



# SHIRE OF WAGIN

## ORDINARY MEETING OF COUNCIL

### Minutes

25 June 2019

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**DISCLAIMER**

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**Gifts & Travel Register**

Just a reminder about your obligations as Councillors regarding the Gifts & Travel Register. The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer, rather than in an annual return. All contributions to travel over \$200 must also be disclosed. Note: - These amounts are accumulative so any gift with an accumulative value over a 12 month period must also be declared



**1. DECLARATION OF OPENING**

The Shire President Cr Blight declared the meeting open at 7.12 pm

**2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

<b>Present:</b>	Cr Phillip Blight	Shire President
	Cr G R Ball	Deputy Shire President
	Cr B L Kilpatrick	Member
	Cr D G Reed	Member
	Cr L A Lucas	Member
	Cr G K B West	Member
<b>Staff:</b>	Mr P R Webster	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A Hicks	Manager of Works
<b>Apologies:</b>	Cr S M Chilcott	Member (Leave of Absence)
	Cr Cr J P Reed	Member
<b>Gallery:</b>	Nil	

**3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)**

Nil

**7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**

Nil

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**4028 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. D A Reed

That the Minutes of the Ordinary Council Meeting of 28<sup>th</sup> May 2019 be confirmed as true and accurate.

Carried 6/0

**WORKS AND SERVICES COMMITTEE MEETING 19 JUNE 2019**

**4029 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That the Minutes of the Works and Services Committee Meeting of 19<sup>th</sup> June 2019 be received.

Carried 6/0

<b>9 STATUS REPORT – MAY 2019</b>
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Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			<b>FINANCE &amp; ADMINISTRATION</b>			
28 April 2015	2702	CEO	Puntapin Rock Dam		That Council advise Water Corp that it is prepared to accept the responsibility and vesting of the Puntapin Dam and associated reserves and infrastructure.	
21 Feb 2017	3215	CEO/ MF	Road Damage – WANDRRA Claim	That Council resolve if an acceptable exemption is not forthcoming then Council engage CORE Business Australia from Busselton to undertake the project supervision for the restoration of damaged roads throughout the Shire of Wagin		Completed recoups submitted.  Revised estimate submitted.
23 May 2017  17 April 2018	3279  3716	CEO	Acquisition of vacant commercial lots	That Council authorise the CEO to negotiate a purchase price with the property owners of lots 31, 64 and 150 Tudhoe Street, Wagin.  That Council negotiate the purchase of lot 31 Tudhoe Street		Lot 31 to still be acquired emailed owner.  Owner advised he doesn't wish to sell at this time.
17 July 2018	3775	CEO	Recoating of Shire Administration Roof	That Council seek quotes to spray seal the Shire Administration Roof.		Quote being sort



17 July 2018	3776	CEO	Library / Gallery Relocation	That Council consider inclusion of funding for a consultant to redesign the Town Hall as a Library / Gallery.		Consultant considered in the 18/19 Budget
18 December 2018	3943	CEO	Emergency Management – MOU	That Council support the development and signing of an Emergency Management MOU between members of the CCZ and any adjoining shires outside this zone.		Agenda Item for next Zone meeting  Still being considered by the Zone
26 February 2019	3959	CEO/MF	Standpipe Controller – Recreation ground, Wagin	That Council consider in the 2019/2020 budget the purchase and installation of a swipe card system at the Recreation Ground and that manifolds be installed on the concrete tanks at Bullock Hills & Lime Lake Roads.		Budget 2019/2020
16 April 2019	3995	DCEO	CEO Recruitment	That Council engage the services of Fitzgerald Strategies to recruit a replacement Chief Executive Officer		Advised Mike Fitzgerald of acceptance of his proposal, recruitment in progress
28 May 2019	4013	DCEO	Wagin CRC Purple Bench Project	That approval be granted to the Wagin CRC to paint the Shire bench located in their garden area, as part of the Women's Council "Purple Bench Project"		Proponent advised of approval
28 May 2019	4017	DCEO	2019/2020 Shire Budget items for consideration for the Sportsground / Recreation Centre	That Council consider in the 2019/2020 budget to replace the tub chairs and lounges in the Recreation Centre Members Lounge area		In the 2019/2020 Budget Process
28 May 2019	4022	CEO	Wheatbelt Secondary Freight Network – updated contribution allocation	That Council support the intent of the Wheatbelt Secondary Freight Network, Authorise the Chief Executive Officer to sign a letter of support that endorses the re-		



				allocation of \$6,000 in the 2019/2020 budget		
28 May 2019	4023	CEO	Wagin Community Centre – Lease	That Council approve of re-leasing the Wagin Community Centre located at 123 Tudhoe Street, Wagin to the Community Centre Committee for a further 5 years commencing 1 July 2019		Lease signed by all parties.



			<b>HEALTH, BUILDING &amp; PLANNING</b>			
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Collate Library survey - Completed	Refer #3776 Fin & Admin
26 Apr 2016  22 Nov 2016	2980  3154	CEO	Cemetery – Entrance Shelter	Asset Management Committee Meeting 3 March 2016 That the drawing design by Darren Smith be approved for the shelter at the Wagin Cemetery.  That Council accept the design by Slavin Architects		Erected, seeking prices for brick work
20 November 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220		Phase 1 in progress, and report to be presented to Council  Phase 1 report completed, presentation to Council 27/06/2019.

26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study		Phase 2 to commence shortly
16 April 2019	3996	Exurban Rural & Regional Planning	Development Application – Proposed satellite ground station lot 1487 Wagin – Dumbleyung Road and lots 1488 & 3066 Dongolocking Road, Wagin	That Council approve the Development Application with conditions.		Getting erected
28 May 2019	4016	DCEO	Permanent Ticket Box – Wagin Sportsground Main entrance	That Council consider a new ticket/box be erected on the southern side of main entrance to the Wagin Sportsground. The structure to be made of brick and colorbond.		In the 2019/2020 Budget Process
28 May 2019	4025	Exurban Rural & Regional Planning	Development Application – Proposed Telecommunications infrastructure (new mobile phone bases station) – 7 Ballagin Street, Wagin	That Council approve the Development Application with conditions.		Council did not approve this application. Request a Council delegation to meet with the proponents to discuss suitable sites
28 May 2019	4026	Exurban Rural & Regional Planning	Development Application – Proposed change of use from ‘restaurant/café’ & bulky goods showroom to shop, Tudhoe Street, Wagin	That Council approve the Development Application with conditions.		Progressing

			<b>WORKS &amp; SERVICES</b>			
27 Oct 2015	2845	CEO	Heating of Toddler Pool	The CEO to investigate the costs involved with the heating of the toddler pool.		Budget Item 17/18 Pool revitalisation grant quotes being obtained <b>Update: this has been deferred</b>
20 Dec 2016	3196	CEO	Request for naming unnamed road – Stott Road	That Council resolve to name the Road between Dongolocking and Gundaring North Roads – Stott Road.		Referred to the Geographic Names Committee
27 February 2018	3456	MOW	Audit of Piesseville – Tarwonga Road from Thompson Road through to Dohle’s S Bend	That Council audit the potential hazard on these S – bends to determine whether the Camber on the bends is correct		Engineer contacted.
18 December 2018	3938	MOW	Urban Street – footbridge	That the Urban Street foot bridge be removed due to its unsafe condition		Complete
16 April 2019	3993	MOW	Request for new footpath on the Southern side of Tavistock Street	That the request be referred to the Works & Services Committee		Works and Services meeting 8 May 2019 with the minutes contained in this Agenda.
28 May 2019	4010	MOW		That the footpath be installed along the southern side of Tavistock Street with funds deferred from footpath in Ventnor Street		Waiting on Contractors
28 May 2019	4012	MOW	New IGA Building – Disability Access	That Council raise the footpath to in front of the western door of lot 31 Tudhoe Street, to enable the business to open.		Complete

## 10. REPORTS FROM COMMITTEES

### 10.1 WORKS AND SERVICES COMMITTEE MEETING 19 MAY 2019

**OPENING:** Meeting opened at 4.02 pm.

**ATTENDANCE:**

Cr G R Ball	Chairperson
Cr B L Kilpatrick	Member
Cr J P Reed	Member (left the meeting at 5.25pm)
Cr G K B West	Member

**Staff:**

Mr P R Webster	Chief Executive Officer
Mr A D Hicks	Manager of Works
Miss K E Lloyd	Works Administration Officer

**Apologies:** Nil

#### DECLARATION OF INTEREST

Nil

#### CONFIRMATION OF PREVIOUS MEETING MINUTES

#### COMMITTEES RECOMMENDATION

Moved: Cr. B L Kilpatrick

Seconded: Cr. J P Reed

That the minutes of the Works and Services Committee Meeting held 8<sup>th</sup> May 2019 be confirmed as a true and correct record.

Carried 4/0

#### CORRESPONDENCE AND REPORTS

- 2019/2020 Works Program
- 2019/2020 Plant replacement Program
- Various Townsite Intersections

#### URGENT BUSINESS

#### CLOSURE



**10.1.1 CORRESPONDENCE AND REPORTS****10.1.1.1 2019/2020 WORKS PROGRAM**

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	20 <sup>th</sup> June 2018
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	2019/2020 Works Program

**BRIEF SUMMARY:**

To review the 2019/2020 Works Program.

**BACKGROUND/COMMENT:**

The Works Committee review the 2019/2020 Works Program to discuss and prioritise any works in the upcoming budget.

This is an opportunity for members to have an input into prioritising future works in the 2019/2020 budget.

**CONSULTATION/COMMUNICATION:**

Nil

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

2019/2020 Budget

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**COMMITTEES RECOMMENDATION**

Moved: Cr. B L Kilpatrick

Seconded: Cr. G K B West

The Works Program to be considered in the 2019/2020 budget.

Carried 4/0



2019/2020 CAPITAL ROAD / FOOTPATH / OPERATING PROGRAM											
CAPITAL RENEWAL	R-No	DESCRIPTION	COST	RRG	MR & FED	RTR	SHIRE	START	FINISH	LENGTH	DAYS
Beaufort Road	4	Extend culverts	55,000				55,000	2.94	6.82	3.88	20
Badgaring Road	64	Clear widen and form	42,000				42,000	2.00	4.29	2.29	15
Jaloran Road	5	Reconstruct and seal	52,000				52,000	5.05	5.49	0.44	15
Lime Lake East	32	Gravel Sheet	48,000				48,000	0.08	3.20	3.10	12
Robinson Road	87	Gravel Sheet	55,000				55,000	9.68	12.68	3.00	15
Murdoch Road	91	Gravel Sheet	28,000				28,000	0.30	1.30	1.00	12
Sprigg-Fraser	26	Clear widen and form	48,975				48,975	5.70	10.92	5.22	12
Warup Nth / Thompson CP-243	16	RAV Intersection Upgrade	18,000				18,000	0.00	0.36	0.36	15
Warup South Road	14	RAV Intersection Upgrade	18,000				18,000				15
<b>FOOT PATHS</b>											
Wetlands		Pond area	6,000				6,000			0.04	2
Cowcher Street	113	Upland to Unit	30,000				30,000	0.00	0.18	0.18	4
Ventnor Street CP-255	152	Tudhoe/Warwick	36,000				36,000	0.46	0.68	0.22	2
Tarbet Street	136	Tudhoe to Trimdon	35,000				35,000	0.00	0.189	0.189	4
<b>KERBING</b>											
Ventnor Street	152	Both Sides	20,000				20,000	0.67	0.78	0.11	5
Cowcher Street	113	Both Sides	12,000				12,000	0.00	0.19	0.452	4
Tarbet Street	136	Both Sides	20,000				20,000	0.00	0.169	0.169	4
Omdurman Street	164	Both Sides	10,000				10,000	0.00	0.10	0.10	4
<b>RESEALS</b>											
Bullock Hills Road	4	Reseal/corrector seal	57,056					9.70	12.00	2.30	4
Beaufort Road	2	Reseal/corrector seal	75,000					5.00	8.00	3.00	4
Norring Road	125	Reseal/corrector seal	60,000					0.00	3.00	3.00	2
Sirdar Street CP-252	174	Construct and Seal	30,000					0.00	0.35	0.35	10
<b>CAPITAL UPGRADE</b>											
Airfield hot mix	166	Around base Wind sock	8,000				8,000			0.03	1
Town		Tudor st/ various	50,000				50,000				8
Piesseville Tarwonga Bridge		Bridge Upgrades	136,068		136,068						
Ballaying sth		Bridge Replacement	462,322		422,322		40,000				
Dongolocking Road	1	Reconstruct Seal Widen	225,453	150,302			75,151	14.70	17.70	3.00	14
Jaloran Road	5	Reconstruct Seal Widen	225,453	150,302			75,151	12.00	14.50	2.50	5
<b>GENERAL WORKS</b>											
MAINTENANCE	Various	Bridge/Drainage	22,500				22,500				Various
MAINTENANCE	Various	Unscheduled	125,000				125,000				Various
MAINTENANCE	Various	Mtce/Grade/etc	175,000				175,000				Rural Roads
WOOLORAMA/PREP			55,000				55,000				
RURAL TREE PRUNING	Various	Clear Widen and form	100,000				100,000				20 Ongoing
		<b>TOTAL</b>	<b>\$ 2,340,827</b>	<b>\$ 300,604</b>	<b>\$ 558,390</b>	<b>\$ 222,056</b>	<b>\$ 1,259,777</b>				208
		<b>Capital Road &amp; BridgeWo</b>	<b>1,694,327</b>	<b>300,604</b>	<b>558,390</b>	<b>222,056</b>	<b>613,277</b>			<b>\$ 2,340,827</b>	
		<b>Capital Footpaths</b>	<b>107,000</b>				<b>107,000</b>				
		<b>Capital Kerbing</b>	<b>62,000</b>				<b>62,000</b>				
		<b>Operating</b>	<b>477,500</b>				<b>477,500</b>				
			<b>2,340,827</b>	<b>300,604</b>	<b>558,390</b>	<b>222,056</b>	<b>1,259,777</b>				
		<b>2018/19 TOTAL</b>	<b>\$ 1,484,583</b>	<b>\$ 300,605</b>	<b>\$ -</b>	<b>\$ 222,056</b>	<b>\$ 961,922</b>				

**10.1.1.2 2019/2020 PLANT REPLACEMENT PROGRAM**

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	20 <sup>th</sup> June 2018
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	2019/2020 Plant Replacement Program

**BRIEF SUMMARY:**

To review the Plant Replacement Program.

**BACKGROUND / COMMENT:**

The Works Committee review the 2019/2020 Plant Replacement Program to discuss the changeover of future vehicles within the Works and Construction Department.

This is an opportunity for members to have an input into prioritising changeovers, and to comment on trade-ins that have been undertaken already.

Councillor West has obtained quotes for a second hand bobcat and various attachments – these will be tabled at the meeting for discussion.

**CONSULTATION / COMMUNICATION:**

Nil

**STATUTORY / LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

2019/2020 Budget

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority



**OFFICERS RECOMMENDATION**

The Plant Replacement Program to be considered in the 2019 / 2020 budget.

**COMMITTEES RECOMMENDATION**

Moved: Cr. G R Ball

Seconded: Cr. J P Reed

The Plant Replacement Program to be considered in the 2019/2020 budget, including discussion on purchasing a skid steer / bobcat at the Budget meeting.

Carried 4/0

SHIRE OF WAGIN 10 YEAR PLANT REPLACEMENT PROGRAM 2019/2020 - 2028/2029

	Year Purchased	Replacement Period (Years)	2018/19 Budget	2018/19 Actual	2019/20 Budget	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
2014 Komatsu Grader (P10)	2014/2015	7					220,000							250,000
2018 Komatsu Grader (P12)	2018/2019	7	230,000	202,500							240,000			
2018 Komatsu Loader (P11)	2017/2018	5/6							200,000					
2012 Cat Backhoe (P47)	2015/2016	10								90,000				
2013 Isuzu Truck 13 t (P42)	2013/2014	5 to 7						140,000						135,000
2018 Isuzu Truck 13 t (P40)	2018/2019	5 to 7	113,000	108,221						120,000				
2006 Isuzu Truck 13 t (P14)	2006/2007	5 to 7			160,000							130,000		
2016 Isuzu FRR MY16 6T Truck (P16)	2016/2017	5 to 7						55,000					65,000	
2016 Isuzu NPR 300 Crew Cab (P21)	2016/2017	5 to 7						50,000					60,000	
2009 Toro Ride on Mower (P18)	2009/2010	Not Replacing												
2005 John Deere Tractor (P20)	2005/2006	Not Specified				65,000								
2007 Roller Multi-Tyre - Bomag (P15) - Maint G	2007/2008	Not Specified												
2016 Roller Multi Tyre - Multipac (P49)	2016/2017	10										120,000		
2009 Dynapac Steel Roller (P19)	2009/2010	10				135,000								
2006 Refuse Site Loader (P09)	2011/2012	Not Replacing												
2008 Tennant Road Sweeper (P48)	2015/2016	6 to 10				40,000						50,000		
Mitsubishi Triton Ute (P27) - Building Maintenance	2014/2015	4 to 10					17,000						18,000	
4 x 2 Toyota Hilux Ttop (P24) - Gardener	2010/2011	4 to 10				20,000								22,000
4 x 2 Toyota Hilux TTop (P26) - Gardener	2010/2011	4 to 10								18,000				
4 x 2 Toyota Hilux Ttop (P25) - Gardener	2010/2011	4 to 10			20,000						20,000			
4 x 2 Toyota Hilux Ttop (P50) - Spare/Depot Ute	2017/2018	4 to 10							18,000					18,000
4 x 2 Mistubishi Triton TTop (P85) - Grader Drive	2013/2014	4 to 10				18,000					18,000			
John Deere Mower (P22)	2010/2011	6 to 10						8,000						
ATV Motor Bike 4 Wheel (P92)	2009/2010	8			10,000								10,000	
Rake/Scales for Komatsu Loader	2016/2017													
Slasher for Bobcat			10,000											
Stump Grinder					9,000									
Skid Steer / Bob Cat (P39)	2013/2014	8 to 10					40,000							
2013 Toro Ride on Mower (P43)	2013/2014	5			28,000					20,000				
CEO's Vehicle (P01)	2016/2017	4			20,000				22,000				24,000	
Deputy CEO (P02)	2018/2019	4	16,000	15,909				20,000				22,000		
EHO/BS Vehicle (P08)	2016/2017	4	20,000	11,357				16,000					18,000	
Manager of Works Vehicle (P04)	2016/2017	4				18,000			20,000				22,000	
2016 Ranger Utility (P38)	2015/2016	5				14,000					16,000			
Doctor's Vehicle (P05)	2017/2018	4					22,000				24,000			
<b>TOTAL</b>			<b>389,000</b>	<b>337,987</b>	<b>247,000</b>	<b>310,000</b>	<b>299,000</b>	<b>289,000</b>	<b>260,000</b>	<b>248,000</b>	<b>318,000</b>	<b>322,000</b>	<b>217,000</b>	<b>425,000</b>
<b>RESERVE FUND</b>			<b>2018/2019</b>	<b>Actual</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2026/27</b>	<b>2026/27</b>
Opening Balance			273,536	273,536	233,074	287,735	278,490	279,060	294,641	340,534	402,345	392,392	378,239	470,804
Interest			7,338	5,798	4,661	5,755	5,570	5,581	5,893	6,811	8,047	7,848	7,565	9,416
Transfer In			0	43,740	50,000	0	0	10,000	40,000	55,000	0	0	85,000	0
Transfer Out			90,000	90,000	0	15,000	5,000		0	0	18,000	22,000	0	125,000
<b>Closing Balance</b>			<b>190,874</b>	<b>233,074</b>	<b>287,735</b>	<b>278,490</b>	<b>279,060</b>	<b>294,641</b>	<b>340,534</b>	<b>402,345</b>	<b>392,392</b>	<b>378,239</b>	<b>470,804</b>	<b>355,220</b>
<b>Municipal Contribution</b>			<b>299,000</b>	<b>291,727</b>	<b>297,000</b>	<b>295,000</b>	<b>294,000</b>	<b>299,000</b>	<b>300,000</b>	<b>303,000</b>	<b>300,000</b>	<b>300,000</b>	<b>302,000</b>	<b>300,000</b>

**Note** J P Reed left the Committee meeting at 5.25 pm

### 10.1.1.3 VARIOUS TOWNSITE INTERSECTIONS

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Intersection Plans

#### BRIEF SUMMARY:

Looking at upgrading and correcting a number of intersections within the Wagin Townsite at the following intersections: -

- Usil Lane (IGA Parking)
- Ballagin / Trench Street
- Ballagin / Sirdar Street

#### BACKGROUND / COMMENT:

Mr Rod Munns (Engineer) has been asked by the Chief Executive Officer to look at the three intersections above as there has been some concern of the design of these intersections.

Usil Lane – This treatment would see the kerb line along Tudhoe Street extended to give protection to vehicles parking along Usil Lane.

Ballagin / Trench Street – This intersection is too big and the road line is well away from recently installed white holding line. The holding line should be moved about 4m further west, the current kerb barrier be removed and installed closer to the line.

Ballagin / Sirdar Street – This is a massive intersection and drivers are not sure who has right of way etc.

The drawings that have been provided will give the drivers a more defined intersection plan.

I would propose, if the committee are agreeable to sandbag the intersections for a period of time to gauge the effectiveness of the drawings.

#### CONSULTATION / COMMUNICATION:

Councillors  
Shire President  
Manager of Works  
Public

#### STATUTORY / LEGAL IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Nil



**FINANCIAL IMPLICATIONS:**

Nil at this time

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICERS RECOMMENDATION**

That the intersections at Usil Lane, Ballagin / Trench Street and Ballagin / Sirdar Street be sandbagged for a period of three months to gauge the effectiveness of the new intersection designs.

**COMMITTEES RECOMMENDATION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That the intersections at Ballagin / Trench Street and Ballagin / Sirdar Street be sandbagged for a period of three months to gauge the effectiveness of the new intersection designs.

Carried 3/0

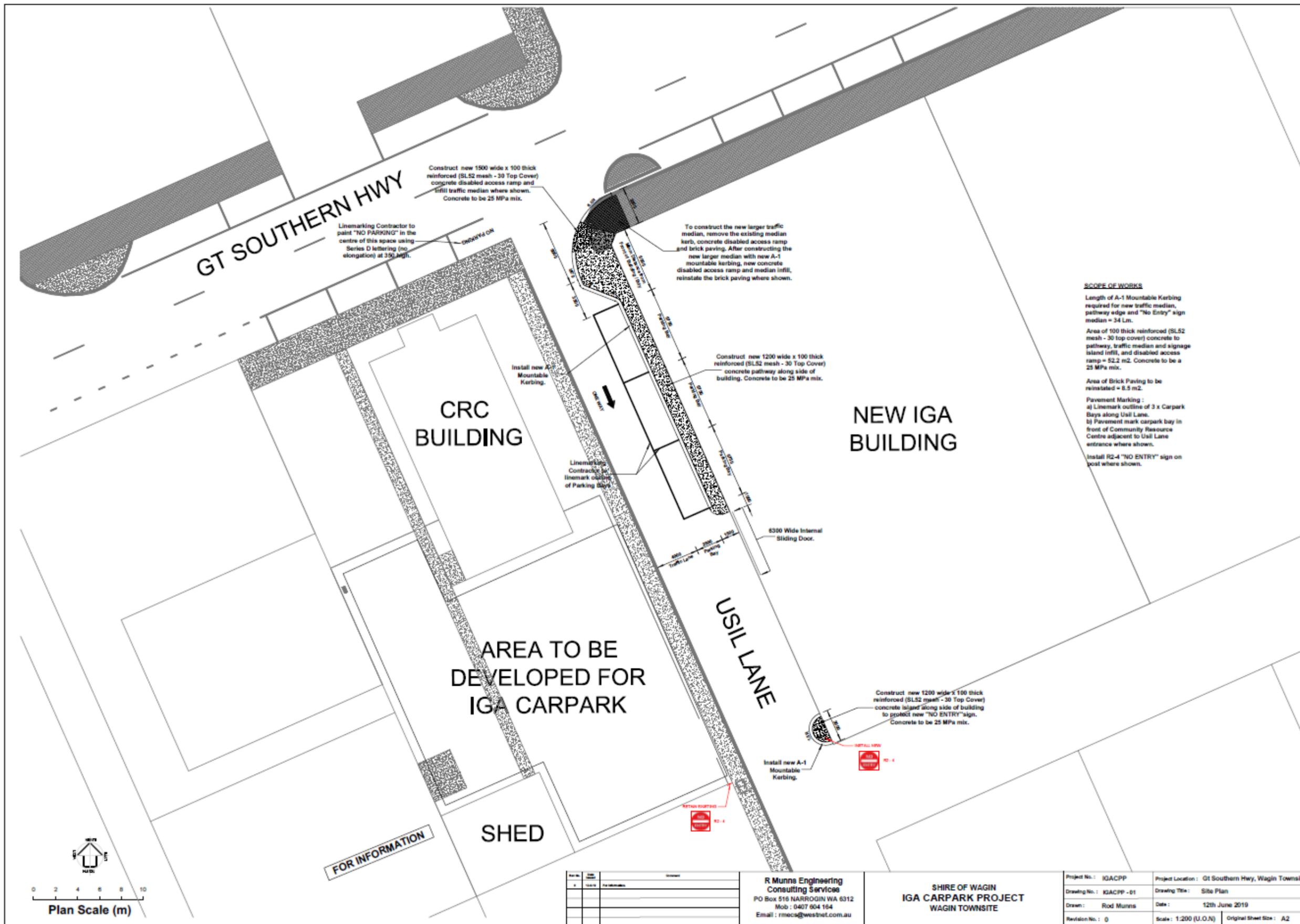
**COMMITTEES RECOMMENDATION**

Moved: Cr. G R Ball

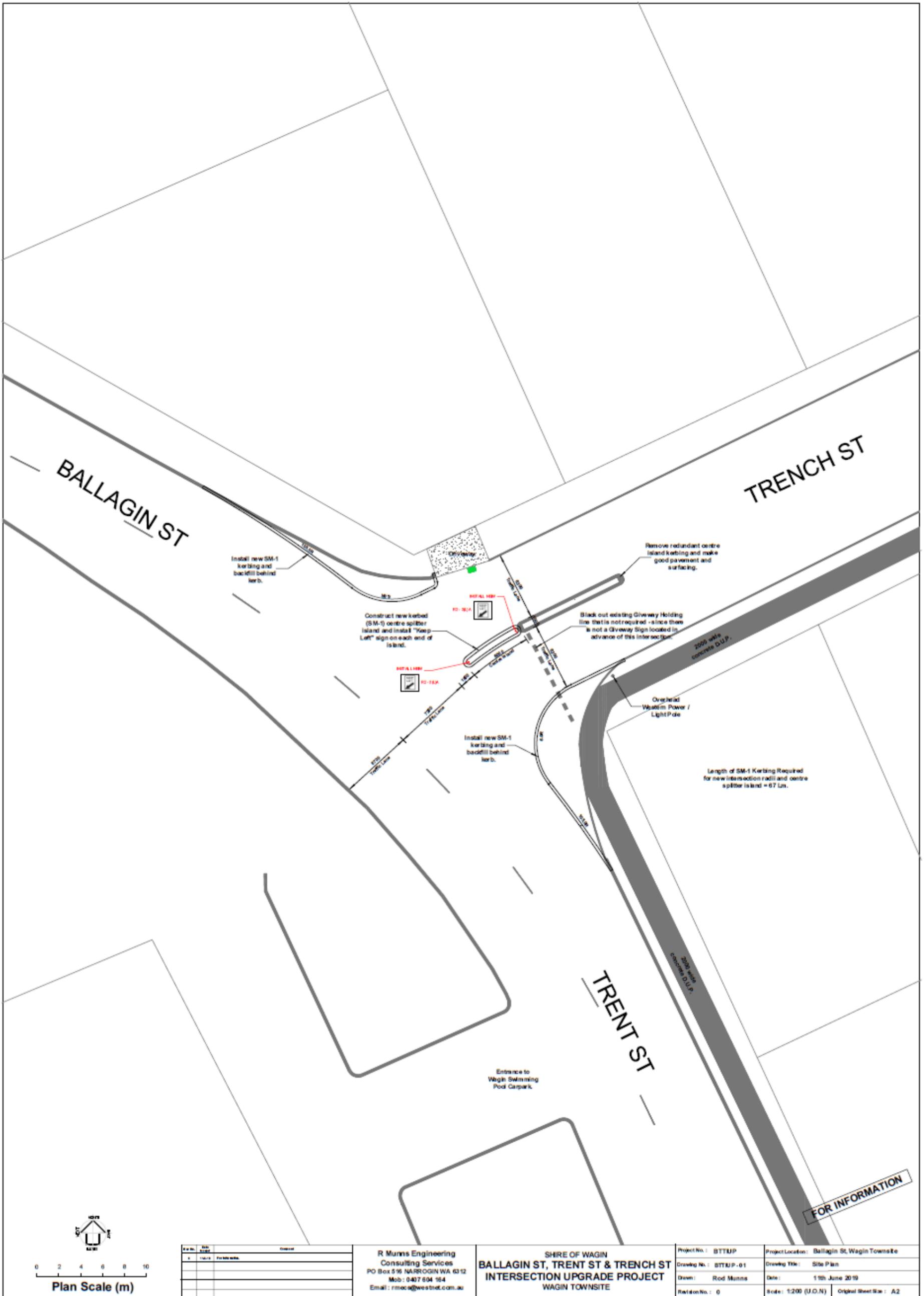
Seconded: Cr. B L Kilpatrick

That further information be obtained regarding parking at Usil Lane.

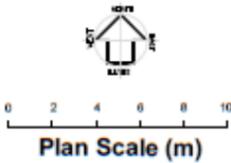
Carried 3/0



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FOR INFORMATION



Rev No.	Date	Description
1	19/06/2019	FOR INFORMATION

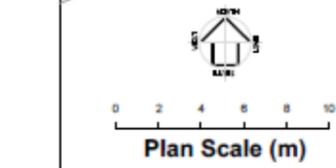
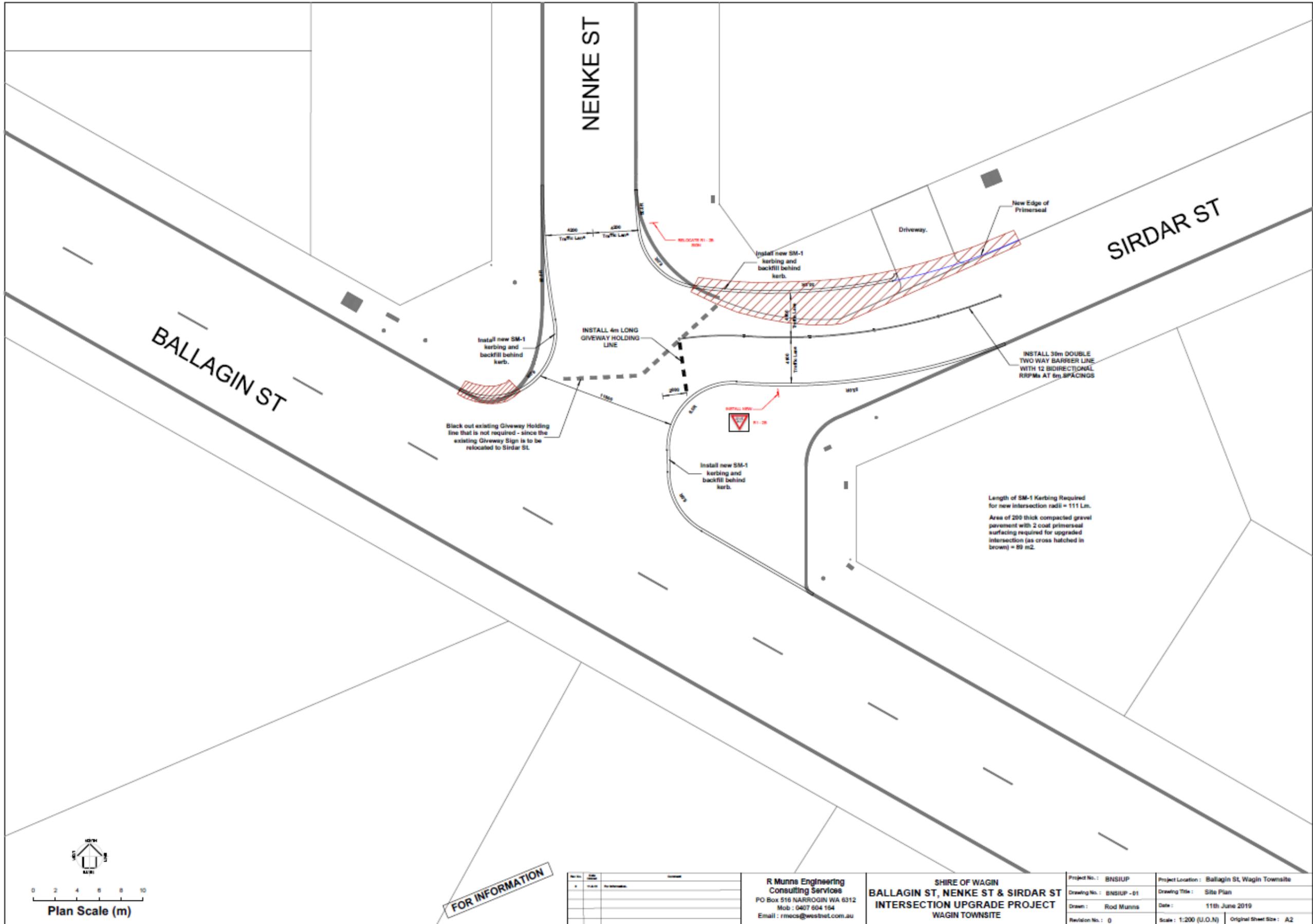
R Munns Engineering  
 Consulting Services  
 PO Box 516 NARROGIN WA 6312  
 Mob: 0407 604 164  
 Email: r.munns@westnet.com.au

SHIRE OF WAGIN  
**BALLAGIN ST, TRENT ST & TRENCH ST  
 INTERSECTION UPGRADE PROJECT**  
 WAGIN TOWNSITE

Project No.: BTTUP  
 Drawing No.: BTTUP-01  
 Drawn: Rod Munns  
 Revision No.: 0

Project Location: Ballagin St, Wagin Townsite  
 Drawing Title: Site Plan  
 Date: 19th June 2019  
 Scale: 1:200 (J.O.N.)  
 Original Sheet Size: A2

*Handwritten signature*



**FOR INFORMATION**

No.	Date	Description
1	11/06/2019	Issue for Information

**R Munns Engineering Consulting Services**  
 PO Box 516 NARROGIN WA 6312  
 Mob : 0407 604 164  
 Email : rmc@westnet.com.au

**SHIRE OF WAGIN**  
**BALLAGIN ST, NENKE ST & SIRDAR ST**  
**INTERSECTION UPGRADE PROJECT**  
**WAGIN TOWNSITE**

Project No. : BNSIUP	Project Location : Ballagin St, Wagin Townsite
Drawing No. : BNSIUP - 01	Drawing Title : Site Plan
Drawn : Rod Munns	Date : 11th June 2019
Revision No. : 0	Scale : 1:200 (U.O.N) Original Sheet Size : A2

**10.1.2 GENERAL BUSINESS****10.1.2.1 URBAN CROSSOVERS GENERAL**

The Chief Executive Officer received a request from Fiona Dawson, requesting that the crossover at Lot 69 Tudhoe Street, Wagin be concreted due to the paving being damaged by the freight company using the forklift. The current Urban Crossovers General policy, the Council will only subsidise 50% of the cost up to a maximum of \$150.00.

**COMMITTEES RECOMMENDATION**

Moved: Cr. B L Kilpatrick

Seconded: G R Ball

That the Council subsidy in the Urban Crossovers General policy be altered to 50% of the cost up to a maximum of \$300.00.

Carried 3/0

**10.1.3 CLOSURE**

There being no further business the Chairman thanked those in attendance and closed the meeting at 5.51 pm.

**10.1.1.1 2019/2020 WORKS PROGRAM****4030 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

The Works Program to be considered in the 2019/2020 budget.

Carried 6/0

**10.1.1.2 2019/2020 PLANT REPLACEMENT PROGRAM**

**4031 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. B L Kilpatrick

Seconded: Cr. G K B West

The Plant Replacement Program to be considered in the 2019 / 2020 budget, including discussion on purchasing a skid steer / bobcat at the Budget meeting.

Carried 6/0

**10.1.1.3 VARIOUS TOWNSITE INTERSECTIONS**

**4032 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. D A Reed

That the intersections at Ballagin / Trench Street and Ballagin / Sirdar Street be sandbagged for a period of three months to gauge the effectiveness of the new intersection designs.

Carried 6/0

**10.1.2.1 URBAN CROSSOVERS GENERAL**

**COMMITTEES RECOMMENDATION**

That the Council subsidy in the Urban Crossovers General policy be altered to 50% of the cost up to a maximum of \$300.00.

**COUNCIL RECOMMENDATION**

Moved: Cr. G K B West

Seconded: Cr. D A Reed

That the Council subsidy in the Urban Crossovers General policy be altered to 50% of the cost up to a maximum of \$500.00

**Lost 4/3** on Shire Presidents casting vote

**11. FINANCIAL REPORTS – MAY 2019**

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	23 <sup>rd</sup> May 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Monthly Financial Report and Payments List

**BRIEF SUMMARY:**

The financial statements and list of account payments are attached for Council to adopt.

**BACKGROUND:**

The financial statements for May 2019 and corresponding list of account payments are attached for Council to adopt.

**COMMENT:**

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

*\*\*Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting\*\**

**CONSULTATION/COMMUNICATION:**

Nil

**STATUTORY/LEGAL IMPLICATIONS:**

Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**4034 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council adopts the Financial Reports for the periods ending 31 May 2019 as presented.

Carried 6/0

**4035 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That EFT Payments EFT8255 – EFT8351, EFT8169 – EFT8225, EFT8227 – EFT8253 Cheque Payments 5169 – 5183 and Direct Debit Payments from the Municipal Account totalling \$585,470.78 and EFT Payments EFT8255, EFT8260 and EFT8261 from the Trust account totalling \$2,180.00 for the month of May 2019 be endorsed and accepted for payment.

Carried 6/0

**SHIRE OF WAGIN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 May 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 5	Rate Revenue
Note 6	Disposal of Assets
Note 7	Capital Acquisitions
Note 8	Borrowings
Note 9	Reserves
Note 10	Grants and Contributions
Note 11	Trust Fund



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2019**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire of Wagin for the 2018/19 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2018/19 financial year.

	<b>% Completed</b>	<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Capital Expenditure</b>			
Land	0%	40,000	0
Buildings	63%	75,000	47,439
Plant & Equipment	99%	619,000	610,665
Furniture & Equipment	21%	66,450	13,817
Infrastructure - Roads	124%	2,131,043	2,636,368
Footpaths	0%	60,000	0
Infrastructure - Other	89%	270,000	240,788
<b>Grants, Subsidies and Contributions</b>			
Operating Grants, Subsidies and Contributions	112%	1,156,297	1,298,742
Non-operating Grants, Subsidies and Contributions	84%	1,572,821	1,323,629
Rates Levied	100%	2,312,341	2,304,819

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>	<b>* Note</b>	<b>This Time Last Year 31 May 2018</b>	<b>Year to Date Actual 31 May 2019</b>
Adjusted Net Current Assets	-134%	-\$ 188,157	\$ 252,295
Cash and Equivalent - Unrestricted	526%	\$ 69,998	\$ 367,991
Cash and Equivalent - Restricted	80%	\$ 1,239,997	\$ 994,256
Receivables - Rates	107%	\$ 78,662	\$ 84,460
Receivables - Other	10%	\$ 493,880	\$ 47,968
Payables	30%	\$ 764,830	\$ 225,666

*\* Note: Compares current ytd actuals to prior year actuals at the same time*

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2019**

**INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 16 June 2019  
Prepared by: Accountant  
Reviewed by: Deputy Chief Executive Officer

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

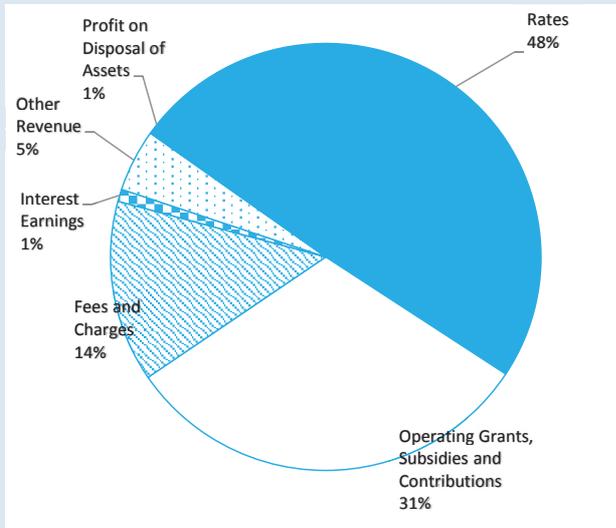
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

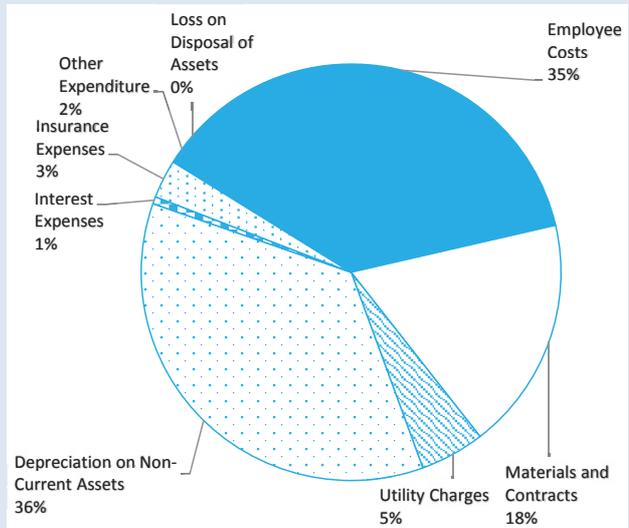
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2019**

**SUMMARY GRAPHS**

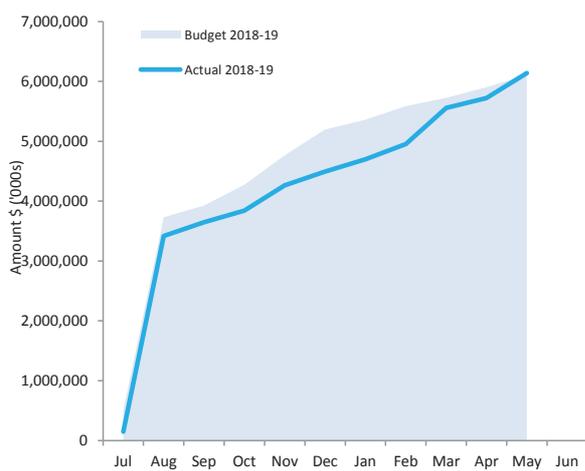
**OPERATING REVENUE**



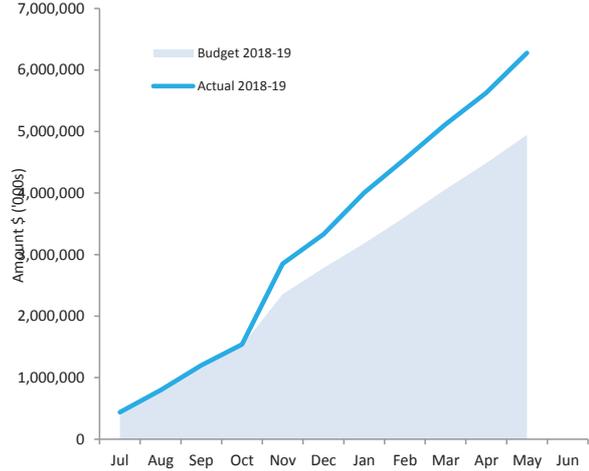
**OPERATING EXPENSES**



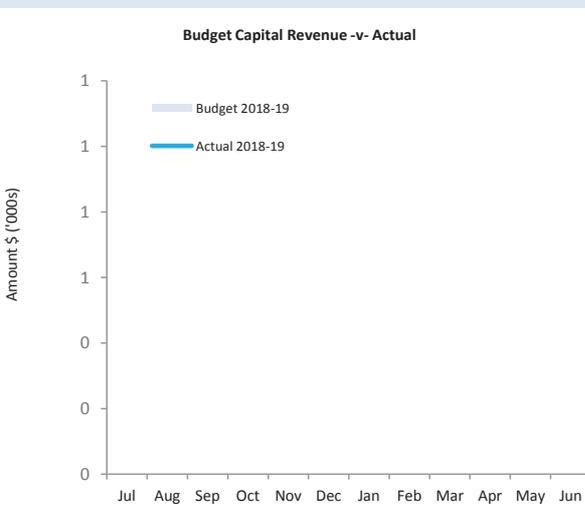
**Budget Operating Revenues -v- Actual**



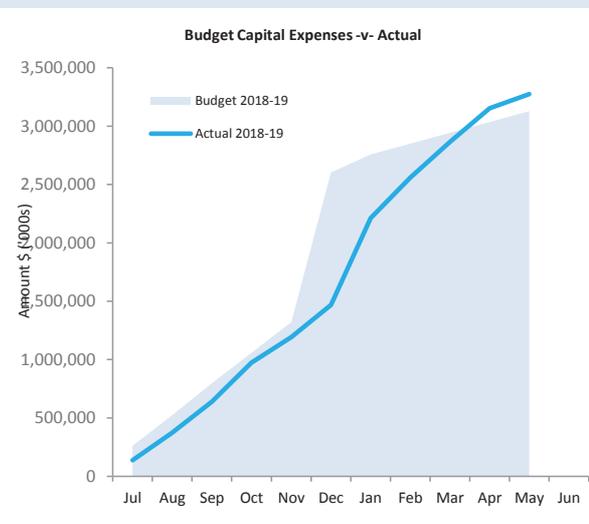
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 MAY 2019**

**STATUTORY REPORTING PROGRAMS**

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH EDUCATION AND WELFARE</b>	To provide an operational framework To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
<b>HOUSING</b>	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
<b>TRANSPORT ECONOMIC SERVICES</b>	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
<b>Opening Funding Surplus(Deficit)</b>	1(b)	1,182,914	1,182,914	<b>1,364,143</b>	181,229	
<b>Revenue from operating activities</b>						
Governance		40,547	40,134	<b>16,951</b>	(23,183)	▼
General Purpose Funding - Rates	5	2,312,341	2,311,629	<b>2,304,819</b>	(6,810)	
General Purpose Funding - Other		858,123	832,833	<b>870,883</b>	38,050	▲
Law, Order and Public Safety		136,134	113,476	<b>221,800</b>	108,325	▲
Health		71,488	64,545	<b>56,543</b>	(8,002)	
Education and Welfare		413,766	408,506	<b>371,701</b>	(36,805)	▼
Community Amenities		364,700	356,050	<b>346,167</b>	(9,883)	
Recreation and Culture		109,351	106,965	<b>112,817</b>	5,852	
Transport		161,538	153,875	<b>235,327</b>	81,452	▲
Economic Services		89,700	82,225	<b>183,535</b>	101,310	▲
Other Property and Services		137,220	125,817	<b>96,301</b>	(29,516)	▼
		<b>4,694,908</b>	<b>4,596,055</b>	<b>4,816,846</b>		
<b>Expenditure from operating activities</b>						
Governance		(379,167)	(354,938)	<b>(334,156)</b>	20,782	▲
General Purpose Funding		(403,619)	(379,412)	<b>(363,600)</b>	15,812	
Law, Order and Public Safety		(287,467)	(266,159)	<b>(385,434)</b>	(119,275)	▼
Health		(255,945)	(228,010)	<b>(202,423)</b>	25,587	▲
Education and Welfare		(500,497)	(462,057)	<b>(421,712)</b>	40,345	▲
Community Amenities		(522,286)	(473,837)	<b>(563,055)</b>	(89,218)	▼
Recreation and Culture		(1,153,014)	(1,071,544)	<b>(1,231,738)</b>	(160,194)	▼
Transport		(1,243,774)	(1,140,764)	<b>(2,199,149)</b>	(1,058,385)	▼
Economic Services		(242,322)	(225,002)	<b>(311,490)</b>	(86,488)	▼
Other Property and Services		(374,317)	(343,686)	<b>(264,939)</b>	78,747	▲
		<b>(5,362,408)</b>	<b>(4,945,409)</b>	<b>(6,277,697)</b>		
<b>Operating activities excluded from budget</b>						
Add Back Depreciation		1,080,310	990,275	<b>2,253,669</b>	1,263,394	▲
Adjust (Profit)/Loss on Asset Disposal	6	(36,465)	(36,465)	<b>(66,735)</b>	(30,270)	
Adjust Provisions and Accruals		0	(14,566)	<b>(14,566)</b>	0	
<b>Amount attributable to operating activities</b>		<b>376,345</b>	<b>589,890</b>	<b>711,517</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	10	1,572,821	1,512,700	<b>1,323,629</b>	(189,071)	▼
Proceeds from Disposal of Assets	6	230,000	230,000	<b>265,405</b>	35,405	▲
Capital Acquisitions	7	(3,261,493)	(3,152,200)	<b>(3,549,077)</b>	(396,877)	▼
<b>Amount attributable to investing activities</b>		<b>(1,458,672)</b>	<b>(1,409,500)</b>	<b>(1,960,043)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		18,201	9,032	<b>9,033</b>	1	
Transfer from Reserves	9	224,250	204,000	<b>204,000</b>	0	
Repayment of Debentures	8	(60,969)	(42,187)	<b>(55,475)</b>	(13,288)	
Transfer to Reserves	9	(282,069)	(20,880)	<b>(20,880)</b>	0	
<b>Amount attributable to financing activities</b>		<b>(100,587)</b>	<b>149,965</b>	<b>136,678</b>		
<b>Closing Funding Surplus(Deficit)</b>	1(b)	<b>0</b>	<b>513,268</b>	<b>252,295</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 MAY 2019**

**REVENUE**

**RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**NATURE OR TYPE DESCRIPTIONS**

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**BY NATURE OR TYPE**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
<b>Opening Funding Surplus (Deficit)</b>	1(b)	1,182,914	1,182,914	<b>1,364,143</b>	181,229	▲
<b>Revenue from operating activities</b>						
Rates	5	2,312,341	2,311,629	<b>2,304,819</b>	(6,810)	
Operating Grants, Subsidies and Contributions	10	1,301,012	1,258,754	<b>1,504,121</b>	245,367	▲
Fees and Charges		747,263	716,856	<b>661,765</b>	(55,091)	▼
Interest Earnings		50,952	33,802	<b>44,657</b>	10,855	
Other Revenue		246,207	237,881	<b>227,277</b>	(10,604)	
Profit on Disposal of Assets	6	37,133	37,133	<b>74,205</b>		
		<b>4,694,908</b>	<b>4,596,055</b>	<b>4,816,844</b>		
<b>Expenditure from operating activities</b>						
Employee Costs		(2,388,280)	(2,203,251)	<b>(2,196,558)</b>	6,693	
Materials and Contracts		(1,181,184)	(1,091,975)	<b>(1,135,840)</b>	(43,865)	▼
Utility Charges		(347,622)	(318,637)	<b>(312,364)</b>	6,273	
Depreciation on Non-Current Assets		(1,080,310)	(990,275)	<b>(2,253,669)</b>	(1,263,394)	▼
Interest Expenses		(37,824)	(34,938)	<b>(34,939)</b>	(1)	
Insurance Expenses		(184,537)	(184,537)	<b>(187,634)</b>	(3,097)	
Other Expenditure		(141,983)	(121,128)	<b>(149,224)</b>	(28,096)	▼
Loss on Disposal of Assets	6	(668)	(668)	<b>(7,470)</b>		
		<b>(5,362,408)</b>	<b>(4,945,409)</b>	<b>(6,277,697)</b>		
<b>Operating activities excluded from budget</b>						
Add back Depreciation		1,080,310	990,275	<b>2,253,669</b>	1,263,394	▲
Adjust (Profit)/Loss on Asset Disposal	6	(36,465)	(36,465)	<b>(66,735)</b>	(30,270)	
Adjust Provisions and Accruals		0	(14,566)	<b>(14,566)</b>	0	
<b>Amount attributable to operating activities</b>		<b>376,345</b>	<b>589,890</b>	<b>711,515</b>		
<b>Investing activities</b>						
Non-operating grants, subsidies and contributions	10	1,572,821	1,512,700	<b>1,323,629</b>	(189,071)	▼
Proceeds from Disposal of Assets	6	230,000	230,000	<b>265,405</b>	35,405	▲
Capital acquisitions	7	(3,261,493)	(3,152,200)	<b>(3,549,077)</b>	(396,877)	▼
<b>Amount attributable to investing activities</b>		<b>(1,458,672)</b>	<b>(1,409,500)</b>	<b>(1,960,043)</b>		
<b>Financing Activities</b>						
Self-Supporting Loan Principal		18,201	9,032	<b>9,033</b>	1	
Transfer from Reserves	9	224,250	204,000	<b>204,000</b>	0	
Repayment of Debentures	8	(60,969)	(42,187)	<b>(55,475)</b>	(13,288)	
Transfer to Reserves	9	(282,069)	(20,880)	<b>(20,880)</b>	0	
<b>Amount attributable to financing activities</b>		<b>(100,587)</b>	<b>149,965</b>	<b>136,678</b>		
<b>Closing Funding Surplus (Deficit)</b>	1(b)	<b>0</b>	<b>513,268</b>	<b>252,295</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 1(a)  
NET CURRENT ASSETS**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**OPERATING ACTIVITIES  
NOTE 1(b)  
ADJUSTED NET CURRENT ASSETS**

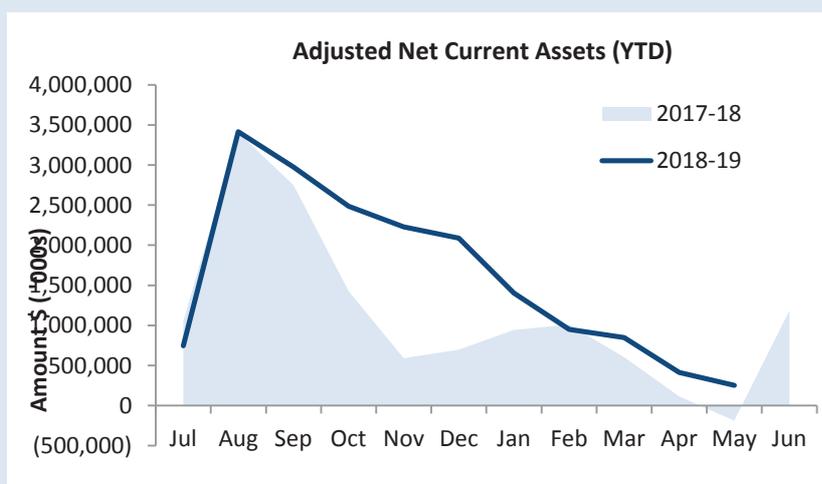
	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 31 May 2018	Year to Date Actual 31 May 2019
		\$	\$	\$
<b>Adjusted Net Current Assets</b>				
<b>Current Assets</b>				
Cash Unrestricted	3	495,126	69,998	367,991
Cash Restricted	3	1,177,376	1,239,997	994,256
Receivables - Rates	4	67,044	78,662	84,460
Receivables - Other	4	1,158,788	493,880	47,968
Loans receivable		18,201	8,897	9,169
Interest / ATO Receivable		0	0	0
Inventories		40,543	27,135	40,543
		<b>2,957,077</b>	<b>1,918,568</b>	<b>1,544,388</b>
<b>Less: Current Liabilities</b>				
Payables		(338,234)	(764,830)	(225,666)
Regional Refuse Group Accrued Funds		(63,001)	(93,001)	(63,001)
Provisions - Loans, Annual & Long Service Leave		(390,083)	(365,392)	(334,608)
		<b>(791,318)</b>	<b>(1,223,223)</b>	<b>(623,276)</b>
<b>Unadjusted Net Current Assets</b>		<b>2,165,759</b>	<b>695,344</b>	<b>921,112</b>
<b>Adjustments and exclusions permitted by FM Reg 32</b>				
Less: Cash reserves	3	(1,177,376)	(1,239,997)	(994,256)
Less: Loans receivable		(18,201)	(8,897)	(9,169)
Add: Provisions - Loans, Annual & Long Service Leave		393,961	365,392	334,608
<b>Adjusted Net Current Assets</b>		<b>1,364,143</b>	<b>(188,157)</b>	<b>252,295</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD  
Surplus(Deficit)  
\$.25 M**

**Last Year YTD  
Surplus(Deficit)**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
<b>Revenue from operating activities</b>				
Governance	(23,183)	▼	Permanent	Traineeship Grant will not be received as per budget
General Purpose Funding - Other	38,050	▲	Permanent	FAGs Grant Funding higher than budgeted
Law, Order and Public Safety	108,325	▲	Permanent	DFES Grant - Bushfire Mitigation Activity Fund (MAF) not budgeted for which will be offset by expenditure.
Education and Welfare	(36,805)	▼	Timing	HACC 3rd Quarter payment less than budgeted.
Transport	81,452	▲	Permanent	Direct Road Grant of \$42,674 and Profit on Sale of Asset higher than budgeted.
Economic Services	101,310	▲	Permanent	Landcare payroll which is offset by expenditure. Caravan Park Fees higher than budgeted.
Other Property and Services	(29,516)	▼	Timing	Private works revenue less than budgeted.
<b>Expenditure from operating activities</b>				
Law, Order and Public Safety	(119,275)	▼	Permanent	DFES Grant - Bushfire Mitigation Activity Fund (MAF) not budgeted for which will be offset by income.
Health	25,587	▲	Timing	Waiting on IPN Invoice for September.
Education and Welfare	40,345	▲	Timing	CACP expenditure under YTD Budget.
Community Amenities	(89,218)	▼	Timing	Regional Refuse Group expenditure not budgeted for but will be offset by liability transfer at end of year. Refuse Expenditure over YTD budget but will be rectified at year end between reserve transfer and capital expenditure.
Recreation and Culture	(160,194)	▼	Permanent	Depreciation higher than budgeted due to valuations.
Transport	(1,058,385)	▼	Permanent	Depreciation higher than budgeted due to valuations.
Economic Services	(86,488)	▼	Permanent	Landcare payroll which is offset by income.
Other Property and Services	78,747	▲	Timing	Private works & consultants under YTD budget. PWOH & POC over allocated which will be balanced at year end.
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	(189,071)	▼	Timing	Storm Damage claims being collated by Core Business and waiting on Main Roads approval for claims already submitted. Electronic sign contributions postponed to 19/20
Proceeds from Disposal of Assets	35,405	▲	Permanent	Proceeds higher than budgeted for - will transfer savings to Plant Reserve at year end.
Capital Acquisitions	(396,877)	▼	Timing	Town Centre Development, Medical Centre Upgrades, Electronic Sign, Cemetery Upgrades, Refuse Site, Airport Development, Footpath Program, and Capital Works Program under YTD Budget. Savings on Solar Panels at Pool, EHO Vehicle & Grader Changeover. Over budget on Sportsground Oval Reticulation and WANDRRA though WANDRRA will be offset by income.

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**OPERATING ACTIVITIES  
NOTE 3  
CASH AND INVESTMENTS**

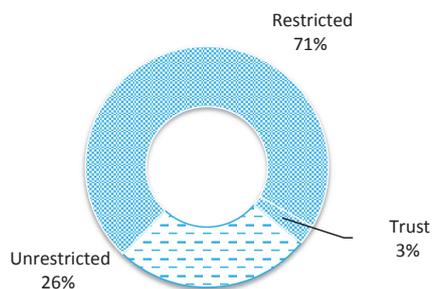
<b>Cash and Investments</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Trust</b>	<b>Total YTD Actual</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Fund	63,917			63,917	NAB	Nil	At Call
Overnight Cash Deposit Facility	302,682			302,682	Treasury	1.20%	At Call
Municipal Cash Maximiser	42			42	NAB	0.40%	At Call
Trust Fund			36,090	36,090	NAB	Nil	At Call
<b>Term Deposits</b>							
Municipal Investment - Term Deposit		994,256		994,256	NAB	2.40%	28-Jun-19
<b>Total</b>	<b>367,991</b>	<b>994,256</b>	<b>36,090</b>	<b>1,398,337</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



<b>Total Cash</b>	<b>Unrestricted</b>
<b>\$1.4 M</b>	<b>\$.37 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES**

Rates Receivable	30 June 2018	31 May 2019
	\$	\$
Opening Arrears Previous Years	43,311	67,044
Levied this year	2,469,127	2,542,892
Less Collections to date	(2,445,394)	(2,525,476)
Equals Current Outstanding	<b>67,044</b>	<b>84,460</b>
<b>Net Rates Collectable</b>	<b>67,044</b>	<b>84,460</b>
% Collected	0.00%	0.00%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	26,121	3,673	7,066	21,343	58,202
Percentage	45%	6%	12%	37%	
<b>Balance per Trial Balance</b>					
Sundry debtors					58,202
GST receivable					0
Loans receivable - clubs/institutions					9,169
Income in advance					0
Doubtful Debtors					(10,234)
					0
<b>Total Receivables General Outstanding</b>					<b>57,137</b>

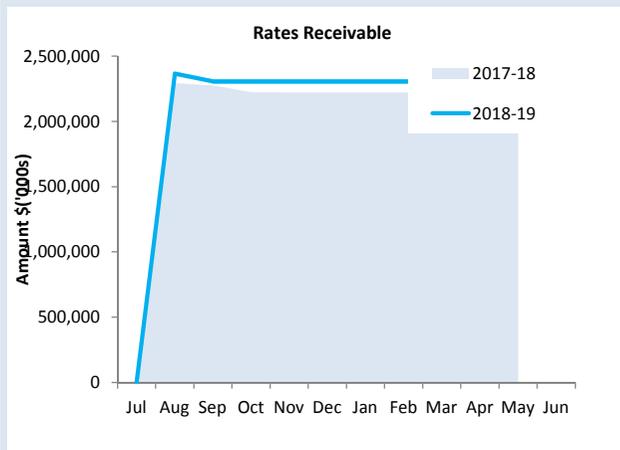
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

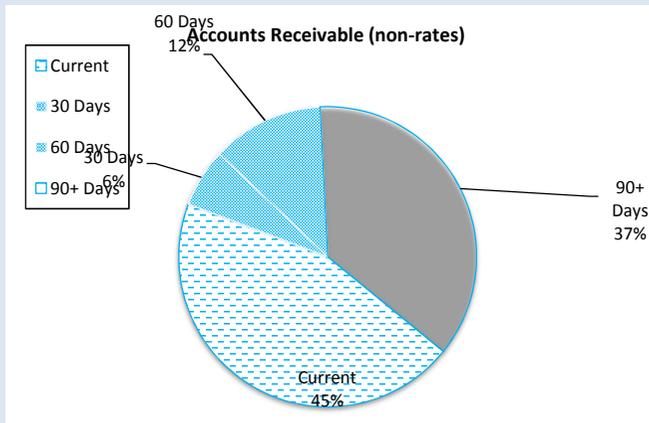
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>0%</b>	<b>\$84,460</b>



<b>Debtors Due</b>
<b>\$57,137</b>
<b>Over 30 Days</b>
<b>55%</b>
<b>Over 90 Days</b>
<b>37%</b>

*ASL*

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

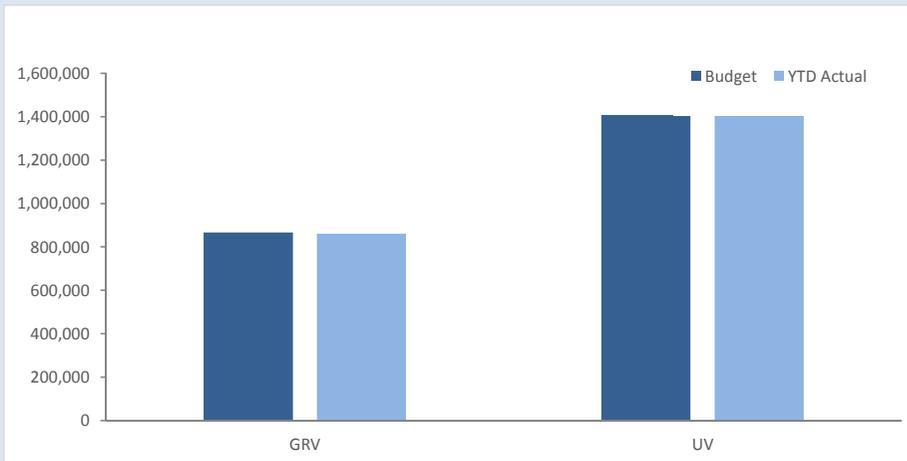
**OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE**

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	0.108072	746	7,960,431	860,300	4,000	1,500	865,800	860,300	-165	156	860,290
UV	0.007450	331	188,433,500	1,403,830	3,000	0	1,406,830	1,403,830	667	0	1,404,497
	Minimum \$										
GRV	560	148	280,079	82,880	0	0	82,880	82,880	0	0	82,880
UV	560	53	2,675,409	29,680	0	0	29,680	29,680	0	0	29,680
<b>Sub-Totals</b>		<b>1,278</b>	<b>199,349,419</b>	<b>2,376,690</b>	<b>7,000</b>	<b>1,500</b>	<b>2,385,190</b>	<b>2,376,689</b>	<b>502</b>	<b>156</b>	<b>2,377,347</b>
Discount							(85,000)				(84,678)
<b>Amount from General Rates</b>							<b>2,300,190</b>				<b>2,292,669</b>
Ex-Gratia Rates							12,151				12,150
<b>Total General Rates</b>							<b>2,312,341</b>				<b>2,304,819</b>

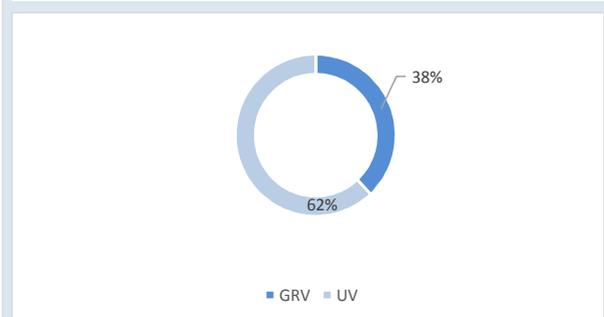
**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**



General Rates		
Budget	YTD Actual	%
<b>\$2.3 M</b>	<b>\$2.29 M</b>	<b>100%</b>

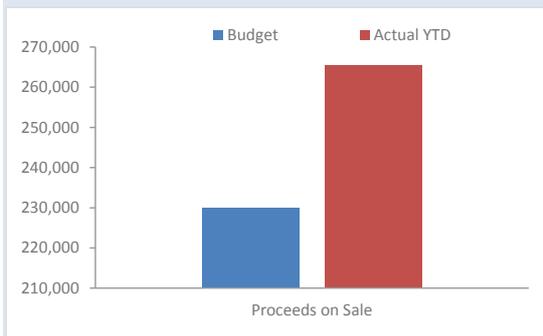


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019

OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P02	Deputy CEO Vehicle	12,453	27,000	14,547		16,650	27,273	10,623	
P08	EHO Vehicle	23,668	23,000		(668)	27,683	20,213		(7,470)
P12	Komatsu Grader	97,447	120,000	22,553		96,343	140,000	43,657	
P40	Isuzu Truck 13t	59,967	60,000	33		57,995	77,919	19,924	
		<b>193,535</b>	<b>230,000</b>	<b>37,133</b>	<b>(668)</b>	<b>198,671</b>	<b>265,405</b>	<b>74,205</b>	<b>(7,470)</b>

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$230,000</b>	<b>\$265,405</b>	<b>115%</b>

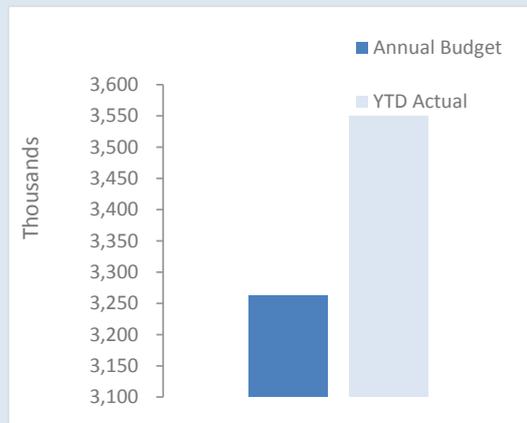
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	40,000	40,000	0	40,000
Buildings	75,000	75,000	47,439	27,561
Plant & Equipment	619,000	619,000	610,665	8,335
Furniture & Equipment	66,450	50,250	13,817	36,433
Infrastructure - Roads	2,131,043	2,037,950	2,636,368	(598,418)
Footpaths	60,000	60,000	0	60,000
Infrastructure - Other	270,000	270,000	240,788	29,212
<b>Capital Expenditure Totals</b>	<b>3,261,493</b>	<b>3,152,200</b>	<b>3,549,077</b>	<b>(396,877)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,582,821	1,512,700	1,323,629	189,071
Other (Disposals & C/Fwd)	230,000	230,000	265,405	(35,405)
Cash Backed Reserves				0
Recreation Development Reserve	15,000	0	15,000	(15,000)
Electronic Sign Reserve	10,250	0	0	0
Recreation Centre Equipment Reserve	4,000	0	4,000	(4,000)
Plant Replacement Reserve	90,000	0	90,000	(90,000)
Aerodrome Maintenance & Development Reserve	10,000	0	0	0
Refuse Waste Management Reserve	30,000	0	30,000	(30,000)
Land Development Reserve	40,000	0	40,000	(40,000)
Contribution - operations	1,249,422	1,409,500	1,781,043	(371,543)
<b>Capital Funding Total</b>	<b>3,261,493</b>	<b>3,152,200</b>	<b>3,549,077</b>	<b>(396,877)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

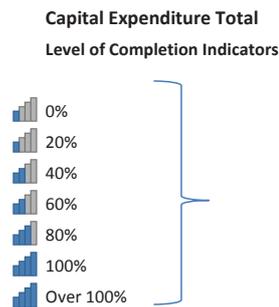
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**

<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$3.26 M</b>	<b>\$3.55 M</b>	<b>109%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$1.58 M</b>	<b>\$1.32 M</b>	<b>84%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019

INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS (CONTINUED)



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of Completion # *Level of completion indicator, please see table at the end of this note for further c*

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Capital Expenditure</b>					
<b>Land</b>					
0.00	Town Centre Development	E167784	(40,000)	(40,000)	0
			(40,000)	(40,000)	0
<b>Buildings</b>					
0.48	Medical Centre Upgrades	E167702	(20,000)	(20,000)	(9,580)
0.66	Solar Panels - Various Buildings	E167430	(35,000)	(35,000)	(22,953)
0.75	Depot - Amenity Room Upgrades	E167458	(20,000)	(20,000)	(14,906)
			(75,000)	(75,000)	(47,439)
<b>Plant &amp; Equipment</b>					
1.00	Deputy CEO Vehicle (P02)	E167746	(43,000)	(43,000)	(43,182)
0.73	EHO/BS Vehicle (P08)	E167747	(43,000)	(43,000)	(31,570)
0.98	Komatsu Grader (P12)	PE1901	(350,000)	(350,000)	(342,500)
1.08	Isuzu Truck 13t (P40)	PE1902	(173,000)	(173,000)	(186,140)
0.73	Slasher for Bobcat	PE1903	(10,000)	(10,000)	(7,273)
			(619,000)	(619,000)	(610,665)
<b>Furniture &amp; Equipment</b>					
1.38	IT Upgrade Project	E167742	(10,000)	(10,000)	(13,817)
0.00	Electronic Advertising Sign	E167278	(40,250)	(40,250)	0
0.00	Rec Centre - Commercial Exhaust Hood	FE1901	(8,000)	0	0
0.00	Wetlands Park - Playground Equipment	FE1902	(8,200)	0	0
			(66,450)	(50,250)	(13,817)
<b>Infrastructure - Roads</b>					
0.89	Capital Works Program	E167103	(1,117,083)	(1,023,990)	(999,028)
1.61	WANDRRA Capital Works	E147125	(1,013,960)	(1,013,960)	(1,637,340)
			(2,131,043)	(2,037,950)	(2,636,368)
<b>Footpaths</b>					
0.00	Footpath Program	E167124	(60,000)	(60,000)	0
			(60,000)	(60,000)	0
<b>Infrastructure - Other</b>					
0.87	Cemetery Upgrade	E167191	(63,000)	(63,000)	(54,575)
0.95	Refuse Site - Storage Shed, Cardboard & Skip Bins	E167753	(30,000)	(30,000)	(28,570)
1.34	Sportsground Oval - Reticulation	E167758	(50,000)	(50,000)	(66,860)
0.14	Airport Development	IO1901	(40,000)	(40,000)	(5,723)
0.99	Airport - Reseal Taxiway	IO1902	(15,000)	(15,000)	(14,776)
0.98	Townscape	E167136	(72,000)	(72,000)	(70,284)
			(270,000)	(270,000)	(240,788)
			(3,261,493)	(3,152,200)	(3,549,077)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**FINANCING ACTIVITIES  
NOTE 8  
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 131 - Recreation Centre Development	67,982	0	0	4,300	8,738	63,682	59,244	2,172	4,207
Loan 139 - Swimming Pool Redevelopment	239,319	0	0	12,035	12,035	227,284	227,284	12,001	12,001
<b>Other Property and Services</b>									
Loan 137 - Staff Housing	180,880	0	0	11,285	12,342	169,595	168,538	9,701	10,552
Loan 138 - Doctor Housing	96,812	0	0	9,653	9,653	87,159	87,159	5,921	5,921
	584,993	0	0	37,274	42,768	547,719	542,225	29,796	32,681
<b>Self supporting loans</b>									
<b>Recreation and Culture</b>									
Loan 141 - Wagin Ag Society (SSL)	173,708	0	0	18,201	18,201	155,507	155,507	5,143	5,143
	173,708	0	0	18,201	18,201	155,507	155,507	5,143	5,143
<b>Total</b>	<b>758,701</b>	<b>0</b>	<b>0</b>	<b>55,475</b>	<b>60,969</b>	<b>703,226</b>	<b>697,732</b>	<b>34,939</b>	<b>37,824</b>

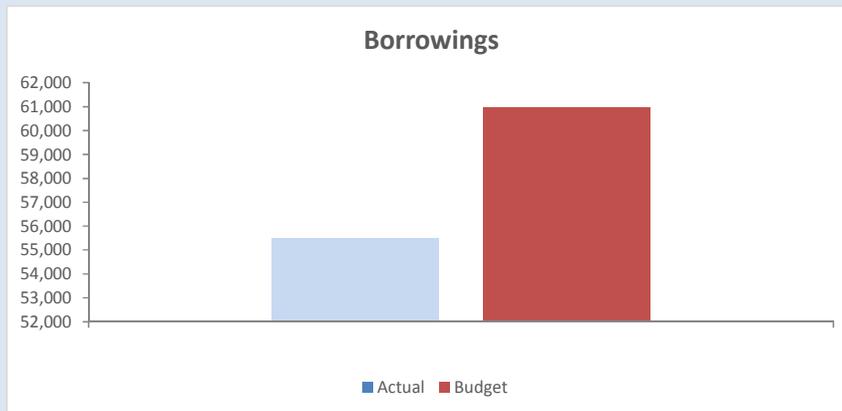
All debenture repayments were financed by general purpose revenue.

**SIGNIFICANT ACCOUNTING POLICIES**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



<b>Principal Repayments</b>	<b>\$55,475</b>
<b>Interest Earned</b>	<b>\$44,657</b>
<b>Interest Expense</b>	<b>\$34,939</b>
<b>Reserves Bal</b>	<b>\$.99 M</b>
<b>Loans Due</b>	<b>\$.7 M</b>

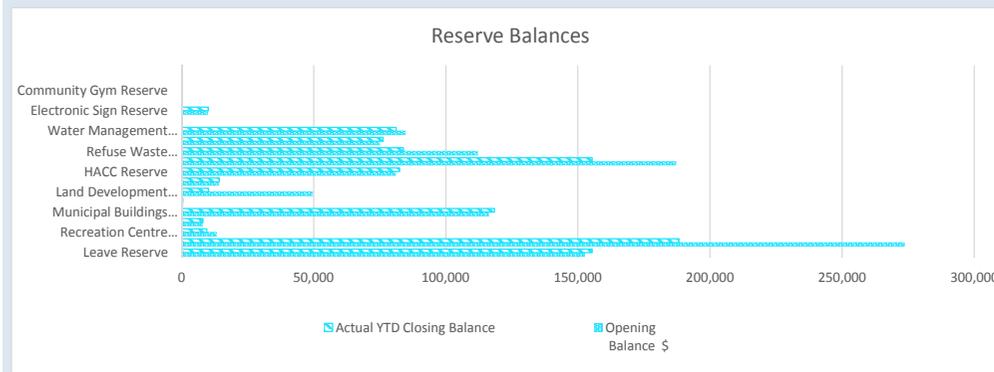
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019

FINANCING ACTIVITIES  
NOTE 9  
RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	152,499	3,812	2,839	0	0	0	0	156,311	155,338
Plant Replacement Reserve	273,536	7,338	4,635	0	0	(90,000)	(90,000)	190,874	188,171
Recreation Centre Equipment Reserve	13,389	335	229	1,800	0	(4,000)	(4,000)	11,524	9,618
Aerodrome Maintenance & Development Reserve	7,988	200	149	5,200	0	(10,000)	0	3,388	8,136
Municipal Buildings Reserve	116,210	2,905	2,163	0	0	0	0	119,115	118,373
Admin Centre Furniture, Equipment & IT Reserve	494	0	9	0	0	0	0	494	503
Land Development Reserve	49,515	1,238	719	0	0	(40,000)	(40,000)	10,753	10,233
Community Bus Reserve	14,075	413	262	0	0	0	0	14,488	14,337
HACC Reserve	81,013	3,495	1,508	0	0	0	0	84,508	82,521
Recreation Development Reserve	187,019	4,675	3,304	70,000	0	(35,000)	(35,000)	226,694	155,323
Refuse Waste Management Reserve	112,034	2,301	1,933	51,058	0	(30,000)	(30,000)	135,393	83,967
Refuse Site Rehabilitation Reserve	74,885	1,872	1,394	21,059	0	0	0	97,816	76,279
Water Management Reserve	84,718	2,118	1,552	0	0	(5,000)	(5,000)	81,836	81,270
Town Drainage Reserve	0	0	0	0	0	0	0	0	0
Electronic Sign Reserve	10,000	250	186	0	0	(10,250)	0	0	10,186
Emergency/Bushfire Control Reserve	0	0	0	50,000	0	0	0	50,000	0
Community Gym Reserve	0	0	0	2,000	0	0	0	2,000	0
Sportsground Precinct Redevelopment Reserve	0	0	0	50,000	0	0	0	50,000	0
	<b>1,177,376</b>	<b>30,952</b>	<b>20,880</b>	<b>251,117</b>	<b>0</b>	<b>(224,250)</b>	<b>(204,000)</b>	<b>1,235,195</b>	<b>994,256</b>

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019NOTE 10  
GRANTS AND CONTRIBUTIONS

## Grants and Contributions

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Operating grants, subsidies and contributions</b>				
<b>General Purpose Funding</b>				
Grants Commission - General	420,780	420,780	446,018	25,238
Grants Commission - Roads	211,141	211,141	226,861	15,720
<b>Governance</b>				
Youth Development Trainee	20,000	0	0	0
<b>Law, Order and Public Safety</b>				
DFES Grant - Operating Bush Fire Brigade	59,000	44,250	44,250	0
DFES Grant - Bushfire Mitigation Activity Fund (MAF)	0	0	111,000	111,000
DFES Grant - All West Australians Reducing Emergencies (AWARE)	0	0	3,800	3,800
DFES Grant - Operating SES	26,934	20,201	20,243	42
<b>Education and Welfare</b>				
HACC Recurrent Grant	338,606	338,606	316,410	(22,196)
<b>Recreation and Culture</b>				
Thank A Volunteer Grant	1,000	1,000	800	(200)
Lotterywest - Wagin Street Carnival	0	0	7,217	7,217
Mental Health Week Grant Funding	0	0	700	700
<b>Transport</b>				
Direct Road Grants	68,247	68,247	110,921	42,674
Regional Airports Development Scheme (RADs)	10,589	0	10,522	10,522
<b>Operating grants, subsidies and contributions Total</b>	<b>1,156,297</b>	<b>1,104,225</b>	<b>1,298,742</b>	<b>194,518</b>
<b>Non-operating grants, subsidies and contributions</b>				
<b>Community Amenities</b>				
Contributions to Cemetery Upgrade	8,000	8,000	0	(8,000)
<b>Recreation and Culture</b>				
Public Open Space Funds for Playground Equipment	8,200	8,200	0	(8,200)
Electronic Sign Contributions	20,000	20,000	909	(19,091)
<b>Transport</b>				
Road Project Grants	300,605	240,484	246,084	5,600
Main Roads Bridge Grant	0	0	136,068	136,068
Roads To Recovery Grant	222,056	222,056	222,056	0
WANDRRA Storm Damage	1,013,960	1,013,960	718,512	(295,448)
<b>Non-operating grants, subsidies and contributions Total</b>	<b>1,572,821</b>	<b>1,512,700</b>	<b>1,323,629</b>	<b>(189,071)</b>
<b>Grand Total</b>	<b>2,729,118</b>	<b>2,616,925</b>	<b>2,622,371</b>	<b>5,447</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 11  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 May 2019
	\$	\$	\$	\$
Deposits - Town Hall	800	300	0	1,100
Deposits - Community Bus	900	1,650	(1,500)	1,050
Deposits - Rec Ctr & EFP	2,962	1,800	(2,400)	2,362
Deposits - Animal Trap	0	100	(50)	50
BCITF	0	360	(320)	40
Deposit - Community Gym Key	2,190	2,070	(1,260)	3,000
Building Services Levy	0	1,550	(934)	617
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	3,679	3,150	(150)	6,679
Unclaimed Monies	1,733	0	0	1,733
Transport Licensing	14,862	0	(14,862)	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
In Lieu of Public Open Space	8,200	0	0	8,200
Staff Christmas Fund	9,030	12,180	(17,670)	3,540
Trust Accounts Receivable	-460	0	0	(460)
Cemetery Shelter Contributions	8,000	0	0	8,000
	<b>52,076</b>	<b>23,160</b>	<b>(39,146)</b>	<b>36,090</b>

**SHIRE OF WAGIN**  
**STATEMENT OF OPERATING INCOME AND EXPENDITURE**  
**FOR THE PERIOD ENDED 31 MAY 2019**

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>General Purpose Funding</b>					
<b>Rate Revenue</b>					
I031005	GRV	Inc	860,300	860,300	<b>860,300</b>
I031010	GRV Minimums	Inc	82,880	82,880	<b>82,880</b>
I031015	UV	Inc	1,403,830	1,403,830	<b>1,403,830</b>
I031020	UV Minimums	Inc	29,680	29,680	<b>29,680</b>
I031025	GRV Interim Rates	Inc	4,000	3,663	<b>(165)</b>
I031030	UV Interim Rates	Inc	3,000	2,750	<b>667</b>
I031035	Back Rates	Inc	1,500	1,375	<b>156</b>
I031040	Ex-Gratia Rates (CBH)	Inc	12,151	12,151	<b>12,150</b>
I031045	Discount Allowed	Inc	(85,000)	(85,000)	<b>(84,678)</b>
I031050	Instalment Admin Charge	Inc	10,000	10,000	<b>7,509</b>
I031055	Account Enquiry Fee	Inc	4,000	3,663	<b>1,705</b>
I031060	(Rate Write Offs)	Inc	(5,000)	(5,000)	<b>(10,037)</b>
I031065	Penalty Interest	Inc	10,000	9,163	<b>11,025</b>
I031070	Emergency Services Levy	Inc	111,107	111,107	<b>110,943</b>
I031075	ESL Penalty Interest	Inc	500	462	<b>585</b>
I031090	Rate Legal Charges	Inc	10,000	9,163	<b>4,820</b>
			<b>2,452,948</b>	<b>2,450,187</b>	<b>2,431,370</b>
E031005	Valuation Expenses	Exp	(12,000)	(11,587)	<b>(7,852)</b>
E031010	Legal Costs/Expenses	Exp	(500)	(462)	<b>(3,121)</b>
E031015	Title Searches	Exp	(1,000)	(913)	<b>(316)</b>
E031020	Rate Recovery Expenses	Exp	(10,000)	(9,163)	<b>(7,305)</b>
E031025	Printing Stationery Postage	Exp	(2,500)	(2,500)	<b>(1,883)</b>
E031030	Emergency Services Levy	Exp	(111,107)	(111,107)	<b>(111,011)</b>
E031040	Rate Refunds	Exp	(1,500)	(1,500)	<b>0</b>
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,858)	(2,858)	<b>(2,762)</b>
E031100	Administration Allocated	Exp	(91,316)	(83,710)	<b>(83,710)</b>
			<b>(232,781)</b>	<b>(223,800)</b>	<b>(217,960)</b>
<b>Other General Purpose Funding</b>					
I032005	Grants Commission General	Inc	420,780	420,780	<b>446,018</b>
I032010	Grants Commission Roads	Inc	211,141	211,141	<b>226,861</b>
I032020	Administration Rental	Inc	36,000	33,000	<b>33,000</b>
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,500	1,375	<b>860</b>
I032030	Reimbursements	Inc	100	100	<b>0</b>
I032035	SS Loans Interest & GFee Reimb.	Inc	6,343	3,240	<b>3,248</b>
I032040	Bank Interest	Inc	10,000	9,163	<b>13,466</b>
I032045	Reserves Interest	Inc	30,952	15,476	<b>20,880</b>
I032055	Commissions & Recoups	Inc	700	0	<b>0</b>
			<b>717,516</b>	<b>694,275</b>	<b>744,333</b>
E032005	Bank Fees and Charges	Exp	(13,000)	(9,413)	<b>(8,237)</b>
E032015	Interest on Loans	Exp	(37,824)	(34,938)	<b>(34,939)</b>
E032030	Audit Fees & Other Services	Exp	(15,000)	(15,000)	<b>(6,202)</b>
E032035	Administration Allocated	Exp	(105,014)	(96,261)	<b>(96,261)</b>
			<b>(170,838)</b>	<b>(155,612)</b>	<b>(145,639)</b>
<b>Total General Purpose Income</b>			<b>3,170,464</b>	<b>3,144,462</b>	<b>3,175,702</b>
<b>Total General Purpose Expenditure</b>			<b>(403,619)</b>	<b>(379,412)</b>	<b>(363,599)</b>
<b>Governance</b>					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Members of Council</b>					
I041020	Other Income Relating to Members	Inc	1,000	1,000	1,036
			1,000	1,000	1,036
E041005	Sitting Fees	Exp	(18,750)	(14,064)	(10,625)
E041010	Training	Exp	(2,000)	(1,500)	(355)
E041015	Members Travelling	Exp	(2,000)	(1,500)	(274)
E041025	Election Expenses	Exp	(1,500)	(1,500)	(49)
E041030	Other Expenses	Exp	(5,000)	(4,587)	(2,345)
E041035	Conference Expenses	Exp	(12,000)	(12,000)	(10,197)
E041040	Presidents Allowance	Exp	(12,000)	(9,000)	(6,000)
E041045	Deputy Presidents Allowance	Exp	(3,000)	(2,250)	(1,500)
E041055	Refreshments and Receptions	Exp	(14,000)	(12,837)	(12,404)
E041060	Presentations	Exp	(2,000)	(1,837)	(3,187)
E041065	Insurance	Exp	(9,413)	(9,413)	(9,413)
E041070	Public Relations	Exp	(500)	(462)	(311)
E041075	Subscriptions	Exp	(25,000)	(25,000)	(24,832)
E041100	Administration Allocated	Exp	(100,605)	(92,224)	(92,224)
			(207,768)	(188,174)	(173,716)
<b>Other Governance</b>					
I042030	Profit on Sale of Asset	Inc	14,547	14,547	10,623
I042045	Admin Reimbursements	Inc	25,000	24,587	5,292
			39,547	39,134	15,915
E042005	Administration Salaries	Exp	(664,702)	(613,571)	(606,325)
E042010	Administration Superannuation	Exp	(76,294)	(70,425)	(68,253)
E042011	Loyalty Allowance	Exp	(6,647)	(6,135)	(5,635)
E042012	Housing Allowance Admin	Exp	(16,840)	(15,917)	(16,609)
E042015	Insurance	Exp	(23,036)	(23,036)	(23,036)
E042020	Staff Training	Exp	(16,000)	(14,663)	(8,525)
E042030	Printing & Stationery	Exp	(26,000)	(23,837)	(23,390)
E042035	Phone, Fax & Modem	Exp	(14,000)	(12,837)	(9,068)
E042040	Office Maintenance	Exp	(52,797)	(48,712)	(45,404)
E042045	Advertising	Exp	(8,000)	(7,337)	(6,828)
E042050	Office Equipment Maintenance	Exp	(3,000)	(2,750)	(3,086)
E042055	Postage & Freight	Exp	(4,000)	(3,663)	(3,393)
E042060	Vehicle Running Expenses	Exp	(7,000)	(6,413)	(7,707)
E042065	Legal Expenses	Exp	(3,000)	(2,750)	(1,465)
E042070	Garden Expenses	Exp	(8,000)	(7,326)	(10,856)
E042075	Conference & Training	Exp	(12,000)	(11,000)	(8,930)
E042080	Computer Support	Exp	(70,000)	(68,337)	(76,767)
E042085	Other Expenses	Exp	(1,000)	(913)	(1,505)
E042090	Administration Allocated	Exp	(198,399)	(181,863)	(181,863)
E042095	Fringe Benefits Tax	Exp	(12,000)	(9,000)	(9,505)
E042100	Staff Uniforms	Exp	(4,000)	(3,663)	(3,872)
E042120	Depreciation - Other Governance	Exp	(60,000)	(55,000)	(60,860)
E042125	Less Administration Allocated	Exp	1,117,816	1,024,672	1,024,661
E042155	Lease of Photocopier	Exp	(2,500)	(2,288)	(2,222)
			(171,399)	(166,764)	(160,443)
<b>Total Governance Income</b>			40,547	40,134	16,951
<b>Total Governance Expenditure</b>			(379,167)	(354,938)	(334,157)
<b>Law, Order &amp; Public Safety</b>					
<b>Fire Prevention</b>					
I051010	BFB Operating Grant	Inc	59,000	44,250	44,250
I051015	Sale of Fire Maps	Inc	300	275	136
I051025	Reimbursements	Inc	12,000	12,000	14,536
I051030	Bush Fire Infringements	Inc	1,500	1,500	1,128



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I051035	ESL Admin Fee	Inc	4,000	4,000	4,000
I051070	Other Bushfire Grants Income	Inc	0	0	114,800
I051075	SES Operating Grant	Inc	26,934	20,201	20,243
			103,734	82,226	199,093
E051005	BFB Operation Expenditure	Exp	(59,000)	(55,915)	(58,830)
E051010	Communication Mtce	Exp	(4,000)	(3,672)	(2,182)
E051015	Advertising & Other Expenses	Exp	(4,000)	(4,000)	(1,935)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(4,000)	(3,674)	(1,717)
E051025	Town Block Burn Off	Exp	(5,000)	(4,587)	(11,840)
E051040	Other Bushfire Grants Expenditure	Exp	(2,464)	(2,464)	(133,206)
E051060	SES Operation Expenditure	Exp	(26,990)	(24,958)	(13,237)
E051100	Administration Allocated	Exp	(58,433)	(53,559)	(53,559)
E051190	Depreciation - Fire Prevention	Exp	(24,000)	(22,000)	(22,506)
			(187,887)	(174,829)	(299,012)
	<b>Animal Control</b>				
I052005	Dog Fines and Fees	Inc	7,500	6,875	4,895
I052006	Cat Fines and Fees	Inc	300	275	0
I052010	Hire of Animal Traps	Inc	50	50	55
I052015	Dog Registration	Inc	8,000	7,663	6,979
I052016	Cat Registration	Inc	1,000	962	486
I052020	Reimbursements	Inc	500	375	0
			17,350	16,200	12,415
E052005	Ranger Salary	Exp	(9,000)	(8,250)	(10,304)
E052007	Ranger Telephone	Exp	(1,200)	(1,100)	(900)
E052010	Pound Maintenance	Exp	(1,042)	(946)	(97)
E052015	Dog Control Insurance	Exp	(657)	(657)	(657)
E052020	Legal Fees	Exp	(500)	(462)	0
E052025	Training & Conference	Exp	(2,000)	(1,826)	0
E052030	Ranger Services Other	Exp	(30,000)	(27,511)	(32,903)
E052035	Administration Allocated	Exp	(25,781)	(23,628)	(23,628)
E052190	Depreciation - Animal Control	Exp	(1,600)	(1,463)	(1,509)
			(71,780)	(65,843)	(69,998)
	<b>Other Law, Order &amp; Public Safety</b>				
I053005	Abandoned Vehicles/Fines	Inc	50	50	0
I053040	Safer Wagin Income	Inc	15,000	15,000	10,293
			15,050	15,050	10,293
E053005	Abandoned Vehicles	Exp	(800)	(737)	0
E053010	Emergency Services	Exp	0	0	(92)
E053040	Safer Wagin Expenditure	Exp	(500)	(462)	(364)
E053045	CCTV & Security	Exp	(14,500)	(13,288)	(6,013)
E053055	Mosquito Control	Exp	(12,000)	(11,000)	(9,956)
			(27,800)	(25,487)	(16,425)
	<b>Total Law, Order &amp; Public Safety Income</b>		136,134	113,476	221,800
	<b>Total Law, Order &amp; Public Safety Expenditure</b>		(287,467)	(266,159)	(385,434)
	<b>Health</b>				
	<b>Maternal &amp; Infant Health</b>				
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(11,839)	(10,846)	(5,795)
			(11,839)	(10,846)	(5,795)
	<b>Preventative Services - Admin &amp; Inspections</b>				
I074005	Food Licences & Fees	Inc	1,300	1,188	568
I074015	Contrib. Regional Health Scheme	Inc	62,000	57,230	49,641
			63,300	58,418	50,209



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E074005	EHO Salary	Exp	(99,290)	(91,653)	(89,562)
E074010	EHO Superannuation	Exp	(9,645)	(8,904)	(8,147)
E074015	Other Control Expenses	Exp	(10,000)	(9,341)	(11,496)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(8,000)	(7,361)	(4,650)
E074030	Conferences & Training	Exp	(3,000)	(2,750)	(4,117)
E074035	Loss on Sale of Asset	Exp	(668)	(668)	(7,470)
E074100	Administration Allocated	Exp	(27,329)	(25,047)	(25,047)
E074190	Depreciation - Prevent Services	Exp	(5,000)	(4,587)	(5,254)
			(162,932)	(150,311)	(155,743)
	<b>Other Health</b>				
I076010	Rent - Medical Centre-Dentist	Inc	4,188	3,839	3,490
I076015	Reimbursements - IPN Medical	Inc	1,000	0	0
I076020	Meeting Room Fees	Inc	2,500	2,288	2,844
I076040	Reimbursements - Dr Norris	Inc	500	0	0
			8,188	6,127	6,334
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(11,549)	(10,716)	(7,162)
E076025	Depreciation - Other Health	Exp	(20,000)	(18,337)	(18,966)
E076030	Doctors Vehicle Mtce	Exp	(2,500)	(2,342)	(2,630)
E076040	IPN Medical Services	Exp	(46,665)	(34,998)	(11,666)
			(80,714)	(66,393)	(40,424)
	<b>Health - Preventative Services</b>				
E077010	Analytical Expenses	Exp	(460)	(460)	(459)
			(460)	(460)	(459)
	<b>Total Health Income</b>		71,488	64,545	56,543
	<b>Total Health Expenditure</b>		(255,945)	(228,010)	(202,423)
	<b>Education &amp; Welfare</b>				
	<b>Pre Schools</b>				
I083035	Day Care Lease	Exp	8,208	7,524	7,403
I083036	Day Care Reimbursements	Exp	5,000	5,000	2,260
			13,208	12,524	9,663
E080010	Kindergarten Maintenance (Daycare)	Exp	(10,970)	(10,137)	(8,467)
E080190	Depreciation - Pre-Schools	Exp	(5,000)	(4,587)	(4,965)
			(15,970)	(14,724)	(13,432)
	<b>Other Education</b>				
E081020	School Oval Mtce	Exp	0	0	(54)
E081030	Contribution - Wagin Youth Care	Exp	(2,200)	(2,200)	(2,200)
			(2,200)	(2,200)	(2,254)
	<b>HACC Program</b>				
I082010	HACC Recurrent Grant	Inc	338,606	338,606	316,410
I082015	Meals on Wheels	Inc	20,000	18,337	11,596
I082020	HACC Fee for Service	Inc	35,000	32,087	27,079
			393,606	389,030	355,085
E082010	Co-ordinator Salary	Exp	(65,000)	(60,000)	(63,756)
E082015	Home Mtce Salary	Exp	(21,000)	(19,384)	(18,156)
E082020	Respite Salaries	Exp	(1,200)	(1,100)	0
E082025	Home Help Salaries	Exp	(145,000)	(133,846)	(133,244)
E082030	Superannuation	Exp	(20,000)	(18,461)	(19,023)
E082035	Other Expenses	Exp	(3,000)	(2,750)	(4,814)
E082040	Travelling - Mileage	Exp	(18,000)	(16,500)	(18,217)
E082045	Staff Training	Exp	(2,000)	(1,837)	(7,606)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E082050	Staff Training Salaries	Exp	(3,000)	(2,750)	(3,926)
E082055	Subscriptions	Exp	(5,000)	(4,712)	(4,898)
E082060	Telephone & Postage	Exp	(3,000)	(2,750)	(3,567)
E082065	Advertising & Stationery	Exp	(500)	(462)	(462)
E082070	Insurance	Exp	(6,133)	(6,133)	(6,133)
E082075	Office Accommodation	Exp	(36,000)	(33,000)	(33,000)
E082080	Plant & Equipment Mtce	Exp	(9,000)	(8,425)	(10,616)
E082085	Consumable Supplies	Exp	(5,000)	(4,587)	(1,601)
E082090	Expenditure from Donations	Exp	(4,273)	(3,916)	(2,030)
E082100	Administration Allocated	Exp	(30,290)	(27,764)	(27,764)
E082110	Meals on Wheels Expenditure	Exp	(24,000)	(22,000)	(15,567)
E082130	HACC Growth Funding Expenditure	Exp	(22,500)	(20,614)	(1,326)
E082190	Depreciation - HACC	Exp	(12,000)	(11,000)	(23,283)
			(435,896)	(401,991)	(398,989)
<b>Other Welfare</b>					
I083010	Wagin Frail Aged Reimb	Inc	6,952	6,952	6,952
			6,952	6,952	6,952
E083010	Wagin Frail Aged Exp	Exp	(6,952)	(6,952)	(6,952)
E083020	Comm. Aged Care Expenses	Exp	(39,479)	(36,190)	(85)
			(46,431)	(43,142)	(7,037)
<b>Total Education &amp; Welfare Income</b>			413,766	408,506	371,701
<b>Total Education &amp; Welfare Expenditure</b>			(500,497)	(462,057)	(421,712)
<b>Community Amenities</b>					
<b>Sanitation - Household Refuse</b>					
I101005	Domestic Collection	Inc	240,400	240,400	238,073
I102020	Refuse Site Fees	Inc	20,000	18,337	15,854
			260,400	258,737	253,927
E101005	Domestic Refuse Collection	Exp	(76,733)	(70,334)	(49,842)
E101010	Recycling Pick-Up	Exp	(62,530)	(57,321)	(58,019)
E101015	Refuse Site Mtce	Exp	(111,520)	(102,229)	(138,218)
E101025	Refuse Site Attendant	Exp	0	0	(1,218)
			(250,783)	(229,884)	(247,297)
<b>Sanitation - Other</b>					
I102002	Commercial Collection Charges	Inc	64,000	64,000	64,000
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	13,800	12,650	13,382
			81,800	76,650	77,382
E102005	Commercial Collection	Exp	0	0	(11,933)
E102010	Bulk Rubbish Collection	Exp	(13,800)	(12,650)	(13,655)
E101020	Chemical Drum Disposal Costs	Exp	(5,500)	0	0
E102190	Depreciation - Sanitation	Exp	(7,000)	(6,413)	(11,272)
			(26,300)	(19,063)	(36,860)
<b>Sewerage</b>					
I104005	Septic Tank Fees	Inc	500	500	215
			500	500	215
E104005	Sewerage Treatment Plant	Exp	(500)	(424)	(29)
			(500)	(424)	(29)
<b>Regional Refuse Group</b>					
E102007	Regional Refuse Group Expenses	Exp	0	0	(25,930)
			0	0	(25,930)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Town Planning</b>					
I106005	Planning Fees	Inc	3,000	2,750	2,915
			3,000	2,750	2,915
E106005	Town Planning Expenses	Exp	(25,000)	(22,913)	(33,082)
E106100	Administration Allocated	Exp	(30,485)	(27,940)	(27,940)
			(55,485)	(50,853)	(61,022)
<b>Other Community Amenities</b>					
I107005	Cemetery Fees	Inc	15,000	13,750	8,296
I107010	Community Bus Income	Inc	4,000	3,663	3,433
I107025	Other Community Amenities Contributions	Inc	8,000	8,000	0
			27,000	25,413	11,729
E107005	Cemetery Mtce	Exp	(24,020)	(22,015)	(37,280)
E107010	Public Convenience Mtce	Exp	(56,965)	(52,267)	(60,060)
E107015	Community Bus Operating	Exp	(4,000)	(3,785)	(2,274)
E107100	Administration Allocated	Exp	(61,233)	(56,133)	(56,133)
E107190	Depreciation - Other Comm Amenities	Exp	(43,000)	(39,413)	(36,172)
			(189,218)	(173,613)	(191,919)
<b>Total Community Amenities Income</b>			372,700	364,050	346,167
<b>Total Community Amenities Expenditure</b>			(522,286)	(473,837)	(563,055)
<b>Recreation &amp; Culture</b>					
<b>Public Halls &amp; Civic Centres</b>					
I111005	Town Hall Hire	Inc	2,000	1,837	786
I111010	Reimbursements	Inc	100	100	0
I111015	Town Hall Lease -L Piesse	Inc	4,632	4,246	3,853
			6,732	6,183	4,639
E111005	Town Hall Mtce	Exp	(22,091)	(20,570)	(21,032)
E111010	Other Halls Mtce	Exp	(6,000)	(5,533)	(2,441)
E111190	Depreciation - Public Halls	Exp	(53,000)	(48,587)	(50,902)
			(81,091)	(74,690)	(74,375)
<b>Swimming Pool</b>					
I112010	Swimming Pool Admission	Inc	38,000	38,000	29,569
I112015	Swimming Pool Miscellaneous Income	Inc	100	100	136
I112020	Reimbursements	Inc	600	600	136
			38,700	38,700	29,841
E112005	Pool Staff Salary	Exp	(72,000)	(72,000)	(54,770)
E112010	Superannuation	Exp	(6,200)	(6,200)	(4,621)
E112015	Swimming Pool Maintenance	Exp	(122,540)	(113,008)	(100,140)
E112020	Swimming Pool Other Expenses	Exp	(5,000)	(4,754)	(3,931)
E112190	Depreciation - Swimming Pools	Exp	(44,000)	(40,326)	(169,697)
			(249,740)	(236,288)	(333,159)
<b>Other Recreation &amp; Sport</b>					
I113005	Sportsground Rental	Inc	7,719	7,719	8,719
I113015	Power Reimbursements	Inc	7,000	6,413	4,144
I113020	Recreation Centre Hire	Inc	10,000	9,163	7,159
I113025	Reimbursements Other	Inc	100	100	827
I113030	Rec Centre Equipment Contributions	Inc	1,800	1,800	1,800
I113035	Sporting Club Leases	Inc	50	50	50
I113040	Other Recreation & Sport Contributions	Inc	8,200	8,200	0
I113055	Eric Farrow Pavillion Hire	Inc	3,000	2,750	909
I113065	Community Gym Membership	Inc	7,000	6,837	14,497



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
.			44,869	43,032	38,105
E113005	Sportsground Mtce	Exp	(101,050)	(92,661)	(98,704)
E113010	Sportsground Building Mtce	Exp	(21,927)	(20,704)	(18,964)
E113015	Wetlands Park Mtce	Exp	(58,282)	(53,458)	(48,661)
E113020	Parks & Gardens Mtce	Exp	(53,542)	(49,082)	(52,543)
E113025	Puntapin Rock Mtce	Exp	(3,030)	(2,772)	(1,439)
E113030	Recreation Centre Mtce	Exp	(46,733)	(43,542)	(40,660)
E113035	Rec Staff Salaries	Exp	(20,000)	(18,337)	(18,153)
E113040	Superannuation	Exp	(2,000)	(1,837)	(1,953)
E113045	Other Expenses	Exp	(2,000)	(1,889)	(939)
E113050	Norring Lake Mtce	Exp	(3,037)	(2,779)	(2,954)
E113065	Eric Farrow Pavilion Mtce	Exp	(20,277)	(18,773)	(17,333)
E113070	Rec Centre Sports Equipment	Exp	(3,500)	(3,212)	(1,299)
E113095	Community Gym Expenditure	Exp	(5,000)	(4,576)	(5,043)
E113100	Administration Allocated	Exp	(102,322)	(93,797)	(93,797)
E113190	Depreciation - Other Rec & Sport	Exp	(187,000)	(171,435)	(214,132)
			(629,700)	(578,854)	(616,574)
	<b>Library</b>				
I115005	Lost Books	Inc	50	50	0
I115010	Reimbursements	Inc	100	100	2,509
			150	150	2,509
E115005	Library Staff Salaries	Exp	(50,000)	(45,837)	(43,423)
E115015	Library Building Mtce	Exp	(10,960)	(10,072)	(10,876)
E115020	Library Other Expenses	Exp	(7,560)	(7,021)	(6,629)
E115190	Depreciation - Libraries	Exp	(1,600)	(1,463)	(1,420)
			(70,120)	(64,393)	(62,348)
	<b>Other Culture</b>				
I116035	Long Table Experience Income	Inc	25,000	25,000	27,582
I119015	Contribution to Woolorama	Inc	1,000	1,000	0
I119020	Reimbursements	Inc	100	100	60
I119030	Community Events Income	Inc	20,000	20,000	2,273
I119031	Other Culture Grant Funds	Inc	1,000	1,000	8,717
			47,100	47,100	38,632
E116005	Subsidy Woolorama Committee	Exp	(500)	(500)	(500)
E116010	Woolorama Costs & Maintenance	Exp	(60,851)	(58,428)	(67,150)
E116015	Community Centre Mtce	Exp	(7,798)	(7,202)	(9,686)
E116020	Historical Village	Exp	(3,304)	(3,130)	(2,848)
E116035	Long Table Experience Expenditure	Exp	(25,000)	(25,000)	(27,421)
E116045	Community Development Events	Exp	(21,800)	(19,998)	(32,314)
E116046	Community Development Equipment Maintenance	Exp	(500)	(462)	0
E116055	Other Culture Grant Funds Exp	Exp	(2,500)	(2,500)	(2,341)
E116190	Depreciation - Other Culture	Exp	(110)	(99)	(3,022)
			(122,363)	(117,319)	(145,282)
	<b>Total Recreation &amp; Culture Income</b>		137,551	135,165	113,726
	<b>Total Recreation &amp; Culture Expenditure</b>		(1,153,014)	(1,071,544)	(1,231,738)
	<b>Transport</b>				
	<b>Streets Roads Bridges &amp; Depot Construction</b>				
I121005	Direct Road Grants	Inc	68,247	68,247	110,921
I121010	Road Project Grants	Inc	300,605	240,484	246,084
I121015	Roads to Recovery Grant	Inc	222,056	222,056	222,056
I121025	Contribution - St Lighting	Inc	3,500	0	3,066
I147125	Storm Damage Reimbursements	Inc	1,013,960	1,013,960	718,512
			1,608,368	1,544,747	1,300,639

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Streets Roads Bridges &amp; Depot Maintenance</b>					
I122055	Diesel Fuel Rebate Income	Inc	50,000	45,837	<b>38,983</b>
			50,000	45,837	<b>38,983</b>
E122005	Road Maintenance	Exp	(100,000)	(91,663)	<b>(79,727)</b>
E122006	Maintenance Grading	Exp	(150,000)	(137,511)	<b>(146,568)</b>
E122007	Rural Tree Pruning	Exp	(70,000)	(64,163)	<b>(63,584)</b>
E122008	Rural Spraying	Exp	(15,000)	(13,750)	<b>(11,097)</b>
E122009	Town Site Spraying	Exp	(30,000)	(27,500)	<b>(27,134)</b>
E122010	Depot Mtce	Exp	(22,277)	(20,495)	<b>(20,532)</b>
E122011	Town Reserve & Verg Mtce	Exp	(2,000)	(1,837)	<b>(2,371)</b>
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(20,636)	<b>(5,624)</b>
E122015	Rural Numbering	Exp	(100)	(77)	<b>(30)</b>
E122025	Street Cleaning	Exp	(43,000)	(39,424)	<b>(37,166)</b>
E122030	Street Trees	Exp	(50,000)	(45,826)	<b>(68,188)</b>
E122035	Traffic & Street Signs Mtce	Exp	(7,000)	(6,424)	<b>(3,606)</b>
E122045	Townscape	Exp	(19,600)	(17,967)	<b>(21,721)</b>
E122050	Crossovers	Exp	(500)	(462)	<b>(167)</b>
E122055	RoMan Data Collection	Exp	(12,000)	(11,500)	<b>(5,968)</b>
E122060	Street Lighting	Exp	(67,721)	(62,073)	<b>(60,348)</b>
E122090	Graffiti Removal	Exp	(1,000)	(924)	<b>0</b>
E122100	Administration Allocated	Exp	(42,933)	(39,358)	<b>(39,358)</b>
E122190	Depreciation - Roads	Exp	(556,000)	(509,663)	<b>(1,557,687)</b>
E147120	Storm Damage - Not Claimable	Exp	0	0	<b>(5,545)</b>
			(1,211,631)	(1,111,253)	<b>(2,156,421)</b>
<b>Road Plant Purchases</b>					
I122100	Profit on Sale of Asset	Inc	22,586	22,586	<b>63,582</b>
			22,586	22,586	<b>63,582</b>
<b>Aerodrome</b>					
I126015	Aerodrome Reimbursements	Inc	10,689	10,689	<b>10,572</b>
I126020	Aerodrome Hangar Lease	Inc	6,516	6,516	<b>8,204</b>
			17,205	17,205	<b>18,776</b>
E126005	Aerodrome Maintenance	Exp	(7,143)	(6,598)	<b>(10,172)</b>
E126190	Depreciation - Aerodromes	Exp	(25,000)	(22,913)	<b>(32,558)</b>
			(32,143)	(29,511)	<b>(42,730)</b>
<b>Total Transport Income</b>			1,698,159	1,630,375	<b>1,421,979</b>
<b>Total Transport Expenditure</b>			(1,243,774)	(1,140,764)	<b>(2,199,150)</b>
<b>Economic Services</b>					
<b>Rural Services</b>					
I131020	Landcare Reimbursements	Inc	700	638	<b>74,241</b>
			700	638	<b>74,241</b>
E131020	Landcare	Exp	(25,700)	(25,638)	<b>(99,241)</b>
E131030	Rural Towns Program	Exp	(25,000)	(22,929)	<b>(17,262)</b>
E131100	Administration Allocated	Exp	(12,435)	(11,396)	<b>(11,396)</b>
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(4,586)	<b>(6,179)</b>
E131190	Depreciation - Rural Services	Exp	(1,400)	(1,287)	<b>(940)</b>
			(69,535)	(65,836)	<b>(135,018)</b>
<b>Tourism &amp; Area Promotion</b>					
I132005	Caravan Park Fees	Inc	65,000	59,587	<b>77,891</b>
I132010	Reimbursements	Inc	1,000	913	<b>68</b>
I132015	RV Area Fees	Inc	8,000	7,337	<b>13,774</b>
I132035	Tourism Income	Inc	0	0	<b>7,228</b>



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			74,000	67,837	98,961
E132015	Caravan Park Manager Salary	Exp	(21,917)	(20,128)	(23,378)
E132020	Caravan Park Mtce	Exp	(50,926)	(46,725)	(49,522)
E132025	Subsidy Historic Village	Exp	(8,350)	(8,350)	(8,350)
E132035	RV Area Maintenance	Exp	0	0	(12,681)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(13,750)	(8,331)
E132050	Administration Allocated	Exp	(55,994)	(51,326)	(51,326)
E132190	Depreciation - Tourism	Exp	(7,000)	(6,413)	(9,940)
			(159,187)	(146,692)	(163,528)
	<b>Building Control</b>				
I133005	Building Licenses	Inc	8,000	7,337	2,599
			8,000	7,337	2,599
	<b>Other Economic Services</b>				
I134005	Water Sales	Inc	7,000	6,413	7,733
			7,000	6,413	7,733
E134005	Water Supply - Standpipes	Exp	(12,000)	(11,011)	(12,944)
E134190	Depreciation - Other Economic Services	Exp	(1,600)	(1,463)	0
			(13,600)	(12,474)	(12,944)
	<b>Total Economic Services Income</b>		89,700	82,225	183,534
	<b>Total Economic Services Expenditure</b>		(242,322)	(225,002)	(311,490)
	<b>Other Property &amp; Services</b>				
	<b>Private Works</b>				
I141005	Private Works Income	Inc	50,000	45,837	14,724
			50,000	45,837	14,724
E141005	Private Works	Exp	(30,000)	(27,489)	(4,919)
E141100	Administration Allocated	Exp	(7,763)	(7,117)	(7,117)
			(37,763)	(34,606)	(12,036)
	<b>Public Works Overheads</b>				
I143020	Reimbursements	Inc	100	100	1,217
			100	100	1,217
E143005	Engineering Salaries	Exp	(91,169)	(83,567)	(76,565)
E143007	Engineering Administration Salaries	Exp	(55,292)	(50,688)	(51,519)
E143009	Housing Allowance Works	Exp	(18,000)	(17,500)	(15,928)
E143015	CEO's Salary Allocation	Exp	(52,675)	(48,290)	(50,159)
E143020	Engineering Superannuation	Exp	(93,196)	(85,426)	(80,611)
E143025	Engineering - Other Expenses	Exp	(3,000)	(2,761)	(5,365)
E143030	Sick Holiday & Allowances Pay	Exp	(170,000)	(155,837)	(167,363)
E143045	Insurance on Works	Exp	(30,281)	(30,281)	(29,076)
E143050	Protective Clothing	Exp	(9,000)	(8,250)	(4,396)
E143055	Fringe Benefits	Exp	(1,000)	(1,000)	(297)
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(913)	(696)
E143065	MOW - Vehicle Expenses	Exp	(5,000)	(4,576)	(6,602)
E143075	Telephone Expenses	Exp	(2,500)	(2,288)	(1,479)
E143080	Staff Licenses	Exp	(585)	(539)	(461)
E143085	Safety Equipment & Meetings	Exp	(5,000)	(4,587)	(2,099)
E143090	Conferences & Courses	Exp	(2,000)	(1,837)	0
E143095	Staff Training	Exp	(16,000)	(14,674)	(3,091)
E143105	Administration Allocated	Exp	(5,750)	(5,269)	(5,269)
E143200	LESS PWOH ALLOCATED	Exp	561,448	518,283	503,553
			0	0	2,577

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
<b>Plant Operation Costs</b>					
I144005	Sale of Scrap	Inc	1,500	1,375	491
I144010	Reimbursements	Inc	5,000	4,587	11,224
			6,500	5,962	11,715
E144010	Fuel & Oils	Exp	(130,000)	(119,163)	(121,125)
E144020	Tyres & Tubes	Exp	(20,000)	(18,337)	(14,647)
E144030	Parts & Repairs	Exp	(50,000)	(45,837)	(40,211)
E144040	Plant Repair - Wages	Exp	(55,000)	(50,413)	(29,167)
E144050	Insurance and Licences	Exp	(30,000)	(30,000)	(28,626)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(9,163)	(10,231)
E144075	Minor Plant & Equipment <\$3000	Exp	(8,000)	(7,337)	(7,590)
E144065	MV Insurance Claim Expenses	Exp	0	0	(11,340)
E144200	LESS POC ALLOCATED-PROJECTS	Exp	303,000	280,250	303,168
			0	0	40,231
<b>Salaries &amp; Wages</b>					
E146010	Gross Salaries, Allowances & Super	Exp	(2,234,563)	(2,048,354)	(2,189,252)
E146200	Less Sal , Allow, Super Allocated	Exp	2,234,563	2,048,365	2,189,252
			0	11	0
<b>Unclassified</b>					
I147005	Commission - Vehicle Licensing	Inc	48,000	44,000	38,482
I147035	Banking errors	Inc	0	0	0
I147050	Council Staff Housing Rental	Inc	28,000	25,663	19,960
I147065	Insurance Reimbursement	Inc	0	0	5,175
I147070	Council Housing Reimbursements	Inc	1,500	1,375	1,543
I147120	Charge on Private use of Shire Vehicle	Inc	3,120	2,880	2,970
I147121	Reimbursement - Community Requests	Inc	0	0	515
			80,620	73,918	68,645
E147015	Community Requests & Events - CEO Allocation	Exp	(6,500)	(5,962)	(5,278)
E147035	Banking Errors	Exp	0	0	(116)
E147050	Council Housing Maintenance	Exp	(65,320)	(60,364)	(57,572)
E147055	Consultants	Exp	(40,000)	(36,663)	(33,343)
E147070	4WD Resource Sharing Group	Exp	(4,500)	(4,125)	(2,270)
E147090	Building Maintenance	Exp	(10,000)	(9,257)	(9,430)
E147100	Administration Allocated	Exp	(161,734)	(148,269)	(148,269)
E147115	Occupational Health & Safety (OHS)	Exp	(5,000)	(4,587)	(3,215)
E147130	Depreciation - Unclassified	Exp	(26,000)	(23,826)	(28,583)
E147150	Community Requests Budget	Exp	(14,000)	(12,826)	(4,136)
E147151	Community Donations/Sponsorship	Exp	(3,500)	(3,212)	(3,500)
			(336,554)	(309,091)	(295,712)
<b>Total Other Property &amp; Services Income</b>			137,220	125,817	96,301
<b>Total Other Property &amp; Services Expenditure</b>			(374,317)	(343,686)	(264,939)
<b>Total Income</b>			<b>6,267,729</b>	<b>6,108,755</b>	<b>6,004,404</b>
<b>Total Expenditure</b>			<b>(5,362,408)</b>	<b>(4,945,409)</b>	<b>(6,277,697)</b>
<b>Net Deficit (Surplus)</b>			<b>905,321</b>	<b>1,163,346</b>	<b>(273,293)</b>

**SHIRE OF WAGIN**  
**STATEMENT OF PAYMENTS**  
**FOR THE PERIOD ENDED 31 MAY 2019**

Payment	Date	Name	Description	Amount
<b>Municipal Account List of Payments</b>				
<b>EFT Payments</b>				
EFT8255		See Trust Account List of Payments		
EFT8256	2/05/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8257	2/05/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(460.00)
EFT8258	2/05/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8259	2/05/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8260		See Trust Account List of Payments		
EFT8261		See Trust Account List of Payments		
EFT8262	9/05/2019	AI Antz Electrical	Repair and Replace Lighting above Department of Transport PCs, Remove and Replace Oven at Gordon St Residence	(262.35)
EFT8263	9/05/2019	Albany V-Belt & Rubber	Air Filters for P10 Komatsu Grader, P39 Bobcat, P42 Isuzu Truck, P48 Tennant Sweeper, P47 Cat Backhoe & P11 Komatsu Grader	(448.50)
EFT8264	9/05/2019	Alchemy Technology	Remote Training for New User - 10 Hours	(1,458.71)
EFT8265	9/05/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,769.50)
EFT8266	9/05/2019	Ampac Debt Recovery	Cost and Commissions for the month of April	(1,534.50)
EFT8267	9/05/2019	Arpit Bhuaa	Refund 1 Nights Accomodation at the Wagin Caravan Park - 21st April 2019	(22.00)
EFT8268	9/05/2019	Australia Post	Postage - April 2019	(415.87)
EFT8269	9/05/2019	Beaurepairs	Battery for P43 Toro Mower, Battery for P39 Bobcat, Battery for P47 Backhoe	(455.54)
EFT8270	9/05/2019	Berty Bee's	HACC Gardening for Darkan Clients 26/04/2019 & 30/04/2019	(313.50)
EFT8271	9/05/2019	Boc Gases	R020D2 Oxygen, R020G Oxygen, R040G Dissolved Acetylene, R065E2 Argoshield, Container Service Charge 29/03/2019 - 27/04/2019	(58.20)
EFT8272	9/05/2019	Brian Roderick	Reimbursement for Staff Uniform - 2018/2019	(149.90)
EFT8273	9/05/2019	Callum Ballantyne	Reimbursement for Shoes from Staff Uniform Allowance 2018/2019	(179.95)
EFT8274	9/05/2019	Carol Kirk	Reimbursement for Police Clearance	(54.30)
EFT8275	9/05/2019	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service	(252.12)
EFT8276	9/05/2019	Courier Australia	Delivery charges	(39.61)
EFT8277	9/05/2019	D Spencer & L Lucas	Remove Banners along Arthur Road	(440.00)
EFT8278	9/05/2019	Daycrest Pty Ltd	HACC Coordinator Unleaded & HACC Bus Diesel	(411.17)
EFT8279	9/05/2019	Doms Delicatessen Of Wagin	Milk for Library	(15.00)
EFT8280	9/05/2019	Donna George	Reimbursement for Food for Staff Morning/Afternoon Tea	(234.06)
EFT8281	9/05/2019	Entire Fire Management	Hazard Reduction Burn to Southern Cell of Mount Latham	(13,750.00)
EFT8282	9/05/2019	Fire & Safety WA	20x Goggles, 1x Jacket	(565.40)
EFT8283	9/05/2019	GA Franz	Clean and Reseal all Pavers at Wagin Swimming Pool	(9,427.00)
EFT8284	9/05/2019	Great Southern Waste Disposal	Management of Facility & Refuse Collection - April 2019	(22,011.44)
EFT8285	9/05/2019	Hall Electrical & Data Services	Repairs to Phone Cabling at 2 Ballagin Street	(44.00)
EFT8286	9/05/2019	Landgate - Midland	Other DLI Invoices - April 2019	(25.70)
EFT8287	9/05/2019	Marketforce Productions	Advertisement in The West Australian & Narrogin Observer for Final Trim Grader Operator	(668.83)
EFT8288	9/05/2019	My Flex Training Services	Training: Re-Ablement & Wellness Workshop - 30 April 2019	(3,300.00)
EFT8289	9/05/2019	NNT Uniforms	Uniform Order for Billie-Jo Swayn, Thomas Parker & Kirsty Simkins	(887.00)
EFT8290	9/05/2019	Narrogin Technology Solutions	Desk Mount Dual Monitor Stand for HACC, 4x Printer Toners, 1x Keyboard and Mouse for HACC	(1,414.90)
EFT8291	9/05/2019	Palace Hotel	1x Carton Of Great Northern for Meetings/Seminars/Catering	(40.99)
EFT8292	9/05/2019	Quick Corporate	Stationary Order 1 May 2019 including HACC Stationary & Library Shredder	(535.24)
EFT8293	9/05/2019	Rugged Xtremes	15x Small Stowage Bags, 5x Canvas PPE Bag for SES	(1,489.20)
EFT8294	9/05/2019	Sheridans For Badges	Name Badges for: Trevor – Environmental Health Officer and Building Surveyor, Billie Swayn – Trainee, Thomas Parker - Trainee, Kim Nottle - HACC Manager	(144.93)
EFT8295	9/05/2019	Terry Brown & Co	Culvert Cover	(280.50)
EFT8296	9/05/2019	Trevor Brandy	Reimbursement for Wall Oven for 14 Gordon Street	(930.00)
EFT8297	9/05/2019	Wagin Ag Solutions	20L Drum Glyphosate - HACC, 2x 18kg Forklift Gas for P51	(309.65)
EFT8298	9/05/2019	Wagin District Farmers Co-operative	Catering & Cleaning Supplies - April 2019	(434.44)
EFT8299	9/05/2019	Wagin Meats	60 Angel Burgers for Swimming Pool, 24 BBQ Sausages and 2 Sleeves Angel Burgers for End of WANDRRA BBQ	(108.80)
EFT8300	9/05/2019	Wagin Newsagency	Protective Clothing for Works Crew, Leaving Card for H George, 2x Receipt Books for Caravan Park & Newspapers	(130.63)
EFT8301	9/05/2019	Wagin Truck Centre	2x Drums of Grease for Works Depot, Battery Booster Clamp	(406.40)
EFT8302	9/05/2019	Wagin Window & Carpet Cleaning	Clean Childrens Rug & Clean Fabric Chairs at Library	(88.00)
EFT8303	9/05/2019	Wallis Computer Solutions	NBN - Admin Office, Rec Centre & Library	(143.00)
EFT8304	9/05/2019	Western Stabilisers	Cement Stabilisation on Bullock Hills Road	(49,335.00)
EFT8305	16/05/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8306	16/05/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8307	16/05/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8308	16/05/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8309	24/05/2019	AI Antz Electrical	Install Sensor Light and 2x powerpoints at Depot Kitchen, Move Powerpoint in HACC Office, Install powerpoint at Works Depot	(939.90)
EFT8310	24/05/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(2,536.37)
EFT8311	24/05/2019	Anser Technical	Street Lighting Design Process For Unicorn Street, Wagin. Including Landgate Images.	(1,980.00)
EFT8312	24/05/2019	Australian Communications Authority	License Renewal Telstra Radio Terminal, Mt Latham 1916485/1	(113.00)
EFT8313	24/05/2019	Australian Taxation Office	April 2019 BAS	(15,202.00)
EFT8314	24/05/2019	Beaurepairs	2 New Tyres on P16 Isuzu Truck, New Tyre on P90 HACC Trailer	(1,019.16)
EFT8315	24/05/2019	Carole Jennifer Lindley	Reimbursement for Police Clearance	(54.30)

Payment	Date	Name	Description	Amount
EFT8316	24/05/2019	David Gray & Co Pty Ltd	20x 240L Recycling Bins - Light Green with Yellow Recycling Lids	(1,207.80)
EFT8317	24/05/2019	Department Of Fire & Emergency Services	2018/2019 ESL Quarter 4	(11,086.10)
EFT8318	24/05/2019	Donna George	Reimbursement of Wildon Guest Book for Caravan Park	(27.46)
EFT8319	24/05/2019	Ella Maesepp	Low Waste Living Workshop - 2 May 2019	(420.00)
EFT8320	24/05/2019	Entire Fire Management	Firebreak installation and Drainage Upgrade Mulch North West Reserve (Race Track - Go Kart Track), Hazard Reduction Burn	(30,884.00)
EFT8321	24/05/2019	Express Print	500x Business Cards For Trevor Brandy - Environmental Health Officer And Building Surveyor, 500x Business Cards for Kim Nottle - Home and Community Care Manager	(269.50)
EFT8322	24/05/2019	Exurban	Town Planning Consulting Services - April 2019	(4,659.31)
EFT8323	24/05/2019	Fire & Safety WA	Flashlights	(1,738.00)
EFT8324	24/05/2019	Halanson Earthmoving	AGRN 743 - Flood Recovery Work - March, April & May 2019	(167,530.00)
EFT8325	24/05/2019	IGA X-press	Public Convenience Supplies	(34.89)
EFT8326	24/05/2019	James Lydeker	Reimbursement for Police Clearance	(54.30)
EFT8327	24/05/2019	LGISWA	Workforce Risk Forum Training - B Roderick & D George	(418.00)
EFT8328	24/05/2019	Liberty Oil Australia Pty Ltd	5000L Diesel	(7,027.00)
EFT8329	24/05/2019	Marleys Diesel & Ag	Grease Gun Hose & Grease Gun Nozzle for P12 Komatsu Grader	(41.38)
EFT8330	24/05/2019	Metro Count	1x New Road Counter (including 12 month warranty, MTE v5.0 Web Download & MetroCount USB Comms Cable) with Trade-In	(4,284.50)
EFT8331	24/05/2019	Narrogin Betta Electrical Home Living	Chest Freezer for Works Depot	(424.00)
EFT8332	24/05/2019	Security & Key Pty Ltd	New Plugs & 1 New Key for Sportsground Building Locks	(134.96)
EFT8333	24/05/2019	Shirley Marsh	Reimbursement for F Class Licence Appointment & Flu Vaccination	(62.35)
EFT8334	24/05/2019	St John Ambulance WA	1 x Defibrillator & Cabinet - less grant funding cost Prepare and present Shire of Wagin Works Department Annual OSH Refresher Induction - Attend Toolbox Meeting & Safety Committee Meeting	(249.00)
EFT8335	24/05/2019	Steve Taylor	Advertisement in the West Australian 16 March 2019 - Wheatbelt Region feature. Woolorama Special Feature Wrap Around in The Narrogin Observer and the Great Southern Herald - 7 March 2019	(1,210.00)
EFT8336	24/05/2019	The West Australian	Advertisement in the West Australian 16 March 2019 - Wheatbelt Region feature. Woolorama Special Feature Wrap Around in The Narrogin Observer and the Great Southern Herald - 7 March 2019	(730.00)
EFT8337	24/05/2019	Toll Express	Delivery Charges	(56.50)
EFT8338	24/05/2019	Trevor Brandy	EHO Utility Allowance & Communication Allowance - April & May 2019	(500.00)
EFT8339	24/05/2019	W A Country Health Service-Wheatbelt	Main Meals and Sweets Supplied - April 2019	(772.20)
EFT8340	24/05/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 16/04/2019, 30/04/2019, 2/05/2019, 8/05/2019, 14/05/2019 & 21/05/2019	(2,337.50)
EFT8341	24/05/2019	WA Reticulation Supplies	12 Station Hunter Timer for Wetlands Park	(318.17)
EFT8342	24/05/2019	Wagin General Practice	Pre Employment Medical & F Class Endorsement - Kim Nottle	(245.00)
EFT8343	24/05/2019	Wagin Mechanical Repairs	Oil Change on P86 HACC car	(260.50)
EFT8344	24/05/2019	Wagin Motel	3x Nights Accomodation in April 2019 For Mick (Painter)	(330.00)
EFT8345	24/05/2019	Wagin Mower Repairs	Chain & Chain Drive Gear for P30 Chainsaws, Spark Plugs, Cover & Fuel Tap for P33 Side Tipping Mixer	(162.85)
EFT8346	24/05/2019	Wagin Panel & Paint	Repair/Replace Windscreen on P05 Doctors Vehicle Toggleswitch for P30 Mowers & Chainsaws, Oil Drum Pump & 20L Versatrans ATF for Works Depot, Filters for P16 Isuzu Truck, Jumper Leads	(110.00)
EFT8347	24/05/2019	Wagin Truck Centre	Versatrans ATF for Works Depot, Filters for P16 Isuzu Truck, Jumper Leads	(633.95)
EFT8348	30/05/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8349	30/05/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8350	30/05/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8351	30/05/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
<b>EFT Payments Total</b>				<b>(376,773.48)</b>
<b>Cheque Payments</b>				
5169	2/05/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5170	9/05/2019	Department Of Transport	12 Months Registration - W11701 DFES Trailer	(24.30)
5171	9/05/2019	Elders Rural Services Australia Limited	20L Glyphosate & Gleen for Townsite Spraying	(203.50)
5172	9/05/2019	Shire Of Wagin	Banking Error - Deposited \$30 of Til Float	(117.35)
5173	9/05/2019	Synergy	Electricity Usage	(6,619.05)
5174	9/05/2019	Telstra	Phones, Faxes and Staff Mobiles - April 2019	(3,137.63)
5175	9/05/2019	Water Corporation	Various Shire Water Bills April - May 2019	(2,006.78)
5176	16/05/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5177	24/05/2019	John Daniel Cochrane	Reimburse Half of the cost of Materials for the Shire/Cochrane Fence	(193.58)
5178	24/05/2019	Kleenheat Gas	Gordon Street - 2x 45kg cylinders - Facility Fee/Cylinder Service Charge	(75.90)
5179	24/05/2019	Shire Of Wagin	HACC Petty Cash Recoup	(323.15)
5180	24/05/2019	Synergy	Electricity Usage	(1,746.65)
5181	24/05/2019	Telstra	Phone Bill Ambulance Assoc Hut charges to 3 June 2019	(47.85)
5182	24/05/2019	Water Corporation	Various Shire Water Bills April - May 2019	(17,292.32)
5183	30/05/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
<b>Cheque Payments Total</b>				<b>(31,896.06)</b>
<b>Direct Debit Payments</b>				
DD3412.1	2/05/2019	Walgs	Payroll deductions	(4,962.14)
DD3412.10	2/05/2019	Matrix Superannuation	Superannuation contributions	(64.56)
DD3412.11	2/05/2019	Prime Super	Superannuation contributions	(424.29)
DD3412.12	2/05/2019	Hostplus	Superannuation contributions	(544.16)
DD3412.13	2/05/2019	Mlc Superannuation	Superannuation contributions	(233.16)
DD3412.14	2/05/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3412.2	2/05/2019	MTAA Super	Superannuation contributions	(175.46)
DD3412.3	2/05/2019	Sunsuper	Superannuation contributions	(51.12)
DD3412.4	2/05/2019	Cbus Superannuation	Superannuation contributions	(79.40)
DD3412.5	2/05/2019	Bt Super	Superannuation contributions	(200.56)
DD3412.6	2/05/2019	Macquarie Super	Superannuation contributions	(103.26)
DD3412.7	2/05/2019	Rest Administration	Payroll deductions	(899.97)

Payment	Date	Name	Description	Amount
DD3412.8	2/05/2019	Australian Super Administration	Superannuation contributions	(794.17)
DD3412.9	2/05/2019	Hesta Super Fund	Superannuation contributions	(235.61)
DD3416.18	1/05/2019	Department Of Transport	Daily Licensing Takings 29/04/19	(11,079.65)
DD3416.19	2/05/2019	Department Of Transport	Daily Licensing Takings 30/04/19	(4,681.50)
DD3416.20	1/05/2019	National Australia Bank	Merchant Statement April 2019	(177.08)
DD3425.1	16/05/2019	Walgs	Payroll deductions	(5,238.91)
DD3425.10	16/05/2019	Prime Super	Superannuation contributions	(421.15)
DD3425.11	16/05/2019	Hostplus	Superannuation contributions	(541.65)
DD3425.12	16/05/2019	Mlc Superannuation	Superannuation contributions	(220.89)
DD3425.13	16/05/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3425.2	16/05/2019	Sunsuper	Superannuation contributions	(56.97)
DD3425.3	16/05/2019	Cbus Superannuation	Superannuation contributions	(177.43)
DD3425.4	16/05/2019	Bt Super	Superannuation contributions	(360.00)
DD3425.5	16/05/2019	Macquarie Super	Superannuation contributions	(213.70)
DD3425.6	16/05/2019	Rest Administration	Payroll deductions	(1,141.07)
DD3425.7	16/05/2019	Hesta Super Fund	Superannuation contributions	(249.11)
DD3425.8	16/05/2019	Australian Super Administration	Superannuation contributions	(668.52)
DD3425.9	16/05/2019	Matrix Superannuation	Superannuation contributions	(94.77)
DD3436.1	30/05/2019	Walgs	Payroll deductions	(5,169.81)
DD3436.10	30/05/2019	Matrix Superannuation	Superannuation contributions	(105.91)
DD3436.11	30/05/2019	Prime Super	Superannuation contributions	(419.12)
DD3436.12	30/05/2019	Hostplus	Superannuation contributions	(541.65)
DD3436.13	30/05/2019	Mlc Superannuation	Superannuation contributions	(220.89)
DD3436.14	30/05/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3436.2	30/05/2019	Sunsuper	Superannuation contributions	(49.39)
DD3436.3	30/05/2019	Cbus Superannuation	Superannuation contributions	(177.43)
DD3436.4	30/05/2019	Bt Super	Superannuation contributions	(406.27)
DD3436.5	30/05/2019	Macquarie Super	Superannuation contributions	(197.92)
DD3436.6	30/05/2019	Oneanswer Personal Super	Superannuation contributions	(152.76)
DD3436.7	30/05/2019	Rest Administration	Payroll deductions	(959.32)
DD3436.8	30/05/2019	Hesta Super Fund	Superannuation contributions	(231.46)
DD3436.9	30/05/2019	Australian Super Administration	Superannuation contributions	(664.23)
DD3440.1	1/05/2019	Sheriff's Office Perth	3160 Troy Daniel Furniss lodgement fee for registering 1 unpaid infringement	(127.00)
DD3440.10	23/05/2019	Department Of Transport	Daily Licensing Takings 21/05/19	(1,241.65)
DD3440.11	24/05/2019	Western Australian Treasury Corporation	Loan Repayment 137 May 2019	(1,907.86)
DD3440.12	24/05/2019	Department Of Transport	Daily Licensing Takings 22/05/19	(3,943.35)
DD3440.13	27/05/2019	Classic Finance Pty Ltd	Photocopier Lease Payment May 2019	(222.20)
DD3440.14	27/05/2019	Department Of Transport	Daily Licensing Takings 23/05/19	(4,745.20)
DD3440.15	28/05/2019	Department Of Transport	Daily Licensing Takings 24/05/19	(8,963.05)
DD3440.16	29/05/2019	Department Of Transport	Daily Licensing Takings 27/05/19	(10,908.30)
DD3440.17	30/05/2019	Department Of Transport	Daily Licensing Takings 28/05/19	(4,015.20)
DD3440.18	31/05/2019	National Australia Bank	Merchant Statement May 2019	(279.86)
DD3440.19	31/05/2019	Department Of Transport	Daily Licensing Takings 29/05/19	(4,849.95)
DD3440.2	13/05/2019	Department Of Transport	Daily Licensing Takings 09/05/19	(8,438.60)
DD3440.20	3/05/2019	Department Of Transport	Daily Licensing Takings 01/05/19	(1,854.50)
DD3440.21	31/05/2019	Western Australian Treasury Corporation	Loan Repayment 141 May 2019	(11,672.13)
DD3440.22	6/05/2019	Department Of Transport	Daily Licensing Takings 02/05/19	(1,907.60)
DD3440.23	7/05/2019	Department Of Transport	Daily Licensing Takings 03/05/19	(5,441.75)
DD3440.24	8/05/2019	Department Of Transport	Daily Licensing Takings 06/05/19	(7,806.30)
DD3440.25	9/05/2019	Department Of Transport	Daily Licensing Takings 07/05/19	(4,027.00)
DD3440.26	10/05/2019	Department Of Transport	Daily Licensing Takings 08/05/19	(4,426.25)
DD3440.27	13/05/2019	Western Australian Treasury Corporation	Loan Repayment 139 May 2019	(6,009.05)
DD3440.3	14/05/2019	Department Of Transport	Daily Licensing Takings 10/05/19	(6,485.25)
DD3440.4	15/05/2019	Department Of Transport	Daily Licensing Takings 13/05/19	(5,748.60)
DD3440.5	16/05/2019	Department Of Transport	Daily Licensing Takings 14/05/19	(3,219.65)
DD3440.6	17/05/2019	Department Of Transport	Daily Licensing Takings 15/05/19	(6,453.50)
DD3440.7	20/05/2019	Department Of Transport	Daily Licensing Takings 16/05/19	(1,236.95)
DD3440.8	21/05/2019	Department Of Transport	Daily Licensing Takings 17/05/19	(9,733.25)
DD3440.9	22/05/2019	Department Of Transport	Daily Licensing Takings 20/05/19	(7,068.80)
<b>Direct Debit Payments Total</b>				<b>(176,801.24)</b>
<b>Municipal Account List of Payments Total</b>				<b>(585,470.78)</b>
<b>Trust Account List of Payments</b>				
<b>EFT Payments</b>				
EFT8255	2/05/2019	Debra Mazurek	COMMUNITY GYM KEY BOND REFUND	(30.00)
EFT8260	9/05/2019	Andrew Taylor	STAFF CHRISTMAS FUND 2019	(2,000.00)
EFT8261	9/05/2019	Wagin Action Group	COMMUNITY BUS BOND REFUND	(150.00)
<b>EFT Payments Total</b>				<b>(2,180.00)</b>
<b>Cheque Payments</b>				
<b>Cheque Payments Total</b>				<b>0.00</b>
<b>Trust Account List of Payments Total</b>				<b>(2,180.00)</b>
<b>Credit Card List of Payments</b>				
<b>Chief Executive Officer - Peter Webster</b>				
Credit Card	2/05/2019	Westnet	Internet Charges	(224.87)
Credit Card	7/05/2019	Shire of Wagin	HACC Manager Licence Fee	(89.15)
Credit Card	8/05/2019	JA Appliances	Filter for Rangehood - Omdurman Street House	(50.00)
Credit Card	14/05/2019	NAB	Card Fee	(9.00)
<b>Chief Executive Officer - Peter Webster Total</b>				<b>(373.02)</b>
<b>Deputy Chief Executive Officer - Brian Roderick</b>				
Credit Card	16/04/2019	Shire of Wagin	HACC Licence Costs	(110.10)
Credit Card	24/04/2019	Narrogin Petals & Blooms	Wreaths for Anzac Day	(290.00)
Credit Card	2/05/2019	Hancock & Sons	Flouro Bulbs for Omdurman Street House	(46.50)
Credit Card	2/05/2019	Cleaners Supermarket	Bulb Changer and Extension Poles for Recreation Centre	(285.88)

Payment	Date	Name	Description	Amount
Credit Card	14/05/2019	NextMedia Pty Ltd	Subscription for Library - Organic Gardener	(95.00)
Credit Card	14/05/2019	NAB	Card Fee	(9.00)
<b>Deputy Chief Executive Officer - Brian Roderick Total</b>				<b>(836.48)</b>
<b>Manager of Works - Allen Hicks</b>				
Credit Card	13/05/2019	GMR Supplies	Ice Machine for Depot	(1,597.33)
Credit Card	13/05/2019	Bunnings	Paint Spray Gun	(299.00)
Credit Card	14/05/2019	NAB	Card Fee	(9.00)
<b>Manager of Works - Allen Hicks Total</b>				<b>(1,905.33)</b>
<b>Manager of Finance - Tegan Hall</b>				
Credit Card	18/04/2019	Aussie Broadband	NBN Charges - Works Depot, Rec Centre, Admin Office & Library	(290.00)
Credit Card	8/05/2019	Safety Culture Docs	OHS Take 5 Checklist	(10.95)
Credit Card	14/05/2019	NAB	Card Fee	(9.00)
<b>Manager of Finance - Tegan Hall Total</b>				<b>(309.95)</b>
<b>Credit Card List of Payments Total</b>				<b>(3,424.78)</b>

## 12. REPORTS OF OFFICERS

### 12.1 WORKS AND SERVICES REPORT – MAY 2019

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	22 <sup>nd</sup> May
PREVIOUS REPORT(S):	22 <sup>nd</sup> May 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Plant Report

#### CONSTRUCTION CREW:

The 2018/19 Works Program has been completed, other than two jobs to be carried over to 2019/20 - Sirdar Street and Thompson/Warup Nth intersection.

The Construction Crew are currently gravel sheeting blow outs, grading bitumen shoulders and grading rural roads.

#### UPCOMING WORKS:

Footpath renewal on Traverse Street.

Footpath renewal on Tavistock Street between Ranford and Throssell Street.

#### ROAD MAINTENANCE:

The Road Maintenance Crew have attended general road maintenance issues including blow-outs and fallen trees as they arise.

#### TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching pot holes and other general works.

#### PLANT / MACHINERY:

General servicing has been carried out on the Shire plant and mechanical repairs as required. Most plant repairs and servicing up to date.

#### COUNCILLOR'S INFORMATION

Nil

#### CONSULTATION / COMMUNICATION:

Nil

#### STATUTORY / LEGAL IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**4036 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That Council receive the Manager of Works Officer report for the month of May 2019.

Carried 6/0

PLANT REPORT			May-19			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	P WEBSTER	9/06/2017	59,093	60,000	W.1	
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	15,400	15,000	W.001	
ISUZU D MAX P-04	A HICKS	30/06/2017	53,814	51,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018	24,653	30,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	2,970		W.10292	
KOMATSU GRADER P-10	S DESOUZA	20/10/2014	4,955	5,000	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	1,437	1,750	W.10707	
KOMATSU GRADER P-12	J LYDEKER	15/01/2019	341	500	1GSM793	
ISUZU TRUCK P-14	VARIOUS	27/03/2007	286,107	295,000	W.1002	
BOMAG ROLLER P-15	B DAVIES	3/01/2008	8,335	8,350	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	56,136	70,000	W.1012	
TORO MOWER P-18	M TITO	25/09/2009	1,552	1,650	W.9630	
VIB ROLLER P-19	VARIOUS	3/01/2008	1,461	1,540	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,532	3,750	W.9618	
ISUZU P-21	J LYDEKER	17/03/2017	38,129	42,000	W.676	
JOHN DEERE P-22	E WALLAS	10/08/2016	265	300	W.487	
TOYOTA UTE P-24	T SIMMS	16/09/2010	104,657	110,000	W.1010	
TOYOTA UTE P-25	E WALLAS	16/09/2010	92,511	100,000	W.1001	
TRITON UTE P-26	M TITO	14/11/2014	52,155	60,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	62,470	75,000	W.1007	
MAHINDRA P-38	N COOK	21/01/2016	43,535	50,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,031	3,250	W.10553	
ISUZU TRUCK P-40	S HISKINS	29/03/2019	3,499	5,000	W.437	New
ISUZU TRUCK P-42	D HOYSTED	6/02/2014	143,753	160,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	804	850		
CAT BACKHOE P-47	N COOK	21/09/2015	4,681	4,750	W.10552	
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	1,958	2,000	W.10554	
MULTIPAC ROLLER P-49	B DAVIES	9/01/2017	1,400	1,500	W.860	
TOYOTA UTE P-50	VARIOUS	15/12/2017	16,380	20,000	W.924	
FORKLIFT P-51	VARIOUS		16,283	30/11/2019	W 10729	
TOYOTA UTE P-85	S DESOUZA	20/08/2010	104,074	110,000	W.863	
ATV MOTORBIKE P-92	VARIOUS	30/06/2010	630	1,000	W.026	

## 12.2 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – MAY 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	9 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	13 <sup>th</sup> May 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

### BRIEF SUMMARY:

Development Report – May 2019

### BACKGROUND/COMMENT:

Report provided on a monthly basis for Councils information consisting of Planning, Building and Health activities for the month of May 2019.

Development Applications:

Nil

### BUILDING PERMITS

Permit No.	Owner	Builder	Location	Description	Value	Fees
99805	Wagin CRC	Daniel Tuhiwai	46 Tudhoe Street	S/F Patio	\$20,000	\$97.70
99806	Rodney Cook	O/B	6 Transverse Street	Porch Enclosure	\$5,000	\$97.70
99807	NAB	Triple M Technologies	87 Tudor Street	Access Ramp	\$100,000	\$190.00

Health

Effluent Disposal Approvals

15 Unicorn Street Septic Tank approval applicable fees \$236.00 (renewal of leach Drain)

Complaints Received

Noise Complaint – Loud Music – Etelowie Street

Noise Complaint - Diesel Motor - Rifle Street

Rubbish Investigation – Scadden Street – Issue reported to the Department of Housing.

Delapidated Fence - Upland Street – Owner has indicated he will attend to the fence within 6 months, sent letter to confirm agreement.

Condition of 89 Tudhoe Street – Owner has been issued with an application to Demolish, will contact owner and report back to next Council meeting.

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Associated Building and Health Fees

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple

**4037 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of May 2019.

Carried 6/0

### 12.3 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – MAY 2019

PROPONENT:	Deputy Chief Executive Officer
OWNER:	Deputy Chief Executive Officer
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	23 <sup>rd</sup> May 2019
DISCLOSURE OF INTEREST:	Focus Audit Letter from the Office of the Auditor General

#### BRIEF SUMMARY:

The following report details the activities that fall under the control of the DCEO in the month of May and June 2019.

#### SPORTSGROUND DEVELOPMENT:

The consultants, CCS Strategic and ADC Projects, have completed the final report - stage 1 of the process which is the Needs Assessment. The report is enclosed with this agenda, along with the Consultation notes and Building Condition report.

Mark Casserly, from CCS Strategic, will be presenting the Needs Assessment report to Council on Thursday 27<sup>th</sup> June at 5.00pm.

He also indicated that they will commence Stage 2 – Feasibility Study in July with a community workshop. During the workshop he will go through the Needs Assessment report with the clubs and community and answer any questions or queries.

#### CORPORATE SERVICES:

##### Audit

The Shire of Wagin has been selected by the Office of Auditor General (OAG) for a Focus Audit on Local Government Management of Contract Renewals or Extensions and Variations. The audit is scheduled for the 24<sup>th</sup> and 25<sup>th</sup> June. Please refer to attached letter from the OAG.

##### Budget

Staff have been working on various elements of the 2019/2020 Budget. A Councillor Budget workshop is scheduled for Thursday 27<sup>th</sup> June.

#### AGED CARE:

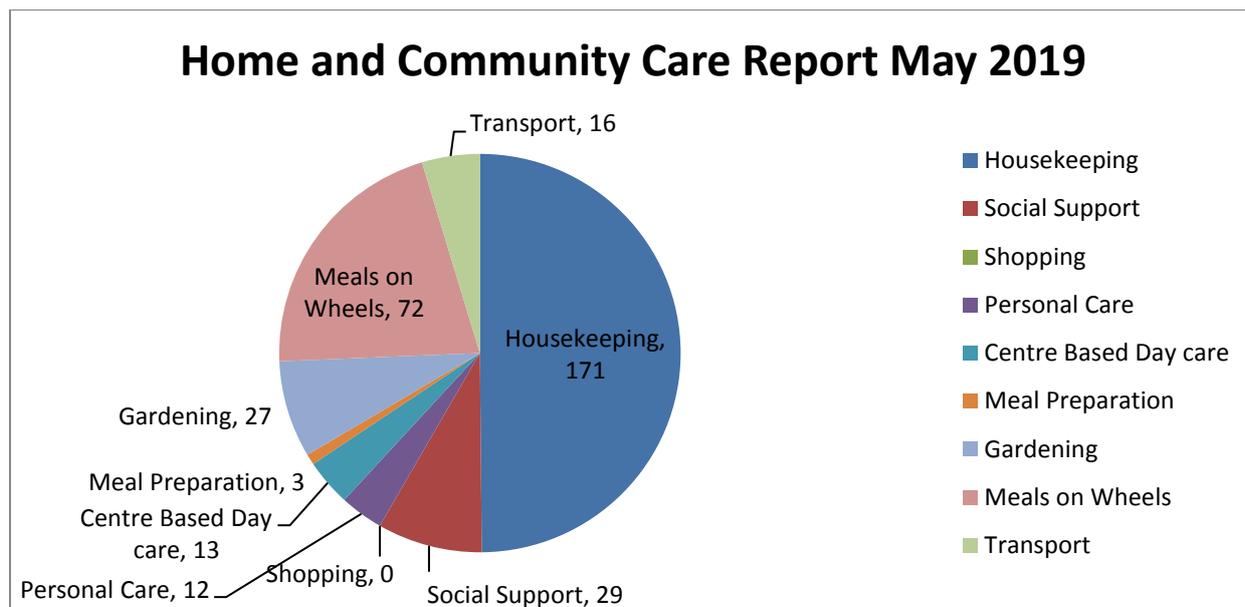
##### HOME AND COMMUNITY CARE REPORT MAY 2019

##### CLIENTS:

74 clients received one or more services for May:

Service	Number of Clients
Housekeeping	59
Social Support	8

Shopping	0
Personal Care	2
Centre Based Day care	13
Meal Preparation	1
Gardening	20
Meals on Wheels	5
Transport	15



#### HOME AND COMMUNITY CARE - MDS FOR MAY 2019

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	216	-27	2913	2172
Social Support	54	31	-23	651	289
Personal Care	16	8	-8	190	94
Centre Based Day Care	120	44	-76	1442	740
Respite Care	1.5	0	-1.5	18	0
Home Maintenance	112	28	-84	1344	485
Transport	63	25	-38	762	304
Meals on Wheels	334	72	-262	4011	1191
Other food services	25	3	-22	299	5

**TOURISM AND PROMOTION:****June Shire Facebook Report**

13/06/2019

The Facebook page has posted 11 times since the last report in May with the biggest audience award being the Historical village WA day Flyer reaching 1036 people with 22 likes, comments and shares.

- Help us stop the Monster Notice – 16<sup>th</sup> May – 468 people
- Duke of Edinburgh's Awards – 21<sup>st</sup> May – 357 people
- Free bin stickers – 22<sup>nd</sup> May – 568 people
- Movie flyer – 23<sup>rd</sup> May – 396 people
- WestJet notice – 24<sup>th</sup> May – 419 people
- Swinging 60's fundraiser – 29<sup>th</sup> May – 971 people
- Historical Village flyer – 29<sup>th</sup> May – 1036 people
- Movie flyer – 4<sup>th</sup> June – 481 people
- Draft 'Revitalising Agricultural Region Freight Strategy' link – 5<sup>th</sup> June - 460 people
- Cardio tennis flyer – 6<sup>th</sup> June – 296 people
- Narrogin observer – 13<sup>th</sup> June – 138 people

Our total page "likes" is currently sitting at 1100 – with the page total being up by .2%.

To compare our likes to other shire pages:

- Wickepin – 708
- Williams – 391
- Kondinin – 317
- Lake Grace – 457
- Kojonup – 855

Wagin Woolorama Page remains at 2200 likes.

**Tourism Video**

Frank Carrol, from Creative Contrast, is continuing to put together the new Wagin tourism video. He was in Wagin on the recent long weekend filming at the Historical Village open day, Lake Norring and other sites in Wagin

**RECREATION AND CULTURE:****Wagin Librarian**

Wagin Librarian, Stephanie Dimmock, has tendered her resignation to the Shire. Stephanie, has managed the library for the past six years and has been very passionate about providing the best library service and experience to the Wagin community. Over this time there has been many new Library services and functions introduced and library membership has more than tripled.

Management will now begin the process of appointing a new librarian.

**Library Report : May and June 2019**

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period, and is submitted in advance of the monthly council meeting.

**Library Update:**

- Our Amlib operating system has been updated in the library, thanks to Donna and Wallis Computing Solutions.



- Borrower membership of the Wagin Library & Gallery has now reached 1009.
- Tina's research into authors of Classic novels for children and adults is continuing. We can request some of these for our new financial year library stock.

**Library Events:**

- Book sale was held in the Wagin Library & Gallery on Saturday 15<sup>th</sup> June.

**Library Regular Activities:**

- WLG Book Club was held on Saturday June 8<sup>th</sup>. The next Book Club afternoon will be held on Saturday July 13<sup>th</sup>.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of the Wagin Library & Gallery meeting was held on the 30<sup>th</sup> May. Our next Wagin Library & Gallery meeting will be held on the 27<sup>th</sup> of June.

**Library Statistics:**

- 2 new borrowers at the library during this reporting period;
- 362 patron visits for May June reporting period;
- 15 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 55 inter-library loan requests from other public libraries throughout WA for our items; 1 not supplied.
- 22 requests for information searches undertaken for Wagin library patrons by library staff;
- 1 public access computer user/s; 2 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 30 community members enjoyed free tea or coffee in the library;
- 17 community members and library patrons spent time reading and relaxing in the library.
- 46 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

**Patron Comments and Suggestions:**

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

**Up and coming news and events:**

- No interest from library users as yet for Author Susanne Wilder's proposed visit in June. If no-one registers their interest in hearing Susanne talk, library staff will not be going ahead with this.
- Childrens' Book Council of Australia Childrens' Book Week promotional materials have been ordered in preparation for this event.

**Recreation Centre Report**

The Recreation Centre Manager, Kim Hough has been on leave for the past two and a half weeks, however, there has still been a lot going on at the Recreation centre. Terry Anthony has been assisting in Kim's absence. The highlight of the period has been the Netball Club hosting multiple home games against other clubs, this has proved very successful with the league considering hosting more games in Wagin.

Other activities at the centre include tennis, hockey, yoga, fitness classes, trots, Football and stay on your feet.

Activities on now

- Tennis coaching 3 or 4 time slots
- Netball training and fixtured games
- Football Games
- Yoga 4 sessions
- Fitness classes twice a week
- Trots monthly
- Stay on your feet every Monday
- Hockey when needed

**Community Events**Scale Aerobatics

The Model planes have recently returned to Wagin for an event, which was open to all Wagin people to take a drive out to the airstrip and see the planes up close and flying.

Monty Cotton – The Flaming Galahs

Shire Staff have been in contact with Monty Cotton – of the ‘A Boy named Cash’ show – regarding coming back to Wagin to perform his latest show, The Flaming Galahs.

It's a show based on Australian music past and present, including a couple of Johnny Cash songs as a lot of people expect that, finishing off with a variety of rock and roll dance tunes. Monty is happy to return to perform in the Wagin Town Hall and we have highlighted November 8<sup>th</sup> as a good option, after burnouts and before harvest.

This would be the Shire's major community event for the financial year and it would be seen as an inclusive family friendly event open to the whole community.

Thank a Volunteer Sundowner

Staff have recently applied for \$1,000 funding for the annual Thank a Volunteer Sundowner. The plan is to once again hold the event at the Wagin Memorial Swimming Pool on Friday February 7<sup>th</sup>, with provision for food, a couple of drinks and a few words of Thanks for their commitment to the Wagin community.

**CONSULTATION/COMMUNICATION:**

Shire Staff

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

N/A

**STRATEGIC IMPLICATIONS:**

N/A

**VOTING REQUIREMENTS:**

Simple Majority

**4038 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council receive the Deputy Chief Executive Officer's report for May 2019.

Carried 6/0





Our Ref: 8500



President Phillip Blight  
Shire of Wagin  
PO Box 200  
WAGIN WA 6315

7th Floor, Albert Facey House  
469 Wellington Street, Perth

Mail to: Perth BC  
PO Box 8489  
PERTH WA 6849

Tel: (08) 6557 7500  
Fax: (08) 6557 7600  
Email: [info@audit.wa.gov.au](mailto:info@audit.wa.gov.au)

Dear Sir

### **FOCUS AUDIT – LOCAL GOVERNMENT MANAGEMENT OF CONTRACT RENEWALS OR EXTENSIONS AND VARIATIONS**

The *Local Government Amendment (Auditing) Act 2017* gives the Auditor General (OAG) the mandate to audit Western Australia's local governments and regional councils. The OAG also conducts focus audits at a sample of entities as an extension of our annual financial audits. Our aim is to assess how well entities perform common business practices and related controls. The findings of these audits provide an insight to good practice, so all entities, including those not audited, can consider to improve their performance. I have included an information fact sheet which provides more details on focus audits.

The Shire of Wagin was selected to be part of a focus audit on the management of contract renewals or extensions and variations, which will be conducted at eight local governments. The results of our focus audit will be summarised and tabled in Parliament in the first quarter of 2020.

The objective, focus and audit approach of the focus audit is outlined in Attachment A. We will contact the Chief Executive Officer to discuss these details further and to arrange a convenient time for the audit to be conducted.

We look forward to working with staff at the Shire of Wagin. If you have any questions relating to the focus audit, please contact Aram Madnack, Director Financial Audit on 6557 7674 or Renuka Venkatraman, Director Financial Audit on 6557 7574.

Yours sincerely

MARK AMBROSE  
SENIOR DIRECTOR  
FINANCIAL AUDIT  
24 May 2019

Attach

**ATTACHMENT A****MANAGEMENT OF CONTRACT RENEWALS OR EXTENSIONS AND VARIATIONS****Objective and focus**

The objective of the audit is to assess whether local governments (LGs) manage their contract renewals or extensions and variations effectively. The audit will also assess whether LGs are maintaining complete and accurate records of contracts.

Our focus for the audit will include, but is not limited to:

1. Do LGs have adequate policies and practices for managing contract renewals or extensions and variations?
2. Do LGs have complete and accurate records of contracts?
3. Are LGs adequately:
  - controlling contract renewals or extensions, including the review of contractor performance before renewing or extending contracts?
  - controlling contract variations, including the review of contractor performance before the variation (if required)
  - complying with management approved delegations before a contract is renewed or extended or undergoes a variation?

**Audit approach**

This will involve:

- liaison with staff to gain an understanding of policies, procedures and practices for the management of contract extensions and variations.
- a review of policies and practices for the management of contract extensions and variations, including any relevant regulations.
- a review of the controls associated with the management of contract extensions and variations.
- informal progress briefings with nominated liaison(s) including discussion on emerging findings.
- issuing a draft management letter containing our findings for management comments.
- issuing a draft report and seeking agency's comment prior to tabling the report in Parliament.



# What to expect from a focus area audit

*Our role is to serve the public interest by providing Parliament with independent and impartial information about state and local government accountability and performance. Our audits are an important part of open and accountable government.*



## About the OAG

The Office of the Auditor General (OAG) supports the Auditor General in auditing the finances and activities of Western Australian state and local government.

The Parliament (as the representative of the people of Western Australia) is our key client.

The Auditor General reports directly to Parliament not a government minister. This independence and freedom from influence or interference is the cornerstone of public sector audit.

## What is a focus area audit?

We conduct these audits at a sample of state or local government entities as an extension of our annual financial audits, using more detailed testing than is required for forming our financial audit opinions.

Our aim is to assess how well entities perform common business practices and related controls.

The findings of these audits provide an insight to good practice, so all entities, including those not audited, can consider their own performance.

More information can be found in our Audit Practice Statement at [www.audit.wa.gov.au/corporate-publications](http://www.audit.wa.gov.au/corporate-publications).

## What our audits don't do

The role and authority of the Auditor General is considerable. However, our audits do not:

- comment on or criticise policy decisions. Although, the Auditor General can assess whether state and local government policy has been effectively implemented
- investigate fraud or other criminal matters. These matters are handled by the police or the Corruption and Crime Commission
- investigate administrative malpractice by state and local government that affect an individual. Such matters are the mandate of the Ombudsman.

## How does the Auditor General decide what to audit?

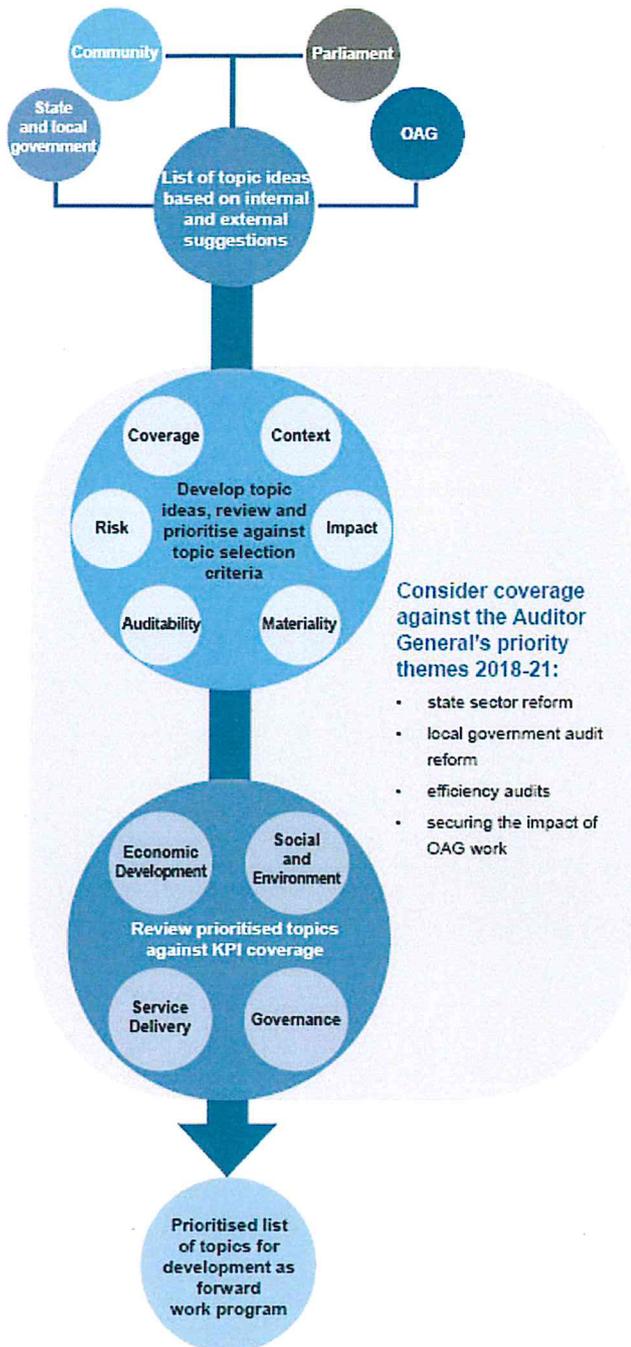
Deciding what to audit is a key part of the Auditor General's independence and is not subject to direction from Parliament or government.

We use a topic selection framework to make sure our selection of topics is objective, robust and transparent.

We seek to select a program that is balanced in its coverage, contains topics that matter to Parliament and the community, and that reflects how and where public sector entities are spending public money.

We make our forward work program available on our website at [www.audit.wa.gov.au/audit-program/](http://www.audit.wa.gov.au/audit-program/).

## Our topic selection framework



## Our approach to auditing

The OAG uses a 'no surprises' approach in carrying out its focus area audits.

These 5 key principles guide our work:

- All audits are conducted in accordance with Australian Auditing and Assurance Standards.
- The highest standards of ethical and personal behaviour are demonstrated.
- All audits are approached in a fair and constructive way.
- Audits are conducted, and reported in an impartial manner.
- Matters of significance arising from audits are reported to Parliament.

More information about our values, how we set our strategy and manage our business to deliver consistently high quality audits can be found in our Transparency Report at [www.audit.wa.gov.au/corporate-publications](http://www.audit.wa.gov.au/corporate-publications).

## Our approach to reporting

We expect state and local government heads to update their Minister/Mayor (or counterpart) on focus area audits at their organisation. However, confidentiality provisions in section 46 of the *Auditor General Act 2006* mean that copies of a report cannot be shared prior to tabling. Our standard practice is to offer relevant parts of the report to the Minister/Mayor before tabling in Parliament.

## Important internal controls

While legislation may determine minimum specific requirements, entities still need to ensure they have strong internal controls and good governance. Strong controls make sure things go right and prevent things going wrong. Management needs to have oversight and monitoring of their controls and internal audit is critically important in ensuring controls and oversight are effective. With all this in place, the Auditor General acts as a last line of defence - providing stronger levels of assurance to Parliament, and ultimately the people of Western Australia.

## 12.4 CHIEF EXECUTIVE OFFICERS REPORT – MAY 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	18 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	22 <sup>nd</sup> May 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	Nil
ATTACHMENTS:	8) WALGA Info Page – Infrastructure, Parks and Gardens, 11) Agricultural Region Freight Plan

### 1) RECRUITMENT - CHIEF EXECUTIVE OFFICER POSITION

A meeting has been arranged between Michael Fitz Gerald from Fitz Gerald Strategies and Council at 6pm on the 25<sup>th</sup> June 2019. This is prior to the June Council meeting. The meeting will discuss the recruitment process and proposed salary package.

### 2) DIGITAL SCREEN

Below is a summary of three quotes obtained for a digital screen in Wagin.

Cr West has approached a number of organisations in Wagin about contributing to the structure. These included: -

- Wagin Agricultural Soc                   \$10,000
- Chamber of Commerce               \$10,000
- WAGS   \$ 5,000
- Raymond Edward                     \$ 5,000
- Wagin Lions                               \$ 5,000
- Wagin Rotary                             \$ 5,000

Company	Size	Sides	Area	Pitch	Price	GST
Spencer Signs	2.3m x 1.79m	2	8.26m <sup>2</sup>		\$59,265	Excl
S-tech	2.56m x 1.92m	2	9.83m <sup>2</sup>	10mm	\$42,142	Excl
S-tech	2.56m x 1.92m	2	9.83m <sup>2</sup>	6.6mm	\$54,897	Excl
Aria Digital	2.66m x 1.92m	2	10.2m <sup>2</sup>	6mm	\$39,980	Excl

Todate, only one letter confirming their contribution has been received (Wagin Lions).

The other organisations (WAC, CofC, WAGS, R Edward & Wagin Rotary) have indicated that they are supportive however no correspondence has been received.

Council has budgeted for \$20,000 to go towards the signs.

- **May 2019** – No letters have been received todate to enable this project to proceed

- **June 2019** – We have received one email from Rotary indicating a contribution of \$2,500 and another email from the Wagin Chamber of Commerce advising they will be writing soon regarding their contribution of \$10,000.

### 3) **ARC INFRASTRUCTURE – FIRE REDUCTION**

The CEO recently meet with representatives of ARC Infrastructure regarding the fire hazard along Bolt Rd from Leonora St to Miller St Wagin.

ARC agrees to the fire concerns and are planning to mechanically mulch the section from Leonora St to just north of Sirdar St and install fire breaks on the balance of this section in preparation for burning by the local Brigades. ARC is expecting to the have their clearing done by mid-April 2019.

- **May 2019** – Mulching and some burning should take place along the rail line in the next few weeks. There will also be some burning required by the Bush Fire Brigades.
- **June 2019** – Planning on mulching by 29<sup>th</sup> June 2019

### 4) **AQUILA – AUSTRALIA**

Meetings have been held over the month with Paul Dewar from Aquila Australia regarding the use of the airport for drone operation and training. They will be about 8m wingspan and can carry up to 150kg. The intended purpose is fire control, land mapping, search and rescue and some farm applications

Further meetings will be held, and they hope to be testing the airport with the drones in about 2 months

- **June 2019** – Aquila Australia plan to be testing the drones at the airport in July 2019

### 5) **CINGULAN AUSTRALIA**

The earth station is progressing very well with the control room and power shed being installed. The dish and aerials will be erected shortly

### 6) **TELSTRA TOWER - LOCATION**

Emails have been sent to VisionStream (Telstra) requesting a meeting to discuss the location of a tower in Wagin.

Awaiting a reply

### 7) **LOT 31 TUDHOE ST WAGIN – GRANT COUSINS**

An email has been received from Mr Grant Cousins about selling Lot 31 Tudhoe St Wagin.

He has indicated that he is not interested in selling at this time.

Further advise will be provided to Council July meeting on this matter.

### 8) **NATIVE VEGETATION CLEARING - PERMITS**

The State Government has set some new fees for Vegetation clearing permits. The increases are substantial however the fees have not increased since 2004.

I have attached a copy of the WALGA news letter regarding this matter.

**9) NATIONAL GENERAL ASSEMBLY – CANBERRA 2019**

The Shire President attended the National Convention in Canberra from the 15<sup>th</sup> – 19<sup>th</sup> June 2019. He may care to comment on the event

**10) WARATAH LODGE – STAFF PARKING**

Emails have been exchanged regarding the creation of a staff car park on portion of Lot Arnott St Wagin.

A few trees would need to be removed and small section of fence removed.

I am awaiting a formula letter from the Manager of Waratah Lodge prior to setting out conditions.

The proposed conditions will be: -

- No Shire responsibility for damage to vehicle
- No upgrade of area without approval of the CEO
- Should the land be required for a Council development then the parking area will be removed

**11) AGRICULTURAL REGION FREIGHT PLAN – COMMENT SOUGHT**

I have attached a press release regarding the State Governments “Efficiency – Boosting plan for Agricultural Region freight”

There is a link for the public to undertake the survey.

I would encourage all rural people to complete the survey

**12) WASTE - LOCAL LAW**

At the recent 4WDL meeting it was resolved that the group would progress this Local Law (LL). The introduction of the LL is to assist Council controlling waste on verges due to the introduction of the Container Deposit Scheme. The Shire of Williams are coordinating the submission of the Local Law.

**13) STAFF**

- Peter Webster will be on leave from 19<sup>th</sup> August until 16<sup>th</sup> September 2019

**14) MEETINGS**

- |   |                               |
|---|-------------------------------|
| • CCZ Meeting 21.6.19   | Teleconference                |
| • Council Meeting 25.6.19   | Council Chambers Wagin – 7pm  |
| • Wagin Sportsground Precinct Redevelopment (presentation – stage 1 – needs assessment) 27.6.19 | Council Chambers Wagin – 5 pm |
| • Budget Workshop 27.6.19   | Council Chamber Wagin – 7 pm  |
| • Tourist and Promotion Comm 9.7.19   | Council Chambers Wagin – 7pm  |
| • Council Meeting 23.7.19   | Council Chambers Wagin – 7pm  |
| • Regional Road Group Meeting 26.7.19   | Wickepin – 9.30am             |
| • Council Meeting 27.8.19   | Council Chambers Wagin – 7pm  |
| • CCZ meeting 30.8.19   | Shire of Beverley – 9.30am    |
| • Council Meeting 24.9.19   | Council Chambers Wagin – 7pm  |
| • Council Meeting 22.10.19  | Council Chambers Wagin – 7pm  |
| • Council Meeting 26.11.19  | Council Chambers Wagin – 7pm  |
| • CCZ Meeting 29.11.19  | Shire of ? – 9.30am           |
| • Council Meeting 17.12.19  | Council Chambers Wagin – 7pm  |

**CONSULTATION/COMMUNICATION**

Nil

**STATUTORY/LEGAL IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple

**4039 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council receive the Chief Executive Officer's report for May 2019.

Carried 6/0



# INFOPAGE



**To:** Chief Executive Officers,  
Infrastructure, Environmental Officers

**From:** Mark Batty - Executive Manager  
Environment and Waste

**Organisation:** All Local Governments

**Reference:** 05-064-2-0022

**Date:** 30 May 2019

**Priority:** High

**Subject:** Native Vegetation Clearing Permit application fees to rise from 1 July 2019  
Local Government Clearing Regulation Working Group

## IN BRIEF:

<b>Operational Area:</b>	Infrastructure, Parks and Gardens
<b>Key Issues:</b>	<ul style="list-style-type: none"> <li>The State Government has announced increases in fees for clearing permit applications made under Part V of the Environmental Protection Act (1986), effective 1 July 2019.</li> <li>The decision to increase fees follows feedback on the Department of Water and Environmental Regulation (DWER) cost recovery discussion paper (submissions <a href="#">here</a>).</li> <li>WALGA strenuously opposed any fee increase for Local Governments, proposing instead that the State Government first improve the efficiency and effectiveness of clearing regulation system and develop a more comprehensive and strategic approach to native vegetation protection in WA.</li> <li>The new fees, although less than had been originally proposed for clearing up to 5 ha, still represent a significant increase and impost on the Local Government sector.</li> <li>The Government has stated that revenue raised from the increased fees will be used to improve timeliness and quality of assessments, including increasing staff numbers, developing or updating guidance documents and improving systems.</li> <li>The Minister for Environment has also announced the development of a general government policy for native vegetation, investigations into improved vegetation mapping, strategic regional conservation planning and continued reform of regulatory processes.</li> <li>Further information on the new fee structure can be found on the <a href="#">DWER website</a>.</li> <li>To avoid the increased fees, Local Governments in a position to lodge clearing permits by 30 June 2019 are encouraged to do so.</li> <li>WALGA has been working with DWER and the Department of Biodiversity, Conservation and Attractions (DBCA) in relation to Local Governments' concerns regarding the operation of the regulations of clearing of native vegetation. DWER has agreed to the establishment of a Local Government Clearing Regulation Working Group to provide strategic leadership and guidance on roadside clearing guidelines and policy, including permits and offsets. WALGA is seeking nominations from suitably qualified and experienced metropolitan and regional Local Government officers to serve on this Working Group. Information on how to apply can be found on the WALGA website <a href="#">here</a>.</li> </ul>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>Note the increase in clearing permit application fees and consider lodging clearing permit applications by 30 June 2019 where feasible to do so.</li> <li>Consider invitation to nominate for the Local Government Clearing Regulation Working Group. Applications close 10 June 2019.</li> </ul>

## New fee structure

The current fee structure for area and purpose permit applications of \$50 - \$200 has been in place since 2004.

Area permits allow the clearing of a specific area, such as clearing for a gravel pit. Purpose permits allow the clearing of different areas from time to time for a specified purpose. Local Governments, government agencies, mining companies and utilities (roads, railways, gas, water, power) are examples of organisations that require this type of permit.

The existing and new fee structures effective 1 July 2019 are shown in Tables 1 and 2 below by land use zone. Fees will now be differentiated for clearing activity in the south-west (intensive) or rest of state (extensive) zone as shown in Figure 1. For both zones purpose permit applications will be subject to a component fee of \$2000 in addition to the area fee, due to the increased complexity of assessing and administering these permits over their duration.

**Table 1 – Current and new clearing permit fees for Local Government - Intensive land use zone**

size (ha)	Permit Type			
	Area		Purpose*	
	Current	1 July 2019	Current	1 July 2019
0-1	50	400	200	2400
more than 1 - 5	100	600	200	2600
more than 5 - 10	100	1500	200	3500
more than 10 - 50	200	2000	200	4000
more than 50 - 100	200	3000	200	5000
more than 100 - 500	200	4000	200	6000
more than 500 -1000	200	5000	200	7000
more than 1000	200	10000	200	12000

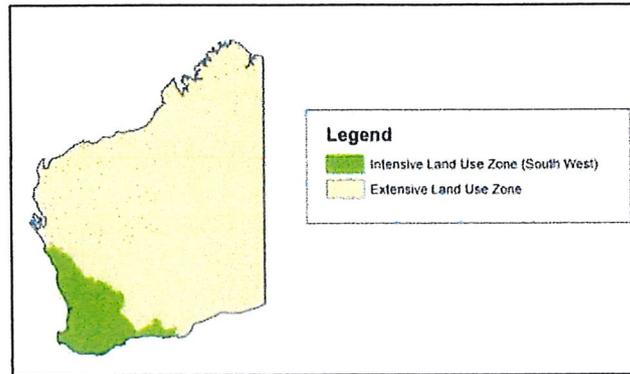
\* area fee plus purpose permit component fee of \$2000

**Table 2 - Current and new clearing permit fees for Local Government - Extensive land use zone**

size (ha)	Permit Type			
	Area		Purpose*	
	Current	1 July 2019	Current	1 July 2019
0-1	50	400	200	2400
more than 1 - 5	100	600	200	2600
more than 5 - 10	100	750	200	2750
more than 10 - 50	200	1000	200	3000
more than 50 - 100	200	1500	200	3500
more than 100 - 500	200	2000	200	4000
more than 500 -1000	200	2500	200	4500
more than 1000	200	5000	200	7000

\* area fee plus purpose permit component fee of \$2000

**Figure 1 – Land use zones**

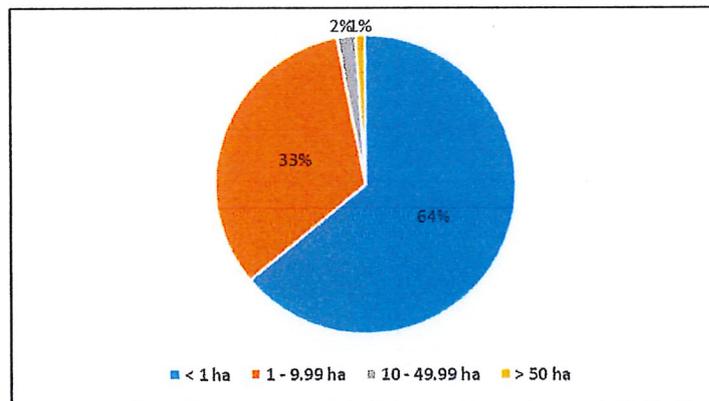


**Implications for Local Governments**

The clearing permit application fee increase will impact on Local Government, which as a sector represents a significant proportion of all clearing permit applications, second only to the State Government. Over the period 2016-17 to 2017-18, Local Governments submitted approximately 250 clearing permit applications. In 2017-18, 23 per cent of all clearing permit applications were submitted by Local Governments.

Almost all Local Government clearing permit applications since 2016-17 were for clearing of less than 10 ha. Over the same period Local Governments made only two applications to clear more than 50 ha, both of which were in the extensive zone (Figure 2 refers). Approximately 90 per cent of all Local Government permit applications were for clearing in the intensive zone.

**Figure 2 – Local Government clearing permit applications by size (ha) 2016/17 – 2018/19**



The impact of the fee increases on individual Local Governments will depend on the number and type of clearing permits required, which will vary depending on their location, composition of their local road network, ratepayer base and other factors driving road maintenance, widening and construction.

Local Governments in a position to submit clearing permits prior by 30 June 2018 should consider doing so in order to avoid the increased fees for projects to be delivered in the coming financial year.

**Local Government Clearing Regulation Working Group**

Local Governments have raised concerns with the operation of the regulation of the clearing of native vegetation, including delays in assessment, approvals and resolution of appeals, a lack of or inconsistent guidance, interaction with other regulation, offsets and lack of data.

WALGA has been working with DWER and the Department of Biodiversity, Conservation and Attractions (DBCA) to address these concerns. DWER has agreed to WALGA's proposal to establish a Local Government Clearing Regulation Working Group to provide strategic leadership and guidance on roadside clearing guidelines and policy, including permits and offsets. The group will comprise:

- one metropolitan Local Government officer representative;
- two non-metropolitan Local Government officer representatives;
- one WALGA representative;
- one DBCA representative;
- one DWER representative (Compliance and Enforcement); and
- one DWER representative (Native Vegetation Regulation).

WALGA is seeking nominations from suitably qualified and experienced metropolitan and regional Local Government officers to serve on this Working Group. Information on how to apply can be found on the WALGA website [here](#). Applications close on Friday, **10 June 2019**.

**For further information please contact:**

Environment Policy Manager, Nicole Matthews on 9213 2039 or email [nmatthews@walga.asn.au](mailto:nmatthews@walga.asn.au)

Governance Support Officer, Chantelle O'Brien, 9213 2013 or email [nominations@walga.asn.au](mailto:nominations@walga.asn.au)



COPY

# Efficiency-boosting plan for agricultural region freight released for comment

Wednesday, 5 June 2019

- McGowan Government election commitment to boost freight and trade efficiency
- Freight priorities identified for the Mid-West, Wheatbelt, Great Southern and Goldfields-Esperance agricultural regions
- New draft strategy to guide policy and investment decisions for the next 10 years
- Initial \$10 million investment to upgrade key commodity routes announced today
- Final plan will help State Government vie for Commonwealth funding



Hon Rita Saffioti BBus MLA  
Minister for Transport; Planning



Hon Alannah MacTiernan MLC  
Minister for Regional Development; Agriculture and Food; Ports; Minister Assisting the Minister for State Development, Jobs and Trade

The draft 'Revitalising Agricultural Region Freight Strategy - Responding to Change' has today been released for public comment.

The strategy provides a framework to prioritise decision-making to address the key challenges faced when transporting grain, livestock, hay, fertiliser and agricultural lime in the key agricultural regions of the Mid-West, Wheatbelt, Great Southern and Goldfields-Esperance.

The strategy has identified more than 20 multi-modal regional transport infrastructure project packages, which can assist in improving agricultural freight efficiencies and productivity.

These include upgrading rail lines and improving access for longer trains, building new regional intermodal terminals and upgrading roads to allow for heavy vehicle access.

Coinciding with the release of today's draft strategy is the announcement of 20 regional road upgrades worth a total of \$10 million as part of the State Government's Commodity Freight Routes package announced in the recent State Budget.

Officer		
Action Required		
Information Only		
Actioned		
Scanned		

comment  
Mow  
INF

Many of the secondary freight roads funded feature as priority upgrades in the draft 'Revitalising Agricultural Region Freight Strategy - Responding to Change'.

The State Budget also had \$14 million allocated to Wheatbelt Secondary Freight Routes to complement \$70 million put forward by the Commonwealth. This is part of the State Government's wider \$2 billion regional roads budget for Western Australia.

The State Government is seeking public comment on the strategy via

<http://www.mysaytransport.wa.gov.au/RARF-strategy>. The feedback period closes on July 12, 2019.

**Comments attributed to Transport Minister Rita Saffioti:**

"With the agricultural and food sector representing about 10 per cent of WA's economy, we need to ensure our crucial transport supply chains continue to improve, helping our key regional agricultural areas prepare for future growth.

"The draft Revitalising Agricultural Region Freight Strategy identifies high priority infrastructure investments and regulatory improvements to help enhance efficiency, safety and economic growth of our agricultural sector - which are central to our ability to compete on a global scale.

"The strategy provides a framework for business cases to be developed for road, rail, intermodal and port infrastructure projects for the next 10-15 years.

"Having an endorsed strategy will help the State Government apply for further Commonwealth funding for regional transport infrastructure.

"We are seeking public comment on the draft strategy to ensure the best agricultural freight outcomes can be achieved for the key agricultural regions into the future."

**Comments attributed to Regional Development Minister Alannah MacTiernan:**

"This draft freight strategy has been developed in step with the needs of industry and the key agricultural regions to ensure we produce the best result for Western Australia.



"The freight task associated with agricultural supply chains presents challenges that are unique to these regions.

"Improving transport efficiency across the agricultural supply chains will go a long way towards boosting the international competitiveness of WA products, and ensuring we have diverse regional economies."

Transport Minister's office - 6552 5500

Regional Development Minister's office - 6552 6200



**13. AGENDA ITEMS****13.1 DELEGATION AMENDMENT – NO.20 PAYMENT OF ACCOUNTS**

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Delegation # 20 Payment of Accounts

**BRIEF SUMMARY:**

Council to approve the amendments to Delegation No 20 - Payment of Accounts.

**BACKGROUND/COMMENT :**

Council Delegation No 20 Payment of Accounts gives approval for delegated personnel to sign cheques and authorise electronic funds transfers (EFT) to enable payments and transfers to be made as part of the Shire's operational requirements.

With the Manager of Finance taking maternity leave there is need to add another senior officer to sign cheques and authorise electronic funds transfers. This is to ensure there is adequate personnel to authorise these payments, particularly in times of staff leave.

The changes to the delegation are to add the Manager of Works as a signatory and authoriser of payments and for the Deputy CEO to check and authorise the list of payments. The author has also strengthened the delegation by adding the number of signatories or authorisers required to pay accounts. These changes have been highlighted in yellow.

**CONSULTATION/COMMUNICATION:**

Nil

**STATUTORY/LLEGAL IMPLICATIONS:**

Local Government Act 1995 – Section 5.46(2)

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Absolute Majority

**4040 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council approve the amendments to Delegation no 20 – Payment of Accounts, to include the Manager of Works as a signatory and authoriser of payments and the Deputy Chief Executive Officer as an authoriser of the list of payments.

Carried 6/0



Delegation No:20

**Payment of Accounts**

<b>Date Adopted:</b>	24 April 2012 Minute #1896
<b>Date Last Reviewed:</b>	19 June 2018 Minute #3761
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction:</b>	Yes

**Legal (Parent):** Local Government (Financial Management) Regulation 12

"A payment may only be made from the municipal or trust fund – (a) if the Local Government has delegated to the CEO the exercise of its powers to make payments from those funds by the CEO; or (b) otherwise, if the payment is authorised in advance by a resolution of council."

**Legal (Subsidiary):**

**Other Comments**

Council Delegates its authority and power to the Chief Executive Officer to make payments from the Municipal or Trust Fund provided:

1. A list of payments made is presented to Council, in accordance with Financial Management Regulation 13.
2. All cheques signed are to be by **two** authorised signatories. The Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or **Manager of Works** or the Shire President.
3. The following procedure is to be implemented for the authorisation of payments made by Electronic Funds Transfer (EFT):
  - (i) A list of payments to be made by EFT is checked and authorised by the Chief Executive Officer or **the Deputy Chief Executive Officer** or Manager of Finance
  - (ii) Online authorisation for the funds transfer is made by **any two of** the Chief Executive Officer or Manager of Finance or Deputy Chief Executive Officer or **Manager of Works** or Shire President.
  - (iii) Council is given a list of payments made by EFT each month as part of the financial statement sent out with the agendas.

**Authorised Officer :-**

**Chief Executive Officer**

**On-Delegated :-**

**Manager of Finance**

**Deputy Chief Executive Officer**

**Manager of Works**

**Shire President**



### 13.2 SCHEDULE OF FEES AND CHARGES 2019/2020

PROPONENT:	Deputy CEO
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy CEO
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	11 <sup>th</sup> June 2018
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Schedule of Fees and Charges 2019/2020

#### BRIEF SUMMARY:

For Council to adopt the Schedule of Fees and Charges as presented for the 2019/2020 financial year.

#### BACKGROUND:

The Local Government Act 1995, Part 6 – Financial management, Division 5 – Financing local government activities, Subdivision 2 – Fees and charges, 6.16. Imposition of fees and charges states in point (3) Fees and charges are to be imposed when adopting the annual budget but may be – (a) imposed\* during a financial year; and (b) amended\* from time to time during a financial year. \*Absolute majority required.

The last three financial years have seen Council adopt the Schedule of Fees and Charges in June which differed from previous financial years where they adopted in August as part of the budget adoption process. Due to the successful implementation of this, we are asking Council to adopt the Schedule of Fees and Charges for the new financial year in June again to enable the new charges to be imposed as at the 1<sup>st</sup> of July of the new financial year.

#### COMMENT:

The Schedule of Fees and Charges are set by Council to guide staff on the recovery of costs associated with goods and services the Council provide or proposes to provide to the Community.

There have been some minor changes and increases through-out the document, staff will go through these changes at the meeting.

As the up-coming Budget Workshop won't be held until after the June Council meeting this will be the first time Councillors will have an opportunity to look at the new fees and charges schedule. However, Councillors can still make changes to the document on the meeting night before adoption.

It is still a requirement for Council to adopt the Schedule of Fees and Charges 2019/2020 at the time the 2019/2020 Annual Budget is adopted in August.

#### CONSULTATION/COMMUNICATION:

Council Staff

#### STATUTORY/Legal IMPLICATIONS:



Local Government Act 1995

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Schedule of Fees and Charges 2019/2020  
Budget 2019/2020

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Absolute Majority

**4041 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council adopts the Schedule of Fees and Charges for the 2019/2020 financial year.

**Lost 5/1 absolute majority required**





## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
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### GENERAL PURPOSE FUNDING

#### Rate Revenue

##### Co-operative Bulk Handling Grain Storage Facilities -

Charge per tonne in lieu of rates (Agreement indexed to percentage increase in rates each year)	I031040.100	N	\$0.0526 x 18/19 rate increase	\$0.0526 x 18/19 rate increase
Rates Instalment Administration Charge (Charge to offset additional postage & handling)	I031050.156	N	\$ 5.50	\$ 5.50
Rate Inquiry Standard (settlement agents)	I031055.156	N	\$ 55.00	\$ 55.00
Rate Inquiry Complex (settlement agents)	I031055.156	N	\$ 110.00	\$ 110.00
Electoral Roll		Y	\$ 20.00	\$ 20.00

#### Other General Purpose Funding

##### Photocopies

A4 Copies - Black & White - per side	I032025.156	Y	\$ 0.50	\$ 0.50
A4 Copies - Colour - per side	I032025.156	Y	\$ 0.70	\$ 0.70
A3 Copies - Black & White - per side	I032025.156	Y	\$ 0.90	\$ 0.90
A3 Copies - Colour - per side	I032025.156	Y	\$ 1.50	\$ 1.50

##### Facsimile Transmission

Sending - 1st page	I032025.156	Y	\$ 3.50	\$ 3.50
Sending - 2nd page and thereafter	I032025.156	Y	\$ 1.50	\$ 1.50
Receiving	I032025.156	Y	\$ 1.00	\$ 1.00

##### Laminating

A4	I032025.156	Y	\$ 1.60	\$ 1.60
A3	I032025.156	Y	\$ 2.60	\$ 2.60

##### Equipment

PA System - Community Groups & Sporting Clubs	I032025.156	Y	\$ 60.00	\$ 60.00
PA System	I032025.156	Y	\$ 160.00	\$ 160.00
Projector and Screen	I032025.156	Y	\$ 60.00	\$ 60.00
Bond on PA System / Projector and Screen	I100070	N	\$ 150.00	\$ 150.00

### LAW, ORDER AND PUBLIC SAFETY

#### Fire Prevention

##### Fire Maps

A1	I051015.156	Y	\$ 25.00	\$ 25.00
Town Blocks - Burning Off Fees (Fees to cover insurance charge per block)	I051025.121	N	Cost Recovery + \$50 Insurance Cost	Cost Recovery + \$50 Insurance Cost

#### Animal Control

##### Dog Impound Fees

Daily Pound Fee	I052005.152	Y	\$ 20.00	\$ 20.00
Impound and Release Fee	I052005.152	Y	\$ 90.00	\$ 90.00
Destruction of Dog	I052005.152	Y	\$ 55.00	\$ 55.00
Dog Fines in accordance with Dog Act / Shire Local Law				



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST		2018/2019	2019/2020
<b>Cat Impound Fees</b>					
Daily Pound Fee	1052006.152	Y	\$	20.00	\$ 20.00
Impound and Release Fee	1052006.152	Y	\$	90.00	\$ 90.00
Destruction of Cat	1052006.152	Y	\$	55.00	\$ 55.00
Cat Fines in accordance with Cat Act / Shire Local Law					
<b>Hire of Animal Traps</b>					
Hire per week	1052010.156	Y	\$	20.00	\$ 20.00
Deposit	1052010.156	N	\$	50.00	\$ 50.00
Deposit - pensioner	1052010.156	N	\$	25.00	\$ 25.00
<b>Dog Registration</b>					
Sterilised Dog - 1 year	1052015.156	Y	\$	20.00	\$ 20.00
Sterilised Dog - 3 years	1052015.156	Y	\$	42.50	\$ 42.50
Sterilised Dog - Lifetime	1052015.156	Y	\$	100.00	\$ 100.00
Unsterilised Dog - 1 year	1052015.156	Y	\$	50.00	\$ 50.00
Unsterilised Dog - 3 years	1052015.156	Y	\$	120.00	\$ 120.00
Unsterilised Dog - Lifetime	1052015.156	Y	\$	250.00	\$ 250.00
Pensioner	1052015.156	Y		50% off	50% off
Working Dog	1052015.156	Y		25% off	25% off
Transfer of Dog Registration	1052015.156	Y	\$	15.00	\$ 15.00
Application to keep more than 2 dogs	1052015.156	Y	\$	80.00	\$ 80.00
50% off fees for registration of dogs after 31 May - 1 year only					
**refund may apply to unsterilised dog becoming sterilised					
<b>Cat Registration</b>					
1 Year	1052016.156	Y	\$	20.00	\$ 20.00
Registered after 31 May to 31 October	1052016.156	Y	\$	10.00	\$ 10.00
3 Years	1052016.156	Y	\$	42.50	\$ 42.50
Life Registration	1052016.156	Y	\$	100.00	\$ 100.00
Breeder Registration - per breeding cat	1052016.156	Y	\$	100.00	\$ 100.00
Pensioner	1052016.156	Y		50% off	50% off
Transfer of Cat Registration	1052016.156	Y	\$	15.00	\$ 15.00
<b>Dangerous/Restricted Breed Requirements</b>					
Dangerous Dog/Restricted Breed Collar	1052020.121	Y	\$	50.00	\$ 50.00
Dangerous Dog/Restricted Breed Sign WA on sheetmetal	1052020.121	Y	\$	40.00	\$ 40.00

As per legislation

## HEALTH

### Preventative Services - Administration & Inspection

#### Food Premises Fees

Application for registration / notification of food premises	1074005.156	N	\$	110.00	\$ 110.00
Review of registration / notification of food premises	1074005.156	N	\$	100.00	\$ 100.00
Transfer of Registration Fee	1074005.156	N	\$	62.00	\$ 62.00
Plans Assessment Fee - Small - Residential	1074005.156	N	\$	78.00	\$ 78.00
Plans Assessment Fee	1074005.156	N	\$	155.00	\$ 155.00
Plans Assessment Fee - Supermarkets or Premises > 2	1074005.156	N	\$	240.00	\$ 240.00
Inspection of Premises on request	1074005.156	N	\$	173.00	\$ 173.00
Request for copy of Condemnation Certificate	1074005.156	N	\$	80.00	\$ 80.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Copy of Food Sampling Results Certificate	1074005.156	N	\$ 27.00	\$ 27.00
Temporary Food Business Assessment Fee (per occasion)	1074005.156	N	\$ 40.00	\$ 40.00
Temporary Food Business Assessment Fee (annual)	1074005.156	N	\$ 180.00	\$ 180.00
<b>Lodging House Registration Fees</b>				
Application for Registration of Lodging House < 15 lodgers	1074005.156	N	\$ 354.00	\$ 354.00
Renewal of Registration of Lodging House < 15 lodgers	1074005.156	N	\$ 236.00	\$ 236.00
Application for Registration of Lodging House 15 or more lodgers	1074005.156	N	\$ 506.00	\$ 506.00
Renewal of Registration of Lodging House 15 or more lodgers	1074005.156	N	\$ 338.00	\$ 338.00
<b>Temporary Accommodation Approval Fees</b>				
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	1074005.156	N	\$ 235.00	\$ 235.00
<b>General Fees</b>				
Request for a Section 39 Liquor Certificate	1074005.156	N	\$ 190.00	\$ 190.00
Premises Plan Assessment Fee - miscellaneous	1074005.156	N	\$ 155.00	\$ 155.00
Request for Inspection of Premises - miscellaneous	1074005.156	N	\$ 173.00	\$ 173.00
Request for Premises Inspection Report	1074005.156	N	\$ 153.00	\$ 153.00
Reports to Settlement Agents	1074005.156	N	\$ 103.00	\$ 103.00
Copy of Certificate of Analysis	1074005.156	N	\$ 27.00	\$ 27.00
<b>Itinerant Food Vans / Traders</b>				
Application or Renewal of Itinerant Food Van / Traders Permit Fee	1074005.156			
Per Occasion	1074005.156	N	\$ 30.00	\$ 30.00
One Month	1074005.156	N	\$ 100.00	\$ 100.00
Twelve Months	1074005.156	N	\$ 600.00	\$ 600.00
For the first 12 months the fee is set at 50% of the stated amount as an encouragement to establish new businesses in the Shire				
<b>Water Sampling Fee</b>				
Chemical Swimming Pool Sample	1074005.156	N	\$ 14.00	\$ 14.00
Micro / Amoeba Swimming Pool Sample	1074005.156	N	\$ 34.00	\$ 34.00
Private Water Supply Sampling Fee	1074005.156	N	\$ 72.00	\$ 72.00
<b>Effluent Disposal Fee</b>				
Local Government application fee - paid to local government	1074005.156	N	\$ 118.00	\$ 118.00
When EDPH approval is required / Health Department of WA application fee:				
a) with a local government report	1074005.156	N	\$ 51.00	\$ 51.00
b) without a local government report	1074005.156	N	\$ 110.00	\$ 110.00
Local government report fee	1074005.156	N	\$ 118.00	\$ 118.00
Fee for the grant of a permit to use an apparatus	1074005.156	N	\$ 118.00	\$ 118.00
Request for re-inspection	1074005.156	N	\$ 123.00	\$ 123.00
<b>Other Health</b>				
<b>Wagin Medical Centre - Meeting/Consultant Room</b>				
Professional Organisations / Bodies	1076020.153	Y	\$ 80.00	\$ 100.00
Non Profit Organisations / Bodies	1076020.153	Y	\$ 30.00	\$ 35.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
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### EDUCATION AND WELFARE

#### HACC Program

Support Service	Unit of Service	Level 1 Fee for each client	Level 2
<b>Support Services Included in Fee Cap</b>			
Domestic Assistance / Personal Care / Respite Care / Social Support / Other Food Services (meal prep at home)	Per hour	\$ 8.00	Unit Cost per hour
Social Support Group	Per occasion	\$ 8.00	Unit Cost per hour
Centre Based Day Care (excludes transport and meal)	Per occasion	\$ 8.00	Unit Cost per hour
Nursing and Allied Health	Per occasion	\$ 8.00	Unit Cost per hour
Home Maintenance	Per hour	\$ 10.00	Unit Cost per hour
<b>Support Services Excluded from Fees Cap</b>			
Meals delivered at home or meals received at a centre*	Per meal	\$9.00 - One Course \$13.00 Two Courses	Full cost of meal
Home Modification**	Per job	\$ Variable	Unit Cost
Podiatry	Per occasion	\$ 30.00	Unit Cost
<b>Transport***</b>			
Centre Based Day Care or Group Bus / Vehicle Transport	Per one way trip	\$ 2.50	Unit Cost
Up to 10 kms	Per one way trip	\$ 5.00	Unit Cost
11 kms to 30 kms	Per one way trip	\$ 8.00	Unit Cost
31 kms to 60 kms	Per one way trip	\$ 10.00	Unit Cost
61 kms to 99 kms	Per one way trip	\$ 15.00	Unit Cost
<b>Social Support</b>			
Volunteer Home Visits		Free	Free
Telecross Telephone Support Services		Free	Free
<b>Counselling, Support Information and Advocacy</b>			
Advisory, advocacy		Free	Free
Counselling Support		Free	Free
Carer Support		Free	Free



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<b>Other Support</b>				
Client Care Co-ordination		Free		Free
Provision of Information		Free		Free
Assessment and Review		Free		Free

### Note

\* These costs should be paid for by the client and there is no fee reduction

\*\* A negotiated fee linked to the cost of the job will apply

\*\*\* Transport fees, kilometre ranges and aligning transport fees to income levels were reviewed and supported by a representative group of transport service providers

Status	Level 1	Level 2
Single	\$0 - \$50,000	More than \$50,001
Couple Combined	\$0 - \$80,000	More than \$80,001
Level 1 - Fees Cap \$64 per week		
Level 2 - Fees Cap \$154 per week		

### Note

Income Level 1 calculated using maximum income for full Aged Pension, Part Aged Pension and equivalent income

Income Level 2 calculated using income limit for Commonwealth Seniors' Health Card

(based on March 2013 Australian Government Age Pension maximum income rate increases)

## COMMUNITY AMENITIES

### Sanitation - Household Refuse

#### Refuse Disposal Fees

Domestic Rubbish Service Fee (residential) 1 bin per annum	I101005.156	N	\$	320.00	\$ 325.00
Additional Service	I101005.156	N	\$	320.00	\$ 325.00
Domestic Rubbish Service Fee (residential) 240L additional charge	I101005.156	N	\$	20.00	\$ -
Note - charges based on recovery of costs associated with the collection, recycling and disposal of refuse					

#### Bin Replacement Fees

Replacement Whole Recycling / Green Bin	I101005.156	Y	\$	135.00	\$ 135.00
Replacement Recycling / Green Bin Lid	I101005.156	Y	\$	25.00	\$ 25.00
Replacement Bin Wheels	I101005.156	Y	\$	25.00	\$ 25.00

#### Refuse Site Fees

1 x 120L or 240L Mobile Garbage Bin (and units 240L thereafter)	I102020.156	Y	\$	6.00	\$ 6.00
Car Boot Load	I102020.156	Y	\$	6.00	\$ 6.00
Station Wagon Boot Load	I102020.156	Y	\$	12.00	\$ 12.00
Van / Utility / Trailer (not exceeding 1.8m x 2.2m)	I102020.156	Y	\$	16.00	\$ 16.00
Truck (per tonne)	I102020.156	Y	\$	20.00	\$ 20.00
Bulk Bin (per m3)	I102020.156	Y	\$	15.00	\$ 15.00
Car Body (if placed in recyclable area)	I102020.156		\$	-	\$ -
Truck Body / Large Equipment (if placed in recyclable area)	I102020.156		\$	-	\$ -
White Goods (if placed in recyclable area)	I102020.156		\$	-	\$ -
Computers / Televisions / Paint tins / Plastic Car parts / Gas Bottles	I102020.156	Y	\$	2.00	\$ 2.00
Asbestos (\$200/m3 or part thereof)	I102020.156	Y	\$	200.00	\$ 200.00
Batteries (car, truck etc)	I102020.156		\$	-	\$ -



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Uncontaminated sorted scrap metal	I102020.156		\$ -	\$ -
Uncontaminated timber	I102020.156		\$ -	\$ -
Uncontaminated green waste	I102020.156		\$ -	\$ -
Clean fill	I102020.156		\$ -	\$ -
Septage - Resident per litre	I102020.156	Y	\$ 0.04	\$ 0.04
Septage - Non Resident per litre	I102020.156	Y	\$ 0.07	\$ 0.07
10L Waste Oil (to be disposed in the Oil Recycling Facility) (and units of 10L thereafter)	I102020.156	Y	\$ 6.00	\$ 3.00
Separated Recyclables	I102020.156		\$ -	\$ -
Drummuster washed containers	I102020.156		\$ -	\$ -
Non-Drummuster chemical containers	I102020.156	Y	\$ 2.00	\$ 2.00
Cardboard - separated per 1100L or part thereof	I102020.156	Y	\$ 37.00	\$ -
Annual Refuse Site Pass	I102020.156	Y	\$ 37.00	\$ 37.00
Dumping of cardboard in refuse site - penalty	I102020.156	N	\$ 110.00	\$ -

### Sanitation - Other

#### Refuse Disposal Fees

Commercial / Industrial Refuse (per annum service)	I102002.156	N	\$ 320.00	\$ 325.00
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### Town Planning & Regional Development

1. Determining a development application (other than for an extractive industry) where the development had not commenced or been carried out and the estimated cost of the development is -

a) not more than \$50,000	I106005.156		\$ 147.00	\$ 147.00
b) more than \$50,000 but not more than \$500,000			0.32% of the estimated cost of development	
c) more than \$500,000 but not more than \$2.5 million			\$1,700 + 0.257% for every \$1 in excess of \$500,000	
d) more than \$2.5 million but not more than \$5 million			\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	
e) more than \$5 million but not more than \$21.5 million			\$12,633 + 0.123% for every \$1 in excess of \$5 million	
f) more than \$21.5 million			\$ 34,196	\$ 34,196
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out			The fee in Item 1 plus, by way of penalty, twice that fee	
3. Determining a development application for an extractive industry where the development has <u>not</u> commenced or been carried out			\$ 739.00	\$ 739.00
4. Determining a development application for an extractive industry where the development has commenced or been carried out			The fee in Item 3 plus, by way of penalty, twice that fee	
5A. Determining an application to ammend or cancel development approval			\$ 295.00	\$ 295.00
5. Providing a subdivision clearance for -				
a) not more than 5 lots (per lot)			\$ 73.00	\$ 73.00
b) more than 5 lots but not more than 195 lots			\$73 per lot for the first 5 lots then \$35 per lot	
c) more than 195 lots			\$ 7,393.00	\$ 7,393.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
6. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has <u>not</u> commenced			\$ 222.00	\$ 222.00
7. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has commenced			The fee in Item 6 plus, by way of penalty, twice that fee	
8. Determining an application for the renewal of an approval of a home occupation or home business where the application is made before the approval expires			\$ 73.00	\$ 73.00
9. Determining an application for the renewal of an approval of a home occupation or home business where the application is made after the approval has expired			The fee in Item 8 plus, by way of penalty, twice that fee	
10. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has <u>not</u> commenced or been carried out			\$ 295.00	\$ 295.00
11. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out			The fee in Item 10 plus, by way of penalty, twice that fee	
12. Public advertising of development applications, scheme amendments, Structure Plans, Activity Centre Plans or Development Plans			Cost plus 10% administration fee plus 10% GST	
13. Providing a zoning certificate			\$ 73.00	\$ 73.00
14. Replying to a property settlement questionnaire			\$ 73.00	\$ 73.00
15. Providing written planning advice			\$ 73.00	\$ 73.00
16. Scheme Amendments				
a) upon lodgement of the Scheme Amendment request with the local government			\$1,350 plus 10% GST 50 plus 10% GST	
b) following initiation of Scheme Amendment by the local government and prior to referral to the EPA for environmental clearance			\$1,350 plus 10% GST 50 plus 10% GST	
17. Structure Plans, Activity Centre Plans or Development Plans				
a) upon lodgement of the Structure Plan, Activity Centre Plan or Development Plan with the local government			\$1,350 plus 10% GST 50 plus 10% GST	
b) following adoption of the Structure Plan, Activity Centre Plan or Development Plan by the local government and prior to public advertising			\$1,350 plus 10% GST 50 plus 10% GST	
In accordance with state planning fees				

### Other Community Amenities

#### Cemetery Fees

##### Interment

Burial Fee - Interment in grave 2.1m deep	I107005.156	Y	\$ 850.00	\$ 950.00
Placement of Ashes in an existing grave	I107005.156	Y	\$ 120.00	\$ 140.00
Additional depth of 0.3m	I107005.156	Y	\$ 300.00	\$ 310.00
Interment without due notice - additional charge	I107005.156	Y	\$ 250.00	\$ 260.00
Interment on weekends or public holidays - additional charge	I107005.156	Y	\$ 400.00	\$ 420.00
Interment not in usual hours - additional charge	I107005.156	Y	\$ 200.00	\$ 210.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<b>Land for Burial (additional burial fees)</b>				
A Grant of Right of Burial issued for each lot 2.4m x 1.2m x 2.1m				
Pre-need (reserved in advance maximum period 10 years)	I107005.156	Y	\$ 175.00	\$ 180.00
Renewable (subject to any increased charges)	I107005.156	Y	\$ 185.00	\$ 190.00
<b>Re-opening</b>				
Interment	I107005.156	Y	\$ 850.00	\$ 950.00
Exhumation	I107005.156	Y	\$ 1,500.00	\$ 1,600.00
Re-burial after exhumation	I107005.156	Y	\$ 500.00	\$ 600.00
<b>Disposal of Ashes</b>				
Brick Niche Single (plus cost of plaque and fixing)	I107005.156	Y	\$ 120.00	\$ 125.00
Brick Niche Double (plus cost of plaque and fixing)	I107005.156	Y	\$ 150.00	\$ 155.00
Single Niche Wall Reservation	I107005.156	Y	\$ 85.00	\$ 88.00
Double Niche Wall Reservation	I107005.156	Y	\$ 110.00	\$ 115.00
<b>Miscellaneous Charges</b>				
Permission to erect headstone	I107005.156	Y	\$ 65.00	\$ 65.00
Permission to erect monument	I107005.156	Y	\$ 65.00	\$ 65.00
Erect a name plate	I107005.156	Y	\$ 65.00	\$ 65.00
Copy of right of burial	I107005.156	Y	\$ 40.00	\$ 40.00
Grave Number plate	I107005.156	Y	\$ 40.00	\$ 40.00
<b>Licenses</b>				
Funeral Directors Annual License	I107005.156	Y	\$ 220.00	\$ 220.00
Single Funeral Permit	I107005.156	Y	\$ 100.00	\$ 100.00
Monumental Masons Annual License	I107005.156	Y	\$ 200.00	\$ 200.00
Single Monumental Masons Permit	I107005.156	Y	\$ 80.00	\$ 80.00
<b>Community Bus Hire</b>				
Deposit	I100015	N	\$ 150.00	\$ 150.00
Rate per kilometre	I107010.156	Y	\$ 0.70	\$ 0.70
Hirer to refill fuel tank upon return				

## RECREATION AND CULTURE

### Public Halls & Civic Centres

#### Town Hall

Commercial Functions < 3 hours	I111005.153	Y	\$ 150.00	\$ 155.00
Non Commercial Functions < 3 hours	I111005.153	Y	\$ 100.00	\$ 105.00
Commercial Functions > 3 hours	I111005.153	Y	\$ 250.00	\$ 260.00
Non Commercial Functions > 3 hours	I111005.153	Y	\$ 200.00	\$ 210.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Education Department	I111005.153	Y	\$ -	\$ -
Rehearsal	I111005.153	Y	\$ 30.00	\$ 30.00
Bond	I100010	N	\$ 300.00	\$ 300.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<b>Lesser Hall</b>				
Commercial Functions < 3 hours	I111005.153	Y	\$ 90.00	\$ 95.00
Non Commercial Functions < 3 hours	I111005.153	Y	\$ 60.00	\$ 65.00
Commercial Functions > 3 hours	I111005.153	Y	\$ 150.00	\$ 160.00
Non Commercial Functions > 3 hours	I111005.153	Y	\$ 100.00	\$ 105.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Bond	I100010	N	\$ 300.00	\$ 300.00
<b>Town Hall Kitchen</b>				
Kitchen Use Only	I111005.153	Y	\$ 60.00	\$ 60.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Rotary Club Rooms (Charge per Meeting)	I111005.153	Y	\$ 40.00	\$ 40.00
Hire of Trestles (per Trestle)	I111005.153	Y	\$ 10.00	\$ 10.00
Hire of Chairs (per Chair)	I111005.153	Y	\$ 0.60	\$ 0.60
Bond on Trestles/Chairs (per Hire)	I100010	N	\$ 100.00	\$ 100.00
<b>Swimming Pools</b>				
<b>Single Entrance Fees</b>				
Adult	I112010.157	Y	\$ 4.00	\$ 4.00
Children (5-7 years) / Pensioner / Concession	I112010.157	Y	\$ 4.00	\$ 4.00
Spectators - Adult	I112010.157	Y	\$ 1.00	\$ 1.00
Children Participating in activities run by Education Department	I112010.157	Y	\$ 2.50	\$ 2.50
Family	I112010.157	Y	\$ 14.00	\$ 14.00
<b>Seasonal Fees</b>				
Family	I112010.157	Y	\$ 350.00	\$ 350.00
Individual - Adults and Children	I112010.157	Y	\$ 150.00	\$ 150.00
Pensioners	I112010.157	Y	\$ 95.00	\$ 95.00
<b>Half Season Fees - Start of Season to 31/12/2018</b>				
Family	I112010.157	Y	\$ 230.00	\$ 230.00
Individual - Adults and Children	I112010.157	Y	\$ 100.00	\$ 100.00
Pensioners	I112010.157	Y	\$ 67.00	\$ 67.00
<b>Half Season Fees - 01/01/2019 to End of Season</b>				
Family	I112010.157	Y	\$ 230.00	\$ 230.00
Individual - Adults and Children	I112010.157	Y	\$ 100.00	\$ 100.00
Pensioners	I112010.157	Y	\$ 67.00	\$ 67.00
<b>Other Recreation &amp; Sport</b>				
<b>Ground &amp; Recreation Centre Usage Fees for Club</b>				
Wagin Cricket Club	I113005.153	Y	\$ 1,137.00	\$ 1,152.00
Wagin Football Club	I113005.153	Y	\$ 2,548.00	\$ 2,581.00
Wagin Hockey Club	I113005.153	Y	\$ 1,137.00	\$ 1,152.00
Wagin Swimming Club	I113005.153	Y	\$ 1,529.00	\$ 1,549.00
Wagin Trotting Club	I113005.153	Y	\$ 2,140.00	\$ 2,168.00
<b>Other</b>				
Luncheon Booth (Casual Hire Fees)	I113005.153	Y	\$ 60.00	\$ 60.00
Lease with Wesfarmers Pty Ltd	I113005.153	Y	\$ 22.00	\$ 22.00
Circus (per day including utilities and ablutions)	I113005.153	Y	\$ 330.00	\$ 330.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<b>Wagin Recreation Centre (Casual Hire)</b>				
<b>Public Lounge / Members Lounge Area</b>				
Commercial Functions < 3 hours	I113020.153	Y	\$ 150.00	\$ 155.00
Non Commercial Functions < 3 hours	I113020.153	Y	\$ 100.00	\$ 105.00
Commercial Functions > 3 hours	I113020.153	Y	\$ 250.00	\$ 260.00
Non Commercial Functions > 3 hours	I113020.153	Y	\$ 200.00	\$ 210.00
Non Profit & Charitable Organisations	I113020.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
Kitchen Hire (Only)	I113020.153	Y	\$ 70.00	\$ 70.00
Non Profit & Charitable Organisations	I113020.153	Y	50% Commercial	50% Commercial
<b>Recreation Centre Fees</b>				
<b>Entrance Fees</b>				
Adult Entry	I113020.153	Y	\$ 3.00	\$ 3.00
Junior Entry	I113020.153	Y	\$ 2.00	\$ 2.00
Concessions Entry	I113020.153	Y	\$ 2.00	\$ 2.00
<b>Training Fees</b>				
Adult	I113020.153	Y	\$ 2.00	\$ 2.00
Junior	I113020.153	Y	\$ 1.00	\$ 1.00
Concession	I113020.153	Y	\$ 1.00	\$ 1.00
<b>Lease of Reserves to Sporting Clubs</b>				
Great Southern Go Kart Club (Location 15269)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Golf Club (Reserve # 30444)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Gun Club (Reserve # 30734)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Riding Club	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Tennis Club (Reserve # 11339 & Lot 921)	I113035.156	Y	\$ 11.00	\$ 11.00
<b>Eric Farrow Pavilion</b>				
<b>Whole Complex</b>				
Commercial	I113055.153	Y	\$ 330.00	\$ 340.00
Non Commercial	I113055.153	Y	\$ 260.00	\$ 270.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
<b>Large Function Area (including Bar)</b>				
Commercial Functions < 3 hours	I113055.153	Y	\$ 170.00	\$ 175.00
Non Commercial Functions < 3 hours	I113055.153	Y	\$ 130.00	\$ 135.00
Commercial Functions > 3 hours	I113055.153	Y	\$ 280.00	\$ 290.00
Non Commercial Functions > 3 hours	I113055.153	Y	\$ 240.00	\$ 250.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
<b>Small Function Area (including Bar)</b>				
Commercial Functions < 3 hours	I113055.153	Y	\$ 140.00	\$ 145.00
Non Commercial Functions < 3 hours	I113055.153	Y	\$ 90.00	\$ 95.00
Commercial Functions > 3 hours	I113055.153	Y	\$ 210.00	\$ 220.00
Non Commercial Functions > 3 hours	I113055.153	Y	\$ 170.00	\$ 175.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<b>Other</b>				
Setup and cleaning costs (per hour)	As per hire code	Y	\$ 40.00	\$ 40.00
<b>Community Gym</b>				
One Month Membership (only valid as a once off)	I113065.153	Y	\$ 25.00	\$ 25.00
Six Month Membership	I113065.153	Y	\$ 100.00	\$ 100.00
Annual Membership	I113065.153	Y	\$ 160.00	\$ 160.00
Pensioner/Senior/Student Six Month Membership	I113065.153	Y	\$ 65.00	\$ 65.00
Pensioner/Senior/Student Annual Month Membership	I113065.153	Y	\$ 110.00	\$ 110.00
Key Bond (Refundable)	I100035	N	\$ 30.00	\$ 30.00
Replacement Key	I113065.121	Y	\$ 50.00	\$ 50.00

## TRANSPORT

### ECONOMIC SERVICES

#### Tourism & Area Promotion

##### Caravans (2 Persons)

Permanent after 3 months continuous stay (per week)	I132005.153	Y	\$ 100.00	\$ 100.00
per Week	I132005.153	Y	\$ 110.00	\$ 110.00
per Night	I132005.153	Y	\$ 22.00	\$ 22.00
Additional Person per Night	I132005.153	Y	\$ 3.00	\$ 3.00

##### Tent Sites (2 Persons)

per Week	I132005.153	Y	\$ 84.00	\$ 84.00
per Night	I132005.153	Y	\$ 16.00	\$ 16.00
Additional Person per Night	I132005.153	Y	\$ 3.00	\$ 3.00

##### Caravan Park RV Area

per Week - no power or water	I132005.153	Y	\$ 80.00	\$ 80.00
per Night - no power or water	I132005.153	Y	\$ 15.00	\$ 15.00

##### Ablutions use only

	I132005.153	Y	\$ 3.00	\$ 3.00
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##### RV Area

Per Van per Night - no power or water	I132015.153	Y	\$ 6.00	\$ 6.00
Per Van per Night - power and water	I132015.153	Y	\$ 12.00	\$ 14.00

#### Building Control

##### Building Fees

###### Shire

Class 1 (House), Class 10 (Shed, Patio, Pool)	I133005.151			
Certified Application - 0.19% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<i>Class 2 - 9 (Commercial)</i>				
Certified Application - 0.09% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Occupancy Permit for Completed Building (Commercial) - Minimum Fee		Y	\$ 97.70	\$ 97.70
Demolition Permit - Minimum Fee		Y	\$ 97.70	\$ 97.70
Application to Extend a Building Permit/Demolition Permit - Minimum Fee		Y	\$ 97.70	\$ 97.70
Building Approval Applications for Unauthorised Work - 0.38% of Work Value - Minimum Fee		Y	\$ 97.70	\$ 97.70
Septic Tank Application		N	\$ 236.00	\$ 236.00
Local Government Report on a Septic System		N	\$ 56.00	\$ 56.00
<u>Building Services Levy (BSL)</u>				
Over \$45,000 Cost of Construction - 0.137% of Work Value				
Under \$45,000 Cost of Construction - Minimum Fee		N	\$ 61.65	\$ 61.65
Demolition Permit - 0.137% of Work Value - Minimum Fee		N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate - Minimum Fee		N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate for Unauthorised Work - Minimum Fee		N	\$ 61.65	\$ 61.65
<u>Construction Training Fund (CTF formally BCITF)</u>				
Over \$20,000 Cost of Construction - 0.2% Cost of Construction				
Under \$20,000 Cost of Construction - no fee				
All Building Fees in accordance with Building Regulations 2012				
<b>Swimming Pool Inspection Fees</b>				
Private Swimming Pool Inspection Fee	I133010.156	Y	\$ 60.00	\$ 60.00
<b>Other Economic Services</b>				
<b>Standpipe Fees</b>				
Charge per kilolitre: Commercial Use - Ballagin Street (Sportsground)	I134005.156	N	\$ 2.60	\$ 9.00
Charge per kilolitre: Community Use - All other Shire Standpipes	I134005.156	N	\$ 2.60	\$ 2.60
Vernon Street Desalination Tanks - Charge per kilolitre	I134005.156	N	\$ 0.50	\$ 0.50
Administration fee per invoice	I134005.156	Y	\$ 5.50	\$ 5.50
<b>OTHER PROPERTY AND SERVICES</b>				
<b>Private Works</b>				
<b>Plant Hire Fees</b>				
Grader	I141005.156	Y	\$ 190.00	\$ 190.00
Loader / Backhoe	I141005.156	Y	\$ 160.00	\$ 160.00
Front End Loader	I141005.156	Y	\$ 190.00	\$ 190.00
Vibrating Roller	I141005.156	Y	\$ 132.00	\$ 132.00
Multi Wheel Roller	I141005.156	Y	\$ 135.00	\$ 135.00
Truck (Large)	I141005.156	Y	\$ 150.00	\$ 150.00
Truck (Small)	I141005.156	Y	\$ 120.00	\$ 120.00
Tractor	I141005.156	Y	\$ 135.00	\$ 135.00



## Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Tractor Mower	I141005.156	Y	\$ 120.00	\$ 120.00
Bobcat	I141005.156	Y	\$ 130.00	\$ 130.00
Ride on Mower	I141005.156	Y	\$ 120.00	\$ 120.00
Sundry Minor Plant	I141005.156	Y	\$ 120.00	\$ 120.00
Labour Only	I141005.156	Y	\$ 55.00	\$ 55.00
Works Manager Labour	I141005.156	Y	\$ 85.00	\$ 85.00
All Plant hired to be operated by Council Staff (excludes Community Bus)				
Minor Plant - not to be hired out unless approved by CEO				
<b>Materials</b>				
Sand/Gravel per m3	I141005.156	Y	\$ 35.00	\$ 35.00
Blue Metal Dust per m3	I141005.156	Y	Cost + 15%	Cost + 15%
Blue Metal per m3	I141005.156	Y	Cost + 15%	Cost + 15%

### 13.3 WALGA AGM & LOCAL GOVERNMENT CONVENTION 7 – 9 AUGUST 2019

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	6 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Nil

#### BRIEF SUMMARY:

Delegates are required to attend the WALGA AGM and Local Government Convention in Perth from the 7<sup>th</sup> – 9<sup>th</sup> August 2019

#### BACKGROUND/COMMENT

WALGA will be holding their AGM and Local Government Convention at the Perth Convention Centre in August 2019. Council usually send 3 Councillors and the CEO to this event.

The Shire President and Deputy Shire President have indicated that they will be going. Is anyone interested in attending?

Voting delegates need to also be nominated by the 5<sup>th</sup> July 2019

A copy of the program and registration details were circulated to all Councillors

#### CONSULTATION/COMMUNICATION

Shire President

#### STATUTORY/LEGAL IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Nil

#### FINANCIAL IMPLICATIONS:

Conference expenses budgeted in 19/20 budget

#### STRATEGIC IMPLICATIONS:

Nil

**VOTING REQUIREMENTS:**

Simple

**4042 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. L A Lucas

That the Shire President, Deputy Shire President, Cr Kilpatrick & the CEO attend the 2019 WALGA AGM and Local Government Convention in August 2019

Carried 6/0



**13.4 LOT 8 16 TRAVERSE STREET, WAGIN**

PROPONENT:	Shire of Wagin
OWNER:	Peter James Sutherland
LOCATION/ADDRESS:	Lot 8, 16 Traverse Street Wagin
AUTHOR OF REPORT:	Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	13/06/2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A119
ATTACHMENTS:	Residential Building Report, Analysts Report, Proforma Copy of Building Order

**BRIEF SUMMARY:**

The current condition of the house situated at Lot 8,16 Traverse Street Wagin is presented in the attached Residential Building Report for Councils consideration prior to considering whether or not to issue a show cause letter to the owner requesting the owner show cause as to why a demolition order should not be issued to him to take down and remove the house. Since the report was tabled, two separate parties have shown interest in purchasing the property.

**BACKGROUND/COMMENT:**

Lot 8,16 Traverse street Wagin is 2019m<sup>2</sup> in area, zoned R30 with 3 road frontages, unfenced on 3 boundaries and has one brick and fibre cement clad metal roofed house situated upon it.

Complaints have been forwarded to Council alleging the house situated at Lot 8, 16 Traverse Street Wagin is abandoned, the yard is overgrown and constitutes a fire hazard, attracts pests such as Bees and Feral Cats and is also attracting undesirable attention from persons entering the property for scavenging purposes.

Council Officers recently arranged for contractors to remove the long dry grass surrounding the property.

On 6 October 2017 the owner of the house was advised in writing that several complaints had been received by Council alleging that his residence was not being maintained in a satisfactory manner. The correspondence indicated that the property had been inspected which determined the complaints to be justified. The correspondence also requested that the poor state of cleanliness and maintenance required action and attention within the next 12 months to avoid formal notices being issued to repair or remove the house.

At the end of the 12 months the house was noted to have had none of the required works or cleaning attended to.

On 23 November 2018 further correspondence was forwarded to the owner advising that it had been noted that no works had been undertaken and that the house had appeared to be in a worse state of repair.

The owner was also advised in this correspondence that it was Council Officer's intention to obtain a warrant to enter the property to determine whether or not the house was unfit for

human habitation which may result in a show cause letter being issued to the owner enquiring as to why the house should not be demolished.

A warrant to enter the house was obtained on 13 December 2018.

The house was entered under warrant on 18 December 2018 at 9.am.

The house was inspected, and the findings of this inspection are provided in detail in the attached Residential Building Report.

The house is in very poor condition and is unfit for human habitation. It is also considered to be in such a poor state of repair that it would be uneconomical to repair the house and hence, my recommendation is that a show cause letter requiring the owner to show cause as to why a demolition order should not be issued to him with a draft order to take down and demolish the house as an attachment be issued to the owner allowing (14) fourteen days for the owner to respond to such correspondence.

**CONSULTATION/COMMUNICATION:**

Nil

**STATUTORY/LEGAL IMPLICATIONS:**

Building Act 2011

111. Notice of proposed building order other than building order (emergency)

- (1) Before making a building order a permit authority must — (a) give each person to whom the order is proposed to be directed written notice of the terms of the proposed order and the reasons for it; and (b) advise each person to whom the order is proposed to be directed that the person has 14 days from the day on which the notice is received in which to make submissions in relation to the proposed order; and (c) consider each submission received within that period.

(2) Subsection (1) does not apply if there is an imminent and high risk to people, property or the environment arising from building or demolition work or from the dangerous state of a building or incidental structure.

115. Compliance with building order

A person who is served with a copy of a building order must not without reasonable excuse fail to comply with the order.

Penalty: (a) for a first offence, a fine of \$50 000;

(b) for a second offence, a fine of \$75 000;

(c) for a third or subsequent offence, a fine of \$100 000 and imprisonment for 12 months.

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

In the event that Council having followed all required procedures as indicated in Section 111 of the Building Act 2011, issues a Building Order that is subsequently not complied with, Legal Costs will be incurred with making a complaint to the Magistrates Court.

The person to whom the Building Order was issued may choose to appeal to the State Administrative Tribunal against the provisions of the order. Legal costs will be incurred with this process also.

At the end of the administrative process where the building still has not been taken down and removed, Council may be able to undertake the required demolition works and place a caveat on the property to recover its expenses.

The demolition costs for single houses vary from approximately \$20,000 to \$30,000

#### **STRATEGIC IMPLICATIONS:**

Councils Strategic Plan, Part 4.0 Town and Natural Environment specifically Part 4.1 states:

Continued monitoring and response to environmental issues facing the Shire with an anticipated outcome being appropriate response to environmental issues arising.

In this case issues arising in the built environment have been monitored with an appropriate response being recommended.

#### **VOTING REQUIREMENTS:**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council:

1. Give Mr Peter James Sutherland, owner of Lot 8 16 Traverse Street Wagin, written notice of the terms of the proposed demolition order and the reasons for it and advise Mr Sutherland that he has 14 days from the day on which the notice is received in which to make submissions in relation to the proposed order and consider each submission received in that period.
2. If no submissions are received within the said 14 days, Council authorises staff to issue the demolition order to Mr Peter James Sutherland to take down and remove the brick and fibre cement walled, metal roofed house on Lot 8 ,16 Traverse Street, Wagin.
3. That if another party has indicated an interest in the building Council staff hold off on Legal proceedings until alternative negotiations have been pursued.

#### **4043 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council:

1. Give Mr Peter James Sutherland, owner of Lot 8 16 Traverse Street Wagin, written notice of the terms of the proposed demolition order and the reasons for it and advise Mr Sutherland that he has 30 days from the day on which the notice is received in which to make submissions in relation to the proposed order and consider each submission received in that period.
2. If no submissions are received within the said 30 days, and if after a further 60 days no formal offer to purchase the property has been received by Mr Sutherland, Council authorises staff to issue the demolition order to Mr Peter James Sutherland to take down and remove the brick and fibre cement walled, metal roofed house on Lot 8 ,16 Traverse Street, Wagin.

Carried

**Note:** reason for difference Council wished to give the owner more time to reply to Council and a defined time frame to sell the property.

## Residential Building Report – AS 4349.0 2007

**Report Number:** 1/2019

**Inspection Address:** Lot 8, 16 Traverse Street, Wagin, WA 6315

**Owners Name:** Peter Sutherland

**Owners Address:** PO Box 111, Dumbleyung WA, 6350

**Inspection Date:** 18 December 2018

**Time of Inspection:** 9.am

**Prevailing Weather Conditions:** Overcast with no wind.

**Inspectors Name & Registration Number:** Gordon Tester, Registration No 310



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**1.0 – DEFINITIONS**

For the purpose of this inspection, the following definitions apply

**Good**

The item or area inspected appears to be in sound condition without any significant visual defects. The area may still have some minor deterioration, damage, wear or require some adjustment.

**Minor Defect**

A defect other than a major defect

**Major Defect**

A defect of sufficient magnitude where rectification has to be carried out to avoid unsafe conditions, loss of utility or further deterioration of the property.

**Safety Hazard**

Any item or building element that has the potential to cause harm or injury to a person or persons.

**Immediate**

The item/material/area has deteriorated to an unserviceable condition, is in a badly neglected state of repair and as such should be repaired replaced as soon as humanly possible.

**Medium**

The item/material/area inspected needs some minor adjusting minor/repairs and is considered to be a minor maintenance issue.

**High**

The item/material/area inspected has deteriorated and needs to be repaired/replaced in the near future.

**Accessible Area**

An area of the site where sufficient, safe and reasonable access is available to allow inspection within the scope of the inspection.

**Inspection**

Close and careful scrutiny of a building carried out without dismantling, to arrive at a reliable conclusion as to the condition of the building.

**Roof Space**

Space between the roof covering and the ceiling immediately below the roof covering.

**Subfloor Space**

Space between the underside of a suspended floor and the ground.

**Defect Definitions**

The definitions of the terms in the table below apply to the TYPES OF DEFECTS associated with individual items / parts or Inspection areas (fields) of an item:

<b>Damage</b>	The fabric of the element has ruptured or is otherwise broken.
<b>Distortion, Warping, Twisting</b>	An element or elements has been distorted or moved from the intended locations.
<b>Water penetration Damp Related</b>	Moisture is present in unintended or unexpected locations.
<b>Material Deterioration (Rusting, Rotting, Corrosion, Decay)</b>	An element or component is subject to deterioration of material or materials.
<b>Operational</b>	An element or compound does not operate as intended
<b>Installation (including omissions)</b>	The element or component is improper or ineffective, inappropriate use, or missing components.

**1.1 Brief Description of Structure Inspected**

Single storey, timber frame and double brick dwelling house.

Floors – timber stumped, and timber framed with timber floor boards.

Walls – Double Brick and timber frame with fibre cement sheet cladding.

Approximate age of building (Based on Building Surveyors knowledge and experience only) in excess of 50 years.

**EXTERIOR OF THE BUILDING****2.0 ROOF**

<b>Item</b>	<b>Condition</b>	<b>Type of Defect</b>	<b>Significance of Defect</b>
Fixings	Major Defect	Material Deterioration	Potential to lose roof cladding in storm event
Sheeting	Water Penetration	Material Deterioration	Potential for electrical safety hazard and ceiling damage.
Ridge Capping's	Minor defect	Material Deterioration	Repainting required
Flashings	Major defect	Missing or dislodged components	Structural components no longer protected from water penetration.
Gutters	Major Defect	Material Deterioration	Gutters corroded and not fitted with adequate number of downpipes. Needs total replacement and stormwater to be piped away from the building.
Fascia's /Barges	Major Defect	Material Deterioration	Timber barge boards are warped rotten and in need of replacement
Paint	Major Defect	Material Deterioration	All paint in poor condition no longer protecting surface it was applied to.

**2.1 External Walls**

Item	Condition	Type of Defect	Significance of Defect
Damp Course	Good		
Brick Fretting	Not Evident		
Mortar Erosion	Evident	Minor Defect	Of minor significance
Weep Holes	Not evident	Major Defect	If below ground level will provide ease of access to building by termites and have the potential to create damp conditions in brick walls.
Walls Generally	Safety Hazard	Major Defect	Walls cracked to the extent that they are highly likely to collapse in a seismic event. Front verandah low brick wall and pillar considered to be structurally unsound.
Paint	Minor defect	Material Deterioration	Repainting required



**2.2 Cladding (External Sheeting and associated external building elements)**

<b>Item</b>	<b>Condition</b>	<b>Type of Defect</b>	<b>Significance of Defect</b>
Cladding /Wall Sheeting	Damaged	Hole from pipe and corner edges broken	Safety hazard from asbestos fibres.
Flashings to Walls	Missing at Corner	Major Defect	Allows water penetration to contact timber frame wall.
Moldings / Cover Strips	Minor Defect	Installation	None fitted to junction of timber framed wall and timber floor to reduce the risk of water ingress and the need for sealants.
Fly Screens	Minor Defect	Installation	None fitted to window openings
Downpipes	Minor Defect	Discharging too close to building	Contributes to rotting of timber structural members supporting enclosed rear verandah
Rear Door / Wall Frame	Minor Defect	Installation	Frame appears to be poorly installed with no wall moldings, unpainted cladding and has resulted in sagging of roof above rear door. Floor supports may be subsiding also.
Windows Generally	Major Defect	Damaged and missing	Rear sleepout is not weatherproof. Woodwork around windows require s repair or replacement.
Doors Generally	Good		
Paint	Material Deterioration	Paint is missing or deteriorated	Painting required to protect and preserve structural components at the rear of the cladded area.

**3.0 THE SITE / YARD**

<b>Item</b>	<b>Condition</b>	<b>Type of Defect</b>	<b>Significance of Defect</b>
Fencing	Boundary fence of 16/18 Traverse Street is metal sheeting approximately 900mm in height. No fences exist on all other boundaries.	Fences missing.	Unable to secure site
Hazards	Safety Hazard	Long dry grass, waste building material, uneven rear pathway and overgrown rear access ramp. Front concrete stairs no longer serviceable.	The defects on this site promote the harbourage of vermin and insect pests as well as presenting trip hazards and fire hazards.

**4.0 CRACKING TO BUILDING ELEMENTS**

<b>Areas of Cracking</b>	<b>Location</b>	<b>Description of Cracking Effect at Time of Inspection</b>	<b>Significance of Defect</b>
Brick Walls	Generally, throughout.	Structural Defect	Building unlikely to maintain structural integrity in a seismic event and brick wall and brick pillar at side of concrete verandah may collapse if minor force is applied to these building elements. Building no longer weatherproof.
Front Concrete Steps	Major Defect	Structural defect	Requires replacement as concrete is completely split in half.

**INTERIOR OF BUILDING**

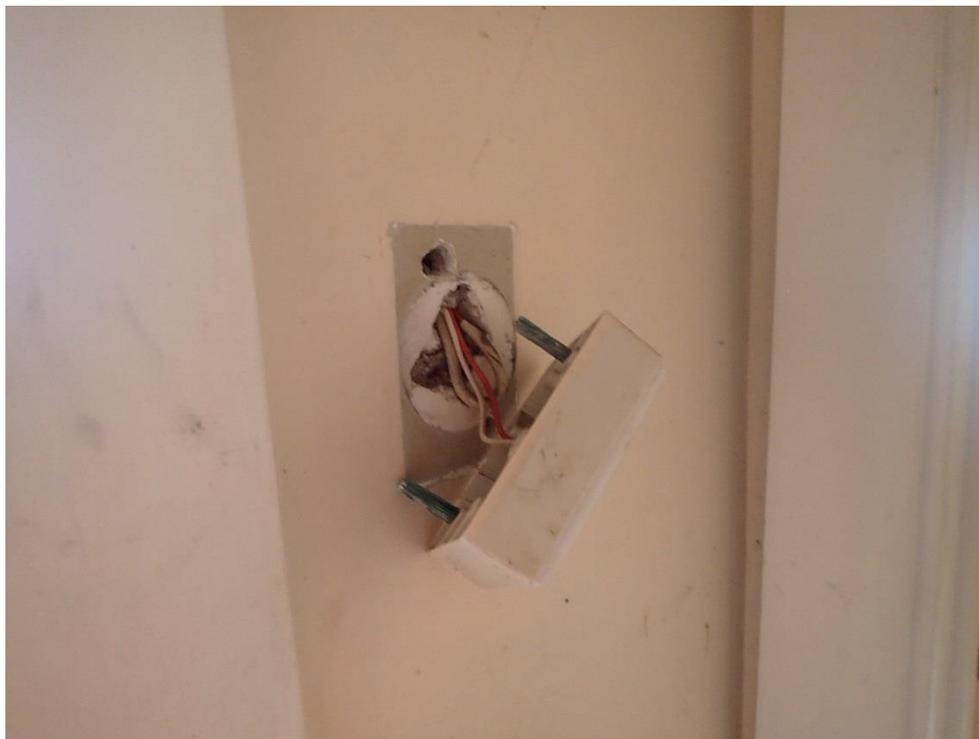
**5.0 Roof Space**

Item	Condition	Type of Defect	Significance of Defect
Timber Roof Members	Good		
Insulation	None Fitted		
Sarking	None Fitted		
Tie Downs	Unable to examine due to inability to fully enter roof space.		
Tops of Ceilings	Good		
Roof Battens	Good		



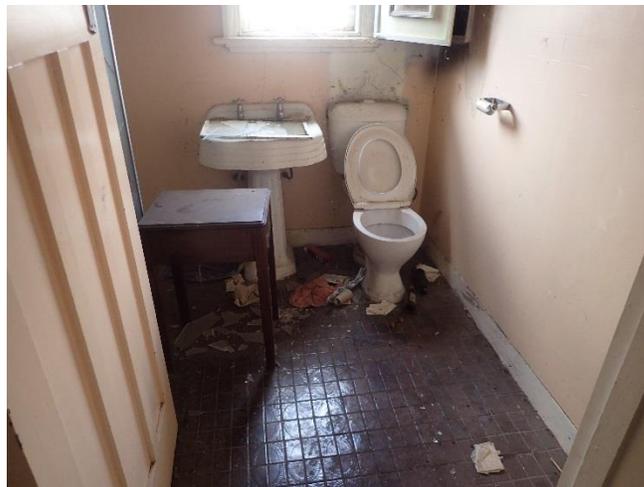
**5.1 Internal Hallway**

Item	Condition	Type of Defect	Significance of defect
Doors	Good		
Walls	Minor Defect	Damaged Cracked Walls	Detrimental to structural integrity of walls
Electrical Switch	Major Defect	Safety Hazard	Electrical switch dislodged from wall allowing access to power supply wires attached to light switch
Ceilings	Major Defect	Mould affected and sagging.	Mould is detrimental to health of building occupants and sagging ceiling presents possibility of collapse in a high rainfall event due to leaking roof.
Floors	Unable to view timber floor due to floor covering.		



**5.2 Main Bathroom / Toilet**

Item	Condition	Type of Defect	Significance of Defect
Doors	Good		
Walls	Major Defect	Cracked adjacent window frame	Detrimental to structural integrity of window.
Window	Major Defect	Window smashed and inoperable.	Room no longer weather proof and presents broken glass as a safety hazard.
Ceiling	Safety Hazard	Mould.	Detrimental to health of building occupants.
Hand Basin	Safety Hazard	Cracked ceramic support pedestal, unclean and full of broken glass.	Hand basin unsafe and unavailable for use.
Shower	Safety Hazard	Reinforced glass shower screen shattered, missing drain grate, unclean condition.	Safety and health hazards in shower bay and shower screen make shower unavailable for use.
Toilet	Safety Hazard	Toilet bowl unclean and cracked.	Safety and health hazards associated with toilet bowl make toilet unavailable for use.
Tiled floor	Safety hazard	Broken glass and rubbish litter toilet/bathroom floor.	Building occupants unable to enter bathroom / toilet safely.



**5.3 Kitchen**

<b>Item</b>	<b>Condition</b>	<b>Type of Defect</b>	<b>Significance of Defect</b>
Doors	Major defect	Door has impact damage.	Door requires total replacement.
Walls	Major defect	Cracked.	Provides harbourage for vermin and insects in kitchen and is a structural problem also.
Windows	Major Defect	Inoperable and glass smashed.	Building no longer weather or pest proof. Safety hazard presented to occupants of building by broken glass.
Ceiling	Major Defect	Ceiling is sagging and cracked in several areas.	Replacement of damaged ceiling panels required.
Cupboards	Safety Hazard	Damage and Material Deterioration	Broken glass, rubbish and mouse droppings present health and safety hazards to any person attempting to use the cupboards.
Floor	Unable to assess condition of floor due to floor covering.		



5.4 Laundry

Item	Condition	Type of Defect	Significance of Defect
Laundry	Major Defect	Material Deterioration	Laundry requires major renovations to all components of laundry
Walls	Major Defect	Junction of framed walls moved from original location, no longer connected. Large crack in brick wall.	Walls no longer weather or vermin proof. Structural concerns with cracked brick wall
Floor	Major Defect	Material Deterioration	Unsound timber floor supports, floor no longer at 180 degrees and not impervious to moisture and hole in floor boards.
Rear Door Frame	Major Defect	Installation /Material Deterioration	Entire wall frame missing flashing, not weather proof and support stumps appear to be subsiding causing sagging of roof frame above rear door.



**5.5 Rear Sleepout (Enclosed Verandah)**

Item	Condition	Type of Defect	Significance of Defect
Door	Good		
Walls	Minor Defect	Brick and Fibre Cement clad walls area cracked.	Repairs required to brick wall, if clad wall is asbestos, a health hazard exists.
Windows	Major Defect	Damage	Louvre windows smashed and missing making building no longer weather proof or secure.
Ceiling	Good		

**5.6 Lounge Room**

Item	Condition	Type of Defect	Significance of defect
Door (Lounge, Bedroom 1)	Major Defect	Damage	Door requires repair and reinstallation.
Walls	Major Defect	Cracked and holed to exterior.	Cracking of walls is of structural significance.
Ceilings	Major Defect	Ceiling cracked and sagging	Likelihood of partial collapse due to water ingress from leaking roof sheeting.
Windows	Major Defect	Damage	Windows missing and broken, building no longer weatherproof or secure.
Gas Heater	Major Defect	Damage	Dislodged from former fire place.
Timber Floor	Good		



**5.7 Bedroom 1**

Item	Condition	Type of Defect	Significance of Defect
Door (Bedroom 1/Lounge)	Major Defect	Damage	Door requires repair and reinstallation.
Walls	Major Defect	Cracked	Cracking of walls is of structural significance.
Window	Good		
Ceiling	Major Defect	Safety Hazard	May collapse without warning.
Built in Robe	Good		
Timber floor	Unable to assess floor due to floor covering		



**5.8 Bedroom 2**

Item	Condition	Type of Defect	Significance of Defect
Door	Good		
Walls	Major Defect	Cracked and appears to be moving away from timber roof frame above wall	Walls may collapse in a seismic event.
Window	Major Defect	Damage	Window smashed requires replacement
Ceiling	Major Defect	Safety Hazard	May collapse without warning
Floor	Unable to assess due to floor covering		

## 6.0 Health and Safety Hazards

Item	Condition	Type of Defect	Significance
Residual Current Devices	Major Defect	Safety Hazard	Power Board not fitted with RCDs
Smoke Detectors	Major Defect	Safety Hazard	No Smoke Detectors fitted within House.
Asbestos Cladding	Major Defect	Safety Hazard	Broken asbestos cladding presents airborne fibre hazard.
Front verandah brick wall and brick pier	Major Defect	Safety Hazard	No longer structurally sound, may collapse if minimal horizontal pressure is applied
Fecal Contamination		Health Hazard	Human waste was observed on bedroom wall and pillow.

### 6.1– Pests

Bees were observed in significant numbers having established a hive between the inner and outer cladding of the rear of the building and in the rear masonry chimney.

A large number of rodent droppings were observed in the kitchen cabinets.

Termite affected timber was observed on the ground external of the rear of the building.

Feral cats were reported as being in proliferation in this residence, however no evidence of this was observed at the time of inspection.

### 7.0 Vandalism

A significant amount of damage and trashing of this residence appears to have been caused by vandals accessing the house through open windows.

### 8.0 Conclusion

This house in its present state of disrepair, neglect, vandalism and the age of the building, it is considered that this house is unfit for human habitation and considering the ongoing negative impact on the amenity of surrounding properties it is concluded that this building should be taken down and removed.

## LABORATORY REPORT

**ADDRESS:** **Local Health Authorities Analytical Committee**  
 Edith Cowan University  
 Building 19, 270 Joondalup Drive  
 JOONDALUP WA 6027

**Job Number:** 19-00943  
**Revision:** 00  
**Date:** 22 January 2019

**ATTENTION:** Trevor Chapman

**DATE RECEIVED:** 18/01/2019

**YOUR REFERENCE:** Lot 8, 16 Traverse Street, Wagin

**PURCHASE ORDER:** LHACC

**APPROVALS:**



Reagan Neal  
 Approved Identifier



Adam Green  
 Approved Signatory



**SAMPLING COMMENTS:**

This report is issued by Analytical Reference Laboratory (WA) Pty Ltd  
 Samples are analysed on an "as received" basis

**METHOD:**

ASBID                      Qualitative identification of fibre type in bulk samples by Stereo Microscope Examination and Polarised Light Microscopy, including Dispersion Staining, using ARL in-house method ASBID and in accordance with AS4964-2004.

Sample Number	Sample Description	Sample Type	Approx. Sample Weight (g)	Asbestos in Bulk Sample
19-00943-1	House - Lot 8, 16 Traverse Street, Wagin	Cement	5.7	Chrysotile Asbestos Detected

**REPORT COMMENTS:**

# Building order

Building Act 2011, section 110, 112, 115, 116, 122  
Building Regulations 2012, regulation 4

Reference number

Permit authority  
issuing this order

## 1. Details of the address that is the subject of this building order

Property street  
address (provide lot  
number where street  
number is not  
known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb		State	Postcode

Local government area (if different  
from permit authority)

## 2. Details of the person/s to whom this building order is directed

A building order must be directed to any one or more of the following persons as is appropriate in the case.

**Person named as  
builder / demolition  
contractor**

--

Street address  
(provide lot number  
where street number  
is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

OR

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Registration details  
(if applicable)

Registration number / licence number / owner-builder approval number
--

Permit number

--



**Person who is an owner**

--	--	--	--

Street address  
(provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb		State	Postcode
			Country (if not Australia)

**OR**

PO Box address

PO Box no			
Suburb		State	Postcode
			Country (if not Australia)

**Person who is an occupier**

--	--	--	--

Street address  
(provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb		State	Postcode
			Country (if not Australia)

**OR**

PO Box address

PO Box no			
Suburb		State	Postcode
			Country (if not Australia)

**3. Building order details**This building order is issued under section 110 of the *Building Act 2011* in respect of the following:

Provide details

--

In accordance with section 112 of the *Building Act 2011*, the permit authority directs the following:

Provide details and ensure all relevant deadlines and timeframes are included

--

In accordance with section 112(3)(c) of the *Building Act 2011*, you are required to notify the permit authority listed on this order, in the manner specified below, when you have done what this building order requires you to do.

Specify the manner by which person must notify the permit authority

--



**Under the Building Act 2011:**

There are penalties for non-compliance with this building order (section 115).

Penalty:

- a. A fine of \$50,000 for a first offence.
- b. A fine of \$75,000 for a second offence.
- c. A fine of \$100,000 and imprisonment for 12 months for a third or subsequent offence.

There are penalties for hindering or obstructing a person who is complying, or attempting to comply, with this building order (section 116).

Penalty: A fine of \$10,000.

If you do not comply with this building order within the time stated, or in the case of a building order other than a building order (emergency) apply for a review of the building order under section 122, the permit authority making the building order may cause an authorised person:

- a. to take any action specified in the order; or
- b. to commence or complete any work specified in the order; or
- c. if any specified action was required by the order to cease, to take such steps as are reasonable in the circumstances to cause the action to cease and recover as a debt from you in a court of competent jurisdiction the reasonable costs and expenses incurred in doing so (section 118).

You have the **right of review by applying to the State Administrative Tribunal within 28 days of receiving this building order (section 122)**.

For information on the appeal process, please contact:

**State Administrative Tribunal**

Level 6, 565 Hay Street, Perth 6000 or GPO Box U1991, Perth 6845

Phone: (08) 9219 3111 or 1300 306 017 (cost of a local call)

Fax: (08) 9325 5099

Website: [www.sat.justice.wa.gov.au](http://www.sat.justice.wa.gov.au)

The institution of a proceeding for the review of this building order by the State Administrative Tribunal, other than for a building order (emergency), stays the operation of the order pending the determination of the proceeding.

<b>Authorised officer</b>	Name		Job title		
	Signature			Date	
<b>Permit authority</b>					
Permit authority street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no	
	Street name		Street type		Street suffix
	Suburb		State	Postcode	Country (if not Australia)
<b>OR</b>					
Permit authority PO Box address	PO Box no				
	Suburb		State	Postcode	Country (if not Australia)
Email address					
Phone/fax	Phone no		Fax		

### 13.5 SUBDIVISION APPLICATION – PROPOSED AMALGAMATION OF THREE (3) EXISTING SURVEY STRATA LOTS

PROPONENT:	RM Surveys on behalf of Mr BJ Kellow, Ms J Notley, Ms LM Tulley, Mr DE Coles and Ms AJ Mangalavite
OWNER:	Mr BJ Kellow, Ms J Notley, Ms LM Tulley, Mr DE Coles and Ms AJ Mangalavite
LOCATION/ADDRESS:	Survey Strata Lots 1, 2, 3 & 4 (Nos.40, 38, 40A & 38A) Ventnor Street & Survey Strata Lots 5 & 6 (Nos.41 & 39) Victor Street, Wagin
AUTHOR OF REPORT:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.8, A2038, A2039, A2041, A2040, A2047 & A2048
ATTACHMENTS	Landgate Survey Strata Plans & photos

#### SUMMARY

This report recommends that a subdivision application recently submitted to the Western Australian Planning Commission (WAPC) in respect of survey strata Lots 1, 2, 3 & 4 (Nos.40, 38, 40A & 38A) Ventnor Street & survey strata Lots 5 & 6 (Nos.41 & 39) Victor Street, Wagin and subsequently referred to the Shire of Wagin for review and comment prior to final determination by the WAPC not be supported by Council.

#### BACKGROUND

RM Surveys, on behalf of the current landowners, have submitted a subdivision application to the Western Australian Planning Commission (WAPC) seeking approval to amalgamate survey strata Lot 3 being No.40A Ventnor Street and survey strata Lots 5 & 6 being Nos.41 & 39 Victor Street, Wagin into one (1) new combined survey strata lot. Under the terms of the application existing survey strata Lots 1, 2 & 4 being Nos.40, 38 & 38A Ventnor Street and the associated common property area will remain unchanged.

It is understood the owners of survey strata Lots 3, 5 & 6 Mr Bevin Kellow and Ms Jo-Anne Notley wish to amalgamate these three (3) lots into one (1) new larger sized survey strata lot to allow for the construction of future proposed extensions to the existing single storey grouped dwelling on survey strata Lot 3 and the parking / garaging of four (4) cars.

The subject land is located centrally in the Wagin townsite in a designated residential precinct and comprises a total combined area of approximately 1891.26m<sup>2</sup>. In 2010 the land was subdivided in accordance with an approval issued by the WAPC in 2009 to create six (6) new survey strata lots ranging in size from 274 to 312m<sup>2</sup> as well as a centrally located 131.28m<sup>2</sup> common property area for vehicle access to/from Ventnor Street and the sharing of essential services.



Location & Lot Configuration Plan (Source: Landgate)

Survey strata Lots 1 to 4 have been extensively developed for residential purposes based on approvals previously issued by the Shire in 2008 with each containing a modern single storey grouped dwelling, all of similar size, design and appearance. Access to these lots and the existing dwellings thereon is via the land’s Ventnor Street frontage which is a sealed and drained local road under the care, control and management of the Shire of Wagin.

Survey strata Lots 5 and 6 have direct frontage and access to Victor Street along the land’s eastern side boundary which is also a sealed and drained local road under the care, control and management of the Shire of Wagin. Aside from solid, visually impermeable 1.8 metre high boundary fencing along their Victor Street frontage, the current approval status of which is unknown and questionable given the specific requirements of the Residential Design Codes which prohibits solid, visually impermeable street-front fencing, both of these lots are currently vacant and are not being used for any specific purpose/s.

Specific details of the proposed amalgamation are shown in Attachment 1 and summarised in the following table:

Lot Particulars	Existing Land Area (Approximate)	Proposed Land Area (Approximate)
Existing Survey Strata Lot 1	312m <sup>2</sup>	-
Existing Survey Strata Lot 2	312m <sup>2</sup>	-
Existing Survey Strata Lot 3	294m <sup>2</sup>	-
Existing Survey Strata Lot 4	294m <sup>2</sup>	-
Existing Survey Strata Lot 5	274m <sup>2</sup>	-
Existing Survey Strata Lot 6	274m <sup>2</sup>	-
Existing Common Property Lot 7	131.28m <sup>2</sup>	-
Survey Strata Lot 1	-	312m <sup>2</sup> (no change)

Survey Strata Lot 2	-	312m <sup>2</sup> (no change)
Survey Strata Lot 3	-	294m <sup>2</sup> (no change)
Common Property Lot 7	-	131.28m <sup>2</sup> (no change)
Proposed New Survey Strata Lot 8	-	842m <sup>2</sup>

### **Comment**

The subject land is classified 'Residential' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2) and has been assigned a density coding of R30.



*Current Zoning Plan (Source: Shire of Wagin LPS2)*

Council's stated objectives for the development and/or use of any land classified 'Residential' zone are as follows:

- a) The Residential zone is to be used primarily for single houses on separate lots; and
- b) Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the residential environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.

Under the terms of the land's current R30 density coding and the specific requirements of the Residential Design Codes, the minimum allowable lot size is 260m<sup>2</sup> subject to an average of 300m<sup>2</sup> being achieved across all lots.

Whilst the amalgamation proposal for a portion of the land is generally consistent with the objectives of its current 'Residential' zoning classification in LPS2 and the minimum and average site area requirements of the Residential Design Codes, it is contended the proposal is not consistent with the outcomes intended by the Shire's local planning framework for future residential development in this part of the Wagin townsite. Specifically there is concern the proposed amalgamation of survey strata Lots 3, 5 & 6 into one (1) new larger sized survey strata lot comprising an area of approximately 842m<sup>2</sup> will:

- i) remove opportunity for the development of new dwellings on Lots 5 and 6 which have been orientated towards Victor Street to help improve and activate the local streetscape as originally intended and expected when the subdivision was approved by the WAPC in 2010;
- ii) remove opportunity for visual connectivity and increased surveillance between future dwellings on Lots 5 & 6 and Victor Street to help discourage criminal and anti-social behaviour;

- iii) result in the retention of solid fencing and gates along the land's Victor Street frontage and reinforce the existing sub-standard streetscape character along Victor Street until the land is further developed or redeveloped in the longer term future (see Attachment 2); and
- iv) set an undesirable precedent for the future possible subdivision and development of other similarly sized, zoned and coded residential lots in the immediate locality.

It is acknowledged the historical pattern of subdivision in this part of the Wagin townsite comprising larger sized lots with dual road frontages has created issues in terms of the character and visual appearance of existing low density residential development. Those lots with direct frontage to Victor Street are currently dominated by solid, impermeable rear boundary fences, domestic outbuildings and open rear yard areas, many of which are poorly maintained.

Notwithstanding these legacy issues, the current configuration of the existing survey strata subdivision comprising the subject land is considered the most desirable outcome from a town planning and urban design perspective as it creates opportunity to activate and enhance the Victor Street streetscape in the short term future and sets a good example for the future possible subdivision and development of other similar lots in the immediate area. As such the amalgamation of survey strata Lots 3, 5 & 6 as proposed is not supported due to the various concerns raised previously above.

When considering this matter Council should note the final decision regarding this amalgamation proposal rests with the Western Australian Planning Commission (WAPC). Any advice provided by the Shire will be considered by the WAPC however it is not obliged to heed that advice and may in fact decide to approve the application irrespective of any concerns raised.

#### STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development Regulations 2009
- Strata Titles Act 1985
- Shire of Wagin Local Planning Scheme No.2

#### POLICY IMPLICATIONS

- State Planning Policy 7.3 - Residential Design Codes Volume 1
- WAPC Development Control Policy No.DC1.1 – *Subdivision of Land – General Principles*
- WAPC Operational Policy – *Liveable Neighbourhoods 2009*

#### COMMUNITY CONSULTATION

Not required as the Shire's role in this matter is simply advisory in nature with the Western Australian Planning Commission (WAPC) being the determining authority.

#### FINANCIAL IMPLICATIONS

It is expected amalgamation of survey strata Lots 3, 5 & 6 will lead to a slight reduction in annual rates revenue received by the Shire if the application is ultimately approved by the WAPC. All costs associated with amalgamating the land following the issuance of any conditional approval by the WAPC will be the responsibility of the current landowners.

#### STRATEGIC IMPLICATIONS

The loss of two (2) affordable housing lots as proposed is not generally consistent with Council's stated objectives in the Shire of Wagin Strategic Community Plan 2018 – 2028 as it applies to Community Services and Social Environment Strategy 3.6 which seeks to "*support development initiatives for housing options for residents of all age groups*".

**VOTING REQUIREMENTS**

Simple majority required.

**OFFERS RECOMMENDATION**

That Council advise the Western Australian Planning Commission that it does not support the subdivision application submitted by RM Surveys on behalf of the current landowners to amalgamate survey strata Lot 3 being No.40A Ventnor Street and survey strata Lots 5 & 6 being Nos.41 & 39 Victor Street, Wagin into one (1) new combined survey strata lot as proposed for the following reasons:

1. It will remove opportunity for the development of new dwellings on Lots 5 and 6 which have been orientated towards Victor Street to help improve and activate the local streetscape as originally intended and expected when the subdivision was approved by the WAPC in 2010;
2. It will remove opportunity for visual connectivity and increased surveillance between future dwellings on Lots 5 & 6 and Victor Street to help discourage criminal and anti-social behaviour;
3. It will result in the retention of solid fencing and gates along the land's Victor Street frontage and reinforce the existing sub-standard streetscape character along Victor Street until the land is further developed or redeveloped in the longer term future;
4. It will set an undesirable precedent for the future possible subdivision and development of other similarly sized, zoned and coded residential lots in the immediate locality; and
5. The current configuration of the existing survey strata subdivision comprising the subject land is considered the most desirable outcome from a town planning and urban design perspective as it creates opportunity to activate and enhance the Victor Street streetscape in the short term future and sets a good example for the future possible subdivision and development of other similar lots in the immediate area.

**4044 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. D A Reed

Council request further consultation with the contract Town Planner on what conditions can be applied for a favorable decision on the subdivision application.

Carried 6/0

**Note:** reason for difference Council was in favor of the subdivision application, however wished to know what conditions they could apply to the approval.







**Photo 1 – Western view of subject land from its Victor Street frontage (i.e. Existing Survey Strata Lots 5 & 6)**



**Photo 2 – Northern view of subject land and other adjoining lots from their Victor Street frontage.**



**Photo 3 – Southern view of subject land and other adjoining lots from their Victor Street frontage.**

**14. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS**

## a) Elected Members

Cr Blight travelled to Canberra to attend ALGA National General Assembly. Very interesting and worthwhile. He thanked Council to allow him to attend the convention.

Also attended a Drought Policy forum.

Met with Keith Rosario – Cingulan Satellite Earth Station development.

## b) Officer's

**15. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING****15.1 CEO RECRUITMENT****4045 COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That the Council acknowledges receipt by all Councillors from Fitz Gerald Strategies of the following documentation:

1. A list of specific capabilities that the Council is seeking in the new appointee
2. A draft Position Description
3. Draft selection criteria (see item 1)
4. Draft Information Package for distribution to prospective applicants
5. A draft (sample) employment contract
6. A draft salary range (remuneration package) to be advertised
7. A suggested terms of the contract (between 3 and 5 years)
8. A draft advertisement and a suggested advertising range (suggested media and dates of advertisements)

Council hereby approves the contents of each of the documents received from Fitz Gerald Strategies and the Advertising range recommended at the workshop by Fitz Gerald Strategies. Further, Council authorises the President and Deputy president and Mr FitzGerald to undertake the shortlisting of applicants for interview once applications close, in the first week of October.

Carried 6/0

**16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)**

*Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:*

*(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:*

- (a) a matter affecting an employee or employees;*
- (b) the personal affairs of any person;*
- (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) a matter that if disclosed, would reveal:
 
  - (i) a trade secret;*
  - (ii) information that has a commercial value to a person; or*
  - (iii) information about the business, professional, commercial or financial affairs of a person;**

*Where the trade secret or information is held by, or is about, a person other than the local government.*

- (f) a matter that if disclosed, could be reasonably expected to:
 
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
  - (ii) endanger the security of the local government's property; or*
  - (iii) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;**
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) such other matters as may be prescribed.*

**4046 COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. G R Ball

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 6/0



**16.1 ANTHONY ROBERT NORRIS T/A WAGIN DENTAL – EXTENSION OF LEASE**

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	11 (Lot 299) Tavistock Street WAGIN
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	LS.AG.1
ATTACHMENTS:	Draft Lease Extension

**4047 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council

Sign, stamp and execute the new lease extension agreement with Anthony Robert Norris Trading as Wagin Dental Centre on 11 (Lot 299) Tavistock Street, Wagin for a period of four (4) years to expire on the 30<sup>th</sup> April 2022.

Carried 6/0



**16.2 LARINA JAYNE PIESSE – TOWN HALL MODIFICATIONS AND EXTENTION / VARIATION OF LEASE**

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	79 (Lot 63) Tudor Street, WAGIN
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	20 <sup>th</sup> June 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	LS.AG.1
ATTACHMENTS:	Draft Lease Extension, map and email request

**4048 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That Council

Approve modifications and fit-out of the office space in the Town Hall and agree to lease the additional space to Larina Piesse as part of her current lease at no additional cost.

Carried 6/0

**4049 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. B L Kilpatrick

Seconded: Cr. L A Lucas

That Council

Sign, stamp and execute the new lease extension agreement with Larina Jayne Piesse on 79 (Lot 63) Tudor Street, Wagin for a period of four (4) years to expire on the 28<sup>th</sup> February 2022.

Carried 6/0

**4050 COUNCIL DECISION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. L A Lucas

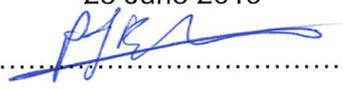
That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 6/0

**17. CLOSURE**

With no further business to discuss the chairperson closed the meeting at 9.02 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on  
25 June 2019

Signed: .....  .....

*Presiding Elected Member*

Date: ..... *23-7-2019.* .....