

Local Emergency Management Arrangements



Shire of Wagin

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**SHIRE OF WAGIN
EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the EM Act 2005, endorsed by the Shire of Wagin Local Emergency Management Committee (LEMC) and has been tabled with the Great Southern District Emergency Management Committee (DEMC).

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Chairperson
Shire of Wagin LEMC

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Date

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Endorsed by Council

.....

Date

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Distribution

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Shire President	1
CEO Shire of Wagin	1
OIC Wagin Police	1
Shire Councilors	1
Wagin Hospital	1
Wagin Chief Bush Fire Control Officer	1
Wagin Deputy Chief Bushfire Control Officer	1
Wagin Volunteer Fire & Rescue Service	1
Wagin St Johns Ambulance	1
Great Southern District Emergency Management Committee (XO)	1
State Emergency Management Committee	1
Shire of Wagin Web Site	1
State Emergency Service	1
Department for Communities	1
Roadwise	1
Wagin District High School	1
Department of Primary Industries and Regional Development	1
Department of Biodiversity, Conservation and Attractions	1

Amendment Record

No.	Date	Amendment Details	By
1	2008	Initial Issue	J. Case
2	4/2/09	Revised format	J.Case
3	Jan 2014	Complete update & re-write to conform with ISO 31000.	CESM C. Pearce
4	Dec 2016	Revised	CEO
5	Nov 2018	Revised	CLO
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12			

GLOSSARY OF TERMS

For additional information in regard to the Glossary of Terms, refer to the current Emergency Management Western Australia Glossary

COMBAT AGENCY – A public authority, or other person, may be prescribed by the regulations to be a Combat Agency who or which, because of the agency’s functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency [s.6(2) of the EM Act].

A Combat Agency undertakes response tasks at the request of the Controlling Agency in accordance with their legislative responsibilities or specialised knowledge.

COMMUNITY EMERGENCY RISK MANAGEMENT – See **RISK MANAGEMENT**.

COMPREHENSIVE APPROACH – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* ‘disaster cycle’, ‘disaster phases’ and ‘PPRR’

CONTROLLING AGENCY – an agency nominated to control the response activities to a specified type of emergency.

COORDINATION – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also* **CONTROL and COMMAND**.

DISTRICT – means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

EMERGENCY – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

EMERGENCY MANAGEMENT – The management of the adverse effects of an emergency including:

- (a) Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- (b) Preparedness – preparation for response to an emergency
- (c) Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- (d) Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

EMERGENCY MANAGEMENT AGENCY – A hazard management agency (HMA), a combat agency or a support organisation as prescribed under the provisions of *the Emergency Management Act 2005*.

EMERGENCY RISK MANAGEMENT – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

HAZARD

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the *Criminal Code 1995* of the Commonwealth
- (f) any other event, situation or condition that is capable or causing or resulting in
 - (i) loss of life, prejudice to the safety or harm to the health of persons or animals or
 - (ii) destruction of or damage to property or any part of the environment and is prescribed by *Emergency Management Regulations 2006*

HAZARD MANAGEMENT AGENCY (HMA) – A public authority or other person, prescribed by regulations because of that agency's functions under any written law or because of its specialised knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

INCIDENT – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

INCIDENT SUPPORT GROUP (ISG) – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

LIFELINES – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

LOCAL EMERGENCY COORDINATOR (LEC) - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*.

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) – means a committee established under section 38 of the *Emergency Management Act 2005*

MUNICIPALITY – Means the district of the Shire of Wagin.

OPERATIONAL AREA (OA) – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

PREVENTION – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

PREPAREDNESS – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

RESPONSE – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

RECOVERY – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

RISK – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.

- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

RISK MANAGEMENT – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

RISK REGISTER – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

RISK STATEMENT – A statement identifying the hazard, element at risk and source of risk.

SUPPORT ORGANISATION – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

TREATMENT OPTIONS – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

VULNERABILITY – The degree of susceptibility and resilience of the community and environment to hazards. *The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

WELFARE CENTRE – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

GENERAL ACRONYMS USED IN THESE ARRANGEMENTS

BFS	Bush Fire Service
CEO	Chief Executive Officer
DC	Department for Communities
DBCA	Department of Biodiversity, Conservation and Attractions
DPIRD	Department of Primary Industries and Regional Development
DEMC	District Emergency Management Committee
ECC	Emergency Coordination Centre
DFES	Department of Fire and Emergency Services
FRS	Fire and Rescue Service
HMA	Hazard Management Agency
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordinating Committee
SEC	State Emergency Coordinator
OEM	Office of Emergency Management
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures
IMT	Incident Management Team

PART 1 – INTRODUCTION

1.1 Authority

These arrangements have been prepared in accordance with s. 41(1) of the *Emergency Management Act 2005* and endorsed by the Wagin Local Emergency Management Committee and approved by the Shire of Wagin.

1.2 Community Consultation

In Consultation with LEMC Member as members incubus member from the community.
Community member where invited to partake in the review of the LEMA with no one engaging in the process.

1.3 Document Availability

LEMA will be available to the general public on request in print form as well as electronic form.

Copies of these Arrangements shall be distributed to the following and shall be free of charge during office hours:

- Shire's Administration Office
2 Arthur Rd Wagin
- Shire's Website in PDF format
- Stakeholder and LEMC agencies and organisations as per Distribution List.

1.4 Area Covered (Context)

The Shire of Wagin, situated in the south west interior of Western Australia, 220 Km south east from Perth, is a rural local authority servicing a population of approximately 1900 people and covering an area of 1950 square kilometres. There are two town sites within the Shire of Wagin, namely Wagin and Piesseville.

1.5 Aim

The aim of the Shire of Wagin Local Emergency Management Arrangements is to provide a centralized reference for the management of all hazards, under the Prevention, Preparedness, Response and Recovery model within the Shire of Wagin

1.6 Purpose

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate". (s. 41(2) of the Act).

1.7 Scope

These arrangements are to ensure the community is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan. Furthermore:

- a) This document applies to the local government district of the Shire of Wagin;
- b) This document covers areas where the Shire of Wagin (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Wagin's (LG) capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) The Shire of Wagin (LG) responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

1.8 Related Documents & Arrangements

1.8.1 Local Emergency Management Policies

Local Emergency Management Policy to be presented to Council 20 Nov 2018

1.8.2 Existing Plans & Arrangements

Local Plans

Table 1.1

Document	Owner	Location	Date
Wagin Sub Centre Ambulance Emergency Management Sub Plan	St Johns Ambulance	Wagin	
Guidelines for Volunteer Bushfire Brigades	Shire of Wagin	Wagin Shire / Fire Control Officers	
Welfare Plan	Department for Communities.	Appendix to the LEMA once completed.	
WaPol Plans	WaPol	Wagin Police	

1.9 Agreements, Understandings & Commitments

No formal agreements are in place though Shire support one another as required.

Table 1.2

Parties to the Agreement	Summary of the Agreement	Special Considerations
Farming Resources list Police	Complied by Wagin Police	

1.10 Special Considerations

- **Wagin Woolorama Event** – Friday and Saturday in early March.
- **Wagin Burnouts** – Last weekend of October.
- **Gymkhanarama** – September each year
- **Wagin Christmas Street Carnival** – Mid December each year

1.11 Resources

See attached Appendix.

1.12 Roles & Responsibilities

Local Emergency Coordinator

The Local Emergency Coordinator is appointed by the State Emergency Coordinator. The Local Emergency Coordinator for the Shire of Wagin is the Officer-in-Charge of Wagin Police Station. The local emergency coordinator for a local government district has the following functions [s. 37(4) of the Act]:

- a. to provide advice and support to the LEMC for the district in the development and maintenance of emergency management arrangements for the district;
- b. to assist hazard management agencies in the provision of a coordinated response during an emergency in the district; and
- c. to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

1.13 Local Government

It is a function of a local government —

- (a) subject to this Act (Emergency Management Act), to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act (Emergency Management Act).

These functions include (but not limited to; administrating the LEMC in accordance with SEMP 2.5, completing an annual report & annual business plan in accordance with SEMP 2.6 and establishing and maintaining the local emergency management arrangements which includes a local recovery plan.

1.14 LEMC Executive Officers:

Provide executive support to the LEMC by:

- a) Ensuring the provision of secretariat support including:
 - Meeting agenda;
 - Minutes and action lists;
 - Correspondence;
 - Maintain committee membership contact register;

- b) Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including;
 - Annual Report;
 - Annual Business Plan;
 - Maintenance of Local Emergency Management Arrangement;
- c) Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and
- d) Participate as a member of sub committees and working groups as required;

1.14.1 Finance

- a) Sourcing finances to assure all needs can be met:
 - i. At the emergency itself
 - ii. At the evacuation centre
 - iii. With supplies for back ups

1.14.2 Community Liaison

- a) Contacting community members with resources to assist
 - i. Bus drivers if needed
 - ii. Home care workers
 - iii. Local food supply

1.14.3 Works

- b) Ensuring works crew are available to assist with emergency as needed
 - i. Clearing roads when safe to do so
 - ii. Ranger services
 - iii. Physical assistance when/if required

1.14.4 Administration

- c) Back-up admin work as needed
 - i. Phones
 - ii. Minute taking
 - iii. Social media updates as available

1.15 Local Emergency Management Committee

The Shire of Wagin has established a Local Emergency Management Committee (LEMC) under section 38(1) of the *Emergency Management Act 2005* to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to ensure that local emergency management arrangements are written and placed into effect for its district.

The LEMC membership must include at least one local government representative and the identified Local Emergency Coordinator (LEC). Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

The functions of LEMC are [s. 39 of the Act]:

- a. To advise and assist the local government in establishing local emergency managements for the district;
- b. to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- c. to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

Other Functions of the LEMC

Various State Emergency Management Plans (WESTPLANS) and Office of Emergency Management Policies (OEM) place responsibilities on LEMC's. The below identified functions relate to areas not covered in other areas of these arrangements.

- a) The LEMC should provide advice and assistance to communities that can be isolated due to hazards such as cyclone or flood to develop a local plan to manage the ordering, receiving and distributing of essential supplies. (WESTPLAN - Freight subsidy Plan)
- b) The LEMC may provide advice and assistance to the SES and DFES to develop a Local Tropical Cyclone Emergency Plan. (WESTPLANS – Cyclone, Flood and Tsunami)

1.17 Controlling Agency

A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.

The function of a Controlling Agency is to;

- to undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness.
- to control all aspects of the response to an incident.
- During Recovery the Controlling Agency will ensure effective transition to Recovery by Local Government.

1.18 Hazard Management Agency

The HMA's are prescribed in the Emergency Management Regulations 2006. Their function is to:

- Undertake responsibilities where prescribed for these aspects [EM Regulations]
- Appointment of Hazard Management Officers [s55 Act]
- Declare / Revoke Emergency Situation [s 50 & 53 Act]
- Coordinate the development of the Westplan for that hazard [SEMP 2.2]
- Ensure effective transition to recovery by Local Government

1.19 Combat Agencies

A combat agency as prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

(EMWA Glossary Version:2011)

1.20 Support Organisation

A Public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. *(EMWA Glossary Version:2011)*

1.21 Public Authorities - NIL

A public Authority is established under section 3 of the Act. Under s35 the (OEM) may specify (s35(6) both an area of the State and a public authority to exercise the functions of local government detailed under section 36 of the Act To date, the Rottneest Island Authority is the only agency that has been classed as a 'public authority'.

PART 2 – PLANNING (LEMC ADMINISTRATION)

This section outlines the minimum administration and planning requirements of the LEMC under the EM Act 2005 and policies.

2.1 LEMC Membership

- Chair – Shire President
- Deputy Chair (OIC local Police station)
- Local Recovery Coordinator - CESM
- Wagin Volunteer Bushfire Brigade
- Wagin Volunteer Fire and Rescue Service
- Wagin St Johns Ambulance Service
- Wagin State Emergency Services Unit
- Wagin Senior High School.
- Wagin Hospital.
- Roadwise
- Department of Child Protection and Family Support
- Wagin Police.
- Administrative support (to be provided by the Local Government)

2.2 Meeting Schedule

Meetings will be held in the following months or as close to that nominated month as practicable.

- July
- October
- January
- April

2.3 LEMC Constitution & Procedures (s38(4) EM Act)

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

a. Every meeting:

- i. Confirmation of local emergency management arrangements contact details and key holders;
 - ii. Review of any post-incident reports and post exercise reports generated since last meeting;
 - iii. Progress of emergency risk management process;
 - iv. Progress of treatment strategies arising from emergency risk management process;
 - v. Progress of development or review of local emergency management arrangements;
- and

vi. Other matters determined by the local government.

b. First quarter:

- i. Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- ii. Begin developing annual business plan.

c. Second quarter:

- i. Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the OEM annual report);
- ii. Finalisation and approval of annual business plan.

d. Third quarter:

- i. Identify emergency management projects for possible grant funding.

e. Fourth quarter:

- i. National and State funding nominations.

2.3.2 Additional Procedures

The LEMC shall determine other procedures as it considers necessary. (OEM 2.5). If any additional procedures apply, describe them here. For example the relationship to relevant Council Policy for managing committees.

2.4 Annual Reporting

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The LEMC annual report is to contain, for the reporting period:

- a. a description of the area covered by the LEMC,
- b. a description of activities undertaken by it, including;
 - i. the number of LEMC meetings and the number of meetings each member, or their deputy, attended,
 - ii. a description of emergencies within the area covered by the LEMC involving the activation of an Incident Support Group (ISG),
 - iii. a description of exercises that exercised the local emergency management arrangements for the area covered by the LEMC,

- iv. the level of development of the local emergency management arrangements for the area covered by the LEMC (e.g. last reviewed 2014),
 - v. the level of development of the local recovery plan for the area covered by the LEMC,
 - vi. the progress of establishing a risk register for the area covered by the LEMC, and
 - vii. a description of major achievements against the LEMC Annual Business Plan.
- c. the text of any direction given to it by:
- i. the local government that established it.
- d. the major objectives of the annual business plan of the LEMC for the next financial year

2.5 The Annual Business Plan

Office of Emergency Management Policy 2.5 'Annual Reporting' provides each LEMC will complete and submit to the DEMC an annual report at the end of each financial year. One of the requirements of the Annual Report is to have a Business Plan. (SEMP 2.6 s25 (b)(vii) & s25(d)). From time to time the SEMC will establish a template Annual Business Plan for use by LEMC's.

A copy of the Annual Business Plan is available on request from the Executive Officer.

2.6 Emergency Risk Management

An Emergency Risk Assessment Survey was undertaken in mid-2013 with surveys distributed throughout the community with only one survey being completed and submitted back to the Shire.

We have viewed past incident history and completed our Risk Assessment from this information.

PART 3 – SUPPORT TO RESPONSE

3.1 Risks – Emergencies Likely to Occur

Table 3.1

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan (Date)
Bushfire Rural	Local Government	Shire of Wagin	Bushfire Brigade	SES VFRS	Fire	Bushfire Brigade Guidelines under development
Fire Urban	DFES	DFES	Volunteer Fire and Rescue	Bushfire Brigade, SES	Fire	
Flood	DFES	DFES	State Emergency Service	Bushfire brigade, VFRS	Flood	
Air Crash	WA Police	WA Police	Volunteer Fire and Rescue	SES	Air crash	
Train Crash	WA Police	Brookfield Rail		SES		
Road Crash	WA Police	WA Police	Volunteer Fire and Rescue	SES		
Earthquake	DFES	DFES	State Emergency Services		Earthquake	
Storm	DFES	DFES	State Emergency Service		Storm	
Exotic Plant/ Animal Disease	Department of Agriculture and Food	Department of Agriculture and Food				
Human Epidemic	Dept for Health					
Land Search	WA Police	DFES	SES			
Chemical Spill	DFES	DFES	Volunteer Fire and Rescue Service		HAZMAT	

These arrangements are based on the premise that the Controlling Agency responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA's and Combat agencies may require Shire of Wagin resources and assistance in emergency management. The Shire of Wagin is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

3.2 Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

Triggers for an ISG

The triggers for an incident support group are defined in State Emergency Management Policy 4.1 'Operational Management'. These are;

- a) where an incident is designated as "Level 2" or higher;
- b) multiple agencies need to be coordinated.

Membership of an ISG

The Incident Support Group is made up of agencies /representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group. As a general rule, the recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

Frequency of Meetings

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities and goals by agencies sharing information and resources.

Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where they can meet within the District.

Location One - Shire of Wagin Address 2 Arthur Rd Wagin

Contact	Name	Phone	Phone
1 st Contact	Brian Roderick	98 611177	0427 081 265
2 nd Contact	Donna George	98 611177	0448 331 548

Location Two Wagin Show Grounds Address Ballagin Rd Wagin

Contact	Name	Phone	Phone
1 st Contact	Brian Roderick	98 611177	0427 081 265
2 nd Contact	Donna George	98 611177	0448 331 548

3.3 Media Management and Public Information.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. **The provision of this information is the responsibility of the HMA.** This is achieved through the Incident Management Team position of 'Public Information Officer' as per the AIIMS Structure.

Public Warning Systems

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Systems

- Shires SMS System - Harvest and Vehicle Movement Ban, Road information etc.
- Community Notice Boards throughout town. Locations determined with type of incident.

- Public Information Phone Lines – Shire of Wagin - Harvest and vehicle movement ban hot line.
- Websites – Shire of Wagin, Wagin CRC. Department of Fire and Emergency Services.
- Shire of Wagin Facebook Site.
- Media Contact Details - are included in the attached Contact and Resources List.

3.4 Critical Infrastructure

If you recently conducted the emergency risk assessment process, one of the outputs should have been a list of identified infrastructures within the local government area that if affected by a hazard would have a negative and prolonged impact on the community.

List of Critical Infrastructure please see page 33.

3.5 Evacuation

Relevant emergency management agencies (i.e. controlling agencies, welfare agencies etc.) in conjunction with Local Emergency Management Committees are to identify and advise of refuge sites and welfare centres suitable to the hazard. These sites should be documented in the Local Emergency Management Arrangements.

Evacuation is a risk management strategy which may need to be implemented, particularly in regards to cyclones, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources. These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.

The Controlling Agency will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.

Evacuation Planning Principles

The decision to evacuate will only be made by a Controlling Agency or an authorized officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

State Emergency Management Policy 4.7 'Community Evacuation' should be consulted when planning evacuation.

Management

The responsibility for managing evacuation rests with the Controlling Agency. The Controlling Agency is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The Controlling Agency is also responsible for

ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the 'combat agency' for carrying out the evacuation.

Whenever evacuation is being considered the Department for Child Protection and Family Support must be consulted during the planning stages. This is because DCPFS have responsibility under State Arrangements to maintain the welfare of evacuees under Westplan Welfare.

3.6 Special Needs Groups

This section should list an 'at risk' groups within your community. The purpose behind this is so that a Controlling Agency planning evacuation will be able to identify locations that require special attention or resources.

See attached for further details and locations of Special Needs Groups within the area.

3.7 Hazard Specific Refuge Sites

A refuge site may be identified in advance for specific hazards (such as fire which are fast moving) in areas the community identifies as high risk. This may be due to single access etc. An excellent example is the situation in Prevelly where community members evacuated to the beach. This is a known easily recognised refuge area which could be included in the LEMA

In many cases refuge sites will depend on time, place and circumstances of the emergency and will not be able to be documented in LEMA.

3.8 Routes & Maps

Refer to 'Maps' This section provides a map of the locality and identifies any issues and local land marks.

3.9 Welfare

The Department for Child Protection and Family Support (CPFS) has the role of managing welfare. CPFS may have developed a local Welfare Emergency Management Plan for your Local Government area.

3.10 Local Welfare Coordinator

The Local Welfare Coordinator is appointed by the CPFS District Director to

- (a) Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
- (b) Prepare, promulgate, test and maintain the Local Welfare Plans;
- (c) Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
- (d) Establish and maintain the Local Welfare Emergency Coordination Centre;

- (e) Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- (f) Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
- (g) Represent the department on the Incident Management Group when required

3.11 Local Welfare Liaison Officer

The Local Welfare Liaison Officer is nominated by the Local Government to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator.

Local Government should appoint a liaison officer. This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation Centre such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for CPFS to arrive.

Contacts	Name	Phone	Phone
1 st Contact Shire of Wagin	Brian Roderick	98 611177	0427 081 265
2 nd Contact Shire of Wagin	Donna George	98 611177	0448 331 548

3.12 State & National Registration & Enquiry

When a large-scale emergency occurs and people are evacuated or become displaced, one of the areas the Department for Child Protection and Family Support (DCPFS) has responsibility for is recording who has been displaced and placing the information onto a State or National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved DCPFS have reciprocal arrangements with the Red Cross to assist with the registration process.

Please refer to Department for Child Protection and Family Support - Welfare Plan.

3.13 Animals (including assistance animals)

The local show grounds has the following facilities for animals though it must be noted animals/pets are not permitted at Welfare Centres and are the responsibility of the owner to manage. Assistance animals are permitted.

Cattle yards, Horse stables, and Sheep yards.

Contact for these facilities can be made through Wendy and Arthur Pederick on 0427 350 351.

3.14 Welfare Centres

Wagin Recreation Centre/ Sports Pavilion.

Wagin Town Hall

Please refer to the attached ANNEX 3 for additional information.

PART 4 RECOVERY

4.1 The Recovery Process

4.2 General Information

(LG Management process)

4.3 Aim of Recovery

4.4 Planning for Recovery during Operations

4.5 Transition from Response to Recovery

4.6 Local Recovery Coordinator

4.7 Recovery Committee

4.8 Function of the Recovery Committee

4.9 Recovery Committee Composition

4.10 Priorities for Recovery

4.11 Financial Management in Recovery

Who, how, Lord Mayors, WANDRRA

Or

If the Local Governments Recovery Management plan is complete, include here.

Part 5: EXERCISING AND REVIEWING

5.1 The Aim of Exercising

Testing and exercising are essential to ensure that the emergency management arrangements are workable and effective for the LEMC. The testing and exercising is also important to ensure that individuals and organisations remain appropriately aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

5.2 Frequency of Exercises

The OEM Policy No 2.5 – *Emergency Management in Local Government (s45-47)*, and Policy 3.1 'Exercise Management' (s14) requires the LEMC to exercise their arrangements on an annual basis.

5.3 Types of Exercises

Some examples of exercises types include:

- Desktop/Discussion
- A phone tree recall exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Emergency Coordination Centre
- Locating and activating resources on the Emergency Resources Register

5.4 Reporting of Exercises

Each LEMC should report their exercise schedule to the relevant DEMC by the 1st May each year. The DEMC compiles the reports and send the dates to the Emergency Services Sub-committee to be included in the SEMC Annual Report (ref TP-1 'Annex B').

Once the exercises have been completed they should be reported to the DEMC via the template found at 'appendix C' of State EM Procedure TP-1 'Exercise Management'.(SEMP 3.1 s.23)

5.5 Review of Local Emergency Management Arrangements

The Local Emergency Management Arrangements (LEMA) shall be reviewed and amended in accordance with SEMC Policy No 2.5 – *Emergency Management in Local Government Districts* and replaced whenever the local government considers it appropriate (S.42 of the EM Act).

According to SEMC Policy No 2.5 – *Emergency Management in Local Government Districts*, the LEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly;
- a review is conducted after training that exercises the arrangements;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- circumstances may require more frequent reviews.

5.6 Review of Local Emergency Management Committee Positions

The Shire of Wagin in consultation with the parent organization of members shall determine the term and composition of LEMC positions.(SEMP 2.5 s20). Note SEMP 2.5 s15-18 inclusive provides a list of recommended members.

5.7 Review of Resources Register

The Executive Officer shall have the resources register checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting.

Appendices

Annex 1: Critical Infrastructure

Item	Location	Description	Owner	Contact Details	Community Impact Description
Tele Communication Tower	4km West of Wagin on Arthur Rd on Mt Latham.	A number of Communication Towers			Loss of EMERGENCY communication – WAERN Bushfire Radio. Telecommunications – Mobile phone, Radio West and TV.
UHF Booster Receiver	Paddock on Glen Wards property off Piesse Rd North of Wagin	Solar panels with Arial		Shire 98611177, Glen Ward 98611180. Or 0427 293031	Potential loss of radio communication
Water Pipe		Large cement water pipe.	Water Corporation	131375	Loss of water to the community as well as emergency services.
Rail line	Running from the South to the North of the Shire through the town site of Wagin. As well as running East/ West from the town.	Rail line	Brookfield Rail		Transport of goods by rail.

Sewage Farm	Kerlsley Rd near the Wagin airport.	Treatment plant with ponds.	Water Cooperation	13 1375	Potential effluent contamination to community.
Electrical Supplies			Western Power	13 1315	Potential to impact community members, businesses and Emergency Services.
Hospital	Warwick St Wagin	General Hospital	Health Dept	9861 3444	Loss of health Services to the town of Wagin.
Super Market IGA	Crn Tudhoe St / Tudor St	Shopping Centre		9861 1488	Potential to impact community.
Wagin Co-op	Tavistock St Wagin	Shopping Centre		9861 1444	Potential to impact community.
District High School	10 Ranford St Wagin	School	Education Dept	9861 3200	Loss of educational services to the town.
Fuel Depot	Arthur Rd	Bulk fuel storage			Potential impact on community in an emergency
Power Sub station	1km West on Arthur Rd behind Cemetery Tillellan Rd	Power Sub Station	Western Power	13 1351	Loss of power to community and infrastructure and emergency Services.

Annex 2: Special Needs Groups

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Wagin District High School	Primary School/ High school	10 Ranford St Wagin	98 61 3200	Wagin.dhs@education.wa.edu.au	290 students and 45 staff	Have a plan Principal Not to date
Waratah Lodge	Age Care Facility	6 Arnott St Wagin	98 611755 – 24/7	Not required	18 aged plus 2+ staff	Have a plan Manager Not to date
Age Care Units x 3 Groups.	Age Care Facility	Warrick St – 9 Units. Khedive St – 16 Units. Trench St – 8 Units.	Carol and Don Davies 98 611 354			unknown
Wagin Hospital	Medical Facility	Warwick St Wagin	98 613 444	Not required	Varies plus 6 age care beds	Have a plan HSM Not to date
Child Care Centre	Huggy Bears	1 Johnston St Wagin	98 611 609 Mobile Private Rebecca Leyte 0432 545 186		10 – 28 children between the hours of 7am – 6pm	unknown

Playgroup at Wagin	Child Care group	Wagin Show Grounds in the Eric Farrow twice a week. Wednesday 9.30 – 11.30 and Friday 9.30 – 11.30	Amanda Howe 0400 522 569	Nicole Ward 0429 651 602	15 – 20 children with adults	
Special Needs groups in homes	Community members with special needs	Across the townsite HACC have a list which will be made available when required and will only be of those within the community that are HACC Clients.	Sue Cuthbert Shire of Wagin 0427 852 922		5 – 10 persons	
Special Needs groups in homes	Community members who are special needs	Other than HACC clients	Unsure	Ongoing	15	

Annex 3: Refuge Sites

Hazard	Description of Effected Area	Refuge Location	Other Information
Bushfire	Residents of the Shire of Wagin	Wagin Show Grounds	Refuge site will be determined on day by the incident controller.
Flood	Residents of the Shire of Wagin	Wagin Show Grounds	Refuge site will be determined by the incident controller on the day.
Storm	Residents of the Shire of Wagin	Wagin Show Grounds	Refuge site will be determined on the day by the incident controller.

Annex 4 Risk Register

RISK REGISTER

Risk Statements	Source	Impact Category	Consequence	Likelihood	Risk	Confidence level	Tolerability
There is a risk that a bushfire will cause damage to farm land and buildings	Bushfire	Infrastructure	Moderate	Almost Certain	High		
There is a risk that a bushfire will cause serious injury or loss of life	Bushfire	People	Minor	Likely	Medium		
There is a risk that a Bushfire will cause substantial property and infrastructure damage.	Bushfire	Infrastructure	Minor	Likely	Medium		
There is a risk that a Bushfire will require the evacuation of a small rural town or farm.	Bushfire	People	Minor	Likely	Medium		
There is a risk that an urban fire will cause substantial property damage.	Fire	Infrastructure	Minor	Possible	Medium		
There is a risk that a flood will cause substantial economic loss to a local community.	Flood	Economy	Minor	Possible	Low		
There is a risk that a flood will result in economic hardship to small local business.	Flood	Economy	Minor	Possible	Low		
There is a risk that a flood will cause substantial damage to infrastructure services that may result in a shut down for periods of 24 hours or more and isolate by road the town of Lake Grace and other outlying rural communities.	Flood	Infrastructure	Moderate	Possible	Medium		
There is a risk that a storm will cause substantial damage to transport corridors and to infrastructure services that may result in shut down for periods 24hrs or more.	Storm	Infrastructure	Minor	Likely	Medium		

Annex 5: Resources

Broader Resources and Contact list is available in LEMA file.

Shire of Wagin

Resources Schedule

Plant and equipment resources

Location:		
Contact/s		Mob:
Alan Hicks	Shire of Wagin	0427 611252

Item description	Number of items
Graders	2
Trucks x 6 wheel with 10,000lts H2O	3
Loader	1
Backhoe	1
Mobile Stand pipes	7
Ute mounted fire unit	2
Fire appliances - Piesseville, Town BFB, Wedgecarrup	3
Bobcat	1

Resources Log compiled by the Wagin Police is attached

Annex 6: Welfare Centre Information

	Details
Establishment/Facility:	Wagin Recreation Centre/Sports Pavilion
Physical Address	Ballagin St Wagin
General Description of the Complex	Brick and tile building incorporating a number of large areas, meeting room, ablution area as well as assorted sheds located in the area.
Site Limitations	
Telephone No	Shire Office 98 611177
Fax No	Shire Office 98611204
Email Address	

Contacts

Name	Position	Work Contact	A/Hrs Contact
Brian Roderick	Shire	98 611177	0427 081 265
Donna George	Shire	98 611177	0448 331 548

INSERT PHOTO OF COMPLEX

Access Details

	Details
Keys	Located at the Shire Office
Alarm	No
Security	No
Universal Access	Available and used by numerous sporting clubs in the town

Accommodation Numbers – as per Health Regulations. The information below is sourced from the Red Cross Evacuation Centre Field guide.

	Details
Sitting / Standing	Showers and Washing – 1 handwash basin for every 30 people or 4-5 metres of washing bench for every 100 people. 1 shower head for every 30 people in a hot climate. 1 shower head for every 50 people in a temperate climate. Toilets – 1 per every 50 people working towards 1 per 20 people.
Sleeping	From the total floor area deduct 30% for aisle space (1.5m at the base of each bed) and divide the rest by 5 sqm. This is the recommended space per person.
Duration	Urgent Shelter – For the preservation of life, 1.5 squares of personal space per person. Immediate Shelter – For a matter of hours, 3.5 sqm of personal space Temporary Shelter - for a numbers of days 5 sqm of personal space.

Ablution Amenities

Item	Yes/No	Notes - Eric Farrow	Rec Centre
<u>Male Toilets:</u>			
Toilets	Yes	2	4
Urinal	Yes	1	2
Shower	No		No
Hand Basins	Yes	1	4
<u>Female Toilets:</u>			
Toilets	Yes	2	5
Shower	Yes	No	3
Hand Basin	Yes	2	2
Baby Change Table	Yes	1	No
<u>Disabled Toilet:</u>			
Toilet	Yes	1	1 including a Shower
Hand Basin	Yes	1	

Male Changeroom:			
Showers	No		

Three separate toilet block including one with showers also on site.

General Amenities

Item	Yes/No	Notes – Eric Farrow	Rec Centre
<u>Kitchen Facilities:</u>			
Stoves (types)	Yes	1 x Gas	2 x Stoves – Gas
Refrigeration	Yes	1 x Cool Room	2 x Cool Rooms
<u>Dining Facilities:</u>			
Tables	Yes	Approx 20 square tables	Approx 10 trestles, 20 square Tables.
Chairs	Yes	300	100
Cutlery and Crockery	Yes	50 person approx	300 persons approx
<u>General Facilities:</u>			
Rooms	Yes	Yes	2 x officers
RCD Protected	Yes	Yes	Yes
Power Points	Yes	Yes	Yes
Generator Port	?	Need to clarify	" " ' "
Fire Equipment	Yes	Yes	Yes
Air Conditioning (type)	Yes	Evac	Evac - No Heating
Heating	Yes	Yes	No
Ceiling Fans	No	No	No
Lighting (internal)	Yes	Yes	Yes
Lighting (external)	Yes	Yes	Yes
Telephone Lines	No	No	Yes
Internet Access	No	No	Yes
Water Cooler	No	No	Yes
Hot Water System (type)	Yes	Solar Gas	Solar Gas
Bins	Yes	Yes	Yes
Septic Sewerage	Yes	Deep	Deep

<u>Amenities Areas:</u>			
Enclosed Covered Areas	No	No	No
Outside Children's Play Area	Yes	Yes	Yes
Recreation Rooms	Yes	Yes	Yes
BBQs	Yes	Yes	Yes
Conference Rooms		Yes	Yes
Meeting Rooms	Yes	Yes	Yes
Swimming Pool	No	No	No
Oval	Yes	Yes	Yes
Netball/Basketball Court	Yes	Yes	Yes
Tennis Court	No	No	No
Skate Park	Yes	Yes	Yes
<u>External Facilities:</u>			
Power Outlets	Yes	Yes	Yes
Water	Yes	Yes	Yes
Parking	Yes	Yes	Yes
Area for Tents	Yes	Yes	Yes
Toilets	Yes	Yes	Yes
Caravan/Articulated Vehicles	Yes	Yes	Yes
<u>Other:</u>			
Mobile Phone Coverage	Yes	Yes	Yes
Storage	Yes	Yes	Yes
Pet friendly	Yes	Yes	Yes
Main Electrical Board Location	Yes	Need to identify	Need to identify
Water Stop Cock Location		As above	As above
Surrounded by Bush	No	No	No
Built on a Flood Plain	No	No	No
Positioned on Coast	No	No	No
Site Access	Yes	Yes very good	Yes very good
Timeframe before pump out of septic	Deep	Deep	Deep

Annex 6: Welfare Centre Information

	Details
Establishment/Facility:	Wagin Town Hall
Physical Address	Travistock St Wagin
General Description of the Complex	Brick and tile building.
Site Limitations	
Telephone No	No phone on premises.- Shire Office 98 611177
Fax No	No Fax on premises. Shire Office 98611204
Email Address	mcrs@wagin .wa.gov.au

Contacts

Name	Position	Work Contact	A/Hrs Contact
Brian Roderick	Shire	98 611177	0427 081 265
Donna George	Shire	98 611177	0448 331 548

INSERT PHOTO OF COMPLEX

Access Details

	Details
Keys	Located at the Shire Office
Alarm	No
Security	No
Universal Access	No

Accommodation Numbers – as per Health Regulations. The information below is sourced from the Red Cross Evacuation Centre Field guide.

	Details
Sitting / Standing	Showers and Washing – 1 handwash basin for every 30 people or 4-5 metres of washing bench for every 100 people. 1 shower head for every 30 people in a hot climate. 1 shower head for every 50 people in a temperate climate. Toilets – 1 per every 50 people working towards 1 per 20 people.
Sleeping	From the total floor area deduct 30% for aisle space (1.5m at the base of each bed) and divide the rest by 5 sqm. This is the recommended space per person.
Duration	Urgent Shelter – For the preservation of life, 1.5 squares of personal space per person. Immediate Shelter – For a matter of hours, 3.5 sqm of personal space Temporary Shelter - for a numbers of days 5 sqm of personal space.

Ablution Amenities

Item	Yes/No	Notes
<u>Male Toilets:</u>		
Toilets	Yes	2
Urinal	Yes	1
Shower	No	
Hand Basins	Yes	1
<u>Female Toilets:</u>		
Toilets	Yes	3
Shower	No	
Hand Basin	Yes	3
Baby Change Table	No	
<u>Disabled Toilet:</u>		
Toilet	Yes	
Hand Basin	Yes	

Male Changeroom:		
Showers	No	

Additional amenities at rear of Hall

Female x 2 Toilets, 1 Basin (disabled)

Male x 1 Urinal, 1 x Toilet, 1x Basin.

General Amenities

Item	Yes/No	Notes
<u>Kitchen Facilities:</u>		

Stoves (types)	Yes	4 x Electric Ovens, 3 x electric stove tops. 1 x Server and 2 Urns.
Refrigeration	Yes	x 3

Dining Facilities:

Tables	Yes	Approx. 20 trestles
Chairs	Yes	Approx. 100 chairs
Cutlery and Crockery	Yes	100 persons

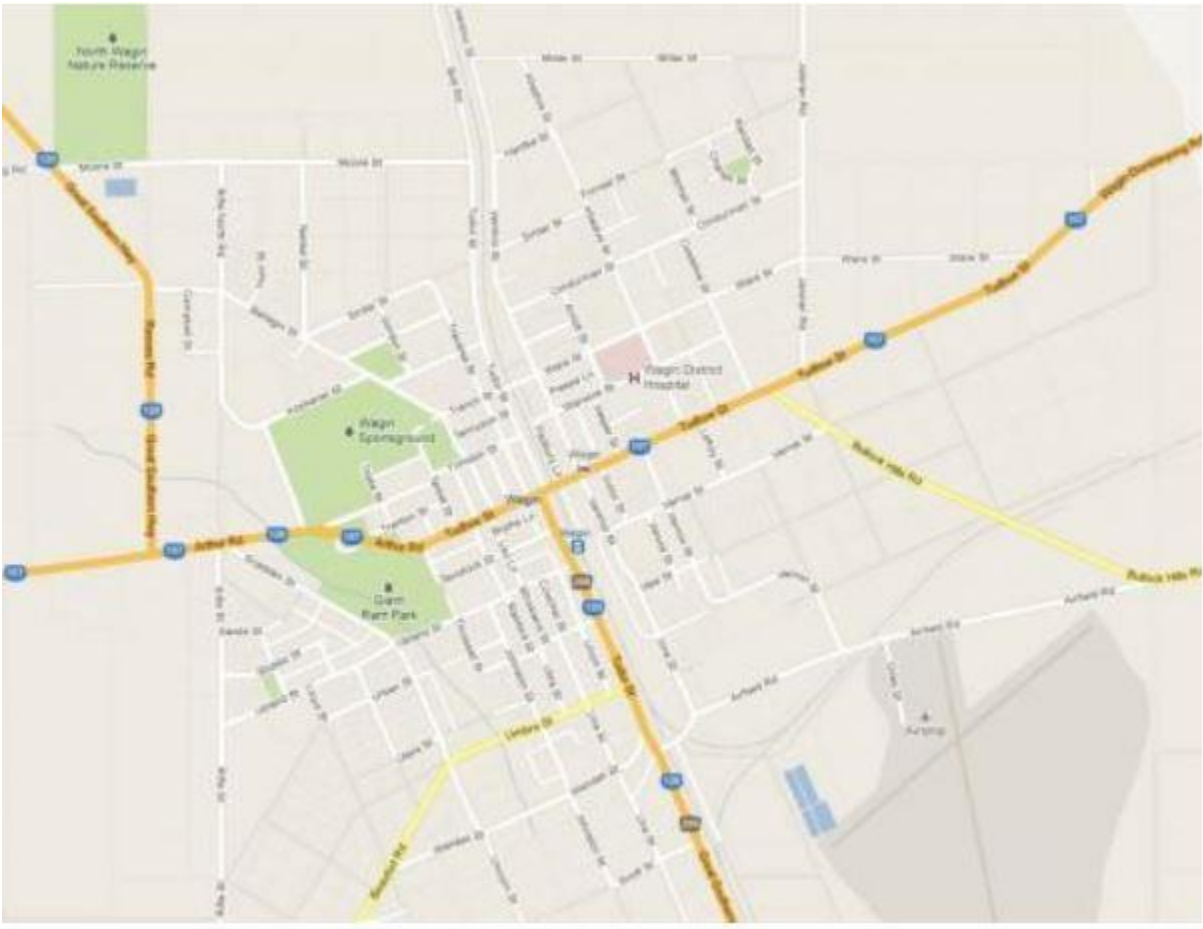
General Facilities:

Rooms	Yes	Rotary Room, Stage Area, Change rooms back stage.
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	Radiators on Walls

Ceiling Fans	Yes	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	In leased office on premises.
Internet Access	No	
Water Cooler	No	
Hot Water System (type)	Yes	Electric
Bins	Yes	
Septic Sewerage	Yes	Deep Sewerage
<u>Amenities Areas:</u>		
Enclosed Covered Areas	No	
Outside Children's Play Area	No	
Recreation Rooms	No	
BBQs	No	
Conference Rooms	No	
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	No	
Netball/Basketball Court	No	
Tennis Court	No	
<u>External Facilities:</u>		
Power Outlets	No	
Water	No	
Parking	Yes	
Area for Tents	No	
Toilets	Yes	
Caravan/Articulated Vehicles	No	
<u>Other:</u>		
Mobile Phone Coverage	Yes	
Storage	Yes	
Pet friendly	No	
Main Electrical Board Location	Yes	Location in Main entrance, Stage area, and Kitchen
Water Stop Cock Location	No	

Surrounded by Bush	No	
Built on a Flood Plain	Yes	
Positioned on Coast	No	
Site Access	Yes	Situated on a corner with access from all points
Timeframe before pump out of septic	No	Deep Sewerage

Annex 7: Map of the Town site.



Annex 8: LEMC Contacts

Name	Organisation	Address	Phone	Mobile	Email	Home Phone numbers
Peter Webster	CEO Shire of Wagin	Arthur Rd Wagin	98 611177	0429 611493	Peter.webster@wagin.wa.gov.au	98611493
Phil Blight	Shire President Wagin	Arthur Rd Wagin	98 611562	0429 948 868	sp@wagin.wa.gov.au	
Brian Roderick	Deputy Chief Executive Officer	Arthur Rd Wagin	98 611177	0427 081 265	dceo@wagin.wa.gov.au	
Cindy Pearce	Community Emergency Services Officer	PO Box 130 Katanning	98 219950	0427 071 567	cindy.pearce@dfes.wa.gov.au	
Dale Lloyd	Councilor	16 Trent St Wagin	98 612378	0429 946 803	dale@narrogintechnology.com.au	
Travis Hamersley	WFRS	Traverse St		0429 616 660	waginvfrs@bigpond.com	
Adam smith	CEMO	5 Hercules Cst Albany		0429 104007	Adam.smith@dfes.wa.gov.au	
Ross Goldsmith	Chief Bushfire Control Officer	PO Box 171 Wagin	98 611529	0427 611529	walwalling@bigpond.com	98 611529
Tristan Moffatt	Deputy Chief			0429 002 446	tjmoffatt@hotmail.com	

	Bushfire Control Officer					
Howard Ward	St Johns Ambulance	PO Box 100 Wagin	98 611339	0427 611339	hmward@activ8.net.au sjawagin@westnet.com.au	
Skye Moxham	St Johns Ambulance			0417 847 549	Skye.Moxham@ambulance.net.au	
Felicity Htun	Wagin Hospital	PO Box 222 Wagin	98 631 444	0428 933 876	felicity.htun@health.wa.gov.au	
Robyn Willey	Wagin District High School	10 Radford Rd Wagin			robyn.willey@education.wa.edu.au	
Mick Williams	Wagin Police	Upland St Wagin	98 611 211			
Jim Adams	Manager Wagin State Emergency Service	Unit St Wagin		0488 990 669	jadams@hotmail.com	
Jeremy Blair	Deputy Manager State Emergency Service	Kojonup		0427 883 065	Jeremyjohnb@wn.com.au	
Julie Brown	Department of Child Protection and Family Support	Northam	96 210 400	0429 614 102	Julie.brown@cpfs.wa.gov.au	96 223 779
Rodney Thornton	Roadwise	Town of Narrogin		0409 313 689	roadwisewbs@westnet.com.au	
Wagin Action Group	President	PO Box 276 Wagin	Work 98	0447 611		98 611 355

	Wade Longmuir	Or 3 Bedford Lane Lane Wagin	611087	355		
Lions Club of Wagin	President Robyn Willey	PO Box 251 Wagin	98 612 017	0417 924 823	robyn.willey@bigpond.com	
Rotary Club of Wagin	Paul Powell	PO Box 242 Wagin	98 611 673	0488 184 854		
Silver Chain	Robin Hoysted				Robin.Hoysted@silverchain.org.au	
Woolorama	Greg Brockway			0417 965 573	gmbrockway@wn.com.au	
Main Roads Narrogin	Cathy Morey	Narrogin	98 810590		cathy.morey@mainroads.wa.gov.au	

Emergency Management Western Australia

480 Hay Street

PERTH

WA 6000

GPO Box P1174

<https://extranet.fesa.wa.gov.au/>

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