

SHIRE OF WAGIN



MINUTES OF THE ORDINARY COUNCIL MEETING 18th JULY 2006

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SHIRE OF WAGIN

Minutes of the Ordinary Council meeting of Council held in the Council Chambers on Tuesday 18th July 2006.

1. Declaration of Opening

The Shire President Cr Brockway declared the meeting open at 7.02pm.

2. Attendance, Apologies and Leave of Absence (Previously Approved)

Present:	Cr M J Brockway	President
	Cr R P Johnson	Member
	Cr D K Morgan	Member
	Cr A C Dohle	Member
	Cr J L C Ballantyne	Member
	Cr I C Cumming	Member
	Cr K M Draper	Member
	Cr E N Pugh	Member
	Cr P J Blight	Member
	Cr A P Scanlon	Member
Staff:	Mr B K Fisher	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A D Hicks	Manager of Works

Visitors:

Nil

Apologies:

Nil

Leave of Absence:

Nil

3. Response to Previous Public Questions taken on notice

Nil

4. Public Question Time

Nil

5. Leave of Absence**Council Resolution****289 Cr PJ BLIGHT/Cr RP JOHNSON**

That Council grant a leave of absence to Cr E N Pugh for the August 2006 Ordinary Council meeting.

CARRIED
Vote 10/0

6. Public Forum (Petition/Deputation/Presentation)

Nil

7. Confirmation of previous Meeting Minutes**Council Resolution****290 Cr JLC BALLANTYNE/Cr IC CUMMING**

That the Minutes of the Ordinary Council Meeting held on 20th June be confirmed as a true and accurate record.

CARRIED
Vote 10/0

8. Disclosures of Financial and other interests

Nil

9. REPORTS OF COMMITTEES AND OFFICERS**9.1 HEALTH, BUILDING AND PLANNING****9.1.1 Wagin Agricultural Society – Shearing Shed Proposal**

Location: Wagin Sports Ground
Reporting Officer: Chief Executive Officer
File: PRO 14, ASS 4

Summary

The Wagin Agricultural Society have lodged a proposal to construct a shearing shed facility at the Wagin Sports Ground reserve.

Background

The proposal is to construct a shearing shed that will be used during the annual Woolorama event. The dimensions of the shed are 20 meters x 25 meters x 6 meters high. It will contain a gable roof with zincalume cladding, and have two openings and vents at each end wall. The opposite wall will have three manual roller shutters, with removable mullions.

Comment

Councils Principal Environmental Health & Building Surveyor has reviewed the proposed plan and made the following comments that Council should consider;

- The proposed plans should be submitted to FESA for their comment.
- The proposed building will need to be built by a registered builder.
- The provisions of the Building Code of Australia (BCA) regarding exit lights, exit distances / provisions and disabled access will need to be complied with.
- The proponent should be made aware that once the building exceeds 500m² there will be a requirement to install fire hydrants and hose reels.
- Access to public toilets.

Statutory Environment

BCA and the Health Act

Policy Implications

Nil

Budget Implications

Nil

Officer Recommendation

That Council;

1. Grant approval for the Wagin Agricultural Society to construct a 20 x 25 x 6 meter shed on the Wagin Sports Ground reserve as per the attached proposal, subject to their compliance with the BCA and requirements from FESA.

Council Resolution

291 Cr PJ BLIGHT/Cr EN PUGH

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



18/05/06

12:23

L.H. BAXTER & SON - 018 9861 1204

081

098611280

PRO 14

SHIRE OF WAGIN

11 MAY 2006

RECEIVED

The Chief Executive Officer,
Shire of Wagin.
P.O. 200, Wagin.6315
10 May 2006

Dear Sir,

As President of the Wagin Agricultural Society, I would like to apply to the Wagin Shire Council to erect a new Building on the Wagin recreational grounds.

This building will be used as a shearing shed during the annual Woolorama.

Its proportions are 20 metres x 25 metres x 6 metres high. Brief description. Gable roof with zincalume cladding. Two openings and two vents on end wall. Opposite wall to have three manual rollashutters, with removable mullions.

Please find a drawing of proposed site. This is not to scale, but rather to show site and direction. The front of the building will face the south east. I have arranged for the detailed plans to be forwarded to you today, if possible.

Thanking you for your assistance.
K. Jan Baxter, President.

K. Jan Baxter

WAGIN RECREATION COMPLEX

PROPOSED SITE FOR
SHEARING COMPLEX



10/05/06

12:27

L.H. BAXTER & SON + 08 9861 1204

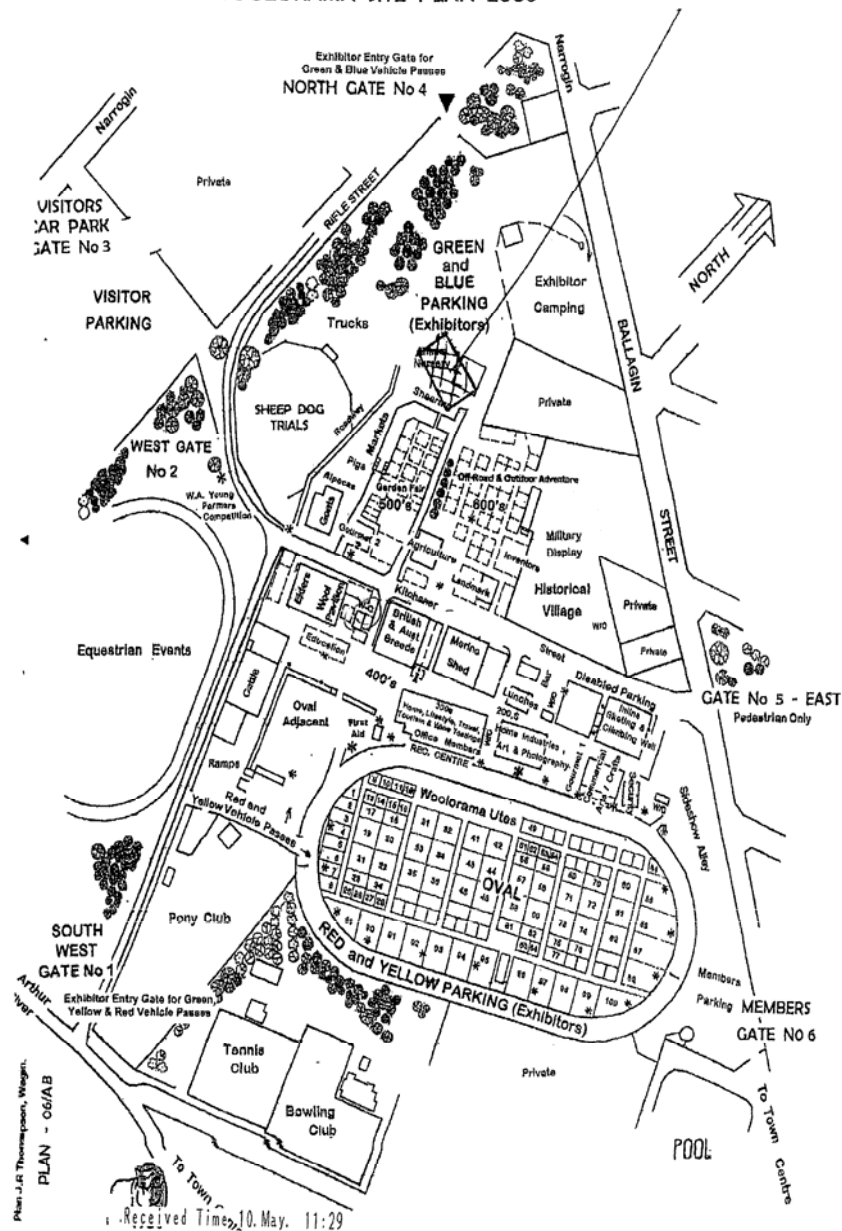
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WAGIN RECREATION COMPLEX

PROPOSED SITE FOR
SHEARING COMPLEX

WOOLORAMA SITE PLAN 2006




10 May 2006 13:04

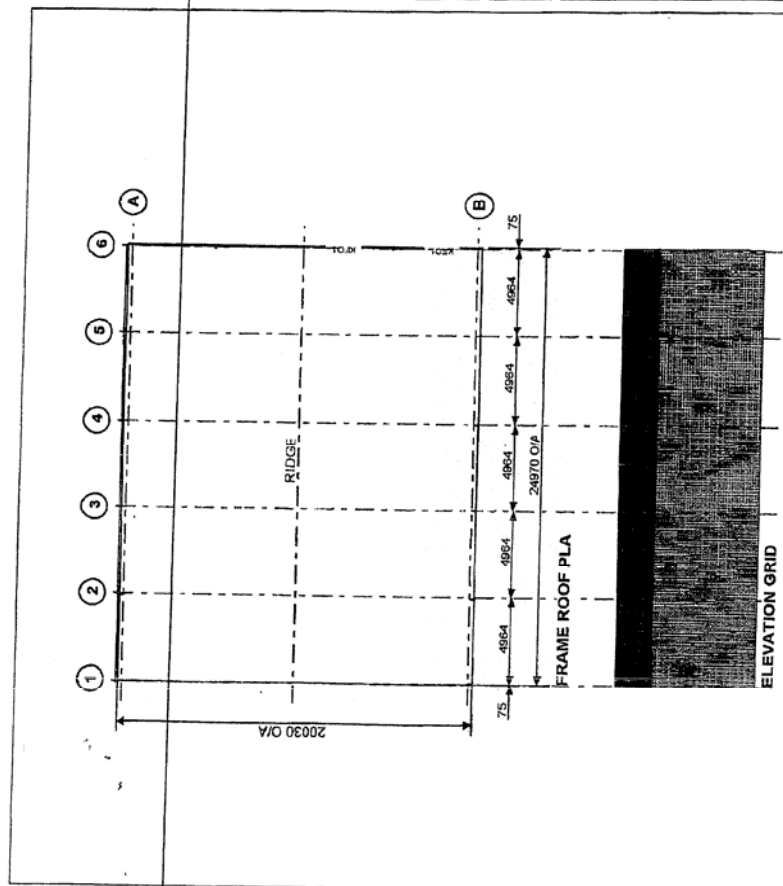
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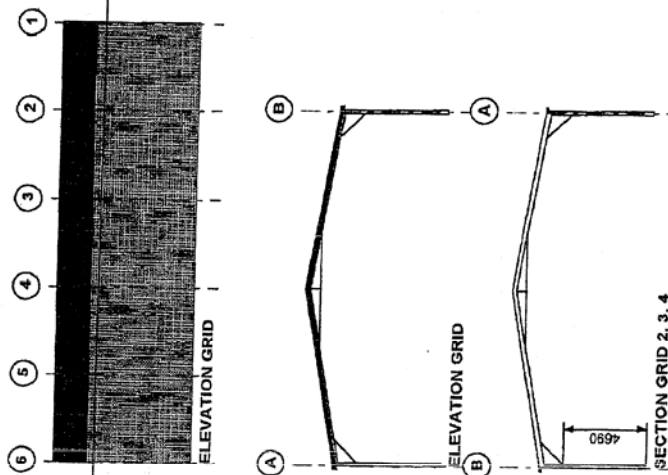
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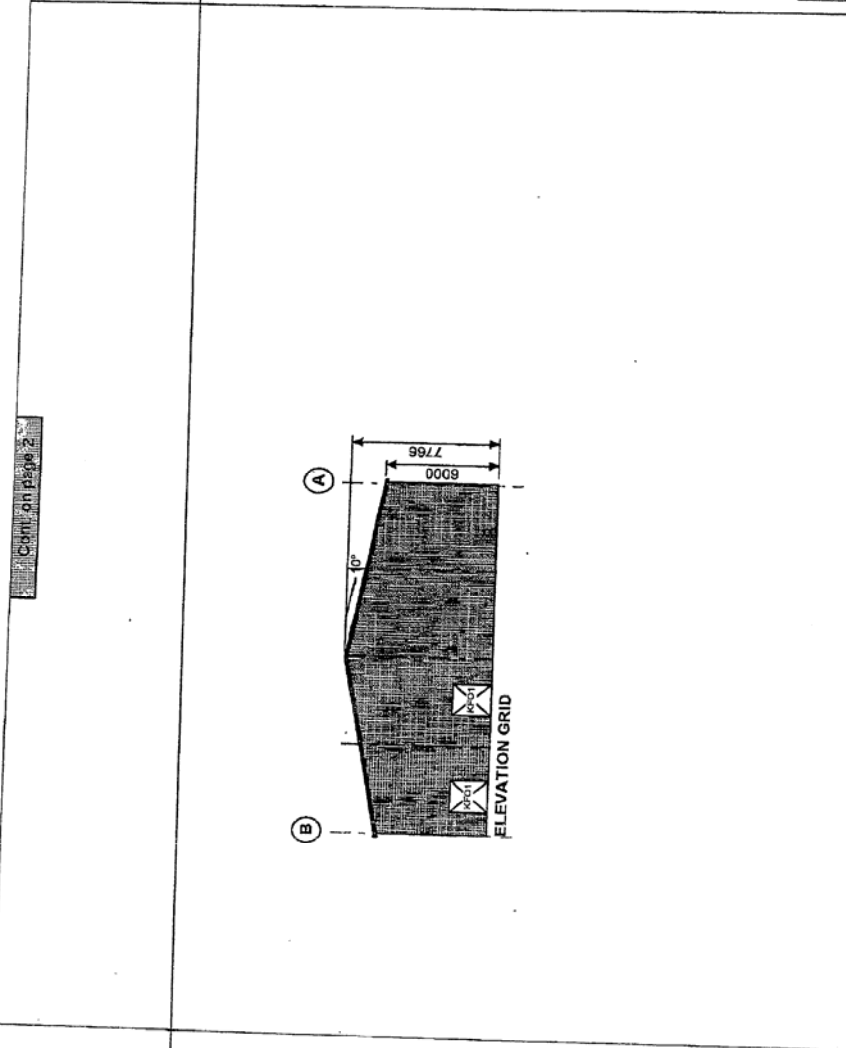
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9.2 FINANCE AND ADMINISTRATION

9.2.1 Wagin / Woodanilling Landcare Zone – Financial Reporting & Management

Location: Wagin / Woodanilling Landcare Zone
Reporting Officer: Chief Executive Officer
File: DEP 2/7

Summary

A proposal from the last Wagin / Woodanilling Landcare Zone Management Committee was that all zone funds be held independently and that the various Landcare projects that attract administration funding be excluded and used for future funding of Landcare employees.

Background

The Wagin / Woodanilling Landcare Zone has expressed a desire to receive a financial statement on the current position of the Zone with regard to the various Landcare projects that are currently in progress. It is also the Zones belief that these projects where administrative funds form part of the grant are in fact the Zones fund.

I have a few issues that confuse the issue that the Zone is proposing. Firstly it is my understanding that the Zone stepped back from controlling Landcare when NHT funding dried up in 2003 and both the Wagin and Woodanilling Councils were approached to kick in funds to continue the employment of both officers.

Both existing Landcare officers have employment contracts with the Shire of Wagin and not the Wagin / Woodanilling Landcare Zone. If the Zone wishes to retain responsibility then these contracts should be amended to reflect this.

Previous agreements have indicated that project admin fees would remain with the Shire that was administering the project. This would be used to pay the staff in dispersing the funds and any amounts left would go into general revenue and then eventually used to fund the employment of both Landcare staff along with any successful grant funding. What the Zone is now requesting is that all project admin funds both current and past be placed into a fund and used to employ the two Landcare officers within the zone and the Shires make an additional contribution if required.

A further compounding issue is that the Shire of Woodanilling only agreed to contribute 3/10 of the cost of Sally Thomson's positions and nothing for the second Landcare officer's position in Lance Mudgway, then Greg Dunn, and now Crystal McIvor.

Comment

I do believe that Council should take immediate action to streamline Landcare with the Shire of Woodanilling and the Wagin / Woodanilling Landcare Zone. To do this effectively it would seem practical that all Landcare project funds be held by one organisation in a separate bank account similar to that of the Wagin Medical Centre. This would ensure that all funds relating to the Zone are separate from Council, interest earned on unspent grants would become the Zone's and an appropriate fee determined to reimburse the administrator of the scheme.

Further to this the issue of project admin fees relating to existing projects. As the Shire's of Wagin and Woodanilling have been funding Landcare for the past few years I would suggest that Council only consider handing over the admin fees for projects that were received in 2005/2006 and beyond. Admin fees received in 2004/2005 and earlier have essentially been used to fund the Landcare scheme and as a result they should remain with the Council. Further to this Wagin has not charged a fee to administer the scheme in the past but has received any interest funds earned on unspent grants.

Currently there is approximately \$127,700 in project administration relating to current projects such as Envirofunds, NLP, & SWCC. Under the current proposal these funds should be utilised to cover the employment costs incurred in 2005/2006 that currently total \$97,186.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

An applicable administration fee from the Shire of Wagin would be approximately \$8,000 per annum. This is based on one employee performing 4 hours per week on Landcare and one manager 1 hour per week.

Officer Recommendation

That Council;

- Advise the Wagin / Woodanilling Landcare Zone that it supports the concept of all Landcare project funds for the Zone to be held in a WWLZ bank account for payment to funding recipients, and the administrative organisation.
- Agrees to transfer all project administration fees to the Zone for 2005/2006 to be used to repay the Shire of Wagin for all Landcare employee expenses incurred in 2005/2006.
- Agree to fund 7/10 of all net Landcare expenses incurred in 2006/2007 after all project administration fees have been utilised, with the Shire of Woodanilling to fund 3/10 subject to their approval.
- Require the existing employment contracts for both Landcare employees be amended to reflect that these employment contracts are with the Wagin / Woodanilling Landcare Zone.
- Lease its existing Landcare vehicle (2005 Ford Courier Turbo Diesel 4WD) to the zone at the current cost recovery.
- Offer its administrative and accounting services to manage the Wagin / Woodanilling Landcare Zone for a annual fee of \$8,000 for the 2006/2007 financial year, increasing annually by CPI.

Council Resolution

292 Cr KM DRAPER/Cr PJ BLIGHT

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.2.2 Resource Sharing Proposal – Shire's of Wagin, Woodanilling, Dumbleyung, & West Arthur

Location: Shire of Wagin
Reporting Officer: Chief Executive Officer
File:

Summary

On Wednesday 28th June 2006 the Shire President and I met with the Shire's of Woodanilling, Dumbleyung, and West Arthur to discuss the Local Government Advisory Boards report on Structural Reform.

Background

The objective of the meeting was to initiate discussion in regard to options of addressing the Local Government Advisory Boards report on Structural Reform. Of the Councils present it was clear that voluntary amalgamation was not an issue that any Council was prepared to consider, rather it was determined that some form of resource sharing and joint partnerships could be investigated.

Comment

The State Government has allocated \$3 million to the Connecting Local Governments initiative. This initiative has two separate funding streams to assist the capacity and efficiency of local government in Western Australia through collaborative service delivery between local governments.

Funding of \$1 million is available for distribution in the 2006/2007 and \$2 million will be available in 2007/2008. Applications for funding open on 1 July 2006.

The meeting agreed that the four Councils should consider applying for a Feasibility grant of up to a maximum amount of \$50,000 to allow an independent consultant to review the operations of the four Councils and determine any specific areas of similarity that may produce economic efficiencies.

The Shire of Woodanilling agreed to further investigate the funding proposal and prepare a draft application on behalf of the four Councils.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

Council may be asked to make a small contribution of \$3,000 - \$5,000 to assist in the feasibility process should our application be successful. This could be funded in the 2006/2007 financial year as part of the budget that is yet to be adopted.

Officer Recommendation

That Council;

1. Support the proposal of the Shires of Wagin, Woodanilling, West Arthur, and Dumbleyung seeking a grant of \$50,000 from the Connecting Local Governments initiative for the purpose of conducting a feasibility to review the operations of the four Councils and determine any specific areas of similarity that may produce economic efficiencies.
2. Agree to make a provision of up to \$5,000 as Councils contribution towards this project on a matching basis with all other Councils.

Council Resolution

293 Cr PJ BLIGHT/Cr AP SCANLON

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.2.3**Economic Development Committee****Location:****Shire of Wagin****Reporting Officer:****Chief Executive Officer****File:**

Summary

I would like Council to give consideration to establishing a new committee for the purpose of considering economic and community development type issues.

Background

Council currently has three main committees in Finance and General Purposes, Works and Services, and Health Building and Planning. These three committees assist staff in considering preliminary issues prior to presenting a final draft issue to Council for formal consideration.

I now believe that Council should seriously consider establishing an Economic Development Committee for the purpose of working with staff to consider new initiatives at an early stage of consideration prior to Council support and comment is sought.

Comment

Examples of potential projects that the Economic Development Committee could participate in include;

- Location of a new refuse disposal site.
- Rural, Residential, and Industrial land subdivisions.
- Water harvesting initiatives, including sewerage water.
- Additional Aged Care facilities.
- Commercial and Industrial industry attraction.
- Residential attraction.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

Nil

Officer Recommendation

That Council;

1. Agree to establish an Economic Development Committee comprising of six elected members with a quorum of three members.

2. Elect the following six Councillors onto the Economic Development Committee;

- i. _____
- ii. _____
- iii. _____
- iv. _____
- v. _____
- vi. _____

Council Resolution**294 Cr DK MORGAN/Cr AP SCANLON**

That Council

- (1) agree to establish an Economic Development Committee comprising of six elected members with a quorum of three members.
- (2) elect the following six Councillors onto the Economic Development Committee;
 - i. Morgan
 - ii. Scanlon
 - iii. Ballantyne
 - iv. Draper
 - v. Johnson
 - vi. Brockway

CARRIED
Vote 10/0

Cr A P Scanlon left the meeting at 8.33pm and returned at 8.34pm.

9.2.4	WALGA AGM Agenda items
Location:	Shire of Wagin
Reporting Officer:	Chief Executive Officer
File:	CNL 5

Summary

Council has received a copy of the Western Australian Local Government Association's Annual General Meeting Agenda.

Background

The AGM contains a list of Executive and Member motions that Council needs to consider before requesting that its delegates vote either for or against a motion.

An alternative option is for Council to delegate authority to its two voting delegates in Crs Brockway and Johnson to determine Councils best interests as the items are presented for consideration.

Comment

A copy of all Executive and Member motions have been provided for Council information and it would seem most practical for Councils voting delegates to determine our stance on each particular item unless Council provides direction otherwise.

Statutory Environment

Nil

Policy Implications

Nil

Budget Implications

Nil

Officer Recommendation

That Council delegate authority to Crs Brockway and Johnson to vote on behalf of Councils best interests with regard to the Executive and Member motions as detailed in the 2006 WALGA AGM Agenda.

Council Resolution

295 Cr EN PUGH/Cr AC DOHLE

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.2.5	HACC Program 2006 to 2010 Service Agreement
Proponent:	Department of Health Western Australia
Location:	Wagin Home and Community Care – Wagin and Darkan
Reporting Officer:	Deputy Chief Executive Officer
File:	WLF 2/1

Summary

Council is required to sign and seal the Service Agreement for the 2006 to 2010 Contract for the provision of Home and Community Care (HACC) Program.

Background

The Service Agreement incorporates the Service Specification Schedule for the 2006 - 2010 period identifying the outputs, unit price, performance standards and indicators for the period. The annual grant figures has been discussed and agreed with the HACC Coordinator.

The Service Specification Schedule details the services being purchased from the Health Department of WA

- i) Assessment
- ii) Centre Based Day Care
- iii) Client Care Coordination
- iv) Domestic Assistance
- v) Home Maintenance
- vi) Personal Care
- vii) Respite Care
- viii) Social Support
- ix) Transport
- x) Meals (Home Delivered)

The schedule details the volume and unit price of the various services and the 2006/2007 annual grant figure of \$220,288 and total overall grant figure of \$907,878 for 2006 - 2010 period. It details Outcomes, Insurances, Performance Standards, Quality Standards, Reports and Statistics on Services, Payment of Funding, Financial Obligations and Reports and Meals on Wheels Services.

Comment

The HACC Service Agreement is four year agreement signed by Council requiring the use of the Common Seal. The HACC Coordinator is happy with the document.

Statutory Environment

Use of Council's Common Seal is required.

Budget Implications

Nil

Policy Implications

Nil

Officer's Recommendation

That Council approve the use of the Council's seal and sign the Service Agreement for the Home and Community Care (HACC) Program for the period 2006 to 2010.

Council Resolution

296 Cr EN PUGH/Cr AP SCANLON

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



**Department of Health
Government of Western Australia**

**2006 to 2010
Service Agreement**

**THE STATE OF WESTERN AUSTRALIA BY
JIM MCGINTY MLA
MINISTER FOR HEALTH**

(PRINCIPAL)

AND

SHIRE OF WAGIN

HOME AND COMMUNITY CARE

(SERVICE PROVIDER)

INCLUDING SERVICE PROVISION SCHEDULES

AGREEMENT PARTIES

THIS SERVICE AGREEMENT is made on the day of 2006

BETWEEN: The State of Western Australia by Jim McGinty MLA, MINISTER FOR HEALTH of 30th Floor, Allendale Square, 77 St George's Terrace, Perth WA 6000.

("Principal")

and

Shire of Wagin, Arthur Road WAGIN WA 6315

("Service Provider")

Operative Provisions

1. The parties hereby enter into the Service Agreement.
2. The Service Agreement comprises the provisions and stipulations set out in:
 - a) the Indexed version of the General Provisions for the Purchase of Community Services by Government Agencies - 2003 Edition; and
 - b) the 9 schedules to the Service Provision Schedules which are annexed to this document.
3. If 2 (a) does not clearly stipulate whether the Indexed version or the Standard version of the General Provisions for the Purchase of Community Services by Government Agencies – 2004 Edition applies, then the Standard version shall apply and be incorporated within the Service Agreement.
4. The Service Provider hereby acknowledges having received a full copy of the applicable documents referred to in clause 2(a) & (b) above.
5. The provisions and stipulations of this Service Agreement are effected on and from the date the Principal executes the Service Agreement. If the execution date is after the commencement date of the term of this Service Agreement as specified in Schedule 1 section 5, then the terms and conditions of the preceding Service Agreement are deemed to be in force for the period prior to the execution date.

Executed by the parties hereto:

Print full name of Authorised Person

Signature

in the presence of:

Dated

Signature of witness

Print full name of witness

Dated

Address of Witness

The Common Seal of the Service Provider
was affixed in the presence of :

Signature of Authorised Person

Print full name of Authorised Person

Dated

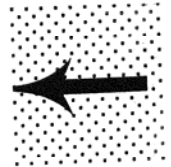
Position of Authorised Person

Signature of witness

Print full name of witness

Dated

Address of Witness



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SCHEDULE 1
GENERAL INFORMATION

1. Principal

The State of Western Australia by Jim McGinty MLA, MINISTER FOR HEALTH.

2. Principal's Service Agreement Manager

SUZANNE MILLAR
Great Southern Regional HACC Project Officer
WA Country Health Service/Great Southern Health Region

3. Service Provider

Name: Shire of Wagin
ABN: 84 132 233 744
Registered for GST: Yes

4. Service Provider's Service Agreement Manager

BRAYDN FISHER
Chief Executive Officer
Shire of Wagin

5. Term

1 July 2006 to 30 June 2010

The terms and conditions of this Service Agreement remain in force after the expiry date while the Principal continues to pay for the Services to be provided.

6. Financial Period

1 July to 30 June each year.

7. Address for Notices

a) Principal

Contact: SUZANNE MILLAR
Great Southern Regional HACC Project Officer
WA Country Health Service/Great Southern Health Region

Registered Mail: Callistemon House Cnr Hardie Rd & Warden Ave
ALBANY WA 6330

Postal Address: PO Box 1411 ALBANY WA 6331

Facsimile: 9842 1095

Email: sue.millar@health.wa.gov.au

b) Service Provider

(Person must have Delegated Authority to act on behalf of the sponsor organisation)

Contact: Braydn Fisher
Chief Executive Officer
Shire of Wagin

Registered Mail: Wagin Shire Arthur Rd WAGIN WA 6315

Postal Address: PO Box 200 WAGIN WA 6315

Facsimile: (08) 9861 1204

Email: ceo@wagin.wa.gov.au

8. Annual Funding Levels (AFL)

	2006/2007	2007/2008	2008/2009	2009/2010
	Actual	Indicative	Indicative	Indicative
Output Funding	220,228.00	224,660.00	229,185.00	233,805.00
GST payable (10% of AFL)	22,022.80	22,466.00	22,918.50	23,380.50
Total Funding Level (incl GST)	242,250.80	247,126.00	252,103.50	257,185.50

AFL service agreement terms for subsequent years are to be negotiated in accordance with provisions within this agreement with the Principal's Service Agreement Manager.

SERVICE AGREEMENT TOTAL FOR 2006/2010
(including GST)

\$998,665.80

SCHEDULE 2
INSURANCES

Note - The following represents the minimum insurance requirements in relation to the provision of the Service. The Service Provider should not rely solely on these minimum requirements when determining the overall insurance requirements for the Service Provider organisation. A risk assessment should also be undertaken to determine the appropriate type and level of insurance that will be required under the Service Agreement. Reference should also be made to the Waiver of Insurances Guidelines administered by the State Supply Commission.

(a) Workers Compensation

Workers' Compensation insurance in accordance with the provisions of the Workers' Compensation and Injury Management Act 1981 (WA), including cover for common law liability for an amount of not less than \$50 million for any one occurrence in respect of workers of the Service Provider. The insurance policy must be extended to indemnify the Principal for claims and liability under section 175 of the Workers' Compensation and Injury Management Act 1981.

(b) Public Liability

A public and products liability insurance policy covering the legal liability of the Service Provider, its employees, and volunteer workers arising out of the Services provided in connection with the Service Agreement for an amount of not less than \$5 million for any one occurrence, unlimited in the aggregate except for products liability limited in the aggregate to the sum insured.

(c) Professional Indemnity

A professional indemnity insurance policy for any breach of duty owed in a professional capacity by the Service Provider or any volunteer worker engaged by or on behalf of the Service Provider in respect of the Services provided in connection with the Service Agreement. The insurance policy must be for an amount of not less than \$5million for any one claim with a provision of one automatic reinstatement of the full sum insured in any one period of insurance and must be extended to include claims made under the Trade Practices Act 1974 or the Fair Trading Act 1987. The insurance policy must be maintained for at least six (6) years after termination of this Service Agreement.

Professional Indemnity Insurance is required by organisations that provide professional health services including but not restricted to medical, nursing and allied health disciplines. The requirement to maintain this insurance will be ascertained during negotiations with the Principal.

(d) Directors' and Officers' Liability

A Director's and Officer's insurance policy covering:

- a) Directors and Officers of the Service Provider for loss by reason of any wrongful act or omission in the performance of their duties to the Service Provider when the Service Provider is not required or permitted to indemnify the Director or Officer for such loss and;
- b) the Service Provider for loss arising by reason of any wrongful act or omission where the Service Provider is required or permitted to indemnify the Director or Officer for such loss.

Note – The limit of cover for director's and officer's liability insurance to be determined on an individual basis.

(e) Personal Accident Insurance for Volunteers

A personal accident policy covering volunteers while undertaking voluntary duties for the Service Provider. The coverage is to provide a capital sum of not less than \$50,000 per person for death or permanent total disablement and weekly compensation entitlements for employed and self employed volunteers of an amount up to 1% of the capital sum, but not exceeding in any case the normal weekly remuneration of the volunteer.

Note – This insurance may need to be extended to Board Members acting in the capacity as a volunteer within the organisation.

(f) Motor Vehicle Liability

A motor vehicle third party insurance policy covering legal liability against property damage and bodily injury to or death of persons caused by motor vehicles used in connection with the Services provided in the Service Agreement for an amount of not less than \$10 million for any one occurrence, unlimited in the aggregate.

Note - A comprehensive Motor Vehicle Insurance policy will include Motor Vehicle Third Party Liability Insurance.

(g) Compulsory Motor Vehicle Liability

Compulsory third party insurance as required under any statute relating to motor vehicles used in connection with the Services provided in the Service Agreement.

Note - Any motor vehicle that is appropriately licensed and registered by the Western Australian Department of Planning & Infrastructure will automatically have Compulsory Third Party Liability Insurance in force upon registration.

Insurance Waiver**Guidelines For Request To Waive Minimum Insurance Provisions**

The Department of Health via the State Supply Commission will consider requests from Service Providers to waive the minimum insurance requirements that Service Providers are required to obtain under the standard Service Agreement.

Requests by the Service Providers to waive the types and quantum of the minimum insurance requirements, must be supported by a sufficient and appropriate justification in writing and signed by a person empowered to enter into legal commitments on behalf of the HACC funded organisation.

Service Providers are to forward all waiver requests to their regional Principal's Service Agreement Manager.

Compliance with Schedule 2

The principal may request copies of Insurances Policies evidencing the currency and value of the insurances any time before or any time after signing of this agreement.

The Service Providers must advise the principal in writing of any changes to the insurance policies and notify of renewal of policies on or before the expiry date of each policy.

The Service Provider may not commence the provision of Services until it has complied with this schedule. Failure on the Service Provider's part to comply with Schedule 2 will entitle the Principal to treat this Service Agreement as being at an end without affecting the Principal's right to damages for breach of contract.

TABLE of INSURANCES			
Insurance Type	Insurer Name of Company	Policy Value \$	Policy Expiry Date
Workers Compensation	Local Government Insurance Services WA Municipal Workcare Scheme	unlimited	30/06/07
Public Liability	Local Government Insurance Services WA Municipal Liability Scheme	\$100,000,00	30/06/07
Professional Indemnity	Local Government Insurance Services WA Municipal Liability Scheme	\$100,000,000	30/06/07
Director's and Officers Liability	ACE Insurance Limited	\$1,000,000	30/06/07
Personal Accident Insurance for Volunteers	ACE Insurance Limited	\$200,000	30/06/07
Motor Vehicle Liability	Zurich Australia Insurance Limited	\$2,000,000	30/06/07
Compulsory Motor Vehicle Liability	Covered through vehicle registration	W468 1BKZ524	30/09/06
Other/s Specify	Journey Injury	\$1,000,000	30/06/07
	Fidelity Guarantee	\$150,000	30/06/07

SCHEDULE 3
SERVICE DESCRIPTION

1. Home and Community Care (HACC) Program

The Home and Community Care (HACC) Program is intended to provide basic maintenance and support services to the HACC target population to allow them to remain at home and prevent inappropriate or premature admission to institutional care.

2. HACC Target Population

As defined in clause 4 of the HACC Amending Agreement, the HACC target population is:

- older and frail persons, with moderate, severe or profound disabilities;
- younger persons with moderate, severe or profound disabilities; and
- such other classes of persons as agreed upon by the Commonwealth Minister and State Minister; and
- the carers of persons specified above.

Within the HACC target population there are a number of groups that require special attention as they have specific needs and/or experience difficulties in accessing mainstream services. These groups include people from Culturally and Linguistically Diverse Backgrounds, Aboriginal and Torres Strait Islander people, people with dementia, people who are financially disadvantaged and people living in rural and remote locations.

3. Information Sharing for Continuity of Health Care

The Service Provider will facilitate the sharing of client information for the purposes of continuity of health care for clients in line with Department of Health Policy Information Management Policy number P08/0703: Sharing Information for Continuity of Health Care Policy. Information sharing shall be with authorised persons and organisations on a need to know basis, and must be directly relevant to the continuity of health care for the relevant client(s). At all times, the Service Provider must endeavour to maintain the confidentiality, timeliness and integrity of health information provided to or received from other organisations or individuals within or external to the WA government health sector.

4. WA Home and Community Care Safeguards Policy

The Service Provider shall:

- (a) abide by all requirements in the WA Home and Community Care Safeguards Policy, which is consistent with the HACC National Fee Principles;

- (b) ensure that the fee schedule is clearly documented and publicly available on request;
and
- (c) ensure that the provider-specific fee schedule, fee policy and collection procedures (protocols) are consistent with all requirements of the WA Home and Community Care Safeguards Policy.

5. Minimum Data Set (MDS)

The HACC Minimum Data Set (MDS) is an important planning tool in the HACC Program, both at the state and federal level. It collects de-identified data in relation to individual clients receiving HACC services including demographic information and information on the services that they receive.

See Appendix 1 for service types definitions.

6. Outcomes

As a result of providing a range of coordinated support services for frail aged people, younger people with disabilities and their carers, as described in the Service Specification Schedule, Home and Community Care clients will be able to be more independent at home and in the community, thereby preventing their inappropriate admission to long term residential care and enhancing their quality of life.

7. Funded Assets

Funded Asset means property of a non-expendable nature that is acquired by the Service Provider wholly or partly with the Purchase Price or with funding from the non-recurrent funding round.

(a) No Encumbrances

The Service Provider will not allow or grant any encumbrance over a Funded Asset.

(b) Safeguarding Assets

The Service Provider will safeguard each Funded Asset against loss, damage and unauthorised use and maintain it in a good state of repair, fair wear and tear excepted.

(c) Disposal

The Service Provider must not dispose of a Funded Asset with a value equal to or greater than \$1,000 without the consent in writing from the Principal's Service Agreement Manager.

8. Funded Assets On Termination

If this Service Agreement is terminated or if a Funded Asset:

- (i) is disposed of;
- (ii) ceases to be used in relation to the provision of Services; or
- (iii) is destroyed,

the Service Provider shall either;

- (a) if the Funded Asset is retained by the Service Provider, pay the Principal's share of the value of the Funded Asset to the Principal (unless the Principal otherwise agrees in writing); or
- (b) if requested by the Principal and if the Funded Asset has not been disposed of or destroyed do everything necessary to enable the transfer of possession and ownership of the Funded Asset to any other person or corporation for the purpose of providing the Service or another organisation approved under the HACC Service Agreement.

SCHEDULE 4
SERVICE SPECIFICATION SCHEDULE

Service Specification Schedule (SSS)

For members of the HACC target population, resident in the HACC Region of Great Southern and covering the Local Government Area(s) of Shires of Wagin and West Arthur, the Service Provider will provide the listed Service Types for the specified number of clients listed on the **SUMMARY SSS** (refer page 14) for the AFL of funds provided via the HACC program).

A separate SSS Table will be required to be completed by Service Providers for each Region.

New Service Specification Schedule (SSS) Table Appendix 3

By 1 April 2007 Service providers are required to complete the attached **SSS Table - Appendix 3** of this agreement that will include the HACC Annual Funding Level (AFL), and any Other Income (this includes Client Fees, specific fundraising and donations etc) collected to support the Service Type of assistance delivered to clients in accordance with this Service Agreement.

Services Providers will be required to complete a unit cost exercise to derive the actual cost of providing Volumes, Hours, one-way Trips and Meals that can be sustained within the agreed allocated funds against each of the service types.

Definitions:

Volume: Quantity of a service item provided eg. Hours, meals, one way trips and collection.

Unit Price: *Price the Government pays for the delivery of a unit of service. This is distinct from the "Unit Cost" which is the full cost for the provision of a unit of service which takes into account all income and expenditure of service providers. See definitions for Unit Cost.*

Total Purchase Price: The volume of service items multiplied by the unit price.

Unit Cost: The actual cost of providing an output or unit of service. It is derived by dividing the total cost of service provision by the total units of service provided.

SERVICE SPECIFICATION TABLE - <u>SUMMARY</u> 2006/2007				
TABLE NUMBER: 1		AFL for Service Provider		\$211,040.00
NUMBER OF CLIENTS THAT RECEIVE A SERVICE:				100
REGION: Great Southern Region of WA				
LGA: Shires of Wagin & West Arthur				
Service Type of Assistance	Number of of Clients	Volume Hrs/One Way Trips /Meals	Unit Price \$	Total Purchase \$
Assessment	100	175	42.26	7,396
Centre Based Day Care	35	1500	16.26	24,390
Client Care Coordination	10	145	42.26	6,128
Domestic Assistance	59	3000	29.00	87,000
Home Maintenance	69	1459	33.33	48,628
Personal Care	2	41	27.50	1,128
Respite Care	3	20	27.50	550
Social Support	31	704	27.12	19,092
Transport	50	1049	15.94	16,721
Total AFL				211,040
Total Fee Income				22,346

SERVICE SPECIFICATION TABLE - <u>SUMMARY</u> 2006/2007				
TABLE NUMBER: 2		AFL for Service Provider		\$9,188.00
NUMBER OF CLIENTS THAT RECEIVE A SERVICE:				22
REGION: Great Southern Region of WA				
LGA: Shire of Wagin				
Service Type of Assistance	Number of of Clients	Volume Hrs/One Way Trips /Meals	Unit Price \$	Total Purchase \$
Meals (Home Delivered)	22	6125	1.50	9,188
Total AFL				9,188
Total Fee Income				24,770

SERVICE SPECIFICATION TABLE – <u>REGION SPECIFIC</u> 2006/2007				
TABLE NUMBER: 3		AFL for HACC Region		220,228.00
NUMBER OF CLIENTS THAT RECEIVE A SERVICE:				122
REGION: Great Southern Region of WA				
LGA: Shires of Wagin & West Arthur				
Service Type of Assistance	Number of of Clients	Volume Hrs/One Way Trips /Meals	Unit Price \$	Total Purchase \$
Assessment	100	175	42.26	7,396
Centre Based Day Care	35	1500	16.26	24,390
Client Care Coordination	10	145	42.26	6,128
Domestic Assistance	59	3000	29.00	87,000
Home Maintenance	69	1459	33.33	48,628
Meals (Home Delivered)	22	6125	1.50	9,188
Personal Care	2	41	27.50	1,128
Respite	3	20	27.50	550
Social Support	31	704	27.12	19,092
Transport	50	1049	15.94	16,721
Total AFL				220,228
Total Fee Income				47,116

SCHEDULE 5
QUALITY STANDARDS

1. Quality Standards

The Service Provider agrees to:

- (a) Comply with all appropriate legislative, statutory and health standards;
- (b) If requested, provide the Principal with a list of all legislation covering the Service Provider;
- (c) If applicable, demonstrate progress towards meeting the requirements of all relevant Disability Services legislation;
- (d) Ensure that all counselling and training is undertaken by appropriately trained or experienced staff, and provide advice to the Principal as to the nature of the training and qualifications;
- (e) Ensure that all staff are aware of all policies and procedures developed by the Service Provider; and
- (f) Comply with the HACC National Service Standards.

2. HACC National Service Standards

The National Service Standards aim to improve the quality of services received through the HACC Program. Compliance with the Standards is a requirement of HACC funding. The objectives of the National Service Standards include:

Objective One: *Access to Services* – To ensure each consumer's access to a service is decided only on the basis of relative need.

Objective Two: *Information and Consultation* – To ensure that each consumer is informed about his or her rights and responsibilities and the services available and consulted about any changes required.

Objective Three: *Efficient and Effective Management* – To ensure that consumers receive the benefit of well-planned, efficient and accountable management.

Objective Four: *Coordinated, Planned and Reliable Service Delivery* – To ensure each consumer receives coordinated services that are planned, reliable and meet his or her specific ongoing needs.

Objective Five: *Privacy, Confidentiality and Access to Personal Information* – To ensure each consumer's rights to privacy and confidentiality are respected, and he or she has access to personal information held by the agency.

Objective Six: *Complaints and Disputes* – To ensure that each consumer has access to fair and equitable procedures for dealing with complaints and disputes.

Objective Seven: *Advocacy* – To ensure that each consumer has access to an advocate of his or her own choice.

3. Carer's Recognition Act 2004

Reporting requirements under the newly promulgated Carers' Recognition Act 2004 are directly relevant to Schedule 5, Section 1 (a). HACC Service Providers are required to comply with the Act by reporting as per the framework attached.

The applicable HACC National Service Standards are linked to demonstrated outputs in order to meet the requirements of the Carers' Charter encapsulated in the Carers' Recognition Act 2004.

The Carers' Charter states:

1. Carers must be treated with respect and dignity.
2. The role of carers must be recognised by including carers in the assessment, planning, delivery and review of services that impact on them and the role of carers.
3. The views and needs of carers must be taken into account along with the views, needs and best interests of people receiving care when decisions are made that impact on carers and the role of carers.
4. Complaints made by carers in relation to services that impact on them and the role of carers must be given due attention and consideration.

The applicable HACC National Service Standards are linked to demonstrated outputs in order to meet the requirements of the Carers' Charter encapsulated in the Carers' Recognition Act 2004.

The outputs included in the template are:

Output 1: The Organisation/Service Provider has policies, protocols and practices to ensure that the Organisation/Service Provider complies with the Carers Charter.

Output 2: The Organisation/Service Provider makes information available about these policies, protocols and practices.

Output 3: The Organisation/Service Provider ensures that staff are trained in these policies, protocols and practices.

Output 4: The Organisation/Service Provider reviews its policies, protocols and practices with carers.

Note: For the purpose of the reporting template, "consumer" to include both care recipient and carer.

HACC service providers will be required to submit an annual report to the relevant HACC Contract Manager by July 15th of each financial year.

HACC service providers will follow the standard process as required by the HACC National Service Standards monitoring process. That is;

- Self assessment
- Verification visit by HACC Service Agreement Manager
- Over a three/four-year cycle all agencies take part.

HACC service providers will be informed in writing (by the Principals Service Agreement Manager) no later than 60 days before the due reporting date, if changes occur to the reporting requirements under the Carers' Recognition Act 2004.

**REPORTING TEMPLATE – WA CARERS' RECOGNITION ACT 2004
HOME AND COMMUNITY CARE SERVICE PROVIDERS**

Output 1	Specifications/Standards HACC National Services Standards (NSS)	Monitoring Process	Fully met	Partially met	Not met
The Organisation/Service Provider has policies, protocols and practices to ensure that the Organisation/Service Provider complies with the Carers Charter.	OBJECTIVE 1: Access to Services To ensure that each consumer's access to a service is decided only on the basis of relative need.	All consumer outcomes i.e: Policies, protocols and practices are in place for each of the NSS objectives			
	OBJECTIVE 2: Information and Consultation				
	OBJECTIVE 3: Efficient and Effective Management				
	OBJECTIVE 4: Coordinated, planned, reliable services that meet his or her specific ongoing needs				
	OBJECTIVE 5: Privacy, Confidentiality and Access to Personal Information				
	OBJECTIVE 6: Complaints and Disputes				
	OBJECTIVE 7: Advocacy				

Output 2	Specifications/Standards HACC National Services Standards (NSS)	Monitoring Process	Fully met	Partially met	Not met
The Organisation/Service Provider makes information available about these policies, protocols and practices.	<p>OBJECTIVE 2: Information and Consultation</p> <p>To ensure that each consumer is informed about his or her rights and responsibilities and the services available, and consulted about any changes required.</p>	<p><u>2.1 Consumer Outcome</u></p> <p>Consumers are aware of their rights and responsibilities</p> <p><u>2.2 Consumer Outcome</u></p> <p>Consumers are aware of services available.</p> <p><u>2.3 Consumer Outcome</u></p> <p>Consumers are informed of the basis of service provision including changes that may occur.</p>			

Output 3	Specifications/Standards HACCC National Services Standards (NSS)	Monitoring Process	Fully met	Partially met	Not met
The Organisation/Service Provider ensures that staff are trained in these policies, protocols and practices.	OBJECTIVE 3: Efficient and Effective Management To ensure that consumers receive the benefit of well-planned, efficient and accountable management	<u>3.1 Consumer Outcome</u> Consumers receive services from appropriately skilled staff.			
Output 4 The Organisation/Service Provider reviews its policies, protocols and practices with carers.	OBJECTIVE 3: Efficient and Effective Management To ensure that consumers receive the benefit of well-planned, efficient and accountable management.	<u>3.1 Consumer Outcome</u> Consumers receive appropriate services provided through the processes of on-going planning, monitoring and evaluation of services <u>3.2 Consumer Outcome</u> Consumers receive services from agencies that adhere to accountable management practices			

SCHEDULE 6
PAYMENT SCHEDULE

1. Service Payment

Payments are to be made quarterly in advance. Payments will be inclusive of GST where applicable and will be made within 10 business days of the end of the previous quarter. A tax invoice will be required from the Service Provider unless a Recipient Created Tax Invoice (RCTI) arrangement is current and has been entered into between the Service Provider and Principal. Refer to Section 10, General Provisions for Service Agreements.

2. Annual Funding Level (AFL) per Annum for Service Agreement Term

Where the Service Provider has an Australian Business Number (ABN) and is registered for GST, the Annual Funding Level will be inclusive of all payable GST and is calculated in the following manner: **Refer Schedule 1 – page 5**

3. Payments

Payments for 2006/2007 in the amounts noted within TEN (10) Business Days of the following dates: **Refer Table 1 - page 24**

4. Indexation

Indexation may be provided to assist the Service Provider in covering increased operating costs associated with general expenses and salary/wage increases.

Indexation is dependent upon

- (a) the offer made by the Commonwealth to the State for the HACC Program, the acceptance by the State of the Commonwealth's offer and the indexation rate accompanying the offer.
- (b) verification by the Principal's Service Agreement Manager in relation to whether or not the circumstances of the Service Provider warrant the increase in funding.

The 2006/2007 service payment will be subject to Indexation from the 1 July 2006. Future service payments for 2007/2008, 2008/2009 and 2009/2010 may be indexed subject to (a) and (b) above.

5. Prohibited Purposes

Prohibited Purposes [refer to clause 2.2(b) of the General Provisions for the Purchase of Community Services by Government Agencies - 2004 Edition] – Services to be provided in accordance with Service Description in Schedule 3.

No loans, gifts or donations will be made using the funds paid under this Agreement unless specifically provided for in this Agreement.

6. Excess Service Payment

Excess Service Payment means where the Service Payment has been calculated on the budgeted cost of provision of the Services by the Service Provider, that amount of the Service Payment which exceeds the actual cost of provision of the Services and as calculated in accordance with the Payment Schedule.

- a) Subject to paragraph (b) below, at the end of each Financial Period and at the date of termination of this Service Agreement, the Service Provider must repay the Excess Service Payment to the Principal within three months of the end of the Financial Period or the date of termination, as the case may be.

The Principal may, at the Principal's absolute discretion:

- (i) permit the Service Provider to use the Excess Service Payment for purposes as agreed by the Principal, subject to such terms and conditions as the Principal considers appropriate; or
 - (ii) apply the Excess Service Payment to offset any amount payable by the Principal to the Service Provider under this Service Agreement.
- b) In any one year of the Service Agreement term the AFL may be adjusted in respect of an Excess Service Payment subject to clause a) (i).

Table 1

PAYMENT DATES	AMOUNT TO BE PAID (\$)		
	(subject to adjustment as set out in Item 4 of this Schedule)		
Payments	Total Funding	GST	Total Service Funding Payment
1 July 2006	66,068.00	6,606.80	72,674.80
1 October 2006	55,057.00	5,505.70	60,562.70
1 January 2007	55,057.00	5,505.70	60,562.70
1 April 2007	44,046.00	4,404.60	48,450.60
Total AFL Funding 2006/2007	220,228.00	22,022.80	242,250.80

SCHEDULE 7
FINANCIAL OBLIGATIONS AND REPORTS

1. Financial Accountability Requirements

In order for the Principal to monitor and review purchased activities, a range of accountability mechanisms are required to ascertain how an organisation is functioning. This schedule outlines the financial accountability requirements that are required of the Service Provider.

2. Routine Financial Reports

(a) Frequency of Financial Reports

Service Agreements up to or equal to \$100,000

Unless agreed otherwise by the Principal's Service Agreement Manager, Service Agreements up to or equal to \$100,000 will report on **Cash** basis.

Financial reports required each financial year

- Full year report – July to June (Audited)

Service Agreements above \$100,000 and less than or equal to \$400,000

Where agreed as outlined above, Service Agreements up to \$100,000 and less than or equal to \$400,000 will have the option of reporting on **Cash** or **Accrual** basis.

- Cash:** Financial reports required each financial year
- Half year report – July to December (Unaudited)
 - Full year report – July to June (Audited)

- Accrual** Financial reports required each financial year
- Half year report – July to December (Unaudited)
 - Full year report – July to June (Audited)

Service Agreements above \$400,000

Service Agreements above \$400,000 will report on an **Accrual** basis.

Financial reports required each financial year

- Half year report – July to December (Unaudited)
- Full year report – July to June (Audited)

Reports are to be received by the Principal's Service Agreement Manager by the time-lines below.

- July to December report by 1 March 2007, 2008, 2009 and 2010.
- July to June reports by 30 September 2007, 2008, 2009 and 2010.

3. Financial Reports And Statements

Half-Year Report – Cash Basis

Prior to 1 March 2007, 2008, 2009 and 2010 the Service Provider must provide financial reports and statements that comply with the requirements set out below.

- Balance Sheet – Consolidated Organisation Basis (Accrual basis)
- Whole of Organisation Income Statement – Statement of Financial Performance (Profit and Loss) (Accrual basis)
- HACC Specific Income and Expenditure Statement on a cash basis
- Management Board Certification Statement – HACC Program

Full-Year Reporting – Cash Basis

Prior to 30 September 2007, 2008, 2009 and 2010 the Service Provider must provide to the Principal a copy of its annual report and annual audited financial statements for the financial year 2006-2007 (and subsequent financial periods) that comply with the requirements set out below. A person who is independent of the Service Provider and is a member of a recognised professional body of accountants must audit the annual financial statements. The HACC Programs preferred position in relation to the Auditor is that the Auditor be registered as a Company Auditor.

Financial Reports of the Service Provider organisation reporting must include:

- Balance Sheet – Consolidated Organisation Basis (Accrual basis)
- Whole of Organisation Income Statement – Statement of Financial Performance (Profit and Loss) (Accrual basis)
- HACC Specific Income and Expenditure Statement on a cash basis
- Leave Provision Entitlement Report
- Asset Register, distinguishing HACC funded assets from other assets of the organisation.
- Asset Replacement Schedule
- Notes to the Financial Statements
- Management Board Certification Statement – HACC Program
- Independent Auditor's Report – HACC Program

Half-Year Report – Accrual Basis

Prior to 1 March 2007, 2008, 2009 and 2010 the Service Provider must provide financial reports and statements that comply with the requirements set out below.

- Balance Sheet – Consolidated Organisation Basis (Accrual basis)
- Whole of Organisation Income Statement – Statement of Financial Performance (Profit and Loss) (Accrual basis)
- HACC Specific Income Statement on an accrual basis
- Cash Flow Statement for HACC Program
- Management Board Certification Statement – HACC Program

Full-Year Reporting – Accrual Basis

Prior to 30 September 2007, 2008, 2009 and 2010 the Service Provider must provide to the Principal a copy of its annual report and annual audited financial statements for the financial year 2006-2007 (and subsequent financial periods) that comply with the requirements set out below. A person who is independent of the Service Provider and is a member of a recognised professional body of accountants must audit the annual financial statements. The HACC Programs preferred position in relation to the Auditor is that the Auditor be registered as a Company Auditor.

Financial Reports of the Service Provider organisation reporting must include:

- Balance Sheet – Consolidated Organisation Basis (Accrual basis)
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- HACC Specific Income Statement on an accrual basis
- Cash Flow Statement for HACC Program
- Leave Provision Entitlement Report
- Asset Register, distinguishing HACC funded assets from other assets of the organisation.
- Asset Replacement Schedule
- Notes to the Financial Statements
- Management Board Certification Statement – HACC Program
- Independent Auditor's Report – HACC Program

Statement forms are provided in this schedule.

Cash:

Appendix A1 – 1 to A1 – 4 (Half year) and A2 –1 to A2 –5 (Full year) inclusive

Accrual:

Appendix B1 – 1 to B1 – 5 (Half year) and B2 –1 to B2 – 6 (Full year) inclusive

These are minimum requirements and may not be modified without consultation with the Principal. The Financial Reporting Statements and Certificates shall be sent to the Principal's representative as detailed in Schedule 1.

4. Other Reports

(a) Sub Contracting

If requested by the Principal, the Service Provider shall provide a report detailing:

- i) the names of all sub-contractors providing the services;
- ii) the particular services provided by each sub-contractor and;
- iii) the amount paid in the preceding 12 month period to each sub-contractor.

(b) Unit Cost

For at least the 1st year of this Agreement (2006/2007) two Service Specification Schedules (SSS) will be required to be completed.

1. Firstly, using unit price as the basis for determining the volumes by Service Type a Service Provider is able to sustain for 2006/07. This SSS will form the basis as to determination of whether or not the Service Provider is abiding by the contractual obligations in relation to service activity and will be compared to the actual activity provided through the MDS submissions from Service Providers.
2. Secondly, a SSS after completing a unit cost exercise for each of the Service Types listed in Appendix 3. The SSS will be required to be submitted to the Principal's Service Agreement Manager by 1 April 2007 and will be for the 2007/08 financial year. Depending on the quality and accuracy of this submission the HACC Program will determine whether or not this SSS will form the basis in determining the Service Activity requirements for the Service Provider for 2007/08.

(c) Additional Reports

Any other Report that may be required by the Principal throughout the course of the Agreement.

HALF-YEAR REPORTS

CASH BASIS

Shire of Wagin

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Appendix A1-1

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Balance Sheet (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

BALANCE SHEET for whole of organisation**As at 31-December-2006**

	<i>Notes</i>	<i>31/12/2006</i>	<i>31/12/2005</i>
		\$	\$
<u>ASSETS</u>			
Current Assets			
Cash and Cash Equivalents			
Receivables			
Inventories			
Prepayments			
Total Current Assets		0	0
Non-Current Assets			
Property, Plant and Equipment			
Investments			
Total Non-Current Assets		0	0
TOTAL ASSETS		0	0
<u>LIABILITIES</u>			
Current Liabilities			
Interest Bearing Liabilities			
Payables			
Provisions			
Unspent Grants			
Other			
Total Current Liabilities		0	0
Non-Current Liabilities			
Interest Bearing Liabilities			
Provisions			
Other			
Total Non-Current Liabilities		0	0
TOTAL LIABILITIES		0	0
NET ASSETS		0	0
<u>EQUITY</u>			
Retained Earnings			
Reserves			
TOTAL EQUITY		0	0

Appendix A1-2

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Income Statement (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for whole of organisation

For the six months ended 31-December-2006

	Notes	31/12/2006 \$	31/12/2005 \$
REVENUE			
Recurrent Grants			
Non Recurrent & Capital Grants			
Client Fees			
Donations and Fundraising			
Interest			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

Appendix A1-3

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Income Statement (cash basis) should include, as a minimum, the following disclosures (as applicable)

INCOME AND EXPENDITURE STATEMENT - for the HACC Program on a cash basis

For the six months ended 31-December-2006

RECURRENT FUNDING OPERATIONS

	Notes	31/12/2006 \$	31/12/2005 \$
REVENUE			
HACC Recurrent Grants			
Interest on HACC Funds			
HACC Client Fees			
HACC related Donations and Fundraising			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries (excluding Leave Entitlements)			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Management Fees / Corporate Overhead			
Plant and Equipment			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Net Surplus / (Deficit)		0	0

HACC RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Recurrent Funding Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Surplus / (deficit) on recurrent funding operations	0
Less: Cash additions to leave provision cash reserve	
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 31/12/2006	0

NON RECURRENT FUNDING

	Notes	31/12/2006 \$	31/12/2005 \$
Income			
HACC Non Recurrent Grants			
Other – please specify			
Total Revenue		0	0
Expenses			
Purchases Using Non Recurrent Grants please specify property, plant and equipment			
Total Expenses		0	0
Net Surplus / (Deficit)		0	0

HACC NON RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Non Recurrent Funding Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Surplus / (deficit) on non recurrent funding operations	0
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 31/12/2006	0

LEAVE PROVISION CASH RESERVE

Accumulated Leave Provisions Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Expenditure on leave entitlements	
Cash additions to reserve from HACC Recurrent Surplus	0
Closing balance as at 31/12/2006	0

ASSET REPLACEMENT CASH RESERVE

Accumulated Asset Replacement Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Payments for property, plant and equipment using reserve funds	
Proceeds from Disposal of Property, Plant and Equipment	
Cash additions to reserve from HACC Recurrent Surplus	0
Cash additions to reserve from HACC Non Recurrent Surplus	0
Closing balance as at 31/12/2006	0

Appendix
A1-4

**[NAME OF ORGANISATION] - Home and Community Care Program
STATEMENT BY BOARD**

In the opinion of the Board:

(a) the attached special purpose financial report gives a true and fair view of the Home and Community Care Program's financial performance for the six months ended [insert date]; and

(b) we have complied with the terms and conditions of the Service Agreement.

On behalf of the Board

Office Bearer Signature
Office Bearer Name
Position

Date
Location

FULL-YEAR REPORTS

CASH BASIS

Appendix A2-1

[Name of Organisation] - STANDARD FORM - ANNUAL AUDITED STATEMENT

The audited Balance Sheet (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

BALANCE SHEET - for whole of organisation - As at 30-June-2007

	Notes	30/06/2007 \$	30/06/2006 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents			
Receivables			
Inventories			
Prepayments			
Total Current Assets		0	0
Non-Current Assets			
Property, Plant and Equipment			
Investments			
Total Non-Current Assets		0	0
TOTAL ASSETS		0	0
LIABILITIES			
Current Liabilities			
Interest Bearing Liabilities			
Payables			
Provisions			
Unspent Grants			
Other			
Total Current Liabilities		0	0
Non-Current Liabilities			
Interest Bearing Liabilities			
Provisions			
Other			
Total Non-Current Liabilities		0	0
TOTAL LIABILITIES		0	0
NET ASSETS		0	0
EQUITY			
Retained Earnings			
Reserves			
TOTAL EQUITY		0	0

Appendix A2-2

[Name of Organisation] Service Provider
STANDARD FORM – ANNUAL AUDITED STATEMENT

The audited Income Statement (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for whole of organisation - For the year ended 30-June-2007			
	Notes	30/06/2007 \$	30/06/2006 \$
REVENUE			
Recurrent Grants			
Non Recurrent & Capital Grants			
Client Fees			
Donations and Fundraising			
Interest			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

Appendix A2-3

[Name of Organisation]
STANDARD FORM – ANNUAL AUDITED STATEMENT

The audited Income Statement (cash basis) should include, as a minimum, the following disclosures (as applicable)

INCOME AND EXPENDITURE STATEMENT - for the HACC Program on a cash basis

For the year ended 30-June-2007

RECURRENT FUNDING OPERATIONS

	Notes	30/06/2007 \$	30/06/2006 \$
REVENUE			
HACC Recurrent Grants			
Interest on HACC Funds			
HACC Client Fees			
HACC related Donations and Fundraising			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries (excluding Leave Entitlements)			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Management Fees / Corporate Overhead			
Plant and Equipment			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Net Surplus / (Deficit)		0	0

HACC RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Recurrent Funding Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Surplus / (deficit) on recurrent funding operations	0
Less: Cash additions to leave provision cash reserve	
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 30/06/2007	0

NON RECURRENT FUNDING

	Notes	30/06/2007 \$	30/06/2006 \$
Income			
HACC Non Recurrent Grants			
Other – please specify			
Total Revenue		0	0
Expenses			
Purchases Using Non Recurrent Grants - please specify property, plant and equipment			
Total Expenses		0	0
Net Surplus / (Deficit)		0	0

HACC NON RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Non Recurrent Funding Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Surplus / (deficit) on non recurrent funding operations	0
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 30/06/2007	0

LEAVE PROVISION CASH RESERVE

Accumulated Leave Provisions Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Expenditure on leave entitlements	
Cash additions to reserve from HACC Recurrent Surplus	0
Closing balance as at 30/06/2007	0

ASSET REPLACEMENT CASH RESERVE

Accumulated Asset Replacement Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Payments for property, plant and equipment using reserve funds	
Proceeds from Disposal of Property, Plant and Equipment	
Cash additions to reserve from HACC Recurrent Surplus	0
Cash additions to reserve from HACC Non Recurrent Surplus	0
Closing balance as at 30/06/2007	0

Appendix
A2-4

**[NAME OF ORGANISATION] - Home and Community Care Program
STATEMENT BY BOARD**

In the opinion of the Board:

(a) the attached special purpose financial report gives a true and fair view of the Home and Community Care Program's financial performance for the year ended [insert date]; and

(b) we have complied with the terms and conditions of the Service Agreement.

On behalf of the Board

Office Bearer Signature
Office Bearer Name
Position

Date
Location

Appendix
A2-5

INDEPENDENT AUDIT REPORT
[NAME OF ORGANISATION] - Home and Community Care Program

To [name of organisation] and
Department of Health

Scope

We have audited the attached special purpose financial report, comprising the Income and Expenditure Statement of the Home and Community Care Program, of [name of organisation] for the year ended [insert date]. The Board of [name of organisation] is responsible for the financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of the Department of Health, and are appropriate to meet the needs of [name of organisation]. We have conducted an independent audit of the financial report in order to express an opinion on it to [name of organisation] and the Department of Health. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of [name of organisation] or the Department of Health.

The financial report has been prepared for the purpose of fulfilling the requirements of the Department of Health. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than [name of organisation] and the Department of Health, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the cash basis of accounting. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents fairly, in accordance with the cash basis of accounting, the Income and Expenditure of the Home and Community Care Program for the year ended [insert date].

Firm
Partner
Date
Address

HALF – YEAR REPORT
ACCRUAL BASIS

Appendix B1-1

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Balance Sheet (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

BALANCE SHEET - for whole of organisation**As at 31-December-2006**

	<i>Notes</i>	<i>31/12/2006</i>	<i>31/12/2005</i>
		\$	\$
ASSETS			
Current Assets			
Cash and Cash Equivalents			
Receivables			
Inventories			
Prepayments			
Total Current Assets		0	0
Non-Current Assets			
Property, Plant and Equipment			
Investments			
Total Non-Current Assets		0	0
TOTAL ASSETS		0	0
LIABILITIES			
Current Liabilities			
Interest Bearing Liabilities			
Payables			
Provisions			
Unspent Grants			
Other			
Total Current Liabilities		0	0
Non-Current Liabilities			
Interest Bearing Liabilities			
Provisions			
Other			
Total Non-Current Liabilities		0	0
TOTAL LIABILITIES		0	0
NET ASSETS		0	0
EQUITY			
Retained Earnings			
Reserves			
TOTAL EQUITY		0	0

Appendix B1-2

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Income Statement (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for whole of organisation - For the six months ended 31-December-2006			
	Notes	31/12/2006 \$	31/12/2005 \$
REVENUE			
Recurrent Grants			
Non Recurrent & Capital Grants			
Client Fees			
Donations and Fundraising			
Interest			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

Appendix B1-3

[Name of Organisation]

ROUTINE FINANCIAL REPORT

The un-audited Income Statement (accruals basis) should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for the HACC Program on an accrual basis

For the six months ended 31-December-2006

	Notes	31/12/2006 \$	31/12/2005 \$
REVENUE			
HACC Recurrent Grants			
Interest on HACC Funds			
HACC Client Fees			
HACC related Donations and Fundraising			
HACC Non Recurrent and Capital Grants			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Management Fees / Corporate Overhead			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

CASH FLOW INPUT WORKSHEET

Balances / amounts relevant to the HACC Program Only

For the six months ended 31-December-2006

	31/12/2006 \$	31/12/2005 \$
<u>BALANCE SHEET ITEMS:</u>		
Receivables		
Trade Debtors - Client Fees		
Interest Receivable		
Other Receivables		
Other Current Assets		
Prepaid Expenses		
Grants Received in Advance		
HACC Recurrent Grant		
HACC Non Recurrent / Capital Grant		
Payables		
Accrued Salaries		
Other Expenses Payable		
Provisions		
Annual Leave		
Long Service Leave		
Sick Leave		
GST Receivable/Payable		
GST Receivable / (Payable)		
<u>OTHER INFORMATION:</u>		
Property, Plant & Equipment		
Purchases using Asset Replacement Reserve Funds		
Purchases using Non Recurrent Funding		
Proceeds on Disposal		
Bad Debts		
Amount written off during year		

HACC Recurrent Grants			
Ending grants received in advance	0	Beginning grants received in advance	0
HACC Recurrent Grants	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
HACC Client Fees, Donations and Fundraising			
Beginning gross client fees receivable	0	Ending gross client fees receivable	0
HACC client fees revenue	0	Accounts written off	0
HACC donations and fundraising	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Interest Received			
Beginning interest receivable	0	Ending interest receivable	0
Interest revenue	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Other Receipts			
Beginning receivable	0	Ending receivable	0
Other revenue	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Payments to Employees (Excluding Leave Entitlements)			
Ending accrued salaries	0	Beginning accrued salaries	0
Balance - cash paid	0	Salary expense (inc on costs)	0
	<u>0</u>		<u>0</u>
Payments of Leave Entitlements			
Ending provisions for leave	0	Beginning provisions for leave	0
Balance - cash paid	0	Leave Entitlements Expense	0
	<u>0</u>		<u>0</u>
Payments to Suppliers			
Ending accounts payable	0	Beginning accounts payable	0
Beginning prepaid expenses	0	Ending prepaid expenses	0
Balance - cash paid	0	Consumables	0
		Administration expense	0
		Motor vehicle expense	0
		Repairs and maintenance	0
		Utilities	0
		Management fees	0
		Other	0
	<u>0</u>		<u>0</u>
HACC Non Recurrent Grants			
Ending grants received in advance	0	Beginning grants received in advance	0
HACC non recurrent and capital grants	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>

Appendix B1-4

[Name of Organisation] - ROUTINE FINANCIAL REPORT

The un-audited Cash Flow Statement should include, as a minimum, the following disclosures (as applicable)

CASH FLOW STATEMENT - For the HACC Program - For the six months ended 31-December-2006

	6 Months Ended 31/12/2006	6 Months Ended 31/12/2005
	Inflows / (Outflows)	Inflows / (Outflows)
	\$	\$
Cash Flows from Operating Activities		
HACC Recurrent Grants	0	
HACC Client Fees, Donations & Fundraising	0	
Interest Received	0	
Other Receipts	0	
Payments to Employees (excluding leave entitlements)	0	
Payments of Leave Entitlements	0	
Payments to Suppliers	0	
Goods and Service Tax (Paid) / Received - Net Basis	0	
Net cash provided by / (used in) operating activities	0	0
Cash Flows from Investing Activities		
HACC Non Recurrent and Capital Grants	0	
Payments for Property, Plant and Equipment using Non Recurrent Funds	0	
Payments for Property, Plant and Equipment using Reserve Funds	0	
Proceeds from Disposal of Property, Plant and Equipment	0	
Net cash provided by / (used in) investing activities	0	0
Net Increase / (Decrease) in Cash Held	0	0
Cash at the Beginning for the Financial Year	0	
Cash at the End of the Financial Year	0	0
Reconciliation of Cash	31/12/2006	31/12/2005
	\$	\$
HACC Recurrent Funding Surplus	0	
HACC Non Recurrent Funding Surplus	0	
Asset Replacement Cash Reserve	0	
Leave Provision Cash Reserve	0	
Sub-Total	0	0
Variance	0	0

HACC RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Recurrent Funding Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Net cash provided by / (used in) operating activities	0
Add: Leave entitlements paid using the leave provision cash reserve	0
Less: Cash additions to leave provision cash reserve	
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 31/12/2006	0
<u>HACC NON RECURRENT FUNDING ACCUMULATED SURPLUS</u>	

Accumulated HACC Non Recurrent Funding Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
HACC non recurrent and capital grants received	0
Payments for property, plant and equipment using non recurrent funds	0
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 31/12/2006	0
<u>LEAVE PROVISION CASH RESERVE</u>	

Accumulated Leave Provisions Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Expenditure on leave entitlements	0
Cash additions to reserve from HACC Recurrent Surplus	0
Closing balance as at 31/12/2006	0
<u>ASSET REPLACEMENT CASH RESERVE</u>	

Accumulated Asset Replacement Cash Reserve	Six Months 31/12/2006
Opening cash balance as at 01/07/2006	
Payments for property, plant and equipment using reserve funds	0
Proceeds from Disposal of Property, Plant and Equipment	0
Cash additions to reserve from HACC Recurrent Surplus	0
Cash additions to reserve from HACC Non Recurrent Surplus	0
Closing balance as at 31/12/2006	0

Appendix B1-5

**[NAME OF ORGANISATION] - Home and Community Care Program
STATEMENT BY BOARD**

In the opinion of the Board:

(a) the attached special purpose financial report gives a true and fair view of the Home and Community Care Program's financial performance for the six months ended [insert date]; and

(b) we have complied with the terms and conditions of the Service Agreement.

On behalf of the Board

Office Bearer Signature
Office Bearer Name
Position

Date
Location

FULL-YEAR REPORTS

ACCRUAL BASIS

Appendix B2-1

[Name of Organisation] - STANDARD FORM - ANNUAL AUDITED STATEMENT

The audited Balance Sheet (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

BALANCE SHEET - for whole of organisation - As at 30-June-2007			
	Notes	30/06/2007 \$	30/06/2006 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents			
Receivables			
Inventories			
Prepayments			
Total Current Assets		0	0
Non-Current Assets			
Property, Plant and Equipment			
Investments			
Total Non-Current Assets		0	0
TOTAL ASSETS		0	0
LIABILITIES			
Current Liabilities			
Interest Bearing Liabilities			
Payables			
Provisions			
Unspent Grants			
Other			
Total Current Liabilities		0	0
Non-Current Liabilities			
Interest Bearing Liabilities			
Provisions			
Other			
Total Non-Current Liabilities		0	0
TOTAL LIABILITIES		0	0
NET ASSETS		0	0
EQUITY			
Retained Earnings			
Reserves			
TOTAL EQUITY		0	0

Appendix B2-2

[Name of Organisation] - STANDARD FORM – ANNUAL AUDITED STATEMENT

The audited Income Statement (accruals basis) for the organisation should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for whole of organisation on an accruals basis

For the year ended 30-June-2007			
	Notes	30/06/2007 \$	30/06/2006 \$
REVENUE			
Recurrent Grants			
Non Recurrent & Capital Grants			
Client Fees			
Donations and Fundraising			
Interest			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

Appendix B2-3

[Name of Organisation] - STANDARD FORM – ANNUAL AUDITED STATEMENT

The audited Income Statement (accruals basis) should include, as a minimum, the following disclosures (as applicable)

INCOME STATEMENT - for the HACC Program on an accrual basis

For the year ended 30-June-2007

	Notes	30/06/2007 \$	30/06/2006 \$
REVENUE			
HACC Recurrent Grants			
Interest on HACC Funds			
HACC Client Fees			
HACC related Donations and Fundraising			
HACC Non Recurrent and Capital Grants			
Other – please specify			
TOTAL REVENUE		0	0
EXPENSES			
Salaries and Salary On-Costs			
Salaries			
Leave Entitlements			
Salary on-costs – Occupational Superannuation			
Salary on-costs – Workers Compensation Premium			
Sub Total		0	0
Consumables			
Administration Expenses			
Doubtful and Bad Debts Expense			
Motor Vehicle Expenses			
Repairs and Maintenance Expense			
Utilities			
Management Fees / Corporate Overhead			
Loss on Disposal of Non Current Assets			
Depreciation expense			
Other			
Sub Total		0	0
TOTAL EXPENSES		0	0
Surplus / (Deficit) for the period		0	0

CASH FLOW INPUT WORKSHEET

Balances / amounts relevant to the HACC Program Only - For the year ended 30-June-2007

	30/06/2007	30/06/2006
	\$	\$
<u>BALANCE SHEET ITEMS:</u>		
Receivables		
Trade Debtors - Client Fees		
Interest Receivable		
Other Receivables		
Other Current Assets		
Prepaid Expenses		
Grants Received in Advance		
HACC Recurrent Grant		
HACC Non Recurrent / Capital Grant		
Payables		
Accrued Salaries		
Other Expenses Payable		
Provisions		
Annual Leave		
Long Service Leave		
Sick Leave		
GST Receivable/Payable		
GST Receivable / (Payable)		
<u>OTHER INFORMATION:</u>		
Property, Plant & Equipment		
Purchases using Asset Replacement Reserve Funds		
Purchases using Non Recurrent Funding		
Proceeds on Disposal		
Bad Debts		
Amount written off during year		

HACC Recurrent Grants			
Ending grants received in advance	0	Beginning grants received in advance	0
HACC Recurrent Grants	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
HACC Client Fees, Donations and Fundraising			
Beginning gross client fees receivable	0	Ending gross client fees receivable	0
HACC client fees revenue	0	Accounts written off	0
HACC donations and fundraising	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Interest Received			
Beginning interest receivable	0	Ending interest receivable	0
Interest revenue	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Other Receipts			
Beginning receivable	0	Ending receivable	0
Other revenue	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>
Payments to Employees (Excluding Leave Entitlements)			
Ending accrued salaries	0	Beginning accrued salaries	0
Balance - cash paid	0	Salary expense (inc on costs)	0
	<u>0</u>		<u>0</u>
Payments of Leave Entitlements			
Ending provisions for leave	0	Beginning provisions for leave	0
Balance - cash paid	0	Leave Entitlements Expense	0
	<u>0</u>		<u>0</u>
Payments to Suppliers			
Ending accounts payable	0	Beginning accounts payable	0
Beginning prepaid expenses	0	Ending prepaid expenses	0
Balance - cash paid	0	Consumables	0
		Administration expense	0
		Motor vehicle expense	0
		Repairs and maintenance	0
		Utilities	0
		Management fees	0
		Other	0
	<u>0</u>		<u>0</u>
HACC Non Recurrent Grants			
Ending grants received in advance	0	Beginning grants received in advance	0
HACC non recurrent and capital grants	0	Balance - cash receipts	0
	<u>0</u>		<u>0</u>

Appendix B2-4

[Name of Organisation] - STANDARD FORM – ANNUAL AUDITED STATEMENT

The audited Cash Flow Statement should include, as a minimum, the following disclosures (as applicable)

CASH FLOW STATEMENT - For the HACC Program - For the year ended 30-June-2007

	Year Ended 30/06/2007 Inflows / (Outflows) \$	Year Ended 30/06/2006 Inflows / (Outflows) \$
Cash Flows from Operating Activities		
HACC Recurrent Grants	0	
HACC Client Fees, Donations & Fundraising	0	
Interest Received	0	
Other Receipts	0	
Payments to Employees (excluding leave entitlements)	0	
Payments of Leave Entitlements	0	
Payments to Suppliers	0	
Goods and Service Tax (Paid) / Received - Net Basis	0	
Net cash provided by / (used in) operating activities	0	0
Cash Flows from Investing Activities		
HACC Non Recurrent and Capital Grants	0	
Payments for Property, Plant and Equipment using Non Recurrent Funds	0	
Payments for Property, Plant and Equipment using Reserve Funds	0	
Proceeds from Disposal of Property, Plant and Equipment	0	
Net cash provided by / (used in) investing activities	0	0
Net Increase / (Decrease) in Cash Held	0	0
Cash at the Beginning for the Financial Year	0	
Cash at the End of the Financial Year	0	0
Reconciliation of Cash	30/6/2007 \$	30/6/2006 \$
HACC Recurrent Funding Surplus	0	
HACC Non Recurrent Funding Surplus	0	
Asset Replacement Cash Reserve	0	
Leave Provision Cash Reserve	0	
Sub-Total	0	0
Variance	0	0

HACC RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Recurrent Funding Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Net cash provided by / (used in) operating activities	0
Add: Leave entitlements paid using the leave provision cash reserve	0
Less: Cash additions to leave provision cash reserve	
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 30/06/2007	0

HACC NON RECURRENT FUNDING ACCUMULATED SURPLUS

Accumulated HACC Non Recurrent Funding Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
HACC non recurrent and capital grants received	0
Payments for property, plant and equipment using non recurrent funds	0
Less: Cash additions to asset replacement cash reserve	
Closing balance as at 30/06/2007	0

LEAVE PROVISION CASH RESERVE

Accumulated Leave Provisions Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Expenditure on leave entitlements	0
Cash additions to reserve from HACC Recurrent Surplus	0
Closing balance as at 30/06/2007	0

ASSET REPLACEMENT CASH RESERVE

Accumulated Asset Replacement Cash Reserve	Year Ended 30/06/2007
Opening cash balance as at 01/07/2006	
Payments for property, plant and equipment using reserve funds	0
Proceeds from Disposal of Property, Plant and Equipment	0
Cash additions to reserve from HACC Recurrent Surplus	0
Cash additions to reserve from HACC Non Recurrent Surplus	0
Closing balance as at 30/06/2007	0

Appendix B2-5

**[NAME OF ORGANISATION] - Home and Community Care Program
STATEMENT BY BOARD**

In the opinion of the Board:

- (a) the attached special purpose financial report gives a true and fair view of the Home and Community Care Program's financial performance for the year ended [insert date]; and
- (b) we have complied with the terms and conditions of the Service Agreement.

On behalf of the Board

Office Bearer Signature
Office Bearer Name
Position

Date
Location

Appendix B2-6

INDEPENDENT AUDIT REPORT
[NAME OF ORGANISATION] - Home and Community Care Program

To [name of organisation] and
Department of Health

Scope

We have audited the attached special purpose financial report, comprising the Income Statement and the Cash Flow Statement of the Home and Community Care Program, of [name of organisation] for the year ended [insert date]. The Board of [name of organisation] is responsible for the financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of the Department of Health, and are appropriate to meet the needs of [name of organisation]. We have conducted an independent audit of the financial report in order to express an opinion on it to [name of organisation] and the Department of Health. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of [name of organisation] or the Department of Health.

The financial report has been prepared for the purpose of fulfilling the requirements of the Department of Health. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than [name of organisation] and the Department of Health, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accrual basis of accounting. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents fairly, in accordance with the accrual basis of accounting, the results of the operations and the cash flows of the Home and Community Care Program for the year ended [insert date].

Firm
Partner

Date
Address

SCHEDULE 8
SERVICE REPORTS

1. Service Activity Reports

The Service Provider must provide quarterly service activity reports to the Principal in the prescribed MDS format to the National Data Repository within FIFTEEN BUSINESS (15) Days of the following dates:

- 1) 30 September 2006, 2007, 2008 and 2009;
- 2) 31 December 2006, 2007, 2008 and 2009;
- 3) 31 March 2007, 2008, 2009 and 2010;
- 4) 30 June 2007, 2008, 2009 and 2010.

2. MDS Data/Definitions

See Appendix 1

SCHEDULE 9
INTELLECTUAL PROPERTY

Contract Material and Intellectual Property Rights

- (a) The title to and Intellectual Property Rights in all Contract Material created by the Service Provider vests in the Principal, unless otherwise agreed in writing by the Parties.
- (b) Copyright (including future copyright) in all Contract Material created by the Service Provider, including each and every stage of its design and construction, is hereby assigned to the Principal.
- (c) Title to and Intellectual Property Rights (other than copyright) in all Contract Material created by the Service Provider, including each and every stage of its design and construction, shall upon its creation be transferred and assigned to the Principal without need for further assurance.
- (d) To the extent that the Contract Material contains material the subject of Pre-existing Intellectual Property Rights of the Service Provider or third parties this Service Agreement does not affect those rights but, the Service Provider hereby grants and shall ensure that relevant third parties grant to the Principal a non-exclusive, non-transferable, irrevocable paid up licence:
 - (i) to use, reproduce and adapt for its own use; and
 - (ii) to perform any other act with respect to copyright and to commercialise,all those Intellectual Property Rights but only as part of the Contract Material and of any future development of that Material.
- (e) In this Schedule "commercialise" means to manufacture, sell, hire or otherwise exploit a product or process, or to provide a service, or to licence any third party to do any of those things.
- (f) On the expiration or earlier termination of this Service Agreement, the Service Provider shall deliver to the Principal, on demand by the Principal, all Contract Material together with all copies thereof.
- (g) The Service Provider shall execute all documents and do all acts and things required by the Principal for the purpose of giving effect to this Schedule.
- (h) The Service Provider shall ensure that the Contract Material is used, copied, supplied or reproduced only for the purposes of this Service Agreement.
- (i) Prior to a person commencing work in respect of the Contract Material the Service Provider shall obtain from that person, and provide to the Principal, a written assignment from the person to the Principal of the Intellectual Property rights created as a result of the person performing that work, in a form acceptable to the Principal.
- (j) The Principal hereby grants to the Service Provider a non-exclusive, non-transferable licence to use, reproduce and adapt for its own use the Contract Material specified in paragraphs (a), (b) and (c) above.

APPENDIX 1 MINIMUM DATA SET (MDS) VERSION 2

Allied Health Care (at Centre or Home)

Refers to professional allied health care services, and includes a wide range of specialist services such as podiatry, occupational therapy, physiotherapy, social work, speech pathology and advice from a dietician or nutritionist. It may be provided at the client's home or at a centre.

Assessment

Refers to assessment and re-assessment activities that are directly attributable to individual care recipients. This includes assessment activities associated with client intake procedures and the determination of eligibility for service provision, occupational safety and health issues, and the development of care plans.

Case Management

Comprises active assistance received by a client from a formally identified agency worker (case manager) who coordinates the planning and delivery of a number of services from more than one provider. It generally targets clients with complex needs.

Centre Based Day Care

Refers to attendance/participation in structured group activities, designed to develop, maintain or support the capacity for independent living and social interaction which are conducted in, or from, a centre. Centre Based Day Care also includes group excursions and activities conducted by centre-based staff but held away from the fixed centre.

Client Care Coordination

Focuses on coordination activities undertaken to facilitate access for clients with special needs who require more than one service. It is often short term and is less complex than case management. Client care coordination should be carried out by identified agency staff.

Counselling/Support, Information and Advocacy (Care Recipient)

Refers to assistance with understanding and managing situations, behaviours and relationships associated with the person's need for care, including advocacy and the provision of advice, information and training.

Counselling/Support, Information and Advocacy (Carer)

Refers to assistance with understanding and managing situations, behaviours and relationships associated with the caring role, including advocacy and the provision of advice, information and training.

Domestic Assistance

Refers to assistance with domestic chores, including assistance with cleaning, dishwashing, clothes washing and ironing, shopping (unaccompanied) and bill paying.

Formal Linen Service

Refers to the provision and laundering of linen, usually by a separate laundry facility or hospital.

Home Maintenance

Refers to assistance by the agency with the maintenance and minor repairs of the client's home, garden or yard to keep their home in a safe and habitable condition. It may include changing light bulbs, replacing tap washers, lawn mowing and yard cleaning.

Home Modification

Refers to minor structural changes to the client's home so they can continue to live and move safely about the house. It will often include the fitting of rails, ramps, alarms or other safety and mobility aids.

Meals (at Centre or Home)

Refers to those meals which are prepared and delivered to the client either at home or at a centre. It does not include meals prepared in the client's home.

Nursing Care (at Centre or Home)

Refers to professional care from a registered or enrolled nurse. It includes times spent recording observations of a client, where this is considered to be part of the nurse's duty of care. Nursing Care may be provided at the client's home or at a centre.

Other Food Services

Refers to assistance with the preparation and cooking of a meal in the client's home and the provision of advice on nutrition, storage or food preparation and is the primary focus of the occasion of service. It does not cover the delivery of a meal prepared elsewhere.

Personal Care

Refers to assistance with daily self-care tasks, such as eating, bathing, toileting, dressing, grooming, getting in and out of bed, and moving about the house. Personal Care includes medication monitoring when it is the primary purpose of the occasion of service.

Provision of Goods and Equipment

Refers to the loan or purchase of goods and equipment to assist the person to cope with a disabling condition and/or maintain their independence.

Respite Care

Refers to assistance received by a carer from a substitute carer who provides supervision and assistance to their care recipient (even though the carer may still be present). Respite Care is provided by the HACC Program to carers in order to give them relief from their caring role.

Social Support Refers to assistance provided by a companion (paid worker or volunteer), either within the home environment or while accessing community services, which is primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. Social support includes friendly visiting services, letter writing for the person, shopping, bill paying and banking (when the person is accompanied by the worker), and telephone-based monitoring services. It may be provided one-on-one or in groups.

Transport Refers to assistance with transportation either directly (e.g. a ride in a vehicle provided or driven by an agency worker or volunteer) or indirectly (e.g. taxi vouchers or subsidies). Transport is assistance provided so that the client may get out of their house and do chores, attend activities or community centres, and participate in the community.

**APPENDIX 2
INSURANCE WAIVER JUSTIFICATION**

Organisation

Provide organisation name recorded in the 2006 to 2010 Service Agreement.

Services Funded

Please complete Service Specification Schedule as recorded in the 2006 to 2010 Service Agreement or latest Deed of Variation.

Service Item	Number of Clients	Volume - hrs/one way trips/meals	Total Purchase Price
TOTAL APPROVED FUNDING LIMIT (AFL)			\$ -

Total Value of Service Agreement

Service Agreement Funding 2006/07 (Actual)	
Service Agreement Funding 2007/08 (Indicative)	
Service Agreement Funding 2008/09 (Indicative)	
Service Agreement Funding 2009/2010 (Indicative)	
Total Funding Service Agreement	\$

Insurance Clause/s that require Assessment

Insurance	Insurance coverage required as per Service Agreement reflecting State Supply Commission guidelines	Insurance coverage requested by Service Provider
Workers Compensation	Not less than \$50 million	
Public Liability	Not less than \$5 million	
Professional Indemnity	Not less than \$5 million	
Director's and Officer's Liability	Refer schedule 2	
Personal Accident Insurance for Volunteers	Not less than \$50,000 per person	
Motor Vehicle Liability	Refer Schedule 2	
Compulsory Motor Vehicle Liability	Refer Schedule 2	

Column two represents the State Supply Commission required dollar amounts of insurance cover. For the full requirements under each insurance category refer to Schedule 2 of the Service Agreement.

In column three please provide requested funding level of insurance to be incorporated into your organisation's 2006 to 2010 Service Agreement.

Justification

Please provide the following information –

- 1 The insurance category as a heading and the exact wording of the insurance clause/s that your organisation requires incorporated into your 2006 to 2010 Service Agreement that is different to the current State Supply Commission guidelines. Note the State Supply Commission Guidelines for insurances are incorporated in the HACC Service Agreement for 2006 to 2010.
- 2 Justification why the State Supply Commission should accept a waiver or part waiver of the current guidelines as incorporated in the standard insurance provision clauses. Note that a high cost to the organisation is not justification in itself for a waiver or part waiver to be accepted.

AUTHORITY TO APPLY FOR INSURANCE WAIVER: *(This form must be signed by a person empowered to enter into legal commitments on behalf of the HACC funded organisation).*

Signed: _____

Name: _____

Position: _____

Date: _____

Please return Insurance Waiver Justification to your Contract Manager.

APPENDIX 3

NEW SERVICE SPECIFICATION TABLE [Financial Year]						
TABLE NUMBER:		TOTAL FUNDING from HACC and OTHER INCOME				
NUMBER OF CLIENTS THAT RECEIVE A SERVICE:						
REGION:						
LGA:						
Service Type of Assistance	Client No	HACC AFL \$	Other Income \$	Total Income \$	Unit Cost \$	Vol/Hrs One Way Trips/ Meals
Allied Health Care						
Assessment						
Case Management						
Centre Based Day Care						
Client Care Coordination						
Counselling/Support, Information & Advocacy (Care Recipient)						
Counselling/Support, Information & Advocacy (Carer)						
Domestic Assistance						
Formal Linen Services						
Home Maintenance						
Home Modification						
Meals						
Nursing Care						
Other Food Services						
Personal Care						
Provision of Goods and Equipment						
Respite Care						
Social Support						
Transport						
Total						

9.2.6 Statement of Financial Performance – June 2006**Reporting Officer: Deputy Chief Executive Officer**

Summary

In accordance with the Local Government (Financial Management) Regulations 1996, Council is to be presented with a Statement of Financial Performance.

Background

This new requirement has come into effect as from 1st July 2005 and now replaces the previous monthly and quarterly financial reports.

Comment

A copy of Statement of Financial Performance is attached to this item including additional information that Council has deemed appropriate to receive.

Statutory Requirement

Local Government (Financial Management) Regulations

Budget Implications

Nil

Officer's Recommendation

That Council adopt the Statement of Financial Performance for the period ending 30th June 2006.

Council Resolution**297 Cr RP JOHNSON/Cr PJ BLIGHT**

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

SHIRE OF WAGIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

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SHIRE OF WAGIN					
STATEMENT OF FINANCIAL ACTIVITY					
FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006					
	NOTE	30 June 2006 Actual \$	30 June 2006 Y-T-D Budget \$	2005/06 Revised Budget \$	Variances Budget to Actual Y-T-D %
Operating					
Revenues/Sources	1,2				
Governance		4,319	8,500	8,500	(49.19%)
General Purpose Funding		1,015,760	1,010,170	1,010,170	0.55%
Law, Order, Public Safety		33,718	31,950	31,950	5.53%
Health		34,360	40,770	40,770	(15.72%)
Education and Welfare		260,651	298,500	298,500	(12.68%)
Community Amenities		135,829	137,200	137,200	(1.00%)
Recreation and Culture		47,662	61,750	61,750	(22.81%)
Transport		679,446	482,681	482,681	40.77%
Economic Services		519,689	277,780	277,780	87.09%
Other Property and Services		1,577,699	662,430	662,430	138.17%
		4,309,133	3,011,731	3,011,731	43.08%
(Expenses)/(Applications)	1,2				
Governance		-214,624	-228,231	-228,231	5.96%
General Purpose Funding		-219,485	-214,281	-214,281	(2.43%)
Law, Order, Public Safety		-91,113	-95,670	-95,670	4.76%
Health		-155,389	-159,085	-159,085	2.32%
Education and Welfare		-323,789	-367,546	-367,546	11.91%
Community Amenities		-182,906	-226,267	-226,267	19.16%
Recreation & Culture		-559,957	-547,517	-547,517	(2.27%)
Transport		-1,256,726	-1,262,778	-1,262,778	0.48%
Economic Services		-486,180	-536,944	-536,944	9.45%
Other Property and Services		-1,664,237	-778,713	-778,713	(113.72%)
		-5,154,406	-4,417,032	-4,417,032	16.69%
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	4	-8,402	-19,636	-29,455	57.21%
Depreciation on Assets	2(a)	896,787	831,288	831,288	7.88%
Capital Revenue and (Expenditure)					
Purchase Land Held for Resale	3	0	0	-225,000	0.00%
Purchase Land and Buildings	3	-64,320	-733,826	-733,826	0.00%
Purchase Infrastructure Assets	3	-410,892	-389,310	-427,035	(5.54%)
Purchase Plant and Equipment	3	-706,695	-822,245	-831,245	14.05%
Purchase Furniture and Equipment	3	-50,944	-89,150	-89,150	0.00%
Proceeds from Disposal of Assets	4	438,595	114,455	472,455	0.00%
Repayment of Debentures	5	-44,291	-44,291	-69,219	0.00%
Proceeds from New Debentures	5	0	0	775,000	0.00%
Self-Supporting Loan Principal Income		23,425	23,425	23,426	0.00%
Transfers to Reserves (Restricted Assets)	6	-97,278	-97,278	-103,689	0.00%
Transfers from Reserves (Restricted Assets)	6	40,000	40,000	257,400	0.00%
ADD Net Current Assets July 1 B/Fwd	7	344,000		344,000	
LESS Net Current Assets Year to Date	7	699,081			
Amount Raised from Rates	8	<u>-1,184,369</u>	<u></u>	<u>-1,210,351</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The statement has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9 to this financial statement.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation or amortisation and any accumulated impairment balances.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Office Equipment	10 years
Computer and Electronic Equipment	4 years
Plant and Equipment	
- Construction Plant (Graders, FE Loaders, Tractors & Rollers)	10 years
- Trucks	5 years
- Sedans	5 years
- Other Plant and Equipment	10 years
Infrastructure Assets	
- Roads	30 years
- Footpaths and Walkways - Slabs	20 years
- Insitu concrete	40 years
- Bitumen	50 years
- Pavers	40 years
- Drainage - below ground	60 years
- off road	20 years
- Pedestrian bridges (wood)	20 years
- Vehicle bridges and culverts (wood)	20 years

The following infrastructure assets are not depreciated due to the high ongoing cost of maintenance;

- Parks and playing field surfaces
- Reticulation systems
- Drainage reserves

The following infrastructure assets are not capitalised owing to their cost being immaterial;

- Street Furniture
- Pedestrian / Bus shelters
- Street signs

(h) Adopting of Australian Equivalents to International Financial Reporting Standards (AIFRSs)

For reporting periods commencing on or after 1 January 2005, the Shire of Wagin will be required to prepare its annual financial report using Australian equivalents to International Financial Reporting Standards and their related pronouncements (AIFRSs) as issued by the Australian Accounting Standards Board (AASB).

As the AASB has prohibited the early adoption of the AIFRSs, the Shire of Wagin will report for the first time in compliance with AIFRSs in the annual financial report for the year ended 30 June 2006 (that is, the year commencing 1 July 2005 or this current budget year).

The Shire of Wagin is required to prepare an opening balance sheet in accordance with AIFRSs as at 1 July 2004. Most adjustments required on transition to AIFRSs will be made retrospectively against opening retained earnings on 1 July 2004 in accordance with AIFRSs. Transitional adjustments relating to those standards for which comparatives are not required will only be made with effect from 1 July 2005.

SHIRE OF WAGIN**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006****2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire of Wagin has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

GENERAL PURPOSE FUNDING

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

LAW, ORDER, PUBLIC SAFETY

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws

HEALTH

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Dumbleyung and Woodanilling, pest control ie mosquitoes and the running costs of the Wagin Medical Centre.

EDUCATION AND WELFARE

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

COMMUNITY AMENITIES

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

RECREATION AND CULTURE

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the associated with the running of the Wagin Woolorama.

TRANSPORT

Includes upgrading, constructing, sealing, resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

ECONOMIC SERVICES

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme, LCDC projects, tourism and area promotion, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

OTHER PROPERTY & SERVICES

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside work crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

	30 June 2006 Actual \$	2005/06 Revised Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	157,301	833,300
General Purpose Funding	0	0
Law, Order, Public Safety	3,465	3,500
Health	88,621	117,350
Education and Welfare	24,943	27,000
Community Amenities	1,424	31,300
Recreation and Culture	38,568	77,176
Transport	907,209	979,780
Economic Services	11,320	11,850
Other Property and Services	0	225,000
	<u>1,232,851</u>	<u>2,306,256</u>
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	64,320	958,826
Infrastructure Assets	410,892	427,035
Plant and Equipment	706,695	831,245
Furniture and Equipment	50,944	89,150
	<u>1,232,851</u>	<u>2,306,256</u>

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 June 2006 Actual \$	30 June 2006 Actual \$	30 June 2006 Actual \$
Fairmont Sedan W.001	28,283	28,790	507
Fairmont Sedan W.1479	26,659	28,276	1,617
Falcon Sedan W.468	21,046	22,670	1,624
Mitsubishi Canter W.676	12,271	15,455	3,184
Falcon Sedan W.401	23,139	23,075	-64
Fairlane Sedan W.1	33,740	33,323	-417
Falcon Sedan W.001	23,005	23,045	40
Gianni Ferrari Mower	40,946	17,000	-23,946
John Deere Tractor W.8443	6,449	20,490	14,041
Agrizzi Road Broom	0	1,364	1,364
Mitsubishi 6 Tonne Truck	22,953	35,494	12,541
Mitsubishi Triton Utility W.1001	13411	9545	-3,866
Holden Rodeo Utility W.1007	6139	8000	1,861
Ford Courier W.1008	22614	21668	-946
Ford Fairmont Sedan W.1479	26347	25489	-858
Ford Fairlane Sedan W.1	35697	35093	-604
Case Backhoe/Loader	26,215	40,000	13,785
Holden Rodeo Dual Cab W.1044	16277	13636	-2,641
Falcon Sedan W.401	21877	18182	-3,695
Lot 50 Pederick Drive	23125	18000	-5,125
	430,193	438,595	8,402

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 June 2006 Actual \$	30 June 2006 Actual \$	30 June 2006 Actual \$
Plant & Equipment	407,068	420,595	13,527
Land	23,125	18,000	-5,125
	430,193	438,595	8,402

Summary

	30 June 2006 Actual \$
Profit on Asset Disposals	50,564
Loss on Asset Disposals	-42,162
	<u>8,402</u>

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-05	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
124 Medical Centre	148,059		17,008	17,008	131,051	131,051	10,170	10,170
126 Wagin Bowling Club **	40,377		3,709	3,709	36,668	36,668	2,267	2,267
127 Wagin Frail Aged **	18,000		6,000	6,000	12,000	12,000	0	0
128 Wagin Ag. Society **	60,000		13,716	13,716	46,284	46,284	3,346	3,346
129 CEO's Residence		0	0	0	0	0	0	0
130 Administration Centre		0	0	0	0	0	0	0
131 Recreation Development	143,160		3,857	3,857	139,303	139,303	9,087	9,087
132 LIA Development		0	0	0	0	0	0	0
	409,596	0	44,290	44,290	365,306	365,306	24,870	24,870

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
129 CEO's Residence	0	300,000	WATC	Debenture	20	208,295	5.74	0	300,000	0
130 Administration Centre	0	250,000	WATC	Debenture	20	173,579	5.74	0	250,000	0
132 LIA Development	0	225,000	WATC	Debenture	20	156,221	5.74	0	225,000	0

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

	30 June 2006 Actual \$	2005/06 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	119,254	118,833
Amount Set Aside / Transfer to Reserve	5,656	6,417
Amount Used / Transfer from Reserve	0	-12,400
	<u>124,910</u>	<u>112,850</u>
(b) Plant Reserve		
Opening Balance	69,195	68,348
Amount Set Aside / Transfer to Reserve	3,734	3,691
Amount Used / Transfer from Reserve	-10,000	-50,000
	<u>62,929</u>	<u>22,039</u>
(c) Municipal Buildings Reserve		
Opening Balance	150,118	149,446
Amount Set Aside / Transfer to Reserve	7,225	8,070
Amount Used / Transfer from Reserve	0	-120,000
	<u>157,343</u>	<u>37,516</u>
(d) Recreation Development Reserve		
Opening Balance	79,126	79,108
Amount Set Aside / Transfer to Reserve	68,556	69,272
Amount Used / Transfer from Reserve	-30,000	-30,000
	<u>117,682</u>	<u>118,380</u>
(e) Administration Centre Furniture & Equipment Reserve		
Opening Balance	23,153	22,935
Amount Set Aside / Transfer to Reserve	1,201	1,238
Amount Used / Transfer from Reserve	0	-20,000
	<u>24,354</u>	<u>4,173</u>
(f) Recreation Centre Equipment Reserve		
Opening Balance	9,961	9,925
Amount Set Aside / Transfer to Reserve	2,274	2,336
Amount Used / Transfer from Reserve	0	-11,000
	<u>12,235</u>	<u>1,261</u>
(g) Aerodrome Maintenance & Development Reserve		
Opening Balance	1,014	965
Amount Set Aside / Transfer to Reserve	83	5,052
Amount Used / Transfer from Reserve	0	0
	<u>1,097</u>	<u>6,017</u>
(h) Land Development Reserve		
Opening Balance	22,893	22,790
Amount Set Aside / Transfer to Reserve	1,102	1,231
Amount Used / Transfer from Reserve	0	0
	<u>23,995</u>	<u>24,021</u>

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

	30 June 2006 Actual \$	2005/06 Budget \$
(i) Community Bus Reserve		
Opening Balance	18,197	18,130
Amount Set Aside / Transfer to Reserve	5,834	3,707
Amount Used / Transfer from Reserve	0	0
	<u>24,031</u>	<u>21,837</u>
(j) H.A.C.C. Plant & Leave Reserve		
Opening Balance	32,285	49,542
Amount Set Aside / Transfer to Reserve	1,613	2,675
Amount Used / Transfer from Reserve	0	-14,000
	<u>33,898</u>	<u>38,217</u>
Total Cash Backed Reserves	<u>582,474</u>	<u>386,311</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

	30 June 2006 Actual \$	2005/06 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	5,656	6,417
Plant Reserve	3,734	3,691
Municipal Buildings Reserve	7,225	8,070
Recreation Development Reserve	68,556	69,272
Administration Centre Furn. & Equip Reserv.	1,201	1,238
Recreation Centre Equipment Reserve	2,274	2,336
Aerodrome Maintenance & Develop. Reserv.	83	5,052
Land Development Reserve	1,102	1,231
Community Bus Reserve	5,834	3,707
HACC Leave & Plant Reserve.	1,613	2,675
	<u>97,278</u>	<u>87,450</u>
Transfers from Reserves		
Leave Reserve	0	-12,400
Plant Reserve	-10,000	-50,000
Building Reserve	0	-120,000
Recreation Development Reserve	-30,000	-30,000
Administration Centre Furn. & Equip Reserv.	0	-20,000
Recreation Centre Equipment Reserve	0	-11,000
Aerodrome Maintenance & Develop. Reserv.	0	0
Land Development Reserve	0	0
Community Bus Reserve	0	0
HACC Leave & Plant Reserve.	0	-14,000
	<u>-40,000</u>	<u>-212,400</u>
Total Transfer to/(from) Reserves	<u>57,278</u>	<u>-124,950</u>

SHIRE OF WAGIN**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

The purpose of Council's Leave Reserve Account is to provide provisions to meet Council's Long Service Leave and Accrued Annual Leave liabilities so as to minimise the effect on Council's budget from year to year.

Plant Reserve

The purpose of the Plant reserve account is to provide funds for the ongoing replacement and upgrading of motor vehicles, heavy machinery, light machinery and other equipment necessary in the performance of Council's core functions.

Municipal Buildings Reserve

The purpose of the Municipal Buildings Reserve is to provide funds for the upgrading, renovating or restoration of existing Council owned buildings and the construction of new Council owned buildings, including fences and Council houses.

Recreation Development Reserve

The purpose of the Recreation Development Reserve is to provide funds for the expansion, upgrading and development of Council's Recreation facilities. This includes the upgrading of water supplies and the like for recreation areas within the Shire of Wagin.

Administration Centre Furniture and Equipment Reserve

The purpose of this Reserve is to provide for the purchase of furniture, fittings and equipment with the Council's entire administration building.

Recreation Centre Equipment Reserve

The purpose of the Recreation Centre Equipment Reserve is to provide funds for the purchase of additional or replacement equipment utilised at the Wagin Community Recreation Centre including the upgrading or replacement of fixtures and fittings.

Aerodrome Maintenance and Development Reserve

The purpose of this Reserve is to provide for major maintenance type works (eg resealing of apron area, replacing lights etc) and development type work (such as reconstruction runways, sealing roadways, upgrading buildings, fences etc) at the Wagin Airstrip.

Land Development Reserve

The purpose of this reserve is to provide funds for the development of land within the Wagin Shire for the benefit of residents and the good Government of the local authority, as determined by Council. This includes the purchase, subdivision and development of land for industrial, residential, commercial and other purposes, as the need arises and as Council sees fit.

Community Bus Reserve

The purpose of this reserve is to provide funds to allow for the maintenance, upgrade and changeover of the Wagin Community Bus as required from time to time.

HACC Leave and Plant Reserve

The purpose of this Reserve is to provide provisions to meet the HACC long service leave and accrued annual leave liabilities so as to minimise the effect on the HACC budget from year to year and to provide for the replacement of vehicles, should grant monies not be provided or are insufficient to meet requirements.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

	30 June 2006 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	425,132	189,485
Cash - Restricted	582,474	536,830
Receivables	565,443	334,526
Inventories	25,083	33,598
	<u>1,598,132</u>	<u>1,094,439</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>-316,577</u>	<u>-213,609</u>
	1,281,555	880,830
Less: Cash - Reserves - Restricted	-582,474	-536,830
Less: Cash - Restricted/Committed	<u>0</u>	<u>0</u>
NET CURRENT ASSET POSITION	<u><u>699,081</u></u>	<u><u>344,000</u></u>

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2005/06 Rate Revenue \$	2005/06 Interim Rates \$	2005/06 Back Rates \$	2005/06 Total Revenue \$	2005/06 Budget \$
Differential General Rate								
Gross Rental Value	10.3346	695	4,294,338	447,110	5,212	0	452,322	446,277
Unimproved Value	1.3491	347	55,181,500	744,454	921	0	745,375	744,953
Sub-Totals		1,042	59,475,838	1,191,564	6,133	0	1,197,697	1,191,230
Minimum Rates								
Gross Rental Value	205.00	159	85,982	32,595	0	0	32,595	32,595
Unimproved Value	205.00	14	79,215	2,870	0	0	2,870	2,870
Sub-Totals		173	165,197	35,465	0	0	35,465	35,465
Specified Area Rates								
							1,233,162	1,226,695
Discounts							-48,793	-46,682
Totals							1,184,369	1,180,013

All land except exempt land in the Shire of Wagin is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2005/06 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-05 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Deposits - Town Hall	625	1,750	-1,350	1,025
Deposits - Community Bus	100	2,400	-2,200	300
Deposits - Rec Centre	50	1,750	-1,550	250
Deposits - Animal Trap	0	50	-50	0
BCITF	155	1,373	-1,373	155
BRB	150	1,190	-1,054	286
Nomination Deposits	0	0	0	0
Pre Paid Rates	752	5,660	-5,030	1,382
Other Deposits	200	7,534	-34	7,700
Unclaimed Money	1,449	0	-50	1,399
Licensing Takings	8,167	6,830	-8,167	6,830
	<u>11,648</u>			<u>19,327</u>

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
Income		
I03 · GENERAL PURPOSE FUNDING		
I031 · Rates		
I031005 · GRV	447,109.81	442,964.00
I031010 · GRV Minimums	32,595.00	33,415.00
I031015 · UV	744,453.51	744,446.00
I031020 · UV Minimums	2,870.00	2,870.00
I031025 · GRV Interim Rates	5,212.47	2,000.00
I031030 · UV Interim Rates	920.69	500.00
I031035 · Back Rates	0.00	500.00
I031040 · Ex-Gratia Rates (CBH)	5,408.00	5,408.00
I031045 · Discount Allowed	-48,792.60	-48,682.00
I031050 · Instalment Admin Charge	3,426.07	2,500.00
I031055 · Account Enquiry Fee	3,597.55	2,400.00
I031060 · (Rate Write Offs)	0.00	-7,000.00
I031065 · Penalty Interest	8,639.32	7,000.00
I031070 · Emergency Services Levy	46,436.48	41,000.00
I031075 · ESL Penalty Interest	254.46	250.00
I031090 · Rate Legal Charges	6,152.68	2,500.00
Total I031 · Rates	<u>1,258,283.44</u>	<u>1,234,071.00</u>
I032 · Other GPF		
I032005 · Grants Commission General	499,602.84	500,357.00
I032010 · Grants Commission Roads	368,133.08	368,718.00
I032015 · Pensioner Deferred Subsidy	1,267.19	1,000.00
I032020 · Administration Rental	27,230.00	32,540.00
I032025 · Photocopies & Publications	435.24	400.00
I032030 · Reimbursements	1,844.03	3,000.00
I032035 · SS Loans Interest Reimb.	5,613.86	5,671.00
I032040 · Bank Interest	36,518.24	20,000.00
I032050 · Telephone Reimbursement	0.00	500.00
I032055 · Commissions & Recoups	1,200.00	500.00
I032060 · SS Loan Principal Reimb.	23,425.80	23,426.00
Total I032 · Other GPF	<u>965,270.28</u>	<u>956,112.00</u>
Total I03 · GENERAL PURPOSE FUNDING	2,223,553.72	2,190,183.00
I04 · GOVERNANCE		
I041 · Governance - Membership		
I041020 · Reimbursements	3,770.84	1,000.00
Total I041 · Governance - Membership	<u>3,770.84</u>	<u>1,000.00</u>
I042 · Other Governance		
I042010 · Sale of Admin Vehicles	0.00	
I042030 · Profit of Sale of Asset	548.35	7,500.00
Total I042 · Other Governance	<u>548.35</u>	<u>7,500.00</u>
Total I04 · GOVERNANCE	4,319.19	8,500.00
I05 · LAW ORDER & PUBLIC SAFETY		
I051 · Fire Prevention		
I051010 · FESA - Operating Grant	23,650.00	23,650.00
I051015 · Sale of Fire Maps	215.00	100.00

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
I051020 · Town Block Burn Fees	2,000.00	600.00
I051025 · Reimbursements	10.64	
I051030 · Bush Fire Infringements	250.00	200.00
I051035 · ESL Admin Fee	4,000.00	4,000.00
Total I051 · Fire Prevention	30,125.64	28,550.00
I052 · Animal Control		
I052005 · Dog Fines and Fees	971.00	1,000.00
I052010 · Hire of Animal Traps	4.55	50.00
I052015 · Dog Registration	2,609.00	2,250.00
I052020 · Reimbursements	8.25	
Total I052 · Animal Control	3,592.80	3,300.00
I053 · Other Law Order & Public Safety		
I053005 · Abandoned Vehicles	0.00	100.00
Total I053 · Other Law Order & Public Safety	0.00	100.00
Total I05 · LAW ORDER & PUBLIC SAFETY	33,718.44	31,950.00
I07 · HEALTH		
I071 · Maternal & Infant Health		
I071005 · Reimbursements	0.00	350.00
I071010 · Infant Health Vehicle	3,839.18	4,000.00
Total I071 · Maternal & Infant Health	3,839.18	4,350.00
I074 · Admin. & Inspections		
I074005 · Food Vendor's Licences	0.00	200.00
I074010 · Rent - Motor Vehicle	2,640.00	3,120.00
I074015 · Contrib. Regional Health Scheme	18,000.00	24,000.00
I074020 · Reimbursements	2,179.95	100.00
I074025 · Sale of Health Vehicle	0.00	
I074030 · Profit on Sale of Asset	0.00	4,000.00
Total I074 · Admin. & Inspections	22,819.95	31,420.00
I076 · Other Health		
I076010 · Rent - Medical Centre-Dentist	2,600.00	
I076015 · Reimbursements	1,678.45	2,500.00
I076020 · Meeting Room Fees	1,805.53	500.00
I076025 · Sale of Doctors Vehicle	0.00	
I076030 · Profit on Sale of Asset	1,617.36	2,000.00
Total I076 · Other Health	7,701.34	5,000.00
Total I07 · HEALTH	34,360.47	40,770.00
I08 · EDUCATION & WELFARE		
I080 · Pre-Schools		
I080010 · Lease Fees Kindergarten	3,580.69	3,450.00
Total I080 · Pre-Schools	3,580.69	3,450.00
I081 · Other Education		
I081010 · Contrib. to Oval Mtce	0.00	1,800.00
Total I081 · Other Education	0.00	1,800.00

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
I082 · HACC Program		
I082005 · Sale of HACC Vehicle	0.00	
I082010 · HACC Recurrent Grant	211,039.00	221,000.00
I082015 · Meals on Wheels Grant	7,528.00	9,500.00
I082020 · Fee for Service	22,258.74	22,000.00
I082030 · Reimbursements	1,051.27	250.00
I082040 · Profit on Sale of Asset	1,624.45	3,500.00
Total I082 · HACC Program	243,501.46	256,250.00
I083 · Other Welfare		
I083010 · Reimbursements	2,411.92	2,000.00
I083015 · Fee for Service	681.73	
I083020 · Community Aged Care Grant	10,475.45	35,000.00
Total I083 · Other Welfare	13,569.10	37,000.00
Total I08 · EDUCATION & WELFARE	260,651.25	298,500.00
I10 · COMMUNITY AMENITIES		
I101 · Sanitation - Household		
I101005 · Domestic Collection	99,298.76	99,300.00
Total I101 · Sanitation - Household	99,298.76	99,300.00
I102 · Sanitation - Other		
I102002 · Commercial Collection Charges	19,500.00	19,200.00
I102005 · Reimbursement Drummuster	1,949.56	3,500.00
I102010 · Charges Bulk Rubbish	1,542.00	2,000.00
I102015 · Reimbursement for Car Bodies	3,841.50	2,000.00
Total I102 · Sanitation - Other	26,833.06	26,700.00
I104 · Sewerage		
I104005 · Septic Tank Fees	334.54	500.00
I104010 · Reimbursements	0.00	50.00
Total I104 · Sewerage	334.54	550.00
I106 · Town Planning		
I106005 · Planning Fees	272.73	600.00
I106010 · Reimbursements	0.00	50.00
Total I106 · Town Planning	272.73	650.00
I107 · Other Community Amenities		
I107005 · Cemetery Fees	3,480.23	6,500.00
I107010 · Community Bus Income	5,609.90	3,500.00
Total I107 · Other Community Amenities	9,090.13	10,000.00
Total I10 · COMMUNITY AMENITIES	135,829.22	137,200.00
I11 · RECREATION & CULTURE		
I111 · Public Halls and Civic Centres		
I111005 · Town Hall Hire	3,061.31	3,000.00
I111010 · Reimbursements	181.82	100.00
Total I111 · Public Halls and Civic Centres	3,243.13	3,100.00

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
I112 - Swimming Pool		
I112005 - Swimming Pool Subsidy	3,000.00	3,000.00
I112010 - Swimming Pool Admission	16,873.50	18,000.00
I112015 - Rent - 21 Tarbet Street	2,080.00	2,080.00
I112020 - Reimbursements	2,836.59	500.00
Total I112 - Swimming Pool	24,790.09	23,580.00
I113 - Other Recreation		
I113005 - Sportsground Rental	4,200.00	5,000.00
I113010 - Sportsground Reimbursements	525.00	500.00
I113015 - Power Reimbursements	3,284.48	3,000.00
I113020 - Recreation Centre Hire	6,251.07	20,000.00
I113025 - Reimbursements Other	2,557.82	250.00
I113030 - Contribution Rec Centre Equ.	1,800.00	1,800.00
I113035 - Sporting Club Leases	70.00	70.00
I113050 - Profit on Sale of Asset	0.00	3,500.00
Total I113 - Other Recreation	18,688.37	34,120.00
I115 - Library		
I115005 - Lost Books	140.18	50.00
I115010 - Reimbursements	0.00	50.00
Total I115 - Library	140.18	100.00
I119 - Other Culture		
I119015 - Contribution Woolarama	800.00	800.00
I119020 - Reimbursements	0.00	50.00
Total I119 - Other Culture	800.00	850.00
Total I11 - RECREATION & CULTURE	47,661.77	61,750.00
I12 - TRANSPORT		
I121 - Roads & Streets		
I121005 - Direct Road Grants	63,393.00	63,393.00
I121010 - Road Project Grants	122,897.00	122,897.00
I121015 - Roads to Recovery Grant	411,655.00	215,093.00
I121020 - Reimbursements	1,478.68	500.00
I121025 - Contribution - St Lighting	3,199.37	3,300.00
I121035 - Storm Damage Grant Funding	30,038.00	29,033.00
Total I121 - Roads & Streets	632,661.05	434,216.00
I122 - Road Plant Purchases		
I122010 - Sale of Grader	0.00	
I122040 - Sale of Dual Cab	0.00	
I122060 - Sale of Mower	0.00	
I122070 - Sale of Tractor	0.00	
I122080 - Sale of 6t Truck	0.00	
I122090 - Sale of Road Broom	0.00	
I122100 - Profit on Sale of Asset	46,775.46	23,455.00
I122110 - Sale of 2 Utilities	0.00	
I122120 - Sale of Backhoe	0.00	
Total I122 - Road Plant Purchases	46,775.46	23,455.00

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	Jul '2005 - Jun 2006	Budget
I126 · Aerodrome		
I126005 · Aerodrome Lease Fee	10.00	10.00
I126010 · RADS Grant	0.00	25,000.00
Total I126 · Aerodrome	10.00	25,010.00
Total I12 · TRANSPORT	679,446.51	482,681.00
I13 · ECONOMIC SERVICES		
I131 · Rural Services		
I131010 · Rental - 5 Warwick St	2,820.00	3,120.00
I131020 · Reimbursements	2,369.95	8,996.00
I131025 · Landcare Employment Funding	1,694.16	75,548.00
I131045 · Seedling Projects	4,779.36	30,000.00
I131060 · Envirofund Projects	81,741.82	89,916.00
I131065 · Bridal Creeper Grant	14,245.45	15,600.00
I131070 · Project Admin for Envirofunds	0.00	25,000.00
I131075 · Integrated Catchment Mgmt Fund	128,150.00	
I131080 · Red Tailed Phascogale Grant	89,158.00	
I131085 · SIF Analysis on Road Infra	99,112.00	
I131090 · Comm Support & Engagement Grant	32,700.00	
I131095 · Raising Bed Furrows # 57193	18,280.00	
I131100 · SWCC Weed Management Project	2,590.91	
I131110 · Farms Vision Monitoring	15,000.00	
I131115 · Reveg of Beckwith (Aust Post)	2,520.00	
I131120 · Sale of Landcare Dual Cab	0.00	
Total I131 · Rural Services	495,161.65	248,180.00
I132 · Tourism/Area Promotion		
I132005 · Caravan Park Fees	18,643.85	18,000.00
I132010 · Reimbursements	45.45	250.00
Total I132 · Tourism/Area Promotion	18,689.30	18,250.00
I133 · Building Control		
I133005 · Building Licences	3,599.11	4,500.00
I133010 · S'Pool Inspection Fees	0.00	4,250.00
Total I133 · Building Control	3,599.11	8,750.00
I134 · Other		
I134005 · Water Sales	2,022.74	2,500.00
I134010 · Reimbursements	216.00	100.00
Total I134 · Other	2,238.74	2,600.00
Total I13 · ECONOMIC SERVICES	519,688.80	277,780.00
I14 · OTHER PROPERTY & SERVICES		
I141 · Private Works		
I141005 · Private Works Income	9,537.02	4,000.00
Total I141 · Private Works	9,537.02	4,000.00
I142 · Town Planning Schemes		
I142010 · Sale of Land	0.00	
Total I142 · Town Planning Schemes	0.00	

Shire of Wagin
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	Jul '2005 - Jun 2006	Budget
I143 · Public Works Overheads		
I143010 · Rental PWS Vehi	2,080.00	2,080.00
I143015 · Telephone Reimb.	0.00	650.00
I143020 · Employee Reimb.	471.18	100.00
Total I143 · Public Works Overheads	2,551.18	2,830.00
I144 · Plant Operation Costs		
I144005 · Sale of Scrap	2,791.00	500.00
I144010 · Reimbursements	3,158.53	4,500.00
Total I144 · Plant Operation Costs	5,949.53	5,000.00
I146 · Salaries Control		
I146005 · Workers Compensation Reimbursen	12,168.39	10,000.00
Total I146 · Salaries Control	12,168.39	10,000.00
I147 · Unclassified		
I147005 · Commission · Vehicle Licensing	35,879.36	37,000.00
I147006 · Wagin Frail Aged Reimbursment	215,226.40	160,000.00
I147007 · Reimb. WFA Financial Support	5,000.00	5,000.00
I147010 · WMC Income	461,537.90	438,600.00
I147020 · Transport Licensing	828,891.05	
I147035 · Banking Errors	958.45	
Total I147 · Unclassified	1,547,493.16	640,600.00
Total I14 · OTHER PROPERTY & SERVICES	1,577,699.28	662,430.00
Total Income	5,516,928.65	4,191,744.00
Gross Profit	5,516,928.65	4,191,744.00
Expense		
E03 · GENERAL PURPOSE FUNDING.		
E031 · Rates		
E031005 · Valuation Expenses	6,351.45	8,000.00
E031010 · Legal Costs/Expenses	604.23	1,200.00
E031015 · Title Searches	50.56	700.00
E031020 · Rate Recovery Expenses	5,543.93	3,000.00
E031025 · Printing Stationery Postage	577.76	1,300.00
E031030 · Emergency Services Levy	46,259.53	41,000.00
E031040 · Rate Refunds	5,860.02	4,250.00
E031100 · Administration Allocated	72,900.00	72,892.00
Total E031 · Rates	138,147.48	132,342.00
E032 · Other		
E032005 · Bank Fees & Charges	11,071.82	12,000.00
E032015 · Interest on Loans	24,870.67	24,928.00
E032020 · Interest on Overdraft	0.00	200.00
E032030 · Audit Fees & Other Services	7,070.00	6,500.00
E032035 · Administration Allocated	38,325.00	38,311.00
Total E032 · Other	81,337.49	81,939.00
Total E03 · GENERAL PURPOSE FUNDING.	219,484.97	214,281.00

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E04 · GOVERNANCE.		
E041 · Membership		
E041005 · Sitting Fees	4,550.00	7,500.00
E041010 · Training	917.37	6,000.00
E041015 · Members Travelling	1,251.38	4,000.00
E041020 · Telephone - Facsimile	0.00	1,300.00
E041030 · Other Expenses	1,136.10	1,000.00
E041035 · Conference Expenses	6,665.53	9,000.00
E041040 · Presidents Allowance	5,200.00	5,200.00
E041045 · Deputy Presidents Allowance	1,300.00	1,300.00
E041055 · Refreshments & Receptions	11,889.25	11,000.00
E041060 · Presentations	673.58	1,500.00
E041065 · Insurance	6,952.88	7,700.00
E041070 · Public Relations	4,434.34	7,500.00
E041075 · Subscriptions	7,998.25	9,200.00
E041100 · Administration Allocated	83,172.00	83,164.00
E041190 · Depreciation	4,029.00	4,040.00
Total E041 · Membership	140,169.68	158,704.00
E042 · Other Governance		
E042005 · Administration Salaries	276,429.28	263,000.00
E042010 · Administration Superannuation	34,966.91	30,000.00
E042015 · Insurance	17,797.72	16,000.00
E042020 · Staff Training	2,965.65	6,000.00
E042025 · Removal Expenses	0.00	2,500.00
E042030 · Printing & Stationery	16,141.82	11,500.00
E042035 · Phone, Fax & Modem	10,627.37	16,500.00
E042040 · Office Maintenance	30,402.43	34,918.00
E042045 · Advertising	17,749.16	12,000.00
E042050 · Office Equipment Maintenance	2,633.39	4,900.00
E042055 · Postage & Freight	5,843.87	5,500.00
E042060 · Vehicle Running Expenses	8,716.18	9,200.00
E042065 · Legal Expenses	4,363.78	2,000.00
E042070 · Garden Expenses	6,459.70	8,850.00
E042075 · Conferences & Training	5,976.22	10,000.00
E042080 · Computer Support	18,366.30	18,500.00
E042081 · Strategic Plan	0.00	10,000.00
E042085 · Other Expenses	882.53	2,700.00
E042090 · Administration Allocated	55,887.00	55,869.00
E042095 · Fringe Benefits Tax	1,223.25	2,600.00
E042100 · Staff Uniforms	2,620.01	3,500.00
E042105 · Housing Mtce - 14 Gordon Street	1,985.63	4,340.00
E042110 · Housing Mtce - 2 Ballagin St	2,088.70	3,650.00
E042115 · Cash Round Off Control	-1.03	
E042120 · Depreciation	41,860.00	34,072.00
E042125 · Less Administration Allocated	-498,687.00	-498,572.00
E042130 · Loss on Sale of Asset	1,021.18	
E042135 · LSL - Payments	6,133.82	
Total E042 · Other Governance	74,453.87	69,527.00
Total E04 · GOVERNANCE.	214,623.55	228,231.00

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	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
E05 · LAW ORDER & PUBLIC SAFETY.		
E051 · Fire Prevention		
E051010 · Communication Mtce	3,116.81	2,580.00
E051015 · Advertising & Other Expenses	6,180.32	11,110.00
E051020 · Fire Fighting Expenses	1,147.17	4,100.00
E051025 · Town Block Burn Off	600.00	600.00
E051035 · Insurances	4,900.00	5,000.00
E051040 · Wagin VFRS Appliance Shed	0.00	
E051100 · Administration Allocated	25,680.00	25,680.00
E051190 · Depreciation	24,187.00	8,032.00
Total E051 · Fire Prevention	65,811.30	57,102.00
E052 · Animal Control		
E052005 · Ranger Salary	4,037.71	13,065.00
E052006 · Ranger Mileage	0.00	100.00
E052007 · Ranger Telephone	0.00	500.00
E052010 · Pound Maintenance	922.02	715.00
E052015 · Dog Control Insurance	232.46	414.00
E052020 · Legal Fees	0.00	500.00
E052025 · Training & Conference	2,510.12	2,500.00
E052030 · Dog Control Other	1,089.75	3,080.00
E052035 · Administration Allocated	16,206.00	16,194.00
E052190 · Depreciation	304.00	500.00
Total E052 · Animal Control	25,302.06	37,568.00
E053 · Other		
E053005 · Abandoned Vehicles	0.00	100.00
E053010 · Emergency Services	0.00	900.00
Total E053 · Other	0.00	1,000.00
Total E05 · LAW ORDER & PUBLIC SAFETY.	91,113.36	95,670.00
E07 · HEALTH.		
E071 · Maternal & Infant Health		
E071005 · Medical Centre Mtce	865.03	7,470.00
E071010 · Vehicle Mtce	1,908.29	1,850.00
E071190 · Depreciation	5,691.00	5,484.00
Total E071 · Maternal & Infant Health	8,464.32	14,804.00
E074 · Admin. & Inspections		
E074005 · EHO Salary	64,217.60	60,000.00
E074010 · EHO Superannuation	6,420.24	8,000.00
E074015 · Other Control Expenses	7,183.36	5,150.00
E074020 · Vehicle Costs	4,404.95	3,500.00
E074025 · House Mtce- 32 Ballagin Rd	1,393.30	3,495.00
E074030 · Conferences & Training	0.00	1,500.00
E074035 · Loss on Sale of Asset	3,760.63	
E074040 · LSL - Payments	3,524.97	
E074100 · Administration Allocated	13,380.00	13,372.00
E074190 · Depreciation	4,536.00	4,936.00
Total E074 · Admin. & Inspections	108,821.05	99,953.00

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	Jul '2005 - Jun 2006	Budget
E076 · Other Health		
E076005 · District MO Expenses	0.00	300.00
E076015 · House Lot 1 Nenke Mtce	8,478.53	7,420.00
E076020 · Medical Centre Mtce	2,353.81	10,100.00
E076025 · Depreciation	24,978.00	24,568.00
E076030 · Doctors Vehicle Mtce	748.87	
E076035 · Loss on Sale of Asset	857.91	
Total E076 · Other Health	37,417.12	42,388.00
E077 · Preventive Services		
E077010 · Analytical Expenses	687.00	800.00
E077020 · Mosquito Control	0.00	1,140.00
Total E077 · Preventive Services	687.00	1,940.00
Total E07 · HEALTH.	155,389.49	159,085.00
E08 · EDUCATION & WELFARE.		
E080 · Pre-Schools		
E080010 · Kindergarten Mtce	1,426.74	350.00
E080190 · Depreciation	778.00	768.00
Total E080 · Pre-Schools	2,204.74	1,118.00
E081 · Other Education		
E081010 · Donation - Vi Barham Award	400.00	400.00
E081020 · School Oval Mtce	3,311.31	3,975.00
E081030 · Contribution - Wagin Youth Care	1,500.00	1,500.00
Total E081 · Other Education	5,211.31	5,875.00
E082 · HACC Program		
E082010 · Co-Ordinator Salary	45,706.08	47,000.00
E082015 · Home Mtce Salary	27,770.00	32,000.00
E082020 · Respite Salaries	0.00	8,000.00
E082025 · Home Help Salaries	64,247.05	72,000.00
E082030 · Superannuation	13,330.99	16,250.00
E082035 · Other Expenses	1,856.97	1,500.00
E082040 · Travelling - Mileage	32,822.66	14,000.00
E082045 · Staff Training	94.74	3,500.00
E082050 · Staff Training Salaries	1,425.55	3,500.00
E082055 · Subscriptions	1,092.50	600.00
E082060 · Telephone & Postage	1,886.43	1,050.00
E082065 · Advertising & Stationery	675.94	750.00
E082070 · Insurance	6,155.72	5,200.00
E082075 · Office Accommodation	21,300.00	21,300.00
E082080 · Plant & Equipment Mtce	10,670.09	9,000.00
E082085 · Consumable Supplies	59.43	2,000.00
E082090 · Expenditure from Donations	808.56	4,000.00
E082100 · Administration Allocated	36,720.00	36,712.00
E082110 · Meals on Wheels Expenditure	5,162.95	9,500.00
E082190 · Depreciation	11,737.00	11,392.00
Total E082 · HACC Program	283,522.66	299,254.00
E083 · Other Welfare		

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	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
E083010 - Frail Aged Hostel	1,931.92	2,000.00
E083015 - Westcare FSS - Donation	500.00	500.00
E083020 - Comm. Aged Care Expenses	23,916.27	52,375.00
E083025 - Donation - Southern Agcare	1,000.00	1,000.00
E083190 - Depreciation	5,502.00	5,424.00
Total E083 - Other Welfare	32,850.19	61,299.00
Total E08 - EDUCATION & WELFARE.	323,788.90	367,546.00
E10 - COMMUNITY AMENITIES.		
E101 - Sanitation Household		
E101005 - Domestic Refuse Collection	33,112.17	38,000.00
E101010 - Recycling Pick-Up	6,964.86	9,500.00
E101015 - Rubbish Tip Mtce	32,949.27	47,500.00
E101020 - Chemical Drum Disposal Costs	1,606.95	3,450.00
Total E101 - Sanitation Household	74,633.25	98,450.00
E102 - Sanitation Other		
E102005 - Commercial Collection	6,423.79	8,000.00
E102010 - Bulk Rubbish Collection	1,542.00	2,500.00
E102015 - Tidy Towns Clean Up	0.00	12,650.00
E102190 - Depreciation	1,456.00	1,436.00
Total E102 - Sanitation Other	9,421.79	24,586.00
E104 - Sewerage		
E104005 - Sewerage Treatment Plant	580.32	4,010.00
E104190 - Depreciation	226.00	100.00
Total E104 - Sewerage	806.32	4,110.00
E106 - T.P. & Regional Devel		
E106005 - Town Planning Expenses	3,887.30	14,700.00
E106100 - Administration Allocated	6,591.00	6,589.00
Total E106 - T.P. & Regional Devel	10,478.30	21,289.00
E107 - Other		
E107005 - Cemetery Mtce	12,334.99	14,720.00
E107010 - Public Convenience Mtce	35,592.82	21,640.00
E107015 - Community Bus Operating	640.68	600.00
E107020 - Crime Prevention Plan	0.00	2,000.00
E107100 - Administration Allocated	30,012.00	30,012.00
E107190 - Depreciation	8,986.00	8,860.00
Total E107 - Other	87,566.49	77,832.00
Total E10 - COMMUNITY AMENITIES.	182,906.15	226,267.00
E11 - RECREATION & CULTURE.		
E111 - Public Halls & Civic Centres		
E111005 - Town Hall Mtce	16,725.18	20,215.00
E111010 - Other Halls Mtce	734.32	1,600.00
E111015 - Refund of Town Hall Hire Fees	65.45	
E111190 - Depreciation	5,354.00	5,284.00
Total E111 - Public Halls & Civic Centres	22,878.95	27,099.00

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	Jul '2005 - Jun 2006	Budget
E112 · Swimming Pool		
E112005 · Pool Manager's Salary	36,041.34	33,000.00
E112010 · Superannuation	3,524.55	5,000.00
E112015 · Swimming Pool Maintenance	33,350.20	47,715.00
E112020 · Other Expenses	7,456.54	2,300.00
E112025 · House - 21 Tarbet St	1,102.82	2,020.00
E112190 · Depreciation	15,618.00	15,440.00
Total E112 · Swimming Pool	97,093.45	105,475.00
E113 · Other Recreation		
E113005 · Sportsground Mtce	82,408.53	71,100.00
E113010 · Sportsground Buildings Mtce	32,888.57	26,020.00
E113015 · Wetlands Park Mtce	53,321.91	41,000.00
E113020 · Parks & Gardens Mtce	23,836.07	31,550.00
E113025 · Puntapin/Norring Lake Mtce	9,825.97	3,630.00
E113030 · Recreation Centre Mtce	34,208.59	32,470.00
E113035 · Rec Staff Salaries	24,021.08	45,000.00
E113040 · Superannuation	1,968.80	5,000.00
E113045 · Other Expenses	3,186.95	3,430.00
E113060 · Loss on Sale of Asset	23,945.82	12,500.00
E113100 · Administration Allocated	25,383.00	25,381.00
E113190 · Depreciation	91,000.00	79,788.00
Total E113 · Other Recreation	405,995.29	376,869.00
E115 · Library		
E115005 · Librarian Salary	18,749.02	19,000.00
E115010 · Superannuation	0.00	1,710.00
E115015 · Library Building Mtce	1,438.27	3,655.00
E115020 · Library Other Expenses	5,041.20	2,980.00
E115190 · Depreciation	845.00	836.00
Total E115 · Library	26,073.49	28,181.00
E116 · Other Culture		
E116005 · Subsidy Woolarama Committee	525.00	550.00
E116015 · Mtce - TUDHOE St Community Cent	1,064.57	2,485.00
E116020 · Historical Village	1,414.61	2,010.00
E116190 · Depreciation	4,912.00	4,848.00
Total E116 · Other Culture	7,916.18	9,893.00
Total E11 · RECREATION & CULTURE.	559,957.36	547,517.00
E12 · TRANSPORT.		
E122 · Road Maintenance		
E122005 · Road Maintenance	324,407.83	322,525.00
E122006 · Maintenance Grading	94,650.69	74,630.00
E122007 · Rural Tree Pruning	45,354.88	91,550.00
E122010 · Depot Maintenance	13,951.07	8,012.00
E122015 · Rural Numbering	7,226.59	10,000.00
E122020 · Footpath Mtce	1,976.53	9,200.00
E122025 · Street Cleaning	14,506.11	15,160.00
E122030 · Street Trees	29,118.53	20,190.00
E122035 · Traffic Signs Mtce	5,132.85	6,110.00

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E122040 · MRWA Construction Maps	0 00	500 00
E122045 · Townscape	15,025 72	25,850 00
E122050 · Crossovers	717 27	4,450 00
E122055 · RoMan Data Collection	2,989 68	3,000 00
E122060 · Street Lighting	27,619 01	26,000 00
E122100 · Administration Allocated	27,429 00	27,423 00
E122190 · Depreciation	634,243 00	610,208 00
Total E122 · Road Maintenance	1,244,348 76	1,254,808 00
E123 · Road Plant Purchases		
E123010 · Loss on Sale of Asset	4,611.37	2,000.00
Total E123 · Road Plant Purchases	4,611.37	2,000 00
E126 · Aerodrome		
E126005 · Aerodrome Maintenance	4,894.72	3,754 00
E126190 · Depreciation	2,871.00	2,216 00
Total E126 · Aerodrome	7,765.72	5,970 00
Total E12 · TRANSPORT.	1,256,725 85	1,262,778 00
E13 · ECONOMIC SERVICES.		
E131 · Rural Services		
E131005 · Weeds Control	33,093.96	34,640 00
E131010 · Vermin Control	0 00	325 00
E131015 · House Mtce - 5 Warwick St	5,372 07	3,730 00
E131020 · Landcare	97,186 43	111,720 00
E131025 · Subsidy - CAC Office	0 00	4,160 00
E131030 · Rural Towns Program	75,739 75	80,000 00
E131045 · Landcare Projects	23,333.81	58,810 00
E131050 · High Value Public Assets	0 00	3,581 00
E131055 · Search Project	0 00	3,840 00
E131060 · Seedling Projects	3,874 91	30,000 00
E131065 · Envirofund Projects	62,623.17	123,950 00
E131080 · Red Tailed Phascogale Project	66,743 00	
E131085 · Integrated Catchment Mgmt Fund	17,097.23	
E131090 · SIF Analysis on Road Infra	13,350 85	
E131100 · Administration Allocated	23,793 00	23,787 00
E131105 · SWCC Weed Management Project	1,457.50	
E131115 · Reveg of Beckwith (Aust Post)	1,260 00	
E131190 · Depreciation	3,462 00	2,964 00
E131195 · Loss on Sale of Asset	2,640.64	
Total E131 · Rural Services	431,028 32	481,507 00
E132 · Tourism & Area Promo		
E132010 · Wagin Tourist Committee	3,000 00	3,000 00
E132020 · Caravan Park Mtce	31,987.17	32,766 00
E132025 · Subsidy Historic Village	6,034 00	6,034 00
E132030 · Donation - CS Tourism Assoc	500 00	500 00
E132040 · Tourist Drive Brochures	4,278 41	4,500 00
E132190 · Depreciation	4,119 00	
Total E132 · Tourism & Area Promo	49,918 58	46,800 00
E133 · Building Control Expenses		

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	Jul '2005 - Jun 2006	Budget
E133190 · Depreciation	93.00	92.00
Total E133 · Building Control Expenses	93.00	92.00
E134 · Other Economic Services		
E134005 · Water Supply - Standpipes	4,995.52	6,345.00
E134010 · Donations/Contrib.	144.11	1,200.00
E134015 · Telecentre	0.00	1,000.00
Total E134 · Other Economic Services	5,139.63	8,545.00
Total E13 · ECONOMIC SERVICES.	486,179.53	536,944.00
E14 · OTHER PROPERTY & SERVICES.		
E141 · Private Works		
E141005 · Private Works	5,465.51	1,800.00
E141100 · Administraion Allocated	11,331.00	11,321.00
Total E141 · Private Works	16,796.51	13,121.00
E142 · Town Planning Schemes		
E142010 · Pederick Drive Development	437.23	500.00
E142030 · Loss on Sale of Asset	5,125.00	
Total E142 · Town Planning Schemes	5,562.23	500.00
E143 · Works Overheads		
E143005 · Works Supervisors Salary	56,973.08	56,000.00
E143010 · Engineering Consultant	0.00	1,000.00
E143015 · CEO's Salary - 40% Allocation	55,299.92	34,000.00
E143020 · Engineering Superannuation	43,143.30	48,000.00
E143025 · Engineering - Other Expenses	640.99	1,000.00
E143030 · Sick & Holiday Pay	119,996.45	135,000.00
E143040 · Service Pay	2,700.00	3,500.00
E143045 · Insurance on Works	31,584.84	34,000.00
E143050 · Protective Clothing	8,857.32	7,000.00
E143055 · Fringe Benefits	1,527.67	1,500.00
E143060 · CEO's Vehicle - 40% Alloc	696.08	2,000.00
E143065 · PWS - Vehicle Expenses	2,794.18	2,000.00
E143070 · Comm Network Mtce	0.00	1,000.00
E143075 · Telephone Expenses	6,676.38	3,750.00
E143080 · Staff Licences	313.20	500.00
E143085 · House Mtce - 5 Omdurman St	4,492.05	3,355.00
E143090 · Conferences & Courses	415.64	2,000.00
E143095 · Staff Training	6,536.08	10,000.00
E143200 · LESS PWOH ALLOCATED	-311,822.83	-288,169.00
Total E143 · Works Overheads	30,824.35	57,436.00
E144 · Plant Cost Overheads		
E144010 · Fuel & Oil	123,490.41	100,000.00
E144020 · Tyres & Tubes	12,693.88	15,000.00
E144030 · Parts & Repairs	76,701.92	73,400.00
E144040 · Plant Repair - Wages	4,297.17	9,000.00
E144050 · Insurance and Licences	18,821.77	25,000.00
E144060 · Expendable Tools	8,925.80	8,000.00
E144200 · LESS POC ALLOCATED-PROJECTS	-177,054.68	-165,210.00
Total E144 · Plant Cost Overheads	67,876.27	65,190.00

Shire of Wagin
Operating Statement by Programme
 July 2005 through June 2006

	<u>Jul '2005 - Jun 2006</u>	<u>Budget</u>
E146 · Salaries Control		
E146010 · Gross Total Salaries and Wages	1,793,068.61	1,800,000.00
E146020 · Reimb.- Workers Comp.	12,168.39	
E146200 · LESS SALS/WAGES ALLOCATED	<u>-1,793,068.61</u>	<u>-1,800,000.00</u>
Total E146 · Salaries Control	<u>12,168.39</u>	<u>0.00</u>
E147 · Unclassified Items		
E147005 · WMC Expenditure	462,241.59	438,600.00
E147006 · Wagin Frail Aged	215,159.64	160,000.00
E147010 · Transport Licensing	818,164.50	
E147015 · Community Requests	2,607.50	12,000.00
E147030 · Payroll Clearing Account	0.00	
E147035 · Banking Errors	958.45	
E147100 · Administration Allocated	<u>31,878.00</u>	<u>31,866.00</u>
Total E147 · Unclassified Items	<u>1,531,009.68</u>	<u>642,466.00</u>
Total E14 · OTHER PROPERTY & SERVICES.	<u>1,664,237.43</u>	<u>778,713.00</u>
Total Expense	<u>5,154,406.59</u>	<u>4,417,032.00</u>
Net Income	<u><u>362,522.06</u></u>	<u><u>-225,288.00</u></u>

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

	Type	Date	Num	Memo	Amount
**A & F Retailack Electrical Services	Bill Pmt -Cheque	28/06/2006	Debit	Trench Digging on Omdurman St for Storm Water Pipe	-165.00
**Ag Brookes Excavations	Bill Pmt -Cheque	28/06/2006	Debit	Clearing of Trees on Gundaring & Painter Roads	-792.00
**Ag West Machinery	Bill Pmt -Cheque	21/06/2006	Debit	Coupling Hooks for JD Tractor, Inox & Starting Fluid	-370.75
**Australia Post	Bill Pmt -Cheque	28/06/2006	Debit	Postage Expenses for May 2006	-607.22
**Australian Communication Systems	Bill Pmt -Cheque	21/06/2006	Debit	VHF & UHF Mobile Bases & Leads for New Ford Territory	-47.08
	Bill Pmt -Cheque	28/06/2006	Debit	Install Tail T2010-221 in Case Backhoe	-533.28
**Australian Services Union	Bill Pmt -Cheque	29/06/2006	Debit	Union Deductions June 2006	-148.50
**Barefoot Clothing Manufacturer	Bill Pmt -Cheque	28/06/2006	Debit	Protective Clothing for Outside Staff	-728.00
**Beaurepaires	Bill Pmt -Cheque	21/06/2006	Debit	Repairs to Backhoe Tyre, 2004 CAT Grader Tyre & Roller Tyre	-427.35
**Benara Nurseries	Bill Pmt -Cheque	28/06/2006	Debit	Plants for Various Parks & Gardens	-209.86
**Blackwood Basin Group Inc.	Bill Pmt -Cheque	29/06/2006	Debit	Landcare Share of Woolorama Site Costs	-159.50
**Burrows Pty Ltd	Bill Pmt -Cheque	21/06/2006	Debit	Fuel Expenses for May 2006	-1,331.37
**Chubb Security Australia	Bill Pmt -Cheque	21/06/2006	Debit	Monitor Dialling for Medical & Administration Centres	-284.58
**Corporate Express	Bill Pmt -Cheque	21/06/2006	Debit	Stationery & Chair for DCEO	-1,510.55
	Bill Pmt -Cheque	28/06/2006	Debit	Stationery	-939.30
**Corporate Health Professionals	Bill Pmt -Cheque	01/06/2006	Debit	Workcover Baseline Hearing Tests for Outside Staff	-616.00
**Corrigin Electronic Services	Bill Pmt -Cheque	21/06/2006	Debit	Admin Photocopier Repairs & Meter Plan	-2,627.07
	Bill Pmt -Cheque	28/06/2006	Debit	Meter Plan	-231.87
**Cutting Edges Pty Ltd	Bill Pmt -Cheque	28/06/2006	Debit	Grader Blades	-1,006.50

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
 June 2006

**Dale Painter.	Bill Pmt -Cheque	21/06/2006	Debit	Admin Office Plumbing Repairs	-226.25
	Bill Pmt -Cheque	28/06/2006	Debit	Miscellaneous Plumbing Repairs	-1,321.25
**Darkan Roadhouse	Bill Pmt -Cheque	21/06/2006	Debit	HACC Fuel	-81.00
	Bill Pmt -Cheque	28/06/2006	Debit	Supply & Erect Gazebo at Caravan Park, Capital work at Library	-12,815.59
**Darren Smith - Carpenter & Joiner	Bill Pmt -Cheque	21/06/2006	Debit	Lost Books	-201.10
**Department of Culture and the Arts	Bill Pmt -Cheque	21/06/2006	Debit	Rubbish Tip Maintenance	-2,073.50
	Bill Pmt -Cheque	30/06/2006	Debit	Catering & Grocery Expenses April - June	-801.32
**DI Blake	Bill Pmt -Cheque	21/06/2006	Debit	Whipper Snipper Cord	-34.45
	Bill Pmt -Cheque	21/06/2006	Debit	Tie Wire	-126.50
**Doms Delicatessen of Wagin	Bill Pmt -Cheque	28/06/2006	Debit	1050L Unleaded & 6000L Diesel	-9,889.29
	Bill Pmt -Cheque	28/06/2006	Debit	SIF Analysis Completed Work to Date	-14,311.00
**Eastern Hills Saws & Mowers	Bill Pmt -Cheque	01/06/2006	Debit	1000L Unleaded & 5000L Diesel	-8,122.29
	Bill Pmt -Cheque	21/06/2006	Debit	2000L Unleaded & 5000L Diesel	-10,200.08
**Ewen-Foley Agencies	Bill Pmt -Cheque	28/06/2006	Debit	Vertical & Venetian Blinds	-1,384.00
	Bill Pmt -Cheque	01/06/2006	Debit	Freight for Roda Pipeline Products	-2,332.29
**Fuel Distributors of WA Pty Ltd	Bill Pmt -Cheque	21/06/2006	Debit	Nokia Mobile Phone Holder	-55.00
	Bill Pmt -Cheque	21/06/2006	Debit	Gas Cylinder Rental	-47.30
**GeoAg Pty Ltd	Bill Pmt -Cheque	28/06/2006	Debit	Fertiliser for Sportsground Oval	-616.00
	Bill Pmt -Cheque	28/06/2006	Debit		
**Great Southern Fuel Supply Katanning	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		
**Katanning Curtain and Blind Centre	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		
**Katanning Logistics	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		
**Katanning Refraivision	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		
**Kleenheat Gas	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		
**Lovegrove Turf Services Pty Ltd	Bill Pmt -Cheque	28/06/2006	Debit		
	Bill Pmt -Cheque	28/06/2006	Debit		

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

""McIntosh & Son	Bill Pmt -Cheque	01/06/2006	Debit	New 2006 Case Backhoe	-78,848.00
""Minding Auto Electrics	Bill Pmt -Cheque	28/06/2006	Debit	Various Plant Electrical Work	-715.63
""Palace Hotel	Bill Pmt -Cheque	30/06/2006	891	Refreshment Costs April - June	-604.78
""Power Equipment Centre	Bill Pmt -Cheque	21/06/2006	Debit	Handle Kit	-49.85
""Putland Motors	Bill Pmt -Cheque	21/06/2006	Debit	Darkan HACC Plant Repairs	-12.00
""Quality Transport Service	Bill Pmt -Cheque	21/06/2006	Debit	Freight	-96.82
""RNR Contracting PTY LTD	Bill Pmt -Cheque	01/06/2006	Debit	Supply & Spray Bitumen	-8,781.31
""Roads 2000	Bill Pmt -Cheque	01/06/2006	Debit	Supply & Lay Asphalt at Showgrounds and Ondurman St	-39,995.67
""Rocla Pipeline Products	Bill Pmt -Cheque	28/06/2006	Debit	Supply & Lay Asphalt on Ballagin Road & Upland St Footpath	-73,781.95
""Rural Press Regional Media WA Pty Ltd	Bill Pmt -Cheque	01/06/2006	Debit	Box Culvert Lids, Cement Pipes and Wall Ends	-12,956.91
""Shire of Wagin Footy Tipping	Bill Pmt -Cheque	21/06/2006	Debit	Advertising Expenses for April & May 2006	-2,009.45
""Shire of Wagin Payroll Creditors	Bill Pmt -Cheque	28/06/2006	Debit	Landcare Advertising	-126.58
""Shire of Wagin Staff Social Fund	Bill Pmt -Cheque	29/06/2006	Debit	Payroll Deductions June 2006	-152.00
""Signs Plus	Bill Pmt -Cheque	29/06/2006	Debit	Payroll Deductions June 2006	-450.00
""Sunny Sign Company Pty Ltd	Bill Pmt -Cheque	29/06/2006	Debit	Payroll Deductions June 2006	-600.00
""Synergy	Bill Pmt -Cheque	21/06/2006	Debit	Name Badge for Maree Hough	-12.50
	Bill Pmt -Cheque	21/06/2006	Debit	Reflective Numbers	-38.50
	Bill Pmt -Cheque	28/06/2006	Debit	Traffic Signs and Road Marking Paint	-567.60
	Bill Pmt -Cheque	21/06/2006	Debit	Electricity Expenses	-9,865.25

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

***Telford Industries	Bill Pmt -Cheque	28/06/2006	Debit	Swimming Pool Vacuum Cleaner Power Pack	-4,532.28
***Times Print	Bill Pmt -Cheque	21/06/2006	Debit	Business Cards, Order Books & Envelopes	-1,255.00
***VI Barham Award for Excellence	Bill Pmt -Cheque	28/06/2006	Debit	Donation	-400.00
***Visimax	Bill Pmt -Cheque	28/06/2006	Debit	Animal Nets & Catch Poles	-601.00
***Wagin Ag Centre	Bill Pmt -Cheque	21/06/2006	Debit	Plant Repairs & Parts	-122.10
***Wagin Co-op.	Bill Pmt -Cheque	21/06/2006	Debit	Council Meeting Groceries & Cleaning Goods - April 2006	-448.87
***Wagin Earthmoving	Bill Pmt -Cheque	28/06/2006	Debit	Council Meeting Groceries & Cleaning Goods - May 2006	-511.41
***Wagin Meats	Bill Pmt -Cheque	28/06/2006	Debit	Footpath	-264.00
***Wagin Panel and Paint	Bill Pmt -Cheque	28/06/2006	Debit	Sausages for Staff Farewell	-46.10
***Wagin Spraying Service	Bill Pmt -Cheque	21/06/2006	Debit	Repairs to Doctors Vehicle	-483.39
***Wagin Spreading Service Pty Ltd	Bill Pmt -Cheque	28/06/2006	Debit	Spray Town Oval & Tree Pruning	-814.00
***Wagin Telecentre	Bill Pmt -Cheque	28/06/2006	Debit	Spread Town oval	-88.00
***WALGSP	Bill Pmt -Cheque	21/06/2006	Debit	Laminating	-23.85
***Walker Ford	Bill Pmt -Cheque	28/06/2006	Debit	Laminating	-5.52
***Westcare Industries	Bill Pmt -Cheque	29/06/2006	Debit	Superannuation June 2006	-19,284.39
***Western Australian Local Government Ass	Bill Pmt -Cheque	21/06/2006	Debit	Vehicle Services	-671.30
	Bill Pmt -Cheque	28/06/2006	Debit	Safety Boots	-73.57
	Bill Pmt -Cheque	21/06/2006	Debit	April 2006 Marketforce Advertising	-1,350.47
	Bill Pmt -Cheque	28/06/2006	Debit	May 2006 Marketforce Advertising	-973.50

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

**Western Australian Treasury Corporation	Bill Pmt -Cheque	20/06/2006	Debit	Loan 126 Repayment	-500.00
	Bill Pmt -Cheque	28/06/2006	853	Landcare Advertising	-80.00
	Bill Pmt -Cheque	21/06/2006	839	Reticulation Parts, Tools, Rake, Padlock, Sump Pump, Fencing Materials, Rubbish Bin, Shovel, Bolts & Screws, Deck Spikes, Paint, Gas, Gift Voucher for Staff Farewell & Doormat Window Washer	-1,815.04
Alexander Galt and Co Pty Ltd	Bill Pmt -Cheque	28/06/2006	854		-19.00
	Bill Pmt -Cheque	20/06/2006	Debit	PAYG and GST May 2006	-23,288.52
	Bill Pmt -Cheque	28/06/2006	855	Refund of Pensioner Rebate Claim	-145.79
Australian Taxation Office	Bill Pmt -Cheque	28/06/2006	856	Rural Tree Pruning	-24,255.00
	Bill Pmt -Cheque	28/06/2006	857	Refund of Pensioner Rebate Claim	-278.14
	Bill Pmt -Cheque	28/06/2006	858	Stump Grinding	-71.50
Barry L Hayden	Bill Pmt -Cheque	28/06/2006	859	Sitting Fees Claimed	-300.00
	Bill Pmt -Cheque	28/06/2006	860	Rural Towns 2005/2006	-77,000.00
	Bill Pmt -Cheque	30/06/2006	882	Refund of Rates due to Demolition of Dwelling	-110.89
Bremer Bay Earthmoving Contractors	Bill Pmt -Cheque	01/06/2006	Debit	Debit of Licensing Takings 30th May 2006	-7,040.00
	Bill Pmt -Cheque	06/06/2006	Debit	Debit of Licensing Takings 1st June 2006	-2,662.45
	Bill Pmt -Cheque	06/06/2006	Debit	Debit of Licensing Takings 2nd June 2006	-11,076.10
C D & M McKenna.	Bill Pmt -Cheque	08/06/2006	Debit	Debit of Licensing Takings 6th June 2006	-9,222.15
	Bill Pmt -Cheque	09/06/2006	Debit	Debit of Licensing Takings 7th June 2006	-3,935.95
	Bill Pmt -Cheque	12/06/2006	Debit	Debit of Licensing Takings 8th June 2006	-7,928.15
CR & RD Stephens	Bill Pmt -Cheque	13/06/2006	Debit	Debit of Licensing Takings 8th June 2006	-3,898.40
	Bill Pmt -Cheque	14/06/2006	Debit	Debit of Licensing Takings 12th June 2006	-7,971.95
	Bill Pmt -Cheque	15/06/2006	Debit	Debit of Licensing Takings 13th June 2006	-3,169.70
Cr Lachlan Ballantyne	Bill Pmt -Cheque	16/06/2006	Debit	Debit of Licensing Takings 14th June 2006	-6,942.60
Department of Agriculture.					
Department of Housing and Works					
Department of Planning & Infrastructure					

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

Dorothea J White	Bill Pmt -Cheque	19/06/2006	Debit	Debit of Licensing Takings 15th June 2006	-4,452.75
Earl St Surgery	Bill Pmt -Cheque	20/06/2006	Debit	Debit of Licensing Takings 16th June 2006	-4,880.30
Elders Limited	Bill Pmt -Cheque	21/06/2006	Debit	Debit of Licensing Takings 19th June 2006	-5,030.90
EN & B Pugh	Bill Pmt -Cheque	22/06/2006	Debit	Debit of Licensing Takings 20th June 2006	-2,718.05
F & E M Lintorn-Terry	Bill Pmt -Cheque	23/06/2006	Debit	Debit of Licensing Takings 21st June 2006	-8,632.30
G A Ash	Bill Pmt -Cheque	26/06/2006	Debit	Debit of Licensing Takings 22nd June 2006	-6,276.40
Great Southern Concert Band	Bill Pmt -Cheque	27/06/2006	Debit	Debit of Licensing Takings 23rd June 2006	-7,435.70
Jessie Beardsmore.	Bill Pmt -Cheque	28/06/2006	Debit	Debit of Licensing Takings 26th June 2006	-9,661.50
LGRCEU	Bill Pmt -Cheque	29/06/2006	Debit	Debit of Licensing Takings 27th June 2006	-5,971.95
Margaret Booth	Bill Pmt -Cheque	30/06/2006	Debit	Debit of Licensing Takings 28th June 2006	-9,222.10
National Bank	Bill Pmt -Cheque	02/06/2006	Debit	Debit of Licensing Takings 31st May 2006	-3,800.25
	Bill Pmt -Cheque	28/06/2006	861	Refund of Pensioner Rebate Claim	-274.08
	Bill Pmt -Cheque	21/06/2006	840	Flu Vaccine	-15.00
	Bill Pmt -Cheque	28/06/2006	862	Bromakil	-134.26
	Bill Pmt -Cheque	21/06/2006	841	Refuse Removal May 2006	-5,303.80
	Bill Pmt -Cheque	28/06/2006	863	Refund of Pensioner Rebate Claim	-313.07
	Bill Pmt -Cheque	28/06/2006	864	Refund of Pensioner Rebate Claim - Trust Fund	-207.87
	Bill Pmt -Cheque	27/06/2006	852	Donation to Great Southern Concert Band	-300.00
	Bill Pmt -Cheque	28/06/2006	865	Refund of Pensioner Rebate Claim	-266.01
	Bill Pmt -Cheque	29/06/2006	881	Union Deductions June 2006	-45.90
	Bill Pmt -Cheque	28/06/2006	866	Refund of Pensioner Rebate Claim	-262.55
	Bill Pmt -Cheque	01/06/2006	Debit	Bank Fees and Charges	-596.07
	Bill Pmt -Cheque	01/06/2006	Debit	Bank Fees and Charges	-85.66
	Bill Pmt -Cheque	20/06/2006	Debit	Debit of NAB Credit Card Purchases	-1,627.51
	Bill Pmt -Cheque	30/06/2006	Debit	Bank Fees and Charges	-159.20
	Bill Pmt -Cheque	30/06/2006	Debit	Repayment of Loan 131	-6,472.30

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

Neil W Barnes	Bill Pmt -Cheque	30/06/2006	883	Refund of Rates due to Subdivision & Sale	-107.63
Paper N Lace	Bill Pmt -Cheque	21/06/2006	842	Velcro	-12.25
Parrys Pty Ltd	Bill Pmt -Cheque	28/06/2006	867	Protective Clothing	-158.20
Perth Ambassador Hotel	Bill Pmt -Cheque	21/06/2006	843	Accommodation for Debbie Thompson - Training	-122.50
Peter Marks Succession Lawyer	Bill Pmt -Cheque	21/06/2006	844	Pederick Drive Sale	-341.00
Pritchard Bookbinders	Bill Pmt -Cheque	21/06/2006	845	Binding of Council Minutes	-45.60
Raymond F Francisco.	Bill Pmt -Cheque	28/06/2006	868	Refund of Pensioner Rebate Claim	-275.45
Russell M Johnson	Bill Pmt -Cheque	28/06/2006	869	Refund of Pensioner Rebate Claim	-260.00
Seismic Supply International	Bill Pmt -Cheque	28/06/2006	870	Auger Head	-340.96
Shire of Wagin.	Bill Pmt -Cheque	21/06/2006	846	Hire of the Community Bus for Annual Road Inspection & HACC	-289.85
St John Ambulance Association	Bill Pmt -Cheque	28/06/2006	871	HACC Hire of the Community Bus	-136.95
Steve S Lunic	Bill Pmt -Cheque	21/06/2006	847	First Aid Training Course Outside Staff	-90.00
T-Quip	Bill Pmt -Cheque	28/06/2006	872	Refund of Pensioner Rebate Claim	-278.14
Telstra	Bill Pmt -Cheque	28/06/2006	873	Tools	-231.25
Wagin Betta Electrical	Bill Pmt -Cheque	21/06/2006	848	Telephone Expenses	-2,367.27
Wagin Medical Centre.	Bill Pmt -Cheque	28/06/2006	874	Telephone Expenses	-220.41
Wagin Pre-Mix Concrete	Bill Pmt -Cheque	21/06/2006	849	Vax Carpet Cleaning Agent	-19.90
	Bill Pmt -Cheque	21/06/2006	850	Workers Comp	-49.50
	Bill Pmt -Cheque	28/06/2006	875	Medical - Maree Hough	-110.00
	Bill Pmt -Cheque	28/06/2006	876	Cemetery Grave Digging, Bobcat Hire, Footpath Work Khedive St	-15,741.00

Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
June 2006

Wagin Youthcare District Council	Bill Pmt -Cheque	28/06/2006	877	Donation for Chaplin	-1,500.00
Water Corporation	Bill Pmt -Cheque	21/06/2006	851	Water Usage	-17,876.95
	Bill Pmt -Cheque	28/06/2006	878	Water Usage	-6,417.25
Wildlife Research and Management	Bill Pmt -Cheque	28/06/2006	879	Red Tailed Phascogale Project	-22,520.30
Willie Nash.	Bill Pmt -Cheque	28/06/2006	880	Refund of Pensioner Rebate Claim	-158.27
				Total	-684,523.99

Shire of Wagin Trust Account
List of Creditor Paid from the Trust Fund Account
 June 2006

	Type	Date	Num	Memo	Amount
Braden Fisher.	Bill Pmt-Cheque	22/06/2006	1599	Refund of Bond on Community Bus	-150.00
Glenys Bail.	Bill Pmt-Cheque	22/06/2006	1600	Refund of Bond on Community Bus	-150.00
John Johansson	Bill Pmt-Cheque	22/06/2006	1601	Refund of Bond on Community Bus	-50.00
Kate Larsen.	Bill Pmt-Cheque	27/06/2006	1604	Refund of Bond on Function Centre	-100.00
Ken's Bargains	Bill Pmt-Cheque	22/06/2006	1602	Refund of Bond on Town Hall	-100.00
Paul Ward.	Bill Pmt-Cheque	27/06/2006	1605	Refund of Bond on Hire of Trestles	-50.00
Wagin Craft Group	Bill Pmt-Cheque	22/06/2006	1603	Refund of Bond on Community Bus	-100.00
				Total	-700.00

Wagin Medical Centre
Operating Statement
 July 2005 through June 2006

	Jul '2005 - Jun 2006	Budget
Ordinary Income/Expense		
Income		
I100 · Operating Income		
I100010 · Surgery Visits	380,325.08	307,000.00
I100020 · Hospital Visits	63,151.99	82,000.00
I100030 · WACRRM Practice Support	9,300.00	1,200.00
I100040 · Practice Incentive Payments	42,140.70	45,000.00
I100060 · Interest	1,454.05	650.00
I100070 · Reimbursements	2,397.35	2,750.00
I100080 · Contribution from Dumbleyung	7,500.00	10,000.00
I100090 · Donations	6,000.00	
Total I100 · Operating Income	512,269.17	448,600.00
Total Income	512,269.17	448,600.00
Expense		
E200 · Operating Expenditure		
E200010 · Doctors Wages	251,014.27	232,000.00
E200020 · Administration Wages	71,718.10	63,000.00
E200030 · Practice Nurse Wages	43,563.97	32,000.00
E200040 · Cleaners Wages	12,869.21	10,000.00
E200050 · Superannuation	46,218.87	30,330.00
E200060 · Locum Doctor Expenses	1,888.18	
E200065 · Staff Other Expenses	2,605.39	
E200070 · Workers Comp Insurance	12,274.18	10,110.00
E200072 · Fringe Benefits Tax	7,423.65	3,000.00
E200075 · Professional Indemnity Ins	6,505.75	5,000.00
E200080 · Professional Promotion	36.36	
E200090 · Staff Training	815.14	1,000.00
E200095 · Staff Uniforms	1,396.12	1,000.00
E200100 · Telephone & Mobile	7,076.40	10,000.00
E200110 · Electricity & Gas	3,660.85	4,000.00
E200120 · Water	2,236.34	700.00
E200130 · Office Supplies & Maintenance	5,817.37	3,500.00
E200140 · Printing & Stationery	3,317.00	2,500.00
E200150 · Repairs	260.60	500.00
E200160 · Office Cleaning Supply & Serv	1,332.24	1,100.00
E200170 · Vehicle Running Costs W.1479	2,158.88	2,000.00
E200180 · Gardening Service - Nenke St	2,128.59	2,000.00
E200190 · Internet Access	354.27	700.00
E200200 · Medical Supplies	9,163.80	10,000.00
E200210 · Computer Systems	11,940.08	6,000.00
E200220 · Postage and Freight	2,620.16	3,300.00
E200230 · X-Ray Service	0.00	500.00
E200240 · Subscriptions	460.01	1,200.00
E200260 · Bank Fees & Charges	2,018.21	2,300.00
E200280 · Refund Consultation Fees	514.70	860.00
E200290 · Travelling	301.80	
E200310 · Legal Fees	75.00	
E200320 · After Hours Consultations	145.70	
E200330 · Doctor Recruitment	538.45	
Total E200 · Operating Expenditure	514,449.64	438,600.00
Total Expense	514,449.64	438,600.00
Net Ordinary Income	-2,180.47	10,000.00
Net Income	-2,180.47	10,000.00

Wagin Medical Centre
List of Creditors Paid from the Operating Cheque Account
June 2006

	Type	Date	Num	Memo	Amount
**AMA Services	Bill Pmt -Cheque	23/06/2006	Debit	Blank Medical Certificates & Medical Supplies	-661.30
**Australia Post	Bill Pmt -Cheque	23/06/2006	Debit	Postage Expenses for May 2006	-168.66
**Doms Deli & Bakery Wagin	Bill Pmt -Cheque	23/06/2006	Debit	Catering for Health Day	-29.60
**Synergy	Bill Pmt -Cheque	23/06/2006	Debit	Electricity Expenses	-492.70
**Times Print	Bill Pmt -Cheque	23/06/2006	Debit	Window Face Envelopes	-119.00
**WA Country Health Service	Bill Pmt -Cheque	23/06/2006	Debit	Accommodation & Meals for Medical Student	-210.00
**Wagin District Farmers Coop	Bill Pmt -Cheque	23/06/2006	Debit	Cleaning Goods, Water for Waiting Room, Tissues, Coffee, Milk, Biscuits & Batteries	-146.17
**Wagin Motel	Bill Pmt -Cheque	23/06/2006	Debit	Accommodation for Locum Doctor in April 2005	-1,232.00
**Wagin Pharmacy	Bill Pmt -Cheque	23/06/2006	Debit	Miscellaneous Scripts	-19.80
National Bank	Bill Pmt -Cheque	01/06/2006	Debit	Bank Fees and Charges	-60.80
	Bill Pmt -Cheque	30/06/2006	Debit	Bank Fees and Charges	-108.20
Neverfall Springwater Limited	Bill Pmt -Cheque	23/06/2006	375	Service & Warranty for Water Cooler in Waiting Room - 15/6/2006 - 15/7/2006	-22.00
Purple Ribbons FDT.	Bill Pmt -Cheque	01/06/2006	374	Purple Ribbon Campaign	-11.00
Shire of Wagin	Bill Pmt -Cheque	23/06/2006	376	May kms in Infant Health Vehicle & Operating Expenses for May 2006	-50 537.21
Surgical House	Bill Pmt -Cheque	23/06/2006	377	Medical Supplies	-358.24
Telstra	Bill Pmt -Cheque	06/06/2006	Debit	Telephone Expenses	-529.73
	Bill Pmt -Cheque	15/06/2006	Debit	Telephone Expenses - Doctors Mobile	-55.66
Wagin Newsagency	Bill Pmt -Cheque	23/06/2006	378	Papers and Stationery	-39.50

Wagin Medical Centre
List of Creditors Paid from the Operating Cheque Account
 June 2006

	Type	Date	Num	Memo	Amount
Water Corporation	Bill Pmt -Cheque	23/06/2006	379	Water Usage	-97.90
Westnet	Bill Pmt -Cheque	08/06/2006	Debit	Internet Access for June 2006	-79.95
WR Winchester	Bill Pmt -Cheque	01/06/2006	373	Refund of Consultation Fees Charged Twice	-45.00
			Total		-55,024.42

9.4 COMMITTEES AND OTHER REPORTS**9.4.1 MINUTES OF THE WORKS AND SERVICES COMMITTEE MEETING HELD ON 7th JULY 2006 AT THE SHIRE OF WAGIN COMMITTEE ROOM****Council Resolution****298 Cr IC CUMMING/Cr RP JOHNSON**

That the Minutes of the Works Service Meeting held on the 7th July 2006 be received.

CARRIED

Vote 10/0

OPENING: 3.03pm

PRESENT: Cr I C Cumming Chairperson
Cr J L C Ballantyne
Cr R P Johnson
Cr D K Morgan
Cr E N Pugh

STAFF: Mr B K Fisher Chief Executive Officer
Mr A D Hicks Manager of Works
Mr B A Roderick Deputy Chief Executive Officer

APOLOGIES: Cr A C Dohle
Cr K M Draper

PUBLIC QUESTION TIME

Nil

DECLARATION OF INTEREST

Nil

CONFIRMATION OF PREVIOUS MEETING MINUTES**WRK 29 Cr DK MORGAN/CR EN PUGH**

That the Minutes of the Works and Services Committee Meeting held on 1st May 2006 be confirmed as a true and accurate record of proceedings.

CARRIED

Vote 5/0

CORRESPONDENCE AND REPORTS**6.1 Additional Roads to Recovery Funding****WRK 30 Cr D K MORGAN/Cr EN PUGH**

That the Committee recommend to Council to adopt the expenditure program for additional Roads to Recovery Funding as stated in the 2006 /2007 Draft Program.

CARRIED
Vote 6/0

Council Resolution**299 Cr IC CUMMING/Cr KM DRAPER**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.2 2006/2007 Works Program**WRK 31 Cr EN PUGH/Cr RP JOHNSON**

That the Committee recommend to Council to adopt the 2006/2007 Draft Works Program and that Council develop a footpath implementation plan for the townsite.

CARRIED
Vote 5/0

Council Resolution**300 Cr EN PUGH/Cr DK MORGAN**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.3 Proposed Plant Replacement Program**WRK 32 Cr EN PUGH/Cr JLC BALLANTYNE**

That the Committee recommend to Council that the plant items listed for changeover be included in the 2006/2007 Draft Budget for consideration.

CARRIED
Vote 5/0

Council Resolution**301 Cr RP JOHNSON/Cr DK MORGAN**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.4 Weir Pipe Installation**WRK 33 Cr EN PUGH/ Cr DK MORGAN**

That the Committee recommend to Council that the weir pipe installation project be considered in the 2006/2007 Draft Budget.

CARRIED
Vote 5/0

Council Resolution**302 Cr DK MORGAN/Cr EN PUGH**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.5 Wash Down Bay Facility**WRK 34 Cr JLC BALLANTYNE/Cr RP JOHNSON**

That the Committee recommend to Council the construction of a new wash down bay to be located at the Shire Depot for consideration in the 2006 / 2007 Draft Budget Program.

CARRIED
Vote 5/0

Council Resolution**303 Cr PJ BLIGHT/Cr RP JOHNSON**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.6 Security Fence – Works Depot**WRK 35 Cr DK MORGAN/Cr JLC BALLANTYNE**

That the Committee recommend to Council the installation of a security fence at the Shire Depot for consideration in the 2006/2007 Draft Budget Program.

CARRIED
Vote 5/0

Council Resolution**304 Cr EN PUGH/Cr KM DRAPER**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.7 Stock Fence**WRK 36 Cr EN PUGH/Cr DK MORGAN**

That the Committee recommend to Council the installation of a security fence to be installed around the boundary of the sand aggregate and gravel stockpile in the 2006/2007 Draft Budget for consideration.

CARRIED
Vote 5/0

Council Resolution**305 Cr EN PUGH/Cr AC DOHLE**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

6.8 Cemetery – Removal of Sugar Gum Trees**WRK 37 Cr EN PUGH/Cr DK MORGAN**

That the Committee recommend to Council to remove the Sugar Gum Trees at the Cemetery and replace them with suitable shrubs.

CARRIED
Vote 5/0

Council Resolution**306 Cr RP JOHNSON/Cr DK MORGAN**

That the Committee's Recommendation be adopted.

CARRIED
Vote 10/0

7. URGENT BUSINESS

The Committee discussed the need for give-way signs to be installed at the intersection of Thompson and Koobadong Roads.

WRK 38 Cr RP JOHNSON/Cr EN PUGH

That the Committee recommend to Council that give-way signs be installed at the Thompson and Koobadong Road intersection.

CARRIED
Vote 5/0

Council Resolution**307 Cr RP JOHNSON/Cr PJ BLIGHT**

That Committee's Recommendation be adopted and give way signs also be installed on Vine Street and Airfield Road heavy haulage intersection.

CARRIED
Vote 10/0

8. CLOSURE

There being no further business to discuss the Chairman thanked those in attendance and closed the meeting at 4.50 pm.

10. Announcement by the President and Councillors

Cr Brockway advised that she had attended;

- 21/06/06 WALGA Chief Executive Officer and Association President with CEO and Deputy Shire President
- 26/06/06 Wagin Woodanilling Landcare Zone Meeting
- 28/06/06 Dumbleyung, Woodanilling and West Arthur Shires Chief Executive Officers and Shire Presidents with CEO and Deputy Shire President
- 10/07/06 Citizenship Ceremony for Phillip Eggington
- 14/07/06 Police Inspector Cyril Laurent with Cr Draper and CEO

Cr Draper advised that funding applications have been submitted to extend Waratah Lodge by a further 4 rooms. The total cost of the project will be approximately \$1.2 million.

11. Elected Members/Motions of which previous notice has been given

Nil

12. Urgent Business introduced by decisions of the meeting

a) Elected Members

Alternative Water Sources

Cr Morgan requested that Council discuss the use of sewerage water.

Council Resolution

308 Cr PJ BLIGHT/Cr IC CUMMING

That Council agree to discuss the use of sewerage water.

CARRIED
Vote 10/0

Cr Morgan advised that due to the lack of rain the white dam will be dry before the summer and Council need to look at alternative water sources to irrigate the sportsground oval and school oval. Cr Morgan suggested Council pump effluent from the sewerage treatment plant to the white dam.

The Chief Executive Officer will contact the Water Corporation to finalise an amended agreement regarding excess water

b) Officer's

Salt Tolerant Turfgrasses Program

The Chief Executive Officer advised Council on an issue regarding the salt tolerant turfgrasses program.

In May 2005 Council agreed to support the above program as part of Rural Towns – Liquid Assets Program. Council was advised there would be no additional cash requirements other than the budgeted \$70,000 to the Rural Towns – Liquid Assets Program.

Staff have now learned that an agreement has been signed by Councils former Chief Executive Officer committing Council to contribute \$73,500 of cash funds over a three year period.

Council Resolution**309 Cr EN PUGH/Cr PJ BLIGHT**

That the Chief Executive Officer request Mark Pridham of the Rural Towns Program to meet with Council to discuss funding of the Salt Tolerant Turfgrasses Program.

CARRIED

Vote 10/0

Unclaimed Crown Land – Lot 83 Piesseville

The Chief Executive Officer advised Council that Lot 83 Piesseville is the Old School Site.

Council Resolution**310 Cr KM DRAPER/Cr PJ BLIGHT**

That staff investigate the status of Lot 83 Piesseville with the Department of Land Administration and determine if the Lot is available for purchase.

CARRIED

Vote 10/0

Information Sessions

The Chief Executive Officer requested that Council discuss Information Sessions.

Council Resolution**311 Cr KM DRAPER/Cr DK MORGAN**

That Council agree to discuss Information Sessions.

CARRIED

Vote 10/0

The Chief Executive Officer explained the benefits of holding Council Information Sessions where Councillors and staff could exchange information on relevant Council issues in an informal manner.

Council Resolution**312 Cr RP JOHNSON/Cr AP SCANLON**

That Council hold information sessions on the first Tuesday of every second month commencing 5th September 2006.

CARRIED

Vote 10/0

13 Confidential Business as per Local Government Act's 5.23 (2)

Nil

14. Closure

There being no further business the President thanked those in attendance and closed the meeting at 10.32pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____