,090. Payments collected to the end of November 2025 were \$3,007,751 which equates to 84.8% of net rates. The second instalment for ratepayers who chose to pay in 4 instalments was due on 6 December 2025. Those ratepayers with outstanding rates who have not paid in full, chosen to pay by instalments, or entered a payment arrangement are being followed up in accordance with Council Policy F.14 - Rate Recovery.

The Shire had a total of \$6,045,479 invested in interest bearing accounts on 30 November 2025, which is currently earning interest of 3.55% on Treasury OCDF (\$1,703,748), 4.17% on CBA Reserve Term Deposit (\$3,902,089), 3.00% on CBA Municipal Account (\$378,170) and 0.75% on CBA Reserve Account (\$61,472).

The 2024/25 Annual Financial Report has now been approved by the OAG and was presented to Council as part of the 2024/25 Annual Report on 25 November 2025. No adjustment was required to the 2024/2025 carry forward amount.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (*Act* s.6.4)

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS⁷

Nil

FINANCIAL IMPLICATIONS⁴

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the Act and associated regulations.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 30 NOVEMBER 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)			
	\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES								
Revenue from operating activities								
General Rates	2,796,609	2,796,609	2,796,609	2,799,880	3,271	0.12%		
Rates (excluding general rate)	16,502	16,502	16,502	16,542	40	0.24%		
Grants, subsidies and contributions	2,043,431	2,043,431	1,045,238	1,106,602	61,364	5.87%	▲	
Fees and charges	782,913	782,913	537,621	526,500	(11,121)	(2.07%)		
Interest Revenue	230,462	230,462	78,940	82,905	3,965	5.02%		
Other revenue	452,916	452,916	239,099	226,574	(12,525)	(5.24%)		
Profit on asset disposals	47,008	47,008	47,008	30,046	(16,962)	(36.08%)		
	6,369,841	6,369,841	4,761,017	4,789,048	28,031	0.59%		
Expenditure from operating activities								
Employee costs	(3,136,523)	(3,136,523)	(1,409,676)	(1,399,892)	9,784	0.69%		
Materials and contracts	(2,236,780)	(2,242,380)	(1,048,158)	(1,032,041)	16,116	1.54%		
Utility charges	(349,806)	(349,806)	(145,585)	(130,698)	14,887	10.23%		
Depreciation	(3,439,465)	(3,439,465)	(1,433,053)	(1,440,787)	(7,734)	(0.54%)		
Finance Costs	(17,682)	(17,682)	(6,797)	(7,453)	(656)	(9.65%)		
Insurance	(212,447)	(212,447)	(181,184)	(215,746)	(34,562)	(19.08%)	▼	
Other expenditure	(212,236)	(212,236)	(76,500)	(74,328)	2,172	2.84%		
Loss on asset disposals	(9,560)	(9,560)	(9,560)	(6,466)	3,094	32.36%		
	(9,614,499)	(9,620,099)	(4,310,513)	(4,307,412)	3,101	(0.07%)		
Non-cash amounts excluded from operating activities	(b) 3,384,677	3,384,677	1,395,605	1,430,139	34,534	2.47%	▲	
Amount attributable to operating activities	140,019	134,419	1,846,109	1,911,775	65,666	3.56%		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	1,263,394	1,263,394	440,814	283,324	(157,490)	(35.73%)	▼	
Proceeds from disposal of assets	215,273	215,273	215,273	213,345	(1,928)	(0.90%)		
Proceeds from financial assets at amortised cost - self supporting loans	25,331	25,331	11,240	0	(11,240)	(100.00%)		
	1,503,998	1,503,998	667,327	496,670	(170,658)	(25.57%)		
Outflows from investing activities								
Payments for property, plant and equipment	(1,886,907)	(1,922,907)	(901,482)	(995,634)	(94,152)	(10.44%)	▼	
Payments for construction of infrastructure	(2,043,921)	(2,043,921)	(905,658)	(423,491)	482,167	53.24%	▲	
	(3,930,828)	(3,966,828)	(1,807,140)	(1,419,126)	388,014	(21.47%)		
Amount attributable to investing activities	(2,426,830)	(2,462,830)	(1,139,813)	(922,456)	217,357	(19.07%)		
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans	1,600,000	1,600,000	0	0	0	0.00%		
Transfer from reserves	266,074	308,774	0	0	0	0.00%		
	1,866,074	1,908,774	0	0	0	0.00%		
Outflows from financing activities								
Repayment of borrowings	(76,165)	(76,165)	(35,086)	(24,895)	10,191	29.04%		
Transfer to reserves	(944,764)	(944,764)	(91,000)	(81,442)	9,558	10.50%		
	(1,020,929)	(1,020,929)	(126,086)	(106,338)	19,748	15.66%		
Amount attributable to financing activities	845,145	887,845	(126,086)	(106,338)	19,748	(15.66%)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1,441,666	1,441,666	1,441,666	1,432,676	(8,990)	(0.62%)		
Amount attributable to operating activities	140,019	134,419	1,846,109	1,911,775	65,666	3.56%		
Amount attributable to investing activities	(2,426,830)	(2,462,830)	(1,139,813)	(922,456)	217,357	(19.07%)		
Amount attributable to financing activities	845,145	887,845	(126,086)	(106,338)	19,748	(15.66%)		
Surplus or deficit after imposition of general rates	0	1,100	2,021,877	2,315,657	293,781	(14.53%)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

BY PROGRAM
BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		32,273	32,273	29,353	28,164	(1,189)	(4.05%)	▼
General Purpose Funding - Rates	6	2,796,609	2,796,609	2,796,609	2,799,880	3,271	0.12%	▲
General Purpose Funding - Other		1,289,842	1,289,842	690,729	767,579	76,850	11.13%	▲
Law, Order and Public Safety		127,350	127,350	67,714	61,175	(6,539)	(9.66%)	▼
Health		17,857	17,857	12,325	3,136	(9,189)	(74.56%)	▼
Education and Welfare		894,813	894,813	378,061	366,085	(11,976)	(3.17%)	▼
Community Amenities		426,647	426,647	386,907	387,942	1,035	0.27%	▲
Recreation and Culture		145,564	145,564	49,017	51,878	2,861	5.84%	▲
Transport		281,373	281,373	234,552	206,950	(27,602)	(11.77%)	▼
Economic Services		188,654	188,654	45,410	46,809	1,399	3.08%	▲
Other Property and Services		168,859	168,859	70,340	69,452	(888)	(1.26%)	▼
		6,369,841	6,369,841	4,761,017	4,789,048			
Expenditure from operating activities								
Governance		(502,041)	(502,041)	(331,205)	(332,281)	(1,076)	(0.32%)	▼
General Purpose Funding		(398,026)	(398,026)	(195,742)	(241,308)	(45,566)	(23.28%)	▼
Law, Order and Public Safety		(475,139)	(475,139)	(219,377)	(209,750)	9,627	4.39%	▲
Health		(233,259)	(233,259)	(97,427)	(100,615)	(3,188)	(3.27%)	▼
Education and Welfare		(1,115,674)	(1,115,674)	(489,058)	(388,934)	100,124	20.47%	▲
Community Amenities		(729,310)	(729,310)	(301,243)	(290,096)	11,147	3.70%	▲
Recreation and Culture		(2,167,082)	(2,172,682)	(894,036)	(945,456)	(51,420)	(5.75%)	▼
Transport		(2,889,472)	(2,889,472)	(1,255,981)	(1,368,429)	(112,448)	(8.95%)	▼
Economic Services		(507,955)	(507,955)	(206,267)	(166,151)	40,116	19.45%	▲
Other Property and Services		(596,541)	(596,541)	(320,177)	(264,392)	55,785	17.42%	▲
		(9,614,499)	(9,620,099)	(4,310,513)	(4,307,412)			
Non-cash amounts excluded from operating activities	(b)	3,384,677	3,384,677	1,395,605	1,430,139	34,534	2.47%	▲
Amount attributable to operating activities		140,019	134,419	1,846,109	1,911,775	65,666	3.56%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,263,394	1,263,394	440,814	283,324	(157,490)	(35.73%)	▼
Proceeds from disposal of assets		215,273	215,273	215,273	213,345	(1,928)	(0.90%)	▼
Proceeds from financial assets at amortised cost - self supporting loans		25,331	25,331	11,240	0	(11,240)	(100.00%)	▼
		1,503,998	1,503,998	667,327	496,670	(170,658)	(136.62%)	
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting		0	0	0	0	0		
Payments for property, plant and equipment	S	(1,886,907)	(1,922,907)	(901,482)	(995,634)	(94,152)	(10.44%)	▼
Payments for construction of infrastructure		(2,043,921)	(2,043,921)	(905,658)	(423,491)	482,167	53.24%	▲
		(3,930,828)	(3,966,828)	(1,807,140)	(1,419,126)	388,014	42.80%	
Non-cash amounts excluded from investing activities	2(b)	0	0	0	0	0	0.00%	
Amount attributable to investing activities		(2,426,830)	(2,462,830)	(1,139,813)	(922,456)	217,357	(53.72%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans		1,600,000	1,600,000	0	0	0		
Transfer from Reserves		266,074	308,774	0	0	0		
		1,866,074	1,908,774	0	0	0		
Outflows from financing activities								
Repayment of borrowings		(76,165)	(76,165)	(35,086)	(24,895)	10,191	29.04%	▲
Transfer to Reserves		(944,764)	(944,764)	(91,000)	(81,442)	9,558	10.50%	▲
		(1,020,929)	(1,020,929)	(126,086)	(106,338)	19,748		
Amount attributable to financing activities		845,145	887,845	(126,086)	(106,338)	19,748		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		1,441,666	1,441,666	1,441,666	1,432,676			
Amount attributable to operating activities		140,019	134,419	1,846,109	1,911,775			
Amount attributable to investing activities		(2,426,830)	(2,462,830)	(1,139,813)	(922,456)			
Amount attributable to financing activities		845,145	887,845	(126,086)	(106,338)			
Surplus or deficit after imposition of general rates	1	0	1,100	2,021,877	2,315,657			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

		Supplementary	30 June 2025	30 November 2025
		Information	\$	\$
CURRENT ASSETS				
Cash and cash equivalents	3		5,429,569	6,046,029
Trade and other receivables	7		207,698	632,899
Other financial assets	8		25,331	25,331
Inventories	8		50,283	50,283
Contract assets	8		0	0
Other assets	8		32,906	0
TOTAL CURRENT ASSETS			5,745,787	6,754,543
NON-CURRENT ASSETS				
Trade and other receivables			93,377	93,377
Other financial assets			144,281	144,281
Property, plant and equipment			19,075,975	19,266,235
Infrastructure			130,129,476	129,727,789
TOTAL NON-CURRENT ASSETS			149,443,109	149,231,682
TOTAL ASSETS			155,188,896	155,986,225
CURRENT LIABILITIES				
Trade and other payables	9		241,129	89,104
Other liabilities	12		128,458	337,748
Borrowings	11		76,165	51,269
Employee related provisions	12		611,982	611,982
TOTAL CURRENT LIABILITIES			1,057,735	1,090,103
NON-CURRENT LIABILITIES				
Borrowings	11		246,085	246,085
Employee related provisions			68,707	68,707
TOTAL NON-CURRENT LIABILITIES			314,792	314,792
TOTAL LIABILITIES			1,372,527	1,404,895
NET ASSETS			153,816,369	154,581,329
EQUITY				
Retained surplus			30,359,856	31,043,374
Reserve accounts	4		3,882,119	3,963,561
Revaluation surplus			119,574,394	119,574,394
TOTAL EQUITY			153,816,369	154,581,329

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 November 2025
Current assets			
Cash and cash equivalents	5,429,569	5,429,569	6,046,029
Financial assets at amortised cost	25,331	0	0
Rates receivables	78,960	78,014	460,962
Receivables	136,223	129,684	171,937
Other current assets	83,189	108,520	75,614
	5,753,272	5,745,787	6,754,543
Less: Current liabilities			
Payables	(240,980)	(241,129)	(89,104)
Borrowings	(76,165)	(76,165)	(51,269)
Contract liabilities	(127,164)	(128,458)	(337,748)
Provisions	(611,981)	(611,982)	(611,982)
	(1,056,290)	(1,057,735)	(1,090,103)
Net Current Assets	4,696,982	4,688,052	5,664,439
Less: Total adjustments to net current assets	(c) (3,255,316)	(3,255,376)	(3,348,782)
Closing funding surplus / (deficit)	1,441,666	1,432,676	2,315,657

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(47,008)	(47,008)	(30,046)
Less: Movement in liabilities associated with restricted cash		(10)	0	12,932
Movement in employee benefit provisions		(17,330)	0	0
Add: Loss on asset disposals		9,560	9,560	6,466
Add: Depreciation on assets		3,439,465	1,433,053	1,440,787
Total non-cash items excluded from operating activities		3,384,677	1,395,605	1,430,139

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 November 2025
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,882,059)	(3,882,119)	(3,963,561)
Less: - Financial assets at amortised cost - self supporting loans	(25,331)	(25,331)	(25,331)
Add: Borrowings	76,165	76,165	51,269
Add: Provisions employee related provisions	575,909	575,909	588,841
Total adjustments to net current assets	(3,255,316)	(3,255,376)	(3,348,782)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000

Nature or type	Var. \$	Explanation of variances	
		Timing	Permanent
Revenue from operating activities			
Grants, subsidies and contributions	61,364	▲ Timing of grant income	Higher than estimated 2025/26 FAG allocation
Expenditure from operating activities			
Insurance	(34,562)	▼ Timing of budget allocations	Budget error on split up of DFES catagories (\$15K)
Non-cash amounts excluded from operating activities	34,534	▲	Lower than anticipated profit on asset disposals and Restricted Cash Liabiliites (Interest on Leave Reserve)
Investing activities			
Proceeds from capital grants, subsidies and contributions	(157,490)	▼ Timing of grant income (and ability to recognise grant income due to related project expenditure)	
Payments for property, plant and equipment	(94,152)	▼ Timing of projects as detailed in 'Capital Acq Details' sheet	
Payments for construction of infrastructure	482,167	▲ Timing of projects as detailed in 'Capital Acq Details' sheet	

SHIRE OF WAGIN

SUPPLEMENTARY INFORMATION

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**SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1,441,666	\$1,441,666	\$1,432,676	(\$8,990)
Closing	\$0	\$2,021,877	\$2,315,657	\$293,781
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$6,046,029	% of total
Unrestricted Cash	\$2,082,468	34.4%
Restricted Cash	\$3,963,561	65.6%
Refer to Note 3 - Cash and Financial Assets		

Payables		
	\$89,104	% Outstanding
Trade Payables	\$65,007	
0 to 30 Days		99.0%
Over 30 Days		1.0%
Over 90 Days		0%
Refer to Note 9 - Payables		

Receivables		
	\$171,937	% Collected
Rates Receivable	\$537,090	84.8%
Trade Receivable	\$171,937	% Outstanding
Over 30 Days		50.6%
Over 90 Days		12.8%
Refer to Note 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$140,019	\$1,846,109	\$1,911,775	\$65,666
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2,816,422	% Variance
YTD Budget	\$2,813,111	0.1%
Refer to Statement of Financial Activity		

Operating Grants and Contributions		
YTD Actual	\$1,106,602	% Variance
YTD Budget	\$1,045,238	5.9%
Refer to Note 13 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$526,500	% Variance
YTD Budget	\$537,621	(2.1%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2,426,830)	(\$1,139,813)	(\$922,456)	\$217,357
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$213,345	%
Adopted Budget	\$215,273	99.1%
Refer to Note 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1,419,126	% Spent
Adopted Budget	\$3,930,828	36.1%
Refer to Note 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$283,324	% Received
Adopted Budget	\$1,263,394	22.4%
Refer to Note 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$845,145	(\$126,086)	(\$106,338)	\$19,748
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$24,895
Interest expense	\$7,453
Principal due	\$321,862
Refer to Note 11 - Borrowings	

Reserves	
Reserves balance	\$3,963,561
Interest earned	\$81,442
Refer to Note 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

2 KEY INFORMATION - GRAPHICAL



3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash	Cash and cash equivalents	550	0	550		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	378,170	0	378,170		CBA	3.00%	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	1,703,748	0	1,703,748		WATC	3.55%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	61,472	61,472		CBA	0.75%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	3,902,089	3,902,089		CBA	4.17%	17/02/26
Total		2,082,468	3,963,561	6,046,029	0			
Comprising								
Cash and cash equivalents		2,082,468	3,963,561	6,046,029	0			
		2,082,468	3,963,561	6,046,029	0			

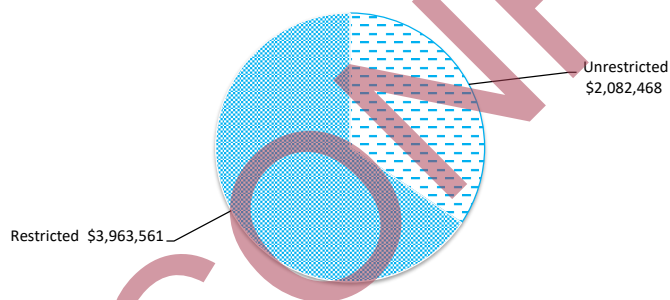
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Restricted by Council									
Leave reserve	575,909	17,277	12,932	0	0	0	0	593,186	588,841
Plant Replacement Reserve	842,577	25,277	17,229	0	0	(195,128)	0	672,726	859,806
Recreation Centre Reserve	16,180	485	363	0	0	(6,700)	0	9,965	16,544
Aerodrome Maintenance & Developme	56,114	1,683	1,114	0	0	0	0	57,797	57,228
Municipal Buildings Reserve	102,868	3,086	1,991	0	0	0	0	105,954	104,859
Information Technology Reserve	132,896	3,987	1,445	0	0	0	0	136,883	134,341
Land Development Reserve	11,818	355	265	0	0	0	0	12,173	12,083
Community Bus Reserve	23,504	705	537	800	0	0	0	25,009	24,041
Homecare Reserve	18,545	556	948	0	0	0	0	19,101	19,493
Recreation Development Reserve	311,071	9,332	6,719	0	0	(30,946)	0	289,457	317,790
Refuse Waste Management Reserve	279,158	8,375	6,268	9,502	0	0	0	297,035	285,426
Water Management Reserve	96,114	2,883	1,919	18,000	0	0	0	116,997	98,033
Staff Housing Reserve	562,104	16,863	11,625	800,000	0	0	0	1,378,967	573,730
Refuse Site Rehabilitation Reserve	214,364	6,431	4,548	0	0	0	0	220,795	218,912
Community Events Reserve	19,891	597	314	0	0	0	0	20,488	20,205
Electronic Sign Reserve	16,324	490	367	0	0	0	0	16,814	16,691
Community Gym Reserve	23,361	701	580	0	0	0	0	24,062	23,942
Sportsground Precinct Redevelopment F	470,072	14,102	9,360	0	0	(76,000)	0	408,174	479,432
Emergency/Bushfire Control Reserve	37,205	1,116	835	0	0	0	0	38,321	38,041
Roadwork Reserve	72,042	2,161	2,083	0	0	0	0	74,203	74,125
	3,882,119	116,462	81,442	828,302	0	(308,774)	0	4,518,109	3,963,561

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	1,013,257	1,049,257	55,256	7,109	(48,147)
Furniture and equipment	133,700	133,700	106,276	90,744	(15,532)
Plant and equipment	739,950	739,950	739,950	892,141	152,191
Infrastructure - roads	1,535,436	1,535,436	697,176	367,584	(329,592)
Infrastructure - other	342,608	342,608	142,136	36,882	(105,254)
Infrastructure - drainage	165,877	165,877	66,346	19,026	(47,320)
Payments for Capital Acquisitions	3,930,828	3,966,828	1,807,140	1,419,126	(388,014)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,263,394	1,263,394	440,814	283,324	(157,490)
Borrowings	1,600,000	1,600,000	0	0	0
Other (disposals & C/Fwd)	215,273	215,273	215,273	213,345	(1,928)
Cash backed reserves					
Recreation Development Reserve	0	30,946	0	0	0
Plant Replacement Reserve	195,128	195,128	0	0	0
Sportsground Precinct Redevelopment Reserve	0	76,000	0	0	0
Contribution - operations	657,033	579,387	1,151,053	922,456	(228,597)
Capital funding total	3,930,828	3,966,828	1,807,140	1,419,126	(388,014)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
Land								
Economic Services								
E167465		515	Creation of Lot 429 Tudhoe Street	0	0	0	(5,640)	(5,640)
Total - Economic Services				0	0	0	(5,640)	(5,640)
Total - Land				0	0	0	(5,640)	(5,640)
Buildings								
Governance								
E167744	B2505	521	Admin Building - Roof Safety System	(10,000)	(10,000)	(10,000)	0	10,000
Total - Governance				(10,000)	(10,000)	(10,000)	0	10,000
Health								
Education & Welfare								
Recreation And Culture								
E167784	B2203	521	NAB Building	(10,257)	(10,257)	(10,256)	0	10,256
E167780	B2501	521	Recreation Centre - New meter box	(20,000)	(56,000)	0	0	0
E167784	B2504	521	Court House - Create door to Courtyard	(8,000)	(8,000)	0	0	0
E167475	B2602	521	32 Ballagin Street - Roof repairs	(30,000)	(30,000)	0	0	0
E167777	B2607	521	Swimming Pool - Power Board Main plantroom	(20,000)	(20,000)	(20,000)	0	20,000
E167777	B2608	521	Swimming Pool - Replace kiosk carpet with non slip epoxy coating	(10,000)	(10,000)	(10,000)	0	10,000
Total - Recreation And Culture				(98,257)	(134,257)	(40,256)	0	40,256
Other Property & Services								
E167475	B2604	521	New Staff House 1 (3 x 2 modular)	(450,000)	(450,000)	0	0	0
E167475	B2605	521	New Staff House 2 (3 x 2 modular)	(450,000)	(450,000)	0	0	0
E167475	B2610	521	Admin Office - Carpet Replacement (Walkways)	(5,000)	(5,000)	(5,000)	(7,109)	(2,109)
Total - Other Property & Services				(905,000)	(905,000)	(5,000)	(7,109)	(2,109)
Total - Buildings				(1,013,257)	(1,049,257)	(55,256)	(7,109)	48,147
Plant & Equipment								
Governance								
E167746	PE2404	525	2025/26 - CEO - Isuzu MUX	(61,250)	(61,250)	(61,250)	(65,437)	(4,187)
Total - Governance				(61,250)	(61,250)	(61,250)	(65,437)	(4,187)
Law, Order & Public Safety								
E167111	P96	525	Water Tanker Trailer	0	0	0	(628)	(628)
E167776	PE2601	525	Refurbish SAM trailer to an emergency use trailer	(5,000)	(5,000)	(5,000)	0	5,000
E167776	PE2605	525	Isuzu D-Max - SES (Funded by DFES)	0	0	0	(149,052)	(149,052)
Total - Law, Order & Public Safety				(5,000)	(5,000)	(5,000)	(149,680)	(144,680)
Health								
E167751	PE2602	525	2025/26 - Doctor's Vehicle	(50,000)	(50,000)	(50,000)	(40,204)	9,796
Total - Health				(50,000)	(50,000)	(50,000)	(40,204)	9,796
Transport								
E167761	PE2603	525	2025/26 - Grader	(430,000)	(430,000)	(430,000)	(426,821)	3,179
E167761	PE2604	525	2025/26 - Multipac Multi Tyred Roller	(193,700)	(193,700)	(193,700)	(210,000)	(16,300)
Total - Transport				(623,700)	(623,700)	(623,700)	(636,821)	(13,121)
Total - Plant & Equipment				(739,950)	(739,950)	(739,950)	(892,141)	(152,191)
Furniture & Equipment								
Governance								
E167742	FE2401	523	New Server - Administration	(66,000)	(66,000)	(66,000)	(67,796)	(1,796)
Total - Governance				(66,000)	(66,000)	(66,000)	(67,796)	(1,796)
Law, Order & Public Safety								
E167110	FE2603	523	CCTV - Animal Pound	(10,000)	(10,000)	(10,000)	0	10,000
Total - Law, Order & Public Safety				(10,000)	(10,000)	(10,000)	0	10,000
Other Health								
Recreation & Culture								
E167284	FE2601	523	Floor Cleaner - Recreation Centre	(13,000)	(13,000)	(5,416)	(11,892)	(6,476)
E167756	FE2602	523	CCTV - 2 Pan Tilt Zoom Cameras for Sportsground	(15,000)	(15,000)	(7,500)	0	7,500
E167756	FE2605	523	Wireless Internet - Eric Farrow Pavilion	(10,000)	(10,000)	0	0	0
E167756	FE2606	523	Rec Centre - Two Burner Griddle / Gas Range Static Oven	(6,500)	(6,500)	(4,160)	0	4,160
E167284	FE2609	523	New Dishwasher - Recreation Centre	(5,500)	(5,500)	(5,500)	(4,939)	561
E167754	FE2610	523	Pool Cleaner - WAVE 100 CB	0	0	0	(6,117)	(6,117)
Total - Recreation & Culture				(50,000)	(50,000)	(22,576)	(22,948)	(372)
Transport								
E167763	FE2607	523	Depot - High Pressure Cleaner	(7,700)	(7,700)	(7,700)	0	7,700
Total - Transport				(7,700)	(7,700)	(7,700)	0	7,700
Total - Furniture & Equipment				(133,700)	(133,700)	(106,276)	(90,744)	15,532

5 CAPITAL ACQUISITIONS - DETAILED

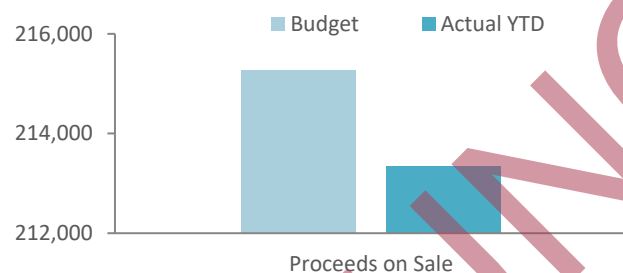
Account Number	Job Number	Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure - Roads								
Transport								
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(25,000)	(25,000)	(9,998)	(13,511)	(3,513)
E167103	CP374	541	2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	0	0	(726)	(726)
E167103	CP378	541	2024/25 - Shire - Thornton Street - Kerbing both sides	(7,422)	(7,422)	(7,422)	(7,422)	(0)
E167103	CP379	541	2024/25 - Shire - Lukin street - Kerbing both sides	(5,616)	(5,616)	(5,616)	(5,616)	(0)
E167103	CP380	541	2024/25 - Shire - Trenton Street - Kerbing north side	(11,018)	(11,018)	(11,018)	(11,018)	(0)
E167103	CP383	541	2024/25 - Shire - Hunt street - Reseal	(29,000)	(29,000)	(11,598)	0	11,598
E167105	BR3068	545	2024/25 - Dongolocking Road SLK 10.42 - Culvert replace sleepers	(65,877)	(65,877)	(26,350)	0	26,350
E167103	CP395	541	2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	(181,015)	(181,015)	(72,402)	0	72,402
E167103	CP396	541	2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	(180,000)	(180,000)	(73,198)	(72,534)	664
E167103	CP397	541	2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	(139,000)	(139,000)	(55,596)	(98,503)	(42,907)
E167103	CP398	541	2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	(180,422)	(180,422)	(72,166)	(43,169)	28,997
E167103	CP399	541	2025/26 - Shire - Gundaring Road - Gravel widen west side of roac	(25,337)	(25,337)	(22,384)	(18,047)	4,337
E167103	CP400	541	2025/26 - Shire - Behn-Ord Road - Gravel Sheet	(55,000)	(55,000)	(46,926)	(40,686)	6,240
E167103	CP401	541	2025/26 - Shire - Toolibin South Road - Gravel Sheet	(65,000)	(65,000)	(56,231)	(48,967)	7,263
E167103	CP404	541	2025/26 - Thornton Street Kerbing - south side	(23,907)	(23,907)	(9,560)	0	9,560
E167103	CP405	541	2025/26 - Ventnor street Kerbing - Ware to Warwick	(23,907)	(23,907)	(9,560)	0	9,560
E167103	CP406	541	2025/26 - Khedive Street Kerbing - Both Sides	(20,000)	(20,000)	(7,996)	0	7,996
E167103	CP407	541	2025/26 - RRG - Jaloran Road - Reseal	(150,216)	(150,216)	(60,084)	0	60,084
E167103	CP408	541	2025/26 - Shire - Vernal Street - Reseal 2 coat	(42,200)	(42,200)	(16,876)	0	16,876
E167105	CP411	545	2025/26 - Shire - Culvert repairs as needed	(100,000)	(100,000)	(39,996)	(11,247)	28,749
E167103	CP410	541	2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	(371,376)	(371,376)	(148,546)	(6,663)	141,883
Total - Transport				(1,701,313)	(1,701,313)	(763,522)	(386,609)	376,913
Total - Infrastructure - Roads				(1,701,313)	(1,701,313)	(763,522)	(386,609)	376,913
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure - Other								
Law,Order & Public Safety								
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(10,308)	(10,308)	(4,122)	(3,083)	1,039
E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
E167112	IO2604	543	Wedgescarrup BFB Water Tank	(15,300)	(15,300)	(6,120)	0	6,120
Total - Law,Order & Public Safety				(25,608)	(25,608)	(10,242)	(3,083)	7,159
Community Amenities								
E167191	IO2504	543	Wagin Cemetery - New niche wall	(10,000)	(10,000)	(4,000)	(7,500)	(3,500)
Total - Community Amenities				(10,000)	(10,000)	(4,000)	(7,500)	(3,500)
Recreation & Culture								
E167112	IO2501	543	Sportsground Water Tank	(48,500)	(48,500)	(19,400)	0	19,400
E167757	IO2502	543	Swimming Pool - Paving repairs under roller track	(8,500)	(8,500)	(8,500)	(8,400)	100
E167758	IO2507	543	Wetlands - Disabled Parking and Access Ramp	(30,000)	(30,000)	(12,000)	0	12,000
E167757	IO2601	543	Swimming Pool - Replacement Shadesail	(12,000)	(12,000)	(4,800)	(9,900)	(5,100)
E167758	IO2602	543	Drought Resilience Project - Grant Expenditure	(60,000)	(60,000)	(24,000)	0	24,000
E167758	IO2605	543	Sportsground Basketball Court Resurfacing	(40,000)	(40,000)	(16,000)	0	16,000
Total - Recreation & Culture				(199,000)	(199,000)	(84,700)	(18,315)	66,385
Total - Infrastructure - Other				(234,608)	(234,608)	(98,942)	(36,882)	62,060
Infrastructure - Footpaths								
Transport								
E167124	CP402	543	2025/26 - Thornton Street Footpath - Tarbet to Theta	(60,000)	(60,000)	(23,998)	0	23,998
E167124	CP403	543	2025/26 - Ventnor Street Footpath - Ware to Warwick	(48,000)	(48,000)	(19,196)	0	19,196
Total - Infrastructure - Footpaths				(108,000)	(108,000)	(43,194)	0	43,194
Total - Infrastructure - Footpaths				(108,000)	(108,000)	(43,194)	0	43,194
Grand Total				(3,930,828)	(3,966,828)	(1,807,140)	(1,419,126)	388,014

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

OPERATING ACTIVITIES

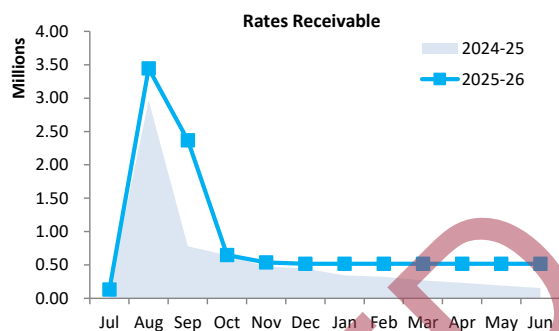
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget (As amended)				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
P01Y20	2019 Isuzu MU-X MY19 4x4 LST SUV Wagon Automatic (CEO)	0	27,273	27,273	0	0	28,164	28,164	0
	Health								
P05Y21	Toyota Kluger AWD Hybrid Wagon - Doctors	27,750	37,000	9,250	0	28,552	27,932	0	(621)
	Transport								
P12Y19	2018 Komatsu GD655-5 Grader	119,515	130,000	10,485	0	128,367	130,250	1,883	0
P49	2016 Multipac Multi Tyred Roller	30,560	21,000	0	(9,560)	32,846	27,000	0	(5,846)
		177,825	215,273	47,008	(9,560)	189,765	213,345	30,046	(6,466)



7 RECEIVABLES

Rates receivable	30 Jun 2025	30 Nov 2025
	\$	\$
Opening arrears previous years	144,372	154,142
Levied this year	3,237,046	3,390,699
Less - collections to date	(3,227,276)	(3,007,751)
Gross rates collectable	154,142	537,090
Net rates collectable	154,142	537,090
% Collected	95.4%	84.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(845)	69,664	25,100	27,668	17,843	139,431
Percentage	(0.6%)	50%	18%	19.8%	12.8%	
Balance per trial balance						
Sundry receivable						139,431
Other Receivables						(7,173)
LSL Receivables (Current)						39,679
Total receivables general outstanding						171,937

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

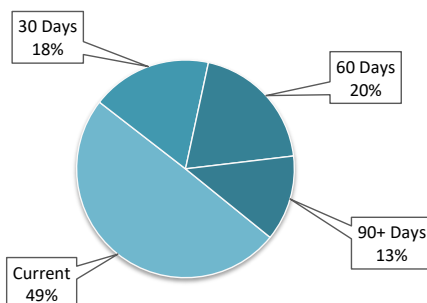
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 November 2025
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	25,331	0	0	25,331
Inventory				
Fuel and materials (including gravel)	50,283	0	0	50,283
Accrued income	32,906	0	(32,906)	0
Contract assets				
Contract assets	0	0	0	0
Total other current assets	108,520	0	(32,906)	75,614
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

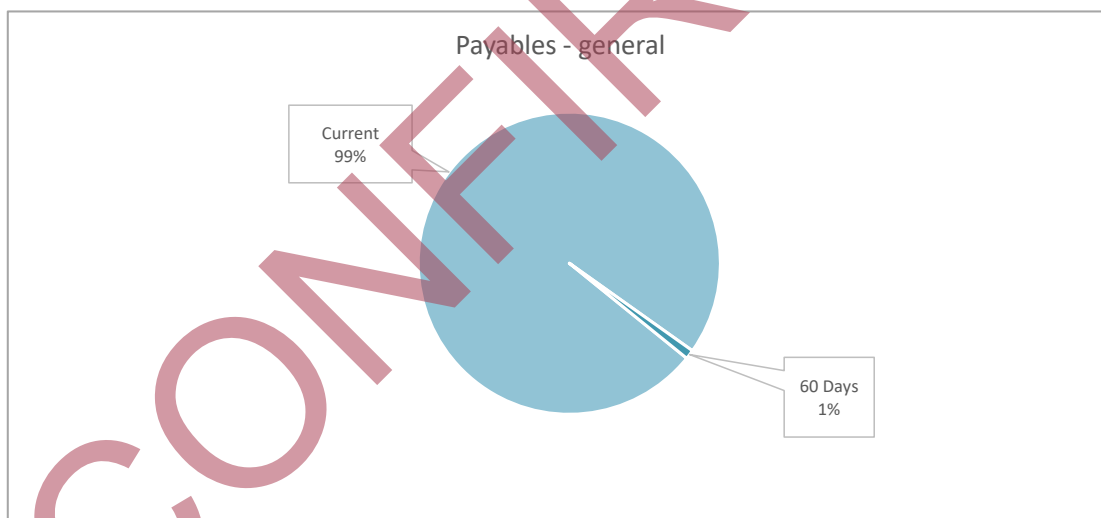
Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(1,186)	65,533	0	660	0	65,007
Percentage	-1.8%	100.8%	0%	1%	0%	
Balance per trial balance						
Sundry creditors						65,007
ATO liabilities						0
Accrued interest on borrowings						1,881
Payroll creditors						0
Bonds and deposits held						22,216
Total payables general outstanding						89,104
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Budget						YTD Actual				Total Revenue
	Rate in \$	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Non-commercial	9.5405	677	8,765,908	833,156	0	0	833,156	833,156	0	0	833,156
Commercial	12.6133	67	2,107,993	265,887	0	0	265,887	265,887	0	0	265,887
Unimproved value											
UV	0.3293	276	500,954,000	1,649,642	0	0	1,649,642	1,649,642	0	0	1,649,642
Sub-Total		1,020	511,827,901	2,748,685	0	0	2,748,685	2,748,685	0	0	2,748,685
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	775	135	232,356	104,625	0	0	104,625	104,625	0	0	104,625
Commercial	775	22	45,192	17,050	0	0	17,050	17,050	0	0	17,050
Unimproved value											
UV	775	104	14,643,565	80,600	0	0	80,600	80,600	0	0	80,600
Sub-total		261	14,921,113	202,275	0	0	202,275	202,275	0	0	202,275
		1,281	526,749,014	2,950,960	0	0	2,950,960	2,950,960	0	0	2,950,960
Discount							(154,350)				(150,819)
Concession							(1,302)				0
Amount from general rates							2,795,308				2,800,141
Rates Written Off							(1,000)				(261)
Ex-gratia rates CBH							16,502	16,502	0	0	16,542
Total general rates							2,810,810				2,816,422
Total		1,281					2,810,810				2,816,422

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding		Interest Repayments		
Particulars	Loan No.	1 July 2025	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture													
Swimming Pool Redevelopment	139	140,704	0	0	0	(8,477)	(17,172)	(17,172)	132,227	123,532	(3,541)	(7,833)	(7,833)
Other property and services													
Staff Housing	137	76,683	0	0	0	(7,693)	(18,791)	(18,791)	68,990	57,892	(1,847)	(4,670)	(4,670)
Doctor Housing	138	14,871	0	0	0	(7,321)	(14,871)	(14,871)	7,550	0	(466)	(824)	(824)
Staff Housing	143		0	1,600,000	1,600,000	0	0	0	0	1,600,000	0	0	0
		232,258	0	1,600,000	1,600,000	(23,490)	(50,834)	(50,834)	208,768	1,781,424	(5,854)	(13,327)	(13,327)
Self supporting loans													
Recreation and culture													
Wagin Ag Society	141	33,978	0	0	0	0	(22,481)	(22,481)	55,791	33,310	0	(1,049)	(1,049)
Wagin Bowls Club	142	56,014	0	0	0	(1,405)	(2,850)	(2,850)	57,304	55,859	(1,599)	(3,306)	(3,306)
		89,992	0	0	0	(1,405)	(25,331)	(25,331)	113,095	89,169	(1,599)	(4,355)	(4,355)
Total		322,250	0	1,600,000	1,600,000	(24,895)	(76,165)	(76,165)	321,862	1,870,593	(7,453)	(17,682)	(17,682)
Current borrowings		76,165							51,269				
Non-current borrowings		246,085							246,085				
		322,250							297,355				

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget	Balance Unspent
	\$	\$				\$	%	\$	\$
Staff Housing	0	1,600,000	WATC	Debenture	8	373,538	5.20	0	0
	0	1,600,000				373,538		0	0

The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 November 2025
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		21,950	0	96,648	(79,800)	38,798
- Capital grant/contribution liabilities		106,508	0	271,689	(79,247)	298,950
Total other liabilities		128,458	0	368,337	(159,048)	337,748
Employee Related Provisions						
Annual leave		260,707	0	0	0	260,707
Long service leave		279,911	0	0	0	279,911
Total Employee Related Provisions		540,617	0	0	0	540,617
Other Provisions						
Provision for LSL On-costs (Current)		34,674	0	0	0	34,674
Provision for Annual Leave On-costs (Current)		36,691	0	0	0	36,691
Total Other Provisions		71,365	0	0	0	71,365
Total other current assets		740,440	0	368,337	(159,048)	949,730
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025
13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Nov 2025	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	581,577	290,788	581,577	343,999
Grants Commission - Roads (WALGGC)	0	0	0	0	302,633	151,316	302,633	168,407
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0	44,018	(44,018)	0	80,000	40,000	80,000	44,018
DFES Grant - ESL Admin Contribution	0	0	0	0	4,000	4,000	4,000	4,000
DFES Grant -Operating SES	1,295	15,075	(8,515)	7,855	30,150	15,074	30,150	8,515
Education and welfare								
Homecare - CHSP Operating Grant	0	0	0	0	345,927	144,135	345,927	142,341
Homecare - HCP Operating Grant	0	0	0	0	367,518	153,130	367,518	163,330
Homecare - Donations	0	0	0	0	10,380	4,325	10,380	0
Homecare - NDIS Contributions	0	0	0	0	52,919	22,045	52,919	6,907
Support at Home Grant	0	0	0	0	0	0	0	10,381
Recreation and culture								
Australia Day Grant	0	12,000	0	12,000	10,000	4,165	10,000	0
SLWA - Library Technology Grant	0	0	0	0	10,900	4,540	10,900	0
Lotterywest - Christmas Street Carnival	0	13,506	0	13,506	13,000	5,415	13,000	0
Heritage Review Grant	5,130	0	0	5,130	5,130	2,135	5,130	0
DOC - Community Garden Grant	532	0	(532)	0	532	220	532	532
LBW Trust Library Grant	168	0	0	168	0	0	0	0
Community Water Supplies Partnership Grant	0	12,049	(12,049)	0	11,662	0	11,662	12,049
SLWA - Encouraging Promising Practice Grant	1,390	0	(1,251)	139	1,390	575	1,390	1,251
Lighting Upgrades - Wagin Bowls Club	13,436	0	(13,436)	0	0	0	0	13,436
International Volunteer Day	0	0	0	0	0	0	0	1,000
Transport								
Direct Grant (MRWA)	0	0	0	0	200,875	200,875	200,875	186,436
Ballagin Street - Vehicle Speeds Investigation	0	0	0	0	5,000	2,500	5,000	0
	21,951	96,648	(79,800)	38,798	2,033,593	1,045,238	2,033,593	1,106,602

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2025	Current Liability 30 Nov 2025	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies									
Law, order, public safety									
Community Water Supply Project	0	6,483	(6,483)	0	0	7,856	0	7,856	6,483
Sportsground Water Tank	0	22,000	0	22,000	22,000	32,334	0	32,334	0
DFES - Capital Grants - Isuzu D-Max SES	0	0	0	0	0	0	0	0	149,052
Recreation and culture									
LRCIP4 - Cricket / Hockey Pavilion	0	0	0	0	0	0	0	0	34,896
Drought Resilience Project - Grant Expenditure	0	0	0	0	0	94,896	0	94,896	0
Transport									
RRG - 2023/24 Ballagin Road	9,562	0	(9,561)	1	1	9,562	3,824	9,562	9,561
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	74,251	29,700	74,251	0
2024/25 - RTR - Beaufort Road - Reconstruct seal widen	348	0	(348)	(0)	(0)	348	114	348	348
2024/25 - RTR - Bullock Hills Road - Reconstruct seal widen	347	0	(347)	(0)	(0)	347	114	347	347
2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	1,419	(1,419)	0	0	1,419	468	1,419	1,419
2024/25 - RRG - Piesseville-Tarwonga - Reconstruct seal failed sectic	0	20,691	(20,691)	0	0	20,691	20,691	20,691	20,691
2024/25 - RRG - Dongolocking Road - Reconstruct seal widen	0	33,733	(33,733)	0	0	33,733	33,733	33,733	33,733
2024/25 - LRCIP4 - Bullock Hills Road - Reconstruct seal widen	0	0	0	0	0	13,742	0	13,742	13,742
2024/25 - LRCIP4 - Beaufort Road SLK 7.25 - Extend culvert	0	0	0	0	0	1,411	0	1,411	1,411
2024/25 - LRCIP4 - Beaufort Road SLK 7.87 - Culvert repairs	0	0	0	0	0	1,411	0	1,411	1,411
2024/25 - LRCIP4 - Beaufort Road SLK 6.29 - Culvert repair	0	0	0	0	0	3,565	0	3,565	3,565
2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	0	0	0	0	0	180,000	59,400	180,000	0
2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	0	0	0	0	0	139,000	45,870	139,000	0
2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	0	0	0	0	0	180,422	59,539	180,422	0
2025/26 - RRG - Jaloran Road - Reseal	0	40,058	0	40,058	40,058	100,144	40,057	100,144	0
2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	0	99,034	(6,663)	92,371	92,371	247,585	99,034	247,585	6,663
2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	0	48,271	0	48,271	48,271	120,677	48,270	120,677	0
Economic services									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	106,508	271,689	(79,247)	298,950	298,950	1,263,394	440,814	1,263,394	283,324

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2025

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but are now included in Municipal funds - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 30 Nov 2025
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	600	600	(600)	600
Deposits - Community Bus	600	450	(450)	600
Deposits - Rec Centre & EFP	2,000	3,000	(3,000)	2,000
Deposits - Animal Trap	75	0	0	75
BCITF	160	2,009	(1,929)	240
Building Services Levy	603	1,692	(1,692)	603
Nomination Deposits	0	500	(500)	0
Other Deposits	6,269	250	(250)	6,269
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	10,440	1,600	(670)	11,370
Sub-Total	20,767	10,101	(9,091)	21,777
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	20,767	10,101	(9,091)	21,777

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Opening Surplus(Deficit)							0
					0	0	0
J012 / E113030	Recreation Centre					(5,600)	(5,600)
I1019001	Transfer from Reserves				6,700		1,100
B2501 / E167780	Recreation Centre - New Meter Box					(36,000)	(34,900)
I1019001	Transfer from Reserves				36,000		1,100
				0	42,700	(41,600)	1,100

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	1,099,043	1,099,043	1,099,043	1,099,043
I031010	GRV Minimums	Inc	121,675	121,675	121,675	121,675
I031015	UV	Inc	1,649,641	1,649,641	1,649,641	1,649,642
I031020	UV Minimums	Inc	80,600	80,600	80,600	80,600
I031025	GRV Interim Rates	Inc	0	0	0	0
I031030	UV Interim Rates	Inc	0	0	0	0
I031035	Back Rates	Inc	0	0	0	0
I031040	Ex-Gratia Rates (CBH)	Inc	16,502	16,502	16,502	16,542
I031045	Discount Allowed	Inc	(154,350)	(154,350)	(154,350)	(150,819)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	2,797
I031055	Account Enquiry Fee	Inc	5,000	5,000	2,080	3,621
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(1,000)	(1,000)	0	(261)
I031065	Penalty Interest	Inc	17,000	17,000	7,080	6,434
I031070	Emergency Services Levy	Inc	143,568	143,568	143,568	145,525
I031075	ESL Penalty Interest	Inc	500	500	205	288
I031080	Instalment Interest	Inc	4,000	4,000	4,000	3,851
I031090	Rate Legal Charges	Inc	5,000	5,000	2,080	3,395
			2,992,179	2,992,179	2,977,124	2,982,333
E031005	Valuation Expenses	Exp	(10,000)	(10,000)	(10,000)	(16,029)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(415)	0
E031015	Title Searches	Exp	(500)	(500)	(205)	0
E031020	Rate Recovery Expenses	Exp	(5,000)	(5,000)	(2,080)	(7,245)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(2,626)
E031030	Emergency Services Levy	Exp	(143,568)	(143,568)	(71,784)	(88,139)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(3,213)	(3,213)	(3,213)	(2,822)
E031100	Administration Allocated	Exp	(103,266)	(103,266)	(43,025)	(43,028)
			(269,547)	(269,547)	(132,722)	(159,889)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	581,577	581,577	290,788	343,998
I032010	Grants Commission Roads	Inc	302,633	302,633	151,316	168,406
I032020	Administration Rental	Inc	0	0	0	0
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	415	358
I032030	Reimbursements	Inc	100	100	40	0
I032035	Freedom of Information	Inc	0	0	0	30
I032040	Bank Interest	Inc	90,000	90,000	37,500	19,814
I032045	Reserves Interest	Inc	116,462	116,462	29,115	52,069
I032055	Commissions & Recoups	Inc	0	0	0	0
I032080	Other General Purpose Income	Inc	0	0	0	0
I032086	Debtor Penalty Interest	Inc	2,500	2,500	1,040	447
I032190	WALGA House Units	Inc	0	0	0	0
			1,094,272	1,094,272	510,214	585,123
E032005	Bank Fees and Charges	Exp	(11,000)	(11,000)	(4,580)	(8,136)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(42,500)	(42,500)	(27,200)	(42,043)
E032035	Administration Allocated	Exp	(74,979)	(74,979)	(31,240)	(31,241)
			(128,479)	(128,479)	(63,020)	(81,420)
Total General Purpose Income			4,086,451	4,086,451	3,487,338	3,567,456

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Total General Purpose Expenditure			(398,026)	(398,026)	(195,742)	(241,309)
Governance						
Members of Council						
I041020	Other Income Relating to Members	Inc	0	0	0	0
			0	0	0	0
E041005	Sitting Fees	Exp	(23,689)	(23,689)	(5,922)	(5,613)
E041010	Training	Exp	(7,000)	(7,000)	(1,750)	(480)
E041015	Members Travelling	Exp	(700)	(700)	(175)	(299)
E041020	Communication Allowance	Exp	(8,085)	(8,085)	(2,021)	(2,021)
E041025	Election Expenses	Exp	(7,500)	(7,500)	(7,500)	(2,151)
E041030	Other Expenses	Exp	(4,000)	(4,000)	(1,665)	0
E041035	Conference Expenses	Exp	(7,500)	(7,500)	(1,600)	(1,672)
E041040	Presidents Allowance	Exp	(16,853)	(16,853)	(4,213)	(4,213)
E041045	Deputy Presidents Allowance	Exp	(4,214)	(4,214)	(1,053)	(1,053)
E041055	Refreshments and Receptions	Exp	(9,999)	(9,999)	(4,150)	(3,609)
E041060	Presentations	Exp	(2,500)	(2,500)	(1,040)	0
E041065	Insurance	Exp	(18,000)	(18,000)	(18,000)	(18,508)
E041070	Public Relations	Exp	0	0	0	0
E041075	Subscriptions	Exp	(39,330)	(39,330)	(19,461)	(18,409)
E041100	Administration Allocated	Exp	(129,625)	(129,625)	(54,010)	(54,010)
			(278,995)	(278,995)	(122,560)	(112,038)
Other Governance						
I042030	Profit on Sale of Asset	Inc	27,273	27,273	27,273	28,164
I042045	Admin Reimbursements	Inc	5,000	5,000	2,080	0
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0	0
			32,273	32,273	29,353	28,164
E042005	Administration Salaries	Exp	(921,572)	(921,572)	(402,787)	(408,051)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	0
E042010	Administration Superannuation	Exp	(132,982)	(132,982)	(56,260)	(59,715)
E042011	Loyalty Allowance	Exp	(7,699)	(7,699)	(3,256)	(3,385)
E042012	Housing Allowance Admin	Exp	(9,243)	(9,243)	(3,910)	(3,820)
E042015	Insurance	Exp	(42,620)	(42,620)	(42,618)	(44,353)
E042020	Staff Training	Exp	(15,000)	(15,000)	(6,250)	(6,485)
E042025	Removal Expenses	Exp	0	0	0	0
E042030	Printing & Stationery	Exp	(28,000)	(28,000)	(11,660)	(8,377)
E042035	Phone, Fax & Modem	Exp	(4,000)	(4,000)	(1,665)	(1,332)
E042040	Office Maintenance	Exp	(58,900)	(58,900)	(24,525)	(27,831)
E042045	Advertising	Exp	(12,000)	(12,000)	(4,995)	(3,898)
E042050	Office Equipment Maintenance	Exp	(2,000)	(2,000)	(830)	(1,735)
E042055	Postage & Freight	Exp	(5,000)	(5,000)	(2,080)	(2,579)
E042060	Vehicle Running Expenses	Exp	(18,000)	(18,000)	(7,485)	(8,560)
E042065	Legal Expenses	Exp	(13,000)	(13,000)	(5,415)	(2,436)
E042070	Garden Expenses	Exp	(20,000)	(20,000)	(8,320)	(5,395)
E042075	Conference & Training	Exp	(7,500)	(7,500)	(3,125)	(2,411)
E042080	Computer Support	Exp	(157,685)	(157,685)	(141,743)	(138,210)
E042085	Other Expenses	Exp	(11,000)	(11,000)	(4,580)	(8,863)
E042090	Administration Allocated	Exp	(222,045)	(222,045)	(92,515)	(92,519)
E042095	Fringe Benefits Tax	Exp	(18,000)	(18,000)	(4,500)	(7,522)
E042100	Staff Uniforms	Exp	(4,500)	(4,500)	0	(1,584)
E042120	Depreciation - Other Governance	Exp	(118,747)	(118,747)	(49,476)	(50,532)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E042125	Less Administration Allocated	Exp	1,606,447	1,606,447	669,350	669,353
E042160	DCEO/CEO Recruitment	Exp	0	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(223,046)	(223,046)	(208,645)	(220,240)
	Total Governance Income		32,273	32,273	29,353	28,164
	Total Governance Expenditure		(502,041)	(502,041)	(331,205)	(332,278)
Law, Order & Public Safety						
Fire Prevention						
I051010	BFB Operating Grant	Inc	80,000	80,000	40,000	44,018
I051015	Sale of Fire Maps	Inc	50	50	20	24
I051020	Town Block Burn Fees	Inc	0	0	0	0
I051025	Contributions and Reimbursements	Inc	500	500	0	(2,181)
I051030	Bush Fire Infringements	Inc	1,000	1,000	0	2,750
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051050	SES Other Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	30,150	30,150	15,074	8,515
			115,700	115,700	59,094	206,178
E051005	BFB Operation Expenditure	Exp	(80,000)	(80,001)	(47,147)	(62,163)
E051010	Communication Mtce	Exp	(5,500)	(5,500)	(2,285)	(2,145)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,552)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(10,000)	(10,000)	(4,150)	(24)
E051025	Town Block Burn Off	Exp	(10,000)	(10,000)	(10,000)	(14,505)
E051040	Other Bushfire Expenditure	Exp	(23,600)	(23,600)	(9,825)	(485)
E051045	Mt Latham & Condingning Repeats	Exp	(1,000)	(1,000)	(405)	(2,296)
E051048	Weather station - Upgrade system and maintenance	Exp	(14,000)	(14,000)	(5,830)	0
E051060	SES Operation Expenditure	Exp	(30,150)	(30,150)	(12,555)	(8,575)
E051100	Administration Allocated	Exp	(83,180)	(83,180)	(34,655)	(34,658)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(31,605)	(34,294)
			(335,801)	(335,802)	(160,957)	(161,696)
Animal Control						
I052005	Dog Fines and Fees	Inc	5,000	5,000	2,080	805
I052006	Cat Fines and Fees	Inc	0	0	0	0
I052010	Hire of Animal Traps	Inc	100	100	40	0
I052015	Dog Registration	Inc	4,000	4,000	4,000	2,206
I052016	Cat Registration	Inc	2,500	2,500	2,500	1,040
I052020	Reimbursements	Inc	0	0	0	0
			11,600	11,600	8,620	4,051
E052005	Ranger Salary	Exp	(19,220)	(19,220)	(8,125)	(7,191)
E052007	Ranger Telephone	Exp	(500)	(500)	(205)	(196)
E052010	Pound Maintenance	Exp	(9,200)	(9,200)	(3,825)	(1,647)
E052015	Dog Control Insurance	Exp	(500)	(500)	(500)	(230)
E052020	Legal Fees	Exp	(1,500)	(1,500)	(625)	(1,316)
E052025	Training & Conference	Exp	(1,000)	(1,000)	(415)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(10,410)	(3,715)
E052035	Administration Allocated	Exp	(47,509)	(47,509)	(19,795)	(19,795)
E052190	Depreciation - Animal Control	Exp	(4,011)	(4,011)	(1,665)	(1,262)
			(108,440)	(108,440)	(45,565)	(35,352)
Other Law, Order & Public Safety						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	40,190	40,190	0	6,483
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			40,240	40,240	0	6,483
E053005	Abandoned Vehicles	Exp	(500)	(500)	(200)	(71)
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	0	0	0	0
E053045	CCTV & Security	Exp	(5,000)	(5,000)	(2,080)	0
E053055	Mosquito Control	Exp	(7,000)	(7,000)	(2,910)	(3,995)
E053056	Community Water Supply Programme	Exp	0	0	0	0
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(18,398)	(18,398)	(7,665)	(8,634)
			(30,898)	(30,898)	(12,855)	(12,700)
Total Law, Order & Public Safety Income			167,540	167,540	67,714	216,712
Total Law, Order & Public Safety Expenditure			(475,139)	(475,140)	(219,377)	(209,752)
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(6,195)	(6,195)	(2,560)	(2,179)
			(6,195)	(6,195)	(2,560)	(2,179)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	500	500	205	649
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	205	649
E074005	EHO Salary	Exp	0	0	0	0
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	0	0	0	0
E074015	Other Control Expenses	Exp	(3,000)	(3,000)	(1,245)	(113)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	(621)
E074100	Administration Allocated	Exp	(44,051)	(44,051)	(18,350)	(18,355)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(47,051)	(47,051)	(19,595)	(19,089)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,607	4,607	1,915	1,909
I076015	Reimbursements - Medical Practice	Inc	2,300	2,300	955	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctor's Vehicle	Inc	0	0	0	0
I076030	Profit on Sale of Asset	Inc	9,250	9,250	9,250	0
I076040	Reimbursements - Dr Kumar	Inc	1,200	1,200	0	578
			17,357	17,357	12,120	2,487
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(21,175)	(21,175)	(8,790)	(11,875)
E076025	Depreciation - Other Health	Exp	(55,303)	(55,303)	(23,035)	(23,633)
E076030	Doctors Vehicle Mtce	Exp	(3,000)	(3,000)	(1,245)	(1,688)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(100,000)	(100,000)	(41,667)	(41,667)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E076060	Assets under \$5k	Exp	0	0	0	0
			(179,478)	(179,478)	(74,737)	(78,863)
	Health - Preventative Services					
E077010	Analytical Expenses	Exp	(535)	(535)	(535)	(486)
			(535)	(535)	(535)	(486)
	Total Health Income		17,857	17,857	12,325	3,136
	Total Health Expenditure		(233,259)	(233,259)	(97,427)	(100,617)
	Education & Welfare					
	Pre Schools					
I083035	Day Care Lease	Exp	9,782	9,782	4,075	4,108
I083036	Day Care Reimbursements	Exp	5,000	5,000	1,666	857
			14,782	14,782	5,741	4,965
E080010	Kindegarten Maintenance (Daycare)	Exp	(10,820)	(10,820)	(4,500)	(5,420)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(10,797)	(10,864)
			(36,738)	(36,738)	(15,297)	(16,284)
	Other Education					
E081030	Contribution - Wagin Youthcare Chaplaincy Program	Exp	(2,600)	(2,600)	(2,600)	0
			(2,600)	(2,600)	(2,600)	0
	Homecare Program					
I082010	CHSP Grant	Inc	345,927	345,927	144,135	142,341
I082015	Meals on Wheels	Inc	0	0	0	0
I082020	CHSP Fee for Service	Inc	51,807	51,807	21,585	22,053
I082025	Donations	Inc	0	0	0	0
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	10,380	10,380	4,325	0
I082035	Profit On Sale of Asset	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	41,790	41,790	17,410	6,881
I082045	HCP Government Funds	Inc	367,518	367,518	153,130	163,330
I082050	NDIS Contribution	Inc	52,919	52,919	22,045	6,907
I082055	Support at Home Grant	Inc	0	0	0	10,381
			870,341	870,341	362,630	351,893
E082010	Homecare Salaries	Exp	(695,400)	(695,400)	(294,205)	(196,152)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening	Exp	(84,748)	(84,748)	(35,854)	(35,319)
E082020	Nursing Salaries	Exp	0	0	0	0
E082025	Care Workers Salaries	Exp	0	0	0	(208)
E082030	Superannuation	Exp	(80,098)	(80,098)	(33,886)	(22,883)
E082035	Other Expenses	Exp	(7,000)	(7,000)	(2,905)	(5,194)
E082040	Travelling - Mileage	Exp	(15,000)	(15,000)	(6,250)	(6,831)
E082045	Staff Training	Exp	(5,500)	(5,500)	(2,280)	(722)
E082050	Staff Training Salaries	Exp	0	0	0	0
E082055	Subscriptions	Exp	(3,000)	(3,000)	(1,245)	0
E082060	Postage & Freight	Exp	(1,000)	(1,000)	(415)	(502)
E082063	Telephone Expenses	Exp	(3,000)	(3,000)	(1,250)	(1,156)
E082065	Printing & Stationery	Exp	(1,000)	(1,000)	(415)	(617)
E082070	Insurance	Exp	(19,902)	(19,902)	(19,902)	(20,734)
E082075	Building Maintenance	Exp	(3,000)	(3,000)	(1,235)	(6,572)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E082080	Plant & Equipment Mtce	Exp	(16,000)	(16,000)	(6,655)	(7,975)
E082083	Computer Equipment and Support	Exp	(10,000)	(10,000)	(4,165)	(2,716)
E082085	Consumable Supplies	Exp	(3,000)	(3,000)	(1,240)	0
E082090	Homecare Equipment and Catering Supplies	Exp	(1,000)	(1,000)	(415)	0
E082095	HCP Expenses	Exp	(76,403)	(76,403)	(31,830)	(38,451)
E082097	NDIS Expenses	Exp	(1,000)	(1,000)	(415)	(325)
E082100	Administration Allocated	Exp	(18,437)	(18,437)	(7,680)	(7,682)
E082110	Meals on Wheels Expenditure	Exp	0	0	0	0
E082190	Depreciation - Homecare	Exp	(22,158)	(22,158)	(9,229)	(9,386)
			(1,066,646)	(1,066,646)	(461,471)	(363,425)
	Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	9,690	9,690	9,690	9,226
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,690	9,690	9,690	9,226
E083010	Wagin Frail Aged Exp	Exp	(9,690)	(9,690)	(9,690)	(9,226)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,690)	(9,690)	(9,690)	(9,226)
	Total Education & Welfare Income		894,813	894,813	378,061	366,084
	Total Education & Welfare Expenditure		(1,115,674)	(1,115,674)	(489,058)	(388,933)
	Community Amenities					
	Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	287,274	287,274	287,274	286,832
I102020	Refuse Site Fees	Inc	20,000	20,000	8,330	8,491
			307,274	307,274	295,604	295,323
E101005	Domestic Refuse Collection	Exp	(57,000)	(57,000)	(23,750)	(19,202)
E101006	Green Waste Collection	Exp	(27,500)	(27,500)	(11,455)	(9,500)
E101010	Recycling Residential	Exp	(73,000)	(73,000)	(30,410)	(22,572)
E101015	Refuse Site Mtce	Exp	(178,750)	(178,750)	(74,470)	(68,475)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(336,250)	(336,250)	(140,085)	(119,749)
	Sanitation - Other					
I102002	Commercial Collection Charges	Inc	71,628	71,628	71,628	71,440
I102005	Reimbursement Drummuster	Inc	500	500	0	993
I102010	Charges Bulk Rubbish	Inc	17,000	17,000	7,080	6,160
			89,128	89,128	78,708	78,593
E102005	Commercial Collection	Exp	(16,650)	(16,650)	(6,935)	(5,645)
E102010	Bulk Cardboard Collection	Exp	(18,000)	(18,000)	(7,500)	(6,400)
E102020	Recycling Commercial	Exp	(15,000)	(15,000)	(6,250)	(4,633)
E101020	Street Bin Renewal Program	Exp	(10,000)	(10,000)	0	0
E102035	Refuse Site Rehabilitation	Exp	0	0	0	(1,481)
E102190	Depreciation - Sanitation	Exp	(6,575)	(6,575)	(2,737)	(2,756)
			(66,225)	(66,225)	(23,422)	(20,915)
	Sewerage					
I104005	Septic Tank Fees	Inc	500	500	205	215
			500	500	205	215

SHIRE OF WAGIN
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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E104005	Sewerage Treatment Plant	Exp	(50)	(50)	(16)	(28)
			(50)	(50)	(16)	(28)
I102006	Regional Refuse Group Regional Refuse Group	Inc	0	0	0	0
			0	0	0	0
E102007	Regional Refuse Group Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
I106005	Town Planning Planning Fees	Inc	8,745	8,745	3,640	6,848
			8,745	8,745	3,640	6,848
E106005	Town Planning Expenses	Exp	(7,500)	(7,500)	(3,120)	(7,969)
E106100	Administration Allocated	Exp	(62,203)	(62,203)	(25,915)	(25,918)
			(69,703)	(69,703)	(29,035)	(33,887)
I107005	Other Community Amenities Cemetery Fees	Inc	18,000	18,000	7,500	5,895
I107010	Community Bus Income	Inc	3,000	3,000	1,250	1,069
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			21,000	21,000	8,750	6,964
E107005	Cemetery Mtce	Exp	(47,685)	(47,685)	(21,226)	(24,642)
E107010	Public Convenience Mtce	Exp	(57,940)	(57,940)	(24,372)	(26,577)
E107015	Community Bus Operating	Exp	(3,000)	(3,000)	(1,235)	(2,247)
E107100	Administration Allocated	Exp	(95,957)	(95,957)	(39,980)	(39,982)
E107190	Depreciation - Other Comm Amenities	Exp	(52,500)	(52,500)	(21,872)	(22,070)
			(257,082)	(257,082)	(108,685)	(115,518)
	Total Community Amenities Income		426,647	426,647	386,907	387,943
	Total Community Amenities Expenditure		(729,310)	(729,310)	(301,243)	(290,097)
Recreation & Culture						
I111005	Public Halls & Civic Centres Town Hall Hire	Inc	1,500	1,500	625	1,216
I111010	Reimbursements	Inc	0	0	0	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			1,500	1,500	625	1,216
E111005	Town Hall Mtce	Exp	(35,950)	(35,950)	(17,975)	(31,896)
E111010	Other Halls Mtce	Exp	(4,950)	(4,950)	(4,030)	(3,876)
E111190	Depreciation - Public Halls	Exp	(205,549)	(205,549)	(85,645)	(86,226)
			(246,449)	(246,449)	(107,650)	(121,998)
I112010	Swimming Pool Swimming Pool Admission	Inc	25,000	25,000	3,750	8,689
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	0	0	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			25,000	25,000	3,750	8,689

SHIRE OF WAGIN
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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E112005	Pool Staff Salary	Exp	0	0	0	0
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	0	0	0	0
E112015	Swimming Pool Maintenance	Exp	(128,800)	(128,800)	(59,605)	(58,652)
E112020	Swimming Pool Other Expenses	Exp	(2,000)	(2,000)	(830)	(1,253)
E112040	Swimming Pool Contract Staff	Exp	(130,000)	(130,000)	(32,500)	(24,273)
E113076	Interest on Loan 139 - Swimming Pool	Exp	(7,833)	(7,833)	(3,916)	(3,541)
E112190	Depreciation - Swimming Pools	Exp	(226,693)	(226,693)	(94,455)	(95,630)
			(495,326)	(495,326)	(191,306)	(183,349)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,795	8,795	4,397	2,630
I113010	Sportsground Reimbursements	Inc	20,000	20,000	8,330	0
I113015	Power Reimbursements	Inc	7,000	7,000	2,915	1,403
I113020	Recreation Centre Hire	Inc	3,000	3,000	1,250	683
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	94
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	949
I113040	Other Recreation & Sport Grants & Contributions	Inc	106,558	106,558	0	60,381
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	2,080	1,789
I113065	Community Gym Membership	Inc	11,000	11,000	4,580	4,807
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	3,306	3,306	0	0
			169,459	169,459	26,552	72,736
E113005	Sportsground Mtce	Exp	(133,151)	(133,151)	(55,455)	(39,638)
E113010	Sportsground Building Mtce	Exp	(31,250)	(31,250)	(18,810)	(30,699)
E113015	Wetlands Park Mtce	Exp	(94,840)	(94,840)	(43,295)	(62,176)
E113020	Parks & Gardens Mtce	Exp	(73,701)	(73,701)	(30,620)	(25,010)
E113025	Puntapin Rock Mtce	Exp	(615)	(615)	(240)	(207)
E113030	Recreation Centre Mtce	Exp	(73,750)	(79,350)	(38,855)	(40,723)
E113035	Rec Staff Salaries	Exp	(1,500)	(1,500)	(633)	(61)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	0	0	0	0
E113045	Other Expenses	Exp	(1,000)	(1,000)	(415)	(521)
E113050	Norring Lake Mtce	Exp	(6,870)	(6,870)	(2,850)	(4,870)
E113052	Strategy & Grant Applications - Next Phase of Showgrounds Developi	Exp	0	0	0	0
E113053	Parkland and Public Place Signage Renewal Program	Exp	(10,000)	(10,000)	(4,165)	(1,326)
E113054	Wagin Pump Track - Community Consultation & Grant Application	Exp	(10,000)	(10,000)	(4,165)	(1,408)
E113055	Other Rec & Sport Grant Funds Exp	Exp	0	0	0	(50,934)
E113065	Eric Farrow Pavilion Mtce	Exp	(31,270)	(31,270)	(13,010)	(15,970)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(830)	0
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(3,306)	(3,306)	0	(1,599)
E113095	Community Gym Expenditure	Exp	(10,150)	(10,150)	(4,220)	(8,754)
E113115	Bowls Club Financial Assistance	Exp	0	0	0	0
E113100	Administration Allocated	Exp	(198,144)	(198,144)	(82,560)	(82,560)
E113190	Depreciation - Other Rec & Sport	Exp	(403,607)	(403,607)	(168,165)	(168,290)
			(1,085,154)	(1,090,754)	(468,288)	(534,746)
Library						
I115005	Lost Books	Inc	0	0	0	0
I115010	Reimbursements & Grants	Inc	12,290	12,290	5,115	1,251
			12,290	12,290	5,115	1,251
E115005	Library Staff Salaries	Exp	(66,123)	(66,123)	(27,973)	(32,316)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0

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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E115010	Superannuation	Exp	(7,035)	(7,035)	(2,975)	(3,922)
E115013	Staff Training	Exp	(3,000)	(3,000)	(1,250)	(3,579)
E115015	Court House (Library) Maintenance	Exp	(12,230)	(12,230)	(5,075)	(5,619)
E115020	Library Other Expenses	Exp	(3,000)	(3,000)	(1,250)	(1,291)
E115025	Public Library Materials Funding (Grant) Expenses	Exp	(12,290)	(12,290)	(5,120)	(6,709)
E115030	Library IT	Exp	(5,000)	(5,000)	(4,165)	0
E115035	Postage & Freight	Exp	(500)	(500)	(415)	0
E115190	Depreciation - Libraries	Exp	(4,068)	(4,068)	(1,693)	(1,705)
			(113,246)	(113,246)	(49,916)	(55,141)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	2,500	2,500	1,040	1,200
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	13,000	13,000	5,415	1,000
I119031	Other Culture Grant Funds & Contributions	Inc	15,662	15,662	6,520	532
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	1,049	1,049	0	150
			32,211	32,211	12,975	2,882
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(74,001)	(74,001)	(30,805)	(4,627)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(1,049)	(1,049)	(524)	0
E116015	Community Centre Mtce	Exp	(15,175)	(15,175)	(6,305)	(7,075)
E116020	Historical Village	Exp	(2,600)	(2,600)	(1,080)	(2,488)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(10,106)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(51,499)	(51,499)	0	(4,285)
E116046	Christmas Decorations - Maintenance and Prizes	Exp	(3,500)	(3,500)	(1,455)	(270)
E116055	Other Culture Grant Funds & Contributions Exp	Exp	(2,532)	(2,532)	0	(1,293)
E116060	Betty Terry Theatre Expenditure	Exp	(4,430)	(4,430)	(1,840)	(2,108)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(1,865)	(1,970)
E116070	Court House Maintenance (Now use E115015 Instead)	Exp	0	0	0	0
E116075	Other Culture Building Maintenance	Exp	(14,050)	(14,050)	(5,840)	(9,153)
E116190	Depreciation - Other Culture	Exp	(40,941)	(40,941)	(17,056)	(16,952)
			(226,907)	(226,907)	(76,876)	(50,221)
Total Recreation & Culture Income			240,460	240,460	49,017	86,774
Total Recreation & Culture Expenditure			(2,167,082)	(2,172,682)	(894,036)	(945,456)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	200,875	200,875	200,875	186,436
I121010	Road Project Grants	Inc	532,392	532,392	245,609	70,649
I121015	Roads to Recovery Grant	Inc	501,536	501,536	165,505	2,115
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - Street Lighting	Inc	7,828	7,828	0	0
I121070	Roads Grants - Other	Inc	74,251	74,251	29,700	0
I121076	LRCIP Funding - Road Construction	Inc	20,129	20,129	0	20,129
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,337,011	1,337,011	641,689	279,329
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	50,000	50,000	17,100	16,455
I122060	Road Maintenance Operating Grant	Inc	5,000	5,000	2,500	0

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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			55,000	55,000	19,600	16,455
E122005	Road Maintenance & Maintenance Grading	Exp	(327,897)	(327,897)	(136,605)	(234,008)
E122006	Maintenance Grading	Exp	0	0	0	0
E122007	Rural Tree Pruning	Exp	(80,001)	(80,001)	(71,198)	(70,063)
E122008	Rural Spraying	Exp	(9,998)	(9,998)	(4,150)	(5,730)
E122009	Town Site Spraying	Exp	(20,001)	(20,001)	(8,325)	(21,442)
E122010	Depot Mtce	Exp	(21,755)	(21,755)	(9,040)	(11,026)
E122011	Town Reserve & Verge Mtce	Exp	(12,500)	(12,500)	(5,200)	(15,526)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(9,365)	(4,832)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(4,000)	(4,000)	(1,665)	(1,000)
E122025	Street Cleaning	Exp	(40,000)	(40,000)	(16,655)	(27,396)
E122030	Street Trees	Exp	(85,000)	(85,000)	(35,400)	(17,857)
E122035	Traffic & Street Signs Mtce	Exp	(3,999)	(3,999)	(1,665)	(1,447)
E122040	Improve and Maintain Greenery around Entry Statements	Exp	0	0	0	0
E122045	Townscape	Exp	(39,998)	(39,998)	(16,655)	(25,438)
E122050	Crossovers	Exp	(1,000)	(1,000)	(415)	(583)
E122080	Ballagin Street - Vehicle Speeds Investigation	Exp	(10,000)	(10,000)	(4,165)	0
E122055	RAMM Roads Database	Exp	(15,000)	(15,000)	(15,000)	(8,331)
E122060	Street Lighting	Exp	(77,000)	(77,000)	(32,080)	(31,711)
E122070	Fire Damage - Road Reserve	Exp	0	0	0	0
E122090	Graffiti Removal	Exp	(500)	(500)	(205)	0
E122100	Administration Allocated	Exp	(90,504)	(90,504)	(37,710)	(37,710)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,957,230)	(1,957,230)	(815,506)	(815,896)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(1,418)
			(2,818,883)	(2,818,883)	(1,221,004)	(1,331,414)
	Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	10,485	10,485	10,485	1,883
			10,485	10,485	10,485	1,883
E123010	Loss on Sale of Asset	Exp	(9,560)	(9,560)	(9,560)	(5,846)
			(9,560)	(9,560)	(9,560)	(5,846)
	Aerodrome					
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	7,185	7,185	3,592	2,176
			7,185	7,185	3,592	2,176
E126005	Aerodrome Maintenance	Exp	(13,917)	(13,917)	(5,790)	(11,408)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(19,627)	(19,760)
			(61,029)	(61,029)	(25,417)	(31,168)
	Total Transport Income		1,409,681	1,409,681	675,366	299,843
	Total Transport Expenditure		(2,889,472)	(2,889,472)	(1,255,981)	(1,368,428)
	Economic Services					
	Rural Services					
I131020	Landcare Reimbursements	Inc	79,654	79,654	0	164
			79,654	79,654	0	164
E131020	Landcare	Exp	(108,730)	(108,730)	(45,290)	(317)
E131030	Rural Towns Program	Exp	(7,500)	(7,500)	(3,120)	(5,660)

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E131100	Administration Allocated	Exp	(32,984)	(32,984)	(13,740)	(13,743)
E131140	Water Management Plan / Harvesting	Exp	(12,000)	(12,000)	(4,985)	(12,928)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(161,214)	(161,214)	(67,135)	(32,648)
Tourism & Area Promotion						
I132005	Caravan Park Fees	Inc	70,000	70,000	29,165	31,162
I132010	Reimbursements	Inc	1,000	1,000	415	895
I132015	RV Area Fees	Inc	7,500	7,500	3,125	2,804
I132035	Tourism Income	Inc	0	0	0	0
			78,500	78,500	32,705	34,861
E132015	Caravan Park Manager Salary	Exp	(42,733)	(42,733)	(18,073)	(18,845)
E132018	Superannuation	Exp	(4,528)	(4,528)	(1,914)	(1,605)
E132020	Caravan Park Mtce	Exp	(50,880)	(50,880)	(21,180)	(28,079)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(10,999)	(10,999)	(4,570)	(3,212)
E132040	Tourism Promotion & Subscripts	Exp	(15,001)	(15,001)	(6,240)	(1,890)
E132050	Administration Allocated	Exp	(117,056)	(117,056)	(48,770)	(48,773)
E132190	Depreciation - Tourism	Exp	(10,503)	(10,503)	(4,375)	(4,403)
			(260,200)	(260,200)	(105,122)	(106,807)
Building Control						
I133005	Building Licenses	Inc	4,000	4,000	1,665	4,894
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
			4,000	4,000	1,665	4,894
E133005	Building Surveyor Salary	Exp	(7,524)	(7,524)	(3,180)	(3,660)
E133007	Building Surveyor Leave/Wages Liability	Exp	0	0	0	0
E133008	Building Surveyor Superannuation	Exp	(903)	(903)	(380)	(439)
E133010	Swimming Pool Inspections	Exp	(5,000)	(5,000)	0	0
E133100	Administration Allocated	Exp	(44,062)	(44,062)	(18,355)	(18,359)
			(57,489)	(57,489)	(21,915)	(22,458)
Other Economic Services						
I134005	Water Sales	Inc	26,500	26,500	11,040	6,891
			26,500	26,500	11,040	6,891
E134005	Water Supply - Standpipes	Exp	(26,500)	(26,500)	(11,035)	(3,378)
E134020	Land Sale Costs	Exp	(500)	(500)	(205)	0
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(855)	(860)
			(29,052)	(29,052)	(12,095)	(4,238)
Total Economic Services Income			188,654	188,654	45,410	46,810
Total Economic Services Expenditure			(507,955)	(507,955)	(206,267)	(166,151)
Other Property & Services						
Private Works						
I141005	Private Works Income	Inc	30,000	30,000	12,500	9,404
			30,000	30,000	12,500	9,404
E141005	Private Works	Exp	(15,000)	(15,000)	(6,240)	(3,915)
E141100	Administration Allocated	Exp	(4,090)	(4,090)	(1,700)	(1,704)
			(19,090)	(19,090)	(7,940)	(5,619)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Public Works Overheads						
I143020	Reimbursements	Inc	0	0	0	0
I143040	Workers Compensation	Inc	40,259	40,259	16,770	20,083
			40,259	40,259	16,770	20,083
E143005	Engineering Salaries	Exp	(113,982)	(113,982)	(48,219)	(43,799)
E143007	Engineering Administration Salaries	Exp	(39,713)	(39,713)	(27,867)	(21,481)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(21,850)	(21,850)	(9,241)	(8,980)
E143010	Engineering Consultant	Exp	(30,000)	(30,000)	0	0
E143015	CEO's Salary Allocation	Exp	0	0	0	0
E143020	Engineering Superannuation	Exp	(148,030)	(148,030)	(62,624)	(63,407)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(2,080)	(2,817)
E143030	Sick Holiday & Allowances Pay	Exp	(223,414)	(223,419)	(103,380)	(92,004)
E143040	Workers Compensation	Exp	(40,259)	(40,259)	(21,004)	(20,255)
E143045	Insurance on Works	Exp	(61,000)	(61,000)	(61,000)	(62,856)
E143050	Protective Clothing	Exp	(4,000)	(4,000)	(1,665)	(1,966)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	0	0	0	0
E143065	MOW - Vehicle Expenses	Exp	(6,000)	(6,000)	(2,490)	(2,807)
E143075	Telephone Expenses	Exp	(500)	(500)	(205)	(196)
E143080	Staff Licenses	Exp	(500)	(500)	(205)	(185)
E143085	Safety Equipment & Meetings	Exp	(3,000)	(3,000)	(1,245)	(515)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(625)	0
E143095	Staff Training	Exp	(1,999)	(1,999)	(825)	(15,657)
E143105	Administration Allocated	Exp	(35,450)	(35,450)	(14,770)	(14,771)
E143200	LESS PWOH ALLOCATED	Exp	696,440	696,440	290,180	363,489
			(40,257)	(40,262)	(67,265)	11,793
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	205	118
I144010	Reimbursements	Inc	0	0	0	0
			500	500	205	118
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(74,990)	(80,136)
E144020	Tyres & Tubes	Exp	(22,000)	(22,000)	(9,165)	(3,453)
E144030	Parts & Repairs	Exp	(95,000)	(95,000)	(39,575)	(26,078)
E144040	Plant Repair - Wages	Exp	(25,000)	(25,000)	(10,410)	(10,628)
E144050	Insurance and Licences	Exp	(36,500)	(36,500)	(36,500)	(32,103)
E144060	Minor Tools and Consumables	Exp	(8,000)	(8,000)	(3,330)	(3,645)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(415)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(10,000)	(10,000)	(4,160)	(4,753)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	377,000	377,000	157,080	117,830
			(500)	(500)	(21,465)	(42,966)
Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(3,127,004)	(3,127,004)	(1,322,960)	(1,364,864)
E146200	Less Sal , Allow, Super Allocated	Exp	3,127,004	3,127,004	1,322,960	1,364,864
			0	0	0	0
Unclassified						
I147005	Commission - Vehicle Licensing	Inc	55,000	55,000	22,915	24,160
I147006	Commission - TransWA	Inc	500	500	205	55
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	23,400	23,400	9,750	9,900

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I147065	Insurance Reimbursement	Inc	0	0	0	0
I147070	Council Housing Reimbursements	Inc	10,000	10,000	4,165	1,839
I147085	NAB Buiding Rent	Inc	9,200	9,200	3,830	3,893
I147120	Charge on Private use of Shire Vehicle	Inc	0	0	0	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			98,100	98,100	40,865	39,847
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(1,250)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(79,017)	(79,017)	(32,790)	(36,664)
E147051	Interest on Loan 137 - Staff Housing	Exp	(4,670)	(4,670)	(1,945)	(1,847)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(824)	(824)	(412)	(466)
E147055	Consultants / Contractors	Exp	(30,000)	(30,000)	(12,500)	(1,650)
E147056	Consultancy - Roads Board Building	Exp	0	0	0	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(415)	0
E147075	Employee Assistance	Exp	(3,500)	(3,500)	(1,455)	(2,231)
E147090	Building Maintenance	Exp	(2,200)	(2,200)	(900)	(1,292)
E147100	Administration Allocated	Exp	(202,904)	(202,904)	(84,540)	(84,543)
E147105	Cost to Sell Council Property	Exp	0	0	0	0
E147115	Occupational Health & Safety (OHS)	Exp	(7,500)	(7,500)	(3,105)	(779)
E147130	Depreciation - Unclassified	Exp	(162,229)	(162,229)	(67,595)	(67,634)
E147140	Loss on Sale of Asset	Exp	0	0	0	0
E147150	Community Requests Budget	Exp	(37,850)	(37,850)	(15,770)	(30,453)
E147151	Community Donations/Sponsorship	Exp	(2,000)	(2,000)	(830)	(40)
			(536,694)	(536,694)	(223,507)	(227,599)
Total Other Property & Services Income			168,859	168,859	70,340	69,452
Total Other Property & Services Expenditure			(596,541)	(596,546)	(320,177)	(264,391)
Total Income			7,633,235	7,633,235	5,201,831	5,072,374
Total Expenditure			(9,614,499)	(9,620,105)	(4,310,513)	(4,307,412)
Net Deficit (Surplus)			(1,981,264)	(1,986,870)	891,319	764,962

8.1.2 SCHEDULE OF PAYMENTS – NOVEMBER 2025

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Schedule of Payments

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5556

Moved Cr G R Ball Seconded Cr S M Chilcott

That Council RECEIVE the list of accounts paid by the Chief Executive Officer under delegated authority, during November 2025:

- **EFT Payments EFT16901 – EFT17032 and Direct Debit Payments DD6490.1– DD6538.29 from the Municipal Account totalling \$1,118,995.65.**
- **Credit card Payments totalling \$6,952.45.**

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

This item presents the statement of payments made during November 2025 for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;

- (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2025/26 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF Wagin
STATEMENT OF PAYMENTS
For the Period Ended 30 November 2025

Municipal Funds Account - List of Payments

Chq/EFT	Date	Name	Description	Amount
EFT Payments				
EFT16901	06/11/2025	Australian Services Union	Payroll Deductions	(26.50)
EFT16902	06/11/2025	Services Australia Child Support	Payroll Deductions	(119.02)
EFT16903	06/11/2025	Wagin Motors	Purchase of New GVM Haval with Trade in of Toyota Kluger - Doctors Vehicle (P05)	(13,500.00)
EFT16904	13/11/2025	3E Advantage Pty Limited	Photocopier Charges - October 2025	(1,074.36)
EFT16905	13/11/2025	A G Brookes Excavations	Remove Trees - Norring Delyanine and Collanilling Roads	(2,530.00)
EFT16906	13/11/2025	AMD Audit & Assurance Pty Ltd	Annual Audit Reports - LRCIP, Roads to Recovery and Deferred Pensioners - 2024/2025	(5,148.00)
EFT16907	13/11/2025	Alexander Galt And Co Pty Ltd	PVC Pipe, Tees and Couplings - Hockey Pavilion / Keys Cut - Aerodrome Hangar / Danger Tape - Bushfire Brigades / Sikaflex - Niche Wall / Ball Valve - Works Consumables / Ultrabond, Rod and Consumables - Caravan Park / Primer, Drill Bit and Cuphead Bolts - Public Signage / Gas Bottles - Swimming Pool / Toilet Cistern - Town Hall / Conduit - Town Main Drain	(990.40)
EFT16908	13/11/2025	Altus Planning Pty Ltd	Town Planning Consultancy Fees - October and September 2025	(7,326.01)
EFT16909	13/11/2025	Ampac Debt Recovery	Debt Recovery - October 2025	(101.20)
EFT16910	13/11/2025	Apps Plumbing & Gas Wagin	Repair Leaking Toilets - Recreation Centre and Wetlands Park	(668.80)
EFT16911	13/11/2025	Arthur River Transport	Refill Emergency Water Tanks - Wedgecarup and Cancanning	(1,464.10)
EFT16912	13/11/2025	Australia Post	Postage - October 2025	(1,251.36)
EFT16913	13/11/2025	B L Woodhouse	Vehicle Services and Repairs - Various Plant / Fix Water Pipe - Other Sportsground Buildings / Purchase Oil for Workshop	(2,450.00)
EFT16914	13/11/2025	BP Australia Pty Ltd	Monthly Card Fee - Bushfire Brigades	(8.85)
EFT16915	13/11/2025	Boral Construction Materials Group	Bitumen Two Coat Seal - Behn Ord Road	(43,876.80)
EFT16916	13/11/2025	Bryan Leslie Kilpatrick	Members Sitting Fees, Communication Allowance and Deputy Presidents Allowance 1/4	(1,949.53)
EFT16917	13/11/2025	Burando Hill Pty Ltd	Honda 6.5HP Engine with Banjo 3 Manifold Pump - Bushfire Brigade	(1,603.53)
EFT16918	13/11/2025	Contract Aquatic	Pool Management Fee - November 2025 / Chemical - Swimming Pool	(29,136.03)
EFT16919	13/11/2025	Courtney McMahon	Reimbursement for Pre Employment Medical - Staff	(143.00)
EFT16920	13/11/2025	Cr Phillip Blight	Members Sitting Fees, Communication Allowance and Presidents Allowance	(5,739.38)
EFT16921	13/11/2025	Department Of Fire & Emergency Services	2025/2026 Emergency Services Levy	(7,421.13)
EFT16922	13/11/2025	Development Cartographics	Wagin / Woodanilling Fire Maps	(310.26)
EFT16923	13/11/2025	Doms Delicatessen Of Wagin	Refreshments for Traffic Management Training - Works	(390.00)
EFT16924	13/11/2025	Donna Marie George	Reimbursement for Fairy Lights - Admin Christmas Tree	(18.00)
EFT16925	13/11/2025	Draeger Australia Pty Ltd	Draeger Air Supply Unit - Town Bushfire Brigade	(1,420.10)
EFT16926	13/11/2025	Elders Rural Services Australia Limited	Pine Post - Swimming Pool Fence	(37.05)
EFT16927	13/11/2025	Filter Discounters Pty Ltd	Oil - Stock / Filters - Toyota Hilux Workmate Ute (P24), MOW Vehicle (P04), Caterpillar Grader (P10), Isuzu Tip Truck (P42), Toyota Hilux Workmate Ute (P85), Multi Tyre Roller (P15) and Case Loader (P11)	(1,583.25)
EFT16928	13/11/2025	G & M Detergents & Hygiene Services Albany	Stainless Steel Soap Dispensers, Floor Cleaner and Hand Soap - Homecare	(250.47)
EFT16929	13/11/2025	Goodyear Autocare Wagin	Repair Tyre - Komatsu Grader (P12)	(184.90)
EFT16930	13/11/2025	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(149.54)
EFT16931	13/11/2025	Great Southern Waste Disposal	Domestic Refuse Collection and Management Fee - October 2025	(33,993.96)
EFT16932	13/11/2025	Gregory Robert Ball	Members Sitting Fees, Travel Allowance & Communication Allowance 1/4	(1,667.55)
EFT16933	13/11/2025	Grilllex Pty Ltd	BBQ Grill - Wetlands Park and Caravan Park	(10,428.00)
EFT16934	13/11/2025	ICTouch Pty Ltd	NBN Services - Doctors Surgery - November 2025	(540.00)
EFT16935	13/11/2025	Independence Australia	HCP Client Expense	(982.80)
EFT16936	13/11/2025	Kasey Pearce	Reimbursement for Accommodation - Training	(265.14)
EFT16937	13/11/2025	Landgate - Midland	Shared Location Information Platform (SLIP) Subscription	(2,681.00)
EFT16938	13/11/2025	LG Best Practices Pty Ltd	Rates Training - Staff	(660.00)
EFT16939	13/11/2025	Liberty Oil Australia Pty Ltd	Diesel - Stock	(13,988.00)
EFT16940	13/11/2025	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(161.41)
EFT16941	13/11/2025	McLeods Barristers And Solicitors	Legal Advice - Hangar 4 Wagin Airfield	(1,148.40)
EFT16942	13/11/2025	Midalia Steel Pty Ltd	Custom Orb Colourbond, Galvanised Batten and Purlin - NAB Building / Reo Bar - Town Main Drain	(436.29)
EFT16943	13/11/2025	Nisbets Australia	Tables - Recreation Centre	(1,350.49)
EFT16944	13/11/2025	Officeworks	Stationery Order - October 2025	(861.45)
EFT16945	13/11/2025	PSQ Group	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - October 2025	(148.86)
EFT16946	13/11/2025	Palace Hotel	Council Refreshments	(212.97)
EFT16947	13/11/2025	Property Supervision Services	Gardening Services - Homecare	(3,966.00)
EFT16948	13/11/2025	Public Transport Authority	TransWA Tickets minus Agent Commission	(36.98)
EFT16949	13/11/2025	Replas WA	Free Standing Bench Seats - Wetlands Park and Sportsground	(20,473.20)
EFT16950	13/11/2025	Security And Key Distributors	Keys - Woolorama Office	(103.71)
EFT16951	13/11/2025	South West Fire	Layflat and Suction Hoses - Bushfire Brigades	(3,284.20)
EFT16952	13/11/2025	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - October 2025	(9,166.66)
EFT16953	13/11/2025	Stewart & Heaton Clothing Co Pty Ltd	Name Badges - Bushfire Brigades	(132.13)
EFT16954	13/11/2025	Supagas Pty Limited	Gas Cylinder Equipment Service Charge - Marks Court Residence	(99.00)

EFT16955	13/11/2025	Synergy	Synergy Accounts - Various	(7,373.48)
EFT16956	13/11/2025	Team Global Express Pty Ltd	Freight Costs	(33.08)
EFT16957	13/11/2025	Telstra	Telstra Accounts - Various	(754.08)
EFT16958	13/11/2025	The West Australian	Advertising Bushfire Directory - Narrogin Observer and Great Southern Herald	(400.00)
EFT16959	13/11/2025	Tropical Shade N Sail	Supply and Install 4 New Shade Sails with New Stainless Steel Hardware, Reinstall Existing Shade Sails - Swimming Pool	(7,755.00)
EFT16960	13/11/2025	Wade Joseph Longmuir	Members Sitting Fees & Communication Allowance - Final	(896.25)
EFT16961	13/11/2025	Wagin & Herald Street Veterinary Clinics	Euthanasia of Cats / Microchip and Sterilisation of Cat - Ranger Services	(290.00)
EFT16962	13/11/2025	Wagin Agri Services	Storm Pipe - Shire Culvert Repairs / Kelp - Sportsground Oval / Chemical - Rural Spraying / Quick Set Concrete - Town Hall/	(2,208.30)
EFT16963	13/11/2025	Wagin District Farmers Co-operative	Kitchen Refreshments - Admin Office / Catering Supplies - Council Meeting and Traffic Management Course / Supplies - Library Events / Kitchen Refreshments - Works Depot / Mop - Trent Street Public Toilets / Dog and Cat Food - Pound Newspapers and Kitchen Refreshments	(621.06)
EFT16964	13/11/2025	Wagin Iga X-press	Vehicle Service - Building Maintenance Officers Vehicle (P17)	(511.05)
EFT16965	13/11/2025	Wagin Mechanical Repairs	Supply New GWM Tank Minus Trade In Of Isuzu MUX - CEO Vehicle (P01)	(511.90)
EFT16966	13/11/2025	Wagin Motors	Lawn Mower Blades - Rover Lawn King (P53) / Chainsaw Chain and Whipper	(41,000.00)
EFT16967	13/11/2025	Wagin Mowers	Snipper Heads - Small Plant (P30)	(283.01)
EFT16968	13/11/2025	Wagin Truck Centre	Synthetic Blend Oil - Stock / Oil Filter - Multi Tyre Roller (P15)	(182.50)
EFT16969	13/11/2025	Wallis Computer Solutions	Fusion Broadband Internet - Admin Office - November 2025 / Business NBN Internet - Admin Office - November 2025	(466.18)
EFT16970	13/11/2025	Water Corporation	Water Accounts - Various	(1,036.21)
EFT16971	13/11/2025	Brett Justin Turner	Community Gym Fob Bond Refund	(50.00)
EFT16972	13/11/2025	Huckleberry Meppem	Community Gym Fob Bond Refund	(50.00)
EFT16973	20/11/2025	Australian Services Union	Payroll Deductions	(26.50)
EFT16974	20/11/2025	Services Australia Child Support	Payroll Deductions	(119.02)
EFT16975	25/11/2025	Westrac Equipment	Purchase of New Caterpillar Motor Grader (P12)	(469,502.79)
EFT16976	27/11/2025	CBH Katanning	Venue Hire Bond Refund	(600.00)
EFT16977	27/11/2025	Chloe Howell	Community Gym Fob Bond Refund	(50.00)
EFT16978	27/11/2025	Aged Care Provider Assistance Pty Ltd	Support at Home Service Agreement Template Subscription - 12 Months	(756.53)
EFT16979	27/11/2025	Alexander Galt And Co Pty Ltd	Anchor Bolts - Padbury Lane / Stormwater Pipe - Aerodrome / Hole Saw and Keys Cut - Community Centre / Copper Saddles - Christmas Lights / Key Cut - Hockey / Cricket Pavilion and Sportsground Other Buildings / Tank Repair Fluidmaster - Trent Street Public Toilets / Nail in Plug, Floor Grate and CRC - Works Depot / Gorilla Cloth Tape - Town Main Drain / Extension Cord and Consumables - 2 Ballagin Street	(488.75)
EFT16980	27/11/2025	Allpipe Technologies	Clean out Box Culvert - Tavistock Street	(6,264.50)
EFT16981	27/11/2025	Als Contracting & Cleaning	Gutter Cleaning - Public Toilets, Swimming Pool, Caravan Park and Doctors Surgery	(1,660.00)
EFT16982	27/11/2025	Ampac Debt Recovery	Debt Recovery - November 2025	(253.00)
EFT16983	27/11/2025	Apps Plumbing & Gas Wagin	Repairs to Backflow Device - Ball Road Standpipe / Emergency Repairs to Damaged Water Main - Riseborough Road	(662.20)
EFT16984	27/11/2025	Arthur River Transport	Refill Emergency Water Tanks - Cancanning and Wedgecarrup	(758.67)
EFT16985	27/11/2025	Bitumen Distributors Pty Ltd	Drum of Emulsion - Various Road Maintenance	(462.00)
EFT16986	27/11/2025	Booktopia Pty Ltd	Book - Library	(24.94)
EFT16987	27/11/2025	Bryan Leslie Kilpatrick	Refund of Candidate Nomination Deposit - 2025 LG Elections	(100.00)
EFT16988	27/11/2025	Bunnings Group Ltd (Australia)	5 Tier Shelving - Works Depot	(272.36)
EFT16989	27/11/2025	Contract Aquatic	Chemicals - Swimming Pool	(4,850.89)
EFT16990	27/11/2025	Corsign WA Pty Ltd	Gross Load Limit Sign - Ventnor Street / Accessible Space Sign - Tudhoe Street / Curved T-Junction Sign - Airfield Road	(523.60)
EFT16991	27/11/2025	Cresswells	Couch Setting - 2 Ballagin Street Fit Out	(700.00)
EFT16992	27/11/2025	Department Of Fire & Emergency Services	2025/2026 ESL Quarter 2	(43,851.95)
EFT16993	27/11/2025	Gregory Robert Ball	Refund of Candidate Nomination Deposit - 2025 LG Elections	(100.00)
EFT16994	27/11/2025	Gymcare	Service Treadmill - Community Gym	(975.33)
EFT16995	27/11/2025	Hersey's Safety Pty Ltd	White Marking Paint - Bockaring Road	(114.40)
EFT16996	27/11/2025	Independence Australia	HCP Client Expense	(301.20)
EFT16997	27/11/2025	Katanning Furnishings	Replace all Hallway Carpets including Removal of Old Carpet - Admin Office	(7,820.00)
EFT16998	27/11/2025	Katanning Hardware	Impact Wrench - Works	(828.00)
EFT16999	27/11/2025	Landgate - Midland	UV Interims - Rural	(581.76)
EFT17000	27/11/2025	Liberty Oil Australia Pty Ltd	Diesel and Unleaded Fuel - Stock	(8,856.80)
EFT17001	27/11/2025	Market Creations Agency Pty Ltd	Website AI Powered Accessibility Pro-rata Subscription from 1/12/2025 to 1/07/2026	(764.50)
EFT17002	27/11/2025	Marleys Diesel & Ag	Service of Standpipe Trailers - Bushfire Brigades	(2,248.42)
EFT17003	27/11/2025	Michelle Muller	Reimbursement for Receipt Books - Caravan Park	(38.87)
EFT17004	27/11/2025	Midalia Steel Pty Ltd	Track Rollers - 5 Omdurman Street / Reo Mesh - Town Main Drain	(158.95)
EFT17005	27/11/2025	Mining Wear Parts	Grader Blades - Bockaring Road	(1,702.80)
EFT17006	27/11/2025	Muriel Ann O'Brien	Refund of Candidate Nomination Deposit - 2025 LG Elections	(100.00)
EFT17007	27/11/2025	Narrogin Betta Electrical Home Living	Refrigerator, Washing Machine, Television and Microwave - 3 Ballagin Street	(1,820.00)
EFT17008	27/11/2025	Narrogin Earthmoving & Concrete Pty Ltd	Concrete - Town Main Drain	(2,151.05)
EFT17009	27/11/2025	Narrogin Gasworx	HCP Client Expense	(280.00)
EFT17010	27/11/2025	Narrogin Plant Hire	Roller Hire including Mobilisation - Bockaring Road	(1,760.00)
EFT17011	27/11/2025	Office Of The Auditor General	Audit Fee - Year Ended 30 June 2025	(41,099.30)
EFT17012	27/11/2025	Officeworks	Stationery Order - November 2025	(307.01)

EFT17013	27/11/2025	Palace Hotel	Pizzas - Special Council Meeting	(182.00)
EFT17014	27/11/2025	Property Supervision Services	Gardening Services - Homecare	(4,470.00)
EFT17015	27/11/2025	Scavenger Supplies	Jackets, Trousers and Boots - Bushfire Brigades	(5,605.99)
EFT17016	27/11/2025	Sound Garden Centre Wagin	Mixed Flower Seedlings - Townscape	(135.00)
EFT17017	27/11/2025	Stabilised Pavements Of Australia	Cement Stabilising - Bullock Hills Road and Behn Ord Road	(62,616.40)
EFT17018	27/11/2025	Sunny Brushware Suppliers	Tractor Broom - Bullock Hills Road / Tennant Broom - Street Cleaning	(1,230.13)
EFT17019	27/11/2025	Swat Wagin	Resolve Issue with Bees - Wetlands Park	(110.00)
EFT17020	27/11/2025	Synergy	Synergy Accounts - Various	(8,264.35)
EFT17021	27/11/2025	Team Global Express Pty Ltd	Freight Costs	(60.20)
EFT17022	27/11/2025	WA Reticulation Supplies	Reticulation Supplies - 2 Ballagin Street and Other Parks	(630.70)
EFT17023	27/11/2025	Wade Joseph Longmuir	Refund of Candidate Nomination Deposit - 2025 LG Elections	(100.00)
EFT17024	27/11/2025	Wagin & Herald Street Veterinary Clinics	Microchipping of Dog and Euthanasia of Cat - Ranger Services	(110.00)
EFT17025	27/11/2025	Wagin Gas Electrics	Inspect and Report on Pump - Swimming Pool	(220.00)
EFT17026	27/11/2025	Wagin Mechanical Repairs	Vehicle Service - Homecare Bus (P83)	(815.15)
EFT17027	27/11/2025	Wagin Mowers	Service - Chainsaw (P30) / Blade Nuts - Rover Lawn Mower (P53)	(123.75)
EFT17028	27/11/2025	Wagin Truck Centre	Oil Filter - Case Loader (P11) / Trailer Plugs - Toyota Hilux Workmate Utes (P85 and P94)	(118.40)
EFT17029	27/11/2025	Water Corporation	Water Accounts - Various	(15,738.80)
EFT17030	27/11/2025	Reef Group Pty Ltd	Relocate Sea Container from Rec Centre to Airport for Water Bomber Pump Equipment Storage	(1,929.51)
EFT17031	30/11/2025	Department Of Local Government, Industry Regulation And Safety	BSL - November 2025	(113.30)
EFT17032	30/11/2025	Shire Of Wagin	BSL - November 2025	(10.00)
EFT Payment Total				(1,008,601.64)
Direct Debit Payments				
DD6490.1	06/11/2025	Aware Super	Superannuation Contributions	(6,739.96)
DD6490.2	06/11/2025	BT Panorama	Superannuation Contributions	(167.97)
DD6490.3	06/11/2025	Netwealth Superannuation	Superannuation Contributions	(454.26)
DD6490.4	06/11/2025	Active Super	Superannuation Contributions	(349.85)
DD6490.5	06/11/2025	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)
DD6490.6	06/11/2025	CareSuper	Superannuation Contributions	(218.67)
DD6490.7	06/11/2025	Rest Administration	Superannuation Contributions	(2,623.62)
DD6490.8	06/11/2025	Mercer Super	Superannuation Contributions	(721.14)
DD6490.9	06/11/2025	GESB Superannuation	Superannuation Contributions	(340.73)
DD6493.5	02/11/2025	Commonwealth Bank of Australia (CBA)	Merchant Fees - Admin & Swimming Pool - October 2025	(1,352.55)
DD6493.6	03/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 30/10/2025	(1,181.60)
DD6493.7	04/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 31/10/2025	(736.55)
DD6513.1	20/11/2025	Aware Super	Superannuation Contributions	(6,816.36)
DD6513.2	20/11/2025	BT Panorama	Superannuation Contributions	(205.07)
DD6513.3	20/11/2025	Active Super	Superannuation Contributions	(374.83)
DD6513.4	20/11/2025	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)
DD6513.5	20/11/2025	CareSuper	Superannuation Contributions	(218.67)
DD6513.6	20/11/2025	Hostplus	Superannuation Contributions	(195.43)
DD6513.7	20/11/2025	Rest Administration	Superannuation Contributions	(2,621.65)
DD6513.8	20/11/2025	Mercer Super	Superannuation Contributions	(721.14)
DD6513.9	20/11/2025	GESB Superannuation	Superannuation Contributions	(375.96)
DD6538.1	03/11/2025	Western Australian Treasury Corporation	Loan Repayment 142 - November 2025	(3,003.59)
DD6538.2	13/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 11/11/2025	(2,962.10)
DD6538.3	14/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 12/11/2025	(1,314.20)
DD6538.4	17/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 13/11/2025	(1,838.05)
DD6538.5	17/11/2025	Sandwai Pty Ltd	Sandwai Fee - November 2025	(633.60)
DD6538.6	18/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 14/11/2025	(6,594.50)
DD6538.7	18/11/2025	Aussie Broadband Pty Ltd	Broadband - November 2025	(267.00)
DD6538.8	19/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 17/11/2025	(7,706.20)
DD6538.9	20/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 18/11/2025	(5,280.75)
DD6490.10	06/11/2025	Australian Super Administration	Superannuation Contributions	(2,120.60)
DD6490.11	06/11/2025	Prime Super	Superannuation Contributions	(829.14)
DD6490.12	06/11/2025	Hesta Super Fund	Superannuation Contributions	(284.83)
DD6490.13	06/11/2025	Smartmonday Prime	Superannuation Contributions	(164.12)
DD6490.14	06/11/2025	Hub24 Super Fund	Superannuation Contributions	(400.46)
DD6513.10	20/11/2025	Australian Super Administration	Superannuation Contributions	(2,158.00)
DD6513.11	20/11/2025	Prime Super	Superannuation Contributions	(790.05)
DD6513.12	20/11/2025	Hesta Super Fund	Superannuation Contributions	(191.88)
DD6513.13	20/11/2025	Smartmonday Prime	Superannuation Contributions	(166.06)
DD6513.14	20/11/2025	Hub24 Super Fund	Superannuation Contributions	(420.30)
DD6538.10	17/11/2025	Commonwealth Bank of Australia (CBA)	CommBiz Account Transaction Fees - November 2025	(632.51)
DD6538.11	05/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 03/11/2025	(4,336.55)
DD6538.12	21/11/2025	Payrix	Synergy Online Transaction Fee	(19.95)
DD6538.13	21/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 19/11/2025	(5,642.60)
DD6538.14	24/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 20/11/2025	(3,065.65)
DD6538.15	24/11/2025	Western Australian Treasury Corporation	Loan Repayment #137 - November 2025	(1,907.86)
DD6538.16	25/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 21/11/2025	(1,715.80)

DD6538.17	26/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 24/11/2025	(4,686.00)
DD6538.18	27/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 25/11/2025	(2,433.00)
DD6538.19	28/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 26/11/2025	(645.00)
DD6538.21	06/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 04/11/2025	(5,115.55)
DD6538.24	07/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 05/11/2025	(2,375.70)
DD6538.25	07/11/2025	Payrix	Synergy Online Transaction Fee	(31.31)
DD6538.26	10/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 06/11/2025	(1,850.55)
DD6538.27	11/11/2025	Western Australian Treasury Corporation	Loan Repayment #139 - November 2025	(6,009.05)
DD6538.28	11/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 07/11/2025	(1,985.85)
DD6538.29	12/11/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 10/11/2025	(3,080.30)
Direct Debit Payments Total				(110,394.01)
Municipal Account - Payments Total				(1,118,995.65)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 26 November 2025

Credit Card List of Payments

Chief Executive Officer - Ken Parker

Credit Card	5/11/2025	Wagin Agricultural Society	2026 Wagin Woolorama Trade Stand Application	(1,034.10)
Credit Card	13/11/2025	BOC Limited	Dry Ice Pellets - Intern Mosquito Project	(396.11)
Credit Card	17/11/2025	Seek AU	Advertisement - NRM Officer WWLC	(522.50)
Chief Executive Officer - Ken Parker Total				(1,952.71)

Deputy Chief Executive Officer - Jonathan Fathers

Credit Card	28/10/2025	Kojonup Roadhouse	Fuel - DCEO Vehicle (P02)	(113.42)
Credit Card	28/10/2025	Coles Narrogin	Stove Lighters - Rec Centre / Buckets - Water Tanker Trailer	(41.00)
Credit Card	2/11/2025	Reddy Express	Fuel - DCEO Vehicle (P02)	(97.96)
Credit Card	4/11/2025	Illiad Pty Ltd (Rockingham Nissan)	Investigation & Repairs - BMO Vehicle (P17)	(1,602.81)
Credit Card	6/11/2025	Oricom International Pty Ltd	HCP Expense - Amplified Telephone	(69.95)
Credit Card	10/11/2025	The Reject Shop	Solar Christmas Fairy Lights	(90.00)
Credit Card	11/11/2025	Restoration Online	Antique Copper Wood Screws - Cemetery Plaques	(33.10)
Credit Card	12/11/2025	Kmart	Household Items - 2 Ballagin Street Fit Out	(857.50)
Credit Card	13/11/2025	Wagner Electronics	Coloured Sound System Boots - Admin Office	(35.93)
Credit Card	19/11/2025	Ampol Warnbro	Fuel - DCEO Vehicle (P02)	(120.00)
Deputy Chief Executive Officer - Jonathan Fathers Total				(3,061.67)

Manager of Works - Allen Hicks

Credit Card	30/10/2025	Online Workwear	PPE - Works Staff	(214.65)
Credit Card	4/11/2025	Shire of Wagin	Department of Transport - Plate Change - Doctors Vehicle (P05)	(32.00)
Credit Card	6/11/2025	Shire of Wagin	Department of Transport - 12 Months Registration - New CEO Vehicle (P01)	(501.05)
Credit Card	11/11/2025	Shire of Wagin	Department of Transport - Plate Changes and Plate Remake - CEO Vehicle (P01) and Plate Remake - Doctors Vehicle (P05)	(136.20)
Credit Card	12/11/2025	Shire of Wagin	Department of Transport - 12 Months Registration - New Doctors Vehicle (P05)	(501.05)
Credit Card	19/11/2025	ABP Group	Sliding Door Indicator Lock - Sportsground Public Toilets	(70.90)
Credit Card	19/11/2025	Locks Galore	Hasp & Staple - Sportsground Grandstand Shed	(73.22)
Manager of Works - Allen Hicks Total				(1,529.07)

Manager of Finance - Donna Fawcett

Credit Card	17/11/2025	Godfreys Commercial	Stick Vacuum Cleaner - 2 Ballagin Street Fit Out	(199.00)
Credit Card	18/11/2025	WA Return Recycle Renew Ltd	Freight Costs - Pop-Up Bin Collection Bags	(210.00)
Manager of Finance - Donna Fawcett Total				(409.00)

Fees and Charges

Fees and Charges Total

0.00

Credit Card List of Payments Total				(6,952.45)
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8.1.3 CHIEF EXECUTIVE OFFICER ACTIVITY REPORT –

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5557

Moved Cr B L Kilpatrick

Seconded Cr J P Reed

That Council NOTES the Chief Executive Officer's Report.

CARRIED UNANIMOUSLY 7/0

COMMENT

1 December 2025 - Fire

The 2025 summer commenced with a fire in the evening of 1 December 2025. Three people were injured responding to the fire. Officers have reported the matter to the Shire's insurers and WorkSafe.

4WDL Meeting

The 4WDL Meeting was held on 25 November at Woodanilling. At the meeting the Shire of Dumbleyung presented their 30 year road plan. The plan was prepared through an assessment and grading of the Shire of Dumbleyung's roads. The plan proposes to maintain the Shire's roads at an 80 per cent level with minimal improvements. The Shire of Dumbleyung projects that this will achieve significant savings. The presentation provided the opportunity to pose questions regarding the plan's assumptions.

Fire damaged residential property

An order to demolish a fire damaged residential property has been issued by Officers under the Building Act. In the event that the order is not complied with escalation options will be presented to Council.

Water Corporation

Officers have been requesting that Water Corporation attend more promptly to rectification works following burst water pipes. The pavement repairs on Tavistock St have not occurred since the water main burst in August. Officers have also been advocating that Water Corporation progress with the required works to Puntapin Dam to enable the transfer of the asset to the Shire per Council's decision in February 2024.

Fire break notice infringements

Following two-rounds of written warnings and offers to assistance landowners comply at their cost, approximately 25 fire break infringement notices have been issued this month by Officers. Non-compliance with fire break notices is occasionally complicated by deceased estates and landowners residing outside of the Shire.

SAM Trailer

The SAM Trailer is anticipated to be available shortly after repairs in Perth.

BACKGROUND/COMMENT

The CEO has attended the following meetings / events for the period since the last report

Date	Meeting Attended
17 November	Wheatbelt Development Commission
21 November	Central Country Zone
25 November	4WDL
25 November	Audit, Risk and Improvement Committee
25 November	Ordinary Council Meeting
27 November	NBN Local Briefing on Fibre to Premises
5 December	Shire Christmas function

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
20	CEO	25-Nov-25	Creditor Payment
20	CEO	27-Nov-25	Creditor Payment
20	CEO	2-Dec-25	Creditor Payment
20	CEO	4-Dec-25	Small Debt Write Off (3 Debits - \$2.27)
20	CEO	4-Dec-25	Creditor Payment (Payroll)
20	CEO	4-Dec-25	Creditor Payment
20	CEO	11-Dec-25	Creditor Payment

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

8.1.4 BUSHFIRE RISK MITIGATION COORDINATOR

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GS.PR.31
ATTACHMENTS:	Attachment 1 – Draft Grant Agreement Attachment 2 – Program information

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5558

Moved Cr G R Ball

Seconded Cr M A O'Brien

That Council:

1. **ACCEPTS** the Department of Fire and Emergency Services offer for Wagin to be a Host Local Government in its Bushfire Risk Mitigation Coordinator program.
2. **AUTHORISES** the Chief Executive Officer to execute documents to give effect to Council's decision

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

To enable Council to consider the Department of Fire and Emergency Services offer for Wagin to be a Host Local Government in its Bushfire Risk Mitigation Coordinator program.

BACKGROUND/COMMENT

The Bushfire Risk Mitigation Coordinator Program is a State Government initiative intended to reduce bushfire risk across all land tenures. It addresses the growing threat of bushfires to communities, infrastructure, and the environment by ensuring proactive, coordinated mitigation strategies rather than relying solely on emergency response.

The program involves the State Government, through the Department of Fire and Emergency Services, providing funding through a grant agreement which allows a host local government to employ a Bushfire Risk Mitigation Coordinator. The Bushfire Risk Mitigation Coordinator works a set number of days in the Host Local Government, and the remainder of the time works for other local governments in the program.

The arrangement is detailed in the draft Grant Agreement in attachment 1. Further information regarding the program supplied by DFES is contained in attachment 2.

Officers have been advised that there are 14 BRMCs currently working across the State, servicing 40 LGs

The Department of Fire and Emergency Services has offered the Shire the opportunity to be a Host Local Government. The other local governments to be involved are not known at this time. DFES have advised that they are likely to be in the Upper Great Southern area in the first part of the program but may be in other areas of the state later in the program.

Officers have been advised by other local governments that the percentage of funding support differs.

Under the DFES' proposal the Shire of Wagin as the Host Local Government would be the employing authority for the Bushfire Risk Mitigation Coordinator and receive funding to pay for the position. The offer presented to the Shire is to pay for all of the Coordinator's costs. While the Shire is required to provide a vehicle and fuel, the grant includes components for these elements. The vehicle is required to meet DFES specifications but would remain the property of the Shire and could be sold by the Shire at the end of the program.

The Bushfire Risk Mitigation Coordinator would support the Shire of Wagin 3 days per fortnight but would not be based in Wagin. Instead, the Bushfire Risk Mitigation Coordinator would be based in Belmont, Perth.

The day-to-day duties of the Bushfire Risk Mitigation Coordinator are to plan for mitigation works on Crown Land, including reserves vested in the Shire, apply for funding through DFES and arrange for works to be conducted. This role is described in the draft grant agreement as:

"BRMC to develop, deliver and evaluate bushfire mitigation programs for the Organisation and additional local governments, as nominated by the Grantor."

The funding provided by DFES for the employment of a Bushfire Risk Mitigation Coordinator offer represents \$422,000 through 2027-2028. As the Shire is being offered 30 per cent of the Coordinator role the net value to the Shire would be \$126,000 for the program.

DFES have stated that the program is strictly time-limited to 2027-2028. In other local governments the grant agreement has been extended.

Officers have discussed the concept with other participating local governments. The feedback is positive but other local governments have acknowledged risks in the approach and some negative experiences.

Local governments that have a Coordinator physically located in their district regard that as a strength and have not had a satisfactory experience when the Coordinator is based in Perth. While a local government employee in name, the experience of local governments with a Coordinator based in DFES is that fidelity and day-to-day management become issues.

DFES' position is that placing the Coordinator in Perth enables greater opportunities for recruitment and enables the Coordinator to work at a greater breadth of local governments. If the Shire was to insist that the Coordinator be based in Wagin it is true that it might lose the opportunity entirely or struggle to house the successful applicant.

Overall, Officers recommend that Council accept the proposal as it provides a resource that would otherwise need to be funded by the Shire to fulfil. While Officers have reservations regarding the model, many of these concerns can be managed through the selection process and good management of the role.

It is important that Council notes that the role is distinct and different from the CESM position which the Shire has previous experience. The model too is different. The BRMC does not wear a DFES uniform and more or less has one managing authority.

CONSULTATION/COMMUNICATION

As detailed

STATUTORY/LEGAL IMPLICATIONS

The Coordinator would be an employee of the Shire under the *Local Government Act 1995*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A vehicle is required at the commencement of the program but funding for program is rolled out progressively. As such in the first year the Shire may be out of pocket but will recoup the initial investment.

STRATEGIC IMPLICATIONS

Community Services and Social Environment

VOTING REQUIREMENTS

Simple Majority



**BUSHFIRE RISK MITIGATION COORDINATOR
GRANT AGREEMENT**

November 2025

THIS GRANT AGREEMENT is made on of

BETWEEN:

**The State of Western Australia acting through its Department of Fire and
Emergency Services
("Grantor")**

And

**The Local Government of Wagin
("1st Organisation")**

A.B.N. (if applicable)

RECITALS

The 1st Organisation has applied to the Grantor for financial assistance to undertake the Approved Purpose and the Grantor has agreed to provide a grant subject to the terms and conditions of this Agreement.

THE PARTIES AGREE as follows:

1. DEFINITIONS AND INTERPRETATION

In this Agreement, unless the context otherwise requires:

Agreement means this Grant Agreement, including its recitals and any schedules or annexures (if any).

Acquittal occurs when the Grantor has advised the Organisation that the reports and financial information provided by the Grantee in accordance with clause 3.6 are satisfactory.

Approved Purpose means the purpose or purposes set out in item 1 of Schedule 1.

Audit means the verification and certification the Grant has been spent in accordance with this Agreement by either an independent registered company auditor (as defined by the Corporations Act 2001) or the Office of the Auditor General for Western Australia.

Auditor means an accountant in public practice, who is a certified public practitioner (or equivalent) and is a member of either Chartered Accountants Australia and New Zealand (CAANZ), CPA Australia or the Institute of Public Accountants (IPA) and who is independent from the Organisation. Auditor must be registered as a company auditor or equivalent under a law in force in Western Australia.

Auditor General means the Auditor General established by the Auditor General Act 2006.

BRM means Bushfire Risk Management

BRMC means Bushfire Risk Mitigation Coordinator

BRMS means Bushfire Risk Management System

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia.

Grant Funds means the amount or amounts specified in item 6 of Schedule 1.

Grantee refers to the 1st Organisation in this Agreement.

Organisation means either the 1st Organisation

Party means each of the Grantor or the 1st Organisation as the context requires and **Parties** means all of them.

Program means the initiative or activities to be undertaken with the Grant Fund specified in item 2 of Schedule 1.

2. PAYMENT OF GRANT FUNDS

Subject to the terms and conditions of this Agreement, the Grantor will pay to the Grantee the Grant Funds in accordance with the payment schedule specified in item 6 of Schedule 1.

3 OBLIGATIONS OF ORGANISATION

3.1 Use of Grant Payment

The Organisation will use the Grant Funds solely for the Approved Purpose.

3.2 No Changes

The Organisation will not make any changes to the Approved Purpose without the prior written consent of the Grantor.

3.3 No Endorsement

The Organisation agree that nothing in this Agreement constitutes an endorsement by the Grantor of any goods or services provided by the Organisation.

3.4 Request for Information

The Organisation is to provide the Grantor with any documents or information relating to this Agreement or the program within ten (10) business days of receiving such a request from the Grantor.

3.6 Accounts and Reporting

- (a) The Organisation is to comply with Reporting Requirements as specified in Schedule 2 and such additional information as requested by the Grantor.

- (b) The Organisation is to keep proper financial records, including invoices and receipts, in accordance with generally accepted accounting principles and practices.
- (c) All reporting of financial information is to be certified by the Chairperson, CEO or equivalent of the Organisation.

3.7 Special Conditions of Grant

The Organisation agrees to comply with the special conditions (if any) specified in item 4 of Schedule 1.

3.8 General Undertaking of Organisation

The Organisation must:

- (a) at all times duly perform and observe its obligations under this Agreement and will promptly inform the Grantor of any occurrence, which might adversely affect its ability to do so in a material way;
- (b) undertake its responsibilities under this Agreement with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- (d) comply with all State and Commonwealth laws, rules, regulations and by-laws;
- (e) cooperate fully with the Grantor in the administration of this Agreement; and
- (f) upon reasonable notice, provide the Grantor or its agents, with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property directly related to the Approved Purpose for the purpose of audit and inspection by the Grantor in order to verify compliance by the Organisation with this Agreement.

4. REPAYMENT AND RETENTION OF GRANT FUNDS

The Grantee must repay the Grantor any funds that the Grantor has paid which are not used in accordance with this Agreement unless there has been written agreement otherwise between the parties. The Grantee must promptly repay the Grantor all unspent Grant Funds associated with this Agreement.

5. LIMITATION OF LIABILITY

The Grantor does not accept any responsibility or liability for the success or otherwise of the Approved Purpose and is not liable for any losses which may be suffered by the Organisation in undertaking the Approved Purpose.

6. FREEDOM OF INFORMATION ACT 1992 AND FINANCIAL MANAGEMENT ACT 2006

- (a) The Organisation acknowledges and agrees that this Agreement and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Agreement, including its terms and the details of the Organisation.
- (b) The parties acknowledge and agree that, despite any provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* are not limited or affected by this Agreement.
- (c) The Organisation must allow the Auditor General, or an authorised representative, to have access to and examine the Organisation's records and information concerning this Agreement.

7. NOTICES

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) may be:
 - (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 5 of Schedule 1; or
 - (ii) sent by email to the email address of the Party receiving the notice as set out in item 5 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the third Business Day after posting; and
 - (iii) in the case of email, on the date of transmission; and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

8. DEFAULT AND TERMINATION

8.1 Event of Default by the Organisation

An Event of Default occurs if:

- (a) the Organisation breaches any of its obligations under this Agreement which continues without remedy for ten (10) business days after notice in writing has been served on the Organisation by the Grantor;
- (b) the Organisation becomes insolvent or is deemed to be insolvent under the *Corporations Act 2001* (Cth); or

- (c) if the Grantor has reasonable grounds to believe that the Organisation is unwilling or unable to comply with its obligations under this Agreement.

8.2 Effect of Event of Default

If an Event of Default occurs, the Grantor may either:

- (a) terminate the Agreement by providing a further ten (10) business days notice in writing to the Organisation of the Event of Default; or
- (b) suspend payment of the Grant Funds until the Event of Default is remedied; or
- (c) recall all unspent Grant Funds, relating to the salaries, in accordance with Annex A.

8.3 Termination

The Agreement may be terminated by mutual consent and agreement by all parties.

8.4 Recommencement of Grant Payment

The Grantor may, in its absolute discretion, recommence payment of the Grant Funds if and when the Organisation has rectified the Event of Default as per clause 8.2(b) and 8.2(c). If the Agreement is terminated under clause 8.2(a) it is considered terminated and recommencement cannot occur.

8.5 Acquittal

Acquittal of each financial year's Grant Funds is required at the end of the respective financial year in accordance with Schedule 2. This arrangement will be in place for the entire Agreement period. Where applicable, payment of the Grant Funds is dependent on the successful acquittal of the previous year's grant. Acquittal of the final financial year's Grant Fund will signal termination by performance of the Agreement.

9. GOODS AND SERVICES TAX (GST)

- (a) For the purposes of clause 9:
 - (i) "GST" means the goods and services tax applicable to any taxable supplies as determined by the GST Act; and
 - (ii) "GST Act" means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes all associated legislation and regulations;
 - (iii) the terms "supply", "tax invoice", "taxable supply" and "value" have the same meanings as in the GST Act.
- (b) If the supply of anything under this Agreement is a taxable supply under the GST Act, the Grant Funds shall be inclusive of GST.
- (c) The obligation of the Grantor to pay the GST on any supply by the Organisation under this Agreement is conditional upon the prior issue by the Organisation to the Grantor of a tax invoice, which complies

with the GST Act. This provision applies notwithstanding any law to the contrary.

- (d) If the parties agree that the Grantor will issue the Organisation with a Recipient Created Tax Invoice (RCTI), then the parties hereby agree that:
- (i) the Grantor will issue a RCTI in respect of GST payable on the supply of the program and the Organisation will not issue tax invoice in respect of that supply;
 - (ii) the Organisation warrants that it is registered for the purposes of GST and the Organisation will notify the Grantor in writing if it ceases to be registered for the purposes of GST during the term of this Agreement ("the Term");
 - (iii) the Grantor warrants that it is registered for the purposes of GST and the Grantor will notify the Organisation in writing if it ceases to be registered for the purposes of GST, or if it ceases to satisfy the requirements of the GST Act during the Term; and
 - (iv) the Grantor will indemnify and keep indemnified the Grantee for GST and any related penalty that may arise from an understatement of the GST payable on the supply of the program for which the Grantor issues a RCTI under this Agreement.

10. RELATIONSHIP

The Parties agree that nothing in this Agreement may be construed to make either of them a partner, agent, employee or joint venturer of the other.

11. WAIVER

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both parties.
- (b) A waiver by either party will not prejudice that party's rights in relation to any further breach of this Agreement by the other party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one party to the other party, will not be construed as a waiver any rights.

12. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the parties with respect to the subject matter of this Agreement.

13. VARIATION

Any modification, amendment or other variation to this Agreement must be made in writing and duly executed by all parties.

14. DISPUTE RESOLUTION

Before resorting to external dispute resolution mechanisms, the Parties shall in good faith attempt to settle by negotiation any dispute in relation to this Agreement, and where practical, each Party shall refer the matter to personnel who have authority to intervene and facilitate some form of resolution.

Executed by the Parties hereto:

For and on behalf of the Grantor:

Darren Klemm AFSM

Signature of Authorised Person

Print full name of Authorised Person

Dated _____

Fire and Emergency Services Commissioner

Position of Authorised Person

For and on behalf of the 1st Organisation:

Signature of Authorised Person

Print full name of Authorised Person

Dated _____

Position of Authorised Person

SCHEDULE 1

DEFINITION OF PROGRAM OR SERVICE TO BE FUNDED

1. Approved Purpose of Grant

The Approved Purpose of the Grant is to enable the Organisation to pay the salary and non-salary components of the BRMC approved budget, as described in Annex A. The Grant will enable the BRMC to develop, deliver and evaluate bushfire mitigation programs for the Organisation and additional local governments, as nominated by the Grantor.

2. Program Definition and Anticipated Activities

The BRM program is the identification and classification of bushfire risk within the participating local government's respective area. The program involves the development and implementation of a treatment plan in respect of the identified risks, through the utilisation of shared resources and the cooperation between local governments, State Agencies, private owners and/or occupiers of land.

BRM Plans document the bushfire related risk to community assets and outline treatments to mitigate these risks. The BRMC, through the coordination of local government mitigation activities, performs a vital role in managing bushfire risk within local communities. The BRMC is responsible for ensuring local government mitigation programs are effectively developed, implemented and evaluated.

The Organisation will host the BRMC position, however the BRMC will service additional local governments on behalf of the Grantor. The Grantor will assign the BRMC to specified local governments in accordance with the allocation of days (Annex E).

a) Responsibilities of the Organisation

- i) The Organisation must provide the BRMC with access to local government staff and relevant BRM information to support the implementation of their mitigation program.
- ii) The Organisation will provide the BRMC with appropriate office space at the local government office during scheduled visits.
- iii) The Organisation, through the BRMC, will prepare and submit the reports as specified in Annex B to DFES' State Bushfire Mitigation.
- iv) The Organisation agrees that the BRMC position will be employed under and administered by the Grantee, for the period covered by this Agreement.
- v) The Organisation must cooperate fully with Grantor in respect of the administration of this Agreement.
- vi) The Organisation must properly provide for the care, safety, security and protection of all records as defined herein, (whether created by Grantor, the Organisation or any other person) that are in their custody or control.

- vii) Unless the Grantor agrees otherwise in writing, the Organisation must provide everything necessary to enable it to fully comply with all its obligations under this Agreement.
- viii) The Organisation must take out and maintain insurance in relation to all insurable liabilities of the Organisation under this Agreement, as specified in Schedule 1 of this Agreement.
- ix) The Organisation agrees to use local or regional human resources, products and services for the BRM Program wherever possible.
- x) The Organisation must obtain oversight of the BRMC's daily activities to ensure they work within the terms of this Agreement and achieve the program's objectives, as per the BRM induction package, in a timely manner.
- xi) The Organisation must nominate a suitable employee to manage the BRMC's obligations, as identified in this Agreement, and must provide their contact details to the Grantor.
- xii) It is recommended the Organisation provide the equipment, as set out in Annex A, to the BRMC.
- xiii) The Organisation agrees to procure and maintain Workers Compensation Insurance or comparable Personal Accident Insurance for the position of the BRMC.

b) Responsibilities of the Grantor

- i) The Grantor will liaise with the nominated local governments included in this Agreement (Annex E), and any future participating local governments, to ensure the specified BRM services are provided.
- ii) The Grantor is responsible for providing the BRMC with an office location for the duration of the Agreement.
- iii) The Grantor will provide strategic assistance and advice to the Organisation concerning the implementation of their BRM Plan.
- iv) The Grantor will provide templates, guidelines and the procedures (where available) necessary for the Organisation to implement their BRM Plan.
- v) The Grantor will provide technical expert advice and support through the Bushfire Risk Management Officer assigned to the Region or, where not allocated, through the State Bushfire Mitigation.
- vi) The Grantor will provide training to the BRMC in the BRM process and the use of the BRMS.
- vii) The Grantor will inform the Organisation of any updates or changes to the BRM process or BRMS.
- viii) The Grantor will provide BRMS Information Technology support to the Organisation.

- ix) The Grantor will ensure that the licence for the use of BRMS remains in force, at its own cost, for the duration of the grant period.
- x) The Grantor will provide the Organisation with the required template to complete the acquittal of the Grant Funds.
- xi) The Grantor will manage the involvement of other local government(s) for DFES' specified allocation of days and will liaise directly with the BRMC to ensure the mitigation objectives are achieved, as per the BRMC Business Plan.

c) Appointment of the BRMC

The following conditions must be adhered to during the appointment of the BRMC:

- i) The selection process for the position of the BRMC will be managed by the Organisation in consultation with the Grantor.
- ii) The Grantor will be entitled to nominate at least one representative to the selection panel if a panel is required.
- iii) The BRMC will undertake the role as per the agreed Job Description Form (JDF) as set out at Annex G.
- iv) The BRMC will be an employee of the Organisation and will be employed under the relevant Local Government Industry Award or a contract arrangement for the duration of the grant period unless a Variation is sought.
- v) The BRMC's performance will be managed according to the terms set out in the BRMC Business Plan. The Grantor and Organisation reserve the right to terminate the BRMC's contract following failure to achieve the specified key performance indicators.
- vi) The advertising costs to appoint a BRMC will be paid by the Organisation, although consultation should be made with DFES' State Bushfire Mitigation to confirm if additional support can be provided.

d) Training

- i) The Grantor will provide the BRMC with the necessary BRM and BRMS training, through self-paced and/or workplace delivery strategies.
- ii) The Grantor will coordinate the BRMC induction process.
- iii) The Organisation will direct the BRMC to adhere to the conditions, processes and procedures contained within the induction package.

3. Agreement Term

This Agreement is effective from 01 January 2026 to 30 June 2028, as outlined in item 4 Schedule 1.

Unless terminated earlier, this Agreement will be considered fully performed and terminated at the time of Acquittal of the final year's Grant Fund.

4. Special Conditions of Grant

The Period of the Agreement for the Organisation will be 30 months from 01 January 2026 – 30 June 2028. The Organisation will abide by the terms of the Agreement. The Agreement will be reviewed by the Grantor and Organisation on an annual basis.

a) Use of BRMS

- i) A BRMS account will be established by the Grantor following successful completion of the identified training by the BRMC.
- ii) All BRMS technical queries will be made to the Grantor through the BRMS Administrator.
- iii) Parties acknowledge that the performance of BRMS is dependent on the internet speeds of each Organisation.

b) BRMS and BRM Material

- i) The BRMS logo and all BRM program materials including Induction Manual, Guidelines, Handbook, training manuals and brochures will be provided by the Grantor to the Organisation royalty-free to be used only as set out in this Agreement.
- ii) The Grantor's ownership of the intellectual property rights in the materials must be acknowledged whenever the materials are published, copied or circulated.
- iii) The Organisation will provide the Grantor with public recognition on all literature and promotional material for the BRM program, in the format approved by the Grantor.
- iv) The Organisation may not amend the BRM program material in any way, unless approved by the Grantor in writing.
- v) Should the Grantor amend BRM material in any way then the Organisation are obliged to ensure they publish and/or circulate the most recent version.
- vi) The BRM program material may not be used by the Organisation for commercial gain.

c) Unavailability of BRMC

Where the appointed BRMC is unavailable at any time during the Agreement Term, the Grantee will promptly advise the Grantor and propose a substitute. Any substitute must be approved by the Grantor. The Grantor may not unreasonably withhold its approval of a substitute, but it may give its approval subject to such conditions, as it reasonably considers necessary to protect its interests under this Agreement.

d) Intellectual Property Rights

- i) The Intellectual Property Rights in BRMS is owned by Amristar Solutions Pty Ltd. The Organisation acknowledges that the use of BRMS is subject to a licence agreement between the owners of the Intellectual Property Rights and the Grantor.
- ii) Upon expiry of the BRMS licence agreement, the Organisation shall no longer make use of BRMS unless with written permission of the owner of the Intellectual Property Rights and the Grantor.
- iii) The obligations of the Organisation under this clause are continuing obligations and survive expiration or termination of this Agreement.
- iv) The Organisation further acknowledge that the Intellectual Property Rights in the data supplied to them for the purposes of mapping are owned by the entities that provide these layers to the Organisation and the terms of any agreement that the data provider may require must be adhered to. In addition, the Confidentiality provisions of this Agreement will apply to the data.
- v) Relevant information and images contained in the BRM Planning Guidelines and templates are published in accordance with the SAI Global licencing agreement. The agreement does not extend to additional documents outside of specified material.

e) Confidentiality

- i) The Grantor may publicly disclose the identity of the Grantee, the value of this Agreement and a description of the BRM program.
- ii) The Organisation acknowledges that this Agreement, and information held or compiled by the Grantor or the State of Western Australia in relation to this Agreement, is subject to the *Freedom of Information Act 1992*.
- iii) In addition to the general definition of Confidential Information the following information is specified as confidential: all information and documentation provided by external parties for use in the BRMS that relates to critical infrastructure and/or threatened environmental areas and/or culturally sensitive areas and/or is specified by the external party as confidential.
- iv) The Organisation must keep all Confidential Information confidential. The Organisation must not use or disclose the Confidential Information to any person except:
 - 1) where necessary for the purpose of performing tasks within the BRM program; or
 - 2) as authorised in writing by the Grantor or the external party, as the case may be; or
 - 3) to the extent that the Confidential Information is public knowledge (other than because of a breach of this clause by the Organisation); or

- 4) as required by any law, judicial or parliamentary body or governmental agency; or
- 5) when required (and only to the extent required) to the Organisation professional advisers, and the Organisation must ensure that such professional advisers are bound by the confidentiality obligations imposed on the Organisation under this clause.
- v) Except to the extent that the Organisation are required by law to retain any records, the Organisation must return all records containing Confidential Information immediately at the expiration or termination of this Agreement.

f) Data Security

The Organisation must:

- i) prohibit and prevent any officer, employee, contractor or agent of the Organisation who does not have the appropriate level of security clearance from gaining access to BRMS or the Confidential Information and without limiting this requirement, use reasonable endeavours to prevent any unauthorised person from gaining access to BRMS or the Confidential Information; and
- ii) notify the Grantor immediately, and comply with all directions of the Grantor, if an Organisation becomes aware of any contravention of data security requirements.

g) Access

- i) The Organisation must keep accurate, complete and current written record in respect of this Agreement and must comply with the directions of the Grantor in relation to the keeping of records, whether those directions relate to the period before or after the expiry of this Agreement.
- ii) The Organisation must allow the Grantor to have reasonable access to all records in the custody or control of the Organisation and to examine, audit, copy and use these records. For this purpose, subject to the Grantor giving reasonable prior notice, the Organisation(s) must allow the Grantor to have reasonable access to any premises used or occupied in connection with the BRMP program.
- iii) The Organisation must do everything necessary to obtain any third-party consents, which are required to enable the Grantor to have access to records under this clause.
- iv) The Organisation acknowledges that the Grantor will have access to all data within BRMS.
- v) A participating Organisation will not have access to any other Organisation's data unless shared assets and/or treatments warrant this requirement. Approval for sharing the data must be provided to the respective Organisation and the Grantor so that the necessary BRMS access privileges can be granted.

h) Indemnity

The Organisation indemnifies the Grantor, the State of Western Australia and all their respective officers, employees and agents against all costs, losses, expenses, claims, damages and other liabilities (including, without limitation, legal costs and expenses) as a result of any action, suit, claim, demand or proceeding taken or made by any third party arising from or in connection with:

- i) any breach of contract by an Organisation under this Agreement;
- ii) any wilful, tortious or unlawful act or omission of an Organisation or all officers, employees, agents or contractors of an Organisation;
- iii) any breach of a State, Commonwealth or Territory law relevant to this Agreement by an Organisation; or
- iv) any claim for damages arising out of the BRM program and/or risk treatments undertaken or not undertaken by an Organisation.

i) Insurance

- i) The following insurance is required by the Organisation:
 - 1) Workers Compensation Insurance or comparable Personal Accident Insurance for the position of the BRMC for the duration of the employment contract.
 - 2) Professional indemnity insurance and Public Liability Insurance for the duration of this Agreement plus six months after termination.
- ii) The Organisation must provide the Grantor with sufficient evidence of the insurances required under this clause (including, if requested, a copy of any policy) and provide a certificate of currency of insurance, as requested by the Grantor at any time.
- iii) If an Organisation becomes aware of any event or incident occurring, which gives rise or is likely to give rise to a claim under any insurance required under this clause, it must as soon as reasonably practicable notify the Grantor in writing of that event or incident.
- iv) Failure to comply with this clause will not invalidate or otherwise affect any indemnities, liabilities and releases of this Agreement.
- v) The obligations of the Organisation under this clause are continuing obligations and survive expiration or termination of this Agreement for so long as the obligations of the Organisation under this clause continue.
- vi) Nothing in this clause limits an Organisation's other liabilities under this Agreement.

j) Notices

Notices or other communication can be sent by email to the email address of the recipient as set out in item 5 of Schedule 1.

k) Grant Funds

The Grantee will ensure that the bank account into which the Grant Funds are deposited is not overdrawn at any time during the term of this Agreement.

5. Notice Addresses

- (a) Grantor : Fire and Emergency Services Commissioner
Registered Mail: State Bushfire Mitigation
GPO Box P1174 PERTH WA 6844
Email: BRMP@dfes.wa.gov.au
- (b) Organisation: Shire of Wagin
Registered Mail: PO Box 200, WAGIN WA 6315
Email: shire@wagin.wa.gov.au

PAYMENT SCHEDULE

6. Method of payment and total amount of Grant Funds

Payment of the Grant Funds (exclusive of GST) will be made in the amounts detailed below and within ten (10) business days of receipt of an invoice from the Grantee.

PAYMENT SCHEDULE	FUNDING	AMOUNT TO BE PAID (\$)	PAYMENT DATE
2025-26 (01 January 2026 – 30 June 2026) DFES funding	\$77,757	Grant Amount TOTAL \$77,757	Within ten (10) business days of receipt of an invoice from the Grantee
2026-27 DFES funding	\$170,143	Grant Amount TOTAL \$170,143	Within ten (10) business days of receipt of an invoice from the Grantee
2027-28 DFES funding	\$174,510	Grant Amount TOTAL \$174,510	Within ten (10) business days of receipt of an invoice from the Grantee

7. Vehicle

The Organisation will provide the BRMC with a vehicle and fuel for the full allocation of days. It is recommended that the vehicle used by the BRMC meets the proposed specifications (Annex C).

8. System Requirements

The Organisation will provide the BRMC with all the necessary Information Communications Technology (ICT) equipment to perform the role. All ICT equipment paid for with Grant Funds will be returned at the end of the Agreement Term.

9. Other Non-Salary Costs

The Organisation will use the Grant Funds to pay for all non-salary items including the necessary personal protective equipment, training, travel allowance and office equipment for the full allocation of days.

SCHEDULE 2

REPORTING REQUIREMENTS

1. Acquittance Report

The Grant Funds must be acquitted on an annual basis within 30 business days of the Grantor providing the Grantee with an Acquittance Report template. The Grantee must provide the Grantor with a completed and signed Acquittance Report, which is to include:

- a. A final statement of income and expenditure consisting of:
 - i. an expenditure/financial statement (exclusive of GST) signed by the Chief Executive Officer or Accountable Officer, detailing budgeted expenditure in accordance with the Approved Budget and actual expenditure on the BRM program described in the request; and
 - ii. An extract from the payroll system that evidences a breakdown of the BRMC salary and on costs.

The Organisation must ensure that:

- i. any unexpended funds held by the Organisation are returned to the Grantor as per invoice payment terms.
- ii. financial accounts and records to enable identification of the grant, payments and receipts will be maintained and provided when requested.

b. Audited Inspection

- i. Upon receipt of the Organisations financial reports the Grantor may request an inspection of the financial records by an Auditor appointed by the Grantor. Costs associated with this audit will be paid by the Grantor.
- ii. If a preliminary survey by the appointed Auditor reveals that the appropriate accounting standards have not been complied with; the Grantor may recommend that any further payments of Grants be withheld, or Grant Funds are returned to the Grantor, until agreed action has been taken.

2. Treatment Reports

The BRMC is required to provide DFES, and their respective local government(s), with an update on the status of each local government's mitigation program (Annex B).

3. Business Plan

The Business Plan describes the key tasks to be completed by the BRMC and performance indicators to ensure the desired outcomes are achieved. The plan enables the respective LG and DFES to manage the BRMC's workload and provides a mechanism to establish and maintain effective LG mitigation programs.

ANNEX A

Approved BRMC Budget

	Grant Period		
ITEM Funded	2025-26 (from 01/01/26)	2026-27	2027-28
SALARY			
Salary/Wages	\$ 50,280.54	\$ 106,083.82	\$ 109,266.33
ON COSTS			
Workers Compensation Superannuation Leave	\$ 6,298.61	\$ 27,221.11	\$ 28,037.74
Subtotal Salary	\$56,579.15	\$133,304.93	\$137,304.07
ICT COST			
Laptop Computer, accessories and data card	\$ 3,371.56	-	-
Mobile Phone & Usage	\$ 914.42	\$ 1,891.82	\$ 1,910.74
VEHICLE COSTS			
Lease/Service	\$ 7,696.37	\$ 15,922.80	\$ 16,082.03
Fuel	\$ 5,486.52	\$ 11,350.91	\$ 11,464.42
OTHER			
other (inc equipment and PPE)	\$ 914.42	\$ 1,891.82	\$ 1,910.74
Training	\$ 762.02	\$ 1,576.52	\$ 1,592.28
Travel Allowance	\$ 2,032.05	\$ 4,204.04	\$ 4,246.08
Other (furniture/fittings/administration)	-	-	-
Subtotal Ancillary Costs	\$21,177.36	\$36,837.91	\$37,206.29
GRAND TOTAL (EX GST) rounded	\$77,757.00	\$170,143.00	\$174,510.00

Approved Grant

ITEM Funded	Grant Period		
	2025-26	2026-27	2027-28
TOTAL (EX GST)	\$77,757	\$170,143	\$174,510

ANNEX B

Reporting

The BRMC is responsible for preparing, submitting and coordinating the approval of all the deliverables stated in the BRMC's Business Plan.

ANNEX C

Recommended Base Vehicle Specifications

- Diesel 4 x 4 including low range capability
 - Dual Cab ute with secure lockable canopy
- Air conditioned
- Reversing Camera and sensors
- Tinted windows
- Heavy Duty Bullbar
- Driving Lights
- Cell Fi (Phone booster) if available from hire company
- Automatic transmission
- Seat covers
- Heavy duty floor mats
- DFES and Local Government logos

ANNEX D

Recommended Minimum System Requirements

Hardware	Tablet/laptop and docking station Desktop single monitor	Specifications to suit minimum system requirements on software
Web Browser	Google Chrome (Windows and Linux)	Latest stable version supported / preferred browser for BRMS
	Microsoft Edge	Latest stable version supported
	Microsoft Internet Explorer (Windows)	Version 11 (Internet Explorer's Compatibility View is not supported)
	Mozilla Firefox (Windows and Linux)	Latest stable version supported
Applications	Microsoft Office Pro (word, excel, outlook, publisher)	Latest version
	Microsoft Visio/Project	Latest version
	Microsoft Outlook	Latest version
	Adobe Acrobat pro	Latest version
	Local Government mapping and records management system	Latest version
Operating System	Windows	Windows 10 or latest version
Mobile Phone	Smart Phone	Latest version

ANNEX E

Bushfire Risk Mitigation Coordinator Allocation

The BRMC will work within the following local governments to assist with the development, implementation and monitoring of each local government's bushfire mitigation programs.

Year of Support	Grantee (Host LG)	Organisation (Local Government)	Support Days Per Fortnight
2025-26	Shire of Wagin	Shire of Wagin	3 days
		LG(s) TBC by DFES	7 days
2026-27	Shire of Wagin	Shire of Wagin	3 days
		LG(s) TBC by DFES	7 days
2027-28	Shire of Wagin	Shire of Wagin	3 days
		LG(s) TBC by DFES	7 days

The allocation of days is the estimated time required to develop and deliver the LG(s) mitigation program. The allocation may vary as a LG's mitigation program becomes established and reaches maintenance.

ANNEX F

Location:

The BRMC will be employed (hosted) by the Shire of Wagin for the period of the grant. The BRMC will be work out of DFES' State Bushfire Mitigation office for the full allocation of days but will travel to the Shire of Wagin and other specified LGs as required.

ANNEX G

Bushfire Risk Mitigation Coordinator

Job Description Form

The Government of Western Australia's Bushfire Risk Management (BRM) program is a state-wide initiative that is responsible for the development and implementation of local government BRM Plans. The program involves the collaboration of stakeholders, across all land tenure, to identify and mitigate bushfire risk within local communities.

The Role

The Bushfire Risk Mitigation Coordinator (BRMC) is responsible for developing and implementing local government bushfire treatment programs. The BRMC works closely with relevant stakeholders to identify and prioritise mitigation activities within designated local governments and ensures treatment plans are effectively planned, completed and evaluated.

Responsibilities

Mitigation Planning

- Review local government(s) bushfire risks to determine treatment priorities, including Annual Scheduled Treatment Plan and 3-year Indicative Treatment Plan.
- Liaise with DFES' BRMO, CESM (where appointed) and other relevant stakeholders to confirm and document appropriate treatment strategies for LG bushfire risks within the BRM Plan.
- Prepare, submit and manage Mitigation Activity Fund Grants Program applications to support the provision of funds required to implement LG treatment programs.
- Prepare and obtain approval of planned burning prescriptions, and other necessary applications/permits, that are required to implement mitigation activities.

Mitigation Implementation and Evaluation

- Manage contractors to ensure the agreed mitigation works are performed on time, within budget and to the required standards.
- Perform risk re-assessments following the completion of treatment activities and ensure risk assessments have been completed using the current BRM methodology.
- Inform relevant stakeholders of the status of treatment activities and escalate, to DFES' BRMO, all risks and issues that may prevent the successful completion of mitigation works.
- Manage the acquittal of the MAFGP grant application.
- According to experience and availability, facilitate implementation of prescribed burns with LG staff and volunteers.
- Ensure all BRM data, relevant to local government(s) Annual Scheduled Treatment Plan and 3-year Indicative Treatment Plan is captured in DFES' Bushfire Risk Management System (BRMS).

Other

- Liaise with DFES' BRMO, and other landholders, to support the effective implementation of "tenure-blind" mitigation programs.
- Complete reports and other requests for BRM information, as required, within established timeframes.
- Provide BRM training, where appropriate, to LG staff and volunteers.
- Present relevant LG mitigation programs at BFAC.

Selection Criteria

Essential Pre-requisite

1. Possession of a current unrestricted C Class Western Australian driver's licence (as a minimum) which must remain valid for the duration of employment.

Essential

1. Demonstrated experience and knowledge of emergency management and bushfire risk management, including understanding of the role of landholders and agencies in the management of bushfire risk.
2. Demonstrated experience in applying bushfire mitigation strategies that sustain the natural environment by maintaining conservation values and biodiversity.
3. Demonstrated conceptual, analytical and problem-solving skills.
4. Understanding and experience in the application of risk management principles.

5. Well-developed communication and interpersonal skills, with demonstrated ability to liaise, consult and negotiate effectively with a wide range of stakeholders including contractors, government officers, industry and private landowners.
6. Proven ability to plan, prioritise and organise workloads to meet agreed timeframes
7. Proven experience working with ICT based systems including ability to effectively perform data entry, analysis and reporting.

Highly Desirable

1. Experience in rural fire management including planned burning and firefighting, with an understanding of the principles of bushfire behaviour and suppression activities.
2. Experience applying and managing external grants and funding.
3. Knowledge and understanding of DFES' Bushfire Risk Management System.
4. Experience in managing projects



FOR A SAFER STATE

Bushfire Risk Mitigation Coordinator

Overview

Background

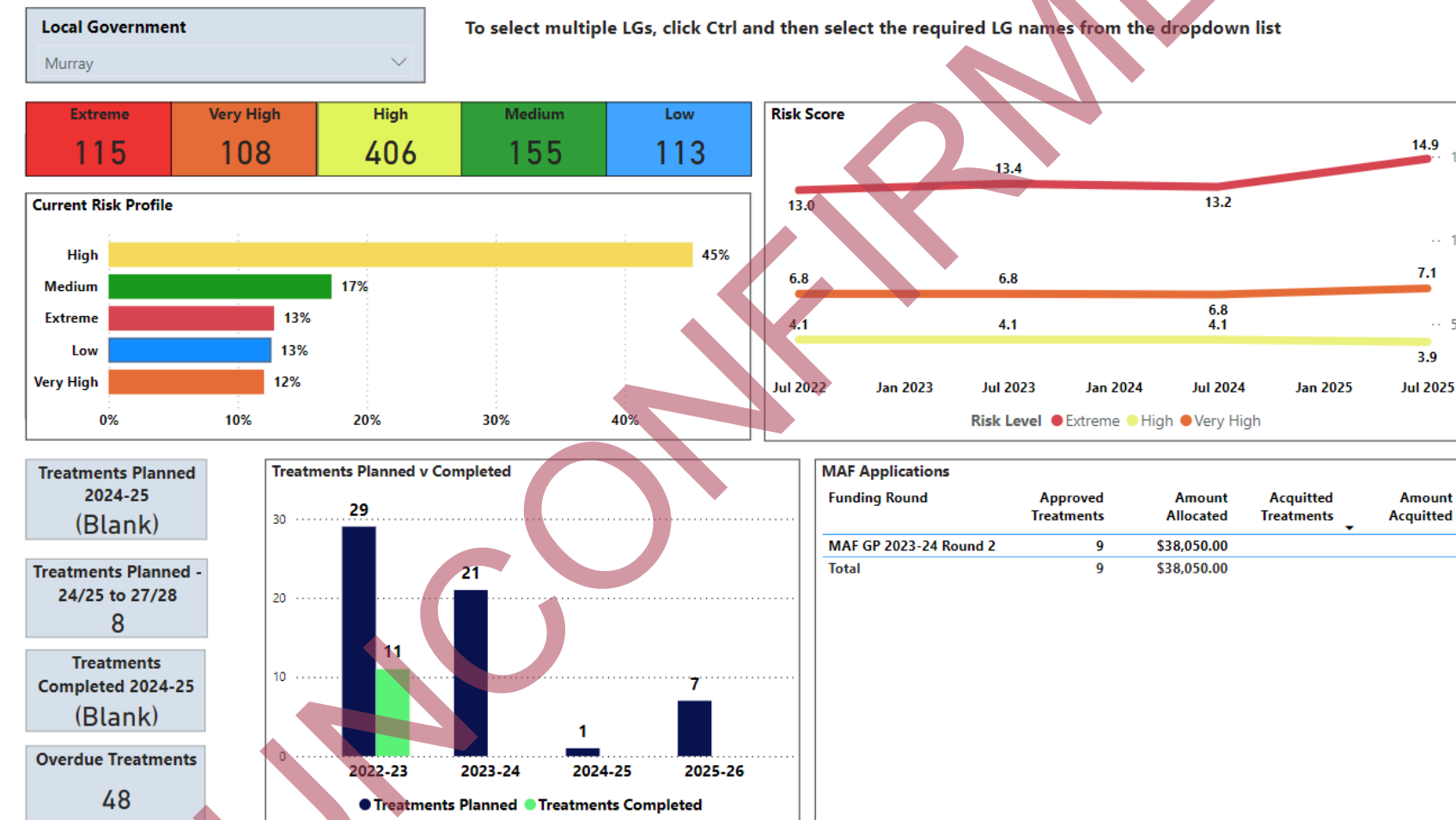
- Currently 95 LGs participating in the BRM program, of which 90 have an endorsed BRM Plan
- Bushfire Risk Planning Coordinators (BRPC) positions develop a LG's BRM Plan
- Significant reduction in BRPCs as more BRM Plans are endorsed
- Bushfire Risk Mitigation Coordinators (BRMC) have been introduced to plan, implement and evaluate LG mitigation programs
- 14 BRMCs currently working across the State, servicing 40 LGs
- Two additional BRMCs to be appointed in 2025-26

BRMC Role & Responsibilities

- BRMC is dedicated to planning, implementing and evaluating LG mitigation programs
- Responsibilities include:
 - Prepare and complete annual and long-term mitigation programs
 - Manage grant applications to secure funding for LG mitigation works
 - Coordinate the completion of treatments with contractors and Brigades
 - Report to LGs on the status and success of their mitigation program
 - Provide BRM training to LG staff and volunteers
 - Provide support at bushfires (where approved)

Dashboard and Reports

- BRMCs will report to LG and relevant stakeholders on the progress of each LG's mitigation program
- Reports can be customised to suit the needs of each LG



BRMC Package

- LGs must have an endorsed BRM Plan to be eligible for a BRMC
- BRMC is employed on a 3-year contract
- BRMC is a LG employee and will be hosted by 1 LG
- DFES will fully fund the BRMC to support the Shire of Wagin and other priority LG mitigation programs (as determined by DFES)
- The funding arrangements are detailed in the BRMC Grant Agreement
- The management arrangements between DFES and all LGs are covered in the BRMC Service Agreement
- The BRMC will be based at DFES' State Bushfire Mitigation office in Perth and will travel to the relevant LGs as required

Next Steps

- Discuss BRMC package with the Shire of Wagin and other identified LGs
- Obtain in principle support from each LG to participate in the BRMC program from 2025-26
- Finalise BRMC Grant Agreement with the Shire of Wagin
- Complete the BRMC Service Agreement with the designated LGs
- Recruit, train and integrate BRMC within LGs

8.1.5 HOUSE OF REPRESENTATIVES STANDING COMMITTEE ON REGIONAL DEVELOPMENT, INFRASTRUCTURE AND TRANSPORT INQUIRY INTO LOCAL GOVERNMENT SUSTAINABILITY

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	May 2024 - 5176
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5559

Moved Cr G R Ball Seconded Cr B L Kilpatrick

That Council **APPROVES** the submission to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport and **REQUESTS** that the Chief Executive Officer provide the submission to WALGA and the Federal Member for O'Connor.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

This paper proposes that Council consider making a follow-up submission to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport.

BACKGROUND/COMMENT

In May 2024, the Shire approved a submission to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport. Following the Federal Election, the Committee is again asking for submissions. Submissions are due by 3 February 2026.

The revised Terms of Reference of the Committee are as follows:

1. Interactions between Governments

- I. Assess the nature and scale of Australian, state and territory government funding provided to local government, both directly and through Commonwealth-state agreements
- II. Examine the legislative and policy frameworks underpinning Commonwealth financial support to local government.

2. Identification of All Funding Sources

- I. Identify and map all sources of funding received by local government from the Australian Government and state/territory governments, including:
 - a. Untied grants (e.g., Financial Assistance Grants).
 - b. Tied/specific-purpose grants and project-based programs, co-contribution requirements and competitive grant processes.

- c. Revenue sharing arrangements (e.g., stamp duty, rates capping subsidies, GST-related disbursements where applicable).
 - d. Emergency, disaster recovery and resilience funding.
 - e. One-off or ad hoc funding streams.
- II. Examine local government own-source revenue (such as rates, fees, charges and commercial activities).

3. Impacts and Effectiveness

- I. Evaluate how funding arrangements, including indexation freezing, influence the financial sustainability, service delivery capacity and infrastructure investment of local governments
- II. Consider whether existing funding mechanisms are addressing the evolving responsibilities of local governments
- III. Identify barriers to infrastructure service delivery, including trends in attracting and retaining a skilled workforce, impediments to security for local government workers and impacts of labour hire practices.
- IV. Explore opportunities to improve productivity and coordination of local government.

4. Previous Inquiry

- I. Consider evidence provided to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport of the 47th Parliament [Inquiry into Local Government Sustainability](#).

5. Other relevant matters

The Shire's previous submission addressed five topics:

- *State and Commonwealth funding for asset renewal, maintenance and decommissioning*
- *Making it easier for developers to connect utilities to land*
- *Better utilisation of rail infrastructure for freight movements*
- *Reform to Financial Assistance Grants to redistribute minimum grants.*
- *Commonwealth Government reverse its decision to ban the live export of sheep.*

It is proposed in the new submission focus on the fourth of these topics being reform to Financial Assistance Grants to redistribute minimum grants.

The rationale for this is two-fold:

First, the revised terms of reference for the Inquiry deal predominately, if not exclusively, with funding arrangements.

Two, reform to Financial Assistance Grants is considered by Officers to be one of the clearest and simplest ways to increase the resourcing capacity of regional local governments and achieve a more equitable distribution of Commonwealth funds

As there are no Western Australian members on the Committee, Officers recommend that the submission is also provided to WALGA and Mr Rick Wilson MP, Member for O'Connor

The Shire of Wagin's submission to the Inquiry in May 2024 recommended reforms to the Commonwealth's *Local Government (Financial Assistance) Act 1995* to reduce the minimum grant payment to have the effect of increasing the funding apportioned to local governments that most require funding to achieve horizontal equalization.

Due to the Vertical Fiscal Imbalance, the Commonwealth Government collects the majority of government revenue while States and Local Governments have greater expenditure responsibilities.

This makes Commonwealth Grants, especially Financial Assistance Grants, a critical revenue source for Australian communities.

The method of dividing the Financial Assistance Grants is contained in the *Local Government (Financial Assistance) Act 1995*. This legislation operates based on National Principles. The first of these principles is Horizontal Equalisation.

The Commonwealth Government defines Horizontal Equalisation as follows:

"General purpose grants will be allocated to local governing bodies, as far as practicable, on a full horizontal equalisation basis as defined by the Act. This is a basis that ensures each local governing body in the State or Territory is able to function, by reasonable effort, at a standard not lower than the average standard of other local governing bodies in the State or Territory. It takes account of differences in the expenditure required by those local governing bodies in the performance of their functions and in the capacity of those local governing bodies to raise revenue."

The third of the principles is the Minimum Grant:

"The minimum general purpose grant allocation for a local governing body in a year will be not less than the amount to which the local governing body would be entitled if 30 per cent of the total amount of general purpose grants to which the State or Territory is entitled under section 9 of the Act in respect of the year were allocated among local governing bodies in the State or Territory on a per capita basis."

The Western Australian Local Government Grants Commission's 2024-25 Annual Report noted that 32 local governments (of the 137 total in Western Australia) received the minimum grant entitlement.

Collectively, the local governments receiving the minimum grant accounted for \$56.5 million (23 per cent) of the total general purpose funding pool of \$246 million.

The problem is that the first principle and third National Principle are contradictory. Horizontal Equalisation is intended to ensure that every Australian, regardless of where they live, receives an average standard of local government services.

However, providing all Councils with at least a minimum grant constantly raise the average of local governments that are already above the service average.

Consider, for example, parks which are a service that local governments across the country provide. A minimum grant local government has the resources to provide parks of a high standard often with high quality landscaping, BBQs, water features and regular maintenance. These parks could be considered above average.

A local government with fewer resources or a more challenging climate might have below average parks with lower amenity.

The principle of the minimum grant means that the local government that can provide above average parks receives funding that it can invest in making its parks even better, increasing the service gap between communities.

Minimum grants work against Horizontal Equalisation.

In Western Australia, \$56.5 million dollars distributed to minimum grant councils went to communities that by definition already had above average service levels.

Providing these Councils with funds only increases the disparity levels.

Redistributing the 23 per cent head start provided to Minimum Grant Councils would provide a better chance for local governments across Western Australia to provide similar levels of service to Australians regardless of where they live.

It would result in remote communities like Derby-West Kimberley receive an extra \$1.9m; Ngaanyatarraku \$1.3m; and Wyndham-East Kimberley \$1.0m. It would also translate to an extra \$376,713 to the Shire of Wagin and an average of \$538,118 to communities that according to the Grants Commission's own formula are most deserving of funding.

If a redistribution of the Financial Assistance Grants to achieve the National Principle of Horizontal Equalisation was considered unpalatable, the Shire suggests that the Commonwealth could consider increasing the available pool. In 2025-26 the Commonwealth Government's Overseas Development Assistance Budget increased by \$135.8 million to \$5.097 billion.

To put that in perspective Overseas Development Assistance (\$5.097B) is 1.5 times the entire Financial Assistance Grants (FAGs) pool for all Australian local governments (around \$3.2B).

Even one recipient country like Papua New Guinea (\$579.7M) gets more than WA's entire allocation.

The tiny coral atolls of Niue and Tokelau receive greater funding every year from the Commonwealth than the Australian citizens and non-citizen residents that call Shire of Wagin their home.

Australian communities that according to the Grants Commission funding most require support could receive funding that would transform the lives of hundreds of thousands of Australians just by freezing the annual increase on Overseas Development Assistance.

It may be tempting for the Inquiry to make conclusions about the financial sustainability because regional local governments fund services largely through grants. Such a conclusion would be ill-informed.

Australia's Federated system creates the Vertical Fiscal Imbalance. If reliance on Commonwealth grants is the determinant of financial sustainability then Tasmania, the Northern Territory and often South Australia are financially weak and are good candidates for amalgamation.

Australia's regional communities are resilient and robust. Changes to the funding arrangements to remove the minimum grant awarded to local government that do not need the funding or reallocating even a small percentage of the \$5.097 billion spent each year on Foreign Aid to Australian communities would ensure that every Australian regardless of where they live has the opportunity to receive reasonable government service.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council leadership

VOTING REQUIREMENTS

Simple Majority

8.1.6 DRAFT STRATEGIC COMMUNITY PLAN VISION AND GOALS

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5560

Moved Cr S M Chilcott

Seconded Cr G R Ball

That Council

1. AGREES to the draft Strategic Community Plan vision

Cultivating prosperity and wellbeing through connectivity, and community.

2. AGREES to the draft Strategic Community Plan goals:

- Building agriculture and support industries
- Supporting our community age, especially by aging in place.

3. NOTES that a draft Strategic Community Plan will be prepared for the purpose of community engagement with the Plan presented for Council's consideration in June 2026.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The purpose of this report is to enable Council to consider approving a vision and goals for the draft Strategic Community Plan for the purposes of community engagement.

BACKGROUND/COMMENT

At the 15 July Council Forum the Shire's new Strategic Community Plan was discussed.

Section 5.56 of the *Local Government Act 1995* requires the Local Government to have a Strategic Community Plan.

The Strategic Community Plan must be reviewed every four years.

The review of the Shire's Strategic Community is due this financial year having been last presented to Council in 2022.

The Strategic Community must set out the vision, aspirations and objectives of the community.

In reviewing a Strategic Community Plan a local government is to have regard to:

- the capacity of its current resources and the anticipated capacity of its future resources;
- strategic performance indicators and the ways of measuring its strategic performance by applications of those indicators; and
- demographic trends.

A local government is to ensure that the electors and ratepayers of its district are consulted during the development of the Strategic Community Plan and the Strategic Community Plan is to contain a description of the involvement of the community.

The current Strategic Community Plan's Strategic Vision is:

“Wagin is a community where individuals, families, and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit”

The current Strategic Community Plan has five themes and 41 sub-themes.

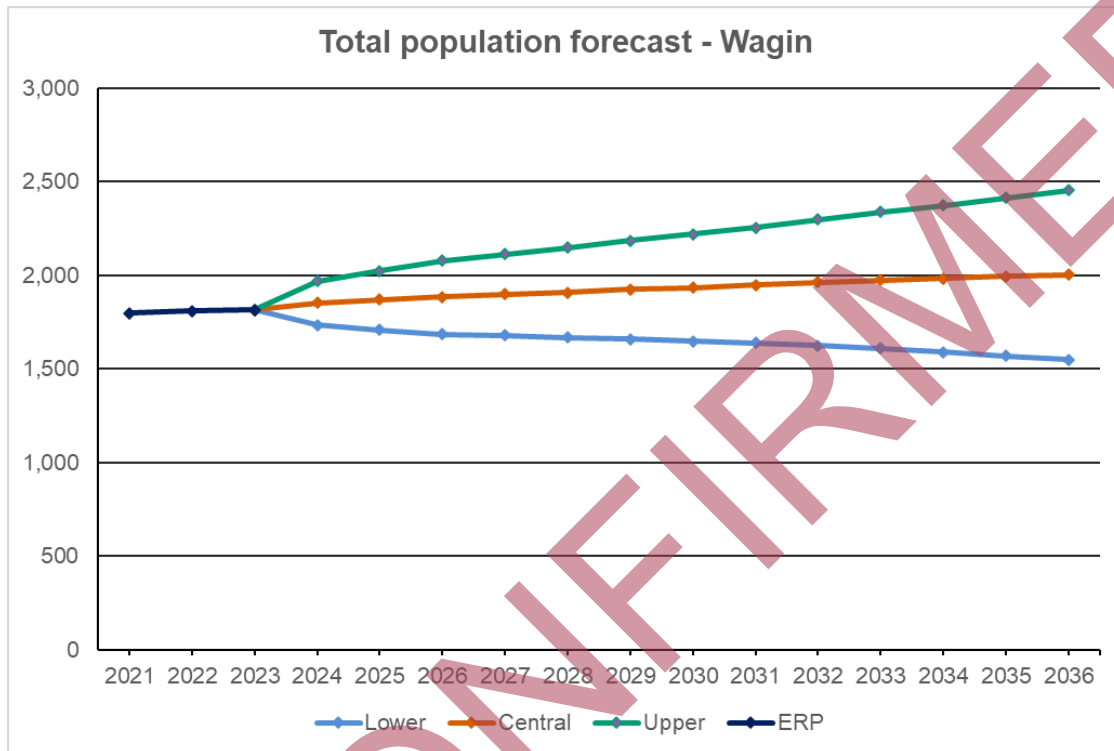
At the forum, Officers discussed the possibility of a shorter more focused Strategic Community Plan. Officers had observed that Strategic Community Plans across local government Strategic Community Plan's often look the same and say the same things.

Example themes

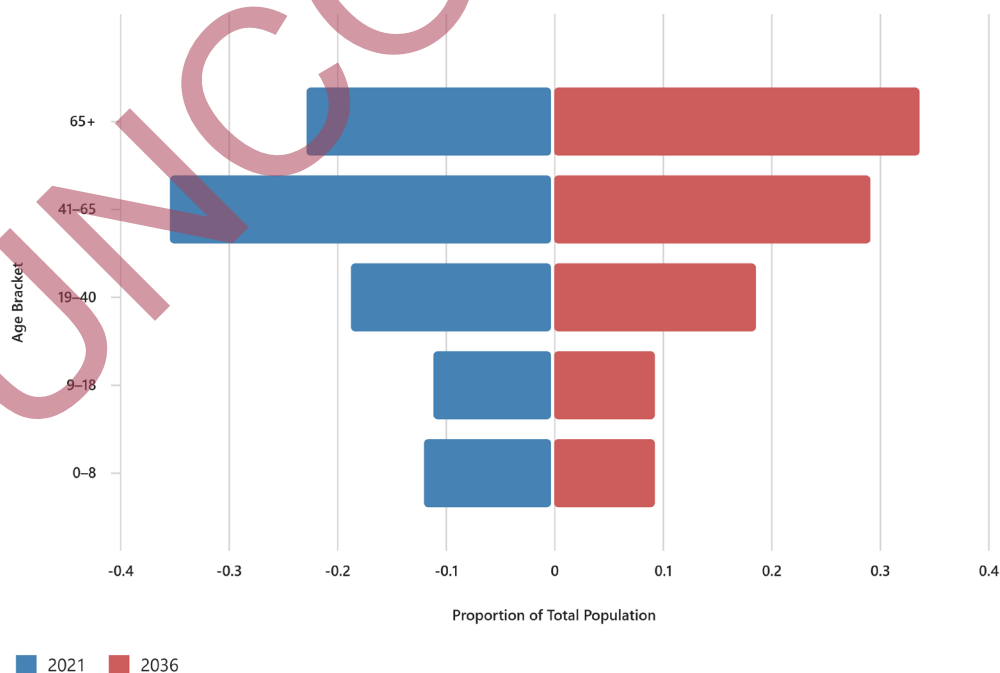
Woodanilling	<ul style="list-style-type: none"> • Community facilities • Community well-being • Environment • Law and order • Customer service • Governance • Roads and transport
Williams	<ul style="list-style-type: none"> • Economic • Social & cultural • Land use and environment • Civic leadership
Lake Grace	<ul style="list-style-type: none"> • Economic • Built environment • Environment • Social • Leadership
West Arthur	<ul style="list-style-type: none"> • Community wellbeing • Local economy • Built environment • Natural environment • Governance and organisation
Katanning	<ul style="list-style-type: none"> • Built environment • Natural environment • Economic • Leadership

At the forum there was general support for a more focused and targeted Strategic Community Plan. This type of Strategic Community Plan would not attempt to be everything to everyone but instead target particular areas of focus.

As a forward-looking document Officers presented Council with the WA Tomorrow official population projections for the district which predict that the Shire will grow in respect to population through 2035.



The population forecasts also suggest that the Shire will become increasingly older.



The next step in preparing the new Strategic Community Plan is drafting a document for community consultation.

With the election of the new Council, Officers propose that Council consider the themes to be included within the draft Strategic Community Plan.

Officers are proposing that the new Strategic Community Plan has the following vision:

Cultivating prosperity and wellbeing through connectivity, and community.

The proposed vision is underpinned by the focused goals of:

- **Building agriculture and support industries.**
- **Supporting our community age, especially by aging in place.**

The benefits of such an approach is that it provides the clearest focus and direction for the Shire. Such an approach would mean that the Strategic Community Plan will not attempt to cater to every possible area of focus. Focusing on the two proposed areas means that the Strategic Community Plan would not prioritise tourism and visitor attraction, environmental protection or public amenity.

The absence of these types of themes does not mean that investment does not occur if Council determines but that the starting point of what the Shire prioritises is the district's agriculture and support industries and supporting our aging community is the Shire's reason for being.

Council is being asked to consider this vision and goals as the direction for the draft Strategic Community Plan. If Council agree, Officers will prepare a draft of the plan and engage with the community. This is a starting point and Council will have the opportunity in the first half of 2026 to refine and reconsider before being asked to adopt the Strategic Community Plan in June 2026.

CONSULTATION/COMMUNICATION

The preparation of a draft vision and goals is a precursor to wider community engagement.

STATUTORY/LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires the Local Government to have a Strategic Community Plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council leadership

VOTING REQUIREMENTS

Simple Majority

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT NOVEMBER

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5561

Moved Cr M A O'Brien

Seconded Cr B L Kilpatrick

That Council RECEIVE the Deputy Chief Executive Officer's report as presented.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

This month, I have been involved with:

- Staff performance reviews
- Tenders for sale of surplus equipment
- Hangar 4 – Tender processes
- Homecare – Re-submission of HCP Annual Financial Report
- Homecare – Re-submission of HCP Q1 Financial Report
- ICT co-ordination
- Building maintenance co-ordination

Meetings:

- Glenn Nanda – Council First software demonstrations.
- Audit, Risk and Improvement Committee Meeting

Building Permits – November

PERMIT	OWNER	BUILDER	PROJECT ADDRESS	DESCRIPTION	VALUE	FEES
99989	Daniel Chilvers & Janine Williams	Owner Builder	147 Tudor Street	Shed	\$10,000	\$171.65

99990	Timothy & Coralene Miles	Owner Builder	5 Johnston Street	Shed	\$4,000	\$171.65
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Building Maintenance

The Building Maintenance Officer has been working on the following:

Location	Details
2 Ballagin St	Assist with determining new keys for door locks, assist with assembly of furniture
5 Omdurman St	Repair sliding door on back shed
Administration Office	Setup sound system to check for issues
Caravan Park	Install disabled hand rail in toilet, check gas bottles, repair leaking tap in women's shower
Cemetery	Measure and install plaques
Christmas Decorations	Fit Christmas lights and attachments to trees, finalise Christmas trees/lights ready for placement
Community Centre	Fit keyed alike locks to RSL rooms, inspect ceiling in upstairs for damage due to collapse, provide access to building for fire extinguisher test
Eric Farrow Pavilion	Check damaged door closer - Playgroup
Medical Centre	Replace blown globes as requested, Prepare new roof domes for fitting
NAB Building	Pickup fencing materials from Midalia Steel, dig holes for fence and install posts
Rec Centre	Check for WiFi Network, assemble new bar furniture, take packaging from bar furniture to tip
Sports Ground	Check for cable hanging off light at skate park, measure for new lock on bus shed, Inspect new bus shed for fitting lock on door
Sports Ground Public Toilets	Finish fitting hand rail to trots toilets, check for damage to lock on disabled toilet, install disabled hand rail in Trot's toilet
Swimming Pool	Check gas bottle on BBQ, Re-attached shade cloth
Town Hall	Install new toilet cistern, repair holes in floor, replace faulty lights in Town Hall, check cistern/toilet for leak issues
Town Square	Assess disabled parking for correct road markings, repair faulty street light, Replace faulty cistern valve Town Square toilets
Townscape	Mark/Paint Disability parking bays as directed
Wetlands Park	Install new Baart interpretive signs

Capital Works and Equipment

- Five new PCs have been commissioned to replace those which are unable to be upgraded to Windows 11.
- Bench seats at the wetlands and sportsground have arrived and will be installed over time.
- 10 Maya bar stools have arrived for the Recreation Centre.
- A purchase order has been issued for roof restoration at the Shire house at 32 Ballagin Street.
- A purchase order has been issued for the new meter box at the Sportsground.

COMMUNITY OFFICER

Since the last Council meeting in November, the Shire of Wagin Facebook page has posted 10 times, with the highest views on the post about the improvements made along the Bockaring Road. This post outshone previous records for works posts by going over 10,000 views. Last month's tanker post is currently sitting at just over 20,000 views.

Top Five posts by Reach:

Date	Topic	Post Reach
27/11/2025	Bockaring Road Improvements	10,071
17/11/2025	Found Cat	3,903
20/11/2025	Make your bushfire plan	2,938
1/1/2025	Annual Report	2,236
30/11/2025	Swimming Pool Update	1,929

The Shire's Instagram page has posted nine times since the last meeting, with post subjects being a variety of information around the Christmas period, events and opening times.

Community Bus

The bus is currently at the panel beaters being repaired. It should be back on the road for January.

Emergency Water Grant

The sportsground and Warup Road tanks are due to be installed on 9 & 10 February 2026.

Fire break Inspections

Staff recently completed the final inspection of the non-compliant properties in the Wagin townsite to ensure the required works had been completed. As a result of the inspection, 13 fines have been issued to property owners, including Telstra.

Water Bomber Set Up

The airport is nearing readiness for the water bombers to make use of, with the sea container previously used by the cricket club being transferred out there onto a gravel pad next to the water tank.

RANGER SERVICES

Shire of Narrogin rangers conducted one visit in November with an extended patrol around the town. During that patrol:

The ranger attended a property in Omdurman Street and attached the Shire's correspondence to the vehicles at the property. Photographs were taken for record purposes. A Shire of Narrogin Environmental Health Officer subsequently attended the property and declared it unfit for habitation.

During the patrol, the ranger also revisited properties on Tudhoe Street regarding previous barking dog complaints. Owners were not available. If further complaints are received, formal correspondence will be issued.

The ranger also attended Boyalling Road, where one of the paddocks with fencing low enough for horses to potentially step over was observed. There are a number of new foals in the area, and while the paddocks appear dry, the horses were grazing on green verge weeds. This seems to be the main reason for the animals being close to the road. There was horse manure and tracks visible on the roadway, although no horses were present at the time. Livestock were contained within the paddocks.

The property owner will be advised to repair the fencing or move the horses away from this section to prevent further issues.

Staff Call outs	November
Dog Issues	2
Cat Issues	5
Other Issues	0

SWIMMING POOL

The 2025/26 season kicked off on Saturday 1 November under the management of Contract Aquatic Services.

The following season passes have been sold at this stage:

- Child Full Season Pass 7
- Family Full Season Pass 8
- Individual Full Season Pass 9
- Individual Full Season Staff Pass 6
- Pensioner Full Season Pass 10
- **Total Season Passes 40**

Attendances during November totalled 868.

The 50m pool needed to be closed from Tuesday 25 November to Saturday 29 November due to the main pump being out of action.

Investigation into the recent faults confirmed issues with the timer and the pump 'soft start' unit, both of which have since been replaced. A subsequent assessment cleared the pump motor of any suspected burnout damage.

Disconnection of the pump necessitated the procurement of a mechanical seal and O-ring for reassembly. Further inspection revealed severe wear on the pump impeller, which has now been ordered. Replacement of the impeller will occur immediately upon delivery to ensure reliable, long-term operation.

CARAVAN PARK

The caravan park patronage was again sporadic, with the week ending 30 November being the busiest, resulting in a total of 363 bookings.

WAGIN LIBRARY AND GALLERY

This report provides information to councillors about events, activities and statistics in the Wagga Library & Gallery which have occurred during the reporting period.

Library Update

Since December 2023 we have 75 new patrons joining the library, this is continuing to increase every month.

Coming Events

- Santa and Elf Visit, Christmas letter activity, Christmas Storytime on Friday 12 December
- Mini Vase Painting for Seniors Friday 5 December.

Library Regular Activities

- Knit and Natters on every Thursday.
- Wagin Library & Gallery Book Club held on Saturdays.
- Story Time is held every Wednesday and Friday. Story Time Saturday Mornings is held for parents and children who are not able to make it during the week.
- Children's colouring in and drawing activities is held every Tuesday.
- Board Game Morning held every week.
- Playgroup Storytime/Rhyme time once a term at Playgroup.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics

	November 2025	October 2025
Patron Visits	157	273
Phone Transactions	8	0
Inter Library Loans	1	5
Community Connections	21	34

HEMOCARE

Wagin Homecare Manager's Report

The annual Homecare Christmas Party was hosted on Friday, 29th November. The luncheon was enjoyed by 68 Homecare clients, and feedback has been overwhelmingly positive. I would like to commend the Wagin Homecare staff for their exceptional effort in preparing and delivering this event, ensuring a memorable experience for our participants.

Support at Home Agreements are currently being distributed to participants throughout December. These agreements reflect upcoming changes as Home Care Package (HCP) participants transition to Support at Home Packages. Notably, there is a trend toward reduced out-of-pocket contributions across the board, which will benefit our clients.

Eligible Commonwealth Home Support Programme (CHSP) participants are being offered new Support at Home transition agreements. Our team is working closely with participants and their families to determine whether a transition to Support at Home is appropriate for their individual circumstances.

Wagin Homecare services will close for the Christmas break on 19th December, reopening in Wagin on 5th January and in Darkan on 19th January. During this period, Wagin Homecare is collaborating with local support services to ensure that vulnerable community members remain safe and supported throughout the holiday season.

Wagin Homecare has experienced significant changes during 2025, and I commend our staff for their professionalism and high standard of care throughout this period of transition. Their dedication has ensured continuity of quality service for our clients.

Planning for 2026 is well underway. We look forward to a vibrant year ahead, with client care and continuous improvement remaining at the core of our services. Thank you to Council for your ongoing support and commitment to Wagin Homecare Services.

Financials

Budget and actual figures have been provided below. EOM operating income of \$351,894 is \$10,736 less than the budget figure of \$362,630. EOM operating expenditure is \$362,867, which is \$98,644 less than the EOM budget figure of \$461,471. The main area of over-expenditure is for HCP expenses as well as building maintenance. It is noteworthy that this expense will be recouped from HCP client packages. At this stage, staffing costs are \$98,053 under budget.

Shire Of Wagin
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 November 2025

HOMECARE PROGRAM		Revised Budget		YTD Budget		YTD Actual		YTD	
GL #	IOB #	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Variance	Variance
		\$	\$	\$	\$	\$	\$	\$	%
OPERATING EXPENDITURE									
E082010	Homecare Salaries		695,400		294,205		(9,654)	303,859	103%
	CHSP Homecare Salaries - Chsp		0		0		63,894	(63,894)	0%
	HCP Homecare Salaries - Hcp		0		0		41,560	(41,560)	0%
	NDIS Homecare Salaries - Ndis		0		0		3,680	(3,680)	0%
	HCSO Homecare Salaries - Other		0		0		95,418	(95,418)	0%
	TRAIN Staff Training Salaries		0		0		1,253	(1,253)	0%
E082013	Homecare Leave/Wages Liability GEN		0		0		0	0	0%
E082015	Maintenance & Gardening		84,748		35,854		35,319	535	1%
E082020	Nursing Salaries		0		0		0	0	0%
E082025	Care Workers Salaries		0		0		208	(208)	0%
E082030	Superannuation		80,098		33,886		22,883	11,003	32%
E082035	Other Expenses		7,000		2,905		5,194	(2,289)	(79%)
E082040	Travelling - Mileage		15,000		6,250		6,831	(581)	(9%)
E082045	Staff Training		5,500		2,280		722	1,558	68%
E082050	Staff Training Salaries		0		0		0	0	0%
E082055	Subscriptions		3,000		1,245		0	1,245	100%
E082060	Postage & Freight		1,000		415		382	33	8%
E082063	Telephone Expenses		3,000		1,250		964	286	23%
E082065	Printing & Stationery		1,000		415		433	(18)	(4%)
E082070	Insurance		19,902		19,902		20,734	(832)	(4%)
E082075	Building Maintenance		3,000		1,235		6,472	(5,237)	(424%)
E082080	Plant & Equipment Mice		16,000		6,655		7,975	(1,320)	(20%)
E082083	Computer Equipment and Support		10,000		4,165		2,716	1,450	35%
E082085	Consumable Supplies		3,000		1,240		0	1,240	100%
E082090	Homecare Equipment and Catering Supplies		1,000		415		0	415	100%
E082095	HCP Expenses		76,403		31,830		38,451	(6,621)	(21%)
E082097	NDIS Expenses		1,000		415		325	90	22%
E082100	Administration Allocated		18,437		7,680		7,682	(2)	(0%)
E082110	Meals on Wheels Expenditure		0		0		0	0	0%
E082120	Loss on Sale of Asset		0		0		0	0	0%
E082130	Homecare Retention Bonus Expenditure		0		0		0	0	0%
E082190	Depreciation - Homecare		22,158		9,229		9,386	(157)	(2%)
OPERATING REVENUE									
I082010	CHSP Grant	345,927		144,135		142,341		(1,794)	(1%)
I082015	Meals on Wheels	0		0		0		0	0%
I082020	CHSP Fee for Service	51,807		21,585		22,053		468	2%
I082025	Donations	0		0		0		0	0%
I082030	Government Pay Reimbursement	0		0		0		0	0%
I082031	Homecare - Other Income	10,380		4,325		0		(4,325)	(100%)
I082035	Profit On Sale of Asset	0		0		0		0	0%
I082040	HCP Client Daily Fee	41,790		17,410		6,881		(10,529)	(60%)
I082045	HCP Government Funds	367,518		153,130		163,330		10,200	7%
I082050	NDIS Contribution	52,919		22,045		6,907		(15,138)	(69%)
I082055	Support at Home Grant	0		0		10,381		10,381	0%
SUB-TOTAL		870,341	1,066,646	362,630	461,471	351,894	362,827		
<i>Operating Surplus / (Deficit)</i>			<i>(196,305)</i>		<i>(98,841)</i>		<i>(10,933)</i>		
CAPITAL EXPENDITURE									
E167790	Land and Buildings - Homecare								
E167752	Purchase Plant & Equipment - Homecare Program						0	0.00	0.00%
CAPITAL REVENUE									
I082005	Proceeds on Disposal of Assets	0.00		0.00		0		0.00	0.00%
I082006	Realisation on Disposal of Assets	0.00		0.00		0		0.00	0.00%
SUB-TOTAL		0	0	0	0	0	0		
TOTAL - HOMECARE PROGRAM		870,341	1,066,646	362,630	461,471	351,894	362,827		

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2025/26 approved budget.

VOTING REQUIREMENTS

Simple Majority.

UNCONFIRMED

8.2.2 SHIRE OF WAGIN CAT LOCAL LAW 2025

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LE.RE.1
STRATEGIC DOCUMENT REFERENCE:	N/A
ATTACHMENTS:	Attachment 1 - Shire of Wagin Cat Local Law 2025 (Version for adoption and Marked up version) Attachment 2 - Summary of Submissions Attachment 3 – Draft Explanatory memorandum

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5562

Moved Cr G R Ball

Seconded Cr S M Chilcott

That the Council:

1. In accordance with section 79(1) of the Cat Act 2011 and section 3.12(4) of the Local Government Act 1995, **ADOPTS** the Shire of Wagin Cat Local Law 2025 as set out in Attachment 1 and **AUTHORISES** the Shire President and the Chief Executive Officer to affix the common seal of the Council to that document.
2. **NOTES** the following summary of the local law's purpose and effect:
 - i) **Purpose**
To set a 'standard number' of cats and provide controls for nuisance cats.
 - ii) **Effect**
That a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.
3. In accordance with s3.12(5) of the Local Government Act 1995, **REQUESTS** the administration to publish the Shire of Wagin Cat Local Law 2025 in the Government Gazette and send a copy to the Minister for Local Government.
4. In accordance with s3.12(6) of the Local Government Act 1995, **NOTES** that after Gazettal, local public notice will be given:
 - i) stating the title of the local law.
 - ii) summarising the purpose and effect of the local law (specifying the day on which it comes into operation).

iii) advising that the local law is published on the Shire's website and that copies of the local law may be inspected or obtained from the Shire office.

5. **NOTES** that following Gazettal, in accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister on 12 November 2010, a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer as shown in Attachment 3 will be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

MOTION CARRIED 6/1

**For Cr's Blight, Ball, West, Kilpatrick, Reed & Chilcott
Against Cr O'Brien**

BRIEF SUMMARY

To consider adopting the Shire of Wagin Cat Local Law 2025.

BACKGROUND/COMMENT

At its meeting held on 24 June 2025, the Council proposed to make the Shire of Wagin Cat Local Law 2025. The draft local law was advertised for public consultation with the submission period closing on 29 August 2025. As part of the process to promulgate local laws required by the Act, a copy of the Cat Local Law 2025 was sent to the Department of Local Government, Industry Regulation and Safety (DLGIRS) initially on 24 July 2025. After several follow up requests, a response was provided on 12 November 2025.

The new Cat Local Law aims to address only the most significant cat problems currently affecting the Shire of Wagin. The draft law proposed a two-cat limit for households, with an exemption for cats under six months old.

The proposal for a two-cat limit has generated some public interest. One purpose of the local law is to prevent households from accumulating an excessive number of cats. Officers have proposed a three-cat limit instead, which would not compromise the original intent.

Persons who wish to keep more than three cats can submit an application for approval, which will be evaluated based on certain criteria and may include specific conditions.

In regard to nuisance cats, the local law grants the Shire the authority to issue a cat control notice, compelling the owner to mitigate the nuisance. The draft local law provides a clear definition of what constitutes a 'nuisance'. To ensure realistic enforcement expectations, the local law stipulates that the Shire will only initiate action upon receiving a formal complaint that adheres to the local law's specific requirements.

Unlike local laws proposed by some other local governments in the recent past, this local law does not contain any provision aimed at restricting cats from wandering or prohibiting cats from being in certain public places.

Two responses were received, both before the close of the submission period. The responses were not in favour of adopting a local law. The submissions express the

view that cat limits and permits are unworkable, and this measure will not solve the issues being experienced.

Officers consider that a limit will help prevent cat issues escalating. As has been experienced in Wagin, this can include well-intentioned individuals from unintentionally taking on more animals than they can properly care for, which can slide into compulsive hoarding behaviours. Officers also consider that there is no reason why the permit system proposed should not be workable. The submissions and administration comments are shown in the attached Summary of Submissions.

Advice on minor drafting edits was received from the DLGIRS who review proposed draft local laws prior to their progression through gazettal. The minor edits requested by the DLGIRS have been made. Two additional corrections have been made to clause references. In addition, a definition of 'member of a cat organisation' has been included which has the meaning given to it in the Cat (Uniform Local Provisions) Regulations 2013.

CONSULTATION/COMMUNICATION

Section 3.12 of the Act sets out the requirements for a local government to give local public notice for a six-week period when proposing to 'make' a local law. The local public notice is to state the purpose and effect of the local law, and detail where the proposed local law may be inspected or obtained.

The new local law was advertised for public comment for the duration of the statutory advertising period and copies were made available to be inspected at the Shire office and supplied to any person who requested a copy. The close of submissions occurred on 29 August 2025.

Notice of the proposed local law was advertised as follows:

- Shire notice boards 30 June 2025
- Shire website 30 June 2025
- Wagin Woolpress 10 July 2025
- Narrogin Observer 17 July 2025
- Facebook 17 July 2025

STATUTORY/LEGAL IMPLICATIONS

The Cat Act 2011 and Cat Regulations 2012 provide the following key 'controls' in respect of cats.

- Registration - cats to be registered and wear a registration tag.
- Microchipping – cats to be microchipped implanted in a cat.
- Sterilisation – cats must be sterilised unless owned by a licensed breeder.
- Change of ownership – requiring change of ownership to be reported.
- Management of cats – provides powers to local governments to issue notices, seize cats, control cat management facilities and breeders.
- Enforcement – creating offences and applying prescribed penalties.

Section 79 of the Cat Act 2011 provides local governments with the power to make local laws for it to perform any of its functions under the Act. In particular section 79(3) of the Act provides that a Cat Local Law may be made as to one or more of the following:

- (a) the registration of cats.
- (b) removing and impounding cats.

- (c) keeping, transferring and disposing of cats kept at cat management facilities.
- (d) the humane destruction of cats.
- (e) cats creating a nuisance.
- (f) specifying places where cats are prohibited absolutely.
- (g) requiring that in specified areas a portion of the premises on which a cat is kept must be enclosed in a manner capable of confining cats.
- (h) limiting the number of cats that may be kept at premises, or premises of a particular type.
- (i) the establishment, maintenance, licensing, regulation, construction, use, record keeping and inspection of cat management facilities.
- (j) the regulation of approved cat breeders, including record keeping and inspection.
- (k) fees and charges payable in respect of any matter under this Act.

All proposed Local Laws are required to be formulated in accordance with a procedure, as outlined in Section 3.12 of the Local Government Act 1995.

The local law, after adoption, will come into effect 14 days after its publication in the Government Gazette.

A copy of the local law and a duly completed explanatory memorandum will be signed by the Shire President and Chief Executive Officer as shown in Attachment 3 will be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation. The draft is shown in Attachment 3, which will be completed upon other commitments being fulfilled.

All Local Laws are reviewed by the Joint Standing Committee on Delegated Legislation. Any failure in process or drafting can result in a Local Law being disallowed.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

The main costs associated with the Local Law making process are advertising costs including:

- Local Public Notice of intent to make a Local Law and inviting submissions.
- Publishing the adopted Local Law in the Government Gazette.
- Statewide Public Notice advising that the Local Law has come into effect.

Estimated costs are in the region of \$3,500.00.

VOTING REQUIREMENTS

Absolute Majority.

CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Wagin
CAT LOCAL LAW 2025

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Wagin resolved on dd/mm/yyyy to make the following local law.

PART 1 - PRELIMINARY

1.1 Title

This is the *Shire of Wagin Cat Local Law 2025*.

1.2 Commencement

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Terms Used

- (1) In this local law, unless the context otherwise requires—

Act means the *Cat Act 2011*;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and *Part 2* of this local law;

applicant means a person who has made an application for approval;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

cat control notice has the meaning given to it in the Act;

cat management facility has the meaning given to it in the Act;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Wagin;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

member of a cat organisation has the meaning given to it in the *Cat (Uniform Local Provisions) Regulations 2013*;

nuisance means—

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference.

Owner has the meaning given to it in the Act;

person means person or any word or expression descriptive of a person including a public body, company, or association or body of persons, corporate or unincorporate.

Premises has the meaning given to it in the Act; and

schedule means a schedule to this local law.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

1.4 Application

This local law applies throughout the district.

PART 2 - NUMBER OF CATS THAT MAY BE KEPT

2.1. Interpretation

For the purposes of applying this Part, a cat does not include a cat less than 6 months old.

2.2. Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except –

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary practice business as defined under section 3 of the *Veterinary Practice Act 2021*, but only in relation to cats kept on those premises for treatment.

2.3. 'Standard number of cats'

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 3 cats may be kept on premises at which a member of a cat organisation is not ordinarily resident.

2.4. Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government.

2.5. Determining an application

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to –
 - (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) A determination is to be in the form determined by the CEO and is to be issued to the applicant.

2.6. Conditions

- (1) For the purposes of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose.
- (2) In addition to any conditions imposed under subclause (1) of this clause, every permit is to be issued subject to the following conditions—
 - (a) each cat kept on the premises to which the permit relates shall comply with the requirements of the Act, the *Cat Regulations 2012* and the *Cat (Uniform Local Provisions) Regulations 2013*; and
 - (b) without the consent of the local government, the permit holder will not substitute or replace any cat that is the subject of a permit once that cat dies or is permanently removed from the premises.

2.7. Renewal of an application

- (1) An application is to be renewed if –
 - (a) the applicant has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

2.8. Approval not Transferable

A permit is not transferrable either in relation to the permit holder or the premises.

2.9. Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the applicant and specifying the date on which the changes will become effective.

- (2) The local government may cancel an approval –
 - (a) on the request of the applicant;
 - (b) if the applicant breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if the applicant is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

PART 3 – CAT CONTROL

3.1. Cat not to be a nuisance

- (1) The owner of a cat must prevent the cat from creating a nuisance.
- (2) Where the local government receives a complaint from a person that is in accordance with the notice of complaint form as contained in Schedule 1 of this local law, and that a cat is creating a nuisance, the local government may give a cat control notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for a period specified on the notice which must not exceed 28 days.
- (4) The owner of a cat given the notice to abate the nuisance must comply with the notice within the period specified in the notice.
- (5) A cat control notice under subclause 3.1(2) must be Form 3 of the *Cat Regulations 2012*.

PART 4 – OBJECTIONS AND APPEALS

4.1 Objections and appeals

- (1) A person who is aggrieved by a decision of the local government made under clauses 2.5, 2.7, or 2.9 is a decision to which Part 9 Division 1, of the *Local Government Act 1995* applies.
- (2) The form of an objection is Form 8 in the *Cat Regulations 2012*, Schedule 1.

PART 5 – ENFORCEMENT

5.1. Infringement Notices

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Part 4, Division 4 of the Act.
- (2) An infringement notice in respect of an offence against this local law may be given under Section 62 of the Act and is to be in the form of Schedule 1, Form 6 of the *Cat Regulations 2012*.
- (3) A notice sent under Section 65 of the Act withdrawing an infringement notice is to be in the form of Schedule 1, Form 7 of the *Cat Regulations 2012*.

5.2 Serving of infringement notices

An infringement notice served under section 62 of the Act or this local law may be given to a person –

- (a) personally;

- (b) by registered mail addressed to the person; or
- (c) by leaving it for the person at her or his address.

5.3 General offence and penalty provisions

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of Section 84 of the Act.
- (3) Unless otherwise specified, any person who commits an offence under this local law is liable on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 2 directly opposite an offence described in that Schedule, is the modified penalty for that offence.

SCHEDULE 1—FORMS

[Clause 3.1(2)]

Form 1—Nuisance Complaint Form

TAKE NOTICE THAT a cat, believed to be a (1) _____
has created a nuisance by (2) _____
the cat is believed to belong to (3) _____
and is kept at (4) _____
and I (5) _____
of _____

requests the local government to institute proceedings, if the nuisance does not stop, and undertake—

- (a) to give full information to the local government as to this matter; and
- (b) to appear in Court and give evidence as a witness to the truth of this complaint.

DATED this _____ day of _____ 20____

.....
(to be signed by complainant)

- (1) Insert breed or kind of cat and, where possible, its sex and identifying marks.
- (2) Describe details of the alleged nuisance, including the kind of nuisance and, where possible, the dates and time on or between which the nuisance occurred, and where the cat was at the time of the nuisance.
- (3) State name and address of the person believed to be the owner.
- (4) State, if known, where the cat is usually kept.
- (5) Insert name and address of complainant.

SCHEDULE 2

[Clause 5.3(4)]

Prescribed Offences and Modified Penalties

	Offence	Description	Modified Penalty
1	2.3	Keeping more than the standard number of cats without an approval	\$200
2	2.7	Failure to comply with a condition of an approval	\$200
3	3.1(1)	Cat causing nuisance	\$200
4	3.1(4)	Failure to comply with a cat control notice	\$200

Dated _____ 2025

The Common Seal of the Shire of Wagin was affixed by authority of a resolution of the Council in the presence of:

PHILLIP BLIGHT, Shire President

KENNETH PARKER, Chief Executive Officer

CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Wagin
CAT LOCAL LAW 2025

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Wagin resolved on dd/mm/yyyy to make the following local law.

PART 1 - PRELIMINARY

1.1 Title

This is the *Shire of Wagin Cat Local Law 2025*.

1.2 Commencement

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Terms Used

- (1) In this local law, unless the context otherwise requires—

Act means the *Cat Act 2011*;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and *Part 2* of this local law;

applicant means a person who has made an application for approval;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

cat control notice has the meaning given to it in the Act;

cat management facility has the meaning given to it in the Act;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Wagin;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

member of a cat organisation has the meaning given to it in the *Cat (Uniform Local Provisions) Regulations 2013*;

nuisance means—

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference.

Owner has the meaning given to it in the Act;

person means person or any word or expression descriptive of a person including a public body, company, or association or body of persons, corporate or unincorporate.

Premises has the meaning given to it in the Act; and

schedule means a schedule to this local law.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

1.4 Application

This local law applies throughout the district.

PART 2 - NUMBER OF CATS THAT MAY BE KEPT

2.1. Interpretation

For the purposes of applying this Part, a cat does not include a cat less than 6 months old.

2.2. Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except –

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary practice business as defined under section 3 of the *Veterinary Practice Act 2021*, but only in relation to cats kept on those premises for treatment.

2.3. 'Standard number of cats'

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 32 cats may be kept on premises at which a member of a cat organisation is not ordinarily resident.

2.4. Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government.

2.5. Determining an application

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to –
 - (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) A determination is to be in the form determined by the CEO and is to be issued to the applicant.

2.6. Conditions

- (1) For the purposes of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose.
- (2) In addition to any conditions imposed under subclause (1) of this clause, every permit is to be issued subject to the following conditions—
 - (a) each cat kept on the premises to which the permit relates shall comply with the requirements of the Act, the *Cat Regulations 2012* and the *Cat (Uniform Local Provisions) Regulations 2013*; and
 - (b) without the consent of the local government, the permit holder will not substitute or replace any cat that is the subject of a permit once that cat dies or is permanently removed from the premises.

2.7. Renewal of an application

- (1) An application is to be renewed if –
 - (a) the applicant has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

2.8. Approval not Transferable

A permit is not transferrable either in relation to the permit holder or the premises.

2.9. Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the applicant and specifying the date on which the changes will become effective.

- (2) The local government may cancel an approval –
 - (a) on the request of the applicant;
 - (b) if the applicant breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if the applicant is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

PART 3 – CAT CONTROL

3.1. Cat not to be a nuisance

- (1) The owner of a cat must prevent the cat from creating a nuisance.
- (2) Where the local government receives a complaint from a person that is in accordance with the notice of complaint form as contained in Schedule 1 of this local law, and ~~where in the opinion of an authorised person,~~ that a cat is creating a nuisance, the local government may give a cat control notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for a period specified on the notice which must not exceed 28 days.
- (4) The owner of a cat given the notice to abate the nuisance must comply with the notice within the period specified in the notice.
- (5) A cat control notice under subclause 3.1(2) must be Form 3 of the *Cat Regulations 2012*.

PART 4 – OBJECTIONS AND APPEALS

4.1 Objections and appeals

- (1) A person who is aggrieved by a decision of the local government made under clauses 2.5, 2.7, ~~2.8~~ or 2.9 is a decision to which Part 9 Division 1, of the *Local Government Act 1995* applies.
- (2) The form of an objection is Form 8 in the *Cat Regulations 2012*, Schedule 1.

PART 5 – ENFORCEMENT

5.1. Infringement Notices

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Part 4, Division 4 of the Act.
- (2) An infringement notice in respect of an offence against this local law may be given under Section 62 of the Act and is to be in the form of Schedule 1, Form 6 of the *Cat Regulations 2012*.
- (3) A notice sent under Section 65 of the Act withdrawing an infringement notice is to be in the form of Schedule 1, Form 7 of the *Cat Regulations 2012*.

5.2 Serving of infringement notices

An infringement notice served under section 62 of the Act or this local law may be given to a person –

- (a) personally;

- (b) by registered mail addressed to the person; or
- (c) by leaving it for the person at her or his address.

5.3 General offence and penalty provisions

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of Section 84 of the Act.
- (3) Unless otherwise specified, any person who commits an offence under this local law is liable on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 2 directly opposite an offence described in that Schedule, is the modified penalty for that offence.

SCHEDULE 1—FORMS

[Clause 3.1(2)]

Form 1—Nuisance Complaint Form

TAKE NOTICE THAT a cat, believed to be a (1) _____
 has created a nuisance by (2) _____
 the cat is believed to belong to (3) _____
 and is kept at (4) _____
 and I (5) _____
 of _____
 requests the local government to institute proceedings, if the nuisance does not stop, and undertake—

- (a) to give full information to the local government as to this matter; and
- (b) to appear in Court and give evidence as a witness to the truth of this complaint.

DATED this _____ day of _____ 20____

.....
 (to be signed by complainant)

- (1) Insert breed or kind of cat and, where possible, its sex and identifying marks.
- (2) Describe details of the alleged nuisance, including the kind of nuisance and, where possible, the dates and time on or between which the nuisance occurred, and where the cat was at the time of the nuisance.
- (3) State name and address of the person believed to be the owner.
- (4) State, if known, where the cat is usually kept.
- (5) Insert name and address of complainant.

SCHEDULE 2

[Clause 5.3(4)]

Prescribed Offences and Modified Penalties

	Offence	Description	Modified Penalty
1	2.3	Keeping more than the standard number of cats without an approval	\$200
2	2.76	Failure to comply with a condition of an approval	\$200
3	3.1(1)	Cat causing nuisance	\$200
4	3.1(4)	Failure to comply with a cat control notice	\$200

Dated _____ 2025

The Common Seal of the Shire of Wagin was affixed by authority of a resolution of the Council in the presence of:

PHILLIP BLIGHT, Shire President

KENNETH PARKER, Chief Executive Officer

ATTACHMENT 2

Submissions - Proposed Cat Local Law 2025

Name	Submission	Comment
Melissa Moyle Address not provided	<p>I am writing to express my concern and disappointment regarding the proposal to introduce a two-cat limit for households in Wagin. While I understand the desire to address issues in the community, this measure will not solve the "cat crisis" the Shire claims to be experiencing. In fact, it most definitely risks making the problem worse.</p> <p>Restricting households to two cats does nothing to address the real causes of overpopulation, nor the issue of irresponsible owners mentioned in the media. The real solutions lie in implementing accessible desexing programs, regulating unregistered breeding, and improving public education on responsible pet ownership. If the Council genuinely wishes to reduce cat numbers, it must focus on these root causes rather than penalising residents who are already acting responsibly and trying to give a home to cats in need.</p> <p>Many responsible residents, especially those who adopt from rescues, care for more than two cats in a safe, loving, and well-managed environment. Their cats are desexed, microchipped, contained to their property, and receive regular veterinary care. Targeting such households will not improve public amenity, but it will:</p> <ul style="list-style-type: none"> • Add pressure to already overcrowded rescues • Discourage compassionate individuals from taking in unwanted or stray cats • Potentially result in people dumping or abandoning cats <p>Instead of imposing arbitrary limits, I urge the Council to invest in and promote subsidised desexing programs, enforce breeder regulation, and support community education on responsible pet ownership. These are proven, humane, and effective measures to manage cat populations. Cats don't deserve to suffer for human made problems, yet time and time again Australia seeks to place blame squarely on animals and not our own behaviours.</p> <p>Thank you for considering my submission. I hope the Council will work with the community to create solutions that are fair, evidence-based, and genuinely effective.</p>	<p>While desexing and education are long-term solutions, a limit is a necessary immediate containment strategy to stop the current problem from escalating further</p> <p>The limit is not only about irresponsible owners but also about the cumulative impact on public amenity. Even with responsible owners, a high density of cats in a residential area can lead to increased nuisance complaints (noise, smell, droppings) and potential escapes.</p> <p>Enforcing complex rules about "responsible" vs. "irresponsible" ownership is not impossible for a local council, especially a small country local government. A simple, objective limit of three (now proposed) is easy to enforce and sends a clear message.</p> <p>While the submission highlights compassionate individuals, a limit helps prevent well-intentioned individuals from unintentionally taking on more animals than they can properly care for, which can slide into compulsive hoarding behaviours, which we have experienced in Wagin.</p> <p>Placing the responsibility for rehoming solely on the community (by allowing unlimited cats) can strain local resources and the capacity of the Shire to manage the overall population.</p> <p>We agree that accessible desexing programs, breeder regulation, and education are the most effective long-term solutions. However, a household limit of three cats is the essential foundation upon which these programs must rest. It is a necessary public health and amenity control that manages the current risk, provides an enforceable standard, and ensures that the long-term humane solutions have a chance to succeed without being overwhelmed by continually increasing cat density.</p>

<p>Emeritus Professor Jacquie Rand</p> <p>Executive Director & Chief Scientist Australian Pet Welfare Foundation</p>	<p>The Australian Pet Welfare Foundation (APWF) is a peak research body and advocate for pet welfare in Australia. As a not-for-profit organisation, APWF uses science-based research to enhance community well-being and improve the health and welfare of animals and people. APWF specialises in evidence-based solutions to prevent euthanasia of healthy and treatable companion animals in shelters and pounds and the associated mental health damage to staff and community residents. We share research knowledge with the community, shelters and pounds, state and local governments and veterinarians to create change and save animal and human lives. APWF is led by Chief Scientist Dr. Jacquie Rand, Emeritus Professor of Companion Animal Health at The University of Queensland (UQ) and a registered specialist veterinarian in small animal internal medicine. She has worked extensively in shelter research over the last 17 years, including collaborative studies with the RSPCA, Animal Welfare League and local governments. While at UQ Dr Rand taught Urban Animal Management and since 2013 has co-authored over 40 peer-reviewed articles on urban animal management including management of semi-owned and unowned cats. Dr Rand is an AVA member.</p> <p>You can read more about us and our vision on our website: https://petwelfare.org.au</p> <p>The Australian Pet Welfare Foundation (APWF) welcomes the opportunity to provide feedback on the Draft Shire of Wagin Cat Local Law 2025. As a research-led, evidence-based organisation dedicated to improving the welfare of pets and people, APWF strongly opposes the introduction of this local law.</p> <p>The proposed approach, particularly limiting the number of cats per property and relying on enforcement against “owners”, is impractical, inequitable, and won’t reduce its stated purpose, to provide controls for nuisance cats. Instead, it risks increasing impoundments, euthanasia, and community frustration, particularly in the most disadvantaged areas.</p> <p>Stray (Unowned and Semi-Owned) Cats Are Not “Owned”</p> <p>The majority of cats that generate nuisance complaints are not owned in the legal sense. They are semi-owned (fed by residents who do not perceive themselves as owners) or unowned (relying indirectly on human food sources). These cats have no legal owner against whom compliance or fines can be enforced.</p> <p>As a result:</p> <ul style="list-style-type: none"> • Cat limits and nuisance provisions cannot be enforced against the people most commonly interacting with these cats. 	<p>See comments above.</p> <p>Also, While the legal distinction is noted, the local law is intended to change human behaviour regarding feeding and housing cats. The distinction between 'owned' and 'semi-owned' is often one of convenience for the feeder. If a resident is consistently feeding a cat, they are contributing to its presence and the resulting nuisance.</p> <p>Community Cat Programs, while may be proven effective, require significant, ongoing financial commitment and resources (staff, outreach, veterinary partnerships) that the Shire of Wagin does not currently have or be able to sustain.</p> <p>The limit is a risk management measure for density. While one conscientious owner may manage ten cats well, local government must legislate for the average case to protect public amenity. High cat density in any residential setting strains resources, increases odour, and dramatically increases the risk and impact of a disease outbreak or a containment failure.</p> <p>A permit must lapse upon the death of the cat because the permit is granted based on the specific circumstances and welfare needs of that number of cats at that time. If an owner seeks to replace a cat, a brief administrative check ensures the household still meets the required standard before adding a new animal.</p> <p>Council officers are trained in local law enforcement and investigation. While they may not be vets, they are capable of assessing compliance with the basic standards defined in the law (e.g., sanitation, adequate shelter, property containment). This discretion is necessary to prevent individuals known to have failed to comply with local laws in the past from obtaining a permit for additional animals.</p>
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	<ul style="list-style-type: none"> • Complaints will therefore lead to trapping and impounding cats that no one comes forward to reclaim. • This shifts responsibility to Council pounds and shelters, who will face the burden of rehoming or euthanising healthy cats. • Officers will be forced to spend more time away from day-to-day duties, travelling to the pound, due to increased cat impoundments, at a cost to the council. <p>Disadvantaged Areas Will Bear the Burden Evidence from councils across Australia shows that nuisance complaints arise disproportionately from disadvantaged suburbs where unowned and semi-owned cats are most common. Residents in these areas often care for cats informally but lack the financial capacity to pay registration or permit fees.</p> <p>Introducing restrictive cat limits will not address the root cause, ongoing breeding in stray populations. Instead, it will:</p> <ul style="list-style-type: none"> • Lead to higher impoundments. • Result in very low reclaim rates (nationally, fewer than 7-10% of impounded cats are reclaimed). • Increase euthanasia of unclaimed cats, creating both financial and reputational costs for Council. <p>Cat Limits and Permits Are Unworkable The proposed two-cat limit, with permits for additional cats, creates several problems:</p> <ul style="list-style-type: none"> • Non-transferability: Permits lapse if a cat dies, requiring residents to pay again to replace the cat. This penalises responsible cat owners and discourages compliance. • Property vs. individual permits: Permits should logically attach to the property, not an individual, to prevent repeated fees for the same household. • Assessment of “fit and proper person”: The local law empowers authorised officers to decide whether an applicant is “fit and proper” to care for cats. Yet most officers lack formal training in cat welfare assessment. This risks arbitrary, inconsistent, and potentially unfair decision-making. • Limits on the number of cats per household, typically set at 2–4 cats, along with the high permit fees required to exceed these limits, may discourage semi-owners from fully adopting stray cats. This is particularly relevant for individuals who already have companion cats. Currently, no scientific evidence supports a link between the number of cats in a household and an increase in • nuisance complaints or public health risks (Rand 2024). In fact, a single neglectful owner could cause more complaints than a conscientious owner with ten cats. Policies should prioritize addressing the specific 	
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	<p>impacts of individual cats rather than enforcing arbitrary household limits (Cotterell 2025)</p> <p>In practice, most problem areas are already overpopulated with semi-owned and unowned cats. Imposing limits on responsible households does nothing to address the source the free roaming cat population.</p> <p>Enforcement and Nuisance Provisions Will Fail</p> <p>The draft law requires owners to prevent their cats from causing a nuisance and allows cat control notices to be issued. However:</p> <ul style="list-style-type: none"> • This presumes cats are owned, when in reality, many nuisances are caused by unowned or semi-owned cats. • Where no legal owner exists, enforcement is impossible. • This will not reduce nuisance complaints, but rather push councils toward reactive trapping, an expensive, ineffective, and inhumane measure. <p>Community Cat Programs Offer a Proven Alternative</p> <p>Australian Pet Welfare Foundation strongly recommends replacing punitive measures with evidence-based Community Cat Programs (CCPs). Research across Australia has shown that targeted desexing of owned, semi-owned, and unowned cats reduces cat intake, euthanasia, and nuisance complaints in hotspot areas.</p> <p>Key elements include:</p> <ul style="list-style-type: none"> • Free or heavily subsidised desexing for cats in problem areas. • Outreach to residents who feed but do not “own” cats, to support them in taking ownership and responsibility, keeping cats out of your pound which reduces costs. • Partnerships with rescue groups and veterinarians to ensure scale. <p>For example, a community desexing program in a rural town reduced intake and euthanasia significantly within just a few years (Rand et al. 2024, RSPCA NSW 2023 Report). This model is far more cost-effective than repeated trapping and impoundment, and it builds community goodwill instead of resentment.</p> <p>Outcomes of the Draft Cat Local Law 2025</p> <p>If introduced, the Draft Shire of Wagin Cat Local Law 2025 will:</p> <ul style="list-style-type: none"> • Fail to reduce nuisance complaints. • Increase costs to Council through impounding and rehoming pressures. • Lead to higher euthanasia rates of healthy, rehomeable cats. 	
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	<ul style="list-style-type: none"> • Penalise responsible cat owners while leaving unowned populations unmanaged. • Damage the council's reputation by pursuing punitive measures when modern, humane, and effective alternatives exist. <p>The Australian Pet Welfare Foundation urges the Shire of Wagin to:</p> <ol style="list-style-type: none"> 1. Reject the Draft Local Law in its current form. 2. Invest in targeted community desexing programs in high-complaint areas, partnering with vets and local rescue organisations. 3. Support carers of semi-owned cats to transition into ownership, rather than penalising them. 4. Attach any permits to properties rather than individuals, if limits are retained. 5. Ensure authorised officers receive formal training in cat welfare and assessment before granting them discretionary powers. 6. Adopt best-practice definitions of owned, semi-owned, unowned, and feral cats (RSPCA 2018; APWF 2022, 2023) to avoid misclassification and unnecessary euthanasia. 7. If implemented, commit to a full review of the Cat Local Law within two years of implementation to assess its effectiveness and determine whether repeal or substantial amendment is required, based on measurable outcomes such as impoundments, euthanasia rates, community complaints, and financial cost. <p>If you would like any further information regarding this submission, please do not hesitate to contact info@petwelfare.org.au</p>	
Department of Local Government, Industry Regulation and Safety	<p>The Department of Local Government, Industry Regulation and Safety (LGIRS) has finished checking the local law and provided comments below. I apologise for the delay in response. The Shire's local law is relatively simple, as it does not proscribe cat-prohibited areas, try to impose cat confinement laws or redefine the concept of common-law nuisance. As a result, there are no significant legal or drafting issues needing to be mentioned. However, some minor comments are noted below for your consideration.</p> <p><u>Shire of Wagin Cat Local Law 2025</u></p> <p>1. Cat-related Nuisance</p> <p>In Clause 3.1, it is suggested that the words "in the opinion of an authorised person" be deleted from the clause.</p> <p>As the clause is currently worded, it implies that a cat who isn't creating a nuisance can still be issued with a cat control order if the authorised person is of the opinion that a nuisance exists.</p>	All of the suggestions have been incorporated into the final version of the local law

The Delegated Legislation Committee previously requested that this term be removed from the *Shire of Kojonup Cat Local Law 2022*.

2. Minor edits

The following minor edits are suggested:

- Legislative citations to Acts and Regulations should be in italics.
- After the Schedule 1 title, include a bracket reference to clause 3.1(2)
- After the Schedule 2 title, include a bracket reference to clause 5.3(4).

The Shire should also ensure that all references and cross references are checked for accuracy, particularly if any further changes are made to the draft.

Minister's Directions – pursuant to s 3.12(7) of the *Local Government Act 1995*

Please note: once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

Committee Clerk

Joint Standing Committee on Delegated Legislation

Legislative Council Committee Office

GPO Box A11

PERTH WA 6837

Email: delleg@parliament.wa.gov.au

Tel: 9222 7404

Fax: 9222 7805

A copy of the Directions is also available at the Committee's webpage at the Parliament WA website. Failure to comply with the Directions may render the local law inoperable.

Please note that my comments:

- have been provided to assist the Shire with drafting matters in relation to the local law;
- do not constitute legal advice;
- have been provided in good faith for the Shire's consideration; and
- should not be taken as an approval of content.

The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

EXPLANATORY MEMORANDUM

1. **ADMINISTERING AUTHORITY**

Shire of Wagin

2. **PUBLICATION OF LOCAL LAW**

WA Government Gazette dated [insert date] No. [insert number]

3. **TITLE OF LOCAL LAW**

Shire of Wagin Cat Local Law 2025.

4. **SECTION(S) OF ENABLING ACT(S)**

This local law was made under –

Section 79(1) of the Cat Act 2011; and
Section 3.5(1) of the Local Government Act 1995.

5. **PURPOSE, EFFECT AND JUSTIFICATION**

Purpose of the local law:

To set a 'standard number' of cats and provide controls for nuisance cats.

Effect of the local law:

That a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.

Justification for the local law:

The Shire of Wagin Cat Local Law 2025 aims to address only the most significant cat problems currently affecting the Shire of Wagin. One purpose of the local law is to prevent households from accumulating an excessive number of cats.

Persons who wish to keep more than three cats over six months old can submit an application for approval, which will be evaluated based on certain criteria and may include specific conditions.

In regard to nuisance cats, the local law grants the Shire the authority to issue a cat control notice, compelling the owner to mitigate the nuisance. The draft local law provides a clear definition of what constitutes a 'nuisance'. To ensure realistic enforcement expectations, the local law stipulates that the Shire will only initiate action upon receiving a formal complaint that adheres to the local law's specific requirements.

The Shire of Wagin considers that a limit will help prevent cat issues escalating. As has been experienced in Wagin, this can include well-intentioned individuals from unintentionally taking on more animals than they can properly care for, which can slide into compulsive hoarding behaviours.

6. ADDITIONAL INFORMATION

- i. This local law is based on the City of Wanneroo Cat Local Law 2023, published in the Government Gazette 30 November 2023, Issue No. 156, Pages 3849-3869.
- ii. In addition, some provisions have also been informed by the Shire of Cuballing Cats Local Law 2021. This was published in the Government Gazette on 26 August 2022, Issue No. 129, Pages 4517-4523
- iii. The differences between the Shire of Wagin Cat Local Law 2025 and the Shire of Wanneroo Cat Local Law 2023 are:
 - A definition of 'member of a cat organisation' has been included which has the meaning given to it in the *Cat (Uniform Local Provisions) Regulations 2013*. This was included to clarify the terminology used in the local law.
 - In Clause 2.2(c), reference to the *Veterinary Surgeons Act 1960* was updated to refer to the later *Veterinary Practice Act 2021*. Also updated terminology 'veterinary practice business' was used in place of 'veterinary clinic or veterinary hospital'.
 - In Clause 2.5(e), the words 'inconvenience and annoyance' have been removed, leaving the word 'nuisance' in place. This term is subject to a definition in the local law and it also reflects the cat control provisions in Part 3 for cats creating a nuisance.
 - Clause 2.6 of the Shire of Wagin Cat Local Law provides that conditions may be imposed on an approval for more than 3 cats. These have been drawn from Clause 3.8 of the Shire of Cuballing Cats Local Law 2021, but with simplified wording.
 - Provisions in Clause 2.7 of the City of Wanneroo Cat Local Law 2023 relating to Transfer of an Approval have been effectively deleted. Clause 2.8 of the Shire of Wagin Cat local law provides that an approval is not transferable as it is considered that each situation should be subject to an application considered on its merits, in line with Clause 3.12 of the Shire of Cuballing Cats Local Law 2021.
 - In Part 3, Clause 3.1 of the City of Wanneroo Cat Local Law 2023 relating to Cat prohibited areas was deleted. The Shire of Wagin Cat Local Law 2025 does not propose cat prohibited areas.
 - Clause 3.2(2) of the City of Wanneroo Cat Local Law 2023 (clause 3.1(2) of the Shire of Wagin Cat Local Law 2025) has been re-drafted. To ensure realistic enforcement expectations, the local law stipulates that the Shire will only initiate action upon receiving a formal complaint that adheres to the local law's specific requirements. This clause is based on Clause 2.1(2) of the Shire of Cuballing Cats Local Law 2021, with the words 'where in the opinion of an authorised person' removed at the suggestion of the Department of Local Government, Industry Regulation and Safety.
 - Schedule 1 (Cat Prohibited Areas) of the Shire of Wanneroo Cat Local Law 2023 has been deleted as the Shire of Wagin Cat Local Law 2025 does not propose cat prohibited areas.
 - Schedule 2 – Prescribed Offences and Modified Penalties of the Shire of Wanneroo Cat Local Law 2023 has been amended to remove the offence for a Cat in a Prohibited Area as this does not apply to Shire of Wagin Cat Local Law 2025. Further, the Modified Penalty Units has been replaced by modified penalty dollar amounts, as the Shire of Wagin does not have an equivalent Penalty Units Local law.

- A nuisance complaint form has been included at Form 1 in the Shire of Wagin Cat Local Law 2025, to support clause 3.1(2) relating to making a formal complaint. This form has been taken from Form 1 of the Shire of Cuballing Cats Local Law 2021.
- In addition, some re-numbering of clauses and references to clauses have been carried out due to changes above.

7. **UNUSUAL OR CONTROVERSIAL PROVISIONS**

Not applicable, as confirmed in correspondence from the Department of Local Government, Industry Regulation and Safety.

8. **CONSULTATIONS, SUBMISSIONS AND RESPONSES**

The Summary of Submissions, including Shire of Wagin comment on submissions is attached.

9. **FEES AND CHARGES, PENALTIES AND MODIFIED PENALTIES**

Fees and charges:

Nil

Reason for new fees and charges or any increase in fees and charges:

Nil

Penalties and modified penalties:

The following modified penalties apply to this new local law. They are considered to be in line with contemporary monetary penalties for offences of these kinds and are the same as the respective penalties in the Shire of Cuballing Cats Local Law 2021.

TYPE OF PENALTY	DATE LAST UPDATED INCREASE/DECREASE	OLD	NEW	INCREASE/DECREASE (%)
Keeping more than the standard number of cats without an approval	N/A	N/A	\$200	N/A
Failure to comply with a condition of an approval	N/A	N/A	\$200	N/A
Cat causing nuisance	N/A	N/A	\$200	N/A
Failure to comply with a cat control notice	N/A	N/A	\$200	N/A

Reason for new penalties or any increase in penalties or modified penalties:

The modified penalties are considered to be in line with contemporary monetary penalties for offences of these kinds and are the same as the respective penalties in the Shire of Cuballing Cats Local Law 2021.

10. **STATUTORY PROCEDURES CHECKLIST**

The completed and signed Statutory Procedures Checklist is attached.

11. DISCLAIMER

The Explanatory Memorandum is produced only as an aid to understanding the abovementioned local law and must not be substituted for the local law or gazetted or made available to the public in any manner or circumstance.

12. CONTACT PERSON

The local government's authorised officer for any enquiries about the local law is –

Full Name:	Jonathan Fathers
Position Title:	Deputy Chief Executive Officer
E-mail address:	dceo@wagin.wa.gov.au
Telephone No.:	(08) 9861 1177
Facsimile No.:	N/A
Mobile No. (if applicable):	0407 836 535

13.

Signature:

PRINTED NAME:

Public Office:

Administering Authority:

PHILLIP BLIGHT

President

Shire of Wagin

KENNETH PARKER

Chief Executive Officer

STATUTORY PROCEDURES CHECKLIST

Procedures for making a valid Local Law: In accordance with *Local Government Act 1995* and *Ministerial Directions*

Please tick ✓ the 2nd column, where applicable, to indicate the procedural steps completed. Insert 'N/A' if the step is not applicable.

Only Box A is to be checked, not Box C, when the CEO of DEC has directed a local government.

A. Waste Avoidance and Resource Recovery Act 2007 and Local Government Act 1995		
61(1)(b)	N/A	Under s. 61(1)(b) of the WARR Act the CEO of DEC <u>directed</u> a local government to adopt or amend or repeal a waste-related local law— CEO of DEC's letter of direction: [Insert date of letter]
3.12(2)	N/A	Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner: (a) in the agenda of that meeting; and (b) in the minutes of that meeting. Date of Council meeting: [Insert meeting date and item number]
3.12(5)	N/A	Published the adopted local law in the <i>Government Gazette</i> . Date of Gazette: [Insert date] No. [Insert number] and Sent copy of adopted/gazetted local law to the Ministers: Sent to Minister for Local Government: [Insert date of letter] Sent to Minister for Environment: [Insert date of letter]
3.12(6)	N/A	Local public notice: (refer s.1.7 under the LG Act) Published in newspaper circulating generally throughout the State. Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (copy of newspaper notice attached) Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]
3.12(7)	N/A	Sent EM material to the Joint Standing Committee on Delegated Legislation. Hard copies sent to JSCDL: [Insert date of letter] And either: • Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail] or • Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)	N/A	If applicable: This local law is an amendment local law which amends the text of the principal local law. or This local law is a repeal local law .

Procedure in Box B must be completed before the commencement of 3.12 procedures of the LG Act.

B. Local Government Act 1995		
Section 3.6 Places outside the district (eg: shoreline on public beach)		
3.6(1)	N/A	Governor's approval was first obtained for a local government to make a local law that applies outside its district. Local government's request for approval: [Insert date and Ref No.] Notice in Government Gazette of Governor's approval: Date of Gazette: [Insert date] No. [Insert] Page No.: [Insert number]

C. Local Government Act 1995**Section 3.12 Procedure for making local laws**

3.12(2)	✓	<p>Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner¹:</p> <p>(a) in the agenda of that meeting; and</p> <p>(b) in the minutes of that meeting.</p> <p>Date of Council meeting: 24 June 2025 Item No. 8.2.4 (Resolution 5435) (copy of Council minutes attached)</p>
3.12(3)(a)	✓	<p>Local public notice: (refer s.1.7 under this Act)</p> <p>Published in a newspaper circulating generally throughout the district, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: • Narrogin Observer Date of publication: 17 July 2025 Page No.: 12 (If a different newspaper, copy of actual newspaper notice attached)</p> <p>Appeared on Notice Boards (local government offices and every library): From: 30 June 2025 To: 1 September 2025</p>
3.12(3)(b)	✓	<p><u>Immediately after local public notice is published:</u> Sent copy of</p> <ul style="list-style-type: none"> the proposed local law (in gazette-ready format) and a copy of the local public notice, <p>to the Minister for Local Government².</p> <p>Sent to Minister for Local Government: 24 July 2025</p> <p>and, where applicable, same copies sent to another Minister:</p> <p>N/A • Minister for Commerce³, administering the <i>Dividing Fences Act 1961</i> (for fencing local law)</p> <p>or</p> <p>N/A • Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade or fire-break local law)</p> <p>or</p> <p>N/A • Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law)</p> <p>or</p> <p>N/A • Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law)</p> <p>or</p> <p>N/A • Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law)</p> <p>or</p> <p>N/A • Minister for [Insert text], administering the [Insert Act], (for [Insert text] local law)</p> <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>

¹ Refer to regulation 3 in the *Local Government (Functions and General) Regulations 1996*.

² The Minister for Local Government administers the *Cemeteries Act 1986* (for cemetery local laws), the *Dog Act 1976* (for dog local laws) and the *Local Government Act 1995* (for standing orders, local government property, public places, public parking, activities on thoroughfares local laws, etc).

³ The Minister for Commerce also administers the *Local Government (Miscellaneous Provisions) Act 1960* (Parts VIII, IX & XV only) but no local laws are required these Parts.

C. Local Government Act 1995

Section 3.12 Procedure for making local laws (continued)

3.12(4)	N/A	<p>Relevant to: WARR Act and Health Act - procedures prior to adoption: After last day for submissions, <u>consideration</u> at Council meeting of –</p> <ul style="list-style-type: none"> • submissions received <p>and</p> <ul style="list-style-type: none"> • whether to make the local law as proposed (by absolute majority) <p>or</p> <ul style="list-style-type: none"> • whether to make a local law that was not significantly different from what was proposed (by absolute majority). <p>Council meeting date: [Insert meeting date & item number] (copy of Council minutes attached)</p> <p>and</p> <ul style="list-style-type: none"> • gave copy of <u>final</u> version of proposed local law for consent under – <p>WARR Act: Consent of CEO of DEC: [Insert date] Health Act: Consent of Exec. Director of Public Health: [Insert date] (Consent is required prior to local government's actual adoption.)</p>
3.12(4)	N/A	<p>LG Act - final procedure for actual adoption: After close of public consultation period of minimum⁴ 6 weeks, considered any submissions made about the proposed local law –</p> <p>and adopted the local law as proposed (by absolute majority)</p> <p>or adopted a local law that was considered not significantly different from what was proposed (by absolute majority).</p> <p>Council meeting date: [Insert meeting date & item number] (copy of Council minutes attached)</p>
3.12(5)	✓	<p>Published the adopted local law in the <i>Government Gazette</i>. Date of Gazette: [Insert date] No. [Insert number]</p> <p>After the adopted local law was published in the <i>Government Gazette</i>, sent a signed and sealed copy of the adopted local law to the Minister for Local Government.</p> <p>Sent to Minister for Local Government: [Insert date of letter]</p> <p>and where local law was made under legislation other than the <i>Local Government Act 1995</i>, sent to the relevant Minister:</p> <ul style="list-style-type: none"> N/A • Minister for Commerce, administering the <i>Dividing Fences Act 1961</i> (for fencing local law) or N/A • Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade and fire-break local law) or N/A • Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law) or N/A • Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law) or N/A • Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law) or N/A • Minister for [Insert text], administering the [Insert Act], (for [Insert text] local law) <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>

Cont/...

⁴ The local government cannot adopt the local law before the public consultation period (minimum 6 weeks) has closed. Section 61(f) of the *Interpretation Act 1984* determines the method for calculating the consultation period. Guidance is provided in the *Local Government Operational Guidelines No. 16 on Local Laws*, downloadable from the Department of Local Government's website: www.dlg.wa.gov.au.

C. Local Government Act 1995

Section 3.12 Procedure for making local laws (continued)

3.12(6)	<p><u>After</u> the local law was published in the Gazette and <u>after</u> a signed and sealed copy of the local law was given to the Minister(s): gave local public notice of gazettal (refer s.1.7 of this Act)</p> <p>Published in a newspaper circulating generally throughout the District, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (copy of <i>Newspaper notice</i> attached)</p> <p>Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]</p>
3.12(7)	<p><u>Within 10 working days of the Gazettal date:</u> supplied copies of the local law, Explanatory Memorandum, Statutory Procedures Checklist and other supporting material in accordance with Ministerial Directions, to the WA Parliament's Joint Standing Committee on Delegated Legislation (JSCDL):</p> <p>Hard copies sent to JSCDL: [Insert date of letter] And either:</p> <ul style="list-style-type: none">• Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail] <p><u>or</u></p> <ul style="list-style-type: none">• Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)	<p>This local law is an amendment local law which amends the text of the principal local law.</p> <p><u>or</u></p> <p>This local law is a repeal local law.</p>

Signature:

PRINTED NAME:

Public Office:

Administering Authority:

PHILLIP BLIGHT

President

Shire of Wagin

KENNETH PARKER

Chief Executive Officer

8.2.4 PROPOSED CAT LOCAL LAW 2025

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LE.RE.1
STRATEGIC DOCUMENT REFERENCE:	N/A
ATTACHMENTS:	Attachment 1 - Proposed Shire of Wagin Cat Local Law 2025

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5435

Moved Cr S M Chilcott

Seconded Cr W J Longmuir

That the Council:

1. In accordance with section 3.12 of the Local Government Act 1995, **AUTHORISES** the Chief Executive Officer to give public notice stating that:
 - a) It is proposed to make a Cat Local Law 2025 as per attachment 1 and a summary of its purpose and effect; being:
 - i) Purpose
To set a 'standard number' of cats and provide controls for nuisance cats.
 - ii) Effect
That a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.
 - b) The proposed Local Law may be inspected at the Shire office during normal opening times.
 - c) Submissions regarding the proposed Local Law may be made to the Shire within a period of not less than six weeks after the notice is given.
2. In accordance with section 3.12(3)(b) of the Act, as soon as the notice is given, **REQUESTS** the Chief Executive Officer to give a copy of the Local Law to the Minister for Local Government.
3. In accordance with section 3.12(3)(c) of the Act, **NOTES** a copy of the proposed Local Law be supplied to any person requesting it.
4. **NOTES** that any submissions received will be presented to Council for consideration following the conclusion of the period stated in the notice.

CARRIED UNANIMOUSLY 6/0

BRIEF SUMMARY

To consider the draft Shire of Wagin Cats Local Law 2025 and if supported, commence the local law making process by advertising the draft local law for the purpose of inviting submissions.

BACKGROUND/COMMENT

The State Government's adoption of the Cat Act 2011 (the Act) introduced a significant change in the way in which local government could manage cats. Although the Dog Act has been in place since 1976, there was no equivalent Act to manage cats until the Act came into operation on 1 November 2012.

Prior to 2012 a number of local governments chose to address this by introducing cat local laws, however there was limited consistency between the local laws of different districts.

The introduction of the Act meant that, for the first time, across the State there was a requirement that unless exempt, all cats over the age of 6 months were to be registered, microchipped and sterilised.

In addition, section 79(3) of the Act provides that local governments can make local laws to address topics such as cats creating a nuisance, specify places where cats are prohibited absolutely and limit the number of cats that may be kept at a premises.

The Cat Act 2011 and Cat Regulations 2012 already provide the following key 'controls' in respect of cats.

- Registration - Cats to be registered and wear a registration tag.
- Microchipping – cats to be microchipped implanted in a cat.
- Sterilisation – cats must be sterilised unless owned by a licensed breeder.
- Change of ownership – requiring change of ownership to be reported.
- Management of cats – provides powers to local governments to issue notices, seize cats, control cat management facilities and breeders.
- Enforcement – creating offences and applying prescribed penalties.

The Shire of Wagin's Health Local Law included measures in Clause 5.2.4 to restrict a person from keeping *'more than 2 cats over the ages of 3 months on premises on any land within the District.'* This clause no longer enforceable and it is considered that a replacement local law is needed.

Issues being experienced

In recent years, the town of Wagin has experienced an increasing trend of nuisance cat behaviour.

Over the past three years the Shire of Wagin Ranger and the Wagin Cat Rescue have transferred over 300 cats/kittens to Shenton Park Cat Haven. Already this year, Wagin Cat Rescue has transferred 80 cats/kittens through to the Cat Haven.

The main problem currently stems from a particular area of town, where a cat owner has numerous cats (currently has 5 – 11 registered) as well as feeding the strays. Cats/kittens are coming from other parts of the town, but the numbers are not as great.

The Shire ranger is receiving numerous complaints regarding cats/kittens. Mostly regarding cats entering properties and targeting pet birds in cages or aviaries,

defecating in gardens, spraying on front doors, fighting, killing of wildlife (smaller birds, lizards etc).

Wagin Cat rescue has also noticed many cats/kittens caught from the problem area, have substantial cases of cat flu or ringworm. This is concerning not just as an animal welfare issue but also a human health issue, as both diseases are highly contagious.

A local law enabling the Shire to contain the number of cats per household is needed to help contain this issue.

Proposed Local Law

The new Cats Local Law aims to address only the most significant cat problems currently affecting the Shire of Wagin. The law proposes a two-cat limit for households, with an exemption for cats under six months old. Persons who wish to keep more than two cats can submit an application for approval, which will be evaluated based on certain criteria and may include specific conditions.

In regard to nuisance cats, the local law grants the Shire the authority to issue a cat control notice, compelling the owner to mitigate the nuisance. The draft local law provides a clear definition of what constitutes a 'nuisance'. To ensure realistic enforcement expectations, the local law stipulates that the Shire will only initiate action upon receiving a formal complaint that adheres to the local law's specific requirements.

Unlike local laws proposed by some other local governments in the recent past, this local law does not contain any provision aimed at restricting cats from wandering or prohibiting cats from being in certain public places.

It is worth noting that in recent times the Joint Standing Committee on Delegated Legislation has disallowed or requested undertakings to amend local laws that have attempted to restrict the movement of cats to private property or create curfews as, in its view, these are not consistent with the intent of the Act.

Section 3.12(2) of the Act requires that the first action in the process of making a local law is for the Shire President to give notice to a Council meeting of the purpose and effect of that local law. Regulation 3 of the Local Government (Functions and General) Regulations 1996 states that the giving of this notice can be achieved by ensuring that:

- (a) the purpose and effect of the proposed local law is included in the agenda of that meeting; and
- (b) the minutes of the meeting of Council include the purpose and effect of the proposed local law.

Accordingly, the following statement of purpose and effect for the propose draft local law is provided as follows.

Purpose

To set a 'standard number' of cats and provide controls for nuisance cats.

Effect

That a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.

CONSULTATION/COMMUNICATION

Shire of Narrogin rangers currently act on behalf of the Shire of Wagin in enforcing the Cat Act and other legislation. Those rangers have recommended that the Shire of Wagin adopt a local law in order to effectively control some of the issues currently being experienced.

The Local Law making process has mandatory consultation requirements. The Council is required to advertise its intention to adopt a local law and allow at least 42 days (6 weeks) for submissions. The Council is then required to consider those submissions before adopting the Local Law. If the Local Law is modified as a result of submissions and is substantially different from the advertised Local Law the process must start again.

STATUTORY/LEGAL IMPLICATIONS

Section 79 of the Cat Act 2011 provides local governments with the power to make local laws for it to perform any of its functions under the Act. In particular section 79(3) of the Act provides that a Cat Local Law may be made as to one or more of the following:

- (a) the registration of cats.
- (b) removing and impounding cats.
- (c) keeping, transferring and disposing of cats kept at cat management facilities.
- (d) the humane destruction of cats.
- (e) cats creating a nuisance.
- (f) specifying places where cats are prohibited absolutely.
- (g) requiring that in specified areas a portion of the premises on which a cat is kept must be enclosed in a manner capable of confining cats.
- (h) limiting the number of cats that may be kept at premises, or premises of a particular type.
- (i) the establishment, maintenance, licensing, regulation, construction, use, record keeping and inspection of cat management facilities.
- (j) the regulation of approved cat breeders, including record keeping and inspection.
- (k) fees and charges payable in respect of any matter under this Act.

A Cat Local Law does not operate outside the district of the local government for which it is made and is inoperative to the extent it is inconsistent with the Act or any other written law. All Local Laws are reviewed by the Joint Standing Committee on Delegated Legislation. Any failure in process or drafting can result in a Local Law being disallowed.

The Department of Local Government, Sport and Cultural Industries has not created a model local law for cat control. Rather, a guideline has been prepared as an alternative to a Model Cat Local Law, to assist local governments in developing a Cat Local Law that caters for their unique situation.

All proposed Local Laws are required to be formulated in accordance with the following procedure, as outlined in Section 3.12 of the Local Government Act 1995.

- Drafting of a Local Law.
- Council resolving to make a Local Law and the presiding member to give notice of the purpose and effect of the Local Law.

- Providing State wide public notice summarising and calling for submissions within a specified time frame of no less than six weeks.
- Providing a copy of the proposed Local Law to the Department of Local Government, Sport and Cultural Industries for submission to the relevant Minister.
- Council resolving by absolute majority to make the Local Law taking into consideration any submission made.
- Publishing the Local Law in the Government Gazette.
- Providing State wide public notice that the Local Law is to come into effect
- Providing an explanatory memorandum to the Joint Standing Committee on Delegated Legislation for assessment.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

The main costs associated with the Local Law making process are advertising costs including:

- Statewide Public Notice of intent to make a Local Law and inviting submissions.
- Publishing the adopted Local Law in the Government Gazette.
- Statewide Public Notice advising that the Local Law has come into effect.

Estimated costs are in the region of \$3,500.00.

VOTING REQUIREMENTS

Simple Majority.

CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Wagin
CAT LOCAL LAW 2025

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Wagin resolved on dd mmm yyyy to make the following local law.

PART 1 - PRELIMINARY

1.1 Title

This is the *Shire of Wagin Cat Local Law 2025*.

1.2 Commencement

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Terms Used

- (1) In this local law, unless the context otherwise requires—

Act means the *Cat Act 2011*;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and *Part 2* of this local law;

applicant means a person who has made an application for approval;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the *Act*;

cat control notice has the meaning given to it in the *Act*;

cat management facility has the meaning given to it in the *Act*;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Wagin;

local planning scheme means a local planning scheme made by the local government under the Planning and Development Act 2005;

nuisance means—

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference.

Owner has the meaning given to it in the Act;

person means person or any word or expression descriptive of a person including a public body, company, or association or body of persons, corporate or unincorporate.

Premises has the meaning given to it in the Act; and

schedule means a schedule to this local law.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the Cat Regulations 2012, the Cat (Uniform Local Provisions) Regulations 2013 or the Local Government Act 1995.

1.4 Application

This local law applies throughout the district.

PART 2 - NUMBER OF CATS THAT MAY BE KEPT

2.1. Interpretation

For the purposes of applying this Part, a cat does not include a cat less than 6 months old.

2.2. Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except –

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary practice business as defined under section 3 of the *Veterinary Practice Act 2021*, but only in relation to cats kept on those premises for treatment.

2.3. 'Standard number of cats'

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 2 cats may be kept on premises at which a member of a cat organisation is not ordinarily resident.

2.4. Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government.

2.5. Determining an application

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to –
 - (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;

- (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) A determination is to be in the form determined by the CEO and is to be issued to the applicant.

2.6. Conditions

- (1) For the purposes of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose.
- (2) In addition to any conditions imposed under subclause (1) of this clause, every permit is to be issued subject to the following conditions—
 - (a) each cat kept on the premises to which the permit relates shall comply with the requirements of the Act, the Cat Regulations 2012 and the Cat (Uniform Local Provisions) Regulations 2013; and
 - (b) without the consent of the local government, the permit holder will not substitute or replace any cat that is the subject of a permit once that cat dies or is permanently removed from the premises.

2.7. Renewal of an application

- (1) An application is to be renewed if –
 - (a) the applicant has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the Local Government Act 1995, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

2.8. Approval not Transferable

A permit is not transferrable either in relation to the permit holder or the premises.

2.9. Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the applicant and specifying the date on which the changes will become effective.
- (2) The local government may cancel an approval –
 - (a) on the request of the applicant;
 - (b) if the applicant breaches the Act, the Cat Regulations 2012, the Cat (Uniform Local Provisions) Regulations 2013 or this local law; or
 - (c) if the applicant is not a fit and proper person to provide for the health and welfare of the cats.

- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

PART 3 – CAT CONTROL

3.1. Cat not to be a nuisance

- (1) The owner of a cat must prevent the cat from creating a nuisance.
- (2) Where the local government receives a complaint from a person that is in accordance with the notice of complaint form as contained in Schedule 1 of this local law, and where in the opinion of an authorised person, that a cat is creating a nuisance, the local government may give a cat control notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for a period specified on the notice which must not exceed 28 days.
- (4) The owner of a cat given the notice to abate the nuisance must comply with the notice within the period specified in the notice.
- (5) A cat control notice under subclause 3.1(2) must be Form 3 of the *Cat Regulations 2012*.

PART 4 – OBJECTIONS AND APPEALS

4.1 Objections and appeals

- (1) A person who is aggrieved by a decision of the local government made under clauses 2.5, 2.7, 2.8 or 2.9 is a decision to which Part 9 Division 1, of the Local Government Act 1995 applies.
- (2) The form of an objection is Form 8 in the Cat Regulations 2012, Schedule 1.

PART 5 – ENFORCEMENT

5.1. Infringement Notices

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Part 4, Division 4 of the Act.
- (2) An infringement notice in respect of an offence against this local law may be given under Section 62 of the Act and is to be in the form of Schedule 1, Form 6 of the Cat Regulations 2012.
- (3) A notice sent under Section 65 of the Act withdrawing an infringement notice is to be in the form of Schedule 1, Form 7 of the Cat Regulations 2012.

5.2 Serving of infringement notices

An infringement notice served under section 62 of the Act or this local law may be given to a person –

- (a) personally;
- (b) by registered mail addressed to the person; or
- (c) by leaving it for the person at her or his address.

5.3 General offence and penalty provisions

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

- (2) An offence against any provision of this local law is a prescribed offence for the purposes of Section 84 of the Act.
- (3) Unless otherwise specified, any person who commits an offence under this local law is liable on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 2 directly opposite an offence described in that Schedule, is the modified penalty for that offence.

SCHEDULE 1—FORMS

Form 1—Nuisance Complaint Form

TAKE NOTICE THAT a cat, believed to be a (1) _____
 has created a nuisance by (2) _____
 the cat is believed to belong to (3) _____
 and is kept at (4) _____
 and I (5) _____
 of _____

requests the local government to institute proceedings, if the nuisance does not stop, and undertake—

- (a) to give full information to the local government as to this matter; and
- (b) to appear in Court and give evidence as a witness to the truth of this complaint.

DATED this _____ day of _____ 20____

.....

(to be signed by complainant)

- | | |
|-----|--|
| (1) | Insert breed or kind of cat and, where possible, its sex and identifying marks. |
| (2) | Describe details of the alleged nuisance, including the kind of nuisance and, where possible, the dates and time on or between which the nuisance occurred, and where the cat was at the time of the nuisance. |
| (3) | State name and address of the person believed to be the owner. |
| (4) | State, if known, where the cat is usually kept. |
| (5) | Insert name and address of complainant. |

SCHEDULE 2

Prescribed Offences and Modified Penalties

	Offence	Description	Modified Penalty
1	2.3	Keeping more than the standard number of cats without an approval	\$200
2	2.6	Failure to comply with a condition of an approval	\$200

3	3.1(1)	Cat causing nuisance	\$200
4	3.1(4)	Failure to comply with a cat control notice	\$200

Dated dd mmm yyyy

The Common Seal of the Shire of Wagin was affixed by authority of a resolution of the Council in the presence of:

PHILIP BLIGHT, Shire President.

KENNETH PARKER, Chief Executive Officer.

UNCONFIRMED

Shire notice boards 30 June 2025 to 1 September 2025



PROPOSED SHIRE OF WAGIN CAT LOCAL LAW

The Shire of Wagin has resolved to give notice of the proposed Shire of Wagin Cat Local Law 2025.

The purpose of the Cat Local Law 2025 is to set a 'standard number' of cats and provide controls for nuisance cats.

The effect of Cat Local Law 2025 is that a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.


A copy of the proposed Local Law may be inspected during normal opening hours at the Shire Office, 2 Arthur Road, Wagin. It is also available on the Shire's website www.wagin.wa.gov.au.



Submissions about the proposed local law may be made to the Shire by 4.30pm on Friday 29 August 2025.




For more information, contact the Shire on telephone 9861 1177 or email shire@wagin.wa.gov.au.


Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Shire website 30 June 2025



 (08) 9861 1177  shire@wagin.wa.gov.au

COUNCIL ▾ MEETING DOCUMENTS ▾ SERVICES ▾ COMMUNITY ▾ EXPLORE ▾ CONTACT US ▾

Proposed Cat Local Law 2025

Published on Monday, 30 June 2025 at 11:34:15 AM

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The effect of Cat Local Law 2025 is that a person must not keep more than the standard number of cats unless provided for by the local law, Cat Act 2011 or associated regulations and ensure that a cat does not create a nuisance.

A copy of the proposed Local Law is available [here](#) or may be inspected during normal opening hours at the Shire Office, 2 Arthur Road, Wagin.

Submissions about the proposed local law may be made to the Shire by 4.30pm on Friday 29 August 2025.

For more information, contact the Shire on telephone 9861 1177 or email shire@wagin.wa.gov.au.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

[Back to All News](#)

Wagin Woolpress 10 July 2025



Shire of Wagin Community News

Issue: 10th July 2025

Ph: (08) 9861 1177 | shire@wagin.wa.gov.au | www.wagin.wa.gov.au



Community Meeting Invitation

HAVE YOUR SAY ON WAGIN'S HEAVY VEHICLE ROUTE

The SHIRE OF WAGIN is holding a COMMUNITY MEETING to discuss a proposed redirection of heavy vehicle traffic in our industrial area, including VERNON AND LEFROY STREETS TO BULLOCK HILLS ROAD

We're seeking feedback from:
Local Trucking operators
Farmers
Main Roads and government reps
All interested community members

Date: Tuesday 5th August 2025
Time: 6:30pm
Location: Eric Farrow Pavilion

Register your interest:
Call: (08) 9861 1177
Email: shire@wagin.wa.gov.au

PUBLIC NOTICE PROPOSED SHIRE OF WAGIN CAT LOCAL LAW

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Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Shire of Wagin hosts 3 UWA McCusker internships

Last week the Shire was thrilled to host three interns from the University of Western Australia's McCusker Centre for Citizenship. As well as working on three projects at the Shire, Anna, Krish and Fred got to see the realities of working at a farm and a taste for living in our corner of the Wheatbelt.



Page 12 — Narrogin Observer, Thursday, July 17, 2025 narroginobserver.com.au

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DEATHS

LYNCH
(Thomas James):
04.1.1947 - 30.6.2025
Heartful sadness our
wonderful Father and
Pop. Back in Edna's
arms... Forever loved
and missed.
Tracey, Bill, Daniel,
Fiona, Brendan, Denise,
Sara and John.
Always in our Hearts

We can
help create
a fitting
tribute to
celebrate
the life
of a
loved one
Please phone
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PUBLIC NOTICES

Shire of Narrogin
Love the life

**Community Chest Fund
Round 1 2025/26**

The Shire's Biannual Community Chest funding, to a maximum of \$2,500 cash
or in-kind, for events or projects which benefit the Narrogin community is now
open to eligible community-based organisations.

Successful applicants from Rounds 1 or 2 in the preceding financial year are
ineligible to apply. Applications close 430 pm on Sunday 31 August 2025 and
Projects must be completed and acquired by 30 June 2026.

The Guidelines and Application Form are available on the Shire's website
<https://www.narrogin.wa.gov.au/yourshirerprojectsanddevelopment/this-grants.asp>
or by contacting Vicki Eckersley on 9500 0900 or via the below email.

Dale Stewart
Chief Executive Officer
Shire of Narrogin
PO Box 1145 Narrogin WA 6312
ceop@narrogin.wa.gov.au
www.narrogin.wa.gov.au

PROPOSED SHIRE OF WAGIN CAT LOCAL LAW

The Shire of Wagin has resolved to give notice of the
proposed Shire of Wagin Cat Local Law 2025.

The purpose of the Cat Local Law 2025 is to set a
'standard number' of cats and provide controls for
nuisance cats.

The effect of Cat Local Law 2025 is that a person
must not keep more than the standard number of
cats unless provided for by the local law, Cat Act
2011, or associated regulations and ensure that a cat
does not create a nuisance.

A copy of the proposed Local Law may be inspected
during normal opening hours at the Shire Office,
2 Arthur Road, Wagin. It is also available on the
Shire's website www.wagin.wa.gov.au.

Submissions about the proposed local law
may be made to the Shire by 4.30pm on Friday
29 August 2025.

For more information, contact the Shire on telephone
9561 1177 or email shire@wagin.wa.gov.au.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

**PROPOSAL TO UPGRADE AN EXISTING
MOBILE PHONE BASE STATION AT
17 DEWAR STREET LAKE GRACE WA 6353
(near intersection of Dewar & Bolton Street)**

Telstra is proposing to upgrade the existing mobile
phone infrastructure at the above address to allow
for the introduction of 5G to Telstra's network.

- The proposal consists of the addition of
NRLTE550 & NPLTE2600 (5G technologies).
Also included technologies LTE1500, LTE2100
and LTE700 (4G).
- Three (3) panel antenna, six (6) tower mounted
amplifiers (TMA), three (3) remote radio units
(RRU).
- The removal of redundant equipment including
two (2) antenna.
- Ancillary works may be necessary for the safety
and functioning of the existing mobile phone base
station.

Telstra regards the proposed installation as a
Low-Impact Facility under the Telecommunications
(Low-Impact Facilities) Determination 2016.

In accordance with Section 7 of the CMA 2025
Mobile Phone Base Station Deployment Code we
invite you to provide feedback about the proposal.
Requests should be directed to Petra Patrocinor, on
behalf of Telstra, at
telco@petrapatrocinor.com.
Contact No: 9421 690 759.

For more information
about the 5G and EME
scan the QR Code or
visit www.telstra.com.au
and type in No. 6353002
for site information.

We will accept submissions
until 4 August 2025

Telstra Limited ACN 64 085 174 781
Cyber Australia Pty Ltd ACN 70 801666207


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Shire of Wagin
17 July · 🌐

Details of the proposed local law available here <https://www.wagin.wa.gov.au/.../proposed-cat.../10219.....> See more



PROPOSED SHIRE OF WAGIN CAT LOCAL LAW

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Submissions about the proposed local law may be made to the Shire by 4.30pm on Friday 29 August 2025.

For more information, contact the Shire on telephone 9861 1177 or email shire@wagin.wa.gov.au.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

8.2.3 HARVEST AND MOVEMENT BAN – CHRISTMAS AND NEW YEAR PERIOD

PROPONENT:	Wagin Bushfire Brigades
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	ES.PE.2
STRATEGIC DOCUMENT REFERENCE:	N/A
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5563

Moved Cr B L Kilpatrick

Seconded Cr G K B West

That Council NOTES that in addition to Christmas Day, a harvest and movement of vehicles ban will be imposed within the Shire of Wagin on both Boxing Day and New Year's Day, 26 December 2025 and 1 January 2026 for 24 hours.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

It is proposed to impose a harvest and movement of vehicles ban for key dates in the forthcoming Christmas holiday period.

BACKGROUND/COMMENT

The Shire of Wagin's appointed fire control officers have requested that a harvest and movement of vehicles ban be imposed on 25 and 26 December 2025 and for 1 January 2026. It is intended that these arrangements be put in place and made public regardless of the weather for those days. This will enable all concerned to be aware of and prepared for the arrangements for those key dates over the holiday period.

A harvest and movement of vehicles ban has already been imposed on Christmas Day, 25 December 2025 for 24 hours, via the Shire of Wagin bush fire mitigation notice.

Pursuant to section 24C of the Bush Fires Regulations 1954, setting a ban on other days is an action for the Chief Fire Control Officer. That Officer intends to extend this ban on both Boxing Day 26 December 2025 and New Year's Day 1 January 2026 for 24 hours.

No objections are raised to this proposal.

CONSULTATION/COMMUNICATION

Chief Executive Officer, staff of the Shire of Wagin and fire control officers.

STATUTORY/LEGAL IMPLICATIONS

Bush Fires Act 1954 and Bush Fires Regulations 1954 (Section 24C).

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

8.3 MANAGER OF FINANCE

NIL

8.4 MANAGER OF WORKS

8.4.1 WORKS AND SERVICES REPORT – NOVEMBER 2025

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5564

Moved Cr G R Ball Seconded Cr S M Chilcott

That Council NOTES the Manager of Works report.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Grading of gravel roads
- Cleaning up fallen trees and debris
- Stabilising and seal widening to Bullock Hill and Bockaring Roads
- Cement stabilising and bitumen seal widening of airstrip taxiway & asphalt to reloading zone
- Padbury Lane main drain upgrade has been completed

TOWNS CREW:

- Tidying up of parks and gardens and attending to maintenance work
- Weeding parks and gardens
- Repairing and installing reticulation
- Attending to community requests
- Preparing for Christmas Street Carnival

UPCOMING WORKS:

Ongoing grading of rural roads

Patching rural sealed roads

ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew have been busy watering, weeding and cleaning up.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Bernie Woodhouse and shire staff.

TOWN WATER SUPPLY: Brown dam is 100% full, White dam 90% full and Bowling Club dam 100% full

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community.

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT			Dec-25			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
TANK P-01	CEO	1/11/2025	4977	10000kms	W.1	
ISUZU MUX WAGON P-02	DCEO	11/10/2023	91176	100000 kms	W.001	
ISUZU D MAX P-04	MOW	27/10/2024	44898	50000kms	W.1008	
HAVAL 7 - P-05	DOCTOR	1/11/2025	2002	10000km	W.1479	
WCM LOADER P-09	WORKS	30/06/2012	3347	Mar-26	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	5816	6250	W.284	
CASE LOADER P-11	WORKS	1/11/2024	943	1000 hrs	W.10707	
CAT GRADER P-12	WORKS	1/11/2025	104	250 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	602	750 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	139685	140000kms	W.1002	Service booked
WN ROLLER P-15	WORKS	6/12/2023	1539	1750 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	31742	35000kms	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	19892	22000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	795	900 hrs		
VIBE ROLLER P-19	WORKS	3/01/2008	2732	3250	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	4949	5000	W.9618	Service booked
ISUZU P-21 (NEW)	WORKS	27/10/2023	30769	35000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	751	950 HRS	W.487	
Toyota UTE P-24	WORKS	1/02/2023	65444	75000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	56783	65000kms	W.13383	
TRITON UTE P-26	WORKS	14/11/2014	132308	140 000 kms	W.1022	
MAHINDRA P-38	RANGER	13/01/2023	24143	25000 km	W.1044	
BOBCAT P-39	WORKS	17/09/2013	4540	4800 hrs	W.10553	
ISUZU TRUCK P-40	WORKS	29/03/2019	171352	175000 kms	W.437	
ISUZU TRUCK P-42	WORKS	27/10/2023	46236	55000km	W.1015	
TORO MOWER P-43	WORKS	12/09/2013	n/a	Fire Damaged		
KUBOTA MOWER P-44	WORKS	1/10/2024	163	200 hrs		
SMALL ROLLER P-45	WORKS	1/12/2024	62	700 hrs		
CAT BACKHOE P-47	WORKS	21/09/2015	7078	7600 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2272	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	128	250 hrs	W.860	
ISUZUUTE - P50	WORKS	12/03/2024	13941	15000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16670	7/06/2026	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	1123	1200 HRS		
ROVER MOWER P-53	WORKS	5/09/2022	579.5	600 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	44091	55000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	91554	95000km	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care H6 P-27	HEMOCARE	2024	16053	25000km		
H/Care Manager Car - P-80	HEMOCARE	2024	21177	25000km	W468	
H/Care Bus P-83	HEMOCARE	2017	45508	53000 kms		
H/Care Darkan P-86	HEMOCARE	2024	22892	25000km		
SES Vehicle - SESA03	SES	2016		Sep-26		
Fire Truck - Wedgecarrup P-97	FIRE	2011		Sep-26		
Fire Truck - Plesseville P-84	FIRE	1995		Sep-26		
Fire Truck P-98	FIRE	2013		Sep-26		
Fire Tender P-99	FIRE	1987		Sep-26		
P41 - 7 Fast Fill Standpipes	FIRE			Sep-26		

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

NIL

11 URGENT BUSINESS

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

11.1.1 DRAFT SUBMISSION TO THE COMMONWEALTH'S INQUIRY INTO THE CURRENT STATE OF THE AUSTRALIAN TYRE INDUSTRY

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Nil.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5565

Moved Cr S M Chilott

Seconded Cr M A O'Brien

That Council APPROVES the Draft Submission to the Commonwealth Government's Inquiry into the current state of the Australian tyre industry.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The Standing Committee on Industry, Innovation and Science has commenced an inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy.

The Committee is requesting submissions by Friday, 23 January 2026.

BACKGROUND/COMMENT

As the next Ordinary Council Meeting is after the close of submissions, this item is presented as urgent business.

The draft submission is provided below:

The Shire of Wagin is located in Western Australia's wheatbelt. The Shire is located two and half hours from Perth and Albany and is principally an agricultural community.

A regional and rural community, the Shire has a specific interest in the disposal of tyres, especially in Off-The-Road (OTR) tyres and tyres used in the transport industry.

The Shire welcomes the opportunity to provide a submission to the Committee and makes the following observations into the barriers associated with tyre recycling in the district and areas like Wagin.

In Australia the primary Government-intervention to improve recycling is the Tyre Product Stewardship Scheme (TPSS).

The scheme operates under ACCC authorisation to allow coordinated levy collection and governance while maintaining competition safeguards. One of the functions of TSA is to accredit recyclers and collectors. As shown in the map below, the accredited recyclers are based almost exclusively with Perth. The Albany-based operator is listed as a collector only.



The storage and transport of tyres in Western Australia is strictly regulated.

Used tyres are classified as controlled waste under the *Environmental Protection Regs 1987* and the *Controlled Waste Regs 2004*. Under legislation storing more than 500 tyres at a tyre-fitting business—or more than 100 tyres at any other location constitutes an offense and is treated as a “prescribed alteration to the environment,” triggering regulatory control.

Businesses exceeding these thresholds must obtain a licence under the *Environmental Protection Act 1986* or the *Waste Avoidance and Resource Recovery Act 2007*, and will generally need a Category 57 or 61A licence, encompassing development approval, fire-safety systems, containment measures, and emergency planning.

For transport, any vehicle carrying 200 kg or more of tyres is considered a “packaged controlled waste” carrier and must hold a Controlled Waste Carrier Licence. The load must be accompanied by a Controlled Waste Tracking Form, and all carriers, their vehicles, and drivers must be registered in the Controlled Waste Tracking System. Transporting tyres outside WA also requires additional approvals.

Recyclers employ a dual-revenue business model where they charge to collect the tyres for disposal and then sell the recycled products. This business model does not encourage recycling where there are options to dispose without payment, especially in regional areas where disposal on private property is potentially easier and where recyclers either don’t operate or have high transport costs.

The current TPSS does not encourage recycling in regional locations and does not provide pathways for more recyclers to enter the market to serve regional communities. In fact, the listed policy objective for the Western Australian State Government is market ‘sustainability and equity’ rather than development. This may be because current recycling operators have an inherent vested interest in limiting market development which would provide them with competition.

The impact on this in Wagin is there are few options for the Wagin community, including the Shire of Wagin to recycle tyres. The Shire of Wagin waste facility does not accept tyres because of the restrictions on storage and the lack of affordable recycling options.

The Shire’s local tyre supplier contracts a Perth recycling company at cost to recycle their customer’s used tyres. This inevitably involves transportation costs.

The TSA’s own data shows that the tyres least likely to be recycled are OTR tyres which form a considerable percentage of the tyres located in communities like Wagin. The main barrier to recycling is lack of recyclers in rural, regional and remote communities. Market development rather than punitive Government intervention is required to address the barrier in our community.

The Shire acknowledges that recyclers require economies of scale to be effective. Metropolitan operators like Tyrecycle process 40,000 tonnes or 4 million tyres every year.

However, our wheatbelt communities have suitable industrial land and transport networks that can accommodate niche operators. Transport via rail is unlikely to have been contemplated but presents an opportunity as our region’s rail network runs through the industrial areas of our communities.

Our regional communities do not face the legislative inhibitors that metropolitan local governments do in respect to Schedule 5 of the *Environmental Protection Regulations 1987*. There is ample opportunity for investment by Government in market development which would achieve better environmental outcomes, target OTR tyres which are least likely to be recycled currently and deliver economic opportunities in a regional and rural communities.

CONSULTATION/COMMUNICATION

Officers made enquiries with the local tyre operator and a transport operator regarding current practice.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council leadership

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

12 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION 5566

Moved Cr S M Chilcott Seconded Cr M A O'Brien

That Council move behind closed doors and the meeting be closed to the public in accordance with Section 5.23(c) and (e) of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY 7/0

Manager of Works and Cr Ball left the meeting at 7:33pm prior to the discussion of item 12.1.1.

12.1.1 HANGAR 4 – WAGIN AIRFIELD- TENDER SUBMISSIONS

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Tender Submissions Draft Lease

In accordance with Section 5.23(2)(c) of the Local Government Act 1995, this report is confidential as it relates to a contract entered into, or which may be entered into, by the Shire.

COUNCIL RESOLUTION 5567

Moved Cr S M Chilcott Seconded Cr B L Kilpatrick

That subject to the approval of the Minister for Lands, the Council:

1. **ACCEPTS** the tender submitted by Wubin Aviation as the most suitable tender for a three year lease over Hangar 4 at the Wagin Airfield.
2. **GRANTS** authority to the Shire President and the Chief Executive Officer to negotiate the terms of the lease and affix the common seal of the Council to the lease in Clause 1 above.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION 5568

Moved Cr J P Reed Seconded Cr G K B West

That Council reopen the meeting to the public.

CARRIED UNANIMOUSLY 6/0



Cr Ball returned to the meeting 7:49pm.

13 CLOSURE

There being no further business, the Presiding Member, Cr Blight closed the meeting at 7:50pm.

I certify that this copy of the minutes is a true
and correct record of the meeting held on
16 December 2025

Signed

Presiding Elected Member

Date: