



Business Papers

For The

Council Meeting

16 September 2008

7.00 START

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1 Status report.

Shire of Wagin September 2008

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
20 Nov 2007	602	CEO	Negotiate the Purchase of Lot 748 Omdurman Street from Landcorp.	Await valuation of lot & advice from Landcorp.	Negotiations are continuing	Landcorp have requested that their costs be covered by Council for the previous aborted development proposal. About \$30,000.
19 Feb 2008	655	CEO	Have 60kps signs removed keeping 40kph signs in Tudhoe Street, place warning signs of the approach to the 80kps on all entry points and additional signage referring to the banning of use of Jake Brakes.	Letter sent to Main Roads	Has been discussed with the MR Regional Director. Main Roads audit to commence on Thursday 18 September	Note the roads report going to Council this week. Main Roads is keen to get rid of the 40K signs.
19 Feb 2008	656	DCEO	Liaise with the Shire's of West Arthur and Dumbleyung to prepare a submission for a shared "Speed Sign Trailer"	To be organised	Discuss at 4wd Meeting	Dumbleyung now will action this
20 May 2008	718	CEO	Strategic Waste Management Plans	Council endorse agreement	Draft report will be presented to Council	See Council papers this week
20 May 2008	720	CEO	WALGA SSS Discussion Paper	Facilitate meeting of 4WD and prepare discussion paper	Discussion paper prepared. Informal meeting at WALGA Convention. Forum should finalize WALGA's position	A bus will be taking an 11 member 4WD contingent (except West Arthur) to the Forum on Monday 15 September

17 June 2008	733	CEO	4WD Draft report from a consultant	Council has considered the latest report	Zone meeting will deal with this at the Local Government Conference	Crs Blight and Anderson to attend WALGA Forum on September 15 in Stirling. See previous item
17 June 2008	734	CEO	Development and sale of industrial land	Planning approval necessary	Planning application about to be lodged	Proceeding.
17 June 2008	736	CEO	Environmental Health Officer	Respond to letters, approach Wandering Shire RE Existing Arrangement & Formalise agreement	Negotiations have been held with the EHO	New situation to be communicated to other Councils
15 July 2008	767 & 768	DCEO	Gemini Medical Services Housing Request	Negotiate with Gemini and advise tenants if negotiations are successful		Lease has been drawn up. Both parties to sign.
19 Aug 2008	785	DCEO	Waratah Lodge Fashion Parade	Write to propend advising that Shire will waiver hire fees		Completed

			Health, Building & Planning			
20 Nov 2007	597	PEHO	Owner of Lot 735 Forrest St permission for 12m x 18m x 4.5m shed	Issue building permit	Awaiting Plans	Still awaiting plans
20 Nov 2007	599	CEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application	Requires design to be completed, awaiting development approval.	With planners
19 Feb 2008	652	SPO	Obtain costings for comparison to the colorbond toilet block concept	Have asked T Parsons for budget estimate for brick building - \$70k	Completed – Requested grant \$25K	Council proceeding with brick option ablutions
15 Apr 2008	697	CEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	With Planners
20 May 2008	715 & 716	CEO	Sale of Lots 193 & 194 Vale Street	Proceed to realign boundary creating a road reserve.	Realignment proceeding	Await decision from Planning Commission
20 May	717	CEO	Proposal concerning a Street Name change	Advise proponents Council supports to name a one of the new streets in the future subdivision Peter Marks Street	Letter sent	
20 May 2008	725	EHO	Erection of shed prior to submitting building plans for dwelling	Advise Tim Weaver shed needs to meet all building guidelines and plan have to be submitted within 3 months.	Letter sent to approval for shed granted. Letter also sent advising building permit needs to be issued within 3 month for house	Incomplete plans submitted. Still requiring information.

17 June 2008	728	CEO	Rename the Elders/Wool Pavilion	Advise Wagin Agricultural Society that Council agrees to the proposal	Letter to be sent	Letter sent
17 June 2008	740	CEO	Land Transfer, 19 Traverse Street	Proceed with documentation	Documentation signed and sealed	Settlement completed
17 June 2008	741	CEO	Increase in water prices	Source information from Works Committee for budget	Works committee recommendations before Council	New dam to be constructed, contract let for the work to commence by the end of the month
17 June 2008	742	CEO	Host Agreement – CDEP	Notify KEEDAC of intention to enter into agreement	Letter written	Discussions recommenced with KEEDAC
17 June 2008	743	CEO	Collie Railway Locomotive	Advise proponent of proposal being referred to Townscape Committee	Townscape Committee accepted the proposal and a submission has been sent to Collie.	Awaiting a reply from Collie Council
15 July 2008	751	CEO	Proposed Residential Subdivision – Lot 313 Tudor/Traverse Street	Advise WA Planning Commission Council supports this proposal	Consultant Planners have completed	Completed
15 July 2008	752	CEO	Proposed Amalgamation & Re- Subdivision of the Federal Hotel site	Advise WA planning Commission Council support submission	Consultant Planners have completed	Completed
15 July 2008	753	CEO	Proposed Industrial Subdivision/Amalgamation – Lots 1, 2, 66 & 223 Tudhoe Street	Advise WA Planning Commission Council support this application	Consultant Planners have completed	Completed

19 Aug 2008	779	CEO	Proposed Residential Subdivision – Lot 394 Boddington Street	Advise WA planning Commission Council doesn't not support proposal as per the Officer's Recommendation	Planners have advised the Planning Commission of Council's position	
19 Aug 2008	780	SPO	Airport Power Supply	Proceed with the power supply connection.	In progress	
19 Aug 2008	781	EHO	Lot 34 Tudhoe Street	Advise property owners Council has requested a formal plan with time frames for the proposed improvements to their property		Letter forwarded to owners 2 nd September 2008

			WORKS & SERVICES			
19 Feb 2008	650	CEO, DCEO	Obtain approval from the owner of Walker Ford to remove the graffiti from behind Walker Ford car yard.	Awaiting owners return from vacation	Awaiting Return	Letter to be sent to Owner
18 Mar 2008	688	CEO	Unnamed Road (off Ballagin Road)	Write to the Geographic Names Comm and ask that the unnamed road be named either Johnson Road or Raymond Road	Letter sent 3/04/08 Awaiting Reply	
15 Apr 2008	707	CEO/MOW	Resource Sharing – Shires of Wagin and Woodanilling	Advise Shire of Woodanilling that Wagin will agree to participate in resource sharing for a 12 month period.	Several discussions have been held with Woodanilling but no agreement as yet. Needs to be dealt with at the Councillor level	4WD committee has agreed in principle, needs now for discussions to be held between councillors.
19 Aug 2008	784	CEO	Heavy Haulage Road Network	Write to Main Roads regarding heavy haulage road network and road assessments	A raft of material has been received from Main Roads and is the subject of a paper to Council this week	See separate Council item.
19 Aug 2008	788	CEO	Harvest Mass Management Scheme	Write to WALGA advising Council support for the scheme	Emailed response	Completed

2 Waste management committee report.

THE MINUTES OF WASTE MANAGEMENT AND RECYCLING COMMITTEE HELD IN THE WAGIN SHIRE ADMINISTRATION BUILDING TUESDAY 2nd SEPTEMBER 2008

1. OPENING: Meeting open at 3.30pm

2. ATTENDANCE:

Cr L Ballantyne	(Chairman)
Cr M Brockway	
Cr B Anderson	
Cr K Draper	
Ms D Perrie	
Mr J Hunter	Chief Executive Officer
Mr S Friend	Environmental Health Officer
Mr J. Case	Special Projects Officer
Mr A. Hicks	Works Manager

APOLOGIES: Mr T Pugh

VISITORS: Nil

3. DECLARATION OF INTEREST: Nil

4. PUBLIC FORUM (PETITIONS/DEPUTATIONS/PRESENTATIONS): Nil

5. CONFIRMATION OF PREVIOUS MINUTES

WMR18 Mr T Draper/ Mr B Anderson

That the Minutes of the Waste Management and Recycling Committee meeting held on 5th August 2008 be confirmed as a true and correct record.

CARRIED
Vote 5/0

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

7. CORRESPONDENCE AND REPORTS

7.1 Draft Report from the Regional Waste Management Consultant

WMR19	Cr K Draper/ Cr B Anderson
Committee recommends to Council that:	
1.	It notes the recommendations on page 20 of the report and these recommendations be used as a basis for the development of a waste management plan for Wagin for implementation before the end of the year.
2.	It endorses the recommendations contained in Section 6.4, table 6.4.1 of the report, and
3.	It endorses Section 8, table 8.1 and table 8.2 of the report and the timeline proposed in table 8.3 be referred to the SWMP implementation manager for information.
	Carried 5/0

7.2 Draft Tip Key Policy

WMR20	Ms D Perrie/ Cr K Draper
Committee recommends to Council that:	
1.	Council adopts the Refuse Site Key Policy.
	Carried 5/0

8. OTHER BUSINESS

WMR21	Ms D Perrie/ Cr K Draper
Committee recommends to Council that:	
1.	Council promotes what the current waste management program can accommodate as a start to a community education program on recycling.
	Carried 5/0

9. CLOSURE

Cr Ballantyne thanked all for attending and closed the meeting at 4.48pm.

These Minutes were confirmed at a meeting held on_____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

Draft Wagin Refuse Site Key Policy

Background

The Wagin Refuse Site is registered under the Environmental Protection Act 1986 as a Category 89 Putrescible Landfill Site. Conditions are imposed on the Shire of Wagin in the management of the Facility.

Policy Objective

To provide employees and management with a clear understanding of the procedure of issuing keys for access to the Refuse site.

Objective

To set the guidelines for the issuing of keys to the refuse site and the conditions that must be followed by persons obtaining the key.

Scope

This policy applies to all employees, contractors and visitors to the Wagin Refuse site located on lots 667, 668 and 669 Brockman Road (adjacent to the Great Southern Highway) in Wagin.

Policy

The Refuse site is managed by The Shire of Wagin with site supervision at the site on Tuesdays, Fridays, Saturdays and Sundays. The operational hours are nominated on signage at the entrance, and modified from time to time by appropriate notice to Wagin residents.

This policy does not apply to Council's appointed town refuse collection contractor.

Access is available outside of these hours. The following conditions apply

- Shire of Wagin employees on Shire business only
- Emergency Services (Town and Bushfire Brigades) for emergency access only
- Shire of Wagin approved contractors with agreements in place with Council concerning cost recovery for any waste deposited out of hours
- Shire of Wagin approved gardening contractors. They may only dispose of items of waste nominated as FREE on the schedule of charges, provided however that they are disposed of in the previously nominated location by the Shire of Wagin staff.

Keys to the Refuse site will only be provided to Shire of Wagin approved contractors who require access and meet the above conditions.

All keys issued for the refuse site are to be signed out on the Shire Key register.

3 Finance and general purposes committee report

Nil

4 Other reports.

4.1 President's report

(insert)

4.2 Councillor's reports

(insert)

4.3 Late items

(insert)

5 Confidential business.

(insert)