



**MINUTES OF MEETING
LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)**

Held on Monday 30th October 2018 in the Wagin Shire Council Chambers.

1. Declaration of opening

The Chairperson, Mr. Phil Blight opened the meeting at 7.00pm and welcomed everyone to the meeting.

2. Record of attendance and apologies

ATTENDANCE:	Cr P Blight	Chairperson
	Cr L Lucas	Wagin Shire Councilor
	Mr. P Webster	Chief Executive Officer Shire of Wagin
	Mrs. D George	Community Liaison Officer
	Mr. R Goldsmith	CBFCO
	Ms. J Spadaccini	Dept. of Communities
	Mr. A Smith	DFES – District Emergency Management
	Sgt. M Williams	WAPOL
	Ms. C Harris-Moroney	Principal Wagin District High School
	Mr. Ty Cook	Lieutenant Wagin Volunteer Fire & Rescue Service
	Mrs. R Wiley	Wagin Volunteer St John Ambulance
	Mrs. A Howell	Wagin Volunteer St John Ambulance
	Ms. N Mays	Waratah
	Ms. M Russell	Waratah Manager
APOLOGIES	Mrs. C Thompson	Dept. of Primary Industries & Regional Development
	Mr. M Davies	Dept. of Biodiversity, Conservation and Attractions
	Mr. S Vogel	DFES
	Mr. X White	Deputy BFCO 1
	Mr. T Hamersley	VFRS – Captain
	Ms. F Htun	Dept of Health

3. Previous minutes

COMMITTEE RESOLUTION

Moved: Cr. L Lucas

Seconded: Ty Cook

That the minutes of the LEMC Meeting held 08 April 2018 be confirmed as a true and correct record.

Carried 14/0

4. Matters arising from previous minutes

Mrs. A Howell raised concern over a previous request to ensure there was a Dr. in town for the Go-Kart Event and for Woolorama – neither of these dates had a Dr. in town.

4.1 Contact details

Wagin District High School phone number has changed – now 98 613 200
Adam Smith – same job – different name – DFES Emergency Management
Jo Spadaccini – now Dept of Communities – she is on secondment to Perth & the Narrogin office is the first call for emergency assistance – after hours is crisis care.

4.2 Post incident reports

No Post incidents to report

4.3 Post exercise reports

No post exercise reports

4.4 Funding nominations and application progress

The Shire of Wagin was successful in securing Mitigation Activity Funds through the WA State Government to the value of \$222,000. Mitigation funding is currently restricted to areas in or adjacent to town boundaries. Planned and funded mitigation works focus on the Mt Latham Reserve, the Wagin Go Kart Track and Piesseville.

Work has already commenced around the Wagin Go Kart Track with most of the works being undertaken prior to the scheduled State and National Go Kart Championships held in Sept/Oct 2018. This included widening the entry road to 2 lanes and reinforcing a second access/egress route designed to be used in an emergency.

There is a planned burn, covering approx. 33ha, in the Piesseville town site. It is anticipated that this will be an Autumn burn occurring sometime in March/April 2019, weather permitting. We are hoping that the burn will be undertaken by local volunteers with the Chief or his nominee as the Burn Controller (IC). Resources can be supplemented by volunteers from surrounding areas or, if required, resources can be sourced from the metro. This burn will provide a good training opportunity for less experienced volunteers and it is also suggested that this burn could double as a LEMC annual exercise.

It is hoped that works around Mt Latham will commence as soon as possible however we are awaiting the results of the environmental clearance processes as this will determine the way forward.

4.5 Review of local emergency management arrangements

Ongoing

4.6 Review Local Recovery Arrangements

Ongoing

4.7 Risk Management Plan

The Shire has received funding to proceed with 6 risk Management Plans

- Earthquake
- Flood
- Bushfire
- Storm
- HAZMAT
- Biosecurity

6 workshops will be held to assess the plan for each of the above events – a scenario has been created for each event – working on worst case potential.

Discussion regarding when to hold – agreed on late March – early April & 3pm start to do them all in one session. CEO & President will arrange date & share.

5 General Business

Query regarding DFES being advised of all local fires – evidence of number of fires for funding, also assists DFES in arranging extra assistance, calling out of town VFRS if they are attending, also assists DFES to update website for radio reports

Community liaison Officer has radio access & will make the call at every report of fire – after hours notification via ‘WhatsApp’ and will still make the call – when not available DCEO will make the call.

5.1 Micro Burst Emergency Discussion

Dept of Communities recently held an evacuation centre workshop in Narrogin – Jo Spadaccini worked through the workshop outline with a discussion about the scenarios and who did what. Working as a group on how we would manage an evacuation centre – who does what/when & the heightened emotions involved, emergency plans and their location – who enacts them etc. Most incidents will result in the Dept of Communities running the centre, but the centre would begin under Shire control until they arrive. This raised an interest in running a workshop in Wagin, as a tabletop with our LEMC to ensure all are across their roles in the event of an evacuation.

Discussion on some information being put in Woolpress – Jo will supply – to ensure community are aware.

5.2 Emergency Management Policy

Discussion on the attached policy – agreed on wording change & joint MOU with neighboring shires.

COMMITTEE RESOLUTION

Moved: Mr. R Goldsmith

Seconded: Mrs. A Howell

That the amended policy be submitted to council for endorsement.

Carried 14/0

5.3 Exercise Plan

With receipt of funding for bushfire mitigation – a plan is being put in place to have an exercise during the Piesseville clearing – CEO to arrange.

5.4 Complaint Over lack of Action

St Johns have submitted a letter of complaint regarding Doctor availability during high peak population times, with the St John volunteers being put under higher levels of pressure to transfer patients to Narrogin who cannot be seen in Wagin when a relief Doctor has no hospital accreditation.

5.5 Closing Roads

Mr. R Goldsmith stated – to be clear – the BFB can close a road but cannot direct traffic. If traffic requires re-direction calls to both the Shire and the local Police will ensure community safety

6 Closure

There being no further business – the meeting was closed at 8.32pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on
30 October 2018

Signed:

Presiding Elected Member

Date:

The next meeting will be arranged for Late March – Early April for the Risk Management Workshops