

# SHIRE OF WAGIN



## MINUTES OF THE ORDINARY COUNCIL MEETING 19<sup>th</sup> FEBRUARY 2008

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## **Shire of Wagin**

Minutes of the Ordinary Council meeting of Council held in the Council Chambers on Tuesday 19<sup>th</sup> February 2008.

### **1. DECLARATION OF OPENING**

The Shire President Cr Brockway declared the meeting open at 7.08pm.

### **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

<b>Present:</b>	Cr M J Brockway	President
	Cr P J Blight	Member
	Cr A C Dohle	Member
	Cr J L C Ballantyne	Member
	Cr D K Morgan	Member
	Cr I C Cumming	Member
	Cr J L Ewen	Member
	Cr G R Ball	Member
	Cr B W Anderson	Member
	Cr J P Reed	Member
<b>Staff:</b>	Mr L J Calneggia	Acting Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A D Hicks	Manager of Works
	Mr W J Case	Special Projects Officer
<b>Visitors:</b>	Mr Edward Pugh	
	Mr Stuart Johansson	
	Sgt Mark Folkard	
	Mr Mike Ritchie	
<b>Apologies:</b>	Cr K J Draper	

**Leave of Absence:** Nil

### **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATION FOR LEAVE OF ABSENCE****5.1 REQUEST FOR LEAVE OF ABSENCE**

Cr Anderson requested leave of absence for the ordinary council meeting 18<sup>th</sup> March 2008.

<b>COUNCIL DECISION – ITEM 5.1</b>
------------------------------------

**634 Cr GR Ball/Cr JL Ewen**

That Cr Anderson be granted leave of absence for the ordinary council meeting to be held on 18<sup>th</sup> March 2008.

**CARRIED**

Vote 10/0

**6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATION)**

Sgt Folkard addressed Council regarding Police issues in the Shire.

- Busy Christmas period – 50k of vandalism against Shire, School and public property. The offenders are very young 8 – 13 years olds.
- 14 Burglaries in town site and numerous thefts from vehicles.
- The clean up role in Wagin is 80%, highest in the Great Southern.
- Housing for staff still a big issue – looking for Council to assist.
- Seatbelt offences well down, however drink driving offences well up.
- Choose respect program has kicked off at the school and is going well.
- Drugs are down – good results in prosecuting offenders.
- Vandalism, graffiti and burglaries – looking at holding a Designing out Crime workshop in Wagin. A camera has been placed in Main Street.

*Cr Morgan, Sgt Folkard & Mr Ritchie left the meeting at 7.28pm.*

Stuart Johansson council's Recreation/Swimming Pool Manager addressed Council regarding 2008 Country Pennant Championships and the request from the Wagin Amateur Swimming Club for assistance to hire ablutions during the Championships.

Additional toilet facilities are essential to ensure the Championships are successful. The toilet blocks will be shared with The Wagin Agricultural Society for Woolorama to reduce the costs.

*Cr Morgan returned to the meeting at 7.30pm.*

**7. CONFIRMATION OF PREVIOUS MEETING MINUTES****7.1 SPECIAL COUNCIL MEETING HELD 6<sup>TH</sup> DECEMBER, ANNUAL ELECTORS MEETING HELD 18<sup>TH</sup> DECEMBER AND ORDINARY COUNCIL MEETING HELD 18<sup>TH</sup> DECEMBER 2007**

**COUNCIL DECISION – ITEM 7****635 Cr BW Anderson/Cr PJ Blight**

That the minutes of the Special Meeting held on 6<sup>th</sup> December 2008, Annual Electors Meeting held on 18<sup>th</sup> December and the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> December 2007 be confirmed as a true and correct record.

**CARRIED**

Vote 10/0

**8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS**

*Cr Anderson declared a financial interest in item 9.1.1.*

*Cr Ballantyne declared a financial interest in item 9.1.3.*

*Cr Anderson left the meeting at 7.39.*

**9. REPORTS OF COMMITTEES AND OFFICERS****9.1 HEALTH, BUILDING AND PLANNING**

<b>9.1.1</b>	<b>Application for Restaurant – Residential Zone</b>
<b>Proponent:</b>	<b>B &amp; B Anderson</b>
<b>Location:</b>	<b>Lot (4) Unicorn Street Wagin</b>
<b>Reporting Officer:</b>	<b>Principal Environmental Health Officer/ Building Surveyor</b>
<b>File:</b>	<b>583</b>

**Summary**

A request to be able to operate a restaurant in a Residential Zone.

**Background**

At the Council meeting held on 21<sup>st</sup> November 2006 approval was granted to B & B Anderson to operate a Bed and Breakfast from their house at Lot 568 (4) Unicorn Street.

Normally a Bed and Breakfast has up to 12 lodgers staying at a residence where the owners provide lodging and meals. The food preparation area does not need to be a commercial standard.

It has been reported that the premises are providing meals to people other than lodgers, therefore operating a restaurant.

An application to be allowed to operate as a restaurant has been submitted.

Under the Shire of Wagin Town Planning Scheme #2, the definition of a Restaurant is “means a building wherein food is prepared for sale and consumption as the premises and the expression shall include a licensed restaurant”.

The zoning table of the Town Planning Scheme states that a restaurant is an SA use in a Residential Zone.

Before Council can grant approval, should it decide to, it must be advertised as the zoning table states "SA" means that the use is not permitted unless the Council has granted planning approval after giving notice in accordance with Clause 6.3.

Clause 6.3 states that where planning approval is required and that the proposal is required to be advertised prior to a decision, it must do at least one of the following;

1. Notice of the proposed development be served on owners and occupiers likely to be affected by the development giving them the opportunity to make a submission.
2. Publish a notice in the newspaper inviting submissions.
3. Placing a sign outside the premises inviting submissions.

### **Comment**

The use of the premises has extended from Bed and Breakfast to a Restaurant, however low key it might be.

Approval needs to be given for this to occur. Council is required to advertise the development prior to making a decision.

At this stage there is no requirement to determine the application, rather set the level of advertisement.

As the numbers of persons is expected to be low (although this could always change), I would suggest that owners and occupiers of properties that could be affected to be notified with an invitation to make submissions.

### **Statutory Environment**

Shire of Wagin Town Planning Scheme # 2

### **Policy Implications**

N/A

### **Budget Implications**

N/A

### **Strategic Implications**

By notifying affected land owners Council can make a decision that will also take into account their views.

<b>OFFICER'S RECOMMENDATION – 9.1.1</b>
---

That prior to determining the application to operate a restaurant for Lot 568 (4) Unicorn Street Wagin, all those land owners and occupiers likely to be affected by the development be contacted inviting submissions for a period of 21 days, after which Council will determine the application.

<b>COUNCIL DECISION – ITEM 9.1.1</b>
--------------------------------------

**636 Cr IC Cumming/Cr GR Ball**

That prior to determining the application to operate a restaurant for Lot 568 (4) Unicorn Street Wagin, all those land owners and occupiers likely to be affected by the development be contacted inviting submissions for a period of 21 days and also advertise the development in Council Corner in the Wagin Argus after which Council will determine the application.

**CARRIED**

Vote 9/0

*Note: Reason for difference in Officer's Recommendation is Council wished the Community to be aware of the proposed development.*



SHIRE OF WAGIN

24 JAN 2008

RECEIVED

4 UNICORN STR.  
WAGIN 6315

24-1-08

SHIRE of WAGIN  
ATTENTION STEVE FRIEND

DEAR SIR

RE YOUR LETTER 11/12/07 AND FOLLOWING OUR DIRECT  
DISCUSSION ATTACHED IS APPLICATION FEE FOR A RESTAURANT  
LICENCE .

AS DISCUSSED WE ARE ONLY DOING PRIVATE DINNER PARTY FOR  
WAGIN RESIDENCE AND WE APPLY THE FOLLOWING RULES.

- (1) WE ONLY DEAL WITH THE HOST PERSON WHO ALSO PAYS IN FULL.
- (2) START TIME IS 6.30 P.M. FINISH 10.30/10.45 P.M.
- (3) WE WILL NEVER ADVERTISE OUR SERVICES
- (4) WE APPLY FOOD SAFE SYSTEM TO OUR FOOD HANDLING ETC.  
BEVERLEY ANDERSON MASTER CRAFTSPERSON CAT. INSTITUTE OF  
AUSTRALIA HAS BEEN FOOD SAFE QUALIFIED SINCE 1996
- (5) OUR KITCHIN IS EQUIPED WITH A SEPARATE H.W.S. AT 80 DEGREE  
SUPPLY DISHWASHER GAS RANGE EXHAUST AS REQUIRED
- (6) WE HAVE OF STREET PARKING FOR 6/8 CARS AND CURRENTLY HAVE  
NO DIRECT NEIGHBORS.
- (7) WISH TO ADVISE THAT WE OFTEN HAVE ARE OWN DINNER PARTY AND  
BARBECURE WITH UP TO 30/40 FRIENDS

KIND REGARDS



BRIAN BEVERLEY ANDERSON

TABLE 1 ZONING TABLE

USE CLASSES		Zones				
		Residential	Commercial	Industrial	Special Use	Rural
1	Ancillary Accommodation	AA				
2	Aged & Dependent Persons Dwelling	AA				AA
3	Caravan Park					
4	Caretaker's Dwelling	P	AA	AA		
5	Car Park	AA	AA	AA		AA
6	Car Sales		P	AA		AA
7	Cemeteries/Crematoria					
8	Civic Building		AA			AA
9	Consulting Room	SA	AA			
10	Dog Kennels					AA
11	Dry Cleaning Premises		AA	AA		AA
12	Educational Establishment					
13	Fast Food Outlet		AA	SA		
14	Fish Shop		AA	AA		
15	Fuel Depot			AA		
16	Funeral Parlour		AA	AA		
17	General Store		P			
18	Health Centre		P			AA
19	Home Occupation	AA	AA			AA
20	Hospital					
21	Hotel/Tavern		AA			
22	Industry Cottage	SA	P	P		AA
23	Industry Extractive			SA		SA
24	Industry General			AA		
25	Industry Hazardous					
26	Industry Light			P		AA
27	Industry Noxious					SA
28	Industry Rural			AA		AA
29	Industry Service		SA	P		
30	Intensive Agriculture					
31	Milk Depot		AA	AA		AA
32	Motel		AA			AA
33	Motor Repair Station		AA	P		
34	Office		P	AA		
35	Petrol Filling Station		AA	P		
36	Public Amusement		P			
37	Public Recreation	P	P	P		AA
38	Public Utility	AA	AA	P		P
39	Public Worship	SA				AA
40	Radio/TV Installation	SA	AA	AA		AA
41	Reception Centre		P			AA
42	Residential					AA
	Single House	P	AA			
	Grouped Dwelling	AA	AA			P
	Multiple Dwelling	AA	AA			
43	Restaurant	SA	P			
44	Rural Pursuit					AA
45	Service Station		AA	P		P
46	Shop	SA	P			
47	Showroom		P	P		
48	Sportsground					
49	Stables	SA				AA
50	Trade Display		AA	AA		P
51	Transport Depot		SA	AA		
52	Veterinary Clinic/Consulting Rooms		AA	AA		AA
53	Zoological Gardens					AA

SHIRE OF WAGIN

*Cr Anderson returned to the meeting at 7.41pm.*

<b>9.1.2</b>	<b>Heritage Assessment National Bank</b>
<b>Proponent:</b>	<b>Heritage Council of Western Australia</b>
<b>Location:</b>	<b>Lot O (87) Tudor Street Wagin</b>
<b>Reporting Officer:</b>	<b>Principal Environmental Health Officer/ Building Surveyor</b>
<b>File:</b>	<b>11</b>

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### **Summary**

An invitation by the Heritage Council of Western Australia to submit comments / attend heritage meetings.

### **Background**

The Heritage Council of Western Australia has recently considered the heritage assessment undertaken of the National Bank in Tudor Street Wagin.

The documentation is scheduled for presentation to a meeting of the Register Committee of the Heritage Council.

If accepted the building will be entered in the State Register of Heritage Places.

The Heritage Council is inviting comments on the content of the documentation, as well as inviting a nominee of the local government to attend the meeting at which the proposed registration will be considered.

### **Comment**

Council may wish to comment on the content of the documentation or add to it in some way.

Council may also wish to nominate a Councillor or another person to act on their behalf to attend the meeting.

Should someone attend the meeting that person becomes a voting member in the item of concern.

No date for the meeting has been set however comments are sought by 7<sup>th</sup> March 2008.

### **Statutory Environment**

Heritage of Western Australia Act 1990

### **Policy Implications**

N/A

### **Budget Implications**

N/A

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**Strategic Implications**

Both comments and participation are invited so if Council had a position on whether the building should or should not be included on the State Register of Heritage Places now is the time to submit a comment or attend the meeting in person.

**OFFICER'S RECOMMENDATION – 9.1.2**

That Council consider the Heritage Council of Western Australia assessment of the National Bank in Tudor Street Wagin and

- a) supply comments as appropriate and
- b) nominate a representative to attend the registration meeting if considered appropriate.

**COUNCIL DECISION – 9.1.2****637 Cr PJ Blight/Cr IC Cumming**

That Council write back to the Heritage Council of Western Australia and advise that Council has no objections regarding the Heritage Listing.

**CARRIED**  
Vote 10/0

*Note: Reason for difference in Officer's Recommendation is Council had no objections and did not want to nominate a representative to attend the registration meeting.*

*Cr Ballantyne left the meeting at 7.45pm.*

<b>9.1.3</b>	<b>Development Application – Sign</b>
<b>Proponent:</b>	<b>D &amp; L Iles</b>
<b>Location:</b>	<b>Lot 3 Tudhoe Street Wagin</b>
<b>Reporting Officer:</b>	<b>Principal Environmental Health Officer/ Building Surveyor</b>
<b>File:</b>	<b>412</b>

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### **Summary**

A request to construct an illuminated sign outside a newly established business.

### **Background**

Council has previously granted approval to the proponents D & L Iles to establish a shop selling clothing and shearing equipment at Lot 3 Tudhoe Street Wagin.

The shop is close to opening and the owners wish to erect a sign out the front of the property.

The sign location, construction and graphics are attached.

The sign will be externally illuminated.

### **Comment**

Signs are development and require Council approval.

The sign will be 2.01m wide with a total height of 4.69m. The actual sign area is 2.01m x 1.99m. There will be a clearance under the sign of 2.7m. The sign will be located 2m inside the property boundary.

The materials on the sign will be new and the graphics supplied is non confrontational.

There is adequate room to see through or around the sign and it is located wholly or private property.

### **Statutory Environment**

Shire of Wagin Town Planning Scheme #2

### **Policy Implications**

N/A

### **Budget Implications**

N/A

### **Strategic Implications**

It is important for any business to advertise their goods and presence.

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Council would not want confrontational or dangerous signs which this proposal is not.

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.1.3</b>
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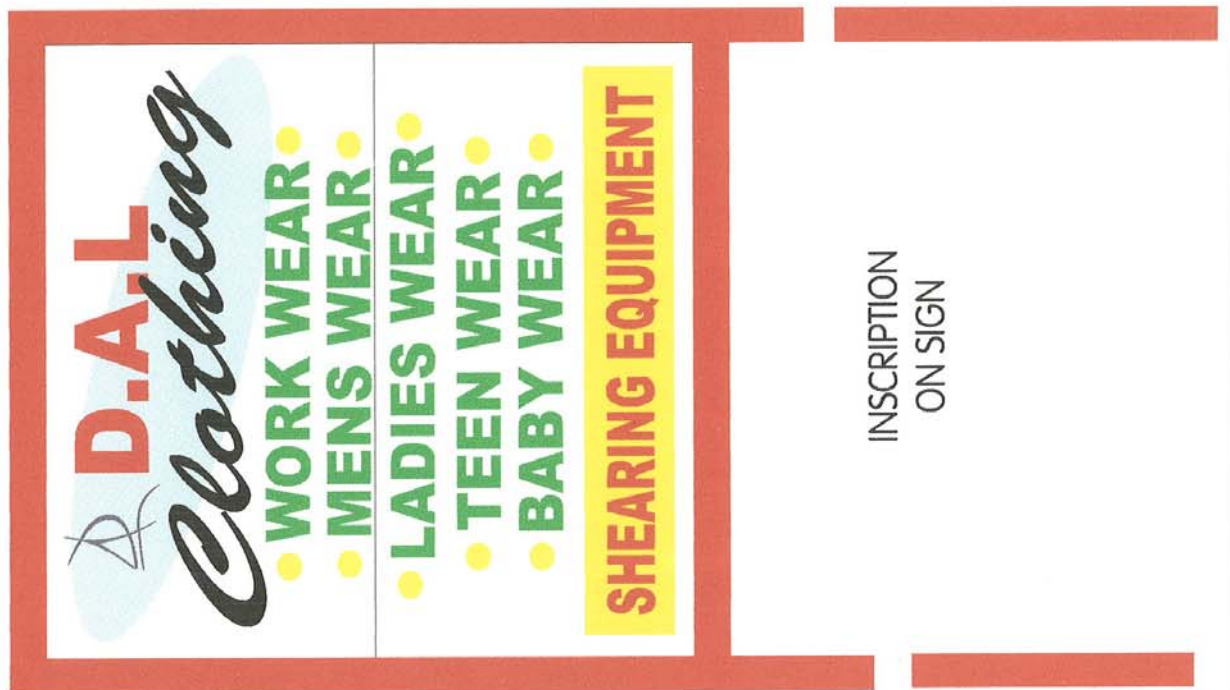
**638 Cr DK Morgan/Cr BW Anderson**

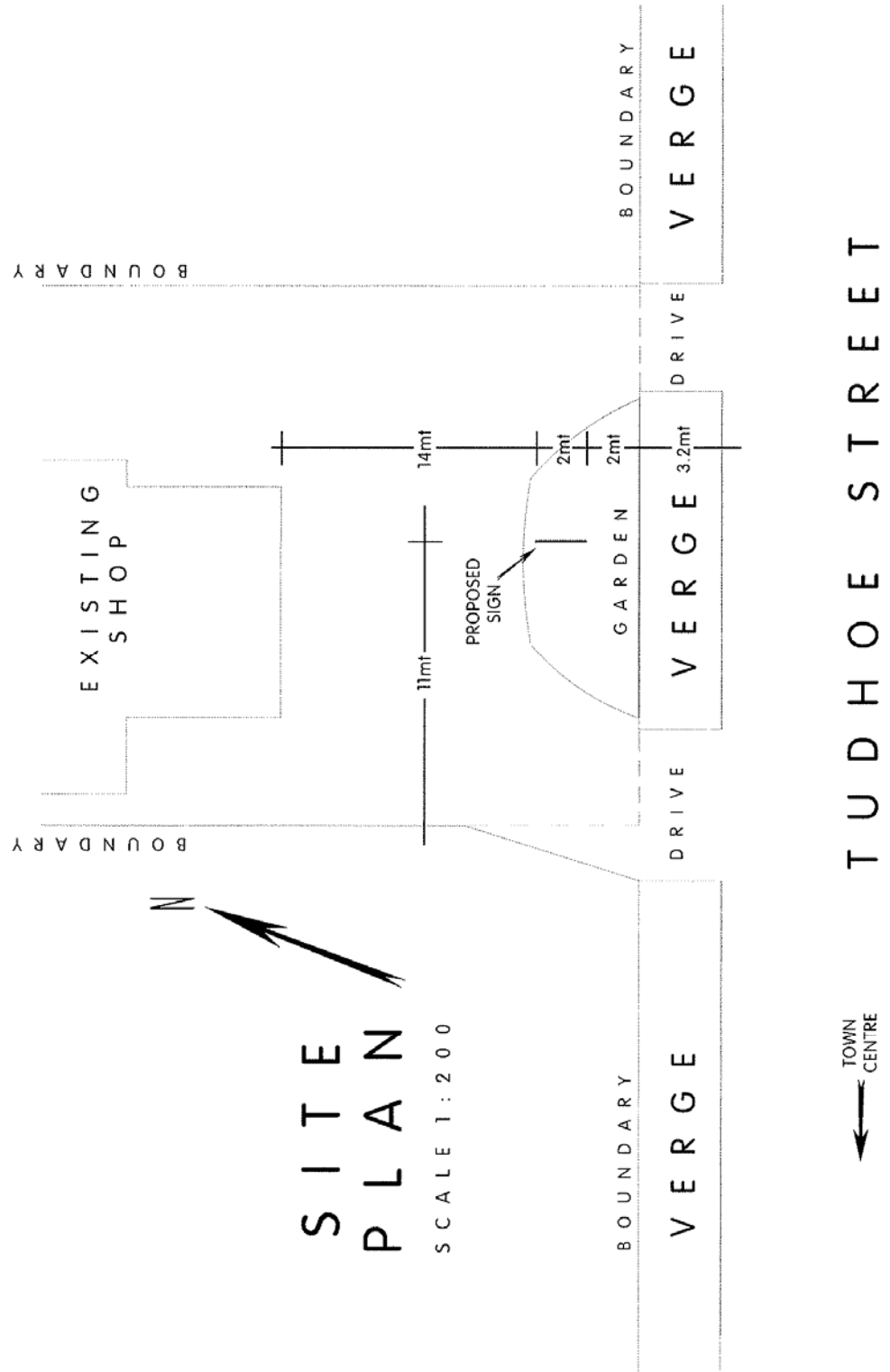
That the owners of Lot 3 Tudhoe Street Wagin be permitted to erect a 2.01m x 1.99m sign to an overall height above ground level of 4.69m and that the sign can be illuminated at night.

**CARRIED**

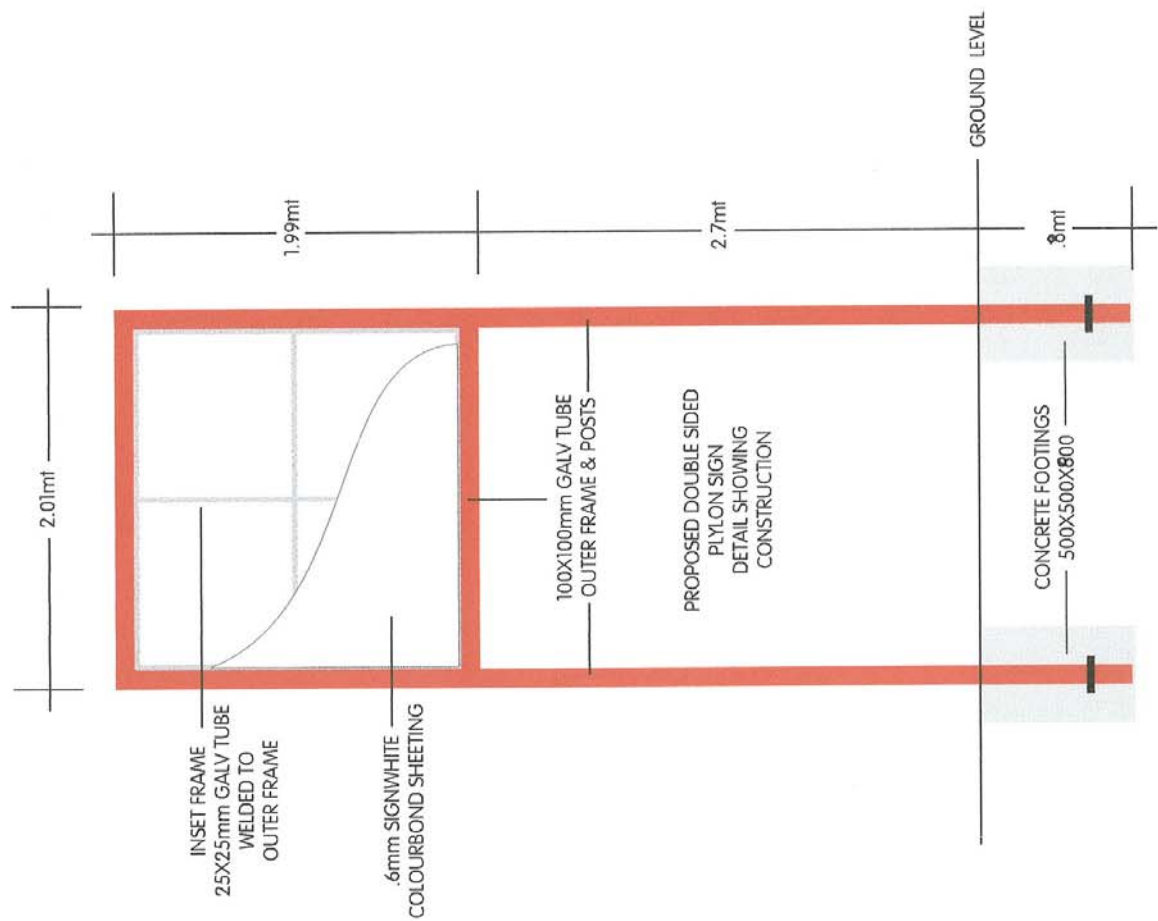
Vote 9/0

*Cr Ballantyne returned to the meeting at 7.47pm.*









## **9.2 FINANCE AND ADMINISTRATION**

### **9.2.1 Wagin Amateur Swimming Club – Country Pennants**

**Location:** Wagin Swimming Pool

**Proponent:**

**Reporting Officer:** A/Chief Executive Officer – L Calneggia

**File:** PRO 16

---

#### **Summary**

Council is being asked to provide financial assistance in providing additional portable toilets for the upcoming Country swimming pennants event to be held in the Wagin Swimming Pool on the 1 & 2 March 2008. This is unbudgeted expenditure.

#### **Background**

The Wagin Amateur Swimming Club Inc wrote to council in April 2006 and obtained approval to conduct the above event and obtained in-kind support for the following items;

- Closing the pool to the general public for the duration of the event
- Cleaning of toilet facilities through out the duration of the event
- Rubbish removal throughout the duration of the event
- Provision of parking and access at the sports ground and Lions Park
- Provide chairs & trestles for the event
- Provide access to the Town Hall for meals and accommodation during the event.

The club were asked to liaise with the Wagin Agricultural Society to determine if there could be a shared arrangement as the event coincides with the Wagin Woolorama. The Wagin Agricultural Society have agreed to share the cost of providing these extra portable toilets and the 50% cost to WASC is expected to be \$2237.

As this provision for this funding has not been allowed in the 07/08 budget council needs to resolve to spend this amount.

#### **Comment**

The author is uncertain as to whether it was council's intention to pay for the cost of providing the additional toilets as the club made this request. As this is a once in a lifetime event for the club it is expected that council will assist in this regard. The unbudgeted expenditure will be offset by unbudgeted income generated by the event.

#### **Statutory Environment**

Local Government Act 1995

#### **Policy Implications**

N/A

#### **Budget Implications**

Nil Impact as expenditure will be offset by extra income generated by the event.

---

**VOTING REQUIREMENT**

Absolute Majority

<b>COUNCIL DECISION OFFICER RECOMMENDATION – ITEM 9.2.1</b>
---

**639 Cr GR Ball/Cr JP Reed**

That council provide for additional toilet facilities for the Wagin Amateur Swimming Club 's Country Swimming Pennants to be held at the Wagin Swimming pool on 1 & 2 March 2008 and that the expected unbudgeted expenditure of \$2,237 be offset by expected unbudgeted income generated by the event.

**CARRIED BY AN  
ABSOLUTE MAJORITY**

**9.2.2****Pedestrian Reserve 31699 (between Upland Street and Tavistock Street)****Location:****Wagin****Proponent:****Department of Education & Training****Reporting Officer:****Len Calneggia- Acting Chief Executive Officer****File:****Summary**

The Wagin District High School is seeking council support to close a Pedestrian Right of way that traverses between Tavistock Street and Upland Street and divides the school grounds from their recreation reserve.

**Background**

The school is currently improving the security of the school site and currently have no jurisdiction over a sliver of land known as reserve 31699 that runs parallel to the unused portion of road. (see attached map)

**Comment**

The author visited the Principal of the Wagin District High School to determine the schools request and can see no reason to not support the request to close the reserve and annex it to the existing tenure.

**Statutory Environment**

Local Government Act 1995

**Policy Implications**

N/A

**Budget Implications**

N/A

**COUNCIL DECISION  
AND OFFICER RECOMMENDATION – ITEM 9.2.2****640 Cr DK Morgan/Cr BW Anderson**

That council support the Department of Education request to close Pedestrian Reserve 31699 and advise the appropriate authorities accordingly and that the Department be asked to pay for all conveyancing costs.

**CARRIED**  
Vote 10/0

WRK 9/2



Department of Education and Training  
Government of Western Australia

Wagin District High School



SHIRE OF WAGIN

25 SEP 2007

RECEIVED

Mr Braden Fisher  
CEO  
Shire of Wagin  
PO Box 200  
WAGIN WA 6315

Dear Braden,

Re: Pedestrian Reserve 31699, which is currently open to the public to pass between Upland Street and Tavistock Street.

Please find attached a letter written to our Department's Senior Consultant, Property, Mr Philip Newnham, requesting that the pedestrian access way, linking Upland Street and Tavistock Street, be closed to enable us to increase security at our school.

We seek Council's support of this request as our current security measures are inadequate and difficult to enforce. By limiting access and entry points to the school site, we believe the management of visitors to the school will be far more effective, thus ensuring the safety of our community's most important asset, our children.

Yours sincerely

David Harrison  
Principal  
17 September 2007

*Braden attached letter was not attached. The School was going to fax it yesterday but has not turned up as yet.*



Wagin District High School 10 Ranford Street WAGIN WA 6315  
Telephone: (08) 9861 1877 Facsimile: (08) 9861 1835

28/09/2007 12:11 0898611835

WAGIN DISTRICT HIGH

PAGE 02/02

0898611835

SHIRE OF WAGIN

28 SEP 2007

RECEIVED

Mr Philip Newnham  
Senior Consultant, Property  
Department of Education & Training  
151 Royal Street  
EAST PERTH WA 6005

Dear Philip,

Re: Pedestrian Access way – WDHS


I seek support to close the pedestrian Reserve 31699, which is currently open to the public to pass between Upland Street and Tavistock Street.

Our school is currently developing plans for the erection of a perimeter fence, to enable us to more effectively manage the movement of visitors in and around the school site. The closure of the pedestrian access way is critical to the successful implementation of this security plan.

Mr Bob Morland of Morland Nominies, visited the site recently and is in agreeance that the access way be closed.

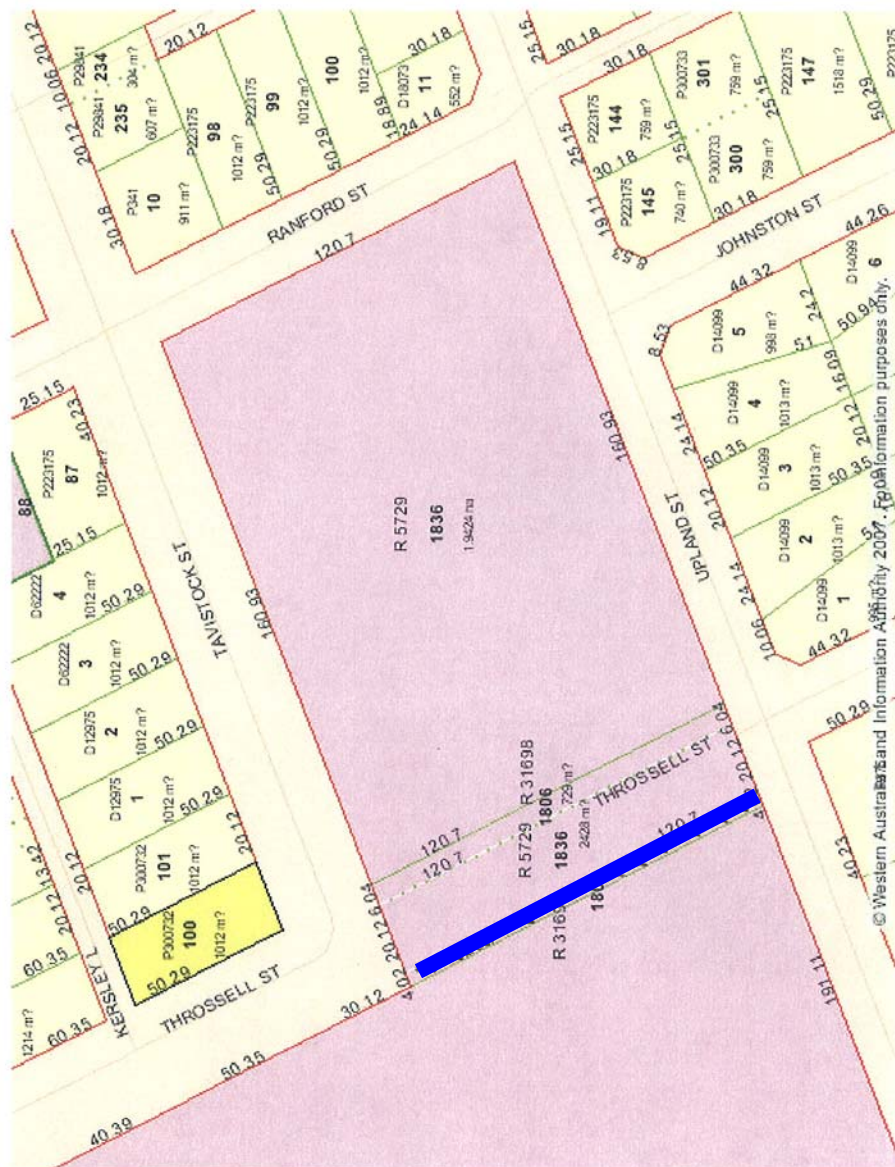
Your support of this request would provide us with increased security options to ensure the safety and well being of our students and staff.

Should you wish to contact me further about this matter please contact me at the school.

  
David Harrison  
Principal  
17 September 2007

CC: Mr Bob Morland  
Mr Braden Fisher

Received Time 28. Sep. 12:09



<b>9.2.3</b>	<b>Seeking Endorsement for ESL Grant Application</b>
<b>Location:</b>	<b>Shire of Wagin</b>
<b>Proponent:</b>	<b>Staff</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	<b>FRC 3/1</b>

---

### **Summary**

Staff have prepared and submitted the Shire of Wagin's 2008/2009 ESL Grant Application and is now seeking Council's endorsement of this application.

### **Background**

In accordance with Section 36Y of the Fire and Emergency Services of WA, Council is required to complete and submit their ESL Grant Application by the 21<sup>st</sup> December each year for the coming financial year.

The ESL operating and capital grants scheme is made available to Local Government's to fund Councils Bush Fire Brigades and bush fire operations. The ESL grant scheme was first introduced in July 2003 and is funded by the collection of the Emergency Services Levy from all property owners throughout the state.

Through the ESL grant scheme Council can apply for funding for capital appliances and vehicles, capital equipment, capital buildings and bush fire operating expenses.

### **Comment**

The 2008/2009 ESL grant application is attached for Council's endorsement.

The grant application includes provision for Council's day to day operations for bush fire prevention and control. Included in the non recurrent expenditure of the operating grant is a request for two hand held portable radios and a generator for the Shire base.

Council has again requested the provision for a new fire fighting appliance for the South East brigade

### **Statutory Environment**

Section 36Y of the Fire and Emergency Services of WA Act 1998

### **Policy Implications**

N/A

### **Budget Implications**

The ESL grant will provide the funding for Council's bush fire operation expenses for the 2008/2009 financial year.



**OFFICER'S RECOMMENDATION – 9.2.3**

That Council endorse the Shire of Wagin's 2008/2009 ESL Grant Application submitted to the Fire and Emergency Services of WA.

**COUNCIL DECISION – 9.2.3****641 Cr PJ Blight/Cr AC Dohle**

That Council endorse the Shire of Wagin's 2008/2009 ESL Grant Application submitted to the Fire and Emergency Services of WA and contact FESA regarding advice in adding provision for a new appliance shed in the grant application.

**CARRIED**

Vote 10/0

*Note: Reason for difference in Officer's Recommendation is Council believe an appliance shed may make our application for a fire fighting appliance stronger.*

OPERATING GRANT BUDGET ESTIMATE - ALTERNATE ALLOCATION		FORM 6
(Line Items 1 - 8, 10)		
<b>ONLY TO BE COMPLETED IF THE FESA ASSESSED ALLOCATION IS NOT ACCEPTED</b>		
Local Government Name: <b>Shire of Wagin</b>		
Please Tick Box: Bush Fire Brigade(s) <input checked="" type="checkbox"/> State Emergency Service Unit(s) <input type="checkbox"/>		
(Complete one form for BFB in AGGREGATE and a separate form for SES in AGGREGATE.)		
Expenditure Items	2007/08 Projected (\$)	2008/09 Budget (\$)
1. Purchase of Plant & Equipment <\$1,000 per item	2,000	2,500
2. Maintenance of Plant and Equipment	3,000	3,000
3. Maintenance of Vehicles/Trailers/Boats	2,600	3,000
4. Maintenance of Land and Buildings	500	1,000
5. Clothing and Accessories <sup>(a)</sup>	2,500	2,500
6. Utilities, Rates and Taxes	1,200	1,200
7. Other Goods and Services	3,800	3,800
8. Insurances	4,200	4,500
10. Existing Interest Expense		
<b>Total Line Items 1 - 8, 10</b>	<b>\$19,800</b>	<b>\$21,500</b>
9. Purchase of Plant and Equipment from \$1,000 to \$3,000 per item <sup>(b)</sup>		PLEASE COMPLETE FORM 7
<p><b>All figures are to be GST EXCLUSIVE.</b></p> <p><b>NOTES:</b></p> <p>(a) Not applicable for SES.</p> <p>(b) Supporting details of expenditure items within this category must be provided on Form 7.</p> <p>As a separate attachment, please provide an explanation of any significant variations between years.</p> <p>FESA reserves the right to seek clarification or additional details supporting the information above.</p> <p style="text-align: center;"><b>DO NOT CHANGE THE LAYOUT OF THIS FORM</b></p>		

## NON-RECURRENT EXPENDITURE JUSTIFICATION

FORM 7

Local Government Name: Shire of Wagin

Please Tick Box: Bush Fire Brigade(s) ☒ State Emergency Service Unit(s) ☐

(Complete one form for BFB in AGGREGATE and a separate form for SES in AGGREGATE.)

JUSTIFICATION NON-RECURRENT EXPENDITURE - Supporting Information	2008/09 Budget
Item: Emergency inverter Generator for Shire Base Radio Brigade/Unit: Shire of Wagin Reason: Alternative power source required to enable Shire coordinate fire fighting communications	2,800
Item: Hand Held Portable Radio Brigade/Unit: Shire of Wagin Reason: Portable phone for CEO for fire fighting co-ordination	1,300
Item: Hand Held Portable Radio Brigade/Unit: Shire of Wagin Reason: Portable phone for Chief Fire Control Officer for fire fighting co-ordination	1,300
Item: Brigade/Unit: Reason:	
Item: Brigade/Unit: Reason:	
Item: Brigade/Unit: Reason:	
Item: Brigade/Unit: Reason:	
Item: Brigade/Unit: Reason:	
Item: Brigade/Unit: Reason:	
<b>TOTAL - Purchase of Plant and Equipment (\$1,000 TO \$3,000)</b>	<b>\$5,400</b>

## FORM 3

**Bush Fire Brigade(s)**

☐ We agree with the 2008/09 Replacement Program as provided by FESA.

☒ We do not agree with the 2008/09 Replacement Program. (Complete 2008/09 Alternate Program)

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<b>9.2.4</b>	<b>HACC Growth Funding 07- 08</b>
<b>Location:</b>	<b>Wagin HACC</b>
<b>Proponent:</b>	<b>Department of Health</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	<b>WLF 2/1</b>

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**Summary**

The State Minister for Health has approved non-recurrent funding increases under the HACC Program to support the Wagin Home and Community Care with the provision of HACC services.

**Background**

The Wagin Home and Community Care program sought non recurrent funding for the provision of a new computer and software and a new whipper snipper. A total of \$3,250 was sought and has been approved for funding.

**Comment**

As Council is the sponsoring organisation for the Wagin Home and Community Care program it is required to enter into agreements with the Department of Health regarding the one off non recurrent funding grant of \$3,250

**Statutory Environment**

Local Government Act 1995

**Policy Implications**

N/A

**Budget Implications**

Nil effect to Council as the Wagin Home and Community Care program is self funded.

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.2.4</b>
---

**642 Cr DK Morgan/Cr JL Ewen**

That Council authorise the Acting Chief Executive Officer to sign and affix the common seal to the 2007 - 2008 Grant Agreement No:C04527 pertaining to the non recurrent funding allocation.

**CARRIED**  
Vote 10/0



**Department of Health  
Government of Western Australia**

**2007 - 2008  
GRANT AGREEMENT  
C04527**

**THE STATE OF WESTERN AUSTRALIA BY  
JIM MCGINTY MLA  
MINISTER FOR HEALTH**

***(GRANTOR)***

**AND**

**SHIRE OF WAGIN**

***(ORGANISATION)***

**INCLUDING SCHEDULES**

**THIS GRANT AGREEMENT is made on the                      day of                      2008**

**BETWEEN:**

The State of Western Australia by Jim McGinty MLA, MINISTER FOR HEALTH of 4th Floor, London House, 216 St George's Terrace, Perth WA 6000.

**("Grantor")**

and

Shire of Wagin  
Arthur Rd  
WAGIN WA 6315  
A.B.N. 84 132 233 744  
**("Organisation")**

**RECITALS**

The Organisation has applied to the Grantor for financial assistance to undertake the Approved Purpose and the Grantor has agreed to provide a grant subject to the terms and conditions of this Agreement.

Shire of Wagin.  
Wagin Home and Community Care

1

Grant Agreement No C04527 and Schedules

**THE PARTIES AGREE as follows:****1. DEFINITIONS AND INTERPRETATION**

In this Agreement, unless the context otherwise requires:

**Agreement** means this Grant Agreement, including its recitals and any schedules or annexures (if any).

**Acquittal** occurs when the Grantor has advised the Organisation that the reports and financial information provided by the Organisation in accordance with clause 3.6 are satisfactory.

**Approved Purpose** means the purpose or purposes set out in item 1 of Schedule 1.

**Auditor** means an accountant who is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants and who is independent from the Organisation.

**Auditor General** means the Auditor General for the State of Western Australia.

**Business Day** means a day other than a Saturday, Sunday or public holiday in Western Australia.

**Grant Funds** means the amount or amounts specified in item 7 of Schedule 1.

**Motor Vehicle** means any car, bus, truck, wagon, motorcycle, or any other self-propelled vehicle designed for running on land.

**Party** means each of the Grantor or the Organisation, as the context requires

**Parties** mean both of them.

**Project** means the initiative or activities to be undertaken with the Grant Fund specified in item 2 of Schedule 1.

**Property** means not only money and other tangible things of value, but also includes any intangible right considered as a source or element of income or wealth.

**Real Property** means land and all the things that are attached to it.

**Special Conditions** means any conditions to be undertaken with the Grant Fund specified in item 4 of Schedule 1.



**2. PAYMENT OF GRANT FUNDS**

Subject to the terms and conditions of this Agreement, the Grantor will pay to the Organisation the Grant Funds in accordance with the payment schedule specified in item 8 of Schedule 1.

**3. OBLIGATIONS OF ORGANISATION****3.1 Use of Grant Payment**

The Organisation will use the Grant Funds solely for the Approved Purpose.

**3.2 No Changes**

The Organisation will not make any changes to the Approved Purpose without the prior written consent of the Grantor.

**3.3 No Endorsement**

The Organisation agrees that nothing in this Agreement constitutes an endorsement by the Grantor of any goods or services provided by the Organisation.

**3.4 Acknowledgement of Grantor**

The Organisation will acknowledge the Grantor in the manner set out in item 6 of Schedule 1.

**3.5 Request for Information**

The Organisation is to provide the Grantor with any documents or information relating to this Agreement or the Project within ten (10) business days of receiving such a request from the Grantor.

**3.6 Accounts and Reporting**

- (a) The Organisation is to provide the progress reports, evaluation reports and financial statements specified in Schedule 2.
- (b) The Organisation is to keep proper financial records in accordance with generally accepted accounting principles and practices.

**3.7 Special Conditions of Grant**

The Organisation agrees to comply with the special conditions (if any) specified in item 4 of Schedule 1.

### 3.8 General Undertaking of Organisation

The Organisation must:

- (a) at all times duly perform and observe its obligations under this Agreement and will promptly inform the Grantor of any occurrence which might adversely affect its ability to do so in a material way;
- (b) undertake its responsibilities under this Agreement with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- (d) comply with all State and Commonwealth laws, rules, regulations and by-laws;
- (e) cooperate fully with the Grantor in the administration of this Agreement; and
- (f) upon reasonable notice, provide the Grantor or its agents, with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Grantor in order to verify compliance by the Organisation with this Agreement.

### 4. REPAYMENT AND RETENTION OF GRANT FUNDS

The Organisation must repay to the Grantor any funds that the Grantor has paid which are not used in accordance with this Agreement unless there has been written agreement otherwise between the parties.

### 5. LIMITATION OF LIABILITY

The Grantor does not accept any responsibility or liability for the success or otherwise of the Approved Purpose and is not liable for any losses which may be suffered by the Organisation in undertaking the Approved Purpose.

### 6. FREEDOM OF INFORMATION ACT 1992, FINANCIAL MANAGEMENT ACT 2006 AND AUDITOR GENERAL ACT 2006

- (a) The Organisation acknowledges and agrees that this Agreement and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Agreement, including its terms and the details of the Organisation.
- (b) The parties acknowledge and agree that, despite any provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* and the *Auditor General Act 2006* are not limited or affected by this Agreement.

Shire of Wagin.  
Wagin Home and Community Care

Grant Agreement No C04527 and Schedules

- (c) The Organisation must allow the Auditor General, or an authorised representative, to have access to and examine the Organisation's records and information concerning this Agreement.

## **7. NOTICES**

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) must be:
  - (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 5 of Schedule 1; or
  - (ii) sent by facsimile to the facsimile number of the Party receiving the notice as set out in item 5 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
  - (i) in the case of hand delivery, on the date of delivery;
  - (ii) in the case of post, on the third Business Day after posting; and
  - (iii) in the case of facsimile, on the date of transmission; and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

## **8. DEFAULT AND TERMINATION**

### **8.1 Event of Default by the Organisation**

An Event of Default occurs if:

- (a) the Organisation breaches any of its obligations under this Agreement which continues without remedy for ten (10) business days after notice in writing has been served on the Organisation by the Grantor;
- (b) the Organisation becomes insolvent or is deemed to be insolvent under the *Corporations Act (Cth)*; or
- (c) if the Grantor has reasonable grounds to believe that the Organisation is unwilling or unable to comply with its obligations under this Agreement.

### **8.2 Effect of Event of Default**

If an Event of Default occurs, the Grantor may either:

- (a) terminate the Agreement by providing a further ten (10) business days notice in writing to the Organisation of the Event of Default; or
- (b) suspend payment of the Grant Funds until the Event of Default is remedied.

**8.3 Recommencement of Grant Payment**

The Grantor may, in its absolute discretion, recommence payment of the Grant Funds if and when the Organisation has rectified the Event of Default.

**8.4 Acquittal**

Unless earlier terminated, this Agreement will terminate at the time of Acquittal.

**9. GOODS AND SERVICES TAX (GST)**

- (a) For the purposes of clause 9:
  - (i) "GST" means the goods and services tax applicable to any taxable supplies as determined by the GST Act; and
  - (ii) "GST Act" means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes all associated legislation and regulations;
  - (iii) the terms "supply", "tax invoice", "taxable supply" and "value" have the same meanings as in the GST Act.
- (b) If the supply of anything under this Agreement is a taxable supply under the GST Act, the Grant Funds shall be inclusive of GST.
- (c) The obligation of the Grantor to pay the GST on any supply by the Organisation under this Agreement is conditional upon the prior issue by the Organisation to the Grantor of a tax invoice, which complies with the GST Act. This provision applies notwithstanding any law to the contrary.
- (d) If the parties agree that the Grantor will issue the Organisation with a Recipient Created Tax Invoice (RCTI), then the parties hereby agree that:
  - (i) the Grantor will issue a RCTI in respect of GST payable on the supply of the Project and the Organisation will not issue tax invoice in respect of that supply;
  - (ii) the Organisation warrants that it is registered for the purposes of GST and the Organisation will notify the Grantor in writing if it ceases to be registered for the purposes of GST during the term of this Agreement ("the Term");
  - (iii) the Grantor warrants that it is registered for the purposes of GST and the Grantor will notify the Organisation in writing if it ceases to be registered for the purposes of GST, or if it ceases to satisfy the requirements of the *GST Act* during the Term ; and
  - (iv) the Grantor will indemnify and keep indemnified the Organisation for GST and any related penalty that may arise from an understatement of the GST payable on the supply of the Project for which the Grantor issues a RCTI under this Agreement.

**10. RELATIONSHIP**

The Parties agree that nothing in this Agreement may be construed to make either of them a partner, agent, employee or joint venturer of the other.

**11. WAIVER**

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both parties.
- (b) A waiver by either party will not prejudice that party's rights in relation to any further breach of this Agreement by the other party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one party to the other party, will not be construed as a waiver any rights.

**12. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the parties with respect to the subject matter of this Agreement.

**13. VARIATION**

Any modification, amendment or other variation to this Agreement must be made in writing duly executed by both parties.

**14. DISPUTE RESOLUTION**

Before resorting to external dispute resolution mechanisms, the Parties shall in good faith attempt to settle by negotiation any dispute in relation to this Agreement, and where practical, each Party shall refer the matter to personnel who have authority to intervene and facilitate some form of resolution.

Shire of Wagin.  
Wagin Home and Community Care

Grant Agreement No C04527 and Schedules

**SCHEDULE 1****DEFINITION OF PROJECT OR SERVICE TO BE FUNDED****1. Approved Purpose of Grant**

Computer and Software Package  
Whipper Snipper

**2. Project Definition and/or Anticipated Activities**

Equipment to enhance gardening service for HACC eligible clients under the Home and Community Care Program.  
Computer and software package for administration purpose for client assessment and recording of data.

**3. Agreement Term**

This Agreement will terminate at the time of Acquittal. In this context, Acquittal means the Grantor has advised the Organisation that the reports and financial information provided by the Organisation in accordance with clause 3.6 are satisfactory.

**4. Special Conditions of Grant**

Equipment to be registered on a HACC Asset Register

**5. Notice Addresses**

- |     |                                 |   |
|-----|---------------------------------|---|
| (a) | Grantor<br>Registered Mail:     | Suzanne Millar<br>A/Aged Care Manager – Great Southern Region of WA<br>Albany Hospital<br>Warden Ave<br>ALBANY WA 6330<br>Facsimile: 9841 6350<br>Email: <a href="mailto:sue.millar@health.wa.gov.au">sue.millar@health.wa.gov.au</a> |
| (b) | Organisation<br>Registered Mail | Shire of Wagin<br>Arthur Rd<br>WAGIN WA 6315<br>Facsimile: 9861 1204<br>Email: <a href="mailto:shire@wagin.wa.gov.au">shire@wagin.wa.gov.au</a>   |

Shire of Wagin.  
Wagin Home and Community Care

Grant Agreement No C04527 and Schedules

**6. Acknowledgement of Grantor**

A Grant Agreement legally endorsed by the principle and Service Provider.

**7. Total Amount of Grant Funds**

Grant Amount \$3,250.00  
GST \$ 325.00

**8. Method of Payment**

Payment of the Grant Funds (inclusive of GST) will be made in the amounts detailed below and within ten (10) business days of the dates listed below:

**PAYMENT SCHEDULE**

PAYMENT DATES	AMOUNT TO BE PAID (\$)
1 <sup>st</sup> January 2008	\$3,575.00

Shire of Wagin.  
Wagin Home and Community Care

**SCHEDULE 2****REPORTING REQUIREMENTS**

1. Reports to be provided as at:  
  
Accrual based Annual Audited HACC Specific Financial Statement including Non-Recurrent funding sections. Financial Statement to be submitted by 30<sup>th</sup> September 2008.
2. Evaluation Arrangements  
  
N/A
3. Provide a Statement of Income and Expenditure related to this Agreement by 30<sup>th</sup> September 2008 as specified by the Grantor.
4. Where the Grant Funds are valued at under \$35,000, financial statements are to be certified by the Chairman, CEO or equivalent of the Organisation.
5. Where the Grant Funds are valued at \$35,000 or more, financial statements are to be certified by the Chairman, CEO of the Organisation, or equivalent AND certified by a professional auditor who is:
  - (a) not an officer or employee of the Organisation;
  - (b) registered as a company auditor or equivalent under a law in force in Western Australia; or
  - (c) a member or fellow of the Institute of Chartered Accountants, the Australian Society of Certified Practising Accountants or the National Institute of Accountants.



**Executed by the Parties hereto:**

**For and on behalf of the Grantor:**

\_\_\_\_\_  
Signature of Authorised Person

\_\_\_\_\_  
Print full name of Authorised Person

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Position of Authorised Person

**For and on behalf of the Organisation:**

\_\_\_\_\_  
Signature of Authorised Person

\_\_\_\_\_  
Print full name of Authorised Person

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Position of Authorised Person



(Organisations should use common seal of a company or incorporated association, where appropriate.)

Shire of Wagin.  
Wagin Home and Community Care

Grant Agreement No C04527 and Schedules

<b>9.2.5</b>	<b>Audit Services Contract 3 years</b>
<b>Proponent:</b>	<b>Deputy Chief Executive Officer</b>
<b>Location:</b>	<b>Shire of Wagin</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	<b>FNC 1</b>

### Summary

Councils existing Audit contract with UHY Haines Norton expired at 30<sup>th</sup> June 2007. In accordance with the act and Financial Management Regulations Council is required to appoint an Auditor for three years to 30<sup>th</sup> June 2010.

### Background

Request for quotations to provide audit services were advertised in the West Australian and closed on Thursday 14<sup>th</sup> February 2008. We have received only one quotation from UHY Haines Norton as per below.

<b>Auditor</b>	<b>Year</b>	<b>Quote (GST Exclusive)</b>
UHY Haines Norton	2007/2008	\$9,500
	2008/2009	\$9,950
	2009/2010	\$10,400

### Comment

It is very disappointing that we have received only one quote from the advertisement requesting quotations to provide audit services to the Shire of Wagin.

It is the opinion of staff that UHY Haines Norton is very reputable audit firm and has provided a quality service over the past three years, however they do not come cheap. It is considered that UHY Haines Norton delivers an experienced service based on their employee's qualifications and their relevant experience in Local Government Auditing.

### Statutory Environment

Local Government Act 1995 and Financial Management Regulations 1996

### Budget Implications

Nil

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.2.5</b>
---

### 643 Cr IC Cumming/Cr GR Ball

That Council appoint Mr DJ Tomasi (Registered Company Auditor Number 15724) Mr G Godwin (Registered Company Auditor Number 310219) and an alternative in the event of unforeseen events, Mr RB Swarbreck (Registered Company Auditor Number 14170) of UHY Haines Norton as its nominated Auditor for a period of three years commencing on 1<sup>st</sup> July 2007 for an agreed contract price of \$9,500, \$9,950, and \$10,400 over the three year period.

**CARRIED**  
Vote 10/0



11 February 2008

Mr B Roderick  
Acting Chief Executive Officer  
Shire of Wagin  
PO Box 200  
WAGIN WA 6315

Dear Brian

**TENDER  
PROVISION OF AUDIT SERVICES**

We are pleased to submit our tender for the supply of audit services to the Shire of Wagin for the three years commencing 1 July 2007.

We have also enclosed a copy of our firm profile which details our local government experience, audit scope, audit approach and staff profiles.

We believe that the detail contained in our profile, along with the information provided in this letter, will demonstrate our experience, expertise, commitment and long term involvement in the provision of audit and related services to local government within Western Australia.

UHY Haines Norton is able to offer a complete audit team with considerable depth of experience, expertise and knowledge of the local government industry in Western Australia. This means we are able to provide an efficient and effective audit process. All staff who would be involved in the audit will be sourced from our dedicated local government service team and all have had experience over a significant number of years and engagements.

We have been the appointed auditor of your Shire for a significant number of years and staff members from your Shire have also attended our annual workshop series. Consequently, we are confident you have had first hand experience of the high level of service, expertise and commitment we are able to deliver.

**Fees**

Our fee quotes for the provision of audit services to the Shire are as follows:

		<u>Fee Quote</u>	<u>Travel Costs</u>	<u>Applicable GST</u>	<u>Total (GST Inclusive)</u>
		\$	\$	\$	\$
Year ended -	30 June 2008	9,000	500	950	10,450
	30 June 2009	9,400	550	995	10,945
	30 June 2010	9,800	600	1,040	11,440

The fees and time quoted are inclusive of travel related expenses as detailed above and assume there is no significant change in the level of operations of the Shire during the period of our appointment. We reserve the right to review the out-of-pocket travel costs (subject to mutual agreement with yourselves) should they vary over the course of the audit term.

In addition, reasonable out-of-pocket accommodation, living and incidental expenses (based on our internal "Travel Expenses Policy") will be invoiced at cost to the Shire.

**UHY** Haines Norton - ABN 358 5397 1745

16 Lakeside Corporate, 24 Parkland Road Osborne Park WA 6017  
PO Box 1707 Osborne Park DC WA 6916

t +61 8 9444 3400  
f +61 8 9444 3430

e perth@uhyhn.com.au  
w www.uhyhainesnorton.com.au

An association of independent firms throughout Australia and a member of UHY, an international association of independent accounting and consulting firms

**Fees (Continued)**

The above fees are based on the nature of this engagement being “clean” and on the assumption all information requirements are met (prior to our year end visit an information requirements letter is sent). They also assume no major accounting or system weaknesses are encountered which would require any abnormal additional investigation and testing.

Should engagement conditions vary from those upon which we have based our quotation, we reserve the right to renegotiate the fee for any given year (subject to mutual agreement).

Please note, the fees quoted do not necessarily include any fee associated with the engagement partner meeting with the audit committee as this is dependent on the particular forum adopted each year. This fee will be subject to separate negotiation once the manner of the meeting is determined each year.

If satisfactory to Council, we would propose the fee be billed in two equal instalments, after our interim visit and following completion (sign off) of each year’s audit. Any additional work in the form of accounting assistance or other services outside the scope of the audit function will be subject to a separate fee to be agreed upon with you prior to the work being undertaken.

**Financial Management Review**

We are also able to conduct a Financial Management Review in accordance with the Local Government (Financial Management) Regulations.

This is normally conducted at the same time as an interim audit visit and would be subject to an additional fee to be negotiated at the time the review was scoped.

Such a review would include the provision of a detailed report of our findings upon completion.

**Roads to Recovery and Certifications/Acquittals**

The certification of the Roads to Recovery annual return and other acquittals are considered to be outside the scope of our normal audit function. However, if all details are prepared for us and we are able to complete with a minimum of fuss our charges would typically fall in the \$250 to \$500 (GST exclusive) range per certification/acquittal.

**Value Added Services Specific to the Local Government Industry****Audit Liaison & Guidance**

Liaison on audit and accounting issues is not only provided free of charge during the year, it is encouraged. We believe by obtaining an answer when it is required, the Shire will be more able to provide for an efficient audit process.

We also regularly provide the industry (all local governments) with newsletters containing comment and direction on topical issues.

**Model Financial Report, Model Budget and Annual Workshop**

A main ingredient of our local government support is our model financial report and model budget which is updated annually.

This has, over the past ten years, established a consistent guideline for local governments to follow in respect of statutory reporting obligations. An indication of its worth to the industry is in the number of authorities (clients and non clients) that have adopted the reporting formats it provides and the number who attend the course each year.

This model also forms the basis of our annual workshop series. This addresses topical accounting issues, reporting amendments and provides a forum for local government accounting practitioners to obtain guidance on various accounting related matters.

In 2003 we also introduced a ‘Nuts and Bolts’ workshop which deals with fundamental local government accounting concepts and is aimed at entry level finance officers.

#### **GST, FBT and Salary Packaging Advice**

Our local government services division in conjunction with our tax consulting division is also able to provide detailed advice and assistance in the complex areas of GST, FBT and salary packaging. Such advice would be provided at applicable rates.

#### **Indicative Costs for Additional Services**

The hourly rate for additional services depend upon the level of advice required. It is difficult to commit a firm per hour price until the exact extent of the level of advice and work required is known.

For the year ended 30 June 2008, indicative rates for this type of work are as follows:

	Per Hour (GST exclusive) \$
Partner	400
Consultant	250
Manager	200
Senior	150
Intermediate	120
Graduate	100

We further undertake to provide an estimate of hours and staff level required based on the scope of each task prior to commencement in each instance.

#### **Nominated Auditors**

Should we be successful in obtaining the audit contract the following are the partners of the firm to be nominated as auditors:

Name	Registered Company Auditor Number
<u>Engagement Partner (either)</u>	
Mr D J Tomasi	15724
Mr G Godwin	310219
<u>Alternate (in the event of unforeseen events)</u>	
Mr R B Swarbreck	14170

**Please note, should we be successful in obtaining this engagement, it will be conducted by UHY Haines Norton Perth, which is a separate and distinct partnership from other UHY Haines Norton associated offices in Australia and UHY associated offices worldwide.**

Should you require any clarification of the above information please do not hesitate to contact us.

Yours faithfully



DAVID TOMASI  
PARTNER

Encl

S:\David\Tenders\2007\Wagin Shire of - covering letter - 21 12 07.doc:cp

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<b>9.2.6</b>	<b>Request to Keep 6 Cats</b>
<b>Location:</b>	<b>4 Tudhoe Street</b>
<b>Proponent:</b>	<b>M McDermott</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	<b>HLT 12</b>

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### **Summary**

Council at the August 2007 Council meeting declined a request from the proponent to keep 24 cats at 4 Tudhoe Street Wagin, the proponent has now written to Council seeking approval to keep 6 cats at the property.

### **Background**

Council adopted its Health Local Law in 2002 which includes a section on keeping animals and birds of which cats comes under this section.

Section 5.2.4 (1) states, that a person shall not, without an exemption in writing from the Council, keep more than 2 cats over the ages of 3 months on premises on any land within the District.

The proponent has had 18 cats removed from the property and they have all been put down at the Cat Haven in Shenton Park, the remaining six cats have all been sterilised.

### **Comment**

The proponent has taken significant measures to reduce her cat numbers from 24 to 6. I have contacted the Shenton Park Cat Haven and have received verification that the cats have been destroyed.

I believe approval could be given on the understanding that should her cat numbers increase again then this approval to keep 6 cats will be revoked.

### **Statutory Environment**

Local Government Act 1995  
Shire of Wagin Health Local Law 2002

### **Policy Implications**

N/A

### **Budget Implications**

Nil

<b>OFFICER'S RECOMMENDATION – 9.2.6</b>
---

That Council;

1. Approve the application from M McDermott to keep 6 cats at 4 Tudhoe Street Wagin.
2. Advise the proponent that should her cat numbers increase beyond 6 then this approval to keep 6 cats will be revoked.

<b>COUNCIL DECISION – 9.2.6</b>
---------------------------------

**644 Cr DK Morgan/Cr JL Ewen**

That Council;

1. Approve the application from M McDermott to keep 6 cats at 4 Tudhoe Street Wagin.
2. Advise the proponent that should her cat numbers increase beyond 6 then this approval to keep 6 cats will be revoked.
3. Council may revoke this approval anytime in deems necessary.

**CARRIED**

Vote 9/1

*Note: Reason for difference in Officer's Recommendation is if Council receive any complaints regarding the six cats they could revoke their approval.*



8 February 2008

Mr Roderick, Re cats.

I request to keep 6 cats.

I have complied with council and removed most of my cats. If you need to verify this ring the Shenton Park Cat Haven on 9442 3667 and ask for Kate.

This was one of the hardest things I've ever had to do.

Please don't ask me to get rid of any more.

yours sincerely

M. A. McDermott

4 TUDHOE Street.  
Wagin 6315. WA.



**9.2.7****“Three River Hills” New Road Names****Proponent:****Alan Thompson****Location:****“Three River Hills”–Thompson and Ballagin Roads****Reporting Officer:****Deputy Chief Executive Officer****File:****WRK 12/2****Summary**

The Geographical Names Committee has written to Council regarding acceptance and alternative names for three new roads as part of the “Three River Hills” rural development.

**Background**

Council at the December 2007 meeting resolved to approve the naming of the three new roads at “Three River Hills” rural development as “Silver Mallet Rise”, “River Tarn” and “Wardelocking Nook”

The Geographical Names Committee has written to Council expressing concern with two of the names with only River Tarn being acceptable. Silver Mallet Rise is a double barrelled name which Australia Post has problems with and Wardelocking Nook is a very long name for a very short road. Map makers find it very difficult to display long names on short roads, the Committee prefers six letters or less on short roads.

The Geographical Names Committee has suggested Silver Mallet Rise be changed to Silvermallet Rise and Wardelocking Nook be changed to Creek Nook.

**Comment**

I have contacted the representative of the proponent and advised the new alternative names suggested by The Geographical Names Committee. They are happy with the alternative names and have requested Council endorse them.

**Statutory Environment**

Geographic Names Committee

**Policy Implication**

A road name cannot be used previously or be similar to another within the Local Government. In this case the three proposed names appear to be acceptable.

**COUNCIL DECISION****AND OFFICER RECOMMENDATION – ITEM 9.2.7****645 Cr BW Anderson/Cr DK Morgan**

That Council;

1. Approve the new road names at “Three River Hills” rural development as “Silvermallet Rise”, “Creek Nook” and “River Tarn”
2. Forward the proposed names to the Geographic Names section of Landgate for its endorsement.

**CARRIED**

Vote 9/1

---

<b>9.2.8</b>	<b>Request to Keep 4 Dogs</b>
<b>Location:</b>	<b>25 Ware Street</b>
<b>Proponent:</b>	<b>P Ingram</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	<b>333</b>

---

### **Summary**

A request has been received from the proponent to keep four dogs at 25 Ware Street.

### **Background**

The proponent has previously received Council permission to keep three dogs. She had been offered a fourth dog by Council's previous Ranger after he could not find a home for the roaming dog.

### **Comment**

The Proponent has proved to be a very responsible dog owner is now seeking approval to keep this fourth dog which has already been vaccinated and sterilised.

The proponent had the consent of our previous Ranger who has inspected the property and confirms that adequate fencing exists to house these four dogs.

### **Statutory Environment**

Dog Act 1976, & Shire of Wagin's Dog Local Law.

### **Policy Implications**

N/A

### **Budget Implications**

No

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.2.8</b>
---

### **646 Cr JL Ewen/Cr JLC Ballantyne**

That Council approve the proponents request to keep four licensed dogs at 25 Ware Street Wagin subject to the dogs being confined to the property unless exercised in accordance with legislative requirements, and that Council may revoke this approval at any time it deems necessary.

**CARRIED**  
Vote 9/1

---

<b>9.2.9</b>	<b>Statement of Financial Performance – Jan 2008</b>
<b>Location:</b>	<b>Shire of Wagin</b>
<b>Proponent:</b>	<b>Staff</b>
<b>Reporting Officer:</b>	<b>Deputy Chief Executive Officer</b>
<b>File:</b>	

---

### **Summary**

In accordance with the Local Government (Financial Management) Regulations 1996, Council is to be presented with a Statement of Financial Performance.

### **Background**

This requirement came into effect from 1<sup>st</sup> July 2005 and now replaces the previous monthly and quarterly financial reports.

### **Comment**

A copy of Statement of Financial Performance is attached to this item including additional information that Council has deemed appropriate to receive.

### **Statutory Environment**

Local Government (Financial Management) Regulations

### **Policy Implications**

Nil

### **Budget Implications**

Nil

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.2.9</b>
---

### **647 Cr GR Ball/Cr DK Morgan**

That Council adopts the Statement of Financial Performance for the period ending 31<sup>st</sup> January 2008.

**CARRIED**  
Vote 10/0

**SHIRE OF WAGIN**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008**

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## SHIRE OF WAGIN

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	NOTE	31 Jan 2008 Actual \$	31 Jan 2008 Y-T-D Budget \$	2007/08 Revised Budget \$
<b><u>Operating</u></b>				
<b>Revenues/Sources</b>	1,2			
Governance		1,336	6,750	8,000
General Purpose Funding		600,593	581,331	1,136,189
Law, Order, Public Safety		40,739	35,939	42,569
Health		31,247	81,005	108,980
Education and Welfare		225,870	209,275	275,400
Community Amenities		169,916	162,055	174,205
Recreation and Culture		23,085	28,100	48,230
Transport		181,624	227,454	485,795
Economic Services		31,346	69,285	88,685
Other Property and Services		698,027	519,740	902,240
		<u>2,003,783</u>	<u>1,920,934</u>	<u>3,270,293</u>
<b>(Expenses)/(Applications)</b>	1,2			
Governance		-176,692	-157,824	-223,352
General Purpose Funding		-130,928	-119,332	-210,229
Law, Order, Public Safety		-88,060	-94,896	-154,835
Health		-107,694	-103,123	-173,256
Education and Welfare		-172,067	-197,250	-345,930
Community Amenities		-133,576	-146,902	-265,583
Recreation & Culture		-402,628	-387,190	-663,707
Transport		-898,717	-865,133	-1,599,285
Economic Services		-145,820	-83,482	-178,706
Other Property and Services		-756,560	-659,848	-1,061,027
		<u>-3,012,742</u>	<u>-2,814,980</u>	<u>-4,875,910</u>
<b><u>Adjustments for Non-Cash (Revenue) and Expenditure</u></b>				
(Profit)/Loss on Asset Disposals	4	-58,899	0	-48,500
Depreciation on Assets		554,173	554,173	917,050
<b><u>Capital Revenue and (Expenditure)</u></b>				
Purchase Land Held for Resale	3	0	0	-225,000
Purchase Land and Buildings	3	-42,895	-308,900	-409,900
Purchase Infrastructure Assets	3	-40,628	-96,616	-249,975
Purchase Infrastructure Assets - Parks	3	0	-5,000	-10,500
Purchase Plant and Equipment	3	-455,467	-597,000	-605,000
Purchase Furniture and Equipment	3	-12,539	-67,500	-94,500
Proceeds from Disposal of Assets	4	202,500	311,000	311,000
Repayment of Debentures	5	-31,187	-20,195	-48,552
Proceeds from New Debentures	5	0	0	485,000
Self-Supporting Loan Principal Income		-10,593	-10,593	24,634
Transfers to Reserves (Restricted Assets)	6	-31,145	-31,145	-101,262
Transfers from Reserves (Restricted Assets)	6	0	0	152,000
<b>ADD</b> Net Current Assets July 1 B/Fwd	7	268,706		200,000
<b>LESS</b> Net Current Assets Year to Date	7	639,351		0
<b>Amount Raised from Rates</b>	8	<u>-1,306,284</u>	<u></u>	<u>-1,309,122</u>

This statement is to be read in conjunction with the accompanying notes.

---

**SHIRE OF WAGIN****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008****1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The statement has also been prepared on the accrual basis under the convention of historical cost accounting.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9 to this financial statement.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Fixed Assets**

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation or amortisation and any accumulated impairment balances.

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Office Equipment	10 years
Computer and Electronic Equipment	4 years
Plant and Equipment	
- Construction Plant (Graders, FE Loaders, Tractors & Rollers)	10 years
- Trucks	5 years
- Sedans	5 years
- Other Plant and Equipment	10 years
Infrastructure Assets	
- Roads	30 years
- Footpaths and Walkways - Slabs	20 years
- Insitu concrete	40 years
- Bitumen	50 years
- Pavers	40 years
- Drainage - below ground	60 years
- off road	20 years
- Pedestrian bridges (wood)	20 years
- Vehicle bridges and culverts (wood)	20 years

The following infrastructure assets are not depreciated due to the high ongoing cost of maintenance;

- Parks and playing field surfaces
- Reticulation systems
- Drainage reserves

The following infrastructure assets are not capitalised owing to their cost being immaterial;

- Street Furniture
- Pedestrian / Bus shelters
- Street signs

**SHIRE OF WAGIN****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008****2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire of Wagin has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

**GENERAL PURPOSE FUNDING**

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

**LAW, ORDER, PUBLIC SAFETY**

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws

**HEALTH**

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Dumbleyung and Woodanilling, pest control ie mosquitoes and the running costs of the Wagin Medical Centre.

**EDUCATION AND WELFARE**

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

**COMMUNITY AMENITIES**

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

**RECREATION AND CULTURE**

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the associated with the running of the Wagin Woolorama.

**TRANSPORT**

Includes upgrading, constructing, sealing, resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

**ECONOMIC SERVICES**

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme, LCDC projects, tourism and area promotion, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

**OTHER PROPERTY & SERVICES**

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside work crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.



## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	31 Jan 2008 Actual \$	2007/08 Revised Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	5,326	90,500
General Purpose Funding	0	0
Law, Order, Public Safety	5,956	20,400
Health	10,547	85,000
Education and Welfare	39	1,000
Community Amenities	0	50,000
Recreation and Culture	10,215	83,000
Transport	499,244	741,975
Economic Services	728	7,000
Other Property and Services	19,474	516,000
	<u>551,529</u>	<u>1,594,875</u>
<u>By Class</u>		
Land Held for Resale	-	0
Land and Buildings	42,895	634,900
Infrastructure Assets	40,628	260,475
Plant and Equipment	455,467	605,000
Furniture and Equipment	12,539	94,500
	<u>551,529</u>	<u>1,594,875</u>

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

## 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 Jan 2008 Actual \$	31 Jan 2008 Actual \$	31 Jan 2008 Actual \$
12H Cat Grader	110,424	160,000	49,576
Cat Multi Tured Roller	33,177	42,500	9,323
	143,601	202,500	58,899

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 Jan 2008 Actual \$	31 Jan 2008 Actual \$	31 Jan 2008 Actual \$
Plant & Equipment	0	0	58,899
Land	0	0	0
Buildings	0	0	0
Furniture & Equipment	0	0	0
	0	0	58,899

Summary

	31 Jan 2008 Actual \$
Profit on Asset Disposals	58,899
Loss on Asset Disposals	0
	<u>58,899</u>

**SHIRE OF WAGIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-07	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
124 Medical Centre	112,819		9,602	19,543	103,217	93,276	3,987	7,635
127 Wagin Frail Aged **	6,000		3,000	6,000	3,000	0	0	0
128 Wagin Ag. Society **	31,745		15,410	15,410	16,335	16,335	1,652	1,652
131 Recreation Development	135,196		2,153	4,375	133,043	130,821	4,319	8,570
132 LIA Development		225,000	0	0	0	225,000	0	0
133 Wagin Bowling Club**		160,000	1,022	3,224	0	156,776	1,834	5,216
134 Wagin Frail Aged SS**		100,000	0	0	0	100,000	0	0
	285,760	485,000	31,187	48,552	255,595	722,208	11,792	23,073

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
132 LIA Development	0	225,000						0	225,000	225,000
133 Wagin Bowling Club**	0	160,000	WATC	Debenture	20	194,160	6.93%	0	160,000	160,000
134 Wagin Frail Aged SS**	0	100,000	WATC	Debenture	15	93,194	6.52%	0	100,000	100,000
			WATC	Debenture	15	37,683	6.52%	0	100,000	100,000

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	31 Jan 2008 Actual \$	2007/08 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
(a) <b>Leave Reserve</b>		
Opening Balance	103,290	102,566
Amount Set Aside / Transfer to Reserve	4,009	6,154
Amount Used / Transfer from Reserve	0	-20,000
	<u>107,299</u>	<u>88,720</u>
(b) <b>Plant Reserve</b>		
Opening Balance	67,151	66,786
Amount Set Aside / Transfer to Reserve	2,606	4,007
Amount Used / Transfer from Reserve	0	-50,000
	<u>69,757</u>	<u>20,793</u>
(c) <b>Municipal Buildings Reserve</b>		
Opening Balance	229,496	228,583
Amount Set Aside / Transfer to Reserve	8,903	13,715
Amount Used / Transfer from Reserve	0	-45,000
	<u>238,399</u>	<u>197,298</u>
(d) <b>Recreation Development Reserve</b>		
Opening Balance	140,578	139,896
Amount Set Aside / Transfer to Reserve	5,455	48,394
Amount Used / Transfer from Reserve	0	-15,000
	<u>146,033</u>	<u>173,290</u>
(e) <b>Administration Centre Furniture &amp; Equipment Reserve</b>		
Opening Balance	15,988	15,847
Amount Set Aside / Transfer to Reserve	620	4,951
Amount Used / Transfer from Reserve	0	0
	<u>16,608</u>	<u>20,798</u>
(f) <b>Recreation Centre Equipment Reserve</b>		
Opening Balance	14,856	14,785
Amount Set Aside / Transfer to Reserve	576	2,687
Amount Used / Transfer from Reserve	0	-10,000
	<u>15,432</u>	<u>7,472</u>
(g) <b>Aerodrome Maintenance &amp; Development Reserve</b>		
Opening Balance	6,170	6,164
Amount Set Aside / Transfer to Reserve	240	5,370
Amount Used / Transfer from Reserve	0	0
	<u>6,410</u>	<u>11,534</u>
(h) <b>Land Development Reserve</b>		
Opening Balance	162,153	162,014
Amount Set Aside / Transfer to Reserve	6,289	9,721
Amount Used / Transfer from Reserve	0	-12,000
	<u>168,442</u>	<u>159,735</u>

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	31 Jan 2008 Actual \$	2007/08 Budget \$
<b>(i) Community Bus Reserve</b>		
Opening Balance	26,884	26,744
Amount Set Aside / Transfer to Reserve	1,043	4,105
Amount Used / Transfer from Reserve	0	0
	<u>27,927</u>	<u>30,849</u>
<b>(j) H.A.C.C. Plant &amp; Leave Reserve</b>		
Opening Balance	36,172	35,976
Amount Set Aside / Transfer to Reserve	1,404	2,158
Amount Used / Transfer from Reserve	0	0
	<u>37,576</u>	<u>38,134</u>
<b>Total Cash Backed Reserves</b>	<u>833,883</u>	<u>748,623</u>

All of the above reserve accounts are supported by money held in financial institutions.

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	31 Jan 2008 Actual \$	2007/08 Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	4,009	6,154
Plant Reserve	2,606	4,007
Municipal Buildings Reserve	8,903	13,715
Recreation Development Reserve	5,455	48,394
Administration Centre Furn. & Equip Reserv.	620	4,951
Recreation Centre Equipment Reserve	576	2,687
Aerodrome Maintenance & Develop. Reserv.	240	5,370
Land Development Reserve	6,289	9,721
Community Bus Reserve	1,043	4,105
HACC Leave & Plant Reserve.	1,404	2,158
	<u>31,145</u>	<u>101,262</u>
<b>Transfers from Reserves</b>		
Leave Reserve	0	-20,000
Plant Reserve	0	-50,000
Building Reserve	0	-45,000
Recreation Development Reserve	0	-15,000
Administration Centre Furn. & Equip Reserv.	0	0
Recreation Centre Equipment Reserve	0	-10,000
Aerodrome Maintenance & Develop. Reserv.	0	0
Land Development Reserve	0	-12,000
Community Bus Reserve	0	0
HACC Leave & Plant Reserve.	0	0
	<u>0</u>	<u>-152,000</u>
<b>Total Transfer to/(from) Reserves</b>	<u>31,145</u>	<u>-50,738</u>

**SHIRE OF WAGIN****NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

The purpose of Council's Leave Reserve Account is to provide provisions to meet Council's Long Service Leave and Accrued Annual Leave liabilities so as to minimise the effect on Council's budget from year to year.

**Plant Reserve**

The purpose of the Plant reserve account is to provide funds for the ongoing replacement and upgrading of motor vehicles, heavy machinery, light machinery and other equipment necessary in the performance of Council's core functions.

**Municipal Buildings Reserve**

The purpose of the Municipal Buildings Reserve is to provide funds for the upgrading, renovating or restoration of existing Council owned buildings and the construction of new Council owned buildings, including fences and Council houses.

**Recreation Development Reserve**

The purpose of the Recreation Development Reserve is to provide funds for the expansion, upgrading and development of Council's Recreation facilities. This includes the upgrading of water supplies and the like for recreation areas within the Shire of Wagin.

**Administration Centre Furniture and Equipment Reserve**

The purpose of this Reserve is to provide for the purchase of furniture, fittings and equipment with the Council's entire administration building.

**Recreation Centre Equipment Reserve**

The purpose of the Recreation Centre Equipment Reserve is to provide funds for the purchase of additional or replacement equipment utilised at the Wagin Community Recreation Centre including the upgrading or replacement of fixtures and fittings.

**Aerodrome Maintenance and Development Reserve**

The purpose of this Reserve is to provide for major maintenance type works (eg resealing of apron area, replacing lights etc) and development type work (such as reconstruction runways, sealing roadways, upgrading buildings, fences etc) at the Wagin Airstrip.

**Land Development Reserve**

The purpose of this reserve is to provide funds for the development of land within the Wagin Shire for the benefit of residents and the good Government of the local authority, as determined by Council. This includes the purchase, subdivision and development of land for industrial, residential, commercial and other purposes, as the need arises and as Council sees fit.

**Community Bus Reserve**

The purpose of this reserve is to provide funds to allow for the maintenance, upgrade and changeover of the Wagin Community Bus as required from time to time.

**HACC Leave and Plant Reserve**

The purpose of this Reserve is to provide provisions to meet the HACC long service leave and accrued annual leave liabilities so as to minimise the effect on the HACC budget from year to year and to provide for the replacement of vehicles, should grant monies not be provided or are insufficient to meet requirements.

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

	31 Jan 2008 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	319,517	50,133
Cash - Restricted	819,788	802,739
Receivables	368,047	405,012
Inventories	43,120	43,120
	<u>1,550,472</u>	<u>1,301,004</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>-91,333</u>	<u>-229,559</u>
	1,459,139	1,071,445
Less: Cash - Reserves - Restricted	-819,788	-802,739
Less: Cash - Restricted/Committed	<u>0</u>	<u>0</u>
<b>NET CURRENT ASSET POSITION</b>	<u><u>639,351</u></u>	<u><u>268,706</u></u>



**SHIRE OF WAGIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2007/08 Rate Revenue \$</b>	<b>2007/08 Interim Rates \$</b>	<b>2007/08 Back Rates \$</b>	<b>2007/08 Total Revenue \$</b>	<b>2007/08 Budget \$</b>
<b>Differential General Rate</b>								
Gross Rental Value	0.111780	698	4,354,954	486,797	2,306	0	489,103	495,297
Unimproved Value	0.010954	336	73,528,000	805,425	1,665	0	807,090	806,425
<b>Sub-Totals</b>		1,034	77,882,954	1,292,222	3,971	0	1,296,193	1,301,722
<b>Minimum Rates</b>								
Gross Rental Value	300	172	102,947	51,600	0	0	51,600	51,600
Unimproved Value	300	26	398,231	7,800	0	0	7,800	7,800
<b>Sub-Totals</b>		198	501,178	59,400	0	0	59,400	59,400
<b>Specified Area Rates</b>								
							1,355,593	1,361,122
<b>Discounts</b>							1,355,593	1,361,122
							-49,309	-52,000
<b>Totals</b>							1,306,284	1,309,122

All land except exempt land in the Shire of Wagin is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2007/08 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF WAGIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2007 TO 31 JANUARY 2008

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-07 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Deposits - Town Hall	625	750	-600	775
Deposits - Community Bus	450	2,050	-2,200	300
Deposits - Rec Centre	1,000	2,350	-2,850	500
Deposits - Animal Trap	50	50	-50	50
BCITF	155	3,939	-2,127	1,967
BRB	150	1,428	-618	960
Nomination Deposits	0	400	-400	0
Pre Paid Rates	1,419	920	-1,419	920
Other Deposits	5,045	1,500	-3,000	3,545
Unclaimed Money	1,399	0	0	1,399
Licensing Takings	15,318	0	-15,318	0
Banking Errors Charges	0	1,890	-1,890	0
	<u>25,611</u>			<u>10,416</u>

**Shire of Wagin**  
**Operating Statement by Programme**  
 July 2007 through January 2008

Income	Jul '2007 - Jan 2008	Budget
<b>I03 - GENERAL PURPOSE FUNDING</b>		
<b>I031 - Rates</b>		
I031005 - GRV	486,797.08	486,797.00
I031010 - GRV Minimums	51,600.00	51,600.00
I031015 - UV	805,425.73	805,425.00
I031020 - UV Minimums	7,800.00	7,800.00
I031025 - GRV Interim Rates	3,729.35	6,000.00
I031030 - UV Interim Rates	1,628.99	500.00
I031035 - Back Rates	0.00	250.00
I031040 - Ex-Gratia Rates (CBH)	5,900.00	5,900.00
I031045 - Discount Allowed	-49,308.88	-52,000.00
I031050 - Instalment Admin Charge	3,838.16	4,000.00
I031055 - Account Enquiry Fee	3,840.00	3,850.00
I031065 - Penalty Interest	1,611.87	2,090.00
I031070 - Emergency Services Levy	51,126.97	51,000.00
I031075 - ESL Penalty Interest	103.10	70.00
I031090 - Rate Legal Charges	3,117.23	2,500.00
<b>Total I031 - Rates</b>	<b>1,377,209.60</b>	<b>1,375,782.00</b>
<b>I032 - Other GPF</b>		
I032005 - Grants Commission General	276,118.72	274,500.00
I032010 - Grants Commission Roads	197,752.00	196,000.00
I032020 - Administration Rental	7,100.00	7,100.00
I032025 - Photocopies & Publications	98.19	350.00
I032030 - Reimbursements	127.44	2,500.00
I032035 - SS Loans Interest Reimb.	3,486.18	938.00
I032040 - Bank Interest	19,466.22	21,000.00
I032050 - Telephone Reimbursement	0.00	350.00
I032055 - Commissions & Recoups	0.00	1,340.00
I032060 - SS Loan Principal Reimb.	19,432.76	10,593.00
I032070 - LGIS Bonus Dividend	6,104.00	
<b>Total I032 - Other GPF</b>	<b>529,685.51</b>	<b>514,671.00</b>
<b>I03 - GENERAL PURPOSE FUNDING - Other</b>	<b>-17.82</b>	
<b>Total I03 - GENERAL PURPOSE FUNDING</b>	<b>1,906,877.29</b>	<b>1,890,453.00</b>
<b>I04 - GOVERNANCE</b>		
<b>I041 - Governance - Membership</b>		
I041020 - Reimbursements	1,335.98	1,750.00
<b>Total I041 - Governance - Membership</b>	<b>1,335.98</b>	<b>1,750.00</b>
<b>I042 - Other Governance</b>		
I042035 - Admin Office Fire Reimbursement	0.00	5,000.00
<b>Total I042 - Other Governance</b>	<b>0.00</b>	<b>5,000.00</b>
<b>Total I04 - GOVERNANCE</b>	<b>1,335.98</b>	<b>6,750.00</b>
<b>I05 - LAW ORDER &amp; PUBLIC SAFETY</b>		
<b>I051 - Fire Prevention</b>		
I051010 - FESA - Operating Grant	11,082.18	9,089.00
I051011 - FESA - Capital Projects Grant	0.00	17,400.00
I051015 - Sale of Fire Maps	30.00	380.00
I051030 - Bush Fire Infringements	0.00	250.00

**Shire of Wagin**  
**Operating Statement by Programme**  
 July 2007 through January 2008

	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
I051035 · ESL Admin Fee	0.00	4,000.00
<b>Total I051 · Fire Prevention</b>	<b>11,112.18</b>	<b>31,119.00</b>
 <b>I052 · Animal Control</b>		
I052005 · Dog Fines and Fees	5,388.00	1,400.00
I052010 · Hire of Animal Traps	20.00	70.00
I052015 · Dog Registration	3,018.75	3,150.00
<b>Total I052 · Animal Control</b>	<b>8,426.75</b>	<b>4,620.00</b>
 <b>I053 · Other Law Order &amp; Public Safety</b>		
I053005 · Abandoned Vehicles	0.00	200.00
I053010 · Grant - Crime Prevention	11,200.00	
I053020 · Designing Safer Communities	10,000.00	
<b>Total I053 · Other Law Order &amp; Public Safety</b>	<b>21,200.00</b>	<b>200.00</b>
 <b>Total I05 · LAW ORDER &amp; PUBLIC SAFETY</b>	<b>40,738.93</b>	<b>35,939.00</b>
 <b>I07 · HEALTH</b>		
<b>I071 · Maternal &amp; Infant Health</b>		
I071005 · Reimbursements	0.00	175.00
I071010 · Infant Health Vehicle	1,310.72	2,450.00
I071020 · Profit on Sale of Asset	0.00	4,000.00
<b>Total I071 · Maternal &amp; Infant Health</b>	<b>1,310.72</b>	<b>6,625.00</b>
 <b>I074 · Admin. &amp; Inspections</b>		
I074005 · Food Vendor's Licences	0.00	100.00
I074015 · Contrib. Regional Health Scheme	27,066.15	33,250.00
<b>Total I074 · Admin. &amp; Inspections</b>	<b>27,066.15</b>	<b>33,350.00</b>
 <b>I076 · Other Health</b>		
I076010 · Rent - Medical Centre-Dentist	1,820.00	1,820.00
I076015 · Reimbursements	0.00	350.00
I076020 · Meeting Room Fees	1,050.02	900.00
I076030 · Profit on Sale of Asset	0.00	1,000.00
I076035 · Medical Services Charge	0.00	36,960.00
<b>Total I076 · Other Health</b>	<b>2,870.02</b>	<b>41,030.00</b>
 <b>Total I07 · HEALTH</b>	<b>31,246.89</b>	<b>81,005.00</b>
 <b>I08 · EDUCATION &amp; WELFARE</b>		
<b>I080 · Pre-Schools</b>		
I080010 · Lease Fees Kindergarten	0.00	3,800.00
<b>Total I080 · Pre-Schools</b>	<b>0.00</b>	<b>3,800.00</b>
 <b>I082 · HACC Program</b>		
I082010 · HACC Recurrent Grant	196,728.00	176,000.00
I082015 · Meals on Wheels Grant	8,223.49	7,500.00
I082020 · Fee for Service	10,988.26	13,300.00
I082030 · Reimbursements	0.00	175.00
I082045 · Non Recurrent Funding	3,575.00	
<b>Total I082 · HACC Program</b>	<b>219,514.75</b>	<b>196,975.00</b>
 <b>I083 · Other Welfare</b>		

**Shire of Wagin**  
**Operating Statement by Programme**  
 July 2007 through January 2008

	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
I083010 · Reimbursements	0.00	1,500.00
I083020 · Community Aged Care Grant	6,355.15	7,000.00
<b>Total I083 · Other Welfare</b>	<b>6,355.15</b>	<b>8,500.00</b>
<b>Total I08 · EDUCATION &amp; WELFARE</b>	<b>225,869.90</b>	<b>209,275.00</b>
<b>I10 · COMMUNITY AMENITIES</b>		
<b>I101 · Sanitation - Household</b>		
I101005 · Domestic Collection	123,949.48	123,765.00
<b>Total I101 · Sanitation - Household</b>	<b>123,949.48</b>	<b>123,765.00</b>
<b>I102 · Sanitation - Other</b>		
I102002 · Commercial Collection Charges	24,420.00	23,680.00
I102005 · Reimbursement Drummuster	0.00	2,300.00
I102006 · Zero Waste Funding	5,000.00	
I102007 · Council Contributions to RRG	5,500.00	
I102010 · Charges Bulk Rubbish	920.00	910.00
I102020 · Refuse Site Fees	0.00	1,500.00
<b>Total I102 · Sanitation - Other</b>	<b>35,840.00</b>	<b>28,390.00</b>
<b>I104 · Sewerage</b>		
I104005 · Septic Tank Fees	550.92	350.00
I104010 · Reimbursements	0.00	50.00
<b>Total I104 · Sewerage</b>	<b>550.92</b>	<b>400.00</b>
<b>I106 · Town Planning</b>		
I106005 · Planning Fees	2,585.77	700.00
I106010 · Reimbursements	0.00	50.00
<b>Total I106 · Town Planning</b>	<b>2,585.77</b>	<b>750.00</b>
<b>I107 · Other Community Amenities</b>		
I107005 · Cemetery Fees	3,421.98	5,250.00
I107010 · Community Bus Income	3,567.49	3,500.00
<b>Total I107 · Other Community Amenities</b>	<b>6,989.47</b>	<b>8,750.00</b>
<b>Total I10 · COMMUNITY AMENITIES</b>	<b>169,915.64</b>	<b>162,055.00</b>
<b>I11 · RECREATION &amp; CULTURE</b>		
<b>I111 · Public Halls and Civic Centres</b>		
I111005 · Town Hall Hire	1,027.49	1,750.00
I111010 · Reimbursements	0.00	70.00
<b>Total I111 · Public Halls and Civic Centres</b>	<b>1,027.49</b>	<b>1,820.00</b>
<b>I112 · Swimming Pool</b>		
I112010 · Swimming Pool Admission	17,087.04	15,000.00
I112020 · Reimbursements	0.00	280.00
<b>Total I112 · Swimming Pool</b>	<b>17,087.04</b>	<b>15,280.00</b>
<b>I113 · Other Recreation</b>		
I113005 · Sportsground Rental	0.00	4,100.00
I113010 · Sportsground Reimbursements	9.55	600.00
I113015 · Power Reimbursements	299.17	600.00
I113020 · Recreation Centre Hire	3,422.72	4,375.00

**Shire of Wagin**  
**Operating Statement by Programme**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
I113025 · Reimbursements Other	0.00	210.00
I113035 · Sporting Club Leases	60.00	50.00
I113055 · Eric Farrow Pavilion Hire	1,044.55	980.00
<b>Total I113 · Other Recreation</b>	<b>4,835.99</b>	<b>10,915.00</b>
<b>I115 · Library</b>		
I115005 · Lost Books	20.90	35.00
I115010 · Reimbursements	0.00	25.00
<b>Total I115 · Library</b>	<b>20.90</b>	<b>60.00</b>
<b>I119 · Other Culture</b>		
I119020 · Reimbursements	113.64	25.00
<b>Total I119 · Other Culture</b>	<b>113.64</b>	<b>25.00</b>
<b>Total I11 · RECREATION &amp; CULTURE</b>	<b>23,085.06</b>	<b>28,100.00</b>
<b>I12 · TRANSPORT</b>		
<b>I121 · Roads &amp; Streets</b>		
I121005 · Direct Road Grants	0.00	67,824.00
I121010 · Road Project Grants	0.00	59,630.00
I121015 · Roads to Recovery Grant	121,093.00	50,000.00
I121020 · Reimbursements	1,632.35	1,000.00
<b>Total I121 · Roads &amp; Streets</b>	<b>122,725.35</b>	<b>178,454.00</b>
<b>I122 · Road Plant Purchases</b>		
I122100 · Profit on Sale of Asset	58,899.00	49,000.00
I122160 · Sale of Grader 2007	0.00	
I122170 · Sale of Roller	0.00	
<b>Total I122 · Road Plant Purchases</b>	<b>58,899.00</b>	<b>49,000.00</b>
<b>Total I12 · TRANSPORT</b>	<b>181,624.35</b>	<b>227,454.00</b>
<b>I13 · ECONOMIC SERVICES</b>		
<b>I131 · Rural Services</b>		
I131020 · Reimbursements	35.00	
I131030 · WWLZ Vehicle Lease	2,685.00	2,685.00
I131055 · AGWA Waybills	-13.18	
I131065 · Bridal Creeper Grant	10,400.00	5,200.00
I131140 · Reimbursements Rural Towns	655.45	
<b>Total I131 · Rural Services</b>	<b>13,762.27</b>	<b>7,885.00</b>
<b>I132 · Tourism/Area Promotion</b>		
I132005 · Caravan Park Fees	11,569.14	14,000.00
I132010 · Reimbursements	0.00	150.00
<b>Total I132 · Tourism/Area Promotion</b>	<b>11,569.14</b>	<b>14,150.00</b>
<b>I133 · Building Control</b>		
I133005 · Building Licences	5,891.02	4,200.00
I133010 · S'Pool Inspection Fees	0.00	2,250.00
<b>Total I133 · Building Control</b>	<b>5,891.02</b>	<b>6,450.00</b>
<b>I134 · Other</b>		
I134005 · Water Sales	2.50	5,750.00

**Shire of Wagin**  
**Operating Statement by Programme**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
I134010 · Reimbursements	121.00	50.00
I134015 · Community Water Grants	0.00	35,000.00
<b>Total I134 · Other</b>	<b>123.50</b>	<b>40,800.00</b>
<b>Total I13 · ECONOMIC SERVICES</b>	<b>31,345.93</b>	<b>69,285.00</b>
<b>I14 · OTHER PROPERTY &amp; SERVICES</b>		
I141 · Private Works		
I141005 · Private Works Income	24,019.24	7,000.00
<b>Total I141 · Private Works</b>	<b>24,019.24</b>	<b>7,000.00</b>
I143 · Public Works Overheads		
I143020 · Employee Reimb.	300.00	350.00
<b>Total I143 · Public Works Overheads</b>	<b>300.00</b>	<b>350.00</b>
I144 · Plant Operation Costs		
I144005 · Sale of Scrap	80.00	
<b>Total I144 · Plant Operation Costs</b>	<b>80.00</b>	
I147 · Unclassified		
I147005 · Commission - Vehicle Licensing	27,999.45	28,000.00
I147006 · Wagin Frail Aged Reimbursment	207,120.59	162,000.00
I147010 · WMC Income	182,266.52	313,640.00
I147020 · Transport Licensing	191,179.70	
I147025 · GSRBA Inc Income	55,719.00	
I147035 · Banking Errors	642.57	
I147050 · Council Staff Housing Rental	8,700.00	8,750.00
<b>Total I147 · Unclassified</b>	<b>673,627.83</b>	<b>512,390.00</b>
<b>Total I14 · OTHER PROPERTY &amp; SERVICES</b>	<b>698,027.07</b>	<b>519,740.00</b>
<b>Total Income</b>	<b>3,310,067.04</b>	<b>3,230,056.00</b>
<b>Gross Profit</b>	<b>3,310,067.04</b>	<b>3,230,056.00</b>
<b>Expense</b>		
<b>E03 · GENERAL PURPOSE FUNDING.</b>		
<b>E031 · Rates</b>		
E031005 · Valuation Expenses	1,282.37	1,350.00
E031010 · Legal Costs/Expenses	0.00	460.00
E031015 · Title Searches	154.95	175.00
E031020 · Rate Recovery Expenses	5,425.80	2,600.00
E031025 · Printing Stationery Postage	906.77	651.00
E031030 · Emergency Services Levy	30,598.48	30,000.00
E031040 · Rate Refunds	5,484.06	1,500.00
E031100 · Administration Allocated	40,264.36	39,872.00
<b>Total E031 · Rates</b>	<b>84,116.79</b>	<b>76,608.00</b>
<b>E032 · Other</b>		
E032005 · Bank Fees & Charges	4,367.85	5,800.00
E032015 · Interest on Loans	11,792.71	11,852.60
E032030 · Audit Fees & Other Services	9,122.50	3,750.00
E032035 · Administration Allocated	21,528.98	21,322.00

**Shire of Wagin**  
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	Jul '2007 - Jan 2008	Budget
Total E032 · Other	46,812.04	42,724.60
<b>Total E03 · GENERAL PURPOSE FUNDING.</b>	<b>130,928.83</b>	<b>119,332.60</b>
<b>E04 · GOVERNANCE.</b>		
<b>E041 · Membership</b>		
E041005 · Sitting Fees	2,171.38	3,100.00
E041010 · Training	503.64	2,000.00
E041015 · Members Travelling	663.88	1,000.00
E041020 · Telephone - Facsimile	0.00	240.00
E041025 · Election Expenses	574.00	4,500.00
E041030 · Other Expenses	5,245.45	850.00
E041035 · Conference Expenses	8,099.66	8,000.00
E041055 · Refreshments & Receptions	8,856.15	7,700.00
E041060 · Presentations	1,873.53	800.00
E041065 · Insurance	8,010.63	8,011.00
E041070 · Public Relations	1,239.09	4,000.00
E041075 · Subscriptions	8,974.97	8,500.00
E041100 · Administration Allocated	49,269.82	48,797.00
E041190 · Depreciation	2,272.00	2,255.00
<b>Total E041 · Membership</b>	<b>97,754.20</b>	<b>99,753.00</b>
<b>E042 · Other Governance</b>		
E042005 · Administration Salaries	203,118.86	175,000.00
E042010 · Administration Superannuation	20,639.09	17,500.00
E042015 · Insurance	18,280.75	18,100.00
E042020 · Staff Training	2,691.36	5,000.00
E042030 · Printing & Stationery	16,609.34	15,000.00
E042035 · Phone, Fax & Modem	6,393.09	7,000.00
E042040 · Office Maintenance	20,234.21	21,789.00
E042045 · Advertising	9,031.56	5,000.00
E042050 · Office Equipment Maintenance	657.66	2,000.00
E042055 · Postage & Freight	2,283.85	3,500.00
E042060 · Vehicle Running Expenses	4,491.76	5,130.00
E042065 · Legal Expenses	0.00	200.00
E042070 · Garden Expenses	1,437.27	4,235.00
E042075 · Conferences & Training	2,906.50	4,500.00
E042080 · Computer Support	18,598.30	25,000.00
E042085 · Other Expenses	2,785.38	950.00
E042090 · Administration Allocated	37,979.68	37,612.00
E042095 · Fringe Benefits Tax	14,926.86	4,800.00
E042100 · Staff Uniforms	2,367.30	2,400.00
E042115 · Cash Round Off Control	-2.24	
E042120 · Depreciation	27,494.00	25,605.00
E042125 · Less Administration Allocated	-333,986.26	-330,750.00
E042130 · Loss on Sale of Asset	0.00	3,500.00
E042140 · Admin Office Fire Damage	0.00	5,000.00
<b>Total E042 · Other Governance</b>	<b>78,938.32</b>	<b>58,071.00</b>
<b>Total E04 · GOVERNANCE.</b>	<b>176,692.52</b>	<b>157,824.00</b>
<b>E05 · LAW ORDER &amp; PUBLIC SAFETY.</b>		
<b>E051 · Fire Prevention</b>		
E051010 · Communication Mtce	2,068.73	3,650.00



**Shire of Wagin**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
E051015 · Advertising & Other Expenses	229.09	6,775.00
E051020 · Fire Fighting Expenses	470.13	2,470.00
E051025 · Town Block Burn Off	930.00	1,200.00
E051035 · Insurances	4,005.61	5,300.00
E051100 · Administration Allocated	19,322.68	19,138.00
E051190 · Depreciation	10,612.00	10,255.00
<b>Total E051 · Fire Prevention</b>	<b>37,638.24</b>	<b>48,788.00</b>
<b>E052 · Animal Control</b>		
E052005 · Ranger Salary	14,619.98	6,425.00
E052006 · Ranger Mileage	0.00	70.00
E052010 · Pound Maintenance	110.03	255.00
E052015 · Dog Control Insurance	132.72	200.00
E052020 · Legal Fees	0.00	175.00
E052025 · Training & Conference	1,660.46	3,250.00
E052030 · Dog Control Other	1,625.06	1,045.00
E052035 · Administration Allocated	13,717.70	13,588.00
E052190 · Depreciation	0.00	
<b>Total E052 · Animal Control</b>	<b>31,865.95</b>	<b>25,008.00</b>
<b>E053 · Other</b>		
E053005 · Abandoned Vehicles	0.00	100.00
E053010 · Emergency Services	254.45	
E053015 · Crime Prevention Activities	9,815.06	21,000.00
E053020 · Admin of Crime Prevention	500.00	
<b>Total E053 · Other</b>	<b>10,569.51</b>	<b>21,100.00</b>
<b>E05 · LAW ORDER &amp; PUBLIC SAFETY. - Other</b>	<b>7,986.36</b>	
<b>Total E05 · LAW ORDER &amp; PUBLIC SAFETY.</b>	<b>88,060.06</b>	<b>94,896.00</b>
<b>E07 · HEALTH.</b>		
<b>E071 · Maternal &amp; Infant Health</b>		
E071005 · Medical Centre Mtce	60.00	710.00
E071010 · Vehicle Mtce	513.03	900.00
E071190 · Depreciation	3,260.00	3,245.00
<b>Total E071 · Maternal &amp; Infant Health</b>	<b>3,833.03</b>	<b>4,855.00</b>
<b>E074 · Admin. &amp; Inspections</b>		
E074005 · EHO Salary	38,488.64	40,831.00
E074010 · EHO Superannuation	3,844.02	3,943.10
E074015 · Other Control Expenses	2,736.36	2,655.00
E074020 · EHO/Building Surveyor Mileage	7,367.61	7,700.00
E074030 · Conferences & Training	0.00	700.00
E074100 · Administration Allocated	19,898.25	19,706.00
E074190 · Depreciation	0.00	
<b>Total E074 · Admin. &amp; Inspections</b>	<b>72,334.88</b>	<b>75,535.10</b>
<b>E076 · Other Health</b>		
E076005 · District MO Expenses	0.00	150.00
E076020 · Medical Centre Mtce	4,990.48	7,026.00
E076025 · Depreciation	14,918.00	14,682.50
E076040 · Gemini Medical Services	11,250.00	
<b>Total E076 · Other Health</b>	<b>31,158.48</b>	<b>21,858.50</b>

**Shire of Wagin**  
**Operating Statement by Programme**  
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	Jul '2007 - Jan 2008	Budget
<b>E077 · Preventive Services</b>		
E077010 · Analytical Expenses	367.20	350.00
E077020 · Mosquito Control	0.00	525.00
<b>Total E077 · Preventive Services</b>	<b>367.20</b>	<b>875.00</b>
<b>Total E07 · HEALTH.</b>	<b>107,693.59</b>	<b>103,123.60</b>
<b>E08 · EDUCATION &amp; WELFARE.</b>		
<b>E080 · Pre-Schools</b>		
E080010 · Kindergarten Mtce	219.26	1,040.00
E080190 · Depreciation	458.00	455.00
<b>Total E080 · Pre-Schools</b>	<b>677.26</b>	<b>1,495.00</b>
<b>E081 · Other Education</b>		
E081020 · School Oval Mtce	7,947.16	3,320.00
<b>Total E081 · Other Education</b>	<b>7,947.16</b>	<b>3,320.00</b>
<b>E082 · HACC Program</b>		
E082010 · Co-Ordinator Salary	26,462.07	28,000.00
E082015 · Home Mtce Salary	16,245.03	17,500.00
E082020 · Respite Salaries	113.18	1,175.00
E082025 · Home Help Salaries	38,312.40	45,500.00
E082030 · Superannuation	9,693.71	9,100.00
E082035 · Other Expenses	760.75	1,050.00
E082040 · Travelling - Mileage	7,200.38	10,500.00
E082045 · Staff Training	0.64	350.00
E082055 · Subscriptions	364.00	1,200.00
E082060 · Telephone & Postage	2,549.76	1,820.00
E082065 · Advertising & Stationery	0.00	350.00
E082070 · Insurance	5,087.88	5,100.00
E082075 · Office Accommodation	7,100.00	7,100.00
E082080 · Plant & Equipment Mtce	5,510.67	6,770.00
E082085 · Consumable Supplies	212.63	2,000.00
E082090 · Expenditure from Donations	0.00	2,000.00
E082100 · Administration Allocated	16,115.91	15,960.00
E082110 · Meals on Wheels Expenditure	3,677.50	5,000.00
E082190 · Depreciation	10,411.00	10,210.00
E082 · HACC Program - Other	1,617.44	
<b>Total E082 · HACC Program</b>	<b>151,434.95</b>	<b>170,685.00</b>
<b>E083 · Other Welfare</b>		
E083010 · Frail Aged Hostel	1,546.44	1,500.00
E083020 · Comm. Aged Care Expenses	7,234.49	17,050.00
E083190 · Depreciation	3,227.00	3,200.00
<b>Total E083 · Other Welfare</b>	<b>12,007.93</b>	<b>21,750.00</b>
<b>Total E08 · EDUCATION &amp; WELFARE.</b>	<b>172,067.30</b>	<b>197,250.00</b>
<b>E10 · COMMUNITY AMENITIES.</b>		
<b>E101 · Sanitation Household</b>		
E101005 · Domestic Refuse Collection	17,145.48	20,416.65
E101010 · Recycling Pick-Up	4,542.89	5,541.65

**Shire of Wagin**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
E101015 · Refuse Site Mtce	25,511.28	22,195.00
E101020 · Chemical Drum Disposal Costs	2,484.52	2,950.00
E101025 · Refuse Site Attendant	0.00	10,500.00
<b>Total E101 · Sanitation Household</b>	<b>49,684.17</b>	<b>61,603.30</b>
<b>E102 · Sanitation Other</b>		
E102005 · Commercial Collection	3,267.48	4,083.35
E102010 · Bulk Rubbish Collection	920.00	870.00
E102015 · Bulk Cleanup Service	0.00	2,595.00
E102190 · Depreciation	1,276.00	860.00
<b>Total E102 · Sanitation Other</b>	<b>5,463.48</b>	<b>8,408.35</b>
<b>E104 · Sewerage</b>		
E104005 · Sewerage Treatment Plant	128.62	670.00
E104190 · Depreciation	133.00	131.00
<b>Total E104 · Sewerage</b>	<b>261.62</b>	<b>801.00</b>
<b>E106 · T.P. &amp; Regional Devel</b>		
E106005 · Town Planning Expenses	10,783.01	7,000.00
E106100 · Administration Allocated	8,312.44	8,232.00
<b>Total E106 · T.P. &amp; Regional Devel</b>	<b>19,095.45</b>	<b>15,232.00</b>
<b>E107 · Other</b>		
E107005 · Cemetery Mtce	7,218.67	6,165.00
E107010 · Public Convenience Mtce	23,636.77	26,680.00
E107015 · Community Bus Operating	1,047.45	1,050.00
E107100 · Administration Allocated	21,889.22	21,676.00
E107190 · Depreciation	5,279.00	5,286.00
<b>Total E107 · Other</b>	<b>59,071.11</b>	<b>60,857.00</b>
<b>Total E10 · COMMUNITY AMENITIES.</b>	<b>133,575.83</b>	<b>146,901.65</b>
<b>E11 · RECREATION &amp; CULTURE.</b>		
<b>E111 · Public Halls &amp; Civic Centres</b>		
E111005 · Town Hall Mtce	12,980.76	25,720.00
E111010 · Other Halls Mtce	2,997.37	1,819.00
E111015 · Refund of Town Hall Hire Fees	90.91	
E111190 · Depreciation	2,562.00	2,580.00
<b>Total E111 · Public Halls &amp; Civic Centres</b>	<b>18,631.04</b>	<b>30,119.00</b>
<b>E112 · Swimming Pool</b>		
E112005 · Pool Manager's Salary	30,274.55	26,750.00
E112010 · Superannuation	3,156.60	2,775.00
E112015 · Swimming Pool Maintenance	73,803.54	68,942.00
E112020 · Other Expenses	4,059.95	3,350.00
E112025 · House - 21 Tarbet St	0.00	0.00
E112035 · Swimming Pool Professional Fees	91.37	3,000.00
E112190 · Depreciation	9,378.00	7,724.00
<b>Total E112 · Swimming Pool</b>	<b>120,764.01</b>	<b>112,541.00</b>
<b>E113 · Other Recreation</b>		
E113005 · Sportsground Mtce	44,055.09	39,752.00
E113010 · Sportsground Buildings Mtce	30,272.22	18,360.00

**Shire of Wagin**  
**Operating Statement by Programme**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
E113015 · Wetlands Park Mtce	26,518.64	24,705.00
E113020 · Parks & Gardens Mtce	20,823.79	18,550.00
E113025 · Puntapin/Norring Lake Mtce	981.86	1,150.00
E113030 · Recreation Centre Mtce	15,470.91	19,275.00
E113035 · Rec Staff Salaries	14,106.06	9,200.00
E113040 · Superannuation	1,164.48	920.00
E113045 · Other Expenses	632.04	1,350.00
E113065 · Eric Farrow Pavilion Mtce	4,023.40	4,615.00
E113070 · Rec Centre Sports Equipment	505.09	1,400.00
E113100 · Administration Allocated	20,614.76	20,412.00
E113190 · Depreciation	57,506.00	54,425.00
<b>Total E113 · Other Recreation</b>	<b>236,674.34</b>	<b>214,114.00</b>
<b>E115 · Library</b>		
E115005 · Librarian Salary	10,688.71	11,600.00
E115010 · Superannuation	0.00	160.00
E115015 · Library Building Mtce	1,208.91	1,980.00
E115020 · Library Other Expenses	2,190.98	2,050.00
E115190 · Depreciation	495.00	497.00
<b>Total E115 · Library</b>	<b>14,583.60</b>	<b>16,287.00</b>
<b>E116 · Other Culture</b>		
E116005 · Subsidy Woolorama Committee	525.00	550.00
E116010 · Woolorama Costs & Maintenance	6,623.85	7,850.00
E116015 · Mtce - TUDHOE St Community Cent	858.81	1,743.00
E116020 · Historical Village	1,081.92	1,120.00
E116190 · Depreciation	2,885.00	2,866.00
<b>Total E116 · Other Culture</b>	<b>11,974.58</b>	<b>14,129.00</b>
<b>Total E11 · RECREATION &amp; CULTURE,</b>	<b>402,627.57</b>	<b>387,190.00</b>
<b>E12 · TRANSPORT,</b>		
<b>E122 · Road Maintenance</b>		
E122005 · Road Maintenance	320,344.35	262,143.00
E122006 · Maintenance Grading	69,085.59	71,500.00
E122007 · Rural Tree Pruning	1,783.57	
E122008 · Rural Spraying	16,100.00	22,000.00
E122009 · Town Site Spraying	11,359.15	17,380.00
E122010 · Depot Maintenance	4,228.06	6,884.00
E122011 · Town Reserve & Verge Maint	0.00	7,000.00
E122015 · Rural Numbering	0.00	595.00
E122020 · Footpath Mtce	1,720.34	3,191.00
E122025 · Street Cleaning	6,659.23	10,894.00
E122030 · Street Trees	10,844.77	24,300.00
E122035 · Traffic Signs Mtce	2,181.78	2,722.00
E122045 · Townscape	10,012.01	9,448.00
E122050 · Crossovers	33.05	595.00
E122055 · RoMan Data Collection	760.00	1,250.00
E122060 · Street Lighting	16,783.24	16,500.00
E122075 · Water Harvesting Initiatives	2,549.10	
E122100 · Administration Allocated	19,913.86	19,720.00
E122190 · Depreciation	395,954.00	383,300.00
<b>Total E122 · Road Maintenance</b>	<b>890,312.10</b>	<b>859,222.00</b>

**Shire of Wagin**  
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	Jul '2007 - Jan 2008	Budget
<b>E123 · Road Plant Purchases</b>		
E123010 · Loss on Sale of Asset	0.00	2,000.00
<b>Total E123 · Road Plant Purchases</b>	<u>0.00</u>	<u>2,000.00</u>
<b>E126 · Aerodrome</b>		
E126005 · Aerodrome Maintenance	6,719.87	2,235.00
E126190 · Depreciation	1,685.00	1,676.00
<b>Total E126 · Aerodrome</b>	<u>8,404.87</u>	<u>3,911.00</u>
<b>Total E12 · TRANSPORT.</b>	<b>898,716.97</b>	<b>865,133.00</b>
<b>E13 · ECONOMIC SERVICES.</b>		
<b>E131 · Rural Services</b>		
E131006 · Weeds Control - Bridal Creeper	10,200.00	10,400.00
E131010 · Vermin Control	0.00	240.00
E131020 · Landcare	25,593.38	23,500.00
E131030 · Rural Towns Program	35,066.81	5,000.00
E131040 · WWLZ Annual Contribution	31,900.62	
E131100 · Administration Allocated	8,453.38	8,371.00
E131190 · Depreciation	1,373.00	3,169.00
<b>Total E131 · Rural Services</b>	<u>112,587.19</u>	<u>50,680.00</u>
<b>E132 · Tourism &amp; Area Promo</b>		
E132015 · Caravan Park Manager Salary	11,444.32	11,275.00
E132020 · Caravan Park Mtce	11,431.84	12,514.00
E132030 · Donation - Great Sth Dist Displ	560.49	500.00
E132190 · Depreciation	2,980.00	2,971.00
<b>Total E132 · Tourism &amp; Area Promo</b>	<u>26,416.65</u>	<u>27,260.00</u>
<b>E133 · Building Control Expenses</b>		
E133010 · New Swimming Pool Inspections	0.00	200.00
E133190 · Depreciation	15.00	54.00
<b>Total E133 · Building Control Expenses</b>	<u>15.00</u>	<u>254.00</u>
<b>E134 · Other Economic Services</b>		
E134005 · Water Supply - Standpipes	5,801.04	5,288.00
E134015 · Telecentre	1,000.00	
<b>Total E134 · Other Economic Services</b>	<u>6,801.04</u>	<u>5,288.00</u>
<b>Total E13 · ECONOMIC SERVICES.</b>	<b>145,819.88</b>	<b>83,482.00</b>
<b>E14 · OTHER PROPERTY &amp; SERVICES.</b>		
<b>E141 · Private Works</b>		
E141005 · Private Works	6,723.24	4,991.00
E141100 · Administraion Allocated	7,221.99	7,151.00
<b>Total E141 · Private Works</b>	<u>13,945.23</u>	<u>12,142.00</u>
<b>E142 · Town Planning Schemes</b>		
E142010 · Pederick Drive Development	900.00	7,000.00
<b>Total E142 · Town Planning Schemes</b>	<u>900.00</u>	<u>7,000.00</u>
<b>E143 · Works Overheads</b>		

**Shire of Wagin**  
**Operating Statement by Programme**  
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	<u>Jul '2007 - Jan 2008</u>	<u>Budget</u>
E143005 - Works Supervisors Salary	39,084.31	38,500.00
E143015 - CEO's Salary Allocation	32,821.04	22,400.00
E143020 - Engineering Superannuation	32,391.93	28,700.00
E143025 - Engineering - Other Expenses	992.89	950.00
E143030 - Sick & Holiday Pay	103,671.62	88,500.00
E143045 - Insurance on Works	32,325.08	32,500.00
E143050 - Protective Clothing	3,659.20	6,350.00
E143060 - CEO's Vehicle Allocation	0.00	1,200.00
E143065 - PWS - Vehicle Expenses	0.00	1,500.00
E143070 - Comm Network Mtce	0.00	575.00
E143075 - Telephone Expenses	5,063.47	3,500.00
E143080 - Staff Licences	0.00	300.00
E143090 - Conferences & Courses	916.09	2,200.00
E143095 - Staff Training	8,578.90	7,175.00
E143200 - LESS PWOH ALLOCATED	-202,610.94	-200,553.00
<b>Total E143 - Works Overheads</b>	<b>56,893.59</b>	<b>33,797.00</b>
<b>E144 - Plant Cost Overheads</b>		
E144010 - Fuel & Oil	79,204.73	76,000.00
E144020 - Tyres & Tubes	7,187.62	8,500.00
E144030 - Parts & Repairs	36,803.73	38,310.00
E144040 - Plant Repair - Wages	4,679.37	4,900.00
E144050 - Insurance and Licences	20,794.15	21,200.00
E144060 - Expendable Tools	2,739.72	4,600.00
E144200 - LESS POC ALLOCATED-PROJECTS	-134,479.33	-126,994.00
<b>Total E144 - Plant Cost Overheads</b>	<b>16,929.99</b>	<b>26,516.00</b>
<b>E146 - Salaries Control</b>		
E146010 - Gross Total Salaries and Wages	1,056,921.84	1,050,000.00
E146200 - LESS SALS/WAGES ALLOCATED	-1,056,921.82	-1,050,000.00
<b>Total E146 - Salaries Control</b>	<b>0.02</b>	<b>0.00</b>
<b>E147 - Unclassified Items</b>		
E147005 - WMC Expenditure	182,266.52	357,865.00
E147006 - Wagin Frail Aged	207,218.60	162,500.00
E147010 - Transport Licensing	178,362.15	
E147015 - Community Requests	0.00	6,000.00
E147020 - GSRBA Inc	55,719.00	
E147030 - Payroll Clearing Account	0.00	0.00
E147035 - Banking Errors	487.20	
E147050 - Council Staff Housing Maint	14,341.82	24,830.00
E147100 - Administration Allocated	29,495.50	29,198.00
<b>Total E147 - Unclassified Items</b>	<b>667,890.79</b>	<b>580,393.00</b>
<b>Total E14 - OTHER PROPERTY &amp; SERVICES.</b>	<b>756,559.62</b>	<b>659,848.00</b>
<b>Total Expense</b>	<b>3,012,742.17</b>	<b>2,814,980.85</b>
<b>Net Income</b>	<b>297,324.87</b>	<b>415,075.15</b>

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
**December / January 2008**

	Type	Date	Num	Memo	Amount
<b>**A G Brookes Excavations</b>	Bill Pmt -Cheque	04/12/2007	Debit	Hire Excavator	-3,272.50
<b>**Ag West Machinery</b>	Bill Pmt -Cheque	04/12/2007	Debit	Parts & Repairs	-871.61
	Bill Pmt -Cheque	11/12/2007	Debit	Spark Plug	-49.94
<b>**Alexander Galt and Co Pty Ltd</b>	Bill Pmt -Cheque	04/12/2007	Debit	Priming Fluid Red	-7.45
	Bill Pmt -Cheque	11/12/2007	Debit	Retiulation, Parts, Paint	-2,199.24
<b>**Australia Post</b>	Bill Pmt -Cheque	11/12/2007	Debit	Postage	-430.93
<b>**Australian Services Union</b>	Bill Pmt -Cheque	04/12/2007	Debit	Payroll Deductions November 2007	-159.30
	Bill Pmt -Cheque	20/12/2007	Debit	Payroll Deductions December 2007	-106.20
<b>**Barefoot Clothing Manufacturer</b>	Bill Pmt -Cheque	11/12/2007	Debit	Polo Shirts	-452.40
<b>**Beaurepaires</b>	Bill Pmt -Cheque	11/12/2007	Debit	Tyres & Repairs	-2,713.00
<b>**Benara Nurseries</b>	Bill Pmt -Cheque	04/12/2007	Debit	Plants	-599.50
<b>**Best Office Systems</b>	Bill Pmt -Cheque	11/12/2007	Debit	Meter Plan	-75.79
<b>**Blyth Family Trust</b>	Bill Pmt -Cheque	11/12/2007	Debit	Cordylone Red Chocolate	-79.80
<b>**Brian Roderick</b>	Bill Pmt -Cheque	13/12/2007	Debit	Parking Reimbursement	-15.00
<b>**Courier Australia</b>	Bill Pmt -Cheque	04/12/2007	Debit	Freight	-89.78
<b>**CR &amp; RD Stephens</b>	Bill Pmt -Cheque	11/12/2007	Debit	Repairs Lesser Hall	-313.34
<b>**Daycrest Pty Ltd</b>	Bill Pmt -Cheque	11/12/2007	Debit	Fuel Expenses	-657.78
<b>**Doms Delicatessen of Wagin</b>	Bill Pmt -Cheque	11/12/2007	Debit	Refreshments	-123.70

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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**Down To Earth Training & Assessing	Bill Pmt -Cheque	04/12/2007	Debit	Works Traffic Management Training	-3,862.40
**Fuel Distributors of WA Pty Ltd	Bill Pmt -Cheque	04/12/2007	Debit	Fuel Expenses	-18,235.40
**Great Southern Fuel Supply Katanning	Bill Pmt -Cheque	11/12/2007	Debit	Fuel Expenses	-152.05
**Great Southern Waste Disposal	Bill Pmt -Cheque	11/12/2007	Debit	Refuse Removal November 2007	-4,751.04
**Haines Norton	Bill Pmt -Cheque	11/12/2007	Debit	Audit Certification Roads to Recovery	-770.00
**Hanson Construction Materials Pty Ltd	Bill Pmt -Cheque	11/12/2007	Debit	Basalt	-11,350.58
**Jason Signmakers	Bill Pmt -Cheque	04/12/2007	Debit	Street Names	-759.00
**JR & A Hersey Pty Ltd	Bill Pmt -Cheque	04/12/2007	Debit	Bushmans Aerosol Insect Repellent	-264.00
**Kestrel Painting & Decorating	Bill Pmt -Cheque	11/12/2007	Debit	Painting of Shire Buildings	-3,444.00
**Landgate	Bill Pmt -Cheque	11/12/2007	Debit	Title Search Fees & Valuations	-217.46
**LGRCEU	Bill Pmt -Cheque	04/12/2007	Debit	Union Deductions November 2006	-45.90
**Mansell Pty Ltd	Bill Pmt -Cheque	20/12/2007	Debit	Union Deductions December 2007	-30.60
**McIntosh & Son	Bill Pmt -Cheque	11/12/2007	Debit	Preparation of Report & Submission to WALGGC	-5,524.75
**Narrogin Packaging	Bill Pmt -Cheque	11/12/2007	Debit	Parts & Repairs	-73.70
**Neil Butterworth Superannuation Fund	Bill Pmt -Cheque	11/12/2007	Debit	Tablecloths	-98.00
**Palmyra Plumbing & Gas Pty Ltd	Bill Pmt -Cheque	13/12/2007	Debit	Payrol 13/12/07	-2,715.11
	Bill Pmt -Cheque	20/12/2007	Debit	Payrol 20/12/07	-2,877.61
	Bill Pmt -Cheque	11/12/2007	Debit	Plumbing Repairs For Shire Buildings	-580.00



**Shire of Wagin**  
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<b>**Payroll Rates in Advance</b>	Bill Pmt -Cheque	04/12/2007	Debit	Payroll Deduction Rates November 2007	-180.00
	Bill Pmt -Cheque	20/12/2007	Debit	Payroll Deduction Rates December 2007	-120.00
<b>**Planning Enterprises</b>	Bill Pmt -Cheque	11/12/2007	Debit	Town Planning Services	-2,060.57
	Bill Pmt -Cheque	04/12/2007	Debit	CRS Emulsion	-629.20
<b>**RNR Contracting PTY LTD</b>	Bill Pmt -Cheque	11/12/2007	Debit	New Key Locks	-1,144.61
<b>**Security &amp; Key Pty Ltd</b>	Bill Pmt -Cheque	04/12/2007	Debit	Payroll Deductions Nov 2007	-330.00
	Bill Pmt -Cheque	20/12/2007	Debit	Payroll Deductions December 2007	-220.00
<b>**Shire of Wagin Payroll Creditors</b>	Bill Pmt -Cheque	04/12/2007	Debit	Payroll Deductions November 2007	-744.00
	Bill Pmt -Cheque	20/12/2007	Debit	Payroll Deductions December 2007	-448.00
<b>**Shire of Wagin Staff Social Fund</b>	Bill Pmt -Cheque	04/12/2007	Debit	Jumbo Sprayer, Toilet Rolls, Domestos	-256.52
	Bill Pmt -Cheque	11/12/2007	Debit	Toilet Rolls	-181.06
<b>**Site Ware Direct</b>	Bill Pmt -Cheque	11/12/2007	Debit	Cotton Strip Gloves	-52.80
<b>**Staff Link Safety</b>	Bill Pmt -Cheque	11/12/2007	Debit	Advertising	-161.92
<b>**Star Track Express Pty Ltd</b>	Bill Pmt -Cheque	04/12/2007	Debit	Electricity Expenses	-1,819.50
	Bill Pmt -Cheque	11/12/2007	Debit	Electricity Expenses	-2,305.45
<b>**Synergy</b>	Bill Pmt -Cheque	14/12/2007	Debit	Map Display Panel	-440.00
<b>**Universal Publishers Pty Ltd</b>	Bill Pmt -Cheque	11/12/2007	Debit	Verti Drain Oval	-1,705.00
<b>**Verti-Turf</b>	Bill Pmt -Cheque	11/12/2007	Debit	Globes	-97.75
<b>**Wagin Ag Centre</b>	Bill Pmt -Cheque	04/12/2007	Debit	Test Tagging	-209.00
<b>**Wagin Gas Electrics</b>	Bill Pmt -Cheque	11/12/2007	Debit	Service Pool & Relic Faults	-77.00

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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<b>**Wagin Pharmacy</b>	Bill Pmt -Cheque	11/12/2007	Debit	Heb B Vaccinations	-240.45
<b>**Wagin Spraying Service</b>	Bill Pmt -Cheque	11/12/2007	Debit	Spray Road Side Verges	-16,500.00
<b>**WALGSP</b>	Bill Pmt -Cheque	04/12/2007	Debit	Superannuation Nov 2007	-37,608.09
<b>**West Country Office Machines</b>	Bill Pmt -Cheque	04/12/2007	Debit	Meter Plan	-2,175.81
<b>**Westcare Industries</b>	Bill Pmt -Cheque	11/12/2007	Debit	Black Boots	-118.14
<b>**Western Australian Local Government Ass</b>	Bill Pmt -Cheque	11/12/2007	Debit	Government Election Advertising	-950.40
<b>**Western Australian Treasury Corporation</b>	Bill Pmt -Cheque	11/12/2007	Debit	Loan 133	-1,436.13
<b>**Westrac Equipment</b>	Bill Pmt -Cheque	11/12/2007	Debit	Parts & Repairs	-3,205.72
<b>Bunbury Irrigation &amp; Pump Services</b>	Bill Pmt -Cheque	04/12/2007	1610	Station Controller	-500.00
<b>Cash</b>	Bill Pmt -Cheque	12/12/2007	1629	Baby Sitting Fees Xmas Function	-120.00
<b>Colbe Carpet Cleaners</b>	Bill Pmt -Cheque	04/12/2007	1611	Remove Stains from Carpets	-198.00
<b>CV &amp; JM McDougall</b>	Bill Pmt -Cheque	14/12/2007	1630	Medical Fee refund	-30.00
<b>D &amp; N Automotive Centre</b>	Bill Pmt -Cheque	04/12/2007	1612	Battery	-214.50
<b>Daily Living Products</b>	Bill Pmt -Cheque	11/12/2007	1621	Rotating Seat	-76.00
<b>Damo's Kwik-E-Mart</b>	Bill Pmt -Cheque	11/12/2007	1622	Refreshments	-54.60
<b>Department of Planning &amp; Infrastructure</b>	Bill Pmt -Cheque	04/12/2007	Debit	Debit of Licensing Takings 30th Nov 2007	-7,725.45
	Bill Pmt -Cheque	05/12/2007	Debit	Debit of Licensing Takings 3rd Dec 2007	-5,364.80
	Bill Pmt -Cheque	06/12/2007	Debit	Debit of Licensing Takings 4th Dec 2007	-720.50
	Bill Pmt -Cheque	07/12/2007	Debit	Debit of Licensing Takings 5th Dec 2007	-2,821.45

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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Hesta Super Fund	Bill Pmt -Cheque	10/12/2007	Debit	Debit of Licensing Takings 6th Dec 2007	-4,975.50
	Bill Pmt -Cheque	12/12/2007	Debit	Debit of Licensing Takings 8th Dec 2007	-5,246.00
	Bill Pmt -Cheque	13/12/2007	Debit	Debit of Licensing Takings 9th Dec 2007	-2,065.25
	Bill Pmt -Cheque	11/12/2007	Debit	Debit of Licensing Takings 7th Dec 2007	-3,022.15
	Bill Pmt -Cheque	03/12/2007	Debit	Debit of Licensing Takings 29th Nov 2007	-4,333.65
	Bill Pmt -Cheque	19/12/2007	Debit	Debit of Licensing Takings 17th Dec 2007	-6,604.25
	Bill Pmt -Cheque	20/12/2007	Debit	Debit of Licensing Takings 18th Dec 2007	-11,417.60
	Bill Pmt -Cheque	14/12/2007	Debit	Debit of Licensing Takings 12th Dec 2007	-3,370.40
	Bill Pmt -Cheque	17/12/2007	Debit	Debit of Licensing Takings 13th Dec 2007	-1,584.80
	Bill Pmt -Cheque	18/12/2007	Debit	Debit of Licensing Takings 14th Dec 2007	-2,724.70
	Bill Pmt -Cheque	11/12/2007	1627	Vehicle Registration	-51.70
	Bill Pmt -Cheque	04/12/2007	1607	Payroll Deductions Nov 2007 Kerry Tacklen, Julie McFall	-397.85
Katanning Runaway Bus 2008	Bill Pmt -Cheque	19/12/2007	1635	Donation to Runaway Bus 2008	-150.00
Katanning Stock & Trading Co Ltd	Bill Pmt -Cheque	04/12/2007	1613	Service Vehicle	-156.55
Kathy Kellow.	Bill Pmt -Cheque	21/12/2007	1636	Council Christmas Dinner	-2,318.00
Liquor, Hospitality & Misc Union	Bill Pmt -Cheque	04/12/2007	1608	Payroll Deductions November 2007	-60.30
Lullifitz Nursery	Bill Pmt -Cheque	04/12/2007	1614	Plants	-128.00
MLC Masterkey Superannation	Bill Pmt -Cheque	04/12/2007	1609	Super Payments December D Hodge, K Earnshaw	-191.40
NA & GD Eckersley	Bill Pmt -Cheque	14/12/2007	1631	Medical Fee refund	-30.00
Narrogin Upholstery Service	Bill Pmt -Cheque	04/12/2007	1615	Black Eva Foam	-55.00
National Bank	Bill Pmt -Cheque	03/12/2007	Debit	Merchant Fees	-209.17
	Bill Pmt -Cheque	03/12/2007	Debit	Online Fee S/W Licence SHWG	-98.15
	Bill Pmt -Cheque	31/12/2007	Debit	Bank Fees and Charges	-136.10
	Bill Pmt -Cheque	31/12/2007	Debit	Repayment of Loan 131	-6,472.30

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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R & C Goldsmith	Bill Pmt -Cheque	14/12/2007	1632	Medical Fee refund	-30.00
Rural Press Regional Media	Bill Pmt -Cheque	14/12/2007	1633	Medical Fee refund	-30.00
Shire of Wagin.	Bill Pmt -Cheque	04/12/2007	1616	HACC Petty Cash Recoup	-180.30
	Bill Pmt -Cheque	11/12/2007	1628	Community Bus Hire	-52.25
T-Quip	Bill Pmt -Cheque	04/12/2007	1617	Blades	-275.00
Telstra	Bill Pmt -Cheque	11/12/2007	1625	Telephone Expenses	-1,397.75
The Honda Shop	Bill Pmt -Cheque	04/12/2007	1618	Mower Blade Kit	-2,253.81
Total Eden Albany	Bill Pmt -Cheque	11/12/2007	1626	Reticulation	-1,026.15
Verti-Turf	Bill Pmt -Cheque	04/12/2007	1619	Oversow Oval with Kaiku	-1,285.00
Wagin Junior Basketball Club	Bill Pmt -Cheque	10/12/2007	1620	Refund Hire of Town Hall	-100.00
**A & F Retailack Electrical Services	Bill Pmt -Cheque	23/01/2008	Debit	Repair Solar Hot Water System Gordon St	-130.90
**Ag West Machinery	Bill Pmt -Cheque	09/01/2008	Debit	Globe, Oil, Jockey Wheel, Chain	-263.15
	Bill Pmt -Cheque	23/01/2008	Debit	Filters, Oil, Grease Gun	-479.85
**Alexander Galt and Co Pty Ltd	Bill Pmt -Cheque	23/01/2008	Debit	Retic, Paris	-1,096.80
**AR & KL Norris	Bill Pmt -Cheque	10/01/2008	Debit	Refund Medical Levy Rates Assessments	-120.00
**Australia Post	Bill Pmt -Cheque	23/01/2008	Debit	Postage & Paper	-888.30
**Australian Services Union	Bill Pmt -Cheque	25/01/2008	Debit	Payroll Deductions January 2008	-106.20
**Beaurepaires	Bill Pmt -Cheque	09/01/2008	Debit	Tyres & Repairs	-159.20

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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<b>**Best Office Systems</b>	Bill Pmt -Cheque	09/01/2008	Debit	Clean Roller & Drum	-40.00
	Bill Pmt -Cheque	23/01/2008	Debit	Meter Plan	-72.93
<b>**Braden K Fisher</b>					
<b>**Chubb Security Australia</b>	Bill Pmt -Cheque	09/01/2008	Debit	Telephone Expenses	-475.05
	Bill Pmt -Cheque	09/01/2008	Debit	Service Equipment	-471.04
<b>**Claw Environmental</b>					
<b>**Corporate Express</b>	Bill Pmt -Cheque	23/01/2008	Debit	Chemical Drum Disposal	-1,420.32
	Bill Pmt -Cheque	23/01/2008	Debit	Stationary	-362.01
<b>**Courier Australia</b>					
<b>**CR &amp; RD Stephens</b>	Bill Pmt -Cheque	09/01/2008	Debit	Freight	-279.76
	Bill Pmt -Cheque	23/01/2008	Debit	Freight	-37.17
<b>**Crian Cumming</b>					
<b>**Cr Marilyn Brockway</b>	Bill Pmt -Cheque	09/01/2008	Debit	Repairs to Shire Buildings	-466.84
	Bill Pmt -Cheque	09/01/2008	Debit	Councillor Sitting Fees	-324.54
<b>**Cuballing Pest &amp; Weed Control</b>	Bill Pmt -Cheque	09/01/2008	Debit	Councillor Sitting Fees	-1,484.22
	Bill Pmt -Cheque	09/01/2008	Debit	Barrier Treatment	-1,124.00
<b>**Daycrest Pty Ltd</b>					
<b>**DI Blake</b>	Bill Pmt -Cheque	31/01/2008	Debit	Fuel Expenses	-653.09
	Bill Pmt -Cheque	09/01/2008	Debit	Hire of Dozer & Clearing Roads	-7,898.00
<b>**Doms Delicatessen of Wagin</b>					
<b>**Ewen-Foley Agencies</b>	Bill Pmt -Cheque	23/01/2008	Debit	Push Gravel Hire Dozer	-1,072.50
	Bill Pmt -Cheque	09/01/2008	Debit	Refreshments	-203.02
<b>**Eziway Food Stores</b>	Bill Pmt -Cheque	09/01/2008	Debit	Turf, Fertilizer, Glyphosate	-2,223.10
	Bill Pmt -Cheque	31/01/2008	Debit	Refreshments	-8.84
<b>**Fazfab</b>					
	Bill Pmt -Cheque	23/01/2008	Debit	Repairs to Standpipe	-384.34

**Shire of Wagin  
List of Creditors Paid from the Municipal Fund Account  
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**Forms Express	Bill Pmt -Cheque	29/01/2008	Debit	Printing of Cheques & Pay Slips	-1,009.13
	Bill Pmt -Cheque	09/01/2008	Debit	Fuel Expenses	-11,194.36
**Gov Quip	Bill Pmt -Cheque	31/01/2008	Debit	Trolley	-291.50
**Great Eastern Motor Lodge	Bill Pmt -Cheque	09/01/2008	Debit	Accommodation	-740.00
**Great Southern Waste Disposal	Bill Pmt -Cheque	23/01/2008	Debit	Refuse Removal January 2008	-4,747.76
**Haines Norton	Bill Pmt -Cheque	09/01/2008	Debit	Fourth Instalment	-1,870.00
**Jason Signmakers	Bill Pmt -Cheque	23/01/2008	Debit	Audit	-2,145.00
**Jem Truck Sales	Bill Pmt -Cheque	09/01/2008	Debit	Steel Name Plate	-66.00
**JR & A Hersey Pty Ltd	Bill Pmt -Cheque	09/01/2008	Debit	Service Vehicle	-2,042.66
**Katanning Logistics	Bill Pmt -Cheque	09/01/2008	Debit	Dy Mark Spray	-483.78
	Bill Pmt -Cheque	23/01/2008	Debit	Safety Bags	-17.05
**Katanning Stock & Trading Co Ltd	Bill Pmt -Cheque	23/01/2008	Debit	Freight	-72.60
**Kleerheat Gas	Bill Pmt -Cheque	10/01/2008	1650	Service Vehicle	-165.60
**Landgate	Bill Pmt -Cheque	31/01/2008	Debit	Yearly Facility Fee	-198.00
**LGRCEU	Bill Pmt -Cheque	09/01/2008	Debit	Interim Valuation, Minimum Charge	-341.50
**Locko's Workshop	Bill Pmt -Cheque	25/01/2008	Debit	Union Deductions January 2008	-30.60
**McDowall Affleck	Bill Pmt -Cheque	09/01/2008	Debit	Repairs to Shire Equipment	-1,619.80
	Bill Pmt -Cheque	09/01/2008	Debit	Pederick Drive	-8,695.50

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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<b>**McIntosh &amp; Son</b>	Bill Pmt -Cheque	09/01/2008	Debit	Parts & Repairs	-328.34
<b>**Metro Count</b>	Bill Pmt -Cheque	09/01/2008	Debit	Battery Pack	-133.00
<b>**Narrogin Computers</b>	Bill Pmt -Cheque	31/01/2008	Debit	Computer System	-1,343.00
<b>**Narrogin Glass</b>	Bill Pmt -Cheque	09/01/2008	Debit	Repair Shire Windows	-1,095.36
<b>**Narrogin Hire Service &amp; Reticulation</b>	Bill Pmt -Cheque	09/01/2008	Debit	Reticulation	-831.92
	Bill Pmt -Cheque	23/01/2008	Debit	Reticulation	-726.80
<b>**Neil Butterworth Superannuation Fund</b>	Bill Pmt -Cheque	10/01/2008	Debit	Payroll 10/01/08	-3,108.86
	Bill Pmt -Cheque	24/01/2008	Debit	Payroll 24.01.08	-2,715.11
<b>**NNT Uniforms</b>	Bill Pmt -Cheque	09/01/2008	Debit	Staff Uniforms	-65.00
	Bill Pmt -Cheque	23/01/2008	Debit	Staff Uniforms	-2,698.00
	Bill Pmt -Cheque	31/01/2008	Debit	Staff Uniforms	-292.56
<b>**Palace Hotel</b>	Bill Pmt -Cheque	31/01/2008	Debit	Refreshments	-743.41
<b>**Paimyra Plumbing &amp; Gas Pty Ltd</b>	Bill Pmt -Cheque	09/01/2008	Debit	Repairs to Shire Buildings	-1,745.90
	Bill Pmt -Cheque	23/01/2008	Debit	Repairs to Shire Buildings	-1,763.00
<b>**Payroll Rates in Advance</b>	Bill Pmt -Cheque	25/01/2008	Debit	Payroll Deduction Rates January 2008	-140.00
<b>**Planning Enterprises</b>	Bill Pmt -Cheque	09/01/2008	Debit	Town Planning Scheme	-399.57
<b>**Radiowest Broadcasters</b>	Bill Pmt -Cheque	23/01/2008	Debit	Advertising	-165.00
<b>**Recharge-It</b>	Bill Pmt -Cheque	09/01/2008	Debit	Clean Refill & Test Canon	-69.00
<b>**Reinforced Concrete Pipes Pty Ltd</b>	Bill Pmt -Cheque	09/01/2008	Debit	RRJ Pipe, Rubber Rings	-359.90
<b>**RNR Contracting PTY LTD</b>	Bill Pmt -Cheque	23/01/2008	Debit	Bitumen	-20,044.64

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<b>**Security &amp; Key Pty Ltd</b>	Bill Pmt -Cheque	09/01/2008	Debit	Block Cut Key	-169.51
	Bill Pmt -Cheque	31/01/2008	Debit	Block Keys	-169.51
<b>**Shire of Wagin Payroll Creditors</b>	Bill Pmt -Cheque	25/01/2008	Debit	Payroll Deductions January 2008	-220.00
	Bill Pmt -Cheque	25/01/2008	Debit	Payroll Deductions January 2008	-400.00
<b>**Shire of Wagin Staff Social Fund</b>	Bill Pmt -Cheque	09/01/2008	Debit	Quarterly Contribution	-16,500.00
	Bill Pmt -Cheque	09/01/2008	Debit	Paper Towel	-999.68
<b>**Shire of Woodanilling</b>	Bill Pmt -Cheque	31/01/2008	Debit	Freight	-48.18
	Bill Pmt -Cheque	09/01/2008	Debit	Electricity Expenses	-2,698.40
<b>**Site Ware Direct</b>	Bill Pmt -Cheque	31/01/2008	Debit	Electricity Expenses	-11,479.05
	Bill Pmt -Cheque	09/01/2008	Debit	Chlorine DPD	-302.72
<b>**Star Track Express Pty Ltd</b>	Bill Pmt -Cheque	09/01/2008	Debit	Repairs to Shire Equipment	-451.00
	Bill Pmt -Cheque	09/01/2008	Debit	Stationary, Printing	-684.00
<b>**Synergy</b>	Bill Pmt -Cheque	23/01/2008	Debit	Envelopes	-176.00
	Bill Pmt -Cheque	31/01/2008	Debit	Business Cards	-179.00
<b>**Telford Industries</b>	Bill Pmt -Cheque	31/01/2008	Debit	Advertising Schedule	-120.00
	Bill Pmt -Cheque	31/01/2008	Debit	Kitchen Cupboards	-5,985.00
<b>**Terry Brown &amp; Co</b>	Bill Pmt -Cheque	09/01/2008	Debit	Refreshments, Cleaning Products	-827.81
	Bill Pmt -Cheque	09/01/2008	Debit	Repairs to Shire Buildings	-6,179.07
<b>**Times Print</b>	Bill Pmt -Cheque	23/01/2008	Debit	Christmas Lighting	-2,351.58
	Bill Pmt -Cheque	31/01/2008	Debit	Upgrade Sportsground RCD's	-26,106.94
<b>**Wagin Agricultural Society</b>					
<b>**Wagin Cabinets</b>					
<b>**Wagin Co-op.</b>					
<b>**Wagin Gas Electrics</b>					



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**Wagin Jewellers & Giftware	Bill Pmt -Cheque	09/01/2008	Debit	Storage Jars, Serving Tray	-34.90
**Wagin Panel and Paint	Bill Pmt -Cheque	09/01/2008	Debit	Repair Smashed Rear Window	-346.87
**Wagin Plumbing	Bill Pmt -Cheque	09/01/2008	Debit	Retic Repairs	-128.70
	Bill Pmt -Cheque	31/01/2008	Debit	Retic Repairs	-6,268.10
**Wagin Spraying Service	Bill Pmt -Cheque	09/01/2008	Debit	Spray Town Oval	-2,915.00
	Bill Pmt -Cheque	23/01/2008	Debit	Spray Bridal Creeper	-12,430.00
**Wagin Telecentre	Bill Pmt -Cheque	09/01/2008	Debit	Folding Council Capers	-90.00
**Wagin Volunteer Fire Brigade	Bill Pmt -Cheque	09/01/2008	Debit	Control Burn	-1,023.00
**WALGSP	Bill Pmt -Cheque	25/01/2008	Debit	Superannuation Jan 2008	-15,790.61
**West Country Office Machines	Bill Pmt -Cheque	09/01/2008	Debit	Meter Plan	-4,403.08
**Westcare Industries	Bill Pmt -Cheque	23/01/2008	Debit	Portland Wheat	-128.43
**Western Australian Local Government Ass	Bill Pmt -Cheque	09/01/2008	Debit	CEO Position	-2,424.93
**Western Australian Treasury Corporation	Bill Pmt -Cheque	09/01/2008	Debit	Loan 133	-1,436.13
	Bill Pmt -Cheque	31/01/2008	Debit	Loan 128 & Loan 133	-9,984.75
**Westrac Equipment	Bill Pmt -Cheque	09/01/2008	Debit	Service Vehicle	-2,379.07
	Bill Pmt -Cheque	23/01/2008	Debit	Service Vehicle	-3,115.84
4 Farmers Pty Ltd	Bill Pmt -Cheque	10/01/2008	1642	Ammonium Sulphate	-976.80
Alsat Instruments	Bill Pmt -Cheque	31/01/2008	1677	Anemometer	-2,077.63
Albany Advertiser Pty Ltd	Bill Pmt -Cheque	23/01/2008	1665	Advertising	-440.00

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Austral Mercantile Collections Pty Ltd	Bill Pmt -Cheque	10/01/2008	1643	Collections Fees	-3,349.07
	Bill Pmt -Cheque	31/01/2008	1678	Rates Recovery	-716.31
Australia Day Breakfast Committee	Bill Pmt -Cheque	31/01/2008	1676	Donation	-200.00
	Bill Pmt -Cheque	21/01/2008	Debit	PAYG and GST Oct - Dec 2007	-26,689.37
Australian Taxation Office	Bill Pmt -Cheque	23/01/2008	1666	Lawn Seed	-64.95
Belvedere Nursery	Bill Pmt -Cheque	10/01/2008	1644	Install VHF Radio	-476.30
Blight's Auto Electrics	Bill Pmt -Cheque	23/01/2008	1667	Plants	-79.80
Blyth Garden Centre Plants Plus	Bill Pmt -Cheque	10/01/2008	1645	Multi Tyred Roller	-116,050.00
BT Equipment	Bill Pmt -Cheque	11/01/2008	1661	Rate refund due to overpayment	-155.83
CE & AM Jensz	Bill Pmt -Cheque	10/01/2008	1646	Bin Liners	-146.35
Chefmaster Australia	Bill Pmt -Cheque	31/01/2008	1679	Service & Repairs	-404.80
D & N Automotive Centre	Bill Pmt -Cheque	03/01/2008	Debit	Debit of Licensing Takings 31st Dec 2007	-8,638.45
Department of Planning & Infrastructure	Bill Pmt -Cheque	04/01/2008	Debit	Debit of Licensing Takings 2nd Jan 2008	-10,163.00
	Bill Pmt -Cheque	06/01/2008	Debit	Debit of Licensing Takings 4th Jan 2008	-9,038.85
	Bill Pmt -Cheque	09/01/2008	Debit	Debit of Licensing Takings 7th Jan 2008	-2,926.15
	Bill Pmt -Cheque	10/01/2008	Debit	Debit of Licensing Takings 8th Jan 2008	-5,982.90
	Bill Pmt -Cheque	11/01/2008	Debit	Debit of Licensing Takings 9th Jan 2008	-2,518.50
	Bill Pmt -Cheque	14/01/2008	Debit	Debit of Licensing Takings 10th Jan 2008	-2,679.55
	Bill Pmt -Cheque	15/01/2008	Debit	Debit of Licensing Takings 11th Jan 2008	-4,077.50
	Bill Pmt -Cheque	16/01/2008	Debit	Debit of Licensing Takings 14th Jan 2008	-2,666.25
	Bill Pmt -Cheque	17/01/2008	Debit	Debit of Licensing Takings 15th Jan 2008	-4,443.50
	Bill Pmt -Cheque	18/01/2008	Debit	Debit of Licensing Takings 16th Jan 2008	-1,951.15
	Bill Pmt -Cheque	21/01/2008	Debit	Debit of Licensing Takings 17th Jan 2008	-3,236.30
	Bill Pmt -Cheque	22/01/2008	Debit	Debit of Licensing Takings 18th Jan 2008	-4,107.70

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
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<b>Elders Limited</b>	Bill Pmt -Cheque	23/01/2008	Debit	Debit of Licensing Takings 21st Jan 2008	-3,617.10
	Bill Pmt -Cheque	24/01/2008	Debit	Debit of Licensing Takings 22nd Jan 2008	-3,232.30
	Bill Pmt -Cheque	25/01/2008	Debit	Debit of Licensing Takings 23rd Jan 2008	-2,025.90
	Bill Pmt -Cheque	29/01/2008	Debit	Debit of Licensing Takings 24th Jan 2008	-3,883.85
	Bill Pmt -Cheque	07/01/2008	Debit	Debit of Licensing Takings 3rd Jan 2008	-1,174.25
	Bill Pmt -Cheque	30/01/2008	Debit	Debit of Licensing Takings 25th Jan 2008	-8,002.65
	Bill Pmt -Cheque	31/01/2008	Debit	Debit of Licensing Takings 29th Jan 2008	-8,545.20
	Bill Pmt -Cheque	10/01/2008	1647	Registration	-16.35
	Bill Pmt -Cheque	31/01/2008	1680	Vehicle Registration	-260.75
<b>F &amp; E M Lintorn-Terry</b>	Bill Pmt -Cheque	10/01/2008	1648	Steel Droppers	-72.66
<b>GE Smith</b>	Bill Pmt -Cheque	10/01/2008	1640	Rebate refund	-386.10
<b>Great Southern Development Commission</b>	Bill Pmt -Cheque	30/01/2008	1674	Medical fee refund	-30.00
<b>Hesta Super Fund</b>	Bill Pmt -Cheque	21/01/2008	1664	Donation to Runaway Bus 2008	-150.00
	Bill Pmt -Cheque	09/01/2008	1637	Payroll Deductions December 2007 Kerry Tacklen	-237.10
	Bill Pmt -Cheque	25/01/2008	1672	Payroll Deductions Jan 2008 Kerry Tacklen	-237.10
<b>Ingrey's</b>	Bill Pmt -Cheque	10/01/2008	1649	Parts	-240.60
<b>Jl McIvor</b>	Bill Pmt -Cheque	10/01/2008	1641	Medical fee refund	-60.00
<b>K &amp; GC Barrett</b>	Bill Pmt -Cheque	30/01/2008	1675	Medical fee refund	-30.00
<b>Kershaw Brothers</b>	Bill Pmt -Cheque	11/01/2008	1662	Overpayment of rates	-99.41
<b>Liquor, Hospitality &amp; Misc Union</b>	Bill Pmt -Cheque	09/01/2008	1638	Payroll Deductions December 2007	-40.20
	Bill Pmt -Cheque	25/01/2008	1673	Payroll Deductions January 2008	-40.20
<b>Makit Narrogin Hardware</b>	Bill Pmt -Cheque	10/01/2008	1651	Shadedcloth	-18.00
<b>Mercury Fire</b>	Bill Pmt -Cheque	31/01/2008	1681	Chenguard	-3,801.80

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
**December / January 2008**

MLC Masterkey Superannation	Bill Pmt -Cheque	09/01/2008	1639	Super Payments December K Earnshaw	-42.26
Narrogin Linen	Bill Pmt -Cheque	31/01/2008	1682	Dry Cleaning Curtains	-250.80
Narrogin Nursery Cafe & Gallery	Bill Pmt -Cheque	23/01/2008	1666	Plants	-242.00
National Bank	Bill Pmt -Cheque	21/01/2008	Debit	Mastercard Repayments	-1,039.86
	Bill Pmt -Cheque	02/01/2008	Debit	Bank Fees and Charges	-209.04
	Bill Pmt -Cheque	31/01/2008	Debit	Bank Fees and Charges	-174.50
NB Bail	Bill Pmt -Cheque	11/01/2008	1663	Rate refund due to overpayment	-115.35
Ray Ford Signs.	Bill Pmt -Cheque	31/01/2008	1683	Male & Female Toilet Signs	-77.00
Rural Press Regional Media	Bill Pmt -Cheque	10/01/2008	1652	Advertising	-557.56
	Bill Pmt -Cheque	23/01/2008	1669	Advertising	-329.16
S & S Frames & Flowers	Bill Pmt -Cheque	10/01/2008	1653	Framed Certificates	-780.00
	Bill Pmt -Cheque	31/01/2008	1684	Framed Certificates	-195.00
Savant Technologies	Bill Pmt -Cheque	23/01/2008	1670	Calibration of Breath Analysers	-280.50
Shire of Wagin.	Bill Pmt -Cheque	10/01/2008	1654	Hire of Community Bus	-276.65
Stewart & Heaton Clothing Co. Pty Ltd	Bill Pmt -Cheque	10/01/2008	1655	Clothing	-1,846.94
	Bill Pmt -Cheque	31/01/2008	1685	Jackets	-389.47
Telstra	Bill Pmt -Cheque	10/01/2008	1656	Telephone Expenses	-2,347.92
	Bill Pmt -Cheque	23/01/2008	1671	Telephone Expenses	-1,031.25
	Bill Pmt -Cheque	31/01/2008	1686	Telephone Expenses	-1,301.05
Trev Stringer	Bill Pmt -Cheque	10/01/2008	1657	Make & Install Sign	-3,476.00
Underground Power Development Pty Ltd	Bill Pmt -Cheque	10/01/2008	1658	Electrical Design Fee	-4,180.00

**Shire of Wagin**  
**List of Creditors Paid from the Municipal Fund Account**  
**December / January 2008**

<b>WA Country Health Service</b>	Bill Pmt -Cheque	10/01/2008	1659	HACC	-1,779.18
<b>Wagin Frail Aged.</b>	Bill Pmt -Cheque	09/01/2008	Debit	WFA Creditors	-12,504.41
<b>Wagin Meats</b>	Bill Pmt -Cheque	31/01/2008	1687	Contractors Meeting	-190.00
<b>Wagin Newsagency</b>	Bill Pmt -Cheque	10/01/2008	1660	Wrapping Paper	-40.55
	Bill Pmt -Cheque	31/01/2008	1688	Durseal	-38.52
<b>Water Corporation</b>	Bill Pmt -Cheque	31/01/2008	1689	Water Consumption	-20,379.35

**Shire of Wagin Trust Account**  
**List of Creditor Paid from the Trust Fund Account**  
**January 2008**

	Type	Date	Num	Memo	Amount
Kevin Ball.	Bill Pmt -Cheque	04/01/2008	1718	Refund bond hire of Trestles	-100.00
Sharon Lebeck.	Bill Pmt -Cheque	04/01/2008	1719	Refund bond hire of Chairs	-100.00
Trevor Parsons.	Bill Pmt -Cheque	04/01/2008	1720	Refund bond hire of Trestles and Chairs	-100.00
Wagin Patchwork Group.	Bill Pmt -Cheque	04/01/2008	1721	Refund Bond hire of Community Bus	-150.00

**Wagin Medical Centre**  
**Operating Statement**  
 July 2007 through January 2008

	Jul '2007 - Jan 2008	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>I100 · Operating Income</b>		
I100010 · Surgery Visits	125,762.02	246,000.00
I100020 · Hospital Visits	5,949.32	35,000.00
I100030 · WACRRM Practice Support	0.00	3,500.00
I100040 · Practice Incentive Payments	20,749.89	21,000.00
I100060 · Interest	61.54	210.00
I100070 · Reimbursements	0.00	1,050.00
I100080 · Contribution from Dumbleyung	3,700.01	6,405.00
<b>Total I100 · Operating Income</b>	<b>156,222.78</b>	<b>313,165.00</b>
<b>Total Income</b>	<b>156,222.78</b>	<b>313,165.00</b>
<b>Expense</b>		
<b>E200 · Operating Expenditure</b>		
E200010 · Doctors Wages	99,535.08	168,000.00
E200020 · Administration Wages	29,374.66	45,500.00
E200030 · Practice Nurse Wages	14,825.68	42,000.00
E200040 · Cleaners Wages	6,273.43	7,000.00
E200050 · Superannuation	12,731.83	24,500.00
E200060 · Locum Doctor Expenses	0.00	2,000.00
E200065 · Staff Other Expenses	323.48	630.00
E200070 · Workers Comp Insurance	13,272.70	14,000.00
E200075 · Professional Indemnity Ins	4,177.39	6,000.00
E200080 · Professional Promotion	0.00	350.00
E200090 · Staff Training	185.45	1,750.00
E200095 · Staff Uniforms	128.22	1,000.00
E200100 · Telephone & Mobile	4,277.42	5,600.00
E200110 · Electricity & Gas	1,443.60	1,925.00
E200120 · Water	119.00	1,120.00
E200130 · Office Supplies & Maintenance	2,029.31	3,500.00
E200140 · Printing & Stationery	976.22	1,750.00
E200150 · Repairs	0.00	560.00
E200160 · Office Cleaning Supply & Serv	181.83	350.00
E200170 · Vehicle Running Costs W.1479	1,429.84	2,800.00
E200180 · Gardening Service - Nenke St	1,779.92	1,750.00
E200190 · Internet Access	47.67	560.00
E200200 · Medical Supplies	2,229.55	7,000.00
E200210 · Computer Systems	386.10	1,750.00
E200220 · Postage and Freight	1,435.58	1,400.00
E200240 · Subscriptions	1,249.18	1,540.00
E200250 · Advertising	0.00	350.00
E200260 · Bank Fees & Charges	836.89	1,400.00
E200280 · Refund Consultation Fees	167.10	280.00
E200290 · Travelling	4.09	140.00
E200350 · Other Expenses	621.66	1,750.00
E200360 · Building Insurance	717.98	800.00
E200370 · Bank Errors	0.00	175.00
<b>Total E200 · Operating Expenditure</b>	<b>200,760.86</b>	<b>349,230.00</b>
<b>Total Expense</b>	<b>200,760.86</b>	<b>349,230.00</b>
<b>Net Ordinary Income</b>	<b>-44,538.08</b>	<b>-36,065.00</b>
<b>Net Income</b>	<b>-44,538.08</b>	<b>-36,065.00</b>

**Wagin Medical Centre**  
**List of Creditors Paid from the Operating Cheque Account**  
**December / January 2008**

	Type	Date	Num	Memo	Amount
**Australia Post	Bill Pmt -Cheque	10/01/2008	Debit	Postage	-92.88
National Bank	Bill Pmt -Cheque	02/01/2008	Debit	Bank Fees and Charges	-30.60
	Bill Pmt -Cheque	31/01/2008	Debit	Bank Fees and Charges	-25.40
Paul Lenaghan	Bill Pmt -Cheque	10/01/2008	512	Reimbursement	-14.70
Telstra	Bill Pmt -Cheque	07/01/2008	Debit	Telephone Expenses	-3.45
	Bill Pmt -Cheque	21/01/2008	Debit	Telephone Expenses	-57.23
Verna O'Donnell	Bill Pmt -Cheque	10/01/2008	513	Refund Consultation Fees	-40.95



**9.3 WORKS AND SERVICES****9.3.1 Works Management Report – January 2008**

**Location:** Shire of Wagin  
**Proponent:** Staff  
**Reporting Officer:** Manager of Works  
**File:**

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**Summary**

In accordance with Council's request, Council is to be presented with a Works Management Report for adoption.

**Background**

Works management information has previously been provided in Council's information bulletin, however it is more appropriate to formalize a report and present to Council for adoption at each Ordinary Council meeting.

**Comment**

A copy of the Works Management report is attached to this item including additional information that Council has deemed appropriate to receive.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Budget Implications**

Nil

<b>COUNCIL DECISION AND OFFICER RECOMMENDATION – ITEM 9.3.1</b>
---

**648 Cr DK Morgan/Cr IC Cumming**

That Council adopts the Works Management Report comprising of the Works Progress Report, Works Capital and Maintenance Reports and the Plant Report for the period ending 31<sup>st</sup> January 2008.

**CARRIED**  
Vote 10/0

## Shire of Wagin

### Works Report – February 2008

<b>Works Completed</b>	<b>Description</b>
Taylors Road	Gravel sheet 3km
Sprigg-Fraser Road	Gravel sheet 3km
Bowling Club	Cart 300 metres sand of green
Nenke Street	Kerb back fill and level
<b>Future Works</b>	<b>Description</b>
Nobles Road	Clear widen and form
Ballagin Road	Clear widen gravel shoulders
Ballagin Road	Install box culvert
<b>On Going Works</b>	<b>Description</b>
Maintenance grading	Various Roads - completed
Town site	Maintenance and weed spraying
General	Odd jobs as required
<b>Plant Down Time</b>	<b>Description</b>

**Shire of Wagin  
Capital Works Programme  
1st July 2007 to 31st January 2008**

Construction Program	Description	Actual 31/01/2008 \$	Budget 30th June 08 \$	Variance \$	% of Budget %	Job Status
CP25 - Ballagin	Surface Correction	4,718	133,650	128,932	3.53	In Progress
CP26 - Tudhoe	Lukin St/Tarbet St		11,900	11,900	0.00	Not Started
CP27 - Tudhoe	Ventnor St		38,100	38,100	0.00	Not Started
CP28 - Traverse	Reseal	5,722	9,000	3,278	63.58	In Progress
CP29 - Kitchener	Reseal	6,055	9,000	2,945	67.28	In Progress
CP30 - Wetlands Park	Reseal	2,542	16,325	13,783	15.57	In Progress
CP31 - Nenke	Reseal	6,358	9,000	2,642	70.64	In Progress
CP32 - Nenke	Construct & Seal	9,274	11,000	1,726	84.31	In Progress
CP33 - Umbra	Surface Correction	5,885	12,000	6,115	49.04	In Progress
<b>Total Construction Program</b>		<b>40,554</b>	<b>249,975</b>	<b>209,421</b>	<b>16.22</b>	

**Shire of Wagin  
Works Maintenance Programme  
1st July 2007 to 31st January 2008**

		Actual 31-Jan-08	Budget 30th June 08	Variance	% of Budget	Job Status
	Description	\$	\$	\$	%	
<b>Maintenance Program</b>						
MP20 - Beaufort Road	Gravel Sheet	35,112	25,000	-	140.45	Completed
MP21 - Jaloran Road	Clear, Widen Shoulders	53,798	58,800	5,002	91.49	Completed
MP22 - Wagin - Wickepin	Clear, Widen Shoulders	35,499	36,000	501	98.61	Completed
MP23 - Bullock Hills	Clear, Widen Shoulders	27,662	25,000	-	110.65	Completed
MP24 - Dongolocking	Surface Correction		28,000	28,000	-	Not Started
MP25 - Warup West	Gravel Sheet	17,914	30,000	12,086	59.71	In Progress
MP26 - Warup South	Gravel Sheet		25,000	25,000	-	Not Started
MP27 - Sprigg Fraser	Gravel Sheet	7,533	25,000	17,467	30.13	In Progress
MP28 - Taylors	Gravel Sheet	19,143	25,000	5,857	76.57	Completed
MP29 - Behn Ord	Clear, Widen Shoulders	18,479	30,093	11,614	61.41	Completed
MP 30 - Noble	Clear, Widen Form		25,000	25,000	-	Not Started
MP31 - Piesseville Jaloran	Clear, Widen Form	37,015	35,000	-	105.76	Completed
Unscheduled Maintenance/Bridge		68,188	112,000	43,812	60.88	On Going
Maintenance Grading		69,085	130,000	60,915	53.14	On Going
Rural Tree Pruning		1,784	100,000	98,216	1.78	On Going
<b>Total Maintenance Program</b>		<b>391,212</b>	<b>709,893</b>	<b>318,681</b>	<b>55.11</b>	

**Plant Report  
Jan-08**

Plant	Rego #	Plant #	Operator	Kms/Hours 31/12/2007	Kms/Hours 31/01/2008	Kms/Hours Jan	Kms/Hours Financial Year	Plant Costs Financial Year
2000 Cat Grader	W9925	P10	C Bunter	160	221	61	221	\$0
2006 Cat Front End Loader	W9776	P11	D Cooper	1058	1168	110	537	\$2,075
2004 Cat Grader	W1019	P12	M Foale	3395	3486	91	471	\$7,660
2003 Isuzu Tip Truck	W1015	P13	W Stephens	117755	121268	3513	13199	\$5,074
2006 Isuzu Tip Truck	W1002	P14	D Storey	27852	31830	3978	19452	\$2,329
2007 Bomag Roller	W7862	P15	K Pollard	7	50	43	50	\$0
2006 Isuzu Tray Top	W1012	P16	R Hollands	41152	42656	1504	11901	\$1,883
2006 Case Backhoe	W242	P17	S Hiskins	1348	1416	68	479	\$3,358
2005 Tractor Plant	W9630	P18	R White	480	506	26	180	\$360
1990 Case Road Roller	W841	P19	Various	7011	7011	0	0	\$773
2005 John Deere Tractor	W9618	P20	Various	593	606	13	146	\$735
2005 Iveco Tray Top	W676	P21	C Bunter	32307	33461	1154	11285	\$838
John Deere	W487	P22	L Fuss	52	52	40	92	\$60
2003 Mitsubishi Tray Top	W1010	P24	R White	61547	62745	1198	9082	\$155
2003 Mitsubishi Tray Top	W1001	P25	L Fuss	16882	17803	921	17803	\$623
2005 Mitsubishi Tray Top	W1007	P26	B McNamara	26567	27924	1357	6835	\$349
2005 Mitsubishi Tray Top	W1022	P27	M Foale	56685	57780	1095	8148	\$570
2005 Mitsubishi Tray Top	W9655	P85	R Kelly	22421	23696	1275	18210	\$362
2006 Ford Fairmont Sedan	W1	P01	B Fisher	22207	28480	4273	22641	\$2,540
2006 Ford Falcon Sedan	W001	P02	B Roderick	0	226	226	226	\$1,237
2007 Ford Territory Sedan	W1008	P04	A Hicks		520	520	520	\$602
Ford Courier	W1044	P38	T Evans	73179	77864	4885	8305	\$1,083
2006 Ford Fairmont Sedan	W1479	P05	Doctor	25781	26993	1212	15538	\$416
2006 Ford Laser Hatch	W1017	P06	L West	0	511	511	511	\$560
2005 Ford Falcon Sedan	W468	P80	S Cuthbert	55500	57545	2045	11545	\$183
2001 Toyota Coaster Bus	W1212	P07		63048	63048	0	4849	\$1,098
HACC Bus	W753	P83	HACC	65000	65000	0	1000	\$430
2007 Ford Falcon St Sedan	W9800	P86	DK HACC	6725	14342	7617	10335	\$266

*Cr Morgan left the meeting at 8.28pm.*

#### **9.4 OTHER COMMITTEES AND REPORTS**

##### **9.4.1**

##### **Committee Minutes – Townscape & Tidy Towns Committee- LEMC**

**Reporting Officer:** Acting Chief Executive Officer

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##### **Summary**

Council needs to confirm these Committee Minutes and adopt any recommendations made or otherwise.

##### **Background**

The Local Government Act 1995 requires Committee Minutes to be confirmed and to endorse any recommendations.

##### **Comment**

As both Committees do not have delegated powers from Council there is a statutory requirement to deal with the recommendations below.

##### **Statutory Environment**

S5.223 of Local Government Act 1995

##### **Policy Implications**

N/A

##### **Budget Implications**

N/A

*Cr Morgan returned to the meeting at 8.30pm.*

<b>OFFICER'S RECOMMENDATION – 9.4.1</b>
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That the Minutes for the Townscape and Tidy Towns Committee held on 31<sup>st</sup> January 2008 and the Wagin Local Emergency Management Committee (LEMC) be confirmed as a correct record and any recommendations contained within these Minutes be adopted.

<b>COUNCIL DECISION – ITEM 9.1.1</b>
--------------------------------------

##### **636 Cr AC Dohle/Cr JP Reed**

That the minutes for the Townscape and Tidy Towns Committee held on 31<sup>st</sup> January 2008 and the Wagin Local Emergency Management Committee (LEMC) be received.

**CARRIED**  
Vote 10/0

*Note: Reason for difference is Council wished to only receive the Committee minutes and adopt the recommendations separately.*

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**MINUTES OF A TOWNSCAPE AND TIDY TOWNS COMMITTEE MEETING HELD  
IN THE COUNCIL CHAMBERS ON THURSDAY 31ST JANUARY 2008**

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**1. OPENING:** Meeting opened at 2.02pm

**2. ATTENDANCE:** Cr B Anderson  
Cr D Morgan  
Mrs C Gell  
Mrs B Anderson

**STAFF:** Mr B Roderick Deputy Chief Executive Officer  
Mr J Case Special Projects Officer  
Mr T Evans Town Supervisor

**APOLOGIES:** Cr K Draper

**VISITORS:** Nil

**3. ELECTION OF CHAIRPERSON**

The Acting Chief Executive Officer called for nominations for the position of Chairperson.

Cr Anderson was nominated by Mrs Beverley Anderson  
Cr Anderson accepted the nomination.

There being no further nominations the Acting Chief Executive Officer declared Cr Anderson elected to the position of Chairperson.

**4. PUBLIC QUESTION TIME**

Nil

**5. DECLARATION OF INTEREST**

Cr B Anderson - 7.6 – Proximity  
Mrs B Anderson - 7.6 – Proximity

**6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**T72 C GELL / MRS B ANDERSON**

That the Minutes of the Townscape and Tidy Towns Committee Meeting held on 1st September 2006 be confirmed as a true and accurate record of proceedings.

**CARRIED**  
Vote 4/0

**7. CORRESPONDENCE AND REPORTS****7.1 Street Trees**

Torre Evans, Council's Town Supervisor who is a qualified horticulturist, put forward Bottlebrush and Eucalyptus tree species that Council could adopt in their street tree policy. The Bottlebrush is more suitable under power lines and Eucalyptus where no power lines exist.

The Committee was in favour of continuing the same theme of tree for each street. Also they were concerns of the ability to water new trees in the first two to three years and would seek assistance from residents. It was agreed that the Town Supervisor was suitably qualified to put together a street tree policy and take it to the March Council meeting for adoption. It was also agreed that there is enough funds in this years Townscape budget to plant new trees in the three main streets in the CBD being Tudhoe, Tudor and Tavistock.

**COMMITTEE RECOMMENDATION – ITEM 7.1****T73 D MORGAN / C GELL**

The Council Town Supervisor to develop a street tree policy for adoption by Council at the March meeting.

**CARRIED**  
Vote 4/0

**COUNCIL DECISION – ITEM 7.1****649 Cr BW Anderson/Cr DK Morgan**

The Council Town Supervisor to develop a street tree policy for adoption by Council at the March meeting.

**CARRIED**  
Vote 10/0

**7.2 Vandalism & Graffiti**

John Case, Council's Special Projects Officer, advised that there had been \$40,000 worth of vandal damage and graffiti in town over the school holidays. The Police have reported most of the vandalism has been done by young children. Graffiti with the aid of the new graffiti trailer has been cleaned up immediately. The Police and Shire have instigated a No School – No Pool policy and extended that to no pool.

**COMMITTEE RECOMMENDATION – ITEM 7.2****T74 D MORGAN / Mrs B ANDERSON**

Council obtain approval from owner of Walker Ford to remove graffiti from behind Walker Ford car yard.

**CARRIED**  
Vote 4/0



**COUNCIL DECISION – ITEM 7.2****650 Cr DK Morgan/Cr PJ Blight**

Council obtain approval from owner of Walker Ford to remove graffiti from behind Walker Ford car yard.

**CARRIED**

Vote 10/0

**7.3 School Banner**

Council enters the “Banners in the Terrace” competition each year at Local Government Week. There are now four or five banners that have been designed and painted by students from the Wagin District High. It has been suggested the banners could be displayed for all to see in one of Council’s buildings. John Case suggested the banners could be hung in the northern side of the Town Hall as this will also aid in blocking light from the existing windows.

**COMMITTEE RECOMMENDATION – ITEM 7.3****T75 Mrs B ANDERSON / D MORGAN**

Request Council display the Local Government Week banners on the northern side of the Town Hall.

**CARRIED**

Vote 4/0

**COUNCIL DECISION – ITEM 7.3****651 Cr BW Anderson/Cr AC Dohle**

Request Council display the Local Government Week banners on the northern side of the Town Hall.

**CARRIED**

Vote 10/0

**7.4 Toilet Block**

Townscape Committee discussed the proposed design of the new toilet block near the Library. The Committee supported the colorbond kit concept, however would like costings be obtained for a brick design to compare with the colorbond kit design.

**COMMITTEE RECOMMENDATION – ITEM 7.4****T76 D MORGAN / Mrs B ANDERSON**

The Committee supported the colorbond kit toilet block concept, however would like costings be obtained for a brick design for comparison.

**CARRIED**

Vote 4/0

**COUNCIL DECISION – ITEM 7.4****652 Cr DK Morgan/Cr JP Reed**

The Committee supported the colorbond kit toilet block concept, however would like costings be obtained for a brick design for comparison.

**CARRIED**

Vote 10/0

**7.5 Galts Fountain Upgrade**

Plumbing has been reinstated and there is one operational tap.

A Purchase Order has been raised for the painter to paint with killrust green.

**7.6 Removal of Street Tree**

The Committee could not discuss this request as due to the declaration of interest in this item the Committee did not have a quorum to make a resolution.

Refer to Council to decide under advice from the Manager of Works

**8. URGENT BUSINESS****8.1 Footpaths**

Letters of complaint have been received regarding dangerous sections of Council footpaths.

Council works staff to look at identifying dangerous footpath sections and make safe. Council should substantially increase their budget for the maintenance of footpaths next financial year.

**8.2 Banners**

Sally Thomson of Woolorama requested Council provide two blank canvas banners to be designed and painted at Woolorama by a prominent indigenous artist with help from children at the event.

**COMMITTEE RECOMMENDATION – ITEM 8.2****T77 Mrs B ANDERSON / C GELL**

That Council approve the provision of two blank canvas banners to Woolorama to be designed and painted at Woolorama by a prominent indigenous artist with help from children at the event.

**CARRIED**

Vote 4/0

**COUNCIL DECISION – ITEM 8.2****653 Cr GR Ball/Cr JP Reed**

That Council approve the provision of two blank canvas banners to Woolorama to be designed and painted at Woolorama by a prominent indigenous artist with help from children at the event.

**CARRIED**

Vote 10/0

**8.3 Trees Outside Historical Village**

Trees are cracking down.

Town Supervisor to investigate structure of trees and to take appropriate action.

**8.4 \$20,000 per year on Townscape**

Look at existing expenditure and budget at next meeting, as it is important we expend all funds budgeted for townscape on townscape.

**8.5 Caravan Park**

The lawn area and the garden beds require attention.

The Town supervisor to address these areas.

**8.6 Display Panel**

Wagin/Woodanilling Landcare has approached Council to approve a phascogale display panel to be erected in the Wetlands Park.

**COMMITTEE RECOMMENDATION – ITEM 8.6****T78 D MORGAN / C GELL**

Council approve for Phascogale display panel to be erected in the Ram Park subject to correct dimensions and design is provided to the committee. The committee will then make full decision as to the exact location of the display panel.

**CARRIED**

Vote 4/0

**COUNCIL DECISION – ITEM 8.6****654 Cr PJ Blight/Cr DK Morgan**

Council approve for Phascogale display panel to be erected in the Ram Park subject to correct dimensions and design is provided to the committee. The committee will then make full decision as to the exact location of the display panel.

**CARRIED**

Vote 10/0

**CLOSURE**

The meeting closed at 4.23pm.

**These Minutes were confirmed at a meeting held on**

\_\_\_\_\_

**Signed** \_\_\_\_\_

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated** \_\_\_\_\_

*Deputy Chief Executive Officer left the meeting at 8.56pm.*

**Wagin Local Emergency Management Committee (LEMC)****Minutes of Meeting 7<sup>th</sup> February 2008**

Meeting opened at 1904hrs

Present: Marilyn Brockway (Chairperson), Mark Folkard and Kim Briggs (Wagin Police), Greg O'Neil (Roadwise), Ross Goldsmith and Ian McDougall (Bushfire Brigade), Darren Smith, Tony Fazioli and John Stephens (Wagin Volunteer Fire Brigade), Brian Anderson, Dean Morgan, Phil Blight, and Jenny Ewen (Shire Councillors), Greg Brockway, (Woolorama), Gail Murdoch and Natalie Reed (St John's Ambulance), David Harrison and Anne McAllister (Wagin District High School), Brian Roderick and John Case (Shire),

Apologies: Jason Reed (Shire Councillor), (Wagin Health Service)

Minutes of last meeting were accepted as a true and accurate record of the business conducted. Moved Mark Folkard and seconded by Ian McDougall. **Motion carried by all in attendance.**

Business arising from last meeting

- There were no items arising from the previous meeting minutes.

*Deputy Chief Executive Officer returned to the meeting at 8.58pm.*

New Business

Roadwise

- Greg O'Neil provided a comprehensive written report which he spoke to. A full copy of his report is available at the Shire Office. **(Note: some email accounts cannot accommodate the size of the attachment)**
- Key points were the completion of the Drink Driving campaign and focus on 4 new area's Safe Road Use, Safe Roads and Roadsides, Safe Speeds and Safe Vehicles.

- Easter is a time when local communities generally arrange for Blessing of the Roads. We were provided with an information pack for Council if it was required for Wagin. Pack handed to DCEO Brian Roderick.
- Greg spoke briefly on the \$185M funding requirements recently advertised to bring local roads up to standards and an additional \$130M required for improvements.
- Over the March long week-end there will be a program to reward good drivers.
- Recent statistics for the Wagin area have been 1 fatal crash, 1 serious and 3 other crashes. Drink driving is still an issue in Wagin with 31 people being caught above the limit in the last 6 months.

#### Speed limits in Wagin

- Feedback was given to the meeting on a recent meeting held at the Shire between Main Roads, the Wagin Police and the Shire. There is a proposal by Main Roads to
  - modify Ballagin Street to 50kph for its entirety
  - remove the unrestricted limit sign in Rifle Street (South end)
  - modify the town approach speed limits by removal of all but 110, 80 and 50 kph signage
  - Install a special speed zone for vehicles over 22TGCM in Tudhoe Street /Arthur Road, from the bridge near the Ram Park to Victor Street and remove the current 40Kph signage

#### **COMMITTEE RECOMMENDATION – SPEED LIMITS**

The meeting discussed these issues at length and the following motion was to go to council “Remove the 60Kph signs, but keep the 40 Kph zone in Tudhoe Street and additionally place warning signs of the approaches to the 80 Kph signage on all entry points with additional signage referring to the banning of use of Jake Brakes” The motion was moved by Mark Folkard and seconded by Ross Goldsmith. When put to the meeting it was carried by all in attendance.

#### **COUNCIL DECISION – SPEED LIMITS**

##### **655 Cr IC Cumming/Cr DK Morgan**

The meeting discussed these issues at length and the following motion was to go to council “Remove the 60Kph signs, but keep the 40 Kph zone in Tudhoe Street and additionally place warning signs of the approaches to the 80 Kph signage on all entry points with additional signage referring to the banning of use of Jake Brakes”.

**CARRIED**  
Vote 8/2

- Shire was requested to deploy the “Rattle Strips” near the Shire Office ASAP to gather data on traffic speeds and relevant vehicle sizes.

**COMMITTEE RECOMMENDATION – SPEED LIMITS**

Shire requested to liaise with West Arthur Shire and the Dumbleyung Shire to prepare a submission for a shared “Speed Sign Trailer”. Roadwise will provide a copy of a previous submission for information.

**COUNCIL DECISION – SPEED LIMITS****656 Cr DK Morgan/Cr JLC Ballantyne**

Shire requested to liaise with West Arthur Shire and the Dumbleyung Shire to prepare a submission for a shared “Speed Sign Trailer”. Roadwise will provide a copy of a previous submission for information.

**CARRIED**

Vote 9/1

St Johns Ambulance

- Anne asked about the possibility of having house numbers painted on the kerbs for houses to assist the SJA of a night time. She mentioned that the item had been brought up previously, but no actions resulted. DCEO will investigate any correspondence.

Fire Brigade

- Tony advised that it has been a quiet period with false alarms at the Co-op and the Dump Fire.
- A debrief on the Dump Fire highlighted that
  - Action should have been taken earlier to totally put it out
  - A letter had been sent to the CEO in August about a spraying programme, and although carried out was not large enough.
  - Standpipe access is still not what the Fire Brigade personnel want, they want the fence moved.
  - Meeting proposed that a dozer be engaged to clear the road reserve on the Railway side of the tip as a firebreak and to allow access and to allow a 50m buffer zone surrounding the tip
  - FESA map on the boundary of the Wagin Volunteer Fire Brigade was shown to the meeting, however it was noted that they advised the meeting that they would assist wherever required.
  - Councillor Morgan asked about Water Bomber qualified personnel and was advised that although there was a recent course in Narrogin, members were unable to attend due to the hose fire incident. Shires SPO will discuss with FESA as well as any requirements for a suitable tank.

**COUNCIL DECISION – FIRE BRIGADE****657 Cr PJ Blight/Cr AC Dohle**

That the Works and Services Committee will review the buffer zone around the Refuse Site.

**CARRIED**

Vote 10/0

Police

- Station personnel have been very busy for the recent period with a minor crime spree involving burglaries and vandalism. Many of the burglaries were due to the apathy of residents leaving vehicles and premises unlocked.
- Crime statistics this year a worse in every category except for “Steal Motor Vehicle”, however the offenders of the recent spree have all been apprehended and will face the courts.
- Mark has provided a very detailed Monthly Crime report card, that is too big to mail out to all, but available at the office to view.
- The meeting was informed of the difficulties in attracting additional staff to Wagin to get the numbers up to strength. Main issue was a lack of suitable housing to rent.
- Meeting due shortly with the Woolorama committee to analyse the risk management strategy for the event.

Hospital /Community

- N/A

School

- David Harrison thanked the people present at the meeting who attended the Choose Respect presentation recently put on by the school at the Golf Club. He also thanked the Shire for the assistance in preparing a submission for grant funding for the program.
- David spoke on the vandalism to the school over the holidays and the frustrations to his staff as a result.

Shire**Piesseville Fire Station**

Only work outstanding is power to HWS and effluent pump (inverted leach drain), digital lock, shower rail and curtain and coat of paint in ablutions area.

**Airport Fire Service**

The connection is complete and available for use.

**Fire Maps Update**

Available at the Shire Administration Office for sale now.

## **Community Safety and Crime Prevention Plan**

### **Discussion points**

1. Community Education Program. Target to advise the community on real local crime statistics and to reduce apathy in the community with regards to personal safety and crime prevention.
2. Crime Prevention through Environmental Design. A workshop was planned for us to find out further details on this in Katanning but was cancelled. Funding has been approved and waiting to see where this can go to with OCP.
3. Rapid Graffiti removal System. Shire personnel are cleaning up as time permits.
4. Safe House Scheme. A committee have been set up and have sent flyers out into the public looking for interested parties, and some have been received. Shire have had an application for a \$10,000 grant for the project approved and is awaiting signatures prior to the cheque being sent. We have the costs of signage etc from the Association and will liaise with the committee.
5. Repeater Station for UHF emergency Radio. Discussion with land holder of Conding Hill (Glen Ward) has not commenced and Shire will progress this through the Town Planner and Council in the near future. All equipment has been ordered and contact made with the Communications Authority regarding license approval.
6. Youth Action Group. Progressing slowly. Recent Blue Light Disco was popular and there is a request for one each School term.
7. Respect yourself program – Commenced with a presentation on 1<sup>st</sup> February at the Golf Club. A submission for additional \$5000 has been mailed today to OCP.

Meeting Closed at 2110, with next meeting scheduled for 3rd April.

### **10. ANNOUNCEMENT BY THE PRESIDENT AND COUNCILLORS**

Cr Brockway advised that the advertising process has recommenced to employ a new Chief Executive Officer. The closing date is 29<sup>th</sup> February 2008.

Cr Blight advised Council regarding the issue with the demolition of the unsafe part of the railway station platform and toilet block. Australian Railway Group are negotiating with a private citizens group regarding the safety and maintenance of the toilet block. This action by the group ensured the toilet block could be retained.

#### Staff

Deputy Chief Executive Officer advised Dr Sanjay Kanodia and Dr Kavita Kanodia have commenced at the Wagin Medical Centre under Gemini Medical Services on 18<sup>th</sup> February 2008. They are husband and wife doctors with Dr Kavita working school hours each day.

Deputy Chief Executive Officer advised the renovations to 2 Ballagin Street have been completed on time and under budget. The house has had a major transformation and looks fantastic. Well done and thankyou to Councils Special Project Officer, John Case, his dedication to this project ensured its success.



**11. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.**

Nil

**12. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING****a) Elected Members****12.1 BUILDING OF GEHA HOUSES****COUNCIL DECISION – ITEM 12.1****658 Cr DK Morgan/Cr PJ Blight**

That Council discuss building of GEHA housing.

**CARRIED**

Vote 10/0

The Wagin Police Sergeant has outlined the desperate shortage of suitable housing for his Police staff. He has requested Council look at building new GEHA houses as rented income from GEHA, rent is \$400 plus a week. The houses do not need to be brick, however they need to be 4 bedroom and two bathrooms.

**COUNCIL DECISION – ITEM 12.1****659 Cr GR Ball/Cr DK Morgan**

That Council request staff to investigate costings and feasibility to build GEHA housing and report back to Council.

**CARRIED**

Vote 10/0

**12.2 REGIONAL ZERO WASTE MANAGEMENT PLAN****COUNCIL DECISION – ITEM 12.2****660 Cr DK Morgan/Cr IC Cumming**

That Council discuss the Regional Zero Waste Management Plan.

**CARRIED**

Vote 10/0

Acting Chief Executive Officer, Len Calneggia has been working with the twelve councils of the Regional Refuse Group to develop a Regional Waste Management plan. A draft MOU has been developed and the plan is due on 30<sup>th</sup> September 2008.

The group needs a head council to administer and drive the development of the plan. It is in Wagin's best interest to be the head Council, however as the Acting Chief Executive Officer is working only three days a week he would not be in a position to carry out this work. The group could employ a consultant or a regional co-ordinator. The Acting Chief Executive Officer could administer the program outside the three days in Wagin and then bill his time equally amongst the twelve councils.

### 12.3 DELEGATED AUTHORITY – KEEPING OF CATS AND DOGS

#### **COUNCIL DECISION – ITEM 12.3**

##### **661 Cr GR Ball/Cr AC Dohle**

That Council discuss delegated authority to staff regarding applications for more than permitted cats and dogs.

Council believed all applications should continue to be resolved by Council and not delegate authority to staff.

### 12.4 STATE OF EASTERN ENTRANCE TO TOWN

#### **COUNCIL DECISION – ITEM 12.4**

##### **662 DK Morgan/Cr IC Cumming**

That Council discuss the state of the eastern entrance to town.

**CARRIED**  
Vote 10/0

Cr Reed advised of the poor state of the old fire brigade training track along the eastern entrance to town.

This matter is to be referred to the Manager of Works to be rectified.

### 12.5 STATE OF ROAD TO AIRSTRIP

#### **COUNCIL DECISION – ITEM 12.5**

##### **663 Cr DK Morgan/Cr IC Cumming**

That Council discuss the state of the road to the airstrip.

**CARRIED**  
Vote 10/0

Cr Reed has received complaints regarding the poor state of the Airstrip road.

This matter is to be referred to the Manager of Works to be rectified.

12.6 INDUSTRIAL LAND AVAILABILITY AND PROPOSED INDUSTRIAL SUBDIVISION**COUNCIL DECISION – ITEM 12.6****664 Cr PJ Blight/Cr JP Reed**

That Council discuss the industrial land availability and proposed Industrial subdivision.

**CARRIED**  
Vote 10/0

Council has received reports that blocks at the proposed Council Industrial Subdivision are too small and will be too costly to purchase.

Council to look at holding a public meeting to look at options and assist Council in the development and release of industrial Lots in Wagin.

12.7 DONGOLOCKING ROAD PETITION**COUNCIL DECISION – ITEM 12.7****665 Cr GR Ball/Cr AC Dohle**

That Council discuss the Dongolocking Road petition.

**CARRIED**  
Vote 10/0

Council has received a petition regarding concerns on the dangerous state and width of Dongolocking Road.

**COUNCIL DECISION – ITEM 12.7****666 Cr DK Morgan/Cr GR Ball**

That Council formally receive the petition and write to Mr Ross Diver advising him that road has been inspected and is scheduled for shoulder widening in the 2008/2009 Council Road Works Program.

**CARRIED**  
Vote 10/0

12.8 REMOVAL OF STREET TREE IN UPLAND/UNICORN STREET**COUNCIL DECISION – ITEM 12.7****667 Cr IC Cumming/Cr BW Anderson**

The Council discuss the removal of a street tree in Upland/Unicorn Streets

Council discussed the request from Pat Riseborough to remove a tree and install a crossover on Unicorn Street.

**COUNCIL DECISION – ITEM 12.7****668 Cr DK Morgan/Cr GR Ball**

That Council give delegated authority to the Works Committee to make a decision on the removal of the street tree and crossover installation on Unicorn Street.

**CARRIED**

Vote 10/0

**13. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)**

Nil

**14. CLOSURE**

There being no further business the President thanked those in attendance and closed the meeting at 10.23pm.

**These Minutes were confirmed at a meeting held on**

\_\_\_\_\_

**Signed** \_\_\_\_\_

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated** \_\_\_\_\_