

MINUTES

ORDINARY MEETING OF COUNCIL

16 SEPTEMBER 2025

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The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker
CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

Council's Mission and Philosophy

The Shire of Wagin is a focussed Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

Council's Guiding Values

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

Shire of Wagin Strategic Community Plan 2020 - 2030



SHIRE OF WAGIN

Minutes for the Ordinary Council Meeting held in the Council Chambers, Wagin on Tuesday 16 September 2025.

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UNCONFIRMED

Notice to meeting attendees

This meeting is being audio recorded in accordance with Council Policy. If you are asking a public question or making a statement or deputation to the meeting this will be audio recorded. Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed.

1 OFFICIAL OPENING

The Presiding Member Cr Blight opened the meeting at 7pm

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLORS

Cr Phillip Blight
Cr Bryan Kilpatrick
Cr Greg Ball
Cr Ann O'Brien
Cr Geoff West
Cr Sherryl Chilcott
Cr Wade Longmuir

Shire President
Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member
Elected Member

STAFF

Dr Kenneth Parker
John Fathers
Allen Hicks
Kasey Pearce

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Works
Executive Assistant

VISITORS

Matthew Peacock
Gary Scott
Adam Morrison

Department of Local Government,
Industry Regulation and Safety

APOLOGIES

Donna Fawcett

Manager of Finance

Public Gallery

3

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

2.2 PUBLIC QUESTIONS

Nil

3 APPLICATION FOR LEAVE OF ABSENCE

Nil

4 PETITIONS AND DEPUTATIONS

Matthew Peacock - Director of Electricity Gas & Plumbing, Gary Scott - Chief Electrical Inspector Supply and Adam Morrison - Senior Electrical Inspector (Bunbury) from the Department of Local Government, Industry Regulation and Safety regarding electrical fire investigations.

Matthew Peacock addressed both councillors and members of the public, before fielding questions from the public gallery. Presentation completed 7:53pm

The CEO left the meeting at 7:54 PM and returned at 7:55 PM

5 DISCLOSURE OF INTERESTS

Nil

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 26 AUGUST 2025

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5487

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 26 August 2025 be confirmed.

CARRIED UNANIMOUSLY 7/0

Manager of Works left meeting 7:58pm and returned 7:59pm

7 ANNOUNCEMENTS OF THE PRESIDENT

The Shire President provided an update to Councillors on recent meetings and other matters of interest.

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 MONTHLY FINANCIAL REPORT – AUGUST 2025

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Monthly Financial Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5488

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council RECEIVE the Financial Report for the period ending 31 August 2025 as presented.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The Monthly Financial Report for the period ending 31 August 2025 is attached.

BACKGROUND/COMMENT

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of Council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995* (the Act), associated regulations, and to the extent they are not inconsistent with the Act and the Australian Accounting Standards (AAS).

In accordance with regulation 34(5) of the Regulations, Council has adopted on 4 August 2025, that the level to be used for reporting budget variances within monthly financial reporting for the 2025/26 financial year shall be \$20,000.

Under the Regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

Officers have been advised of the confirmed allocation for the 2025/26 Financial Assistance Grants, totalling \$2,078,589. This comprises:

- General Purpose Grant: \$1,368,903

- Roads Grant: \$709,686

An early payment of \$1,053,778 was received on 24 June 2025. The remaining balance will be distributed in quarterly instalments, scheduled for August, November, February, and May.

The closing surplus as of 31 August 2025 was \$4,088,257.

Rates Notices were sent out in the last week of August. Total rates outstanding at the end of August 2025 were \$3,443,275. Payments collected in August 2025 were \$102,908 which equates to 2.9% of net rates. Payments are expected to increase during this month, with the due date being 6 October 2025. Those ratepayers with outstanding rates from the previous year(s) who have not entered a payment arrangement are being followed up in accordance with Council Policy F.14 - Rate Recovery.

The Shire had a total of \$4,887,261 invested in interest bearing accounts on 31 August 2025, which are currently earning interest of 3.55% on Treasury OCDF (\$594,125), 3.65% on Treasury Reserve Term Deposit (\$3,866,496), 3.00% on CBA Municipal Account (\$365,292) and 0.75% on CBA Reserve Account (\$61,348).

Please note that these are preliminary August financials. The actual carry forward amount contained in the report is subject to final 2024/2025 year end adjustments and audit. The audit is scheduled to take place in early October, and the final accounts will be confirmed by the auditor and presented to council as part of the annual financial report for 2024/2025.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (*Act* s.6.4)

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

- (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
 - (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
 - (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
35. Financial position statement required each month
- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
 - (2) A statement of financial position must be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS⁷

Nil

FINANCIAL IMPLICATIONS⁴

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the Act and associated regulations.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 31 AUGUST 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)			
	\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES								
Revenue from operating activities								
General Rates	2,796,609	2,796,609	2,900,959	2,901,391	432	0.01%		
Rates (excluding general rate)	16,502	16,502	16,502	18,196	1,694	10.27%		
Grants, subsidies and contributions	2,043,431	2,043,431	585,738	549,749	(35,989)	(6.14%)	▼	
Fees and charges	782,913	782,913	424,590	415,222	(9,368)	(2.21%)		
Interest Revenue	230,462	230,462	18,330	24,307	5,977	32.61%		
Other revenue	452,916	452,916	179,676	168,503	(11,173)	(6.22%)		
Profit on asset disposals	47,008	47,008	1,540	0	(1,540)	(100.00%)		
	6,369,841	6,369,841	4,127,335	4,077,367	(49,968)	(1.21%)		
Expenditure from operating activities								
Employee costs	(3,136,523)	(3,136,523)	(636,046)	(604,774)	31,272	4.92%	▲	
Materials and contracts	(2,236,780)	(2,236,780)	(521,486)	(536,539)	(15,053)	(2.89%)		
Utility charges	(349,806)	(349,806)	(58,234)	(53,387)	4,847	8.32%		
Depreciation	(3,439,465)	(3,439,465)	(553,420)	(553,453)	(33)	(0.01%)		
Finance Costs	(17,682)	(17,682)	(2,736)	(2,559)	177	6.46%		
Insurance	(212,447)	(212,447)	(101,267)	(108,526)	(7,259)	(7.17%)		
Other expenditure	(212,236)	(212,236)	(35,526)	(34,920)	606	1.71%		
Loss on asset disposals	(9,560)	(9,560)	0	0	0	0.00%		
	(9,614,499)	(9,614,499)	(1,908,714)	(1,894,158)	14,557	(0.76%)		
Non-cash amounts excluded from operating activities	(b) 3,384,677	3,384,677	551,880	561,084	9,204	1.67%		
Amount attributable to operating activities	140,019	140,019	2,770,501	2,744,293	(26,207)	(0.95%)		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	1,263,394	1,263,394	58,248	65,407	7,159	12.29%		
Proceeds from disposal of assets	215,273	215,273	0	0	0	0.00%		
Proceeds from financial assets at amortised cost - self supporting loans	25,331	25,331	0	0	0	0.00%		
	1,503,998	1,503,998	58,248	65,407	7,159	12.29%		
Outflows from investing activities								
Payments for property, plant and equipment	(1,886,907)	(1,886,907)	(10,350)	(326)	10,024	96.85%		
Payments for construction of infrastructure	(2,043,921)	(2,043,921)	(104,178)	(126,337)	(22,159)	(21.27%)	▼	
	(3,930,828)	(3,930,828)	(114,528)	(126,663)	(12,135)	10.60%		
Amount attributable to investing activities	(2,426,830)	(2,426,830)	(56,280)	(61,256)	(4,976)	8.84%		
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans	1,600,000	1,600,000	0	0	0	0.00%		
Transfer from reserves	266,074	266,074	0	0	0	0.00%		
	1,866,074	1,866,074	0	0	0	0.00%		
Outflows from financing activities								
Repayment of borrowings	(76,165)	(76,165)	(7,423)	(7,266)	157	2.12%		
Transfer to reserves	(944,764)	(944,764)	(46,000)	(45,725)	275	0.60%		
	(1,020,929)	(1,020,929)	(53,423)	(52,991)	432	0.81%		
Amount attributable to financing activities	845,145	845,145	(53,423)	(52,991)	432	(0.81%)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1,441,666	1,441,666	1,441,666	1,458,210	16,544	1.15%		
Amount attributable to operating activities	140,019	140,019	2,770,501	2,744,293	(26,207)	(0.95%)		
Amount attributable to investing activities	(2,426,830)	(2,426,830)	(56,280)	(61,256)	(4,976)	8.84%		
Amount attributable to financing activities	845,145	845,145	(53,423)	(52,991)	432	(0.81%)		
Surplus or deficit after imposition of general rates	0	0	4,102,464	4,088,257	(14,207)	0.35%		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

BY PROGRAM
BY PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
	\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance	32,273	32,273	832	0	(832)	(100.00%)	▼
General Purpose Funding - Rates	6 2,796,609	2,796,609	2,900,959	2,901,391	432	0.01%	▲
General Purpose Funding - Other	1,289,842	1,289,842	401,798	446,530	44,732	11.13%	▲
Law, Order and Public Safety	127,350	127,350	28,393	22,072	(6,321)	(22.26%)	▼
Health	17,857	17,857	2,770	1,923	(847)	(30.57%)	▼
Education and Welfare	894,813	894,813	152,360	89,737	(62,623)	(41.10%)	▼
Community Amenities	426,647	426,647	370,104	370,115	11	0.00%	▲
Recreation and Culture	145,564	145,564	18,148	18,879	731	4.03%	▲
Transport	281,373	281,373	205,671	190,685	(14,986)	(7.29%)	▼
Economic Services	188,654	188,654	18,164	17,312	(852)	(4.69%)	▼
Other Property and Services	168,859	168,859	28,136	18,723	(9,413)	(33.45%)	▼
	6,369,841	6,369,841	4,127,335	4,077,367			
Expenditure from operating activities							
Governance	(502,041)	(502,041)	(244,093)	(206,876)	37,217	15.25%	▲
General Purpose Funding	(398,026)	(398,026)	(83,723)	(95,291)	(11,568)	(13.82%)	▼
Law, Order and Public Safety	(475,139)	(475,139)	(99,993)	(74,901)	25,092	25.09%	▲
Health	(233,259)	(233,259)	(40,068)	(40,562)	(494)	(1.23%)	▼
Education and Welfare	(1,115,674)	(1,115,674)	(219,991)	(175,327)	44,664	20.30%	▲
Community Amenities	(729,310)	(729,310)	(122,203)	(126,479)	(4,276)	(3.50%)	▼
Recreation and Culture	(2,167,082)	(2,167,082)	(353,340)	(365,910)	(12,570)	(3.56%)	▼
Transport	(2,889,472)	(2,889,472)	(500,307)	(588,175)	(87,868)	(17.56%)	▼
Economic Services	(507,955)	(507,955)	(83,792)	(67,745)	16,047	19.15%	▲
Other Property and Services	(596,541)	(596,541)	(161,204)	(152,892)	8,312	5.16%	▲
	(9,614,499)	(9,614,499)	(1,908,714)	(1,894,158)			
Non-cash amounts excluded from operating activities	(b) 3,384,677	3,384,677	551,880	561,084	9,204	1.67%	
Amount attributable to operating activities	140,019	140,019	2,770,501	2,744,293	(26,207)	(0.95%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	1,263,394	1,263,394	58,248	65,407	7,159	12.29%	▲
Proceeds from disposal of assets	215,273	215,273	0	0	0		
Proceeds from financial assets at amortised cost - self supporting loans	25,331	25,331	0	0	0		
	1,503,998	1,503,998	58,248	65,407	7,159	12.29%	
Outflows from investing activities							
Payments for financial assets at amortised cost - self supporting	0	0	0	0	0		
Payments for property, plant and equipment	S (1,886,907)	(1,886,907)	(10,350)	(326)	10,024	96.85%	▲
Payments for construction of infrastructure	(2,043,921)	(2,043,921)	(104,178)	(126,337)	(22,159)	(21.27%)	▼
	(3,930,828)	(3,930,828)	(114,528)	(126,663)	(12,135)	75.58%	
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	0.00%	
Amount attributable to investing activities	(2,426,830)	(2,426,830)	(56,280)	(61,256)	(4,976)	(97.68%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new loans	1,600,000	1,600,000	0	0	0		
Transfer from Reserves	266,074	266,074	0	0	0		
	1,866,074	1,866,074	0	0	0		
Outflows from financing activities							
Repayment of borrowings	(76,165)	(76,165)	(7,423)	(7,266)	157	2.12%	▲
Transfer to Reserves	(944,764)	(944,764)	(46,000)	(45,725)	275	0.60%	▲
	(1,020,929)	(1,020,929)	(53,423)	(52,991)	432		
Amount attributable to financing activities	845,145	845,145	(53,423)	(52,991)	432		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	1,441,666	1,441,666	1,441,666	1,458,210			
Amount attributable to operating activities	140,019	140,019	2,770,501	2,744,293			
Amount attributable to investing activities	(2,426,830)	(2,426,830)	(56,280)	(61,256)			
Amount attributable to financing activities	845,145	845,145	(53,423)	(52,991)			
Surplus or deficit after imposition of general rates	1 0	0	4,102,464	4,088,257			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2025

		Supplementary	30 June 2025	31 August 2025
		Information	\$	\$
CURRENT ASSETS				
Cash and cash equivalents	3		5,429,569	4,887,811
Trade and other receivables	7		207,698	3,696,154
Other financial assets	8		25,331	25,331
Inventories	8		50,283	50,283
Contract assets	8		25,534	25,534
Other assets	8		32,906	0
TOTAL CURRENT ASSETS			5,771,320	8,685,113
NON-CURRENT ASSETS				
Trade and other receivables			93,377	93,377
Other financial assets			144,281	144,281
Property, plant and equipment			19,075,975	19,076,301
Infrastructure			130,129,476	130,255,813
TOTAL NON-CURRENT ASSETS			149,443,109	149,569,772
TOTAL ASSETS			155,214,430	158,254,885
CURRENT LIABILITIES				
Trade and other payables	9		241,129	316,522
Other liabilities	12		128,458	298,816
Borrowings	11		76,165	68,899
Employee related provisions	12		611,982	611,982
TOTAL CURRENT LIABILITIES			1,057,734	1,296,220
NON-CURRENT LIABILITIES				
Borrowings	11		246,085	246,085
Employee related provisions			68,707	68,707
TOTAL NON-CURRENT LIABILITIES			314,792	314,792
TOTAL LIABILITIES			1,372,526	1,611,012
NET ASSETS			153,841,903	156,643,873
EQUITY				
Retained surplus			30,385,390	33,141,735
Reserve accounts	4		3,882,119	3,927,844
Revaluation surplus			119,574,394	119,574,394
TOTAL EQUITY			153,841,903	156,643,973

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996 regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

	Adopted Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 August 2025
Cash and cash equivalents	5,429,569	5,429,569	4,887,811
Financial assets at amortised cost	25,331	0	0
Rates receivables	78,960	78,014	3,367,147
Receivables	136,223	129,684	329,007
Other current assets	83,189	134,053	101,148
	5,753,272	5,771,320	8,685,113

Less: Current liabilities

Payables	(240,980)	(241,129)	(316,522)
Borrowings	(76,165)	(76,165)	(68,899)
Contract liabilities	(127,164)	(128,458)	(298,816)
Provisions	(611,981)	(611,982)	(611,882)
	(1,056,290)	(1,057,734)	(1,296,120)
Net Current Assets	4,696,982	4,713,586	7,388,993

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

(c)	(3,255,316)	(3,255,376)	(3,300,736)
	1,441,666	1,458,210	4,088,257

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(47,008)	(1,540)	0
Less: Movement in liabilities associated with restricted cash		(10)	0	7,631
Movement in employee benefit provisions		(17,330)	0	0
Add: Loss on asset disposals		9,560	0	0
Add: Depreciation on assets		3,439,465	553,420	553,453
Total non-cash items excluded from operating activities		3,384,677	551,880	561,084

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded

from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserves - restricted cash	(3,882,059)	(3,882,119)	(3,927,844)
Less: - Financial assets at amortised cost - self supporting loans	(25,331)	(25,331)	(25,331)
Add: Borrowings	76,165	76,165	68,899
Add: Provisions employee related provisions	575,909	575,909	583,540
Total adjustments to net current assets	(3,255,316)	(3,255,376)	(3,300,736)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within 12 months, being the Council's operational year.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000

Nature or type	Var. \$	Timing	Explanation of variances	Permanent
Revenue from operating activities				
Grants, subsidies and contributions	(35,989)	▼		Higher than estimated 2025/26 FAG allocation
Expenditure from operating activities				
Employee costs	31,272	▲	Under budget on various items including Admin Salaries (\$13K), Woolorama Costs (\$7K), Street Cleaning (\$5K), Engineering Salaries (\$4K)	
Investing activities				
Payments for construction of infrastructure	(22,159)	▼	Timing of projects as detailed in 'Capital Acq Details' sheet	

SHIRE OF WAGIN

SUPPLEMENTARY INFORMATION

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SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1,441,666	\$1,441,666	\$1,458,210	\$16,544
Closing	\$0	\$4,102,464	\$4,088,257	(\$14,207)
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$4,887,811	% of total
Unrestricted Cash	\$959,967	19.6%
Restricted Cash	\$3,927,844	80.4%
Refer to Note 3 - Cash and Financial Assets		

Payables		
	\$316,522	% Outstanding
Trade Payables	\$223,935	
0 to 30 Days		93.3%
Over 30 Days		6.6%
Over 90 Days		0%
Refer to Note 9 - Payables		

Receivables		
	\$329,007	% Collected
Rates Receivable	\$3,443,275	2.9%
Trade Receivable	\$329,007	% Outstanding
Over 30 Days		13.2%
Over 90 Days		9.2%
Refer to Note 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$140,019	\$2,770,501	\$2,744,293	(\$26,207)
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2,919,587	% Variance
YTD Budget	\$2,917,461	0.1%
Refer to Statement of Financial Activity		

Operating Grants and Contributions		
YTD Actual	\$549,749	% Variance
YTD Budget	\$585,738	(6.1%)
Refer to Note 13 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$415,222	% Variance
YTD Budget	\$424,590	(2.2%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2,426,830)	(\$56,280)	(\$61,256)	(\$4,976)
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0	%
Adopted Budget	\$215,273	0.0%
Refer to Note 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$126,663	% Spent
Adopted Budget	\$3,930,828	3.2%
Refer to Note 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$65,407	% Received
Adopted Budget	\$1,263,394	5.2%
Refer to Note 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$845,145	(\$53,423)	(\$52,991)	\$432
Refer to Statement of Financial Activity			

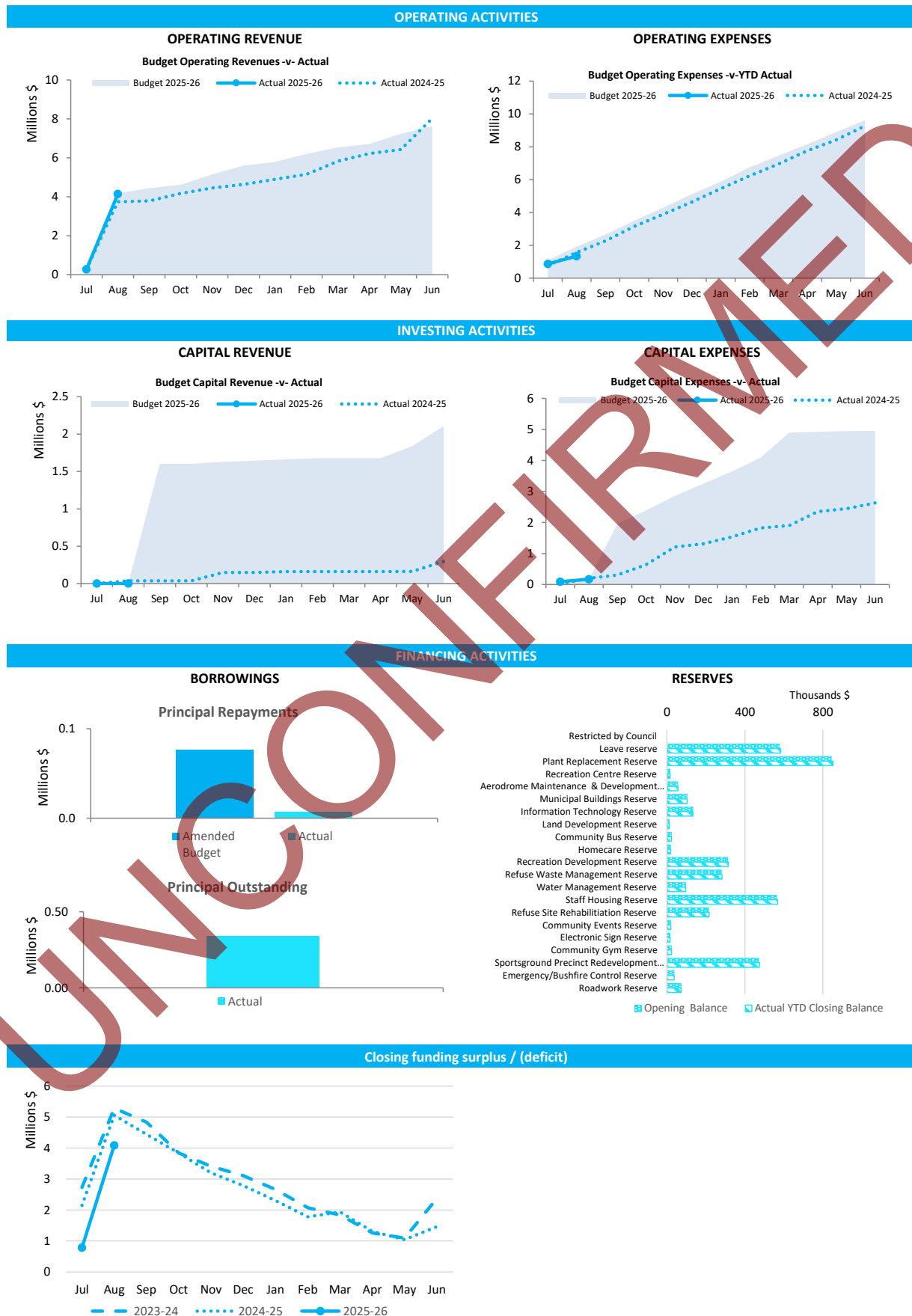
Borrowings	
Principal repayments	\$7,266
Interest expense	\$2,559
Principal due	\$339,492
Refer to Note 11 - Borrowings	

Reserves	
Reserves balance	\$3,927,844
Interest earned	\$45,725
Refer to Note 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

2 KEY INFORMATION - GRAPHICAL



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash	Cash and cash equivalents	550	0	550		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	365,292	0	365,292		CBA	3.25%	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	594,125	0	594,125		WATC	3.80%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	61,348	61,348		CBA	1.00%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	3,866,496	3,866,496		WATC	4.05%	12/07/25
Total		959,967	3,927,844	4,887,811	0			
Comprising								
Cash and cash equivalents		959,967	3,927,844	4,887,811	0			
		959,967	3,927,844	4,887,811	0			

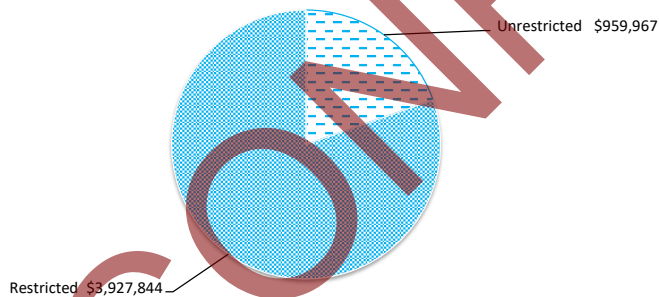
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Restricted by Council									
Leave reserve	575,909	17,277	7,631	0	0	0	0	593,186	583,540
Plant Replacement Reserve	842,577	25,277	9,478	0	0	(195,128)	0	672,726	852,055
Recreation Centre Reserve	16,180	485	214	0	0	0	0	16,665	16,395
Aerodrome Maintenance & Developme	56,114	1,683	598	0	0	0	0	57,797	56,712
Municipal Buildings Reserve	102,868	3,086	1,045	0	0	0	0	105,954	103,913
Information Technology Reserve	132,896	3,987	226	0	0	0	0	136,883	133,122
Land Development Reserve	11,818	355	157	0	0	0	0	12,173	11,974
Community Bus Reserve	23,504	705	320	800	0	0	0	25,009	23,824
Homecare Reserve	18,545	556	776	0	0	0	0	19,101	19,321
Recreation Development Reserve	311,071	9,332	3,857	0	0	(30,946)	0	289,457	314,927
Refuse Waste Management Reserve	279,158	8,375	3,699	9,502	0	0	0	297,035	282,857
Water Management Reserve	96,114	2,883	1,035	18,000	0	0	0	116,997	97,149
Staff Housing Reserve	562,104	16,863	6,454	800,000	0	0	0	1,378,967	568,559
Refuse Site Rehabilitation Reserve	214,364	6,431	2,575	0	0	0	0	220,795	216,939
Community Events Reserve	19,891	597	131	0	0	0	0	20,488	20,022
Electronic Sign Reserve	16,324	490	216	0	0	0	0	16,814	16,541
Community Gym Reserve	23,361	701	365	0	0	0	0	24,062	23,726
Sportsground Precinct Redevelopment F	470,072	14,102	5,036	0	0	(40,000)	0	444,174	475,108
Emergency/Bushfire Control Reserve	37,205	1,116	493	0	0	0	0	38,321	37,698
Roadwork Reserve	72,042	2,161	1,418	0	0	0	0	74,203	73,460
	3,882,119	116,462	45,725	828,302	0	(266,074)	0	4,560,809	3,927,844

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	1,013,257	1,013,257	0	0	0
Furniture and equipment	133,700	133,700	10,350	0	(10,350)
Plant and equipment	739,950	739,950	0	326	326
Infrastructure - roads	1,535,436	1,535,436	95,678	117,937	22,259
Infrastructure - other	342,608	342,608	8,500	8,400	(100)
Infrastructure - drainage	165,877	165,877	0	0	0
Payments for Capital Acquisitions	3,930,828	3,930,828	114,528	126,663	12,135
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,263,394	1,263,394	58,248	65,407	7,159
Borrowings	1,600,000	1,600,000	0	0	0
Other (disposals & C/Fwd)	215,273	215,273	0	0	0
Cash backed reserves					
Recreation Development Reserve	0	30,946	0	0	0
Plant Replacement Reserve	195,128	195,128	0	0	0
Sportsground Precinct Redevelopment Reserve	0	40,000	0	0	0
Contribution - operations	657,033	586,087	56,280	61,256	4,976
Capital funding total	3,930,828	3,930,828	114,528	126,663	12,135

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

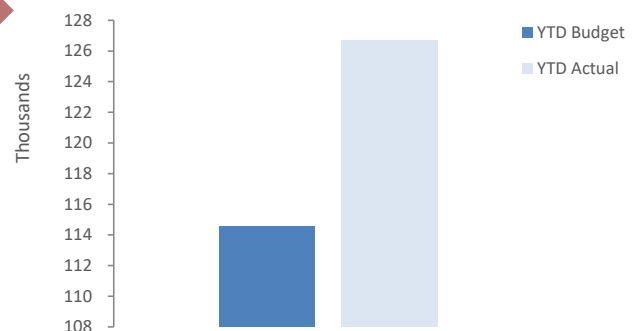
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

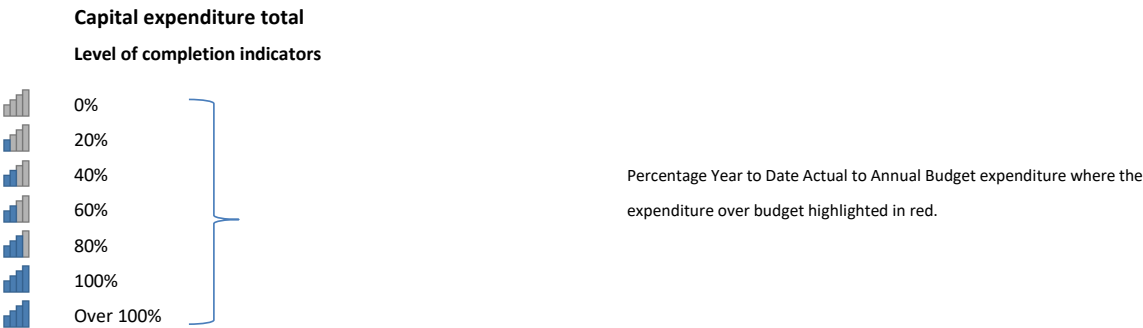
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				\$	\$	\$	\$	\$
Buildings								
Governance								
E167744	B2505	521	Admin Building - Roof Safety System	(10,000)	(10,000)	0	0	0
Total - Governance				(10,000)	(10,000)	0	0	0
Health								
Education & Welfare								
Recreation And Culture								
E167784	B2203	521	NAB Building	(10,257)	(10,257)	0	0	0
E167780	B2501	521	Recreation Centre - New meter box	(20,000)	(20,000)	0	0	0
E167784	B2504	521	Court House - Create door to Courtyard	(8,000)	(8,000)	0	0	0
E167475	B2602	521	32 Ballagin Street - New colourbond roof	(30,000)	(30,000)	0	0	0
E167777	B2607	521	Swimming Pool - Power Board Main plantroom	(20,000)	(20,000)	0	0	0
E167777	B2608	521	Swimming Pool - Replace kiosk carpet with non slip epoxy coating	(10,000)	(10,000)	0	0	0
Total - Recreation And Culture				(98,257)	(98,257)	0	0	0
Other Property & Services								
E167475	B2604	521	New Staff House 1 (3 x 2 modular)	(450,000)	(450,000)	0	0	0
E167475	B2605	521	New Staff House 2 (3 x 2 modular)	(450,000)	(450,000)	0	0	0
E167475	B2610	521	Admin Office - Carpet Replacement (Walkways)	(5,000)	(5,000)	0	0	0
Total - Other Property & Services				(905,000)	(905,000)	0	0	0
Total - Buildings				(1,013,257)	(1,013,257)	0	0	0
Plant & Equipment								
Governance								
E167746	PE2404	525	2025/26 - CEO - Isuzu MUX	(61,250)	(61,250)	0	0	0
Total - Governance				(61,250)	(61,250)	0	0	0
Law, Order & Public Safety								
E167111	P96	525	Water Tanker Trailer	0	0	0	(326)	(326)
E167776	PE2601	525	Refurbish SAM trailer to an emergency use trailer	(5,000)	(5,000)	0	0	0
Total - Law, Order & Public Safety				(5,000)	(5,000)	0	(326)	(326)
Health								
E167751	PE2602	525	2025/26 - Doctor's Vehicle	(50,000)	(50,000)	0	0	0
Total - Health				(50,000)	(50,000)	0	0	0
Transport								
E167761	PE2603	525	2025/26 - Grader	(430,000)	(430,000)	0	0	0
E167761	PE2604	525	2025/26 - Multipac Multi Tyred Roller	(193,700)	(193,700)	0	0	0
Total - Transport				(623,700)	(623,700)	0	0	0
Total - Plant & Equipment				(739,950)	(739,950)	0	(326)	(326)
Furniture & Equipment								
Governance								
E167742	FE2401	523	New Server - Administration	(66,000)	(66,000)	0	0	0
Total - Governance				(66,000)	(66,000)	0	0	0
Law, Order & Public Safety								
E167110	FE2603	523	CCTV - Animal Pound	(10,000)	(10,000)	0	0	0
Total - Law, Order & Public Safety				(10,000)	(10,000)	0	0	0
Other Health								
Recreation & Culture								
E167284	FE2601	523	Floor Cleaner - Recreation Centre	(13,000)	(13,000)	0	0	0
E167756	FE2602	523	CCTV - 2 Pan Tilt Zoom Cameras for Sportsground	(15,000)	(15,000)	(3,750)	0	3,750
E167756	FE2605	523	Wireless Internet - Eric Farrow Pavilion	(10,000)	(10,000)	0	0	0
E167756	FE2606	523	Rec Centre - Two Burner Griddle / Gas Range Static Oven	(6,500)	(6,500)	0	0	0
E167284	FE2609	523	New Dishwasher - Recreation Centre	(5,500)	(5,500)	(2,750)	0	2,750
Total - Recreation & Culture				(50,000)	(50,000)	(6,500)	0	6,500
Transport								
E167763	FE2607	523	Depot - High Pressure Cleaner	(7,700)	(7,700)	(3,850)	0	3,850
Total - Transport				(7,700)	(7,700)	(3,850)	0	3,850
Total - Furniture & Equipment				(133,700)	(133,700)	(10,350)	0	10,350

5 CAPITAL ACQUISITIONS - DETAILED

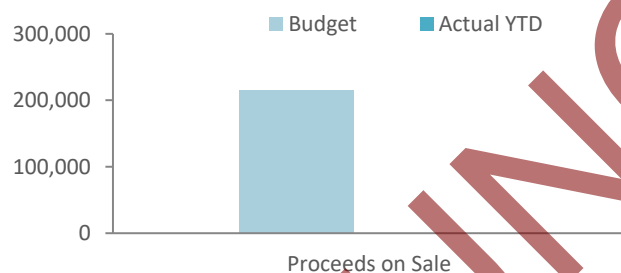
	Account Number	Job Number	Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	Infrastructure - Roads								
	Transport								
	E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(25,000)	(25,000)	0	0	0
	E167103	CP374	541	2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	0	0	(726)	(726)
	E167103	CP378	541	2024/25 - Shire - Thornton Street - Kerbing both sides	(7,422)	(7,422)	(7,422)	(7,422)	(0)
	E167103	CP379	541	2024/25 - Shire - Lukin street - Kerbing both sides	(5,616)	(5,616)	(5,616)	(5,616)	(0)
	E167103	CP380	541	2024/25 - Shire - Trenton Street - Kerbing north side	(11,018)	(11,018)	(11,018)	(11,018)	(0)
	E167103	CP383	541	2024/25 - Shire - Hunt street - Reseal	(29,000)	(29,000)	0	0	0
	E167105	BR3068	545	2024/25 - Dongolocking Road SLK 10.42 - Culvert replace sleepers	(65,877)	(65,877)	0	0	0
	E167103	CP395	541	2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	(181,015)	(181,015)	0	0	0
	E167103	CP396	541	2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	(180,000)	(180,000)	0	(5,046)	(5,046)
	E167103	CP397	541	2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	(139,000)	(139,000)	0	(1,571)	(1,571)
	E167103	CP398	541	2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	(180,422)	(180,422)	0	(5,968)	(5,968)
	E167103	CP399	541	2025/26 - Shire - Gundaring Road - Gravel widen west side of roac	(25,337)	(25,337)	0	(7,375)	(7,375)
	E167103	CP400	541	2025/26 - Shire - Behn-Ord Road - Gravel Sheet	(55,000)	(55,000)	(27,000)	(25,646)	1,354
	E167103	CP401	541	2025/26 - Shire - Toolibin South Road - Gravel Sheet	(65,000)	(65,000)	(44,622)	(47,301)	(2,679)
	E167103	CP404	541	2025/26 - Thornton Street Kerbing - south side	(23,907)	(23,907)	0	0	0
	E167103	CP405	541	2025/26 - Ventnor street Kerbing - Ware to Warwick	(23,907)	(23,907)	0	0	0
	E167103	CP406	541	2025/26 - Khedive Street Kerbing - Both Sides	(20,000)	(20,000)	0	0	0
	E167103	CP407	541	2025/26 - RRG - Jalaran Road - Reseal	(150,216)	(150,216)	0	0	0
	E167103	CP408	541	2025/26 - Shire - Vernal Street - Reseal 2 coat	(42,200)	(42,200)	0	0	0
	E167105	CP411	545	2025/26 - Shire - Culvert repairs as needed	(100,000)	(100,000)	0	0	0
	E167103	CP410	541	2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	(371,376)	(371,376)	0	(249)	(249)
	Total - Transport				(1,701,313)	(1,701,313)	(95,678)	(117,937)	(22,259)
	Total - Infrastructure - Roads				(1,701,313)	(1,701,313)	(95,678)	(117,937)	(22,259)
			Balance Sheet Category						Variance (Under)/Over
	Account Number	Job Number		Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	
					\$	\$	\$	\$	\$
	Infrastructure - Other								
	Law,Order & Public Safety								
	E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(10,308)	(10,308)	0	0	0
	E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
	E167112	IO2604	543	Wedgescarrup BFB Water Tank	(15,300)	(15,300)	0	0	0
	Total - Law,Order & Public Safety				(25,608)	(25,608)	0	0	0
	Community Amenities								
	E167191	IO2504	543	Wagin Cemetery - New niche wall	(10,000)	(10,000)	0	0	0
	Total - Community Amenities				(10,000)	(10,000)	0	0	0
	Recreation & Culture								
	E167758	IO2501	543	Sportsground Water Tank	(48,500)	(48,500)	0	0	0
	E167757	IO2502	543	Swimming Pool - Paving repairs under roller track	(8,500)	(8,500)	(8,500)	(8,400)	100
	E167758	IO2507	543	Wetlands - Disabled Parking and Access Ramp	(30,000)	(30,000)	0	0	0
	E167757	IO2601	543	Swimming Pool - Replacement Shadesail	(12,000)	(12,000)	0	0	0
	E167758	IO2602	543	Drought Resilience Project - Grant Expenditure	(60,000)	(60,000)	0	0	0
	E167758	IO2605	543	Sportsground Basketball Court Resurfacing	(40,000)	(40,000)	0	0	0
	Total - Recreation & Culture				(199,000)	(199,000)	(8,500)	(8,400)	100
	Total - Infrastructure - Other				(234,608)	(234,608)	(8,500)	(8,400)	100
	Infrastructure - Footpaths								
	Transport								
	E167124	CP402	543	2025/26 - Thornton Street Footpath - Tarbet to Theta	(60,000)	(60,000)	0	0	0
	E167124	CP403	543	2025/26 - Ventnor Street Footpath - Ware to Warwick	(48,000)	(48,000)	0	0	0
	Total - Infrastructure - Footpaths				(108,000)	(108,000)	0	0	0
	Total - Infrastructure - Footpaths				(108,000)	(108,000)	0	0	0
	Grand Total				(3,930,828)	(3,930,828)	(114,528)	(126,663)	(12,135)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

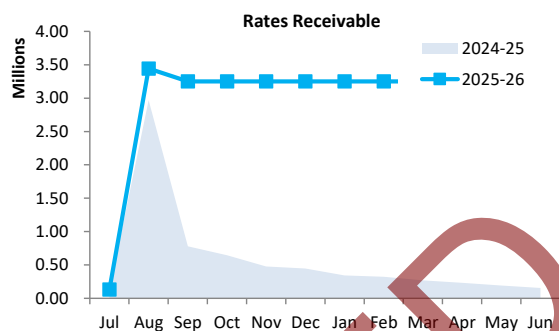
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget (As amended)				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
P01Y20	2019 Isuzu MU-X MY19 4x4 LST SUV Wagon Automatic (CEO)	0	27,273	27,273	0	0	0	0	0
	Health								
P05Y21	Toyota Kluger AWD Hybrid Wagon - Doctors	27,750	37,000	9,250	0	0	0	0	0
	Transport								
P12Y19	2018 Komatsu GD655-5 Grader	119,515	130,000	10,485	0	0	0	0	0
P49	2016 Multipac Multi Tyred Roller	30,560	21,000	0	(9,560)	0	0	0	0
		177,825	215,273	47,008	(9,560)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Aug 2025
	\$	\$
Opening arrears previous years	144,372	154,142
Levied this year	3,237,046	3,392,041
Less - collections to date	(3,227,276)	(102,908)
Gross rates collectable	154,142	3,443,275
Net rates collectable	154,142	3,443,275
% Collected	95.4%	2.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(512)	240,995	5,249	5,739	25,582	277,053
Percentage	(0.2%)	87%	1.9%	2.1%	9.2%	
Balance per trial balance						
Sundry receivable						276,953
GST receivable						19,547
Other Receivables						(7,173)
LSL Receivables (Current)						39,679
Total receivables general outstanding						329,007

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

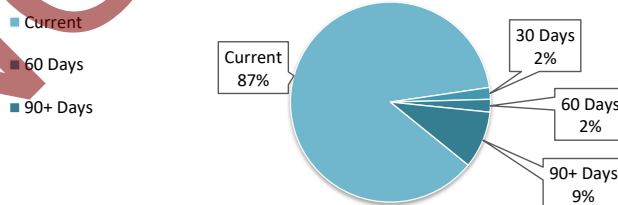
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 August 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	25,331	0	0	25,331
Inventory				
Fuel and materials (including gravel)	50,283	0	0	50,283
Accrued income	32,906	0	(32,906)	0
Contract assets				
Contract assets	25,534	0	0	25,534
Total other current assets	134,053	0	(32,906)	101,148
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(1,186)	210,138	783	14,201	0	223,935
Percentage	-0.5%	93.8%	0.3%	6.3%	0%	
Balance per trial balance						
Sundry creditors						223,935
ATO liabilities						22,966
Accrued interest on borrowings						1,881
Payroll creditors						46,371
Bonds and deposits held						21,369
Total payables general outstanding						316,522

Amounts shown above include GST (where applicable)

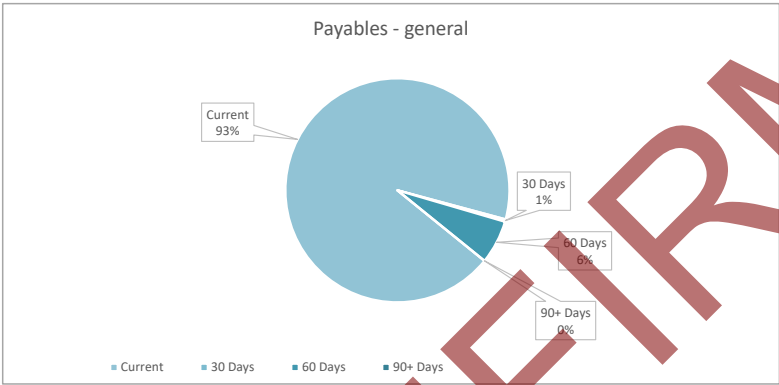
0 Checksum

Sundry
Creditor
GL
Account's

L012150

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

General rate revenue	Budget						YTD Actual				
	Rate in \$	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Non-commercial	9.5405	677	8,765,908	833,156	0	0	833,156	833,156	0	0	833,156
Commercial	12.6133	67	2,107,993	265,887	0	0	265,887	265,887	0	0	265,887
Unimproved value									0		
UV	0.3293	276	500,954,000	1,649,642	0	0	1,649,642	1,649,642	0	0	1,649,642
Sub-Total		1,020	511,827,901	2,748,685	0	0	2,748,685	2,748,685	0	0	2,748,685
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	775	135	232,356	104,625	0	0	104,625	104,625	0	0	104,625
Commercial	775	22	45,192	17,050	0	0	17,050	17,050	0	0	17,050
Unimproved value											
UV	775	104	14,643,565	80,600	0	0	80,600	80,600	0	0	80,600
Sub-total		261	14,921,113	202,275	0	0	202,275	202,275	0	0	202,275
		1,281	526,749,014	2,950,960	0	0	2,950,960	2,950,960	0	0	2,950,960
Discount							(154,350)				(49,560)
Concession							(1,302)				0
Amount from general rates							2,795,308				2,901,400
Rates Written Off							(1,000)				(9)
Ex-gratia rates CBH							16,502	16,502	0	0	18,196
Total general rates							2,810,810				2,919,587
Total		1,281					2,810,810				2,919,587

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding		Interest Repayments		
Particulars	Loan No.	1 July 2025	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture													
Swimming Pool Redevelopment	139	140,704	0	0	0	(4,212)	(17,172)	(17,172)	136,492	123,532	(1,797)	(7,833)	(7,833)
Other property and services													
Staff Housing	137	76,683	0	0	0	(3,054)	(18,791)	(18,791)	73,629	57,892	(762)	(4,670)	(4,670)
Doctor Housing	138	14,871	0	0	0	0	(14,871)	(14,871)	14,871	0	0	(824)	(824)
Staff Housing	143		0	1,600,000	1,600,000	0	0	0	0	1,600,000	0	0	0
		232,258	0	1,600,000	1,600,000	(7,266)	(50,834)	(50,834)	224,992	1,781,424	(2,559)	(13,327)	(13,327)
Self supporting loans													
Recreation and culture													
Wagin Ag Society	141	33,978	0	0	0	0	(22,481)	(22,481)	55,791	33,310	0	(1,049)	(1,049)
Wagin Bowls Club	142	56,014	0	0	0	0	(2,850)	(2,850)	58,709	55,859	0	(3,306)	(3,306)
		89,992	0	0	0	0	(25,331)	(25,331)	114,500	89,169	0	(4,355)	(4,355)
Total		322,250	0	1,600,000	1,600,000	(7,266)	(76,165)	(76,165)	339,492	1,870,593	(2,559)	(17,682)	(17,682)
Current borrowings		76,165							68,899				
Non-current borrowings		246,085							246,085				
		322,250							314,985				

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget	Balance Unspent
	\$	\$				\$	%	\$	\$
Staff Housing	0	1,600,000	WATC	Debenture	8	373,538	5.20	0	0
	0	1,600,000				373,538		0	0

The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2025
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		21,950	0	27,538	(34,978)	14,510
- Capital grant/contribution liabilities		106,508	0	243,206	(65,407)	284,307
Total other liabilities		128,458	0	270,744	(100,385)	298,816
Employee Related Provisions						
Annual leave		260,707	0	0	0	260,707
Long service leave		279,911	0	0	0	279,911
Total Employee Related Provisions		540,617	0	0	0	540,617
Other Provisions						
Provision for LSL On-costs (Current)		34,674	0	0	0	34,674
Provision for Annual Leave On-costs (Current)		36,691	0	0	0	36,691
Total Other Provisions		71,365	0	0	0	71,365
Total other current assets		740,440	0	270,744	(100,385)	910,799
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025
13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

OPERATING ACTIVITIES

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Aug 2025	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	581,577	145,394	581,577	172,000
Grants Commission - Roads (WALGGC)	0	0	0	0	302,633	75,658	302,633	84,203
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0	20,000	(20,000)	0	80,000	20,000	80,000	20,000
DFES Grant - ESL Admin Contribution	0	0	0	0	4,000	0	4,000	0
DFES Grant -Operating SES	1,295	7,538	(1,010)	7,823	30,150	7,537	30,150	1,010
Education and welfare								
Homecare - CHSP Operating Grant	0	0	0	0	345,927	57,654	345,927	36,149
Homecare - HCP Operating Grant	0	0	0	0	367,518	61,252	367,518	31,474
Homecare - Donations	0	0	0	0	10,380	1,730	10,380	0
Homecare - NDIS Contributions	0	0	0	0	52,919	8,818	52,919	4,510
Recreation and culture								
Australia Day Grant	0	0	0	0	10,000	1,666	10,000	0
SLWA - Library Technology Grant	0	0	0	0	10,900	1,816	10,900	0
Lotterywest - Christmas Street Carnival	0	0	0	0	13,000	2,166	13,000	0
Heritage Review Grant	5,130	0	0	5,130	5,130	854	5,130	0
DOC - Community Garden Grant	532	0	(532)	0	532	88	532	532
LBW Trust Library Grant	168	0	0	168	0	0	0	0
Community Water Supplies Partnership Grant	0	0	0	0	11,662	0	11,662	0
SLWA - Encouraging Promising Practice Grant	1,390	0	0	1,390	1,390	230	1,390	0
Lighting Upgrades - Wagin Bowls Club	13,436	0	(13,436)	0	0	0	0	13,436
Transport								
Direct Grant (MRWA)	0	0	0	0	200,875	200,875	200,875	186,436
Ballagin Street - Vehicle Speeds Investigation	0	0	0	0	5,000	0	5,000	0
	21,951	27,538	(34,978)	14,511	2,033,593	585,738	2,033,593	549,749
Operating contributions								
Law, order, public safety								
Contributions to Fire Control Weather Stations	0	0	0	0	210	0	210	0
Recreation and culture								
Rec Centre Equipment Contributions	0	0	0	0	1,800	0	1,800	0
Contribution to Street Lighting	0	0	0	0	7,828	0	7,828	0
	0	0	0	0	9,838	0	9,838	0
TOTALS	21,951	27,538	(34,978)	14,511	2,043,431	585,738	2,043,431	549,749

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2025	Current Liability 31 Aug 2025	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies									
Law, order, public safety									
Community Water Supply Project	0	0	0	0	0	7,856	0	7,856	0
Sportsground Water Tank	0	0	0	0	0	32,334	0	32,334	0
Recreation and culture									
Drought Resilience Project - Grant Expenditure	0	0	0	0	0	94,896	0	94,896	0
Transport									
RRG - 2023/24 Ballagin Road	9,562	0	(9,561)	1	1	9,562	3,824	9,562	9,561
Bridge Funding from 2018-2019	74,251	0	0	74,251	74,251	74,251	0	74,251	0
2024/25 - RTR - Beaufort Road - Reconstruct seal widen	348	0	(348)	(0)	(0)	348	0	348	348
2024/25 - RTR - Bullock Hills Road - Reconstruct seal widen	347	0	(347)	(0)	(0)	347	0	347	347
2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	1,419	(726)	693	693	1,419	0	1,419	726
2024/25 - RRG - Piesseville-Tarwonga - Reconstruct seal failed section	0	20,691	(20,691)	0	0	20,691	20,691	20,691	20,691
2024/25 - RRG - Dongolocking Road - Reconstruct seal widen	0	33,733	(33,733)	0	0	33,733	33,733	33,733	33,733
2024/25 - LRCIP4 - Bullock Hills Road - Reconstruct seal widen	0	0	0	0	0	13,742	0	13,742	0
2024/25 - LRCIP4 - Beaufort Road SLK 7.25 - Extend culvert	0	0	0	0	0	1,411	0	1,411	0
2024/25 - LRCIP4 - Beaufort Road SLK 7.87 - Culvert repairs	0	0	0	0	0	1,411	0	1,411	0
2024/25 - LRCIP4 - Beaufort Road SLK 6.29 - Culvert repair	0	0	0	0	0	3,565	0	3,565	0
2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	0	0	0	0	0	180,000	0	180,000	0
2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	0	0	0	0	0	139,000	0	139,000	0
2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	0	0	0	0	0	180,422	0	180,422	0
2025/26 - RRG - Jaloran Road - Reseal	0	40,058	0	40,058	40,058	100,144	0	100,144	0
2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	0	99,034	0	99,034	99,034	247,585	0	247,585	0
2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	0	48,271	0	48,271	48,271	120,677	0	120,677	0
Economic services									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	106,508	243,206	(65,407)	284,306	284,306	1,263,394	58,248	1,263,394	65,407

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but are now included in Municipal funds - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 31 Aug 2025
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	600	0	(300)	300
Deposits - Community Bus	600	450	(150)	900
Deposits - Rec Centre & EFP	2,000	1,200	(900)	2,300
Deposits - Animal Trap	75	0	0	75
BCITF	160	1,089	(1,089)	160
Building Services Levy	603	747	(747)	603
Nomination Deposits	0	100	0	100
Other Deposits	6,269	0	0	6,269
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	10,440	500	(340)	10,600
Sub-Total	20,767	4,085	(3,525)	21,327
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	20,767	4,085	(3,525)	21,327

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
			Opening Surplus(Deficit)				0
					0	0	0
				0	0	0	0

UNCONFIRMED

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	1,099,043	1,099,043	1,099,043	1,099,043
I031010	GRV Minimums	Inc	121,675	121,675	121,675	121,675
I031015	UV	Inc	1,649,641	1,649,641	1,649,641	1,649,642
I031020	UV Minimums	Inc	80,600	80,600	80,600	80,600
I031025	GRV Interim Rates	Inc	0	0	0	0
I031030	UV Interim Rates	Inc	0	0	0	0
I031035	Back Rates	Inc	0	0	0	0
I031040	Ex-Gratia Rates (CBH)	Inc	16,502	16,502	16,502	18,196
I031045	Discount Allowed	Inc	(154,350)	(154,350)	(50,000)	(49,560)
I031050	Instalment Admin Charge	Inc	5,000	5,000	500	21
I031055	Account Enquiry Fee	Inc	5,000	5,000	832	1,679
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(1,000)	(1,000)	0	(9)
I031065	Penalty Interest	Inc	17,000	17,000	2,832	2,575
I031070	Emergency Services Levy	Inc	143,568	143,568	143,568	145,525
I031075	ESL Penalty Interest	Inc	500	500	82	(33)
I031080	Instalment Interest	Inc	4,000	4,000	0	36
I031090	Rate Legal Charges	Inc	5,000	5,000	832	559
			2,992,179	2,992,179	3,066,107	3,069,949
E031005	Valuation Expenses	Exp	(10,000)	(10,000)	(10,000)	(12,910)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(166)	0
E031015	Title Searches	Exp	(500)	(500)	(82)	0
E031020	Rate Recovery Expenses	Exp	(5,000)	(5,000)	(832)	(778)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(2,411)
E031030	Emergency Services Levy	Exp	(143,568)	(143,568)	(35,892)	(44,287)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(3,213)	(3,213)	(3,213)	(2,822)
E031100	Administration Allocated	Exp	(103,266)	(103,266)	(17,210)	(17,211)
			(269,547)	(269,547)	(69,395)	(80,419)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	581,577	581,577	145,394	171,999
I032010	Grants Commission Roads	Inc	302,633	302,633	75,658	84,202
I032020	Administration Rental	Inc	0	0	0	0
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	166	42
I032030	Reimbursements	Inc	100	100	16	0
I032035	SS Loans Interest & GFee Reimb.	Inc	0	0	0	0
I032040	Bank Interest	Inc	90,000	90,000	15,000	5,154
I032045	Reserves Interest	Inc	116,462	116,462	0	16,352
I032055	Commissions & Recoups	Inc	0	0	0	0
I032080	Other General Purpose Income	Inc	0	0	0	0
I032086	Debtor Penalty Interest	Inc	2,500	2,500	416	221
I032190	WALGA House Units	Inc	0	0	0	0
			1,094,272	1,094,272	236,650	277,971
E032005	Bank Fees and Charges	Exp	(11,000)	(11,000)	(1,832)	(2,377)
E032015	Interest on Loans	Exp	0	0	0	0
E032030	Audit Fees & Other Services	Exp	(42,500)	(42,500)	0	0
E032035	Administration Allocated	Exp	(74,979)	(74,979)	(12,496)	(12,497)
			(128,479)	(128,479)	(14,328)	(14,874)
Total General Purpose Income			4,086,451	4,086,451	3,302,757	3,347,920

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Total General Purpose Expenditure			(398,026)	(398,026)	(83,723)	(95,293)
Governance						
Members of Council						
I041020	Other Income Relating to Members	Inc	0	0	0	0
			0	0	0	0
E041005	Sitting Fees	Exp	(23,689)	(23,689)	0	(2,080)
E041010	Training	Exp	(7,000)	(7,000)	0	0
E041015	Members Travelling	Exp	(700)	(700)	0	0
E041020	Communication Allowance	Exp	(8,085)	(8,085)	0	(866)
E041025	Election Expenses	Exp	(7,500)	(7,500)	0	(23)
E041030	Other Expenses	Exp	(4,000)	(4,000)	(666)	0
E041035	Conference Expenses	Exp	(7,500)	(7,500)	(7,500)	0
E041040	Presidents Allowance	Exp	(16,853)	(16,853)	0	0
E041045	Deputy Presidents Allowance	Exp	(4,214)	(4,214)	0	0
E041055	Refreshments and Receptions	Exp	(9,999)	(9,999)	(1,660)	(722)
E041060	Presentations	Exp	(2,500)	(2,500)	(416)	0
E041065	Insurance	Exp	(18,000)	(18,000)	(9,000)	(9,749)
E041070	Public Relations	Exp	0	0	0	0
E041075	Subscriptions	Exp	(39,330)	(39,330)	(39,330)	(18,409)
E041100	Administration Allocated	Exp	(129,625)	(129,625)	(21,604)	(21,604)
			(278,995)	(278,995)	(80,176)	(53,453)
Other Governance						
I042030	Profit on Sale of Asset	Inc	27,273	27,273	0	0
I042045	Admin Reimbursements	Inc	5,000	5,000	832	0
I042050	Paid Parental Leave Reimbursement	Inc	0	0	0	0
			32,273	32,273	832	0
E042005	Administration Salaries	Exp	(921,572)	(921,572)	(177,225)	(164,044)
E042008	Admin Leave/Wages Liability	Exp	0	0	0	0
E042010	Administration Superannuation	Exp	(132,982)	(132,982)	(25,573)	(26,279)
E042011	Loyalty Allowance	Exp	(7,699)	(7,699)	(1,480)	(1,711)
E042012	Housing Allowance Admin	Exp	(9,243)	(9,243)	(1,777)	(1,777)
E042015	Insurance	Exp	(42,620)	(42,620)	(21,309)	(23,043)
E042020	Staff Training	Exp	(15,000)	(15,000)	(2,500)	(300)
E042025	Removal Expenses	Exp	0	0	0	0
E042030	Printing & Stationery	Exp	(28,000)	(28,000)	(4,664)	(5,207)
E042035	Phone, Fax & Modem	Exp	(4,000)	(4,000)	(666)	(636)
E042040	Office Maintenance	Exp	(58,900)	(58,900)	(9,810)	(12,658)
E042045	Advertising	Exp	(12,000)	(12,000)	(1,998)	(2,963)
E042050	Office Equipment Maintenance	Exp	(2,000)	(2,000)	(332)	(1,234)
E042055	Postage & Freight	Exp	(5,000)	(5,000)	(832)	(786)
E042060	Vehicle Running Expenses	Exp	(18,000)	(18,000)	(2,994)	(3,734)
E042065	Legal Expenses	Exp	(13,000)	(13,000)	(2,166)	0
E042070	Garden Expenses	Exp	(20,000)	(20,000)	(3,328)	(2,733)
E042075	Conference & Training	Exp	(7,500)	(7,500)	(1,250)	0
E042080	Computer Support	Exp	(157,685)	(157,685)	(134,915)	(135,568)
E042085	Other Expenses	Exp	(11,000)	(11,000)	(1,832)	(695)
E042090	Administration Allocated	Exp	(222,045)	(222,045)	(37,006)	(37,008)
E042095	Fringe Benefits Tax	Exp	(18,000)	(18,000)	0	0
E042100	Staff Uniforms	Exp	(4,500)	(4,500)	0	(788)
E042120	Depreciation - Other Governance	Exp	(118,747)	(118,747)	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E042125	Less Administration Allocated	Exp	1,606,447	1,606,447	267,740	267,741
E042160	DCEO/CEO Recruitment	Exp	0	0	0	0
E042165	Paid Parental Leave	Exp	0	0	0	0
			(223,046)	(223,046)	(163,917)	(153,423)
	Total Governance Income		32,273	32,273	832	0
	Total Governance Expenditure		(502,041)	(502,041)	(244,093)	(206,876)
Law, Order & Public Safety						
Fire Prevention						
I051010	BFB Operating Grant	Inc	80,000	80,000	20,000	20,000
I051015	Sale of Fire Maps	Inc	50	50	8	24
I051020	Town Block Burn Fees	Inc	0	0	0	0
I051025	Contributions and Reimbursements	Inc	500	500	0	0
I051030	Bush Fire Infringements	Inc	1,000	1,000	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051050	SES Other Income	Inc	0	0	0	0
I051075	SES Operating Grant	Inc	30,150	30,150	7,537	1,010
			115,700	115,700	27,545	21,034
E051005	BFB Operation Expenditure	Exp	(80,000)	(80,001)	(33,107)	(20,871)
E051010	Communication Mtce	Exp	(5,500)	(5,500)	(914)	(633)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,189)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(10,000)	(10,000)	(1,660)	(24)
E051025	Town Block Burn Off	Exp	(10,000)	(10,000)	0	(2,857)
E051040	Other Bushfire Expenditure	Exp	(23,600)	(23,600)	(3,930)	0
E051045	Mt Latham & Condingning Repeats	Exp	(1,000)	(1,000)	(162)	(1,860)
E051048	Weather station - Upgrade system and maintenance	Exp	(14,000)	(14,000)	(2,332)	0
E051060	SES Operation Expenditure	Exp	(30,150)	(30,150)	(5,022)	(1,065)
E051100	Administration Allocated	Exp	(83,180)	(83,180)	(13,862)	(13,863)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(12,642)	(12,645)
			(335,801)	(335,802)	(76,131)	(56,006)
Animal Control						
I052005	Dog Fines and Fees	Inc	5,000	5,000	832	311
I052006	Cat Fines and Fees	Inc	0	0	0	0
I052010	Hire of Animal Traps	Inc	100	100	16	0
I052015	Dog Registration	Inc	4,000	4,000	0	273
I052016	Cat Registration	Inc	2,500	2,500	0	455
I052020	Reimbursements	Inc	0	0	0	0
			11,600	11,600	848	1,039
E052005	Ranger Salary	Exp	(19,220)	(19,220)	(3,694)	(3,268)
E052007	Ranger Telephone	Exp	(500)	(500)	(82)	(98)
E052010	Pound Maintenance	Exp	(9,200)	(9,200)	(1,530)	(151)
E052015	Dog Control Insurance	Exp	(500)	(500)	(250)	(17)
E052020	Legal Fees	Exp	(1,500)	(1,500)	(250)	(1,316)
E052025	Training & Conference	Exp	(1,000)	(1,000)	(166)	0
E052030	Ranger Services Other	Exp	(25,000)	(25,000)	(4,164)	(2,391)
E052035	Administration Allocated	Exp	(47,509)	(47,509)	(7,918)	(7,918)
E052190	Depreciation - Animal Control	Exp	(4,011)	(4,011)	(666)	(669)
			(108,440)	(108,440)	(18,720)	(15,828)
Other Law, Order & Public Safety						
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I053040	Safer Wagin Income	Inc	0	0	0	0
I053055	Reimbursements	Inc	0	0	0	0
I053060	Other law, Order & Public Safety Grants	Inc	40,190	40,190	0	0
I053075	Covert Cameras for CCTV System	Inc	0	0	0	0
			40,240	40,240	0	0
E053005	Abandoned Vehicles	Exp	(500)	(500)	(80)	0
E053010	Emergency Services	Exp	0	0	0	0
E053040	Safer Wagin Expenditure	Exp	0	0	0	0
E053045	CCTV & Security	Exp	(5,000)	(5,000)	(832)	0
E053055	Mosquito Control	Exp	(7,000)	(7,000)	(1,164)	0
E053056	Community Water Supply Programme	Exp	0	0	0	0
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(18,398)	(18,398)	(3,066)	(3,066)
			(30,898)	(30,898)	(5,142)	(3,066)
	Total Law, Order & Public Safety Income		167,540	167,540	28,393	22,073
	Total Law, Order & Public Safety Expenditure		(475,139)	(475,140)	(99,993)	(74,904)
Health						
Maternal & Infant Health						
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(6,195)	(6,195)	(1,024)	(711)
			(6,195)	(6,195)	(1,024)	(711)
Preventative Services - Admin & Inspections						
I074005	Food Licences & Fees	Inc	500	500	82	172
I074015	Contrib. Regional Health Scheme	Inc	0	0	0	0
I074020	Reimbursements	Inc	0	0	0	0
			500	500	82	172
E074005	EHO Salary	Exp	0	0	0	0
E074008	EHO Leave/Wages Liability	Exp	0	0	0	0
E074010	EHO Superannuation	Exp	0	0	0	0
E074015	Other Control Expenses	Exp	(3,000)	(3,000)	(498)	(113)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	0	0	0	0
E074030	Conferences & Training	Exp	0	0	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0	0
E074100	Administration Allocated	Exp	(44,051)	(44,051)	(7,340)	(7,342)
E074190	Depreciation - Prevent Services	Exp	0	0	0	0
			(47,051)	(47,051)	(7,838)	(7,455)
Other Health						
I076010	Rent - Medical Centre-Dentist	Inc	4,607	4,607	766	1,525
I076015	Reimbursements - Medical Practice	Inc	2,300	2,300	382	0
I076020	Meeting Room Fees	Inc	0	0	0	0
I076025	Sale of Doctor's Vehicle	Inc	0	0	0	0
I076030	Profit on Sale of Asset	Inc	9,250	9,250	1,540	0
I076040	Reimbursements - Dr Kumar	Inc	1,200	1,200	0	226
			17,357	17,357	2,688	1,751
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(21,175)	(21,175)	(4,293)	(5,120)
E076025	Depreciation - Other Health	Exp	(55,303)	(55,303)	(9,214)	(9,217)
E076030	Doctors Vehicle Mtce	Exp	(3,000)	(3,000)	(498)	(907)
E076035	Loss on Sale of Asset	Exp	0	0	0	0
E076040	St Lukes Medical Services	Exp	(100,000)	(100,000)	(16,667)	(16,667)
E076055	Doctor Retention & Relocation	Exp	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E076060	Assets under \$5k	Exp	0	0	0	0
			(179,478)	(179,478)	(30,671)	(31,911)
	Health - Preventative Services					
E077010	Analytical Expenses	Exp	(535)	(535)	(535)	(486)
			(535)	(535)	(535)	(486)
	Total Health Income		17,857	17,857	2,770	1,923
	Total Health Expenditure		(233,259)	(233,259)	(40,068)	(40,563)
	Education & Welfare					
	Pre Schools					
I083035	Day Care Lease	Exp	9,782	9,782	1,630	1,474
I083036	Day Care Reimbursements	Exp	5,000	5,000	833	(116)
			14,782	14,782	2,463	1,358
E080010	Kindegarten Maintenance (Daycare)	Exp	(10,820)	(10,820)	(1,800)	(2,608)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(4,318)	(4,320)
			(36,738)	(36,738)	(6,118)	(6,928)
	Other Education					
E081030	Contribution - Wagin Youthcare Chaplaincy Program	Exp	(2,600)	(2,600)	(2,600)	0
			(2,600)	(2,600)	(2,600)	0
	Homecare Program					
I082010	CHSP Grant	Inc	345,927	345,927	57,654	36,149
I082015	Meals on Wheels	Inc	0	0	0	0
I082020	CHSP Fee for Service	Inc	51,807	51,807	8,634	8,056
I082025	Donations	Inc	0	0	0	0
I082030	Government Pay Reimbursement	Inc	0	0	0	0
I082031	Homecare - Other Income	Inc	10,380	10,380	1,730	0
I082035	Profit On Sale of Asset	Inc	0	0	0	0
I082040	HCP Client Daily Fee	Inc	41,790	41,790	6,964	3,578
I082045	HCP Government Funds	Inc	367,518	367,518	61,252	31,474
I082050	NDIS Contribution	Inc	52,919	52,919	8,818	4,510
			870,341	870,341	145,052	83,767
E082010	Homecare Salaries	Exp	(695,400)	(695,400)	(133,729)	(75,773)
E082013	Homecare Leave/Wages Liability GEN	Exp	0	0	0	0
E082015	Maintenance & Gardening	Exp	(84,748)	(84,748)	(16,297)	(14,596)
E082020	Nursing Salaries	Exp	0	0	0	0
E082025	Care Workers Salaries	Exp	0	0	0	0
E082030	Superannuation	Exp	(80,098)	(80,098)	(15,403)	(10,298)
E082035	Other Expenses	Exp	(7,000)	(7,000)	(1,162)	(1,871)
E082040	Travelling - Mileage	Exp	(15,000)	(15,000)	(2,500)	(1,948)
E082045	Staff Training	Exp	(5,500)	(5,500)	(912)	(722)
E082050	Staff Training Salaries	Exp	0	0	0	0
E082055	Subscriptions	Exp	(3,000)	(3,000)	(498)	0
E082060	Postage & Freight	Exp	(1,000)	(1,000)	(166)	(129)
E082063	Telephone Expenses	Exp	(3,000)	(3,000)	(500)	(578)
E082065	Printing & Stationery	Exp	(1,000)	(1,000)	(166)	(144)
E082070	Insurance	Exp	(19,902)	(19,902)	(9,951)	(10,783)
E082075	Building Maintenance	Exp	(3,000)	(3,000)	(494)	(4,153)
E082080	Plant & Equipment Mtce	Exp	(16,000)	(16,000)	(2,662)	(4,173)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E082083	Computer Equipment and Support	Exp	(10,000)	(10,000)	(1,666)	(1,042)
E082085	Consumable Supplies	Exp	(3,000)	(3,000)	(496)	0
E082090	Homecare Equipment and Catering Supplies	Exp	(1,000)	(1,000)	(166)	0
E082095	HCP Expenses	Exp	(76,403)	(76,403)	(12,732)	(30,486)
E082097	NDIS Expenses	Exp	(1,000)	(1,000)	(166)	(325)
E082100	Administration Allocated	Exp	(18,437)	(18,437)	(3,072)	(3,073)
E082110	Meals on Wheels Expenditure	Exp	0	0	0	0
E082190	Depreciation - Homecare	Exp	(22,158)	(22,158)	(3,690)	(3,693)
			(1,066,646)	(1,066,646)	(206,428)	(163,787)
	Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	9,690	9,690	4,845	4,613
I083040	Seniors Xmas Lunch Income	Inc	0	0	0	0
			9,690	9,690	4,845	4,613
E083010	Wagin Frail Aged Exp	Exp	(9,690)	(9,690)	(4,845)	(4,613)
E083020	Seniors Xmas Lunch	Exp	0	0	0	0
E083050	Other Welfare Exp	Exp	0	0	0	0
			(9,690)	(9,690)	(4,845)	(4,613)
	Total Education & Welfare Income		894,813	894,813	152,360	89,738
	Total Education & Welfare Expenditure		(1,115,674)	(1,115,674)	(219,991)	(175,326)
	Community Amenities					
	Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	287,274	287,274	287,274	286,520
I102020	Refuse Site Fees	Inc	20,000	20,000	3,332	3,510
			307,274	307,274	290,606	290,030
E101005	Domestic Refuse Collection	Exp	(57,000)	(57,000)	(9,500)	(9,551)
E101006	Green Waste Collection	Exp	(27,500)	(27,500)	(4,582)	(5,278)
E101010	Recycling Residential	Exp	(73,000)	(73,000)	(12,164)	(10,032)
E101015	Refuse Site Mtce	Exp	(178,750)	(178,750)	(29,788)	(32,441)
E101025	Refuse Site Attendant	Exp	0	0	0	0
			(336,250)	(336,250)	(56,034)	(57,302)
	Sanitation - Other					
I102002	Commercial Collection Charges	Inc	71,628	71,628	71,628	71,440
I102005	Reimbursement Drummuster	Inc	500	500	0	0
I102010	Charges Bulk Rubbish	Inc	17,000	17,000	2,832	3,080
			89,128	89,128	74,460	74,520
E102005	Commercial Collection	Exp	(16,650)	(16,650)	(2,774)	(2,822)
E102010	Bulk Cardboard Collection	Exp	(18,000)	(18,000)	(3,000)	(3,200)
E102020	Recycling Commercial	Exp	(15,000)	(15,000)	(2,500)	(2,059)
E101020	Street Bin Renewal Program	Exp	(10,000)	(10,000)	0	0
E102035	Refuse Site Rehabilitation	Exp	0	0	0	(1,481)
E102190	Depreciation - Sanitation	Exp	(6,575)	(6,575)	(1,094)	(1,096)
			(66,225)	(66,225)	(9,368)	(10,658)
	Sewerage					
I104005	Septic Tank Fees	Inc	500	500	82	215
			500	500	82	215
E104005	Sewerage Treatment Plant	Exp	(50)	(50)	(8)	(14)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			(50)	(50)	(8)	(14)
I102006	Regional Refuse Group Regional Refuse Group	Inc	0	0	0	0
E102007	Regional Refuse Group Regional Refuse Group Expenses	Exp	0	0	0	0
I106005	Town Planning Planning Fees	Inc	8,745	8,745	1,456	3,077
E106005	Town Planning Expenses	Exp	(7,500)	(7,500)	(1,248)	0
E106100	Administration Allocated	Exp	(62,203)	(62,203)	(10,366)	(10,367)
			(69,703)	(69,703)	(11,614)	(10,367)
I107005	Other Community Amenities Cemetery Fees	Inc	18,000	18,000	3,000	1,660
I107010	Community Bus Income	Inc	3,000	3,000	500	614
I107025	Other Community Amenities Contributions	Inc	0	0	0	0
			21,000	21,000	3,500	2,274
E107005	Cemetery Mtce	Exp	(47,685)	(47,685)	(9,907)	(13,840)
E107010	Public Convenience Mtce	Exp	(57,940)	(57,940)	(10,038)	(8,575)
E107015	Community Bus Operating	Exp	(3,000)	(3,000)	(494)	(980)
E107100	Administration Allocated	Exp	(95,957)	(95,957)	(15,992)	(15,993)
E107190	Depreciation - Other Comm Amenities	Exp	(52,500)	(52,500)	(8,748)	(8,750)
			(257,082)	(257,082)	(45,179)	(48,138)
	Total Community Amenities Income		426,647	426,647	370,104	370,116
	Total Community Amenities Expenditure		(729,310)	(729,310)	(122,203)	(126,479)
Recreation & Culture						
	Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	1,500	1,500	250	0
I111010	Reimbursements	Inc	0	0	0	0
I111015	Town Hall Lease -L Piesse	Inc	0	0	0	0
			1,500	1,500	250	0
E111005	Town Hall Mtce	Exp	(35,950)	(35,950)	(7,705)	(10,291)
E111010	Other Halls Mtce	Exp	(4,950)	(4,950)	(1,952)	(1,849)
E111190	Depreciation - Public Halls	Exp	(205,549)	(205,549)	(34,258)	(34,258)
			(246,449)	(246,449)	(43,915)	(46,398)
	Swimming Pool					
I112010	Swimming Pool Admission	Inc	25,000	25,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	0	0	0	0
I112020	Reimbursements	Inc	0	0	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	0	0	0	0
			25,000	25,000	0	0
E112005	Pool Staff Salary	Exp	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E112008	Pool Leave/Wages Liability	exp	0	0	0	0
E112010	Superannuation	Exp	0	0	0	0
E112015	Swimming Pool Maintenance	Exp	(128,800)	(128,800)	(24,862)	(12,572)
E112020	Swimming Pool Other Expenses	Exp	(2,000)	(2,000)	(332)	(324)
E112040	Swimming Pool Contract Staff	Exp	(130,000)	(130,000)	0	0
E113076	Interest on Loan 139 - Swimming Pool	Exp	(7,833)	(7,833)	(1,958)	(1,797)
E112190	Depreciation - Swimming Pools	Exp	(226,693)	(226,693)	(37,782)	(37,782)
			(495,326)	(495,326)	(64,934)	(52,475)
	Other Recreation & Sport					
I113005	Sportsground Rental	Inc	8,795	8,795	0	0
I113010	Sportsground Reimbursements	Inc	20,000	20,000	3,332	0
I113015	Power Reimbursements	Inc	7,000	7,000	1,166	1,253
I113020	Recreation Centre Hire	Inc	3,000	3,000	500	271
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	364
I113040	Other Recreation & Sport Grants & Contributions	Inc	106,558	106,558	0	13,436
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	832	675
I113065	Community Gym Membership	Inc	11,000	11,000	1,832	1,963
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	3,306	3,306	0	0
			169,459	169,459	10,662	17,962
E113005	Sportsground Mtce	Exp	(133,151)	(133,151)	(22,182)	(14,106)
E113010	Sportsground Building Mtce	Exp	(31,250)	(31,250)	(8,519)	(9,480)
E113015	Wetlands Park Mtce	Exp	(94,840)	(94,840)	(21,218)	(21,124)
E113020	Parks & Gardens Mtce	Exp	(73,701)	(73,701)	(12,248)	(7,786)
E113025	Puntapin Rock Mtce	Exp	(615)	(615)	(96)	0
E113030	Recreation Centre Mtce	Exp	(73,750)	(73,750)	(15,603)	(13,958)
E113035	Rec Staff Salaries	Exp	(1,500)	(1,500)	(288)	(61)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0	0
E113040	Superannuation	Exp	0	0	0	0
E113045	Other Expenses	Exp	(1,000)	(1,000)	(166)	(260)
E113050	Norring Lake Mtce	Exp	(6,870)	(6,870)	(1,140)	(1,017)
E113052	Strategy & Grant Applications - Next Phase of Showgrounds Developi	Exp	0	0	0	0
E113053	Parkland and Public Place Signage Renewal Program	Exp	(10,000)	(10,000)	(1,666)	0
E113054	Wagin Pump Track - Community Consultation & Grant Application	Exp	(10,000)	(10,000)	(1,666)	0
E113055	Other Rec & Sport Grant Funds Exp	Exp	0	0	0	(50,934)
E113065	Eric Farrow Pavilion Mtce	Exp	(31,270)	(31,270)	(5,204)	(4,230)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(332)	0
E113075	Interest on Loan 131 - Rec Centre	Exp	0	0	0	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(3,306)	(3,306)	0	0
E113095	Community Gym Expenditure	Exp	(10,150)	(10,150)	(1,688)	(2,146)
E113115	Bowls Club Financial Assistance	Exp	0	0	0	0
E113100	Administration Allocated	Exp	(198,144)	(198,144)	(33,024)	(33,024)
E113190	Depreciation - Other Rec & Sport	Exp	(403,607)	(403,607)	(67,264)	(67,268)
			(1,085,154)	(1,085,154)	(192,304)	(225,394)
	Library					
I115005	Lost Books	Inc	0	0	0	0
I115010	Reimbursements & Grants	Inc	12,290	12,290	2,046	0
			12,290	12,290	2,046	0
E115005	Library Staff Salaries	Exp	(66,123)	(66,123)	(12,715)	(12,733)
E115008	Library Leave/Wages Liability	Exp	0	0	0	0
E115010	Superannuation	Exp	(7,035)	(7,035)	(1,352)	(1,709)

SHIRE OF WAGIN
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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E115013	Staff Training	Exp	(3,000)	(3,000)	(500)	(1,141)
E115015	Court House (Library) Maintenance	Exp	(12,230)	(12,230)	(2,030)	(2,642)
E115020	Library Other Expenses	Exp	(3,000)	(3,000)	(496)	(3,152)
E115025	Public Library Materials Funding (Grant) Expenses	Exp	(12,290)	(12,290)	(2,048)	0
E115030	Library IT	Exp	(5,000)	(5,000)	(1,666)	0
E115035	Postage & Freight	Exp	(500)	(500)	(166)	0
E115190	Depreciation - Libraries	Exp	(4,068)	(4,068)	(676)	(678)
			(113,246)	(113,246)	(21,649)	(22,055)
Other Culture						
I116035	Long Table Experience Income	Inc	0	0	0	0
I116065	Electronic Sign Advertising Income	Inc	2,500	2,500	416	235
I119015	Contribution to Woolorama	Inc	0	0	0	0
I119020	Reimbursements	Inc	0	0	0	0
I119030	Community Events Income	Inc	13,000	13,000	2,166	0
I119031	Other Culture Grant Funds & Contributions	Inc	15,662	15,662	2,608	532
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	1,049	1,049	0	150
			32,211	32,211	5,190	917
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(74,001)	(74,001)	(12,322)	(2,232)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(1,049)	(1,049)	0	0
E116015	Community Centre Mtce	Exp	(15,175)	(15,175)	(2,522)	(2,846)
E116020	Historical Village	Exp	(2,600)	(2,600)	(432)	(1,040)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(4,040)	0
E116035	Long Table Experience Expenditure	Exp	0	0	0	0
E116045	Community Development Events	Exp	(51,499)	(51,499)	0	0
E116046	Christmas Decorations - Maintenance and Prizes	Exp	(3,500)	(3,500)	(582)	(8)
E116055	Other Culture Grant Funds & Contributions Exp	Exp	(2,532)	(2,532)	0	(1,293)
E116060	Betty Terry Theatre Expenditure	Exp	(4,430)	(4,430)	(736)	(825)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(746)	(1,243)
E116070	Court House Maintenance (Now use E115015 Instead)	Exp	0	0	0	0
E116075	Other Culture Building Maintenance	Exp	(14,050)	(14,050)	(2,336)	(3,278)
E116190	Depreciation - Other Culture	Exp	(40,941)	(40,941)	(6,822)	(6,824)
			(226,907)	(226,907)	(30,538)	(19,589)
Total Recreation & Culture Income			240,460	240,460	18,148	18,879
Total Recreation & Culture Expenditure			(2,167,082)	(2,167,082)	(353,340)	(365,912)
Transport						
Streets Roads Bridges & Depot Construction						
I121005	Direct Road Grants	Inc	200,875	200,875	200,875	186,436
I121010	Road Project Grants	Inc	532,392	532,392	58,248	63,986
I121015	Roads to Recovery Grant	Inc	501,536	501,536	0	1,421
I121020	Reimbursements	Inc	0	0	0	0
I121025	Contribution - Street Lighting	Inc	7,828	7,828	0	0
I121070	Roads Grants - Other	Inc	74,251	74,251	0	0
I121076	LRCIP Funding - Road Construction	Inc	20,129	20,129	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0	0
			1,337,011	1,337,011	259,123	251,843
Streets Roads Bridges & Depot Maintenance						
I122055	Diesel Fuel Rebate Income	Inc	50,000	50,000	3,000	2,073
I122060	Road Maintenance Operating Grant	Inc	5,000	5,000	0	0
			55,000	55,000	3,000	2,073

SHIRE OF WAGIN
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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E122005	Road Maintenance & Maintenance Grading	Exp	(327,897)	(327,897)	(54,642)	(102,196)
E122006	Maintenance Grading	Exp	0	0	0	0
E122007	Rural Tree Pruning	Exp	(80,001)	(80,001)	(27,921)	(56,282)
E122008	Rural Spraying	Exp	(9,998)	(9,998)	(1,660)	(1,891)
E122009	Town Site Spraying	Exp	(20,001)	(20,001)	(3,330)	(12,424)
E122010	Depot Mtce	Exp	(21,755)	(21,755)	(3,616)	(5,800)
E122011	Town Reserve & Verge Mtce	Exp	(12,500)	(12,500)	(2,080)	(7,991)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(3,746)	(4,832)
E122015	Rural Numbering	Exp	0	0	0	0
E122020	Footpath Mtce	Exp	(4,000)	(4,000)	(666)	(298)
E122025	Street Cleaning	Exp	(40,000)	(40,000)	(6,662)	(12,731)
E122030	Street Trees	Exp	(85,000)	(85,000)	(14,160)	(5,402)
E122035	Traffic & Street Signs Mtce	Exp	(3,999)	(3,999)	(666)	(317)
E122040	Improve and Maintain Greenery around Entry Statements	Exp	0	0	0	0
E122045	Townscape	Exp	(39,998)	(39,998)	(6,662)	(2,600)
E122050	Crossovers	Exp	(1,000)	(1,000)	(166)	(219)
E122080	Ballagin Street - Vehicle Speeds Investigation	Exp	(10,000)	(10,000)	(1,666)	0
E122055	RAMM Roads Database	Exp	(15,000)	(15,000)	(8,300)	(8,331)
E122060	Street Lighting	Exp	(77,000)	(77,000)	(12,832)	(12,410)
E122070	Fire Damage - Road Reserve	Exp	0	0	0	0
E122090	Graffiti Removal	Exp	(500)	(500)	(82)	0
E122100	Administration Allocated	Exp	(90,504)	(90,504)	(15,084)	(15,084)
E122105	Loss on Sale of Asset	Exp	0	0	0	0
E122190	Depreciation - Roads	Exp	(1,957,230)	(1,957,230)	(326,200)	(326,205)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(1,418)
			(2,818,883)	(2,818,883)	(490,141)	(576,431)
	Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	10,485	10,485	0	0
			10,485	10,485	0	0
E123010	Loss on Sale of Asset	Exp	(9,560)	(9,560)	0	0
			(9,560)	(9,560)	0	0
	Aerodrome					
I126015	Aerodrome Reimbursements/Grants	Inc	0	0	0	0
I126020	Aerodrome Hangar Lease	Inc	7,185	7,185	1,796	2,176
			7,185	7,185	1,796	2,176
E126005	Aerodrome Maintenance	Exp	(13,917)	(13,917)	(2,316)	(3,889)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(7,850)	(7,852)
			(61,029)	(61,029)	(10,166)	(11,741)
	Total Transport Income		1,409,681	1,409,681	263,919	256,092
	Total Transport Expenditure		(2,889,472)	(2,889,472)	(500,307)	(588,172)
	Economic Services					
	Rural Services					
I131020	Landcare Reimbursements	Inc	79,654	79,654	0	65
			79,654	79,654	0	65
E131020	Landcare	Exp	(108,730)	(108,730)	(18,116)	(219)
E131030	Rural Towns Program	Exp	(7,500)	(7,500)	(1,248)	(3,036)
E131100	Administration Allocated	Exp	(32,984)	(32,984)	(5,496)	(5,497)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E131140	Water Management Plan / Harvesting	Exp	(12,000)	(12,000)	(1,994)	(9,469)
E131190	Depreciation - Rural Services	Exp	0	0	0	0
			(161,214)	(161,214)	(26,854)	(18,221)
Tourism & Area Promotion						
I132005	Caravan Park Fees	Inc	70,000	70,000	11,666	12,833
I132010	Reimbursements	Inc	1,000	1,000	166	0
I132015	RV Area Fees	Inc	7,500	7,500	1,250	669
I132035	Tourism Income	Inc	0	0	0	0
			78,500	78,500	13,082	13,502
E132015	Caravan Park Manager Salary	Exp	(42,733)	(42,733)	(8,215)	(7,582)
E132018	Superannuation	Exp	(4,528)	(4,528)	(870)	(657)
E132020	Caravan Park Mtce	Exp	(50,880)	(50,880)	(8,472)	(8,693)
E132023	Caravan Leave/Wages Liability	Exp	0	0	0	0
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(10,999)	(10,999)	(1,828)	(880)
E132040	Tourism Promotion & Subscripts	Exp	(15,001)	(15,001)	(2,496)	(400)
E132050	Administration Allocated	Exp	(117,056)	(117,056)	(19,508)	(19,509)
E132190	Depreciation - Tourism	Exp	(10,503)	(10,503)	(1,750)	(1,751)
			(260,200)	(260,200)	(43,139)	(39,472)
Building Control						
I133005	Building Licenses	Inc	4,000	4,000	666	2,635
I133010	Swimming Pool Inspection Fees	Inc	0	0	0	0
			4,000	4,000	666	2,635
E133005	Building Surveyor Salary	Exp	(7,524)	(7,524)	(1,446)	(1,500)
E133007	Building Surveyor Leave/Wages Liability	Exp	0	0	0	0
E133008	Building Surveyor Superannuation	Exp	(903)	(903)	(173)	(180)
E133010	Swimming Pool Inspections	Exp	(5,000)	(5,000)	0	0
E133100	Administration Allocated	Exp	(44,062)	(44,062)	(7,342)	(7,344)
			(57,489)	(57,489)	(8,961)	(9,024)
Other Economic Services						
I134005	Water Sales	Inc	26,500	26,500	4,416	1,110
			26,500	26,500	4,416	1,110
E134005	Water Supply - Standpipes	Exp	(26,500)	(26,500)	(4,414)	(688)
E134020	Land Sale Costs	Exp	(500)	(500)	(82)	0
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(342)	(342)
			(29,052)	(29,052)	(4,838)	(1,030)
Total Economic Services Income			188,654	188,654	18,164	17,312
Total Economic Services Expenditure			(507,955)	(507,955)	(83,792)	(67,747)
Other Property & Services						
Private Works						
I141005	Private Works Income	Inc	30,000	30,000	5,000	1,058
			30,000	30,000	5,000	1,058
E141005	Private Works	Exp	(15,000)	(15,000)	(2,496)	(1,530)
E141100	Administration Allocated	Exp	(4,090)	(4,090)	(680)	(682)
			(19,090)	(19,090)	(3,176)	(2,212)
Public Works Overheads						

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17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I143020	Reimbursements	Inc	0	0	0	0
I143040	Workers Compensation	Inc	40,259	40,259	6,708	0
			40,259	40,259	6,708	0
E143005	Engineering Salaries	Exp	(113,982)	(113,982)	(21,918)	(17,947)
E143007	Engineering Administration Salaries	Exp	(39,713)	(39,713)	(9,258)	(16,953)
E143008	Works Leave/Wages Liability	Exp	0	0	0	0
E143009	Housing Allowance Works	Exp	(21,850)	(21,850)	(4,201)	(3,992)
E143010	Engineering Consultant	Exp	(30,000)	(30,000)	0	0
E143015	CEO's Salary Allocation	Exp	0	0	0	0
E143020	Engineering Superannuation	Exp	(148,030)	(148,030)	(28,466)	(28,712)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(832)	(274)
E143030	Sick Holiday & Allowances Pay	Exp	(223,414)	(223,419)	(55,888)	(58,283)
E143040	Workers Compensation	Exp	(40,259)	(40,259)	(12,751)	(11,190)
E143045	Insurance on Works	Exp	(61,000)	(61,000)	(30,500)	(32,513)
E143050	Protective Clothing	Exp	(4,000)	(4,000)	(666)	(129)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143060	CEO's Vehicle Allocation	Exp	0	0	0	0
E143065	MOW - Vehicle Expenses	Exp	(6,000)	(6,000)	(996)	(981)
E143075	Telephone Expenses	Exp	(500)	(500)	(82)	(98)
E143080	Staff Licenses	Exp	(500)	(500)	(82)	(145)
E143085	Safety Equipment & Meetings	Exp	(3,000)	(3,000)	(498)	(515)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(250)	0
E143095	Staff Training	Exp	(1,999)	(1,999)	(330)	(361)
E143105	Administration Allocated	Exp	(35,450)	(35,450)	(5,908)	(5,908)
E143200	LESS PWOH ALLOCATED	Exp	696,440	696,440	116,072	152,114
			(40,257)	(40,262)	(56,554)	(25,887)
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	82	0
I144010	Reimbursements	Inc	0	0	0	0
			500	500	82	0
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(29,996)	(31,565)
E144020	Tyres & Tubes	Exp	(22,000)	(22,000)	(3,666)	(3,148)
E144030	Parts & Repairs	Exp	(95,000)	(95,000)	(15,830)	(10,372)
E144040	Plant Repair - Wages	Exp	(25,000)	(25,000)	(4,164)	(5,141)
E144050	Insurance and Licences	Exp	(36,500)	(36,500)	(18,250)	(18,725)
E144060	Minor Tools and Consumables	Exp	(8,000)	(8,000)	(1,332)	(2,364)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(166)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(10,000)	(10,000)	(1,664)	(531)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	377,000	377,000	62,832	48,441
			(500)	(500)	(12,236)	(23,405)
Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(3,127,004)	(3,127,004)	(601,346)	(602,444)
E146200	Less Sal , Allow, Super Allocated	Exp	3,127,004	3,127,004	601,346	602,444
			0	0	0	0
Unclassified						
I147005	Commission - Vehicle Licensing	Inc	55,000	55,000	9,166	10,399
I147006	Commission - TransWA	Inc	500	500	82	49
I147007	Reimbursement - OHS	Inc	0	0	0	0
I147035	Banking errors	Inc	0	0	0	0
I147050	Council Staff Housing Rental	Inc	23,400	23,400	3,900	4,500
I147065	Insurance Reimbursement	Inc	0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I147070	Council Housing Reimbursements	Inc	10,000	10,000	1,666	1,186
I147085	NAB Buiding Rent	Inc	9,200	9,200	1,532	1,532
I147120	Charge on Private use of Shire Vehicle	Inc	0	0	0	0
I147121	Reimbursement - Community Requests	Inc	0	0	0	0
			98,100	98,100	16,346	17,666
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(500)	0
E147035	Banking Errors	Exp	0	0	0	0
E147050	Council Housing Maintenance	Exp	(79,017)	(79,017)	(13,116)	(12,745)
E147051	Interest on Loan 137 - Staff Housing	Exp	(4,670)	(4,670)	(778)	(762)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(824)	(824)	0	0
E147055	Consultants / Contractors	Exp	(30,000)	(30,000)	(5,000)	(1,050)
E147056	Consultancy - Roads Board Building	Exp	0	0	0	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(166)	0
E147075	Employee Assistance	Exp	(3,500)	(3,500)	(582)	0
E147090	Building Maintenance	Exp	(2,200)	(2,200)	(360)	(522)
E147100	Administration Allocated	Exp	(202,904)	(202,904)	(33,816)	(33,817)
E147105	Cost to Sell Council Property	Exp	0	0	0	0
E147115	Occupational Health & Safety (OHS)	Exp	(7,500)	(7,500)	(1,242)	0
E147130	Depreciation - Unclassified	Exp	(162,229)	(162,229)	(27,038)	(27,038)
E147140	Loss on Sale of Asset	Exp	0	0	0	0
E147150	Community Requests Budget	Exp	(37,850)	(37,850)	(6,308)	(25,453)
E147151	Community Donations/Sponsorship	Exp	(2,000)	(2,000)	(332)	0
			(536,694)	(536,694)	(89,238)	(101,387)
Total Other Property & Services Income			168,859	168,859	28,136	18,724
Total Other Property & Services Expenditure			(596,541)	(596,546)	(161,204)	(152,891)
Total Income			7,633,235	7,633,235	4,185,583	4,142,777
Total Expenditure			(9,614,499)	(9,614,505)	(1,908,714)	(1,894,162)
Net Deficit (Surplus)			(1,981,264)	(1,981,270)	2,276,869	2,248,615

8.1.2 SCHEDULE OF PAYMENTS – AUGUST 2025

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Schedule of Payments

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5489

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That Council RECEIVE the list of accounts paid by the Chief Executive Officer under delegated authority, during August 2025:

- EFT Payments EFT16544 – EFT16636 and Direct Debit Payments DD6347.1– DD6376.28 from the Municipal Account totalling \$482,169.51.
- Credit card Payments totalling \$6,034.34.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

This item presents the schedule of payments made during August 2025 for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of

accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2025/26 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF Wagin
STATEMENT OF PAYMENTS
For the Period Ended 31 August 2025

Municipal Funds Account - List of Payments

Chq/EFT	Date	Name	Description	Amount
EFT Payments				
EFT16544	07/08/2025	3e Advantage Pty Limited	Photocopier Charges - July 2025	(1,051.91)
EFT16545	07/08/2025	Aaron Laird	Reimbursement for Police Clearance - Staff	(63.80)
EFT16546	07/08/2025	Advance Press Pty Ltd	Fire Management Booklets 2025/2026	(2,365.00)
EFT16547	07/08/2025	Alexander Galt And Co Pty Ltd	Oil Filter Tool - Works / Raw Linseed Oil - Wetlands Park Bridges / Dog Biscuits - Pound / Internal Door - Homecare / Silicone Sealant - Daycare Centre / Treated Pine - CWA Benches	(788.10)
EFT16548	07/08/2025	Ampac Debt Recovery	Debtor Recovery - July 2025	(269.50)
EFT16549	07/08/2025	Apps Plumbing & Gas Wagin	Replace Hot Water System - Homecare / Supply and Install Submersible Pump - Town Hall	(1,808.40)
EFT16550	07/08/2025	Australia Post	Postage - July 2025	(484.59)
EFT16551	07/08/2025	B L Woodhouse	Replace Blade - Mower (P30) / Replace Tyre Tube - Kubota Mower (P18) / Reset Bucket Control and Fix Hydraulic Leak - Komatsu Loader (P11) / Repair Front Steel Plate - Mini Excavator (P13) / Service - Isuzu Crew Cab Truck (P21)	(957.00)
EFT16552	07/08/2025	BP Australia Pty Ltd	Diesel - Town Bushfire Truck (W003) / Monthly Card Fees	(83.76)
EFT16553	07/08/2025	Betty Terry Community Theatre	2025/2026 Community Budget	(8,580.00)
EFT16554	07/08/2025	Bullivants	Inspection and Repairs to Lifting Chains/Slings - Works	(435.56)
EFT16555	07/08/2025	Bunbury Machinery	Blades - Toro Mower (P43)	(416.20)
EFT16556	07/08/2025	Burke Electrical Services	EWP Boom Lift for Installation of Cables, Steel Liners to Auger Drilled Holes / 70% Balance Remaining to Install Lighting - Wagin Bowling Club	(55,451.00)
EFT16557	07/08/2025	Chefmaster Australia	Bin Liners - Street Cleaning	(238.00)
EFT16558	07/08/2025	Christopher James Whitelam	Bond Refund - Community Gym Fob	(30.00)
EFT16559	07/08/2025	Country Water Solutions	Repairs to Salt Water Pump - Water Harvesting	(2,418.63)
EFT16560	07/08/2025	EW & RJ Pugh	Pump out Septics - Wetlands Park Public Toilets	(420.00)
EFT16561	07/08/2025	Express Print	2025/2026 Tip Passes	(830.50)
EFT16562	07/08/2025	G & M Detergents & Hygiene Services Albany	Cleaning Supplies - Admin Office	(118.91)
EFT16563	07/08/2025	Goodyear Autocare Wagin	New Tyres - Isuzu Tip Truck (P40) / New Tyre and Tube - Kubota Mower (P18) / Repair Tyre - MOW Vehicle (P04)	(2,378.00)
EFT16564	07/08/2025	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(341.69)
EFT16565	07/08/2025	Great Southern Waste Disposal	Domestic Refuse Collection and Management Fee - July 2025	(31,809.14)
EFT16566	07/08/2025	Hersey's Safety Pty Ltd	Rakes - Works / Marking Paint - Ballagin Road / Reflectors - Road Maintenance	(1,367.30)
EFT16567	07/08/2025	ICTouch Pty Ltd	NBN Services - Doctors Surgery - August 2025	(540.00)
EFT16568	07/08/2025	Independence Australia	HCP Client Expense	(298.20)
EFT16569	07/08/2025	Kayla Elizabeth Lloyd	Bond Refund - Community Gym Fob	(50.00)
EFT16570	07/08/2025	Liberty Oil Australia Pty Ltd	Diesel - Stock	(8,616.50)
EFT16571	07/08/2025	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(264.48)
EFT16572	07/08/2025	Midalia Steel Pty Ltd	Post Caps - Caravan Park	(8.09)
EFT16573	07/08/2025	Narrogin Gasworx	HCP Client Expense	(250.00)
EFT16574	07/08/2025	Natasha Rhiannon Whitelam	Bond Refund - Community Gym Fob	(30.00)
EFT16575	07/08/2025	PSQ Group	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - July 2025	(169.85)
EFT16576	07/08/2025	Palace Hotel	Staff Refreshments	(96.99)
EFT16577	07/08/2025	Property Supervision Services	Homecare Gardening Services	(3,840.00)
EFT16578	07/08/2025	Public Transport Authority	TransWA Tickets Minus Agent Commission	(133.29)
EFT16579	07/08/2025	Putland Motors	Change and Repair Spare Tyre - Darkan Homecare Vehicle (P86)	(136.20)
EFT16580	07/08/2025	Ray Ford Signs (Powerhouse Signs)	Magnets - Homecare Vehicles	(389.40)
EFT16581	07/08/2025	Shire Of Narrogin	Ranger Services - June and July 2025	(2,419.50)
EFT16582	07/08/2025	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - July 2025	(9,166.66)
EFT16583	07/08/2025	Synergy	Synergy Accounts - Various	(10,760.21)
EFT16584	07/08/2025	Telstra	Telstra Accounts - Various	(801.83)
EFT16585	07/08/2025	The West Australian	Advertising - Differential Rates Notice / Cat Local Law - Narrogin Observer	(975.01)
EFT16586	07/08/2025	Tyrex Solutions Proprietary Limited	HCP Client Expense	(687.45)
EFT16587	07/08/2025	WA Reticulation Supplies	Foot Valve - Water Harvesting	(220.90)
EFT16588	07/08/2025	Wagin Agri Services	Chemicals - Town Site and Rural Spraying / Panther Pump - Works	(4,569.00)
EFT16589	07/08/2025	Wagin Gas Electric	Replace Central Floodlight Globe - Sportsground	(544.50)
EFT16590	07/08/2025	Wagin Mechanical Repairs	Filters - Isuzu Crew Cab (P21) / Assess Possible Damage - Ranger Vehicle (P38)	(330.40)
EFT16591	07/08/2025	Wagin Mowers	Honda Motor - Works Depot / Two Stroke Oil - Small Plant (P30)	(604.10)
EFT16592	07/08/2025	Wagin Panel & Paint	Insurance Excess - Doctors Vehicle (P05)	(300.00)
EFT16593	07/08/2025	Wagin Pharmacy	HCP Client Expense	(34.94)
EFT16594	07/08/2025	Wagin Toy Library Inc	2025/2026 Community Budget	(1,500.00)
EFT16595	07/08/2025	Wagin Truck Centre	Battery Charger - Works Depot / Grease Cartridges - Works Consumables / Brake Booster - Isuzu Tip Truck (P40)	(457.90)

EFT16596	07/08/2025	Wallis Computer Solutions	IT Support Services (ITS GOLD), MSA Managed Security, Datto Backup Solution, SynergySoft, WCS Management PC, Sophos UTM Managed Solution - 2025/2026 Billing / Upgrade Laptop from Home to Pro - Admin / Create Physical and Logical Access Policy / Fusion Broadband Internet - Admin Office - August 2025 / Business NBN Internet - Admin Office - August 2025	(85,584.29)
EFT16597	07/08/2025	Water Corporation	Water Accounts - Various	(4,474.22)
EFT16598	07/08/2025	Western Australian Local Government Association	Association and Employee Relations Subscriptions and LG Complete Guide	(17,049.59)
EFT16599	07/08/2025	Department Of Transport And Major Infrastructure	12 Months Registration - Water Tanker Trailer (P96)	(25.55)
EFT16600	14/08/2025	Australian Services Union	Payroll Deductions	(26.50)
EFT16601	14/08/2025	Services Australia Child Support	Payroll Deductions	(119.02)
EFT16602	21/08/2025	Alexander Galt And Co Pty Ltd	Stormwater Pipes - Cricket/Hockey Pavilion / Cable Ties for Archiving - Admin / Rapid Set Concrete - Street Signage / Door - Omdurman Street Residence / Drill Bit and Washers - CWA Community Garden / Dyna Bolt and Frame Anchor - Daycare Centre / Painting Supplies - Tavistock Street Public Toilets / Stormwater Fittings, Downpipe Saddles and Screws - Wetlands Park Public Toilets / Broom and Filler - Community Centre	(464.55)
EFT16603	21/08/2025	Australian Communications Authority	Licence Renewal - Telstra Radio Terminal Mt Latham	(229.00)
EFT16604	21/08/2025	B L Woodhouse	Repairs - Various Plant / Service Generator - Works Depot / Pick up Pipe for Rail - Cricket/Hockey Pavilion	(957.00)
EFT16605	21/08/2025	Country Water Solutions	Repairs to Salt Water Pump - Water Harvesting	(1,324.40)
EFT16606	21/08/2025	Dean Fazioli	Bond Refund - Community Bus	(150.00)
EFT16607	21/08/2025	Dean Pollard	Bond Refund - Venue Hire	(300.00)
EFT16608	21/08/2025	Express Print	Rates Envelopes	(253.00)
EFT16609	21/08/2025	Gabriel Evans	Author Session including Travel - Library Children Event	(1,131.00)
EFT16610	21/08/2025	Halanson Earthmoving	Push Gravel - Toolibin South Road / Behn-Ord Road / Bullock Hills Road / Bockaring Road	(17,280.00)
EFT16611	21/08/2025	Himac Industries	Tungsten Pilot and Tooth - Works Consumables	(326.70)
EFT16612	21/08/2025	Ian Raymond Lutz	Bond Refund - Venue Hire	(300.00)
EFT16613	21/08/2025	Independence Australia	HCP Client Expense	(439.99)
EFT16614	21/08/2025	Larina Piesse Barrister & Solicitor	Review Changes to Legislation - Homecare	(660.00)
EFT16615	21/08/2025	Liberty Oil Australia Pty Ltd	AdBlue / Diesel - Stock	(9,036.72)
EFT16616	21/08/2025	Midalia Steel Pty Ltd	Galvanised Pipe - Hockey/Cricket Pavilion	(442.69)
EFT16617	21/08/2025	Narrogin Technology Solutions	Toners - Licensing Printer	(498.00)
EFT16618	21/08/2025	Officeworks	Stationery Order - Admin	(546.91)
EFT16619	21/08/2025	Property Supervision Services	Homecare Gardening Services	(3,772.20)
EFT16620	21/08/2025	Synergy	Synergy Accounts - Various	(4,171.46)
EFT16621	21/08/2025	Team Global Express Pty Ltd	Freight Costs	(263.00)
EFT16622	21/08/2025	Telstra	Telstra Accounts - Various	(47.85)
EFT16623	21/08/2025	Tyre Swing Pty Ltd T/As Ramp Champ	HCP Client Expense	(3,240.00)
EFT16624	21/08/2025	Wagin Camera Club	2025/2026 Community Budget	(1,256.00)
EFT16625	21/08/2025	Wagin District Farmers Co-operative	Kitchen Refreshments - Works / Supplies - Library Children Events / Catering Supplies - August Council Meeting	(194.75)
EFT16626	21/08/2025	Wagin Golf Club Inc	2025/2026 Community Budget	(6,477.00)
EFT16627	21/08/2025	Wagin Iga X-press	Newspapers and Kitchen Refreshments	(373.75)
EFT16628	21/08/2025	Wagin Returned Servicemans League	2025/2026 Community Grant	(4,640.00)
EFT16629	21/08/2025	Wallis Computer Solutions	Additional Hours in Excess Agreement Hours - IT Support	(1,558.04)
EFT16630	21/08/2025	Australian Taxation Office	BAS - July 2025	(33,389.00)
EFT16631	21/08/2025	Department Of Transport And Major Infrastructure	Motor Vehicle Fleet Licensing 2025/2026	(7,704.05)
EFT16632	28/08/2025	Australian Services Union	Payroll Deductions	(26.50)
EFT16633	28/08/2025	Services Australia Child Support	Payroll Deductions	(119.02)
EFT16634	31/08/2025	Construction Training Fund (CTF)	BCITF - August 2025	(672.33)
EFT16635	31/08/2025	Department Of Mines, Industry Regulation And Safety	BSL - August 2025	(462.65)
EFT16636	31/08/2025	Shire Of Wagin	BCITF and BSL - August 2025	(26.50)
EFT Payment Total				(370,915.62)
Direct Debit Payments				
DD6347.1	14/08/2025	Aware Super	Payroll Deductions	(6,226.53)
DD6347.2	14/08/2025	BT Panorama	Superannuation Contributions	(165.52)
DD6347.3	14/08/2025	Netwealth Superannuation	Superannuation Contributions	(386.60)
DD6347.4	14/08/2025	Active Super	Payroll Deductions	(349.85)
DD6347.5	14/08/2025	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)
DD6347.6	14/08/2025	Future Super	Superannuation Contributions	(239.56)
DD6347.7	14/08/2025	CareSuper	Superannuation Contributions	(264.88)
DD6347.8	14/08/2025	Hesta Super Fund	Superannuation Contributions	(658.90)
DD6347.9	14/08/2025	Mercer Super	Superannuation Contributions	(721.14)
DD6362.1	28/08/2025	Aware Super	Payroll Deductions	(6,600.74)
DD6362.2	28/08/2025	BT Panorama	Superannuation Contributions	(177.88)
DD6362.3	28/08/2025	Netwealth Superannuation	Superannuation Contributions	(386.60)
DD6362.4	28/08/2025	Active Super	Payroll Deductions	(349.85)
DD6362.5	28/08/2025	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)

DD6362.6	28/08/2025	Future Super	Superannuation Contributions	(230.90)
DD6362.7	28/08/2025	CareSuper	Superannuation Contributions	(225.96)
DD6362.8	28/08/2025	Hesta Super Fund	Superannuation Contributions	(726.62)
DD6362.9	28/08/2025	Mercer Super	Superannuation Contributions	(721.14)
DD6376.1	05/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 01/08/2025	(5,117.80)
DD6376.2	15/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 13/08/2025	(2,875.05)
DD6376.3	15/08/2025	Sandwai Pty Ltd	Sandwai Monthly Fee - August 2025	(572.83)
DD6376.4	15/08/2025	Commonwealth Bank of Australia (CBA)	CommBiz Account Service Fees - August 2025	(209.48)
DD6376.5	18/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 14/08/2025	(3,440.00)
DD6376.6	18/08/2025	Aussie Broadband Pty Ltd	Broadband - August 2025	(267.00)
DD6376.7	19/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 15/08/2025	(1,765.10)
DD6376.8	20/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 18/08/2025	(2,894.10)
DD6376.9	06/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 04/08/2025	(2,088.90)
DD6380.1	29/08/2025	Commonwealth Bank of Australia (CBA)	Mastercard to 26 August 2025	(6,034.34)
DD6332.20	01/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 30/07/2025	(1,111.30)
DD6332.21	02/08/2025	Commonwealth Bank of Australia (CBA)	CBA Merchant Fees - July 2025	(309.03)
DD6332.23	04/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 31/07/2025	(1,828.80)
DD6347.10	14/08/2025	GESB Superannuation	Superannuation Contributions	(322.82)
DD6347.11	14/08/2025	Rest Administration	Superannuation Contributions	(1,951.98)
DD6347.12	14/08/2025	Australian Super Administration	Superannuation Contributions	(2,286.68)
DD6347.13	14/08/2025	Prime Super	Superannuation Contributions	(775.04)
DD6347.14	14/08/2025	SmartMonday Prime	Superannuation Contributions	(121.47)
DD6347.15	14/08/2025	Hub24 Super Fund	Superannuation Contributions	(366.34)
DD6362.10	28/08/2025	GESB Superannuation	Superannuation Contributions	(331.06)
DD6362.11	28/08/2025	Rest Administration	Superannuation Contributions	(1,985.53)
DD6362.12	28/08/2025	Australian Super Administration	Superannuation Contributions	(2,038.20)
DD6362.13	28/08/2025	Prime Super	Superannuation Contributions	(780.04)
DD6362.14	28/08/2025	SmartMonday Prime	Superannuation Contributions	(135.04)
DD6362.15	28/08/2025	Hub24 Super Fund	Superannuation Contributions	(359.99)
DD6376.10	21/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 19/08/2025	(4,638.45)
DD6376.11	22/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 20/08/2025	(3,854.15)
DD6376.12	22/08/2025	Commonwealth Bank of Australia (CBA)	Bank Fee - Creditor Payment Reject	(2.50)
DD6376.13	25/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 21/08/2025	(3,767.10)
DD6376.14	25/08/2025	Western Australian Treasury Corporation	Loan Repayment # 137 - August 2025	(1,907.86)
DD6376.15	26/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 22/08/2025	(3,296.55)
DD6376.16	27/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 25/08/2025	(5,465.05)
DD6376.17	28/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 26/08/2025	(2,003.25)
DD6376.18	29/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 27/08/2025	(2,643.90)
DD6376.20	07/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 05/08/2025	(3,741.45)
DD6376.23	08/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 06/08/2025	(1,410.30)
DD6376.24	11/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 07/08/2025	(5,088.00)
DD6376.25	11/08/2025	Western Australian Treasury Corporation	Loan Repayment # 139 - August 2025	(6,009.05)
DD6376.26	12/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 08/08/2025	(3,155.70)
DD6376.27	14/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 12/08/2025	(1,669.65)
DD6376.28	13/08/2025	Department Of Transport And Major Infrastructure	Daily Licensing Takings 11/08/2025	(2,881.00)
Direct Debit Payments Total				(111,253.89)
Municipal Account - Payments Total				(482,169.51)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 26 August 2025

Credit Card List of Payments			
Chief Executive Officer - Ken Parker			
Credit Card	4/08/2025	Local Government Professionals	2025/2026 Membership - Kenneth Parker
Chief Executive Officer - Ken Parker Total			(560.00)
Deputy Chief Executive Officer - Jonathan Fathers			
Credit Card	31/07/2025	Ergonomic Essentials	Ergonomic Keypad and Keyboard - Admin
Credit Card	2/08/2025	Bunnings	Wood Heater Flue Brush Kit & Saddle Clips - Hockey/Cricket Pavilion
Credit Card	7/08/2025	Skybrite	Replacement Skylight Domes - Doctors Surgery
Credit Card	25/08/2025	Seek AU	Job Advertisement - Homecare Manager
Deputy Chief Executive Officer - Jonathan Fathers Total			(2,945.98)
Manager of Works - Allen Hicks			
Credit Card	29/07/2025	White Card Online	White Card - Works Employee
Credit Card	31/07/2025	Shire of Wagin	Department of Transport - Plate Change - Multipac Roller (P49)
Credit Card	6/08/2025	Ausclamp	Clamps for Railings - Hockey/Cricket Pavilion
Credit Card	7/08/2025	Filter Discounters	Filters - Case Loader (P11)
Credit Card	14/08/2025	Ausclamp	Clamps for Railings - Hockey/Cricket Pavilion

Credit Card	19/08/2025	Ausclamp	Clamps for Railings - Hockey/Cricket Pavilion	(61.03)
Credit Card	20/08/2025	Spotlight	Felt for Pin Up Board - Local Election	(25.00)
Credit Card	26/08/2025	Shire of Wagin	Department of Transport - Plate Change - Toyota Workmate Ute (P25)	(32.00)
Manager of Works - Allen Hicks Total				(610.11)
Manager of Finance - Donna Fawcett				
Credit Card	2/08/2025	Officeworks	Wireless Keyboard and Mouse - Admin	(78.00)
Credit Card	13/08/2025	Surgical House	HCP Client Expenses - Homecare	(464.26)
Credit Card	20/08/2025	ED Resources Pty Ltd	Musical Instruments - SLWA Grant - Library	(124.90)
Credit Card	20/08/2025	Educational	Musical Instruments - SLWA Grant - Library	(681.78)
Credit Card	20/08/2025	Sensory Specialist	Music Activity Station - SLWA Grant - Library	(120.90)
Credit Card	20/08/2025	Modern Teaching Aids	Musical Instruments - SLWA Grant - Library	(448.41)
Manager of Finance - Donna Fawcett Total				(1,918.25)
Fees and Charges				
Fees and Charges Total				0.00
Credit Card List of Payments Total				(6,034.34)

8.1.3 CHIEF EXECUTIVE OFFICER ACTIVITY REPORT – SEPTEMBER 2025

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1
ATTACHMENTS:	NIL

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5490

Moved Cr W J Longmuir

Seconded Cr M A O'Brien

That Council NOTES the Chief Executive Officer's Report.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The following report details activities within the CEO portfolio.

BACKGROUND/COMMENT

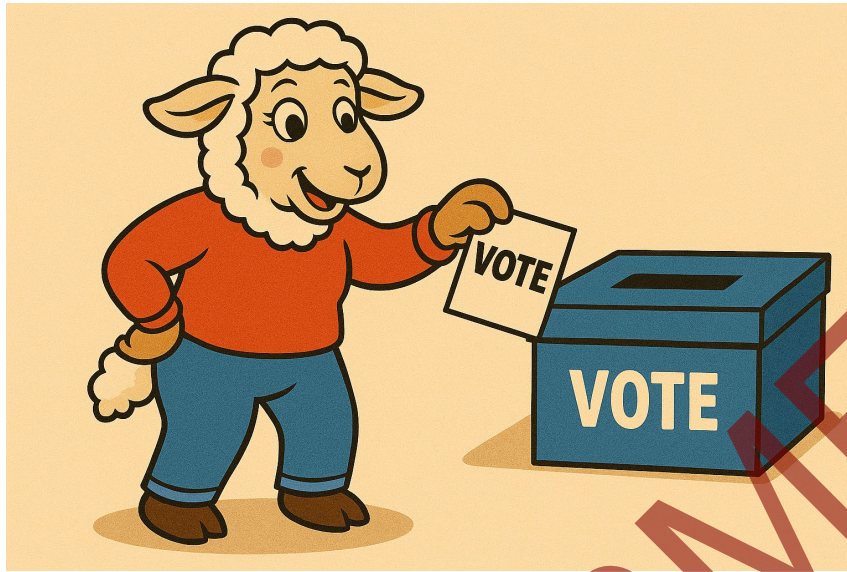
Election

At the close of nominations, five nominations for vacancies were received. Early voting will be available following the publication of the Statewide notice which is expected be either Monday, 15 September or Tuesday, 16 September 2025. WALGA is coordinating this on behalf of the local governments not employing the WAEC to conduct the election.

Early voting and voting on election day will take place at the Shire's office.

The Shire will be conducting a promotional campaign encouraging electors to vote using the Shire's voting mascots.





McCusker Centre Internships

Officers have submitted two expressions of interest for a summer intake of University of Western Australia Internships. The two projects selected by Officers relate to the following areas of scientific study:

- An evaluation of mosquito programs in the Shire of Wagin; and
- Consideration of proposals for a new street tree plan.

Two interns have already accepted the proposed projects. The internships will be completed in November and December.

Heavy vehicles

The Heavy Vehicle unit of Main Roads and Officers will meet in-person on 22 September 2025 regarding the heavy vehicle route alternatives.

South West Native Title Settlement

This month Officers were advised that Cabinet had agreed to extend the timetable for land disposal by five years, extending the project to 2030. Officers have been in contact with the Department requesting that key residential and industrial blocks are fast-tracked one-way-or-another as uncertainty is a barrier to housing growth and economic development of industrial land. As a decision of the State Government, the matter has also been raised with the local Member of Parliament and Member of the Legislative Council.

Staff movements

The Shire is farewelling a handful of staff presently with the Shire's Homecare Manager, Rates Officer and Maintenance Grader Operator departing the organisation. The departures were not entirely unexpected, and a new Rates Officer has already joined the organisation and is receiving a handover. The other two positions are being advertised.

Gazania

Officers have reached out to academics from La Trobe University and to the Department of Primary Industries and Regional Development Pest and Disease Information Service regarding Gazanias.

The advice from the Department was as follows:

"Yes, gazania sp. are difficult plants to control -they are built for survival with their combination of waxy leaves that hinder herbicide absorption and ability to reproduce through seed as well as underground rhizomes. And they are extremely drought tolerant as well! Hand weeding small patches is only successful if all the stem and underground rhizome is removed and mowing or slashing can be useful, but only if it is done regularly and very close to the ground."

You mentioned you have tried chemical control already, the recommendation from one of our weed scientists who is behind the information on HerbiGuide (an excellent resource for all things relating to weed control) is spraying the plants until just wet with a mix of 50 mL glyphosate(450g/L) in 10 L water. If the gazania is in bushland areas use 4 g of Lontrel®750 plus 25 mL Pulse® in 10 L water to reduce damage to companion plants. 200 g/ha of Lontrel®750 plus 0.25% wetting agent can be used for roadside and overall spraying."

The scientists from La Trobe University expressed interest in management trials which would be of significant cost. They also noted the difficulties associated with controlling the plant.

Officers note over the last 5 years that the Shire has received correspondence from residents both concerned with Gazanias and with the Shire attempting to control Gazanias. Many of the worst infestations occur on privately owned blocks.

Officers have spoken with their counterparts at Woodanilling and Katanning regarding the matter. The Shire of Katanning, until now, included Gazanias within their town planting program.

Officers intend to continue with control of the plant as part of routine weed management but a wholesale effort to eradicate the plant in reserves would require formal direction, reprioritisation of efforts and investment from Council.

The CEO has attended the following meetings / events for the period since the last report

Date	Meeting Attended
20 August	Powering WA regarding aerial firefighting
21 August	Resident meeting regarding housing development
22 August	WALGA Central Country Zone
26 August	Council meeting
1 September	Western Downs Regional Council CEO regarding renewables
1 September	Regional Development Commission regarding civil construction pathway training
2 September	Wagin Woodanilling Landcare Zone

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
12	CEO	05/09/2025	Unsealed Road Closure to Heavy Vehicles
12	MOW	08/09/2025	Reopen Unsealed Road Closure to Heavy Vehicles
36	CEO	04/09/2025	Small Debt Write off (3 Debts - \$7.38)

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

8.1.4 APPOINTMENT OF ENTITY TO CONDUCT POOL BARRIER INSPECTIONS

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LS.AG.1

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5492

Moved Cr G R Ball Seconded Cr G K B West

That Council in accordance with section 4A of the *Building Regulations 2012* **AUTHORISES** Royal Life Saving Western Australia to conduct pool barrier inspections on behalf of the Shire and **REQUESTS** that the Chief Executive Officer amend the Register of Delegations and Authorisations to reflect this change.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The Shire has a backlog of swimming pool barrier inspections that it is obligated under legislation to enforce.

BACKGROUND/COMMENT

Following the departure of the Shire's in-house building inspector a backlog of pool inspections has been accumulating. There are approximately 80 swimming pools due for inspection. Officers had been advised that arrangements had been made with the Shire of Narrogin to provide the service but this does not appear to have been formalised and the Shire is unable to assist.

The Shire is required to report annually to the State Government on its performance assessing pool barrier inspections.

Officers have reached out to neighbouring local governments who have varying experiences.

There is no formal training to conduct inspections but as failure to have a compliant barrier can result in prosecutions, the regulator must have confidence in the knowledge and capabilities of the individual conducting the inspection. If the person does not have sufficient knowledge it reduces the relevance of the inspection and can mean that any infringements issued (if it came to that) can be challenged in the Courts.

Officers have contacted a past employee to assess their interest but this has not yielded a result. There is not interest internally in undertaking the work. This is probably due to the combination of technical knowledge and the enforcement nature of the work.

Officers are in the process of contracting Royal Lifesaving WA to perform pool inspections for the Shire. This will ensure that the backlog is cleared and that inspections are conducted to a professional standard.

Under the *Building Regulations 2012*, the Local Government is to appoint Authorised Persons to inspect the barriers. The current authorisation to the Shire of Narrogin requires amendment. It is proposed to amend the authorisation to reflect that Royal Lifesaving WA is to conduct inspections.

Royal Lifesaving WA has considerable experience and provides the service for a number of local governments including the City of Kalgoorlie-Boulder. Officers have confidence that the organisation will take a pragmatic approach and seek to work with pool owners to achieve compliance and use enforcement as a last resort. Any infringements would need to be signed off by the CEO and prosecutions approved by Council. Neither Officers nor the Royal Lifesaving WA anticipate that this will occur regularly.

CONSULTATION/COMMUNICATION

As detailed.

STATUTORY/LEGAL IMPLICATIONS

As detailed.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are financial implications associated with contract to Royal Lifesaving WA. The cost of inspections will largely be offset by pool inspection fees. It is anticipated that there will be less than \$1,000 deficit between the costs and the cost recovery through fees this financial year.

STRATEGIC IMPLICATIONS

Buildings and infrastructure

VOTING REQUIREMENTS

Simple Majority

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5493

Moved Cr B L Kilpatrick

Seconded Cr M A O'Brien

That Council receive the Deputy Chief Executive Officer's report as presented.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

This month, I have been involved with:

- Preparation of 2024/25 Annual Report and AFR.
- Building maintenance co-ordination, in particular Town Hall issues.
- Preparing information for private swimming pool inspections
- Advertising of Homecare Manager position

Meetings:

- Glenn Nanda – Council First software
- LGIS annual catch up
- Civiltech – Road monitoring system demonstration

Staffing

Rates Officer Sue English has resigned and her last day will be 18 September. A new Rates Officer has been appointed (Myra Blas) and has been getting a handover from Sue since 25 August.

Homecare Manager Robyn Flett has resigned and her last day will be 11 September. We are currently advertising for a replacement person for this role.

Narrogin Beverley Transport Trail

I attended an information session on the Narrogin Beverley Transport Trail. The Shires of Beverley, Brookton, Pingelly, Cuballing and Narrogin are investigating the feasibility of a long-distance walking and cycling trail between Beverley and Narrogin.

The proposed Beverley to Narrogin Transport (Bike) Trail would extend more than 100 kilometres and provide an off-road, corridor that links communities, highlights heritage sites and aim to open up new opportunities for recreation and tourism.

Consultants have been appointed by those shires to explore alignment options, identify the most suitable route, and prepare a detailed report including construction specifications and cost estimates.

Rates

Rates notices were distributed in the week commencing 25 August and payments immediately started coming in.

Building Issue - Daycare Centre

Several roof leaks have been reported at the centre. The details were reported to the August Council meeting. We will be aiming to remove the roof mounted air conditioning unit using Council staff and possibly assisted by contract staff on a weekend. This will enable more permanent repairs to be undertaken.

BUILDING OFFICER

Building Permits – August

PERMIT	OWNER	BUILDER	PROJECT ADDRESS	DESCRIPTION	VALUE	FEES
99979	Christopher Rees	Owner Builder	108 Johnston Street, Wagin	Dwelling	\$300,000	\$1,581.00

COMMUNITY OFFICER

Social Media Update – Facebook Activity Since Last Council Meeting:

Since the last council meeting on 26 August, the Shire of Wagin have posted 10 times, with several topics around the local government elections, the location of Homecare, Emergency service awards and found animals. Once again, the most viewed posts were relating to the animals found and accommodated in the shire pound.

Top Five posts by Reach:

Date	Topic	Post Reach
29/08/2025	Cat Found – Arnott Street	4,003
1/09/2025	Xavier White – Murray Lang Award Finalist	1,791
1/09/2025	Community Citizen of the year nominations open	571
2/09/2025	Dog Found – Tudhoe St	4,032
3/09/2025	Server upgrade – SOW computer systems down	548

Wagin Library & Gallery Social Media

The library social media has posted three times with topics around events they are hosting, or a review on the event hosted. A recent visit from author Gabriel Evans provided food for thought for a number of would-be authors in Wagin.

Instagram

Just recently shire of Wagin posted a post showcasing the above-mentioned Gabriel Evans event, 33 users were reached with 60 views all being followers of Shire of Wagin Instagram.

Ongoing Events

Staff are currently planning the annual events of Christmas Street Carnival – scheduled for 19 December, Thank a Volunteer – scheduled for 20 February at the Care and Share and Australia Day. Funding has been sourced for all three events, with the outcome still being considered by the funding bodies.

Bushfire

Staff have begun advertising via the Wagin Woolpress around the need for fire mitigation plans to be put in place in time for the upcoming fire season.

Staff are in the process of applying for additional tank funding to support the BFB services, with a 367,831L tank to be installed near the current tank, along with an additional tank in Wedgecarrup as there was a need identified during the January fire.

RANGER SERVICES

There was minimal activity by Shire of Narrogin rangers during this month, somewhat due to staff leave and vehicle unavailability.

Staff Call outs	July
Dog Issues	0
Cat Issues	5

CARAVAN PARK

The caravan park patronage was consistent across the month, but relatively low with a total of 308 bookings.

WAGIN LIBRARY AND GALLERY

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period.

Library Update

Since December 2023 we have 72 new patrons joining the Wagin Library & Gallery, this is continuing to increase every month.

Library Events

- Switch Your Thinking Workshop Friday 29 August.
- Senior mini-vase painting Workshop Friday 5 September.

Library Regular Activities

- Wagin Library & Gallery Book Club held on Saturdays.
- Story Time is held every Wednesday and Friday. Story Time Saturday Mornings is held for parents and children who are not able to make it during the week.
- Children's colouring in and drawing activities is held every Tuesday.
- Board Game Morning held every week.
- Playgroup Storytime/Rhyme time once a term at Playgroup.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics

	August 2025	July 2025
Patron Visits	205	244
Phone Transactions	22	17
Inter Library Loans	4	18
Community Connections	31	54
Information search request	0	0

HEMOCARE

Staff Changes

Further staff changes for the Homecare unit took place in August with the successful recruitment of an additional Registered Nurse. This will result in an additional day of clinical coverage for 2025. An additional RN will result in more care days for current participants as well as capacity for more Home Care Packages.

Serving as Homecare Manager has been a deeply rewarding experience, which makes the decision to resign all the more difficult. Over the past 3.5 years, I've been proud to contribute to a unit that offers such a unique and caring service to the community. The aged care sector is undergoing significant changes, bringing with it more complex compliance requirements. I believe this is a timely moment to make way for fresh ideas and renewed energy to guide the service forward. There is still much to prepare for with the upcoming aged care reforms and funding changes, and I wish the Shire of Wagin every success on this journey. Thank you for the opportunity to be part of this community and for the support throughout my time in this role.

District Hospital Advisory Committee Information

The District Hospital Advisory Councils (DHAC) give country residents an opportunity to have a say on how health services are planned and delivered. Committee members are representatives for their local council and raise relevant items for discussion and offer updates for work being done or areas of concern within their community. The CEO of the Narrogin Health Service has been working on securing hospital admission rights for patients who present to Wagin Hospital.

While there are no current Wagin doctors available, the CEO has announced that two Narrogin doctors can now assess patients via the use of iPads and a Nurse and prescribe medications and facilitate admissions. This will result in patients remaining in Wagin hospital unless they require a level of care resulting in transfer to Narrogin Health Service. A great outcome for Wagin patients to remain in Wagin for care.

State Government has tasked Local Governments with creating a health plan for their community. This item was raised in the latest DHAC meeting. The representative for Southern Wheatbelt Primary Health, Anna Kempton, has encouraged Shires to reach out to the Health Promotion team for assistance to develop those plans. The HPO team can provide statistical data for the shire and other health snapshots.

Budget and actual figures have been provided below. EOM operating income of \$83,766 is \$61,286 less than the budget figure of \$145,052. Note that CHSP and HCP grant income is one month in arrears. EOM operating expenditure is \$163,786, which is \$42,642 less than the EOM budget figure of \$206,428. The main area of over-expenditure is for HCP expenses. It is noteworthy that this expense will be recouped from HCP client packages. At this stage, staffing costs are \$57,956 under budget, primarily due to an additional part time nurse and casual support officer not appointed within this period.

Shire Of Wagin
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2025

HOMECARE PROGRAM		Revised Budget		YTD Budget		YTD Actual		YTD	
GL #	IOB #	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Variance	Variance
		\$	\$	\$	\$	\$	\$	\$	%
OPERATING EXPENDITURE									
E082010	Homecare Salaries		695,400		133,729		(1,863)	135,592	101%
	CHSP Homecare Salaries - Chsp		0		0		27,637	(27,637)	0%
	HCP Homecare Salaries - Hcp		0		0		15,005	(15,005)	0%
	NDIS Homecare Salaries - Ndis		0		0		2,132	(2,132)	0%
	HCSO Homecare Salaries - Other		0		0		32,827	(32,827)	0%
	TRAIN Staff Training Salaries		0		0		35	(35)	0%
E082013	Homecare Leave/Wages Liability GEN		0		0		0	0	0%
E082015	Maintenance & Gardening		84,748		16,297		14,596	1,701	10%
E082020	Nursing Salaries		0		0		0	0	0%
E082025	Care Workers Salaries		0		0		0	0	0%
E082030	Superannuation		80,098		15,403		10,298	5,105	33%
E082035	Other Expenses		7,000		1,162		1,871	(709)	(61%)
E082040	Travelling - Mileage		15,000		2,500		1,948	552	22%
E082045	Staff Training		5,500		912		722	190	21%
E082050	Staff Training Salaries		0		0		0	0	0%
E082055	Subscriptions		3,000		498		0	498	100%
E082060	Postage & Freight		1,000		166		129	37	22%
E082063	Telephone Expenses		3,000		500		578	(78)	(16%)
E082065	Printing & Stationery		1,000		166		144	22	13%
E082070	Insurance		19,902		9,951		10,783	(832)	(8%)
E082075	Building Maintenance		3,000		494		4,153	(3,659)	(741%)
E082080	Plant & Equipment Mice		16,000		2,662		4,173	(1,511)	(57%)
E082083	Computer Equipment and Support		10,000		1,666		1,042	625	37%
E082085	Consumable Supplies		3,000		496		0	496	100%
E082090	Homecare Equipment and Catering Supplies		1,000		166		0	166	100%
E082095	HCP Expenses		76,403		12,732		30,486	(17,754)	(139%)
E082097	NDIS Expenses		1,000		166		325	(159)	(96%)
E082100	Administration Allocated		18,437		3,072		3,073	(1)	(0%)
E082110	Meals on Wheels Expenditure		0		0		0	0	0%
E082120	Loss on Sale of Asset		0		0		0	0	0%
E082130	Homecare Retention Bonus Expenditure		0		0		0	0	0%
E082190	Depreciation - Homecare		22,158		3,690		3,693	(3)	(0%)
OPERATING REVENUE									
I082010	CHSP Grant	345,927		57,654		36,149		(21,505)	(37%)
I082015	Meals on Wheels	0		0		0		0	0%
I082020	CHSP Fee for Service	51,807		8,634		8,056		(578)	(7%)
I082025	Donations	0		0		0		0	0%
I082030	Government Pay Reimbursement	0		0		0		0	0%
I082031	Homecare - Other Income	10,380		1,730		0		(1,730)	(100%)
I082035	Profit On Sale of Asset	0		0		0		0	0%
I082040	HCP Client Daily Fee	41,790		6,964		3,578		(3,386)	(49%)
I082045	HCP Government Funds	367,518		61,252		31,474		(29,778)	(49%)
I082050	NDIS Contribution	52,919		8,818		4,510		(4,308)	(49%)
SUB-TOTAL		870,341	1,066,646	145,052	206,428	83,766	163,786		
Operating Surplus / (Deficit)			(196,305)		(61,376)		(80,020)		
CAPITAL EXPENDITURE									
E167790	Land and Buildings - Homecare							0	
E167752	Purchase Plant & Equipment - Homecare Program							0	0.00%
CAPITAL REVENUE									
I082005	Proceeds on Disposal of Assets	0.00		0.00		0		0.00	0.00%
I082006	Realisation on Disposal of Assets	0.00		0.00		0		0.00	0.00%
SUB-TOTAL		0	0	0	0	0	0		
TOTAL - HOMECARE PROGRAM		870,341	1,066,646	145,052	206,428	83,766	163,786		

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2025/26 approved budget.

VOTING REQUIREMENTS

Simple Majority.

UNCONFIRMED

8.2.2 WAGIN TOWN HALL – UNBUDGETED BUILDING REPAIRS AND MAINTENANCE

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CP.MT.12; PR017
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Report on the Structural Condition of the Wagin Town Hall and Moisture Ingress – Dan Turner

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5494

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That:

1. The Council **APPROVES** unbudgeted expenditure to a total of \$61,500 on the repairs and maintenance to the Wagin Town Hall as a result of water ingress, as detailed in this report.
2. The expenditure in Clause 1 above be included in a future budget review, with a recommendation on an appropriate source of funding.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

The purpose of this report is to advise the Council of the status of investigations into the structural and water ingress issues at the Wagin Town Hall and to seek approval for unbudgeted expenditure to rectify them.

BACKGROUND/COMMENT

Issues associated with water in the Town Hall floor and foundations are well known. On 6 August 2025, the Shire's Building Maintenance Officer detected some structural defects including:

- Moisture ingress into the space beneath the floorboards causing some floorboards to bubble up and others to break completely under pressure;
- Rainwater accumulating around the perimeter of the building;
- Cracking and movement in several walls;
- One of the underfloor ventilation fans has stopped working and ducting from two fans to the roof ventilation whirly birds has detached; and
- Movement in the roof and ceiling structure and nailed down roof sheets almost detaching.

Homecare staff that were using the office space at the front of the Lesser Hall were relocated to the Shire office or elsewhere. Also, no public activities have been allowed until have a report on the safety of the building.

A structural engineer (Dan Turner) was engaged to investigate the structure to identify and provide a brief report on the extent of these defects. Mr Turner was asked to provide an opinion of the structural safety on the building in its current condition and make high level recommendations for items requiring repair to inform the Shire in any decision making.

The inspection was carried out by Dan Turner on 21 August 2025 with Deputy CEO, Building Maintenance Officer and Manager of Works attending.

The full report is attached, however the advice is that building's structural integrity is not threatened by the ground movement and, subject to some urgent works being carried out to prevent the worst water ingress on the north and west sides of the building, is safe for staff and the public to re-enter. Homecare staff returned on 1 September and public use will be permitted from 8 September.

A summary of the works required are as follows:

1. There are some small cracks in the brickwork due to foundation movement. The cracks need to be monitored over a year to record movement as the ground dries out. The measures taken to prevent further water ingress will stabilise the cracking although some cracks may widen marginally as the ground settles into its final stable levels. The cracks can be repaired afterwards. No additional maintenance costs have been included at this stage; this will be required in a future budget.
2. The movement in the roof and ceiling structure and the nailed down roof sheets is a maintenance issue. The damage caused by a piece of 4x2 timber falling seems to be a one-off event because no similar timber was observed. A fourth downpipe and rainhead should be installed to the Town Hall roof where the eaves has failed. A quote has been sought to re-fix affected roof sheets on the Lesser Hall and provide an additional downpipe, but not yet received. An estimate of \$15,000 is provided for the purpose of this report.
3. The moisture ingress beneath the floorboards is due to poor drainage causing the rainwater to accumulate around the perimeter of the building in the northwest corner. This can be remedied by locating the main pit in a more appropriate position, at a lower more appropriate depth, with an open grate on top. The ground should be graded to discharge surface water into this pit, providing a bigger pump with a backup pump and pressure switch and a larger outlet pipe from the pumps to the bubble-up near Tavistock Street.

Surface water from the Old Courthouse and other properties to the north of the Town Hall should also be diverted to run down the western side of Bank Place rather than discharge into the North-west corner of the Town Hall.

The area outside the rear of the Courthouse will be graded back towards the road and mountable kerbing will be installed on Bank Place adjacent to the Town Hall. The Manager of Works has provided an estimate of approximately \$17,000 to grade the area using a cement stabilised surface, provide kerbing, purchase and install two sump pumps and install a larger outlet pipe.

4. The walkway between the Courthouse and Town Hall should be extended with a ramp at the end to assist with diverting the Old Courthouse roof water and surface water from further north over to the western side of Bank Place. The barrier along the walkway should be extended to make the walkway safe and the trip hazards on the walkway should be repaired to make safe. A cost of \$6,000

has been included for this work and while it is not required to rectify water ingress, it should be done from a public safety perspective.

5. One of the underfloor ventilation fans has stopped working and ducting from two fans to the roof ventilation whirly birds has detached. These need to be replaced. It is the opinion of officers that an additional fan should be installed in the floor space under the main hall as well. Some ducting already exists in this location. This work can be done at a cost of no more than \$2,000.
6. The following work has already been done by Council staff:
 - The drainage pipe running from the north east corner of the Town Hall has been reconfigured to enter Tudor Street at an angle which will allow more efficient discharge onto the road during heavy rain events. Note that arrangements had already been made (and budgeted) for the drainage pipe under Tudor Street to be cleared out, which will also assist in discharging water away from the Town hall in such events.
 - A temporary spoon drain has been installed to divert water away from rear of the Town Hall.
 - Vents on the rear wall of the Town Hall have been covered to stop direct water ingress.
 - A section of rotten floor joist in the Lesser Hall has been replaced. Sections of damaged floor have been removed and replaced, including making area safe for return of Homecare.
 - Damaged/exposed areas of floor have been barricaded off to prevent public access.
 - Measurements have been made on walls for movement comparison.

The cost of the work already carried out is approximately \$8,000.00.

7. There is a second currently unused drain that runs across Tudor Street diagonally from the Town Hall. The drain is blocked and no longer operational. Years ago a decision was made to construct the current drain which runs parallel because it was impossible at the time to clear the drain. With advances in technology the drain can be cleared. It will cost approximately \$8,500 to clear the drain and repair it. The existence of two operational drains will clear water well.

As an iconic building which has gained greater usage by staff and the public in the last year, it is important to carry out this work, in an effort to mitigate any further deterioration.

CONSULTATION/COMMUNICATION

A structural engineer was engaged to inspect the building and provide a report.

STATUTORY/LEGAL IMPLICATIONS

The Work Health and Safety Act 2020 and its associated regulations require an organisation to maintain a safe workplace. Further, this act together with the Building Act 2011 and Building Regulations 2012 and Health (Public Buildings) Regulations 1992 require an organisation to maintain a public building in a safe manner.

Local Government Act 1995

Section 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* *Absolute majority required.*

- (1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

The 2025/26 budget for the Town Hall includes a sum of \$38,950 for building maintenance and operations. The budget did not contemplate this extra-ordinary expenditure. A summary of the additional cost is shown below:

No.	Description	Estimated Cost (2025/26)
1.	Monitor and repair cracks	\$0
2.	Reattach roof sheets (Lesser Hall) and install new downpipe	\$15,000
3.	External improvements to divert rainwater away from Town Hall	\$17,000
4.	Repair walkway between Courthouse and Town Hall	\$6,000
5.	Replace one underfloor ventilation fan, install ne one and	\$2,000
6.	Repairs already completed	\$8,000
7	Second drain under Tudor St clear and works	\$8,500
	Contingency	\$5,000
	TOTAL	\$61,500

The expenditure will be included in a future budget review, with a recommendation on an appropriate source of funding. Funds could be sourced from the Municipal Buildings Reserve, which has a balance of \$103,651, it is possible that there will sufficient funds made available from unbudgeted income.

VOTING REQUIREMENTS

Absolute Majority.

UNCONFIRMED

Report on the Structural Condition of the Wagin Town Hall and Moisture Ingress.

For the Shire of Wagin. 21st August 2025

The Dan Turner Family Trust trading as
Dan Turner BE (Civil) RPEQ MIEAust NER

Civil, Structural and Project Management

Narrogin

Ph (08) 9881 5007, Mob 0409 867 048 Email Dant34175@bigpond.com

Report on the Structural Condition of the Wagin Town Hall and Moisture Ingress.

For the Shire of Wagin. 21st August 2025



FIGURE 1: AERIAL PHOTO OF TOWN HALL SITE

Introduction

John Fathers (Deputy Chief Executive Officer, Shire of Wagin. Ph 08 9861 1177 | Mob 0407 836 535 Email john.fathers@wagin.wa.gov.au) has requested that the Wagin Town Hall be investigated to determine solutions for various structural defects that have been identified in this building.

- Moisture ingress into the space beneath the floorboards
- Rainwater accumulating around the perimeter of the building
- Cracking and movement in several walls
- Movement in the roof and ceiling structure and the nailed down roof sheets.

Homecare staff located in the office space at the front of the Lesser Hall have been relocated to the Shire office and elsewhere. No public activities are being allowed in the Town Hall until a report on the safety of the building has been prepared.

The Shire requires;

- An investigation of the structure to identify and provide a brief report on these defects.
- An opinion on the structural safety of the building in its current condition.
- Recommendations for solutions to assist the Shire in its decision making process.

The inspection was carried out by Dan Turner (practicing Structural Engineer) on Thursday 21st August 2025 with John, Rick Polden (Shire Building Maintenance Officer) and Allen Hicks (Shire Works Manager.)

Summary

The building would have been completed near the turn of the century, 1900, and in my opinion has been built to a high standard about 100-120 years ago.

There are some cracks in the brickwork of the Town Hall, but these would be considered to be fairly small according to the Classification of Damage due to Foundation Movement in AS 2870 Residential slabs and footings. (< 5mm.) They are due to ground movement from surface water entering under the floor through the ventilators. These cracks can be repaired by a competent bricklayer, taking care to match the style of the pointing and mortar colours. Some internal cracks can just be filled and repainted by a competent painter.

However before any remedial work on the cracks is carried out, the cracks need to be monitored over a year to record movement as the ground dries out. The measures taken to prevent further ingress of surface water will mitigate the effects of moisture on the foundations and stabilise the cracking. Some cracks may widen marginally as the ground settles into its final stable levels.

The movement in the roof and ceiling structure and the nailed down roof sheets is a maintenance issue. I think the damage caused by a piece of 4x2 timber falling seems to be a one-off event, because no similar timber was observed. The refixing of the roof sheets is a simple process using appropriate fixings. Where rafters and purlins have moved, they need to be re-fixed with 25mm straps and tek screws, or bugle screws or triple grips as appropriate. The loose old ceiling components should be removed. This work can be carried out by tradesmen skilled in this work.

The moisture ingress into the space beneath the floorboards is a direct consequence of poor drainage causing the rainwater to accumulate around the perimeter of the building in the northwest corner. This is easily remedied by locating the main pit in a more appropriate position, at a lower more appropriate depth, with an open grate on top, grading the ground to discharge surface water into this pit, providing a bigger pump with a backup pump and pressure switch, and a larger outlet pipe from the pumps to the bubble-up near Tavistock St.

Surface water from the Old Courthouse and other properties to the north of the Town Hall should be diverted to run down the western side of Bank Place rather than discharge into the North-west corner of the Town Hall. This will prevent the Old Courthouse stormwater contributing to the

catchment of the Town Hall, which must then also be pumped to Tavistock Street, to assist in preventing the present egress of the surface water to under the floor of the Town Hall through the vents.

Conclusion

Individual strategies to control the ingress of surface water are covered in the body of this report. This work should be implemented and the stability of the ground under the Town Hall assessed as it settles from drying out, before crack repairing commences.

The building's structural integrity is not threatened by the ground movement and it is safe for Homecare staff to be located in the office space at the front of the Lesser Hall after the work has been completed to prevent any future ingress of surface water under the floor.

Public activities can resume after the drainage issue in the Northwest corner has been remedied, the bulging of the floor from swelling has dissipated, and the floor has been tested for any serious deterioration from moisture.



Dan Turner BE (Civil) RPEQ No 05707 MIEAust ID 8159788 NER

21st August 2025



FIGURE 2

1. A grated cut off drain should be provided for the Old Courthouse to divert roof water and surface water from further north to the left of the walkway.
2. The walkway should be extended with a ramp at the end to assist with diverting the Old Courthouse roof water and surface water from further north over to the western side of Bank Place.
3. The barrier along the walkway should be extended to make the walkway safe.
4. The trip hazards on the walkway should be repaired to make safe.



FIGURE 3:



FIGURE 4:

1. A fourth down pipe should be installed to the Town Hall roof where the eaves has failed.



FIGURE 5:

1. A kerb should be constructed along the East side of Bank Place, and the eastern side of Bank Place raised to direct the surface water from the Old Courthouse and further north, down the western side of Bank Place.
2. This kerb should be located to still allow disabled access to the toilet from Tavistock St.
3. The pit should be relocated to a new position at a lower depth with a new grate on the cover to receive surface and roof water from the Town Hall .
4. The ground should be graded to this pit.
5. A larger pump with a backup pump should be installed in this pit to pump the roof and surface water to Tavistock St via a larger pipe exiting through a bubble-up.

8.3 MANAGER OF FINANCE

Nil.

8.4 MANAGER OF WORKS

8.4.1 MANAGER OF WORKS ACTIVITY REPORT

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5495

Moved Cr B L Kilpatrick

Seconded Cr S M Chilcott

That Council NOTES the Manager of Works report.

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

Nil

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Grading of gravel roads
- Cleaning up fallen trees and debris.
- Remove large tree Norring Dellyanine Road traffic hazard.
- Remove branches off four large trees on Collanilling Road to allow access for farm machinery
- Bockaring Road grade bitumen shoulders
- Beaufort Road grade bitumen shoulders

TOWNS CREW

- Tiding up of parks and gardens and attending to maintenance work
- Weeding parks and gardens
- Repairing reticulation
- Spraying for weeds town site
- Attending to community requests
- Street cleaning

UPCOMING WORKS:

Cleaning out and repairing culverts.
Ongoing grading of rural roads
Patching rural sealed roads
Rural roadside spraying on sealed roads only

ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering, weeding and cleaning up.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Bernie Woodhouse and shire staff.

Town Water Supply: Brown dam is full, white dam 95% full and Bowling club dam 90% full

Saltwater Pumps Levels: Nalder Street - 9.1m (still running)

Victor Street – 21m (now turned off). Warwick - 23m (now turned off)

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT			Sep-25			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU MUX WAGON P-01	CEO	29/10/2019	125129	125,000	W.1	trading vehicle
ISUZU MUX WAGON P-02	DCEO	11/10/2023		74,000	W.001	
ISUZU D MAX P-04	MOW	27/10/202	39447	40000km	W.1008	
TOYOTA KLUGER - P-05	DOCTOR	13/10/2021	110296	110000km	W.1479	trading vehicle
WCM LOADER P-09	WORKS	30/06/2012	3347	Mar-26	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	5740	6250	W.284	
CASE LOADER P-11	WORKS	1/11/2024	696	900	W.10707	
KOMATSU GRADER P-12	WORKS	15/01/2019	7571	7750 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	563	750 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	134905	140000kms	W.1002	
WN ROLLER P-15	WORKS	6/12/2023	1324	1500 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	27940	35000kms	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	16090	22000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	727	800 hrs		
VIBE ROLLER P-19	WORKS	3/01/2008	2684	3250	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	4849	5000	W.9618	
ISUZU P-21 (NEW)	WORKS	27/10/2023	27716	35000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	737	950 HRS	W.487	
Toyota UTE P-24	WORKS	1/02/2023	59644	65000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	53791	55000kms	W.13383	
TRITON UTE P-26	WORKS	14/11/2014	130481	140 000 kms	W.1022	
MAHINDRA P-38	RANGER	13/01/2023	21555	25000 km	W.1044	
BOBCAT P-39	WORKS	17/09/2013	4499	4800 hrs	W.10553	
ISUZU TRUCK P-40	WORKS	29/03/2019	165970	165000 kms	W.437	Service booked
ISUZU TRUCK P-42	WORKS	27/10/2023	42097	45000km	W.1015	
TORO MOWER P-43	WORKS	12/09/2013		Fire Damaged		
KUBOTA MOWER P-44	WORKS	1/10/2024	131	200 hrs		
SMALL ROLLER P-45	WORKS	1/12/2024	610	700 hrs		
CAT BACKHOE P-47	WORKS	21/09/2015	6973	7100 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2261	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	5804	6150	W.860	
ISUZUUTE - P50	WORKS	12/03/2024	11767	15000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16555	7/06/2026	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	1076	1080 HRS		service due
ROVER MOWER P-53	WORKS	5/09/2022	474	500 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	41245	45000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	88620	95000km	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care H6 P-27	HEMOCARE	2024	14096	20000km		
H/Care Manager Car - P-80	HEMOCARE	2024	18204	20000km	W468	
H/Care Bus P-83	HEMOCARE	2017	45211	53000 kms		
H/Care Darkan P-86	HEMOCARE	2024	18995	20000km		
SES Vehicle - SESA03	SES	2016		September		
Fire Truck - Wedgecarrup P-97	FIRE	2011		September		
Fire Truck - Piesseville P-84	FIRE	1995		September		
Fire Truck P-98	FIRE	2013		September		
Fire Tender P-99	FIRE	1987		September		
P41 - 7 Fast Fill Standpipes	FIRE					

Cr B L Kilpatrick left meeting 8:21pm and returned 8:23pm

COUNCIL RESOLUTION 5496

Moved Cr G K B West

Seconded Cr M A O'Brien

That Council move behind closed doors and the meeting be closed to the public in accordance with Section 5.23(c) and (e) of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY 7/0

8.4.2 TENDER FOR SUPPLY AND LAYING BITUMEN – SEPTEMBER 2025

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	4 th September 2025
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	Confidential Attachment – Schedule of Tenders Received and Assessment

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5497

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council

- 1. ACCEPT the Tender by Boral for the supply and lay bitumen full service including aggregate at a cost of \$448,464.00 ex GST.**
- 2. AUTHORISE the Chief Executive Officer to execute documents to give effect to Council's decision to award the tender**

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

Submissions have been received for the Tender to supply and lay bitumen full service including aggregate.

BACKGROUND/COMMENT

An advertisement was placed on the 6th of August calling for Tenders on E quotes for the supply and spray of 54,400m² of hot bitumen, including basalt aggregate. Four companies submitted tenders.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Under the new State Government reforms, local governments during the caretaker period are not permitted to consider awarding tenders or execute contracts related to tenders.

In accordance with Council's resolution made at July 2025 Ordinary Council Meeting, the Shire gave local public notice of its intention to consider awarding tenders and execute contracts related to this matter which provides an exemption from the above rule.

The consideration of tenders is recommended to ensure continuity of services and delivery of the capital program.

POLICY IMPLICATIONS

Council's Purchasing Policy Apply.

FINANCIAL IMPLICATIONS

The Allocations to impact on 2025/2026 Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

8.4.3 TENDER FOR NEW GRADER – SEPTEMBER 2025

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	4 th September 2025
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	Confidential Attachment – Schedule of Tenders Received and Assessment

OFFICER RECOMMENDATION AND RESOLUTION 5498

Moved Cr G R Ball

Seconded Cr B L Kilpatrick

That Council

1. **ACCEPT** the Tender received from Westrac for the supply of a Grader for the changeover price of \$296,570.72 ex GST.
2. **AUTHORISE** the Chief Executive Officer to execute documents to give effect to Council's decision to award the tender

MOTION CARRIED 5/2

For: Crs Blight, Ball, West, Kilpatrick & Longmuir

Against: Crs O'Brien & Chilcott

BRIEF SUMMARY

Submission have been received for the tender to replace Councils 2018 Komatsu Grader

BACKGROUND/COMMENT

An advertisement was placed on E quotes on the 6th August 2025 calling for the changeover of the Komatsu Grader. Two Companies submitted tenders.

The tender included both the disposal and acquisition meeting the legislative requirements.

CONSULTATION/COMMUNICATION

The assessment included consultation with the Shire's lead grader driver.

STATUTORY/LEGAL IMPLICATIONS

Under the new State Government reforms, local governments during the caretaker period are not permitted to consider awarding tenders or execute contracts related to tenders.

In accordance with Council's resolution made at July 2025 Ordinary Council Meeting, the Shire gave local public notice of its intention to consider awarding tenders and

execute contracts related to this matter which provides an exemption from the above rule.

The consideration of tenders is recommended to ensure continuity of services and delivery of the capital program.

POLICY IMPLICATIONS

Council's Purchasing Policy Apply.

FINANCIAL IMPLICATIONS

The recommended tender is within Council's budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

8.4.4 TENDER FOR MULTI TYRED ROLLER– SEPTEMBER 2025

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	4 th September 2025
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	Confidential Attachment – Schedule of Tenders Received and Assessment

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5499

Moved Cr G R Ball Seconded Cr W J Longmuir

That Council

1. **ACCEPT** the Tender received from Tutt Bryant for the supply of a Bomag Multi Tyred Roller BW28RH for the changeover price of \$183,000.00 ex GST.
2. **AUTHORISE** the Chief Executive Officer to execute documents to give effect to Council's decision to award the tender

MOTION CARRIED 4/3

For Crs Blight, Ball, Kilpatrick & Longmuir
Against Crs West, O'Brien & Chilcott

BRIEF SUMMARY

Submission have been received for the tender to replace Councils 2016 Multipac Roller

BACKGROUND/COMMENT

An advertisement was placed on E quotes on the 6th August 2025 calling for the changeover of the Multi Tyred Roller.

The tender included both the disposal and acquisition meeting the legislative requirements. Four Companies submitted tenders.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Under the new State Government reforms, local governments during the caretaker period are not permitted to consider awarding tenders or execute contracts related to tenders.

In accordance with Council's resolution made at July 2025 Ordinary Council Meeting, the Shire gave local public notice of its intention to consider awarding tenders and

execute contracts related to this matter which provides an exemption from the above rule.

The consideration of tenders is recommended to ensure continuity of services and delivery of the capital program.

POLICY IMPLICATIONS

Council's Purchasing Policy Apply.

FINANCIAL IMPLICATIONS

The recommended tender is slightly higher than the budget amount. This can be accommodated in savings in other recommended tenders.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

8.4.5 TENDER FOR CEMENT STABILISING– SEPTEMBER 2025

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	4 th September 2025
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	Confidential Attachment – Schedule of Tenders Received and Assessment

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5500

Moved Cr B L Kilpatrick

Seconded Cr G R Ball

That Council

1. **ACCEPT** the Tender by SPA related to cement stabilising at a cost of \$197,032.00 ex GST.
2. **AUTHORISE** the Chief Executive Officer to execute documents to give effect to Council's decision to award the tender

CARRIED UNANIMOUSLY 7/0

BRIEF SUMMARY

Submissions have been received for the Tender to stabilise various section of rural roads.

BACKGROUND/COMMENT

An advertisement was placed on E-quotes on the 6th August 2025 calling for Tenders to stabilise 34,400m² on various rural roads. Three companies submitted tenders.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Under the new State Government reforms, local governments during the caretaker period are not permitted to consider awarding tenders or execute contracts related to tenders.

In accordance with Council's resolution made at July 2025 Ordinary Council Meeting, the Shire gave local public notice of its intention to consider awarding tenders and execute contracts related to this matter which provides an exemption from the above rule.

The consideration of tenders is recommended to ensure continuity of services and delivery of the capital program.

POLICY IMPLICATIONS

Council's Purchasing Policy Apply.

FINANCIAL IMPLICATIONS

The recommended tender is within Council's budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED



COUNCIL RESOLUTION 5501

Moved Cr G K B West

Seconded Cr W J Longmuir

That Council reopen the meeting to the public.

CARRIED UNANIMOUSLY 7/0

Officers assisting the meeting reopened to the public 9:17pm.

Manager of Works left the meeting 9:18pm and did not return.

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

NIL

11 URGENT BUSINESS

Nil

12 CONFIDENTIAL BUSINESS

Nil

13 CLOSURE

There being no further business, the Presiding Member, Cr Blight closed the meeting at 9:21pm.

I certify that this copy of the minutes is a true
and correct record of the meeting held on
16 September 2025

Signed

Presiding Elected Member

Date: