



# MINUTES

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# ORDINARY MEETING OF COUNCIL

---

28 APRIL 2026



## **DISCLAIMER**

No responsibility is implied or accepted by the Shire of Wagin for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Wagin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Wagin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wagin

The Shire of Wagin advises that anyone who has any application lodged with the Shire of Wagin shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wagin in respect of the application.

**Dr Kenneth Parker**  
CHIEF EXECUTIVE OFFICER



## **Community Strategic Vision**

Wagin is a community where individuals, families and businesses can invest and prosper, preserving the safe, affordable and inclusive country lifestyle and ensuring that Wagin is a place people like to live in and visit.

## **Council's Mission and Philosophy**

The Shire of Wagin is a focused Local Government providing progressive and innovative leadership that builds a sustainable future while supporting a vibrant, healthy and caring community.

## **Council's Guiding Values**

- Governance and Leadership
- Honesty and Integrity
- Innovation and Creativity
- Community Focused
- Environmentally Aware

*Shire of Wagin Strategic Community Plan 2020 - 2030*



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## SHIRE OF WAGIN

Minutes for the Ordinary Council Meeting held in the Council Chambers, Wagin on 28 April 2026 commencing at 7pm.

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## **Notice to meeting attendees**

*This meeting is being audio recorded in accordance with Council Policy. If you are asking a public question or making a statement or deputation to the meeting this will be audio recorded. Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed.*

### **1 OFFICIAL OPENING**

The Presiding Member Cr Blight opened the meeting at 7:09pm.

#### **1.1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

##### **COUNCILLORS**

Cr Phillip Blight	Shire President
Cr Bryan Kilpatrick	Deputy Shire President
Cr Sherryl Chilcott	Elected Member
Cr Ann O'Brien	Elected Member
Cr Geoff West	Elected Member

##### **STAFF**

Dr Kenneth Parker	Chief Executive Officer
John Fathers	Deputy Chief Executive Officer
Donna Fawcett	Manager of Finance
Kasey Pearce	Executive Assistant

##### **VISITORS**

Sam Harma	Inpex
Murray Crane	Inpex

##### **APOLOGIES**

Cr Jason Reed	Elected Member
Cr Greg Ball	Elected Member
Allen Hicks	Manager of Works

Public Gallery 4

### **2 PUBLIC QUESTION TIME**

*Shire of Wagin Standing Orders Local Law 2001, Clause 3.3 Public Question Time*

*(1) A member of the public who raises a question during question time is to state his or her name and address.*

*(2) A question may be taken on notice by the Council or committee for later response.*

*(3) When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.*



## **2.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

## **2.2 PUBLIC QUESTIONS**

Nil

## **3 APPLICATION FOR LEAVE OF ABSENCE**

### **COUNCIL RESOLUTION 5616**

**Moved Cr S M Chilcott**

**Seconded Cr G K B West**

**That Council APPROVES the leave of absence requested by Cr Ball for May and June 2026 meetings**

**CARRIED UNANIMOUSLY 5/0**

## **4 PETITIONS AND DEPUTATIONS**

- Kevin Marley – Item 8.2.2 – regarding sale of Sawle Street.
- Jason Meyer - Item 8.2.2 - regarding sale of Sawle Street.
- Sam & Murray - Inpex – Item 8.1.4 – Bushfire Management Plan Proposed Tree Farm at 1046 Riseborough Road Lime Lake.

## **5 DISCLOSURE OF INTERESTS**

8.1.4 The Chief Executive Officer has declared an impartial interest in this report. The nature and extent of the interest is that the proponent is a member of Council.

## **6 CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **6.1 MINUTES FROM THE ORDINARY MEETING OF COUNCIL 24 MARCH 2026**

#### **OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5617**

**Moved Cr M A O'Brien**

**Seconded Cr B L Kilpatrick**

**That the Unconfirmed Minutes of the Ordinary Meeting of Council held on Tuesday 24 March 2026 be CONFIRMED.**

**CARRIED UNANIMOUSLY 5/0**

## **7 ANNOUNCEMENTS OF THE PRESIDENT**

- Deputy President Cr Kilpatrick – Acknowledge and commends Wagin District High School on their ANZAC service.
- President Cr Blight – Acknowledged the community ANZAC service, commending the beautifully prepared and well-maintained grounds, and noting the significance of the New Zealand flag being respectfully displayed.

## 8 REPORTS TO COUNCIL

### 8.1 CHIEF EXECUTIVE OFFICER

#### 8.1.1 MONTHLY FINANCIAL REPORT – MARCH

<b>AUTHOR OF REPORT:</b>	Manager of Finance
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	FM.FI.1
<b>ATTACHMENTS:</b>	Monthly Financial Report

#### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5618

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council RECEIVE the Financial Report for the period ending 31 March 2026 as presented.

**CARRIED UNANIMOUSLY 5/0**

#### BRIEF SUMMARY

The Monthly Financial Report for the period ending 31 March 2026 is attached.

#### BACKGROUND/COMMENT

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of Council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995* (the Act), associated regulations, and to the extent they are not inconsistent with the Act and the Australian Accounting Standards (AAS).

In accordance with regulation 34(5) of the Regulations, Council has adopted on 4 August 2025, that the level to be used for reporting budget variances within monthly financial reporting for the 2025/26 financial year shall be \$20,000.

Under the Regulations we are only required to present the Statement of Financial Activity by Nature, however we have chosen to include it by Program as well.

The closing surplus as of 31 March 2026 was \$1,147,013.

Total rates outstanding at the end of March 2026 were \$242,519. Payments collected to the end of March 2026 were \$3,305,706 which equates to 93.2% of net rates. The

final instalment was due on 13 April 2026. Those ratepayers with outstanding rates who have not paid in full or entered a payment arrangement are being followed up in accordance with Council Policy F.14 - Rate Recovery.

The Shire had a total of \$5,192,922 invested in interest bearing accounts on 31 March 2026, which is currently earning interest of 4.05% on Treasury OCDF (\$822,174), 4.33% on CBA Reserve Term Deposit (\$3,942,211), 3.50% on CBA Municipal Account (\$366,906) and 1.20% on CBA Reserve Account (\$61,631).

## **CONSULTATION/COMMUNICATION**

Nil

## **STATUTORY/LEGAL IMPLICATIONS**

### *Local Government (Financial Management) Regulations 1996*

34. Financial activity statement required each month (*Act* s.6.4)
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
    - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
    - (b) budget estimates to the end of the relevant month; and
    - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
    - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
    - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
  - (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
    - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
    - (b) recorded in the minutes of the meeting at which it is presented.
  - (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
  - (a) the financial position of the local government as at the last day of the previous financial year; or
  - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) recorded in the minutes of the meeting at which it is presented.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the Act and associated regulations.

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority



## SHIRE OF WAGIN

### MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
FOR THE PERIOD ENDED 31 MARCH 2026

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF WAGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**BY NATURE**

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)		(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
General Rates		2,796,609	2,796,609	2,796,609	<b>2,800,856</b>	4,247	0.15%	
Rates (excluding general rate)		16,502	16,502	16,502	<b>18,196</b>	1,694	10.27%	
Grants, subsidies and contributions		2,043,431	2,222,103	1,670,125	<b>1,556,246</b>	(113,879)	(6.82%)	▼
Fees and charges		782,913	787,413	693,348	<b>677,098</b>	(16,250)	(2.34%)	
Interest Revenue		230,462	241,462	174,584	<b>153,164</b>	(21,420)	(12.27%)	▼
Other revenue		452,916	452,916	357,971	<b>294,607</b>	(63,364)	(17.70%)	▼
Profit on asset disposals		47,008	47,008	47,008	<b>30,046</b>	(16,962)	(36.08%)	
		<b>6,369,841</b>	<b>6,564,013</b>	<b>5,756,147</b>	<b>5,530,214</b>	(225,933)	(3.93%)	
<b>Expenditure from operating activities</b>								
Employee costs		(3,136,523)	(3,250,863)	(2,479,215)	<b>(2,385,345)</b>	93,870	3.79%	▲
Materials and contracts		(2,236,780)	(2,400,257)	(1,878,010)	<b>(1,671,190)</b>	206,821	11.01%	▲
Utility charges		(349,806)	(349,806)	(262,053)	<b>(281,714)</b>	(19,661)	(7.50%)	
Depreciation		(3,439,465)	(3,439,465)	(2,585,473)	<b>(2,598,532)</b>	(13,059)	(0.51%)	
Finance Costs		(17,682)	(17,682)	(10,311)	<b>(10,995)</b>	(684)	(6.64%)	
Insurance		(212,447)	(212,447)	(198,932)	<b>(216,350)</b>	(17,418)	(8.76%)	
Other expenditure		(212,236)	(212,236)	(157,093)	<b>(117,620)</b>	39,473	25.13%	▲
Loss on asset disposals		(9,560)	(9,560)	(9,560)	<b>(6,466)</b>	3,094	32.36%	
		<b>(9,614,499)</b>	<b>(9,892,316)</b>	<b>(7,580,648)</b>	<b>(7,288,213)</b>	292,435	(3.86%)	
Non-cash amounts excluded from operating activities	(b)	3,384,677	3,384,677	2,548,025	<b>2,593,859</b>	45,834	1.80%	▲
<b>Amount attributable to operating activities</b>		<b>140,019</b>	<b>56,374</b>	<b>723,524</b>	<b>835,860</b>	112,336	15.53%	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions		1,263,394	1,412,446	1,041,359	<b>1,059,536</b>	18,177	1.75%	
Proceeds from disposal of assets		215,273	215,273	215,273	<b>213,345</b>	(1,928)	(0.90%)	
Proceeds from financial assets at amortised cost - self supporting loans		25,331	25,331	12,665	<b>12,561</b>	(104)	(0.82%)	
		<b>1,503,998</b>	<b>1,653,050</b>	<b>1,269,297</b>	<b>1,285,442</b>	16,145	1.27%	
<b>Outflows from investing activities</b>								
Payments for property, plant and equipment		(1,886,907)	(2,114,923)	(1,115,366)	<b>(1,075,977)</b>	39,389	3.53%	▲
Payments for construction of infrastructure		(2,043,921)	(2,040,862)	(2,040,740)	<b>(1,162,600)</b>	878,140	43.03%	▲
		<b>(3,930,828)</b>	<b>(4,155,785)</b>	<b>(3,156,106)</b>	<b>(2,238,577)</b>	917,529	(29.07%)	
<b>Amount attributable to investing activities</b>		<b>(2,426,830)</b>	<b>(2,502,735)</b>	<b>(1,886,809)</b>	<b>(953,135)</b>	933,674	(49.48%)	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new loans		1,600,000	1,600,000	0	0	0	0.00%	
Transfer from reserves		266,074	456,348	0	0	0	0.00%	
		<b>1,866,074</b>	<b>2,056,348</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>								
Repayment of borrowings		(76,165)	(76,165)	(47,064)	<b>(46,665)</b>	399	0.85%	
Transfer to reserves		(944,764)	(944,764)	(944,764)	<b>(121,723)</b>	823,041	87.12%	▲
		<b>(1,020,929)</b>	<b>(1,020,929)</b>	<b>(991,828)</b>	<b>(168,388)</b>	823,440	83.02%	
<b>Amount attributable to financing activities</b>		<b>845,145</b>	<b>1,035,419</b>	<b>(991,828)</b>	<b>(168,388)</b>	823,440	(83.02%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>		<b>1,441,666</b>	<b>1,432,676</b>	<b>1,441,666</b>	<b>1,432,676</b>	(8,990)	(0.62%)	
Amount attributable to operating activities		140,019	56,374	723,524	<b>835,860</b>	112,336	15.53%	
Amount attributable to investing activities		(2,426,830)	(2,502,735)	(1,886,809)	<b>(953,135)</b>	933,674	(49.48%)	
Amount attributable to financing activities		845,145	1,035,419	(991,828)	<b>(168,388)</b>	823,440	(83.02%)	
<b>Surplus or deficit after imposition of general rates</b>	(a)	<b>0</b>	<b>21,734</b>	<b>(713,446)</b>	<b>1,147,013</b>	1,860,459	260.77%	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WAGIN  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2026

BY PROGRAM  
BY PROGRAM

Note	Amended		YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
	Adopted Annual Budget	Annual Budget (d)					
	\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Governance	32,273	32,273	31,017	28,164	(2,853)	(9.20%)	▼
General Purpose Funding - Rates	6 2,796,609	2,796,609	2,796,609	2,800,856	4,247	0.15%	▲
General Purpose Funding - Other	1,289,842	1,441,443	1,116,570	1,105,680	(10,890)	(0.98%)	▼
Law, Order and Public Safety	127,350	171,424	97,963	93,761	(4,202)	(4.29%)	▼
Health	17,857	17,857	14,785	5,533	(9,252)	(62.54%)	▼
Education and Welfare	894,813	894,813	673,091	531,642	(141,449)	(21.01%)	▼
Community Amenities	426,647	426,647	409,311	415,628	6,317	1.54%	▲
Recreation and Culture	145,564	159,000	120,226	117,601	(2,625)	(2.18%)	▼
Transport	281,373	261,934	238,209	219,151	(19,058)	(8.00%)	▼
Economic Services	188,654	193,154	131,754	85,788	(45,966)	(34.89%)	▼
Other Property and Services	168,859	168,859	126,612	126,410	(202)	(0.16%)	▼
	<b>6,369,841</b>	<b>6,564,013</b>	<b>5,756,147</b>	<b>5,530,214</b>			
<b>Expenditure from operating activities</b>							
Governance	(502,041)	(563,041)	(468,060)	(460,297)	7,763	1.66%	▲
General Purpose Funding	(398,026)	(408,026)	(301,873)	(357,560)	(55,687)	(18.45%)	▼
Law, Order and Public Safety	(475,139)	(499,713)	(347,260)	(370,146)	(22,886)	(6.59%)	▼
Health	(233,259)	(233,259)	(174,940)	(174,783)	157	0.09%	▲
Education and Welfare	(1,115,674)	(1,115,674)	(861,163)	(704,261)	156,902	18.22%	▲
Community Amenities	(729,310)	(728,310)	(546,722)	(536,721)	10,001	1.83%	▲
Recreation and Culture	(2,167,082)	(2,302,055)	(1,766,606)	(1,712,378)	54,228	3.07%	▲
Transport	(2,889,472)	(2,924,472)	(2,221,439)	(2,252,473)	(31,034)	(1.40%)	▼
Economic Services	(507,955)	(514,455)	(388,308)	(323,521)	64,787	16.68%	▲
Other Property and Services	(596,541)	(603,311)	(504,277)	(396,075)	108,202	21.46%	▲
	<b>(9,614,499)</b>	<b>(9,892,316)</b>	<b>(7,580,648)</b>	<b>(7,288,213)</b>			
Non-cash amounts excluded from operating activities	(b) 3,384,677	3,384,677	2,548,025	2,593,859	45,834	1.80%	▲
<b>Amount attributable to operating activities</b>	<b>140,019</b>	<b>56,374</b>	<b>723,524</b>	<b>835,860</b>	112,336	15.53%	▲
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	1,263,394	1,412,446	1,041,359	1,059,536	18,177	1.75%	▲
Proceeds from disposal of assets	215,273	215,273	215,273	213,345	(1,928)	(0.90%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	25,331	25,331	12,665	12,561	(104)	(0.82%)	▼
	<b>1,503,998</b>	<b>1,653,050</b>	<b>1,269,297</b>	<b>1,285,442</b>	16,145	0.03%	▲
<b>Outflows from investing activities</b>							
Payments for financial assets at amortised cost - self supporting	0	0	0	0	0		
Payments for property, plant and equipment	(1,886,907)	(2,114,923)	(1,115,366)	(1,075,977)	39,389	3.53%	▲
Payments for construction of infrastructure	(2,043,921)	(2,040,862)	(2,040,740)	(1,162,600)	878,140	43.03%	▲
	<b>(3,930,828)</b>	<b>(4,155,785)</b>	<b>(3,156,106)</b>	<b>(2,238,577)</b>	917,529	46.56%	▲
Non-cash amounts excluded from investing activities	2(b) 0	0	0	0	0	0.00%	
<b>Amount attributable to investing activities</b>	<b>(2,426,830)</b>	<b>(2,502,735)</b>	<b>(1,886,809)</b>	<b>(953,135)</b>	933,674	(24.61%)	▼
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new loans	1,600,000	1,600,000	0	0	0		
Transfer from Reserves	266,074	456,348	0	0	0		
	<b>1,866,074</b>	<b>2,056,348</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Outflows from financing activities</b>							
Repayment of borrowings	(76,165)	(76,165)	(47,064)	(46,665)	399	0.85%	▲
Transfer to Reserves	(944,764)	(944,764)	(944,764)	(121,723)	823,041	87.12%	▲
	<b>(1,020,929)</b>	<b>(1,020,929)</b>	<b>(991,828)</b>	<b>(168,388)</b>	823,440		
<b>Amount attributable to financing activities</b>	<b>845,145</b>	<b>1,035,419</b>	<b>(991,828)</b>	<b>(168,388)</b>	823,440		
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>							
	1,441,666	1,432,676	1,441,666	1,432,676			
Amount attributable to operating activities	140,019	56,374	723,524	835,860			
Amount attributable to investing activities	(2,426,830)	(2,502,735)	(1,886,809)	(953,135)			
Amount attributable to financing activities	845,145	1,035,419	(991,828)	(168,388)			
<b>Surplus or deficit after imposition of general rates</b>	<b>1 0</b>	<b>21,734</b>	<b>(713,446)</b>	<b>1,147,013</b>			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 3 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$20,000

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WAGIN  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MARCH 2026**

	Supplementary Information	30 June 2026 \$	31 March 2026 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	5,429,569	5,193,471
Trade and other receivables	7	207,698	355,193
Other financial assets	8	25,331	12,770
Inventories	8	50,283	50,283
Contract assets	8	0	0
Other assets	8	32,906	0
<b>TOTAL CURRENT ASSETS</b>		<b>5,745,787</b>	<b>5,611,717</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		93,377	93,377
Other financial assets		144,281	144,281
Property, plant and equipment Infrastructure		19,075,975	18,841,997
		130,129,476	129,813,734
<b>TOTAL NON-CURRENT ASSETS</b>		<b>149,443,109</b>	<b>148,893,389</b>
<b>TOTAL ASSETS</b>		<b>155,188,896</b>	<b>154,505,107</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	241,129	220,766
Other liabilities	12	128,458	210,160
Borrowings	11	76,165	29,500
Employee related provisions	12	611,982	611,982
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,057,735</b>	<b>1,072,408</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	246,085	246,085
Employee related provisions		68,707	68,707
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>314,792</b>	<b>314,792</b>
<b>TOTAL LIABILITIES</b>		<b>1,372,527</b>	<b>1,387,201</b>
<b>NET ASSETS</b>		<b>153,816,369</b>	<b>153,117,906</b>
<b>EQUITY</b>			
Retained surplus		30,359,856	29,539,670
Reserve accounts	4	3,882,119	4,003,842
Revaluation surplus		119,574,394	119,574,394
<b>TOTAL EQUITY</b>		<b>153,816,369</b>	<b>153,117,906</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 January 2024

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	Adopted Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 March 2026
<b>Current assets</b>			
Cash and cash equivalents	5,429,569	5,429,569	5,193,471
Financial assets at amortised cost	25,331	0	0
Rates receivables	78,960	78,014	166,391
Receivables	136,223	129,684	188,801
Other current assets	83,189	108,520	63,053
	<u>5,753,272</u>	<u>5,745,787</u>	<u>5,611,717</u>
<b>Less: Current liabilities</b>			
Payables	(240,980)	(241,129)	(220,766)
Borrowings	(76,165)	(76,165)	(29,500)
Contract liabilities	(127,164)	(128,458)	(210,160)
Provisions	(611,981)	(611,982)	(611,982)
	<u>(1,056,290)</u>	<u>(1,057,735)</u>	<u>(1,072,408)</u>
Net Current Assets	4,696,982	4,688,052	4,539,309
<b>Less: Total adjustments to net current assets</b>	(c) (3,255,316)	(3,255,376)	(3,392,296)
<b>Closing funding surplus / (deficit)</b>	<u>1,441,666</u>	<u>1,432,676</u>	<u>1,147,013</u>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(47,008)	(47,008)	(30,046)
Less: Movement in liabilities associated with restricted cash	(10)	0	18,907
Movement in employee benefit provisions	(17,330)	0	0
Add: Loss on asset disposals	9,560	9,560	6,466
Add: Depreciation on assets	3,439,465	2,585,473	2,598,532
<b>Total non-cash items excluded from operating activities</b>	<u>3,384,677</u>	<u>2,548,025</u>	<u>2,593,859</u>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 March 2026
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	(3,882,059)	(3,882,119)	(4,003,842)
Less: - Financial assets at amortised cost - self supporting loans	(25,331)	(25,331)	(12,770)
Add: Borrowings	76,165	76,165	29,500
Add: Provisions employee related provisions	575,909	575,909	594,816
<b>Total adjustments to net current assets</b>	<u>(3,255,316)</u>	<u>(3,255,376)</u>	<u>(3,392,296)</u>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000

Nature or type	Var. \$	Explanation of variances		
		Timing	Permanent	
<b>Revenue from operating activities</b>				
Grants, subsidies and contributions	(113,879)	▼	Timing of CHSP Grant income	Under budget on NDIS Grant (\$33K) due to no longer having a NDIS client, and HCP Grant (\$34K) due to reduction in HCP clients
Interest Revenue	(21,420)	▼		Interest rates lower than anticipated
Other revenue	(63,364)	▼	Under budget on various items including Council Housing Reimbursements (\$5K), Diesel Fuel Rebate (9K), Power Reimbursements (\$4K),	Under budget on Landcare Reimbursements (\$45K)
<b>Expenditure from operating activities</b>				
Employee costs	93,870	▲	Over budget on various items including Workers Compensation (\$25K), Town Reserve & Verge Mtc (\$10K), Rural Tree Pruning (\$19K), Town Hall Mtce (\$13K), Town Block Burn Off (\$6K), Wetlands Park Mtce (\$13K)	Under budget on Homecare Salaries (\$140K), Landcare Salaries (\$45K)
Materials and contracts	206,821	▲	Under budget on various items including Waste Collection (\$30K), Town Hall Maintenance (\$31K), Swimming Pool Contract Staff (\$73K), Heritage Review (\$12K), Rural Tree Pruning (\$25K), Street Trees (\$12K), Engineering Consultant (\$30K)	Under budget on Election Expenses (\$4K)
Other expenditure	39,473	▲	Under budget on various items including Councillor Payments (\$12K), Historic Village Subsidy (\$8.5K), Landcare (\$25K)	Under budget on Landcare (\$8K)
Non-cash amounts excluded from operating activities	45,834	▲		Lower than anticipated profit on asset disposals, Restricted Cash Liabilities (Interest on Leave Reserve) and Depreciation
<b>Investing activities</b>				
Payments for property, plant and equipment	39,389	▲	Timing of projects as detailed in 'Capital Acq Details' sheet	
Payments for construction of infrastructure	878,140	▲	Timing of projects as detailed in 'Capital Acq Details' sheet	
<b>Financing activities</b>				
Transfer to reserves	823,041	▲	Timing of Reserve Transfers and Interest	Under budget due to new staff housing loan not progressing (\$700K)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
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**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2026**

**1 KEY INFORMATION**

**Funding surplus / (deficit) Components**

<b>Funding surplus / (deficit)</b>				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1,441,666	\$1,441,666	\$1,432,676	(\$8,990)
Closing	\$0	-\$713,446	\$1,147,013	\$1,860,459

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	\$5,193,471	% of total
Unrestricted Cash	\$1,189,630	22.9%
Restricted Cash	\$4,003,842	77.1%

Refer to Note 3 - Cash and Financial Assets

<b>Payables</b>		
	\$220,766	% Outstanding
Trade Payables	\$195,428	
0 to 30 Days		98.5%
Over 30 Days		1.5%
Over 90 Days		0%

Refer to Note 9 - Payables

<b>Receivables</b>		
	\$188,801	% Collected
Rates Receivable	\$242,519	93.2%
Trade Receivable	\$188,801	% Outstanding
Over 30 Days		23.7%
Over 90 Days		20.4%

Refer to Note 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$140,019	\$723,524	\$835,860	\$112,336

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
YTD Actual	\$2,819,052	% Variance
YTD Budget	\$2,813,111	0.2%

Refer to Statement of Financial Activity

<b>Operating Grants and Contributions</b>		
YTD Actual	\$1,556,246	% Variance
YTD Budget	\$1,670,125	(6.8%)

Refer to Note 13 - Operating Grants and Contributions

<b>Fees and Charges</b>		
YTD Actual	\$677,098	% Variance
YTD Budget	\$693,348	(2.3%)

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2,426,830)	(\$1,886,809)	(\$953,135)	\$933,674

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
YTD Actual	\$213,345	%
Adopted Budget	\$215,273	99.1%

Refer to Note 6 - Disposal of Assets

<b>Asset Acquisition</b>		
YTD Actual	\$2,238,577	% Spent
Adopted Budget	\$3,930,828	56.9%

Refer to Note 5 - Capital Acquisitions

<b>Capital Grants</b>		
YTD Actual	\$1,059,536	% Received
Adopted Budget	\$1,263,394	83.9%

Refer to Note 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$845,145	(\$991,828)	(\$168,388)	\$823,440

Refer to Statement of Financial Activity

<b>Borrowings</b>	
Principal repayments	\$46,665
Interest expense	\$10,995
Principal due	\$300,092

Refer to Note 11 - Borrowings

<b>Reserves</b>	
Reserves balance	\$4,003,842
Interest earned	\$121,723

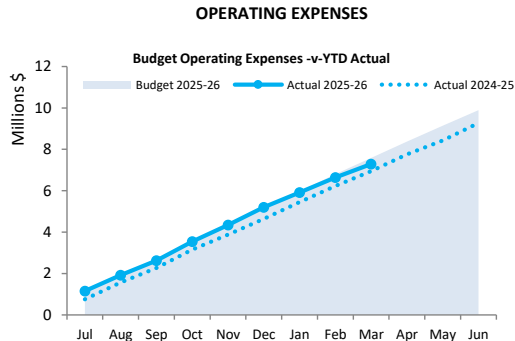
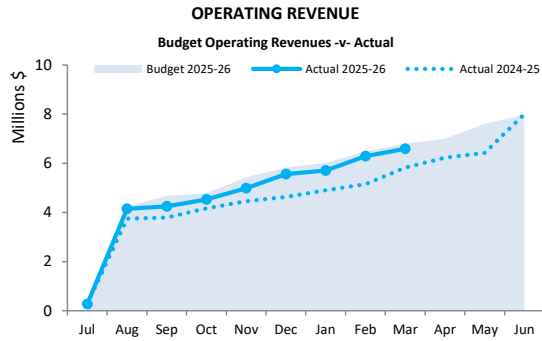
Refer to Note 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.  
Ordinary Council Meeting

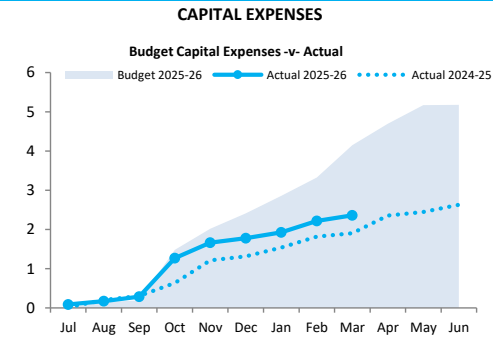
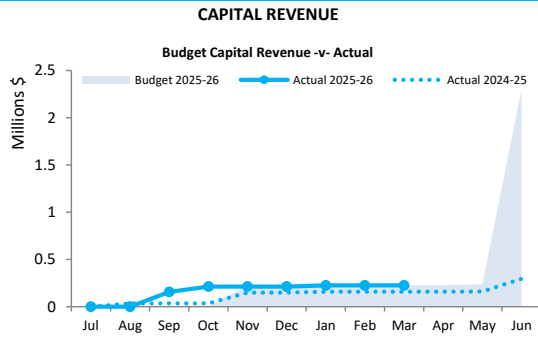
SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

2 KEY INFORMATION - GRAPHICAL

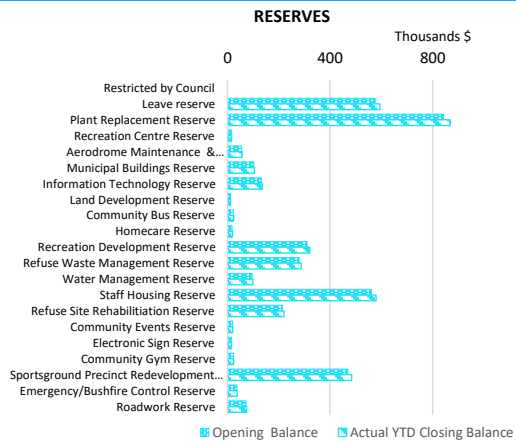
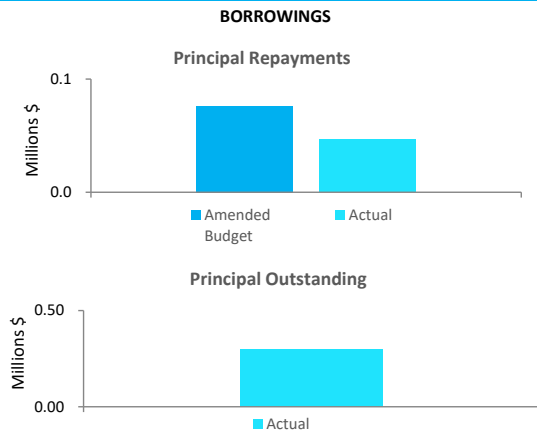
OPERATING ACTIVITIES



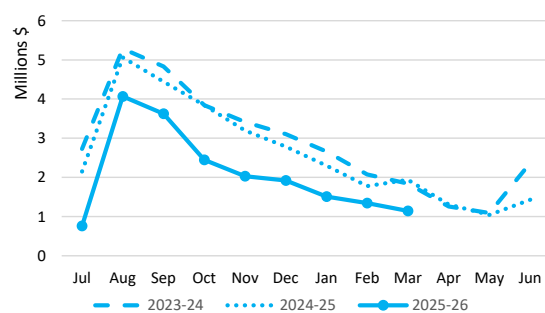
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Petty Cash	Cash and cash equivalents	550	0	550		N/A	NIL	On hand
Municipal Cash at Bank	Cash and cash equivalents	366,906	0	366,906		CBA	3.50%	On hand
<b>At Call Deposits</b>								
Treasury Overnight Cash Deposit Facility	Cash and cash equivalents	822,174	0	822,174		WATC	4.05%	N/A
Reserve Cash at Bank	Cash and cash equivalents	0	61,631	61,631		CBA	1.20%	N/A
<b>Term Deposits</b>								
Reserve Investment Account 1	Cash and cash equivalents	0	3,942,211	3,942,211		CBA	4.33%	13/04/26
<b>Total</b>		<b>1,189,630</b>	<b>4,003,842</b>	<b>5,193,471</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,189,630	4,003,842	5,193,471	0			
		<b>1,189,630</b>	<b>4,003,842</b>	<b>5,193,471</b>	<b>0</b>			

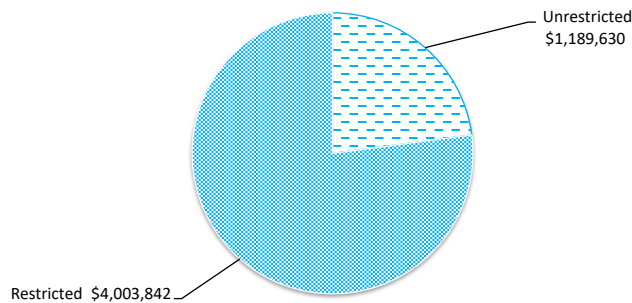
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**4 RESERVE ACCOUNTS**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
<b>Restricted by Council</b>									
Leave reserve	575,909	17,277	18,907	0	0	(26,500)	0	566,686	594,816
Plant Replacement Reserve	842,577	25,277	25,971	0	0	(237,202)	0	630,652	868,549
Recreation Centre Reserve	16,180	485	531	0	0	(6,700)	0	9,965	16,712
Aerodrome Maintenance & Development Reserve	56,114	1,683	1,697	0	0	(57,500)	0	297	57,811
Municipal Buildings Reserve	102,868	3,086	3,058	0	0	(61,500)	0	44,454	105,927
Information Technology Reserve	132,896	3,987	2,824	0	0	0	0	136,883	135,720
Land Development Reserve	11,818	355	388		0	0	0	12,173	12,206
Community Bus Reserve	23,504	705	780	800	0	0	0	25,009	24,285
Homecare Reserve	18,545	556	1,140	0	0	0	0	19,101	19,685
Recreation Development Reserve	311,071	9,332	9,947	0	0	(30,946)	0	289,457	321,017
Refuse Waste Management Reserve	279,158	8,375	9,165	9,502	0	0	0	297,035	288,323
Water Management Reserve	96,114	2,883	2,916	18,000	0	0	0	116,997	99,030
Staff Housing Reserve	562,104	16,863	17,458	800,000	0	0	0	1,378,967	579,562
Refuse Site Rehabilitation Reserve	214,364	6,431	6,772	0	0	0	0	220,795	221,136
Community Events Reserve	19,891	597	520	0	0	0	0	20,488	20,411
Electronic Sign Reserve	16,324	490	536	0	0	0	0	16,814	16,860
Community Gym Reserve	23,361	701	823	0	0	0	0	24,062	24,184
Sportsground Precinct Redevelopment Reserve	470,072	14,102	14,237	0	0	(36,000)	0	448,174	484,309
Emergency/Bushfire Control Reserve	37,205	1,116	1,221	0	0	0	0	38,321	38,427
Roadwork Reserve	72,042	2,161	2,830	0	0	0	0	74,203	74,872
	<b>3,882,119</b>	<b>116,462</b>	<b>121,723</b>	<b>828,302</b>	<b>0</b>	<b>(456,348)</b>	<b>0</b>	<b>4,370,535</b>	<b>4,003,842</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
	\$	\$	\$	\$	\$
Land - vested in and under the control of Council	0	5,640	5,640	5,640	0
Buildings	1,013,257	1,042,878	110,749	78,326	(32,423)
Furniture and equipment	133,700	134,317	114,975	100,498	(14,477)
Plant and equipment	739,950	932,088	884,002	891,513	7,511
Infrastructure - roads	1,535,436	1,500,904	1,500,809	923,950	(576,859)
Infrastructure - other	342,608	374,081	374,066	198,742	(175,324)
Infrastructure - drainage	165,877	165,877	165,865	39,908	(125,957)
<b>Payments for Capital Acquisitions</b>	<b>3,930,828</b>	<b>4,155,785</b>	<b>3,156,106</b>	<b>2,238,577</b>	<b>(917,529)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,263,394	1,412,446	1,041,359	1,059,536	18,177
Borrowings	1,600,000	1,600,000	0	0	0
Other (disposals & C/Fwd)	215,273	215,273	215,273	213,345	(1,928)
Cash backed reserves					
Recreation Centre Reserve	0	6,700	0	0	0
Recreation Development Reserve	0	30,946	0	0	0
Plant Replacement Reserve	237,202	237,202	0	0	0
Sportsground Precinct Redevelopment Reserve	0	36,000	0	0	0
Contribution - operations	614,959	471,718	1,899,474	965,696	(933,778)
<b>Capital funding total</b>	<b>3,930,828</b>	<b>4,155,785</b>	<b>3,156,106</b>	<b>2,238,577</b>	<b>(917,529)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

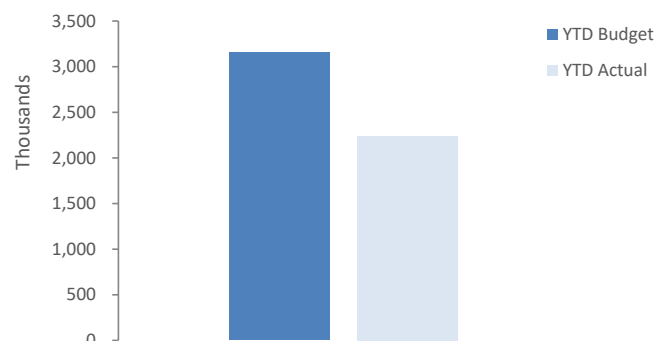
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

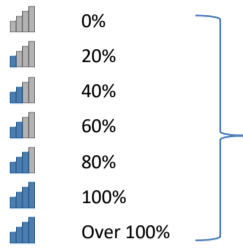
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

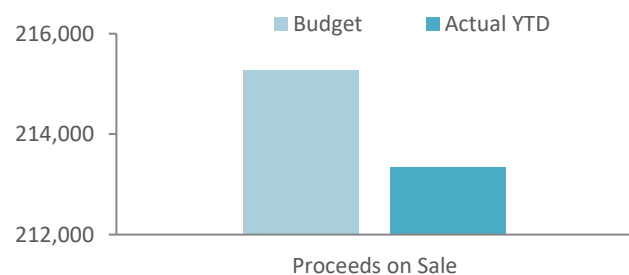
Account Number	Job Number	Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over	
				Budget	Budget	YTD Budget			
				\$	\$	\$	\$	\$	
<b>Land</b>									
<b>Economic Services</b>									
E167465		515	Creation of Lot 429 Tudhoe Street	0	(5,640)	(5,640)	(5,640)	0	
<b>Total - Economic Services</b>				<b>0</b>	<b>(5,640)</b>	<b>(5,640)</b>	<b>(5,640)</b>	<b>0</b>	
<b>Total - Land</b>				<b>0</b>	<b>(5,640)</b>	<b>(5,640)</b>	<b>(5,640)</b>	<b>0</b>	
<b>Buildings</b>									
<b>Governance</b>									
E167744	B2505	521	Admin Building - Roof Safety System	(10,000)	(10,000)	(10,000)	0	10,000	
<b>Total - Governance</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>10,000</b>	
<b>Health</b>									
<b>Education &amp; Welfare</b>									
<b>Recreation And Culture</b>									
E167784	B2203	521	NAB Building	(10,257)	(14,257)	(9,128)	(2,273)	6,855	
E167780	B2501	521	Recreation Centre - New meter box	(20,000)	(56,000)	(42,000)	(28,473)	13,527	
E167784	B2504	521	Court House - Create door to Courtyard	(8,000)	(8,000)	0	0	0	
E167475	B2602	521	32 Ballagin Street - Roof repairs	(30,000)	(30,000)	(30,000)	(5,850)	24,150	
E167777	B2607	521	Swimming Pool - Power Board Main plantroom	(20,000)	0	0	0	0	
E167777	B2608	521	Swimming Pool - Replace kiosk carpet with non slip epoxy coating	(10,000)	0	0	0	0	
E167780	B2611	521	Hockey/Cricket Pavilion	0	(14,621)	(14,621)	(14,621)	(0)	
E167780	B2612	521	Replace Guttering on British Breeds Sheep Pavilion	0	(5,000)	0	0	0	
<b>Total - Recreation And Culture</b>				<b>(98,257)</b>	<b>(127,878)</b>	<b>(95,749)</b>	<b>(51,216)</b>	<b>44,533</b>	
<b>Other Property &amp; Services</b>									
E167475	B2604	521	New Staff House 1 (3 x 2 modular)	(450,000)	(450,000)	0	(10,000)	(10,000)	
E167475	B2605	521	New Staff House 2 (3 x 2 modular)	(450,000)	(450,000)	0	(10,000)	(10,000)	
E167475	B2610	521	Admin Office - Carpet Replacement (Walkways)	(5,000)	(5,000)	(5,000)	(7,109)	(2,109)	
<b>Total - Other Property &amp; Services</b>				<b>(905,000)</b>	<b>(905,000)</b>	<b>(5,000)</b>	<b>(27,109)</b>	<b>(22,109)</b>	
<b>Total - Buildings</b>				<b>(1,013,257)</b>	<b>(1,042,878)</b>	<b>(110,749)</b>	<b>(78,326)</b>	<b>32,423</b>	
<b>Plant &amp; Equipment</b>									
<b>Governance</b>									
E167746	PE2404	525	2025/26 - CEO - Isuzu MUX	(61,250)	(61,250)	(61,250)	(65,437)	(4,187)	
<b>Total - Governance</b>				<b>(61,250)</b>	<b>(61,250)</b>	<b>(61,250)</b>	<b>(65,437)</b>	<b>(4,187)</b>	
<b>Law, Order &amp; Public Safety</b>									
E167776	PE2601	525	Refurbish SAM trailer to an emergency use trailer	(5,000)	0	0	0	0	
E16776	PE2605	525	Isuzu D-Max - SES (Funded by DFES)	0	(149,052)	(149,052)	(149,052)	0	
E16776	PE2606	525	GWM Cannon 4 x 4 Utility (BRMC)	0	(48,086)	0	0	0	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(5,000)</b>	<b>(197,138)</b>	<b>(149,052)</b>	<b>(149,052)</b>	<b>0</b>	
<b>Health</b>									
E167751	PE2602	525	2025/26 - Doctor's Vehicle	(50,000)	(50,000)	(50,000)	(40,204)	9,796	
<b>Total - Health</b>				<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(40,204)</b>	<b>9,796</b>	
<b>Transport</b>									
E167761	PE2603	525	2025/26 - Grader	(430,000)	(430,000)	(430,000)	(426,821)	3,179	
E167761	PE2604	525	2025/26 - Multipac Multi Tyred Roller	(193,700)	(193,700)	(193,700)	(210,000)	(16,300)	
<b>Total - Transport</b>				<b>(623,700)</b>	<b>(623,700)</b>	<b>(623,700)</b>	<b>(636,821)</b>	<b>(13,121)</b>	
<b>Total - Plant &amp; Equipment</b>				<b>(739,950)</b>	<b>(932,088)</b>	<b>(884,002)</b>	<b>(891,513)</b>	<b>(7,511)</b>	
<b>Furniture &amp; Equipment</b>									
<b>Governance</b>									
E167742	FE2401	523	New Server - Administration	(66,000)	(66,000)	(66,000)	(67,796)	(1,796)	
<b>Total - Governance</b>				<b>(66,000)</b>	<b>(66,000)</b>	<b>(66,000)</b>	<b>(67,796)</b>	<b>(1,796)</b>	
<b>Law, Order &amp; Public Safety</b>									
E167110	FE2603	523	CCTV - Animal Pound	(10,000)	(10,000)	(10,000)	0	10,000	
<b>Total - Law, Order &amp; Public Safety</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>10,000</b>	
<b>Other Health</b>									
<b>Recreation &amp; Culture</b>									
E167284	FE2601	523	Floor Cleaner - Recreation Centre	(13,000)	(13,000)	(9,748)	(11,892)	(2,144)	
E167756	FE2602	523	CCTV - 2 Pan Tilt Zoom Cameras for Sportsground	(15,000)	(15,000)	(11,250)	0	11,250	
E167756	FE2605	523	Wireless Internet - Eric Farrow Pavilion	(10,000)	(10,000)	0	(8,148)	(8,148)	
E167756	FE2606	523	Rec Centre - Two Burner Griddle / Gas Range Static Oven	(6,500)	(6,500)	(4,160)	(5,439)	(1,279)	
E167284	FE2609	523	New Dishwasher - Recreation Centre	(5,500)	0	0	0	0	
E167754	FE2610	523	Pool Cleaner - WAVE 100 CB	0	(6,117)	(6,117)	(6,117)	(0)	
<b>Total - Recreation &amp; Culture</b>				<b>(50,000)</b>	<b>(50,617)</b>	<b>(31,275)</b>	<b>(31,596)</b>	<b>(321)</b>	
<b>Transport</b>									
E167763	FE2607	523	Depot - High Pressure Cleaner	(7,700)	(7,700)	(7,700)	(1,106)	6,594	
<b>Total - Transport</b>				<b>(7,700)</b>	<b>(7,700)</b>	<b>(7,700)</b>	<b>(1,106)</b>	<b>6,594</b>	
<b>Total - Furniture &amp; Equipment</b>				<b>(133,700)</b>	<b>(134,317)</b>	<b>(114,975)</b>	<b>(100,498)</b>	<b>14,477</b>	

5 CAPITAL ACQUISITIONS - DETAILED

Account Number	Job Number	Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E167103	CP357	541	2023/24 - Shire - Main Drain/Padbury Lane	(25,000)	(25,000)	(24,995)	(23,071)	1,924
E167103	CP378	541	2024/25 - Shire - Thornton Street - Kerbing both sides	(7,422)	(7,422)	(7,422)	(7,422)	(0)
E167103	CP379	541	2024/25 - Shire - Lukin street - Kerbing both sides	(5,616)	(5,616)	(5,616)	(5,616)	(0)
E167103	CP380	541	2024/25 - Shire - Trenton Street - Kerbing north side	(11,018)	(11,018)	(11,018)	(11,018)	(0)
E167103	CP383	541	2024/25 - Shire - Hunt street - Reseal	(29,000)	(29,000)	(28,995)	(997)	27,998
E167105	BR3068	545	2024/25 - Dongolocking Road SLK 10.42 - Culvert replace sleepers	(65,877)	(65,877)	(65,875)	(23,745)	42,130
E167105	CP393	545	2024/25 - Dongolocking Road SLK 24.16 - Extend culvert / replace	0	0	0	(3,368)	(3,368)
E167103	CP395	541	2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	(181,015)	(181,015)	(181,005)	(110,174)	70,831
E167103	CP396	541	2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	(180,000)	(180,000)	(179,995)	(170,277)	9,718
E167103	CP397	541	2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	(139,000)	(139,000)	(138,990)	(134,439)	4,551
E167103	CP398	541	2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	(180,422)	(180,422)	(180,415)	(178,067)	2,348
E167103	CP399	541	2025/26 - Shire - Gundaring Road - Gravel widen west side of roac	(25,337)	(18,047)	(18,047)	(18,473)	(426)
E167103	CP400	541	2025/26 - Shire - Behn-Ord Road - Gravel Sheet	(55,000)	(43,791)	(43,789)	(41,374)	2,415
E167103	CP401	541	2025/26 - Shire - Toolibin South Road - Gravel Sheet	(65,000)	(48,967)	(48,967)	(49,982)	(1,015)
E167103	CP404	541	2025/26 - Thornton Street Kerbing - south side	(23,907)	(23,907)	(23,900)	0	23,900
E167103	CP405	541	2025/26 - Ventnor street Kerbing - Ware to Warwick	(23,907)	(23,907)	(23,900)	0	23,900
E167103	CP406	541	2025/26 - Khedive Street Kerbing - Both Sides	(20,000)	(20,000)	(19,990)	0	19,990
E167103	CP407	541	2025/26 - RRG - Jaloran Road - Reseal	(150,216)	(150,216)	(150,210)	(2,304)	147,906
E167103	CP408	541	2025/26 - Shire - Vernal Street - Reseal 2 coat	(42,200)	(42,200)	(42,190)	(842)	41,348
E167105	CP411	545	2025/26 - Shire - Culvert repairs as needed	(100,000)	(100,000)	(99,990)	(12,795)	87,195
E167103	CP410	541	2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	(371,376)	(371,376)	(371,365)	(169,894)	201,471
<b>Total - Transport</b>				<b>(1,701,313)</b>	<b>(1,666,781)</b>	<b>(1,666,674)</b>	<b>(963,858)</b>	<b>702,816</b>
<b>Total - Infrastructure - Roads</b>				<b>(1,701,313)</b>	<b>(1,666,781)</b>	<b>(1,666,674)</b>	<b>(963,858)</b>	<b>702,816</b>
Account Number	Job Number	Balance Sheet Category	Account/Job Description	Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - Other</b>								
<b>Law,Order &amp; Public Safety</b>								
E167112	IO028	543	250,000L Emergency Water Tank - Wagin Airfield	(10,308)	(3,083)	(3,083)	(3,083)	0
E167112	IO029	543	Pump & Emergency Water Connection - Dams via wier	0	0	0	0	0
E167112	IO2604	543	Wedgescarrup BFB Water Tank	(15,300)	(15,300)	(15,300)	(24,447)	(9,147)
<b>Total - Law,Order &amp; Public Safety</b>				<b>(25,608)</b>	<b>(18,383)</b>	<b>(18,383)</b>	<b>(27,530)</b>	<b>(9,147)</b>
<b>Community Amenities</b>								
E167191	IO2504	543	Wagin Cemetery - New niche wall	(10,000)	(10,000)	(10,000)	(7,500)	2,500
<b>Total - Community Amenities</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(7,500)</b>	<b>2,500</b>
<b>Recreation &amp; Culture</b>								
E167112	IO2501	543	Sportsground Water Tank	(48,500)	(48,500)	(48,500)	(48,388)	112
E167757	IO2502	543	Swimming Pool - Paving repairs under roller track	(8,500)	(8,500)	(8,500)	(8,400)	100
E167758	IO2507	543	Wetlands - Disabled Parking and Access Ramp	(30,000)	(30,000)	(30,000)	0	30,000
E167757	IO2601	543	Swimming Pool - Replacement Shadesail	(12,000)	(12,000)	(12,000)	(9,900)	2,100
E167758	IO2602	543	Drought Resilience Project - Grant Expenditure	(60,000)	(60,000)	(60,000)	(17,691)	42,309
E167758	IO2605	543	Sportsground Basketball Court Resurfacing	(40,000)	0	0	0	0
E167758	IO2607	543	7.5KW Grundfos Pump - Weir	0	(5,309)	(5,309)	(5,309)	1
<b>Total - Recreation &amp; Culture</b>				<b>(199,000)</b>	<b>(164,309)</b>	<b>(164,309)</b>	<b>(89,687)</b>	<b>74,622</b>
<b>Transport</b>								
E167782	IO2606	543	Airfield Taxiway Upgrade	0	(73,389)	(73,389)	(73,700)	(311)
<b>Total - Transport</b>				<b>0</b>	<b>(73,389)</b>	<b>(73,389)</b>	<b>(73,700)</b>	<b>(311)</b>
<b>Total - Infrastructure - Other</b>				<b>(234,608)</b>	<b>(266,081)</b>	<b>(266,081)</b>	<b>(198,417)</b>	<b>67,664</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E167124	CP402	543	2025/26 - Thornton Street Footpath - Tarbet to Theta	(60,000)	(60,000)	(59,995)	(325)	59,670
E167124	CP403	543	2025/26 - Ventnor Street Footpath - Ware to Warwick	(48,000)	(48,000)	(47,990)	0	47,990
<b>Total - Infrastructure - Footpaths</b>				<b>(108,000)</b>	<b>(108,000)</b>	<b>(107,985)</b>	<b>(325)</b>	<b>107,660</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(108,000)</b>	<b>(108,000)</b>	<b>(107,985)</b>	<b>(325)</b>	<b>107,660</b>
<b>Grand Total</b>				<b>(3,930,828)</b>	<b>(4,155,785)</b>	<b>(3,156,106)</b>	<b>(2,238,577)</b>	<b>917,529</b>

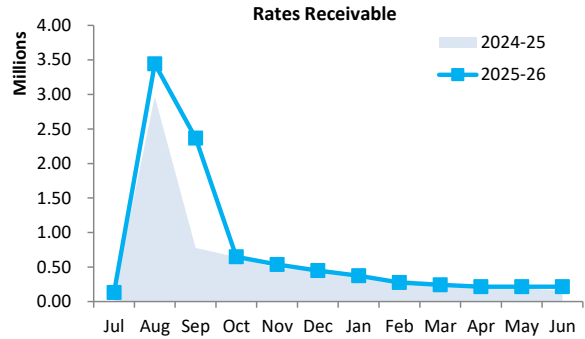
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget (As amended)				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
P01Y20	2019 Isuzu MU-X MY19 4x4 LST SUV Wagon Automatic (CEO)	0	27,273	27,273	0	0	28,164	28,164	0
	<b>Health</b>								
P05Y21	Toyota Kluger AWD Hybrid Wagon - Doctors	27,750	37,000	9,250	0	28,552	27,932	0	(621)
	<b>Transport</b>								
P12Y19	2018 Komatsu GD655-5 Grader	119,515	130,000	10,485	0	128,367	130,250	1,883	0
P49	2016 Multipac Multi Tyred Roller	30,560	21,000	0	(9,560)	32,846	27,000	0	(5,846)
		<b>177,825</b>	<b>215,273</b>	<b>47,008</b>	<b>(9,560)</b>	<b>189,765</b>	<b>213,345</b>	<b>30,046</b>	<b>(6,466)</b>



7 RECEIVABLES

Rates receivable	30 June 2025	31 Mar 2026
	\$	\$
Opening arrears previous years	144,372	154,142
Levied this year	3,237,046	3,394,083
Less - collections to date	(3,227,276)	(3,305,706)
<b>Gross rates collectable</b>	<b>154,142</b>	<b>242,519</b>
<b>Net rates collectable</b>	<b>154,142</b>	<b>242,519</b>
% Collected	95.4%	93.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,941)	123,084	4,900	312	31,940	156,295
Percentage	(2.5%)	78.8%	3.1%	0.2%	20.4%	
<b>Balance per trial balance</b>						
Sundry receivable						156,295
Other Receivables						(7,173)
LSL Receivables (Current)						39,679
<b>Total receivables general outstanding</b>						<b>188,801</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

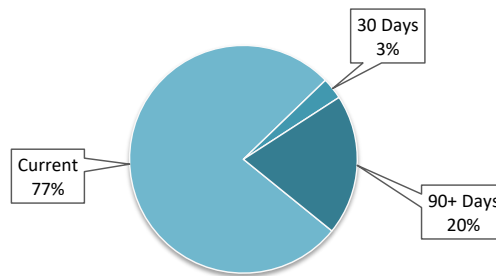
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 March 2026
	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	25,331	0	(12,561)	12,770
<b>Inventory</b>				
Fuel and materials (including gravel)	50,283	0	0	50,283
Accrued income	32,906	0	(32,906)	0
<b>Total other current assets</b>	<b>108,520</b>	<b>0</b>	<b>(45,466)</b>	<b>63,053</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2026  
9 PAYABLES**

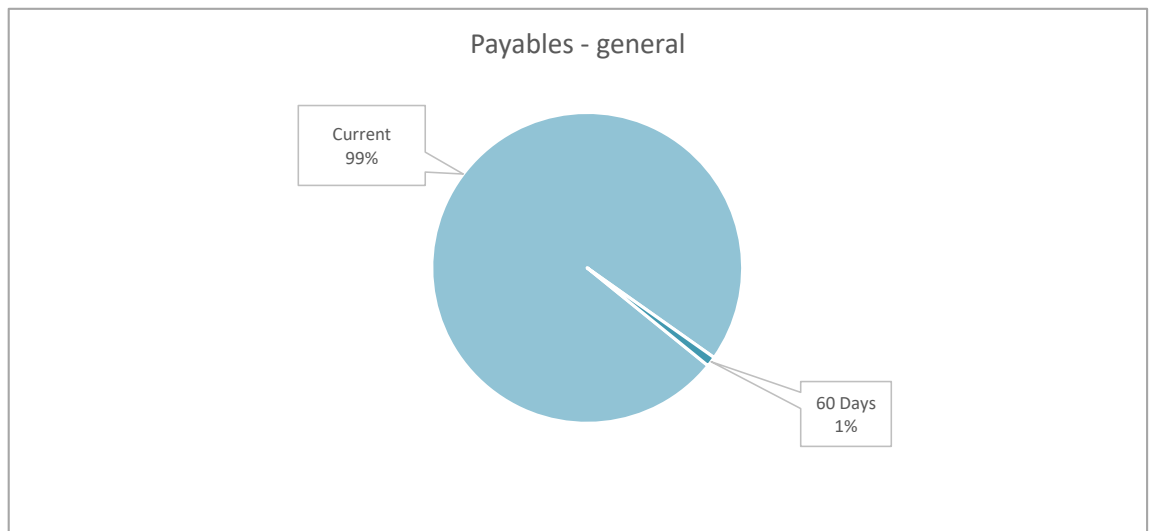
**OPERATING ACTIVITIES**

<b>Payables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Payables - general	0	192,477	927	2,024	0	195,428
Percentage	0%	98.5%	0.5%	1%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						195,428
ATO liabilities						0
Accrued interest on borrowings						1,881
Payroll creditors						0
Bonds and deposits held						23,458
<b>Total payables general outstanding</b>						<b>220,766</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and Services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$	Number of Properties	Rateable Value	Budget			YTD Actual				
				Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Non-commercial	9.5405	677	8,765,908	833,156	0	0	833,156	833,156	1,020	0	834,176
Commercial	12.6133	67	2,107,993	265,887	0	0	265,887	265,887	0	0	265,887
<b>Unimproved value</b>									0		
UV	0.3293	276	500,954,000	1,649,642	0	0	1,649,642	1,649,642	0	0	1,649,642
<b>Sub-Total</b>		<b>1,020</b>	<b>511,827,901</b>	<b>2,748,685</b>	<b>0</b>	<b>0</b>	<b>2,748,685</b>	<b>2,748,685</b>	<b>1,020</b>	<b>0</b>	<b>2,749,705</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Non-commercial	775	135	232,356	104,625	0	0	104,625	104,625	0	0	104,625
Commercial	775	22	45,192	17,050	0	0	17,050	17,050	0	0	17,050
<b>Unimproved value</b>											
UV	775	104	14,643,565	80,600	0	0	80,600	80,600	0	0	80,600
<b>Sub-total</b>		<b>261</b>	<b>14,921,113</b>	<b>202,275</b>	<b>0</b>	<b>0</b>	<b>202,275</b>	<b>202,275</b>	<b>0</b>	<b>0</b>	<b>202,275</b>
		<b>1,281</b>	<b>526,749,014</b>	<b>2,950,960</b>	<b>0</b>	<b>0</b>	<b>2,950,960</b>	<b>2,950,960</b>	<b>1,020</b>	<b>0</b>	<b>2,951,980</b>
Discount							(154,350)				(150,819)
Concession							(1,302)				0
<b>Amount from general rates</b>							<b>2,795,308</b>				<b>2,801,161</b>
Rates Written Off							(1,000)				(305)
Ex-gratia rates CBH							16,502	16,502	0	0	18,196
<b>Total general rates</b>							<b>2,810,810</b>				<b>2,819,052</b>
<b>Total</b>		<b>1,281</b>					<b>2,810,810</b>				<b>2,819,052</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2025	New Loans			Principal Repayments			Principal Outstanding		Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>													
Swimming Pool Redevelopment	139	140,704	0	0	0	(12,797)	(17,172)	(17,172)	127,907	123,532	(5,230)	(7,833)	(7,833)
<b>Other property and services</b>													
Staff Housing	137	76,683	0	0	0	(13,987)	(18,791)	(18,791)	62,696	57,892	(3,184)	(4,670)	(4,670)
Doctor Housing	138	14,871	0	0	0	(7,321)	(14,871)	(14,871)	7,550	0	(466)	(824)	(824)
Staff Housing	143		0	1,600,000	1,600,000	0	0	0	0	1,600,000	0	0	0
		232,258	0	1,600,000	1,600,000	(34,104)	(50,834)	(50,834)	198,154	1,781,424	(8,880)	(13,327)	(13,327)
<b>Self supporting loans</b>													
<b>Recreation and culture</b>													
Wagin Ag Society	141	33,978	0	0	0	(11,156)	(22,481)	(22,481)	44,635	33,310	(516)	(1,049)	(1,049)
Wagin Bowls Club	142	56,014	0	0	0	(1,405)	(2,850)	(2,850)	57,304	55,859	(1,599)	(3,306)	(3,306)
		89,992	0	0	0	(12,561)	(25,331)	(25,331)	101,939	89,169	(2,115)	(4,355)	(4,355)
<b>Total</b>		322,250	0	1,600,000	1,600,000	(46,665)	(76,165)	(76,165)	300,092	1,870,593	(10,995)	(17,682)	(17,682)
Current borrowings		76,165							29,500				
Non-current borrowings		246,085							246,085				
		322,250							275,585				

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Budget	Balance Unspent
	Actual	Budget							
Staff Housing	\$ 0	\$ 1,600,000	WATC	Debenture	8	\$ 373,538	5.20	\$ 0	\$ 0
	0	1,600,000				373,538		0	0

The Shire has no unspent debenture funds as at 30th June 2026, nor is it expected to have unspent funds as at 30th June 2027

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2026
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Contract liabilities		21,950	0	170,805	(128,395)	64,361
- Capital grant/contribution liabilities		106,508	0	894,750	(855,459)	145,800
<b>Total other liabilities</b>		128,458	0	1,065,555	(983,854)	210,160
<b>Employee Related Provisions</b>						
Annual leave		260,707	0	0	0	260,707
Long service leave		279,911	0	0	0	279,911
<b>Total Employee Related Provisions</b>		540,617	0	0	0	540,617
<b>Other Provisions</b>						
Provision for LSL On-costs (Current)		34,674	0	0	0	34,674
Provision for Annual Leave On-costs (Current)		36,691	0	0	0	36,691
<b>Total Other Provisions</b>		71,365	0	0	0	71,365
<b>Total other current assets</b>		<b>740,440</b>	<b>0</b>	<b>1,065,555</b>	<b>(983,854)</b>	<b>822,142</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note and

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Mar 2026	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission - General (WALGGC)	0	0	0	0	581,577	516,000	687,998	515,999
Grants Commission - Roads (WALGGC)	0	0	0	0	302,633	252,609	336,813	252,610
<b>Law, order, public safety</b>								
DFES Grant - Operating Bush Fire Brigade	0	64,018	(64,018)	0	80,000	60,000	80,000	64,018
DFES Grant - ESL Admin Contribution	0	0	0	0	4,000	4,000	4,000	4,000
DFES Grant -Operating SES	1,295	21,638	(15,270)	7,662	30,150	22,611	30,150	15,270
Western Power Bushfire Volunteers Grant	0	333	(333)	0	0	0	0	333
Bushfire Risk Mitigation Coordinator Grant	0	48,836	0	48,836	0	0	44,074	0
<b>Education and welfare</b>								
Homecare - CHSP Operating Grant	0	0	0	0	345,927	259,443	345,927	205,947
Homecare - HCP Operating Grant	0	0	0	0	367,518	275,634	367,518	241,909
Homecare - Donations	0	0	0	0	0	0	0	864
Homecare - NDIS Contributions	0	0	0	0	52,919	39,681	52,919	6,907
Support at Home Grant	0	0	0	0	10,380	7,785	10,380	10,381
<b>Recreation and culture</b>								
Australia Day Grant	0	8,000	(8,000)	0	10,000	7,497	10,000	8,000
SLWA - Library Technology Grant	0	0	0	0	10,900	8,172	10,900	0
Lotterywest - Christmas Street Carnival	0	13,506	(13,506)	0	13,000	9,747	13,000	13,506
Heritage Review Grant	5,130	0	0	5,130	5,130	3,843	5,130	0
DOC - Community Garden Grant	532	0	(532)	0	532	396	532	532
LBW Trust Library Grant	168	0	0	168	0	0	0	0
Community Water Supplies Partnership Grant	0	12,049	(12,049)	0	11,662	0	11,662	12,049
SLWA - Encouraging Promising Practice Grant	1,390	0	(1,251)	139	1,390	1,035	1,390	1,251
Lighting Upgrades - Wagin Bowls Club	13,436	0	(13,436)	0	0	13,436	13,436	13,436
International Volunteer Day	0	0	0	0	0	0	0	1,000
SLWA - Encouraging Promising Practice Grant 2025/26	0	2,426	0	2,426	0	0	0	0
<b>Transport</b>								
Direct Grant (MRWA)	0	0	0	0	200,875	186,436	186,436	186,436
Ballagin Street - Vehicle Speeds Investigation	0	0	0	0	5,000	0	0	0
	<b>21,951</b>	<b>170,805</b>	<b>(128,395)</b>	<b>64,361</b>	<b>2,033,593</b>	<b>1,668,325</b>	<b>2,212,265</b>	<b>1,554,446</b>
<b>Operating contributions</b>								
<b>Law, order, public safety</b>								
Contributions to Fire Control Weather Stations	0	0	0	0	210	0	210	0
<b>Recreation and culture</b>								
Rec Centre Equipment Contributions	0	0	0	0	1,800	1,800	1,800	1,800
Contribution to Street Lighting	0	0	0	0	7,828	0	7,828	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,838</b>	<b>1,800</b>	<b>9,838</b>	<b>1,800</b>
<b>TOTALS</b>	<b>21,951</b>	<b>170,805</b>	<b>(128,395)</b>	<b>64,361</b>	<b>2,043,431</b>	<b>1,670,125</b>	<b>2,222,103</b>	<b>1,556,246</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2026	Current Liability 31 Mar 2026	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>									
<b>Law, order, public safety</b>									
Community Water Supply Project	0	6,483	(6,483)	0	0	7,856	7,856	7,856	6,483
Sportsground Water Tank	0	22,000	(22,000)	0	0	32,334	32,334	32,334	22,000
DFES - Capital Grants - Isuzu D-Max SES	0	0	0	0	0	0	149,052	149,052	149,052
<b>Recreation and culture</b>									
LRCIP4 - Cricket / Hockey Pavilion	0	0	0	0	0	0	0	0	34,896
Drought Resilience Project - Grant Expenditure	0	0	0	0	0	94,896	0	94,896	0
<b>Transport</b>									
RRG - 2023/24 Ballagin Road	9,562	0	(9,561)	1	1	9,562	7,648	9,562	9,561
Bridge Funding from 2018-2019	74,251	0	(23,769)	50,482	50,482	74,251	74,250	74,251	23,769
2024/25 - RTR - Beaufort Road - Reconstruct seal widen	348	0	(348)	(0)	(0)	348	228	348	348
2024/25 - RTR - Bullock Hills Road - Reconstruct seal widen	347	0	(347)	(0)	(0)	347	228	347	347
2024/25 - RTR - Ballagin Road - Reconstruct seal widen	0	1,419	(1,419)	0	0	1,419	936	1,419	1,419
2024/25 - RRG - Piesseville-Tarwonga - Reconstruct seal failed section	0	20,691	(20,691)	0	0	20,691	20,691	20,691	20,691
2024/25 - RRG - Dongolocking Road - Reconstruct seal widen	0	33,733	(33,733)	0	0	33,733	33,733	33,733	33,733
2024/25 - LRCIP4 - Bullock Hills Road - Reconstruct seal widen	0	0	0	0	0	13,742	6,871	13,742	13,742
2024/25 - LRCIP4 - Beaufort Road SLK 7.25 - Extend culvert	0	0	0	0	0	1,411	705	1,411	1,411
2024/25 - LRCIP4 - Beaufort Road SLK 7.87 - Culvert repairs	0	0	0	0	0	1,411	705	1,411	1,411
2024/25 - LRCIP4 - Beaufort Road SLK 6.29 - Culvert repair	0	0	0	0	0	3,565	1,782	3,565	3,565
2025/26 - RTR - Bullock Hills Road - Reconstruct Seal Widen	0	160,460	(160,460)	0	0	180,000	118,800	180,000	160,460
2025/26 - RTR - Behn Ord Road - Reconstruct Seal Widen	0	139,000	(133,275)	5,725	5,725	139,000	91,740	139,000	133,275
2025/26 - RTR - Bockaring road - Reconstruct Seal Widen	0	176,297	(176,297)	0	0	180,422	119,078	180,422	176,297
2025/26 - RRG - Jaloran Road - Reseal	0	40,058	(2,264)	37,794	37,794	100,144	80,114	100,144	2,264
2025/26 - RRG - Ballagin Road - Reconstruct Seal Widen	0	198,067	(168,269)	29,798	29,798	247,585	198,068	247,585	168,269
2025/26 - RRG - Beaufort Road - Reconstruct Seal Widen	0	96,542	(96,542)	0	0	120,677	96,540	120,677	96,542
<b>Economic services</b>									
Sale of Land - Raymond Edward	22,000	0	0	22,000	22,000	0	0	0	0
	<b>106,508</b>	<b>894,750</b>	<b>(855,459)</b>	<b>145,799</b>	<b>145,799</b>	<b>1,263,394</b>	<b>1,041,359</b>	<b>1,412,446</b>	<b>1,059,536</b>

**SHIRE OF WAGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**15 BONDS AND DEPOSITS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but are now included in Municipal funds - Bonds and Deposits and as a current liability in the books of Council.

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2025	Received	Paid	31 Mar 2026
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Deposits - Town Hall	600	1,200	(1,500)	300
Deposits - Community Bus	600	600	(450)	750
Deposits - Rec Centre & EFP	2,000	5,700	(5,100)	2,600
Deposits - Animal Trap	75	0	0	75
BCITF	160	2,723	(2,643)	240
Building Services Levy	603	2,366	(2,243)	726
Nomination Deposits	0	500	(500)	0
Other Deposits	6,269	507	(357)	6,419
Deposit - Refuse Site Key	20	0	0	20
Deposit - Community Gym Key	10,440	2,640	(920)	12,160
<b>Sub-Total</b>	<b>20,767</b>	<b>16,235</b>	<b>(13,712)</b>	<b>23,290</b>
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>20,767</b>	<b>16,235</b>	<b>(13,712)</b>	<b>23,290</b>

SHIRE OF WAGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2026

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
			Opening Surplus(Deficit)			(8,990)	(8,990)
J012 / E113030	Recreation Centre	5514				(5,600)	(14,590)
I1019001	Transfer from Reserves	5514			6,700		(7,890)
B2501 / E167780	Recreation Centre - New Meter Box	5540				(36,000)	(43,890)
I1019001	Transfer from Reserves	5540			36,000		(7,890)
J009 / E111005	Town Hall - Repairs & Maintenance	5598				(61,500)	(69,390)
I1019001	Transfer from Municipal Buildings Reserve	5598			61,500		(7,890)
IO2606 / E1677820	Aerodrome Taxiway - Aerial Bomber Reloading	5598				(73,389)	(81,279)
IO028 / E1671120	Emergency Water Tank - Wagin Airfield	5598			7,225		(74,054)
I1019001	Transfer from Aerodrome Maintenance & Development Reserve	5598			57,500		(16,554)
J003 / E147050	2 Ballagin Street - Fit out for Short Term Accommodation	5598				(6,770)	(23,324)
B2611 / E167780	Hockey / Cricket Pavilion - Electrical Connections	5598				(6,371)	(29,695)
B2611 / E167780	Hockey / Cricket Pavilion - Concrete Path & Access Ramp	5598				(8,250)	(37,945)
IO32005	Financial Assistance Grants (General)	5598			106,421		68,476
IO32010	Financial Assistance Grants (Roads)	5598			34,180		102,656
I121005	State Road Grant	5598				(14,439)	88,217
B2607 / E1677770	Pool - Power Board Plantroom	5598			20,000		108,217
B2608 / E1677770	Replace Swimming Pool Kiosk Carpet	5598			10,000		118,217
PE2601 / E167111	Refurbish SAM Trailer	5598			5,000		123,217
IO2605 / E167758	Basketball Court Resurfacing	5598			40,000		163,217
I1019001	Transfer from Sportsground Precinct Redevelopment Reserve	5598				(40,000)	123,217
B2203 / E167784	NAB Building	5598				(4,000)	119,217
IO32040	Bank Interest	5598				(19,000)	100,217
IO32045	Reserve Interest	5598			30,000		130,217
IO2508 / E113055	Contribution to Lighting on 'A' Green - Wagin Bowling Club	5598				(50,934)	79,283
I12508 / I113040	Lighting Upgrades - Wagin Bowls Club - Grant Income	5598			13,436		92,719
R000 / E122005	Road Maintenance & Grading	5598				(45,000)	47,719
CP399 / E167103	Road Construction - Gundaring Road	5598			7,290		55,009
CP400 / E167103	Road Construction - Behn-Ord Road	5598			11,209		66,218
CP401 / E167103	Road Construction - Toolibin South Road	5598			16,033		82,251
J153 / E122080	Ballagin Street Vehicle Speeds Investigation	5598			10,000		92,251
J153 / I122060	Ballagin Street Vehicle Speeds Investigation Grant Income	5598				(5,000)	87,251
E042005	Administration Salaries	5598				(36,000)	51,251
I1019001	Transfer from Leave Reserve	5598			26,500		77,751
J053 / E042080	Computer Support	5598				(25,000)	52,751
E031005	Valuation Expenses	5598				(10,000)	42,751
E106005	Town Planning Expenses	5598				(9,000)	33,751
J010 / E112015	Swimming Pool Maintenance	5598				(12,000)	21,751
E052030	Ranger Services Other	5598			10,500		32,251
E101020	Street Bin Program	5598			10,000		42,251
E167465	Creation of Lot 429 Tudhoe Street	5598				(5,640)	36,611
FE2610	Pool Cleaner - WAVE 100 CB	5598				(6,117)	30,494
FE2609	New Dishwasher - Recreation Centre	5598			5,500		35,994
J012 / E113030	Recreation Centre Maintenance	5598				(4,939)	31,055
PE2605 / E167776	Isuzu D-Max - SES (Funded by DFES)	5598		(149,052)			(117,997)
I1051011	DFES - Capital Projects Grant	5598		149,052			31,055
E051048	Weather Station - Upgrade system & maintenance	5598			9,000		40,055
E133010	Swimming Pool Inspections	5598				(6,500)	33,555
I133010	Swimming Pool Inspection Fees	5598			4,500		38,055
IO2607 / E167758	Grndfos 7.5KW Pump - Weir	5598				(5,309)	32,746
I1019001	Transfer from Plant Reserve	5598			42,074		74,820
GR016 / E051030	Bushfire Risk Mitigation Coordinator	5598				(44,074)	30,746
GRI016	BRMC Grant	5598			44,074		74,820
B2612 / E167780	Replace Guttering on British Breeds Sheep Pavilion	5598				(5,000)	69,820
PE2606 / E167776	GWM Cannon 4 x 4 Utility (BMRC)	5598				(48,086)	21,734
				0	624,642	(602,908)	21,734

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>						
<b>Rate Revenue</b>						
I031005	GRV	Inc	1,099,043	1,099,043	1,099,043	1,099,043
I031010	GRV Minimums	Inc	121,675	121,675	121,675	121,675
I031015	UV	Inc	1,649,641	1,649,641	1,649,641	1,649,642
I031020	UV Minimums	Inc	80,600	80,600	80,600	80,600
I031025	GRV Interim Rates	Inc	0	0	0	1,020
I031040	Ex-Gratia Rates (CBH)	Inc	16,502	16,502	16,502	18,196
I031045	Discount Allowed	Inc	(154,350)	(154,350)	(154,350)	(150,819)
I031050	Instalment Admin Charge	Inc	5,000	5,000	5,000	2,917
I031055	Account Enquiry Fee	Inc	5,000	5,000	3,744	6,988
I031060	(Rate & Sdry Debtor Write Offs)	Inc	(1,000)	(1,000)	0	(305)
I031065	Penalty Interest	Inc	17,000	17,000	12,744	9,721
I031070	Emergency Services Levy	Inc	143,568	143,568	143,568	145,548
I031075	ESL Penalty Interest	Inc	500	500	369	564
I031080	Instalment Interest	Inc	4,000	4,000	4,000	3,851
I031090	Rate Legal Charges	Inc	5,000	5,000	3,744	11,880
			2,992,179	2,992,179	2,986,280	3,000,521
E031005	Valuation Expenses	Exp	(10,000)	(20,000)	(15,003)	(17,004)
E031010	Legal Costs/Expenses	Exp	(1,000)	(1,000)	(747)	0
E031015	Title Searches	Exp	(500)	(500)	(369)	(391)
E031020	Rate Recovery Expenses	Exp	(5,000)	(5,000)	(3,744)	(14,359)
E031025	Printing Stationery Postage	Exp	(2,000)	(2,000)	(2,000)	(2,999)
E031030	Emergency Services Levy	Exp	(143,568)	(143,568)	(107,676)	(131,797)
E031040	Rate Refunds	Exp	(1,000)	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(3,213)	(3,213)	(3,213)	(2,822)
E031100	Administration Allocated	Exp	(103,266)	(103,266)	(77,445)	(77,450)
			(269,547)	(279,547)	(210,197)	(246,822)
<b>Other General Purpose Funding</b>						
I032005	Grants Commission General	Inc	581,577	687,998	516,000	515,998
I032010	Grants Commission Roads	Inc	302,633	336,813	252,609	252,609
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	1,000	747	659
I032030	Reimbursements	Inc	100	100	72	0
I032035	Freedom of Information	Inc	0	0	0	30
I032040	Bank Interest	Inc	90,000	71,000	53,253	43,180
I032045	Reserves Interest	Inc	116,462	146,462	102,346	92,350
I032086	Debtor Penalty Interest	Inc	2,500	2,500	1,872	1,185
			1,094,272	1,245,873	926,899	906,010
E032005	Bank Fees and Charges	Exp	(11,000)	(11,000)	(8,244)	(12,462)
E032030	Audit Fees & Other Services	Exp	(42,500)	(42,500)	(27,200)	(42,043)
E032035	Administration Allocated	Exp	(74,979)	(74,979)	(56,232)	(56,234)
			(128,479)	(128,479)	(91,676)	(110,739)
<b>Total General Purpose Income</b>			<b>4,086,451</b>	<b>4,238,052</b>	<b>3,913,179</b>	<b>3,906,535</b>

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Total General Purpose Expenditure</b>			<b>(398,026)</b>	<b>(408,026)</b>	<b>(301,873)</b>	<b>(357,559)</b>
<b>Governance</b>						
<b>Members of Council</b>						
E041005	Sitting Fees	Exp	(23,689)	(23,689)	(17,766)	(13,945)
E041010	Training	Exp	(7,000)	(7,000)	(5,250)	(850)
E041015	Members Travelling	Exp	(700)	(700)	(525)	(436)
E041020	Communication Allowance	Exp	(8,085)	(8,085)	(6,063)	(4,620)
E041025	Election Expenses	Exp	(7,500)	(7,500)	(7,500)	(2,181)
E041030	Other Expenses	Exp	(4,000)	(4,000)	(2,997)	0
E041035	Conference Expenses	Exp	(7,500)	(7,500)	(4,550)	(1,672)
E041040	Presidents Allowance	Exp	(16,853)	(16,853)	(8,426)	(8,426)
E041045	Deputy Presidents Allowance	Exp	(4,214)	(4,214)	(3,159)	(2,107)
E041055	Refreshments and Receptions	Exp	(9,999)	(9,999)	(7,470)	(6,758)
E041060	Presentations	Exp	(2,500)	(2,500)	(1,872)	(44)
E041065	Insurance	Exp	(18,000)	(18,000)	(18,000)	(18,508)
E041075	Subscriptions	Exp	(39,330)	(39,330)	(29,396)	(39,805)
E041100	Administration Allocated	Exp	(129,625)	(129,625)	(97,218)	(97,219)
			<b>(278,995)</b>	<b>(278,995)</b>	<b>(210,192)</b>	<b>(196,571)</b>
<b>Other Governance</b>						
I042030	Profit on Sale of Asset	Inc	27,273	27,273	27,273	28,164
I042045	Admin Reimbursements	Inc	5,000	5,000	3,744	0
			<b>32,273</b>	<b>32,273</b>	<b>31,017</b>	<b>28,164</b>
E042005	Administration Salaries	Exp	(921,572)	(957,572)	(718,182)	(714,319)
E042010	Administration Superannuation	Exp	(132,982)	(132,982)	(102,291)	(101,780)
E042011	Loyalty Allowance	Exp	(7,699)	(7,699)	(5,920)	(5,743)
E042012	Housing Allowance Admin	Exp	(9,243)	(9,243)	(7,109)	(6,600)
E042015	Insurance	Exp	(42,620)	(42,620)	(42,618)	(44,353)
E042020	Staff Training	Exp	(15,000)	(15,000)	(11,250)	(13,023)
E042030	Printing & Stationery	Exp	(28,000)	(28,000)	(20,988)	(16,817)
E042035	Phone, Fax & Modem	Exp	(4,000)	(4,000)	(2,997)	(2,111)
E042040	Office Maintenance	Exp	(58,900)	(58,900)	(44,145)	(47,531)
E042045	Advertising	Exp	(12,000)	(12,000)	(8,991)	(6,113)
E042050	Office Equipment Maintenance	Exp	(2,000)	(2,000)	(1,494)	(3,532)
E042055	Postage & Freight	Exp	(5,000)	(5,000)	(3,744)	(4,084)
E042060	Vehicle Running Expenses	Exp	(18,000)	(18,000)	(13,473)	(14,594)
E042065	Legal Expenses	Exp	(13,000)	(13,000)	(9,747)	(5,732)
E042070	Garden Expenses	Exp	(20,000)	(20,000)	(14,976)	(12,221)
E042075	Conference & Training	Exp	(7,500)	(7,500)	(3,915)	(2,674)
E042080	Computer Support	Exp	(157,685)	(182,685)	(169,031)	(170,013)
E042085	Other Expenses	Exp	(11,000)	(11,000)	(8,244)	(9,393)
E042090	Administration Allocated	Exp	(222,045)	(222,045)	(166,527)	(166,534)
E042095	Fringe Benefits Tax	Exp	(18,000)	(18,000)	(13,500)	(22,566)
E042100	Staff Uniforms	Exp	(4,500)	(4,500)	(4,500)	(2,905)
E042115	Cash Round Off Control	Exp	0	0	0	1

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E042120	Depreciation - Other Governance	Exp	(118,747)	(118,747)	(89,056)	(95,922)
E042125	Less Administration Allocated	Exp	1,606,447	1,606,447	1,204,830	1,204,835
			(223,046)	(284,046)	(257,868)	(263,724)
	<b>Total Governance Income</b>		32,273	32,273	31,017	28,164
	<b>Total Governance Expenditure</b>		(502,041)	(563,041)	(468,060)	(460,298)
<b>Law, Order &amp; Public Safety</b>						
<b>Fire Prevention</b>						
I051010	BFB Operating Grant	Inc	80,000	80,000	60,000	64,018
I051011	DFES - Capital Projects Grant	Inc	0	149,052	149,052	149,052
I051015	Sale of Fire Maps	Inc	50	50	36	24
I051025	Contributions and Reimbursements	Inc	500	500	0	0
I051030	Bush Fire Infringements	Inc	1,000	1,000	1,000	2,803
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000	4,000
I051070	Other Bushfire Grants Income	Inc	0	44,074	0	333
I051075	SES Operating Grant	Inc	30,150	30,150	22,611	15,270
			115,700	308,826	236,699	235,500
E051005	BFB Operation Expenditure	Exp	(80,000)	(80,001)	(65,867)	(114,823)
E051010	Communication Mtce	Exp	(5,500)	(5,500)	(4,113)	(4,178)
E051015	Advertising & Other Expenses	Exp	(2,500)	(2,500)	(2,500)	(2,552)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(10,000)	(10,000)	(7,470)	(915)
E051025	Town Block Burn Off	Exp	(10,000)	(10,000)	(10,000)	(16,057)
E051030	Bushfire Risk Mitigation Coordinator	Exp	0	(44,074)	0	(311)
E051040	Other Bushfire Expenditure	Exp	(23,600)	(23,600)	(17,685)	(3,315)
E051045	Mt Latham & Condinging Repeats	Exp	(1,000)	(1,000)	(729)	(3,150)
E051048	Weather station - Upgrade system and maintenance	Exp	(14,000)	(5,000)	0	0
E051060	SES Operation Expenditure	Exp	(30,150)	(30,150)	(22,599)	(15,270)
E051100	Administration Allocated	Exp	(83,180)	(83,180)	(62,379)	(62,385)
E051190	Depreciation - Fire Prevention	Exp	(75,871)	(75,871)	(56,889)	(64,387)
			(335,801)	(370,876)	(250,231)	(287,342)
<b>Animal Control</b>						
I052005	Dog Fines and Fees	Inc	5,000	5,000	3,744	2,064
I052006	Cat Fines and Fees	Inc	0	0	0	91
I052010	Hire of Animal Traps	Inc	100	100	72	0
I052015	Dog Registration	Inc	4,000	4,000	4,000	3,790
I052016	Cat Registration	Inc	2,500	2,500	2,500	1,369
			11,600	11,600	10,316	7,314
E052005	Ranger Salary	Exp	(19,220)	(19,220)	(14,773)	(13,130)
E052007	Ranger Telephone	Exp	(500)	(500)	(369)	(294)
E052010	Pound Maintenance	Exp	(9,200)	(9,200)	(6,885)	(3,070)
E052015	Dog Control Insurance	Exp	(500)	(500)	(500)	(230)
E052020	Legal Fees	Exp	(1,500)	(1,500)	(1,125)	(1,316)
E052025	Training & Conference	Exp	(1,000)	(1,000)	(747)	0
E052030	Ranger Services Other	Exp	(25,000)	(14,500)	(10,863)	(5,040)

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E052035	Administration Allocated	Exp	(47,509)	(47,509)	(35,631)	(35,632)
E052190	Depreciation - Animal Control	Exp	(4,011)	(4,011)	(2,997)	(2,260)
			(108,440)	(97,940)	(73,890)	(60,972)
	<b>Other Law, Order &amp; Public Safety</b>					
I053005	Abandoned Vehicles/Fines	Inc	50	50	0	0
I053060	Other law, Order & Public Safety Grants	Inc	40,190	40,190	40,190	28,483
			40,240	40,240	40,190	28,483
E053005	Abandoned Vehicles	Exp	(500)	(500)	(360)	(249)
E053045	CCTV & Security	Exp	(5,000)	(5,000)	(3,744)	0
E053055	Mosquito Control	Exp	(7,000)	(7,000)	(5,238)	(5,491)
E053056	Community Water Supply Programme	Exp	0	0	0	(628)
E053090	Depreciation - Other Law, Order & Public Safety	Exp	(18,398)	(18,398)	(13,797)	(15,462)
			(30,898)	(30,898)	(23,139)	(21,830)
	<b>Total Law, Order &amp; Public Safety Income</b>		167,540	360,666	287,205	271,297
	<b>Total Law, Order &amp; Public Safety Expenditure</b>		(475,139)	(499,714)	(347,260)	(370,146)
	<b>Health</b>					
	<b>Maternal &amp; Infant Health</b>					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(6,195)	(6,195)	(4,608)	(6,166)
			(6,195)	(6,195)	(4,608)	(6,166)
	<b>Preventative Services - Admin &amp; Inspections</b>					
I074005	Food Licences & Fees	Inc	500	500	369	685
			500	500	369	684
E074015	Other Control Expenses	Exp	(3,000)	(3,000)	(2,241)	(113)
E074035	Loss on Sale of Asset	Exp	0	0	0	(621)
E074100	Administration Allocated	Exp	(44,051)	(44,051)	(33,030)	(33,038)
			(47,051)	(47,051)	(35,271)	(33,772)
	<b>Other Health</b>					
I076010	Rent - Medical Centre-Dentist	Inc	4,607	4,607	3,447	3,445
I076015	Reimbursements - Medical Practice	Inc	2,300	2,300	1,719	0
I076030	Profit on Sale of Asset	Inc	9,250	9,250	9,250	0
I076040	Reimbursements - Dr Kumar	Inc	1,200	1,200	0	1,404
			17,357	17,357	14,416	4,849
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(21,175)	(21,175)	(15,822)	(21,992)
E076025	Depreciation - Other Health	Exp	(55,303)	(55,303)	(41,463)	(43,784)
E076030	Doctors Vehicle Mtce	Exp	(3,000)	(3,000)	(2,241)	(1,916)
E076040	St Lukes Medical Services	Exp	(100,000)	(100,000)	(75,000)	(66,667)
			(179,478)	(179,478)	(134,526)	(134,359)
	<b>Health - Preventative Services</b>					
E077010	Analytical Expenses	Exp	(535)	(535)	(535)	(486)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			(535)	(535)	(535)	(486)
	<b>Total Health Income</b>		17,857	17,857	14,785	5,533
	<b>Total Health Expenditure</b>		(233,259)	(233,259)	(174,940)	(174,783)
	<b>Education &amp; Welfare</b>					
	<b>Pre Schools</b>					
I083035	Day Care Lease	Exp	9,782	9,782	7,335	7,118
I083036	Day Care Reimbursements	Exp	5,000	5,000	3,332	2,912
			14,782	14,782	10,667	10,030
E080010	Kindegarten Maintenance (Daycare)	Exp	(10,820)	(10,820)	(8,100)	(8,793)
E080190	Depreciation - Pre-Schools	Exp	(25,918)	(25,918)	(19,433)	(19,456)
			(36,738)	(36,738)	(27,533)	(28,249)
	<b>Other Education</b>					
E081030	Contribution - Wagin Youthcare Chaplaincy Program	Exp	(2,600)	(2,600)	(2,600)	0
			(2,600)	(2,600)	(2,600)	0
	<b>Homecare Program</b>					
I082010	CHSP Grant	Inc	345,927	345,927	259,443	205,947
I082020	CHSP Fee for Service	Inc	51,807	51,807	38,853	38,889
I082025	Donations	Inc	0	0	0	864
I082031	Homecare - Other Income	Inc	10,380	10,380	7,785	10,381
I082040	HCP Client Daily Fee	Inc	41,790	41,790	31,338	7,490
I082045	HCP Government Funds	Inc	367,518	367,518	275,634	241,909
I082050	NDIS Contribution	Inc	52,919	52,919	39,681	6,907
			870,341	870,341	652,734	512,385
E082010	Homecare Salaries	Exp	(695,400)	(695,400)	(534,918)	(381,409)
E082015	Maintenance & Gardening	Exp	(84,748)	(84,748)	(65,189)	(62,412)
E082025	Care Workers Salaries	Exp	0	0	0	(14,004)
E082030	Superannuation	Exp	(80,098)	(80,098)	(61,611)	(48,512)
E082035	Other Expenses	Exp	(7,000)	(7,000)	(5,229)	(5,194)
E082040	Travelling - Mileage	Exp	(15,000)	(15,000)	(11,250)	(10,632)
E082045	Staff Training	Exp	(5,500)	(5,500)	(4,104)	(2,602)
E082055	Subscriptions	Exp	(3,000)	(3,000)	(2,241)	0
E082060	Postage & Freight	Exp	(1,000)	(1,000)	(747)	(1,019)
E082063	Telephone Expenses	Exp	(3,000)	(3,000)	(2,250)	(1,806)
E082065	Printing & Stationery	Exp	(1,000)	(1,000)	(747)	(1,238)
E082070	Insurance	Exp	(19,902)	(19,902)	(19,902)	(20,734)
E082075	Building Maintenance	Exp	(3,000)	(3,000)	(2,223)	(7,398)
E082080	Plant & Equipment Mtce	Exp	(16,000)	(16,000)	(11,979)	(10,972)
E082083	Computer Equipment and Support	Exp	(10,000)	(10,000)	(7,497)	(9,812)
E082085	Consumable Supplies	Exp	(3,000)	(3,000)	(2,232)	0
E082090	Homecare Equipment and Catering Supplies	Exp	(1,000)	(1,000)	(747)	0
E082095	HCP Expenses	Exp	(76,403)	(76,403)	(57,294)	(58,080)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E082097	NDIS Expenses	Exp	(1,000)	(1,000)	(747)	(325)
E082100	Administration Allocated	Exp	(18,437)	(18,437)	(13,824)	(13,828)
E082190	Depreciation - Homecare	Exp	(22,158)	(22,158)	(16,609)	(16,809)
			(1,066,646)	(1,066,646)	(821,340)	(666,786)
	<b>Other Welfare</b>					
I083010	Wagin Frail Aged Reimb	Inc	9,690	9,690	9,690	9,226
			9,690	9,690	9,690	9,226
E083010	Wagin Frail Aged Exp	Exp	(9,690)	(9,690)	(9,690)	(9,226)
			(9,690)	(9,690)	(9,690)	(9,226)
	<b>Total Education &amp; Welfare Income</b>		894,813	894,813	673,091	531,642
	<b>Total Education &amp; Welfare Expenditure</b>		(1,115,674)	(1,115,674)	(861,163)	(704,261)
	<b>Community Amenities</b>					
	<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	287,274	287,274	287,274	287,520
I102020	Refuse Site Fees	Inc	20,000	20,000	14,994	14,379
			307,274	307,274	302,268	301,899
E101005	Domestic Refuse Collection	Exp	(57,000)	(57,000)	(42,750)	(37,448)
E101006	Green Waste Collection	Exp	(27,500)	(27,500)	(20,619)	(19,004)
E101010	Recycling Residential	Exp	(73,000)	(73,000)	(54,738)	(43,515)
E101015	Refuse Site Mtce	Exp	(178,750)	(178,750)	(134,046)	(124,465)
			(336,250)	(336,250)	(252,153)	(224,432)
	<b>Sanitation - Other</b>					
I102002	Commercial Collection Charges	Inc	71,628	71,628	71,628	71,440
I102005	Reimbursement Drummuster	Inc	500	500	0	993
I102010	Charges Bulk Rubbish	Inc	17,000	17,000	12,744	13,600
			89,128	89,128	84,372	86,033
E102005	Commercial Collection	Exp	(16,650)	(16,650)	(12,483)	(10,976)
E102010	Bulk Cardboard Collection	Exp	(18,000)	(18,000)	(13,500)	(12,480)
E102020	Recycling Commercial	Exp	(15,000)	(15,000)	(11,250)	(8,752)
E101020	Street Bin Renewal Program	Exp	(10,000)	0	0	0
E102035	Refuse Site Rehabilitation	Exp	0	0	0	(1,492)
E102190	Depreciation - Sanitation	Exp	(6,575)	(6,575)	(4,925)	(4,935)
			(66,225)	(56,225)	(42,158)	(38,635)
	<b>Sewerage</b>					
I104005	Septic Tank Fees	Inc	500	500	369	215
			500	500	369	215
E104005	Sewerage Treatment Plant	Exp	(50)	(50)	(32)	(28)
			(50)	(50)	(32)	(28)

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Regional Refuse Group</b>						
I102006	Regional Refuse Group	Inc	0	0	0	0
			0	0	0	0
<b>Regional Refuse Group</b>						
E102007	Regional Refuse Group Expenses	Exp	0	0	0	0
			0	0	0	0
<b>Town Planning</b>						
I106005	Planning Fees	Inc	8,745	8,745	6,552	15,308
			8,745	8,745	6,552	15,308
E106005	Town Planning Expenses	Exp	(7,500)	(16,500)	(12,375)	(19,578)
E106100	Administration Allocated	Exp	(62,203)	(62,203)	(46,647)	(46,652)
			(69,703)	(78,703)	(59,022)	(66,230)
<b>Other Community Amenities</b>						
I107005	Cemetery Fees	Inc	18,000	18,000	13,500	11,104
I107010	Community Bus Income	Inc	3,000	3,000	2,250	1,069
			21,000	21,000	15,750	12,173
E107005	Cemetery Mtce	Exp	(47,685)	(47,685)	(36,318)	(45,012)
E107010	Public Convenience Mtce	Exp	(57,940)	(57,940)	(43,484)	(48,299)
E107015	Community Bus Operating	Exp	(3,000)	(3,000)	(2,223)	(2,520)
E107100	Administration Allocated	Exp	(95,957)	(95,957)	(71,964)	(71,968)
E107190	Depreciation - Other Comm Amenities	Exp	(52,500)	(52,500)	(39,368)	(39,598)
			(257,082)	(257,082)	(193,357)	(207,397)
<b>Total Community Amenities Income</b>			426,647	426,647	409,311	415,628
<b>Total Community Amenities Expenditure</b>			(729,310)	(728,310)	(546,722)	(536,720)
<b>Recreation &amp; Culture</b>						
<b>Public Halls &amp; Civic Centres</b>						
I111005	Town Hall Hire	Inc	1,500	1,500	1,125	1,637
			1,500	1,500	1,125	1,637
E111005	Town Hall Mtce	Exp	(35,950)	(97,450)	(74,369)	(57,704)
E111010	Other Halls Mtce	Exp	(4,950)	(4,950)	(4,534)	(4,286)
E111190	Depreciation - Public Halls	Exp	(205,549)	(205,549)	(154,161)	(154,418)
			(246,449)	(307,949)	(233,064)	(216,408)
<b>Swimming Pool</b>						
I112010	Swimming Pool Admission	Inc	25,000	25,000	25,000	24,307
			25,000	25,000	25,000	24,307
E112015	Swimming Pool Maintenance	Exp	(128,800)	(140,800)	(108,129)	(127,838)
E112020	Swimming Pool Other Expenses	Exp	(2,000)	(2,000)	(1,494)	(1,253)
E112040	Swimming Pool Contract Staff	Exp	(130,000)	(130,000)	(97,500)	(24,273)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E113076	Interest on Loan 139 - Swimming Pool	Exp	(7,833)	(7,833)	(5,874)	(5,230)
E112190	Depreciation - Swimming Pools	Exp	(226,693)	(226,693)	(170,019)	(171,521)
			(495,326)	(507,326)	(383,016)	(330,115)
	<b>Other Recreation &amp; Sport</b>					
I113005	Sportsground Rental	Inc	8,795	8,795	8,794	8,425
I113010	Sportsground Reimbursements	Inc	20,000	20,000	14,500	11,195
I113015	Power Reimbursements	Inc	7,000	7,000	5,247	1,537
I113020	Recreation Centre Hire	Inc	3,000	3,000	2,250	1,075
I113025	Reimbursements Other	Inc	1,000	1,000	1,000	94
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	1,800	1,800
I113035	Sporting Club Leases	Inc	2,000	2,000	2,000	1,676
I113040	Other Recreation & Sport Grants & Contributions	Inc	106,558	119,994	13,436	60,381
I113055	Eric Farrow Pavillion Hire	Inc	5,000	5,000	3,744	4,026
I113065	Community Gym Membership	Inc	11,000	11,000	8,244	7,834
I113079	SS Loan 142 - Interest & Gtee Fee Revenue	Inc	3,306	3,306	0	1,795
			169,459	182,895	61,015	99,838
E113005	Sportsground Mtce	Exp	(133,151)	(133,151)	(99,819)	(91,420)
E113010	Sportsground Building Mtce	Exp	(31,250)	(31,250)	(25,898)	(47,944)
E113015	Wetlands Park Mtce	Exp	(94,840)	(94,840)	(72,732)	(85,358)
E113020	Parks & Gardens Mtce	Exp	(73,701)	(73,701)	(55,116)	(48,012)
E113025	Puntapin Rock Mtce	Exp	(615)	(615)	(432)	(207)
E113030	Recreation Centre Mtce	Exp	(73,750)	(84,289)	(65,678)	(62,411)
E113035	Rec Staff Salaries	Exp	(1,500)	(1,500)	(1,151)	(61)
E113045	Other Expenses	Exp	(1,000)	(1,000)	(747)	(833)
E113050	Norring Lake Mtce	Exp	(6,870)	(6,870)	(5,130)	(7,198)
E113053	Parkland and Public Place Signage Renewal Program	Exp	(10,000)	(10,000)	(7,497)	(1,326)
E113054	Wagin Pump Track - Community Consultation & Grant Application	Exp	(10,000)	(10,000)	(7,497)	(1,408)
E113055	Other Rec & Sport Grant Funds Exp	Exp	0	(50,934)	(50,934)	(50,928)
E113065	Eric Farrow Pavilion Mtce	Exp	(31,270)	(31,270)	(23,418)	(29,548)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	(2,000)	(1,494)	0
E113078	Interest on Loan 142 - SSL Bowls Club	Exp	(3,306)	(3,306)	0	(1,599)
E113095	Community Gym Expenditure	Exp	(10,150)	(10,150)	(7,596)	(11,599)
E113100	Administration Allocated	Exp	(198,144)	(198,144)	(148,608)	(148,608)
E113190	Depreciation - Other Rec & Sport	Exp	(403,607)	(403,607)	(302,693)	(301,291)
			(1,085,154)	(1,146,627)	(876,440)	(889,751)
	<b>Library</b>					
I115010	Reimbursements & Grants	Inc	12,290	12,290	9,207	1,601
			12,290	12,290	9,207	1,601
E115005	Library Staff Salaries	Exp	(66,123)	(66,123)	(50,860)	(56,164)
E115010	Superannuation	Exp	(7,035)	(7,035)	(5,409)	(7,471)
E115013	Staff Training	Exp	(3,000)	(3,000)	(2,250)	(3,635)
E115015	Court House (Library) Maintenance	Exp	(12,230)	(12,230)	(9,135)	(6,673)
E115020	Library Other Expenses	Exp	(3,000)	(3,000)	(2,250)	(2,752)
E115025	Public Library Materials Funding (Grant) Expenses	Exp	(12,290)	(12,290)	(9,216)	(7,740)
E115030	Library IT	Exp	(5,000)	(5,000)	(4,998)	0

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
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**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E115035	Postage & Freight	Exp	(500)	(500)	(498)	0
E115190	Depreciation - Libraries	Exp	(4,068)	(4,068)	(3,045)	(3,054)
			(113,246)	(113,246)	(87,661)	(87,489)
	<b>Other Culture</b>					
I116065	Electronic Sign Advertising Income	Inc	2,500	2,500	1,872	1,200
I119020	Reimbursements	Inc	0	0	0	96
I119030	Community Events Income	Inc	13,000	13,000	9,747	14,506
I119031	Other Culture Grant Funds & Contributions	Inc	15,662	15,662	11,736	8,532
I113078	SS Loan 141 - Interest & Gtee Fee Reimbursement	Inc	1,049	1,049	524	780
			32,211	32,211	23,879	25,114
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(74,001)	(74,001)	(55,449)	(69,845)
E113077	Interest on Loan 141 - SSL Wagin Ag	Exp	(1,049)	(1,049)	(524)	(516)
E116015	Community Centre Mtce	Exp	(15,175)	(15,175)	(11,349)	(11,151)
E116020	Historical Village	Exp	(2,600)	(2,600)	(1,944)	(2,488)
E116025	Heritage Review	Exp	(12,130)	(12,130)	(12,128)	0
E116030	Wagin Shire Woolorama Display	Exp	0	0	0	(1,450)
E116045	Community Development Events	Exp	(51,499)	(51,499)	(51,499)	(44,083)
E116046	Christmas Decorations - Maintenance and Prizes	Exp	(3,500)	(3,500)	(2,619)	(4,631)
E116055	Other Culture Grant Funds & Contributions Exp	Exp	(2,532)	(2,532)	(2,532)	(1,595)
E116060	Betty Terry Theatre Expenditure	Exp	(4,430)	(4,430)	(3,312)	(2,795)
E116065	Electronic Sign Maintenance	Exp	(4,500)	(4,500)	(3,357)	(3,644)
E116075	Other Culture Building Maintenance	Exp	(14,050)	(14,050)	(10,512)	(15,557)
E116190	Depreciation - Other Culture	Exp	(40,941)	(40,941)	(30,700)	(30,359)
			(226,907)	(226,907)	(186,425)	(188,614)
	<b>Total Recreation &amp; Culture Income</b>		240,460	253,896	120,226	152,497
	<b>Total Recreation &amp; Culture Expenditure</b>		(2,167,082)	(2,302,055)	(1,766,606)	(1,712,377)
	<b>Transport</b>					
	<b>Streets Roads Bridges &amp; Depot Construction</b>					
I121005	Direct Road Grants	Inc	200,875	186,436	186,436	186,436
I121010	Road Project Grants	Inc	532,392	532,392	436,794	331,061
I121015	Roads to Recovery Grant	Inc	501,536	501,536	331,010	472,147
I121025	Contribution - Street Lighting	Inc	7,828	7,828	0	0
I121070	Roads Grants - Other	Inc	74,251	74,251	74,250	23,769
I121076	LRCIP Funding - Road Construction	Inc	20,129	20,129	10,063	20,129
			1,337,011	1,322,572	1,038,553	1,033,542
	<b>Streets Roads Bridges &amp; Depot Maintenance</b>					
I122055	Diesel Fuel Rebate Income	Inc	50,000	50,000	35,900	26,748
I122060	Road Maintenance Operating Grant	Inc	5,000	0	0	0
			55,000	50,000	35,900	26,748
E122005	Road Maintenance & Maintenance Grading	Exp	(327,897)	(372,897)	(279,648)	(307,569)
E122007	Rural Tree Pruning	Exp	(80,001)	(80,001)	(76,222)	(70,211)

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
E122008	Rural Spraying	Exp	(9,998)	(9,998)	(7,470)	(5,902)
E122009	Town Site Spraying	Exp	(20,001)	(20,001)	(14,985)	(23,923)
E122010	Depot Mtce	Exp	(21,755)	(21,755)	(16,272)	(15,455)
E122011	Town Reserve & Verge Mtce	Exp	(12,500)	(12,500)	(9,360)	(19,981)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(22,500)	(16,857)	(10,249)
E122020	Footpath Mtce	Exp	(4,000)	(4,000)	(2,997)	(1,079)
E122025	Street Cleaning	Exp	(40,000)	(40,000)	(29,979)	(39,446)
E122030	Street Trees	Exp	(85,000)	(85,000)	(63,720)	(53,080)
E122035	Traffic & Street Signs Mtce	Exp	(3,999)	(3,999)	(2,997)	(2,386)
E122045	Townscape	Exp	(39,998)	(39,998)	(29,979)	(33,358)
E122050	Crossovers	Exp	(1,000)	(1,000)	(747)	(787)
E122080	Ballagin Street - Vehicle Speeds Investigation	Exp	(10,000)	0	0	0
E122055	RAMM Roads Database	Exp	(15,000)	(15,000)	(15,000)	(11,752)
E122060	Street Lighting	Exp	(77,000)	(77,000)	(57,744)	(57,578)
E122090	Graffiti Removal	Exp	(500)	(500)	(369)	0
E122100	Administration Allocated	Exp	(90,504)	(90,504)	(67,878)	(67,878)
E122190	Depreciation - Roads	Exp	(1,957,230)	(1,957,230)	(1,473,906)	(1,468,925)
E147120	Storm Damage - Not Claimable	Exp	0	0	0	(1,415)
			(2,818,883)	(2,853,883)	(2,166,130)	(2,190,974)
<b>Road Plant Purchases</b>						
I122100	Profit on Sale of Asset	Inc	10,485	10,485	10,485	1,883
			10,485	10,485	10,485	1,883
E123010	Loss on Sale of Asset	Exp	(9,560)	(9,560)	(9,560)	(5,846)
			(9,560)	(9,560)	(9,560)	(5,846)
<b>Aerodrome</b>						
I126020	Aerodrome Hangar Lease	Inc	7,185	7,185	5,388	3,812
I126025	Aerodrome - Other Income	Inc	0	0	0	273
			7,185	7,185	5,388	4,084
E126005	Aerodrome Maintenance	Exp	(13,917)	(13,917)	(10,422)	(19,883)
E126190	Depreciation - Aerodromes	Exp	(47,112)	(47,112)	(35,327)	(35,770)
			(61,029)	(61,029)	(45,749)	(55,653)
<b>Total Transport Income</b>			1,409,681	1,390,242	1,090,326	1,066,257
<b>Total Transport Expenditure</b>			(2,889,472)	(2,924,472)	(2,221,439)	(2,252,473)
<b>Economic Services</b>						
<b>Rural Services</b>						
I131020	Landcare Reimbursements	Inc	79,654	79,654	45,516	294
			79,654	79,654	45,516	294
E131020	Landcare	Exp	(108,730)	(108,730)	(78,121)	(416)
E131030	Rural Towns Program	Exp	(7,500)	(7,500)	(5,616)	(10,709)
E131100	Administration Allocated	Exp	(32,984)	(32,984)	(24,732)	(24,738)
E131140	Water Management Plan / Harvesting	Exp	(12,000)	(12,000)	(8,973)	(25,984)

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
			(161,214)	(161,214)	(117,442)	(61,847)
	<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	70,000	70,000	52,497	54,865
I132010	Reimbursements	Inc	1,000	1,000	747	651
I132015	RV Area Fees	Inc	7,500	7,500	5,625	4,949
			78,500	78,500	58,869	60,465
E132015	Caravan Park Manager Salary	Exp	(42,733)	(42,733)	(32,860)	(35,949)
E132018	Superannuation	Exp	(4,528)	(4,528)	(3,480)	(3,007)
E132020	Caravan Park Mtce	Exp	(50,880)	(50,880)	(38,124)	(49,755)
E132025	Subsidy Historic Village	Exp	(8,500)	(8,500)	(8,500)	0
E132035	RV Area Maintenance	Exp	(10,999)	(10,999)	(8,226)	(5,716)
E132040	Tourism Promotion & Subscripts	Exp	(15,001)	(15,001)	(11,232)	(4,848)
E132050	Administration Allocated	Exp	(117,056)	(117,056)	(87,786)	(87,792)
E132190	Depreciation - Tourism	Exp	(10,503)	(10,503)	(7,875)	(7,885)
			(260,200)	(260,200)	(198,083)	(194,952)
	<b>Building Control</b>					
I133005	Building Licenses	Inc	4,000	4,000	2,997	6,464
I133010	Swimming Pool Inspection Fees	Inc	0	4,500	4,500	4,056
			4,000	8,500	7,497	10,520
E133005	Building Surveyor Salary	Exp	(7,524)	(7,524)	(5,782)	(6,120)
E133008	Building Surveyor Superannuation	Exp	(903)	(903)	(691)	(734)
E133010	Swimming Pool Inspections	Exp	(5,000)	(11,500)	(11,500)	(9,123)
E133100	Administration Allocated	Exp	(44,062)	(44,062)	(33,039)	(33,046)
			(57,489)	(63,989)	(51,012)	(49,023)
	<b>Other Economic Services</b>					
I134005	Water Sales	Inc	26,500	26,500	19,872	14,509
			26,500	26,500	19,872	14,509
E134005	Water Supply - Standpipes	Exp	(26,500)	(26,500)	(19,863)	(16,159)
E134020	Land Sale Costs	Exp	(500)	(500)	(369)	0
E134190	Depreciation - Other Economic Services	Exp	(2,052)	(2,052)	(1,539)	(1,540)
			(29,052)	(29,052)	(21,771)	(17,699)
	<b>Total Economic Services Income</b>		188,654	193,154	131,754	85,787
	<b>Total Economic Services Expenditure</b>		(507,955)	(514,455)	(388,308)	(323,521)
	<b>Other Property &amp; Services</b>					
	<b>Private Works</b>					
I141005	Private Works Income	Inc	30,000	30,000	22,500	21,672
			30,000	30,000	22,500	21,672
E141005	Private Works	Exp	(15,000)	(15,000)	(11,232)	(11,904)
E141100	Administration Allocated	Exp	(4,090)	(4,090)	(3,060)	(3,067)
			(19,090)	(19,090)	(14,292)	(14,971)

**SHIRE OF WAGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2026**

**17 CHART OF ACCOUNTS**

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
<b>Public Works Overheads</b>						
I143040	Workers Compensation	Inc	40,259	40,259	30,186	32,516
			40,259	40,259	30,186	32,516
E143005	Engineering Salaries	Exp	(113,982)	(113,982)	(87,671)	(82,955)
E143007	Engineering Administration Salaries	Exp	(39,713)	(39,713)	(34,636)	(38,764)
E143009	Housing Allowance Works	Exp	(21,850)	(21,850)	(16,802)	(16,240)
E143010	Engineering Consultant	Exp	(30,000)	(30,000)	(30,000)	0
E143020	Engineering Superannuation	Exp	(148,030)	(148,030)	(113,862)	(113,492)
E143025	Engineering - Other Expenses	Exp	(5,000)	(5,000)	(3,744)	(4,563)
E143030	Sick Holiday & Allowances Pay	Exp	(223,414)	(223,419)	(175,927)	(172,586)
E143040	Workers Compensation	Exp	(40,259)	(40,259)	(32,008)	(56,823)
E143045	Insurance on Works	Exp	(61,000)	(61,000)	(61,000)	(62,856)
E143050	Protective Clothing	Exp	(4,000)	(4,000)	(2,997)	(2,335)
E143055	Fringe Benefits	Exp	(500)	(500)	(500)	0
E143065	MOW - Vehicle Expenses	Exp	(6,000)	(6,000)	(4,482)	(4,200)
E143075	Telephone Expenses	Exp	(500)	(500)	(369)	(294)
E143080	Staff Licenses	Exp	(500)	(500)	(369)	(298)
E143085	Safety Equipment & Meetings	Exp	(3,000)	(3,000)	(2,241)	(772)
E143090	Conferences & Courses	Exp	(1,500)	(1,500)	(1,125)	(8,415)
E143095	Staff Training	Exp	(1,999)	(1,999)	(1,485)	(7,341)
E143105	Administration Allocated	Exp	(35,450)	(35,450)	(26,586)	(26,587)
E143200	LESS PWOH ALLOCATED	Exp	696,440	696,440	522,324	631,141
			(40,257)	(40,262)	(73,480)	32,620
<b>Plant Operation Costs</b>						
I144005	Sale of Scrap	Inc	500	500	369	173
			500	500	369	173
E144010	Fuel & Oils	Exp	(180,000)	(180,000)	(134,982)	(126,534)
E144020	Tyres & Tubes	Exp	(22,000)	(22,000)	(16,497)	(4,400)
E144030	Parts & Repairs	Exp	(95,000)	(95,000)	(71,235)	(56,540)
E144040	Plant Repair - Wages	Exp	(25,000)	(25,000)	(18,738)	(16,653)
E144050	Insurance and Licences	Exp	(36,500)	(36,500)	(36,500)	(32,500)
E144060	Minor Tools and Consumables	Exp	(8,000)	(8,000)	(5,994)	(4,519)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	(1,000)	(747)	0
E144075	Minor Plant & Equipment <\$5000	Exp	(10,000)	(10,000)	(7,488)	(5,511)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	377,000	377,000	282,744	246,519
			(500)	(500)	(9,437)	(138)
<b>Salaries &amp; Wages</b>						
E146010	Gross Salaries, Allowances & Super	Exp	(3,127,004)	(3,127,004)	(2,405,382)	(2,449,445)
E146200	Less Sal , Allow, Super Allocated	Exp	3,127,004	3,127,004	2,405,382	2,449,445
			0	0	0	0
<b>Unclassified</b>						
I147005	Commission - Vehicle Licensing	Inc	55,000	55,000	41,247	43,855
I147006	Commission - TransWA	Inc	500	500	369	186

SHIRE OF WAGIN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MARCH 2026

17 CHART OF ACCOUNTS

COA	Description	Type	Annual Budget	Amended Budget	YTD Budget	YTD Actual
I147035	Banking errors	Inc	0	0	0	1
I147050	Council Staff Housing Rental	Inc	23,400	23,400	17,550	18,000
I147070	Council Housing Reimbursements	Inc	10,000	10,000	7,497	2,779
I147085	NAB Buiding Rent	Inc	9,200	9,200	6,894	7,042
I147090	Rate Suspense Account	Inc	0	0	0	186
			98,100	98,100	73,557	72,049
E147015	Community Requests & Events - CEO Allocation	Exp	(3,000)	(3,000)	(2,250)	(500)
E147050	Council Housing Maintenance	Exp	(79,017)	(85,787)	(64,107)	(65,212)
E147051	Interest on Loan 137 - Staff Housing	Exp	(4,670)	(4,670)	(3,501)	(3,184)
E147052	Interest on Loan 138 - Doctor Housing	Exp	(824)	(824)	(412)	(466)
E147055	Consultants / Contractors	Exp	(30,000)	(30,000)	(22,500)	(28,365)
E147070	4WD Resource Sharing Group	Exp	(1,000)	(1,000)	(747)	0
E147075	Employee Assistance	Exp	(3,500)	(3,500)	(2,619)	(3,462)
E147090	Building Maintenance	Exp	(2,200)	(2,200)	(1,620)	(3,109)
E147100	Administration Allocated	Exp	(202,904)	(202,904)	(152,172)	(152,178)
E147115	Occupational Health & Safety (OHS)	Exp	(7,500)	(7,500)	(5,589)	(2,507)
E147130	Depreciation - Unclassified	Exp	(162,229)	(162,229)	(121,671)	(121,156)
E147150	Community Requests Budget	Exp	(37,850)	(37,850)	(28,386)	(33,303)
E147151	Community Donations/Sponsorship	Exp	(2,000)	(2,000)	(1,494)	(140)
			(536,694)	(543,464)	(407,068)	(413,582)
	<b>Total Other Property &amp; Services Income</b>		168,859	168,859	126,612	126,410
	<b>Total Other Property &amp; Services Expenditure</b>		(596,541)	(603,316)	(504,277)	(396,075)
	<b>Total Income</b>		<b>7,633,235</b>	<b>7,976,459</b>	<b>6,797,506</b>	<b>6,589,750</b>
	<b>Total Expenditure</b>		<b>(9,614,499)</b>	<b>(9,892,322)</b>	<b>(7,580,648)</b>	<b>(7,288,213)</b>
	<b>Net Deficit (Surplus)</b>		<b>(1,981,264)</b>	<b>(1,915,863)</b>	<b>(783,141)</b>	<b>(698,463)</b>

## 8.1.2 SCHEDULE OF PAYMENTS – MARCH

<b>AUTHOR OF REPORT:</b>	Manager of Finance
<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	FM.FI.1
<b>ATTACHMENTS:</b>	Schedule of Payments

### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5619

Moved Cr B L Kilpatrick                      Seconded Cr M A O'Brien

That Council RECEIVE the list of accounts paid by the Chief Executive Officer under delegated authority, during March 2026:

- EFT Payments EFT17367 – EFT17471 and Direct Debit Payments DD6670.1– DD6707.27 from the Municipal Account totalling \$476,071.10.
- Credit card Payments totalling \$4,379.86.

**CARRIED UNANIMOUSLY 5/0**

### BRIEF SUMMARY

This item presents the statement of payments made during March 2026 for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

### BACKGROUND/COMMENT

The Local Government has delegated authority to the CEO to make payments from the municipal fund or the restricted fund as required. A list of all the payments is to be prepared each month showing all accounts paid since the last list was prepared.

All accounts paid have been fully checked and are supported by purchase orders and certified as to the receipt of goods and/or services and compliant with the Shire of Wagin purchasing policy.

### CONSULTATION/COMMUNICATION

Nil

### STATUTORY/LEGAL IMPLICATIONS

**Local Government (Financial Management) Regulations 1996**

Regulation 13

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee's name;

- (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

All expenditure has been approved via adoption of the 2025/26 Annual Budget or resulting from a Council Motion for a budget amendment.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF Wagin**  
**STATEMENT OF PAYMENTS**  
**For the Period Ended 31 March 2026**

**Municipal Funds Account - List of Payments**

Chq/EFT	Date	Name	Description	Amount
EFT17367	05/03/2026	Construction Training Fund (CTF)	BCITF - February 2026	(525.75)
EFT17368	05/03/2026	Department Of Local Government, Industry Regulation	BSL - February 2026	(417.44)
EFT17369	05/03/2026	Shire Of Wagin	BSL & BCITF - February 2026	(18.25)
EFT17370	05/03/2026	Alexander Galt And Co Pty Ltd	Gas Bottle and Tap Handle - Recreation Centre / Pan Cones - Sportsground Public Toilets / Globes, Dyna Bolts, Screwdriver and Screws - Other Sportsground Buildings / Line Level - Building Maintenance Officer / Wet Area Silicone - Town Hall / Treated Pine and Screws - Sportsground Water Tank / Joiner and Priming Fluid - Khedive Street Residence / Camlock, PVC Glue, Socket, Thread Seal, Socket Valve, Faucet and Solvent - Drought Resilience Project / Padlock - Bushfire Brigades / Hose Tails, Hose Cocks and Taps - NAB Building	(744.55)
EFT17371	05/03/2026	ALS Contracting & Cleaning	Clean Gutters - Gordon Street Residence	(300.00)
EFT17372	05/03/2026	Altus Planning Pty Ltd	Town Planning Consultancy Fees - February 2026	(2,238.50)
EFT17373	05/03/2026	Ampac Debt Recovery	Debt Recovery - February 2026	(234.25)
EFT17374	05/03/2026	Arthur River Transport	Fill Water Tank - Warup and Harris Road	(2,585.00)
EFT17375	05/03/2026	Australia Post	February Postage - Admin and Homecare / PO Box Renewals - Admin Office and SES	(834.08)
EFT17376	05/03/2026	B L Woodhouse	Repair Trailer Plug - Toyota Hilux Workmate Ute (P25) / Repair Water Tank Frame - Townscape / Clean Workshop - Works Depot / Block Off Airline - Multi Tyre Roller (P49) / Check for Oil Leak and Drop off in Narrogin - John Deere Tractor (P20) / Change Bolts in Wear Plates - Caterpillar Grader (P10) / Change Seals in Ram Lifts - Skid Steer Bobcat (P39) / Replace Transmission Hoses - Caterpillar Backhoe (P47) / Install Water Transfer Pump - Bushfire Brigade Tanker	(3,640.00)
EFT17377	05/03/2026	BP Australia Pty Ltd	Monthly Card Fee - Bushfire Brigades	(8.85)
EFT17378	05/03/2026	Country Water Solutions	Grundfos Pump - Weir / Supply Davey Water Pump - Drought Resilience Project	(7,692.66)
EFT17379	05/03/2026	Department Of Fire & Emergency Services	2025/2026 ESL Quarter 3	(43,657.53)
EFT17380	05/03/2026	Filter Discounters Pty Ltd	Filters - Isuzu Tip Truck (P40)	(147.18)
EFT17381	05/03/2026	First Aid Distributions	Hand Soap - Wetlands Park Public Toilets	(330.00)
EFT17382	05/03/2026	G & M Detergents & Hygiene Services Albany	Toilet Paper and Cleaning Supplies - Eric Farrow Pavilion, Recreation Centre, Admin Office, Caravan Park and Wetlands Park	(1,806.59)
EFT17383	05/03/2026	Goodyear Autocare Wagin	Remove and Fit O Ring - Caterpillar Grader (P10) / Remove and Fit Tube - Skid Steer Bobcat (P39)	(210.00)
EFT17384	05/03/2026	Great Southern Fuel Supply	Unleaded Fuel - Darkan Homecare Vehicle (P86)	(143.58)
EFT17385	05/03/2026	Hersey's Safety Pty Ltd	Spray Marker Paint - Woolorama	(572.00)
EFT17386	05/03/2026	IT Vision	Payroll Leave Essentials Training - Finance Officer	(750.00)
EFT17387	05/03/2026	Kerry Enright Cleaning Services	Clean Windows Pre Woolorama - Recreation Centre and Eric Farrow Pavilion	(1,000.00)
EFT17388	05/03/2026	Kulture Coatings	Balance - Apply Sealed Flooring - NAB Building Laundry	(1,250.00)
EFT17389	05/03/2026	Landgate - Midland	GRV Interim Valuation	(168.56)
EFT17390	05/03/2026	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(122.91)
EFT17391	05/03/2026	Mcintosh & Son	Gasket Lift Cylinder Kit and Seal - Skid Steer Bobcat (P39)	(509.45)
EFT17392	05/03/2026	Midalia Steel Pty Ltd	Gal Pipe - Wetlands Park	(97.34)
EFT17393	05/03/2026	Narrogin Earthmoving & Concrete Pty Ltd	Supply and Delivery Concrete - Ballagin Road	(2,129.60)
EFT17394	05/03/2026	Narrogin Gasworx	HCP Client Expense	(220.00)
EFT17395	05/03/2026	Narrogin Packaging And Motorcycles	Interleave Towel, Gloves, Chux, Bloo Loo and Toilet Paper - Woolorama	(2,979.90)
EFT17396	05/03/2026	Officeworks	Stationery Order - Admin and Homecare	(1,288.72)
EFT17397	05/03/2026	PSQ Group	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service - February 2026	(122.96)
EFT17398	05/03/2026	Palace Hotel	Refreshments - Thank a Volunteer Event	(482.92)
EFT17399	05/03/2026	Property Supervision Services	Homecare Gardening Services	(3,973.80)
EFT17400	05/03/2026	Salty Creek Electrical	Deposit - Instalation of New Switchboard - Recreation Centre	(31,319.87)
EFT17401	05/03/2026	Scavenger Supplies	Protective Clothing - Bushfire Brigades	(373.89)
EFT17402	05/03/2026	Sunny Brushware Suppliers	Tractor Broom - Ballagin Road Reconstruct Seal Widen	(836.00)
EFT17403	05/03/2026	Swat Wagin	Pest Treatment - Showgrounds (Termite Nests), Dog Trial Area, Caravan Park and Administration Office	(2,208.25)
EFT17404	05/03/2026	Synergy	Synergy Accounts - Various	(23,333.13)
EFT17405	05/03/2026	Team Global Express Pty Ltd	Freight Costs	(824.32)
EFT17406	05/03/2026	Telstra	Telstra Accounts - Various	(1,449.91)
EFT17407	05/03/2026	WA Reticulation Supplies	Reticulation Stations - Khedive Street and 2 Ballagin Street Residences	(360.99)
EFT17408	05/03/2026	Wagin District Farmers Co-operative	Milk - Piano Event / Kitchen Refreshments - Works Depot / Refreshments - Council Meeting / Groceries - Thank a Volunteer Event / Cat Food - Pound	(367.76)
EFT17409	05/03/2026	Wagin IGA X-press	Newspaper and Kitchen Refreshments - Admin Office	(460.28)
EFT17410	05/03/2026	Wagin Meats	Sausages and Burgers - Thank a Volunteer Event	(302.00)
EFT17411	05/03/2026	Wagin Mechanical Repairs	Vehicle Service - Building Maintenance Ute (P17)	(511.40)
EFT17412	05/03/2026	Wagin Truck Centre	Make New Hoses - Caterpillar Backhoe (P47) / Plug and Socket - Multi Tyre Roller (P49)	(281.80)
EFT17413	05/03/2026	Wallis Computer Solutions	Fusion Broadband Internet - Admin Office - March 2026 / Business NBN Internet - Admin Office - March 2026 / Internet - Eric Farrow Pavilion - March 2026	(826.98)
EFT17414	05/03/2026	Western Australian Local Government Association	Councillor Training	(407.00)
EFT17415	05/03/2026	Westrac Equipment	Parts for Plant Maintenance - Caterpillar Grader (P10)	(1,347.98)
EFT17416	05/03/2026	Aaron Turner	Bond Refund - Venue Hire	(300.00)
EFT17417	05/03/2026	Jessie Roycroft	Bond Refund - Venue Hire	(300.00)

EFT17418	05/03/2026	Unigrain - Wagin	Bond Refund - Venue Hire	(300.00)
EFT17419	06/03/2026	King Country Roofing	Repairs to Damaged Roof - Town Hall	(18,102.08)
EFT17420	12/03/2026	Australian Services Union	Payroll Deductions	(26.50)
EFT17421	12/03/2026	Services Australia Child Support	Payroll Deductions	(119.02)
EFT17422	18/03/2026	3E Advantage Pty Limited	Photocopier Charges - February 2026	(1,051.91)
EFT17423	18/03/2026	Alexander Galt And Co Pty Ltd	Pipe and Fittings - Drought Resilience Project / Cable Ties - Woolorama / Flexi Hose Kits and Socket - Omdurman Street Residence / Fluoros and Starter - Administration Office / Pipe Coupling, Elbow, Spray Paint, Aluminium Tube and Screws - Swimming Pool / Hand Cleaner - Works Depot	(511.43)
EFT17424	18/03/2026	Apps Plumbing & Gas Wagin	Investigate and Repair External Water Leak - Khedive Street Residence	(818.40)
EFT17425	18/03/2026	Arts Narrogin Incorporated	Arts Narrogin 2 Tier Contribution towards provision of events in the Shire of Wagin	(11,000.00)
EFT17426	18/03/2026	Australian Community Media	Woolorama Advertising - Farm Weekly	(1,309.00)
EFT17427	18/03/2026	Australian Taxation Office	BAS - February 2026	(22,703.00)
EFT17428	18/03/2026	B L Woodhouse	Fix Transmission Hose - Caterpillar Backhoe (P47) / Weld Up Form Work Frames - Ballagin Road / Service Genset - Refuse Site / Check out Noise In Cab Fan - Caterpillar Grader (P10) / Clean Workshop - Works Depot / Vehicle Service - Isuzu Tip Truck (P42) / Ordering and Pick Up of Grease and Oil - Stock / Install Pump - Weir	(1,330.00)
EFT17429	18/03/2026	Barrett Exhibition Group Pty Ltd	Octanorm Bench - Wagin Shire Woolorama Display	(1,595.00)
EFT17430	18/03/2026	Best Office Systems	Photocopier Maintenance - Admin Office	(334.95)
EFT17431	18/03/2026	Beyond Function Occupational Therapy Services Pty Ltd	HCP Client Expense	(3,431.25)
EFT17432	18/03/2026	Bitumen Distributors Pty Ltd	Emulsion - Ballagin and Jalaran Roads	(462.00)
EFT17433	18/03/2026	Bluelake Pty Ltd T/a Bunbury Honda/Kia	Vehicle Services - CEO Vehicle (P01) and Doctor Vehicle (P05)	(550.00)
EFT17434	18/03/2026	Bunnings Group Ltd (Australia)	Fencing Panels, Posts and Brackets - Hockey Pavilion / Extension Ladder - Town Hall / Toilet Cisterns and Assorted Tools - Building Maintenance / Padlock - Other Sportsground	(4,618.30)
EFT17435	18/03/2026	C & D Cutri	Level 1 Bridge Inspections	(2,464.00)
EFT17436	18/03/2026	Corsign WA Pty Ltd	Bi Directional Hazard Board - Traffic Signs	(412.50)
EFT17437	18/03/2026	Elders Rural Services Australia Limited	Protective Boots - Works Employee	(209.90)
EFT17438	18/03/2026	Emergency Medical Services Pty Ltd	HCP Client Expense	(1,880.00)
EFT17439	18/03/2026	EW & RJ Pugh	Pump out Septic Tanks - Sportsground Shearing Shed Complex	(450.00)
EFT17440	18/03/2026	Goodyear Autocare Wagin	Puncture Repair - Isuzu Tip Truck (P14)	(75.00)
EFT17441	18/03/2026	Great Southern Waste Disposal	Domestic Refuse Collection and Management Fee - February 2026	(29,716.94)
EFT17442	18/03/2026	ICTouch Pty Ltd	NBN Services - March 2026	(540.00)
EFT17443	18/03/2026	Independence Australia	HCP Client Expense	(110.55)
EFT17444	18/03/2026	Industrial Automation	Balance of Invoice - Standpipe Controller Upgrade - Sportsground Standpipe	(4,319.70)
EFT17445	18/03/2026	Landgate - Midland	Interim Valuations	(698.10)
EFT17446	18/03/2026	Liberty Oil Australia Pty Ltd	Diesel and Unleaded - Stock	(17,896.40)
EFT17447	18/03/2026	Lite N' Easy Perth Pty Ltd	HCP Client Expense	(132.08)
EFT17448	18/03/2026	Mining Wear Parts	Overlay - Caterpillar Grader (P10)	(76.82)
EFT17449	18/03/2026	Myra Blas	Meal Reimbursement - Rates Training in Perth	(19.20)
EFT17450	18/03/2026	Narrogin Earthmoving & Concrete Pty Ltd	Supply and Deliver Concrete - Ballagin Road	(3,349.50)
EFT17451	18/03/2026	Property Supervision Services	Homecare Gardening Services	(3,429.60)
EFT17452	18/03/2026	Public Transport Authority	TransWA Ticket Sales minus Agent Commission	(51.43)
EFT17453	18/03/2026	Ray Ford Signs (Powerhouse Signs)	Signage - Emergency Bushfire Tank / 'No Parking' Signage - Other Sportsground	(844.34)
EFT17454	18/03/2026	Scavenger Supplies	Protective Clothing - Bushfire Brigades	(560.84)
EFT17455	18/03/2026	Shire Of Narrogin	Street Sweeping	(1,926.00)
EFT17456	18/03/2026	St Luke's Family Practice Management Trust	Management Fee for Wagin Practice - February 2026	(9,166.66)
EFT17457	18/03/2026	Synergy	Synergy Accounts - Various	(7,826.70)
EFT17458	18/03/2026	Team Global Express Pty Ltd	Freight Costs	(580.87)
EFT17459	18/03/2026	Telstra	Telstra Accounts - Various	(47.85)
EFT17460	18/03/2026	Telstra Corporation Limited - Jones Lang Lasalle	Refund - Duplicate Payment of Bushfire Infringement #B27949	(277.60)
EFT17461	18/03/2026	The Gas Experts	Repairs - Learn To Swim Heating System - Swimming Pool	(1,812.80)
EFT17462	18/03/2026	Wagin Agri Services	Water Catchment Tanks - Other Sportsground / Water Transfer Pump - Bushfire Brigade	(6,173.00)
EFT17463	18/03/2026	Wagin Care And Share	Supply and Preparation of Food - Thank a Volunteer Event	(600.00)
EFT17464	18/03/2026	Wagin Gas Electrics	Investigate Flood Light Tripping - Swimming Pool / Investigate Water Pump Fault - Water Harvesting	(330.00)
EFT17465	18/03/2026	Wagin Truck Centre	Chain Saw Bar Oil, Oil and Grease Cartridges - Stock / Cable Ties - Woolorama / LED Beacon - MOW Vehicle (P04)	(637.35)
EFT17466	18/03/2026	Wallis Computer Solutions	IT Support	(716.10)
EFT17467	18/03/2026	Warda Kadak	Traffic Management - Ballagin Road	(35,636.70)
EFT17468	18/03/2026	Water Corporation	Water Accounts - Various	(3,827.09)
EFT17469	18/03/2026	Denise Patterson	Rates Refund	(59.31)
EFT17470	26/03/2026	Australian Services Union	Payroll Deductions	(26.50)
EFT17471	26/03/2026	Services Australia Child Support	Payroll Deductions	(119.02)
<b>EFT Payment Total</b>				<b>(352,277.22)</b>
<b>Direct Debit Payments</b>				
DD6670.1	02/03/2026	Commonwealth Bank of Australia (CBA)	Mastercard to 25 February 2026	(7,533.26)
DD6673.1	12/03/2026	Aware Super	Superannuation Contributions	(6,883.23)
DD6673.2	12/03/2026	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)
DD6673.3	12/03/2026	CareSuper	Superannuation Contributions	(218.67)
DD6673.4	12/03/2026	Hesta Super Fund	Superannuation Contributions	(140.44)
DD6673.5	12/03/2026	Hostplus	Superannuation Contributions	(195.43)
DD6673.6	12/03/2026	Mercer Super	Superannuation Contributions	(721.14)
DD6673.7	12/03/2026	Rest Administration	Superannuation Contributions	(2,519.24)

DD6673.8	12/03/2026	Active Super	Superannuation Contributions	(349.85)
DD6673.9	12/03/2026	Australian Super Administration	Superannuation Contributions	(2,263.20)
DD6688.1	26/03/2026	Aware Super	Superannuation Contributions	(6,912.16)
DD6688.2	26/03/2026	The Trustee for Trojan Self Managed Super Fund	Superannuation Contributions	(659.67)
DD6688.3	26/03/2026	CareSuper	Superannuation Contributions	(254.62)
DD6688.4	26/03/2026	Hesta Super Fund	Superannuation Contributions	(125.81)
DD6688.5	26/03/2026	Hostplus	Superannuation Contributions	(195.43)
DD6688.6	26/03/2026	Mercer Super	Superannuation Contributions	(721.14)
DD6688.7	26/03/2026	Rest Administration	Superannuation Contributions	(2,483.10)
DD6688.8	26/03/2026	Active Super	Superannuation Contributions	(349.85)
DD6688.9	26/03/2026	Australian Super Administration	Superannuation Contributions	(2,304.53)
DD6706.1	31/03/2026	Commonwealth Bank of Australia (CBA)	Mastercard to 26 March 2026	(4,379.86)
DD6707.1	05/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 03/03/2026	(1,863.80)
DD6707.2	17/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 13/03/2026	(3,258.90)
DD6707.3	18/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 16/03/2026	(2,179.40)
DD6707.4	18/03/2026	Aussie Broadband Pty Ltd	Broadband - March 2026	(267.00)
DD6707.5	19/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 17/03/2026	(3,120.50)
DD6707.6	20/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 18/03/2026	(2,208.60)
DD6707.7	20/03/2026	Payrix	Synergy Online Transaction Fee	(5.17)
DD6707.8	16/03/2026	Commonwealth Bank of Australia (CBA)	Commbiz Transaction Fees - March 2026	(281.92)
DD6707.9	23/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 19/03/2026	(3,034.00)
DD6653.20	02/03/2026	Commonwealth Bank of Australia (CBA)	Merchant Fees - February 2026	(625.83)
DD6653.22	03/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 26/02/2026	(2,117.95)
DD6653.23	04/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 27/02/2026	(5,737.75)
DD6673.10	12/03/2026	Prime Super	Superannuation Contributions	(415.05)
DD6673.11	12/03/2026	Smartmonday Prime	Superannuation Contributions	(180.75)
DD6673.12	12/03/2026	Hub24 Super Fund	Superannuation Contributions	(362.39)
DD6673.13	12/03/2026	BT Panorama	Superannuation Contributions	(180.00)
DD6688.10	26/03/2026	Prime Super	Superannuation Contributions	(415.05)
DD6688.11	26/03/2026	Smartmonday Prime	Superannuation Contributions	(147.53)
DD6688.12	26/03/2026	Hub24 Super Fund	Superannuation Contributions	(362.39)
DD6688.13	26/03/2026	BT Panorama	Superannuation Contributions	(145.49)
DD6707.10	23/03/2026	Sheriff's Office Perth	Bushfire Infringement Lodgement Fee	(88.50)
DD6707.11	24/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 20/03/2026	(3,365.90)
DD6707.12	06/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 04/03/2026	(7,022.85)
DD6707.13	24/03/2026	Western Australian Treasury Corporation	Loan Repayment #137 - March 2026	(1,907.86)
DD6707.14	25/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 23/03/2026	(2,681.60)
DD6707.15	26/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 24/03/2026	(10,654.00)
DD6707.16	27/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 25/03/2026	(4,246.95)
DD6707.17	31/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 27/03/2026	(8,444.50)
DD6707.21	09/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 05/03/2026	(2,887.20)
DD6707.22	10/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 06/03/2026	(2,188.30)
DD6707.23	11/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 09/03/2026	(1,715.55)
DD6707.24	12/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 10/03/2026	(3,885.55)
DD6707.25	13/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Takings 11/03/2026	(1,291.55)
DD6707.26	16/03/2026	Department Of Transport And Major Infrastructure	Daily Licensing Taking 12/03/2026	(6,020.00)
DD6707.27	16/03/2026	Sandwai Pty Ltd	Sandwai Monthly Fee - March 2026	(613.80)
<b>Direct Debit Payments Total</b>				<b>(123,793.88)</b>
<b>Municipal Account - Payments Total</b>				<b>(476,071.10)</b>

**SHIRE OF WAGIN**  
**STATEMENT OF MASTERCARD PAYMENTS**  
**For the Period Ended 26 March 2026**

<b>Credit Card List of Payments</b>				
<b>Chief Executive Officer - Ken Parker</b>				
<b>Chief Executive Officer - Ken Parker Total</b>				<b>0.00</b>
<b>Deputy Chief Executive Officer - Jonathan Fathers</b>				
Credit Card	1/03/2026	Bunnings	Flowering Plants - Other Sportsground	(34.78)
Credit Card	1/03/2026	Ampol Baldivis	Fuel - DCEO Vehicle (P02)	(108.47)
Credit Card	4/03/2026	Bunnings	Digital Laser Distance Measurer - Building Maintenance Officer	(59.99)
Credit Card	5/03/2026	Lego Australia Pty Ltd	Assorted Lego Items - Library	(2,509.83)
Credit Card	11/03/2026	Nisbets Australia Pty Ltd	Cleaning Trolley - Town Hall	(333.74)
Credit Card	14/03/2026	Bunnings	Portable Light - Swimming Pool / Window Tint - CWA Luncheon Booth / Padlock - Sportsground Water Tank	(85.07)
Credit Card	21/03/2026	Caltex Mount Barker	Fuel - DCEO Vehicle (P02)	(100.00)
Credit Card	23/03/2026	BP Rockingham	Fuel - DCEO Vehicle (P02)	(179.39)
Credit Card	25/03/2026	Bunnings	PVC Downpipe - Hockey/Cricket Pavilion / Washer Kit, Thread Seal, Tap Valve and Copper CWA Luncheon Booth	(106.02)
<b>Deputy Chief Executive Officer - Jonathan Fathers Total</b>				<b>(3,517.29)</b>

<b>Manager of Works - Allen Hicks</b>				
Credit Card	24/03/2026	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(16.80)
Credit Card	25/03/2026	Shire of Wagin	Department of Transport - Licence Renewal - Staff	(48.20)
<b>Manager of Works - Allen Hicks Total</b>				<b>(65.00)</b>
<b>Manager of Finance - Donna Fawcett</b>				
Credit Card	26/02/2026	Livingstone	Cleaning Trolleys - Swimming Pool and Homecare	(536.47)
Credit Card	6/03/2026	Sparky Direct	Security Lighting - Administration Office and Khedive Street Residence	(147.77)
Credit Card	12/03/2026	Clear to Work Pty Ltd	Food Safety Practices Course - Homecare Staff	(39.81)
Credit Card	19/03/2026	Clear to Work Pty Ltd	Food Safety Practices Course - Homecare Staff	(39.81)
Credit Card	24/03/2026	Booktopia Direct Pty Ltd	Book - Library	(33.71)
<b>Manager of Finance - Donna Fawcett Total</b>				<b>(797.57)</b>
<b>Fees and Charges</b>				
<b>Fees and Charges Total</b>				<b>0.00</b>
<b>Credit Card List of Payments Total</b>				<b>(4,379.86)</b>

### 8.1.3 CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

AUTHOR OF REPORT:	Chief Executive Officer
DISCLOSURE OF INTEREST:	NIL
FILE REFERENCE:	CM.CO.1

#### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5620

Moved Cr B L Kilpatrick                      Seconded Cr S M Chilcott

That Council NOTES the Chief Executive Officer's Report.

**CARRIED UNANIMOUSLY 5/0**

#### COMMENT

A non-exhaustive update on issues includes:

##### ***Oval playing surface***

The remedial works on the oval are proceeding well. Winter grass seeding has occurred and is being watered in accordance with the external horticulture advice. The oval will be ready for the start of opening round of winter sports.

##### ***4WDL meeting 31 March 2026***

Officers attended the 4WDL meeting on 31 March 2026. At the meeting, Officers presented a paper seeking interest in shared employment models for 4WDL local governments in key regulatory roles. The volume of interest was not overwhelming.

##### ***Puntapin Dam***

Water Corporation has advised that the remedial works at Puntapin Dam have been completed. An agreement on the transfer of the asset will be some time.

##### ***Shire recognised by OAG for financial reporting and controls in 2025 audit***

Shire of Wagin has been recognised by the OAG and one of the top 20 best performing small local governments for financial reporting and controls.

Informally, Officers were advised last year that the Shire had narrowly missed out on being named in the top 20 in 2025.

The only other WALGA Central Country Zone local governments in the top 20 were Beverley and Lake Grace.

##### ***WorkSafe investigation completed***

On 30 March, WorkSafe formally requested documents from the Shire related to a fire emergency event that had occurred in 2025. Officers complied with the request and provided a detailed response to WorkSafe. On 10 April 2026, WorkSafe advised the Shire that its investigation was closed.

**Staff accommodation at Omdurman St**

Paperwork to give effect to Council’s decision to proceed with the purchase and installation of two 3x2 properties at Omdurman St has been signed. Officers met with Evoke who have advised that the installation could occur as early as December 2026.

Neighbouring property owners have been advised of the development.

**Demolition of property at Omdurman St**

Following the process set out in the Building Act 1954, the fire damaged property at Omdurman St has been demolished and removed.

**The CEO has attended the following meetings / events for the period since the last report**

Date	Meeting attended
17 March	Staff Accommodation Strategy Advisory Group
24 March	Ordinary Council Meeting
25 March	District Emergency Management Committee – Liquid Fuel Supply Disruption
25 March	Meeting with Australian Energy Infrastructure Commissioner – Shire of Narrogin
31 March	4WDL
31 March	Bush Fire Advisory Committee
1 April	Wagin Woodanilling Landcare Zone
17 April	WALGA Central Country Zone Meeting

**Register of, and records relevant to, delegations to CEO and employees.**

Under Section 5.46 of the *Local Government Act 1995* the CEO must keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Below is the register of the Delegations undertaken:

Delegation	Exercised by	Date	Matter
20	CEO	26-Mar-26	Creditor Payment - Payroll
20	CEO	26-Mar-26	Creditor Payment
20	CEO	2-Apr-26	Creditor Payment
36	CEO	8-Apr-26	Small Debt Write Off (4 Debit - \$13.11)
20	CEO	9-Apr-26	Creditor Payment - Payroll
20	CEO	9-Apr-26	Creditor Payment
20	CEO	13-Apr-26	Creditor Payment
36	CEO	15-Apr-26	Small Debt Write Off (4 Debit - \$2.28)
20	CEO	16-Apr-26	Creditor Payment
20	CEO	23-Apr-26	Creditor Payment - Payroll
20	CEO	23-Apr-26	Creditor Payment

**CONSULTATION/COMMUNICATION**

As detailed above



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## **STATUTORY/LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority



**8.1.4 BUSHFIRE MANAGEMENT PLAN - PROPOSED TREE FARM AT 1046  
RISEBOROUGH ROAD, LIME LAKE**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	March 2026 - 5606
<b>DISCLOSURE OF INTEREST:</b>	The Chief Executive Officer has declared an impartiality interest as the proponent is a member of Council.
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	Attachment 1 – Correspondence from Inpex requesting re-consideration of Development Approval Conditions

**COUNCIL RESOLUTION 5621**

**Moved Cr G K B West                      Seconded Cr S M Chilcott**

**That Council SUSPEND standing orders at 8:01pm.**

**MOTION CARRIED 4/1**

**For: Cr West, Cr O'Brien, Cr Chilcott & Cr Kilpatrick**

**Against: Cr Blight**

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5622**

**Moved Cr B L Kilpatrick                      Seconded Cr S M Chilcott**

**That Council:**

- 1. ACKNOWLEDGES the request from Inpex to vary firebreak requirements as specified in the Shire of Wagin Fire Management Requirements related to the tree farm development at 1046 Riseborough Rd, Lime Lake**
- 2. DOES NOT AGREE to amend the requirements at this time**
- 3.**

**MOTION CARRIED 3/2**

**For: Cr Kilpatrick, Cr Chilcott & Cr Blight**

**Against: Cr West & Cr O'Brien**

**COUNCIL RESOLUTION 5623**

**Moved Cr S M Chilcott                      Seconded Cr B L Kilpatrick**

**That Council RESUME standing orders at 8:21pm**

**CARRIED UNANIMOUSLY 5/0**

## BRIEF SUMMARY

At the March 2026 Ordinary Council Meeting, Council approved a development application submitted by INPEX New Energy Business Australia for a Tree Farm at 1046 Riseborough Rd, Lime Lake.

The developer, Inpex has requested that Council consider a variation to the position of the external firebreaks in accordance with the development conditions.

## BACKGROUND/COMMENT

At the March 2026 Ordinary Council Meeting, Council approved a development application submitted by INPEX New Energy Business Australia for a Tree Farm at 1046 Riseborough Rd, Lime Lake.

The conditions of the approval included that the proponent prepare a revised Bushfire Management Plan that included (but was not limited to) the following elements:

- c) Firebreaks must be constructed 15 metres wide on the boundaries of plantations or *another position as agreed between Council and the plantation owner* [emphasis added].
- d) Internal firebreaks between compartments up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.

On 17 April 2026, Inpex wrote to the Chief Executive Officer requesting an amendment to the conditions.

Inpex have asked that the conditions be amended to:

- c) an initial firebreak of 3m on the boundaries of plantations whilst the fuel loads / risk is low, once fuel loads reach 10T/ha / ~ 10 Years, then the firebreaks will be increased to 6m to mitigate the increased risk. (For clarity, in the interim, the additional 3m will be managed to keep the weed burden low)
- d) internal firebreaks between compartments up to 31.3 hectares must be a minimum of 6 metres wide

Inpex's rationale for the request to change the 15m firebreak to the boundary is provided in their correspondence and can be summarised as:

- 15m firebreaks are typically used for Bluegum or Pine plantations
- the plantation's density is between one half and one-third of that in a typical plantation; and
- a 15m firebreak will reduce the number of trees that can be planted.

Inpex's rationale for the request to change the internal firebreaks is based on an argument that:

- Due to the natural topography and layout of the project area it was not possible in all to keep cell size below 30 hectares in all cases, but this only occurs in 2 out of 35 cells across the project area within the Shire of Wagin.
- The particular cells in question have a treed area 31.0 and 31.2 hectares and therefore are only marginally above 30ha.

Both conditions in the Development Approval come from the Shire’s Fire Management requirements related to plantations.

## PLANTATIONS

The Shire of Wagin has adopted the Guidelines for Plantation Fire Protection as its requirements for plantations. Copies of these are available at the Shire.

The following minimum firebreak standards apply for plantations;

- **Boundaries** – Firebreaks constructed 15 metres wide on the boundaries of plantations or another position as agreed between Council and plantation owner.
- **Compartment Break** – Internal firebreaks between compartments up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares a minimum of 10 metres wide. In all cases a 5 metre running surface must be maintained to allow access by firefighting appliances.
- **Public Roads** – Firebreaks adjoining public roads must be constructed to a width of 15 metres.
- All fire breaks must be maintained in a trafficable condition and trees on both sides of breaks progressively pruned to a minimum height of four (4) metres to allow unrestricted access of maintenance and fire fighting equipment and so as to maintain an effective width of firebreak.
- Where powerlines pass through the plantation areas firebreaks as per Western Power specification must be provided.

For plantations up to 50 hectares in size the standard Shire requirements for equipment apply otherwise the minimum equipment standards are;

Plantation Area (ha)	2.4 M/Duty	3.4 H/Duty
50-1000 ha	1	-
More than 1000 ha	-	1

### DEFINITIONS

- Fast attack relate to a 1 tonne 4x4 vehicle carrying minimum of 450L of water.
- 2.4 Medium Duty relates to a 4x4 truck carrying 2000L of water.
- 3.4 Heavy Duty relates to a 4x4 truck carrying 3000L of water.

These requirements in turn are drawn from the Department of Fire and Emergency publication Guidelines for Plantation Fire Protection.

As Inpex points out, the Department’s Guidelines for Plantation Fire Protection recommends different minimum external firebreaks depending on the species that are planted. The table below summarises this:

Species	DFES external firebreak recommendation

Eucalypt species used for chipping production but not limited to eucalypt spp. Cladocalyx, globulus, and saligna	15m
Eucalypt species used for saw log production	3 metres
Australian Sandalwood	10 metres
Pine	15 metres
Oil Mallee	10 metres
Mallee	3 metres

According to the documents provided in the Development Application, the species proposed are:

- eucalyptus angustissima
- eucalyptus quaerenda
- eucalyptus sargentii sub onesis
- eucalyptus myriadena
- eucalyptus orthostemon
- eucalyptus loxophleba sub loxophleba

A breakdown of each of the species and their description from the Department of Biodiversity, Conservation and Attractions' database Florabase is provided below.

Scientific name	Common name	Florabase description
<i>Eucalyptus angustissima</i>	Narrow-leaved Mallee	1-4 m high, bark smooth, adult leaves less than 3 mm wide. Fl. white, Aug to Dec or Jan. White or grey sand, clay, loam, sometimes saline. Often on saline flats or around saltpans, sandhills.
<i>Eucalyptus quaerenda</i>	Melaleuca Mallee	Mallee), 1-4 m high, bark smooth, adult leaves more than 4 mm wide. Fl. white. White sand, clay loam, somewhat saline. Sandhills, flats.
<i>Eucalyptus sargentii</i> subsp. <i>onesis</i>	Mortlock River Mallee	Plant vegetative height min3.5m, mean 5m, max 6.5m [information taken from Atlas of Living Australia]
<i>Eucalyptus myriadena</i>	Small-fruited Gum	(Mallee) or tree, 3-12 m high, bark rough, coarse & flaky on trunk, smooth above. Fl. white, Nov to Dec or Jan to Apr. Clay, often saline, sandy clay, gravelly loam. Near salt lakes, swamps, low rises, plains.
<i>Eucalyptus orthostemon</i>	Diverse Mallee	Upright, spreading mallee), to 5 m high, bark smooth, silvery-grey over copper; new bark orange. Fl. cream-white, Jan to Feb. Grey-brown sandy clay, brown sandy loams, granite, laterite. Flats, ridges, along drainage lines, creeks, in saline depressions.

<i>Eucalyptus loxophleba</i>	York Gum	Mallee) or tree, to 15 m high, bark rough persistent, fibrous-flaky or smooth, grey-brown over copper with a rough basal stocking. Fl. white, Jul to Dec or Jan to Feb. Red-brown or rocky loam, sand, sandy clay, laterite, dolerite, granite. Near outcrops, flats, rises, slopes, hilltops, near salt lakes, along drainage lines.
------------------------------	----------	---

All of the species proposed to be planted are mallees and at least one could be classed as an oil mallee, while the *Eucalyptus loxophleba* (York Gum) is considered to be closer from a risk perspective to Tasmanian Blue Gums.

Of relevance, the development is proposed to occur across the Shires of Wagin and Woodanilling. At their Council Meeting, the Shire of Woodanilling resolved that fire management measures outlined in the application shall be implemented on an on-going basis in accordance with:

- The submitted Bushfire Management Plan (or future updates approved by the local government) including water supplies. This is subject to firebreaks outlined in the Bushfire Management Plan being amended to ensure consistency with the Shire of Woodanilling Fire Break Notice & Bush Fire Information;
- The requirements of the Annual Firebreak Notice issued by the Shire of Woodanilling under the *Bush Fires Act 1954*; and
- The Guidelines for Plantation Fire Protection document published by the Department of Fire and Emergency Services.

The requirements for plantations set out in the Shire of Woodanilling firebreak notice below are identical in relation to external boundaries and internal firebreaks.

## 5.0 PLANTATIONS

5.1 A fire break being a minimum of 15 metres width shall be constructed along the boundaries of separate ownership, and all formed public roads, or on such alternative locations as may be agreed between the Local Government authority and the plantation owner.

5.2 Internal fire breaks between compartments of up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.

5.3 All fire breaks shall have a 5 metre trafficable surface with a minimum vertical clearance of 4 metres to allow access by fire fighting appliances.

Officers from the Shire of Woodanilling have advised the Shire of Wagin that Inpex have similarly requested a variation to the conditions set by the Shire of

Woodanilling. At the time of writing the position of the Shire of Woodanilling had not been established.

A Development Approval resolved by Council is a legal instrument under the *Development and Planning Act 2005*. The Act provides that a proponent can apply to the Salaries and Allowances Tribunal for a review of the planning conditions.

This would be the normal process in most planning matters. There is a 28 day limit on lodging a request for a review of conditions through the States Administrative Tribunal. In a meeting held on 14 April 2026, Officers advised Inpex that the option existed to have the Shire's conditions reviewed by the SAT.

In this case, as Council in its conditions has stated that the fire breaks are to be 15 metres wide on the boundaries of plantations or another position as agreed between Council and the plantation owner, Officers have presented Inpex's request for Council's consideration.

Officers have not obtained legal advice regarding the likelihood that the SAT would amend the Shire's conditions.

### **Analysis**

In respect to the first request being the 15 metre external boundary firebreak, Officers would point Council to the following:

- The Shire's published Firebreak Notice sets a 15 metre external boundary for plantations. This figure has not been altered or amended.
- The Department's guidance document differentiates firebreak recommendations based on species. Some but not all of the species proposed are of a type where a smaller firebreak is recommended.
- The proposed planting is different from typical forestry plantations with trees planted at a lower density.
- The Shire should set firebreak requirements that are commensurate to the risk and to the Shire's volunteer capability to respond to fire events. The Department's guidance regarding recommended fire break capacity does not take into account the Shire's volunteer fire response capacity.
- Anecdotally, plantations have caused issues for Wagin volunteer brigades in the past.
- The most likely source of fire is outside of the project increasing the importance of fire breaks.
- The Shire's firebreak notice provides the ability to vary requirements but this provision does not appear to be utilised frequently if at all.
- In 2025, Inpex agreed to a 8 metre wide fire break for their project in the Shire of Wickpin. The Wickpin development involved a species list that could be considered to be of lower risk versus those proposed in Wagin.
- In October 2025, a biodiverse native tree planting project in Wedgecarrup was approved with the condition that obligation to ensure compliance with the

requirements of the Shire of Wagin Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk.

- The Shire of Murray, Brookton, Gnowangerup, Harvey, Bridgetown Greenbushes, Nannup and Plantagenet have 15m firebreaks. The Shire of Augusta Margaret River is 10m as is Donnybrook Balingup
- Several local governments including West Arthur and Lake Grace state that the firebreaks must be in accordance with the DFES guidelines.
- The proposed project in Wagin is 590 ha. A 15m firebreak would consume approximately 3.0 per cent of the total area, a firebreak of 10m would consume 2 per cent, while a 3m firebreak would consume 0.6% of the land. As such the condition relates to approximately 2.4% of the proposed site.

Overall, Officers do not support a reduction in the external firebreaks smaller than 15 metres. The basis for the 15 metre external firebreak is the Shire's firebreak notice which is a document reviewed by the Bush Fire Advisory Committee. This committee is comprised of the volunteers who would respond to fire emergency in the Shire.

Under the *Work Health and Safety Act 2020*, the Chief Executive Officer is accountable as the Person Conducting a Business or Undertaking for the safety of volunteer bush fire brigade officers. Officers can not under these circumstances make a recommendation to Council that would result in the allowable firebreak set in the notice to be reduced which would heighten the risk to volunteers who have set the firebreak limit.

Another option would be for Council to reduce the external firebreak to 6 metres or 10 metres. The 3m firebreak requested is considered by Officers not to be acceptable. All rural land in and outside of the town boundary is required to have a firebreak at least 6.0 metres wide formed by either ploughing, cultivating, scarifying, burning or otherwise clearing must completely encircle all buildings and haystacks.

In respect to the second matter being the issue of compartments, the Shire's condition is identical to the requirement in the Shire's firebreak notice and to the requirement in the Shire of Woodanilling notice. Officers are not swayed by Inpex's argument that a concession on the requirement should be provided because the proposed layout creates a small number of compartments larger than 30 ha.

### **CONSULTATION/COMMUNICATION**

The matter has been discussed with the Shire's new Bushfire Risk Mitigation Coordinator.

### **STATUTORY/LEGAL IMPLICATIONS**

Development conditions are 'appealed' to the State Administrative Tribunal by seeking a merits review of the original planning decision, rather than a court-style appeal. An applicant may apply to SAT to review a development approval insofar as it relates to particular conditions, without challenging the approval as a whole.

In doing so, SAT considers the appropriateness, reasonableness and planning merit of the conditions afresh, including whether they serve a proper planning purpose, have a sufficient nexus to the development, and are proportionate to the impacts identified.

Through this process, SAT may affirm the conditions, amend or delete them, substitute alternative conditions, or remit the matter for reconsideration, with many disputes resolved through mediation or negotiated modification prior to hearing.

Each party typically bearing its own costs; however, the Tribunal retains discretion to award costs in limited circumstances, such as where a party acts unreasonably or fails to engage constructively in resolution processes. For local governments the chief cost in matters going to SAT is legal and planning consultant fees.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

The proponent has the opportunity to challenge conditions at the State Administrative Tribunal. The Shire would need to meet the costs of legal fees and planning consultants.

### **STRATEGIC IMPLICATIONS**

Council leadership

### **VOTING REQUIREMENTS**

Simple Majority



INPEX New Energy Business Australia Pty Ltd  
ABN 68 656 098 921  
22/100 St Georges Terrace Perth  
Western Australia 6000  
Tel +61 8 6213 6000  
INPEX.com.au

**Ref: C900-IPX-LE-7000**

17 April 2026

Kenneth Parker  
Chief Executive Officer  
Shire of Wagin  
2 Arthur Road  
Wagin, WA, 6315

**RE: Development Approval Conditions – Agroforestry at 1084 Riseborough Road, Lime Lake Ref – A2128**

Dear Mr Parker,

Thank you for your recent approval of the Agroforestry (Carbon Farming) project, called the Furnihurst Carbon Project 2026. Wheatbelt Connect have been pleased with the engagement with the Shire of Wagin and, of course, with the outcomes.

As per the conversation between you and Murray Crane (apologies again from Sam Harma and myself, we were unable to join because of technical difficulties), you advised that any design elements that result in a deviation to the conditions would need to be considered by Council.

Accordingly we seek Council consideration of deviations to Condition 2 relating to compliance with some of the requirements of the Shire of Wagin Annual Fire Management. Specifically in regard to Advice Notes 1. c. and 1. d.

INPEX New Energy Business Australia (Pty Ltd) as operators of the project on behalf of Wheatbelt Connect seeks Council acceptance of a variation to the requirements as described below.

Our proposal complies with the intent of the Guidelines for Plantation Fire Protection for the plantation type we are establishing. The subsequent dimensions are called out in the Advice Notes and our justification for deviation have been listed against these elements below

**Advice Note 1. c.**

- *Firebreaks must be constructed 15 metres wide on the boundaries of the plantations or another position as agreed between Council and the Plantation Owner.*

INPEX New Energy Business Australia (Pty Ltd) as operators of the project on behalf of Wheatbelt Connect seeks Council acceptance of a variation to this requirement:

- 15m firebreaks are typically used for Bluegum or Pine plantations at high density.
- This plantation mixed species of mallee that will be planted at low density of <500 stems per hectare and therefore lower fire risk planting. For reference forestry plantations typically plant at densities of 1,000 – 1,500 stems per hectare.
- We are ultimately targeting a canopy cover to meet the CER requirement of only 20%
- The species we have utilised typically only have a height at maturity of between 5 and 10m depending on the particular species.

This plantation is largely located on land partially or severely degraded by salt/waterlogging. At times occupying the (small) area between scalding salt and better cropping land. Creating a 15m firebreak will result in a reduction of a significant proportion of the trees being planted to regenerate these areas, and will also remove what little vegetation that grows in the salt areas for the purpose of this firebreak.

We are proposing the following (in accordance with the table below showing the fuel load equivalence of different plantation types):

- an initial firebreak of 3m whilst the fuel loads / risk is low,
- once fuel loads reach 10T/ha / ~ 10 Years, then the firebreaks will be increased to 6m to mitigate the increased risk. (For clarity, in the interim, the additional 3m will be managed to keep the weed burden low)

**NB** this project is never expected to get to the heights and fuel loads of forestry plantations where 15m firebreaks are recommended (see photograph below).

The table below is a summation from the DFES Guidelines for Plantation Fire protection, showing the different fuel loads and firebreaks widths for different plantation styles, including our proposal.



**Mature Mallee Plantation at 600 stems per hectare (project plan is for 500 s/ha)**

**Summary of Firebreak widths and fuel load comparisons among various plantation and agricultural species common to the Wheatbelt of Western Australia to demonstrate the appropriateness of proposed mallee firebreaks.**

Fuel Type	Stocking Rate (stems per hectare)	Fuel Description	External Horizontal Firebreak Requirements
Blue Gum <sup>1</sup>	1000-1250	Up to 4-years: Vulnerable to grass fires. Fuel loads up to 4 t/ha 4-6 years: Fuel load up to 5 t/ha. Increase in forest litter and bark 7+ years: continuous fuel cover, up to 8 t/ha, increase in heavy fuels and bark streamers 10+ years: Fuel load exceeds 8 t/ha, with increase in heavy 'trash' fuels	15 m
Pine <sup>1</sup>	1500	Up to 4-years: Fuel loads can be up to 5 t/ha. Vulnerable to grass fires. 3-6 years: Increase in forest litter bark and needles 7-8 years: continuous fuel cover, fuel load up to 8t/ha, increase in heavy fuels 12-18 years: 17-26 t/ha fuel loads	15 m
Mallee (up to 40% canopy cover) <sup>1</sup>	1500	Up to 2-years: Fuel loads up to 5 t/ha. Vulnerable to grass fires 3-6 years: depends on location, grass and some leaf litter, up to 5 t/ha 6-10 years: May exceed 10 t/ha but is acceptable for 20-40% of area to be more than 8t/ha	10 m
Mallee (up to 20% canopy cover) <sup>1</sup>	<1500	Up to 2-years: Fuel loads up to 5 t/ha, vulnerable to grass fires 3-6 years: based on location, grass and some litter, up to 5 t/ha 6-10 years: may exceed 10 t/ha but is acceptable for 20-40% of area to be more than 8 t/ha	3 m
Our Proposal (Mallee, CER requirement of 20% canopy cover) <sup>1&amp;2</sup>	500	<b>Years 0-5: Fuel loads are expected to be less than 3 t/ha</b> <b>Years 6-10: Fuel loads are expected to be less than 10 t/ha</b> <b>Years 15-25: Fuel loads may exceed 10t/ha with higher ACCU areas having a higher fuel load</b> <b>Fuel loads and corresponding requirements will be reviewed, and best management will be applied</b>	<b>3 m until 10 t/ha fuel load is reached at approximately 10-years of age and then 6 m external firebreak widths will be established</b>
Wheat <sup>3, 4</sup>	N/A	Annual ~7.24 t/ha of highly combustible material. This estimate is for an average wheat crop in H4 (2.90 tonnes grain/ha), in the high rainfall zone (450 – 750mm)	Less than or equal to 3 m
<b>References</b>			
<sup>1</sup> Guidelines for Plantation Fire Protection (FESA, 2022) <a href="https://publications.dfes.wa.gov.au/publications/guidelines-for-plantation-fire-protection">https://publications.dfes.wa.gov.au/publications/guidelines-for-plantation-fire-protection</a>			
<sup>2</sup> Reforestation by Environmental or Mallee Plantings FullCAM Guidelines (2024) <a href="https://www.dccew.gov.au/sites/default/files/documents/fullcam-guidelines-reforestation-environmental-mallee-plantings-2024-method.pdf">https://www.dccew.gov.au/sites/default/files/documents/fullcam-guidelines-reforestation-environmental-mallee-plantings-2024-method.pdf</a>			
<sup>3</sup> Planfarm Benchmarks (Averages for region M4 from 2019-2023)			
<sup>4</sup> Comparing the Grain Yields and Other Properties of Old and New Wheat Cultivars <a href="https://www.mdpi.com/2073-4395/13/8/2090">https://www.mdpi.com/2073-4395/13/8/2090</a>			

**Advice Note 1. D.**

- Internal Firebreaks between compartments up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.

INPEX seeks Council acceptance to minor deviations from this requirement to allow the use of 6 metres wide firebreaks between compartments for minor deviations to the 30 hectare as outlined below:

- INPEX has endeavoured to maintain cells below 30 hectares and the average cell size is ~10ha.
- Due to the natural topography and layout of the project area it was not possible in all to keep cell size below 30 hectares in all cases, but this only occurs in 2 out of 35 cells across the project area within the Shire of Wagin.
- The particular cells in question have a treed area 31.0 and 31.2 hectares and therefore are only marginally above 30ha.

For the avoidance of confusion, where required, we have modified our plans to accommodate all the other requirements of the Advice Notes.

We are happy to have a member of the project team brief the Council if helpful and appropriate when this matter is considered later this month.

Thanks again for the advice through the process and the additional consideration of Council. Please contact me on 0407 089 731 or [mark.robertson@inpex.com.au](mailto:mark.robertson@inpex.com.au) if you have any queries relating to this matter.

Yours sincerely,



Mark Robertson  
Manger Nature Based Solutions and Land Solutions



### 8.1.5 POLICY REVIEW – F.22 FUEL CARDS

AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.PO.1
STRATEGIC DOCUMENT REFERENCE:	Nil
ATTACHMENTS:	Attachment 1 - Policy F.22 Fuel Cards with Track Changes

#### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5624

Moved Cr S M Chilcott

Seconded Cr M A O'Brien

That Council **ADOPTS** Council Policy F.22 Fuel Cards as contained in Attachment 1.

**CARRIED UNANIMOUSLY 5/0**

#### BRIEF SUMMARY

Council is requested to consider proposed amendments to Council Policy F22 – Fuel Cards to ensure the policy reflects current staffing structure and financial governance requirements.

#### BACKGROUND/COMMENT

The Fuel Card Policy outlines requirements for the issue and use of the Shire's fuel cards, including the responsibilities of cardholders. The Policy was adopted on 28 October 2025.

The Shire of Wagin has recently appointed a Bushfire Risk Mitigation Coordinator (BRMC). This position is funded under a grant agreement between the Shire and the Department of Fire and Emergency Services (DFES). The BRMC is based at the DFES State Bushfire Mitigation Office in High Wycombe, and a vehicle has been procured to facilitate travel to the Shire and other specified local governments as required.

Under the terms of the grant agreement, DFES reimburses the costs associated with the vehicle, including fuel purchases.

It is recommended that the Fuel Policy be amended to allow for the issue of a BP fuel card to the BRMC for the purpose of purchasing fuel, in accordance with the grant agreement and reimbursement arrangements.

#### CONSULTATION/COMMUNICATION

N/A

#### STATUTORY/LEGAL IMPLICATIONS

The Local Government Act 1995 does not specifically mention the use of fuel cards by Officers in a Local Government. However, the Local Government Act 1995 and associated regulations require:

- entities to develop procedures for the payment of accounts to ensure there is effective security for, and properly authorised use of purchasing cards.
- the CEO to keep proper accounts and records in accordance with regulations.

- the Council to oversee allocation of the local government's finances and resources and determine policies.
- entities to provide information about each purchasing card transaction in a payment listing to council and in council minutes to increase transparency, accountability and council oversight of incidental spending.

An effective control environment for purchasing cards should include:

- controls to prevent misuse and errors. These controls establish requirements up-front, and before a purchase is made. Examples include clear policies and procedures, delegations to purchase, preset card limits and appropriate card authorisation and destruction processes.
- controls to detect errors and misuse after a purchase is made. These include processes to review and approve purchases, and the monitoring, reporting and oversight of card use.

### **POLICY IMPLICATIONS**

Adoption of the updated policy will replace the previous version and ensure current organisational roles and responsibilities relating to fuel card use are clearly defined.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

The Presiding Member Cr Blight took a short recess at 8.26pm till 8.30pm.

F22 FUEL CARDS	
POLICY NUMBER	F.22
POLICY TYPE	FINANCE
DATE ADOPTED	28 October 2025 (Council Resolution #5520)
REVIEW DATE	28 April 2026
DELEGATION APPLICABLE	NO

### **OBJECTIVE**

*The purpose of the Shire of Wagin's Fuel Card Policy is to establish rules for the issuing and use of the Shire's fuel cards and the responsibilities of cardholders.*

*The policy ensures that operational and administrative costs and the risks associated with fuel card use are minimised while providing cardholders with a convenient method of purchasing fuel and oils.*

### **Authority for Use of Fuel Cards**

Shire of Wagin fuel cards may be issued to each Brigade/Group/Unit, Homecare staff and the Bushfire Risk Mitigation coordinator, for use where it is inappropriate or inconvenient to use the fuel at the Shire Works Depot.

### **Prohibition of Personal Use**

Fuel cards are strictly for official Shire business and are not to be used for personal vehicles or non-business purposes.

### **Fuel Card Transaction Limits**

The following limits will apply to transactions made with the Shire of Wagin's fuel cards –

Fuel Distributors WA – Unlimited

BP Card – Unlimited

Great Southern Fuel Supply - \$200

### **Legislation**

The Local Government Act 1995 does not specifically mention the use of fuel cards by Officers in a Local Government. However, Section 6.5(a) of the Act requires the CEO to ensure that proper accounts and records of the transactions and affairs of the Local Government are kept in accordance with regulations. In addition, the Local Government (Financial Management) Regulation 11(1)(a) requires Local Government to develop procedures for the authorisation and payment of accounts to ensure that there is effective security and appropriate authorisation in place for the use of fuel cards.

### **Purchases and Use of Fuel Cards**

The Shire's fuel cards shall only be used for purchases fuel, oil or lubricants for Shire owned vehicles, plant and equipment. Fuel cards are intended for use by Homecare, Bushfire Risk Mitigation Coordinator, or in official Bush Fire Brigade and SES activities, such as responding to incidents and training exercises. Under no circumstances are they to be used for personal or private purposes or for the withdrawal of cash.

### **Accounts and Settlement**

The provider of the fuel card will supply the Shire with a statement on each card every month. The fuel card expenditure is to be reconciled monthly by the Shire's Finance Team.

### **Card Lost or Stolen**

Cards that are lost or stolen must be reported immediately to the Shire's Finance Team by telephone. The Finance Officer will then contact the relevant supplier to have the fuel card cancelled.

### **Recovery of Unauthorised Expenditure**

Unauthorised expenditure or expenditure of a private nature may be recovered by deductions from the card user.

### **Return of Cards**

When a fuel card is no longer required, it must be returned to the Shire's Finance Team.

### **Manager of Finance Responsibilities**

The Manager of Finance is responsible for arranging the issue of the fuel cards on advice from the CEO.

The Finance Team's responsibilities in relation to the Shire's fuel cards include:-

1. Maintain a Card Register.
2. Arrange the issue/cancellation of the fuel cards.
3. Arrange for Homecare and Bushfire Risk Mitigation Coordinator cardholders to sign the Acknowledgement of Fuel Card Responsibilities (see Appendix A and B) on receipt of the new card and ensure the signed agreement is filed with the Card Register.
4. Verify payment of card expenditure on receipt of the card statement from the supplier.
5. Keep users of Shire Fuel Cards informed of any changes to policy and procedures on the use of the cards.

### **Cardholders Responsibilities**

Officers who are issued with fuel cards must -

- (i) Ensure the care and safe keeping of the card.
- (ii) Ensure they are only used for authorised purposes.
- (iii) Adhere to the policy and procedures in relation to use of the card.
- (iv) Ensure receipts and tax invoices are received when the card is used and to produce them as evidence for reconciliation.
- (v) Provide an early response to enquiries that may be made by the Shire's Finance Team.

**Appendix A**

To: \_\_\_\_\_

Title: \_\_\_\_\_

From: **Manager of Finance**

Date: \_\_\_\_\_

**ACKNOWLEDGEMENT OF FUEL CARD RESPONSIBILITIES (HOMECARE)**

I, \_\_\_\_\_ (Name)

being the Manager Homecare from the Shire of Wagin, acknowledge that I am in receipt of a Shire of Wagin Fuel Card and agree to abide by the following conditions:

1. The fuel cards will only be issued to the Homecare Manager.
2. A tax invoice must be obtained for all purchases, EFTPOS receipts that do not adequately describe the purchase are not acceptable.
3. Fuel cards can only be used for purchasing fuel for the Shire's Homecare Vehicle.
4. Card users should ensure that suppliers record an adequate description of fuel, and the vehicle odometer on the tax invoice to ensure appropriate levels of accountability.
5. Use of the fuel card for stand-alone personal expenditure is prohibited.
6. Under no circumstances shall a fuel card be used for cash withdrawals.
7. The vehicle details and the user's signature must be quoted on the receipt/tax invoice for allocation purchases.
8. The authorised receipt/tax invoice must be provided to the Shire's Finance Team as soon as practicable after the fuel card purchase is made. This can be done via email, post or delivered in person to the Shire Office.
9. Fuel card expenditure is to be reconciled monthly by the Shire's Finance Team; and
10. All fuel card holders are to acknowledge receipt of the fuel card and acknowledge their responsibilities under this policy upon receipt of their card.

Fuel Card Number: \_\_\_\_\_

Date Card Received by Homecare Manager: \_\_\_\_\_

Signature: \_\_\_\_\_

## Appendix B

To: \_\_\_\_\_

Title: **Bushfire Risk Mitigation Coordinator (BRMC)**

From: **Manager of Finance**

Date: \_\_\_\_\_

### **ACKNOWLEDGEMENT OF FUEL CARD RESPONSIBILITIES (BRMC)**

I, \_\_\_\_\_ (Name)

being the BRMC from the Shire of Wagin, acknowledge that I am in receipt of a Shire of Wagin Fuel Card and agree to abide by the following conditions:

1. A tax invoice must be obtained for all purchases, EFTPOS receipts that do not adequately describe the purchase are not acceptable.
2. Fuel cards can only be used for purchasing fuel for the Shire's BRMC Vehicle.
3. The Card user should ensure that suppliers record an adequate description of fuel, and the vehicle odometer on the tax invoice to ensure appropriate levels of accountability.
4. Use of the fuel card for stand-alone personal expenditure is prohibited.
5. Under no circumstances shall a fuel card be used for cash withdrawals.
6. The vehicle details and the user's signature must be quoted on the receipt/tax invoice for allocation purchases.
7. The authorised receipt/tax invoice must be provided to the Shire's Finance Team as soon as practicable after the fuel card purchase is made. This can be done via email, post or delivered in person to the Shire Office.
8. Fuel card expenditure is to be reconciled monthly by the Shire's Finance Team; and
9. All fuel card holders are to acknowledge receipt of the fuel card and acknowledge their responsibilities under this policy upon receipt of their card.

Fuel Card Number: \_\_\_\_\_

Date Card Received by BRMC: \_\_\_\_\_

Signature: \_\_\_\_\_

### **GUIDELINES**

- *Local Government Act 1995 s 6.5 (a)*
- *Local Government (Financial Management) Regulation 11(1)(a)*
- *Local Government (Financial Management) Regulation 13A*

### **HISTORY**

- *Adopted 28 October 2025*

### **RESPONSIBLE OFFICER**

- Chief Executive Officer



**8.1.6 PROPOSED AGED AND DEPENDENT PERSONS DWELLINGS (5 DWELLINGS) AT LOT 389 (NO. 36) KHEDIVE STREET, WAGIN**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	1. Development Application and supporting documents

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5625**

**Moved Cr M A O'Brien**

**Seconded Cr G K B West**

**That Council APPROVE the development application submitted by WBS Modular Pty Ltd T/As Evoke Living Homes for the construction of five (5) aged and dependent persons dwellings at Lot 389 (No. 36) Khedive Street, Wagin, subject to the following conditions and advice notes:**

**Conditions:**

- 1. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application, subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**
- 2. All stormwater from roofs, driveways and other impermeable surfaces must be contained on-site, unless otherwise agreed by the Shire of Wagin.**
- 3. Prior to applying for a Building Permit, the proposal is to be modified to include a minimum 2m x 2m tree planting area for each aged and dependent persons' dwelling, which is to be shown on an amended plan. This tree planting area is to be free of impervious surfaces and roof cover.**
- 4. At least one permanent occupant of the Aged or Dependent persons dwelling(s) is to be either a person over the age of 55 or dependent person as defined by the Residential Design Codes, or the surviving spouse of such an aged or dependent person.**
- 5. Prior to occupation of the development, a notification under section 70A of the *Transfer of Land Act 1893* must be registered over the Certificate of Title of the subject lot to notify owners and prospective purchasers of the land of the factor affecting the use of the land. The notification is to be prepared and executed at the applicant's cost to the satisfaction of the Shire of Wagin and is to state as follows:**

**"At least one occupant of the dwelling must be either a person over the age of 55 or dependent person as defined by the Residential Design Codes, or is the surviving spouse of such a person".**

**Advice Notes:**

- 1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.**
- 2. This is a development approval of the Shire of Wagin under its Local Planning Scheme No. 2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**
- 3. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No. 2 and may result in legal action being initiated by the local government.**
- 4. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the local government's determination.**

**CARRIED UNANIMOUSLY 5/0**

**BRIEF SUMMARY**

Council is requested to consider a development application submitted by WBS Modular Pty Ltd T/As Evoke Living Homes for the construction of five (5) aged and dependent persons dwellings at Lot 389 (No. 36) Khedive Street, Wagin. 'Aged and Dependent Persons Dwelling' is a 'D' (or discretionary) land use within the Shire of Wagin's Residential zone under Local Planning Scheme No. 2. The application therefore falls outside the scope of delegated authority.

**BACKGROUND**

Lot 389 (No. 36) Khedive Street, Wagin (subject site) is located within the Wagin townsite, on the north-eastern corner of Khedive Street and Ware Street, and is zoned 'Residential' with a density coding of 'R17.5' pursuant to Local Planning Scheme No. 2 (LPS2). The subject site measures approximately 8,966m<sup>2</sup> and is

currently vacant, surrounded by other residential lots of varying sizes. Aerial imagery of the subject site and immediate surrounds is provided in Figure 1.

Figure 1: Location Plan (Source: Landgate 2026)



The proposal seeks approval to construct five (5) aged and dependent persons dwellings on the subject site. Each dwelling comprises of two (2) bedrooms, a bathroom, kitchen, living/dining and alfresco with an internal floor area of approximately 99.6m<sup>2</sup>. Each dwelling is also provided with an alfresco at the rear of the dwelling and a single carport at the front, all of which are to be accessed via a 3m driveway to Khedive Street. Two (2) visitor parking bays are provided on the Ware Street frontage.

The proposed development will leave a 'balance' area of approximately 6,320m<sup>2</sup> for potential future development in line with the assigned density coding.

### COMMENT

The proposed development is to be classified as 'Aged and Dependent Persons Dwelling' under LPS2 which is a 'D' use pursuant to Table 2 – Zoning Table meaning that the use is permitted at the local government's discretion.

Pursuant to clause 3.1(2) of LPS2, the objectives of the Residential zone are as follows:

- (a) *The Residential zone is to be used primarily for single houses on separate lots.*
- (b) *Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the residential*

*environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

The proposal is considered to align with the zone objectives as it will provide residential dwellings for the benefit of the community. Specifically, it was noted in the Shire's Joint Local Planning Strategy (endorsed in 2025) that more than 27% of the Shire's population is aged over 65 years, compared with up to 16% for the State. As a result, the Joint Local Planning Strategy identified that the provision of suitable housing is vital for an aging population.

Through the assessment process, the Applicant has provided revised plans and the proposal before Council has been assessed as compliant with all deemed-to-comply requirements of the Residential Design Codes (Volume 1) 2024 (R-Codes) as they relate to Aged and Dependent Persons Dwellings, or can be made compliant via standard conditions of approval (e.g. tree planting requirements). Given that the R-Codes affords some concessions to aged and dependent persons dwellings as a means of encouraging such development, the land use restriction is required to be noted on title.

It is also noted there are no location specific State Planning Policies (e.g. bushfire and/or road and rail noise) that apply to the subject land.

Having regard to all the above, it is considered that the proposal development is consistent with the applicable provisions of the R-Codes, subject to the recommended conditions mentioned above, and therefore warrants approval.

### **CONSULTATION/COMMUNICATION**

No public consultation has been undertaken as it was not deemed necessary given that the departures from the deemed-to-comply provisions can be addressed via conditions of approval and that the proposal otherwise accords with residential development expectations.

### **STATUTORY/LEGAL IMPLICATIONS**

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No. 2
- Residential Design Codes (Volume 1) 2024

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the Applicant.

### **STRATEGIC IMPLICATIONS**

The proposal is generally consistent with the Shire of Wagin Strategic Community Plan 2020 – 2030 as it applies specifically to the following activities and strategies:



---

## 2. Buildings and Infrastructure

2.9 Investigate future housing and expansion for tourist and other attractions.

## 3. Community Services and Social Environment

3.3 Housing, job and training especially for young people.

### **VOTING REQUIREMENTS**

Simple Majority



THIS 3D IMAGE IS FOR ILLUSTRATION PURPOSES ONLY. PLEASE SEE ADDENDA & CONTRACT FOR SPECIFIC COLOURS & FINISHES

61 OLD YORK ROAD, NORTHAM WA 6401  
 PHONE: 1300 138 653  
 EMAIL: sales@elhomes.com.au

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SIGNATURES

CLIENT: .....

CLIENT: .....

BUILDER: .....

VARIATIONS

	DATE:	INT:
REVA - SS	24/04/25	PC
REVB	29/04/25	PC
REVC - CHANGES	14/06/25	PC
REVD - CHANGES	18/06/25	RI
REVE - FENCE	09/07/25	PC
REVF - CARPORT	23/10/25	LD
REVG - WD	28/11/25	CP

VARIATIONS

	DATE:	INT:
REVH - CARPORT	02/12/25	CP
REVI - SITE CHG	21/01/26	PC
REVJ - CARPORT	09/01/26	PC
REVK - WATER METER	20/02/26	CP
REVL - BAL NOTES	05/03/26	NV
REVM - SITE CHANGES	19/03/26	PC

CLIENT NAME:  
 WAGIN COTTAGE HOMES  
 SITE ADDRESS:  
 36 KHEDIVE STREET  
 WAGIN 6315 WA

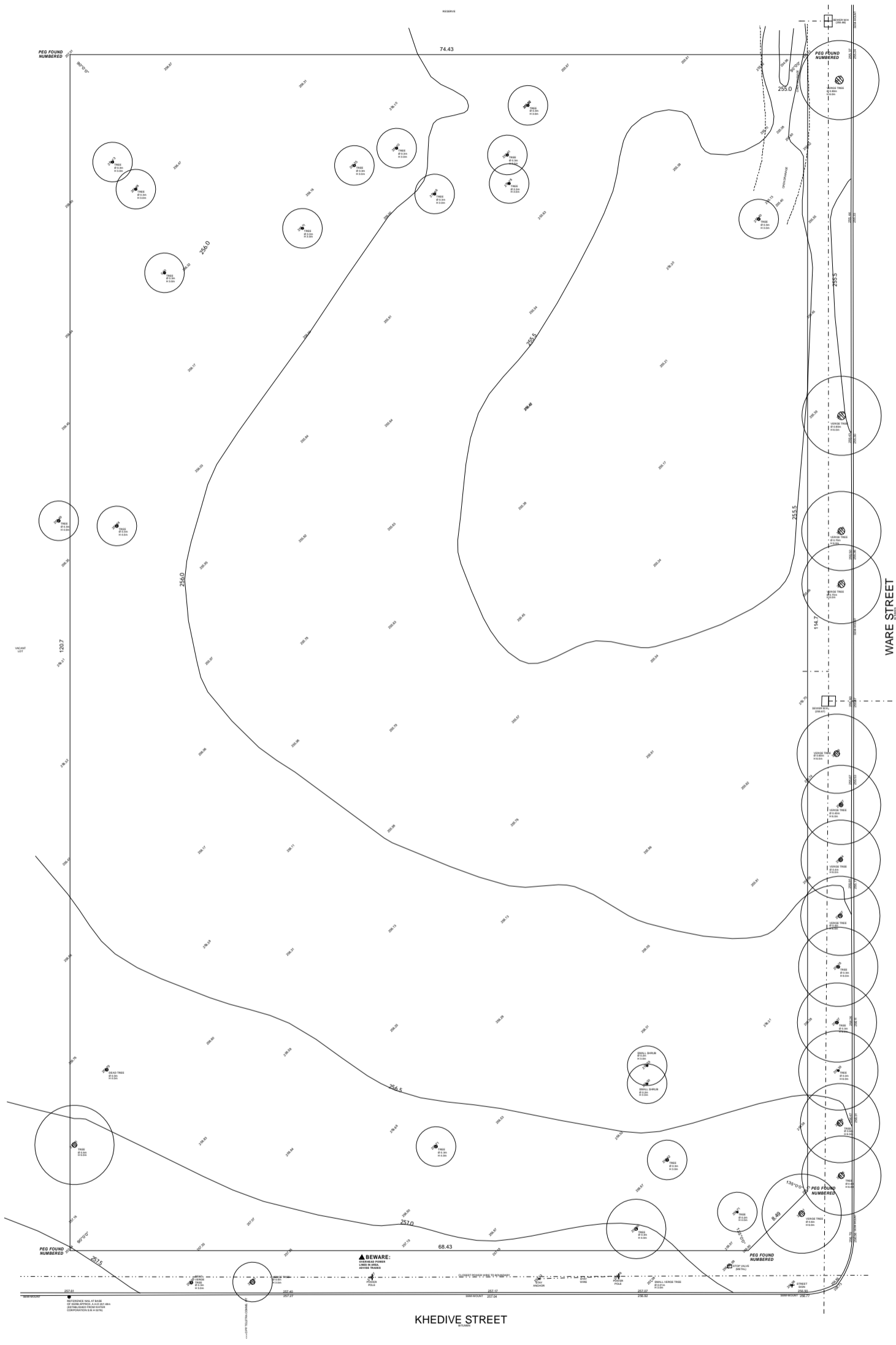
DRAWN:	PC	DATE:	24/04/25
SALES:	SL	COASTAL:	NO
CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.	1 OF 10	JOB No.	445



Ordinary Council Meeting



1	Lot Boundary
2	Proposed Footpath
3	Proposed Kerb
4	Proposed Road
5	Proposed Sewer
6	Proposed Water
7	Proposed Gas
8	Proposed ELEC
9	Proposed Comm
10	Proposed Footpath
11	Proposed Kerb
12	Proposed Road
13	Proposed Sewer
14	Proposed Water
15	Proposed Gas
16	Proposed ELEC
17	Proposed Comm
18	Proposed Footpath
19	Proposed Kerb
20	Proposed Road
21	Proposed Sewer
22	Proposed Water
23	Proposed Gas
24	Proposed ELEC
25	Proposed Comm



**LOT MISCLOSE**  
0.005 m

**DISCLAIMER:**  
Lot boundaries shown on survey are based on landscape plan only. Survey does not include title search and as such may not show encumbrances or other interests not shown on plan. This should be checked to verify if not stated. All lot area encumbrances or other interests which may affect building on the property.

**DISCLAIMER:**  
Survey does not include verification of industrial boundaries. All features and levels shown are based on information to existing plan and drawings. Any design based on dependent on the location of existing features should have been verified by a suitably qualified person in relation to the true boundary.

**DISCLAIMER:**  
Survey does not include verification of industrial boundaries. All features and levels shown are based on information to existing plan and drawings. Any design based on dependent on the location of existing features should have been verified by a suitably qualified person in relation to the true boundary.

**DISCLAIMER:**  
Cottage & Engineering survey does not accept responsibility for any physical on site changes to the position or purpose of the plan or drawings on this survey including any adjoining neighbours' levels and features that have occurred after the date on this survey. All levels shown are based on information supplied by Water Corporation.

**BWARE:**  
Survey does not include verification of industrial boundaries. All features and levels shown are based on information to existing plan and drawings. Any design based on dependent on the location of existing features should have been verified by a suitably qualified person in relation to the true boundary.

Scale 1:200  
0 2 4 6

<b>COTTAGE SURVEYS</b> CREATING LIVES Ordinary	87-89 Gutteric Street Osborne Park, WA 6017	JOB # 60496	GPS Lat: -33.302893 Long: 117.348716	ROADS Bitumen	ELEC Offroad	
	PO Box 1611 Osborne Park Business Centre WA 6917	CLIENT Evoke Living Homes	ADDRESS #36 Khedive Street	LOT Lot 389 (DP 223177)	KERBS Semi-Mount	
	F: (08) 9446 7361 E: perth@cottage.com.au W: www.cottage.com.au	SUBURB Wagin	LGA Shire of Wagin	AREA 8966m <sup>2</sup> VOL 1538 FOL 905	SOIL Sand	GAS Check Alinta
		DRAWN T. Do	DATE 03 Apr 25	SSA No	VEGETATION Light Grass Cover	SEWER Yes
					COASTAL No	

**SITE SURVEY**  
NTS

61 OLD YORK ROAD, NORTHAM WA 6401  
PHONE: 1300 138 653  
EMAIL: sales@elhomes.com.au

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CLIENT: .....

CLIENT: .....

BUILDER: .....

VARIATIONS		
REVA	DATE:	INT:
REVA - SS	24/04/25	PC
REVA - CHANGES	29/04/25	PC
REVA - CHANGES	14/06/25	PC
REVA - CHANGES	18/06/25	RI
REVA - FENCE	09/07/25	PC
REVA - CARPORT	13/07/25	LD
REVA - WD	26/11/25	CP

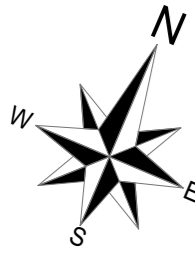
VARIATIONS		
REVA	DATE:	INT:
REVA - CARPORT	02/12/25	CP
REVA - SITE CHG	21/01/26	PC
REVA - CARPORT	09/01/26	PC
REVA - WATER METER	20/02/26	CP
REVA - BAL NOTES	05/03/26	NV
REVA - SITE CHANGES	19/03/26	PC

CLIENT NAME:  
**WAGIN COTTAGE HOMES**

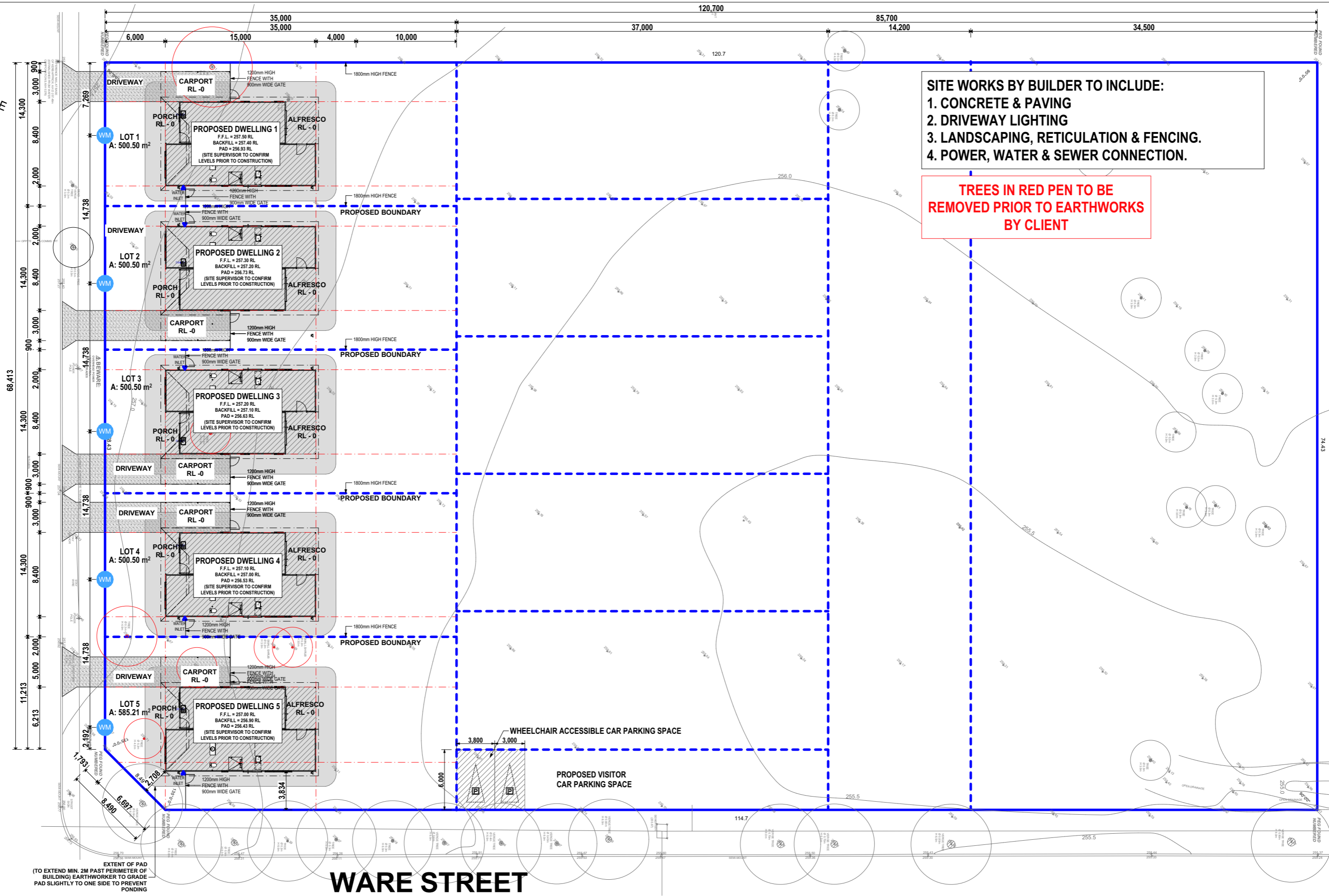
SITE ADDRESS:  
**36 KHEDIVE STREET  
WAGIN 6315 WA**

DRAWN:	PC	DATE:	24/04/25
SALES:	SL	COASTAL:	NO
CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.:	2	JOB No.:	445





# KHEDIVE STREET



**SITE WORKS BY BUILDER TO INCLUDE:**

1. CONCRETE & PAVING
2. DRIVEWAY LIGHTING
3. LANDSCAPING, RETICULATION & FENCING.
4. POWER, WATER & SEWER CONNECTION.

**TREES IN RED PEN TO BE REMOVED PRIOR TO EARTHWORKS BY CLIENT**

**SITE PLAN**  
1:350

EXTENT OF PAD (TO EXTEND MIN. 2M PAST PERIMETER OF BUILDING) EARTHWORKER TO GRADE PAD SLIGHTLY TO ONE SIDE TO PREVENT PONDING

# WARE STREET

61 OLD YORK ROAD, NORTHAM WA 6401  
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 EMAIL: sales@elhomes.com.au



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**SIGNATURES**

CLIENT: .....  
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 BUILDER: .....

**VARIATIONS**

	DATE:	INT:		DATE:	INT:
REVA - SS	24/04/25	PC	REVH - CARPORT	02/12/25	CP
REVB	29/04/25	PC	REVI - SITE CHG	21/01/26	PC
REVC - CHANGES	14/06/25	PC	REVJ - CARPORT	09/01/26	PC
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REVJ - CARPORT	23/10/25	LD	REVM - SITE CHANGES	19/03/26	PC
REVG - WD	28/11/25	CP			

**VARIATIONS**

CLIENT NAME:  
 WAGIN COTTAGE HOMES  
 SITE ADDRESS:  
 36 KHEDIVE STREET  
 WAGIN 6315 WA

DRAWN:	PC	DATE:	24/04/25
SALES:	SL	COASTAL:	NO
CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.	3 OF 10	JOB No.	445

**NOTES:**

- CLIENT SUPPLIED MATERIALS & LABOUR - REFER TO CONTRACT & ADDENDA.
- BUILDER TO VERIFY ALL DIMENSIONS, LEVELS & CONTOURS ON SITE BEFORE CONSTRUCTION.
- DIMENSIONS ARE TO FRAME STUDS ONLY & DO NOT INCLUDE LININGS OR CLADDINGS
- HEIGHTS ARE FROM TOP OF SLAB. NO ALLOWANCE MADE FOR FLOOR COVERINGS.
- THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA FORMS PART OF THESE DRAWINGS, ALL THE NCC 2022 REQUIREMENTS ARE TO APPLY INCLUDING THOSE NOT SHOWN OR MENTIONED HERE IN.
- SMOKE DETECTOR TO NCC 2022 9.5.1 & TO MEET AS3786 TO BE INTERCONNECTED.
- BUILDER IS TO PROVIDE ALL FLASHINGS AS NECESSARY TO WATERPROOF THE BUILDING.
- WET AREA FLOORS TO BE WATERPROOFED IN ACCORDANCE WITH AS3740 "WATERPROOFING OF WET AREAS WITHIN RESIDENTIAL BUILDINGS.
- TILING TO WET AREAS BY BUILDER, UNLESS NOTED OTHERWISE.
- ELECTRICAL & PLUMBING FINAL LOCATIONS AT DISCRETION OF TRADES TO MEET AS/NZS 3000 & AS/NZS 3500.5
- GUTTERS AND DOWNPIPES TO DISPERSE WATER TO GROUND LEVEL UNLESS NOTED OTHERWISE. LOCATIONS AS DISCRETION OF BUILDER.
- SOAKWELLS / STORMWATER IN ACCORDANCE WITH NCC REQUIREMENTS & BUILDING PERMIT CONDITIONS TO BE UNDERTAKEN **BY CLIENT**
- EXTERNAL DOORS & OPENABLE WINDOWS SERVING HABITABLE ROOMS TO BE FITTED WITH WEATHER SEALS IN ACCORDANCE WITH NCC 2022 PART 13.4.4 ALL WINDOWS TO BE IN ACCORDANCE WITH AS 2047.
- FULL HEIGHT TIMBER EXTERNAL OPENINGS TO NOT SIT DIRECTLY ON CONCRETE.
- MANHOLE & WALL VENT FINAL LOCATIONS SUBJECT TO CHANGE AT DISCRETION OF BUILDER
- CABINET WORKS SUBJECT TO CHANGE AT DISCRETION OF CABINET MAKER
- RHS STEP PLATES UNDER FULL HEIGHT OPENINGS TO BE DRILLED OUT TO CREATE WEEP HOLE
- ALL STANDARDS REFERENCED TO BE CURRENT VERSION AT TIME OF CONSTRUCTION.
- ENGINEERS DESIGN AND DETAILS TO TAKE PRECEDENCE OVER ARCHITECTURAL PLANS AND DETAILS

**CEILING HEIGHT: 2400mm AFL THROUGHOUT**

**ROLLER BLINDS TO ALL BEDROOM WINDOWS AND TO THE SLIDING DOOR IN THE LIVING/DINING AREA.**

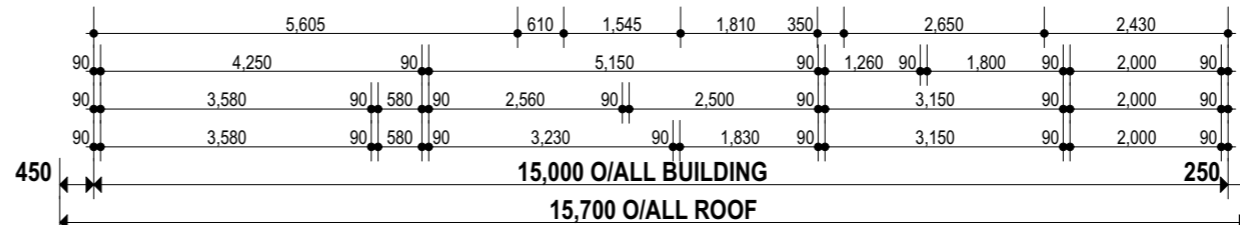
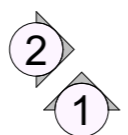
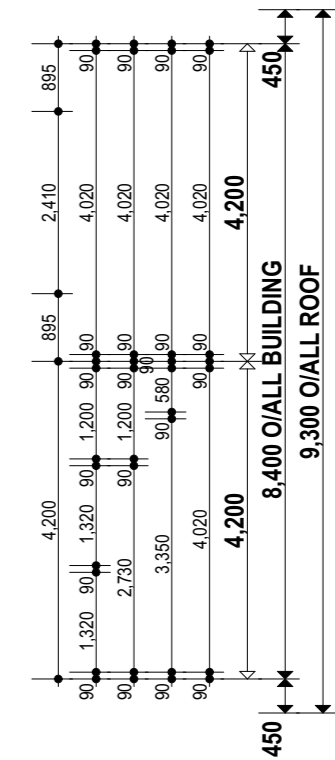
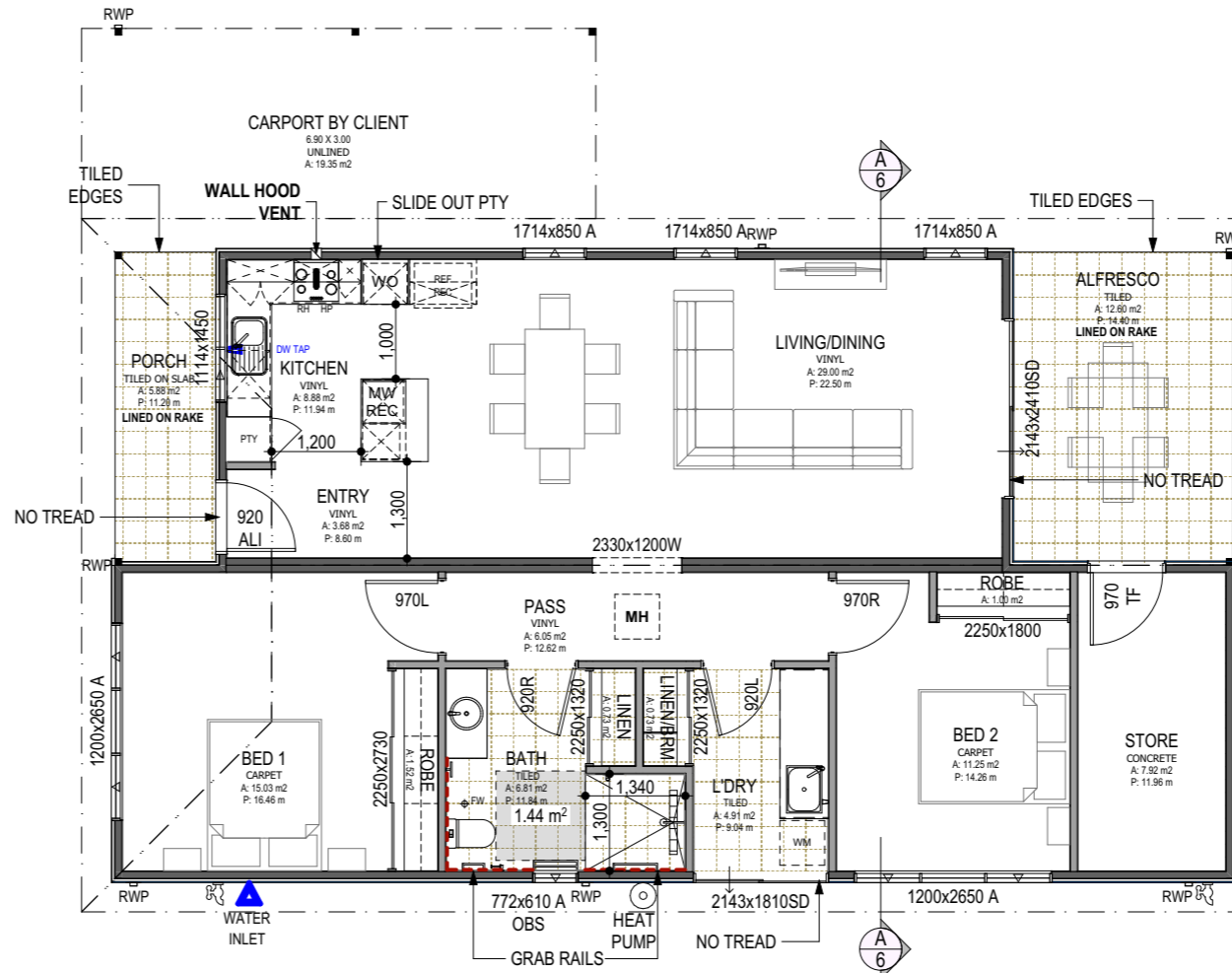
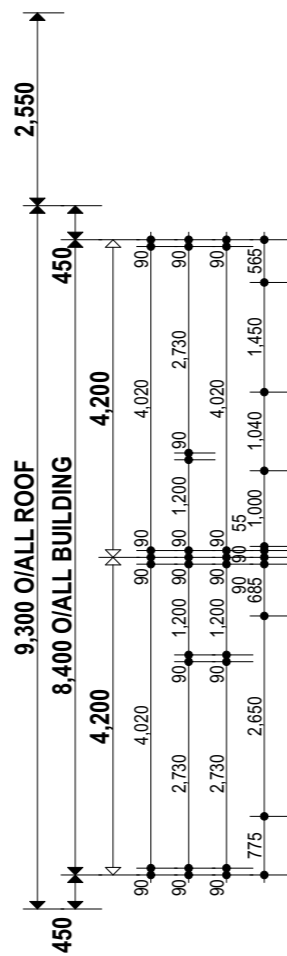
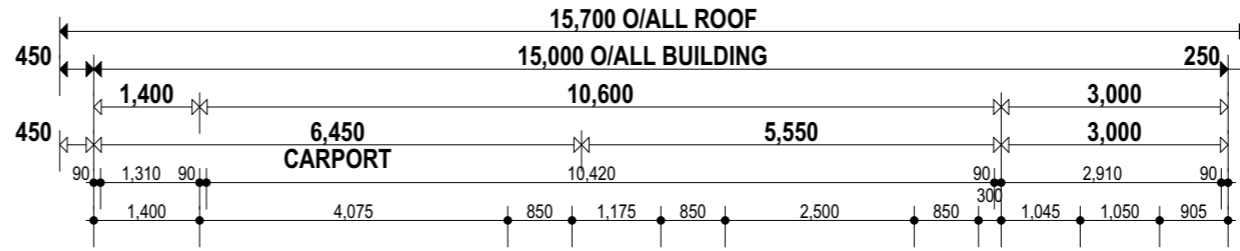
**NOTE PLUMBER: ALLOW COPPER PLUMBING AT MODULE SPLIT JOINS**

**BUILT TO SILVER SPECIFICATION - LIVABLE HOUSING STANDARD**

**----- 12mm MARINE PLYWOOD**

**CALCULATIONS**

	AREA	PERIMETER
ALFRESCO	12.60	14.40
BUILDING	99.60	58.76
CARPORT	19.35	18.90
PORCH	5.88	11.20
STORE	7.92	11.96
<b>TOTAL</b>	<b>145.35 M²</b>	<b>115.22 M</b>



**FLOOR PLAN**  
1:100

**DWELLING DESIGNED TO SUIT AGED & DEPENDENT PERSON. LIVABLE DESIGN: SILVER SPECS**

**TYPICAL FLOOR PLAN FOR DWELLING 1 TO 5**



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**SIGNATURES**

CLIENT: .....

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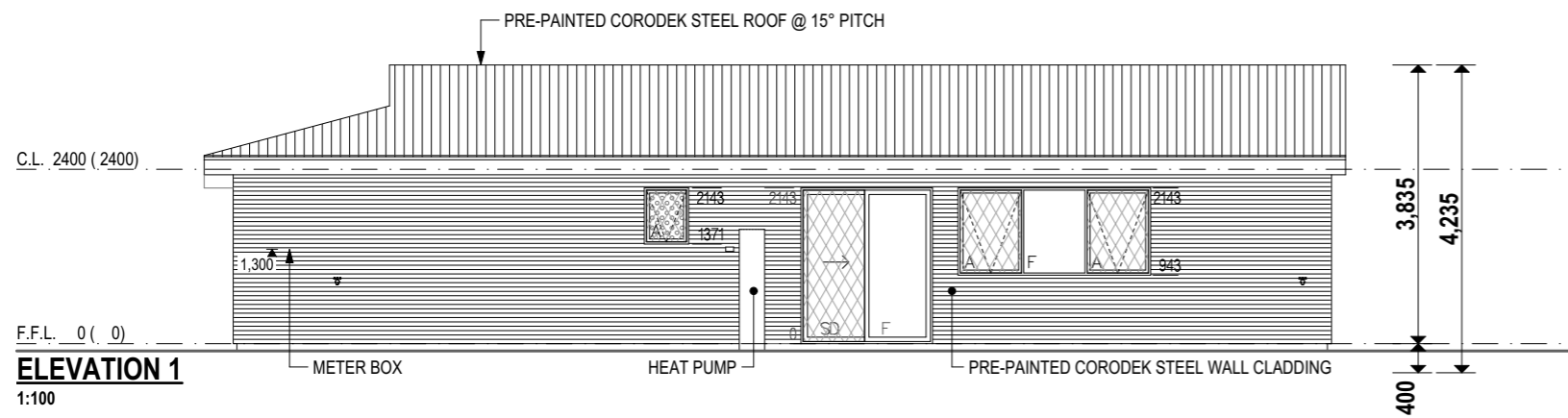
BUILDER: .....

VARIATIONS			VARIATIONS		
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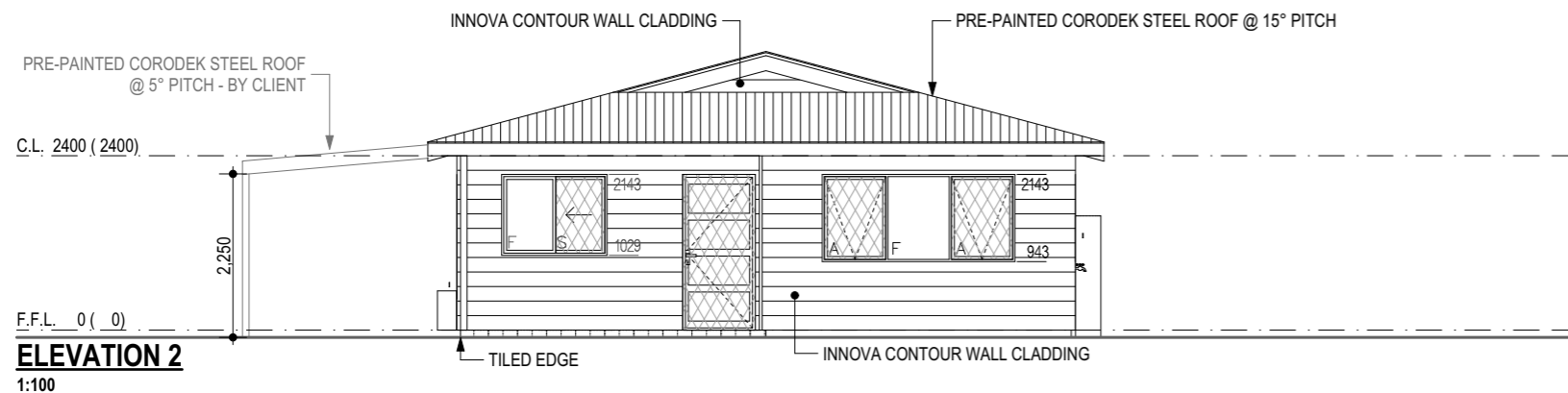
**CLIENT NAME:**  
WAGIN COTTAGE HOMES

**SITE ADDRESS:**  
36 KHEDIVE STREET  
WAGIN 6315 WA

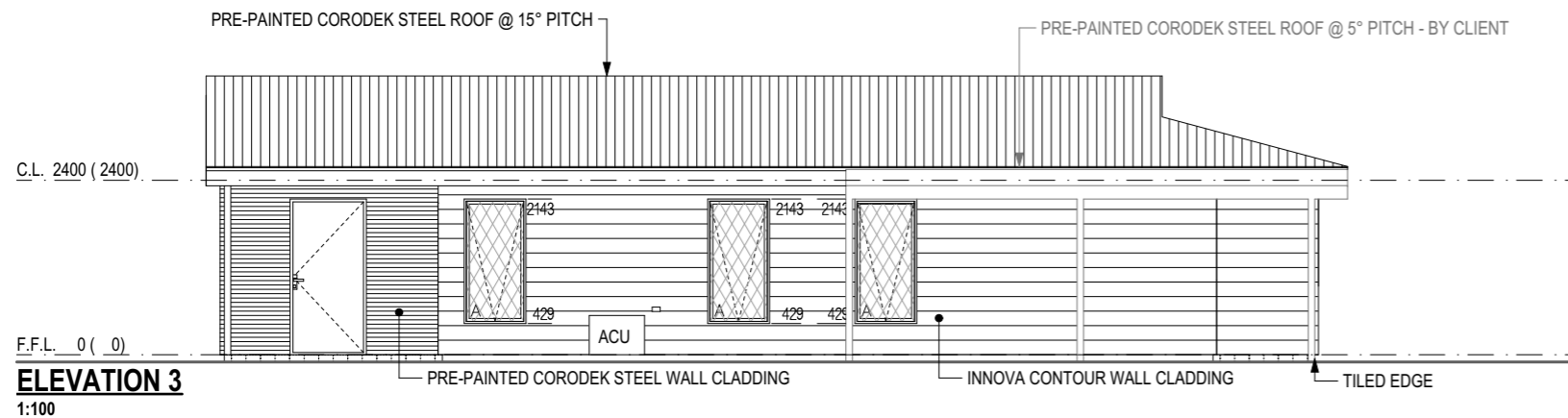
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<b>SALES:</b> SL	<b>COASTAL:</b> NO
<b>CLIMATE ZONE:</b> 5	<b>WIND REGION:</b> A
<b>SHEET NO:</b> 4 OF 10	<b>JOB No.:</b> 445



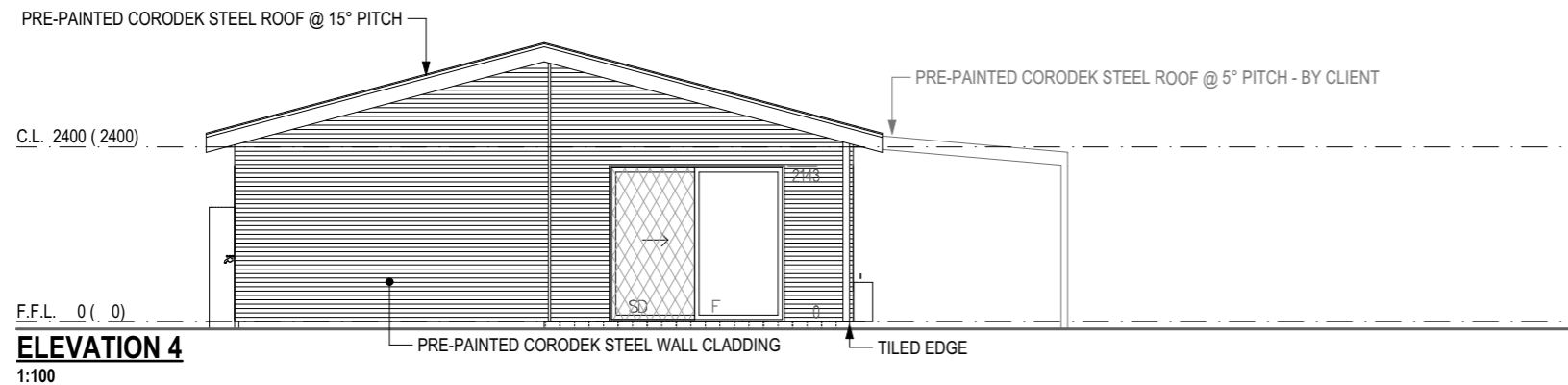
**ELEVATION 1**  
1:100



**ELEVATION 2**  
1:100



**ELEVATION 3**  
1:100



**ELEVATION 4**  
1:100



**COLOUR SELECTIONS**  
 ROOF: TBA  
 WALLS: TBA  
**INSULATION**  
 ROOF: R1.3 ANTICON  
 CEILING: R4.1 BATTS  
 EXTERNAL WALLS: R2.5HD BATTS + R0.3 THERMAL BREAK  
 INTERNAL WALLS: N/A  
 UNDERFLOOR: N/A

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**36 KHEDIVE STREET  
 WAGIN 6315 WA**

DRAWN:	PC	DATE:	24/04/25
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CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.	5 OF 10	JOB No.	445



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**CONSTRUCTION NOTES:**

**WALL AND ROOF FRAME**

EXTERNAL WALL: 90mm STEEL FRAME  
 INTERNAL WALL: 90mm STEEL FRAME  
 ROOF FRAME: STEEL TRUSS  
 CEILING FRAME: 25mm STEEL CEILING BATTEN  
 ROOF BATTEN: 40mm 0.55 BMT STEEL TOP HAT

**CLADDINGS**

EXTERNAL WALL: CLADDING AS PER ELEVATIONS, BUILDERS WRAP WITH INSULATION BATT. REFER TO ENERGY REPORT  
 INTERNAL WALL: 10mm GYPROCK  
 ROOF: 0.42 CORRUGATED SHEET  
 FASCIA: COLORBOND REBATE FASCIA  
 GUTTER: COLORBOND ROOFLINE COLONIAL SLOTTED GUTTER

**FOUNDATIONS & EARTHWORKS**

- ALL SUBFLOOR SPACE CONSTRUCTION TO COMPLY WITH NCC VOLUME TWO (BCA) PART 3.4.1  
 - ALL VEGETATION AND DELETERIOUS MATTER IS TO BE REMOVED FROM THE BUILDING AREA.  
 - FOUNDATION SOIL TO BE CLEAN, COMPACT NATURAL GROUND, FREE OF EXCESSIVE MOISTURE.  
 - GROUND SHALL BE COMPACTED TO ACHIEVE: FOR SAND SITES - MINIMUM 6 BLOWS OVER 150mm-450mm, 7 BLOWS OVER 450mm-750mm & 9 BLOWS OVER 750-1050mm WITH A PERTH SAND PENETROMETER (AS 1289.6.3.3). FOR COHESIVE/GRAVEL SITES - MINIMUM 6 BLOWS OVER 150mm USING A DYNAMIC CONE PENETROMETER (DCP) THROUGH ALL FILL OR TO 600mm IN NATURAL GROUND.  
 - PREPARE SITE SUCH THAT SURFACE RUNOFF CANNOT DRAIN OVER OR POND ADJACENT TO FOUNDATIONS.  
 - SUBSOIL DRAINAGE TO BE DETERMINED FOLLOWING CUT INSPECTION.  
 - ENSURE EXCAVATIONS FOR PLUMBING DO NOT UNDERMINE FOUNDATIONS. IF UNDERMINING IS LIKELY TO OCCUR CONTACT ENGINEER.  
 - SITE TO HAVE 200mm MIN. OF LIMESTONE/ROAD BASE ON THE TOP OF SURFACE COMPACTED TO ACCOMMODATE THE TRUCK INSTALLATION OF THE MODULES BEING OVER HOUSE PAD AREA & THE RAMP OFF THE ROAD TO THE HOUSE PAD FOR ALL SOIL CLASSES.  
 - FOOTING DESIGN TO MEET REQUIREMENTS OF AS2870 AS PER SOIL CLASS REPORT.

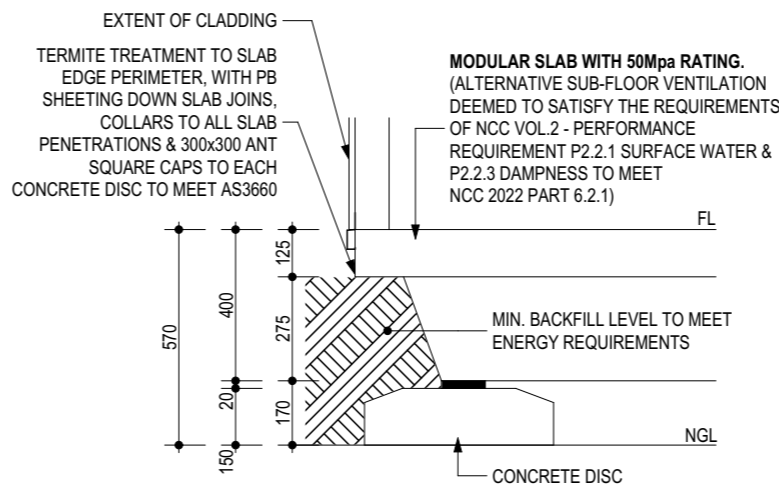
**GENERAL**

- ROOF TRUSSES AND CONNECTION TO SUPPLIER'S DETAILS IN ACCORDANCE WITH THE SPECIFIED DESIGN CRITERIA.  
 - LIVE LOAD ASSUMPTION: 1.5 kPa.  
 - COMPACT SOIL TO ENSURE MIN. BEARING CAPACITY OF 150 kPa.

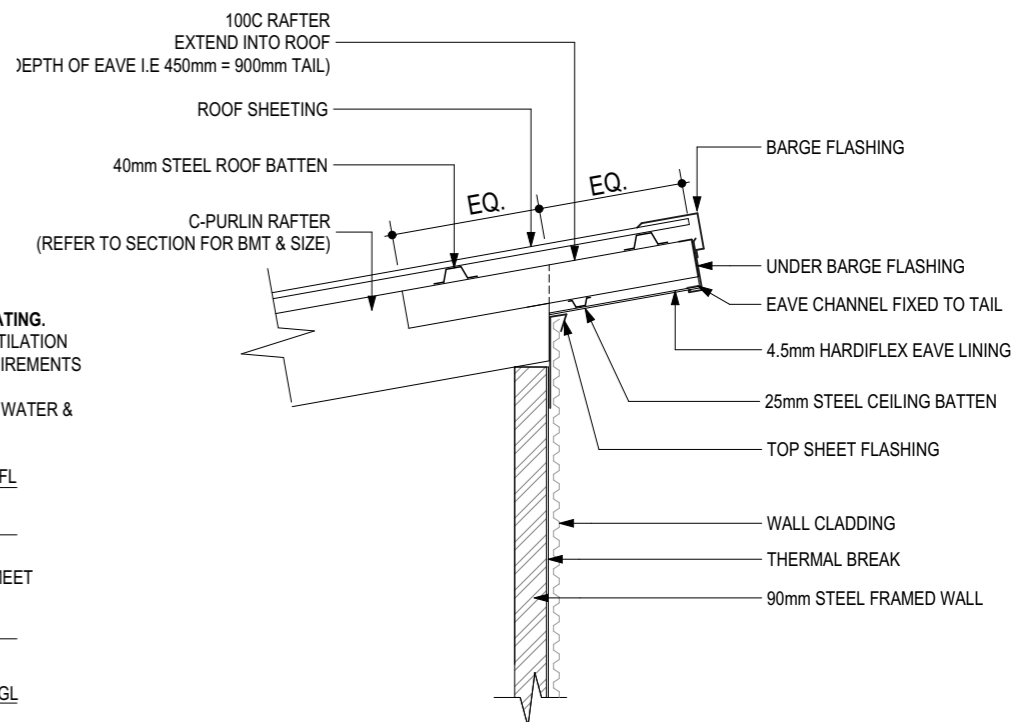
**STRUCTURAL NOTES**

- ALL WORK TO CONFORM WITH THE PROVISIONS OF NCC.  
 - ALL WELDS TO BE MIN. 5mm CATEGORY GP TO AS1554  
 - ALL STEELWORK TO AS4100 & AS4600  
 - ALL TIMBER WORK TO AS1684.4  
 - ALL SHS/RHS TO BE MIN. G350 & SEAL ALL OPEN ENDS WITH FULLY WELDED 3mm MS PLATE  
 - STEEL SURFACE TREATMENT TO THE CLIENTS REQUIREMENT. CONTACT ENGINEER FOR ADVICE IF UNSURE.  
 - ALL CONCRETE TO MIN. N20 / 20 / 80 TO AS3600.  
**ALL REFERENCED STANDARDS TO BE THE CURRENT VERSION AT THE TIME OF CONSTRUCTION.**

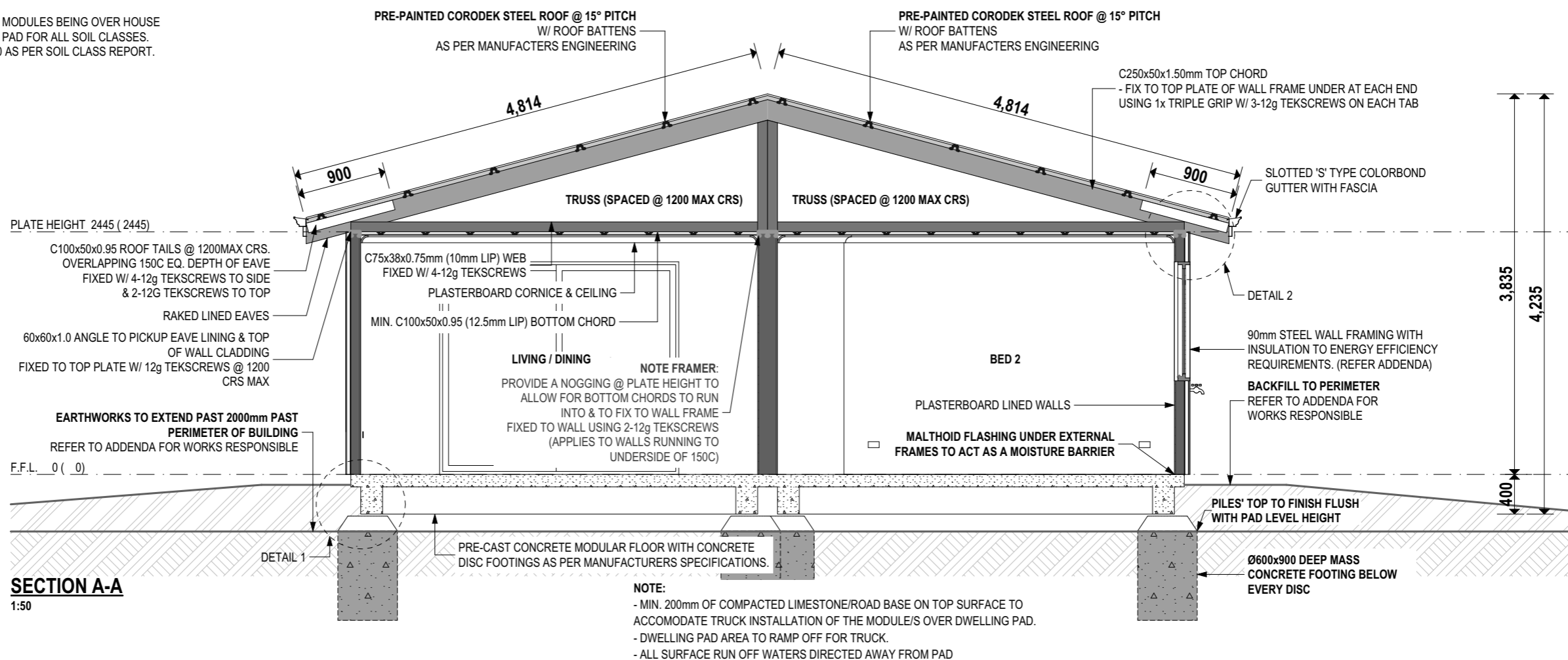
**SOIL CLASS: H1  
 WIND REG: A1  
 TERRAIN CAT: TC2  
 TOPOGRAPHIC CLASS : TO  
 WIND CLASS: N2**



**DETAIL 1 - MODULAR FLOOR BACKFILL**  
1:20



**DETAIL 2 - STANDARD BARGE TAILS**  
1:20



**SECTION A-A**  
1:50



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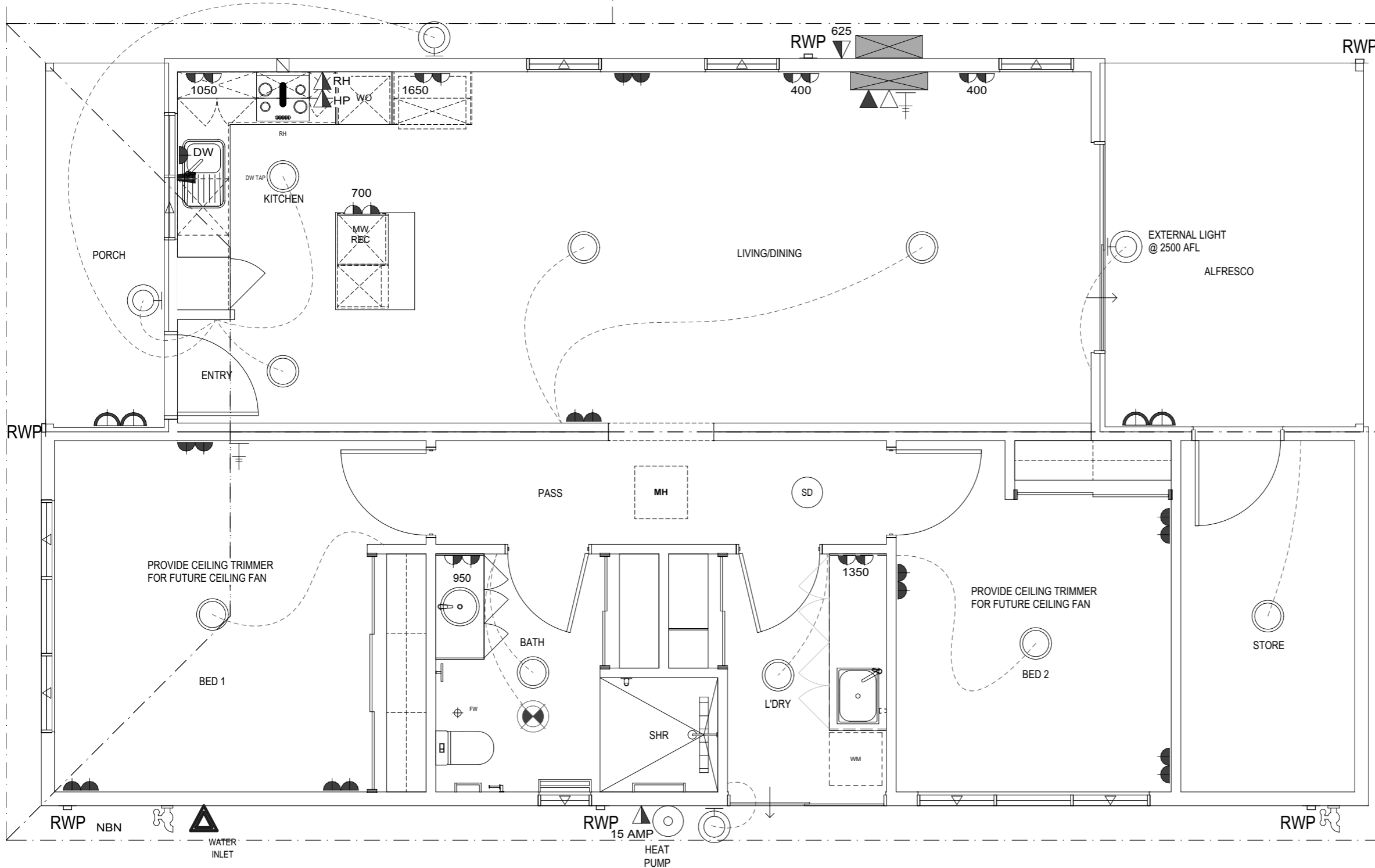
**CLIENT NAME:**  
 WAGIN COTTAGE HOMES  
**SITE ADDRESS:**  
 36 KHEDIVE STREET  
 WAGIN 6315 WA

<b>DRAWN:</b>	PC	<b>DATE:</b>	24/04/25
<b>SALES:</b>	SL	<b>COASTAL:</b>	NO
<b>CLIMATE ZONE:</b>	5	<b>WIND REGION:</b>	A
<b>SHEET No.</b>	6 OF 10	<b>JOB No.</b>	445

**METERBOX/HWU NOTE:**  
HWU TO BE ON OWN CIRCUIT

**NOTE BUILDER:**  
CL & ROOF BATTENS TO  
ALLOW CLEARANCE FOR R/HOOD

- NOTES:**
- ELECTRICAL LAYOUT TO BE CONFIRMED WITH CLIENTS AT PRE-START.
  - ALL SUBCONTRACTORS TO CHECK DIMENSIONS & NOTES PRIOR TO COMMENCEMENT OF ANY WORKS. ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.
  - SMOKE DETECTOR TO NCC 2022 PART 9.5.1 & TO MEET AS3786 TO BE INTERCONNECTED.
  - SAFETY BOARD, POWER READER, GPO & LIGHT SWITCH LOCATIONS MAY VARY, (FINAL LOCATIONS TO BE DETERMINED BY ELECTRICIAN).
  - EXHAUST FANS TO WET AREA'S TO PROVIDE A MINIMUM RATE OF 25 LITRES PER SECOND PER FIXTURE, BUT IN ANY CASE NO LESS THAN 10 AIR CHANGES PER HOUR.
  - LIGHT SWITCH @ 1350 AFL UNO

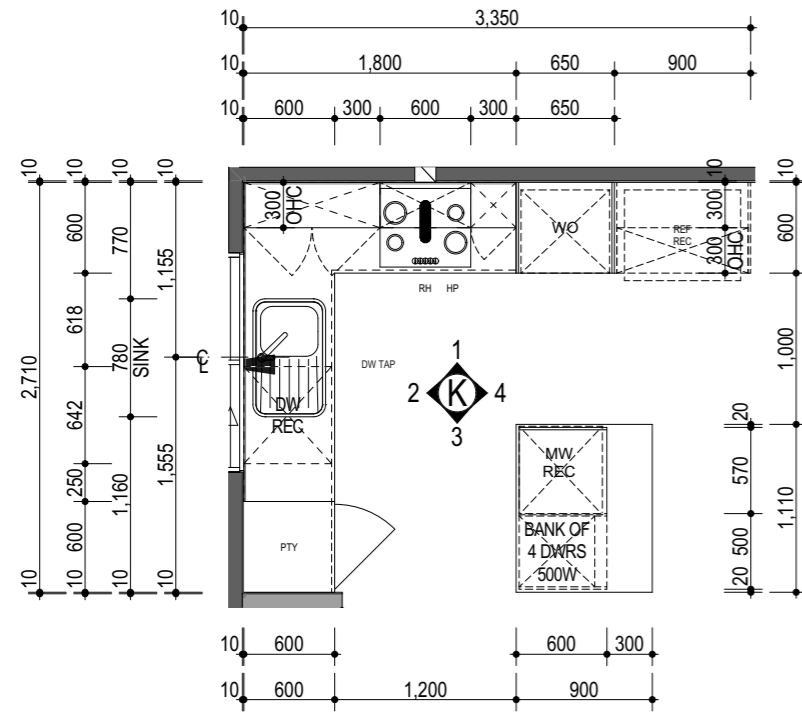


**08. ELECTRICAL LEGEND - PLAN**

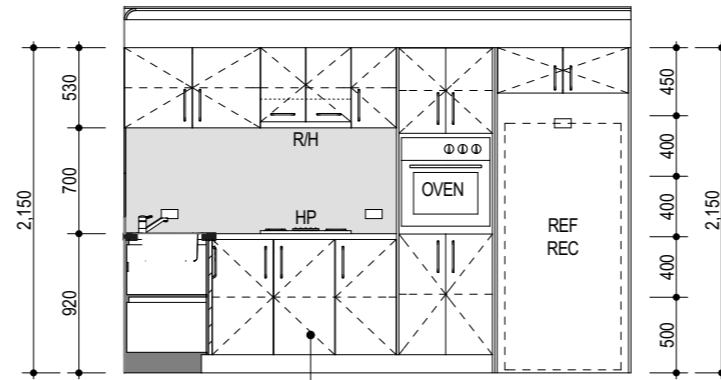
SYMBOL	No.	TYPE
	1	15 AMP HEAT PUMP ISO @ 1300 AFL
	1	A/C ISO POINT @ NOTED HEIGHT
	8	DOUBLE GPO @ 300 AFL UNO
	7	DOUBLE GPO @ NOTED HEIGHT
	2	DOUBLE WP GPO @ 1200 UNO
	1	DW (DISH WASHER) SGPO @ 700 AFL
	1	EXHAUST FAN
	4	EXTERNAL WALL LIGHT @ 2100 AFL UNO
	1	INDOOR AIR CON. WALL UNIT
	2	ISO SWITCH FOR HP/RH @ 1050 AFL
	9	LED DOWNLIGHT
	5	METER BOX
	1	NBN POINT @ 400 AFL
	1	OUTDOOR AIR CON. GROUND UNIT
	1	PHONE & DATA POINT @ 400 AFL
	1	SMOKE DETECTOR
	2	TV POINT @ 400 AFL

**ELECTRICAL PLAN**  
1:50

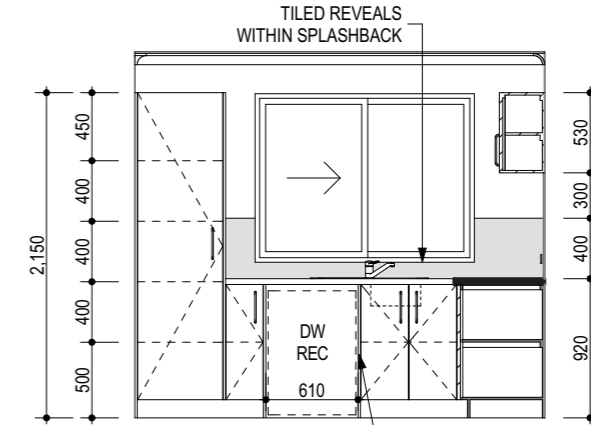
<p><b>EVOKE LIVING HOMES</b> CREATING ORDINARY COUNCIL MEETINGS</p>	<p>61 OLD YORK ROAD, NORTHAM WA 6401 PHONE: 1300 138 653 EMAIL: sales@elhomes.com.au</p> <p>© COPYRIGHT THIS DRAWING IS THE COPYRIGHT OF WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES &amp; MAY NOT BE COPIED IN PART OR FULL WITHOUT THE WRITTEN PERMISSION OF EVOKE LIVING HOMES.</p>	<p>SIGNATURES</p> <p>CLIENT: .....</p> <p>CLIENT: .....</p> <p>BUILDER: .....</p>	<p><b>VARIATIONS</b></p> <table border="1"> <thead> <tr> <th></th> <th>DATE:</th> <th>INT:</th> </tr> </thead> <tbody> <tr> <td>REVA - SS</td> <td>24/04/25</td> <td>PC</td> </tr> <tr> <td>REVB</td> <td>29/04/25</td> <td>PC</td> </tr> <tr> <td>REVC - CHANGES</td> <td>14/06/25</td> <td>PC</td> </tr> <tr> <td>REVD - CHANGES</td> <td>18/06/25</td> <td>RI</td> </tr> <tr> <td>REVE - FENCE</td> <td>09/07/25</td> <td>PC</td> </tr> <tr> <td>REVF - CARPORT</td> <td>23/10/25</td> <td>LD</td> </tr> <tr> <td>REVG - WD</td> <td>28/11/25</td> <td>CP</td> </tr> </tbody> </table>		DATE:	INT:	REVA - SS	24/04/25	PC	REVB	29/04/25	PC	REVC - CHANGES	14/06/25	PC	REVD - CHANGES	18/06/25	RI	REVE - FENCE	09/07/25	PC	REVF - CARPORT	23/10/25	LD	REVG - WD	28/11/25	CP	<p><b>VARIATIONS</b></p> <table border="1"> <thead> <tr> <th></th> <th>DATE:</th> <th>INT:</th> </tr> </thead> <tbody> <tr> <td>REVH - CARPORT</td> <td>02/12/25</td> <td>CP</td> </tr> <tr> <td>REVI - SITE CHG</td> <td>21/01/26</td> <td>PC</td> </tr> <tr> <td>REVJ - CARPORT</td> <td>09/01/26</td> <td>PC</td> </tr> <tr> <td>REVK - WATER METER</td> <td>20/02/26</td> <td>CP</td> </tr> <tr> <td>REVL - BAL NOTES</td> <td>05/03/26</td> <td>NV</td> </tr> <tr> <td>REVM - SITE CHANGES</td> <td>19/03/26</td> <td>PC</td> </tr> </tbody> </table>		DATE:	INT:	REVH - CARPORT	02/12/25	CP	REVI - SITE CHG	21/01/26	PC	REVJ - CARPORT	09/01/26	PC	REVK - WATER METER	20/02/26	CP	REVL - BAL NOTES	05/03/26	NV	REVM - SITE CHANGES	19/03/26	PC	<p>CLIENT NAME: <b>WAGIN COTTAGE HOMES</b></p> <p>SITE ADDRESS: <b>36 KHEDIVE STREET WAGIN 6315 WA</b></p>	<p>DRAWN: PC DATE: 24/04/25</p> <p>SALES: SL COASTAL: NO</p> <p>CLIMATE ZONE: 5 WIND REGION: A</p> <p>SHEET: April 2025 JOB No. 445 7 OF 10</p>
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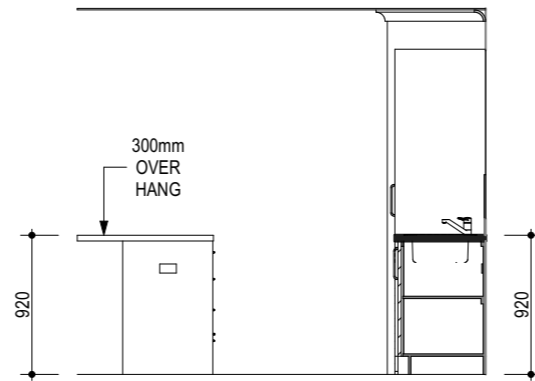
**KITCHEN PLAN**  
1:50



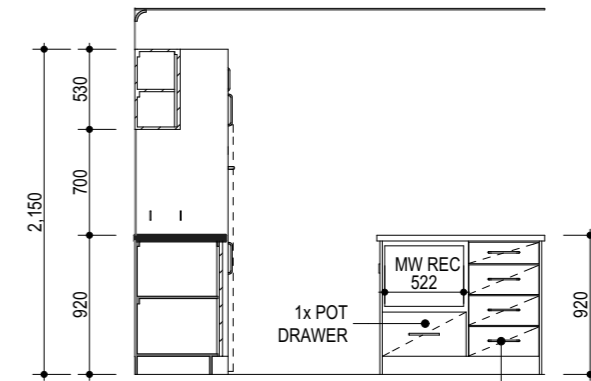
**K1 VIEW**



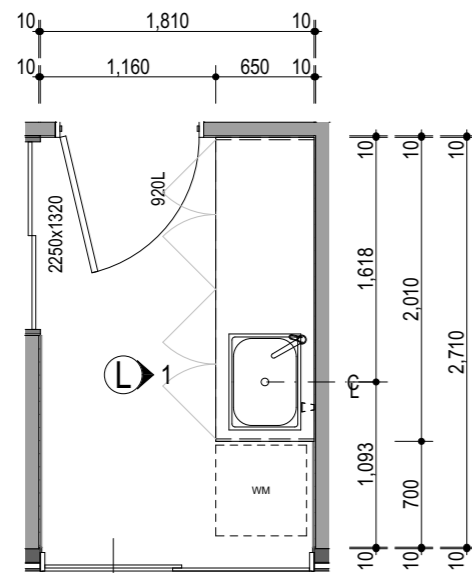
**K2 VIEW**



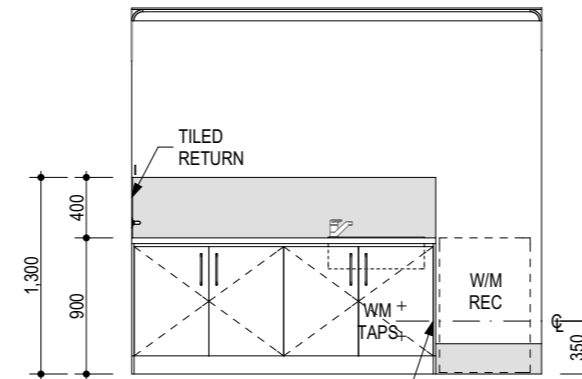
**K3 VIEW**



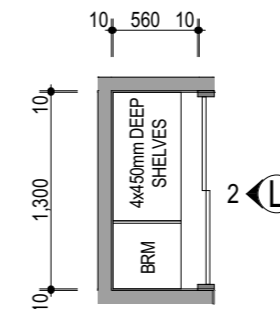
**K4 VIEW**



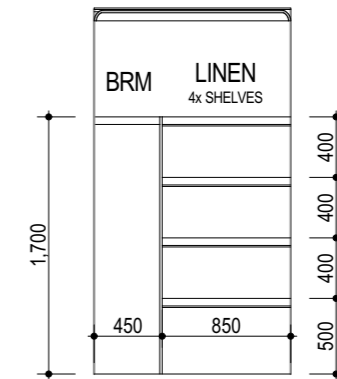
**LAUNDRY PLAN**  
1:50



**L1 VIEW**



**LINEN/BRM PLAN**  
1:50



**L2 VIEW**

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**SIGNATURES**

CLIENT: .....  
CLIENT: .....  
BUILDER: .....

**VARIATIONS**

	DATE:	INT:
REVA - SS	24/04/25	PC
REVB	29/04/25	PC
REVC - CHANGES	14/06/25	PC
REVD - CHANGES	18/06/25	RI
REVE - FENCE	09/07/25	PC
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REVG - WD	28/11/25	CP

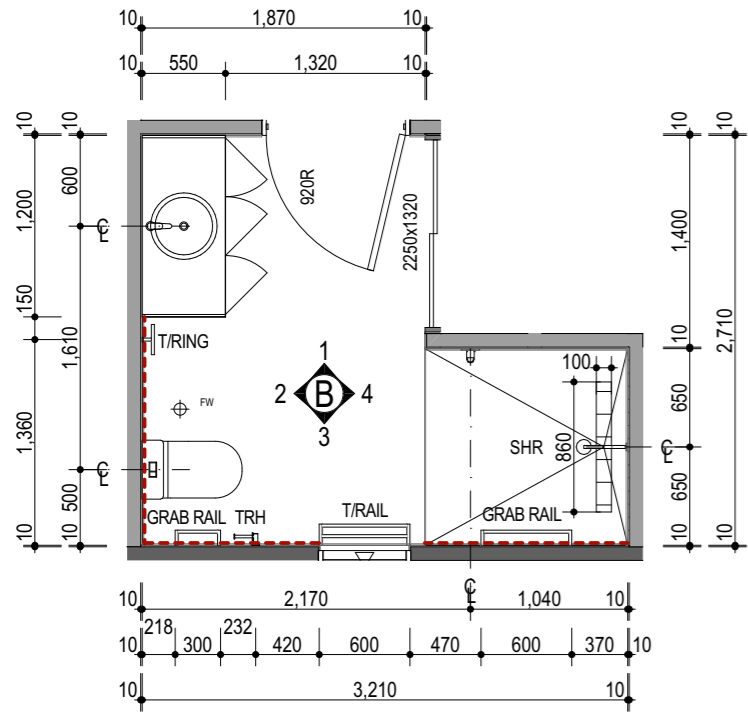
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REVJ - CARPORT	09/01/26	PC
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REVL - BAL NOTES	05/03/26	NV
REVM - SITE CHANGES	19/03/26	PC

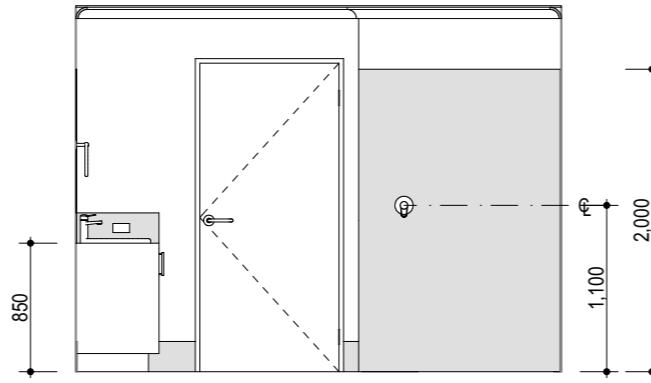
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**WAGIN COTTAGE HOMES**  
SITE ADDRESS:  
**36 KHEDIVE STREET  
WAGIN 6315 WA**

DRAWN: PC	DATE: 24/04/25
SALES: SL	COASTAL: NO
CLIMATE ZONE: 5	WIND REGION: A
SHEET No. 8 OF 10	JOB No. 445

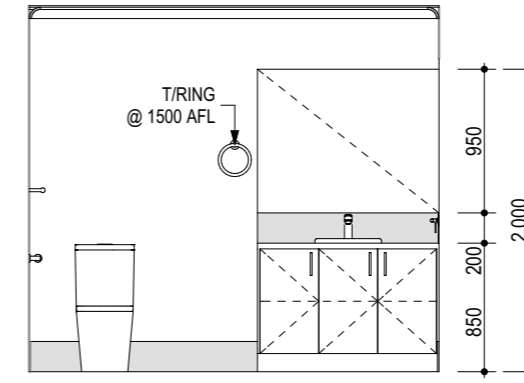




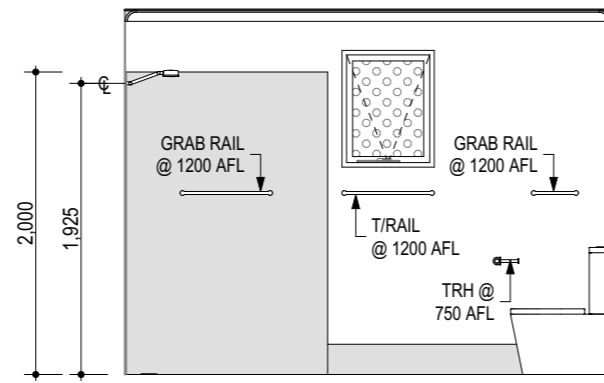
**BATH PLAN**  
1:50



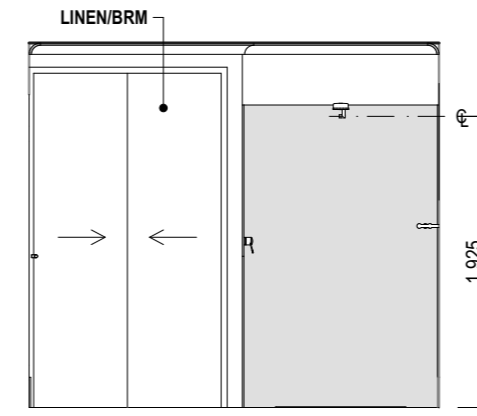
**B1 VIEW**



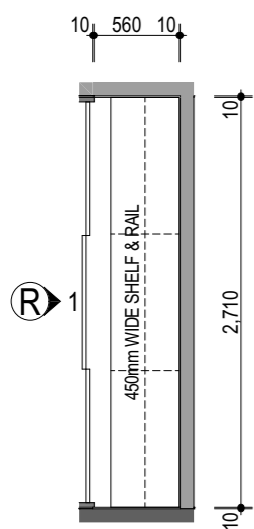
**B2 VIEW**



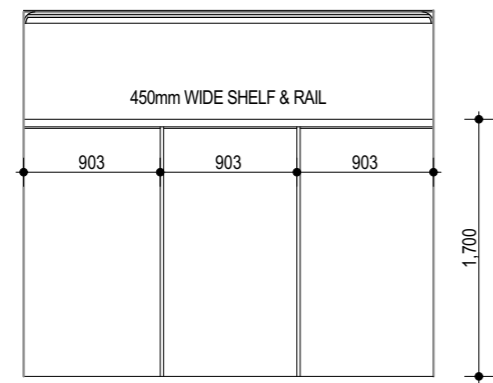
**B3 VIEW**



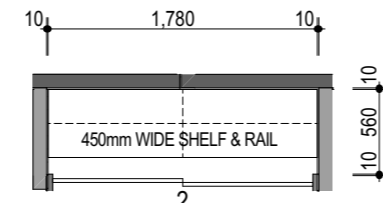
**B4 VIEW**



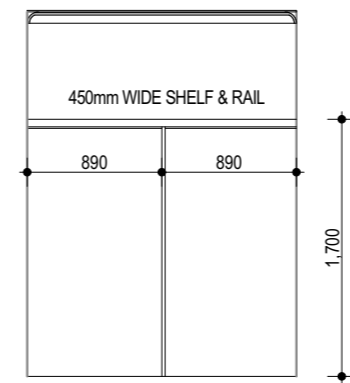
**ROBE 1 PLAN**  
1:50



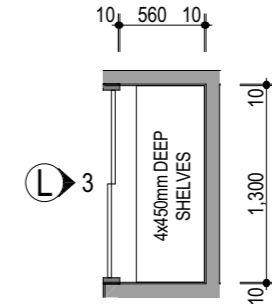
**R1 VIEW**



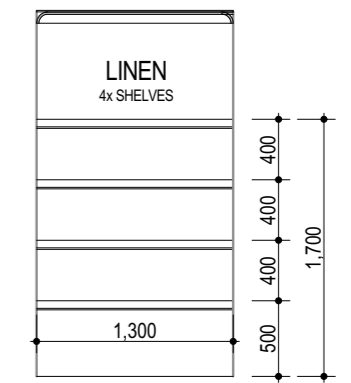
**ROBE 2 PLAN**  
1:50



**R2 VIEW**



**LINEN PLAN**  
1:50



**L3 VIEW**



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CLIENT: .....

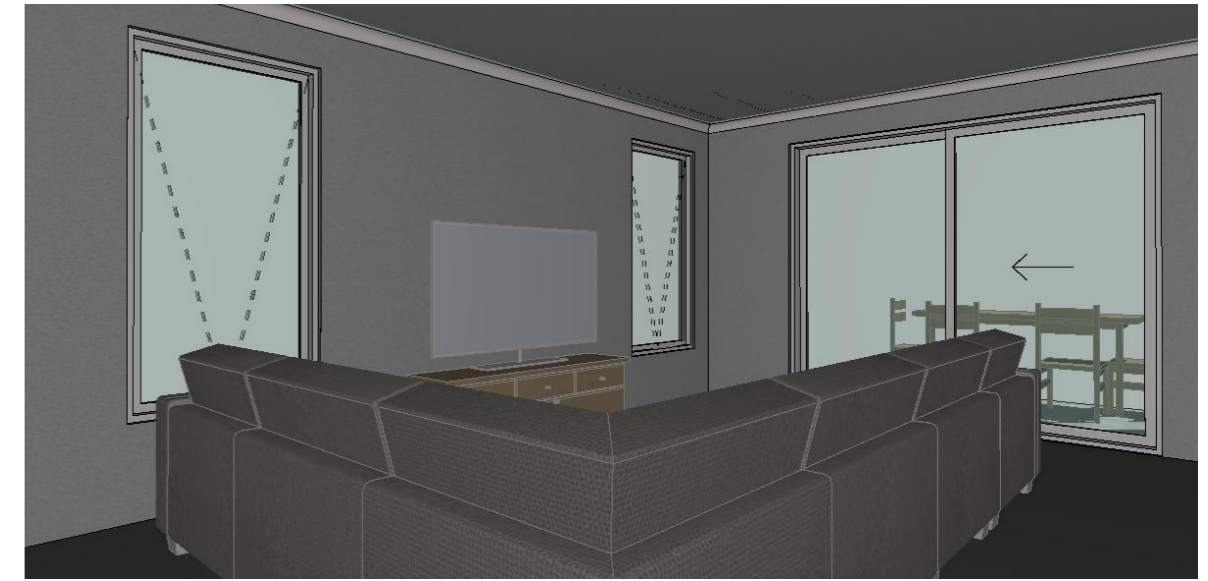
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REVB	29/04/25	PC	REVI - SITE CHG	21/01/26	PC
REVC - CHANGES	14/06/25	PC	REVJ - CARPORT	09/01/26	PC
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REVE - FENCE	09/07/25	PC	REVL - BAL NOTES	05/03/26	NV
REVF - CARPORT	23/10/25	LD	REVM - SITE CHANGES	19/03/26	PC
REVG - WD	28/11/25	CP			

CLIENT NAME:  
**WAGIN COTTAGE HOMES**

SITE ADDRESS:  
**36 KHEDIVE STREET  
 WAGIN 6315 WA**

DRAWN:	PC	DATE:	24/04/25
SALES:	SL	COASTAL:	NO
CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.	9 OF 10	JOB No.	445



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SIGNATURES

CLIENT: .....  
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REVF - CARPORT	23/10/25	LD
REVG - WD	28/11/25	CP

VARIATIONS

	DATE:	INT:
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REVK - WATER METER	20/02/26	CP
REVL - BAL NOTES	05/03/26	NV
REVM - SITE CHANGES	19/03/26	PC

CLIENT NAME:  
 WAGIN COTTAGE HOMES  
 SITE ADDRESS:  
 36 KHEDIVE STREET  
 WAGIN 6315 WA

DRAWN:	PC	DATE:	24/04/25
SALES:	SL	COASTAL:	NO
CLIMATE ZONE:	5	WIND REGION:	A
SHEET No.	10 OF 10	JOB No.	445



**8.1.7 PROPOSED HOME BUSINESS AT LOT 5105 ON DEPOSITED PLAN 115579 (292 SPRIGGS FRASER ROAD), MINDING**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil.
<b>DISCLOSURE OF INTEREST:</b>	
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	1. Development Application and supporting documents

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5626**

**Moved Cr S M Chilcott**

**Seconded Cr B L Kilpatrick**

**That Council APPROVE the development application submitted by Philip Fraser for the Home Business at Lot 5105 on Deposited Plan 115579, subject to the following conditions and advice notes:**

**Conditions:**

- 6. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application, subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**

**Advice Notes:**

- 5. Schedule 1 of Local Planning Scheme No. 2 provides an exemption for the requirement to obtain development approval for one (1) advertising sign that does not exceed 0.2sqm. Any additional or larger signs will be subject to a requirement to obtain separate development approval from the Shire.**
- 6. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.**
- 7. This is a development approval of the Shire of Wagin under its Local Planning Scheme No. 2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**

8. The applicant/landowner are reminded of their obligation to ensure compliance with the requirements of the Shire of Wagin Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk.
9. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No. 2 and may result in legal action being initiated by the local government.
10. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the local government's determination.

**CARRIED UNANIMOUSLY 5/0**

### **BRIEF SUMMARY**

Council is requested to consider a development application submitted by Philip Fraser in relation to a proposed Home Business at Lot 5105 on Deposited Plan 115579 which the Applicant refers to as 292 Sprigg Fraser Road, Minding. 'Home Business' is a 'D' (discretionary) use within the 'Rural' zone of the Shire of Wagin Local Planning Scheme No. 2 (LPS2) and therefore, as it is not a 'permitted' use, the application falls outside the scope of delegated authority.

### **BACKGROUND/COMMENT**

The application form received by the Shire states that the subject land is 292 Spriggs Fraser Road, Minding, however the plans submitted show that the application relates to the adjoining property to the west which is Lot 5105 on Deposited Plan 115579. Both properties are currently owned by Lisa and Philip Fraser.

Lot 5105 is zoned 'Rural' pursuant to LPS2, measures 87.2941 hectares and currently exists with a single house and large outbuilding (shed). Lot 5105 does not have constructed road frontage, rather it is seemingly accessed via Lot 2000 (No. 292) Springs Fraser Road, Minding, which the Applicant also owns.

The land is approximately 17.5km west of the Wagin townsite and approximately 1.5km east of the Shire of West Arthur boundary.

Aerial imagery of the subject site is provided in Figure 1.

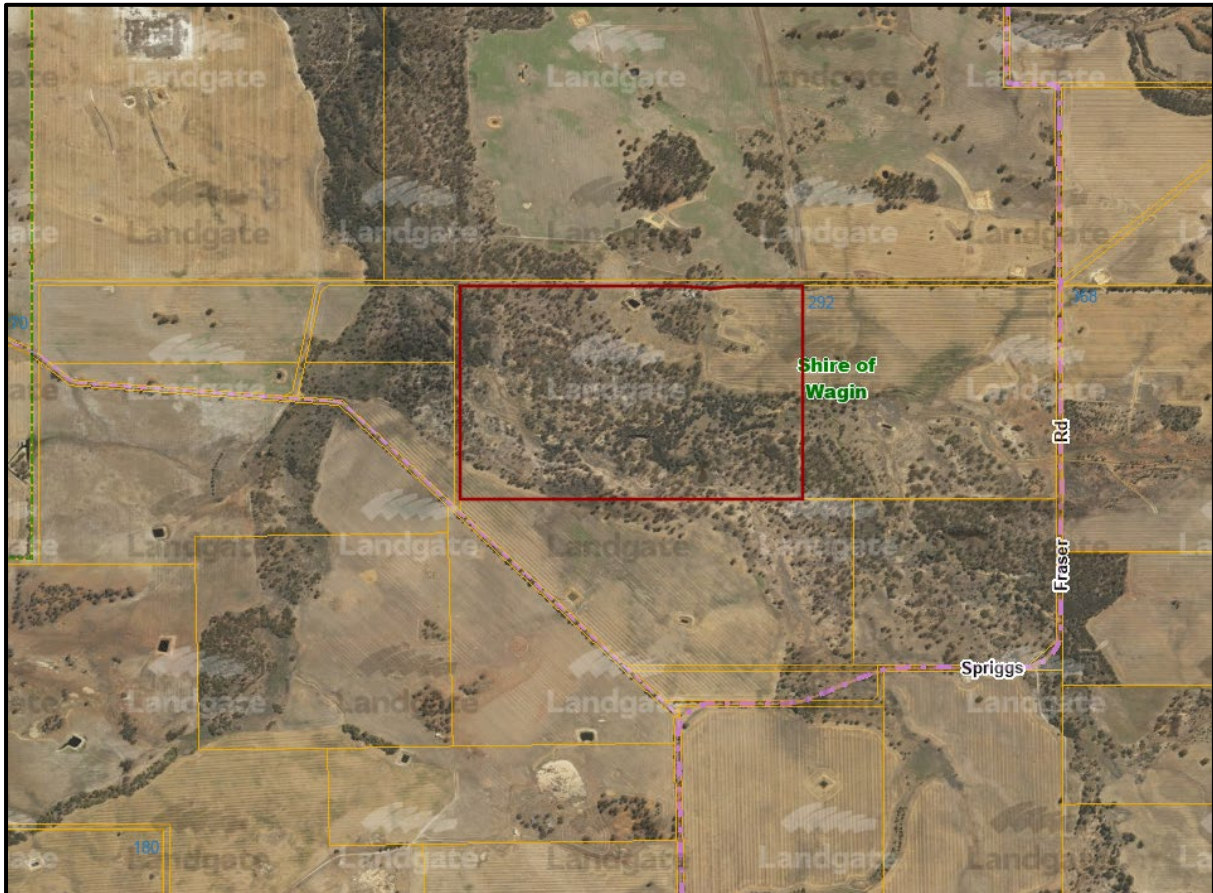


Figure 1: Location Plan (Source: Landgate Map Viewer Plus 2026)

The proposal seeks approval to utilise a 16sqm office portion of the existing dwelling to undertake administrative duties for the Applicant’s licensed electrical contracting business (PRF Electrical), effectively functioning as a regional base. The specific tasks/activities mentioned by the Applicant include administration and coordination of electrical contracting work, project planning, communication, inventory logging, invoicing and equipment storage. It is proposed that the activity will operate between the hours of 7:00am and 3:00pm, Monday to Friday, and will not involve the employment of persons outside of the occupier’s household.

The Applicant also proposes to park three (3) vehicles immediately to the north of the existing dwelling. These vehicles comprise of two (2) Toyota Hilux Dual Cab Utes and a 4.5 tonne agricultural tractor.

The proposal fits within the LPS2 land use definition of ‘Home Business’ which means:

*a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation that -*

- (a) does not involve employing more than 2 people who are not members of the occupier’s household; and*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) does not occupy an area greater than 50 m<sup>2</sup>; and*

- (d) does not involve the retail sale, display or hire of any goods; and
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and
- (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

In accordance with the Zoning Table of LPS2, 'Home Business' is a 'D' use within the 'Rural' zone and is therefore capable of approval at the local government's discretion.

Considering the nature and scale of the use, the fact that no additional works component is proposed and that the proposal will not adversely affect surrounding properties nor prejudice rural activities, the proposal warrants support.

Whilst the proposal is located within a bushfire prone area as designated by the Fire and Emergency Services Commissioner, the proposal is not considered to result in the intensification of development, nor will it result in an increase of visitors, residents or employees. Accordingly, it is considered that State Planning Policy 3.7 – Bushfire is not applicable.

### **CONSULTATION/COMMUNICATION**

The proposal is for a 'D' use as opposed to an 'A' use, and therefore the requirement for neighbour consultation is at the discretion of the local government. Given the location, nature and scale of the proposal, neighbour consultation was not considered necessary as the proposal is unlikely to adversely impact surrounding properties.

### **STATUTORY/LEGAL IMPLICATIONS**

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- State Planning Policy 3.7 - Bushfire
- Shire of Wagin Local Planning Scheme No. 2

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the Applicant.

### **STRATEGIC IMPLICATIONS**

The proposal is generally consistent with the Shire of Wagin Strategic Community Plan 2020 – 2030 as it applies specifically to the following activities and strategies:

1. Economic Development



---

1.1 Increase in the number and diversity of businesses in the town and district.

1.7 Support and Promote Wagin as a business opportunity.

**VOTING REQUIREMENTS**

Simple Majority



## TOWN PLANNING APPLICATION FOR HOME OCCUPATION / HOME BUSINESS

APPLICANT(S) NAME(S): Phil Fraser

LOT No: 292 HOUSE No: \_\_\_\_\_ PHONE No: \_\_\_\_\_

MOBILE No: 0419551666

STREET: Sprigg Fraser Road

SUBURB: Minding POST CODE: 6315

### NAME AND TYPE OF HOME OCCUPATION / BUSINESS

*Please attach a covering letter and or photos explaining the proposed activities in detail and listing the vehicles / machinery / chemicals to be used. 3 copies of a Site Plan are required to show proposed size and location of rooms or outside areas to be used.*

PRF Industries Pty Ltd t/as PRF Electrical

Electrical contracting

I/We attach \$222.00 for administration fees and/or local newspaper advertising (at cost) and onsite signage (\$120.00). If approved an annual fee (currently \$73) will be applicable.

I/We understand that adjoining landowners may be consulted and their comments sought in relation to our application for a home occupation / home business.

SIGNATURE OF APPLICANT Phil Fraser DATE 6th June 2025

OWNER OF PROPERTY (Name) Philip R Fraser  
Please print

SIGNATURE OF OWNER Phil Fraser

P \_\_\_\_\_ A \_\_\_\_\_ Receipt # \_\_\_\_\_



## HOME OCCUPATION / HOME BUSINESS CHECKLIST

### Application Type:

Based on definitions contained in the Shire's Town Planning Schemes

HOME OCCUPATION

HOME BUSINESS

*requires neighbour consultation*

Fee enclosed

\$222

Neighbour consultation fee

*not required*

Signage Fee

*if required*

Cover letter attached

3 x Plans attached

*Note: Newspaper advertising, if required, will be charged at cost once undertaken*

**Signage:**

Yes  No  size of sign \_\_\_\_\_

*Note: max permitted sign is 0.2m<sup>2</sup> or 40cm x 50cm*

**Customer car parking:**

Yes  No  number of bays \_\_\_\_\_

**Non-household employees:**

Yes  No  number \_\_\_\_\_

**Food handling:**

Yes  No

**Vehicles / Machinery used:**

Yes  No  type Hilux Dual Cab weight 2t

type Tractor weight 4.5t

**Is chemical storage required?** Yes  No  type \_\_\_\_\_

*Please specify the type and quantities of chemicals as well as management and occupational health and safety practices on separate page.*

**Hours of operation:**

Mon - Fri 7 to 3.30

Saturday \_\_\_\_\_

to \_\_\_\_\_

Sunday \_\_\_\_\_

to \_\_\_\_\_

Phil Fraser  
PRF Industries Pty Ltd t/as PRF Electrical  
PO Box 4355  
Myaree BC WA 6960  
Office 08 93302505  
Mobile: 0419 551 666  
Email: [accounts@prfelectrical.com.au](mailto:accounts@prfelectrical.com.au)

6 June 2025

To the Planning Officer  
Shire of Wagin

RE: Application for Home Business – PRF Electrical Regional Office at 292 Sprigg Fraser Road, Minding

Dear Sir/Madam,

I wish to formally apply for approval to operate a home-based business (Home Business) at my property located at 292 Sprigg Fraser Road, Minding WA 6315. The business will serve as a regional office for PRF Industries Pty Ltd t/as PRF Electrical, a licensed electrical contracting business.

The purpose of this regional office is to support our operations across regional Western Australia and allow for administrative work, job planning, equipment storage, and limited vehicle movement.

Details of Operation:

- Business Activity: Administration and coordination of electrical contracting work including project planning, communication, inventory logging, and invoicing.
- Vehicles:
  - 2 x Toyota Hilux Dual Cab (2 tonnes)
  - 1 x Agricultural Tractor (4.5 tonnes) used for rural access only
- Machinery: No workshop plant or high-noise industrial equipment will be operated on-site. Other than Tractor for maintaining road and fire breaks
- Chemical Use: None stored onsite for commercial purposes.
- Signage: A small sign (maximum 40cm x 50cm) will be displayed at the entrance if permitted.
- Staffing: No non-resident employees will work from the property.
- Hours of Use:
  - Monday to Friday: 7:00am – 3:30pm
  - Saturday, Sunday: Not operational (occasional vehicle movement only)

There will be no disruption to neighbouring properties. All business-related activity will be conducted within the existing dwelling and surrounding hardstand area. No customers or clients will attend the site.

Please find enclosed:

- Completed application form
- 3 copies of a site plan outlining the proposed use area
- This cover letter as required

Please send an invoice and I will pay.



I trust this application meets the requirements of the Shire's Town Planning Scheme. I am happy to respond to any further questions or provide more details as needed.

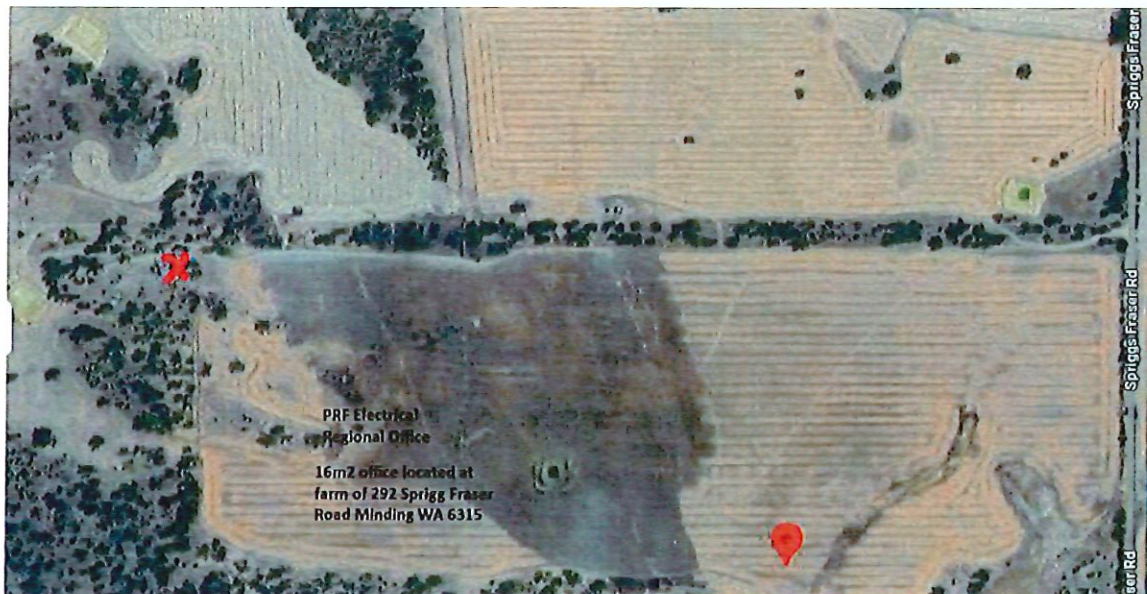
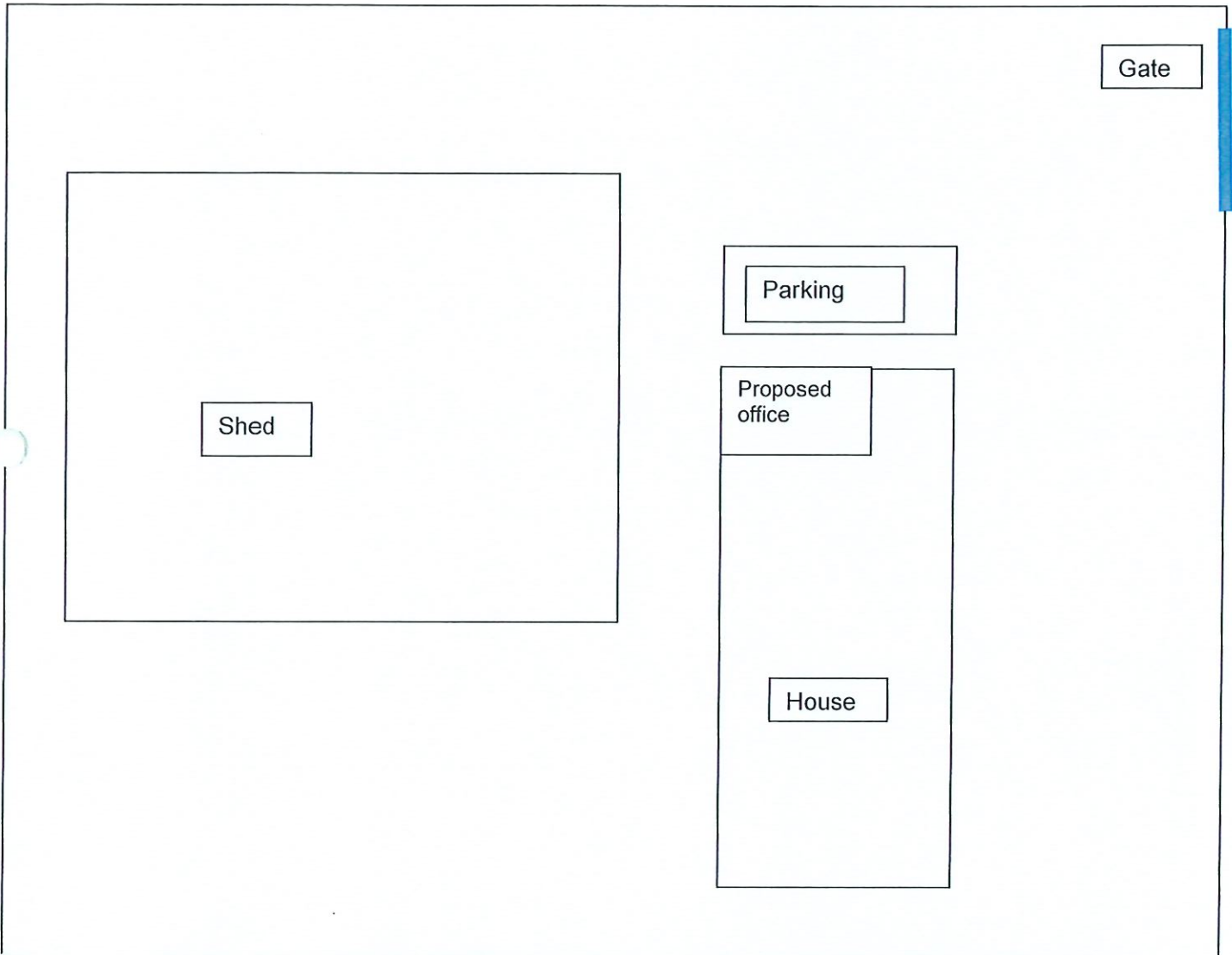
Thank you for your consideration.

Kind regards,

*Phil Fraser*

Phil Fraser  
Director, PRF Electrical

Proposed PRF Regional Office



**8.1.8 PROPOSED RURAL HOME BUSINESS SOAP MANUFACTURING AT LOT 18 (NO. 63) JOHNSTON STREET, WAGIN**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil.
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	1. Development Application and supporting documents

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5627**

**Moved Cr B L Kilpatrick                      Seconded Cr M A O'Brien**

**That Council APPROVE the development application submitted by Leslie Leonord Clarke and Michelle Ann Buscke for the proposed Rural Home Business (Soap Manufacturing) at Lot 18 (No. 63) Johnston Street, Wagin, subject to the following conditions and advice notes:**

**Conditions:**

- 7. The proposed development shall be undertaken in accordance with the information and plans submitted in support of the application, subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.**
- 8. The approved use shall operate at all times in a manner consistent with the definition and intent of a 'Rural Home Business' under the Shire of Wagin Local Planning Scheme No. 2.**

**Advice Notes:**

- 11. In relation to Condition 2, 'Rural Home Business' is defined in the Shire of Wagin Local Planning Scheme No. 2 as follows:**

***means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation –***

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and***
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and***
- (c) does not occupy an area greater than 200 m<sup>2</sup>; and***
- (d) does not involve the retail sale, display or hire of any goods; and***
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and***

***(f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle more than 30 tonnes gross weight.***

- 12. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.**
- 13. This is a development approval of the Shire of Wagin under its Local Planning Scheme No. 2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**
- 14. The noise generated by any activities on-site, including machinery, motors, or vehicles, shall not exceed the levels set out under the Environmental (Noise) Regulations 1997.**
- 15. The applicant/landowner are reminded of their obligation to ensure compliance with the requirements of the Shire of Wagin Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk.**
- 16. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wagin Local Planning Scheme No. 2 and may result in legal action being initiated by the local government.**
- 17. If the applicant / landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the local government's determination.**

**CARRIED UNANIMOUSLY 5/0**

### **BRIEF SUMMARY**

Council is requested to consider a development application submitted by Leslie Leonord Clarke and Michelle Ann Buscke in relation to a proposed soap manufacturing business at Lot 18 (No. 63) Johnston Street, Wagin.

The proposal is classified as a 'Use Not Listed' pursuant to the Shire of Wagin Local Planning Scheme No. 2 (LPS2) and therefore, as it is not a 'permitted' use, the application falls outside the scope of delegated authority.

## BACKGROUND/COMMENT

The subject site exists as a 12,545sqm rural landholding within the Wagin townsite boundary, fronting Johnston Street on its western boundary and also has frontage to Una Street on its eastern/rear boundary. It is located in the street block bound by Wendell Street to the north and Scott Street to the south.

On-site there is a 9x9m (81sqm) shed that was approved by the Shire in 2023, and the eastern half of the property contains an olive plantation.

Aerial imagery of the subject site is provided in Figure 1.



Figure 2: Location Plan (Source: Landgate Map Viewer Plus 2026)

The proposal seeks approval to utilise the existing shed for a small-scale soap manufacturing business, producing artisan soap bars using oils (including olive oil produced on-site) and sodium hydroxide through a traditional cold-process method. The Applicant submits that approximately 100 bars of soap will be produced each week and the resulting products will be sold off-site through markets and online platforms, with no retail shopfront or customer visitations proposed. Further details on the manufacturing process are provided in **Attachment 1**.

Since the application was lodged, the Applicant has also clarified that the following:

- Proposed Hours and Days of Operation: Monday, Tuesday and Wednesday between the hours of 8:00am and 5:00pm.
- Number of Staff: 1 (Owner)

Under LPS2, the proposal would be best described as a 'Rural Home Business' which is defined as follows:

*means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation –*

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) does not occupy an area greater than 200 m<sup>2</sup>; and*
- (d) does not involve the retail sale, display or hire of any goods; and*
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle more than 30 tonnes gross weight.*

Whilst the land use is defined in LPS2, it is not included in Table 2 – Zoning Table and therefore is considered as a 'Use Not Listed' pursuant to clause 3.3(4), which reads:

*The local government may, in respect of a use that is not specifically referred to in the zoning table and that can not reasonably be determined as falling within a use class referred to in the zoning table –*

- (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
- (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

The objectives for the Rural zone are set out in clause 3.1(2)(e) as follows:

- (a) The Rural zone is to be used predominantly for agricultural, single residential and public recreation uses.*
- (b) Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the rural environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

Given that the proposal is to occur within an existing shed, is of small scale and will not impact on the existing olive plantation on-site, in fact it will utilise olive oil produced on-site, the proposal is considered to satisfy the abovementioned objectives. The proposal is also not anticipated to result in any nuisance that would

adversely impact surrounding properties and rural activities. It is therefore submitted that the proposal warrants development approval.

Whilst the proposal is located within a bushfire prone area as designated by the Fire and Emergency Services Commissioner, the proposal is not considered to result in the intensification of development, nor will it result in an increase of visitors, residents or employees. Accordingly, it is considered that State Planning Policy 3.7 – Bushfire is not applicable.

### **CONSULTATION/COMMUNICATION**

Given the nature and scale of the proposal, the absence of a works component and that no Scheme or policy variations are being sought, public consultation was not deemed necessary as the proposal is unlikely to adversely impact surrounding properties.

In preparing this report, comment was sought from the Shire of Narrogin with respect to Environmental Health. The Shire of Narrogin advised:

*With respect to environmental health, provided there are no nuisances created such as odour or similar, and as the proposal is for non-edible soap, there are no environmental health approvals required.*

### **STATUTORY/LEGAL IMPLICATIONS**

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- State Planning Policy 3.7 - Bushfire
- Shire of Wagin Local Planning Scheme No. 2

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been partially offset by the development application fee paid by the Applicant.

### **STRATEGIC IMPLICATIONS**

The proposal is generally consistent with the Shire of Wagin Strategic Community Plan 2020 – 2030 as it applies specifically to the following activities and strategies:

#### 1. Economic Development

1.1 Increase in the number and diversity of businesses in the town and district.

1.7 Support and Promote Wagin as a business opportunity.

### **VOTING REQUIREMENTS**

Simple Majority

**SHIRE OF WAGIN LOCAL PLANNING SCHEME NO.2**



**FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL**

**Owner Details**

Name/s: MICHELLE ANN BUSCKE

ABN (if applicable): 43 623 547 290

Postal Address: 63 JOHNSTON ST WAGIN

Postcode: 6315

Work Phone:

Fax:

E-mail:

Home Phone:

Mobile Phone: 0418222658

okiedokienz@gmail.com

Contact Person for Correspondence:

Signature:

Date: 4/3/2026

Signature:

Date:

**NOTES:**

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
  - 1 director of the company, accompanied by the company seal; or
  - 2 directors of the company; or
  - 1 director and 1 secretary of the company; or
  - 1 director if a sole proprietorship company.

Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Wagin where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

**Applicant Details (if different from owner)**

Name/s:

Address:

Postcode:

**SHIRE OF WAGIN LOCAL PLANNING SCHEME NO.2**



**FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL**

**Owner Details**

Name/s: **LESLIE LEONARD CLARKE**

ABN (if applicable):

Postal Address: **63 JOHNSTON ST WAGIN**

Postcode: **6315**

Work Phone:

Fax:

E-mail:

Home Phone:

**farmerstwins@gmail.com**

Mobile Phone: **0419983355**

Contact Person for Correspondence:

Signature:

Date:

**4/3/2026**

Signature:

Date:

**NOTES:**

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
  - 1 director of the company, accompanied by the company seal; or
  - 2 directors of the company; or
  - 1 director and 1 secretary of the company; or
  - 1 director if a sole proprietorship company.
 Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Wagin where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

**Applicant Details (if different from owner)**

Name/s:

Address:

Postcode:

Work Phone:	Fax:	E-mail:
Home Phone:		
Mobile Phone:		
Contact Person for Correspondence:		
Signature:		Date:
<b>NOTES:</b>		
i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold.		
ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full.		
iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 the information and plans provided with this application may be made available by the local government for public viewing in connection with the application.		
iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full.		
v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.		
<b>Property Details</b>		
NOTE: The details provided must match those shown on the relevant Certificate/s of Title.		
Lot No: 18	House/Street No: 63	Location No:
Survey Diagram or Plan No: 223176	Certificate of Title Volume No: 1112	Certificate of Title Folio No: 829
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):  NIL		
Street name: JOHNSON ST	Suburb: WAGIN	
Nearest street intersection: Johaston St and Scott Street		
<b>Proposed Development:</b>		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input checked="" type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. a Form 2) must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		

<p>Description of proposed works and/or land use:          Use of an existing rural shed for small-scale handmade soap production and packaging - No building works or structural alterations are proposed</p>
<p>Description of exemption claimed (if relevant):          N/A</p>
<p>Nature of any existing buildings and/or land use:          Vacant rural lot with an existing shed used for storage</p>
<p>Approximate cost of proposed development (excluding GST):          0\$ - use of existing structure only</p>
<b>OFFICE USE ONLY</b>
<p>Date application received:          Received by:          Application reference number:          Application fee payable: \$          Date of receipt of application fee from applicant:          Receipt number for application fee:</p>

WESTERN



AUSTRALIA

TITLE NUMBER

Volume Folio

1112 829

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 18 ON DEPOSITED PLAN 223176

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

LESLIE LEONARD CLARKE  
MICHELLE ANN BUSCKE  
BOTH OF 63 JOHNSTON STREET WAGIN WA 6315  
AS JOINT TENANTS

(T Q085477 ) REGISTERED 1/8/2024

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1112-829 (18/DP223176)  
PREVIOUS TITLE: 1031-571  
PROPERTY STREET ADDRESS: 63 JOHNSTON ST, WAGIN.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF WAGIN



# Planning Statement

## Proposed Small-Scale Rural Industry – Soap Production

Red Dirt Soap Company

Lot 18, 63 Johnston Street, Wagin WA 6315

Applicant: Michelle Buscke

ABN: 43 623 547 290

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## 1. Purpose of Application

This document accompanies an **Application for Development Approval** submitted to the Shire of Wagin for the use of an existing outbuilding for **small-scale soap manufacturing**.

The proposed activity involves producing artisan soap bars using oils and sodium hydroxide through the traditional cold-process method.

The proposal represents **low-impact rural product processing** where olives grown on the property are incorporated into a finished value-added product.

The proposed activity represents a **low-impact rural cottage industry** involving small-scale soap production using oils and natural ingredients.

---

## 2. Description of Proposed Use

Proposed use of the property:

**Light industrial / rural product processing activity** involving the manufacture of solid soap bars.

Production will occur within an **existing outbuilding** on the property.

The operation is limited to:

- Small-batch production
- Approximately **100 bars of soap per week**
- Indoor manufacturing only

- No structural alterations to existing buildings

Products will be sold **off-site through markets and online platforms.**

---

### 3. Nature of Manufacturing Process

The soap production process involves:

- Blending vegetable oils and/or tallow
- Mixing sodium hydroxide with water to form a lye solution
- Combining oils and lye to initiate the saponification process
- Pouring soap into moulds
- Curing the soap for 4–6 weeks
- Cutting, labelling, and packaging bars

The process is **batch-based, low-energy, and non-industrial. Manufacturing Process Characteristics**

The proposed soap production process is **predominantly dry manufacturing with minimal wastewater generation.**

Operational characteristics include:

- Production occurs through **small-batch mixing and moulding processes.**
- The manufacturing process does **not involve continuous liquid processing or industrial discharge.**
- Equipment is wiped clean prior to washing to minimise wash water.
- Residual soap mixture is allowed to **fully saponify prior to cleaning**, meaning wash residues consist of finished soap rather than reactive chemicals.
- Wastewater volumes generated are **minimal and comparable to normal domestic washing.**

As a result:

- No trade waste is produced.
- No chemical discharge occurs.
- No industrial wastewater infrastructure is required.
- Waste management requirements are consistent with normal domestic activities.

---

## 4. Operational Characteristics

The proposed activity has the following characteristics:

- **Small scale production** (approximately 100 bars per week)
- **Indoor operation** within an existing outbuilding
- **No mechanical manufacturing equipment**
- **No industrial machinery**
- **No continuous processing**

Production is comparable to a **domestic craft or kitchen-scale activity**.

---

## 5. Public Access and Retail Activity

The operation will **not generate public visitation**.

The following restrictions apply:

- **No retail sales from the property**
- **No shopfront or display area**
- **No public access to the production area**
- **No customer visits to the premises**

All sales occur through:

- Local markets
  - Online orders
  - Off-site retail opportunities
- 

## 6. Traffic and Transport Impacts

Traffic associated with the activity will be minimal.

Operational traffic will consist of:

- Normal domestic vehicle movements
- Occasional supply deliveries

- Occasional transport of finished products to markets

There will be **no increase in commercial traffic volumes**.

---

## 7. Noise Impacts

The activity does **not generate industrial noise**.

The process involves:

- Hand mixing
- Small handheld equipment
- Manual mould filling and cutting

No machinery, compressors, or powered production equipment are used.

As a result:

- **No noise nuisance is expected**
  - Operations are consistent with rural amenity
- 

## 8. Odour and Environmental Impact

Soap production does not generate offensive odours.

Characteristics of the process include:

- Use of natural oils and essential oils
- No combustion processes
- No smoke or fumes
- No volatile chemical emissions

The curing process produces **finished soap with mild fragrance only**.

No nuisance odour will be generated.

---

## 9. Chemical Handling and Safety

A small quantity of **sodium hydroxide (lye)** is used in soap production.

Safety procedures include:

- Storage in sealed containers
- Use of personal protective equipment
- Controlled mixing environment
- Compliance with Safety Data Sheet requirements

After the curing period, the finished soap contains **no free sodium hydroxide**.

---

## 10. Waste Management

Waste associated with the activity is minimal.

Management practices include:

- Wiping equipment before washing to minimise wash water
- Allowing residual soap mixture to fully saponify prior to cleaning
- Recycling oil containers and packaging materials

The activity produces:

- No industrial wastewater
- No hazardous by-products
- No chemical discharge

Waste volumes are comparable to **normal domestic washing**.

---

## 11. Compatibility with Rural Zoning

The proposed activity is consistent with the objectives of the **Rural Zone** as it represents:

- Small-scale rural enterprise
- Value-adding to agricultural products
- Low-impact land use

Olive oil produced on the property will be incorporated into soap formulations, providing a **rural value-adding activity linked to agricultural production**.

The operation does not conflict with surrounding rural land uses.

---

## 12. Impact Mitigation Measures

The following measures ensure minimal impact on the surrounding area:

- No retail operations on site
- No public access to the property
- Production limited to small batch scale
- No industrial equipment or machinery
- Minimal traffic generation
- No offensive noise or odour
- Responsible chemical storage and handling
- Controlled wastewater management

These measures ensure the activity remains **low impact and compatible with rural amenity**.

---

## 13. Conclusion

The proposed soap manufacturing activity represents a **small-scale rural industry with negligible environmental or amenity impacts**.

The operation:

- Is contained within an existing building
- Generates no public traffic
- Produces minimal waste
- Operates at a limited production scale

The proposal provides an opportunity for **rural value-adding enterprise** while maintaining the character and amenity of the Rural zone.

Approval of this development would enable responsible and compliant small-scale rural business activity within the Shire of Wagin.

---

### **Applicant:**

Michelle Buscke  
Red Dirt Soap Company

Phone: 0418 222 658

Email: [okiedokienz@gmail.com](mailto:okiedokienz@gmail.com)



Australian Government

Department of Health, Disability and Ageing

Australian Industrial Chemicals

Introduction Scheme

## Certificate of Registration

issued under the *Industrial Chemicals Act 2019*

**MICHELLE ANN BUSCKE**  
**43623547290**

is registered under section 13 of the  
Industrial Chemicals Act 2019 for the registration year 1/09/2025  
to 31/08/2026.

Under section 17 of the Industrial Chemicals Act 2019, the following details are  
entered on the Register of Industrial Chemical Introducers:

<b>Name:</b>	MICHELLE ANN BUSCKE
<b>Principal place of business:</b>	63 Johnston Street Wagin Wagin WA 6315
<b>Registration number:</b>	NIC1015874
<b>Date issued:</b>	2/03/2026

# Certificate of Currency

*This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the Policy (ies) listed. It is only a summary of the cover provided and reference must be made to the current Policy wording for full details. It is current at the date of issue only.*

DATE OF ISSUE:	5th March 2026 at 7:17am
POLICY NUMBER:	BIA/CS/26/127787
INSURED:	Michelle Buscke
ABN:	43623547290
BUSINESS DESCRIPTION:	Soap & Candle Manufacturer/Retailer
PERIOD OF INSURANCE:	From: 3rd March 2026 at 12:00am To: 2nd March 2027 at 11:59pm
LIMIT OF INDEMNITY:	Public Liability: \$20,000,000 Products Liability: \$20,000,000
TERRITORIAL LIMITS:	Worldwide excluding USA and Canada unless specifically stated otherwise
INSURER:	Berkley Insurance Australia a trading name of Berkley Insurance Company ABN 53 126 559 706

Subject to the Terms & Conditions of the Policy.

Signed on behalf of the Insurers.

Yours faithfully,



Neil Inns

**For and on behalf of AUZI Pty. Ltd.**

**Acting for Insurers**

**8.1.9 PROPOSED RECLASSIFICATION OF RESERVE 9287 (OLD ROADS BOARD BUILDING) AT LOT 32 (NO. 1) TRENT STREET, WAGIN FROM 'PUBLIC PURPOSES' TO 'COMMERCIAL'**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	August 2022 - 4826  October 2024 - 5303  March 2026 - 5603
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CP.MT.15
<b>ATTACHMENTS:</b>	Attachment 1 – Scheme Amendment Report

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5628**

**Moved Cr B L Kilpatrick                      Seconded Cr S M Chilcott**

**That Council:**

- 1. Pursuant to section 75 of the *Planning and Development Act 2005*, resolves to prepare Scheme Amendment No. 7 to Local Planning Scheme No. 2 to reclassify Lot 32 (No. 1) Trent Street, Wagin from 'Public Purposes' to 'Commercial' and amending the Scheme Map accordingly.**
- 2. In accordance with regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, determines that the proposed scheme amendment is a standard amendment for the following reasons:**
  - a. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;**
  - b. the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and**
  - c. the amendment is not considered a complex or basic amendment.**
- 3. Pursuant to Regulation 46A(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolve to seek approval to advertise Amendment No. 7 to the Shire's Local Planning Scheme No. 2, without modification, under section 83A of the Planning and Development Act 2005.**
- 4. In accordance with Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and subject to any**

**requirements of the Western Australian Planning Commission pursuant to resolution 3, advertise Amendment No. 7 to the Shire's Local Planning Scheme No. 2 for a period of 42 days, including:**

- a. A notice in the Examiner Newspaper, Wagin Woolpress and online via the Shire's social media account; and**
  - b. A notice and copy of the amendment report (Attachment 1) on the Shire's website, and at the Shire's Administration Centre.**
- 5. NOTES that a further report will be presented to Council following the advertising period addressing any submissions received and seeking Council's determination on whether to proceed with an application to the WAPC**

**CARRIED UNANIMOUSLY 5/0**

### **BRIEF SUMMARY**

The future use of the Old Roads Board Building has been discussed on several occasions at Council, most recently at the March 2026 Ordinary Council Meeting.

To advance a resolution made at the October 2024 Ordinary Meeting of Council Officers have prepared the attached Scheme Amendment to rezone/reclassify Reserve 9287 (Old Roads Board Building) at Lot 32 (No. 1) Trent Street, Wagin (subject land or site) from the 'Public Purposes' reserve under Local Planning Scheme No. 2 (LPS2) to the 'Commercial' zone.

This change would change the use of the permitted uses of the building – not the ownership of the building. The building would still be owned by the State Government. As noted in the paper the vesting order which entitles the Shire to use the building for public administration would need to be amended. This process would occur only if the State agreed to the change.

Council resolution is required to 'initiate' the Scheme Amendment so that it can be sent to the Western Australian Planning Commission (WAPC) for consent to advertise. Following advertising, any submissions will need to be considered by Council at a later meeting, before the amendment is put to the WAPC and the Minister for Planning for final approval.

### **BACKGROUND/COMMENT**

The subject land is located toward the southern end of Trent Street, with frontage to both Trent Street (east) and Taylor Lane (west). The site measures 1,012m<sup>2</sup> and exists with the 'Old Roads Building', a toilet block, and associated car parking and vehicle manoeuvring areas.

The subject land is currently reserved for 'Public Purposes' under LPS2. The Department of Planning, Lands and Heritage (DPLH) is the responsible agency for this Crown Reserve which is vested with the Shire via a Management Order for the purpose of 'Administration Centre – Local'.

In 2023 the Shire moved the Library and Art Gallery from the Old Roads Board building to the former Courthouse, and the building has remained vacant since. At the Ordinary Meeting of Council held on 22 October 2024, Council made the following resolution:

**COUNCIL RESOLUTION 5303**

**Moved Cr G R Ball      Seconded Cr B L Kilpatrick**

**That Council Request that the CEO list for consideration in the draft 2025-26 budget the rezoning of the Road Board Building for commercial purposes and its purchase.**

**CARRIED UNANIMOUSLY 6/0**

*Reason: The potential for commercial use of the building offers greater opportunities than its current designation for community purposes.*

The Shire's town planning consultants have subsequently prepared the required scheme amendment documents for Council to initiate so that the amendment request can be sent to the WAPC for consent to advertise, and officially commence the rezoning/reclassification process.

For the reasons set out in the attached report, the Public Purposes reservation is no longer required with no current operational use or adopted strategy identifying the site for future public service delivery. Since 2023, the land has remained vacant and underutilised, with the reservation unnecessarily constraining development potential and limiting its contribution to the townsite. The proposed amendment will enable a more appropriate zoning outcome that is reflective of the established commercial area and that provides greater flexibility.

The proposed amendment is consistent with the Wagin, West Arthur and Williams Joint Local Planning Strategy (LPS) that was endorsed by the WAPC in 2025 which specifically noted the following planning action (Item 1.3.1.9):

*Subject to community consultation, facilitate the reclassification of Lot 32 Trent Street, Wagin (Reserve 9247) in the local planning scheme to a suitable zone/reserve with a view to supporting land uses which assist to activate the streetscape (restaurant, café, etc.).*

Furthermore, the Wagin Townsite Strategy Map contained within the LPS identified the subject land as 'Future Commercial'.

Any future development of the land would be subject to the relevant provisions of LPS2, and the Shire's adopted local planning policies ensuring appropriate consideration of amenity, built form and heritage values. With respect to the latter, the subject land is adopted on the Shire's Municipal Inventory and whilst the absence of its inclusion on the Shire's Heritage List means that the building is not afforded statutory protections, the proposed amendment will not enable demolition to occur as of right; the Shire can still consider the building's heritage values as part of a development application process.

Finally, as the land is currently a Crown Reserve, the progression of the amendment will separately require the revoking of the Management Order and the subsequent cancellation of the reserve pursuant to the provisions of *Land Administration Act 1997*. There is little utility in commencing this process until such time as Council and the WAPC are willing to initiate the amendment.

### **CONSULTATION/COMMUNICATION**

Should Council resolve to initiate the amendment, the amendment documentation will be forwarded to the WAPC for consent to advertise. Thereafter, the amendment will need to be advertised for a period of 42 days, in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### **STATUTORY/LEGAL IMPLICATIONS**

- Land Administration Act 1997
- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wagin Local Planning Scheme No. 2

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire.

Importantly, Council is not being requested at this time to consider the purchase of the property. Should the amendment progress, such consideration can be had at the appropriate time.

### **STRATEGIC IMPLICATIONS**

Economic development

### **VOTING REQUIREMENTS**

Simple Majority



**Shire of Wagin  
Local Planning Scheme No. 2**

**Amendment No. 7**

*Summary of Amendment Details*

*Reclassifying Lot 32 (No. 1) Trent Street, Wagin from 'Public Purposes' to 'Commercial'.*

**Planning and Development Act 2005**

**RESOLUTION TO PREPARE AMENDMENT  
TO LOCAL PLANNING SCHEME**

***Shire of Wagin Local Planning Scheme No. 2  
[Amendment Number 7]***

**Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:**

Reclassifying Lot 32 (No. 1) Trent Street, Wagin from 'Public Purposes' to 'Commercial' and amending the Scheme Map accordingly.

**The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):**

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
2. the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
3. the amendment is not considered a complex or basic amendment.

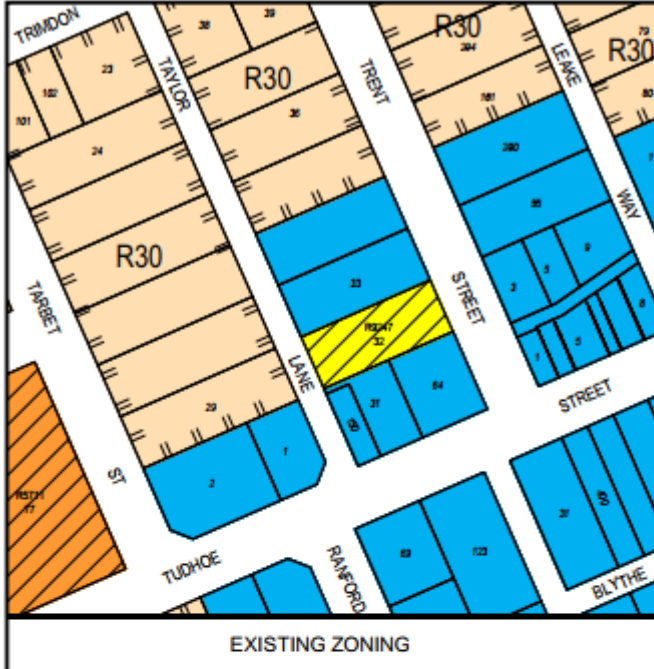
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Chief Executive Officer)

# AMENDMENT MAP

SHIRE OF WAGIN  
LOCAL PLANNING SCHEME No. 2

Planning and Development Act 2005



## LEGEND

### LOCAL SCHEME RESERVES

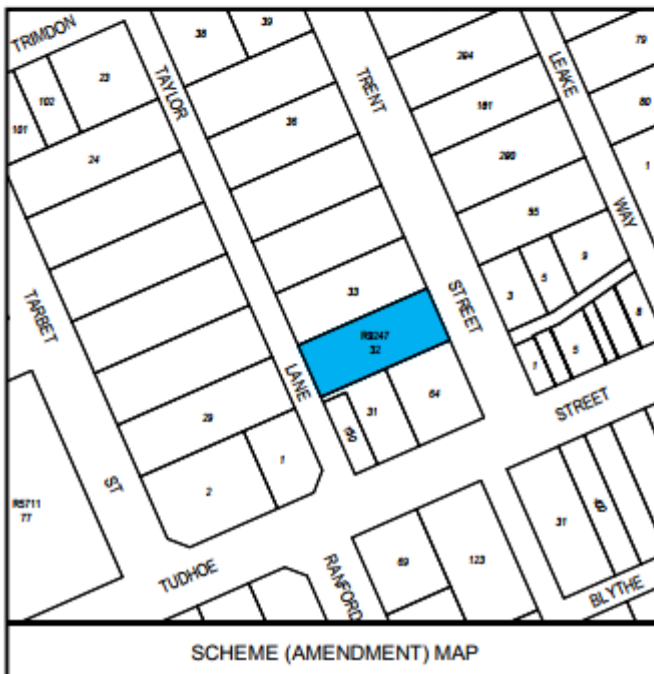
-  CIVIC AND COMMUNITY
-  LOCAL ROAD
-  PUBLIC PURPOSES

### LOCAL SCHEME ZONES

-  COMMERCIAL
-  RESIDENTIAL

### OTHER CATEGORIES (see scheme text for additional information)

-  R CODES



N  
SCALE: 1:2000  
DATE: 14.04.2026

Amendment No.

## SCHEME AMENDMENT REPORT

### 1.0 INTRODUCTION

#### 1.1 Purpose of amendment

The purpose of this amendment is to amend the Shire of Wagin (**Shire**) Local Planning Scheme No. 2 (**LPS2** or **Scheme**) so that the land located at Lot 32 (No. 1) Trent Street, Wagin (**subject land** or **site**) is reclassified from being reserved for 'Public Purposes' to being zoned 'Commercial'.

#### 1.2 Reason for type of amendment

Pursuant to regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, this amendment is considered to be a 'standard' amendment to the local planning scheme for the following reasons:

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
2. the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
3. the amendment is not considered a complex or basic amendment.

### 2.0 SITE AND CONTEXT ANALYSIS

This amendment relates to Lot 32 (No. 1) Trent Street, Wagin being the whole of the land contained within Certificate of Crown Land Title LR3151/720 and is known as Reserve 9247.

The subject land is located toward the southern end of Trent Street, with frontage to both Trent Street (east) and Taylor Lane (west). The site measures 1,012m<sup>2</sup> and exists with the 'Old Roads Building', a toilet block, and associated car parking and vehicle manoeuvring areas.

The subject land is currently reserved for 'Public Purposes' under LPS2 and is vacant. The Department of Planning, Lands and Heritage (**DPLH**) is the responsible agency for this Crown Reserve which is vested with the Shire via a Management Order for the purpose of 'Administration Centre – Local'.

The immediately adjoining lands to the north and south, being 3 Trent Street and 15-19 Trent Street, are owned by the Shire and currently facilitate car parking and vehicular access.

Land immediately opposite on the eastern side of Trent Street is developed for commercial purposes, as is the land immediately opposite on the southern side of Tudhoe Street, and the land on the north-western corner of Tudhoe Street and Taylor Lane. The lands further to the north are residential allotments.

Refer to Figure 1 – Location Plan.



Figure 1: Location Plan (Source: Landgate Map Viewer Plus 2026)

### 3.0 STATE PLANNING FRAMEWORK

#### 3.1 Region scheme

The Shire is not contained within a region scheme.

#### 3.2 State, regional and sub-regional planning strategies and frameworks

##### State Planning Strategy 2050

The State Planning Strategy 2050 (**SPS 2050**) seeks to strengthen regional towns within the State’s settlement hierarchy by supporting economic activity, employment generation and access to services within established centres.

Zoning the subject land ‘Commercial’ is consistent with this objective, as it reinforces the Wagin town centre as the primary focus for business and service-based land uses servicing the local and surrounding agricultural community. The proposal supports economic diversification and investment within the Wheatbelt by enabling a range of commercial uses that contribute to the long-term viability and resilience of the town.

SPS 2050 also promotes the consolidation of development within existing townsites to ensure efficient use of land and infrastructure, enhance liveability, and provide flexibility to adapt to long-term change. The subject land is located within the established Wagin townsite and is serviced by existing infrastructure. Rezoning the land to Commercial supports a consolidated

and accessible centre, improves local access to employment and services, and provides a flexible zoning framework consistent with the State Planning Strategy's long-term vision for sustainable and adaptable regional communities.

### Wheatbelt Regional Planning and Infrastructure Framework

Wagin is located within the 'Wheatbelt South' sub-region pursuant to the Wheatbelt Regional Planning and Infrastructure Framework (**RPIF**).

The objectives of the RPIF include:

- Assisting and promoting sustainable growth and cater for the needs of communities;
- Recognising the current and changing demographics of the region; and
- Seeking to attract and retain a diverse population.

Zoning the subject land 'Commercial' is consistent with the above objectives, as it consolidates and reinforces the importance of the Wagin town centre, utilises existing infrastructure, and provides greater flexibility in land use activities.

### **3.3 State planning policies**

#### State Planning Policy 3.5 – Historic Heritage Conservation

The subject land contains the former 'Wagin Road Board Office' which was constructed in 1912 and has been adopted on the Shire's Municipal Inventory as a 'Category 3'.

This building is not a State-registered place, nor is it contained on the Shire's Heritage List which was adopted in 2018.

Pursuant to policy section 6.1 of State Planning Policy 3.5 – Historic Heritage Conservation (**SPP3.5**), the Municipal Inventory is a survey that may be used to identify places for inclusion in heritage areas and a heritage list, however it does not have statutory force and effect in terms of planning controls. Further consideration of SPP3.5 is therefore not required.

#### State Planning Policy 5.4 – Road and Rail Noise

The subject land is wholly contained within the trigger distance of a 'strategic freight or major traffic route trigger', being Tudhoe Street, for the purposes of State Planning Policy 5.4 – Road and Rail Noise.



Figure 2: SPP5.4 Mapping (Source: DPLH PlanWA 2026)

SPP5.4 applies to ‘noise-sensitive land-use’ within the policy’s trigger distance of a specified transport corridor, with ‘noise-sensitive land-use and/or development’ defined under the policy as:

*Land-uses or development occupied or designed for occupation or use for residential purposes (including dwellings, residential buildings or short stay accommodation), caravan park, camping ground, educational establishment, child care premises, hospital, nursing home, corrective institution or place of worship.*

Should such land uses be proposed, SPP5.4 can be addressed at the development application stage. However, given the characteristics of Tudhoe Street and the distance between the property and the carriageway, noise-sensitive development is not considered insurmountable.

#### 4.0 LOCAL PLANNING FRAMEWORK

##### 4.1 Local planning strategy

The Wagin, West Arthur and Williams Joint Local Planning Strategy (**LPS**) was endorsed by the Western Australian Planning Commission (**WAPC**) on 23 October 2025.

The LPS identifies that the Shire should support a diverse range of local business and employment opportunities within settlements and specifically notes the following planning action (Item 1.3.1.9):

*Subject to community consultation, facilitate the reclassification of Lot 32 Trent Street, Wagin (Reserve 9247) in the local planning scheme to a suitable zone/reserve with a view to supporting land uses which assist to activate the streetscape (restaurant, café, etc.).*

Furthermore, Figure 2 – Wagin Townsite Strategy Map identifies the subject land as ‘Future Commercial’. Refer to Figure 3.

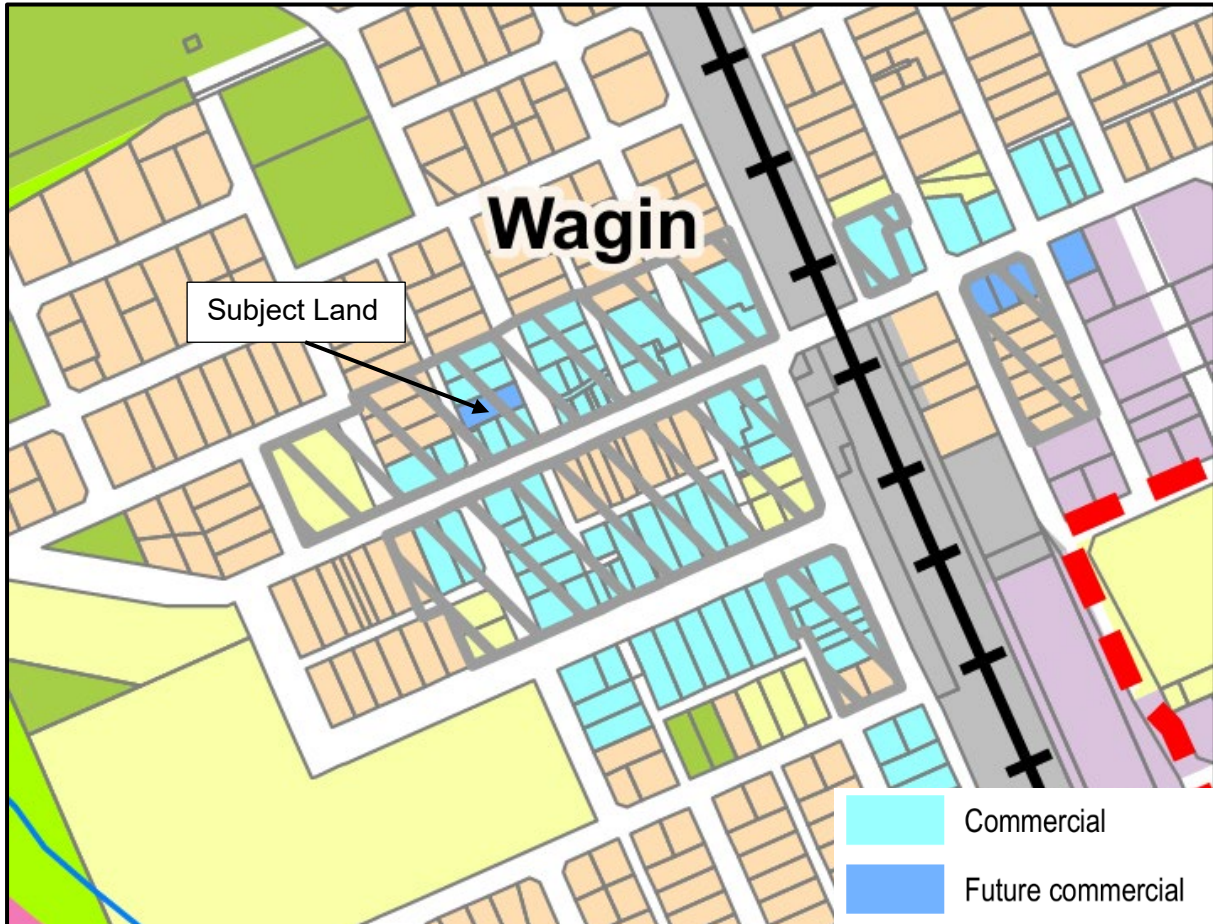


Figure 3: Extract of Wagin Townsite Strategy Map (Source: LPS 2025)

The LPS also acknowledges from the Shire’s Strategic Community Plan 2020-2030 that the local planning framework should incorporate zoning and development provisions which encourage the activation of underutilised sites and buildings in the town centre. The proposed amendment aligns with this identified strategy response.

#### **4.2 Local planning scheme**

LPS2 was gazetted on 15 January 1999 and has been subject to four (4) gazetted amendments.

As mentioned, the subject land is reserved under LPS2 for ‘Public Purposes’



Figure 4: Extract of LPS2 Scheme Map (Source: DPLH PlanWA 2026)

Pursuant to clause 2.2(3) of LPS2, the objectives for the reserve are as follows:

- (i) *To provide for public facilities, civic and cultural uses and other purposes as required to service urban development; and*
- (ii) *To protect land from activities considered inappropriate to the successful continued use of public purposes, civic and cultural facilities.*

A local reserve does not have a land use permissibility table in the same manner as zoned land, with land use permissibility primarily controlled by the purpose of the reserve.

Under a 'Commercial' zoning, which would be consistent with the immediately adjoining properties, the objectives of the zone would be as follows:

- (a) *The Commercial zone is to be used for retail shopping, sales, hotels, offices, professional suites, restaurants and other business oriented uses.*
- (b) *Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the commercial environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.*

Pursuant to Table 2 – Zoning Table of LPS2, the following land uses are permitted or discretionary within the Shire's 'Commercial' zone:

<b>Use Class</b>	<b>Permissibility</b>
Bed & Breakfast	D – Discretionary
Caretaker’s Dwelling	D – Discretionary
Car Park	D – Discretionary
Child Care Premises	D – Discretionary
Civic Building	D – Discretionary
Consulting Room	D – Discretionary
Convenience Store	P – Permitted
Exhibition Centre	P – Permitted
Family Day Care	D – Discretionary
Fast Food Outlet	D – Discretionary
Funeral Parlour	D – Discretionary
Garden Centre	A – Discretionary, subject to advertising
Guest House	D – Discretionary
Holiday Accommodation	D – Discretionary
Home Business	D – Discretionary
Home Occupation	D – Discretionary
Home Office	D – Discretionary
Hotel / Tavern	D – Discretionary
Industry – Cottage	P – Permitted
Medical Centre	P – Permitted
Motel	D – Discretionary
Motor Vehicle, Boat or Caravan Sales	D – Discretionary
Motor Vehicle Repair	D – Discretionary
Office	P – Permitted
Reception Centre	P – Permitted
Recreation – Private	D – Discretionary
Repurposed Dwelling	D – Discretionary
Residential – Single House	D – Discretionary
Residential – Grouped Dwelling	D – Discretionary
Residential – Multiple Dwelling	D – Discretionary
Restaurant / Cafe	P – Permitted
Second-hand Dwelling	D – Discretionary
Service Station	D – Discretionary
Shop	P – Permitted
Telecommunications Infrastructure	D – Discretionary
Trade Display	D – Discretionary
Transport Depot	A – Discretionary, subject to advertising
Veterinary Centre	D – Discretionary

## **5.0 PROPOSAL**

### **5.1 Detailed description of the amendment**

The proposed amendment seeks to reclassify the subject land from being reserved for ‘Public Purposes’ to being zoned ‘Commercial’ under LPS2, consistent with the immediately adjoining properties.

## 5.2 Planning justification

The Public Purposes reservation was originally applied to accommodate a civic facility that is no longer required. There is no current operational public use on the land, nor is there any adopted strategy or capital works program identifying the site for future public service delivery.

The retention of the reservation therefore unnecessarily constrains development potential and limits the ability of the land to contribute to the economic vitality of the townsite. Specifically, the subject land has remained vacant since 2023 when the Shire moved the Library and Art Gallery to the former Courthouse, and has been unable to find a suitable tenant, rendering the land underutilised. The proposed amendment addresses this by enabling an alternative zoning outcome that provides flexibility in potential land use activities and better reflects current and future needs.

The subject land is located in close proximity to established commercial and mixed-use development along Trent Street and within the broader town centre area. The existing Public Purposes reservation results in an isolated zoning outcome and the proposed reclassification to Commercial would improve land use compatibility with adjoining properties and reduce the likelihood of long-term underutilisation of a prominent and serviced site.

From a strategic planning perspective, the amendment supports the objectives of regional and local planning strategies that seek to strengthen town centres, encourage employment opportunities, and ensure land use planning responds to changing service and economic conditions within rural communities. Specifically, the proposed amendment directly aligns with the strategic intention for the subject land as set out in the LPS and the activation of underutilised land to support local economies.

Any future development of the land would be subject to the relevant provisions of LPS2, and the Shire's adopted local planning policies, ensuring appropriate consideration of matters such as built form, access, parking, servicing, amenity and character. With respect to the latter, the subject land is adopted on the Shire's Municipal Inventory and whilst the absence of its inclusion on the Shire's Heritage List does not afford statutory protections of the existing building, the proposed amendment will not enable demolition to occur as of right; the Shire can still consider the building's heritage values as part of a development application process.

Finally, it is noted that the amendment will not result in the loss of any essential or operational public facility. Instead, it enables the land to be utilised in a manner that delivers broader public benefit through:

- Increased economic activity and investment;
- Improved town centre vitality and activation;
- Potential employment generation; and
- Reduction in vacant or underutilised land within the townsite.

## 6.0 APPENDICES

Nil.

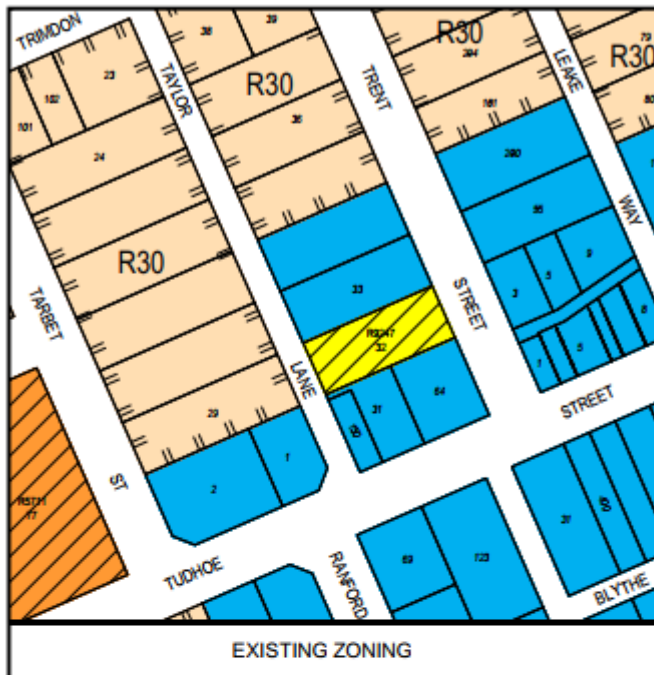
# **Planning and Development Act 2005**

## **RESOLUTION TO AMEND LOCAL PLANNING SCHEME**

### ***Shire of Wagin Local Planning Scheme No. 2 [Amendment Number 7]***


**Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:**

Reclassifying Lot 32 (No. 1) Trent Street, Wagin from 'Public Purposes' to 'Commercial' and amending the Scheme Map accordingly.



**LEGEND**

**LOCAL SCHEME RESERVES**

-  CIVIC AND COMMUNITY
-  LOCAL ROAD
-  PUBLIC PURPOSES

**LOCAL SCHEME ZONES**

-  COMMERCIAL
-  RESIDENTIAL

**OTHER CATEGORIES**  
(see scheme text for additional information)

-  R CODES



N  
SCALE: 1:2000  
DATE: 14.04.2026

Amendment No.

**COUNCIL ADOPTION**

This Standard Amendment was prepared by resolution of the Council of the Shire of Wagin at the [NAME] Meeting of the Council held on the [ day ] day of [ month ], 20[ year ].

.....  
**MAYOR/SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**COUNCIL RESOLUTION TO ADVERTISE**

by resolution of the Council of the Shire of Wagin at the [NAME] Meeting of the Council held on the [ day ] day of [ month ], 20[ year ], proceed to advertise this Amendment.

.....  
**MAYOR/SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**COUNCIL RECOMMENDATION**

In accordance with regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, this Amendment is **[supported with/without modification(s)/not supported]** by resolution of the Shire of Wagin at the **[NAME]** Meeting of the Council held on the **[ number ]** day of **[ month ]**, 20**[ year ]** and the Common Seal of the Shire of Wagin was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
**MAYOR/SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**WAPC ENDORSEMENT (r.63)**

.....  
**DELEGATED UNDER S.16 OF  
THE P&D ACT 2005**

**DATE.....**

**APPROVAL GRANTED**

.....  
**MINISTER FOR PLANNING**

**DATE.....**

**8.1.10 PUMP TRACK – PROPOSAL TO UNDERTAKE COMMUNITY ENGAGEMENT**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	November 2024 – 5319 March 2026 - 5594
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CP.DE.5
<b>ATTACHMENTS:</b>	Attachment 1 – Concept design and opinion of probable costs

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5629**

**Moved Cr B L Kilpatrick                      Seconded Cr M A O’Brien**

**That Council:**

- 1. RECEIVES the design and opinion of probable cost for a Wagin Pump Track**
- 2. REQUESTS that the Chief Executive Officer seeks community interest in the project and engages on the design and probable cost**
- 3. REQUESTS that the Chief Executive Officer presents a report to Council on the results of the community engagement with the view to preparing a business plan for external funding**

**CARRIED UNANIMOUSLY 5/0**

**BRIEF SUMMARY**

Following the Deputation regarding the pump track at the March 2026 Ordinary Council Meeting and Council’s resolution to list the project for consideration in the 2026-27 budget with supporting documentation, Officers are proposing a way forward to ascertain community interest and prepare a business case to seek grant funding.

**BACKGROUND/COMMENT**

***Project history***

The concept of a pump track being constructed by the Shire of Wagin has existed for some time.

In 2020 a Facebook page was created by residents.

In December 2021 three Wagin High School students presented to Council a request for a pump track. Following the presentation, Council resolved that the then CEO further investigate and prepare an item for the February 2022 Ordinary Council Meeting.

The Officer’s report at the February 2022 Ordinary Council Meeting noted the following:

*“Warrant for the Project:*

*There needs to be some demonstrated warrant for the project, especially some predictions on what the likely patronage of a pump track would be. For example, the latest available census statistics (2016) show that there were 324 people within the Shire aged between 5 and 19 years which is the assumed demographic which might use the facility. On the assumption that 50% of the males and 20% of the females would use the facility, then this equates to 113 potential users. Past history with BMX tracks and skate parks shows that over time usage diminishes in favour of other activities that come on the scene. There would be some usage by visitors, however it is unlikely that the facility would be a specific drawcard for out of towners, but rather an opportunistic activity when they are passing through.*

*Projects likely to get the most traction in a competitive funding environment, are those where a group of dedicated people scope out a proposal and provide some substance behind the idea addressing the abovementioned elements. It is important that there is some demonstrated local ownership and commitment rather than simply presenting an idea and hoping that it will come about. The task ahead for proponents is to present a compelling case to the Shire to the point where it achieves some priority.*

The Wagin Pump Track Facebook group made a post following that meeting stating that the proposal was informally discussed and referenced a community survey.

The community survey was likely to be engagement on the Wagin Community Development Action Plan supported by Rural Aid which was prepared independent of the Shire. The construction of a pump track was one of seven projects listed in the document published in July 2023.

In September 2024 Officers met with the Wagin Action Group to further discuss the concept.

At the November 2024 Ordinary Council Meeting, Council agreed to partially fund the Wagin Action Group on a 50/50 basis to the amount of \$9,268 (inc GST) for the preparation of a pump track concept.

Six months later in June 2025, WAGs engaged Common Ground to commence to prepare the pump track concept. Common Ground presented the concept package to WAGs in December 2025.

At the March 2026 Ordinary Council Meeting, Council received a Deputation regarding the concept package.

In response Council made the following resolution at the March 2026 Ordinary Council Meeting:

*Council acknowledges the presentation from Wagin Action Group to establish a pump track and we wish to list for consideration what Council can do to support in the budget with supporting documentation.*

### ***The Concept Plan***

The concept prepared by Common Ground on behalf of WAGs is contained in Attachment 1. As a community driven project, WAGs worked with Common Ground on the proposed layout and siting.

WAGs believe that the siting within the Ram Park is non-negotiable arguing that the availability of public toilets and location near the ninja park and tourist icon of Baart make it an ideal location.

Common Ground suggest that the layout has a clear defined loop that is suitable to all users including beginner users as well as including rollers, hip rollers tabletops, berms and transfer options. For the advanced rider there is an optional jump line.

Officers did not have direct input into the design other than suggesting that a design that minimised the number of trees required to be removed would be preferable.

### ***Opinion of probable costs***

Common Ground supplied an opinion of probable costs dated January 2026. As an opinion of probable cost it does not constitute a quote.

The estimate of probable cost is \$320,195 (ex GST).

This excludes clearing and earthworks which according to the opinion would be conducted by the Shire.

WAGs have identified that the costs of the construction could be reduced if the Shire and WAGs could deliver 850 tonnes of gravel and road base. This is around 30 truck loads of gravel.

### ***Funding options***

In March 2026 Officers contacted the Department of Sport who reiterated that the Community Sport and Recreation Facilities Fund was in hiatus as it becomes rebranded as PlayOn WA.

LotteryWest is another potential grant source.

All external grant funders require a business case as part of their grant application process.

External funding is likely to be highly competitive. It will require a comprehensive business case with demonstrated community support.

### ***A way forward***

The case for a pump track in Wagin is strongest when it is framed as a children- and family-focused facility first, rather than one that relies on a large, full-time teenager population or as a tourist attraction.

A pump track suits the family demographic because it does not require clubs, fees, or adult coordination, and it supports scooters, balance bikes, skateboards, and bicycles — reducing the risk that lack of bikes becomes a barrier. It also is important because of the impact of boarding school and lack of high schooling beyond year 10 which results in fewer older teenagers during school terms.

From an infrastructure perspective, a pump track fits Wagin's scale because it offers regular, visible use from a relatively small user base, rather than relying on large numbers or formal participation. Its value lies in frequency and accessibility: children using it after school, families on weekends, and casual use that complements existing sport rather than competing with it.

In a town where many organised activities depend on volunteers and seasonal sport cycles, a pump track provides year-round activation with minimal operational demand. Properly sized and honestly positioned as a local, family-oriented asset — not a youth tourism drawcard — a pump track could be a proportionate investment, rather than one that assumes a population profile the town does not have.

However, the Officer's report following the initial presentation to Council in December 2021, noted that such large projects require significant community support to come to fruition and for them to be long term viable infrastructure.

This is because external funding agencies require evidence of demonstrated and recent community support to accompany a business case.

WAGs financial investment of more than \$9,000 to prepare a concept plan is significant.

However, the gap between the provision of funding by the Shire in support of the concept plan development and WAGs commissioning Common Ground to complete the work is perhaps an indication not of a lack of community support but of episodic participation which is a feature of community endeavours particularly in rural communities.

As it stands, Officers are not convinced that there is significant and widespread community support that would justify investment in a pump track.

The Proposed Wagin Pump Track page's last post in August 2025 highlighting that Common Ground were kicking off the design phase attracted 43 likes and 4 positive comments. While the Pump Track Facebook page has more than 400 followers, a portion of the followers do not reside in the community.

Community interest on particular proposals, including the pump track, on occasion appears sporadic. While the idea of the pump track has been existence for some time, Officers have received proposals such as classic car and caravan museums, art classes, themed markets, mechanical workshop programs for youth, a revitalised youth centre, additional playgrounds and walking and cycling trails. Each of these appear to have some community support but not sustained interest.

The pump track as an infrastructure investment has the benefit of not relying on volunteers to achieve benefit.

It may also be true that significant community support for a pump track exists in the community.

Officers have asked WAGs including following the Deputation at the March 2026 Ordinary Council Meeting to drive and promote community support for the project. This drive and promotion is key to energising external funders.

While the pump track has through the financial commitment of WAGs become more than just an idea, a business case requires evidence of widespread and recent community support. Officers would contend that a business case with evidence of widespread community support is the next essential step before Council invests funds.

Seasonal factors mean that WAGs capacity to support a community engagement exercise in the coming months is limited.

Officers have secured the services on an intern from the University of Western Australia to advance the pump track business case. The internship will occur in June and July 2026. While this timetable will not enable direct input in the Shire's budget development for 2026-27, Officers recommend that Council approving a Shire-led community engagement of the concept design package and probable costings and seek community input.

Officers note that individual proponents have expressed frustration at lack of progress in the pump track proposal on occasion but as noted in this paper, the project has suffered from both turnover in the Shire's administration and community support and energy being sporadic as volunteers are pulled to supporting all sorts of organisations as well as their own commercial activities.

Officers suggest that the administration now needs to drive a community engagement exercise. If there is sufficient community support generated, Officers will recommend that Council proceeds and that the full advocacy efforts of the Shire are turned to seeking funding. If not, Council would be recommended to formally determined that it does not proceed with the concept at this time.

Engagement will need to be both general and targeted. The P&C, School, and Youth Centre would be key groups. It needs to demonstrate that the pump track is widely

supported by the community living in Wagin and will achieve the benefits of low impact and low investment social activity.

The purpose of the proposed community engagement is to inform the preparation of a business case that meets the expectations of external funding bodies. Grant programs do not assess proposals solely on the basis of concept merit or longevity of discussion.

A compelling business case to external funders requires evidence that a project reflects a current and demonstrable community priority. Community engagement is therefore intended to test and document the extent, breadth, and characteristics of support necessary to underpin a credible funding application.

In particular, external funders typically seek evidence that support is broad-based, recent, and not confined to a single interest group. This includes endorsement from a range of community cohorts such as families, schools, community organisations, and residents who may not be direct users but recognise a wider community benefit.

Funders also place weight on whether support appears sustained rather than episodic, and whether the project aligns with identified local needs and priorities when considered alongside other potential investments.

Accordingly, the engagement process is designed to provide Council with the information required to determine whether a sufficiently compelling business case can be developed.

If engagement demonstrates appropriate levels and types of community support, Council will be better positioned to advocate for the project and pursue external funding. If not, the outcomes will still be informative in clarifying community priorities and guiding future decision-making in a transparent and evidence-based manner.

### **CONSULTATION/COMMUNICATION**

Officers have been engaging with the WAG both pre-and-post concept development. Officers have recommended to WAGs that to drive the project, the group needs to demonstrate strong community support for the project, including amongst the likely users who are present in the community.

### **STATUTORY/LEGAL IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Community services and social environment

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications at this time.

The construction of a pump track if it was to proceed would involve Council undertaking a procurement process.



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## **STRATEGIC IMPLICATIONS**

Buildings and infrastructure

## **VOTING REQUIREMENTS**

Simple Majority



# CONCEPT DESIGN PACKAGE

## WAGIN PUMP TRACK CONCEPT - REV A

### WAGIN ACTION GROUP



# DESIGN VISION

## GIANT RAM PARK, WAGIN



### VISION

*Create a pump track that engages with all users to encourage skill progression, social interaction and fitness. A safe and engaging environment for the community. A valuable asset for recreation to a broad range of users.*

### DESIGN NOTES

Common Ground Trails have been engaged by the Wagin Action Group to develop a concept design for a local scale pump track/ mountain bike facility to be located in Giant Ram Park, Wagin

The site has a number of existing play spaces and is well serviced by existing parking including toilets and barbecue/ picnic facilities and is well suited to the addition of a pump track. Established existing trees are a key feature of the park and also a constraint to developing a pump track as no large clear spaces currently exist.

The area defined for the pump track also has some existing man made land form/ mounding with non functional granite water features.

In order to get enough space for a pump track to be constructed it is proposed that a portion of one of the mounds be removed along with four smaller trees.

Granite rocks removed from the existing water feature is proposed to be reused for batter retaining and as aesthetic features.

The pump track is proposed to be finished in asphalt to allow for all wheel sports use. Asphalt also provides a long lasting low maintenance facility.



# CONCEPT PLAN WAGIN PUMP TRACK



## LEGEND-FINISHES

-  Asphalt-shaped riding surface
-  Asphalt-flat platform
-  Native planting and mulch to internal islands.
-  In-situ concrete paving
-  Drainage Pit

## LEGEND-TRACK

1. Future/ optional viewing platform and shelter
2. Primary track Entry/Exit
3. Typical berm
4. Elevated platform
5. Optional advanced jump line
6. Typical roller feature
7. Typical hipped roller
8. Rock retaining
9. Future MTB skills trail entry / exit

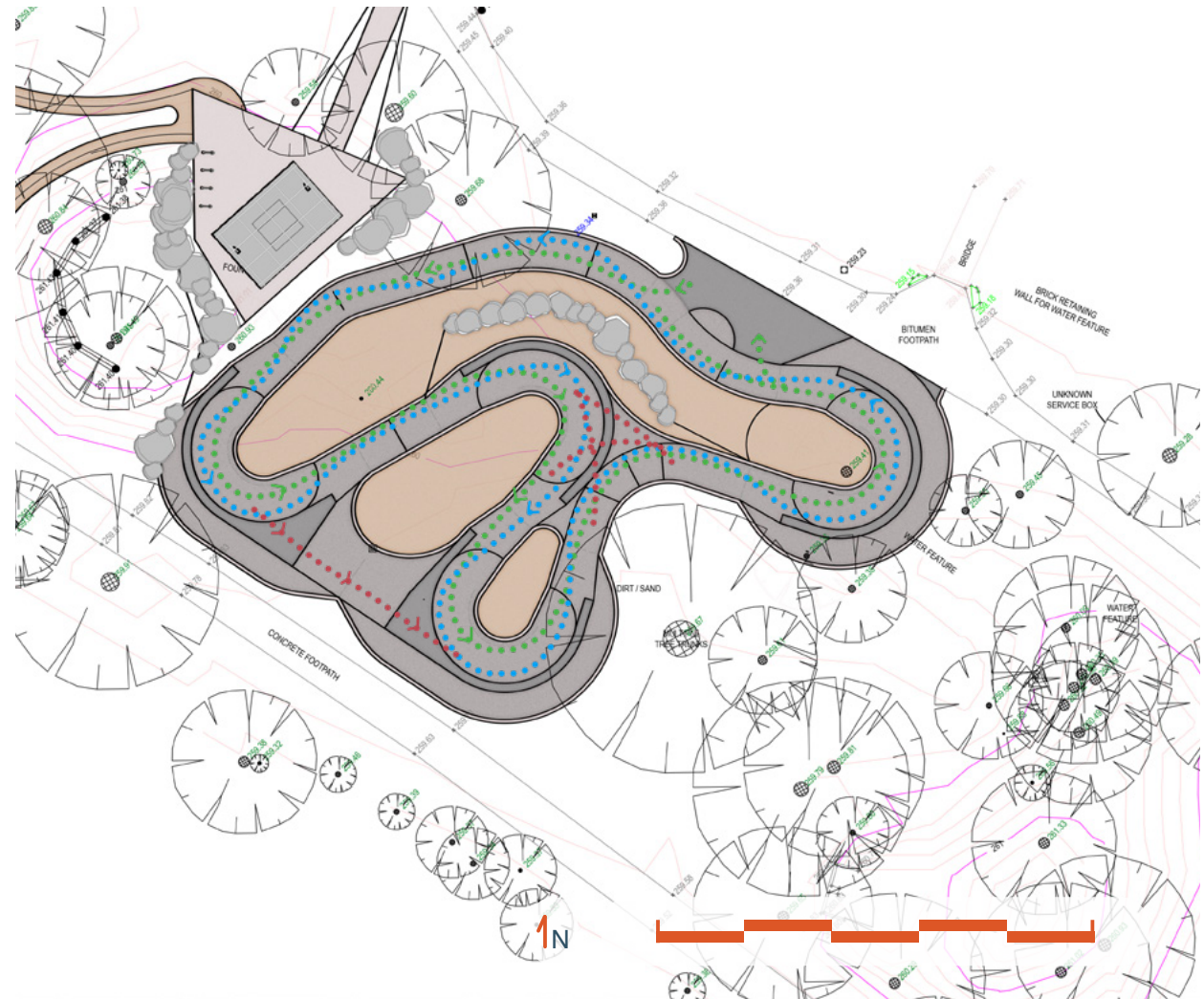


# USER EXPERIENCE WAGIN PUMP TRACK

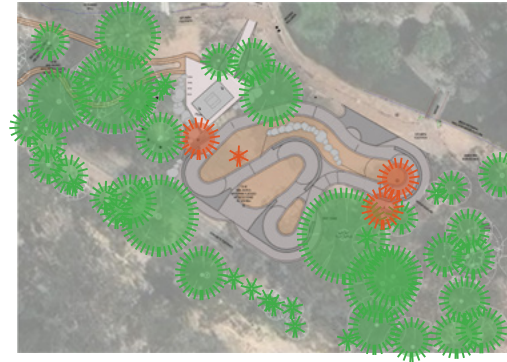


- This layout has a clear defined loop that is suitable to all users including beginner users.
- Optional creative lines provide features suitable for intermediate and advanced users.
- Features including rollers, hip rollers tabletops, berms and transfer options.
- For the advanced rider there is an optional jump line.
- Reversing the direction of the rider on the loop also opens up further dynamic use.
- The primary platform access is at ground level and provides connection to the surrounding path network.
- Features are designed to be ridden by all skill levels and user groups, all can be either rolled over or jumped.
- Berms are 0.8-1.0m high and at 4-5m radius
- Feature heights range from 400mm to 1200mm

- Beginner Line
- Intermediate Line
- Advanced Line



# DESIGN DIAGRAMS WAGIN PUMP TRACK



## CONNECTIVITY

- 1 User access to the pump track is via the main asphalt path running through Giant Ram Park. The path connection extends to all parking areas and both ends of the park.
- 2 A flat asphalt hardstand joins to the path and the track loop at the path level.
- 3 The second parallel path through the park does not have direct access into the pump track.
- 4 The access path to the entry of the pump track is DDA compliant.
- 5 The Future/ optional viewing area has an accessible grade path connecting to the existing paths adjacent.

## EXISTING VEGETATION

- 1 The pump track site is fairly constrained by existing trees.
- 2 In order to allow the building of a reasonable size track 4 smaller size trees are proposed to be removed.
- 3 All trees proposed for removal are not trees identified as protected based on the site meeting.

## DRAINAGE STRATEGY

- 1 The proposed design is fairly flat and will require a drainage system for the internal islands to prevent pooling.
- 2 Geo technical analysis of the site will be required prior to detail design stage to determine if soak wells will be suitable for the internal track drainage or if a pit and pipe solution will be required. Pit and pipe would be connected to a headwall outlet in the adjacent drainage swale.

## PASSIVE SURVEILLANCE - VIEWING

- 1 The pump track has fairly good passive surveillance from the two paths running to the outside but there are some limitations from the number of existing trees.
- 2 The future/ optional viewing area would allow spectators an elevated view and clearer outlook over the whole track.
- 3 The track entry point for users will allow them to see the position of other users on the track but not the whole track surface.

# PRECEDENT IMAGERY WAGIN PUMP TRACK



BUILT WORKS, 2020-2025  
COMMON GROUND TRAILS



Ordinary Council Meeting

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28 April 2026

**PROJECT:** Wagin Pump Track  
**ESTIMATE TYPE:** Opinion of Probable Costs

**Date** 20/01/2026  
**Revision** A  
**Based Upon** Final Concept Design

Note, Opinion of cost is based on concept level information. All selections and specifications to be resolved during Detailed Design. Some price variance will occur

ITEM	NOTES	UNIT	QTY	RATE	TOTAL
<b>REPORTS &amp; DESIGN</b>					
Design Consultancy	<i>Bike Specialist, Drainage &amp; Landscape Design</i>	Percentage	\$ 350,000.00	5.50%	\$ 19,250.00
Site Investigations	<i>Underground Service Location</i>		NA		
Engineering Certification		Item	1	\$ 3,500.00	\$ 3,500.00
<b>Subtotal</b>					<b>\$ 22,750.00</b>
<b>CONSTRUCTION - PRELIMINARIES</b>					
General Requirements	<i>Site establishment, fencing, temp amenities, indirect management staff, environmental controls. Waste/ recycling, overhead costs.</i>	Percentage	\$ 248,700.00	12.00%	\$ 29,844.00
Location Allowance	<i>Accommodation, Travel &amp; Statutory Allowances</i>	Percentage	\$ 248,700.00	7.60%	\$ 18,901.20
Mobilisation & Demobilisation	<i>Includes main contractors only, local subcontractors covered in individual rates.</i>	Item	1	\$ 12,500.00	\$ 12,500.00
HSEQ Compliance	<i>Management plans, ITPs and compaction testing</i>	Item	1	\$ 4,500.00	\$ 4,500.00
<b>Subtotal</b>					<b>\$ 65,745.20</b>
<b>CONSTRUCTION - SITE WORKS &amp; DRAINAGE</b>					
Site Access & Protection					
Clear & Grub Site		By Client	1500	NA	
Minor Earthworks, Site Clearance, Tree Removal		By Client	1500	NA	
Drainage		Item	1	\$ 20,000.00	\$ 20,000.00
<b>Subtotal</b>					<b>\$ 20,000.00</b>
<b>CONSTRUCTION - BIKE FACILITIES</b>					
Pump Track	<i>Pump Track Construction, subgrade, shaping and compaction</i>	Sqm	342	\$ 400.00	\$ 136,800.00
Pump Track	<i>Asphalt Surfacing</i>	Sqm	342	\$ 200.00	\$ 68,400.00
Pump Track	<i>Feature Line Marking</i>	Item	1	\$ 3,500.00	\$ 3,500.00
<b>Subtotal</b>					<b>\$ 208,700.00</b>
<b>CONSTRUCTION - ANCILLARIES</b>					
Signage		Budget	1	\$ 3,000.00	\$ 3,000.00
<b>Subtotal</b>					<b>\$ 3,000.00</b>
<b>PROJECT ALLOWANCES</b>					
Project Contingency	<i>10% of construction costs. Includes provision for futureproofing services once requirements are established (Note Figure not included in Project Total)</i>	Percentage	\$ 297,445.20	10.00%	\$ 29,744.52
Cost Escalation	<i>4% PA (Note Figure not included in Project Total)</i>	Percentage PA	\$ 297,445.20	4.00%	\$ 11,897.81
Statutory Fees & Charges	<i>0.40%</i>				
<b>Project Total (Excluding GST)</b>					<b>\$ 320,195.20</b>
<b>GST</b>					<b>\$ 32,019.52</b>
<b>Project Total (Including GST)</b>					<b>\$ 352,214.72</b>
<b>RECOMMENDED ADDITIONAL ITEMS</b>					
Concrete viewing area and access path	<i>In situ concrete on compacted subgrade.</i>	m2	95	\$ 120.00	\$ 11,400.00
Shade Structure	<i>6x4m Steel, including footings and instalation</i>	Item	1	\$ 35,000.00	\$ 35,000.00
Bike racks	<i>Stainless steel, loop style</i>	Item	4	\$ 600.00	\$ 2,400.00
Bin Enclosure	<i>Surface mounted , steel, powdercoat</i>	Item	1	\$ 4,500.00	\$ 4,500.00
Seating	<i>Surface mounted aluminium and timber</i>	Item	2	\$ 3,000.00	\$ 6,000.00
<b>Subtotal</b>					<b>\$ 59,300.00</b>

**NOTES**

- 01 This is an opinion of probable costs only, all components of which are based on currently available industry rates and are subject to escalation in construction, labour and material costs.
- 02 At concept design stage, we recommend a design contingency which is presented in the 'Low' & 'High' totals - this percentage can be reduced as the design is developed and details are resolved further.
- 03 Costs may vary greatly based on selections and site conditions - we have allowed a indicative budget rates with details to be confirmed during later design stages.
- 04 Preliminaries are based on a percentage of the construction total.

**GENERAL EXCLUSIONS**

- Expert site assessments including flora, fauna, fire, hygiene, traffic or Aboriginal cultural heritage studies
- Upgrades of existing services (such as switchboards)
- Hazardous materials or acid sulphate soils
- Hard digging or extensive rock excavation
- Traffic management crews or road closures

- 1) This line item could be reduced to approx \$300 per sqm if between the Shire and WAGS we could deliver to the site 850T/500m3 of good quality gravel/road base. Common ground has allowed a provisional rate of \$40 per tonne realising a saving of 34k
- 2) 10% contingency and 4% cost escalation not included in Project Total
- 3) Additional items not included in Project total



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## 8.1.11 REVIEW OF DELEGATIONS 2026

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	March 2025 - 5386
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Attachment 1 – Register of Delegations and Authorisations

### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5630

Moved Cr S M Chilcott                      Seconded Cr M A O'Brien

That Council, pursuant to section 5.46 of the *Local Government Act 1995*, **REVIEWS** the Register of Delegations and Authorisations as contained in Attachment 1 and **NOTES** that no amendments are proposed at this time.

**CARRIED UNANIMOUSLY 5/0**

### BRIEF SUMMARY

Section 5.46 of the *Local Government Act 1995* requires Council to review its delegations to the Chief Executive Officer and other employees at least once every year.

Officers have undertaken the annual review of the current Register of Delegations and Authorisations and have not identified any changes or amendments required at this time. Council is required to formally conduct and resolve the review to ensure continued compliance with legislation.

### BACKGROUND/COMMENT

Council last conducted a comprehensive review of its Register of Delegations and Authorisations in March 2025. Since that time, there have been no legislative changes, organisational restructures, or operational matters that would necessitate amendments to the existing delegations.

Officers have undertaken a desktop review of the Register of Delegations and Authorisations, including consideration of:

- current legislative requirements;
- organisational structure and operational responsibilities; and
- the practical application of delegations in day-to-day operations.

This review has determined that the current delegations remain appropriate, clear, and effective, and continue to support efficient and lawful administration of the local government.



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Although no changes are proposed, Council must formally review the delegations annually in accordance with the Act. Upon Council's resolution, the "date of last review" will be updated within the Register of Delegations and Authorisations.

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS**

Section 5.46 of the *Local Government Act 1995* requires Council to review its delegations at least once every year. This report satisfies that legislative requirement.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Council leadership

**VOTING REQUIREMENTS**

Absolute Majority



# DELEGATIONS and AUTHORISATIONS REGISTER

As presented to Council 25 March 2025

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## INTRODUCTION

### **Purpose of Delegating Authority**

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire of Wagin's commitment to a strong customer service focus.

The Delegated Authority Register details the head of power for each delegation, including legislation and Council policies, to enable easier cross-referencing. The Register will be reviewed on an annual basis in accordance with the requirements of s. 5.46 (2) of the *Local Government Act 1995*, with the coordination of the review to be performed by the Chief Executive Officer.

### **Legislation**

The *Local Government Act 1995* allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the *Local Government Act 1995*, except for those listed in s. 5.43.

All delegations made by the Council must be by Absolute Majority [s. 5.42(1)].

Apart from the *Local Government Act 1995*, its regulations and the Shire of Wagin local laws created under the Act, a number of other pieces of legislation.

## DELEGATED AUTHORITY REGISTER

### **Delegation by the Chief Executive Officer**

Legislation (including the *Local Government Act 1995*) can provide for delegation of authority by Council to the Chief Executive Officer and also allow the Chief Executive Officer to further delegate a particular power or powers to another employee.

Sub-delegation this delegation must be made in writing, and must include any conditions or limitations placed by Council on the original delegation.

The Chief Executive Officer may also delegate the exercise of any power, or the discharge of any duty granted under the *Local Government Act 1995* by right of his or her position as Chief Executive Officer, other than the power of delegation itself [s. 5.44 (1)].

Under s. 5.46(1) and s. 5.46(2) of the *Local Government Act 1995*, a Register of Delegations relevant to the Chief Executive Officer and other Shire employees is to be kept and reviewed at least once in every financial year. Officers are also required to keep certain records whenever they exercise a power or duty which has been delegated to them [s. 5.46(3)].

This record must contain the following information [Reg. 19 – *Local Government (Administration) Regulations 1996*]:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and
- The persons or classes of persons, other than Council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

Officers with delegated powers are responsible for ensuring that the requirements of Reg. 19 are complied with.

A person to whom a power is delegated under the *Local Government Act 1995* is considered to be a 'designated employee' under s. 5.74(b) of the *Local Government Act 1995* and is required to complete a Primary Return when commencing in the position and an Annual Return for each financial year thereafter.

These persons are those that hold the office of:

- Chief Executive Officer
- Deputy Chief Executive Officer
- Manager of Finance
- Manager of Works

**Delegation No:1      Abandoned Vehicles**

<b>Date Adopted:</b>	24 April 2012 #1896
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government Act 3.39 3.40, 3.40, 3.42 and 3.44 “An employee authorised by a Local Government for the purpose may remove and impound and goods that are involved in a contravention that can lead to impounding”

**Legal (Subsidiary):**

**Other Comments/Instructions/Persons On-Delegated**

Council delegates its authority and power to remove and impound vehicle wrecks, impoundment of non-perishable goods contained in the vehicle and to declare a vehicle as an abandoned wreck.

**Delegate:**

**Chief Executive Officer**

**On-Delegated:**

**Manager of Works**

**Delegation No:2      Blank**

Delegation No:3

**Agreement to Payment of Rates and Service Charges**

<b>Date Adopted:</b>	24 April 2012 #1896
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Finance Policy F.2

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government Act s 6.49  
"A Local Government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person."

**Legal (Subsidiary):**

**Other Comments**

Council delegates to the Chief Executive Officer the authority and power to accept payment of a rate service charge due and payable by a person in accordance with an written agreement made with the person. Special payment agreements may be entered into for cases of special hardship for payment of rates, service charges, and domestic rubbish removal charges.

**Delegate:**

**Chief Executive Officer**

**On-Delegated:**

**Deputy Chief Executive Officer  
Manager of Finance**

Delegation No:4

**Blank**

**Delegation No:5      Approval/Refusal Building Applications**

<b>Date Adopted:</b>	May 2002
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Health/Building/Planning Policy HBP.4

<b>Delegate:</b>	BS
<b>On-Delegated:</b>	No

**Legal (Parent):** Building Act 2011

**Legal (Subsidiary):**

**Other Comments/Instructions/Persons On-Delegated**

Council delegates its powers and duties of the Building Act 2011.

**Delegate:**

**Chief Executive Officer**

**Building Surveyor**

**Delegation No:6      Blank**

**Delegation No:7      Blank**

**Delegation No:8      Blank**

**Delegation No:9      Blank**

<b>Date Adopted:</b>	April 1997
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Bushfire Policies B.2 / B.3 / B.6

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Bush Fires Act 1954  
s48

1) A local government may, in writing, delegate to its Chief Executive Officer the performance of any of its functions under this Act

2) Performance by the Chief Executive Officer of a local government is a function delegated under subsection (1) –

a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown; and

b) is to be treated as performance by the local government

3) A delegation under this section does not include the power to subdelegate

**Legal (Subsidiary):**

**Other Comments/Instructions/Persons On-Delegated**

(a) s17 and s18 Suspend Prohibited and Restricted Burning Period – authority to suspend or amend prohibited burning and restricted burning periods.

**Delegate:**

**Shire President and Chief Bush Fire Control Officer (jointly)**

(b) s59 Commencement of prosecution and issue of infringements

**Delegate:**

**Chief Executive Officer**

(c) s33 Local government may require occupier of land to plough or clear fire-break

**Delegate**

**Chief Executive Officer**

Delegation No:11      Blank

Delegation No:12      **Closure of Thoroughfares**

<b>Date Adopted:</b>	Dec 2008
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Works Policy W.16

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government Act 1995  
Section 3.50, 3.50A, 3.51

**Legal (Subsidiary):** Road Traffic Act 1974

**Other Comments/Instructions/Persons On-Delegated**

Council delegates its authority and power to the Chief Executive Officer to undertake the necessary consultation and action for closure of the thoroughfares to vehicles in cases of emergency or in connection with Council works, and to ensure that when works are carried out associated with fixing or altering the level of or alignment of a public thoroughfare that access by vehicles on or to land adjoining the thoroughfare can be reasonably provided.

**Authorised Officer:**

**Chief Executive Officer**

**On-Delegated:**

**Manager of Works**

**Delegation No:13 Reserves under control of local government**

<b>Date Adopted:</b>	24 April 2012 Minute #1896
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government Act 1995 s3.54 "If land reserved under the Land Administration Act 1997 is vested or placed under the control and management of a Local Government, it may do anything for the purpose of controlling and managing that land"

**Legal (Subsidiary):** Land Administration Act 1997 Section 5, Parks and Reserves Act 1895

**Other Comments**

If land reserved under the *Land Administration Act 1997* is vested in or placed under the control and management of a local government, the local government may do anything for the purpose of controlling and managing that land that it could do under section 5 of the *Parks and Reserves Act 1895* if it were a Board appointed under that Act to manage and control the land and for that purpose a reference in that section to a by-law is to be read as a reference to a local law.

**Authorised Officer:**

**Chief Executive Officer**

**On-Delegated:**

**Manager of Works**

**Delegation No:14 Blank**

**Delegation No:15 Blank**

**Delegation No:16 Blank**

**Delegation No:17 Investments**

<b>Date Adopted:</b>	22 June 2010
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Finance Policy F.17

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government Act 1995 Section 6.14 – invested in accordance with Part III of the Trustees Act 1962

“Power to Invest – subject to the regulations, money held in the municipal or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with Part III of the Trustees Act 1962”

**Legal (Subsidiary):** Regulation 19, 28 and 49 Local Government (Financial Management) Regulations 1996

**Other Comments/Instructions/Persons On-Delegated**

Council delegates authority and power to invest surplus funds in accordance with Council Policy, Finance Policy F.17.

**Authorised Officers:**

**Chief Executive Officer**

**On-Delegated:**

**Deputy Chief Executive Officer**

**Delegation No:18 Blank**

**Delegation No:19 Blank**

**Delegation No:20      Payment of Accounts**

<b>Date Adopted:</b>	24 April 2012 Minute #1896
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):** Local Government (Financial Management) Regulation 12

“A payment may only be made from the municipal or trust fund – (a) if the Local Government has delegated to the CEO the exercise of its powers to make payments from those funds by the CEO; or (b) otherwise, if the payment is authorised in advance by a resolution of council.”

**Legal (Subsidiary):**

**Other Comments**

Council Delegates its authority and power to the Chief Executive Officer to make payments from the Municipal or Trust Fund provided:

1. A list of payments made is presented to Council, in accordance with Financial Management Regulation 13.
2. All cheques signed are to be by two authorised signatories. The Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or Manager of Works
3. The following procedure is to be implemented for the authorisation of payments made by Electronic Funds Transfer (EFT):
  - (i) A list of payments to be made by EFT is checked and authorised by the Chief Executive Officer or the Deputy Chief Executive Officer or the Manager of Finance
  - (ii) Online authorisation for the funds transfer is made by any two of the Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or Manger of Works
  - (iii) Council is given a list of payments made by EFT each month as part of the financial statement sent out with the agendas.

**Authorised Officer:**

**Chief Executive Officer**

**On-Delegated:**

**Manager of Finance  
Deputy Chief Executive Officer  
Manager of Works**

**Delegation No:21      Planning Applications**

<b>Date Adopted:</b>	16 March 1999
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Health/Building/Planning Policy HBP.21

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):**

*s82 Planning and Development (Local Planning Schemes) Regulations 2015*

(1) The local government CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's functions under this Scheme other than this power of delegation.

(2) A delegation under this clause must be in writing and may be general or as otherwise provided in the instrument of delegation.

(3) Subject to any conditions imposed by the local government on its delegation to the local government CEO under clause 82, this clause extends to a power or duty the exercise or discharge of which has been delegated by the local government to the CEO under that clause.

**Legal (Subsidiary):**

**Other Comments/Instructions/Persons On-Delegated**

*s82 Planning and Development (Local Planning Schemes) Regulations 2015*

Council delegates authority to grant approval to Planning Applications for permitted uses which comply with all requirements of the Local Planning Scheme No. 2 and where no objections have been received.

**Delegate:**

**Chief Executive Officer**

**Delegation No:22      Power and Duties - Food Act 2008**

<b>Date Adopted:</b>	24 April 2012 Minute #1896
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction:</b>	Yes

**Legal (Parent):** Food Act 2008  
“An Act providing for the safety and suitability of food for human consumption, and for related purposes.”

**Legal (Subsidiary):** Section 122 126 (2) 126 (6) 126 (7) of the Food Act 2008

**Other Comments**

Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the enforcement agency in regard to the Food Act 2008.

**Authorised Officer:**

**Chief Executive Officer**

**Delegation No:23 Dog Act 1976**

<b>Date Adopted:</b>	22 June 2010
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):**

10AA. Delegation of local government powers and duties (1) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, delegate to its chief executive officer any power or duty of the local government under another provision of this Act. (2) The delegation must be in writing. (3) The delegation may expressly authorise the delegate to further delegate the power or duty. (4) A local government's chief executive officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown. (5) Nothing in this section limits the ability of a local government's chief executive officer to perform a function through an officer or agent.

**Legal (Subsidiary):**

**Other Comments/Instructions/Persons On-Delegated**

Council delegates its authority and power to enable the officers authorised to deal with matters pertaining to the Dog Act of 1976.

**Delegate:**

**Chief Executive Officer**

**On Delegated:**

**Deputy Chief Executive Officer**

**Delegation No:24 Blank**

Delegation No:25      **Public Health Act 2016**

<b>Date Adopted:</b>	August 2006
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction:</b>	

<p><b>Legal (Parent):</b></p> <p><b>Public Health Act 2016 s21</b></p> <p>A power or duty conferred or imposed on an enforcement agency may be delegated — (a) if the enforcement agency is the Chief Health Officer, in accordance with section 9; or (b) if the enforcement agency is a local government, to — (i) the chief executive officer of the local government; or (ii) an authorised officer designated by the local government;</p>
---

<p><b>Legal (Subsidiary):</b></p> <p>1.</p>
---

**Other Comments/Instructions/Persons On-Delegated**

- 22 Reporting to the Chief Health Officer
- 24 Designating authorised officers
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**Delegate:**

**Chief Executive Officer**

**On-Delegated:**

**Environmental Health Officer – (Contract Shire of Narrogin)**

Delegation No:26    **Blank**

Delegation No:27    **Blank**

Delegation No:28    **Blank**

Delegation No:29    **Blank**

**Delegation No:30 Tendering for Goods and Services**

<b>Date Adopted:</b>	24 June 2014
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	Finance Policy F.15

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Not Applicable
<b>Chief Executive Instruction:</b>	

<b>Legal (Parent):</b>	
1.	Local Government Act 1995, Section 3.57.
2.	Local Government Act 1995, Section 5.42.

<b>Legal (Subsidiary):</b>	
1.	Local Government (Financial Management) Regulations 1996, as amended

**Other Comments/Instructions/Persons On-Delegated**

Council delegates its authority and power to the Chief Executive Officer to -

1. Call tenders for works or services prior to entering in to contract with others in respect to supply of goods or services exceeding \$250,000
2. Call tenders for the provision of works or services not exceeding a value of \$250,000 and to accept what is to be deemed the most advantageous tender;
3. Determine in writing the criteria for deciding which tender should be accepted, subject to Regulation 14 (2a) of the Local Government (Functions and General) Regulations 1996;

Subject to-

- (i) Tenders called subject to (1) and (2) above, are to comply with Council's Purchasing/Tender Guide Policy.
- (ii) The goods or services being listed in the Shires Adopted Annual Budget;
- (iii) The criteria, once determined in (3) above, it is to be incorporated in the tender documentation.

**Delegate**

**Chief Executive Officer**

**On-Delegated:**

**Nil**

**Delegation No:31    *Local Government (Uniform Local Provisions) Regulations 1996***

<b>Date Adopted:</b>	25 June 2024 #5204
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	

**Legal (Parent):**  
s5.42 of the *Local Government Act 1995*

**Legal (Subsidiary):**  
1.

**Other Comments/Instructions/Persons On-Delegated**

Powers of the Local Government including but not limited to functions related to serving notices and providing approvals related to local government land and thoroughfares

***Delegate***

**Chief Executive Officer**

**On-Delegated:**

**Manager of Works**

**Delegation No:32    *Defer, Waive or Write off Debts***

<b>Date Adopted:</b>	25 June 2024 #5204
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No

**Legal (Parent):**  
s5.42 of the *Local Government Act 1995*

**Legal (Subsidiary):**  
1.

**Other Comments/Instructions/Persons On-Delegated**

The CEO is delegated power to approve reduction in fees and charges – a) the request is from a local community, charitable or not-for-profit organisation or school; b) the event is for the specific benefit of the local community; c) the request of the organisation does not exceed \$500 ex GST or \$2000 ex GST for a given financial year

**Delegate**  
**Chief Executive Officer**

**On-Delegated:**  
**Nil**

**Delegation No:33    *Recovery of Rates or Service Charges***

<b>Date Adopted:</b>	25 June 2024 #5204
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	F14 Rate Recover

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No

**Legal (Parent):**  
s5.42 of the *Local Government Act 1995*

**Legal (Subsidiary):**  
1.

**Other Comments/Instructions/Persons On-Delegated**

Commence proceedings to recover unpaid rates or service charges

**Delegate**  
**Chief Executive Officer**

**On-Delegated:**  
**Nil**

**Delegation No:34    Cat Act 2011**

<b>Date Adopted:</b>	25 June 2024 #5204
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes

**Legal (Parent):**  
S44 of the *Cat Act 2011*

**Legal (Subsidiary):**  
1.

**Other Comments/Instructions/Persons On-Delegated**

Powers of the Cat Act 2011 including registration, giving notice and approval to breed

**Delegate**

**Chief Executive Officer**

**On-Delegated:**

**Deputy Chief Executive Officer**

**Ranger**

**Customer Service Officer**

**Administration Officer**

**Delegation No:35 Graffiti Vandalism Act 2016**

<b>Date Adopted:</b>	25 June 2024 #5204
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No

**Legal (Parent):**  
s16 Graffiti Vandalism Act 2016

**Legal (Subsidiary):**  
1.

**Other Comments/Instructions/Persons On-Delegated**

Powers of the *Graffiti Vandalism Act 2016* to order the obliteration of graffiti including on private property

**Delegate**  
**Chief Executive Officer**

**On-Delegated:**  
**Nil**

Delegation No: 36    Small Debts Write Off

<b>Date Adopted:</b>	22 October 2024
<b>Date Last Reviewed:</b>	25 March 2025 #5386
<b>Policy Reference:</b>	None

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No

**Legal (Parent):** Local Government Act 1995 s6.12(1) "Subject to subsection (2) and any other written law, a local government may:  
(c) write off any amount of money"

**Legal (Subsidiary):**

**Other Comments**

Council delegates authority and power to write off rates and sundry debts where the individual debt is not more than \$10.00.

**Authorised Officer:**

**Chief Executive Officer**

**Authorisation No:1 Local Government Act 1995 – Appoint Authorised Persons**

Appointing entity	Chief Executive Officer
Express power to appoint	Local Government Act 1995 s9.10 Appointment of authorised persons
Appointments	<p>For the purposes of the <i>Local Government Act 1995</i>:</p> <p>s.9.16 – Giving of notice</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul> <p>s9.16 – Giving of notice (for purposes of regulation 70 of the <i>Building Regulations 2012</i>)</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Environmental Health Officer (Shire of Narrogin)</li> </ul> <p>For the purposes of carrying out the powers and duties of an Authorised Person under the <i>Caravan Parks and Camping Grounds Regulations 1997</i>:</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Environmental Health Officer (Shire of Narrogin)</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul> <p>For the purposes of the <i>Caravan Parks and Camping Grounds Act 1995</i>:</p> <p>s.18 - Powers of Entry, s.20 - Entry of occupied caravan or camp and s.23(2) - Issue an infringement notice</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Environmental Health Officer (Shire of Narrogin)</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul> <p>For the purposes of carrying out the powers and duties of an Authorised Person under the <i>Cat Act 2011</i>:</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul> <p>For the purposes of carrying out the powers and duties of an Authorised Person under the <i>Dog Act 1976</i>:</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul> <p>For the purposes of carrying out the powers and duties of an Authorised Person under the Local Government (Miscellaneous Provisions) Act 1960: Part XX related to the impounding of cattle.</p>

	<ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Ranger</li> <li>• Ranger (Contractor)</li> </ul>
History:	Authorisation Approved 25 March 2025 #5386

### Authorisation No:2 *Dog Act 1976* – Authorised Registration Officers

Appointing entity	Local Government
Express power to appoint	s3 <i>Dog Act 1976</i>
Appointments	<p>Perform functions in the <i>Dog Act 1976</i> related to registration of dogs.</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Administration Officer</li> <li>• Customer Support Officer</li> </ul>
History:	Authorisation 25 March 2025 #5386

### Authorisation No:3 *Local Government Act 1995* – s3.24 – Authorised persons directions relating to land

Appointing entity	Local Government
Express power to appoint	s3.24 <i>Local Government Act 1995</i>
Appointments	<p>Appointment of Authorised Persons to exercise the powers given to a local government under Subdivision 2 – Certain provision about land:</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Manager of Works</li> </ul>
History:	Authorisation 25 March 2025 #5386

### Authorisation No:4 *Public Health Act 2016* – Appointment of Environmental Health Officer

Appointing entity	Local Government
Express power to appoint	s24 <i>Public Health Act 2016</i>
Appointments	<p>Appointment of Authorised Officer</p> <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Environmental Health Officer (Narrogin)</li> </ul> <p>Appointment of Environmental Health Officer</p> <ul style="list-style-type: none"> <li>• Environmental Health Officer (Narrogin)</li> </ul>
History:	Authorisation Approved 25 March 2025 #5386

### Authorisation No:5 Shire of Wagin Local Laws

Appointing entity	Local Government
Express power to appoint	s9.10 Appointment of authorised persons
Appointments	<p>Appointment of Chief Executive Officer as authorised person to administer the following local laws:</p> <ul style="list-style-type: none"> <li>• <i>Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001</i></li> <li>• <i>Cemeteries Local Law 2001</i></li> <li>• <i>Control of Refuse on Building Sites Local Law 2001</i></li> <li>• <i>Dogs Local Law 2001</i></li> <li>• <i>Extractive Industries Local Law 2016</i></li> <li>• <i>Fencing Local Law 2001</i></li> <li>• <i>Health Local Law 2001</i></li> <li>• <i>Local Government Property Local Law 2001</i></li> <li>• <i>Standing Orders Local Law 2001</i></li> <li>• <i>Unightly Land Refuse, Rubbish or Disused Material on Local Land Local Law 2008</i></li> </ul>
History:	Authorisation Approved 25 March 2025 #5386

### Authorisation No:6 Building Regulations 2012 – Inspection of barrier to private swimming pool

Appointing entity	Council
Express power to appoint	r53 - Inspection of barrier to private swimming pool
Appointments	<p>Appointment of Royal Life Saving Western Australia as an authorised person to inspect the barrier to the private swimming pool at intervals of no more than 4 years for the purpose of monitoring whether the provisions in regulations 50 and 52 are being complied with.</p>
History:	Authorisation Approved 16 September 2025 #5492



**8.1.12 CONSIDERATION OF APPOINTMENTS FOLLOWING BUSH FIRE  
ADVISORY COMMITTEE MEETING 31 MARCH 2026**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil.
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	ES.VO.1

**BUSH FIRE ADVISORY COMMITTEE / OFFICER RECOMMENDATION AND  
COUNCIL RESOLUTION 5631**

**Moved Cr G K B West**

**Seconded Cr B L Kilpatrick**

**That Council in accordance with the Bush Fire Advisory Committee's recommendations APPOINTS the following persons to hold the respective offices**

**Bush Fire Control Officers for the period up to 30 April 2027:**

- **X White**
- **S Angwin**
- **B Becker**
- **C Clifton**
- **C Goldsmith**
- **R Goldsmith**
- **L Lucas**
- **I McDougall**
- **A Rowell**
- **W Brockway**
- **C Piesse**
- **S Robinson**
- **G Thompson**
- **P Ward**

**New Fire Control Officer for training in following 12-month period**

- **Bryan Kilpatrick**
- **Josh Kirk**

**Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control for the period up to 30 April 2027.**

- **Chief Bush Fire Control Officer – Xavier White**
- **Deputy Chief Bush Control Officer – Wade Brockway**

**Bush Fire Control Officers for the purpose solely of issuing Town Fire Permits for the period up to 30 April 2027:**

- **Z Enright**
- **D George**
- **D Stephens**

**Captain of each Brigade being:**

- **Badjarning**                      **Cam Clifton**
- **Ballaying**                        **Xavier White**
- **Cancanning**                     **Anthony Rowell**
- **Lime Lake**                        **Wade Brockway**
- **Piesseville**                       **Ross Goldsmith**
- **Wedgescarrup**                  **Shaun Robinson**
- **Wagin Town**                     **Cam Forrest**

**Chief Fire Weather Officer**

**Xavier White**

**Fire Weather Committee:**

- **Badjarning – C Clifton**
- **Ballaying – X White**
- **Cancanning – A Rowell**
- **Lime Lake – W Brockway**
- **Piesseville – R Goldsmith**
- **Wedgescarrup – I McDougall**
- **Wagin Town – C Forrest**

**Dual Fire Control Officer appointments:**

- **Dumbleyung**
  - **Xavier White**
- **Narrogin**
  - **Ross Goldsmith**
  - **Chris Piesse**
- **Woodanilling**
  - **Wade Brockway**
  - **Ian McDougall**
- **Williams**
  - **Chris Piesse**
- **West Arthur**
  - **Shaun Robinson**
- **Wickepin**
  - **Steve Angwin**

**Clover Burning Permit Officer – Brigade FCO**

**CARRIED UNANIMOUSLY 5/0**

**BACKGROUND/COMMENT**

At the 31 March 2026, Bush Fire Advisory Committee, recommendations were made regarding the appointment of people to hold various bush fire related positions.

This is consistent with the practice set out in legislation and past practices.

While the Bush Fire Advisory Committee makes recommendations under law appointments are formally made by Council.



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Officers acknowledge and thank the nominees.

**CONSULTATION/COMMUNICATION**

As detailed

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Community services and social environment

**VOTING REQUIREMENTS**

Simple Majority

**8.1.13 CONSIDERATION OF CLOSURE OF WAGIN REFUSE SITE DURING HARVEST AND VEHICLE MOVEMENT BANS**

<b>AUTHOR OF REPORT:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	Attachment 1 – Draft Policy

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5632**

**Moved Cr B L Kilpatrick                      Seconded Cr G K B West**

**That Council ADOPTS Policy A.33 Wagin Refuse Site Closure During Harvest and Vehicle Movement Ban**

**CARRIED UNANIMOUSLY 5/0**

**BRIEF SUMMARY**

At its meeting held on 31 March 2026, the Bush Fire Advisory Committee considered whether the Wagin Refuse Site should automatically close during periods when a Harvest and Vehicle Movement Ban (HVMB) is declared.

In recent seasons, the Shire Administration has, on occasion, closed the refuse site during HVMBs as a precautionary measure. While this approach has reduced potential fire risk, it has also generated dissatisfaction from members of the public who were unable to access the facility during these periods.

The refuse site presents several inherent fire risk factors, including:

- Green waste stockpiles
- Putrescible waste areas
- Frequent vehicle and machinery movements
- Unsealed traffic surfaces

These risks are amplified during HVMBs when fire danger is extreme.

**CONSULTATION/COMMUNICATION**

The Bush Fire Advisory Committee considered local and regional practice and noted that neighbouring local governments manage this risk in different ways, including:

- Shire of Dumbleyung – Waste facilities automatically close during HVMBs
- Shire of Lake Grace – Similar automatic closure approach
- Shire of West Arthur – Facilities ordinarily remain open unless otherwise determined
- Shire of Narrogin – Tip face and green waste areas close, while the transfer station remains open

After discussion, the Committee expressed support for a consistent and clearly communicated default position.

At the meeting, the following recommendation was carried unanimously:

That the Bush Fire Advisory Committee supports the introduction of a default practice whereby the Wagin Refuse Site is closed whenever a Harvest and Vehicle Movement Ban is in place.

Adopting a default closure arrangement provides the following benefits:

- Reduces the likelihood of fire ignition during extreme fire danger conditions
- Provides clarity and consistency for staff, Fire Control Officers and the community
- Aligns the Shire's approach more closely with nearby local governments that have adopted precautionary closure practices
- Reduces the need for ad-hoc decision-making during rapidly changing fire weather conditions

Should Council endorse this approach, officers will:

- Update internal procedures
- Ensure timely public communication when HVMBs are declared
- Review signage and website information to clearly set community expectations

Council may also choose to allow for limited discretion, should exceptional circumstances arise.

### **STATUTORY/LEGAL IMPLICATIONS**

There is no legislative requirement to keep a refuse facility open during HVMBs. Decision-making in this regard sits within Council's general powers to manage Shire facilities and mitigate fire risk.

### **POLICY IMPLICATIONS**

The paper proposes the creation of a new policy.

### **FINANCIAL IMPLICATIONS**

There are no direct budget implications associated with this recommendation. Any minor costs associated with signage or communications can be met within existing operational budgets.

### **STRATEGIC IMPLICATIONS**

Community services and social environment

### **VOTING REQUIREMENTS**

Simple Majority



### A.33 WAGIN REFUSE SITE CLOSURE DURING HARVEST AND VEHICLE MOVEMENT BAN

<b>POLICY NUMBER</b>	<b>A.33.</b>
<b>POLICY TYPE</b>	<b>ADMINISTRATION</b>
<b>DATE ADOPTED</b>	
<b>REVIEW DATE</b>	
<b>DELEGATION APPLICABLE</b>	<b>NO</b>

#### **OBJECTIVE**

To reduce the risk of bushfire ignition and spread by establishing a clear and consistent policy for the closure of the Wagin Refuse Site to the public during periods of extreme fire danger, specifically when a Harvest and Vehicle Movement Ban (HVMB) is declared.

#### **POLICY STATEMENT**

The Shire of Wagin adopts a precautionary approach to bushfire risk management.

The Wagin Refuse Site will be closed to the public whenever a Harvest and Vehicle Movement Ban is in force within the Shire of Wagin, unless otherwise determined under this policy.

This policy provides a default position to ensure clarity, consistency, and public safety during periods of elevated fire risk.

The Wagin Refuse Site includes:

- Green waste stockpiles
- Putrescible waste disposal areas
- High levels of vehicle and machinery movement on unsealed surfaces

These features increase the risk of ignition during periods of extreme fire danger. When HVMBs are in place, the operation of the refuse site presents an unacceptable and avoidable fire risk.

The Bush Fire Advisory Committee has recommended the adoption of a default closure position to reduce risk, improve consistency, and ensure clear public messaging.

#### **IMPLEMENTATION**

##### **1. Automatic Closure**

- When a Harvest and Vehicle Movement Ban is declared for the Shire of Wagin, the Wagin Refuse Site will close to members of the public for the duration of the ban.

##### **2. Communication**

- The closure will be communicated via:
  - the Shire's website
  - social media platforms
  - direct notification to waste contractors where applicable
  - on-site signage where practicable

##### **3. Reopening**

- The Refuse Site will reopen once the Harvest and Vehicle Movement Ban is lifted, unless other safety concerns remain.



#### **4. Discretion**

- The Chief Executive Officer may approve limited exemptions or operational arrangements where:
- an alternative arrangement demonstrably reduces fire risk, or
- essential services are impacted and risk can be effectively managed.

#### **GUIDELINES**

This policy is made under the general powers of the Shire of Wagin pursuant to the Local Government Act 1995, and is supported by the Shire's responsibilities for:

- public safety
- emergency risk management
- asset and facility management.

Nothing in this policy overrides any requirement or direction issued under the Bush Fires Act 1954 or by an authorised officer.

#### **HISTORY**

#### **RESPONSIBLE OFFICER**

Implementation of this policy is the responsibility of the Chief Executive Officer, who may issue instructions to staff to give effect to this policy.

**8.1.14 CONSIDERATION OF ADVERTISING DRAFT STRATEGIC COMMUNITY PLAN FOR PUBLIC COMMENT**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	December 2025 - 5560
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	
<b>ATTACHMENTS:</b>	Attachment 1 – Draft Strategic Community Plan

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5633**

**Moved Cr S M Chilcott**

**Seconded Cr G K B West**

**That Council:**

- 1. APPROVES** the attached Draft Strategic Community Plan 2026–2036 for the purpose of community consultation in accordance with section 5.56 of the *Local Government Act 1995* and regulation 19C of the *Local Government (Administration) Regulations 1996*; and
- 2. NOTES** that following the advertising period, any submissions received will be considered and, where appropriate, incorporated into a final Strategic Community Plan to be presented to Council for consideration in June 2026.

**CARRIED UNANIMOUSLY 5/0**

**BRIEF SUMMARY**

Officers have prepared a draft Strategic Community Plan for Council’s consideration to advertise.

**BACKGROUND/COMMENT**

At the December 2025 Ordinary Council Meeting, Council considered a report on early strategic direction for the next Strategic Community Plan and resolved a vision and two goals.

This resolution had been preceded by a Council Forum in July 2025 when the idea of presenting a shorter, more focused Strategic Community Plan was put forward.

At the forum there was general support for a more focused and targeted Strategic Community Plan. This type of Strategic Community Plan would not attempt to be everything to everyone but instead target particular areas of focus.

As a forward-looking document Officers, presented Council with the WA Tomorrow official population projections for the district which predict that the Shire will grow in respect to population through 2035 but also grow older.

These demographic trends were a key consideration in shaping the strategic direction of the draft plan.

Officers have prepared a draft Strategic Community Plan with the vision and goals set out by Council in December 2025.

Section 5.56 of the *Local Government Act 1995*, together with Regulation 19C of the *Local Government (Administration) Regulations 1996*, requires each local government to prepare and maintain a Strategic Community Plan that:

- Covers a minimum period of 10 financial years;
- Sets out the vision, aspirations and objectives of the community;
- Is informed by consideration of:
  - current and future resource capacity,
  - strategic performance indicators, and
  - demographic trends; and
  - Is reviewed at least once every four years, with mandatory consultation of electors and ratepayers as part of the development or review process.

Consistent with the legislative requirements of Regulation 19C, and Council's December 2025 resolution, Officers are asking that Council consider approving the draft Strategic Community Plan for community consultation.

Advertising the draft plan will provide an opportunity to review the document and provide feedback prior to a final version being presented to Council for adoption.

Following the consultation period, any submissions received will be considered and, where appropriate, incorporated into a final Strategic Community Plan for Council's consideration, scheduled for June 2026.

Advertising the draft plan enables Council to and staff alike too to examine the draft document in the form that it is intended to be presented in. In reviewing the draft design, Officers do have reservations regarding the formatting of the graph showing total population forecast and the text size. This is a trade-off in keeping the document to a one double-sided A3 document.

With that in mind, public advertising of the draft Strategic Community Plan may identify the need to prepare different final presentation formats to improve accessibility and usability.

Feedback received through the consultation process may indicate a preference for versions that are optimised for online viewing, as well as versions with larger text and enhanced readability. While acknowledging this potential change, Officers would suggest that the document be advertising seeking feedback.

### **CONSULTATION/COMMUNICATION**

Consultation would be proposed to be conducted through social media and the Woolpress as well as targeted letters to community groups inviting comment. It is not proposed to hold workshops or forums or conduct a widespread community survey at this time.



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## **STATUTORY/LEGAL IMPLICATIONS**

As detailed

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Council leadership

## **VOTING REQUIREMENTS**

Simple Majority



# Shire of Wagin Strategic Community Plan (2026–2036)

## Cultivating prosperity and wellbeing through connectivity and community

### 1. Introduction

This Strategic Community Plan describes the Shire of Wagin's vision and aspirations for the next 10 years.

It has been prepared under section 5.56 of the Local Government Act 1995. Legislation requires that in making or reviewing a strategic community plan, a local government is to have regard to —

- the capacity of its current resources and the anticipated capacity of its future resources; and
- strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
- demographic trends

The vision for the Shire is 'Cultivating prosperity through care, connectivity and community'. This vision has been informed by the agriculture history of the Shire and our objective to grow and improve livability.

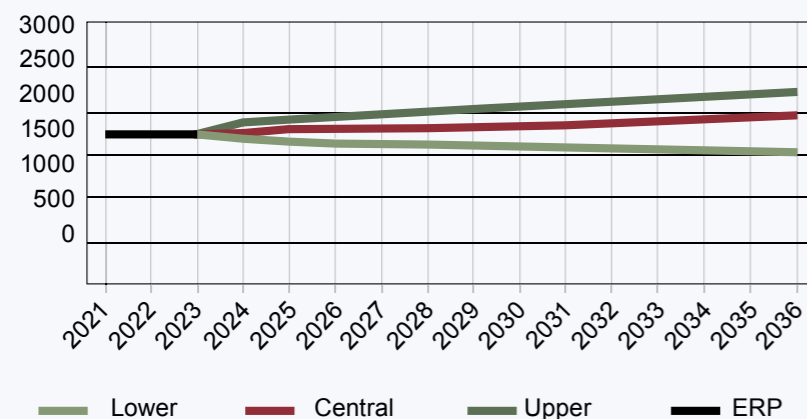
Our Shire seeks to achieve this by making a community where prosperity and wellbeing is the goal achieved through high quality services and connections both infrastructure and social.

### 2. Demographic trends

Wagin's population forecasts project that Wagin will grow.

The Shire of Wagin will also grow older.

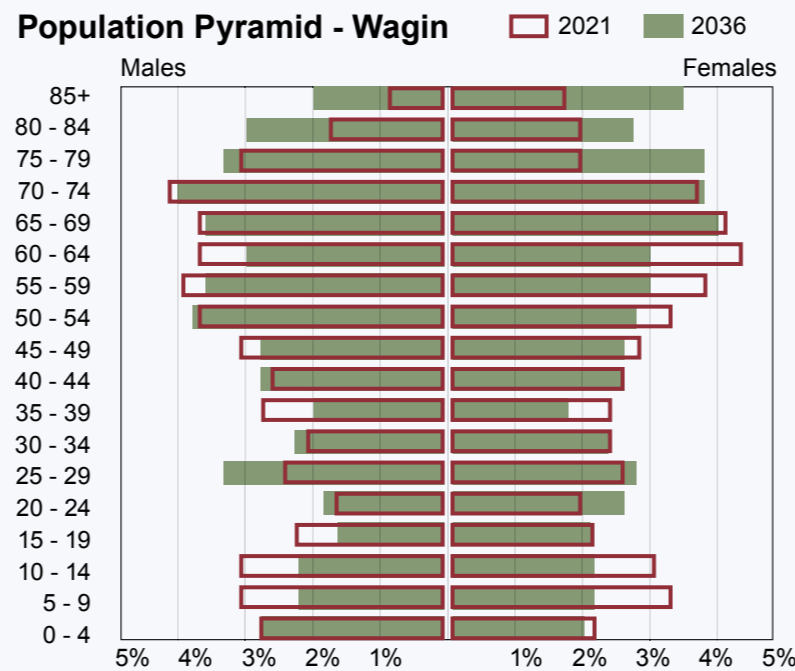
#### Total Population Forecast - Wagin



By 2036 the Shire is projected to have a

**39.6%** & **144%**  
increase in people over 65 years of age & increase in people over 85 years of age

#### Population Pyramid - Wagin



Growth or at the very least population stability is a reasonable expectation as the Shire's population is similar to that of more than 100 years ago.

While there has been changes in the industries that are the backbone of the wheatbelt the population has continually renewed.

Agriculture continues to be major source of employment in the district. More than a quarter of the population is employed in agriculture with the next largest industry being health care and social assistance. These are expected to continue to be major employers despite the potential for new industries such as renewable energy projects.



### 3. Strategic Themes

For more than 100 years Wagin has been an agricultural community that supports its surrounds through business and services. Its historic buildings in the Main Street reflect both the perseverance and stability of the community.

**This Strategic Community Plan sets out two themes to guide direction into the future:**

- Building agriculture and support industries
- Supporting our community age, especially by aging in place.

In setting these strategic themes, the Shire has established areas of focus.

The Shire provides for the good governance of the district by delivering many services and types of infrastructure for the community. Economic development, roads, environment, safety, children and young people, visual amenity, emergency management, supporting volunteers and active community participation are areas where the Shire will continue to invest.

For more than 100 years the Shire has thrived as an agricultural community and agriculture overwhelmingly provides the basis for prosperity in the community.

The Shire is aging and will continue to grow and grow older. The forces that are resulting in this demographic change are largely beyond the Shire's control. Investing in becoming an age friendly community that is capable of supporting an aging population through community services and infrastructure is a priority.



#### Theme 1: Building agricultural and support industries

Our aim is to strengthen Wagin's agricultural and support industries.

Our role in this regard is providing an environment for agriculture and support industries to flourish.

We directly provide transport connections and advocate for improvements in water, power and digital connectivity.

We provide support for industries to have a healthy and socially engaged workforce through good town planning, parks and gardens and sporting facilities. We recognise the importance and support Wagin Woolorama as a place regional Westerns Australians particularly to come together to both celebrate and do business.

We protect our community through support for emergency management, especially bushfire prevention, control and recovery.

**How we plan to do it:**

- investing in roads to ensure safe and efficient movement of people and commodities
- provide opportunities for industrial land development
- advocate for benefits to our community from the renewable energy transition
- support residential and commercial growth by encouraging land development
- provide an environment where businesses large and small can prosper
- invest and support our emergency prevention, response and recovery resources, especially our people
- manage waste effectively
- build a town a people want to live and work to ensure there is a skilled workforce to draw upon

#### Theme 2: Supporting our community age, especially by aging in place

Our aim is to ensure the residents can live well, safely, and actively.

The Shire currently directly provides Homecare Services to more than 5 per cent of the Shire's population. We also partner with a provider to ensure that General Practitioner services are available to the community and provide support to the Waratah Lodge.

In the last five years the Shire has invested in footpaths and improved kerbing. We have also invested in grants for community groups to encourage older people to actively participate in social and cultural activities.

At the same time, the Shire is working to ensure that there is sufficient workforce and volunteer base for the community's long-term sustainability. This involves maximizing the livability of the community and encouraging land and housing development through the avenues available to the Shire.

**How we plan to do it:**

- increasing walkability and accessibility of Shire buildings and facilities
- ensure the availability of Homecare services
- ensure that our town planning supports developments for aged care facilities
- providing recreational opportunities including those that embrace our natural environment
- harness our water resources to enable parks and gardens to thrive and improve our urban canopy
- performing our regulatory responsibilities through a complaints based approach
- support community facilities that enable aging in place

### 4. The Shire's capacity to deliver

The Shire seeks to deliver the best infrastructure and services it can while minimising the financial impost on the community. This involves striking a balance between meeting expectations for high quality services and infrastructure while constraining the need for greater revenue.

Delivering a greater service offering involves a combination of changing the service profile and reducing services in some areas, increasing the rates burden on current ratepayers, growing the rates base through new businesses and ratepaying residents, increasing grant funding or diversifying revenue streams.

The extent that the Shire is able to deliver on the vision of this Strategic Community Plan is contingent on the appetite of the community to bear the cost of implementation.



### 5. Strategic performance indicators

The Socio-Economic Indexes for Areas (SEIFA), developed by the Australian Bureau of Statistics, is a nationally recognized measure that ranks communities based on relative socio-economic advantage and disadvantage. SEIFA combines key factors such as income, education, employment, and housing to provide a comprehensive picture of community well-being.

The Shire of Wagin has adopted SEIFA as its sole strategic performance indicator because it offers a holistic, evidence-based benchmark that reflects the outcomes of our strategic priorities—supporting economic development and enhancing quality of life for all residents.

The Shire's SEIFA rankings over recent census periods demonstrate this trend: 2011 – 184, 2016 – 161, 2021 – 153 demonstrate relative improvement in community wellbeing and prosperity.

### Contact

Shire of Wagin

2 Arthur Road, Wagin WA 6315

98611777 shire@wagin.wa.gov.au





## 8.1.15 DRAFT FEEDBACK ON WALGA DRAFT CLIMATE CHANGE ADVOCACY POSITION

SENIOR OFFICER:	Chief Executive Officer
PREVIOUS REPORT(S):	Nil.
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Attachment 1 – WALGA Consultation Paper

### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5634

Moved Cr B L Kilpatrick                      Seconded Cr S M Chilcott

That Council **ADOPTS** the following feedback on the draft Climate Change Advocacy position:

**“The Shire of Wagin adopts the position resolved at the February 2025 WALGA Central Country Zone meeting and reiterated at the February 2026 WALGA Central Country Zone meeting that –**

**the WALGA that Advocacy Position on Climate Change should be that:**

***WALGA calls on the Australian and Western Australian Governments to:***

- 1. provide the necessary climate leadership, coordination, and action to deliver a climate change response that improves and maintain quality of life for all Western Australians for generations to come***
- 2. provide funding and resources and support to Local Government to enable local communities to respond to the effects of climate change***

**Shire of Wagin rejects any WALGA Advocacy Position or policy that binds or attempts to bind member local governments to a course of action or actions.”**

**CARRIED UNANIMOUSLY 5/0**

### **BRIEF SUMMARY**

This is the paragraph

### **BACKGROUND/COMMENT**

WALGA is undertaking consultation on a revised Climate Change Advocacy Position.

WALGA has advised that the draft was developed following initial consultation, consideration by State Council in March 2025 and feedback from the Environment Policy Team of State Council.

The 2018 position which is the current policy position is as follows:

*Local Government acknowledges:*

- 1. The science is clear: Climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.*
- 2. Climate change threatens human societies and the Earth's ecosystems.*
- 3. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.*
- 4. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.*

*Local Government is committed to addressing climate change.*

*Local Government is calling for:*

- 1. Strong climate change action, leadership and coordination at all levels of government.*
- 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs.*

WALGA is proposing the following revised policy position

- 1. Local Government acknowledges the risks associated with, and is committed to, addressing climate change.*
- 2. WALGA calls on the Australian and Western Australian Governments to:*
  - a) Provide the necessary climate leadership, coordination and action to ensure an orderly transition to achieve emission reduction targets and address the impacts of climate change.*
  - b) Provide dedicated funding, guidance and practical support to assist Local Governments to undertake emissions reduction and adaptation actions.*

Officers do not support the current policy position or the proposed draft.

The objection does not relate to the topic of the policy position.

Instead, Officers reject the WALGA advocacy position because it proposes to bind member local governments to a position or course of action.

Point 1 of the draft policy position is the problem. This first point binds local governments to a commitment to address climate change – whether it has the resources to do so or regardless of the implications to do so. It is not the role of WALGA as a member association to dictate to local governments to address any matter.

As WALGA points out in the accompanying consultation paper, in 2023 the *Local Government Act 1995* was amended to require local governments to have regard to planning and planning for mitigating the risks associated with climate change.

However, the requirement in the legislation is a far less burdensome requirement than the commitment that WALGA proposes to make on behalf of local governments.

To assess which statement places a greater expectation on local government, the comparison was put to Microsoft Copilot, an AI language model, which was asked to analyse the wording of each statement and consider which would be more onerous in practice. The analysis intentionally ignored the source and legal status of each statement and focused only on the expectations created by the language used.

The AI Language Model found that the Local Government Act wording is primarily procedural in nature. The requirement to “have regard to” planning for and mitigating climate-related risks is focused on consideration and planning processes, rather than mandating specific actions or outcomes. This type of language allows councils a high level of discretion in how climate risks are addressed through existing planning and decision-making frameworks.

By contrast, the draft WALGA advocacy position stating that local government is “committed to addressing climate change” was assessed as creating a stronger expectation of action. The word “committed” implies an active and ongoing responsibility to take steps to address the issue itself, not merely to consider associated risks. As a result, this formulation carries a broader and more open-ended expectation than the Act-style wording.

On that basis, Copilot’s assessment was that the advocacy position is the more onerous of the two when judged purely on the expectations created by the language, even without taking into account legal enforceability or policy intent.

An assessment of the more than 170 WALGA Advocacy Positions found that just two WALGA Advocacy Positions committed local governments to a course of action.

In addition to the existing climate change position, the advocacy position 4.5 urban forest commits Perth and Peel local governments by extension to a minimum tree canopy of 30% by 2040.

However, in respect to language the only advocacy policy position that unquestionably attempts to bind member local governments to a course of action is the climate change advocacy position.

Importantly, this is a problem not because the position relates to climate change – it is a problem because it is not the role of WALGA or WALGA’s advocacy positions to make commitments on behalf of its members.

## **CONSULTATION/COMMUNICATION**

This Officer position was used to craft motions that were passed as resolutions at the February 2025 and February 2026 Central Country Zone meetings.

## **STATUTORY/LEGAL IMPLICATIONS**

Nil



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## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Council leadership

## **VOTING REQUIREMENTS**

Simple Majority

# WALGA Climate Change Advocacy Position

## Consultation Paper

January 2026

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# 1. Introduction

Climate change, and related legislation, policy and action, have implications for many aspects of Local Governments' operations and services. More frequent and severe droughts, heatwaves, bushfires, extreme rainfall events and warming, rising sea levels are increasing the costs and complexity of delivering critical services, infrastructure and ensuring community wellbeing.

The impacts and implications of climate change and opportunities for action differ depending on a Local Government's location, size and capacity. For example, coastal Local Governments are managing erosion and inundation risks, urban Local Governments are seeking to mitigate the impact of prolonged periods of heat on the liveability and health of their communities and in regional areas, water availability, heat stress and the transition to renewable energy are key concerns.

WALGA's policy and advocacy on climate change is longstanding, with the Association's first Climate Change Policy Statement adopted in 2009. In 2018 a new [Climate Change Policy Statement](#) and advocacy position were endorsed by WALGA State Council following extensive sector consultation. The 2018 Advocacy Position states:

*Local Government acknowledges:*

- 1. The science is clear: Climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.*
- 2. Climate change threatens human societies and the Earth's ecosystems.*
- 3. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.*
- 4. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.*

*Local Government is committed to addressing climate change.*

*Local Government is calling for:*

- 1. Strong climate change action, leadership and coordination at all levels of government.*
- 2. Effective and adequately funded Commonwealth and State Government climate change policies and programs.*

July 2018 – 72.5/2018

Since the 2018 Advocacy Position was adopted there have been significant legislative, policy, technological and scientific changes, including:

- The national *Climate Change Act 2022* and the Western Australian Climate Change Bill 2023.
- The *Local Government Amendment Act 2023*, which expanded Western Australian Local Governments' general function to include planning for, and mitigating, the risks associated with climate change.
- The release of the Australian Government's [National Climate Risk Assessment](#) and [National Adaptation Plan](#) in 2025.

- Escalation of the transition to renewable energy, uptake of electric vehicles and energy efficiency standards under the National Construction Code.
- Climate science and projections ([international](#), [national](#) and [WA specific](#)) have also become clearer regarding the risks posed by climate change and the need for action to address the consequential impacts.

It is important that the WALGA climate change advocacy position is updated to reflect these changes and the consequent needs and priorities of Local Governments. An updated climate change advocacy position, which complements other WALGA advocacy positions, will provide a sound basis for WALGA's advocacy.

Following initial consultation, consideration by State Council in March 2025 and feedback from the Environment Policy Team, WALGA has developed a revised, draft Climate Change Advocacy Position for Local Government feedback:

1. *Local Government acknowledges the risks associated with, and is committed to, addressing climate change.*
2. *WALGA calls on the Australian and Western Australian Governments to:*
  - a. *Provide the necessary climate leadership, coordination and action to ensure an orderly transition to achieve emission reduction targets and address the impacts of climate change.*
  - b. *Provide dedicated funding, guidance and practical support to assist Local Governments to undertake emissions reduction and adaptation actions.*

WALGA is seeking Council endorsed feedback on the draft Climate Change Advocacy Position by **COB Friday, 1 May 2026**. Feedback can be provided to [environment@walga.asn.au](mailto:environment@walga.asn.au).

This Paper provides an overview of matters which were considered in the development of the updated draft Advocacy Position including the legislation and policy (Section 2), technological changes (Section 3), climate science information (Section 4), feedback from Local Government on their needs, activities and barriers in relation to climate change (Section 5), and WALGA advocacy (Section 6). Section 7 provides detail on the rationale for the draft Advocacy Position.

## 2. Legislation and Policy

Since WALGA's Climate Change Policy Statement was endorsed in 2018, there have been significant Australian and Western Australian legislative and policy changes, these are outlined in Table 1.

Table 1: Government climate legislation and policy

Document	Summary
<b>Climate Change Legislation</b>	
<a href="#"><u>Climate Change Act 2022</u></a>	<p>The Australian Government <i>Climate Change Act 2022</i> establishes a national framework for reducing greenhouse gas (GHG) emissions and enhancing climate resilience in Australia. It mandates setting emission reduction targets, annual reporting to Parliament and developing policies to support the transition to a low-carbon economy.</p> <p>Australia's <a href="#"><u>Nationally Determined Contribution (NDC)</u></a> under Article 4 of the <a href="#"><u>Paris Agreement</u></a> commits to reducing greenhouse gas emissions to 43% below 2005 levels by 2030.</p>
<a href="#"><u>Annual Climate Change Statement 2025</u></a>	<p>The Annual Climate Change Statement is a requirement under the <i>Climate Change Act 2022</i>. It provides an overview of the country's progress in reducing GHG emissions and enhancing climate resilience. The Statement includes updates on emission reduction targets, government initiatives and programs supporting the transition to a low-carbon economy. The Statement also identifies additional areas for further action.</p>
<a href="#"><u>WA Climate Change Bil 2023</u></a>	<p>The WA Climate Change Bill was introduced to Parliament in November 2023. The Bill sought to commit to net zero GHG emissions by 2050 and an interim whole of WA Government 2030 reduction target of 80% below 2020 levels. It also focuses on adapting to climate change impacts through sectorial adaptation planning and ensuring transparent progress reporting to the community and Parliament.</p> <p>The Bill has not progressed. In May 2025 the <a href="#"><u>Premier</u></a> indicated that climate change legislation introduced in WA would need to be carefully considered, particularly in regard to <a href="#"><u>net zero targets</u></a>, as WA is captured by national net zero legislation.</p>
<a href="#"><u>Local Government</u></a>	Amendments made to the <i>Local Government Act 1995</i> , under

<a href="#">Amendment Act 2023</a>	<p>the first tranche of changes in the <i>Local Government Amendment Act 2023</i>, expanded the requirements for Local Government in regard to their general functions to ensure good governance outcomes for their communities. Under Part 3 s3.1(1A) General Function, Local Governments are now required (change in bold):</p> <ul style="list-style-type: none"> <li>a. <i>to promote the economic, social and environmental sustainability of the district; and</i></li> <li>b. <b><i>to plan for, and to plan for mitigating, risks associated with climate change; and</i></b></li> <li>c. <i>in making decisions, to consider potential long-term consequences and impacts on future generations.</i></li> </ul> <p>These legislative changes were made without any sustainable investment model, or tools, to support the new responsibility.</p>
<a href="#">State Public Health Plan 2025 - 2030</a>	<p>Under Stage 5 of the <i>Public Health Act 2016</i>, which commenced in June 2024, Local Governments are required to prepare and publish local public health plans by 4 June 2026 that consider the State Public Health Plan objectives and priorities.</p> <p>The objectives for the State Public Health Plan include “Protect against public and environmental health risks, effectively manage emergencies, reduce impacts of disaster, and lessen the health impacts of climate change”.</p>
<b>Climate Change Mitigation</b>	
<a href="#">Paris Agreement (2022 update)</a>	<p>The Paris Agreement, under the United Nations Framework Convention on Climate Change, aims to limit global warming to 1.5°C by the end of this Century, requires a 43% cut in global GHG emissions by 2030.</p>
<a href="#">6<sup>th</sup> Intergovernmental Panel on Climate Change (IPCC) Report (2023)</a>	<p>The 6<sup>th</sup> IPCC Report summarises the state of knowledge of climate change, its widespread impacts and risks, and climate change mitigation and adaptation.</p>
<a href="#">United Nations Climate Change Conference (COP 28) 2023</a>	<p>The COP 28 Agreement calls for a tripling of renewable energy capacity and doubling of energy efficiency improvements by 2030.</p>
<a href="#">Net Zero Plan 2025</a>	<p>The Australian Government’s Net Zero Plan guides Australia’s transition to the legislated target of net zero emissions by 2050, covering all major parts of the economy and is consistent with</p>

	<p>international and domestic targets.</p> <p>The Plan sets out Government priorities, establishes policies and measures to reduce emissions and support ongoing and new investment in low emissions and renewable activities. The Plan is supported by <a href="#">Treasury Modelling</a> on the impact of the transition.</p>
<a href="#">Western Australian Climate Change Policy 2020</a>	<p>The Western Australian Climate Change Policy outlines the State Government's plan for a climate-resilient future. It highlights actions to be taken in collaboration with all sectors of the economy to achieve net zero emissions by 2050.</p> <p>Key programs include:</p> <ul style="list-style-type: none"> <li>• Low carbon transition</li> <li>• Clean Energy Future Fund</li> <li>• Electric Vehicle (EV) Strategy</li> <li>• Building WA's climate resilient future</li> <li>• Sectoral Emissions Reduction Strategy (SERS).</li> </ul>
<p><b>Climate Change Adaptation</b></p>	
<a href="#">National Climate Resilience and Adaptation Strategy 2021-2025</a>	<p>The National Climate Resilience and Adaptation Strategy 2021-2025 outlines how the Australian Government will fulfil its <a href="#">2012 COAG Roles and Responsibilities</a> through three objectives for effective adaptation across Australia:</p> <ol style="list-style-type: none"> <li>1. Drive investment and action through collaboration</li> <li>2. Improve climate information and services</li> <li>3. Assess progress and improve over time.</li> </ol>
<a href="#">National Climate Risk Assessment (NCRA) 2025</a>	<p>The NCRA is the first comprehensive evaluation of how climate change will impact key systems and regions across Australia and provides a solid evidence base for coordinated adaptation planning. The assessment identified 63 nationally significant risks with a more detailed analysis of 10 priority hazards.</p>
<a href="#">National Adaptation Plan 2025</a>	<p>The Plan builds on the National Climate Resilience and Adaptation Strategy and forms Australia's new framework for preparing for and responding to climate change impacts. The Plan represents the 'prioritise and plan' steps in the adaptation cycle, following the 'understand and assess' steps outlined in the NCRA.</p>

<a href="#">Council of Australian Governments (COAG) Roles and Responsibilities for Climate Change Adaptation in Australia</a>	<p>The Council of Australian Governments (previously COAG, now known as National Cabinet) defined roles and responsibilities for managing climate risk and adaptation across all levels of government. This highlighted that all levels of government play a significant role in climate change adaptation and risk management. Whilst this was agreed to in 2012, it is still referred to in national and state climate adaptation policy.</p>
<a href="#">Western Australian Climate Adaptation Strategy 2023</a>	<p>Sets out directions to support climate adaptation in WA:</p> <ol style="list-style-type: none"> <li>1. Produce and communicate credible climate information and resources</li> <li>2. Build public sector climate capability and strengthen accountability</li> <li>3. Enhance sector-wide and community partnerships</li> <li>4. Empower and support the climate resilience of Aboriginal people.</li> </ol>
<b>Australian Local Government Association (ALGA) Policy and Advocacy</b>	
<a href="#">Advocacy</a>	<p>ALGA has positions on both Climate Adaptation and Emissions Reduction and calls for a range of funding Programs and support for Local Government.</p>
<a href="#">Adapting Together – Local Government Leadership in a Changing Climate Report 2025</a>	<p>The Report uses more than 200 examples of Local Governments showing leadership and taking action to address climate impacts, and five case studies to model the national value of Local Government climate adaptation.</p>

### 3. Technology

Technological changes most relevant to Local Government include the transition to renewable energy, uptake of electric vehicles and changes to energy efficiency standards under the National Construction Code.

In line with legislated net zero targets, the [Australian Government](#) is also targeting 82% renewable energy in the country's electricity grids by 2030. It is essential that the energy transition currently underway delivers economic opportunities, ensures reliable and affordable electricity and benefits for the local community. In 2024 WALGA developed a suite of advocacy positions (see Section 6) related to the renewable energy transition, forming the basis of WALGA's advocacy on behalf of the sector on this issue.

## 4. Climate Change projections and economic impact

Analysis of [historic trends](#) indicates Western Australia is already experiencing the impacts of climate change:

- Western Australia has warmed since 1910, with an average temperature increase of 1.3 °C.
- Since 1900, rainfall has increased over most of Western Australia, apart from the far west and southwest where it has declined; the decline in southwest Western Australia has been larger than anywhere else in Australia.
- The number of days with dangerous weather conditions for bushfires increased in nearly all locations.

In 2025, the Australian Climate Service released the first [National Climate Risk Assessment](#) (NCRA) in conjunction with the Bureau of Meteorology, CSIRO, the Australian Bureau of Statistics and Geoscience Australia, which provides an important evidence base on climate risks across Australia. The NCRA assembles data and analysis in a nationally consistent way to be used by Government and community to inform adaptation at a national, regional and local level. It identifies and assesses the impact of 10 priority hazards, over four time horizons, under emissions scenarios of 1.5°C, 2°C and 3°C for 11 geographic regions (including Western Australia north and south). The NCRA also considers the key risks to various systems, including communities in urban, regional and remote areas, primary industries and food, health and social support and the natural environment.

The most up to date projections of WA's climate up to 2100 are being produced by the Western Australian Department of Water and Environmental Regulation (DWER) as part of the State Government's [Climate Science Initiative \(CSI\)](#). The CSI is intended to provide a better understanding of climate change at a local level by producing climate projections at smaller scales (20 km and 4 km resolution). At these scales, regional influences like topography, land use and coastlines can be better understood, as well as extreme events like storms.

Statewide temperature and rainfall climate projections have been produced for the whole of WA at a grid resolution of 20 km up to 2099 under low and high emissions scenarios. Projections at a grid scale of 4 km are anticipated to be available for the South West in early 2026 and for the North West, covering the Pilbara and Kimberly regions, in late 2026.

There is significant [evidence](#) identifying the negative impact on the economy from increasing climate change risks and hazards ([Productivity Commission Inquiry](#)) with [infrastructure and agricultural](#) sectors likely to face some of the most significant challenges. The [Insurance Council of Australia](#), reports that the cost of extreme weather events has resulted in payments to policy holders impacted by extreme weather events rising from an average of \$2.1 billion p.a. in real terms over the last 30 years to an average of \$4.5 billion p.a. over the last five years. [Deloitte Access Economics](#) (2022), estimate

that climate change will cost the nation up to \$1 trillion by 2050 and that \$380 billion of these costs could be avoided if immediate action is taken to reduce emissions and adapt.

## 5. Local Government activities and barriers

Reflecting the requirements of the *Local Government Act 1995*, as of July 2025, 79 Local Government's Strategic Community Plans make specific reference to climate change, with a further 40 mentioning sustainability more broadly. Of these, 50 have targeted climate change plans or strategies.

Figure 1 identifies metrics relating to Local Governments' climate change related commitments and activities.

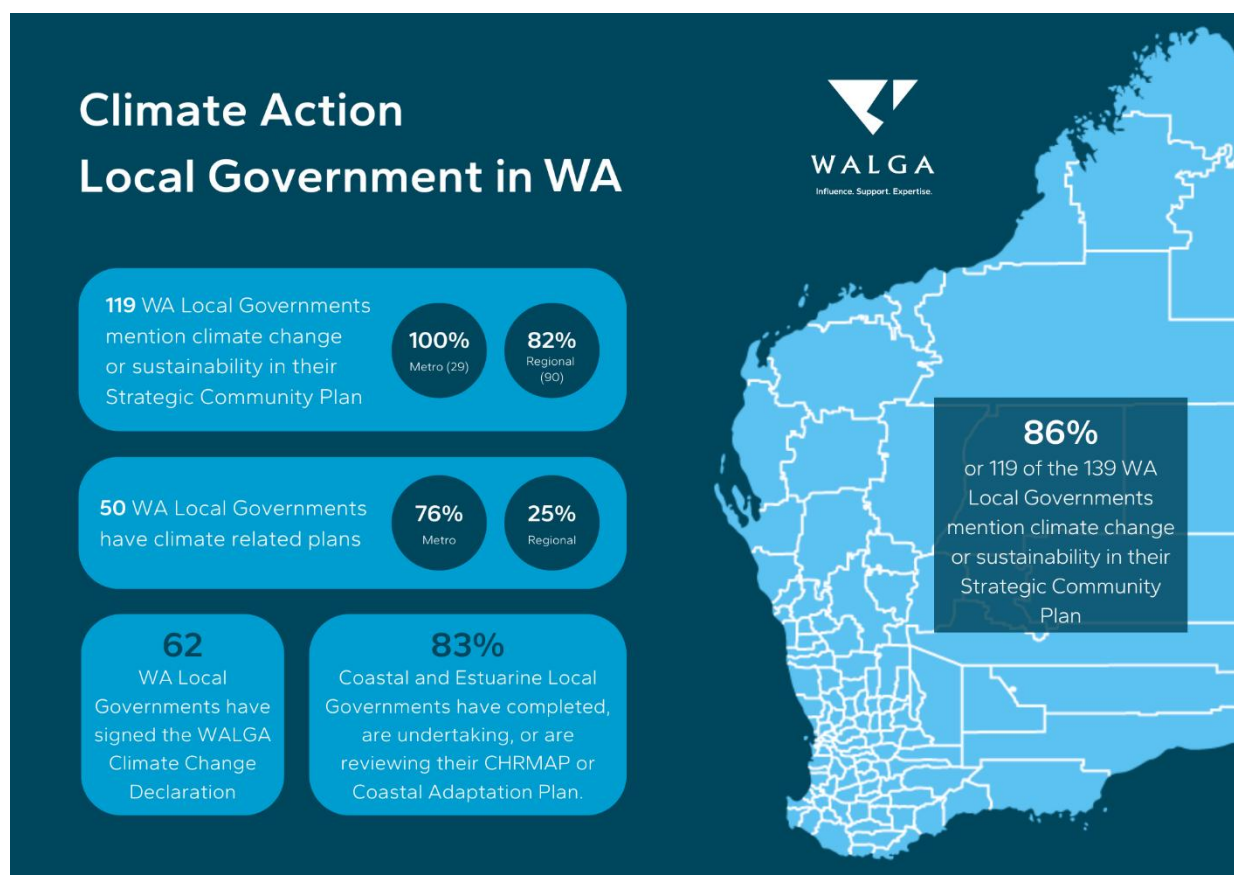


Figure 1: Local Government Climate Change commitments and activities

WALGA has undertaken a regular Climate Change Survey of Local Governments since the 2018 position was adopted, with surveys undertaken in 2020, 2022 and 2024 (see Table 2).

Table 2: Snapshot of WALGA climate change survey responses

<i>Year</i>	<i>Metropolitan (no. and % of respondents)</i>	<i>Regional (no. and % of respondents)</i>	<i>Total Respondents</i>
2020	29 (79.1%)	110 (79.1%)	139
2022	16 (32.6%)	33 (67.3%)	49
2024	27 (31.3%)	59 (68.6%)	86

These surveys consistently identify the main barriers to undertaking emissions reduction and adaptation actions for Local Government as **limited capacity, expertise, funding and support**. These issues are particularly significant for smaller, regional Local Governments, whose assets and communities are more vulnerable to the [impacts of climate change](#), such as extreme weather events.

Findings from the 2024 climate change survey reinforced that these issues remain the main barriers for Local Governments and are compounded by the many **competing priorities** within Local Governments. Survey respondents understood requirements for Local Government to incorporate climate change considerations into their operational planning, however reported limited knowledge or resources to undertake change. The Australian Local Government Climate Review identified that this is a critical issue for the sector in relation to emergency management. When emergency events occur, [Local Governments](#) have the most significant and immediate burden of managing the consequences compared to other levels of Government (Figure 2).

Coastal erosion is an example of the inequitable cost burden placed on Local Government. The State Government has identified 55 coastal erosion 'hotspots' (15 metropolitan, 40 regional) and flagged an additional 31 locations (8 metropolitan and 23 regional) for future consideration. 23 Local Government areas have been recognised as requiring active management over the next 25 years.

Under State Planning Policy 2.6, Local Government is responsible for planning and addressing predicted erosion and inundation hazards, through the preparation of Coastal Hazard Risk Management and Adaptation Plans (CHRMAP). Through the CoastWA Program, the State Government has delivered funding and support to Local Governments to manage current impacts of coastal erosion and inundation and to plan and prepare for increased impacts in the future. However, the level of funding provided for the CoastWA Program is inadequate and is due to expire in 2025-26. Only \$33.5 million was allocated to the Program over five years to 2025-26, despite the State Government estimating in 2019 that the cost to manage the 55 hotspots was \$110 million over the same period – with more funding required over the medium to long-term.



Figure 2: Snapshot of 2024 WALGA Local Government Climate Change Data in relation to main barriers faced by Local Government in addressing climate change.

## 6. WALGA Advocacy

WALGA's 2025 [State Election Priorities](#) and [2026-27 State Budget Submission](#) advocates for State Government support and investment under Climate Resilience, Low Carbon and Disaster Ready themes including funding for emergency management, waste, water availability and infrastructure, coastal erosion and inundation, urban tree canopy and EV charging infrastructure.

WALGA has a suite of [Advocacy Positions](#) that relate to these priority areas and are supported by WALGA's current Climate Change Policy Position, including:

- Water Management (4.3)
- Urban Forest (4.5)
- Street Lighting (5.5)
- Vehicle Emissions (5.14)
- Renewable Energy (6.16, 6.17, 6.18)
- Building Act and Regulations (6.6)
- Coastal Planning (6.8)
- Emergency Management (8.1, 8.2, 8.11).

In 2021-23, WALGA secured State Government funding to deliver a [Regional Climate Alliance \(RCA\) Pilot Program](#), an initiative under the [Western Australian Climate Policy](#).

Modelled on successful programs in other jurisdictions, two groupings of Local Governments, the South Coast Alliance and Goldfields Voluntary Regional Organisation of Councils (GVROC), focused on accelerating climate action at the regional scale. WALGA continues to advocate to the State Government to implement a statewide program to assist to Local Governments, particularly in regional communities, and secure State Government investment in the management of climate risks.

Local Governments own energy use provides an opportunity for renewable energy and enhanced disaster resilience, with many Local Governments upgrading their assets and facilities with solar and battery storage capabilities. In April 2022, WALGA commenced an aggregated purchase arrangement on behalf of the sector to deliver both economic savings and emission reductions to participating Local Governments. It is estimated that the first three-year term of the contract collectively delivered cost savings of approximately \$34 million and sustainability benefits through carbon offsets. The second iteration of the project, involving 50 Local Governments, commenced in early 2025 has projected savings of \$34 million to participating members in addition to substantial renewable energy and sustainability co-benefits.

The uptake of electric vehicles has also gained momentum with the Australian and State Governments investing in charging infrastructure and implementing programs to encourage the adoption of electric vehicles. Many Local Governments have also been transitioning their fleets and installing corporate and public use charging infrastructure.

In 2024, after two years of project development, WALGA successfully secured \$4.51 million (\$3.51 million funding from the Australian Renewable Energy Agency (ARENA) and \$1 million from the State Government) to fund charging infrastructure and energy upgrades to support the transition to electric vehicles across 22 Local Governments. 105 charging stations were delivered under the project and participating Local Governments co-invested \$7.68 million to roll out more than 140 Electric Vehicles to replace petrol and diesel vehicles.

In May 2025, [changes](#) to the National Construction Code came into effect. These changes included a strong focus on energy efficiency of new builds and expanding requirements for commercial buildings to facilitate electric vehicle charging infrastructure, solar and battery storage.

Local Governments play a role in the compliance and uptake of these standards both with industry and their communities. To support this, WALGA developed a discussion paper in 2022 to explore the opportunities for Local Government in supporting the Trajectory for Low Energy Buildings. The Trajectory is a national plan to achieve net zero carbon and energy residential and commercial buildings and provides recommendations to improve energy efficiency in existing buildings. WALGA's State Council endorsed its support of the Trajectory in 2021.

WALGA also provides secretariat support to the Western Australian Local Government Climate and Sustainability Alliance (WASCA), a growing sector-led officer network with over 100 officers from 45 Local Governments seeking to share knowledge and build capacity across the sector in climate related activities.

## 7. Draft Advocacy Position

The current climate change [Advocacy Position](#) reflects the policy and legislative environment and lower level of political consensus regarding the science of climate change at that time.

Importantly, the Australian Government has legislated Australia's emissions reductions targets of 43 per cent below 2005 by 2030 and net zero by 2050, consistent with Australia's commitments under the Paris Agreement. The Western Australian Government has indicated that it is committed to achieving net zero emissions by 2050 in line with the national legislated target, although it has not committed to progressing with legislating this target.

Local Governments' general function under the *Local Government Act 1995* has also been expanded to include planning for, and mitigating, the risks associated with climate change.

Climate analysis and projections emphasise the need for action to adapt to the escalating impacts from climate change on Australia and Western Australia, including more frequent and severe disaster events, as well as more heatwaves and rising sea levels.

Taking these factors into consideration, along with the feedback provided by the sector regarding the need for dedicated funding and support for emissions reduction and adaptation, WALGA has developed the following revised, draft Climate Change Advocacy Position:

1. *Local Government acknowledges the risks associated with, and is committed to, addressing climate change.*
2. *WALGA calls on the Australian and Western Australian Governments to:*
  - a. *Provide the necessary climate leadership, coordination and action to ensure an orderly transition to achieve emission reduction targets and address the impacts of climate change.*
  - b. *Provide dedicated funding, guidance and practical support to assist Local Governments to undertake emissions reduction and adaptation actions.*

WALGA is seeking Council endorsed feedback on the draft Climate Change Advocacy Position by **COB Friday, 1 May 2026**. Feedback can be provided to [environment@walga.asn.au](mailto:environment@walga.asn.au).

**8.1.16 REQUEST FOR REMOVAL OF STREET TREES – 7 WARWICK STREET, WAGIN**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil.
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CU.PR.6
<b>ATTACHMENTS:</b>	Nil

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5635**

**Moved Cr G K B West**

**Seconded Cr M A O'Brien**

**That Council APPROVES the removal of the two mature street trees at 7 Warwick St as requested by the property owner**

**CARRIED UNANIMOUSLY 5/0**

**BRIEF SUMMARY**

A request has been received from the owner of 7 Warwick Street, Wagin, seeking the removal of two existing verge trees located in close proximity to underground sewer and stormwater infrastructure. The resident has advised that damage has occurred to the property's sewer connection, which has been attributed to tree root intrusion. Additional safety concerns relating to falling branches, leaf and nut litter, blocked stormwater drainage, and pedestrian hazards have also been raised.

The resident has expressed support for a suitable replacement street tree, provided it is of an appropriate species and planted in a location that minimises future infrastructure and safety risks.

**BACKGROUND/COMMENT**

The removal of the trees meets some of the criteria for removal,

The subject verge trees are located within approximately one metre of both sewer and stormwater infrastructure. The property owner has advised that significant plumbing repairs were required during the previous year due to damage caused predominantly by tree root intrusion.

This would be reason according to the policy to remove the trees.

Other matters raised by the resident are not sufficient reasons for removal of the trees being:

- the tree variety is disliked
- the tree variety is a nuisance by way of leaf, fruit, nut and/or bark shedding



Shire Officers are not entirely sure who planted the trees. The remainder of the trees in the street appear to be different species and or are different ages. If the trees were planted by the Shire it would have been many years ago judging by the size of the trees.

The resident has stated that they are willing to support replacement planting and is agreeable to the Shire determining a suitable low-impact species and location that complies with policy requirements.

Trees remain a highly divisive topic in the community.

In 2025, Officers arranged an intern from the University of Western Australia to prepare a report regarding street trees in Wagin.

The wider implications of the report are being considered as the priority of parks and gardens in recent times has been on Woolorama preparations and readying the oval for winter sport.

The report will inform future practices however and included recommendations on a revised street tree list which will be presented to Council in due course.

The vegetation review identifies street trees as important assets within Wagin's urban environment, providing environmental, social and economic benefits. These include reducing urban heat through shade and cooling, supporting local biodiversity, improving stormwater outcomes, enhancing streetscape appearance, and contributing to community wellbeing. The report also notes that appropriately selected and located street trees can reduce long-term infrastructure and energy costs, reinforcing the need for balanced and well-planned tree management

At the same time the vegetation review identified that many native tree species suited to Wagin's climate and soils especially some eucalypts are also those most likely to conflict with public infrastructure.

These species have evolved deep and wide-spreading root systems to access water in dry environments, which makes them well adapted to local conditions but also increases the likelihood of root intrusion into footpaths, kerbs, stormwater drainage and underground services when planted close to infrastructure.

The review noted that this issue is most pronounced in narrow verges and constrained streetscapes.

Overall, in this case Officers recommend removal of the two trees on the basis of their proximity to infrastructure identified which could cause damage to public or private property

## **CONSULTATION/COMMUNICATION**

As detailed



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## **STATUTORY/LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

The request is consistent with the Shire's Street Tree policy

## **FINANCIAL IMPLICATIONS**

The works would need to be accommodated within the tree maintenance budget.

## **STRATEGIC IMPLICATIONS**

Town and natural environment

## **VOTING REQUIREMENTS**

Simple Majority



## 8.2 DEPUTY CHIEF EXECUTIVE OFFICER

### 8.2.1 DEPUTY CHIEF EXECUTIVE OFFICER ACTIVITY REPORT APRIL

AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	Strategic Community Plan
ATTACHMENTS:	Nil

#### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5636

Moved Cr S M Chilcott

Seconded Cr B L Kilpatrick

That Council receive the Deputy Chief Executive Officer's report as presented.

CARRIED UNANIMOUSLY 5/0

#### BRIEF SUMMARY

The following report details activities within the Deputy Chief Executive Officer's portfolio during March 2026.

#### BACKGROUND/COMMENT

##### DEPUTY CHIEF EXECUTIVE OFFICER

During March, I have been involved with:

- Woolorama
- Coordinate ICT and phone - Bushfire Risk Mitigation Coordinator
- ICT co-ordination
- Building maintenance co-ordination
- I was on leave from 23-27 March.

##### Meetings / Events:

- ICT system - Shire of West Arthur
- LGIS – Pre-renewal review
- Audit entrance meeting
- Staff Accommodation Strategy meeting

##### Building Permits

Nil

##### BUILDING MAINTENANCE

The Building Maintenance Officer has been working on the following:

Administration Office	Measure ceiling for roof access; Replace faulty fluro's; Fix microphone stand; Check blocked toilet issue
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Cemetery	Investigate gutter options for Pavilion
Community Centre	Relocate and re-hang door for RSL
Community Gym	Check for maintenance issues in log book
Courts House (Library)	Check for leaks
Eric Farrow Pavilion	Fix hanging cable; Fix door (loose glass panel)
Medical Centre	Arrange flat surface for scales
Mt Latham/Condinging Repeaters	Check battery levels
Norring Lake	Check infrastructure for maintenance issues; Inspect bench seats for suitability/damage
Recreation Centre	Fix Lock issues; Check locks; Unlock toilet door
Roads Board Building	Meet prospective tenant to look at maintenance issues and prepare maintenance report; Prepare maintenance report
Sports Ground	Inspect light poles sheep dog arena; Swap gas bottle at Trot's Toilets; Measure oval light tower height
Swimming Pool	Make emergency repairs to gate due to vandalism; Put together new cleaning trolley; Repairs to front entry gate
Town Hall	Check kitchen for leaks; Take tables back to CWA luncheon room; Take old ceiling timber to tip; Inspect Town & Lesser Hall floors for floor board rot; Remove old fridges and take to tip; Inspect floor vent suitability
Townscape	Inspect pavers around Telstra pit
Water tanks	Make brackets for water tank sensors; Check water tank sensors; Install sensor on sports ground tank; Install sensor on sports Badgarning Rd Tank; Check water level sensor - Nobles Rd not working; Install sensors at Sports Ground, Badgarning, Warup Rd
Wetlands Park	Dig holes and box up for new bollard lights; Make cement form for bollard light; Fix leaking toilet; Fix leaking disabled toilet
Woolorama	Relocate unwanted kitchen appliances; Set up Woolorama backdrop; Inspect toilets Eric Farrow; Inspect toilets for Woolorama handover
Works Depot	Take rubbish to the tip
2 Ballagin St	Install TV and tune; Test Smoke detectors
5 Omdurman St	Install new toilet cistern; Rectify sunken pavers; Investigate issue with gate being hard to open/shut; Paint Ceiling in laundry; Repairs to side gate
68 Khedive St	Replace blown light globe; Clear blocked drain in ensuite

## COMMUNITY OFFICER

### *Social Media Update - Facebook*

The Shire of Wagin Facebook page has posted 10 times since the last report, with the most views was the steps to take should you find a tree down while cyclone Narrelle was in town. The following three highest were focused on cats in the Shire.

Overall, the page has received 23,050 views since 17 March, which is down 47% on previous data.

The majority of our views come from non-followers (77.8%) compared to followers (22.2%)

### *Instagram*

With posting back on track and more consistent, our views have slowly increased. In the last 30 days we have had 699 views. The warning about roadworks in Dumbleyung was the highest viewed.

### *Funding*

Currently, staff are working with the local Police on a CCTV funding application to install four new CCTV cameras locally.

### *Visiting Groups*

We have been approached by the Great Southern Kart Club regarding the WA Dirt Kart State Titles event being held in Wagin in September (4th – 6th) and facilitating with RV camping and use of a venue. Details to follow as arrangements are firmed up.

Over Easter we once again had the pleasure of the BiTone Caravan Club coming to stay and to attend the trots. The club makes Wagin its annual Easter location to enjoy our town and the trots.

### *Bushfire Update*

Burning permits are currently required for any clearing by fire plans both in the townsite and rurally. This ends on 30 April.

Staff have recently attended DFES Trainer Assessor training, upon successful completion of this course they will now facilitate a Fire Control Officer course in Wagin in June, and once signed off as competent, can facilitate this course locally as required.

## **RANGER SERVICES**

The Shire of Narrogin ranger visited once in March. The following were carried out:

Attended a property in Sirdar Street and spoke with the tenant, regarding a barking dog complaint. The area where the complainant alleged the dog was tied up and constantly barking was inspected. There is a well-constructed dog run in place, and the dog appeared content within the enclosure.

The ranger has put actions in place with the tenant to minimise the dog being left alone at the property, which are being complied with. There have been no additional complaints from surrounding neighbours. This was confirmed personally with the closest neighbouring properties.

The ranger also attended a property in Stubbs Street and spent some time attempting to contain dogs that were outside the yard. With most of the dogs now removed from that property, it is anticipated that issues in this area will reduce.

Patrols were conducted at a property associated with livestock entering roads in Wedgecarrup. Again, no livestock were observed near roadways and fencing was found to be in good condition.

General patrols were also carried out around Wagin.

<b>Staff Call outs</b>	
Dog Issues	1
Cat Issues	4
Other Issues	1

## **SWIMMING POOL**

Attendances during March totalled 598. A mega splash was held on Friday 13 March, which involved large inflatables as well as free sausage sizzle, popcorn, ice cream and fairy floss. There were 26 attendees. The pool closed for the season on 27 March due to the anticipated effects of cyclone Narelle and forecast bad weather until Easter.

## **CARAVAN PARK**

The caravan park patronage was reasonably consistent over March, except that there was 21, 36 and 37 bookings over Thursday, Friday and Saturday of Woolorama. Over the month, there was a total of 364 bookings.

## **WAGIN LIBRARY AND GALLERY**

### *Library Update*

- Since December 2023 we have 82 new patrons joining the library, this is continuing to increase every month.
- The grant for Lego has been received. Lego has been ordered and is currently on the way. The Wagin library will be hosting Lego Club Events and displays soon for a wide patron age range.
- The Wagin library received updated material for our Switch Your Thinking Energy kit including promotional posters, flyers, bookmarks, button badges (for staff to wear on shirts/lanyards). Items to be added to all energy audit kits include instructional manual, thermal imaging guide for building applications and 'My Efficient Electric Home Handbook'.
- Scribblers Festival has begun and we have hidden the feathers in the children's area. When a child finds the Emerald Feather, they will receive a reading prize sent by Scribblers. The Scribblers Festival hunt continues until the 8th of May.
- We have received the State Library of WA monthly exchange for March.
- The State Library will be running six Zoom training sessions for the transition from VDX to RAPIDO between 4 and 19 March. Tina and Monica registered for 19 March training.

### *Coming Events*

- 17/04/26 2pm-4.30pm Children's Lego Activity, ages 9+ building some awesome dragons.

### *Library Regular Activities*

- Knit and Natters on every Thursday.
- Wagin Library & Gallery Book Club held on Saturdays.
- Story Time is held every Wednesday and Friday. Story Time Saturday Mornings is held for parents and children who are not able to make it during the week.
- Children's colouring in and drawing activities is held every Tuesday.
- Board Game Morning held every week.
- Playgroup Storytime/Rhyme time once a term at Playgroup.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.

### Library Statistics

	March 2026	February 2026
Patron Visits	180	226
Phone Transactions	6	4
Inter Library Loans	0	0
Community Connections	55	59
Guest Wi-Fi Usage	15	13
Tablet Usage	15	9

The Library and Gallery Facebook page has posted 6 times since the last council meeting with the ‘fun fact Friday’ gaining traction in the followers.

Fun Fact Example:

*Up to 2.5 million pulped romance novels were used to help build the M6 Toll road in the UK, with the paper’s absorbency helping to hold the road materials together.*

Our Library Posts are getting more consistent views which may be around 50- 60 per post are better than a few months ago.

### HEMOCARE

#### Wagin Homecare Manager’s Report

Sasha has resigned from her Nursing position with Wagin Homecare. Her final day of employment will be Thursday, 7 May.

Over the past five years, Sasha has played a significant role in building and strengthening the nursing framework at Wagin Homecare particularly for the HCP package services and Support at Home program. Her contribution has lifted Wagin Homecare Services with a lasting impact and is greatly appreciated.

On 14 April, Homecare participants enjoyed a live performance by two members of the Mirabilis Collective. The performance was highly engaging and celebrated women coming together through music. Feedback from participants was positive.



The current gardening service contract will be re advertised in preparation for Dave’s planned retirement in September, ensuring continuity of services beyond this date. Gardening services have currently slowed as the service awaits the seasonal rain break for gardens to begin growing again.

Homecare staff attended First Aid training on 26 March at St John Ambulance, Wagin. This training supports staff readiness and compliance with safety requirements.

#### Funding Program Update

The end of March marked the conclusion of the second quarter of the Support at Home funding program. Staff have reported ongoing challenges with Sandwai and Services

Australia processes, as well as IT system limitations. These issues make it difficult to display accurate and timely funding data, impacting the ability to effectively manage participant budgets and plan care services.

*Financials (to 31 March 2026)*

Budget and actual figures have been provided below. EOM operating income of \$512,386 is \$140,348 less than the budget figure of \$652,734. Note that the February CHSP grant payment totalling \$39,990 was not received until March. Other than that, income is under budget on NDIS Grant (\$33K) due to no longer having a NDIS client, and HCP Grant (\$34K) due to reduction in HCP clients.

EOM operating expenditure is \$666,786, which is \$154,554 less than the EOM budget figure of \$821,340, almost fully attributable to staffing costs. The main area of (minor) over-expenditure is for building maintenance.

**Shire Of Wagin**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 March 2026**

HOMECARE PROGRAM GL #   JOB #		Revised Budget		YTD Budget		YTD Actual		YTD	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Variance \$	Variance %
<b>OPERATING EXPENDITURE</b>									
E082010	Homecare Salaries		695,400		534,918		(4,581)	539,499	101%
	CHSP Homecare Salaries - Chsp		0		0		120,868	(120,868)	0%
	HCP Homecare Salaries - Hcp		0		0		80,400	(80,400)	0%
	NDIS Homecare Salaries - Ndis		0		0		5,438	(5,438)	0%
	HCSO Homecare Salaries - Other		0		0		177,748	(177,748)	0%
	TRAIN Staff Training Salaries		0		0		1,537	(1,537)	0%
E082013	Homecare Leave/Wages Liability GEN		0		0		0	0	0%
E082015	Maintenance & Gardening		84,748		65,189		62,412	2,777	4%
E082020	Nursing Salaries		0		0		0	0	0%
E082025	Care Workers Salaries		0		0		14,004	(14,004)	0%
E082030	Superannuation		80,098		61,611		48,512	13,099	21%
E082035	Other Expenses		7,000		5,229		5,194	35	1%
E082040	Travelling - Mileage		15,000		11,250		10,632	618	5%
E082045	Staff Training		5,500		4,104		2,602	1,502	37%
E082050	Staff Training Salaries		0		0		0	0	0%
E082055	Subscriptions		3,000		2,241		0	2,241	100%
E082060	Postage & Freight		1,000		747		1,019	(272)	(36%)
E082063	Telephone Expenses		3,000		2,250		1,806	444	20%
E082065	Printing & Stationery		1,000		747		1,238	(491)	(66%)
E082070	Insurance		19,902		19,902		20,734	(832)	(4%)
E082075	Building Maintenance		3,000		2,223		7,398	(5,175)	(233%)
E082080	Plant & Equipment Mice		16,000		11,979		10,972	1,007	8%
E082083	Computer Equipment and Support		10,000		7,497		9,812	(2,315)	(31%)
E082085	Consumable Supplies		3,000		2,232		0	2,232	100%
E082090	Homecare Equipment and Catering Supplies		1,000		747		0	747	100%
E082095	HCP Expenses		76,403		57,294		58,080	(786)	(1%)
E082097	NDIS Expenses		1,000		747		325	422	56%
E082100	Administration Allocated		18,437		13,824		13,828	(4)	(0%)
E082110	Meals on Wheels Expenditure		0		0		0	0	0%
E082120	Loss on Sale of Asset		0		0		0	0	0%
E082130	Homecare Retention Bonus Expenditure		0		0		0	0	0%
E082190	Depreciation - Homecare		22,158		16,609		16,809	(200)	(1%)
<b>OPERATING REVENUE</b>									
I082010	CHSP Grant	345,927		259,443		205,947		(53,496)	(21%)
I082015	Meals on Wheels	0		0		0		0	0%
I082020	CHSP Fee for Service	51,807		38,853		38,889		36	0%
I082025	Donations	0		0		864		864	0%
I082030	Government Pay Reimbursement	0		0		0		0	0%
I082031	Homecare - Other Income	10,380		7,785		10,381		2,596	33%
I082035	Profit On Sale of Asset	0		0		0		0	0%
I082040	HCP Client Daily Fee	41,790		31,338		7,490		(23,848)	(76%)
I082045	HCP Government Funds	367,518		275,634		241,909		(33,725)	(12%)
I082050	NDIS Contribution	52,919		39,681		6,907		(32,774)	(83%)
I082055	Support at Home Grant	0		0		0		0	0%
<b>SUB-TOTAL</b>		<b>870,341</b>	<b>1,066,646</b>	<b>652,734</b>	<b>821,340</b>	<b>512,386</b>	<b>666,786</b>		
Operating Surplus / (Deficit)			(196,305)		(168,606)		(154,399)		
<b>CAPITAL EXPENDITURE</b>									
E167790	Land and Buildings - Homecare						0		
E167752	Purchase Plant & Equipment - Homecare Program						0	0.00	0.00%
<b>CAPITAL REVENUE</b>									
I082005	Proceeds on Disposal of Assets	0.00		0.00		0		0.00	0.00%
I082006	Realisation on Disposal of Assets	0.00		0.00		0		0.00	0.00%
<b>SUB-TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL - HOMECARE PROGRAM</b>		<b>870,341</b>	<b>1,066,646</b>	<b>652,734</b>	<b>821,340</b>	<b>512,386</b>	<b>666,786</b>		



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**CONSULTATION/COMMUNICATION**

Chief Executive Officer and staff of the Shire of Wagin.

**STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 and relevant regulations.

**POLICY IMPLICATIONS**

No direct policy implications.

**FINANCIAL IMPLICATIONS**

2025/26 approved budget.

**VOTING REQUIREMENTS**

Simple Majority.

**8.2.2 PROPOSAL TO SELL LOTS 1721 AND 1722 SAWLE STREET**

<b>SENIOR OFFICER:</b>	Chief Executive Officer
<b>PREVIOUS REPORT(S):</b>	Nil
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	CP.AQ.1
<b>STRATEGIC DOCUMENT REFERENCE:</b>	Nil
<b>ATTACHMENTS:</b>	Attachment 1 – Summary of Submissions

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5637**

**Moved Cr B L Kilpatrick                      Seconded Cr M A O’Brien**

**That the Council:**

- 1. NOTES that one submission has been received following statutory advertising of the proposal to sell the Lots 1721 and 1722 Sawle Street, Wagin.**
- 2. AGREES to dispose of Lot 1721 Sawle Street to Jason Meyer for the amount of \$40,000, on the basis of a contract being entered into to enforce a house being erected on the property within two years.**
- 3. AGREES to dispose of Lot 1722 Sawle Street to Juvan Meyer for the amount of \$40,000, on the basis of a contract being entered into to enforce a house being erected on the property within two years.**
- 4. AUTHORISES the Shire President and the Chief Executive Officer to affix the common seal of the Council to contracts to be drawn up by the Shire’s solicitor to give effect to the two yearly housing requirement.**

**MOTION CARRIED 3/2**

**For: Cr Blight, Cr Kilpatrick, & Cr O’Brien**

**Against: Cr Chilcott & Cr West**

**BRIEF SUMMARY**

The Shire has received a request to sell Lots 1721 and 1722 Sawle Street from Jason and Juvan Meyer for \$40,000 each. The Act sets out the method for disposing of land which includes obtaining a valuation on the land which Council is required to follow if it wishes to proceed.

**BACKGROUND/COMMENT**

The Shire has received a request to sell Lots 1721 and 1722 Sawle Street from Jason and Juvan Meyer for \$40,000 each. The properties are on the south western edge of the Wagin townsite.

At its meeting held on 24 March 2026, it was resolved that the Council:

- ‘1. GIVES NOTICE of the intention to dispose of Lot 1721 Sawle Street to Jason Meyer for the amount of \$40,000 with a market valuation of \$50,000, on the*

*basis of a contract being entered into to enforce a house being erected on the property within two years.*

2. *GIVES NOTICE of the intention to dispose of Lot 1722 Sawle Street to Juvan Meyer for the amount of \$40,000 with a market valuation of \$50,000, on the basis of a contract being entered into to enforce a house being erected on the property within two years.*
3. *REQUESTS that any submissions received are presented to the Council to enable it to consider whether to agree to the disposal.'*

The proposal was advertised in accordance in section 3.58 of the Local Government Act 1995. This included:

- Shire Website 2 April 2026
- Shire notice boards 2 April 2026
- Facebook page 2 April 2026
- Wagin Woolpress 3 April 2026

One formal submission has been made in response to the advertising process, as detailed in the Summary of Submissions. The submission did not oppose the sale but questioned the rationale and raised a number of building issues in Wagin.

By way of background, a plan of the lots is shown below the following information is provided:



In September 2025 Mr Meyer met with the CEO to discuss the possibility of purchasing excess Shire land with a view to building houses for himself and his son (Juvan). The properties in question were highlighted, which have relatively easy connections to services and will be less likely to be utilised for staff housing.

The discussion centred around Wagin needing more good housing options and how the proponents would build modular homes within 24 months. The CEO suggested that the Council may be willing to sell the land subject to entering into a covenant to enforce a 2 year build timetable.

The sale of the land involves the preparation of legal documents and potentially a land survey. These costs could amount to \$2,000 for each property (excluding survey).

In respect to whether Council should proceed, Officers note that there are no immediate plans for the land. In the absence of immediate plans for the site, a utilisation of the land for housing is considered to be better than the current use. In addition, upon sale, the Shire will be able to raise property rates.

### **CONSULTATION/COMMUNICATION**

Nil

### **STATUTORY/LEGAL IMPLICATIONS**

As detailed in section 3.58 of the Act, there is a legislative process that the Shire must complete when disposing of land.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

The valuation for both properties cost \$1,824. The net return for the land based on a price of \$40,000 each would be approximately \$74,000.

### **STRATEGIC IMPLICATIONS**

Buildings and infrastructure

### **VOTING REQUIREMENTS**

Simple Majority

**ATTACHMENT 1**

**Submissions - Proposed sale of Lots 1721 & 1722 Sawle Street**

Name	Submission	Comment
<p>Kevin Marley</p>	<p>I am writing in regards to the notice proposed by the Shire of Wagin to dispose of two housing lots in Sawle St, Wagin.</p> <p>As a long time resident, business owner and business/residential rate payer I feel it's my duty to respond to the above submission.</p> <p>I do not oppose the sale of these lots in Sawle St, as any vacant land that can be improved and increase the ratable value is a bonus for the community and shire financials.</p> <p>However, I have items I need to raise and question with the shire prior to the sale of the lots.</p> <p>1. The valuation of the lots and then the decision to sell them under market value? I do not feel this makes for a great business decision.</p> <p>2. Quality of the residence to be built / inspection while building to meet building standards as this clearly have been an oversight in the last few years.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• Residential house /come car yard left hand side of beginning of Jaloran Rd</li> <li>• Collection of buildings on the eastern end of Ware St between Dumbleyung Rd.</li> <li>• Bush camp ?? end of Omdurman St/ Jaloran Rd</li> <li>• New house in Khedive St {steel clad home among brick dwellings} - Totally strange building approval / planning decision by the shire?</li> </ul> <p>This house goes against the vogue of all housing within the area.</p> <p>I am highlighting these to make the Shire aware that the rate payers of the town are talking and questing the decisions when it comes to building approvals / inspections and follow up inspections of buildings within the town boundary.</p> <p>I am happy to discuss this further in person with yourself and councillors to improve the overall general appearance of the townsite. Please be aware I also understand the current housing shortage and cost of living difficulties faced by many.</p> <p>I look forward to your response and direction regarding the above.</p>	<p>Good afternoon Mr Marley</p> <p>Thank you for your email. I appreciate your time in providing a submission which will be formally presented to Council.</p> <p>In relation to the first question, the purpose of advertising the proposed sale is to determine whether the price is appropriate. I acknowledge that there are alternative viewpoints and ultimately it will be Council that determines what price it believes appropriate, if it chooses to sell. Again, your view that it is not a great business decision is a viewpoint that I have heard expressed and will be presented to Council.</p> <p>In relation to your second question and the examples you present this is a complex matter. Each of the examples you raise relate variously to approved developments, developments that may not have received planning approval, building compliance matters and public health matters.</p> <p>The Shire's approach to compliance is largely complaints based. When formal complaints are received they are investigated and escalated along a compliance pathway when deemed in the public interest.</p> <p>I acknowledge that some of the examples you cite do not aid in the town's appearance. The town has for many reasons many older residences that are expensive and challenging to maintain for property owners.</p> <p>This can be acerbated by residents not living in the community and our aging population.</p> <p>As you rightly point out housing costs is a problem in our community. I believe that the availability of appropriate housing is the singular greatest obstacle to economic development, prosperity and social improvement in Wagin.</p> <p>I agree that town visual amenity is important.</p> <p>I have for example been frustrated by the circumstances of a property in Omdurman St which was destroyed by fire. The Shire in this case has followed the pathway available to it in law to have the site remediated at the Shire's cost. I look forward to this being one step closer to being resolved when the building is demolished by the Shire this week.</p> <p>Again I welcome your interest and would encourage you to attend the next meeting of Council on 28 April 2026 to present your views directly to Council.</p>



### 8.3 MANAGER OF FINANCE

Nil

### 8.4 MANAGER OF WORKS

#### 8.4.1 WORKS AND SERVICES REPORT – MARCH

AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	CM.CO.1
STRATEGIC DOCUMENT REFERENCE:	2025/26 Budget
ATTACHMENTS:	1. Plant Report

#### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5638

Moved Cr G K B West

Seconded Cr B L Kilpatrick

That Council NOTES the Manager of Works report.

**CARRIED UNANIMOUSLY 5/0**

#### BRIEF SUMMARY

Nil

#### BACKGROUND/COMMENT CONSTRUCTION CREW:

- Dongolocking Road - replace old wooden culvert with 3-barrel 750mm concrete class 4 pipes with a concrete overlay
- 37 Omdurman Street - Carting demolished house

#### TOWNS CREW

- Tiding up of parks and gardens and attending to maintenance work
- Watering parks and gardens
- Repairing reticulation
- Attending to community requests & preparations for ANZAC Day events
- Street cleaning

#### UPCOMING WORKS:

- Stage 3 at the Weir - remove spoil and install solar pumps
- Thornton Street and Ventnor Street - Footpaths

#### ROAD MAINTENANCE:

The Works crew have attended public requests, general road maintenance issues including blow outs on unsealed roads and fallen trees as they arise.

**TOWN MAINTENANCE:**

The town crew have been undertaking community requests, removing fallen trees. Gardening crew has been busy tidying up, watering, weeding and cleaning up.

**PLANT / MACHINERY:**

General servicing of small and large plant has been carried out by Shire staff, major servicing, and mechanical repairs to be carried out by Bernie Woodhouse and shire staff.

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

This expenditure has been budgeted.

**STRATEGIC IMPLICATIONS**

These assets are required for works in the community.

**VOTING REQUIREMENTS**

Simple Majority

PLANT REPORT			Apr-26			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
TANK P-01	CEO	1/11/2025	16516	20000kms	W.1	
ISUZU MUX WAGON P-02	DCEO	11/10/2023	108631	107000 kms	W.001	service due
ISUZU D MAX P-04	MOW	27/10/2024	50808	55000kms	W.1008	
HAVAL 7 - P-05	DOCTOR	1/11/2025	9901	20000km	W.1479	
WCM LOADER P-09	WORKS	30/06/2012	3375	Mar-27	W.10292	
CAT GRADER P-10	WORKS	14/01/2021	6152	6250	W.284	
CASE LOADER P-11	WORKS	1/11/2024	1285	1500 hrs	W.10707	
CAT GRADER P-12	WORKS	1/11/2025	457	750 hrs	W.041	
KOMATSU EXCAVATOR P-13	WORKS	10/12/2021	638	750 HRS		
ISUZU TRUCK P-14	WORKS	3/12/2019	145790	150000kms	W.1002	
WN ROLLER P-15	WORKS	6/12/2023	1633	2000 hrs	W.7862	
ISUZU TRUCK P-16	WORKS	21/11/2023	37772	45000kms	W.1012	
MAHINDRA P-17	HANDY MAN	21/03/2022	22639	32000kms	W.10955	
KUBOTA MOWER P-18	WORKS	31/10/2019	534	900 hrs		
VIBE ROLLER P-19	WORKS	3/01/2008	2787	3250	W.841	
JOHN DEERE P-20	WORKS	9/02/2006	5022	5250	W.9618	
ISUZU P-21 (NEW)	WORKS	27/10/2023	33972	35000kms	W.676	
JOHN DEERE P-22	WORKS	10/08/2016	753	950 HRS	W.487	
Toyota UTE P-24	WORKS	1/02/2023	73008	75000kms	W.1010	
TOYOTA UTE P-25	WORKS	25/11/2020	61463	65000kms	W13383	
TRITON UTE P-26	WORKS	14/11/2014	135320	140 000 kms	W.1022	
MAHINDRA P-38	RANGER	13/01/2023	27091	35000 km	W.1044	
BOBCAT P-39	WORKS	17/09/2013	4618	4800 hrs	W.10553	
ISUZU TRUCK P-40	WORKS	29/03/2019	178189	185000 kms	W.437	
ISUZU TRUCK P-42	WORKS	27/10/2023	49451	65000km	W.1015	
TORO MOWER P-43	WORKS	12/09/2013		Fire Damaged		
KUBOTA MOWER P-44	WORKS	1/10/2024	192	200 hrs		
SMALL ROLLER P-45	WORKS	1/12/2024	635.4	700 hrs		
CAT BACKHOE P-47	WORKS	21/09/2015	7196	7600 hrs	W.10552	
TENNANT SWEEPER P-48	WORKS	16/10/2015	2299	4400 HRS	W.10554	
MULTIPAC ROLLER P-49	WORKS	9/01/2017	316	500 hrs	W.860	
ISUZUUTE - P50	WORKS	12/03/2024	17202	25000 Kms	W.924	
FORKLIFT P-51	WORKS	30/11/2018	16691	7/06/2026	W.10729	
KUBOTA RTV P-52	WORKS	31/10/2019	1260	1200 HRS		
ROVER MOWER P-53	WORKS	5/09/2022	638	650 hrs		
TOYOTA UTE P-85	WORKS	29/10/2020	47637	55000 kms	W.863	
TOYOTA UTE P-94	WORKS	23/10/2019	95637	105000km	W.10796	
2016 Toyota Coaster BUS P-07	COMMUNITY	2016				
H/Care H6 P-27	HEMOCARE	2024	23827	35000km		
H/Care Manager Car - P-80	HEMOCARE	2024	27942	35000km	W468	
H/Care Bus P-83	HEMOCARE	2017	46356	53000 kms		
H/Care Darkan P-86	HEMOCARE	2024	26193	35000km		
SES Vehicle - SESA03	SES	2016		Sep-26		
Fire Truck - Wedgecarrup P-97	FIRE	2011		Sep-26		
Fire Truck - Piesseville P-84	FIRE	1995		Sep-26		
Fire Truck P-98	FIRE	2013		Sep-26		
Fire Tender P-99	FIRE	1987		Sep-26		
P41 - 7 Fast Fill Standpipes	FIRE			Sep-26		



## 9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

## 11 URGENT BUSINESS

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

## 12 CONFIDENTIAL BUSINESS

The public gallery left the meeting prior to consideration of item 12.1.1 at 8.51pm.

### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5639

**Moved Cr M A O'Brien      Seconded Cr S M Chilcott**

**That Council move behind closed doors and the meeting be closed to the public in accordance with Section 5.23(c) and (e) of the *Local Government Act 1995*.**

**CARRIED UNANIMOUSLY 5/0**

### 12.1.1 CONFIDENTIAL - DEBT RECOVERY ON OVERDUE RATES DEBTORS

<b>AUTHOR OF REPORT:</b>	Manager of Finance
<b>SENIOR OFFICER:</b>	Deputy Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>FILE REFERENCE:</b>	RV.RP.1
<b>ATTACHMENTS:</b>	Nil

### OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5640

**Moved Cr B L Kilpatrick      Seconded Cr G K B West**

**That Council AUTHORISE the Chief Executive Officer to instruct AMPAC Debt Recovery to proceed to a Property (Seizure and Sale) Order on Rates Assessment A1803.**

**CARRIED UNANIMOUSLY 5/0**

*This report is confidential in accordance with section 5.23(4)(b) of the of the Local Government Act 1995 which prohibits publication of information regarding the personal affairs of a person*



**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 5641**

**Moved Cr B L Kilpatrick    Seconded Cr S M Chilcott**

**That Council reopen the meeting to the public.**

**CARRIED UNANIMOUSLY 5/0**

The public gallery returned to the meeting at 8.52pm.

**13 CLOSURE**

There being no further business, the Presiding Member, Cr Blight closed the meeting at 8:53pm.

I certify that this copy of the minutes is a true  
and correct record of the meeting held on  
24 March 2026

Signed ..... 

Presiding Elected Member

Date: 9-6-2026.....