



SHIRE OF WAGIN

ORDINARY MEETING OF COUNCIL

Minutes

24 September 2019

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DISCLAIMER

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Gifts & Travel Register

Just a reminder about your obligations as Councillors regarding the Gifts & Travel Register. The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer, rather than in an annual return. All contributions to travel over \$200 must also be disclosed. Note: - These amounts are accumulative so any gift with an accumulative value over a 12 month period must also be declared



1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.00 pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr Phillip Blight	Shire President
	Cr G R Ball	Deputy Shire President
	Cr B L Kilpatrick	Member
	Cr J P Reed	Member
	Cr L A Lucas	Member
	Cr S M Chilcott	Member
	Cr G K B West	Member
Staff:	Mr P R Webster	Chief Executive Officer
	Mr B A Roderick	Deputy Chief Executive Officer
	Mr A Hicks	Manager of Works
Apologies:	Cr D G Reed	Member
Gallery:	K Whitehead	WA Tourism & Regional Development
	Consultancy	(left the meeting at 7.28)
	L Pike	Member of Waratah (left the meeting at 7.28)
	R Carbone	Member of Waratah (left the meeting at 7.28)
	D Piesse	Member of Waratah (left the meeting at 7.28)
	L Pederick	Member of Waratah (left the meeting at 7.28)
	M Ward	Member of Waratah (left the meeting at 7.28)
	J Hamersley	Member of Waratah (left the meeting at 7.28)
	D Patterson	Member of Waratah (left the meeting at 7.28)
	Lyn Butcher	Member of Waratah (left the meeting at 7.28)
	Glen Butcher	Member of Waratah (left the meeting at 7.28)
	B Hegarty	Councillor Elect

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)

Kylie Whitehead – was invited to address Council on the Agricultural Community Economic Development (ACED) proposal as presented at the Ordinary Meeting of Council 2 September 2019.

Ms Whitehead has worked extensively in Local Government and was instrumental in significantly increasing visitors to Wongan Hills.

(ACED) Program grant application involves the Shires of Dumbleyung, Wickepin, Narrogin and Wagin. The initial grant is \$250,000 and she is seeking financial contributions of \$5,000 from each Council over 2 years.

The shires of Wagin and Dumbleyung will focus on tourism, Narrogin to target lifestyle, sport and art and Wickepin will be agriculture.

Waratah Lodge (Wagin Frail Aged)

Margie Ward, on behalf of concerned community members, address Council regarding the on-going concerns with Waratah Lodge.

Mrs Ward advised that there are real concerns with the current Wagin Frail Aged Board and the lack of transparency. The care of the residents has always been the major concern and if the situation did not improve further action would need to be taken.

Lyn Pike also addressed Council regarding Waratah Lodge and had previously provided a letter to all Councillors regarding the special Waratah meeting held on Thursday 19th September.

Ms Pike went on to advise that since the change of management things at Waratah have gone haywire, this directly impacts her Mum, who is a resident of Waratah. She advised that she has serious concerns regarding the care of her Mum.

7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Cr G K B West declared an interest affecting impartiality in item 10.1.2.6 – Works and Services Committee Meeting Minutes - Mulching

Cr J P Reed declared an interest affecting impartiality in item 16.1 – Wagin Frail Aged

Note: this item was withdrawn



8. CONFIRMATION OF PREVIOUS MEETING MINUTES

4098 COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That the Minutes of the Ordinary Council Meeting of 2nd September 2019 be confirmed as true and accurate.

Carried 7/0

WORKS AND SERVICES COMMITTEE 12 SEPTEMBER 2019

4099 COUNCIL DECISION

Moved: Cr. G K B West

Seconded: Cr. G R Ball

That the Minutes of the Works and Services Committee Meeting of 12th September 2019 be received.

Carried 7/0

TOWNSCAPE ENHANCEMENT COMMITTEE 18 SEPTEMBER 2019

4100 COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. J P Reed

That the Minutes of the Townscape Enhancement Committee Meeting of 18th September 2019 be received.

Carried 7/0

9 STATUS REPORT – AUGUST 2019

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
28 April 2015	2702	CEO	Puntapin Rock Dam		That Council advise Water Corp that it is prepared to accept the responsibility and vesting of the Puntapin Dam and associated reserves and infrastructure.	Contacted June 2019, awaiting finalisation of the SW Native Title Settlement
21 Feb 2017	3215	CEO/ MF	Road Damage – WANDRRA Claim	That Council resolve if an acceptable exemption is not forthcoming then Council engage CORE Business Australia from Busselton to undertake the project supervision for the restoration of damaged roads throughout the Shire of Wagin		Completed recoups submitted. Revised estimate submitted. Slow Progress
23 May 2017	3279	CEO	Acquisition of vacant commercial lots	That Council authorise the CEO to negotiate a purchase price with the property owners of lots 31, 64 and 150 Tudhoe Street, Wagin.		Lot 31 to still be acquired emailed owner.
17 April 2018	3716			That Council negotiate the purchase of lot 31 Tudhoe Street		Owner advised he doesn't wish to sell at this time.
17 July 2018	3775	CEO	Recoating of Shire Administration Roof	That Council seek quotes to spray seal the Shire Administration Roof.		Quote being sort. Need to start again



17 July 2018	3776	CEO	Library / Gallery Relocation	That Council consider inclusion of funding for a consultant to redesign the Town Hall as a Library / Gallery.		Consultant considered in the 18/19 Budget
18 December 2018	3943	CEO	Emergency Management – MOU	That Council support the development and signing of an Emergency Management MOU between members of the CCZ and any adjoining shires outside this zone.		Agenda Item for next Zone meeting Still being considered by the Zone – On the August 2019 Meeting Agenda
26 February 2019	3959	CEO/MF	Standpipe Controller – Recreation ground, Wagin	That Council consider in the 2019/2020 budget the purchase and installation of a swipe card system at the Recreation Ground and that manifolds be installed on the concrete tanks at Bullock Hills & Lime Lake Roads.		Budget 2019/2020 Order placed
28 May 2019	4017	DCEO	2019/2020 Shire Budget items for consideration for the Sportsground / Recreation Centre	That Council consider in the 2019/2020 budget to replace the tub chairs and lounges in the Recreation Centre Members Lounge area		2019/2020 Capital Budget Item
25 June 2019	4045	Shire President	CEO Recruitment	That Council acknowledge receipt by all Councillors from Fitz Gerald Strategies and approve the contents of the documents and the advertising range as recommended by Fitz Gerald Strategies. Council authorise the Shire President, Deputy and Mr FitzGerald to undertake the shortlisting of applicants for interview once applications close the first week of October 2019.		Ongoing



25 June 2019	4047	DCEO	Anthony Robert Norris T/A Wagin Dental – Extension of lease	That Council sign, stamp and execute the new lease extension agreement with Anthony Robert Norris trading as Wagin Dental Centre 11 Tavistock Street, Wagin for a period of four years to expire on the 30 of April 2022		In Progress
25 June 2019	4049	DCEO	Larina Jayne Piesse 79 Tudor Street, Wagin	That Council sign, stamp and execute the new lease extension agreement with Larina Jayne Piesse 79 Tudor Street, Wagin for a period of four years to expire on the 28 February 2022		In Progress
23 July 2019	4058	CEO	Select Committee into Local Government	That Council after considering the WALGA Draft submission, submit any relevant comments to WALGA and a copy of Councils comments be submitted to the Select Committee		
23 July 2019	CEO	4060	Wagin Land Conservation District Committee (LCDC) – Dissolution	That Wagin Shire Council supports the winding up of the Wagin Land Conservation District Committee following consultation with past members and the community.		
2 Sept 2019	ACEO	4093	Submission – to the Select Committee into Local Government	That Council review the Submission as presented, amend as necessary and forward to the Select Committee into Local Government		

			HEALTH, BUILDING & PLANNING			
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
26 Mar 2013	2129	CEO	Future Accommodation Requirements – Library/Gallery/Tourist information HACC	CEO to seek concept plans for alternative future venues.	Collate Library survey - Completed	Refer #3776 Fin & Admin
26 Apr 2016	2980	CEO	Cemetery – Entrance Shelter	Asset Management Committee Meeting 3 March 2016 That the drawing design by Darren Smith be approved for the shelter at the Wagin Cemetery.		Erected, seeking prices for brick work
22 Nov 2016	3154			That Council accept the design by Slavin Architects		
20 November 2018	3928	DCEO	Wagin Sportsground and Recreation precinct development plan	That Council appoint CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation precinct planning project on the following basis: undertake stage 1 – needs assessment in 2018/2019 for \$24,200 plus on costs and subject to Council approval undertake stage 2 – feasibility study in accordance with quoted figure in 2019/20220		Phase 1 in progress, and report to be presented to Council Phase 1 report completed, presentation to Council 27/06/2019.

26 March 2019	3973			That Council give approval for CCS Strategic and ADC Projects to undertake the Wagin Sportsground and Recreation Precinct Plan Stage 2 – Feasibility Study		Phase 2 in progress
25 June 2019	4043	PEHO	Lot 8, 16 Traverse Street, Wagin	That Council give the owner of Lot 8 16 Traverse Street written notice of the proposed demolition order, advise owner has 30 days from the receipt of the notice to make submissions, if no submissions are received and after a further 60 days no formal offer to purchase the property has been received, Council authorises staff to issue a demolition order to the owner to take down and remove the brick, fibre cement walled and metal roofed house on lot 8, 16 Traverse Street, Wagin.		Letter sent
25 June 2019	4048	DCEO	Larina Jayne Piesse 79 Tudor Street, Wagin	That Council approve modifications and fit – out of the office space in the Town Hall.		In Progress
23 July 2019	4061	Town Planner	Subdivision Application – Proposed Rural Subdivision / Beaufort Road, Wedgecarrup	That Council advise the Western Australian Planning Commission (WAPC) of its in-principle support of this subdivision, to realign the common boundary between the two lots – subject to conditions		Corro sent
2 Sept 2019	4094	ACEO/CD	Wagin Vintage Caravan Museum (proposed)	That Council give in principle support to the establishment of the Wagin Vintage Caravan Museum and that Council support the use of the Exhibition		

				shed in November 2019 to accommodate the display of vintage caravans at the same time as this years Albany Caravan Show		
2 Sept 2019	4096	Town Planner	Land Tenure options for new telecommunications infrastructure (mobile phone base station)	That Council request the Land Division – DPLH to arrange transfer of Shire of Wagin’s interest in lot 331 to the State for re-vesting back into Crown Estate, with the majority of the balance of the portion of lot 331 as Crown reserve with a management order issued in favour of the Shire of Wagin for showground and recreational purposes, and to lease portion directly to Telstra to enable Telstra Corp to construct a new mobile phone base station on portion of lot 331 Ballagin Street in accordance with conditions of development approval 21 August 2018		

			WORKS & SERVICES			
27 Oct 2015	2845	CEO	Heating of Toddler Pool	The CEO to investigate the costs involved with the heating of the toddler pool.		Budget Item 19/20
20 Dec 2016	3196	CEO	Request for naming unnamed road – Stott Road	That Council resolve to name the Road between Dongolocking and Gundaring North Roads – Stott Road.		Referred to the Geographic Names Committee
27 February 2018	3456	MOW	Audit of Piesseville – Tarwonga Road from Thompson Road through to Dohle's S Bend	That Council audit the potential hazard on these S – bends to determine whether the Camber on the bends is correct		Engineer contacted.
25 June 2019	4032	MOW	Townsite Intersections Ballagin / Trench Streets and Ballagin / Sirdar Streets	That Council sandbag these intersections to gauge the effectiveness of the new intersection designs		Ballagin and Trench Street intersection has been sandbagged.
2 Sept 2019	4095	CEO/MOW	Drainage through salt affected areas – Dongolocking and Robinson Roads	That Council approve the proposal by Mr A Rowell subject to conditions and that the Shire contribute 50 % up to a limit of \$6,000 towards the cost of the culvert pipes.		



10. REPORTS FROM COMMITTEES

10.1 WORKS AND SERVICES COMMITTEE MEETING 12 SEPTEMBER 2019

OPENING: Meeting opened at 3.58 pm

ATTENDANCE:

Cr G R Ball	Chairperson
Cr J P Reed	Member
Cr G K B West	Member
Cr S M Chilcott	Member (Proxy)
Cr P Blight	President

STAFF:

Mr B Atkinson (from 4.18 pm)	Acting Chief Executive Officer
Mr A D Hicks	Manager of Works
Miss K E Lloyd	Works Administration Officer

APOLOGIES: Cr B L Kilpatrick Member

GALLERY:
Nil

DECLARATION OF INTEREST:

Cr Geoff West declared an Impartiality Interest in item 10.1.2.6 – Quote for road side mulching

CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEES RECOMMENDATION

Moved: Cr. P Blight

Seconded: Cr. G R Ball

That the minutes of the Works and Services Committee Meeting held 19th June 2019 be confirmed as true and accurate.

Carried 5/0

CORRESPONDENCE AND REPORTS

- Tender for supply of bitumen
- Tender for supply of 2 way tipping truck
- Quote new 4 x 2 Utility
- Quote for new ride on mower
- Quote for side by side vehicle
- Quote for road side mulching
- Tenders – sale of surplus items

GENERAL BUSINESS CLOSURE

10.1.1 BUSINESS ARISING**TRENT / TRENCH STREET KERBING**

The sand bags at the intersection of Trent / Trench Street have been removed after the trial period. During the trial period Council advertised for community comment, only one verbal suggestion was received where the resident wanted the sandbags moved further west for better visibility. However she was advised that the sandbags were in place as per Main Road specifications.

Committee members then questioned what the next step was for the intersection.

COMMITTEES RECOMMENDATION

Moved: Cr. P Blight

Seconded: Cr. G K B West

Proceed with the kerbing alterations on Trent/Trench intersection as per Rod Munns (Engineers) specifications.

Carried 5/0

10.1.2 CORRESPONDENCE AND REPORTS

10.1.2.1 TENDER FOR SUPPLY OF BITUMEN

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	5 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Tender Spreadsheet

BRIEF SUMMARY:

Submissions have been received for the Tender to supply and lay bitumen – full service including aggregate.

BACKGROUND/COMMENT:

An advertisement was placed on the WALGA eQuotes Tender site on the 30th of July 2019, calling for the supply and lay of 113,290 litres of hot bitumen, 21,900 litres of emulsion. Tender requests were sent out to Bitutek, Boral Asphalt, Colas and Fulton Hogan – Boral asphalt did not submit a tender.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

The Tender provisions within the Local Government Act 1995 and Local Government Regulations apply

POLICY IMPLICATIONS:

Council purchasing policy applies.

FINANCIAL IMPLICATIONS:

2019/2020 Budget

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the tender from Colas to supply and lay bitumen at a cost of \$296,022.00 inc GST for the 2019/2020 financial year.

COMMITTEE RECOMMENDATION

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

That Council accepts the tender from Bitutek to supply and lay bitumen at a cost of \$319,935.00 inc GST for the 2019/2020 financial year, due to discarding the first tender submission from Colas who have submitted a revised tender because of an error in pricing. Bitutek have been used by the Shire of Wagin for several years with no failures.

Carried 5/0

Reason for difference: Due to inaccuracies in tender pricing from Colas.



2019.2020 Bitumen						
COMPANY	ROAD	Quantity	Unit	Rate per m ² / ex GST	Rate per m ² / inc GST	AMOUNT inc GST
COLAS						
Hot	Norring Reseal	12,000	Sqm	\$ 4.35	\$ 4.79	\$ 57,480.00
Hot	Bullock Hills Reseal	8,800	Sqm	\$ 4.35	\$ 4.79	\$ 42,152.00
Hot	Beaufort Reseal	12,000	Sqm	\$ 4.35	\$ 4.79	\$ 57,480.00
Hot	Jaloran 2 coat seal	11,500	Sqm	\$ 4.35	\$ 4.79	\$ 55,085.00
Hot	Dongolocking 2 coat seal	10,200	Sqm	\$ 4.35	\$ 4.79	\$ 48,858.00
Emulsion	Sirdar st 2 coat seal	4,200	Sqm	\$ 4.35	\$ 4.79	\$ 20,118.00
Emulsion	Jaloran 2 coat seal	3,100	Sqm	\$ 4.35	\$ 4.79	\$ 14,849.00
						\$ 296,022.00
COLAS - Alternative Tender						
	As above	61,800	Sqm	\$ 3.96	\$ 4.36	\$ 269,448.00
FULTON HOGAN						
Hot	Norring Reseal	12,000	Sqm	\$ 3.68	\$ 4.05	\$ 48,600.00
Hot	Bullock Hills Reseal	8,800	Sqm	\$ 3.68	\$ 4.05	\$ 35,640.00
Hot	Beaufort Reseal	12,000	Sqm	\$ 3.68	\$ 4.05	\$ 48,600.00
Hot	Jaloran 2 coat seal	11,500	Sqm	\$ 5.63	\$ 6.19	\$ 71,185.00
Hot	Dongolocking 2 coat seal	10,200	Sqm	\$ 5.63	\$ 6.19	\$ 63,138.00
Emulsion	Sirdar st 2 coat seal	4,200	Sqm	\$ 5.63	\$ 6.19	\$ 25,998.00
Emulsion	Jaloran 2 coat seal	3,100	Sqm	\$ 5.63	\$ 6.19	\$ 19,189.00
						\$ 312,350.00
BITUTEK						
Hot	Norring Reseal	12,000	Sqm	\$ 3.54	\$ 3.89	\$ 46,680.00
Hot	Bullock Hills Reseal	8,800	Sqm	\$ 3.54	\$ 3.89	\$ 34,232.00
Hot	Beaufort Reseal	12,000	Sqm	\$ 3.54	\$ 3.89	\$ 46,680.00
Hot	Jaloran 2 coat seal	11,500	Sqm	\$ 6.03	\$ 6.63	\$ 76,245.00
Hot	Dongolocking 2 coat seal	10,200	Sqm	\$ 6.03	\$ 6.63	\$ 67,626.00
Emulsion	Sirdar st 2 coat seal	4,200	Sqm	\$ 6.04	\$ 6.64	\$ 27,888.00
Emulsion	Jaloran 2 coat seal	3,100	Sqm	\$ 6.04	\$ 6.64	\$ 20,584.00
						\$ 319,935.00
BITUTEK - Alternative Tender						
Hot	Reseals - as above	32,800	Sqm	\$ 3.37	\$ 3.71	\$ 121,688.00
Hot	2 coat seal - as above	21,700	Sqm	\$ 5.79	\$ 6.37	\$ 138,229.00
Emulsion	2 coat seal - as above	7,300	Sqm	\$ 5.87	\$ 6.46	\$ 47,158.00
						\$ 307,075.00

Note: Mr W T Atkinson entered the Committee Meeting at 4.18pm.

10.1.2.2 TENDER FOR SUPPLY OF 2 WAY TIPPING TRUCK

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Tender Spreadsheet

BRIEF SUMMARY:

Tenders have been received to replace Council's Isuzu 11 metre Tipping Truck.

BACKGROUND/COMMENT:

An advertisement was placed on the WALGA eQuotes Tender site on the 23rd of August 2019, calling for the supply of one 11 metre 2-way tipping truck.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

The Tender provisions within the Local Government Act 1995 and Local Government Regulations apply

POLICY IMPLICATIONS:

Councils Purchasing Policy Applies

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget – Allocation \$160,000

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the tender from Daimler Trucks Perth for an 11 metre Fuso FV51SK2FAA automatic 2-way tipping truck, for a changeover of \$135,530 which includes a 5 year or 500,000km warranty.

COMMITTEES RECOMMENDATION

Moved: Cr. P Blight

Seconded: Cr. G K B West

That Council accepts the tender from Daimler Trucks Perth for an 11 metre Fuso FV51SK2FAA automatic 2-way tipping truck, for a changeover of \$135,530 which includes a 5 year or 500,000km warranty, subject to demonstration.

Carried 5/0

Reason for difference: The Committee wished staff to carry out a demonstration of the truck before purchase.

2019/2020 11M³ TWO WAY TIPPING TRUCK						
VEHICLE	KW	DEALER	WARRANTY	COST EX GST	TRADE IN EX GST	TOTAL CHANGEOVER - EX GST
2019 Fuso FV51SK2FAA - Automatic	265	Daimler Trucks Perth	5 Year	\$ 176,440.00	\$ 40,910.00	\$ 135,530.00
2019 UD PW24 280 Condor - Automatic	206	Truck Centre WA	3 Year	\$ 180,810.00	\$ 40,910.00	\$ 139,900.00
Hino 500 Series 2632 Medium - Automatic	235	WA Hino	5 Year	\$ 186,890.00	\$ 31,818.18	\$ 155,071.82
2019 Isuzu FVZ 260-300 - Automatic	221	Albany City Motors	3 Years	\$ 180,274.22	\$ 35,454.55	\$ 144,819.67
Isuzu FVZ 260-300 - Automatic	221	South West Isuzu	3 Years	\$ 185,971.82	\$ 27,335.45	\$ 158,636.36
Isuzu FXZ 240-350 - Automatic	257	South West Isuzu	3 Years	\$ 197,040.00	\$ 27,335.45	\$ 169,704.55

10.1.2.3 QUOTE FOR NEW 4 X 2 UTILITY

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	5 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Quote Spreadsheet

BRIEF SUMMARY:

Quotes have been received to replace Council's 2010 Toyota Hilux.

BACKGROUND/COMMENT:

Edwards Isuzu Narrogin, Narrogin Toyota, Narrogin Mitsubishi and Edwards Holden Narrogin have submitted quotes on the 6th of September 2019, to change over or outright purchase of a 4x2 utility.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Councils Purchasing Policy applies.

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget – Allocation \$20,000

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION & COMMITTEE DECISION

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

That Council accepts the quote from Narrogin Toyota for an automatic Toyota Hilux Workmate, for a changeover of \$18,894.26 which includes a 5 year warranty.

Carried 5/0

2019/2020 4x2 UTILITY						
VEHICLE	Fuel	DEALER	WARRANTY	COST EX GST	TRADE IN EX GST	TOTAL CHANGEOVER - EX GST
Isuzu SX - Automatic	Diesel	Edwards Isuzu Narrogin	6 Years	\$ 27,122.73	\$ 6,363.64	\$ 20,759.09
Isuzu SX - Manual	Diesel	Edwards Isuzu Narrogin	6 Years	\$ 24,597.27	\$ 6,363.64	\$ 18,233.63
Hilux workmate - Automatic	Petrol	Narrogin Toyota	5 Years	\$ 24,803.35	\$ 5,909.09	\$ 18,894.26
Hilux workmate - Manual	Petrol	Narrogin Toyota	5 Years	\$ 23,276.08	\$ 5,909.09	\$ 17,366.99
Holden Colorado LS - Automatic		Edwards Holden Narrogin	5 Years	\$ 30,353.09	\$ 6,363.64	\$ 23,989.45
Mitsubishi MR1L20 - Manual	Petrol	Narrogin Mitsubishi	6 Years	\$ 22,429.17	\$ 5,454.55	\$ 16,974.62



10.1.2.4 QUOTE FOR NEW RIDE ON MOWER

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	5 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Quote Spreadsheet

BRIEF SUMMARY:

Quotes have been received to replace Council's 2005 ride on lawn mower.

BACKGROUND/COMMENT:

Boya Equipment and T-Quip have submitted quotes for the changeover or outright purchase of a ride on lawn mower.

Note: If the Works Committee decide to purchase the mower outright, the price will change.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Councils Purchasing Policy applies.

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget – Allocation \$28,000

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the quote from Boya Equipment for a diesel Kubota Ride on Lawn Mower, for a changeover of \$22,665.54 which includes a 2 year warranty.

COMMITTEES RECOMMENDATION

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

That Council accepts the quote from Boya Equipment for the outright purchase of a diesel Kubota Ride on Lawn Mower, at a cost of \$24,165.54 ex gst which includes a 2 year warranty, with the Manger of Works to investigate purchasing extended warranty.

Carried 5/0

Reason for difference: The Committee believe it is more financially advantageous to purchase the mower outright.

2019/2020 RIDE ON MOWER						
VEHICLE	FUEL	DEALER	WARRANTY	COST EX GST	TRADE IN EX GST	TOTAL CHANGEOVER - EX GST
Toro Z Master 7000 72"	PETROL	T-Quip	5 Years or 1200 hrs	\$ 28,170.00	\$ 4,050.00	\$ 24,120.00
Kubota Out Front Mower 72"	DIESEL	Boya Equipment	2 years or 1500 hrs	\$ 24,165.54	\$ 1,500.00	\$ 22,665.54

10.1.2.5 QUOTE FOR SIDE BY SIDE VEHICLE

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	9 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Quote Spreadsheet

BRIEF SUMMARY:

Quotes have been received to purchase a side by side vehicle outright.

BACKGROUND/COMMENT:

Boya Equipment, Nicholls Machinery, Perkins Machinery and Afgri Equipment have submitted quotes for the outright purchase of a side by side vehicle.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Councils Purchasing Policy applies.

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget – Allocation \$20,000

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. P Blight

Seconded: Cr. J P Reed

That Council accepts the quote from Boya Equipment for the outright purchase of a Kubota Side by Side Vehicle, at a cost of \$22,325.46 which includes a 2-year warranty.

Carried 5/0

2019/2020 SIDE BY SIDE VEHICLE				
VEHICLE	SPRAY TANK	DEALER	WARRANTY	TOTAL CHANGEOVER - EX GST
Honda SXS 700-2	No	Geoff Perkins Farm Machinery	3 Years	\$ 21,500.00
Kubota RVT-X-900	Yes	Nicholls Machinery	1 year	\$ 22,545.45
Kubota RVT-X-900	Yes	Boya Equipment	2 Years	\$ 22,325.46
John Deere XUV855M	Yes	Afgri Equipment Wagin		\$ 27,227.30

Note: Cr West declared an impartiality interest in this item – left the Committee Meeting at 4.46pm.

10.1.2.6 QUOTE FOR ROADSIDE MULCHING

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Quote Spreadsheet

BRIEF SUMMARY:

Quotes have been received to carry out roadside mulching on rural roads.

BACKGROUND/COMMENT:

The Council engage a contractor to carry out roadside mulching on the rural road network, to improve the width for agricultural equipment and heavy vehicles.

There are approximately 34km of roads to be mulched this year, and all trees and shrubs must be mulched (not pruned) even at ground level to prevent fire hazards.

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Councils Purchasing Policy applies.

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget – Allocation \$100,000

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

For discussion.

COMMITTEES RECOMMENDATION

Moved: Cr. P Blight

Seconded: Cr. S M Chilcot

1. That the quote submitted by A G Brookes Excavation for 34 kilometres of roadside mulching for the sum of \$74,800 ex gst, be accepted subject to the following conditions:
 - The contractor complete the recent works carried out on Badgarning Road by mulching all the pruning's left behind after the works, to the satisfaction of the Manager of Works.
 - The contractor, when carrying out works on the subject of this quote, meeting all of the requirements of the quote, including mulching all trees and pruning's even at ground level.
2. In the event that the preferred contractor is unable or unwilling to carry out the previous works as specified, then the quote submitted by Bremer Bay Earthmoving at the quoted cost of \$86,700 ex gst be accepted.

Carried 4/0

Note: Cr West returned to the Committee Meeting at 4.49pm.

2019/2020 ROAD SIDE MULCHING		
CONTRACTOR	COST PER KM EX GST	TOTAL COST (34KM) - EX GST
Wagin Earthmoving	\$ 2,700.00	\$ 91,800.00
Bremer Bay Earthmoving	\$ 2,550.00	\$ 86,700.00
A G Brookes Excavations	\$ 2,200.00	\$ 74,800.00
Twinkarri	\$ 2,600.00	\$ 88,400.00



10.1.2.7 TENDERS – SALE OF SURPLUS ITEMS

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	10 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

Tenders are invited for the sale of surplus items at the Works Depot on an as is where is basis.

BACKGROUND/COMMENT:

There are some surplus items at the Shire Depot that are no longer required due to replacement or upgrades.

- 2005 Toro Ride on Mower
- 2009 ATV Cattleman EX400ES Motorbike
- EZE Lift without hydraulics or pump
- Digger 3-point linkage post hole digger with 6" Auger

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The 2019/2020 Budget

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

That Council tender for the sale of surplus items at the Works Depot.

COMMITTEES RECOMMENDATION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That Council call tenders for the sale of surplus items at the Works Depot.

Carried 5/0

10.1.3 GENERAL BUSINESS**VENTNOR / TUDHOE STREET INTERSECTION – Heavy Vehicles**

Cr West enquired about the heavy vehicle movements on Ventnor Street, south of Tudhoe Street and how to prevent these vehicles using this section of road. This section of road has a 16 tonne limit.

It was suggested that Council seek a solution to prevent heavy truck traffic travelling south on Ventnor Street.

TOWN ENTRANCES

Cr West enquired whether the Shire would be able to clean up the entrances into town, by removing debris and slashing.

COMMITTEES RECOMMENDATION

Moved: Cr. G K B West

Seconded: Cr. S M Chilcott

Council investigate tidying up the entrances into town, by contacting Main Roads to carry out the tidy up of the road verges.

Carried 5/0

MULCHER

The Manager of Works requested that the funds for a stump grinder in the 2019/2020 Budget be reallocated to purchase a 3 point linkage mulcher.

COMMITTEES RECOMMENDATION

Moved: Cr. G R Ball

Seconded: Cr. G K B West

Council's stump grinder allocation be put to purchasing a 3 point linkage mulcher in the 2019/2020 financial year.

Carried 5/0

10.1.4 CLOSURE

There being no further business the Chairman thanked those in attendance and closed the meeting at 5.09 pm.

10.1.1 BUSINESS ARISING**TRENT / TRENCH STREET KERBING****4101 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. L A Lucas

Proceed with the kerbing alterations on Trent/Trench intersection as per Rod Munns (Engineers) specifications.

Carried 7/0

10.1.2.1 TENDER FOR SUPPLY OF BITUMEN**4102 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council accepts the tender from Bitutek to supply and lay bitumen at a cost of \$319,935.00 inc GST for the 2019/2020 financial year, due to discarding the first tender submission from Colas who have submitted a revised tender because of an error in pricing. Bitutek have been used by the Shire of Wagin for several years with no failures.

Carried 7/0

10.1.2.2 TENDER FOR SUPPLY OF 2 WAY TIPPING TRUCK**COMMITTEES RECOMMENDATION**

That Council accepts the tender from Daimler Trucks Perth for an 11 metre Fuso FV51SK2FAA automatic 2-way tipping truck, for a changeover of \$135,530 which includes a 5 year or 500,000km warranty, subject to demonstration.

4103 COUNCIL DECISION

Moved: G K B West

Seconded: Cr. G R Ball

That Council accepts the tender from Albany City Motors for an 11 metre 2019 Isuzu FVz260-300 MWB automatic 2-way tipping truck, for a changeover of \$144,819.67 which includes a 3 year warranty.

Carried 7/0

Note: reason for difference Council have a fleet of Isuzu, ease of obtaining parts etc also the tipping capabilities were far superior.

10.1.2.3 QUOTE FOR NEW 4 X 2 UTILITY**4104 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council accepts the quote from Narrogin Toyota for an automatic Toyota Hilux Workmate, for a changeover of \$18,894.26 which includes a 5 year warranty.

Carried 7/0

10.1.2.4 QUOTE FOR NEW RIDE ON MOWER**COMMITTEES RECOMMENDATION**

That Council accepts the quote from Boya Equipment for the outright purchase of a diesel Kubota Ride on Lawn Mower, at a cost of \$24,165.54 ex gst which includes a 2 year warranty, with the Manager of Works to investigate purchasing extended warranty.

4105 COMMITTEES RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council accepts the quote from Boya Equipment for the outright purchase of a diesel Kubota Ride on Lawn Mower, at a cost of \$24,979.54 ex gst which includes a 4 year warranty.

Carried 7/0

Note: the reason for difference the purchase price now includes an extended warranty

4103 COUNCIL DECISION

Moved: G K B West

Seconded: Cr. G R Ball

That Council accepts the tender from Isuzu for an 11 metre Fuso FV51SK2FAA automatic 2-way tipping truck, for a changeover of \$144,819.67 which includes a 3 year warranty.

Carried 7/0

Note: reason for difference Council have a fleet of Isuzu, ease of obtaining parts etc also the tipping capabilities were far superior.

10.1.2.3 QUOTE FOR NEW 4 X 2 UTILITY**4104 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council accepts the quote from Narrogin Toyota for an automatic Toyota Hilux Workmate, for a changeover of \$18,894.26 which includes a 5 year warranty.

Carried 7/0

10.1.2.4 QUOTE FOR NEW RIDE ON MOWER**COMMITTEES RECOMMENDATION**

That Council accepts the quote from Boya Equipment for the outright purchase of a diesel Kubota Ride on Lawn Mower, at a cost of \$24,165.54 ex gst which includes a 2 year warranty, with the Manager of Works to investigate purchasing extended warranty.

4105 COMMITTEES RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council accepts the quote from Boya Equipment for the outright purchase of a diesel Kubota Ride on Lawn Mower, at a cost of \$24,979.54 ex gst which includes a 4 year warranty.

Carried 7/0

Note: the reason for difference the purchase price now includes an extended warranty

10.1.2.5 QUOTE FOR SIDE BY SIDE VEHICLE**4106 COMMITTEES RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. G R Ball

That Council accepts the quote from Boya Equipment for the outright purchase of a Kubota Side by Side Vehicle, including a separate tank, at a cost of \$22,325.46 which includes a 2-year warranty and spray tank.

Carried 7/0

Note: Cr G K B West declared an interest in the below and left the meeting at 7.48 pm

10.1.2.6 QUOTE FOR ROADSIDE MULCHING**COMMITTEES RECOMMENDATION**

1. That the quote submitted by A G Brookes Excavation for 34 kilometres of roadside mulching for the sum of \$74,800 ex gst, be accepted subject to the following conditions:
 - The contractor complete the recent works carried out on Badgarning Road by mulching all the pruning's left behind after the works, to the satisfaction of the Manager of Works.
 - The contractor, when carrying out works on the subject of this quote, meeting all of the requirements of the quote, including mulching all trees and pruning's even at ground level.
2. In the event that the preferred contractor is unable or unwilling to carry out the previous works as specified, the n the quote submitted by Bremer Bay Earthmoving at the quoted cost of \$86,700 ex gst be accepted.

4107 COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That the quote submitted by A G Brookes Excavation for 34 kilometres of roadside mulching for the sum of \$74,800 ex gst, be accepted.

Carried 6/0

Note: reason for difference is that due to the contractor completing recent works to the satisfaction of the Manager of Works the additional points were not required.

Note: Cr G K B West returned to the meeting at 7.51 pm

10.1.2.7 TENDERS – SALE OF SURPLUS ITEMS

4108 COMMITTEES RECOMMENDATION & COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That Council call tenders for the sale of surplus items at the Works Depot.

Carried 7/0

10.1.3 GENERAL BUSINESS

TOWN ENTRANCES

4109 COMMITTEES RECOMMENDATION & COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

Council investigate tidying up the entrances into town, by contacting Main Roads to carry out the tidy up of the road verges.

Carried 7/0

MULCHER

4110 COMMITTEES RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G K B West

Seconded: Cr. G R Ball

Council's stump grinder allocation be put to purchasing a 3-point linkage chipper / mulcher in the 2019/2020 financial year.

Carried

10.2 TOWNSCAPE ENHANCEMENT COMMITTEE MEETING 18 SEPTEMBER 2019

OPENING: Meeting opened at 6.02 pm

ATTENDANCE:

Cr S M Chilcott	Chairperson
Cr G K B West	Member
Cr D G Reed	Member
Mrs R Hoysted	Community Member
Mr G T Hegarty	Community Member
Ms G Harvey (from 6.06pm)	Community Member

STAFF:

Mr B A Roderick	Deputy Chief Executive Officer
Mrs D M George	Community Liaison Officer
Mr M W Tito	Lead Gardener

VISITORS: Mr Anthony Rowell Wagin Action Group

APOLOGIES: Nil

DECLARATION OF INTEREST:

CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEES RECOMMENDATION

Moved: Cr. G K B West

Seconded: Mr, G T Hegarty

That the minutes of the Townscape Enhancement Committee Meeting held 22nd August 2019 be confirmed as true and accurate.

Carried 6/0

BUSINESS ARISING

- **Hornsby Park Drainage**
- **Electronic Information Sign**
- **BP Service Station Ranford Street Crossover**

PUBLIC FORUM**CORRESPONDENCE AND REPORTS**

- **Townscape Tree Planting and Beautification Program 2019/2020**
- **Wetlands Park Playground Development**

GENERAL BUSINESS**CLOSURE**


10.2.1 BUSINESS ARISING**Horsnsby Park Drainage**

The Manager of Works has rectified this issue by installing spare pipes where the drainage pits existed, the area has now been made safe for the public. I have enclosed the below photos for illustration purposes.

**Electronic Information Sign**

Staff have received a letter from the Wagin Chamber of Commerce seeking a meeting with Council representatives and Cr West regarding the proposed Electronic Advertising Sign. They are seeking information and clarification on the proposed sign with a view to potentially fund the majority of the project.

I have discussed this with Shire CEO and we are organising a meeting with the Chamber of Commerce to discuss the project in early October.

BP Service Station Ranford Street Crossover

Staff have contacted John O'neil from Great Southern Fuels regarding the damage to the paved crossover from Ranford Street into their property. Mr O'neil advised that they have almost finished the recent works with issues with their tanks and they will now be undertaking some hot mixing of the site. He indicated that they could also hot mix the crossover, he advised that he will make contact with the Shire before the works are scheduled to take place.

10.2.2 CORRESPONDENCE AND REPORTS**10.2.2.1 TOWNSCAPE TREE PLANTING AND BEAUTIFICATION PROGRAM
2019/2020**

Consultant Horticulturist – Mike Brown addressed the Committee regarding the 2019/2020 Townscape Beautification Program. The Committee agreed the following:

The Committee agreed with all the works contained in the 2019/2020 Townscape Beautification plan. However, they queried the roses along the white fencing of the railway crossing due to the high level of on-going maintenance required. Mr Brown advised that it does not have to be roses and could be another bright and decorative option.

The other issue was with the northern side of Tavistock Street and whether underground services were going to be an issue with planting of new trees in the footpath. Mr Brown will work with Shire staff to investigate and then decide a course of action from there.

The Committee understood the urgency with getting all works done within the next month due to the optimum timing of seasonal planting, however they stressed all works undertaken must fall within Council's current Townscape and Wetlands Park

Since the last meeting it has been established that the grafted small gum – Corymbia 'Baby Scarlet' can not be planted in the north side of Tavistock Street due to the underground services. These are expensive trees and Mr Brown believe they need to have significant impact on the amenity of the town.

Staff, after consultation with Mr Brown are proposing the trees to be planted just east of the railway line in Tudhoe Street (footpath) as illustrated in the attached photos. Again there are some services that we have to be careful with, particularly on the southern side of Tudhoe Street (opposite the Palace) where there is a main water line running under the footpath, this will force the Shire to plant the trees very close to the kerb.

These are medium size trees as they are grafted on a Mallee, so up to a max 3.5 metres high which will not impact on powerlines. Mr Brown advised that they will need to be pruned after flowering which will assist in reducing the nuts. Also pruning will ensure no impact on parked cars as foliage will start from 1.5 to 2 metres from the base as it gets bigger. He has advised he will do the first prune to teach our gardening staff.

The plantings are scheduled to take place next Tuesday 24th September, also the advanced Robinia Friesia will be planted in Tudhoe street (main CBD area) to replace the trees recently removed. New trees have been planted in the top end of Ballagin Street and works continue on CBD pots and small garden areas.

The Committee were concerned over the trees dropping of small nuts on the footpath and the demands on the Shire gardening crew to carry out pruning. Cr West also indicated that the trees should also be placed behind the white picket fence on the



north western side of the railway line.

The Committee agree to plant the *Corymbia* 'Baby Scarlet' in Tudhue Street as indicated above and the photos provided.



10.2.2.2 WETLANDS PLAYGROUND DEVELOPMENT

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Wetlands Park
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 th September 2019
PREVIOUS REPORT(S):	22 nd August 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	
ATTACHMENTS:	Wetlands Park Development Business Case

SUMMARY

To discuss and amend the Project Brief contained in the Wetlands Park Development Business Case.

BACKGROUND

Background from Agenda Item 22/8/19

In the 2018/2019 Budget Council allocated \$8,200 to new swings at the Wetlands Park on the basis there was no swings at the park and there was a request from a member of the community.

The \$8,200 allocation was actually funds sitting in Council's Trust account as it was a contribution from a developer in lieu of providing open space in a housing development. The regulations behind expending the trust funds is that it had to be spend on creating open space, parks, playgrounds or playground equipment.

Staff then looked at different swing sets to purchase, however opportunities presented through various community input, requests and funding to look at using Council's \$8,200 and other community contributions as leverage to attract significant grant funding to install new playground equipment and other suggested re-developments to the Park.

The Wagin Action Group has advised that they would contribute up to \$20,000 to the development and have been heavily involved in the designing of the playground to date.

Council, in the 2019/2020 Budget has allocated \$10,000 to the project and have also suggested that it is progressed through a Committee of Council, with the Townscape Enhancement Committee being the most obvious committee.

Lotterywest has funded some major playground developments in the region and would be the obvious funding source to apply for, staff have been in contact with this grant body. One of the major requirements in funding is community consultation, this is also very important in any Council development that impacts the community. We have received a number of letters from community members providing their support behind upgrades at the Wetlands, however the author believes significant community consultation is required.

One of the key aspects when looking at this development is how will it impact on the current amenity and functionality of the Wetlands Park. Due to safety reasons the new playground project will potentially require new fencing that will impact on users who currently have free flowing access around the park.

The Committee need to advise which way staff should go with the community consultation process. The following options could be:

- Engage a consultant who specialises in parks and playgrounds to provide a suitable plan. This plan can then go out to the community for comment.
- Carry out community workshops to get input to what people would like to see in the new developed park and then approach designers etc.

From previous experience with the community regarding parks and playgrounds in Wagin the second option will result in a lot of different and varying ideas that will significantly delay the development process and progress of the grant application. However, it is very important that this development is done to an optimum level to satisfy children, families, community users, tourists and any other user. Particularly as the Wetlands Park is such an iconic facility in Wagin that also is used for community events such as the Australia Day Breakfast and Awards.

Staff have prepared a simple power point presentation that shows the progress to date of what has been planned so far. This can now be discussed by the Committee with possibly some direction to Council and then staff.

The Committee all agreed that the Wetlands Park Playground development is an excellent project and that we should set our sights high with funding to achieve the best outcome for this very important community and tourism facility.

The Committee understood the importance of the community consultation process, however the best way forward with this is to have a professionally designed plan to then present to the community for comment. The adopted plan and costings would then form the basis of funding applications to suitable funding bodies.

Consultant horticulturist, Mike Brown, also agreed that the natural landscape, space and beauty of the park lends itself to this type of development. He agreed that a design consultant be engaged, however the Committee must come up with a design brief for them to work with.

The Committee requested staff to invite members of the Wagin Action Group to assist the Townscape Committee come up with a design brief at the next Townscape Committee meeting.

COMMENT

Staff have put together a Business Case that contains a Project Brief to be discussed and amended accordingly. This document is enclosed under separate cover.

Two members of the Wagin Action group will be in attendance at the Townscape Committee meeting to assist in finalising the project / design brief.

The Committee will need to finalise the Project Brief and then recommend it be endorsed by



Council and put out to the procurement process to engage a consultant landscape architect to draw up a suitable project design.

CONSULTATION/COMMUNICATION:

Wagin Action Group and Wagin Youth Centre
Community of Wagin
Mike Brown - Horticulturist

STATUTORY/LEGAL IMPLICATIONS:

3.5 Youth focus on services and recreation development including coordination of effort across the Shire/Region.
3.7 Provide and support more community resources and facilities as required.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Budgeted funds in the 2019/2020 Council Budget

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

OFFICERS RECOMMENDATION

For the Committee to consider.

COMMITTEE RECOMMENDATION

Moved: Cr. G K B West

Seconded: Mrs. R Hoysted

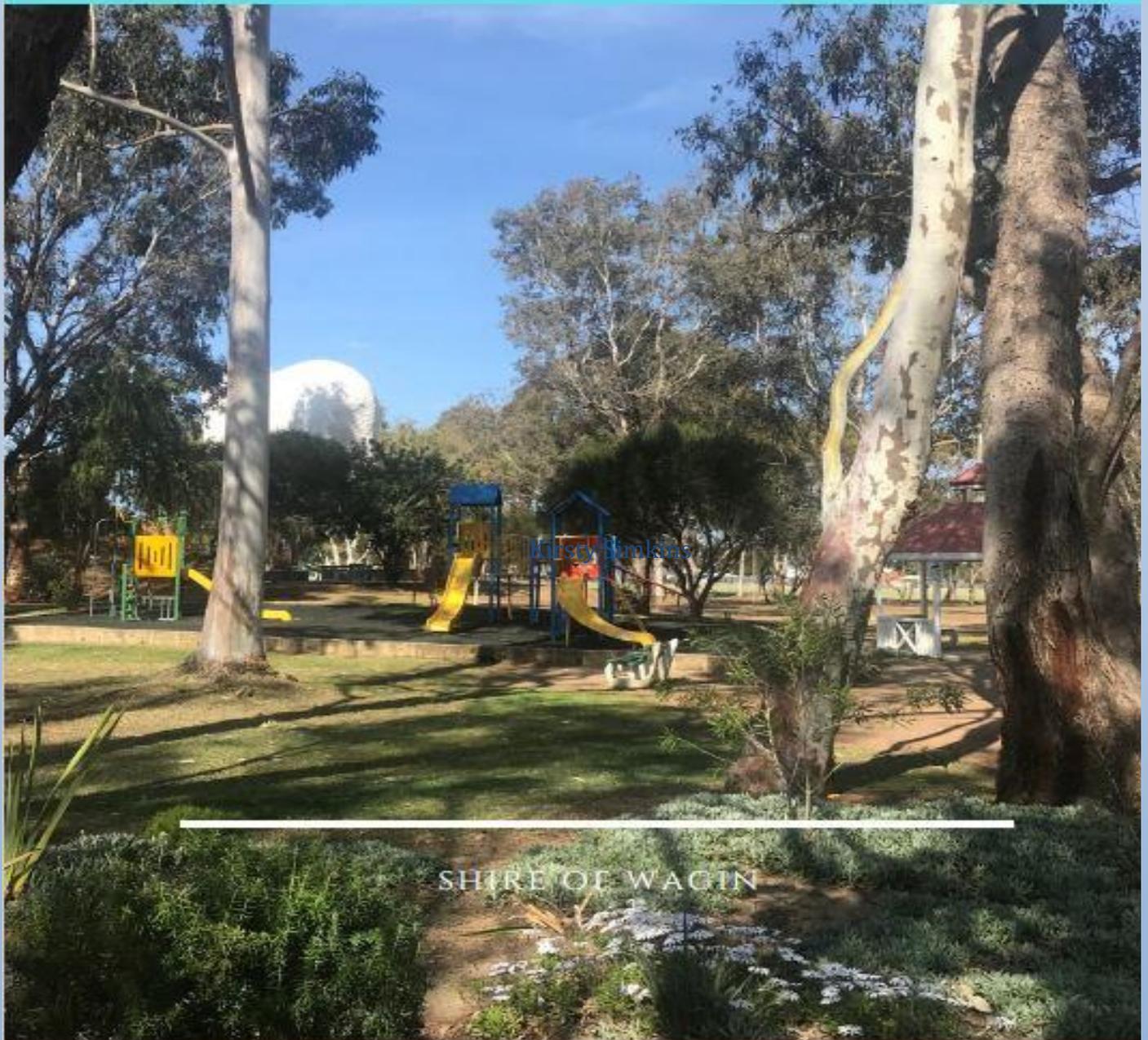
That the Wetlands Park Development Business Case, incorporating the Project Brief be endorsed.

That Council engage a Landscape Architect to develop a design plan in accordance with the Project Brief.

Carried 6/0

WETLANDS PARK DEVELOPMENT

BUSINESS CASE



SHIRE OF WAGIN

The Region

Wagin (meaning the Emu's Footprint) is ideally located right in the heart of the Great Southern, 228 kms south east of Perth, 180 kms east of Bunbury and 225 kms north of Albany and is the home of the Giant Ram and Woolorama. Wagin is a Goldfields farming hub with a population of approximately 1800 and the Shire comprises an area of 1950 square kilometres. The economy of the district is based on agriculture with wheat, barley, oats, canola and lupins being the main crops and sheep and cattle production being prominent.

Although the local industries and services are based around the agricultural sector, Wagin is also home to Grainfeeds – a pet manufacturer, Unigrain – a grain merchant, Gilmac – a hay export company, as well as a steel fabrication firm and machinery dealership.

Sport and Recreation play an important part in the Wagin community and the town is well serviced by recreational facilities with sports such as tennis, cricket, football, badminton, lawn bowls, golf, shooting, darts, trotting, go-karts, motorcycle club, swimming and hockey most prominent.

All major services are available and the following service clubs exist; Wagin Action Group, Lions, Masonic Lodge, Rotary and a Youth Centre.

Waitj-djen (Wagin)

Waitj-djen was named due to the large numbers of emus which used to roam the area, being that it was rich in food and with plentiful water to access. The traditional custodians of the area are the Wilmen People. The Waitj-djen trail – just south of the townsite – follows one of the ancient dreaming tracks formed by the Waugul, one of the mythical beings who formed the landscape and the lakes which extend down to Augusta and east past Hyden. These because tracks by which the Noongar people could pass safely.

Project Overview

The Wetlands Park is an integral part of the Wagin Community Life, with locals utilising the area to walk, to exercise their dogs, to take their children to run around and play on the playground and to have family BBQ's.

We have an estimated 1400 vehicles travelling to and through Wagin on a daily basis, much more during the holiday periods.

It contains of the town's major attractions, the Giant Ram, which was built in Wagin and put in place in 1985. The Ram – Bart – is 9 metres high, 13 metres long, 6 metres wide and weighs in at a whopping 4 tonnes. Bart is the largest anatomically correct Ram in the known universe.

Thousands of tourists visit the ram throughout the year, making use of the park facilities and ample parking. Current park facilities include:

- Playground equipment
- 2 shelters with seating

- 1 gazebo – with bench seating
- BBQ
- Ablution block
- Parking

The current play equipment was re-located to the current site around 15 years ago, when new equipment was installed at the sports ground. Estimates are that the current equipment is around 25 years old. The 2 shelters are well designed and set out right next to the gas barbecue with sufficient seating for the average small birthday party event. The Gazebo was re-located from the town park near the rail lines and would be well improved with repairs, new paint and suitable seating. The ablution block is very basic with gated doorways which are locked overnight, bare concrete floor, stall doors to the cubicles and 1 small stainless-steel sink – no hand drying options. Parking is available in the Shire office parking area as well as within the horseshoe access to the park, there is also some parking on the road. Parking within the horseshoe is excellent for travellers with Caravans and Recreational vehicles as there is lots of room to move.

Due to the limited size of the current equipment – which is designed for children aged 3 – 6 – playground equipment for other ages is not available anywhere in Wagin. Parents have approached the shire requesting more play options for a wider range of children & potentially young adults. Issues which were highlighted are:

- No public swings in Wagin
- Current equipment is dated and “boring” for older children
- Current equipment is set on a platform creating a fall risk for the younger children (toddler or crawling baby)
- Current equipment has no protection from the weather
- Water concern – parents of the active young people worried about the water nearby
- Some traveller concern – with a wide range of people stopping at the park for any number of reasons – parents would prefer to separate the playing children from the people stopping only to use the ablutions
- No play equipment for the 0 – 3 range or for older children

Wagin residents have previously approached the Shire seeking park upgrades within the townsite, which did not come to fruition due to many differing thoughts on the process and the location. This time the Wagin residents have approached the shire with a preferred location and style of park – which is going to ensure a much higher standard of collaboration for the project going forward. Wagin residents first approached the Shire in early 2018 with a request for some new equipment in the parkland area, which progressed to a large planned design to incorporate various ages and abilities, keeping the initial request for new swings in the loop. The Shire has since received a number of emails requesting the upgrade and designs have been made up which incorporate all aspects of the community needs at this time.

Project Brief

That the resulting masterplan for the Wagin Wetland Park supports the key design objectives briefed by the Shire of Wagin Townscape Committee.

1. Purpose and function: Ensure that the design of the park achieves the intended purpose and function for all the users.
2. Provision of quality activity spaces: The space is primarily aimed at the travelling public as well as the Wagin local users; therefore, their needs are quite different to other local spaces where different activity is the priority.
3. Parkland Infrastructure: Maintaining a simple and adaptable approach to design and selection of parkland infrastructure which will allow for future enhancement where required.
4. Inclusion and access: Incorporation of universal design and social inclusion principles will provide facilities that cater for people of all ages and abilities, and from diverse cultural backgrounds.
5. Safety and comfort: Adoption of Crime Prevention through Environmental Design (CPTED) principles will enhance feelings of safety and comfort for all users. All designs need to provide vehicle and pedestrian safety.
6. Sense of place: Integration of physical geographic features of the parkland (Giant Ram, water feature & trees etc) To preserve the identity and to let the things most unique about the place show through the design.
7. Sustainable design Principles: The Australian Landscape Principles provide an ethical decision-making framework to direct landscape interventions towards more sustainable outcomes for all users. These are:
 - a. Value the landscape
 - b. Protect-Enhance-Regenerate
 - c. Design with Respect
 - d. Design for the future
 - e. Embrace responsive design
8. Landscape settings and Materials: Use of appropriate materials for landscape works and infrastructure within the parkland will have significant impact on the level of community use, durability and longevity
9. Diversity and Choice: Places offering diverse experiences are more likely to be well activated, considered safe and valued by communities.

Design Elements of Project Brief

- Safety fencing to provide a barrier between water areas and designated play areas, however to ensure the fencing style and structure does not detract from the current park amenity and functionality.
- A ninja park area incorporating the elements of balance, climbing, swinging, ropes, steppers, cable ride and nets.
- A natural style playground aimed more at younger children to include slides, swings and play modules that fit within the current Wetlands Park amenity. This park will require a shade structure that compliments its surroundings.
- A provision for seating and benches for new area.
- Cosmetic upgrades to the existing Wetlands Park ablutions, to include rendering, painting, tiling and some upgrades to the internal infrastructure.

Project Outline

The design process for the Wetlands Park plan was enriched through a combination of detailed analysis, design testing and feedback from the stakeholders, the community and the travelling community. An overview of the process included:

Review of Initial Engagement

The Shire conducted an initial informal engagement in early 2018, seeking input from the community as to what they see as valuable in the park and what could be added to make it more usable and attractive. In summary:

- Capitalise on the rural ambiance of the site
- Installation of new – age suitable – play equipment on site
- Upgrade the ablution facilities
- Ensure adequate picnic and play shade areas
- Retain the current pathways for walkers
- Secure fencing around playground to ensure child safety

Discussions

In the beginning, the Wagin Action Group approached the Shire with a request for some new equipment. We walked the area and discussed options on what and where could be upgraded to suit the community and travelling public. Discussion covered a range of areas, including ensuring we install something that will be utilised by a wide range of age groups, from the very young to the football club using the course for training. We discussed location, to ensure that all members of the community are able to access the equipment with no stigma attached and no premise of ownership or entitlement by any portion of the community.

Design Investigations

Members of the Wagin Action group and the Shire investigate various options on design, being very keen on the Ninja style as this provides a very wide range of ability options for all ages to make use of some or all of the equipment once installed. Google searches provided a range of design options which may suit the location, with these options also providing contacts to WA companies who were able to provide designs which meet our needs and quotes.

Community Engagement

With the creation of a PowerPoint presentation of the options available to us – we have been able to present the community with some design options which they can comment on. All of these design options have been in line with the community requests which have already been received by the Shire. Alterations to the plan have been made during the consultation process, with community members seeking some changes to the presented plan – changes in appearance rather than the

design, looking for a style which better suits the surrounding parkland, rather than a style which would suit the Fremantle foreshore. The community has also requested the upgrade of the current play equipment which was not originally part of the plan. This alteration has been included in the overall plan as the equipment is limited in play options and dated and presents some safety concerns regarding how it is currently situated.

Once this Business case, incorporating the project brief, is endorsed by the Committee and Council it is planned to engage a consultant Landscape Architect to provide a suitable concept design to be endorsed to go to the community for comment.

Cost Substantiation

Expectations will be managed by gaining agreement on realistic project objectives from the onset. We highlight that all scenarios presented will require

10.2.3 URGENT BUSINESS

Nil

10.2.4 CLOSURE

There being no further business the Chairperson thanked those in attendance and closed the meeting at 6.52pm

10.2.2.2 WETLANDS PLAYGROUND DEVELOPMENT

COMMITTEE RECOMMENDATION

That the Wetlands Park Development Business Case, incorporating the Project Brief be endorsed.

That Council engage a Landscape Architect to develop a design plan in accordance with the Project Brief.

4111 COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That the Wetlands Park Development Business Case, incorporating the Project Brief be endorsed.

That Council seek a quotation to engage a Landscape Architect to develop a design plan in accordance with the Project Brief.

Carried 7/0

Note: reason for difference is that quotations were required for Council to assess before a Landscape Architect could be engaged.



11. FINANCIAL REPORTS – JULY & AUGUST 2019

PROPONENT:	Manager of Finance
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	21 st September 2019
PREVIOUS REPORT(S):	22 nd August 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Monthly Financial Reports and Payments List

BRIEF SUMMARY:

The financial statements and list of account payments are attached for Council to adopt.

BACKGROUND:

The financial statements for July & August 2019 and corresponding list of account payments are attached for Council to adopt.

COMMENT:

The Local Government (Financial Management) Regulations 1996 requires the Council is to be presented with a Statement of Financial Activity each month.

Gentle Reminder – The Chief Executive Officer has requested that Councillors with queries relating to the payments made please direct them to staff for a response prior to the Council meeting

CONSULTATION/COMMUNICATION:

Nil

STATUTORY/LEGAL IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

4112 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council adopts the Financial Reports for the period ending 31 July 2019 and 31 August 2019 as presented.

Carried 7/0

4113 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. B L Kilpatrick

Seconded: Cr. L A Lucas

That EFT Payments EFT8452 – EFT8555, Cheque Payments 5196 – 5208 and Direct Debit Payments from the Municipal Account totalling \$393,018.17 for the month of July 2019 be endorsed and accepted for payment.

Carried 7/0

4114 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. J P Reed

That EFT Payments EFT8559 – EFT8686, Cheque Payments 5209 – 5224 and Direct Debit Payments from the Municipal Account totalling \$612,051.17 and EFT Payments EFT8556 – EFT8558 and EFT8643 – EFT8646 from the Trust Account totalling \$1,110.00 for the month of August 2019 be endorsed and accepted for payment.

Carried 7/0

SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 July 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 10	Grants and Contributions
Note 11	Trust Fund

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2019**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2019/20 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2019/20 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Land	0%	40,000	0
Buildings	0%	25,000	0
Plant & Equipment	0%	344,000	0
Furniture & Equipment	0%	126,700	520
Infrastructure - Roads	0%	1,746,917	731
Footpaths	32%	131,000	42,098
Infrastructure - Other	0%	330,000	0
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	16%	1,198,380	192,115
Non-operating Grants, Subsidies and Contributions	12%	1,143,257	132,393
Rates Levied	0%	2,356,259	0

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 31 Jul 2018	Year to Date Actual 31 Jul 2019
Adjusted Net Current Assets	123%	\$ 922,904	\$ 1,136,779
Cash and Equivalent - Unrestricted	79%	\$ 403,050	\$ 319,988
Cash and Equivalent - Restricted	117%	\$ 1,177,376	\$ 1,380,038
Receivables - Rates	88%	\$ 53,492	\$ 47,215
Receivables - Other	157%	\$ 684,310	\$ 1,076,802
Payables	162%	\$ 195,490	\$ 317,133

** Note: Compares current ytd actuals to prior year actuals at the same time*



**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2019**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 June 2019
Prepared by: Accountant
Reviewed by: Deputy Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

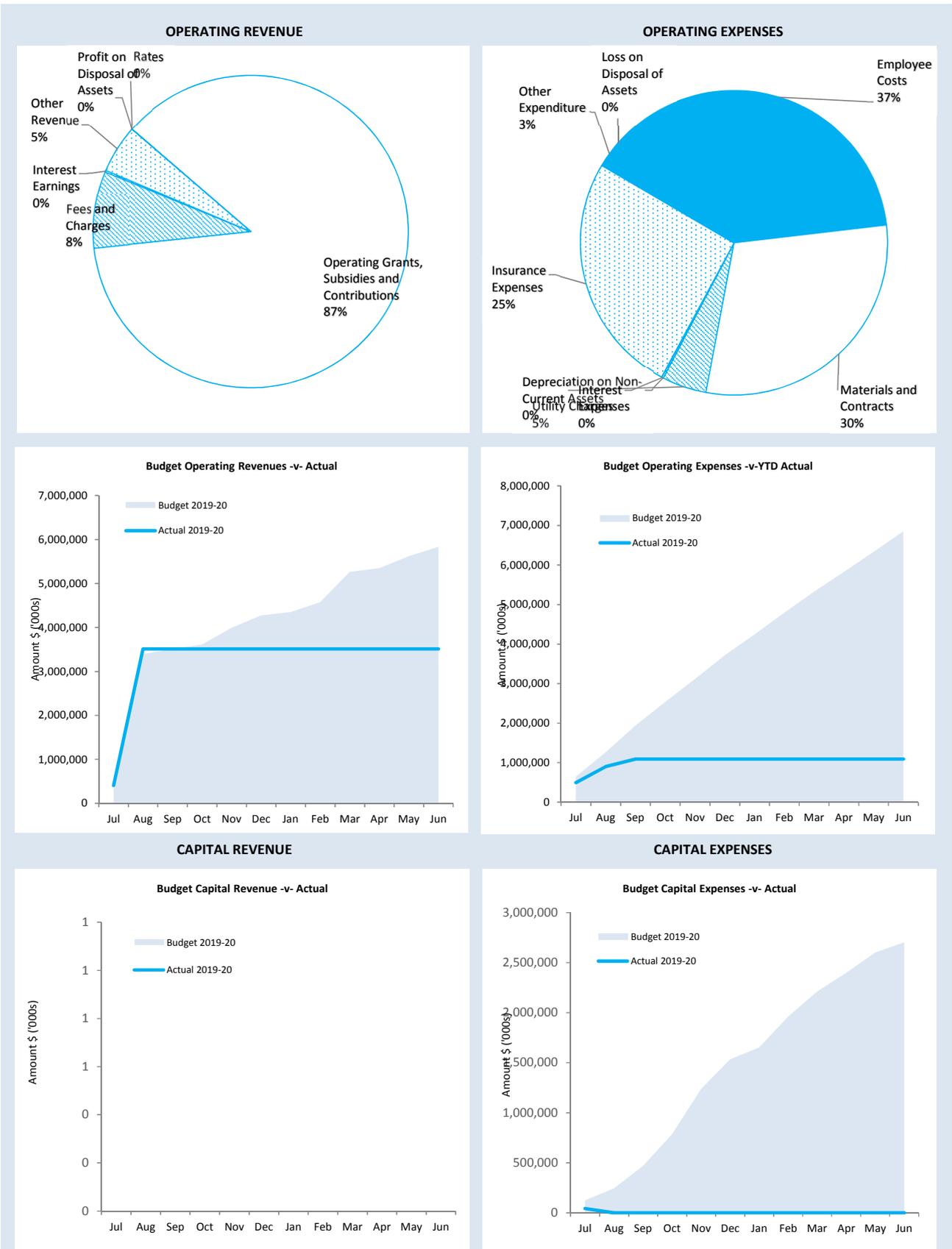
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2019**

SUMMARY GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2019**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus(Deficit)	1(b)	1,279,164	1,279,164	1,279,061	(103)	
Revenue from operating activities						
Governance		9,000	0	0	0	
General Purpose Funding - Rates	5	2,356,258	5,133	3,589	(1,544)	
General Purpose Funding - Other		905,633	0	0	0	
Law, Order and Public Safety		139,604	5,850	5,655	(195)	
Health		56,054	4,513	4,803	290	
Education and Welfare		363,444	5,214	75,419	70,205	▲
Community Amenities		364,300	5,459	7,307	1,848	
Recreation and Culture		95,045	37,672	37,303	(369)	
Transport		179,533	87,538	123,418	35,880	▲
Economic Services		114,700	7,442	10,821	3,379	
Other Property and Services		109,077	7,580	5,696	(1,884)	
		4,692,648	166,401	274,012		
Expenditure from operating activities						
Governance		(424,096)	(86,574)	(76,531)	10,043	
General Purpose Funding		(387,650)	(17,527)	(20,694)	(3,167)	
Law, Order and Public Safety		(272,457)	(42,999)	(40,923)	2,076	
Health		(250,661)	(17,928)	(15,114)	2,814	
Education and Welfare		(474,205)	(44,753)	(47,157)	(2,404)	
Community Amenities		(583,384)	(48,190)	(48,154)	36	
Recreation and Culture		(1,307,420)	(103,397)	(67,637)	35,760	▲
Transport		(2,493,023)	(191,659)	(68,779)	122,880	▲
Economic Services		(269,054)	(18,309)	(21,046)	(2,737)	
Other Property and Services		(391,074)	(73,595)	(89,293)	(15,698)	
		(6,853,024)	(644,931)	(495,330)		
Operating activities excluded from budget						
Add Back Depreciation		2,464,660	205,389	0	(205,389)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(200)	0	0	0	
Adjust Provisions and Accruals		0	0	(8,947)	(8,947)	
Amount attributable to operating activities		304,084	(273,141)	(230,264)		
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10	1,143,257	158,042	132,393	(25,649)	▼
Proceeds from Disposal of Assets	6	77,000	0	0	0	
Capital Acquisitions	7	(2,743,617)	(125,000)	(43,349)	81,651	▲
Amount attributable to investing activities		(1,523,360)	33,042	89,044		
Financing Activities						
Self-Supporting Loan Principal		18,758	0	0	0	
Transfer from Reserves	9	230,000	0	0	0	
Repayment of Debentures	8	(64,099)	(1,062)	(1,062)	0	
Transfer to Reserves	9	(244,547)	0	0	0	
Amount attributable to financing activities		(59,888)	(1,062)	(1,062)		
Closing Funding Surplus(Deficit)	1(b)	(0)	1,038,004	1,136,779		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2019**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus (Deficit)	1(b)	1,279,164	1,279,164	1,279,061	(103)	
Revenue from operating activities						
Rates	5	2,356,259	0	0	0	
Operating Grants, Subsidies and Contributions	10	1,333,086	125,811	238,184	112,373	▲
Fees and Charges		726,990	26,957	21,696	(5,261)	
Interest Earnings		58,247	1,000	494	(506)	
Other Revenue		212,066	12,633	13,638	1,005	
Profit on Disposal of Assets	6	6,000	0	0		
		<u>4,692,648</u>	<u>166,401</u>	<u>274,012</u>		
Expenditure from operating activities						
Employee Costs		(2,419,203)	(205,437)	(182,037)	23,400	▲
Materials and Contracts		(1,240,790)	(100,680)	(147,566)	(46,886)	▼
Utility Charges		(326,824)	(27,370)	(23,259)	4,111	
Depreciation on Non-Current Assets		(2,464,660)	(205,389)	0	205,389	▲
Interest Expenses		(34,694)	(846)	(846)	1	
Insurance Expenses		(194,263)	(100,354)	(127,247)	(26,893)	▼
Other Expenditure		(166,790)	(4,855)	(14,376)	(9,521)	
Loss on Disposal of Assets	6	(5,800)	0	0		
		<u>(6,853,024)</u>	<u>(644,931)</u>	<u>(495,330)</u>		
Operating activities excluded from budget						
Add back Depreciation		2,464,660	205,389	0	(205,389)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(200)	0	0	0	
Adjust Provisions and Accruals		0	0	(8,947)	(8,947)	
Amount attributable to operating activities		304,084	(273,141)	(230,265)		
Investing activities						
Non-operating grants, subsidies and contributions	10	1,143,257	158,042	132,393	(25,649)	▼
Proceeds from Disposal of Assets	6	77,000	0	0	0	
Capital acquisitions	7	(2,743,617)	(125,000)	(43,349)	81,651	▲
Amount attributable to investing activities		(1,523,360)	33,042	89,044		
Financing Activities						
Self-Supporting Loan Principal		18,758	0	0	0	
Transfer from Reserves	9	230,000	0	0	0	
Repayment of Debentures	8	(64,099)	(1,062)	(1,062)	0	
Transfer to Reserves	9	(244,547)	0	0	0	
Amount attributable to financing activities		(59,888)	(1,062)	(1,062)		
Closing Funding Surplus (Deficit)	1(b)	(0)	1,038,004	1,136,779		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS**

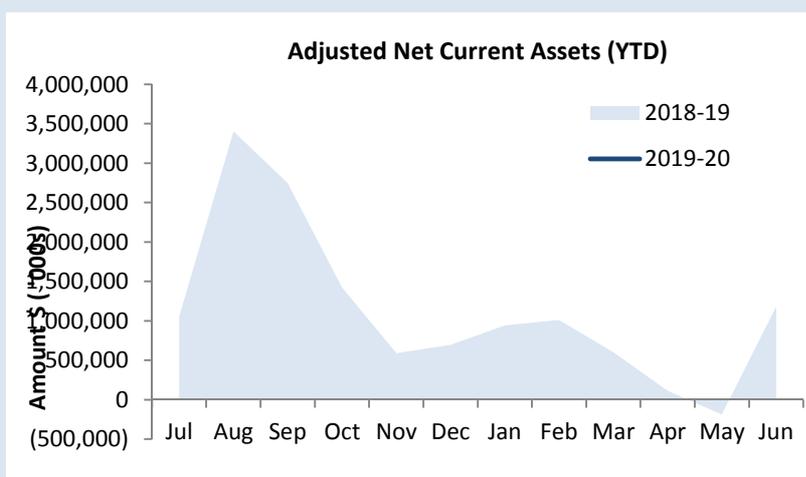
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 Jul 2018	Year to Date Actual 31 Jul 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	382,597	403,050	319,988
Cash Restricted	3	1,380,038	1,177,376	1,380,038
Receivables - Rates	4	62,361	53,492	47,215
Receivables - Other	4	1,027,869	684,310	1,076,802
Loans receivable		18,758	18,201	18,758
Inventories		46,978	40,543	46,978
		0	0	0
		<u>2,918,601</u>	<u>2,376,972</u>	<u>2,889,779</u>
Less: Current Liabilities				
Payables		(203,672)	(195,490)	(317,133)
Regional Refuse Group Accrued Funds		(37,071)	(63,001)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(371,395)	(389,082)	(370,333)
		<u>(612,139)</u>	<u>(647,574)</u>	<u>(724,537)</u>
Unadjusted Net Current Assets		2,306,462	1,729,399	2,165,242
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(1,380,038)	(1,177,376)	(1,380,038)
Less: Loans receivable		(18,758)	(18,201)	(18,758)
Add: Provisions - Loans, Annual & Long Service Leave		371,395	389,082	370,334
Adjusted Net Current Assets		1,279,061	922,904	1,136,779

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$1.14 M
Last Year YTD
Surplus(Deficit)
\$.92 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
Education and Welfare	70,205	▲	Timing	HACC Recurrent grant received in July when budgeted for in August
Transport	35,880	▲	Timing	Road Funding Timing - Corrected in August
Expenditure from operating activities				
Recreation and Culture	35,760	▲	Timing	Depreciation has not been allocated as yet
Transport	122,880	▲	Timing	Depreciation has not been allocated as yet
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(25,649)	▼	Timing	Timing of Road Funding Grants Received
Capital Acquisitions	81,651	▲	Timing	Capital Road Works budgeted in July not carried out

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

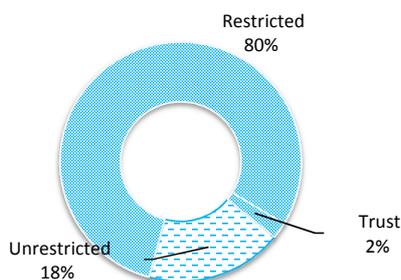
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	165,310			165,310	NAB	Nil	At Call
Overnight Cash Deposit Facility	153,285			153,285	Treasury	1.20%	At Call
Municipal Cash Maximiser	42			42	NAB	0.40%	At Call
Trust Fund			37,623	37,623	NAB	Nil	At Call
Term Deposits							
Municipal Investment - Term Deposit		1,380,038		1,380,038	NAB	2.40%	28-Jun-20
Total	319,988	1,380,038	37,623	1,737,649			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$1.74 M	\$.32 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2019	31 July 2019
	\$	\$
Opening Arrears Previous Years	67,044	62,361
Levied this year	2,469,127	0
Less Collections to date	(2,473,810)	(15,146)
Equals Current Outstanding	62,361	47,215
Net Rates Collectable	62,361	47,215
% Collected	100.19%	0.00%

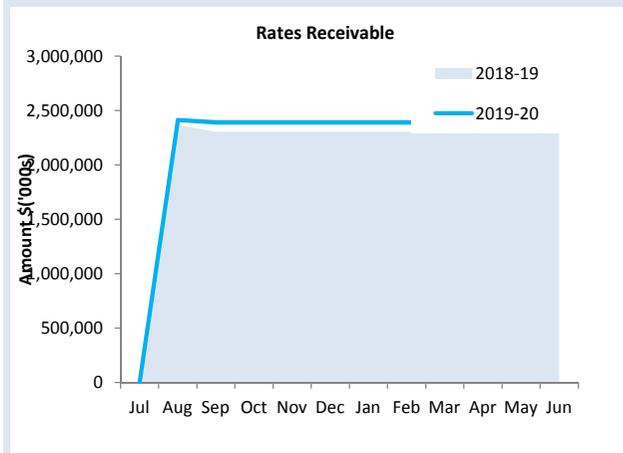
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	364,437	699,101	1,490	22,009	1,087,036
Percentage	34%	64%	0%	2%	
Balance per Trial Balance					
Sundry debtors					1,087,036
GST receivable					0
Loans receivable - clubs/institutions					18,758
Income in advance					0
Doubtful Debtors					(10,234)
					0
Total Receivables General Outstanding					1,095,561
Amounts shown above include GST (where applicable)					0

KEY INFORMATION

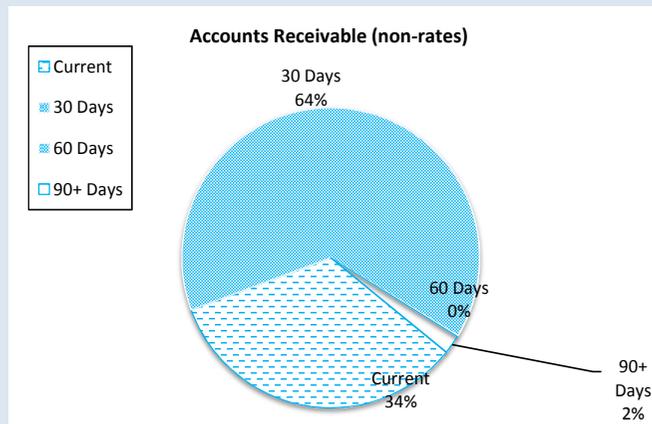
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
0%	\$47,215



Debtors Due
\$1,095,561
Over 30 Days
66%
Over 90 Days
2%

ASL

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

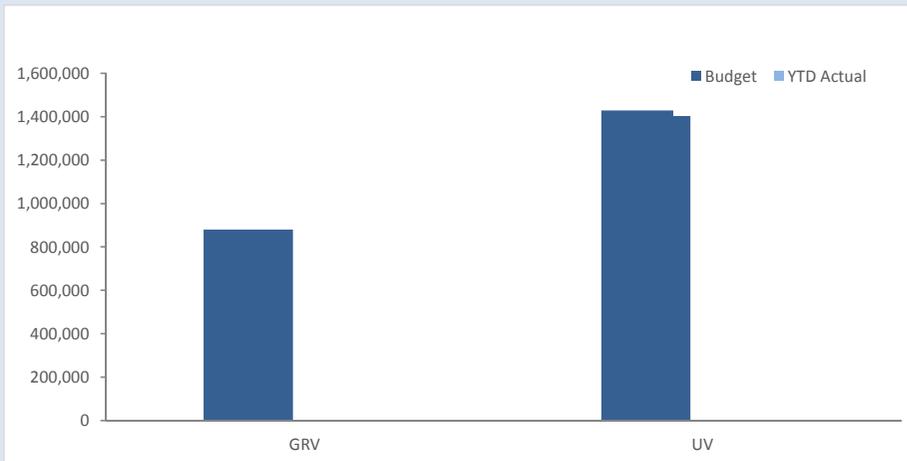
**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.110160	744	7,953,721	876,206	2,000	1,000	879,206	0	0	0	0
UV	0.007240	321	197,041,500	1,426,383	2,000	0	1,428,383	0	0	0	0
	Minimum \$										
GRV	580	148	280,029	85,840	0	0	85,840	0	0	0	0
UV	580	63	3,270,037	36,540	0	0	36,540	0	0	0	0
Sub-Totals		1,276	208,545,287	2,424,969	4,000	1,000	2,429,969	0	0	0	0
Discount							(86,105)				0
Amount from General Rates							2,343,864				0
Ex-Gratia Rates							12,394				0
Total General Rates							2,356,258				0

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



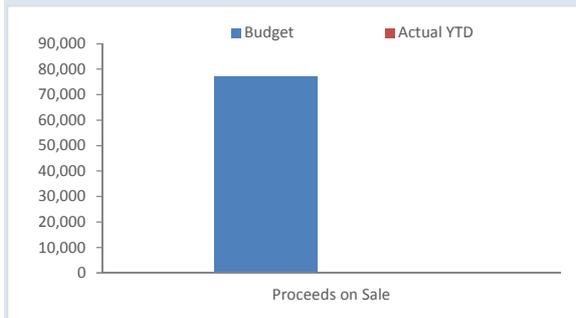
General Rates		
Budget	YTD Actual	%
\$2.34 M	\$. M	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P01Y17	CEO Vehicle	25,000	28,000	3,000					
P80Y18	HACC Co-ordinator Vehicle	24,800	20,000	0	(4,800)				
P14	Isuzu 13t Truck	27,000	29,000	3,000	(1,000)				
		76,800	77,000	6,000	(5,800)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$77,000	\$0	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

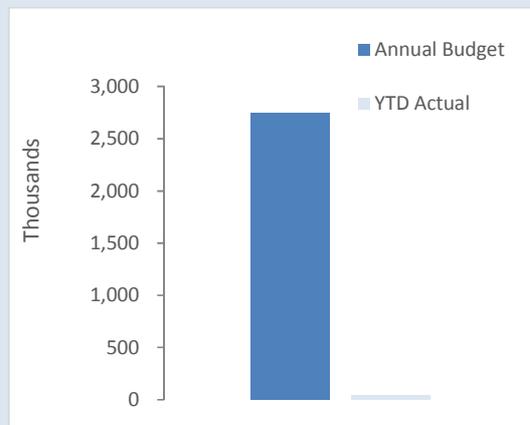
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	25,000	0	0	0
Plant & Equipment	344,000	0	0	0
Furniture & Equipment	126,700	0	520	(520)
Infrastructure - Roads	1,746,917	80,000	731	79,269
Footpaths	131,000	45,000	42,098	2,902
Infrastructure - Other	330,000	0	0	0
Capital Expenditure Totals	2,743,617	125,000	43,349	81,651
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,143,257	158,042	0	158,042
Other (Disposals & C/Fwd)	77,000	0	0	0
Cash Backed Reserves			0	0
Recreation Development Reserve	15,000	0	0	0
Electronic Sign Reserve	10,250	0	0	0
Recreation Centre Equipment Reserve	4,000	0	0	0
Plant Replacement Reserve	90,000	0	0	0
Aerodrome Maintenance & Development Reserve	10,000	0	0	0
Refuse Waste Management Reserve	30,000	0	0	0
Land Development Reserve	40,000	0	0	0
Contribution - operations	1,324,110	-33,042	43,349	(76,391)
Capital Funding Total	2,743,617	125,000	43,349	81,651

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

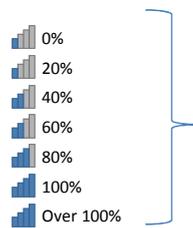


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.74 M	\$0.04 M	2%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.14 M	\$. M	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**

**Capital Expenditure Total
Level of Completion Indicators**



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion # Level of completion indicator, please see table at the end of this note for further a

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Capital Expenditure					
Land					
0.00	Town Centre Development	(40,000)	0	0	0
		(40,000)	0	0	0
Buildings					
0.00	Caravan Park Camp Kitchen	(15,000)	0	0	0
0.00	Solar Panels - Various Buildings	(10,000)	0	0	0
		(25,000)	0	0	0
Plant & Equipment					
0.00	CEO Vehicle (PO1)	(48,000)	0	0	0
0.00	HACC Co-ordinator Vehicle	(30,000)	0	0	0
0.00	2013 Toro Ride on Mower (P43)	(28,000)	0	0	0
0.00	2010 Toyota Gardener Utility (P25)	(24,000)	0	0	0
0.00	Isuzu Truck 13t (P40)	(185,000)	0	0	0
0.00	Stump Grinder for Bobcat	(9,000)	0	0	0
0.00	All Terrain Utility / Gator	(20,000)	0	0	0
		(344,000)	0	0	0
Furniture & Equipment					
0.00	Electronic Advertising Sign	(56,500)	0	0	0
0.00	Rec Centre - Furniture Upgrades	(8,000)	0	0	0
0.00	Wetlands Park - Playground Equipment	(38,200)	0	0	0
0.00	Water Standpipe Controller	(18,000)	0	0	0
0.09	Pallet Racking - Depot	(6,000)	0	(520)	(520)
		(126,700)	0	(520)	(520)
Infrastructure - Roads					
0.00	Capital Works Program	(1,746,917)	(80,000)	(731)	79,269
		(1,746,917)	(80,000)	(731)	79,269
Footpaths					
0.32	Footpath Program	(131,000)	(45,000)	(42,098)	2,902
		(131,000)	(45,000)	(42,098)	2,902
Infrastructure - Other					
0.00	Cemetery Upgrade	(50,000)	0	0	0
0.00	Learn to Swim Pool Heating	(40,000)	0	0	0
0.00	Town Centre Redevelopment - Library Parking Area	(130,000)	0	0	0
0.00	Airport Development	(40,000)	0	0	0
0.00	Wetlands Park Pond Works	(10,000)	0	0	0
0.00	Townscape	(60,000)	0	0	0
		(330,000)	0	0	0
		(2,743,617)	(125,000)	(43,349)	81,651

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	67,982	0	0		9,305	67,982	49,939		3,639
Loan 139 - Swimming Pool Redevelopment	239,319	0	0		12,662	239,319	214,622		11,374
Other Property and Services									
Loan 137 - Staff Housing	180,880	0	0	1,062	13,106	179,818	155,432	846	9,788
Loan 138 - Doctor Housing	96,812	0	0		10,268	96,812	76,891		5,306
	584,993	0	0	1,062	45,341	583,930	496,884	846	30,107
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	173,708	0	0		18,758	173,708	136,749		4,586
	173,708	0	0	0	18,758	173,708	136,749	0	4,586
Total	758,701	0	0	1,062	64,099	757,638	633,633	846	34,693

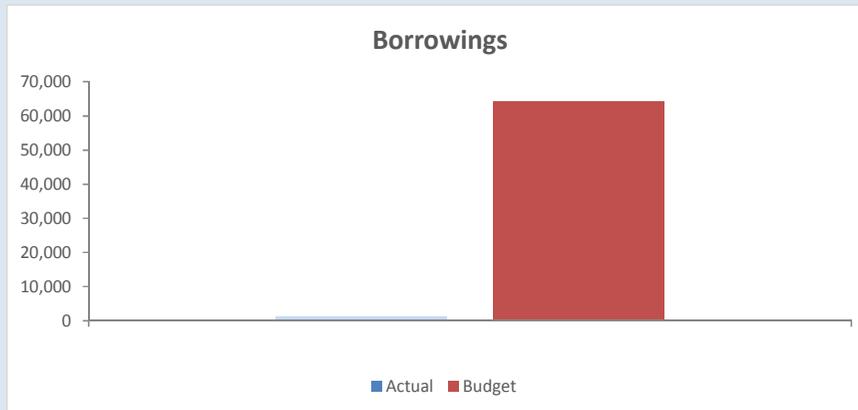
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$1,062
Interest Earned	\$494
Interest Expense	\$846
Reserves Bal	\$1.38 M
Loans Due	\$0.76 M

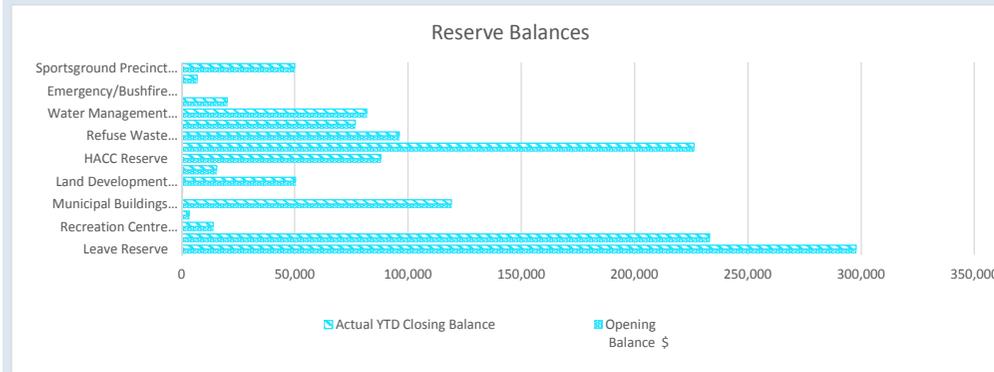
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

FINANCING ACTIVITIES
NOTE 9
RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	297,855	7,446				(30,000)		275,301	297,855
Plant Replacement Reserve	233,074	5,827		40,000				278,901	233,074
Recreation Centre Equipment Reserve	14,078	352		1,800		(4,500)		11,730	14,078
Aerodrome Maintenance & Development Reserve	3,387	85		5,200				8,672	3,387
Municipal Buildings Reserve	119,105	2,978				(70,000)		52,083	119,105
Admin Centre Furniture, Equipment & IT Reserve	506	13		5,000				5,519	506
Land Development Reserve	50,296	1,257				(40,000)		11,553	50,296
Community Bus Reserve	15,592	390		2,000				17,982	15,592
HACC Reserve	88,031	2,201				(10,000)		80,232	88,031
Recreation Development Reserve	226,283	5,657		60,000		(50,000)		241,940	226,283
Refuse Waste Management Reserve	96,144	2,404		39,800				138,348	96,144
Refuse Site Rehabilitation Reserve	76,750	1,919						78,669	76,750
Water Management Reserve	81,772	2,044				(5,000)		78,816	81,772
Electronic Sign Reserve	20,249	251				(20,500)		0	20,249
Emergency/Bushfire Control Reserve	0			21,000				21,000	0
Community Gym Reserve	6,914	173		5,500				12,587	6,914
Sportsground Precinct Redevelopment Reserve	50,000	1,250		30,000				81,250	50,000
	1,380,038	34,247	0	210,300	0	(230,000)	0	1,394,585	1,380,036

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 10
GRANTS AND CONTRIBUTIONS**

Grants and Contributions

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions				
General Purpose Funding				
Grants Commission - General	455,916	0	0	0
Grants Commission - Roads	219,016	0	0	0
Law, Order and Public Safety				
DFES Grant - Operating Bush Fire Brigade	56,550	0	0	0
DFES Grant - MAF Funding	21,000	0	0	0
DFES Grant - Operating SES	27,860	0	0	0
Education and Welfare				
HACC Recurrent Grant	289,545	0	72,386	72,386
Recreation and Culture				
Thank A Volunteer Grant	950	950	941	(9)
Lotterywest - Wagin Street Carnival	8,755	0	0	0
Transport				
Direct Road Grants	118,788	118,788	118,788	0
		0	0	0
Operating grants, subsidies and contributions Total	1,198,380	119,738	192,115	72,377
Non-operating grants, subsidies and contributions				
Community Amenities				
Contributions to Cemetery Upgrade	8,000	0	0	0
Recreation and Culture				
Wetlands Park Playground Upgrade Contribution	28,200	0	0	0
Electronic Sign Contributions	35,000	0	0	0
CSRFF Grant - Swim Pool Stage 2	20,000			
Transport				
Road Project Grants	307,605	123,042	123,042	0
Main Roads Bridge Grant	422,322	0	0	0
Roads To Recovery Grant	312,145	0	0	0
Regional Airports Development Scheme (RADs)	9,985			
WANDRRA Storm Damage	0	0	9,351	9,351
Non-operating grants, subsidies and contributions Total	1,143,257	123,042	132,393	9,351
Grand Total	2,341,637	242,780	324,508	81,728

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Jul 2019
	\$	\$	\$	\$
Deposits - Town Hall	1,100	0	0	1,100
Deposits - Community Bus	1,200	0	0	1,200
Deposits - Rec Ctr & EFP	2,362	900	0	3,262
Deposits - Animal Trap	0	0	0	0
BCITF	0	0	0	0
Deposit - Community Gym Key	3,000	150	0	3,150
Building Services Levy	0	0	0	0
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	6,679	0	0	6,679
Unclaimed Monies	1,733	0	0	1,733
Transport Licensing	10,427	0	(10,427)	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
In Lieu of Public Open Space	8,200	0	0	8,200
Staff Christmas Fund	4,060	520	0	4,580
Cemetery Shelter Contributions	8,000	0	0	8,000
	46,941	1,570	(10,427)	38,084

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 JULY 2019

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	876,206	0	0
I031010	GRV Minimums	Inc	85,840	0	0
I031015	UV	Inc	1,426,384	0	0
I031020	UV Minimums	Inc	36,540	0	0
I031025	GRV Interim Rates	Inc	2,000	0	0
I031030	UV Interim Rates	Inc	2,000	0	0
I031035	Back Rates	Inc	1,000	0	0
I031040	Ex-Gratia Rates (CBH)	Inc	12,394	0	0
I031045	Discount Allowed	Inc	(86,105)	0	0
I031050	Instalment Admin Charge	Inc	8,000	0	0
I031055	Account Enquiry Fee	Inc	2,000	167	55
I031060	(Rate Write Offs)	Inc	(5,000)	0	0
I031065	Penalty Interest	Inc	12,000	0	494
I031070	Emergency Services Levy	Inc	113,467	0	0
I031075	ESL Penalty Interest	Inc	600	50	26
I031090	Rate Legal Charges	Inc	10,000	833	0
			<u>2,497,326</u>	<u>1,050</u>	<u>575</u>
E031005	Valuation Expenses	Exp	(10,000)	0	(1,051)
E031010	Legal Costs/Expenses	Exp	(1,000)	0	0
E031015	Title Searches	Exp	(600)	(50)	(26)
E031020	Rate Recovery Expenses	Exp	(10,000)	(800)	(3,140)
E031025	Printing Stationery Postage	Exp	(2,000)	0	(483)
E031030	Emergency Services Levy	Exp	(113,467)	0	0
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,923)	0	0
E031100	Administration Allocated	Exp	(90,583)	(7,549)	(7,549)
			<u>(231,573)</u>	<u>(8,399)</u>	<u>(12,249)</u>
Other General Purpose Funding					
I032005	Grants Commission General	Inc	455,916	0	0
I032010	Grants Commission Roads	Inc	219,016	0	0
I032020	Administration Rental	Inc	36,000	3,000	3,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	83	14
I032030	Reimbursements	Inc	100	0	0
I032035	SS Loans Interest & GFee Reimb.	Inc	5,786	0	0
I032040	Bank Interest	Inc	12,000	1,000	0
I032045	Reserves Interest	Inc	34,247	0	0
I032055	Commissions & Recoups	Inc	500	0	0
			<u>764,565</u>	<u>4,083</u>	<u>3,014</u>
E032005	Bank Fees and Charges	Exp	(11,000)	(917)	(235)
E032015	Interest on Loans	Exp	(34,694)	(846)	(846)
E032030	Audit Fees & Other Services	Exp	(22,000)	0	0
E032035	Administration Allocated	Exp	(88,383)	(7,365)	(7,365)
			<u>(156,077)</u>	<u>(9,128)</u>	<u>(8,446)</u>
Total General Purpose Income			<u>3,261,891</u>	<u>5,133</u>	<u>3,588</u>
Total General Purpose Expenditure			<u>(387,650)</u>	<u>(17,527)</u>	<u>(20,695)</u>
Governance					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Members of Council					
I041020	Other Income Relating to Members	Inc	1,000	0	0
			1,000	0	0
E041005	Sitting Fees	Exp	(18,000)	0	0
E041010	Training	Exp	(8,000)	0	0
E041015	Members Travelling	Exp	(1,000)	0	0
E041025	Election Expenses	Exp	(3,000)	0	0
E041030	Other Expenses	Exp	(5,000)	0	0
E041035	Conference Expenses	Exp	(12,000)	0	0
E041040	Presidents Allowance	Exp	(12,000)	0	0
E041045	Deputy Presidents Allowance	Exp	(3,000)	0	0
E041055	Refreshments and Receptions	Exp	(14,000)	(750)	(486)
E041060	Presentations	Exp	(2,500)	(540)	(540)
E041065	Insurance	Exp	(9,630)	(4,815)	(9,557)
E041070	Public Relations	Exp	(3,000)	0	0
E041075	Subscriptions	Exp	(25,200)	(24,000)	(21,778)
E041100	Administration Allocated	Exp	(108,766)	(9,064)	(9,064)
			(225,096)	(39,169)	(41,425)
Other Governance					
I042030	Profit on Sale of Asset	Inc	3,000	0	0
I042045	Admin Reimbursements	Inc	5,000	0	0
			8,000	0	0
E042005	Administration Salaries	Exp	(660,255)	(55,021)	(49,762)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(68,951)	(5,746)	(5,564)
E042011	Loyalty Allowance	Exp	(8,580)	(715)	(520)
E042012	Housing Allowance Admin	Exp	(10,340)	(200)	(192)
E042015	Insurance	Exp	(23,073)	(11,537)	(11,537)
E042020	Staff Training	Exp	(14,000)	(1,167)	(195)
E042025	Removal Expenses	Exp	(8,000)		
E042030	Printing & Stationery	Exp	(26,000)	(2,167)	(3,093)
E042035	Phone, Fax & Modem	Exp	(10,000)	(833)	(441)
E042040	Office Maintenance	Exp	(54,500)	(4,542)	(5,410)
E042045	Advertising	Exp	(8,000)	(667)	(201)
E042050	Office Equipment Maintenance	Exp	(3,000)	(250)	(207)
E042055	Postage & Freight	Exp	(4,000)	(333)	(246)
E042060	Vehicle Running Expenses	Exp	(7,500)	(1,379)	(3,686)
E042065	Legal Expenses	Exp	(3,000)	0	0
E042070	Garden Expenses	Exp	(10,000)	(833)	(667)
E042075	Conference & Training	Exp	(11,000)	(100)	(90)
E042080	Computer Support	Exp	(87,500)	(32,000)	(28,923)
E042085	Other Expenses	Exp	(1,500)	(100)	(133)
E042090	Administration Allocated	Exp	(198,000)	(16,500)	(16,500)
E042095	Fringe Benefits Tax	Exp	(10,000)	0	0
E042100	Staff Uniforms	Exp	(4,000)	0	0
E042120	Depreciation - Other Governance	Exp	(66,830)	(5,569)	0
E042125	Less Administration Allocated	Exp	1,109,529	92,462	92,463
E042155	Lease of Photocopier	Exp	(2,500)	(208)	(202)
E042160	CEO Recruitment	Exp	(8,000)		
			(199,000)	(47,405)	(35,106)
Total Governance Income			9,000	0	0
Total Governance Expenditure			(424,096)	(86,574)	(76,529)

Law, Order & Public Safety**Fire Prevention**


COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
I051010	BFB Operating Grant	Inc	56,550	0	0
I051015	Sale of Fire Maps	Inc	300	25	23
I051025	Reimbursements	Inc	3,000	0	0
I051030	Bush Fire Infringements	Inc	1,500	0	0
I051035	ESL Admin Fee	Inc	4,000	0	0
I051070	Other Bushfire Grants Income	Inc	21,000	0	0
I051075	SES Operating Grant	Inc	27,860	0	0
			114,210	25	23
E051005	BFB Operation Expenditure	Exp	(56,550)	(25,250)	(26,105)
E051010	Communication Mtce	Exp	(3,000)	(308)	(128)
E051015	Advertising & Other Expenses	Exp	(2,000)	0	0
E051020	Fire Fighting/Emergency Services Expenses	Exp	(2,000)	0	0
E051025	Town Block Burn Off	Exp	(5,000)	(1,050)	(1,290)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(200)
E051060	SES Operation Expenditure	Exp	(27,860)	(3,772)	(3,727)
E051100	Administration Allocated	Exp	(56,011)	(4,668)	(4,668)
E051190	Depreciation - Fire Prevention	Exp	(24,590)	(2,049)	0
			(177,011)	(37,097)	(36,118)
	Animal Control				
I052005	Dog Fines and Fees	Inc	6,000	500	310
I052006	Cat Fines and Fees	Inc	300	25	0
I052010	Hire of Animal Traps	Inc	50	0	0
I052015	Dog Registration	Inc	7,500	250	239
I052016	Cat Registration	Inc	600	50	0
I052020	Reimbursements	Inc	500	0	0
			14,950	825	549
E052005	Ranger Salary	Exp	(12,000)	(1,000)	(642)
E052007	Ranger Telephone	Exp	(1,000)	(83)	(82)
E052010	Pound Maintenance	Exp	(2,450)	(82)	(70)
E052015	Dog Control Insurance	Exp	(240)	(240)	(120)
E052020	Legal Fees	Exp	(500)	0	0
E052025	Training & Conference	Exp	(2,000)	0	0
E052030	Ranger Services Other	Exp	(28,000)	(2,108)	(1,700)
E052035	Administration Allocated	Exp	(24,606)	(2,051)	(2,051)
E052190	Depreciation - Animal Control	Exp	(1,650)	(138)	0
			(72,446)	(5,702)	(4,665)
	Other Law, Order & Public Safety				
I053005	Abandoned Vehicles/Fines	Inc	50	0	0
I053040	Safer Wagin Income	Inc	10,394	5,000	5,083
			10,444	5,000	5,083
E053005	Abandoned Vehicles	Exp	(500)	0	0
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	0	0
E053045	CCTV & Security	Exp	(12,000)	(200)	(141)
E053055	Mosquito Control	Exp	(10,000)	0	0
			(23,000)	(200)	(141)
	Total Law, Order & Public Safety Income		139,604	5,850	5,654
	Total Law, Order & Public Safety Expenditure		(272,457)	(42,999)	(40,923)
	Health				
	Maternal & Infant Health				
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(11,150)	(928)	(590)
			(11,150)	(928)	(590)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Preventative Services - Admin & Inspections					
I074005	Food Licences & Fees	Inc	800	67	62
I074015	Contrib. Regional Health Scheme	Inc	46,000	3,833	4,147
			46,800	3,900	4,209
E074005	EHO Salary	Exp	(97,000)	(8,083)	(6,679)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(9,650)	(804)	(743)
E074015	Other Control Expenses	Exp	(8,000)	(1,416)	(1,299)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(718)	(573)
E074030	Conferences & Training	Exp	(3,000)	0	0
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(25,001)	(2,083)	(2,083)
E074190	Depreciation - Prevent Services	Exp	(5,930)	(494)	0
			(153,581)	(13,598)	(11,377)
Other Health					
I076010	Rent - Medical Centre-Dentist	Inc	3,856	321	317
I076015	Reimbursements - IPN Medical	Inc	1,198	0	0
I076020	Meeting Room Fees	Inc	3,500	292	276
I076040	Reimbursements - Dr Norris	Inc	700	0	0
			9,254	613	593
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(14,585)	(1,215)	(2,214)
E076025	Depreciation - Other Health	Exp	(20,720)	(1,727)	0
E076030	Doctors Vehicle Mtce	Exp	(2,800)	0	(470)
E076040	IPN Medical Services	Exp	(47,365)	0	0
			(85,470)	(2,942)	(2,684)
Health - Preventative Services					
E077010	Analytical Expenses	Exp	(460)	(460)	(463)
			(460)	(460)	(463)
Total Health Income			56,054	4,513	4,802
Total Health Expenditure			(250,661)	(17,928)	(15,116)
Education & Welfare					
Pre Schools					
I083035	Day Care Lease	Exp	7,559	630	622
I083036	Day Care Reimbursements	Exp	3,500	0	0
			11,059	630	622
E080010	Kindergarten Maintenance (Daycare)	Exp	(14,900)	(1,242)	(1,248)
E080190	Depreciation - Pre-Schools	Exp	(5,420)	(452)	0
			(20,320)	(1,694)	(1,248)
Other Education					
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,400)	0	(2,400)
			(2,400)	0	(2,400)
HACC Program					
I082010	HACC Recurrent Grant	Inc	289,545	0	72,386
I082015	Meals on Wheels	Inc	20,000	1,667	564
I082020	HACC Fee for Service	Inc	35,000	2,917	1,848
I082030	Reimbursements	Inc	500		
			345,045	4,584	74,798

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E082010	Co-ordinator Salary	Exp	(65,000)	(5,417)	(4,340)
E082013	HACC Leave/Wages Liability	Exp	0	0	0
E082015	Home Mtce Salary	Exp	(19,000)	(1,583)	(1,275)
E082020	Respite Salaries	Exp	(600)	0	(205)
E082025	Home Help Salaries	Exp	(130,000)	(10,833)	(12,350)
E082030	Superannuation	Exp	(18,000)	(1,500)	(1,708)
E082035	Other Expenses	Exp	(3,000)	(230)	(348)
E082040	Travelling - Mileage	Exp	(17,000)	(1,417)	(2,070)
E082045	Staff Training	Exp	(1,500)	0	(174)
E082050	Staff Training Salaries	Exp	(2,500)	0	0
E082055	Subscriptions	Exp	(4,500)	(2,400)	(2,361)
E082060	Telephone & Postage	Exp	(3,000)	(217)	(207)
E082065	Advertising & Stationery	Exp	(500)	(29)	(235)
E082070	Insurance	Exp	(6,874)	(3,437)	(2,342)
E082075	Office Accommodation	Exp	(36,000)	(3,000)	(3,000)
E082080	Plant & Equipment Mtce	Exp	(7,000)	(2,417)	(2,364)
E082085	Consumable Supplies	Exp	(4,298)	(500)	(4,186)
E082090	Expenditure from Donations	Exp	(4,273)	0	(346)
E082100	Administration Allocated	Exp	(29,466)	(2,456)	(2,456)
E082110	Meals on Wheels Expenditure	Exp	(22,000)	(1,833)	127
E082120	Loss on Sale of Asset	Exp	(4,800)		
E082130	HACC Growth Funding Expenditure	Exp	0	0	0
E082190	Depreciation - HACC	Exp	(25,440)	(2,120)	0
			(404,751)	(39,389)	(39,840)
Other Welfare					
I083010	Wagin Frail Aged Reimb	Inc	7,340	0	0
			7,340	0	0
E083010	Wagin Frail Aged Exp	Exp	(7,340)	(3,670)	(3,670)
E083020	Comm. Aged Care Expenses	Exp	(39,394)	0	0
			(46,734)	(3,670)	(3,670)
Total Education & Welfare Income			363,444	5,214	75,421
Total Education & Welfare Expenditure			(474,205)	(44,753)	(47,158)
Community Amenities					
Sanitation - Household Refuse					
I101005	Domestic Collection	Inc	241,800	0	0
I102020	Refuse Site Fees	Inc	18,000	1,500	2,422
			259,800	1,500	2,422
E101005	Domestic Refuse Collection	Exp	(70,000)	(5,833)	(5,831)
E101010	Recycling Pick-Up	Exp	(66,000)	(5,500)	(7,166)
E101015	Refuse Site Mtce	Exp	(134,000)	(11,167)	(9,163)
E101025	Refuse Site Attendant	Exp	0	0	0
			(270,000)	(22,500)	(22,160)
Sanitation - Other					
I102002	Commercial Collection Charges	Inc	65,000	0	0
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	15,500	1,292	1,454
			84,500	1,292	1,454
E102005	Commercial Collection	Exp	(14,000)	(1,167)	(1,264)
E102010	Bulk Rubbish Collection	Exp	(15,500)	(1,292)	(1,454)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(12,310)	(1,026)	0
			(46,810)	(3,485)	(2,718)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Sewerage					
I104005	Septic Tank Fees	Inc	500	42	0
			500	42	0
E104005	Sewerage Treatment Plant	Exp	(500)	(30)	(27)
			(500)	(30)	(27)
Regional Refuse Group					
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
Town Planning					
I106005	Planning Fees	Inc	3,500	292	0
			3,500	292	0
E106005	Town Planning Expenses	Exp	(35,000)	(2,917)	(5,000)
E106100	Administration Allocated	Exp	(31,934)	(2,661)	(2,661)
			(66,934)	(5,578)	(7,661)
Other Community Amenities					
I107005	Cemetery Fees	Inc	12,000	2,000	2,923
I107010	Community Bus Income	Inc	4,000	333	508
I107025	Other Community Amenities Contributions	Inc	8,000	0	0
			24,000	2,333	3,431
E107005	Cemetery Mtce	Exp	(27,300)	(2,276)	(4,698)
E107010	Public Convenience Mtce	Exp	(65,700)	(5,476)	(4,362)
E107015	Community Bus Operating	Exp	(2,000)	(167)	(1,143)
E107100	Administration Allocated	Exp	(64,620)	(5,385)	(5,385)
E107190	Depreciation - Other Comm Amenities	Exp	(39,520)	(3,293)	0
			(199,140)	(16,597)	(15,588)
Total Community Amenities Income			372,300	5,459	7,306
Total Community Amenities Expenditure			(583,384)	(48,190)	(48,152)
Recreation & Culture					
Public Halls & Civic Centres					
I111005	Town Hall Hire	Inc	1,200	100	0
I111010	Reimbursements	Inc	100	0	0
I111015	Town Hall Lease -L Piesse	Inc	4,265	355	351
			5,565	455	351
E111005	Town Hall Mtce	Exp	(20,700)	(1,726)	(2,857)
E111010	Other Halls Mtce	Exp	(6,200)	(517)	(274)
E111190	Depreciation - Public Halls	Exp	(55,610)	(4,634)	0
			(82,510)	(6,877)	(3,131)
Swimming Pool					
I112010	Swimming Pool Admission	Inc	35,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	105	0	0
I112020	Reimbursements	Inc	600	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	20,000	0	0
			55,705	0	0
E112005	Pool Staff Salary	Exp	(65,000)	(5,000)	(5,154)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(6,000)	(400)	(409)
E112015	Swimming Pool Maintenance	Exp	(104,500)	(6,059)	(6,562)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E112020	Swimming Pool Other Expenses	Exp	(4,000)	(750)	(698)
E112190	Depreciation - Swimming Pools	Exp	(185,400)	(15,450)	0
			(364,900)	(27,659)	(12,823)
	Other Recreation & Sport				
I113005	Sportsground Rental	Inc	7,820	0	0
I113015	Power Reimbursements	Inc	6,000	500	0
I113020	Recreation Centre Hire	Inc	10,000	400	294
I113025	Reimbursements Other	Inc	500	0	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	0	0
I113040	Other Recreation & Sport Contributions	Inc	28,200	0	0
I113055	Eric Farrow Pavillion Hire	Inc	2,000	167	958
I113065	Community Gym Membership	Inc	11,200	200	218
			67,570	1,267	1,470
E113005	Sportsground Mtce	Exp	(103,250)	(8,604)	(3,833)
E113010	Sportsground Building Mtce	Exp	(23,100)	(1,926)	(4,770)
E113015	Wetlands Park Mtce	Exp	(59,700)	(4,976)	(5,248)
E113020	Parks & Gardens Mtce	Exp	(56,300)	(4,693)	(9,190)
E113025	Puntapin Rock Mtce	Exp	(2,600)	(217)	(27)
E113030	Recreation Centre Mtce	Exp	(49,700)	(4,141)	(6,907)
E113035	Rec Staff Salaries	Exp	(22,000)	(1,700)	(1,381)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(2,200)	(183)	(197)
E113045	Other Expenses	Exp	(1,500)	0	(439)
E113050	Norring Lake Mtce	Exp	(3,100)	(226)	(86)
E113065	Eric Farrow Pavilion Mtce	Exp	(22,800)	(1,900)	(2,514)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	0	0
E113095	Community Gym Expenditure	Exp	(5,700)	(267)	(654)
E113100	Administration Allocated	Exp	(99,515)	(8,293)	(8,293)
E113190	Depreciation - Other Rec & Sport	Exp	(233,950)	(19,496)	0
			(687,415)	(56,622)	(43,539)
	Library				
I115005	Lost Books	Inc	50	0	0
I115010	Reimbursements	Inc	100	0	0
			150	0	0
E115005	Library Staff Salaries	Exp	(48,000)	(4,000)	(4,195)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(7,730)	(645)	(869)
E115020	Library Other Expenses	Exp	(11,410)	(890)	(708)
E115190	Depreciation - Libraries	Exp	(1,550)	(129)	0
			(68,690)	(5,664)	(5,772)
	Other Culture				
I116035	Long Table Experience Income	Inc	0	0	0
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	35,100	35,000	34,545
I119030	Community Events Income	Inc	3,450	0	0
I119031	Other Culture Grant Funds	Inc	9,705	950	941
			49,255	35,950	35,486
E116005	Subsidy Woolorama Committee	Exp	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(60,450)	(5,037)	(939)
E116015	Community Centre Mtce	Exp	(10,100)	(842)	(581)
E116020	Historical Village	Exp	(2,900)	(242)	(607)
E116035	Long Table Experience Expenditure	Exp	0	0	0
E116045	Community Development Events	Exp	(26,155)	(179)	(251)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E116046	Community Development Equipment Maintenance	Exp	(500)	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116190	Depreciation - Other Culture	Exp	(3,300)	(275)	0
			(103,905)	(6,575)	(2,378)
Total Recreation & Culture Income			178,245	37,672	37,307
Total Recreation & Culture Expenditure			(1,307,420)	(103,397)	(67,643)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	118,788	118,788	118,788
I121010	Road Project Grants	Inc	307,605	123,042	123,042
I121015	Roads to Recovery Grant	Inc	312,145	0	0
I121020	Reimbursements	Inc	1,000	0	0
I121025	Contribution - St Lighting	Inc	3,435	0	0
I121070	Main Roads Bridge Grant	Inc	422,322	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	9,351
			1,165,295	241,830	251,181
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	3,750	4,630
			45,000	3,750	4,630
E122005	Road Maintenance	Exp	(125,000)	(10,417)	(8,960)
E122006	Maintenance Grading	Exp	(175,000)	(14,584)	(39,345)
E122007	Rural Tree Pruning	Exp	(100,000)	(1,501)	0
E122008	Rural Spraying	Exp	(15,000)	0	0
E122009	Town Site Spraying	Exp	(30,000)	(1,833)	(2,858)
E122010	Depot Mtce	Exp	(23,000)	(1,917)	(4,298)
E122011	Town Reserve & Verg Mtce	Exp	(2,000)	(50)	0
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(1,000)	(1,186)
E122015	Rural Numbering	Exp	(100)	0	0
E122020	Footpath Mtce	Exp	(5,000)		
E122025	Street Cleaning	Exp	(42,000)	(3,500)	(1,120)
E122030	Street Trees	Exp	(55,000)	0	0
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(333)	(764)
E122045	Townscape	Exp	(20,000)	(1,031)	(31)
E122050	Crossovers	Exp	(500)	0	0
E122055	RoMan Data Collection	Exp	(6,000)	0	0
E122060	Street Lighting	Exp	(68,000)	(5,667)	(5,197)
E122090	Graffiti Removal	Exp	(1,000)	0	0
E122100	Administration Allocated	Exp	(49,203)	(4,100)	(4,100)
E122190	Depreciation - Roads	Exp	(1,703,750)	(141,979)	0
E147120	Storm Damage - Not Claimable	Exp	0	0	0
			(2,447,053)	(187,912)	(67,859)
Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	3,000	0	0
			3,000	0	0
E123010	Loss on Sale of Asset	Exp	(1,000)	0	0
			(1,000)	0	0
Aerodrome					
I126015	Aerodrome Reimbursements	Inc	9,985	0	0
I126020	Aerodrome Hangar Lease	Inc	8,310	0	0
			18,295	0	0
E126005	Aerodrome Maintenance	Exp	(9,400)	(783)	(921)
E126190	Depreciation - Aerodromes	Exp	(35,570)	(2,964)	0

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(44,970)	(3,747)	(921)
	Total Transport Income		1,231,590	245,580	255,810
	Total Transport Expenditure		(2,493,023)	(191,659)	(68,779)
Economic Services					
Rural Services					
I131020	Landcare Reimbursements	Inc	700	58	5,562
			700	58	5,562
E131020	Landcare	Exp	(25,700)	(58)	(6,285)
E131030	Rural Towns Program	Exp	(20,000)	(1,634)	(62)
E131100	Administration Allocated	Exp	(15,827)	(1,319)	(1,319)
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(498)	(692)
E131190	Depreciation - Rural Services	Exp	(1,030)	(86)	0
			(67,557)	(3,595)	(8,358)
Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	80,000	5,000	5,008
I132010	Reimbursements	Inc	1,000	0	0
I132015	RV Area Fees	Inc	8,000	300	233
I132035	Tourism Income	Inc	0	0	0
			89,000	5,300	5,241
E132015	Caravan Park Manager Salary	Exp	(25,000)	(2,083)	(2,273)
E132020	Caravan Park Mtce	Exp	(52,000)	(4,336)	(3,887)
E132010	Wagin Tourism Committee	Exp	0	0	(118)
E132025	Subsidy Historic Village	Exp	(8,460)	0	0
E132035	RV Area Maintenance	Exp	(5,000)	(292)	(134)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	0	(268)
E132050	Administration Allocated	Exp	(60,177)	(5,015)	(5,015)
E132190	Depreciation - Tourism	Exp	(10,860)	(905)	0
			(176,497)	(12,631)	(11,695)
Building Control					
I133005	Building Licenses	Inc	5,000	417	18
			5,000	417	18
Other Economic Services					
I134005	Water Sales	Inc	20,000	1,667	0
			20,000	1,667	0
E134005	Water Supply - Standpipes	Exp	(25,000)	(2,083)	(991)
E134190	Depreciation - Other Economic Services	Exp	0	0	0
			(25,000)	(2,083)	(991)
	Total Economic Services Income		114,700	7,442	10,821
	Total Economic Services Expenditure		(269,054)	(18,309)	(21,044)
Other Property & Services					
Private Works					
I141005	Private Works Income	Inc	20,000	1,667	198
			20,000	1,667	198
E141005	Private Works	Exp	(10,000)	(833)	(13)
E141100	Administration Allocated	Exp	(5,636)	(470)	(470)
			(15,636)	(1,303)	(483)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Public Works Overheads					
I143020	Reimbursements	Inc	617	0	0
			617	0	0
E143005	Engineering Salaries	Exp	(92,500)	(7,708)	(6,340)
E143007	Engineering Administration Salaries	Exp	(45,000)	(3,750)	(4,462)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(16,390)	(500)	(462)
E143015	CEO's Salary Allocation	Exp	(55,309)	(4,609)	(4,254)
E143020	Engineering Superannuation	Exp	(93,551)	(7,796)	(7,098)
E143025	Engineering - Other Expenses	Exp	(5,000)	(200)	(240)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(8,000)	(7,257)
E143045	Insurance on Works	Exp	(32,298)	(16,250)	(16,249)
E143050	Protective Clothing	Exp	(8,000)	(200)	(177)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(83)	(53)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(959)	(817)
E143075	Telephone Expenses	Exp	(1,500)	(125)	(157)
E143080	Staff Licenses	Exp	(500)	0	(88)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(300)	(81)
E143090	Conferences & Courses	Exp	(1,500)	0	0
E143095	Staff Training	Exp	(16,000)	(167)	0
E143105	Administration Allocated	Exp	(943)	(79)	(79)
E143200	LESS PWOH ALLOCATED	Exp	561,491	46,792	37,930
			0	(3,934)	(9,884)
Plant Operation Costs					
I144005	Sale of Scrap	Inc	1,500	0	0
I144010	Reimbursements	Inc	8,000	0	0
			9,500	0	0
E144010	Fuel & Oils	Exp	(140,000)	(11,667)	(14,882)
E144020	Tyres & Tubes	Exp	(20,000)	(1,667)	(706)
E144030	Parts & Repairs	Exp	(50,000)	(4,167)	(7,067)
E144040	Plant Repair - Wages	Exp	(40,000)	(3,333)	(2,404)
E144050	Insurance and Licences	Exp	(30,000)	(22,500)	(22,226)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(4,000)	(5,302)
E144075	Minor Plant & Equipment <\$3000	Exp	(8,000)	0	(295)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	0	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	299,000	24,918	20,516
			0	(22,416)	(32,366)
Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,250,000)	(187,500)	(177,758)
E146200	Less Sal , Allow, Super Allocated	Exp	2,250,000	187,501	177,758
			0	1	0
Unclassified					
I147005	Commission - Vehicle Licensing	Inc	46,000	3,833	3,380
I147035	Banking errors	Inc	0	0	518
I147050	Council Staff Housing Rental	Inc	20,280	1,690	1,240
I147065	Insurance Reimbursement	Inc	5,000	0	0
I147070	Council Housing Reimbursements	Inc	3,000	0	0
I147120	Charge on Private use of Shire Vehicle	Inc	4,680	390	360
I147121	Reimbursement - Community Requests	Inc	0	0	0
			78,960	5,913	5,498
E147015	Community Requests & Events - CEO Allocation	Exp	(6,000)	0	0
E147035	Banking Errors	Exp	0	0	(1,085)
E147050	Council Housing Maintenance	Exp	(72,350)	(4,785)	(7,056)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E147055	Consultants	Exp	(58,000)	(24,500)	(24,420)
E147070	4WD Resource Sharing Group	Exp	(2,500)	0	0
E147090	Building Maintenance	Exp	(8,000)	(650)	(593)
E147100	Administration Allocated	Exp	(160,858)	(13,405)	(13,405)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	0	0
E147130	Depreciation - Unclassified	Exp	(31,230)	(2,603)	0
E147150	Community Requests Budget	Exp	(29,000)	0	0
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	0
			(375,438)	(45,943)	(46,559)
Total Other Property & Services Income			109,077	7,580	5,696
Total Other Property & Services Expenditure			(391,074)	(73,595)	(89,291)
Total Income			5,835,905	324,443	406,405
Total Expenditure			(6,853,024)	(644,931)	(495,330)
Net Deficit (Surplus)			(1,017,119)	(320,488)	(88,925)



**SHIRE OF WAGIN
STATEMENT OF PAYMENTS
FOR THE PERIOD ENDED 31 JULY 2019**

Payment	Date	Name	Description	Amount
Municipal Account List of Payments				
EFT Payments				
EFT8452	04/07/2019	A G Brookes Excavations	Mulch 4.4km on Norring Delyanine Road	(10,648.00)
EFT8453	04/07/2019	AMPAC Debt Recovery	Commissions and Costs for the month of June 2019	(510.84)
EFT8454	04/07/2019	Afgrl Equipment Australia Pty Ltd	Chute - John Deere Mower (P22)	(230.87)
EFT8455	04/07/2019	Aged & Community Services Australia	HACC Membership Renewal - 1 July 2019 to 30 June 2020	(522.50)
EFT8456	04/07/2019	Al Antz Electrical	Install DPOS, Modify Switchboard, Supply & Install Lights, Install AC - SES Buildings, Upgrade Power Boxes in RV Area	(8,704.26)
EFT8457	04/07/2019	Alchemy Technology	Annual SMS Maintenance and Support Renewal 2019/2020	(2,074.60)
EFT8458	04/07/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(1,234.70)
EFT8459	04/07/2019	Australia Day Council Of WA	2019-2020 Gold Membership Australia Day Council WA	(594.00)
EFT8460	04/07/2019	Beaurepairs	Tyre Repair - Komatsu Grader (P10)	(87.95)
EFT8461	04/07/2019	Berty Bee's	HACC Gardening for Darkan Clients 25/06/2019	(363.00)
EFT8462	04/07/2019	Best Office Systems	Photocopier Charges MP.C4504 & MP4502A 20/05/2019 - 20/06/2019	(1,276.02)
EFT8463	04/07/2019	Boc Gases	R020D2 Oxygen, R020G Oxygen, R040G Dissolved Acetylene, R065E2 Argoshield, Container Service Charge 29/05/2019 - 27/06/2019	(58.20)
EFT8464	04/07/2019	Bryan Leslie Kilpatrick	Members Sitting Fees & Communication Allowance	(1,062.50)
EFT8465	04/07/2019	Butler Settineri	Audit Fee in relation to the Shire of Wagin RADS Grant Aquitta	(880.00)
EFT8466	04/07/2019	Chubb Security Australia	Monitor Dialler - Medical Center & Administration Office	(314.60)
EFT8467	04/07/2019	Cr Phillip Blight	Members Sitting Fees, Communication Allowance & Presidents Allowance	(8,034.20)
EFT8468	04/07/2019	D Spencer & L Lucas	Supply & Install Door and Frame to Office for Wheelchair Access - SES, Supply & Install Gyprock with Cornice to Dust Proof Office - SES, Supply & Install Timber Wall Frame to Office - SES	(3,515.16)
EFT8469	04/07/2019	Exurban	Town Planning Consulting Services - June 2019	(2,376.34)
EFT8470	04/07/2019	GCM Agencies Pty Ltd	Right Hand Top Door Glass - Multipac Roller (P49)	(554.35)
EFT8471	04/07/2019	Great Southern Waste Disposal	Management of Facility & Refuse Collection - June 2019	(22,645.64)
EFT8472	04/07/2019	Gregory Robert Ball	Members Sitting Fees, Communication Allowance, Deputy Presidents Allowance & Travel Expenses	(2,767.70)
EFT8473	04/07/2019	Hancocks Home Hardware	Reflective Tape for Sportsground	(26.70)
EFT8474	04/07/2019	Humes Wembley Cement	300mm Headwall - Bullock Hills Road	(403.78)
EFT8475	04/07/2019	IPN Medical Centre Pty Ltd	Retainer Fees for Management of Medical Services at Wagin General Practice 13/12/2018 - 14/3/2019	(38,498.63)
EFT8476	04/07/2019	IT Vision	SynergySoft & Universe Annual License Fees 1/07/2019 - 30/06/2020 for 8 users	(30,426.00)
EFT8477	04/07/2019	Instant Racking And Steel Shelving	Racking for Works Depot	(607.00)
EFT8478	04/07/2019	Instant Weighing	Test & Recalibrate Scales Fitted to Komatsu Loader (P11)	(990.00)
EFT8479	04/07/2019	Jason Signmakers	Road Signage	(656.48)
EFT8480	04/07/2019	Liberty Oil Australia Pty Ltd	5000L Diesel, 2000L Unleaded	(9,296.03)
EFT8481	04/07/2019	Lynette Ann Lucas	Members Sitting Fees & Communication Allowance	(812.50)
EFT8482	04/07/2019	MCG Fire Services	1 x 3.5 kg Co2 Fire Extinguisher - Eric Farrow Pavilion	(291.50)
EFT8483	04/07/2019	MJB Industries	2x 300mm Headwalls & 2x 300mm Concrete Pipes - Norring Delyanine Road	(891.00)
EFT8484	04/07/2019	Midalia Steel Pty Ltd	Alumin Tread Plate - Recreation Centre, Patio Tube & Joiner Clips - Works Depot	(603.69)
EFT8485	04/07/2019	Morgan Rural Services Pty Ltd	Hang Banners - near Admin Office	(125.00)
EFT8486	04/07/2019	Narrogin Betta Electrical Home Living	Stereo & Fridge including Delivery to Wagin - SES	(2,617.00)
EFT8487	04/07/2019	Narrogin Nursery Cafe & Gallery	9 x Just Joey Roses, Vegetables - Caravan Park Garden	(1,381.30)
EFT8488	04/07/2019	Narrogin Technology Solutions	2 X 140 Epson Value Packs For CEO's Computer	(220.00)
EFT8489	04/07/2019	Pamela Stockley - Physiotherapist	Consultancy - Grant Application HACC	(1,000.00)
EFT8490	04/07/2019	R Munns Engineering Consulting Services	Consulting Work on Wagin Town Streets Intersections - Usil Lane/Tudhoe Streets, Ballagin/Sirdar Streets & Ballagin/Trench Streets	(4,492.87)
EFT8491	04/07/2019	Rowe's Carpentry Services	Replace Eave Panels & Finish Tiling Shower - Works Depot	(1,056.00)
EFT8492	04/07/2019	Slater-Gartrell Sports	Recreation Centre Sports Equipment	(1,307.90)
EFT8493	04/07/2019	Sunny Brushware Suppliers	Broom for Agrizzi Sweeper & Broom for Tennant Street Sweeper	(1,207.80)
EFT8494	04/07/2019	Toll Express	Delivery Charges	(197.20)
EFT8495	04/07/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 11/06/2019, 18/06/2019 & 25/06/2019	(1,589.50)
EFT8496	04/07/2019	WA Country Health Service - Wheatbelt	Main Meals and Sweets Supplied May 2019	(701.80)
EFT8497	04/07/2019	WA Tool and Trade Supply Co	Dry Lube, Thread Lock, Anti Seize - Works Depot	(76.80)
EFT8498	04/07/2019	Wagin Community Resource Centre	2019/2020 CRC Business Membership Renewal	(45.00)
EFT8499	04/07/2019	Wagin District Farmers Co-operative	Catering & Cleaning Supplies - June 2019	(705.73)
EFT8500	04/07/2019	Wagin Gas Electrics	Rectify Electrical Issue with Weir Pump, Repair Shorting Electrics at Daycare Centre	(731.50)
EFT8501	04/07/2019	Wagin Meats	Meat - CBDC Supplies	(37.30)
EFT8502	04/07/2019	Wagin Mechanical Repairs	Radiator Cap - Toyota Hilux (P24)	(18.50)
EFT8503	04/07/2019	Wagin Newsagency	Receipt Book - Caravan Park, Newspapers	(46.05)
EFT8504	04/07/2019	Wagin Truck Centre	Toggle Switch - Small Plant	(7.50)
EFT8505	04/07/2019	Wallis Computer Solutions	Install Synergysoft Update From V11. 1. 243 To V11. 1. 266, NBN - Admin Office, Library & Rec Centre - July 2019, Agreement Fusion - Admin Office - Julv 2019	(1,109.68)
EFT8506	04/07/2019	Wardy's Pest Management	White Ant Bridge Inspections Norring Bridge #3069 Piesseville Tarwonga Road #3072A Noble Road #3074 Ballaying South #4859 Beaufort Road #4625 Bullock Hills #4658A Umbra Street #3080	(1,948.59)
EFT8507	11/07/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8508	11/07/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8509	11/07/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8510	11/07/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8511	18/07/2019	AMPAC Debt Recovery	Commissions and Costs for the month of July 2019	(352.00)
EFT8512	18/07/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies, Small Plant and Equipment - SES	(2,635.10)
EFT8513	18/07/2019	Australia Post	Postage - June 2019	(265.55)
EFT8514	18/07/2019	Australias Golden Outback	Gold Membership Renewal 2019/2020	(295.00)

Payment	Date	Name	Description	Amount
EFT8515	18/07/2019	Beaurepaires	2x Tyres - Komatsu Grader (P12), Replace Battery - Toyota Hilux (P25), Battery - Refuse Tip Generator, 2x Tyres - Mahindra (P38)	(3,867.92)
EFT8516	18/07/2019	Bullivants	Slings	(70.82)
EFT8517	18/07/2019	CBCA Merchandise	Library Merchandise	(46.50)
EFT8518	18/07/2019	CCS Strategic	Stage Two Wagin Sportsground Redevelopment	(26,861.45)
EFT8519	18/07/2019	Central Country Zone Walga	Annual Subscription 2019/2020	(4,158.00)
EFT8520	18/07/2019	Command A Com	Shire Administration Office, Works Depot, Rec Centre & Library - Phone and Fax Service	(263.01)
EFT8521	18/07/2019	Covs Parts Pty Ltd	4x Bags of Rags for Depot	(127.60)
EFT8522	18/07/2019	Cutting Edges Pty Ltd	Grader Blades, Adaptors, Pins and Parts	(1,497.75)
EFT8523	18/07/2019	D Spencer & L Lucas	Reimbursement of Fuel for SES Vehicle	(67.82)
EFT8524	18/07/2019	Garpen Pty Ltd	1x 3 Inch high volume chemical pump, 6.5HP Petrol engine in frame - DFES	(525.00)
EFT8525	18/07/2019	IGA X-press	1x Carton of Interleave Papertowel & 1x Carton of Jumbo Rolls - Public Conveniences	(113.00)
EFT8526	18/07/2019	IT Vision User Group Inc	IT Vision User Group Subscription - 1 July 2019 to 30 June 2020	(748.00)
EFT8527	18/07/2019	Instant Racking And Steel Shelving	Shelving for Works Depot	(1,580.00)
EFT8528	18/07/2019	JR & A Hersey Pty Ltd	Earplugs & Sunglasses	(183.08)
EFT8529	18/07/2019	Katanning Hardware	Fencing Supplies - 2 Ballagin St, Tie Down Ratchet - Mitsubishi Triton (P27), Fencing Panel - Sportsground	(233.95)
EFT8530	18/07/2019	LE Garstone Plumbing	Investigate Blocked Sewer Line at Caravan Park (including Use of Drain Machine), Plumb in Ice Machine with Tap at Works Depot	(600.00)
EFT8531	18/07/2019	Landgate - Midland	Gross Rental Valuations Chargeable, Other DLI Invoices	(416.44)
EFT8532	18/07/2019	Local Health Authorities Analytical Committee	Analytical Services 2019/2020	(509.30)
EFT8533	18/07/2019	Macro Irrigation	Impeller Kit & Diffuser - Wetlands Park	(277.05)
EFT8534	18/07/2019	Meals On Wheels	Meals on Wheels Quarterly Return - April, May & June 2019	(391.95)
EFT8535	18/07/2019	Narrogin Hardware And Building Supplies	Internal Door - Eric Farrow Pavilion, Flashtac - Sportsground	(98.40)
EFT8536	18/07/2019	Quick Corporate	Corkboard - Recreation Centre, HACC Supplies, Stationary Order - July 2019	(888.79)
EFT8537	18/07/2019	R J Scardetta	Remove & Replace Front Desk at the Wagin Medical Centre	(7,150.00)
EFT8538	18/07/2019	Rustic Metal Works	Retirement Gift (Rustic Artwork) - Librarian - S Dimmock	(118.00)
EFT8539	18/07/2019	Rylan Pty Ltd	157m Kerbing on Tavistock Street & 47m Kerbing on Tudhoe Street	(6,465.80)
EFT8540	18/07/2019	Sherryl Maree Chilcott	Members Sitting Fees & Communication Allowance	(1,062.50)
EFT8541	18/07/2019	Smart Digital Australia Pty Ltd	Digital Projector MH733 - for 6m Cinema Package	(1,519.00)
EFT8542	18/07/2019	TEN47 Plumbing	Conduct Water Leak Test at Daycare Centre, Replace Tap on Exterior of CWA Luncheon Booth, Rectify Scheme Water Line Issue at the Wetlands Park	(269.50)
EFT8543	18/07/2019	Toll Express	Delivery Charges	(22.28)
EFT8544	18/07/2019	Trevor Brandy	Reimbursement for Painting Supplies, EHO Utility & Communications Allowance - July 2019	(469.41)
EFT8545	18/07/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 1/07/2019 & 8/07/2019	(935.00)
EFT8546	18/07/2019	WA Country Health Service - Wheatbelt	Main Meals and Sweets Supplied June 2019	(707.30)
EFT8547	18/07/2019	Wagin Mechanical Repairs	15,000km Service - DCEO's Isuzu (P02)	(360.00)
EFT8548	18/07/2019	Wagin Motel	1x Night Accommodation for Guest Speaker Kylie Whitehead WA Tourism and Regional Development Consultancy 16 July 2019	(130.00)
EFT8549	18/07/2019	Wagin Mower Repairs	Repair Mower & Replace Blades - HACC	(133.90)
EFT8550	18/07/2019	Wagin Truck Centre	LED Light - Isuzu Truck (P42), Socket Plug - ATV Motorbike (P92), Anderson Plugs, Fuse Holder, 6mm Twin Core Wire - Toyota Hilux (P50)	(109.95)
EFT8551	18/07/2019	Western Australian Local Government Association	AIIMS Awareness Training (Online) - Donna George, Building Positive Partnerships with Aboriginal Communities (6 August 2019) - Peter Webster	(314.00)
EFT8552	25/07/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8553	25/07/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8554	25/07/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8555	25/07/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT Payments Total				(240,437.68)
Cheque Payments				
5196	04/07/2019	Cr David Reed	Members Sitting Fees & Communication Allowance	(937.50)
5197	04/07/2019	Elders Rural Services Australia Limited	2x 20L Round Up & 1kg Gleen - Townsite Spraying	(441.76)
5198	04/07/2019	Jason Paul Reed	Members Sitting Fees & Communication Allowance	(812.50)
5199	04/07/2019	Origin	LPG Gas Facility Fee - Khedive Street	(73.98)
5200	04/07/2019	Synergy	Electricity Usage	(7,352.90)
5201	04/07/2019	Water Corporation	Various Shire Water Bills June - July 2019	(8,047.23)
5202	11/07/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5203	18/07/2019	Diana Linda Kington	Refund of Planning Bond - Movement of Transportable Home	(5,000.00)
5204	18/07/2019	Geoffrey Kenneth Benjamin West	Members Sitting Fees & Communication Allowance	(1,750.00)
5205	18/07/2019	Synergy	Electricity Usage	(989.85)
5206	18/07/2019	Telstra	Admin Office Phones, Faxes and Staff Mobiles - June 2019	(2,149.94)
5207	18/07/2019	Water Corporation	Various Shire Water Bills June - July 2019	(9,766.22)
5208	25/07/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
Cheque Payments Total				(37,393.88)
Direct Debit Payments				
DD3490.1	11/07/2019	Walgsup	Payroll deductions	(4,729.02)
DD3490.2	11/07/2019	CBUS Superannuation	Superannuation contributions	(188.71)
DD3490.3	11/07/2019	Prime Super	Superannuation contributions	(399.82)
DD3490.4	11/07/2019	Bt Super	Payroll deductions	(670.60)
DD3490.5	11/07/2019	Macquarie Super	Superannuation contributions	(213.68)
DD3490.6	11/07/2019	Oneanswer Personal Super	Superannuation contributions	(139.08)
DD3490.7	11/07/2019	Rest Administration	Payroll deductions	(1,238.67)
DD3490.8	11/07/2019	Hesta Super Fund	Superannuation contributions	(237.66)
DD3490.9	11/07/2019	Australian Super Administration	Superannuation contributions	(694.99)
DD3508.1	25/07/2019	Walgsup	Payroll deductions	(4,923.03)
DD3508.2	25/07/2019	Sunsuper	Superannuation contributions	(50.75)
DD3508.3	25/07/2019	CBUS Superannuation	Superannuation contributions	(167.60)
DD3508.4	25/07/2019	Bt Super	Payroll deductions	(670.60)

Payment	Date	Name	Description	Amount
DD3508.5	25/07/2019	Macquarie Super	Superannuation contributions	(194.52)
DD3508.6	25/07/2019	Oneanswer Personal Super	Superannuation contributions	(171.00)
DD3508.7	25/07/2019	Rest Administration	Payroll deductions	(1,052.24)
DD3508.8	25/07/2019	Hesta Super Fund	Superannuation contributions	(274.89)
DD3508.9	25/07/2019	Australian Super Administration	Superannuation contributions	(676.95)
DD3516.1	01/07/2019	Department Of Transport	Daily Licensing Takings 27/06/2019	(5,728.40)
DD3516.2	12/07/2019	Department Of Transport	Daily Licensing Takings 10/07/2019	(733.20)
DD3516.3	15/07/2019	Department Of Transport	Daily Licensing Takings 11/07/2019	(1,883.30)
DD3516.4	16/07/2019	Department Of Transport	Daily Licensing Takings 12/07/2019	(4,374.25)
DD3516.5	17/07/2019	Department Of Transport	Daily Licensing Takings 15/07/2019	(2,734.55)
DD3516.6	18/07/2019	Department Of Transport	Daily Licensing Takings 16/07/2019	(1,166.95)
DD3516.7	19/07/2019	Department Of Transport	Daily Licensing Takings 17/07/2019	(1,894.60)
DD3516.8	22/07/2019	Department Of Transport	Daily Licensing Takings 18/07/2019	(4,040.55)
DD3516.9	23/07/2019	Messages On Hold Australia Pty Ltd	Provision of Programming and Equipment 23/07/2019 - 22/10/2019	(227.70)
DD3490.10	11/07/2019	Matrix Superannuation	Superannuation contributions	(93.18)
DD3490.11	11/07/2019	Hostplus	Superannuation contributions	(404.51)
DD3490.12	11/07/2019	Mlc Superannuation	Superannuation contributions	(226.63)
DD3490.13	11/07/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3490.14	11/07/2019	Sunsuper	Superannuation contributions	(51.93)
DD3508.10	25/07/2019	Matrix Superannuation	Superannuation contributions	(103.70)
DD3508.11	25/07/2019	Prime Super	Superannuation contributions	(453.65)
DD3508.12	25/07/2019	Hostplus	Superannuation contributions	(408.00)
DD3508.13	25/07/2019	Mlc Superannuation	Superannuation contributions	(300.73)
DD3508.14	25/07/2019	North Personal Superannuation	Superannuation contributions	(255.19)
DD3516.10	23/07/2019	Department Of Transport	Daily Licensing Takings 22/07/2019	(6,274.40)
DD3516.11	24/07/2019	Western Australian Treasury Corporation	Loan Repayment 137 July 2019	(1,907.86)
DD3516.12	02/07/2019	Department Of Transport	Daily Licensing Takings 28/06/2019	(4,698.95)
DD3516.13	25/07/2019	Classic Finance Pty Ltd	Photocopier Lease Payment July 2019	(222.20)
DD3516.14	25/07/2019	Department Of Transport	Daily Licensing Takings 23/07/2019	(13,799.00)
DD3516.15	26/07/2019	National Australia Bank	NAB Connect Fee	(54.73)
DD3516.16	24/07/2019	Department Of Transport	Daily Licensing Takings 24/07/2019	(2,324.15)
DD3516.17	29/07/2019	Department Of Transport	Daily Licensing Takings 25/07/2019	(1,329.75)
DD3516.18	30/07/2019	Department Of Transport	Daily Licensing Takings 26/07/2019	(4,902.60)
DD3516.19	31/07/2019	National Australia Bank	Monthly Package Fee	(10.00)
DD3516.20	31/07/2019	Department Of Transport	Daily Licensing Takings 29/07/2019	(3,115.50)
DD3516.22	03/07/2019	Department Of Transport	Daily Licensing Takings 01/07/2019	(5,301.95)
DD3516.25	04/07/2019	Department Of Transport	Daily Licensing Takings 02/07/2019	(5,546.30)
DD3516.26	05/07/2019	Department Of Transport	Daily Licensing Takings 03/07/2019	(1,588.75)
DD3516.27	08/07/2019	Department Of Transport	Daily Licensing Takings 04/07/2019	(8,065.70)
DD3516.28	09/07/2019	Department Of Transport	Daily Licensing Takings 05/07/2019	(8,362.80)
DD3516.29	10/07/2019	Department Of Transport	Daily Licensing Takings 08/07/2019	(2,805.60)
DD3516.30	11/07/2019	Department Of Transport	Daily Licensing Takings 09/07/2019	(2,874.20)
Direct Debit Payments Total				(115,186.61)
Municipal Account List of Payments Total				(393,018.17)
Trust Account List of Payments				
EFT Payments				
EFT Payments Total				0.00
Cheque Payments				
Cheque Payments Total				0.00
Trust Account List of Payments Total				0.00
Credit Card List of Payments				
Chief Executive Officer - Peter Webster				
Credit Card	17/06/2019	7-Eleven	CEO Fuel	(38.60)
Credit Card	17/06/2019	DMIRS	Landcare - payment for Change of Rules Document Template	(69.32)
Credit Card	17/06/2019	Bunnings	Minor Equipment for Works Crew Handy Man	(254.00)
Credit Card	21/06/2019	BCF	Minor Supplies for Works Crew	(6.77)
Credit Card	25/06/2019	Mantra Resorts	HACC - Accommodation in Perth for Manager Training	(10.13)
Credit Card	25/06/2019	Mantra Resorts	HACC - Accommodation in Perth for Manager Training	(181.24)
Credit Card	25/06/2019	Kmart Online	HACC - Games for Centre Based Day Care	(155.16)
Credit Card	26/06/2019	Gamesworld	HACC - Games for Centre Based Day Care	(542.83)
Credit Card	27/06/2019	Daycrest Pty Ltd	HACC - Fuel Coordinators vehicle	(51.80)
Credit Card	27/06/2019	Barbeques Galore	SES - BBQ	(1,200.00)
Credit Card	28/06/2019	Post office Wagin	HACC - Police Clearance	(54.30)
Credit Card	28/06/2019	DWER - Water	Clearing Permit - MAF Funding	(200.00)
Credit Card	1/07/2019	Kobeliro Pty Ltd	Catering Costs for Meeting	(175.00)
Credit Card	2/07/2019	Westnet	Internet Charges	(255.47)
Credit Card	8/07/2019	Puma	CEO Fuel	(63.70)
Credit Card	10/07/2019	Coles Narrogin	HACC - Supplies for Christmas in July Event	(88.25)
Credit Card	15/07/2019	NAB	Card Fee	(9.00)
Chief Executive Officer - Peter Webster Total				(3,355.57)
Deputy Chief Executive Officer - Brian Roderick				
Credit Card	20/06/2019	Daycrest Pty Ltd	HACC Fuel - Coordinators Vehicle	(29.38)
Credit Card	20/06/2019	Daycrest Pty Ltd	HACC Fuel - Darkan Vehicle	(88.01)
Credit Card	21/06/2019	Apple Online	HACC Grant Acquittal spending - IPADS, phones, ppeakers and covers	(3,490.95)
Credit Card	24/06/2019	Apple Online	HACC Grant Acquittal spending - IPADS, phones and covers	(49.95)
Credit Card	9/07/2019	Alpha Sport	TRX Mount for Community Gym	(72.20)
Credit Card	9/07/2019	Magshop Online	Library subscription to Home & Garden magazine	(69.99)
Credit Card	12/07/2019	Coles Narrogin	Clearning Supplies for Caravan Park	(6.00)
Credit Card	12/07/2019	Workwear Hub	HACC - Protective Clothing	(129.95)
Credit Card	15/07/2019	NAB	Card Fee	(9.00)
Deputy Chief Executive Officer - Brian Roderick Total				(3,945.43)

Payment	Date	Name	Description	Amount
Manager of Works - Allen Hicks				
Credit Card	17/06/2019	Beyond Tools	Cleaning Tools for Library, Eric Farrow Pavilion & Wetlands	(119.50)
Credit Card	26/06/2019	Shire of Wagin	Drivers Licence Renewal - Works Crew	(44.05)
Credit Card	1/07/2019	Cummins	Plant Repair - Multipac Roller	(138.22)
Credit Card	3/07/2019	Shire of Wagin	Drivers Licence Renewal - Works Crew	(44.05)
Credit Card	8/07/2019	Bunnings	Gardening Tools - Rake, Shovel etc	(178.00)
Credit Card	11/07/2019	GCS Adoda International	Fraudulent Transaction on CC - Bank Notified & to be reimbursed	(782.52)
Credit Card	15/07/2019	NAB	Card Fee	(9.00)
Manager of Works - Allen Hicks Total				(1,315.34)
Manager of Finance - Tegan Hall				
Credit Card	19/06/2019	Aussie Broadband	NBN Charges - Works Depot, Rec Centre, Admin Office & Library	(290.00)
Credit Card	15/07/2019	NAB	Card Fee	(9.00)
Manager of Finance - Tegan Hall Total				(299.00)
Credit Card List of Payments Total				(8,915.34)



SHIRE OF WAGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 August 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2019**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Wagin for the 2019/20 year is \$20,000. A full listing and explanation of all items considered of material variance is disclosed in Note 2. The following selected items highlight significant income and expenditure for the 2019/20 financial year.

	% Completed	Annual Budget	YTD Actual
Capital Expenditure			
Land	0%	40,000	0
Buildings	0%	25,000	0
Plant & Equipment	0%	344,000	0
Furniture & Equipment	0%	126,700	520
Infrastructure - Roads	3%	1,746,917	46,762
Footpaths	33%	131,000	42,938
Infrastructure - Other	7%	330,000	22,409
Grants, Subsidies and Contributions			
Operating Grants, Subsidies and Contributions	31%	1,198,380	368,434
Non-operating Grants, Subsidies and Contributions	15%	1,143,257	171,042
Rates Levied	102%	2,356,259	2,412,691

% Compares current ytd actuals to annual budget

Financial Position	* Note	This Time Last Year 31 Aug 2018	Year to Date Actual 31 Aug 2019
Adjusted Net Current Assets	105%	\$ 3,592,952	\$ 3,758,633
Cash and Equivalent - Unrestricted	93%	\$ 619,409	\$ 579,007
Cash and Equivalent - Restricted	117%	\$ 1,177,376	\$ 1,380,038
Receivables - Rates	101%	\$ 2,566,746	\$ 2,597,313
Receivables - Other	100%	\$ 675,708	\$ 678,533
Payables	43%	\$ 246,453	\$ 106,126

** Note: Compares current ytd actuals to prior year actuals at the same time*

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2019**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 June 2019
Prepared by: Accountant
Reviewed by: Deputy Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

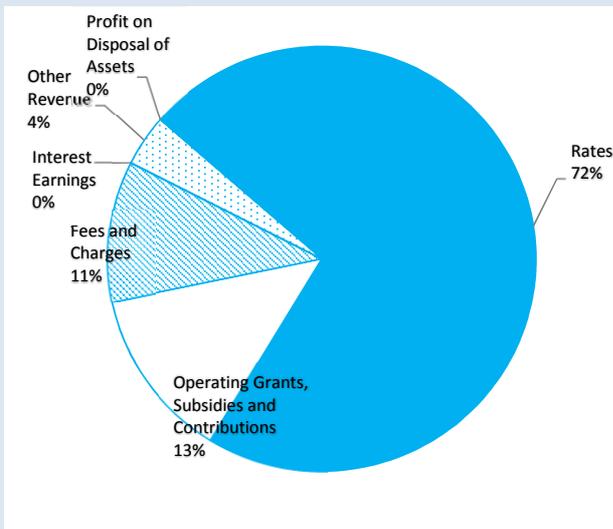
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

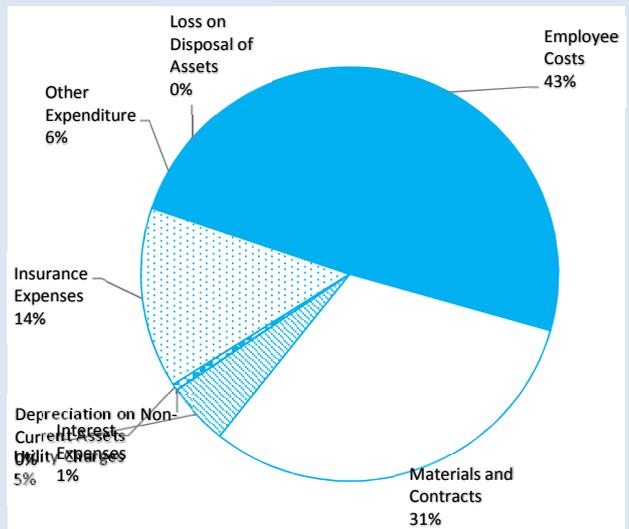
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2019**

SUMMARY GRAPHS

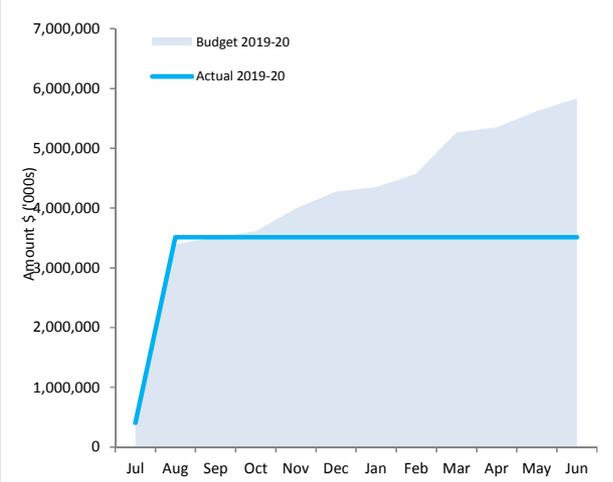
OPERATING REVENUE



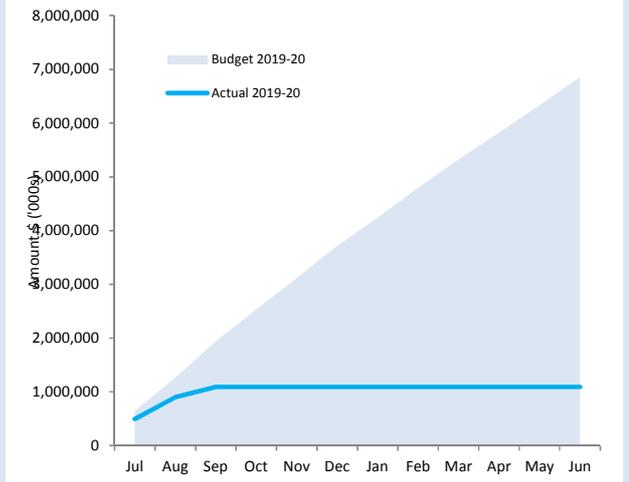
OPERATING EXPENSES



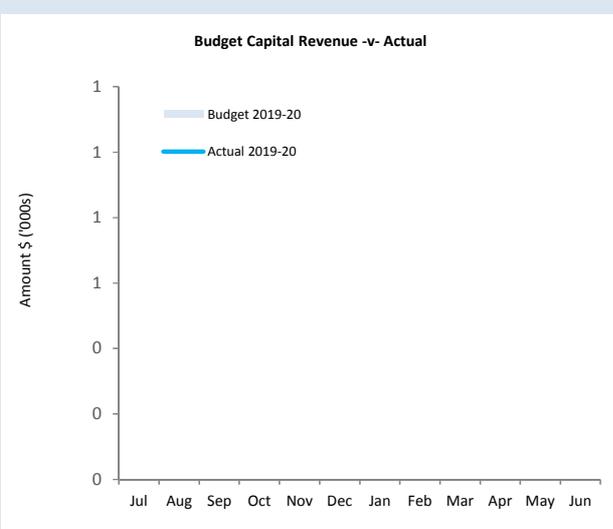
Budget Operating Revenues -v- Actual



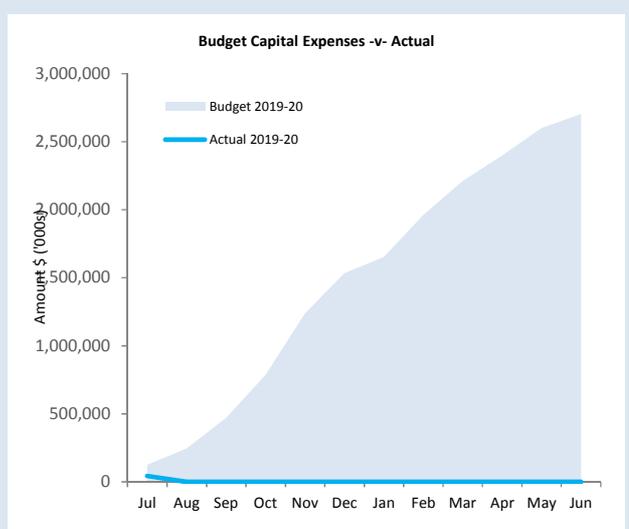
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2019**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH EDUCATION AND WELFARE	To provide an operational To provide services to disadvantaged persons, the elderly, children and youth.	Inspection of food outlets and their control, provision of Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the City and its economic wellbeing.	Construction and maintenance of roads, streets, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control City overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus(Deficit)	1(b)	1,279,164	1,279,164	1,279,190	26	
Revenue from operating activities						
Governance		9,000	0	8,887	8,887	
General Purpose Funding - Rates	5	2,356,259	2,437,797	2,412,692	(25,105)	▼
General Purpose Funding - Other		905,632	286,961	295,796	8,835	
Law, Order and Public Safety		139,604	6,700	6,139	(561)	
Health		56,054	9,026	10,253	1,227	
Education and Welfare		363,444	11,011	81,299	70,288	▲
Community Amenities		364,300	315,718	316,470	752	
Recreation and Culture		95,045	43,494	48,571	5,077	
Transport		179,533	91,288	126,626	35,338	▲
Economic Services		114,700	15,284	21,863	6,579	
Other Property and Services		109,077	15,460	8,679	(6,781)	
		4,692,648	3,232,739	3,337,276		
Expenditure from operating activities						
Governance		(424,096)	(127,546)	(111,962)	15,584	
General Purpose Funding		(387,650)	(75,675)	(77,868)	(2,193)	
Law, Order and Public Safety		(272,457)	(64,378)	(56,735)	7,643	
Health		(250,661)	(34,676)	(27,415)	7,261	
Education and Welfare		(474,205)	(83,769)	(78,220)	5,549	
Community Amenities		(583,384)	(96,350)	(94,910)	1,440	
Recreation and Culture		(1,307,420)	(206,614)	(125,146)	81,468	▲
Transport		(2,493,023)	(409,688)	(156,540)	253,148	▲
Economic Services		(269,054)	(62,403)	(68,648)	(6,245)	
Other Property and Services		(391,074)	(98,860)	(104,218)	(5,358)	
		(6,853,024)	(1,259,959)	(901,664)		
Operating activities excluded from budget						
Add Back Depreciation		2,464,660	410,778	0	(410,778)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(200)	4,800	0	(4,800)	
Adjust Provisions and Accruals		0	0	(9,345)	(9,345)	
Amount attributable to operating activities		304,084	2,388,359	2,426,268		
Investing Activities						
Non-operating Grants, Subsidies and Contributions	10	1,143,257	158,042	171,042	13,000	
Proceeds from Disposal of Assets	6	77,000	0	0	0	
Capital Acquisitions	7	(2,743,617)	(245,000)	(112,630)	132,370	▲
Amount attributable to investing activities		(1,523,360)	(86,958)	58,412		
Financing Activities						
Self-Supporting Loan Principal		18,758	0	0	0	
Transfer from Reserves	9	230,000	0	0	0	
Repayment of Debentures	8	(64,099)	(5,236)	(5,236)	0	
Transfer to Reserves	9	(244,547)	0	0	0	
Amount attributable to financing activities		(59,888)	(5,236)	(5,236)		
Closing Funding Surplus(Deficit)	1(b)	(0)	3,575,329	3,758,633		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2019**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var.
		\$	\$	\$	\$	
Opening Funding Surplus (Deficit)	1(b)	1,279,164	1,279,164	1,279,190	26	
Revenue from operating activities						
Rates	5	2,356,259	2,431,692	2,412,691	(19,001)	
Operating Grants, Subsidies and Contributions	10	1,333,086	303,000	436,557	133,557	▲
Fees and Charges		726,990	362,314	356,409	(5,905)	
Interest Earnings		58,247	2,000	1,059	(941)	
Other Revenue		212,066	133,733	130,558	(3,175)	
Profit on Disposal of Assets	6	6,000	0	0		
		4,692,648	3,232,739	3,337,275		
Expenditure from operating activities						
Employee Costs		(2,419,203)	(404,594)	(387,847)	16,747	
Materials and Contracts		(1,240,790)	(249,600)	(282,232)	(32,632)	▼
Utility Charges		(326,824)	(54,740)	(43,605)	11,135	
Depreciation on Non-Current Assets		(2,464,660)	(410,778)	0	410,778	▲
Interest Expenses		(34,694)	(4,590)	(4,589)	1	
Insurance Expenses		(194,263)	(106,574)	(127,246)	(20,672)	▼
Other Expenditure		(166,790)	(24,283)	(56,144)	(31,861)	▼
Loss on Disposal of Assets	6	(5,800)	(4,800)	0		
		(6,853,024)	(1,259,959)	(901,664)		
Operating activities excluded from budget						
Add back Depreciation		2,464,660	410,778	0	(410,778)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(200)	4,800	0	(4,800)	
Adjust Provisions and Accruals		0	0	(9,345)	(9,345)	
Amount attributable to operating activities		304,084	2,388,359	2,426,266		
Investing activities						
Non-operating grants, subsidies and contributions	10	1,143,257	158,042	171,042	13,000	
Proceeds from Disposal of Assets	6	77,000	0	0	0	
Capital acquisitions	7	(2,743,617)	(245,000)	(112,630)	132,370	▲
Amount attributable to investing activities		(1,523,360)	(86,958)	58,412		
Financing Activities						
Self-Supporting Loan Principal		18,758	0	0	0	
Transfer from Reserves	9	230,000	0	0	0	
Repayment of Debentures	8	(64,099)	(5,236)	(5,236)	0	
Transfer to Reserves	9	(244,547)	0	0	0	
Amount attributable to financing activities		(59,888)	(5,236)	(5,236)		
Closing Funding Surplus (Deficit)	1(b)	(0)	3,575,329	3,758,633		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS**

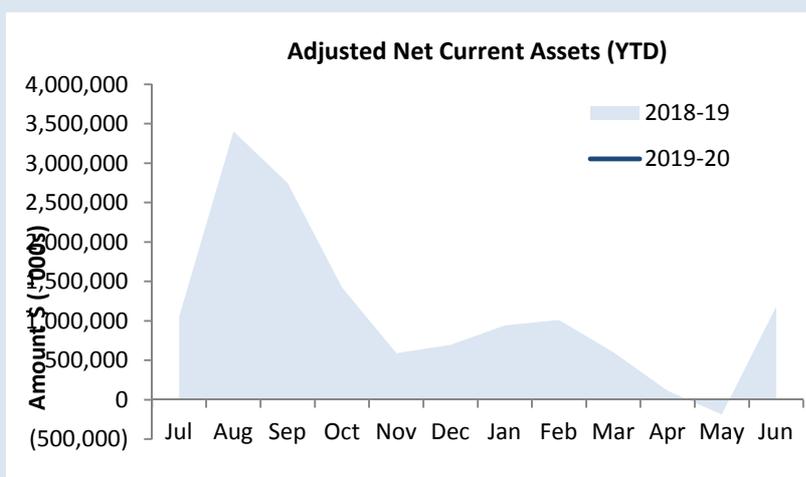
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 Aug 2018	Year to Date Actual 31 Aug 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	382,597	619,409	579,007
Cash Restricted	3	1,380,038	1,177,376	1,380,038
Receivables - Rates	4	62,361	2,566,746	2,597,313
Receivables - Other	4	1,027,869	675,708	678,533
Loans receivable		18,758	18,201	18,758
Inventories		46,978	40,543	46,978
		0	0	0
		<u>2,918,601</u>	<u>5,097,983</u>	<u>5,300,627</u>
Less: Current Liabilities				
Payables		(203,543)	(246,453)	(106,126)
Regional Refuse Group Accrued Funds		(37,071)	(63,001)	(37,071)
Provisions - Loans, Annual & Long Service Leave		(371,395)	(385,125)	(366,159)
		<u>(612,010)</u>	<u>(694,579)</u>	<u>(509,356)</u>
Unadjusted Net Current Assets		2,306,591	4,403,404	4,791,270
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(1,380,038)	(1,177,376)	(1,380,038)
Less: Loans receivable		(18,758)	(18,201)	(18,758)
Add: Provisions - Loans, Annual & Long Service Leave		371,395	385,125	366,159
Adjusted Net Current Assets		1,279,190	3,592,952	3,758,633

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD
Surplus(Deficit)
\$3.76 M**

**Last Year YTD
Surplus(Deficit)
\$3.59 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 financial year is \$20,000.

Reporting Program	Var. \$	Var.	Timing/ Permanent	Explanation of Variance
	\$			
Revenue from operating activities				
General Purpose Funding - Rates	(25,105)	▼	Timing	Ex Gratia Rates to be billed and Discount will adjust in September- will even out in September.
Education and Welfare	70,288	▲	Timing	HACC Recurrent grant received in July when budgetd for in August
Transport	35,338	▲	Timing	Roads to Recovery Funding reieved earlier than expected
Expenditure from operating activities				
Recreation and Culture	81,468	▲	Timing	Depreciation has not been allocated as yet
Transport	253,148	▲	Timing	Depreciation has not been allocated as yet
Investing Activities				
Capital Acquisitions	132,370	▲	Timing	Capital Road Works budgeted in July not carried out

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

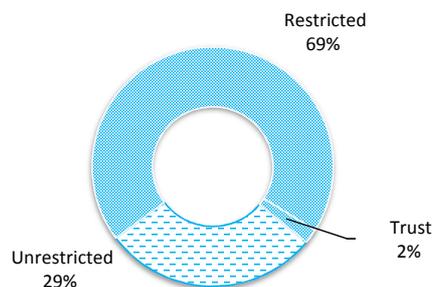
Cash and Investments	Unrestricted	Restricted	Trust	Total	Institution	Interest Rate	Maturity Date
				YTD Actual			
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	1,350			1,350	N/A	Nil	On Hand
At Call Deposits							
Municipal Fund	424,204			424,204	NAB	Nil	At Call
Overnight Cash Deposit Facility	153,411			153,411	Treasury	1.20%	At Call
Municipal Cash Maximiser	42			42	NAB	0.40%	At Call
Trust Fund			38,001	38,001	NAB	Nil	At Call
Term Deposits							
Municipal Investment - Term Deposit		1,380,038		1,380,038	NAB	2.40%	28-Jun-20
Total	579,007	1,380,038	38,001	1,997,047			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$2. M	\$.58 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2019	31 August 2019
	\$	\$
Opening Arrears Previous Years	67,044	62,361
Levied this year	2,469,127	2,654,491
Less Collections to date	(2,473,810)	(119,539)
Equals Current Outstanding	62,361	2,597,313
Net Rates Collectable	62,361	2,597,313
% Collected	100.19%	4.50%

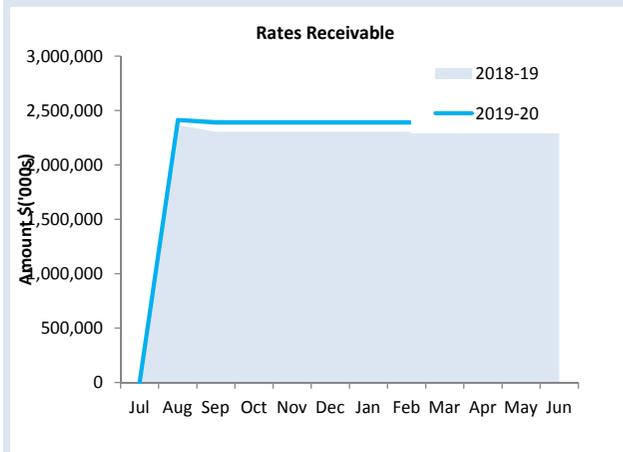
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	15,329	26,847	624,635	22,054	688,766
Percentage	2%	4%	91%	3%	
Balance per Trial Balance					
Sundry debtors					688,766
GST receivable					0
Loans receivable - clubs/institutions					18,758
Income in advance					0
Doubtful Debtors					(10,234)
					0
Total Receivables General Outstanding					697,290
Amounts shown above include GST (where applicable)					0

KEY INFORMATION

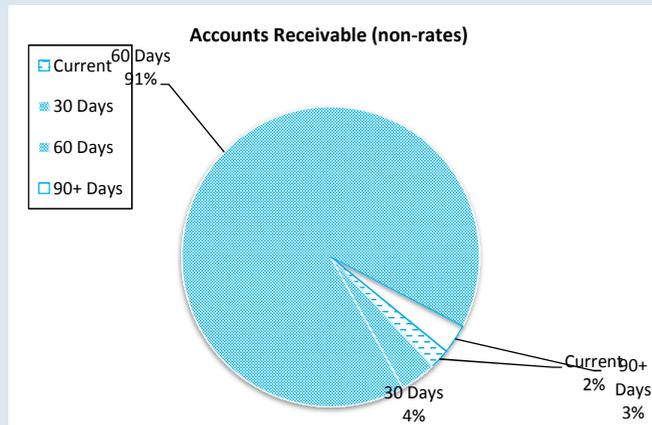
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
5%	\$2,597,313



Debtors Due
\$697,290
Over 30 Days
98%
Over 90 Days
3%

ASL

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

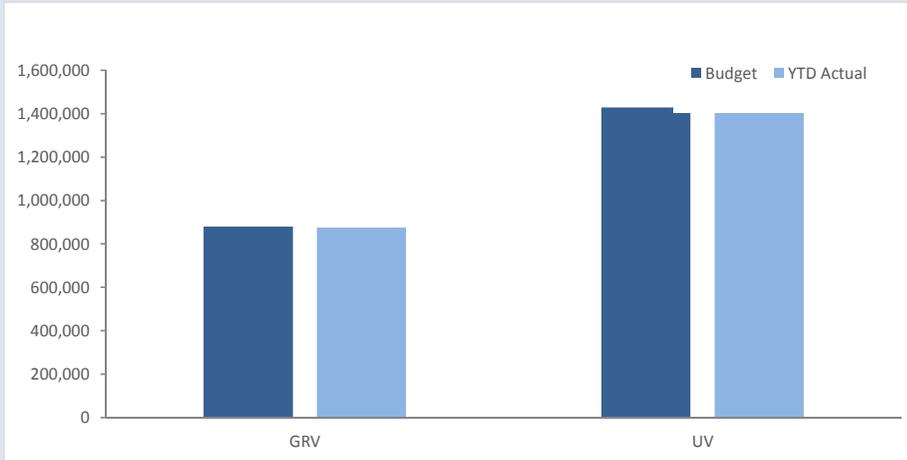
**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	0.110160	744	7,953,721	876,206	2,000	1,000	879,206	876,206	-1,160	154	875,200
UV	0.007240	321	197,041,500	1,426,383	2,000	0	1,428,383	1,426,384	0	0	1,426,384
	Minimum \$										
GRV	580	148	280,029	85,840	0	0	85,840	85,840	0	0	85,840
UV	580	63	3,270,037	36,540	0	0	36,540	36,540	0	0	36,540
Sub-Totals		1,276	208,545,287	2,424,969	4,000	1,000	2,429,969	2,424,969	-1,160	154	2,423,964
Discount							(86,105)				(11,272)
Amount from General Rates							2,343,864				2,412,692
Ex-Gratia Rates							12,394				0
Total General Rates							2,356,258				2,412,692

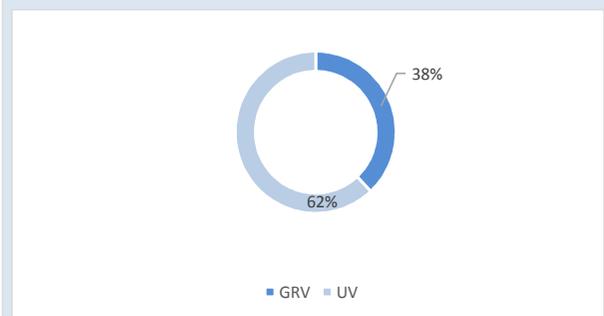
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$2.34 M	\$2.41 M	103%

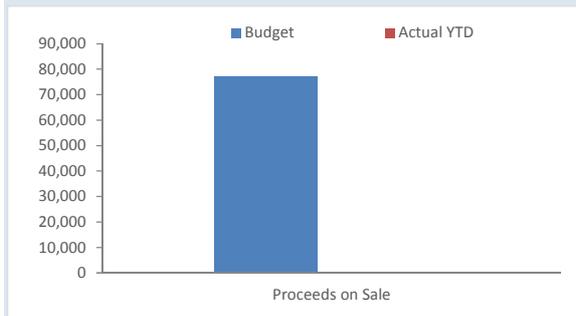


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P01Y17	CEO Vehicle	25,000	28,000	3,000					
P80Y18	HACC Co-ordinator Vehicle	24,800	20,000	0	(4,800)				
P14	Isuzu 13t Truck	27,000	29,000	3,000	(1,000)				
		76,800	77,000	6,000	(5,800)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$77,000	\$0	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

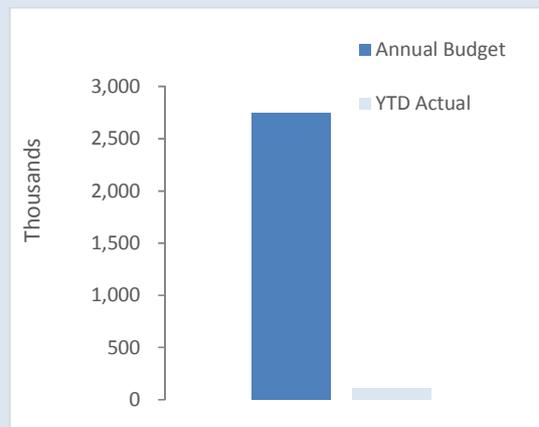
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	25,000	0	0	0
Plant & Equipment	344,000	0	0	0
Furniture & Equipment	126,700	0	520	(520)
Infrastructure - Roads	1,746,917	160,000	46,762	113,238
Footpaths	131,000	60,000	42,938	17,062
Infrastructure - Other	330,000	25,000	22,409	2,591
Capital Expenditure Totals	2,743,617	245,000	112,630	132,370
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,143,257	158,042	0	158,042
Other (Disposals & C/Fwd)	77,000	0	0	0
Cash Backed Reserves			0	0
Recreation Development Reserve	15,000	0	0	0
Electronic Sign Reserve	10,250	0	0	0
Recreation Centre Equipment Reserve	4,000	0	0	0
Plant Replacement Reserve	90,000	0	0	0
Aerodrome Maintenance & Development Reserve	10,000	0	0	0
Refuse Waste Management Reserve	30,000	0	0	0
Land Development Reserve	40,000	0	0	0
Contribution - operations	1,324,110	86,958	112,630	(25,672)
Capital Funding Total	2,743,617	245,000	112,630	132,370

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

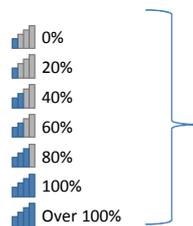


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.74 M	\$.11 M	4%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.14 M	\$. M	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**

**Capital Expenditure Total
Level of Completion Indicators**



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion # Level of completion indicator, please see table at the end of this note for further d

	Account Number	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Capital Expenditure					
Land					
0.00	Town Centre Development	(40,000)	0	0	0
		(40,000)	0	0	0
Buildings					
0.00	Caravan Park Camp Kitchen	(15,000)	0	0	0
0.00	Solar Panels - Various Buildings	(10,000)	0	0	0
		(25,000)	0	0	0
Plant & Equipment					
0.00	CEO Vehicle (PO1)	(48,000)	0	0	0
0.00	HACC Co-ordinator Vehicle	(30,000)	0	0	0
0.00	2013 Toro Ride on Mower (P43)	(28,000)	0	0	0
0.00	2010 Toyota Gardener Utility (P25)	(24,000)	0	0	0
0.00	Isuzu Truck 13t (P40)	(185,000)	0	0	0
0.00	Stump Grinder for Bobcat	(9,000)	0	0	0
0.00	All Terrain Utility / Gator	(20,000)	0	0	0
		(344,000)	0	0	0
Furniture & Equipment					
0.00	Electronic Advertising Sign	(56,500)	0	0	0
0.00	Rec Centre - Furniture Upgrades	(8,000)	0	0	0
0.00	Wetlands Park - Playground Equipment	(38,200)	0	0	0
0.00	Water Standpipe Controller	(18,000)	0	0	0
0.09	Pallet Racking - Depot	(6,000)	0	(520)	(520)
		(126,700)	0	(520)	(520)
Infrastructure - Roads					
0.03	Capital Works Program	(1,746,917)	(160,000)	(46,762)	113,238
		(1,746,917)	(160,000)	(46,762)	113,238
Footpaths					
0.33	Footpath Program	(131,000)	(60,000)	(42,938)	17,062
		(131,000)	(60,000)	(42,938)	17,062
Infrastructure - Other					
0.00	Cemetery Upgrade	(50,000)	0	0	0
0.00	Learn to Swim Pool Heating	(40,000)	0	0	0
0.00	Town Centre Redevelopment - Library Parking Area	(130,000)	0	0	0
0.00	Airport Development	(40,000)	0	0	0
0.00	Wetlands Park Pond Works	(10,000)	0	0	0
0.37	Townscape	(60,000)	(25,000)	(22,409)	2,591
		(330,000)	(25,000)	(22,409)	2,591
		(2,743,617)	(245,000)	(112,630)	132,370

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	30 Jun 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 131 - Recreation Centre Development	67,982	0	0		9,305	67,982	49,939		3,639
Loan 139 - Swimming Pool Redevelopment	239,319	0	0	3,106	12,662	236,213	214,622	2,904	11,374
Other Property and Services									
Loan 137 - Staff Housing	180,880	0	0	2,130	13,106	178,750	155,432	1,686	9,788
Loan 138 - Doctor Housing	96,812	0	0		10,268	96,812	76,891		5,306
	584,993	0	0	5,236	45,341	579,757	496,884	4,590	30,107
Self supporting loans									
Recreation and Culture									
Loan 141 - Wagin Ag Society (SSL)	173,708	0	0		18,758	173,708	136,749		4,586
	173,708	0	0	0	18,758	173,708	136,749	0	4,586
Total	758,701	0	0	5,236	64,099	753,465	633,633	4,590	34,693

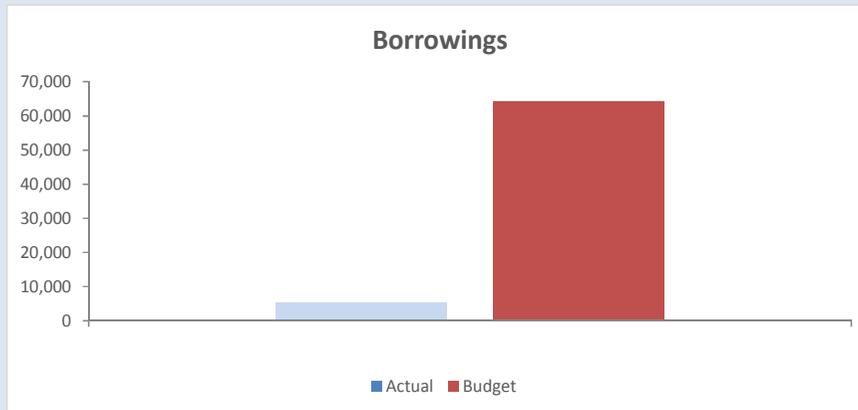
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$5,236
Interest Earned	\$1,059
Interest Expense	\$4,590
Reserves Bal	\$1.38 M
Loans Due	\$0.75 M

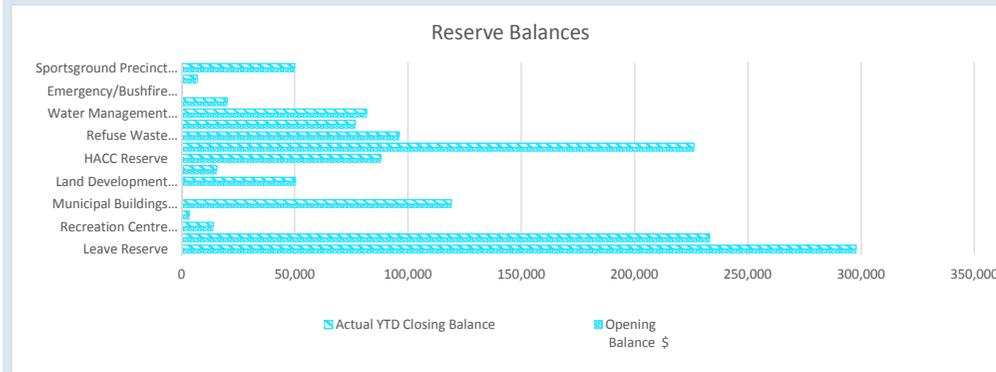
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

FINANCING ACTIVITIES
NOTE 9
RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	297,855	7,446				(30,000)		275,301	297,855
Plant Replacement Reserve	233,074	5,827		40,000				278,901	233,074
Recreation Centre Equipment Reserve	14,078	352		1,800		(4,500)		11,730	14,078
Aerodrome Maintenance & Development Reserve	3,387	85		5,200				8,672	3,387
Municipal Buildings Reserve	119,105	2,978				(70,000)		52,083	119,105
Admin Centre Furniture, Equipment & IT Reserve	506	13		5,000				5,519	506
Land Development Reserve	50,296	1,257				(40,000)		11,553	50,296
Community Bus Reserve	15,592	390		2,000				17,982	15,592
HACC Reserve	88,031	2,201				(10,000)		80,232	88,031
Recreation Development Reserve	226,283	5,657		60,000		(50,000)		241,940	226,283
Refuse Waste Management Reserve	96,144	2,404		39,800				138,348	96,144
Refuse Site Rehabilitation Reserve	76,750	1,919						78,669	76,750
Water Management Reserve	81,772	2,044				(5,000)		78,816	81,772
Electronic Sign Reserve	20,249	251				(20,500)		0	20,249
Emergency/Bushfire Control Reserve	0			21,000				21,000	0
Community Gym Reserve	6,914	173		5,500				12,587	6,914
Sportsground Precinct Redevelopment Reserve	50,000	1,250		30,000				81,250	50,000
	1,380,038	34,247	0	210,300	0	(230,000)	0	1,394,585	1,380,036

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 10
GRANTS AND CONTRIBUTIONS**

Grants and Contributions

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Operating grants, subsidies and contributions				
General Purpose Funding				
Grants Commission - General	455,916	113,979	110,996	(2,983)
Grants Commission - Roads	219,016	54,754	57,263	2,509
Law, Order and Public Safety				
DFES Grant - Operating Bush Fire Brigade	56,550	0	0	0
DFES Grant - MAF Funding	21,000	0	0	0
DFES Grant - Operating SES	27,860	0	0	0
Education and Welfare				
HACC Recurrent Grant	289,545	0	72,386	72,386
Recreation and Culture				
Thank A Volunteer Grant	950	950	9,001	8,051
Lotterywest - Wagin Street Carnival	8,755	0	0	0
Transport				
Direct Road Grants	118,788	118,788	118,788	0
Regional Airports Development Scheme (RADs)		0	0	0
Operating grants, subsidies and contributions Total	1,198,380	288,471	368,434	79,963
Non-operating grants, subsidies and contributions				
Community Amenities				
Contributions to Cemetery Upgrade	8,000	0	0	0
Recreation and Culture				
Wetlands Park Playground Upgrade Contribution	28,200	0	0	0
Electronic Sign Contributions	35,000	950	0	(950)
CSRFF Grant - Swim Pool Stage 2	20,000			
Transport				
Road Project Grants	307,605	123,042	123,042	0
Main Roads Bridge Grant	422,322	0	0	0
Roads To Recovery Grant	312,145	0	48,000	48,000
Regional Airports Development Scheme (RADs)	9,985			
WANDRRA Storm Damage	0	0	0	0
Non-operating grants, subsidies and contributions Total	1,143,257	123,992	171,042	47,050
Grand Total	2,341,637	412,463	539,476	127,013

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Aug 2019
	\$	\$	\$	\$
Deposits - Town Hall	1,100	0	0	1,100
Deposits - Community Bus	1,200	600	(450)	1,350
Deposits - Rec Ctr & EFP	3,262		(600)	2,662
Deposits - Animal Trap	0	25	0	25
BCITF	0	70	(70)	0
Deposit - Community Gym Key	3,150	150	(60)	3,240
Building Services Levy	0	123	0	123
Nomination Deposits	160	0	0	160
Pre-Paid Rates	0	0	0	0
Other Deposits	6,679	0	0	6,679
Unclaimed Monies	1,733	0	0	1,733
Transport Licensing	0	76,597	(76,597)	0
Bank Charges	0	0	0	0
Banking Errors	0	0	0	0
Deposit - Refuse Site Key	20	0	0	20
In Lieu of Public Open Space	8,200	0	0	8,200
Staff Christmas Fund	4,580	520	0	5,100
Cemetery Shelter Contributions	8,000	0	0	8,000
	38,084	78,086	(77,777)	38,392

SHIRE OF WAGIN
STATEMENT OF OPERATING INCOME AND EXPENDITURE
FOR THE PERIOD ENDED 31 AUGUST 2019

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
General Purpose Funding					
Rate Revenue					
I031005	GRV	Inc	876,206	876,206	876,206
I031010	GRV Minimums	Inc	85,840	85,840	85,840
I031015	UV	Inc	1,426,384	1,426,384	1,426,384
I031020	UV Minimums	Inc	36,540	36,540	36,540
I031025	GRV Interim Rates	Inc	2,000	333	(1,160)
I031030	UV Interim Rates	Inc	2,000	100	0
I031035	Back Rates	Inc	1,000	0	154
I031040	Ex-Gratia Rates (CBH)	Inc	12,394	12,394	0
I031045	Discount Allowed	Inc	(86,105)	(6,105)	(11,272)
I031050	Instalment Admin Charge	Inc	8,000	500	451
I031055	Account Enquiry Fee	Inc	2,000	334	495
I031060	(Rate Write Offs)	Inc	(5,000)	0	0
I031065	Penalty Interest	Inc	12,000	0	933
I031070	Emergency Services Levy	Inc	113,467	113,467	113,299
I031075	ESL Penalty Interest	Inc	600	100	47
I031090	Rate Legal Charges	Inc	10,000	1,666	6,159
			<u>2,497,326</u>	<u>2,547,759</u>	<u>2,534,076</u>
E031005	Valuation Expenses	Exp	(10,000)	(500)	(1,051)
E031010	Legal Costs/Expenses	Exp	(1,000)	0	0
E031015	Title Searches	Exp	(600)	(100)	(26)
E031020	Rate Recovery Expenses	Exp	(10,000)	(800)	(3,485)
E031025	Printing Stationery Postage	Exp	(2,000)	(1,100)	(1,376)
E031030	Emergency Services Levy	Exp	(113,467)	(34,000)	(33,887)
E031040	Rate Refunds	Exp	(1,000)	0	0
E031041	Rates & Rubbish Waivers/Concessions	Exp	(2,923)	(2,923)	(2,810)
E031100	Administration Allocated	Exp	(90,583)	(15,098)	(15,098)
			<u>(231,573)</u>	<u>(54,521)</u>	<u>(57,733)</u>
Other General Purpose Funding					
I032005	Grants Commission General	Inc	455,916	113,979	110,996
I032010	Grants Commission Roads	Inc	219,016	54,754	57,263
I032020	Administration Rental	Inc	36,000	6,000	6,000
I032025	Photocopies, Publications, PA & Projector Hire	Inc	1,000	166	27
I032030	Reimbursements	Inc	100	0	0
I032035	SS Loans Interest & GFee Reimb.	Inc	5,786	0	0
I032040	Bank Interest	Inc	12,000	2,000	126
I032045	Reserves Interest	Inc	34,247	0	0
I032055	Commissions & Recoups	Inc	500	100	0
			<u>764,565</u>	<u>176,999</u>	<u>174,412</u>
E032005	Bank Fees and Charges	Exp	(11,000)	(1,834)	(816)
E032015	Interest on Loans	Exp	(34,694)	(4,590)	(4,589)
E032030	Audit Fees & Other Services	Exp	(22,000)	0	0
E032035	Administration Allocated	Exp	(88,383)	(14,730)	(14,730)
			<u>(156,077)</u>	<u>(21,154)</u>	<u>(20,135)</u>
Total General Purpose Income			<u>3,261,891</u>	<u>2,724,758</u>	<u>2,708,487</u>
Total General Purpose Expenditure			<u>(387,650)</u>	<u>(75,675)</u>	<u>(77,868)</u>
Governance					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Members of Council					
I041020	Other Income Relating to Members	Inc	1,000	0	0
			1,000	0	0
E041005	Sitting Fees	Exp	(18,000)	0	0
E041010	Training	Exp	(8,000)	0	0
E041015	Members Travelling	Exp	(1,000)	0	0
E041025	Election Expenses	Exp	(3,000)	(1,200)	0
E041030	Other Expenses	Exp	(5,000)	(250)	0
E041035	Conference Expenses	Exp	(12,000)	(9,000)	(8,113)
E041040	Presidents Allowance	Exp	(12,000)	0	0
E041045	Deputy Presidents Allowance	Exp	(3,000)	0	0
E041055	Refreshments and Receptions	Exp	(14,000)	(2,500)	(2,055)
E041060	Presentations	Exp	(2,500)	(540)	(805)
E041065	Insurance	Exp	(9,630)	(4,815)	(9,557)
E041070	Public Relations	Exp	(3,000)	0	0
E041075	Subscriptions	Exp	(25,200)	(25,200)	(21,778)
E041100	Administration Allocated	Exp	(108,766)	(18,128)	(18,128)
			(225,096)	(61,633)	(60,436)
Other Governance					
I042030	Profit on Sale of Asset	Inc	3,000	0	0
I042045	Admin Reimbursements	Inc	5,000	0	0
I042050	Paid Parental Leave Reimbursement	Inc	0	0	8,887
			8,000	0	8,887
E042005	Administration Salaries	Exp	(660,255)	(110,042)	(100,713)
E042008	Admin Leave/Wages Liability	Exp	0	0	0
E042010	Administration Superannuation	Exp	(68,951)	(11,492)	(11,712)
E042011	Loyalty Allowance	Exp	(8,580)	(1,430)	(1,040)
E042012	Housing Allowance Admin	Exp	(10,340)	(7,540)	(7,532)
E042015	Insurance	Exp	(23,073)	(11,537)	(11,537)
E042020	Staff Training	Exp	(14,000)	(2,334)	(195)
E042025	Removal Expenses	Exp	(8,000)		
E042030	Printing & Stationery	Exp	(26,000)	(4,334)	(6,182)
E042035	Phone, Fax & Modem	Exp	(10,000)	(1,666)	(854)
E042040	Office Maintenance	Exp	(54,500)	(9,084)	(10,105)
E042045	Advertising	Exp	(8,000)	(1,334)	(201)
E042050	Office Equipment Maintenance	Exp	(3,000)	(500)	(207)
E042055	Postage & Freight	Exp	(4,000)	(666)	(425)
E042060	Vehicle Running Expenses	Exp	(7,500)	(2,208)	(4,694)
E042065	Legal Expenses	Exp	(3,000)	0	0
E042070	Garden Expenses	Exp	(10,000)	(1,666)	(1,657)
E042075	Conference & Training	Exp	(11,000)	(3,100)	(4,928)
E042080	Computer Support	Exp	(87,500)	(37,000)	(39,049)
E042085	Other Expenses	Exp	(1,500)	(100)	(369)
E042090	Administration Allocated	Exp	(198,000)	(33,000)	(33,000)
E042095	Fringe Benefits Tax	Exp	(10,000)	0	0
E042100	Staff Uniforms	Exp	(4,000)	(250)	0
E042120	Depreciation - Other Governance	Exp	(66,830)	(11,138)	0
E042125	Less Administration Allocated	Exp	1,109,529	184,924	184,926
E042155	Lease of Photocopier	Exp	(2,500)	(416)	(404)
E042160	CEO Recruitment	Exp	(8,000)		(1,650)
			(199,000)	(65,913)	(51,528)
Total Governance Income			9,000	0	8,887
Total Governance Expenditure			(424,096)	(127,546)	(111,962)
Law, Order & Public Safety					



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Fire Prevention					
I051010	BFB Operating Grant	Inc	56,550	0	0
I051015	Sale of Fire Maps	Inc	300	50	45
I051025	Reimbursements	Inc	3,000	0	0
I051030	Bush Fire Infringements	Inc	1,500	0	0
I051035	ESL Admin Fee	Inc	4,000	0	0
I051070	Other Bushfire Grants Income	Inc	21,000	0	0
I051075	SES Operating Grant	Inc	27,860	0	0
			114,210	50	45
E051005	BFB Operation Expenditure	Exp	(56,550)	(32,270)	(26,316)
E051010	Communication Mtce	Exp	(3,000)	(516)	(416)
E051015	Advertising & Other Expenses	Exp	(2,000)	(200)	(2,026)
E051020	Fire Fighting/Emergency Services Expenses	Exp	(2,000)	0	0
E051025	Town Block Burn Off	Exp	(5,000)	(1,050)	(2,850)
E051040	Other Bushfire Grants Expenditure	Exp	0	0	(200)
E051060	SES Operation Expenditure	Exp	(27,860)	(5,044)	(3,985)
E051100	Administration Allocated	Exp	(56,011)	(9,336)	(9,336)
E051190	Depreciation - Fire Prevention	Exp	(24,590)	(4,098)	0
			(177,011)	(52,514)	(45,129)
Animal Control					
I052005	Dog Fines and Fees	Inc	6,000	1,000	690
I052006	Cat Fines and Fees	Inc	300	50	0
I052010	Hire of Animal Traps	Inc	50	0	36
I052015	Dog Registration	Inc	7,500	500	284
I052016	Cat Registration	Inc	600	100	0
I052020	Reimbursements	Inc	500	0	0
			14,950	1,650	1,010
E052005	Ranger Salary	Exp	(12,000)	(2,000)	(1,293)
E052007	Ranger Telephone	Exp	(1,000)	(166)	(164)
E052010	Pound Maintenance	Exp	(2,450)	(214)	(70)
E052015	Dog Control Insurance	Exp	(240)	(240)	(120)
E052020	Legal Fees	Exp	(500)	0	0
E052025	Training & Conference	Exp	(2,000)	0	0
E052030	Ranger Services Other	Exp	(28,000)	(4,466)	(3,570)
E052035	Administration Allocated	Exp	(24,606)	(4,102)	(4,102)
E052190	Depreciation - Animal Control	Exp	(1,650)	(276)	0
			(72,446)	(11,464)	(9,319)
Other Law, Order & Public Safety					
I053005	Abandoned Vehicles/Fines	Inc	50	0	0
I053040	Safer Wagin Income	Inc	10,394	5,000	5,083
			10,444	5,000	5,083
E053005	Abandoned Vehicles	Exp	(500)	0	0
E053010	Emergency Services	Exp	0	0	0
E053040	Safer Wagin Expenditure	Exp	(500)	0	(136)
E053045	CCTV & Security	Exp	(12,000)	(400)	(2,152)
E053055	Mosquito Control	Exp	(10,000)	0	0
			(23,000)	(400)	(2,288)
Total Law, Order & Public Safety Income			139,604	6,700	6,137
Total Law, Order & Public Safety Expenditure			(272,457)	(64,378)	(56,735)
Health					
Maternal & Infant Health					
E071005	Medical Centre Mtce - Infant Health Centre	Exp	(11,150)	(1,856)	(1,265)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(11,150)	(1,856)	(1,265)
	Preventative Services - Admin & Inspections				
I074005	Food Licences & Fees	Inc	800	134	62
I074015	Contrib. Regional Health Scheme	Inc	46,000	7,666	8,993
			46,800	7,800	9,055
E074005	EHO Salary	Exp	(97,000)	(16,166)	(13,756)
E074008	EHO Leave/Wages Liability	Exp	0	0	0
E074010	EHO Superannuation	Exp	(9,650)	(1,608)	(1,486)
E074015	Other Control Expenses	Exp	(8,000)	(1,832)	(1,698)
E074020	EHO/Building Surveyor Vehicle Expenses	Exp	(5,000)	(1,016)	(871)
E074030	Conferences & Training	Exp	(3,000)	0	(705)
E074035	Loss on Sale of Asset	Exp	0	0	0
E074100	Administration Allocated	Exp	(25,001)	(4,166)	(4,166)
E074190	Depreciation - Prevent Services	Exp	(5,930)	(988)	0
			(153,581)	(25,776)	(22,682)
	Other Health				
I076010	Rent - Medical Centre-Dentist	Inc	3,856	642	639
I076015	Reimbursements - IPN Medical	Inc	1,198	0	0
I076020	Meeting Room Fees	Inc	3,500	584	559
I076040	Reimbursements - Dr Norris	Inc	700	0	0
			9,254	1,226	1,198
E076020	Medical Centre Mtce - Dr & Dentist Surgery	Exp	(14,585)	(2,430)	(2,306)
E076025	Depreciation - Other Health	Exp	(20,720)	(3,454)	0
E076030	Doctors Vehicle Mtce	Exp	(2,800)	(700)	(700)
E076040	IPN Medical Services	Exp	(47,365)	0	0
			(85,470)	(6,584)	(3,006)
	Health - Preventative Services				
E077010	Analytical Expenses	Exp	(460)	(460)	(463)
			(460)	(460)	(463)
	Total Health Income		56,054	9,026	10,253
	Total Health Expenditure		(250,661)	(34,676)	(27,418)
	Education & Welfare				
	Pre Schools				
I083035	Day Care Lease	Exp	7,559	1,260	1,563
I083036	Day Care Reimbursements	Exp	3,500	583	125
			11,059	1,843	1,688
E080010	Kindergarten Maintenance (Daycare)	Exp	(14,900)	(2,484)	(1,248)
E080190	Depreciation - Pre-Schools	Exp	(5,420)	(904)	0
			(20,320)	(3,388)	(1,248)
	Other Education				
E081020	School Oval Mtce	Exp	0	0	0
E081030	Contribution - Wagin Youth Care	Exp	(2,400)	0	(2,400)
			(2,400)	0	(2,400)
	HACC Program				
I082010	HACC Recurrent Grant	Inc	289,545	0	72,386
I082015	Meals on Wheels	Inc	20,000	3,334	1,092
I082020	HACC Fee for Service	Inc	35,000	5,834	6,133
I082030	Reimbursements	Inc	500		
			345,045	9,168	79,611



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E082010	Co-ordinator Salary	Exp	(65,000)	(10,834)	(9,121)
E082013	HACC Leave/Wages Liability	Exp	0	0	0
E082015	Home Mtce Salary	Exp	(19,000)	(3,166)	(3,263)
E082020	Respite Salaries	Exp	(600)	0	(205)
E082025	Home Help Salaries	Exp	(130,000)	(21,666)	(26,364)
E082030	Superannuation	Exp	(18,000)	(3,000)	(3,581)
E082035	Other Expenses	Exp	(3,000)	(380)	(519)
E082040	Travelling - Mileage	Exp	(17,000)	(2,834)	(3,977)
E082045	Staff Training	Exp	(1,500)	0	(474)
E082050	Staff Training Salaries	Exp	(2,500)	0	0
E082055	Subscriptions	Exp	(4,500)	(3,000)	(2,361)
E082060	Telephone & Postage	Exp	(3,000)	(484)	(465)
E082065	Advertising & Stationery	Exp	(500)	(58)	(262)
E082070	Insurance	Exp	(6,874)	(3,437)	(2,342)
E082075	Office Accommodation	Exp	(36,000)	(6,000)	(6,000)
E082080	Plant & Equipment Mtce	Exp	(7,000)	(2,834)	(2,431)
E082085	Consumable Supplies	Exp	(4,298)	(750)	(4,306)
E082090	Expenditure from Donations	Exp	(4,273)	(650)	(447)
E082100	Administration Allocated	Exp	(29,466)	(4,912)	(4,912)
E082110	Meals on Wheels Expenditure	Exp	(22,000)	(3,666)	127
E082120	Loss on Sale of Asset	Exp	(4,800)	(4,800)	
E082130	HACC Growth Funding Expenditure	Exp	0	0	0
E082190	Depreciation - HACC	Exp	(25,440)	(4,240)	0
			(404,751)	(76,711)	(70,903)
	Other Welfare				
I083010	Wagin Frail Aged Reimb	Inc	7,340	0	0
			7,340	0	0
E083010	Wagin Frail Aged Exp	Exp	(7,340)	(3,670)	(3,670)
E083020	Comm. Aged Care Expenses	Exp	(39,394)	0	0
			(46,734)	(3,670)	(3,670)
	Total Education & Welfare Income		363,444	11,011	81,300
	Total Education & Welfare Expenditure		(474,205)	(83,769)	(78,221)
	Community Amenities				
	Sanitation - Household Refuse				
I101005	Domestic Collection	Inc	241,800	241,800	241,800
I102020	Refuse Site Fees	Inc	18,000	3,000	3,356
			259,800	244,800	245,156
E101005	Domestic Refuse Collection	Exp	(70,000)	(11,666)	(10,830)
E101010	Recycling Pick-Up	Exp	(66,000)	(11,000)	(11,943)
E101015	Refuse Site Mtce	Exp	(134,000)	(22,334)	(22,522)
E101025	Refuse Site Attendant	Exp	0	0	0
			(270,000)	(45,000)	(45,295)
	Sanitation - Other				
I102002	Commercial Collection Charges	Inc	65,000	65,000	64,350
I102005	Reimbursement Drummuster	Inc	4,000	0	0
I102010	Charges Bulk Rubbish	Inc	15,500	2,584	2,700
			84,500	67,584	67,050
E102005	Commercial Collection	Exp	(14,000)	(2,334)	(2,274)
E102010	Bulk Rubbish Collection	Exp	(15,500)	(2,584)	(2,769)
E101020	Chemical Drum Disposal Costs	Exp	(5,000)	0	0
E102190	Depreciation - Sanitation	Exp	(12,310)	(2,052)	0



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
			(46,810)	(6,970)	(5,043)
	Sewerage				
I104005	Septic Tank Fees	Inc	500	84	0
			500	84	0
E104005	Sewerage Treatment Plant	Exp	(500)	(30)	(27)
			(500)	(30)	(27)
	Regional Refuse Group				
E102007	Regional Refuse Group Expenses	Exp	0	0	0
			0	0	0
	Town Planning				
I106005	Planning Fees	Inc	3,500	584	0
			3,500	584	0
E106005	Town Planning Expenses	Exp	(35,000)	(5,834)	(12,002)
E106100	Administration Allocated	Exp	(31,934)	(5,322)	(5,322)
			(66,934)	(11,156)	(17,324)
	Other Community Amenities				
I107005	Cemetery Fees	Inc	12,000	2,000	3,295
I107010	Community Bus Income	Inc	4,000	666	968
I107025	Other Community Amenities Contributions	Inc	8,000	0	0
			24,000	2,666	4,263
E107005	Cemetery Mtce	Exp	(27,300)	(4,552)	(6,689)
E107010	Public Convenience Mtce	Exp	(65,700)	(10,952)	(8,076)
E107015	Community Bus Operating	Exp	(2,000)	(334)	(1,687)
E107100	Administration Allocated	Exp	(64,620)	(10,770)	(10,770)
E107190	Depreciation - Other Comm Amenities	Exp	(39,520)	(6,586)	0
			(199,140)	(33,194)	(27,222)
	Total Community Amenities Income		372,300	315,718	316,468
	Total Community Amenities Expenditure		(583,384)	(96,350)	(94,909)
	Recreation & Culture				
	Public Halls & Civic Centres				
I111005	Town Hall Hire	Inc	1,200	200	0
I111010	Reimbursements	Inc	100	0	0
I111015	Town Hall Lease -L Piesse	Inc	4,265	710	706
			5,565	910	706
E111005	Town Hall Mtce	Exp	(20,700)	(3,452)	(3,580)
E111010	Other Halls Mtce	Exp	(6,200)	(1,034)	(471)
E111190	Depreciation - Public Halls	Exp	(55,610)	(9,268)	0
			(82,510)	(13,754)	(4,051)
	Swimming Pool				
I112010	Swimming Pool Admission	Inc	35,000	0	0
I112015	Swimming Pool Miscellaneous Income	Inc	105	0	0
I112020	Reimbursements	Inc	600	0	0
I112025	CSRFF Grant - Swim Pool Stage 2	Inc	20,000		
			55,705	0	0
E112005	Pool Staff Salary	Exp	(65,000)	(5,500)	(6,252)
E112008	Pool Leave/Wages Liability	exp	0	0	0
E112010	Superannuation	Exp	(6,000)	(450)	(522)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E112015	Swimming Pool Maintenance	Exp	(104,500)	(14,918)	(10,038)
E112020	Swimming Pool Other Expenses	Exp	(4,000)	(800)	(698)
E112190	Depreciation - Swimming Pools	Exp	(185,400)	(30,900)	0
			(364,900)	(52,568)	(17,510)
	Other Recreation & Sport				
I113005	Sportsground Rental	Inc	7,820	0	0
I113015	Power Reimbursements	Inc	6,000	1,000	426
I113020	Recreation Centre Hire	Inc	10,000	1,000	870
I113025	Reimbursements Other	Inc	500	150	0
I113030	Rec Centre Equipment Contributions	Inc	1,800	0	0
I113035	Sporting Club Leases	Inc	50	0	0
I113040	Other Recreation & Sport Contributions	Inc	28,200	0	0
I113055	Eric Farrow Pavillion Hire	Inc	2,000	334	958
I113065	Community Gym Membership	Inc	11,200	3,200	2,068
			67,570	5,684	4,322
E113005	Sportsground Mtce	Exp	(103,250)	(17,208)	(16,184)
E113010	Sportsground Building Mtce	Exp	(23,100)	(3,852)	(5,225)
E113015	Wetlands Park Mtce	Exp	(59,700)	(9,952)	(14,105)
E113020	Parks & Gardens Mtce	Exp	(56,300)	(9,386)	(12,575)
E113025	Puntapin Rock Mtce	Exp	(2,600)	(434)	(27)
E113030	Recreation Centre Mtce	Exp	(49,700)	(8,282)	(10,437)
E113035	Rec Staff Salaries	Exp	(22,000)	(4,200)	(3,335)
E113038	Rec Staff Leave/Wages Liability	Exp	0	0	0
E113040	Superannuation	Exp	(2,200)	(366)	(470)
E113045	Other Expenses	Exp	(1,500)	(200)	(439)
E113050	Norring Lake Mtce	Exp	(3,100)	(552)	(86)
E113065	Eric Farrow Pavilion Mtce	Exp	(22,800)	(3,800)	(3,329)
E113070	Rec Centre Sports Equipment	Exp	(2,000)	0	0
E113095	Community Gym Expenditure	Exp	(5,700)	(1,934)	(2,608)
E113100	Administration Allocated	Exp	(99,515)	(16,586)	(16,586)
E113190	Depreciation - Other Rec & Sport	Exp	(233,950)	(38,992)	0
			(687,415)	(115,744)	(85,406)
	Library				
I115005	Lost Books	Inc	50	0	0
I115010	Reimbursements	Inc	100	0	0
			150	0	0
E115005	Library Staff Salaries	Exp	(48,000)	(8,000)	(8,249)
E115008	Library Leave/Wages Liability	Exp	0	0	0
E115015	Library Building Mtce	Exp	(7,730)	(1,290)	(1,551)
E115020	Library Other Expenses	Exp	(11,410)	(1,550)	(1,024)
E115190	Depreciation - Libraries	Exp	(1,550)	(258)	0
			(68,690)	(11,098)	(10,824)
	Other Culture				
I116035	Long Table Experience Income	Inc	0	0	0
I119015	Contribution to Woolorama	Inc	1,000	0	0
I119020	Reimbursements	Inc	35,100	35,000	34,545
I119030	Community Events Income	Inc	3,450	950	0
I119031	Other Culture Grant Funds	Inc	9,705	950	9,001
			49,255	36,900	43,546
E116005	Subsidy Woolorama Committee	Exp	(500)	0	0
E116010	Woolorama Costs & Maintenance	Exp	(60,450)	(10,074)	(1,652)
E116015	Community Centre Mtce	Exp	(10,100)	(1,684)	(1,055)
E116020	Historical Village	Exp	(2,900)	(484)	(693)
E116035	Long Table Experience Expenditure	Exp	0	0	0



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E116045	Community Development Events	Exp	(26,155)	(658)	(3,960)
E116046	Community Development Equipment Maintenance	Exp	(500)	0	0
E116055	Other Culture Grant Funds Exp	Exp	0	0	0
E116190	Depreciation - Other Culture	Exp	(3,300)	(550)	0
			(103,905)	(13,450)	(7,360)
Total Recreation & Culture Income			178,245	43,494	48,574
Total Recreation & Culture Expenditure			(1,307,420)	(206,614)	(125,151)
Transport					
Streets Roads Bridges & Depot Construction					
I121005	Direct Road Grants	Inc	118,788	118,788	118,788
I121010	Road Project Grants	Inc	307,605	123,042	123,042
I121015	Roads to Recovery Grant	Inc	312,145	0	48,000
I121020	Reimbursements	Inc	1,000	0	0
I121025	Contribution - St Lighting	Inc	3,435	0	0
I121070	Main Roads Bridge Grant	Inc	422,322	0	0
I147125	Storm Damage Reimbursements	Inc	0	0	0
			1,165,295	241,830	289,830
Streets Roads Bridges & Depot Maintenance					
I122055	Diesel Fuel Rebate Income	Inc	45,000	7,500	7,838
			45,000	7,500	7,838
E122005	Road Maintenance	Exp	(125,000)	(20,834)	(15,384)
E122006	Maintenance Grading	Exp	(175,000)	(29,168)	(73,359)
E122007	Rural Tree Pruning	Exp	(100,000)	(23,002)	0
E122008	Rural Spraying	Exp	(15,000)	(5,250)	(10,740)
E122009	Town Site Spraying	Exp	(30,000)	(3,666)	(5,224)
E122010	Depot Mtce	Exp	(23,000)	(3,834)	(5,748)
E122011	Town Reserve & Verg Mtce	Exp	(2,000)	(200)	(636)
E122012	Bridge & Drainage Mtce	Exp	(22,500)	(2,000)	(4,188)
E122015	Rural Numbering	Exp	(100)	0	0
E122020	Footpath Mtce	Exp	(5,000)		
E122025	Street Cleaning	Exp	(42,000)	(7,000)	(2,248)
E122030	Street Trees	Exp	(55,000)	(600)	(23,447)
E122035	Traffic & Street Signs Mtce	Exp	(4,000)	(666)	(848)
E122045	Townscape	Exp	(20,000)	(2,282)	(31)
E122050	Crossovers	Exp	(500)	0	0
E122055	RoMan Data Collection	Exp	(6,000)	0	0
E122060	Street Lighting	Exp	(68,000)	(11,334)	(5,292)
E122090	Graffiti Removal	Exp	(1,000)	(100)	0
E122100	Administration Allocated	Exp	(49,203)	(8,200)	(8,200)
E122190	Depreciation - Roads	Exp	(1,703,750)	(283,958)	0
E147120	Storm Damage - Not Claimable	Exp	0	0	0
			(2,447,053)	(402,094)	(155,345)
Road Plant Purchases					
I122100	Profit on Sale of Asset	Inc	3,000	0	0
			3,000	0	0
E123010	Loss on Sale of Asset	Exp	(1,000)	0	0
			(1,000)	0	0
Aerodrome					
I126015	Aerodrome Reimbursements	Inc	9,985	0	0
I126020	Aerodrome Hangar Lease	Inc	8,310	0	0
			18,295	0	0
E126005	Aerodrome Maintenance	Exp	(9,400)	(1,566)	(1,195)

COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E126190	Depreciation - Aerodromes	Exp	(35,570)	(5,928)	0
			(44,970)	(7,494)	(1,195)
	Total Transport Income		1,231,590	249,330	297,667
	Total Transport Expenditure		(2,493,023)	(409,588)	(156,539)
Economic Services					
Rural Services					
I131020	Landcare Reimbursements	Inc	700	116	11,054
			700	116	11,054
E131020	Landcare	Exp	(25,700)	(25,116)	(36,720)
E131030	Rural Towns Program	Exp	(20,000)	(3,318)	(2,912)
E131100	Administration Allocated	Exp	(15,827)	(2,638)	(2,638)
E131140	Water Management Plan / Harvesting	Exp	(5,000)	(831)	(1,248)
E131190	Depreciation - Rural Services	Exp	(1,030)	(172)	0
			(67,557)	(32,075)	(43,518)
Tourism & Area Promotion					
I132005	Caravan Park Fees	Inc	80,000	10,000	10,000
I132010	Reimbursements	Inc	1,000	300	2
I132015	RV Area Fees	Inc	8,000	700	572
I132035	Tourism Income	Inc	0	0	0
			89,000	11,000	10,574
E132015	Caravan Park Manager Salary	Exp	(25,000)	(4,166)	(4,554)
E132020	Caravan Park Mtce	Exp	(52,000)	(8,672)	(7,153)
E132010	Wagin Tourism Committee	Exp	0	0	(118)
E132025	Subsidy Historic Village	Exp	(8,460)	0	0
E132035	RV Area Maintenance	Exp	(5,000)	(684)	(925)
E132040	Tourism Promotion & Subscripts	Exp	(15,000)	(800)	(268)
E132050	Administration Allocated	Exp	(60,177)	(10,030)	(10,030)
E132190	Depreciation - Tourism	Exp	(10,860)	(1,810)	0
			(176,497)	(26,162)	(23,048)
Building Control					
I133005	Building Licenses	Inc	5,000	834	235
			5,000	834	235
Other Economic Services					
I134005	Water Sales	Inc	20,000	3,334	0
			20,000	3,334	0
E134005	Water Supply - Standpipes	Exp	(25,000)	(4,166)	(2,081)
E134190	Depreciation - Other Economic Services	Exp	0	0	0
			(25,000)	(4,166)	(2,081)
	Total Economic Services Income		114,700	15,284	21,863
	Total Economic Services Expenditure		(269,054)	(62,403)	(68,647)
Other Property & Services					
Private Works					
I141005	Private Works Income	Inc	20,000	3,334	838
			20,000	3,334	838
E141005	Private Works	Exp	(10,000)	(1,666)	(13)
E141100	Administration Allocated	Exp	(5,636)	(940)	(940)
			(15,636)	(2,606)	(953)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
Public Works Overheads					
I143020	Reimbursements	Inc	617	0	0
			617	0	0
E143005	Engineering Salaries	Exp	(92,500)	(15,416)	(13,452)
E143007	Engineering Administration Salaries	Exp	(45,000)	(7,500)	(8,894)
E143008	Works Leave/Wages Liability	Exp	0	0	0
E143009	Housing Allowance Works	Exp	(16,390)	(11,390)	(11,313)
E143015	CEO's Salary Allocation	Exp	(55,309)	(9,218)	(9,849)
E143020	Engineering Superannuation	Exp	(93,551)	(15,592)	(15,170)
E143025	Engineering - Other Expenses	Exp	(5,000)	(700)	(750)
E143030	Sick Holiday & Allowances Pay	Exp	(180,000)	(17,000)	(11,685)
E143045	Insurance on Works	Exp	(32,298)	(16,250)	(16,249)
E143050	Protective Clothing	Exp	(8,000)	(400)	(177)
E143055	Fringe Benefits	Exp	(1,000)	0	0
E143060	CEO's Vehicle Allocation	Exp	(1,000)	(166)	(99)
E143065	MOW - Vehicle Expenses	Exp	(7,000)	(1,418)	(1,222)
E143075	Telephone Expenses	Exp	(1,500)	(250)	(309)
E143080	Staff Licenses	Exp	(500)	(100)	(88)
E143085	Safety Equipment & Meetings	Exp	(4,000)	(550)	(231)
E143090	Conferences & Courses	Exp	(1,500)	0	0
E143095	Staff Training	Exp	(16,000)	(834)	(1,163)
E143105	Administration Allocated	Exp	(943)	(158)	(158)
E143200	LESS PWOH ALLOCATED	Exp	561,491	93,584	82,901
			0	(3,358)	(7,908)
Plant Operation Costs					
I144005	Sale of Scrap	Inc	1,500	0	0
I144010	Reimbursements	Inc	8,000	0	0
			9,500	0	0
E144010	Fuel & Oils	Exp	(140,000)	(23,334)	(31,893)
E144020	Tyres & Tubes	Exp	(20,000)	(3,334)	(3,737)
E144030	Parts & Repairs	Exp	(50,000)	(8,334)	(9,872)
E144040	Plant Repair - Wages	Exp	(40,000)	(6,666)	(4,342)
E144050	Insurance and Licences	Exp	(30,000)	(23,000)	(22,455)
E144060	Expendable Tools-Consumables only	Exp	(10,000)	(4,000)	(5,829)
E144075	Minor Plant & Equipment <\$3000	Exp	(8,000)	(500)	(495)
E144065	MV Insurance Claim Expenses	Exp	(1,000)	0	0
E144200	LESS POC ALLOCATED-PROJECTS	Exp	299,000	49,836	47,977
			0	(19,332)	(30,646)
Salaries & Wages					
E146010	Gross Salaries, Allowances & Super	Exp	(2,250,000)	(375,000)	(373,339)
E146200	Less Sal , Allow, Super Allocated	Exp	2,250,000	375,002	373,339
			0	2	0
Unclassified					
I147005	Commission - Vehicle Licensing	Inc	46,000	7,666	3,380
I147035	Banking errors	Inc	0	0	911
I147050	Council Staff Housing Rental	Inc	20,280	3,380	2,160
I147065	Insurance Reimbursement	Inc	5,000	0	0
I147070	Council Housing Reimbursements	Inc	3,000	300	670
I147120	Charge on Private use of Shire Vehicle	Inc	4,680	780	720
I147121	Reimbursement - Community Requests	Inc	0	0	0
			78,960	12,126	7,841
E147015	Community Requests & Events - CEO Allocation	Exp	(6,000)	(450)	0
E147035	Banking Errors	Exp	0	0	(1,720)



COA	Description	Type	Annual Budget	YTD Budget	YTD Actual
E147050	Council Housing Maintenance	Exp	(72,350)	(11,250)	(9,884)
E147055	Consultants	Exp	(58,000)	(24,500)	(25,520)
E147070	4WD Resource Sharing Group	Exp	(2,500)	(200)	0
E147090	Building Maintenance	Exp	(8,000)	(1,300)	(685)
E147100	Administration Allocated	Exp	(160,858)	(26,810)	(26,810)
E147115	Occupational Health & Safety (OHS)	Exp	(4,000)	(1,350)	(90)
E147130	Depreciation - Unclassified	Exp	(31,230)	(5,306)	0
E147150	Community Requests Budget	Exp	(29,000)	(2,500)	0
E147151	Community Donations/Sponsorship	Exp	(3,500)	0	0
			(375,438)	(73,666)	(64,709)
Total Other Property & Services Income			109,077	15,460	8,679
Total Other Property & Services Expenditure			(391,074)	(98,960)	(104,215)
Total Income			5,835,905	3,390,781	3,508,315
Total Expenditure			(6,853,024)	(1,259,959)	(901,665)
Net Deficit (Surplus)			(1,017,119)	2,130,823	2,606,650

SHIRE OF WAGIN
STATEMENT OF PAYMENTS
FOR THE PERIOD ENDED 31 AUGUST 2019

Payment	Date	Name	Description	Amount
Municipal Account List of Payments				
EFT Payments				
EFT8559	06/08/2019	AMPAC Debt Recovery	Commissions and Costs for the month of July 2019	(973.48)
EFT8560	06/08/2019	Al Antz Electrical	Surge Protector for Vacuum Cleaner - Swimming Pool, Repair Cut Powerline - Caravan Park, Install Light - Works Depot, Install Light in Kitchen - 32 Ballagin Street, Install Floodlights - Rec Centre, Repair External Light - Shire Admin Office, Repair/Replace Floodlight - Admin Office	(1,954.34)
EFT8561	06/08/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(221.65)
EFT8562	06/08/2019	Australian Taxation Office	June 2019 BAS	(24,060.00)
EFT8563	06/08/2019	Beaurepaires	4x New Tyres - Isuzu MUX (P01)	(1,547.92)
EFT8564	06/08/2019	Best Office Systems	Photocopier Charges MP.C4504 20/06/2019 - 20/07/2019	(1,039.18)
EFT8565	06/08/2019	Boc Gases	R020D2 Oxygen, R020G Oxygen, R040G Dissolved Acetylene, R065E2 Argoshield, Container Service Charge 28/06/2019 - 28/07/2019	(60.14)
EFT8566	06/08/2019	Collie River Valley Medical Centre	F Class Endorsement Medical - Janelle Webb (HACC)	(132.00)
EFT8567	06/08/2019	Cut-N-Cote	4L Pro Bleach - Dog Pound	(19.95)
EFT8568	06/08/2019	Express Print	Printing of 1000 2019/2020 Recycle Calendars, Printing of 1000 2019/2020 Tip Passes	(1,600.50)
EFT8569	06/08/2019	Hammersley Refrigeration	Service Air Conditioner in Playgroup Room - Eric Farrow Pavilion	(236.50)
EFT8570	06/08/2019	IGA X-press	3x Cartons of Jumbo Rolls - Public Conveniences	(104.68)
EFT8571	06/08/2019	Jason Signmakers	2x Grader Ahead Signs	(275.00)
EFT8572	06/08/2019	Komatsu Australia Pty Ltd	60x Grader Blades	(5,565.12)
EFT8573	06/08/2019	LGIS Insurance Broking	Personal Accident Insurance 2019/2020, Transit Insurance 2019/2020, Councillors & Officers Liability Insurance 2019/2020, Cyber Liability Insurance 2019/2020, Motor Vehicle Insurance 2019/2020, Travel Insurance 2019/2020	(51,420.20)
EFT8574	06/08/2019	Liberty Oil Australia Pty Ltd	8000L Diesel	(11,060.58)
EFT8575	06/08/2019	McGuffie Transport	Delivery Fees to McGuffies Depot	(49.50)
EFT8576	06/08/2019	Midalia Steel Pty Ltd	Slippers - Forklift (P51), 2x Fence Posts & Rails - 32 Ballagin	(280.58)
EFT8577	06/08/2019	Morgan Rural Services Pty Ltd	Spray Wagin Refuse Site - including chemical. Spray grass inside compound and around boundary fence.	(478.50)
EFT8578	06/08/2019	Peter Lloyd	Reimbursement for Police Clearance (HACC)	(55.10)
EFT8579	06/08/2019	Quick Corporate	Stationary Order August 2019	(161.98)
EFT8580	06/08/2019	State Law Publisher	Gazettal Of Local Planning Scheme No 2 - Amendment 6.	(105.70)
EFT8581	06/08/2019	State Library Of WA	Delivery of Better Beginnings Program 2019/2020	(93.50)
EFT8582	06/08/2019	Toll Express	Delivery Charges	(119.30)
EFT8583	06/08/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 15/07/2019 & 23/07/2019	(935.00)
EFT8584	06/08/2019	Wagin Truck Centre	Oil Filter, Fuel Filter & Hydraulic Filter - Multipac Roller (P49), UHF 2 Way - Toyota Hilux (P50)	(437.50)
EFT8585	06/08/2019	Western Australian Local Government Association	WALGA Association Membership, Procurement Services, Council Connect, Governance Service	(19,752.25)
EFT8586	06/08/2019	Westrac Equipment	Seal Kit - Cat Backhoe (P47)	(190.18)
EFT8587	08/08/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8588	08/08/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8589	08/08/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8590	08/08/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8591	12/08/2019	LGISWA	Public Liability Insurance 2019/2020 1st Instalment, Bushfire Insurance 2019/2020, Crime Insurance 2019/2020, Property Insurance 2019/2020 1st Instalment, Workers Compensation Insurance 2019/2020 1st Instalment	(83,366.13)
EFT8592	16/08/2019	AMPAC Debt Recovery	Commissions and Costs for the month of July 2019	(2,101.00)
EFT8593	16/08/2019	Afagri Equipment Australia Pty Ltd	Hood - John Deere Tractor (P20)	(5,192.25)
EFT8594	16/08/2019	Al Antz Electrical	Replace Sensor, Tubes & Starters - Library Public Toilets	(389.80)
EFT8595	16/08/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(453.70)
EFT8596	16/08/2019	Arrow Bronze	Plaque for Joyce Painter	(199.48)
EFT8597	16/08/2019	Australia Post	Postage - July 2019	(270.93)
EFT8598	16/08/2019	Beaurepaires	Tyre Swap & New Tyre - Isuzu Crew Cab (P21)	(559.71)
EFT8599	16/08/2019	Best Office Systems	1x Toner - Licensing Printer	(179.00)
EFT8600	16/08/2019	Coates Hire Collie	Hire of Extension Lead	(38.88)
EFT8601	16/08/2019	Country Paint Supplies Narrogin	Masking Tape - Techspo	(220.00)
EFT8602	16/08/2019	D Spencer & L Lucas	Concrete Footpath on Traverse Street	(9,831.25)
EFT8603	16/08/2019	Doms Delicatessen Of Wagin	Milk - Meetings/Catering	(10.00)
EFT8604	16/08/2019	Exurban	Town Planning Consulting Services - July 2019	(5,093.44)
EFT8605	16/08/2019	GA Franz	Relay Paving in front of Shire Administration Office	(420.00)
EFT8606	16/08/2019	Garpen Pty Ltd	3 inch High Volume Chemical Pump. 6.5hp Petrol Engine in Frame - DFES	(1,050.00)
EFT8607	16/08/2019	Great Southern Fuel Supply	2x Hand Cleaner - Works Depot, Unleaded Fuel - Darkan HACC Vehicle	(243.03)
EFT8608	16/08/2019	Great Southern Waste Disposal	Management of Facility & Refuse Collection - July 2019	(26,578.15)
EFT8609	16/08/2019	IT Vision	Add a New Field for Account number to Rate Notice Templates	(495.00)
EFT8610	16/08/2019	Kayla Elizabeth Lloyd	Reimbursement for camlock for NBN box at Infant Health	(17.25)
EFT8611	16/08/2019	Komatsu Australia Pty Ltd	Wedge - Komatsu Grader (P10)	(125.55)
EFT8612	16/08/2019	LMW	Undertake a Current Market Valuation of 17 (Lot 31) Tudhoe Street, Wagin	(880.00)
EFT8613	16/08/2019	Landgate - Midland	Gross Rental Valuations Chargeable 1/06/2019 - 28/06/2019, Other DLI Invoices - July 2019	(276.88)
EFT8614	16/08/2019	Liberty Oil Australia Pty Ltd	5000L Diesel, 2000L Unleaded	(9,570.80)
EFT8615	16/08/2019	Midalia Steel Pty Ltd	4 Tubes of Adhesive - Techspo	(41.25)
EFT8616	16/08/2019	Momar Australia Pty Ltd	1x Carton of Moly DSD - Works Depot	(515.90)
EFT8617	16/08/2019	Narrogin Packaging And Motorcycles	3 x S/Steel Jumbo Roll Holder - Tavistock Street Public Toilets, 1x S/Steel Jumbo Roll Holder & Yellow Cleaning Sign - Caravan Park	(424.60)

Payment	Date	Name	Description	Amount
EFT8618	16/08/2019	Palace Hotel	2x Blocks Greatern Northern 1x Block Emu Export & cool drink - Works Functions, 1x Carton Calton Dry - Meetings/Catering	(209.16)
EFT8619	16/08/2019	Peerless Jal Pty Ltd	Cleaning Products - Swimming Pool, Eric Farrow Pavilion & Recreation Centre	(302.06)
EFT8620	16/08/2019	Perth Safety Products	4x School Bus Signs	(228.80)
EFT8621	16/08/2019	Quick Corporate	Stationary Order August 2019	(622.00)
EFT8622	16/08/2019	Ray Ford Signs	1800x300mm 'No Tyres Accepted' Sign on Galtube Frame - Refuse Site	(594.55)
EFT8623	16/08/2019	Shire of Brookton	RRG Chairperson Honorarium 2019/2020	(100.00)
EFT8624	16/08/2019	Snap Printing	2000x Rate Notices on 80gsm Bond and Perforated Paper	(530.90)
EFT8625	16/08/2019	TEN47 Plumbing	Replace Broken Tap - Eric Farrow Pavilion BBQ	(198.00)
EFT8626	16/08/2019	Tennant Australia Pty Ltd	Spring Assy Kit - Tennant Street Sweeper (P48)	(161.54)
EFT8627	16/08/2019	The West Australian	Public Notice Advertising Narrogin Observer 11 July 2019 Approved Local Planning Scheme No 2 Amendment 6	(115.20)
EFT8628	16/08/2019	Toll Express	Delivery Charges	(13.86)
EFT8629	16/08/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 29/07/2019, 1/08/2019 & 6/08/2019	(1,028.50)
EFT8630	16/08/2019	Wagin Ag Solutions	10L Jolt - Sportsground Oval, 20L Glysophate - Townsite Spraying, 18kg Gas Bottle - Forklift (P51)	(485.29)
EFT8631	16/08/2019	Wagin District Farmers Co-operative	Catering & Cleaning Supplies - July 2019	(564.95)
EFT8632	16/08/2019	Wagin General Practice	Pre-Employment Medical - Peter Lloyd (HACC)	(160.00)
EFT8633	16/08/2019	Wagin Mechanical Repairs	60,000km Service - Isuzu MUX (P01)	(558.60)
EFT8634	16/08/2019	Wagin Panel & Paint	Excess for Repairs - Isuzu MUX (P01)	(300.00)
EFT8635	16/08/2019	Wagin Plumbing	Testing And Inspections Of All Council Standpipe Backflow Devices	(995.50)
EFT8636	16/08/2019	Wagin Pre-Mix Concrete	Concrete Footpath on Tavistock Street, Grind approx 52 Stumps in Wagin townsite	(24,035.00)
EFT8637	16/08/2019	Wallis Computer Solutions	Agreement Fusion - Admin Office - August 2019, NBN - Admin Office, Library & Rec Centre - August 2019	(455.18)
EFT8638	16/08/2019	Wilson Machinery	Slasher Blades, Bolts, Washers & Nuts - Toro Mower (P18)	(161.41)
EFT8639	22/08/2019	Australian Services Union	Payroll deductions	(25.90)
EFT8640	22/08/2019	Shire Of Wagin - Staff Christmas Fund	Payroll deductions	(260.00)
EFT8641	22/08/2019	Shire Of Wagin Payroll Creditors	Payroll deductions	(180.00)
EFT8642	22/08/2019	Wagin Woodanilling Landcare Zone	Payroll deductions	(42.00)
EFT8647	29/08/2019	AMPAC Debt Recovery	Commissions and Costs for the month of August 2019	(99.00)
EFT8648	29/08/2019	Able Sales	Starter Motor - Refuse Site	(99.00)
EFT8649	29/08/2019	Acorn Trees & Stumps	Trimming Trees Under Power Lines in Wagin Townsite & Remove Trees as Directed (including stump grinding)	(17,732.00)
EFT8650	29/08/2019	Advance Press Pty Ltd	1200 x Fire Management Booklets 2019/2020	(2,211.00)
EFT8651	29/08/2019	AI Antz Electrical	Test Generator for Power Outage - Admin Office, Drop Cables for Techspo - Rec Centre	(242.00)
EFT8652	29/08/2019	Alexander Galt And Co Pty Ltd	Hardware Supplies	(807.65)
EFT8653	29/08/2019	Australian Communications Authority	License Renewal Telstra Radio Terminal, Mt Latham 341982/1	(222.00)
EFT8654	29/08/2019	BKS Electrical Pty Ltd	CCTV Maintenance	(2,212.10)
EFT8655	29/08/2019	Beaurepaires	4x New Tyres - Mitsubishi Triton (P27), Supply & Fit Tyre - Komatsu Grader (P10)	(2,345.34)
EFT8656	29/08/2019	Best Office Systems	Photocopier Charges MP.C4504 20/07/2019 - 20/08/2019	(2,346.99)
EFT8657	29/08/2019	Department Of Fire & Emergency Services	2019/2020 ELS Quarter 1	(33,886.70)
EFT8658	29/08/2019	Doms Delicatessen Of Wagin	Sandwiches for Noongar Sports, 20x Rolls for Nathan Cook Farewell, Sandwiches - Catering	(167.00)
EFT8659	29/08/2019	Environmental Health Australia (Western Australia) Inc	2019 WA Conference - 2 Days - Trevor Brandy, Full Membership	(1,125.00)
EFT8660	29/08/2019	Express Print	2019/2020 - Trevor Brandy	(189.20)
EFT8661	29/08/2019	Holiday Inn Perth City Centre	2x Boxes Of Dlx W/face Envelopes - Rates 2019 Local Government Week 2019 - Accommodation Bookings Peter and Robyn Webster, Phillip Blight, Greg Ball, Bryan and Jane Kilpatrick - Check In Monday 5 And Check Out On Saturday 10 Of August To Include All Meals And Parking	(5,748.00)
EFT8662	29/08/2019	IGA X-press	Newspapers, Milk	(65.65)
EFT8663	29/08/2019	Katanning Glazing And Security	Supply and Install Mirror 2000x2500mm - Community Gym	(1,918.50)
EFT8664	29/08/2019	Kirsty Simkins	Reimbursement of 2x Plants for Citizenship Ceremony 27/08/2019	(39.00)
EFT8665	29/08/2019	Liberty Oil Australia Pty Ltd	7000L Diesel	(9,510.90)
EFT8666	29/08/2019	MCG Fire Services	Service Fire Equipment - Various Shire Locations, Fire Box and Extinguisher - RV Park	(1,470.70)
EFT8667	29/08/2019	Marleys Diesel & Ag	Shurflo Pump - Small Plant	(161.00)
EFT8668	29/08/2019	Morgan Rural Services Pty Ltd	Spray road side verges for all sealed roads as per quote 127.55km @ \$84.20 per kilometre + GST	(11,813.68)
EFT8669	29/08/2019	Narrogin Nursery Cafe & Gallery	Townscape Program - Tavistock & Ballagin Street	(24,650.00)
EFT8670	29/08/2019	Peter Webster	Reimbursement of Cordless Phone - CEO House	(134.00)
EFT8671	29/08/2019	RE & KL Davies	600m Gravel	(792.00)
EFT8672	29/08/2019	St John Ambulance - Wagin Sub Centre	Service First Aid Kit - Recreation Centre	(200.00)
EFT8673	29/08/2019	State Library Of WA	Annual Fee for Lost & Damaged Public Library Materials 2019/2020	(220.00)
EFT8674	29/08/2019	T-Quip	V Belt - Toro Mower (P43)	(186.45)
EFT8675	29/08/2019	The Australian Local Government Job Directory	CEO Recruitment - 1 Full Page Advertisement In The Australian Local Government Job Directory	(1,815.00)
EFT8676	29/08/2019	Toll Express	Delivery Charges	(92.95)
EFT8677	29/08/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 12/08/2019 & 20/08/2019	(1,028.50)
EFT8678	29/08/2019	Wagin General Practice	Pre-Employment Medical - Calista Van Schalkwyk (Library)	(160.00)
EFT8679	29/08/2019	Wagin Mechanical Repairs	Service - Mazda W1479 (P05), 2x Carburettor Cleaner	(282.30)
EFT8680	29/08/2019	Wagin Plumbing	Supply & Install Single Point Water Filter System to Kitchen Sink - 2 Ballagin Street, Repair of Hydrant line near Eric Farrow Pavilion	(2,695.00)
EFT8681	29/08/2019	Wagin Truck Centre	Revision Mirror, 2m Hose, Antenna & Filters - Bomag Roller (P15), Revision Mirror - Dynapac Roller (P19), ATF Oil, Flexi Guard Kit - Isuzu Truck (P42), Jumper Leads, Oil Filter, Aerial Top Mount Flexible Rubber & Light - Multipac Roller (P49),	(1,702.90)
EFT8682	29/08/2019	Wagin Woodanilling Landcare Zone	Contribution to WWLZ 1 July 2019 - 30 June 2020	(25,000.00)

Payment	Date	Name	Description	Amount
EFT8683	29/08/2019	Wallis Computer Solutions	Microsoft 365 - per user (22 users) Annual Licence Period 19 August 2019 - 18 August 2020 O365 Business Essentials Microsoft Exchange Online Archiving for Exchange Online Microsoft Cloud App Security	(9,841.50)
EFT8684	29/08/2019	Western Australian Local Government Association	Registration for Gen Harvey - Pest Animal Biosecurity Management (Reimbursed by WWLZ), Registration for ACEO Bill Atkinson - Pest Animal Biosecurity Management, Breakfast with Minister Templeman - Cr P Blight, Cr G Ball, Cr B Kilpatrick, Non-Member Registration for Economic Development Australia Breakfast - Peter Webster	(438.00)
EFT8685	29/08/2019	Westrac Equipment	Seal Kit & Lamp Assembly - Cat Backhoe (P47),	(454.31)
EFT8686	29/08/2019	William Thomas Atkinson	Reimbursement for Police Clearance, Reimbursement for Taxi	(79.10)
EFT Payments Total				(468,495.03)
Cheque Payments				
5209	01/08/2019	Shire Of Wagin	Shire & HACC Petty Cash	(336.55)
5210	01/08/2019	Synergy	Electricity Usage	(1,938.45)
5211	01/08/2019	Water Corporation	Various Shire Water Bills July - August 2019	(61.28)
5212	06/08/2019	Water Corporation	Various Shire Water Bills July - August 2019	(1,617.16)
5213	08/08/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5214	16/08/2019	Elders Rural Services Australia Limited	60 Bags of Sulphate Ammoniom - Sportsground Oval, 20L Glyphosate 450 & 20L Glyphosate Ultra Max - Townsite Spraying	(1,622.72)
5215	16/08/2019	Synergy	Electricity Usage	(13,936.75)
5216	16/08/2019	Telstra	Admin Office Phones, Faxes and Staff Mobiles - July 2019	(1,555.04)
5217	16/08/2019	Wagin Youth Care District Council	Chaplain Support for Wagin DHS	(2,400.00)
5218	21/08/2019	Shire Of Wagin	2019/2020 Rate Waiver - Country Women's Association & Betty Terry Community Theatre, 2019/2020 Rubbish Waiver - Betty Terry Community Theatre, Country Women's Association, St John Ambulance, Waratah Lodge & Care and Share, 2019/2020 Wagin Ag Society Emergency Services Levy	(2,893.94)
5219	21/08/2019	Bernard Francis Evans	Rates refund for assessment A99999 L96 HARVEY ST PIESSEVILLE 6315	(116.60)
5220	21/08/2019	PR & LR Coles	Rates refund for assessment A1680 L92 HARVEY ST PIESSEVILLE 6315	(116.60)
5221	22/08/2019	Shire Of Wagin Footy Tipping	Payroll deductions	(36.00)
5222	29/08/2019	Department Of Transport	12 Months Registration Isuzu MUX W001 (P02)	(664.70)
5223	29/08/2019	Origin	LPG Equipment Fee - Works Depot	(73.98)
5224	29/08/2019	Synergy	Electricity Usage	(9,734.66)
Total Cheques				(37,140.43)
Direct Debit Payments				
DD3519.1	08/08/2019	Walgsup	Payroll deductions	(4,812.87)
DD3519.2	08/08/2019	Sunsuper	Superannuation contributions	(51.34)
DD3519.3	08/08/2019	CBUS Superannuation	Superannuation contributions	(197.21)
DD3519.4	08/08/2019	Bt Super	Payroll deductions	(670.60)
DD3519.5	08/08/2019	Macquarie Super	Superannuation contributions	(223.90)
DD3519.6	08/08/2019	Oneanswer Personal Super	Superannuation contributions	(159.60)
DD3519.7	08/08/2019	Rest Administration	Superannuation contributions	(864.43)
DD3519.8	08/08/2019	Hesta Super Fund	Superannuation contributions	(261.18)
DD3519.9	08/08/2019	Australian Super Administration	Superannuation contributions	(694.16)
DD3533.1	22/08/2019	Walgsup	Payroll deductions	(5,869.09)
DD3533.2	22/08/2019	Sunsuper	Superannuation contributions	(75.45)
DD3533.3	22/08/2019	CBUS Superannuation	Superannuation contributions	(188.71)
DD3533.4	22/08/2019	Bt Super	Payroll deductions	(765.60)
DD3533.5	22/08/2019	Macquarie Super	Superannuation contributions	(230.21)
DD3533.6	22/08/2019	Oneanswer Personal Super	Superannuation contributions	(152.76)
DD3533.7	22/08/2019	Rest Administration	Superannuation contributions	(1,157.86)
DD3533.8	22/08/2019	Hesta Super Fund	Superannuation contributions	(446.27)
DD3533.9	22/08/2019	Australian Super Administration	Superannuation contributions	(907.56)
DD3548.1	05/08/2019	Department Of Transport	Daily Licensing Takings 01/08/2019	(8,086.90)
DD3548.2	15/08/2019	Department Of Transport	Daily Licensing Takings 13/08/2019	(3,988.40)
DD3548.3	16/08/2019	Department Of Transport	Daily Licensing Takings 14/08/2019	(3,169.85)
DD3548.4	19/08/2019	Department Of Transport	Daily Licensing Takings 15/08/2019	(4,389.50)
DD3548.5	20/08/2019	Department Of Transport	Daily Licensing Takings 16/08/2019	(3,215.95)
DD3548.6	21/08/2019	Department Of Transport	Daily Licensing Takings 19/08/2019	(7,967.00)
DD3548.7	22/08/2019	Department Of Transport	Daily Licensing Takings 20/08/2019	(5,239.45)
DD3548.8	23/08/2019	Department Of Transport	Daily Licensing Takings 21/08/2019	(2,902.05)
DD3548.9	26/08/2019	National Australia Bank	NAB Connect Fee	(56.48)
DD3569.1	23/08/2019	IntegraPay Pty Ltd	Synergy On Line Transaction Fees	(15.04)
DD3569.2	30/08/2019	IntegraPay Pty Ltd	Synergy On Line Transaction Fees	(135.13)
DD3516.21	01/08/2019	National Australia Bank	Merchant Statement July 2019	(153.10)
DD3516.23	01/08/2019	Department Of Transport	Daily Licensing Takings 30/07/2019	(2,097.60)
DD3516.24	02/08/2019	Department Of Transport	Daily Licensing Takings 31/07/2019	(3,105.80)
DD3519.10	08/08/2019	Matrix Superannuation	Superannuation contributions	(87.71)
DD3519.11	08/08/2019	Prime Super	Superannuation contributions	(446.71)
DD3519.12	08/08/2019	Hostplus	Superannuation contributions	(197.62)
DD3519.13	08/08/2019	Mlc Superannuation	Superannuation contributions	(323.53)
DD3519.14	08/08/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3533.10	22/08/2019	Matrix Superannuation	Superannuation contributions	(185.06)
DD3533.11	22/08/2019	Prime Super	Superannuation contributions	(621.18)
DD3533.12	22/08/2019	Hostplus	Superannuation contributions	(292.62)
DD3533.13	22/08/2019	Mlc Superannuation	Superannuation contributions	(413.54)
DD3533.14	22/08/2019	North Personal Superannuation	Superannuation contributions	(227.34)
DD3548.10	26/08/2019	Classic Finance Pty Ltd	Photocopier Lease Payment August 2019	(222.20)
DD3548.11	26/08/2019	Western Australian Treasury Corporation	Loan Repayment 137 August 2019	(1,907.86)
DD3548.12	06/08/2019	Department Of Transport	Daily Licensing Takings 02/08/2019	(5,943.35)
DD3548.13	26/08/2019	Department Of Transport	Daily Licensing Takings 22/08/2019	(3,730.55)
DD3548.14	27/08/2019	Department Of Transport	Daily Licensing Takings 23/08/2019	(2,793.60)
DD3548.15	29/08/2019	Department Of Transport	Daily Licensing Takings 27/08/2019	(2,703.00)



Payment	Date	Name	Description	Amount
DD3548.16	28/08/2019	Department Of Transport	Daily Licensing Takings 26/08/2019	(3,527.75)
DD3548.17	30/08/2019	National Australia Bank	Merchant Statement August 2019	(391.45)
DD3548.18	30/08/2019	Department Of Transport	Daily Licensing Takings 28/08/2019	(1,412.65)
DD3548.21	07/08/2019	Department Of Transport	Daily Licensing Takings 05/08/2019	(2,894.35)
DD3548.22	08/08/2019	Department Of Transport	Daily Licensing Takings 06/08/2019	(1,933.10)
DD3548.23	09/08/2019	Department Of Transport	Daily Licensing Takings 07/08/2019	(1,312.05)
DD3548.24	12/08/2019	Department Of Transport	Daily Licensing Takings 08/08/2019	(1,808.70)
DD3548.25	12/08/2019	Western Australian Treasury Corporation	Loan Repayment 139 August 2019	(6,009.05)
DD3548.26	13/08/2019	Department Of Transport	Daily Licensing Takings 09/08/2019	(1,618.65)
DD3548.27	14/08/2019	Department Of Transport	Daily Licensing Takings 12/08/2019	(2,933.70)
Direct Debit Payments				(106,415.71)
Municipal Account List of Payments Total				(612,051.17)
Trust Account List of Payments				
EFT Payments				
EFT8556	01/08/2019	Claire Bennison	COMMUNITY BUS BOND REFUND	(150.00)
EFT8557	01/08/2019	GA & MT Painter	REC CENTRE BOND REFUND	(300.00)
EFT8558	01/08/2019	Mandy Harrington	COMMUNITY BUS BOND REFUND	(150.00)
EFT8643	22/08/2019	Clayton South	COMMUNITY BUS BOND REFUND	(150.00)
EFT8644	22/08/2019	Lisa Maree Alessi	COMMUNITY GYM KEY BOND REFUND	(30.00)
EFT8645	22/08/2019	Stephanie Anne Beynon	COMMUNITY GYM KEY BOND REFUND	(30.00)
EFT8646	22/08/2019	Ali Watt	ERIC FARROW PAVILION BOND REFUND	(300.00)
EFT Payments Total				(1,110.00)
Cheque Payments				
Cheque Payments Total				0.00
Trust Account List of Payments Total				(1,110.00)
Credit Card List of Payments				
Chief Executive Officer - Peter Webster				
Credit Card	18/07/2019	Puma Causeway	CEO Fuel Purchase	(28.18)
Credit Card	25/07/2019	Event and Conference Centre	Waste and Recycle Conference - CEO	(810.98)
Credit Card	29/07/2019	Galvins Plumbing Supplies	Toilet Grab Rail for Medical Centre	(152.21)
Credit Card	2/08/2019	Westnet	Internet Charges	(225.52)
Credit Card	9/08/2019	Simple Italian Perth	WA Local Gov Week - Other Shires to part reimburse	(1,353.50)
Credit Card	12/08/2019	7 Eleven Perth	CEO Fuel Purchase	(61.06)
Credit Card	14/08/2019	NAB	Card Fee	(9.00)
Chief Executive Officer - Peter Webster Total				(2,640.45)
Deputy Chief Executive Officer - Brian Roderick				
Credit Card	17/07/2019	Officeworks Online	Presentation Display Items	(17.94)
Credit Card	18/07/2019	SP All Heart Atwell	Library Supplies	(34.00)
Credit Card	22/07/2019	Isunsubscribe	Library Subscription - Country Style and Home Beautiful	(154.98)
Credit Card	25/07/2019	Fuel Distributors Wagin	DCEO Fuel Purchase	(50.05)
Credit Card	26/07/2019	Local Government Management	LG Professional WA Network Forum - DCEO	(480.00)
Credit Card	7/08/2019	ACSA	HACC - ACSA Symposium - Manager	(300.00)
Credit Card	14/08/2019	NAB	Card Fee	(9.00)
Deputy Chief Executive Officer - Brian Roderick Total				(1,045.97)
Manager of Works - Allen Hicks				
Credit Card	16/07/2019	GCS Agoda International	Fraudulent Credit Card Transactions - Bank notified & to be reimbursed	(787.10)
Credit Card	17/07/2019	DMIRS Albany	Staff Training - Forklift	(200.00)
Credit Card	25/07/2019	DMIRS Albany	Staff Training - Forklift	(100.00)
Credit Card	5/08/2019	Able Sales Pty Ltd	Minor Equipment for Refuse Site	(50.00)
Credit Card	14/08/2019	NAB	Card Fee	(9.00)
Manager of Works - Allen Hicks Total				(1,146.10)
Manager of Finance - Tegan Hall				
Credit Card	18/07/2019	Aussie Broadband	Internet Charges - Depot, Library etc	(290.00)
Credit Card	14/08/2019	NAB	Card Fee	(9.00)
Manager of Finance - Tegan Hall Total				(299.00)
Credit Card List of Payments Total				(5,131.52)

12. REPORTS OF OFFICERS

12.1 WORKS AND SERVICES REPORT – AUGUST 2019

PROPONENT:	Manager of Works
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Works
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	18 th September 2019
PREVIOUS REPORT(S):	19 th August 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	Nil
ATTACHMENTS:	Plant Report

CONSTRUCTION CREW:

Clear, widen and form 3km section of Badgarning Road, from Nelson Road to Ganzer Road.
Gravel sheet 3km section of Lime Lake East – from railway line east (clay section).
Townsite spraying has been completed.

UPCOMING WORKS:

Clear, widen and form 4.5km section of Sprigg-Fraser Road, from Noble Road to Carberdine Pool Road.
Dongolocking Road verge clearing, ready for seal work.
Jaloran Road verge clearing, ready for seal work.

ROAD MAINTENANCE:

The Road Maintenance Crew have attended general road maintenance issues including blow-outs and fallen trees as they arise.
Patching of sealed roads has commenced.

TOWN MAINTENANCE:

The Town Crew have been undertaking community request works, removing fallen trees, cleaning out drains, patching pot holes and other general works.
Skirting of town trees has commenced.

RANGER SERVICES:

The Ranger call-outs have been low for August/September. Bob McNamara is the part time ranger until this position is filled.

PLANT / MACHINERY:

General servicing has been carried out on the Shire plant and mechanical repairs as required.
All plant repairs and servicing up to date.

COUNCILLOR'S INFORMATION

Rural Towns Production Bore Reports:
Nalder Street water level 11 metres
Victor Street water level 12 metres



Warwick Street water level 9 metres

CONSULTATION / COMMUNICATION:

Nil

STATUTORY / LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

4115 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council receive the Manager of Works Officer report for the month of August 2019.

Carried 7/0



PLANT REPORT				Aug-19		
PLANT	OPERATOR	PURCHASE DATE	KM / HOURS	SERVICE DUE	REGO	COMMENTS
ISUZU D-MAX WAGON P-01	P WEBSTER	9/06/2017	68,500	70,000	W.1	
ISUZU D-MAX WAGON P-02	B RODERICK	1/11/2018	19,978	25,000	W.001	
ISUZU D MAX P-04	A HICKS	30/06/2017	61,881	70,000	W.1008	
MAZDA CX5 - P-05	P VAN MARSEVEEN	15/03/2018		40,000	W.1479	
HOLDEN COMMODORE P-08	T BRANDY	6/11/2018		30,000	W.10000	
WCM LOADER P-09	REFUSE SITE	30/06/2012	2,988		W.10292	
KOMATSU GRADER P-10	S DESOUZA	20/10/2014	5,310	5,500	W.284	
KOMATSU LOADER P-11	D HOYSTED	21/03/2018	1,627	2,000	W.10707	
KOMATSU GRADER P-12	J LYDEKER	15/01/2019	679	750	W.041	
ISUZU TRUCK P-14	VARIOUS	27/03/2007	288,385	295,000	W.1002	
BOMAG ROLLER P-15	B DAVIES	3/01/2008	8,646	8,800	W.7862	
ISUZU TRUCK P-16	VARIOUS	19/10/2010	61,740	70,000	W.1012	
TORO MOWER P-18	M TITO	25/09/2009	1,579	1,650	W.9630	
VIB ROLLER P-19	VARIOUS	3/01/2008	1,493	1,540	W.841	
JOHN DEERE P-20	VARIOUS	9/02/2006	3,575	3,750	W.9618	
ISUZU P-21	J LYDEKER	17/03/2017	43,134	57,000	W.676	
JOHN DEERE P-22	E WALLAS	10/08/2016	281	300	W.487	
TOYOTA UTE P-24	T SIMMS	16/09/2010	106,836	110,000	W.1010	
TOYOTA UTE P-25	E WALLAS	16/09/2010	95,237	100,000	W.1001	
TRITON UTE P-26	M TITO	14/11/2014	54,469	60,000	W.1022	
TRITON UTE P-27	J PRAETZ	6/11/2014	65,580	75,000	W.1007	
MAHINDRA P-38	J YATES	21/01/2016	46,846	50,000	W.1044	
BOBCAT P-39	VARIOUS	17/09/2013	3,080	3,250	W.10553	
ISUZU TRUCK P-40	S HISKINS	29/03/2019	8,552	20,000	W.437	
ISUZU TRUCK P-42	D HOYSTED	6/02/2014	148,004	160,000	W.1015	
TORO MOWER P-43	M TITO	12/09/2013	847	850		
CAT BACKHOE P-47	VARIOUS	21/09/2015	4,763	4,750	W.10552	Service Due
TENNANT SWEEPER P-48	J PRAETZ	16/10/2015	1,970	2,000	W.10554	
MULTIPAC ROLLER P-49	B DAVIES	9/01/2017	1,658	2,000	W.860	
TOYOTA UTE P-50	VARIOUS	15/12/2017	18,588	20,000	W.924	
FORKLIFT P-51	VARIOUS		16,297	30/11/2019	W 10729	
TOYOTA UTE P-85	S DESOUZA	20/08/2010	107,907	110,000	W.863	
ATV MOTORBIKE P-92	VARIOUS	30/06/2010	653	1,000	W.026	

12.2 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT – AUGUST 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Environmental Health Officer / Building Surveyor
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	17 th September 2019
PREVIOUS REPORT(S):	22 nd August 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

Development Report – August

BACKGROUND/COMMENT:

Report provided monthly for Councils information consisting of Planning, Building and Health activities for the month of August.

Development Applications:

BUILDING PERMITS

Permit No.	Owner	Builder	Location	Description	Value	Fees
99811	Charlie Piesse	Glen Ward	89 Tudhoe Street	Demolition of Dwelling	\$6,000	\$105.00

BUILDING FINALS (BA7)

LOT 3 (83) Tudor Street NAB Bank – electronic Doors and Access Ramp
 46 Tudhoe Street CRC – Timber Framed Patio
 Lot 205 (31) Stewart Road – Unigrain Milling Shed

CERTIFICATES OF OCCUPANCY

Lot 205 (31) Stewart Street – Milling Shed

MEDICAL CENTRE – WAGIN

As a result of an inquiry during routine maintenance (painting) it was noted that there was a lot of cornice cracking. A local engineer was requested to have a look at the building to see if there are any issues that need attention.

The initial report from the engineer indicated the building is in sound condition and the creaking is due to shrinkage of the pine roof structure over the last 22 years of being in commission and not a failing of the footings or foundation.

HEALTH

FOOD RECALLS

4 Food Recalls were received from the Department of Health
 Milk – chemical contamination

Cheese – gluten product found in a batch
Salt and Pepper Grinders – presence of foreign matter – plastic
Milk – undeclared allergen

All recall notifications were sent to respective retailers.

Surveys completed during the month

Proposed changes to AS 1926.1 – Private Swimming Pool Barrier Fencing.
Amendments to the Council Health Local Laws with respect to the introduction of the new Waste Local Laws.
National review of Building Surveyor Qualification.
Building and Construction Training Fund (BCITF) draft report to WALGA on whether Local Governments wish to remain a collective agency for fees.

Expiry of works Order on 13 Traverse Street, Wagin

Councils Health/Building Officer placed a works order on the above mentioned property under section 3.25 of the Local Government Act to remove disused materials from the verge and associated lot within a month, the time given has now expired.
A phone call to the two nominated owners on the rates notice of their intent concluded with them getting in contact with the tenant to carry out the works request. The tenant has since contacted the Shire with a request for further time to complete the order. The tenant was advised that if the works was not carried out prior to the next Council meeting, the penalties outlined under the Act will be pursued.

Wagin Trotting Club Calling Box

Discussion with the Draftsman designing the new calling box has indicated he has found an independent Building Surveyor to sign off on the proposed changes keeping it within the budget allocated. Work should progress during the new years break in racing.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Associated Building and Health Fees

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple

4116 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. B L Kilpatrick

Seconded: Cr. S M Chilcott

That Council receive the Environmental Health Officer / Building Surveyors Report for the month of August 2019.

Carried 7/0

12.3 DEPUTY CHIEF EXECUTIVE OFFICERS REPORT – AUGUST 2019

PROPONENT:	Deputy Chief Executive Officer
OWNER:	Deputy Chief Executive Officer
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 th September 2019
PREVIOUS REPORT(S):	22 nd August 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

The following report details the activities that fall under the control of the DCEO in the month of August and September 2019.

SPORTSGROUND DEVELOPMENT:

The consultants are in the process of working through the stage 2 of the process being the feasibility study, concept plans and drawings and costings. It is hoped to have final concepts within the next couple of months.

CORPORATE SERVICES:

Finance and Audit

Staff are in the process of completing the Annual Financial Report for the 2018/2019 financial year. The Office of Auditor General will conduct the annual audit at the Shire Office from the 7th to 9th October.

Rates

The final day for rates payments including claiming the 5% discount and paying by instalment is on the 25th September.

Finance and General Purposes Committee

A Finance and General Purposes Committee will be scheduled in mid-October to look at changes to Finance Policies in line with Audit recommendations and new accounting standards.

Acting CEO

It was very worthwhile having Bill undertake the acting CEO role in Peter's absence. He did a very good job dealing with many items and issues that arose in the four weeks. He certainly took the pressure off me and other staff. He also advised that he enjoyed his time working with Council and staff.

Council Elections

Five nominations were received during the nomination period and as a result the following five candidates were elected un-opposed.

- | | | |
|------------------------|-------------|----------|
| • Phillip James Blight | 4 Year Term | Exp 2023 |
| • Wade Joseph Longmuir | 4 Year Term | Exp 2023 |
| • Bronwyn Sue Hegarty | 4 Year Term | Exp 2023 |

- Geoffrey Kenneth B West 4 Year Term Exp 2023
- Sherryl Maree Chilcott 4 Year Term Exp 2023

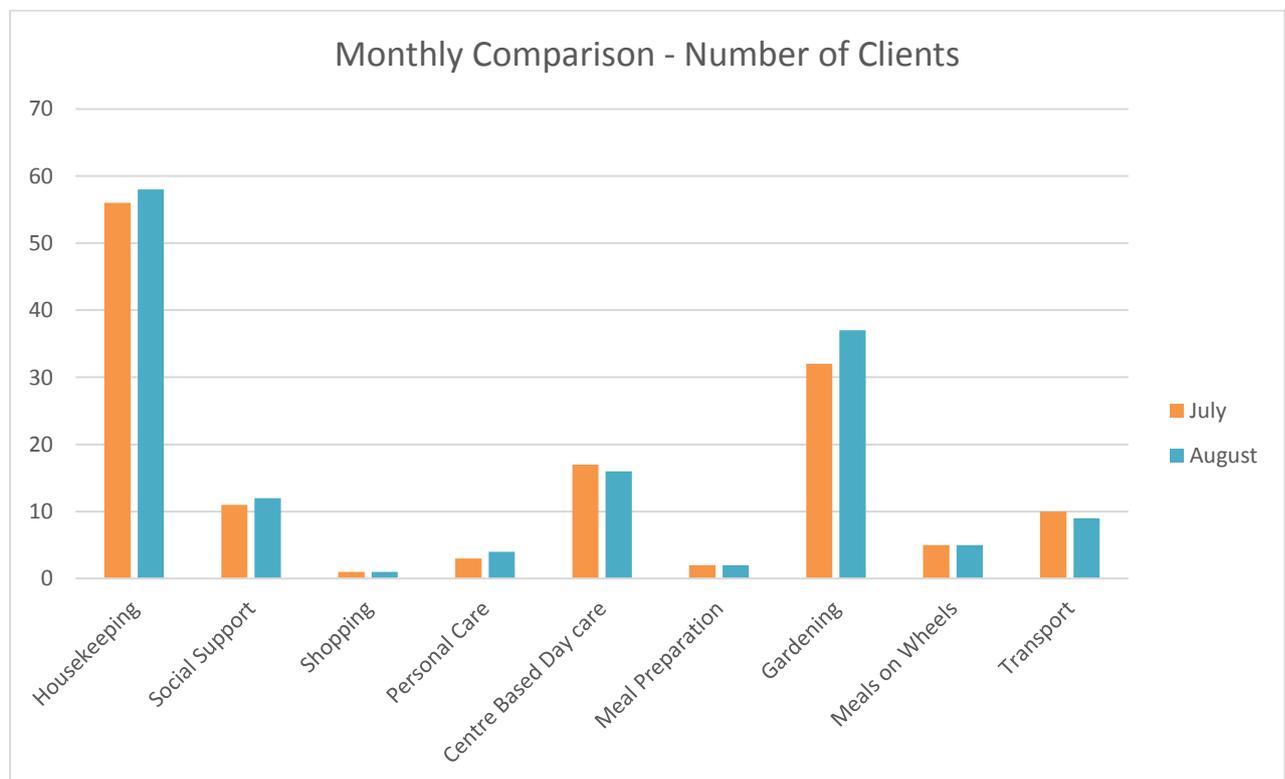
The Shire still has one Councillor vacancy to fill, this means we will need to go through an extra-ordinary election to fill this two year vacancy. This process will be undertaken at a later date as set by Council.

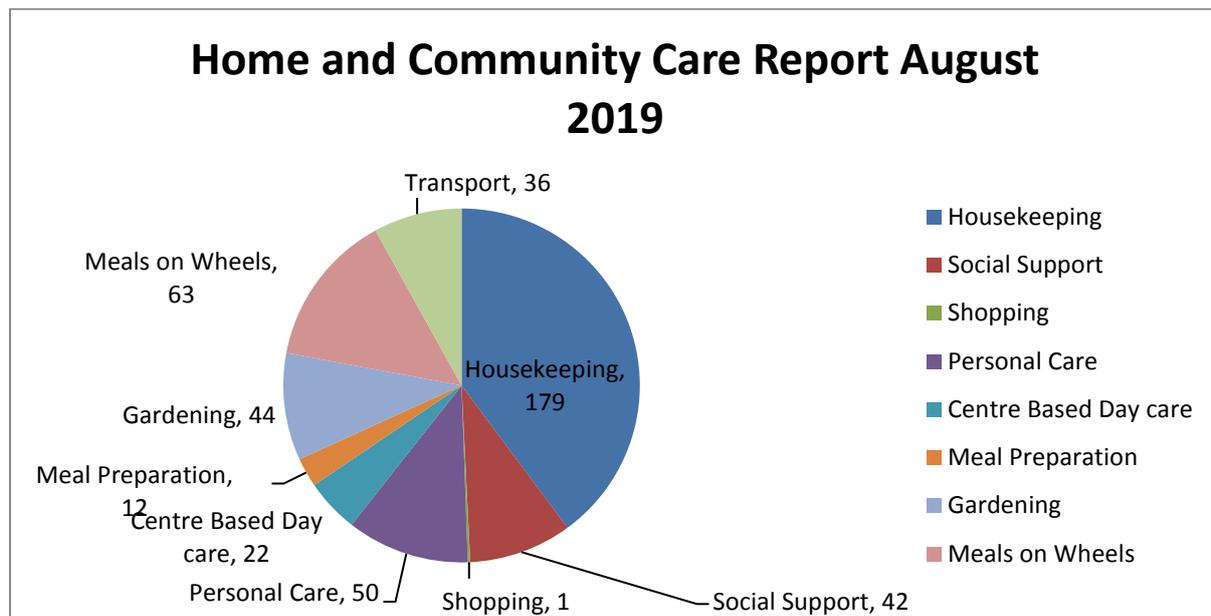
**AGED CARE:
HOMECARE REPORT AUGUST 2019**

CLIENTS:

80 clients received one or more services for August:

Service	Number of Clients
Housekeeping	58
Social Support	12
Shopping	1
Personal Care	4
Centre Based Day care	16
Meal Preparation	2
Gardening	37
Meals on Wheels	5
Transport	9



HOME AND COMMUNITY CARE - MDS FOR AUGUST 2019**TOWNSCAPE:**

There has been a fair amount of planning work for the Wetlands Park Development and this year's Townscape beautification and tree planting program. Tree plantings have commenced and will be ramped up over the next few weeks.

Please refer to the Townscape Committee meeting minutes from the meeting held on 18th September for a full update on Townscape.

TOURISM AND PROMOTION:

The Facebook page has posted 10 times since the last report in August with the biggest audience award being the Gymkhanarama flyer 1659 people reached and 11 people sharing the post.

- Change of Ordinary council Meeting – 28th August – 360 people
- Movie Flyer – 28th August – 406 people
- Community Gym Video – 29th August – 850 people
- Gymkhanarama flyer – 1st September – 1659 people
- Local Orchid image – 10th September – 926 people
- Bart at Night – Astrotourism shot – 11th September – 617 people
- Meals on Wheels Volunteer windup – 11th September – 656 people
- AdvoCare flyer – 12th September – 389 people
- Position Vacant – 12th September - 996 people
- Astrotourism – what to see tonight – 6th August – 480 people

Our total page “likes” is up a bit to 1110.

To compare our likes to other shire pages:

- Wickepin – 730
- Williams – 401
- Kondinin – 325

- Lake Grace – 489
- Kojonup – 883

Wagin Woolorama Page remains at 2200.

RECREATION AND CULTURE:

Library Report : August 2019 September 2019

This report provides information to councillors about events, activities and statistics in the Wagin Library & Gallery which have occurred during the reporting period and is submitted in advance of the monthly council meeting.

Library Update:

- Thank you to Donna for the large extendable duster for the library.
- Borrower membership of the Wagin Library & Gallery has now reached 1009.
- We are holding book sales during the week as well. Three to four times a week.

Library Events:

- Book sale will be held in the Wagin Library & Gallery on the Saturday September 14th.
- Childrens' Book Week 17th -23 August.
- Reading Hour 19th September 2.30 – 3.30pm for adults. For the children 3.50- 4.50pm

Library Regular Activities:

- WLG Book Club was held on Saturday August 10th. The next Book Club afternoon will be held on Saturday September 14th.
- Waratah Lodge regular readers' weekly exchange of books, DVDs, etc. is ongoing.
- Wagin Hospital Homebound visiting program available as required.
- Friends of the Wagin Library & Gallery meeting was held on the 30th August. Our next meeting will be held on September 26th.

Library Statistics:

- 0 new borrowers at the library during this reporting period;
- 289 patron visits for July August reporting period;
- 22 successful inter-library loan requests for items from Wagin Library & Gallery patrons;
- 36 inter-library loan requests from other public libraries throughout WA for our items; 1 not supplied.
- 9 requests for information searches undertaken for Wagin library patrons by library staff;
- 1 public access computer user/s; 2 Wi Fi users. Patrons and visitors are now being notified that public access computer able to be used when needed.
- 10 community members enjoyed free tea or coffee in the library;
- 7 community members and library patrons spent time reading and relaxing in the library.
- 49 phone transactions relating to library matters - patron request for renewals; requests for information from other libraries, and from us to staff at other libraries; library event planning.

Patron Comments and Suggestions:

Guest book: More new comments entered, and available on library coffee table to view during Library hours.

Up and coming news and events:

- Book Sales held weekly.
- Reading Hour 19th September 2.30 – 3.30pm for Adults. Childrens' Reading Hour 3.50- 4.50pm.

- Adult Learners' Week 1st -8th September.
- Childrens' Book Week 17th-23 August. Cat in the hat as a special guest all week.
- National Science Week "The Mad Scientist" special guest at Brain break session.

Recreation Centre Report

With the winter sport moving into finals mode the Recreation Centre has seen a busy six months with constant attendance. Netball, hockey, school country week training to mention a few who frequented the facility. Cardio Tennis twice weekly still attracting good numbers. A successful netball season dominated numbers with training and many fixtured games with the intention of more games played in Wagin next season. Yoga and fitness classes attracting good constant attendance.

In general, the recreation centre is being utilised nearly every day of the week which is very pleasing.

- Netball into last week
- Cardio tennis twice weekly
- Tennis training
- Brooke - Fitness classes twice weekly
- Tara Cook Yoga twice weekly
- Stay on your feet classes every Monday morning
- Country week training into last week
- Noonga sport during school holidays
- Wagin trots to commence

Aug-19		Junior Netball	Senior Netball	Yoga	Fitness Class	Country Week	Hockey
1/08/2019	Thursday				10		
2/08/2019	Friday						
5/08/2019	Monday						
6/08/2019	Tuesday			Techspo			
7/08/2019	Wednesday						
8/08/2019	Thursday						
9/08/2019	Friday	20	40				
12/08/2019	Monday						
13/08/2019	Tuesday						
14/08/2019	Wednesday	50	35				
15/08/2019	Thursday						
16/08/2019	Friday						
19/08/2019	Monday			4			
20/08/2019	Tuesday						
21/08/2019	Wednesday	50	35	4	10		
22/08/2019	Thursday					20	

23/08/2019	Friday						
26/08/2019	Monday					4	
27/08/2019	Tuesday				10		
28/08/2019	Wednesday	50	35	5			
29/08/2019	Thursday					21	
30/08/2019	Friday						
TOTALS		170	145	13	30	45	
				403			

Community Events

Gymkhanarama

Council works staff have provided some assistance to the Wagin Riding and Pony Club in setting up for this weekend's (20/9 -22/9) Gymkhanarama event.

The organisers have advised that they will provide Council with a report on the event and or address Council at a monthly meeting.

Monty Cotton – The Flaming Galahs

Shire Staff have been in contact with Monty Cotton – of the 'A Boy named Cash' show – regarding coming back to Wagin to perform his latest show, The Flaming Galahs.

It's a show based on Australian music past and present, including a couple of Johnny Cash songs as a lot of people expect that, finishing off with a variety of rock and roll dance tunes.

Monty is happy to return to perform in the Wagin Town Hall and we have highlighted November 8th as a good option, after burnouts and before harvest.

This would be the Shire's major community event for the financial year and it would be seen as an inclusive family friendly event open to the whole community.

CONSULTATION/COMMUNICATION:

Shire Staff

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

N/A

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

4117 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. J P Reed

That Council receive the Deputy Chief Executive Officer's report for August 2019.

Carried 7/0



12.4 ACTING CHIEF EXECUTIVE OFFICERS REPORT – AUGUST 2019

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	13 th September 2019
PREVIOUS REPORT(S):	21 st August 2019
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	Nil
ATTACHMENTS:	Nil

THE MONTH IN REVIEW

I completed my month's tenure as Acting CEO, as scheduled, on the 13th September 2019. It proved to be a busy and interactive time and I valued the opportunity to have some involvement across the spectrum of the Shire's activities.

In addition to working through a list of *works/matters in progress*, I took the opportunity to familiarise myself with outside works (including some inspection of roads with the Manager of Works) issues with respect to health and building matters, landcare, tourism and the HAAC program. I had some routine involvement in office functions, including carrying out duties as Acting Returning Officer and interacting with members of the public on a range of matters. I was pleased to be involved in adding to; and compiling a submission into *the Select Committee into Local Government*.

I valued the opportunity to interact with my peers at the 4WDL and the WALGA Country Central Zone meetings, to participate in the September Ordinary meeting of Council and the Works and Services Committee meeting. It was also good to get across the recent changes to the Local Government Act and maintain contemporary knowledge of same.

I have made notes to pass on to the CEO on his return from annual leave and am happy to be contacted if any follow up/clarification on the status of outstanding matters required.

I would especially like to record my appreciation to the staff for their cooperation during my month with the Shire of Wagin.

4118 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G K B West

Seconded: Cr. B L Kilpatrick

That Council receive the Acting Chief Executive Officer's report for August 2019.

Carried 7/0

13. AGENDA ITEMS**13.1 EXTRAORDINARY ELECTION**

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	18 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.CO.5
ATTACHMENTS:	Local Government Elections – Timetable Template

BACKGROUND

At the close of nominations for the 2019 Local Government Elections, five (5) nominations were received and the candidates were declared elected. As there were six (6) vacancies there is a requirement to have an extraordinary election to fill the remaining vacancy.

COMMENT

It is the responsibility of the President or the Council to set the date for holding an extraordinary election. An extraordinary election must be held within four months of the vacancy occurring, i.e. by the 19 February 2020.

An electoral roll is to be prepared for each election except for some extraordinary elections. A new roll need not be prepared for an extraordinary election if the Election Day is less than 100 days after the Election Day for another election for the local government, i.e. is held before the 27 January 2020. This is subject to the CEO and the Electoral Commissioner agreeing that the earlier roll is suitable for use for the extraordinary election.

Therefore, if Council wishes to have the extraordinary election before the 27 January 2020 it can use the existing roll with the approval of the Electoral Commissioner. If it would like to give eligible electors an opportunity to apply to go on the roll for the extraordinary election a process of advertising will need to be undertaken.

The proposed date for the election is Friday 17th January 2020. This will assist in reducing costs. It is also proposed to advertise jointly with the Shires of Wandering and Williams who will also be holding their election on Friday 17th January 2019.

For example, if the date chosen for the election is the 17th January 2020 the attached Appendix 5 to this Agenda indicates a projected timetable.

FINANCIAL IMPLICATIONS

There will be additional cost incurred due the requirement to undertake Statewide advertising to conduct the extraordinary election. The Shire will not be able to participate in a WALGA

facilitated process as it has decided not get involved due to local governments having different election days.

VOTING REQUIREMENTS

Simple Majority

4119 OFFICERS RECCOMENDATION & COUNCIL DECISION

Moved: Cr. S M Chilcott

Seconded: Cr. G K B West

That Council agrees to conduct an Extraordinary Election to fill one (1) vacancy on the 17th January 2020 and follow the election timetable to invite eligible electors to be included on a new electoral roll.

Carried 7/0





Elections Timetable Template
 Local Government Elections

Enter election date>> 17/01/2020

Note: Please manually adjust dates in the 'Date' column which fall on a public holiday to the next business day.

Days from Polling Day	Election Activities or Events	Relevant Act sections or Regulations	Day	Date
273 to 92	If an elected member's office becomes vacant on or between these days, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled until the ordinary election.	LGA s4.16(4) LGA s4.17(2)	Fri to Thu	19/04/2019 to 17/10/2019
91	If an elected member's office becomes vacant on or after this day the vacancy will remain unfilled until the ordinary election.	LGA s4.16(2)(3) LGA s4.17(1)	Fri	18/10/2019
80	Last day for local governments to gain agreement from the Electoral Commissioner to conduct the election (compulsory if intent is to hold a postal election).	LGA s4.20 (2)(3)(4) LGA s4.61 (2)(4)	Tue	29/10/2019
80	A decision for the Electoral Commissioner to conduct the election cannot be rescinded after this day.	LGA s4.20(6) LGA s4.61(5)	Tue	29/10/2019
70 to 56	Between these days, the CEO of the local government is to give Statewide public notice of the closing date and time for elector enrolments.	LGA s4.39(2)	Fri to Fri	8/11/2019 to 22/11/2019
56	Last day for the local government's CEO to advise the Electoral Commissioner of the need to prepare an updated residents roll.	LGA s4.40(1)	Fri	22/11/2019
Close of Rolls	56 Advertising may begin for council nominations from 56 days, and no later than 45 days, before election day.	LGA s4.47(1)	Fri	22/11/2019
	50 Close of Rolls – 5.00pm	LGA 4.39(1)	Thu	28/11/2019
Nominations Open	45 Last day for advertisement to be placed calling for council nominations.	LGA s4.47(1)	Tue	3/12/2019
	44 Nominations Open First day for candidates to lodge completed nomination papers, in the prescribed form, with the Returning Officer. Nominations are open for 8 days.	LGA s4.49(a)	Wed	4/12/2019
Close of Nominations	38 If a candidate's nomination is withdrawn not later than 4.00pm on this day, the candidate's deposit is to be refunded.	LGA s4.50 Reg. 27(5)	Tue	10/12/2019
	37 Close of Nominations – 4.00pm	LGA 4.49(a)	Wed	11/12/2019
	36 Last day for the Electoral Commissioner to prepare an updated residents roll for the election. Last day for the local government's CEO to prepare an owners and occupiers roll.	LGA s4.40(2) LGA s4.41(1)	Thu	12/12/2019
	36 Returning Officer to give Statewide public notice of the election as soon as practicable but no later than 19 days before election day.	LGA s4.64(1)	As soon as practicable	
	22 The preparation of any consolidated roll (combined roll of residents, owners and occupiers) under regulation 18(1) is to be completed on or before this day.	LGA s4.38(1) Reg. 18(1)(2)	Thu	26/12/2019
	19 Last day for the Returning Officer to give Statewide public notice of the election.	LGA s4.64(1)	Sun	29/12/2019
Election Day	4 Close of absent voting and close of postal vote applications for 'voting in person' elections – 4.00pm.	LGA s4.68(1)(c) Reg. 37(3)(4)	Mon	13/01/2020
	1 Close of early voting for 'voting in person' elections – 4.00pm.	LGA s4.71(1)(e) Reg. 59(2)	Thu	16/01/2020
	0 Election Day Close of poll – 6.00pm.	LGA s4.7 LGA s4.68(1)(e)	Fri	17/01/2020
	2 Election results declared and published.	LGA s4.77	As soon as practicable	
	2-14 Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election. (See Online 'Form 20' at www.dlqc.wa.gov.au)	LGA s4.79(1)(2) Reg. 81	As soon as practicable	
	Within 28 days of result publication An invalidity complaint can be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA s4.81(1)	As applicable	
	Within 2 months of result declaration Newly elected members to make their declarations of office.	LGA s2.29(1)(2) LGA s2.32(c) LGA s2.34(1)(c)	As soon as practicable	
	Within 3 months of members making declarations Newly elected members to lodge their Primary Returns with the local government's CEO.	LGA s5.75(1)	As soon as practicable	

13.2 CHRISTMAS CLOSURE & OFFICE HOURS OVER CHRISTMAS / NEW YEAR

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Deputy Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	19 th September 2019
PREVIOUS REPORT(S):	10 th October 2018
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

To allow for the approval of staff leave, planning and preparation for the annual Christmas function and opening of the Shire Administration Office over the Christmas – New Year period.

BACKGROUND:

Last year Council closed the Administration Office during the Christmas – New Year period for the twelfth consecutive year and no complaints were received from members of the public. The 2018 annual Christmas function was held at the Wagin Bowling Club, the night included a game of social bowls and a sit-down dinner.

COMMENT:

It is proposed to hold the annual Christmas Function on the Friday 6th December, so it does not clash with the annual Christmas street carnival and it has been held on that Friday in December for a number of years.

We have had the Christmas function at the Bowling Club for the past two years, whilst the functions have been very good Management believe the function should be rotated every couple of years. It is proposed to hold the function in the Wagin Recreation Centre Lounge Area, staff will engage caterers and the Shire would supply drinks to all attendees, if Council's agrees it will be a sit-down dinner event.

The outside staff will be standing down again for the Christmas/New Year period on the Thursday 19th December with some staff returning to work on Monday 6th January 2020 and some not returning until mid and latter parts of January. There will be a skeleton crew working throughout to ensure maintenance of facilities throughout the town.

This year it is proposed to man the administration office until Tuesday 24th December and close the office outside of public holidays and the weekend for 3 working days from Friday 28th December to the Wednesday 1st January, reopening on Thursday 2nd January 2020. This will give all administration staff a reasonable break over the period during our quietest period.

Staff will need to utilise annual leave or accumulated rostered days off for the three days outside the normal public holidays allocated.

Emergency contacts for the entire period will be provided to Police and other emergency services. Management, through the Fire Control Officers, will ensure harvest ban information is faxed to media outlets and registered recipients via the SMS process.



The following opening and closure dates are proposed for the 2019 / 2020 Christmas – New Year period:

Tuesday 24 th December	Open as normal
Wednesday 25 th December	Office Closed – Public Holiday
Thursday 26 th December	Office Closed – Public Holiday
Friday 27 th December	Office Closed
Monday 30 th December	Office Closed
Tuesday 31 st January	Office Closed
Wednesday 1 st January	Office Closed – Public Holiday
Thursday 2 nd January	Open as normal

The closure of the office on the above dates will be advertised at the Shire Office, the website, Facebook and through Council Corner in the Wagin Woolpress.

CONSULTATION/COMMUNICATION:

CEO & Shire President

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995

Local Government Officers Interim Award - 2011

Municipal Employee Interim Award - 2011

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

A Christmas function has been budgeted for in the 2019/20 Budget.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

4120 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. S M Chilcott

That Council hold the annual Shire Christmas function at the Wagin Recreation centre on Friday 6th December 2019.

Approve the following Shire office opening and closure dates for the 2019 / 2020 Christmas – New Year period:

Tuesday 24 th December	Open as normal
Wednesday 25 th December	Office Closed – Public Holiday
Thursday 26 th December	Office Closed – Public Holiday
Friday 27 th December	Office Closed
Monday 30 th December	Office Closed
Tuesday 31 st January	Office Closed
Wednesday 1 st January	Office Closed – Public Holiday
Thursday 2 nd January	Open as normal

Carried 7/0

13.3 PARTNERING AGREEMENT FOR THE PROVISION OF MUTUAL AID FOR RECOVERY DURING EMERGENCIES – MEMORANDUM OF UNDERSTANDING (MOU)

PROPONENT:	WALGA Central Country Zone
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Acting Chief Executive Officer. Acknowledgement is made of substance of report and provision of MOU by Mr Paul Sheedy Acting Chief Executive Officer – Shire of Dumbleyung
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	9 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	
ATTACHMENTS:	Local Government MOU

SUMMARY:

To facilitate the provision of mutual aid between partnering Local Governments during emergencies and post incident recovery.

To enhance the capacity of our communities to cope in times of difficulty.

To demonstrate the capacity and willingness of participating Local Governments to work co-operatively and share resources within the region.

BACKGROUND/COMMENT:

At the WALGA Central Country Zone meeting on 15th March 2019 discussion was held on the potential for a *Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies*.

The meeting agreed to refer the concept of a Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery (MOU), to Member Councils for comment and the matter be listed for consideration at the in-person Zone meeting on Friday 30 August 2019. To assist in the consideration of this issue is the draft of an MOU prepared for the South West Country Zone.

The meeting of the WALGA Central Zone of WALGA held on the 30th August 2019, resolved: *'That, subject to any amendment, the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing, subject to it being considered and endorsed by each local government'*

A draft MOU has been prepared for the consideration of Council and attaches to this report.

CONSULTATION/COMMUNICATION:

Central Country Zone - Member Council's

STATUTORY/LEGAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Should Council respond to a request from a local government in the Central Country Zone the Shire costs would relate to staff salary/wages whilst assisting in the emergency and any loss, damage or cost associated with the provision of support (i.e. plant, equipment, Protective clothing etc.), unless otherwise agreed in writing.

In many instances the loss of plant and equipment would be covered under Council's insurance, however there may be an insurance excess on particular plant or equipment that the Shire may have to meet.

The local government requesting the assistance will be responsible for all incidental cost associated with the provider's personnel and equipment such as catering, accommodation, OHS, transport, fuel and storage.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Nil

4121 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That Council endorses the Local Government MOU, as detailed in the attachment, that will promote cooperation between the Central Country Zone local governments in emergency events.

Carried 7/0

Local Government MoU

This Memorandum of Understanding is made on the [date] day of [month] [year].

Parties to the Agreement

Shire of Beverley,
Shire of Brookton
Shire of Corrigin
Shire of Cuballing,
Shire of Dumbleyung,
Shire of Kulin,
Shire of Lake Grace,
Shire of Narrogin,
Shire of Pingelly,
Shire of Quairading,
Shire of Wagin,
Shire of Wandering,
Shire of West Arthur,
Shire of Wickepin,
Shire of Williams

Hereinafter called the 'partnering LGs' 'parties' or 'partners'

Aim

This Memorandum of Understanding (MOU) sets out a basic framework for cooperation between the Local Governments named, to promote cooperation in a disaster event which affects one or more of the partnering LGs.

The guiding principle of this MOU is that any support given to a partnering LG in a particular emergency event shall be voluntary and of a level that will not unduly compromise the operability of the partnering LG providing the support.

Purpose

To facilitate the provision of mutual aid between partnering LGs during emergencies and post incident recovery.

To enhance the capacity of our communities to cope in times of difficulty.

To demonstrate the capacity and willingness of participating LGs to work co-operatively and share resources within the region.



this may be subject to further negotiation and agreement in writing between the partners concerned.

2. Where possible, and if appropriate, the affected LG must utilise internal resources and local contractors before requesting assistance from another LG. This will ensure LGs are not seen to be competing with local businesses or offers of assistance.
3. All requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
4. All equipment provided must be covered by the partners own insurance, each LG is responsible for ensuring insurance policies allow for the provision of mutual aid.
5. Each individual Council will be responsible for continued salary and any workers compensation insurance for their own staff regardless of where they are operating during the disaster event.
6. Each LG will be responsible for any loss, damage or cost associated with the provision of support unless otherwise agreed in writing.
7. The LG requesting support will be responsible for all incidental costs associated with the provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel and storage.

Cost Recovery

The West Australian National Disaster Relief and Recovery Arrangement (WANDRRA) guidelines provide for the reimbursement of expenditure incurred by partnering LGs during a disaster event. Each partnering LG is responsible for maintaining an accurate record of its expenditure during an event.

In the event the emergency is declared a Disaster, State and Commonwealth funding assistance will be sought in compliance with relevant State and Commonwealth Policies. The affected partnering LG area will claim these costs accordingly under the WANDRRA guidelines.

In the event a partnering LG's resources and/or equipment are required to assist another partnering LG, these costs would not be claimable via WANDRRA. Therefore, any intended claim for reimbursement is a matter between partnering LGs.



13.4 WHEATBELT SECONDARY FREIGHT NETWORK PROGRAM – FORMALISATION OF COMMITMENT

PROPONENT:	Wheatbelt Local Government Authorities
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	
AUTHOR OF REPORT:	Chief Executive Officer Acknowledgement is made of substance of report and provision of attachments by Katrina Crute – Shire of Brookton President
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	9 th September 2019
PREVIOUS REPORT(S):	2 nd May 2019
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GV.CO.3
ATTACHMENTS:	Wheatbelt Secondary Freight Network

BRIEF SUMMARY:

It is requested by the Wheatbelt Secondary Freight Network Steering Committee that the associated 42 Local Governments formalise their commitment to WSNF Program, to be eligible for future funding and project consideration, via a formal resolution of Council.

BACKGROUND/COMMENT

42 Local Governments of the Wheatbelt region have worked collaboratively for over 4 years to secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt. The Wheatbelt Secondary Freight Network (WSFN) Program has successfully been allocated \$70 million of Federal funding (ROSI) and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded. The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

Attached is Program Governance Plan (PGP) which identifies how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG) and Local Governments. The PGP will provide a framework and guidelines for all members of the WSNF Program to operate within. The PGP will be used to communicate to all stakeholders how the program will be governed. This PGP should be read in conjunction with the attached Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how on-ground capital works will be delivered for Stage 1 and beyond.

Now that the initial funding for the delivery of on-ground capital works for Stage 1 has been confirmed, it is proposed that all 42 Local Governments formalise their commitment to WSNF Program, to be eligible for future funding and project consideration. It is requested by the WSNF Steering committee that this formal commitment from all 42 Councils be via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSNF program documents:

- Project Governance Plan
- Program Delivery Plan
- Multi Criteria Analysis Methodology.



The 42 Council resolutions will be collated as addendums to a formal agreement that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSNF program formalising the ongoing commitment to the program.

In order to demonstrate best outcomes and value for money it is necessary to develop a transparent process to identify which routes have the highest priority for the limited available funding. A prioritisation of the Wheatbelt Secondary Freight Network routes will via a multi-criteria analysis (MCA) will be developed to score each route based on the available data submitted by Local Governments and the Revitalising Agricultural Region Freight (RARF) strategy being coordinated by the WA State Government. The criteria upon which each route will be assessed in the MCA includes:

Data Set	Description
ROSMA KSI Rate	ROSMA data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
ADT Counts	Average Daily Traffic counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
ESA Counts	An Equivalent Standard Axle is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

On-ground works for the WSNF program are expected to commence in financial year 2020/21 and be staged over a 3 to 5 year period depending upon Federal Government stipulations.

For the year 2019/20 the WSNF have identified 2 x pilot projects to begin on-ground works and refine project delivery methodologies and processes. These will be \$1 million dollars each and have been identified for the following Shires:

- Wheatbelt North
 - Shire of Victoria Plains
 - Lancelin to Meckering Route
 - Mogumber - Yarawindah Road
 - Project value \$1M
- Wheatbelt South
 - Shire of Quairading
 - Cunderdin to Kweda Route
 - Cunderdin - Quairading Road
 - Project Value \$1M

CONSULTATION/COMMUNICATION:

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

STRATEGIC IMPLICATIONS:

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires will provide the following to the Steering Committee for approval before any funding will be released
 - Scope
 - Budget
 - Methodology
 - Delivery
- WSFN 5 Year Plan incorporated in their LTFP.
- Individual Shires incorporate into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

VOTING REQUIREMENTS:

Simple Majority

4122 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council:

1. Formalises its commitment to the Wheatbelt Secondary Freight Network Program enabling eligibility for future funding and project consideration.
2. Receive the undermentioned WSFN Program documents which outline how the WSFN Steering Committee proposes to administer the WSFN Program:
 - Program Governance Plan
 - Program Delivery Plan
 - Multi Criteria Analysis Methodology.
3. Endorses the processes and procedures outlined in the Program Governance Plan which enables the Wheatbelt North and Wheatbelt South Regional Road Groups and the WSFN Steering Committee to make decisions in accordance within the Program Governance Plan.

Carried 7/0



WSFN

WHEATBELT SECONDARY
FREIGHT NETWORK

PROGRAM GOVERNANCE PLAN

A handwritten signature in black ink, appearing to be 'ASL'.

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1 Program Governance Outline

1.1 Program Overview

The Wheatbelt Secondary Freight Network (WSFN) in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost-effective access to business. The WSFN project is developing a submission, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia (IA) Priority List.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

1.2 Goals

The 42 Local Governments (LGs) that collectively manage roads that comprise the Wheatbelt Secondary Freight Network are seeking to:

1. Efficiently deliver Stage 1 pilot projects funded through the Federal Government Roads of Strategic Importance (ROSI) program with State and Local Government co-contributions;
2. Develop a prioritised program of works for Stage 1 based on available funding (approximately \$87.5 million in funding for on-ground works), priority and deliverability.
3. Complete an "IA Stage 4 Business Case" submission covering the unfunded work needed to develop the WSFN to meet to industry requirements and submit this to Infrastructure Australia for inclusion on the Infrastructure Priority List (IPL).

1.3 Background

The 42 LGs of the Wheatbelt region have worked collaboratively for over 4 years to identify and now secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt.

The 42 LGs have worked collaboratively with a number of State Government Departments to develop this plan and secure the Federal funding and this level of collaboration is unprecedented. In order to ensure ongoing success it is imperative that governance to deliver this program be established to administer the available funds and deliver the agreed outcomes in a transparent, reportable manner to the satisfaction of all parties; Local Governments, States Government and the Commonwealth.

\$70 million of Federal funding (ROSI) has been allocated and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded.

The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

In addition to this the Shire of Koorda has received a REDS grant of \$100k for 2019/20 to engage a project manager for this project.

1.4 Purpose of the Program Governance Plan

The purpose of this Program Governance Plan (PGP) is to identify how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG), their respective Sub-Groups and Local Governments. It will address who has responsibility for decision making on specific components. The PGP will provide a framework and guidelines for all members of the WSNF program to operate within. It also outlines how key administrative roles associated with program management such as stakeholder engagement, funding acquittal, project development and delivery and general correspondence will be undertaken. The PGP links all administrative tasks into a single concise document that members of the program governance team can regularly refer to.

The PGP will be used to communicate to all stakeholders how the program will be governed. It also provides a reference from which the governance of the program can be evaluated at any point in time and modified or improved as required.

1.5 Governance and Delivery

Given this funding is for Local Governments and all improvements are on Local Government assets it is appropriate that Local Government representatives determine program prioritisation, project selection, and appropriate standards and are responsible for design and delivery of the works.

It is proposed to split the Local Government responsibilities for this program delivery into three areas;

- Governance
 - Provide sound governance
 - Overall program management
 - Administration
- Management
 - Design and scoping of projects.
 - Delivery of individual identified projects
- Administration
 - Funding breakdown.
 - Funding acquittal.
 - Program agreements.

1.6 Formal Agreement

This PGP should be read in conjunction with the Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how the work will be delivered.

As outlined later in the PGP it is proposed that all 42 Local Governments are to formalise their commitment to WSNF Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSNF program documents:

- Project Governance Plan

- Program Delivery Plan
- MCA Methodology.

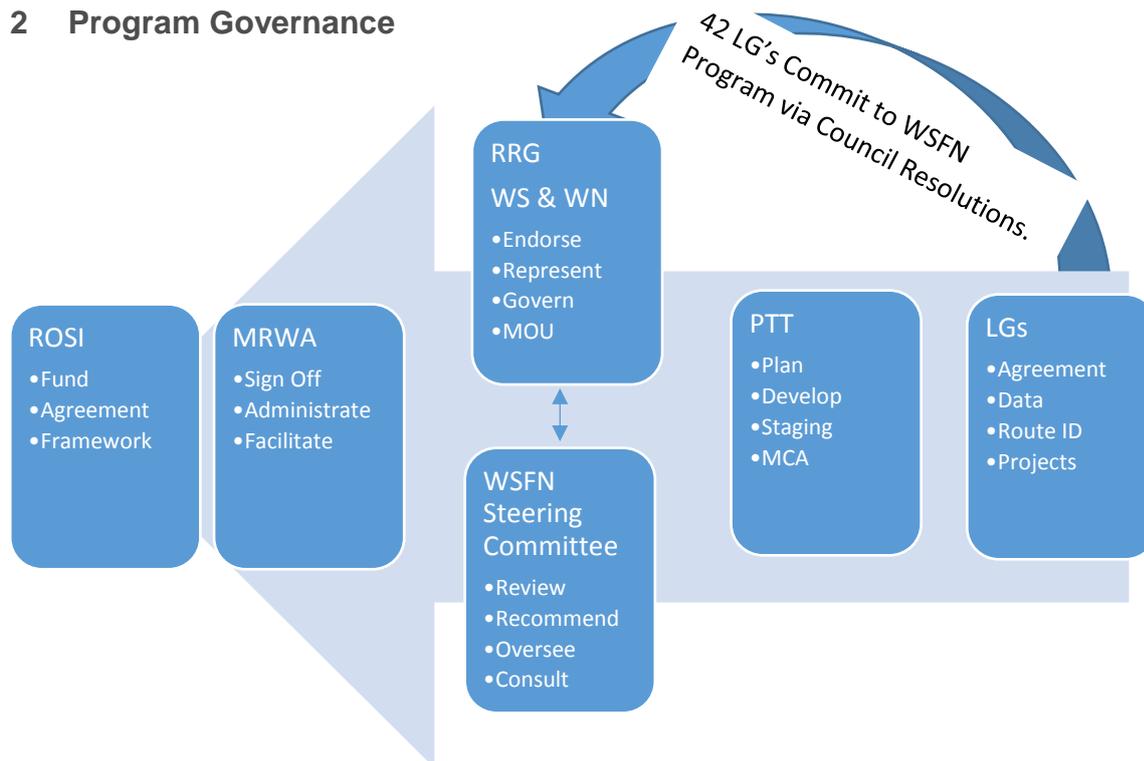
The 42 Council resolutions will be collated as addendums to a formal agreement (either a Deed of Agreement / Memorandum of Understanding, with exact terminology to be confirmed) that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSNF program formalising the ongoing commitment to the program.

The following provides an overview of the delegations and approval processes for each relevant stakeholder group associated with WSNF program governance and delivery.

Document	WSFN Steering Committee	LG	RRG	MRWA
Formal Agreement	Prepare & Submit	Commit	Approve	Sign Off
Governance Plan	Prepare & Submit	Receive	Approve	Sign Off
Program Delivery Plan	Prepare & Submit	Receive	Endorse	Sign Off
Preliminary MCA	Prepare & Submit	Receive	Approve	Sign Off
Annual Report	Prepare & Submit	Receive	Receive	Receive
Staging Plan	Prepare & Submit	Receive	Endorse	Approve
Annual Program Budget	Prepare & Submit	Receive	Endorse	Sign Off
Specific Projects	Approve	Commit	Receive	Sign Off

The Program Delivery Plan will be a “live” document that will evolve as the program and its various projects are delivered. It is envisaged that this document incorporate various learnings undertaken over the course of the program.

2 Program Governance



2.1 Federal Government

The Australian Federal Government intends to invest \$4.5 billion over ten years to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities.

The WSFN Stage 1 prioritised program and on-ground capital works, up to a value of \$87.5 million, will be completed through the provision of Federal Government ROSI funds (\$70 million) along with matching State Government funds (\$11.7 million) and Local Government (\$5.8 million) co-contributions. The envisaged timeframe for this is 3 – 5 years subject to funding arrangements outlined by the Federal Government.

The Federal Government will:

- Provide guidance regarding program delivery and funding arrangements for WSFN program in-line with the ROSI requirements.
- Note Agreement between the 42 Local Governments of Wheatbelt North & Wheatbelt South Regional Road Groups (RRGs) regarding on-going support for investment in the WSFN and governance arrangements.
- Note a 5 year Staging Plan.
- Approve annual program plan through the Program Proposal Report (PPR).
- Provide funding to WA State Government via Main Roads WA in alignment with agreed milestones.

2.2 State Government (Main Roads WA)

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Federal Government and the WSFN. MRWA

will review the processes undertaken by RRGs, WSN and associated LGs and approve when satisfied that these processes have been complied with.

Federal and State Government funding will be managed through Main Roads WA. Main Roads WA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA Wheatbelt Regional Manager to sign off on individual projects.
- MRWA Wheatbelt Regional Manager to ensure the various projects are delivered in accordance with the project plan
- MRWA to administer funds.
- Reporting implementation of the WSN Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.

2.3 Wheatbelt North and Wheatbelt South Regional Road Groups

The WSN Program will use existing governance structures and decision-making processes within the Wheatbelt North (WN) and South (WS) Regional Road Groups.

The RRGs will make decisions and endorse commitment of funds in accordance with agreed processes and procedures based upon advice from WSN Steering Committee and its Governance Plan. This approach would mitigate the need for every decision to be considered by all 42 Shires and would therefore enable swifter decision making. Its specific roles and responsibilities will entail:

- WS & WN RRGs to enter into a joint Agreement / Memorandum of Understanding (MOU) [specific terminology to be confirmed] representing all 42 LGs confirming their inclusion in WSN program.
- Receive and acknowledge Steering Committee decisions
- Endorse Governance Plan under which the Steering Committee will operate.
- Endorse Multi Criteria Assessment as recommended by Steering Committee
- Receive and Note the Annual Report as presented by Steering Committee
- Approve the program including back up projects (Staging plan).
- Approve the Annual program budget

Should WN & WS when approving programs not come to an agreed position it will be referred to mediation group comprising of RDA-W, WALGA and MRWA.

2.4 WSN Steering Committee

The purpose of the Steering Committee is to provide oversight and governance to the program.

The Steering Committee is made up of the following members:

Voting Delegates

- 2 x Wheatbelt North Regional Road Group (WN RRG) Elected Members
 - Chairperson plus 1 other delegate
- 2 x Wheatbelt South Regional Road Group (WS RRG) Elected Members
 - Chairperson plus 1 other delegate

Non-Voting Delegates

- WSN Program Technical Director

- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA - Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)

The Elected members are nominated to the Steering Committee for a two year term at the first RRG meeting following the LG elections. The Chairperson shall be elected at the first WSN Steering Committee meeting following the LG elections.

Should the Steering Committee be unable to reach an agreed position it will be referred to mediation group comprising senior officers appointed by RDA-W, WALGA and MRWA.

The Steering Committee would work to set the goals and outcomes for the program in order for the Program Technical Team (refer Section 2.5) to develop a program brief and manage the consultant engagement process. Key roles would include:

- Set the goals and outcomes for the program.
- Provide political representation with State and Federal governments as well as their relevant authorities and departments.
- Identify funding opportunities and sources.
- Provide communication and consultation back to the WN and WS RRGs.
- Provide a collaborative approach to program delivery across multiple organisations.

The Steering Committee will recommend decisions and the commitment of funds to RRG in accordance with agreed processes and procedures outlined in WSN Governance Plan.

Specific roles and responsibilities of the Steering Committee will be to:

- Review and recommended to RRGs
 - proposed routes within each sub-group.
 - approved Multiple Criteria Analysis process.
 - prioritisation of the 80 routes in accordance with the agreed Multi Criteria Assessment
 - work programs for future years and project prioritisation plans.
- Approve projects and allocation of project funding on an annual basis against agreed scope and budget with individual Shires.
- Consult and communicate with their respective sub-groups and member LGs.
- Ensure relevant information is presented to each RRG meeting for consideration.
- Prepare annual reports of achievements in the previous year
- Report on decisions made and program progress to Regional Road Groups and Main Roads

2.5 Program Technical Team

The PTT would be a technical working group consisting of the WSN Program Technical Director and Project Manager as well as a Technical Advisor from each RRG.

The PTT will also have the ability to co-op specific technical resources as and when is required.

The role of the PTT will be to undertake a multi-organisational approach to deliver all the components of the program. Key responsibilities will entail.

- Engage consultants as required to deliver the program outcomes.
- Prioritise the 80 routes in accordance with the agreed Multi Criteria Assessment.
- Prepare work programs for future years.
- Prepare annual reports of achievements in the previous year.
- Prepare scope for future works to ensure consistency along identified routes.
- Allocate budgets against agreed scopes with individual Shires.
- Report on decisions made and program progress to Steering Committee and Working Group.

2.5.1 Program Technical Director

It is proposed that this role is undertaken by a representative of a Local Government within the Wheatbelt Regional Road Groups. Their roles and responsibilities will entail:

- Technical Member of the Steering Committee.
- Chairperson and coordination of PTT.
- Review of Project Brief and Budget as prepared by the Project Manager and present to Steering Committee.
- Oversee Project Manager in conjunction with employing LG.

The Steering Committee will make a recommendation to the RRGs to approve the appointment of Program Technical Director for a period an initial period of 3 years commencing October 2019, and every 2 years thereafter, outside of an election cycle.

2.5.2 Project Manager

The Project Manager will form part of the Program Technical Team and will be an integral key to successful program delivery. The complexity and scale of this program is significant and well beyond the technical and financial capabilities of the Wheatbelt Local Government staff on an individual basis. Engaging an external Project Manager with the skills and expertise required to work with the PTT, relevant LG officers as well as technical consultants will ensure a cohesive and collaborative environment is established for optimum outputs.

The Project Manager will direct the work of the external technical consultants and will be the main contact for communication between the PTT and external consultants.

Key roles of the Project Manager will be to undertake streamlined planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of Stage 1 priority projects with relevant LGs. The activities include:

- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop a route staging plan.

- Collection of additional, more detailed road condition and traffic data and project scope refinement.
- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of Stage 1 priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects
- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

The Shire of Koorda will be the auspice of the funding of the Project Manager for a nominal period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

2.6 LGs

- 42 Local Governments are to formalise their commitment to WSNF Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the follow WSNF program documents:
 - Program Governance Plan
 - Program Delivery Plan
 - MCA Methodology.
- Provide necessary data to PTT to be utilised as part of MCA process and Staging Plan.
- Assist PTT with development of Staging Plan by identifying routes and assessing deliverability within the timeframes and parameters of the WSNF program.



WSFN

WHEATBELT SECONDARY
FREIGHT NETWORK

MULTI-CRITERIA ANALYSIS METHODOLOGY



In order to demonstrate best outcomes and value for money it is necessary to develop a transparent process to identify which routes have the highest priority for the limited available funding. A preliminary prioritisation of the Wheatbelt Secondary Freight Network routes was performed to provide an initial example of the future process and assist in identifying high-value routes. A simple multi-criteria analysis (MCA) was developed to score each route on the available data. This was undertaken as part of the Business Case development and funding submission process.

The objective of the MCA is therefore to accurately reflect the relative need for upgrade works for each route across the network. To achieve this, the MCA must be based on clear and justifiable scoring system that uses good-quality and verifiable data.

Following the Preliminary MCA development the WSNF team have been able to obtain additional more detailed data from the Revitalising Agricultural Region Freight (RARF) strategy being coordinated by the WA State Government. This data will be distributed to the WSNF Steering Committee via Main Roads WA. The additional data will be incorporated as part of the development of a Revised MCA.

This document summarises the Revised MCA methodology of prioritising the 80 Secondary Freight Routes of the WSNF program.

The criteria upon which each route will be assessed in the MCA includes:

- Average Daily Traffic
 - as submitted by LGAs
 - which would actually be “peak season” traffic
- Equivalent Standard Axles / per day
 - as submitted by LGAs
 - which would actually be “peak season” traffic
- Seal Width
 - Linearly relates to percentage of road below minimum 7M requirement for seal width.
- Road Safety
 - ROSMA as per RARF data
 - KSI
- Road Condition Data
 - as submitted by LGAs
 - Simple Condition Grading Model - IPWEA, 2015, IIMM, Sec 2.5.4

Input Data

Data will be collated from a range of sources as summarised below. These data sources fall under two general categories, relating either to the condition or utilisation of each route (see further explanation below):

Category	Data Set	Description
Condition	ROSMA KSI Rate	ROSMA data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Condition	Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Condition	Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
Utilisation	ADT Counts	Average Daily Traffic counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
Utilisation	ESA Counts	An Equivalent Standard Axle is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

MCA Process

The MCA will use a three-step process to incorporate all routes into a final ranking system:

- Each set of data is scored on a consistent scale (e.g. 1 to 5) based the range of results in the data set. For example, if average daily traffic counts (ADT) range from a minimum of 100 to a maximum of 600 then the following scores could be applied (example only):

ADT Range	ESA Range	Seal Width (m)	ROSMA (KSI)	Road Condition	Score
100 – 199	0 - 25	> 8	0	Excellent: only planned maintenance required	1
200 – 299	25 – 50	7 - 8	0.2	Good: minor maintenance required plus planned maintenance	2
300 – 399	50 - 75	6 - 7	1	Fair: significant maintenance required	3
400 – 499	75 – 100	5 - 6	1.5	Poor: significant renewal/rehabilitation required	4
500 - 600	> 100	< 5	2	Very Poor: physically unsound and/or beyond rehabilitation	5

- The scores for each set of data are then combined using weightings (%) to reflect the importance of each set of results in establishing the need for works (example below). This system will be supported by a descriptive justification for the weighting applied to each set of data:

Data Set	Example Score	Weighting	Final Score
A	2	10%	0.2
B	3	20%	0.6
C	4	30%	1.2
D	1	40%	0.4
Total		100%	2.4 out of 5

3. The final score for all routes are then compared to rank the routes according to a simple priority system e.g. high, medium and low.

Application of Weightings

The weightings applied to each set of data must be reflective of the actual need for upgrade/repair works. At a high level, the need for the works stems from:

1. The current condition of the route and how far this is from an ideal standard
2. How much the route will be utilised, primarily by heavy vehicles

Anecdotal feedback to-date has been that heavy vehicles generally choose routes based on travel time, irrespective of road condition. The result being that particular routes will quickly deteriorate if they are not maintained to a high standard – at significant cost to the affected Local Government. As an initial base it is therefore proposed that Condition and Utilisation categories collectively each receive equal weightings of 50%. This initial system is illustrated below:

Category	Suggested Category Weighting	Data Sets	Individual Weighting
Condition	50%	KSI Rate Seal Width Road Condition	To be developed (sum to 50%)
Utilisation	50%	ADT ESA	To be developed (sum to 50%)

It is noted that a higher weighting has been applied to ESA counts as this is reflective of the number of freight vehicles. Freight vehicles account for the majority of road costs and potential benefits through reduced VOC and repairs/reconstruction costs, these costs are generally proportional to total ESA numbers.

Under this system a highly utilised route in moderate condition may be prioritised over a route that is in poor condition but is seldom used. In refining and finalising the MCA weightings, agreement will need to be reached on what weightings approach will achieve the best value-for-money considering the root causes of costs and the expected future utilisation of each route.

The criteria will be weighted according to relevance to the overall investment decision and these totals to produce the upgrade priorities for each route. The route prioritisation will be produced and presented using a high-level four stage project implementation schedule.

Project Funding

Funding will be considered for the highest priority projects and will proceed provided the relevant Local Governments commit to providing the necessary match funding (one third of the States 20%).

Some routes will have more challenges than others (environmental, land, heritage, utilities etc.) but this does not change the prioritisation. It may, however, impact on the year of delivery as more time may be required to get to delivery stage. In this case appropriate development funding will be provided to these high priority projects.

Once a route is funded a route specific project plan will be developed in accordance with the project management plan and each Local Government involved in development and delivery will sign up to a detailed scope of what is to be delivered and an associated agreed fixed budget will be allocated.

Additional Pavement Condition Data

It is proposed that TSD or FWD data is used to determine pavement condition. These data sets can be obtained through undertaking tests on all 80 of the identified routes. This data provides an indication of the nature and status of the existing road pavement including an indication of the relative residual life of the pavement in terms of equivalent standard axles (ESAs). The life of a pavement is always measured in ESAs and it is possible to determine the relative residual life of a pavement in terms of ESAs. When combined with ADT predictions a residual pavement life in terms of years can be ascertained. These surveys can be commissioned by the project through existing Main Roads contracts and data provided to Shires for all 80 routes.

Condition	TSD Pavement Condition	The collection of Traffic Speed Deflectometer data provides information on the pavement condition and remaining residual life of a road and is therefore reflective of future maintenance and/or reconstruction costs.
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Undertaking the TSD investigation and analysing the data is likely to take between 6-9 months and would unlikely be available until after April 2020.

This will be used to:

- To refine and update Prioritisation List for Priority 2-5 projects and subsequent Staging Plans.
- Provide further clarity on Priority 1 projects if require.



WSFN

WHEATBELT SECONDARY
FREIGHT NETWORK

PROGRAM DELIVERY PLAN

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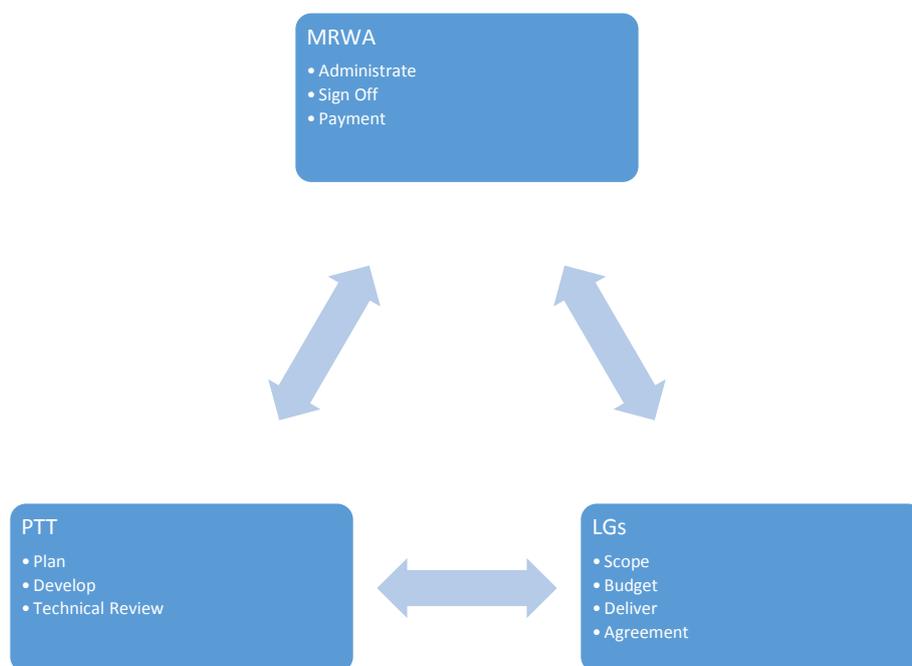
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1 Program Delivery

The program delivery structure aims to utilise existing resources across the LGs of the Wheatbelt RRG with input from other key program Working Group member organisation representatives. It also outlines the engagement of a Lead Consultant to undertake project management of the external technical consultancy components of the project.

The WSFN has a strong project management and governance experience, which has been working on this project since 2017. The program has thus far been coordinated by the Working Group, with Garrick Yandle, CEO Shire of Kulin, (previously Executive Manager of Infrastructure with the Shire of Dandaragan) undertaking the role of Program Manager. The Working Group has been in close consultation with all member organisations, key stakeholders, as well as the design consultant and various state government regulatory authorities and potential funding bodies.

As part of the on-going delivery of the program the Working Group consists of the following:



1.1 MRWA

Funding is to be channelled through Main Roads WA to each LG undertaking works. Main Roads will therefore process payments that are demonstrated to be in line with the agreed program management procedures.

- MRWA WR Manager to sign off on individual LGA Projects.
- MRWA to administer funds through the RRG Local Government Interface Manager (LGIM).
- MRWA WR Manager to ensures the various plans are being implemented

- Acquittal and review process for Certificates of Completion and Progress Payments is proposed to be.
 - Progress Payment Certificate - First 40% (once project is approved).
 - Progress Payment Certificate - First 40% (once project is commenced).
 - Completion Certificate - Final 20% (once project is completed).

1.2 Program Technical Team

The PTT would be a technical working group consisting of the WSNF Program Technical Director and Project Manager as well as a Technical Advisor from each RRG.

The PTT will also have the ability to co-op specific technical resources as and when is required.

The role of the PTT will be to undertake a multi-organisational approach to deliver all the components of the program. Key responsibilities will entail.

- Engage consultants as required to deliver the program outcomes.
- Prioritise the 80 routes in accordance with the agreed Multi Criteria Assessment.
- Prepare work programs for future years.
- Prepare annual reports of achievements in the previous year.
- Prepare scope for future works to ensure consistency along identified routes.
- Allocate budgets against agreed scopes with individual Shires.
- Report on decisions made and program progress to Steering Committee and Working Group.

1.2.1 Program Technical Director

It is proposed that this role is undertaken by a representative of a Local Government within the Wheatbelt Regional Road Groups. Their roles and responsibilities will entail:

- Technical Member of the Steering Committee.
- Chairperson and coordination of PTT.
- Review of Project Brief and Budget as prepared by the Project Manager and present to Steering Committee.
- Oversee Project Manager in conjunction with employing LG.

The Steering Committee will make a recommendation to the RRGs to approve the appointment of Program Technical Director for an initial period of 3 years commencing October 2019, and every 2 years thereafter, outside of an election cycle.

1.2.2 Project Manager

The Project Manager will form part of the Program Technical Team and will be an integral key to successful program delivery. The complexity and scale of this program is significant and well beyond the technical and financial capabilities of the Wheatbelt Local Government staff on an individual basis. Engaging an external Project Manager with the skills and expertise required to work with the PTT, relevant LG officers as well as technical consultants will ensure a cohesive and collaborative environment is established for optimum outputs.

The Project Manager will direct the work of the external technical consultants and will be the main contact for communication between the PTT and external consultants.

Key roles of the Project Manager will be to undertake streamlined planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of Stage 1 priority projects with relevant LGs. The activities include:

- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop a route staging plan.
- Collection of additional, more detailed road condition and traffic data and project scope refinement.
- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of Stage 1 priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects
- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

The Shire of Koorda will be the auspice of the funding of the Project Manager for a nominal period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

1.3 LGs

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires will provide the following to the Steering Committee for approval before any funding will be released
 - Scope
 - Budget
 - Methodology
 - Delivery
- WSN 5 Year Plan incorporated in their LTFP.
- Individual Shires incorporate Project Budgets into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

2 Project Administration

As the WSFN Program and each individual LG project will be funded from three funding sources (Federal, State and Local Governments) it is important to clarify specific aspects with regards to the funding administration and delivery processes.

The Steering Committee put in separate funding submissions for a range of funding sources for both Management (administration, planning and design) Stage, as well as Capital Works Stage of the program. The program has been successful in obtaining funding from the following sources, as well as the required co-contribution from local governments:

Funding Source	Funding Amount	Stage
Regional Economic Development Grant	\$100K	Management
Local Government Co-contribution	\$252K 42 LGs x \$6K each	Management
Federal Government	\$70M	Capital Works
WA State Government	\$11.7M	Capital Works
Local Government	\$5.8M Individual LGs on project by project basis	Capital Works

2.1 Project Management Funding

The Project Manager is funded by the successful Regional Economic Development (RED) Grant through the WDC and acquitted by the Shire of Koorda. This specifically entails \$100K for a Project Manager to undertake project management.

The Project Manager will be initially contracted by the Shire of Koorda for a period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

Previously 42 local governments were asked to financially contribute to the WSFN project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become project management pool of approximately \$350,000.

Funding Source	Funding Amount
RED Grant	\$100,000
Local Government Co-contribution	\$252,000
In Kind Contribution (approximately)	\$100,000
Project Management Total	\$452,000

This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

Role	Annual Funds	Comments
Project Manager	Nominal \$100,000 per annum of wages, plus superannuation and vehicle allowance and potentially accommodation	\$300,000 across 3 years
Project Administration and Communications Officer	Nominal \$20,000 per annum of wages only	\$60,000 across 3 years

Given the delivery of Stage 1 is likely to go over 5 years, then additional funding will be required for the Project Manager position. It is proposed that this additional funding be sourced via LGs contributing towards the PM as part of the LGs individual project budgets. A nominal figure for each project will be determined via the Steering Committee. As an example, a figure of 0.5% of total program funding (\$87.5M) would contribute approximately \$430K towards funding the Project Manager position. For each \$1M project approximately \$5,000 would be required to funding the Project Manager position. Individual LGs would still need to fund their own design, project management and project delivery of their individual projects.

Additional costs of vehicle and housing also likely to be required for the project manager position over the course the 5 years of delivery. The additional funding from each project would also contribute towards these additional costs.

Total project manager costs over 5 years are likely to be around \$750,000.

It is envisaged that a LG will advertise and employ the Project Manager over a 3 year period to work on the project on a part time basis. LGs with a desire to fulfil this role will be invited to make a submission to the WSFN Steering Committee for consideration. As indicated this contract will initially be managed by the Shire of Koorda for a period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

2.2 Capital Works Funding Administration

2.2.1 Funding Breakdown

The Australian Government will invest \$4.5 billion, including \$1 billion of additional funding committed in the 2019-20 Budget, to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities.

Stage 1 priority program prioritisation and on-ground works, up to a capital value of \$90M, will be completed through the provision of Federal Government ROSI funds (\$70 million) along with matching State Government funds (\$11.7M) and Local Government (\$5.8M) co-contributions. The envisaged timeframe for this is 3 – 5 years.

Funding Source	Funding Ratio	Funding Amount
Federal (ROSI)	80%	\$70M
State	13.3%	\$11.7M
LGA (Own Source)	6.7%	\$5.8M
Total	100%	\$87.5M

The Federal Government's role will:

- Provide framework and guidelines for funding WSNF program via ROSI.
- Note Agreement with 42 LGs of WR RRG regarding WSNF.
- Note 5 year Staging Plan.
- Approve annual project plan.
- Provide funding to LG via WA State Government.

2.2.2 Funding Acquittal

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Federal Government and the WSNF. MRWA will review the processes undertaken by RRGs, WSNF and associated LGs and approve when satisfied that these process have been complied with.

Federal and State Government funding will be managed through Main Roads WA. Main Roads WA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA Wheatbelt Regional Manager to sign off on individual projects.
- MRWA Wheatbelt Regional Manager to ensure the various projects are delivered in accordance with the project plan
- MRWA to administer funds.
- Reporting implementation of the WSNF Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.
- Acquittal and review process for Certificates of Completion and Progress Payments is proposed to be.
 - Progress Payment Certificate - First 40% (once project is approved).
 - Progress Payment Certificate - First 40% (once project is commenced).
 - Completion Certificate - Final 20% (once project is completed).

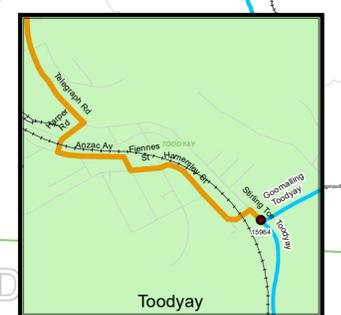
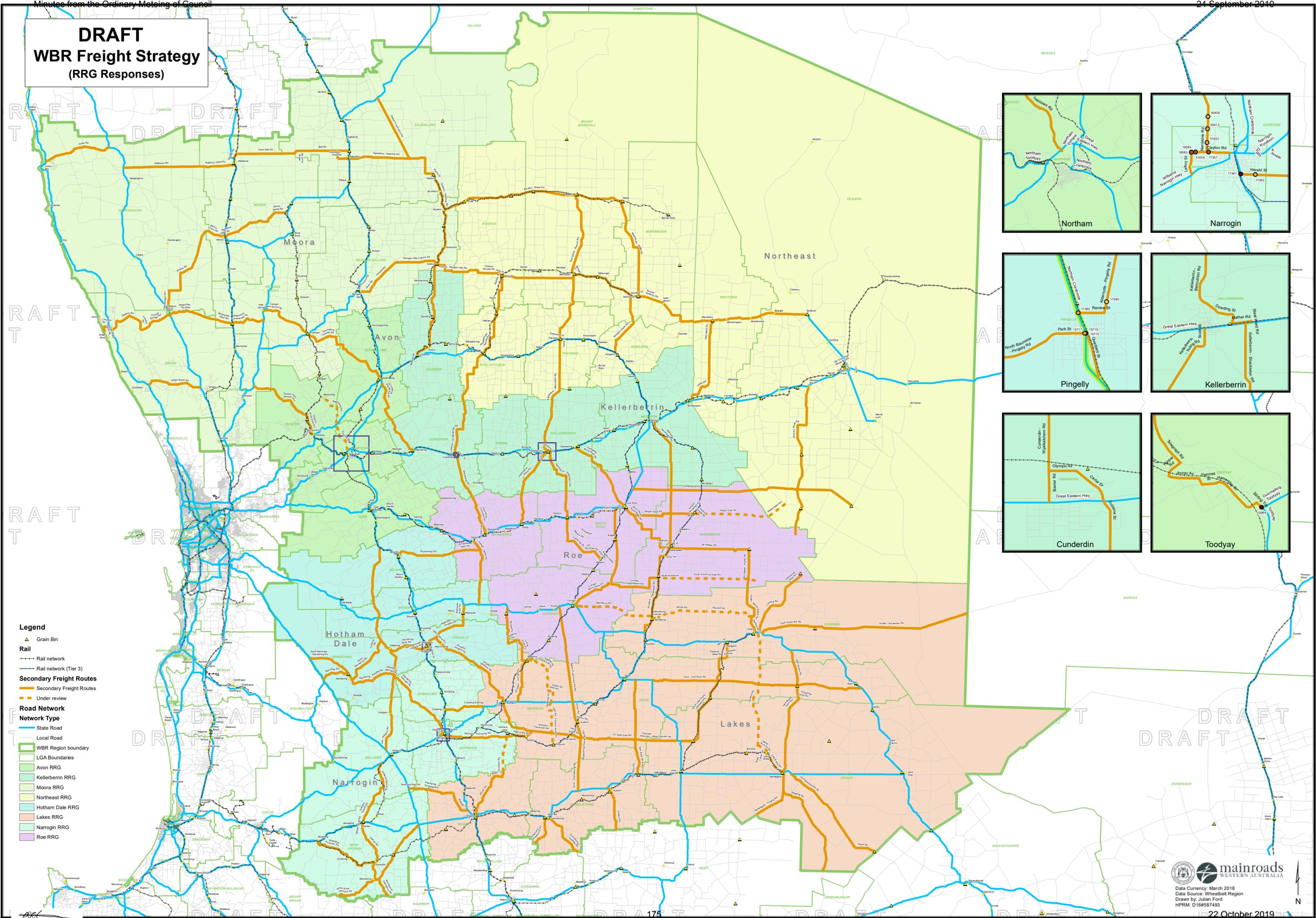
2.3 Project Delivery

The following provides an overview of the key components associated with planning, development, scoping, prioritisation and delivery of on-ground works. It outlines how the Working Group, Steering Committee, PTT and LGs will work together towards successful project delivery.

Stage	Details
1. Program Staging Plan	<ul style="list-style-type: none"> ▪ PTT will develop a staging plan for program delivery. ▪ Relevant LGs will be informed of their proposed project and indicative budget, scope and year of delivery. ▪ Identification of Funds required for a 4 year program set in advance by project priority lists. ▪ Funding to be limited according to individual LG ability to deliver works.
2. Project Scoping and Approval	<ul style="list-style-type: none"> ▪ Stage 1 priority projects will be determined via the MCA process. ▪ Projects will be scoped and a preliminary budget developed by the PTT in-conjunction with individual LGs.

	<ul style="list-style-type: none"> ▪ Projects prioritisation will be undertaken via an MCA process by the PTT with input from relevant consultants as required. ▪ PTT will make recommendations to the Steering Committee for endorsement. ▪ The Steering Committee will then forward endorsed recommendations through to the relevant WN or WS RRG.
3. Detailed Scoping, Design and Budget Development	<ul style="list-style-type: none"> ▪ LGs will develop detailed budgets and designs (if necessary) for nominated Stage 1 priority projects. ▪ LGs are to include projects in their annual budget for the proposed year. ▪ LGs to be responsible for all relevant approvals. ▪ PTT to work with LGs to verify budgets.
4. Delivery	<ul style="list-style-type: none"> ▪ LGs will be responsible for tendering, project management and delivery of each project in the proposed year. ▪ PTT to work with LGs to provide technical assistance and advice during delivery. ▪ Incorporate into annual capital works program. ▪ Works already funded from other sources are not eligible for funding under this program. ▪ Cannot use existing funding sources, other than own sources funds, as co-contribution (ie not RRG or Roads to Recovery or Blackspot or Commodity Route funding sources)

DRAFT WBR Freight Strategy (RRG Responses)



- Legend**
- ▲ Grain Bin
 - Rail**
 - Rail network
 - Rail network (Tier 3)
 - Secondary Freight Routes**
 - Secondary Freight Routes
 - Under review
 - Road Network**
 - State Road
 - Local Road
 - Network Type**
 - WBR Region boundary
 - LGA Boundaries
 - Avon RRG
 - Kellerberrin RRG
 - Moora RRG
 - Northeast RRG
 - Hotham Dale RRG
 - Lakes RRG
 - Narrogin RRG
 - Roe RRG

13.5 ENDORSEMENT OF WASTE LOCAL LAW 4WDL VROC COLLABORATION

PROPONENT:	Shire of Williams facilitating a 4 WDL VROC
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Chief Executive Officer Acknowledgement is made of substance of report Shire of Williams Waste Management Officer – Seonaid Leslie and provision of Draft Template Waste Local Law - by WALGA's Manager, Waste and recycling Rebecca Brown
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	10 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	LE.LO.1
ATTACHMENTS	Template Waste Local Law

BACKGROUND & COMMENT

Local Governments without Waste Local Laws use their Health Local Laws, based on the *Health Act 1911* to regulate waste services, as per the transition arrangements in the *Waste Avoidance and Resource Recovery (WARR) Act 2007*.

The use of Health Local Laws or provisions in local laws to regulate waste services does not provide accurate guidance and regulation for the implementation of best practice waste management to achieve a healthy community and protect the environment. Health Local Laws can be outdated and not suitable, containing archaic terminology. More recently the importance of Waste Local Laws will be realised with the commencement of the Container Deposit Scheme in July 2020. This local law will provide legal protection for residents and local government and their valuable eligible containers.

A Waste Local Law under section 61 of the WARR Act 2007 provides local governments with the power to perform its functions under the Act. Waste Local Laws cover the setting of fees and charges for waste services; the use, control and type of receptacles to be used; and define collectable, non-collectable and recycling waste. They also outline the duties of owners and occupiers. A Waste Local Law will provide an option for enforcement in instances where ongoing contamination is occurring despite multiple notifications of disposal requirements, or where receptacles are causing a nuisance. The introduction of a Waste Local Law also provides provisions for collection of a wider range of Local Government waste, in line with the Waste Avoidance and Resource Recovery (WARR) Strategy 2030. There is also a provision for the Local Government to make a 'determination' under its Local Law for a different range of services, should they be introduced in the future. Under this legislation local governments will be more supported in decision making, with waste education and regulation/infringement services having a common reference across Shires to offer consistency.

The West Australian Local Government Association (WALGA) is encouraging all Councils to introduce a Waste Local Law. Most metropolitan Councils have introduced Waste Local Laws, but many regional Councils are yet to follow their lead. WALGA has provided a Waste Local Law model template and guidance notes, which assist in ensuring laws are legally robust and meet the expectations of the Joint Standing Committee on Delegated Legislation.

Council's endorsement is sought to commence the process of introducing a Waste Local Law for the Shire of Wagin. The Shire is also asked to support a collaborative approach with other Shires in the 4WDL VROC. The Shire of Williams offers to oversee the process of adopting the local law by all VROC members. As the central point of contact the Shire of Williams can assist with common agenda items and facilitate the coordinated process and timeframe. Waste Local Laws will contain location specific lists of recyclables. The Laws will also entail individual amendments to existing local laws, involving the repeal of items related to waste, to ensure similar matters are not within two local laws. Each Shire will appoint an officer to supply individual information and approve drafts.

Guidance will also be sought from Mr Niel Mitchell – Conway Highbury Pty Ltd to oversee the development of a Waste Local Law that can be used as a common text by the members of the 4WDL VROC. Mr Mitchell has extensive experience with Local Government local laws, and is currently engaged by the Shire of Narrogin as a Governance Consultant and has commenced their Waste Local Law formal process.

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

COMMUNITY CONSULTATION

FINANCIAL IMPLICATIONS

Individual local governments will allocate sufficient funds to facilitate the process. It is expected that a minimal cost will be incurred to provide external oversight.

STRATEGIC IMPLICATIONS

This item aligns with the community's vision and aspirations as contained in the Shire of Wagin Strategic Community Plan 2018-2028.

This item also aligns with the 4WDL VROC -Strategic Plan - 2018 – 2020 as it includes the following objectives:

- To share opportunities, resources and intellectual property to reduce any duplication and increase the outcomes of the opportunities identified.
- To establish and maintain effective communication and consultative mechanisms between the Shires of Dumbleyung, Wagin, West Arthur, Williams Woodanilling and Lake Grace and their communities, on policy, processes and important issues.

VOTING REQUIREMENTS

Simple Majority

4123 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. B L Kilpatrick

That Council:

1. Endorse commencing the process of introducing a Waste Local Law.
2. That a collaborative approach to the introduction of a Waste Local Law is taken and agrees to the Shire of Williams facilitating the process for the 4WDL VROC local governments.

Carried 7/0

[INSERT NAME OF LOCAL GOVERNMENT]

WASTE LOCAL LAW [INSERT YEAR]



**Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995**

[INSERT NAME OF LOCAL GOVERNMENT]

Waste Local Law [insert year]

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**Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995**

[INSERT NAME OF LOCAL GOVERNMENT]

Waste Local Law [insert year]

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the **[insert name of local government]** resolved on **[insert date]** to make the following local law.

Part 1 - Preliminary

1.1 Short title

This is the **[insert name of local government]** Waste Local Law **[insert year]**.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

[Insert name of local law, or part of local law, to be repealed], published in the *Government Gazette* on **[insert date]**, is repealed.

1.5 Meaning of terms used in this local law

(1) In this local law—

authorised person means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

collectable waste means local government waste that is not—

- (a) liquid refuse;
- (b) liquid waste; or
- (c) non-collectable waste;



collectable waste receptacle means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or
- (c) an organic waste receptacle;

collection, when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

collection day means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

collection time means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

costs of the local government include administrative costs;

Council means the council of the local government;

district means the district of the local government;

general waste receptacle means a receptacle for the deposit and collection of collectable waste that is not recycling waste;

LG Act means the *Local Government Act 1995*;

LG Regulations means the *Local Government (Functions and General) Regulations 1996*;

local government means **[insert name of local government]**;

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

occupier in relation to premises, means any or all of the following—

- (a) a person by whom or on whose behalf the premises are actually occupied; or
- (b) a person having the management or control of the premises;

organic waste means waste that decomposes readily, such as garden waste or food waste;

organic waste receptacle means a receptacle for the deposit and collection of organic waste ;

owner has the same meaning as in the LG Act;

public place includes a place to which the public ordinarily have access, whether or not by payment of a fee;



receptacle, means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

recycling waste receptacle means a receptacle for the deposit and collection of recycling waste;

recycling waste means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

specified means specified by the local government or an authorised person, as the case may be;

street alignment means the boundary between the land comprising a street and the land that abuts the street;

WARR Act means the *Waste Avoidance and Resource Recovery Act 2007*;

WARR Regulations means the *Waste Avoidance and Resource Recovery Regulations 2008*;

waste has the same meaning as in the WARR Act;

waste facility means a waste facility, as defined in the WARR Act, that is operated by the local government; and

waste service has the same meaning as in the WARR Act.

- (2) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

1.6 Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter –



- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

1.7 Rates, fees and charges

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

1.8 Power to provide waste services

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

Part 2 - Local government waste

2.1 Supply of receptacles

- (1) The local government is to supply, for the use of each premises that are, or are capable of being, occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must—
 - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
 - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this local law.

2.2 Deposit of waste in receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.
- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

2.3 General waste receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle—



- (a) where the receptacle has a capacity of 240 litres—more than 70 kilograms of collectable waste; or
 - (b) where the receptacle has any other capacity—more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

2.4 Recycling waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle—

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres— more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

2.5 Organic waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle—

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres - more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity - more than the weight determined by the local government.

2.6 Direction to place or remove a receptacle

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises —
- (a) to place a receptacle in respect of those premises for collection; or
 - (b) to remove a receptacle in respect of those premises after collection.
- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.



2.7 Duties of owner or occupier

An owner or occupier of premises must—

- (a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local government, ensure that, within a reasonable period before collection time, each receptacle is —
 - (i) within 1 metre of the carriageway;
 - (ii) placed so that it does not unduly obstruct any footpath, cycle way, right-of-way or carriageway; and
 - (iii) facing squarely to the edge of and opening towards the carriageway,or in such other position as is approved in writing by the local government or an authorised person;
- (c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and
- (d) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

2.8 Exemption

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state—
 - (a) the premises to which the exemption applies;
 - (b) the period during which the exemption applies; and
 - (c) any conditions imposed by the local government or the authorised person.
- (4) An exemption granted under this clause ceases to apply –
 - (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
 - (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).



2.9 Damaging or removing receptacles

A person, other than the local government or its contractor, must not—

- (a) damage, destroy or interfere with a receptacle; or
- (b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

2.10 Verge collections

- (1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste, verge collection) a person, unless with and in accordance with the approval of the local government or an authorised person—
 - (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
 - (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

Part 3 - General duties

3.1 Duties of an owner or occupier

An owner or occupier of premises must—

- (a) take reasonable steps to ensure that a sufficient number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) ensure that each receptacle is kept in good condition and repair;
- (c) take all reasonable steps to—
 - (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
 - (ii) prevent the emission of offensive or noxious odours from each receptacle; and
 - (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and



- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle.

3.2 Removal of waste from premises

- (1) A person must not remove any waste from premises unless that person is—
 - (a) the owner or occupier of the premises;
 - (b) authorised to do so by the owner or occupier of the premises; or
 - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of –
 - (a) the local government or an authorised person; or
 - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

3.3 Receptacles and containers for public use

A person must not, without the approval of the local government or an authorised person—

- (a) deposit household, commercial or other waste from any premises on or into; or
- (b) remove any waste from,

a receptacle provided for the use of the general public in a public place.

Part 4 - Operation of waste facilities

4.1 Operation of this Part

This Part applies to a person who enters a waste facility.

4.2 Hours of operation

The local government may from time to time determine the hours of operation of a waste facility.

4.3 Signs and directions

- (1) The local government or an authorised person may regulate the use of a waste facility—
 - (a) by means of a sign; or
 - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).



- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

4.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

4.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

4.6 Prohibited activities

- (1) Unless authorised by the local government, a person must not—
 - (a) remove any waste or any other thing from a waste facility;
 - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
 - (c) light a fire in a waste facility;
 - (d) remove, damage or otherwise interfere with any flora in a waste facility;
 - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or



- (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

Part 5 - Enforcement

5.1 Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.9(b);
- (d) an approval under clause 2.10(1);
- (e) an authorisation under clause 3.2(1)(c);
- (f) an approval under clause 3.2(2); and
- (g) an approval under clause 3.3.

5.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

5.3 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
 - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
 - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

5.4 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

5.5 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.



Schedule 1 - Meaning of 'non-collectable waste'

[Clause 1.5(1)]

non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the local government to be non-collectable waste.



Schedule 2 - Prescribed offences

Item No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	\$350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	\$350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	\$350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	\$250
9	2.5(a)	Depositing unauthorized waste in an organic waste receptacle	\$350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	\$350
11	2.6(3)	Failing to comply with a direction concerning placement or removal of a receptacle	\$250
12	2.7(a)	Failing to keep a receptacle in the required location	\$250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	\$250
14	2.7(c)	Failing to provide a sufficient number of receptacles	\$250
15	2.7(d)	Failing to notify of a lost, stolen, damaged or defective receptacle	\$50
16	2.9(a)	Damaging, destroying or interfering with a receptacle	\$400
17	2.9(b)	Removing a receptacle from premises	\$400
18	2.10(1)	Failing to comply with a term or condition of verge waste collection	\$400
19	2.10(2)	Removing waste for commercial purposes	\$350
20	2.10(3)	Disassembling or leaving in disarray waste deposited for collection	\$250
21	3.1(a)	Failing to provide a sufficient number of receptacles	\$250
22	3.1(b)	Failing to keep a receptacle clean and in a good condition and repair	\$250
23	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	\$350
24	3.1(c)(ii)	Failing to prevent the emission of offensive odours from a receptacle	\$350
25	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	\$350
26	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	\$300



Item No.	Clause No.	Description	Modified Penalty
27	3.2(1)	Unauthorised removal of waste from premises	\$250
28	3.2(2)	Removing waste from a receptacle without approval	\$250
29	4.3(2)	Failing to comply with a sign or direction	\$500
30	4.3(4)	Failing to comply with a direction to leave	\$500
31	4.4(1)	Disposing waste without payment of fee or charge	\$500
32	4.5(1)	Depositing waste contrary to sign or direction	\$500
33	4.6(1)(a)	Removing waste without authority in a waste facility	\$250
34	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
35	4.6(1)(c)	Lighting a fire in a waste facility	\$300
36	4.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
37	4.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
38	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
39	4.6(2)	Acting in an abusive or threatening manner	\$300



13.6 UNATHORISED CLEARING OF NATIVE VEGETATION – ROBINSON ROAD

PROPONENTS:	Shire of Wagin
OWNER:	
LOCATION/ADDRESS:	Robinson Road (North East)
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	Acting Chief Executive Officer
DATE OF REPORT:	9 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Nil
FILE REFERENCE:	GR.SL.11
ATTACHMENTS:	Nil

BRIEF SUMMARY:

This report recommends that the recent incident of unauthorised clearing of a section of road reserve on Robinson Road, be reported to the Department of Water and Environmental Regulation.

BACKGROUND/COMMENT

During late July/early August 2019, approximately 3.00 kilometres of roadside on Robinson Road (North – East and adjoining Williams Location 12376) was cleared without the knowledge of the Shire of Wagin or the Department of Water and Environmental Regulation (DWER). Clearing was also carried out on private property (Williams Location 12376) immediately adjacent to the road. It is not known whether the necessary approval was sought from DWER with respect to the clearing of native vegetation on that site.

The person who undertook the clearing on the Robinson Road roadside verge was questioned on this by the Shire's Manager of Works. The alleged offender acknowledged that he had "*done the wrong thing*" and appeared to justify his actions on the basis that no big trees were taken, only "scrubby stuff".

In 2016, the same person was involved in illegally clearing another (700metre) section of the Robinson Road reserve without any approvals; and was subsequently reported to the (then) Department of Environmental Regulation. The outcome of the complaint against the offender is unknown.

It appears that the offender is continuing his cavalier approach to illegally clearing land under the care, control and management of Council.

CONSULTATION/COMMUNICATION

- Manager of Works

STATUTORY/LEGAL IMPLICATIONS:

Environmental Protection ACT SECTION 51c – *Unauthorised clearing of native vegetation.*

POLICY IMPLICATIONS:

Works Policy No 3 - *Roadside Clearing of Fencelines and Road Reserves.*

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Unauthorised and unchecked clearing of roadside reserves will diminish the natural environment of the Shire and could risk the credibility of the Shire of Wagin as a manager of land under its care and control.

VOTING REQUIREMENTS:

Simple

4124 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. G R Ball

Seconded: Cr. L A Lucas

That the unauthorised clearing of the roadside reserve on Robinson Road be reported to the Department of Water and Environmental Regulation.

Carried 7/0

14. ANNOUNCEMENTS OF PRESIDENT AND COUNCILLORS

a) Elected Members

Cr G K B West attended the annual Gymkhanarama on the weekend, very impressive event and staggered by how much the event has grown. It was a great use of the expanse of the showgrounds. Great economic boost to the town.

Cr S M Chilcott spoke on behalf of the Gymkhanarama sponsors, they all loved the town, oval and Showgrounds, they were very impressed with the Shire facilities and the event itself. The Sheep Dog Trials attracted a lot of people, they frequented the Palace Hotel and other businesses during their stay.

Cr P J Blight advised he attended the special Waratah meeting on the 19th September.

Item 16.1 – Wagin Frail Aged Inc (WFA Inc) – Council Membership in Confidential Business has been withdrawn.

As a member of Waratah Lodge, he asked for copies of the minutes of the Board, he received no response, then he was refused and finally he was given access to view the minutes.

There were some serious issues with some of the minutes including where minutes were accepted from meetings that did not have a quorum and also no Annual Budget had been adopted in the past two years.

Cr Blight reiterated that the community has genuine concerns about the facility and its long-term future.

15. URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;***
- (b) the personal affairs of any person;***
- (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;***
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;***

- (e) **a matter that if disclosed, would reveal:**
- (i) **a trade secret;**
 - (ii) **information that has a commercial value to a person; or**
 - (iii) **information about the business, professional, commercial or financial affairs of a person;**
- Where the trade secret or information is held by, or is about, a person other than the local government.**
- (f) **a matter that if disclosed, could be reasonably expected to:**
- (i) **impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;**
 - (ii) **endanger the security of the local government's property; or**
 - (iii) **prejudice the maintenance or enforcement of any lawful measure for protecting public safety;**
- (g) **information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and**
- (h) **such other matters as may be prescribed.**

16.1 WAGIN FRAIL AGED INC (WFA INC) – COUNCIL MEMBERSHIP

PROPONENT:	Shire President
OWNER:	Wagin Frail Aged Inc
LOCATION/ADDRESS:	Waratah Lodge
AUTHOR OF REPORT:	Shire President/Chief Executive Officer
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	17 th September 2019
PREVIOUS REPORT(S):	Nil
DISCLOSURE OF INTEREST:	Shire President and CEO are current members
FILE REFERENCE:	CS.SP.23
ATTACHMENTS:	N/A

Note: this item was withdrawn by the Shire President.



17. CLOSURE

With no further business to discuss the chairperson closed the meeting at 8.54 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on
24 September 2019
Signed:
Presiding Elected Member
Date: 22-10-19.....