

SHIRE OF WAGIN



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY 15th NOVEMBER 2005

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Shire of Wagin

Minutes of the Ordinary Council meeting of Council held in the Council Chambers on Tuesday 15th November 2005.

1. Declaration of Opening

The Shire President Cr Brockway declared the meeting open at 7.02 pm

2. Attendance, Apologies and Leave of Absence (Previously Approved)

Present:	Cr M J Brockway Cr R P Johnson Cr A P Scanlon Cr D K Morgan Cr A C Dohle Cr P J Blight Cr J L C Ballantyne Cr I C Cumming Cr E N Pugh Cr K M Draper	President Member (from 7.06pm) Member Member Member Member Member Member Member Member
Staff:	Mr I B Fitzgerald Mr B K Fisher Mr D A Archer	Chief Executive Officer Deputy Chief Executive Officer Principal Environmental Health Officer/ Building Surveyor
Visitors:	Mr Greg Dunn	Wagin / Woodanilling Landcare Zone Manager
Apologies:	Mr A D Hicks	Works Manager
Leave of Absence:	Cr H D Rowell	

3. Response to Previous Public Questions Taken on notice

Nil

4. Public Question Time

Nil

5. Application for Leave of Absence

Council Resolution

76 Cr AC Dohle/Cr DK Morgan

That Cr Blight be granted a leave of absence for the December 2005 Ordinary Council meeting.

CARRIED
Vote 9/0

Cr Johnson entered the meeting at 7.06pm

6. Public Forum (Petition/Deputations/Presentation)

Mr Greg Dunn introduced himself to Council and advised that he had just commenced in the position of Zone Manager, Wagin / Woodanilling Landcare Zone.

Mr Dunn left the meeting at 7.08pm.

7. Confirmation of previous Meeting Minutes

Council Resolution

77 Cr PJ Blight/Cr DK Morgan

That the Minutes of the Ordinary Council Meeting held on 18th October 2005 be confirmed as a true and correct record.

CARRIED
Vote 10/0

8. Disclosures of Financial and other interests

Cr Dohle declared a financial interest in item 9.1.2

9. Report of Committee and Officer

9.1 Health, Building and Planning

9.1.1	Naming of Road
Proponent:	W & G Abbott
Location:	Unnamed road reserve – Wedgecarrup
Reporting Officer:	Principal Environmental Health Officer/Building Surveyor
File:	WRK 12/2

Summary

The proponents advise their family originally took land in this area in 1898 and suggest the property name “Carmoning” may be appropriate for this unnamed road.

Background

A similar issue with regard to Armstrong Road was considered by Council on 19th July 2005 with the resolution being “that Council agree to change the name of Armstrong Road to Carmoning Road subject to the proposal being advertised and approval being granted from the Geographic Names Committee” As this proposal is an alternative to renaming Armstrong Road, to progress this item it will be necessary to rescind Resolution No 2.

Comment

Research discloses the Carmoning homestead is on Location 577 Wedgecarrup and is accessed via the constructed portion of the unnamed road.

The constructed portion of this unnamed road is relatively short commencing at the western intersection with Armstrong Road and extends in a southerly direction for approx 300m.

I have gone on site and discussed the issues with W Abbott and it was mutually agreed that it would be more appropriate to leave Armstrong Road as Armstrong Road and apply to have the name Carmoning given to the road reserve commencing at the North/East corner of Location 983 Minding and extending in a southerly direction to terminate at the intersection with Warup Road West.

Because the Abbott family have been in the area since 1898 I believe the Geographic Names Committee will consider the name Carmoning appropriate.

Statutory Environment:	Local Government Act 1995 Land Administration Act
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Budget Implications:	Nil
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Policy Implications:	Nil
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Officer’s Recommendation

That Council request the Geographic Names Committee to name the road commencing at the North/East corner of Location 983 Minding which extends in a southerly direction to terminate at the intersection with Warup Road West, Carmoning Road.

Council Resolution

78 Cr IC Cumming/Cr KM Draper

That council agree to reconsider resolution #2 passed at the July 2005 Council Meeting.

CARRIED
Vote 10/0

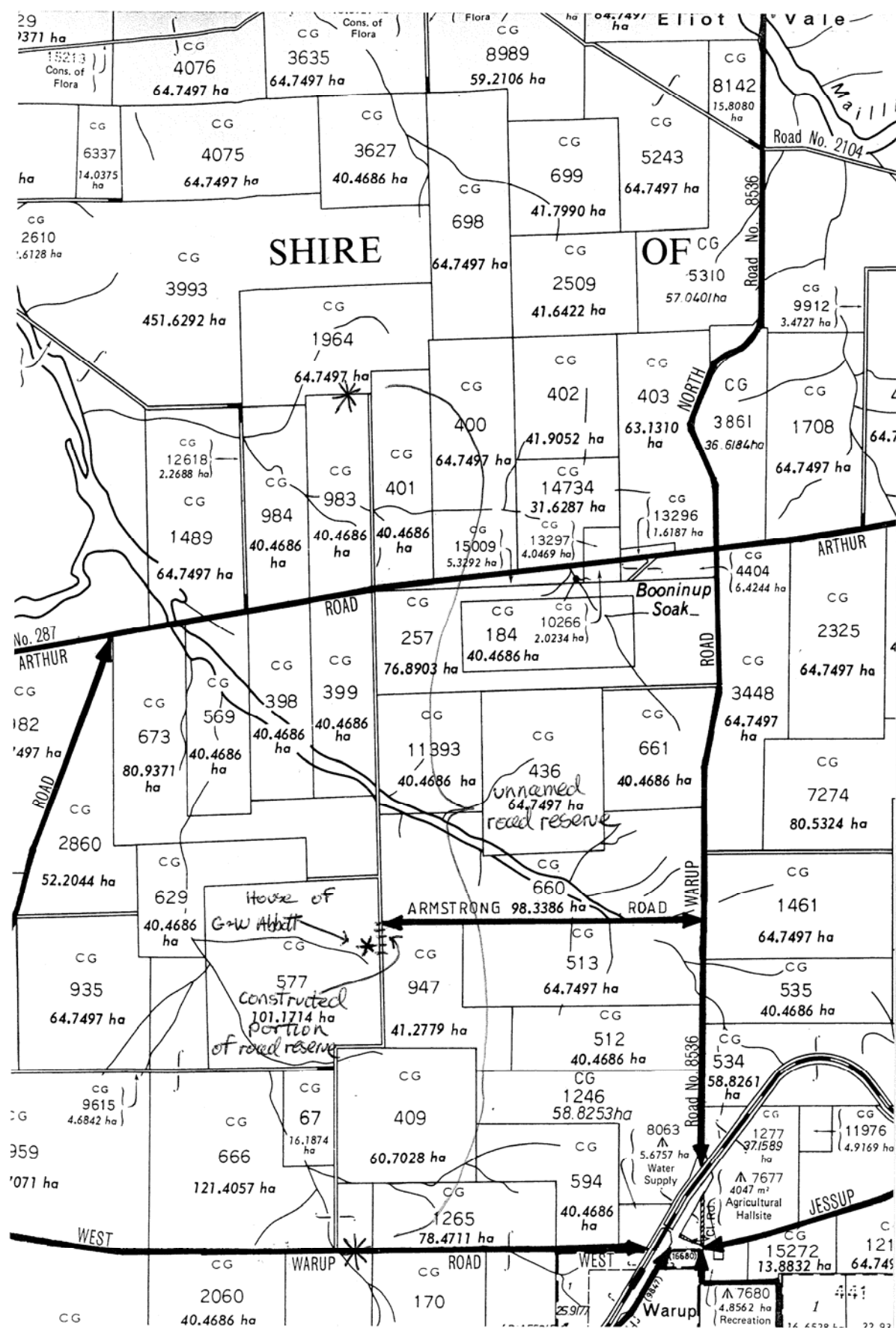
Council Resolution

79 Cr KM Draper/Cr IC Cumming

That Council,

- 1) Rescind resolution #2 passed at the July 2005 Council Meeting.
- 2) That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



Cr Dohle declared a financial interest in item 9.1.2 and left the meeting at 7.11pm

9.1.2	District boundary variation
Location:	Location 14928 Piesseville
Proponent:	R Piesse & Co
File:	12573

Summary

Location 14928 is divided between the Shires of Narrogin, Wagin and West Arthur.

Background

With the advent of the War Service Land Scheme Location 14923 was created by the amalgamation of various smaller parcels of land.

The existing Shire boundaries followed the cadastral boundaries of these smaller parcels but with the amalgamation the cadastral boundary was following this deleted cadastral boundary it remained.

The result is the Shire boundaries in certain positions do not follow a current surveyed line.

Comment

With the introduction of the Emergency Service Levy the proponent is being required to pay the levy applicable to this location to three separate Local Authorities.

Discussion with the Department for Planning and Infrastructure discloses there is an anomaly in that when land is amalgamated or subdivided and this affects a district boundary there is no obligation to realign the district boundary. The Department considers it is more appropriate for district boundaries to follow the current surveyed lines.

Map 1 indicates the extent of Location 14928 and identifies a small portion on the western side within the Shire of West Arthur and a major being within the Shire of Narrogin.

The remainder of Location 14928, generally to the south/east is within the Shire of Wagin, 285ha and also contains the residence.

To align the district boundaries to the current surveyed lines is logical and it would seem reasonable that the district with the bulk of the location would encompass the remainder.

Should this eventuate the Shire of Wagin and West Arthur would lose land and thus a reduction in rates. (It is worth noting while examining this proposal that Location 14927, adjacent to Location 14928 on the south/west corner is similarly affected being shared by West Arthur and Wagin and were the district boundaries to be adjusted it may be prudent to include this section in any action).

The Local Government Act provides for an affected local government to submit a proposal, relating to boundaries to the Advisory Board who in relation report to the Minister.

I believe the proposal is likely to be considered minor and as such a formal inquiry is unlikely.

Ultimately the suggested new district boundary alignments with the deleted current boundaries indicated by the dotted lines.

Statutory Environment: Local Government Act 1995
Schedule 2.1

Policy Implications: Nil

Budget Implications: Current rates on Location 14928 is \$1423, which were the boundary to be changed we would forego.

Officer's Recommendation

- 1) Council submit a proposal to the Advisory Board suggesting the district boundaries between the Shires of Narrogin, Wagin and West Arthur be realigned to follow the surveyed boundary of Location 14928 as deemed appropriate.
- 2) Council submit a proposal to the Advisory Board suggesting the district boundary between the Shires of Wagin and West Arthur be realigned to follow the surveyed boundary of Location 14927.

Council Resolution

80 Cr KM Draper/Cr AP Scanlon

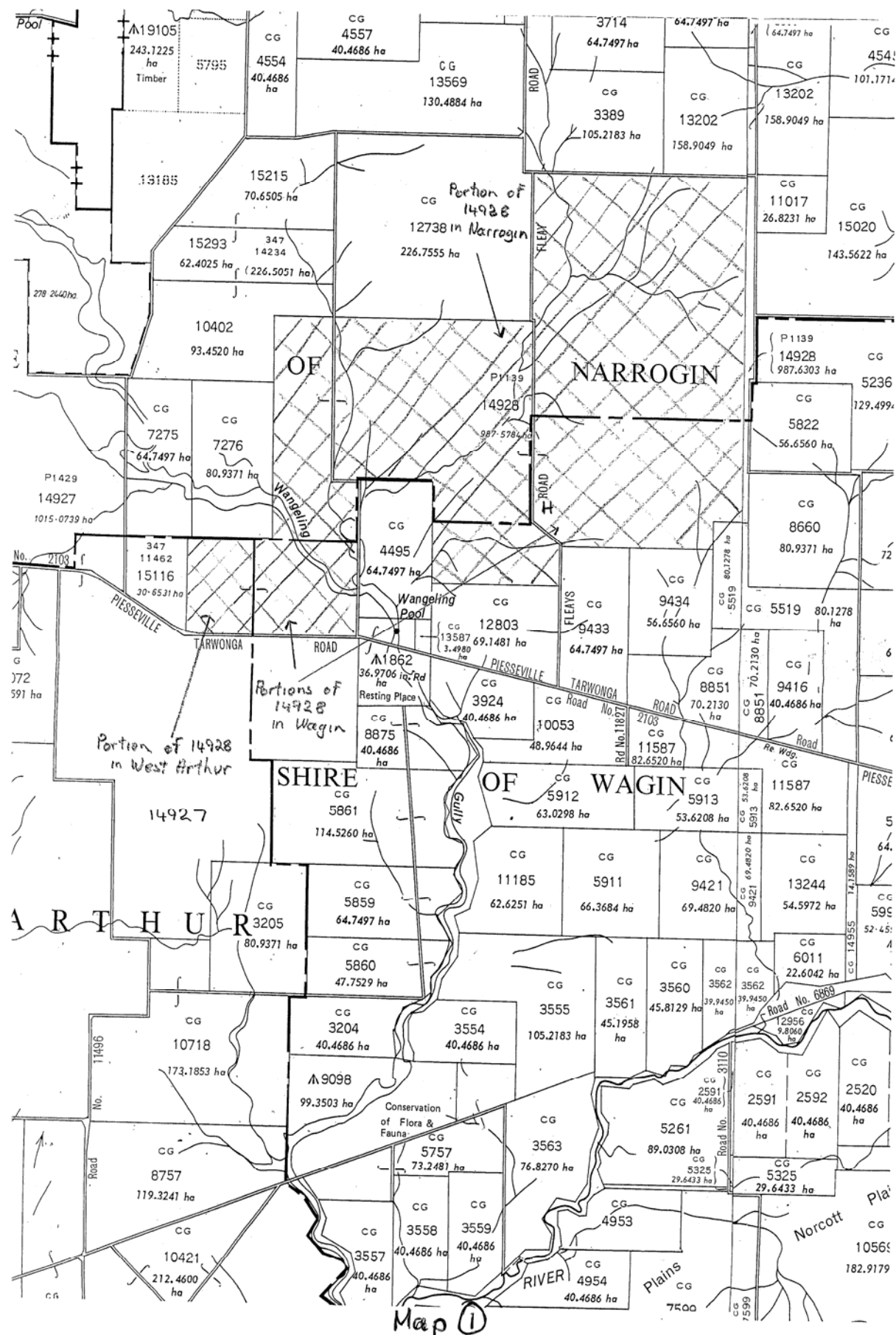
That Council request the Local Government Advisory Board to consider repositioning the district boundaries of the Shires of Narrogin, Wagin and West Arthur so as to;

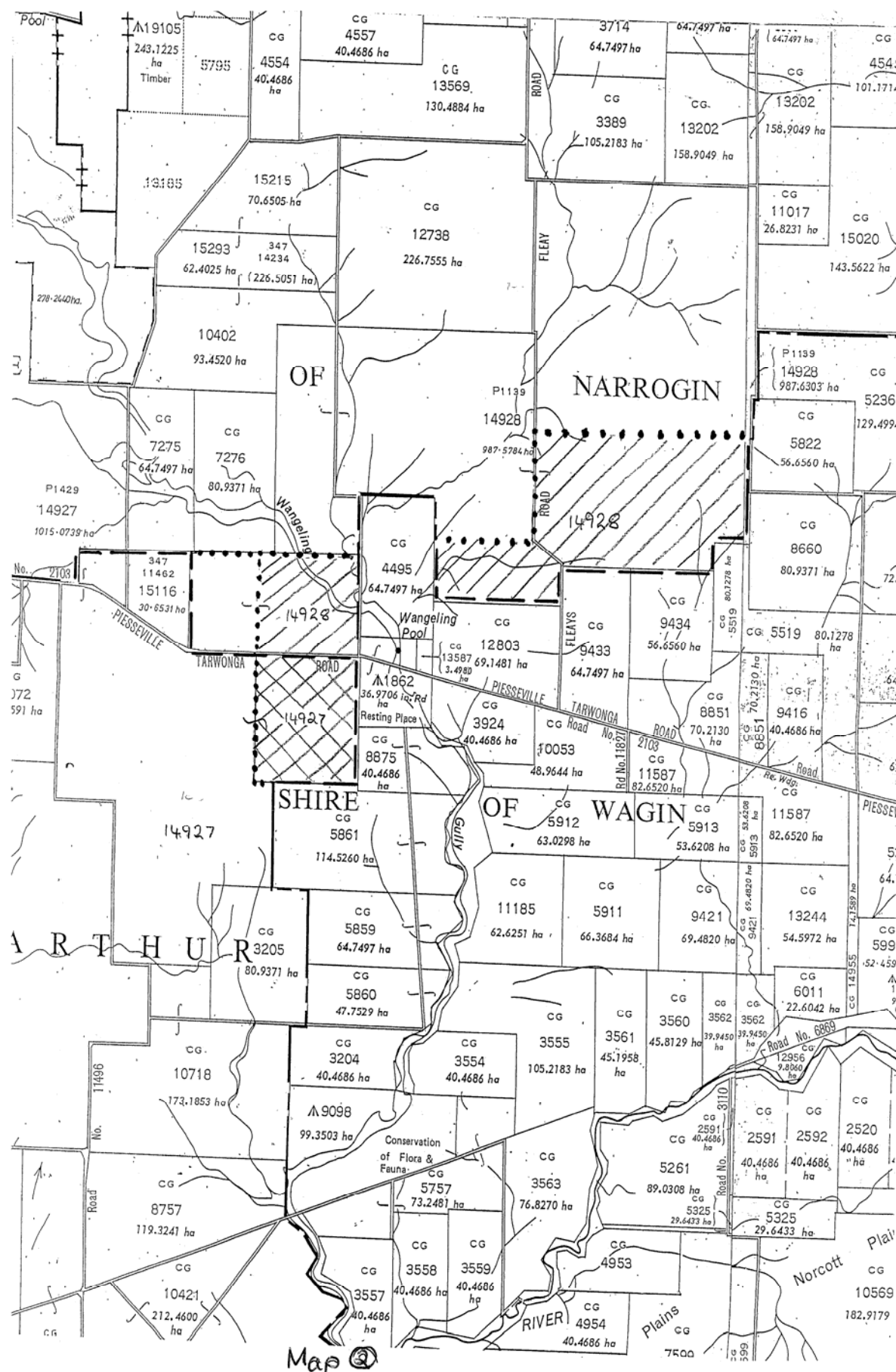
- a) Include all of Location 14928 within the Shire of Wagin.
- b) Include all of Location 14927 within the Shire of West Arthur.

CARRIED
Vote 9/0

Note Reason for difference: Council thought it would be a more equitable distribution of the boundaries.

Cr Dohle returned to the meeting at 7.32pm





9.1.3	Issue of Keys
Proponent:	Staff
Location:	Sportsground/Showground complex – Wagin
Reporting Officer:	Principal Environmental Health Officer/ Building Surveyor
File:	PRO 13/ PRO 14

Summary

The Wagin Agricultural Society requests an issue of keys, on a permanent basis to allow access to buildings on the sportsground and showground.

Background

Council has implemented a security keyed system for all of their buildings for the purpose of ensuring we have access to all buildings so as to better address security and safety responsibilities while assisting monitoring of persons using those buildings.

Initially staff considered that by maintaining all keys for all buildings at the Administration Centre a more efficient control of buildings could be exercised.

However this has proved inconvenient for the Wagin Agricultural Society who frequently access some of the buildings, hence their request.

Comment

Council maintains sufficient keys to ensure a complete set will be retained within the office which will allow us to gain access to any building if we should so require so as to meet our responsibilities.

The buildings the Wagin Agricultural Society wish to access are not buildings Council hire out therefore other persons should not be disadvantaged the exception being that the Wagin Agricultural Society wish access to the lounge/bar area of the Recreation Centre should they have a meeting which requires a greater area than provided by their new boardroom.

They believe this need will be infrequent, but generally they do not know in advance so as to enable better forward planning.

While staff are not enthusiastic about this request as this portion of the Recreation Centre is hired out, provided no other user has booked the venue and the Wagin Agricultural Society acknowledge a hirer will have priority then such an arrangement could be acceptable.

For the Wagin Agricultural Society's convenience the issue of keys to the buildings referred to in this item could be made on the understanding that all keys issued are listed in a register and that those keys are secured by the Wagin Agricultural Society in their office within a secure cabinet approved by Council.

The Wagin Agricultural Society suggest that Council does not allow persons to enter those buildings to which they hold keys other than the lounge/bar and new Toms Building without notifying them.

I endorse that suggestion.

Statutory Environment: Nil

Policy Implications: Nil

Budget Implications: Nil

Officer's Recommendation

That Council approve the issuing of keys to the Wagin Agricultural Society on a permanent basis for buildings on the Sportsground/Showground subject to;

- 1) That the Wagin Agricultural Society maintain a register of all key holders and a copy of the register is submitted to Council.
- 2) All keys are secured in a cabinet approved by Council.
- 3) Persons wishing to access buildings to which the Wagin Agricultural Society have access only, are to approach the Wagin Agricultural Society for access.

Council Resolution

81 Cr RP Johnson/Cr PJ Blight

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.1.4	Retaining wall
Proponent:	Staff
Location:	Sportsground – Wagin
Reporting Officer:	Principal Environmental Health Officer/Building Surveyor
File:	PRO 14

Summary

The retaining wall in front of the new Toms Building is deteriorating rapidly.

Background

Staff suggested replacement of this retaining wall in 05/06 but budget restraints prevented this.

Comment

Unfortunately this wall is deteriorating more rapidly than anticipated and as the sheet walling crumbles the whole structure is becoming less stable.

Preformed (on site) concrete panels can be installed to replace the sheets of fibro and hopefully the fence realigned to a vertical position for a cost of \$6,300.

As this is an unbudgeted item staff suggest the \$7640 allocated to purchase storage facilities for the Recreation Centre be deferred and this money reallocated to replacing the retaining wall.

Statutory Environment: Nil

Policy Implications: Nil

Budget Implications: No provision in this budget but it can be offset by deleting purchase of the storage facilities in the Recreation Centre and using this money for the retaining wall.

Officer's Recommendation

That Council authorise staff to repair the retaining wall in front of the new Toms Building in lieu of purchasing storage facilities for the Recreation Centre as stated in the budget.

Council Resolution

82 Cr IC Cumming/Cr EN Pugh

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0



9.2 Finance and Administration

9.2.1 Corporate Credit Card Policy

Proponent: Chief Executive Officer

Reporting Officer: Chief Executive Officer

File: FNC 2/1

Summary

An amendment to Finance Policy No 20 is required due to the withdrawal of the card issued to the Shire President as a result of advice from the Department of Local Government and Regional Development.

Background

The existing policy provides for the Shire President, Chief Executive Officer, Deputy Chief Executive Officer and Works Manager to each have a Business Master Card with varying card limits up to \$8,000. The cards are to be used for conference and meeting expenses, fuel, entertainment expenses and minor purchases of goods and services.

Comment

Advice has been received from the Department of Local Government and Regional Development that there is no provision in the Local Government Act 1995 for an elected member to be issued with a credit card. The Shire President has returned her card and the bank has been requested to cancel this part of our Business Master Card.

The change in the policy is to remove all reference to the Shire President with no other changes recommended.

Statutory Environment: Local Government Act 1995

Budget Implications: Nil

Policy Implications: An amended Policy is submitted for Council's consideration.

Officer's Recommendation

That Council adopt the following amended Corporate Credit Card Policy:-

Corporate Credit Card

Use of Corporate Credit Card

Purpose

The purpose of this policy is to provide the Chief Executive Officer, Deputy Chief Executive Officer and Works Manager with the ability to pay for Council expenditure incurred whilst performing Council functions with a minimum of inconvenience.

Objective

The objectives of the Policy are;

- To reduce the reliance on Council representatives carrying cash or Council Cheques.
- To reduce the reliance on Councillors and Council Staff making payments on behalf of Council.
- To reduce the need for recouping of expenditure incurred on behalf of Council by Councillors and Officers.
- To provide a modern, professional and documented payment means when incurring expenditure on behalf of Council.

The Policy

1. That the Chief Executive Officer, Deputy Chief Executive Officer and Works Manager be delegated authority to use a Master Card Business Card for the following purposes which shall relate to bona fide Council business.
 - a) Conference and meeting costs
 - b) Accommodation expenses
 - c) Meals
 - d) Fuel
 - e) Entertainment expenses
 - f) Minor equipment part and repairs
 - g) Other expenses not exceeding \$1500 which at the discretion of the Chief Executive Officer, Deputy Chief Executive Officer or Works Manager is most efficiently paid for by credit card.
2. The credit card limit for each card shall be:

\$8,000	Chief Executive Officer
\$3,000	Deputy Chief Executive Officer
\$2,000	Works Manager
3. The credit shall be linked to Council's Municipal bank account and a recoup of expenditure be made, on a monthly basis, via funds transferred from the Shire of Wagin Municipal Account.

Council Resolution

83 Cr DK Morgan/Cr JLC Ballantyne

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.2.2**Electoral Reform****Proponent:****Minister for Local Government and Regional Development****Reporting Officer:****Chief Executive Officer****File:****CNL 7**

Summary

The Minister for Local Government and Regional Development has announced an investigation of structural and electoral reform issues in local government and the WA Local Government Association seeks Council's comments on a range of electoral matters to enable a submission to be prepared.

Comment

The survey from the WA Local Government Association asks a range of questions on eligibility to vote, type of election, voting format, election frequency and Mayor/President elections. Each question will be detailed below with the recommendation response and reasons for the recommendation.

Should non-residents be able to vote in local government elections? NO

At present people who own property or are resident within a local government area and are on the state electoral roll are eligible to vote. This eligibility is extended to absentee property owners who may make application for a vote. This option is not taken up by many absentee property owners in Wagin and it is felt these actually living within the local government area should be eligible to vote.

Should voting eligibility for local government elections be restricted to those on the state electoral roll? YES

This would simplify the criteria and make it easier for all to understand.

Should people who own more than one property be entitled to more than one vote per ward? NO

It would appear unjust if a person was given more than one vote per ward per election.

Should voting in local government elections be made compulsory? NO

The making of voting compulsory will do little other than boost the voting numbers. The real issue is attracting and retaining quality councillors and not the number of people who voted.

Should postal voting be used for all local government elections? NO

At present the Local Government Act only allows for the WA Electoral Commission to conduct postal elections on behalf of local government. The cost for this service is quite substantial in comparison to "in – person" elections. Electors currently have the option of requesting a postal vote or may vote prior to the actual election day. This provides the elector with plenty of options, more than are available for the state and federal elections.

Local Government currently has the choice of postal or “in – person” elections and this system should be continued.

Do you support continuation of the “first past the post” system of voting in local government elections? YES

Whilst it is highly unlikely in an election in Wagin the previous preferential voting system allow candidates to work together to gain votes over other candidates possibly seeing other than the community preferred candidate elected. The first past the post system sees the candidates with the most votes elected and from an officer point of view is simple to count.

Do you support the application of a system of “proportional” representative for local government elections? NO

This would be based on a similar system that is used to elect the senate in the federal system. This system is currently used in South Australia for local government elections but seems to add unnecessary complications to our existing voting system.

Should local government retain the current discretionary system of election of the Mayor or President or should one uniform system be adopted?

REMAIN DISCRETIONARY

I believe individual local governments should be given the ability to select which system of election for the Mayor or President is best for local government.

Should elections be based on a complete “spill” of all positions at the end of the term, or should elected members terms continue to be staggered?

STAGGERED TERMS

Staggered terms allows for the retention of some experience on Council and would aid continuity of Council's policy direction. An all out type scenario could see radical changes in policy and direction of the Council every four years.

Do you support the current four year term for elected members? If not, what term would you prefer and why?

The current four year term seems to be working well. This system helps give Council some stability and for new councillors gives them time to learn their role and become active contributors. The previous three year term system with a third of Council retiring each year did cause some instability and there always seemed to be Councillors learning their roles placing more pressure on the more experienced Councillors.

Statutory Environment: Local Government Act

Budget Implications: Nil

Policy Implications: Nil

Officer's Recommendation

That Council complete and submit to electoral reform survey to the WA Local Government Association as outlined.

Council Resolution

84 Cr EN Pugh/Cr KM Draper

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

Unconfirmed

9.2.3 2004/2005 Annual Financial Statements and Audit Report**Reporting Officer:** Deputy Chief Executive Officer

Summary

Council's auditors UHY Haines Norton conducted their end of year audit on 17th and 18th October 2005.

Background

The audit was conducted to review the operations of the Shire of Wagin for the 2004/05 financial year and included the examination of the Shire's financial records, Roads to Recovery Return, Deferred Pensioners Report, and the Wagin Medical Centre financials.

Comment

Following on from the Audit visit their report was received on 31st October 2005. A copy of the Audit and Management Reports have been included with the Annual Financial Statements.

Statutory Environment: Local Government Act 1995 and Financial Management Regulations.

Budget Implications: Nil

Officer's Recommendation

That Council adopt the Financial Statements for the period ended 30th June 2005 and receive the Audit and Management report from UHY Haines Norton for the same period.

Council Resolution

85 Cr DK Morgan/Cr IC Cumming

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.2.4 Record Keeping Policy

Location: Shire of Wagin
Reporting Officer: Deputy Chief Executive Officer

Summary

A proposed policy has been prepared for consideration in regard to accurate record keeping for Elected Members, Staff, and Contractors as per the State Records Act 2000.

Background

The proposed policy is designed to outline the minimum standards and the roles and responsibilities of record keeping at the Shire of Wagin. The proposed policy for consideration is as follows;

Purpose

The purpose of the Shire of Wagin's Record Keeping Policy is to define the principles that underpin the Shire of Wagin's records keeping function and the roles and responsibilities of those individuals who manage or perform record keeping processes on behalf of the Shire of Wagin. This policy establishes a framework for the reliable and systematic management of the Shire of Wagin's records in accordance with legislative requirements and best practice standards.

Scope

This policy applies to all government records created or received by a Shire of Wagin employee, contractor or Elected Member, or an organisation performing outsourced services on behalf of the Shire of Wagin, regardless of their physical format, storage location or date of creation.

Custodianship of Records

The Shire of Wagin recognises its records as a government-owned asset and will ensure that they are managed as such. Ownership and proprietary interest of records created or collected during the course of business (including those from outsourced bodies or contractors) is vested in the Shire of Wagin.

Roles & Responsibilities

- *Elected Members:* All Elected Members are to create, collect and retain records relating to their role as an Elected Member for the Shire of Wagin in a manner commensurate with legislation and the Shire of Wagin's policies and procedures for record keeping. Party political and personal records of Elected Members are exempt.
- *Chief Executive Officer:* The Chief Executive Officer is to ensure that an organisational system for the capture and management of records is maintained that is compliant with legislative requirements and best practice standards.
- *Managers:* All Managers are to ensure record keeping policy and procedures are known and adhered to in their area of responsibility.
- *All Staff:* All staff (including contractors) are to create, collect and retain records relating to the business activities they perform. They are to identify significant and ephemeral records, ensure significant records are captured into the Record Keeping System and that all records are handled in a manner commensurate with legislation and the Shire of Wagin's policies and procedures for record keeping.

Creation of Records

All Elected Members, staff and contractors will create full and accurate records, in the appropriate format, of the Shire of Wagin's business decisions and transactions to meet all legislative, business, administrative, financial, evidential and historical requirements.

Capture & Control of Records

All records created and received in the course of Shire of Wagin business are to be captured at the point of creation, regardless of format, with required metadata, into appropriate record keeping and business systems, that are managed in accordance with sound record keeping principles.

Security & Protection of Records

All records are to be categorized as to their level of sensitivity and adequately secured and protected from violation, unauthorized access or destruction, and kept in accordance with necessary retrieval, preservation and storage requirements.

Access to Records

Access to the Shire of Wagin's records by staff and contractors will be in accordance with designated access and security classifications. Access to the Shire of Wagin's records by the general public will be in accordance with the Freedom of Information Act 1992 and Shire of Wagin policy. Access to the Shire of Wagin's records by Elected Members will be via the Chief Executive Officer in accordance with the Local Government Act 1995.

Appraisal, Retention, and Disposal of Records

All records kept by the Shire of Wagin will be disposed of in accordance with the General Disposal Authority for Local Government Records, produced by the State Records Office of WA.

Record Keeping Procedures

The Shire of Wagin will maintain record keeping procedures, as detailed below, in accordance with the Shire of Wagin's Record Keeping Policy and based on best practice standards. These procedures will set out standardised processes for all staff and contractors to follow when carrying out record keeping tasks. Procedures will be adopted throughout the organisation and will be available to all employees, contractors, Elected Members and outsource agencies.

Hard Copy Records

The creation and management of hard copy records is carried out by the Shire of Wagin's Executive Assistant. Procedures are in place for the disposal of temporary records and transfer to State archives however these need to be carried out on a more regular basis.

Recordkeeping Activities for the management of hard copy records and covered in the Shire of Wagin's Procedures	Yes	No
Correspondence capture and control – including incoming and outgoing mail registration; responsibilities assigned for classifying, indexing and registration; file titling and file numbering conventions.	√	
Mail distribution – including frequency, tracking mechanisms		

and security measures.	√	
File creation and closure – including assigned responsibility and procedures for file creation.	√	
Access to corporate records – procedures for access to and security of corporate records.	√	
Authorised disposal of temporary records and transfer of State archives to the State Records Office – responsibilities assigned and a regular disposal program is in place.	√	

Electronic Records

Recordkeeping Activities for the management of electronic records and covered in the Shire of Wagin's Procedures	Yes	No
Electronic records management – including the organisation's approach and methodology for the capture and management of its electronic records (for example, whether records are created and kept electronically or are printed off and kept in hard copy format).	√	
Email management – including the capture, retention and authorised disposal of email messages to ensure accountability (i.e. kept electronically or printed off into hard copy).	√	
Website management – i) If web information also exists in hard copy guidelines are in place to determine which is the complete and accurate record, particularly in regard to the purpose of the site (e.g. whether informational / transactional). ii) Responsibility for the website and strategies implemented for the management of the website over time.		√
Metadata management – including authority for the capture and control of metadata.		√
System/s management – including any delegations of authority for the control and security of systems utilised by the organisation.	√	
Migration strategy – strategies planned or in place for migrating electronic records for long-term retention and access. See Public Records Policy: 8 – Policy for the ongoing management of electronic records designated as having archival value.		√

Comment

This proposed policy has been incorporated into the revised record keeping plan for endorsement by Council. The first draft plan submitted to the State Records Commission identified that a suitable policy and procedures manual was required to be developed.

Statutory Environment:

State Records Act 2000

Budget Implications:

Nil

Officer's Recommendation

That Council adopt the proposed record keeping policy so as to satisfy the requirements of principle two: Policies and Procedures, and incorporate this policy into the Shire of Wagin's Record Keeping Plan.

Voting Requirements: Absolute Majority Required

Council Resolution

86 Cr KM Draper/Cr AC Dohle

That the Officer's Recommendation be adopted.

**CARRIED BY AN
ABSOLUTE MAJORITY**
Vote 10/0

9.2.5**Shire of Wagin Annual Report 2004/2005****Reporting Officer:****Deputy Chief Executive Officer**

Summary

Council's Annual Report for 2004/2005 has been prepared and circulated to Councillor's for formal adoption.

Background

Section 5.53 of the Local Government Act requires Council to prepare an Annual Report each financial year. The Annual Report is to contain;

- (a) A report from the Mayor or President;
- (b) A report from the Chief Executive Officer;
- (c) An overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- (d) The financial report for the financial year;
- (e) Such information that may be prescribed in relation to the payments made to employees;
- (f) The Auditors Report for the financial year;
- (g) A matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- (h) Such other information as may be prescribed.

Council is required to accept the Annual Report no later than 31st December after the end of the financial year (Section 5.54 LGA). The Chief Executive Officer is then required to give local public notice of the availability of the Annual Report as soon as practicable after the report is accepted by the Local Government (Section 5.55 LGA).

The Annual Electors Meeting is to be held on a day selected by the Local Government but not more than 56 days after the Local Government accepts the Annual Report.

Comment

The 2004/2005 Annual Report has been completed and circulated to all Councillors. It is suggested that Council hold it's annual electors meeting prior to the December ordinary Council meeting, otherwise a special meeting will need to be held in early 2006.

Statutory Environment:

Sections 5.53, 5.54 and 5.55 Local Government Act 1995

Budget Implications:

Nil

Officer's Recommendation

That Council

1. Accept the Annual Report for the period 1st July 2004 to 30th June 2005 and advertise its availability as required.
2. Hold the Annual Electors meeting on Tuesday 20th December 2005 at 6pm, followed by the Ordinary Council meeting at 7.30pm.

Voting Requirements: Absolute Majority Required

Council Resolution

87 Cr EN Pugh/Cr AC Dohle

That the Officer's Recommendation be adopted.

**CARRIED BY AN
ABSOLUTE MAJORITY**
Vote 10/0

9.2.6 Statement of Financial Performance – October 2005**Reporting Officer:** Deputy Chief Executive Officer

Summary

In accordance with the Local Government (Financial Management) Regulations 1996, Council is to be presented with a Statement of Financial Performance.

Background

This new requirement has come into effect as from 1st July 2005 and now replaces the previous monthly and quarterly financial reports.

Comment

A copy of Statement of Financial Performance is attached to this item including additional information that Council has deemed appropriate to receive.

Statutory Requirement: Local Government (Financial Management) Regulations

Budget Implications: Nil

Officer's Recommendation

That Council adopt the Statement of Financial Performance for the period ending 31st October 2005.

Council Resolution

88 Cr PJ Blight/Cr EN Pugh

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

SHIRE OF WAGIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

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SHIRE OF WAGIN

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	NOTE	31 Oct 2005 Actual \$	31 Oct 2005 Y-T-D Budget \$	2005/06 Revised Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources	1,2				
Governance		3,166	2,836	8,500	11.64%
General Purpose Funding		304,475	294,966	1,010,170	3.22%
Law, Order, Public Safety		17,601	10,678	31,950	64.83%
Health		11,121	13,618	40,770	(18.34%)
Education and Welfare		136,014	136,368	298,500	(0.26%)
Community Amenities		122,763	124,768	137,200	(1.61%)
Recreation and Culture		12,772	13,638	61,750	(6.35%)
Transport		116,948	174,323	482,681	(32.91%)
Economic Services		249,613	90,991	277,780	174.33%
Other Property and Services		642,856	215,838	662,430	197.84%
		<u>1,617,329</u>	<u>1,078,024</u>	<u>3,011,731</u>	<u>50.03%</u>
(Expenses)/(Applications)	1,2				
Governance		-93,864	-104,047	-228,231	9.79%
General Purpose Funding		-79,679	-98,789	-214,281	19.34%
Law, Order, Public Safety		-38,169	-35,374	-95,670	(7.90%)
Health		-47,950	-54,285	-159,085	11.67%
Education and Welfare		-117,534	-126,345	-367,546	6.97%
Community Amenities		-58,355	-74,911	-226,267	22.10%
Recreation & Culture		-169,224	-190,595	-547,517	11.21%
Transport		-384,613	-421,410	-1,262,778	8.73%
Economic Services		-112,937	-149,798	-536,944	24.61%
Other Property and Services		-650,904	-256,721	-748,375	(153.55%)
		<u>-1,753,229</u>	<u>-1,512,275</u>	<u>-4,386,694</u>	<u>15.93%</u>
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	-6,868	-9,831	-29,455	30.14%
Depreciation on Assets	2(a)	303,963	277,160	831,288	9.67%
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	0	0	-225,000	0.00%
Purchase Land and Buildings	3	-9,548	-67,350	-733,826	0.00%
Purchase Infrastructure Assets	3	-84,557	-136,135	-427,035	37.89%
Purchase Plant and Equipment	3	-158,786	-355,145	-831,245	55.29%
Purchase Furniture and Equipment	3	-34,327	-19,350	-89,150	0.00%
Proceeds from Disposal of Assets	4	118,266	114,455	472,455	0.00%
Repayment of Debentures	5	-16,328	-16,328	-69,219	0.00%
Proceeds from New Debentures	5	0	0	775,000	0.00%
Self-Supporting Loan Principal Income		7,971	7,810	23,426	2.06%
Transfers to Reserves (Restricted Assets)	6	-8,345	-8,345	-103,689	0.00%
Transfers from Reserves (Restricted Assets)	6	0	0	257,400	0.00%
ADD Net Current Assets July 1 B/Fwd	7	344,000		344,000	
LESS Net Current Assets Year to Date	7	1,494,007			
Amount Raised from Rates	8	<u>-1,174,466</u>	<u></u>	<u>-1,180,013</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The statement has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9 to this financial statement.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation or amortisation and any accumulated impairment balances.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Office Equipment	10 years
Computer and Electronic Equipment	4 years
Plant and Equipment	
- Construction Plant (Graders, FE Loaders, Tractors & Rollers)	10 years
- Trucks	5 years
- Sedans	5 years
- Other Plant and Equipment	10 years
Infrastructure Assets	
- Roads	30 years
- Footpaths and Walkways - Slabs	20 years
- Insitu concrete	40 years
- Bitumen	50 years
- Pavers	40 years
- Drainage - below ground	60 years
- off road	20 years
- Pedestrian bridges (wood)	20 years
- Vehicle bridges and culverts (wood)	20 years

The following infrastructure assets are not depreciated due to the high ongoing cost of maintenance;

- Parks and playing field surfaces
- Reticulation systems
- Drainage reserves

The following infrastructure assets are not capitalised owing to their cost being immaterial;

- Street Furniture
- Pedestrian / Bus shelters
- Street signs

(h) Adopting of Australian Equivalents to International Financial Reporting Standards (AIFRSs)

For reporting periods commencing on or after 1 January 2005, the Shire of Wagin will be required to prepare its annual financial report using Australian equivalents to International Financial Reporting Standards and their related pronouncements (AIFRSs) as issued by the Australian Accounting Standards Board (AASB).

As the AASB has prohibited the early adoption of the AIFRSs, the Shire of Wagin will report for the first time in compliance with AIFRSs in the annual financial report for the year ended 30 June 2006 (that is, the year commencing 1 July 2005 or this current budget year).

The Shire of Wagin is required to prepare an opening balance sheet in accordance with AIFRSs as at 1 July 2004. Most adjustments required on transition to AIFRSs will be made retrospectively against opening retained earnings on 1 July 2004 in accordance with AIFRSs. Transitional adjustments relating to those standards for which comparatives are not required will only be made with effect from 1 July 2005.

SHIRE OF WAGIN**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005****2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire of Wagin has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

GENERAL PURPOSE FUNDING

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

LAW, ORDER, PUBLIC SAFETY

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws

HEALTH

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Dumbleyung and Woodanilling, pest control ie mosquitoes and the running costs of the Wagin Medical Centre.

EDUCATION AND WELFARE

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

COMMUNITY AMENITIES

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

RECREATION AND CULTURE

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the associated with the running of the Wagin Woolorama.

TRANSPORT

Includes upgrading, constructing, sealing, resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

ECONOMIC SERVICES

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme, LCDC projects, tourism and area promotion, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

OTHER PROPERTY & SERVICES

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside work crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	31 Oct 2005 Actual \$	2005/06 Revised Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	33,478	83,300
General Purpose Funding	0	0
Law, Order, Public Safety	3,465	3,500
Health	80,476	33,350
Education and Welfare	0	0
Community Amenities	0	28,000
Recreation and Culture	27,895	113,200
Transport	141,904	304,780
Economic Services	0	11,850
Other Property and Services	0	0
	<u>287,218</u>	<u>577,980</u>
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	9,548	67,350
Infrastructure Assets	84,557	136,135
Plant and Equipment	158,786	355,145
Furniture and Equipment	34,327	19,350
	<u>287,218</u>	<u>577,980</u>

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 Oct 2005 Actual \$	31 Oct 2005 Actual \$	31 Oct 2005 Actual \$
Fairmont Sedan W.001	28,283	28,790	507
Fairmont Sedan W.1479	26,659	28,276	1,617
Falcon Sedan W.468	21,046	22,670	1,624
Mitsubishi Canter W.676	12,271	15,455	3,184
Falcon Sedan W.401	23,139	23,075	-64
	111,398	118,266	6,868

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 Oct 2005 Actual \$	31 Oct 2005 Actual \$	31 Oct 2005 Actual \$
Plant & Equipment	111,398	118,266	6,868
	111,398	118,266	6,868

<u>Summary</u>	31 Oct 2005 Actual \$
Profit on Asset Disposals	6,932
Loss on Asset Disposals	-64
	<u>6,868</u>

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-05	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
124 Medical Centre	148,059		8,356	8,356	139,703	139,703	5,232	5,232
126 Wagin Bowling Club **	40,077		1,213	1,213	38,864	38,864	780	780
127 Wagin Frail Aged **	18,000		0	0	18,000	18,000	0	0
128 Wagin Ag. Society **	60,000		6,759	6,759	53,241	53,241	1,773	1,773
129 CEO's Residence		0	0	0	0	0	0	0
130 Administration Centre		0	0	0	0	0	0	0
131 Recreation Development	143,160		0	0	143,160	143,160	0	0
132 LIA Development		0	0	0	0	0	0	0
	409,296	0	16,328	16,328	392,968	392,968	7,785	7,785

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
129 CEO's Residence	0	300,000	WATC	Debenture	20	208,295	5.74	0	300,000	0
130 Administration Centre	0	250,000	WATC	Debenture	20	173,579	5.74	0	250,000	0
132 LIA Development	0	225,000	WATC	Debenture	20	156,221	5.74	0	225,000	0

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	31 Oct 2005 Actual \$	2005/06 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	119,254	118,833
Amount Set Aside / Transfer to Reserve	1,757	6,417
Amount Used / Transfer from Reserve	0	-12,400
	<u>121,011</u>	<u>112,850</u>
(b) Plant Reserve		
Opening Balance	69,195	68,348
Amount Set Aside / Transfer to Reserve	1,477	3,691
Amount Used / Transfer from Reserve	0	-50,000
	<u>70,672</u>	<u>22,039</u>
(c) Municipal Buildings Reserve		
Opening Balance	150,118	149,446
Amount Set Aside / Transfer to Reserve	2,319	8,070
Amount Used / Transfer from Reserve	0	-120,000
	<u>152,437</u>	<u>37,516</u>
(d) Recreation Development Reserve		
Opening Balance	79,126	79,108
Amount Set Aside / Transfer to Reserve	967	69,272
Amount Used / Transfer from Reserve	0	-30,000
	<u>80,093</u>	<u>118,380</u>
(e) Administration Centre Furniture & Equipment Reserve		
Opening Balance	23,153	22,935
Amount Set Aside / Transfer to Reserve	445	1,238
Amount Used / Transfer from Reserve	0	-20,000
	<u>23,598</u>	<u>4,173</u>
(f) Recreation Centre Equipment Reserve		
Opening Balance	9,961	9,925
Amount Set Aside / Transfer to Reserve	148	2,336
Amount Used / Transfer from Reserve	0	-11,000
	<u>10,109</u>	<u>1,261</u>
(g) Aerodrome Maintenance & Development Reserve		
Opening Balance	1,014	965
Amount Set Aside / Transfer to Reserve	50	5,052
Amount Used / Transfer from Reserve	0	0
	<u>1,064</u>	<u>6,017</u>
(h) Land Development Reserve		
Opening Balance	22,893	22,790
Amount Set Aside / Transfer to Reserve	354	1,231
Amount Used / Transfer from Reserve	0	0
	<u>23,247</u>	<u>24,021</u>

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	31 Oct 2005 Actual \$	2005/06 Budget \$
(i) Community Bus Reserve		
Opening Balance	18,197	18,130
Amount Set Aside / Transfer to Reserve	270	3,707
Amount Used / Transfer from Reserve	0	0
	<u>18,467</u>	<u>21,837</u>
(j) H.A.C.C. Plant & Leave Reserve		
Opening Balance	32,285	49,542
Amount Set Aside / Transfer to Reserve	558	2,675
Amount Used / Transfer from Reserve	0	-14,000
	<u>32,843</u>	<u>38,217</u>
Total Cash Backed Reserves	<u>533,541</u>	<u>386,311</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	31 Oct 2005 Actual \$	2005/06 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	1,757	6,417
Plant Reserve	1,477	3,691
Municipal Buildings Reserve	2,319	8,070
Recreation Development Reserve	967	69,272
Administration Centre Furn. & Equip Reserv.	445	1,238
Recreation Centre Equipment Reserve	148	2,336
Aerodrome Maintenance & Develop. Reserv.	50	5,052
Land Development Reserve	354	1,231
Community Bus Reserve	270	3,707
HACC Leave & Plant Reserve.	558	2,675
	<u>8,345</u>	<u>87,450</u>
Transfers from Reserves		
Leave Reserve	0	-12,400
Plant Reserve	0	-50,000
Building Reserve	0	-120,000
Recreation Development Reserve	0	-30,000
Administration Centre Furn. & Equip Reserv.	0	-20,000
Recreation Centre Equipment Reserve	0	-11,000
Aerodrome Maintenance & Develop. Reserv.	0	0
Land Development Reserve	0	0
Community Bus Reserve	0	0
HACC Leave & Plant Reserve.	0	-14,000
	<u>0</u>	<u>-212,400</u>
Total Transfer to/(from) Reserves	<u>8,345</u>	<u>-124,950</u>

SHIRE OF WAGIN**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY****FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

The purpose of Council's Leave Reserve Account is to provide provisions to meet Council's Long Service Leave and Accrued Annual Leave liabilities so as to minimise the effect on Council's budget from year to year.

Plant Reserve

The purpose of the Plant reserve account is to provide funds for the ongoing replacement and upgrading of motor vehicles, heavy machinery, light machinery and other equipment necessary in the performance of Council's core functions.

Municipal Buildings Reserve

The purpose of the Municipal Buildings Reserve is to provide funds for the upgrading, renovating or restoration of existing Council owned buildings and the construction of new Council owned buildings, including fences and Council houses.

Recreation Development Reserve

The purpose of the Recreation Development Reserve is to provide funds for the expansion, upgrading and development of Council's Recreation facilities. This includes the upgrading of water supplies and the like for recreation areas within the Shire of Wagin.

Administration Centre Furniture and Equipment Reserve

The purpose of this Reserve is to provide for the purchase of furniture, fittings and equipment with the Council's entire administration building.

Recreation Centre Equipment Reserve

The purpose of the Recreation Centre Equipment Reserve is to provide funds for the purchase of additional or replacement equipment utilised at the Wagin Community Recreation Centre including the upgrading or replacement of fixtures and fittings.

Aerodrome Maintenance and Development Reserve

The purpose of this Reserve is to provide for major maintenance type works (eg resealing of apron area, replacing lights etc) and development type work (such as reconstruction runways, sealing roadways, upgrading buildings, fences etc) at the Wagin Airstrip.

Land Development Reserve

The purpose of this reserve is to provide funds for the development of land within the Wagin Shire for the benefit of residents and the good Government of the local authority, as determined by Council. This includes the purchase, subdivision and development of land for industrial, residential, commercial and other purposes, as the need arises and as Council sees fit.

Community Bus Reserve

The purpose of this reserve is to provide funds to allow for the maintenance, upgrade and changeover of the Wagin Community Bus as required from time to time.

HACC Leave and Plant Reserve

The purpose of this Reserve is to provide provisions to meet the HACC long service leave and accrued annual leave liabilities so as to minimise the effect on the HACC budget from year to year and to provide for the replacement of vehicles, should grant monies not be provided or are insufficient to meet requirements.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

	31 Oct 2005 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,000,383	189,485
Cash - Restricted	531,589	536,830
Receivables	555,476	334,526
Inventories	25,083	33,598
	<u>2,112,531</u>	<u>1,094,439</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>-86,935</u>	<u>-213,609</u>
	2,025,596	880,830
Less: Cash - Reserves - Restricted	-531,589	-536,830
Less: Cash - Restricted/Committed	<u>0</u>	<u>0</u>
NET CURRENT ASSET POSITION	<u><u>1,494,007</u></u>	<u><u>344,000</u></u>

SHIRE OF WAGIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2005/06 Rate Revenue \$	2005/06 Interim Rates \$	2005/06 Back Rates \$	2005/06 Total Revenue \$	2005/06 Budget \$
Differential General Rate								
Gross Rental Value	10.3346	695	4,294,338	443,851	-342	0	443,509	446,277
Unimproved Value	1.3491	347	55,181,500	744,454	-169	0	744,285	744,953
Sub-Totals		1,042	59,475,838	1,188,305	-511	0	1,187,794	1,191,230
Minimum Rates	Minimum \$							
Gross Rental Value	205.00	159	85,982	32,595	0	0	32,595	32,595
Unimproved Value	205.00	14	79,215	2,870	0	0	2,870	2,870
Sub-Totals		173	165,197	35,465	0	0	35,465	35,465
Specified Area Rates								
							1,223,259	1,226,695
Discounts							1,223,259	1,226,695
							-48,793	-46,682
Totals							1,174,466	1,180,013

All land except exempt land in the Shire of Wagin is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2005/06 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF WAGIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2005 TO 31 OCTOBER 2005

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-05 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Deposits - Town Hall	625	450	-350	725
Deposits - Community Bus	100	750	-600	250
Deposits - Rec Centre	50	900	-650	300
Deposits - Animal Trap	0	50	-50	0
BCITF	155	762	-400	517
BRB	150	510	-272	388
Nomination Deposits	0	0	0	0
Pre Paid Rates	752	4,277	-5,029	0
Other Deposits	200	0	0	200
Unclaimed Money	1,449	0	0	1,449
Licensing Takings	8,167	0	-8,167	0
	<u>11,648</u>			<u>3,829</u>

Shire of Wagin
Operating Statement by Programme
 July through October 2005

	<u>Jul - Oct 2005</u>	<u>Budget</u>
Income		
I03 · GENERAL PURPOSE FUNDING		
I031 · Rates		
I031005 · GRV	443,850.86	442,964.00
I031010 · GRV Minimums	32,595.00	33,415.00
I031015 · UV	744,453.51	744,446.00
I031020 · UV Minimums	2,870.00	2,870.00
I031025 · GRV Interim Rates	-342.22	672.00
I031030 · UV Interim Rates	-168.64	172.00
I031035 · Back Rates	0.00	172.00
I031040 · Ex-Gratia Rates (CBH)	5,408.00	5,408.00
I031045 · Discount Allowed	-48,792.60	-46,682.00
I031050 · Instalment Admin Charge	3,419.80	2,500.00
I031055 · Account Enquiry Fee	714.55	800.00
I031060 · (Rate Write Offs)	0.00	-2,336.00
I031065 · Penalty Interest	733.16	2,336.00
I031070 · Emergency Services Levy	46,506.48	41,000.00
I031075 · ESL Penalty Interest	25.56	90.00
I031090 · Rate Legal Charges	612.55	836.00
Total I031 · Rates	<u>1,231,886.01</u>	<u>1,228,663.00</u>
I032 · Other GPF		
I032005 · Grants Commission General	124,900.71	125,090.00
I032010 · Grants Commission Roads	92,033.27	92,181.00
I032015 · Pensioner Deferred Subsidy	0.00	336.00
I032020 · Administration Rental	9,020.00	10,852.00
I032025 · Photocopies & Publications	223.04	136.00
I032030 · Reimbursements	1,844.03	1,000.00
I032035 · SS Loans Interest Reimb.	2,552.87	1,895.00
I032040 · Bank Interest	7,309.93	6,672.00
I032050 · Telephone Reimbursement	0.00	172.00
I032055 · Commissions & Recoups	1,200.00	172.00
I032060 · SS Loan Principal Reimb.	7,970.74	7,810.00
Total I032 · Other GPF	<u>247,054.59</u>	<u>246,316.00</u>
Total I03 · GENERAL PURPOSE FUNDING	<u>1,478,940.60</u>	<u>1,474,979.00</u>
I04 · GOVERNANCE		
I041 · Governance - Membership		
I041020 · Reimbursements	2,658.75	336.00
Total I041 · Governance - Membership	<u>2,658.75</u>	<u>336.00</u>
I042 · Other Governance		
I042010 · Sale of Admin Vehicles	0.00	
I042030 · Profit of Sale of Asset	507.45	2,500.00
Total I042 · Other Governance	<u>507.45</u>	<u>2,500.00</u>
Total I04 · GOVERNANCE	<u>3,166.20</u>	<u>2,836.00</u>
I05 · LAW ORDER & PUBLIC SAFETY		
I051 · Fire Prevention		
I051010 · FESA - Operating Grant	11,824.00	7,890.00
I051015 · Sale of Fire Maps	100.00	36.00

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I051020 · Town Block Burn Fees	0.00	200.00
I051025 · Reimbursements	4.23	
I051030 · Bush Fire Infringements	0.00	72.00
I051035 · ESL Admin Fee	4,000.00	1,336.00
Total I051 · Fire Prevention	15,928.23	9,534.00
 I052 · Animal Control		
I052005 · Dog Fines and Fees	216.00	336.00
I052010 · Hire of Animal Traps	4.55	18.00
I052015 · Dog Registration	1,452.50	754.00
Total I052 · Animal Control	1,673.05	1,108.00
 I053 · Other Law Order & Public Safety		
I053005 · Abandoned Vehicles	0.00	36.00
Total I053 · Other Law Order & Public Safety	0.00	36.00
 Total I05 · LAW ORDER & PUBLIC SAFETY	17,601.28	10,678.00
 I07 · HEALTH		
I071 · Maternal & Infant Health		
I071005 · Reimbursements	0.00	118.00
I071010 · Infant Health Vehicle	1,236.64	1,336.00
Total I071 · Maternal & Infant Health	1,236.64	1,454.00
 I074 · Admin. & Inspections		
I074005 · Food Vendor's Licences	0.00	72.00
I074010 · Rent - Motor Vehicle	960.00	1,040.00
I074015 · Contrib. Regional Health Scheme	5,400.00	8,000.00
I074020 · Reimbursements	0.00	36.00
I074025 · Sale of Health Vehicle	0.00	
I074030 · Profit on Sale of Asset	0.00	1,336.00
Total I074 · Admin. & Inspections	6,360.00	10,484.00
 I076 · Other Health		
I076010 · Rent - Medical Centre-Dentist	520.00	
I076015 · Reimbursements	964.68	836.00
I076020 · Meeting Room Fees	422.74	172.00
I076025 · Sale of Doctors Vehicle	0.00	
I076030 · Profit on Sale of Asset	1,617.36	672.00
Total I076 · Other Health	3,524.78	1,680.00
 Total I07 · HEALTH	11,121.42	13,618.00
 I08 · EDUCATION & WELFARE		
I080 · Pre-Schools		
I080010 · Lease Fees Kindergarten	0.00	1,154.00
Total I080 · Pre-Schools	0.00	1,154.00
 I081 · Other Education		
I081010 · Contrib. to Oval Mtce	0.00	600.00
Total I081 · Other Education	0.00	600.00
 I082 · HACC Program		

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	<u>Jul - Oct 2005</u>	<u>Budget</u>
I082005 · Sale of HACC Vehicle	0.00	
I082010 · HACC Recurrent Grant	118,116.00	110,500.00
I082015 · Meals on Wheels Grant	3,393.00	3,172.00
I082020 · Fee for Service	8,342.37	7,336.00
I082030 · Reimbursements	0.00	90.00
I082040 · Profit on Sale of Asset	1,624.45	1,172.00
Total I082 · HACC Program	131,475.82	122,270.00
 I083 · Other Welfare		
I083010 · Reimbursements	1,931.92	672.00
I083020 · Community Aged Care Grant	2,606.80	11,672.00
Total I083 · Other Welfare	4,538.72	12,344.00
 Total I08 · EDUCATION & WELFARE	136,014.54	136,368.00
 I10 · COMMUNITY AMENITIES		
I101 · Sanitation - Household		
I101005 · Domestic Collection	99,300.00	99,300.00
Total I101 · Sanitation - Household	99,300.00	99,300.00
 I102 · Sanitation - Other		
I102002 · Commercial Collection Charges	19,500.00	19,200.00
I102005 · Reimbursement Drummuster	0.00	1,172.00
I102010 · Charges Bulk Rubbish	374.00	672.00
I102015 · Reimbursement for Car Bodies	0.00	672.00
Total I102 · Sanitation - Other	19,874.00	21,716.00
 I104 · Sewerage		
I104005 · Septic Tank Fees	167.27	172.00
I104010 · Reimbursements	0.00	18.00
Total I104 · Sewerage	167.27	190.00
 I106 · Town Planning		
I106005 · Planning Fees	90.91	200.00
I106010 · Reimbursements	0.00	18.00
Total I106 · Town Planning	90.91	218.00
 I107 · Other Community Amenities		
I107005 · Cemetery Fees	1,458.17	2,172.00
I107010 · Community Bus Income	1,872.50	1,172.00
Total I107 · Other Community Amenities	3,330.67	3,344.00
 Total I10 · COMMUNITY AMENITIES	122,762.85	124,768.00
 I11 · RECREATION & CULTURE		
I111 · Public Halls and Civic Centres		
I111005 · Town Hall Hire	842.74	1,000.00
I111010 · Reimbursements	181.82	36.00
Total I111 · Public Halls and Civic Centres	1,024.56	1,036.00
 I112 · Swimming Pool		
I112010 · Swimming Pool Admission	2,957.67	
I112015 · Rent - 21 Tarbet Street	640.00	696.00

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	<u>Jul - Oct 2005</u>	<u>Budget</u>
I112020 · Reimbursements	0.00	172.00
Total I112 · Swimming Pool	3,597.67	868.00
I113 · Other Recreation		
I113005 · Sportsground Rental	4,100.00	1,672.00
I113010 · Sportsground Reimbursements	16.36	172.00
I113015 · Power Reimbursements	545.00	1,000.00
I113020 · Recreation Centre Hire	3,429.56	6,672.00
I113025 · Reimbursements Other	0.00	90.00
I113030 · Contribution Rec Centre Equ.	0.00	600.00
I113035 · Sporting Club Leases	40.00	30.00
I113050 · Profit on Sale of Asset	0.00	1,172.00
Total I113 · Other Recreation	8,130.92	11,408.00
I115 · Library		
I115005 · Lost Books	19.09	18.00
I115010 · Reimbursements	0.00	18.00
Total I115 · Library	19.09	36.00
I119 · Other Culture		
I119015 · Contribution Woolarama	0.00	272.00
I119020 · Reimbursements	0.00	18.00
Total I119 · Other Culture	0.00	290.00
Total I11 · RECREATION & CULTURE	12,772.24	13,638.00
I12 · TRANSPORT		
I121 · Roads & Streets		
I121005 · Direct Road Grants	63,393.00	63,393.00
I121010 · Road Project Grants	49,158.80	49,159.00
I121015 · Roads to Recovery Grant	0.00	53,773.00
I121020 · Reimbursements	1,212.30	172.00
Total I121 · Roads & Streets	113,764.10	166,497.00
I122 · Road Plant Purchases		
I122010 · Sale of Grader	0.00	
I122100 · Profit on Sale of Asset	3,183.55	7,823.00
Total I122 · Road Plant Purchases	3,183.55	7,823.00
I126 · Aerodrome		
I126005 · Aerodrome Lease Fee	0.00	3.36
Total I126 · Aerodrome	0.00	3.36
Total I12 · TRANSPORT	116,947.65	174,323.36
I13 · ECONOMIC SERVICES		
I131 · Rural Services		
I131010 · Rental - 5 Warwick St	660.00	1,040.00
I131020 · Reimbursements	136.84	3,004.00
I131025 · Landcare Employment Funding	0.00	25,188.00
I131045 · Seedling Projects	4,779.36	10,000.00
I131060 · Envirofund Projects	81,741.82	29,972.00
I131065 · Bridal Creeper Grant	0.00	5,200.00

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I131070 · Project Admin for Envirofunds	0.00	8,336.00
I131075 · Integrated Catchment Mgmt Fund	66,600.00	
I131080 · Red Tailed Phascogale Grant	32,079.00	
I131085 · SIF Analysis on Road Infra	55,900.00	
Total I131 · Rural Services	241,897.02	82,740.00
 I132 · Tourism/Area Promotion		
I132005 · Caravan Park Fees	5,669.98	6,000.00
I132010 · Reimbursements	45.45	90.00
Total I132 · Tourism/Area Promotion	5,715.43	6,090.00
 I133 · Building Control		
I133005 · Building Licences	1,920.05	1,500.00
Total I133 · Building Control	1,920.05	1,500.00
 I134 · Other		
I134005 · Water Sales	0.00	625.00
I134010 · Reimbursements	81.00	36.00
Total I134 · Other	81.00	661.00
 Total I13 · ECONOMIC SERVICES	249,613.50	90,991.00
 I14 · OTHER PROPERTY & SERVICES		
I141 · Private Works		
I141005 · Private Works Income	3,547.78	1,336.00
Total I141 · Private Works	3,547.78	1,336.00
 I143 · Public Works Overheads		
I143010 · Rental PWS Vehi	640.00	696.00
I143015 · Telephone Reimb.	0.00	218.00
I143020 · Employee Reimb.	471.18	36.00
Total I143 · Public Works Overheads	1,111.18	950.00
 I144 · Plant Operation Costs		
I144005 · Sale of Scrap	3.64	172.00
I144010 · Reimbursements	103.00	1,500.00
Total I144 · Plant Operation Costs	106.64	1,672.00
 I147 · Unclassified		
I147005 · Commission - Vehicle Licensing	15,226.81	12,336.00
I147006 · Wagin Frail Aged Reimbursment	66,134.38	53,336.00
I147010 · WMC Income	145,024.75	146,208.00
I147020 · Transport Licensing	410,684.50	
I147035 · Banking Errors	1,020.35	
Total I147 · Unclassified	638,090.79	211,880.00
 Total I14 · OTHER PROPERTY & SERVICES	642,856.39	215,838.00
 Total Income	2,791,796.67	2,258,037.36
 Gross Profit	2,791,796.67	2,258,037.36
 Expense		

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	<u>Jul - Oct 2005</u>	<u>Budget</u>
E03 · GENERAL PURPOSE FUNDING.		
E031 · Rates		
E031005 · Valuation Expenses	760.65	2,672.00
E031010 · Legal Costs/Expenses	589.54	400.00
E031015 · Title Searches	38.56	236.00
E031020 · Rate Recovery Expenses	0.00	1,000.00
E031025 · Printing Stationery Postage	577.76	436.00
E031030 · Emergency Services Levy	42,009.49	41,000.00
E031040 · Rate Refunds	0.00	1,416.80
E031100 · Administration Allocated	24,300.00	24,300.00
Total E031 · Rates	68,276.00	71,460.80
E032 · Other		
E032005 · Bank Fees & Charges	5,027.36	4,000.00
E032015 · Interest on Loans	7,785.28	8,309.60
E032020 · Interest on Overdraft	0.00	72.00
E032030 · Audit Fees & Other Services	0.00	2,172.00
E032035 · Administration Allocated	12,775.00	12,775.00
Total E032 · Other	25,587.64	27,328.60
Total E03 · GENERAL PURPOSE FUNDING.	93,863.64	98,789.40
E04 · GOVERNANCE.		
E041 · Membership		
E041005 · Sitting Fees	750.00	2,500.00
E041010 · Training	882.37	2,000.00
E041015 · Members Travelling	283.14	1,336.00
E041020 · Telephone - Facsimile	0.00	200.00
E041030 · Other Expenses	592.65	344.00
E041035 · Conference Expenses	6,406.55	7,000.00
E041040 · Presidents Allowance	0.00	1,736.00
E041045 · Deputy Presidents Allowance	0.00	436.00
E041055 · Refreshments & Receptions	1,850.80	3,672.00
E041060 · Presentations	0.00	500.00
E041065 · Insurance	6,952.88	7,700.00
E041070 · Public Relations	1,859.78	2,500.00
E041075 · Subscriptions	11,438.25	9,200.00
E041100 · Administration Allocated	27,724.00	27,724.00
E041190 · Depreciation	1,392.00	1,352.00
Total E041 · Membership	60,132.42	68,200.00
E042 · Other Governance		
E042005 · Administration Salaries	77,301.92	87,672.00
E042010 · Administration Superannuation	11,063.63	10,000.00
E042015 · Insurance	15,997.72	10,672.00
E042020 · Staff Training	9.14	2,000.00
E042025 · Removal Expenses	0.00	836.00
E042030 · Printing & Stationery	5,118.72	3,836.00
E042035 · Phone, Fax & Modem	2,723.55	5,500.00
E042040 · Office Maintenance	10,753.61	13,390.00
E042045 · Advertising	1,974.90	4,000.00
E042050 · Office Equipment Maintenance	143.62	1,644.00
E042055 · Postage & Freight	1,441.76	1,836.00

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E042060 · Vehicle Running Expenses	2,717.02	3,072.00
E042065 · Legal Expenses	0.00	672.00
E042070 · Garden Expenses	1,853.83	2,970.00
E042075 · Conferences & Training	2,701.14	3,336.00
E042080 · Computer Support	11,583.32	14,500.00
E042085 · Other Expenses	43.18	908.00
E042090 · Administration Allocated	18,629.00	18,629.00
E042095 · Fringe Benefits Tax	4,142.00	872.00
E042100 · Staff Uniforms	239.55	1,172.00
E042105 · Housing Mtce - 14 Gordon Street	1,461.48	1,708.00
E042110 · Housing Mtce - 2 Ballagin St	1,763.86	1,458.00
E042115 · Cash Round Off Control	-0.44	
E042120 · Depreciation	14,113.00	11,360.00
E042125 · Less Administration Allocated	-166,229.00	-166,196.00
Total E042 · Other Governance	19,546.51	35,847.00
Total E04 · GOVERNANCE.	79,678.93	104,047.00
E05 · LAW ORDER & PUBLIC SAFETY.		
E051 · Fire Prevention		
E051010 · Communication Mtce	993.81	868.00
E051015 · Advertising & Other Expenses	4,132.44	3,726.00
E051020 · Fire Fighting Expenses	360.42	1,380.00
E051025 · Town Block Burn Off	0.00	200.00
E051035 · Insurances	4,900.00	5,000.00
E051100 · Administration Allocated	8,560.00	8,560.00
E051190 · Depreciation	10,355.00	2,680.00
Total E051 · Fire Prevention	29,301.67	22,414.00
E052 · Animal Control		
E052005 · Ranger Salary	937.84	4,369.00
E052006 · Ranger Mileage	0.00	36.00
E052007 · Ranger Telephone	0.00	172.00
E052010 · Pound Maintenance	297.45	275.00
E052015 · Dog Control Insurance	232.46	142.00
E052020 · Legal Fees	0.00	172.00
E052025 · Training & Conference	1,386.83	844.00
E052030 · Dog Control Other	306.75	1,040.00
E052035 · Administration Allocated	5,402.00	5,402.00
E052190 · Depreciation	304.00	172.00
Total E052 · Animal Control	8,867.33	12,624.00
E053 · Other		
E053005 · Abandoned Vehicles	0.00	36.00
E053010 · Emergency Services	0.00	300.00
Total E053 · Other	0.00	336.00
Total E05 · LAW ORDER & PUBLIC SAFETY.	38,169.00	35,374.00
E07 · HEALTH.		
E071 · Maternal & Infant Health		
E071005 · Medical Centre Mtce	163.90	2,510.00
E071010 · Vehicle Mtce	879.89	618.00

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E071190 · Depreciation	2,008.00	1,828.00
Total E071 · Maternal & Infant Health	3,051.79	4,956.00
 E074 · Admin. & Inspections		
E074005 · EHO Salary	18,616.66	20,000.00
E074010 · EHO Superannuation	2,388.88	2,672.00
E074015 · Other Control Expenses	2,994.24	1,734.00
E074020 · Vehicle Costs	2,011.33	1,172.00
E074025 · House Mtce- 32 Ballagin Rd	970.59	1,351.00
E074030 · Conferences & Training	0.00	500.00
E074035 · Loss on Sale of Asset	65.45	
E074100 · Administration Allocated	4,460.00	4,460.00
E074190 · Depreciation	1,255.00	1,648.00
Total E074 · Admin. & Inspections	32,762.15	33,537.00
 E076 · Other Health		
E076005 · District MO Expenses	0.00	100.00
E076015 · House Lot 1 Nenke Mtce	2,284.12	2,860.00
E076020 · Medical Centre Mtce	1,100.87	3,980.00
E076025 · Depreciation	8,435.00	8,192.00
Total E076 · Other Health	11,819.99	15,132.00
 E077 · Preventive Services		
E077010 · Analytical Expenses	316.50	272.00
E077020 · Mosquito Control	0.00	388.00
Total E077 · Preventive Services	316.50	660.00
 Total E07 · HEALTH.	47,950.43	54,285.00
 E08 · EDUCATION & WELFARE.		
E080 · Pre-Schools		
E080010 · Kindergarten Mtce	317.56	350.00
E080190 · Depreciation	262.00	258.00
Total E080 · Pre-Schools	579.56	606.00
 E081 · Other Education		
E081010 · Donation - Vi Barham Award	0.00	136.00
E081020 · School Oval Mtce	1,331.99	1,327.00
E081030 · Contribution - Wagin Youth Care	0.00	500.00
Total E081 · Other Education	1,331.99	1,963.00
 E082 · HACC Program		
E082010 · Co-Ordinator Salary	14,203.94	15,672.00
E082015 · Home Mtce Salary	9,480.57	10,672.00
E082020 · Respite Salaries	0.00	2,672.00
E082025 · Home Help Salaries	21,814.97	24,000.00
E082030 · Superannuation	4,338.67	5,418.00
E082035 · Other Expenses	175.36	500.00
E082040 · Travelling - Mileage	21,224.15	4,672.00
E082045 · Staff Training	94.74	1,172.00
E082050 · Staff Training Salaries	338.97	1,172.00
E082055 · Subscriptions	967.50	200.00
E082060 · Telephone & Postage	270.38	362.00

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E082065 · Advertising & Stationery	44.38	254.00
E082070 · Insurance	5,255.72	5,200.00
E082075 · Office Accommodation	7,100.00	7,100.00
E082080 · Plant & Equipment Mtce	2,338.80	3,008.00
E082085 · Consumable Supplies	0.00	672.00
E082090 · Expenditure from Donations	148.07	1,336.00
E082100 · Administration Allocated	12,240.00	12,240.00
E082110 · Meals on Wheels Expenditure	0.00	2,375.00
E082190 · Depreciation	3,961.00	3,800.00
Total E082 · HACCC Program	103,997.22	102,497.00
 E083 · Other Welfare		
E083010 · Frail Aged Hostel	1,931.92	2,000.00
E083020 · Comm. Aged Care Expenses	7,840.34	17,471.00
E083190 · Depreciation	1,853.00	1,808.00
Total E083 · Other Welfare	11,625.26	21,279.00
 Total E08 · EDUCATION & WELFARE.	117,534.03	126,345.00
 E10 · COMMUNITY AMENITIES.		
E101 · Sanitation Household		
E101005 · Domestic Refuse Collection	8,434.88	12,672.00
E101010 · Recycling Pick-Up	1,816.92	3,172.00
E101015 · Rubbish Tip Mtce	14,213.52	15,844.00
E101020 · Chemical Drum Disposal Costs	1,606.95	1,162.00
Total E101 · Sanitation Household	26,072.27	32,850.00
 E102 · Sanitation Other		
E102005 · Commercial Collection	1,653.90	2,672.00
E102010 · Bulk Rubbish Collection	374.00	836.00
E102015 · Tidy Towns Clean Up	0.00	4,234.00
E102190 · Depreciation	491.00	484.00
Total E102 · Sanitation Other	2,518.90	8,226.00
 E104 · Sewerage		
E104005 · Sewerage Treatment Plant	263.36	1,498.00
E104190 · Depreciation	76.00	36.00
Total E104 · Sewerage	339.36	1,534.00
 E106 · T.P. & Regional Devel		
E106005 · Town Planning Expenses	0.00	4,000.00
E106100 · Administration Allocated	2,197.00	2,197.00
Total E106 · T.P. & Regional Devel	2,197.00	6,197.00
 E107 · Other		
E107005 · Cemetery Mtce	1,719.10	4,928.00
E107010 · Public Convenience Mtce	12,046.02	7,336.00
E107015 · Community Bus Operating	430.50	208.00
E107020 · Crime Prevention Plan	0.00	672.00
E107100 · Administration Allocated	10,004.00	10,004.00
E107190 · Depreciation	3,028.00	2,956.00
Total E107 · Other	27,227.62	26,104.00

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Total E10 · COMMUNITY AMENITIES.	58,355.15	74,911.00
E11 · RECREATION & CULTURE.		
E111 · Public Halls & Civic Centres		
E111005 · Town Hall Mtce	8,879.22	9,695.00
E111010 · Other Halls Mtce	734.32	1,072.00
E111190 · Depreciation	1,807.00	1,764.00
Total E111 · Public Halls & Civic Centres	11,420.54	12,531.00
E112 · Swimming Pool		
E112005 · Pool Manager's Salary	6,014.66	6,000.00
E112010 · Superannuation	574.18	1,000.00
E112015 · Swimming Pool Maintenance	4,001.49	16,983.00
E112020 · Other Expenses	1,161.67	780.00
E112025 · House - 21 Tarbet St	951.69	836.00
E112190 · Depreciation	5,274.00	5,152.00
Total E112 · Swimming Pool	17,977.69	30,751.00
E113 · Other Recreation		
E113005 · Sportsground Mtce	14,761.99	23,788.00
E113010 · Sportsground Buildings Mtce	11,689.65	11,228.00
E113015 · Wetlands Park Mtce	14,926.79	13,952.00
E113020 · Parks & Gardens Mtce	12,736.87	10,806.00
E113025 · Puntapin/Norring Lake Mtce	5,414.10	1,318.00
E113030 · Recreation Centre Mtce	14,315.43	14,678.00
E113035 · Rec Staff Salaries	10,855.27	15,000.00
E113040 · Superannuation	943.17	1,672.00
E113045 · Other Expenses	2,112.31	1,150.00
E113060 · Loss on Sale of Asset	0.00	4,172.00
E113100 · Administration Allocated	8,461.00	8,461.00
E113190 · Depreciation	30,216.00	26,596.00
Total E113 · Other Recreation	126,432.58	132,821.00
E115 · Library		
E115005 · Librarian Salary	5,799.43	6,336.00
E115010 · Superannuation	0.00	574.00
E115015 · Library Building Mtce	788.94	1,519.00
E115020 · Library Other Expenses	2,692.08	996.00
E115190 · Depreciation	286.00	284.00
Total E115 · Library	9,566.45	9,709.00
E116 · Other Culture		
E116015 · Mtce - TUDHOE St Community Cent	950.22	1,285.00
E116020 · Historical Village	1,220.88	1,882.00
E116190 · Depreciation	1,656.00	1,616.00
Total E116 · Other Culture	3,827.10	4,783.00
Total E11 · RECREATION & CULTURE.	169,224.36	190,595.00
E12 · TRANSPORT.		
E122 · Road Maintenance		
E122005 · Road Maintenance	69,324.81	107,517.00

Shire of Wagin
Operating Statement by Programme
 July through October 2005

	<u>Jul - Oct 2005</u>	<u>Budget</u>
E122006 · Maintenance Grading	42,860.69	24,878.00
E122007 · Rural Tree Pruning	14,690.00	30,526.00
E122010 · Depot Maintenance	4,836.87	2,956.00
E122015 · Rural Numbering	1,927.78	3,336.00
E122020 · Footpath Mtce	480.69	3,088.00
E122025 · Street Cleaning	4,495.86	5,072.00
E122030 · Street Trees	7,372.58	6,750.00
E122035 · Traffic Signs Mtce	403.49	2,046.00
E122040 · MRWA Construction Maps	0.00	172.00
E122045 · Townscape	5,739.81	8,634.00
E122050 · Crossovers	263.09	1,506.00
E122055 · RoMan Data Collection	689.68	1,000.00
E122060 · Street Lighting	6,182.19	8,672.00
E122100 · Administration Allocated	9,143.00	9,143.00
E122190 · Depreciation	213,763.00	203,408.00
Total E122 · Road Maintenance	382,173.54	418,704.00
 E123 · Road Plant Purchases		
E123010 · Loss on Sale of Asset	0.00	672.00
Total E123 · Road Plant Purchases	0.00	672.00
 E126 · Aerodrome		
E126005 · Aerodrome Maintenance	1,471.55	1,290.00
E126190 · Depreciation	968.00	744.00
Total E126 · Aerodrome	2,439.55	2,034.00
 Total E12 · TRANSPORT.	384,613.09	421,410.00
 E13 · ECONOMIC SERVICES.		
E131 · Rural Services		
E131005 · Weeds Control	15,346.54	11,552.00
E131010 · Vermin Control	0.00	125.00
E131015 · House Mtce - 5 Warwick St	2,596.38	1,434.00
E131020 · Landcare	23,159.40	37,264.00
E131025 · Subsidy - CAC Office	0.00	1,392.00
E131030 · Rural Towns Program	53.45	
E131045 · Landcare Projects	0.00	19,610.00
E131050 · High Value Public Assets	0.00	1,197.00
E131055 · Search Project	0.00	1,280.00
E131060 · Seedling Projects	3,874.91	10,000.00
E131065 · Envirofund Projects	37,387.27	41,318.00
E131080 · Red Tailed Phascogale Project	6,824.00	
E131100 · Administration Allocated	7,931.00	7,931.00
E131190 · Depreciation	1,115.00	988.00
Total E131 · Rural Services	98,287.95	134,091.00
 E132 · Tourism & Area Promo		
E132020 · Caravan Park Mtce	11,036.54	11,126.00
E132030 · Donation - CS Tourism Assoc	500.00	172.00
E132040 · Tourist Drive Brochures	187.50	1,500.00
E132190 · Depreciation	1,313.00	
Total E132 · Tourism & Area Promo	13,037.04	12,798.00

Shire of Wagin
Operating Statement by Programme
 July through October 2005

	<u>Jul - Oct 2005</u>	<u>Budget</u>
E133 · Building Control Expenses		
E133190 · Depreciation	32.00	36.00
Total E133 · Building Control Expenses	<u>32.00</u>	<u>36.00</u>
E134 · Other Economic Services		
E134005 · Water Supply - Standpipes	1,579.46	2,129.00
E134010 · Donations/Contrib.	0.00	400.00
E134015 · Telecentre	0.00	344.00
Total E134 · Other Economic Services	<u>1,579.46</u>	<u>2,873.00</u>
Total E13 · ECONOMIC SERVICES.	112,936.45	149,798.00
E14 · OTHER PROPERTY & SERVICES.		
E141 · Private Works		
E141005 · Private Works	1,291.63	608.00
E141100 · Administraion Allocated	3,777.00	3,777.00
Total E141 · Private Works	<u>5,068.63</u>	<u>4,385.00</u>
E142 · Town Planning Schemes		
E142010 · Pederick Drive Development	0.00	180.00
Total E142 · Town Planning Schemes	<u>0.00</u>	<u>180.00</u>
E143 · Works Overheads		
E143005 · Works Supervisors Salary	16,939.13	18,672.00
E143010 · Engineering Consultant	0.00	336.00
E143015 · CEO's Salary - 40% Allocation	9,930.52	11,336.00
E143020 · Engineering Superannuation	13,208.88	16,000.00
E143025 · Engineering - Other Expenses	7.05	344.00
E143030 · Sick & Holiday Pay	18,252.81	24,000.00
E143045 · Insurance on Works	27,028.34	19,336.00
E143050 · Protective Clothing	2,737.32	2,336.00
E143055 · Fringe Benefits	0.00	500.00
E143060 · CEO's Vehicle - 40% Alloc	696.08	672.00
E143065 · PWS - Vehicle Expenses	173.55	672.00
E143070 · Comm Network Mtce	0.00	344.00
E143075 · Telephone Expenses	1,488.97	1,254.00
E143080 · Staff Licences	33.80	172.00
E143085 · House Mtce - 5 Omdurman St	3,443.41	1,299.00
E143090 · Conferences & Courses	415.64	672.00
E143095 · Staff Training	1,302.78	3,344.00
E143200 · LESS PWOH ALLOCATED	<u>-95,807.20</u>	<u>-96,057.00</u>
Total E143 · Works Overheads	-148.92	5,232.00
E144 · Plant Cost Overheads		
E144010 · Fuel & Oil	34,945.21	33,336.00
E144020 · Tyres & Tubes	3,382.81	5,000.00
E144030 · Parts & Repairs	24,785.10	24,472.00
E144040 · Plant Repair - Wages	1,509.85	3,008.00
E144050 · Insurance and Licences	17,934.72	19,336.00
E144060 · Expendable Tools	4,425.86	2,672.00
E144200 · LESS POC ALLOCATED-PROJECTS	<u>-64,562.63</u>	<u>-55,070.00</u>
Total E144 · Plant Cost Overheads	22,420.92	32,754.00

Shire of Wagin
Operating Statement by Programme
 July through October 2005

	<u>Jul - Oct 2005</u>	<u>Budget</u>
E146 · Salaries Control		
E146010 · Gross Total Salaries and Wages	525,013.69	600,000.00
E146200 · LESS SALS/WAGES ALLOCATED	<u>-525,013.69</u>	<u>-600,000.00</u>
Total E146 · Salaries Control	<u>0.00</u>	<u>0.00</u>
E147 · Unclassified Items		
E147005 · WMC Expenditure	145,728.43	146,208.00
E147006 · Wagin Frail Aged	66,254.40	53,336.00
E147010 · Transport Licensing	399,934.30	
E147015 · Community Requests	0.00	4,000.00
E147030 · Payroll Clearing Account	0.00	
E147035 · Banking Errors	1,020.35	
E147100 · Administration Allocated	<u>10,626.00</u>	<u>10,626.00</u>
Total E147 · Unclassified Items	<u>623,563.48</u>	<u>214,170.00</u>
Total E14 · OTHER PROPERTY & SERVICES.	<u>650,904.11</u>	<u>256,721.00</u>
Total Expense	<u>1,753,229.19</u>	<u>1,512,275.40</u>
Net Income	<u><u>1,038,567.48</u></u>	<u><u>745,761.96</u></u>

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
**Ag Brookes Excavations	Bill Pmt -Cheque	14/10/2005	Debit	Remove Trees from Taylors, Warup South Road, Boyallong & Warup West Road	-17,402.00
	Bill Pmt -Cheque	14/10/2005	Debit	Spark Plug	-5.61
**Ag West Machinery	Bill Pmt -Cheque	14/10/2005	Debit	Postage Expenses for September 2005	-691.12
**Australia Post	Bill Pmt -Cheque	21/10/2005	Debit	Union Deductions October 2005	-132.00
**Australian Services Union	Bill Pmt -Cheque	14/10/2005	Debit	2 Tyres and Repair Puncture for Landcare Vehicle	-790.08
**Beaurepaires	Bill Pmt -Cheque	14/10/2005	Debit	Fuel Expenses for September	-923.55
**Burrows Pty Ltd	Bill Pmt -Cheque	14/10/2005	Debit	General Subscription for 2005/2006	-880.00
**Central Country Zone	Bill Pmt -Cheque	14/10/2005	Debit	Stationery	-923.85
**Corporate Express	Bill Pmt -Cheque	20/10/2005	Debit	Diaries and Parchment Paper and Envelopes	-62.91
**Courier Australia	Bill Pmt -Cheque	14/10/2005	Debit	Freight Expenses for September 2005	-170.25
**Cr Ian Cumming	Bill Pmt -Cheque	14/10/2005	Debit	Sitting Fees and Travelling Claimed	-167.90
**Dale Painter.	Bill Pmt -Cheque	14/10/2005	Debit	Repairs to Tavistock St Toilets and Repairs to Scout Hall	-447.00
**Darkan Roadhouse	Bill Pmt -Cheque	14/10/2005	Debit	Unleaded Fuel and Oil for HACC	-48.00
**Darren Smith - Carpenter & Joiner	Bill Pmt -Cheque	14/10/2005	Debit	HACC Shed Extensions	-6,435.00
**Department Of Land Information	Bill Pmt -Cheque	14/10/2005	Debit	Gross Rental Values Chargeable	-89.40
**DI Blake	Bill Pmt -Cheque	14/10/2005	Debit	Push Gravel on Bullock Hills & Beaufort Road	-7,007.00
**Doms Delicatessen of Wagin	Bill Pmt -Cheque	14/10/2005	Debit	Milk	-51.55
**Esplanade Hotel	Bill Pmt -Cheque	14/10/2005	Debit	Conference Expenses	-10.05

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
**Ewen-Foley Agencies	Bill Pmt -Cheque	14/10/2005	Debit	Glyphsate and Chorsulfuron	-363.00
**Fiona Kirk	Bill Pmt -Cheque	14/10/2005	Debit	Sports Shoes for Rec Centre Manager	-119.95
**Great Southern Fuel Supply Katanning	Bill Pmt -Cheque	20/10/2005	Debit	Unleaded Fuel, Diesel and Landcare Diesel Expenses for August & September	-16,914.26
**Hammersley Refrigeration	Bill Pmt -Cheque	14/10/2005	Debit	Repair Gas Leak on Air Conditioner in Council Chambers	-215.16
**Isweep	Bill Pmt -Cheque	14/10/2005	Debit	Sweep Town Streets	-3,300.00
**Jem Truck Sales	Bill Pmt -Cheque	14/10/2005	Debit	90,000km Service on Isuzu Truck	-1,535.61
**JTagz Pty Ltd	Bill Pmt -Cheque	14/10/2005	Debit	Dog Tags	-163.90
**Leisure Institute of WA Aquatics WA	Bill Pmt -Cheque	14/10/2005	Debit	Wheatbelt Aquatics Seminar - Registration for Stuart Johansson	-33.00
**Local Authorities Analytical Committee	Bill Pmt -Cheque	14/10/2005	Debit	Analytical Services - 2005/2006	-348.15
**Metrocount	Bill Pmt -Cheque	14/10/2005	Debit	2 Road Counters & Battery Pack for Road Counters	-7,851.00
**Municipal Liability Scheme	Bill Pmt -Cheque	20/10/2005	Debit	Liability Scheme Insurance - Installment 2	-10,879.00
**Municipal Workcare Scheme	Bill Pmt -Cheque	20/10/2005	Debit	Workers Compensation Insurance 2005/2006	-28,423.00
**Narrogin Packaging	Bill Pmt -Cheque	14/10/2005	Debit	Bin Liners	-83.84
**Palace Hotel	Bill Pmt -Cheque	14/10/2005	Debit	Beer & Ice for Travis Hansen Send Off	-205.40
**Planning Enterprises	Bill Pmt -Cheque	14/10/2005	Debit	Town Planning Expenses for August & September 2005	-1,793.71
**RNR Contracting PTY LTD	Bill Pmt -Cheque	14/10/2005	Debit	800L of Emulsion	-550.00
**Rural Press Regional Media WA Pty Ltd	Bill Pmt -Cheque	20/10/2005	Debit	Advertising Expenses for September 2005	-625.70
**Sally Thomson	Bill Pmt -Cheque	14/10/2005	Debit	Reimbursement for Milk and Stationery	-37.25

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
**Security & Key Pty Ltd	Bill Pmt -Cheque	14/10/2005	Debit	Tracklight Box Keys	-73.70
**Shire of Wagin Payroll Creditors	Bill Pmt -Cheque	21/10/2005	Debit	Payroll Deductions October 2005	-600.00
**Shire of Wagin Staff Social Fund	Bill Pmt -Cheque	21/10/2005	Debit	Payroll Deductions October 2005	-470.00
**Star Track Express Pty Ltd	Bill Pmt -Cheque	20/10/2005	Debit	Freight Expenses for September 2005	-77.84
**Sunny Brushware Supplies Pty Ltd	Bill Pmt -Cheque	14/10/2005	Debit	Tractor Brooms	-528.00
**Sunny Sign Company Pty Ltd	Bill Pmt -Cheque	14/10/2005	Debit	Delineators Red and White	-308.00
**Telford Industries	Bill Pmt -Cheque	20/10/2005	Debit	Repair Aqua King and Supply Chemicals for Swimming Pool	-2,246.20
**Terry Brown & Co	Bill Pmt -Cheque	14/10/2005	Debit	Repair Tailgate Post and Refit Tailgate Lift to Iveco Truck	-2,073.50
**Wagin Ag Centre	Bill Pmt -Cheque	20/10/2005	Debit	Repair RAMM on Steel Roller	-161.15
**Wagin Co-op.	Bill Pmt -Cheque	14/10/2005	Debit	Council Meeting Groceries & Admin Office Cleaning Goods	-645.00
**Wagin Freight	Bill Pmt -Cheque	14/10/2005	Debit	Freight Expenses	-121.00
**Wagin Panel and Paint	Bill Pmt -Cheque	14/10/2005	Debit	Polish of CEO's Car - One Panel	-33.00
**Wagin Spraying Service	Bill Pmt -Cheque	14/10/2005	Debit	Bridal Creeper Spraying including Chemical	-9,680.00
**WALGSP	Bill Pmt -Cheque	21/10/2005	Debit	Superannuation October 2005	-16,541.73
**Walker Ford	Bill Pmt -Cheque	14/10/2005	Debit	40,000km Service on Community Bus and General Inspection	-959.85
**Westcare Industries	Bill Pmt -Cheque	20/10/2005	Debit	Licence of New Car and Plate Change Fee	-161.15
**Western Australian Law Training Service	Bill Pmt -Cheque	14/10/2005	Debit	Safety Boots	-236.28
**Western Australian Treasury Corporation	Bill Pmt -Cheque	20/10/2005	Debit	Law Enforcement & Dog, Cat Management Course for Ron Hollands	-590.00
	Bill Pmt -Cheque	20/10/2005	Debit	Loan 126 Repayment - October 2005	-500.00

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
**Westrac Equipment Alexander Galt and Co Pty Ltd Australian Taxation Office Cha's Garden Centre. Collector of Public Money, Centrelink Cr Andrew Scanlon Department of Planning & Infrastructure	Bill Pmt -Cheque	14/10/2005	Debit	Repairs to CAT 12H Grader 2000 Model	-802.97
	Bill Pmt -Cheque	14/10/2005	590	Fiat Bar and Algal for the Norring Lake Toilets	-4,886.41
	Bill Pmt -Cheque	17/10/2005	Debit	PAYG and GST September 2005	-34,129.89
	Bill Pmt -Cheque	14/10/2005	591	Flowers for Wetlands Park	-117.80
EN & B Pugh	Bill Pmt -Cheque	21/10/2005	612	Payroll Deductions	-262.84
	Bill Pmt -Cheque	14/10/2005	592	Sitting Fees and Travelling Claimed	-565.24
EN & B Pugh	Bill Pmt -Cheque	03/10/2005	Debit	Debit of Licensing Takings 29th September 2005	-4,889.35
	Bill Pmt -Cheque	04/10/2005	Debit	Debit of Licensing Takings 30th September 2005	-4,271.00
	Bill Pmt -Cheque	05/10/2005	Debit	Debit of Licensing Takings 3rd October 2005	-7,336.90
	Bill Pmt -Cheque	10/10/2005	Debit	Debit of Licensing Takings 4th October 2005	-4,071.10
	Bill Pmt -Cheque	10/10/2005	Debit	Debit of Licensing Takings 5th October 2005	-5,057.95
	Bill Pmt -Cheque	10/10/2005	Debit	Debit of Licensing Takings 6th October 2005	-3,787.60
	Bill Pmt -Cheque	11/10/2005	Debit	Debit of Licensing Takings 7th October 2005	-12,568.15
	Bill Pmt -Cheque	12/10/2005	Debit	Debit of Licensing Takings 10th October 2005	-3,780.55
	Bill Pmt -Cheque	13/10/2005	Debit	Debit of Licensing Takings 11th October 2005	-3,290.05
	Bill Pmt -Cheque	14/10/2005	Debit	Debit of Licensing Takings 12th October 2005	-2,948.75
	Bill Pmt -Cheque	17/10/2005	Debit	Debit of Licensing Takings 13th October 2005	-2,525.30
	Bill Pmt -Cheque	18/10/2005	Debit	Debit of Licensing Takings 14th October 2005	-3,990.10
	Bill Pmt -Cheque	19/10/2005	Debit	Debit of Licensing Takings 17th October 2005	-3,572.10
	Bill Pmt -Cheque	20/10/2005	Debit	Debit of Licensing Takings 18th October 2005	-8,939.55
	Bill Pmt -Cheque	21/10/2005	Debit	Debit of Licensing Takings 19th October 2005	-4,984.05
	Bill Pmt -Cheque	24/10/2005	Debit	Debit of Licensing Takings 20th October 2005	-3,930.75
	Bill Pmt -Cheque	25/10/2005	Debit	Debit of Licensing Takings 21st October 2005	-9,540.00
	Bill Pmt -Cheque	26/10/2005	Debit	Debit of Licensing Takings 24th October 2005	-4,333.55
	Bill Pmt -Cheque	27/10/2005	Debit	Debit of Licensing Takings 25th October 2005	-4,980.95
	Bill Pmt -Cheque	28/10/2005	Debit	Debit of Licensing Takings 26th October 2005	-7,100.80
	Bill Pmt -Cheque	31/10/2005	Debit	Debit of Licensing Takings 27th October 2005	-9,016.80
	Bill Pmt -Cheque	14/10/2005	593	Refuse Removal September 2005	-4,449.52

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
Fire & Emergency Services Authority WA	Bill Pmt -Cheque	20/10/2005	Debit	ESL Collected September 2005	-23,742.77
Leeanne Fuss	Bill Pmt -Cheque	14/10/2005	594	ESL Levied on all Shire Buildings	-2,699.39
LGRCEU	Bill Pmt -Cheque	20/10/2005	608	Reimbursement for Protective Clothing	-82.00
Locko's Workshop	Bill Pmt -Cheque	21/10/2005	613	Union Deductions October 2005	-28.60
Main Roads WA.	Bill Pmt -Cheque	20/10/2005	609	Manufacture New Metal Door for Tracklight Box at Rec Ground	-610.00
Michelle George.	Bill Pmt -Cheque	14/10/2005	595	Permits for Isuzu Tip Trucks	-20.00
Midland Caravan Park	Bill Pmt -Cheque	13/10/2005	Debit	Dishonour Cheque 13/10/2005	-79.00
National Bank	Bill Pmt -Cheque	20/10/2005	610	Accommodation for Ron Hollands - Ranger Training	-210.00
Shire of Wagin.	Bill Pmt -Cheque	01/10/2005	Debit	Bank Fees and Charges for September 2005	-281.30
	Bill Pmt -Cheque	03/10/2005	Debit	Bank Fees and Charges for September 2005	-1,557.95
	Bill Pmt -Cheque	31/10/2005	Debit	Bank Fees and Charges for October 2005	-191.60
	Bill Pmt -Cheque	20/10/2005	Debit	Debit of NAB Credit Card Purchases	-2,218.84
Stewart & Heaton Clothing Co. Pty Ltd	Bill Pmt -Cheque	13/10/2005	589	Ranger Training Expenses for Ronald Hollands	-200.00
Telstra	Bill Pmt -Cheque	14/10/2005	596	HACC Petty Cash Recoup	-188.25
Total Eden Albany	Bill Pmt -Cheque	14/10/2005	597	Bushfire Protective Overalls	-3,527.26
Wagin Newsagency	Bill Pmt -Cheque	14/10/2005	598	Telephone Expenses	-1,684.32
Water Corporation	Bill Pmt -Cheque	20/10/2005	611	Telephone Expenses	-364.52
Western Power	Bill Pmt -Cheque	14/10/2005	599	Philmac Valve	-107.80
	Bill Pmt -Cheque	14/10/2005	600	Papers, Card and Xmas Wrap	-34.25
	Bill Pmt -Cheque	14/10/2005	601	Water Usage	-3,973.45
	Bill Pmt -Cheque	14/10/2005	602	Streetlight Account	-2,291.45

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Shire of Wagin
List of Creditors Paid from the Municipal Fund Account
October 2005

	Type	Date	Num	Memo	Amount
Wildlife Research and Management	Bill Pmt -Cheque	14/10/2005	603	First Payment Red Tailed Phascogale Landcare Project	-7,506.40
William Tito.	Bill Pmt -Cheque	24/10/2005	Debit	Dishonour Cheque 24/10/2005	-116.30
			Total		-357,331.07

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**Shire of Wagin Trust Account
List of Creditor Paid from the Trust Fund Account
October 2005**

	Type	Date	Num	Memo	Amount
Estelle Timu.	Bill Pmt -Cheque	17/10/2005	1559	Refund of Deposit on Trestles and Chairs	-50.00
Jenny Cumming.	Bill Pmt -Cheque	10/10/2005	1554	Refund of Bond on Community Bus	-100.00
Kathy Kellow.	Bill Pmt -Cheque	10/10/2005	1555	Refund of Bond on Community Bus & Rec Centre	-300.00
Katrina Twigger	Bill Pmt -Cheque	10/10/2005	1556	Refund of Deposit on Rec Centre	-50.00
Robert Pearson.	Bill Pmt -Cheque	12/10/2005	1558	Refund of Bond on Town Hall Chairs & Trestles	-50.00
Shelley Benck.	Bill Pmt -Cheque	10/10/2005	1557	Refund of Bond on Animal Trap	-50.00
Shire of Wagin.	Bill Pmt -Cheque	17/10/2005	1560	Wilma Williams Bond on Town Hall Not Refundable	-200.00
				Total	-800.00

Wagin Medical Centre
Operating Statement
 July through October 2005

	<u>Jul - Oct 2005</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
I100 · Operating Income		
I100010 · Surgery Visits	132,159.63	102,336.00
I100020 · Hospital Visits	18,493.11	27,336.00
I100030 · WACRRM Practice Support	3,300.00	
I100040 · Practice Incentive Payments	9,926.70	11,250.00
I100060 · Interest	396.79	218.00
I100070 · Reimbursements	200.00	918.00
I100080 · Contribution from Dumbleyung	0.00	3,336.00
Total I100 · Operating Income	<u>164,476.23</u>	<u>145,394.00</u>
Total Income	164,476.23	145,394.00
Expense		
E200 · Operating Expenditure		
E200010 · Doctors Wages	71,356.15	77,336.00
E200020 · Administration Wages	21,445.83	21,000.00
E200030 · Practice Nurse Wages	14,080.75	10,672.00
E200040 · Cleaners Wages	3,536.01	3,336.00
E200050 · Superannuation	15,084.10	10,114.00
E200060 · Locum Doctor Expenses	428.18	
E200070 · Workers Comp Insurance	10,774.18	10,110.00
E200075 · Professional Indemnity Ins	5,687.29	5,000.00
E200080 · Professional Promotion	36.36	
E200090 · Staff Training	0.00	336.00
E200095 · Staff Uniforms	872.80	1,000.00
E200100 · Telephone & Mobile	2,061.10	3,336.00
E200110 · Electricity & Gas	1,340.50	1,336.00
E200120 · Water	2,059.69	236.00
E200130 · Office Supplies & Maintenance	2,224.06	1,172.00
E200140 · Printing & Stationery	1,081.58	836.00
E200150 · Repairs	0.00	172.00
E200160 · Office Cleaning Supply & Serv	638.21	372.00
E200170 · Vehicle Running Costs W.1479	684.35	672.00
E200180 · Gardening Service - Nenke St	340.54	672.00
E200190 · Internet Access	281.59	236.00
E200200 · Medical Supplies	1,515.72	3,336.00
E200210 · Computer Systems	6,000.00	6,000.00
E200220 · Postage and Freight	752.53	1,100.00
E200230 · X-Ray Service	0.00	172.00
E200240 · Subscriptions	247.73	400.00
E200260 · Bank Fees & Charges	834.14	772.00
E200280 · Refund Consultation Fees	132.90	292.00
E200290 · Travelling	147.72	
Total E200 · Operating Expenditure	<u>163,644.01</u>	<u>160,016.00</u>
Total Expense	<u>163,644.01</u>	<u>160,016.00</u>
Net Ordinary Income	<u>832.22</u>	<u>-14,622.00</u>
Net Income	<u><u>832.22</u></u>	<u><u>-14,622.00</u></u>

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10/11/05

Wagin Medical Centre
List of Creditors Paid from the Operating Cheque Account
October 2005

	Type	Date	Numb	Memo	Amount
**AMA Services	Bill Pmt -Cheque	07/10/2005	Debit	Medical Supplies	-21.93
	Bill Pmt -Cheque	19/10/2005	Debit	Medical Supplies	-162.52
**Australia Post	Bill Pmt -Cheque	19/10/2005	Debit	Postage Expenses for September 2005	-129.49
	Bill Pmt -Cheque	07/10/2005	Debit	N20 Medical D Size	-160.35
**Boc Limited	Bill Pmt -Cheque	19/10/2005	Debit	N20 Medical D Size	-160.35
	Bill Pmt -Cheque	07/10/2005	Debit	Freight Expenses for September	-42.30
**Courier Australia	Bill Pmt -Cheque	07/10/2005	Debit	Repairs to Kitchen Sink	-60.50
	Bill Pmt -Cheque	07/10/2005	Debit	Medicare Combined Claim / Account Forms	-548.90
**Dale Painter	Bill Pmt -Cheque	07/10/2005	Debit	Cleaning Goods, Water, Biscuits and Coffee	-90.36
	Bill Pmt -Cheque	19/10/2005	Debit	Accommodation and Meals for Dr John Hardy	-75.00
**Medical Windows	Bill Pmt -Cheque	07/10/2005	310	Telephone System Rental	-428.17
	Bill Pmt -Cheque	31/10/2005	Debit	Bank Fees and Charges	-190.36
**Wagin District Farmers Coop	Bill Pmt -Cheque	19/10/2005	316	Monthly Rental for Waiting Room Water Cooler - 15/10/05 - 15/11/05	-22.00
	Bill Pmt -Cheque	07/10/2005	311	Staff Uniforms	-319.07
**Wagin Motel	Bill Pmt -Cheque	19/10/2005	317	Staff Uniforms	-98.60
	Bill Pmt -Cheque	07/10/2005	312	August kms in Infant Health Vehicle	-148.50
Commander Australia LTD	Bill Pmt -Cheque	19/10/2005	318	Operating Expenses for September 2005	-36,145.05
	Bill Pmt -Cheque	05/10/2005	Debit	Telephone Expenses	-585.65
National Bank	Bill Pmt -Cheque	16/10/2005	Debit	Telephone Expenses - Doctors Mobile	-88.67
	Bill Pmt -Cheque	19/10/2005	319	Petty Cash Recoup	-198.55
Neverfail Springwater Limited	Bill Pmt -Cheque	07/10/2005	310	Telephone System Rental	-428.17
	Bill Pmt -Cheque	31/10/2005	Debit	Bank Fees and Charges	-190.36
NNT Uniforms	Bill Pmt -Cheque	19/10/2005	316	Monthly Rental for Waiting Room Water Cooler - 15/10/05 - 15/11/05	-22.00
	Bill Pmt -Cheque	07/10/2005	311	Staff Uniforms	-319.07
Shire of Wagin	Bill Pmt -Cheque	19/10/2005	317	Staff Uniforms	-98.60
	Bill Pmt -Cheque	07/10/2005	312	August kms in Infant Health Vehicle	-148.50
Telstra	Bill Pmt -Cheque	19/10/2005	318	Operating Expenses for September 2005	-36,145.05
	Bill Pmt -Cheque	05/10/2005	Debit	Telephone Expenses	-585.65
Wagin Medical Centre.	Bill Pmt -Cheque	16/10/2005	Debit	Telephone Expenses - Doctors Mobile	-88.67
	Bill Pmt -Cheque	19/10/2005	319	Petty Cash Recoup	-198.55

12:27 PM
10/11/05

Wagin Medical Centre
List of Creditors Paid from the Operating Cheque Account
October 2005

	Type	Date	Num	Memo	Amount
Wagin Newsagency	Bill Pmt -Cheque	07/10/2005	313	Papers & Balloons	-30.30
Water Corporation	Bill Pmt -Cheque	07/10/2005	314	Water Usage	-35.35
Western Power	Bill Pmt -Cheque	07/10/2005	315	Electricity Expenses	-660.65
Westnet	Bill Pmt -Cheque	06/10/2005	Debit	Internet Access 1/10/2005 - 1/11/2005	-79.95
			Total		-40,482.57

9.2.7	Shire of Wagin - Record Keeping Plan
Location:	Shire of Wagin
Reporting Officer:	Deputy Chief Executive Officer

Summary

The State Records Act 2000 requires Government organizations to ensure that records are created, managed, and maintained over time and disposed of in accordance with principles and standards issued by the State Records Commission (SRC).

Background

A record keeping plan was prepared in January 2004 in consultation with two model document that were circulated by WALGA and the Local Government Records Management Group. Comments on the record keeping plan were received from the State Records Commission in April 2005 requesting further information being submitted into the plan.

Comment

At the request of the State Records Commission I have endeavoured to address all areas of concern with a view to now having revised the Shire of Wagin's record keeping plan to meet the minimum compliance standards.

In summary the issues raised by the State Records Commission were;

- Clarification of the environmental conditions of off site storage areas.
- Clarification of the volume of off site and on site records currently stored.
- Evidence of procedures in place to recover lost records.
- Evidence that the CEO authorises the disposal of records.
- Evidence that some form of records management training exists for staff.
- Evidence that performance indicators exist.
- Confirmation that for any business function outsourced appropriate clauses have been included in their contract to comply with SRC Standard 6: Outsourcing.

Statutory Environment: State Records Act 2000

Budget Implications: Nil

Officer's Recommendation

That Council adopt the revised Record Keeping Plan of the Shire of Wagin as presented and submit this to the State Records Commission for assessment of its compliance with the State Records Act 2000.

Council Resolution

89 Cr IC Cumming/Cr PJ Blight

That the Officer's Recommendation be adopted.

CARRIED
Vote 10/0

9.4 Other Committees and Reports**9.4.1 Minutes of a Works and Service Committee Meeting held in Council's Committee Room on Friday 11th November 2005.****Council Resolution****90 Cr AC Dohle/Cr AP Scanlon**

That the Minutes of the Works and Services Committee Meeting held on 11th November 2005 be received.

CARRIED
Vote 10/0

OPENING: Meeting opened at 2.05 pm.

ATTENDANCE: Cr I C Cumming Chairperson
Cr R P Johnson
Cr D K Morgan
Cr K M Draper
Cr J L C Ballantyne
Cr A C Dohle
Cr E N Pugh

STAFF: Mr I B Fitzgerald Chief Executive Officer
Mr B K Fisher Deputy Chief Executive Officer
Mr A D Hicks Manager of Works

OBSERVER: Cr M J Brockway

APOLOGIES:

Nil

PUBLIC QUESTION TIME

Nil

DECLARATION OF INTERESTS

Nil

WRK 11 Cr KM DRAPER/Cr EN PUGH

That the Minutes of the Works and Services Committee Meeting held on 12th July 2005 be confirmed as a true and accurate record of proceedings.

CARRIED
Vote 7/0

CORRESPONDENCE AND REPORTSTractor Tender 2 – 05/06

The Committee discussed the lack of tenders received being only 2 tenders from Westrac Equipment on a supply and trade basis and one on an outright purchase basis.

WRK 12 Cr DK MORGAN/Cr KM DRAPER

That the Committee recommend to Council that no tender be accepted and tenders be recalled with the addition of the backhoe and 6 tonne truck listed for changeover in 2005/06.

CARRIED
Vote 7/0

Council Resolution**91 Cr PJ Blight/Cr EN Pugh**

That the Committee's recommendation be adopted.

CARRIED
Vote 10/0

Road Broom

A quote has been received from Agrizzi Machinery for the supply of a new hydraulic drive off – set road broom trading in Councils existing road broom with a \$7,000 GST inclusive changeover. This is within the budget allowance.

WRK 13 Cr EN PUGH/Cr RP JOHNSON

That the Committee recommend to Council that the quote from Agrizzi Machinery for an Agrizzi Hydraulic Road Broom with a changeover of \$7,000 be accepted.

CARRIED
Vote 7/0

Council Resolution**92 Cr PJ Blight/Cr EN Pugh**

That the Committee's recommendation be adopted.

CARRIED
Vote 10/0

Ride-on Mower

Quotations have been received for the changeovers of Councils Gianni Ferrari mower.

Busselton Mower World	Toro Z master	Z597 D	\$29,700
	Toro Z master	Z557P	\$26,200

Trade-in allowed \$17,000

CJD Equipment JD 1445 4WD Series 2 Mower \$50,733

Trade-in allowed \$18,500

WRK 14 Cr EN PUGH/Cr RP JOHNSON

That the Committee recommend to Council that the quotation from Busselton Mower World for a Toro Z Master 557 petrol ride-on mower with a changeover of \$9,200 (within budget) be accepted.

CARRIED

Vote 7/0

Council Resolution**93 Cr PJ Blight/Cr EN Pugh**

That the Committee's recommendation be adopted.

CARRIED

Vote 10/0

URGENT BUSINESSNarrogin High School Bus

The Chief Executive Officer advised the Committee of a recent incident where a child was nearly run over as they ran in front of the high school bus. The bus has reverted to parking on the northern side of Tavistock Street and often does not park parallel with the kerb due to difficulty in parking with the location of the nibs.

WRK 15 Cr KM DRAPER/Cr DK MORGAN

That the Committee recommend to Council that the eastern nib of the Wesley Hall driveway entrance in Tavistock Street be removed to assist the Narrogin High School Bus with parking.

CARRIED

Vote 6/1

Council Resolution**94 Cr PJ Blight/Cr EN Pugh**

That the Committee's recommendation be adopted.

CARRIED
Vote 10/0

Airfield Fencing

Councillor Morgan raised some concerns with the proposed layout of the new airfield fencing as it would go through low lying waterlogged areas and may in part fence vermin in rather than out. The Chief Executive Officer advised preliminary advice from the funding body was that the new design proposed by Councillor Morgan would be acceptable.

WRK 16 Cr EN PUGH/Cr AC DOHLE

That the Committee recommend to Council that the fencing plan bringing the fence closer to the runways adding approximately 1.5km of fencing at an estimated additional cost of \$9,000 be adopted.

CARRIED
Vote 7/0

Council Resolution**95 Cr PJ Blight/Cr EN Pugh**

That the Committee's recommendation be adopted.

CARRIED
Vote 10/0

CLOSURE

There being no further business to discuss the Chairperson thanked those in attendance and declared the meeting closed at 3.48pm.

**9.4.2 MINUTES OF THE SPORTSGROUND ADVISORY COMMUNITY CENTRE
MANAGEMENT COMMITTEE MEETING HELD ON 9th NOVEMBER 2005
AT THE SHIRE OF WAGIN COMMITTEE ROOM.**

Council Resolution**96 Cr I C Cumming/Cr K M Draper**

That the Minutes of the Sportsground Advisory Community Centre Management Committee be received.

CARRIED
Vote 10/0

OPENING: 3.00 pm.

PRESENT: Cr P J Blight Member
Cr R P Johnson Member
Cr D K Morgan Member
Cr K M Draper Member
Cr A P Scanlon Member

STAFF: Mr I B Fitzgerald Chief Executive Officer
Mr B K Fisher Deputy Chief Executive Officer
Mr B A Roderick Senior Finance Officer

APOLOGIES:

Nil

Election of Chairperson

In the absence of a chairperson the Chief Executive Officer called for nominations for the position of chairperson.

Councillor Morgan nominated Councillor Draper.

There being no further nominations Councillor Draper was elected to the position of Chairperson.

This meeting was called to address a letter from the Wagin Agricultural Society regarding the new Recreation Centre key and bond system that Council has proposed to introduce.

It was agreed that this was a discussion committee meeting only and a report will be tabled to Council.

A letter was also received from Peter Marks questioning the legality of Council's proposed bond levy as he believed it contravened previous legal agreements

between the Shire and Wagin Agricultural Society. It was agreed that the letter from Mr Marks did not hold any weight in relation to what Council was proposing. The Chief Executive Officer advised the committee of a letter received from Peter Marks in 2001 stating that all buildings at the Wagin Showgrounds were on land vested with the Shire of Wagin and therefore remains the property of the Shire of Wagin.

The committee was advised of all outstanding keys held by the Wagin Agricultural Society since they were signed out in March this year, requests for these keys to be returned to the Shire office have been ignored. All keys were required to be handed into the Shire so staff could account for the keys before reassigning them in accordance with official request from the particular group and with Council approval.

It was agreed that the coming meeting with representatives of Wagin Agricultural Society, Wagin Football Club and Wagin Trotting Club be a general discussion with election of representatives of the new combined recreation centre and sports ground committee be established at the next meeting after official notification from each group.

CLOSURE:

There being no further business the Chairperson thanked those in attendance and closed the meeting at 4.00pm

Cr K M Draper/Cr IC Cumming

That Council invite two representatives from the Wagin Agricultural Society, Wagin Football, Wagin Hockey, Wagin Trotting, Wagin Cricket and Wagin Basketball clubs and two Councillors to form the Sportsground Advisory Community Centre Management Committee.

Amendment to the Motion

Council Resolution

97 Cr RP Johnson/Cr DK Morgan

That Council have five representatives on the Sportsground Advisory Community Centre Management Committee.

CARRIED
Vote 9/1

Council Resolution

98 Cr KM Draper/Cr IC Cumming

That Council invite two representatives from the Wagin Agricultural Society, Wagin Football, Wagin Hockey, Wagin Trotting, Wagin Cricket and Wagin Basketball clubs and five Councillors to form the Sportsground Advisory Community Centre Management Committee.

CARRIED
Vote 9/1

10. Announcement by the President and Councillors

Cr Brockway advised that she had attended;

- 19/10/05 Small Towns survival conference with CEO and Cr Ballantyne.
- 24/10/05 Attended SWCC Workshop with CEO and Sally Thomson.
- 24/10/05 Landcare Management Committee Meeting.
- 1/11/05 Attended meeting with Dr Lewis.
- 3/11/05 Wagin/Woodanilling Landcare Zone Meeting.
- 7/11/05 Structural Reform meeting with CEO in Albany
- 11/11/05 Works and Services Committee.

Cr Draper advised of their recent Waratah meeting on the 8th November 2005.

11 Elected Members/Motions of which previous notice has been given.

Nil

12. Urgent Business introduced by decisions of the meeting**a) Elected Members**

Letter from Peter Marks re Halanson Earthmoving

Council Resolution**99 Cr KM Draper/Cr RP Johnson**

That Council agree to discuss the letter received from Peter Marks on behalf of Halanson Earthmoving regarding an expression of interest for Dozer hire and gravel pushing.

CARRIED
Vote 10/0

Swimming Pool Lessons

Council Resolution**100 Cr DK Morgan/Cr AP Scanlon**

That Council discuss the issue of swimming pool lessons occurring in Narrogin.

CARRIED
Vote 10/0

Wagin Medical Centre External Lighting**Council Resolution****101 Cr PJ Blight/Cr AP Scanlon**

That Council discuss the Wagin Medical Centre external lighting.

CARRIED
Vote 10/0

Resource Sharing with Shire of Woodanilling**Council Resolution****102 Cr RP Johnson/Cr PJ Blight**

That Council agree to discuss the issue of resource sharing with the Shire of Woodanilling.

CARRIED
Vote 10/0

Cr Draper left the meeting at 9.19pm and returned to the meeting at 9.21pm

Health Building and Planning Committee**Council Resolution****103 Cr PJ Blight/Cr KM Draper**

That Cr Dohle be added to the Health, Building and Planning Committee

CARRIED
Vote 10/0

Civic Awards Committee**Council Resolution****104 Cr PJ Blight/Cr KM Draper**

That Cr Johnson, Cumming and the Chief Executive Officer be delegated authority to determine the recipients of the various Australia Day awards for this year.

CARRIED
Vote 10/0

Health Services Committee**Council Resolution****105 Cr RP Johnson/Cr PJ Blight**

That Council discuss the Health Services Committee.

CARRIED
Vote 10/0

b) Officer's**13. Confidential Business as per Local Government Act's 5.23(2)**

The Deputy Chief Executive Officer and Principal Environmental Health Officer /Building Surveyor left the meeting at 9.26pm.

14 Closure

There being no further business the President thanked those in attendance and closed the meeting at 9.56 pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____