



MINUTES

ORDINARY MEETING OF COUNCIL

25 AUGUST 2026

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

Dr Kenneth Parker

CHIEF EXECUTIVE OFFICER

Community Strategic Vision

Cultivating prosperity and wellbeing through connectivity and community

Theme 1: Building agricultural and support industries.

Theme 2: Supporting our community age, especially by aging in place.

Shire of Wagin Strategic Community Plan 2026 - 2036

SHIRE OF WAGIN

Minutes for the Ordinary Meeting of Council to be held in the Council Chambers, Wagin on Tuesday, 25 August 2026 commencing at 7pm

CONTENTS

1	OFFICIAL OPENING	6
1.1	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	6
2	PUBLIC QUESTION TIME.....	7
2.1	RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE	7
2.2	PUBLIC QUESTIONS	7
3	APPLICATION FOR LEAVE OF ABSENCE	7
4	PETITIONS AND DEPUTATIONS.....	7
5	DISCLOSURE OF INTERESTS.....	7
6	CONFIRMATION OF PREVIOUS MEETING MINUTES.....	7
6.1	MINUTES FROM THE ORDINARY MEETING OF COUNCIL 28 JULY 2026.....	7
6.2	MINUTES FROM THE AUDIT, RISK, AND IMPROVEMENT COMMITTEE MEETING 25 AUGUST 2026.....	8
7	ANNOUNCEMENTS OF THE PRESIDENT.....	9
8	REPORTS TO COUNCIL.....	9
8.1	CHIEF EXECUTIVE OFFICER.....	9
8.1.1	MONTHLY FINANCIAL REPORT – JULY 2026.....	9
8.1.2	SCHEDULE OF PAYMENTS FROM MUNICIPAL FUND & TRANSACTION CARDS – JULY 2026.....	51
8.1.3	CHIEF EXECUTIVE OFFICER'S ACTIVITY REPORT JULY/AUGUST 2026 ..	59
8.1.4	ACTIVE TRANSPORT FUND GRANT APPLICATION – SCADDEN ST FOOTPATH	64
8.1.5	CEMETERY MASTER PLAN – CONSIDERATION OF APPOINTMENT OF CONTRACTOR.....	68
8.1.6	CONSIDERATION OF RECOMMENDATION FROM WORKS AND SERVICES ADVISORY GROUP – REQUEST TO MAIN ROADS TO REDUCE RAV RATING ON PORTION OF VERNON STREET.....	70
8.1.7	CORPORATE BUSINESS PLAN 2026-2030	75

8.1.8	DEVELOPMENT APPLICATION - LOT 706 [NO. 51] MOORE ST, WAGIN.....	87
8.1.9	DEVELOPMENT APPLICATION FOR LIGHT INDUSTRY SHIPPING CONTAINERS, OUTDOOR STORAGE AND DISPLAY UNIT.....	103
8.1.10	AMENDMENTS TO STREET TREE LIST.....	118
8.2	DEPUTY CHIEF EXECUTIVE OFFICER	123
8.2.1	DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT – JULY 2026...	123
8.2.2	LEASE – WAGIN MOTORCYCLE CLUB – RESERVE 34804	135
8.3	MANAGER OF FINANCE	156
8.3.1	2026/27 COMMUNITY BUDGET REQUESTS.....	156
8.4	MANAGER OF WORKS.....	161
8.4.1	WORKS AND SERVICES REPORT – AUGUST 2026.....	161
9	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	164
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	164
11	URGENT BUSINESS.....	164
12	CONFIDENTIAL BUSINESS	164
13	CLOSURE	164

Notice to meeting attendees

This meeting is being audio recorded in accordance with Council Policy. If you are asking a public question or making a statement or deputation to the meeting this will be audio recorded. Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed.

1 OFFICIAL OPENING

The Presiding Member Cr Kilpatrick opened the meeting at 7:00pm

1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillors

Cr Bryan Kilpatrick
Cr Wade Longmuir
Cr Sherryl Chilcott
Cr Jason Reed
Cr Ann O'Brien

Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member

Staff

Dr Kenneth Parker
John Fathers
Donna Fawcett
Allen Hicks
Zoe Enright

Chief Executive Officer
Deputy Chief Executive Officer
Manager of Finance
Manager of Works
Executive Assistant

Visitors

Apologies

Approved Leave of Absence

Cr Phillip Blight
Cr Geoff West

Shire President
Elected Member

Public Gallery

1

2 PUBLIC QUESTION TIME

Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time

(1) A member of the public who raises a question during question time is to state his or her name and address.

(2) A question may be taken on notice by the Council or committee for later response.

(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.

2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

2.2 PUBLIC QUESTIONS

Nil

3 APPLICATION FOR LEAVE OF ABSENCE

Nil

4 PETITIONS AND DEPUTATIONS

Mark Banks- regarding item 8.1.9 - Development Application for Light Industry Shipping Containers, Outdoor Storage and Display Unit

Mr Banks left the meeting at 7:10pm

5 DISCLOSURE OF INTERESTS

Nil

6 CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 28 JULY 2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5700

Moved Cr S Chilcott

Seconded Cr W Longmuir

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 28 July 2026 circulated to all Councillors, be confirmed as a true and accurate record.

CARRIED UNANIMOUSLY 5/0

6.2 MINUTES FROM THE AUDIT, RISK, AND IMPROVEMENT COMMITTEE MEETING 25 AUGUST 2026

COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION 5701

Moved Cr M O'Brien

Seconded Cr W Longmuir

That Council RECEIVES the unconfirmed Minutes of the Audit, Risk, and Improvement Committee meeting held on 25 August 2026.

CARRIED UNANIMOUSLY 5/0

COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION 5702

Moved Cr M O'Brien

Seconded Cr W Longmuir

The Audit Committee recommends that Council:

- 1. APPROVES the 2025 Compliance Audit Return for the period 1 January 2025 to 31 December 2025, as shown in attachment 1.**
- 2. AUTHORISES the Shire President and Chief Executive Officer to certify the Compliance Audit Return**
- 3. AUTHORISES the certified Compliance Audit Return being submitted to the Inspector of Local Government and Department of Local Government, Sport and Cultural Industries as required.**

CARRIED UNANIMOUSLY 5/0

COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION 5703

Moved Cr S Chilcott

Seconded Cr M O'Brien

The Audit, Risk and Improvement Committee recommends that Council ADOPTS the Strategic Risk Register as contained in Attachment 1.

CARRIED UNANIMOUSLY 5/0

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5704

Moved Cr M O'Brien

Seconded Cr W Longmuir

The Audit Committee recommend that Council:

1. **NOTES** the interim audit results; and
2. **NOTES** that the core system issue identified does not appear to be able to be resolved through the Shire's existing Enterprise Resource Program

CARRIED UNANIMOUSLY 5/0

7 ANNOUNCEMENTS OF THE ACTING SHIRE PRESIDENT

The Acting Shire President acknowledged and thanked the WA Police, SES and wider Wagin Community for their efforts following the disappearance of Mr James Ballantyne.

The Acting Shire President noted that the thoughts of the entire Shire are with Mr Ballantyne's family.

8 REPORTS TO COUNCIL

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 MONTHLY FINANCIAL REPORT – JULY 2026

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	1. Monthly Financial Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5705

Moved Cr S Chilcott

Seconded Cr W Longmuir

That Council RECEIVE the Financial Report for the period ending 31 July 2026 as presented.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The Monthly Financial Report for the period ending 31 July 2026 is attached.

BACKGROUND/COMMENT

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of Council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995* (the Act), associated regulations, and to the extent they are not inconsistent with the Act and the Australian Accounting Standards (AAS).

In accordance with regulation 34(5) of the Regulations, Council has adopted on 28 July 2026, that the level to be used for reporting budget variances within monthly financial reporting for the 2026/27 financial year shall be \$20,000.

Under the Regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

The closing surplus as of 31 July 2026 was \$1,694,534.

Total rates outstanding at the end of July 2026 were \$93,660. Payments collected to the end of July 2026 were \$20,151 (previous year(s) rates). Those ratepayers with outstanding rates who have not paid in full or entered a payment arrangement are being followed up in accordance with Council Policy F.14 - Rate Recovery.

Following adoption of the 2026/27 annual budget on 28 July 2026, the current financial year's rates were raised on 19 August 2026 and are being sent out, with a due date of 5 October 2026.

The Shire had a total of \$5,129,970 invested in interest bearing accounts on 31 July 2026, which is currently earning interest of 4.30% on Treasury OCDF (\$1,130,687), 4.84% on CBA Reserve Term Deposit (\$3,649,508), 3.75% on CBA Municipal Account (\$307,995) and 1.30% on CBA Reserve Account (\$41,780).

Please note that these are preliminary July financials. The actual carry forward amount contained in the report is subject to final 2025/2026 year-end adjustments and audit. The audit is scheduled to take place in early October, and the final accounts will be confirmed by the auditor and presented to council as part of the annual financial report for 2025/2026.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

- 34. Financial activity statement required each month (*Act* s.6.4)
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the

annual budget under regulation 22(1)(d), for the previous month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue, and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
35. Financial position statement required each month
- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
 - (2) A statement of financial position must be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the Act and associated regulations.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority



SHIRE OF WAGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
FOR THE PERIOD ENDED 31 JULY 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Nature	2
Statement of Financial Activity by Program	3
Statement of Financial Position	4
Note 1 Basis of Preparation	5
Note 2 Statement of Financial Activity Information	6
Note 3 Explanation of Material Variances	7

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)		(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General Rates		3,002,985	3,004,333	0	(16)	(16)	0.00%	
Rates (excluding general rate)		21,844	21,844	0	0	0	0.00%	
Grants, subsidies and contributions		1,650,253	1,650,253	289,424	224,541	(64,883)	(22.42%)	▼
Fees and charges		800,339	800,339	31,846	33,910	2,064	6.48%	
Interest Revenue		206,922	206,922	6,415	(8,105)	(14,520)	(226.34%)	
Other revenue		362,065	362,065	20,495	16,382	(4,113)	(20.07%)	
Profit on asset disposals		43,617	43,617	0	0	0	0.00%	
		6,088,025	6,089,373	348,180	266,711	(81,469)	(23.40%)	
Expenditure from operating activities								
Employee costs		(3,460,446)	(3,460,446)	(327,261)	(368,860)	(41,599)	(12.71%)	▼
Materials and contracts		(2,338,133)	(2,338,133)	(282,088)	(238,355)	43,733	15.50%	▲
Utility charges		(341,101)	(341,101)	(28,397)	(23,795)	4,602	16.21%	
Depreciation		(3,521,475)	(3,521,475)	(293,436)	(293,456)	(20)	(0.01%)	
Finance Costs		(22,477)	(22,477)	(245)	(290)	(45)	(18.54%)	
Insurance		(200,573)	(200,573)	(96,553)	(110,449)	(13,896)	(14.39%)	
Other expenditure		(182,836)	(184,184)	(8,514)	(4,619)	3,895	45.75%	
Loss on asset disposals		(1,101)	(1,101)	(90)	0	90	100.00%	
		(10,068,142)	(10,069,490)	(1,036,584)	(1,039,825)	(3,241)	0.31%	
Non-cash amounts excluded from operating activities	(b)	3,503,625	3,503,625	293,526	292,050	(1,476)	(0.50%)	
Amount attributable to operating activities		(476,492)	(476,492)	(394,878)	(481,064)	(86,186)	21.83%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,294,936	1,294,936	25,864	12,950	(12,914)	(49.93%)	
Proceeds from disposal of assets		166,000	166,000	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		14,513	14,513	0	0	0	0.00%	
		1,475,449	1,475,449	25,864	12,950	(12,914)	(49.93%)	
Outflows from investing activities								
Payments for property, plant and equipment		(1,729,456)	(1,729,456)	(3,799)	(2,237)	1,562	41.11%	
Payments for construction of infrastructure		(2,120,148)	(2,120,148)	(2,091)	(20,666)	(18,575)	(888.31%)	
		(3,849,604)	(3,849,604)	(5,890)	(22,903)	(17,013)	288.84%	
Amount attributable to investing activities		(2,374,156)	(2,374,156)	19,974	(9,953)	(29,927)	(149.83%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new loans		400,000	400,000	0	0	0	0.00%	
Transfer from reserves		772,267	772,267	0	0	0	0.00%	
		1,172,267	1,172,267	0	0	0	0.00%	
Outflows from financing activities								
Repayment of borrowings		(68,035)	(68,035)	(1,662)	(1,617)	45	2.68%	
Transfer to reserves		(387,022)	(387,022)	0	9,191	9,191	0.00%	
		(455,057)	(455,057)	(1,662)	7,573	9,235	555.67%	
Amount attributable to financing activities		717,210	717,210	(1,662)	7,573	9,235	(555.67%)	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		2,133,437	2,133,437	2,133,437	2,177,977	44,540	2.09%	
Amount attributable to operating activities		(476,492)	(476,492)	(394,878)	(481,064)	(86,186)	21.83%	
Amount attributable to investing activities		(2,374,156)	(2,374,156)	19,974	(9,953)	(29,927)	(149.83%)	
Amount attributable to financing activities		717,210	717,210	(1,662)	7,573	9,235	(555.67%)	
Surplus or deficit after imposition of general rates	(a)	(0)	(0)	1,756,871	1,694,534	(62,337)	3.55%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

BY PROGRAM
BY PROGRAM

Note	Adopted Annual Budget (c)	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
	\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance	9,330	9,330	166	0	(166)	(100.00%)	▼
General Purpose Funding - Rates	3,002,985	3,004,333	0	(16)	(16)		▼
General Purpose Funding - Other	788,548	787,200	7,930	(7,503)	(15,433)	(194.61%)	▼
Law, Order and Public Safety	307,186	307,186	26,347	20,919	(5,428)	(20.60%)	▼
Health	9,719	9,719	683	495	(188)	(27.52%)	▼
Education and Welfare	800,732	800,732	69,942	14,258	(55,684)	(79.61%)	▼
Community Amenities	471,640	471,640	6,247	8,300	2,053	32.86%	▲
Recreation and Culture	103,650	103,650	4,068	1,920	(2,148)	(52.80%)	▼
Transport	298,615	298,615	208,055	207,479	(576)	(0.28%)	▼
Economic Services	111,000	111,000	9,248	8,292	(956)	(10.34%)	▼
Other Property and Services	185,968	185,968	15,494	12,568	(2,926)	(18.88%)	▼
	6,089,373	6,089,373	348,180	266,711			
Expenditure from operating activities							
Governance	(541,131)	(541,131)	(202,488)	(210,434)	(7,946)	(3.92%)	▼
General Purpose Funding	(472,980)	(472,980)	(22,730)	(19,940)	2,790	12.27%	▲
Law, Order and Public Safety	(676,020)	(676,020)	(74,945)	(67,209)	7,736	10.32%	▲
Health	(247,568)	(247,568)	(12,242)	(12,887)	(645)	(5.27%)	▼
Education and Welfare	(956,980)	(956,980)	(87,445)	(72,325)	15,120	17.23%	▲
Community Amenities	(791,353)	(791,353)	(65,915)	(40,099)	25,816	39.17%	▲
Recreation and Culture	(2,239,517)	(2,239,517)	(187,699)	(176,917)	10,782	5.74%	▲
Transport	(2,998,941)	(2,998,941)	(249,714)	(287,763)	(38,049)	(15.24%)	▼
Economic Services	(422,904)	(422,904)	(34,459)	(30,447)	4,012	11.64%	▲
Other Property and Services	(722,096)	(722,096)	(98,947)	(121,802)	(22,855)	(23.10%)	▼
	(10,069,490)	(10,069,490)	(1,036,584)	(1,039,825)			
Non-cash amounts excluded from operating activities	(b)	3,503,625	3,503,625	293,526	292,050	(1,476)	(0.50%)
Amount attributable to operating activities		(476,492)	(476,492)	(394,878)	(481,064)	(86,186)	21.83%
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	1,294,936	1,294,936	25,864	12,950	(12,914)	(49.93%)	▼
Proceeds from disposal of assets	166,000	166,000	0	0	0		
Proceeds from financial assets at amortised cost - self supporting loans	14,513	14,513	0	0	0		
	1,475,449	1,475,449	25,864	12,950	(12,914)	(49.93%)	
Outflows from investing activities							
Payments for financial assets at amortised cost - self supporting	0	0	0	0	0		
Payments for property, plant and equipment	(1,729,456)	(1,729,456)	(3,799)	(2,237)	1,562	41.11%	▲
Payments for construction of infrastructure	(2,120,148)	(2,120,148)	(2,091)	(20,666)	(18,575)	(888.31%)	▼
	(3,849,604)	(3,849,604)	(5,890)	(22,903)	(17,013)	(847.20%)	
Non-cash amounts excluded from investing activities	2(b)	0	0	0	0	0.00%	
Amount attributable to investing activities		(2,374,156)	(2,374,156)	19,974	(9,953)	(29,927)	(100.84%)
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new loans	400,000	400,000	0	0	0		
Transfer from Reserves	772,267	772,267	0	0	0		
	1,172,267	1,172,267	0	0	0		
Outflows from financing activities							
Repayment of borrowings	(68,035)	(68,035)	(1,662)	(1,617)	45	2.68%	▲
Transfer to Reserves	(387,022)	(387,022)	0	9,191	9,191		▲
	(455,057)	(455,057)	(1,662)	7,573	9,235		
Amount attributable to financing activities		717,210	717,210	7,573	9,235		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,133,437	2,133,437	2,133,437	2,177,977		
Amount attributable to operating activities		(476,492)	(476,492)	(394,878)	(481,064)		
Amount attributable to investing activities		(2,374,156)	(2,374,156)	19,974	(9,953)		
Amount attributable to financing activities		717,210	717,210	(1,662)	7,573		
Surplus or deficit after imposition of general rates	1	(0)	(0)	1,756,871	1,694,534		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WAGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026

	Supplementary Information	30 June 2026 \$	31 July 2026 \$
CURRENT ASSETS			
Cash and cash equivalents	3	5,919,071	5,130,519
Trade and other receivables	7	215,016	660,235
Other financial assets	8	14,513	14,513
Inventories	8	56,253	56,253
Contract assets	8	0	0
Other assets	8	36,362	0
TOTAL CURRENT ASSETS		6,241,215	5,861,521
NON-CURRENT ASSETS			
Trade and other receivables		74,804	74,804
Other financial assets		205,327	205,327
Property, plant and equipment		18,520,083	18,522,321
Infrastructure		129,905,803	129,926,468
TOTAL NON-CURRENT ASSETS		148,706,017	148,728,920
TOTAL ASSETS		154,947,232	154,590,441
CURRENT LIABILITIES			
Trade and other payables	9	282,866	165,220
Other liabilities	12	48,593	277,773
Borrowings	11	52,533	50,915
Employee related provisions	12	599,684	599,684
TOTAL CURRENT LIABILITIES		983,676	1,093,592
NON-CURRENT LIABILITIES			
Borrowings	11	193,553	193,553
Employee related provisions		26,402	26,402
TOTAL NON-CURRENT LIABILITIES		219,955	219,955
TOTAL LIABILITIES		1,203,631	1,313,546
NET ASSETS		153,743,601	153,276,894
EQUITY			
Retained surplus		30,478,100	30,020,478
Reserve accounts	4	3,691,213	3,682,022
Revaluation surplus		119,574,394	119,574,394
TOTAL EQUITY		153,743,707	153,276,894

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 31 July 2026
Current assets			
Cash and cash equivalents	5,429,569	5,919,071	5,130,519
Financial assets at amortised cost	25,331	0	0
Rates receivables	78,960	39,107	18,856
Receivables	136,223	175,910	641,379
Other current assets	83,189	107,128	70,766
	5,753,272	6,241,215	5,861,521
Less: Current liabilities			
Payables	(240,980)	(282,866)	(165,220)
Borrowings	(76,165)	(52,533)	(50,915)
Contract liabilities	(127,164)	(48,593)	(277,773)
Provisions	(611,981)	(599,684)	(599,684)
	(1,056,290)	(983,676)	(1,093,592)
Net Current Assets	4,696,982	5,257,539	4,767,929
Less: Total adjustments to net current assets	(c) (3,255,316)	(3,079,561)	(3,073,395)
Closing funding surplus / (deficit)	1,441,666	2,177,977	1,694,534

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(43,617)	0	0
Less: Movement in liabilities associated with restricted cash		0	0	(1,407)
Movement in employee benefit provisions		24,666	0	0
Add: Loss on asset disposals		1,101	90	0
Add: Depreciation on assets		3,521,475	293,436	293,456
Total non-cash items excluded from operating activities		3,503,625	293,526	292,050

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 31 July 2026
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,882,059)	(3,691,213)	(3,682,022)
Less: - Financial assets at amortised cost - self supporting loans	(25,331)	(14,513)	(14,513)
Add: Borrowings	76,165	52,533	50,915
Add: Provisions employee related provisions	575,909	573,631	572,224
Total adjustments to net current assets	(3,255,316)	(3,079,561)	(3,073,395)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2026-27 year is \$20,000

Nature or type	Var. \$	Explanation of variances		
		Timing	Permanent	
Revenue from operating activities				
Grants, subsidies and contributions	(64,883)	▼	Timing of CHSP & Support at Home Grant Funding	
Expenditure from operating activities				
Employee costs	(41,599)	▼		Non-cash budget error- timesheet staff excluded from Engineering Superannuation calculation. To be rectified in mid-year budget review.
Materials and contracts	43,733	▲	Under budget on various items including Waste Management (\$32K), Swimming Pool Mtce (\$4K), Valuation Expenses (\$3K), HCP Expenses (\$4K)	

SHIRE OF WAGIN

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key Information	9
2	Key Information - Graphical	10
3	Cash and Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisition	13
6	Disposal of Assets	16
7	Receivables	17
8	Other Current Assets	18
9	Payables	19
10	Rate Revenue	20
11	Borrowings	21
12	Other Current Liabilities	22
13	Grants and Contributions	23
14	Capital Grants and Contributions	24
15	Bonds and Deposits	25
16	Budget Amendments	26
17	Chart of Accounts	27

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2,133,437	\$2,133,437	\$2,177,977	\$44,540
Closing	\$0	\$1,756,871	\$1,694,534	(\$62,337)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$5,130,519	% of total
Unrestricted Cash	\$1,439,232	28.1%
Restricted Cash	\$3,691,288	71.9%

Refer to Note 3 - Cash and Financial Assets

Payables	
	\$165,220
Trade Payables	\$140,054
0 to 30 Days	98.9%
Over 30 Days	0.0%
Over 90 Days	1.1%

Refer to Note 9 - Payables

Receivables	
	\$641,379
Rates Receivable	\$93,660
Trade Receivable	\$641,379
Over 30 Days	16.7%
Over 90 Days	9.1%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$476,492)	(\$394,878)	(\$481,064)	(\$86,186)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	(\$16)	% Variance
YTD Budget	\$0	0.0%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$224,541	% Variance
YTD Budget	\$289,424	(22.4%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$33,910	% Variance
YTD Budget	\$31,846	6.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2,374,156)	\$19,974	(\$9,953)	(\$29,927)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0	%
Adopted Budget	\$166,000	0.0%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$22,903	% Spent
Adopted Budget	\$3,849,604	0.6%

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$12,950	% Received
Adopted Budget	\$1,294,936	1.0%

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$717,210	(\$1,662)	\$7,573	\$9,235

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$1,617
Interest expense	\$290
Principal due	\$244,468

Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$3,682,022
Interest earned	-\$9,191

Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.
Ordinary Council Meeting

2 KEY INFORMATION - GRAPHICAL



CAPITAL REVENUE

Budget Capital Revenue -v- Actual

CAPITAL EXPENSES

Budget Capital Expenses -v- Actual

BORROWINGS

Principal Repayments

Principal Outstanding

RESERVES

Closing funding surplus / (deficit)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash	Cash and cash equivalents	550	0	550		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	307,995	0	307,995		CBA	3.75%	On hand
At Call Deposits								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	1,130,687	0	1,130,687		WATC	4.30%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	41,780	41,780		CBA	1.30%	N/A
Term Deposits								
Reserve Investment Account 1	Cash and cash equivalents	0	3,649,508	3,649,508		CBA	4.84%	12/08/26
Total		1,439,232	3,691,288	5,130,519	0			
Comprising								
Cash and cash equivalents		1,439,232	3,691,288	5,130,519	0			
		1,439,232	3,691,288	5,130,519	0			

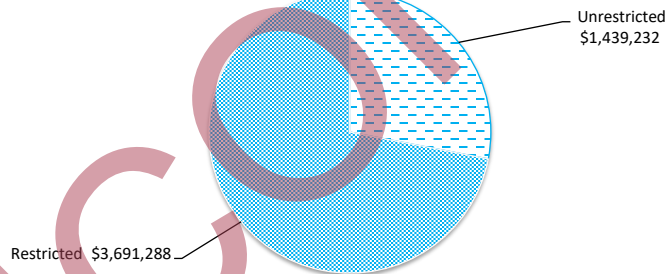
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

4 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Restricted by Council									
Leave reserve	573,631	24,666	(1,407)	0	0	0	0	598,297	572,224
Plant Replacement Reserve	639,314	27,491	(1,975)	29,500	0	0	0	696,305	637,339
Recreation Centre Reserve	10,161	437	(40)	1,800	0	(4,000)	0	8,398	10,121
Aerodrome Maintenance & Development Reserve	845	36	(131)	0	0	0	0	881	714
Municipal Buildings Reserve	68,827	2,960	(236)	0	0	(23,415)	0	48,372	68,592
Information Technology Reserve	137,121	5,896	(245)	50,000	0	0	0	193,017	136,876
Land Development Reserve	12,315	530	(29)	75,000	0	0	0	87,845	12,286
Community Bus Reserve	25,301	1,088	(58)	0	0	(500)	0	25,889	25,243
Homecare Reserve	19,796	851	(73)	0	0	0	0	20,647	19,724
Recreation Development Reserve	292,972	12,598	(746)	0	0	(32,000)	0	273,570	292,226
Refuse Waste Management Reserve	300,401	12,917	(681)	20,000	0	0	0	333,318	299,720
Water Management Reserve	117,944	5,072	(222)	0	0	0	0	123,016	117,722
Staff Housing Reserve	612,862	8,353	(1,321)	50,000	0	(658,500)	0	12,715	611,542
Refuse Site Rehabilitation Reserve	223,144	9,595	(510)	20,000	0	0	0	252,739	222,635
Community Events Reserve	20,610	886	(42)	0	0	0	0	21,496	20,568
Electronic Sign Reserve	17,011	731	(40)	0	0	0	0	17,742	16,971
Community Gym Reserve	24,393	1,049	(60)	0	0	(10,300)	0	15,142	24,333
Sportsground Precinct Redevelopment Reserve	480,309	20,653	(1,086)	0	0	(43,552)	0	457,410	479,223
Emergency/Bushfire Control Reserve	38,770	1,667	(91)	0	0	0	0	40,437	38,679
Roadwork Reserve	75,484	3,246	(200)	0	0	0	0	78,730	75,284
	3,691,213	140,722	(9,191)	246,300	0	(772,267)	0	3,305,968	3,682,022

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	1,126,956	1,126,956	0	2,212	2,212
Furniture and equipment	106,000	106,000	3,799	0	(3,799)
Plant and equipment	496,500	496,500	0	25	25
Infrastructure - roads	1,856,047	1,856,047	0	7,716	7,716
Infrastructure - other	189,101	189,101	2,091	12,950	10,859
Infrastructure - drainage	75,000	75,000	0	0	0
Payments for Capital Acquisitions	3,849,604	3,849,604	5,890	22,903	17,013
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,294,936	1,294,936	25,864	12,950	(12,914)
Borrowings	400,000	400,000	0	0	0
Other (disposals & C/Fwd)	166,000	166,000	0	0	0
Cash backed reserves					
Municipal Buildings Reserve	23,415	23,415	0	0	0
Community Bus Reserve	500	500	0	0	0
Community Gym Reserve	10,300	10,300	0	0	0
Recreation Development Reserve	32,000	32,000	0	0	0
Staff Housing Reserve	658,500	658,500	0	0	0
Sportsground Precinct Redevelopment Reserve	43,552	43,552	0	0	0
Contribution - operations	1,220,401	1,220,401	(19,974)	9,953	29,927
Capital funding total	3,849,604	3,849,604	5,890	22,903	17,013

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

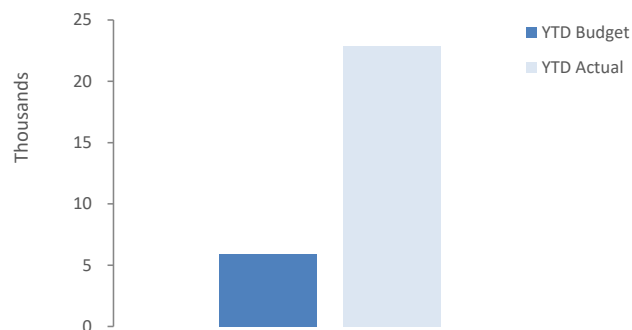
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

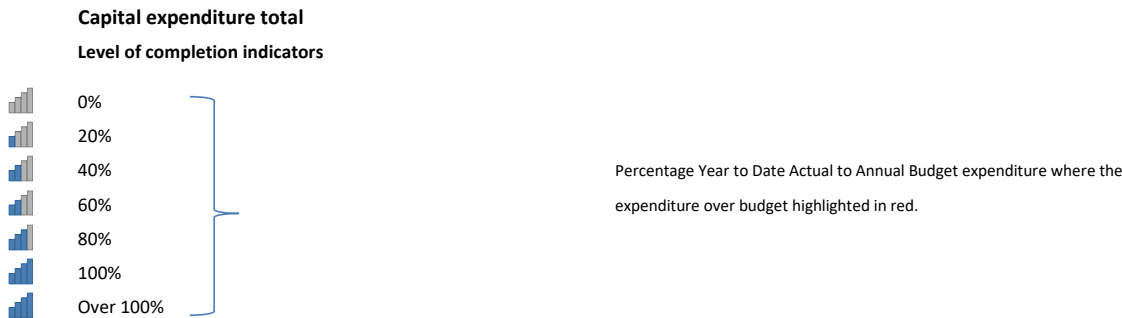
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

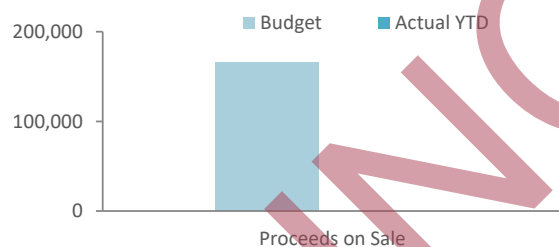
Account Number	Job Number	Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
Buildings								
Governance								
E167744	B2505	521	Admin Building - Roof Safety System	(13,000)	(13,000)	0	0	0
Total - Governance				(13,000)	(13,000)	0	0	0
Health								
E167702	B2704	521	Dental Clinic Repainting	(7,500)	(7,500)	0	0	0
Total - Health				(7,500)	(7,500)	0	0	0
Education & Welfare								
Community Amenities								
E167764	B2706	521	Public Toilet Block Upgrades	(10,600)	(10,600)	0	0	0
Total - Community Amenities				(10,600)	(10,600)	0	0	0
Recreation And Culture								
E167784	B2203	521	NAB Building	(11,984)	(11,984)	0	0	0
E167780	B2501	521	Recreation Centre - New meter box	(35,552)	(35,552)	0	0	0
E167780	B2702	521	Sportsground Grandstand Roller Door	(8,000)	(8,000)	0	0	0
E167774	B2703	521	Wedgescarrup Hall Upgrades	(9,000)	(9,000)	0	0	0
E167784	B2705	521	Courthouse/Library - Reattach Ridge Capping & Tiles	(10,000)	(10,000)	0	0	0
E167774	B2707	521	Town Hall Kitchen Improvements	(15,000)	(15,000)	0	0	0
Total - Recreation And Culture				(89,536)	(89,536)	0	0	0
Other Property & Services								
E167475	B2604	521	New Staff House 1 (3 x 2 modular) - Rear House	(499,160)	(499,160)	0	(1,106)	(1,106)
E167475	B2605	521	New Staff House 2 (3 x 2 modular) - Front House	(499,160)	(499,160)	0	(1,106)	(1,106)
E167475	B2701	521	Replacement of Carpet - 5 Omdurman Street	(8,000)	(8,000)	0	0	0
Total - Other Property & Services				(1,006,320)	(1,006,320)	0	(2,212)	(2,212)
Total - Buildings				(1,126,956)	(1,126,956)	0	(2,212)	(2,212)
Plant & Equipment								
Governance								
E167746	PE2701	525	DCEO Vehicle	(70,000)	(70,000)	0	0	0
Total - Governance				(70,000)	(70,000)	0	0	0
Law, Order & Public Safety								
E167778	PE2702	525	Ranger Vehicle	(42,000)	(42,000)	0	0	0
Total - Law, Order & Public Safety				(42,000)	(42,000)	0	(25)	(25)
Education and Welfare								
E167752	PE2706	525	Homecare Gardeners Ute	(22,000)	(22,000)	0	0	0
E167752	PE2707	525	Homecare Gardeners Trailer	(7,500)	(7,500)	0	0	0
Total - Education and Welfare				(29,500)	(29,500)	0	0	0
Transport								
E167761	PE2703	525	Side Tipper Truck 13T	(225,000)	(225,000)	0	0	0
E167761	PE2704	525	Street Sweeper	(65,000)	(65,000)	0	0	0
E167761	PE2705	525	Haulotte HTA 13P Trailer Mounted Boom Lift	(65,000)	(65,000)	0	0	0
Total - Transport				(355,000)	(355,000)	0	0	0
Total - Plant & Equipment				(496,500)	(496,500)	0	(25)	(25)
Furniture & Equipment								
Law, Order & Public Safety								
E167110	FE2705	523	Dual CCTV / ANPR - 11 Arthur Road	(40,000)	(40,000)	(3,333)	0	3,333
Total - Law, Order & Public Safety				(40,000)	(40,000)	(3,333)	0	3,333
Other Health								
Recreation & Culture								
E167756	FE2701	523	Cable Machine - Community Gym	(10,300)	(10,300)	0	0	0
E167754	FE2703	523	Chlorine & Acid Controllers - Swimming Pool	(32,000)	(32,000)	0	0	0
E167754	FE2704	523	Portable Lighting Towers - Swimming Pool	(18,100)	(18,100)	0	0	0
Total - Recreation & Culture				(60,400)	(60,400)	0	0	0
Transport								
E167763	FE2702	523	Metro Count Road Counter	(5,600)	(5,600)	(466)	0	466
Total - Transport				(5,600)	(5,600)	(466)	0	466
Total - Furniture & Equipment				(106,000)	(106,000)	(3,799)	0	3,799

5 CAPITAL ACQUISITIONS - DETAILED

	Account Number	Job Number	Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	Infrastructure - Roads								
	Transport								
	E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(30,000)	(30,000)	0	0	0
	E167103	CP404	541	2025/26 - Thornton Street Kerbing - south side	(28,688)	(28,688)	0	0	0
	E167103	CP405	541	2025/26 - Ventnor street Kerbing - Ware to Warwick	(28,688)	(28,688)	0	0	0
	E167103	CP410	541	2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	(38,881)	(38,881)	0	(7,716)	(7,716)
	E167105	CP411	545	2025/26 - Shire - Culvert repairs as needed	(75,000)	(75,000)	0	0	0
	E167103	CP412	541	2026/27 - RRG - Beaufort Road - Reconstruct Seal Widen SLK 8.30 to 10.3	(268,158)	(268,158)	0	0	0
	E167103	CP413	541	2026/27 - RRG - Jaloran Road - Reseal - SLK 8.72 to 11.72	(127,237)	(127,237)	0	0	0
	E167103	CP414	541	2026/27 - RRG - Ballagin Road - Reconstruct Seal Widen - SLK 4.0 to 6.0	(391,938)	(391,938)	0	0	0
	E167103	CP415	541	2026/27 - RTR - Norring Road - Reconstruct Seal Widen - SLK 0.0 to 1.5	(234,063)	(234,063)	0	0	0
	E167103	CP416	541	2026/27 - RTR - Behn Ord Road - Reconstruct Seal Widen SLK 1.29 to 2.25	(114,202)	(114,202)	0	0	0
	E167103	CP417	541	2026/27 - RTR - Bockaring Road - Reconstruct Seal Widen - SLK 2.0 to 4.1	(244,799)	(244,799)	0	0	0
	E167103	CP418	541	2026/27 - Shire - Bullock Hills Road - Gravel Shoulders - SLK 2.58 to 3.78	(21,604)	(21,604)	0	0	0
	E167103	CP419	541	2026/27 - Shire - Lime Lake West Road - Gravel Sheet - SLK 3.92 to 6.03	(59,148)	(59,148)	0	0	0
	E167103	CP420	541	2026/27 - Shire - Robinson Road - Gravel Sheet - SLK 3.81 to 4.33	(18,499)	(18,499)	0	0	0
	E167103	CP421	541	2026/27 - CRF - Stewart Street - Seal Widen - SLK 0.0 to 0.31	(109,041)	(109,041)	0	0	0
	E167103	CP423	541	2026/27 - Shire - Trenton Street - Kerbing - Theta to Tudhoe (South)	(9,600)	(9,600)	0	0	0
	E167103	CP424	541	2026/27 - Shire - Theta Street - Kerbing - Both Sides	(18,000)	(18,000)	0	0	0
	E167103	CP425	541	2026/27 - Shire - Bullock Hills Road - Reseal - SLK 10.0 to 10.67	(105,621)	(105,621)	0	0	0
	E167103	CP426	541	2026/27 - Shire - Pabury Lane - Reseal	(7,880)	(7,880)	0	0	0
	Total - Transport				(1,931,047)	(1,931,047)	0	(7,716)	(7,716)
	Total - Infrastructure - Roads				(1,931,047)	(1,931,047)	0	(7,716)	(7,716)
	Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
					\$	\$	\$	\$	\$
	Infrastructure - Other								
	Law,Order & Public Safety								
	Total - Law,Order & Public Safety				0	0	0	0	0
	Recreation & Culture								
	E167758	IO2507	543	Wetlands - Disabled Parking and Access Ramp	(10,000)	(10,000)	0	0	0
	E167758	IO2602	543	Drought Resilience Project - Grant Expenditure	(25,101)	(25,101)	(2,091)	(12,950)	(10,859)
	E167757	IO2701	543	Shade Sails - Swimming Pool	(10,000)	(10,000)	0	0	0
	Total - Recreation & Culture				(45,101)	(45,101)	(2,091)	(12,950)	(10,859)
	Total - Infrastructure - Other				(45,101)	(45,101)	(2,091)	(12,950)	(10,859)
	Infrastructure - Footpaths								
	Transport								
	E167124	CP427	543	2026/27 - Shire - Footpath - Trenton Street (Theta to Tudhoe)	(36,000)	(36,000)	0	0	0
	E167124	CP428	543	2026/27 - Shire - Footpaths - Theta Street (Thornton to Trenton)	(36,000)	(36,000)	0	0	0
	E167124	CP429	543	2026/27 - Shire - Footpaths - Ballagin Street (North of Sirdar Street)	(72,000)	(72,000)	0	0	0
	Total - Infrastructure - Footpaths				(144,000)	(144,000)	0	0	0
	Total - Infrastructure - Footpaths				(144,000)	(144,000)	0	0	0
	Grand Total				(3,849,604)	(3,849,604)	(5,890)	(22,903)	(17,013)

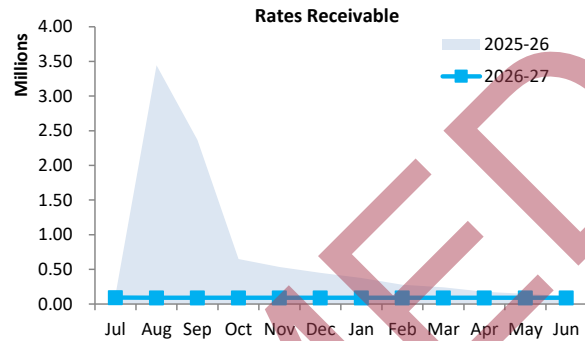
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget (As amended)				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
P02Y23	Isuzu MU-X 4x4 LST 3.0L Auto - DCEO	30,670	38,000	7,330	0	0	0	0	0
	Law, order, public safety								
P38Y22	Mahindra Ute - Ranger	16,179	16,000	0	(179)	0	0	0	0
	Health								
	Education and welfare								
P86Y24	2024 GWM Haval H6 Luxury Wagon	22,922	22,000	0	(922)	0	0	0	0
	Transport								
P40Y19	2018 Isuzu FVZ 260-300 MWB Auto Tipper Truck	51,004	85,000	33,996	0	0	0	0	0
P48	Tennant Street Sweeper	2,709	5,000	2,291	0	0	0	0	0
		123,484	166,000	43,617	(1,101)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2026	31 Jul 2026
	\$	\$
Opening arrears previous years	154,142	113,911
Levied this year	3,418,876	(100)
Less - collections to date	(3,459,107)	(20,151)
Gross rates collectable	113,911	93,660
Net rates collectable	113,911	93,660
% Collected	96.8%	17.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,273)	493,728	43,400	1,960	53,796	591,611
Percentage	(0.2%)	83.5%	7.3%	0.3%	9.1%	
Balance per trial balance						
Sundry receivable						591,624
Other Receivables						(7,173)
LSL Receivables (Current)						56,928
Total receivables general outstanding						641,379

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

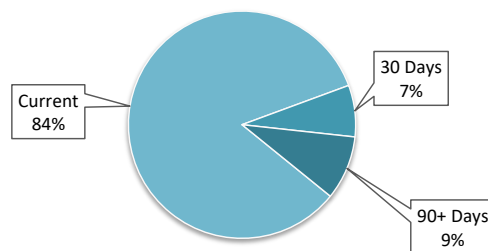
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 July 2026
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	14,513	0	0	14,513
Inventory				
Fuel and materials (including gravel)	56,253	0	0	56,253
Other Assets				
Prepayments	500	0	(500)	0
Accrued income	35,862	0	(35,862)	0
Total other current assets	107,128	0	(36,362)	70,766
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

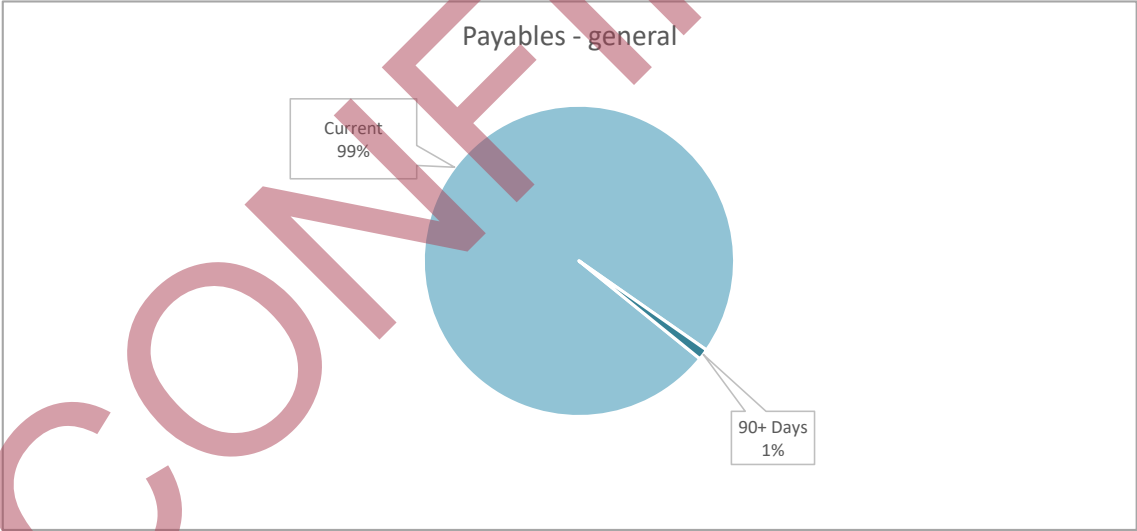
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	138,479	0	0	1,575	140,054
Percentage	0%	98.9%	0%	0%	1.1%	
Balance per trial balance						
Sundry creditors						140,054
Accrued interest on borrowings						1,456
Bonds and deposits held						23,710
Financial Liabilities						0
Total payables general outstanding						165,220
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Budget						YTD Actual				Total Revenue
	Rate in \$	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
Gross rental value											
Non-commercial	9.8280	677	8,776,638	862,568	0	0	862,568	0	0	0	0
Commercial	13.0576	62	2,667,888	348,362	0	0	348,362	0	0	0	0
Unimproved value											
UV	0.3040	268	560,390,000	1,703,586	0	0	1,703,586	0	0	0	0
Sub-Total		1,007	571,834,526	2,914,516	0	0	2,914,516	0	0	0	0
Minimum payment	Minimum \$										
Gross rental value											
Non-commercial	850	135	232,356	114,750	0	0	114,750	0	0	0	0
Commercial	1,000	28	77,867	28,000	0	0	28,000	0	0	0	0
Unimproved value											
UV	875	109	17,798,984	95,375	0	0	95,375	0	0	0	0
UV Commercial energy generation & storage	850	0	0	0	0	0	0	0	0	0	0
Sub-total		272	18,109,207	238,125	0	0	238,125	0	0	0	0
		1,279	589,943,733	3,152,641	0	0	3,152,641	0	0	0	0
Discount							(148,307)				0
Concession							(1,348)				0
Amount from general rates							3,002,986				0
Rates Written Off							0				(16)
Ex-gratia rates CBH							21,844	0	0	0	0
Total general rates							3,024,830				(16)
Total		1,279					3,024,830				(16)

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2026 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings		Loan No.	1 July 2026	New Loans			Principal Repayments			Principal Outstanding		Interest Repayments		
				Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget	Amended Budget
Particulars			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture														
Swimming Pool Redevelopment	139		123,532	0	0	0	0	(18,066)	(18,066)	123,532	105,465	0	(5,970)	(5,970)
Other property and services														
Staff Housing	137		57,892	0	0	0	(1,617)	(19,954)	(19,954)	56,275	37,938	(290)	(2,941)	(2,941)
Staff Housing	143		0	0	400,000	400,000	0	(15,502)	(15,502)	0	384,498	0	(10,399)	(10,399)
			181,424	0	400,000	400,000	(1,617)	(53,522)	(53,522)	179,806	527,902	(290)	(19,310)	(19,310)
Self supporting loans														
Recreation and culture														
Wagin Ag Society	141		11,497	0	0	0	0	(11,497)	(11,497)	11,497	0	0	(175)	(175)
Wagin Bowls Club	142		53,164	0	0	0	0	(3,015)	(3,015)	53,164	50,149	0	(2,992)	(2,992)
			64,662	0	0	0	0	(14,513)	(14,513)	64,662	50,149	0	(3,167)	(3,167)
Total			246,086	0	400,000	400,000	(1,617)	(68,035)	(68,035)	244,468	578,051	(290)	(22,477)	(22,477)
Current borrowings			52,533							50,915				
Non-current borrowings			193,553							193,553				
			246,085							244,468				

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2026-27

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget	Balance Unspent
	Actual	Budget				\$	%	\$	\$
Staff Housing	0	450,000	WATC	Debenture	5	30,360	5.20	0	0
	0	450,000				30,360		0	0

The Shire has no unspent debenture funds as at 30th June 2026, nor is it expected to have unspent funds as at 30th June 2027

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2026
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		8,599	0	25,700	(20,080)	14,219
- Capital grant/contribution liabilities		29,611	0	246,892	(12,950)	263,554
Total other liabilities		48,593	0	272,592	(43,413)	277,773
Employee Related Provisions						
Annual leave		239,398	0	0	0	239,398
Long service leave		283,314	0	0	0	283,314
Total Employee Related Provisions		522,713	0	0	0	522,713
Other Provisions						
Provision for LSL On-costs (Current)		39,183	0	0	0	39,183
Provision for Annual Leave On-costs (Current)		37,788	0	0	0	37,788
Total Other Provisions		76,971	0	0	0	76,971
Total other current assets		648,278	0	272,592	(43,413)	877,457
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as liabilities until such time as the Shire satisfies its obligation under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability	Increase	Liability	Current	Adopted	Amended	Amended	YTD
	1 July 2026	in Liability	Reduction (As revenue)	Liability 31 Jul 2026	Budget Revenue	YTD Budget	Annual Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	278,595	0	278,595	0
Grants Commission - Roads (WALGGC)	0	0	0	0	110,694	0	110,694	0
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0	18,275	(18,275)	0	73,100	18,275	73,100	18,275
DFES Grant - ESL Admin Contribution	0	0	0	0	4,000	0	4,000	0
DFES Grant -Operating SES	1,363	7,425	(1,805)	6,983	30,743	7,685	30,743	1,805
Bushfire Risk Mitigation Coordinator Grant	0	0	0	0	170,143	0	170,143	0
Firebreak Bushfire Mitigation Grant	0	0	0	0	15,000	0	15,000	0
Education and welfare								
Homecare - CHSP Operating Grant	0	0	0	0	342,312	28,526	342,312	2,307
Homecare - Support At Home Grant	0	0	0	0	372,310	31,025	372,310	3,009
Homecare - Donations	0	0	0	0	500	41	500	0
SAH - Thin Market Grant	0	0	0	0	10,380	865	10,380	0
Elder Abuse Awareness Raising Regional Grant	1,800	0	0	1,800	0	0	0	0
Recreation and culture								
Australia Day Grant	0	0	0	0	10,000	833	10,000	0
Lotterywest - Christmas Street Carnival 2026	0	0	0	0	13,000	0	13,000	0
Heritage Review Grant	5,130	0	0	5,130	0	0	0	0
DOC - Community Garden Grant	0	0	0	0	5,130	427	5,130	0
LBW Trust Library Grant	168	0	0	168	0	0	0	0
SLWA - Encouraging Promising Practice Grant	139	0	0	139	2,426	202	2,426	0
Direct Grant (MRWA)	0	0	0	0	201,545	201,545	201,545	201,545
	8,600	25,700	(20,080)	14,220	1,639,878	289,424	1,639,878	224,541
Operating contributions								
Law, order, public safety								
Contributions to Fire Control Weather Stations	0	0	0	0	500	0	500	0
Recreation and culture								
Rec Centre Equipment Contributions	0	0	0	0	1,800	0	1,800	0
Contribution to Street Lighting	0	0	0	0	8,075	0	8,075	0
	0	0	0	0	10,375	0	10,375	0
TOTALS	8,600	25,700	(20,080)	14,220	1,650,253	289,424	1,650,253	224,541

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2026	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2026	Current Liability 31 Jul 2026	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies									
Law, order, public safety									
Community Water Supply Project	(6,483)	7,859	0	1,376	1,376	0	0	0	0
Sportsground Water Tank	0	0	0	0	0	10,334	0	10,334	0
Dual CCTV/ANPR - 11 Arthur Road	0	0	0	0	0	20,343	0	20,343	0
Recreation and culture									
Drought Resilience Project - Grant Expenditure	14,095	0	(12,950)	1,145	1,145	24,095	0	24,095	12,950
2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	0	0	0	0	0	49,518	19,807	49,518	0
2026/27 - RRG - Beaufort Road - Reconstruct Seal Widen	0	71,509	0	71,509	71,509	178,771	0	178,771	0
2026/27 - RRG - Jaloran Road - Reaseal	0	33,930	0	33,930	33,930	84,825	0	84,825	0
2026/27 - RRG - Ballagin Road - Reconstruct Seal Widen	0	104,517	0	104,517	104,517	261,292	0	261,292	0
2026/27 - RTR - Norring Road - Reconstruct Seal Widen	0	0	0	0	0	234,062	0	234,062	0
2026/27 - RTR - Behn Ord Road - Reconstruct Seal Widen	0	0	0	0	0	114,202	0	114,202	0
2026/27 - RTR - Bockaring Road - Reconstruct Seal Widen	0	0	0	0	0	244,800	0	244,800	0
2026/27 - CRF - Stewart Street - Seal Widen	0	29,078	0	29,078	29,078	72,694	6,057	72,694	0
Economic services									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	29,612	246,892	(12,950)	263,554	263,554	1,294,936	25,864	1,294,936	12,950

SHIRE OF WAGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

15 BONDS AND DEPOSITS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but are now included in Municipal funds - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 Jul 2026
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Deposits - Town Hall	500	0	0	500
Deposits - Community Bus	750	150	0	900
Deposits - Rec Centre & EFP	2,500	900	(900)	2,500
Deposits - Animal Trap	75	0	0	75
BCITF	240	0	0	240
Building Services Levy	603	62	(62)	603
Other Deposits	6,376	300	(300)	6,376
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	12,840	400	(670)	12,570
Sub-Total	23,903	1,812	(1,932)	23,783
Trust Funds				
Nil				
Sub-Total	0	0	0	0
	23,903	1,812	(1,932)	23,783

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Opening Surplus(Deficit)						0
				0	0	0	0

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
General Purpose Funding						
Rate Revenue						
I031005	GRV	Inc	1,210,930	1,210,930	0	0
I031010	GRV Minimums	Inc	142,750	142,750	0	0
I031015	UV	Inc	1,703,585	1,703,585	0	0
I031020	UV Minimums	Inc	95,375	95,375	0	0
I031040	Ex-Gratia Rates (CBH)	Inc	21,844	21,844	0	0
I031045	Discount Allowed	Inc	(148,307)	(148,307)	0	0
I031050	Instalment Admin Charge	Inc	3,000	3,000	0	0
I031055	Account Enquiry Fee	Inc	7,000	7,000	583	518
I031060	(Rate Debtor Write Offs)	Inc	0	0	0	(16)
I031065	Penalty Interest	Inc	10,000	10,000	833	536
I031070	Emergency Services Levy	Inc	151,145	151,145	0	0
I031075	ESL Penalty Interest	Inc	500	500	41	45
I031080	Instalment Interest	Inc	4,000	4,000	0	0
I031090	Rate Legal Charges	Inc	10,000	10,000	833	0
			3,211,822	3,211,822	2,290	1,083
E031005	Valuation Expenses	Exp	(41,300)	(41,300)	(3,441)	(86)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(83)	0
E031015	Title Searches	Exp	(500)	(500)	(41)	0
E031020	Rate Recovery Expenses	Exp	(10,000)	(10,000)	(833)	(181)
E031025	Printing Stationery Postage	Exp	(3,000)	(3,000)	0	(1,085)
E031030	Emergency Services Levy	Exp	(151,145)	(151,145)	0	0
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates Waivers/Concessions	Exp	(1,348)	(1,348)	0	0
E031042	Rubbish Waivers/Concessions	Exp	(1,680)	(1,680)	0	0
E031100	Administration Allocated	Exp	(117,270)	(117,270)	(9,772)	(9,773)
			(328,243)	(328,243)	(14,170)	(11,125)
Other General Purpose Funding						
I032005	Grants Commission General	Inc	278,595	278,595	0	0
I032010	Grants Commission Roads	Inc	110,694	110,694	0	0
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	83	84
I032030	Reimbursements	Inc	100	100	8	0
I032035	Freedom of Information	Inc	100	100	8	0
I032040	Bank Interest	Inc	65,000	65,000	5,416	0
I032045	Reserves Interest	Inc	122,722	122,722	0	(9,191)
I032086	Debtor Penalty Interest	Inc	1,500	1,500	125	504
			579,711	579,711	5,640	(8,605)
E032005	Bank Fees and Charges	Exp	(17,590)	(17,590)	(1,465)	(1,721)
E032030	Audit Fees & Other Services	Exp	(42,000)	(42,000)	0	0
E032035	Administration Allocated	Exp	(85,147)	(85,147)	(7,095)	(7,096)
			(144,737)	(144,737)	(8,560)	(8,817)
Total General Purpose Income			3,791,533	3,791,533	7,930	(7,522)
Total General Purpose Expenditure			(472,980)	(472,980)	(22,730)	(19,942)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Governance						
Members of Council						
E041005	Sitting Fees	Exp	(24,878)	(24,878)	0	0
E041010	Training	Exp	(4,900)	(4,900)	0	0
E041015	Members Travelling	Exp	(700)	(700)	0	0
E041020	Communication Allowance	Exp	(8,085)	(8,085)	0	0
E041030	Other Expenses	Exp	(4,000)	(4,000)	(333)	0
E041035	Conference Expenses	Exp	(7,500)	(7,500)	0	0
E041040	Presidents Allowance	Exp	(17,443)	(17,443)	0	0
E041045	Deputy Presidents Allowance	Exp	(4,361)	(4,361)	0	0
E041055	Refreshments and Receptions	Exp	(10,000)	(10,000)	(832)	(366)
E041060	Presentations	Exp	(1,500)	(1,500)	(125)	(270)
E041065	Insurance	Exp	(17,402)	(17,402)	(8,701)	(9,691)
E041075	Subscriptions	Exp	(41,000)	(41,000)	(18,000)	(17,179)
E041100	Administration Allocated	Exp	(147,204)	(147,204)	(12,267)	(12,267)
			(288,973)	(288,973)	(40,258)	(39,773)
Other Governance						
I042030	Profit on Sale of Asset	Inc	7,330	7,330	0	0
I042045	Admin Reimbursements	Inc	2,000	2,000	166	0
			9,330	9,330	166	0
E042005	Administration Salaries	Exp	(1,069,597)	(1,069,597)	(82,276)	(84,133)
E042010	Administration Superannuation	Exp	(136,844)	(136,844)	(15,789)	(16,726)
E042011	Loyalty Allowance	Exp	(8,100)	(8,100)	(623)	(872)
E042012	Housing Allowance Admin	Exp	(8,383)	(8,383)	(644)	(961)
E042015	Insurance	Exp	(51,440)	(51,440)	(25,720)	(25,285)
E042020	Staff Training	Exp	(15,000)	(15,000)	(6,000)	(5,996)
E042030	Printing & Stationery	Exp	(26,000)	(26,000)	(2,166)	(4,208)
E042035	Phone, Fax & Modem	Exp	(4,000)	(4,000)	(332)	(235)
E042040	Office Maintenance	Exp	(63,628)	(63,628)	(7,984)	(8,808)
E042045	Advertising	Exp	(10,000)	(10,000)	(833)	(1,157)
E042050	Office Equipment Maintenance	Exp	(4,000)	(4,000)	(333)	(252)
E042055	Postage & Freight	Exp	(5,000)	(5,000)	(416)	(349)
E042060	Vehicle Running Expenses	Exp	(26,250)	(26,250)	(2,186)	(1,906)
E042065	Legal Expenses	Exp	(10,000)	(10,000)	(833)	0
E042070	Garden Expenses	Exp	(20,000)	(20,000)	(1,666)	(4,844)
E042075	Conference & Training	Exp	(6,000)	(6,000)	(500)	0
E042080	Computer Support	Exp	(193,268)	(193,268)	(133,023)	(133,590)
E042085	Other Expenses	Exp	(11,499)	(11,499)	(957)	(12)
E042090	Administration Allocated	Exp	(252,156)	(252,156)	(21,013)	(21,013)
E042095	Fringe Benefits Tax	Exp	(18,500)	(18,500)	0	0
E042100	Staff Uniforms	Exp	(3,740)	(3,740)	0	(439)
E042105	Minor Furniture & Equipment	Exp	(1,500)	(1,500)	0	0
E042120	Depreciation - Other Governance	Exp	(130,550)	(130,550)	(10,877)	(10,879)
E042125	Less Administration Allocated	Exp	1,824,297	1,824,297	152,024	152,025
E042170	Staff Professional Subscriptions	Exp	(1,000)	(1,000)	(83)	(1,018)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			(252,158)	(251,158)	(162,230)	(170,658)
	Total Governance Income		9,330	9,330	166	0
	Total Governance Expenditure		(541,131)	(540,131)	(202,488)	(210,431)
	Law, Order & Public Safety					
	Fire Prevention					
I051010	BFB Operating Grant	Inc	73,100	73,100	18,275	18,275
I051015	Sale of Fire Maps	Inc	50	50	4	0
I051025	Contributions and Reimbursements	Inc	500	500	0	0
I051030	Bush Fire Infringements	Inc	2,500	2,500	0	0
I051035	ESL Admin Fee	Inc	4,000	4,000	0	0
I051070	Other Bushfire Grants Income	Inc	185,143	185,143	0	0
I051075	SES Operating Grant	Inc	30,743	30,743	7,685	1,805
			296,036	296,036	25,964	20,080
E051005	BFB Operation Expenditure	Exp	(73,099)	(73,099)	(28,257)	(20,882)
E051010	Communication Mtce	Exp	(5,501)	(5,501)	(457)	(158)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	0	0
E051020	Fire Fighting/Emergency Services Expenses	Exp	(14,801)	(14,801)	(1,231)	0
E051025	Town Block Burn Off	Exp	(15,001)	(15,001)	(2,047)	(2,773)
E051030	Bushfire Risk Mitigation Coordinator	Exp	(170,143)	(170,143)	(11,297)	(13,397)
E051040	Other Bushfire Expenditure	Exp	(19,001)	(19,001)	(208)	(80)
E051045	Mt Latham & Condinging Repeats	Exp	(3,500)	(3,500)	(289)	(123)
E051048	Weather station - Upgrade system and maintenance	Exp	(5,000)	(5,000)	(416)	0
E051060	SES Operation Expenditure	Exp	(30,743)	(30,743)	(2,559)	(1,868)
E051100	Administration Allocated	Exp	(94,460)	(94,460)	(7,871)	(7,872)
E051190	Depreciation - Fire Prevention	Exp	(105,337)	(105,337)	(8,777)	(8,778)
			(539,086)	(539,086)	(63,409)	(55,930)
	Animal Control					
I052005	Dog Fines and Fees	Inc	4,500	4,500	375	113
I052010	Hire of Animal Traps	Inc	100	100	8	19
I052015	Dog Registration	Inc	4,000	4,000	0	341
I052016	Cat Registration	Inc	2,500	2,500	0	366
			11,100	11,100	383	839
E052005	Ranger Salary	Exp	(19,701)	(19,701)	(1,515)	(1,659)
E052007	Ranger Telephone	Exp	(500)	(500)	(41)	(33)
E052010	Pound Maintenance	Exp	(4,704)	(4,704)	(390)	(578)
E052015	Dog Control Insurance	Exp	(636)	(636)	(318)	(318)
E052020	Legal Fees	Exp	(1,500)	(1,500)	(125)	0
E052025	Training & Conference	Exp	(1,000)	(1,000)	(83)	0
E052030	Ranger Services Other	Exp	(10,000)	(10,000)	(831)	0
E052033	Loss on Sale of Asset	Exp	(179)	(179)	(14)	0
E052035	Administration Allocated	Exp	(53,951)	(53,951)	(4,495)	(4,496)
E052190	Depreciation - Animal Control	Exp	(3,060)	(3,060)	(254)	(255)
			(95,231)	(95,231)	(8,066)	(7,339)
	Other Law, Order & Public Safety					

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053060	Other law, Order & Public Safety Grants	Inc	30,677	30,677	0	0
			30,727	30,727	0	0
E053005	Abandoned Vehicles	Exp	(500)	(500)	(41)	0
E053045	CCTV & Security	Exp	(5,000)	(5,000)	(416)	(520)
E053055	Mosquito Control	Exp	(9,500)	(9,500)	(789)	(894)
E053056	Community Water Supply Programme	Exp	0	0	0	(300)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(26,703)	(26,703)	(2,224)	(2,225)
			(41,703)	(41,703)	(3,470)	(3,939)
	Total Law, Order & Public Safety Income		337,863	337,863	26,347	20,919
	Total Law, Order & Public Safety Expenditure		(676,020)	(676,020)	(74,945)	(67,208)
	Health					
	Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(7,347)	(7,347)	(611)	(402)
			(7,347)	(7,347)	(611)	(402)
	Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	800	66	0
			800	800	66	(1)
E074015	Other Control Expenses	Exp	(2,000)	(2,000)	(166)	0
E074100	Administration Allocated	Exp	(50,025)	(50,025)	(4,168)	(4,169)
			(52,025)	(52,025)	(4,334)	(4,169)
	Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	4,819	4,819	401	384
I076015	Reimbursements - Medical Practice	Inc	2,600	2,600	216	0
I076040	Reimbursements - Dr Kumar	Inc	1,500	1,500	0	111
			8,919	8,919	617	495
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(24,709)	(24,709)	(2,055)	(2,321)
E076025	Depreciation - Other Health	Exp	(59,952)	(59,952)	(4,995)	(4,996)
E076030	Doctors Vehicle Mtce	Exp	(3,000)	(3,000)	(247)	(508)
E076040	St Lukes Medical Services	Exp	(100,000)	(100,000)	0	0
			(187,661)	(187,661)	(7,297)	(7,825)
	Health - Preventative Services					
E077010	Analytical Expenses	Exp	(535)	(535)	0	(493)
			(535)	(535)	0	(493)
	Total Health Income		9,719	9,719	683	494
	Total Health Expenditure		(247,568)	(247,568)	(12,242)	(12,889)
	Education & Welfare					
	Pre Schools					
I083035	Day Care Lease	Exp	10,232	10,232	852	752

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I083036	Day Care Reimbursements	Exp	5,000	5,000	0	238
			15,232	15,232	852	990
E080010	Kindegarten Maintenance (Daycare)	Exp	(12,762)	(12,762)	(1,059)	(1,295)
E080190	Depreciation - Pre-Schools	Exp	(26,412)	(26,412)	(2,201)	(2,201)
			(39,174)	(39,174)	(3,260)	(3,496)
Other Education						
Homecare Program						
I082010	CHSP Grant	Inc	342,312	342,312	28,526	2,307
I082020	CHSP Fee for Service	Inc	51,278	51,278	4,273	3,592
I082025	Donations	Inc	500	500	41	0
I082031	Homecare - Other Income	Inc	10,380	10,380	865	0
I082055	Support at Home Grant	Inc	372,310	372,310	31,025	3,009
			776,780	776,780	64,730	8,906
E082010	Homecare Salaries	Exp	(610,407)	(610,407)	(46,954)	(32,991)
E082015	Maintenance & Gardening	Exp	(25,000)	(25,000)	(1,923)	(7,028)
E082030	Superannuation	Exp	(73,803)	(73,803)	(5,677)	(5,395)
E082035	Other Expenses	Exp	(8,000)	(8,000)	(665)	(229)
E082040	Travelling - Mileage	Exp	(15,000)	(15,000)	(1,250)	(1,139)
E082045	Staff Training	Exp	(5,000)	(5,000)	(416)	(150)
E082055	Subscriptions	Exp	(2,000)	(2,000)	(166)	0
E082060	Postage & Freight	Exp	(1,500)	(1,500)	(125)	(286)
E082063	Telephone Expenses	Exp	(3,000)	(3,000)	(250)	(229)
E082065	Printing & Stationery	Exp	(2,000)	(2,000)	(166)	0
E082070	Insurance	Exp	(20,706)	(20,706)	(10,353)	(9,858)
E082075	Building Maintenance	Exp	(6,000)	(6,000)	(498)	0
E082080	Plant & Equipment Mtce	Exp	(16,000)	(16,000)	(1,332)	(2,102)
E082083	Computer Equipment and Support	Exp	(12,000)	(12,000)	(999)	(558)
E082085	Consumable Supplies	Exp	(3,000)	(3,000)	(250)	0
E082090	Homecare Equipment and Catering Supplies	Exp	(1,000)	(1,000)	(83)	0
E082095	Support at Home Expenses	Exp	(54,000)	(54,000)	(4,499)	(860)
E082100	Administration Allocated	Exp	(20,937)	(20,937)	(1,744)	(1,745)
E082105	Fringe Benefits Tax	Exp	(6,000)	(6,000)	(500)	0
E082120	Loss on Sale of Asset	Exp	(922)	(922)	(76)	0
E082190	Depreciation - Homecare	Exp	(22,812)	(22,812)	(1,900)	(1,901)
			(909,087)	(909,087)	(79,826)	(64,471)
Other Welfare						
I083010	Wagin Frail Aged Reimb	Inc	8,720	8,720	4,360	4,360
			8,720	8,720	4,360	4,360
E083010	Wagin Frail Aged Exp	Exp	(8,719)	(8,719)	(4,359)	(4,360)
			(8,719)	(8,719)	(4,359)	(4,360)
Total Education & Welfare Income			800,732	800,732	69,942	14,256
Total Education & Welfare Expenditure			(956,980)	(956,980)	(87,445)	(72,327)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Community Amenities						
Sanitation - Household Refuse						
I101005	Domestic Collection	Inc	317,100	317,100	0	(100)
I102020	Refuse Site Fees	Inc	20,000	20,000	1,666	3,730
			337,100	337,100	1,666	3,630
E101005	Domestic Refuse Collection	Exp	(64,300)	(64,300)	(5,358)	0
E101006	Green Waste Collection	Exp	(32,550)	(32,550)	(2,712)	0
E101010	Recycling Residential	Exp	(74,800)	(74,800)	(6,231)	0
E101015	Refuse Site Mtce	Exp	(187,776)	(187,776)	(15,645)	(1,588)
			(359,426)	(359,426)	(29,946)	(1,588)
Sanitation - Other						
I102002	Commercial Collection Charges	Inc	78,540	78,540	0	0
I102005	Reimbursement Drummuster	Inc	1,000	1,000	0	65
I102010	Charges Bulk Rubbish	Inc	17,000	17,000	1,416	1,760
			96,540	96,540	1,416	1,825
E102005	Commercial Collection	Exp	(18,850)	(18,850)	(1,570)	0
E102010	Bulk Cardboard Collection	Exp	(21,800)	(21,800)	(1,816)	0
E102020	Recycling Commercial	Exp	(15,100)	(15,100)	(1,258)	0
E102190	Depreciation - Sanitation	Exp	(6,600)	(6,600)	(549)	(550)
			(62,350)	(62,350)	(5,193)	(550)
Sewerage						
I104005	Septic Tank Fees	Inc	500	500	41	0
			500	500	41	0
E104005	Sewerage Treatment Plant	Exp	(50)	(50)	0	(29)
			(50)	(50)	0	(29)
Regional Refuse Group						
I102006	Regional Refuse Group	Inc	0	0	0	0
			0	0	0	0
Regional Refuse Group						
E102007	Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
Town Planning						
I106005	Planning Fees	Inc	18,000	18,000	1,500	441
			18,000	18,000	1,500	441
E106005	Town Planning Expenses	Exp	(23,000)	(23,000)	(1,916)	(5,505)
E106100	Administration Allocated	Exp	(70,639)	(70,639)	(5,886)	(5,887)
			(93,639)	(93,639)	(7,802)	(11,392)
Other Community Amenities						

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I107005	Cemetery Fees	Inc	17,000	17,000	1,416	1,674
I107010	Community Bus Income	Inc	2,500	2,500	208	730
			19,500	19,500	1,624	2,404
E107005	Cemetery Mtce	Exp	(55,501)	(55,501)	(4,623)	(7,997)
E107010	Public Convenience Mtce	Exp	(54,539)	(54,539)	(4,534)	(4,584)
E107015	Community Bus Operating	Exp	(3,000)	(3,000)	(248)	(389)
E107100	Administration Allocated	Exp	(108,969)	(108,969)	(9,080)	(9,081)
E107190	Depreciation - Other Comm Amenities	Exp	(53,879)	(53,879)	(4,489)	(4,490)
			(275,888)	(275,888)	(22,974)	(26,541)
	Total Community Amenities Income		471,640	471,640	6,247	8,300
	Total Community Amenities Expenditure		(791,353)	(791,353)	(65,915)	(40,097)
Recreation & Culture						
Public Halls & Civic Centres						
I111005	Town Hall Hire	Inc	1,800	1,800	150	0
			1,800	1,800	150	0
E111005	Town Hall Mtce	Exp	(50,307)	(50,307)	(6,078)	(4,996)
E111010	Other Halls Mtce	Exp	(5,930)	(5,930)	(1,831)	(1,638)
E111190	Depreciation - Public Halls	Exp	(206,702)	(206,702)	(17,225)	(17,225)
			(262,939)	(262,939)	(25,134)	(23,859)
Swimming Pool						
I112010	Swimming Pool Admission	Inc	25,000	25,000	0	0
			25,000	25,000	0	0
E112015	Swimming Pool Maintenance	Exp	(142,560)	(142,560)	(16,104)	(9,341)
E112040	Swimming Pool Contract Staff	Exp	(130,000)	(130,000)	0	0
E113076	Interest on Loan 139 - Swimming Pool	Exp	(5,970)	(5,970)	0	0
E112190	Depreciation - Swimming Pools	Exp	(233,098)	(233,098)	(19,423)	(19,425)
			(511,628)	(511,628)	(35,527)	(28,766)
Other Recreation & Sport						
I113005	Sportsground Rental	Inc	8,794	8,794	0	0
I113015	Power Reimbursements	Inc	8,000	8,000	666	0
I113020	Recreation Centre Hire	Inc	3,000	3,000	250	90
I113025	Reimbursements Other	Inc	1,000	1,000	0	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	0	0
I113035	Sporting Club Leases	Inc	2,000	2,000	0	222
I113040	Other Recreation & Sport Grants & Contributions	Inc	24,095	24,095	0	12,950
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	416	335
I113065	Community Gym Membership	Inc	11,000	11,000	916	3,432
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	2,992	2,992	0	0
			67,681	67,681	2,248	17,029
E113005	Sportsground Mtce	Exp	(144,524)	(144,524)	(12,037)	(17,204)
E113010	Sportsground Building Mtce	Exp	(32,222)	(32,222)	(6,359)	(5,638)
E113015	Wetlands Park Mtce	Exp	(81,196)	(81,196)	(6,764)	(6,602)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E113020	Parks & Gardens Mtce	Exp	(66,845)	(66,845)	(5,551)	(3,194)
E113030	Recreation Centre Mtce	Exp	(73,306)	(73,306)	(9,773)	(9,461)
E113035	Rec Staff Salaries	Exp	(1,000)	(1,000)	(76)	0
E113045	Other Expenses	Exp	(1,002)	(1,002)	(83)	(246)
E113050	Norring Lake Mtce	Exp	(8,083)	(8,083)	(672)	(446)
E113053	Parkland and Public Place Signage Renewal Program	Exp	(10,000)	(10,000)	(833)	0
E113054	Wagin Pump Track - Community Consultation & Grant Application	Exp	(10,000)	(10,000)	(833)	0
E113065	Eric Farrow Pavilion Mtce	Exp	(44,178)	(44,178)	(4,963)	(3,166)
E113070	Rec Centre Sports Equipment	Exp	(1,000)	(1,000)	(83)	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(2,992)	(2,992)	0	0
E113095	Community Gym Expenditure	Exp	(14,694)	(14,694)	(1,222)	(944)
E113100	Administration Allocated	Exp	(225,016)	(225,016)	(18,751)	(18,751)
E113190	Depreciation - Other Rec & Sport	Exp	(404,701)	(404,701)	(33,723)	(33,725)
			(1,120,759)	(1,120,759)	(101,723)	(99,377)
	Library					
I115010	Reimbursements & Grants	Inc	2,426	2,426	202	0
			2,426	2,426	202	0
E115005	Library Staff Salaries	Exp	(64,463)	(64,463)	(4,958)	(8,303)
E115010	Superannuation	Exp	(6,686)	(6,686)	(514)	(486)
E115013	Staff Training	Exp	(4,000)	(4,000)	(333)	0
E115015	Court House (Library) Maintenance	Exp	(12,614)	(12,614)	(1,047)	(2,492)
E115020	Library Other Expenses	Exp	(3,000)	(3,000)	(248)	0
E115025	Public Library Materials Funding (Grant) Expenses	Exp	(7,426)	(7,426)	(1,035)	0
E115035	Postage & Freight	Exp	(500)	(500)	(83)	0
E115190	Depreciation - Libraries	Exp	(4,285)	(4,285)	(356)	(357)
			(102,974)	(102,974)	(8,574)	(11,638)
	Other Culture					
I116065	Electronic Sign Advertising Income	Inc	2,500	2,500	208	241
I119030	Community Events Income	Inc	13,000	13,000	0	(2,400)
I119031	Other Culture Grant Funds & Contributions	Inc	15,130	15,130	1,260	0
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	208	208	0	0
			30,838	30,838	1,468	(2,159)
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(82,371)	(82,371)	(6,858)	(1,356)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(175)	(175)	0	0
E116015	Community Centre Mtce	Exp	(16,021)	(16,021)	(1,333)	(1,269)
E116020	Historical Village	Exp	(2,616)	(2,616)	(216)	(1,424)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(2,020)	0
E116045	Community Development Events	Exp	(51,500)	(51,500)	0	(900)
E116046	Christmas Decorations - Maintenance and Prizes	Exp	(4,499)	(4,499)	(372)	0
E116055	Other Culture Grant Funds & Contributions Exp	Exp	0	0	0	(760)
E116060	Little Gem Theatre Expenditure	Exp	(3,500)	(3,500)	(289)	(736)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(372)	(78)
E116075	Other Culture Building Maintenance	Exp	(22,961)	(22,961)	(1,911)	(3,385)
E116190	Depreciation - Other Culture	Exp	(40,444)	(40,444)	(3,370)	(3,370)
			(241,217)	(241,217)	(16,741)	(13,278)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	Total Recreation & Culture Income		127,745	127,745	4,068	14,870
	Total Recreation & Culture Expenditure		(2,239,517)	(2,239,517)	(187,699)	(176,919)
	Transport					
	Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	201,545	201,545	201,545	201,545
I121010	Road Project Grants	Inc	574,406	574,406	19,807	0
I121015	Roads to Recovery Grant	Inc	593,064	593,064	0	0
I121025	Contribution - Street Lighting	Inc	8,075	8,075	0	0
I121070	Roads Grants - Other	Inc	72,694	72,694	6,057	0
			1,449,784	1,449,784	227,409	201,545
	Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	40,000	40,000	3,333	2,839
			40,000	40,000	3,333	2,839
E122005	Road Maintenance & Maintenance Grading	Exp	(407,005)	(407,005)	(33,916)	(74,261)
E122007	Rural Tree Pruning	Exp	(80,001)	(80,001)	(6,664)	0
E122008	Rural Spraying	Exp	(10,000)	(10,000)	(831)	(610)
E122009	Town Site Spraying	Exp	(25,000)	(25,000)	(2,082)	(5,459)
E122010	Depot Mtce	Exp	(19,191)	(19,191)	(2,684)	(1,985)
E122011	Town Reserve & Verge Mtce	Exp	(19,998)	(19,998)	(1,665)	0
E122012	Bridge & Drainage Mtce	Exp	(24,750)	(24,750)	(2,061)	(434)
E122020	Footpath Mtce	Exp	(6,001)	(6,001)	(499)	(1,639)
E122025	Street Cleaning	Exp	(45,000)	(45,000)	(3,748)	(2,164)
E122030	Street Trees	Exp	(84,999)	(84,999)	(7,080)	(46)
E122035	Traffic & Street Signs Mtce	Exp	(3,999)	(3,999)	(331)	0
E122045	Townscape	Exp	(40,001)	(40,001)	(3,330)	(6,858)
E122050	Crossovers	Exp	(1,001)	(1,001)	(82)	0
E122055	RAMM Roads Database	Exp	(15,000)	(15,000)	0	(8,756)
E122060	Street Lighting	Exp	(85,000)	(85,000)	(7,083)	(6,533)
E122090	Graffiti Removal	Exp	(500)	(500)	(41)	0
E122100	Administration Allocated	Exp	(102,777)	(102,777)	(8,564)	(8,565)
E122190	Depreciation - Roads	Exp	(1,963,682)	(1,963,682)	(163,637)	(163,640)
			(2,933,905)	(2,933,905)	(244,298)	(280,950)
	Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	36,287	36,287	0	0
			36,287	36,287	0	0
	Aerodrome					
I126020	Aerodrome Hangar Lease	Inc	12,208	12,208	3,052	3,094
I126025	Aerodrome - Other Income	Inc	500	500	125	0
			12,708	12,208	3,177	3,093
E126005	Aerodrome Maintenance	Exp	(17,087)	(17,087)	(1,421)	(2,819)
E126190	Depreciation - Aerodromes	Exp	(47,949)	(47,949)	(3,995)	(3,996)
			(65,036)	(65,036)	(5,416)	(6,815)
	Total Transport Income		1,538,779	1,538,279	233,919	207,477

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
	Total Transport Expenditure		(2,998,941)	(2,998,941)	(249,714)	(287,765)
	Economic Services					
	Rural Services					
I131020	Landcare Reimbursements	Inc	0	0	0	33
			0	0	0	33
E131020	Landcare	Exp	0	0	0	(33)
E131030	Rural Towns Program	Exp	(11,998)	(11,998)	(999)	(80)
E131100	Administration Allocated	Exp	(37,457)	(37,457)	(3,121)	(3,121)
E131140	Water Management Plan / Harvesting	Exp	(18,540)	(18,540)	(1,542)	(581)
			(67,995)	(67,995)	(5,662)	(3,815)
	Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	70,000	70,000	5,833	5,562
I132010	Reimbursements	Inc	1,000	1,000	83	0
I132015	RV Area Fees	Inc	7,000	7,000	583	332
			78,000	78,000	6,499	5,894
E132020	Caravan Park Mtce	Exp	(90,047)	(90,047)	(7,500)	(6,304)
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	0	0
E132035	RV Area Maintenance	Exp	(9,997)	(9,997)	(831)	(421)
E132040	Tourism Promotion & Subscripts	Exp	(15,097)	(15,097)	(1,257)	(500)
E132050	Administration Allocated	Exp	(132,929)	(132,929)	(11,077)	(11,077)
E132190	Depreciation - Tourism	Exp	(10,550)	(10,550)	(879)	(879)
			(267,120)	(267,120)	(21,544)	(19,181)
	Building Control					
I133005	Building Licenses	Inc	8,000	8,000	666	121
			8,000	8,000	666	121
E133005	Building Surveyor Salary	Exp	(7,786)	(7,786)	(598)	(1,562)
E133008	Building Surveyor Superannuation	Exp	(905)	(905)	(69)	(173)
E133015	Building Demolition	Exp	0	0	0	0
E133100	Administration Allocated	Exp	(50,037)	(50,037)	(4,169)	(4,170)
			(58,728)	(58,728)	(4,836)	(5,905)
	Other Economic Services					
I134005	Water Sales	Inc	25,000	25,000	2,083	2,243
			25,000	25,000	2,083	2,243
E134005	Water Supply - Standpipes	Exp	(26,501)	(26,501)	(2,205)	(1,375)
E134020	Land Sale Costs	Exp	(500)	(500)	(41)	0
E134190	Depreciation - Other Economic Services	Exp	(2,060)	(2,060)	(171)	(172)
			(29,061)	(29,061)	(2,417)	(1,547)
	Total Economic Services Income		111,000	111,000	9,248	8,291
	Total Economic Services Expenditure		(422,904)	(422,904)	(34,459)	(30,448)
	Other Property & Services					

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Private Works						
I141005	Private Works Income	Inc	30,000	30,000	2,500	2,105
			30,000	30,000	2,500	2,105
E141005	Private Works	Exp	(15,000)	(15,000)	(1,248)	(12,830)
E141100	Administration Allocated	Exp	(4,645)	(4,645)	(387)	(3,355)
			(19,645)	(19,645)	(1,635)	(16,185)
Public Works Overheads						
I143040	Workers Compensation	Inc	50,000	50,000	4,166	0
			50,000	50,000	4,166	0
E143005	Engineering Salaries	Exp	(130,040)	(130,040)	(10,003)	(9,501)
E143007	Engineering Administration Salaries	Exp	(53,612)	(53,612)	(4,124)	(4,763)
E143009	Housing Allowance Works	Exp	(23,000)	(23,000)	(1,769)	(2,390)
E143010	Engineering Consultant	Exp	(10,500)	(10,500)	0	0
E143020	Engineering Superannuation	Exp	(45,576)	(45,576)	(3,505)	(17,063)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(415)	0
E143030	Sick Holiday & Allowances Pay	Exp	(249,339)	(249,339)	(20,778)	(29,745)
E143040	Workers Compensation	Exp	(50,000)	(50,000)	(8,000)	(8,349)
E143045	Insurance on Works	Exp	(65,644)	(65,644)	(32,821)	(32,823)
E143050	Protective Clothing	Exp	(4,000)	(4,000)	(332)	(402)
E143055	Fringe Benefits	Exp	(500)	(500)	0	0
E143065	MOW - Vehicle Expenses	Exp	(6,000)	(6,000)	(499)	(486)
E143070	Minor Furniture & Equipment	Exp	(1,500)	(1,500)	(125)	0
E143075	Telephone Expenses	Exp	(500)	(500)	(41)	(33)
E143080	Staff Licenses	Exp	(500)	(500)	(41)	(300)
E143085	Safety Equipment & Meetings	Exp	(2,500)	(2,500)	(208)	0
E143090	Conferences & Courses	Exp	(2,000)	(2,000)	(166)	0
E143095	Staff Training	Exp	(2,999)	(2,999)	(247)	(1,035)
E143105	Administration Allocated	Exp	(40,258)	(40,258)	(3,354)	(387)
E143200	LESS PWOH ALLOCATED	Exp	643,468	643,468	53,622	55,408
			(50,000)	(50,000)	(32,806)	(51,869)
Plant Operation Costs						
I144005	Sale of Scrap	Inc	500	500	41	0
I144010	Reimbursements	Inc	2,000	2,000	166	1,650
			2,500	2,500	207	1,650
E144010	Fuel & Oils	Exp	(245,009)	(245,009)	(20,416)	(18,349)
E144020	Tyres & Tubes	Exp	(18,000)	(18,000)	(1,500)	(18)
E144030	Parts & Repairs	Exp	(85,000)	(85,000)	(7,082)	(5,951)
E144040	Plant Repair - Wages	Exp	(25,000)	(25,000)	(2,082)	(1,449)
E144050	Insurance and Licences	Exp	(34,506)	(34,506)	(17,252)	(13,292)
E144060	Minor Tools and Consumables	Exp	(6,000)	(6,000)	(500)	0
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(83)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(10,000)	(10,000)	(832)	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	421,841	421,841	35,153	31,068
			(2,674)	(2,674)	(14,594)	(7,991)

SHIRE OF WAGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Salaries & Wages						
E146010	Gross Salaries, Allowances & Super	Exp	(3,275,408)	(3,275,408)	(251,954)	(351,838)
E146200	Less Sal , Allow, Super Allocated	Exp	3,275,408	3,275,408	251,954	351,838
			0	0	0	0
Unclassified						
I147005	Commission - Vehicle Licensing	Inc	60,000	60,000	5,000	5,299
I147006	Commission - TransWA	Inc	500	500	41	26
I147050	Council Staff Housing Rental	Inc	23,400	23,400	1,950	2,700
I147070	Council Housing Reimbursements	Inc	10,000	10,000	833	0
I147085	NAB Buiding Rent	Inc	9,568	9,568	797	787
			103,468	103,468	8,621	8,812
E147015	Community Requests & Events - CEO Allocation	Exp	(2,000)	(2,000)	(166)	0
E147031	Novated Lease Clearing Account	Exp	0	0	0	550
E147035	Banking Errors	Exp	0	0	0	2
E147050	Council Housing Maintenance	Exp	(130,077)	(130,077)	(10,811)	(7,437)
E147051	Interest on Loan 137 - Staff Housing	Exp	(2,941)	(2,941)	(245)	(290)
E147053	Interest on Loan 143 - Staff Housing	Exp	(10,399)	(10,399)	0	0
E147055	Consultants / Contractors	Exp	(40,000)	(40,000)	0	0
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(83)	0
E147075	Employee Assistance	Exp	(3,600)	(3,600)	(300)	0
E147090	Building Maintenance	Exp	(1,964)	(1,964)	(161)	(2,990)
E147100	Administration Allocated	Exp	(230,420)	(230,420)	(19,201)	(19,202)
E147115	Occupational Health & Safety (OHS)	Exp	(5,500)	(5,500)	(457)	0
E147130	Depreciation - Unclassified	Exp	(172,699)	(172,699)	(14,391)	(14,392)
E147150	Community Requests Budget	Exp	(45,065)	(45,065)	(3,755)	0
E147151	Community Donations/Sponsorship	Exp	(4,112)	(4,112)	(342)	(2,000)
			(649,777)	(649,777)	(49,912)	(45,759)
Total Other Property & Services Income			185,968	185,968	15,494	12,567
Total Other Property & Services Expenditure			(722,096)	(722,096)	(98,947)	(121,804)
Total Income			7,384,309	7,383,809	374,044	279,652
Total Expenditure			(10,069,490)	(10,068,490)	(1,036,584)	(1,039,829)
Net Deficit (Surplus)			(2,685,181)	(2,684,681)	(662,540)	(760,177)

8.1.2 SCHEDULE OF PAYMENTS FROM MUNICIPAL FUND & TRANSACTION CARDS – JULY 2026

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	FM.FI.1
ATTACHMENTS:	Attachment 1 - Statement of Payments from Municipal Fund Attachment 2 – Statement of Transaction Card Payments

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5706

Moved Cr W Longmuir

Seconded Cr J Reed

That Council:

1. **RECEIVE the statement of payments made from the Municipal Account during July 2026 totalling \$748,078.48 as listed in Attachment 1.**
2. **RECEIVE the statement of payments using credit and fuel cards during July 2026 totalling \$6,914.53 as listed in Attachment 2.**

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

This item presents the statement of payments paid during July 2026 in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996.

BACKGROUND/COMMENT

Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996 requires a list of accounts and a list of payments made using credit, debit, or other purchasing cards to be presented to Council at the next ordinary meeting of Council after the list has been prepared. Regulations prescribe the information to be contained in the report.

Council has delegated to the CEO under Delegation Number 20 – Payment of Accounts, to make payments from the Municipal funds, and this function is also sub delegated to other officers by the CEO as appropriate.

Where appropriate, officers have been authorised to make payments using credit cards in accordance with Council Policy F11 - Corporate Credit Card. The CEO has also authorised the use of fuel cards for purchasing fuel to meet operational requirements in accordance with Council Policy F22 – Fuel Cards.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name.
 - (b) the amount of the payment.
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name.
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Regulation 13A

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -
 - (a) the payee's name.
 - (b) the amount of the payment.
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All expenditure has been approved via adoption of the 2026/27 Annual Budget or resulting from a Council Motion for a budget amendment.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

SHIRE OF Wagin
STATEMENT OF PAYMENTS FROM MUNICIPAL FUND
For the Period Ended 31 July 2026

Municipal Funds Account - List of Payments

Chq/EFT	Date	Name	Description	Amount
EFT17847	02/07/2026	Australian Services Union	Payroll Deductions	(26.50)
EFT17848	02/07/2026	Services Australia Child Support	Payroll Deductions	(119.02)
EFT17849	02/07/2026	3E Advantage Pty Limited	Photocopier Charges - June 2026	(1,051.91)
EFT17850	02/07/2026	Alexander Galt And Co Pty Ltd	Broom - Caravan Park	(60.00)
EFT17851	02/07/2026	Altus Planning Pty Ltd	Town Planning Consultancy Fees - June 2026	(1,831.50)
EFT17852	02/07/2026	Ampac Debt Recovery	Debt Recovery - June 2026	(540.10)
EFT17853	02/07/2026	Arrow Bronze	Sample Plaque - Cemetery Niche Wall	(199.54)
EFT17854	02/07/2026	Australia Post	Postage - June 2026	(426.70)
EFT17856	02/07/2026	Best Office Systems	Rectify Photocopier Issue - Administration Office	(73.68)
EFT17857	02/07/2026	Bitumen Distributors Pty Ltd	Emulsion - Ballagin Road	(297.00)
EFT17858	02/07/2026	Bryan Leslie Kilpatrick	Members Sitting Fees, Deputy Presidents Allowance and Communication Allowance	(1,949.54)
EFT17859	02/07/2026	Bunbury Machinery	Mower Blades - Kubota Mower (P44)	(422.40)
EFT17860	02/07/2026	Bunnings Group Ltd (Australia)	Fencing Sheet - Recreation Centre / Door Stops - Caravan Park	(31.49)
EFT17861	02/07/2026	Caravans West	Advertising Caravan & Camping Magazine - July 2026 Edition	(500.00)
EFT17862	02/07/2026	Cr Phillip Blight	Members Sitting Fees, Communication Allowance and Presidents Allowance	(5,739.36)
EFT17863	02/07/2026	Geoffrey Kenneth Benjamin West	Members Sitting Fees and Communication Allowance	(2,022.00)
EFT17864	02/07/2026	Goodyear Autocare Wagin	Supply and Fit Tyre - Mitsubishi Triton Tipper Ute (P26) / Replace Tube - Multi Tyre Roller (P15)	(336.00)
EFT17865	02/07/2026	Great Southern Tree Care T/As Acorn Trees	Trimming Trees under Powerlines, Removing Trees and Grinding Stumps	(29,332.00)
EFT17866	02/07/2026	Gregory Arnold	Reimbursement - Safety Boots	(99.99)
EFT17867	02/07/2026	Independence Australia	HCP Client Expense	(91.80)
EFT17868	02/07/2026	IT Vision	Annual SynergySoft Subscription 2026/2027	(46,946.15)
EFT17869	02/07/2026	Landgate - Midland	GRV Interim Valuation - Regional	(155.04)
EFT17870	02/07/2026	Liberty Oil Australia Pty Ltd	Diesel and Unleaded Fuel - Stock	(6,271.50)
EFT17871	02/07/2026	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(434.33)
EFT17872	02/07/2026	Mcleods Barristers And Solicitors	Legal Advice - Rates Recovery	(957.00)
EFT17873	02/07/2026	Muriel Ann O'Brien	Members Sitting Fees and Communication Allowance	(1,387.50)
EFT17874	02/07/2026	Origin	LPG Gas Facility Fee - Khedive Street	(98.00)
EFT17875	02/07/2026	PSQ Group	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - June 2026	(130.01)
EFT17876	02/07/2026	R D A Wheatbelt Inc	2026/2027 Subscription - Collaborative RDA Wheatbelt and Midwest Gascoyne Grant Guru Portal	(550.00)
EFT17877	02/07/2026	Sharon Sicely	Reimbursement - Work Pants	(100.00)
EFT17878	02/07/2026	Sherryl Maree Chilcott	Members Sitting Fees and Communication Allowance	(896.25)
EFT17879	02/07/2026	Shire Of Narrogin	Ranger Services including Mileage - February, March, April and May 2026 / Environmental Health Services - May and June 2026	(3,363.75)
EFT17880	02/07/2026	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - June 2026	(9,166.66)
EFT17881	02/07/2026	Synergy	Synergy Accounts - Various	(14,595.37)
EFT17882	02/07/2026	Telstra	Telstra Accounts - Various	(108.50)
EFT17883	02/07/2026	Wade Joseph Longmuir	Members Sitting Fees and Communication Allowance	(693.75)
EFT17884	02/07/2026	Wagin & Herald Street Veterinary Clinics	Sterilize/Microchip Cat and Euthanise Sick Cat- Ranger Services	(234.00)
EFT17885	02/07/2026	Wagin Community Resource Centre	2026/2027 Wagin CRC Business/Community Group Membership Renewal	(80.00)
EFT17886	02/07/2026	Wagin Mechanical Repairs	Wheel Alignment - Isuzu Dmax (P50) / Oil Filter - Forklift (P51)	(138.80)
EFT17887	02/07/2026	Wagin Mowers	Spindle Pulley Assembly - Rover Mower (P53) / Service Chainsaw and Supply Fuel Line - Small Plant (P30)	(445.03)
EFT17888	02/07/2026	Wagin Panel & Paint	Repairs to Side Mirror - Doctors Vehicle (P05)	(1,155.04)
EFT17889	02/07/2026	Wagin Truck Centre	Spark Plugs - Multi Tyre Roller (P15) / Spark Plug - Small Plant (P30) / Wiper Blades - Isuzu Tip Truck (P42)	(87.00)
EFT17890	08/07/2026	Alexander Galt And Co Pty Ltd	Gas Bottles - Caravan Park	(404.50)
EFT17891	08/07/2026	Ampac Debt Recovery	Debt Recovery - June 2026	(71.50)
EFT17892	08/07/2026	Australasian Performing Right Association Limited	Music Licence 2026/2027	(402.37)
EFT17893	08/07/2026	B L Woodhouse	Repair Flat Tyre - Multi Tyre Roller (P15), Repair Chainsaw - Small Plant (P30), Remove Tail Shaft - Caterpillar Backhoe (P47), Replace Wipers - Isuzu Truck (P42), Repair Tail Gate - Isuzu Tip Truck (P14), Fix Side Gate - Isuzu Truck (P16) and Clean Depot Workshop	(1,470.00)
EFT17894	08/07/2026	Bluelake Pty Ltd T/A Bunbury Honda/Kia	Vehicle Service - Doctors Vehicle (P05)	(335.01)
EFT17895	08/07/2026	Chubb Security Australia	Monitor Dialler - Admin Office and Medical Centre - 1 July to 30 September 2026	(429.24)
EFT17896	08/07/2026	Donna Marie George	Reimbursement - Shower Curtains - Recreation Centre / Cable Storage - PA System	(48.62)
EFT17897	08/07/2026	Filter Discounters Pty Ltd	Filters for Servicing - Forklift (P51), Kubota RTV (P52), Caterpillar Grader (P10) and Case Loader (P11)	(619.92)
EFT17898	08/07/2026	Great Southern Electrical Services	Repairs to Trots Lighting - Sportsground Oval	(9,757.00)
EFT17900	08/07/2026	Great Southern Waste Disposal	Domestic Refuse Collection and Management Fee - June 2026	(28,616.94)
EFT17901	08/07/2026	Gregory Arnold	Reimbursement - Police Clearance	(99.00)
EFT17902	08/07/2026	ICTouch Pty Ltd	NBN Services - Doctors Surgery - July 2026	(540.00)
EFT17903	08/07/2026	Kathryn Wilkinson	Reimbursement - Police Clearance	(64.90)
EFT17904	08/07/2026	Kerry Enright Cleaning Services	HCP Client Expense	(210.00)
EFT17905	08/07/2026	Local Government Professionals Australia WA	Full Membership 2026/2027 - CEO and DCEO / Bronze Local Government Subscription 2026/2027	(1,780.00)
EFT17906	08/07/2026	Local Health Authorities Analytical Committee	LHAAC Sampling Scheme Annual Fee 2026/27	(541.76)
EFT17907	08/07/2026	Market Creations Agency Pty Ltd	Council Connect, Userway, Website Support and Maintenance 2026/2027	(18,865.00)
EFT17908	08/07/2026	PRF Industries Pty Ltd	Repair CCTV Power Issue - Medical Centre Car Park	(482.70)
EFT17909	08/07/2026	Property Supervision Services	Homecare Gardening Services	(3,793.80)

Chq/EFT	Date	Name	Description	Amount
EFT17910	08/07/2026	Public Transport Authority	TransWA Ticket Sales minus Agent Commission	(38.56)
EFT17911	08/07/2026	Readytech User Group WA Inc	Readytech User Group Subscription 2026/2027	(962.50)
EFT17912	08/07/2026	Synergy	Synergy Accounts - Various	(7,462.96)
EFT17913	08/07/2026	Team Global Express Pty Ltd	Freight Costs	(40.79)
EFT17914	08/07/2026	Telstra	Telstra Accounts - Various	(798.22)
EFT17915	08/07/2026	Thinkproject Australia Pty Ltd	RAMM License Support and Maintenance Fee 2026/2027	(9,631.78)
EFT17916	08/07/2026	Wagin District Farmers Co-operative	Catering Supplies - Homecare / Cleaning Supplies - Caravan Park and Works Depot / Refreshments - FCO Course / Kitchen Refreshments - Works Depot / Tissues - Admin Office / Catering Supplies - Council Meeting	(453.16)
EFT17917	08/07/2026	Water Corporation	Water Accounts - Various	(2,676.77)
EFT17918	08/07/2026	Zoe Enright	Reimbursement - Books/Gifts for Citizenship Ceremony	(70.38)
EFT17919	08/07/2026	Analisa Bell	Bond Refund - Community Gym Fob	(50.00)
EFT17920	08/07/2026	Christopher Moffatt	Rates Refund	(70.48)
EFT17921	08/07/2026	Dylan Martin	Bond Refund - Community Gym Fob	(50.00)
EFT17922	08/07/2026	Holyoake Organisation	Bond Refund - Venue Hire	(300.00)
EFT17923	08/07/2026	Kerry Rees	Bond Refund - Community Gym Fob	(50.00)
EFT17924	08/07/2026	Paul Power	Bond Refund - Community Gym Fob	(50.00)
EFT17925	09/07/2026	Easi Novated Leasing	Novated Lease - Staff	(605.47)
EFT17926	16/07/2026	Australian Services Union	Payroll Deductions	(27.50)
EFT17927	16/07/2026	Services Australia Child Support	Payroll Deductions	(119.02)
EFT17928	23/07/2026	Alexander Galt And Co Pty Ltd	Chemical - Townsite Spraying / Jerry Can, Air Blow and Nozzle - Small Plant (P30) / Lime Sulphur and Secateurs - Wetlands Park / Assorted Plumbing Supplies - Other Sportsground Oval / Elbow and Conduit - Town Hall / Garden Hose and Fittings - Admin Office / Treated Pine, Dyna Bolts, Screws and Tape Measure - Wetlands Park Public Toilets / Garden Tap - Tavistock Street Public Toilets	(1,784.80)
EFT17929	23/07/2026	Ampac Debt Recovery	Debt Recovery - July 2026	(3.96)
EFT17930	23/07/2026	Apps Plumbing & Gas Wagin	Resolve Issue with Hot Water System - Omdurman Street Residence	(201.30)
EFT17931	23/07/2026	Auspire - Australia Day Council of WA Inc	Gold Membership Subscription 2026/2027	(836.00)
EFT17932	23/07/2026	B L Woodhouse	Install 2 Way Radio - Toyota Hilux Workmate (P94) / Plant Service - Rover Ride On Mower (P53) / Plant Service - Case Loader (P11) / Install New Battery - Toyota Hilux Workmate (P24) / Place Washer Blades - Kubota Mower (P18) / Plant Service - Caterpillar Grader (P10) / Install New Pump - Other Sportsground / Change and Sharpen Chain - Saw (P30) / Clean Workshop - Works Depot	(1,610.00)
EFT17933	23/07/2026	Bunbury Machinery	Mower Blades - Kubota Mower (P44)	(211.20)
EFT17934	23/07/2026	Community Therapy T/A Lynch Healthcare Pty Ltd	Manual Handling Training - Homecare	(164.95)
EFT17935	23/07/2026	Cutting Edges	Plow Bolts and Hex Nuts - Komatsu Grader (P12) and Caterpillar Grader (P10)	(205.15)
EFT17936	23/07/2026	Debra Jane Stephens	Photography for Citizenship Ceremony	(200.00)
EFT17937	23/07/2026	Dfabengineering	Repairs to Tail Gate Latch - Isuzu Tip Truck (P14) / Repairs to Side Gate - Isuzu Truck (P16)	(440.00)
EFT17938	23/07/2026	Donna Marie George	Reimbursement - Soap Dispensers - Various Locations	(40.00)
EFT17939	23/07/2026	Easi Novated Leasing	Novated Lease - Staff	(605.47)
EFT17940	23/07/2026	Elders Rural Services Australia Limited	Safety Boots - Works Staff	(229.90)
EFT17941	23/07/2026	Express Print	Tip Passes, Recycle Date Calendars and Envelopes - Rates 2026/2027	(2,700.50)
EFT17942	23/07/2026	Fulton Hogan Industries Pty Ltd	Cold Mix - Ballagin Road	(2,006.40)
EFT17943	23/07/2026	G & M Detergents & Hygiene Services Albany	Toilet Paper, Paper Towel and Gloves - Public Conveniences	(555.92)
EFT17944	23/07/2026	Garrards Pty Ltd	Chemical - Mosquito Spraying	(894.22)
EFT17945	23/07/2026	Goodyear Autocare Wagin	New Battery - Toyota Hilux Workmate Ute (P24)	(200.00)
EFT17946	23/07/2026	Instant Racking And Steel Shelving	Gas Strut - Ranger Vehicle (P38)	(56.00)
EFT17947	23/07/2026	JLT Risk Solutions Pty Ltd	Medical Malpractice Liability and Marine Cargo - Insurance 2026/2027	(1,435.50)
EFT17948	23/07/2026	Katanning Glass Supplies	Replace Damaged Windows - Wagin Historical Village	(484.77)
EFT17949	23/07/2026	Kenneth Parker	Reimbursement - Unleaded Fuel - CEO Vehicle (P01)	(111.35)
EFT17950	23/07/2026	Landgate - Midland	Copy of Certificate of Title	(32.60)
EFT17951	23/07/2026	LGISWA	Annual Insurance Renewals 2026/2027 - 1st Instalment	(177,388.60)
EFT17952	23/07/2026	Liberty Oil Australia Pty Ltd	Diesel - Stock	(9,163.00)
EFT17953	23/07/2026	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(559.44)
EFT17954	23/07/2026	PSQ Group	Update Voicemail - Homecare	(39.60)
EFT17955	23/07/2026	Property Supervision Services	Homecare Gardening Services	(3,216.60)
EFT17956	23/07/2026	Shire Of Narrogin	Ranger Services - June 2026 / Community Assisted Transport Service Contribution 2026/2027	(1,336.50)
EFT17957	23/07/2026	South Regional Tafe	Forklift Training - Works Staff	(162.00)
EFT17958	23/07/2026	Swat Wagin	Pest Management - Caravan Park	(220.00)
EFT17959	23/07/2026	Synergy	Synergy Accounts - Various	(826.64)
EFT17960	23/07/2026	Team Global Express Pty Ltd	Freight Costs	(165.28)
EFT17961	23/07/2026	Telstra	Telstra Accounts - Various	(47.85)
EFT17962	23/07/2026	True Track Truck Aligning	Laser Wheel Alignment - Isuzu Truck (P16)	(300.00)
EFT17963	23/07/2026	Wagin Agri Services	Waterboy Pumps - Drought Resilience Project	(14,245.00)
EFT17964	23/07/2026	Wagin Community Resource Centre	Wool Press Advertising 2026/2027	(800.00)
EFT17965	23/07/2026	Wagin Football Club	Refund - PA System Hire	(67.50)
EFT17966	23/07/2026	Wagin Historical Village	Annual Subsidy 2025/2026 - Historical Village Museum	(8,460.00)
EFT17967	23/07/2026	Wagin IGA X-press	Newspapers, Kitchen Refreshments - Admin Office / Catering Supplies - Homecare	(239.19)
EFT17968	23/07/2026	Wallis Computer Solutions	IT Support Service (MSA Gold), Managed Backup Server, SynergySoft LGA Accounting, Managed Security, Managed Infrastructure - Sophos, Domotz Network Monitoring - 2026/2027 Contract / NBN Internet - Admin Office and Eric Farrow Pavilion - July 2026	(79,787.40)
EFT17969	23/07/2026	Water Corporation	Water Accounts - Various	(18,294.64)
EFT17970	23/07/2026	Australian Taxation Office	BAS - June 2026	(39,100.00)
EFT17971	23/07/2026	Department Of Transport And Major Infrastructure	Vehicle Registration - Homecare Vehicle (P27), Building Maintenance Vehicle (P17), Homecare Managers Vehicle (P80)	(1,415.35)

Chq/EFT	Date	Name	Description	Amount
EFT17972	23/07/2026	Byron Painter	Bond Refund - Community Gym Fob	(50.00)
EFT17973	23/07/2026	Cameron Peter Forrest	Bond Refund - Community Gym Fob	(30.00)
EFT17974	23/07/2026	Dylan Martin	Bond Refund - Community Gym Fob	(50.00)
EFT17975	23/07/2026	Elspeeth Sandra Puti Wallas	Bond Refund - Community Gym Fob	(30.00)
EFT17976	23/07/2026	Gary John Flint	Bond Refund - Community Gym Fob	(60.00)
EFT17977	23/07/2026	Jasmine Watson	Bond Refund - Community Gym Fob	(50.00)
EFT17978	23/07/2026	Jennifer Bannerman	Bond Refund - Community Gym Fob	(30.00)
EFT17979	23/07/2026	Kiara Girling	Bond Refund - Community Gym Fob	(30.00)
EFT17980	23/07/2026	Matthew Enright	Bond Refund - Community Gym Fob	(50.00)
EFT17981	23/07/2026	Rabobank Australia Ltd	Bond Refund - Venue Hire	(900.00)
EFT17982	23/07/2026	Robyn-Anne Flett	Bond Refund - Community Gym Fob	(50.00)
EFT17983	23/07/2026	Samantha Chellen	Bond Refund - Community Gym Fob	(30.00)
EFT17984	23/07/2026	Sarah Chiera	Bond Refund - Community Gym Fob	(30.00)
EFT17985	23/07/2026	Wagin Football Club	Bond Refund - Equipment Hire	(150.00)
EFT17986	23/07/2026	William Tan	Bond Refund - Community Gym Fob	(30.00)
EFT17987	30/07/2026	Australian Services Union	Payroll Deductions	(27.50)
EFT17988	30/07/2026	Services Australia Child Support	Payroll Deductions	(119.02)
EFT17989	31/07/2026	Department Of Local Government, Industry Regulation And Safety	BSL - July 2026	(56.65)
EFT17990	31/07/2026	Shire Of Wagin	BSL - July 2026	(5.00)
EFT Payment Total				(597,756.81)
Direct Debit Payments				
DD6838.1	02/07/2026	Aware Super	Superannuation Contributions	(6,929.51)
DD6838.2	02/07/2026	CareSuper	Superannuation Contributions	(22.83)
DD6838.3	02/07/2026	Hesta Super Fund	Superannuation Contributions	(170.64)
DD6838.4	02/07/2026	Hostplus	Superannuation Contributions	(379.20)
DD6838.5	02/07/2026	Mercer Super	Superannuation Contributions	(735.11)
DD6838.6	02/07/2026	Rest Administration	Superannuation Contributions	(2,381.44)
DD6838.7	02/07/2026	Active Super	Superannuation Contributions	(351.39)
DD6838.8	02/07/2026	Australian Super Administration	Superannuation Contributions	(3,031.29)
DD6838.9	02/07/2026	Prime Super	Superannuation Contributions	(498.58)
DD6863.1	16/07/2026	Aware Super	Superannuation Contributions	(7,266.02)
DD6863.2	16/07/2026	CareSuper	Superannuation Contributions	(106.46)
DD6863.3	16/07/2026	Hesta Super Fund	Superannuation Contributions	(174.35)
DD6863.4	16/07/2026	Hostplus	Superannuation Contributions	(298.91)
DD6863.5	16/07/2026	Mercer Super	Superannuation Contributions	(754.28)
DD6863.6	16/07/2026	Rest Administration	Superannuation Contributions	(2,492.96)
DD6863.7	16/07/2026	Active Super	Superannuation Contributions	(363.06)
DD6863.8	16/07/2026	Australian Super Administration	Superannuation Contributions	(3,107.12)
DD6863.9	16/07/2026	Prime Super	Superannuation Contributions	(438.39)
DD6881.1	30/07/2026	Aware Super	Superannuation Contributions	(7,076.89)
DD6881.2	30/07/2026	CareSuper	Superannuation Contributions	(228.73)
DD6881.3	30/07/2026	Hesta Super Fund	Superannuation Contributions	(192.30)
DD6881.4	30/07/2026	Hostplus	Superannuation Contributions	(336.02)
DD6881.5	30/07/2026	Mercer Super	Superannuation Contributions	(754.28)
DD6881.6	30/07/2026	Rest Administration	Superannuation Contributions	(2,475.15)
DD6881.7	30/07/2026	Active Super	Superannuation Contributions	(385.58)
DD6881.8	30/07/2026	Australian Super Administration	Superannuation Contributions	(2,812.41)
DD6881.9	30/07/2026	Prime Super	Superannuation Contributions	(442.20)
DD6887.1	03/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 01/07/2026	(3,143.95)
DD6887.2	15/07/2026	Sandwai Pty Ltd	Sandwai Monthly Fee	(613.80)
DD6887.3	16/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 14/07/2026	(2,557.10)
DD6887.4	17/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 15/07/2026	(2,671.55)
DD6887.5	17/07/2026	Aussie Broadband Pty Ltd	Broadband - July 2026	(280.00)
DD6887.6	20/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 16/07/2026	(2,114.10)
DD6887.7	21/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 17/07/2026	(1,525.85)
DD6887.8	22/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 20/07/2026	(3,763.30)
DD6887.9	15/07/2026	Commonwealth Bank of Australia (CBA)	CommBiz Transaction Fees - July 2026	(209.99)
DD6838.10	02/07/2026	Hub24 Super Fund	Superannuation Contributions	(380.15)
DD6838.11	02/07/2026	BT Panorama	Superannuation Contributions	(131.85)
DD6838.12	02/07/2026	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(674.79)
DD6863.10	16/07/2026	Hub24 Super Fund	Superannuation Contributions	(400.27)
DD6863.11	16/07/2026	BT Panorama	Superannuation Contributions	(142.14)
DD6863.12	16/07/2026	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(710.06)
DD6881.10	30/07/2026	Hub24 Super Fund	Superannuation Contributions	(290.71)
DD6881.11	30/07/2026	BT Panorama	Superannuation Contributions	(162.29)
DD6881.12	30/07/2026	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(710.06)
DD6887.10	23/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 21/07/2026	(22,589.30)
DD6887.11	24/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 22/07/2026	(4,314.20)
DD6887.12	06/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 02/07/2026	(1,051.70)
DD6887.13	24/07/2026	Western Australian Treasury Corporation	Loan Repayment # 137 - July 2026	(1,907.86)
DD6887.14	23/07/2026	Western Australian Treasury Corporation	Loan Guarantee Fees - 30 June 2026	(1,035.09)
DD6887.15	27/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 23/07/2026	(15,472.45)
DD6887.16	28/07/2026	Messages On Hold Australia Pty Ltd	Provision of Programming & Equipment 23/07/2026 - 22/10/2026	(276.78)

Chq/EFT	Date	Name	Description	Amount
DD6887.17	29/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 27/07/2026	(6,375.75)
DD6887.18	30/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 28/07/2026	(4,308.80)
DD6887.19	31/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 29/07/2026	(1,854.60)
DD6887.20	31/07/2026	Commonwealth Bank of Australia (CBA)	Merchant Fee - Admin July 2026	(476.13)
DD6887.21	07/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 03/07/2026	(3,820.65)
DD6887.24	08/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 06/07/2026	(6,076.15)
DD6887.25	09/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 07/07/2026	(3,080.05)
DD6887.26	10/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 08/07/2026	(2,249.50)
DD6887.27	13/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 09/07/2026	(5,103.15)
DD6887.28	14/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 10/07/2026	(2,282.30)
DD6887.29	15/07/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 13/07/2026	(3,360.15)
Direct Debit Payments Total				(150,321.67)
Municipal Account - Payments Total				(748,078.48)

SHIRE OF WAGIN
STATEMENT OF MASTERCARD PAYMENTS
For the Period Ended 24 July 2026

Credit Card List of Payments

Chief Executive Officer - Ken Parker

Credit Card	7/07/2026	Charles Sturt University	Course Fees	(4,255.90)
Credit Card	9/07/2026	Quest Innaloo	Accommodation for Staff - DOT Training	(1,142.55)
Chief Executive Officer - Ken Parker Total				(5,398.45)

Deputy Chief Executive Officer - Jonathan Fathers

Credit Card	2/07/2026	Amazon AU	Shower Curtain Rings - Recreation Centre	(41.97)
Credit Card	5/07/2026	Caltex Burswood	Fuel - DCEO Vehicle (P02)	(125.18)
Credit Card	13/07/2026	Reward Hospitality	Glass Basket Trays - Recreation Centre	(97.61)
Credit Card	14/07/2026	Factory Fast	Free Standing Chin Dip Bar - Community Gym	(144.83)
Credit Card	15/07/2026	Ampol Narrogin	Fuel - DCEO Vehicle (P02)	(130.36)
Deputy Chief Executive Officer - Jonathan Fathers Total				(539.95)

Manager of Works - Allen Hicks

Credit Card	2/07/2026	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(49.40)
Credit Card	2/07/2026	eBay	Wire Whipper Snipper Heads - Small Plant (P30)	(20.70)
Credit Card	24/07/2026	Department of Local Government	Forklift License - Staff	(92.00)
Credit Card	24/07/2026	Department of Local Government	Forklift License - Staff	(92.00)
Credit Card	24/07/2026	Department of Local Government	Forklift License - Staff	(92.00)
Manager of Works - Allen Hicks Total				(346.10)

Manager of Finance - Donna Fawcett

Manager of Finance - Donna Fawcett Total				0.00
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Fees and Charges

Fees and Charges Total				0.00
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Credit Card List of Payments Total				(6,284.50)
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SHIRE OF WAGIN
STATEMENT OF FUEL CARD PAYMENTS
For the Period Ended 31 July 2026

Fuel Card List of Payments

Chq/EFT	Date	Name	Description	Amount
EFT17855	02/07/2026	BP Australia Pty Ltd	Monthly Card Fees / Diesel - Bushfire Risk Mitigation Coordinator	(555.00)
EFT17899	08/07/2026	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(75.03)
Fuel Card List of Payments Total				(630.03)
Transaction Card - Payments Total				(6,914.53)

8.1.3 CHIEF EXECUTIVE OFFICER'S ACTIVITY REPORT JULY/AUGUST 2026

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5707

Moved Cr S Chilcott

Seconded Cr J Reed

That Council NOTES the Chief Executive Officer's Report.

CARRIED UNANIMOUSLY 5/0

COMMENT

A non-exhaustive update on issues includes:

4WDL Regional Housing Support Fund

On 5 August 2026, the State Government announced the recipients of the Regional Housing Support Fund. The 4WDL comprising the local governments of Wagin, West Arthur, Williams, Woodanilling, Dumbleyung, and Lake Grace have been awarded \$4.5m as part of the RHSF.

The Shire of Wagin's funding is \$409,000.

The Shire's grant application sought funding to renew the Shire's housing stock.

The Shire's project involves selling four Shire owned properties and constructing four new 3x2 modular properties. The \$409,000 will enable this renewal to occur allowing the project to proceed with minimal long-term financial impact on the Shire.

The project, while exciting for the Shire, has several moving parts. The grant application involved nominating the property locations and was based on the Staff Accommodation Strategy.

Three of the four properties are currently occupied. Two of the three properties are based on employment contractual terms while the third is a periodic lease.

Officers will present a paper on the matter for Council's consideration once more information is available.

Questions for WALGA Central Zone Speakers

The 13 November 2026 WALGA Central Country Zone will feature presentations by:

- Lumen Wheatbelt Regional University Study Hub
- Western Power

The presentations afford the opportunity for Council's to ask questions. Elected members are encouraged to consider the questions that they would like to have asked at the Zone meeting and provide these to the Shire.

WALGA Central Country Zone meeting

The Central Country Zone met in Kulin on 14 August. The recommendations before the meeting were generally supported without significant amendment.

The Shire of Wagin submitted two matters for consideration which were supported by the Zone.

The first was support for advocacy seeking reform of the outdated legislative provisions relating to wandering livestock. The Zone agreed that the current framework is no longer fit for purpose and supported writing to the relevant Ministers seeking a modernised approach.

The Zone also supported Wagin's advocacy regarding the interaction between the Work Health and Safety Act, Bush Fires Act and Fire and Emergency Services Act. Discussion focused on the uncertainty that exists for volunteer firefighters, landholders, and spontaneous volunteers during fire incidents. The Zone supported seeking a legislative review to provide greater clarity and protection for those involved in emergency response.

Other matters considered by the Zone included the financial impact on local governments from the loss of rateable agricultural land through government acquisition, workforce shortages in regional communities, and ongoing rural health advocacy.

In relation to the first of these matters, the CEO agreed to be part of a small delegation to further research the matter and make representations to the Minister.

Prior to the formal meeting, Zone members participated in a Strategic Priorities Workshop which provided an opportunity to reflect on the role and purpose of the Central Country Zone. The workshop generated positive discussion around how member Councils can more actively engage within the Zone.

Shire of Wagin to provide evidence at Commonwealth Inquiries

Following the provision of Council endorsed submissions, the Shire has been invited to provide evidence at two separate Commonwealth Government inquiries on 27 August and 28 August, respectively.

The Senate's Standing Committee on Community Affairs – Inquiry into Support at Home will hear from the Shire on Thursday, 27 August while the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Funding will hear from a panel of local governments including the Shire at its meeting on Friday, 28 August.

Meeting with Senator Dorinda Cox

The Shire President and Officers met Senator Dorinda Cox on 31 July 2026 to discuss Homecare reforms and Commonwealth funding for CHSP and SAH. Following the meeting Senator Cox has written to the Federal Minister for Aging on behalf of the Shire to advocate for a fairer deal for CHSP funding in thin markets.



2026 WA State Arena Sheep Dog Championships

The 2026 WA State Arena Sheep Dog Championships were successfully held in Wagin, attracting a record 235 trial entries from 46 handlers, making it the largest WA State Championship event held to date.

The organisers advised that the high standard of competition, strong attendance and positive support from local businesses contributed to a very successful event, further reinforcing Wagin's reputation as a premier destination for sheep dog trialling. The Club also acknowledged the quality of the Wagin Arena facilities, describing them as among the best in Western Australia for showcasing the sport.

The Shire President and CEO attended the championship presentations, where they had the pleasure of presenting trophies and sashes to the successful competitors.



The CEO has attended the following meetings / events for the period since the last report.

Date	Meeting attended
21 July 2026	CEO Review Committee
24 July 2026	Planning consultants - Landinsights
28 July 2026	4WDL
28 July 2026	Ordinary Council Meeting
30 July 2026	Wagin Woolorama Rodeo
31 July 2026	Senator Dorinda Cox regarding Homecare
4 August 2026	Wheatbelt Connect
6 August 2026	Mr Gary Smith – Cemetery project
13 August 2026	Bushfire Mitigation Coordinator
14 August 2026	WALGA Central Country Zone

Register of, and records relevant to, delegations to CEO and employees.

Under Section 5.46 of the Local Government Act 1995 the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

20	CEO	30-Jul-26	Creditor Payment - Payroll
20	CEO	30-Jul-26	Creditor Payment
36	CEO	05-Aug-26	Small Debt Write Off (4 Debits - \$15.93)
20	CEO	06-Aug-26	Creditor Payment
20	CEO	13-Aug-26	Creditor Payment - Payroll
20	CEO	13-Aug-26	Creditor Payment
20	CEO	20-Aug-26	Creditor Payment

CONSULTATION/COMMUNICATION

As detailed above

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

8.1.4 ACTIVE TRANSPORT FUND GRANT APPLICATION – SCADDEN ST FOOTPATH

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	Nil

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5708

Moved Cr M O'Brien

Seconded Cr W Longmuir

That Council

- 1. APPROVES the submission of an application to the Commonwealth Government's Active Transport Fund for the construction of a 690 metre footpath along Scadden Street between Arthur Road and Upland Street**
- 2. NOTES that if the grant is successful the works proposed would be subject to Council's consideration for the 2027-28 year budget.**

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The purpose of this report is enabling Council to consider approving the submission of an application to the Commonwealth Government's Active Transport Fund for the construction of a 690 metre footpath along Scadden Street between Arthur Road and Upland Street. The project would complete a missing link within Wagin's pedestrian network, connecting existing footpaths, the Caravan Park Reserve, Wetlands Park and surrounding residential areas.

The works would be proposed to take place in 2027-28.

BACKGROUND/COMMENT

The Commonwealth Government Active Transport Fund opened on 1 August 2026 and closes on 30 September 2026. The program provides \$50 million annually to support the construction and upgrade of walking and cycling infrastructure across Australia.

This represents an opportunity for the Shire to apply for a footpath project.

Similar sized local governments such as Boddington; Dowerin; Cunderdin and Nannup have previously received funding.

The funding works generally on a 50/50 funding basis. The funding criteria emphasises that the projects are to be 'new,' and Officers believe that the chance of success will improve if a project is proposed outside of those included in the 2026-27 budget.

Officers are proposing to lodge an application for a 690 metre footpath on Scadden St.

The footpath would run from Arthur Rd to Upland St along Scadden Street on the Caravan Park side. The footpath would connect to the existing footpaths on Arthur Rd and Upland Street as well as the network of paths that run through the Caravan Park Reserve into the Wetlands Park.

The proposed footpath would improve connectivity for a residential area that includes community housing and land identified for future Aboriginal community development. By providing a safe and accessible pedestrian link to existing footpath networks, recreational facilities, open space and the town centre, the project would support equitable access to community services and amenities.

The proposal will strengthen connections between residential areas and key destinations while contributing to improved safety, accessibility, and social inclusion outcomes for a range of community members.

The proposed footpath would also improve pedestrian connectivity between the residential area, the Wagin Caravan Park, and the surrounding recreational precinct. The pathway would provide a safe and accessible route for caravan park guests to access the Wetlands Park, walking trails, town centre services, and community facilities without relying on a vehicle.

At present, pedestrians using the reserve, wetlands, caravan park precinct, or nearby residential areas are required to walk on an unsealed shoulder adjacent to moving vehicles. The construction of a dedicated footpath would provide physical separation between pedestrians and traffic, reducing the risk of vehicle-pedestrian conflicts and improving safety for children, older residents, visitors, and people with mobility aids.

A pathway would also provide a safer connection to existing footpath infrastructure at Arthur Road and Upland Street, creating a continuous pedestrian route rather than requiring users to move between sealed pavement, gravel shoulders, and informal tracks. This directly aligns with the ATF objective of improving safety outcomes and reducing road trauma for vulnerable road users.



The cost of the footpath is estimated to be \$160,000. The grant would pay for 50 per cent of the project.

The Active Transport Fund guidelines require funded projects to be sufficiently developed and ready to proceed, with construction-only projects generally expected to commence within 12 months of funding approval. As applications close on 30 September 2026 and assessment and approval processes may take several months, it is anticipated that funding outcomes would not be known until late 2026 or early 2027.

Accordingly, it is proposed that Council's contribution to the project be considered as part of the 2027-28 budget process, aligning the project funding and delivery timeframe with the program requirements while avoiding the need to amend the adopted 2026-27 budget. This approach would ensure the project remains capable of commencing within the timeframe anticipated by the funding guidelines should the application be successful.

CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council is being asked to indicate its support to an application to be lodged that if accepted would involve expenditure in the 2027-28 financial year.

STRATEGIC IMPLICATIONS

Theme 2 – Supporting our community age, especially by aging in place.

VOTING REQUIREMENTS

Simple Majority

UNCONFIRMED

8.1.5 CEMETERY MASTER PLAN – CONSIDERATION OF APPOINTMENT OF CONTRACTOR

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	June 2026 - 5667
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	Confidential attachment 1 – Assessment of bids

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5709

Moved Cr S Chilcott

Seconded Cr W Longmuir

That Council

1. **ACCEPTS** the proposal and **APPOINTS** Office of Regional Architecture to prepare the draft Cemetery Masterplan
2. **APPOINTS** Mr Gary Smith, Ms Debra Stephens, Mrs Margie Ward, Mrs Diane Davidson, and Mrs Jillian Nalder as members of the Cemetery Masterplan Advisory Group
3. **NOTES** that the expression of interest closes on 28 August 2026 and any additional interest in the group will be presented to Council.
4. **REQUESTS** that the appointed consultant engage with interested community members, during the preparation of the Masterplan, while providing opportunities for broader community engagement and feedback as the project progresses.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The purpose of this report is to enable Council to receive an update on Cemetery Masterplan project and consider appointing a consultant following an expression of interest process.

BACKGROUND/COMMENT

At the June 2026 Ordinary Council Meeting, Council resolved to request that the Chief Executive Officer issue an expression of interest for suitable professionals to prepare a Wagin Cemetery Masterplan.

Officers conducted research into Masterplans around the State and identified several landscape architectures firms likely to have the capability to undertake the work.

Officers invited quotes these companies. Three responses were received.

The bids and an assessment of the bids is contained in Confidential Attachment 1.

Officers have also conducted an expression of interest process for an Advisory Group to inform preparation of the Masterplan.

The Shire has received five expressions of interest so far, with the deadline for expressions being Friday 28 August 2026.

The input of these community members is considered by Officers to be important to the Masterplan project.

The purpose is to design a Masterplan that recognises the historical significance of the site and plans future amenity, especially through function and landscaping.

The purpose of the project is not to catalogue historical records or undertake genealogical research, although existing historical information will assist in ensuring the Masterplan appropriately reflects the Cemetery's heritage values and significance.

At this time, Officers recommend that the formal Advisory Group established drawing on the knowledge of stakeholders who have expressed an interest being Mr Gary Smith, Ms Debra Stephens, Mrs Margie Ward, Mrs Diane Davidson, and Mrs Jillian Nalder.

CONSULTATION/COMMUNICATION

As detailed

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The price for the recommended contractor can be accommodated within the budget.

STRATEGIC IMPLICATIONS

Supporting our community age, especially by aging in place

VOTING REQUIREMENTS

Simple Majority

8.1.6 CONSIDERATION OF RECOMMENDATION FROM WORKS AND SERVICES ADVISORY GROUP – REQUEST TO MAIN ROADS TO REDUCE RAV RATING ON PORTION OF VERNON STREET

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	5277 – September 2024
DISCLOSURE OF INTEREST:	
FILE REFERENCE:	

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5710

Moved Cr S Chilcott

Seconded Cr W Longmuir

That Council REQUESTS that the Chief Executive Officer write to Main Roads asking that Main Roads:

- MOVES the 'Heavy haulage route' sign located at Vernon St to the corner of Bullock Hills Rd
- REMOVES the left hand turn prohibition from Vernal St onto Bullock Hills Rd for RAV7 vehicles.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The purpose of this report is to enable Council to consider advocating to Main Roads for several changes intended on addressing heavy vehicle movements in and around Vernon St.

BACKGROUND/COMMENT

At the February 2026 Works and Services Advisory Group Meeting, the Advisory Group recommended that Council consider asking Main Roads to reduce the permitted vehicle size on Vernon Street from RAV 7 to RAV 4. This covered the portion of Vernon St from Vernal Street north to Collie Lake King that runs past businesses such as Wagin Panel and Paint, Wagin Mechanical and Big Bale.

The Advisory Group made this recommendation following receipt of a design and estimate of probable costings for a dedicated heavy haulage route. The dedicated route which involves several million dollars in upgrades (\$3.8m) was considered by the Advisory Group not to be worth pursuing at this time.

Officers note that the Advisory Group's meeting predated the conflict in the middle east and the increase in road construction materials which would escalate costs of road upgrades.

The left hand turn from Vernon Street onto Collie Lake King is especially problem for large combination vehicles. The power pole on the big bale side has been hit on several occasions.



In addition, Officers have been advised by truck drivers continually that the signage installed by Main Roads that states 'Heavy Haulage Route' provides a line of site obstruction. Officer's request for Main Roads to have the sign removed have been denied.



Observations at the area would identify that many of the vehicles utilising Vernon Street do not originate from the Shire's industrial area. These vehicles are likely

Officers would note that this heavy haulage route has set by Main Roads includes a section where RAV7 vehicles are explicitly not allowed to use because of the stacking distances associated with the railway line.



The alternative to Vernon St that Council has flagged in its Joint Planning Strategy is using Bullock Hills Rd. While the consultant identified that upgrades would be required for this route to be a true bypass, the consultant did not identify issues that would prevent this route from being utilised.

Officers suggest that Council, in response to the Advisory Group's recommendation, do three things:

- ## Ordinary Council Meeting

2. Review and remove the left hand turn prohibition from Vernal St onto Bullock Hills Rd for RAV7 vehicles.

In relation to the heavy haulage sign Officers would propose that it appear on this corner in the least obtrusive position legally permitted.



A map of the area in question is show below:



Traffic counts undertaken for a period of 28 days from 20 May 2026 through 16 June 2026 recorded a total of 8,203 vehicle movements along Vernon St.

Over these movements almost 90 percent were single vehicles. Less than two per cent were B-Double configuration or larger. Over the 28 days there were 206 D-Double movements or larger on Vernon St an average of 7 per day.

If traffic counts were undertaken during harvest the number of vehicles would be exponentially higher.

Officers acknowledge that the impact of these actions even if agreed by Main Roads may not make a material difference to RAV7 traffic on Vernon St. It is also noted that the current heavy haulage route recommended and endorsed by Main Roads specifically contains a section of road (being Vine St) that RAV7 vehicles are not permitted to use.

Eliminating all RAV7 traffic on Vernon St is unlikely because traffic exiting the CBH facility are likely to continue to take the straight route northward on Vernon St.

However, Officers suggest that removing the sign encouraging southbound heavy vehicles from using a non-preferred route is a starting point and in line with the recommendation of the Advisory Group.

Officers recommend this pathway in the first instance because while at a local officer level Main Roads has not acquiesced in moving the sign, it has not formally opposed a Council-approved position to do so.

CONSULTATION/COMMUNICATION

Community consultation on the proposal occurred in 2025 with a community forum and advertising in the Woolpress. Concern was received from some operators that the road could be potentially closed off to all trucks – which is not being proposed. Most of the commentary in 2025 was very positive but with a focus on moving trucks off Collie Lake King which is not being contemplated in this paper.

STATUTORY/LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Town and natural environment

VOTING REQUIREMENTS

Simple Majority

8.1.7 CORPORATE BUSINESS PLAN 2026-2030

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	Draft Corporate Business Plan 2026-2030

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5711

Moved Cr S Chilcott

Seconded Cr M O'Brien

That Council NOTES the draft Corporate Business Plan 2026-2030 and that elected members have the opportunity to provide comments and suggested amendments directly to the Chief Executive Officer, with a revised version to be presented to Council for adoption at the September 2026 Ordinary Council Meeting.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The purpose of this report is to enable Council to consider a draft Corporate Business Plan 2026-2030.

BACKGROUND/COMMENT

With the adoption of the Shire's new Strategic Community Plan, the Shire is required to adopt a new Corporate Business Plan per the requirements of Regulation 19DA of the *Local Government (Administration) Regulations 1996*.

Officers have prepared the attached draft Corporate Business Plan for Council's consideration.

Officers would suggest that Council consider one of three options:

1. Adopt the draft Corporate Business Plan 2026-2030 as presented.
2. Request the Chief Executive Officer to convene workshops with Elected Members to review and refine the draft plan before it is returned to Council for adoption.
3. Note the draft plan and that elected members have the opportunity to provide comments and suggested amendments directly to the Chief Executive Officer, with a revised version to be presented to Council for adoption at the September 2026 Ordinary Council Meeting.

Officers recommend option three.

Officers recommend Option 3 as it provides a balanced approach between timely adoption of the Corporate Business Plan and meaningful Elected Member input. The draft plan has been

developed from the Strategic Community Plan recently adopted by Council and does not require public consultation.

Providing Elected Members with an opportunity to review the document and submit comments to the Chief Executive Officer before formal adoption will enable any required amendments to be considered and incorporated into a final draft for Council's consideration in September 2026. This approach is considered more efficient than conducting a series of workshops while still ensuring Council has ownership of the final document.

CONSULTATION/COMMUNICATION

Nil.

STATUTORY/LEGAL IMPLICATIONS

The adoption of a Corporate Business Plan is a legislative requirement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Both theme 1 and 2 of the Strategic Community Plan are addressed in the Corporate Business Plan

VOTING REQUIREMENTS

Simple Majority (Officer's recommendation)

Absolute Majority to adopt

CORPORATE BUSINESS PLAN



2026-2030

Table of Contents

Introduction	3
Strategic Context.....	3
Community Strategic Vision	4
Focus Areas.....	4
Building agricultural and support industries	5
Roads	5
Emergency management.....	5
Waste management.....	6
Planning, land and economic development.....	6
Supporting our community age, especially by aging in place	7
Homecare, public health and medical services support.....	7
Municipal facilities	8
Footpaths, kerbs, parks and gardens	8
Regulatory services	9
Building the Shire's Capacity to Deliver	10

Introduction

The Shire of Wagin Corporate Business Plan 2026-2030 represents the Shire's statement of priorities to deliver the vision of the Strategic Community Plan 2026-2036.

The Corporate Business Plan has been prepared with the Shire's resource constraints and the potential of the organisation in mind. The Corporate Business Plan draws on past informing strategies and identifies the further work required in long-term financial planning, asset management and workforce planning.

Strategic Context

The Shire's Strategic Community Plan 2026-2036 articulates the aspirations and vision for the community. The Strategic Community Plan is the primary guiding document for the Shire and sets out the priorities and focus areas that this Corporate Business Plan will address.



Community Strategic Vision

Cultivating prosperity and wellbeing through connectivity and community

Focus Areas

Building agricultural and support industries

- Roads
- Emergency management
- Waste management
- Planning, land and economic development

Supporting our community age, especially by aging in place

- Homecare and medical services support
- Municipal facilities
- Footpaths, kerbs, parks and gardens
- Regulatory services

Risk Management

The Shire is committed to managing risk appropriately. In planning and undertaking activities the Shire considers options that reduce the seek to reduce the likelihood of harm to the community and the Shire.

Review and monitoring

The Corporate Business Plan is regularly revised and refined to ensure its currency. Annually the Corporate Business Plan is reviewed as part of the Shire's budget preparation. This review ensures that the activities identified to deliver on Council's priorities are relevant and responsive to community needs, remain aligned to strategic intent and are cognisant of changes in the community and organisation including the risk profile.

These annual reviews provide an opportunity to further integrate asset management, workforce planning and long-term financial planning into the Corporate Business Plan as organisational capacity increases.

Building agricultural and support industries

Roads

Action	2026-27	2027-28	2028-29	2029-30	2030+
Heavy vehicle optimisation – work with Main Roads to identify opportunities	X	X	X	X	X
Ballagin Road – Reconstruct Seal Widen	X	X	X	X	X
Beaufort Road - Reconstruct Seal Widen	X	X	X	X	X
Bockaring Road – Reconstruct Seal Widen	X	X	X		
Norring Rd - Reconstruct Seal Widen	X	X	X		
Steward Rd – Seal Widen	X				
Jalaron Rd – Reseal	X	X	X		
Ben Ord Rd – Reconstruct Seal Widen	X	X	X		
Bullock Hills Rd – Reseal	X	X			
Lime Lake West Rd – Gravel Sheet	X	X	X	X	
Robinson Rd – Gravel Sheet	X				
Padbury Lane - Reseal	X				
Bullock Hills Rd- Gravel Shoulders	X				
Norring – reconstruct seal widen	X	X	X		
Nobles Rd – resheet		X			
Bullock Hills Rd- reseal	X				
Dongolocking Rd - reseal		X	X	X	X
Unicorn St – reseal		X			
Wendell St – reseal		X			
Vernal St – reseal		X			

Emergency management

Action	2026-27	2027-28	2028-29	2029-30	2030+
Equip volunteer brigades	X	X	X	X	X
Coordinate emergency recovery	X	X	X	X	X
Wedgescarrup Hall upgrade	X				
Enforce bush fire notice requirements	X	X	X	X	X
Obtain funding for Bushfire Risk Mitigation Program	X	X	X	X	X
Improve water access for emergency response		X	X		

Waste management

Action	2026-27	2027-28	2028-29	2029-30	2030+
Kerbside waste collection	X	X	X	X	X
Commence preparations of the graduated refuse site closure and assist Council to determine future approach for waste collection and refuse site management	X				

Planning, land and economic development

Action	2026-27	2027-28	2028-29	2029-30	2030+
Rezone Old Roads Board Building for commercial use	X	X			
Pursue an electric vehicle charging facility at no cost to the Shire	X				
Operate the Caravan Park	X	X	X	X	X
Create opportunities for economic development through strategic use of Shire land holdings	X				
Maintain the aerodrome	X	X	X	X	X
Implement revisions to the Shire's Local Planning Scheme following adoption of the Local Planning Strategy		X	X	X	X
Operate CCTV in partnership with law enforcement agencies	X	X	X	X	X
Support arts and events that contribute to vibrancy	X	X	X	X	X
Deliver transport and licencing services on behalf of Transport WA	X	X	X	X	X
Explore opportunities for creation of a Park Home Development in Reserve 8821	X	X			

Supporting our community age, especially by aging in place

Homecare, public health and medical services support

Action	2026-27	2027-28	2028-29	2029-30	2030+
Support contractual delivery of General Practitioner services	X	X	X	X	X
Ensure that high quality homecare services are available and provide guidance to council to inform alignment with efficient and effective service delivery needs	X	X	X	X	X
Advocate for better medical care for Wagin residents and participate in the District Hospital Advisory Committee	X	X	X	X	X
Investigate software solutions to better capture homecare service delivery data	X	X	X	X	X
Deliver Homecare services – CHSP – Personal Care	X	X	X	X	X
Deliver Homecare services – CHSP – Transport	X	X	X	X	X
Deliver Homecare services – CHSP – Domestic Assistance	X	X	X	X	X
Deliver Homecare services – CHSP – Home or community general respite	X	X	X	X	X
Deliver Homecare services – CHSP – Meal delivery	X	X	X	X	X
Deliver Homecare services – CHSP – Nursing	X	X	X	X	X
Deliver Homecare services – CHSP – Meal preparation	X	X	X	X	X
Deliver Homecare services – CHSP – Group social support	X	X	X	X	X
Deliver Homecare services – CHSP – individual social support	X	X	X	X	X
Deliver Homecare services – SAH – Nursing Care	X	X	X	X	X
Deliver Homecare services – SAH – Personal Care	X	X	X	X	X
Deliver Homecare services – SAH – Social Support and Community Engagement Individual	X	X	X	X	X
Deliver Homecare services – SAH – Transport < 60km	X	X	X	X	X
Deliver Homecare services – SAH – Transport > 60km	X	X	X	X	X
Deliver Homecare services – SAH – Domestic Assistance	X	X	X	X	X
Mosquito management	X	X	X	X	X

Municipal facilities

Action	2026-27	2027-28	2028-29	2029-30	2030+
Operate the Swimming pool	X	X	X	X	X
Operate the library	X	X	X	X	X
Maintain halls	X	X	X	X	X
Operate the Gym	X	X	X	X	X
Maintain the Showgrounds, including sporting facilities	X	X	X	X	X
Prepare a Cemetery Masterplan	X				
Maintain the Cemetery	X	X	X	X	X
Operate the electronic sign	X	X	X	X	X
Determine direction for pump track and where applicable apply for funding	X				
Celebrate 100 th year of the Wagin Town Hall		X			

Footpaths, kerbs, parks and gardens

Action	2026-27	2027-28	2028-29	2029-30	2030+
Footpath – Ballagin Street north of Sidar	X	X			
Footpath – Trenton Street – Theta to Tudhoe	X				
Footpath – Theta Street – Thornton to Trenton	X				
Footpath – Khedive - North of Ware		X			
Kerbing Ventnor St (Ware to Warwick)	X				
Lukin St footpath (Tudhoe to Trenton)		X			
Kerbing - Trenton Street - Theta to Tudhoe (south)	X				
Kerbing – Thornton Street south side	X				
Kerbing - Theta street - both sides	X				
Parks and gardens	X	X	X	X	X
Maintain street trees	X	X	X	X	X
Maintain town entries	X	X	X	X	X

Regulatory services

Action	2026-27	2027-28	2028-29	2029-30	2030+
Planning services	X	X	X	X	X
Building services	X	X	X	X	X
Environmental health services	X	X	X	X	X
Ranger services	X	X	X	X	X
Heritage services	X	X	X	X	X

UNCONFIRMED

Building the Shire’s Capacity to Deliver

Action	2026-27	2027-28	2028-29	2029-30	2030+
Implement the new Enterprise Resource Planning Software	X	X			
Implement the staff accommodation strategy	X	X			
Refurbishment of the Shire’s Administration Centre Building			X	X	X
Maintain the depot	X	X	X	X	X
Maintain the pound	X	X	X	X	X
Explore opportunities for shared services	X				
Maximise water harvesting	X	X	X		
Maintain the Shire’s website	X	X	X	X	X
Participate in internships and trainee programs	X	X	X	X	X
Ensure that the Shire delivers on Occupational Health and Safety obligations	X	X	X	X	X
Support staff training based on organisational need	X	X	X	X	X
Ensure the currency of policy and procedures	X	X	X	X	X
Ensure the appropriateness of financial management and purchasing practice and systems	X	X	X	X	X

8.1.8 DEVELOPMENT APPLICATION - LOT 706 [NO. 51] MOORE ST, WAGIN

AUTHOR OF REPORT:	Land Insights – Consultant Planners
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	Development application plans and supporting information

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5712

Moved Cr W Longmuir

Seconded Cr J Reed

That Council

APPROVES the development application for an Outbuilding at Lot 706 [No. 51] Moore St, Wagin, subject to the following conditions:

1. This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. The development approved shall be in accordance with the approved plans and supporting documentation submitted with the application. These approved plans and supporting documentation shall not be altered or modified without the prior written approval of the Shire of Wagin.
3. The use of second-hand or used building materials is not permitted without the prior written approval of the Shire of Wagin.
4. All drainage run-off associated with the development shall be contained on site to the satisfaction of the Shire of Wagin.
5. The structure is to be used only for domestic storage purposes ancillary to the existing Single House and is not to be used for human habitation or for any commercial or industrial activity.

Advice Notes:

1. This is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits, and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

2. The applicant is advised that the Building Permit application plans are to be consistent with the plans that form part of the relevant Development Approval, to the satisfaction of the Shire of Wagin.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.
4. It is the responsibility of the applicant to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the noise level as set out under the *Environmental (Noise) Regulations 1997*.
6. Where a development approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

Council is requested to determine a development application for a 69.4m² outbuilding at 51 Moore Street, Wagin. The proposal is generally consistent with the applicable planning framework but varies the rear setback and outbuilding area provisions of Council's Outbuildings in the Wagin Townsite Local Planning Policy (HBP.16). The variations are considered supportable and no objections were received during advertising.

BACKGROUND/COMMENT

The subject site is a 1.6ha Rural-zoned lot developed with an existing Single House and several ancillary outbuildings. The proposed 6.2m by 11.2m outbuilding is intended for the storage and protection of a caravan and is open on two sides. It is located adjacent to the existing outbuilding cluster toward the rear of the site, approximately 0.35m from the existing sheds.

HBP.16 requires outbuildings on Rural-zoned land to be set back 10m from a rear boundary unless otherwise approved by Council. A setback of 5.2m is proposed to the

southern rear boundary in this case. The adjoining land is an education reserve rather than a residential property, the elevation facing the reserve is enclosed, and the structure is non-habitable. These factors minimise the potential for overlooking or amenity impacts. The wall height and ridge height of the outbuilding remains within the policy parameters, therefore ensuring the additional floor area and reduced setback does not manifest in additional building bulk.

The proposed structure has an area of 69m². Together with the existing outbuildings of approximately 107m² and 120m², the cumulative outbuilding area would be approximately 296m², exceeding the 200m² policy maximum. Notwithstanding this, the combined area represents approximately 1.8% of the 1.6ha site and the structures are consolidated within an established outbuilding area well removed from the street frontage.

The proposed 'Colorbond' Shale Grey cladding, Surfmist flashing, guttering and downpipes, and roofline are identified as being similar to the existing sheds and are considered compatible with the established development on the property.

The subject site is located within a designated bushfire prone area. However, the proposal comprises an incidental non-habitable outbuilding located more than six metres from the existing habitable building. In accordance with section 1.2.1 of State Planning Policy 3.7 *Bushfire*, the proposal is exempt from the need for a bushfire attack level (BAL) assessment or bushfire management plan.

On balance, the proposal is considered to maintain the amenity and character of the locality and is recommended for approval subject to conditions.

CONSULTATION/COMMUNICATION

The application was advertised to the affected adjoining landowner. One submission was received, raising no objection to the proposal.

STATUTORY/LEGAL IMPLICATIONS

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015; and
- Shire of Wagin Local Planning Scheme No. 2.

POLICY IMPLICATIONS

HBP.16 Development of Outbuildings in the Townsite of Wagin applies. The proposal complies with the material and building height provisions but varies the 10m rear setback and 200m² outbuilding area provisions. The Rural setback provision expressly allows a lesser setback where otherwise approved by Council.

State Planning Policy 3.7 – Bushfire applies as the site is bushfire prone. A BAL assessment is not required for the proposed non-habitable ancillary structure.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Property Boundaries BPA (LGATE-260)

Designation: Bush Fire Prone Area
(additional planning and building requirements may apply to development on this site)

Designation Date: 13/12/25 (since 08/12/15)

Local Government Authority: WAGIN

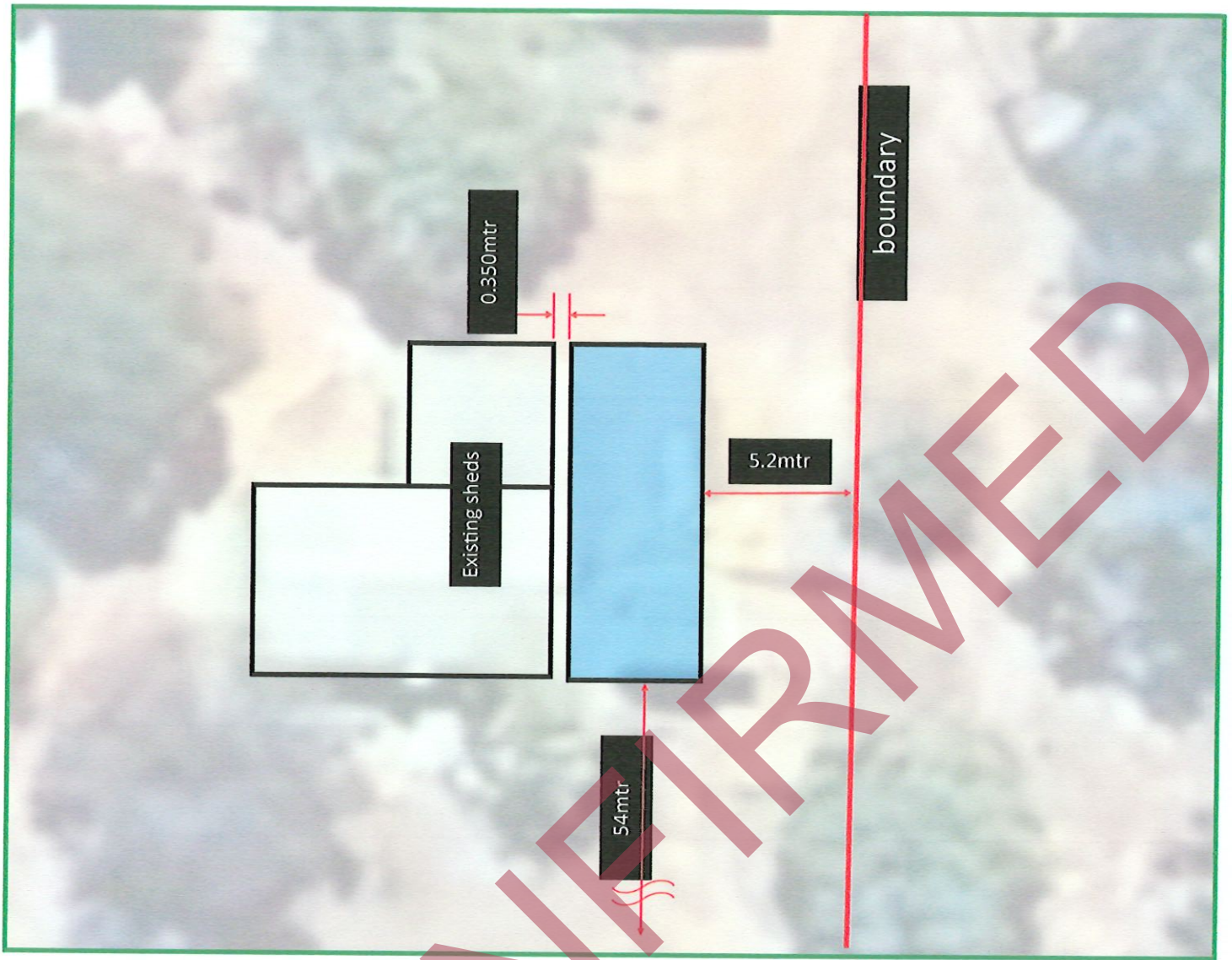
Comments: This site has been in a designated bush fire prone area for longer than four months. Additional planning and building requirements may apply to development on this site.

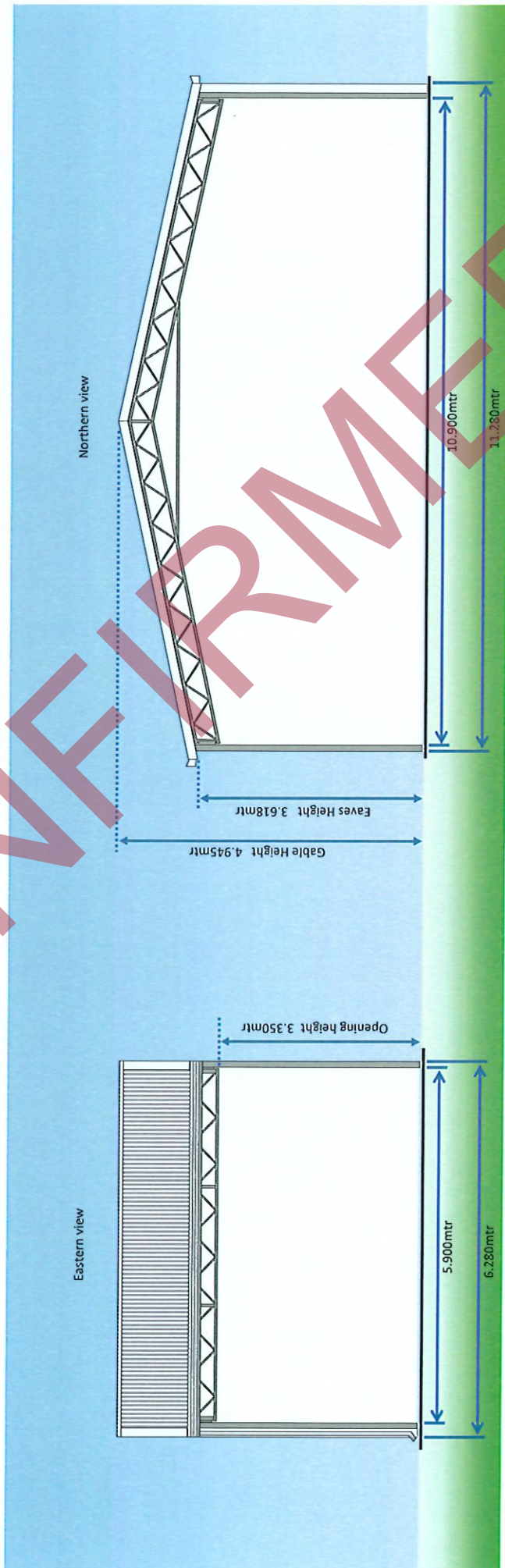
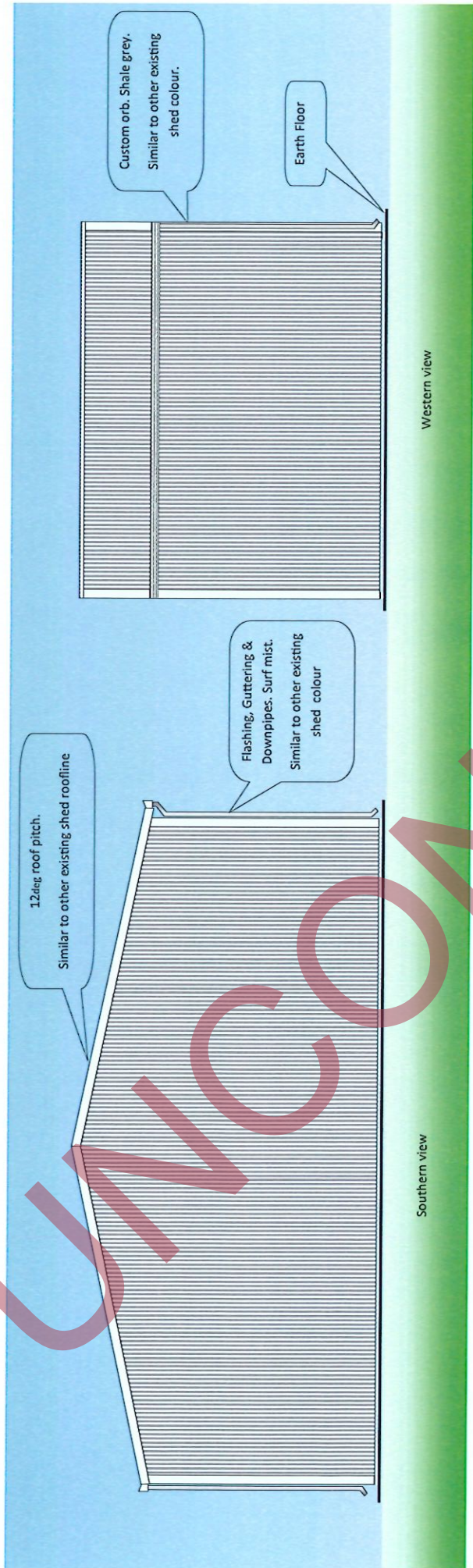
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WAGIN, SHIRE OF

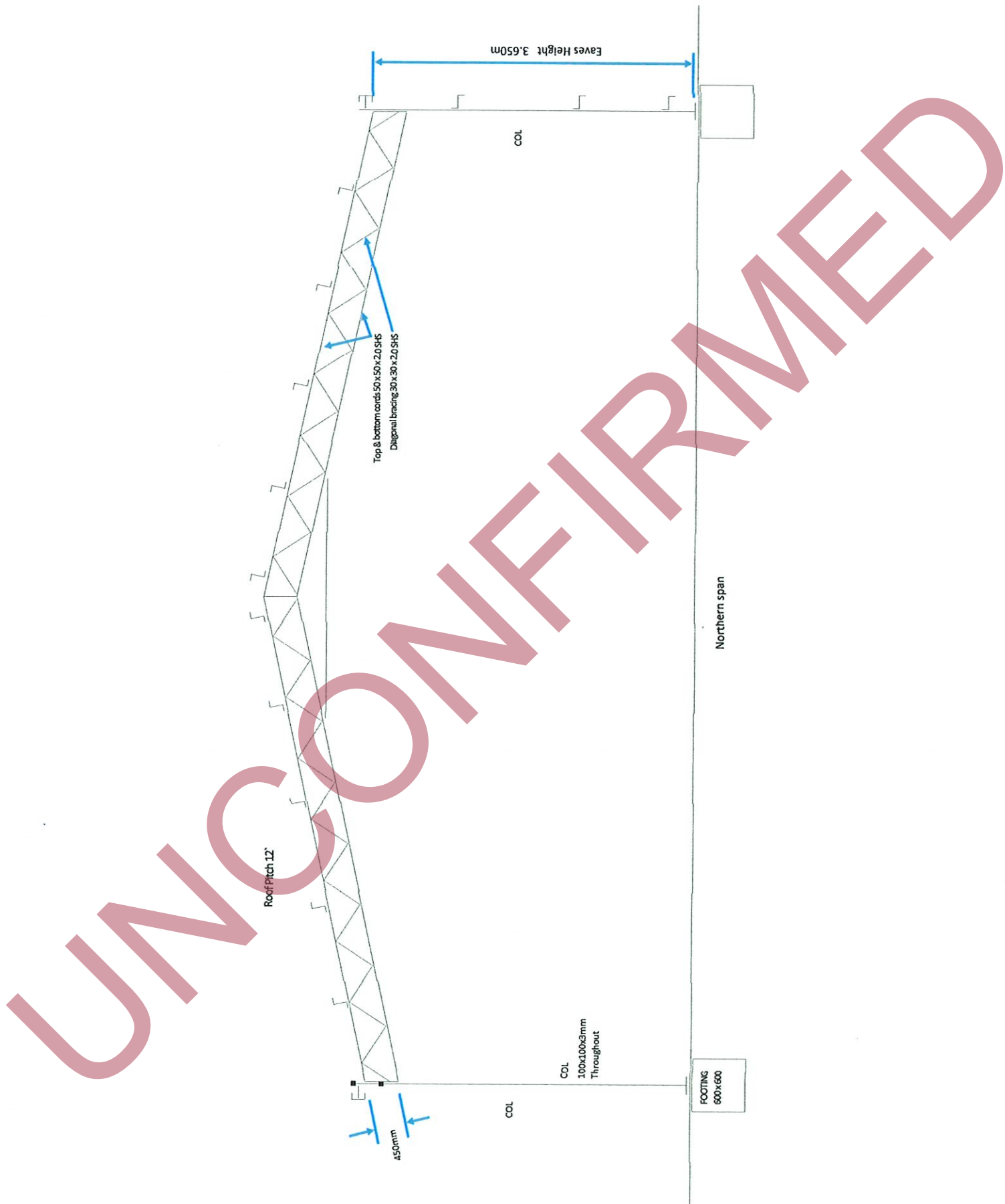
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Proposed shed for Ian and Kim Lutz
51, Moore Street Wagin



Planning Assessment Memo

Prepared under Shire of Wagin Local Planning Scheme No. 2

Address	Lot 706 [No. 51] Moore St, Wagin
Application Number	WGN2026-03
Zone	Rural
Site Area	1.6230 ha
Bushfire Prone Status	Yes
Proposal (Land Use)	Addition to Single House [Outbuilding]
Permissibility	P [Permitted]
Date	13 August 2026

1. Purpose of this Memo

This memo sets out a structured assessment of the development application described above. It considers the application against the Shire of Wagin Local Planning Scheme No. 2 (LPS No. 2), relevant State and local planning policy, and the matters listed in clause 67(2) of the Deemed Provisions.

The memo is intended to support a clear and consistent officer recommendation to Council or under delegated authority.

2. Site and Locality

- Lot and plan details: Lot 706 on P223185
- Current land use and improvements: Single House with several ancillary outbuildings.
- Surrounding land use and zoning: The broader vicinity of subject site consists of Rural and Residential zoned lands with education reserve adjoining the southern boundary.
- Relevant overlays (bushfire prone area, flood, heritage, special control area): The site is located within bushfire prone area.

Site description:

The subject site is a Rural zoned corner lot with area of 1.623 ha developed with an existing single house and a number of ancillary outbuildings. The dwelling is located toward the Moore Street frontage, while the existing outbuildings are clustered toward the southern/rear portion of the site.

3. The Proposal

Construction of a 69.4m² (6.2m x 11.2m) roofed structure for the storage and protection of a caravan. The structure is open on two sides and is located approximately 0.35m from the existing sheds, functioning as a lean-to/carport-style addition within the established outbuilding area. It has a wall height of 3.6m and ridge height of 4.9m. The structure is set back 5.2m from the southern rear boundary, which adjoins an

education reserve, and the elevation facing the reserve is enclosed. From the aerial, it can be seen that there are two existing outbuildings on the site with areas of approximately 106.5m² and 120m².

4. Statutory Planning Framework

The following instruments are relevant to the assessment of this application:

- Shire of Wagin Local Planning Scheme No. 2, including the Zoning Table, zone objectives and development standards.
- Deemed Provisions for local planning schemes (Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015), including clause 67(2).
- Relevant State planning policies and WAPC guidelines: **SPP 3.7 Bushfire**
- Relevant local planning policies adopted by the Shire: **HBP. 16 Development of outbuildings in the townsite of Wagin.**
- Residential Design Codes of WA (R-Codes), where applicable: N/a

SPP 3.7 Bushfire

The site is designated as bushfire prone. The proposal is a non-habitable ancillary structure for domestic caravan storage and does not introduce additional occupants or intensify the residential use of the site. A Bushfire Attack Level (BAL) assessment is not required for the proposed development.

5. Assessment Against Local Planning Scheme No. 2

5.1 Zoning and Permissibility

The subject site is zoned as Rural by Local Planning Scheme No.2 and the application propose an outbuilding addition to the existing 'Single House' use of the site. Single House itself is a 'P' or permitted use on rural land and the proposed outbuilding is ancillary to the use.

5.2 Site and Development Standards

Refer to HBP.16 Development of Outbuildings in the Townsite of Wagin.

5.3 Local Planning Policies

HBP. 16 Development of outbuildings in the townsite of Wagin.

Zone and Site Area	Policy Provision		Proposed Development
Rural Zoned Land [1.6 ha]	General Provisions	Except where associated with agricultural, commercial and industrial purposes the Council will not approve an outbuilding on any land classified 'Residential', 'Commercial' or 'Rural' zone which does not contain an approved dwelling.	The site contains an existing approved single house, and the proposed structure is ancillary to that residential use.
	Siting and Boundary Setbacks	Unless otherwise approved by Council outbuildings on land classified 'Rural' zone shall be located no closer than 20 metres to any front boundary, 10 metres	The proposed structure is set back 5.2m from the southern rear boundary in lieu of the 10m policy requirement.

Zone and Site Area	Policy Provision	Proposed Development
		to a rear boundary or 10 metres to a side boundary. The variation is considered acceptable as the adjoining land to the south is an education reserve rather than a residential property, and the southern elevation of the structure facing the reserve is fully enclosed. The structure is non-habitable and is to be used for domestic caravan storage, minimising the potential for overlooking or privacy impacts. The wall height and ridge height of the outbuilding remains within the policy parameters, therefore ensuring the additional floor area and reduced setback does not manifest in additional building height. The structure is also grouped with the existing outbuildings toward the rear of the 1.623ha site and is well removed from the street frontage. No objections were received during advertising. The Policy expressly allows a lesser Rural setback where otherwise approved by Council
	Material	(i) Unless otherwise approved by Council (and in so doing it has regard for the character and amenity of the immediate locality), outbuildings shall use external roof and wall cladding materials that: a. match the appearance of existing buildings on the property (where applicable); and b. are generally non reflective. (ii) Council will not grant approval to the use of second-hand or used building materials for any outbuilding unless it is satisfied the use of such materials will not have a detrimental impact upon the visual appearance and The proposed wall cladding is Custom Orb in Shale Grey, with flashing, guttering and downpipes in Surfmist. The submitted elevations state that the colours and roofline are similar to the existing sheds on the property. The proposed finishes are therefore considered compatible with the existing development and consistent with the Policy requirement for materials to match the This can be strengthened by adding a condition on the approval.

Zone and Site Area	Policy Provision		Proposed Development
		character of the immediate locality.	
	Outbuilding Size	5% of the Lot area or a maximum of 200m ² whichever is the lesser	The proposed structure has an area of 69.4m ² . Existing outbuildings total approximately 226.5m ² , resulting in a cumulative outbuilding area of approximately 295.9m ² . This exceeds the 200m ² policy maximum, although it represents only approximately 1.8% of the 1.623ha site area and remains well below 5% of the lot area.
	Wall Height	4m	3.6m
	Ridge Height	5.5m	4.9m

5.4 Other Relevant Scheme Provisions

N/a

6. Clause 67(2) – Matters for Consideration

The following checklist confirms that the matters listed in clause 67(2) of the Deemed Provisions have been considered, to the extent relevant to this proposal. Tick each matter considered and add a short comment where relevant.

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
☒	(a)	Consistency with the aims and provisions of LPS No. 2, and any other operating local planning scheme.	The proposed structure is ancillary to the existing Single House, which is a permitted use in the Rural zone. The proposal is generally consistent with the Scheme, subject to consideration of the Local Planning Policy variations.
☒	(b)	The requirements of orderly and proper planning, including any scheme or amendment under consideration.	The proposal represents ancillary domestic development on a large Rural lot. Its location alongside the existing outbuilding cluster and its use for caravan storage are considered consistent with orderly and proper planning, notwithstanding the identified policy variations.
☒	(c)	Any approved State planning policy.	The site is designated bushfire prone. The proposal is a non-habitable

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
			ancillary structure for domestic caravan storage and does not introduce additional occupants or intensify the residential use of the site. A Bushfire Attack Level (BAL) assessment is not required for the proposed development
N/a	(d)	Any environmental protection policy approved under the Environmental Protection Act 1986.	
N/a	(e)	Any policy of the Western Australian Planning Commission.	
N/a	(f)	Any policy of the State Government.	
N/a	(fa)	Any local planning strategy for LPS No. 2 endorsed by the Commission.	
☒	(g)	Any local planning policy adopted by the Shire of Wagin.	Refer to HBP.16 Assessment
N/a	(h)	Any relevant structure plan or local development plan.	
N/a	(i)	Any published report of review of LPS No. 2.	
N/a	(j)	For reserved land, the objectives of the reserve and any additional or permitted uses.	
N/a	(k)	The built heritage conservation of any place of cultural significance.	
N/a	(l)	The effect of the proposal on the cultural heritage significance of the area.	
☒	(m)	Compatibility with the setting, including desired future character and the relationship to adjoining development.	The structure is located at the rear of the large Rural lot, immediately adjacent to the established outbuilding area and well removed from the principal street frontage. Its siting consolidates ancillary structures in one part of the site. The proposed materials are identified as being similar to the existing structures, assisting the development to integrate with the established built form on the property.
☒	(n)	The amenity of the locality, including environmental, character and social impacts.	The reduced rear setback is unlikely to result in an unreasonable amenity impact. The adjoining land to the south is an education reserve rather than a residential property, and the elevation facing the reserve is fully enclosed. The structure is non-habitable and used for domestic

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
			caravan storage, limiting opportunities for overlooking or privacy impacts. Its 3.6m wall height and 4.9m ridge height comply with the Policy limits and are not expected to result in excessive building bulk.
N/a	(o)	The likely effect on the natural environment or water resources, and any proposed mitigation.	
N/a	(p)	Adequacy of landscaping, and whether existing trees or vegetation should be retained.	
☒	(q)	Site suitability, considering flooding, tidal inundation, subsidence, landslip, bushfire, erosion or land degradation.	The proposal is a non-habitable structure ancillary to the existing dwelling and does not increase residential occupancy.
N/a	(r)	Site suitability, considering risk to human health or safety.	
☒	(s)	Adequacy of access, egress, loading, unloading, manoeuvring and parking arrangements.	The proposal is for storage of the landowner's caravan and will use the existing site access arrangements.
N/a	(t)	Traffic likely to be generated, and the effect on road capacity, flow and safety.	
N/a	(u)	Availability and adequacy of public transport, utilities, waste management, and pedestrian, cyclist and accessibility provisions.	
N/a	(v)	Potential loss of community service or benefit (excluding loss from business competition).	
N/a	(w)	The history of the site.	
N/a	(x)	The impact on the community as a whole, rather than on particular individuals.	
☒	(y)	Any submissions received on the application.	The application was advertised to affected adjoining landowners. No objections or submissions were received.
N/a	(za)	Comments or submissions received from authorities consulted under clause 66.	
N/a	(zb)	Any other planning consideration the Shire considers appropriate.	

7. Officer Assessment and Recommendation

Assessment summary:

The proposed 69.4m² outbuilding is ancillary to the existing Single House and is intended for domestic caravan storage. The proposal complies with the Policy material and height requirements but varies the 10m rear setback, proposing 5.2m, and results in a total outbuilding area of approximately 295.9m². The

variations are considered acceptable given the 1.623ha lot, the location of the structure with the existing outbuilding cluster, the adjoining Education reserve, its non-habitable use and enclosed southern elevation, and the absence of objections following advertising. As the Policy requires any variation to the Rural setback to be otherwise approved by Council, referral to Council is recommended with a recommendation for approval subject to conditions.

Recommendation:

☐ Approve	☒ Refer to Council	☐ Refuse
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Conditions:

1. The development is to be carried out and maintained in accordance with the approved plans and details, except as otherwise required by a condition of this approval.
2. The structure is to be used only for domestic storage purposes ancillary to the existing Single House and is not to be used for human habitation or for any commercial or industrial activity without further development approval where required.
3. External roof and wall cladding, flashing, guttering and downpipes are to be finished in the materials that are generally non-reflective and compatible with the existing outbuildings on the property, to the satisfaction of the Shire.
4. Stormwater from the development is to be contained and disposed of on-site and is not to be discharged onto the adjoining Education reserve.

8. Sign-off

Role	Name	Position	Date
Assessed by	Sofia Nurrasyida	Consultant Planner	13 August 2026
Reviewed by	Roy Winslow	Principal Planner	17 August 2026
Approved by (delegated authority)	[Name]	[Position]	[Date]

8.1.9 DEVELOPMENT APPLICATION FOR LIGHT INDUSTRY SHIPPING CONTAINERS, OUTDOOR STORAGE AND DISPLAY UNIT

AUTHOR OF REPORT:	Land Insights – Consultant Planners
SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Ordinary Council Meeting – 23 June 2026, Council Resolution 5663
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	1. Proposed Development Plans 2. Email Communication

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5713

Moved Cr S Chilcott

Seconded Cr M O'Brien

That Council

APPROVES the development application for Industry – Light, comprising eight (8) 20GP shipping containers, outdoor storage/material bays and one (1) display transportable unit at Lot 218 (No. 2) Victor Street, Wagin, subject to the following conditions:

1. This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. The development approved shall be in accordance with the approved plans and supporting documentation submitted with the application. These approved plans and supporting documentation shall not be altered or modified without the prior written approval of the Shire of Wagin.
3. The use of the site shall be limited to the approved Industry – Light use as defined under the applicable Local Planning Scheme, unless otherwise agreed by the Shire of Wagin.
4. All drainage run-off associated with the development shall be contained on site to the satisfaction of the Shire of Wagin.

5. The display unit and shipping containers shall be used for display and storage purposes only and shall not be used for human habitation.
6. The planted screening shown around the shipping containers and outdoor storage area shall be established and thereafter maintained to the satisfaction of the Shire.
7. Sand, soil, mulch and other loose materials shall be contained within the designated storage bays and managed to prevent dust or material leaving the site.
8. All customer and staff parking, loading, unloading, and vehicle manoeuvring associated with the approved use shall occur wholly within the subject site.
9. No vehicular access shall be taken from the Vernal Street Road reserve.
10. Each shipping container shall be provided with adequate ventilation and a door allowing personal access to and from the structure.

Advice Notes:

1. This is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits, and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
2. The applicant is advised that the Building Permit application plans are to be consistent with the plans that form part of the relevant Development Approval, to the satisfaction of the Shire of Wagin.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.

4. It is the responsibility of the applicant to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the noise level as set out under the *Environmental (Noise) Regulations 1997*.
6. Where a development approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

Council is requested to determine an application for the further use and development of Lot 218 (No. 2) Victor Street, Wagin. The proposal comprises eight 20GP shipping containers, outdoor storage and four material bays for sand, soil, and mulch, together with an approximately 7.2m x 7.2m container-based home display unit. The proposed use is 'Industry – Light' which is a 'P' or permitted use within the General Industry' zone.

The application is presented to Council because Council Local Planning Policy HBP.19 *Use of Sea Containers and Transportable Structures* requires proposals involving shipping containers and transportable structures to receive formal Council approval. Approval is recommended subject to conditions.

BACKGROUND/COMMENT

Council previously considered a development application for the site at its Ordinary Meeting held on 23 June 2026. The original application referred to a 12m x 8m shed, storage containers and the loading of sand and soil. However, the application was subsequently limited to the proposed 96m² shed. Council approved the shed for an Industry – Light use at its Ordinary Meeting held on 23 June 2026 (Resolution 5663).

The previous report also noted that the Shire had sold the land to the applicant with the intention that the applicant relocate a soil, sand, and mulch business to the site. The current application now seeks approval for the balance of the proposed operation. Due to it being a relocation, this application does not introduce a new type of commercial or industrial activity to the town.

The proposal includes eight 20GP shipping containers for the storage of plant, equipment, materials, and salvageable goods; four outdoor bays for the storage and customer collection of sand, soil, and mulch; and an approximately 7.2m x 7.2m display transportable unit. The applicant has advised that the display unit is a possible container-home product that may be supplied to customers and will be used for display only.

The site is zoned General Industry under Local Planning Scheme No. 2. Having regard to the overall nature of the business, including storage, handling, loading and associated sales, the proposal is considered to fall within the definition of Industry – Light, which is a permitted use in the General Industry zone.

The main development standard variations relate to the 1.0m rear setback to the sea containers in lieu of the 7.5m guideline and landscaping below the 10% guideline. The rear boundary abuts 9 Vernal Street, which is owned by the Shire of Wagin. This lot is currently reserved for local road by the Scheme. However, there is no demand for constructing a road in this location. It is assumed that future land use will be for industrial and/or drainage purposes.

The shipping containers are standard 20GP units and planted screening is proposed around the external sides of the container/storage area. The reduced rear setback is considered acceptable given it does not affect the ongoing use and development of 9 Vernal Street.

The full 10% landscaping provision is not demonstrated. The previous assessment accepted a variation to this guideline and noted that Table 4 operates as a guide. The current proposal includes additional planted screening around the containers and outdoor storage area, which is considered acceptable.

Parking is shown along the northern side of the site and sufficient internal area is available for customer and staff parking, loading, unloading, and vehicle manoeuvring. Access will remain from Victor Street, which is unsealed but formed and provides established vehicular access to the site.

Amenity impacts are expected to be limited. The proposal is consistent with the intended General Industry use of the area. While residential lots are located within the broader vicinity, these front Ventnor Street and back on to Victor Street to the west of the subject property. Potential impacts associated with visual appearance, dust and noise can be managed through the proposed screening and conditions of approval.

CONSULTATION/COMMUNICATION

Nil. The proposed Industry – Light use is a permitted use within the General Industry zone. The applicant was contacted during assessment to clarify the proposed business activities and provided additional operational information and a revised site plan.

STATUTORY/LEGAL IMPLICATIONS

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015; and
- Shire of Wagin Local Planning Scheme No. 2.

POLICY IMPLICATIONS

HBP.14 – Industrial Zoned Land and HBP.19 – Use of Sea Containers and Transportable Structures apply.

Policy Guideline	Proposed
Landscape	Planted screening is proposed around the external sides of the containers and outdoor storage area. The screening is appropriately located to reduce views of the development. Landscaping within the Victor Street frontage was addressed as part of the previous approval for the shed, and no change to that approved frontage arrangement is proposed.
Facade	No new conventional building is proposed as part of this application. The shipping containers are assessed separately under HBP.19.
Loading and on-site circulation	Parking is shown along the northern side of the site and sufficient area is available for on-site circulation, loading and unloading.
Outdoor Storage	The open storage area is located mainly toward the rear of the site and screening is proposed. Loose sand, soil, and mulch can be managed through a condition requiring containment and dust control.
Fencing	No fencing is proposed.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The proposal supports the Shire's strategic objectives to increase the number and diversity of businesses in the town and district and to support and promote Wagin as a business opportunity.

VOTING REQUIREMENTS

Simple Majority

Planning Assessment Memo

Prepared under Shire of Wagin Local Planning Scheme No. 2

Address	Lot 218 [No. 2] Victor St, Wagin
Application Number	WGN2026-05
Zone	General Industry
Site Area	946m ²
Bushfire Prone Status	N/a
Proposal (Land Use)	Industry – Light [Sea Containers, Outdoor Storage and Display Unit]
Permissibility	P (Permitted)
Date	11 August 2026

1. Purpose of this Memo

This memo sets out a structured assessment of the development application described above. It considers the application against the Shire of Wagin Local Planning Scheme No. 2 (LPS No. 2), relevant State and local planning policy, and the matters listed in clause 67(2) of the Deemed Provisions.

The memo is intended to support a clear and consistent officer recommendation to Council or under delegated authority.

2. Site and Locality

- **Lot and plan details:** Lot 218 on P223175
- **Current land use and improvements:** Vacant lot with an approval for Industry – Light Shed on the front portion of the site
- **Surrounding land use and zoning:** General Industry and Residential [R12.5] with most of the industrial sites around it being vacant.
- **Relevant overlays (bushfire prone area, flood, heritage, special control area):** N/a

Site description:

The subject site is currently a vacant lot that was previously shire land. The land was sold to the applicant with the intention of relocating his business to the subject site. Access will primarily be from Victor St, which currently is an unsealed track. The site is within the proximity of residential lots; assessment of the amenity impact will need to be undertaken.

3. The Proposal

The site has an approval for a light – industry shed located within the front portion. The approved shed will be used for sale of white goods with an incidental office. The current application is for eight sea (8) containers, outdoor storage and a display unit for a display dwelling based on shipping container construction. There are proposed landscaping within the back portion perimeter.

4. Statutory Planning Framework

The following instruments are relevant to the assessment of this application:

- Shire of Wagin Local Planning Scheme No. 2, including the Zoning Table, zone objectives and development standards.
- Deemed Provisions for local planning schemes (Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015), including clause 67(2).
- Relevant State planning policies and WAPC guidelines: N/a
- Relevant local planning policies adopted by the Shire: HBP.14 Industrial Zoned Land and HBP.19 Use of Sea Containers and Transportable Structures.
- Residential Design Codes of WA (R-Codes), where applicable: N/a

5. Assessment Against Local Planning Scheme No. 2

5.1 Zoning and Permissibility

The proposed use, comprising sea containers, outdoor storage, material storage bays and a display unit, is considered to fall within the definition of 'Industry – Light', which is a 'P' use within the General Industry zone. Local Planning Scheme No.2 defines Industry – Light as:

Industry – Light means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.

The display unit is proposed to display a container/modular home product that may be supplied to customers and will not be used for residential accommodation.

5.2 Site and Development Standards

4.7.1 General site and development requirements:

Use	Provisions		Proposed
Industry - Light	Front Setback	7.5m	N/a <i>The current application is for structures located behind the approved shed.</i>
	Rear Average Setback	7.5m	1m – Confirmed by the applicant via phone. The rear boundary adjoins the unformed Vernal Street Road reserve, which terminates in the vicinity of the site and parts of it currently acts as drainage function. Accordingly, the reduced setback will have limited impact on an active streetscape or road interface. The proposed containers are standard 20GP units, approximately 2.6m in height, and are therefore relatively low-scale

Use	Provisions		Proposed
			structures. They are positioned along the rear portion of the site as part of the functional layout of the business, providing storage and forming containment barriers to the proposed sand, soil and mulch bays. Proposed planting along the external side of the containers will further reduce their visual prominence.
	Side Setback	*	1.43m
	Maximum Plot Ratio	*	N/a
	Minimum Landscape Area (%)	10% of 946m ² [94.6m ²]	The revised site plan shows screening vegetation around the external sides of the proposed container area The proposed landscaping has not been demonstrated to achieve the 10% area; however, the planting is located where it will have the greatest benefit in screening the containers and outdoor storage areas and improving the presentation of the site.
	Minimum Number of Car Parking Bays	1 per 2 employees	The revised site plan identifies approximately 12 parking bays along the northern side of the site. This is well in excess of the minimum parking requirement expected for the proposed small-scale Industry – Light use. The parking area is separated from the main storage and material bays and allows customer and staff vehicles to be accommodated on-site. Sufficient space also remains within the site for vehicle manoeuvring and loading/unloading associated with the collection of white goods, sand, soil and mulch. The proposed parking provision is therefore considered adequate.

5.3 Local Planning Policies

HBP.14 Industrial Zoned Land:

Policy Guideline	Proposed
Landscape	Landscaping is proposed around the container area to provide screening. Frontage landscaping was addressed through the previous approval for the shed and is not proposed to be altered as part of this application.
Front Setback	The front setback area was addressed in the previous approval for the front shed.
Facade	The proposal includes a transportable display unit located behind the approved front shed. Given its location within the site, it is not expected to have a significant impact on the Victor Street streetscape. The display unit is also assessed under HBP.19.
Loading and on-site circulation	The proposed sand, soil and mulch bays are located toward the rear of the site, with sufficient space available for vehicles to access the bays and manoeuvre within the property. The site layout allows loading and unloading to occur on-site.
Outdoor Storage	Planted screening is proposed around the external sides of the container and material storage area.
Fencing	No fencing is proposed.

HBP.19 Use of Sea Containers and Transportable Structures:

The proposal includes eight standard 20GP sea containers and one transportable display unit. The containers will be used for storage of equipment and materials and to form containment bays for sand, soil and mulch. The transportable unit will be used to display a container/modular home product that may be supplied to potential customers and is not proposed for residential occupation.

The structures are located within the General Industry zone. The sea containers are approximately 2.6m high and planted screening is proposed around the external sides of the container area. The display unit is positioned within the site behind the approved shed.

Having regard to the location of the structures, the industrial setting and proposed screening, the proposal is considered acceptable. HBP.19 requires applications involving sea containers and transportable structures to be determined by Council and the application is therefore referred to Council for determination.

5.4 Other Relevant Scheme Provisions

None that is relevant.

6. Clause 67(2) – Matters for Consideration

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
☒	(a)	Consistency with the aims and provisions of LPS No. 2, and any other operating local planning scheme.	The proposed Industry – Light use is permitted within the General Industry zone and is considered consistent with the intent of LPS2.

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
☒	(b)	The requirements of orderly and proper planning, including any scheme or amendment under consideration.	The proposal represents further development of an existing industrial lot and is consistent with the intended use of the General Industry zone.
N/a	(c)	Any approved State planning policy.	
N/a	(d)	Any environmental protection policy approved under the Environmental Protection Act 1986.	
N/a	(e)	Any policy of the Western Australian Planning Commission.	
N/a	(f)	Any policy of the State Government.	
N/a	(fa)	Any local planning strategy for LPS No. 2 endorsed by the Commission.	
☐	(g)	Any local planning policy adopted by the Shire of Wagin.	Refer to HBP.14 and HBP.19 assessment.
N/a	(h)	Any relevant structure plan or local development plan.	
N/a	(i)	Any published report of review of LPS No. 2.	
N/a	(j)	For reserved land, the objectives of the reserve and any additional or permitted uses.	
N/a	(k)	The built heritage conservation of any place of cultural significance.	
N/a	(l)	The effect of the proposal on the cultural heritage significance of the area.	
☒	(m)	Compatibility with the setting, including desired future character and the relationship to adjoining development.	The proposal is compatible with the General Industry zoning and surrounding industrial area. The sea containers, outdoor storage and display unit are located within the site and generally behind the approved front shed. The rear of the site adjoins the unformed Vernal Street Road reserve, reducing potential streetscape impacts from the storage area.
☒	(n)	The amenity of the locality, including environmental, character and social impacts.	The proposal is consistent with the character and intended function of the General Industry zone. While residential lots are located within the broader vicinity, these lots do not directly front Victor Street or the adjoining industrial land. The proposed storage and operational areas are also located mainly toward the rear of the site, with screening proposed around the container area. Accordingly, the proposal is

✓	Ref.	Matter to be considered – clause 67(2) of the Deemed Provisions	Comments
			not expected to result in an unreasonable impact on the amenity of nearby residential properties.
N/a	(o)	The likely effect on the natural environment or water resources, and any proposed mitigation.	
N/a	(p)	Adequacy of landscaping, and whether existing trees or vegetation should be retained.	
N/a	(q)	Site suitability, considering flooding, tidal inundation, subsidence, landslip, bushfire, erosion or land degradation.	
N/a	(r)	Site suitability, considering risk to human health or safety.	
☒	(s)	Adequacy of access, egress, loading, unloading, manoeuvring and parking arrangements.	The site plan provides parking along the northern side of the site and sufficient space for loading, unloading and vehicle manoeuvring to occur on-site.
☒	(t)	Traffic likely to be generated, and the effect on road capacity, flow and safety.	The proposal is relatively small-scale and is not expected to generate traffic volumes that would adversely affect the local road network.
N/a	(u)	Availability and adequacy of public transport, utilities, waste management, and pedestrian, cyclist and accessibility provisions.	
N/a	(v)	Potential loss of community service or benefit (excluding loss from business competition).	
☒	(w)	The history of the site.	An Industry – Light shed has previously been approved within the front portion of the site. The current application relates to the further use and development of the balance of the property.
N/a	(x)	The impact on the community as a whole, rather than on particular individuals.	
N/a	(y)	Any submissions received on the application.	
N/a	(za)	Comments or submissions received from authorities consulted under clause 66.	
N/a	(zb)	Any other planning consideration the Shire considers appropriate.	

7. Officer Assessment and Recommendation.

Assessment summary:

The proposal seeks approval for the further use of the General Industry site for an Industry – Light use, including eight sea containers, outdoor storage and material bays, and a transportable display unit.

The proposal is considered consistent with the General Industry zoning and the previously approved Industry – Light shed. The reduced rear setback and landscaping provision are considered acceptable having regard to the site context, proposed screening and the unformed Vernal Street Road reserve.

Potential impacts relating to amenity, dust, noise and vehicle movements can be appropriately managed through the site layout and conditions of approval. The proposal is therefore considered suitable for approval.

Recommendation:

☐ Approve	☒ Refer to Council	☐ Refuse
----------------------------------	--	---------------------------------

Conditions / reasons for refusal:

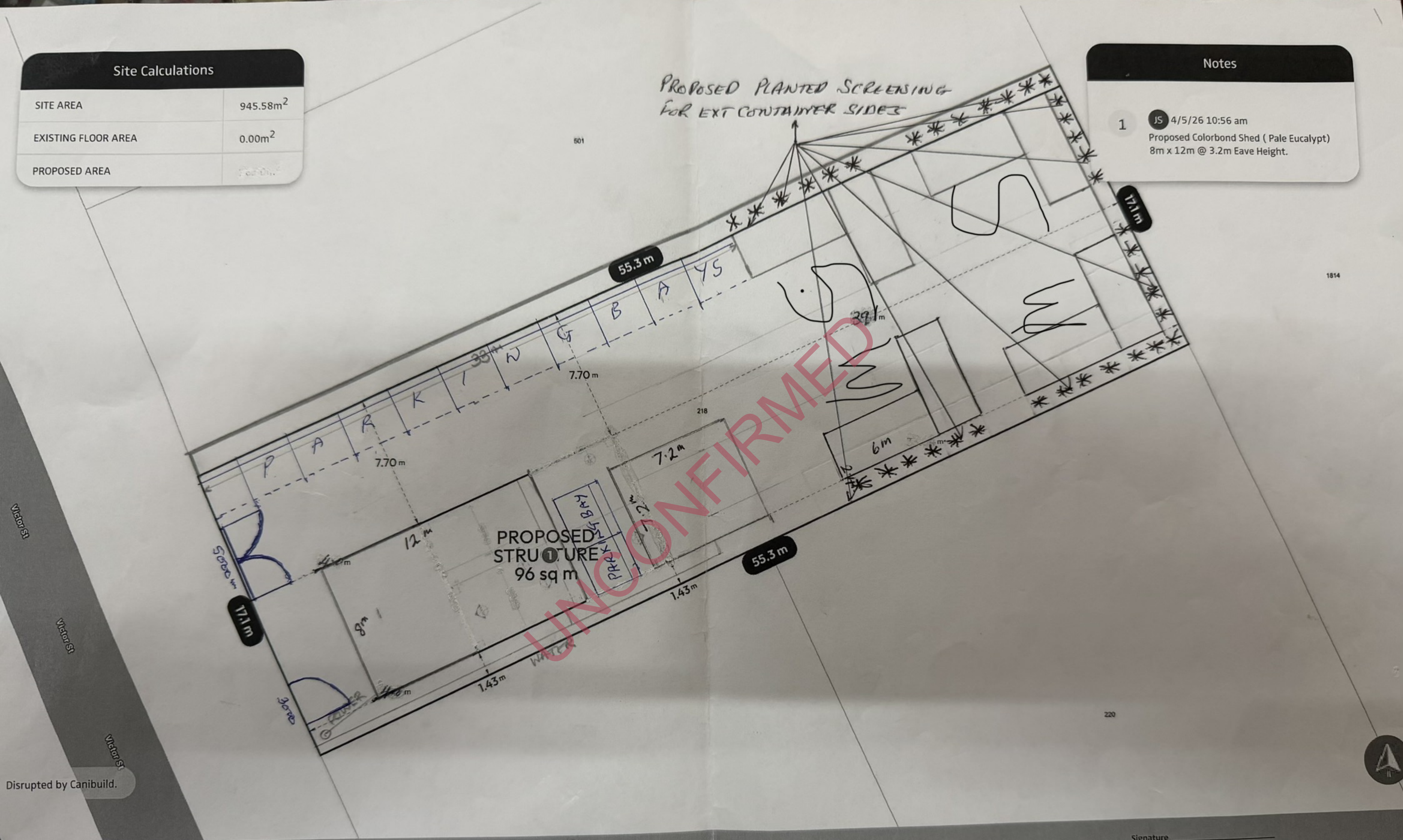
- The premises shall be used for Industry – Light purposes only, unless otherwise approved by the Shire.
- The transportable display unit shall be used for display purposes only and shall not be occupied or used for human habitation.
- The planted screening shown on the approved site plan shall be established and thereafter maintained to the satisfaction of the Shire.
- Sand, soil, mulch and other loose materials shall be contained within the designated storage areas and managed to prevent dust or material being carried beyond the boundaries of the site.
- All parking, loading, unloading and vehicle manoeuvring associated with the approved use shall occur wholly within the subject site.
- No vehicular access shall be taken from the Vernal Street Road reserve.
- Each sea container shall be provided with adequate ventilation and a door allowing personal access to and from the structure.

8. Sign-off

Role	Name	Position	Date
Assessed by	Sofia Nurrasyida	Consultant Planner	11 August 2026
Reviewed by	Roy Winslow	Principal Planning Consultant	17 August 2026
Approved by (delegated authority)	[Name]	[Position]	[Date]

Site Calculations	
SITE AREA	945.58m ²
EXISTING FLOOR AREA	0.00m ²
PROPOSED AREA	

Notes	
1	JS 4/5/26 10:56 am Proposed Colorbond Shed (Pale Eucalypt) 8m x 12m @ 3.2m Eave Height.



Client Name	Client Email	Client Phone	Signature	Sheet Name	Sheet no.	Lic no.	Job no.
Copyright Statement	This plan always remains the copyright of designer & shall not be used other than for the project work intended without written authority. No part may be reproduced by any other exclusive right be exercised without permission. Legal enforcement will be taken on copyright infringement.			Site Plan	1	BRN100403	
Disclaimer	This is not an official document, and may not comply with current laws or industry standards. You should make your own enquiries and seek independent advice from relevant industry professionals before acting or relying on the contents of this document.			Design	12 x 8		Scale 1:200@
ALL DIMENSIONS ARE IN METRES. DO NOT SCALE FROM PLANS.	Property Details 2 Victor St, Wagin, WA 6315, Australia Lot/DP: P223175 218			1 st version date: 04/05/2026	Current version date: 04/05/2026	Version 2	



Outlook

Re: Development Application - 2 Victor St, Wagin

From Mark Banks <markyparky57@gmail.com>
Date Wed 8/12/2026 12:02 PM
To Sofia Nurrasyida <sofia@landinsights.com.au>

Hi Sofia,
This is a possible display unit "container home", we have contacts and may supply to potential customers
Regards Mark
Sent from my iPhone

On 12 Aug 2026, at 11:12 am, Sofia Nurrasyida <sofia@landinsights.com.au> wrote:

Hi Mark,

Just one last question, can you tell me what the proposed 7.2m x 7.2m area/structure shown behind the approved shed on the site plan represents?

Thank you,
Sofia Nurrasyida | **Planner**
[<image.png>](#)

PHONE 1300 725 522 | landinsights.com.au
POSTAL PO Box 289 Mt Lawley WA 6929

WALGA PREFERRED SUPPLIER – TOWN PLANNING CONSULTANCY SERVICES

From: Mark Banks <markyparky57@gmail.com>
Sent: Friday, August 7, 2026 5:34 PM
To: Sofia Nurrasyida <sofia@landinsights.com.au>
Subject: Re: Development Application - 2 Victor St, Wagin

You don't often get email from markyparky57@gmail.com. [Learn why this is important](#)

Hi,
Just sent through plan of proposed development at 2 Victor street wagin, the plan shows containers used as physical barriers to accomodate sand soil mulches as indicated by letters attached, the storage containers will hold various pieces of equipment including cement mixer, lawn mower, scaffold, EWP, trailers, timber materials, metal materials, salvage goods (doors, architrave, skirting, etc), ladders, bags of pre-packed sand and soil,
The intention of the proposed business is, in the main shed we will have white goods for sale including an office, outside of the main shed will be 4 bays (utilising the "L"

shape of the container set up) to allow for pick up of soils sand and mulches
Hope this explains our intentions to yourself
If you require any further assistance please do not hesitate to call or contact
Best regards
Mark and Debbie Banks

Sent from my iPhone

On 7 Aug 2026, at 1:41 pm, Sofia Nurrasyida <sofia@landinsights.com.au> wrote:

Hi Mark,

Land Insights is acting on behalf of Shire for statutory planning functions at present.

I'm currently reviewing the development application for the property at 2 Victor St and just wanted to clarify a few things about what is proposed on the site.

I'm keen to help get the application progressed, but it would be useful to better understand what business/activity you are proposing to operate from the property and how the different parts of the site will be used.

The previous application referred to things such as the storage of sands and soils, containers, white goods and other salvageable materials. Could you please provide a little more information on what you are proposing to store or undertake on the site now?

It would also be helpful if you could provide a simple markup of the site plan showing the approximate location of any sand/soil or other stockpiles, loading/unloading areas and other outdoor storage areas, together with a brief note on the general purpose of each of the storage containers shown on the plan. This does not need to be professionally prepared; a simple sketch or markup is fine.

This will just help me understand the proposal properly and make sure the approval captures what you are actually intending to do.

Thank you,
Sofia Nurrasyida | Planner

[<image.png>](#)

PHONE 1300 725 522 | landinsights.com.au

POSTAL PO Box 289 Mt Lawley WA 6929

WALGA PREFERRED SUPPLIER – TOWN PLANNING CONSULTANCY SERVICES

8.1.10 AMENDMENTS TO STREET TREE LIST

AUTHOR OF REPORT	Executive Assistant
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
ATTACHMENTS:	1. Shire of Wagin Proposed Plant Changes excel sheet

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5714

Moved Cr S Chilcott

Seconded Cr W Longmuir

That Council:

- 1. RECEIVES** the report regarding the review of the Shire of Wagin's approved Street Tree List.
- 2. ENDORSES** the amended Street Tree List as contained in Attachment 1.
- 3. AUTHORISES** the Chief Executive Officer to update the Landscape and Vegetation Implementation Plan to reflect the adopted Street Tree List.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

A review of the Shire's existing Street Tree List was undertaken by a University of Western Australia planning intern during 2025 as part of a broader review of Wagin's vegetation and landscape planning. The review identified recurring issues with tree selection, root damage, overhead powerline conflicts, inconsistent residential street planting, and the need to better match species to available space and infrastructure. Council is requested to consider adopting the proposed amendments to the Street Tree List to provide clearer guidance for future planting and improve the long-term sustainability, amenity, and manageability of Wagin's urban landscape.

BACKGROUND/COMMENT

The Shire's current Street Tree List forms part of the Landscape and Vegetation Implementation Plan and has guided public tree planting for a number of years. The 2025 review considered the suitability of the approved species in the context of Wagin's climate, available verge widths, overhead powerlines, underground services, footpaths, kerbs, streetscape character, and ongoing maintenance requirements.

During the review, recurring issues were identified across the Central Business District, residential streets, and public open spaces. These included large trees being planted beneath overhead powerlines and subsequently requiring heavy pruning; root systems causing damage to footpaths, kerbs, roads, and underground services;

inconsistent species selection and spacing within residential streets; limited understorey planting; and opportunities to make better use of available planting areas.

- The proposed amendments are intended to address these issues by changing which species are considered appropriate for residential streets, particularly where verges are narrow or constrained by infrastructure. The revised approach favours smaller, drought-tolerant, and lower-maintenance species in constrained locations, while retaining larger native trees in parks and open spaces where adequate room is available.

Proposed changes to the approved Street Tree List

Queensland Brush Box (*Lophostemon confertus*) is proposed to be removed from the residential street tree list. The species can reach a large, mature size, has been associated with root intrusion and footpath damage, is unsuitable beneath powerlines and has high pruning requirements.

WA Peppermint (*Agonis flexuosa*) is proposed to be restricted to parks and open spaces. Its surface roots can damage kerbs and footpaths, and it is often unsuitable for narrow residential verges.

Large Eucalypts, including Wandoo, York Gum, Salt River Gum and Brown Mallet, are proposed to be restricted in narrow residential verges. Their extensive root systems require more space and can create conflicts with infrastructure. These species would continue to be suitable in parks, reserves, and other open locations where adequate space exists.

Silky Oak (*Grevillea robusta*) is proposed to be reviewed before future use because its large, mature size may be unsuitable in constrained locations. *Agonis* 'After Dark' is also proposed for review due to maintenance and debris issues similar to those identified with WA Peppermint.

Species proposed for inclusion include Red-flowered Mallee (*Eucalyptus erythronema*), Emu Tree (*Hakea francisiana*), Round-leaf Tea Tree (*Leptospermum rotundifolium*), Coastal Rosemary 'Mundi' (*Westringia fruticosa*), Bottlebrush 'All Aglow', Willow Peppermint 'Nana' and Geraldton Wax. These species have been identified as providing smaller, drought-tolerant, hardy, or lower-maintenance alternatives that are better suited to constrained locations and, where appropriate, beneath powerlines.

Better selection around powerlines

Future planting beneath overhead powerlines is proposed to favour smaller trees and shrubs that are unlikely to exceed the available clearance. Species likely to require significant pruning to maintain powerline clearance would be avoided in these locations. Existing heavily pollarded trees would be considered for gradual

replacement when they reach the end of their useful life. This is intended to reduce ongoing pruning requirements, improve tree form and address safety and maintenance concerns.

Reducing root damage to infrastructure

Future species selection is proposed to place greater emphasis on less aggressive root systems and the relationship between tree size and available soil volume. Where practical, increased soil volume, root barriers, structural soils, or soil-cell systems may be considered in constrained areas. Large deep-rooted species would be avoided near underground infrastructure where they are likely to create conflicts.

Improving consistency in residential streets

The review identified a mix of unrelated species and inconsistent spacing in some residential streets. The proposed approach is to establish clearer planting themes for individual streets, use a smaller number of suitable species and apply consistent spacing standards. This would improve streetscape character while making future maintenance and replacement more predictable.

Increasing understorey planting

Additional shrubs and ground-level vegetation are proposed in suitable streets, parks, and open spaces to improve biodiversity and visual amenity. Low-maintenance native species would be preferred, with understorey planting used where it does not compromise visibility or safety.

Better utilisation of available planting areas

Underutilised planting areas within the CBD, including brick footpath extensions and wider verge sections, could be used for medium-sized trees where adequate space exists. Where tree planting is impractical, shrubs could be used to improve species diversity and visual amenity without increasing conflicts with infrastructure.

Retaining large native species in parks and open spaces

The proposed changes do not seek to remove large native species from Wagin's landscape generally. Wandoo, York Gum, Brown Mallet, and other large native species are proposed to remain appropriate in parks, reserves, and other open spaces where there is sufficient room for mature growth. These species are well adapted to local conditions, contribute to biodiversity and local identity, and are less likely to conflict with infrastructure when planted in suitable open locations.

Overall rationale

Overall, the proposed amendments seek to align future tree planting with Wagin's climate, available space, infrastructure constraints, and long-term maintenance capacity. The revised list would reduce the likelihood of root damage and powerline conflicts, improve consistency in residential streets, increase opportunities for

biodiversity and understorey planting, and provide more suitable species for constrained locations. The approach retains the benefits of larger native trees where adequate space exists while encouraging smaller, drought-tolerant, and lower-maintenance species in residential and infrastructure-constrained areas.

CONSULTATION/COMMUNICATION

The proposed amendments are based on the findings of the University of Western Australia internship project undertaken for the Shire during 2025.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Adoption of the revised Street Tree List will update the Landscape and Vegetation Implementation Plan and provide clear guidance for future tree planting, including species selection, appropriate planting locations, powerline considerations, and infrastructure constraints.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The proposal supports Council's objectives of maintaining attractive public open spaces, improving environmental sustainability, protecting public infrastructure, and enhancing the amenity of the Shire through appropriate streetscape planning.

VOTING REQUIREMENTS

Simple Majority

Shire of Wagin – Proposed Street Tree & Plant Changes

Summary of species proposed for removal/restriction and species proposed for inclusion

Category	Plant / Species	Scientific Name	Proposed Change	Reason / Rationale
RETAIN	Red Flowering Gum	Corymbia ficifolia	Retain	Suitable where adequate space exists and not beneath powerlines.
RETAIN	Swamp Oak	Casuarina obesa	Retain	Suitable for saline and open locations.
RETAIN	Native Frangipani	Hymenosporum flavum	Retain	Suitable medium-sized feature tree.
RETAIN	Common Olive	Olea europaea	Retain	Drought tolerant and appropriate in suitable locations.
RETAIN	Weeping Pittosporum	Pittosporum phylliraeoides	Retain	Appropriate medium-sized tree for streetscapes.
RETAIN	Deciduous ornamentals (Pears, Plums, Ash etc.)	various	Retain where appropriate	Continue to provide seasonal diversity where site conditions suit.
RETAIN	Bottlebrush 'Kings Park Special'	Melaleuca citrina 'Kings Park Special'	Retain	Suitable beneath powerlines due to restricted height.
RETAIN	Pincushion Hakea	Hakea laurina	Retain	Suitable low-growing native species.
RETAIN	Willow-leaved Hakea	Hakea salicifolia	Retain	Suitable beneath powerlines.
RETAIN	Saltwater Paperbark	Melaleuca cuticularis	Retain	Appropriate restricted-height species.
RETAIN	Rottneet Tree	Melaleuca lanceolata	Retain	Suitable for streets and coastal-style plantings.
RETAIN	Karo	Pittosporum crassifolium	Retain	Suitable restricted-height tree.
RESTRICT	WA Peppermint	Agonis flexuosa	Restrict to parks and open spaces	Surface roots can damage kerbs and footpaths and the species is often unsuitable in narrow verges.
RESTRICT	Large Eucalypts – Wandoo, York Gum, Salt River Gum, Brown Mallet etc.	Various	Restrict use in narrow residential verges	Extensive root systems can damage infrastructure and require more space.
RESTRICT	WA Peppermint	Agonis flexuosa	Restrict use to open spaces only	Surface roots damage kerbs and footpaths; unsuitable in confined verge spaces.
RESTRICT	Large Eucalyptus species (e.g. Wandoo, York Gum, Salt River Gum, Brown Mallet)	Various	Retain for parks and large open reserves. Restrict use in narrow residential verges.	Extensive root systems and mature size increase risk of infrastructure damage.
REVIEW	Silky Oak	Grevillea robusta	Review before future use	Large mature size may be unsuitable in constrained locations.
REVIEW	Agonis 'After Dark'	Agonis cultivar	Review - Restrict to parks and open spaces	Similar maintenance and debris issues to WA Peppermint.
REVIEW	Silky Oak (Grevillea robusta)		Review before future use	Large mature size may limit suitability in constrained streets.
REMOVE	Queensland Brush Box	Lophostemon confertus	Remove from residential street tree list	Large mature size; root intrusion; footpath damage; unsuitable beneath powerlines; high pruning requirements.
REMOVE	Queensland Brush Box	Lophostemon confertus	Remove from approved street tree list for residential streets	Causes root intrusion, grows too large beneath powerlines and requires frequent pruning.
BRING IN	Red-flowered Mallee	Eucalyptus erythronema	Add to approved planting options	Smaller height and suitable beneath powerlines.
BRING IN	Emu Tree	Hakea francisiana	Add to approved planting options	Small native tree suitable for constrained locations and beneath powerlines.
BRING IN	Round-leaf Tea Tree	Leptospermum rotundifolium	Add to approved planting options	Drought tolerant and low maintenance shrub.
BRING IN	Coastal Rosemary 'Mundi'	Westringia fruticosa	Add to approved planting options	Hardy understorey planting.
BRING IN	Bottlebrush 'All Aglow'	Not specified in source	Add to approved planting options	Attractive, drought tolerant and powerline friendly.
BRING IN	Willow Peppermint 'Nana'	Not specified in source	Add to approved planting options	Compact alternative to WA Peppermint.
BRING IN	Geraldton Wax	Not specified in source	Add to approved planting options	Low-maintenance flowering shrub.

8.2 DEPUTY CHIEF EXECUTIVE OFFICER

8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT – JULY 2026

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Thank you from West Australian Sheep Dog Association and Central Districts Sheep Dog Club

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5715

Moved Cr J Reed

Seconded Cr M O'Brien

That Council receive the Deputy Chief Executive Officer's report as presented.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio during the past month.

BACKGROUND/COMMENT

DEPUTY CHIEF EXECUTIVE OFFICER

During July, I have been involved with:

- Assist with budget finalisation. Upload adopted budget figures into Synergysoft
- Continue annual staff performance review process
- ICT co-ordination and troubleshoot CCTV issues
- Work towards developing an internal staff member to take over Homecare gardening
- Various end of year finance matters and government returns
- Finalised and dispatched ERP tender documents
- Finalised and dispatched Land and Buildings Valuation RFQ documents
- Worked with lawyers to finalise documents for sale of 105 Tudhoe Street, Wagin

- Progressed proposals to clarify ownership of buildings at the Sportsground and Historical Society
- Oversee ranger issues
- Building maintenance co-ordination

Meetings / Events:

- Magiq software presentation
- Southern Wheatbelt DHAC meeting
- Ready Community payroll presentation
- Site visit – Omdurman Street (Evoke Living Homes) and Wagin Cottage Homes
- Site visit – Glenn Nanda (Council First software)
- Evoke Living Homes – site level review
- Council First software – product demo refresh
- Shire of Dumbleyung – Visit to Wagin pool
- Wagin Agricultural Society – Proposed upgrades to rodeo area

Building Permits

Building permits issued for July were as follows:

PERMIT #	OWNER	BUILDER	PROJECT ADDRESS	DESCRIPTION	VALUE	FEES PAYABLE
100002	Wagin Cottage Homes	Evoke Living Homes	36 Khedive Street, Wagin	Four modular homes	\$1,869,021	\$6,111.70
100003	Mark Deborah Banks	&M Banks and Son Construction	2 Victor Street, Wagin	Shed	\$20,000	\$182.65

Building Maintenance

The Building Maintenance Officer has been working on the following:

Facility	Description
Administration Office	Roof repairs and clean gutters out, Fix notice board lock
Caravan Park	Check hot water in ladies showers, Lubricate all locks, Paint numbers on ground (not available previous visits), Check gas bottles
Community Centre	Repair damaged section of wall

Court House (Library)	Replace broken tiles on lower section, Measure for new roof sheets and order new ones, Repairs to damaged tile roof and public toilet roof, Paint new door
Eric Farrow Pavilion	Repair toilet locks
Khediye Street residence	Replace globe
Marks Court residence	Fix Leaking shower
Medical Centre	Clean air-conditioner filter
Mt Latham/Condinging	Measure battery voltages
Recreation Centre	Check gas bottles, put in shower curtains, Measure glass trays for replacement
Sportsground	Inspect old lighting tower globes and dispose of blown ones
Sportsground Toilets	Clean gutters out at Hockey Pavilion, Fit hasp, and staple to cricket pavilion door
Swimming Pool	Re-attach shade cloth
Town Centre Park	Repair dog bowl
Town Hall	Inspect and repair gutters/downpipes and clean, Fit new floor vents in Lesser Hall
Water Tanks	Put up Water Tank signs
Wetlands Park Toilets	Remove graffiti from wetlands toilet door, make awning, and install on wetlands toilets, Clean out gutters on wetlands toilets, Fit new toilet seats

COMMUNITY OFFICER

Social Media Update

The Shire of Wagin Facebook page has posted 11 times since the last report, with the most views recorded on the media release about the 15 new Australian citizens. Currently 47.6% of traffic is via follower feed (people who follow the Shire of Wagin page) and 31.1% of views are via sharing and other means.

In the last 30 days we have posted 9 items on Instagram. Three of those posts were for the Go Kart Club, which had consistent views. Our top view for the month was our Library book reviews. Our total views for the month was 328.

CCTV funding

This item is progressing. We are currently at the signature stage, and we will now start contacting other companies for quotes.

Christmas Street Carnival

The Christmas Street Carnival will be held in Tavistock Street on 18 December from 5.30pm. We have food, rides and music locked in for the evening with some new fun things for the younger kids to wear them out – mum's & dads will be very pleased.

Feedback from last year's event was around a gap for very small children. We have therefore organised a crawler area including soft fall, hay bale 'fence' with toys. Oversight will be provided by Wagin Playgroup, giving them an opportunity to raise some money and get more views/patrons to their group.

Australia Day

We will be seeking funding to support the Australia Day breakfast event again for 2027, with the opportunity to value add to the event by providing an indigenous component. We are currently seeking feedback from our indigenous community on what that portion may look like. The breakfast will include music provided by Rewind 2 Play, who will be playing from 7.30am with breaks for presentations and speeches, to wind up at 11am.

Electronic Sign

This has gained some traction over the past month with three new local businesses advertising.

Events

The national sheep dog trials were held at the Sportsground dog trials facility on the weekend of 8-9 August 2026. The event was successful with the Shire President presenting awards at the conclusion. The weekend of 14-16 August saw the annual Game Fowl Club of WA Show in the Wagin Poultry Pavilion, with approximately 7,000 birds on show.

RANGER SERVICES

The Shire of Narrogin rangers visited once in July to pick up a dog that had appeared in the back yard of someone's property. By the time, the ranger arrived, the dog had been reunited with its owner.

Staff Call outs	
Dog Issues	1
Cat Issues	3
Other Issues	0

CARAVAN PARK

Caravan Park and Sportsground RV area booking nights over July is shown below.

	Week 1	Week 2	Week 3	Week 4	Total
Caravan Park	64	70	54	59	247
Sportsground RV Area	10	1	0	2	13

WAGIN LIBRARY AND GALLERY

Library Update

- The State Library of WA Annual Statistical Survey Report preparation is underway. Confirmation from the State Library Manager that the report will be available for completion from early July 2026.
- Library staff now have access to post promotional material on the Wagin Library & Gallery Facebook page along with Fun Fact Fridays.
- The Local Government Financial Survey 2025/26 was completed. Library staff submitted the completed survey to SLWA Public Libraries.
- A Book Drop Depository Opinion Tally has been created. The tally records if patrons think it is worthwhile investing in a book drop depository and if yes, it also records where they think it would be most useful e.g.; Front, Southside, Rear.
- A customer tally has been created to gather data regarding the Wagin Library opening hours and when during those opening hours the library receives the most patrons/visitors. The statistics will provide information to support consideration of alterations to opening hours.
- The Library and Gallery Facebook page has posted six times since the last report, with the 'fun fact Friday' and event activity flyers. The library posts average views have risen again this month, up to 56% with the most popular post focused on the opportunity to win money, doing a State Library survey.
- During the July school holidays, the Wagin Library aimed to hold two activities. A STEM Spaghetti and Marshmallow Tower on Friday the 10th and a Children's Book Scavenger Hunt on the 17th. Unfortunately, there was zero turn out for both activities.
- National Science Week 2026 takes place from Saturday 15 to Sunday 23 August 2026. Wagin library is hosting a STEM activity on Friday the 21st 3:30pm-4:30pm. Our Science Theme is Colour.

We will be conducting two experiments. The first will be the Skittles Rainbow. In this experiment, participants place Skittles around a plate and pour warm water over them to watch a rainbow bleed toward the centre.

The second colour experiment will be Connect Your Rainbow. In this activity, participants colour both ends of a paper towel strip with washable markers and dip the tips into cups of water, causing the colours to climb and meet. These activities are recommended for ages 5-8.

Library Regular Activities

- Knit and Natters on every Thursday.
- Wagin Library & Gallery Book Club held on Saturdays. Five patrons attended on 9 May and enjoyed their afternoon with a snack and a coffee.
- Story Time is held every Wednesday and Friday. Story Time Saturday Mornings is held for parents and children who are not able to make it during the week.
- Children's colouring in and drawing activities is held every Tuesday.
- Board Game Morning held every week. This is for both children and adults.
- Playgroup Storytime/Rhyme time once a term at Playgroup.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

Library Statistics

	July 2026	June 2026
Patron Visits	272	230
Phone Transactions	7	8
Inter Library Loans	18	10
Community Connections	40	65
Guest Wi-Fi Usage	20	15
Tablet Usage	12	8

HEMOCARE

Wagin Homecare Manager's Report

Wagin Homecare continues to provide community aged care services that support older residents to remain independent, connected, and living safely within their own homes. Throughout the reporting period, the team has maintained a strong focus on delivering quality services while promoting social participation, wellbeing, and client engagement during the winter months.

Industry Engagement

On 30 July 2026, the Homecare Manager and Homecare Nurse attended the Staying in Place Expo in Pingelly. The event brought together more than 150 aged care professionals from across Western Australia and provided valuable opportunities to engage with sector leaders and industry stakeholders.

The majority of attendees were Associate Providers supporting participants under the new Support at Home Program, with many representatives attending from Community Resource Centres and other community-based organisations. Wagin Homecare was one of the few Commonwealth Home Support Programme (CHSP) providers represented at the event.

Attendance at the expo provided valuable insights into current and emerging aged care reforms, service delivery models, and best-practice approaches. The event reinforced the importance of maintaining strong sector connections as the aged care landscape continues to evolve. Key presenters included:

- Senator Dorinda Cox
- Liz Callaghan, Executive Director, Office of the Inspector-General of Aged Care
- Robert Fitzgerald AM, Age Discrimination Commissioner
- Rebecca McIlroy, Director Country WA and Health Engagement Officer, Commonwealth Department of Health, Disability and Ageing
- Claire Shepherd, ACAT Clinical Nurse, and Southern Wheatbelt Assessor

Key themes and discussions arising from the expo included:

- Associate Providers are increasingly filling service gaps in regional and remote communities where registered providers are unable to deliver services.
- CHSP continues to play an important role within the aged care sector as an entry-level funding model supporting older Australians before higher levels of care are required.
- Proposed Support at Home participant co-contribution rates are widely viewed as a barrier to service uptake for some older people requiring care and support.

- The median timeframe for comprehensive aged care assessments in Western Australia has improved to 29 days, reflecting ongoing efforts to improve access to services.

Participation in industry events such as the Staying in Place Expo supports Wagin Homecare's commitment to continuous improvement and the delivery of contemporary, high-quality services for local residents.

Fees and Charges

Council adopted the 2026/2027 Fees and Charges Schedule at its Ordinary Council Meeting held on 28 July 2026, with the revised fees taking effect from 1 August 2026.

All current Homecare clients have been issued written notification advising of the fee changes. The Homecare team remains available to answer client enquiries regarding the updated schedule.

Social Support Program

The Homecare Social Support Program continues to provide valuable opportunities for community participation, social engagement, and wellbeing.

On 21 July 2026, participants attended a day trip to the Collie Railway Heritage Museum, accompanied by Homecare support staff Aaron and Jim. The outing was well attended and included a visit to the museum, followed by lunch at a local café. Participant feedback was positive, with attendees enjoying both the exhibits and the opportunity to socialise.

The next scheduled group outing is a visit to Kodja Place on 18 August 2026. Interest in the trip has been high, with both the bus and accompanying vehicle reaching capacity shortly after bookings opened. A total of 14 participants are registered to attend.

Staffing

Gardening Services

Greg has commenced his handover as the new Homecare Gardener and will be working alongside Dave in the lead-up to Dave's retirement. This transition period will ensure continuity of service and provide an opportunity for Greg to become familiar with client needs and service schedules. Some minor adjustments to gardening service schedules may occur during the handover period, with affected clients being notified accordingly.

Administration

Homecare Administration Officer Courtney has commenced four weeks of annual leave while travelling overseas. During her absence, enquiries relating to service bookings, invoicing, and general administration will be managed by Jemma and Amy to ensure continuity of service and support for clients.

Financials (to 30 June 2026)

Budget actual figures have been provided below. EOM operating income of \$8,908 is \$55,822 less than the EOM budget figure of \$64,730. Income is under budget on the CHSP Grant (\$26K) and Support at Home Grant (\$28K) as both are running one month behind.

EOM operating expenditure is \$64,470, which is \$15,356 less than the EOM budget figure of \$79,826, almost fully attributable to staffing costs.

Shire Of Wagin											
SCHEDULE 08 - EDUCATION & WELFARE											
Financial Statement for Period Ended											
31 July 2026											
HOMECARE PROGRAM		Adopted Budget		Revised Budget		YTD Budget		YTD Actual		YTD	
GL #	JOB #	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Variance	Variance
		\$	\$	\$	\$	\$	\$	\$	\$	\$	%
OPERATING EXPENDITURE											
E082010	Homecare Salaries		610,407		610,407		46,954		32,991	13,963	30%
E082015	Maintenance & Gardening		25,000		25,000		1,923		7,028	(5,108)	(265%)
E082030	Superannuation		73,803		73,803		5,677		5,395	282	5%
E082035	Other Expenses		8,000		8,000		665		229	436	66%
E082040	Traveling - Mileage		15,000		15,000		1,250		1,139	111	9%
E082045	Staff Training		5,000		5,000		416		150	266	64%
E082055	Subscriptions		2,000		2,000		166		0	166	100%
E082060	Postage & Freight		1,800		1,500		125		286	(161)	(128%)
E082063	Telephone Expenses		3,000		3,000		250		229	21	9%
E082065	Printing & Stationery		2,000		2,000		166		0	166	100%
E082070	Insurance		20,706		20,706		10,353		9,668	495	5%
E082075	Building Maintenance		6,000		6,000		498		0	498	100%
E082080	Plant & Equipment Mbe		16,000		16,000		1,332		2,102	(770)	(58%)
E082083	Computer Equipment and Support		12,000		12,000		999		558	441	44%
E082085	Consumable Supplies		3,000		3,000		250		0	250	100%
E082090	Homecare Equipment and Catering Supplies		1,000		1,000		83		0	83	100%
E082095	Support at Home Expenses		54,000		54,000		4,499		860	3,639	81%
E082100	Administration Allocated		20,937		20,937		1,744		1,745	(1)	(0%)
E082105	Fringe Benefits Tax		6,000		6,000		500		0	500	100%
E082120	Loss on Sale of Asset		922		922		76		0	76	100%
E082190	Depreciation - Homecare		22,812		22,812		1,900		1,901	(1)	(0%)
OPERATING REVENUE											
J082010	CHSP Grant	342,312		342,312		28,526		2,307		(26,219)	(92%)
J082020	CHSP Fee for Service	51,278		51,278		4,273		3,592		(681)	(16%)
J082025	Donations	500		500		41		0		(41)	(100%)
J082031	Homecare - Other Income	10,380		10,380		865		0		(865)	(100%)
J082055	Support at Home Grant	372,310		372,310		31,025		3,009		(28,016)	(90%)
J082060	Grant Income - Other	0		0		0		0		0	0%
SUB-TOTAL		776,780	909,087	776,780	909,087	64,730	79,826	8,908	64,470		
Operating Surplus / (Deficit)					(132,307)		(15,096)		(55,562)		
CAPITAL EXPENDITURE											
E167790	Land and Buildings - Homecare		0		0		0		0	0.00	0.00%
E167752	Purchase Plant & Equipment - Homecare Program		0		0		0		0	0.00	0.00%
E167795	PE2705 Homecare Gardeners Ute		22,000		22,000		0		0	0.00	0.00%
E167795	PE2707 Homecare Gardeners Trailer		7,500		7,500		0		0	0.00	0.00%
CAPITAL REVENUE											
J082005	Proceeds on Disposal of Assets	22,000		22,000		0		0		0.00	0.00%
J082006	Realisation on Disposal of Assets	(22,000)		(22,000)		0		0		0.00	0.00%
SUB-TOTAL		0	29,500	0	29,500	0	0	0	0		
TOTAL - HOMECARE PROGRAM		776,780	938,587	776,780	938,587	64,730	79,826	8,908	64,470		

CONSULTATION/COMMUNICATION

Chief Executive Officer and staff of the Shire of Wagin.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 and relevant regulations.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

2026/27 approved budget.

VOTING REQUIREMENTS

Simple Majority.

Subject: WA State Arena Championship 2026 - Wagin

Hi Donna

On behalf of the West Australian Sheep Dog Association and Central Districts Sheep Dog Club , we would sincerely like to thank the Shire of Wagin for assisting the our Club with generous sponsorship in the amount of \$1440 which came as a payment from the camping fees , all trialling entrants paid for the competition. This generous donation assisted the club greatly with prize money and prizes for Champions of the three classes and small token gifts for all finalists.

We had a record number of trial entries of 235 runs nominated for any WA State Championship and surpasses any entry number for Wagin Woolorama, however the competition does run over extra days as a championship trial.

We had 46 handlers entered for the weekend and the trialling competition was very high standard which is partly contributed by the very workable sheep provided by Belmont Park (Raymond Edmonds).

A very enjoyable Gala dinner was held at Palace Hotel on the Saturday evening. The triallers all support the Palace Hotel greatly during all trialling occasions when in Wagin. Raeen the Executive Manager was so generous and donated some wine for presentations to the Winners and Judges.

Lastly , we have to mention the Championship winners in two classes of the State Championship were won by 2 of the Central Districts Sheep Dog Club.

WA Novice Champion 2026 - Wayne Hall with Avalon Alley

And WA Open Champion 2026 - Neil Kristiansen with Badgingarra Oscar.

The presentations were attended by Wagin Shire President - Phillip Blight and CEO Kenneth Parker who proudly presented all sashes and trophies to the worthy winners.

It is no secret among the trialling community that Wagin Arena grounds are the best facilities in the WA state to show case this ever growing sport and we are very proud to be the hosting Club for the trial events held annually at the grounds.

Once again we truly appreciate the hospitality and support the town of Wagin gives to our sport.



Regards

Donna Kristiansen

Secretary

Central Districts Working Sheep Dog Club

8.2.2 LEASE – WAGIN MOTORCYCLE CLUB – RESERVE 34804

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LS.AG.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Letter from Wagin Motorcycle Club Inc Draft lease

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5716

Moved Cr J Reed

Seconded Cr W Longmuir

That the Council:

1. **APPROVES** a lease of Reserve 34804, Location 15665 Lime Lake Road to the Wagin Motorcycle Club Inc, as amended by the addition of sub clause 6.3 (c), subject to obtaining the approval of the Minister for Lands.
2. **AUTHORISES** the Shire President and the Chief Executive Officer to affix the common seal of the Council to the lease in Clause 1 above.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

The Council has previously leased Reserve 34804 to the Wagin Motorcycle Club, the latest lease expiring in 2014. The Club wishes to enter into a new lease over the site.

BACKGROUND/COMMENT

Representatives from the Wagin Motorcycle Club recently met with Shire staff to discuss renewing a lease over Reserve 34804, Location 15665 Lime Lake Road. The original lease was formed 1999 for five years, renewable for five more years. When the original term expired in 2004. A new lease was formed for ten years expiring in 2014.

The Club is experiencing something of a revival, with its constitution, bank account signatories and office bearers being updated. It intends to obtain appropriate insurance in due course. A core group of 15 to 20 people is currently involved, and the Club hopes to grow its membership once these formalities are complete.

The track is rideable and apparently has been in use for an extended period. Firebreaks are also maintained. The club is aiming to conduct a busy bee to repair or replace fencing as needed.

The previous Council approval included the following conditions:

1. The motorcycle track is fenced and gates installed to Council's satisfaction.
2. Insurance matters are addressed to the satisfaction of Council insurers.
3. The motorcycle club will be responsible for fire control to the satisfaction of Council.
4. The motorcycle club to pay the cost of the preparation of the lease document. The term of the lease shall be for five years with a five year option.
5. Annual rental on the property to be \$10.00 per annum.
6. Concerns regarding flora and fauna to be addressed by the club to Council's satisfaction.

Regarding Item 1, the track land is currently fenced, aside from a few sections requiring minor repairs. The Club has agreed to repair or replace these damaged sections as needed. While there are currently no gates and the land remains accessible, the Club is willing to install gates at the main entry if required for insurance purposes. However, Shire officers do not consider gate installation necessary.

Items 2, 3 and 5 have been incorporated into the new lease. It is noted that the Club is conscious of harvest and vehicle movement bans and does not intend to ride during the summer months.

Item 4 is not relevant as the lease has been drafted in house. Item 6 is also not considered necessary.

Other items included in the lease relate to keeping the site clear of rubbish and encouraging track users to drive responsibly on Shire roads including the gravel access road.

Given the proximity of the site away from the townsite and farm houses, motorbike noise should not be an issue.

It is recommended that approval to establish a lease with the proponent be granted. A five year lease with a five year option is recommended.

CONSULTATION/COMMUNICATION

Representatives from the Wagin Motorcycle Club Inc

STATUTORY/LEGAL IMPLICATIONS

Reserve 34804 is vested with the Shire of Wagin for the purpose of Recreation, with power to lease for any term not exceeding 21 years, subject to the consent of the minister for lands.

Under Section 3.58 of the Local Government Act 1995, leasing out property is legally considered a 'disposal' of land. Clause 30(2)(b) grants an exemption of this clause to sporting groups.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

An annual lease fee of \$10.00 is proposed.

STRATEGIC IMPLICATIONS

Theme 2: Supporting our community age, especially by aging in place.

Providing recreational opportunities including those that embrace our natural environment.

VOTING REQUIREMENTS

Simple Majority

WAGIN MOTORCYCLE CLUB INC

Email: waginmotorcycleclub@gmail.com

Postal: RMB 49 Beaufort rd, Wagin 6315

ABN 95 232 211 796

20/07/2026

Chief Executive Officers
Shire of Wagin

Dear Chief Executive Officer and Councillors,

REQUEST FOR RENEWAL OF LEASE - LIME LAKE MOTOCROSS TRACK

On behalf of Wagin Motorcycle Club Inc, I am writing to formally request the renewal of the Club's lease over the land at Lime Lake currently used for the local motocross track.

The motocross track is an important recreational facility for Wagin and the surrounding communities. It provides local riders with a designated place to participate in motorcycle sport and enables the Club to support organised riding, events and community involvement in a safe and responsible environment.

The Club respectfully asks that this request be presented for consideration at the next available Council meeting. We remain committed to maintaining and responsibly managing the leased area and to complying with any reasonable conditions associated with its continued use.

Please let us know if the Shire requires any additional information or supporting documentation. A Club representative would also be happy to attend the Council meeting to answer any questions if required.

Thank you for considering our request. We look forward to continuing our positive relationship with the Shire and maintaining the Lime Lake motocross track as a valued local facility.

Yours sincerely,

Alexander Dawson
Secretary/Treasure

Wagin Motorcycle Club Incorporated

waginmotorcycleclub@gmail.com



Lease

**Reserve 34804
being Location 15665
Lime Lake Road, Wagin**

Shire of Wagin

Post Office Box 200

WAGIN WA 6315

Phone: 08 9861 1177

Email: shire@wagin.wa.gov.au

Index

Clause	Page
Particulars:	3
1. Definitions	4
2. Interpretation	4
3. Term.....	5
4. Payment of Rent, Rates and Services	6
5. Maintenance and Repair	6
6. Use of the Leased Premises	7
7. Assignment and Subletting	9
8. Insurances and Indemnities	9
9. Occupational Safety and Health Act.....	10
10. Default and Termination	11
11. Termination of Term.....	11
12. Essential and Additional Terms and Conditions.....	12
13. Goods and Services Tax.....	12
14. Notices	13
15. Costs.....	13
16. Annual Financial Accounts.....	14
17. Lessors Consent.....	14
SCHEDULE 1	16
ADDITIONAL TERMS AND CONDITIONS.....	16
Execution	17

This Lease is made by:

SHIRE OF WAGIN of 2 Arthur Road, Wagin, Western Australia (the Lessor)

and

WAGIN MOTORCYCLE CLUB Inc of RMB 49 Beaufort Road, Wagin, Western Australia (the Lessee)

on the date shown on the last page of this Agreement.

Particulars:

Item 1: Land

Crown Reserve 34804 being Williams Location 15665 on Plan 13954, comprising all of the land within Qualified Certificate of Crown Land Title Volume 3084 Folio 745.

Item 2: Leased Premises

The land as shown hatched in red on the plan.

Item 3: Commencement Date

The date of execution of this Lease as shown on the last page.

Item 4: Term

Five years

Item 5: Option to Renew

Five years

Item 6: Rent

\$10.00 per annum payable on demand.

Item 7: Permitted Use

Motocross track

Grant of Lease:

The Parties acknowledge that the Premises and the granting of this Lease by the Lessor to the Lessee are for the benefit, use and enjoyment of the community in and around the Shire of Wagin.

Where the Land is Crown land the grant of a lease is subject to the approval of the Minister of Lands.

The Lessor leases to the Lessee and the Lessee takes a lease of the Leased Premises subject to the provisions of this Lease. The Lessor and the Lessee agree:

1. Definitions

In this Lease:

- 1.1 Items described in the Particulars have a corresponding definition in this Agreement;
- 1.2 **Business Day** means a day not being a Saturday, Sunday or public holiday in Perth, Western Australia;
- 1.3 **Fixtures and Fittings** include fixtures, fittings, accessories, doors, windows, roof, guttering, furnishings, carpet, paintwork, equipment, locks and keys;
- 1.4 **Lessee** if only one Lessee is a party means the Lessee and the executors, administrators and permitted assignees of the Lessee and if there are two or more Lessees parties means the Lessees and each of them and their and each of their executors, administrators and permitted assigns and if the Lessee or any of the Lessees is a corporation includes the successors and permitted assigns of the Lessee;
- 1.5 **Lessee's Employees** means each of the Lessee's employees, contractors, agents, customers, subtenants, licensees or others (with or without invitation) who may be on the Leased Premises;
- 1.6 **Lessee's Property** includes all fixtures and other on the Leased Premises which are not the Lessor's.
- 1.7 **Lessor** means the Lessor and the successors, administrators and assigns of the Lessor;
- 1.8 **Rates** means any assessments, emergency services levies, waste charges or any other charges levied or assessed or to be levied or assessed by the local government whether statutory, governmental, or otherwise.
- 1.9 **Structure or Structural** refers only to the bare building and those parts of the building that support a load. Items of a non-structural nature include interior and exterior doors, windowpanes, cladding, lights globes and covers, fittings and switches.

2. Interpretation

In this Lease unless the context otherwise requires:

- 2.1 words suggesting the singular include the plural and vice versa;
- 2.2 words suggesting any gender include any other gender;
- 2.3 a reference to a person includes a company, corporation, and unincorporated or incorporated association or statutory authority;
- 2.4 a reference to any document or instrument refers to that document or instrument as amended;

- 2.5 headings used for clauses, paragraphs, subparagraphs, Schedules and the table of contents are for ease of reference only and is not to affect the interpretation of this Lease;
- 2.6 references to laws include any modification or re-enactment of those laws, or any legislative provisions substituted for such laws, and all orders, local laws, planning schemes, by-laws, regulations and other statutory instruments issued under those laws;
- 2.7 the term 'including' means including but not limited to;
- 2.8 a reference to anybody is:
- a) if that body is replaced by another organisation, taken to refer to that organisation; and
 - b) if that body ceases to exist, taken to refer to the organisation which most nearly or substantially serves the same purposes or objects as that body.

3. Term

Term

- 3.1 The Lessor leases the Leased Premises to the Lessee for the Term commencing on the Commencement Date.

Monthly Tenancy

- 3.2 If the Lessee continues to occupy the Leased Premises after the Term with the Lessor's consent then:
- a) the Lessee does so as a monthly tenant on the same basis as at the last day of the Term; and
 - b) either party may terminate the monthly tenancy by giving to the other 1 month notice expiring on any day.

Option to Renew

- 3.3 If the Lessor and Lessee wish to lease the Premises for the Renewal Term as specified at Item 5 of the Particulars and the Lessee:
- a) gives the Lessor notice in writing of such wish not less than 3 months but not more than 6 months before the end of the Term;
 - b) (when giving such notice) has fully complied with every obligation under this Lease; and
 - c) continues to comply fully with every obligation under this Lease until the end of the Term,
 - d) then the Lessor will lease the Premises to the Lessee for that Renewal Term at an initial annual rent equal to the higher of:

- (i) the Rent payable immediately before that Renewal Term, and (if any)
- (ii) the Rent payable immediately before that Renewal Term as reviewed (at the sole option of the Lessor) on the date of commencement of that Renewal Term.

3.4 The Lessor and the Lessee shall validly execute a deed renewing this Lease incorporating the provisions of this Lease.

4. Payment of Rent, Rates and Services

Rent

- 4.1 The Lessee must pay the Rent to the Lessor upon written demand by the Lessor.
- 4.2 Each payment of Rent must be made with an additional amount equal to any goods and services, consumption, value added tax applying to that payment.

Rates

- 4.3 The Lessee must pay to the Lessor the rates levied against the Premises for each year of the Term or part thereof. The Lessor may, at its complete discretion, waive all or part of the payment of such rates.

Services

- 4.4 The Lessee must punctually pay for all water, gas, electricity, telephone, rubbish and other utility services which are either provided to or used on the Premises.

5. Maintenance and Repair

Repair

- 5.1 The Lessee must:
- a) repair and maintain any fences or other infrastructure as exist on the Leased Premises;
 - b) fix any damage caused by the Lessee or the Lessee's Employees;

Cleaning and Maintenance

- 5.2 The Lessee must keep the Leased Premises clean and maintained in good order and condition.

Not to pollute

- 5.3 The Lessee must:
- a) not permit any rubbish or garbage to accumulate on the Leased Premises unless confined in suitable containers; and
 - b) not cause pollution in or contamination of the Leased Premises or any adjoining land by garbage, waste matter, oil and other pollutants whether by storm water or other run-off or arising from use of the Leased Premises.

Lessor's right to inspect and repair

5.4 The Lessor may:

- a) enter the Leased Premises to carry out any maintenance, repairs, alterations, installation of services or any other building work the Lessor may think necessary at any reasonable time upon 24 hours written notice to the Lessee. In an emergency, the Lessor may enter at any time without giving the Lessee notice;
- b) enter the Leased Premises at all reasonable times upon 24 hours written notice to view the state of repair and condition of the Leased Premises and to leave notice of any lack of repair, neglect or defect for which the Lessee is liable, requiring the Lessee to make good to the satisfaction of the Lessor, within the time specified in the notice; and
- c) carry out any of the Lessee's obligations on the Lessee's behalf if the Lessee does not carry them out on time. If the Lessor does so, the Lessee must promptly pay the Lessor's costs.

Notice of damage or defect

5.5 The Lessee must promptly give the Lessor notice of:

- a) any damage to, defect or disrepair in the Leased Premises.
- b) any circumstances likely to cause any risk to the Leased Premises or any person.

6. Use of the Leased Premises

Permitted Use

6.1 The Lessee must only use the Leased Premises for the Permitted Use.

Restrictions on Use

6.2 The Lessee must not:

- a) disturb tenants or owners of property adjacent to the Leased Premises;
- b) do or omit to do anything which may be a nuisance under any Act, town planning scheme, ordinance, local law, regulation or written laws applicable to the use or occupation of the Leased Premises;
- c) alter, mark, deface, do any building work to, or remove any part of the Leased Premises without the Lessor's prior consent;
- d) do anything that may invalidate the Lessor's insurance or increase the Lessor's premiums;
- e) permit the use of any part of the Leased Premised for living or sleeping or for any unlawful purpose;
- f) allow disorderly behaviour and indecent language on the Leased Premises;

- g) sell or permit the sale of any alcohol or alcoholic beverage on the Leased Premises except with the prior consent in writing of the Lessor and in accordance with a licence under the Liquor Control Act 1988; and
- h) store any quantity of alcohol or alcoholic beverage on the Leased Premises except in accordance with the prior consent in writing of the Lessor.

Prohibition on Clearing

- 6.3 The Lessee must not cut down, destroy, clear, remove, lop, or otherwise damage or interfere with any native or established vegetation on the Leased Premises without first obtaining both:
- a) The express prior written development approval of the Shire of Wagin; and
 - b) A valid native vegetation clearing permit granted by the Department of Water and Environmental Regulation (DWER) (or any other relevant Western Australian State Government department or statutory authority having jurisdiction over environmental protection), unless the clearing is explicitly authorised under a statutory exemption that cannot be contracted out.
 - c) Notwithstanding the foregoing, the Lessee may clear minor vegetation incursions and remove fallen vegetation within the defined boundaries of the motocross track to ensure rider safety, provided that such works are strictly limited to routine track maintenance.
- 6.4 Prior to commencing any authorised clearing activities, the Lessee must provide the Lessor with true and complete copies of all such approvals, permits, and conditions issued by the Shire of Wagin and the relevant State Government department.

Fire Prevention Restrictions

- 6.5 The Lessee must strictly comply with all declarations of a Total Fire Ban (TFB) issued by the Department of Fire and Emergency Services and any Harvest and Vehicle Movement Ban (HVMB) issued by the Shire of Wagin.
- 6.6 During the term of any TFB or HVMB, the Lessee must not operate, or permit any guest or invitee to operate, any motocross bike, dirt bike, quad bike, or any other vehicle powered by an internal combustion engine on any off-road areas of the Leased Premises.
- 6.7 The Lessee must comply with the Shire of Wagin's annual Firebreak Notice issued under the Bush Fires Act 1954.

No warranty as to Use

- 6.8 The Lessor does not warrant that the Leased Premises:
- a) are suitable for the Permitted Purpose;
 - b) may lawfully be used for the Permitted Purpose;
 - c) includes Fixtures and Fittings and services that are suitable for the Permitted Purpose.

Signage

6.9 The Lessee must not:

- a) affix or exhibit upon any part of the Leased Premises or adjoining road reserve any placards, signs, notices, posters, signs, hoardings or advertisements without the written permission of the Lessor and such signage must be in accordance with any Council local laws and policies adopted from time to time; and
- b) affix or exhibit or permit to be affixed to or exhibited upon any part of the Leased Premises, signage that could be considered offensive, discriminatory, promoting smoking/tobacco or alcoholic products or contrary to the values of the Lessor; and
- c) affix or exhibit upon the Great Southern Highway road reserve any placards, signs, notices, posters, signs, hoardings or advertisements without the written permission of Main Roads WA.

Caveat

6.10 The Lessee must not lodge or register any caveat in respect of the Leased Premises.

6.11 The Lessee irrevocably appoints the Lessor and every officer of the Lessor, severally, the agent and attorney of the Lessee to execute and register at the office of titles in Western Australia, a withdrawal of any caveat registered by, or on behalf of the Lessee against any portion of the Leased Premises, the cost to be paid by the Lessee.

Mortgage or charge

6.12 The Lessee must not mortgage, charge or otherwise encumber its interest in the Lease or the Leased Premises.

7. Assignment and Subletting

7.1 The Lessee must not assign, sublet or otherwise deal with its interest in the Leased Premises without the prior written consent of the Lessor and the Minister for Lands.

7.2 Sections 80 and 82 of the Property Law Act 1969 (WA) do not apply to this Lease.

8. Insurances and Indemnities

Lessee's Insurance

8.1 The Lessee must maintain at its own cost insurance on usual terms with an insurer authorised under the Insurance Act 1973 for:

- a) public risk for an amount appropriate to the risk, to be agreed;
- b) a policy insuring fittings, fixtures and chattels owned by the Lessee on the leased Premises to their full replacement value against fire and extraneous risks including but not limited to water, storm and rainwater damage.

Tenant's policies

- 8.2 All policies under this clause must be acceptable to the Lessor and endorsed to note the interest of the Lessor as the lessor of the Leased Premises.

Proof of insurance policies

- 8.3 The Lessee must give the Lessor evidence of its insurance if the Lessor asks for it.

Lessee's release and indemnity

- 8.4 The Lessee:

- a) occupies and uses the Leased Premises at its own risk;
- b) carries out any building work (with the consent of the Lessor) on the Leased Premises at its risk;
- c) releases the Lessor from and indemnifies it against all Claims for damages, loss, injury or death:
 - (i) whether or not it is caused by the Lessee's negligence or default if it:
 - A occurs on the Leased Premises; or
 - B. arises from the overflow or leakage of water from the Leased Premises,except to the extent that it is caused by the Lessor's deliberate act or negligence; and
 - (ii) if it arises from the negligence or default of the Lessee or the Lessee's Employees, except to the extent that it is caused by the Lessor's deliberate act or willful negligence.

- 8.5 The Lessee must indemnify, and keep indemnified, the Shire of Wagin and the Minister for Lands from and against all claims for compensation or costs which may be incurred directly or indirectly by reason of or in relation to the use of the Leased Premises by the Lessee.

9. Occupational Safety and Health Act

The Lessee:

- 9.1 acknowledges and agrees that for the purpose of the Occupational Safety and Health Act 1984 (WA) (Act) the Lessee has the control of the Leased Premises and all plant and substances on the Leased Premises; and
- 9.2 releases and indemnifies the Lessor from and against any Claim or obligation or liability of the Lessor under any occupational health and safety legislation as defined in the Act, except to the extent that any breach of the Act is contributed to by the Lessor's deliberate act or negligence.

10. Default and Termination

Default

10.1 The Lessee defaults under this Lease if:

- a) the rent or any other moneys owing to the Lessor under this Lease are unpaid after 14 days written demand for payment has been made by the Lessor;
- b) the Lessee breaches any other term of this Lease and such breach is not remedied within 10 Business Days of notice of breach having been served on the Lessee;
- c) repairs required by any notice given by the Lessor under this Lease are not completed within the time frame specified in the notice;
- d) the Lessee becomes an externally administrated body corporate within the meaning of the Corporations Act 2001 (Cth); or
- e) the Lessee abandons or vacates the Leased Premises.

Forfeiture of Lease

10.2 If the Lessee defaults and does not remedy the default when the Lessor requires it to do so, the Lessor may do any one or more of the following:

- a) re-enter and take possession of the Leased Premises and by notice to the Lessee, terminate this Lease;
- b) determine this Lease by notice in writing to the Lessee;
- c) exercise any of its other legal rights; or
- d) recover from the Lessee any loss suffered by the Lessor due to the Lessee's default.

Waiver

10.3 No waiver by the Lessor is effective unless it is in writing.

10.4 Any demand by the Lessor for, or any acceptance by the Lessor of, rent or other moneys payable under this Lease does not constitute a waiver of any breach of any provision in this Lease.

10.5 No custom or practice which has grown up between the parties in the course of administering this Lease is to be construed so as to waive or lessen the right of the Lessor to insist on all the Lessee's obligations under this Lease.

11. Termination of Term

Tenant's obligations

11.1 On termination the Lessee must:

- a) vacate the Leased Premises and give it back to the Lessor in as they were at the commencement of the term (fair wear and tear excepted);
- b) remove all of the Lessee's Property from the Leased Premises; and
- c) repair any damage caused by removal of the Lessee's Property and leave the Leased Premises in good repair and condition.

Failure to remove Lessee's Property

- 11.2 If the Lessee does not remove the Lessee's Property at the end of the Term, the Lessor may:
- a) remove and store the Lessee's Property at the Lessee's risk and expense; or
 - b) treat the Lessee's Property as abandoned, in which case title in the Lessee's Property passes to the Lessor who may deal with it as it thinks fit without being liable to account to the Lessee.

12. Essential and Additional Terms and Conditions

Essential Terms

- 12.1 The Lessee and the Lessor agree that the essential terms are;
- a) to pay Rent, rates and services (clause 4);
 - b) to repair (clause 5.1)
 - c) to use the Leased Premises for only the Permitted Use (clause 6.1);
 - d) not to assign, sublet or deal with the Lease without consent (clause 7); and
 - e) to keep current insurance and indemnities (clause 8).

Additional terms, covenants and conditions

- 12.2 The additional terms, covenants and conditions in Schedule 1 are taken to be incorporated in, and form part of, this Lease and if there is any inconsistency between the Additional Terms and any provision of this Lease then the Additional Terms prevail to the extent of the inconsistency.

13. Goods and Services Tax

Definitions in this clause

- 13.1 In this clause the following terms have the meanings ascribed to them in A New Tax System (Goods and Services Tax) Act 1999 (Cth): Consideration; GST; Recipient; Supply; and Tax invoice.

Consideration is exclusive of GST

- 13.2 The Consideration for a Supply under this Lease is exclusive of any GST imposed on the Supply.

Recovery of GST

13.3 If a Supply under this Lease is subject to GST:

- a) the Recipient of the Supply must pay, in addition to the other Consideration payable or to be provided for the Supply, an additional amount equal to the GST; and
- b) The Recipient must pay the additional amount to the supplier at the same time as the other Consideration;

however, the Recipient need not pay the additional amount until the supplier give the Recipient a Tax Invoice.

14. Notices

In Writing

14.1 Any notice given under this Lease must be in writing. A notice by the Lessor is valid if signed by an officer or solicitor of the Lessor or any other person nominated by the Lessor.

Notice of Address

14.2 The Lessee must promptly notify the Lessor of its address, facsimile number or email address and update the notice if any changes occur.

Service of Notice on Lessee

14.3 The lessor may serve a notice on the Lessee by:

- a) giving it the Lessee personally;
- b) sending it to the Lessee's facsimile number or email address; or
- c) posting it to the Lessee's last known registered office, place of business or residence.

14.4 A notice or demand posted to the Lessee is to be taken to be duly served at the expiration of 72 hours after the time of posting.

Service of Notice on Lessor

14.5 The Lessee may serve a notice on the Lessor by leaving it at, or posting, emailing or faxing it to the address or number of the Lessor as described in this Lease or as the Lessor may provide by written notice to the Lessee.

15. Costs

15.1 The Lessor will pay the costs of preparation of the Lease.

15.2 The lessee must pay the Lessor's reasonable legal fees and outlays:

- a) relating to any assignment or subletting; and
- b) arising from any breach of this Lease by the Lessee.

16. Annual Financial Accounts

Where the Lessee is an incorporated association, the Lessee must, upon receipt of a written request by the Lessor, immediately give to the Lessor a copy of the annual financial accounts submitted to the members of the Lessee at the annual general meeting.

17. Lessors Consent

Unless otherwise stated, if the Lessor's consent or approval is required:

- 17.1 the Lessor must consider the request promptly and be reasonable in giving or refusing its consent or approval;
- 17.2 the Lessor may require the Lessee to comply with any reasonable conditions before giving its consent; and
- 17.3 it is not effective unless in writing.

PLAN – LEASED PREMISES



SCHEDULE 1

ADDITIONAL TERMS AND CONDITIONS

For clarity and not to limit the generality of the Lease:

The Lessee agrees to take reasonable steps to ensure that members and visitors must:

1. not engage in reckless driving, intentional wheel spins, or any vehicular behaviour on the public gravel access road that may cause damage to the road surface; and
2. operate vehicles safely, responsibly, and in accordance with all local traffic regulations on the public roads leading to the Leased Premises.

Execution

Executed as a Deed dated _____

THE COMMON SEAL of SHIRE OF WAGIN
was hereunto affixed pursuant to a resolution
of the Council in the presence of:

Cr Phillip Blight
Shire President

Dr Kenneth Parker
Chief Executive Officer

On behalf of WAGIN MOTORCYCLE CLUB Inc

Signed

Signed

Print Name and Position

Print Name and Position

8.3 MANAGER OF FINANCE

8.3.1 2026/27 COMMUNITY BUDGET REQUESTS

AUTHOR OF REPORT	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST	Nil
FILE REFERENCE:	FM.BU.2
ATTACHMENTS:	Confidential Attachment 1 – Community Budget Request Applications

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5717

Moved Cr S Chilcott

Seconded Cr J Reed

That Council:

1. **NOTES** the funding applications received in Confidential Attachment 1.
2. **RESOLVES** to fund the following applications totalling \$9,600 using the 2026/27 budget allocation:

Community Group	Project	Cost
Wagin Community Centre	Painting of Front Room	\$8,800
Wagin Camera Club	Photography displays	\$800
	Total	\$9,600

3. **RESOLVES** to purchase 2 x portable toilets and 1 x portable hand-washing station as per the quote from AllToilets (WA) for use by the Wagin Agricultural Society, free of charge, during Woolorama and other events.
4. **APPROVES** a funding reallocation of \$9,041 from Community Requests Budget (E147150) as part of the mid-year budget review to purchase the items in Clause 3.
5. **REQUESTS** that the CEO contact Mrs English to assess her interest in revising her proposal to incorporate reinvigorating the oral history project and report back for future consideration to Council
6. **REQUESTS** that the Chief Executive Officer write to all applicants thanking them for their application and notifying them of Council's resolution.

CARRIED UNANIMOUSLY 5/0

BRIEF SUMMARY

Each year, the Shire invites community groups and organisations to apply for funding through its Community Budget Requests program, which typically offers grants of up to \$10,000. Applications exceeding this amount are considered on a one-third Council, two-thirds applicant contribution basis.

BACKGROUND/COMMENT

The 2026/27 Community Budget Requests program opened on 28 May 2026 and closed on 31 July 2026. A total of five applications were received.

The 2026/27 Annual Budget includes an allocation of \$45,065 for the Community Budget Requests. Details of all applications are provided in Confidential Attachment 1, which remains confidential due to the inclusion of financial information from community organisations.

Application Summary

Community Group	Project	Shire Funding Requested	Co-contribution
Wagin Community Centre	Painting of Front Room	\$8,800	\$0
Wagin Agricultural Society	Portable Toilets & Hand Wash Station - Woolorama	\$9,041	\$0
Melanie English Photography	My Favourite Place Photography Project	\$6,200	\$0
Country Women's Association	Tree Root Sewer Pipe Repairs	\$6,000	\$0
Wagin Camera Club	Photography Displays	\$800	\$0

Officers recommend funding the following two applications, totalling \$9,600:

- *Wagin Community Centre*

The Community Centre is a well-used facility that provides an important space for local groups and community activities. As the building is a Shire owned asset, it is important that it is maintained to an appropriate standard for ongoing community use.

- *Wagin Camera Club*

The Wagin Camera Club provides opportunities for residents to participate in photography and develop skills and showcases local talent through public displays that contribute to community pride and engagement. While the club received \$4,600 in funding last year, the current request is for a small amount and represents good value in supporting the club's continued contribution to the Wagin community.

Officers do not recommend funding the following three applications for the rationale described below:

- *Wagin Agricultural Society*

This proposal is considered a worthwhile initiative that would provide a practical and ongoing benefit to users of the Wagin Showgrounds. However, officers consider that the portable toilets and hand wash station would be better purchased directly by the Shire as Shire owned assets, rather than funded through the Community Budget Request process. This approach would allow the equipment to be made available to the Agricultural Society, free of charge, for use during Woolorama and other events, while also ensuring it is available for use by other community groups and organisations when required. Purchasing the assets directly would ensure they provide a broader benefit to the community.

It is recommended that the request not be approved through the Community Budget Request process. Instead, the Shire purchase the portable toilets and hand wash station as Shire owned assets, with funding provided through a reallocation of a portion of the Community Budget Request budget as part of the mid-year budget review.

- *Community Women's Association*

This funding request relates to sewer pipe and toilet repairs, which are currently the subject of a public liability claim lodged by the CWA against the Shire. The claim alleges that the damage was caused by tree root intrusion and is currently under consideration by the Shire's insurers.

Given that the matter remains unresolved and is being dealt with through the insurance claims process, officers believe it would be inappropriate for Council to consider funding assistance for the same works at this time.

- *Melanie English Photography*

The applicant has proposed that this project will create a series of professional portraits of local residents in places within the Shire of Wagin that are personally meaningful to them. Participants would be photographed at their chosen locations and invited to share why that place is important to them, capturing the people, stories and places that make up the community. Participants would receive a printed copy of their portrait, with the completed collection displayed in a free public exhibition for the benefit of both locals and visitors. The requested funding would assist with the costs of capturing, printing, and exhibiting the photographs.

It is recommended the request not be approved as the application does not meet the grant eligibility criteria. While the project would provide a community focused photographic exhibition, the applicant is not an eligible applicant under Council policy

which requires applicants to be a community group or organisation, such as a non-profit, club, or association.

Eligibility Criteria

- **Co-Contribution:** Submissions requesting a Shire contribution of greater than \$10,000 will only be recommended by Officers on a 1/3 Shire Contribution and 2/3 Organisation/Group Contribution basis.
- **Applicant Eligibility:** Must be a community group or organisation with a focus on community benefit, including but not limited to non-profits, clubs, and associations.
- **Project Eligibility:** The project or initiative must align with the Shire's strategic priorities and demonstrate a clear benefit to the community.
- **Financial Status:** Applicants must be able to demonstrate sound financial management and sustainability.
- **Discrete works or project:** Community Budget Requests are not intended to provide ongoing general funding to an organisation.
- **Product Eligibility:** The grant must aid in the delivery of a product. While non-infrastructure projects are eligible, projects that involve built forms and improvements to infrastructure and new infrastructure are most welcome.

Assessment Criteria

Applications will be assessed based on the following equally weighted criteria:

- **Alignment with Shire's Strategic Vision:** How well the project aligns with the Shire's strategic vision as set out in the Strategic Community Plan.
- **Project Impact:** The potential impact of the project on the community, including benefits and outcomes.
- **Financial Viability:** The financial plan's feasibility, including the project budget and funding sources.
- **Sustainability:** The project's long-term viability and how it will be sustained beyond the grant period.

CONSULTATION/COMMUNICATION

As described

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Council Policy C.14 – Community Grants provides that, as a guiding principle, 1.5% of the Shire’s annual rate revenue is allocated to a community funding pool. However, Council is not obliged to distribute the full amount available, and any unallocated funds do not carry forward to future years. Instead, unspent funds will form part of consolidated revenue and may be reallocated through the mid-year budget review process.

FINANCIAL IMPLICATIONS

The Officer’s recommendations are fully accommodated within the Council’s adopted 2026/27 budget.

STRATEGIC IMPLICATIONS

Community services and social environment

VOTING REQUIREMENTS

Simple Majority

8.4 MANAGER OF WORKS

8.4.1 WORKS AND SERVICES REPORT – AUGUST 2026

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	1. Plant Report

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5718

Moved Cr J Reed

Seconded Cr S Chilcott

That Council NOTES the Manager of Works report.

CARRIED UNANIMOUSLY 5/0

BACKGROUND/COMMENT

CONSTRUCTION CREW:

- Maintenance grading of various gravel roads
- Robinson Road gravel sheet failed section
- Wagin Cottage Homes construct 5 house pads.
- Rural weed spraying
- White Dam 3/4 full, Brown Dam 3/4 full and Bowling club dam 3/4 half.
- Solar pumps, stage 3 at weir and at CBH pumping – combined pumps 289 Liters per minute.

TOWNS CREW

- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens and install new sprinklers on BBQ area lawn.
- Spraying of weeds
- Repairing reticulation
- Attending to community requests
- Street cleaning

UPCOMING WORKS:

- Lime Lake West Gravel sheeting 2km section between cattle grids.
- Extending culverts on Bullockhills Road, Beaufort and Norring are ready for seal works.
- Bullockhills road gravel sheet shoulders either side of Chester Road.
- Omdurman street install limestone retainer and construct 2 house pads.

ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

TOWN MAINTENANCE:

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering, weeding, and cleaning up.

PLANT / MACHINERY:

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Bernie Woodhouse and shire staff.

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This expenditure has been budgeted.

STRATEGIC IMPLICATIONS

These assets are required for works in the community.

VOTING REQUIREMENTS

Simple Majority

PLANT REPORT						
Aug-26						
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
TANK P-01	CEO	1/11/2025	TBA	35000kms	W.1	Service booked
ISUZU MUX WAGON P-02	DCEO	11/10/2023	124081	120000 kms	W.001	Service due/being traded
ISUZU D MAX P-04	MOW	27/10/2024	56563	65000km	W.1008	Service booked
HAVAL 7 - P-05	DOCTOR	1/11/2025	26817	35000km	W.1479	
WCM LOADER P-09	WORKS	30/06/2012	3385	Mar-27	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	6550	6750	W.284	
CASE LOADER P-11	WORKS	1/11/2024	1518	1750 hrs	W.10707	
CAT GRADER P-12	WORKS	1/11/2025	736	1000 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	676	750 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	147697	150000kms	W.1002	
WN ROLLER P-15	WORKS	6/12/2023	1942	2000 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	42144	45000kms	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	24883	32000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	885	900 hrs		
VIBE ROLLER P-19	WORKS	3/01/2008	2798	3250	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	5041	5250	W.9618	
ISUZU P-21 (NEW)	WORKS	27/10/2023	37938	45000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	753	950 HRS	W.487	
Toyota UTE P-24	WORKS	1/02/2023	80145	85000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	65845	75000kms	W13383	
TRITON UTE P-26	WORKS	14/11/2014	139037	140 000 kms	W.1022	service booked
MAHINDRA P-38	RANGER	13/01/2023	29370	35000 km	W.1044	
BOBCAT P-39	WORKS	17/09/2013	4718	4800 hrs	W.10553	
ISUZU TRUCK P-40	WORKS	29/03/2019	179090	185000 kms	W.437	
ISUZU TRUCK P-42	WORKS	27/10/2023	52815	65000km	W.1015	
TORO MOWER P-43	WORKS	12/09/2013		Fire Damaged		
KUBOTA MOWER P-44	WORKS	1/10/2024	264	300 hrs		
SMALL ROLLER P-45	WORKS	1/12/2024	660	700 hrs		
CAT BACKHOE P-47	WORKS	21/09/2015	7280	7600 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2308	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	537	500 hrs	W.860	
ISUZUUTE - P50	WORKS	12/03/2024	19740	25000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16745	7/06/2027	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	1233	1200 HRS		
ROVER MOWER P-53	WORKS	5/09/2022	764	850 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	50109	55000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	99507	105000km	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care H6 P-27	HEMOCARE	2024	30017	35000km		
H/Care Manager Car - P-80	HEMOCARE	2024	29969	35000km	W468	
H/Care Bus P-83	HEMOCARE	2017	46358	53000 kms		
H/Care Darkan P-86	HEMOCARE	2024	28430	35000km		
SES Vehicle - SESA03	SES	2016		Sep-26		
Fire Truck - Wedgecarup P-97	FIRE	2011		Sep-26		
Fire Truck - Piesseville P-84	FIRE	1995		Sep-26		
Fire Truck P-98	FIRE	2013		Sep-26		
Fire Tender P-99	FIRE	1987		Sep-26		
P41 - 7 Fast Fill Standpipes	FIRE			Sep-26		

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 URGENT BUSINESS

Nil

12 CONFIDENTIAL BUSINESS

Nil

13 CLOSURE

The Presiding Member Cr Kilpatrick closed the meeting at 8:01pm