



SHIRE OF WAGIN

ORDINARY MEETING OF COUNCIL

Minutes

23 July 2019

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DISCLAIMER

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Gifts & Travel Register

Just a reminder about your obligations as Councillors regarding the Gifts & Travel Register. The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer, rather than in an annual return. All contributions to travel over \$200 must also be disclosed. Note: - These amounts are accumulative so any gift with an accumulative value over a 12 month period must also be declared



1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.01 pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr Phillip Blight	Shire President
	Cr G R Ball	Deputy Shire President
	Cr B L Kilpatrick	Member
	Cr D G Reed	Member
	Cr Cr J P Reed	Member
	Cr S M Chilcott	Member
	Cr G K B West	Member
Staff:	Mr P R Webster	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A Hicks	Manager of Works
Apologies:	Cr L A Lucas	Member (Leave of Absence)
Gallery:	Nil	

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)

Nil

7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

4051 COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. J P Reed

That the Minutes of the Ordinary Council Meeting of 25th June 2019 be confirmed as true and accurate.

Carried 7/0

TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 16 JULY 2019

4052 COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That the Minutes of the Tourism and Promotion Advisory Committee Meeting of 16th July 2019 be received.

Carried 7/0

9 STATUS REPORT – JUNE 2019

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
28 April 2015	2702	CEO	Puntapin Rock Dam		That Council advise Water Corp that it is prepared to accept the responsibility and vesting of the Puntapin Dam and associated reserves and infrastructure.	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
21 Feb 2017	3215	CEO/ MF	Road Damage – WANDRRA Claim	That Council resolve if an acceptable exemption is not forthcoming then Council engage CORE Business Australia from Busselton to undertake the project supervision for the restoration of damaged roads throughout the Shire of Wagin		Completed recoups submitted. Revised estimate submitted.
23 May 2017 17 April 2018	3279 3716	CEO	Acquisition of vacant commercial lots	That Council authorise the CEO to negotiate a purchase price with the property owners of lots 31, 64 and 150 Tudhoe Street, Wagin. That Council negotiate the purchase of lot 31 Tudhoe Street		Lot 31 to still be acquired emailed owner. Owner advised he doesn't wish to sell at this time.
17 July 2018	3775	CEO	Recoating of Shire Administration Roof	That Council seek quotes to spray seal the Shire Administration Roof.		Quote being sort



17 July 2018	3776	CEO	Library / Gallery Relocation	That Council consider inclusion of funding for a consultant to redesign the Town Hall as a Library / Gallery.		Consultant considered in the 18/19 Budget
18 December 2018	3943	CEO	Emergency Management – MOU	That Council support the development and signing of an Emergency Management MOU between members of the CCZ and any adjoining shires outside this zone.		Agenda Item for next Zone meeting Still being considered by the Zone
26 February 2019	3959	CEO/MF	Standpipe Controller – Recreation ground, Wagin	That Council consider in the 2019/2020 budget the purchase and installation of a swipe card system at the Recreation Ground and that manifolds be installed on the concrete tanks at Bullock Hills & Lime Lake Roads.		Budget 2019/2020
16 April 2019	3995	DCEO	CEO Recruitment	That Council engage the services of Fitzgerald Strategies to recruit a replacement Chief Executive Officer		Advised Mike Fitzgerald of acceptance of his proposal, recruitment in progress
28 May 2019	4017	DCEO	2019/2020 Shire Budget items for consideration for the Sportsground / Recreation Centre	That Council consider in the 2019/2020 budget to replace the tub chairs and lounges in the Recreation Centre Members Lounge area		In the 2019/2020 Budget Process
25 June 2019	4040	DCEO/EA	Delegation Amendment – No 20 Payment of accounts	That Council approve the amendments to Delegation # 20 – Payment of accounts to include the Manager of Woars as a signatory and authoriser of payments and the Deputy Chief Executive Officer as an authoriser of the list of payments		
25 June 2019	4045	Shire President	CEO Recruitment	That Council acknowledge receipt by all Councillors from		



				Fitz Gerald Strategies and approve the contents of the documents and the advertising range as recommended by Fitz Gerald Strategies. Council authorise the Shire President, Deputy and Mr FitzGerald to undertake the shortlisting of applicants for interview once applications close the first week of October 2019.		
25 June 2019	4047	DCEO	Anthony Robert Norris T/A Wagin Dental – Extension of lease	That Council sign, stamp and execute the new lease extension agreement with Anthony Robert Norris trading as Wagin Dental Centre 11 Tavistock Street, Wagin for a period of four years to expire on the 30 of April 2022		
25 June 2019	4049	DCEO	Larina Jayne Piesse 79 Tudor Street, Wagin	That Council sign, stamp and execute the new lease extension agreement with Larina Jayne Piesse 79 Tudor Street, Wagin for a period of four years to expire on the 28 February 2022		

			HEALTH, BUILDING & PLANNING			
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Collate Library survey - Completed	Refer #3776 Fin & Admin
26 Apr 2016 22 Nov 2016	2980 3154	CEO	Cemetery – Entrance Shelter	Asset Management Committee Meeting 3 March 2016 That the drawing design by Darren Smith be approved for the shelter at the Wagin Cemetery. That Council accept the design by Slavin Architects		Erected, seeking prices for brick work
20 November 2018	3928 3973	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220		Phase 1 in progress, and report to be presented to Council Phase 1 report completed, presentation to Council 27/06/2019.

26 March 2019				That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study		Phase 2 to commence shortly
28 May 2019	4016	DCEO	Permanent Ticket Box – Wagin Sportsground Main entrance	That Council consider a new ticket/box be erected on the southern side of main entrance to the Wagin Sportsground. The structure to be made of brick and colorbond.		In the 2019/2020 Budget Process
25 June 2019	4043	PEHO	Lot 8, 16 Traverse Street, Wagin	That Council give the owner of Lot 8 16 Traverse Street written notice of the proposed demolition order, advise owner has 30 days from the receipt of the notice to make submissions, if no submissions are received and after a further 60 days no formal offer to purchase the property has been received, Council authorises staff to issue a demolition order to the owner to take down and remove the brick, fibre cement walled and metal roofed house on lot 8, 16 Traverse Street, Wagin.		
25 June 2019	4048	DCEO	Larina Jayne Piesse 79 Tudor Street, Wagin	That Council approve modifications and fit – out of the office space in the Town Hall.		

			WORKS & SERVICES			
27 Oct 2015	2845	CEO	Heating of Toddler Pool	The CEO to investigate the costs involved with the heating of the toddler pool.		Budget Item 17/18 Pool revitalisation grant quotes being obtained Update: this has been deferred
20 Dec 2016	3196	CEO	Request for naming unnamed road – Stott Road	That Council resolve to name the Road between Dongolocking and Gundaring North Roads – Stott Road.		Referred to the Geographic Names Committee
27 February 2018	3456	MOW	Audit of Piesseville – Tarwonga Road from Thompson Road through to Dohle’s S Bend	That Council audit the potential hazard on these S – bends to determine whether the Camber on the bends is correct		Engineer contacted.
16 April 2019	3993	MOW	Request for new footpath on the Southern side of Tavistock Street	That the request be referred to the Works & Services Committee		Works and Services meeting 8 May 2019 with the minutes contained in this Agenda.
28 May 2019	4010	MOW		That the footpath be installed along the southern side of Tavistock Street with funds deferred from footpath in Ventnor Street		Kerbing Complete. Footpath to commence 11/07/2019
25 June 2019	4032	MOW	Townsite Intersections Ballagin / Trench Streets and Ballagin / Sirdar Streets	That Council sandbag these intersections to gauge the effectiveness of the new intersection designs		Ballagin and Trench Street intersection has been sandbagged.

10. REPORTS FROM COMMITTEES

10.1 TOURISM AND PROMOTION ADVISORY COMMITTEE MEETING 16 JULY 2019

OPENING: The Chairman declared the meeting open at 7.00 pm

ATTENDANCE

Cr G West	Chairperson
Cr S M Chilcott	Member
Tim Quartermaine	Rotary
Fiona Dawson	Community Member
Norm Chilcott	Community Member
Stephanie Stutley	Community Member

APOLOGIES:

Cherrie Toovey	Community Member
Darren Spencer	WAGS

DECLARATION OF INTEREST:

Nil

CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEES RECOMMENDATION

Moved: Mrs F Dawson Seconded: Mr N Chilcott

That the minutes of the Tourism and Promotion Advisory Committee Meeting held 18th May 2019 be confirmed as true and accurate.

Carried 6/0

BUSINESS ARISING

- **Sheep Signage** – Shire staff are working through this with the idea of having a large sheep sign at Arthur River
- **Fire Pits – RV Area** This has been done using half 240 litre drums. This is an interim measure. A permanent structure will be installed after gauging use.
- **Advertising Sign ant RV area** – This is being worked on
- **15 amp power outlets at RV area** – an investigation of 15 amp plugs in the RV area has found a large number so only maintenance to these power outlets will be undertaken.

PUBLIC FORUM

Nil

URGENT BUSINESS

Nil

10.1.1 CORRESPONDENCE AND REPORTS**Brochure update**

Frank Carroll from Contrast Creatives has been working on the brochures and something will be available at the meeting to discuss.

Promotional Video

Frank Carroll from Contrast Creative has been to Wagin to do some filming and has provided a progress report

“The plan going forward would be for me to come down again, perhaps during an event, to film more around the shire. On my previous visit to Wagin, I was able to capture footage of the trot meeting in the evening. From my meeting with your team, a list was generated of possible locations to film. I would look to film most, if not all of, these locations as options for the final video.

Tourist Attractions – Giant Ram, Wetlands Park, Woolorama, Historical Village, Norring lake, Puntapin Rock, Betty Terry Theatre, Historic Buildings

Facilities – RV Area, Caravan Park, Wagin Swimming Pool, Parks, Sportsground/Recreation Centre, Wagin Aerodrome

Businesses – Visual Effects Café and Gallery, Mango’s Café, Creswell’s, Galts Hardware

Events – Woolorama, Wagin Trot Racing, Gymkhanarama, 2 Wheels To Wagin, Go-Kart Racing, Model Jet Planes (events dependent on schedule, it was discussed we can use footage from previous events in our video).

If you can propose a good time to re-visit Wagin and capture most of the above, we can proceed with shooting the video”

- **July 2019** - Work continues on this project. Frank Carroll has made two visits to Wagin to gather video of events etc. Hopefully a small video may be available at the meeting

Kylie Whitehead- WA Tourism & Regional Development Consultant

Discussed possible tourism strategies that could be used to increase visitors to the Wagin Region.

She would like 3 Shires involved (Wagin, Wickelup and Dumbleyung) and intends applying for a State Government grant of \$150,000 of which the Shires contribution would be \$7,500 each.

The project would be an employment creator and also highlight this wonderful region.



She has been speaking with the Shires of Wickepin and Dumbleyung about becoming involved.

The project would develop a tourism strategy, starting slowly and building on each step to possibly have 100,000 plus visitors a year to the area after 5 years.

She will prepare a proposal for the Shires further consideration.

OTHER

- a) **Astro Tourism** – Carol Radford will be meeting with the Shire CEO in early August about this project. Attached is some further information regarding this project.
- b) **AGO** – Wild flower promotion – Proposed Ago activities this wild flower season.
- c) **The Future Foundation** – I have attached a letter from Ian Fergus regarding “the Future Foundation Inc”. Comments welcome

8. GENERAL BUSINESS

Nil

9. CLOSURE

Being no further business the meeting closed at 8.20 pm



11. FINANCIAL REPORTS

Nil Report



12. REPORTS OF OFFICERS

12.1 WORKS AND SERVICES REPORT – JUNE 2019

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th July 2019
PREVIOUS REPORT(S):	18 th June 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Plant Report

CONSTRUCTION CREW:

The Construction Crew are currently gravel sheeting blow outs, grading bitumen shoulders and grading rural roads.

The Footpath renewal on Traverse Street is completed.

Footpath and kerbing renewal on Tavistock Street between Ranford and Throssell Streets is complete.

UPCOMING WORKS:

The maintenance grading crew are carrying out general maintenance on rural roads. Gravel sheeting on Murdoch Road and Robinson Road.

ROAD MAINTENANCE:

The Road Maintenance Crew have attended general road maintenance issues including blow-outs and fallen trees as they arise.

TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching pot holes and other general works.

PLANT / MACHINERY:

General servicing has been carried out on the Shire plant and mechanical repairs as required. Most plant repairs and servicing up to date.

COUNCILLOR'S INFORMATION

Nil

CONSULTATION / COMMUNICATION:

Nil

STATUTORY / LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

4053 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council receive the Manager of Works Officer report for the month of June 2019.

Carried 7/0

PLANT REPORT			Jun-19			
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	P WEBSTER	9/06/2017	60,700	60,000	W.1	Service Due
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	17,449	25,000	W.001	
ISUZU D MAX P-04	A HICKS	30/06/2017	55,589	60,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018	25,345	30,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	2,970		W.10292	
KOMATSU GRADER P-10	S DESOUZA	20/10/2014	5,054	5,250	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	1,465	1,750	W.10707	
KOMATSU GRADER P-12	J LYDEKER	15/01/2019	443	500	W.041	
ISUZU TRUCK P-14	VARIOUS	27/03/2007	286,483	295,000	W.1002	
BOMAG ROLLER P-15	B DAVIES	3/01/2008	8,413	8,350	W.7862	Service Due
ISUZU TRUCK P-16	VARIOUS	19/10/2010	57,318	70,000	W.1012	
TORO MOWER P-18	M TITO	25/09/2009	1,554	1,650	W.9630	
VIB ROLLER P-19	VARIOUS	3/01/2008	1,461	1,540	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,548	3,750	W.9618	
ISUZU P-21	J LYDEKER	17/03/2017	39,597	42,000	W.676	
JOHN DEERE P-22	E WALLAS	10/08/2016	270	300	W.487	
TOYOTA UTE P-24	T SIMMS	16/09/2010	105,248	110,000	W.1010	
TOYOTA UTE P-25	E WALLAS	16/09/2010	93,371	100,000	W.1001	
TRITON UTE P-26	M TITO	14/11/2014	52,802	60,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	63,485	75,000	W.1007	
MAHINDRA P-38	N COOK	21/01/2016	44,660	50,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,049	3,250	W.10553	
ISUZU TRUCK P-40	S HISKINS	29/03/2019	4,081	5,000	W.437	
ISUZU TRUCK P-42	D HOYSTED	6/02/2014	143,998	160,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	816	850		
CAT BACKHOE P-47	N COOK	21/09/2015	4,716	4,750	W.10552	
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	1,958	2,000	W.10554	
MULTIPAC ROLLER P-49	B DAVIES	9/01/2017	1,503	1,500	W.860	Service Due
TOYOTA UTE P-50	VARIOUS	15/12/2017	17,083	20,000	W.924	
FORKLIFT P-51	VARIOUS		16,286	30/11/2019	W 10729	
TOYOTA UTE P-85	S DESOUZA	20/08/2010	105,168	110,000	W.863	
ATV MOTORBIKE P-92	VARIOUS	30/06/2010	643	1,000	W.026	

12.2 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – JUNE 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th July 2019
PREVIOUS REPORT(S):	9 th June 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

Development Report – June

BACKGROUND/COMMENT:

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of June

Development Applications:

BUILDING PERMITS

Permit No.	Owner	Builder	Location	Description	Value	Fees
99805	Milan Rajakovic	O/B	133 Beaufort Street	S/F Carport/Shed Extension	\$10,000	\$97.70
99807	NAB Bank	Triple H Technologies	87 Tudor Street	Access Ramp and auto door	\$100,000	\$190.00

Building Final Certificates Received (BA7)

Cingulan Pty Ltd – Transmission Antennae – 207 Dumbleyung Road

Ms D Kington – 7 Etelowie Street - Transportable Dwelling.

Notice of Intent to issue Building Order Lot 8 (16) Traverse Street, Wagin

To comply with the Building Act and Council resolution dated the 25th of June 2019, a notice of intent was issued to the owner of the above mentioned address giving them 30 days to show due cause why a Demolition Order should not be issued. If no response has been received within that 30 days and if after a further 60 days no formal offer to purchase the property has been received by Mr Sutherland, the demolition order will be issued.

Items of Interest from Environmental Health/Building Group Held in Northam

Building Damage Prevention and Remediation from Clay and moisture effects using the Claylock System

The Claylock System is designed to prevent structural and non-structural cracking by infusing the foundation with moisture and sealing off prior to pouring of the concrete slab. The intent is to neutralise the movement internally then place a barrier around the building so that seasonal expansion and contraction won't effect the surface. The system can be used for remedial work as well as new building and is considered useful for our re active type soils found in this region.

Public Health Unit Northam

Key trends for notifiable diseases in region

Influenza – expected to increase due to character of new strain of flue. (633 cases)

Measles – W strain on the increase due to being brought in from overseas, danger time is during the incubation period where patients can infect before becoming sick i.e. hospitals shopping centres other public places. People born between 1966 – 1990 are susceptible due to only having one inoculation.

Mosquito Borne Virus

No unusual trends with Barmah Forrest (3 cases) or Ross River Virus, (10 cases) depending on seasonal conditions incidence should stay the same until conditions become warmer.

No known cases of Chikungunya or Dengue fever.

Health

Transfer of IGA Food Act Licence from Tudor to Tudhoe Street Wagin

Annual Pool Inspection Report for the Department of Mines Industry and Regulation.

Annual Health Food Act Audit – Regulatory Assessment for Registered Food Premises.

Inspection of proposed Hair Dressing /Beautician Shop – old News Agency Tudhoe Street.

Complaints Received

Condition of Property 13 Traverse Street, car bodies general rubbish inside lot – met with tenant and advised of pending order under the Local Government Act to remove unsightly rubbish from lot and verge.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Associated Building and Health Fees

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

4054 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. J P Reed

Seconded: Cr. G R Ball

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of June 2019.

Carried 7/0

12.3 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – JUNE 2019

PROPONENT:	Deputy Chief Executive Officer
OWNER:	Deputy Chief Executive Officer
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	18 th July 2019
PREVIOUS REPORT(S):	19 th June 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

The following report details the activities that fall under the control of the DCEO in the month of June and July 2019.

SPORTSGROUND DEVELOPMENT:

Mark Casserly, from CCS Strategic, presented stage 1- Needs Assessment report to Council on Thursday 27th June. It was a thorough presentation with the opportunity for Councillors and staff to ask questions regarding some of the rationale behind the report.

The report has been circulated to clubs, organisations and the community. There will be a presentation of the document to the relevant groups and clubs on the 31st July. This will also double as a workshop for the commencement of Stage 2 – Feasibility Study.

CORPORATE SERVICES:

Audit

The Office of Auditor General (OAG) carried out a Focus Audit on the Shire's Management of Contract Renewals or Extensions and Variations. Wagin was one of eight local governments to go through this audit, once all eight local government authorities have been completed results of the audit will be presented.

Budget

The first Budget workshop was held on Thursday 27th June, from the results and direction from the workshop, staff will present the Draft Budget at a meeting on Thursday 25th July.

It has been a considerably challenging process as it has been some six years since I last prepared the budget and Council's recently appointed casual accountant is new to Local Government finance and accounting. It is hoped to have the Draft Budget document out to Council by Monday afternoon, if not it will be distributed at Tuesday's Council meeting.



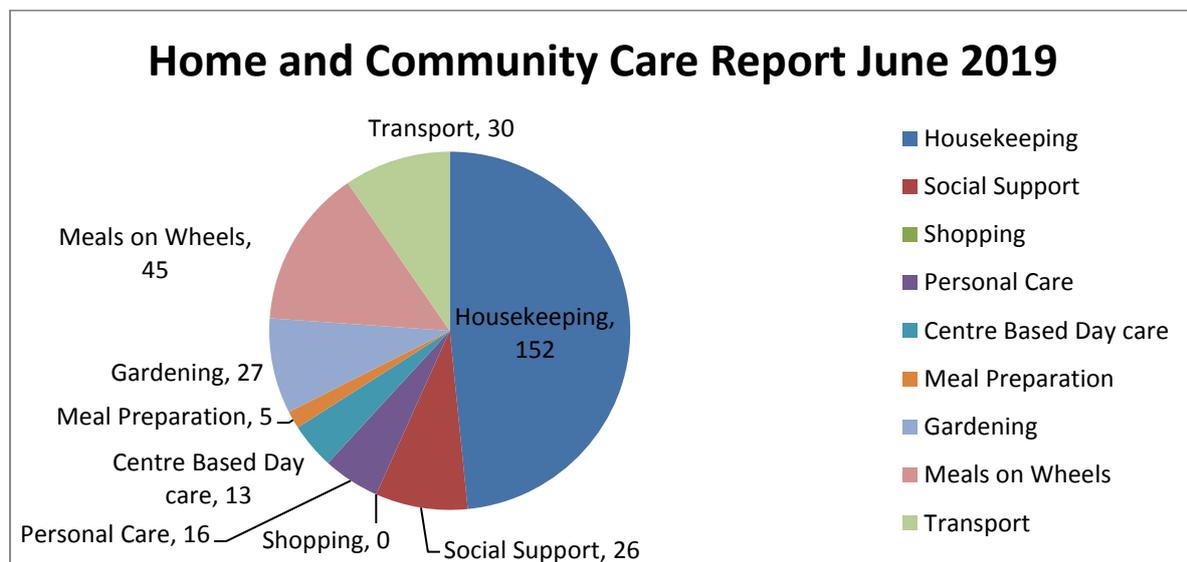
AGED CARE:

HOME AND COMMUNITY CARE REPORT JUNE 2019

CLIENTS:

72 clients received one or more services for June:

Service	Number of Clients
Housekeeping	54
Social Support	9
Shopping	0
Personal Care	2
Centre Based Day care	8
Meal Preparation	2
Gardening	22
Meals on Wheels	3
Transport	10



HOME AND COMMUNITY CARE - MDS FOR JUNE 2019

Types of services provided	Monthly Contracted	Hours Provided	Variance	Contracted	Year to date
Domestic Assistance	243	188	-55	2913	2360
Social Support	54	23	-31	651	312
Personal Care	16	14	-2	190	108
Centre Based Day Care	120	52	-68	1442	792
Respite Care	1.5	0	-1.5	18	0
Home Maintenance	112	48	-64	1344	533
Transport	63	19	-44	762	323
Meals on Wheels	334	45	-289	4011	1236
Other food services	25	5	-20	299	10

TOURISM AND PROMOTION:July Shire Facebook Report

17/07/2019

The Facebook page has posted 12 times since the last report in June with the biggest audience award being the ABC television report on the Town Park, crossing the line only 1 like ahead of the CSBP competition, reaching 672 people with 16 likes, comments and shares.

- Movie Flyer – 17th June – 380 people
- Congratulations to Kyle Hamersley – 19th June – 492 people
- Wagin Stargazing opportunity – 21st June – 359 people
- CSBP Competition – 25th June – 671 people
- Licensing is down notice – 26th June – 654 people
- Aged Care Employee Day – 28th June – 550 people
- Movie flyer – 1st July – 308 people
- Narrogin Ag School Open day – 2nd July – 335 people
- Dumbleyung Play flyer – 3rd July - 474 people
- Kids Sports day – 10th July – 559 people
- State of Excitement in Wagin – 1977 TV news report – 10th July – 672 people
- Movie Flyer – 12th July – 455 people

Our total page “likes” remains at 1100.

To compare our likes to other shire pages:

- Wickepin – 715
- Williams – 391
- Kondinin – 318
- Lake Grace – 474
- Kojonup – 860

Wagin Woolorama Page remains at 2200 likes.

RECREATION AND CULTURE:**Wagin Librarian**

With the recent resignation of the Shire’s Librarian Stephanie Dimmock, Management have internally promoted Tina Svendsen to the position on a three months basis.

Tina has been working at the Library for a number of years and has undertaken most of the Librarian’s role in recent months. This fixed term appointment will allow both Tina and the Shire to assess her suitability to the role.

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period, and is submitted in advance of the monthly council meeting.

Library Update:

- Our new metal shelving in the safe and behind the main desk. Thank you to Donna for organising this. Thank you to Jim for putting them into the library.
- Borrower membership of the Wagin Library & Gallery has now reached 1009.

Library Events:

- Book sale will be held in the Wagin Library & Gallery on the Saturday 20th of July.
- Stephanie's goodbye morning tea held in the library on Saturday 13th July.

Library Regular Activities:

- WLG Book Club was held on Saturday July 13th. The next Book Club afternoon will be held on Saturday August 10th.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of the Wagin Library & Gallery meeting was held on the 27th June 2019. Our next meeting will be held on 25th of July 2019.

Library Statistics:

- 12 new borrowers at the library during this reporting period;
- 300 patron visits for June, July reporting period;
- 15 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 28 inter-library loan requests from other public libraries throughout WA for our items; 1 not supplied.
- 5 requests for information searches undertaken for Wagin library patrons by library staff;
- 1 public access computer user/s; 2 Wi Fi users. Patrons and visitors are now being notified that public access computer are able to be used when needed.
- 37 community members enjoyed free tea or coffee in the library;
- 11 community members and library patrons spent time reading and relaxing in the library.
- 23 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

Up and coming news and events:

- Childrens' Book Council of Australia Childrens' Book Week promotional materials have been ordered in preparation for this event.

Recreation Centre Report

The Wagin Recreation Centre continues its busy trend with most late afternoon/night sessions being filled. Netball with fixtured games and training sessions, yoga two to four times a week, tennis three or more times a week, fitness classes twice a week, hockey, trots, and stay on your feet. The two weeks of school holidays has seen the activity slow. Pleasing numbers at a school holiday session of Noongar sports with children not wanting the day to end - our best ever session with the crew from Perth.

Maintenance work at the centre has been welcomed. New pin up board will be well used. Court cleaner fixed. Doors fixed. Emergency defib box installed. Court light bulb replaced. Also, some new equipment purchased.

Current Activities:

- Netball training and fixtured games
- Megans tennis training

- Yoga sessions 2 to 4 sessions
- Trots finished
- Fitness classes
- Hockey training sessions
- Stay on your feet
- August sees Techspo 6th – 9th
- Ladies tennis weather permitting

Jun-19		Junior Netball	Senior Netball	Yoga	Fitness Class	General
3/06/2019	Monday					
4/06/2019	Tuesday				10	
5/06/2019	Wednesday	70	35			
6/06/2019	Thursday				10	
7/06/2019	Friday					
10/06/2019	Monday					
11/06/2019	Tuesday				10	
12/06/2019	Wednesday	70	35			
13/06/2019	Thursday				10	
14/06/2019	Friday					
17/06/2019	Monday					
18/06/2019	Tuesday				10	
19/06/2019	Wednesday	70	35	5		
20/06/2019	Thursday					
21/06/2019	Friday					
24/06/2019	Monday					
25/06/2019	Tuesday				10	
26/06/2019	Wednesday	70	35	3		
27/06/2019	Thursday				10	
28/06/2019	Friday					
30/06/2019	Sunday					12
Totals		280	140	8	70	12
				510		

Community Events

Techspo

Staff have been working with the Techspo organisers regarding the assistance we will provide them to host the convention. The agricultural technology and innovation event will be held on Wednesday the 7th August, the Shire has been listed as a silver sponsor.

Monty Cotton – The Flaming Galahs

Shire Staff have been in contact with Monty Cotton – of the ‘A Boy named Cash’ show – regarding coming back to Wagin to perform his latest show, The Flaming Galahs.



It's a show based on Australian music past and present, including a couple of Johnny Cash songs as a lot of people expect that, finishing off with a variety of rock and roll dance tunes. Monty is happy to return to perform in the Wagin Town Hall and we have highlighted November 8th as a good option, after burnouts and before harvest.

This would be the Shire's major community event for the financial year and it would be seen as an inclusive family friendly event open to the whole community.

Thank a Volunteer Sundowner

Staff have recently applied for \$1,000 funding for the annual Thank a Volunteer Sundowner. The plan is to once again hold the event at the Wagin Memorial Swimming Pool on Friday February 7th, with provision for food, a couple of drinks and a few words of thanks for their commitment to the Wagin community.

CONSULTATION/COMMUNICATION:

Shire Staff

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

N/A

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

4055 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council receive the Deputy Chief Executive Officer's report for June 2019.

Carried 7/0

12.4 CHIEF EXECUTIVE OFFICERS REPORT – JUNE 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th July 2019
PREVIOUS REPORT(S):	18 th June 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	Nil
ATTACHMENTS:	3) Waste Data Strategy 6) Shire of Wagin Draft Local Planning Strategy

1) DIGITAL SCREEN

Cr West has approached a number of organisations in Wagin about contributing to the structure. These included: -

- Wagin Agricultural Soc \$10,000
- Chamber of Commerce \$10,000
- WAGS \$ 5,000
- Raymond Edward \$ 5,000
- Wagin Lions \$ 5,000
- Wagin Rotary \$ 5,000

- **May 2019** – No letters have been received to date to enable this project to proceed
- **June 2019** – We have received one email from Rotary indicating a contribution of \$2,500 and another email from the Wagin Chamber of Commerce advising they will be writing soon regarding their contribution of \$10,000.
- **July 2019** – Email from Wagin Agricultural Soc advising that they will be contributing \$10,000 to the digital screen.

To move this project along the CEO intends to send accounts to those who have indicated support and gauge the response from that. If the funds are forthcoming then action will commence to progress the installation of the screen.

2) ARC INFRASTRUCTURE – FIRE REDUCTION

The CEO recently meet with representatives of ARC Infrastructure regarding the fire hazard along Bolt Road from Leonora Street to Miller Street Wagin.

ARC agrees to the fire concerns and are planning to mechanically mulch the section from Leonora Street to just north of Sirdar Street and install fire breaks on the balance of this section in preparation for burning by the local Brigades. ARC is expecting to have their clearing done by mid-April 2019.



- **May 2019** – Mulching and some burning should take place along the rail line in the next few weeks. There will also be some burning required by the Bush Fire Brigades.
- **June 2019** – Planning on mulching by 29th June 2019
- **July 2019** – Mulching 10th July 2019 – Started and looks good. Propose to finish by the end of July 2019. Shire to burn between reinstated fire break and Ventnor Street

3) WASTE DATA STRATEGY

I have attached information regarding the proposed Waste Data Strategy. This document will be looked at by staff and reported back to Council.

The implications are great for rural Councils both larger and small. The thought behind the Waste Data Strategy is that Councils will need to report on how it is performing against the State Waste Strategy. The CEO can see a number of issues with this as distance and markets will create problems for rural Councils in not being able to meet the targets set.

4) WASTE & RECYCLE CONFERENCE 25th – 27th SEPTEMBER 2019

The conference is being held in Perth 25th - 27th September 2019. The conference is well worth attending with information regarding future waste trends and developments.

Would recommend attending for anyone with an interest in waste.

The conference program is not available as yet. Early bird registrations close 23rd August 2019.

5) TELSTRA TOWER

Cr Kilpatrick, Joe Douglas, Mr K Rosario (Cingulan) and the CEO met with Telstra representatives recently to discuss the proposed tower's location.

Telstra wish to go back to the "Tank" site and work with the Department of Lands to have the small area excised off Lot 331.

Support from the Wagin Agricultural Society is needed as this Lot is being held by the Shire in Trust for them.

A letter outlining the situation has been sent to the Wagin Agricultural Society and hopefully they will agree with the request.

Once this has been obtained Joe Douglas will prepare a report for Council.

As a matter of interest, the next Wagin Ag Soc meeting is the 23rd July 2019.

6) SHIRE OF NARROGIN – DRAFT LOCAL PLANNING STRATEGY

The Shire of Narrogin are seeking comments regarding the "Local Planning Strategy". Information is attached and closing date for submissions is the 2nd September 2019 the strategy can be downloaded from www.narrogin.wa.gov.au

7) LOCAL GOVERNMENT CONVENTION – AUGUST 2019

Cr's Blight, Ball and Kilpatrick & CEO have been registered for the 2019 WALGA State Conference. The Conference is being held between the 7th – 9th August 2019

Voting information has been sent to WALGA and the agenda's will be distributed shortly.

8) 2020 WASTE SUMMIT

WALGA are seeking expressions of Interest in hosting the 2020 Waste Summit.

I have nominated Wagin for the event along, no doubt, with a number of other in the South West of the State

The outcome will be known in the next few months.

9) STATE MODEL AEROBATIC CHAMPIONSHIPS – SEPTEMBER 2019

This event will be run at the Wagin airfield on the 8th & 9th September 2019.

The Wagin Aero Club have no objections to the event being held at that time.

The organising committee will be in touch closer to the event.

10) SHEEP EXPO – APRIL 2020

Emma Bentley from Wickepin proposes to hold a “Sheep Expo” in Wagin in April 2020.

She was trying to have the event in July 2019 however this did not eventuate.

Planning is underway for the 2020 event. The Expo is targeted at younger farmers or want-to-be farmers (under 25)

11) STAFF

- Peter Webster will be on leave from 19th August until 16th September 2019

12) MEETINGS

23 rd July 2019	Ordinary Meeting of Council – 7 pm Shire Office
26 th July 2019	Regional Road Group – 9.30am Wickepin
31 st July 2019	Sportsground Precinct Redevelopment Presentation & Workshop – 5 pm EFP
7 th – 9 th August 2019	Local Government Convention and Trade Exhibition – Perth Convention and Exhibition Centre
13 th August 2019	4 WDL EM's and CEO's – Shire of Williams
13 th August 2019	Special Meeting of Council – Adopt Budget 19/20
14 th August 2019	WWLZ – 4 pm Woodanilling Shire Office
27 th August 2019	Ordinary Meeting of Council – 7 pm Shire Office
30 th August 2019	CCZ Meeting – 9.30 am Shire of Beverley
24 th September 2019	Ordinary Meeting of Council – 7 pm Shire Office
8 th October 2019	4 WDL EM's and CEO's – Shire of Lake Grace
19 th October 2019	Local Government Elections
22 nd October 2019	Ordinary Meeting of Council – 7 pm Shire Office
11 th November 2019	Remembrance Day
26 th November 2019	Ordinary Meeting of Council – 7 pm Shire Office
29 th November 2019	CCZ Meeting – 9.30 am Shire of ?
17 th December 2019	Ordinary Meeting of Council – 7 pm Shire Office

CONSULTATION/COMMUNICATION

Nil

STATUTORY/LLEGAL IMPLICATIONS:

Nil



POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

4056 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. B L Kilpatrick

Seconded: Cr. G R Ball

That Council receive the Chief Executive Officer's report for June 2019.

Carried 7/0

Peter Webster

From: ATRI-625-WasteData <waste.data@dwer.wa.gov.au>
Sent: Thursday, 11 July 2019 12:56 PM
Subject: Waste Data Strategy
Attachments: Waste Data Strategy.pdf

Dear Stakeholder

WASTE DATA STRATEGY

I am writing to invite you to provide feedback on the Waste Authority's Waste Data Strategy.

This Waste Data Strategy is a supporting document of the *Waste Avoidance and Resource Recovery Strategy 2030* (the waste strategy) and the *Waste Avoidance and Resource Recovery Strategy Action Plan 2030* (the action plan). It provides information about the principles, objectives and specific actions which will be undertaken by the Waste Authority and Department of Water and Environmental Regulation (DWER) in relation to waste data, in order to implement the action plan, and achieve the targets and objectives of the waste strategy.

The Waste Data Strategy will also guide DWER and the Waste Authority's interactions and engagement with other stakeholders that are involved in, and critical to, waste data activities.

Written submission

You are invited to provide a written submission on the attached draft Waste Data Strategy (via waste.data@dwer.wa.gov.au). The submissions period closes on **6 September 2019**.

Webinar

For further information on the Waste Data Strategy, you are invited to attend a webinar. The details are as follows:

Date: 23 August 2019
Time: 10:00am WST
Duration: 30 minutes

Skype software is not required to attend. To connect to the broadcast please use the following link: [Skype link](#).

Questions prior to the presentation can be sent to waste.data@dwer.wa.gov.au, however text-based questions can be asked during the presentation. If you cannot make the webinar, the broadcast will be recorded and can be viewed at a time of your convenience.

Please contact Cara Francis, Acting Manager Policy, on 6364 6919 or via [email](#) if you require further information on the Waste Data Strategy.

Kind regards

Marcelle Broderick

Director Waste Avoidance and Resource Recovery
Department of Water and Environmental Regulation
Prime House, 8 Davidson Terrace, JOONDALUP WA 6027
Locked Bag 10, Joondalup DC, WA 6919

Disclaimer: This e-mail is confidential to the addressee and is the view of the writer, not necessarily that of the Department of Water and Environmental Regulation, which accepts no responsibility for the contents. If you are not the addressee, please notify the Department by return e-mail and delete the message from your system; you must



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Waste Authority of Western Australia

Waste Data Strategy

July 2019

A handwritten signature in black ink, appearing to be "PSC".

Waste Data Strategy

19 February 2019

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1.0 The role of the waste data strategy

This Waste Data Strategy is a supporting document of the *Waste Avoidance and Resource Recovery Strategy 2030* (the waste strategy) and the *Waste Avoidance and Resource Recovery Strategy Action Plan 2030* (the action plan). It provides information about the principles, objectives and specific actions which will be undertaken by the Waste Authority and Department of Water and Environmental Regulation (DWER) in relation to waste data, in order to implement the action plan, and achieve the targets and objectives of the waste strategy.

The waste strategy, released on 10 February 2019, sets a vision for all Western Australians to strive for, which is supported by principles, objectives, targets, and strategies. The waste strategy states that a Waste Data Strategy will be developed, in order to:

...guide the ongoing development of data definitions, collection mechanisms, management and reporting requirements to ensure progress on Waste Avoidance and Resource Recovery Strategy 2030 can be monitored appropriately and that any revision of approach is based on sound information.

The waste strategy also provides a number of targets intended to guide and measure the State's waste and resource recovery performance. Achievement of these targets requires a holistic approach which extends across the whole economy and engages all stakeholders – including industry, government and the community. Waste data will be required to evaluate the State's performance against waste strategy targets.

The waste strategy is supported by the action plan. A number of the actions within the action plan directly relate to, or rely on, the collection and management of waste data.

2.0 Why do we need a waste data strategy?

Data provides a foundation for the management of waste in WA. It is crucial to evaluating the State's performance (including for comparison to other jurisdictions), identifying issues and opportunities (for example, for specific waste streams such as food waste) and enabling evidence-based decisions and actions.

Timely and reliable data underpins the development and maintenance of effective waste management legislation, licencing, policy, programs, and the Waste Avoidance and Resource Recovery Levy (waste levy). Western Australia also supplies data to the Commonwealth Government for national comparisons and the development of national benchmarks, policy and programs.

A large amount of data related to waste and recycling in WA is currently collected, reported, analysed and used by a wide range of stakeholders, including state government agencies, local government, regional councils and community groups.

Until now the DWER and the Waste Authority have had no single overarching guidance regarding what types of waste data should be collected or how it should be reported, stored and used. There has been a lack of coordination between the entities which collect waste data, limited data sharing, and no shared plan for addressing data gaps, inefficiencies or opportunities for improvement.

In an audit of the effectiveness of the *Western Australian Waste Strategy: Creating the right environment* in October 2016, the Office of the Auditor General highlighted the importance of accurate, reliable, representative and complete data but noted a number of areas where these characteristics had been lacking.

The Waste Data Strategy provides guidance with the aim of ensuring that the waste data needs of stakeholders are met and that delivery of the waste strategy is better informed and more likely to succeed.



3.0 Scope

3.1 Who does this strategy apply to?

The primary focus of the Waste Data Strategy is to guide the actions to be undertaken by the Waste Authority and DWER in order to improve waste data management in Western Australia, including waste data reporting, collection, storage and use.

The Waste Data Strategy will also guide DWER and the Waste Authority's interactions and engagement with other stakeholders that are involved in, and critical to, waste data activities.

As a public document, the Waste Data Strategy can also serve as a reference to inform the waste data activities and decisions of all stakeholders in the Western Australian waste sector.

3.2 Terminology

Consistent with the waste strategy, the focus of this Waste Data Strategy is on 'solid waste' (waste products or materials that are 'spadeable'). This scope may broaden over time to incorporate aspects of the circular economy, or align with national waste data reporting regimes.

For the purposes of the waste strategy, and this Waste Data Strategy, solid waste is further described as:

Municipal solid waste (MSW) is waste primarily collected from households and local governments through waste and recycling collections.

Commercial and industrial (C&I) waste is waste produced by institutions and businesses. It includes waste from schools, restaurants, offices, retail and wholesale businesses and industries, including manufacturing.

Construction and demolition (C&D) waste is waste produced by demolition and building activities, including road and rail construction and maintenance, and excavation of land associated with construction activities.

For the purposes of this Waste Data Strategy:

Data means facts, measurements, figures and statistics which are collected as information for analysis or reference.

Waste means solid waste from municipal, commercial and industrial, or construction and demolition sources.¹

Waste data means data and information related to the generation, management, collection, treatment, storage, recycling and disposal (legally or illegally) of solid waste.

Waste data may include data which directly relates to waste materials (e.g. volumes or tonnages), as well as data associated with activities such as waste treatment processes and outcomes, attitudes and behaviours toward waste, and other information required to evaluate or monitor programs and policies related to solid waste.

¹ 'Waste' here includes 'problem wastes' (materials that are difficult to manage (e.g. mattresses) or household hazardous waste) where they are considered a priority of the waste strategy. It excludes clinical waste and radioactive waste.

4.0 Principles

This Waste Data Strategy includes five principles to guide decisions about waste data to better ensure that decisions align with the Waste Data Strategy objectives. All principles are regarded as equally important for effective waste data management:

- i. **RELEVANT**
Data will only be collected where there is a clear, beneficial reason for doing so.
- ii. **QUALITY**
As far as is practicable, data will be fit for purpose, complete, consistent and accurate.
- iii. **TRANSPARENT**
Data limitations, inconsistencies and uncertainty caused by the way data is collected, reported and/or analysed should be communicated to ensure transparency around data reliability.
- iv. **TIMELY**
Data will be updated as required and made available to stakeholders in a useful timeframe.
- v. **EFFICIENT**
Data will be collected, used and reported in an efficient and coordinated manner, to reduce the burden on reporting entities and make best use of all data collected. Duplicative collection and reporting will be avoided.
- vi. **OPEN BY DEFAULT, PROTECTED WHERE REQUIRED**
Data will be collected, stored and used in a way that is consistent with the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act), as well as the *Western Australian Whole of Government Open Data Policy* (Department of Premier and Cabinet, 2015). Where appropriate, data will be publicly released and made easily discoverable and understood. Confidential and commercial data will be protected.

5.0 Objectives

To ensure WA's waste data needs are met, the management of waste data should be based on sound data management principles (as outlined in Section 3.0) and the achievement of objectives. Focusing resources on the data management activities which meet these objectives will help ensure the State's waste data needs are met.

The management of waste data in Western Australia (i.e. the collection, reporting, analysis and use of waste data) will be undertaken to meet the following objectives:

1. **Meet legislative requirements:** including managing licence arrangements, monitoring of compliance and enforcement.
2. **Support delivery of the waste strategy:** including monitoring and reporting on performance, and informing waste policy, programs and decision making.
3. **Meet the needs of waste data stakeholders:** including those who collect, report and use waste data.

Objective 1: Meet legislative requirements

WA waste data will be collected and reported in order to meet a number of legislated obligations:

Who?	Why?	Legislation
<ul style="list-style-type: none"> • Local government • Waste service/facility operators 	<p>Meet reporting obligations: By mid-2019 amendments to the WARR Regulations will come into force which require data recording and annual reporting to DWER by:</p> <ul style="list-style-type: none"> • all local governments that provide waste services • waste recyclers that treat, process or sort at least 1,000 tonnes of reprocessed, recycled or recovered material in a financial year • landfills that receive at least 20,000 tonnes of solid waste in a financial year at the licenced landfill or the relevant premises and are outside of the metropolitan region. 	<i>Waste Avoidance and Resource Recovery Regulations 2008</i>
<ul style="list-style-type: none"> • Waste service/facility operators 	<p>Meet licence conditions: Licence conditions require operators of waste facilities which are prescribed premises to report data to DWER annually. Many licences also require data to be collected and available on site for inspection but not submitted to DWER. Licence holders provide audit compliance reports to DWER in accordance with licence condition requirements.</p>	<i>Environmental Protection Act 1986 (s62 & s62A)</i>
<ul style="list-style-type: none"> • DWER 	<p>Monitor and audit prescribed premises, enforce licence conditions: DWER may enter premises and require occupiers to produce information or data for enforcement purposes.</p>	<i>Environmental Protection Act 1986 (s89 & s90)</i>
<ul style="list-style-type: none"> • Waste service/facility operators • DWER 	<p>Track controlled waste: Licensed carriers and occupiers of waste facilities are obliged to provide data relating to the transport of controlled waste to DWER. DWER reports this information to the Commonwealth government to meet federal and international reporting obligations - National Environment Protection Council and Basel.</p>	<i>Environmental Protection (Controlled Waste) Regulations 2004 (r41A)</i>
<ul style="list-style-type: none"> • Signatories to national product stewardship schemes • DWER 	<p>Meet obligations of national product stewardship schemes: For example Australian Packaging Covenant, National Tyre Product Stewardship Scheme, and National Television and Computer Recycling Scheme. Signatories may be required to report straight to the Commonwealth government, or report to DWER, which then passes data onto the Commonwealth government.</p>	<i>Environmental Protection Regulations 2013 (r12-13) Product Stewardship (Televisions and Computers) Regulations 2011 (r5.02)</i>
<ul style="list-style-type: none"> • Waste Authority 	<p>Undertake legislated functions: The Waste Authority collects and analyses waste data in order to undertake some of its functions, for example:</p> <ul style="list-style-type: none"> • provide advice and recommendations to the Minister and CEO • develop, promote and review the waste strategy and coordinate its implementation. 	<i>Waste Avoidance and Resource Recovery Act 2007 (sch2)</i>
<ul style="list-style-type: none"> • Waste service/facility operators 	<p>Apply the waste levy: Category 63, 64 and 65 landfill operators receiving waste must make records in an approved form and lodge a return with the CEO in the approved form quarterly setting out details of waste received.</p>	<i>Waste Avoidance and Resource Recovery Regulations 2008 (r17 & r18)</i>
<ul style="list-style-type: none"> • Waste Authority • DWER 	<p>Annual reporting: DWER and the Waste Authority are required to publish annual reports. Waste data is used to inform key financial and performance indicators and report on operational activities.</p>	<i>Financial Management Act 2006 (s61) Government Financial Responsibility Act 2000 (s5)</i>

Objective 2: Support the delivery of the waste strategy

The waste strategy sets out a waste vision for the state:

Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.

In order to achieve this vision, the waste strategy outlines objectives, targets and strategies for waste management in WA. A number of these include, or are dependent on, the collection, analysis and reporting of waste data.

The waste strategy includes waste management objectives and targets for the state:

Objectives	Avoid <i>Western Australians generate less waste.</i>	Recover <i>Western Australians recover more value and resources from waste.</i>	Protect <i>Western Australians protect the environment by managing waste responsibly.</i>
State targets	<ul style="list-style-type: none"> 2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> 2025 – Increase material recovery to 70% 2025 – All local governments in the Perth and Peel region provide consistent three bin kerbside collection systems that include separation of FOGO from other waste categories 2030 – Increase material recovery to 75% From 2020 – Recover energy only from residual waste 	<ul style="list-style-type: none"> 2030 – No more than 15% of Perth and Peel regions' waste is disposed to landfill 2030 – All waste is managed by and/or disposed to better practice facilities
Targets for waste generators	Community	Community	Community
	<ul style="list-style-type: none"> 2025 – Reduction in MSW generation per capita by 5% 2030 – Reduction in MSW generation per capita by 10% 	<ul style="list-style-type: none"> 2020 – Increase MSW material recovery to 65% in the Perth and Peel regions, 50% in major regional centres 2025 – Increase MSW recovery to 67% in the Perth and Peel regions, 55% in major regional centres 2030 – Increase MSW material recovery to 70% in the Perth and Peel regions, 60% in major regional centres 	<ul style="list-style-type: none"> 2030 – Move towards zero illegal dumping 2030 – Move towards zero littering
Targets for waste managers	Government and industry	Government and industry	Government and industry
	<ul style="list-style-type: none"> Reduction in C&D waste generation per capita by 15% by 2025, 30% by 2030 Reduction in C&I waste generation per capita by 5% by 2025, 10% by 2030 	<ul style="list-style-type: none"> C&D sector – Increase material recovery to 75% by 2020, 77% by 2025, 80% by 2030 C&I sector – Increase material recovery to 70% by 2020, 75% by 2025, 80% by 2030 	<ul style="list-style-type: none"> 2030 – Move towards zero illegal dumping
Targets for waste managers	Waste industry	Waste industry	Waste industry
	<ul style="list-style-type: none"> 2030 – All waste is managed and/or disposed using better practice approaches 	<ul style="list-style-type: none"> 2030 – All waste facilities adopt resource recovery better practice 	<ul style="list-style-type: none"> 2030 – No more than 15% of Perth and Peel regions' waste is disposed to landfill 2030 – All waste facilities adopt environmental protection better practice

The waste strategy highlights the ongoing challenge of establishing baseline data and the need for improved data collection and analysis to better enable the measurement and evaluation of waste management programs and initiatives and ensure funding and other resources are directed where they are most needed and can be most effective. Many of the strategies within the waste strategy rely on waste data, and a number directly relate to data management.

One of the major supporting documents of the waste strategy is the action plan, released in February 2019. The action plan prioritises actions to deliver against high level strategies outlined in the waste strategy.

Each action in the action plan is linked directly to one or more of the high level strategies of the waste strategy, and in turn, each action in this Waste Data Strategy is linked to an action within the action plan.

In order to effectively implement the waste strategy and action plan, data will be required to:

- Establish the baseline benchmarks against which the targets can be compared
- Better understand specific waste streams and the opportunities and barriers to improving their management
- Develop the policies and programs which will contribute to the achievement of the targets
- Measure progress against the targets
- Measure performance relative to other jurisdictions
- Contribute data to national data sets
- Determine whether the objectives have been achieved.

Much of the data needed to achieve this is already being collected. However, improvements to current approaches, the collection of new data, and better use of existing data will also be required.

Objective 3: Meet the needs of stakeholders

Waste data stakeholders are a diverse group of entities which record, report, collect and use waste data for a wide range of reasons. They are entities which:

- **Record and report waste data:** record waste data on a regular basis for internal use and/or in order to report it to an external body. Recording and reporting may be mandated or voluntary
- **Collect and collate waste data:** gather, store and manage waste data from a number of different sources (i.e. the entities which record and report the data). Collection may be mandated or voluntary
- **Analyse and use waste data:** analyse waste data and use it for a range of different purposes, for example in order to fulfil legislative obligations, develop policy and programs, inform business and investment decisions, monitor performance, or for community education and engagement.

Waste data stakeholders include:

Commonwealth government agencies	Community and charity groups, National Association of Charitable Recyclers
Australian Bureau of Statistics	Schools
DWER and other state government agencies	Individuals
Waste Authority	Waste industry bodies
Local governments, regional councils and WALGA	Controlled waste – waste holders, carriers and occupiers of waste facilities
Waste facility operators	Organisations receiving WARR Account grant funding or participating in WARR Account funded programs
Signatories to national product stewardship schemes (e.g. Australian Packaging Covenant, National Tyre Product Stewardship and Television and Computer Recycling schemes)	Keep Australia Beautiful Council (KABC)

Consultation undertaken within DWER, and with the wider waste sector through the consultation process for the development of the waste strategy, has revealed many gaps and inefficiencies in the way waste data is currently being managed. In summary, stakeholders are seeking:

Consistency:

- More state-wide consistency in approaches to data collection and reporting.
- Standardised data measures, terminology and waste classifications for reporting.
- Increased mandated/regulated data reporting.

Guidance:

- More guidance from the state government on data terminology, definitions, and methodologies for data collection, including at facilities which lack data collection technology, resourcing or capacity.

Coordination:

- Improved co-ordination of data collection and the sharing of data, especially at the state government level.
- Centralised management of data and a central platform for stakeholders to access.

Resourcing:

- Better resourcing for data collection, auditing and verification processes to increase data reliability for all stakeholders.
- Wider scope for who reports waste data and what data is reported.

Value:

- Increased prominence in the use and reporting of data to make its value more visible.
- Use of data to monitor the state's progress against waste strategy targets and develop evidence-based policy, programs and targets, including in regional and remote areas.
- Communication/engagement with stakeholders to encourage data collection/compliance, and improve waste generation, recovery and environmental protection performance.

Systems/technology:

- Overcome the limitations of the information systems used to collect and store data.
- Use of technology to facilitate data collection.

Through the strategies and actions set out in this Waste Data Strategy, the Waste Authority and DWER are seeking to address these stakeholder needs.

6.0 Strategies and actions

These strategies and actions contribute towards the achievement of the Waste Data Strategy objectives, and will be undertaken in alignment with the Waste Data Strategy principles. They will be led by the Waste Authority in consultation with all relevant business units / functional areas within DWER.

Timelines for the achievement of the actions have been indicated:

- **Ongoing:** activities which are currently under way and/or which will be continuously undertaken
- **Short term:** activities to commence within the next 1-2 years
- **Medium term:** activities to commence within the next 3-5 years
- **Long term:** activities to commence in more than five years.

Waste Data Strategy	Actions	Timeline	Waste Data Strategy Objective			Stakeholders	Link to Waste Avoidance and Resource Recovery Strategy Action Plan 2030 (Action number)
			1. Meet legislative requirements	2. Support the delivery of the waste strategy	3. Meet the needs of stakeholders		
1.0 Improve, centralise and streamline waste data storage and reporting	1.1 Investigate ways to better coordinate existing data collection activities, share data, and reduce reporting duplication 1.2 Implement a centralised approach to waste data reporting: 1. Work with DWER branches that collect waste data to develop a centralised, online platform for waste data reporting with a view to reduce duplication and simplify reporting requirements 2. Develop a centralised storage platform for all DWER waste data which can be used to run queries and produce consistent reliable reports 3. Implement DWER online data reporting in a phased process, in coordination with all relevant DWER branches 4. Undertake consultation and provide guidance to waste facility operators on the use of the one stop shop reporting system	Ongoing	✓	✓	✓	<ul style="list-style-type: none"> • Waste Authority • DWER • Waste facility operators • Local governments & regional councils • Controlled waste – waste holders, carriers and occupiers of waste facilities 	7
		Short term		✓			
		Medium term					

<p>2.0 Collect data to monitor WA's waste and recycling performance and enable measurement and reporting against waste strategy targets</p>	<p>2.1 Undertake annual data collection activities (Local Government Census [Census] and Recycling Activity in Western Australia Report [RAWA]) to monitor waste and recycling performance</p> <p>2.2 Review the design of the Census and RAWA to ensure the data collected is consistent with amendments to the <i>Waste Avoidance and Resource Recovery Regulations 2008</i> (WARR Regulations) and waste strategy targets, and is reported in a more timely and harmonised manner. Critically review the type data collected to ensure it is fit for purpose, and provides the necessary baseline information to allow trends to be identified early</p> <p>2.3 Provide support to local governments, recyclers and landfill operators that are liable entities for data reporting under amendments to the WARR Regulations</p> <p>2.4 Use existing and new datasets to evaluate progress against waste strategy targets:</p> <ol style="list-style-type: none"> 1. Identify data needed to evaluate progress against waste strategy targets 2. Identify existing data sources which contribute to evaluation of progress against waste strategy targets, and gaps in data (required datasets that are not currently collected) 3. Design policy and programs in a way which facilitates data collection to fill current data gaps, and evaluation of progress against waste strategy targets <p>2.5 Review the data collection, storage, analysis and reporting practices of Waste Wise Schools in order to investigate ways in which this data can:</p> <ul style="list-style-type: none"> o contribute to the evaluation of progress against waste strategy targets o be used in the evaluation and further development of the Waste Wise Schools program <p>2.6 Use existing and new datasets to develop and monitor better practice guidance and programs</p> <p>2.7 Collect and report more detailed data about the end point of recyclables</p> <p>2.8 Identify existing sources of waste avoidance and reuse data and any additional waste materials/activities that could be captured as waste avoidance or reuse data. Investigate the feasibility of projects to capture this data</p>	<p>Ongoing</p> <p>Short term</p> <p>Medium term</p> <p>Long term</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<ul style="list-style-type: none"> • Waste Authority • DWER • Waste facility operators • Local governments & regional councils 	<p>7</p>
<p>3.0 Improve data confidence</p>	<p>3.1 Develop methods for expressing the uncertainty associated with reported waste data</p> <p>3.2 Develop improved processes for data collation, analysis, verifying and reporting under the Census, RAWA and WARR regulation amendments to reduce the risk of error</p> <p>3.3 Develop and implement a compliance program for data reported under the WARR Regulation amendments</p>	<p>Short term</p> <p>Long term</p>	<p>✓</p> <p>✓</p>	<ul style="list-style-type: none"> • Waste Authority • DWER • Waste facility operators 	<p>7</p>

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4.0 Improve availability of waste data for stakeholders	4.1 Provide stakeholders with regular data updates through reporting on the Census, RAWA, fact sheets, annual reports, and the Waste Authority and DWER websites	Ongoing	✓	✓	<ul style="list-style-type: none"> Waste Authority DWER All waste data stakeholders 	7	
	4.2 Use the MyCouncil website to deliver disaggregated local government waste data to stakeholders	Short term					
4.0 Improve availability of waste data for stakeholders	4.3 Work with stakeholders to identify additional types and formats of data that they would find useful, and investigate new platforms to deliver waste data to stakeholders	Long term					
	5.1 Collect data to facilitate the implementation of the WA litter prevention strategy and investigate impact of KABC supported community clean-ups on the national litter index (NLI)	Ongoing					
	5.2 Use data to inform waste review and reforms, and to develop evidenced-based policy and programs, with the waste strategy focus materials as a priority						
	5.3 Develop new policy and programs in a way which facilitates data collection, reporting, use and evaluation: <ol style="list-style-type: none"> Build data collection and monitoring mechanisms into the design of new policy and programs, including contracts with external contractors Use the data collected to monitor, evaluate, and improve policies and programs as required 						
	5.4 Investigate options for collecting data that will inform assessment of the effectiveness of existing policy and programs, for example: <ul style="list-style-type: none"> better practice programs (e.g. Better Bins) newly introduced initiatives (e.g. container deposit scheme; light weight plastic bag ban) other existing waste-related policy and in WARR Account funded programs 	Short term	✓	✓	<ul style="list-style-type: none"> Keep Australia Beautiful Council Waste Authority DWER Organisations receiving WARR Account grant funding or participating in WARR Account funded programs 	7	
	5.5 Use existing and new datasets to develop and evaluate waste engagement, education and communications programs and resources: <ul style="list-style-type: none"> Identify existing sources of behaviour change data and any additional data sources or activities that could be captured Investigate the feasibility of a project to amalgamate and build on existing sources of behaviour change data Use behaviour change data in combination with other data sources to develop and evaluate waste engagement, education and communications programs and resources (including KABC roadside littering signage and the supply of car litter bags) 	Medium term					
	5.6 Improve data on landfill material composition to enable an improved understanding of opportunities for waste reduction and recycling by material type, which can allow better informed and targeted programs and policy						
	5.7 Develop and implement a regional litter monitoring program and litter audits in remote communities						

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6.1 Provide clear guidance on waste classifications and definitions	6.2 Investigate ways to better align and integrate State government waste data with national waste data approaches, and with the national waste policy objective to develop a national definition and classification system for wastes (including hazardous and clinical wastes) that aligns with international conventions and has provision for items that have ceased to be classed as waste	6.3 Revise waste classifications and definitions, as they relate to the collection, reporting and management of data, to reflect current knowledge to ensure waste materials are managed according to their risk and are treated and/or disposed of appropriately	Ongoing	✓	✓	✓	<ul style="list-style-type: none"> Waste Authority DWER Waste facility operators Local governments & regional councils 	7	
			Medium term	✓	✓	✓			
7.0 Collect comprehensive and reliable data on food waste	7.1 Develop a dataset of food waste data: <ol style="list-style-type: none"> Review food waste data collection processes to identify existing data sources and gaps, and establish baseline data Investigate ways to improve food waste data management Develop a dataset which can be used to: <ul style="list-style-type: none"> design communications, education, and funding programs aimed at changing behaviour to reduce food waste promote food and garden organics (FOGO) kerbside systems to increase the recovery of food waste monitor and improve the effectiveness of food waste communications, education and funding programs contribute to the National Food Waste Baseline 		Short term	✓	✓	✓	<ul style="list-style-type: none"> Waste Authority Food and beverage industry Hospitality industry Local governments & regional councils Community and charity groups 	2	
			Medium term	✓	✓	✓			
8.0 Reform of data measurement and management for the application of the waste levy	8.1 Improve data recording and reporting on waste stockpiling to improve the functioning of the waste levy	8.2 Improve the accuracy of waste measurement for the purposes of waste levy calculation	8.3 Review the scope and application of the waste levy to ensure it meets the objectives of the waste strategy	Short term	✓	✓	✓	<ul style="list-style-type: none"> DWER Waste facility operators 	5
				Medium term	✓	✓	✓		
				Short term	✓	✓	✓	<ul style="list-style-type: none"> Waste Authority DWER Local governments & regional councils 	4
9.0 Manage data for the development and implementation of Local Government Waste Plans	9.1 Use data to develop and implement Local Government Waste Plans which align local government waste planning processes with the waste strategy: <ol style="list-style-type: none"> Provide local government with templates and guidance for the development of waste plans, including the collection and reporting of baseline data Collect and collate data submitted by local governments as part of waste plans and reporting on waste plan implementation Use waste plan data to inform the development of policy/programs aimed at local government, and to support the implementation of waste plans 		Short term	✓	✓	✓	<ul style="list-style-type: none"> Waste Authority DWER Local governments & regional councils 	4	
			Medium term	✓	✓	✓			

<p>10.0 Improve illegal dumping data</p>	<p>10.1 Develop a dataset of illegal dumping data:</p> <ol style="list-style-type: none"> Investigate the data required to establish baseline data and allow better targeted detection, investigation and prosecution of illegal dumping Develop a dataset of illegal dumping data which can be used: <ul style="list-style-type: none"> in the design of community engagement and education campaigns to raise awareness of illegal dumping and its impacts so as to reduce illegal dumping incidences to measure the effectiveness of, and improve, community engagement and education campaigns work with land owners and managers to build their capacity to tackle illegal dumping contribute to the development of guidance to prevent the illegal dumping of waste at charitable recycler waste collection sites to measure the effectiveness of enforcement as a change behaviour mechanism 	<p>Short term</p> <p>Long term</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	<ul style="list-style-type: none"> DWER Local governments & regional councils Community and charity groups 	<p>7</p>
<p>11.0 Use data to inform approaches to waste infrastructure</p>	<p>11.1 Identify the data required to undertake a strategic review of Western Australia's waste infrastructure (including landfills) by 2020 to guide future infrastructure development</p> <p>11.2 Identify the data required to investigate options for developing a 'needs based' approach to the approval of new landfills and other waste infrastructure</p> <p>11.3 Identify the data required to assess existing recovery facility and landfill siting and management practices and develop information to guide achievement of better practice approaches</p>	<p>Short term</p> <p>Medium term</p>	<p>✓</p> <p>✓</p>	<p>✓</p>	<ul style="list-style-type: none"> Waste Authority DWER Local governments & regional councils Department of Planning, Heritage and Lands 	<p>6</p>
<p>12.0 Use data to develop and evaluate government procurement policy/programs which avoid waste and increase use of recycled products</p>	<p>12.1 Collect comprehensive and reliable data on government procurement of recycled products and waste avoidance:</p> <ol style="list-style-type: none"> Develop and implement data collection protocols and guidance material, with an emphasis on the waste strategy focus materials Identify opportunities for avoiding waste and increasing use of recycled products to support local market development through government procurement Use data to develop procurement policy/program Collect data on policy/programs Use data to evaluate policy/programs and report on outcomes 	<p>Short term</p> <p>Medium term</p> <p>Long term</p>	<p>✓</p>	<p>✓</p>	<ul style="list-style-type: none"> Waste Authority DWER Other state government agencies 	<p>3</p>

7.0 Implementation

The Waste Authority will lead the implementation of this Waste Data Strategy by:

- Working with DWER and other key waste stakeholders to ensure that the strategies and actions of the Waste Data Strategy are delivered;
- Drafting annual business plans and administering WARR Account funding to support the strategies and actions of the Waste Data Strategy;
- Reporting on the progress of the strategies and actions.

As the Department responsible for the management and regulation of matters related to waste, DWER, as approved by the Minister for Environment, will:

- Commit to relevant strategies and actions outlined in this Waste Data Strategy and allocate resources to their delivery in consultation with all relevant business units / functional areas;
- Report on the progress of the strategies and actions.

The Waste Data Strategy will be reviewed with the next review of the waste strategy, due in 2022/23.

8.0 References

Department of Premier and Cabinet 2015 *Western Australian Whole of Government Open Data Policy*, Department of Premier and Cabinet, Perth WA

Office of the Auditor General Western Australia 2016 *Western Australian Waste Strategy: Rethinking Waste*, Office of the Auditor General Western Australia, Perth WA

Waste Authority 2012 *Western Australian Waste Strategy: "Creating the Right Environment"*, Waste Authority, Perth WA

Waste Authority 2019 *Waste Avoidance and Resource Recovery Strategy 2030*, Waste Authority, Perth WA

Waste Authority 2019 *Waste Avoidance and Resource Recovery Strategy Action Plan 2030*, Waste Authority, Perth WA

COPY



Shire of **Narrogin**

Love the life

YOUR REF:

OUR REF: OCR196758-18.6.2

ENQUIRIES: Azhar Awang

SHIRE OF WAGIN

27 JUN 2019

RECEIVED

89 Earl Street, Narrogin

Correspondence to:

PO Box 1145, Narrogin WA 6312

T (08) 9890 0900

E enquiries@narrogin.wa.gov.au

W www.narrogin.wa.gov.au

20 June 2019

Mr Peter Webster
Chief Executive Officer
Shire Of Wagin
PO Box 200
WAGIN WA 6315

Dear Peter

SHIRE OF NARROGIN DRAFT LOCAL PLANNING STRATEGY - PUBLIC ADVERTISING

The Shire of Narrogin has received consent from the Western Australian Planning Commission to advertise the Shire of Narrogin draft Local Planning Strategy for public comments.

The draft Local Planning Strategy sets out the frameworks for planning and development at a local scale over the next 10 to 15 years, which covers populations and housing, economic development, infrastructure and community services, environmental protection and conservation, settlement and cultural heritage.

The draft Local Planning Strategy is available for inspection during office hours at the Shire of Narrogin office, 89 Earl Street, Narrogin and at the RW (Bob) Farr Memorial Library, 49 Fortune Street, Narrogin. The strategy can also be downloaded from the Shire's website at www.narrogin.wa.gov.au.

Submissions may be made in writing on or before **2 September 2019**. Please address submissions to the Shire of Narrogin at PO Box 1145, Narrogin WA 6312. Alternatively you can email your submissions to enquiries@narrogin.wa.gov.au.

I have also attached a copy of the flyer on Frequently Ask Questions (FAQ).

Should you have any queries, please do not hesitate to contact the undersigned on 9890 0900.

Yours sincerely

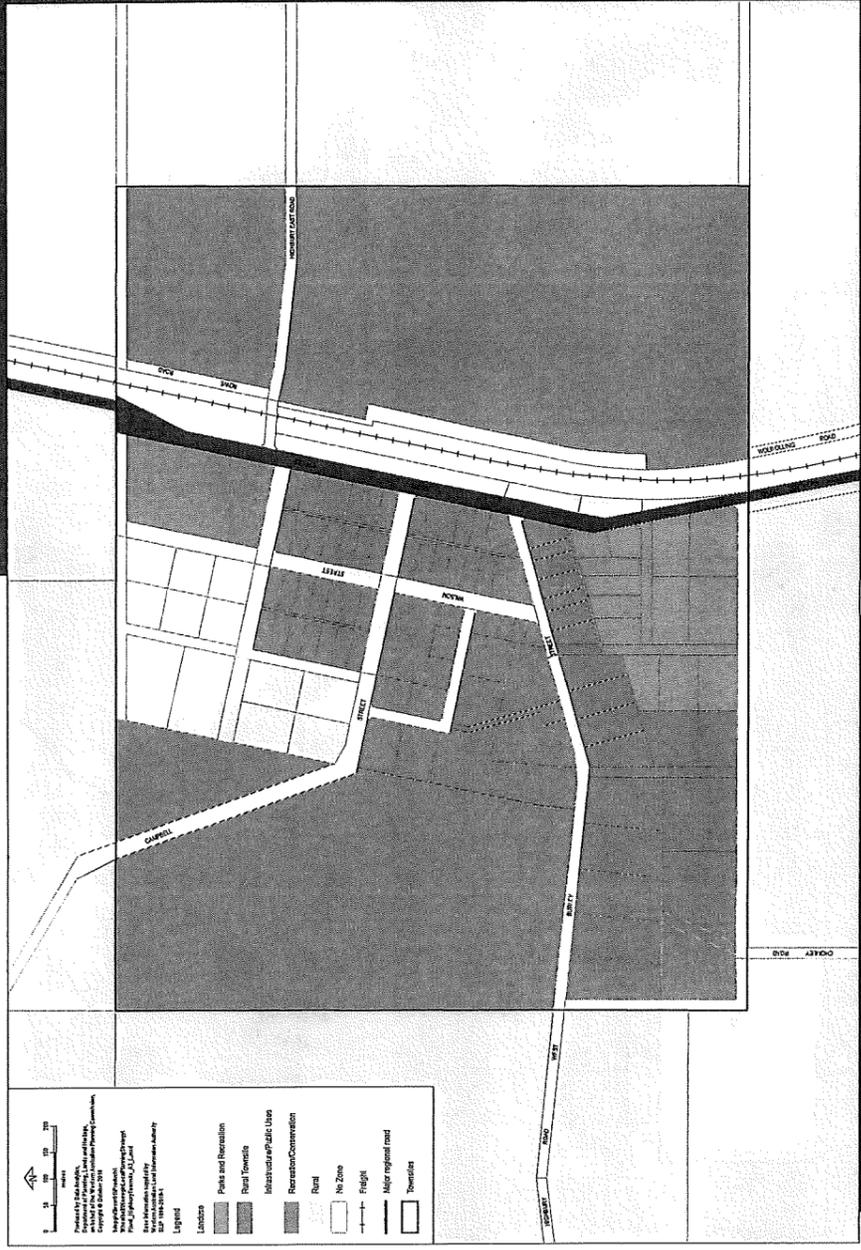
Azhar Awang
Executive Manager
Development & Regulatory Services

Enc: Frequently asked Questions

Comment	Comment
Required	CEA
Information Only	
Forwarded	
Scanned	

The draft Local Planning Strategy is being formally advertised for public comment. We are inviting your comments so that we can understand how the community wants to see the Shire grow and develop. Once the consultation period concludes, all submissions will be assessed and presented to Council for their consideration and recommendation. The Strategy is then submitted to the Western Australian Planning Commission for assessment and final approval.

Why is the Shire asking for comments and what happens next?



Strategic Land Use Plan (Highbury Townsite) - Plan 6

Why do we need a Local Planning Strategy?

All local governments in Western Australia are required to prepare a local planning strategy under the Planning and Development (Local Planning Schemes) Regulations 2015. It is also a prerequisite for the preparation of a new Local Planning Scheme. The outcomes and recommendations of the strategy will inform the preparation of the new Local Planning Scheme.

What does the Local Planning Strategy do?

The Local Planning Strategy sets out the framework for planning and development at a local scale over the next 10 to 15 years, which covers the following key areas:

- Population and Housing;
- Economic Development;
- Infrastructure and Community Services;
- Environmental Protection and Conservation;
- Settlement; and
- Cultural Heritage

The Local Planning Strategy identifies future planning implications for the Shire on each of the key areas and outlines strategies and actions to address the future planning implications.

How do I make a submission?

Submissions may be made in writing on or before 2 September 2019. Please address submissions to the Shire of Narrogin, PO Box 1145, NARROGIN WA 6312. Alternatively you can email your submissions to enquiries@narrogin.wa.gov.au

How do I get to know about the draft Local Planning Strategy?

The draft Local Planning Strategy is available for inspection during office hours at the Shire of Narrogin, 89 Earl Street, Narrogin and at the RW (BOB) Farr Memorial Library, 49 Fortune Street, Narrogin WA 6312.

It can also be downloaded from the Shire's website at www.narrogin.wa.gov.au

You can also make an appointment to meet the Shire Planning Officer on 08 9890 0900 during office hours.



Shire of Narrogin
www.narrogin.wa.gov.au or 08 9890 0900

For further information please contact the Executive Manager Development and Regulatory Services on 08 9890 0900

What is a Local Planning Strategy?

A Local Planning Strategy is a visionary document setting out the long term strategic land use planning direction for the Shire. It is a high level strategic document that sets out the framework for local planning and development over the next 10 to 15 years.

What is a Local Planning Scheme?

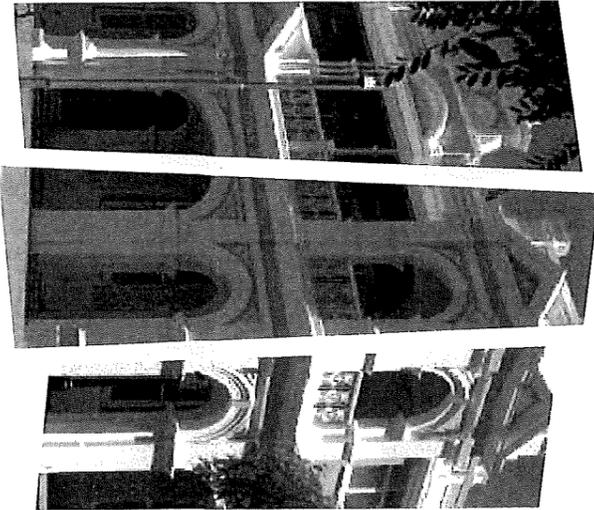
A Local Planning Scheme is a statutory (legal) document that sets out:

- the way the land is to be developed including zoning and use classifications;
- the rules/requirements that control land use and development; and
- the process that must be followed to obtain development approval.

What is the difference between a Local Planning Strategy and Local Planning Scheme?

The Strategy sets out the long term land use planning direction and vision of the Shire while the Scheme sets out the rules for development in the Shire that align with the direction and vision.

Draft Local Planning Strategy



13. AGENDA ITEMS

13.1 SCHEDULE OF FEES AND CHARGES 2019/2020

PROPONENT:	Deputy CEO
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy CEO
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 th July 2019
PREVIOUS REPORT(S):	13 th June 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Schedule of Fees and Charges 2019/2020

BRIEF SUMMARY:

For Council to adopt the Schedule of Fees and Charges as presented for the 2019/2020 financial year.

BACKGROUND:

The Local Government Act 1995, Part 6 – Financial management, Division 5 – Financing local government activities, Subdivision 2 – Fees and charges, 6.16. Imposition of fees and charges states in point (3) Fees and charges are to be imposed when adopting the annual budget but may be – (a) imposed* during a financial year; and (b) amended* from time to time during a financial year. *Absolute majority required.

The fees and charges document and item went to the June Council meeting for adoption in a bid to be able to commence charging the new fees from the 1st July 2019, however they were not passed as they were not approved by an absolute majority.

Due to the above the Fees and Charges were presented and discussed at the Budget Workshop at the end of June. The changes to the fees and charges in this document reflects discussion and direction from that workshop.

COMMENT:

The Schedule of Fees and Charges are set by Council to guide staff on the recovery of costs associated with goods and services the Council provide or proposes to provide to the Community.

There have been some minor changes and increases through-out the document, these changes are highlighted in the document.

Councillors can still make changes to the document on the meeting night before adoption.

It is still a requirement for Council to adopt the Schedule of Fees and Charges 2019/2020 at the time the 2019/2020 Annual Budget is adopted in August.

CONSULTATION/COMMUNICATION:

Council Staff

STATUTORY/LLEGAL IMPLICATIONS:

Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Schedule of Fees and Charges 2019/2020
Budget 2019/2020

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority

4057 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council adopts the Schedule of Fees and Charges for the 2019/2020 financial year.

Carried by Absolute Majority 7/0



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
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GENERAL PURPOSE FUNDING

Rate Revenue

Co-operative Bulk Handling Grain Storage Facilities -

Charge per tonne in lieu of rates (Agreement indexed to percentage increase in rates each year)	1031040.100	N	\$0.0526 x 18/19 rate increase	\$0.0526 x 18/19 rate increase
Rates Instalment Administration Charge (Charge to offset additional postage & handling)	1031050.156	N	\$ 5.50	\$ 5.50
Rate Inquiry Standard (settlement agents)	1031055.156	N	\$ 55.00	\$ 55.00
Rate Inquiry Complex (settlement agents)	1031055.156	N	\$ 110.00	\$ 110.00
Electoral Roll		Y	\$ 20.00	\$ 20.00

Other General Purpose Funding

Photocopies

A4 Copies - Black & White - per side	1032025.156	Y	\$ 0.50	\$ 0.50
A4 Copies - Colour - per side	1032025.156	Y	\$ 0.70	\$ 0.70
A3 Copies - Black & White - per side	1032025.156	Y	\$ 0.90	\$ 0.90
A3 Copies - Colour - per side	1032025.156	Y	\$ 1.50	\$ 1.50

Facsimile Transmission

Sending - 1st page	1032025.156	Y	\$ 3.50	\$ 3.50
Sending - 2nd page and thereafter	1032025.156	Y	\$ 1.50	\$ 1.50
Receiving	1032025.156	Y	\$ 1.00	\$ 1.00

Laminating

A4	1032025.156	Y	\$ 1.60	\$ 1.60
A3	1032025.156	Y	\$ 2.60	\$ 2.60

Equipment

PA System - Community Groups & Sporting Clubs	1032025.156	Y	\$ 60.00	\$ 60.00
PA System	1032025.156	Y	\$ 160.00	\$ 160.00
Projector and Screen	1032025.156	Y	\$ 60.00	\$ 60.00
Bond on PA System / Projector and Screen	1100070	N	\$ 150.00	\$ 150.00

LAW, ORDER AND PUBLIC SAFETY

Fire Prevention

Fire Maps

A1	1051015.156	Y	\$ 25.00	\$ 25.00
Town Blocks - Burning Off Fees (Fees to cover insurance charge per block)	1051025.121	N	Cost Recovery + \$50 Insurance Cost	Cost Recovery + \$50 Insurance Cost

Animal Control

Dog Impound Fees

Daily Pound Fee	1052005.152	Y	\$ 20.00	\$ 20.00
Impound and Release Fee	1052005.152	Y	\$ 90.00	\$ 90.00
Destruction of Dog	1052005.152	Y	\$ 55.00	\$ 55.00
Dog Fines in accordance with Dog Act / Shire Local Law				



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Cat Impound Fees				
Daily Pound Fee	1052006.152	Y	\$ 20.00	\$ 20.00
Impound and Release Fee	1052006.152	Y	\$ 90.00	\$ 90.00
Destruction of Cat	1052006.152	Y	\$ 55.00	\$ 55.00
Cat Fines in accordance with Cat Act / Shire Local Law				
Hire of Animal Traps				
Hire per week	1052010.156	Y	\$ 20.00	\$ 20.00
Deposit	1052010.156	N	\$ 50.00	\$ 50.00
Deposit - pensioner	1052010.156	N	\$ 25.00	\$ 25.00
Dog Registration				
Sterilised Dog - 1 year	1052015.156	Y	\$ 20.00	\$ 20.00
Sterilised Dog - 3 years	1052015.156	Y	\$ 42.50	\$ 42.50
Sterilised Dog - Lifetime	1052015.156	Y	\$ 100.00	\$ 100.00
Unsterilised Dog - 1 year	1052015.156	Y	\$ 50.00	\$ 50.00
Unsterilised Dog - 3 years	1052015.156	Y	\$ 120.00	\$ 120.00
Unsterilised Dog - Lifetime	1052015.156	Y	\$ 250.00	\$ 250.00
Pensioner	1052015.156	Y	50% off	50% off
Working Dog	1052015.156	Y	25% off	25% off
Transfer of Dog Registration	1052015.156	Y	\$ 15.00	\$ 15.00
Application to keep more than 2 dogs	1052015.156	Y	\$ 80.00	\$ 80.00
50% off fees for registration of dogs after 31 May - 1 year only				
**refund may apply to unsterilised dog becoming sterilised				
Cat Registration				
1 Year	1052016.156	Y	\$ 20.00	\$ 20.00
Registered after 31 May to 31 October	1052016.156	Y	\$ 10.00	\$ 10.00
3 Years	1052016.156	Y	\$ 42.50	\$ 42.50
Life Registration	1052016.156	Y	\$ 100.00	\$ 100.00
Breeder Registration - per breeding cat	1052016.156	Y	\$ 100.00	\$ 100.00
Pensioner	1052016.156	Y	50% off	50% off
Transfer of Cat Registration	1052016.156	Y	\$ 15.00	\$ 15.00
Dangerous/Restricted Breed Requirements				
Dangerous Dog/Restricted Breed Collar	1052020.121	Y	\$ 50.00	\$ 50.00
Dangerous Dog/Restricted Breed Sign WA on sheetmetal	1052020.121	Y	\$ 40.00	\$ 40.00

As per legislation

HEALTH

Preventative Services - Administration & Inspection

Food Premises Fees

Application for registration / notification of food premises	1074005.156	N	\$ 110.00	\$ 110.00
Review of registration / notification of food premises	1074005.156	N	\$ 100.00	\$ 100.00
Transfer of Registration Fee	1074005.156	N	\$ 62.00	\$ 62.00
Plans Assessment Fee - Small - Residential	1074005.156	N	\$ 78.00	\$ 78.00
Plans Assessment Fee	1074005.156	N	\$ 155.00	\$ 155.00
Plans Assessment Fee - Supermarkets or Premises > 2	1074005.156	N	\$ 240.00	\$ 240.00
Inspection of Premises on request	1074005.156	N	\$ 173.00	\$ 173.00
Request for copy of Condemnation Certificate	1074005.156	N	\$ 80.00	\$ 80.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Copy of Food Sampling Results Certificate	1074005.156	N	\$ 27.00	\$ 27.00
Temporary Food Business Assessment Fee (per occasion)	1074005.156	N	\$ 40.00	\$ 40.00
Temporary Food Business Assessment Fee (annual)	1074005.156	N	\$ 180.00	\$ 180.00
Lodging House Registration Fees				
Application for Registration of Lodging House < 15 lodgers	1074005.156	N	\$ 354.00	\$ 354.00
Renewal of Registration of Lodging House < 15 lodgers	1074005.156	N	\$ 236.00	\$ 236.00
Application for Registration of Lodging House 15 or more lodgers	1074005.156	N	\$ 506.00	\$ 506.00
Renewal of Registration of Lodging House 15 or more lodgers	1074005.156	N	\$ 338.00	\$ 338.00
Temporary Accommodation Approval Fees				
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	1074005.156	N	\$ 235.00	\$ 235.00
General Fees				
Request for a Section 39 Liquor Certificate	1074005.156	N	\$ 190.00	\$ 190.00
Premises Plan Assessment Fee - miscellaneous	1074005.156	N	\$ 155.00	\$ 155.00
Request for Inspection of Premises - miscellaneous	1074005.156	N	\$ 173.00	\$ 173.00
Request for Premises Inspection Report	1074005.156	N	\$ 153.00	\$ 153.00
Reports to Settlement Agents	1074005.156	N	\$ 103.00	\$ 103.00
Copy of Certificate of Analysis	1074005.156	N	\$ 27.00	\$ 27.00
Itinerant Food Vans / Traders				
Application or Renewal of Itinerant Food Van / Traders Permit Fee	1074005.156			
Per Occasion	1074005.156	N	\$ 30.00	\$ 30.00
One Month	1074005.156	N	\$ 100.00	\$ 100.00
Twelve Months	1074005.156	N	\$ 600.00	\$ 600.00
For the first 12 months the fee is set at 50% of the stated amount as an encouragement to establish new businesses in the Shire				
Water Sampling Fee				
Chemical Swimming Pool Sample	1074005.156	N	\$ 14.00	\$ 14.00
Micro / Amoeba Swimming Pool Sample	1074005.156	N	\$ 34.00	\$ 34.00
Private Water Supply Sampling Fee	1074005.156	N	\$ 72.00	\$ 72.00
Effluent Disposal Fee				
Local Government application fee - paid to local government	1074005.156	N	\$ 118.00	\$ 118.00
When EDPH approval is required / Health Department of WA application fee:				
a) with a local government report	1074005.156	N	\$ 51.00	\$ 51.00
b) without a local government report	1074005.156	N	\$ 110.00	\$ 110.00
Local government report fee	1074005.156	N	\$ 118.00	\$ 118.00
Fee for the grant of a permit to use an apparatus	1074005.156	N	\$ 118.00	\$ 118.00
Request for re-inspection	1074005.156	N	\$ 123.00	\$ 123.00
Other Health				
Wagin Medical Centre - Meeting/Consultant Room				
Professional Organisations / Bodies	1076020.153	Y	\$ 80.00	\$ 100.00
Non Profit Organisations / Bodies	1076020.153	Y	\$ 30.00	\$ 35.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
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EDUCATION AND WELFARE

HACC Program

Support Service	Unit of Service	Level 1 Fee for each client	Level 2
Support Services Included in Fee Cap			
Domestic Assistance / Personal Care / Respite Care / Social Support / Other Food Services (meal prep at home)	Per hour	\$ 8.00	Unit Cost per hour
Social Support Group	Per occasion	\$ 8.00	Unit Cost per hour
Centre Based Day Care (excludes transport and meal)	Per occasion	\$ 8.00	Unit Cost per hour
Nursing and Allied Health	Per occasion	\$ 8.00	Unit Cost per hour
Home Maintenance	Per hour	\$ 10.00	Unit Cost per hour
Support Services Excluded from Fees Cap			
Meals delivered at home or meals received at a centre*	Per meal	\$9.00 - One Course \$13.00 Two Courses	Full cost of meal
Home Modification**	Per job	\$ Variable	Unit Cost
Podiatry	Per occasion	\$ 30.00	Unit Cost
Transport***			
Centre Based Day Care or Group Bus / Vehicle Transport	Per one way trip	\$ 2.50	Unit Cost
Up to 10 kms	Per one way trip	\$ 5.00	Unit Cost
11 kms to 30 kms	Per one way trip	\$ 8.00	Unit Cost
31 kms to 60 kms	Per one way trip	\$ 10.00	Unit Cost
61 kms to 99 kms	Per one way trip	\$ 15.00	Unit Cost
Social Support			
Volunteer Home Visits		Free	Free
Telecross Telephone Support Services		Free	Free
Counselling, Support Information and Advocacy			
Advisory, advocacy		Free	Free
Counselling Support		Free	Free
Carer Support		Free	Free



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Other Support				
Client Care Co-ordination		Free		Free
Provision of Information		Free		Free
Assessment and Review		Free		Free

Note

* These costs should be paid for by the client and there is no fee reduction

** A negotiated fee linked to the cost of the job will apply

*** Transport fees, kilometre ranges and aligning transport fees to income levels were reviewed and supported by a representative group of transport service providers

Status	Level 1	Level 2
Single	\$0 - \$50,000	More than \$50,001
Couple Combined	\$0 - \$80,000	More than \$80,001
Level 1 - Fees Cap \$64 per week		
Level 2 - Fees Cap \$154 per week		

Note

Income Level 1 calculated using maximum income for full Aged Pension, Part Aged Pension and equivalent income

Income Level 2 calculated using income limit for Commonwealth Seniors' Health Card

(based on March 2013 Australian Government Age Pension maximum income rate increases)

COMMUNITY AMENITIES

Sanitation - Household Refuse

Refuse Disposal Fees

Domestic Rubbish Service Fee (residential) 1 bin per annum	I101005.156	N	\$	320.00	\$	325.00
Additional Service	I101005.156	N	\$	320.00	\$	325.00
Domestic Rubbish Service Fee (residential) 240L additional charge	I101005.156	N	\$	20.00	\$	-
Note - charges based on recovery of costs associated with the collection, recycling and disposal of refuse						

Bin Replacement Fees

Replacement Whole Recycling / Green Bin	I101005.156	Y	\$	135.00	\$	135.00
Replacement Recycling / Green Bin Lid	I101005.156	Y	\$	25.00	\$	25.00
Replacement Bin Wheels	I101005.156	Y	\$	25.00	\$	25.00

Refuse Site Fees

1 x 120L or 240L Mobile Garbage Bin (and units 240L thereafter)	I102020.156	Y	\$	6.00	\$	6.00
Car Boot Load	I102020.156	Y	\$	6.00	\$	6.00
Station Wagon Boot Load	I102020.156	Y	\$	12.00	\$	12.00
Van / Utility / Trailer (not exceeding 1.8m x 2.2m)	I102020.156	Y	\$	16.00	\$	16.00
Truck (per tonne)	I102020.156	Y	\$	20.00	\$	20.00
Bulk Bin (per m3)	I102020.156	Y	\$	15.00	\$	15.00
Car Body (if placed in recyclable area)	I102020.156		\$	-	\$	-
Truck Body / Large Equipment (if placed in recyclable area)	I102020.156		\$	-	\$	-
White Goods (if placed in recyclable area)	I102020.156		\$	-	\$	-
Computers / Televisions / Paint tins / Plastic Car parts / Gas Bottles	I102020.156	Y	\$	2.00	\$	2.00
Asbestos (\$200/m3 or part thereof)	I102020.156	Y	\$	200.00	\$	200.00
Batteries (car, truck etc)	I102020.156		\$	-	\$	-



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Uncontaminated sorted scrap metal	I102020.156		\$ -	\$ -
Uncontaminated timber	I102020.156		\$ -	\$ -
Uncontaminated green waste	I102020.156		\$ -	\$ -
Clean fill	I102020.156		\$ -	\$ -
Septage - Resident per litre	I102020.156	Y	\$ 0.04	\$ 0.04
Septage - Non Resident per litre	I102020.156	Y	\$ 0.07	\$ 0.07
10L Waste Oil (to be disposed in the Oil Recycling Facility) (and units of 10L thereafter)	I102020.156	Y	\$ 6.00	\$ 3.00
Separated Recyclables	I102020.156		\$ -	\$ -
Drummuster washed containers	I102020.156		\$ -	\$ -
Non-Drummuster chemical containers	I102020.156	Y	\$ 2.00	\$ 2.00
Cardboard - separated per 1100L or part thereof	I102020.156	Y	\$ 37.00	\$ -
Annual Refuse Site Pass	I102020.156	Y	\$ 37.00	\$ 37.00
Dumping of cardboard in refuse site - penalty	I102020.156	N	\$ 110.00	\$ -

Sanitation - Other

Refuse Disposal Fees

Commercial / Industrial Refuse (per annum service)	I102002.156	N	\$ 320.00	\$ 325.00
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Town Planning & Regional Development

1. Determining a development application (other than for an extractive industry) where the development had not commenced or been carried out and the estimated cost of the development is -

a) not more than \$50,000	I106005.156		\$ 147.00	\$ 147.00
b) more than \$50,000 but not more than \$500,000			0.32% of the estimated cost of development	
c) more than \$500,000 but not more than \$2.5 million			\$1,700 + 0.257% for every \$1 in excess of \$500,000	
d) more than \$2.5 million but not more than \$5 million			\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	
e) more than \$5 million but not more than \$21.5 million			\$12,633 + 0.123% for every \$1 in excess of \$5 million	
f) more than \$21.5 million			\$ 34,196	\$ 34,196
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out			The fee in Item 1 plus, by way of penalty, twice that fee	
3. Determining a development application for an extractive industry where the development has <u>not</u> commenced or been carried out			\$ 739.00	\$ 739.00
4. Determining a development application for an extractive industry where the development has commenced or been carried out			The fee in Item 3 plus, by way of penalty, twice that fee	
5A. Determining an application to amend or cancel development approval			\$ 295.00	\$ 295.00
5. Providing a subdivision clearance for -				
a) not more than 5 lots (per lot)			\$ 73.00	\$ 73.00
b) more than 5 lots but not more than 195 lots			\$73 per lot for the first 5 lots then \$35 per lot	
c) more than 195 lots			\$ 7,393.00	\$ 7,393.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
6. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has <u>not</u> commenced			\$ 222.00	\$ 222.00
7. Determining an initial application for approval of a home occupation or home business where the home occupation or home business has commenced			The fee in Item 6 plus, by way of penalty, twice that fee	
8. Determining an application for the renewal of an approval of a home occupation or home business where the application is made before the approval expires			\$ 73.00	\$ 73.00
9. Determining an application for the renewal of an approval of a home occupation or home business where the application is made after the approval has expired			The fee in Item 8 plus, by way of penalty, twice that fee	
10. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has <u>not</u> commenced or been carried out			\$ 295.00	\$ 295.00
11. Determining the application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out			The fee in Item 10 plus, by way of penalty, twice that fee	
12. Public advertising of development applications, scheme amendments, Structure Plans, Activity Centre Plans or Development Plans			Cost plus 10% administration fee plus 10% GST	
13. Providing a zoning certificate			\$ 73.00	\$ 73.00
14. Replying to a property settlement questionnaire			\$ 73.00	\$ 73.00
15. Providing written planning advice			\$ 73.00	\$ 73.00
16. Scheme Amendments				
a) upon lodgement of the Scheme Amendment request with the local government			\$1,350 plus 10% GST 50 plus 10% GST	
b) following initiation of Scheme Amendment by the local government and prior to referral to the EPA for environmental clearance			\$1,350 plus 10% GST 50 plus 10% GST	
17. Structure Plans, Activity Centre Plans or Development Plans				
a) upon lodgement of the Structure Plan, Activity Centre Plan or Development Plan with the local government			\$1,350 plus 10% GST 50 plus 10% GST	
b) following adoption of the Structure Plan, Activity Centre Plan or Development Plan by the local government and prior to public advertising			\$1,350 plus 10% GST 50 plus 10% GST	

In accordance with state planning fees

Other Community Amenities

Cemetery Fees

Interment

Burial Fee - Interment in grave 2.1m deep	I107005.156	Y	\$ 850.00	\$ 950.00
Placement of Ashes in an existing grave	I107005.156	Y	\$ 120.00	\$ 140.00
Additional depth of 0.3m	I107005.156	Y	\$ 300.00	\$ 310.00
Interment without due notice - additional charge	I107005.156	Y	\$ 250.00	\$ 260.00
Interment on weekends or public holidays - additional charge	I107005.156	Y	\$ 400.00	\$ 420.00
Interment not in usual hours - additional charge	I107005.156	Y	\$ 200.00	\$ 210.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Land for Burial (additional burial fees)				
A Grant of Right of Burial issued for each lot 2.4m x 1.2m x 2.1m				
Pre-need (reserved in advance maximum period 10 years)	I107005.156	Y	\$ 175.00	\$ 180.00
Renewable (subject to any increased charges)	I107005.156	Y	\$ 185.00	\$ 190.00
Re-opening				
Interment	I107005.156	Y	\$ 850.00	\$ 950.00
Exhumation	I107005.156	Y	\$ 1,500.00	\$ 1,600.00
Re-burial after exhumation	I107005.156	Y	\$ 500.00	\$ 600.00
Disposal of Ashes				
Brick Niche Single (plus cost of plaque and fixing)	I107005.156	Y	\$ 120.00	\$ 125.00
Brick Niche Double (plus cost of plaque and fixing)	I107005.156	Y	\$ 150.00	\$ 155.00
Single Niche Wall Reservation	I107005.156	Y	\$ 85.00	\$ 88.00
Double Niche Wall Reservation	I107005.156	Y	\$ 110.00	\$ 115.00
Miscellaneous Charges				
Permission to erect headstone	I107005.156	Y	\$ 65.00	\$ 65.00
Permission to erect monument	I107005.156	Y	\$ 65.00	\$ 65.00
Erect a name plate	I107005.156	Y	\$ 65.00	\$ 65.00
Copy of right of burial	I107005.156	Y	\$ 40.00	\$ 40.00
Grave Number plate	I107005.156	Y	\$ 40.00	\$ 40.00
Licenses				
Funeral Directors Annual License	I107005.156	Y	\$ 220.00	\$ 220.00
Single Funeral Permit	I107005.156	Y	\$ 100.00	\$ 100.00
Monumental Masons Annual License	I107005.156	Y	\$ 200.00	\$ 200.00
Single Monumental Masons Permit	I107005.156	Y	\$ 80.00	\$ 80.00
Community Bus Hire				
Deposit	I100015	N	\$ 150.00	\$ 150.00
Rate per kilometre	I107010.156	Y	\$ 0.70	\$ 0.70
Hirer to refill fuel tank upon return				

RECREATION AND CULTURE

Public Halls & Civic Centres

Town Hall

Commercial Functions < 3 hours	I111005.153	Y	\$ 150.00	\$ 155.00
Non Commercial Functions < 3 hours	I111005.153	Y	\$ 100.00	\$ 105.00
Commercial Functions > 3 hours	I111005.153	Y	\$ 250.00	\$ 260.00
Non Commercial Functions > 3 hours	I111005.153	Y	\$ 200.00	\$ 210.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Education Department	I111005.153	Y	\$ -	\$ -
Rehearsal	I111005.153	Y	\$ 30.00	\$ 30.00
Bond	I100010	N	\$ 300.00	\$ 300.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Lesser Hall				
Commercial Functions < 3 hours	I111005.153	Y	\$ 90.00	\$ 95.00
Non Commercial Functions < 3 hours	I111005.153	Y	\$ 60.00	\$ 65.00
Commercial Functions > 3 hours	I111005.153	Y	\$ 150.00	\$ 160.00
Non Commercial Functions > 3 hours	I111005.153	Y	\$ 100.00	\$ 105.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Bond	I100010	N	\$ 300.00	\$ 300.00
Town Hall Kitchen				
Kitchen Use Only	I111005.153	Y	\$ 60.00	\$ 60.00
Non Profit & Charitable Organisations	I111005.153	Y	50% Commercial	50% Commercial
Rotary Club Rooms (Charge per Meeting)	I111005.153	Y	\$ 40.00	\$ 40.00
Hire of Trestles (per Trestle)	I111005.153	Y	\$ 10.00	\$ 10.00
Hire of Chairs (per Chair)	I111005.153	Y	\$ 0.60	\$ 0.60
Bond on Trestles/Chairs (per Hire)	I100010	N	\$ 100.00	\$ 100.00
Swimming Pools				
Single Entrance Fees				
Adult	I112010.157	Y	\$ 4.00	\$ 4.00
Children (5-7 years) / Pensioner / Concession	I112010.157	Y	\$ 4.00	\$ 4.00
Spectators - Adult	I112010.157	Y	\$ 1.00	\$ 1.00
Children Participating in activities run by Education Department	I112010.157	Y	\$ 2.50	\$ 2.50
Family	I112010.157	Y	\$ 14.00	\$ 14.00
Seasonal Fees				
Family	I112010.157	Y	\$ 350.00	\$ 350.00
Individual - Adults and Children	I112010.157	Y	\$ 150.00	\$ 150.00
Pensioners	I112010.157	Y	\$ 95.00	\$ 95.00
Half Season Fees - Start of Season to 31/12/2018				
Family	I112010.157	Y	\$ 230.00	\$ 230.00
Individual - Adults and Children	I112010.157	Y	\$ 100.00	\$ 100.00
Pensioners	I112010.157	Y	\$ 67.00	\$ 67.00
Half Season Fees - 01/01/2019 to End of Season				
Family	I112010.157	Y	\$ 230.00	\$ 230.00
Individual - Adults and Children	I112010.157	Y	\$ 100.00	\$ 100.00
Pensioners	I112010.157	Y	\$ 67.00	\$ 67.00
Other Recreation & Sport				
Ground & Recreation Centre Usage Fees for Club				
Wagin Cricket Club	I113005.153	Y	\$ 1,137.00	\$ 1,152.00
Wagin Football Club	I113005.153	Y	\$ 2,548.00	\$ 2,581.00
Wagin Hockey Club	I113005.153	Y	\$ 1,137.00	\$ 1,152.00
Wagin Swimming Club	I113005.153	Y	\$ 1,529.00	\$ 1,549.00
Wagin Trotting Club	I113005.153	Y	\$ 2,140.00	\$ 2,168.00
Other				
Luncheon Booth (Casual Hire Fees)	I113005.153	Y	\$ 60.00	\$ 60.00
Lease with Wesfarmers Pty Ltd	I113005.153	Y	\$ 22.00	\$ 22.00
Circus (per day including utilities and ablutions)	I113005.153	Y	\$ 330.00	\$ 330.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Wagin Recreation Centre (Casual Hire)				
Public Lounge / Members Lounge Area				
Commercial Functions < 3 hours	I113020.153	Y	\$ 150.00	\$ 155.00
Non Commercial Functions < 3 hours	I113020.153	Y	\$ 100.00	\$ 105.00
Commercial Functions > 3 hours	I113020.153	Y	\$ 250.00	\$ 260.00
Non Commercial Functions > 3 hours	I113020.153	Y	\$ 200.00	\$ 210.00
Non Profit & Charitable Organisations	I113020.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
Kitchen Hire (Only)	I113020.153	Y	\$ 70.00	\$ 70.00
Non Profit & Charitable Organisations	I113020.153	Y	50% Commercial	50% Commercial
Recreation Centre Fees				
Entrance Fees				
Adult Entry	I113020.153	Y	\$ 3.00	\$ 3.00
Junior Entry	I113020.153	Y	\$ 2.00	\$ 2.00
Concessions Entry	I113020.153	Y	\$ 2.00	\$ 2.00
Training Fees				
Adult	I113020.153	Y	\$ 2.00	\$ 2.00
Junior	I113020.153	Y	\$ 1.00	\$ 1.00
Concession	I113020.153	Y	\$ 1.00	\$ 1.00
Lease of Reserves to Sporting Clubs				
Great Southern Go Kart Club (Location 15269)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Golf Club (Reserve # 30444)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Gun Club (Reserve # 30734)	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Riding Club	I113035.156	Y	\$ 11.00	\$ 11.00
Wagin Tennis Club (Reserve # 11339 & Lot 921)	I113035.156	Y	\$ 11.00	\$ 11.00
Eric Farrow Pavilion				
Whole Complex				
Commercial	I113055.153	Y	\$ 330.00	\$ 340.00
Non Commercial	I113055.153	Y	\$ 260.00	\$ 270.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
Large Function Area (including Bar)				
Commercial Functions < 3 hours	I113055.153	Y	\$ 170.00	\$ 175.00
Non Commercial Functions < 3 hours	I113055.153	Y	\$ 130.00	\$ 135.00
Commercial Functions > 3 hours	I113055.153	Y	\$ 280.00	\$ 290.00
Non Commercial Functions > 3 hours	I113055.153	Y	\$ 240.00	\$ 250.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00
Small Function Area (including Bar)				
Commercial Functions < 3 hours	I113055.153	Y	\$ 140.00	\$ 145.00
Non Commercial Functions < 3 hours	I113055.153	Y	\$ 90.00	\$ 95.00
Commercial Functions > 3 hours	I113055.153	Y	\$ 210.00	\$ 220.00
Non Commercial Functions > 3 hours	I113055.153	Y	\$ 170.00	\$ 175.00
Non Profit & Charitable Organisations	I113055.153	Y	50% Commercial	50% Commercial
Bond	I100020	N	\$ 300.00	\$ 300.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Other				
Setup and cleaning costs (per hour)	As per hire code	Y	\$ 40.00	\$ 40.00
Community Gym				
One Month Membership (only valid as a once off)	I113065.153	Y	\$ 25.00	\$ 25.00
Six Month Membership	I113065.153	Y	\$ 100.00	\$ 100.00
Annual Membership	I113065.153	Y	\$ 160.00	\$ 160.00
Pensioner/Senior/Student Six Month Membership	I113065.153	Y	\$ 65.00	\$ 65.00
Pensioner/Senior/Student Annual Month Membership	I113065.153	Y	\$ 110.00	\$ 110.00
Key Bond (Refundable)	I100035	N	\$ 30.00	\$ 30.00
Replacement Key	I113065.121	Y	\$ 50.00	\$ 50.00

TRANSPORT

ECONOMIC SERVICES

Tourism & Area Promotion

Caravans (2 Persons)

Permanent after 3 months continuous stay (per week)	I132005.153	Y	\$ 100.00	\$ 100.00
per Week	I132005.153	Y	\$ 110.00	\$ 110.00
per Night	I132005.153	Y	\$ 22.00	\$ 22.00
Additional Person per Night	I132005.153	Y	\$ 3.00	\$ 3.00

Tent Sites (2 Persons)

per Week	I132005.153	Y	\$ 84.00	\$ 84.00
per Night	I132005.153	Y	\$ 16.00	\$ 16.00
Additional Person per Night	I132005.153	Y	\$ 3.00	\$ 3.00

Caravan Park RV Area

per Week - no power or water	I132005.153	Y	\$ 80.00	\$ 80.00
per Night - no power or water	I132005.153	Y	\$ 15.00	\$ 15.00

Ablutions use only

	I132005.153	Y	\$ 3.00	\$ 3.00
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RV Area

Per Van per Night - no power or water	I132015.153	Y	\$ 6.00	\$ 6.00
Per Van per Night - power and water	I132015.153	Y	\$ 12.00	\$ 14.00

Building Control

Building Fees

<u>Shire</u>				
<i>Class 1 (House), Class 10 (Shed, Patio, Pool)</i>				
	I133005.151			
Certified Application - 0.19% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
<i>Class 2 - 9 (Commercial)</i>				
Certified Application - 0.09% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Uncertified Application - 0.32% Cost of Construction Fee - Minimum Fee		Y	\$ 97.70	\$ 97.70
Occupancy Permit for Completed Building (Commercial) - Minimum Fee		Y	\$ 97.70	\$ 97.70
Demolition Permit - Minimum Fee		Y	\$ 97.70	\$ 97.70
Application to Extend a Building Permit/Demolition Permit - Minimum Fee		Y	\$ 97.70	\$ 97.70
Building Approval Applications for Unauthorised Work - 0.38% of Work Value - Minimum Fee		Y	\$ 97.70	\$ 97.70
Septic Tank Application		N	\$ 236.00	\$ 236.00
Local Government Report on a Septic System		N	\$ 56.00	\$ 56.00
<u>Building Services Levy (BSL)</u>				
Over \$45,000 Cost of Construction - 0.137% of Work Value				
Under \$45,000 Cost of Construction - Minimum Fee		N	\$ 61.65	\$ 61.65
Demolition Permit - 0.137% of Work Value - Minimum Fee		N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate - Minimum Fee		N	\$ 61.65	\$ 61.65
Occupancy Permit or Building Approval Certificate for Unauthorised Work - Minimum Fee		N	\$ 61.65	\$ 61.65
<u>Construction Training Fund (CTF formally BCITF)</u>				
Over \$20,000 Cost of Construction - 0.2% Cost of Construction				
Under \$20,000 Cost of Construction - no fee				
All Building Fees in accordance with Building Regulations 2012				
Swimming Pool Inspection Fees				
Private Swimming Pool Inspection Fee	I133010.156	Y	\$ 60.00	\$ 60.00
Other Economic Services				
Standpipe Fees				
Charge per kilolitre: Commercial Use - Ballagin Street (Sportsground)	I134005.156	N	\$ 2.60	\$ 9.00
Charge per kilolitre: Community Use - All other Shire Standpipes	I134005.156	N	\$ 2.60	\$ 2.60
Vernon Street Desalination Tanks - Charge per kilolitre	I134005.156	N	\$ 0.50	\$ 0.50
Administration fee per invoice	I134005.156	Y	\$ 5.50	\$ 5.50
OTHER PROPERTY AND SERVICES				
Private Works				
Plant Hire Fees				
Grader	I141005.156	Y	\$ 190.00	\$ 190.00
Loader / Backhoe	I141005.156	Y	\$ 160.00	\$ 160.00
Front End Loader	I141005.156	Y	\$ 190.00	\$ 190.00
Vibrating Roller	I141005.156	Y	\$ 132.00	\$ 132.00
Multi Wheel Roller	I141005.156	Y	\$ 135.00	\$ 135.00
Truck (Large)	I141005.156	Y	\$ 150.00	\$ 150.00
Truck (Small)	I141005.156	Y	\$ 120.00	\$ 120.00
Tractor	I141005.156	Y	\$ 135.00	\$ 135.00



Schedule of Fees and Charges 2019/20

Description	GL Code	GST	2018/2019	2019/2020
Tractor Mower	I141005.156	Y	\$ 120.00	\$ 120.00
Bobcat	I141005.156	Y	\$ 130.00	\$ 130.00
Ride on Mower	I141005.156	Y	\$ 120.00	\$ 120.00
Sundry Minor Plant	I141005.156	Y	\$ 120.00	\$ 120.00
Labour Only	I141005.156	Y	\$ 55.00	\$ 55.00
Works Manager Labour	I141005.156	Y	\$ 85.00	\$ 85.00
All Plant hired to be operated by Council Staff (excludes Community Bus)				
Minor Plant - not to be hired out unless approved by CEO				
Materials				
Sand/Gravel per m3	I141005.156	Y	\$ 35.00	\$ 35.00
Blue Metal Dust per m3	I141005.156	Y	Cost + 15%	Cost + 15%
Blue Metal per m3	I141005.156	Y	Cost + 15%	Cost + 15%

13.2 SELECT COMMITTEE INTO LOCAL GOVERNMENT

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Statewide
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th July 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	WALGA Infopage

BRIEF SUMMARY:

The WA State Government has appointed a committee of 5 members to enquire into Local Government.

The committee are to report back in 12 months.

This committee will operate during the review of the Local Government Act.

BACKGROUND/COMMENT

A select committee comprising of 5 members: -

Chair	Hon S O'Brien MLC
Dep Chair	Hon L Graham MLC
Members	Hon D Evers MLC
	Hon M Aldridge MLC
	Hon C Smith MLC

These members term of reference are as follows: -

Select Committee into Local Government

- (1) That a Select Committee into Local Government is established.
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to -
 - (a) whether the Local Government Act 1995 and related legislation is generally suitable in scope, construction and application;
 - (b) the scope of activities of Local Governments;
 - (c) the role of the Department of State administering the Local Government Act 1995 and related legislation;
 - (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;
 - (e) the funding and financial management of Local Governments; and
 - (f) any other related matters the Select Committee identifies as worthy of examination and Report.

(3) The Select Committee shall comprise five Members.

(4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.

Submissions close – 23rd August 2019

WALGA will be circulating a draft submission for additional comments from Councils.

Comments for submission: -

- Cost Shifting
- Increased burden of compliance
- State to increase funding to WA Local Governments
- Etc

CONSULTATION/COMMUNICATION

Council

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

4058 OFFICERS RECOMMENDATION & COUNCIL DECISION

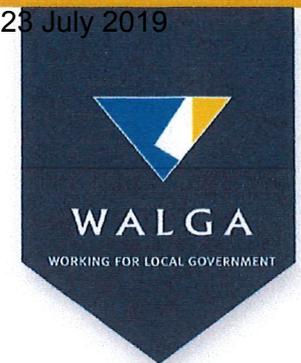
Moved: Cr. S M Chilcott

Seconded: Cr. G R Ball

That Council after considering the WALGA Draft submission, submit any relevant comments to WALGA and a copy of Councils comments be submitted to the Select Committee.

Carried 7/0

INFOPAGE



To: All Elected Members and Local Government Officers **From: Tony Brown**
Executive Manager, Governance and Organisational Services

Date: 9 July 2019
Priority: High

Subject: Select Committee into Local Government

IN BRIEF:

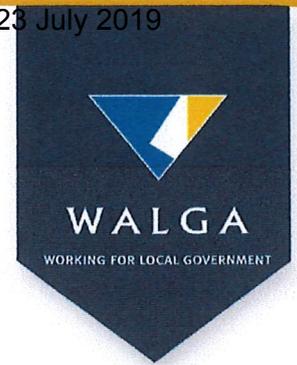
Operational Area:	Chief Executive Officer – Council
Key Issues:	<ul style="list-style-type: none"> • The Legislative Council passed a motion to establish a Select Committee into Local Government. • The Terms of Reference are broad and listed below • WALGA will prepare a draft submission for sector input • Local Governments are encouraged to prepare submissions and request an appearance before the Committee.
Action Required:	Note: Feedback on WALGA's draft submission required between 26 July and 13 August 2019

The Legislative Council passed a motion to establish a Select Committee into Local Government. The motion is as per below incorporating the terms of reference;

- (1) That a Select Committee into Local Government is established.
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to —
 - (a) whether the *Local Government Act 1995* and related legislation is generally suitable in its scope, construction and application;
 - (b) the scope of activities of Local Governments;
 - (c) the role of the Department of State administering the *Local Government Act 1995* and related legislation;
 - (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;
 - (e) the funding and financial management of Local Governments; and
 - (f) any other related matters the Select Committee identifies as worthy of examination and Report.
- (3) The Select Committee shall comprise five Members.
- (4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.

The membership of the Select Committee is as follows:

Chair: Hon Simon O'Brien, MLC
 Deputy Chair: Hon Laurie Graham, MLC
 Members: Hon Diane Evers, MLC
 Hon Martin Aldridge, MLC
 Hon Charles Smith, MLC



The Select Committee has advised that submissions are being called and close on 23 August 2019.

WALGA's process for preparing a submission and assisting the sector is as follows;

- WALGA will prepare a draft Submission for sector input and also for Local Governments to use the information in their own submissions.
- The draft submission will be circulated to Local Governments for sector input on 26 July and we request feedback by 13 August 2019.
- Following the receipt of any feedback, WALGA will review the feedback from the sector and finalise an interim submission to be considered by State Council's Executive Committee by the due date of 23 August 2019.

WALGA encourages all Local Governments to provide submissions and to request to appear before the Select Committee.

It is important to make the distinction between the Select Committee process and the Local Government Act Review process. These are separate and unrelated processes. The Minister for Local Government is continuing with phase two of the Act review process which is working towards the development of a new Local Government Act.

WALGA will keep the sector informed as to the progress of the Select Committee.

For further information please contact:

Executive Manager, Governance and Organisational Services
Tony Brown
(08) 9213 2051
tbrown@walga.asn.au

13.3 ACTING CHIEF EXECUTIVE OFFICER 19 AUGUST 2019 – 16 SEPTEMBER 2019

PROPONENT:	Chief Executive Officer
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	9 th July 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Nil

BRIEF SUMMARY:

The CEO will be taking Annual Leave from 19th August 2019 returning to work on the 16th September 2019.

BACKGROUND/COMMENT

Council needs to appoint an Acting CEO during time the CEO is on leave as part of this leave will be in the north of the State.

I would propose that Mr Bill Atkinson, former CEO of several rural Shires be appointed to the Acting position for the period 19th August 2019 to 16th September 2019.

Mr Atkinson retired from local government approximately 18 months ago and moved to Wagin to live. He was a well-respected CEO for over 30+ years working in Trayning, Capel, Dalwallinu, Sandstone and Carnamah.

I believe Mr Atkinson would work well with Council and Staff during his time here. The Deputy CEO was asked his thoughts on having Mr Atkinson here in the Acting CEO position and he was very receptive to the idea. With current work loads (Budget/Finance) the DCEO would not have sufficient time to undertake both roles.

CONSULTATION/COMMUNICATION

Shire President
DCEO

STATUTORY/LEGAL IMPLICATIONS:

Council needs to appoint person to CEO or Acting CEO position

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Budget for cost of Acting CEO

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

4059 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

That Mr Bill Atkinson be appointed as Acting Chief Executive Officer of the Shire of Wagin from the 19th August 2019 until 16th September 2019, during the absence of Peter Webster whilst on annual leave.

Carried 7/0



13.4 WAGIN LAND CONSERVATION DISTRICT COMMITTEE (LCDC) – DISSOLUTION

PROPONENT:	Wagin LCDC
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	12 th July 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	EM.PR.6
ATTACHMENTS:	Letter

BRIEF SUMMARY:

The Wagin LCDC, after consultation with the district, has decided to wind the group up. They need the support of the Shire of Wagin for this to occur.

BACKGROUND/COMMENT

The Wagin Land Conservation District Committee (LCDC) by way of consultation with previous office bearers, has come to the decision to recommend to the Minister for Agriculture that the LCDC be wound up. The LCDC has come to this decision due to the lack of operational activities, and the role that the current Wagin Woodanilling Landcare Zone fulfils in its place as an incorporated group undertaking activities with similar outcomes in mind.

Before presenting this recommendation to the Minister, the LCDC needs to obtain support for the proposal from local governments within the district. As the Shire of Wagin is within the Wagin Land Conservation District, they are requesting support for the proposal.

The LCDC is also placing an ad in the Great Southern Herald and Narrogin Observer to allow members of the public an opportunity to comment on the proposal.

Funds being held by the LCDC will be returned to the Minister for Agriculture and then in due course the funds will be transferred to the WWLZ for future land care work.

CONSULTATION/COMMUNICATION

WWLZ

Local LCDC members

STATUTORY/LEGAL IMPLICATIONS:

The Minister for Agriculture to wind group up.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

The Wagin Shire Council supports the winding up of the Wagin Land Conservation District Committee following consultation with past members and the community.

4060 COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

The Wagin Shire Council supports the winding up of the Wagin Land Conservation District Committee following consultation with past members and the community, subject to this meeting with statutory compliance.

Carried 7/0

Note: reason for difference Council wish to ensure the action of winding up the Wagin Land Conservation District Committee was within all statutory compliance.



26 June 2019

Chief Executive Officer
Mr Peter Webster
Shire of Wagin
Arthur Road
Wagin WA 6315

Dear Mr Webster,

The Wagin Land Conservation District Committee (LCDC) by way of consultation with previous office bearers, has come to the decision to recommend to the Minister for Agriculture that the LCDC be wound up. The LCDC has come to this decision due to the lack of operational activities, and the role that the current Wagin Woodanilling Landcare Zone fulfils in its place as an incorporated group undertaking activities with similar outcomes in mind.

Before presenting this recommendation to the Minister, the LCDC needs to obtain support for the proposal from local governments within the district. As the Shire of Wagin is within the Wagin Land Conservation District, we accordingly request your support for the proposal.

The LCDC is also placing an ad in the Great Southern Herald and Narrogin Observer to allow members of the public an opportunity to comment on the proposal.

If you have any questions in relation to this proposal, please contact Gen Harvey- 9861 2222.

I look forward to receiving your response.

Regards

A handwritten signature in blue ink, appearing to read 'Gen Harvey'.

Gen Harvey
Secretary Wagin LCDC

A handwritten signature in black ink, partially obscured by a horizontal line.

13.5 SUBDIVISION APPLICATION – PROPOSED RURAL SUBDIVISION

PROPONENT:	PH & KE Gow (Licensed Surveyors) on behalf of SB & CM Gardner and IV & WA McDougall (Landowners)
OWNER:	SB & CM Gardner and IV & WA McDougall (Landowners)
LOCATION/ADDRESS:	Lot 1491 (No. 1360) & Lot 2012 Beaufort Road, Wedgecarrup
AUTHOR OF REPORT:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 th July 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LP.NO.3, A1928 & A1656
ATTACHMENTS	Attachment 1 & 2

SUMMARY

This report recommends that Council advise the Western Australian Planning Commission (WAPC) of its in-principle support for the proposed subdivision of Lot 1491 (No.1360) and Lot 2012 Beaufort Road, Wedgecarrup to realign the common boundary between the two lots subject to the proponent:

- i) demonstrating compliance with State Planning Policy No.3.7 entitled Planning in Bushfire Prone Areas and the bushfire protection criteria contained in the Guidelines for Planning in Bushfire Prone Areas if deemed necessary by the WAPC; and
- ii) submitting a revised subdivision plan to achieve better environmental and land management outcomes.

BACKGROUND

PH & KE Gow (Licensed Surveyors), on behalf of the current landowners, have submitted a subdivision application to the Western Australian Planning Commission (WAPC) seeking approval to realign the common boundary between Lot 1491 (No.1360) and Lot 2012 Beaufort Road, Wedgecarrup.

It is understood the owners of Lot 1491 have agreed to sell a 21.89 hectare portion of this lot to the owners of Lot 2012 located immediately north to increase the area available for broadacre agricultural farming purposes with the remaining 42.86 hectare portion of Lot 1491 comprising the existing homestead and other associated improvements to be sold separately to a third party.

The subject landholdings are located approximately 14 kilometres south-west of the Wagin townsite on the corner of Beaufort and Noring Dellyanine Roads in the locality of Wedgecarrup.

Lot 1491 comprises a total area of approximately 64.75 hectares, is gently sloping from west to east and has been extensively cleared of native vegetation aside from those areas abutting two intermittent creek lines traversing the property in its north-eastern and southern portions as well as an area comprising revegetation works located centrally in its eastern half. This lot has historically been developed and used for broadacre agricultural purposes (i.e. cropping and grazing) and contains a number of associated improvements including a single house,

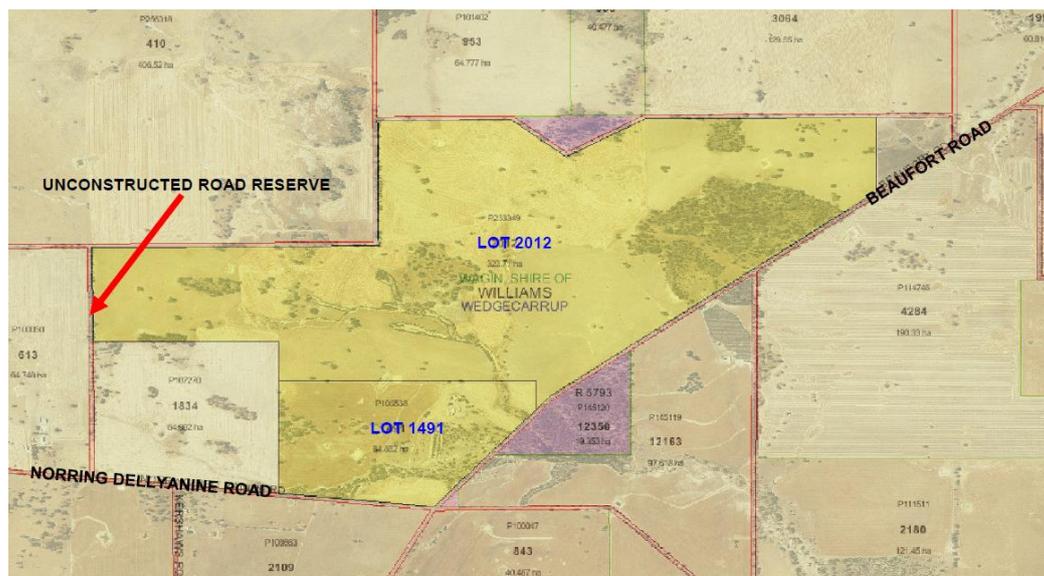


farm sheds, animal holding pens, cleared paddocks, dams (including catchments), vehicle access tracks, firebreaks and boundary fencing.

Lot 2012, which is located immediately north of Lot 1491, comprises a total area of approximately 323.75 hectares, is gently sloping from west to east and has been extensively cleared of native vegetation throughout with the exception of a few lower lying areas and a centrally located intermittent creek line that runs southwards through the north-eastern portion of Lot 1491. This lot has also been extensively developed and used for broadacre agricultural purposes (i.e. cropping and grazing) and contains a number of associated improvements. It is significant to note no dwelling/s or outbuildings have been constructed on this lot.

Access to both lots is currently available via their frontage to Beaufort Road along their eastern boundaries which is a sealed and drained local road under the care, control and management of the Shire of Wagin. A secondary means of access to Lot 1491 is available via its frontage to Norring Dellyanine Road which is a sealed and drained local road under the care, control and management of the Shire.

Whilst secondary access is available to Lot 2012 via a dedicated, unnamed road reserve along its western boundary, which provides a direct connection to Norring Dellyanine Road to the south, the majority portion of this unnamed road remains unconstructed and would therefore require significant clearing and physical construction works to allow for the safe and convenient passage of vehicles.



Location & Lot Configuration Plan (Source: Landgate)

Specific details of the proposed subdivision are provided in Attachment 1 and summarised in the following table:

Lot Particulars	Existing Land Area (Approximate)	Proposed Land Area (Approximate)
Existing Lot 1491 (Homestead)	64.75 hectares	-
Existing Lot 2012	323.75 hectares	-
Proposed Lot A (Homestead)	-	42.86 hectares

Proposed Lot B	-	345.64 hectares
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COMMENT

The subject landholdings are classified 'Rural' zone under the Shire of Wagin Local Planning Scheme No.2 (LPS2).



Current Zoning Plan (Source: Shire of Wagin LPS2)

Council's stated objectives for the development and/or use of any land classified 'Rural' zone are as follows:

- a) The Rural zone is to be used predominantly for agricultural, single residential and public recreation uses; and
- b) Other uses listed in Table 2 may be permitted at the discretion of the local government if they are considered to be an integral part of the rural environment and where the local government is satisfied that they will benefit the community and not result in being a nuisance.

Council should also note significant portions of both lots have been designated by the Fire and Emergency Services (FES) Commissioner under the *Fire and Emergency Services Act 1998* (as amended) as being bushfire prone.

Assessment of the subdivision proposal in the context of the specific requirements of LPS2, State Planning Policy 2.5 entitled 'Rural Planning' and the WAPC's Development Control Policy DC3.4 entitled 'Subdivision of Rural Land' has confirmed it is generally consistent with their aims, objectives and standards.

Notwithstanding this general conclusion, the following concerns are raised for Council's consideration prior to the Shire providing a formal response to the WAPC's request for feedback / comment regarding the suitability of the subdivision proposal:

Bushfire Risk Management

Given the subject land's 'bushfire prone' designation and the objectives of State Planning Policy 3.7 entitled 'Planning in Bushfire Prone Areas', any subdivision proposal needs to take into account bushfire protection requirements and include specified bushfire protection measures.

Clause 6.4 of State Planning Policy 3.7 expressly states any subdivision application to which policy measure 6.2 applies is to be accompanied by the following information in accordance with the *Guidelines for Planning in Bushfire Prone Areas*:

- a) a BAL Contour Map to determine the indicative acceptable BAL ratings across the subject site, in accordance with the Guidelines. BAL Contour Maps should be prepared by an

- accredited Bushfire Planning Practitioner;
- b) the identification of any bushfire hazard issues arising from the BAL Contour Map; and
 - c) an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the subdivision site.

The policy states this information can be provided in the form of a Bushfire Management Plan or an amended Bushfire Management Plan where one has been previously endorsed.

It is noted the subdivision application was not accompanied by a BAL Contour Map or Bushfire Management Plan as required by State Planning Policy 3.7. As such it cannot be confirmed if policy measure 6.2 applies including the need for additional supporting information demonstrating compliance with the requirements of State Planning Policy 3.7 and *Guidelines for Planning in Bushfire Prone Areas*.

Having regard for the subject land's location, topography, vegetation, accessibility to the local road network, the existing and future possible use of each lot and the location and extent of all cleared areas surrounding the existing dwelling on Lot 1491 where the potential bushfire risk is likely to be of greatest concern, it is considered likely the bushfire risk can be suitably addressed and managed in accordance with the objectives and requirements of State Planning Policy 3.7 and *Guidelines for Planning in Bushfire Prone Areas*.

Notwithstanding the above conclusion, it is considered prudent that the proponent be required to demonstrate that the subdivision proposal is or will be compliant with the relevant State Planning Policy and associated Guidelines prior to the issuance of subdivision approval if deemed necessary by the WAPC.

Proposed Subdivision Configuration & Environmental / Land Management Issues

Development Control Policy 3.4 outlines the range of exceptional circumstances where the WAPC will consider the subdivision of rural land, particularly where such subdivision may achieve land management, environmental, social and/or cultural benefit.

In this particular instance approval is being sought to rationalise the existing boundaries between two existing agricultural lots to allow for the sale of the relevant portions of Lot 1491 to the adjoining landowner and other third party interests. Notwithstanding these intentions it appears from a detailed review of the proposed subdivision plan that little regard has been given to the objective of achieving improved environmental and land management practices as it applies to the rationalisation of existing lot boundaries given the location of the proposed new lot boundaries.

The reporting officer is of the view there is significant scope to improve existing environmental and land management arrangements and outcomes by reconfiguring the proposed new lot boundaries to ensure they do not cross the existing intermittent creek lines traversing the land. In so-doing there will be no need to clear any native vegetation to accommodate new boundary fencing and associated firebreaks or provide for their ongoing maintenance. Maintaining these creek lines in separate rather than shared ownerships will also ensure a consistent approach to the future management and use of these important and valuable environmental features. A plan depicting a recommended alternative subdivision layout that addresses the WAPC policy requirements is provided in Attachment 2.

CONCLUSION

Whilst the subdivision proposal for Lots 1491 and 2012 Beaufort Road, Wedgecarrup is generally consistent with the aims, objectives and standards of the local and State planning frameworks, it is considered appropriate that the proponent be required to consider and address the bushfire risk and environmental /land management issues raised above. As such

it is recommended that Council advise the WAPC of its in-principle support for the proposed subdivision subject to the proponent:

- i) demonstrating compliance with State Planning Policy No.3.7 entitled Planning in Bushfire Prone Areas and the bushfire protection criteria contained in the Guidelines for Planning in Bushfire Prone Areas if deemed necessary by the WAPC; and
- ii) submitting a revised subdivision plan similar to that provided in Attachment 2 of this report to achieve better environmental and land management outcomes.

When considering this matter Council should note the final decision regarding the subdivision proposal rests with the WAPC. Any advice provided by the Shire will be considered by the WAPC however it is not obliged to heed that advice and may in fact decide to approve the application irrespective of any concerns raised.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development Regulations 2009
- Shire of Wagin Local Planning Scheme No.2

POLICY IMPLICATIONS

- State Planning Policy 2.5 - *Rural Planning*
- State Planning Policy 3.7 - *Planning in Bushfire Prone Areas*
- WAPC Development Control Policy No.DC3.4 – *Subdivision of Rural Land*
- WAPC *Guidelines for Planning in Bushfire Prone Areas*

COMMUNITY CONSULTATION

Not required as the Shire's role in this matter is simply advisory in nature with the Western Australian Planning Commission (WAPC) being the determining authority.

FINANCIAL IMPLICATIONS

Nil. All costs associated with subdividing the subject land following the possible issuance of conditional approval by the WAPC will be the responsibility of the current landowners.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority required.

4061 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council advise the Western Australian Planning Commission (WAPC) of its in-principle support for the proposed subdivision of Lot 1491 (No.1360) and Lot 2012 Beaufort Road, Wedgecarrup to realign the common boundary between the two lots subject to the proponent:

- i) demonstrating compliance with State Planning Policy No.3.7 entitled Planning in Bushfire Prone Areas and the bushfire protection criteria contained in the Guidelines for Planning in Bushfire Prone Areas if deemed necessary by the WAPC; and
- ii) submitting a revised subdivision plan similar to that provided in Attachment 2 of this report to achieve better environmental and land management outcomes.

Carried 7/0



SHIRE OF WAGIN

17 JUN 2019

RECEIVED

Our Ref : 158118
 Previous Ref :
 Your Ref :
 Enquiries : Rosa Rigali (6551 9306)

14 June 2019

Application No: 158118 - Lot No 1491, 2012 Beaufort Road Wedgecarrup

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 26th July 2019 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.planning.wa.gov.au

Send responses via email to referrals@planning.wa.gov.au. **Always quote reference number "158118" when responding.**

This proposal has also been referred to the following organisations for their comments: Western Power, Water Corporation, Dept Mines Ind Regulation And Safety, Dept Biodiversity, Conser & Attraction and LG Shire Of Wagin.

Yours faithfully

Ms Sam Fagan
 Secretary
 Western Australian Planning Commission

Officer	Comment
Action Required	Joe D CEO
Information Only	
Actioned	
Stalled	

APPLICATION DETAILS

Application Type	Subdivision	Application No	158118
Applicant(s)	Mr Peter Gow		
Owner(s)	Mrs Chelsea Gardner; Mr Scott Gardner; Mr Ian Mcdougall; Mrs Wendy Mcdougall		
Locality	Lot No 1491, 2012 Beaufort Road Wedgecarrup		
Lot No(s).	1491, 2012	Purpose	Rural



Location		Local Gov. Zoning	Rural, Local Road
Volume/Folio No.	2096/873, 2096/874	Local Government	Shire Of Wagin
Plan/Diagram No.	P106538, P233349	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	BUSHFIRE PRONE AREA, REMNANT VEGETATION (NLWRA), DMP, THREATENED ECOLOGICAL COMMUNITY BUFFER, RURAL		

PH and KE GOW (Licensed Surveyors)

PO Box 580 Narrogin WA 6312
98815140 0428250962 fax 98815575

The Secretary
Western Australian Planning Commission
140 William St
PERTH WA 6000

11/06/19

Re: Proposed Subdivision Application, Lots 1491 and 2012 Beaufort Rd,
Wedgescarrup, Shire of Wagin

Dear Sir,

On behalf of the land owners I wish to apply for planning approval for a boundary
realignment subdivision of Lots 1491 and 2012.

The reason for the proposed subdivision is to create a smaller lot surrounding the
homestead to facilitate the sale of that lot (Proposed Lot A). Proposed lot B would
increase in size and be retained by the current owners of Lot 2012 to continue to be used
as agricultural land.

The two proposed lots have constructed road frontage.

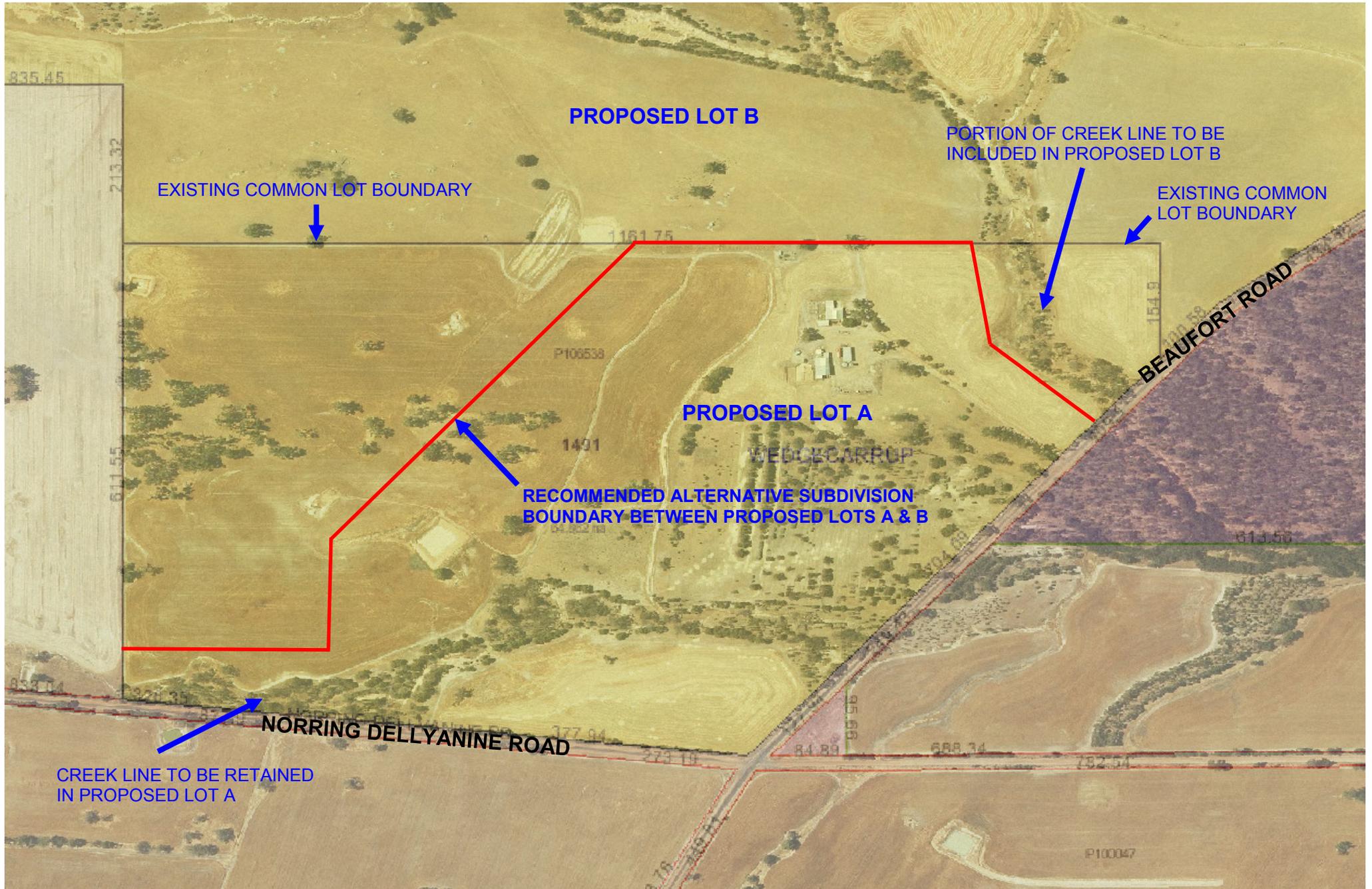
We request approval of the subdivision as presented.

Any questions do not hesitate to contact me.

Regards

Peter Gow





ATTACHMENT 2 - RECOMMENDED ALTERNATIVE SUBDIVISION PLAN

14. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

a) Elected Members

Cr West – requested we approach the Wagin Agricultural Society to ask them if they would look at change their future AGM dates so it did not clash with the Ordinary Council meetings, this will allow Councillors to attend the AGM.

Cr Chilcott thanked Council for granting her leave of absence in her battle against Cancer, she was pleased to advise that she is now Cancer free.

Cr Blight Local Government Convention (Local Government Week 2019) AGM – items for discussion:

Recognised Biodiversity Groups (RBG) – issues on which group you should join depending on what biodiversity issues you have in your Shire as you can only be part of one group. WALGA's current stance is that Local Government isn't supportive of Recognised Biosecurity Groups.

Development Assessment Panels
Review of mining act 1978
Financial Assistance Grants
Third Party appeals rights

b) Officer's

Chief Executive Officer – Prospective Elected Members webinar on the 15 August 2019 to be held at the Shire Administration Office from 5 pm through too 6 pm.

15. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

Note: Mr A Hicks left the meeting at 8.13 pm

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;*
- (b) the personal affairs of any person;*
- (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) a matter that if disclosed, would reveal:

 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*
 - (iii) information about the business, professional, commercial or financial affairs of a person;**

Where the trade secret or information is held by, or is about, a person other than the local government.

- (f) a matter that if disclosed, could be reasonably expected to:

 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) endanger the security of the local government's property; or*
 - (iii) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;**
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) such other matters as may be prescribed.*

4062 COUNCIL DECISION

Moved: Cr. G K B West

Seconded: Cr. J P Reed

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 7/0



16.1 PURCHASE OF LOT 31 TUDHOE STREET WAGIN

PROPONENT:	Chief Executive Officer
OWNER:	
LOCATION/ADDRESS:	Lot 31 Tudhoe St Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	16 th July 2019
PREVIOUS REPORT(S):	26 th October 2010 & 23 rd May 2017
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	A103
ATTACHMENTS:	Correspondence Larina Piesse – Compulsory Acquisition of Land and the Library Square Concept

4063 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G R Ball

That the CEO meet with the property owner regarding the sale of Lot 31 Tudhoe Street Wagin and should this discussion fail to acquire the Lot, that action commence to compulsory acquire the Lot for the development of Lots 64, 150, 31 & 32 Wagin townsite.

Carried 7/0

4064 COUNCIL DECISION

Moved: Cr. G R Ball

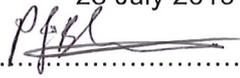
Seconded: Cr. B L Kilpatrick

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 7/0

17. CLOSURE

With no further business to discuss the chairperson closed the meeting at 8.22 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on
23 July 2019
Signed: 
Presiding Elected Member
Date: *2-9-2019*