

SHIRE OF WAGIN



MINUTES OF THE ORDINARY COUNCIL MEETING 15th AUGUST 2006

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Shire of Wagin

Minutes of the Ordinary Council meeting of Council held in the Council Chambers on Tuesday 15th August 2006.

1. Declaration of Opening

The Shire President Cr Brockway declared the meeting open at 7.01pm.

2. Attendance, Apologies and Leave of Absence (Previously Approved)

Present:	Cr M J Brockway	President
	Cr R P Johnson	Member
	Cr D K Morgan	Member
	Cr A C Dohle	Member
	Cr J L C Ballantyne	Member
	Cr I C Cumming	Member
	Cr E N Pugh	Member
	Cr K M Draper	Member
	Cr P J Blight	Member
	Cr A P Scanlon	Member

Staff:	Mr B K Fisher	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A D Hicks	Manager of Works

Visitors: John Morgan – Telstra Countrywide

Apologies: Nil

Leave of Absence: Nil

3. Response to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

Nil

5. Application for Leave of Absence

Nil

6. Public Forum (Petition/Deputation/Presentation)

John Morgan from Telstra Countrywide addressed Council explaining Telstra's new 3G Mobile Network.

The new mobile network is due to commence operation in early 2007 with the CDMA network to cease operation in early 2008. John explained that there will be no greater mobile coverage in regional areas, however there will be improved data sending and receiving capabilities at higher speed and wireless broadband internet access from the 3G Network.

7. Confirmation of Previous Meeting Minutes

Council Resolution

317 Cr RP Johnson/Cr KM Draper

That the Minutes of the Ordinary Council Meeting held on 18th July 2006 and the Special Council Meeting held on 27th July 2006 be confirmed as a true and accurate record.

CARRIED
Vote 10/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Councillor Morgan declared a Proximity interest in item 13.1.

9.1 HEALTH, BUILDING AND PLANNING

9.1.1 Proposed Use of Sea Container

Location: Lot 64 Tudhoe Street
Reporting Officer: Principal Environmental Health Officer/Building Surveyor
File: 131

Summary

A request to site a sea container on Lot 64 Tudhoe Street for storage purposes.

Background

The owners of Lot 64 Tudhoe Street applied to erect a 6 metre long sea container at the rear of the existing premises.

The container will be used for stage purposes.

The Lot is zoned commercial and is 506m².

The sea container will abut an enclosed extension to the rear of the shop and will be accessed via the extension.

Comment

Council has a policy on the use of sea containers, being Policy #20

Use of Sea Containers and Transportable Structures

Statement

The use of sea containers and transportable structures for purposes other than the transportation of goods (e.g. storage, shed, workshop etc.) has the potential to have a negative impact upon the visual amenity of areas in which they are located due to the general size and appearance of such structures. In order to guard against the potential negative impact of such usage Council requires that all proposals of this type be submitted to Council for its formal planning approval prior to commencement.

Objectives

- To protect the amenity of the Scheme Area by ensuring that the visual impact of any proposal to use a sea container or transportable structure is minimised.
- To specify the circumstances under which Council may permit the use of sea containers or transportable structures within the Scheme Area.
- To outline the procedures required to be followed in seeking Council's approval to the use of sea containers or transportable structures within the Scheme Area.

Policy Provisions

- i) The use of sea containers or transportable structures within the Scheme Area for purposes other than the transportation of goods is generally not permitted. Council may however issue its planning consent for the use of such structures for purposes other than the transportation of goods where all of the following circumstances apply:
 - a) Where the land the subject of such an application is classified / zoned "Commercial" , "Industrial" or "Rural";
 - b) Where the structure is located on the land so as to be completely screened from public view.
 - c) Where the height of such structures does not exceed 3 metres.
 - ii) All applications for planning approval to use a sea container or transportable structure shall be made in the form prescribed in Appendix 4 to Town Planning Scheme No.2 and shall be accompanied by the following information:
 - Details of the proposed use of the structure;
 - Details of the dimensions and finish of the proposed structure;
 - A photo of the proposed structure;
 - Details of the structure's proposed location on the subject land; and
 - The proposed method of screening.
-

- iii) In considering any application for planning consent to use a sea container or transportable structure within the Scheme Area Council shall have regard to the objectives and provisions of its Town Planning Scheme and may take into account any matters relevant to Town and Regional Planning, the public interest in general and the locality surrounding the proposed development in particular.
- iv) In issuing planning approval for the use of a sea container or transportable structure Council will for safety reasons require the provision of adequate ventilation and the installation of a door which allows personal access to and from the structure.
- v) Where a sea container is being used to transport goods it is not permitted to remain on any land within the Scheme area for a period exceeding twenty eight (28) days without Council's approval.

This Lot is zoned commercial, the sea container will butt up to the existing building and will be used for storage purposes only.

There should be no access to the sea container by the public and there should not be any vision of the entry and exit of the container by the public.

There is a sea container located in the open on a Lot almost directly opposite on the corner of Usil and Blythe Lanes.

Statutory Environment

Town Planning Scheme No. 2

Policy Implications

Health, Building and Planning Policy No. 20
Use of Sea Containers and Transportable Structures

Budget Implications

Nil

Officer Recommendation

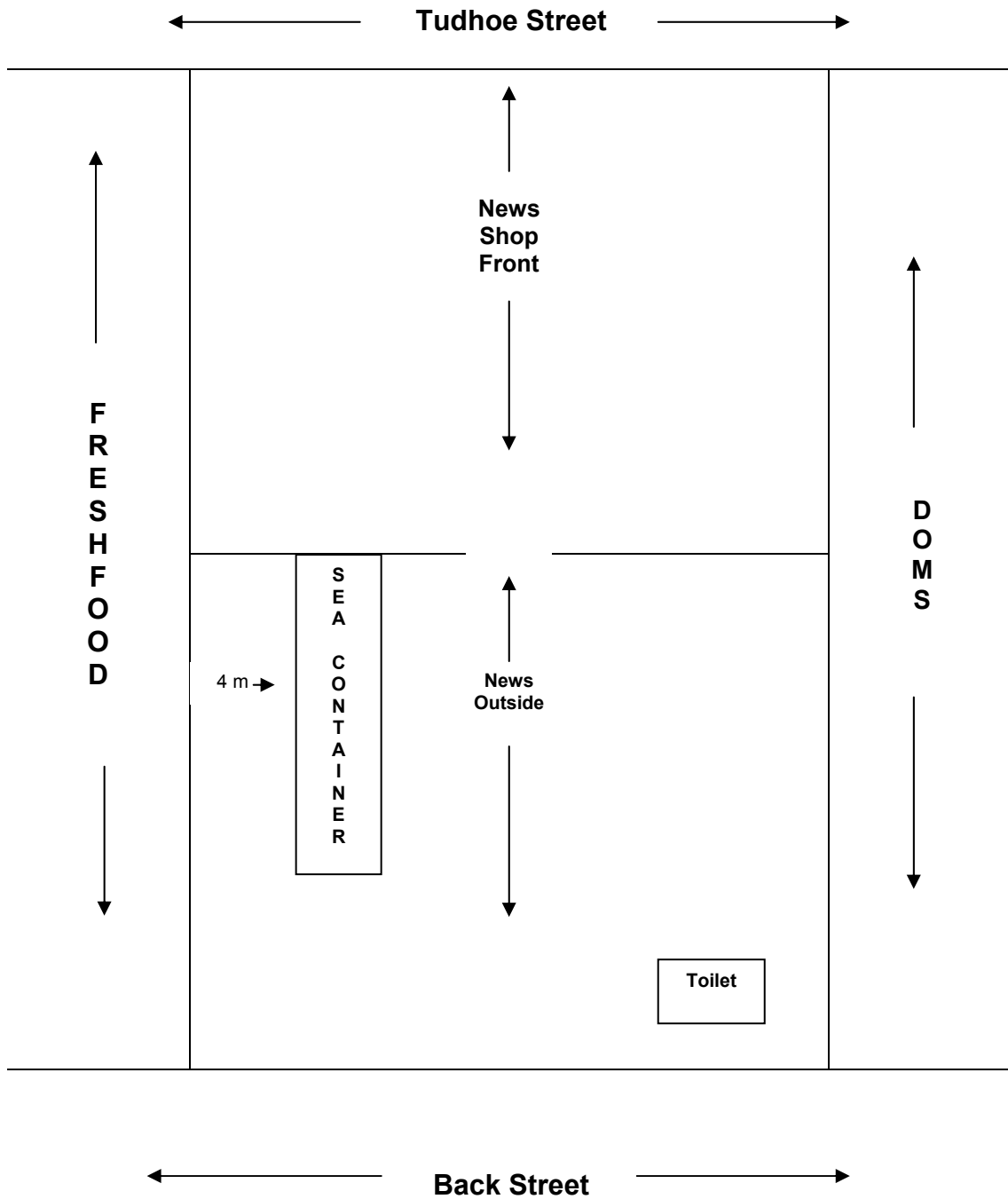
That the owners of Lot 64 Tudhoe Street be granted development approval to erect a 6 metre long sea container at the rear of the premises subject to it being connected to the existing building and being painted a uniform colour to mask any existing identifying markings.

Council Resolution

318 Cr EN Pugh/Cr KM Draper

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



9.2 FINANCE AND ADMINISTRATION

9.2.1	Signage at the Eric Farrow Pavilion
Location:	Eric Farrow Pavilion
Reporting Officer:	Chief Executive Officer
File:	PRO 13

Summary

The Wagin Agricultural Society has written to Council seeking permission to erect signage on the Eric Farrow Pavilion.

Background

At the February 2006 Council meeting it was resolved to name the new function centre as the Eric Farrow Pavilion. An official opening ceremony then took place as part of the 2006 Woolorama event.

Council has now received a request from the Wagin Agricultural Society to attach signs in the form of raised lettering approximately 120 – 150mm high to the north, east and west exterior walls of the Eric Farrow Pavilion.

The wording to be “Eric Farrow Pavilion” with “Pavilion” placed underneath “Eric Farrow”.

Comment

Funding of this proposal has been suggested by the proponent to be a 2/3 and 1/3 basis with Council being requested to fund 1/3.

In addition to this request the proponent would like to attach a bronze dedication plaque to the Eric Farrow Pavilion in a suitable location with the full cost to be funded by the proponent.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

The proponent has requested a 1/3 contribution to erect the raised lettering. No costings have been provided with the request.

Officer Recommendation

That Council;

1. Approve the installation of raised lettering to the exterior of the Eric Farrow Pavilion and agree to fund 1/3 of this project.

2. Approve the erection of a bronze dedication plaque to the Eric Farrow Pavilion with the total cost to be met by the proponent.

Council Resolution**319 Cr EN Pugh/Cr KM Draper**

That Council,

- 1) Approve the installation of raised lettering to the exterior of the Eric Farrow Pavilion, however the Wagin Agricultural Society are to provide full costing of the project before Council agrees to contribute one third of the cost.
- 2) Approve the erection of a bronze dedication to the Eric Farrow Pavilion with the total cost to be met by the proponent.

CARRIED
Vote 10/0

Note: Reason for difference in Officer's Recommendation is Council requires full costing of the project before agreeing to fund one third of the project.

9.2.2	CBH Group – Harvest Mass Management Scheme
Location:	Shire of Wagin
Reporting Officer:	Chief Executive Officer
File:	DEP 5/1

Summary

Council has received a proposal from the CBH Group to participate in the Group Harvest Mass Management Scheme (the “Scheme”).

Background

This scheme is a system designed by CBH to help alleviate the problem of overloading grain trucks in order to make roads safer and to reduce damage to the road pavement.

It also aims to assist all members of the grain supply chain to meet their future obligations under the soon to be introduced ‘Chain of Responsibility’ model legislation.

This harvest all grain growers and transporters delivering to CBH will need their vehicles to be registered in the Scheme in order to deliver to CBH. As part of the Scheme they will receive the benefits of an Extra Mass Tolerance and a Non-Compliance Limit, details of which are included in the attached Scheme overview.

Under the Scheme rules, if deliveries are overloaded when presented to a CBH weighbridge, there will be two available options to remedy the overload. The first will be to adjust the load off CBH premises and re-present the correct load for delivery. The second will be to forfeit the overloaded amount of grain to the Scheme.

Under the Grain Forfeiture option, CBH will convert the forfeited tonnes to dollars post harvest and then distribute those funds to participating shires for use in their road maintenance programs. Destination of the funds will be determined by the production location of the grain forfeited, but only if that Shire has nominated to participate in the Scheme.

Comment

The CBH Group is offering Council the opportunity to be the beneficiaries of the Scheme that will result in compensation being paid to Council for damage incurred to our road network as a result of overloading.

One concern regarding this proposal is that if a delivery is overloaded when presented to CBH should that load then be allowed back onto the road network to adjust the load before re-presenting. This will only further compound the damage sustained and no compensation would apply.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

No allocation has been made to receive income from this Scheme. If Council agrees to participate it is unknown what level of funding will be generated.

Officer Recommendation

That Council advise the CBH Group that it supports the concept of the Group Harvest Mass Management Scheme and agrees to participate for 2006/2007 by signing the Memorandum of Understanding.

Council Resolution**320 Cr RP Johnson/Cr EN Pugh**

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

DEP 5/1



Balancing The Load

SHIRE OF WAGIN

10 AUG 2006

RECEIVED

The Harvest Mass Management Scheme and what it means to your road maintenance program

What is the Harvest Mass Management Scheme?

The Harvest Mass Management Scheme is a system developed by the CBH Group to assist all members of the WA grain supply chain to meet their obligations under the soon to be enacted 'Chain of Responsibility' model legislation.

The Harvest Mass Management Scheme is a proactive attempt by the CBH Group to illustrate to the State Government that the industry can self regulate in regard to overloading.

The CBH Group understands the imperfect conditions under which trucks are loaded on farm and as a consequence has included the necessary flexibility within the Scheme to enable growers and transporters to manage this process in a practical way.

This flexibility includes an **Extra Mass Tolerance** of up to **10%** of the vehicle's overall mass calculated at standard axle mass limits (capped at the safe working limit of the respective truck or 10 tonnes, whichever is the lesser), and a **Non-Compliance Limit of 8 strikes** before suspension from the Scheme.

How is the Extra Mass Tolerance applied?

The Extra Mass Tolerance is based on the Vehicle Regulation Limit of a truck, the overall legal mass of the vehicle calculated at standard axle mass limits. The Extra Mass Tolerance is capped at the safe working limit of the truck or 10 tonnes, whichever is less.

Step 1:

The truck's Vehicle Regulation Limit (VRL) will be calculated by the weighbridge officer. The VRL is the sum of the standard axle mass limits for the vehicle combination provided under law.

Step 2:

An Extra Mass Tolerance (EMT) of 10%, to a maximum of 10 tonnes, will then be applied to the VRL.

Step 3:

The combined VRL + EMT will be compared to the safe working limit of the truck. The lesser of these two tonnages will be deemed to be the Acceptable Vehicle Mass under the Scheme.

What happens if a truck is overloaded?

Co-operative Bulk Handling Limited

The name of your Shire

**Harvest Mass Management Scheme 2006/07
Memorandum of Understanding**

		CBH Group Legal 30 Delhi Street West Perth WA 6005 Ref. 2006 - 045
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**This Memorandum of Understanding was reached on _____ day
of _____ 2006**

Between

Co-operative Bulk Handling Limited ABN 29 256 604 947 of Gayfer House, 30
Delhi Street, West Perth, WA 6005 ("CBH")

And

Shire of [_____ Street address of your Shire _____] ("Shire").

Recitals

- A. CBH and Shire recognise that overloaded vehicles represent a safety risk to road users and have a negative impact on the Shire's road infrastructure.
- B. Whilst it is beyond CBH and the Shire's control to prevent overloaded vehicles venturing onto the Shire's roads, CBH has the ability to create a genuine deterrent to the overloading activity by changing the way in which it conducts its business.
- C. CBH is intending to implement the Scheme from 1 October 2006 in order to discourage the presentation of overloaded vehicles at CBH receival sites. It is understood, however, that overloaded vehicles will be presented at CBH sites from time to time.
- D. As part of the Scheme, CBH will provide growers and transporters with the following two remedy options for overloaded vehicles:
 - (i) forfeit the overloaded portion of grain in any vehicle to the Scheme; or;
 - (ii) correct the load outside CBH premises and then represent for delivery.
- E. It is envisaged that these two actions will provide sufficient disincentive to the practice of overloading grain vehicles and represents CBH and the Shire's best endeavours to modify the practice of overloading vehicles.
- F. Any grain forfeited under the Scheme will be sold on behalf of the Scheme and any money raised as a result from the sale of that forfeited grain will be provided to participating Shires for the sole purpose of local road maintenance.

The Parties agree as follow:

1 DEFINITIONS

"**Harvest Period**" means October 2006 to March 2007.

"**MOU**" means this memorandum of understanding.

"**Scheme**" means the CBH Harvest Mass Management Scheme.

2 DURATION

This MOU is intended to cover the period from 1 October 2006 till 30 September 2007.

8 **GST**

8.1 The Parties agree that if GST is required to be paid on the supply of funds under this MOU then:

8.1.1 the payment of funds will be deemed to be inclusive of GST;

8.1.2 CBH will provide the Shire with a tax invoice; and

8.1.3 the Shire will reimburse CBH for any GST that it is required to remit.

Signed for and on behalf of **Cooperative Bulk Handling Limited** by a duly authorised person:

Witness Signature

Signature

Name

Name

Title

Title

Signed for and on behalf of [Shire] by a duly authorised person:

Witness Signature

Signature

Name

Name

Title

Title

9.2.3	Review of Delegations Register
Proponent:	Chief Executive Officer
Location:	Shire of Wagin
Reporting Officer:	Chief Executive Officer
File:	CNL 10

Summary

Section 5.18 and 5.46 of the Local Government Act 1995 require a local government to keep a register of the delegations that it makes to Committees and staff and to at least once in every financial year to review its delegations.

Background

Council reviewed its delegation register in May 2006. Following recent appointments made since the review was undertaken additional amendments are now required.

Comment

The delegation Register as reviewed by staff is attached. Changes have been made to include Mr Steve Friend (Principal Environmental Health Officer / Building Surveyor) and Maree Hough (Finance Officer).

Statutory Environment

Sections 5.18 and 5.46 of the Local Government Act 1995 require an annual review of the Delegations Register to be conducted.

Budget Implications

Nil

Policy Implications

Nil

Officers Recommendation

That in accordance with the requirements of the Local Government Act 1995, Council approve the Delegations Register as per the attached document.

Council Resolution

321 Cr PJ Blight/Cr DK Morgan

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

SHIRE OF WAGIN**DELEGATIONS REGISTER****ADMINISTRATION POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Selection of staff Deputy Chief Executive Officer and Works Manager	2	Authority to Appoint	CEO		Shall conduct interviews. In conjunction with Council panel	16/05/06
Administration Support Staff - Ranger & Librarian	2	Authority to appoint and dismiss staff	CEO		In accordance with Award	16/05/06
Depot staff	2	Authority to appoint and dismiss staff	CEO	Manager of Works in conjunction with CEO	In accordance with Award	16/05/06
Salary Reviews	4	Authority to amend salaries	Finance and General Purposes Committee		Conduct salary review	16/05/06
Conference - Seminars	6	Authority to approve attendance and reasonable costs	CEO		Enhancement of knowledge and service to Council	16/05/06
Annual Leave	7	Authority to authorise annual leave	CEO		Note: Shire President to authorise CEO's leave	16/05/06
Study Leave	8	Authority to approve unpaid study leave	CEO		Note: Council to authorise paid study leave	16/05/06
Rostered Days Off/Time in Lieu	9	Authority to approve RDO/Time in Lieu accumulation.	CEO	DCEO and Manager of Works for relevant staff.		16/05/06

SHIRE OF WAGIN
DELEGATIONS REGISTER
ADMINISTRATION POLICIES

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Staff Training	12	Authority to approve attendance at training courses	CEO		In consultation with DCEO and Works Manager	16/05/06
<i>AUTHORISED OFFICERS</i>						
Authorised Officers Local Govt Act		Authority to act as Authorised Officers Sect 3.24, 3.25, 9.10 of Local Govt Act 1995	Braden Kevin Fisher Brian Allan Roderick Steven Thomas Friend Allen Douglas Hicks			16/05/06
Authorised Officers Dog Act		Appointed as Authorised Officers	Braden Kevin Fisher Brian Allan Roderick Allen Douglas Hicks Steven Thomas Friend Ronald Arthur Hollands			16/05/06
Registration Officers Dog Act		Appointed as Registration Officers	Debra Jane Stephens Brian Allan Roderick Braden Kevin Fisher Debbie Joy Thompson Dominique Rose Hodge Maree Joan Hough			16/05/06
Authorised Officer Caravan Park & Camping Ground		Appointed as Authorised Officers under the Regulations as follows Issue Infringement Notices Sch 4 of Regulations Issue Infringement Notices Reg. 10 Illegal Camping	CEO, DCEO & PEHO/BS CEO & Manager of Works CEO, DCEO & PEHO/BS Ronald Arthur Hollands			16/05/06

SHIRE OF WAGIN**DELEGATIONS REGISTER****ADMINISTRATION POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
		Authority to withdraw or extend Infringement Notices	CEO DCEO			16/05/06
Firearms Policy	19	Authority to receive payment of modified penalties under Sch 4 Authority to store Firearms on Council property in a suitable location	CEO, DCEO, Executive Assistant, Finance Officer, Clerical Officer CEO			
Power to Lease	Res # 9687	Power to Lease residence at 5 Warwick Street	CEO		Short Term at Market Rental if not required by staff	16/05/06
Cemetery Local Law 2001 (Authorised Officers)	Res #10314	Issue permits, issue/withdraw infringements, issue notices	CEO, DCEO & PEHO/BS			
Fencing Local Law 2001 (Authorised Officers)	Res #10314	Issue notices	CEO, DCEO & PEHO/BS			
Local Government Property Local Law 2001 (Authorised Officer)	Res #10314	Issue permits, issue/withdraw infringements, issue notices	CEO, DCEO, PEHO/BS & Manager of Works			
Pest Plant Local Law 2002 (Authorised Officer)	Res #10314	Issue notices	CEO, DCEO, PEHO/BS & Manager of Works			
Control of Refuse on Building Sites Local Law 2001 (Authorised Officer)	Res #10314	Issue/withdraw infringements, issue notices	CEO, DCEO & PEHO/BS			
Activities on Thoroughfares and Trading in Public Places Local Law 2001 (Authorised Officer)	Res #10314	Issue/withdraw infringements, issue permits, issue notices	CEO, DCEO, PEHO/BS & Manager of Works			

SHIRE OF WAGIN**DELEGATIONS REGISTER****COUNCIL POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Use of Common Seal (authorisation)	3	Authority to apply seal	Shire President and CEO		To documents requiring Shire President's and CEO signatures without resolution of Council.	16/05/06
Invitation for tenders	8	Authority to invite tenders	CEO		In accordance with approved budget	16/05/06
Media (authorisation)	6	Authorised spokesperson on behalf of Council	Shire President and CEO		These may authorise other Councillors	16/05/06
Civic Awards	11 Res # 9924	Awarding of Civic Awards in line with policy	Civic Awards Committee, Shire President, Deputy President & CEO		In line with budget allowance	

SHIRE OF WAGIN
DELEGATIONS REGISTER

HEALTH/BUILDING POLICIES

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Relocated Dwelling or Building	1	Authority to approve relocated dwellings within the Wagin Townsite in matters of emergency	Health Building and Planning Committee		Subject to conditions listed in Policy	16/05/06
Swimming Pool Inspections (authorisation)	2	Authority to conduct private swimming pool inspections	CEO & PEHO/BS			16/05/06
Approval/Refusal building applications	5	Authorisation to approve or refuse applications	CEO & PEHO/BS		Vide Section 374 (1b) Local Government (Miscellaneous Provisions) Act	16/05/06
Discount Sale - Outside Vendor (not permitted)	3	Authority to grant exemption	CEO		For Local Organisations	16/05/06
Dumping of Grain	9	Authority to accept small quantities of grain at Wagin refuse site	CEO		Staff time charged at Private Works rates	16/05/06
Health & Safety	12	Appointment of Safety and Health Co-ordinator	CEO			16/05/06
Planning Applications	24	Authority to grant approval to applications for permitted uses	CEO	PEHO/BS	Development complies with all requirements of Town Planning Scheme No 2	16/05/06
Septic Tanks Approval	Res # 8041 Aug 1997	Authority to exercise powers conferred on Local Government for purpose of Reg 4 & Reg 10(2) of the Health (Treatment of Sewerage and Disposal of Liquid Waste) Regs 1974	CEO & PEHO/BS			16/05/06

SHIRE OF WAGIN
DELEGATIONS REGISTER

FINANCE POLICIES

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Investments	7	Authority to invest surplus funds	CEO	DCEO	Term deposits in accordance with Section 6.14 of LGA and Section 19 of Local Government (Financial Management) Regulations 1996.	16/05/06
Rates	5	Authority to accept applications for deferment or instalments	CEO		Reasonable requests in consultation with Shire President	16/05/06
Townscape painting subsidies	11	Authority to approve subsidies	Townscape Committee		1/3 rd cost up to \$500 subject to policy guidelines	16/05/06
Rental – Staff Housing and Council Motor Vehicles	13	Authority to review staff rentals as part of Salary review.	Finance and General Purposes Committee			16/05/06
Responsible Employee - Annual Statements	25	Regulation 51 Local Government (Financial Management) Regulations 1996 delegation of Responsible Employee	CEO			16/05/06
Rates Concession Incentives – Commercial Property	26	Authority to determine whether direct competition exists.	CEO		In conjunction with Shire President	16/05/06
<i>AUTHORISATIONS</i>						
Alternate cheque approvals	10	Authority to approve cheques for payment	CEO	DCEO in CEO's absence.	Subject to policy guidelines	16/05/06
Cheque Signatory	10	Authority to sign cheques	CEO and DCEO		DCEO in CEO's absence	16/05/06
Accounts Certifying	19	Authority to certify accounts for payment	DCEO, Manager of Works, CEO & PEHO/BS		Finance Officer in DCEO's absence	16/05/06

SHIRE OF WAGIN**DELEGATIONS REGISTER****FINANCE POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Issuing of Council Orders	20	On authority to issue orders	CEO, DCEO, Manager of Works, Leading Hand (Town)		Finance Officer in absence of CEO & DCEO expenditure is budgeted or authorised by Council	16/05/06
Corporate Credit Card	27	Authority to Use a Master Card – Business Card	CEO, DCEO, Manager of Works.		Circumstances listed in Policy	16/05/06
Legal Representation – Costs Indemnification	28	Authority to organise urgent legal representation.	CEO		Up to \$5,000 where there is a need for urgent legal services prior to an application being able to be considered by Council	16/05/06

SHIRE OF WAGIN**DELEGATIONS REGISTER****BUSHFIRE POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>DELEGATION ON</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Expenditure Limit (authorisation)	1	Authority to commit up to \$500.00 expenditure	Registered Bush Fire Control Officers		If considered necessary to combat fire	16/05/06
Suspended Prohibited Burning period (other Act)	2	Authority to suspend or amend prohibited burning and restricted burning periods	CEO		In conjunction with CFCO	16/05/06
Use of Council equipment	3	Authority to approve use of equipment	CEO		To control Bush fires within or bordering Wagin District	16/05/06
Harvest Bans (other Act)	4	Authority to notify media of harvest bans	Fire Weather Officer Chief Fire Control Officer CEO or DCEO CEO and CBFCE		On request of FWO or CFCO	16/05/06
Issuing Infringements (other Act)	6	Authority to issue Infringements				16/05/06
Appointment to Fire Control Positions (authorisations)		CFCO DCFCO Chief Fire Weather Officer Deputy Fire Weather Officer	Ross Goldsmith Ian McDougall Ross Goldsmith Ian McDougall			16/05/06
		Fire Weather Committee	Glen Ward, Ross Goldsmith Peter Piesse, Greg Brockway, Keith Rowell, Ian McDougall			
		Base Radio Officer Clover Burning Permits CBH Bin Harvest Ban Notification Officers	Roster System CFCO and DCFCO Wagin: Greg Brockway & CEO Ballaying: Shire of Wagin			

SHIRE OF WAGIN**DELEGATIONS REGISTER**
BUSHFIRE POLICIES

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>DELEGATION ON</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Fire Control Officers		South West Brigade South West Brigade South East South East South East 2 North West Piesseville Piesseville North East North East North East Shire Town	Geoff Abbott Ian McDougall Bruce Johnson Greg Brockway Glen Ward Nigel Drayton Ross Goldsmith Carol Goldsmith Keith Rowell Malcolm Edward Steve Angwin CEO DCEO			16/05/06
Dual Appointments		Dumbleyung FCO's for Wagin Shire	Ken Wright Jamie Dare			16/05/06
		Wagin FCO's for Dumbleyung Shire	Glen Ward Steve Angwin			
		Woodanilling FCO's for Wagin Shire	Peter Morrell Roger Crosby Peter Eckersley Eric Crossely Mal Baxter Chris Sattler			
		Wagin FCO's for Woodanilling Shire	Greg Brockway Glen Ward Geoff Abbott			

SHIRE OF WAGIN**DELEGATIONS REGISTER****BUSHFIRE POLICIES**

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>DELEGATION ON</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
		Wagin FCO's for West Arthur Shire	Geoff Abbott Nigel Drayton			16/05/06
		West Arthur FCO's for Wagin	Ben Robinson			
		Narrogin FCO's for Wagin Shire	Gerald Saunders David Walker			
		Wagin FCO's for Narrogin Shire	Ross Goldsmith			
		Wickepin FCO's for Wagin Shire	Lachlan White			
		Wagin FCO's for Wickepin Shire	Steve Angwin			

SHIRE OF WAGIN
DELEGATIONS REGISTER

WORKS POLICIES

<u>POLICY TITLE</u>	<u>NUMBER</u>	<u>PARTICULARS</u>	<u>DELEGATED TO</u>	<u>ON DELEGATED TO</u>	<u>CONDITIONS</u>	<u>REVIEWED</u>
Country Roadside Clearing	6	Authority to approve clearing and authority to approve Council maintenance on road reserves in conjunction with clearing	CEO		With consultation of Councillor(s)	16/05/06
Road Train Permits	7	Authority to endorse permits	CEO		On approved roads In conjunction with Shire President	16/05/06
Heavy Haulage on local roads	8	Authority to approve applications for heavy haulage on local roads	CEO		In consultation with the Shire President and Principal Works Supervisor	16/05/06
Staff use of Council plant	2	Authority to approve staff use of plant	CEO		Limited to staff member's residences and regular operator paid by proponent.	16/05/06
Private Works	15	Authority to approve Private Works	CEO		Up to \$15000 subject to conditions	16/05/06
Firewood Collection on Road Reserves	16	Authority to approve Firewood Permits	CEO		Approvals to be made in writing	16/05/06
Clearing of Rural Road Intersections	20	Authority to clear rural road intersections	CEO	Manager of Works	Report clearing to Council	16/05/06
Trees and Suckers on Table Drains	21	Authority to remove tree suckers from table drains as required	CEO	Manager of Works		16/05/06
Gravel Agreements	23	Negotiations gravel agreements	CEO	Manager of Works		16/05/06
Road Closure Wagin Woolorama	26	Authority to approve Road Closure for Woolorama and Christmas Street Carnival	CEO		In accordance with Policy	16/05/06

9.2.4 Piesseville FESA Shed – Proposed Location

Location: Piesseville
Reporting Officer: Chief Executive Officer
File: FRC 2/3, 3

Summary

Council has received confirmation that it has been successful in obtaining a grant of \$44,000 to provide a FESA shed in Piesseville to house the Piesseville Fire appliance.

Background

The proposed shed will comprise of a single bay fire shed and ablution facility. FESA have advised that the location of the shed must be on Shire controlled land and not private land as has been suggested to FESA.

Comment

The FESA Area Manager for the Great Southern Region has identified reserve 8970 as a suitable location. The justification for this site is the proximity to scheme water, electricity, and Telstra services. Furthermore the issue of security must be considered and this proposal is close to the Great Southern Highway and a nearby residence.

The provision of electricity is vital to this site with the Piesseville Fire Appliance permanently connected to electricity to ensure that all batteries of this appliance are fully charged at all times.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

This project is fully funded by FESA with Council to charge an administrative fee to manage the construction.

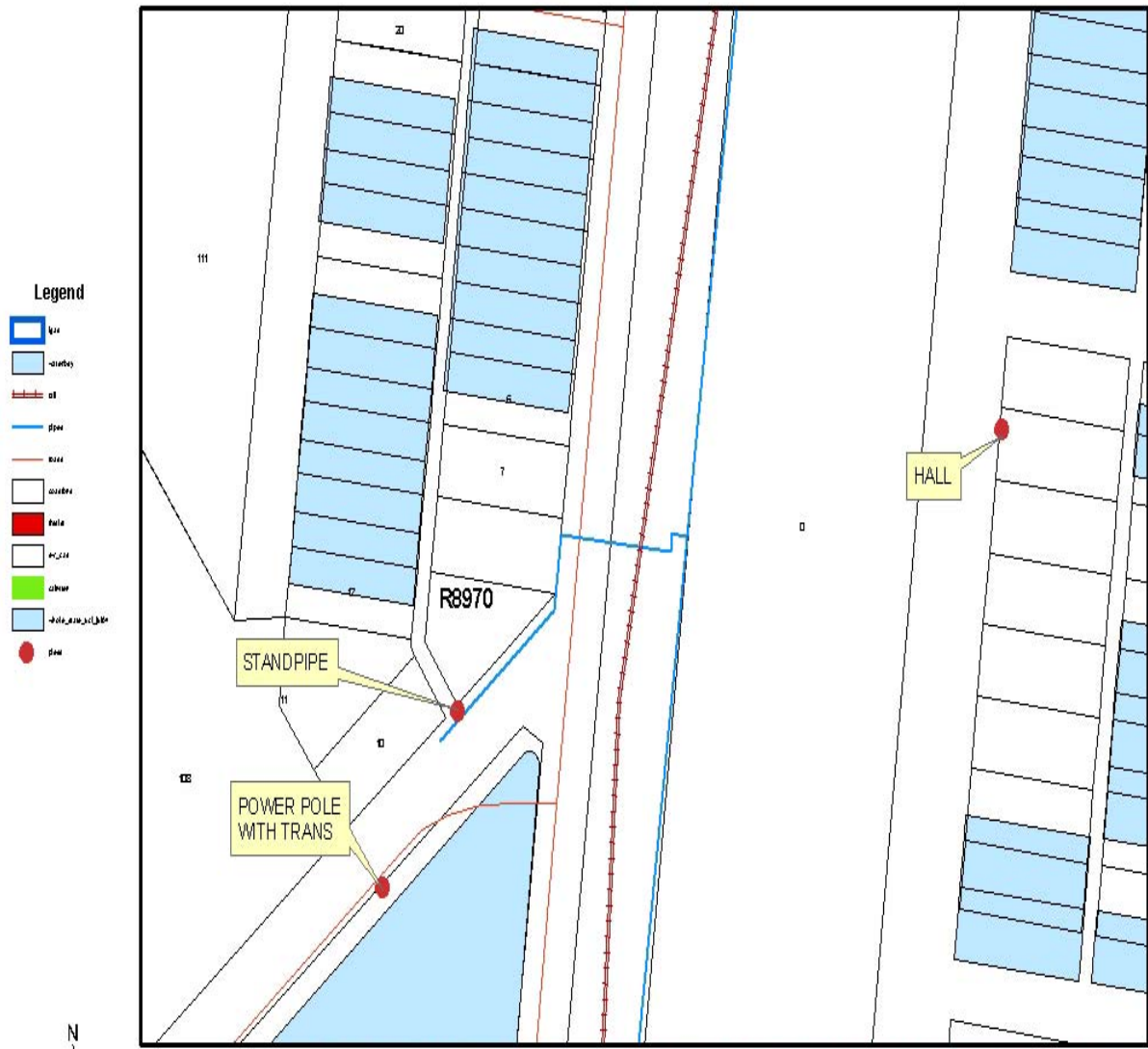
Officer Recommendation

That Council agree to utilise Reserve 8970 for the purpose of erecting the Piesseville Fire Brigade's single bay appliance shed, and communicate with the Piesseville Fire Brigade as to the exact location of the shed on reserve 8970.

Council Resolution**322 Cr IC Cumming/Cr EN Pugh**

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



FIRE SHED FOR PIESSEVILLE BUSH FIRE BRIGADE



Kilometers
0 0.05 0.10 0.20 0.30 0.4

9.2.5 Adoption of 2006/2007 Budget and Setting of Rate Levels**Reporting Officer: Deputy Chief Executive Officer**

Summary

The 2006/2007 Budget is presented to Council for Adoption and setting of rating levels.

Background

The 2006/2007 Budget has been prepared following on from a Special Council meeting held on 27th July 2006 where the first draft was considered.

Comment

No further changes have been made to the budget since the special Council meeting.

Statutory Requirement

Local Government Act 1995 and Local Government (Financial Management) Regulations 34(1)(a).

Budget Implications

Nil

Policy Implications

Nil

Officer's Recommendation

1. 2006/2007 Rate Levels
 - a) That Council set the Gross Rental Valuation rate in the dollar at 10.7480 cents for the 2006/2007 budget.
 - b) That Council set the Unimproved Valuation rate in the dollar at 1.1258 cents for the 2006/2007 budget.
 - c) That Council set the minimum rate at \$250.00 per Gross Rental Valuation and Unimproved Valuation assessments for the 2006/2007 budget.
 - d) That Council make provision in the 2006/2007 budget for rating concessions relating to Council Policy "Finance 25 – Rates Concession Incentives Commercial Properties", and a concession on the CWA Hall rates and refuse and Waratah Lodge refuse charges.
 - e) That Council offer a discount of 5% applicable to current year rates only to ratepayers upon full payment of all current rates and refuse charges including any arrears if applicable by no later than 5.00pm Friday 29th September 2006.

- f) That Council adopt the following charges and interest rates in relation to rate debtors in its 2006/2007 budget.
- i) Interest on overdue rates and general debtors 11%
 - ii) Interest on instalment payments 5.5%
 - iii) Instalment administration fee (per instalment) \$5
applies to second, third and fourth instalment notices.
 - iv) Penalty interest will be calculated on all outstanding rates after 29th September 2006.
 - v) That Council offer both two instalment and four instalment options and that Council set the instalment payment dates as:
 - 29th September 2006 – both options
 - 29th November 2006 – four instalment option only
 - 29th January 2007 – both options; and
 - 29th March 2007 – four instalment option only
 - vi) That Council set rubbish service charges for both domestic and commercial services at \$175.00 per service for the 2006/2007 year.

2. Schedule of Fees and Charges

That Council adopt the Schedule of Fees and Charges as presented in the 2006/2007 Budget.

3. Councillor's Sitting Fees

That Councillors sitting fees be set at \$50 per Council meeting and \$25 per Committee meeting (ie minimum fees) as presented in the draft budget.

4. Budget Adoption

That Council adopt the 2006/2007 budget as presented.

Council Resolution

323 Cr EN Pugh/Cr AC Dohle

That the Officer's Recommendation be adopted.

**CARRIED BY AN
ABSOLUTE
MAJORITY**
Vote 10/0

9.2.6	Application to Keep Three Dogs – V & K Hutchings
Location:	5 George Street
Reporting Officer:	Chief Executive Officer
File:	Ass 759

Summary

The proponent has written to Council seeking approval to keep three licensed dogs at 5 George Street.

Background

The proponent has advised that they have recently moved to Wagin and now seek Council approval to keep three dogs.

The three dogs are a Llasoapso x Maltese, King Charles Maltese, and a Poodle.

Comment

I have spoken with the proponent regarding these three dogs and been assured that they are well behaved and have not caused any issues during the time at the Shire of York where they are currently registered.

If Council supports this request it should be subject to all dog licenses being transferred from the Shire of York to the Shire of Wagin, and subject to review if complaints are received. The proponent is extremely happy with these conditions and have already contacted their neighbours to seek their support and to request any problems are dealt with immediately.

Statutory Environment:

Dog Act 1976

Policy Implications:

Nil

Budget Implications:

Nil

Officer Recommendation

That Council grant approval to V & K Hutchings to keep three licensed dogs at their premises of 5 George Street Wagin. Council may withdraw its approval at any time should a complaint be received.

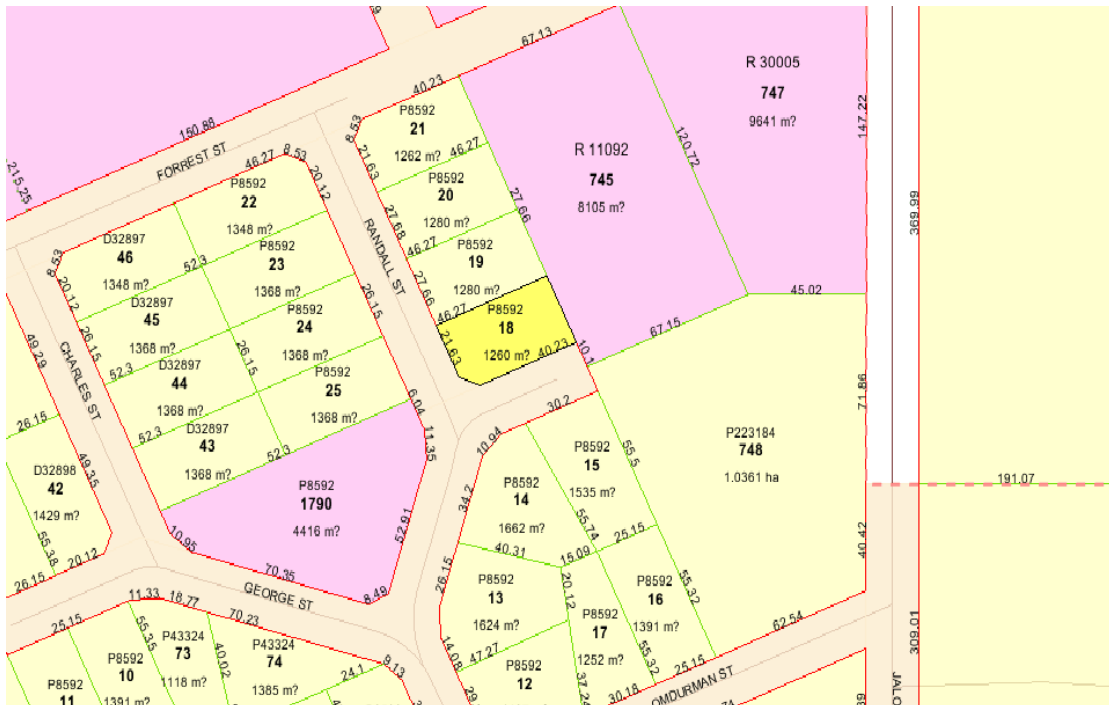
Council Resolution

324 Cr EN Pugh/Cr DK Morgan

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

5 George Street Wagin



10. Announcement of President and Councillors

Cr Brockway advised that she had attended;

- 28/07/06 Lions Changeover Dinner
- 29/07/06 Apex Changeover Evening
- 4 – 7/08/06 Local Government Week
- 9/08/06 WWLZ Management Meeting
- 11/08/06 Meeting with Mark Pridham from Rural Towns and Peter de Broekert WA Department of Agriculture together with the Chief Executive Officer and Councillors Johnson & Pugh.

Cr Blight spoke to the Narrogin Observer Editor and the Mayor of the Town of Narrogin advising them that the Shire of Wagin had not declined the Town of Narrogin's request to contribute to the Narrogin Leisure Centre as reported in the Narrogin Observer.

Cr Johnson advised he had attended Local Government Week and had found the conference worthwhile with a number of good information sessions and great opportunities to network with Councillors and Staff from other Local Government Authorities.

Cr Scanlon left the meeting at 8.44pm

11. Elected Members/Motions of which previous notice has been given.

Nil

Cr Scanlon returned to the meeting at 8.45pm.

12. Urgent Business Introduced by decisions of the meeting.**a) Elected Members**

Councillor Johnson requested that Council discuss Mrs Kerry Walkers Thank You Letter in the Information Bulletin on page 10.

Council Resolution**325 Cr DK Morgan/Cr PJ Blight**

That Council agree to discuss the letter from Mrs Kerry Walker.

CARRIED
Vote 10/0

Ornamental Street Trees

Mrs Walker is seeking Council's approval to plant ornamental pear trees in place of recently removes street trees.

The Townscape and Tidy Towns Committee are in the process of selecting a suitable variety of street trees. The selection of street trees will be recommended for adoption at the September Council meeting.

b) Officers

Nil

14. Closure

There being no further business the President thanked those in attendance and closed the meeting at 9.01pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____